

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001 ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is given that the Board of Education of Independent School District No. I001, Alfalfa County, Oklahoma will hold a regular meeting as follows.

DATE: Tuesday, June 17, 2025 TIME: 7:00 PM TYPE: Regular

PLACE: Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call meeting to order - Roll call of members

2. Acknowledgment of guests - if any present

3. Principal Report

1) Testing results - State delayed

4. Daycare update

5. Athletics update

1) Summer Camps

2) Fundraising

6. Housing update

7. Move meeting to 404 Main street to look at vacated house.

8. Return meeting to Superintendent's office

9. Discussion on future plans for school houses that may be open.

10. Financial Report

11. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #11A - #11U

11.A. Approve the agenda as part of the minutes

11.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of May 21st, 2025 and the minute sof the Special Board of Education meeting of May 23rd, 2025.

11.C. Transfer \$36,212.11 from the Activity Fund Daycare sub-account 824 to the general fund

11.D. Transfer \$17,842.50 from the Activity Fund Rent Clearing sub-account 807 to the building fund

11.E. Transfer \$8,571.50 from the Activity Fund Lunch Clearing sub-account 817 to the general fund

11.F. Approve Gerrett Spears as Authorized Federal Program Representative for all state and federal programs and authorized purchasing agent for Burlington Public School for FY26

11.G. Approve electronic signatures for all school employees for FY26

11.H. Approve board signatures for checks

11.I. Approve a contract for FY26 with Center for Education Law

11.J. Approve membership for OROS Organization of Rural Schools for FY26

11.K. Approve a contract for federal programs with Tom Cameron and Associates for FY26

11.L. Approve a quote from Planbook for FY26

11.M. Approve a quote from Follett Software for FY26

11.N. Approve Imagine Learning Quote

11.O. Approve the following sub accounts for FY26: Project: 801 Academic Team, 802 Athletics, 803 Band, 804 Misc, 805 NHS, 807 Rent Clearing Account, 808 Concession, 809 Elementary Teachers, 810 Faculty Flower, 811 FFA, 812 Tournament, 813 Cheerleaders, 814 Principal, 815 Student Council, 816 Yearbook, 817 School Lunch, 818 Library, 819 Laptops, 820 FCA; 821 Robotics; 822 Student Needs; 823 Orient Conference; 824 Daycare, 825 One Act, 826 Class of 2026, 827 Class of 2027, 828 Class of 2028, 829 Class of 2029, 830 Class of 2030, 831 Class of 2031, 850 Enrichment Fund.

11.P. Discussion and vote to approve transferring funds between Activity Fund sub-accounts as follows:

Senior Class of 25 (826) to the Junior class of 27 (827), \$30.78

Junior Class of 26 (827) to Senior class of 26 (826), \$3,649.39

Sophomore Class of 27 (828) to the Junior Class of 27 (827), \$6.30
Freshmen Class of 28 (829) to the Sophomore Class of 28 (828), \$19.55

11.Q. Approve Gerrett Spears second signature with Brook Keast, and Carrie Dotson for the school activity fund expenditures for FY26

11.R. Approve bonding amounts as listed below
OK Dept Treasurer - Carrie Dotson - \$100,000
Superintendent -Gerrett Spears - \$100,000
OK Treasurer - Steve V. Blasingame - \$100,000
Alt Custodian Activity Fund - Gerrett Spears - \$5000

Alt Custodian Lunch Fund - Brook Keast - \$5000
Activity Fund Custodian - Carrie Dotson - \$5000

Backup Minutes & Encumbrance Clerk - Carrie Dotson - \$5000
Lunch Fund Custodian - Carrie Dotson - \$5000
Authorized Receiving Agent - Brook Keast - \$5000
Authorized Receiving Agent - Carrie Dotson - \$5000
Authorized Receiving Agent - Gerrett Spears - \$5000
Authorized Receiving Agent - Apryl Burleson - \$5000
Authorized Receiving Agent - Joe Granados - \$5000
Authorized Receiving Agent - Janice Morrison - \$5000
Authorized Receiving Agent - Rhonda Pinkston - \$5000
Alt Custodian Activity Fund - Brook Keast - \$5000
Minutes & Encumbrance Clerk - Brook Keast - \$5000

