



**HASTINGS  
PUBLIC SCHOOLS**

Assuring the essential.  
Expanding the possible.

## **Work Session**

Thursday, May 11, 2017 @ 6:00 PM Central  
District Conference Room, 1515 W 8th St, Hastings, NE 68901

1. Roll Call -
2. Announcement - Jim Boeve -
3. Welcome to HEA reps and guests - Jim Boeve -
4. Review of Board Norms - Jim Boeve -
5. Information on Retiree Recognition - Jim Boeve/John Bonham -
6. Commencement Plans - Jim Boeve -
7. Preliminary Longfellow Elementary Transition Plan - Craig Kautz -
8. Senior High Lunch Schedule Consideration and Feedback - Craig Kautz/Tom Szlanda -
9. \*Approve administrative staff salary increase - Craig Kautz -
10. \*Approve Superintendent salary increase - Jim Boeve -
11. \*Approve 2017-2018 Morton/Watson busing plan - Craig Kautz -

12. NeSA Update - Chad Dumas/Montessa Muñoz -

13. School Improvement Quarterly Update - Chad Dumas -

14. \*Approve first reading of new District Wellness Policy & Rule 508.08 - Montessa Muñoz -

15. \*Approve first reading of new District Meal Charge Policy - 703.01 - Jeff Schneider -

16. \*YMCA facilities usage contract - Jeff Schneider -

17. \*Ceiling Bids: Lincoln Elementary - Jeff Schneider -

18. \*Approve creation of additional 1.0 Elementary Life Skills teaching position - Craig Kautz -

19. \*Approve creation of additional 2.0 Elementary Life Skills Paraeducators - Craig Kautz -

20. Consent agenda -

21. Reminders -

22. Reports, etc., at Board Meeting -

23. Upcoming meetings -

24. Executive Session -

25. The Board of Education returned to Open Session at \_\_\_\_\_ p.m. -

## 26. Adjournment -

**\*Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

**\*\*Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

**\*\*\*Action Item:** The board reserves the right to take action on an item listed on the board agenda.

## RETIRES FOR MAY 2017 BOARD MEETING

GRONEMEYER	SUE	1998-2017
HEDSTROM	CARLA	1979-2017
HEPLER	LINDA	1999-2017
HESSELGESSER	VICKI	1985-2017
KEILIG	LARRY	1994-2016
KLUVER	BARBARA	1995-2017
LAMBERT	LESLIE	2004-2017
LAMKEN	MARY	1996-2017
LANDWEHR	ELAYNE	1990-2017
LARSEN	GERRY	2006-2016
ODOM	DANA	2011-2017
POPPE	NANCY	2016-2017
SCHROEDER	LORI	1980-1982; 1988-2017
SCHWENK	JOYCE	1993-2017
ZABLOUDIL	LAURA	1984-2017

**HASTINGS PUBLIC SCHOOLS  
PROPOSED ADMINISTRATIVE SALARY SCHEDULE BEGINNING 2017-2018**

To determine an administrator's salary, the following formula is used:

**Administrative Positional Factor X Degree/Experience Factor X Base Determined  
by the BOE Annually = Total Compensation**

*(Foundation Salary represents approximately 95% of the District's cost for Family Health/Single Dental. Administrators may use this amount to purchase their health insurance. Administrators may also use the remaining portion of this amount, if any, to pay their professional association dues and fees. The Superintendent and Board of Education may periodically adjust factors to keep administrative salaries competitive with comparable schools. The Superintendent and the Board of Education reserve the right to freeze an administrator on the salary schedule and to adjust individual administrative salaries based upon performance and/or placement needs.)*

**Administrative Positional Factor**

<u>Position</u>	<u>No. of Contract Days</u>	<u>Factor</u>
MS Assistant Principal	225	2.80
Elementary Principal	215	2.85
SH Assistant Principal	225	2.90
SH Activities Director	260	2.95
MS Principal	260	3.30
SH Principal	260	3.45
Director	260	3.60

