

Board of Education Regular Meeting  
Monday, April 17, 2017 6:00 PM

City Of Gering Council Chambers 1025 P  
Street Gering, NE  
1519 10th Street  
Gering, NE 69341

## **Agenda**

1. Signature of Notification
2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors
  1. Acknowledge Open Meetings Law
  2. Notice of this meeting was published in the Gering Courier on April 13, 2017.
3. Excuse Absent Board Members
4. Consent Agenda
  1. Approval of Agenda/Amendment of Agenda Items
  2. Minutes From Previous Board Meeting
  3. Approval of Claims/Bills
  4. First Reading of Board Policies
    - i. 503.1 Compulsory Attendance
    - ii. 503.2 Student Attendance Records
    - iii. 503.3 Student Absences Excused
    - iv. 503.4 Addressing Barriers to Attendance
    - v. 503.5 Student Release During School Hours
    - vi. 503.6 Students of Legal Age
    - vii. 503.7 Pregnant Students
    - viii. 503.8 Married Students or Students with Children
    - ix. 503.10 Home Schooling - Reintegration
  5. Second Reading of Board Policies
    - i. 501 Objectives for Equal Educational Opportunities for Students
    - ii. 502.1 Resident Students
    - iii. 502.2 NonResident Students Option Enrollment
    - iv. 502.3 Entrance Admissions
    - v. 502.4 Attendance Center Assignment
    - vi. 502.5 Students Transfers In
    - vii. 502.6 Student Transfers Out or Withdrawals
    - viii. 502.7 Student ReEntry to School
    - ix. 502.8 Exchange and Foreign Student Admissions
    - x. 502.10 Assignment of New Students to Classes and Grade Levels
    - xi. 502.11 Assignment of Continuing Students to Class
6. Personnel Items
  - i. Contract Approvals
    1. Angela Morris- Elementary Principal
    2. Lacey Farrington - School Psychologist
    3. Amy Meyer - Special Education Teacher @ Junior High
    4. Brittany Cooper - Spanish @ High School
    5. Blair McDonald- Science @ Junior High School

- ii. Resignations
- 5. Patron Comments
- 6. Reports and Discussions
  - 1. Curriculum Committee Report
  - 2. Facilities Committee Report
  - 3. Business Committee Report
    - i. Trial Balance Summary
    - ii. Fund Balances
    - iii. Schedule of Investments
    - iv. Financial Statements
  - 4. Superintendent's Report
- 7. Action Items
  - 1. Discuss, consider and take all necessary action related to the continuing operation of Cedar Canyon Elementary
  - 2. Discuss, consider and take all necessary action with regard to the appointment of a Construction Management at Risk (CM@R) Selection Committee as required by, and in conformance with, the Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. §§ 13-2901
- 8. Tentative Committee and Meeting Dates
- 9. Board Comments
- 10. Adjourn

**Board of Education Regular Meeting**

March 20, 2017 6:00 PM  
City of Gering Council Chambers  
1025 P Street  
Gering, NE

**Attendance Taken at 6:00 PM:**

Present Board Members:

Brian Copsey  
Brent Holliday  
Josh Lacy  
BJ Peters  
Brady Shaul  
Mary Winn

**1. Signature of Notification**

**2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors**

**2.1. Acknowledge Open Meetings Law**

Rationale:

The Board of Education reserves the right to enter into Executive Session for the protection of the public interest; or the prevention of needless injury to the reputation of an individual, and if the individual has not requested a public meeting.

**2.2. Notice of this meeting was published in the Gering Courier on March 16, 2017.**

**3. Excuse Absent Board Members**

**4. Consent Agenda**

**Motion Passed:** Approval of the Consent Agenda passed with a motion by Mary Winn and a second by BJ Peters.

Brian Copsey	Yes
Brent Holliday	Yes
Josh Lacy	Yes
BJ Peters	Yes
Brady Shaul	Yes
Mary Winn	Yes

**4.1. Approval of Agenda/Amendment of Agenda Items**

**4.2. Minutes From Previous Board Meeting**

**4.3. Approval of Claims/Bills**

**4.4. First Reading of Board Policies**

**4.4.1. 501 Objectives for Equal Educational Opportunities for Students**

**4.4.2. 502.1 Resident Students**

**4.4.3. 502.2 NonResident Students Option Enrollment**

**4.4.4. 502.3 Entrance Admissions**

**4.4.5. 502.4 Attendance Center Assignment**

**4.4.6. 502.5 Student Transfers In**

**4.4.7. 502.6 Student Transfers Out or Withdrawals**

- 4.4.8. 502.7 Student ReEntry to School
- 4.4.9. 502.8 Exchange and Foreign Student Admissions
- 4.4.10. 502.10 Assignment of New Students to Classes and Grade Levels
- 4.4.11. 502.11 Assignment of Continuing Students To Class
- 4.5. Second Reading of Board Policies
  - 4.5.1. 412.1 Classified Staff Defined
  - 4.5.2. 412.2 Classified Staff Qualifications, Recruitment, and Selection
  - 4.5.3. 412.4 Classified Staff Licensing/Certification
  - 4.5.4. 412.5 Classified Staff Assignment
  - 4.5.5. Classified Staff Transfers
  - 4.5.6. 412.7 Classified Staff Evaluation
  - 4.5.7. 413.1 Classified Staff Compensation
  - 4.5.8. 413.2 Classified Staff Wage and Overtime Compensation
  - 4.5.9. 413.3 Classified Staff Group Insurance Benefits
  - 4.5.10. 413.4 Classified Staff Workers' Compensation
  - 4.5.11. 413.5 Classified Staff Tax Shelter Programs
  - 4.5.12. 414.1 Classified Staff Resignation
  - 4.5.13. 414.2 Classified Staff Retirement
  - 4.5.14. 414.3 Classified Staff Suspension
  - 4.5.15. 414.4 Classified Staff Dismissal
  - 4.5.16. 415.1 Classified Staff Holidays and Leaves
  - 4.5.17. 415.2 Classified Staff Personal Illness Leave
  - 4.5.18. 415.3 Classified Staff Family and Medical Leave
  - 4.5.19. 415.6 Classified Staff Jury Duty Leave
  - 4.5.20. 415.7 Classified Staff Military Service Leave
- 4.6. Personnel Items
  - 4.6.1. Contract Approvals
    - 4.6.1.1. Zachary Smith- Junior High School Science
  - 4.6.2. Resignations
    - 4.6.2.1. Susan Martin - Speech Language Pathologist

## **5. Patron Comments**

## **6. Reports and Discussions**

### **6.1. Curriculum Committee Report**

#### Discussion:

Mr. Peters reported that the Curriculum Committee discussed the secondary activity eligibility policy. Mr. Hubbard reported to the committee the procedures currently being used for the policy. The Curriculum Committee discussed potential changes to the policy to make it stronger. Mrs. Winn stated that the goal of the committee will not be to lower standards, but rather make it more fair for students.

### **6.2. Facilities Committee Report**

#### Discussion:

Mr. Peters reported that a committee meeting was held with school attorney Rex Schulte and principal architect Corky Bradley from RB+B. A discussion was held about the differenc construction delivery options along with a potential timeline for the project.

### **6.3. Business Committee Report**

#### Discussion:

Mr. Holliday reported that the Business Committee examined the cost per student at each facility. They also approved the AP Listing.

