

Regular Board of Education Meeting
Monday, June 18, 2012 7:00 PM

Lincoln Elementary
1519 10th Street
Gering, NE 69341

Agenda

1. Signature of Notification
2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors
 1. Acknowledge Open Meeting Laws
 2. Notice of this meeting was published in the Gering Citizen on June 14, 2012.
3. Excuse Absent Board Members
4. Consent Agenda
 1. Approval of Agenda/Amendment of Agenda Items
 2. Approval of Minutes of Previous Meetings
 3. Approval of Claims/Bills
 4. Recommendation to Accept Letter of Resignation (Cawiezell)
 5. Recommendation to Hire Activities Director(Koski)
5. Recommendation to Approve Consent Agenda
6. Patron Comments
 1. The Board recognizes the importance of citizen participation in school business. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set a 3 minute time limit per patron, not to exceed a total of 30 minutes for all comments
7. Action Items
 1. Recommendation to Approve Treasurer's Report
 2. Second Reading of Proposed Drug & Alcohol Testing Policy
 3. Second Reading of Board Policy 406.08 - Certificated Employee Evaluation
 4. Recommendation to Approve 2012-2013 High School Handbook
8. Discussion Items
 1. Building Committee Meeting Minutes
 2. Personnel Committee Meeting Minutes
 3. Facilities Committee Meeting Minutes
 4. Business Committee Meeting Minutes
 5. Curriculum Committee Meeting Minutes
 6. Lincoln Elementary Open House & Dedication
9. Superintendent's Report
10. Board Comments
11. Tentative Committee & Meeting Dates
12. Executive Session
13. Adjournment

Regular Board of Education Meeting

May 21, 2012 07:00PM

Board Room

Attendance Taken at 7:00 PM:

Present Board Members:

Mike Brunner

Brian Copsey

Alan Doll

Jody Miles

BJ Peters

Mary Winn

1. Signature of Notification

2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors

2.1. Acknowledge Open Meeting Laws

2.2. Notice of this meeting was published in the Gering Citizen on May 17, 2012

3. Excuse Absent Board Members

4. Consent Agenda

4.1. Approval of Agenda/Amendment of Agenda Items

4.2. Approval of Minutes of Previous Meetings

4.3. Approval of Claims/Bills

4.4. Recommendation to Hire Art Teacher (Bosche)

4.5. Recommendation to Hire SPED Teacher at Northfield (Dutton)

4.6. Recommendation to Hire Career/HAL Position (Reinmuth)

4.7. Recommendation to Hire Secondary SPED Position (Cowan)

4.8. Recommendation to Hire Jr. High Math Position (Boswell)

4.9. Recommendation to Accept Letter of Resignation (Cobos)

4.10. Recommendation to Accept Letter of Resignation (McKibbin)

4.11. Recommendation to Accept Letter of Resignation (Pauli)

4.12. Recommendation to Accept Letter of Resignation (Bates)

4.13. Recommendation to Accept Letter of Resignation (Pittman)

5. Recommendation to Approve Consent Agenda

Motion Passed: passed with a motion by Jody Miles and a second by Mary Winn.

Mike Brunner Yes

Brian Copsey Yes

Alan Doll Yes

Jody Miles Yes

BJ Peters Yes

Mary Winn Yes

6. Patron Comments

6.1. The Board recognizes the importance of citizen participation in school business. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the Board shall set a 3 minute time limit per patron, not to exceed a total of 30 minutes for all comments.

7. Action Items

7.1. Authorization to Proceed with Refinancing of Build American Bonds

RBC Capital representatives Wes Bradish and Nate Eckloff addressed the board about their consideration of refinancing the district's Build America Bonds. Bradish provided a refinancing analysis to the board members and explained that rates have recently come down and an opportunity to save district tax payer money came to the attention of Business Manager Tim Meisner. Bradish distributed MMD data, explained how rates have recently gone down and also discussed maturities. The Build America Bonds were introduced in 2009 and then sold at the end of 2010. RBC Capital will work with the Bond Council on the legalities and tax issues for refinancing. The Bonds were purchased with 4.5% interest and by refinancing, the district would be in the 2.5% range. Associated fees were also reviewed. If the Board chooses to proceed, RBC Capital will present a parameters resolution for final approval. The district can expect to save approximately \$220,000 in interest payments. Specific topics discussed included sources and uses of funds, savings, a summary of refunding results, bond pricing, bond debt service, bond summary statistics, a summary of bonds refunded, escrow requirements, descriptions, costs, cash flows and statistics.

Motion Passed: passed with a motion by Jody Miles and a second by Alan Doll.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.2. Recommendation to Approve Treasurer's Report

Meisner explained that the Business Committee had met and reviewed the treasurer's report and made a recommendation to approve the report. Projected expenses were discussed. Hague stated that a work session will be held in June to review Lincoln change orders and the project budget.

Motion Passed: passed with a motion by Brian Copsey and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.3. Recommendation to Approve Payment to Anderson & Shaw

This payment includes 50% of the retainage fee.

Motion Passed: in amount of \$574,038. Passed with a motion by Alan Doll and a second by Mary Winn.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.4. Recommendation to Increase School Lunch Prices

This school lunch price increase brings the district closer to federal guidelines on our free and reduced lunch program. The Business Committee has reviewed and recommends that the full board accept the increase.

Motion Passed: passed with a motion by Mary Winn and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.5. Second Reading of Board Policy 606.06 - Acceptable Use of Computers, Technology and the Internet

Hague explained that a schedule of in-service has been developed for training on technology and internet use. Peters confirmed that the district is instructing the student body in internet safety issues and acceptable use.

Motion Passed: passed with a motion by BJ Peters and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.6. Second Reading of Board Policy 801.06 - Student Transportation for Extracurricular Activities

Motion Passed: passed with a motion by Jody Miles and a second by BJ Peters.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

7.7. Second Reading of Board Policy 801.07 - Summer School Program Transportation Service

Motion Passed: passed with a motion by BJ Peters and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

8. Discussion Items

8.1. First Reading of Proposed Drug & Alcohol Testing Policy

Testing procedures were reviewed with High School Principal Eldon Hubbard. Coaches and Sponsors will initially be in a separate "testing pool", however the Personnel Committee will look at developing one pool for both staff and students. Hague will provide a recommendation to the Personnel Committee at their next meeting. All new coaches and sponsors will have a

pre-employment test and then be entered into the random testing pool. If approved, this policy would take effect for the 2012-2013 school year. The pool size is expected to be around 300, and tests are expected to cost \$38 per test. This policy will also be reviewed at the next policy review committee meeting on May 29th.

8.2. First Reading of Board Policy 406.08 - Certificated Employee Evaluation

This policy was dated incorrectly during its last review so the policy was re-reviewed and the date will be corrected. Updates were also included to bring this policy current.

8.3. Building Committee Meeting Minutes

Doll explained the change order review in detail. A rain delay letter from Anderson & Shaw was discussed. Hague explained future plans and dates.

8.4. Personnel Committee Meeting Minutes

Miles recapped the Personnel Committee Meeting and reviewed the new hires and resignations for the 2012-2013 school year.

8.5. Facilities Committee Meeting Minutes

Doll explained that the committee met at new Lincoln building to discuss summer work. Doll expressed interest in having the district's restrooms, especially the high school, deep cleaned. District staff is able to maintain the facilities, but the stripping and sealing of tile floors may be contracted out with an agency that has the appropriate equipment and can perform this service twice each school year during breaks. The committee also would like to see custodial personnel rotated throughout the entire district so they become more familiar with all building procedures. Hilyard will be providing cleaning standards that will be enforced throughout the district in all buildings.

8.6. Business Committee Meeting

Copsey informed the Board that the Business Committee had approved the distribution listing for April. Additional topics included IT purchase procedures, vendor terms, the Anderson & Shaw Construction application for payment, a bid to re-roof a portion of the high school, textbook purchases, the refinancing of the district's Build America Bond and school lunch prices. IT server issues were also addressed and the committee recommended outsourcing some of the district's IT needs. Hague explained that the district is adding a position to that department to assist with daily tasks. Doll requested that the district develop a summer schedule for the IT department, similar to the one that was developed for building maintenance and summer work. Hague explained how the summer crew will work for two weeks solid at one building before moving on to the next one this summer.

8.7. Curriculum Committee Meeting Minutes

Winn stated that the Curriculum Committee met and reviewed results from the Terra Nova test. Next year, the test will be administered in the fall instead of in the spring. Curriculum & Assessment Director Terri Martin provided score comparisons for the committee. A bill for vocabulary textbooks was discussed.

9. Superintendent's Report

Hague thanked everyone for attending the graduation ceremony.

He will be working with Brian Sweeney on Tuesday to review change orders. Hague explained that he spoke with the land owner near Lincoln's new parking lot and her preference is that the district does not clean up debris between her property line and the school's parking area. Information about the proposed parking lot will be shared with the Building Committee at their next meeting. Hague stated that the district should be able to assume possession of the facility around June 18, 2012. At that time, staff may move into the building. The moisture content in the gym has dried so the surface is ready to be laid on the 29th. Hague acknowledged the high quality of guidance Brian Sweeney has provided to the district as the Owner's Representative on this project.

Hague explained that the Governor was at Cedar Canyon on Monday to have lunch with the students. Due to a scheduling conflict, the Lieutenant Governor will attend the Lincoln building dedication.

Hague stated that DIBELS test results were shared and district elementary students performed at the highest level ever. The state writing at the 4th grade level had tremendous scores across the board. The State will assemble a comparison of ACT scores for 8 districts.

The Administrative Retreat has been scheduled for the end of May and beginning of June. District administrators will review data and set targets for next year.

Hague explained that the district is still taking applications for a couple of positions, but that he hopes to have all certified positions filled by the end of June. Wednesday is the last day of school for students and Thursday is the last day for teachers. An end of year assembly will be held on Wednesday at 2:30pm at the high school auditorium. Brunner and Winn have volunteered to hand out service pins. An ice cream social will immediately follow in the high school cafeteria.

Hague thanked the Board for their hard work and dedication during this outstanding year.

10. Board Comments

Doll attended the mass band concert and provided a "hats off" to Mr. Raines and Mrs. Curtis for a terrific job. Doll said he enjoyed the awards convocation last week and reminded everyone that the students are able to accomplish an awesome amount and it is nice to see great kids receiving recognition.

Peters appreciated that the district performs a baccalaureate and acknowledge the professional student attire and decorum. Peters feels this is a tribute to the high standards for our young people within the district.

Winn was proud to be a part of graduation and felt it was well timed and went smoothly this year. Winn was impressed with Dave Lashley and Shawn Seiler's performance.

Copsey feels that the Class of 2012 has set the bar pretty high with their spring activities, including the play production, the speech team and sports teams. Copsey enjoyed the graduation ceremony as well.

11. Tentative Committee & Meeting Dates

The Building Committee will meet on Wednesday, June 6th instead of Tuesday, June 5th. The Personnel Committee will meet at noon on June 6th. The Policy Review Committee meeting will be bumped to May 30th.

Work sessions will be held in June to discuss the Lincoln Building project and a tour of the facility will be offered.

The Regular Board Meeting may also be held at the new Lincoln facility.

A work session will be held in July to meet with Superintendent Search Firms. A work session will be held in August to discuss the district's budget.

12. Executive Work Session

The Board entered into Executive Session with the sole purpose of discussing the 2012-2013 Negotiated Agreement at 8:12pm.

Motion Passed: at 8:10pm passed with a motion by Mary Winn and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

13. Adjournment

The meeting adjourned at 8:42pm.

Motion Passed: The meeting adjourned at 8:42pm. Passed with a motion by Mary Winn and a second by Brian Copsey.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Yes
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

Chairperson

Superintendent

Special Work Session

June 11, 2012 05:30PM

Lincoln Elementary

Attendance Taken at 5:30 PM:

Present Board Members:

Mike Brunner
Brian Copsey
Jody Miles
BJ Peters
Mary Winn

Absent Board Members:

Alan Doll

1. Attendance

Also in attendance were Don Hague, Tim Meisner and Brian Sweeney.

2. Lincoln Project Budget

2.1. Tour of facility

Sweeney and Hague led the Board of Education on a tour of the new Lincoln Elementary School building.

2.2. Q & A Session

Sweeney reviewed the project budget in detail with the full board. Topics of discussion included bond amounts and expenses, legal and architectural fees, ME Group and LEED certification, estimated pay for the builder's representative, the Anderson & Shaw contract, change orders, four additional classrooms, future change orders, construction contingencies, testing communications, site work, considerations, the preschool playground, cafeteria tables, building furniture, a softener and dishwasher for the kitchen, additional BenQ's, landscaping, moving expenses and parking lot cost estimates. June 18th has been named as the substantial completion date. The facility will be under a one year warranty. LEED certification is expected in October of 2012.

3. Recommendation to Approve Anderson & Shaw Application for Payment #13

Motion Passed: passed with a motion by Jody Miles and a second by Mary Winn.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Absent
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

4. Adjournment

The meeting adjourned at 6:10pm.

Motion Passed: passed with a motion by Mary Winn and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Alan Doll	Absent
Jody Miles	Yes
BJ Peters	Yes
Mary Winn	Yes

Chairperson

Superintendent

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: VB & T-General

Bank Account: 109033

4709	05/01/2012	1182	Distributed Website Corporation	11692	01.2.1136.0460.2.00.06	Software for school activities	\$350.00
							Check Total:
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1136.0344.1.00.06	Internet - NF	\$250.00
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1136.0344.1.00.06	Internet - Geil	\$250.00
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1136.0344.1.00.06	Internet - Lincoln	\$250.00
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1136.0344.2.00.06	Internet - Hs	\$250.00
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1136.0344.2.00.06	Internet - JH	\$407.00
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.1290.0382.1.09.99	Tele - PS	\$107.77
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.1.04.14	Tele - Lin	\$313.68
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.1.05.15	Tele - NF	\$87.09
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.1.06.16	Tele - Geil	\$86.65
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.2.01.21	Tele - HS	\$293.91
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.2.01.21	Tele - FA	\$36.33
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2410.0342.2.02.22	Tele - JH	\$337.96
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2510.0342.1.00.00	Tele - CO	\$72.39
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2510.0342.1.00.00	Tele- WH	\$27.89
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2510.0342.2.00.00	Tele - WH	\$27.89
4710	05/10/2012	1183	Allo Communications	April 2012	01.2.2510.0342.2.00.00	Tele - CO	\$72.38
							Check Total:
4711	05/10/2012	1183	City Of Gering	22094000 march	01.2.2610.0322.1.06.00	Elec/SL- Geil	\$1,465.83
4711	05/10/2012	1183	City Of Gering	22094000 march	01.2.2610.0323.1.06.00	SW/WA - Geil	\$190.85
4711	05/10/2012	1183	City Of Gering	22094000 march	01.2.2610.0340.1.00.00	SA - Geil	\$225.00
4711	05/10/2012	1183	City Of Gering	22094100 march	01.2.2610.0322.1.06.00	Elec - Geil	\$172.22
4711	05/10/2012	1183	City Of Gering	22094200 march	01.2.2610.0322.1.05.00	Elec - NF	\$432.71
4711	05/10/2012	1183	City Of Gering	22094300 March	01.2.2610.0322.1.06.00	Elec - Geil	\$167.07
4711	05/10/2012	1183	City Of Gering	26093001 march	01.2.2610.0322.2.02.00	Elec - JH	\$5,930.24
4711	05/10/2012	1183	City Of Gering	26093001 march	01.2.2610.0323.2.02.00	SW/WA - JH	\$757.31

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4711	05/10/2012	1183	City Of Gering	26093001 march	01.2.2610.0340.2.00.00	SA - JH	\$675.00
4711	05/10/2012	1183	City Of Gering	26095001 march	01.2.2610.0322.1.00.00	Elec - Stadium	\$322.96
4711	05/10/2012	1183	City Of Gering	26095001 march	01.2.2610.0322.2.00.00	Elec - Stadium	\$322.96
4711	05/10/2012	1183	City Of Gering	26133400 march	01.2.2610.0322.2.01.00	Elec - HS sign	\$74.84
4711	05/10/2012	1183	City Of Gering	26133500 march	01.2.2610.0322.2.01.00	Elec - HS	\$180.60
4711	05/10/2012	1183	City Of Gering	26134501 march	01.2.2610.0323.2.01.00	WA - HS ag bldg	\$13.75
4711	05/10/2012	1183	City Of Gering	26135000 march	01.2.2610.0322.2.01.00	Elec - HS	\$886.50
4711	05/10/2012	1183	City Of Gering	26135000 march	01.2.2610.0323.2.01.00	SW/ WA - HS	\$51.80
4711	05/10/2012	1183	City Of Gering	26136000 march	01.2.2610.0322.2.01.00	Elec - HS	\$6,672.20
4711	05/10/2012	1183	City Of Gering	26136000 march	01.2.2610.0323.2.01.00	SW/WA - HS	\$135.60
4711	05/10/2012	1183	City Of Gering	26136000 march	01.2.2610.0340.2.00.00	SA - Hs	\$773.00
4711	05/10/2012	1183	City Of Gering	26137500 march	01.2.2610.0322.1.05.00	Elec - Nf	\$190.30
4711	05/10/2012	1183	City Of Gering	26138000 march	01.2.2610.0322.1.05.00	Elec - NF	\$2,276.67
4711	05/10/2012	1183	City Of Gering	26138000 march	01.2.2610.0323.1.05.00	SW/WA - NF	\$178.14
4711	05/10/2012	1183	City Of Gering	26138000 march	01.2.2610.0340.1.00.00	SA - NF	\$450.00
4711	05/10/2012	1183	City Of Gering	6062101 march	01.2.2610.0322.1.04.00	Elec - Lin	\$231.20
Check Total:							\$22,776.75
4712	05/10/2012	1183	Waste Connections Of Ne Inc.	273580	01.2.2610.0340.1.00.00	Waste removal - CC	\$215.28
Check Total:							\$215.28
4713	05/15/2012	1185	Bentley's Fine Jewelry & Repair	clocks	01.2.2330.0687.1.00.03	School/Community Relations	\$194.85
4713	05/15/2012	1185	Bentley's Fine Jewelry & Repair	clocks	01.2.2330.0687.2.00.03	School/Community Relations	\$259.80
Check Total:							\$454.65
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.1.00.06	Hosted- On-Site Server	\$2,500.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.1.00.06	Food Service Software	\$2,151.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.1.00.06	Software support and updates-12 mo.	\$3,656.50
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.1.00.06	Inifinite Campus Base Applications	\$6,453.00

Gering Public Schools

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Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.1.00.06	CIC On-Line Payment interface to payschools	\$150.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.2.00.06	Hosted- On-Site Server	\$2,500.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.2.00.06	Software support and updates- 12 mo.	\$3,656.50
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.2.00.06	Inifinite Campus Base Applications	\$6,453.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.2.00.06	Food Service Software	\$2,151.00
4714	05/15/2012	1185	Computer Information Concepts, Inc.	PS116678	01.2.1136.0494.2.00.06	CIC On-Line Payment interfac	\$150.00
Check Total:							\$29,821.00
4732	05/18/2012	1192	Cardmember Services	1024 April	01.2.1250.0410.1.09.99	Special Education Toolkit - Invoice ID # 610546	\$35.96
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1210.0410.1.09.99	Supplies purchased at Council for Exceptional Children Annual Conference in Denver, CO	\$63.44
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1210.0670.1.09.99	Candy Hubbard-lodging expenses at Hyatt (April 10-13) incurred while attending Council	\$347.50
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1210.0670.1.09.99	Candy Hubbard-meal expense incurred while attending Council for Exceptional Children Annual	\$99.53
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1210.0670.1.09.99	Candy Hubbard-gas expenses on 04/13/12 at Travel Centers of America incured while attending	\$22.90
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1210.0670.1.09.99	Candy Hubbard-parking expenses incurred while attending Council for Exceptional	\$36.00
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1220.0670.1.09.99	Brenda Stone-gas expenses on 04/13/12 at Travel Centers of America incurred while attending	\$22.91
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1220.0670.1.09.99	Brenda Stone- parking expenses incurred while attending Council for Exceptional Children in	\$36.00
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1220.0670.1.09.99	Brenda Stone-meal expense incurred while attending Council for Exceptional Children Annual	\$99.52

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 109033

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4732	05/18/2012	1192	Cardmember Services	1024 April b	01.2.1220.0670.1.09.99	Brenda Stone-lodging expenses at Grand Hyatt (April 10-13) incurred while attending Council	\$347.50
4732	05/18/2012	1192	Cardmember Services	1201 April	01.2.2213.0670.2.00.02	Arby's meal	\$12.49
4732	05/18/2012	1192	Cardmember Services	1201 April	01.2.2213.0670.2.00.02	Panera Bread meal	\$11.60
4732	05/18/2012	1192	Cardmember Services	1201 April	01.2.2213.0670.2.00.02	Red Lobster meal	\$47.35
4732	05/18/2012	1192	Cardmember Services	1201 April	01.2.2213.0670.2.00.02	Amigo's/Kings Classic meal	\$12.89
4732	05/18/2012	1192	Cardmember Services	1227 April b	01.2.2212.0670.2.00.02	Meals: McDonald's NE Data Conf	\$6.14
4732	05/18/2012	1192	Cardmember Services	1235 April	01.2.2213.0670.2.00.02	Travel Exp/Prof Devel-Hotel/Lodging April 16-18	\$269.07
4732	05/18/2012	1192	Cardmember Services	1235 April	01.2.2213.0670.2.00.02	Travel Exp/Prof Devel-Hotel/Lodging April 25	\$89.69
4732	05/18/2012	1192	Cardmember Services	1235 April c	01.2.1118.0670.2.01.21	Motel/Lincoln New Victorian Suites	\$64.99
4732	05/18/2012	1192	Cardmember Services	1235 April c	01.2.1118.0670.2.01.21	Meal/Ruby Tuesday	\$15.00
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Panera Bread meal	\$20.91
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Red Onion meal	\$19.36
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Amigos/Kings Classic meal	\$14.08
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Parking fee	\$5.00
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Burger King meal	\$11.37
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Yia Yias Pizza meal	\$17.70
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Brewsky's meal	\$28.55
4732	05/18/2012	1192	Cardmember Services	1235 April d	01.2.2213.0670.2.00.02	Cheddars meal	\$26.12
4732	05/18/2012	1192	Cardmember Services	1235 April e	01.2.2620.0318.1.00.00	Shipping chgs water samples	\$37.85
4732	05/18/2012	1192	Cardmember Services	1235 April e	01.2.2620.0318.2.00.00	Shipping chgs water samples	\$37.85
4732	05/18/2012	1192	Cardmember Services	1235 Arpil c	01.2.1118.0670.2.01.21	Charge for fuel Fast Break-R.Raines Ne. Young Artists	\$100.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4732	05/18/2012	1192	Cardmember Services	2324 April	01.2.2310.0670.1.00.01	GNS Meeting	\$95.00
4732	05/18/2012	1192	Cardmember Services	2324 April	01.2.2310.0670.2.00.01	GNS Meeting	\$95.00
4732	05/18/2012	1192	Cardmember Services	2541 April b	01.2.1130.0670.2.01.21	Meals Nat'l DECA - McDonalds, Wendys, Noodles, Salt Palace, Carl's JR, Panda Expr, Sheraton	\$64.00
4732	05/18/2012	1192	Cardmember Services	3472 April	01.2.2510.0410.1.00.00	Supplies Staples- central office	\$75.99
4732	05/18/2012	1192	Cardmember Services	3472 April	01.2.2510.0410.2.00.00	Supplies Staples - central office	\$75.98
4732	05/18/2012	1192	Cardmember Services	3472 April b	01.2.2510.0410.1.00.00	Supplies Stapes - Tammi Leeling	\$26.24
4732	05/18/2012	1192	Cardmember Services	3472 April b	01.2.2510.0410.2.00.00	Supplies Staples - Tammi Leeling	\$26.23
4732	05/18/2012	1192	Cardmember Services	3472 Arpil c	01.2.2751.0336.1.00.00	Fuel Loaf N Jug - Gering for forklift	\$25.91
4732	05/18/2012	1192	Cardmember Services	3472 Arpil c	01.2.2751.0336.2.00.00	Fuel Loaf N Jug - Gering for forklift	\$25.90
4732	05/18/2012	1192	Cardmember Services	3733 April	01.2.1220.0410.1.09.99	Staples Receipt dated 4/18/12 for Swiss Patriot Rolling Business Suitcase	\$149.99
4732	05/18/2012	1192	Cardmember Services	3733 April b	01.2.1210.0670.1.09.99	Fee - 04/11/12 PBIS/CEC 2012 Annual Convention & Expo - Candy Hubbard	\$149.00
4732	05/18/2012	1192	Cardmember Services	3733 April b	01.2.1220.0670.1.09.99	Fee - 04/11/12 PBIS/CEC 2012 Annual Convention & Expo - Brenda Stone	\$185.00
4732	05/18/2012	1192	Cardmember Services	3733 April c	01.2.1250.0410.1.09.99	Pdi Sani-Cloth HB Germicidal Disposable Wipes	\$16.04
4732	05/18/2012	1192	Cardmember Services	3733 April c	01.2.1250.0410.1.09.99	CaseCrown Epic Standby Cae for iPad 2	\$25.19
4732	05/18/2012	1192	Cardmember Services	3741 April	01.2.2222.0430.1.04.03	Rule 10 Library Book Order-Lincoln Elementary	\$154.03
4732	05/18/2012	1192	Cardmember Services	3741 April	01.2.2222.0430.1.05.03	Rule 10 Library Book Order-Northfield Elementary	\$154.03

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
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Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4732	05/18/2012	1192	Cardmember Services	3741 April	01.2.2222.0430.1.06.03	Rule 10 Library Book Order-Geil Elementary	\$154.03
4732	05/18/2012	1192	Cardmember Services	3741 April	01.2.2222.0430.1.18.03	Rule 10 Library Book Order-Cedar Canyon	\$88.03
4732	05/18/2012	1192	Cardmember Services	3741 April b	01.2.2222.0440.2.02.03	Star Herald 9-weeks PERIODICALS	\$29.50
4732	05/18/2012	1192	Cardmember Services	3741 April c	01.2.2222.0410.1.04.03	Elementary LibrarySupplies	\$577.11
4732	05/18/2012	1192	Cardmember Services	3741 April e	01.2.2213.0341.2.00.02	Postage	\$21.30
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Geil	\$221.00
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Geil	\$198.90
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Geil	\$176.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Lincoln	\$176.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Lincoln	\$176.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Geil	\$219.56
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Cedar Canyon	\$99.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Northfield	\$199.60
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Northfield	\$257.40
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Northfield	\$176.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Cedar Canyon	\$127.96
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	TIME for Kids-Lincoln	\$176.80
4732	05/18/2012	1192	Cardmember Services	3741 April f	01.2.2212.0414.1.00.02	Weekly Reader-Northfield	\$305.25
4732	05/18/2012	1192	Cardmember Services	3741 April g	01.2.1168.0410.1.05.02	Monster iEZ Click remote Control for iPod Supplies	\$43.47
4732	05/18/2012	1192	Cardmember Services	3741 April g	01.2.1168.0410.1.05.02	AN-Mini Speaker Monitor Supplies	\$183.00
4732	05/18/2012	1192	Cardmember Services	3741 April h	01.2.2213.0341.2.00.02	Overnight Postage	\$18.95
4732	05/18/2012	1192	Cardmember Services	3741 April h	01.2.2213.0341.2.00.02	Stamps	\$9.00

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Disbursement Detail Listing

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4732	05/18/2012	1192	Cardmember Services	3741 April d	01.2.2213.0341.2.00.02	Postage	\$21.30
4732	05/18/2012	1192	Cardmember Services	3766 April	01.2.1130.0410.1.24.16	HP 49A Black Toner Cartridge	\$81.99
4732	05/18/2012	1192	Cardmember Services	3774 April b	01.2.1130.0408.1.05.15	You Really Shine Gold Coin	\$17.00
4732	05/18/2012	1192	Cardmember Services	3774 April b	01.2.1130.0408.1.05.15	Class of 2012 Friendship Bracelets	\$21.25
4732	05/18/2012	1192	Cardmember Services	3774 April b	01.2.1130.0408.1.05.15	High Five Sticky Notes	\$30.00
4732	05/18/2012	1192	Cardmember Services	3774 April b	01.2.1130.0408.1.05.15	Funny Face Neon Pencil Top Erasers	\$16.55
4732	05/18/2012	1192	Cardmember Services	3774 April c	01.2.1130.0408.1.05.15	lunch bags	\$9.20
4732	05/18/2012	1192	Cardmember Services	3774 April c	01.2.1130.0408.1.05.15	Degree deodorant	\$54.32
4732	05/18/2012	1192	Cardmember Services	3774 April c	01.2.1130.0408.1.05.15	Secret Sheer deodorant	\$48.50
4732	05/18/2012	1192	Cardmember Services	3774 April c	01.2.1130.0408.1.05.15	Visa Gift card	(\$25.00)
4732	05/18/2012	1192	Cardmember Services	3782 April	01.2.1130.0410.1.04.14	2 year subscription	\$69.99
4732	05/18/2012	1192	Cardmember Services	3790 April	01.2.2410.0672.1.18.18	NAESP President's Education Awards & American Citizenship Awards Program	\$39.00
4732	05/18/2012	1192	Cardmember Services	3790 April b	01.2.1130.0410.1.18.18	Items for Kindergarten Graduation and 6th Grade graduation	\$90.40
4732	05/18/2012	1192	Cardmember Services	3816 April b	01.2.1124.0410.2.01.21	SciEd Disposable Print Kit from Fisher Scientific for FA Tech Lab (Land) - Order	\$32.11
4732	05/18/2012	1192	Cardmember Services	3816 April misc	01.2.1130.0690.2.01.21	meal @ Wreckers Roadhouse in Chadron, NE	\$42.16
4732	05/18/2012	1192	Cardmember Services	3832 April	01.2.1118.0410.2.02.22	Fox C Basson Bocal	\$208.98
4732	05/18/2012	1192	Cardmember Services	3865 April b	01.2.1136.0670.1.00.06	Meal @ The Cellar Bar & Grill/Data Conf.	\$12.48
4732	05/18/2012	1192	Cardmember Services	3865 April b	01.2.1136.0670.1.00.06	Meal @ Burger King/Data Conf.	\$15.69
4732	05/18/2012	1192	Cardmember Services	3865 April b	01.2.1136.0670.2.00.06	Meal @ Burger King/Data Conf.	\$15.68

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General

Date Range: 05/01/2012 - 05/31/2012

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4732	05/18/2012	1192	Cardmember Services	3865 April b	01.2.1136.0670.2.00.06	Meal @ The Cellar Bar & GrillData Conf.	\$12.48
4732	05/18/2012	1192	Cardmember Services	April 0947	01.2.2510.0670.1.00.00	Meal NASBO Conf - Upstream Brewing Co., Ruby	\$357.30
4732	05/18/2012	1192	Cardmember Services	April 0947	01.2.2510.0670.2.00.00	Tuesday,Amigo's/ Lodging @ Meal NASBO Conf - Upstream Brewing Co., Ruby	\$357.29
4732	05/18/2012	1192	Cardmember Services	April misc chgs	01.2.2610.0410.1.00.00	Tuesday,Amigo's/ Lodging @ to cover misc. supplies - district	\$2.88
4732	05/18/2012	1192	Cardmember Services	April misc chgs	01.2.2610.0410.2.00.00	to cover misc. supplies - district	\$2.88
Check Total:							\$8,475.09
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1205.0336.1.09.99	SpEd 97' mini van	\$40.77
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1205.0336.1.09.99	SpEd Bus 10	\$283.41
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1205.0336.1.09.99	SpEd 08' mini van	\$192.50
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1205.0336.2.09.99	SpEd 97' mini van	\$40.77
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1205.0336.2.09.99	SpEd Bus 10	\$283.40
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.1308.0676.1.00.30	HAL Bus 9	\$253.12
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2750.0336.1.00.00	Maintenance	\$367.16
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2750.0336.1.00.00	Cafeteria	\$152.93
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2750.0336.2.00.00	Maintenance	\$367.15
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2750.0336.2.00.00	CAfeteria	\$152.92
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2751.0336.1.00.00	Misc. District	\$3,425.91
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2751.0336.1.00.00	Warehouse	\$244.56
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2751.0336.2.00.00	Misc. District	\$3,425.91
4733	05/18/2012	1194	Shell Fleet Plus	065170193205	01.2.2751.0336.2.00.00	Warehouse	\$244.56
Check Total:							\$9,475.07
4734	05/18/2012	1194	Wright Express	29281463	01.2.2750.0336.1.00.00	Fuel	\$90.11
4734	05/18/2012	1194	Wright Express	29281463	01.2.2750.0336.2.00.00	Fuel	\$90.11
Check Total:							\$180.22
4735	05/18/2012	1195	CenturyLink	313806549 May	01.2.2410.0342.1.18.18	phone - Cedar Canyon	\$141.12
Check Total:							\$141.12

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4736	05/18/2012	1195	Nebraska Public Power Dist.	April Haig	01.2.2610.0322.1.19.00	Elec - Haig	\$52.61
Check Total:							\$52.61
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0342.1.00.06	R.Hamer	\$40.35
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0342.1.00.06	L.Newberry	\$46.91
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0342.2.00.06	R.Hamer	\$40.34
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0342.2.00.06	L.Newberry	\$46.91
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0344.1.00.06	Internet	\$26.94
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.1136.0344.2.00.06	Internet	\$26.93
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.2415.0342.2.01.17	D.Pauli	\$79.46
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.2750.0342.1.00.00	Activity Bus	\$16.62
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.2750.0342.2.00.00	Activity Bus	\$16.61
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.2751.0342.1.00.00	C.Hanson	\$23.84
4737	05/18/2012	1195	Verizon Wireless	2737036326	01.2.2751.0342.2.00.00	C.Hanson	\$23.83
Check Total:							\$388.74
4746	05/31/2012	1200	Airgas Intermountain Inc.	104602806	01.2.1123.0410.2.01.21	Gases (Purchase Order #85) - Invoice #104602806	\$393.37
4746	05/31/2012	1200	Airgas Intermountain Inc.	104610576	01.2.1123.0410.2.01.21	Gases (Purchase Order #85) - Invoice #104610576	\$56.66
Check Total:							\$450.03
4747	05/31/2012	1200	AS Central Services - OCIO	751066	01.2.1136.0344.1.00.06	Internet April 2012	\$110.95
4747	05/31/2012	1200	AS Central Services - OCIO	751066	01.2.1136.0344.2.00.06	Internet April 2012	\$110.95
Check Total:							\$221.90
4748	05/31/2012	1200	Ascd Association For Supervision & membership		01.2.2410.0630.2.01.21	Select Membership for Shawn Seiler - Member #1652885 - Promotional Code: A24DDBJE	\$89.00
Check Total:							\$89.00
4749	05/31/2012	1200	Awards Unlimited	308500	01.2.1130.0313.2.01.21	Senior Athlete Awards - Invoice #308500	\$657.00
4749	05/31/2012	1200	Awards Unlimited	323549	01.2.1130.0313.2.01.21	Maximum Credits Medals - Invoice #323549	\$966.00
Check Total:							\$1,623.00
4750	05/31/2012	1200	B & C Steel Products	16434	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$4.57

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$4.57
4751	05/31/2012	1200	Barbour Music	3700	01.2.1118.0318.2.01.21	Piccolo Repair for FA	\$31.99
4751	05/31/2012	1200	Barbour Music	4180	01.2.1118.0318.1.04.03	Contracted Services/Repairs	\$70.00
4751	05/31/2012	1200	Barbour Music	4446	01.2.1118.0318.1.04.03	Yamaha Bass Clarinet 4C Mpc Contracted Services/Repairs	\$66.00
4751	05/31/2012	1200	Barbour Music	4476	01.2.1117.0410.1.05.03	Casio Sustain Pedal (Supplies)	\$39.99
4751	05/31/2012	1200	Barbour Music	4476	01.2.1117.0410.1.05.03	Djembe drum - supplies	\$89.00
4751	05/31/2012	1200	Barbour Music	4673	01.2.1118.0318.1.04.03	Contracted Services/Repairs	\$129.01
Check Total:							\$425.99
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	257180	01.2.2410.0410.2.02.22	Supplies - JR. High	\$25.95
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258062	01.2.2410.0410.1.05.15	Supplies - NF	\$33.79
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258339	01.2.2410.0410.2.02.22	16 oz foam cups	\$49.99
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258339	01.2.2410.0410.2.02.22	8 oz foam cups	\$30.95
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258381	01.2.2610.0410.1.00.00	Supplies - district	\$347.00
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258381	01.2.2610.0410.2.00.00	Supplies - district	\$347.00
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258420	01.2.1290.0410.1.09.99	Multifold natural paper towels (Invoice # 258420)	\$51.00
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258882	01.2.2310.0689.1.00.01	Retirement Tea Supplies	\$11.93
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258882	01.2.2310.0689.2.00.01	Retirement Tea Supplies	\$11.93
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258912	01.2.2610.0410.1.00.00	Supplies - district	\$180.50
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	258912	01.2.2610.0410.2.00.00	Supplies - district	\$180.50
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	259437	01.2.2610.0410.1.00.00	Supplies - district	\$446.50
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	259437	01.2.2610.0410.2.00.00	Supplies - district	\$446.50
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	259958	01.2.2610.0410.1.00.00	supplies - district	\$364.00
4752	05/31/2012	1200	Bluffs Sanitary Supply, Inc.	259958	01.2.2610.0410.2.00.00	supplies - district	\$364.00
Check Total:							\$2,891.54
4753	05/31/2012	1200	Brady, Dee	April mileage	01.2.1117.0670.2.02.22	Mileage for April 2012	\$17.21
4753	05/31/2012	1200	Brady, Dee	March mileage	01.2.1117.0670.2.02.22	Mileage for March 2012	\$16.10

