

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001 ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is given that the Board of Education of Independent School District No. I001, Alfalfa County, Oklahoma will hold a regular meeting as follows.

DATE: Friday, December 13, 2024 **TIME:** 8:00 AM **TYPE:** Regular

PLACE: Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call meeting to order - Roll call of members

2. Acknowledgment of guests - if any present

3. Staff and student Spotlight

4. Order of Procedure for Reduction-in-force Hearing for (position being reduced)

- A. Opening Statement by Superintendent Gerrett Spears**
- B. Opening Statement by paraprofessional Brenda Mustard**
- C. Presentation of Superintendent's evidence followed by cross-examination of witnesses by paraprofessional, Brenda Mustard.**
- D. Questions by Board Members**
- E. Redirect, recross, or additional questions by board members**
- F. Presentation of Brenda Mustards' evidence**
- G. Cross-Examination of Brenda Mustards' Witnesses by Superintendent**
- H. Questions by Board Members**
- I. Redirect, recross, or additional questions by board members**
- J. Presentation of rebuttal and surrebuttal evidence as necessary**
- K. Closing argument by Superintendent**
- L. Closing argument by Brenda Mustard.**

5. Proposed Executive Session to discuss possible implementation of reduction-in-force and to deliberate possible Findings of Facts regarding employment of Brenda Mustard, paraprofessional.

25 O.S. §307 (b)(1)

6. Vote to go or not to go into Executive Session

7. Vote to reconvene in Open Session

8. Executive Session Minutes Compliance Announcement

9. Vote to adopt or not to adopt proposed Findings of Fact concerning Superintendent's recommendation to reduce (position being reduced)

10. Vote to determine whether or not a financial basis exists for a reduction-in-force

11. Vote to determine whether or not the paraprofessional position held by Brenda Mustard should be eliminated pursuant to the adopted findings of fact

12. Vote to renew or not renew the paraprofessional position held by Brenda Mustard for the remaining of the 2024-2025 school year

13. Presentation for Alfalfa County officials with time to answer the board of education's questions.

14. Principal Report

15. Daycare update

16. Athletics Update

17. Housing update

18. Financial Update

1) Targa Settlement corrections

2) Sandridge Settlement FY21 Corrections

19. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #19A - #19B

19.A. Approve the agenda as part of the minutes

19.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of November 14th, 2024

19.C. Items removed from Consent Agenda for separate action

20. Vote to approve / not approve encumbrances, change orders, and warrants as follows:

Description:

General Fund	Encumbrances	\$2,82.62
	Change Orders	(\$15,494.62)
	Warrants	\$245,972.48
Building Fund	Encumbrances	\$0.00
	Change Orders	\$0.00
	Warrants	\$0.00
Child Nutrition Fund	Encumbrances	\$11,300.00
	Change Order	\$0.00
	Warrants	\$5,344.19

21. Vote to approve / not approve the November Activity report

22. Proposed executive session to

- 1) Discuss the ongoing evaluation of the performance and employment of the superintendent (Score evaluation)
- 2) Discussion on superintendent contract
- 3) Discussion on FY25 Administrative contracts and evaluations
- 4) Discussion on FY25 Support staff
- 5) Discussion on FY26 Staffing

25 O.S. Section 307(B)(1)

23. Vote to convene/not convene in executive session

24. Acknowledge return to open session

25. Executive session minutes compliance announcement

26. Discussion and vote to approve or not approve the superintendent contract as previously voted with or without amendments.

27. Discussion and vote to approve/not approve 2025 Board Meeting Dates

28. Discussion on CNG grant through the Volkswagon settlement.

29. Discussion and vote to approve/not approve our agent of record with OSIG insurance.

30. Discussion on FY24 Accreditation status

31. Accept resignations to date

32. Superintendent Report

33. New Business - For business that has developed since posting of the agenda

34. Sign contracts

35. Adjourn

This agenda was posted at _____ a.m./p.m. on the ____ day of _____, 2024, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the ____ day of _____, 2024.

NAME OF PERSON REPORTING: Gerrett Spears TITLE: Superintendent

SIGNATURE: _____

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Gerrett Spears at (580) 431-2222 two business days prior to the meeting so that appropriate arrangements can be made.