**6.3.1. Trial Balance Summary**  
**6.3.2. Fund Balances**  
**6.3.3. Schedule of Investments**  
**6.3.4. Financial Statements**  
**6.4. Superintendent's Report**

Rationale:

Bond Issue Comments

Cost Per Student In Each Elementary School Information

Discussion:

Mr. Weideman, principal of Northfield Elementary, brought two teachers from the school to share building updates. In celebration of Nebraska's 150th birthday, Mrs. Allison Wagner's 4th grade class took part in a project where each student drew the name of a famous Nebraskan and developed a report on that person. The students dressed up as the character and shared their report with other students. Student Olivia, demonstrated her project. The character she portrayed was Malcolm X. Sixth grade teacher Mrs. Shaylah Stephens, shared information with the board about improvements to their student management system that have been implemented throughout the school year. Mr. Hastings vocalized his gratitude to the community for their overwhelming support of the school district. He also expressed his thanks for the many community members, staff members, and students who have been a part of the development of this project since 2014. Mr. Hastings provided a report to the board about the cost to educate a student at each of the elementary schools in the district. The cost per student at each elementary school is: 1) Cedar Canyon -- \$15,386; 2) Geil - \$5,978; 3) Lincoln -- \$6,140; and 4) Northfield -- \$6,215. The cost per student is calculated by taking the total costs, such as utilities, supplies, and salaries and dividing it by the number of students enrolled. Cedar Canyon has a much higher cost per student largely due to smaller enrollment. Based on the information presented, President Copsey requested that a special meeting be scheduled to receive further information about the report, enrollment trends, and receive feedback and community input on the future of Cedar Canyon Elementary.

**7. Action Items**

**7.1. Discuss, consider and take all necessary action with regard to a resolution authorizing (1) the issuance, sale, and delivery of general obligation bonds in an aggregate principal amount not to exceed \$24,000,000; (2) prescribing the the form of the bonds; (3) fixing in part and providing for the fixing in part of the terms of the bonds; (4) providing for the levy and collection of taxes to pay the principal of and interest on the bonds; and (5) related matters**

**Motion Passed:** Approval of a resolution authorizing the issuance, sale, and delivery of general obligation bonds in an aggregate principal amount not to exceed \$24,000,000; prescribing the form of the bonds; fixing in part and providing for the the fixing part of the terms of the bonds; providing for the levy and collection of taxes to pay the principal of and interest on the bonds; and related matters passed with a motion by BJ Peters and a second by Brent Holliday.

Brian Copsey	Yes
Brent Holliday	Yes
Josh Lacy	Yes
BJ Peters	Yes

Brady Shaul Yes  
Mary Winn Yes

**7.2. Discuss, consider and take all necessary action with regard to (1) the selection of the Construction Management at Risk (CM@R) method of construction delivery for the proposed additions and improvements to the existing high school building and grounds owned and operated by the School District in located in Gering, Nebraska under the Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. 13-2901, (the "Act"); (2) the adoption of Board of Education policies required to implement the CM@R process under the Act; and, (3) determine percentage weight to be given to CM@R selection criteria.**

**Motion Passed:** Approval of a resolution selecting the construction management at risk contract delivery system for the Gering High School project, approving and waiving the second reading of the Policy entitled, "Construction Management At-Risk under the Nebraska Political Subdivisions Construction Alternatives Act, and adopting the weight to be given by the selection committee passed with a motion by BJ Peters and a second by Josh Lacy.

Brian Copsy Yes  
Brent Holliday Yes  
Josh Lacy Yes  
BJ Peters Yes  
Brady Shaul Yes  
Mary Winn Yes

## **8. Tentative Committee and Meeting Dates**

### **Rationale:**

GHS Facilities Project Committee -- TBD  
Policy Review Committee -- March 27, 2017 @ 4:30 p.m. Central Office  
Personnel Committee -- March 30, 2017 @ 4:30 p.m. Central Office  
Curriculum Committee -- April 6, 2017 @ 7:00 a.m. Gering High School  
Business Committee -- April 10, 2017 @ 4:30 p.m. Central Office  
Facilities Committee -- April 13, 2017 @ 4:30 p.m. Central Office  
Regular Board Meeting -- April 17, 2017 @ 6:00 p.m. City of Gering Council Chambers

## **9. Board Comments**

### **Discussion:**

Josh Lacey shared his excitement for the community support and the passage of the bond issue. Mary Winn believes the bond was successful because of the citizens who were a part of the committee and the community taking ownership of the process. She would like the board to visit the Scottsbluff High School and view the new facilities. Brent Holliday would like the Gering Public Schools to continue to educate the community about the project. Brady Shaul gave his appreciation for the hard work and dedication Dr. Wills and Allison Judy gave to the project. BJ Peters discussed the importance of staying within the budget the community agreed to. Brian Copsy is excited to be a part of the building and renovation process. He wants to welcome community members who did not share the vision to become a part of the process and ask questions.

**10. Adjourn**

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Chairperson

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Superintendent

**Board of Education Special Meeting**

April 03, 2017 6:00 PM  
City of Gering Council Chambers  
1025 P Street  
Gering, NE

**Attendance Taken at 6:00 PM:**

Present Board Members:

Brian Copsey  
Brent Holliday  
Josh Lacy  
BJ Peters  
Brady Shaul  
Mary Winn

**1. Signature of Notification**

**2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors**

**2.1. Acknowledge Open Meetings Law**

**2.2. Notice of this meeting was published in the Gering Courier on March 30, 2017.**

**3. Excuse Absent Board Members**

**4. Presentation Regarding Enrollment, Class Size, and Finance Related to Elementary Schools & Cedar Canyon Elementary**

Discussion:

President Copsey stated that he appreciates the attendance of community members. He encourages people to give their input regarding Cedar Canyon and to be part of the process. Mr. Hastings provided a report which included enrollment information and trends for each elementary school; class sizes in the district vs. those at Cedar Canyon; and financial information including the average cost per student at each elementary, district spending trends, and the uncertainty surrounding state aid to schools in Nebraska.

**5. Patron Comments**

Rationale:

Patrons wishing to speak are asked to complete the sign in sheet providing their name and asked to state their full name when speaking. The length of time each patron is allotted may be limited by the board. Board members may ask questions of patrons after receiving permission from the board president. Only those speakers recognized by the chair will be allowed to speak.

Discussion:

The following patrons spoke in favor of closing Cedar Canyon Elementary: Mike Brunner. The following citizens spoke in favor of continuing the operation of Cedar Canyon Elementary: Robert Rahmig, Joni Cowan, Becky Fitts, Amy Davies, Douglas Wheeler, Kendra Marx, Amber Rhamig, Robert Cox, Ralph Jennings, Monty Zeiler, Terry Jessen, & Joan Cromer.

President Copsey, Vice President Peters, Board Member Winn, and Board Member Holliday stated appreciation to all who attended and shared information and opinions with the board.

**6. Adjourn**

Discussion:  
Adjourn 7:29 p.m.