Gering Public Schools

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 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$33.31
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.1290.0315.1.09.99	Lease - Preschool	\$55.82
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.1.04.14	Lease - Lincoln	\$374.33
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.1.05.15	Lease - Northfield	\$405.49
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.1.06.16	Lease - Geil	\$355.35
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.1.18.18	Lease - Cedar Canyon	\$202.25
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.2.01.21	Lease - High School	\$703.52
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.2.01.21	Lease - Fr. Academy	\$161.35
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2410.0315.2.02.22	Lease - Jr. High	\$719.37
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2510.0315.1.00.00	Lease - Central Office	\$338.85
4754	05/31/2012	1200	Broadway Office Centre	099330	01.2.2510.0315.2.00.00	Lease - Central Office	\$338.85
Check Total:							\$3,655.18
4755	05/31/2012	1200	Brown/Nelson Electric Nelson Electric Mo	31692	01.2.1123.0410.2.01.21	Bench Grinder Repairs	\$132.70
Check Total:							\$132.70
4756	05/31/2012	1200	Budget Tire & Service	1-50881	01.2.2750.0337.1.00.00	tire repair - sub 5	\$6.50
4756	05/31/2012	1200	Budget Tire & Service	1-50881	01.2.2750.0337.2.00.00	tire repair - sub 5	\$6.50
4756	05/31/2012	1200	Budget Tire & Service	1-51302	01.2.2610.0410.1.00.00	supplies - Honda mower	\$14.98
4756	05/31/2012	1200	Budget Tire & Service	1-51302	01.2.2610.0410.2.00.00	supplies - Honda mower	\$14.97
Check Total:							\$42.95
4757	05/31/2012	1200	Cafeteria Account	HSC724	01.2.2410.0410.1.04.14	fruit for wellness run	\$10.00
4757	05/31/2012	1200	Cafeteria Account	HSC727	01.2.2410.0690.2.02.22	Bananas and Oranges for Wellness run on 4-18-12	\$10.00
4757	05/31/2012	1200	Cafeteria Account	HSC729	01.2.2410.0672.1.05.15	bananas & oranges	\$10.00
4757	05/31/2012	1200	Cafeteria Account	HSC735	01.2.2310.0689.1.00.01	Committee Meal	\$9.75
4757	05/31/2012	1200	Cafeteria Account	HSC735	01.2.2310.0689.2.00.01	Committee Meal	\$9.75
4757	05/31/2012	1200	Cafeteria Account	HSC736	01.2.2410.0672.2.01.21	Coffee, Tea & Cookies for Honors Convocation on May 15, 2012 - Invoice #HSC736	\$71.75
4757	05/31/2012	1200	Cafeteria Account	HSC739	01.2.1130.0408.1.18.18	Cinnamon rolls for Dibels Celebration	\$112.50
4757	05/31/2012	1200	Cafeteria Account	HSC740	01.2.2310.0410.1.00.01	Committee Meeting Lunch	\$6.50

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4757	05/31/2012	1200	Cafeteria Account	HSC740	01.2.2310.0410.2.00.01	Committee Meeting Lunch	\$6.50
Check Total:							\$246.75
4758	05/31/2012	1200	Capital Business Sytems, Inc.	259803	01.2.2410.0315.1.06.16	Contract overage charge for the 04/10/12 to 05/09/12 overage period	\$23.05
Check Total:							\$23.05
4759	05/31/2012	1200	Carolina Biological Supply	48006302	01.2.1109.0410.2.02.22	Protozoa, Basic Set	\$92.20
4759	05/31/2012	1200	Carolina Biological Supply	48006302	01.2.1109.0410.2.02.22	credit	(\$56.85)
4759	05/31/2012	1200	Carolina Biological Supply	C/M 48031314 RM	01.2.1109.0410.2.02.22	credit to PO 113064	(\$4.80)
Check Total:							\$30.55
4760	05/31/2012	1200	Century Lumber Center	2049097	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #2049097	\$40.49
4760	05/31/2012	1200	Century Lumber Center	2050282	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #2050282	\$5.39
Check Total:							\$45.88
4761	05/31/2012	1200	City Of Gering	2996 b	01.2.2610.0340.1.00.00	general misc sales	\$6.75
4761	05/31/2012	1200	City Of Gering	2996 b	01.2.2610.0340.2.00.00	general misc sales	\$6.75
4761	05/31/2012	1200	City Of Gering	3538	01.2.1110.0410.2.01.21	English Professional Luncheon on 5/14/12 @ Gering Civic Center (118 Meals @ \$10 =	\$1,180.00
4761	05/31/2012	1200	City Of Gering	8075	01.2.2610.0340.1.00.00	Roll-off tonage ref# 102996 - Haig	\$301.05
4761	05/31/2012	1200	City Of Gering	8075	01.2.2610.0340.1.00.00	Roll-off tonage base charge - Haig	\$260.00
4761	05/31/2012	1200	City Of Gering	credit memo	01.2.2610.0340.1.00.00	credit ref# 7986	(\$39.60)
Check Total:							\$1,714.95
4762	05/31/2012	1200	City Of Scottsbluff	888013	01.2.2610.0327.1.04.00	Rent - Aurora Lincoln	\$750.00
4762	05/31/2012	1200	City Of Scottsbluff	888013	01.2.4406.0327.1.00.80	Rent - Aurora Prescholl	\$250.00
Check Total:							\$1,000.00
4763	05/31/2012	1200	Country Inn & Suites	54454	01.2.5020.0670.2.01.21	Motel/State Journalism in Lincoln (May 6-7, 2012) - (5 Rooms @ \$89.99 = \$449.95)	\$449.95
4763	05/31/2012	1200	Country Inn & Suites	8162	01.2.1130.0670.2.01.21	Motel/State Champion OID Team to Lincoln for NETV Recording (3 rooms @ \$77 =	\$231.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$680.95
4764	05/31/2012	1200	Cox, Tammy	April 16-May 18 mile	01.2.2760.0332.1.09.99	April 16, 2012 to and including May 18, 2012 mileage expenses incurred while transporting sons	\$159.50
Check Total:							\$159.50
4765	05/31/2012	1200	Crescent Electric Supply	125-409179-01	01.2.2610.0410.1.00.00	Fluor Lamps	\$144.60
4765	05/31/2012	1200	Crescent Electric Supply	125-409179-01	01.2.2610.0410.2.00.00	Fluor Lamps	\$144.60
4765	05/31/2012	1200	Crescent Electric Supply	409179	01.2.2610.0410.1.00.00	Light bulbs	\$236.64
4765	05/31/2012	1200	Crescent Electric Supply	409179	01.2.2610.0410.2.00.00	Light bulbs	\$236.64
Check Total:							\$762.48
4766	05/31/2012	1200	Culligan Water Softening	16418	01.2.2410.0410.1.04.14	Steel Door Display - Lincoln	\$239.48
4766	05/31/2012	1200	Culligan Water Softening	405140	01.2.1250.0410.1.09.99	Bottled water deliver order # 406215 (TCAP)	\$6.20
4766	05/31/2012	1200	Culligan Water Softening	405140	01.2.1250.0410.1.09.99	Account 322140 Balance (for bottle water and/or rent) that is 30-60 days (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405140	01.2.1250.0410.1.09.99	04/23/12 Bottled water deliver order # 405140 (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405140	01.2.1250.0410.1.09.99	Water Dispenser Rent dated 4/30/12 (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405571	01.2.1130.0410.1.04.14	water for both buildings	\$37.20
4766	05/31/2012	1200	Culligan Water Softening	405631	01.2.2410.0410.2.02.22	Bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405631	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405631	01.2.2410.0410.2.02.22	bottled water 4/30/12	\$29.40
4766	05/31/2012	1200	Culligan Water Softening	405631	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405633	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405633	01.2.2410.0410.2.02.22	bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405633	01.2.2410.0410.2.02.22	Bottled water 4/30/12	\$4.90
4766	05/31/2012	1200	Culligan Water Softening	405633	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	405664	01.2.2610.0410.1.00.00	Bottled water - central office	\$2.45

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4766	05/31/2012	1200	Culligan Water Softening	405664	01.2.2610.0410.2.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	406213	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406213	01.2.2410.0410.2.02.22	Bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406213	01.2.2410.0410.2.02.22	bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406213	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$24.50
4766	05/31/2012	1200	Culligan Water Softening	406214	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406214	01.2.2410.0410.2.02.22	bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406214	01.2.2410.0410.2.02.22	Bottled water 4/30/12	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406214	01.2.2410.0410.2.02.22	bottled water 5/7/12	\$1.00
4766	05/31/2012	1200	Culligan Water Softening	406665	01.2.1130.0410.1.04.14	water for both buildings	\$37.20
4766	05/31/2012	1200	Culligan Water Softening	406740	01.2.2410.0410.2.02.22	Bottled water	\$29.40
4766	05/31/2012	1200	Culligan Water Softening	406740	01.2.2410.0410.2.02.22	Bottled water	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406741	01.2.2410.0410.2.02.22	Bottled water	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	406741	01.2.2410.0410.2.02.22	Bottled water	\$4.90
4766	05/31/2012	1200	Culligan Water Softening	406743	01.2.2610.0410.1.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	406743	01.2.2610.0410.2.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	407429	01.2.2410.0410.2.02.22	Bottled water	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	407429	01.2.2410.0410.2.02.22	Bottled water	\$29.40
4766	05/31/2012	1200	Culligan Water Softening	407430	01.2.2410.0410.2.02.22	Bottled water	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	407430	01.2.2410.0410.2.02.22	Bottled water	\$4.90
4766	05/31/2012	1200	Culligan Water Softening	407509	01.2.2610.0410.1.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	407509	01.2.2610.0410.2.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	408052	01.2.2610.0410.1.00.00	Bottled water - central office	\$2.45

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4766	05/31/2012	1200	Culligan Water Softening	408052	01.2.2610.0410.2.00.00	Bottled water - central office	\$2.45
4766	05/31/2012	1200	Culligan Water Softening	acct 296944 April	01.2.2610.0410.1.00.00	Salt	\$187.43
4766	05/31/2012	1200	Culligan Water Softening	acct 296944 April	01.2.2610.0410.2.00.00	Salt	\$187.42
4766	05/31/2012	1200	Culligan Water Softening	acct 322140 may	01.2.1250.0410.1.09.99	Bottled water deliver order # 406215 (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	acct 322140 may	01.2.1250.0410.1.09.99	Water Dispenser Rent dated 4/30/12 (TCAP)	\$9.00
4766	05/31/2012	1200	Culligan Water Softening	acct 322140 may	01.2.1250.0410.1.09.99	04/23/12 Bottled water deliver order # 405140 (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	acct 322140 may	01.2.1250.0410.1.09.99	Account 322140 Balance (for bottle water and/or rent) that is 30-60 days (TCAP)	\$0.00
4766	05/31/2012	1200	Culligan Water Softening	acct284752 May	01.2.1130.0318.1.06.16	R.O. Rental Monthly Service From 05/01/12 to 05/31/12	\$21.50
4766	05/31/2012	1200	Culligan Water Softening	acct294036 May	01.2.2610.0318.1.00.00	Rent - R.O. / Water dispenser	\$14.50
4766	05/31/2012	1200	Culligan Water Softening	acct294036 May	01.2.2610.0318.2.00.00	Rent - R.O. / Water dispenser	\$14.50
4766	05/31/2012	1200	Culligan Water Softening	acct295490 May	01.2.2410.0410.2.02.22	Water dispenser rent	\$20.00
4766	05/31/2012	1200	Culligan Water Softening	acct533710 May	01.2.1130.0410.1.04.14	unit rental for both buildings	\$18.00
Check Total:							\$940.43
4767	05/31/2012	1200	D&H Electronics	65917	01.2.2610.0410.1.05.00	plug ends speaker system- NF	\$120.00
4767	05/31/2012	1200	D&H Electronics	67325	01.2.2410.0530.2.01.21	Graduation Supplies	\$9.93
Check Total:							\$129.93
4768	05/31/2012	1200	Dale's Tire And Retreading Inc	040156	01.2.2750.0337.1.00.00	2 tires - bus 7	\$328.63
4768	05/31/2012	1200	Dale's Tire And Retreading Inc	040156	01.2.2750.0337.2.00.00	2 tires - bus 7	\$328.63
4768	05/31/2012	1200	Dale's Tire And Retreading Inc	040839	01.2.2750.0337.1.00.00	repair tire - bus 2	\$13.50
4768	05/31/2012	1200	Dale's Tire And Retreading Inc	040839	01.2.2750.0337.2.00.00	repair tire - bus 2	\$13.50
Check Total:							\$684.26

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4769	05/31/2012	1200	Dell Marketing L.P.	SFR9CJXC6	01.2.1136.0560.1.00.06	Keyboard,83,United States,English,Black,EMDB3 (CN5HF) QUOTE #:	\$97.98
4769	05/31/2012	1200	Dell Marketing L.P.	SFR9CJXC6	01.2.1136.0560.1.00.06	Printed Wiring Assy,Planar Matrix Cypher Small Form Factor,Desktop,DELL,GX620,V2	\$0.00
4769	05/31/2012	1200	Dell Marketing L.P.	SFR9CJXC6	01.2.1136.0560.2.00.06	Keyboard,83,United States,English,Black,EMDB3 (CN5HF) QUOTE #:	\$48.99
4769	05/31/2012	1200	Dell Marketing L.P.	SFR9CJXC6	01.2.1136.0560.2.00.06	Printed Wiring Assy,Planar Matrix Cypher Small Form Factor,Desktop,DELL,GX620,V2	\$0.00
4769	05/31/2012	1200	Dell Marketing L.P.	XFR9XMNM8	01.2.1136.0560.1.00.06	Keyboard,83,United States,English,Black,EMDB3 (CN5HF) QUOTE #:	\$0.00
4769	05/31/2012	1200	Dell Marketing L.P.	XFR9XMNM8	01.2.1136.0560.1.00.06	Printed Wiring Assy,Planar Matrix Cypher Small Form Factor,Desktop,DELL,GX620,V2	\$194.99
4769	05/31/2012	1200	Dell Marketing L.P.	XFR9XMNM8	01.2.1136.0560.2.00.06	Keyboard,83,United States,English,Black,EMDB3 (CN5HF) QUOTE #:	\$0.00
4769	05/31/2012	1200	Dell Marketing L.P.	XFR9XMNM8	01.2.1136.0560.2.00.06	Printed Wiring Assy,Planar Matrix Cypher Small Form Factor,Desktop,DELL,GX620,V2	\$389.98
4769	05/31/2012	1200	Dell Marketing L.P.	XFRM45188	01.2.1136.0560.1.00.06	1 GB modules for GX620's (A0743679)	\$1,019.50
4769	05/31/2012	1200	Dell Marketing L.P.	XFRM45188	01.2.1136.0560.2.00.06	1 GB modules for GX620's (A0743679)	\$1,019.50
4769	05/31/2012	1200	Dell Marketing L.P.	XFRP6P245	01.2.1136.0560.1.00.06	2 GB Module for 760's (A2149880)	\$1,278.90
4769	05/31/2012	1200	Dell Marketing L.P.	XFRP6P245	01.2.1136.0560.1.00.06	1 GB Module 745's (A0596573)	\$2,697.48
4769	05/31/2012	1200	Dell Marketing L.P.	XFRP6P245	01.2.1136.0560.2.00.06	1 GB Module 745's (A0596573)	\$2,697.48
4769	05/31/2012	1200	Dell Marketing L.P.	XFRP6P245	01.2.1136.0560.2.00.06	2 GB Module for 760's (A2149880)	\$1,278.90
						Check Total:	\$10,723.70
4770	05/31/2012	1200	Docu-Shred	2028	01.2.2610.0318.1.00.00	Shredding	\$22.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4770	05/31/2012	1200	Docu-Shred	2028	01.2.2610.0318.2.00.00	Shredding	\$22.00
Check Total:							\$44.00
4771	05/31/2012	1200	Dolberg, Melanie	mileage reimb 11-12	01.2.2750.0332.1.00.00	mileage reimbursement 11-12 - Cedar Canyon	\$1,264.63
Check Total:							\$1,264.63
4772	05/31/2012	1200	Domino's Pizza	240435	01.2.4980.0690.1.04.00	Pizza Party for Lincoln After School Program	\$100.00
Check Total:							\$100.00
4773	05/31/2012	1200	Douglas, Kelly & Ostdiek, P.C.	20090160	01.2.2310.0317.1.00.01	Negotiated Agreement	\$24.75
4773	05/31/2012	1200	Douglas, Kelly & Ostdiek, P.C.	20090160	01.2.2310.0317.2.00.01	Negotiated Agreement	\$24.75
Check Total:							\$49.50
4774	05/31/2012	1200	Dunlap Industries	13105	01.2.2410.0410.2.01.21	Floor Covering - HS Gym	\$2,276.40
Check Total:							\$2,276.40
4775	05/31/2012	1200	Engineered Controls, Inc.	29967	01.2.2620.0318.2.02.22	Inspection May 2011 - Oct. 2012 -- JH	\$2,720.00
Check Total:							\$2,720.00
4776	05/31/2012	1200	Escamilla Sr., Juan	April mileage	01.2.2760.0332.1.09.99	Mileage expenses incurred transporting son to and from ESU #13 from April 24 to and	\$36.30
4776	05/31/2012	1200	Escamilla Sr., Juan	May mileage	01.2.2760.0332.1.09.99	May 1 to and including May 23, 2012 mileage expenses transporting son to ESU #13	\$94.38
Check Total:							\$130.68
4777	05/31/2012	1200	Esu #13 _5760	iPad supplies	01.2.4325.0410.0.00.80	ZAGGfolio Case for iPad 3-Supplies	\$1,007.90
4777	05/31/2012	1200	Esu #13 _5760	iPad supplies	01.2.4325.0410.0.00.80	Apple iPad 3 Screen Protectors-Supplies	\$349.90
Check Total:							\$1,357.80
4778	05/31/2012	1200	Fahrenbrook, Tina	April mileage	01.2.1250.0671.1.09.99	Mileage expenses incurred from April 2, 2012 to and including April 27, 2012.	\$40.23
4778	05/31/2012	1200	Fahrenbrook, Tina	April mileage	01.2.1290.0671.1.09.99	Mileage expenses incurred from April 2, 2012 to and including April 27, 2012.	\$2.12
Check Total:							\$42.35
4779	05/31/2012	1200	Frahm, Lisa	retirement tea reimb	01.2.2310.0689.1.00.01	Retirement Tea Supplies	\$4.28

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4779	05/31/2012	1200	Frahm, Lisa	retirement tea reimb	01.2.2310.0689.2.00.01	Retirement Tea Supplies	\$4.28
Check Total:							\$8.56
4780	05/31/2012	1200	Fresh Foods Inc.	0168400020037	01.2.1160.0410.2.02.22	Supplies for FCS	\$73.17
4780	05/31/2012	1200	Fresh Foods Inc.	0168400020037	01.2.1160.0410.2.02.22	Supplies for FCS	\$0.00
4780	05/31/2012	1200	Fresh Foods Inc.	0168400040006	01.2.1160.0410.2.02.22	Supplies for 8th FCS	\$4.70
4780	05/31/2012	1200	Fresh Foods Inc.	0168400050008	01.2.1160.0410.2.02.22	Supplies for FCS	\$38.29
4780	05/31/2012	1200	Fresh Foods Inc.	0168400050023	01.2.1160.0410.2.02.22	Supplies for FCS	\$37.36
4780	05/31/2012	1200	Fresh Foods Inc.	0168400050023	01.2.1160.0410.2.02.22	Supplies for FCS	\$0.00
Check Total:							\$153.52
4781	05/31/2012	1200	Gering Citizen	041912048	01.2.2410.0672.1.05.15	Volunteer Thank you ad	\$45.00
4781	05/31/2012	1200	Gering Citizen	042612053	01.2.2310.0350.1.00.01	Board Minutes (March)	\$177.52
4781	05/31/2012	1200	Gering Citizen	042612053	01.2.2310.0350.2.00.01	Board Minutes (March)	\$177.52
4781	05/31/2012	1200	Gering Citizen	042612053 b	01.2.2310.0350.1.00.01	Board Minutes/Financials (April)	\$177.52
4781	05/31/2012	1200	Gering Citizen	042612053 b	01.2.2310.0350.2.00.01	Board Minutes/financials (April)	\$177.52
Check Total:							\$755.08
4782	05/31/2012	1200	Gering Courier	HS subscription	01.2.2222.0440.2.01.21	Subscription Renewal - 52 Weeks (Effective 1/11/12)	\$12.00
4782	05/31/2012	1200	Gering Courier	retirement tea	01.2.2310.0350.1.00.01	Retirement Tea Ad	\$19.50
4782	05/31/2012	1200	Gering Courier	retirement tea	01.2.2310.0350.2.00.01	Retirement Tea Ad	\$19.50
Check Total:							\$51.00
4783	05/31/2012	1200	Gering Public Schools-Imprest Acct.	reimb postage	01.2.2610.0410.2.01.00	Reimbursement for postage - High School	\$75.64
Check Total:							\$75.64
4784	05/31/2012	1200	Grease N Go	85135	01.2.2750.0338.1.00.00	repairs on chevy 2500	\$53.75
4784	05/31/2012	1200	Grease N Go	85135	01.2.2750.0338.2.00.00	repairs on chevy 2500	\$53.74
4784	05/31/2012	1200	Grease N Go	86072	01.2.2750.0336.1.00.00	oil change - sub 4	\$18.77
4784	05/31/2012	1200	Grease N Go	86072	01.2.2750.0336.2.00.00	oil change - sub 4	\$18.77
4784	05/31/2012	1200	Grease N Go	86077	01.2.2750.0336.1.00.00	oil change - sub 8	\$18.82
4784	05/31/2012	1200	Grease N Go	86077	01.2.2750.0336.2.00.00	oil change - sub 8	\$18.82

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4784	05/31/2012	1200	Grease N Go	86080	01.2.2750.0336.1.00.00	Oil change - subr 5	\$18.32
4784	05/31/2012	1200	Grease N Go	86080	01.2.2750.0336.2.00.00	Oil change - subr 5	\$18.32
Check Total:							\$219.31
4785	05/31/2012	1200	Greatamerica Leasing Corp	12243920	01.2.2510.0341.1.00.00	Postage lease	\$72.50
4785	05/31/2012	1200	Greatamerica Leasing Corp	12243920	01.2.2510.0341.2.00.00	Postage lease	\$72.50
Check Total:							\$145.00
4786	05/31/2012	1200	Haddock Corporation	FM79221	01.2.2410.0530.1.05.15	2.4 GHZ ACTIVHUB	\$109.00
Check Total:							\$109.00
4787	05/31/2012	1200	Hague, Don	April mileage	01.2.2320.0290.1.00.01	Internet	\$18.50
4787	05/31/2012	1200	Hague, Don	April mileage	01.2.2320.0290.2.00.01	Internet	\$18.50
4787	05/31/2012	1200	Hague, Don	April mileage	01.2.2320.0671.1.00.01	Mileage Reimbursement	\$50.00
4787	05/31/2012	1200	Hague, Don	April mileage	01.2.2320.0671.2.00.01	Mileage Reimbursement	\$50.00
Check Total:							\$137.00
4788	05/31/2012	1200	Hampton Inn-Kearney	NDE Conf-Hubbards	01.2.2410.0670.2.01.21	Motel/NDE Conference in Kearney (April 2-4, 2012)	\$169.90
Check Total:							\$169.90
4789	05/31/2012	1200	Harre, Jen	April mileage	01.2.1220.0671.1.09.99	April 3-27, 2012 Mileage Expenses	\$6.85
4789	05/31/2012	1200	Harre, Jen	April mileage	01.2.2130.0671.1.00.00	April 3-27, 2012 Mileage Expenses	\$38.80
Check Total:							\$45.65
4790	05/31/2012	1200	Heilbrun Mfg Company	700526	01.2.2751.0410.0.00.00	Battery for mule	\$121.19
4790	05/31/2012	1200	Heilbrun Mfg Company	701154	01.2.2750.0338.1.00.00	headlight - bus 5	\$5.19
4790	05/31/2012	1200	Heilbrun Mfg Company	701154	01.2.2750.0338.2.00.00	headlight - bus 5	\$5.18
4790	05/31/2012	1200	Heilbrun Mfg Company	706356	01.2.2750.0338.1.00.00	lamp bulbs for buses	\$20.16
4790	05/31/2012	1200	Heilbrun Mfg Company	706356	01.2.2750.0338.2.00.00	lamp bulbs for buses	\$20.16
4790	05/31/2012	1200	Heilbrun Mfg Company	709712	01.2.2751.0410.0.00.00	brake pads/shoes - Dodge pickup	\$100.63
4790	05/31/2012	1200	Heilbrun Mfg Company	714053	01.2.2751.0410.0.00.00	trailer connct kit & elec. tape	\$16.36
Check Total:							\$288.87

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
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Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4791	05/31/2012	1200	Hergert, Doy	Salary Jan. 2012	01.2.1230.0318.1.09.99	Contracted Speech/Language	\$1,800.00
Check Total:							\$1,800.00
4792	05/31/2012	1200	Hi Performance Car Wash-Blt, Inc.	8521	01.2.2750.0338.1.00.00	car washes - district	\$41.23
4792	05/31/2012	1200	Hi Performance Car Wash-Blt, Inc.	8521	01.2.2750.0338.2.00.00	car washes - district	\$41.22
Check Total:							\$82.45
4793	05/31/2012	1200	Highsmith Company,Inc	4621597	01.2.2222.0530.1.06.03	Shelf Backstops-Furniture and Equipment	\$934.56
Check Total:							\$934.56
4794	05/31/2012	1200	Hubbard, Candy	April mileage	01.2.1210.0671.1.09.99	Mileage expenses incurred from April 10, 2012 to and including April 30, 2012.	\$29.98
Check Total:							\$29.98
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	54055212	01.2.2610.0410.1.00.00	coveralls	\$4.00
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55354014	01.2.2610.0410.1.05.00	Supplies - NF	\$7.00
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55616816	01.2.1290.0410.1.09.99	Supplies - preschools	\$49.22
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55732515	01.2.2610.0410.1.00.00	Supplies - warehouse	\$13.24
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55732515	01.2.2610.0410.2.00.00	Supplies - warehouse	\$13.24
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843115	01.2.2610.0410.2.01.00	Supplies - HS	\$117.54
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843211	01.2.2610.0410.2.01.00	Supplies - HS Cafe	\$7.06
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843314	01.2.2610.0410.2.01.00	Supplies - HS Shop	\$20.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843410	01.2.2610.0410.2.01.00	Supplies - HS Vo Tech	\$6.08
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843712	01.2.2610.0410.2.02.00	Supplies - JH	\$67.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843815	01.2.2610.0410.1.05.00	Supplies - NF	\$95.66
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55843911	01.2.2610.0410.1.06.00	Supplies - Geil	\$153.51
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55846011	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$54.95
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55851611	01.2.2610.0410.1.18.00	Supplies - Cedar Canyon	\$116.67
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55888114	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$71.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	55950016	01.2.2610.0410.2.02.00	Supplies - JH	\$44.45
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56144815	01.2.2610.0410.2.01.00	Supplies - HS	\$94.97
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56144911	01.2.2610.0410.2.01.00	Supplies - HS Shop	\$20.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56145412	01.2.2610.0410.2.02.00	Supplies - JH	\$197.53

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56145515	01.2.2610.0410.1.05.00	Supplies - NF	\$87.37
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56145611	01.2.2610.0410.1.06.00	Supplies - Geil	\$89.96
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56147114	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$101.97
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56152213	01.2.2610.0410.1.18.00	Supplies - Cedar Canyon	\$129.11
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56192010	01.2.2610.0410.1.00.00	Supplies - district	\$356.47
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56192010	01.2.2610.0410.2.00.00	Supplies - district	\$356.47
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56254811	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$169.71
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56318113	01.2.2610.0410.1.05.00	Supplies - NF	\$42.00
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56318312	01.2.2610.0410.1.00.00	Supplies	\$107.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56318312	01.2.2610.0410.2.00.00	Supplies	\$107.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56445911	01.2.2610.0410.2.01.00	Supplies - HS	\$94.97
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446014	01.2.2610.0410.2.01.00	Supplies - HS Cafeteria	\$3.18
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446110	01.2.2610.0410.2.01.00	Supplies - HS Shop	\$20.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446213	01.2.2610.0410.2.01.00	Supplies - HS Vo Tech	\$6.08
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446714	01.2.2610.0410.2.02.00	Supplies - JH	\$67.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446810	01.2.2610.0410.1.05.00	Supplies - NF	\$107.78
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56446913	01.2.2610.0410.1.06.00	Supplies - Geil	\$108.12
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	564487	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$37.37
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	56454215	01.2.2610.0410.1.18.00	Supplies - Cedar Canyon	\$123.80
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567405	01.2.2610.0410.2.01.00	Supplies - HS	\$185.15
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567406	01.2.2610.0410.2.01.00	Supplies - HS Shop	\$20.50
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567411	01.2.2610.0410.1.05.00	Supplies - NF	\$66.98
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567412	01.2.2610.0410.1.06.00	Supplies - Geil	\$107.78
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567429	01.2.2610.0410.1.04.00	Supplies - Lincoln	\$101.97
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	567481	01.2.2610.0410.1.18.00	Supplies - Cedar Canyon	\$128.57
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	569269	01.2.2610.0410.1.00.00	Supplies - warehouse	\$13.24
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	569269	01.2.2610.0410.2.00.00	Supplies - warehouse	\$13.24
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	72.85	01.2.2610.0410.1.00.00	Supplies - Central Office	\$36.43
4795	05/31/2012	1200	Ideal Laundry & Cleaners, Inc.	72.85	01.2.2610.0410.2.00.00	Supplies - Central Office	\$36.42
Check Total:							\$3,982.76

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 109033

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

 Print Employee Vendor Names

 Exclude Voided Checks

 Exclude Manual Checks

 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4796	05/31/2012	1200	ImagineEasy Solutions	3450 12-13	01.2.2222.0440.2.01.21	One (1) Year Subscription to EasyBib School Edition Subscription Service - Term:	\$453.75
Check Total:							\$453.75
4797	05/31/2012	1200	Imaginit Technologies	IMINV019900	01.2.4903.0460.2.01.03	SHIPPING CHARGES on previously paid invoice for Computer Software	\$25.00
Check Total:							\$25.00
4798	05/31/2012	1200	Independent Plumbing & Heating	122652	01.2.2610.0410.1.05.00	supplies - NF	\$1,342.89
4798	05/31/2012	1200	Independent Plumbing & Heating	123453	01.2.2610.0410.1.05.00	Supplies - NF	\$395.63
Check Total:							\$1,738.52
4799	05/31/2012	1200	Instrumentalist	V548555	01.2.1118.0410.2.01.21	Sousa & Jazz Awards for 2012 Honors Night - Account #69341G 1201	\$129.00
4799	05/31/2012	1200	Instrumentalist	V667738	01.2.1118.0410.2.01.21	9 - Gilmore Award Plaques	\$414.00
4799	05/31/2012	1200	Instrumentalist	V667738	01.2.1118.0410.2.01.21	Armstrong Add-On Plaque	\$90.00
4799	05/31/2012	1200	Instrumentalist	V667738	01.2.1118.0410.2.01.21	4 - Herman Award Plaques	\$184.00
Check Total:							\$817.00
4800	05/31/2012	1200	J.E.F.C.O. Sales, Inc.	1163	01.2.2222.0430.2.01.21	Top Chefs - Research Project for Foods Class (Set of 7)	\$209.65
Check Total:							\$209.65
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Old American Songs Complete - Copland, A	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Keep Your Lamps Trimmed and Burning - Gilpin, G	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	America The Beautiful - Ward/Bates	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Dona Nobis Pacem - Cristi Cary Miller	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Joyfully Sing - Spevacek	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Agnus Dei - Howard, S	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	American Lullaby - Szymko, J	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Blue Skies - Emerson, R	\$0.00

Gering Public Schools

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Jambo Karibu Kwa Afrika - Simms, P	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Kyrie Eleison - Fox, C	\$1.50
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Ave Maria - Porterfield, S	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Sanctus - Powell, R	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Sing Cantate Domino - Estes, J	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Adoramus Te - Hicken, D	\$0.00
4801	05/31/2012	1200	J.W. Pepper And Sons, Inc.	09431149	01.2.1117.0410.2.01.21	Kyrie - Courtney, V	\$0.00
Check Total:							\$1.50
4802	05/31/2012	1200	John Baylor	1475	01.2.2213.0703.2.00.02	2012-13 John Baylor ACT Test prep licensce	\$4,750.00
Check Total:							\$4,750.00
4803	05/31/2012	1200	Johnson Cashway _8920	114522	01.2.1129.0410.2.02.22	supplies for Wood Shop	\$0.00
4803	05/31/2012	1200	Johnson Cashway _8920	114522	01.2.1129.0410.2.02.22	Supplies for Wood Shop	\$399.15
4803	05/31/2012	1200	Johnson Cashway _8920	115593	01.2.1129.0410.2.02.22	Supplies for Wood Shop	\$0.00
4803	05/31/2012	1200	Johnson Cashway _8920	115593	01.2.1129.0410.2.02.22	supplies for Wood Shop	\$45.76
4803	05/31/2012	1200	Johnson Cashway _8920	116144	01.2.2610.0410.1.00.00	dust masks - cleaning Haig	\$2.96
4803	05/31/2012	1200	Johnson Cashway _8920	116226	01.2.2610.0410.1.00.00	Supplies - district	\$5.47
4803	05/31/2012	1200	Johnson Cashway _8920	116226	01.2.2610.0410.2.00.00	Supplies - district	\$5.47
4803	05/31/2012	1200	Johnson Cashway _8920	116471	01.2.2610.0410.1.06.00	Supplies - Geil	\$17.79
4803	05/31/2012	1200	Johnson Cashway _8920	116488	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #116488	\$9.44
4803	05/31/2012	1200	Johnson Cashway _8920	116662	01.2.2610.0410.1.06.00	Supplies - Geil	\$17.57
4803	05/31/2012	1200	Johnson Cashway _8920	117143	01.2.2610.0410.1.06.00	Supplies - Geil	\$10.16
4803	05/31/2012	1200	Johnson Cashway _8920	117311	01.2.1129.0410.2.02.22	Supplies for wood shop	\$162.39
4803	05/31/2012	1200	Johnson Cashway _8920	117311	01.2.1129.0410.2.02.22	supplies for wood shop	\$0.00
4803	05/31/2012	1200	Johnson Cashway _8920	117390	01.2.1129.0410.2.02.22	supplies for wood shop	\$33.81

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4803	05/31/2012	1200	Johnson Cashway _8920	117390	01.2.1129.0410.2.02.22	Supplies for wood shop	\$0.00
4803	05/31/2012	1200	Johnson Cashway _8920	117584	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #117584	\$5.84
4803	05/31/2012	1200	Johnson Cashway _8920	117633	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #117633	\$43.66
4803	05/31/2012	1200	Johnson Cashway _8920	117667	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #117667	\$4.04
4803	05/31/2012	1200	Johnson Cashway _8920	117746	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #117746	\$31.99
4803	05/31/2012	1200	Johnson Cashway _8920	117927	01.2.1124.0410.2.01.21	Miscellaneous Supplies for Woods Class - Invoice #117927	\$13.49
4803	05/31/2012	1200	Johnson Cashway _8920	118029	01.2.2610.0410.1.05.00	Keys for modular - NF	\$5.45
4803	05/31/2012	1200	Johnson Cashway _8920	118067	01.2.2610.0410.1.00.00	extension cord plug & adapter	\$5.75
4803	05/31/2012	1200	Johnson Cashway _8920	118067	01.2.2610.0410.2.00.00	extension cord plug & adapter	\$5.74
4803	05/31/2012	1200	Johnson Cashway _8920	118115	01.2.2610.0410.1.04.00	Ant & Roach spray - Lincoln	\$24.25
4803	05/31/2012	1200	Johnson Cashway _8920	118319	01.2.2610.0410.1.00.00	bolts/bit holder - warehouse	\$2.24
4803	05/31/2012	1200	Johnson Cashway _8920	118319	01.2.2610.0410.1.18.00	split bolts - cedar canyon	\$7.19
4803	05/31/2012	1200	Johnson Cashway _8920	118319	01.2.2610.0410.2.00.00	bolts/bit holder - warehouse	\$2.24
4803	05/31/2012	1200	Johnson Cashway _8920	118387	01.2.2610.0410.1.00.00	mouse traps	\$4.04
4803	05/31/2012	1200	Johnson Cashway _8920	118387	01.2.2610.0410.2.00.00	mouse traps	\$4.04
4803	05/31/2012	1200	Johnson Cashway _8920	118442	01.2.2610.0410.2.01.00	Supplies for HS	\$19.30
4803	05/31/2012	1200	Johnson Cashway _8920	119020	01.2.2610.0410.1.05.00	Painting supplies - NF	\$159.84
4803	05/31/2012	1200	Johnson Cashway _8920	119052	01.2.2610.0410.1.00.00	Paint supplies	\$85.93
4803	05/31/2012	1200	Johnson Cashway _8920	119052	01.2.2610.0410.2.00.00	Paint supplies	\$85.92

