

## **Regular Board of Education Meeting**

Monday, January 18, 2021 6:00 PM

City of Gering Council Chambers  
1025 P Street  
Gering, NE 69341



# **Agenda**

## **1. GPS Board of Education Information**

*The meeting agenda will be kept current and available for public inspection in the office of the Secretary of the Board of Education at the Central Office during regular working hours.*

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**District Vision:** *Gering Public Schools provides a collaborative community, inspiring excellence and innovation in teaching and learning to empower student growth and leadership in school and life.*

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**District Mission:** *Gering Public Schools exists to equip today's learners with the skills necessary to be tomorrow's leaders.*

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*The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of matters to be considered at the meeting. The Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.*

*If anyone in attendance is interested in addressing our Board, you are welcome to do so. We simply request that you complete the appropriate form and turn it in to us now, so that you may be recognized during the 'Patron Comment' section of our meeting. These forms are located by the entry doors of the meeting room.*

*Agenda items are subject to reordering at discretion of the board president. Board members may request specific agenda item(s) be moved to a different place on the agenda. Please attend the entire meeting to ensure you hear discussion on a particular agenda item.*

## **2. Opening Procedures**

1. Call to Order
2. Roll Call
3. Excuse Absent Board Member(s)

## **3. Pledge of Allegiance**

## **4. Opening Meetings Act**

*Pursuant to Section 84-1412 of the Nebraska Statutes, the public is hereby informed that a current copy of the Nebraska Open Meetings Act is posted in the Board meeting room on the north wall.*

*Notice of this meeting was published in the Gering Courier on Thursday, January 14, 2021.*

**5. Reorganizational Meeting**

*By board policy, the Superintendent will chair the election of the President and then the newly elected President will preside over the other elections.*

1. Election of the School Board President

**6. Convene the 2021 Board of Education to Order**

*The newly elected Board President will now preside over the meeting.*

1. Election of the School Board Vice President
2. Election of the School Board Secretary

**7. Consent Agenda**

*At this time, any Board member may request that any item in the consent agenda be removed from the consent agenda and be considered and voted on separately.*

**1. Consent Appointments and Designations**

- i. Treasurer: Tim Meisner
- ii. Auditor: Dana F. Cole & Company
- iii. Authorized Representative to secure funds for Gering Public Schools: Gary Cooper
- iv. Depository for Funds:
  1. Platte Valley Bank
  2. First State Bank
  3. Western States Bank
  4. US Bank
  5. First National Bank
  6. Nebraska Liquid Asset Fund
  7. BOK Financial Services
  8. Wells Fargo Corporate Trust Services
- v.
- vi. Authorized Representative for Gering Public Schools' Federal Programs: Gary Cooper

- vii. School Physician: Regional West Physicians Clinic
- viii. Designation of Legal Council:
  - 9. KSB School Law
  - 10. Perry Law Firm
  - 11. Simmons Olsen Law Firm
- ix.
- x. Designation of District Newspaper of Record: Gering Courier
- xi. Designation of Regular Meeting Dates/Times: Monthly on the third Monday at 6:00 p.m.
- xii. Designation of Title IX: Gary Cooper
- xiii. Committee Structure for 2021
  - 1. American Civics (Teaching & Learning), Curriculum, and Personnel:
    - 12. B.J. Peters
    - 13. Brent Holliday
    - 14. Mary Winn
  - 2.
  - 3. Finance, Facilities, and Transportation:
    - 15. Brady Shaul
    - 16. Brian Copsey
    - 17. Josh Lacy
  - 4.
  - 5. Board Policy Committee:
    - 18. Josh Lacy
    - 19. Mary Winn
  - 6.
- 2. Minutes from the previous month's board meeting(s)
- 3. Approval of Claims/Bills
- 4. Board Policy Adoption
  - i. First Reading of Board Policies
  - ii. Second Reading of Board Policies
    - 1. 803.01 Photocopying Services