11.S. Approve a corporate resolution to approve a Business Purchase Card Agreement with Prosperity Bank & OSSBA of Oklahoma City authorizing Gerrett Spears, Superintendent, to enter into an agreement and instruct Prosperity Bank to issue purchase cards to one or more employees of the school for the account of the school and in respect of which the school shall be responsible

11.T. Approve a corporate resolution to approve a Business Purchase Card Agreement with American Express authorizing Gerrett Spears, Superintendent, to enter into an agreement and instruct American Express to issue purchase cards to one or more employees of the school for the account of the school and in respect of which the school shall be responsible

11.U. Approve renewal of membership of Edmond's new Prime Vendor Agreement with US Foods (RFP 321-30) for FY26, including the First Amendment to Prive Vendor Agreement

11.V. Items removed from Consent Agenda for separate action

12. Discussion and possible vote to approve/not approve quotes from Lucky Duct Heating and Air for HVAC repairs/replacements

13. Discussion and vote to approve/not approve the attached exhibit for the payment at the rate of \$40 per day for certified and full-time non-certified personnel and \$20 for part-time non-certified personnel to take place at the June payroll for 12-month employees for unused personal days.

14. Vote to approve / not approve encumbrances, change orders, and warrants as follows:

Description:

General Fund	Encumbrances	\$1,202.00
	Change Orders	(\$5,015.67)
	Warrants	\$64,469.92
Building Fund	Encumbrances	\$0.00
	Change Orders	\$0.00
	Warrants	\$0.00
Child Nutrition Fund	Encumbrances	\$0.00
	Change Order	(\$4,364.76)
	Warrants	\$740.00
General Fund FY26	Encumbrances	\$846,162.71
Building Fund FY26	Encumbrances	\$108,473.00
Child Nutrition Fund FY26	Encumbrances	\$54,425.00

15. Vote to approve / not approve the May Activity report

16. Proposed executive session to discuss

1) The ongoing evaluation of the performance of the superintendent (Score Community relations, finance, district goals

2) Discuss staffing for FY26

3) Discuss principal duties for FY26

25 O.S. Section 307(B)(1)

17. Vote to convene/not convene in executive session

18. Acknowledge return to open session

19. Executive session minutes compliance announcement

20. Discussion and vote to approve/not approve extra duty non-athletic stipends listed on Exhibit A

- 21. Discussion and vote to approve/not approve extra duty athletic stipends listed on Exhibit B**
- 22. Discussion and vote to approve/not approve Fundraisers for FY26 listed on Exhibit C**
- 23. View and discuss the Year to Year utilities**
- 24. Discuss and approve or not approve to update enrollment numbers for each class according to the Open Transfer Policy FE. as required by SB 783.**
- 25. Discussion and vote to approve/not approve updated school calendar for FY26**
- 26. Vote to approve a contract with Apptegy for Thrillshare and Rooms for FY26 and FY27 to be paid for with safety grant monies and approving Rooms for all staff/student communication for the FY26 school year**
- 27. Accept resignations to date**
- 28. Superintendent Report**
 - 1) OSSBA Region Meeting - November 6, 2025**
 - 2) OSSBA Conference - September 4-7, 2025**
 - 3) Community, Culture, Curriculum**
- 29. New Business - For business that has developed since posting of the agenda**
- 30. Adjourn**

This agenda was posted at _____ a.m./p.m. on the ____ day of _____, 2025, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the ____ day of _____, 2025.

NAME OF PERSON REPORTING: Gerrett Spears TITLE: Superintendent

SIGNATURE: _____

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Gerrett Spears at (580) 431-2222 two business days prior to the meeting so that appropriate arrangements can be made.