

Regular Board of Education Meeting

Monday, July 16, 2018 8:00 PM

Boone Central High School Library
605 South 6th St.

Justin Frey: Present

Ed Knott: Present

Sean Kohl: Present

Patti Meyer: Present

Tim Stopak: Absent

Darren Wright: Present

1. Opening the Meeting - Call to Order

2. Approval of Absent Board Members if Necessary

3. Motion to approve the absence of Board Member Tim Stopak for personal illness. This motion, made by Sean Kohl and seconded by Justin Frey, Passed.

4. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

5. Yea: 4, Nay: 0

6.

Board Member Ed Knott present at 8:40 p.m.

7. Welcome Guests

8. Consent Agenda

9. Motion to approve the Consent Agenda and the bills, and to authorize the Board President and Treasurer to sign and validate all the checks as presented. This motion, made by Darren Wright and seconded by Justin Frey, Passed.

10. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

11. Yea: 4, Nay: 0

12.

1. Meeting Agenda

2. Previous Board Meeting Minutes

3. Bill Roster

4. Financial Reports

1. General Fund and Lunch Fund Reports

2. Activity Fund Reports

3. Building Fund, Depreciation Fund, and Bond Fund Reports

13. Board Committee Reports

14. Administrative Reports

EMC policy premiums will be lower on updated policy. Scorevision Advertising partner invoices will be sent out at the end of July.

15. Public Comment

16. Action Items

1. 2018-19 Paid Meal Prices

2. Motion to set 2018-19 paid meal prices as follows: Breakfast PK-12 - \$1.70, Breakfast seconds +\$0.75, Breakfast Adult - \$2.20, Lunch PK-5 - \$2.80, Lunch 6-12 - \$3.00, Lunch

seconds 6-12 +\$1.50, Lunch Adult - \$3.75, and Additional Milk - \$0.50. This motion, made by Darren Wright and seconded by Sean Kohl, Passed.

3. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

4. Yea: 4, Nay: 0

5.

2017-18 Meal Prices

Breakfast PK-12 - \$1.55

Breakfast seconds +\$0.75

Breakfast Adult - \$2.05

Lunch PK-5 - \$2.75

Lunch 6-12 - \$2.90

Lunch seconds 6-12 +\$1.50

Lunch Adult - \$3.50

Additional Milk - \$0.50

6. 2018-19 Non-Certified Staff Wages and Benefits

7. Motion to approve rate increase of 3% for non-certified employees. This motion, made by Darren Wright and seconded by Sean Kohl, Passed.

8. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

9. Yea: 4, Nay: 0

10.

11. Student Bullying Policy #5304 - Annual Review

12. Motion to approve revised Student Bullying Policy as presented. This motion, made by Patti Meyer and seconded by Sean Kohl, Passed.

13. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

14. Yea: 4, Nay: 0

15.

16. Preschool Teacher Contract - Tenille Wegener

17. Motion to approve teaching contract for Tenille Wegener as presented. This motion, made by Darren Wright and seconded by Sean Kohl, Passed.

18. Justin Frey: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

19. Yea: 4, Nay: 0

20.

21. Welding Instructor Contract

22. Motion to table Welding Instructor Contract until August Regular meeting. This motion, made by Justin Frey and seconded by Patti Meyer, Passed.

23. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

24. Yea: 5, Nay: 0

25.

26. 2018-19 City of Albion Softball Cooperative

27. Motion to approve 2018-19 City of Albion Interlocal Cooperative Agreement for use of City's Softball Complex. This motion, made by Ed Knott and seconded by Justin Frey, Passed.

28. Darren Wright: Abstain (With Conflict), Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea

29. Yea: 4, Nay: 0, Abstain (With Conflict): 1

30.

31. Olson/Wolf Loan Applications

32. Motion to approve 2018 Olson Wolf Loan Applications as presented. This motion, made by Darren Wright and seconded by Sean Kohl, Passed.

33. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

34. Yea: 5, Nay: 0

35.

36. E-Funds for Schools

37. Motion to approve use of E-Funds for Schools with fees for ACH and credit/debit card use charged to the user, and tabling the Point of Sale option until a later date. This motion, made by Ed Knott and seconded by Darren Wright, Passed.

38. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

39. Yea: 5, Nay: 0

40.

41. Fire Door Replacement

42. Motion to resend May motion to replace hardware on 6 fire doors, and to approve the purchase of hardware for two existing sets of fire doors and to completely replace two sets of fire doors for a total of \$14,766. This motion, made by Ed Knott and seconded by Darren Wright, Passed.

43. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

44. Yea: 5, Nay: 0

45.

46. Copier Lease Agreement

47. Motion to approve copy machine lease and service proposal from Eakes as presented. This motion, made by Justin Frey and seconded by Ed Knott, Passed.

48. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

49. Yea: 5, Nay: 0

50.

17. Closed Session

18. Motion to enter closed session for Board to receive and share legal advice and for negotiations at 9:17. This motion, made by Darren Wright and seconded by Sean Kohl, Passed.

19. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

20. Yea: 5, Nay: 0

21. Motion to re-enter regular session at 10:45 p.m. This motion, made by Sean Kohl and seconded by Ed Knott, Passed.

22. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

23. Yea: 5, Nay: 0

24.

25. Action Agenda

1. TouchWall Interactive Display Screen

2. Motion to approve purchase of TouchWall Interactive Display from Varsity Group as presented. This motion, made by Justin Frey and seconded by Sean Kohl, Passed.

3. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

4. Yea: 5, Nay: 0

5.

6. Boone Central Brand, Logo, and Font Design

7. Motion to table the Boone Central brand, logo, and font design until next meeting. This motion, made by Sean Kohl and seconded by Patti Meyer, Passed.

8. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

9. Yea: 5, Nay: 0

10.

11. Mason's Lodge Building Purchase Agreement

12. Motion to approve purchase of Mason Lodge Building #78 located on Praise Street, Albion, NE for an amount not exceed \$100,000. This motion, made by Darren Wright and seconded by Ed Knott, Passed.

13. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

14. Yea: 5, Nay: 0

15.

16. Board Policy Revisions

17. Motion to approve revisions made to board policies as presented. This motion, made by Sean Kohl and seconded by Ed Knott, Passed.

18. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea

19. Yea: 5, Nay: 0

20.

1. 1004 Complaint Procedure
 2. 1200 Community Use of Facilities
 3. 1305 Volunteers
 4. 1306 Recording of Others
 5. 1308 Firearms & Weapons
 6. 1312 Drones & Unmanned Aircraft
 7. 2001 Organization of the Board
 8. 2100 General Policy Statement
 9. 2111 Allowable Expenditures & Reimbursement
 10. 2201 Board of Education Meetings
 11. 2203 Agenda Construction & Control
 12. 2402 Establishment of Handbooks
 13. 2403 Use of School Logo & Font
 14. 2404 Display Cases & Recognition Walls
 15. 3008 Every Student Succeeds Act
 16. 3009 Procurement Plan
 17. 3100 Returned & Outstanding Checks
 18. 3201 Special Education Evaluator Criteria & Rates
 19. 3300 Bidding Construction, Remodel, & Repair Projects
 20. 3301 Bidding Construction Finance with Federal Funds
 21. 4200 Classified Staff
 22. 4201 Employment of Classified Staff
 23. 4202 Employment Terms for Classified Staff
 24. 4331 Technology in the Classroom
 25. 5017 Routine Directory Information
 26. 5026 Sex Discrimination & Sexual Harassment of Students
 27. 5300 Student Discipline
 28. 5304 Student Bullying
 29. 5402 Student Internet & Computer Use
 30. 6105 Reading Instruction & Intervention Services
 31. 6320 Field Trips
 32. 6415 Communicable Disease
 33. 6416 Lice & Nits
21. 2018-19 Student/Parent Handbook, Staff Handbook, & Chromebook Handbook
22. Motion to approve 2018-19 Student/Parent, Staff, and Chromebook Handbooks following final review by Board Policy Committee. This motion, made by Darren Wright and seconded by Ed Knott, Passed.
23. Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Darren Wright: Yea
24. Yea: 5, Nay: 0

25.

26. Next Meeting Date

Strategic Planning - July 31, 2018 @ 5:30 p.m. in Albion High School Library.

Regular Board of Education Meeting - August 13, 2018 @ 7:30 p.m.

27. Questions by the Media

28. Adjournment

Chairperson

Superintendent

Regular Board of Education Meeting

Monday, June 11, 2018 6:30 PM

Boone Central Middle School Library

203 Widaman

Petersburg, NE 68652

1. Opening the Meeting - Call to Order

Motion to approve the meeting open and properly posted by advance notice at 6:34 p.m. This motion, made by Darren Wright and seconded by Tim Stopak, Passed.

Justin Frey: Yea, Ed Knott: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 5, Nay: 0

2. Approval of Absent Board Members if Necessary

Board Member Dr. Kohl present at 6:51 p.m.

3. Welcome Guests

4. Petersburg Facility Discussion

Discussion began with review of boiler replacement quotes collected this past spring ranging from \$40,000 to \$100,000. The board discussed the need to look at all heating options and to determine if a chimney liner was needed. The Facility committee will meet on Wednesday, June 13th to discuss heating options and to determine exact specifications for proposals.

5. Public Comment

Seven members of the public commented on the discussion. Three members of the public suggested the board determine how long they plan to keep the Petersburg facility open, what the transition plan would look like, and how the facility would be used if the campus is closed. Other members commented on the heating options.

6. Adjournment

The special meeting adjourned at 7:32 p.m.

Chairperson

Superintendent

Regular Board of Education Meeting

Monday, June 11, 2018 7:30 PM
Petersburg Middle School Library
203 Widaman
Petersburg, NE 68652

1. Opening the Meeting - Call to Order

Motion to approve the meeting open and properly posted by advance notice at 7:37 p.m. This motion, made by Darren Wright and seconded by Ed Knott, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea
Yea: 6, Nay: 0

2. Approval of Absent Board Members if Necessary

3. Welcome Guests

4. Consent Agenda

Motion to approve the Consent Agenda and the bills, and to authorize the Board President and Treasurer to sign and validate all the checks as presented. This motion, made by Darren Wright and seconded by Tim Stopak, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea
Yea: 6, Nay: 0

4.1. Meeting Agenda

4.2. Previous Board Meeting Minutes

4.3. Bill Roster

4.4. Financial Reports

4.4.1. General Fund and Lunch Fund Reports

4.4.2. Activity Fund Reports

4.4.3. Building Fund, Depreciation Fund, and Bond Fund Reports

5. Board Committee Reports

5.1. Superintendent Evaluation

Board President Patti Meyer noted strong leadership skills, organization, and high expectations as part of the superintendent evaluation. Next evaluation will take place in December.

6. Superintendent Report

The preschool teacher position has been offered but waiting for release from current contract before finalizing BCS contract. Custodial staff has begun concrete work on the west side of the building; appropriate handicap, parking, no-parking, loading/unloading, and crosswalks will all be painted when complete. Carpet replacement in high school classrooms will begin soon.

6.1. Summer School

Superintendent Hardwick outlined summer school sessions scheduled for June, July, and August, and recognized the Olson Nature Preserve Enrichment Program that took place at the end of May.

7. Public Comment

8. Action Items

8.1. Superintendent Contract

Motion to approve contract and 2018-19 salary for Superintendent Hardwick as presented. This motion, made by Sean Kohl and seconded by Ed Knott, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 6, Nay: 0

Superintendent contract included 3.24% raise for 2018-19 school year, 20 vacation days, and 12 sick leave days.

8.2. Resignation - Sherri Kelley

Motion to approve resignation from Sherri Kelley. This motion, made by Tim Stopak and seconded by Darren Wright, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 6, Nay: 0

8.3. Student Bullying Policy - Annual Review and Revisions

Motion to approve Student Bullying Policy Revisions as presented. This motion, made by Sean Kohl and seconded by Tim Stopak, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 6, Nay: 0

8.4. Board Policy Updates - 2011 Violation of Board Ethics, 3180 Record

Management/Retention, 3131 Data Breach/Response, 4320 Copyright Compliance, 4330 Staff Internet/Computer Use

Motion to approve updated board policies as presented. This motion, made by Darren Wright and seconded by Patti Meyer, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Patti Meyer: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 6, Nay: 0

Board policy revisions were made to 2011 Violation of Board Ethics, 4320 Copyright Compliance, 3180 Record Management and Retention, 3181 Data Breach and Response, and 4330 Staff Internet and Computer Use.

9. Next Meeting Date

July regular board meeting moved from second Monday to third Monday due to Boone County Fair.

Regular Board of Education Meeting - Monday, July 16th @ 7:30 p.m. Boone Central High School Library

10. Questions by the Media

11. Adjournment

Regular Board of Education Meeting adjourned at 8:21 p.m.

Chairperson

Superintendent

Special Board of Education Meeting

Wednesday, June 20, 2018 7:00 PM

Petersburg Middle School Library

203 Widaman

Petersburg, NE 68652

Justin Frey: Present

Ed Knott: Present

Sean Kohl: Present

Patti Meyer: Absent

Tim Stopak: Present

Darren Wright: Present

1. Opening the Meeting - Call to Order

Motion to approve the meeting open and properly posted by advance notice. This motion, made by Justin Frey and seconded by Ed Knott, Passed.

Justin Frey: Yea, Ed Knott: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 4, Nay: 0

2. Approval of Absent Board Members if Necessary

Motion to approve the absence of Board Member Patti Meyer. This motion, made by Tim Stopak and seconded by Ed Knott, Passed.

Justin Frey: Yea, Ed Knott: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 4, Nay: 0

Board Member Dr. Kohl present at 7:15 p.m.

3. Welcome Guests

4. Facility Committee Report

1. Following the board meeting on June 11th, members of the Facility committee had a brief conversation and decided to revisit the possibility of utilizing an electrical heating option for the Petersburg facility. Specifically, this was to include contacting local vendors and getting quotes for required equipment and wiring needed for this option. This option would then be discussed at the scheduled Facility Committee Meeting on June 13th.
2. On June 12th, Facility Committee Member, Ed Knott met with Jerry Thieman, the Petersburg Facility Custodian, Jeff Criss (HVAC, Spalding), and Jordan Anderson (Electrician, Petersburg). They toured the Petersburg campus and looked at the currently installed electrical units, breaker panels, and ductwork. Mr. Criss and Mr. Anderson prepared rough estimates for their work and provided them to Mr. Knott.

3. On June 13th, the Facility Committee and Superintendent Hardwick met in Albion to review the electrical heating option and to prepare RFP's or bid specs on a boiler replacement. Mr. Thieman was invited to this meeting but was unable to attend due to a scheduling conflict.
4. The Facility Committee reviewed the electrical heating option quotes presented by Mr. Knott. The first floor of the old building currently has base-board electric heat. These rough quotes included all work and equipment needed to heat the second and third floors. The electrical and equipment quotes to do both floors totaled approximately \$80,000. The possibility of only heating the second floor was discussed in great length as well. Middle School Principal, Mr. Schutt, was contacted and joined the committee meeting. Several questions were asked about reassigning classrooms, space utilization, and overall options in the building that would cause the least disruption to the staff and students. After more discussion it was decided to get a further breakdown of the electrical and equipment costs associated with the electrical heating options per floor. (Broken down quotes are attached).
5. A phone call was placed to Larry Cihal with Trane to ask questions about our current boiler, the possibility of re-firing it, and any safety issues or concerns associated with doing so. After a lengthy discussion with Larry it was determined that it is possible to re-fire the boiler and utilize it in its current condition for the duration of its life-cycle. If it begins to leak again or if it fails it will shut down properly and there is no significant safety risk to our staff or students.
6. After reviewing the electrical heating options and quotes, discussing the class configurations and possible student disruption with Mr. Schutt, speaking with Trane about the current boiler, and looking at the possible boiler options, the Facility Committee decided to forgo putting together the RFP's for bids on a replacement boiler and associated equipment and to go with the electrical heating option. The reason for this was that the committee believed that we could spend between \$40,000 to \$100,000 on a replacement boiler and associated equipment with no guarantees that other components within the system wouldn't fail at a later time.

Committee Recommendation

As a result of our meeting on June 13th the Facility Committee's recommendation is two parts:

1. It is the committee's recommendation that we approve the electrical work and associated equipment to heat the second floor of the Petersburg building at a cost of approximately \$10,100. If the boiler fails we will be able to continue class in the building with minimal disruption to our students. We will also have two options in the future of adding additional power and equipment to the third floor. The additional electrical work and equipment for the third floor would range from \$17,250 for power and heat only to \$72,000 for a combination of power, heat, and cooling equipment.
2. The Facility Committee recommends that a future use study of the Petersburg facility be undertaken. Such study will involve an analysis of financial, educational, and facility planning for the Petersburg campus. The Facility Committee does not feel that at this time we are prepared to provide any answers to what the immediate future looks like or what that time line may be. As information becomes available the board will begin reviewing and discussing financial and facility planning for the district.

5. Petersburg Facility Heating

Motion to approve quotes from Criss Co, Inc and JRK Electrical LLC for installation and materials needed to heat the second floor of the Petersburg facility for a total cost of \$10,100.

This motion, made by Tim Stopak and seconded by Justin Frey, Passed.

Justin Frey: Yea, Ed Knott: Yea, Sean Kohl: Yea, Tim Stopak: Yea, Darren Wright: Yea

Yea: 5, Nay: 0

Scope of work: Heat packs installed in airhandlers on second floor. Run power to five heat packs on second floor and add two cove heaters in second floor restrooms with line voltage thermostat to each cove heater.

6. Public Comment

Jerry Theiman addressed the board during public comment reiterating the information quoted for heat to the second floor of the facility.

7. Adjournment

Meeting adjourned at 7:25 p.m.

Chairperson

Superintendent

Boone Central Schools
07/13/2018 8:31 AM

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	
Checking					
GENERAL FUND					
ACC	ACC CAPITAL	2,800.00	288	HS Golf Fees	
				Vendor Total:	2,800.00
ADVFIRESA	ADVANCED FIRE & SAFETY	813.21	1685062118	MAINT AGREEMENTS	
				Vendor Total:	813.21
AQUATICCEN	ALBION FAMILY ACQUATIC CENTER	60.00	638807	Afterschool Supplies	
				Vendor Total:	60.00
ALBIONMASO	ALBION MASONIC LODGE #78	250.00	June 2018	Pathways Rent	
				Vendor Total:	250.00
ALBIONNEWS	ALBION NEWS	371.42	6/18 Stmt	ADVERT-PRINT	
				Vendor Total:	371.42
AMENCOB	Amen, Coby	57.71	6/19/18	GAS AND OIL	
				Vendor Total:	57.71
AMPLIFY	Amplify	48,021.37	INV-001566	TEXTBOOKS EL	
AMPLIFY	Amplify	4,901.50	INV-001933	ELEM SOFTWARE	
				Vendor Total:	52,922.87
APPEARA	APPEARA	129.80	6/18 Petersburg	MS Cust Supplies	
				Vendor Total:	129.80
APPLIEDCON	APPLIED CONNECTIVE TECHNOLOGIES	145.00	104736	Repairs Albion	
APPLIEDCON	APPLIED CONNECTIVE TECHNOLOGIES	195.00	105549	Repairs Albion	
				Vendor Total:	340.00
AXISCAPITA	AXIS CAPITAL	193.90	C5502-0054	COPIER RENTAL	
				Vendor Total:	193.90
BENSON	Benson, Marla	184.37	6/29/18	0-2 HEARING	
				Vendor Total:	184.37
BLACKHILLS	Black Hills Energy	68.15	6/18 203 E Widaman	FUEL	
BLACKHILLS	Black Hills Energy	21.96	6/18 532 W Prairie	FUEL	
BLACKHILLS	Black Hills Energy	91.96	6/18 605 S 6th	FUEL	
BLACKHILLS	Black Hills Energy	8.39	6/18 644 S 6th St.	FUEL	
BLACKHILLS	Black Hills Energy	8.39	6/18 933 S 1st	FUEL	
BLACKHILLS	Black Hills Energy	8.39	6/18 951 S 1st.	FUEL	
				Vendor Total:	207.24
BOMGAARS	BOMGAARS	64.09	05/18 Stmt	Supplies	
				Vendor Total:	64.09
BOOKWORM	BOOKWORM, THE	233.44	6/26/18	LIBRARY BOOKS	

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	
				Vendor Total:	233.44
BOONECENTR	BOONE CENTRAL ACTIVITY	17,806.40	5/18	Travel/Supplies	
			Cardmember		
BOONECENTR	BOONE CENTRAL ACTIVITY	1,086.21	6/18	Supplies	
BOONECENTR	BOONE CENTRAL ACTIVITY	1,150.73	N. Spann 17-18	Other Expense High School	
				Vendor Total:	20,043.34
BCHOTLUNCH	BOONE CENTRAL HOT LUNCH	21,000.00	17-18	Outgoing Transfer to Lunch Fund	
BCHOTLUNCH	BOONE CENTRAL HOT LUNCH	676.40	6/18	Afterschool Supplies	
				Vendor Total:	21,676.40
BOCOCONCRE	BOONE CO CONCRETE, INC	4,392.75	6/30/18	Repairs Albion	
				Vendor Total:	4,392.75
BOCOHEALTH	BOONE CO HEALTH CENTER	80.00	28594	PRESCHOOL SUPPLIES	
				Vendor Total:	80.00
BOYSTOWN	Boys Town	4,372.80	NIA000167838	Elem Pupil Services	
				Vendor Total:	4,372.80
BROWNSAENG	BROWN & SAENGER	5,711.97	4012973-0	SUPPLIES-PAPER-ART	
				Vendor Total:	5,711.97
BYGLAND	BYGLAND, STEVE	336.00	3376	Repairs Albion	
				Vendor Total:	336.00
CASEYS	CASEYS GENERAL STORE	72.95	6/18	GAS AND OIL	
			Stmt	Vendor Total:	72.95
CEDARVALLE	CEDAR VALLEY LUMBER - ALBION	3,276.45	6/18	Repairs Albion	
			Stmt	Vendor Total:	3,276.45
CENTENNIAL	Centennial Sales	466.40	56914	Supplies	
				Vendor Total:	466.40
GIPHYSTH	CENTRAL NEBRASKA REHABILITATION SERVICES	1,678.45	5/18	Pupil Services	
			Stmt	Vendor Total:	1,678.45
COLTIRESE	COLUMBUS TIRE & SERVICE	1,401.16	1-930	BUS REPAIRS AND MAIN	
				Vendor Total:	1,401.16
COMPUTERHA	Computer Hardware Inc.	87,215.20	H21790	COMPUTER HARDWARE	
				Vendor Total:	87,215.20
COMPUTERSE	COMPUTERS ETC	35.26	6/4/18	Ind Arts Supplies	
				Vendor Total:	35.26
CONNECTNOW	Connect Now, Inc	25.00	15483	Telecommunications Albion	
				Vendor Total:	25.00
CORNERSTO1	Cornerstones of Care	250.00	184996	INSERVICE EXPENSES	

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	
				Vendor Total:	250.00
COURTFLOO	Court Floors LLC	7,260.00	6/18	MAINT AGREEMENTS	
				Vendor Total:	7,260.00
CRISSCOINC	CRISS CO INC	215.00	2480	Repairs Petersburg	
				Vendor Total:	215.00
EGANSUPPLY	EGAN SUPPLY CO.	229.34	281811	Supplies	
EGANSUPPLY	EGAN SUPPLY CO.	1,197.54	285265	MS Cust Contracted Services	
				Vendor Total:	1,426.88
ESU10	ESU #10	142.03	18-19	SUPPLIES	
				Vendor Total:	142.03
ESU7SPED	ESU #7-SPED	7,442.51	17-18 Final	HS Pupil Services	
ESU7SPED	ESU #7-SPED	10,540.09	5/18 Stmt	HS Pupil Services	
				Vendor Total:	17,982.60
ESU7	ESU #7	2,816.00	18-19	SOFTWARE LICENSE	
ESU7	ESU #7	8.39	5/18	Elem Art Supplies	
				Production	
ESU7	ESU #7	3,331.33	6/18 Stmt	Other Expenses	
ESU7	ESU #7	199.00	R29726	INSERVICE EXPENSES	
				Vendor Total:	6,354.72
ESU9	ESU 9	876.00	7/12-7/13/18	INSERVICE EXPENSES	
				Vendor Total:	876.00
ESUCOORDIN	ESU COORDINATING COUNCIL	2,453.00	17-18	STUDENT RECORD SYSTEM	
				Vendor Total:	2,453.00
ESU7DISTAN	ESU7 DISTANCE LEARNING	704.79	July-Sept. 2018	Distance Education	
				Vendor Total:	704.79
FISHERSCIE	FISHER SCIENTIFIC	4.46	1934579	Science Supplies	
				Vendor Total:	4.46
FLINANG	Flinn, Angie	29.75	6/23/18	Afterschool Supplies	
				Vendor Total:	29.75
FRONTI	FRONTIER	575.99	6/18 Stmt	Telecommunications Albion	
				Vendor Total:	575.99
GOPHERLEAR	GOPHER LEARNING	765.00	9464800	Athletic Supplies	
				Vendor Total:	765.00
GREATP	GREAT PLAINS COMMUNICATION	1,132.54	6/16/18	Telecommunications Albion	
				Vendor Total:	1,132.54
HARDNIC	Hardwick, Nicole	174.40	5/18	TRAVEL	
				Vendor Total:	174.40

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount Invoice</u>	<u>Description</u>	
HARRIS	HARRIS	287.75 MN00110852	DATA PROCESSING	
			Vendor Total:	287.75
HELENA	HELENA CHEMICAL CO	850.00 83491683	Lawn Care Albion	
HELENA	HELENA CHEMICAL CO	44.38 83491867	Lawn Care Albion	
			Vendor Total:	894.38
HENRYDOORL	HENRY DOORLY ZOO	233.00 6/25/18	Afterschool Supplies	
HENRYDOORL	HENRY DOORLY ZOO	100.00 6/27/18	Afterschool Supplies	
HENRYDOORL	HENRY DOORLY ZOO	100.00 6/28/18	Afterschool Supplies	
			Vendor Total:	433.00
HONEYW	HONEYWELL	1,858.74 5244896001	Repairs Albion	
			Vendor Total:	1,858.74
HUSKER	HUSKERLAND PREP REPORT	64.00 18-19	PERIODICALS	
			Vendor Total:	64.00
KENSBAND	KEN'S BAND INSTRUMENT REPAIR	20.00 2018-000561	HS Band Repairs	
			Vendor Total:	20.00
KSBSCHOOL	KSB SCHOOL LAW, PC,LLO	435.00 6/18	LEGAL SERVICES	
			Vendor Total:	435.00
LEIFEL	LEIFELDS HARDWARE & FURNITURE	30.98 6/18 Stmt	MS Cust Supplies	
			Vendor Total:	30.98
LOCODESIGN	LOCO'S DESIGNER T'S & MORE	24.00 7314	Ind Arts Supplies	
LOCODESIGN	LOCO'S DESIGNER T'S & MORE	15.00 7678	Other Expenses HS Band	
LOCODESIGN	LOCO'S DESIGNER T'S & MORE	108.85 7683	SUPPLIES	
			Vendor Total:	147.85
LOUPPO	LOUP POWER DIST	10,653.34 6/18 Stmt	ELECTRICITY	
			Vendor Total:	10,653.34
LRPPUBLICA	LRP PUBLICATIOINS	314.50 23-2532160	SUPPLIES	
			Vendor Total:	314.50
MATHESONTR	MATHESON LINWELD	171.60 51333584	Welding Supplies	
			Vendor Total:	171.60
MCGRAW	MCGRAW-HILLSCHOOL EDUCATION HOLDINGS LLC	10.68 103281118001	MS Textbooks	
MCGRAW	MCGRAW-HILLSCHOOL EDUCATION HOLDINGS LLC	350.10 103379476001	TEXTBOOKS EL	
MCGRAW	MCGRAW-HILLSCHOOL EDUCATION HOLDINGS LLC	2,084.99 103462047001	TEXTBOOKS EL	
MCGRAW	MCGRAW-HILLSCHOOL EDUCATION HOLDINGS LLC	554.95 103471252001	TEXTBOOKS EL	
			Vendor Total:	3,000.72
MILLDONROB	Miller, Donna	86.98 Jan-May 2018	MILEAGE TO PARENTS PETS	
			Vendor Total:	86.98
MISKOS	MISKO SPORTS, INC	239.88 I-19632	Football Supplies HS	

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	
MISKOS	MISKO SPORTS, INC	79.97	I-19636	HS Softball Supplies	
				Vendor Total:	319.85
MOLTMANUFA	MOLT MANUFACTURING, INC.	280.40	W1280	Lawn Care Albion	
MOLTMANUFA	MOLT MANUFACTURING, INC.	1,706.40	W1493	Repairs Albion	
				Vendor Total:	1,986.80
MRSIGNS	MR Signs	595.00	8102	Activity Equipment HS	
				Vendor Total:	595.00
NEASSO	NE ASSOC OF SCHOOL BDS	620.00	44521	INSERVICE EXPENSES	
				Vendor Total:	620.00
NCSA	NEBRASKA COUNCIL SCHOOL ADMIN.	1,168.00	54739	INSERVICE EXPENSES	
NCSA	NEBRASKA COUNCIL SCHOOL ADMIN.	350.00	54740	INSERVICE EXPENSES	
				Vendor Total:	1,518.00
NWEA	NORTHWEST EVALUATION ASSOCIATION	749.70	3387	Testing Elem	
				Vendor Total:	749.70
OFFICE	OFFICE NET	(141.30)	6/18	MS Capital Furniture/Equip	
OFFICE	OFFICE NET	36.00	IN27874	MS Copier	
OFFICE	OFFICE NET	420.58	IN28081	COPIER RENTAL	
OFFICE	OFFICE NET	146.85	IN28082	COPIER RENTAL	
				Vendor Total:	462.13
PAYFLEX	PAYFLEX SYSTEMS USA INC	100.00	6/18	PAYFLEX 125 PLAN FEES	
				Vendor Total:	100.00
PETBLD	PETERSBURG BUILDING AND SUPPLY	53.59	6/18 Stmt	MS Cust Supplies	
				Vendor Total:	53.59
PETTYCASH	PETTY CASH FUND	3,088.15	6/18 Receipts	Afterschool Supplies	
				Vendor Total:	3,088.15
PRAIRIEMOO	Prairie Moon	27.60	18R-185	Elem Speech Supplies	
				Vendor Total:	27.60
PRESTO	PRESTO X CO	80.00	8307113	MAINT AGREEMENTS	
PRESTO	PRESTO X CO	34.97	8307114	PATHWAYS MAINT AGREEMENTS	
				Vendor Total:	114.97
PROTEX	PROTEX CENTRAL INCORP	1,053.50	97871	MAINT AGREEMENTS	
				Vendor Total:	1,053.50
RESILITE	Resilite	319.57	1MV000484	HS Wrestling Supplies	
				Vendor Total:	319.57
RIDDELL	RIDDELL	3,732.85	60352313	HS Football Equipment	
RIDDELL	RIDDELL	3,759.95	950634667	MS Football Equipment	
				Vendor Total:	7,492.80
SCHALKAUTO	SCHALK AUTO INC	683.28	38754	REPAIRS AND MAIN	