**Degree/Experience Factor 3 X 2**

<u>Steps</u>	<u>MA</u>	<u>MA+18</u>	<u>MA+36</u>	<u>Ed.S</u>	<u>Ed.D/Ph.D</u>
1	1.00	1.03	1.06	1.09	1.12
2	1.02	1.05	1.08	1.11	1.14
3	1.04	1.07	1.10	1.13	1.16
4	1.06	1.09	1.12	1.15	1.18
5	1.08	1.11	1.14	1.17	1.20
6	1.10	1.13	1.16	1.19	1.22
7	1.12	1.15	1.18	1.21	1.24
8	1.14	1.17	1.20	1.23	1.26
9	1.16	1.19	1.22	1.25	1.28
10	1.18	1.21	1.24	1.27	1.30
11		1.23	1.26	1.29	1.32
12		1.25	1.28	1.31	1.34
13			1.30	1.33	1.36
14			1.32	1.35	1.38
15				1.37	1.40

**Recommended Base Salary for 2017-2018**

To reflect the 2017-2018 Teacher Settlement of 3.08% the recommended Base Salary for the Administrative Salary Schedule for 2017-2018 is \$33,060.00.

## Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010: Summary of the Final Rule

### What is a local school wellness policy?

A local school wellness policy (“wellness policy”) is a written document that guides a local educational agency’s (LEA) or school district’s efforts to establish a school environment that promotes students’ health, well-being, and ability to learn.

The wellness policy requirement was established by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Reauthorization Act of 2004 and further strengthened by the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). It requires each LEA participating in the National School Lunch Program and/or School Breakfast Program to develop a wellness policy. The final rule expands the requirements to strengthen policies and increase transparency. The responsibility for developing, implementing, and evaluating a wellness policy is placed at the local level, so the unique needs of each school under the LEA’s jurisdiction can be addressed.

### Provisions of the Final Rule

On July 29, 2016, the USDA Food and Nutrition Service (FNS) finalized regulations to create a framework and guidelines for written wellness policies established by LEAs. The final rule requires LEAs to begin developing a revised local school wellness policy during School Year 2016-2017. LEAs must fully comply with the requirements of the final rule by June 30, 2017.

#### Content of the Wellness Policy

At a minimum, policies are required to include:

- **Specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.** LEAs are required to review and consider evidence-based strategies in determining these goals.
- **Standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with Federal regulations for:**
  - School meal nutrition standards, and the
  - Smart Snacks in School nutrition standards.
- **Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., in classroom parties, classroom snacks brought by parents, or other foods given as incentives).**
- **Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snacks in School nutrition standards.**
- **Description of public involvement, public updates, policy leadership, and evaluation plan.**

#### Wellness Leadership

LEAs must establish **wellness policy leadership** of one or more LEA and/or school official(s) who have the authority and responsibility to ensure each school complies with the policy.

#### Public Involvement

At a minimum, LEAs must:

- **Permit participation** by the general public and the school community (including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, and school administrators) in the wellness policy process.



---

## Triennial Assessments

The final rule requires State agencies to assess compliance with the wellness policy requirements as a part of the general areas of the administrative review every 3 years.

LEAs must conduct an assessment of the wellness policy every 3 years, at a minimum. This assessment will determine:

- Compliance with the wellness policy,
- How the wellness policy compares to model wellness policies, and
- Progress made in attaining the goals of the wellness policy.



---

## Regulation

The proposed rule was published in the Federal Register, and the 60-day public comment period closed on April 28, 2014. FNS received 57,838 public comments that were considered in developing the final rule.

The final rule was published on July 29, 2016 and can be found online at: <http://www.fns.usda.gov/tn/local-school-wellness-policy>.

---

## Resources

USDA Food and Nutrition Service's "School Nutrition Environment and Wellness Resources" Web site has information and resources on:

- Local school wellness policy process,
- Wellness policy elements,
- Success stories,
- Grants/funding opportunities, and
- Trainings.

Check it out! <http://healthymeals.nal.usda.gov/school-wellness-resources>

---

## Documentation

The State agency will examine records during the Administrative Review, including:

- Copy of the current wellness policy,
- Documentation on how the policy and assessments are made available to the public,
- The most recent assessment of implementation of the policy, and
- Documentation of efforts to review and update the policy, including who was involved in the process and how stakeholders were made aware of their ability to participate.