2. 803.02 Mail and Delivery Service
  3. 803.03 Telephone Service
  - 4.
  5. 803.04 Fax Service
  6. 804.01 Computer and Data Security
  7. 804.02 Data or Records Retention
  8. 804.03 Email Retention
  - 9.
  10. 805.01 Insurance
  - 11.
  12. 806.10 School Resource Officer
5. Personnel Items
    - i. Approval of Certified Staff Contract(s)
    - ii. Certified Staff Resignation
    - iii. Certified Staff Retirement
8. **Community Engagement Presentation: Jennifer Sibal**
  9. **Building Report: Gering Public Schools Early Childhood Coordinators Pam Barker and Brandy Foos**
  10. **Patron Comments**
  11. **Reports and Discussions**
    1. American Civics (Teaching & Learning), Curriculum, and Personnel Committee Report
    2. Finance, Facilities, and Transportation Committee Report
      - i. Trial Balance Summary
      - ii. Fund Balances

- iii. Schedule of Investments
- iv. Financial Statements
- 3. Superintendent's Report
- 4. Announcements of Upcoming Events for the Board

**12. Action Items**

- 1. Recommendation to Approve Contract for FBG Service Corporation for Custodial Services.
- 2. Accept resignation of teacher Benjamin Veilleux effective February 1, 2021.
- 3. Discuss, consider, and take all necessary action regarding a resolution to borrow money.

**13. Board Comments**

**14. Enter into Executive Session for the sole purpose of collective bargaining and the discussion of personnel matters.**

*The Gering Public Schools Board of Education is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.*

*Reasons that meet this standard include but are not limited to: (a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) discussion regarding deployment of security personnel or devices; (c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and (e) legal advice.*

**15. Reconvene from Executive Session**

**16. Adjourn**

**GERING PUBLIC SCHOOLS  
GERING, NE**

**BOARD ORGANIZATIONAL MEETING**

An annual organizational board meeting shall be held at which all newly elected board members will assume their duties and take the oath of office. At the annual meeting, the board shall appoint all necessary board officers and committees.

The superintendent shall assume chairmanship of the meeting for the purpose of electing a board president. Ballots for president may be cast in secret but the total vote for each candidate shall be recorded by the secretary.

Legal Reference:           Neb. Statute 79-724  
  84-712  
  84-1413

Cross Reference:           201.1 Board Powers and Responsibilities  
  201.2 Board Membership - Elections/Appointment

Approved     1/20/03

Reviewed 1/13/15

Revised 9/14/09

**GERING PUBLIC SCHOOLS  
GERING, NE**

**POLICY ADOPTION**

The board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two regular board meetings. The proposed policy changes shall be distributed and public comment will be allowed at each meeting prior to final board action. This notice procedure shall be required except for emergency situations. If the board adopts a policy in an emergency situation, a statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The board shall have complete discretion to determine what constitutes an emergency situation.

The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the board at the next regular meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy shall expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Reference:                   Neb. Statute 79-520 (Class III)  
  79-521 (Class IV)  
  79-522 (Class V)  
  79-523 (Class VI)  
  79-526  
  84-712 et seq.  
NDE Rule 10.004.01A1

Cross Reference:                   201.1 Board Powers and Responsibilities

| Approved    1/20/03

Reviewed ~~8/17/09~~2/23/15

Revised 9/14/09

**POLICY 204.12**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PUBLIC PARTICIPATION IN BOARD MEETINGS**

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board shall set time aside for citizen participation, either at a specific time during the meeting or during the discussion of agenda items. The board has the discretion to limit the amount of time set aside for public participation.

If the pressure of business or other circumstances dictate, the board president may decide to eliminate this practice at a particular meeting. The board president will recognize these individuals to make their comments at the appropriate time. The orderly process of the board meeting shall not be interfered with or disrupted. Only those speakers recognized by the board president shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments or another individual causing disruption may be asked to leave the board meeting.

Citizens wishing to address the board on a certain agenda item must notify the superintendent prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Subjects for comment should involve areas within the board's proper responsibility. Discussion on unrelated matters is to be discouraged.

Individuals who have a complaint about employees may bring their complaint to the board only after they have followed board policy addressing citizens' complaints. Students who have a complaint may only bring their complaint to the board after they have followed board policy addressing students' complaints.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Wednesday preceding a Monday night meeting. This material will be transmitted to the members of the board for their consideration.

Legal Reference: Nebraska Statute 84-1408 to 1414

Cross Reference: 201.7 School Board Liability  
204.3 Public Hearings  
204.10 Agenda  
403.5 Public Complaints about Employees

Approved 1/20/03 Reviewed 2/23/15 Revised 9/14/09

**GERING PUBLIC SCHOOLS  
GERING, NE**

**PUBLIC COMPLAINTS ABOUT EMPLOYEES**

The board recognizes situations may arise in the operation of the school district which are of concern to parents and other members of the school district community. While constructive criticism is welcomed, the board desires to support its employees and their actions to free them from unnecessary, spiteful, or negative criticism and complaints that do not offer advice for improvement or change.