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Invoice</u>	<u>Description</u>	
				Vendor Total:	683.28
SCHOLA	SCHOLASTIC MAGAZINE	316.25	M64993959	KINDERGARTEN SUPPLIES	
				Vendor Total:	316.25
SCHOOLSPEC	SCHOOL SPECIALTY	1,068.69	308103026174	Supplies	
				Vendor Total:	1,068.69
SCHOOLMATE	SCHOOLMATE	1,040.60	IN000491577	SUPPLIES	
				Vendor Total:	1,040.60
SHOPKOSTOR	Shopko Stores Operating Co., LLC	90.26	6/18 Stmt	Afterschool Supplies	
				Vendor Total:	90.26
SOFTWA	SOFTWARE UNLIMITED	4,750.00	18-19	DATA PROCESSING	
				Vendor Total:	4,750.00
SOLUTIONTR	Solution Tree	1,200.00	927071	Travel Expenses or Mileage	
				Vendor Total:	1,200.00
STAPLESADV	STAPLES ADVANTAGE	1,676.13	3380338696	SUPPLIES	
STAPLESADV	STAPLES ADVANTAGE	69.00	3380338697	MS Supplies	
STAPLESADV	STAPLES ADVANTAGE	239.85	3380398037	MS Supplies	
STAPLESADV	STAPLES ADVANTAGE	19.99	3380465384	PRESCHOOL SUPPLIES	
				Vendor Total:	2,004.97
STUASS	STUDENT ASSURANCE SERVICES	915.00	18-19	Insurance	
				Vendor Total:	915.00
SUPPLYWORK	SupplyWorks	256.51	443464946	SUPPLIES	
SUPPLYWORK	SupplyWorks	495.45	443637277	Maintenance Equipment	
SUPPLYWORK	SupplyWorks	601.06	444130868	MS Cust Supplies	
SUPPLYWORK	SupplyWorks	1,576.60	445673601	SUPPLIES	
				Vendor Total:	2,929.62
TCI	TCI	529.20	INV41131	TEXTBOOKS EL	
				Vendor Total:	529.20
TIMELESS	TIMELESS	62.50	13092	PRESCHOOL SUPPLIES	
				Vendor Total:	62.50
TISTJER	Tisthammer, Jerry	7.50	5/23/18	LICENSES/FEES	
				Vendor Total:	7.50
TRUCKCENTE	TRUCK CENTER COMPANIES	1,190.13	367885	BUS REPAIRS AND MAIN	
TRUCKCENTE	TRUCK CENTER COMPANIES	942.50	368101	BUS REPAIRS AND MAIN	
				Vendor Total:	2,132.63
USBANKEQUI	U.S. BANK EQUIPMENT FINANCE	360.03	MP7502-0006	COPIER RENTAL	
				Vendor Total:	360.03
UNANIMOUS	Unanimous	3,145.00	19677	ADVERT-PRINT	

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount Invoice</u>	<u>Description</u>	
			Vendor Total:	3,145.00
VERIZON	VERIZON	284.94 6/18 Stmt	Telecommunications Albion	
			Vendor Total:	284.94
WAGNBAI	Wagner, Bailey	42.51 6/23/18	Afterschool Supplies	
			Vendor Total:	42.51
WHITES	WHITE STAR OIL CO	2,373.72 6/18 Stmt	BUS REPAIRS AND MAIN	
			Vendor Total:	2,373.72
			Fund Total:	310,596.54
			Checking Account Total:	310,596.54

JUNE 2018 HOT LUNCH BILLS -- ALBION/PETERSBURG

BEGINNING BANK BALANCE

\$12,608.30

Appeara	\$322.04
Beckman, Elaine	\$14.05
Boone Central Schools	\$54.68
Cash-Wa Distributing	\$2,832.77
Criss Co.	\$248.25
Culligan	\$35.46
Cumming, Brian	\$122.05
FeeZee	\$46.07
Hiland Dairy	\$2,701.67
Hobart	\$255.20
Johnson, Denny	\$45.00
Johnson, Jon	\$12.05
Julsen, Rod	\$33.20
Ketteler, Randy	\$66.25
Moulder, Shelly	\$3.20
Pegler Sysco Food Services	\$1,770.51
Rae Valley Market	\$32.85
Schademann, Tami	\$5.55
Schilousky, Julie	\$14.10
Seier, Tammy	\$21.65
Thompson's Co	\$362.92
Thriftyway	\$10.47

TOTAL \$9,009.99

Payroll \$21,491.56

TOTAL EXPENSES FOR JUNE \$30,501.55

TOTAL DEPOSITS FOR JUNE \$20,152.75

BANK BALANCE

\$2,259.50

HOT LUNCH REPORT
2017-2018

<u>MONTH</u>	<u>NUMBER OF MEALS</u>	<u>BEGINNING BALANCE</u>	<u>TOTAL INCOME</u>	<u>TOTAL EXPENSES</u>	<u>CLOSING BALANCE</u>
AUGUST	55 272	\$6,079.04	\$32,336.45	\$6,913.06	\$31,502.43
SEPTEMBER	2,069 8,465	\$31,502.43	\$16,390.72	\$20,678.38	\$27,214.77
OCTOBER	2,296 8,386	\$27,214.77	\$37,203.43	\$44,449.09	\$19,969.11
NOVEMBER	2,220 7,863	\$19,969.11	\$36,276.58	\$49,065.91	\$7,179.78
DECEMBER	1,738 6,669	\$7,179.78	\$39,744.43	\$34,590.58	\$12,333.63
JANUARY	1,848 7,823	\$12,333.63	\$35,769.10	\$34,299.63	\$13,803.10
FEBRUARY	2,024 7,756	\$13,803.10	\$38,898.69	\$34,793.56	\$17,908.23
MARCH	2,015 7,800	\$17,908.23	\$36,144.19	\$38,156.66	\$15,895.76
APRIL	2,150 8,401	\$15,895.76	\$36,734.87	\$37,307.26	\$15,323.37
MAY	1,919 6,814	\$15,323.37	\$36,928.04	\$39,643.11	\$12,608.30
JUNE		\$12,608.30	\$20,152.75	\$30,501.55	\$2,259.50
JULY					

ELECTRICITY

	KWH USED		KWH USED		KWH USED		KWH USED		KWH USED		KWH USED	
	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
September	\$8,103.99	88440	\$10,126.61	113304	\$8,600.65	94040	\$9,141.83	102760	\$6,797.40	79200	\$9,869.30	113280
	\$1,478.40	18480	\$1,844.40	21200	\$1,221.12	16960	\$1,415.68	17920	\$1,038.16	15520	\$928.00	11600
	\$95.37	1001	\$105.80	1120	\$96.63	985	\$88.22	870	\$84.30	816	\$72.52	655
							2288.99	28206	\$1,408.22	19081	\$191.32	1215
October	\$4,868.65	66960	\$5,501.76	73117	\$7,300.07	74280	7656.22	79560	\$6,649.99	68800	\$11,426.12	111800
	\$872.96	14080	\$912.80	13040	\$984.96	13680	\$1,181.84	14960	\$914.00	13600	\$1,107.20	13840
	\$59.50	751	\$41.48	341	\$73.01	671	\$63.15	526	\$69.58	614	\$66.75	575
							\$327.99	3303	\$310.35	2641	\$3,161.33	37867
November	\$4,384.46	66120	\$5,663.40	82158	\$5,464.30	75320	6296.47	79600	5860.31	72840	\$7,597.89	97240
	\$962.24	15520	\$1,148.00	16400	\$1,140.48	15840	\$1,170.00	15600	\$1,047.84	14160	\$1,047.84	14160
	\$76.88	1080	\$52.65	531	\$68.66	749	\$68.81	682	\$71.90	730	\$66.88	651
							\$318.42	3575	\$523.19	6078	\$1,253.82	15949
December	\$4,225.06	67240	\$4,791.14	70974	\$4,272.47	57640	4345.58	55600	4923.83	64720	\$7,151.59	82080
	\$982.08	15840	\$1,092.00	15600	\$933.12	12960	\$870.00	11600	\$852.48	11520	\$905.76	12240
	\$67.87	910	\$58.20	626	\$59.13	594	\$57.42	504	\$65.14	624	\$63.60	601
							102.18	296	\$161.03	564	\$58.91	97
January	\$3,729.36	49520	\$3,835.05	47880	\$4,800.45	63600	4608.55	58720	5436.31	72080	\$7,960.65	110840
	\$828.80	11840	\$812.16	11280	\$1,032.00	13760	\$876.16	11840	\$870.24	11760	\$899.84	12160
	\$69.55	820	\$70.51	779	\$73.29	784	\$68.62	679	\$69.87	698	\$69.49	692
							\$84.95	557	\$101.23	535	\$64.28	163
February	\$4,438.66	67040	\$4,606.71	66760	\$5,353.88	74960	\$5,159.28	69840	5860.95	81320	\$9,598.25	160160
	\$1,176.00	16800	\$1,209.60	16800	\$1,260.00	16800	\$1,101.12	14880	\$1,065.60	14400	\$1,385.28	17760
	\$65.68	753	\$79.11	919	\$64.78	645	\$75.28	782	\$73.15	749	\$81.74	869
							\$68.90	373	\$95.22	466	\$68.42	211
March	\$3,850.65	54400	\$4,242.59	58480	\$4,583.08	58480	4568.54	57960	5111.31	68400	\$7,615.46	106160
	\$901.60	12880	\$996.48	13840	\$1,026.00	13680	\$882.08	11920	\$846.56	11440	\$929.76	11920
	\$51.95	520	\$65.05	690	\$66.26	670	\$57.81	511	\$61.09	561	\$62.04	568
							\$61.23	285	\$85.00	349	\$61.40	126
April	\$4,206.44	62560	\$4,496.22	63440	\$4,350.50	54320	\$4,810.92	62680	\$5,290.99	70600	\$7,269.83	110800
	\$996.80	14240	\$1,013.76	14080	\$894.00	11920	\$947.20	12800	\$947.20	12800	\$1,048.32	13440
	\$46.76	431	\$64.40	680	\$58.49	544	\$63.02	591	\$60.90	559	\$68.22	662
							\$53.92	201	\$84.09	338	\$40.91	120
May	\$4,135.02	59160	\$4,640.94	64120	\$4,771.97	62200	5508.57	63040	4978.73	66920	\$6,707.98	85000
	\$929.60	13280	\$967.68	13440	\$1,008.00	13440	\$876.16	11840	\$888.00	12000	\$1,010.88	12960
	\$44.12	386	\$41.09	302	\$57.84	533	\$54.92	465	\$53.37	441	\$56.75	487
							\$56.88	235	\$81.77	312	\$56.21	63
June	\$7,502.86	65390	\$4,946.17	59600	\$5,127.07	54880	5185.79	60520	5240.85	53440	\$9,520.98	139440
	\$682.08	7840	\$581.76	8080	\$594.00	7920	\$657.12	8880	\$497.28	6720	\$1,023.36	13120
	\$39.69	242	\$34.99	203	\$53.27	440	\$47.58	352	\$47.00	343	\$54.20	448
							\$100.27	736	\$130.55	882	\$54.80	46
July	\$8,091.87	89486	\$7,663.07	85036	\$6,661.68	74680	5803.93	65960	2993.71	29640		
	\$849.12	9760	\$570.24	7920	\$619.36	7840	\$572.56	8320	\$531.20	6640		
	\$31.56	134	\$41.71	256	\$60.86	494	\$53.45	392	\$78.19	732		
							\$153.95	1013	\$211.60	1420		
August	\$7,297.06	78347	\$6,947.35	80520	\$7,770.95	87520	6408.13	81560	3731.83	42960		
	\$786.48	9040	\$541.44	7520	\$739.44	9360	\$613.98	8960	\$608.00	7600		
	\$89.87	908	\$68.27	608	\$91.05	909	91.6	917	\$91.60	917		
							\$199.49	1464	230.01	1616		
TOTAL	\$77,019.04	982,199	\$79,874.59	1,031,644	\$81,332.82	994,098	\$85,065.27	1,033,371	\$77,231.12	951,146	\$100,677.88	1,312,065

GENERAL FUND

6/1/18 Balance				\$2,454,086.92
6/18/18		1810	CKC - Summer	\$7,475.00
6/18/18	01 2320 630 0 000		NCSA Dup payment - N. Hardwick dues	\$335.00
6/18/18		5400	J. Feeney - boxes	\$109.80
6/18/18		5600	CCC - Supply Reimbursement	\$546.00
6/18/18		2210	ESU 7 - DTIPS	\$475.00
6/18/18		4700	ESU 7 - Perkins - Laser Reimb	\$5,000.00
6/18/18		1125	Antelope County - Motor Vehicle	\$2.88
6/18/18		3130	Antelope County - Homestead Exemption	\$41.50
6/18/18		1110	Antelope County - taxes	\$4,425.95
6/18/18		9000	Antelope County - Bond Fund	\$547.35
6/18/18		9000	Antelope County - transfer to Bond Fund	-\$547.35
6/18/18		1125	Boone County - Motor Vehicle	\$27,175.50
6/18/18		1110	Boone County - Taxes	\$166,797.44
6/18/18		3130	Boone County -Homestead Exempt	\$8,425.20
6/18/18		2110	Boone County - Fines	\$662.57
6/18/18		9000	Boone County - Bldg Fund	\$1.91
6/18/18		9000	Boone County - Transfer to Bldg Fund	-\$1.91
6/18/18		1610	Village of Petersburg - Tobacco License	\$10.00
6/22/18		3120	State of Nebraska - SpEd Reimb 16-17	\$70,379.00
6/29/18		5600	Vivayic-Mileage/sub reimb for Abby Hitchler	\$246.35
6/29/18		5400	Nebraska Education Book Buyers - used textbooks	\$761.24
6/29/18	01 2410 411 1 000		Boone Central Activity - Reimb T-Way bill	\$11.38
6/29/18		4210	ESU 7 - TI Accountability	\$4,624.00
6/29/18		4700	ESU 7 - Perkins Stipends	\$1,200.00
6/29/18		4200	ESU 7 -Title I - Mar-May	\$15,831.24
6/29/18		1230	Newman Grove Schools - Pathways	\$10,000.00
6/29/18		1330	Newman Grove Schools - Elem Sped Transportation	\$1,280.00
6/29/18		3110	State of Nebraska - State Aid	\$20,838.00
6/29/18		1410	Interest	\$3,768.61
			Total Receipts	\$350,421.66
			Balance and Receipts	\$2,804,508.58
			Disbursements:	
			June payroll and bills	\$851,835.93
			Transfer to cover Hot Lunch payroll	\$5,000.00
				\$856,835.93
6/30/18 Balance				\$1,947,672.65
			Premier Money Market Account	
	6/1/18		Beginning Balance	\$800,186.92
			Interest	1,284.25
			Transfer to General Fund	
	6/30/18		Ending Balance	\$801,471.17
			Total General Fund	\$2,749,143.82
			June Payroll	\$611,470.55
			June Bills	\$240,365.38
			Total	\$851,835.93

NATURAL GAS

NATURAL GAS												
	CONSUMPTION											
	2012-2013	2013-2014	2014-2015		2015-2016		2016-2017		2017-2018			
September	\$328.70	869	\$629.71	554	\$1,130.44	1268	\$677.34	677	759.63	676	854.52	859
	\$198.02	166	\$200.42	136	\$234.58	183	\$206.81	138	\$245.03	144	\$247.13	113
	\$37.32	13	\$36.20	10	\$56.60	27	\$37.74	10	\$44.11	12	\$61.22	24
									\$45.28	7	\$60.24	0
October	\$897.09	2230	\$2,460.80	2816	\$2,050.30	2418	\$1,519.67	1920	\$1,541.40	1637	1588.87	1765
	\$939.03	1246	\$1,135.39	1294	\$657.32	735	\$513.83	573	\$512.87	497	\$866.63	878
	\$168.16	190	\$168.43	161	\$118.19	96	\$108.30	95	\$108.93	85	\$210.28	201
									\$62.75	23	\$72.86	11
November	\$1,571.53	3987	\$3,402.24	3979	\$3,893.43	4728	\$3,017.77	3959	2582.11	3049	3237.31	3788
	\$1,631.99	2256	\$2,097.81	2486	\$2,229.91	2783	\$1,498.56	1968	\$1,305.61	1548	\$1,740.26	1953
	\$262.44	327	\$252.63	265	\$318.70	337	\$253.03	298	\$256.44	280	\$326.92	344
									\$174.65	77	\$113.46	49
December	\$2,534.74	5812	\$5,416.23	6467	\$5,662.71	7005	\$4,909.37	6615	8781.03	11105	\$5,687.32	6776
	\$2,518.44	3548	\$3,563.23	4301	\$2,927.17	3697	\$2,381.62	3219	\$3,051.25	3815	\$2,764.40	3204
	\$395.97	521	\$544.02	625	\$432.66	475	\$308.64	376	\$518.61	619	\$518.90	578
									\$291.04	255	\$173.98	123
January	\$2,432.17	5633	\$4,863.77	5785	\$4,493.27	5495	\$4,518.45	6187	6055.87	7381	6275.86	7550
	\$2,576.26	3632	\$3,437.08	4145	\$2,281.91	2851	\$2,326.50	3136	\$2,355.09	2839	\$2,794.61	3264
	\$367.24	469	\$615.88	714	\$301.23	316	\$334.04	411	\$435.35	499	\$509.85	571
									\$210.69	206	\$237.47	123
February	\$1,917.39	4573	\$4,999.77	5953	\$4,486.24	5476	\$2,843.25	3722	4278.96	5176	\$5,670.93	6863
	\$2,109.71	2952	\$3,106.85	3736	\$2,453.79	3073	\$1,644.07	2136	\$1,929.13	2320	\$2,729.66	3209
	\$322.50	414	\$543.02	624	\$381.76	413	\$264.67	309	\$358.30	406	\$482.64	542
									\$137.26	113	\$190.91	132
March	\$10,319.74	3983	\$3,134.67	3649	\$2,285.50	2668	\$2,537.61	3297	3015.03	3599	4136.68	4960
	\$1,894.92	2639	\$1,860.23	2192	\$1,204.93	1436	\$1,337.01	1701	\$1,381.24	1636	\$1,931.63	2216
	\$190.35	222	\$351.17	387	\$178.55	167	\$235.44	268	\$287.47	320	\$366.52	398
									\$114.23	83	\$154.67	69
April	\$984.66	1309	\$2,079.09	2345	\$1,722.39	1952	\$1,449.44	1728	2292.53	2611	\$2,245.70	2627
	\$1,335.26	1824	\$1,021.34	1153	\$750.24	840	\$721.46	829	\$879.74	957	\$1,265.08	1396
	\$146.49	159	\$160.94	152	\$102.56	75	\$140.60	135	\$182.90	179	\$232.42	233
									\$62.93	27	\$102.42	35
May	\$2,216.13	2810	\$1,182.67	1228	\$939.84	1090	\$897.23	908	1200.9	1083	475.11	441
	\$452.22	464	\$432.83	423	\$352.58	353	\$299.51	238	\$334.88	219	\$303.50	202
	\$46.31	20	\$74.55	42	\$84.45	63	\$65.76	34	\$83.21	44	\$73.92	38
									\$65.76	13	\$67.18	0
June	\$667.04	5850	\$722.09	704	\$354.57	485	\$405.55	208	363.66	96	\$91.96	91
	\$142.02	74	\$145.96	75	\$91.20	74	\$176.23	65	\$189.66	53	\$68.15	\$65.00
	\$23.78	0	\$34.99	9	\$37.74	10	\$40.28	9	\$45.22	10	\$21.96	9
									\$43.82	6	\$59.36	0
July	\$432.08	310	\$539.98	492	\$556.66	505	\$369.02	106	265.44	7		
	\$141.51	68	\$145.96	75	\$168.69	84	\$193.06	79	\$189.66	53		
	\$24.76	0	\$36.15	10	\$39.83	12	\$39.49	8	\$45.22	10		
									59.36	0		
August	\$440.27	320	\$502.13	417	\$625.62	602	\$592.36	424	414.28	318		
	\$173.78	103	\$176.31	112	\$193.40	119	\$216.76	107	\$204.33	66		
	\$27.06	2	\$36.22	10	\$35.64	8	\$41.90	10	\$45.11	11		
									\$43.08	5	\$61.12	0
TOTAL	\$40,867.08	58995	\$50,110.76	57526	\$43,834.60	51919	\$37,757.06	46351	\$47,985.29	54183	\$48,856.49	55686
	*bill was adjusted in April						*added Redler house 11/15					
								**added Beckman house 12/15				

Batch Description: 6-18 Petty Cash Rec
Checking Account: 11

Petty Cash

Processing Month: 06/2018

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	06/29/2018	133,693.91
<u>Outstanding Checks</u>			
<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
7389	ALBION CHAMBER OF COMMERCE	01/05/2018	15.00
7760	BOONE CO. TREASURER	06/15/2018	16.00
7762	Stacy Gragert	06/15/2018	34.30
7767	BARN WOOD & BRUSHSTROKES	06/18/2018	112.00
7769	Christine Grundmayer	06/29/2018	144.86
7770	BLUE CROSS BLUE SHIELD OF NEBRASKA	06/29/2018	101,112.55
7771	MADISON NATIONAL LIFE INSURANCE CO INC.	06/29/2018	2,036.84
7772	PITNEY BOWES PURCHASE POWER	06/29/2018	705.50
	Total:		104,177.05
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
133,693.91	(104,177.05)	29,516.86	29,516.86

Cleared Automatic Payment Total:
 Cleared Checks Total: 109,991.55
 Cleared Direct Deposit Total:
 Cleared Void Total:
 Cleared Deposit Total: 111,375.94
 Cleared Manual Journal Entries Total: (732.50)
 Cleared Sales Journal Total:

Cash Receipt Listing by Cash Receipt Date
June 2018 Petty Cash

<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>	
Batch Description: PETTY CASH RECURRING Processing Month: 07/2018							
	BCS BOONE CENTRAL SCHOOL	07/18/2018	LTD	11 1100 290 0 000	LTD	2,036.84	
	BCS BOONE CENTRAL SCHOOL	07/18/2018	REIMBURSE PETTY CASH	11 9000	REIMBURSE PETTY CASH	4,893.06	
	BCS BOONE CENTRAL SCHOOL	07/18/2018	HEALTH INSURANCE	11 9000 230 0 000	HEALTH INSURANCE	101,762.73	
	BCS BOONE CENTRAL SCHOOL	07/18/2018	PAYFLEX	11 9000 461 0 000	PAYFLEX	2,528.32	
						Cash Receipt Date: 07/18/2018	111,220.95
	CORNERSTON CORNERSTONE BANK - ALBION	07/30/2018	CHECKING INTEREST	11 1410	CHECKING INTEREST	154.99	
						Cash Receipt Date: 07/30/2018	154.99

Summary Totals

<u>Account Type</u>		<u>Cash Accounts</u>		<u>Receivable Accounts</u>
Subtotal Revenue	5,048.05	11 101		111,375.94
Subtotal Expense	106,327.89		Total:	111,375.94
Subtotal General Ledger				
Total:	111,375.94			

Invoice Listing - Summary
June 2018 Petty Cash

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>Invoice Amount</u>
Batch Description: 6-18 Petty Cash			Processing Month: 06/2018					
BARNWOOD	BARN WOOD & BRUSHSTROKES	6/14/18	CKC Summer Potter	06/18/2018	06/18/2018	11	7767	112.00
BLUECROSSB	BLUE CROSS BLUE SHIELD OF NEBRASKA	7/18 Premium	Health Insurance	07/03/2018	06/29/2018	11	7770	101,112.55
BOONECOTR	BOONE CO. TREASURER	2019 Bus	Title & Tire Fees	06/15/2018	06/15/2018	11	7760	16.00
BSNSPORTS	BSN SPORTS	902328175	Requisitions	06/15/2018	06/15/2018	11	7758	612.19
COMFORTIN2	COMFORT INN	6/18	NCE Conf - Sup/Dewitt/Groth/Hitchler	06/15/2018	06/15/2018	11	7759	944.55
DEWIJUS	DeWitt, Justin	2018 Florida PLC	PLC Expenses	06/15/2018	06/15/2018	11	7764	51.31
GRAGSTA	Gragert, Stacy	2018 Florida PLC	PLC Expenses	06/15/2018	06/15/2018	11	7762	34.30
GRUNCHR	Grundmayer, Christine	5/18 PLC	PLC Conf Meals	07/03/2018	06/29/2018	11	7769	144.86
HASTINGSMU	HASTINGS MUSEUM	6/22/18	CKC Field Trip	06/18/2018	06/18/2018	11	7765	164.00
HITCABB	Hitchler, Abby	2018 Florida PLC	PLC Expenses	06/15/2018	06/15/2018	11	7763	39.51
MADISONNAT	MADISON NATIONAL LIFE INSURANCE CO INC.	7/18	Long Term Disability	07/03/2018	06/29/2018	11	7771	2,036.84
NEWVICTOR1	NEW VICTORIAN SUITES	6/5/18	BIST Lodging	06/18/2018	06/18/2018	11	7768	79.99
PITNEYBOW2	PITNEY BOWES INC	4/1-6/30/18	Postage Meter Rental	06/18/2018	06/18/2018	11	7766	117.00
PITNEYBOWE	PITNEY BOWES PURCHASE POWER	5/22/18	Postage	07/03/2018	06/29/2018	11	7772	705.50
RAEVALLEYM	RAE VALLEY MARKET	5/18 Stmt	Supplies	06/15/2018	06/15/2018	11	7761	66.94
Batch Total:								106,237.54
Report Total:								106,237.54

Manual Journal Entries Listing - Summary
June 2018 Petty Cash

<u>Chart of Account Number</u>	<u>Entry Date</u>	<u>Reference Number</u>	<u>Transaction Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
Batch Description: PETTY CASH JOURNAL		Processing Month: 06/2018			
11 101	06/19/2018		Payflex Claims	0.00	665.00
11 9000 461 0 000	06/19/2018		Payflex Claims	665.00	0.00
11 101	06/05/2018		Payflex Claims	0.00	67.50
11 9000 461 0 000	06/05/2018		Payflex Claims	67.50	0.00
Total:				<u>732.50</u>	<u>732.50</u>

Fund Totals:

<u>Fund</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
11 PETTY CASH	732.50	732.50
Grand Totals:	<u>732.50</u>	<u>732.50</u>

BOARD EXPENDITURE REPORT BY FUNCTION

June 2018

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding
1100	REGULAR INSTRUCTIONAL PROGRAMS							
01 1100 110 1 000	REG INST SALARIES EL	970,000.00	77,107.14	774,091.56	79.80	195,908.44	0.00	0.00
01 1100 110 2 000	REG INST SALARIES SEC	1,225,000.00	97,436.89	973,667.04	79.48	251,332.96	0.00	0.00
01 1100 110 2 001	SALARY-Org Sponsors	48,000.00	2,965.15	35,680.89	74.34	12,319.11	0.00	0.00
01 1100 110 2 002	SALARY-Athletics	125,000.00	8,302.45	105,076.25	84.06	19,923.75	0.00	0.00
01 1100 110 3 000	MS Teacher Salary	610,000.00	48,707.46	445,116.27	72.97	164,883.73	0.00	0.00
01 1100 110 3 001	MS-Salary Org Sponsors	3,000.00	271.70	2,236.10	74.54	763.90	0.00	0.00
01 1100 110 3 002	MS-Salary Athletics	35,000.00	2,564.80	25,098.40	71.71	9,901.60	0.00	0.00
01 1100 120 0 000	SUB SALARY INLIEU OF	3,000.00	202.50	2,182.50	72.75	817.50	0.00	0.00
01 1100 120 1 000	SUB SAL EL	40,000.00	2,300.00	30,923.13	77.31	9,076.87	0.00	0.00
01 1100 120 2 000	SUB SAL SEC	27,000.00	2,415.00	24,577.50	91.03	2,422.50	0.00	0.00
01 1100 120 3 000	MS Substitutes	15,000.00	1,035.00	10,925.00	72.83	4,075.00	0.00	0.00
01 1100 140 0 000	PRESCHOOL PARA REG ED	0.00	4,169.87	7,870.51	0.00	(7,870.51)	0.00	0.00
01 1100 140 1 000	TCHR AIDE SAL EL	110,000.00	13,732.89	134,574.00	122.34	(24,574.00)	0.00	0.00
01 1100 140 2 000	SALARY-CLERICAL/PARAPROF STAFF	10,000.00	2,411.45	11,130.37	111.30	(1,130.37)	0.00	0.00
01 1100 140 3 000	MS Para	12,000.00	587.15	5,456.15	45.47	6,543.85	0.00	0.00
01 1100 210 0 000	SOC SEC SUB INLIEU	400.00	334.44	769.24	192.31	(369.24)	0.00	0.00
01 1100 210 1 000	SOC SEC EL	88,000.00	7,004.95	70,708.74	80.35	17,291.26	0.00	0.00
01 1100 210 2 000	SOC SEC SEC	98,000.00	7,763.59	76,817.65	78.39	21,182.35	0.00	0.00
01 1100 210 2 001	Soc Sec - Org Sponsors	5,000.00	226.57	2,727.43	54.55	2,272.57	0.00	0.00
01 1100 210 2 002	Soc Sec - Athletics	14,000.00	632.26	8,011.98	57.23	5,988.02	0.00	0.00
01 1100 210 3 000	MS Social Security	50,000.00	3,832.14	35,160.69	70.32	14,839.31	0.00	0.00
01 1100 210 3 001	MS Social Security	0.00	20.64	169.59	0.00	(169.59)	0.00	0.00
01 1100 210 3 002	MS Social Security	0.00	194.91	1,907.01	0.00	(1,907.01)	0.00	0.00
01 1100 220 0 000	RETIRE SUB INLIEU	400.00	431.88	992.86	248.22	(592.86)	0.00	0.00
01 1100 220 1 000	RETIREMENT	115,000.00	8,902.60	89,411.71	77.75	25,588.29	0.00	0.00
01 1100 220 2 000	RETIREMENT	128,000.00	9,507.38	95,703.46	74.77	32,296.54	0.00	0.00
01 1100 220 2 001	Retirement - Org Sponsors	6,000.00	292.91	3,009.25	50.15	2,990.75	0.00	0.00
01 1100 220 2 002	Retirement - Athletics	18,000.00	740.96	8,359.28	46.44	9,640.72	0.00	0.00
01 1100 220 3 000	MS Retirement	65,000.00	4,587.35	43,168.42	66.41	21,831.58	0.00	0.00
01 1100 220 3 001	MS Retirement	0.00	26.85	220.87	0.00	(220.87)	0.00	0.00
01 1100 220 3 002	MS Retirement	0.00	253.34	2,275.58	0.00	(2,275.58)	0.00	0.00
01 1100 230 0 000	HEALTH INSURANCE	0.00	1,212.40	1,818.60	0.00	(1,818.60)	0.00	0.00
01 1100 230 1 000	BCBS	290,000.00	22,840.56	229,137.37	79.01	60,862.63	0.00	0.00
01 1100 230 2 000	BCBS	365,000.00	28,121.88	282,329.85	77.35	82,670.15	0.00	0.00
01 1100 230 3 000	MS Health Insurance	170,000.00	13,685.61	134,056.52	78.86	35,943.48	0.00	0.00
01 1100 230 3 002	MS Health Insurance	0.00	108.64	816.75	0.00	(816.75)	0.00	0.00
01 1100 240 0 000	Fitness Center	4,000.00	0.00	3,548.20	88.71	451.80	0.00	0.00
01 1100 260 1 000	LIFE INSURANCE	1,000.00	49.77	498.05	49.81	501.95	0.00	0.00
01 1100 260 2 000	LIFE INSURANCE	1,000.00	57.80	596.94	59.69	403.06	0.00	0.00
01 1100 260 3 000	LIFE INSURANCE	1,000.00	28.94	280.67	28.07	719.33	0.00	0.00
01 1100 285 0 000	UNEMPLOYMENT	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 1100 290 0 000	INC PROT	0.00	19.15	38.39	0.00	(38.39)	0.00	0.00
01 1100 290 1 000	INCOME PROTECTION	700.00	65.32	616.41	88.06	83.59	0.00	0.00
01 1100 290 2 000	INC PROT SECONDARY	100.00	3.63	36.33	36.33	63.67	0.00	0.00
01 1100 290 3 000	MS Para LTD	100.00	1.34	22.40	22.40	77.60	0.00	0.00
01 1100 295 0 000	PAYFLEX 125 PLAN FEES	2,100.00	100.00	1,630.00	77.62	470.00	0.00	0.00
01 1100 318 0 000	Tech Support	12,000.00	0.00	7,895.87	65.80	4,104.13	0.00	0.00
01 1100 318 2 002	NewmanGrove HS Coaches	44,000.00	41,985.63	41,985.63	95.42	2,014.37	0.00	0.00
01 1100 318 3 002	Newman Grove MS Coaches	19,000.00	19,377.98	19,377.98	101.99	(377.98)	0.00	0.00
01 1100 338 1 000	Elem. Computer Repairs	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1100 338 2 000	HS Computer Repairs	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 1100 338 3 000	MS Comp Repairs	2,000.00	0.00	99.00	4.95	1,901.00	0.00	0.00
01 1100 382 0 000	Distance Education	10,000.00	0.00	5,606.31	56.06	4,393.69	0.00	0.00
01 1100 410 1 000	SUPPLIES-PAPER-ART	24,000.00	11.58	473.74	1.97	23,526.26	0.00	0.00
01 1100 410 2 000	SUPPLIES-PAPER-ART	16,000.00	0.00	118.40	0.74	15,881.60	0.00	0.00