Gering Public Schools

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Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$1,220.92
4804	05/31/2012	1200	Johnson, Pearl	reimb	01.2.2213.0670.2.00.02	Famous Dave's meal	\$27.23
4804	05/31/2012	1200	Johnson, Pearl	reimb	01.2.2213.0670.2.00.02	Panera Bread meal	\$6.79
Check Total:							\$34.02
4805	05/31/2012	1200	Jostens _9015	15175110	01.2.1130.0313.2.01.21	Certificate of Attendance	\$22.61
Check Total:							\$22.61
4806	05/31/2012	1200	Jostens _9018	15239193	01.2.1290.0410.1.09.99	Gold/Royal Blue Tassels	\$99.95
Check Total:							\$99.95
4807	05/31/2012	1200	Kinnaman, Jill	April mileage	01.2.1250.0671.1.09.99	April 4-25, 2012 Mileage Expenses	\$5.28
4807	05/31/2012	1200	Kinnaman, Jill	April mileage	01.2.1290.0671.1.09.99	April 4-25, 2012 Mileage Expenses	\$7.92
4807	05/31/2012	1200	Kinnaman, Jill	May mileage	01.2.1250.0671.1.09.99	May 2 to and including May 8, 2012 mileage expenses incurred on behalf of GPS	\$2.64
4807	05/31/2012	1200	Kinnaman, Jill	May mileage	01.2.1290.0671.1.09.99	May 2 to and including May 8, 2012 mileage expenses incurred on behalf of GPS	\$3.96
Check Total:							\$19.80
4808	05/31/2012	1200	Kissler, Carroll D.	reimb HAL trip	01.2.2750.0680.2.02.22	Meal for HAL trip	\$11.69
Check Total:							\$11.69
4809	05/31/2012	1200	Kleager, Marsha	reimb prize/b-day	01.2.1111.0410.2.02.22	Prizes and b-day treats	\$61.41
Check Total:							\$61.41
4810	05/31/2012	1200	Koenig, Danielle	mileage reimb 11-12	01.2.2750.0332.1.00.00	mileage reimbursement 11-12/ Cedar Canyon	\$1,081.82
Check Total:							\$1,081.82
4811	05/31/2012	1200	Kriz-Davis	S100397937-001	01.2.2751.0410.0.00.00	8' floor bulbs	\$291.60
Check Total:							\$291.60
4812	05/31/2012	1200	Linweld	04722613	01.2.1123.0410.2.01.21	4 1/2 Bosch Grinder	\$97.04
4812	05/31/2012	1200	Linweld	04746858	01.2.1121.0410.2.01.21	Blades	\$127.50
4812	05/31/2012	1200	Linweld	04746860	01.2.1123.0410.2.01.21	Helmets, Wire & Jackets	\$472.51
Check Total:							\$697.05
4813	05/31/2012	1200	Longmore, Jenna	referee	01.2.1167.0410.2.02.22	Intramural Referee for Dodge Ball	\$26.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$26.00
4814	05/31/2012	1200	Lutz, Sandra	April mileage	01.2.1250.0671.1.09.99	Mileage expenses incurred from April 2 to and including April 27, 2012	\$30.36
4814	05/31/2012	1200	Lutz, Sandra	April mileage	01.2.1290.0671.1.09.99	Mileage expenses incurred from April 2 to and including April 27, 2012	\$7.59
4814	05/31/2012	1200	Lutz, Sandra	May mileage	01.2.1250.0671.1.09.99	May 1 to and including May 18th, 2012 mileage expenses incurred on behalf of GPS	\$31.94
4814	05/31/2012	1200	Lutz, Sandra	May mileage	01.2.1290.0671.1.09.99	May 1 to and including May 18th, 2012 mileage expenses incurred on behalf of GPS	\$7.99
Check Total:							\$77.88
4815	05/31/2012	1200	Marie'S Embroidery	27609	01.2.1118.0410.2.01.21	20 - Chenille Letters	\$235.00
4815	05/31/2012	1200	Marie'S Embroidery	27609	01.2.1118.0410.2.01.21	25 - Letter Pins	\$45.00
4815	05/31/2012	1200	Marie'S Embroidery	27610	01.2.1117.0410.2.01.21	Pens (12 TrebelC & 10 Bars)	\$33.00
4815	05/31/2012	1200	Marie'S Embroidery	27610	01.2.1117.0410.2.01.21	Letter G w/Insert Chorus	\$141.00
Check Total:							\$454.00
4816	05/31/2012	1200	Mcandrew, Martin	March/April mileage	01.2.2222.0670.1.00.03	Mileage w/i district: M. McAndrew	\$45.79
Check Total:							\$45.79
4817	05/31/2012	1200	Money Wise Office Supply	M13540 b	01.2.1130.0409.1.06.16	DUCPTY2PUTTY	\$17.50
4817	05/31/2012	1200	Money Wise Office Supply	M13540 b	01.2.1130.0409.1.06.16	1st Grade Writing Paper	\$0.00
4817	05/31/2012	1200	Money Wise Office Supply	M16501	01.2.2320.0409.1.00.01	10 reams of District card paper	\$139.90
4817	05/31/2012	1200	Money Wise Office Supply	M16579	01.2.1130.0410.1.05.15	Blue Tagboard 12x9	\$13.98
4817	05/31/2012	1200	Money Wise Office Supply	M16610	01.2.2410.0409.2.02.22	Lables for Brother Printer	\$15.49
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	white card stock	\$10.25
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	canary copy paper	\$4.91
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	orange copy paper	\$9.60
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	bright yellow copy paper	\$9.60
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	light blue copy paper	\$4.91

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Bank Name: VB & T-General
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Date Range: 05/01/2012 - 05/31/2012
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Sort By: Check
 Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	magenta cartridge	\$115.33
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	magnum marker	\$28.90
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	ivory copy paper	\$4.91
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	light green copy paper	\$4.91
4817	05/31/2012	1200	Money Wise Office Supply	M16611	01.2.1130.0410.1.04.14	Black printer cartridge	\$39.99
4817	05/31/2012	1200	Money Wise Office Supply	M16715	01.2.1250.0410.1.09.99	HP 10A Black Toner Cartridge	\$149.99
4817	05/31/2012	1200	Money Wise Office Supply	M16718	01.2.1130.0410.2.01.21	11 X 17 White Xerox Paper	\$52.99
4817	05/31/2012	1200	Money Wise Office Supply	M16733	01.2.2610.0410.1.00.00	PAP 5640736PP Refill	\$1.19
4817	05/31/2012	1200	Money Wise Office Supply	M16758	01.2.1250.0410.1.09.99	HP ink cartridge for HP Laser Jet P1006 (CB435A)	\$66.99
4817	05/31/2012	1200	Money Wise Office Supply	M16859	01.2.1130.0410.1.04.14	printer drum	\$331.00
4817	05/31/2012	1200	Money Wise Office Supply	M16864	01.2.1130.0410.1.04.14	cartridge	\$116.99
4817	05/31/2012	1200	Money Wise Office Supply	M16873	01.2.1250.0410.1.09.99	HPCB435A Black toner cartridge for HP Laser Jet P1006	\$64.99
4817	05/31/2012	1200	Money Wise Office Supply	M17015	01.2.1130.0408.1.18.18	White Card Stock	\$18.00
4817	05/31/2012	1200	Money Wise Office Supply	M17016	01.2.1130.0410.1.05.15	HP Color cartridge black	\$358.00
4817	05/31/2012	1200	Money Wise Office Supply	M17016	01.2.1130.0410.1.05.15	HP Color cartridge cyan	\$263.99
4817	05/31/2012	1200	Money Wise Office Supply	M17016	01.2.1130.0410.1.05.15	HP Color cartridge magenta	\$263.99
4817	05/31/2012	1200	Money Wise Office Supply	M17016	01.2.1130.0410.1.05.15	HP Color cartridge yellow	\$263.99
Check Total:							\$2,372.29
4818	05/31/2012	1200	Muhr, Lee	reimb janitor supp	01.2.2410.0410.1.04.14	Janitorial Supplies - Lincoln	\$10.34
Check Total:							\$10.34
4819	05/31/2012	1200	NCSA	23057 Tim	01.2.2510.0670.1.00.00	Registration State Data Conf-Tim Meisner	\$50.00
4819	05/31/2012	1200	NCSA	23057 Tim	01.2.2510.0670.2.00.00	Registration State Data Conf - Tim Meisner	\$50.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
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Sort By: Check
 Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4819	05/31/2012	1200	NCSA	23461	01.2.2310.0670.1.00.01	NASBO Conference (Ferreyra)	\$40.00
4819	05/31/2012	1200	NCSA	23461	01.2.2310.0670.1.00.01	NASBO Conference (Meisner)	\$62.50
4819	05/31/2012	1200	NCSA	23461	01.2.2310.0670.2.00.01	NASBO Conference (Meisner)	\$62.50
4819	05/31/2012	1200	NCSA	23461	01.2.2310.0670.2.00.01	NASBO Conference (Ferreyra)	\$40.00
4819	05/31/2012	1200	NCSA	membership	01.2.1130.0670.1.04.14	Membership	\$335.00
4819	05/31/2012	1200	NCSA	membership/Seiler	01.2.2410.0630.2.01.21	12-13 NCSA Membership Form for Shawn Seiler (State \$335 + National \$250 = \$585)	\$585.00
Check Total:							\$1,225.00
4820	05/31/2012	1200	Newberry, Lionel	Internet April	01.2.1136.0344.1.00.06	April Internet	\$16.84
4820	05/31/2012	1200	Newberry, Lionel	Internet April	01.2.1136.0344.2.00.06	April Internet	\$16.84
4820	05/31/2012	1200	Newberry, Lionel	Internet March	01.2.1136.0344.1.00.06	Mar Internet	\$16.84
4820	05/31/2012	1200	Newberry, Lionel	Internet March	01.2.1136.0344.2.00.06	Mar Internet	\$16.84
Check Total:							\$67.36
4821	05/31/2012	1200	Northwest Pipe Fittings, Inc.	184839	01.2.2610.0410.1.00.00	sprinkler valves	\$13.50
4821	05/31/2012	1200	Northwest Pipe Fittings, Inc.	184839	01.2.2610.0410.2.00.00	sprinkler valves	\$13.50
Check Total:							\$27.00
4822	05/31/2012	1200	Omaha World Herald	10406-120430	01.2.2310.0350.1.00.01	Employment Ad	\$122.88
4822	05/31/2012	1200	Omaha World Herald	10406-120430	01.2.2310.0350.2.00.01	Employment Ad	\$122.88
Check Total:							\$245.76
4823	05/31/2012	1200	One Source	28588	01.2.2330.0352.1.00.03	April background checks	\$45.00
4823	05/31/2012	1200	One Source	28588	01.2.2330.0352.2.00.03	April background checks	\$45.00
Check Total:							\$90.00
4824	05/31/2012	1200	Panhandle Coop Association	758537	01.2.1160.0410.2.01.21	Miscellaneous Groceries for Foods Classes	\$46.35
4824	05/31/2012	1200	Panhandle Coop Association	759179	01.2.1160.0410.2.01.21	Miscellaneous Groceries for Foods Classes	\$4.45

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Disbursement Detail Listing

Bank Name: VB & T-General
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Sort By: Check
 Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4824	05/31/2012	1200	Panhandle Coop Association	759294	01.2.1160.0410.2.01.21	Teacher Gifts for Child Care Placement Sites	\$41.55
Check Total:							\$92.35
4825	05/31/2012	1200	Panhandle Geotechnical & Environmental,	512143	01.2.2640.0690.0.00.00	Lincoln construction	\$2,025.00
Check Total:							\$2,025.00
4826	05/31/2012	1200	Pearson	3613195	01.2.1220.0353.1.09.99	Kahn-Lewis Protocols	\$48.00
4826	05/31/2012	1200	Pearson	3613195	01.2.1220.0353.1.09.99	Peabody Picture Vocabulary Protocols	\$121.86
4826	05/31/2012	1200	Pearson	3613195	01.2.1220.0353.1.09.99	Goldman Fristoe Test of Articulation Protocols	\$75.00
Check Total:							\$244.86
4827	05/31/2012	1200	Pearson Education _13669	BK66495856	01.2.2212.0413.2.00.02	Student Edition -Science Materials	\$7,061.68
Check Total:							\$7,061.68
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.1.00.01	Board Policy	\$280.00
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.1.00.01	Employee Matter	\$350.00
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.1.00.01	Long Distance Phone Charges	\$5.25
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.2.00.01	Board Policy	\$280.00
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.2.00.01	Employee Matter	\$350.00
4828	05/31/2012	1200	Perry, Guthery, Haase & Gessford, P.C., acct 1645		01.2.2310.0317.2.00.01	Long Distance Phone Charges	\$5.25
Check Total:							\$1,270.50
4829	05/31/2012	1200	Pershall, Marie	mileage reimb 11-12	01.2.2750.0332.1.00.00	mileage reimb. 11-12 - Cedar Canyon	\$1,053.70
Check Total:							\$1,053.70
4830	05/31/2012	1200	Petty Cash -Cedar Canyon	year end reimb	01.2.1130.0690.1.18.18	Books from Books from Bingo	\$25.27
Check Total:							\$25.27

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Bank Name: VB & T-General
 Bank Account: 109033

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Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
4831	05/31/2012	1200	Petty Cash-Lincoln	end year 11/12	01.2.1130.0410.1.04.14	pager case	\$9.96	
4831	05/31/2012	1200	Petty Cash-Lincoln	end year 11/12	01.2.1130.0410.1.04.14	room supplies	\$2.00	
							Check Total:	\$11.96
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	GHS Paraphenela for walk-a-thon	\$25.00	
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	Dollar General (Pam Barker)	\$26.00	
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	Dollar General (Pam Barker)	\$18.71	
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	Walmart (Kathleen Kniss)	\$7.93	
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	Target (Pam Barker)	\$9.29	
4832	05/31/2012	1200	Petty Cash-Northfield	year end reimb	01.2.1130.0410.1.05.15	Dollar General (Pam Barker)	\$12.75	
							Check Total:	\$99.68
4833	05/31/2012	1200	Petty Cash-Senior High	reimb end year	01.2.2410.0341.2.01.21	Postage	\$18.00	
							Check Total:	\$18.00
4834	05/31/2012	1200	Pizza Hut	38368	01.2.2410.0410.1.04.14	book-it pizza party	\$60.38	
							Check Total:	\$60.38
4835	05/31/2012	1200	President'S Challenge	V131584	01.2.1168.0410.1.05.02	Presidential Emblem and Certificate-Supplies	\$76.30	
4835	05/31/2012	1200	President'S Challenge	V131584	01.2.1168.0410.1.05.02	National Emblem-Supplies	\$106.27	
4835	05/31/2012	1200	President'S Challenge	V131584	01.2.1168.0410.1.05.02	National Award Certificate-Supplies	\$24.80	
4835	05/31/2012	1200	President'S Challenge	V193832	01.2.1168.0410.1.04.02	Presidential Emblem and Certificate	\$10.50	
4835	05/31/2012	1200	President'S Challenge	V193832	01.2.1168.0410.1.04.02	National Award Certificate	\$23.80	
4835	05/31/2012	1200	President'S Challenge	V193832	01.2.1168.0410.1.04.02	National Emblem	\$54.00	
4835	05/31/2012	1200	President'S Challenge	V193832	01.2.2212.0416.1.00.02	National Emblem	\$60.27	
							Check Total:	\$355.94

Gering Public Schools

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Bank Name: VB & T-General
Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
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Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4836	05/31/2012	1200	Print Broker	1202	01.2.1130.0410.1.04.14	2012-2013 calendar inserts	\$59.86
Check Total:							\$59.86
4837	05/31/2012	1200	Print Express	26978	01.2.1130.0410.1.64.16	100 Success Cards for 6th grade graduation	\$155.00
Check Total:							\$155.00
4838	05/31/2012	1200	Pro Tex Systems, Inc.	IN00028881	01.2.2620.0318.2.02.22	maintenance fire alarm - JH	\$148.00
Check Total:							\$148.00
4839	05/31/2012	1200	Pro-Ed	2058180	01.2.1220.0353.1.09.99	Fluharty-2 Kit	\$201.00
4839	05/31/2012	1200	Pro-Ed	2058180	01.2.1220.0353.1.09.99	Fluharty Protocols	\$43.00
4839	05/31/2012	1200	Pro-Ed	2058180	01.2.1220.0353.1.09.99	REEL Protocols	\$56.00
4839	05/31/2012	1200	Pro-Ed	2058180	01.2.1220.0353.1.09.99	REEL-3 Kit	\$163.10
Check Total:							\$463.10
4840	05/31/2012	1200	Region I Office Of Human Development	35423	01.2.2610.0333.2.01.00	Janitorial Services HS	\$2,500.00
4840	05/31/2012	1200	Region I Office Of Human Development	5912	01.2.1230.0375.1.09.99	April 2012 Contracted Services - Invoice # 5912	\$1,212.58
4840	05/31/2012	1200	Region I Office Of Human Development	5912	01.2.2760.0331.1.09.99	April 2012 Contracted Services - Invoice # 5912	\$46.80
Check Total:							\$3,759.38
4841	05/31/2012	1200	Regional Care, Inc.	May 2012	01.2.1130.0291.1.00.00	IRS 125Plan	\$202.15
4841	05/31/2012	1200	Regional Care, Inc.	May 2012	01.2.1130.0291.2.00.00	IRS 125Plan	\$202.15
Check Total:							\$404.30
4842	05/31/2012	1200	Rimington, Kali	referee	01.2.1167.0410.2.02.22	Intramural referees for Dodge Ball	\$26.00
Check Total:							\$26.00
4843	05/31/2012	1200	Russell, Anita	reimb meal	01.2.1118.0679.2.01.21	reimb. meal-band trip to Denver	\$4.65
Check Total:							\$4.65
4844	05/31/2012	1200	Safety-Kleen Systems, Inc.	57787686	01.2.1121.0318.2.01.21	Parts Cleaning - Invoice #57787686	\$235.68

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$235.68
4845	05/31/2012	1200	Sandberg Implement, Inc.	32106	01.2.2750.0336.1.00.00	oil for mowers	\$9.60
4845	05/31/2012	1200	Sandberg Implement, Inc.	52024	01.2.2620.0318.1.00.00	repairs for riding mower	\$147.28
4845	05/31/2012	1200	Sandberg Implement, Inc.	52024	01.2.2620.0318.2.00.00	repairs for riding mower	\$147.27
Check Total:							\$304.15
4846	05/31/2012	1200	Schaaf, Sarah	April mileage	01.2.1250.0671.1.09.99	Mileage expenses incurred from April 2, 2012 to and including April 30, 2012.	\$28.72
4846	05/31/2012	1200	Schaaf, Sarah	April mileage	01.2.1290.0671.1.09.99	Mileage expenses incurred from April 2, 2012 to and including April 30, 2012	\$12.31
Check Total:							\$41.03
4847	05/31/2012	1200	Schadwinkel, Craig Or Robin	mints retirement tea	01.2.2310.0689.1.00.01	Retirement Tea Mints	\$26.75
4847	05/31/2012	1200	Schadwinkel, Craig Or Robin	mints retirement tea	01.2.2310.0689.2.00.01	Retirement Tea Mints	\$26.75
Check Total:							\$53.50
4848	05/31/2012	1200	Schleicher, Scot	mileage reimb 11-12	01.2.2750.0332.1.00.00	mileage reimb 11-12 - Cedar Canyon	\$298.94
Check Total:							\$298.94
4849	05/31/2012	1200	Schlothauer, George	reimb movie day	01.2.2410.0410.1.04.14	popcorn for movie day	\$105.00
4849	05/31/2012	1200	Schlothauer, George	reimb wood bins	01.2.1130.0410.1.04.14	wood bins	\$29.98
Check Total:							\$134.98
4850	05/31/2012	1200	Schnell, Ellen	reimb supplies NF	01.2.1130.0410.1.05.15	Magic Eraser(10 per box)	\$25.15
Check Total:							\$25.15
4851	05/31/2012	1200	Scholastic Magazines, Inc.	M4772787	01.2.1130.0408.1.05.15	Scholastic New 6	\$287.10
Check Total:							\$287.10
4852	05/31/2012	1200	Scholastic, Inc.	M4772637	01.2.1160.0410.2.03.21	2012-2013 Scholastic Choices Magazine Subscription Renewal - Code 36	\$197.78
Check Total:							\$197.78
4853	05/31/2012	1200	Scottsbluff Public Schools _15904	4737	01.2.2310.0317.1.00.01	First Student Coordination	\$850.94
4853	05/31/2012	1200	Scottsbluff Public Schools _15904	4737	01.2.2310.0317.2.00.01	First Student Coordination	\$850.94
Check Total:							\$1,701.88

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4854	05/31/2012	1200	Scottsbluff Screenprinting _15980	3023857	01.2.1250.0410.1.09.99	L.S. Womens TCAP Polo Bergandy Style	\$21.00
4854	05/31/2012	1200	Scottsbluff Screenprinting _15980	3023857	01.2.1250.0410.1.09.99	S.S. Womens TCAP Polo Bergandy Style	\$16.00
4854	05/31/2012	1200	Scottsbluff Screenprinting _15980	3023857	01.2.1250.0410.1.09.99	L.S. Mens TCAP Polo Bergandy Style	\$21.00
Check Total:							\$58.00
4855	05/31/2012	1200	Shiffler Equipment Sales Inc	1213008400	01.2.2610.0410.2.01.00	desk mover glides - HS	\$90.60
4855	05/31/2012	1200	Shiffler Equipment Sales Inc	1213008401	01.2.2610.0410.2.01.00	desk glides - HS	\$134.36
Check Total:							\$224.96
4856	05/31/2012	1200	Simmons Olsen Law Firm, P.C.	632374	01.2.2310.0317.1.00.01	Employment Matter	\$165.00
4856	05/31/2012	1200	Simmons Olsen Law Firm, P.C.	632374	01.2.2310.0317.2.00.01	Employment Matter	\$165.00
Check Total:							\$330.00
4857	05/31/2012	1200	Snell Services, Inc.	101836-0	01.2.2620.0318.1.06.16	repairs water leak @ Geil	\$125.85
Check Total:							\$125.85
4858	05/31/2012	1200	Spreier, Kaylee	referee	01.2.1167.0410.2.02.22	Intramural Referee for Doge Ball	\$6.00
Check Total:							\$6.00
4859	05/31/2012	1200	Star-Herald	53809432	01.2.2310.0350.1.00.01	Interlocal Meeting Notice	\$7.83
4859	05/31/2012	1200	Star-Herald	53809432	01.2.2310.0350.2.00.01	Interlocal Meeting Notice	\$7.82
Check Total:							\$15.65
4860	05/31/2012	1200	Stone, Brenda	Jan-May mileage	01.2.1220.0671.1.09.99	January 5 to May 18, 2012 mileage expenses incurred on behalf of GPS	\$172.44
4860	05/31/2012	1200	Stone, Brenda	Jan-May mileage	01.2.1290.0671.1.09.99	January 5 to May 18, 2012 mileage expenses incurred on behalf of GPS	\$43.11
Check Total:							\$215.55
4861	05/31/2012	1200	Tandem Solutions Inc.	0073981	01.2.1122.0410.2.01.21	13716-C3 Bits	\$146.38
4861	05/31/2012	1200	Tandem Solutions Inc.	0073981	01.2.1122.0410.2.01.21	13708-C3 Bits	\$0.00
Check Total:							\$146.38
4862	05/31/2012	1200	Teachers Corner	101508	01.2.1130.0410.1.24.16	Gift certificates for teachers to buy supplies	\$3,600.00
Check Total:							\$3,600.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4863	05/31/2012	1200	The Playhouse Skate & Fun Center	Cedar Canyon	01.2.1130.0690.1.18.18	Part of cost for inflatable for Field Day	\$92.00
Check Total:							\$92.00
4864	05/31/2012	1200	The Rock Pile Of Paul Reed Constr & Supp	849	01.2.2610.0410.2.02.00	Sand JH long jump	\$39.72
4864	05/31/2012	1200	The Rock Pile Of Paul Reed Constr & Supp	864	01.2.2610.0410.2.02.00	Sand - JH Track	\$20.66
Check Total:							\$60.38
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	10-Minute Sand Timer - TEAL	\$15.50
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	5-Minute Sand Timer - GREEN	\$13.50
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	5-Minute Sand Timer - YELLOW	\$13.50
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	10-Minute Sand Timer - PURPLE	\$15.50
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	15-Minute Sand Timer - ORANGE	\$20.50
4865	05/31/2012	1200	Time In A Bottle	1211	01.2.4410.0410.1.00.80	15-Minute Sand Timer - BLUE	\$32.50
Check Total:							\$111.00
4866	05/31/2012	1200	Tripple, Mary Ann	reimb retirement tea	01.2.2610.0410.1.00.00	reimbursement for retirement tea	\$10.57
4866	05/31/2012	1200	Tripple, Mary Ann	reimb retirement tea	01.2.2610.0410.2.00.00	reimbursement for retirement tea	\$10.56
Check Total:							\$21.13
4867	05/31/2012	1200	Twin City Roofing & Sheet Metal, Inc.	1004-44301	01.2.2620.0318.1.05.15	Repairs NF roof	\$761.80
4867	05/31/2012	1200	Twin City Roofing & Sheet Metal, Inc.	1004-44312	01.2.2620.0318.1.05.15	Repairs NF roof	\$416.60
Check Total:							\$1,178.40
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	COOKIES	\$1.50
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	PROJECTBOARD	\$7.88

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV PENYPLATE	\$4.48
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV FF STICKSW	\$1.48
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	CLXWIPES	\$7.74
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	YOGURT RAISINS	\$2.58
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV APPLESAUCE	\$1.50
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	TAPE	\$4.88
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	BATTERIES	\$4.97
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	FREEZER BAGS	\$5.36
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV 6 PLATE	\$1.96
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV BATH CUPS	\$1.98
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	MLK CHO CHIP	\$2.36
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	QUAKES CHO	\$2.98
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	MINI MORSEL	\$2.68
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	RICE CAKES	\$2.98
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV LF MINIS	\$1.48
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV REG MARSH	\$1.00
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV MIN MARSH	\$1.00
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	RAISINS 6 PK	\$1.88
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	PB VAN RTS	\$3.00
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	ALMOND BARK	\$2.88
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	MMS	\$8.98
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	GV PBCRM40 OZ	\$5.47
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	QU CR CK CAR	\$2.00
4868	05/31/2012	1200	Wal-Mart _18940	206900730467	01.2.1130.0410.1.05.15	COUPONS	(\$1.00)
4868	05/31/2012	1200	Wal-Mart _18940	211400435950	01.2.2410.0690.2.02.22	Snacks for CSC trip	\$66.86
4868	05/31/2012	1200	Wal-Mart _18940	211400740394	01.2.1130.0410.1.04.14	building supplies	\$173.82
4868	05/31/2012	1200	Wal-Mart _18940	211600509761	01.2.2410.0672.1.18.18	Landscaping items	\$106.58
4868	05/31/2012	1200	Wal-Mart _18940	212200258501	01.2.2410.0410.2.02.22	Laundry soap for Jr. High	\$23.91
4868	05/31/2012	1200	Wal-Mart _18940	212300340551	01.2.1130.0410.1.04.14	building supplies/movie day	\$0.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
4868	05/31/2012	1200	Wal-Mart _18940	212300340551	01.2.1130.0410.1.04.14	building supplies	\$52.59
4868	05/31/2012	1200	Wal-Mart _18940	212400678129	01.2.1130.0410.1.04.14	building supplies	\$0.00
4868	05/31/2012	1200	Wal-Mart _18940	212400678129	01.2.1130.0410.1.04.14	building supplies/movie day	\$9.09
4868	05/31/2012	1200	Wal-Mart _18940	212400736898	01.2.1112.0410.2.02.22	Supplies for computers	\$0.00
4868	05/31/2012	1200	Wal-Mart _18940	212400736898	01.2.1112.0410.2.02.22	Supplies for computers	\$277.63
4868	05/31/2012	1200	Wal-Mart _18940	212900337863	01.2.2610.0410.1.00.00	Supplies - retirement tea	\$16.01
4868	05/31/2012	1200	Wal-Mart _18940	212900337863	01.2.2610.0410.2.00.00	Supplies - retirement tea	\$16.00
4868	05/31/2012	1200	Wal-Mart _18940	213000121165	01.2.1130.0410.1.04.14	supplies for pennies for patients party - emily hiegel	\$26.68
4868	05/31/2012	1200	Wal-Mart _18940	213200449490	01.2.1109.0410.2.01.21	Miscellaneous Supplies for Science	\$144.58
4868	05/31/2012	1200	Wal-Mart _18940	213500532212	01.2.1130.0410.1.04.14	supplies	\$91.67
4868	05/31/2012	1200	Wal-Mart _18940	213600276148	01.2.3000.0410.1.06.00	Supplies	\$70.72
4868	05/31/2012	1200	Wal-Mart _18940	213600276148	01.2.4980.0410.1.04.00	Supplies	\$70.72
4868	05/31/2012	1200	Wal-Mart _18940	213600276148	01.2.4980.0410.1.05.00	Supplies	\$70.72
4868	05/31/2012	1200	Wal-Mart _18940	213600383073	01.2.2610.0410.1.00.00	Coffee - central office	\$49.90
4868	05/31/2012	1200	Wal-Mart _18940	213600383073	01.2.2610.0410.1.18.00	Clorox wipes - Cedar Canyon	\$19.94
4868	05/31/2012	1200	Wal-Mart _18940	213600383073	01.2.2610.0410.2.00.00	2pck snap off's	\$1.47
4868	05/31/2012	1200	Wal-Mart _18940	213700763290	01.2.1130.0410.1.04.14	packing supplies	\$0.00
4868	05/31/2012	1200	Wal-Mart _18940	213700763290	01.2.1130.0410.1.04.14	end of year supplies	\$135.59
4868	05/31/2012	1200	Wal-Mart _18940	214000042714	01.2.1130.0410.1.04.14	packing supplies	\$43.40
4868	05/31/2012	1200	Wal-Mart _18940	214000042714	01.2.1130.0410.1.04.14	end of year supplies	\$0.00
4868	05/31/2012	1200	Wal-Mart _18940	2143005665527	01.2.1130.0408.1.18.18	Supplies for Field Day	\$81.60
4868	05/31/2012	1200	Wal-Mart _18940	214400369963	01.2.1160.0410.2.02.22	Supplies for FCS Exploration	\$187.22
4868	05/31/2012	1200	Wal-Mart _18940	214400489907	01.2.1112.0410.2.02.22	Supplies for computers	\$0.00
4868	05/31/2012	1200	Wal-Mart _18940	214400489907	01.2.1112.0410.2.02.22	Supplies for computers	\$38.85
4868	05/31/2012	1200	Wal-Mart _18940	214500838415	01.2.1130.0410.1.04.14	packing tape	\$14.00

Check Total: \$1,873.55

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-General
 Bank Account: 109033

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
4869	05/31/2012	1200	Western NE Community College	51207	01.2.1130.0313.2.01.21	Use of Facility for Graduation on 5/20/12	\$750.00	
							Check Total:	\$750.00
4870	05/31/2012	1200	Ybarra, Ernie	Apri mileage	01.2.1130.0670.1.06.16	Mileage for April, 2012	\$31.64	
							Check Total:	\$31.64
4871	05/31/2012	1200	Yurk, Helmut	reimb meal	01.2.1118.0679.2.01.21	reimb. meal - band trip to Denver	\$4.97	
4871	05/31/2012	1200	Yurk, Helmut	reimb meal (2)	01.2.1118.0679.2.01.21	reimb. meal - band trip to Denver	\$6.86	
							Check Total:	\$11.83
							Bank Total:	\$164,537.54

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-MMA
 Bank Account: 109884

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: VB & T-MMA

Bank Account: 109884

266	05/15/2012		Valley Bank & Trust Company	V55584	01.4.0000.0070.0.00.00	Bldg	\$104,215.06
							Check Total: \$104,215.06
267	05/15/2012		Us Bank	V785667	01.4.0000.0070.0.00.00	Handi	\$1,945.17
							Check Total: \$1,945.17
							Bank Total: \$106,160.23

Manual Checks Recap

266	05/15/2012	10143	Valley Bank & Trust Company	MANUAL	01.4.0000.0070.0.00.00	Bldg	\$104,215.06
							Check Total: \$104,215.06
267	05/15/2012	10144	Us Bank	MANUAL	01.4.0000.0070.0.00.00	Handi	\$1,945.17
							Check Total: \$1,945.17
							Manual Checks Total: \$106,160.23

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-Depreciation
 Bank Account: 165191

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: VB & T-Depreciation

Bank Account: 165191

1246	05/03/2012		Thompson Glass, Inc.	V734382	02.2.1130.0690.2.00.00	SH Windows- 64039	\$25,000.00
							Check Total:
1247	05/15/2012		Music And More, Inc.	V851109	02.2.1130.0690.1.00.00	Lincoln-Clavinova	\$324.00
							Check Total:
1248	05/25/2012		Thompson Glass, Inc.	64290	02.2.1130.0690.2.00.00	SH windows Inv 64290	\$99,000.00
							Check Total:
							Bank Total:
							\$124,324.00

Manual Checks Recap

1246	05/03/2012	10142	Thompson Glass, Inc.	MANUAL	02.2.1130.0690.2.00.00	SH Windows- 64039	\$25,000.00
							Check Total:
1247	05/15/2012	10145	Music And More, Inc.	MANUAL	02.2.1130.0690.1.00.00	Lincoln-Clavinova	\$324.00
							Check Total:
1248	05/25/2012	10146	Thompson Glass, Inc.	MANUAL	02.2.1130.0690.2.00.00	SH windows Inv 64290	\$99,000.00
							Check Total:
							Manual Checks Total:
							\$124,324.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: US Bank-Employee Benefit

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 150517593649

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: US Bank-Employee Benefit

Bank Account: 150517593649

1054	05/01/2012		Nebraska U.C. Fund	V364116	03.2.2510.0283.0.00.00	1st Qtr 2012	\$4,277.17
							Check Total: \$4,277.17
							Bank Total: \$4,277.17

Manual Checks Recap

1054	05/01/2012	10139	Nebraska U.C. Fund	MANUAL	03.2.2510.0283.0.00.00	1st Qtr 2012	\$4,277.17
							Check Total: \$4,277.17
							Manual Checks Total: \$4,277.17

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: FSB-Act				Bank Account: 500863858				
2065	05/01/2012	1181	Castro, Hope	V499065	05.2.5112.0980.2.01.21	Enchiladas for Senior Picnic	\$78.00	
							Check Total:	\$78.00
2066	05/01/2012	1181	DeLong, Cheri	V730382	05.2.5003.0980.2.01.21	Reimbursement/Purchased Cookie Dough from Band Fundraiser (Item Never	\$16.00	
							Check Total:	\$16.00
2067	05/01/2012	1181	Domino's Pizza	237895	05.2.5013.0980.2.01.21	Pizza for Juniors after ACT Testing on 4/24/12	\$226.00	
2067	05/01/2012	1181	Domino's Pizza	238825	05.2.5023.0980.2.01.21	Pizza for Yearbook Work Session	\$23.00	
							Check Total:	\$249.00
2068	05/01/2012	1181	Gering Bakery-Ahlers Baking Inc.	187618	05.2.6076.0980.2.02.17	Donuts for coaches	\$50.94	
							Check Total:	\$50.94
2069	05/01/2012	1181	Kissler, Carole	reimb meal track	05.2.6076.0680.2.01.17	reimbursement meal track meet in Sidney	\$15.95	
							Check Total:	\$15.95
2070	05/01/2012	1181	Kissler, Carroll D.	reimb meal soccer	05.2.6107.0680.2.01.17	reimbursement for meal soccer	\$9.33	
2070	05/01/2012	1181	Kissler, Carroll D.	reimb soccer	05.2.6106.0680.2.01.17	reimbursement for meal soccer in Torrington	\$7.08	
2070	05/01/2012	1181	Kissler, Carroll D.	reimb Spanish	05.2.5018.0980.2.01.17	reimbursement for meals Spanish trip to Denver	\$20.10	
							Check Total:	\$36.51
2071	05/01/2012	1181	Logoz LLC	171	05.2.8014.0980.2.01.17	Apparel	\$255.00	
							Check Total:	\$255.00
2072	05/01/2012	1181	Pauli, Dave	V148380	05.2.6076.0410.2.02.17	Reimbursement for stopwatch batteries	\$13.76	
							Check Total:	\$13.76