While speakers may, during public meetings, offer objective criticism of school operations and programs, the board will not hear personal complaints concerning district personnel nor against any person connected with the school system unless that complaint is an agenda item having followed the process described below. To do so could expose the board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The board president will direct the patron to the appropriate means for board consideration and disposition of legitimate complaints involving individuals.

The board firmly believes concerns should be resolved at the lowest organizational level by those individuals closest to the concern. Whenever a complaint or concern is brought to the attention of the board it will be referred to the administration to be resolved. Prior to any board consideration however, the following should be completed:

1. Matters concerning an individual student, teacher, or other employee should first be addressed to the teacher or employee.
2. Unsettled matters from (1) above or problems and questions about individual attendance centers should be addressed to the employee's building principal for certificated employees and support staff. At this level, if requested by the administrator, the complainant shall put the complaint in writing.
3. Unsettled matters regarding certificated employees from (2) above or problems and questions concerning the school district should be directed to the superintendent.
4. If a matter cannot be settled satisfactorily by the superintendent, it may then be brought to the board in writing. The board will follow policy 1005.01 in handling public complaints.

Cross Reference:     204.10 Agenda  
                          204.12 Public Participation at Board Meetings  
                          1005.01 Public Complaints

Approved     03/15/10

THE MONTH ENDING DECEMBER 31, 2020  
TRIAL BALANCE SUMMARY- YEAR-TO-DATE

		target \$650K	target \$750						
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	BOND
9/1/2020 CD Deposit + YTD RECPTS + RECPT ADJ = AVAILABLE FUNDS	\$2,625,075.91	\$751,534.93	\$435,847.81	\$14,451.64	\$0.00	\$11,376.73	\$47,719.68	\$186,076.85	\$1,210,122.89
- YTD EXPENSE - EXPENSE ADJ = RECEIPT-EXP BALANCES	\$7,462,949.03	\$110,091.75	\$6.86	\$8,204.48	\$0.00	\$2.60	\$128,335.61	\$321,285.61	\$673,950.29
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$10,088,024.94	\$861,626.68	\$435,854.67	\$22,656.12	\$0.00	\$11,379.33	\$176,055.29	\$507,362.46	\$1,884,073.18
	\$7,846,685.98	\$175,459.00	\$0.00	\$0.00	\$0.00	\$2,047.76	\$154,168.80	\$379,536.38	\$1,151,928.80
	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$2,241,338.96	\$86,167.68	\$435,854.67	\$22,656.12	\$0.00	\$9,331.57	\$21,886.49	\$127,826.08	\$732,144.38

4004445.14

IMPREST	\$0.00								
PAYROLL	\$0.00								
CASH AT COUNTY + REGULAR CHECKING + MMA ACCOUNT + IMPREST SUSPENSE + DUE TO BUILDING DUE FROM BOND	\$2,330,919.02								\$0.00
	\$63,230.23		\$41,013.60	\$22,656.12		\$9,331.57	(\$14,068.11)	\$127,826.08	\$432,087.02
	\$614,144.29	\$86,167.68	\$394,841.07		\$0.00		\$0.00	\$0.00	\$300,057.36
	\$0.00								
							\$35,954.60		
	(\$766,954.58)								
FUND BALANCES	\$2,241,338.96	\$86,167.68	\$435,854.67	\$22,656.12	\$0.00	\$9,331.57	\$21,886.49	\$127,826.08	\$732,144.38