BOARD EXPENDITURE REPORT BY FUNCTION

June 2018

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding
01 1100 410 3 000	MS Supplies	10,000.00	0.00	254.12	2.54	9,745.88	0.00	0.00
01 1100 415 1 000	Elem Copier	0.00	0.00	75.15	0.00	(75.15)	0.00	0.00
01 1100 415 2 000	Copiers	26,000.00	0.00	1,319.45	5.07	24,680.55	0.00	0.00
01 1100 415 3 000	MS Copiers	7,000.00	0.00	284.60	4.07	6,715.40	0.00	0.00
01 1100 420 1 000	TEXTBOOKS EL	35,000.00	0.00	1,608.54	4.60	33,391.46	0.00	0.00
01 1100 420 2 000	TEXTBOOKS SEC	35,000.00	0.00	22,656.66	64.73	12,343.34	0.00	0.00
01 1100 420 3 000	MS Textbooks	20,000.00	0.00	18.00	0.09	19,982.00	0.00	0.00
01 1100 421 1 000	TEXTBOOK LOAN-RULE 4	0.00	0.00	3,135.38	0.00	(3,135.38)	0.00	0.00
01 1100 423 1 000	ELEM WORKBOOKS	6,000.00	0.00	1,200.90	20.02	4,799.10	0.00	0.00
01 1100 423 2 000	WORKBOOKS HS	2,000.00	0.00	287.95	14.40	1,712.05	0.00	0.00
01 1100 423 3 000	MS Workbooks	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1100 425 2 000	EBOOKS SEC	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 1100 455 0 000	WEBSITE HOST	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
01 1100 460 0 000	COMPUTER HARDWARE	50,000.00	3,544.33	4,666.33	9.33	45,333.67	0.00	0.00
01 1100 460 1 000	Elem Comp Hardware	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00
01 1100 460 2 000	HS Comp Hardware	5,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00
01 1100 460 3 000	MS Comp Hardware	2,500.00	53.27	1,912.27	76.49	587.73	0.00	0.00
01 1100 465 0 000	COMPUTER SOFTWARE	5,000.00	0.00	2,945.00	58.90	2,055.00	0.00	0.00
01 1100 465 1 000	ELEM SOFTWARE	12,000.00	0.00	4,697.00	39.14	7,303.00	0.00	0.00
01 1100 465 2 000	LANG ARTS SOFTWARE LICENSE	8,500.00	0.00	2,449.00	28.81	6,051.00	0.00	0.00
01 1100 465 3 000	MS Software	1,000.00	0.00	230.98	23.10	769.02	0.00	0.00
01 1100 466 1 000	Elem. Computer Supplies	2,000.00	0.00	472.99	23.65	1,527.01	0.00	0.00
01 1100 466 2 000	HS Computer Supplies	2,000.00	20.98	764.05	38.20	1,235.95	0.00	0.00
01 1100 466 3 000	MS Computer Supplies	1,000.00	0.00	1,006.51	100.65	(6.51)	0.00	0.00
01 1100 480 0 000	Furn & Equip Depreciation	30,000.00	0.00	0.00	0.00	30,000.00	0.00	0.00
01 1100 480 1 000	ELEM FURN/EQUIP	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00
01 1100 480 2 000	FURNITURE & EQUIPMENT	7,500.00	0.00	436.27	5.82	7,063.73	0.00	0.00
01 1100 480 3 000	MS Furniture & Equip	2,500.00	657.00	957.00	38.28	1,543.00	0.00	0.00
01 1100 531 1 000	Copier Rental	0.00	0.00	1,922.27	0.00	(1,922.27)	0.00	0.00
01 1100 531 2 000	COPIER RENTAL	0.00	3,366.68	14,973.03	0.00	(14,973.03)	0.00	0.00
01 1100 531 3 000	MS Copier	0.00	1,079.00	4,586.00	0.00	(4,586.00)	0.00	0.00
01 1100 630 0 000	DUES AND FEES	0.00	0.00	900.00	0.00	(900.00)	0.00	0.00
01 1100 630 1 000	NORTH CENTRAL DUES	300.00	0.00	900.00	300.00	(600.00)	0.00	0.00
01 1100 630 2 000	NORTH CENTRAL DUES	300.00	0.00	1,150.00	383.33	(850.00)	0.00	0.00
01 1100 630 3 000	MS Dues and Fees	300.00	0.00	900.00	300.00	(600.00)	0.00	0.00
01 1100 632 1 000	Elem. AdvancEd	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1100 632 2 000	HS AdvancEd	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1100 632 3 000	MS AdvancEd	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1100 690 1 000	Other Expense Elem	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1100 690 2 000	Other Expense High School	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1100 690 3 000	Other Expense	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	5,086,700.00	445,353.71	3,835,712.29	75.41	1,250,987.71	0.00	0.00
1101	FIRST GRADE							
01 1101 410 1 000	FIRST GRADE SUPPLIES	2,500.00	0.00	1,577.26	63.09	922.74	0.00	0.00
01 1101 411 1 000	Other Expenses Gr. 1	600.00	0.00	424.29	70.72	175.71	0.00	0.00
1101	FIRST GRADE	3,100.00	0.00	2,001.55	64.57	1,098.45	0.00	0.00
1102	SECOND GRADE							
01 1102 410 1 000	SECOND GRADE SUPPLIES	2,500.00	0.00	1,718.96	68.76	781.04	0.00	0.00
01 1102 411 1 000	Other Expenses Gr. 2	900.00	0.00	5.15	0.57	894.85	0.00	0.00
1102	SECOND GRADE	3,400.00	0.00	1,724.11	50.71	1,675.89	0.00	0.00
1103	THIRD GRADE							
01 1103 410 1 000	THIRD GRADE SUPPLIES	3,000.00	7.40	1,033.86	34.46	1,966.14	0.00	0.00
01 1103 411 1 000	Other Expenses Gr. 3	600.00	280.00	356.94	59.49	243.06	0.00	0.00
1103	THIRD GRADE	3,600.00	287.40	1,390.80	38.63	2,209.20	0.00	0.00

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1104	FOURTH GRADE							
01 1104 410 1 000	FOURTH GRADE SUPPLIES	2,000.00	24.80	1,411.49	70.57	588.51	0.00	0.00
01 1104 411 1 000	Other Expenses Gr. 4	600.00	0.00	468.57	78.10	131.43	0.00	0.00
1104	FOURTH GRADE	2,600.00	24.80	1,880.06	72.31	719.94	0.00	0.00
1105	FIFTH GRADE							
01 1105 410 1 000	FIFTH GRADE SUPPLIES	2,000.00	93.91	210.37	10.52	1,789.63	0.00	0.00
01 1105 411 1 000	Other Expenses Gr. 5	600.00	0.00	52.74	8.79	547.26	0.00	0.00
1105	FIFTH GRADE	2,600.00	93.91	263.11	10.12	2,336.89	0.00	0.00
1107	KINDERGARTEN							
01 1107 410 1 000	KINDERGARTEN SUPPLIES	2,500.00	0.00	874.20	34.97	1,625.80	0.00	0.00
01 1107 411 1 000	Other Expenses Gr. K	600.00	0.00	351.29	58.55	248.71	0.00	0.00
1107	KINDERGARTEN	3,100.00	0.00	1,225.49	39.53	1,874.51	0.00	0.00
1108	TITLE I							
01 1108 410 1 000	TITLE I SUPPLIES	500.00	0.00	583.36	116.67	(83.36)	0.00	0.00
01 1108 411 1 000	Other Expenses Title I	300.00	0.00	166.41	55.47	133.59	0.00	0.00
01 1108 415 1 000	Title I Parent Involvement	300.00	0.00	0.00	0.00	300.00	0.00	0.00
1108	TITLE I	1,100.00	0.00	749.77	68.16	350.23	0.00	0.00
1115	Career Academy							
01 1115 410 2 000	Career Acad Supplies	1,800.00	36.00	36.00	2.00	1,764.00	0.00	0.00
01 1115 410 3 000	MS Career Acad Supplies	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1115 411 2 000	Other Expenses HS Career Acad	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1115 411 3 000	Other Expenses MS Career Acad	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1115 412 2 000	Welding Supplies	1,000.00	177.32	3,926.02	392.60	(2,926.02)	0.00	0.00
01 1115 420 2 000	College Credit Textbooks	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1115 481 2 000	Welding Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1115 671 2 000	Travel Welding	500.00	0.00	85.92	17.18	414.08	0.00	0.00
1115	Career Academy	6,550.00	213.32	4,047.94	61.80	2,502.06	0.00	0.00
1116	Alternative Ed							
01 1116 110 2 004	Pathways Salaries	85,000.00	6,970.19	69,143.02	81.34	15,856.98	0.00	0.00
01 1116 120 2 004	Pathways Sub Salary	2,000.00	57.50	1,495.00	74.75	505.00	0.00	0.00
01 1116 210 2 004	SOCIAL SECURITY	7,000.00	535.62	5,390.52	77.01	1,609.48	0.00	0.00
01 1116 220 2 004	Pathways Retire	9,000.00	688.50	6,829.76	75.89	2,170.24	0.00	0.00
01 1116 230 2 004	Pathways Health Ins	32,000.00	2,485.77	24,857.70	77.68	7,142.30	0.00	0.00
01 1116 260 2 004	LIFE INSURANCE	100.00	4.32	43.20	43.20	56.80	0.00	0.00
01 1116 410 2 004	Pathways Supplies	1,200.00	0.00	0.00	0.00	1,200.00	0.00	0.00
01 1116 410 3 000	MS Supplies	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1116 411 2 004	Other Expenses Pathways	300.00	0.00	167.77	55.92	132.23	0.00	0.00
01 1116 411 3 000	Other Expenses MS Intervention	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 1116 420 2 000	Pathways Textbooks	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 1116 465 2 000	Pathways Software	6,300.00	0.00	5,300.00	84.13	1,000.00	0.00	0.00
01 1116 480 2 004	PATHWAYS FURNITURE & EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1116	Alternative Ed	144,100.00	10,741.90	113,226.97	78.58	30,873.03	0.00	0.00
1117	Language Arts							
01 1117 410 2 000	Lang Arts Supplies	3,000.00	22.44	682.60	22.75	2,317.40	0.00	0.00
01 1117 410 3 000	MS Lang Arts Supplies	1,500.00	0.00	1,965.57	131.04	(465.57)	0.00	0.00
01 1117 411 2 000	Other Expenses HS Lang Arts	900.00	22.76	327.76	36.42	572.24	0.00	0.00
01 1117 411 3 000	Other Expenses MS Lang Arts	600.00	0.00	16.80	2.80	583.20	0.00	0.00
01 1117 671 2 000	Student Travel Expense	200.00	0.00	0.00	0.00	200.00	0.00	0.00
1117	Language Arts	6,200.00	45.20	2,992.73	48.27	3,207.27	0.00	0.00
1118	Spanish							
01 1118 410 2 000	Spanish Supplies	750.00	0.00	154.09	20.55	595.91	0.00	0.00
01 1118 411 2 000	Other Expenses HS Spanish	300.00	0.00	356.40	118.80	(56.40)	0.00	0.00

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1118	Spanish	1,050.00	0.00	510.49	48.62	539.51	0.00	0.00
1119	Social Studies							
01 1119 410 2 000	Soc Studies Supplies	1,000.00	0.00	346.73	34.67	653.27	0.00	0.00
01 1119 410 3 000	MS Social Studies Supplies	800.00	0.00	686.02	85.75	113.98	0.00	0.00
01 1119 411 2 000	Other Expenses HS Soc Studies	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1119 411 3 000	Other Expenses MS Soc Studies	300.00	0.00	0.00	0.00	300.00	0.00	0.00
1119	Social Studies	2,600.00	0.00	1,032.75	39.72	1,567.25	0.00	0.00
1120	MATH							
01 1120 410 2 000	Math Supplies	1,000.00	0.00	130.50	13.05	869.50	0.00	0.00
01 1120 410 3 000	MS Math Supplies	800.00	0.00	0.00	0.00	800.00	0.00	0.00
01 1120 411 2 000	Other Expenses HS Math	600.00	0.00	411.45	68.58	188.55	0.00	0.00
01 1120 411 3 000	Other Expenses MS Math	600.00	0.00	0.00	0.00	600.00	0.00	0.00
1120	MATH	3,000.00	0.00	541.95	18.07	2,458.05	0.00	0.00
1121	Business							
01 1121 410 2 000	Business Supplies	1,200.00	21.93	351.93	29.33	848.07	0.00	0.00
01 1121 411 2 000	Other Expenses HS Business	400.00	0.00	0.00	0.00	400.00	0.00	0.00
01 1121 671 2 000	Business - Student Travel Expense	900.00	452.00	618.78	68.75	281.22	0.00	0.00
1121	Business	2,500.00	473.93	970.71	38.83	1,529.29	0.00	0.00
1122	Science							
01 1122 338 2 000	Science Repairs	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1122 338 3 000	MS Science Repairs	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1122 410 1 000	Elem Science Supplies	500.00	0.00	36.45	7.29	463.55	0.00	0.00
01 1122 410 2 000	Science Supplies	3,000.00	131.68	1,626.01	54.20	1,373.99	0.00	0.00
01 1122 410 3 000	MS Science Supplies	900.00	0.00	0.00	0.00	900.00	0.00	0.00
01 1122 411 1 000	Other Expenses Elem Science	0.00	0.00	8.87	0.00	(8.87)	0.00	0.00
01 1122 411 2 000	Other Expenses HS Science	1,500.00	183.31	2,554.21	170.28	(1,054.21)	0.00	0.00
01 1122 411 3 000	Other Expenses MS Science	300.00	0.00	85.75	28.58	214.25	0.00	0.00
01 1122 480 2 000	Science Equipment	700.00	0.00	0.00	0.00	700.00	0.00	0.00
01 1122 480 3 000	MS Science Equip	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1122 631 3 000	MS Science Student Contest Fees	400.00	0.00	380.00	95.00	20.00	0.00	0.00
1122	Science	8,300.00	314.99	4,691.29	56.52	3,608.71	0.00	0.00
1123	Physical Education							
01 1123 327 2 000	PE Rentals	3,500.00	0.00	3,278.49	93.67	221.51	0.00	0.00
01 1123 410 1 000	Elem PE Supplies	500.00	0.00	535.21	107.04	(35.21)	0.00	0.00
01 1123 410 2 000	PE Supplies	1,200.00	0.00	1,245.05	103.75	(45.05)	0.00	0.00
01 1123 410 3 000	MS PE Supplies	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1123 411 1 000	Other Expenses Elem PE	300.00	0.00	698.41	232.80	(398.41)	0.00	0.00
01 1123 411 2 000	Other Expenses HS PE	300.00	0.00	0.00	0.00	300.00	0.00	0.00
01 1123 411 3 000	Other Expenses MS PE	300.00	0.00	0.00	0.00	300.00	0.00	0.00
1123	Physical Education	6,600.00	0.00	5,757.16	87.23	842.84	0.00	0.00
1124	Industrial Arts							
01 1124 338 2 000	Ind Arts Repairs	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1124 410 2 000	Ind Arts Supplies	2,500.00	0.00	2,259.77	90.39	240.23	0.00	0.00
01 1124 411 2 000	Other Expenses HS Ind Arts	1,000.00	0.00	64.89	6.49	935.11	0.00	0.00
01 1124 480 2 000	Ind Arts Equipment	1,000.00	0.00	868.02	86.80	131.98	0.00	0.00
1124	Industrial Arts	4,750.00	0.00	3,192.68	67.21	1,557.32	0.00	0.00
1126	Art							
01 1126 410 1 000	Elem Art Supplies	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
01 1126 410 2 000	Art Supplies	3,000.00	438.98	1,333.46	44.45	1,666.54	0.00	0.00
01 1126 410 3 000	MS Art Supplies	800.00	0.00	0.00	0.00	800.00	0.00	0.00
01 1126 411 1 000	Other Expenses Elem Art	300.00	0.00	5.82	1.94	294.18	0.00	0.00

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01 1126 411 2 000	Other Expenses HS Art	300.00	0.00	1,108.58	369.53	(808.58)	0.00	0.00
01 1126 411 3 000	Other Expenses MS Art	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 1126 480 0 000	Art Equipment	1,600.00	0.00	1,879.00	117.44	(279.00)	0.00	0.00
1126 Art		7,700.00	438.98	4,326.86	56.19	3,373.14	0.00	0.00
1127	Vocal Music							
01 1127 140 2 000	Accompanist	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
01 1127 140 3 000	MS Accompanist	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 1127 338 1 000	Elem Music Repairs	300.00	85.00	170.00	56.67	130.00	0.00	0.00
01 1127 338 2 000	Music Repairs	300.00	85.00	355.00	118.33	(55.00)	0.00	0.00
01 1127 338 3 000	MS Music Repairs	300.00	85.00	170.00	56.67	130.00	0.00	0.00
01 1127 410 1 000	Elem Music Supplies	500.00	0.00	3,915.98	783.20	(3,415.98)	0.00	0.00
01 1127 410 2 000	Music Supplies	2,500.00	0.00	2,205.55	88.22	294.45	0.00	0.00
01 1127 410 3 000	MS Music Supplies	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1127 411 1 000	Other Expenses Elem Music	300.00	19.95	397.30	132.43	(97.30)	0.00	0.00
01 1127 411 2 000	Other Expenses HS Music	300.00	64.12	1,193.54	397.85	(893.54)	0.00	0.00
01 1127 411 3 000	Other Expenses MS Music	300.00	0.00	35.99	12.00	264.01	0.00	0.00
01 1127 480 2 000	Music Equipment	2,000.00	567.41	1,167.41	58.37	832.59	0.00	0.00
01 1127 631 1 000	Elem Student Contest Fees	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 1127 631 2 000	Student Contest Fees	1,800.00	0.00	661.00	36.72	1,139.00	0.00	0.00
01 1127 631 3 000	MS Student Contest Fees	200.00	0.00	139.00	69.50	61.00	0.00	0.00
01 1127 671 2 000	Student Travel Expense	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1127 671 3 000	MS Vocal Student Expense	200.00	0.00	230.00	115.00	(30.00)	0.00	0.00
1127 Vocal Music		15,700.00	906.48	10,640.77	67.78	5,059.23	0.00	0.00
1128	Instrumental Music							
01 1128 318 2 000	HS Band Contracted Services	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1128 338 2 000	HS Band Repairs	1,400.00	0.00	130.00	9.29	1,270.00	0.00	0.00
01 1128 410 1 000	Elem Band Supplies	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 1128 410 2 000	Band Supplies	1,500.00	0.00	984.16	65.61	515.84	0.00	0.00
01 1128 410 3 000	MS Band Supplies	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 1128 411 1 000	Other Expenses Elem Band	300.00	0.00	0.00	0.00	300.00	0.00	0.00
01 1128 411 2 000	Other Expenses HS Band	300.00	26.97	430.36	143.45	(130.36)	0.00	0.00
01 1128 411 3 000	Other Expenses MS Band	300.00	0.00	0.00	0.00	300.00	0.00	0.00
01 1128 465 0 000	Band Software	600.00	0.00	395.00	65.83	205.00	0.00	0.00
01 1128 480 0 000	Band Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1128 631 2 000	Band Contest Fees	1,200.00	0.00	768.00	64.00	432.00	0.00	0.00
01 1128 631 3 000	MS Band Contest Fees	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 1128 671 2 000	Student Travel Expense	200.00	0.00	97.95	48.98	102.05	0.00	0.00
1128 Instrumental Music		8,400.00	26.97	2,805.47	33.40	5,594.53	0.00	0.00
1129	Agriculture							
01 1129 338 2 000	Ag Repairs	600.00	0.00	0.00	0.00	600.00	0.00	0.00
01 1129 410 2 000	Ag Supplies	3,800.00	0.00	909.14	23.92	2,890.86	0.00	0.00
01 1129 411 2 000	Other Expenses HS Ag	300.00	70.88	413.20	137.73	(113.20)	0.00	0.00
01 1129 465 2 000	Ag Software	300.00	0.00	295.00	98.33	5.00	0.00	0.00
01 1129 480 2 000	Ag Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1129 631 2 000	Ag Contest Fees	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1129 671 2 000	Ag Student Travel	1,200.00	139.90	193.90	16.16	1,006.10	0.00	0.00
1129 Agriculture		7,700.00	210.78	1,811.24	23.52	5,888.76	0.00	0.00
1130	Family Consumer Science							
01 1130 410 2 000	FCS Supplies	2,800.00	0.00	358.64	12.81	2,441.36	0.00	0.00
01 1130 411 2 000	Other Expenses HS FCS	0.00	0.00	305.38	0.00	(305.38)	0.00	0.00
01 1130 671 2 000	FCS Student Travel	1,200.00	0.00	558.00	46.50	642.00	0.00	0.00
1130 Family Consumer Science		4,000.00	0.00	1,222.02	30.55	2,777.98	0.00	0.00
1150	LEP							

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01 1150 319 0 000	LEP Testing	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1150 411 0 000	Other Expenses Limited Eng Proficiency	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1150 LEP		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
1190	EARLY CHILDHOOD							
01 1190 110 0 000	PRESCHOOL SALARIES	92,000.00	7,334.71	74,408.20	80.88	17,591.80	0.00	0.00
01 1190 120 0 000	PRESCHOOL PARA SUB	2,000.00	172.50	977.50	48.88	1,022.50	0.00	0.00
01 1190 140 0 000	PRESCHOOL PARA	90,000.00	5,402.51	67,668.83	75.19	22,331.17	0.00	0.00
01 1190 210 0 000	PRESCHOOL SOC SEC	15,000.00	907.01	10,034.15	66.89	4,965.85	0.00	0.00
01 1190 220 0 000	PRESCHOOL RETIRE	20,000.00	1,149.25	13,734.71	68.67	6,265.29	0.00	0.00
01 1190 230 0 000	PRESCHOOL HEALTH INS.	50,000.00	3,230.12	36,677.84	73.36	13,322.16	0.00	0.00
01 1190 260 0 000	LIFE INSURANCE	100.00	4.32	43.20	43.20	56.80	0.00	0.00
01 1190 290 0 000	PRESCHOOL INC PROT	500.00	21.67	293.38	58.68	206.62	0.00	0.00
01 1190 410 0 000	PRESCHOOL SUPPLIES	2,500.00	264.17	4,960.37	198.41	(2,460.37)	0.00	0.00
01 1190 411 0 000	Other Expenses Preschool	900.00	116.49	749.12	83.24	150.88	0.00	0.00
01 1190 412 0 000	PRESCHOOL SNACKS	9,000.00	699.20	7,713.45	85.71	1,286.55	0.00	0.00
01 1190 416 0 000	TESTING	750.00	0.00	934.50	124.60	(184.50)	0.00	0.00
01 1190 480 0 000	PRESCHOOL FURN&EQUIP	1,000.00	0.00	1,959.00	195.90	(959.00)	0.00	0.00
01 1190 630 0 000	Preschool Dues & Fees	400.00	0.00	0.00	0.00	400.00	0.00	0.00
01 1190 670 0 000	TRAVEL EXPENSE AND MILEAGE	500.00	0.00	300.00	60.00	200.00	0.00	0.00
1190 EARLY CHILDHOOD		284,650.00	19,301.95	220,454.25	77.45	64,195.75	0.00	0.00
1214	PSYCHOLOGIST							
01 1214 110 0 000	PSYCHOLOGIST SALARY	48,000.00	3,560.24	35,602.40	74.17	12,397.60	0.00	0.00
01 1214 210 0 000	SOCIAL SECURITY	3,500.00	271.46	2,714.56	77.56	785.44	0.00	0.00
01 1214 220 0 000	RETIREMENT	4,500.00	351.68	3,516.71	78.15	983.29	0.00	0.00
01 1214 230 0 000	HEALTH INSURANCE	13,000.00	1,055.43	10,554.30	81.19	2,445.70	0.00	0.00
01 1214 260 0 000	LIFE INSURANCE	100.00	1.80	18.00	18.00	82.00	0.00	0.00
01 1214 410 0 000	SUPPLIES	900.00	128.11	128.11	14.23	771.89	0.00	0.00
01 1214 411 0 000	Other Expenses School Psych	300.00	0.00	0.00	0.00	300.00	0.00	0.00
01 1214 416 0 000	Assessments	4,000.00	0.00	1,184.48	29.61	2,815.52	0.00	0.00
1214 PSYCHOLOGIST		74,300.00	5,368.72	53,718.56	72.30	20,581.44	0.00	0.00
1216	SPEECH THERAPY							
01 1216 110 0 000	SPEECH THERAPY SALARY	72,000.00	5,181.13	51,139.16	71.03	20,860.84	0.00	0.00
01 1216 210 0 000	SOC SEC	5,000.00	396.36	3,912.15	78.24	1,087.85	0.00	0.00
01 1216 220 0 000	RETIREMENT	7,000.00	511.78	5,051.43	72.16	1,948.57	0.00	0.00
01 1216 230 0 000	HEALTH INSURANCE	15,000.00	1,241.49	12,395.89	82.64	2,604.11	0.00	0.00
01 1216 260 0 000	LIFE INSURANCE	100.00	2.88	28.80	28.80	71.20	0.00	0.00
01 1216 410 0 000	SUPPLIES	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1216 410 1 000	Elem Speech Supplies	0.00	0.00	146.44	0.00	(146.44)	0.00	0.00
01 1216 410 2 000	HS Speech Supplies	750.00	0.00	0.00	0.00	750.00	0.00	0.00
01 1216 411 1 000	Other Expenses Elem Speech	300.00	95.55	394.74	131.58	(94.74)	0.00	0.00
01 1216 411 2 000	Other Expenses HS Speech	300.00	0.00	0.00	0.00	300.00	0.00	0.00
01 1216 480 1 000	Elem Speech Equipment	750.00	0.00	0.00	0.00	750.00	0.00	0.00
01 1216 480 2 000	HS Speech Equip	750.00	0.00	0.00	0.00	750.00	0.00	0.00
01 1216 670 1 000	Speech TRAVEL EXPENSE AND MILEAGE	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1216 670 2 000	HS Speech Travel	250.00	0.00	0.00	0.00	250.00	0.00	0.00
1216 SPEECH THERAPY		103,450.00	7,429.19	73,068.61	70.63	30,381.39	0.00	0.00
1229	SPED I							
01 1229 110 1 000	SPED I SALARIES ELE	175,000.00	14,169.39	141,818.86	81.04	33,181.14	0.00	0.00
01 1229 110 2 000	SPED I SALARIES SEC	125,000.00	10,956.22	109,984.60	87.99	15,015.40	0.00	0.00
01 1229 110 3 000	MS SPed Professional Salaries	55,000.00	0.00	0.00	0.00	55,000.00	0.00	0.00
01 1229 120 1 000	SUB SALARIES ELE	2,500.00	230.00	2,472.50	98.90	27.50	0.00	0.00
01 1229 120 2 000	SUB SALARIES SEC	4,000.00	230.00	1,552.50	38.81	2,447.50	0.00	0.00

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01 1229 120 3 000	MS Sped Substitute	1,500.00	0.00	230.00	15.33	1,270.00	0.00	0.00
01 1229 140 1 000	AIDES SALARY ELE	90,000.00	3,372.16	35,226.87	39.14	54,773.13	0.00	0.00
01 1229 140 2 000	AIDE SALARY SECON	65,000.00	5,717.80	58,692.30	90.30	6,307.70	0.00	0.00
01 1229 140 3 000	MS SpEd Para	50,000.00	3,583.06	38,524.13	77.05	11,475.87	0.00	0.00
01 1229 210 1 000	SOC SEC	14,000.00	1,351.47	13,663.94	97.60	336.06	0.00	0.00
01 1229 210 2 000	SOC SEC	15,000.00	1,249.13	12,601.43	84.01	2,398.57	0.00	0.00
01 1229 210 3 000	MS Sped Soc Sec	9,000.00	274.10	2,864.09	31.82	6,135.91	0.00	0.00
01 1229 220 1 000	RETIREMENT	28,000.00	1,732.73	17,472.87	62.40	10,527.13	0.00	0.00
01 1229 220 2 000	RETIREMENT	23,000.00	1,647.02	16,570.65	72.05	6,429.35	0.00	0.00
01 1229 220 3 000	MS SpEd Retirement	13,000.00	342.60	3,750.01	28.85	9,249.99	0.00	0.00
01 1229 230 1 000	BCBS	60,000.00	4,695.13	47,137.12	78.56	12,862.88	0.00	0.00
01 1229 230 2 000	BCBS	45,000.00	2,653.60	26,276.90	58.39	18,723.10	0.00	0.00
01 1229 230 3 000	MS SpEd Health Insurance	20,000.00	(569.49)	4,074.66	20.37	15,925.34	0.00	0.00
01 1229 260 1 000	LIFE INSURANCE	200.00	8.60	86.36	43.18	113.64	0.00	0.00
01 1229 260 2 000	LIFE INSURANCE	200.00	7.20	72.00	36.00	128.00	0.00	0.00
01 1229 260 3 000	LIFE INSURANCE	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 1229 290 1 000	INCOME PRO	500.00	17.06	171.79	34.36	328.21	0.00	0.00
01 1229 290 2 000	INCOME PROT SEC	500.00	25.41	255.95	51.19	244.05	0.00	0.00
01 1229 290 3 000	MS Sped LTD	500.00	5.56	158.56	31.71	341.44	0.00	0.00
01 1229 318 0 000	MIPS CONSULT	7,500.00	0.00	0.00	0.00	7,500.00	0.00	0.00
01 1229 410 1 000	SUPPLIES	4,000.00	0.00	177.99	4.45	3,822.01	0.00	0.00
01 1229 410 2 000	SUPPLIES	3,000.00	0.00	349.62	11.65	2,650.38	0.00	0.00
01 1229 410 3 000	MS SpEd Supplies	2,000.00	0.00	67.42	3.37	1,932.58	0.00	0.00
01 1229 411 1 000	Other Expenses Elem SpEd	300.00	16.47	1,058.54	352.85	(758.54)	0.00	0.00
01 1229 411 2 000	Other Expenses HS SpEd	300.00	0.00	207.76	69.25	92.24	0.00	0.00
01 1229 411 3 000	Other Expenses MS SpEd	300.00	0.00	514.70	171.57	(214.70)	0.00	0.00
01 1229 420 1 000	TEXTBOOKS ELE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 420 2 000	TEXTBOOKS	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1229 420 3 000	MS Sped Textbooks	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 460 1 000	COMPUTER HARDWARE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 460 2 000	COMPUTER HARDWARE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 460 3 000	MS Sped Computer Equip	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 465 1 000	COMPUTER SOFTWARE	1,800.00	0.00	0.00	0.00	1,800.00	0.00	0.00
01 1229 465 2 000	HS SPED COMPUTER SOFTWARE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 465 3 000	MS Sped Software	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 466 1 000	Computer Supplies Elem SpEd	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 466 2 000	Computer Supplies HS SpEd	250.00	0.00	243.98	97.59	6.02	0.00	0.00
01 1229 466 3 000	Computer Supplies MS SpEd	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1229 480 1 000	FURNITURE & EQUIPMENT	500.00	0.00	102.88	20.58	397.12	0.00	0.00
01 1229 480 2 000	FURNITURE & EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 480 3 000	MS SpEd Furn&Equip	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1229 670 0 000	TRAVEL EXPENSE AND MILEAGE	0.00	270.90	545.90	0.00	(545.90)	0.00	0.00
01 1229 670 1 000	TRAVEL INSERVICE	2,500.00	0.00	1,152.00	46.08	1,348.00	0.00	0.00
01 1229 670 2 000	TRAVEL INSERVICE	4,000.00	0.00	192.45	4.81	3,807.55	0.00	0.00
01 1229 670 3 000	MS SpEd Travel	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1229 SPED I		830,200.00	51,986.12	538,271.33	64.84	291,928.67	0.00	0.00
1239 ESU-SPED								
01 1239 310 0 000	STUDENT RECORD SYSTEM	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00
01 1239 313 1 000	Pupil Services	10,000.00	25.00	775.00	7.75	9,225.00	0.00	0.00
01 1239 313 2 000	PSYCH - SEC	12,000.00	0.00	387.44	3.23	11,612.56	0.00	0.00
01 1239 370 1 000	Elem Tuition to Other Agencies	75,000.00	0.00	0.00	0.00	75,000.00	0.00	0.00
01 1239 370 2 000	HS Tuition to Other Agencies	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00
1239 ESU-SPED		139,500.00	25.00	1,162.44	0.83	138,337.56	0.00	0.00
1290 PRESCHOOL								
01 1290 110 0 000	PRESCHOOL TEACHING SALARY	1,500.00	0.00	82.50	5.50	1,417.50	0.00	0.00