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2073	05/01/2012	1181	Prairie Florist & Gifts	5696	05.2.5112.0980.2.01.21	Flowers for Prom on 4/23/12 - Invoice #5696	\$50.00
Check Total:							\$50.00
2074	05/01/2012	1181	Subway - Gering	729967	05.2.5013.0980.2.01.21	Subway for Staff that Assisted w/ACT Testing on 4/24/12	\$60.00
Check Total:							\$60.00
2075	05/01/2012	1181	Tams - Witmark	S83045	05.2.8008.0980.2.01.17	My Fair Lady royalty, rental & performance	\$3,257.25
Check Total:							\$3,257.25
2076	05/01/2012	1181	Torrington High School	Track Entry Fee 5-4	05.2.6076.0150.2.01.17	Track Entry Fee 5/4/12	\$200.00
Check Total:							\$200.00
2077	05/01/2012	1181	Wal-Mart _18940	0026134	05.2.5112.0980.2.01.21	Supplies & Prizes for Senior Picnic on 4/27/12	\$1,451.77
2077	05/01/2012	1181	Wal-Mart _18940	209300782832	05.2.7083.0980.2.02.22	SD cards for Cameras	\$16.88
2077	05/01/2012	1181	Wal-Mart _18940	209500671458	05.2.5018.0980.2.01.17	Supplies for cascarones	\$9.19
2077	05/01/2012	1181	Wal-Mart _18940	2100000247701	05.2.8008.0980.2.01.17	Set supplies	\$123.93
2077	05/01/2012	1181	Wal-Mart _18940	210200744884	05.2.5112.0980.2.01.21	Prom Supplies	\$184.12
2077	05/01/2012	1181	Wal-Mart _18940	210300062088	05.2.5010.0980.2.01.17	Candy	\$99.16
2077	05/01/2012	1181	Wal-Mart _18940	211200119330	05.2.5112.0980.2.01.21	CREDIT/Returned Prom Supplies	(\$45.94)
2077	05/01/2012	1181	Wal-Mart _18940	211200119330	05.2.5112.0980.2.01.21	Prom Supplies	\$52.95
2077	05/01/2012	1181	Wal-Mart _18940	211200684636	05.2.5112.0980.2.01.21	Prom Supplies	\$17.55
Check Total:							\$1,909.61
2078	05/15/2012	1184	Beeman, John	reimb. jh track	05.2.6076.0680.2.02.17	reimbursement meal- jh track	\$9.94
Check Total:							\$9.94
2079	05/15/2012	1184	Black Hills State University	camp regis	05.2.8017.0980.2.01.17	Basketball camp (please send check back to Renee)	\$2,090.00
Check Total:							\$2,090.00
2080	05/15/2012	1184	Cafeteria Account	HSC731	05.2.5013.0980.2.01.21	Coffee for Teacher's Workroom - Invoice #HSC731	\$24.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2080	05/15/2012	1184	Cafeteria Account	HSC732	05.2.5010.0980.2.01.17	SR picntic supplies	\$30.38
Check Total:							\$54.38
2081	05/15/2012	1184	Cowgirl Basketball Camp	camp regis.	05.2.8017.0980.2.01.17	Basketball camp (please send check back to Renee)	\$3,865.00
Check Total:							\$3,865.00
2082	05/15/2012	1184	Domino's Pizza	238961	05.2.5021.0980.2.01.17	End of year meeting	\$44.00
Check Total:							\$44.00
2083	05/15/2012	1184	Fee Fund Account	N.Y. Trip	05.2.5010.0980.2.01.17	Concessions Payout (for New York trip-- Please give check to David for deposit.)	\$720.00
Check Total:							\$720.00
2084	05/15/2012	1184	Gering Bakery-Ahlers Baking Inc.	187798	05.2.6100.0980.2.01.17	Donuts for coaches/game help	\$18.98
Check Total:							\$18.98
2085	05/15/2012	1184	Gering Baseball	G.O. Baseball	05.2.5010.0980.2.01.17	Concessions payout (please send check back to Renee)	\$140.00
Check Total:							\$140.00
2086	05/15/2012	1184	Gering Public Schools _6560	bus/van costs	05.2.5018.0980.2.01.17	Bus/Van costs - Spanish Club	\$892.04
Check Total:							\$892.04
2087	05/15/2012	1184	Gonzales, Timothy	reimb gift cert.	05.2.5005.0980.2.01.21	Reimbursement for Daily Grind gift certificates for state speech (send check back to Renee)	\$45.00
Check Total:							\$45.00
2088	05/15/2012	1184	Kissler, Carole	reimb hs track	05.2.6076.0680.2.01.17	reimbursement meal- HS track	\$7.43
2088	05/15/2012	1184	Kissler, Carole	reimb JH track(b)	05.2.6076.0680.2.02.17	reimbursement meal - JH track	\$10.18
Check Total:							\$17.61
2089	05/15/2012	1184	Kissler, Carroll D.	reimb meal hs track	05.2.6076.0680.2.01.17	reimbursement for meal- HS track	\$6.41
2089	05/15/2012	1184	Kissler, Carroll D.	reimb quiz bowl (a)	05.2.7091.0980.2.02.22	Reimbursement meal - quiz bowl JH	\$10.35
Check Total:							\$16.76

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2090	05/15/2012	1184	Logoz LLC	161	05.2.5011.0980.2.01.17	SS shirt	\$308.00
2090	05/15/2012	1184	Logoz LLC	177	05.2.8025.0980.2.01.17	Shirts	\$432.00
2090	05/15/2012	1184	Logoz LLC	181	05.2.8023.0980.2.01.17	Polos	\$162.00
2090	05/15/2012	1184	Logoz LLC	182	05.2.8020.0980.2.01.17	Camp shirts	\$130.00
Check Total:							\$1,032.00
2091	05/15/2012	1184	Mike's Screenprinting & Awards	11474	05.2.7091.0980.2.02.22	Trophy & Medals for quiz bowl	\$281.00
Check Total:							\$281.00
2092	05/15/2012	1184	Mulligan'S Bluff	273980/273976	05.2.6100.0679.2.01.17	Coaches meals	\$122.19
Check Total:							\$122.19
2093	05/15/2012	1184	Ogallala Public School	golf invite	05.2.6100.0150.2.01.17	Entry Fee (Send check back to Dave P.)	\$40.00
Check Total:							\$40.00
2094	05/15/2012	1184	Panhandle Coop Association	755518	05.2.5005.0980.2.01.21	Supplies for Teacher Appreciation Dinner	\$19.51
Check Total:							\$19.51
2095	05/15/2012	1184	Rhodes, Jimmie	reimb UPS	05.2.8014.0980.2.01.17	Reimbursement for postage headphone reconditioning (Please keep check; Jimmie)	\$87.84
Check Total:							\$87.84
2096	05/15/2012	1184	Russell, Anita	reimb jh track(a)	05.2.6076.0680.2.02.17	reimbursement for JH track	\$11.33
2096	05/15/2012	1184	Russell, Anita	reimb track	05.2.6076.0680.2.01.17	reimb meal - track in Sidney	\$16.58
Check Total:							\$27.91
2097	05/15/2012	1184	Smith, Michelle	reimb	05.2.8020.0980.2.01.17	Reimbursement for concessions supplies	\$112.50
Check Total:							\$112.50
2098	05/15/2012	1184	South High School	summer shootout	05.2.8017.0980.2.01.17	Summer Shootout Participation Entry (Send check back to Renee)	\$240.00
Check Total:							\$240.00
2099	05/15/2012	1184	The Shrine Bowl of Nebraska	advertising	05.2.5005.0980.2.01.21	Half Page ad for program (Danny O'Boyle 2012)--Please send check back to Renee	\$175.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$175.00
2101	05/16/2012	1186	Pauli, Dave	Lunch \$\$ state track	05.2.6076.0670.2.01.17	State Track Lunch Money for 24 coaches and players for 2 days at Burke Stadium	\$384.00	
							Check Total:	\$384.00
2102	05/18/2012	1193	Cardmember Services	1024 April (b)	05.2.6107.0678.2.01.17	Lodging for GNAC	\$385.00	
2102	05/18/2012	1193	Cardmember Services	1024 April (b)	05.2.8027.0980.2.01.17	Meals for GNAC	\$51.25	
2102	05/18/2012	1193	Cardmember Services	1201 April b	05.2.6106.0678.2.01.17	Lodging for GNAC	\$385.00	
2102	05/18/2012	1193	Cardmember Services	1201 April b	05.2.8020.0980.2.01.17	Meals GNAC	\$340.41	
2102	05/18/2012	1193	Cardmember Services	1201 April b	05.2.8027.0980.2.01.17	Meals Lutheran High NE Game	\$169.00	
2102	05/18/2012	1193	Cardmember Services	1227 April	05.2.8023.0980.2.01.17	Meals/range balls for golf invites	\$281.15	
2102	05/18/2012	1193	Cardmember Services	2541 April	05.2.8023.0980.2.01.17	Meals for Sidney Invite	\$109.16	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Foam Bat and Ball set	\$86.09	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit Soft Shot Volleyball	\$38.96	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor Mercury #5	\$24.58	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor World Class size 5	\$29.50	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Lil'Champ Basketball Set of 6	\$43.45	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Deluxe beaded jump rope 16'	\$41.16	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	DBL Dutch Speed Rope 30'	\$38.58	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor Mercury Soccerball #3	\$36.87	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor Mercury Soccerball #4	\$49.16	
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor World Class size 3	\$44.25	

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor World Class size 4	\$59.00
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit Tuff 8.5 Flying Disc set of 6	\$33.53
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Junior Plastic Tennis Racquet (set of 6)	\$17.21
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit CB5H Rookie Size Rubber Basketball	\$24.57
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit CB6H Jr. Size Bubber Basketball	\$25.80
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor Pee Wee Composite Football	\$55.92
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	MacGregor Junior Composite Football	\$59.88
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit 8.5 playground balls-prism pack	\$77.19
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Smooth Grip Volleyball	\$59.00
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Voit 6.25" softi tuff ball set of 6	\$60.05
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Throw Down Bases 5pc orange	\$8.62
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	Funnets Game Net Symstem 18'	\$106.59
2102	05/18/2012	1193	Cardmember Services	3774 April	05.2.3003.0980.1.05.15	2-3/4" Diam (70MM) High Bounce Foam Ball	\$8.72
2102	05/18/2012	1193	Cardmember Services	3816 April	05.2.8008.0980.2.01.17	Postage for return of musical costumes (see Lisa Frahm if you have questions)	\$3,632.87
2102	05/18/2012	1193	Cardmember Services	3816 April c	05.2.5112.0980.2.01.21	Prom Decorations from Anderson's - Order #8028117	\$919.07

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2102	05/18/2012	1193	Cardmember Services	3816 April d	05.2.5112.0980.2.01.21	Prom Decorations from Prom Nite - Order #8028106	\$633.61
2102	05/18/2012	1193	Cardmember Services	3816 April e	05.2.5112.0980.2.01.21	Prom Royalty Gift Cards from Target	\$50.00
2102	05/18/2012	1193	Cardmember Services	3816 April f	05.2.5112.0980.2.01.21	King Crown Materials from Jo-Ann Fabric for Prom, Winter Royalty & Homecoming	\$68.78
2102	05/18/2012	1193	Cardmember Services	3816 April g	05.2.5013.0980.2.01.21	Ice Cream from Dairy Queen for Scholastic Contest Students	\$54.29
2102	05/18/2012	1193	Cardmember Services	5690 April	05.2.2415.0678.2.01.17	GNAC lodging	\$154.00
2102	05/18/2012	1193	Cardmember Services	5690 April	05.2.2415.0679.2.01.17	GNAC & JH track meals/supervision	\$44.75
2102	05/18/2012	1193	Cardmember Services	5690 April	05.2.5037.0980.2.01.17	Jackets	\$230.79
2102	05/18/2012	1193	Cardmember Services	5690 April	05.2.6001.0410.2.01.17	Printer ink	\$30.99
2102	05/18/2012	1193	Cardmember Services	5690 April	05.2.6064.0410.2.01.17	Mat patches	\$78.43
Check Total:							\$8,647.23
2103	05/23/2012	1196	Broussard, Morgan	scholarship b	05.2.5060.0980.0.00.00	Whitney Parr Memorial Scholarship	\$2,000.00
Check Total:							\$2,000.00
2104	05/23/2012	1196	Burgener, Joshua	scholarship i	05.2.6104.0980.2.01.21	Pieper Trust Scholarship	\$500.00
Check Total:							\$500.00
2105	05/23/2012	1196	Cafeteria Account	HSC730	05.2.5013.0980.2.01.21	ACT Testing Snack - Invoice #HSC730	\$88.69
2105	05/23/2012	1196	Cafeteria Account	HSC737	05.2.5013.0980.2.01.21	Coffee for Teacher's Workroom & Office - Invoice #HSC737	\$32.00
Check Total:							\$120.69
2106	05/23/2012	1196	Christensen, Amy	scholarship	05.2.5057.0980.2.01.00	Twila Fulk Memorial Scholarship	\$250.00
Check Total:							\$250.00
2107	05/23/2012	1196	Coley, Stephanie	scholarship d	05.2.6104.0980.2.01.21	Pieper Trust Scholarship	\$500.00
Check Total:							\$500.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2108	05/23/2012	1196	Darrin Gonzales	scholarship j	05.2.6104.0980.2.01.21	Charles W. Yount Foundation Education Grant	\$1,000.00
Check Total:							\$1,000.00
2109	05/23/2012	1196	Duncan, McKenzie	scholarship g	05.2.6104.0980.2.01.21	Charles W. Yount Foundation Education Grant	\$1,000.00
Check Total:							\$1,000.00
2110	05/23/2012	1196	Eurosport	54342072a	05.2.8027.0980.2.01.17	Addidas field sock	\$95.29
Check Total:							\$95.29
2111	05/23/2012	1196	Ferguson, Cheryl	V74315	05.2.5112.0980.2.01.21	Enchiladas for Senior Plcnic	\$75.00
Check Total:							\$75.00
2112	05/23/2012	1196	Gering Bakery-Ahlers Baking Inc.	187949	05.2.5061.0980.2.01.21	Donuts for advisory winners of the21 Reading Race Inv 187949	\$21.05
Check Total:							\$21.05
2113	05/23/2012	1196	Gwin, Delaney	scholarship m	05.2.6104.0980.2.01.21	Jostens Scholarship	\$250.00
2113	05/23/2012	1196	Gwin, Delaney	scholarship n	05.2.6104.0980.2.01.21	Lynn Campbell Memorial Scholarship	\$600.00
Check Total:							\$850.00
2114	05/23/2012	1196	Hampton Inn & Suites	V707230	05.2.5112.0980.2.01.21	Prom Banquet & Dance @ Hampton Inn in Scottsbluff on April 20th & 21st, 2012	\$2,707.27
Check Total:							\$2,707.27
2115	05/23/2012	1196	Jostens_9015	47555b	05.2.7014.0980.2.01.21	Yearbook Final Bill 2011-2012 Inv 944974	\$1,457.97
Check Total:							\$1,457.97
2116	05/23/2012	1196	Lewandowski, Krissa	scholarship k	05.2.6104.0980.2.01.21	Jostens Scholarship	\$250.00
Check Total:							\$250.00
2117	05/23/2012	1196	Logoz LLC	175	05.2.5112.0980.2.01.21	Senior T-Shirts (83 @ \$7.50 = \$622.50)	\$622.50
2117	05/23/2012	1196	Logoz LLC	188	05.2.3003.0980.1.05.15	Short sleeve shirt	\$406.00
2117	05/23/2012	1196	Logoz LLC	195	05.2.8020.0980.2.01.17	Apparel	\$893.00
2117	05/23/2012	1196	Logoz LLC	198	05.2.5023.0980.2.01.21	Journalism T-Shirts (34 @ \$8.50 = \$289.00)	\$289.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2117	05/23/2012	1196	Logoz LLC	210	05.2.8027.0980.2.01.17	Apparel	\$1,280.00
2117	05/23/2012	1196	Logoz LLC	217	05.2.6109.0980.2.01.21	Book Club T-Shirts (7 @ \$12 = \$84.00) - Invoice #217	\$84.00
2117	05/23/2012	1196	Logoz LLC	227	05.2.8022.0980.2.01.17	Shirts	\$250.00
Check Total:							\$3,824.50
2118	05/23/2012	1196	McMann, Allison	scholarship o	05.2.6104.0980.2.01.21	Charles W. Yount Foundation Education Grant	\$1,000.00
Check Total:							\$1,000.00
2119	05/23/2012	1196	Meister, Tristina	scholarship f	05.2.6104.0980.2.01.21	Pieper Trust Scholarship	\$500.00
Check Total:							\$500.00
2120	05/23/2012	1196	Peters, Kyle	scholarship h	05.2.6104.0980.2.01.21	Charles W. Yount Foundation Education Grant	\$1,000.00
Check Total:							\$1,000.00
2121	05/23/2012	1196	Pizza Hut	38361	05.2.7091.0980.2.02.22	Pizza for quiz bowl students	\$83.31
2121	05/23/2012	1196	Pizza Hut	38362	05.2.5023.0980.2.01.21	Pizza for Yearbook Work Session	\$38.50
Check Total:							\$121.81
2122	05/23/2012	1196	Rhodes, Jimmie	V172724	05.2.8014.0980.2.01.17	Reimbursement for supplies for weight room	\$93.80
Check Total:							\$93.80
2123	05/23/2012	1196	Schadwinkel, Kayleigh	scholarship l	05.2.6104.0980.2.01.21	Pieper Trust Scholarship	\$500.00
Check Total:							\$500.00
2124	05/23/2012	1196	School Traditions LLC	V282501	05.2.5112.0980.2.01.21	Gold Honor Cords	\$247.97
2124	05/23/2012	1196	School Traditions LLC	V282501	05.2.5112.0980.2.01.21	Tassles	\$29.75
2124	05/23/2012	1196	School Traditions LLC	V282501	05.2.5112.0980.2.01.21	Blue Caps	\$19.90
2124	05/23/2012	1196	School Traditions LLC	V282501	05.2.5112.0980.2.01.21	Gold Caps	\$19.90
Check Total:							\$317.52
2125	05/23/2012	1196	Seiler, Shawn _16101	V242805	05.2.5013.0980.2.01.21	Reimburse/ACT Testing Supervisors Breakfast Burritos from Taco John's	\$29.85
Check Total:							\$29.85

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act

Date Range: 05/01/2012 - 05/31/2012

Sort By: Check

Bank Account: 500863858

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2126	05/23/2012	1196	Smith, Brittany	sholarship c	05.2.5057.0980.2.01.00	Twila Fulk Memorail Scholarship	\$250.00
Check Total:							\$250.00
2127	05/23/2012	1196	Southard, Kimberly	V247413	05.2.8021.0980.2.01.17	Reimbursement for flowers	\$44.00
Check Total:							\$44.00
2128	05/23/2012	1196	Torrington Telegram	103919	05.2.5031.0980.2.01.21	March Blue Prints - Invoice #736290	\$308.00
2128	05/23/2012	1196	Torrington Telegram	738899	05.2.5031.0980.2.01.21	April Blue Prints - Invoice #738899	\$308.00
Check Total:							\$616.00
2129	05/23/2012	1196	Townsend Furniture	5002	05.2.5033.0980.2.01.21	Lumber for Projects - Invoice #5002	\$89.50
Check Total:							\$89.50
2130	05/23/2012	1196	Vacha, Erin	scholarship e	05.2.6104.0980.2.01.21	Pieper Trust Scholarship	\$500.00
Check Total:							\$500.00
2131	05/23/2012	1196	Valley Water Systems	024453	05.2.5013.0980.2.01.21	6-5 Gal Water Exchanges @ \$2.50 Each - Invoice #024453	\$15.00
Check Total:							\$15.00
2132	05/23/2012	1196	Wal-Mart _18940	213300036896	05.2.5023.0980.2.01.21	Miscellaneous Supplies for Quill & Scroll Banquet	\$99.47
2132	05/23/2012	1196	Wal-Mart _18940	213500876568	05.2.5023.0980.2.01.21	Cake & Chicken for Quill & Scroll Banquet	\$45.12
Check Total:							\$144.59
2133	05/23/2012	1196	Walsworth Publishing Company	2-13859-0b	05.2.5023.0980.2.01.21	2012 Yearbook - Second Deposit (Job #2-13859-0)	\$9,455.40
Check Total:							\$9,455.40
2134	05/25/2012	1197	Clark, Justin	reimb mileage	05.2.6106.0671.2.01.17	State Soccer Milage	\$406.00
Check Total:							\$406.00
2135	05/25/2012	1197	Gothenburg High School	Dist track 2012	05.2.6076.0150.2.01.17	District Track Entry Fee	\$50.00
Check Total:							\$50.00
2136	05/25/2012	1197	Mccook High School	District Golf	05.2.6100.0150.2.01.17	District Golf Fee	\$50.00
Check Total:							\$50.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2137	05/25/2012	1197	NSAA	membership	05.2.5049.0980.2.01.17	NSAA Membership	\$40.00
Check Total:							\$40.00
2138	05/25/2012	1197	Pauli, Dave	mileage reimb	05.2.6106.0671.2.01.17	Milage to 14 home soccer games. 140 miles at .40 mile	\$56.00
Check Total:							\$56.00
2139	05/31/2012	1198	Brunkardt, Ross	wrestling camp	05.2.8012.0980.2.01.17	Wrestling Camp Clinician	\$700.00
Check Total:							\$700.00
2140	05/31/2012	1198	Cafeteria Account	HSC738	05.2.5059.0980.2.01.17	Student Barbecue Hot Dogs, Buns, Chips, Drink on 5/22/12 Inv # HSC738	\$191.02
Check Total:							\$191.02
2141	05/31/2012	1198	Callam Sports Photography	girls soccer	05.2.8027.0980.2.01.17	Official NSAA Team Photo (Please send check back to Renee.)	\$168.00
Check Total:							\$168.00
2142	05/31/2012	1198	City Of Gering	3332	05.2.8023.0980.2.01.17	Golf balls	\$670.00
Check Total:							\$670.00
2143	05/31/2012	1198	Fee Fund Account	N.Y. TRIP b	05.2.5010.0980.2.01.17	Concessions additional payout (for New York trip--Please give check to David for deposit.)	\$600.00
Check Total:							\$600.00
2144	05/31/2012	1198	Gering Bakery-Ahlers Baking Inc.	187083	05.2.6107.0980.2.01.17	Donuts (game help)	\$12.95
Check Total:							\$12.95
2145	05/31/2012	1198	Horse Creek LLC	7808	05.2.8023.0980.2.01.17	McCook Invite Lodging	\$77.00
2145	05/31/2012	1198	Horse Creek LLC	7812	05.2.8023.0980.2.01.17	McCook Invite Lodging	\$77.00
2145	05/31/2012	1198	Horse Creek LLC	7813	05.2.8023.0980.2.01.17	McCook Invite Lodging	\$77.00
Check Total:							\$231.00
2146	05/31/2012	1198	Kiwanis International Attn: Funds Proces	key club donation	05.2.5044.0980.2.01.17	March of Dimes donation (please send attached letters with check)	\$300.00
Check Total:							\$300.00
2147	05/31/2012	1198	Kleager, Marsha	reimb quiz bowl	05.2.7091.0980.2.02.22	Candy and Juice for practice	\$30.42
2147	05/31/2012	1198	Kleager, Marsha	reimb student coun	05.2.7009.0980.2.02.22	Supplies	\$74.33
Check Total:							\$104.75
2148	05/31/2012	1198	Lenagh, Matthew	wrestling camp	05.2.8012.0980.2.01.17	Wrestling Camp Clinician	\$700.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$700.00
2149	05/31/2012	1198	Nebraska Coaches Association	NCA regis	05.2.5049.0980.2.01.17	NCA Clinic Regiattration and Membership	\$240.00	
							Check Total:	\$240.00
2150	05/31/2012	1198	Neff Company	002006368	05.2.2415.0980.2.01.17	Athletic letters	\$1,401.14	
							Check Total:	\$1,401.14
2151	05/31/2012	1198	Papa Murphy'S	fundraiser	05.2.8027.0980.2.01.17	Fundraiser cards	\$398.00	
							Check Total:	\$398.00
2152	05/31/2012	1198	Pauli, Dave	reimb tick state tra	05.2.6076.0670.2.01.17	2 Tickets to State Track	\$14.00	
							Check Total:	\$14.00
2153	05/31/2012	1198	Prairie Florist & Gifts	5728	05.2.5112.0980.2.01.21	Graduation Flowers - Invoice #5728	\$580.00	
							Check Total:	\$580.00
2154	05/31/2012	1198	Rocky Mountain District Key Club	H86472	05.2.5044.0980.2.01.17	Children of Peace International donation (Please mail attached letter with check.)	\$300.00	
							Check Total:	\$300.00
2155	05/31/2012	1198	Scottsbluff Screenprinting _15980	customer 30080	05.2.2003.0980.1.04.14	t-shirts for 6th grade send off	\$270.00	
							Check Total:	\$270.00
2156	05/31/2012	1198	Subway - Gering	729971	05.2.6076.0679.2.01.17	Meals for state track	\$146.25	
							Check Total:	\$146.25
2157	05/31/2012	1198	Sweeney, Lisa	reimb meals	05.2.8027.0980.2.01.17	Reimbursement for meal/donuts	\$84.64	
							Check Total:	\$84.64
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.5010.0980.2.01.17	Inv. #51U51147329 Drink Products	\$201.60	
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.5010.0980.2.01.17	Inv. #51915026150 Drink Products	\$241.18	
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.5010.0980.2.01.17	Inv. #51U51147626 Drink Products Credit	(\$223.70)	
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.5010.0980.2.01.17	Inv. #51U51147048 Drink Products	\$318.32	

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Act
Bank Account: 500863858

Date Range: 05/01/2012 - 05/31/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.5010.0980.2.01.17	Inv. #51915044120 Credit Drink Product	(\$678.86)
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.8020.0980.2.01.17	Inv. #51U51147840 Drink Products Concessions Credit	(\$133.20)
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.8020.0980.2.01.17	Inv. #51915004132 Drink Products	\$153.60
2158	05/31/2012	1198	Swire Coca-Cola	51915026069	05.2.8020.0980.2.01.17	Inv. #51915026069 Drink Products Concessions	\$374.54
Check Total:							\$253.48
2159	05/31/2012	1198	Tams - Witmark	S94735	05.2.8008.0980.2.01.17	My Fair Lady dialogue parts	\$67.00
Check Total:							\$67.00
2160	05/31/2012	1198	Uma - Mahesh Inc.	state soccer	05.2.6107.0678.2.01.17	State girls soccer	\$404.76
Check Total:							\$404.76
Bank Total:							\$63,043.14

Voided Checks

2100	05/16/2012	1186	Gothenburg High School	VOID	05.4.0000.0070.0.00.00	VOID: per Dave Pauli	\$60.00
Check Total:							\$60.00
Voided Checks Total:							\$60.00

Gering Public Schools

Disbursement Detail Listing

Bank Name: VB & T-Fee
 Bank Account: 175018

Date Range: 05/01/2012 - 05/31/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: VB & T-Fee

Bank Account: 175018

1230	05/03/2012		Plummer, Randy	V277547	12.2.2122.0989.2.01.21	NY Trip	\$2,557.80
							Check Total:
1231	05/07/2012		Plummer, Randy	V63579	12.2.2122.0989.2.01.21	NY Trip	\$1,936.19
							Check Total:
							Bank Total:
							\$4,493.99

Manual Checks Recap

1230	05/03/2012	10140	Plummer, Randy		MANUAL 12.2.2122.0989.2.01.21	NY Trip	\$2,557.80
							Check Total:
1231	05/07/2012	10141	Plummer, Randy		MANUAL 12.2.2122.0989.2.01.21	NY Trip	\$1,936.19
							Check Total:
							Manual Checks Total:
							\$4,493.99

Fund	Amount
01	\$270,697.77
02	\$124,324.00
03	\$4,277.17
05	\$63,043.14
12	\$4,493.99
Fund Totals:	\$466,836.07

End of Report

Disbursements Grand Total: \$466,836.07

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Cafe Date Range: 06/01/2012 - 06/01/2012 Sort By: Check
 Bank Account: 500863874 Voucher Range: - Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: FSB-Cafe

Bank Account: 500863874

443	06/01/2012	1201	AirMaxx	2005245	06.2.1099.0318.0.00.00	callibrated thermostat walk in cooler	\$97.50	
443	06/01/2012	1201	AirMaxx	2005415	06.2.1099.0410.0.00.00	Brushes for HS Cafeteria sink	\$109.24	
443	06/01/2012	1201	AirMaxx	HS Freezer	06.2.1099.0318.0.00.00	Repairs to HS Freezer	\$2,077.19	
							Check Total:	\$2,283.93
444	06/01/2012	1201	Alkire, Peggy	mileage Apr-May	06.2.1099.0670.0.00.00	Mileage	\$9.35	
							Check Total:	\$9.35
445	06/01/2012	1201	Anderson, Susan	lunch reimb	06.2.1099.0104.0.00.00	Reimbursement - Carter & William	\$23.29	
							Check Total:	\$23.29
446	06/01/2012	1201	Burbach, Jeannetta	mileage Apr-May	06.2.1099.0670.0.00.00	Mileage	\$3.39	
							Check Total:	\$3.39
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8328982	06.2.1099.0407.0.00.00	Food/Lincoln Elementary	\$719.20	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8329009	06.2.1099.0407.0.00.00	Food	\$1,291.90	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8340313	06.2.1099.0407.0.00.00	Food	\$1,776.88	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8342510	06.2.1099.0407.0.00.00	Food	\$191.02	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8344735	06.2.1099.0407.0.00.00	Food	\$624.47	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8351729	06.2.1099.0407.0.00.00	Food	\$1,043.33	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8353580	06.2.1099.0407.0.00.00	Food	\$384.02	
447	06/01/2012	1201	Cash-Wa Distributing Co., Inc.	F8359714	06.2.1099.0407.0.00.00	Food	\$64.75	
							Check Total:	\$6,095.57
448	06/01/2012	1201	Coop, Dianne	MAY MILEAGE	06.2.1099.0670.0.00.00	Mileage	\$31.08	
448	06/01/2012	1201	Coop, Dianne	mileage April	06.2.1099.0670.0.00.00	Mileage	\$31.90	
							Check Total:	\$62.98
449	06/01/2012	1201	Enlow, Carla	APR-MAY MILEAGE	06.2.1099.0670.0.00.00	Mileage	\$8.77	
							Check Total:	\$8.77
450	06/01/2012	1201	Food Distribution Program	040147	06.2.1099.0407.0.00.00	Commodity Food	\$3,320.40	
							Check Total:	\$3,320.40

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Cafe
Bank Account: 500863874

Date Range: 06/01/2012 - 06/01/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
451	06/01/2012	1201	Food Services Of America	4174221	06.2.1099.0407.0.00.00	Food	\$826.90
451	06/01/2012	1201	Food Services Of America	4175040	06.2.1099.0410.0.00.00	Supplies	\$20.00
451	06/01/2012	1201	Food Services Of America	4179248	06.2.1099.0407.0.00.00	Food	\$135.59
451	06/01/2012	1201	Food Services Of America	4179249	06.2.1099.0407.0.00.00	Food	\$249.37
Check Total:							\$1,231.86
452	06/01/2012	1201	Gaudreault, Jan	lunch reimb	06.2.1099.0104.0.00.00	reimburse Kyle's lunch account	\$118.05
Check Total:							\$118.05
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0115.0.00.00	Regular Salaries	\$25,641.18
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0120.0.00.00	Substitute Salaries	\$584.00
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0210.0.00.00	FICA./Social Security	\$1,939.03
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0230.0.00.00	Retirement	\$2,299.70
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0230.0.00.00	Health Insurance	\$271.00
453	06/01/2012	1201	Gering Public Schools-Payroll Acct. May 2912		06.2.1099.0292.0.00.00	LTD Insurance	\$106.27
Check Total:							\$30,841.18
454	06/01/2012	1201	Mckee Foods Corporation	50028275	06.2.1099.0407.0.00.00	Al a Carte	\$38.64
Check Total:							\$38.64
455	06/01/2012	1201	Panhandle Coop Association	758403	06.2.1097.0407.0.04.00	Food Supplies	\$172.33
455	06/01/2012	1201	Panhandle Coop Association	758403	06.2.1097.0407.0.05.00	Food Supplies	\$181.34
455	06/01/2012	1201	Panhandle Coop Association	758403	06.2.1097.0407.0.18.00	Food Supplies	\$68.83
455	06/01/2012	1201	Panhandle Coop Association	758441	06.2.1097.0407.0.04.00	Food Supplies	\$79.03
455	06/01/2012	1201	Panhandle Coop Association	758441	06.2.1097.0407.0.05.00	Food Supplies	\$86.81
455	06/01/2012	1201	Panhandle Coop Association	758441	06.2.1097.0407.0.18.00	Food Supplies	\$32.41
455	06/01/2012	1201	Panhandle Coop Association	758505	06.2.1097.0407.0.05.00	Food Supplies	\$166.40
455	06/01/2012	1201	Panhandle Coop Association	758505	06.2.1097.0407.0.18.00	Food Supplies	\$63.65
455	06/01/2012	1201	Panhandle Coop Association	758740	06.2.1097.0407.0.05.00	Food Supplies	\$178.00
455	06/01/2012	1201	Panhandle Coop Association	758740	06.2.1097.0407.0.18.00	Food Supplies	\$68.00
455	06/01/2012	1201	Panhandle Coop Association	758791	06.2.1097.0407.0.05.00	Food Supplies	\$128.64
455	06/01/2012	1201	Panhandle Coop Association	758791	06.2.1097.0407.0.18.00	Food Supplies	\$44.80
455	06/01/2012	1201	Panhandle Coop Association	758855	06.2.1097.0407.0.05.00	Food Supplies	\$182.00
455	06/01/2012	1201	Panhandle Coop Association	758855	06.2.1097.0407.0.18.00	Food Supplies	\$69.50

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Cafe
Bank Account: 500863874

Date Range: 06/01/2012 - 06/01/2012
Voucher Range: -

Sort By: Check
Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
455	06/01/2012	1201	Panhandle Coop Association	758919	06.2.1097.0407.0.05.00	Food Supplies	\$171.72	
455	06/01/2012	1201	Panhandle Coop Association	758919	06.2.1097.0407.0.18.00	Food Supplies	\$44.43	
455	06/01/2012	1201	Panhandle Coop Association	759084	06.2.1097.0407.0.05.00	Fresh Fruit and Vegetable Program/Northfield	\$200.00	
455	06/01/2012	1201	Panhandle Coop Association	759136	06.2.1097.0407.0.05.00	Fresh Fruit and Vegetable Program/Northfield	\$200.00	
455	06/01/2012	1201	Panhandle Coop Association	759200	06.2.1097.0407.0.05.00	Fresh Fruit and Vegetable Program/Northfield	\$140.00	
455	06/01/2012	1201	Panhandle Coop Association	759256	06.2.1097.0407.0.05.00	Fresh Fruit and Vegetable Program/Northfield	\$184.00	
							Check Total:	\$2,461.89
456	06/01/2012	1201	Reliable One Inc.	3724 (2)	06.2.1099.0410.0.00.00	Supplies/gloves	\$485.19	
							Check Total:	\$485.19
457	06/01/2012	1201	Roberts Dairy Company	1740316	06.2.1099.0407.0.00.00	Dairy	\$337.41	
457	06/01/2012	1201	Roberts Dairy Company	1740317	06.2.1099.0407.0.00.00	Dairy	\$545.69	
457	06/01/2012	1201	Roberts Dairy Company	1740339	06.2.1099.0407.0.00.00	Dairy	\$294.98	
457	06/01/2012	1201	Roberts Dairy Company	1740340	06.2.1099.0407.0.00.00	Dairy	\$348.97	
457	06/01/2012	1201	Roberts Dairy Company	1740364	06.2.1099.0407.0.00.00	Dairy	\$204.59	
457	06/01/2012	1201	Roberts Dairy Company	1740365	06.2.1099.0407.0.00.00	Dairy	\$338.17	
457	06/01/2012	1201	Roberts Dairy Company	1740377 (2)	06.2.1099.0407.0.00.00	Dairy	\$636.96	
457	06/01/2012	1201	Roberts Dairy Company	1740392	06.2.1099.0407.0.00.00	Dairy	\$314.18	
457	06/01/2012	1201	Roberts Dairy Company	1740393	06.2.1099.0407.0.00.00	Dairy	\$386.56	
457	06/01/2012	1201	Roberts Dairy Company	1740412	06.2.1099.0407.0.00.00	Dairy	\$313.23	
457	06/01/2012	1201	Roberts Dairy Company	1740434	06.2.1099.0407.0.00.00	Dairy	\$227.81	
457	06/01/2012	1201	Roberts Dairy Company	1740435	06.2.1099.0407.0.00.00	Dairy	\$1,887.73	
457	06/01/2012	1201	Roberts Dairy Company	1740446	06.2.1099.0407.0.00.00	Dairy	\$518.33	
457	06/01/2012	1201	Roberts Dairy Company	1740465	06.2.1099.0407.0.00.00	Dairy	\$314.18	
457	06/01/2012	1201	Roberts Dairy Company	1740466	06.2.1099.0407.0.00.00	Dairy	\$378.29	
457	06/01/2012	1201	Roberts Dairy Company	1740483	06.2.1099.0407.0.00.00	Dairy	\$420.28	
457	06/01/2012	1201	Roberts Dairy Company	1740484	06.2.1099.0407.0.00.00	Dairy	\$409.65	

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Cafe
 Bank Account: 500863874

Date Range: 06/01/2012 - 06/01/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
457	06/01/2012	1201	Roberts Dairy Company	1740504	06.2.1099.0407.0.00.00	Dairy	\$314.18
457	06/01/2012	1201	Roberts Dairy Company	1740505	06.2.1099.0407.0.00.00	Dairy	\$132.63
457	06/01/2012	1201	Roberts Dairy Company	1740513	06.2.1099.0407.0.00.00	Dairy	\$316.67
457	06/01/2012	1201	Roberts Dairy Company	1740528 (2)	06.2.1099.0407.0.00.00	Dairy	\$157.09
457	06/01/2012	1201	Roberts Dairy Company	1740545	06.2.1099.0407.0.00.00	Dairy	\$146.76
Check Total:							\$8,944.34
458	06/01/2012	1201	Snell Services, Inc.	101626-0	06.2.1099.0318.0.00.00	Repairs on HS AC unit - Cafeteria	\$741.60
Check Total:							\$741.60
459	06/01/2012	1201	The Thompson Co.	1150026	06.2.1099.0407.0.00.00	Food	\$1,186.01
459	06/01/2012	1201	The Thompson Co.	1152734	06.2.1099.0407.0.00.00	Food	\$803.11
459	06/01/2012	1201	The Thompson Co.	1155396	06.2.1099.0407.0.00.00	Food	\$1,206.70
Check Total:							\$3,195.82
460	06/01/2012	1201	Thomas, Emma	lunch reimbursement	06.2.1099.0104.0.00.00	reimbursement Isaac's account	\$24.70
460	06/01/2012	1201	Thomas, Emma	lunch reimbursement	06.2.1099.0104.0.00.00	reimbursement Jolie's account	\$2.25
Check Total:							\$26.95
461	06/01/2012	1201	Us Foodservice	3352054	06.2.1099.0407.0.00.00	Food	\$268.33
461	06/01/2012	1201	Us Foodservice	3417315	06.2.1099.0407.0.00.00	Food	\$1,108.57
Check Total:							\$1,376.90
462	06/01/2012	1201	Wonder/Hostess-Denver	4212468	06.2.1099.0407.0.00.00	Hot Dog Buns	\$172.50
462	06/01/2012	1201	Wonder/Hostess-Denver	4213636	06.2.1099.0407.0.00.00	Bread	\$10.28
462	06/01/2012	1201	Wonder/Hostess-Denver	4213862	06.2.1099.0407.0.00.00	Bread	\$196.00
462	06/01/2012	1201	Wonder/Hostess-Denver	4214390	06.2.1099.0407.0.00.00	Bread	\$196.00
Check Total:							\$574.78
Bank Total:							\$61,844.88

Gering Public Schools

Disbursement Detail Listing

Bank Name: FSB-Cafe
 Bank Account: 500863874

Date Range: 06/01/2012 - 06/01/2012
 Voucher Range: -

Sort By: Check
 Dollar Limit: \$0.00

Fiscal Year: 2011-2012

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
<u>Fund</u>			<u>Amount</u>					
06							\$61,844.88	
Fund Totals:								\$61,844.88

End of Report

Disbursements Grand Total: \$61,844.88

2960 Lingle Veteran Road
Lingle, Wyoming
May 29, 2012

Gering Public Schools
Board of Education & Administration

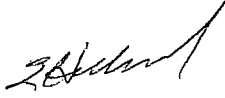
Please accept this notification of my resignation from my position as sixth grade teacher at Northfield Elementary, effective the final day of the school contract year of 2011 -2012.