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Chairperson

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Superintendent

Payee Name	Account Description Element	Check Date	Check Number	Amount	Fund
Cash-Wa Distributing Co., Inc.	Furniture and Equipment	3/9/2017	1066	\$1,898.00	6
Food Distribution Program	Food Supplies	3/9/2017	1067	\$973.92	6
Gering Public Schools	Cafeteria Salaries	3/9/2017	1068	\$1,974.87	6
TAHER, Inc	Contracted Services/Repairs	3/9/2017	1069	\$81,238.26	6
Fresh Foods Inc.	Food Supplies	3/16/2017	1070	\$2,008.43	6
Burkholder, Bobbi J.	Refund Lunch Receipts	3/23/2017	1071	\$126.10	6
TAHER, Inc	Contracted Services/Repairs	3/30/2017	1072	\$64,055.08	6
Platte Valley National Bank	Regular Salaries	3/1/2017	1518	\$3,900.00	8
Aguallo, Angie	Activity Acct. Expenses	3/2/2017	6005	\$105.32	5
Domino's Pizza	Activity Acct. Expenses	3/2/2017	6006	\$68.50	5
Johnson Cashway _8920	Activity Acct. Expenses	3/2/2017	6007	\$37.12	5
Kiwanis Club Of Gering	Activity Acct. Expenses	3/2/2017	6008	\$0.00	5
Lou'S Sporting Goods	Furniture and Equipment	3/2/2017	6009	\$204.89	5
Meat Shoppe	Student/Coaches Meals	3/2/2017	6010	\$179.82	5
Ogallala Public School	Activity Acct. Expenses	3/2/2017	6011	\$88.00	5
Quality Inn & Suites	LODGING	3/2/2017	6012	\$1,280.00	5
NSAA	Activity Acct. Expenses	3/3/2017	6013	\$659.56	5
Potter-Dix Schools	Activity Acct. Expenses	3/3/2017	6014	\$216.25	5
Sioux County Schools	Activity Acct. Expenses	3/3/2017	6015	\$229.85	5
Domino's Pizza	Activity Acct. Expenses	3/9/2017	6016	\$80.50	5
Herschel Hubbard Memorial	Activity Acct. Expenses	3/9/2017	6017	\$25.00	5
Leykemia Lymphoma Society	Activity Acct. Revenues	3/9/2017	6018	\$1,421.65	5
Mitchell Public Schools	Activity Acct. Expenses	3/9/2017	6019	\$150.00	5
Ogallala Public School	Activity Acct. Expenses	3/9/2017	6020	\$330.00	5
Pepsi Cola of Western Nebraska	Activity Acct. Expenses	3/9/2017	6021	\$169.14	5
Schultz, Janelle	Activity Acct. Expenses	3/9/2017	6022	\$34.84	5
Shubh Hotel of Lincon, LLC	Activity Acct. Expenses	3/9/2017	6023	\$119.00	5
Steele, Tracy	Activity Acct. Revenues	3/9/2017	6024	\$40.00	5
Kiwanis International	Activity Acct. Expenses	3/9/2017	6025	\$180.00	5
Aguallo, Angie	Activity Acct. Expenses	3/16/2017	6026	\$62.70	5
Awards Unlimited	Supplies	3/16/2017	6027	\$77.60	5
Burns High School	Entry Fees	3/16/2017	6028	\$150.00	5
Cardmember Services	Activity Acct. Expenses	3/16/2017	6029	\$4,306.15	5

Chadron State College	Entry Fees	3/16/2017	6030	\$150.00	5
Comfort Suites - Gothenburg	Activity Acct. Expenses	3/16/2017	6031	\$747.00	5
Fresh Foods Inc.	Activity Acct. Expenses	3/16/2017	6032	\$92.00	5
Johnson Cashway _8920	Activity Acct. Expenses	3/16/2017	6033	\$123.00	5
Logoz LLC	Activity Acct. Expenses	3/16/2017	6034	\$185.00	5
MainStay Suites	Activity Acct. Expenses	3/16/2017	6035	\$385.04	5
Marquez, Jacque	Activity Acct. Expenses	3/16/2017	6036	\$407.50	5
Pizza Hut	Activity Acct. Expenses	3/16/2017	6037	\$200.00	5
Prairie Florist & Gifts	Activity Acct. Expenses	3/16/2017	6038	\$4.00	5
Sidney Public Schools _16210	Entry Fees	3/16/2017	6039	\$40.00	5
The Chief Motel	LODGING	3/16/2017	6040	\$1,027.00	5
Wallace, Justin	Officials	3/16/2017	6041	\$380.00	5
Wolfe, Jeff	Officials	3/16/2017	6042	\$380.00	5
Nebraska DECA	Activity Acct. Expenses	3/23/2017	6043	\$2,040.00	5
Barge, Cody	Officials	3/23/2017	6044	\$380.00	5
Behrens, Jj	Activity Acct. Expenses	3/23/2017	6045	\$160.00	5
Bombs Away Porta Potty LLC	Rentals or Leases	3/23/2017	6046	\$140.00	5
Culligan of Scottsbluff	Activity Acct. Expenses	3/23/2017	6047	\$36.00	5
Customized Marketing	Activity Acct. Expenses	3/23/2017	6048	\$218.35	5
Domino's Pizza	Activity Acct. Expenses	3/23/2017	6049	\$25.00	5
Fan Cloth LLC	Activity Acct. Expenses	3/23/2017	6050	\$2,438.00	5
Fresh Foods Inc.	Activity Acct. Expenses	3/23/2017	6051	\$44.07	5
Fundraising University	Activity Acct. Expenses	3/23/2017	6052	\$8,854.60	5
Gealy, Clarence	Officials	3/23/2017	6053	\$380.00	5
Groff, John	Officials	3/23/2017	6054	\$380.00	5
Logoz LLC	Activity Acct. Expenses	3/23/2017	6055	\$330.00	5
Nebraska DECA	Activity Acct. Expenses	3/23/2017	6056	\$625.00	5
North Platte High School	Activity Acct. Expenses	3/23/2017	6057	\$520.00	5
Prairie Florist & Gifts	Activity Acct. Expenses	3/23/2017	6058	\$50.00	5
Sidney Public Schools _16210	Entry Fees	3/23/2017	6059	\$150.00	5
Alliance Public Schools	Entry Fees	3/30/2017	6060	\$50.00	5
Awards Unlimited	Furniture and Equipment	3/30/2017	6061	\$422.90	5
Cardmember Services	Activity Acct. Expenses	3/30/2017	6062	\$249.75	5
Chadron High School _2814	Entry Fees	3/30/2017	6063	\$50.00	5

Fundraising University	Activity Acct. Expenses	3/30/2017	6064	\$9,050.60	5
LaQuinta Inns & Suites, Lincoln	Activity Acct. Expenses	3/30/2017	6065	\$474.00	5
Larue Distributing Inc.	Activity Acct. Expenses	3/30/2017	6066	\$108.57	5
Lexington High School	Entry Fees	3/30/2017	6067	\$100.00	5
Logoz LLC	Furniture and Equipment	3/30/2017	6068	\$276.00	5
Lou'S Sporting Goods	Furniture and Equipment	3/30/2017	6069	\$255.44	5
Midwest Theater	Activity Acct. Expenses	3/30/2017	6070	\$300.00	5
Mitchell Public Schools	Entry Fees	3/30/2017	6071	\$150.00	5
North Platte High School	Entry Fees	3/30/2017	6072	\$75.00	5
Pizza Hut of Alliance	Activity Acct. Expenses	3/30/2017	6073	\$141.90	5
Prime Cut LLC	Activity Acct. Expenses	3/30/2017	6074	\$660.30	5
Quality Inn & Suites	LODGING	3/30/2017	6075	\$240.00	5
Wallace, Brandon	Officials	3/30/2017	6076	\$380.00	5
U.S. Post Office	Supplies	3/3/2017	12331	\$72.13	1
Fresh Foods Inc.	Supplies	3/9/2017	12332	\$78.61	1
Gering Courier	Dues & Fees	3/9/2017	12333	\$15.00	1
Gering Public Schools	Furniture and Equipment	3/9/2017	12334	\$151.99	1
Hobby Lobby	Supplies	3/9/2017	12335	\$41.60	1
SHELL	Gas & Oil	3/9/2017	12336	\$1,099.72	1
Verizon Wireless	Telephone	3/9/2017	12337	\$40.01	1
Cardmember Service	Supplies	3/16/2017	12338	\$438.97	1
Cardmember Services	Supplies	3/16/2017	12339	\$3,461.49	1
CenturyLink	Telephone	3/16/2017	12340	\$174.29	1
NASB	Dues & Fees	3/16/2017	12341	\$5,964.00	1
Cardmember Services	Server Hardware	3/16/2017	12342	\$209.97	1
Black Hills Energy	Natural Gas Services	3/23/2017	12361	\$11,028.63	1
Fresh Foods Inc.	Supplies	3/23/2017	12362	\$181.71	1
Duque, Augustine	Contracted Services/Repairs	3/24/2017	12363	\$375.00	1
Team Chevrolet	Vehicle Acquisition	3/29/2017	12364	\$43,485.00	1
Allo Communications	Telephone	3/30/2017	12365	\$14,069.92	1
Charter Communications	Internet Service	3/30/2017	12366	\$135.00	1
AC Electric Motor Service, LLC	Supplies	3/31/2017	12367	\$1,074.00	1
Airgas Intermountain Inc.	Supplies	3/31/2017	12368	\$398.38	1
Amsterdam Printing & Litho Co.	Supplies	3/31/2017	12369	\$97.69	1

