

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001 ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is given that the Board of Education of Independent School District No. I001, Alfalfa County, Oklahoma will hold a regular meeting as follows.

DATE: Wednesday, June 26, 2024 **TIME:** 7:00 PM **TYPE:** Regular

PLACE: Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call meeting to order - Roll call of members

2. Acknowledgment of guests - if any present

3. Presentation with questions from Gateway bank to the board of education in regard to future financial needs. The board of education will take no action on this item.

4. Principal Report

5. Athletics report

6. Daycare update

7. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #7A - #7S

7.A. Approve the agenda as part of the minutes

7.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of May 16th, 2024 and the minutes of the Special Board of Education meeting of May 29th, 2024

7.C. Approve renewal of membership of Edmond's new Prime Vendor Agreement with US Foods (RFP 321-30) for 2024-2025

7.D. Approve purchase of teacher lesson plan software from Planbook for 2024/2025

7.E. Approve No Red Ink for 3rd-12th grade classrooms for the 2024-25 school year.

7.F. Approve a contract with Life Logic for the 2024-25 school year

7.G. Approve a contract with Tom Cameron & Associates for federal programs management for the 2024-2025 school year for \$6,420.00

7.H. Approve Gerrett Spears as Authorized Federal Program Representative for all state and federal programs and authorized purchasing agent for Burlington Public School 2024/2025

7.I. Motion to approve the contract with Alcohol & Drug Testing Inc. (ADTI) for the 2024-2025 school year

7.J. Approve a contract with Angel, Johnston & Blasingame, P.C. for treasurer services for the 2024-2025 fiscal year

7.K. Approve the following sub accounts for 2024/2025: Project: 801 Academic Team, 802 Athletics, 803 Band, 805 NHS, 807 Rent Clearing Account, 808 Concession, 809 Elementary Teachers, 810 Faculty Flower, 811 FFA, 812 Miscellaneous, 813 Cheerleaders, 814 Principal, 815 Student Council, 816 Yearbook, 817 School Lunch, 818 Library, 819 Laptops, 820 FCA; 821 Robotics; 822 Student Needs; 823 Orient Conference; 824 Daycare, 825 One Act, 826 Class of 2024, 827 Class of 2025, 828 Class of 2026, 829 Class of 2027, 830 Class of 2028, 831 Class of 2029, 850 Enrichment Fund.

**7.L. Senior Class of 24 (826) to the Junior class of 26 (827), \$314.00
Junior Class of 24 (827) to Senior class of 25 (826), \$939.79
8th class of 28 (830) to Freshman class of 28 (829), \$19.55**

7.M. Approve Gerrett Spears second signature with Brook Keast, Kenny Daugherty and Carrie Dotson for the school activity fund expenditures for 2024/2025

7.N. Approve a corporate resolution to approve a Business Purchase Card Agreement with Prosperity Bank & OSSBA of Oklahoma City authorizing Gerrett Spears, Superintendent, to enter into an agreement and instruct Prosperity Bank to issue purchase cards to one or more employees of the school for the account of the school and in respect of which the school shall be responsible

7.O. Approve a corporate resolution to approve a Business Purchase Card Agreement with American Express authorizing Gerrett Spears, Superintendent, to enter into an agreement and instruct American Express to issue purchase cards to one or more employees of the school for the account of the school and in respect of which the school shall be responsible

**7.P. Approve bonding amounts as listed below
OK Dept Treasurer - Carrie Dotson - \$100,000
Superintendent -Gerrett Spears - \$100,000
OK Treasurer - Steve V. Blasingame - \$100,000
Alt Custodian Activity Fund - Gerrett Spears - \$5000**

Alt Custodian Activity Fund - Kenny Daugherty - \$5000

Alt Custodian Lunch Fund - Brook Keast - \$5000

Activity Fund Custodian - Carrie Dotson - \$5000

Backup Minutes & Encumbrance Clerk - Carrie Dotson - \$5000

Lunch Fund Custodian - Carrie Dotson - \$5000

Authorized Receiving Agent - Brook Keast - \$5000

Authorized Receiving Agent - Carrie Dotson - \$5000

Authorized Receiving Agent - Gerrett Spears - \$5000

Authorized Receiving Agent - Joe Granados - \$5000

Authorized Receiving Agent - Kenny Daugherty - \$5000

Authorized Receiving Agent - Jennifer Heatherman - \$5000

Authorized Receiving Agent - Rhonda Pinkston - \$5000

Alt Custodian Activity Fund - Brook Keast - \$5000

Minutes & Encumbrance Clerk - Brook Keast - \$5000

7.Q. Approve board signatures for checks

7.R. Approve Imagine Learning Quote

7.S. Approve electronic signatures for all school employees

7.T. Items removed from Consent Agenda for separate action

8. Approve supplemental appropriation form SA&I # 308 for Building Bond Fund #34 for \$963.80

9. Vote to approve / not approve encumbrances, change orders, and warrants as follows:

Description:

FY24		
General	Encumbrances	\$ 89,681.80
	Warrants	\$ 165,241.73
	Change Orders	\$ (66,528.64)
Building	Encumbrances	\$ -
	Warrants	\$ 66,238.22
	Change Orders	\$ (624.50)
Child Nutrition	Encumbrances	\$ -
	Warrants	\$ 465.00
	Change Orders	\$ (5,635.00)
FY25		
General	Encumbrances	\$ 984,861.08

	Warrants	\$ 15,016.00
Building	Encumbrances	\$ 113,421.80
	Warrants	\$ -
Child Nutrition	Encumbrances	\$ 125.00
	Warrants	\$ 125.00

10. Vote to approve / not approve the May Activity report

11. Proposed executive session to discuss

- 1) The ongoing evaluation of the performance of the superintendent**
- 2) To discuss Toni Pederson Jacquez as the new school librarian**
- 3) Discuss New State Laws**
- 4) Staff and personnel as it pertains to extra duty assignments.**

25 O.S. Section 307(B)(1)

12. Vote to convene/not convene in executive session

13. Acknowledge return to open session

14. Executive session minutes compliance announcement

15. Discussion and vote to approve/not approve or table changing banks to Gateway Bank.

16. Discussion and vote to approve/not approve Toni Pederson Jacquez as our school librarian for the 2024-25 school year.

17. Discussion and vote to approve/not approve pipe fencing by Rieger Welding.

18. Discussion and possible vote to approve/not approve a quote from Rieger for a concrete drainage system for the new gymnasium.

19. Discussion and vote to approve/not approve Vinyl wrapping by BSN Sports and Waterboy graphics.

20. Approve the school days to hours policy allowed by HB 1864 for the 2024-25 school year.

- 21. Approve the emergency procedures Booklet for the 2023-24 school year.**

- 22. Discussion and vote to approve / not approve a quote from Eco Wood solutions for woodchips for the playground.**

- 23. Discussion and possible vote to approve/not approve Eric Heatherman to haul wood chips for \$400.00**

- 24. Discussion and possible vote to approve daycare rates for the 2024-25 school year.**

- 25. View and discuss the Year to Year utilities**

- 26. Discussion and vote to approve/not approve a quote from OSIG**

- 27. Discussion and possible vote to approve/not approve a buy back option on the OSIG insurance policy.**

- 28. Discussion and vote to approve quote for Rooms for all staff/student communication for the 2024-25 school year.**

- 29. Discussion and vote to approve/not approve fundraisers for 2024-25**

- 30. Discuss and vote to approve/not approve Extra duty schedules for the 2024/2025**

- 31. Discussion and vote to approve / not approve quote from NexTech Consulting for new technology.**

- 32. Discuss and approve or not approve to update enrollment numbers for each class according to the Open Transfer Policy FE. as required by SB 783.**

- 33. Discussion and vote to approve/not approve Randy Rider as our Spanish service for the 2024-25 school year.**

- 34. Approve Verlin "Charles" Berg as an adjunct teacher for middle level science for the 2024-25 school year.**

- 35. Approve Kolby White as an adjunct teacher for Social studies for the 2024-25 school year.**

- 36. The board to consider and take action on a motion approving the renewal of the lease-purchase for the fiscal year ending June 30, 2025, as required under the provisions of the equipment lease/purchase agreement dated April 1, 2024 between the District and MR, inc."**

37. The board to consider and take action on a motion approving the renewal of the sublease agreement dated November 1, 2022, between the District and Alfalfa County educational facilities' authority for the fiscal year ending June 30, 2025, as required under the provisions of the agreement.

38. Discussion and potential vote to change the regularly scheduled October Board of Education Meeting.

39. Financial Report

40. Superintendent Report

- 1) Roof Damage**
- 2) Gym and fitness center updates**
- 3) New Superintendent training**
- 4) SDE rules**

41. Sign 12 month Contracts

42. New Business - For business that has developed since posting of the agenda

43. Adjourn

This agenda was posted at _____ a.m./p.m. on the ____ day of _____, 2024, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the ____ day of _____, 2024.

NAME OF PERSON REPORTING: Gerrett Spears TITLE: Assistant Superintendent

SIGNATURE: _____

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Gerrett Spears at (580) 431-2222 two business days prior to the meeting so that appropriate arrangements can be made.