My experiences as a teacher for Gering schools for the past 23 years will always be years to remember. The Board of Education, administration, fellow teachers and support staff have always been very professional, which makes Gering Public Schools one of the best.

Sincerely,


Luanne Cawiezell

Memo

To: Don Hague
From: Eldon Hubbard 
Date: 6/5/2012
Re: Recommendation for Activities Director Position

I recommend that GPS employ Glen Koski for the position of Activities Director.

Twenty seven applicants were screened for the position. Five quality candidates were selected for interviews. Although all had specific excellent skills and attributes, I believe that Glen's experience and background best suits the leadership needs of Gering Public School Activities Department.

Date: June 18, 2012
 To: Board of Education
 Re: May Financial Statements.

The Business Committee has reviewed the financial records for the month of May, 2012. Items found in the various bill lists needing further description are notated, if necessary, in the right-hand margin of the Schedule of Checks Written. The remainder of items are typical service or supply expenditures and are adequately defined in the descriptive columns.

General Fund revenue was \$3,233,805.40. General Fund expenditures were \$148,755.96 and the payroll for May totaled \$1,477,467.82. Total General Fund expenditures for May were \$1,626,223.78 .

Depreciation Fund revenue was \$518.85 and expenditures were \$124,324.00 the Building Fund revenue was \$104,377.29 and expenditures were \$0.00; the Qualified Capital Fund revenue was \$1,945.23 and expenditures were \$0.00; the Fee Fund revenue was \$720.00 and expenditures were \$4,493.99 and the Employee Benefit Fund revenue was \$.07 and expenditures were \$4,277.17 in the month of May. Cooperative Fund revenue was \$0.00 and expenditures were \$0.00.

The Activity Fund revenue was \$30,881.18. Activity Fund expenditures totaled \$38,807.16.

The Cafeteria Fund revenue was \$87,043.13 Cafeteria Fund expenditures were \$31,271.14 plus \$30,841.18 for payroll for a total of \$62,112.32

The Business Committee has reviewed the financial records for the month of May and recommends they be approved:

		EXPENSES	REVENUE
GENERAL FUND		\$148,755.96	\$3,233,805.40
	Payroll	\$1,477,467.82	
BUILDING		\$0.00	\$104,377.29
DEPRECIATION		\$124,324.00	\$518.85
QUALIFIED CAPITAL		\$0.00	\$1,945.23
EMPLOYEE BENEFIT		\$4,277.17	\$.07
ACTIVITY		\$69,305.14	\$44,918.68
CAFETERIA		\$31,271.14	\$87,043.13
	Payroll	\$30,841.18	
FEE FUND		\$4,493.99	\$720.00
COOPERATIVE FUND		\$0.00	\$0.00

SCHEDULE OF INVESTMENTS HELD

AS OF MAY 31, 2012

Depository	Number	Fund	Amount	Rate	Date of Issue	Date of Maturity
Platte Valley	7020107	General	\$266,586.37	1.300%	08-12-09	08-12-12
Valley Bank	1097689	General	\$151,717.94	1.000%	11-26-08	11-26-12
Valley Bank	1097654	Depreciation	\$298,722.37	1.350%	10-24-08	10-24-12
Valley Bank	1097688	Depreciation	\$315,404.87	1.690%	11-26-08	11-26-12
Valley Bank	1097653	Depreciation	\$119,488.95	1.350%	10-24-08	10-24-12
Valley Bank	1097480	Depreciation	\$214,879.91	1.100%	03-18-08	03-18-13
Valley Bank	1097261	Activity-Whitney Parr	\$33,550.53	1.490%	08-16-07	08-16-13
US Bank	3505001614 83	Activity-Twyla Fulk	\$5,571.32			08-06-12
Valley Bank	1097748	Activity-Booster Club (Flex)	\$7,377.06	2.230%	02-17-09	02-17-13
US Bank	3057902347 88	Activity-Don Childs	\$5,001.86	0.250%		09-24-12

THE MONTH ENDING MAY 31, 2012
TRIAL BALANCE SUMMARY

target \$650K target \$750k

	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	COOP
05/01/12 Balance	\$3,754,101.13	\$1,055,873.42	\$1,233,330.22	\$7,247.65	\$16,800.01	\$22,420.13	\$268,395.18	\$59,219.73	\$209.94
CD Deposit									
+									
MAY RECPTS	\$3,233,805.40	\$104,377.29	\$518.85	\$720.00	\$1,945.23	\$0.07	\$44,918.68	\$87,043.13	\$0.00
+									
RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
=									
AVAILABLE FUNDS	\$6,987,906.53	\$1,160,250.71	\$1,233,849.07	\$7,967.65	\$18,745.24	\$22,420.20	\$313,313.86	\$146,262.86	\$209.94
-									
MAY EXPENSE	\$1,626,223.78	\$0.00	\$124,324.00	\$4,493.99	\$0.00	\$4,277.17	\$69,305.14	\$62,112.32	\$0.00
-									
EXPENSE ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
=									
RECEIPT-EXP BALANCES	\$5,361,682.75	\$1,160,250.71	\$1,109,525.07	\$3,473.66	\$18,745.24	\$18,143.03	\$244,008.72	\$84,150.54	\$209.94

IMPREST	\$25,020.21								
PAYROLL	\$134.63								
CASH AT COUNTY	\$1,665,944.44	\$145,485.20			\$1,260.61				
+									
REGULAR CHECKING	\$153,362.57			\$3,473.66			(\$11,194.09)	\$11,039.99	\$209.94
+									
MMA ACCOUNT	\$2,825,151.02	\$1,014,765.51	\$161,028.36		\$17,484.63	\$18,143.03	\$203,702.11	\$73,110.55	
+									
IMPREST SUSPENSE	\$32,899.78								
+									
DUE TO/FROM OTHER FUNDS	\$262,731.23								
+									
CD'S + or -	\$421,239.16		\$948,496.71				\$51,500.72		
A/R or (A/P)	(\$24,800.29)								
=									
FUND BALANCES	\$5,361,682.75	\$1,160,250.71	\$1,109,525.07	\$3,473.66	\$18,745.24	\$18,143.03	\$244,008.74	\$84,150.54	\$209.94

THE MONTH ENDING MAY 31, 2012
TRIAL BALANCE SUMMARY- YEAR-TO-DATE

		target \$650K	target \$750						
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	COOP
9/1/2011 Balance	\$3,541,787.32	\$819,346.88	\$1,361,437.21	\$284.34	\$14,310.95	\$32,271.03	\$238,921.95	\$55,140.52	\$209.94
CD Deposit									
+									
YTD RECPTS	\$16,761,452.04	\$340,903.63	\$7,825.83	\$15,145.50	\$4,434.29	\$0.94	\$387,329.20	\$794,916.35	\$0.00
+									
RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
=									
AVAILABLE FUNDS	\$20,303,239.36	\$1,160,250.51	\$1,369,263.04	\$15,429.84	\$18,745.24	\$32,271.97	\$626,251.15	\$850,056.87	\$209.94
-									
YTD EXPENSE	\$14,941,556.61	\$0.00	\$259,737.97	\$11,956.18	\$0.00	\$14,128.94	\$385,554.43	\$765,906.33	\$0.00
-									
EXPENSE ADJ		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,312.00)	\$0.00	\$0.00
=									
RECEIPT-EXP BALANCES	\$5,361,682.75	\$1,160,250.51	\$1,109,525.07	\$3,473.66	\$18,745.24	\$18,143.03	\$244,008.72	\$84,150.54	\$209.94

IMPREST	\$25,020.21								
PAYROLL	\$134.63								
CASH AT COUNTY	\$1,665,944.44	\$145,485.20			\$1,260.61				
+									
REGULAR CHECKING	\$153,362.57			\$3,473.66			(\$11,194.09)	\$11,039.99	209.94
+									
MMA ACCOUNT	\$2,825,151.02	\$1,014,765.51	\$161,028.36		\$17,484.63	\$18,143.03	\$203,702.11	\$73,110.55	
+									
IMPREST SUSPENSE	\$32,899.78								
+									
DUE TO/FROM OTHER FUNDS	\$262,731.23								
+									
CD'S + or -	\$421,239.16		\$948,496.71				\$51,500.72		
A/R or (A/P)	(\$24,800.29)								
=									
FUND BALANCES	\$5,361,682.75	\$1,160,250.71	\$1,109,525.07	\$3,473.66	\$18,745.24	\$18,143.03	\$244,008.74	\$84,150.54	\$209.94

THE MONTH ENDING MAY 31, 2011
TRIAL BALANCE SUMMARY-MAY

target \$650K target \$750K

	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	COOP
05/01/11 Balance	\$2,971,025.27	\$622,062.97	\$1,411,992.16	\$6,500.64	\$12,269.88	\$34,804.51	\$291,110.29	\$43,549.32	\$209.94
CD Deposit									
+ MAY RECPTS	\$3,024,200.80	\$173,314.74	\$994.24	\$2,765.00	\$1,421.76	\$0.13	\$37,714.70	\$89,366.74	\$0.00
+ RECPY ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= AVAILABLE FUNDS	\$5,995,226.07	\$795,377.71	\$1,412,986.40	\$9,265.64	\$13,691.64	\$34,804.64	\$328,824.99	\$132,916.06	\$209.94
- MAY EXPENSE	\$1,566,891.02	\$44,070.00	\$0.00	\$7,301.30	(\$25.00)	\$2,534.00	\$27,149.95	\$65,454.23	\$0.00
- EXPENSE ADJ		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= RECEIPT-EXP BALANCES	\$4,428,335.05	\$751,307.71	\$1,412,986.40	\$1,964.34	\$13,716.64	\$32,270.64	\$301,675.04	\$67,461.83	\$209.94

IMPREST	\$21,800.12								
PAYROLL	\$0.00								
CASH AT COUNTY	\$1,665,944.44	\$145,485.20			\$1,260.61				
+ REGULAR CHECKING	(\$187,775.75)			\$1,964.34			(\$7,562.10)	\$2,062.58	\$209.94
+ MMA ACCOUNT	\$2,373,927.90	\$605,822.51	\$473,965.12		\$12,456.03	\$32,270.64	\$258,107.84	\$65,399.25	
+ IMPREST SUSPENSE	\$36,119.87								
+ DUE TO/FROM OTHER FUNDS									
+ CD'S + or -	\$417,129.13		\$939,021.28				\$51,129.30		
+ A/R or (A/P)	\$123,227.93								
= FUND BALANCES	\$4,428,335.05	\$751,307.71	\$1,412,986.40	\$1,964.34	\$13,716.64	\$32,270.64	\$301,675.04	\$67,461.83	\$209.94

THE MONTH ENDING MAY 31, 2011
TRIAL BALANCE SUMMARY- YEAR-TO-DATE

		target \$650K	target \$750K						
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	COOP
9/1/2010 Balance	\$3,453,396.81	\$631,308.78	\$1,588,109.95	\$422.72	\$59,932.64	\$43,258.12	\$257,558.01	\$10,812.67	\$21,824.00
CD Deposit									
+ YTD RECPTS	\$15,291,958.78	\$444,849.17	\$11,019.06	\$13,886.00	\$3,784.00	\$12.89	\$335,641.27	\$772,093.16	\$0.00
+ RECPY ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= AVAILABLE FUNDS	\$18,745,355.59	\$1,076,157.95	\$1,599,129.01	\$14,308.72	\$63,716.64	\$43,271.01	\$593,199.28	\$782,905.83	\$21,824.00
- YTD EXPENSE	\$14,317,020.54	\$324,850.24	\$186,142.61	\$12,344.38	\$50,000.00	\$11,000.37	\$291,524.24	\$715,572.10	\$21,534.93
- EXPENSE ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$128.10)	\$79.13
= RECEIPT-EXP BALANCES	\$4,428,335.05	\$751,307.71	\$1,412,986.40	\$1,964.34	\$13,716.64	\$32,270.64	\$301,675.04	\$67,461.83	\$209.94

IMPREST	\$21,800.12								
PAYROLL	\$0.00								
CASH AT COUNTY	\$1,665,944.44	\$145,485.20			\$1,260.61				
+ REGULAR CHECKING	(\$187,775.75)			\$1,964.34			(\$7,562.10)	\$2,062.58	209.94
+ MMA ACCOUNT	\$2,373,927.90	\$605,822.51	\$473,965.12		\$12,456.03	\$32,270.64	\$258,107.84	\$65,399.25	
+ IMPREST SUSPENSE	\$36,119.87								
+ DUE TO/FROM OTHER FUNDS									
+ CD'S + or -	\$417,129.13		\$939,021.28				\$51,129.30		
+ A/R or (A/P)	\$123,227.93								
=	(\$22,038.59)								
FUND BALANCES	\$4,428,335.05	\$751,307.71	\$1,412,986.40	\$1,964.34	\$13,716.64	\$32,270.64	\$301,675.04	\$67,461.83	\$209.94

**Gering Public Schools
Building Fund
5/31/2012**

Cash Balance	5/31/2012	\$ 1,014,765.51
Projected Revenue		
Taxes	05/31/12-08/31/12	\$ -
Interest	05/31/12-08/31/12	\$ <u>500.00</u>
Total		\$ <u>500.00</u>
Projected Expenses		\$ -
Lincoln Ele,entary		\$ <u>250,000.00</u>
Total		\$ <u>250,000.00</u>
Cash Balance	5/31/2012	\$ <u>765,265.51</u>

**Gering Public Schools
Depreciation Fund
5/31/2012**

Cash Balance	5/31/2012	\$ 1,109,525.07
Projected Revenue		
Interest	05/31/12-08/31/12	\$ <u>550.00</u>
Total		\$ <u>-</u> \$ <u>1,110,075.07</u>
Projected Expenses		\$ -
Window project High School		\$ 66,000.00
Jr High Cafeteria Tables		\$ 22,000.00
Lincoln Elementary		\$ <u>250,000.00</u>
Total		\$ <u>338,000.00</u>
Cash Balance	5/31/2012	\$ <u>771,525.07</u>

**Gering Public Schools
BABS Lincoln Bond Fund
5/31/2012**

Cash Balance 05/01/2012	\$	1,728,266.55
Revenue		
treasury note interest	\$	-
Interest May, 2012	\$	-
Total	\$	1,728,266.55
Expenses		
	\$	-
Andersc Anderson & Shaw	\$	574,038.00
ME Group	\$	4,256.00
Total	\$	578,294.00
Cash Balance #	\$	1,149,972.55

GERING PUBLIC SCHOOLS
GERING, NE

DRUG AND ALCOHOL TESTING POLICY

1 Need for Random Testing.

The Board of Education is responsible for maintaining discipline, health and safety. The Board recognizes that substance abuse presents a continuing challenge and a danger to the student population as a whole. The Board is committed to maintaining school sponsored activity programs in a safe, healthy and secure environment. The Board is further committed to being proactive in ensuring that students who participate in extracurricular activities represent the District in a positive manner

2 Eligibility for Random Testing.

Students who participate in school sponsored competitive extracurricular activities at the secondary school (Grades 7-12) level are eligible for random testing. Students who do not consent to participate in the testing program shall not be eligible to participate in school sponsored competitive extracurricular activities. Students may volunteer for participation in the testing program even if they do not participate in a school sponsored competitive extracurricular activity.

3 Testing Procedure.

a. Random Testing.

A confidential testing schedule will be created by the Superintendent or designee to ensure that the testing of eligible students is conducted in a manner that is random.

b. Collection.

The testing collection process will be conducted in a manner that protects student privacy, guards against tampered specimens and ensures an accurate chain of custody. It is intended that the procedures be modeled on those applicable to the testing of CDL employees, though methods other than testing of urine samples may be used. The tests are to be designed to detect only the use of alcohol and illegal drugs, not medical conditions or the presence of authorized prescription medications.

4 Confidentiality.

All activities related to the testing policy will be carried out in accordance with the requirements of the Family Educational Rights and Privacy Act (FERPA), the Protection of Pupil Rights Amendment (PPRA), and any other applicable confidentiality laws.

5 Consequences for Positive Tests.

Any of the following shall be considered to be a positive test result:

- A confirmed positive alcohol or drug test;
- Refusal to participate in testing when selected; and/or
- Tampering with the specimen collection process.

The following shall result from a positive test result:

- The student's parents or guardians will be contacted and a meeting will be held to discuss the positive test result, with the object of collaborating on a plan to assist the student in avoiding future substance abuse.

- The student's privilege of participating in extracurricular activities will be restricted as follows:
 - For a first positive test, the student is ineligible to participate in any extracurricular activities for **two weeks or three events**, whichever is longer. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) tests negative in a District-administered drug test.
 - For a second positive test, the student is ineligible to participate in any extracurricular activity for **9 weeks**. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) tests negative in a District-administered drug test, and (c) agrees to submit to monthly District-administered drug test during the next twelve month period.
 - For a third positive test, the student is ineligible to participate in any extracurricular activity for **one calendar year**. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) tests negative in a District-administered drug test, and (c) agrees to submit to monthly District-administered drug test during the next twelve month period.
 - For a fourth positive test, the student is **ineligible to participate in any extracurricular activity for the remainder of the student's secondary school career**.

The parents or guardians are responsible for the costs of the rehabilitation program, which includes the substance abuse counseling and follow-up.

Positive results will not lead to the imposition of any academic consequence or disciplinary action, other than the above described limitations on the privilege to participate in extracurricular activities.

6. Appeal Procedures.

A student or the student's parents or guardians may challenge the results of a positive test through an appeal process to be developed by the Superintendent or designee. In the event a student or the student's parents or guardians wish to challenge a positive test on a basis other than the veracity of the test result, an appeal may be made in accordance with the policy on extracurricular activity discipline.

7. Process.

The Superintendent or the Superintendent's designee is directed to develop specific testing procedures consistent with this policy.

GERING PUBLIC SCHOOLS
GERING, NE

Drug and Alcohol Testing Procedures

1. Eligibility for Random Testing.

Students who participate in school sponsored competitive extracurricular activities at the secondary school (Grades 7-12) level are eligible for random testing. School sponsored competitive extracurricular activities are activities which are sponsored or approved by the Board, but are not offered for credit towards graduation, and which involve competition, comparison, or judging of the individuals or groups with other individuals or groups as part of selection or participation. School sponsored competitive extracurricular activities include, but are not limited to the following: athletic programs, cheerleading, dance team, band, Student Council, National Honor Society, academic teams, play productions, choir, Quiz Bowl, Mock Trial, Enviro Science Team, and Speech Team.

To participate in a school sponsored competitive extracurricular activity, students must submit a completed Consent to Test Form on or before the first practice or on or before the first event or meeting, whichever is applicable. The form must be signed by the student and the student's parent or guardian.

Failure to submit a completed Consent to Test Form will result in ineligibility for participation in school sponsored competitive extracurricular activities until the form is submitted.

Students remain eligible for testing from the date the Consent to Test Form is turned in until a Drop Form is completed, or until the student graduates or is otherwise no longer enrolled in the District. A student for whom a Drop Form has been submitted shall be ineligible for participation in school sponsored competitive extracurricular activities for twelve months from the date the Drop Form is submitted. Students have a fifteen (15) day grace period for reconsideration of a Drop Form.

Students who are not participants in a school sponsored competitive extracurricular activity may volunteer for participation in the testing program by submitting a completed Consent to Test Form.

2. Testing Procedure.

a. Random Testing.

A confidential testing schedule will be created by the Superintendent or designee to ensure that the testing of eligible students is conducted in a manner that is random. To maintain confidentiality and to maintain the integrity of the randomness of this program, the students eligible for testing will be identified by a unique personal identifier that does not make the student known to persons other than the school officials who are directly involved in the testing program.

No fewer than twenty percent (20%) of the pool of eligible students will be tested each school year. The Superintendent or designee shall have the authority to determine the percentage to test, subject to the minimum 20% level, dependent on the nature and extent of the prevailing problem with drug usage in the school community from time to time. Testing will take place throughout the school year.

b. Collection.

The testing collection process will be conducted in a manner that protects student privacy, guards against tampered specimens and ensures an accurate chain of custody of the specimen. The method of testing

may involve the use of breath, saliva, urine, or hair samples. To the extent the testing involves the collection of urine, an adult monitor is to wait outside a closed restroom stall and listen for the normal sounds of urination.

It is intended that the procedures be modeled on those applicable to the testing of CDL employees, which include the testing of specimens for alcohol and unlawful substances. The tests are to be designed to detect only the use of alcohol or illegal drugs, including but not limited to amphetamines, marijuana, cocaine, steroids, opiates, and barbituates, not medical conditions or the presence of authorized prescription medications.

3. Confidentiality.

All activities related to the testing policy will be carried out in accordance with the requirements of the Family Educational Rights and Privacy Act (FERPA), the Protection of Pupil Rights Amendment (PPRA), and any other applicable confidentiality laws.

Test results will be shared only with staff who have a legitimate educational interest in having access to the information, on a "need to know" basis. Test results will not be turned over to any law enforcement authority in the absence of a court order, subpoena, or other legal process requiring such.

Test results will be kept in confidential files separate from the students' other records. The test results will be destroyed when the student graduates or the graduation of his/her cohorts. .

4. Re-Testing.

A student or the student's parent or guardian may challenge the veracity of a positive test. If a positive test is proven to be false, the student will not be subject to the consequences of a positive test, provided that the consequences shall remain in place until the positive test is proven to be false.

The student or the student's parent or guardian shall make a request to challenge a positive test with the Superintendent or designee within 72 hours of the student being notified of the positive test. The Superintendent or designee shall determine whether the challenge shall involve a retest of the specimen or a second test.

If the challenge will involve a retest of the specimen, the specimen previously submitted will be forwarded to a testing laboratory for confirmatory testing. The laboratory must be approved by the Superintendent or designee and adhere to federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards concerning drug testing protocols and procedures. Results of the re-test will be provided to the Superintendent or designee by the approved laboratory. The re-testing shall be at the expense of the student or the student's parent or guardian. To be a valid non-positive, the Superintendent or designee must be provided with information that establishes that the substance(s) detected in the initial test would remain detectable in the specimen at the time of the retest.

If the challenge will involve a second test, it will be completed using the District's standard procedures. The second test shall be at the expense of the student or the student's parent or guardian. To be a valid non-positive, the Superintendent or designee must be provided with information that establishes that the substance(s) detected in the initial test would remain detectable via the testing method chosen as of the time of the second test.

Approved: _____ Reviewed: 5/30/12 _____ Revised: _____

Consent to Test

I understand fully that my performance as a student and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the standards, rules and regulations set forth by the Board of Education of Gering Public Schools, the administration, and the coaches and sponsors for the activities in which I participate.

I consent to and authorize Gering Public Schools to conduct a drug and alcohol test if my number is drawn from the random pool. I also authorize the release of information concerning the results of such tests to designated District personnel.

I understand that this form remains in effect until the submission of an Activity Drop Form or graduation and/or withdrawal from the District.

_____ Student Name (print)	_____ Parent or Guardian Name (print)
_____ Student Signature	_____ Parent or Guardian Signature
_____ Date	_____ Date

I plan to participate in one or more of the following school sponsored competitive extracurricular activit(ies):

_____ I am volunteering to be placed in the testing pool.

GERING PUBLIC SCHOOLS
GERING, NE

Activity **Drop**
wish to withdraw from

I will submit this form to the Activities Director. My name will be withdrawn from the testing pool on the date this is received by the Activities Director.

Completing this form will pertain to all school sponsored competitive extracurricular activities. I understand that, by withdrawing, I can no longer participate in any school sponsored competitive extracurricular activities, and I may not receive recognition as a member of these activities or athletic programs I may re-enter the testing pool after a period of one (1) calendar year by filling out a new Consent to Test form.

I UNDERSTAND THAT I HAVE 15 DAYS TO RECONSIDER THE DECISION AND RE-

_____ Student Name (print)	_____ Parent or Guardian Name (print)
_____ Student Signature	_____ Parent or Guardian Signature
_____ Date	_____ Date

ENTER THE POOL.

Activities
Director

Date of Receipt

--

**GERING PUBLIC SCHOOLS
GERING, NE**

CERTIFICATED EMPLOYEE EVALUATION

Evaluation of certificated employees on their skills, abilities, and competence shall be an ongoing process supervised by the building principal/supervisor and conducted by approved evaluator. The goal of the formal evaluation of certificated employees, other than administrators, shall be to improve the educational program, to improve instruction, to maintain certificated employees who meet or exceed the board's standards of performance, to clarify the certificated employee's role, to ascertain the areas in need of improvement, and to develop a working relationship between the administrators and other employees.

Probationary teachers shall be formally observed and evaluated at least once each semester. Each formal observation shall be for an entire instructional period of at least 40 minutes.

Certified permanent employees shall be formally observed and evaluated at least once every three years. It shall be the responsibility of the building principal/supervisor to insure certificated employees are evaluated on a three year rotation plan. The specifics of the three year rotation plan are outlined in the administrative regulations. Each formal observation shall be for a minimum of 40 minutes. Additional evaluations shall be made in cases where there are major changes in assignments or noted changes in employee effectiveness. Evaluators may schedule additional evaluations when the evaluator feels it would be to the employee's and/or school district's benefit to conduct additional observations and evaluations, or at the employee's request.

The formal evaluation criteria shall be completed in writing. The formal evaluation shall provide an opportunity for the evaluator and the certificated employee to discuss the employee's performance and future areas of growth. The formal evaluation shall be completed by the evaluator, signed by the certificated employee and filed in the certificated employee's personnel file. This policy supports, and does not preclude, the ongoing informal evaluation of the certificated employee's skills, abilities and competence.

The Superintendent will create an administrative regulation describing the procedure to be used for evaluations and including the evaluation instrument. At a minimum this will provide for evaluation of instructional performance, classroom organization and management, professional conduct, and personal conduct. It will provide for a written description of all noted deficiencies and an adequate timeline for implementing the concrete suggestions for improvement. The employee will be allowed to offer a written response. The regulation will also specify what training will be provided by the district for evaluators.

All evaluators who complete a formal evaluation on certificated employees in the district shall possess a valid Nebraska Administrators Certificate and shall be trained to use the evaluation system employed in the district. The Superintendent shall conduct the training. Training sessions shall include, but not be limited to:

1. A review of the district's certificated employee's evaluation policies and procedures.
2. A review of the expectations for evaluation
3. A review of the evaluation instruments
4. A discussion of evaluation skills

The evaluation procedure shall be annually communicated, in writing, to those being evaluated as outlined in the certified staff handbook.

Legal Reference: Neb. Statute 79-828, 79-318
NDE Rule 10

Cross Reference: 406.02 Certificated Employee Qualifications, Recruitment,
and Selection
406.09 Certificated Employee Probationary Status
408.05 Certificated Employee Reduction-In-Force

Approved 03/15/10 Reviewed 4/30/12 Revised: 6/18/12

GERING HIGH SCHOOL
STUDENT-PARENT HANDBOOK
2012-2013



Gering High School
1500 U Street
Gering, Nebraska 69341
308-436-3121

STUDENT - PARENT HANDBOOK OF GERING HIGH SCHOOL 2012-2013

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	Acknowledgment of Receipt Form
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Gering Public Schools Parent-Student Handbook 2012-2013 School Year

Foreword

Section 1 Intent of Handbook

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Gering High School. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Section 2 Members of the Board of Education

Mike Brunner, President	Jody Miles
Brian Copsy	BJ Peters
Alan Doll	Mary Winn

Section 3 Administrative Staff

Name	Position	School	Contact Information
Don Hague	Superintendent	Gering Public Schools	308-436-3125
Eldon Hubbard	High School Principal	Gering High School	308-436-3121
Shawn Seiler	Assistant High School Principal	Gering High School	308-436-3121
Kraig Weyrich	Assistant High School Principal, Freshmen Academy	Gering High School Freshmen Academy	308-436-4255
Glen Koski	Activities Director	Gering High School	308-436-3121

Section 4

School Calendar

Adopted 2/20/12

Gering Public Schools 2012-2013

August 2012						
Sun	Mo	Tu	We	Th	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2012						
Su	Mo	Tu	We	Th	Fri	Sat
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2012						
Su	Mo	Tu	We	Th	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2012						
Su	Mo	Tu	We	Th	Fri	Sat
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012						
Su	Mo	Tu	We	Th	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2013						
Su	Mo	Tu	We	Th	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Phone Numbers	
District Admin. Office	436-3125
Special Services Office	436-3125
Transportation/Warehouse	436-2754
Senior High School	436-3121
Junior High School	436-3123
Cedar Canyon Elementary	436-2004
Geil Elementary	436-2545
Lincoln Elementary	436-2350
Northfield Elementary	436-5555
Freshman Academy	436-4255
Early Childhood Program	632-8670

Jul 16—Aug 3 Elementary Summer School
 Aug 6-10 Registration begins for all new students
 Aug 15 New Teacher Work Day/Orientation
 Aug 16-17,20 Welcome Back All Staff In-Service
 Teacher Staff Development/Work Day
 Student Orientation Day grades TBA
 Aug 20 First Day for High School/FA/7th Students
 Aug 21 Kindergarten Orientation 9am to 11am
 Aug 22 First Day for Kindergarten—6th & 8th grade
 K-6 only early dismissal at 1pm
 Aug 23 First full day for all K-6 students
 Sept 3 LABOR DAY (NO SCHOOL)
 Oct 19 Teacher Work Day (no school for all students)
 End of 9 weeks (42 days)
 Oct 22-24 Parent/Teacher Conferences
 Oct 26 No school for students or teachers
 Nov 21 Early Release
 Nov 22-23 Thanksgiving Vacation
 Dec 21 Early Release
 End of 2nd 9 weeks (42 days)
 Dec 24-Jan. 3 Holiday Break
 Jan 4 No school for students/teacher work day
 Feb 14-15 Winter Break—no school for students or teachers
 Feb 18 No school for students (in service day)
 Mar 15 End of 3rd 9 weeks (47 days)
 Teacher Work Day
 Mar 18-20 Parent/Teacher Conferences
 Mar 22 No school for students or staff
 Mar 29 Easter Break—no school for students or staff
 Apr. 1 Easter Break—no school for students or staff
 May 19 Senior Graduation at WNCC (TBD)
 May 23 Last day for all students
 End of 4th 9 weeks (43 days)
 May 24 Teacher Work Day
 May 28-29 Make up day (if needed)

ELEMENTARY EARLY RELEASE
 Every Wednesday August 22—May 15
 Northfield Elementary—2pm
 Lincoln Elementary 2:10pm
 Geil Elementary 2:15pm
 Cedar Canyon—2:25pm

EARLY RELEASE at 1:00pm
 Junior High/Freshman Academy/High School
 September 19, October 17, November 14, January 16,
 February 13, March 20 and April 17

Our vision: All Gering Public Schools students will maximize their individual potential.

The mission of Gering Public Schools is to develop the academic, personal and social skills of all students and to prepare them to be productive, responsible

Approved by the Board of Education Feb. 20, 2012



First/Last Day of School



Teacher Staff Development/Work Day/No School for Students



No School for Students or Staff



New Teacher In-Service



Orientation for Students

February 2013						
Su	Mo	Tu	We	Th	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 2013						
Su	Mo	Tu	We	Th	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

April 2013						
Su	Mo	Tu	We	Th	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2013						
Su	Mo	Tu	We	Th	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 2013						
Su	Mo	Tu	We	Th	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Article 1 – Mission and Goals

Section 1 School Mission Statement

The mission of Gering Public Schools is to develop the academic, personal, and social skills of all students and to prepare them to be productive, responsible global citizens of the 21st century.

Section 2 Goals and Objectives

The goals and objectives of the Gering Public Schools are to provide:

A curriculum that is based on state standards, comprehensive, coordinated, and sequential and is directed toward locally approved goals and standards for student learning. It draws upon research, best practice, and reputable theory and provides the foundation for standards based instruction. The instructional program focuses on achievement and provides for the diverse learning needs of all students including learners with disabilities and high ability learners. Curriculum and instruction help students develop content and skill mastery, analytical thinking, problem solving, work ethics, creativity, and respect for diversity. It draws upon research, best practice, and reputable theory broad enough yet with sufficient depth to allow education for all of the students.

