

WAYNOKA PUBLIC SCHOOL

SCOTT CLINE, Superintendent
(580)824-8019

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Waynoka, Oklahoma 73860-9401
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PATRICIA BURROW, Elem. Principal
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RONNIE NIX, JH/HS Principal
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HOME OF THE RAILROADERS

**Waynoka Board of Education Regular Meeting
Monday, June 9, 2025 7:00 AM
Waynoka Public School Board of Education Room
2140 Lincoln
Waynoka, OK 73860**

- 1. Determination of quorum and call to order**
- 2. Statement of Open Meeting Law**
- 3. Roll call of members**
- 4. All of the following items will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

4.A. Minutes of previous meeting(s)

4.B. General Fund Report

4.C. Building Fund Report

4.D. Activity Fund Report

4.E. Bond Fund #31 Report

4.F. Bond Fund #32 Report

4.G. Bond Fund #33 Report

4.H. General Fund Encumbrances

4.I. Building Fund Encumbrances

4.J. Bond Fund #31 Encumbrances

4.K. Bond Fund #32 Encumbrances

4.L. Bond Fund #33 Encumbrances

4.M. Change Orders

5. Other Reports

5.A. Principal Reports

5.B. Superintendent Report

6. Discussion and possible action regarding the review of Student Transfer Policy FE and capacity limits

7. Vote to approve or not to approve an agreement for legal services with the Center for Education Law for the 2025-2026 school year

8. Discussion and possible action on OSAG for the Workers' Compensation proposals for the 2025-2026 school year

9. Vote to approve or not to approve the proposal from Oklahoma Schools Insurance Group (OSIG) for the 2025-2026 school year

10. Vote to approve or not to approve the daycare handbook for Beginning Tracks Childcare Center for the 2025-2026 school year

11. Vote to approve or not to approve the Lease/Rental Agreement between Waynoka Public Schools and First Baptist Church of Waynoka for property located at 2524 Valley View Drive, Waynoka, Ok

12. Vote to approve or not to approve the transfer of Activity funds of the Unused Senior 2025 funds to the Senior 2026 account, totaling the amount of \$186.54

13. Vote to approve or not to approve to declare items listed on Attachment A as surplus

14. Proposed executive session to discuss the following personnel decisions in compliance with 25 O.S.307 (B)(1)

15. Vote to convene in executive session

16. Acknowledge the board has returned to open session

17. Executive Session Minutes Compliance Announcement

18. Vote to employ or not to employ certified teachers under a temporary contract for the 2025-2026 school year

19. Vote to re-employ or not to re-employ support staff listed on Attachment B for the 2025-2026 school year

20. New Business

21. Vote to adjourn

This agenda was posted on the window of the entrance to Waynoka Public Schools at 2134 Lincoln Street (West Door)

Name of person posting this Notice: _____

Date: _____. Time: _____

If you need any special assistance to enter the premises or if you need any special considerations for any portion of this meeting, please call 580-824-8019 at least 10 hours prior to the start of the meeting.

Waynoka Board of Education Regular Meeting

Monday, May 12, 2025 7:00 AM

Waynoka Public School Board of Education Room
2140 Lincoln
Waynoka, OK 73860

Attendance Taken at 7:00 AM. Present: 5.

1. Determination of quorum and call to order

In compliance with Title 25, Section 301-314, the Waynoka Board of Education met in regular session on Monday, May 12, 2025, at 7:00 a.m.

2. Statement of Open Meeting Law

The Statement of Open Meeting Law was read and signed.

3. Roll call of members

Also, present Scott Cline, Superintendent; Ronnie Nix, Junior High and High School Principal; Pat Burrow, Elementary Principal; Lori Adair, Minutes Clerk; Anna Milledge, Deputy Minutes Clerk; Mark Carson, Woods County Enterprise; Alva Review Courier.

4. All of the following items will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 4.A. through 4.M. Passed with a motion by Garret Gum and a second by Travis George.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

4.A. Minutes of previous meeting(s)

4.B. General Fund Report

4.C. Building Fund Report

4.D. Activity Fund Report

4.E. Bond Fund #31 Report

4.F. Bond Fund #32 Report

4.G. Bond Fund #33 Report

4.H. General Fund Encumbrances

Purchase order numbers 241 through 276 totaled \$104,087.70.

4.I. Building Fund Encumbrances

Purchase order numbers 13 and 14 totaled \$27,500.00.

4.J. Bond Fund #31 Encumbrances

4.K. Bond Fund #32 Encumbrances

4.L. Bond Fund #33 Encumbrances

4.M. Change Orders

5. Other Reports

5.A. Principal Reports

Elementary Principal Pat Burrow reported the Word of the Month for April was Creativity. Teachers and students challenged students to be creative through many different avenues. Pre-K and Kindergarten went to Leonardo's on April 23 and a great time was enjoyed by all. The weather was perfect and the parents and grandparents that helped out were awesome too!