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01 1290 140 0 000	PRE SCHOOL SPED SALARIES	10,000.00	0.00	378.64	3.79	9,621.36	0.00	0.00
01 1290 210 0 000	PRESCHOOL SOCIAL SECURITY	1,000.00	0.00	29.20	2.92	970.80	0.00	0.00
01 1290 220 0 000	PRESCHOOL RETIREMENT	1,000.00	0.00	45.55	4.56	954.45	0.00	0.00
01 1290 230 0 000	PRESCHOOL HEALTH INSURANCE	4,500.00	0.00	263.48	5.86	4,236.52	0.00	0.00
01 1290 290 0 000	LTD	100.00	0.00	3.61	3.61	96.39	0.00	0.00
01 1290 311 0 000	PHYSICAL THERAPY -PS	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1290 312 0 000	OCCUPATIONAL THERAPY 0-2	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 1290 313 0 000	O.T. 3-4	250.00	0.00	141.75	56.70	108.25	0.00	0.00
01 1290 314 0 000	0-2 HEARING	0.00	0.00	63.00	0.00	(63.00)	0.00	0.00
01 1290 316 0 000	OT 0-2	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 1290 410 0 000	PRESCHOOL SPED	500.00	0.00	232.24	46.45	267.76	0.00	0.00
01 1290 416 0 000	FEDERALLY MANDATED TESTING 3-4	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 1290 630 0 000	PRESCHOOL DUES & FEES	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 1290 670 0 000	MILEAGE	100.00	0.00	0.00	0.00	100.00	0.00	0.00
1290 PRESCHOOL		22,050.00	0.00	1,239.97	5.62	20,810.03	0.00	0.00
1310	SPECIAL PGMS FOR GIFTED							
01 1310 110 0 000	HAL SALARIES	5,000.00	383.75	3,837.50	76.75	1,162.50	0.00	0.00
01 1310 210 0 000	HAL SOC SEC	400.00	28.98	291.07	72.77	108.93	0.00	0.00
01 1310 220 0 000	HAL RETIREMENT	500.00	37.91	379.10	75.82	120.90	0.00	0.00
01 1310 230 0 000	HAL HEALTH INSURANCE	2,000.00	155.36	1,553.60	77.68	446.40	0.00	0.00
01 1310 260 0 000	LIFE INSURANCE	100.00	0.27	2.70	2.70	97.30	0.00	0.00
01 1310 410 0 000	STUDENT ENRICHMENT SUPPLIES	1,000.00	555.20	1,456.70	145.67	(456.70)	0.00	0.00
01 1310 465 0 000	SOFTWARE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 1310 480 0 000	FURNITURE & EQUIPMENT	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
01 1310 630 0 000	DUES AND FEES	1,000.00	0.00	978.00	97.80	22.00	0.00	0.00
01 1310 670 0 000	TRAVEL EXPENSE AND MILEAGE	0.00	0.00	550.00	0.00	(550.00)	0.00	0.00
01 1310 671 0 000	HAL Student Travel	500.00	0.00	0.00	0.00	500.00	0.00	0.00
1310 SPECIAL PGMS FOR GIFTED		13,000.00	1,161.47	9,048.67	69.61	3,951.33	0.00	0.00
2120	GUIDANCE SERVICES							
01 2120 410 1 000	SUPPLIES	750.00	23.50	241.06	32.14	508.94	0.00	0.00
01 2120 410 2 000	SUPPLIES	3,000.00	0.00	249.60	8.32	2,750.40	0.00	0.00
01 2120 410 3 000	MS Guidance Supplies	1,000.00	0.00	403.52	40.35	596.48	0.00	0.00
01 2120 411 1 000	TESTING	0.00	0.00	1,181.99	0.00	(1,181.99)	0.00	0.00
01 2120 411 2 000	TESTING	0.00	0.00	1,441.08	0.00	(1,441.08)	0.00	0.00
01 2120 411 3 000	MS Guidance Testing	0.00	0.00	722.12	0.00	(722.12)	0.00	0.00
01 2120 416 1 000	Testing Elem	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
01 2120 416 2 000	Testing HS	3,000.00	0.00	612.00	20.40	2,388.00	0.00	0.00
01 2120 416 3 000	Testing MS	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
01 2120 420 1 000	ELEM GUIDANCE TEXTBOOKS	750.00	0.00	0.00	0.00	750.00	0.00	0.00
01 2120 420 2 000	TEXTBOOKS	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2120 420 3 000	MS Guidance Textbooks	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2120 465 2 000	HS Guidance Software	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2120 480 1 000	EL GUID FURN/EQUIP	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2120 480 2 000	GUIDANCE FURNITURE/EQUIPMENT	500.00	0.00	463.65	92.73	36.35	0.00	0.00
01 2120 480 3 000	MS Guidance Equipment	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2120 670 1 000	ELEM TRAVEL EXP/MILEAGE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2120 670 2 000	TRAVEL	1,000.00	0.00	180.00	18.00	820.00	0.00	0.00
01 2120 670 3 000	MS Guidance Travel	500.00	0.00	0.00	0.00	500.00	0.00	0.00
2120 GUIDANCE SERVICES		17,750.00	23.50	5,495.02	30.96	12,254.98	0.00	0.00
2130	HEALTH SERVICES							
01 2130 318 0 000	NURSE CONTRACT	48,000.00	14,470.66	43,411.98	90.44	4,588.02	0.00	0.00
01 2130 410 0 000	SUPPLIES	1,500.00	126.08	388.51	25.90	1,111.49	0.00	0.00
01 2130 480 0 000	Nurse Equipment	1,000.00	0.00	1,684.46	168.45	(684.46)	0.00	0.00
01 2130 630 0 000	Nurse Dues & Fees	200.00	0.00	0.00	0.00	200.00	0.00	0.00

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01 2130 670 0 000	TRAVEL	200.00	0.00	0.00	0.00	200.00	0.00	0.00
2130 HEALTH SERVICES		50,900.00	14,596.74	45,484.95	89.36	5,415.05	0.00	0.00
2150 SAFETY								
01 2150 319 0 000	SAFETY SERVICES	2,000.00	1,250.00	2,500.00	125.00	(500.00)	0.00	0.00
01 2150 410 0 000	SAFETY SUPPLIES	1,000.00	0.00	302.09	30.21	697.91	0.00	0.00
01 2150 480 0 000	SAFETY EQUIPMENT	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00
01 2150 670 0 000	TRAVEL EXPENSE AND MILEAGE	500.00	0.00	400.00	80.00	100.00	0.00	0.00
2150 SAFETY		7,500.00	1,250.00	3,202.09	42.69	4,297.91	0.00	0.00
2190 Activities								
01 2190 410 2 000	HS Activity Supplies	3,000.00	782.91	1,366.66	45.56	1,633.34	0.00	0.00
01 2190 410 3 000	MS Activity Supplies	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2190 480 2 000	Activity Equipment HS	10,000.00	50.00	534.00	5.34	9,466.00	0.00	0.00
01 2190 480 3 000	Activity Equipment MS	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00
2190 Activities		18,000.00	832.91	1,900.66	10.56	16,099.34	0.00	0.00
2191 FOOTBALL								
01 2191 410 2 000	Football Supplies HS	250.00	0.00	545.95	218.38	(295.95)	0.00	0.00
01 2191 410 3 000	Football Supplies MS	250.00	402.80	402.80	161.12	(152.80)	0.00	0.00
01 2191 411 2 000	Other Expenses HS Football	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2191 411 3 000	Other Expenses MS Football	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2191 412 2 000	High School Football Uniforms	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2191 412 3 000	MS Football Uniforms	1,000.00	0.00	1,310.15	131.02	(310.15)	0.00	0.00
01 2191 480 2 000	HS Football Equipment	500.00	0.00	2,120.43	424.09	(1,620.43)	0.00	0.00
01 2191 480 3 000	MS Football Equipment	500.00	0.00	866.56	173.31	(366.56)	0.00	0.00
2191 FOOTBALL		4,000.00	402.80	5,245.89	131.15	(1,245.89)	0.00	0.00
2192 Volleyball								
01 2192 410 2 000	HS Volleyball Supplies	250.00	0.00	541.15	216.46	(291.15)	0.00	0.00
01 2192 410 3 000	MS Volleyball Supplies	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2192 411 2 000	Other Expenses HS VB	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2192 411 3 000	Other Expenses MS VB	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2192 412 2 000	HS VB Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2192 412 3 000	MS VB Uniforms	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
01 2192 480 2 000	HS VB Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2192 480 3 000	MS VB Equipment	250.00	0.00	218.39	87.36	31.61	0.00	0.00
2192 Volleyball		3,500.00	0.00	759.54	21.70	2,740.46	0.00	0.00
2193 Cross Country								
01 2193 410 2 000	Supplies HS Cross Country	250.00	0.00	774.40	309.76	(524.40)	0.00	0.00
01 2193 410 3 000	Supplies MS Cross Country	100.00	0.00	86.00	86.00	14.00	0.00	0.00
01 2193 411 2 000	Other Expenses HS Cross Country	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2193 411 3 000	Other Expenses MS Cross Country	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2193 412 2 000	HS Cross Country Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2193 412 3 000	MS Cross Country Uniforms	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2193 480 2 000	HS Cross Country Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2193 480 3 000	MS Cross Country Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2193 630 2 000	HS Cross Country Fees	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2193 630 3 000	MS Cross Country Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
2193 Cross Country		5,700.00	0.00	860.40	15.09	4,839.60	0.00	0.00
2194 Softball								
01 2194 327 2 000	RENTALS OR LEASES	0.00	0.00	2,505.00	0.00	(2,505.00)	0.00	0.00
01 2194 410 2 000	HS Softball Supplies	250.00	293.16	357.66	143.06	(107.66)	0.00	0.00
01 2194 411 2 000	Other Expenses HS Softball	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2194 412 2 000	HS Softball Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2194 480 2 000	HS Softball Equipment	500.00	0.00	0.00	0.00	500.00	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding
2194	Softball	1,500.00	293.16	2,862.66	190.84	(1,362.66)	0.00	0.00
2195	Speech							
01 2195 410 2 000	HS Speech Supplies	750.00	0.00	900.24	120.03	(150.24)	0.00	0.00
01 2195 410 3 000	MS Speech Supplies	250.00	15.01	57.76	23.10	192.24	0.00	0.00
01 2195 411 2 000	Other Expenses HS Speech	100.00	0.00	480.20	480.20	(380.20)	0.00	0.00
01 2195 411 3 000	Other Expenses MS Speech	100.00	0.00	25.23	25.23	74.77	0.00	0.00
01 2195 630 2 000	HS Speech Fees	2,800.00	0.00	2,142.00	76.50	658.00	0.00	0.00
01 2195 630 3 000	MS Speech Dues & Fees	500.00	0.00	293.00	58.60	207.00	0.00	0.00
01 2195 670 2 000	HS Speech Travel Expense	2,000.00	0.00	55.09	2.75	1,944.91	0.00	0.00
01 2195 670 3 000	MS Speech Travel Expense	500.00	0.00	0.00	0.00	500.00	0.00	0.00
2195	Speech	7,000.00	15.01	3,953.52	56.48	3,046.48	0.00	0.00
2196	Wrestling							
01 2196 410 2 000	HS Wrestling Supplies	250.00	0.00	470.31	188.12	(220.31)	0.00	0.00
01 2196 410 3 000	MS Wrestling Supplies	100.00	0.00	258.00	258.00	(158.00)	0.00	0.00
01 2196 411 2 000	Other Expenses HS Wrestling	250.00	0.00	3,611.69	1,444.68	(3,361.69)	0.00	0.00
01 2196 411 3 000	Other Expenses MS Wrestling	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2196 412 2 000	HS Wrestling Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2196 412 3 000	MS Wrestling Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2196 480 2 000	HS Wrestling Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2196 480 3 000	MS Wrestling Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2196 630 2 000	HS Wrestling Fees	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2196 630 3 000	MS Wrestling Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
2196	Wrestling	5,200.00	0.00	4,340.00	83.46	860.00	0.00	0.00
2197	Basketball							
01 2197 410 2 001	HS Girls BB Supplies	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2197 410 2 002	HS Boys BB Supplies	250.00	0.00	154.80	61.92	95.20	0.00	0.00
01 2197 410 3 001	MS Girls BB Supplies	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2197 410 3 002	MS Boys BB Supplies	100.00	0.00	96.75	96.75	3.25	0.00	0.00
01 2197 411 2 001	Other Expenses HS GBB	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2197 411 2 002	Other Expenses HS BBB	250.00	0.00	2,541.90	1,016.76	(2,291.90)	0.00	0.00
01 2197 411 3 001	Other Expenses MS GBB	50.00	0.00	0.00	0.00	50.00	0.00	0.00
01 2197 411 3 002	Other Expenses MS BBB	50.00	0.00	0.00	0.00	50.00	0.00	0.00
01 2197 412 2 001	HS Girls BB Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2197 412 2 002	HS Boys BB Uniforms	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2197 412 3 001	MS Girls BB Uniforms	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2197 412 3 002	MS Boys BB Uniforms	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2197 480 2 001	HS GBB Equipment	125.00	0.00	0.00	0.00	125.00	0.00	0.00
01 2197 480 2 002	HS BBB Equipment	125.00	0.00	0.00	0.00	125.00	0.00	0.00
01 2197 480 3 001	MS GBB Equipment	125.00	0.00	0.00	0.00	125.00	0.00	0.00
01 2197 480 3 002	MS BBB Equipment	125.00	0.00	0.00	0.00	125.00	0.00	0.00
2197	Basketball	6,800.00	0.00	2,793.45	41.08	4,006.55	0.00	0.00
2198	Track							
01 2198 410 2 000	HS Track Supplies	250.00	524.92	1,849.67	739.87	(1,599.67)	0.00	0.00
01 2198 410 3 000	MS Track Supplies	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2198 411 2 000	Other Expenses HS Track	250.00	1,755.82	2,168.82	867.53	(1,918.82)	0.00	0.00
01 2198 411 3 000	Other Expenses MS Track	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2198 412 2 000	HS Track Uniforms	500.00	0.00	487.76	97.55	12.24	0.00	0.00
01 2198 412 3 000	MS Track Uniforms	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2198 480 2 000	HS Track Equipment	500.00	0.00	1,296.00	259.20	(796.00)	0.00	0.00
01 2198 480 3 000	MS Track Equipment	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2198 630 2 000	HS Track Fees	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2198 630 3 000	MS Track Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
2198	Track	7,250.00	2,280.74	5,802.25	80.03	1,447.75	0.00	0.00

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2199	Golf							
01 2199 410 2 001	HS Girls Golf Supplies	250.00	0.00	104.35	41.74	145.65	0.00	0.00
01 2199 410 2 002	HS Boys Golf Supplies	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2199 411 2 001	Other Expenses HS Girls Golf	250.00	0.00	0.00	0.00	250.00	0.00	0.00
01 2199 411 2 002	Other Expenses HS Boys Golf	250.00	0.00	22.47	8.99	227.53	0.00	0.00
01 2199 480 2 001	HS Girls Golf Equipment	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2199 480 2 002	HS Boys Golf Equipment	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2199 630 2 001	HS Girls Golf Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2199 630 2 002	HS Boys Golf Fees	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2199 671 2 000	Student Travel Expense	0.00	0.00	364.00	0.00	(364.00)	0.00	0.00
2199	Golf	3,200.00	0.00	490.82	15.34	2,709.18	0.00	0.00
2212	INST STAFF TRNG AND CURR DEV							
01 2212 319 0 000	OTHER PROF/TECH SERVICES	4,000.00	0.00	7,350.00	183.75	(3,350.00)	0.00	0.00
01 2212 410 0 000	INSERVICE SUPPLIES	1,000.00	0.00	1,223.39	122.34	(223.39)	0.00	0.00
01 2212 430 0 000	REFERENCE BOOKS	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2212 630 0 000	DUES AND FEES	0.00	0.00	235.00	0.00	(235.00)	0.00	0.00
01 2212 670 0 000	INSERVICE EXPENSES	7,500.00	1,325.09	7,322.75	97.64	177.25	0.00	0.00
01 2212 670 2 000	TRAVEL	0.00	0.00	149.98	0.00	(149.98)	0.00	0.00
2212	INST STAFF TRNG AND CURR DEV	13,500.00	1,325.09	16,281.12	120.60	(2,781.12)	0.00	0.00
2213	SCHOOL IMPROVEMENT							
01 2213 319 0 000	School Improve Services	3,000.00	2,736.09	7,091.47	236.38	(4,091.47)	0.00	0.00
01 2213 410 0 000	SUPPLIES	1,000.00	0.00	1,110.30	111.03	(110.30)	0.00	0.00
01 2213 670 0 000	SCHOOL IMPROVE TRAVEL EXPENSE	3,000.00	0.00	2,479.50	82.65	520.50	0.00	0.00
2213	SCHOOL IMPROVEMENT	7,000.00	2,736.09	10,681.27	152.59	(3,681.27)	0.00	0.00
2222	SCHOOL LIBRARY SERVICES							
01 2222 410 1 000	ELEM SUPPLIES	1,000.00	0.00	92.15	9.22	907.85	0.00	0.00
01 2222 410 2 000	LIBRARY SUPPLIES	1,000.00	0.00	270.54	27.05	729.46	0.00	0.00
01 2222 410 3 000	MS Library Supplies	500.00	0.00	8.32	1.66	491.68	0.00	0.00
01 2222 411 1 000	Other Expenses Elem Library	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2222 411 2 000	Other Expenses HS Library	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2222 411 3 000	Other Expenses MS Library	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2222 425 1 000	E-BOOKS	100.00	0.00	100.00	100.00	0.00	0.00	0.00
01 2222 425 2 000	E-BOOKS	300.00	0.00	300.00	100.00	0.00	0.00	0.00
01 2222 425 3 000	MS Lib E-books	100.00	0.00	100.00	100.00	0.00	0.00	0.00
01 2222 430 1 000	LIBRARY BOOKS	3,000.00	0.00	1,984.80	66.16	1,015.20	0.00	0.00
01 2222 430 2 000	LIBRARY BOOKS	2,500.00	15.36	1,162.91	46.52	1,337.09	0.00	0.00
01 2222 430 3 000	MS Library Books	1,500.00	0.00	639.44	42.63	860.56	0.00	0.00
01 2222 440 1 000	ELEM PERIODICALS	300.00	0.00	239.67	79.89	60.33	0.00	0.00
01 2222 440 2 000	PERIODICALS	1,500.00	0.00	719.72	47.98	780.28	0.00	0.00
01 2222 440 3 000	MS Library Periodicals	300.00	0.00	272.79	90.93	27.21	0.00	0.00
01 2222 460 1 000	LIBRARY COMPUTER EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2222 460 2 000	HS Comp Equipment	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2222 460 3 000	MS Lib Comp Equip	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2222 465 1 000	SOFTWARE SUPPORT	600.00	0.00	590.00	98.33	10.00	0.00	0.00
01 2222 465 2 000	SOFTWARE SUPPORT	600.00	0.00	590.00	98.33	10.00	0.00	0.00
01 2222 465 3 000	MS Lib Software	600.00	0.00	590.00	98.33	10.00	0.00	0.00
01 2222 480 1 000	FURNITURE & EQUIPMENT	1,000.00	0.00	117.99	11.80	882.01	0.00	0.00
01 2222 480 2 000	FURNITURE & EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2222 480 3 000	MS Lib Furn&Equip	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2222 630 1 000	DUES AND FEES	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2222 630 2 000	DUES AND FEES	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2222 630 3 000	MS Library Dues & Fees	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2222 670 1 000	TRAVEL EXPENSE AND MILEAGE	300.00	0.00	345.95	115.32	(45.95)	0.00	0.00
01 2222 670 2 000	TRAVEL EXPENSE AND MILEAGE	300.00	0.00	299.95	99.98	0.05	0.00	0.00

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01 2222 670 3 000	MS Library Travel	300.00	0.00	0.00	0.00	300.00	0.00	0.00
2222 SCHOOL LIBRARY SERVICES		22,100.00	15.36	8,424.23	38.12	13,675.77	0.00	0.00
2310 BOARD OF EDUCATION								
01 2310 342 0 000	REFUNDING BOND FEE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2310 350 0 000	ADVERT-PRINT	12,000.00	1,852.68	7,788.77	64.91	4,211.23	0.00	0.00
01 2310 351 0 000	SPEC PRINTING	7,500.00	0.00	115.38	1.54	7,384.62	0.00	0.00
01 2310 410 0 000	SUPPLIES	1,000.00	137.81	632.82	63.28	367.18	0.00	0.00
01 2310 467 0 000	Sparq Software	4,000.00	0.00	3,100.00	77.50	900.00	0.00	0.00
01 2310 490 0 000	OTHER SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2310 630 0 000	DUES-FEES	7,500.00	0.00	5,127.00	68.36	2,373.00	0.00	0.00
01 2310 670 0 000	TRAVEL	6,000.00	0.00	2,562.70	42.71	3,437.30	0.00	0.00
01 2310 690 0 000	OTHER EXPENSE	12,000.00	0.00	6,655.47	55.46	5,344.53	0.00	0.00
2310 BOARD OF EDUCATION		52,500.00	1,990.49	25,982.14	49.49	26,517.86	0.00	0.00
2320 EXECUTIVE ADMINISTRATION								
01 2320 105 0 000	SUPT SAL	138,000.00	11,041.63	110,416.66	80.01	27,583.34	0.00	0.00
01 2320 140 0 000	SEC SAL	110,000.00	9,236.11	97,045.41	88.22	12,954.59	0.00	0.00
01 2320 210 0 000	SOC SEC	20,000.00	1,538.50	15,740.82	78.70	4,259.18	0.00	0.00
01 2320 220 0 000	RETIREMENT	26,000.00	2,003.00	20,492.65	78.82	5,507.35	0.00	0.00
01 2320 230 0 000	BCBS	45,000.00	3,366.54	33,806.39	75.13	11,193.61	0.00	0.00
01 2320 260 0 000	LIFE INSURANCE	100.00	2.88	28.98	28.98	71.02	0.00	0.00
01 2320 290 0 000	INCOME PROTECTION	800.00	240.50	2,356.23	294.53	(1,556.23)	0.00	0.00
01 2320 319 0 000	Supt. Other Services	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2320 410 0 000	SUPPLIES	4,000.00	171.18	3,121.56	78.04	878.44	0.00	0.00
01 2320 480 0 000	FURNITURE & EQUIPMENT	1,500.00	299.00	1,349.67	89.98	150.33	0.00	0.00
01 2320 630 0 000	DUES-FEES	2,000.00	(335.00)	1,745.00	87.25	255.00	0.00	0.00
01 2320 670 0 000	TRAVEL	5,000.00	0.00	3,974.78	79.50	1,025.22	0.00	0.00
2320 EXECUTIVE ADMINISTRATION		352,500.00	27,564.34	290,078.15	82.29	62,421.85	0.00	0.00
2330 Legal Services								
01 2330 317 0 000	LEGAL SERVICES	30,000.00	2,601.00	9,723.00	32.41	20,277.00	0.00	0.00
2330 Legal Services		30,000.00	2,601.00	9,723.00	32.41	20,277.00	0.00	0.00
2410 OFFICE OF THE PRINCIPAL								
01 2410 110 1 000	PRIN SAL	100,000.00	7,791.67	77,916.70	77.92	22,083.30	0.00	0.00
01 2410 110 2 000	PRIN SAL	100,000.00	7,754.17	77,541.70	77.54	22,458.30	0.00	0.00
01 2410 110 3 000	MS Principal Salary	90,000.00	6,583.33	65,833.30	73.15	24,166.70	0.00	0.00
01 2410 140 1 000	CLERICAL SAL	34,000.00	3,258.28	28,331.26	83.33	5,668.74	0.00	0.00
01 2410 140 2 000	CLERICAL SAL	45,000.00	4,715.25	35,809.42	79.58	9,190.58	0.00	0.00
01 2410 140 3 000	MS Clerical Salary	30,000.00	2,753.99	23,408.83	78.03	6,591.17	0.00	0.00
01 2410 141 1 000	SEC SUB SALARY ELE	100.00	0.00	470.00	470.00	(370.00)	0.00	0.00
01 2410 141 2 000	SEC SUB SALARY SEC	100.00	42.50	42.50	42.50	57.50	0.00	0.00
01 2410 141 3 000	MS Clerical Sub Salary	500.00	0.00	405.00	81.00	95.00	0.00	0.00
01 2410 210 1 000	SOC SEC	11,000.00	818.54	7,892.29	71.75	3,107.71	0.00	0.00
01 2410 210 2 000	SOC SEC	12,000.00	935.96	8,454.55	70.45	3,545.45	0.00	0.00
01 2410 210 3 000	MS Soc Sec	10,000.00	718.13	6,900.13	69.00	3,099.87	0.00	0.00
01 2410 220 1 000	RETIREMENT	14,000.00	1,091.50	10,495.01	74.96	3,504.99	0.00	0.00
01 2410 220 2 000	RETIREMENT	16,000.00	1,231.72	11,196.61	69.98	4,803.39	0.00	0.00
01 2410 220 3 000	MS Retirement	13,000.00	922.32	8,815.17	67.81	4,184.83	0.00	0.00
01 2410 230 1 000	BCBS	22,000.00	1,709.36	17,128.29	77.86	4,871.71	0.00	0.00
01 2410 230 2 000	BCBS	44,000.00	3,366.54	33,812.81	76.85	10,187.19	0.00	0.00
01 2410 230 3 000	MS Health Ins	20,000.00	1,273.00	12,730.00	63.65	7,270.00	0.00	0.00
01 2410 260 1 000	LIFE INSURANCE	100.00	2.88	28.80	28.80	71.20	0.00	0.00
01 2410 260 2 000	LIFE INSURANCE	100.00	2.88	28.99	28.99	71.01	0.00	0.00
01 2410 260 3 000	LIFE INSURANCE	100.00	2.88	28.62	28.62	71.38	0.00	0.00
01 2410 290 1 000	INC PRO	200.00	12.80	128.00	64.00	72.00	0.00	0.00
01 2410 290 2 000	INC PRO	200.00	13.87	139.94	69.97	60.06	0.00	0.00

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01 2410 290 3 000	MS LTD	200.00	10.71	107.10	53.55	92.90	0.00	0.00
01 2410 338 0 000	Principal Repairs	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2410 410 1 000	SUPPLIES	2,000.00	122.00	1,036.96	51.85	963.04	0.00	0.00
01 2410 410 2 000	SUPPLIES	4,000.00	71.50	2,024.90	50.62	1,975.10	0.00	0.00
01 2410 410 3 000	MS Supplies	2,500.00	0.00	998.53	39.94	1,501.47	0.00	0.00
01 2410 411 1 000	Other Expenses Elem Prin	3,000.00	370.21	2,081.38	69.38	918.62	0.00	0.00
01 2410 411 2 000	Other Expenses HS Principal	3,000.00	480.03	1,108.56	36.95	1,891.44	0.00	0.00
01 2410 411 3 000	Other Expenses MS Principal	3,000.00	404.22	1,115.29	37.18	1,884.71	0.00	0.00
01 2410 465 0 000	PowerSchool	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00
01 2410 480 1 000	FURNITURE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2410 480 2 000	HS FURNITURE & EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2410 480 3 000	MS Furn&Equip	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01 2410 490 3 000	MS Principal Expenses	0.00	0.00	97.40	0.00	(97.40)	0.00	0.00
01 2410 630 1 000	DUES-FEES	750.00	0.00	255.00	34.00	495.00	0.00	0.00
01 2410 630 2 000	DUES-FEES	750.00	0.00	605.00	80.67	145.00	0.00	0.00
01 2410 630 3 000	MS Fees	750.00	585.00	666.00	88.80	84.00	0.00	0.00
01 2410 670 1 000	TRAVEL	750.00	0.00	22.74	3.03	727.26	0.00	0.00
01 2410 670 2 000	TRAVEL	750.00	0.00	219.67	29.29	530.33	0.00	0.00
01 2410 670 3 000	MS Travel	750.00	0.00	134.57	17.94	615.43	0.00	0.00
01 2410 690 1 000	ASSEMBLY PROGRAMS	1,000.00	0.00	1,100.00	110.00	(100.00)	0.00	0.00
01 2410 690 2 000	ASSEMBLY PROGRAMS	1,000.00	0.00	641.66	64.17	358.34	0.00	0.00
01 2410 690 3 000	MS Assembly	1,000.00	0.00	500.00	50.00	500.00	0.00	0.00
2410 OFFICE OF THE PRINCIPAL		595,600.00	47,045.24	440,252.68	73.92	155,347.32	0.00	0.00
2510 GENERAL ADMIN-BUSINESS SERVICE								
01 2510 240 0 000	WORKMEN'S COMPENSATION	38,000.00	2,287.42	23,245.40	61.17	14,754.60	0.00	0.00
01 2510 315 0 000	AUDIT	5,000.00	0.00	3,650.00	73.00	1,350.00	0.00	0.00
01 2510 318 0 000	BACKGROUND CHECKS	1,000.00	63.00	753.50	75.35	246.50	0.00	0.00
01 2510 340 0 000	Insurance	70,000.00	4,670.75	47,329.52	67.61	22,670.48	0.00	0.00
01 2510 381 0 000	Postage Albion	8,000.00	274.00	6,304.24	78.80	1,695.76	0.00	0.00
01 2510 381 3 000	Postage MS	1,500.00	0.00	1,278.75	85.25	221.25	0.00	0.00
01 2510 382 0 000	Telecommunications Albion	40,000.00	1,974.44	22,109.04	55.27	17,890.96	0.00	0.00
01 2510 382 2 004	Telecommunications Pathways	0.00	57.60	669.74	0.00	(669.74)	0.00	0.00
01 2510 382 3 000	Telecommunications Petersburg	0.00	0.00	253.05	0.00	(253.05)	0.00	0.00
01 2510 410 0 000	SUPPLIES	2,500.00	135.42	2,973.90	118.96	(473.90)	0.00	0.00
01 2510 460 0 000	Business Office Hardware	2,000.00	0.00	619.00	30.95	1,381.00	0.00	0.00
01 2510 465 0 000	Software	9,000.00	0.00	5,331.05	59.23	3,668.95	0.00	0.00
01 2510 480 0 000	FURNITURE & EQUIPMENT	2,500.00	567.45	567.45	22.70	1,932.55	0.00	0.00
2510 GENERAL ADMIN-BUSINESS SERVICE		179,500.00	10,030.08	115,084.64	64.11	64,415.36	0.00	0.00
2610 OPERATION OF PLANT								
01 2610 140 0 000	SALARY CUSTODIAN	300,000.00	22,746.07	217,120.49	72.37	82,879.51	0.00	0.00
01 2610 140 3 000	MS Custodian Salary	100,000.00	7,831.60	69,744.83	69.74	30,255.17	0.00	0.00
01 2610 210 0 000	SOC SEC	23,000.00	1,719.33	16,407.26	71.34	6,592.74	0.00	0.00
01 2610 210 3 000	MS Cust Social Sec	8,000.00	596.71	5,311.39	66.39	2,688.61	0.00	0.00
01 2610 220 0 000	RETIREMENT	30,000.00	2,246.81	21,334.85	71.12	8,665.15	0.00	0.00
01 2610 220 3 000	MS Cust Retirement	10,000.00	714.74	6,535.12	65.35	3,464.88	0.00	0.00
01 2610 230 0 000	BC BS	55,000.00	4,985.45	48,609.99	88.38	6,390.01	0.00	0.00
01 2610 230 3 000	MS Cust Health Ins	16,000.00	1,292.62	12,466.03	77.91	3,533.97	0.00	0.00
01 2610 290 0 000	INC PRO	800.00	88.42	905.49	113.19	(105.49)	0.00	0.00
01 2610 290 3 000	MS Cust LTD	500.00	32.58	317.09	63.42	182.91	0.00	0.00
01 2610 318 0 000	MAINT AGREEMENTS	10,000.00	80.00	5,441.85	54.42	4,558.15	0.00	0.00
01 2610 318 0 004	PATHWAYS MAINT AGREEMENTS	500.00	34.97	349.70	69.94	150.30	0.00	0.00
01 2610 318 3 000	MS Cust Contracted Services	5,000.00	1,335.35	2,018.70	40.37	2,981.30	0.00	0.00
01 2610 321 0 000	FUEL	40,000.00	535.65	31,699.08	79.25	8,300.92	0.00	0.00
01 2610 321 0 004	PATHWAYS FUEL	3,500.00	0.00	45.11	1.29	3,454.89	0.00	0.00
01 2610 321 2 004	Pathways Fuel	0.00	0.00	2,708.75	0.00	(2,708.75)	0.00	0.00