Bluffs Sanitary Supply, Inc.	Supplies	3/31/2017	12370	\$11,110.00	1
Budget Tire & Service	Tires & Parts	3/31/2017	12371	\$20.00	1
Capital Business Systems, Inc.-Texas	Copier Costs	3/31/2017	12372	\$5,332.85	1
Capital Business Sytems, Inc.	Supplies	3/31/2017	12373	\$8.36	1
Carr-Trumbull Lumber Company	Supplies	3/31/2017	12374	\$177.85	1
Chadron State College _2816	District Stock	3/31/2017	12375	\$1,051.05	1
City Of Gering	Electricity	3/31/2017	12376	\$33,529.68	1
Contractors Materials	Supplies	3/31/2017	12377	\$151.00	1
Culligan of Scottsbluff	Supplies	3/31/2017	12378	\$5,342.64	1
DAS State Accounting - Central Finance	Internet Service	3/31/2017	12379	\$238.96	1
Dennis Supply Co. - Sb	Supplies	3/31/2017	12380	\$184.72	1
Docu-Shred	Contracted Services/Repairs	3/31/2017	12381	\$44.00	1
Door Closer Service	Supplies	3/31/2017	12382	\$1,246.16	1
Duncan, Brenda	Mileage Reimbursement	3/31/2017	12383	\$7.97	1
Esu #13 _5760	ESU #13	3/31/2017	12384	\$36,254.31	1
Fahrenbrook, Tina	Mileage Reimbursement	3/31/2017	12385	\$39.33	1
Fastenal Company	Supplies	3/31/2017	12386	\$27.50	1
First Student	BUS/VAN	3/31/2017	12387	\$47,723.15	1
Follett School Solutions, Inc.	Library Books	3/31/2017	12388	\$345.72	1
Fresh Foods Inc.	Supplies	3/31/2017	12389	\$319.29	1
Gering Bakery-Ahlers Baking Inc.	District Stock	3/31/2017	12390	\$24.98	1
Gering Courier	Advertising & Printing	3/31/2017	12391	\$252.72	1
Hebbert, Matt	Instructional Aide Salary	3/31/2017	12392	\$232.50	1
Heilbrun Mfg Company	Supplies	3/31/2017	12393	\$289.91	1
Hi Performance Car Wash-Blt, Inc.	District Stock	3/31/2017	12394	\$62.05	1
Hillyard/Sioux Falls	District Stock	3/31/2017	12395	\$4,571.83	1
Houghton Mifflin Harcourt	Travel Exp/Prof Devel	3/31/2017	12396	\$22,250.00	1
Ideal Laundry & Cleaners, Inc.	Supplies	3/31/2017	12397	\$368.89	1
Ingram Library Services	Library Books	3/31/2017	12398	\$714.32	1
intoCareers	Computer Software	3/31/2017	12399	\$600.00	1
J.W. Pepper And Sons, Inc.	Supplies	3/31/2017	12400	\$106.82	1
Johnson Cashway _8920	Supplies	3/31/2017	12401	\$450.57	1
Johnson Controls, Inc.	Supplies	3/31/2017	12402	\$1,107.60	1
Kochenower, Sharon	Supplies	3/31/2017	12403	\$30.00	1

KSB School Law	Legal Services	3/31/2017	12404	\$3,523.57	1
Linweld	Supplies	3/31/2017	12405	\$56.10	1
Locker, Gwen	Supplies	3/31/2017	12406	\$18.00	1
Martin, Susan	Mileage Reimbursement	3/31/2017	12407	\$14.18	1
Martin, Terri	Supplies	3/31/2017	12408	\$188.17	1
Menards	Supplies	3/31/2017	12409	\$570.50	1
Mile Hi Water Tec, Inc	Supplies	3/31/2017	12410	\$200.00	1
Money Wise Office Supply	Supplies	3/31/2017	12411	\$924.81	1
Monument Physical Therapy	Other Agencies	3/31/2017	12412	\$2,809.39	1
NASB	Dues & Fees	3/31/2017	12413	\$575.00	1
One Source	Contracted Services/Repairs	3/31/2017	12414	\$170.00	1
Pat'S Creative D.A. Buskirk & Sons	Contracted Services/Repairs	3/31/2017	12415	\$46.98	1
Paul Reed Construction Co, Inc	Supplies	3/31/2017	12416	\$1,182.50	1
Pearson	Supplies	3/31/2017	12417	\$103.30	1
Perry, Guthery, Haase & Gessford, P.C.,	Legal Services	3/31/2017	12418	\$1,125.00	1
Protex Central	Supplies	3/31/2017	12419	\$1,117.20	1
Regional Care, Inc.	IRS 125 Plan	3/31/2017	12420	\$281.25	1
Roosevelt Public Power Dist.	Electricity	3/31/2017	12421	\$1,887.32	1
Rose, Art	Mileage Reimbursement	3/31/2017	12422	\$9.63	1
Sandberg Implement, Inc.	Tires & Parts	3/31/2017	12423	\$394.75	1
Schank Roofing Service	Supplies	3/31/2017	12424	\$583.00	1
Scholastic Magazines, Inc.	AV Materials	3/31/2017	12425	\$2,835.75	1
Scholastic, Inc. Classroom Magazines	AV Materials	3/31/2017	12426	\$1,611.00	1
Scottsbluff Public Schools	Gas & Oil	3/31/2017	12427	\$2,971.86	1
Snell Services, Inc.	Supplies	3/31/2017	12428	\$1,445.80	1
Sparq Data Solutions, Inc.	Dues & Fees	3/31/2017	12429	\$1,500.00	1
Spic & Span Cleaners	District Stock	3/31/2017	12430	\$8,094.70	1
Star-Herald	Advertising & Printing	3/31/2017	12431	\$2,019.36	1
Stephens, Shaylah	Consumable Materials	3/31/2017	12432	\$89.11	1
Thompson Glass, Inc.	Supplies	3/31/2017	12433	\$240.00	1
TotalFunds By Hasler	Supplies	3/31/2017	12434	\$1,000.00	1
U.S. Post Office	Supplies	3/31/2017	12435	\$225.00	1
Van Pelt Fencing	Supplies	3/31/2017	12436	\$75.70	1
Westco _16360	Supplies	3/31/2017	12437	\$2,038.25	1

Whiting Signs LLC	Supplies	3/31/2017	12438	\$230.00	1
Wilson, Ashlee	Mileage Reimbursement	3/31/2017	12439	\$22.21	1
WPCI	Contracted Services/Repairs	3/31/2017	12440	\$1,029.50	1
Zeiler, Monty	Supplies	3/31/2017	12441	\$43.98	1

**POLICY 503.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**COMPULSORY ATTENDANCE**

Any child who will reach six years of age prior to January 1 of the current year and who has not reached eighteen years of age shall meet the requirements of mandatory school attendance. Any such child shall attend the academic program on a regular basis, unless a written request to drop the child from the school rolls is made by the parent, guardian or other person having charge, control or custody of the child.

