

AGENDA FOR THE BOARD OF EDUCATION, INDEPENDENT SCHOOL DISTRICT NO. I001 ALFALFA COUNTY, OKLAHOMA, BURLINGTON PUBLIC SCHOOLS

As required by section 311, title 25 of the Oklahoma statutes, notice is given that the Board of Education of Independent School District No. I001, Alfalfa County, Oklahoma will hold a regular meeting as follows.

DATE: Monday, November 13, 2023 **TIME:** 8:00 AM **TYPE:** Regular

PLACE: Superintendent's Office Burlington School, 401 Main Street, Burlington, OK 73722

NOTE: The Burlington Board Of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call meeting to order - Roll call of members

2. Acknowledgment of guests - if any present

3. Staff and Students spotlight

4. Principal Report

5. Daycare Update

6. Athletics Update

7. Housing Update

8. Presentation from Brian Bowling from BSN Sports

9. POSSIBLE CONSIDERATION AND VOTE OF CONSENT AGENDA: All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and vote of items #8A - #8__

9.A. Approve the agenda as part of the minutes

9.B. Read or waive the reading, vote to approve or correct the minutes of the Regular Board of Education meeting of October 23rd, 2023

9.C. Items removed from Consent Agenda for separate action

10. Vote to approve / not approve encumbrances, change orders, and warrants as follows:

Description:

General Fund	Encumbrances	\$274,638.14
	Warrants	\$278,483.96
Building Fund	Encumbrances	\$31,273.94
	Warrants	\$30669.02
Child Nutrition Fund	Encumbrances	\$4,289.69
	Warrants	\$10,028.39
Building Bond Fund	Encumbrances	\$7,960.99
	Warrants	\$7,960.99

11. Vote to approve / not approve the October Activity report

12. Proposed executive session to

- 1) Discuss the ongoing evaluation of the performance of the superintendent. (Teaching, Learning, Assessment)**
- 2) Discuss Elementary and High School Preliminary State Report Card Findings.**
- 3) Job Descriptions**
- 4) Community Fitness Center policies**
- 5) Hiring of a paraprofessional**

25 O.S. Section 307(B)(1)

13. Vote to convene/not convene in executive session

14. Acknowledge return to open session

15. Executive session minutes compliance announcement

16. Approve Robotics Out of State Trip to Denver for Regional Robotics Competition

17. Discussion and vote to hire Savannah Granados as a paraprofessional for the remainder of the 2023-24 school year.

18. Discussion and vote to surplus / not surplus the following kitchen items.

3 Kitchen Sinks

1 Range

1 Convection Oven

19. Discussion on budget items for the purpose of a lease purchase.

- 20. Discussion and vote to approve/not approve the quote to remodel the existing cafeteria.**
- 21. Discussion and vote to approve/not approve Quote from Curtis Restaurant supply for concession stand items.**
- 22. Discussion and vote to approve/not approve quote from Curtis Restaurant supply for Cafeteria carts and hospitality room drink cooler.**
- 23. Discussion and vote to approve the following school safety items as part of the school safety grant.**
 - 1) 2 Knox Boxes**
 - 2) Walkie Talkies**
 - 3) Locker Locks**
 - 4) Metal Detector Wands**
- 24. Discussion and vote to approve/not approve a quote from Covered by Love designs for additional school signage to be purchased with school safety grant.**
- 25. Discussion and vote to approve/not approve floor coverings from AFC for \$2,700.00**
- 26. Discussion and vote to approve/not approve a quote by Endex for school Paging equipment.**
- 27. Discussion and vote to approve items individually from BSN Sports for gymnasium furnishing.**
- 28. Discussion and vote to approve items individually from Merrifield's for gymnasium furnishing.**
- 29. Discussion and vote to approve/not approve a washing machine and dryer from Lowes for the new gymnasium.**
- 30. Discussion and vote to approve/not approve a quote from PAC Bannerworks for table covers/Step and repeats for \$1075.00**
- 31. Discussion and vote to approve/not approve a quote from Annett Sound for a sound system in the new gymnasium and weight room.**
- 32. Discussion and vote to approve/not approve a quote from Royal signs for the main entrance sign to be paid with school safety grant.**
- 33. Discussion and vote to approve/not approve a quote from Byrum electric for the main entrance sign to be paid with school safety grant not to exceed \$1,500.00**
- 34. Discussion and vote to approve/not approve quote from Lowes for kitchen and safety items to be purchased with grant money.**

35. Board to consider and take action on a resolution approving the lease-purchase of equipment and other personal property; and authorizing the President and the Clerk of the Board of Education and the Superintendent of Burlington Public Schools to execute all necessary documents, including the Equipment Lease/Purchase Agreement.

36. Board to Take Action on the Employment of Stephen H. McDonald & Associates, Inc. as Financial Advisor to assist the District in obtaining lease-purchase financing of equipment and other personal property.

37. Discussion and vote to approve/not approve transfer limitations for the 3rd quarter.

38. Discussion on Board Meeting Dates for 2024

39. Discussion and vote to approve/not approve the 2024-25 School Calendar.

40. Vote to approve / not approve Mr. Berg as an adjunct instructor for one (1) class of middle school science.

41. Discussion and vote to approve/not approve the following job descriptions with or without changes.

- 1) Bus Driver**
- 2) Custodian**
- 3) Library Media Specialist**
- 4) Paraprofessional**
- 5) Principal**
- 6) Special Education Director**
- 7) Superintendent**

42. Discussion on employee personal days.

43. Discussion and vote to approve the following policies for the Elk Community Fitness Center.

- 1) Eligibility Requirements**
- 2) Additional Policies**
- 3) Dress Code**

44. Superintendent Report

45. Sign contracts

46. Tour of the Burlington Gymnasium and community Fitness Center

47. New Business - For business that has developed since posting of the agenda

48. Adjourn

This agenda was posted at _____ a.m./p.m. on the ____ day of _____, 2023, on the windows adjacent to the south and west doors of the Burlington School and notice was given to the Alfalfa County Clerk at _____ a.m./p.m. on the ____ day of _____, 2023.

NAME OF PERSON REPORTING: Brent Rousey TITLE: Superintendent

SIGNATURE: _____

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Brent Rousey at (580) 431-2222 two business days prior to the meeting so that appropriate arrangements can be made.