---

## Updates to the Wellness Policy

The final rule requires that LEAs update or modify the wellness policy as appropriate.

---

## Public Updates

The rule requires that LEAs must make available to the public:

- The wellness policy, including any updates to and about the wellness policy, on an annual basis, at a minimum, and
- The Triennial Assessment, including progress toward meeting the goals of the policy.



## **DISTRICT STUDENT WELLNESS POLICY**

Hastings Public Schools is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year.

This policy provides a framework for ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy and the corresponding rule establish goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active during school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between schools and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about, and monitoring of the policy and rule that establish goals and objectives.

This policy applies to all students, staff, and schools in the District.

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS

## **DISTRICT STUDENT WELLNESS**

### **Nutrition Guidelines**

#### ***School Meals***

Our District is committed to serving healthy meals to children and to meeting the nutrition needs of school children within their calorie requirements. Adequate time for students to eat school meals, (seat time – 10 minutes at breakfast and 20 minutes at lunch, not including time spent walking to or from class or waiting in line) will be provided.

#### ***Water***

Water cups/jugs will be available in the cafeteria if a drinking fountain is not present. All water sources and containers will be maintained on a regular basis to ensure good hygiene and health safety standards.

#### ***Professional Standards***

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to the USDA professional standards for school nutrition professionals website to search for training that meets their learning needs.

#### ***Competitive Food and Beverages***

To support healthy food choices and improve student health and well being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA SMART Snacks Nutrition Standards. Fundraising efforts will be in compliance with the SMART Snack Standards for any fundraising events involving foods and/or beverages sold to students within the school building, during the school day. The school day is defined as the period from the midnight before, to 30 minutes after the end of the official school day.

#### ***Celebrations and Rewards***

School Wellness Committees will be encouraged to follow the USDA SMART Snacks in School Nutrition Standards, including through celebrations and parties, classroom snacks brought by parents, rewards and incentives. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas and the SMART Snack Nutrition Standards. The District will also provide teachers and other relevant school staff with a list of alternative ways to reward children given that food and beverages used as a reward or celebration should be limited.

## **Nutrition Education**

Nutrition education will be integrated into other classroom instruction beyond health class through subjects such as math, science, language arts, social sciences and elective subjects. Nutrition education will be offered at each grade level as part of a sequential, comprehensive, standards-based health education curriculum. All health education teachers will provide opportunities for students to practice or rehearse the skills taught through the health education curricula.

## **Nutrition Promotion**

The District will promote healthy food and beverage choices for all students through the school campus, as well as encourage participation in the school meal programs. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's Wellness Policy. Staff will be encouraged to model healthy eating habits in the presence of students.

## **Physical Education/Activity**

### *Physical Education*

All students in grades K-7 will receive 80 minutes of physical education per week.

### *Physical Activity*

Elementary school students will have a minimum of 20 minutes a day of supervised recess, preferably outdoors. In the event that the school must conduct indoor recess, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable. In addition, physical activity will not be used or withheld as punishment. Finally, opportunities for physical activity will be regularly incorporated into other subject areas. Staff will be encouraged to serve as role models by being physically active alongside the students whenever feasible.

## **Public Involvement**

The District will convene a representative District Wellness Committee (DWC) that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, monitoring compliance, and periodic review and update of this district-level wellness policy.

The DWC membership will represent all school levels and include (to the extent possible), but not limited to:

- Parents and caregivers
- Students

- Representatives of the school nutrition program
- Physical education teachers
- Health education teachers
- School health professionals
- Mental health and social service staff
- School administrators
- School Board Members
- Health Professionals
- General Public

Each school within the District will establish a School Wellness Committee (SWC) that convenes to review school-level issues, in coordination with the DWC.

### **Public Notification**

The District will inform the public of:

- The improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with SMART Snacks in School Nutrition Standards;
- The content of, implementation of, and updates to the Wellness Policy or Rule, as well as how to get involved and support the policy; and
- The availability of the annual and triennial reports.