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Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding
01 2610 321 3 000	MS Natural Gas	20,000.00	303.50	14,956.86	74.78	5,043.14	0.00	0.00
01 2610 322 0 000	ELECTRICITY	80,000.00	6,764.19	84,175.51	105.22	(4,175.51)	0.00	0.00
01 2610 322 0 004	PATHWAYS ELECTRICITY	1,000.00	73.92	165.52	16.55	834.48	0.00	0.00
01 2610 322 2 004	ELECTRICITY	0.00	56.75	607.99	0.00	(607.99)	0.00	0.00
01 2610 322 3 000	MS Electricity	13,000.00	1,010.88	9,870.88	75.93	3,129.12	0.00	0.00
01 2610 323 0 000	WATER/GARBAGE	20,000.00	2,697.72	15,473.04	77.37	4,526.96	0.00	0.00
01 2610 323 0 004	PATHWAYS WATER/GARBAGE	800.00	0.00	228.55	28.57	571.45	0.00	0.00
01 2610 323 2 004	WATER AND SEWER	0.00	113.56	339.98	0.00	(339.98)	0.00	0.00
01 2610 323 3 000	MS Water&Garbage	3,000.00	0.00	2,007.60	66.92	992.40	0.00	0.00
01 2610 327 0 000	Rentals Albion	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00
01 2610 327 2 004	Pathways Rent	3,000.00	250.00	1,250.00	41.67	1,750.00	0.00	0.00
01 2610 327 3 000	Petersburg Leases	3,600.00	0.00	0.00	0.00	3,600.00	0.00	0.00
01 2610 329 0 000	OTHER PROPERTY SERVICES	3,000.00	0.00	5,300.00	176.67	(2,300.00)	0.00	0.00
01 2610 336 0 000	Gas & Oil Albion	3,000.00	0.00	622.97	20.77	2,377.03	0.00	0.00
01 2610 336 3 000	Gas & Oil Petersburg	1,000.00	0.00	358.11	35.81	641.89	0.00	0.00
01 2610 338 0 000	Repairs Albion	30,000.00	1,287.16	9,674.54	32.25	20,325.46	0.00	0.00
01 2610 338 0 004	Repairs Pathways	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2610 338 3 000	Repairs Petersburg	5,000.00	0.00	4,413.28	88.27	586.72	0.00	0.00
01 2610 410 0 000	SUPPLIES	70,000.00	4,455.20	48,188.90	68.84	21,811.10	0.00	0.00
01 2610 410 2 004	PATHWAYS SUPPLIES	800.00	0.00	22.98	2.87	777.02	0.00	0.00
01 2610 410 3 000	MS Cust Supplies	10,000.00	1,689.08	4,783.11	47.83	5,216.89	0.00	0.00
01 2610 412 0 000	Lawn Care Albion	8,000.00	372.12	2,216.01	27.70	5,783.99	0.00	0.00
01 2610 480 0 000	Maintenance Equipment	2,000.00	0.00	2,530.48	126.52	(530.48)	0.00	0.00
01 2610 480 3 000	MS Maint Equipment	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 2610 530 0 000	Equipment Depreciation	25,000.00	0.00	0.00	0.00	25,000.00	0.00	0.00
01 2610 630 0 000	DUES & FEES	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2610 670 0 000	TRAVEL	100.00	0.00	0.00	0.00	100.00	0.00	0.00
2610	OPERATION OF PLANT	913,700.00	63,314.38	648,202.04	70.94	265,497.96	0.00	0.00
2620	MAINTENANCE OF PLANT							
01 2620 327 0 000	RENTALS/PETERSB CONTRACTS	0.00	3,425.00	3,425.00	0.00	(3,425.00)	0.00	0.00
01 2620 327 2 004	PATHWAYS RENTAL	0.00	0.00	1,250.00	0.00	(1,250.00)	0.00	0.00
01 2620 327 3 000	MS Rental Lease	0.00	0.00	4,000.00	0.00	(4,000.00)	0.00	0.00
2620	MAINTENANCE OF PLANT	0.00	3,425.00	8,675.00	0.00	(8,675.00)	0.00	0.00
2750	REGULAR PUPIL TRANSPORTATION							
01 2750 140 0 000	BUS DRIVER SALARY	65,000.00	6,091.50	47,567.63	73.18	17,432.37	0.00	0.00
01 2750 140 3 000	MS Bus Route	35,000.00	2,693.57	26,728.55	76.37	8,271.45	0.00	0.00
01 2750 141 0 000	BUS DRIVER SALARY ACTIVITY	25,000.00	1,239.01	20,829.88	83.32	4,170.12	0.00	0.00
01 2750 142 0 000	BUS MAINTENANCE TRAVEL	3,000.00	112.51	1,553.20	51.77	1,446.80	0.00	0.00
01 2750 210 0 000	SOC SEC	7,000.00	559.71	5,216.29	74.52	1,783.71	0.00	0.00
01 2750 210 3 000	MS Bus Soc Sec	2,500.00	203.57	2,016.77	80.67	483.23	0.00	0.00
01 2750 220 0 000	RETIREMENT	9,000.00	687.73	5,473.86	60.82	3,526.14	0.00	0.00
01 2750 220 3 000	MS Bus Retirement	3,000.00	245.61	2,167.14	72.24	832.86	0.00	0.00
01 2750 230 0 000	HEALTH INSURANCE	13,000.00	394.06	5,785.73	44.51	7,214.27	0.00	0.00
01 2750 230 3 000	HEALTH INSURANCE - PETERSBURG	0.00	94.86	1,059.15	0.00	(1,059.15)	0.00	0.00
01 2750 290 0 000	OTHER BENEFITS	500.00	33.96	309.60	61.92	190.40	0.00	0.00
01 2750 319 0 000	LICENSES/FEES	2,500.00	0.00	1,609.69	64.39	890.31	0.00	0.00
01 2750 327 0 000	RENTALS OR LEASES	1,500.00	0.00	360.00	24.00	1,140.00	0.00	0.00
01 2750 332 0 000	MILEAGE TO PARENTS PETS	10,000.00	2,856.08	5,341.12	53.41	4,658.88	0.00	0.00
01 2750 336 0 000	GAS AND OIL	70,000.00	4,327.94	50,624.24	72.32	19,375.76	0.00	0.00
01 2750 337 0 000	TIRES AND PARTS	20,000.00	0.00	5,745.79	28.73	14,254.21	0.00	0.00
01 2750 338 0 000	BUS REPAIRS AND MAIN	45,000.00	4,188.06	37,589.07	83.53	7,410.93	0.00	0.00
01 2750 340 0 000	Insurance	12,000.00	1,039.01	9,657.24	80.48	2,342.76	0.00	0.00
01 2750 540 0 000	Bus Acquisition	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.00
01 2750 670 0 000	TRAVEL	100.00	0.00	0.00	0.00	100.00	0.00	0.00
01 2750 690 0 000	OTHER TRANS AND MILEAGE	3,000.00	0.00	333.31	11.11	2,666.69	0.00	0.00

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2750	REGULAR PUPIL TRANSPORTATION	427,100.00	24,767.18	229,968.26	53.84	197,131.74	0.00	0.00
2760	SCHOOL AGE SPEC ED TRANSPORT							
01 2760 140 1 000	Elem Sped Transportation	10,000.00	674.37	5,741.32	57.41	4,258.68	0.00	0.00
01 2760 140 2 000	SPED TRANSPORTATION	10,000.00	674.37	9,336.74	93.37	663.26	0.00	0.00
01 2760 210 1 000	SOCIAL SECURITY	1,000.00	51.59	439.18	43.92	560.82	0.00	0.00
01 2760 210 2 000	SPED TRANS SOC SEC	1,000.00	51.59	714.26	71.43	285.74	0.00	0.00
01 2760 220 1 000	RETIREMENT	1,000.00	49.69	505.37	50.54	494.63	0.00	0.00
01 2760 220 2 000	SPED TRANS RETIRE	1,000.00	49.69	860.52	86.05	139.48	0.00	0.00
01 2760 290 1 000	LTD	100.00	2.43	23.50	23.50	76.50	0.00	0.00
01 2760 290 2 000	SPED TRANS LTD	100.00	2.43	23.51	23.51	76.49	0.00	0.00
01 2760 332 1 000	MILEAGE TO PARENTS	7,500.00	276.32	3,424.43	45.66	4,075.57	0.00	0.00
01 2760 332 2 000	Mileage to HS Parents	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 2760 333 0 000	Transportation pd. to other districts	500.00	0.00	0.00	0.00	500.00	0.00	0.00
2760	SCHOOL AGE SPEC ED TRANSPORT	33,200.00	1,832.48	21,068.83	63.46	12,131.17	0.00	0.00
2765	PRESCHOOL TRANSPORTATION							
01 2765 332 0 000	MILEAGE TO PARENTS	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
2765	PRESCHOOL TRANSPORTATION	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
3400	Categorical Grant							
01 3400 310 1 000	PROFESSIONAL/TECHNICAL SERV	0.00	0.00	100.00	0.00	(100.00)	0.00	0.00
01 3400 410 0 000	SUPPLIES	0.00	959.50	2,976.72	0.00	(2,976.72)	0.00	0.00
01 3400 410 2 000	SUPPLIES	0.00	0.00	66.91	0.00	(66.91)	0.00	0.00
01 3400 480 1 000	FURNITURE & EQUIPMENT	0.00	138.72	2,247.68	0.00	(2,247.68)	0.00	0.00
01 3400 480 2 000	FURNITURE & EQUIPMENT	0.00	0.00	12,793.77	0.00	(12,793.77)	0.00	0.00
3400	Categorical Grant	0.00	1,098.22	18,185.08	0.00	(18,185.08)	0.00	0.00
3551	Career Ed Grant							
01 3551 670 2 000	Career Ed Grant Travel	7,500.00	0.00	1,339.19	17.86	6,160.81	0.00	0.00
3551	Career Ed Grant	7,500.00	0.00	1,339.19	17.86	6,160.81	0.00	0.00
3575	Afterschool Program							
01 3575 140 1 000	Afterschool Salaries	36,000.00	6,865.00	42,547.50	118.19	(6,547.50)	0.00	0.00
01 3575 210 1 000	SOCIAL SECURITY	6,000.00	525.22	3,255.04	54.25	2,744.96	0.00	0.00
01 3575 220 1 000	RETIREMENT	6,000.00	163.48	560.07	9.33	5,439.93	0.00	0.00
01 3575 290 1 000	LTD	100.00	6.64	73.99	73.99	26.01	0.00	0.00
01 3575 310 1 000	Contracted Service	0.00	0.00	240.00	0.00	(240.00)	0.00	0.00
01 3575 350 1 000	ADVERTISING AND PRINTING	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 3575 410 1 000	Afterschool Supplies	8,000.00	1,396.87	6,981.48	87.27	1,018.52	0.00	0.00
01 3575 412 1 000	Afterschool Snacks	8,000.00	422.75	4,048.34	50.60	3,951.66	0.00	0.00
01 3575 460 1 000	CKC COMPUTER EQUIPMENT	0.00	0.00	949.00	0.00	(949.00)	0.00	0.00
01 3575 480 1 000	After School Equipment	4,000.00	0.00	9,268.00	231.70	(5,268.00)	0.00	0.00
01 3575 670 1 000	After School Program Travel Expense	500.00	0.00	248.87	49.77	251.13	0.00	0.00
01 3575 671 1 000	Professional Development	2,000.00	0.00	441.00	22.05	1,559.00	0.00	0.00
3575	Afterschool Program	70,800.00	9,379.96	68,613.29	96.91	2,186.71	0.00	0.00
3576	Beyond the School Bells Grant							
01 3576 410 1 000	Beyond School Bells Supplies	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00
3576	Beyond the School Bells Grant	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00
4200	TITLE I (CURRENT YR)							
01 4200 110 1 000	Title I Teaching Salary	45,000.00	3,413.08	34,075.46	75.72	10,924.54	0.00	0.00
01 4200 210 1 000	Social Security	4,000.00	258.05	2,576.27	64.41	1,423.73	0.00	0.00
01 4200 220 1 000	Retirement	5,000.00	337.13	3,365.84	67.32	1,634.16	0.00	0.00
01 4200 230 1 000	Health Insurance	16,000.00	1,266.62	12,666.20	79.16	3,333.80	0.00	0.00
01 4200 260 1 000	Life Insurance	100.00	2.20	22.00	22.00	78.00	0.00	0.00
01 4200 290 1 000	Inc. Protection	100.00	0.00	0.00	0.00	100.00	0.00	0.00

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4200	TITLE I (CURRENT YR)	70,200.00	5,277.08	52,705.77	75.08	17,494.23	0.00	0.00
4210	Title I Accountability							
01 4210 318 0 000	Contracted or Secured Services	4,624.00	0.00	0.00	0.00	4,624.00	0.00	0.00
01 4210 670 0 000	Travel Expenses and Mileage	0.00	0.00	4,624.00	0.00	(4,624.00)	0.00	0.00
4210	Title I Accountability	4,624.00	0.00	4,624.00	100.00	0.00	0.00	0.00
4310	TITLE IIA							
01 4310 110 0 000	Title IIA Stipends	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
01 4310 130 0 000	St. Michael's Stipends	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
01 4310 318 0 000	Contracted or Secured Services	4,000.00	0.00	5,200.00	130.00	(1,200.00)	0.00	0.00
01 4310 670 0 000	Travel Expenses or Mileage	20,000.00	0.00	13,802.68	69.01	6,197.32	0.00	0.00
4310	TITLE IIA	27,000.00	0.00	19,002.68	70.38	7,997.32	0.00	0.00
4404	PRE SCHOOL SPED							
01 4404 110 0 000	Salary-Professional Staff	40,000.00	0.00	82.50	0.21	39,917.50	0.00	0.00
01 4404 140 0 000	SPED Preschool Para	0.00	665.87	7,758.62	0.00	(7,758.62)	0.00	0.00
01 4404 210 0 000	Social Security	0.00	44.87	545.18	0.00	(545.18)	0.00	0.00
01 4404 220 0 000	Retirement	0.00	65.78	753.73	0.00	(753.73)	0.00	0.00
01 4404 230 0 000	Health Insurance	0.00	244.46	2,223.77	0.00	(2,223.77)	0.00	0.00
01 4404 290 0 000	LTD	0.00	3.61	32.49	0.00	(32.49)	0.00	0.00
01 4404 300 0 000	Purchased Services	0.00	2,165.25	15,787.65	0.00	(15,787.65)	0.00	0.00
01 4404 370 1 000	Tuition to Other Agencies Elem	0.00	11,142.95	55,258.41	0.00	(55,258.41)	0.00	0.00
4404	PRE SCHOOL SPED	40,000.00	14,332.79	82,442.35	206.11	(42,442.35)	0.00	0.00
4406	IDEA PRESCHOOL(619)BASE 3-4							
01 4406 110 0 000	Salary-Professional Staff	3,835.00	0.00	0.00	0.00	3,835.00	0.00	0.00
01 4406 313 0 000	Occupational Therapy 3-4	0.00	297.00	1,787.00	0.00	(1,787.00)	0.00	0.00
4406	IDEA PRESCHOOL(619)BASE 3-4	3,835.00	297.00	1,787.00	46.60	2,048.00	0.00	0.00
4410	E/P IDEA GRANT							
01 4410 313 1 000	Elem Pupil Services	25,000.00	2,998.79	31,892.54	127.57	(6,892.54)	0.00	0.00
01 4410 313 2 000	HS Pupil Services	25,000.00	7,527.30	44,245.63	176.98	(19,245.63)	0.00	0.00
4410	E/P IDEA GRANT	50,000.00	10,526.09	76,138.17	152.28	(26,138.17)	0.00	0.00
4412	SPED PAROCHIAL SCHOOL SERVICES							
01 4412 313 1 000	SpEd Parochial School Services	13,370.00	0.00	13,927.06	104.17	(557.06)	0.00	0.00
4412	SPED PAROCHIAL SCHOOL SERVICES	13,370.00	0.00	13,927.06	104.17	(557.06)	0.00	0.00
4700	Perkins Vocational							
01 4700 120 2 000	Perkins Substitutes	0.00	0.00	690.00	0.00	(690.00)	0.00	0.00
01 4700 480 2 000	Furniture & Equipment	0.00	0.00	5,000.00	0.00	(5,000.00)	0.00	0.00
01 4700 670 2 000	Perkins Travel Expense	0.00	0.00	2,310.26	0.00	(2,310.26)	0.00	0.00
4700	Perkins Vocational	0.00	0.00	8,000.26	0.00	(8,000.26)	0.00	0.00
4992	REAP							
01 4992 318 0 000	Contracted or Secured Services	0.00	0.00	1,660.54	0.00	(1,660.54)	0.00	0.00
01 4992 460 0 000	Computer Equipment (Hardware)	30,000.00	59,832.00	59,832.00	199.44	(29,832.00)	0.00	0.00
4992	REAP	30,000.00	59,832.00	61,492.54	204.98	(31,492.54)	0.00	0.00
6000	SUMMER SCHOOL							
01 6000 110 1 000	Summer School Elementary	1,800.00	0.00	0.00	0.00	1,800.00	0.00	0.00
01 6000 110 2 000	Summer School Secondary	5,000.00	0.00	1,075.00	21.50	3,925.00	0.00	0.00
01 6000 110 3 000	MS Summer School	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
01 6000 210 1 000	Social Security	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 6000 210 2 000	Social Security	500.00	0.00	82.24	16.45	417.76	0.00	0.00
01 6000 210 3 000	MS Summer School Soc Sec	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 6000 220 1 000	Retirement	200.00	0.00	0.00	0.00	200.00	0.00	0.00
01 6000 220 2 000	Retirement	500.00	0.00	106.19	21.24	393.81	0.00	0.00
01 6000 220 3 000	MS Summer School Retire	200.00	0.00	0.00	0.00	200.00	0.00	0.00

BOARD EXPENDITURE REPORT BY FUNCTION

		June 2018						
Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding
6000	SUMMER SCHOOL	10,100.00	0.00	1,263.43	12.51	8,836.57	0.00	0.00
8000	OUTGOING TRANSFERS							
01 8000 750 0 000	Outgoing Transfer to Lunch Fund	28,000.00	5,000.00	5,000.00	17.86	23,000.00	0.00	0.00
01 8000 752 0 001	Transfer to Activity Fund	10,000.00	0.00	(11,870.71)	(118.71)	21,870.71	0.00	0.00
01 8000 752 0 002	Transfer Activity - Performing Arts	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
8000	OUTGOING TRANSFERS	39,000.00	5,000.00	(6,870.71)	(17.62)	45,870.71	0.00	0.00
Grand Total:		9,957,929.00	856,489.55	7,209,944.76	72.40	2,747,984.24	0.00	0.00

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 0000	INVALID RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: INVALID RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 1110	LOCAL DISTRICT TAXES	7,060,118.00	171,223.39	6,262,173.45	88.70	797,944.55
01 1115	Carline	1,300.00	0.00	2,698.97	207.61	(1,398.97)
01 1120	PUB POWER DIST SALES TAX	130,000.00	0.00	0.00	0.00	130,000.00
01 1125	MOTOR VEHICLES FEES	430,000.00	27,178.38	409,174.69	95.16	20,825.31
01 1210	PATHWAYS TUITION	0.00	0.00	0.00	0.00	0.00
01 1220	TUIT INDIV GEN ED	0.00	0.00	0.00	0.00	0.00
01 1230	TUIT FROM OTHER DIST	7,500.00	10,000.00	10,000.00	133.33	(2,500.00)
01 1235	Preschool SpEd Tuitioin	0.00	0.00	0.00	0.00	0.00
01 1250	SUMMER SCHOOL TUITION & FEES	0.00	0.00	0.00	0.00	0.00
01 1330	TRANS FROM OTHER DIST-SP ED	0.00	1,280.00	1,620.00	0.00	(1,620.00)
01 1410	INT EARNED LOC REV RECPT	20,000.00	5,052.86	27,050.20	135.25	(7,050.20)
01 1610	LOC LICENSE FEES	1,000.00	10.00	3,185.00	318.50	(2,185.00)
01 1620	POLICE COURT FINES	0.00	0.00	150.00	0.00	(150.00)
01 1720	RENT FACIL GIFTS JUNK SALE	0.00	0.00	0.00	0.00	0.00
01 1790	OTHER LOC RECPTS	0.00	0.00	0.00	0.00	0.00
01 1810	Cardinal Kids Club	28,000.00	7,475.00	31,003.41	110.73	(3,003.41)
01 1910	RENTAL OF SCHOOL FACILITIES	0.00	0.00	810.00	0.00	(810.00)
01 1925	Categorical Grants	5,000.00	0.00	7,713.30	154.27	(2,713.30)
	Subtotal: LOCAL RECIEPTS	7,682,918.00	222,219.63	6,755,579.02	87.93	927,338.98
01 2110	CO FINES AND LICENSE	15,000.00	662.57	11,926.38	79.51	3,073.62
01 2130	OTHER COUNTY SOURCES	0.00	0.00	0.00	0.00	0.00
01 2160	PRORATE MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
01 2210	ED SERVICE UNIT RECEIPTS	4,000.00	475.00	950.00	23.75	3,050.00
01 2220	ED SERVICE UNIT - SUB REIMB	0.00	0.00	0.00	0.00	0.00
	Subtotal: COUNTY RECEIPTS	19,000.00	1,137.57	12,876.38	67.77	6,123.62
01 3110	STATE AID	208,000.00	20,838.00	208,512.00	100.25	(512.00)
01 3120	SPED	200,000.00	70,379.00	386,071.00	193.04	(186,071.00)
01 3121	SPED OTHER	0.00	0.00	0.00	0.00	0.00
01 3125	SPED TRANSPORTATION	5,000.00	0.00	7,379.00	147.58	(2,379.00)
01 3130	HOMESTEAD EXEMPTION	0.00	8,466.70	33,866.80	0.00	(33,866.80)
01 3131	RELIEF TO PROPERTY TAXPAYERS	0.00	0.00	772,912.84	0.00	(772,912.84)
01 3132	Personal Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3133	NAMEPLATE CAPACITY (WIND ENERGY)	240,000.00	0.00	163,040.18	67.93	76,959.82
01 3135	HIGH ABILITY LEARNERS	5,000.00	0.00	2,342.00	46.84	2,658.00
01 3155	TEXTBOOK RULE 4	500.00	0.00	252.48	50.50	247.52
01 3180	PRO-RATE MOTOR VEHICLE	12,000.00	0.00	10,658.13	88.82	1,341.87
01 3200	STATE APPORTIONMENT	60,000.00	0.00	89,907.09	149.85	(29,907.09)
01 3575	After School Innovation Grant	0.00	0.00	34,923.87	0.00	(34,923.87)
01 3990	Other State Receipts	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE RECEIPTS	730,500.00	99,683.70	1,709,865.39	234.07	(979,365.39)
01 4200	Title I	70,000.00	15,831.24	63,451.52	90.65	6,548.48
01 4210	Title I Accountability	0.00	4,624.00	4,624.00	0.00	(4,624.00)
01 4310	Title IIA Grant	20,000.00	0.00	21,317.00	106.59	(1,317.00)
01 4330	Reap Funds	0.00	0.00	0.00	0.00	0.00
01 4400	Preschool Tuition	77,000.00	0.00	0.00	0.00	77,000.00
01 4401	Preschool Handicapped Prog.	0.00	0.00	0.00	0.00	0.00
01 4402	Preschool Handicapped Under 5	0.00	0.00	0.00	0.00	0.00
01 4404	Idea Base Allocation SPED Preschool	0.00	0.00	57,764.00	0.00	(57,764.00)
01 4406	IDEA Preschool Base	0.00	0.00	3,835.00	0.00	(3,835.00)
01 4410	E/P IDEA Grant	0.00	0.00	72,504.00	0.00	(72,504.00)
01 4412	IDEA Proportionate Share	0.00	0.00	13,161.00	0.00	(13,161.00)

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4450	Medicaid Reimb	5,000.00	0.00	0.00	0.00	5,000.00
01 4455	MECCA Tech	5,000.00	0.00	1,916.27	38.33	3,083.73
01 4700	FED Vocational EDUC (Perkins)	0.00	6,200.00	8,855.26	0.00	(8,855.26)
01 4850	Universal Service Fund (E-RATE)	0.00	0.00	7,545.84	0.00	(7,545.84)
01 4900	Grant/Loans	0.00	0.00	0.00	0.00	0.00
01 4915	Migrant Ed	0.00	0.00	0.00	0.00	0.00
01 4990	Federal Grants	90,000.00	0.00	0.00	0.00	90,000.00
01 4992	REAP	17,000.00	0.00	32,705.00	192.38	(15,705.00)
01 4995	Grants	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	284,000.00	26,655.24	287,678.89	101.30	(3,678.89)
01 5300	INS Adjust	0.00	0.00	8,840.90	0.00	(8,840.90)
01 5400	Sale of Property	1,000.00	871.04	2,920.49	292.05	(1,920.49)
01 5500	Trans From Other Funds	0.00	0.00	0.00	0.00	0.00
01 5600	Other Non Rev Rectps	0.00	792.35	16,989.24	0.00	(16,989.24)
01 5610	Cash Balance From Merged Distr	0.00	0.00	0.00	0.00	0.00
01 5690	Other Non-Revenue Receipts	60,000.00	0.00	0.00	0.00	60,000.00
	Subtotal: NON-REVENUE RECEIPTS	61,000.00	1,663.39	28,750.63	47.13	32,249.37
01 9000	Non Program Rectps	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	8,777,418.00	351,359.53	8,794,750.31	100.20	(17,332.31)

Revenue Summary Report

Processing Month: 06/2018

June 2018

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	8,777,418.00	351,359.53	8,794,750.31	100.20	(17,332.31)

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	BC CLUB	645.44	24.85	40.00	0.00	660.59
05 704 0102	ACADEMIC HONORS	5,140.40	0.00	8.00	0.00	5,148.40
05 704 0104	ACTIVITY INTEREST	12,360.29	2,580.14	157.26	0.00	9,937.41
05 704 0105	ACTIVITY TICKET	19,224.92	19,220.00	35.00	0.00	39.92
05 704 0106	CLASS 2014	1,824.51	0.00	0.00	0.00	1,824.51
05 704 0108	AG SHOP	86.62	0.00	0.00	0.00	86.62
05 704 0109	PAPER RECYCLE	1,144.45	2,080.25	935.80	0.00	0.00
05 704 0110	SINGING ACROSS NEBRASKA	162.18	0.00	0.00	0.00	162.18
05 704 0111	CONCESSIONS	7,226.38	391.82	405.88	0.00	7,240.44
05 704 0113	ATHLETICS	(43,650.44)	4,596.00	26,738.29	0.00	(21,508.15)
05 704 0114	BAND	2,419.37	284.60	1,210.86	0.00	3,345.63
05 704 0115	COSTA RICA TRIP	0.50	0.50	0.00	0.00	0.00
05 704 0116	CLOSE UP FUND RAISER	(62.90)	0.00	0.00	0.00	(62.90)
05 704 0117	CARDINAL	6,542.14	6,542.14	0.00	0.00	0.00
05 704 0118	CLASS OF 2017	3,755.20	0.00	0.00	0.00	3,755.20
05 704 0119	CHEERLEADERS	(1,059.52)	0.00	605.43	0.00	(454.09)
05 704 0120	CHORAL CLINIC	7,493.38	0.00	0.00	0.00	7,493.38
05 704 0121	STUDENT IPADS	22,849.80	0.00	0.00	0.00	22,849.80
05 704 0122	ELEMENTARY COMPUTER ACCOUNT	1,068.14	1,068.14	0.00	0.00	0.00
05 704 0123	LITTLE DRIBBLERS	200.00	200.00	0.00	0.00	0.00
05 704 0125	CROSS COUNTRY	(16.00)	0.00	0.00	0.00	(16.00)
05 704 0126	HIGH SCHOOL JEANS ON FRIDAY SCHOLARSHIP	380.00	0.00	0.00	0.00	380.00
05 704 0127	COFFEE FUND	(1,294.34)	36.68	1,636.64	0.00	305.62
05 704 0128	ENTREPRENURIAL SHIP	730.99	730.99	0.00	0.00	0.00
05 704 0129	CLASS OF 2011	466.99	0.00	0.00	0.00	466.99
05 704 0130	FBLA	(970.05)	282.65	762.35	0.00	(490.35)
05 704 0131	KEY FOB DEPOSIT	10.00	0.00	0.00	0.00	10.00
05 704 0132	FFA	20,380.24	795.76	387.90	0.00	19,972.38
05 704 0133	FCCLA	(5,312.22)	1,810.20	1,829.10	0.00	(5,293.32)
05 704 0134	JEFF BUSSEY MEMORIAL	535.00	0.00	0.00	0.00	535.00
05 704 0135	CLASS OF 2021	1,340.00	0.00	35.00	0.00	1,375.00
05 704 0136	HONOR SOCIETY	1,440.86	490.04	0.00	0.00	950.82
05 704 0137	CLASS OF 2018	3,069.42	1,968.00	0.00	0.00	1,101.42
05 704 0139	PARENT TEACHER ORGANIZATION	3.51	0.00	0.00	0.00	3.51
05 704 0140	ALBION CIRCLE OF FRIENDS	518.32	452.70	0.00	0.00	65.62
05 704 0141	LIBRARY	1,139.27	0.00	0.00	0.00	1,139.27
05 704 0142	LOCKERS	516.06	516.06	0.00	0.00	0.00
05 704 0143	MISCELLANEOUS	(2,986.94)	21,917.29	8,373.16	0.00	(16,531.07)