Assessment procedures and results that assist teachers in planning and providing appropriate instruction for all students. Assessment results also provide information for monitoring program success, and for reporting to parents, policy makers, and the community. The school periodically reviews procedures to improve assessment quality and increase student learning. The information assists schools in establishing and achieving improvement goals.

A library/media/technology program that provides a wide range of accessible print and electronic resources that expand opportunity for learning, contribute to information literacy, support the local curriculum, and enhance and enrich learning experiences for all students. The program provides materials through onsite and electronic access that complement, supplement, and enrich curriculum and instruction. It facilitates research, supports and encourages personal interest reading and the study of current events, and develops technological and other skills for accessing, evaluating, and using resources.

Instructional staff who have appropriate training and preparation to work with the students assigned to them, who are knowledgeable of principles of child growth and development and of the curriculum content for which they are responsible, who use teaching strategies that engage students actively in learning, and who help students understand and apply content across subject areas. Staff development activities that support the school's efforts in curriculum development, instructional improvement, assessment, and general school improvement to achieve school improvement goals.

Administration that exercises leadership in the development and implementation of school goals and policies. Administrators who demonstrate leadership in management and operation of the school system and in the improvement of curriculum and instruction. Building administrators who provide leadership to curriculum, instruction, assessment, and school improvement. They guide staff and students in achieving goals and fulfill other functions supportive of quality learning.

A systematic ongoing process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. The process includes a periodic review by visiting educators who provide consultation to the school/community in continued accomplishment of plans and goals.

A school system that demonstrates accountability to the school community. School staff periodically assesses and report student progress toward accomplishment of academic content standards. Results are used to plan and make needed changes to improve instruction for all students.

School facilities and a general environment that supports quality learning. Facilities and grounds are safe, orderly, and well maintained, and facilities that have adequate space, lighting, and furnishings. The system has plans or provisions for climate-controlled buildings to the extent feasible. The environment is emotionally safe and supportive and promotes respect, trust, and integrity.

A Board of Education that governs through orderly procedures which focus efforts of the school upon quality learning, result in equitable opportunities for learning for all students, and insure accountability to the local community.

An activities program that is scheduled outside the regular school day, focuses on active participation of all students involved in the activity, and promotes a positive image of the school and community.

A welcoming environment for parents and the community.

Section 3 Surveys

School personnel rarely administer surveys of students. In the event that an external survey is conducted, the Principal or designee shall notify parents/legal guardians of students to be surveyed, the nature of the survey, the date and time when the survey shall be administered, and the purposes or uses for the survey results. School officials shall honor any parental/legal guardian's request to have his/her student exempt from participation in the survey.

Section 4 Mutual Respect

The Gering Public Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member or insubordination on the part of students will not be tolerated.

Section 5 Complaint Procedures

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are specific procedures to address certain complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

Complaint procedure

- Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.
- Step 2. Address the concern to the Principal if the matter is not resolved at Step 1.
- Step 3. Address the concern to the Superintendent if the matter is not resolved at Step 2.
- Step 4. Address the concern to the Board of Education if the matter is not resolved at Step 3. Written appeal should be made within five (5) days of the Superintendent's decision.

Conditions Applicable to All Levels of Complaint Procedure

All information to be considered at each step should be placed in writing in order to be

most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.

Article 2 - School Day

Section 1 Daily Bell Schedule

GHS Regular Daily Schedule

Period 1	8:15 a.m. – 9:45 a.m.
Period 2	9:55 a.m. – 11:25 a.m.
Period 3	12:10 p.m. – 1:40 p.m.
Period 4	1:50 p.m. – 3:20 p.m.

Early Release Schedule

8:15 a.m. – 9:15 a.m.
9:20 a.m. – 10:20 a.m.
10:25 p.m. – 11:25 a.m.
11:30 a.m. – 12:30 p.m.

Freshmen Academy Daily Schedule

Period 1	8:10 a.m. – 9:40 a.m.
Advisory	9:45 a.m. – 10:05 a.m.
Period 2	10:10 a.m. – 11:40 p.m.
Period 3	12:20 p.m. – 1:50 p.m.
Period 4	1:50 p.m. – 3:25 p.m.

Early Release Schedule

8:10 a.m. – 9:11 a.m.
9:16 a.m. – 10:17 a.m.
10:22 p.m. – 11:23 a.m.
11:28 a.m. – 12:30 p.m.

Section 2 Severe Weather and School Cancellations

The Superintendent may close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations.

- **Decision to Close Schools.** A decision to close school is made when forecasts by the weather service, law enforcement advisories or civil defense officials indicate that it would be unwise to hold school. An early decision is not always possible because of uncertain weather conditions. School officials will make periodic assessments of conditions during the night and will decide early in the morning (by 6 a.m. if possible). In any case, an announcement will be made to the news media when schools will be closed. In some instances, schools will be open, but certain services may be cancelled (bus transportation, kindergarten, student activities).
- **After School Starts.** Every attempt will be made to avoid closing school once classes are in session. In some instances closing school during the day is inevitable if children are to safely return home before the brunt of a major storm hits. In these cases as much advance notice as possible will be given to parents. If school is closed during the day the notice will be broadcast by the media. Parents should have a plan in place to accommodate these circumstances.
- **Parental Decisions.** Parents may decide to keep their children at home in inclement weather because of personal circumstances. Students absent because of severe weather when school is in session will be marked absent. The absence will be treated like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.
- **What Not To Do.** Parents should not attempt to come to school during a tornado warning. School officials are not permitted to release students from the school

building during a tornado warning. Tornado safety procedures are practiced regularly by students and staff members. Also, parents are urged not to call radio and television stations and school buildings during severe weather.

- **Emergency Conditions.** The school has a signal which, when activated, includes the necessity to either evacuate the building or to move to safer areas of the building. Regular drills are held as required by law through the school year. There are plans for Emergency Exit system, Tornado Warning System, and Critical Incident Response.

Section 3 Open-Closed Campus

All freshmen students are required to remain on campus during the school day. Students leaving the building must first check out at the office. Upon return to school during the day, students are to sign in at the office.

Section 4 Identification Cards

Identification cards will be issued at the beginning of each school year. All students will be required to carry identification cards on their person during the school day and at all school activities. Students must be able to produce them upon the request of a school official. A five dollar (\$5.00) fee will be charged for lost or stolen ID cards.

Section 5 Arrival to School/Dismissal From School

Students are expected to arrive at school no more than 15 to 20 minutes prior to the first class or school program in which they are participating. Prior to that time, the school is not responsible for supervision of the students.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, activities, detention etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. The school is not responsible for supervision of students once the students are to have left school grounds.

Certain days on the calendar are “shortened days,” meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

Section 6 Signing a Child In and Out of School

Parents or guardians are required to call in for their children if they are entering after their first class or leaving prior to their final class. The parent or guardian must report to the main office for this purpose. The sheet for signing a child in and/or out of school is located on the front counter. If a child is being signed out, the school secretary will call the appropriate classroom and indicate to the teacher that the child is leaving. Parents are not to go directly to the classrooms. The schools will only release children to adults designated by the parent on the emergency card.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the parent must inform the Principal and provide the Principal with a copy of that order to maintain on file at the school.

Students who leave before the end of the day must be signed out by a parent or guardian

or an escort designated by the parent or guardian.

Section 7 Emergency Closing Procedures

Parents are requested to provide an emergency contact telephone number to have on file in the event of an emergency closing or any other general or individual situation that requires the immediate presence of a parent/guardian. In the event that parents do not have such a number or cannot be contacted, it will be assumed that the parent has instructed their children concerning the procedure they are to follow should school be dismissed early. Realizing that the school might be unable to reach all parents, it is suggested that all children be advised as to what they are to do should they ever be dismissed early. It is recommended that parents give their children an alternate destination and that the building principal be made aware of this information.

Article 3 - Use of Building and Grounds

Section 1 Visitors

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits by parents to classrooms are encouraged; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

Section 2 Smoke-Free Environment

All of our school buildings and grounds are smoke and tobacco-free. We would appreciate your help in meeting the goal of a smoke and tobacco-free environment for our children. When you attend school events, including athletic events, please abide by our District's policy.

Section 3 Care of School Property

Students are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school.

Students who disfigure property, break windows or do other damage to school property or equipment will be required to pay for the damage done or replace the item.

Fines are determined on books according to the following criteria:

Lost Book:	Replacement cost
Missing one or both covers:	Same as lost book
Loose Cover:	\$1.00
Missing Page:	50¢ per page (up to replacement cost)
Torn Page:	20¢ per page (up to replacement cost)
Marks that cannot be erased:	20¢ per mark (up to replacement cost)

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued. Students must pay all fines before they can receive school publications and final grades.

Section 4 Lockers

Each student may be assigned a locker. Students must use their own lockers and are not to share lockers with other students except as assigned by school officials. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Section 5 Searches of Lockers and Other Types of Searches

Student lockers, desks, computer equipment, and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding usage of or items placed in or on school property, including student vehicles parked on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers and other such property may be conducted in the discretion of the administration.

The following rules apply to searches of students and of a student's personal property and to the seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or a school rule violation. The search is to be conducted in a reasonable manner under the circumstances.
2. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be taken and kept by school officials. Any firearm or other weapon will be confiscated and delivered to law enforcement officials as soon as practicable.
3. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process (that is, "nuisance items") may be removed from student possession.

Section 6 Video Surveillance

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the Superintendent.

Notice is hereby given that video surveillance may occur on District property. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Section 7 Use of Telephone

The office will not be responsible for personal messages for students during the school day, nor will students be called from class for a telephone call or message except in an emergency. If you receive a phone call, a message will be taken and delivered to you at the earliest possible convenience. If you are asked to call back, you will have to do so before classes, at noon, or after school. There is a phone in the high school lobby by the office that is to be used by students to make telephone calls. This is placed as a courtesy to students by the student council. The phones in the office are not to be used by high school students. Freshman Academy students may use the telephone in the Freshman Academy secretary's office.

Section 8 Bicycles

Bicycles must be parked in the racks provided. All bicycles should be equipped with locks and licenses. The school is not responsible for damage or theft of parts while bicycles are on school property.

Section 9 Student Valuables

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. If it is necessary to bring valuable items or more money than is needed to pay for lunch, leave the money or valuables with a staff member in the school office for temporary and safe-keeping. Even then, the school is not in a position to guarantee that the student's property will not be subject to loss, theft, or damage.

Section 10 Lost and Found

Students who find lost articles are asked to take them to the office, where the articles can be claimed by the owner. If articles are lost at school, report that loss to office personnel.

Section 11 Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the Principal.

Section 12 Laboratory Safety Glasses

As required by law, approved safety glasses will be required of every student and teacher while participating in or observing vocational, technical, industrial technology, science, and art classes. All visitors to these areas must check out a pair of safety glasses when entering any of these areas.

Section 13 Insurance

Under Nebraska law the District may not use school funds to provide general student accident or athletic insurance. The District requires that all student participants in athletic programs have injury and accident insurance and encourages all students who are in classes with risk of personal injury or accident to have insurance coverage. The District does not make recommendations nor handle the premiums or claims for any insurance company, agent or carrier. Information about student insurance providers will be available in the school office or on school bulletin boards.

Section 14 Bulletins and Announcements

Bulletin boards are available for school-related and approved materials to be posted and displayed. Posters to be used in the halls or materials for distribution will need to be approved by the Principal's office. Posters are not to be attached to any painted wall surfaces. Place posters on glass, metal, brick and wood. The person or organization responsible for distributing the posters is responsible to see that all posters are removed within 48 hours after the event.

Section 15 Copyright and Fair Use Policy

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship. Copyrighted works are protected regardless of the medium in which they

are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

The “fair use” doctrine allows limited reproduction of copyrighted works for educational and research purposes. The relevant portion of the copyright statute provides that the “fair use” of a copyrighted work, including reproduction “for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research” is not an infringement of copyright. The law lists the following factors as the ones to be evaluated in determining whether a particular use of a copyrighted work is a permitted “fair use,” rather than an infringement of the copyright: the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;

the nature of the copyrighted work; the amount and substantiality of the portion used in relation to the copyrighted work as a whole, and the effect of the use upon the potential market for or value of the copyrighted work.

Although all of these factors will be considered, the last factor is the most important in determining whether a particular use is “fair.” Students should seek assistance from a faculty member if there are any questions regarding what may be copied.

Section 16 Media Center

The Media Center is maintained for student and teacher use. Feel free to check books out at any time. If you have trouble finding something in the media center, go to the librarian or the assistant librarian for help.

The Media Center is open from 7:50 a.m. until 4:20 p.m. at the high school and 8:10 a.m. until 3:50 p.m. at the Freshman Academy on regular school days. It is open during lunch periods for students who want to study or check out materials, and those using the library at this time are expected to be considerate and quiet. The Media Center should not be used as a social center.

Media Center checkout/fine policy:

1. Books are checked out for three weeks at a time. Renewals are allowed. Books do not have to be presented to be renewed. There is a 5 cents per day per item fine for late books (maximum fine limit of \$5.00). If the book is lost, the student will pay the replacement cost of the book).
2. Current magazines are checked out generally for the current class period only, and must be returned before the current class period is over. If the magazine is not returned before the bell, an hourly fine of 25 cents is charged (a maximum upper limit of \$3.00). If the current magazine is lost, the student is required the pay the replacement cost of \$6.95 per magazine.
3. All bound magazines, reference books, and old magazines are generally not checked out; however, other arrangements may be made. If an item is checked out, there will be a fine of 25 cents per item per day for all overdue items (maximum upper limit fine of \$3.00). If the item is lost, the student will pay for the replacement cost of the item lost. The cost will vary depending on the item.
4. Vertical file items can be checked out overnight or longer, depending on the demand of the material of the given topic. A fine of 25 cents per item per day is assessed on all overdue vertical file materials (maximum upper limit fine of \$3.00).
5. Students on the fine/overdue list are not allowed to take material from the media center until the matter has been cleared up.

Article 4 – Attendance

Section 1 Attendance Policy

Regular and punctual student attendance is required. The Board’s policies require such attendance. The administration is responsible for developing further attendance rules and regulations and staff is responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance.

Section 2 Pre-arranged Absence:

An admit slip must be used for all pre-arranged absences. The pass must be signed by all of the student’s teachers before that student is excused for any related activity, church or family function. For school related activities, a list submitted by the sponsor will suffice. All required work must be completed prior to the absence. If the student fails to submit all make-up work in advance to the appropriate teacher, the student may receive a “0” in that class for the days missed.

Section 3 Attendance and Absences

Section 79-201 of the Nebraska School Law states that “every person residing in a school district within the State of Nebraska who has legal or actual charge or control of any child not less than seven, nor more than eighteen years of age, shall cause such child to attend regularly the public, private, denominational, or parochial day school each day that such school is open and in session...” Punctual and regular attendance is important since absence from school is the greatest single cause of lack of achievement in school.

1. Reporting - Normal school hours for students are 8:15 A.M. to 3:20 P.M. PARENTS SHOULD CALL THE SCHOOL OFFICE (436-3121) STARTING AT 7:30 A.M AND ON THROUGH THE DAY OF YOUR STUDENT’S ABSENCE. In the event a call is not possible, a written note will be required. Students are encouraged to conduct personal business errands outside of school hours. Before reporting to any class after any absence, students must report to the office to obtain an admit slip to class.
2. Students must be in school for the entire day of a scheduled activity or performance in which the student is to participate. Exceptions to this rule must be granted by either the Principal or Assistant Principal.
3. ABSENCES: The limit on absences is four (4) per class, excluding exceptional absences. When a student surpasses the limit s/he will be required to do one of the following:
 - a. If a student is passing, s/he will be given an assignment sheet to have a parent and teacher sign indicating that assignments have been completed. The form must be turned in to the Assistant Principal.
 - b. If a student is failing the class, s/he will be required to buy back time in order to receive credit in the class.

When nine (9) absences have been recorded for a class or classes during the semester, exclusive of exceptional absences, the student will no longer receive semester credit for the class or classes missed.

- 4.1 Pre-arranged absences must have schoolwork made-up prior to the absence.
- 4.2 Make-up work must be accomplished according to procedures outlined in 8.
- 4.3 School Administrators may require students to spend additional time at school to complete make-up work.

4.4 The provisions of this section only apply through 8 absences.

5. DEFINITIONS:

5.1 Exceptional Absences:

School Activities Bereavement
Hospital Stay and Recovery 504/IEP plans
Serious Illness, Dr. Verified.
Spectator Attendance at State Events
(Ex. Mononucleosis) (must check in with administrator)
Court Related (A) College visitations (2)
Suspensions

5.2 Excused Absences:

Illness College visitations
Club sport contests (3 or more)
Court Related (B) Dr. Excused Illness
Weather Related Planned Absence
Church activities 3 Excused Tardies

5.3 Unexcused Absences:

Truancy Unverified Absence
Unexcused Absence 3 Unexcused Tardies
Planned absences without prior notification & makeup

5.4 Court Related A: Court related absences other than described in B.

5.5 Court Related B: Court related absences due to a student's civil or criminal misbehavior.

5.6 Planned Absence: Discretionary absence. Examples include state tournament, college visitation, family trip, wedding, graduation, and club sport contest. All planned absences require prior office notification and schoolwork turned in to the teacher prior to the absence.

5.7 Unverified Absence: Absence that is not excused by parent within 24 hours.

6. DUE PROCESS

6.1 Students who exceed the 9 absence limit may petition the Attendance Committee to request an extension.

6.2 The parent and/or guardian will be notified when three (3) absences have occurred in the semester.

6.3 Notification will be sent by mail when the student records his/her fifth (5) absence, in a class or classes.

6.4 Notification will be sent by certified mail when the student records his/her ninth (9) absence, in a class or classes.

6.5 Review procedures and review request forms will be provided with the 9th absence mailing.

6.6 A student will have 5 days, upon receipt of written notification of his/her 9th absence to request a review with the attendance committee. The committee will be made up of the principal and/or the assistant principal and three appointed faculty members.

6.7 Attendance decisions regarding students who are in the resource program, whose educational program is governed by an Individual Educational Plan (I.E.P.) will be made by the student's multidisciplinary team (M.D.T.) and the attendance committee.

6.8 If the student does request a review, he/she will be allowed to remain in class until the review is held. If the student does not request a review, or the committee's decision is to withhold credits, he/she will be placed in study hall

until the end of the semester. He or she may audit the class without credit as long as behavior is appropriate.

6.9 At the beginning of the following semester the student will be allowed to re-enroll in class(es).

6.10 Students who skip school will be classified as truant. Truancy may result in detention(s), or in or out-of-school suspension. All absences except exceptional absences will be counted toward the nine-day limit.

7. TARDIES - Punctuality is a good work habit! Being tardy is defined as arriving to class after the tardy bell has rung. A student detained by a teacher, a counselor, or administrator must bring verification. This verification will excuse the tardy.

7.1 When a student is tardy to class they will be required to serve a fifteen (15) minute detention after school that day in the teacher's room. All teachers will adhere to this policy with no exceptions made for students who need to go to work, athletics, appointments, etc. Detention will be doubled if the student does not appear. Students failing to appear the second night will be referred to the office.

7.2 Tardies will count in the overall attendance policy.

7.3 Every (3) tardies will be counted as a day's absence, which will be included in the nine-day attendance limit.

8. ONE CALENDAR DAY (consecutive - not a blue or a gold day) will be allowed for make-up work for each day of absence.

Section 4 Make-up Work

Written make-up work may be assigned for each day missed regardless of the type of absence. If make-up work is not completed, students will receive no credit for the work required. The time each student is allowed will be determined by the teacher.

The student has the responsibility to contact teachers, initially, regarding make-up assignments. Assignment sheets will be sent only for extended absences. Generally, assignment sheets will not be sent out until after three (3) days of absence. If the parents or students have concerns prior to the three (3) days, they are encouraged to contact the teacher.

Section 5 Truancy

A student who engages in unexcused absences may be considered truant as per state law. Truancy is a violation of school rules. The consequence of truanancies may include disciplinary action up to expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Truant Behavior. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child age 6 to 18 to attend school regularly without lawful reason, shall within three days report such violation to the Superintendent. The Superintendent shall immediately cause an investigation into any such report to be made. The Superintendent shall also investigate any case when, based on the Superintendent's personal knowledge or based on a report or complaint from any resident of the district, the Superintendent believes that any child is unlawfully absent from school. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate

the child's truant behavior.

Section 6 Excessive Absenteeism

Students who accumulate five (5) absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per class basis. When a student has excessive absences, the following procedures shall be implemented:

1. One or more meetings shall be held between a school attendance officer, school social worker, or other person designated by the school administration and the parent/guardian and the student to report and attempt to solve the attendance problem. If the parent/guardian refuses to participate in such meeting, the principal shall place in the student's attendance records documentation of such refusal.
2. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child.
3. Educational evaluation, which may include a psychological evaluation, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parent/guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Reporting Habitual Truancy. Students who accumulate twenty (20) unexcused absences or the hourly equivalent per year shall be deemed to be habitually truant. If the student continues to be or becomes habitually truant, the principal shall serve a written notice to the person violating the Nebraska truancy laws (i.e., the person who has legal or active charge or control of the student) warning him or her to comply with the provisions of that law. If within one week after the time the notice is given such person is still violating the school attendance laws or policies, the Principal shall file a report with the county attorney of the county in which such person resides.

Section 7 Transferring from Gering High School:

If a student should find it necessary to withdraw from school, it is very important that he/she secure a clearance slip from the principal's office and have it signed by all of his/her teachers and parent/guardian. The slip is to be returned to the office after all individuals have signed it. Failure to check out of school in this manner will cause records to remain incomplete, making it impossible to send credits to another school.

Section 8 Withdrawal from School:

A person who has legal or actual charge or control of a child who is at least sixteen years of age but less than eighteen years of age may withdraw such child from school before graduation must have an exit interview with the superintendents designee. Any withdraw

form signed by the person making the written request shall be valid only if the child signs the form unless the withdraw is being requested due to an illness of the child making attendance impossible. The superintendent's designee signs the form that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the superintendent's designee the person making the written request does in fact have legal guardianship and the child is experiencing either financial hardship requiring the child to be employed to support the child's family or one or more dependence of the child or an illness making attendance impossible or impracticable. (Nebraska law LB -996)

Article 5 - Scholastic Achievement

Section 1 Grading System

Parents may check their child's academic progress, attendance, and behavior reports online using the Infinite Campus Portal on the Gering Public Schools website. www.geringschools.net. Students will receive letter grades on report cards and transcripts. The following scale will be used to assign letter grades and a grade point average from a percent:

A	94 to 100	(Superior work)
B	86 to 93	(Above average)
C	78 to 85	(Average)
D	70 to 77	(Below average)
F	Below 70	(Failure)
WF	Withdrawn/Failing	(No credits, no GPA)
WP	Withdrawn/Passing	(No credits, no GPA)
I	Incomplete	
P	Passing	

Each teacher will define the grading procedures to be used in their classes.

Section 2 High School Yearly Course Requirements

High school students in all grade levels are required to register in the following courses:

9th Grade	Math, English, Science, Social Studies, Information Technology, Physical Education and 3 electives
10th Grade	English, Science, Math, Physical Education and 4 electives
11th Grade	English, American History, Science, Math and 4 electives
12th Grade	English, American Government/International Relations and 6 electives

Section 3 Graduation Requirements

All senior students who have met a prescribed curriculum established by the Board of Education are expected to participate in commencement exercises and related events. Students who have not met all graduation requirements will not be allowed to participate in the commencement exercises and students who have not paid all of their fees and fines and/or made up all of their detentions will have their diploma withheld until the above has been rectified.

To be eligible for graduation from Gering High School, a student must have earned a minimum of 250 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the

student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.

Satisfactory completion of the following courses must be presented in the candidate's record:

English	40 semester hours
Social Sciences	30 semester hours
Science	30 semester hours
Math	30 semester hours
P.E. and Health	15 semester hours

Exceptions to these requirements may be made by the Board of Education upon the recommendation of the Superintendent, who will support the recommendation with justifiable reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.

A student who has not met the requirements for graduation but who has attended school regularly may, with the recommendation of the Superintendent, be granted a Certificate of Attendance.

Section 4 Schedule Changes

Students wishing to change their schedules must do so within the first 2 weeks of each semester. All schedule changes require parental permission and approval of a school counselor. Students who drop classes after the two-week limit will receive a withdraw/failure grade in the class and will be transferred to a study hall. Final approval of all schedule changes will be made by the Principal only.

Section 5 Report Cards

Report cards are issued at the end of each quarter. Letter grades are used to designate a student's progress. A grade of "F" (failing) carries no credit.

Section 6 Incompletes

A grade of "Incomplete" will be given when a student's work for a nine-week period or semester period is not finished. . No incompletes will be given at the end of the fourth quarter, as all course work must be completed by the end of the fourth quarter. Unfinished work, causing the incomplete, must be finished within a two-week period of time. Exceptions to this policy may be made upon recommendation from the Student Assistance Team (SAT), due to a 504 Plan, or an IEP.

Section 7 Parent-Teacher Conferences

Parent-teacher conferences will be held at the end of the 1st and 3rd quarters. There will also be a parent night. Refer to the school calendar for the schedule. Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with the teachers or via email.

Section 8 Core Courses for National Honor Society, and Academic Honors:

The following core courses will be required of all students who decide when they enter high school as sophomores that they want to be considered for National Honor Society, Valedictorian, Salutatorian, and/or the Top Ten in their class.

English 10 - Speech I (not Language Arts I, II or English Comm.)	10 hours
Junior Prep English 11	10 hours
Senior English (Coll. Comp.)	10 hours
American History	10 hours
American Government/International Relations	10 hours
Biology	10 hours
Chemistry I, Physiology, Physics (at least one)	10 hours
Beg./Int. Algebra I, Algebra I, Algebra II, Geometry,	30 hours
Pre-Calculus, Calculus	
World Language (1 year) or Western Civilization (1 year)	10 hours

*For Core Only, ten hours of Accounting may be substituted for 10 of the 20 hours of math requirement. The rest of the 170 hours required for graduation may be electives.

Senior candidates must have a minimum of 320 credit hours. Candidates for Valedictorian and Salutatorian may not have any open hours in their tenure at Gering High School. The cumulative grade point average includes credits from 9th through 12th grades. Student help, Library Aide, Study Hall, Upward Bound and Work Study do not contribute toward a student's cumulative GPA. To be eligible for Valedictorian or Salutatorian honors, students must have been enrolled at Gering High School for their entire junior and senior years.

Section 9 Honor Roll

There are three honor roll designations for students attending Gering High School. If a student maintains an A average they qualify for the Superintendent's Honor Roll. If a student's GPA is between 3.5 and 3.9 they qualify for the Principal's Honor Roll. If they maintain a GPA between 3.0 and 3.4 they qualify for Secretary's Honor Roll. To be on the honor roll, juniors and seniors must carry at least 7 subjects, sophomores must carry 8 subjects and freshmen must be enrolled in 8 classes. All grades except Student Help, Study Hall, Library Aide, Upward Bound and Work Study are included in the average.

Section 10 National Honor Society:

To be considered for National Honor Society a student must be a junior or a senior, have demonstrated excellent scholarship (at least a B average), be enrolled in a program containing the core classes as outlined previously, and shall have taken no open class periods. In order for freshmen to be considered for National Junior Honor Society, a student must meet the academic standards outlined in the national guidelines.

All candidates must also have strong moral character, be active in service to the school and community, and exhibit positive leadership actions. Requirements are given to all faculty members who are asked to comment on any student they feel should or should not be invited into membership; these comments are used only as guidelines. A faculty committee then reviews the criteria for each eligible candidate. A simple majority vote allows the sponsor to extend invitations to new members of the National Junior Honor Society or National Honor Society. Acceptance into the Junior National Honor Society does not automatically qualify a student for National Honor Society.

Removal from National Honor Society

A student may be removed from the NHS by action of the Principal upon a determination

by the Principal that the student:

1. **Prior Conduct.** Engaged in conduct prior to induction which was not known at the time of induction and which, if known, would have caused denial of induction;
2. **Post-Induction Conduct.** Engaged in conduct after induction which is grounds for a student to be long-term suspended or expelled from school under the student code of conduct; which is grounds for suspension or removal from any extracurricular activity of the school, or which would cause denial of induction if such conduct had taken place prior to the time of induction.

The student may appeal the Principal's decision to the Superintendent by giving written notice of appeal to the Superintendent within ten calendar days of receipt of the Principal's removal decision. The appeal procedures shall be established in the discretion of the Superintendent such as to allow a fair opportunity for the student's views and information to be considered. The decision of the Superintendent on the appeal shall be final.

Section 11 Academic Integrity

1. Policy Statement

Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

2. Definitions

The following definitions provide a guide to the standards of academic integrity:

1. "Cheating" means intentionally to misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others.
 - a. Cheating includes, but is not limited to:
 - b. Tests (includes quizzes and other examinations or academic performances):
 - c. Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
 - d. Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - e. Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another

student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.

- f. Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
 - g. Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
2. Papers (includes papers, essays, lab projects, and other similar academic work):
 - a. Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - b. Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
 3. Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
 4. Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
 5. Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
 6. Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
 7. "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works.
 8. Plagiarism includes, but is not limited to:
 - a. Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - b. Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source,

such as the use of purchased research papers or use of another student's paper.

- c. "Contributing" to academic integrity violations means to participate or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

9. Sanctions

The following sanctions will occur for academic integrity offenses:

1. Academic Sanction. The instructor will refuse to accept the student's work in which the cheating or plagiarism took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work. Credit for the class may be withheld pending successful completion of the replacement test or project.
 - a. Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
2. Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in a serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

Section 12 Transcripts

Students requesting transcripts must provide the office with a 24-hour notice.

Students are responsible for making sure they have the necessary courses and credits to meet graduation requirements.

Article 6 - Support Services

Section 1 Positive Behavior Supports (PBS):

In order to ensure a safe learning environment for all students, the school staff is committed to:

- Using a positive, preventative and educational approach to student behavior.
- Having a plan with clear direction for staff
- Explicitly teaching student behavior expectations
- Empowering all staff to implement the plan
- Students taking responsibility for their own behavior
- Using natural and logical consequences when behavior problems occur
- Seeking parent support for appropriate student conduct and disciplinary procedures.

In order to carry out the philosophy and beliefs stated above, our school has chosen to

implement the Positive Behavior Support (PBS) model. PBS is a program designed to build a more positive school-wide atmosphere. The ultimate goal is to teach students to be self-managers, who encourage and challenge each other to higher behavioral and academic standards. This is accomplished through the use of clear expectations which are explicitly taught, regularly acknowledged and fairly corrected. Students are “set up” for success in school.

Section 2 Special Education Services

What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

Students Who May Benefit A student verified as having autism, behavior disorders, deaf-blindness, developmental delay, hearing impairments, mental handicaps, multiple disabilities, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

How are Students With Disabilities Identified? Referrals are made by teachers or parents to a Student Assistance Team. If the student assistance team or comparable problem solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

Independent Evaluation If a parent disagrees with an evaluation completed by the school district, the parent has a right to request an independent educational evaluation at public expense. Parents should direct inquiries to school officials to determine if the school district will arrange for further evaluation at public expense. If school district officials feel the original evaluation was appropriate and the parents disagree, a due process hearing may be initiated. If it is determined that the original evaluation was appropriate, parents still have the right to an independent educational evaluation at their own expense.

Reevaluation Students identified for special education will be reevaluated at least every three years by the IEP team. The IEP team will review existing evaluation data on the student and will identify what additional data, if any, are needed. The school district will obtain parental consent prior to conducting any reevaluation of a student with a disability.

Individual Education Program (IEP) Upon a student being verified as having a disability, a conference will be held with parents. At the conference, an Individualized Education Program (IEP) will be developed specifying programs and services which will be provided by the schools. Parent consent will be obtained prior to a student being placed for the first time in a program providing special education and related services or early intervention services to infant and toddlers. Once in place, the IEP is reviewed on an annual basis, or more frequently as needed. Parents are given a copy of the IEP.

Special Education Placement The student’s placement in a special education program is dependent on the student’s educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

Determination of a student's educational placement will be made by the IEP team. Written notice shall be given to parents a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

More Information Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 (special education appeal procedures) may contact the Superintendent. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website: <http://www.nde.state.ne.us/SPED/sped.html>.

Section 3 Students with Disabilities: Section 504

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973.

Under Section 504, parents have the following rights:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of your child's disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation or placement of your child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child receive services and be educated in facilities which are comparable to those provided to students without disabilities.
6. Have your child receive an individualized evaluation and receive special education and related services if your child is found eligible under Section 504.
7. Have evaluation, eligibility, educational and placement decisions made based on a variety of information sources and by persons who know your child and who are knowledgeable about the evaluation data and placement options.
8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if your child were placed in a program operated by the school district.
9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district.
10. Examine all relevant records relating to decisions regarding your child's identification, evaluation and placement. Obtain copies of educational records at a reasonable cost on the same terms as records are provided students without a disability unless the fee would effectively deny you access to the records.
11. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request, it shall notify you within a reasonable time, and advise you of the right to a hearing.

13. File a local grievance in accordance with school policy.
14. Request an impartial hearing related to decisions regarding your child's identification, eligibility, and educational program or placement with opportunity for participation by the person's parents or guardian and representation by counsel, and a review procedure. This is provided in the local grievance procedure.

Section 4 Student Assistance Team (SAT)

The staff of Gering Senior High Schools recognizes that students can have experiences that may affect their academic and social life. The primary goal of the Student Assistance Team is preventative in nature designed to help students before their experiences become overwhelming. Experiences may include:

Depression	Dropping Out
Students Not Living at Home	Abuse
Divorce	Time Management
Eating Disorders	Suicide
Self Esteem	Test Anxiety
Death	Under Achievement
Single Parent Families	Failing Grades
Absenteeism/Tardiness	

Students in need of information or help may be referred by various concerned individuals including: self, peers, family, or school staff. Referral forms can be obtained from any staff member (which will include cooks, custodian staff, secretaries, library aides, coaches, teachers, or administrators). Completed forms can be returned to any staff member. After the referral, information will be gathered to help identify the problem(s) the student is experiencing. The Student Assistance Team will then meet to formulate an appropriate plan of action.

Once a problem has been identified and the extent of the problem is known, the student will be encouraged to accept the needed help. Team members will help students consider possible options and encourage them to make decisions that will resolve their problem in a positive way. At some level parents may be involved in the process.

The next step involves providing help for the student. The assistance recommended will vary with the type and severity of the problem. Finally, student assistance programs will provide support for students as they make adjustments in their lifestyles and seek to make appropriate life decisions.

In cases of extreme physical, mental, or family circumstances, the Student Assistant Team may elect to allow students to have a schedule that deviates from the listed requirements.

Section 5 Guidance Services

The mission of Gering Senior High Schools' guidance program is to provide a system designed to anticipate and facilitate the educational, career, and personal/social needs of students. A curriculum approach to providing services focuses on the prevention of problems by providing all students with appropriate age level skills and guidance information. Among the many responsibilities of school counselors, the following are primary: Counseling students, consulting with staff members, and integrating guidance services into the schools' instructional program.. Counselors will meet the developmental needs of all students as well as respond to the special needs and interests of individual students.

The guidance delivery system will ensure that the skills of the counselor are used to

optimum advantage; that the work of the psychologists, nurses, and administrators support and enrich the guidance program; that the classroom teacher's already important guidance role is strengthened; and, that parents and community resources are kept informed and encouraged to participate in the development of students.

Section 6 Alternative Education

The Gering Alternative Program (GAP) provides programming for Gering students in grades 9 through 12 and students integrating into the school at times not conducive to the school calendar. GAP also provides programming for students that may need alternative instruction or educational settings.

Valley Alternative Education School

Students who have a need for an alternative educational plan may be referred to VALTS..

The Student Assistance Team based upon a predetermined set of criteria will determine priority for the VALTS positions.

Criteria for Admission:

1. Referred by the student's home district.
2. Expressed desire to be part of the program (self-referral).
3. Expressed desire to achieve graduation.
4. Referred by high school Student Assistance Team.
5. Complete a series of academic/interest/aptitude tests prior to placement (administered by VALTS).
6. Not currently engaged in a special education program, substance abuse, on an involved parole situation, or a mental health treatment facility.
7. Reasonable student expectation to complete the program within one year of graduation class.
8. Agrees to abide by conditions and rules established for the program.
9. Completion of a successful intake interview.

Section 7 Health Services

Nurse's Office:

Any student who becomes ill during the school day will report to the school nurse. Students must sign the check-in sheet in the office, noting the time of arrival and when they returned to class. Students must notify parents before they will be allowed to leave the building for illness.