THE MONTH END DECEMBER 31, 2020  
TRIAL BALANCE SUMMARY

	target \$650K	target \$750k							
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	BOND
12/01/2020 Balance	\$2,804,678.40	\$861,497.00	\$435,852.93	\$22,651.32	\$0.00	\$9,331.41	\$22,544.89	\$112,023.43	\$727,068.52
CD Deposit +									
MTD Receipts	\$1,468,700.93	\$129.68	\$1.74	\$4.80	\$0.00	\$0.16	\$20,192.25	\$183,352.48	\$5,775.86
+									
RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
=									
AVAILABLE FUNDS	\$4,273,379.33	\$861,626.68	\$435,854.67	\$22,656.12	\$0.00	\$9,331.57	\$42,737.14	\$295,375.91	\$732,844.38
-									
MTD EXPENSE	\$2,032,040.37	\$175,459.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,850.65	\$167,549.83	\$700.00
-									
EXPENSE ADJ	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
=									
RECEIPT-EXP BALANCES	\$2,241,338.96	\$86,167.68	\$435,854.67	\$22,656.12	\$0.00	\$9,331.57	\$21,886.49	\$127,826.08	\$732,144.38

IMPREST	\$0.00								
PAYROLL	\$0.00								
CASH AT COUNTY	\$2,330,919.02								
+									
REGULAR CHECKING	\$63,230.23		\$41,013.60	\$22,656.12			(\$14,068.11)	\$127,826.08	\$432,087.02
+									
MMA	\$614,144.29	\$86,167.68	\$394,841.07		\$0.00	\$9,331.57	\$0.00	\$0.00	\$300,057.36
+									
IMPREST SUSPENSE	\$0.00								
+									
DUE TO BUILDING DUE FROM BOND		\$0.00							
CD'S + or -							\$35,954.60		
A/R or (A/P)	(\$766,954.58)								
=									
FUND BALANCES	\$2,241,338.96	\$86,167.68	\$435,854.67	\$22,656.12	\$0.00	\$9,331.57	\$21,886.49	\$127,826.08	\$732,144.38

<b>Gering Public Schools Building Fund 12/31/2020</b>			
Cash Balance	12/31/2020	\$	86,167.68
Projected Revenue	01/01/21-08/31/21		
Taxes		\$	-
Transfer from General		\$	600,000.00
Interest		\$	<u>1,500.00</u>
<b>Total</b>		\$	<u>601,500.00</u>
Projected Expenses		\$	-
Admin Building		\$	-
High School Project		\$	<u>170,000</u>
<b>Total</b>		\$	<u>170,000.00</u>
Cash Balance			<u>\$517,667.68</u>

<b>Gering Public Schools Depreciation Fund 12/31/2020</b>			
Cash Balance	12/31/2020		<u>\$435,854.67</u>
Projected Revenue	01/01/21-08/31/21		
Interest		\$	<u>1,000.00</u>
<b>Total</b>		\$	<u>-</u>
		\$	<u>1,000.00</u>
Projected Expenses		\$	-
		\$	-
<b>Total</b>		\$	<u>-</u>
Cash Balance			<u>\$436,854.67</u>

**SCHEDULE OF INVESTMENTS HELD**

**AS OF DECEMBER 31, 2020**

<b>Depository</b>	<b>Number</b>	<b>Fund</b>	<b>Amount</b>	<b>Rate</b>	<b>Date of Issue</b>	<b>Date of Maturity</b>
Valley Bank	1097688	Depreciation	\$340,065.88	1.25%	11-26-08	11-26-20
Valley Bank	1097480	Depreciation	\$55,869.889	.6485	03-18-08	03-18-21
Valley Bank	1097261	Activity- Whitney Parr	\$30,257.94	1.30%	08-16-07	08-16-20
US Bank	35050016148 3	Activity-Twyla Fulk	\$5,571.32	.45%		02-06-21

**To: Board of Education**  
**Re: September Financial Statements.**  
**Date: January 18, 2021**

The Business Committee has reviewed the financial records for the month of December 2020. Items found in the various bill lists needing further description are notated, if necessary, in the right-hand margin of the Schedule of Checks Written. The remainder of items are typical service or supply expenditures and are adequately defined in the descriptive columns.

General Fund revenue was \$1,468,7020.93 und expenditures were \$503,979.52 and the payroll for December totaled \$1,528,061.05 total general Fund expenditures for December were \$2,032,040.37.,

Building Fund revenue was \$129.68 expenditures were \$7175,459.00 The Depreciation Fund revenue was \$1.74 and expenditures were \$0.00, the Qualified Capital Fund revenue was \$0.00 and expenditures were \$0.00 the Fee Fund revenue was \$4.80 expenditures were \$0.00 and the Employee Benefit Fund revenue was \$.16 and expenditures were \$0.00.