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0144	BOOSTER CLUB	(3,370.87)	0.00	4,124.48	0.00	753.61
05 704 0145	CLASS OF 2019	5,304.74	0.00	12.80	0.00	5,317.54
05 704 0146	DISTRICT MUSIC	(144.34)	0.00	144.34	0.00	0.00
05 704 0147	SOFTBALL	3,536.36	0.00	0.00	0.00	3,536.36
05 704 0149	SADD	3,797.69	40.00	0.00	0.00	3,757.69
05 704 0150	VOLLEYBALL	7,766.20	0.00	0.00	0.00	7,766.20
05 704 0151	SCIENCE CLUB	396.75	396.75	0.00	0.00	0.00
05 704 0152	SCHOLARSHIP	1,222.61	0.00	0.00	0.00	1,222.61
05 704 0153	SCHOLARSHIP CD	5,702.13	0.00	0.00	0.00	5,702.13
05 704 0154	SPEECH	3,067.78	0.00	0.00	0.00	3,067.78
05 704 0155	STAGEMASTERS	8,864.33	578.99	1,460.30	0.00	9,745.64
05 704 0156	STUDENT COUNCIL	820.00	139.81	128.10	0.00	808.29
05 704 0157	SPANISH CLUB	1,710.54	62.75	0.00	0.00	1,647.79
05 704 0158	CRUISIN CARDS	1,259.32	0.00	0.00	0.00	1,259.32
05 704 0159	A-P HOOPS	6,598.47	3,013.30	3,858.00	0.00	7,443.17
05 704 0160	FOOTBALL	2,997.84	2,341.09	2,120.00	0.00	2,776.75
05 704 0161	VOCAL MUSIC	10,126.74	0.00	1,210.86	0.00	11,337.60
05 704 0162	CLASS 2013	125.57	0.00	0.00	0.00	125.57
05 704 0163	WOOD SHOP	599.90	341.61	228.00	0.00	486.29
05 704 0164	GIRLS BASKETBALL	2,310.97	3,200.00	2,550.00	0.00	1,660.97
05 704 0166	ELEMENTARY ART FUND RAISING	632.70	0.00	0.00	0.00	632.70
05 704 0167	ELEM MEDIA ACCOUNT	850.54	0.00	7.99	0.00	858.53
05 704 0168	FUND BALANCE/PIRATE BOOKS	89.60	89.60	0.00	0.00	0.00
05 704 0169	CLASS OF 2012	564.58	0.00	0.00	0.00	564.58
05 704 0170	MISC T-SHIRT ACCOUNT	(175.10)	0.00	0.00	0.00	(175.10)
05 704 0171	ART CLUB ACTIVITY ACCOUNT	188.41	0.00	0.00	0.00	188.41
05 704 0172	FUND BALANCE/CLASS OF 2020	2,710.00	0.00	35.00	0.00	2,745.00
05 704 0173	CLASS OF 2008	811.25	0.00	0.00	0.00	811.25
05 704 0174	TRACK RENTAL	4,160.88	4,160.88	0.00	0.00	0.00
05 704 0175	CLASS 2016	1,664.14	0.00	0.00	0.00	1,664.14
05 704 0176	CLASS OF 2010	593.23	0.00	0.00	0.00	593.23
05 704 0177	CLASS OF 2009	768.84	0.00	0.00	0.00	768.84
05 704 0178	POST PROM FUNDS	5,003.21	0.00	165.00	0.00	5,168.21
05 704 0179	DISTRICT 5 FCCLA FUND	3,339.64	0.00	0.00	0.00	3,339.64
05 704 0180	PATHWAYS	39.12	0.00	0.00	0.00	39.12
05 704 0181	ATHLETIC POWERADE MACHINE	1,592.98	1,592.98	0.00	0.00	0.00
05 704 0182	MAKE A WISH	378.78	378.78	0.00	0.00	0.00
05 704 0183	KIDS CARE	3.03	3.03	0.00	0.00	0.00

Fund: 05 ACTIVITIES FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0184	ELEMENTARY MENTORING	67.40	67.40	0.00	0.00	0.00
05 704 0185	BAND RENTAL	12,738.73	0.00	0.00	0.00	12,738.73
05 704 0186	ART SUMMER CLASS	78.56	78.56	0.00	0.00	0.00
05 704 0187	OLSON SUMMER CLASS	739.82	739.82	0.00	0.00	0.00
05 704 0188	DANCE SQUAD	2,453.47	2,103.29	4,057.66	0.00	4,407.84
05 704 0191	CENTRACARD/ALBACARD	4,700.62	0.00	50.00	0.00	4,750.62
05 704 0192	MS VOLLEYBALL	1,201.90	0.00	0.00	0.00	1,201.90
05 704 0193	COUNSELOR RESOURCE FUND	492.28	0.00	0.00	0.00	492.28
05 704 0194	PERFORMING ARTS	0.00	0.00	0.00	0.00	0.00
05 704 0195	CARDINAL KIDS CLUB	14,064.20	0.00	15,935.80	0.00	30,000.00
05 704 0196	TRACK	3,975.64	82.00	0.00	0.00	3,893.64
05 704 0197	GREEN HOUSE	(41,729.58)	33,463.00	0.00	0.00	(75,192.58)
05 704 0198	TRADITIONS	0.00	0.00	18,210.08	0.00	18,210.08
05 704 0227	MS CIRCLE OF FRIENDS	76.27	0.00	0.00	0.00	76.27
05 704 0228	BAND UNIFORMS	4,301.96	124.25	0.00	0.00	4,177.71
Fund Total: 05		<u>156,371.80</u>	<u>118,986.70</u>	<u>97,459.08</u>	<u>0.00</u>	<u>134,844.18</u>

Fund: 07 PETERSBURG ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
07 804 0201	YEARBOOK	(2,938.72)	0.00	0.00	0.00	(2,938.72)
07 804 0211	CONSUMER SCIENCE	23.06	0.00	0.00	0.00	23.06
07 804 0212	STUDENT OF THE MONTH	94.89	0.00	0.00	0.00	94.89
07 804 0215	INDUST. TECH	(17.45)	0.00	17.45	0.00	0.00
07 804 0216	INTEREST	1,041.56	17.45	1.83	0.00	1,025.94
07 804 0217	MIDDLE SCHOOL	505.09	0.00	0.00	0.00	505.09
07 804 0218	MEDIA	1,318.48	0.00	0.00	0.00	1,318.48
07 804 0222	STUDENT COUNCIL	6,843.27	355.52	0.00	0.00	6,487.75
07 804 0224	MISC. ACTIVITY	681.28	53.83	0.00	0.00	627.45
Fund Total: 07		7,551.46	426.80	19.28	0.00	7,143.94

DEPRECIATION FUND

6/1/18 Balance		\$824,751.71
Receipts:		
Checking interest	\$1,323.18	
Total Receipts		\$1,323.18
Check # Disbursements:		
322 K&T Central Plains Plumbing - water heater - Petersburg	\$984.10	
	Total Disbursements	\$984.10
6/30/18 Balance		\$825,090.79

Depreciation Budget 17-18	\$1,137,925.00	
YTD Expenses	\$328,600.92	
Balance		\$809,324.08

BUILDING FUND

6/1/2018 Balance		\$612,301.25
Receipts:		
Co. Treas-Taxes		
Antelope Co - Taxes	\$1.91	
Checking interest - Cornerstone	\$945.86	
Total Receipts		\$947.77
Disbursements:		
937 Sampson Construction #20 through 4/30/18	\$71,478.00	
938 Lifestyle Window Coverings - office blinds	\$2,489.00	
		-\$73,967.00
6/30/18 Balance		\$539,282.02

Building Fund Budget 17-18	\$4,286,054.00	
YTD Expenses	\$2,981,718.09	
Balance		\$1,304,335.91

BOND FUND (changed to repayment of bonds issued)

6/1/18 Beginning Balance		\$780,109.46
Boone Co. Treasurer -	\$21,468.72	
Antelope Co. Treasurer	\$547.35	
Interest	\$1,050.36	
Total Receipts		\$23,066.43
Disbursements:		
1041 BOK - Interest & fees	\$177,388.13	
Total Disbursements		-\$177,388.13
6/30/18 Balance		\$625,787.76

Board & Administrator

FOR SCHOOL BOARD MEMBERS

June 2018 Vol. 32, No. 2

Editor: Jeff Stratton

Balance pressure and support

By Robert M. Avossa, Ed.D., Senior Vice President/Publisher of Education Products

The tension between the schoolhouse and the district office seems to have always existed, regardless of how large or small a district may be, and it can become a board issue if not addressed early on. Underlying resentments and conflict become especially evident when it's time for annual salary negotiations, when budgets get cut, when resources get stretched too thinly, and when something goes wrong in a very public way and fault must land somewhere. Some time ago, I had noticed the district office vs. schoolhouse discord plays out most visibly on social media — where each group wonders what the other “does all day” and asserts, “They wouldn't last a day in my shoes.”

As a former superintendent, I have long known the tension that arises in part from a legitimate lack of understanding and appreciation for one another's role in achieving the vision of helping each learner reach his or her fullest potential. It's easy for people to get tunnel vision when their head is down working 10-hour days out of a commitment to their work.

The irony of having such committed personnel is that they get so focused on *their* work, they risk losing sight of *the* work, subsequently jeopardizing the very foundations necessary for our work to thrive — relevance, empathy, service, and ultimately, culture.

Wanting a radical reset to the attitudes and impressions I saw playing out on social media and at the watercooler, I directed that a calendar invite

be sent to all individuals in the role of director and above to set aside a day for assignment to a classroom teacher.

Three directors immediately declined the invitation, believing it to be optional. The executive team fielded questions about whether I realized how hard it was going to be for everyone to give up an entire day in the office. When it was understood that everyone, including myself, would be committing the day to a classroom, anxiety gave way to excitement as district staff called their assigned teachers to review lesson plans and the day ahead of them.

The night before, I sent out a reminder to the team that they were to be fully engaged and without their cellphone and laptop. Everyone, from our transportation director, to our general counsel, to a board member, would be heading to school. For many, it would be the first time in a classroom — ever. For others, it would be the first time an entire day was spent in the classroom in nearly a decade.

No one picked their assignment, including me. I was assigned to a fourth-grade elementary class.

My day was extraordinarily eye-opening. I was paired with a truly dedicated teacher who was in tune with the progress of students with varying ability levels. The energy at the school was infectious, and the students seemed genuinely excited to be in class.

Despite the fact that my teacher was well-prepared for the day and had transitions down to a

continued on next page

science, the periods and the overall school day felt way too short. I knew teachers were crunched for time, but the day left me viewing time as a true commodity for classroom learning. I left asking, how can we get more time for our teachers? Another member of our team described a completely different experience at a high school on a block schedule — 90 minutes of planning, a full lunch period, and three classes. This led to discussions of equity between grade levels, contact hours for teachers, and best practices for student instruction.

During our leadership debrief, the issue of time and the fact that there didn't seem to be enough of it was easily the most reoccurring observation. Finally, district leaders had a better understanding of why school personnel didn't read emails consistently — because they didn't have time to or weren't assigned to a classroom and traveled throughout the building all day. District leaders in payroll and other support divisions talked among one another about the need to make the teachers' workflow as easy as possible, with the fewest clicks possible — noting redundancies in our reporting systems and online workflow.

I also noticed that the many decisions my assigned teacher had to make during the day were exhaustive. Others observed the same, concluding some of the on-the-fly decisions could have been avoided if key processes were improved in the school — like letting everyone know the library is closed or that another teacher on the team had a substitute for the day. We learned that we could help improve this with more onboarding for new principals.

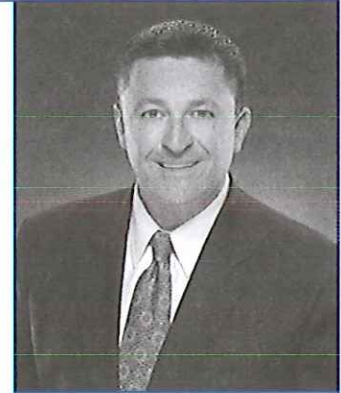
Leadership assigned to special ESE units were overwhelmed with the demands of the day — diaper changes, spoon feedings, student restraint, and endless documentation of each student's day for parent and student files. Conversely, career educators now leading in early childhood and the curriculum division noted strengths and weaknesses in teachers' depth of knowledge questioning and student engagement. This reinforced a key message I had belabored even while our student data was showing significant improvement — we couldn't take our foot off the gas; we still had

a long way to go. Finally, lunch duty, parent pickup, after-school tutoring, and even detention rounded out the experiences of the district leadership team. Ultimately, every leader walked away with an appreciation for the complexities and challenges of the work in the schoolhouse. I even heard a few say, "I could never be a teacher."

Emptying the district office of senior staff also provided an opportunity for our mid-level managers to lead a division without a safety net for the day. Unable to quickly text, call, or email directors, they had to make decisions based on their own knowledge and experience. Contrary to the belief that directors are terrified to be away from their phones and email, Rome did not burn; it was a standard operational day in all departments and a moment of clarity for district directors potentially holding their staff a little too tightly, or to be more concise, micro-managing.

To maintain the momentum we built around understanding and appreciating one another's contributions to our mission and vision, I would advise reversing the process and assigning school personnel, including teachers, to district leadership for a day. This would help the district to get to a place where no one believes they are in a position of more importance than someone else — the school district wins and loses as a team, and everyone has an important role to play.

Dr. Robert Avossa (@Robert_Avossa) is Senior Vice President and Publisher of Education Products for LRP Publications. Most recently the superintendent of the School District of Palm Beach County, one of the largest school districts in the United States, Dr. Avossa has held various positions in large public-school systems from superintendent to teacher, principal, special education specialist, and district administrator. ■



*Robert M. Avossa, Ed.D.
Twitter: @Robert_Avossa*

Definition of Bullying. The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The District’s administrators are authorized to use both of these definitions to determine whether any specific situation constitutes bullying. Both of these definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district’s day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district’s antidiscrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district’s student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Reference: KSB 5054
Perry 5101, 5415

Adopted on: July 20, 2015
Revised on: July 16, 2018

INTERLOCAL AGREEMENT

This is an Interlocal Agreement between the Boone Central Public School ("School"), a political subdivision of the State of Nebraska, and the City of Albion ("City"), a city of the 2nd Class and also a political subdivision of the State of Nebraska. This agreement shall not be binding until it has been approved by the School Board for the School and the City Council of the City of Albion and has been signed by the representatives of each political subdivision.

The City owns and operates a sports complex in the City of Albion and the School wishes to establish a women's softball program as a school activity and to use the facilities at the sports complex that is owned by the City.

The purpose of this Agreement is to make a cooperative action agreement with respect to the use of the facilities by the School. To accomplish this, it is agreed as follows:

1. The two softball fields referred to as Fields A and B at the sports complex will be available to the School from August 1, 2018, to October 31, 2018, for the School's practices and home games.
2. The City will mow and water, as it deems necessary, the grassy area of the fields. They will also be responsible for dragging the infield on a regular basis. The School will be responsible for the placement of the bases and lining of the fields. The School will be responsible for providing staff for supervision of the practices and umpires for games as needed. The School will also rake and water the infields as necessary after each game.
3. The School agrees to provide insurance coverage for participants in the activities at the facility while under its supervision. The City will be responsible for any injury or damage as a result of the negligence of the City in the maintenance or upkeep of the sports complex.
4. The lights at the facility will be made available by the City to the School for its use and the School will pay a fee for the use of the lights at the City's hourly rate from its electricity supplier for the hours the lights were used during the season.
5. The School will pay a fee at the adopted hourly mowing rate for the City's park employee for all labor and maintenance done by the City for the fields for the School's use.
6. The City has a concession stand located at the facility. The School will have the use of the concession stand for selling concessions if it desires and the concessions will be under the supervision and control

of the School. The School shall do a thorough cleaning of the concession stand at the end of each season. City personnel will do a walk-through of the stand with the operator to determine if the clean-up is acceptable. A \$50 deposit shall be due prior to operations of the concession stand and shall be returned after inspection of the premises.

7. The School is responsible for cleaning up all trash created by the items sold by the concession stand following the games/tournaments each day. Trash not picked up by the School will result in a daily fine of \$25 for each day of violation.

8. The School appoints Jon Perone as its representative to resolve any matters that may arise during the course of the season that need to be resolved, and the City appoints Andrew Devine as its representative to resolve any matters that may arise during the course of the season.

BOONE CENTRAL SCHOOL

Dated: _____

by: _____
Chairman of the Board

CITY OF ALBION

Dated: _____

by: _____
Mayor

CREDIT & DEBIT CARDS



EFS accepts Visa, MasterCard and Discover for any school related payments. Schools have the option of absorbing all costs charged by credit card companies and authorizers. requiring parents to pay for the service or implementing a shared cost plan where the parent pays some of the cost in a convenience fee and the school makes up the difference. All parents, staff and guests may make purchases via an approved credit or debit card.

Fees & Costs

- All online credit card processing costs can be passed to parents.
- If school chooses, school can pay all cost.
- School can choose to share credit card cost with parents.
- In-person POS credit card costs may be paid by school or passed to parent.
- Student Wallet card fees paid by parent.



FOR MORE PRODUCT INFO OR A DEMO, PLEASE CONTACT:

Richard Waelti, EFS VP of Sales ● rwaelti@magicwrighter.com
Jeff Miller, National Acct Rep ● jmiller@magicwrighter.com



Payment Solutions Built for Schools *by* Schools

DIRECT DEBIT



Over 35 years ago, EFS sought out to provide cost-effective convenience to the K~12 community by providing electronic ACH transactions. Over 5,000 schools later, we are recognized as the national leader in payment processing through solutions and platforms allowing direct debit payments. If you are ready to experience the ease and savings of ACH, EFS can help!

Fees & Costs

- Substantially less expensive than accepting credit/debit cards
- Payments are processed using the ACH rules via direct connection to your school's bank
- Recommended payment method for parents and staff



FOR MORE PRODUCT INFO OR A DEMO, PLEASE CONTACT:

Richard Waelti, EFS VP of Sales ● rwaelti@magicwrighter.com
Jeff Miller, National Acct Rep ● jmiller@magicwrighter.com

P 866.770.5856 ● F 616.784.2376 ● efs@magicwrighter.com ● www.efundsforschools.com

EXHIBIT G FEE SCHEDULE

School District: _____

SCHOOL DISTRICT PRICING	Description	Pricing
Core Online System Setup	One Time Fee - Waived	\$1,500.00

CHECKING PAYMENTS

ACH Direct Debit – Please place a checkmark next to *Option 1* or *Option 2*

<input type="radio"/> Option 1: Parent Pay Program	Fee is paid by Parent/Guardian – No Fee to the School Fee is charged for each payment (transaction*) that is made to the school through the e~Funds for Schools system.	\$1.00
<input type="radio"/> Option 2: School Pay Program	Fee is paid by the School Fee is charged for each payment (transaction*) that is made to the school through the e~Funds for Schools system.	\$0.50

*A "Payment" may include multiple students, multiple items, across multiple schools, and can be deposited into multiple bank accounts if desired. (An unlimited number of items can be paid in a single transaction.)

MISCELLANEOUS ACH DIRECT DEBIT FEES

Uncollectible Payment	Paid by School – Can be Passed Through to Parent	\$2.50
Insufficient Funds (NSF)	Paid by Parent/Payer	\$15.00
Electronic Receipting	Optional Service – Cash Tracker – Paid by School	\$0.05

CREDIT/DEBIT CARD PAYMENTS Please Select only one plan

<input type="radio"/> No Cost Plan	A flat convenience fee of \$2.65 per every \$100 transaction is paid by the parent. The convenience fee is disclosed to the parent for their authorization, and then is added to the total payment amount of items being paid to the school.	\$2.65 / \$100
<input type="radio"/> Shared Cost Plan	An optional risk exposure program will charge the parent a flat fee of \$2.65 for all payments. The school will be charged a processing fee of 2.2% of the total amount of the payment for payments greater than \$100. (Single transaction payment amounts under \$100 will be no costs to the school)	\$2.65 flat rate + 2.2% if > \$100
<input type="radio"/> School Choice Plan	Allows the school district to set their own flat convenience fee to the parent. A \$1.00 per transaction fee, plus 2.2% processing fee on the total gross payment amounts is charged to the school.	2.2% + \$1.00
<input type="radio"/> Full Pay Plan	Our school district will pay all fees for credit card payments from our parents. The fee is 3.2% of the total gross payment amount plus \$0.20 per transaction.	3.2% + \$0.20

MISCELLANEOUS CREDIT CARD FEES

Returned Credit Card Payment	\$35.00
Returned CC Settlement or ADJ	\$25.00
Credit Card Research Fee	\$25.00
Request for Credit Card Copy	\$25.00

Billing Account to Charge for Processing Fees and Adjustments (REQUIRED)

Routing Number: _____

Account Number: _____

I have contacted my financial institution and have confirmed that the above bank accounts will accept credits and debits, including payments and adjustments, from e~Funds for Schools and/or Magic-Wrighter, Inc.

Initial _____

I hereby acknowledge and accept all fees as outlined in Exhibit G of this agreement.

Print Name _____

Title _____

Signature _____

Date _____

Initial: _____

EXHIBIT G - (CONTINUED)

FEE SCHEDULE

School District:

POINT OF SALE EXPRESS	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
Credit Card	Per Transaction – Paid by School		3.2% + \$0.20
Credit Card Terminal	Required Hardware		\$85.00
CASH TRACKER	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
Electronic Receipting	Per cash or paper check deposit		\$0.05
Check Imaging	Per paper check converted (Requires a Check Reader)		\$0.35
Check Reader Options	Single-Feed Check Reader		\$400.00
	Multi-Feed Check Reader		\$775.00
POINT OF SALE LOADED	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
One Time Setup	Waived and Included with Core System		\$1,500.00
Software License	Annual Fee Waived		\$550.00
POINT OF SALE TRANSACTION FEES			
Cash	Included in Software License fee		\$0.00
Personal Checks	No charge if processed by school's bank		\$0.50
Consumer Checks	If processed by e-Funds for Schools		\$0.50
Credit Card	Per Transaction		3.2% + \$0.20
	<input type="radio"/> Paid by School		3.2% + \$0.20
	<input type="radio"/> Paid by Parent		3.2% + \$0.20
MISCELLANEOUS POS FEES			
Uncollectible Personal Check	Paid by School – Can be passed through to parent		\$2.50
Insufficient Funds (NSF)	Paid by Parent/Payer		\$15.00
Returned Credit Card Payment			\$35.00
Returned Credit Card Settlement or ADJ			\$25.00
Credit Card Research Fee			\$25.00
Request for Credit Card Copy			\$25.00
Card Swipes Requested			
Number of USB Card Swipes Requested			\$85.00 ea + shipping
Number of iPad Card Swipes Requested			\$85.00 ea + shipping

Billing Account to Charge for Processing Fees and Adjustments (REQUIRED)

Routing Number:

Account Number:

I have contacted my financial institution and have confirmed that the above bank accounts will accept credits and debits, including payments and adjustments, from e-Funds for Schools and/or Magic-Wrighter, Inc. Initial

I hereby acknowledge and accept all fees as outlined in Exhibit G of this agreement.

Print Name

Title

Date

Initial: _____

EXHIBIT G FEE SCHEDULE

School District: _____

SCHOOL DISTRICT PRICING	Description	Pricing
Core Online System Setup	One Time Fee - Waived	\$1,500.00

CHECKING PAYMENTS

ACH Direct Debit – Please place a checkmark next to *Option 1* or *Option 2*

<input type="radio"/> Option 1: Parent Pay Program	Fee is paid by Parent/Guardian – No Fee to the School Fee is charged for each payment (transaction*) that is made to the school through the e~Funds for Schools system.	\$1.00
<input type="radio"/> Option 2: School Pay Program	Fee is paid by the School Fee is charged for each payment (transaction*) that is made to the school through the e~Funds for Schools system.	\$0.50

*A "Payment" may include multiple students, multiple items, across multiple schools, and can be deposited into multiple bank accounts if desired. (An unlimited number of items can be paid in a single transaction.)

MISCELLANEOUS ACH DIRECT DEBIT FEES

Uncollectible Payment	Paid by School – Can be Passed Through to Parent	\$2.50
Insufficient Funds (NSF)	Paid by Parent/Payer	\$15.00
Electronic Receipting	Optional Service – Cash Tracker – Paid by School	\$0.05

CREDIT/DEBIT CARD PAYMENTS Please Select only one plan

<input type="radio"/> No Cost Plan	A flat convenience fee of \$2.65 per every \$100 transaction is paid by the parent. The convenience fee is disclosed to the parent for their authorization, and then is added to the total payment amount of items being paid to the school.	\$2.65 / \$100
<input type="radio"/> Shared Cost Plan	An optional risk exposure program will charge the parent a flat fee of \$2.65 for all payments. The school will be charged a processing fee of 2.2% of the total amount of the payment for payments greater than \$100. (Single transaction payment amounts under \$100 will be no costs to the school)	\$2.65 flat rate + 2.2% if > \$100
<input type="radio"/> School Choice Plan	Allows the school district to set their own flat convenience fee to the parent. A \$1.00 per transaction fee, plus 2.2% processing fee on the total gross payment amounts is charged to the school.	2.2% + \$1.00
<input type="radio"/> Full Pay Plan	Our school district will pay all fees for credit card payments from our parents. The fee is 3.2% of the total gross payment amount plus \$0.20 per transaction.	3.2% + \$0.20

MISCELLANEOUS CREDIT CARD FEES

Returned Credit Card Payment	\$35.00
Returned CC Settlement or ADJ	\$25.00
Credit Card Research Fee	\$25.00
Request for Credit Card Copy	\$25.00

Billing Account to Charge for Processing Fees and Adjustments (REQUIRED)

Routing Number: _____

Account Number: _____

I have contacted my financial institution and have confirmed that the above bank accounts will accept credits and debits, including payments and adjustments, from e~Funds for Schools and/or Magic-Wrighter, Inc.

Initial _____

I hereby acknowledge and accept all fees as outlined in Exhibit G of this agreement.

Print Name _____

Title _____

Signature _____

Date _____

Initial: _____

EXHIBIT G - (CONTINUED)

FEE SCHEDULE

School District:

POINT OF SALE EXPRESS	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
Credit Card	Per Transaction – Paid by School		3.2% + \$0.20
Credit Card Terminal	Required Hardware		\$85.00
CASH TRACKER	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
Electronic Receipting	Per cash or paper check deposit		\$0.05
Check Imaging	Per paper check converted (Requires a Check Reader)		\$0.35
Check Reader Options	Single-Feed Check Reader		\$400.00
	Multi-Feed Check Reader		\$775.00
POINT OF SALE LOADED	<input type="radio"/> Enroll Me	<input type="radio"/> Not at This Time	
One Time Setup	Waived and Included with Core System		\$1,500.00
Software License	Annual Fee Waived		\$550.00
POINT OF SALE TRANSACTION FEES			
Cash	Included in Software License fee		\$0.00
Personal Checks	No charge if processed by school's bank		\$0.50
Consumer Checks	If processed by e-Funds for Schools		\$0.50
Credit Card	Per Transaction		3.2% + \$0.20
	<input type="radio"/> Paid by School		3.2% + \$0.20
	<input type="radio"/> Paid by Parent		3.2% + \$0.20
MISCELLANEOUS POS FEES			
Uncollectible Personal Check	Paid by School – Can be passed through to parent		\$2.50
Insufficient Funds (NSF)	Paid by Parent/Payer		\$15.00
Returned Credit Card Payment			\$35.00
Returned Credit Card Settlement or ADJ			\$25.00
Credit Card Research Fee			\$25.00
Request for Credit Card Copy			\$25.00
Card Swipes Requested			
Number of USB Card Swipes Requested			\$85.00 ea + shipping
Number of iPad Card Swipes Requested			\$85.00 ea + shipping

Billing Account to Charge for Processing Fees and Adjustments (REQUIRED)

Routing Number:

Account Number:

I have contacted my financial institution and have confirmed that the above bank accounts will accept credits and debits, including payments and adjustments, from e-Funds for Schools and/or Magic-Wrighter, Inc.

Initial

I hereby acknowledge and accept all fees as outlined in Exhibit G of this agreement.

Print Name

Title

Date

Initial: _____

POINT OF SALE



If you need to quickly accept cash, check or credit/debit card payments onsite, then you have come to the right place. Complete with immediate posting to student fees and meal balances, EFS has a faster solution for your in-person purchases. Whether seeking detailed reports, processing that big bag of cash, expediting long registration lines or getting hundreds of fans through the gate, we have what you need.

- POS LOADED**
- Touch screen easy buttons and icons for fast handling of cash, checks and credit card.
 - Optional keyboard and mouse driven for lower cost terminal checkout.
 - POS terminal includes cash drawer, receipt printer, card reader and bar code scanner.
 - Electronic receipting available on all purchases.
 - Student fees stored in SIS system and lunch balances automatically displayed.
 - Single payment processing during multiple student fees and account funding.
 - Real-time posting into certified vendor systems.

- POS EXPRESS**
- High volume cash and credit card event processing.
 - Module allows operator to quickly tailor full list to only items available for purchase during event.
 - Everything in the module is built for payment processing speed.
 - Fast at-the-gate and event ticket purchases.
 - Keeps lines moving quickly by accepting up to four payment methods.
 - Print or email receipts.
 - Detailed payment acceptance reporting.

- PORTABLE POS TABLET**
- Allows POS operators to be mobile during a school event such as fall registration.
 - Mingle with parents, guests and students selecting items for purchase.
 - POS Tablet mimics POS Loaded interface allowing fast entry without a need for a desktop or laptop.
 - With onboard credit and debit card reader, payments are fast and easy.
 - Electronic receipting delivers sales receipt via e-mail.

- VIRTUAL POS TABLET**
- Virtual terminal is perfect for those low volume point-of-sale departments.
 - No cash drawer or touch screen significantly reduces costs.
 - Terminal has same features as our POS Loaded terminal.
 - Use mouse and keyboard to make selections.
 - Use any standard printer for receipting.

- WEB HOSTED**
- No POS software to load on your school's network.
 - Web Hosting reduces school's merchant costs.
 - Website is a highly secure payment processing system.
 - All PCI/DSS data is stored on the EFS network removing schools from strict and costly compliance.

FOR MORE PRODUCT INFO OR A DEMO, PLEASE CONTACT:

Richard Waelti, EFS VP of Sales ● rwaelti@magicwrighter.com
Jeff Miller, National Acct Rep ● jmiller@magicwrighter.com

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to board members, patrons, students and school staff, unless the staff member is subject to a different grievance procedure pursuant to policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems. When such efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth below.

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant believes speaking directly to the person would subject complainant to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, Title IX/504 coordinator, superintendent of schools, or president of the board of education, as set forth below.
 - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
 - b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
 - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
 - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, gender, marital status, disability, or age may also be submitted, at any time during the complaint procedure to the School District's Title IX/504 coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.