Any child of mandatory attendance age must by law regularly attend a public, private, denominational, parochial school or a combination of such schools not less than the entire school term of the school(s) which the child attends. This does not apply to a child who has obtained a high school diploma or received a General Equivalency Diploma, completed the program of instruction offered by a non-credited or non-approved school, has reached the age of 18, or who is at least 16 years old and whose parent or guardian has withdrawn the child from school in the manner prescribed by state statute.

Excusal from the full-time requirement of the compulsory education law can be granted by the superintendent for a child between 14 and 16 years of age having completed the work of the eighth grade when legal employment due to necessity has been obtained by the student and such a request has been made by a parent/guardian.

**Withdrawal To Age 6**

The parent/guardian of any child who will not reach six years of age prior to January 1 of the current school year and who is enrolled, may discontinue that enrollment according to procedures provided by the district.

**Minimum Age**

The district will not admit any child into its kindergarten class unless:

1. the child will reach the age of five years on or before July 31 of the current year beginning with the 2012-2013 school year or
2. the child will reach the age of five years by February 1 of the current year (October 15 of the current year beginning with the 2012-13 school year), and;
  - a) the parent provides an affidavit stating that the child attended kindergarten in another district, or
  - b) the family will be relocating to another district within 60 days to a district that allows early admission into kindergarten within the current year, or
  - c) the child has demonstrated through recognized assessment procedures approved by the board his/her capability of carrying the work of the beginner grade. By January 1, 2012, each school board shall approve and

make available a recognized assessment procedure for determining if a child is capable of carrying the work of kindergarten.

The district will use the Developmental Indicators for the Assessment of Learning (DIAL-4) to meet the requirement for a recognized assessment procedure to determine if a child not 5 years of age on or before July 31 of the current year is capable of carrying the work of kindergarten. The board shall update these procedures as the board deems appropriate.

### **Early Withdrawal at Age Sixteen**

A person who has legal or actual charge or control of a child who is at least sixteen years of age may withdraw the child from school if an exit interview is conducted as required below, or if a signed notarized release form is filed with the Commissioner of Education as required by law for a child enrolled in a school that elects not to meet accreditation or approval requirements.

The exit interview shall be conducted at the time and place selected by the superintendent or designee upon receiving the written request of any person who has legal or actual charge or control of a child who is at least sixteen years of age if the child is enrolled in a school operated by the school district or resides in the school district and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- the child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the superintendent or designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include other school district personnel or the child's principal or such principal's designee if the child is enrolled in a private, denominational, or parochial school.

At the exit interview, the person making the written request shall present evidence that the person has legal or actual charge or control of the child and that the child would be withdrawing due to either:

- a) financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- b) an illness of the child making attendance impossible or impracticable.

The superintendent or designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the

school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign the withdrawal form provided by the school district agreeing to the withdrawal of the child or may rescind the written request for the withdrawal.

Any withdrawal form signed by the person making the written request shall be valid only if:

- a) the child signs the form unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- b) the superintendent or designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the superintendent or designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either:
  - 1) financial hardships requiring the child to be employed to support the child's family or dependents of the child, or
  - 2) an illness making attendance impossible or impracticable.

Legal Reference: Neb. Statute 79-201 et seq.

Cross Reference: 502 Student Admissions

Approved 05/17/10 Reviewed 12/23/13, 3/27/17 Revised 10/15/12, 4/17/17

**POLICY 503.2  
GERING PUBLIC SCHOOLS  
GERING, NE**

**STUDENT ATTENDANCE RECORDS**

As part of the school district's records, the daily attendance of each student shall be recorded and maintained on file with the permanent records of the district.

It shall be the responsibility of the principals to ensure that such reports contain all information required by law and are filed with the administrative office.

Legal Reference: Neb. Statute 79-205 to 207

Cross Reference: 503.01 Compulsory Attendance  
507 Student Records

Approved 05/17/10 Reviewed 3/27/17 Revised

**POLICY 503.3  
GERING PUBLIC SCHOOLS  
GERING, NE**

**STUDENT ABSENCES EXCUSED**

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the principal of their attendance center.

Student absences approved by the principal shall be excused absences. Excused absences, including documented illness, shall count as non-attendance days for purposes of addressing excessive absenteeism, except for notification of the county attorney in policy 503.04.

Students whose absences are approved shall make up the work missed and receive full credit for the missed school work, within guidelines of the student handbook. It shall be the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

Students who wish to participate in school sponsored activities must adhere to attendance and activity participation rules as outlined in the student handbooks.

It shall be the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence. This issue is specifically addressed in the student handbook which is approved every year by the Board of Education.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference:               Neb. Statute 79-209  
  NDE Rule 10.012.01B

Cross Reference:               503.04 Excessive Absenteeism  
  505    Student Discipline  
  506    Student Activities  
  507    Student Records  
  Student Handbook

Approved     08/13/03               Reviewed 10/31/11, 3/27/17   Revised 12/19/11, 4/17/17

**POLICY 503.4**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**ADDRESSING BARRIERS TO ATTENDANCE**

Regular attendance by the students at school is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students shall attend school unless excused by the principal of their attendance center. This policy, developed and annually reviewed in collaboration with the county attorney for the district's principal office location, is an attempt to address the barriers to student attendance. This policy shall include a provision indicating how the district and the county attorney will handle cases in which excessive absences are due to illness, and shall state the circumstances and number of absences or hourly equivalent upon which the school shall render all services to address barriers to attendance.

Any superintendent, principal, teacher, or member of the school board who knows of any violation of the state school attendance laws (79-201) shall report that violation to the school attendance officer within 3 days.

The superintendent shall designate an attendance officer. The attendance officer will immediately investigate the report of any child who may be in violation of the state's compulsory attendance statutes.

If any student has exceeded the number of unexcused absences as defined in the student handbook, the school shall render all services to address barriers to attendance. These services shall include the following:

1. verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
2. a meeting or meetings between the school attendance officer, school social worker, a school administrator or designee, the person who has legal or actual control of the child, and the student (when appropriate) to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:
  - (i) illness related to physical or behavioral health of the child;
  - (ii) educational counseling;
  - (iii) educational evaluation;
  - (iv) referral to community agencies for economic services;
  - (v) family or individual counseling; and
  - (vi) assisting the family in working with other community services.

The school may report to the county attorney of the county in which the person resides when the school has documented the efforts it has made as required by statutes, that the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and that the child has been absent more than twenty days per year. The school shall notify the child's family or legal guardian in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney.

Students are subject to disciplinary action for excessive absenteeism including suspension and expulsion. It shall be within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of excessive absenteeism. Disciplinary action for students receiving special education services will be assigned in accordance with the goals and objectives of the student's Individualized Education Program.

The superintendent shall report to the Commissioner of Education as directed by the commissioner regarding the number of and reason for any long-term suspension, expulsion, or excessive absenteeism; referral of a student to the office of the county attorney for excessive absenteeism; or contacting of law enforcement officials other than school resource officers by the district relative to a student enrolled in the district. The superintendent shall report annually to the Commissioner of the required data for the number of students who have dropped out of school.

It shall be the responsibility of the superintendent or designee to implement this policy. The implementation may include regulations indicating the disciplinary action to be taken for excessive absenteeism.