The Kiwanis Track Meet in Alva was on April 25. Waynoka had many elementary students participate and earn ribbons, plus two students earned the Silver Shoe Award, Addley Hanson and Asher George. The Elementary Spring Music and Band Concert went very well!! Mrs. Hope and Mrs. Hill did an excellent job of showcasing students. We are extremely lucky to have both of these talented ladies.

Third and fourth grades had Ag Safety Day in Alva on May 1. Students learned safety in farm equipment, ATVs, the importance of wearing seatbelts, fire safety, sun safety and first aid in case of an accident. Each station the classes visited was very informative. A.R. points for the last nine weeks were due May 1. 75 1st-6th graders met their goal for the last nine weeks. We traveled to Jenks for a visit to the Oklahoma Aquarium on May 5. The day was an amazing

day for our students, teachers and the many sponsors that traveled to lend a helping hand! We appreciate our supportive community!

Fun Follies were held on Thursday, May 8. Lots of laughs were heard and smiles spread. The students and our staff did a phenomenal job! On Monday, we held our first ever Waynoka Olympics for grades Pre-K-4th, starting at 12:30. 5th and 6th grades will be assisting with the meet. The Pre-k through 6th grade Awards Assembly will be tomorrow, May 13, at 9:00 a.m. Parents may take their students after if they want. School will be released at 1:00. April Students of the Week were Baylee Delano, Barrett Ferguson, Olivia Lesko, Sawyer Tolson, Markie Litzenberger, Levi Scott, Ninia Levario and Dacon Brady. The May students of the month were Nichole Lesko and Maverick Jackson. Planning for our Summer Enrichment Program has been fun! Our teachers have phenomenal projects in store for the five days of Summer Camp on May 19-23. 40 students have signed up for the 9:30 a.m.-12:00 p.m. camp.

Junior High/High School Principal Ronnie Nix reported that the high school graduation was a huge success and the class of 2025 accumulated over \$250,000.00 dollars of scholarship money. This is a huge accomplishment and is a testament to their hard work and dedication towards their academic achievements over the past four years.

The 7th-12th grade academic awards were held on Thursday honoring all the students' hard work this school year. Two junior high students were chosen by the Masonic Lodge for students of today where Sage Baird and Kade Zook. The NHS also inducted seven new members that are selected from the top 10 percent of the entire high school population. The members chosen were Rhiata Bouziden, Temperance Bouziden, Brylee Beck, Stetson Nix, Aubry Delano, Ava Watson and Devyn Seiger. Many other students were awarded the Principal and Superintendents honor roles.

Coach Westfahl will start drivers' education next week with fourteen students enrolled. They will spend the first week learning about the rules of the road and the safety of driving and then will be out on the road.

We are into the last two days of school with semester testing wrapping up a great year. I would like to thank you guys for your continued support and dedication to the students, staff and school.

5.B. Superintendent Report

Superintendent Scott Cline addressed the financial standing of the district in his monthly report, highlighting several key areas. Before delving into finances, he reminded the public of the special meeting scheduled for May 22nd at noon. Regarding finances, expenditures for April are down, as is revenue. Cline noted that the decrease in revenue is due to a DCP settlement from the previous year involving back taxes. However, this year's ad valorem revenue is up approximately \$100,000, indicating a stable financial position.

In the building fund, expenditures have increased by about \$500,000 due to ongoing bond expenses related to new construction. With one payment remaining, Cline anticipates completing all bond-related expenses by the end of the month. The child nutrition program shows flat expenditures and a \$10,000 increase in revenue, though the program is still running at a \$30,000 deficit, attributed to under collections and maintaining affordable meal pricing. For the daycare program, both expenditures and revenue are slightly down, linked to lower enrollment.

6. Vote to approve or not to approve the Temporary Appropriations for Fiscal Year 2025-2026

Motion to approve the Temporary Appropriations for Fiscal Year 2025-2026 Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

7. Vote to approve or not to approve the Engagement Letter with S & B CPA's & Associates, PLLC for the 2025-2026 school year

Vote to approve the Engagement Letter with S & B CPA's & Associates, PLLC for the 2025-2026 school year Passed with a motion by Garret Gum and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

8. Vote to approve or not to approve membership renewal with OSSBA for the 2025-2026 school year

Vote to approve membership renewal with OSSBA for the 2025-2026 school year Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

9. Vote to approve or not to approve the Service Agreement with OSSBA Employment Services for the 2025-2026 school year

Vote to approve the Service Agreement with OSSBA Employment Services for the 2025-2026 school year Passed with a motion by Garret Gum and a second by Travis George.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