The Activity Fund revenue was \$20,192.25 Activity Fund expenditures totaled \$20,850.20. Cafeteria Fund revenue was \$183,352.48, Cafeteria Fund expendit6ures were \$164,448.53 plus \$3,101.30 for payroll for a total of \$167,549.83 and Bond revenue was \$5,775.83 expenditures were \$700.00

		EXPENSES	REVENUE
<b>GENERAL FUND</b>		<b>\$503,0979.32</b>	<b>\$1,468,700.93</b>
	<b>Payroll</b>	<b>\$1,528,061.05</b>	
<b>BUILDING</b>		<b>\$175,459.00</b>	<b>\$129.68</b>
<b>DEPRECIATION</b>		<b>\$0.00</b>	<b>\$1.74</b>
<b>QUALIFIED CAPITAL</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>EMPLOYEE BENEFIT</b>		<b>\$2,047.76</b>	<b>\$.16</b>
<b>ACTIVITY</b>		<b>\$20,850.20</b>	<b>\$20,192.25</b>
<b>CAFETERIA</b>		<b>\$164,448.53</b>	<b>\$183,352.48</b>
	<b>Payroll</b>	<b>\$3,101.30</b>	
<b>FEE FUND</b>		<b>\$0.00</b>	<b>\$4.80</b>
<b>Bond Fund</b>		<b>\$700.00</b>	<b>\$5,775.83</b>

**Resolution No. 01-18-2021**

**Be it resolved by the Board of Education of Scotts Bluff County School District #16, commonly known as Gering Public Schools:**

**Recitals:**

- a. Scotts Bluff County School District #16, commonly known as Gering Public Schools (the “District”) has authority to borrow money according to Neb. Rev. Stat. § 79-1070.
- b. The Board of Education of the District (the “Board”) desires to enter into a loan agreement with, and issue a promissory note to, Platte Valley Bank (the “Bank”) in the form attached to this Resolution and identified as Loan Number 1. The attached loan agreement and promissory note are referred to together in this resolution as the “Loan Documents.”

**Resolved:**

1. The Loan Documents are approved by the Board on behalf of the District. The money borrowed under the terms of the Loan Documents shall bear interest at such rates and shall become due and be repaid as provided in the Loan Documents.
2. The Board President is authorized to execute the Loan Documents and any other documents required by the Bank relating to the Loan Documents, including without limitation, documents required or requested by the Bank for the District to receive advances under the terms of the Loan Documents. The execution and delivery of the Loan Documents and such other documents by the Board President shall constitute conclusive evidence that the Loan Documents and such other documents are authorized and approved by the Board and shall bind and obligate the District according to their terms.
3. The Board certifies that:
  - a. The total amount of principal and interest due to the Bank under the terms of the Loan Documents do not, and will not at any one time, exceed seventy percent of the unexpended balance of the District’s current existing levy.
  - b. The total amount of the principal and interest due to the Bank under the Loan Documents, plus all other borrowings according to other loan agreements entered into by the District, plus other registered notes and warrants executed, delivered, or issued by the District do not, and will not at any one time, exceed one hundred percent of the unexpended balance of the District’s current existing levy.
  - c. The total amount of principal and interest due to the Bank under the Loan Documents will not at any time cause the District to exceed its legal authority relating to borrowing money.
4. The Board President is authorized to sign, on behalf of the Board and District, and provide to the Bank any documents related to the certifications set forth in paragraph 3 of this Resolution.

However, the Board acknowledges that the Bank may enter into the Loan Documents and advance money to the District according to the Loan Documents solely in reliance upon the Board's certifications in this Resolution, and the Bank may rely on this Resolution as conclusive evidence of the truth and accuracy of such certifications.

5. The Loan Documents shall be registered upon the books kept by the Treasurer of the District and the money borrowed according to the Loan Documents shall be paid out of funds collected upon the current existing levy prior to the payment of any warrant or note registered subsequent to the Loan Documents.
6. The Board President is authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution.
7. The following individuals/employment positions are hereby authorized to request advances or draws upon the loan: Tim Meisner and / or Gary Cooper.
8. If any Resolution of the Board is in conflict this Resolution, than this Resolution shall control.
9. This Resolution shall become effective immediately upon its adoption.

Passed and Approved on \_\_\_\_\_

\_\_\_\_\_  
President of the Board of Education

Attest:

\_\_\_\_\_  
Secretary of the Board of Education