### **Monitoring and Evaluation**

#### Annual Progress Reports

The District will compile and publish an annual report to share basic information about the Wellness Policy and to report on the progress of the schools within the District in meeting wellness goals. This report will include, but is not limited to:

- The website address for the Wellness Policy and Rule, and/or how the public can receive/access a copy of the Wellness Policy and Rule;
- A description of each school's progress in meeting the wellness policy goals; and
- Information on how individuals and the public can get involved with the DWC or SWC.

The district will track, analyze, and report on any correlations between improvements in health-promoting environments with education outcomes.

#### Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the Wellness Policy and Rule to assess the implementation of the policy/rule and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- A description of the progress made in attaining the goals of the District's wellness policy.

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS



## Healthy Non-food Rewards

Rewards happen at many levels across a school. Teachers, administrators and parent groups offer rewards to recognize and celebrate student accomplishments. The goal of rewarding students is to help them internalize desirable behaviors and create motivation for learning that comes from inside. The most effective rewards fit naturally into the context and mission of the school community and should promote healthy living as a desired value of the community.

# ACTION FOR HEALTHY KIDS

## TIP SHEET

Non-material rewards involving recognition, privileges and opportunities for physical activity or other types of enrichment are powerful ways to help meet these goals. Material rewards such as school supplies, trinkets, toys and gift certificates can be donated by parents or provided by parent-teacher organizations for use on a more limited basis.

### Elementary School Students

- Make deliveries to office
- Watch a fun movie
- Teach class
- Be a helper in another classroom
- Read morning announcements
- Sit with friends
- Have lunch or breakfast in the classroom
- Play a favorite game or do puzzles
- Extra recess time
- Show and tell
- Free time at the end of class
- Dance to music in the classroom
- Gift certificate to school store (non-food items)
- Walk with the principal or teacher
- Fun physical activity break
- Teacher or volunteer reads special book to class
- Certificate, trophy, ribbon, plaque
- Listen to music or a book
- Read outdoors or have class outdoors
- Extra art, music or reading time
- Teacher performs special skill, e.g., singing, guitar playing, juggling
- Earn points or play money to spend on privileges or non-food items
- Commendation certificate or letter sent home to parents by teacher or principal
- Trip to treasure box filled with non-food items, e.g., stickers, pencils, erasers, bookmarks, school supplies
- Access to items that can only be used only on special occasions

### Reward with Recognition!

Consider recognizing students during morning announcements, at a school assembly, on a photo recognition board or on the school's website. Most kids enjoy hearing their successes acknowledged in front of their peers. Don't underestimate the power of small, personalized efforts such as a phone call or email to a student's parents, a hand-written note commending the achievement or a certificate of recognition.

### Middle School Students

- Choose partners for activities
- Sit with friends
- Listen to music while working at desk
- Reduced homework or "no homework" pass
- Extra credit
- Fun movie
- Brainteaser puzzles, group activities and games
- Earn points or play money for privileges or nonfood items
- Computer time
- Free choice time or chat break at end of class
- Assemblies
- Field trips
- Eat lunch outside or have class outside



Every kid healthy, active and ready to learn

ActionforHealthyKids.org • 600 W. Van Buren St., Suite 720, Chicago, IL 60607 • 800.416.5136

# Healthy Non-Food Rewards



## High School Students

- Extra credit
- Fun movie
- Reduced homework
- Late homework pass
- Donated coupons for music, movies or books
- Drawings for donated prizes
- Pep rally
- Recognition on morning announcements
- Tickets to school events, e.g., dances, sporting events

## PTO/PTA Rewards

- Water bottles
- School-branded apparel
- Movie passes
- Special time with a teacher
- Active video games
- Pool party, hike or group trip to a kids fun place
- Raffle for bigger prizes, such as a bike, or a ride in a limo

## Food Rewards

Food rewards contradict classroom lessons on nutrition, add empty calories to kids' diets and teach kids to eat when they're not hungry — setting the stage for unhealthy habits that can last a lifetime and contributing to the childhood obesity epidemic. One study found that every separate food-related practice (e.g., a food incentive or reward) that promotes low-nutrition foods in a school is associated with a 10% increase in students' body mass indexes (BMI).<sup>1</sup>

Check your school's wellness policy or school improvement plan to see if they contain any guidelines or goals about healthy, non-food rewards. If they don't, find out what it would take to address this topic.