3. When a complainant submits a complaint to an administrator or to the Title IX/504 coordinator, the administrator or Title IX/504 coordinator shall promptly and thoroughly investigate the complaint, and shall:
 - a) Determine whether the complainant has discussed the matter with the staff member involved.
 - 1) If the complainant has not, the administrator or Title IX/504 coordinator will urge the complainant to discuss the matter directly with that staff member, if appropriate.
 - 2) If the complainant refuses to discuss the matter with the staff member, the administrator or Title IX/504 coordinator shall, in his or her sole discretion, determine whether the complaint should be pursued further.
 - b) Strongly encourage the complainant to reduce his or her concerns to writing.
 - c) Interview the complainant to determine:
 - 1) All relevant details of the complaint;
 - 2) All witnesses and documents which the complainant believes support the complaint;
 - 3) The action or solution which the complainant seeks.
 - d) Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 days after the administrator or Title IX/504 coordinator received the complaint.
4. If either the complainant or the accused party is not satisfied with the administrator's or the Title IX/504 coordinator's decision regarding a complaint he or she may appeal the decision to the superintendent.
 - a) This appeal must be in writing.
 - b) This appeal must be received by the superintendent no later than ten (10) business days from the date the administrator or Title IX/504 coordinator communicated his/her decision to the complainant.
 - c) The superintendent will investigate as he or she deems appropriate. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.
 - d) Upon completion of this investigation, the superintendent will inform the complainant in writing of his or her decision. If the complaint involved discrimination or harassment, the superintendent shall submit the decision

within 180 days after the superintendent received complainant's written appeal.

5. If either the complainant or the accused party is not satisfied with the superintendent's decision regarding a complaint he or she may appeal the decision to the board.
 - a) This appeal must be in writing.
 - b) This appeal must be received by the board president no later than ten (10) business days from the date the superintendent communicated his/her decision to the complainant.
 - c) This policy allows but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.
 - d) The board will notify the complainant in writing of its decision. If the complaint involved discrimination or harassment, the board shall submit its decision within 180 days after it received complainant's written appeal.
 - e) There is no appeal from a decision of the board.

6. When a formal complaint about the superintendent of schools has been filed with the president of the board, the president shall promptly and thoroughly investigate the complaint, and shall:
 - a) Determine whether the complainant has discussed the matter with the superintendent.
 - 1) If the complainant has not, the board president will urge the complainant to discuss the matter directly with the superintendent, if appropriate.
 - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should be pursued further.
 - b) Strongly encourage the complainant to reduce his or her concerns to writing.
 - c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting.
 - d) Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 days after the president received the complaint.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Reference: KSB 2006
 Perry 4240

Adopted on: July 16, 2018

1. Use of Specific Facilities by Application and Agreement

- a. The district permits non-commercial use of the following facilities by individual patrons for their personal health and wellness. The district understands that it would not be feasible to require a patron to apply to use facilities like the weight room on every occurrence. The facility uses defined in this paragraph are an exception to the general facility use requirements contained in this policy for ease of administration and efficiency. All other facility uses must comply with the other provisions of this policy.
- b. These particular facilities may be used upon only one application and upon signing the district's written waiver and agreement.
- c. Use of these facilities is governed by this and other district policy and the agreement signed by the user. A copy of each agreement will be maintained in the district's central office.

2. General Facilities Use Guidelines

- a. School facilities may be used by various education and community organizations and individuals when it is in the interest of the general public.
- b. School facilities may not be used for personal profit and other commercial purposes. The district opens its facilities to district patrons for the benefit of the public, not commercial uses. Due to the complications created by groups or individuals using district facilities for commercial purposes, these uses are prohibited. Booster clubs and other organizations raising money purely for the support of student groups, as defined below, and not for personal profit are not considered commercial uses but must comply with the district's policies which apply to these groups.
- c. Any person or group using school facilities must assure that it will be responsible for maintaining order, protecting property, and providing security and safety.
- d. Only those organizations and persons who are known to school officials, who have financial resources sufficient to cover all rentals and possible damages, and who are willing to discharge such obligations shall be permitted to use the school facilities and equipment.
- e. The rental fees for school facilities shall be set by the board.
- f. Non-curricular student groups or non-student groups (as those terms are defined below) that wish to use the facility must submit a facility use application which may be obtained from the district's central office. The application must be received by the superintendent prior to the approval of any facility use.

- g. The shop and weight room may not be used by students when school is not in session, unless supervised by a district staff member or a responsible adult upon approval of the superintendent. Use of the shop and weight room in violation of this provision may lead to the students being denied access to these facilities or other consequences permitted by board policy and Nebraska law.
- h. Any person or group using the school facilities, for any purpose, must comply with all of the district's policies, rules, and regulations.

3. Definitions

- a. "Curriculum-related student groups" shall mean students participating in school-sponsored activities, supervised by district staff, related to the curriculum, and recognized by the board.
- b. "Extracurricular student groups" shall mean students participating in an extracurricular activity, sponsored by the district, supervised by district staff, and recognized by the board, such as athletic teams and academic teams which are not otherwise categorized as "curriculum-related student groups."
- c. "Non-curriculum related student groups" shall mean all other groups comprised primarily of students who attend the district participating in activities such as Boy Scouts, Girl Scouts, 4-H, political groups, religious groups, and other similar youth groups.
- d. "Non-student group" shall mean all other groups or individuals who apply to use district facilities.
- e. "Superintendent" shall mean the superintendent of schools or his/her designee.

4. Use of School Property by Student Groups

- a. Curriculum-related and Extracurricular student groups
 - i.) Curriculum-related and Extracurricular student groups may use school facilities at no cost to the group, if they restore the facilities to their prior state after using them.
 - ii.) The district shall bear any costs associated with use by these groups (*e.g.*, the fee paid to a cook or a custodian required to be in attendance).
 - iii.) Curriculum-related and Extracurricular student groups have priority over non-curriculum related student groups and non-student groups.
- b. Non-curriculum related student groups
 - i. Non-curriculum related student groups may use the school building during non-instructional time. Such use shall be without charge.
 - (1) Such uses shall occur while the building is normally open and there is a minimum of interference with custodians or other student and staff facility use.

- (2) These groups may use the school buildings in the evening for meetings if the group is sponsored by an adult and the adult (1) files the application to use the facilities on behalf of the group and (2) assumes responsibility for cleanup and placing the area back in the condition it was in prior to use.
- ii. Non-curriculum related student groups must apply for use of the facilities and secure the superintendent's permission before using school facilities.
- iii. Non-curriculum related student groups may meet only on school premises at times and places determined by the superintendent.
- iv. Non-curriculum related student groups must meet each of the following conditions to secure the superintendent's permission to use school facilities:
 - (1) The facility use will occur during non-instructional time.
 - (2) The district has facilities available to accommodate the group.
 - (3) The use is voluntary and for the general benefit of the student participants.
 - (4) The use will not substantially interfere with the orderly conduct of educational activities and other programs within the school.

5. Use of Facilities by Non-student Groups

- a. The superintendent may authorize the use of any school facilities for non-school activities by non-student groups.
- b. In addition to the guidelines listed elsewhere in this policy and other board policies or administrative protocol, the superintendent will consider the following when making determinations regarding use of district facilities by non-student groups:
 - i. The local education association may hold meetings when classes are not in session and staff members are not on duty.
 - ii. Non-student groups which provide education-related programming and services for students and staff may be given priority of use over other outside groups. The superintendent has sole discretion in determining whether proposed uses relate sufficiently to the district's educational standards and programs.
 - iii. Non-student groups which provide programming and services for community members and others living within the district may be given priority of use over other outside groups.
- c. Denial of access
 - i. The superintendent may limit or deny access to school buildings, grounds, and activities to any person whom the superintendent deems to be using the facilities inappropriately

and contrary to the district's mission.

- ii. Upon determining that a person or group has engaged in, or is engaging in conduct that constitutes grounds for exclusion under this policy, the superintendent shall take such action as he or she determines appropriate, including directing the person to cease engaging in the conduct or to leave the school premises or activity immediately. The superintendent may request assistance from law enforcement authorities to remove an offending person from the school grounds. A person who enters school premises in violation of these conditions shall be deemed to be trespassing.
 - iii. The superintendent shall have the authority to fix the time when, and the conditions under which, the offending person may return to school premises.
6. Students, staff, and community members may use or lease school equipment for non-school use only if they have received the prior permission of the superintendent.
7. Proof of Insurance
 - a. When any non-curriculum related or non-student group utilizes school district facilities, the group submitting the facility use application may be asked to provide proof of insurance up to the current tort claims limits applicable to political subdivision in the State of Nebraska. Currently, those limits are \$1,000,000 per person for any number of claims arising out of a single occurrence and \$5,000,000 for all claims arising out of a single occurrence.
 - b. The district may require the non-curriculum related or non-student group to include the district as an additional insured on any such policies and may refuse access to its facilities until proof of satisfaction of this requirement is submitted to the superintendent.
8. No Fees for Admission
 - a. Non-curriculum related and non-student groups may not charge a fee to participate in or be a spectator at any recreational activity, event, or other such gathering occurring on district grounds unless approved in advance by the superintendent.
 - b. If the district retains control over the area of the premises in which the non-curricular and non-student group desires to use, meaning the district provides supervision, staffing, custodial services, or otherwise maintains its control during the group's use of the facilities, the group may not charge a fee for admission under any circumstances.
 - c. Non-curricular and non-student groups may charge for parking or vehicle entry onto the premises unless otherwise prohibited by the superintendent.

Adopted on: July 20, 2015

Revised on: July 16, 2018

Volunteers provide valuable assistance to school district staff and enrich the education program. Community members are encouraged to volunteer their services to the district under the conditions set forth below.

1. Volunteers must provide the district with directory information including their name, address, and telephone number.
2. Upon request by the district, volunteers must promptly execute a Volunteer Services Agreement.
3. The district may, but is not required to, conduct a criminal background check on any volunteer. A potential volunteer who refuses to undergo a background check will not be permitted to volunteer for the district.
4. Volunteers shall not perform the duties of a teacher as that term is defined in Nebraska statutes or regulations.
5. Volunteers do not have any property right in or to a volunteer assignment. The school district may deny or terminate a volunteer assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

Reference: KSB 3022

Adopted on: July 16, 2018

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent or authorization of either (1) the person or persons being recorded or whose image or sound is being transmitted or (2) the Superintendent or Superintendent's designee. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to District-sponsored athletic or activity events where the focus of the recording or transmission is on the student performances or activity. Nothing in this provision shall prohibit the recording of an Individualized Education Program meeting if the recording is necessary to ensure that the parent understands the IEP or the IEP process or to implement other parental rights guaranteed by the Individuals with Disabilities Education Act.

Reference: Perry 1102

Legal Reference: Neb. Rev. Stat. § 86-290
Letter to Anonymous, 40 IDELR 70 (OSEP 2003)

Date of Adoption: July 16, 2018

Weapons. No student may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. No visitor under the age of 18 may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term “weapon” means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No person may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term “firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms. The prohibition against firearms does not apply to:

1. The issuance of firearms to or possession by members of the armed forces of the United States, active or reserve, National Guard of this State, or Reserve Officers Training Corps or peace officers or other duly authorized law enforcement officers when on duty or training; or
2. Firearms that may lawfully be possessed by a person who is receiving instruction at the school under the immediate supervision of an adult instructor;
3. Firearms which may lawfully be possessed by a person for the purpose of using them, with the approval of the school, in a historical reenactment, in a hunter education program, or as part of an honor guard;
4. Firearms contained within a private vehicle **operated by a nonstudent adult** that are not loaded **and** are encased or are in a locked firearm rack that is on a motor vehicle; or
5. A handgun carried as a concealed handgun by a nonstudent adult who holds a valid permit issued under the Concealed Handgun Permit Act in a vehicle or on his or her person while riding in or on a vehicle into or onto any parking area, which is open to the public and used by the school if, prior to exiting the vehicle, the handgun is locked inside the glove box, trunk, or other compartment of the vehicle, a storage box securely attached to the vehicle, or, if the vehicle is a motorcycle, a hardened compartment securely attached to the motorcycle while the vehicle is in or on such parking area, except as prohibited by federal law.

Definition of Encased. The term “encased” means enclosed in a case that is expressly made for the purpose of containing a firearm and that is completely zipped, snapped, buckled, tied, or otherwise fastened with no part of the firearm exposed.

Exceptions for Students. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The firearm or weapon has been brought to school grounds or to an activity or event off school grounds for some educational purpose;
2. The person bringing the firearm or weapon has requested and received the prior approval of both the instructor and the building principal to do so; and
3. All arrangements to use and store the firearm or weapon safely while it is on school premises have been agreed to and carried out.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm possessed in violation of this policy. By statute, any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm or weapon to school.

Reference: KSB 5049
Perry 5300 Student Discipline

Legal Reference: Neb. Rev. Stat. § 28-1204.04

Date of Adoption: July 20, 2015
Revised on: July 16, 2018

Drones, Unmanned Aircraft Systems, and any other such vehicles (“drones”), which are not operated for purposes of district programs or activities, may not be operated on or above district property without the prior written permission of the superintendent or designee. Any authorized use of drones must comply with all state and federal regulations governing the operation of drones, including FAA regulations.

Drones owned by the district or operated on or above district property with permission must be operated:

1. In compliance with this policy and all other district policies;
2. Only outside the school building(s) in the area authorized or designated by the superintendent or designee;
3. Under the direct supervision of an individual fully trained and skilled in the system’s operation;
4. By an individual with the requisite skill and training to safely operate the drone; and
5. Consistent with any other limitations imposed by the superintendent or designee.

Any monitoring or recording of picture, video, or audio by a drone must have the prior written permission of the superintendent or designee and comply with all board policies governing recordings, data, and records.

Any unauthorized use of a drone is strictly prohibited. Devices used in a manner that does not comply with this policy or applicable state and federal law may be confiscated and the operator may be subject to discipline, civil liability, or criminal liability.

Reference: KSB3049

Adopted on: July 16, 2018

Membership, Term and Election

1. The Board of Education shall be comprised of six members who will be elected at large by qualified voters of the school district in a manner prescribed by law under the provision pertaining to a Class III school district in the statutes of the State of Nebraska.
2. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.
3. The terms of office for board members shall be four (4) years at the Annual Organization Meeting held in January.

Board Members

1. Individual members of the board have authority only when acting as a Board legally in session.
2. The Board shall not be bound in any way by any action or statement on the part of an individual Board member, except when such statement or action is in the pursuance of specific, formal instruction from the Board.

Annual Organization Meeting (Board Officer Voting and Tie Breakers)

1. An organizational meeting of the Boone Central School District Board of Education shall be held on or before the third Monday of January of each year for the purposes of seating new members and electing officers.
2. After new Board members are sworn in, the Board will elect from its members a President, Vice President, and Secretary/Treasurer.
3. Upon call for nominations for each office by the Chair, nominations shall be made by written or oral ballot. Voting will be by oral or written ballot on all members nominated and repeated until a majority is achieved for a nominee.
4. In the event any officer cannot be elected by majority after 5 ballots,
 - a. The chair will determine the winner by the flip of a coin, followed by a vote ratifying such selection. The vote may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes of the meeting.
 - b. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

- c. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

5. The President shall assume the chair immediately upon the President's election.

Internal Organization and Officers

1. President

- a. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- b. The president shall preside at all board meetings and shall perform such other duties as may be prescribed by law or by action of the board.

2. Vice President

- a. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- b. The vice president shall preside in the absence of the president and shall perform such other duties as are assigned by the board.

3. Secretary/Treasurer

- a. At the regular January meeting, the board shall elect from among its members a secretary/treasurer who shall serve in that capacity for one year.
- b. The secretary/treasurer shall:
 - i. sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
 - ii. give a bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
 - iii. issue no warrant of payment of claim against the district until such claim has been duly authorized by the board and has been duly countersigned by the president.
 - iv. see that an accurate record of the proceedings of the board is kept, that a copy of the proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims.
 - v. perform such other duties as are prescribed by law and assigned by the board.

Committees

To achieve its goals and objectives and to promote efficiency, the school board may conduct its business or assign various tasks to committees as required or allowed by law.

- 1) **Committee of the Whole.** The board of education may act as a committee of the whole at a meeting.
- 2) **Standing Committees.** The board of education shall have the following standing committees:
 - a) **Americanism and Curriculum Committee.** On or before the beginning of each school year, the board shall appoint three members to form a Committee on Americanism. The committee's duties shall be

to carefully examine, inspect, and approve all textbooks used in the teaching of American History and Civil Government as prescribed by Nebraska Statutes.

- b) **Policy Committee.** The committee will assist in identifying, evaluating and monitoring of all Board policies. The committee will anticipate and recommend policy adjustments as needed.
 - c) **Negotiations Committee.** This committee will oversee contract negotiations between the Board of Education and the Certified Staff.
 - d) **Facility Committee.** This committee will assist in evaluating and monitoring the buildings and grounds. The committee will make recommendations to the Board concerning these areas.
 - e) **Transportation Committee.** This committee will assist in evaluating and monitoring all school transportation vehicles. The committee will make recommendations to the Board concerning transportation.
 - f) **Finance Committee.** This committee will assist in evaluating and monitoring the school budget. The committee will make recommendations to the Board concerning finances, bills, and the annual budget.
 - g) **Legislative Representative.** One member of the Board of Education will serve as the Legislative Representative for the Board.
 - h) **Early Childhood Committee.** The committee will assist in monitoring and promoting the early childhood education program
 - i) **Cooperative Committee.** The committee will assist in monitoring and evaluating cooperative agreements with outside entities. The committee will make recommendations to the Board concerning existing and new cooperative opportunities.
- 3) **Temporary, Special, or Ad Hoc Committees.** The board shall authorize such temporary, special, or *ad hoc* committees as it deems necessary.
- 4) **Committee Members.** Except as otherwise provided in this policy, the board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work. The board president may authorize the superintendent or other administrator to appoint the members of the committees.
- 5) **Open Meetings Act.** Committees that constitute a quorum of the board, hold hearings, make policy, or take formal action on behalf of the board of education and committee meetings attended by a quorum of the board shall be subject to the Open Meetings Act. Nothing in this policy shall otherwise require or prohibit the committee from complying with the Open Meetings Act.

Vacancies

- 1) A vacancy on the board of education shall exist when any one of the following occurs:
 - a) A member submits his or her formal resignation from the board.

- b) A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.
- c) A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
- d) Such other reasons as are set forth in Nebraska statutes.
- e) The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- f) Vacancies shall be filled in the manner set forth in Nebraska statutes.

Legal Reference: Neb. Rev. Stat. § 79-724

Reference: KSB 2002
Perry 8130, 8150, 8151, 8152, 8153, 8160, 9111, 8131, 9121, 9122, 9123, 9124, 9125,
9126, 9127

Date of Adoption: January 8, 2018

Revised on: July 16, 2018

The organization, management, and control of this school district is vested in its board of education (“board”). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board’s goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies but serve a different purpose.

Exceptional Circumstances

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

Validity of Policies

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: July 16, 2018

Board members, employees or volunteers of the school district are expected to maintain effectiveness by being well informed on educational and related issues and are encouraged to diligently perform their required duties, attend educational workshops, conferences, training programs, official functions, hearings or meetings which are necessary to perform required duties, sponsored by the school district or State and national educational organizations or which are otherwise in the best interests of this school district as follows:

- a) Board members as a result of this policy are hereby given prior approval by this school Board and upon approval by the Superintendent or the Superintendent's designee are specifically authorized to attend such functions without additional or further approval by the school Board unless otherwise so determined and the school district shall pay the registration costs, tuition costs, fees or charges for such functions along with actual travel expenses, if travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be reimbursed based upon substantiated costs actually and necessarily incurred or applicable Federal Rates.
- b) Employees and volunteers are authorized to attend such functions upon prior approval by the Superintendent or the Superintendent's designee and the school district shall pay registration costs, tuition costs, fees or charges for such functions along with actual travel expenses, if travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be reimbursed based upon substantiated costs actually and necessarily incurred or applicable to Federal rates.

Payment or reimbursement for expenses incurred by Board members, employees or volunteers as otherwise specifically permitted by law shall also be allowed as provided by such law.

Since it is hereby determined to be important and in the best interest of this school district to recognize service by Board members, employees and volunteers, the school Board hereby authorizes the President, Superintendent or the Superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted provided that no such plaque, certificate, flowers or other item of value to be awarded shall cost more than \$50.00.

School Board members are not paid members and when appropriate because of the timing, length or other factors, sandwiches or meals may be provided to School Board members, employees and volunteers attending public meetings or in other appropriate or necessary situations such as joint meetings with other governing bodies.

That non-alcoholic beverages, cookies or other similar items may be provided to individuals attending public meetings, private meetings, discussions or public or private conferences as determined necessary or appropriate by the Superintendent or the Superintendent's designee to be in the best interest of this school district.

Non-alcoholic beverages and meals may be provided for individuals while performing or immediately after performing relief, assistance or support activities in emergency situations or during or immediately following their participation in any activity approved by the School Board.

In addition to the other matters covered and allowed by this policy, one recognition dinner each fiscal year may be held for Board members, employees or volunteers provided the maximum cost per person, which is hereby established for such dinner shall not exceed \$50.00 and further provided that such annual dinner may be held separately for employees of each department or separately for volunteers or any of them in combination.

The authority necessary to carry out the provisions of this policy should be and is hereby delegated from the School Board to the designated officials so indicated herein.

Nothing in this policy shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse of a Board member, employee or volunteer unless the spouse is also a Board member, employee or volunteer.

Legal Reference: Neb. Rev. Stat. §§ 13-2201 to 13-2204
 Neb. Rev. Stat. §79-546

Reference: KSB 2007
 Perry 8231

Date of Adoption: July 20, 2015
Revised on: July 16, 2018

The formation of school policy is a public matter and final action on such a matter must be taken in an open meeting. Every meeting of the Board of Education shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of the Board of Education, except as otherwise provided by the Constitution of the State of Nebraska, and by federal and state law.

The term "meeting" shall refer to all regular, special, or called meetings, formal or informal, of the Board of Education for the purpose of briefing, discussing public business, forming tentative policy, or taking any action of the Board of Education. This definition of "meeting" includes any meeting of an advisory committee of the Board of Education, but specifically excludes any meeting of a subcommittee, or standing committee, of the Board of Education unless such subcommittee or standing committee has been given the authority to take formal action on behalf of the Board.

Since members of the Board of Education are unable to function officially as individuals, the meeting of the Board of Education will present an opportunity for the school program to be discussed and appraised and for individual biases and opinions to be aired as the members of the Board of Education strive for consensus decisions on specific issues. In addition, the meeting will provide an appropriate place for items of interest or concern to individual citizens or groups of the school community to be heard and considered. The Board of Education will take formal action only when the Board is meeting in open session.

Regular Meetings

The Board shall meet in regular session on the second Monday of each calendar month, unless otherwise designated by the president with the approval of the Board. Such meetings will typically begin at 7:30 p.m.

Regular scheduled meetings may be of two kinds: business or education or both. The education meetings may be held for the purpose of reviewing the school program, or for the development and discussion of policy.

Special Meetings

A special meeting of the Board may be called by the president when in his opinion it is necessary, or upon recommendation of the Superintendent of Schools, or any two (2) Board members. No business shall be transacted at any special meeting which does not come within the purpose or purposes set forth in the call for the meeting unless it is of an emergency nature. Special Board sessions may be adjourned to a definite date and time.

Location of School Board Meetings

The traditional meeting place for Board meetings will be the High School Library and the Petersburg Middle School library. The President or Superintendent may designate a different meeting place for individual meetings with advance notice to the members.

All meetings of the Board shall be held at the location designated in the notice of said meeting. If circumstances dictate meeting in a different location than designated in the notice, it shall be the responsibility of the Superintendent to take the appropriate steps to inform Board members and the public.

Meetings of the Board may be held outside the School District boundaries when deemed necessary by the Board and approved by the Board at any preceding meeting. Meetings of the Board may be held outside the state of Nebraska upon compliance with applicable laws.

Open Sessions

Subject to the provisions of the public meeting law of the State of Nebraska and the policies of the District, the public shall have the right to attend and the right to speak at meetings of the Board except any part thereof held in closed session, and all or any part of a meeting of the Board except that held in closed session may be recorded by any person in attendance by means of a tape recorder or any other means of sonic reproduction or in writing.

The Board may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Board is not required to allow citizens to speak at each meeting, nor may it forbid public participation at all meetings.

Any person or group may attend the regular or special meeting of the Board of Education. Undue interruption or other interference with the orderly conduct of business cannot be allowed. Defamatory or abusive remarks are always out of order. A speaker's privilege of address may be terminated if he persists in improper remarks.

At a public meeting of the Board no person shall orally initiate charges or complaints against an individual employee of the District or challenge instructional materials used in the District. All such complaints, charges or challenges shall be presented to the Superintendent or Board in writing and signed by the complainant. All such charges, if presented to the Board directly, shall be referred to the Superintendent for investigation and report.

The Board is not obligated to act on any request unless the same has been submitted in writing to the Superintendent or to the president of the Board sufficiently in advance to allow the same to have been incorporated into the agenda for the meeting.

Closed Sessions

The Board of Education may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) strategy sessions with respect to collective bargaining, real estate purchases, or litigation; (b) discussion regarding deployment of security personnel or devices; (c) investigative proceedings regarding allegations of misconduct; or (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; provided, however a closed meeting shall never be held for the purpose of discussing the appointment or election of a new member to the Board of Education.

The vote to hold a closed session shall be taken in open session. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The Board shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to

close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken.

Any member of the Board shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reasons stated in the original motion to hold a closed session. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

The term "closed session" as used in the policies, regulations and Bylaws of the District shall include within its meaning any "executive session" or "executive meeting" authorized or prescribed by said policies, regulations and Bylaws, all of said terms being interchangeable.

Voting

Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the Board in open session, and the record shall state how each member voted, or if the member was absent or not voting. The requirements of a roll call or viva voce vote may be satisfied by use of an electronic voting device which allows the yeas and nays of each member of the board to be readily seen by the public.

Absence of a Board Officer

In the absence of the President and the Vice President of the Board of Education at any meeting, the Board shall choose a President pro tempore. In the absence of the Secretary at any meeting, the Board shall also choose a Secretary pro tempore.

Any action taken on a question or a motion duly moved and seconded shall be by roll call vote of the Board in open session, and the record shall state how each member voted, or if the member was absent or abstained.

Legal Reference: Neb. Rev. Stat. §§ 84-1411
 Neb. Rev. Stat. § 79-554
 Neb. Rev. Stat. § 79-520
 Neb. Rev. Stat. § 79-555
 Neb. Rev. Stat. § 84-1401
 Neb. Rev. Stat. § 84-1412

Date of Adoption: July 20, 2015
Revised on: July 16, 2018

Written meeting agendas will be prepared by the Superintendent in collaboration with the President of the Board of Education. Any Board member may submit agenda items to be placed on the agenda by the Superintendent and the Board President.

Control of the agenda is the responsibility of the Board President. Agenda items shall set forth the matter to be discussed at that agenda item. An agenda, kept continuously current, shall be readily available for public inspection at the office of the Superintendent of Schools of the Boone Central School District during normal business hours. Except for items of an emergency nature, the agenda shall not be altered later than 24 hours before the scheduled commencement of the meeting. The School Board shall have the right to modify the agenda to include items of an emergency nature only by action taken at the public meeting at which the item is to be considered. Agenda items shall be sufficiently specific to advise the public of the issues to be discussed under that agenda item.

The agenda will be set by the Superintendent in consultation with the Board President. The tentative agenda and any supporting materials that are available on the Thursday preceding each regularly scheduled board meeting will be prepared by the superintendent in consultation with the board president. The materials will be sent or delivered to each board member in advance of such meeting.

Legal Reference: Neb. Rev. Stat. § 84-1411

Date of Adoption: July 20, 2015

The Superintendent shall have the authority to establish staff and student handbooks. The handbooks shall define the duties of all special school officers and employees; define responsibilities, duties and policies concerning the relation of personnel to the administration, the community and the students; shall list the responsibilities of the administration to the staff together with staff welfare measures; and shall list general policies pertaining to students. Staff handbooks shall, when approved by the Board, have the effect of Board policy and control over any conflicting Board policy adopted prior to the staff handbook in the event of a direct conflict.

All staff shall be furnished or be provided access to a handbook at the beginning of each school year. Should a circumstance present itself that is not covered by the provisions of the staff handbook applicable to a specific employee, reference should be made to Board policy.

The school district's handbooks are intended to convey information and explain school regulations and procedures that are necessary for the school to run smoothly and efficiently. Although the board of education may act to approve the handbooks annually, the administration has the authority to change the contents of any handbook so long as the changes are consistent with board policy.

None of the district's handbooks creates a "contract" between the school district, staff members, parents or students.

If any information contained in any handbook conflicts with board policy or state statute, the policy or statute will govern.

Date of Adoption: July 20, 2015
Revised on: July 16, 2018

School Logo and Font

The purpose of this policy is to provide information and guidelines to the District regarding the use of Boone Central School Districts logos and font. This policy applies to all staff, students, academic departments, ad hoc groups, alumni organizations, informal groups, parent and booster organizations, extracurricular teams and groups, and all student organizations.

The Boone Central School District brand is intended to present a positive image and should not be altered in any way. The brand is one of the school's most visible and valuable assets and it is expected that it be used with respect.

Use of Boone Central School Logo and Font

All students, staff, school departments, groups, teams, organizations, and patrons are granted permission to use the school logo and font based on the guidelines in this policy. Display of the Boone Central logo and font shall be authorized only for use at district facilities, on district owned vehicles, stationary, signs, uniforms, apparel, and other school-related property and materials. Permission to use the logo and font in any other manner shall be granted only by the superintendent.

The logo and font may not be used by an individual or a group not directly affiliated with the Boone Central School District.

All district associated teams, groups, and individuals in charge of designing and ordering official school materials and clothing are required to use the logo and font in its entirety and may not change or alter either in any way.

Use of Existing Boone Central School Logos

The continued reproduction of any prior Boone Central School logo is prohibited. All students, staff, school departments, teams, and school-related organizations are required to discontinue the reproduction of the existing logos, and are expected to use the current logo or any of the board approved alternate logos. Starting with the 2018-19 school year all new school-related property and materials designed and ordered must use the current board approved logo and font in its entirety.

Prohibited Use of Logo

The District's logos are not to be used, and should not be perceived, in any way that discriminates or implies discrimination against any persons or groups based on age, ancestry, belief, color, creed, disability, origin, race, religion, sex, sexual orientation or veteran status.

The use of the District logos with the following types of products will not be approved:

- Products that could be used to injure or kill;
- Alcohol-related and tobacco-related products;
- Sexually suggestive products;
- Products that are unfavorable to the mission or image of the District

Date of Adoption: July 16, 2018

Display cases shall be designated for specific academic achievement, sports, activities, and student organizations by the building administrators and/or the activities director.

Varsity head coaches and sponsors will coordinate with building administrators and activities director to display trophies, plaques and/or awards in the cases provided for their respective sport or activity.

When space limitations occur, the building administrators and activities director, in conjunction with head coach or activity sponsor, may remove trophies or awards using the following guidelines:

- Maintain State Championship and State Runner-up trophies, plaques, and awards.
- Remove oldest awards first in one-year increments.
- If an individual photo is removed, efforts will be made to give the photo to the individual or the family of the individual.
- If All-State or individual State Champion framed photos are removed, the student's name, position/event, and year of honor will be displayed in a designated location.
- Trophies or plaques removed from display cases will be photographed and electronically stored and displayed on the Boone Central District Kiosk located in the High School lobby.

Walls for Recognition of Accomplishments

Recognition of academic and activity accomplishments will be displayed based on criteria determined by building administrators and activities director. The criteria will be reviewed by the Board of Education on an annual basis. The criteria will outline recognitions for both academic achievement and activity achievements.

Electronic Archives

Organizations and activities are encouraged to keep photos, programs, newspaper clippings, certificates, and other memorabilia. When these are no longer being used by the current student membership, attempts will be made to store information digitally.

Class Composites

Individual senior pictures of Boone Central High School graduates will be made into a class composite and displayed in a prominent location in the high school during the current school year. Following graduation, the composite will be digitalized and displayed within the electronic archives on the kiosk.

Date of Adoption: July 16, 2018

It is the policy of the District to comply with the Every Student Succeeds Act (“ESSA”) and federal grant programs in which the District participates.