Medication Administration Policy:

It is recognized that for effective treatment of chronic and/or acute illnesses, medication might need to be administered during school hours. A student who is required to take medication during the regular school day must comply with medication administration policy. The policy has been developed for the safety of the student receiving the medication and for the safety of all students. Medication will be administered by the school nurse, a registered Medication Aide, or other school staff member meeting the minimum competency standards for the Medication Aide Act.

In order for school personnel to administer prescription medication to a student, it is necessary to have a doctor and/or health care provider's authorization and written order and a parent/guardian's authorization. Medication must be brought to school in the original labeled prescription bottle by parent/guardian with proper label including child's name, health care provider's name, drug name, and instructions for use (time, dosage, duration). The authorization must be renewed on an annual basis and/or if the prescription changes. Loose capsules, tablets, unidentified or non-labeled medication will

not be accepted for administration. Medication will not be administered without the above authorization and information.

A record of the medication administration will be kept for each student receiving medication including the student name, medication name, instructions for use, name and initials of personal who administered medication, date, time and route of administration, drug count with signature of school personal and parent/guardian verify count, documentation of unusual circumstances, actions, or omissions. Administration of medication records shall be kept confidential. Records shall be available to the Department of Health and Human Services Regulation and Licensure, the Department of Health and Human Services, and the State Department of Education.

1. Over-the-counter medication (such as Tylenol, ibuprofen, cough drops, saline eye drops, hydrocortisone cream, triple antibiotic ointment, insect sting swab, topical cooling gel) may be given with parents/guardians permission by trained school personnel by signing the pertinent section on Student Health Information form at the beginning of the school year. That permission releases Gering Public Schools and employees from liability in case of choking, allergic reaction, side effects and/or health risks related to the medication. Parents/guardians may also supply over-the-counter medication for their student to be kept at the school.
2. Medication will be kept in a secured area. Students may carry medication only with the approval of the parents and building principal and the appropriate paperwork completed. Emergency protocol for medication-related reactions will be in place. Medications must be picked up by an adult on the last day of school, or they will be disposed of.
3. Schools are not staffed with a full-time nurse. The student has a responsibility to remember to report to office at medication administration time.
4. The superintendent shall be responsible, in conjunction with the school nurse or medication aide, for developing rules and regulations governing the administration of medication, prescription and nonprescription, including emergency protocols, to students and for ensuring persons administering medication has met the requirement of state statues. Annually, each student shall be provided with the requirements for administration of medication at school.

Emergency Response to Life-Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis) Protocol (NDE- Title 92 NAC Chapter 59):

The Nebraska State Board of Education mandated that this protocol to be adopted and implemented in all accredited public schools, approved nonpublic schools and early childhood education programs. Through Attack on Asthma Nebraska and the Nebraska Department of Education certain staff members are trained to respond to anyone experiencing a life-threatening asthma or anaphylaxis emergency at school.

The Emergency Protocol includes:

1. *CALL 911*
2. *Summon school nurse if available. If not, summon designated trained, non-medical staff to implement emergency protocol*
3. *Check airway patency, breathing, respiratory rate, and pulse*
4. *Administer medications (EpiPen® and Albuterol) per standing order*
5. *Determine cause as quickly as possible*
6. *Monitor vital signs (pulse, respiration, etc)*
7. *Contact parents immediately and physician as soon as possible*
8. *Any individual treated for symptoms with epinephrine at school will be transferred to medical facility*

The protocol medication is kept on school grounds, therefore will not be available at

field trips, etc. If you do not want your student to receive this protocol, then please contact the school nurse.

As defined by the National Association of School Nurses, school nursing is a specialized practice of professional nursing that advances the well-being, academic success, and life-long achievement of students. School nurses facilitate positive student responses to normal development; promote health and safety; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning. The school nurse role consists of:

- Ensures compliance with school entry health requirements
- Provides care and case management for children with chronic health problems,
- Monitors security and safe administration of medications
- Assures the health and safety of the school students and staff
- Manages disaster preparedness and emergency service plans
- Provides health education and staff wellness programs
- Provide resources and guidance in the areas of disease and infection control practices at school
- Assures student compliance with state and local regulations related to health and safety (Immunizations; Health Screens)
- Identifies school health needs and advocates for necessary resources

Parents and/or Guardians are responsible for the health care of their child, while the school is available to assist, assess, and monitor that care during regular school hours, Parents and/or Guardians are responsible for notifying the school of their student's:

Chronic or Acute health related diseases, conditions, and/or issues (For example, severe allergies, diabetes, epilepsy, asthma, urinary or bowel issues, etc)

- Recent physical, vision, and/or dental exams.
- Updated immunizations. (Records are reviewed annually and summary report sent to Nebraska State Health Department.)
- Need for medication administration during the regular school day; Please refer to Medication Administration Policy
- Need for excuse from Physical Education, then a physician or parent note is required
- Absence from school due to illness. Please inform school of type of illness so that the number and type of illnesses and symptoms can be monitored and reported to local health department as necessary.
- Updated emergency contact information and a plan/arrangements in place if parent/guardian is unable to pick up their ill child from school and/or when child is ill and needs to stay home

The Gering School District employs three fulltime nurses who cover the district's nine locations (High School, Freshman Academy, Junior High, Cedar Canyon, Geil, Lincoln, Northfield, Preschool, and the Twin City Alternative Program.) Each school location has a First Responder Team and staff who are CPR/First Aide/AED certified, Attack on Asthma and Medication Administration trained to assist as the schools are not staffed with a fulltime nurse. Basic first aide will be administered to a student, if more extensive care is needed, then the parent/guardian (or emergency contact) will be notified.

HEALTH SCREENINGS

Health Screenings will be performed as recommended by the Department of Health and Human Services. Parents/Guardians will be notified in writing if medical, dental, vision, audiology, or other follow-up is recommended after the screening is completed.

Contagious and Infectious Diseases

As recommended by the Nebraska Department of Health and Human Services, please refer to the below for minimum isolation periods and control measures:

Please note: Susceptible=person with disease; Contacts=those who have been in contact with diseased person. Day of onset of specific symptom is counted as “day zero”; the day after onset is “day 1”

1. Chickenpox: Exclude for at least 5 days after the eruption first appears or until vesicles become dry; Avoid contact with susceptibles. No exclusion of contacts. Alert parents of immune-suppressed child(ren) of possible exposure.
2. Conjunctivitis (Pink Eye): Exclude symptomatic cases. Urge medical care. May return when eye is normal in appearance or with documentation from physician that child is no longer infectious. No exclusion of contacts.
3. Common Cold: Exclusion unnecessary. No exclusion of contacts.
4. Diphtheria: Exclude cases. Return with a documented physician approval. Exclude inadequately immunized close contacts as deemed appropriate by school officials following investigation by the local and/or Nebraska Department of Health and Human Services. Report immediately by telephone all cases to local and/or state health departments.
5. Enterobiasis (Pinworm, Thread-worm, Seatworm): Exclude until treated as documented by physician. No exclusion of contacts. Careful hand washing essential.
6. Fifth Disease: Exclude until fever and malaise are gone. May return with rash with documented physician approval. No exclusion of contacts; however, alert any students or staff who are pregnant, have chronic hemolytic anemia or immunodeficiency to consult their physician.
7. Hepatitis A: Exclude for no less than 7 days after onset of jaundice. Return with documented physician approval. No exclusion of contacts. Immune globulin (IG) prevents disease if given within two weeks of exposure. IG to family contacts only. Careful hand washing essential.
8. Herpes Simplex (Type 1): Exclusion unnecessary. No exclusion of contacts. Avoid contact with immune suppressed or eczematous persons. Good hygiene, avoid sharing toilet articles.
9. Impetigo: Exclude until brought under treatment as documented by physician. No exclusion of contacts. Good personal hygiene essential. Avoid common use of toilet articles.
10. Influenza: Exclude for duration of illness. No exclusion of contacts.
11. Meningitis (Bacterial and Viral): Exclude for duration of illness. Return with documented physician approval. No exclusion of contacts. Chemoprophylaxis appropriate for family and intimate contacts.
12. Measles (Rubeola): Exclude for duration of illness and for no less than 4 days after onset of rash. Exclude unimmunized students on same campus from date of diagnosis of first case until 14 days after rash onset of last known case or until measles immunization received or laboratory proof of immunity is presented or until history of previous measles infection is verified as per records or the Nebraska Department of Health and Human Services. Report immediately by telephone all cases to local and/or state health departments.
13. Mumps (Epidemic Parotitis): Exclude until swelling has subsided. No exclusion of contacts. Inform parents of unimmunized students on campus of possible exposure and encourage immunization.
14. Pediculosis (Head or body lice): Exclude until after appropriate treatment is

- started. No exclusion of contacts; however they should be notified of exposure.
15. Pertussis (Whooping Cough): return as per written documentation. Exclude inadequately immunized close contacts as deemed appropriate by school officials following investigation by the local and/or state Department of Health and Human Services. Chemoprophylaxis may be considered for family and close contacts. Report immediately by telephone all cases to local and/or state health departments.
 16. Poliomyelitis: Exclude until physician approves return.
 17. Ringworm: Exclude until treatment started. No exclusion of contacts. Good sanitation practices and don't share toilet articles.
 18. Rubella (German Measles): Exclude for duration of illness and for no less than 4 days after onset of rash. Exclude unimmunized students on same campus from date of diagnosis of first case until 23* days after rash onset of last known case or until rubella immunization received or laboratory proof of immunity is presented. Report immediately by telephone all cases to local and/or state health department.
 19. Scabies: Exclude until the day after treatment started. No exclusion of contacts.
 20. Shingles/Herpes Zoster: Exclude children with shingles / zoster if the vesicles cannot be covered until after the vesicles have dried. Individuals with shingles /zoster should be instructed to wash their hands if they touch the potentially infectious vesicles.
 21. Streptococcal Infection (Scarlet Fever, Scarletina, Strep Throat): Exclude until afebrile and under treatment for 24 hours. No exclusion of contacts. Early medical care important and usually requires 10 days of antibiotic treatment. Screening for asymptomatic cases not recommended.
 22. Tuberculosis Pulmonary: Exclude. Physician treatment essential. May return with documented physician approval. No exclusion of contacts. Skin test contacts and chemoprophylaxis with INH if positive (in absence of disease). Exclusion of non-pulmonary tuberculosis unnecessary.

In addition, Gering Public Schools policy includes:

1. Elevated Body Temperature: A student with temperature over 100 degrees shall be sent home from school. The student can return to school once fever free for 24 hours without the use of fever-reducing medication (Tylenol, Ibuprofen, etc). A fever is defined as 100-degrees Fahrenheit or 37.8-degrees Celsius. Or student may return with documented physician approval.
2. Hepatitis B and Human Immunodeficiency Virus (HIV) or Acquired Immune Deficiency Syndrome (AIDS): Determination of the school attendance status of a student with Hepatitis B or HIV/AIDS will be on a case by case basis.
3. Missed school days from illness: If a student is absent for five consecutive school days due to illness, then doctor note is required to allow for their return to school.
4. Nausea and/or Vomiting: If student has nausea and/or vomiting, then remaining out of school for 24-hours is strongly recommended.
5. MRSA (Methicillin-resistant Staphylococcus Aureus): May return with documented physician approval.

Updated 1/2012

Birth Certificate Requirements

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time. You may obtain a certified copy from the Bureau of Vital Statistics in the state in which your child was born.

Assistance in obtaining birth certificates may be obtained from Health Records Management, P.O. Box 95065, Lincoln, NE 68509-5065. There is a fee per certificate.

Please note: The document parents receive from the hospital looks like a birth certificate, but it is not a certified copy. A certified copy has the raised seal of the state of Nebraska on it and is signed by the director of vital statistics.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

Section 8 Transportation Services

The school district maintains bus service for the convenience of its students and parents. Riding the bus is a privilege, not a right. Students who live outside the radius of one mile from Gering Freshmen Academy, may apply for a bus pass. Students must ride the bus assigned and leave the bus only at their designated stop. Violations of the rules by a student will result in disciplinary action.

Students who miss a bus for any high school activity, event or field trip, are not to drive to the location using their own or another vehicle. Students shall report to the high school office for determination as to whether the student will attend school or the activity.

Article 7 - Drugs, Alcohol and Tobacco

Section 1 Drug-Free Schools

Philosophy - All students have the right to attend school in a drug free environment conducive to good learning. The use of illicit drugs, alcohol, or other substances is not only illegal, but it interferes with both effective learning and the healthy development of young people. The educational system has a fundamental and ethical obligation to prevent drug abuse and maintain a drug free and safe educational environment, not only throughout the schools, but also in all school related activities.

Section 2 Use/Possession of Health Endangering Substances

Pursuant to its statutory authority to adopt policies, rules and regulations necessary to protect the government and health of students in the school district, the Board of Education of Gering Public Schools has determined that the possession or use by students of tobacco or tobacco products, alcohol, narcotics, or other dangerous and/or illegal drugs shall be prohibited:

- A. During the school day.
- B. On school grounds
- C. By a participant in school activities.
- D. As a spectator at school activities involving Gering participants.
- E. Off school grounds, if there is a substantial interference with school purposes.

Students who possess or use tobacco or tobacco products, alcohol or narcotics, or other dangerous drugs, except as directed by a physician during the school day, on school grounds, or while participating in or attending school activities, shall be subject to disciplinary sanctions, including but not limited to expulsion or suspension. Where there is "reasonable suspicion" that a student has been using alcohol, the administration may request the student to submit to a "breathalyzer" test to determine use. If the student refuses such test or does not admit to use where there is "reasonable suspicion" of use, the student may be subject to the disciplinary consequences as described in the GHS

Parent Student Handbook.

Breathalyzers will be used at other school activities (in or out-of-town) when a reasonable suspicion exists that a student has been consuming alcohol prior to or during the event. Any positive test will result in parents being notified and school disciplinary consequences following the GHS Parent Student Handbook.

Enforcement of disciplinary sanctions shall be in accordance with the procedures established by the Gering Public Schools' Comprehensive Substance Abuse Policy and Guidelines for Students Participating in Extra Curricular Activities.

Section 3 Disciplinary Procedures and Actions

Any student charged with having violated school rules or Nebraska State laws relating to possession, use, or sale of alcohol, tobacco, marijuana, mood-altering drugs, controlled substances, or any drug "look-alike" substance, on school premises, at school sponsored sanctioned activities, or when being transported in vehicles dispatched by the school district, shall be immediately notified (along with the student's parents) of the charge, given a full written statement of the charge and accompanying suspension, and advised of his/her rights to a review of the validity of the charge in the form of a hearing before the school's Board of Education within a reasonable time. In order to insure the student's right to due process, the procedural requirements of Nebraska State Law, Student Suspension or Expulsion Act, sections 79-4170 to 79-4205 shall be followed. Those students found to have violated school rules or Nebraska State laws shall be subject to the following disciplinary actions and procedures under the direction of the school principal or the school's site administrative staff, as determined by the number of prior offenses by the student.

1. Procedures for Dealing with Students Under the Influence of Alcohol, Drugs, or Other Harmful Substances Other Than Tobacco.
 - a. Any staff member who believes that a student is under the influence of alcohol or drugs will notify a principal or designee immediately.
 - b. The principal or designee may request assistance from a trained drug recognition expert to help determine if a student is under the influence of alcohol, drugs, or other harmful substance (other than tobacco).
 - c. If the student is determined to be under the influence, the principal or designee will take the necessary disciplinary actions as outlined in the following section.
2. Disciplinary Actions for Students Under the Influence of Alcohol, Drugs or Other Harmful Substance Other Than Tobacco.
 - a. First offense
 - i. A meeting is held with student and parents.
 - ii. The student is given a five (5) day out-of-school suspension, but shall be offered the option of in-school suspension if s/he agrees to have immediate testing for drugs/alcohol in the body and to seek diagnostic evaluation for substance abuse if the tests are positive. The student must follow those recommendations made by a resource specialist for substance use/abuse or related problems. If the student fails to follow treatment recommendations s/he shall be required to complete the remainder of the five-day out-of-school suspension. (The School District will provide a list of qualified specialists).
 - iii. A recommendation for long-term suspension or expulsion will be considered, depending upon the severity of the case.

- iv. In an emergency case necessitating immediate health care services, the above procedures shall be put in place as soon as the student is physically and mentally functional.
- b. Second offense (occurring within three years of the first offense)
 - i. A conference will be held with the parents as soon as possible. Immediate drug/alcohol testing will take place.
 - ii. Upon confirmation of a positive drug/alcohol test, the student will be automatically suspended for ten days.
 - iii. Parents will be provided with information on qualified substance abuse treatment resources.
 - iv. The student will be required to undergo assessment by a qualified substance abuse specialist and submit proof of an assessment by that specialist before being allowed to return to school. The student must agree to fulfill those recommendations made by the substance abuse specialist.
 - v. Failure to comply with the above will result in long-term suspension or expulsion hearings being initiated against the student.
- c. Third offense (occurring within three years of the first offense)
 - i. The student will be suspended pending expulsion proceedings which will be initiated according to the School District's expulsion policy.

3. Procedures for Dealing with Students in Possession

Students who possess alcohol, narcotics, other drugs, drug "look-alikes," or drug paraphernalia on school property or at school sponsored/sanctioned activities will be handled in the following manner:

- a. Any staff member who comes in contact with evidence and/or contraband will notify a principal or a designee immediately.
 - b. Any staff member who has reasonable suspicion to believe that a student is in possession of alcohol, narcotics, other drugs, drug "look-alikes," or drug paraphernalia will notify a principal or designee immediately.
 - c. The principal or designee may call the local police department and request assistance in conducting a search for any illegal substances. All substances (contraband) found in the search will be given to the police department for analysis to determine if it is an illegal substance.
 - d. Upon notification by the appropriate agency for law enforcement that the contraband contains narcotics or other dangerous drugs, or if possession of alcohol is involved, the principal or designee will take the necessary disciplinary action as outlined in Section VI-E.
4. Disciplinary Actions for Students in Possession
- Discipline is the same as outlined in the Disciplinary Actions for Students Under the Influence of Alcohol, Drugs or Other Harmful Substance Other Than Tobacco in Section B of Comprehensive Substance Abuse Policy.
5. Procedures for Dealing with Students Engaged in Selling, Giving, or Exchanging
- Students who are engaged in selling, giving or exchanging alcohol, narcotics, other drugs, drug "look-alikes," or drug paraphernalia on school property or at school sponsored/sanctioned activities will be handled in the following manner:
- a. If an employee is witness to any act in which alcohol, narcotics, other

drugs, drug “look-alikes,” or drug paraphernalia is transferred from one person to another, the employee will immediately attempt to detain the student(s) involved and request that they accompany him to a principal or designee. If the student refuses, the employee will notify a principal or designee immediately.

- b. The principal or designee will attempt to obtain evidence by directly requesting it from the student or through search procedures outlined in Section IV, “Searches.”
- c. Follow the same procedure for handling evidence and/or contraband as outlined above in Section VI-C.

6. Disciplinary Actions for Students Selling, Giving, or Exchanging

Any student found to be in violation of school rules or Nebraska State Laws by possessing, selling, giving, or exchanging any substance stated herein, shall be immediately notified (along with the parents) of the charge, and shall otherwise be entitled to the same right to a hearing according to School District policy.

a. First offense

- i. Student is given a ten (10) day suspension.
- ii. The principal or designee will conduct a conference with parents and/or police representatives.
- iii. A recommendation for long-term suspension or expulsion will be considered, depending upon the severity of the case.
- iv. The school administration will cooperate fully with local law enforcement agencies when investigations and searches, related to drug offenses, are in progress.

b. Second offense

- i. The student will be suspended, pending a long-term suspension or expulsion proceeding which will be initiated according to the School District’s expulsion policy.

7. Procedures for Dealing with Students in Possession of Tobacco Products

a. First and second offense

- i. Student will be given a written warning and detentions assigned.
- ii. Parents will be contacted and receive a copy of the written warning to the student.

b. Third and subsequent offenses

- i. The student will be suspended for three (3) days or must successfully complete a smoking cessation class/rehabilitative program.
- ii. The principal or designee will conduct a conference with the student and parent.

Article 8 - Student Conduct Rules

Section 1 Purpose of Student Conduct Rules

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of the rules will result in disciplinary action. Progressive Discipline Procedure:

Gering's discipline plan is designed to be progressive in nature. Students who are repeatedly referred to the principal's office for additional disciplinary measures will be disciplined according to the charts listed below. The initial responsibility for the disciplining of a student, who is disobedient or disrespectful in class, is the classroom teacher. Each time a student receives an office behavior referral he/she will receive a specific number of points. Any points received shall be cumulative throughout the school year. Accumulation of 90 or more points in any category or combination thereof, throughout the school year, will result in recommendation to the Board of Education for expulsion from the Gering Public Schools.

Gering High School will make an effort to provide counseling for all students who demonstrate need. The high school administration reserves the right to accept personal and/or family counseling as an alternative to expulsion, so long as the student and/or parent(s) continue with counseling until dismissed by counselor.

Section 2 PROGRESSIVE DISCIPLINE LEVELS

Actions that are not disruptive in nature to the learning process, discipline would be the same as category 1 but without points. Failure to attend detention would result in points.

- A. Detention
- B. Detentions
- C. 1-5 Days In-School Suspension
- D. 5-10 Days In-School Suspension
- E. 1-5 Days Out-of-School Suspension
- F. 5-10 Days Out-of-School Suspension
- G. 10 Days Out-of-School Suspension
- H. Recommend Expulsion
- I. Police will be notified

Note: Parents will be notified at levels C through I. In-School Suspension may be substituted for Out-of-School Suspension

PROGRESSIVE DISCIPLINE LEVELS

OFFENSE	CAT	P	T	S	1	2	3	4	5
1. Public display of affection	I	0	A	B	B	C			
2. Dress code violations	I	0	A	B	B	C			
3. Other	I	0	A	B	B	C			
4. Sleeping in Class	II	8	A	B	B	C			
5. Disruption of class/school/assembly	II	8	A	B	B	C			
6. Parking illegally	II	8	A	B	B	C			
7. Inappropriate behavior/gestures	II	8	A	B	B	C			
8. Profanity/vulgarity	II	8	A	B	B	C			
9. Failure to attend detention	II	8	A	B	B	C			
10. Cell phone (confiscation)	II	8	A	B	C	C			
11. Repeated violations of Category I	II	8	A	B	B	C			
12. Other	II	8	A	B	B	C			

13. Cheating/Plagiarism	III	10	B	B	C	C	F
14. Skipping/Cutting class	III	10	B	B	C	C	F
15. Disorderly conduct	III	10	B	B	C	C	F
16. Failure to identify self to school officials	III	10	B	B	C	C	F
17. Inappropriate dress	III	10	B	B	C	C	F
18. Indecent material	III	10	B	B	C	C	F
19. Jeopardizing the safety of oneself or others	III	10	B	B	C	C	F
20. Leaving school grounds without permission	III	10	B	B	C	C	F
21. Lying	III	10	B	B	C	C	F
22. Misuse of school material & equipment	III	10	B	B	C	C	F
23. Not following request of school official	III	10	B	B	C	C	F
24. Trespassing	III	10	B	B	C	C	F
25. Skipping office assigned detentions	III	10	B	B	C	C	F
26. Use/possession of tobacco products	III	10	Substance Abuse Policy				
27. Other	III	10	B	C	D	D	G
28. Careless driving/speeding	IV	14	C	C	D	F	F
29. False call/Forgery of notes	IV	14	C	C	D	F	F
30. Vandalism 1	IV	14	C	C	D	F	F
31. Theft 1	IV	14	C	C	D	F	F
32. Disrespect to faculty members	IV	14	C	C	D	F	F
33. Other IV	IV	14	C	C	D	F	F
34. Gross Misbehavior	V	21	C	D	E	G	
35. Harassment/Intimidation/Bullying	V	21	C	D	E	G	
36. Vandalism 2	V	21	C	D	E	G	
37. Theft 2	V	21	C	D	E	G	
38. Insubordination	V	21	C	D	E	G	
39. Fighting	V	21	C	D	E	G	
40. Other	V	21	C	D	E	G	
41. Indecent behavior	VI	28	F	G	G	H	
42. Open/persistent defiance of authority	VI	28	F	G	G	H	
43. Threatening behavior	VI	28	F	G	G	H	
44. Physical assault	VI	28	F	G	G	H	
45. Under the influence of alcohol/drugs	VI	28	Substance Abuse Policy				
46. Possession of alcohol/ drugs or drug paraphernalia	VI	28	Substance Abuse Policy				
47. Other	VI	28	G	H	H	I	
48. Extortion	VII	42	G/I		G/I		
49. False fire alarm	VII	42	G/I		G/I		
50. Selling, giving, or exchanging alcohol/drugs	VII	42	Substance Abuse Policy				
51. Possession of weapon other than firearm	VII	42	G/I		G/I		
52. Possession or use of firecrackers	VII	42	G/I		G/I		
53. Terroristic Threats	VII	42	G/I		G/I		
54. Other	VII	42	G/I		G/I		
55. Arson	VIII	90	H/I				
56. Bomb threat	VIII	90	H/I				
57. Physical assault (school employee)	VIII	90	H/I				
58. Possession and/or use of explosives	VIII	90	H/I				
59. Use of any instrument as a weapon	VIII	90	H/I				
60. Possession of firearm	VIII	90	H/I		One calendar year		
61. Other	VIII	90	H/I				

Section 3

Forms of School Discipline

A. **Short-Term Suspension:** Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

- a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or, other violations of rules and standards of behavior adopted by the Gering Public Schools Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
4. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.

A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.

B. **Long-Term Suspension:** A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension. The procedures will be those set forth in the Student Discipline Act.

C. **Expulsion:** Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless (a) the misconduct occurred within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) the misconduct occurred within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer

school and the first semester of the following school year, or (c) the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent. The suspension pending hearing may be imposed if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.

Alternative Education. Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.

Suspension of Enforcement of an Expulsion. Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.

Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than 19 years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to a court order Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise

disciplined for subsequent conduct as provided in Board policy and state statute.

D. **Other Forms of Student Discipline.** Administrative and teaching personnel may take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

Section 4 Student Conduct Expectations

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.

A. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

- a. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
- b. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another;
- c. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude;
- d. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
- e. Threatening or intimidating any student for the purpose of or with the

- intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations;
- f. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks;
 - g. Selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant;
 - h. Public indecency or sexual conduct;
 - i. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
 - j. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction;
 - k. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten; or
 - l. Violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes;
 - m. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities;
 - n. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion;
 - o. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards;

dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.

- p. Willfully violating the behavioral expectations for those students riding Gering Public Schools buses.

A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:

- a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
- c. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.
- d. Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:
 - i. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
 - ii. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
 - iii. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
 - iv. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

B. Additional Student Conduct Expectations and Grounds for Discipline

The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

C. Student Appearance: Students at Gering Public Schools are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting: Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground. Shirts and tops must have necklines that will be close to the collar bones in front and back.

- a. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
- b. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
- c. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- d. Head wear including hats, caps, bandannas, and scarves;
- e. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar language.
- f. Clothing must be “in good repair”. Therefore, wearing jeans with holes in them will not be permitted, whether skin is revealed or not (other examples: frayed shorts, or torn clothing, holes in clothing)
- g. Clothing or jewelry that is gang related.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline.

D. Electronic Devices

Philosophy and Purpose. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

Definitions.

1. "Electronic devices" include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
2. "Sexting" means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
 - a. Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
 - b. Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
 - c. Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

Possession and Use of Electronic Devices.

1. Cell phone usage is prohibited during any class period; including voice usage, digital imaging, or text messaging.
2. Students are permitted to possess and use electronic devices before school hours, at lunch time, during passing times, and after school hours, in the designated areas, provided that the student not commit any abusive use of the device (see paragraph (4)(a). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.
3. Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).
4. Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device.

Violations -Prohibited Use of Electronic Devices. Students shall not use electronic devices for:

1. activities which disrupt the educational environment;

2. illegal activities in violation of state or federal laws or regulations;
3. unethical activities, such as cheating on assignments or tests;
4. immoral or pornographic activities;
5. activities in violation of Board or school policies and procedures relating to student conduct and harassment;
6. recording others (photographs, videotaping, sound recording, etc.) without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public;
7. “sexting,” or activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.
8. Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school’s main office to be identified, placed in a secure area, and returned to the student and/or the student’s parent/guardian in a consistent and orderly way.
9. Penalties for Prohibited Use of Electronic Devices: Students who receive a “sexting” message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any “sexting” message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action.
10. Reporting to Law Enforcement. Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.
11. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students’ electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

E. Harassment and Bullying Policy:

One of the missions of Gering Public Schools is to provide safe and secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are encouraged in the educational program and required of all students and staff. Inappropriate behaviors (bullying, intimidation and harassment are to be identified and corrected. Students and staff are to avoid such behaviors. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

1. **“Bullying”** is behavior where one person or group engages in harmful action

towards another person or group acting on a real or perceived imbalance of power or view of superiority over a period of time. The behavior typically includes verbal (e.g. teasing or name-calling) and physical aggression (e.g., hitting, pushing), threatening, excluding or ignoring, spreading rumors, or taking, defacing or destroying the others' property. "Harassment" includes the same actions, though not necessarily from a standpoint of perceived power. Harassment is prohibited. Bullying and harassment is a violation of student conduct rules and appropriate disciplinary measures, up to expulsion, will be enforced. When bullying or harassment is done on the basis of gender, disability, race, or other protected status, it is considered a very serious offense for which expulsion may be a likely consequence depending on the severity of the conduct.

Students who are the victim of bullying or harassment or who observe such occurring are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report.

F. Inappropriate Public Displays of Affection (IPDA):

Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

1st Offense: Student will be confronted and directed to cease.

2nd Offense: Student will be confronted, directed to cease, and parents will be notified.

3rd Offense: Student will face appropriate disciplinary consequences.

If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could progressive disciplinary consequences.

G. Acceptable Use Policy for Electronic Resources

The use of electronic resources is a privilege, not a right, and inappropriate use will result in the cancellation of your privilege. Students using electronic resources are required to follow District policy and procedures. The supervising staff member will determine what is appropriate use in accordance with the following guidelines, and may deny, revoke, or suspend your access.

- q. The use of your account and/or access must be consistent with the educational objectives of the Gering Public Schools. Use of electronic resources for recreational games is prohibited.
- r. To transmit or knowingly receive any materials in violation of any United States or state regulation is prohibited. This includes, but is not limited to, the following: copyrighted material, threatening, harassing, pornographic or obscene material, or material protected by trade secret.
- s. Use for commercial activities is generally not acceptable. Use for product advertising or political lobbying is prohibited. Extensive use for personal and private business is also prohibited.
- t. Abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - i. Be polite. Do not be abusive in your messages to others. Hate mail, harassment, discriminatory remarks and other anti-social behaviors are prohibited.
 - ii. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.

- iii. Do not reveal your full name, phone number, or home address, or that of other students.
 - iv. Note that electronic mail (e-mail) is not permitted on student accounts. Network storage areas will be treated as school property. District personnel may review files and communications. Material relating to, or in support of, illegal activities will be reported to the proper authorities
 - v. The sending of “chain letters” is considered a misuse of the system and may result in the loss of the account.
 - vi. Talk, Write and Chat commands are not permitted on student accounts.
 - vii. Permission of the supervising staff member must be obtained before “downloading” any files due to potential “virus” infection.
 - viii. Be reasonable in the amount of time you use the system. Be considerate of other individuals using the system. Time limits may be imposed.
 - ix. Classroom use will take precedence over independent use.
 - u. Respect the integrity of the computing system. Do not intentionally develop or activate programs that harass other users, infiltrate a computer system or alter the software components of a computer or computer system. These include, but are not limited to: viruses, forging e-mail, hacking, and attempting to use administrative commands.
 - v. Do not vandalize by harming or destroying the data or hardware on this system or any other system.
 - w. Security of any computer system is essential. Access to electronic resources is intended for the exclusive use by authorized individuals. Any problems, which arise from the use of an account, are the responsibility of the account holder. This may include, but it not limited to:
 - i. trespassing in another’s work or files;
 - ii. giving out your password or the password of others;
 - iii. attempting to login to another individual’s account;
 - iv. failure to notify the supervising staff member of a security problem.
 - x. The Gering Public Schools will periodically revise the Acceptable Use Policy and will make determinations on whether specific uses of the network are consistent with the intent of policy.
 - y. Indemnity - Gering Public Schools makes no warranties of any kind, whether expressed or implied, for the Internet service. GPS will not be responsible for damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions cause by negligence, errors, or omissions. GPS will not be responsible for any financial charges incurred by an account user or someone else using the account. Use of any information obtained via Internet is at your own risk. GPS specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- B. Failure to follow this Acceptable Use Policy may result in suspension of account privileges. Students who violate the Acceptable Use Policy will also be subject to the school’s discipline policy.

Section 5 Reporting Student Law Violations:

Cases of law violations or suspected law violations by students will be reported to the police and to the student's parents or guardian as soon as possible.

When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official will take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken. An exception applies when a minor has been taken into custody as a victim of suspected child abuse; in that event the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

In an effort to demonstrate that student behavior is always subject to possible legal sanctions regardless of where the behavior occurs it shall be the policy of the Gering Public Schools to notify the proper legal authorities when a student engages in any of the following behaviors on school grounds or at a school sponsored event:

1. Knowingly possessing illegal drugs or alcohol.
2. Assault.
3. Vandalism resulting in significant property damage.
4. Theft of school or personal property of a significant nature.
5. Automobile accident.
6. Any other behavior which significantly threatens the health or safety of students, staff or other persons or which is required by law to be reported.

Article 9 - Extra-Curricular Activities Rights, Conduct, Rules and Regulations

Section 1 Extracurricular Activity Philosophy

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Section 2 Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in

which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Section 3 Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 4 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, DECA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if an DECA or FCCLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from

participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self-respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing alcohol, tobacco, narcotics, drugs, a controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. (Note: Refer to "Drug and Alcohol Violations" for further information).
8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or

electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;

11. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
12. Repeated violation of any of the school rules.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Gering Public School buses or vehicles used for activity purposes.
17. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
18. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
19. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
20. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
21. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

Section 5 Drug and Alcohol Violations.

Meaning of Terms - Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol

on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- A. Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- B. Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Drug and Alcohol Offenses

Because of the significance of drug and alcohol violations on the student participants, other students and the school, the following consequences are established for such violations:

1. Possessing or using tobacco, chewing, or smoking during the season
 - First offense: Suspension from all activities and events for one week or one event and enrollment in a tobacco cessation class.
 - Second and subsequent offenses: Suspension from all activities and events for two weeks or three events and completion of a smoking cessation class.

An activity participant who violates the drug or alcohol rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

First Offense: For the first positive test, the student is ineligible to participate in any extracurricular activities for two weeks or three events, whichever is

longer. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) test negative in a District-administered drug test.

Second Offense: For the first positive test, the student is ineligible to participate in any extracurricular activities for nine weeks. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) test negative in a District-administered drug test.

Third Offense: For the first positive test, the student is ineligible to participate in any extracurricular activities for ONE CALENDAR YEAR. The student may not return to participate in extracurricular activities until the student shows proof that the student: (a) is participating in substance abuse counseling with a qualified professional and is following the recommendations of the counselor and (b) test negative in a District-administered drug test.

Fourth Offense: the student is ineligible to participate in any extracurricular activity for the remainder of the student's secondary school career.

The parents or guardians are responsible for the costs of the rehabilitation program, which includes the substance abuse counseling and follow-up.

Positive results will not lead to the imposition of an academic consequence or disciplinary action, other than the above described limitations on the privilege to participate in extracurricular activities.

Reduction for Self-Reporting: If the student has self-reported, the first violation shall be reduced to one week for the first violation. A commensurate reduction (approximately one-half, as determined by the administration) for a second or subsequent violation shall be given for self-reporting.

More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not restricted by the foregoing, and may be established in the good discretion of the administration.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

First Violation: 30 consecutive days.

Second or Any Subsequent Offense: One calendar year.

When Suspensions Begin. All suspensions begin with the next scheduled activity in which the student is a participant, after the determination by school officials of the sanction to be imposed; provided that the school officials shall have the discretion to establish a time period for the suspension that makes the suspension have a real consequence for the student. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.

2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Self-Reporting. A student who violates the Code of Conduct must self-report. A failure to self-report will lead to a longer suspension or other discipline. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process, but the student will be later required to give a written statement of the self-report.

The self-report must be made the earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must identify the events that took place, what conduct the student engaged in, and any witnesses to the student's conduct, and will be required to put this information in a written statement. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, the student will be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a conviction, a plea of no contest and an adjudication of delinquency by a juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.

2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
3. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
4. The suspension may be imposed prior to the meeting if the meeting cannot reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
5. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
6. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and make a decision. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office. The request for a hearing must be received by the Superintendent's office within five days of receipt of the notice letter.

If a hearing is requested:

1. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
2. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
3. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
4. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.

No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures

Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Gering Public Schools will conduct random drug testing for all students who are participants in the activity programs available through and sponsored by Gering Public Schools.