Legal Reference:           Neb. Statute 79-208 and 209  
                                  NDE Rule 10.012.01B

Cross Reference:         411.03 Truancy Officer  
                                  505    Student Discipline  
                                  506    Student Activities  
                                  507    Student Records

Approved     05/17/10        Reviewed 6/23/14, 3/27/17   Revised 10/15/12, 4/17/17

**POLICY 503.5  
GERING PUBLIC SCHOOLS  
GERING, NE**

**STUDENT RELEASE DURING SCHOOL HOURS**

Students will be allowed to leave the school district facilities during school hours only with prior authorization from their parents, unless the custodial parent or legal guardian appears personally at the student's attendance center to arrange for the release of the student during school hours, or with the permission of the principal.

It shall be the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference: Neb. Statute 79-201 et seq.

Cross Reference: 503.01 Compulsory Attendance  
505 Student Discipline  
506 Student Activities  
507 Student Records  
Student Handbook

Approved 05/17/10 Reviewed 3/27/17 Revised



**POLICY 503.7  
GERING PUBLIC SCHOOLS  
GERING, NE**

**PREGNANT STUDENTS**

The board encourages pregnant students to continue to attend the education program as long as they are physically able to do so. The pregnant student may notify the principal or the guidance counselor as soon as she is aware of the pregnancy. The school may require that a pregnant student provide the principal with a written note from her doctor relative to special conditions that might exist and specific suggestions as to how long the student may continue to attend classes. If the student is unable to attend school because of her pregnancy, the student may be excused and arrangements made to continue her studies during her absence. The student shall resume classes upon the recommendation of her physician.

Cross Reference:           503.01 Compulsory Attendance  
                                  605.02 Individualized Instruction

Approved     05/17/10           Reviewed 3/27/17           Revised

**POLICY 503.8  
GERING PUBLIC SCHOOLS  
GERING, NE**

**MARRIED STUDENTS OR STUDENTS WITH CHILDREN**

Married students residing in the district are considered to be of legal age.

The district encourages married students and students with children to complete requirements for graduation and to participate in school activities under the same terms and conditions as other students.

Legal Reference: Neb. Statute 43-2101

Cross Reference: 503.01 Compulsory Attendance  
605.02 Individualized Instruction

Approved 05/17/10 Reviewed 3/27/17 Revised

**POLICY 503.10**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**HOME SCHOOLING - REINTEGRATION**

Gering Public School District #16 recognizes that students in Nebraska may elect the option of home schooling, as set forth in Nebraska Rev. Statute 79-1701 and regulated by Rule 13 N.D.E., effective August, 1984.

The Board of Education encourages all school-age children of district residents to enroll in the public schools so they may benefit from a planned educational program and the socialization of a group environment.

The following policy shall govern:

1. reintegration of Rule 13 students to the Gering Public Schools, and,
2. the provision of auxiliary or supplemental education and activity services to Rule 13 students.

When a Rule 13 student enrolls in the Gering Public Schools District #16, the District reserves the right to make an appropriate grade level placement and credit issuance that fulfills the needs of the child and the District.

The appropriate level of placement or credit issuance may be determined by, but is not limited to, consideration of all or some of the following information:

1. chronological age;
2. transcript review, previous public or private school experience;
3. diagnostic testing data;
4. achievement test data;
5. criterion referenced test data;
6. final exam test data;
7. administrative/counselor review.

Rule 13 students are excluded from the provision of auxiliary or supplemental education and activity services. An exception to this policy are services provided to students who qualify for Special Education (N.D.E. Rule 51).

Legal Reference:      Neb. Statute 79-1701  
   Rule 13 N.D.E.  
   Rule 51 N.D.E.

Cross Reference:      503.10a      Administrative Procedure

Approved      05/17/10      Reviewed 3/27/17      Revised

**POLICY 503.10R1  
GERING PUBLIC SCHOOLS  
GERING, NE**

**HOME SCHOOLING – REINTEGRATION –  
ACADEMIC/ACTIVITIES PARTICIPATION**

Home-Schooled, Rule-13 students who enroll in the Gering Senior High School after having initiated their education in a Home-Schooled environment will be granted credits in core curriculum subject matter to the extent they can show evidence of mastery of subject matter.

When Rule-13 students begin attending Senior High and credit has been granted for previously completed courses, pass/fail grades will be assigned to said courses.

A minimum of four (4) semesters of attendance will be required for a student to be considered for academic honors.

Pass/fail credits will not be considered when computing grade point averages.

Students enrolled on a part-time basis may be permitted in the discretion of the principal and athletic director to participate in extra curricular activities. Participation in activities that are subject to the bylaws of the Nebraska School Activities Association (NSAA) will be limited to those students who meet the NSAA bylaws.

Approved 05/17/10

Reviewed 8/22/16, 3/27/17

Revised 9/19/16

**POLICY 501  
GERING PUBLIC SCHOOLS  
GERING, NE**

**OBJECTIVES FOR EQUAL EDUCATIONAL OPPORTUNITIES FOR STUDENTS**

This section of the board policy manual is devoted to the board's goals and objectives for assisting the students of the school district in obtaining an education. Each student shall have an equal opportunity to obtain an education in compliance with the policies in this series.

It is the goal of the board to develop a healthy social, intellectual, emotional, and physical self-concept in the students enrolled in the school district. Each student attending school will have the opportunity to use the district's education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student the same opportunity.

The board supports the delivery of the education program and services to students free of discrimination on the basis of race, color, sex, marital status, national origin or disability and provides equal access to designated youth groups. This concept of equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students.

Board policies, rules and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school owned, operated, or chartered transportation; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and educational processes of the school district.

This section of the board policy refers to the term "parents" in many of the policies. The term parents for purposes of this policy manual shall mean the legal parents. It shall also mean the legal guardian or custodian of a student and students who have reached the age of majority or are otherwise considered an adult by law.

Inquiries by students regarding compliance with equal educational opportunity laws and policies, including but not limited to complaints of discrimination, shall be directed to the superintendent or his or her designee.

Inquiries may also be directed in writing to the Director of the Region VII office of Civil Rights, U.S. Department of Education, 10220 N. Executive Hills Blvd., 8th Floor, Kansas City, Mo. 641531367, (816) 8918156 or Nebraska Department of Education, 301 Centennial Mall South, Lincoln, NE. (402) 471-2444. This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.

Further information and copies of the procedures for filing a complaint are available in the school district's central administrative office and the administrative office in each attendance center.

Legal Reference:                    Sect. 504 of the Rehabilitation Act of 1973  
   20 U.S.C. §1681 et seq. (1994)  
   34 C.F.R. §104 et seq.  
   34 C.F.R. §160 et seq.  
   Neb. Statute 79-2,114 et seq. (Neb. Equal Opportunity in  
   Education Act).

Cross Reference:    100            District Organization and Basic Commitments

Approved        05/17/10            Reviewed 10/17/11, 3/6/17        Revised: 11/21/11, 4/17/17

**POLICY 502.1  
GERING PUBLIC SCHOOLS  
GERING, NE**

**RESIDENT STUDENTS**

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district.

Legal Reference:                   Neb. Statute 79-215

Cross Reference:                101    District Organization and Basic Commitments  
  503    Student Attendance  
  801    Transportation

Approved    05/17/10           Reviewed 3/6/17                   Revised 4/17/17

**POLICY 502.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**NONRESIDENT STUDENTS/OPTION ENROLLMENT**

Students who are eligible to attend a Nebraska public school but who are not legal residents of the school district may be admitted into the school district in accordance with the option enrollment program authorized by state statutes. Option enrollment students shall be accepted without charge. If the student has previously had an option enrollment accepted in any district, the application shall be rejected unless a statutory exception to this rule applies for that student.

Application for option enrollment option shall be made between September 1 and March 15 for enrollment during the following and subsequent school years. Upon agreement of the school boards of the resident district and the option (receiving) district, deadlines for application and approval of the option may be waived. Following the March 15 deadline, applications requesting admittance must contain a release approval from the resident district prior to the option district's consideration for acceptance.