1. Authority to Sign Applications. The Superintendent is authorized to sign applications for any of the ESSA formula grants on behalf of the District and may delegate such authority to other administrators in the Superintendent’s discretion. The Superintendent shall submit such applications as determined appropriate so long as acceptance of the funds does not include conditions contrary to the policies of the Board of Education.
2. Supplement not Supplant. Federal funds shall be used to supplement, not supplant the amount of funds or services available from non-federal sources, in compliance with the requirements of federal law. ESSA funds shall not be used to provide services otherwise required by law to be made available.
3. Equitable Allocation. Federal funds shall be used in a manner to ensure equitable allocation of resources. Staff are to be assigned and curriculum materials and instructional supplies are to be distributed to the schools in such a way that equivalence of personnel and materials is ensured among the schools in compliance with the requirements of federal law.
4. Maintenance of Effort. The District shall maintain fiscal effort related to ESSA programs in compliance with the requirements of federal law.
5. Resources. The procurement of resources related to the ESSA programs, including contracts and purchase or service agreements for such program, shall be in accordance with the District’s written procedures for purchasing and contracting. Purchase orders and invoices shall indicate an appropriate record of expenditures. All equipment purchased with federal funds, including those used in nonpublic and other facilities, shall be appropriately identified, inventoried, and when no longer useful to the program, properly disposed. Resources such as staff, materials and equipment funded by Title I and IDEA shall be used only for children participating in the program.
6. Maintenance of Records. Records of all federal financial and program information shall be kept for a minimum of 5 years after the start date of the project.
7. Identification of Eligible Children. The Superintendent and the designees shall implement an appropriate process to identify children eligible for services provided under federal programs.
8. Coordination of Services. Title I and IDEA services shall be coordinated and integrated with the regular classroom, with other agencies providing services and with other federal, state and local programs.
9. Standards and Expectations. Students receiving services in Title I are held to the same standards and expectations as all other students.
10. Assessments. Students receiving services in Title I are assessed with the regular population without accommodations.

11. Parents Right to Know. At the beginning of each school year, if the District receives Title I funding, the District shall notify the parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student’s classroom teachers, including at a minimum, the following:
 - (A) Whether the student’s teacher—
 - (i) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - (ii) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - (iii) is teaching in the field of discipline of the certification of the teacher.
 - (B) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

12. Testing Opt-Out. At the beginning of each school year, if the District receives Title I funding, the District shall notify the parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request (and in a timely manner), information regarding any State or District policy regarding student participation in any State or District assessments, including the District’s policy and procedure on the parental right to opt the child out of such assessment(s). The District shall also make widely available through public means (including by posting in a clear and easily accessible manner on the District’s website) information on each State or District assessment, including:
 - (A) the subject matter assessed;
 - (B) the purpose for which the assessment is designed and used;
 - (C) the source of the requirement for the assessment;
 - (D) the amount of time students will spend taking the assessment, and the schedule for the assessment; and
 - (E) the time and format for disseminating results.

13. Language Instruction Programs. At the beginning of each school year, if the District receives Title I funding, the District will implement an effective means of outreach to parents of English learners to inform the parents regarding how the parents can—
 - (A) be involved in the education of their children; and
 - (B) be active participants in assisting their children to—
 - (i) attain English proficiency;
 - (ii) achieve at high levels within a well-rounded education; and
 - (iii) meet the challenging State academic standards expected of all students.

The District will also inform parents of an English learner identified student of opportunities to participate in various school programs, as set forth in ESSA.

14. Other Requirements. The Superintendent shall take or cause other staff to take such action as required by law for the District to maintain compliance with ESSA and specific ESSA grant programs in which the District participates.

15. Certification Regarding Debarment, Suspension and Ineligibility. The District will endeavor to ensure that all contracts and purchase orders reimbursed using federal funds will include the following “suspension and disbarment” language:

To the best of its knowledge and belief, the contractor or any of its principals are not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for the award of contracts by any Federal agency by the inclusion of the contractor or its principals in the current "LIST OF PARTIES EXCLUDED FROM FEDERAL PROCUREMENT OR NONPROCUREMENT PROGRAMS" published by the U.S. General Services Administration Office of Acquisition Policy.

The prospective lower tier participant shall provide immediate written notice to the District if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. Should the prospective lower tier participant enter into a covered transaction with another person at the next lower tier, the prospective lower tier participant agrees by accepting this agreement that it will verify that the person with whom it intends to do business is not excluded or disqualified.

Notwithstanding anything to the contrary, all persons or entities contracting with the District with any reimbursement using federal funds shall be bound by this certification and shall fully abide by and comply with the same.

Legal Reference: ESSA

Date of Adoption: August 14, 2017

Revised on: July 16, 2018

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$3,500 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$3,500. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$3,500 and \$150,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$3,500 and less than \$150,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$150,000

a) Sealed Bids (Formal Advertising)

For purchases over \$150,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District;
or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$150,000.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. §

81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Date of Adoption: August 14, 2017

Revised on: July 16, 2018

Returned Checks. Any individual or entity that writes a check to the school district which is returned due to insufficient funds must reimburse the school district in cash for the amount of the check. Individuals or entities whose checks are repeatedly returned due to insufficient funds may be prohibited from paying amounts due to the school district via check.

Outstanding Checks. The superintendent will review outstanding checks issued from the school district's accounts. Outstanding checks are those which have not been deposited by the payee within 180 days of issuance. The board authorizes the superintendent or his or her designee to resolve all matters related to outstanding checks, including stopping payment and reissuing checks.

Reference KSB 3025
 Perry 3580

Adopted on: July 16, 2018

Special Education Evaluator Criteria & Rates

Policy #3201

The following criteria shall be used for selecting evaluators according to 92 Nebraska Administrative Code 51-006.07B:

1. Those in-state service agencies that have approved rates for the current year established by the Nebraska Department of Education. A list of service agencies with approved rates, including state agencies, individual providers, and in-state providers may be found at www.nde.state.ne.us.
2. Those Nebraska providers located within 100 miles of the school district.

Adopted on: July 16, 2018

I. Applicability of this policy.

Construction and contracts undertaken with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Construction with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases and contracts made by the school district for construction, remodeling, repair and other site improvements.

II. Projects with an Estimated Cost of Less than \$100,000

- A. The school district will solicit quotes and/or estimates for all projects with an estimated cost of less than \$100,000.
- B. Prior to solicitation of the quotes and/or estimates, the superintendent will determine whether the district will accept oral submissions.
- C. Quotes and/or estimates may be solicited by the superintendent or his/her designee without board action.
- D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.
- E. The district may use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- F. Nothing in this subsection prohibits or requires the use of the formal bidding procedures. If the district is going to solicit formal bids for projects of less than \$100,000 they must follow the formal procedures outlined in this policy.

III. Formal Bidding for Major Purchases and Construction

- A. Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project exceeds \$100,000 for the construction, remodeling or repair of a school-owned building or for site improvement.
- B. In projects that involve professional engineering or architecture, the board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds \$100,000.
- C. Advertising for Bids
 - 1. The superintendent or designee will arrange to advertise for bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

D. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
2. The invitation for bids will be sufficiently certain and specific, will include any specifications and pertinent attachments, and will define the items or services in order to allow the bidder to properly respond.
3. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
4. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
5. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
6. Sealed bids will be opened in a place and at the specific time stated in the bid form. Bidders shall be notified of the opening and invited to be present.
7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications.

E. Any or all bids may be rejected if there is a sound documented reason

F. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: July 20, 2015

Revised on: July 16, 2018

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$100,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

1. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

2. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

3. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$150,000

Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$3,500 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$3,500. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the

purchase is reasonable. For purposes of this policy “reasonable” means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Construction with an Anticipated Cost of between \$3,500 and \$100,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$3,500 and less than \$100,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district’s standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

Construction Projects with an estimated cost of \$100,000 and over will be made pursuant to the District’s Policy on Bid Letting and Contracts.

IV. Construction Projects with an Anticipated Cost Over \$150,000

Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$150,000 will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder’s ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other

relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

Advertising for Bids.

7. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

8. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

Bid Documents

9. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

10. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

11. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

12. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

13. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

14. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

15. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

16. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: July 16, 2018

The superintendent or designee shall hire classified staff to meet personnel needs consistent with the district's budget, instructional needs, and non-instructional operations. The superintendent or designee may, but is not required to, conduct a criminal background check on any classified staff applicant, provided that such check shall occur only after the school district has determined that the applicant meets the minimum employment qualifications. This policy shall not prevent the school district from requiring an applicant to disclose his or her criminal record or history relating to sexual or physical abuse prior to any minimum employment qualification determination.

The superintendent or designee shall discipline and discharge classified staff as appropriate.

Date of Adoption: July 20, 2015
Revised on: August 14, 2017
Revised on: July 16, 2018

Benefits for non-certified employees:

Health and Dental Insurance Benefit: Employees shall be offered health and dental insurance for which the employee is qualified under the School District's group health and dental insurance plan in effect at the time of employment.

Employees working 40 hours per week with a 12-month agreement will be offered full family health and single dental insurance in accordance with the current Negotiated Agreement.

Employees with a less than 12-month agreement scheduled to work an average of 30 hours or more a week will be offered individual high deductible health insurance and individual dental insurance. The School District will pay the cost of the High Deductible Health Insurance plan (HDHP) and Dental Insurance less \$930 which is to be paid by the employee. The employee will be responsible for paying \$93 per month September through June. The employee may choose the Preferred Provider Option (PPO)/HDHP for which they are eligible but would be responsible for the difference in premium cost plus the \$930.

Employees who are scheduled to work less than 30 hours per week are not eligible to receive health and dental insurance benefits. *Look-Back Measurement Period will be reviewed annually for eligibility.

Long Term Disability Insurance Benefit: LTD will be paid by the district for employees working more than 600 hours per year to commence after 60 consecutive days of loss of time due to sickness or injury.

Workman's Compensation: Employee will receive coverage for any accident or injury claimed that occurs while on the job.

Retirement: Employees averaging 20 hours per week or more are required to contribute to the Nebraska Public Employees Retirement System. Each employee must contribute 9.78% of salary to the fund. In addition, the School District will contribute 9.8778% for the employee. Percentage rates are determined by state statute and may change.

Provisions (if Applicable):

Rate of Pay: All classified staff shall be paid an hourly rate. Classified employees who work more than 40 hours in a workweek shall receive either: (1) overtime payment at 1½ times their regular hourly rate for each hour over 40 worked, (2) compensatory time if agreed, or (3) overtime based on the method contained in their individual employment agreement as long as it is consistent with state and federal law.

Physical Examination: Any non-certified school employees who are required to do so by law must have a yearly physical examination. Required physical exams will be paid for by the district and a written notice given to the superintendent as required by law. The physical from a doctor may be specified by

the board on a proper form to be provided by the superintendent. If the employee wishes to go to a doctor other than the one specified by the board, **the expenses will not be borne by the district.**

Paraeducators:

Term: Employment is based on the school year term on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Basic workday shall be approximately 7:50 a.m. to 3:30 p.m. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee's spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: None

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

Kitchen Staff:

Term: Employment is based on the school year term on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Basic workday shall be approximately 6:00 a.m. to 2:30 p.m. Hours will be determined by the Food Service Director, Superintendent or designee. All employees are required to clock in daily. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued

employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee's spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: None

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

*Paid Holidays: Food Service Manager shall receive the following paid holidays occurring during the 10-month work agreement – Labor Day, Thanksgiving, Christmas, New Year's Day, Good Friday, and Memorial Day.

Custodial Staff:

Term: Employment is based on 12-month term on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Workday times will vary for each custodial staff member. Custodial staff members will be allowed up to 9 hours of work each day during the school year and 8 hours during the summer. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee's spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: Full-time custodial personnel who work on a 12-month basis shall receive vacation leave based on years of service. No vacation leave will be paid until after the first full year of employment.

- First Full Year – None
- Second Year – 40 hours paid vacation
 - Employees may carry forward any accrued vacation hours.
- After year two (2) through year nineteen (19) – 80 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 80 additional hours each year not to exceed the maximum accumulation cap of 120 hours.
- After year twenty (20) and beyond – 120 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 120 additional hours each year not to exceed the maximum accumulation cap of 120 hours.

In no event shall the employee receive additional hours beyond the applicable 120-hour accrual cap. Upon termination of employment by either part, the employee shall be compensated at the hourly rate and scheduled work hours described above.

Vacation leave for employees starting mid-year will be prorated to the terms specified in the Employment Work Agreement offered prior to the start of each school year.

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

Paid Holidays: Full-time custodial employees shall receive the following paid holidays occurring during the 12-month work agreement – Labor Day, Thanksgiving, Christmas, New Year’s Day, Good Friday, Memorial Day, and Fourth of July.

Technology Coordinator:

Term: Employment is based on 12-month term on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Basic workday will be from 7:30 a.m. to 4:00 p.m. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee’s spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and

non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: Full-time personnel who work on a 12-month basis shall receive vacation leave based on years of service. No vacation leave will be paid until after the first full year of employment.

- First Full Year – None
- Second Year – 40 hours paid vacation
 - Employees may carry forward any accrued vacation hours.
- After year two (2) through year nineteen (19) – 80 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 80 additional hours each year not to exceed the maximum accumulation cap of 120 hours.
- After year twenty (20) and beyond – 120 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 120 additional hours each year not to exceed the maximum accumulation cap of 120 hours.

In no event shall the employee receive additional hours beyond the applicable 120-hour accrual cap. Upon termination of employment by either party, the employee shall be compensated at the hourly rate and scheduled work hours described above.

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

Paid Holidays: Full-time employees shall receive the following paid holidays occurring during the 12-month work agreement – Labor Day, Thanksgiving, Christmas, New Year’s Day, Good Friday, Memorial Day, and Fourth of July.

Office Staff:

Term: Employment term will vary dependent on specific position. Office staff positions are paid on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Basic workday will be from 7:30 a.m. to 4:00 p.m. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including

spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee's spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: Full-time personnel who work on a 12-month basis shall receive vacation leave based on years of service. No vacation leave will be paid until after the first full year of employment.

- First Full Year – None
- Second Year – 40 hours paid vacation
 - Employees may carry forward any accrued vacation hours.
- After year two (2) through year nineteen (19) – 80 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 80 additional hours each year not to exceed the maximum accumulation cap of 120 hours.
- After year twenty (20) and beyond – 120 hours paid vacation
 - Employees may carry forward any accrued vacation hours and shall receive up to 120 additional hours each year not to exceed the maximum accumulation cap of 120 hours.

In no event shall the employee receive additional hours beyond the applicable 120-hour accrual cap. Upon termination of employment by either party, the employee shall be compensated at the hourly rate and scheduled work hours described above.

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

Paid Holidays: Full-time employees shall receive the following paid holidays occurring during the 12-month work agreement – Labor Day, Thanksgiving, Christmas, New Year's Day, Good Friday, Memorial Day, and Fourth of July.

Bus/Transportations Drivers:

Hours: Basic workday will vary depending on route and/or activity. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Semester Pay: This additional pay covers setting up routes, time spent visiting with parents, drug & driving tests, physicals, etc. It is payable upon completion of each semester.

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

After School Program:

Term: Employment is based on school year and summer program needs. All program employees are paid on an hourly basis, as needed. Workweek shall begin at 12:01 a.m. on Monday and end at midnight on the following Sunday.

Hours: Workday hours will vary depending on program. Hours will be determined by the Superintendent or designee. All employees are required to clock in daily and to take a half (1/2) hour unpaid lunch. Overtime hours must be approved in advance by the Superintendent and only those hours authorized will be considered for payment.

Sick Leave: Sick leave will be prorated to scheduled hours of employment with maximum of 7.5 hours/day. Employee shall receive 10 paid sick days per the term stated in the Classified Employee Agreement. Employee may carry forward any accrued, unused sick days up to 30 with continued employment. In no event shall the employee receive additional days beyond the 30-day accrual maximum. Five (5) sick days per year may be used for immediate family members (spouse, children, parents). Employees who work less than full-time equivalency will receive pro-rated sick leave.

Bereavement Leave: Employee shall receive paid bereavement leave for family members including spouse, child, parent, grandparent, grandchild, sibling, or family members standing in the same relation to the employee's spouse (in-laws). Employee shall receive 1 day of paid bereavement leave in the event of the death of a person who is not a family member as stated above. The combination of family and non-family bereavement leave may not exceed 15 days within the work agreement year.

Vacation Leave: None

Payment Terms: Employee paychecks are issued via direct deposit into an account chosen by each individual employee. Payments will be issued on the 20th of each month covering the hours and days worked through the end of the previous month. If the 20th falls on a weekend or a holiday, the payment will be issued on the last banking day prior to the 20th. Paystubs will be sent to all employees via email. The date listed on the paystub indicates the date of deposit.

Date of Adoption: July 20, 2015
Revised on: August 14, 2017

I. In General

The district desires to use technology in a way that aides in the education of students. New devices and applications offer a number of helpful tools that can improve the student experience and increase learning. Many of these devices and applications also create concerns about student privacy. It is the goal of the district to embrace the helpful elements of technological advancement while remaining mindful of potential student privacy issues.

II. Devices

A. Non-district issued electronic devices may be used in the classroom, under supervision of a staff member. Teachers who wish to bring a device into the classroom on a regular or permanent basis, should inform the principal before deploying the device.

1. Smart speakers such as Google Home, Amazon Echo, Apple HomePod, and similar devices may be used in the classroom. The device must be registered to an account linked to the classroom teacher's school email address. The district will not maintain any records created by use of the smart speaker device. Any record of use will be considered non-record communications pursuant to Nebraska's Records Management Act, and not be maintained by the district.
2. Assistive technology may be used in district classrooms. Any assistive technology, such as an AngelSense device, that uses "listen-in" functionality must have that function disabled while the student using the device is in a district classroom. No assistive technology devices will be permitted to record or transmit the classroom activity of other students unless required by law.
3. All other electronic devices that connect to the internet that a staff member wishes to use for the education of students should be disclosed to the administration prior to use. The district may at any time direct that a teacher discontinues use of a given device.

B. Any classroom recordings made by a staff member will be made pursuant to district policy.

III. Applications

A. School as Agent. The school will serve as an agent for parents/guardians in the collection of information within the school context. The school's use of student information is solely for education purposes.

B. District Applications. The district uses various software applications to record, track, and store student data. Each application selected by the district is in compliance with federal and state law, to the best of the administration's knowledge. Should the district become aware that an

application used by the district has suffered a data breach or been found to be out of compliance with federal or state law, the district will investigate the scope of the violations and notify students, parents, and staff in accordance with district policy.

C. Staff-Selected Applications.

1. Staff are permitted to select applications for use in the classroom.
2. Staff must perform basic due diligence to ensure that the application is safe for students and serves a pedagogical purpose. Staff must notify their supervising administrator of the application they plan to use as part of their lesson plan prior to their use in the classroom. The district may at any time direct that a teacher discontinues use of a given application. The district will provide training on the relevant student privacy laws to staff members who are selecting and deploying applications in the classroom.

Reference: KSB 3050

Adopted on: July 16, 2018

- I. Sex Discrimination
 - A. The district prohibits discrimination on the basis of sex in any educational program or activity except when it is necessary to accomplish a specific purpose that does not impinge upon essential equality or fairness in the treatment of students or employees. Employees are required to comply with this policy as well as with Title IX of the Education Amendments of 1972 and the regulations of the U.S. Department of Education as applicable to this district.
 - B. Any individual who believes he or she is being discriminated against on the basis of race, color, national origin, sex, marital status, disability, or age may seek relief by filing a complaint pursuant to the board's complaint policy or contacting the district's Title IX coordinator.
- II. Sexual Harassment
 - A. Students should be provided with an environment that is free from unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct constituting sexual harassment. The board of education unequivocally prohibits sexual harassment of its students, even when the affected student does not complain to the faculty or the administration.
 - B. Sexual harassment is a form of misconduct that wrongfully deprives students of their dignity and the opportunity to study and be in an environment free from unwelcome sexual overtones. Sexual harassment includes all unwelcome sexual advances, requests for sexual favors and other such verbal or physical misconduct. Sexual harassment means:
 - C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical misconduct of a sexual nature constitutes sexual harassment when such conduct has the purpose or effect of unreasonably interfering with an individual's educational opportunities or creates an intimidating, hostile or offensive learning environment.
 - D. A student who feels he or she has been sexually harassed should directly inform the offending student that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offending student, or if direct communication has been ineffective, the student should report the conduct or communication to the Title IX coordinator or to a teacher, principal or counselor with whom she or he feels comfortable.
 - E. Retaliation against students who make good faith reports of sexual harassment is prohibited.
- III. Disciplinary Decisions
 - A. A decision to take disciplinary action under this policy may be based on the statements of a complaining student, statements, observations of educators, or any other credible evidence.

- B. All complaints against staff members will follow the investigation, decision, and appeal process established in the district's complaint policy.
- C. Any student who sexually harasses another student will be subject to discipline up to and including expulsion, depending on the severity of the misconduct, as established in the district's student discipline policy.

Reference: KSB 5027

Adopted on: July 16, 2018

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having

done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.

3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.
4. Students who are short-term suspended **will/will not** be given the opportunity to complete classwork, including but not limited to examinations, under the following conditions: **_____**.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered

evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or

attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;

10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, or a tobacco imitation substance or packaging, regardless of form, including cigarettes, chewing tobacco, and any other form of tobacco or imitation, such as electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
 - i. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;

- j. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion; and
- k. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion or mandatory reassignment

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk

of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of state law that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of state law that endangers the health and welfare of staff or students;
5. It is a violation of state law that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Reference: KSB 5035
Perry 5101

Adopted on: July 20, 2015
Revised on: August 14, 2017
Revised on: July 16, 2018

The school district shall disclose the following as routine directory information pertaining to any past, present or future student who is, has been, or will be regularly enrolled in the district.

- Name and grade
- Name of parent and/or guardian
- Address
- Telephone number, including the student's cell phone number
- E-mail address
- Date and place of birth
- Dates of attendance
- The image or likeness of students in pictures, videotape, film or other medium
- Major field of study
- Participation in activities and sports
- Degrees and awards received
- Social media usernames or handles
- Weight and height of members of athletic teams
- Most recent previous school attended
- Certain class work which may be published onto the Internet
- Classroom assignment and/or home room teacher
- Student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user.

Directory information does not include a student's social security number.

Upon request, the district will provide military recruiters and institutions of higher education with the names, addresses and telephone listings of high school students unless a student's parents have notified the district that they do not want this information disclosed without their prior written consent

The district will notify parents and guardians each year of their rights under this policy and the Family Educational Rights and Privacy Act. Parents will be given to opportunity to prevent the release of this directory information by filing a written objection with the district.

Reference: KSB 5017
Perry 1080

Adopted on: July 20,2015
Revised on: July 16, 2018

Students are expected to use computers and the Internet as an educational resource. The following procedures and guidelines govern the use of computers and the Internet at school.

I. Student Expectations in the Use of the Internet

A. Acceptable Use

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

B. Unacceptable Use

1. Students shall not use school computers to gain access to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers, including the downloading and copying of copyrighted material.
3. Students shall not use e-mail, chat rooms, instant messaging, or other forms of direct electronic communications on school computers for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers to participate in on-line auctions, on-line gaming or mp3/mp4 sharing systems.
5. Students shall not disclose personal information, such as their names, school, addresses, or telephone numbers outside the school network.
6. Students shall not use school computers for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename or make unusable anyone else's computer files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by

the school district, teachers or another student without permission from the system administrator.

11. Students shall not write, produce, generate, copy, propagate or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, worm, or Trojan Horse.
12. Students shall not configure or troubleshoot computers, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home technology equipment (hardware or software) without permission of the system administrator.
14. Students shall not forge electronic mail messages or web pages.

II. Enforcement

A. Methods of Enforcement

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

B. Consequences for Violation of this Policy

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
 - a. Loss of computer privileges;
 - b. Short-term suspension;
 - c. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
 - d. Other discipline as school administration and the school board deem appropriate.
2. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

III. Children's Online Privacy Protection Act (COPPA)

- A. The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer applications.
- B. This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

Reference: KSB 5037
Perry 6800

Adopted on: July 20, 2015
Revised on: August 14, 2017
Revised on: July 16, 2018

The purpose of this policy is to facilitate reading instruction and intervention services to address student reading needs, including, but not limited to, dyslexia. It is the school district's goal that each student be able to read at or above grade level by third grade.

Effective Reading Teachers. It is the intent of the school district to employ teachers for kindergarten through third grade who are effective reading teachers as evidenced by (a) evaluations based on classroom observations and student improvement on reading assessments or (b) specialized training in reading improvement.

Reading Assessment. Beginning in 2019-20, the school district will administer a reading assessment approved by the Nebraska Department of Education three times during the school year to all students in kindergarten through third grade. Exceptions to this requirement include:

- Any student receiving specialized instruction for limited English proficiency who has been receiving such instruction for less than two years;
- Any student receiving special education services for whom such assessment would conflict with the individualized education plan; and
- Any student receiving services under a plan pursuant to the requirements of section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794, or Title II of the federal Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165, as such acts and sections existed on January 1, 2018, for whom such assessment would conflict with such section 504 or Title II plan.

The first assessment must occur within the first 30 days of the school year.

Diagnostic assessments used within a supplemental reading intervention program do not require Nebraska Department of Education approval.

Deficiency Identification. Any student in kindergarten through third grade performing below the threshold level as determined by the Nebraska Department of Education shall be identified as having a reading deficiency for purposes of the Nebraska Reading Improvement Act and this policy. A student who is identified as having a reading deficiency shall remain identified as having a reading deficiency until the student performs at or above the threshold level on an approved reading assessment. Nothing in the Nebraska Reading Improvement Act or this policy shall prohibit a school district from identifying any other student as having a reading deficiency.

Supplemental Reading Intervention Program. The school district will provide a supplemental reading intervention program to ensure that students can read at or above grade level at the end of third grade. The school district may work collaboratively with a reading specialist at the Nebraska Department of Education, with educational service units, with learning communities, or through interlocal agreements to develop and provide such supplemental reading intervention programs. Each supplemental reading intervention program must:

- Be provided to any student identified as having a reading deficiency;
- Be implemented during regular school hours in addition to regularly scheduled reading instruction unless otherwise agreed to by a parent or guardian; and
- Make available a summer reading program each summer for any student who has been enrolled in grade one or higher and is identified as continuing to have a reading deficiency at the conclusion of the school year preceding such summer reading program. The summer reading program may be held in conjunction

with existing summer programs in the school district or in a community reading program not affiliated with the school district or may be offered online.

The supplemental reading intervention program may also include:

- Reading intervention techniques that are based on scientific research and best practices;
- Diagnostic assessments to frequently monitor student progress throughout the school year and adjust instruction accordingly;
- Intensive intervention using strategies selected from the following list to match the weaknesses identified in the diagnostic assessment:
 - Development in phonemic awareness, phonics, fluency, vocabulary, and reading comprehension;
 - Explicit and systematic instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error corrections and feedback; or
 - Daily targeted individual or small-group reading intervention based on student needs as determined by diagnostic assessment data subject to planned extracurricular school activities;
- Strategies and resources to assist with reading skills at home, including parent-training workshops and suggestions for parent-guided home reading; or
- Access to before-school or after-school supplemental reading intervention with a teacher or tutor who has specialized training in reading intervention.

Parent/Guardian Notification. The school will give notice in writing or by electronic communication to the parent(s) or guardian(s) of any student identified as having a reading deficiency within 15 working days of such identification that the student has been identified as having a reading deficiency and that an individual reading improvement plan will be established and shared with the parents or guardians.

Reading Improvement Plan. Any student who is identified as having a reading deficiency will receive an individual reading improvement plan no later than 30 days after the identification of the reading deficiency. The reading improvement plan may be created by the teacher, the principal, other pertinent school personnel, and the parents or guardians of the student and shall describe the reading intervention services the student will receive through the supplemental reading intervention program to remedy the reading deficiency. The student must receive reading intervention services through the supplemental reading intervention program until the student is no longer identified as having a reading deficiency.

Reading Progress. Each student in kindergarten through third grade and his or her parent(s) or guardian(s) will be informed of the student's reading progress within a reasonable time after the school district receives the results from the student's approved reading assessment.

Reference: KSB 6036

Adopted on: July 16, 2018

The board encourages instructional staff to incorporate field trips into the curriculum. These trips should normally be conducted during the school day.

1. **General Conditions**

All trips must be pre-approved by the teacher's building principal. Out-of-state and overnight trips require pre-approval by the board. The superintendent and principals will develop guidelines for approval of trips and communicate those guidelines to teaching staff.

2. **Parental Permission**

Each student must submit a signed parental permission slip prior to being allowed to attend a field trip. A new permission slip must be submitted for each trip. Caregivers, as that term is defined in the Nebraska Strengthening Families Act, shall be permitted to sign parental permission slips.

3. **Supervision**

Sponsoring teachers must ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. Whether paid staff or volunteers, chaperones are prohibited from drinking alcoholic beverages of any kind at any time during any field trip. All chaperones must be at least 21 years of age. Any chaperone who drives students must possess a valid driver's license. Chaperones who drive students in private vehicles must possess adequate insurance coverage. Chaperones do not have any property right in or to a chaperone assignment. The school district may deny or terminate a chaperone assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

4. **Student Conduct**

Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

Reference: KSB 6027
Perry 6270

Adopted on: July 16, 2018

The school district strives to provide a safe environment for both students and staff while safeguarding the rights of all students and employees, including those with communicable diseases.

Communicable Diseases. Communicable diseases are defined by the Nebraska Department of Health and Human Services in Title 173 Nebraska Administrative Code Chapter 1 and include HIV/AIDS, Hepatitis (A, B, and E), Measles, Mumps, and Tuberculosis.

School Attendance and Participation in School Sponsored Activities. A student who has been diagnosed with a communicable disease shall be provided with educational services in accordance with state law and board policy. Generally, individuals with a communicable disease will be restricted only to the extent necessary to prevent the transmission of the disease, to protect their health and rights of privacy, and to protect the health and safety of others. The decision regarding a student's education program and placement shall be made on an individual basis in light of current medical and educational information and recommendations. These will be determined by the superintendent, the student's Section 504 or Individualized Education Program (IEP) team, or the district's Crisis Team. In addition, participation in Nebraska School Athletic Association (NSAA) events will be subject to its rules and procedures, if any.

Infection and Exposure Control Procedures/Universal Precautions. The district will monitor the information available through the Federal Centers for Disease Control, the Nebraska Department of Health and Human Services, and the Occupational Safety and Health Administration.

This policy and any procedures, universal precautions, or exposure control plan will be modified, if appropriate, based upon the best new medical information provided by the above sources.

The superintendent will take appropriate measures if there is an epidemic or outbreak of a communicable disease which may include, but it's not limited to, the emergency exclusion or alternative placement of students or the closure of a school building or the entire school district.

Confidentiality. The existence of an individual's communicable disease shall be treated as confidential and will be limited to school staff on a "need-to-know" basis. If it is necessary to inform a person of another's condition (due to exposure, for instance), the person will be notified of the confidentiality of that disclosure. In addition, any communication about a student's communicable disease shall be consistent with that student's IEP or Section 504 Plan, if any.

Staff Training. Staff will receive training regarding communicable diseases and the requirements of this policy and any adopted procedures as part of the training received under the Workplace Injury Prevention and Safety Committee policy.

Reporting. School staff who learn that an individual has a communicable disease will report it to the proper authority as required by Title 173 Nebraska Administrative Code Chapter 1

Reference: KSB 3048
Perry 5409

Adopted on: July 20, 2015
Revised on: July 16, 2018

Students found to have live head lice or louse eggs will not be permitted at school and will be sent home. Upon discovering the presence of any indication of lice or louse eggs, the student's parent(s) or guardian(s) will be notified, and if appropriate will be asked to pick up the student from school immediately.

Students will not be permitted to return to school until the district finds that no live lice or louse eggs can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined.

The student cannot ride the school bus until the district has cleared the student to return to school.

Adopted on: July 20, 2015

Revised on: July 16, 2018