Section 6 Attendance

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have “excessive absences” as determined under the school’s attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.
3. On the day of a contest, performance or other activity, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, or activity. When events occur during the regular school day only eligible participants will be dismissed or students with prior administrative approval will be excused for the event.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments or family emergencies. The exception must be approved by the Principal or Athletic Director.

Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

Section 7 Academic Standards

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities students must:

1. Be enrolled in at least 40 credit hours in the semester of participation.
2. Maintain passing grades in all courses. A student who is not passing two or more classes at progress reporting times will be ineligible to participate in extracurricular activity contests or performances if the grade remains below passing one week after progress reporting time. The student will remain ineligible until the student meets eligibility guidelines.
3. Maintain an overall “C” average to participate in extracurricular activities, except school dances.
4. Academic requirements do not apply to:
 - a. Instructional field trips which are a part of the scheduled course learning experience; or
 - b. Activities or events which are a considered in determining the student’s grade.

Section 8 “Team Selection” and “Playing Time”

“Team selection” and “playing time” decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purposes of the activities

program, the coaches and sponsors shall follow the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

1. **School Representative.** Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of high ideals and appropriate values, which shall include good citizenship in the school and in the community.
2. **Success.** Student participants must demonstrate that they can make the activity program more successful, both from a standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria include the student's: (1) talent or skill, (2) desire to improve the student's own skills or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

Section 9 School Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

1. **General Rules of Student Conduct at Dances.** In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:
2. **Who Can Attend:** Only students of Gering Public Schools and their guests may attend.
3. Students currently attending Gering High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Gering High School or their own school are generally considered appropriate dates or invited guests.
4. Persons who are younger than 16 or older than 20 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
5. Some school dances may be restricted to students attending specified grades levels at Gering Public Schools
6. Students who have been suspended from school or from extracurricular activities may not attend.
7. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
8. Rules for dances may restrict students and their guests from leaving dance until the dance ends without written parental permission on a form provided.
9. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.
10. **Prohibited Substances:** Alcoholic beverages, illegal drugs, and tobacco are prohibited. Anyone using prohibited substances or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.
11. Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not

gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

12. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

Freshman Dance:

1. Dance will end at 10:00 p.m., only GHS Freshmen Academy students are allowed to attend, the doors to the dance will close at 30 minutes after the dance begins, students are not allowed to leave early unless released to parent/guardian.

Eligibility for Selection as Royalty. Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the "royalty" for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards: Achievement, Citizenship and Conduct Qualifications:

- The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
- The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.
- The student must have a cumulative grade average of a B or its equivalent.
- The student must not have had excessive violations of school policies and procedures during their high school career.
- The student may not, within twenty-four months of the of the dance, have engaged in criminal violations involving: (i) alcohol, drugs or tobacco; (ii) driving law violation in which the penalty is a loss of four points or more under the point system; (iii) a Class I, II, III, or IIIA or Class W misdemeanor; or (iv) a felony. Criminal violations will be deemed to have occurred where: (a) a student was cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.

Royalty Candidate Eligibility and Selection: The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by a committee appointed by the Principal for each dance at which royalty is to be selected ("Royalty Candidate Eligibility and Selection Committee"). The committee will ordinarily include the Principal, Activity Director and the certificated staff sponsors.

Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student's eligibility for the honor of being nominated for or awarded dance royalty.

Specific Dance Royalty Eligibility and Selection Requirements:

Homecoming Queen & King:

- Only a senior girl shall be eligible to be Queen and only a senior boy shall be eligible to be King.
- To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
- Every student organization in GHS is contacted and asked to nominate a candidate from within their organization. If the organization has both male and female members, they may nominate a male and female candidate. Single gender organizations may only nominate candidates of that gender.
- Each organization will provide an alternate as well. If a student has already been nominated from another organization, the alternate will be added from the second organization. The interest is to provide as many students as possible with the opportunity to be selected for this honor.
- During Homecoming week, the student body will vote for all the candidates, this reduces the Royalty to six finalists.
- The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week.
The Student Council sponsors will count all ballots for both elections.

Winter Royalty

Winter Royalty is held during the winter season. The crowning for Winter Royalty is done at either a basketball game or a wrestling match. The dance is held on the following Saturday in the high school gym. Dance time is from 9:00 pm – 12:00 am. G-Club and GGAA will select senior students as candidates. The student body will vote for the royalty candidates. GGAA sponsors Winter Royalty. The dress is semi-formal. The Gering Girls Athletic Organization (GGAA) and G-Club organize the Winter Royalty Coronation and Dance. The following procedures are used for the nomination and election of the Winter Royalty:

- GGAA nominates six senior girls and G-Club nominates six senior boys.
- Any senior who has not been selected as Homecoming King/Queen or attendant will be eligible for Winter Royalty.
- The members of each organization (GGAA and G-Club) will vote for six candidates from the list of eligible senior members in their organization.
- The top six vote getters are placed on the ballot. If there is a tie for the final position, all persons tied will go onto the ballot.
- The six queen candidates nominated by GGAA and the six king candidates nominated by G-Club are placed on the ballot.
- Student Council members will distribute the ballot so that the entire student

body and teachers can vote for one candidate for king and one candidate for queen.

- The final candidates are announced as soon as possible after the balloting has occurred.
- To be eligible, a candidate must agree to attend the entire Winter Royalty Dance and represent the school properly.

Prom Royalty

- Only a Senior girl shall be eligible to be Queen and a Senior boy shall be eligible to be King.
- The candidates may not have been previously selected as royalty at another school sponsored dance.
- The Senior Class Officers will nominate three queen and king candidates subject to a determination of eligibility by the Royalty Eligibility Committee.
- To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
- The queen and king will be chosen from the qualified nominees by secret vote of the junior and senior students.

Section 10 Relationships between Parents and Coaches/Sponsors

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

Parents' Role in Interscholastic Athletics and Other Extracurricular Activities

Communicating with your children

- Make sure that your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
- Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.
- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.

- Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

Communicating with the coach

Communication you should expect from your child's coach includes:

- Philosophy of the coach
- Expectations the coach has for your child
- Locations and times of all practices and contests
- Team requirements
- Procedure should your child be injured
- Discipline that results in the denial of your child's participation
- Communication coaches expect from parents
- Concerns expressed directly to the coach
- Notification of any schedule conflicts well in advance
- Specific concerns in regard to a coach's philosophy and/or expectations
- Appropriate concerns to discuss with coaches:
 - The treatment of your child, mentally, and physically
 - Ways to help your child improve
 - Concerns about your child's behavior
 - Injuries or health concerns. Report injuries to the coach immediately!!
 - Tell the coach about any health concerns that may make it necessary to limit your child's participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.
- Issues not appropriate to discuss with coaches:
 - Playing time
 - Team strategy
 - Play calling
 - Other student-athletes (except for reporting activity code violations)
 - Appropriate procedures for discussing concerns with the coaches:
 - Call to set up an appointment with the coach
 - Do not confront a coach before or after a contest or practice (these can be emotional times for all parties involved and do not promote resolution)

What should a parent do if the meeting with the coach did not provide satisfactory resolution?

- Call the athletic director to set up a meeting with the athletic director, coach, and parent present. At this meeting, an appropriate next step can be determined, if necessary.

Section 11 Student Fees Policy

The Board of Education of Gering Public Schools has adopted this student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their

parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

- Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear nonspecialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear nonspecialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.
- The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.
- Personal or consumable items & miscellaneous
 - Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.
 - Courses
 - General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published

annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

- Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.
 - Materials Required for Course Projects. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.
 - Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.
 - Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.
- Extracurricular Activities—Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student.

Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

- Extracurricular Activities—Fees for participation. Any fees for participation in extra-curricular activities for the current school year are further specified in Appendix “1.” Admission fees are charged for extracurricular activities and events.
- Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.
- Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.
- Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.
- Participation in before-and-after-school. Students are responsible for fees required for participation in before-and-after-school or prekindergarten services offered by the District, except to the extent such services are required to be provided without cost.
- Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.
- Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state

laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a “school store,” a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

- **Waiver Policy.** The District’s policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.
- **Distribution of Policy.** The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.
- **Student Fee Fund.** The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

Appendix“1” to 2012-2013 Student Fees Policy of Gering Public Schools—
Additional Specification of Required Materials and Fees

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) ¹ or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art and shop classes and special projects	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for

¹ Generally, dollar amounts are stated in terms of “maximums.” The actual fee or charge may be less during the 2012-2013 school year.

		use by any student.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Advanced math or science classes	Specialized calculators	Students are encouraged but not required to purchase such equipment .for their personal use.
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge)	Five cents (.05) per page when charges apply.
School Meals		Breakfast--\$ Lunch--\$2.50 Prices are maximums based on one meal per day, will vary depending on the number of meals or items purchased by the student.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests, such as the ACT test, are optional and to be paid directly to the private companies involved.
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Athletic Programs		
Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for \$20.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.
Equipment and attire	Students are responsible for required equipment and attire appropriate to	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice

the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity.

attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:

Basketball	No additional
Tennis	Tennis racquet
Cross County	No additional
Football	Mouthpiece
Golf	Golf bag & clubs
Soccer	Soccer shin guards
Softball	Softball glove
Speech/Debate	Dress attire; copies of research
Swimming/ Diving	Swim suit
Track	No additional
Tennis	Racquet
Volleyball	Volleyball knee pads
Wrestling	Wrestling head gear
Cheerleading and Dance Team Squads	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories

Travel meals	Meals	Students are responsible for their own meals while traveling.
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Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be
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		at the student's expense.
Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform cleaning fee of up to \$20.00.
Clubs/Organizations	Annual Dues	Not to exceed \$50.00
Social & Recognition Activities		
School plays, musicals and social activities	Admission to events	\$10.00 per play or activity
School dances	Admission to prom, homecoming, etc.	\$25.00 per event
Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$50.00. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the fee for graduation robes, caps, tassels, class flowers. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity.

		<p>The maximum costs of such trips will be \$2,500 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.</p>
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Article 10 State and Federal Programs

Section 1 Notice of Nondiscrimination

The Gering Public Schools does not discriminate on the basis of race, color, national origin, sex, age, marital status, religion, or disability in the admission, access to its facilities or programs or activities, treatment, or employment.

Section 2 Designation of Coordinators

Any person having concerns or needing information about the District’s compliance with anti-discrimination laws or policies should contact the District’s designated Coordinator for the applicable anti-discrimination law.

Law, Policy or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race, color, or national origin; harassment	Superintendent
Title IX	Discrimination or harassment based on sex; gender equity	Superintendent
Section 504 of the Rehabilitation Act and the Americans with Disability Act (ADA)	Discrimination, harassment or reasonable accommodations of persons with disabilities	Superintendent
Homeless student laws	Children who are homeless	Superintendent
Safe and Drug Free Schools and Communities	Safe and drug free schools	Superintendent

The Coordinator may be contacted at: 1800 8th Street, Gering, Nebraska 69341-2999, (308) 436-3125.

Section 3 Anti-discrimination & Harassment Policy

Elimination of Discrimination. The Gering Public Schools hereby gives this statement of compliance and intent to comply with all state and federal laws prohibiting discrimination or harassment and requiring accommodations. This school district intends to take necessary measures to assure compliance with such laws against any prohibited form of

discrimination or harassment or which require accommodations.

Preventing Harassment and Discrimination of Students.

Purpose: Gering Public Schools is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers, students or other persons is prohibited. In addition, the Gering Public Schools will try to protect employees and students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's race, color, religion, national origin, sex, disability or age is prohibited. The following are general definitions of what might constitute prohibited harassment.

In general, ethnic or racial slurs or other verbal or physical conduct relating to a person's race, color, religion, disability or national origin constitute harassment when they unreasonably interfere with the person's work performance or create an intimidating work, instructional or educational environment.

Age harassment (40 years of age and higher) has been defined by federal regulations as a form of age discrimination. It can consist of demeaning jokes, insults or intimidation based on a person's age.

Sexual harassment is defined by federal and state regulations as a form of sex discrimination. It can consist of unwelcome sexual advances, requests for sexual favors, or physical or verbal conduct of a sexual nature by supervisors or others in the work place, classroom or educational environment.

Sexual harassment may exist when:

Submission to such conduct is either an explicit or implicit term and condition of employment or of participation and enjoyment of the school's programs and activities;

Submission to or rejection of such conduct is used or threatened as a basis for employment related decisions, such as promotion, performance, evaluation, pay adjustment, discipline, work assignment, etc., or school program or activity decisions, such as admission, credits, grades, school assignments or playing time.

The conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working, class room or educational environment.

Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender-specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material, and physical contact, such as patting, pinching or brushing against another's body.

Complaint and Grievance Procedures:

Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or classroom teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision. In the case of a student, the Principal would be the next or alternative person to contact.

If the employee or student's complaint is not resolved to his or her satisfaction within five (5) to ten (10) calendar days, or if the discrimination or harassment continues, or if as a student you feel you need immediate help for any reason, please report your complaint to the Superintendent of Gering Public Schools. If a satisfactory arrangement cannot be obtained through the Superintendent, the complaint may be processed to the Board of Education.

The supervisor, teacher or the Superintendent will thoroughly investigate all complaints. These situations will be treated with the utmost confidence, consistent with resolution of the problem. Based on the results of the investigation, appropriate corrective action, up to and including discharge of offending employees, and disciplinary action up to expulsion against a harassing student, may be taken. Under no circumstances will any threats or retaliation be permitted to be made against an employee or student for alleging in good faith a violation of this policy.

Section 4 Multicultural Policy

The philosophy of the District's multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

Section 5 Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973 SEE ARTICLE 6 SECTION 3

Section 6 Notification of Rights Under FERPA (STUDENT RECORDS)

The Gering Public Schools will on occasion release routine directory information (84-712.05) to the general public which includes: "Student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degree and awards received, the most recent previous educational agency or institution attended by the student, and other similar information." The information released may be to military recruiters, newspapers, colleges & universities, athletic and activity programs, etc. Parents may have their student's name and information withheld from dissemination upon written request to the office of the principal.

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The rights to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the

hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility and effectively provide the function or service for which they are responsible. Contractors, consultants and volunteers are permitted to have access to education records where they are performing a function or service that would otherwise be done by a school employee. Their access is limited to education records in which they have a legitimate educational interest; which means records needed to effectively provide the function or service for which they are responsible.

The District forwards education records (may include academic, health and discipline records) that have requested the records and in which the student seeks or intends to enroll, or where the student has already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office

U.S. Department of Education 400 Maryland Avenue, S.W.

Washington, D.C. 20202-4605

Section 7 NOTICE CONCERNING DIRECTORY INFORMATION

The District may disclose directory information. The types of personally identifiable information that the district has designated as directory information are as follows: student's name, address, telephone listing, electronic mail address, photograph, date of and place of birth, major fields of study, dates of attendance, grade level, enrollment status (e.g., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and most recent previous school attended. A parent or eligible student has the right to refuse to let the District designate any or all of those types of information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want any or all of those types of information about the student designated as directory information is as follows: two weeks from the time this information is first received. The district may disclose information about former students without meeting the conditions in this section.

ADDITIONAL NOTICE CONCERNING DIRECTORY INFORMATION

The district's policy is for education records to be kept confidential except as permitted

by the FERPA law, and the district does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District designates such student work as directory information and as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Notice Concerning Designation of Law Enforcement Unit:

The District designates the Gering Police Department as the District's "law enforcement unit" for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the District, and (3) maintaining safe and drug free schools.

Section 8 Notice Concerning Disclosure of Student Recruiting Information

The No Child Left Behind Act requires that the District provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that the District not provide this information (i.e., not provide the student's name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written parental consent. The District will comply with any such request.

Section 9 Notice Concerning Staff Qualifications

The No Child Left Behind Act gives parents/guardians the right to get information about the professional qualifications of their child's classroom teachers. Upon request, the District will give parents/guardians the following information about their child's classroom teacher:

1. Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or provisional teaching certificate.
3. The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree. We will also, upon request, tell parents/guardians whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. The request for information should be made to an administrator in your child's school building. The information will be provided to you in a timely manner. Finally, the District will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet the requirements of the Act.

Section 10 Student Privacy Protection Policy

It is the policy of Gering Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The District's policies in this regard include the following:

Right of Parents to Inspect Surveys Funded or Administered by the United States

Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed "Definition of Surveys of Matters Deemed to be Sensitive"), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term "instructional materials" for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator's intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. "Personal information" for purposes of this policy means individually identifiable information about a student including: a student or parent's first and last name, home address, telephone number, and social security number. The term "personal information," for purposes of this policy,

does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy: The District provides parents with reasonable notice of the adoption or continued use of this policy and other policies related to student privacy. Such notice shall be given to parents of students enrolled in the District at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The District will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and, any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is

to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act). Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be “sensitive” for purposes of this policy:

1. Political affiliations or beliefs of the student or the student’s parent;
2. Mental or psychological problems of the student or the student’s parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student’s parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section 11 Parental Involvement Policies

A. General - Parental/Community Involvement in Schools:

Gering Public Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is the District’s policy to foster and facilitate, to the extent appropriate and in their primary language, parental information about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students.

1. Parental involvement is a part of the ongoing and timely planning, review and improvement of district and building programs.
2. Parents are encouraged to support the implementation of district policies and regulations.
3. Parents are encouraged to monitor their student’s progress by reviewing quarterly report cards and attending parent-teacher conferences.
4. Textbooks, tests and other curriculum materials used in the district are available for review by parents upon request.
5. Parents are provided access to records of students according to law and school policy.
6. Parents are encouraged to attend courses, assemblies, counseling sessions and other instructional activities with prior approval of the proper teacher or counselor and administrator. Parents’ continued attendance at such activities will be based on the students’ well-being.

7. Testing occurs in this school district as determined to be appropriate by district staff to assure proper measurement of educational progress and achievement.
8. Parents submitting written requests to have their student excused from testing, classroom instruction and other school experiences will be granted that request when possible and educationally appropriate. Requests should be submitted to the proper teacher or administrator within a reasonable time prior to the testing, classroom instruction or other school experience and should be accompanied by a written explanation for the request. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.
9. Participation in surveys of students occurs in this district when determined appropriate by district staff for educational purposes. Parents will be notified prior to the administration of surveys in accordance with district policy. Timely written parental requests to remove students from such surveys will be granted in accordance with district policy and law. In some cases, parental permission must be given before the survey is administered.
10. Parents are invited to express their concerns, share their ideas and advocate for their children's education with board members, administrators and staff.
11. School district staff and parents will participate in an annual evaluation and revision, if needed, of the content and effectiveness of the parental involvement policy.

B. Title I Parental Involvement Policy:

The District's Title I Parental Involvement Policy is established in compliance with the No Child Left Behind Act. The District has a parental involvement policy applicable to parents of all children. The parental involvement policy applicable to parents of all children is not replaced by this Title I Parental Involvement Policy and shall continue to be applicable to all parents, including parents participating in Title I programs.

It is the policy of the District to implement programs, activities, and procedures for the involvement of parents in Title I programs consistent with the Title I laws. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Expectations for Parental Involvement: It is the expectation of the District that parents of participating children will have opportunities available for parental involvement in the programs, activities, and procedures of the District's Title I program. The term "parental involvement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—(A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school; (C) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and (D) the carrying out of other activities, such as those described in this parental involvement policy. The District intends to meet this expectation through the following activities:

1. Involving parents in the joint development of the District's Title I plan and the processes of school review and school improvement.
2. Providing coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
3. Building the schools' and parents' capacity for strong parental involvement.
4. Coordinating and integrating parental involvement strategies under Title I with

parental involvement strategies under other programs.

5. Conducting, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served under the Title I program, including identifying barriers to greater participation by parents in Title I programs, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, and use the findings of such evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the parental involvement policies of the District.

6. Involving parents in the activities of the schools served under Title I.

Policy Involvement: Each school served under the Title I program will:

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under the Title I program and to explain the requirements of the Title I program.
2. Offer a flexible number of meetings, such as meetings in the morning or evening. If sufficient funds are provided for this purpose, the District may assist parental involvement in such meetings by offering transportation, child care, or home visits.
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of Title I programs.
4. Provide parents of participating children: (1) timely information about programs under Title I, (2) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and (3) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
5. If the District operates a school-wide program under Title I and such plan is not satisfactory to the parents of participating children, submit any parental comments on the plan when the school makes the plan available to the District.

Shared Responsibilities for High Student Academic Achievement: As a component of the District's parental involvement policy, each school served under the Title I program will jointly develop with parents for all children served under the Title I program a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. Such compact shall: (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I to meet the State's student academic achievement standards and the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: (i) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; (ii) frequent reports to parents on their children's progress; and (iii) reasonable access to staff, opportunities to volunteer and participate in their child's class,

and observation of classroom activities.

Building Capacity for Involvement: To ensure effective involvement of parents and to support a partnership among the District, parents, and the community to improve student academic achievement, each school participating in the Title I program and the District: (1) shall provide assistance to participating parents, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I and how to monitor a child's progress and work with educators to improve the achievement of their children; (2) shall provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement; (3) shall educate teachers, student service personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (4) shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teacher Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; (5) shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand; (6) may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training; (7) may provide necessary literacy training from funds received under Title I if the District has exhausted all other reasonably available sources of funding for such training; (8) may pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions; (9) may train parents to enhance the involvement of other parents; (10) may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation; (11) may adopt and implement model approaches to improving parental involvement; (12) may establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I; (13) may develop appropriate roles for community-based organizations and businesses in parent involvement activities; and (14) shall provide such other reasonable support for parental involvement activities under Title I as parents may request.

Accessibility: In carrying out the parental involvement activities for this Title I Parental Involvement policy, the District shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Title I in a format and, to the extent practicable, in a language such parents understand.

Use, Distribution, and Updating of this Policy: This Title I Parental Involvement Policy shall be incorporated into the District's Title I plan, shall be distributed to parents of participating children, shall be made available to the local community, and shall be updated periodically to meet the changing needs of the parents and the school.

Section 12 Homeless Students Policy

Homeless children for purposes of this Policy generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable federal and state law.

No Stigmatization or Segregation of Homeless Students: It is the District's policy and practice to ensure that homeless children are not stigmatized or segregated by the District on the basis of their status as homeless.

Homeless Coordinator: The Homeless Coordinator shall serve as the school liaison for homeless children and youth and shall ensure that: (1) homeless children are identified by school personnel; (2) homeless children enroll in, and have a full and equal opportunity to succeed in, school; (3) homeless children and their families receive educational service for why they are eligible and referrals to health, dental, and mental health services and other appropriate services; (4) the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and provided with meaningful opportunities to participate in the education of their children; (5) public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens; (6) enrollment disputes are mediated in accordance with law; and (7) the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law. The Homeless Coordinator shall coordinate with State coordinators and community and school personnel responsible for the provisions of education and related services to homeless children. The Homeless Coordinator may designate duties hereunder as the Homeless Coordinator determines to be appropriate.

Enrollment of and Services to Homeless Children: A homeless child shall be enrolled in compliance with law and be provided services comparable to services offered to other students in the school in which the homeless child has been placed. Placement of a homeless child is determined based on the child's "school of origin" and the "best interests" of the child. The "school of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled. Placement decisions shall be made according to the District's determination of the child's best interests, and shall be at either: (1) the child's school of origin for the duration of the child's homelessness (or, if the child becomes permanently housed during the school year, for the remainder of that school year) or (2) the school of the attendance area where the child is actually living. To the extent feasible, the placement shall be in the school of origin, except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the District shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian. If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal. In the event of an enrollment dispute, the placement shall be at the school in which enrollment is sought, pending resolution of the dispute in accordance with the dispute resolution process. The homeless child shall be immediately enrolled in the school in which the District has determined to place the child, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical records, proof of residency, or other documentation. The District shall immediately contact the school last attended by the homeless child to obtain relevant academic and other records. If the homeless child needs to obtain immunizations or medical records, the District shall immediately refer the

parent or guardian of the homeless child to the Homeless Coordinator, who shall assist in obtaining necessary immunizations or medical records. The District may nonetheless require the parent or guardian of the homeless child to submit contact information.

Transportation will be provided to homeless students, to the extent required by law and comparable to that provided to students who are not homeless, upon request of the parent or guardian of the homeless child, or by the Homeless Coordinator in the case of an unaccompanied youth, as follows: (1) if the homeless child's school of origin is in the District, and the homeless child continues to live in the District, transportation to and from the school or origin shall be provided by the District; and (2) if the homeless child lives in a school other than the District, but continues to attend the Gering Public Schools based on it being the school of origin, the new school and Gering Public Schools shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin and, if they are unable to agree, the responsibility and cost for transportation shall be shared equally.

Section 13 Breakfast and Lunch Programs

The District has agreed to participate in the National School Lunch Program and accepts responsibility for providing free and reduced price meals to eligible children in the schools under its jurisdiction. The District provides the United States Department of Agriculture's required nondiscrimination statement:

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer. The school food authority assures the State Department of Education that the school system will uniformly implement the following policy to determine children's eligibility for free and reduced price meals in all National School Lunch Programs. In fulfilling its responsibilities the school food authority:

1. Agrees to serve meals free to children from families whose income meets eligibility guidelines.
2. Agrees to serve meals at a reduced price to children from families whose income falls between free meal scale and the poverty guidelines.
3. Agrees to provide these benefits to any child whose family's income falls within the criteria in Attachment A after deductions are made for the following special hardship conditions which could not reasonably be anticipated or controlled by the household: Unusually high medical expenses; shelter costs in excess of 30 percent of reported income; special education expenses due to the mental or physical condition of a child; disaster or casualty losses.
4. In addition, agrees to provide these benefits to children from families who are experiencing strikes, layoffs and unemployment which cause the family income to fall within the criteria set forth in federal guidelines.
5. Agrees there will be no physical segregation of, nor any other discrimination against, any child because of his inability to pay the full price of the meal. The names of the children eligible to receive free and reduced price meals shall not be published, posted or announced in any manner and there shall be no overt identification of any such children by use of special tokens or tickets or any other means. Further assurance is given that children eligible for free or reduced price meals shall not be required to: Work for their meals; use a separate lunch room; go through a separate

serving line; enter the lunchroom through a separate entrance; eat meals at a different time; or eat a meal different from the one sold to children paying the full price.

6. Agrees in the operation of child nutrition programs, no child shall be discriminated against because of race, sex, color, or national origin.
7. Agrees to establish and use a fair hearing procedure for parental appeals to the school's decisions on applications and for school officials' challenges to the correctness of information contained in an application or to be continued eligibility of any child for free or reduced price meals. During the appeal and hearing the child will continue to receive free or reduced priced meals. A record of all such appeals and challenges and their dispositions shall be retained for three (3) years. Prior to initiating the hearing procedures, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted in the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing. The hearing procedure shall provide the following:
 - A publicly-announced, simple method for making an oral or written request for a hearing.
 - An opportunity to be assisted or represented by an attorney or other person.
 - An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal.
 - Reasonable promptness and convenience in scheduling a hearing and adequate notice as to the time and place of the hearing.
 - An opportunity to present oral or documentary evidence and arguments supporting a position without undue interference.
 - An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses.

The hearing be conducted and the decision made by a hearing official who did not participate in the decision under appeal or in any previous conference.

The parties concerned and any designated representative thereof be notified in writing of the decision of the hearing official.

8. Agrees to designate the Superintendent to review applications and make determinations of eligibility. This official will use the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals.
9. Agrees to develop and send to each child's parent or guardian a letter as outlined by State Department of Education including an application form for free or reduced price meals at the beginning of each school year. Applications may be filed at any time during the year. All children from a family will receive the same benefits.

The following information will be available in the office of the Superintendent:

- Eligibility criteria for free and reduced meals
- Parent letter and application
- Public release
- Collection procedure

Curriculum Committee

June 07, 2012 07:00AM
Central Office Board Room

Attendance Taken at 7:00 AM:

Present Board Members:

Alan Doll
BJ Peters
Mary Winn

1. Honors English I

Lane Helgerson and Justin Clark were unable to attend the June Curriculum Committee meeting. We will reschedule the presentation of Honors English I for the July or August date.

2. High School Handbook

Hague gave committee members copies of the High School Handbook. The High School Administrators will present the handbook to the Board of Education during June.

3. Lesson Plans for LEED Certification

Lesson plans for the LEED Certification were adopted. Writing could be added to the curriculum to further enhance the content. The new Lincoln Elementary is a LEED certified building and the lesson plans are required as part of this certification.

4. Budget Review

Budgets were reviewed. There were no questions regarding expenditures.

5. Travel Requests Review

Travel requests were reviewed.

Chairperson

Superintendent

Personnel Committee Meeting

June 06, 2012 12:00PM

Don's Office

Attendance Taken at 12:00 PM:

Present Board Members:

Jody Miles

BJ Peters

Mary Winn

1. Attendance

Also in attendance were Don Hague, Tim Meisner, Shawn Seiler, Eldon Hubbard and Kraig Weyrich.

2. Activities Director Discussion

Hubbard explained how applicants for the Activities Director position were narrowed down to 5 applicants. Two groups (Administrators and coaches & sponsors) participated in the interview process. Both teams agreed to offer the position to Glen Koski, whose experience and certification allowed him to rise to the top. Koski also has previous Activities Director experience and his wife is from Banner County so they are familiar with this area. Hubbard believes that Koski will have the ability to mentor existing coaches. The employment contract will be an action item at the next Board meeting. Koski, upon Board approval, is expected to begin his duties with the Gering district on August 1, 2012.

3. High School/Freshman Academy Student Handbook Review

Hubbard distributed a copy of the High School's revamped 2012-2013 student handbook to the committee. The handbook has been reformatted to include the district attorney's suggestions and recommendations. Hague suggested that the Committee members take the draft home and review it at their convenience. The handbook will be presented to the Facilities Committee and will then be presented to the full board for approval. Winn suggested including graduation attire guidelines.

4. Counselor Recognition

The committee received a letter of recognition for Freshman Academy Counselor Rick Marez from a member of the public.

5. Teacher Resignation

A letter of resignation was reviewed by the committee.

6. Graduation Concerns

Central office administration received a letter from a parent regarding graduation concerns. High School Principal Eldon Hubbard responded to the parent.

7. Old Business

7.1. Extra Duty Roster

7.2. Employee Evaluations

Hague will provide the committee with Administrator salary recommendations for their review. Pay increases will be based on merit this year rather than cost of living across the board. Specific building duties will also be considered when making determinations.

Approval will be sought at the August Board meeting and will be reviewed by committees in July.

7.3. Teacher Negotiations

The next meeting date has not been set at this time.

7.4. Drug Testing Policies

ACLU submitted a letter to the district expressing concerns about drug testing coaches. The district's Policy Review Committee suggested implementing pre-employment testing for all new hires. Existing policy allows for testing staff if there is reasonable cause. Contracts for coaches are renewed on an annual basis. Existing staff will be encouraged to enter themselves into the random testing pool. Pre-employment testing options will be discussed during an executive session at the June Board meeting. The new drug testing policy needs to be included in all student handbooks.

7.5. Status Update on Committee Goals

7.6. Superintendent Search

8. Adjournment

Chairperson

Superintendent

Facility Committee Meeting

June 07, 2012 04:30PM

High School Commons Area

Attendance Taken at 4:30 PM:

Present Board Members:

Mike Brunner

Brian Copsy

Alan Doll

1. Attendance

Also in attendance were Don Hague and High School Principal Eldon Hubbard.

2. Soccer Field Discussion

Hubbard proposed updating the current football field located at the Jr. High to incorporate a soccer field at the same location. The current field would need to be widened and some additional concrete work would need to be done but the space is available at the site. Hague will meet with City representatives, as well as Brian Sweeney, to determine potential costs of this conversion.

3. Restrooms by Service Master

Hubbard showed the committee one of the restrooms that was deep cleaned by Service Masters. The floorboards had been cleaned and one sink was deep cleaned to provide a comparison to the ones that were not cleaned by Service Masters. Additional restroom work includes the installation of new exhaust fans and tile replacement.

4. Window Project

Hubbard showed the committee the new windows that are being placed on the north side of the facility.

5. Committee Review of High School Handbook

A copy of the proposed 2012-2013 High School student handbook was distributed to the committee for their review. The handbook will be recommended for acceptance at the June Board meeting. Doll suggested merging the activities handbook with the regular student handbook so information is located in one place for easier reference.

6. Old Business

6.1. Outstanding Work Orders

Hague provided a summary of High School summer projects and the committee reviewed it in detail. The Facilities Committee will receive copies of the district work order schedule on a bi-weekly schedule throughout the summer.

7. Facility Tour

Hubbard led the committee on a tour of the facility. Rooms specified on the tour included room 103, which is receiving window replacement and new flooring; a potential new teacher work room; room 129, which will serve as a SPED classroom where life skills learning will take place and it will also receive new tile. The committee revisited the exterior of the north side of the building, which has a space for a potential Eagle Scout landscaping project and Hague explained a plan for future parking area development. Hubbard showed an access door on the north-west side of the facility that he would like closed off. Additional topics discussed included drinking fountain placement and hydration station drainage. The committee suggested better maintenance on a concrete block that displays the letter "G" in one of the atria areas.

8. Adjournment

Chairperson

Superintendent

Business Committee Meeting

June 11, 2012 04:30PM

Lincoln Elementary

Attendance Taken at 4:30 PM:

Present Board Members:

Mike Brunner
Brian Copsey
Jody Miles

1. Attendance

Also in attendance were Don Hague and Tim Meisner.

2. Recommendation to Approve Distribution Listing for May, 2012

Discussions focused on mileage reimbursement, food purchases, utilization of Gering's new grocery store and Region I custodial services. Meisner informed the committee that he would be meeting with Hillyard Services on Tuesday to discuss district cleaning procedures. Additional topics discussed included fundraising expenses, postage to return the musical's costumes, gift certificate purchases, First Student Coordination legal fees, I Pad supplies for the ESU Delinquent Program, which is reimbursed by the State, John Baylor Program expenses and legal bills.

Motion Passed: passed with a motion by Mike Brunner and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Jody Miles	Yes

3. Review of Financial Statements & Trail Balance Summary

The depreciation fund was discussed in detail, as was the building fund. The cafeteria fund was at \$64,000.

4. Recommendation to Approve Anderson & Shaw Application for Payment #13

Motion Passed: passed with a motion by Mike Brunner and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Jody Miles	Yes

5. Recommendation to Approve Hewgley & Associates Application for Payment

Motion Passed: passed with a motion by Mike Brunner and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Jody Miles	Yes

6. Recommendation to Approve Brian Sweeney's Applications for Payment

Motion Passed: passed with a motion by Mike Brunner and a second by Jody Miles.

Mike Brunner	Yes
Brian Copsey	Yes
Jody Miles	Yes

7. Old Business

There was no old business.

8. Adjournment

Chairperson

Superintendent

Curriculum Committee

June 07, 2012 07:00AM
Central Office Board Room

Attendance Taken at 7:00 AM:

Present Board Members:

Alan Doll
BJ Peters
Mary Winn

1. Honors English I

Lane Helgerson and Justin Clark were unable to attend the June Curriculum Committee meeting. We will reschedule the presentation of Honors English I for the July or August date.

2. High School Handbook

Hague gave committee members copies of the High School Handbook. The High School Administrators will present the handbook to the Board of Education during June.

3. Lesson Plans for LEED Certification

Lesson plans for the LEED Certification were adopted. Writing could be added to the curriculum to further enhance the content. The new Lincoln Elementary is a LEED certified building and the lesson plans are required as part of this certification.

4. Budget Review

Budgets were reviewed. There were no questions regarding expenditures.

5. Travel Requests Review

Travel requests were reviewed.

Chairperson

Superintendent

**Gering Public Schools
Board of Education
2012 Rolling Calendar
Revised 6/13/12**

Committee	Members	Time	Date	Location
GNS Meeting	Hague	Day long events	6/13 – 6/15	Yankton, SD
VALTS Meeting	Winn Doll	7pm	6/14/12	Harms Center
Regular Board Meeting	Full Board	7pm	6/18/12	Board Room
Personnel Committee	Miles Peters Winn	Noon	7/5/12	Don's Office
Business Committee	Brunner Copsey Miles	4:30pm	7/9/12	Board Room
NASB Workshop "The New Rules for Negotiating Employee Contracts in Schools"	All interested Hague	TBD	7/11/12	TBD - Gering
Facilities Committee	Doll Brunner Copsey	4:30pm	7/12/12	TBD
Lincoln Open House	All interested	Noon – 3pm	7/13/12	New Lincoln Site
Lincoln Dedication	All interested	After parade	7/14/12	New Lincoln Site
BOE Work Session (Superintendent Search Firms)	Full Board	5:30pm-6:30pm	7/16/12	Board Room
Regular Board Meeting	Full Board	7pm	7/16/12	Board Room
Surplus Sale	All interested	8am-4pm	7/23/12	Aurora Site
Administrator Days	Hague	Day long events	7/25-7/27	Kearney