The application for option enrollment does not require a release from the resident district and the receiving district has forty-five days to issue acceptance or rejection if:

1. After February 1 the student relocated to a different resident district, or
2. The student's option district merged with another district effective after February 1<sup>st</sup> and
3. The student's attendance would occur during the next immediate and subsequent school years.

For applications submitted by the March 15 deadline, written notification of approval or rejection of the application will be made before April 1 to the student's parent/guardian and the resident district. If the district rejects an application for a student to option in or out, the district will provide notification by certified mail to the parent/guardian of the reasons for rejection and the process for appealing the decision to the State Board of Education.

The Board shall adopt standards and conditions for acceptance or rejection of a request for release of a resident student submitting an option application after March 15. Such standards shall not include the failure to meet applications submitted after the March 15 deadline. For those applications, the option district shall notify the parent/guardian, and the resident district whether the application is accepted or rejected within sixty days after submission. False or substantively misleading information submitted by a parent/guardian on an application to an option district may be cause for the option district to reject a previously accepted application prior to the student's attendance.

The board shall adopt a resolution setting forth its specific standards for acceptance and rejection of applications as an option school. Standards will conform to those set forth by

state statute. These may include the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the district. The standards shall not include previous academic achievement, athletic or other extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings except as allowed by law.

An option district shall give first priority for enrollment to siblings of option students within the requirements of state statutes. The board shall follow statutes regarding the application of a student who relocates in a different district but wants to continue attending his or her original resident district or current option district.

Nonresident students not going through option enrollment may also be admitted under a contract with the student's resident district at the discretion of the superintendent upon application and payment of tuition as stated in the contract. The tuition rate shall be the current per pupil cost of the school district as computed by the superintendent.

The school board may admit a student who is a resident of another state but resides with a parent or guardian that is a Gering Public Schools employee. The school district will collect tuition for the student at a rate determined annually by the school board or the superintendent. Criteria for admittance of out-of-state students who reside with a Gering Public Schools employee follow the same standards and conditions of the option enrollment program.

Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition.

The district may choose to provide transportation to the option student in the same manner as for resident students and may choose whether or not to charge the parents of those option students a fee to recover the district's costs for the transportation. All option students who qualify for free lunches are eligible for either free transportation or the reimbursement of transportation costs from the school district as provided by state statute. Students receiving special education services shall receive transportation services as provided in the student's Individualized Education Plan.

Legal Reference:               Neb. Statute 79-215  
  Neb. Statute 79-232 to 246  
  NDE Rule 19.008

Cross Reference:               503    Student Attendance  
  801    Transportation

Approved     5/17/10               Reviewed 8/22/16, 3/6/17    Revised 9/19/16

**POLICY 502.3  
GERING PUBLIC SCHOOLS  
GERING, NE**

**ENTRANCE ADMISSIONS**

Children in the school district community will be allowed to enroll in the school district's regular education program beginning at age five. The child must be age five on or prior to July 31<sup>st</sup> to participate in the school district's kindergarten program

The board shall require evidence of age and residency in the form of a birth certificate or other evidence before the student may enroll in the school district's education program. It shall be within the discretion of the superintendent to determine what is satisfactory evidence for proof of age.

Prior to enrollment, the child's parent/guardian must provide the administration with proof of a physical examination and immunizations as required by law and the respective policies of this district. Failure to provide this information shall be reason for denying admission to the student.

The parent/guardian of any child younger than six years of age prior to January 1<sup>st</sup> of the current school year who is enrolled may discontinue that enrollment according to procedures provided by the district.

Legal Reference: Neb. Statute 79-214 et seq.

Cross Reference: 503.01 Compulsory Attendance  
508.01 Student Health and Immunization Checkups

Approved 2/20/12 Reviewed 12/23/13, 3/6/17 Adopted 2/18/13

**POLICY 502.4  
GERING PUBLIC SCHOOLS  
GERING, NE**

**ATTENDANCE CENTER ASSIGNMENT**

The board and/or superintendent shall have complete discretion to determine the boundaries for each attendance center, to assign students to the attendance centers, and to assign students to the classrooms within the attendance center.

It shall be the responsibility of the superintendent to make recommendations to the board regarding the division of students among attendance centers. In making the recommendations, the superintendent shall consider the geographical layout of the school district, the condition and location of the school district facilities, the location of student population, possible transportation difficulties, financial condition of the school district and other factors deemed relevant by the superintendent or the board.

Cross Reference: 503.01 Compulsory Attendance

Approved 05/17/10 Reviewed 3/6/17 Revised 4/17/17



**POLICY 502.6  
GERING PUBLIC SCHOOLS  
GERING, NE**

**STUDENT TRANSFERS OUT OR WITHDRAWALS**

If the student's parents wish to withdraw or transfer the student from school prior to completing and graduating from the education program, they shall notify the superintendent or designee in writing as soon as possible of the decision to withdraw or transfer the student from the education program. The student or parent should present this written notice at the office and receive instructions regarding the return of textbooks, library books, locker equipment, hot lunch tickets and completion of grade records.

The notice shall state the student's final day of attendance. If the student is not enrolling in another school district, the school district shall maintain the student's records in the same manner as the records of students who have graduated from the school district.

If the parents wish to have the student's cumulative record sent to the new school district, the parents shall notify the superintendent or designee in writing. This notice shall include the name of the school district and the person at the new school district to whom the student's cumulative records should be sent. If the new school district requests the student's cumulative records, the school district will forward the cumulative records and notify the parents the records have been sent.

Withdrawal and Transfer Procedure

The procedure for withdrawal or transferring is as follows:

1. Secure authorization withdrawal or transfer note from the parent or guardian.
2. Obtain appropriate forms from the guidance office or principal's office.
3. Have the forms filled out by teacher, return all school books and property, and make sure all fees are paid.
4. Take completed forms to the guidance or principal's office for final clearance.

Cross Reference:           502    Student Attendance  
                                  507    Student Records

Approved    5/17/10           Reviewed 3/6/17                   Revised    4/17/17

**POLICY 502.7  
GERING PUBLIC SCHOOLS  
GERING, NE**

**STUDENT RE-ENTRY TO SCHOOL**

A student who has transferred to another school under the open enrollment procedures may be readmitted to his or her district of residence at any time after one school year.

The student may not return prior to one year except at the mutual agreement of both the resident and option school districts.

Legal Reference: Neb. Statute 79-237

Cross Reference: 502 Student Attendance

Approved 05/17/10 Reviewed 3/6/17 Revised

**POLICY 502.8  
GERING PUBLIC SCHOOLS  
GERING, NE**

**EXCHANGE AND FOREIGN STUDENT ADMISSIONS**

No foreign exchange student will be enrolled in the district until the foreign exchange student has provided the district with all records and information requested by the district. Foreign exchange students must also comply with any health requirements imposed by state or other governing laws and according to district policies.

Foreign exchange students must not have graduated from high school (or an equivalent educational institution) prior to enrollment in the district.

Foreign exchange students completing twelfth grade in the district will be provided with an honorary diploma. If a foreign exchange student wishes to receive a Gering High School Diploma, the student must make application to the school principal at the time of enrollment, and must successfully complete district graduation requirements

Legal Reference: Neb. Statute 79-215

Cross Reference: 502 Student Attendance  
508 Student Health and Well-Being

Approved 05/17/10 Reviewed 3/6/17 Revised

**POLICY 502.10  
GERING PUBLIC SCHOOLS  
GERING, NE**

**ASSIGNMENT OF NEW STUDENTS TO CLASSES AND GRADE LEVELS**

New students entering from schools recognized and approved by the Nebraska Department of Education will initially be placed in grades and classes on the basis of their grade placement/credits in the school from which they are transferring. The district administration, through academic achievement tests and other evaluation measures as necessary, will determine the appropriate grade level/credit status of students transferring from schools that have not been approved by the state department of education.