*"Rewarding children with unhealthy foods in school undermines our efforts to teach them about good nutrition. It's like teaching children a lesson on the importance of not smoking, and then handing out ashtrays and lighters to the kids who did the best job listening."*

-Marlene Schwartz, PhD, Co-Director  
Rudd Center for Food Policy and Obesity, Yale University

**Action for Healthy Kids®** is a nationwide grassroots network mobilizing school professionals, families and communities to take actions that improve school foods, nutrition education, physical activity and physical education for all students. Through funding opportunities, expert technical assistance, and our flagship program, Game On, Action for Healthy Kids supports schools in becoming healthier places where children thrive.



1: See [ActionforHealthyKids.org/References](http://ActionforHealthyKids.org/References)

# USDA Smart Snacks in School

## Effective July 1, 2014

### Food Guidelines

#### Nutrition Standards for Foods (per item as packaged or served)

#### Any food sold on the school campus, during the school day must:

- Be a whole grain-rich grain product; **or**
- Have as the first ingredient a fruit, vegetable, dairy product, or protein food; **or**
- Be a combination food that contains at least ¼ cup fruit and/or vegetable; **or**
- Contain 10% of the Daily Value (DV) of a nutrient of public health concern in the *2010 Dietary Guidelines for Americans* (calcium, potassium, vitamin D, or dietary fiber).\*

\* Effective July 1, 2016, foods may not qualify using the 10% DV criteria.

**AND**

#### Foods must also meet all of the specific nutrient standards (with accompaniments):

##### Calorie limits

Entrée items: ≤ 350 calories

Snack/side items: ≤ 200 calories

##### Sodium limits

Entrée items: ≤ 480 mg

Snack/side items: ≤ 230 mg\*\*

##### Fat limits

Total fat: ≤ 35% of total calories

- Exemptions: Reduced fat cheese (including part skim mozzarella), nuts and seeds and nut/seed butters, dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats, seafood with no added fat

Saturated fat: < 10% of total calories

- Exemptions: Reduced fat cheese (including part skim mozzarella), nuts and seeds and nut/seed butters, dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats

Trans fat: zero grams (<0.5g)

##### Sugar limit

Total sugar: ≤ 35% of weight from total sugars

- Exemptions: Dried/dehydrated fruits or vegetables with no added nutritive sweeteners, dried fruits with nutritive sweeteners for processing and/or palatability, products consisting of only exempt dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats

\*\* Effective July 1, 2016, snack/side items must contain ≤ 200 mg sodium.

#### Exemptions from meeting all nutrient standards:

- Fresh, frozen, and canned fruits and vegetables with no added ingredients except water; or in the case of fruit, packed in 100% juice, extra light, or light syrup
- Canned vegetables that contain a small amount of sugar for processing purposes
- Entrée items offered as part of the lunch program or breakfast program on the day of service or the day after service (Entrée item is a combination food of M/MA and G, or combination of M/MA and F or V, or a M/MA served alone.)
- Sugar-free chewing gum

**USDA Smart Snacks in School**  
**Effective July 1, 2014**  
**Beverage Guidelines**

<b>Category</b>	<b>Elem</b>	<b>Middle</b>	<b>High</b>
<b>Plain or Carbonated Water</b>	Any size	Any size	Any size
<b>Low Fat Milk (1%), Unflavored</b>	≤8oz	≤12oz	≤12oz
<b>Non Fat Milk (Skim), Flavored or Unflavored*</b>	≤8oz	≤12oz	≤12oz
<b>100% Fruit or Vegetable Juice</b> (plain or carbonated) with no added sweeteners	≤8oz	≤12oz	≤12oz
<b>100% Fruit or Vegetable Juice, Diluted with Water</b> (plain or carbonated) with no added sweeteners	≤8oz	≤12oz	≤12oz
<b>Calorie-Free Beverages, Flavored and/or Carbonated</b> ≤5 calories per 8oz, or ≤10 calories per 20oz	Not permitted	Not permitted	≤20oz
<b>Low Calorie Beverages, Flavored and/or Carbonated</b> ≤40 calories per 8oz, or ≤60 calories per 12oz	Not permitted	Not permitted	≤12oz

*\*including nutritionally equivalent milk alternatives as permitted by the school meal requirements.*

*Note: Caffeinated beverages are only permitted at the High School level.*

## **MEAL CHARGE POLICY**

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students.

