



Schuyler Community Schools
Board of Education Regular Meeting
Monday, November 15, 2010 6:30 PM
Schuyler Central High School Music Room
120 W. 20th St.
Schuyler, NE 68661-2400

I. Call Meeting to Order

Discussion: Board member Semerad arrived at 6:40 PM.

I.A. Pledge of Allegiance

Discussion: All present participated in the Pledge of Allegiance.

I.B. Declaration of Open Meeting

Discussion: President Wennkamp declared the meeting was preceded by advance notice and declared to be an open session.

II. Approval of Consent Agenda

Discussion: Five board members (Wennkamp, Mejstrik, Brabec, Parr, and Misek) voted to approve the consent agenda. Semerad absent.

II.A. Agenda

II.B. Minutes

II.C. Acceptance of Claims

II.D. Financial

II.E. Other Listed Reports

III. Public Forum - We ask that all presentation be limited in their length.

III.A. Recognition of visitors and guests

Discussion: All visitors were welcomed by President Wennkamp. Administration members present were Stevens, Gibbons, Comley, Baumert, Vrba, Mundil, Cunningham, Grammer, and Cline. Others present were Student Council Representative to the Board, Cesar Gonzalez, Jeff Droge, Jayne Hlavac, Dallas Sweet, Brian Vavricek, and Lumir Jedlicka, Jr.

III.A.1. Audit Presentation - Pekny and Associates

Discussion: Jack Pekny and Adam Elm from Pekny and Associates presented the 2009-2010 audit. Points they made included that it was a "clean" audit and all funds were within budget. Suggestions regarding security of signature stamps, segregation of duties, and publishing procedures were also made.

III.A.2. 2012 European tour

Discussion: Jayne Hlavac spoke on the 2012 European Tour that is being planned. This tour will include the countries of Spain, Portugal, and Morocco. The cost for this tour will be

approximately \$3000, with no school funds being used. The group will hold fundraisers to defer some of the cost. She has been coordinating tours for the past eight years

III.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

III.C. Student Representative's Report

Discussion: Student representative Gonzalez reported that fifteen students attended State Student Council in Macy, NE with 1100 total students representing all participating schools. The lunch committee met to discuss student requests.

IV. Board Requests/Reports

IV.A. Americanism

IV.B. Budget

IV.C. Building and Grounds

IV.C.1. Finalize roofing plan - need for a meeting

Discussion: Mr. Mundil has collected bids to replace roofs in the district with emphasis on the SMS roof. A date will be set to meet with the building and grounds committee to finalize plans.

IV.C.2. SCHS entryway update

Discussion: The QSCB funds for renovations and construction at SCS have been received and are being held in the Nebraska Liquid Assets Fund.

IV.D. Curriculum

IV.E. Negotiations

IV.F. Planning

IV.F.1. Using QSCB for renovations and additions to SES

IV.F.2. Electronic/Technology wireless infrastructure update

Discussion: The process to update the district's wireless infrastructure will include an E-Rate application in an attempt to secure partial funding. If the application would be approved the total cost to the district could be reduced by 50%. Any action on the upgrade would not be taken until July 2011.

IV.F.3. Long Term Planning consultant

Discussion: Superintendent Stevens will contact Jerry McCall, a long-term facilities planner to request specifics on what he could do for our district regarding cost, length of service contract, areas of his expertise, and ability to lead a discussion group.

IV.G. Policy

IV.H. Public Relations

IV.I. Foundation

V. Action Items

V.A. Discuss, consider and take all appropriate action related to the 2009-2010 Audit

V.B. Discuss, consider and take all necessary action for the addition and renovation to Schuyler Elementary School.

Discussion: Brase Electric will adjust their bid up by \$11,000 if the Davis-Bacon Act is enforced on this job. Motion will include: 1. Determine to initiate consideration of a capital construction project for additions and renovations to the Schuyler Elementary School building. 2. Determine to retain the services of a design firm to prepare basic floor plans and schematic design for the Project, and assist the School District in presentation of information regarding the proposed Project to the public, and possible retention to provide design and construction administration service, and hereby direct the Superintendent of Schools and selected school district legal counsel to initiate and carry out all actions necessary to retain the services of a design firm to provide such services.

V.C. Discuss, consider and take all appropriate action to hire Kayla Biernbaum

VI. Administrative and Other Reports

VI.A. Operating Council Report(s)

VI.B. High School Principal Report

Discussion: Avenue banners have been received and mounted at all schools in the district. Curriculum meetings have been completed and a date is requested to meet with the curriculum committee of the Board to discuss the course offerings and changes. A review of the components of block scheduling will take place on November 16 during teachers' plan time.

VI.B.1. Welcome flags

VI.C. Grades 9-12 Assistant Principal's Report

Discussion: Student Council members attending State Student Council included three seniors, two juniors, one sophomore and nine freshman.

VI.D. Curriculum/Instruction/Assessment

Discussion: We are waiting for the scores from our Terra Nova test for second through eighth graders and the PLAN test for sophomores. When scores are received, teachers will be asked to analyze where students are having difficulties and adjust their instruction to meet the needs of their students. This will help prepare students for the NeSA statewide assessments.

VI.E. Activities Administrator Report

VI.F. Director of Facilities/Transportation Report

Discussion: Three mature trees were removed from the east side of SCHS and moved to the west side of SES. The trees were scheduled for removal due to the renovation of the east entrance at SCHS. The water quality at District 504R is in compliance with DHHS standards. Water quality will continue to be monitored, but, chlorination will cease.

VI.G. Grades k-3 Principal's Report

Discussion: Traffic patterns around SES were observed by the NDOR; their recommendations have not been received yet.

VI.H. Grades k-3 Principal's Report

VI.I. Grades 4-8 Principal's Report

Discussion: Twenty-three applications have been received for the position at the new Schuyler Community Resource Center. Applications will not be accepted after Thanksgiving; interviews will be set up soon after.

VI.I.1. Schuyler Community Resource Center (SCRC) update

VI.J. Grades 4-8 Assistant Principal's/AD's Report

VI.K. Superintendent's Report

VI.K.1. Superintendent's Evaluation

Discussion: Evaluation forms for the superintendent's annual evaluation were handed out to Board members. Also included will be a portfolio detailing district goals and the superintendent's job description. December 6 will be the deadline to return the completed evaluations to President Wennkamp.

VI.K.2. Felicitations

VI.K.3. NASB/NASA State Convention arrangements

Discussion: Board member Brabec and newly-elected Board members Vavricek and Jedlicka will attend the NASB/NASA State Convention.

VI.K.4. Option enrollment update

Discussion: In the past month, four students optioned into the district and two optioned out.

VI.K.5. "Snap shot" survey

Discussion: Board members were reminded to return their "snapshot surveys" as soon as possible to the superintendent. These surveys should include board members' opinions regarding strengths and weaknesses of the district and concerns for future development.

VI.K.6. Board tour of SCS - need to set a date

Discussion: A request was made for all Board members to tour all schools in the district in the near future.

VI.K.7. Approval of Emergency Medical Leave Bank (EMLB) request

Discussion: A request was received from LuAnn Bender to adjust the request she made from the EMLB (Emergency Medical Leave Bank.)

VII. Correspondence Items

VIII. Executive Session

IX. Adjournment

Prepared by: Christina Bywater, Secretary to the Board