Previous high school work will be validated for a high school student by successfully completing a higher level unit in this district's high school for every unit completed in a non-accredited high school; i.e., completion of a second unit mathematics would validate the mathematics credit transferred. If no successive course work is pursued to validate the credit, similar or equivalent work will be evaluated at the discretion of the principal.

Cross Reference:                    601    Goals and Objectives

Approved    05/17/10            Reviewed    3/6/17    Revised

**POLICY 204.12**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PUBLIC PARTICIPATION IN BOARD MEETINGS**

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board shall set time aside for citizen participation, either at a specific time during the meeting or during the discussion of agenda items. The board has the discretion to limit the amount of time set aside for public participation.

If the pressure of business or other circumstances dictate, the board president may decide to eliminate this practice at a particular meeting. The board president will recognize these individuals to make their comments at the appropriate time. The orderly process of the board meeting shall not be interfered with or disrupted. Only those speakers recognized by the board president shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments or another individual causing disruption may be asked to leave the board meeting.

Citizens wishing to address the board on a certain agenda item must notify the superintendent prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Subjects for comment should involve areas within the board's proper responsibility. Discussion on unrelated matters is to be discouraged.

Individuals who have a complaint about employees may bring their complaint to the board only after they have followed board policy addressing citizens' complaints. Students who have a complaint may only bring their complaint to the board after they have followed board policy addressing students' complaints.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Wednesday preceding a Monday night meeting. This material will be transmitted to the members of the board for their consideration.

Legal Reference: Nebraska Statute 84-1408 to 1414

Cross Reference: 201.7 School Board Liability  
204.3 Public Hearings  
204.10 Agenda  
403.5 Public Complaints about Employees

Approved 1/20/03 Reviewed 2/23/15 Revised 9/14/09

THE MONTH ENDING MARCH 31, 2017  
TRIAL BALANCE SUMMARY

	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	BOND
03/01/2017 Balance	\$3,220,016.64	\$580,808.36	\$539,063.03	\$594.60	\$20,064.30	\$18,194.81	\$142,899.77	\$162,529.77	\$756,343.51
CD Deposit									
+ MTD Receipts	\$1,412,878.16	\$24.51	\$123.74	\$0.00	\$0.08	\$0.07	\$62,450.01	\$74,294.10	\$19,937.49
+ RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= AVAILABLE FUNDS	\$4,632,894.80	\$580,832.87	\$539,186.77	\$594.60	\$20,064.38	\$18,194.88	\$205,349.78	\$236,823.87	\$776,281.00
- MTD EXPENSE	\$1,649,629.88	\$3,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,432.69	\$152,274.66	\$0.00
- EXPENSE ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= RECEIPT-EXP BALANCES	\$2,983,264.92	\$576,932.87	\$539,186.77	\$594.60	\$20,064.38	\$18,194.88	\$155,917.09	\$84,549.21	\$776,281.00

IMPREST	\$18,900.09								
PAYROLL	\$0.00								
CASH AT COUNTY	\$2,274,501.29								\$192,662.46
+ REGULAR CHECKING	\$267,634.40			\$594.60			\$52,538.80	(\$58,866.28)	\$435,400.15
+ MMA ACCOUNT	\$1,018,576.13	\$576,932.87	\$95,552.69		\$20,064.38	\$18,194.88	\$68,258.73	\$143,415.49	\$148,218.39
+ IMPREST SUSPENSE	\$1,550.87								
+ DUE TO BUILDING DUE FROM BOND									
+ CD'S + or - A/R or (A/P)	(\$597,897.86)		\$443,634.08				\$35,119.56		
= FUND BALANCES	\$2,983,264.92	\$576,932.87	\$539,186.77	\$594.60	\$20,064.38	\$18,194.88	\$155,917.09	\$84,549.21	\$776,281.00

<b>Gering Public Schools Building Fund 3/31/2017</b>		
<b>Cash Balance</b>	3/31/2017	<u>\$580,808.36</u>
<b>Projected Revenue</b>	03/01/17-08/31/17	
Taxes		\$ -
Loan to General Account		
Interest		<u>\$ 1,500.00</u>
<b>Total</b>		<u>\$ 1,300.00</u>
<b>Projected Expenses</b>		\$ -
Admin Building		\$ 15,600.00
Architech Fees		<u>\$ -</u>
<b>Total</b>		<u>\$ 15,600.00</u>
<b>Cash Balance</b>		<u>\$ 566,508.36</u>

<b>Gering Public Schools Depreciation Fund 3/31/2017</b>		
<b>Cash Balance</b>	3/31/2017	\$ 539,063.03
<b>Projected Revenue</b>	03/01/17-08/31/17	
Interest		<u>\$ 1,000.00</u>
<b>Total</b>		<u>\$ -</u>
		<u>\$ 540,063.03</u>
<b>Projected Expenses</b>		\$ -
		\$ -
		<u>\$ -</u>
<b>Total</b>		<u>\$ -</u>
<b>Cash Balance</b>		<u>\$ 539,063.03</u>

**SCHEDULE OF INVESTMENTS HELD**

**AS OF MARCH, 2017**

Depository	Number	Fund	Amount	Rate	Date of Issue	Date of Maturity
Valley Bank	1097688	Depreciation	\$321,977.83	.45%	11-26-08	11-26-17
Valley Bank	1097480	Depreciation	\$121,291.05	.35%	03-18-08	03-18-18
Valley Bank	1097261	Activity-Whitney Parr	\$29,496.20	.70%	08-16-07	08-16-17
US Bank	35050016148 3	Activity-Twyla Fulk	\$5,571.32	.45%		08-06-17

3.05te: April 17, 2017  
 To: Board of Education  
 Re: March Financial Statements.

The Business Committee has reviewed the financial records for the month of March, 2017. Items found in the various bill lists needing further description are notated, if necessary, in the right-hand margin of the Schedule of Checks Written. The remainder of items are typical service or supply expenditures and are adequately defined in the descriptive columns.

General Fund revenue was \$1,412,878.16. General Fund expenditures were \$277,613.24 and the payroll for March totaled \$1,343,912.52. Total General Fund expenditures for March were \$1,561,872.91

Building Fund revenue was \$24.51 and expenditures were \$3,900.00 the Depreciation Fund revenue was \$123.74 and expenditures were \$0.00, the Qualified Capital Fund revenue was \$.08 and expenditures were \$0.00; the Fee Fund revenue was \$0.00 and expenditures were \$0.00 and the Employee Benefit Fund revenue was \$.07 and expenditures were \$0.00.

The Activity Fund revenue was \$62,450.01. Activity Fund expenditures totaled \$49,432.69.

The Cafeteria Fund revenue was \$74,294.10 Cafeteria Fund expenditures were \$150,359.59 plus \$1,915.07 for payroll for a total of \$152,274.66: the Bond Fund revenue was \$19,937.49 and expenditures were \$0.00.

		EXPENSES	REVENUE
GENERAL FUND		\$277,613.24	\$1,412,878.16
	Payroll	\$1,372,016.64	
BUILDING		\$3,900.00	\$24.51
DEPRECIATION		\$0.00	\$123.74
QUALIFIED CAPITAL		\$0.00	\$0.08
EMPLOYEE BENEFIT		\$0.00	\$0.07
ACTIVITY		\$49,432.69	\$62,450.01
CAFETERIA		\$150,359.59	\$74,294.10
	Payroll	\$1,915.07	
FEE FUND		\$0.00	\$0.00
Bond Fund		\$0.00	\$19,937.49