### **Student Eligibility**

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available at each school and the District Office. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

### **Meal Account Balances**

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

### **Student Confidentiality**

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act  
(42 U.S.C. § 1751); U.S.D.A. Memorandum SP 57-2016.

Approved: \_\_\_\_\_ Reviewed: \_\_\_\_\_ Revised: \_\_\_\_\_

HASTINGS PUBLIC SCHOOLS

**Hastings YMCA and Hastings Public Schools Facility Usage Agreement**

THIS AGREEMENT is made and entered into the 15<sup>th</sup> day of May, 2017, by and between the Hastings Family YMCA, hereinafter referred to as YMCA and Hastings Public Schools, hereinafter referred to as HPS.

WHEREAS, the YMCA owns and operates an indoor swimming pool located at 1430 West 16<sup>th</sup> Street, Hastings, NE, herein after termed "swimming facilities" and the HPS desires to utilize the swimming facilities for the HHS Swim Team and the Life Skills Program.

NOW THEREFORE, IN CONSIDERATION OF THE PREMISES AND THE MUTUAL COVENANTS AND AGREEMENTS HEREIN CONTAINED, the parties agree as follows:

**Section 1.** The YMCA agrees that HPS will have use of the pool during interscholastic swimming season for any meets or tournaments involving competition with other schools from the first day of swim practice through the state swim meet as determined by the Nebraska State Activities Association (N.S.A.A.). The YMCA agrees that HPS shall also have the right to practice between the hours of 3:45 p.m. and 6:00 p.m. Monday – Friday. HPS will cooperate with the YMCA and other area organizations for the use of facilities for other activities. HPS will inform the YMCA of its schedule at least one month prior to the official starting date of the competitive swimming season as designated by the N.S.A.A.

**Section 2.** The YMCA agrees that HPS will have use of the pool on specific dates to be determined at a later time. These dates shall not exceed 20 days per year. During these predetermined dates, students within the Lifeskills program of HPS shall have access to the pool, locker rooms, family change rooms and other areas of the facility as agrees upon by the YMCA staff. These groups will have access to the facility at various times throughout the days set forth, however, those times shall not be prior to 8:00 a.m. and shall not be after 3:00 p.m.

**Section 3.** HPS shall pay the YMCA the sum of \$15,000.00. This contract will be for HPS swim practice and HPS swim meets. HPS and the YMCA shall give the other party (48) hours notice of any cancellation of the use of any facilities except when such cancellation is necessitated by adverse weather conditions or acts of God.

**Section 4.** An advisory committee will be formed to govern this agreement and will meet three times per season as follows: 1. One month prior to he season, 2. Mid-season, 3. End of season summary. This committee will include representatives designated by the YMCA and by HPS.

**Section 5.** During all times when HPS is using the YMCA facilities, HPS personnel shall be responsible for the supervision of all students. HPS shall indemnify and hold harmless the YMCA from any liability that HPS may incur for any injury or harm arising out of the use of the facilities by HPS, its students, spectators, athletes, and coaches. YMCA agrees to provide safe facilities at all times for use by HPS.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by the Hastings Family YMCA of Hastings, Nebraska and Hastings Public Schools of Hastings, Nebraska, the day indicated by such signature.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Hastings YMCA Representative

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Hastings Public Schools Representative

# Hastings Public Schools Office Of The Director Of Finance

MEMO

To: Craig Kautz, Superintendent

From: Jeff Schneider, Director of Finance



Re: Lincoln School Ceilings

Date: May 9, 2017

I recommend that the low bid from Amax (Kearney, NE) be approved for replacing the ceilings at Lincoln Elementary. The money to pay for this purchase will come from the Cooperative Fund.

## Price Comparison

Bids:

Amax	Kearney, NE	\$38,595
T-C Ceilings	Grand Island, NE	\$49,000
Carmichael Const.	Hastings, NE	\$50,480

## **PERSONNEL**

### **Certificated Staff Retirements/Resignations – Charla Brant, Jean Davis, Laura Zabloudil**

The administration recommends acceptance of the following Certificated resignation(s):

Charla Brant resigning from Grade 2 Teacher position at Longfellow effective at the end of the 2016-2017 school year. Resignation notice received after April 15 and contingent on finding suitable replacement.

Jean Davis resigning from Foreign Language (Spanish) Teacher position at Senior High effective at the end of the 2016-2017 school year. Resignation notice received after April 15 and contingent on finding suitable replacement.

Laura Zabloudil retiring from Grade 4 Teacher position at Alcott effective at the end of the 2016-2017 school year. Retirement notice received after April 15 and contingent on finding suitable replacement.

### **Certificated Staff Appointments –Amy Sloan**

The administration recommends acceptance of the following Certificated appointment(s):

Amy Sloan to Grade 2 Teacher at Hawthorne to replace Leslie Lambert who is retiring at the end of the 2017-2018 school year. Ms. Sloan will be placed at MA-9 according to the 2017-2018 certificated salary schedule. Information about Ms. Sloan is attached.

### **Certificated Staff Transfers – Kenda Chamberlin, Crista (Plant) Kuhlmann**

The administration recommends acceptance of the following Certificated transfer(s):

Kenda Chamberlin from Grade 1 Teacher at Longfellow to Grade 2 Teacher at Longfellow to replace Charla Brant who is resigning at the end of the 2016-2017 school year. Ms. Chamberlin's wage and placement will remain the same according to the 2017-2018 certificated salary schedule.

Crista (Plant) Kuhlmann from Kindergarten Teacher at Longfellow to Grade 1 Teacher at Longfellow to replace Kenda Chamberlin who is transferring to another position for the 2017-2018 school year. Ms. Kuhlmann's wage and placement will remain the same according to the 2017-2108 certificated salary schedule.

### **Extra Standard Resignations – Charla Brant, Monica Munter, Michael Trindle, Tammy Wilhelms**

The administration recommends the following Extra Standard resignation(s):

Charla Brant resigning from Learning Team Liaison (Grade 2) effective at the end of the 2016-2017 school year.

Monica Munter resigning from Learning Team Liaison (Grade 1) effective at the end of the 2016-2017 school year.

Michael Trindle resigning from Learning Team Liaison (Skilled & Technical Science) effective at the end of the 2016-2017 school year.

Tammy Wilhelms resigning from Learning Team Liaison (Kindergarten) effective at the end of the 2016-2017 school year.

**Extra Standard Appointment – Jean Davis, Joan Petr**

The administration recommends the following Extra Standard appointment(s):

Jean Davis resigning from Foreign Language (split position) effective at the end of the 2016-2017 school year.

Joan Petr to Learning Team Liaison (Grade 1) to replace Monica Munter who is resigning effective at the end of the 2016-2017 school year. Ms. Petr will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

**Classified Staff Releases/Resignations/Retirements – Beatriz Marino Jachim, Megan Nelson, Dana Odom, Sandra Rasser, Kimberly Schroeder, Joyce Schwenk**

The administration recommends acceptance of the following classified resignation(s):

Beatriz Marino Jachim resigning from ELL Paraeducator position at Longfellow effective at the end of the 2016-2017 school year.

Megan Nelson resigning from Secretary 12 position at Middle School effective at the end of the 2016-2017 school year.

Dana Odom retiring from ELL Paraeducator position at Lincoln effective at the end of the 2016-2017 school year.

Sandra Rasser resigning from Special Education Paraeducator position at Senior High effective May 5, 2017.

Kimberly Schroeder resigning from Special Education Paraeducator position at Middle School effective May 5, 2017.

Joyce Schwenk retiring from Special Education Paraeducator position at Alcott effective at the end of the 2016-2017 school year.