10. Vote to approve or not to approve Assemble for Education services with OSSBA for the 2025-2026 school year

Vote to approve Assemble for Education services with OSSBA for the 2025-2026 school year
Passed with a motion by Travis George and a second by John Hanson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

11. Vote to approve or not to approve Policy Service with OSSBA for the 2025-2026 school year

Vote to approve Policy Service with OSSBA for the 2025-2026 school year
Passed with a motion by Garret Gum and a second by Travis George.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

12. Vote to approve or not to approve an Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Waynoka School District for the participation in CCOSA's District Level Services Program for the 2025-2026 school year

Vote to approve an Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Waynoka School District for the participation in CCOSA's District Level Services Program for the 2025-2026 school year
Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

13. Vote to approve or not to approve the agreement between Waynoka Public Schools and Horizon Digitally Enhanced Campus for the 2025-2026 school year

Vote to approve the agreement between Waynoka Public Schools and Horizon Digitally Enhanced Campus for the 2025-2026 school year Passed with a motion by Travis George and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

14. Vote to approve or not to approve the agreement with Alcohol and Drug Testing, Inc. for the bus drivers' alcohol and drug testing for the 2025-2026 school year

Vote to approve the agreement with Alcohol and Drug Testing, Inc. for the bus drivers' alcohol and drug testing for the 2025-2026 school year Passed with a motion by Travis George and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

15. Vote to approve or not to approve the agreement with Alcohol and Drug Testing, Inc. for student extra-curricular activity alcohol and drug testing for the 2025-2026 school year

Vote to approve the agreement with Alcohol and Drug Testing, Inc. for student extra-curricular activity alcohol and drug testing for the 2025-2026 school year Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

16. Vote to approve or not to approve the Pediatric Physical Therapy Service Contract with Northwest Physical Therapy & Sports Rehab for the 2025-2026 school year

Vote to approve the Pediatric Physical Therapy Service Contract with Northwest Physical Therapy & Sports Rehab for the 2025-2026 school year Passed with a motion by Garret Gum and a second by Travis George.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

17. Vote to approve or not to approve qualifying students and sponsors to attend the FCCLA National Leadership Conference in Orlando, Florida scheduled for July 5-9, 2025

Vote to approve qualifying students and sponsors to attend the FCCLA National Leadership Conference in Orlando, Florida scheduled for July 5-9, 2025 Passed with a motion by Travis George and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

18. Vote to approve or not to approve Fund Raiser Requests for the 2024-2025 school year

1. Junior High/High School Cheer
2. Girls and Boys Basketball
3. Baseball and Softball
4. FCCLA
5. Football

Vote to approve Fund Raiser Requests for the 2024-2025 school year Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

19. Vote to approve or not to approve to declare items listed on Attachment A as surplus

Vote to approve to declare items listed on Attachment A as surplus Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

20. Vote to approve or not to approve to amend and or adopt Board Policy

Vote to approve to amend and or adopt Board Policy Passed with a motion by Travis George and a second by Clint Olson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

20.A. EHBC-R3 Child Identification, Location, Screening, and Evaluation Notice to Parents

21. Proposed executive session to discuss the following personnel decisions in compliance with 25 O.S. 307 (B)(1)

1. Employment of a certified speech pathologist from June through July 2025 and the 2025-2026 school year
2. Discuss employment of summer maintenance staff listed on Attachment B for the 2024-2025 and 2025-2026 school year
3. Discuss employment of a Drivers Education Teacher for the summer of 2024-2025
4. Discussion to employ a Daycare Director for the 2025-2026 school year
5. Discussion to employ support employee(s) for the 2025-2026 school year
6. Discussion to employ a Junior High/High School Principal for the 2025-2026 school year
7. Discussion to employ a certified teacher under a temporary contract for the 2025-2026 school year

22. Vote to convene in executive session

No action taken on this agenda item.

23. Acknowledge the board has returned to open session

24. Executive Session Minutes Compliance Announcement

25. Vote to employ or not to employ a certified speech pathologist from June through July 2025 and the 2025-2026 school year

Vote to employ certified speech pathologist Kristi Johnson from June through July 2025 and the 2025-2026 school year Passed with a motion by Travis George and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

26. Vote to employ or not to employ the 2024-2025 and 2025-2026 summer maintenance staff listed on Attachment B

Vote to employ the 2024-2025 and 2025-2026 summer maintenance staff listed on Attachment B Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

27. Vote to approve or not to approve employing a Drivers Education Teacher for the summer of 2024-2025

Vote to approve to employ Beau Westfahl as the Drivers Education Teacher for the summer of 2024-2025 Passed with a motion by Garret Gum and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea

Yea: 5, Nay: 0

28. Vote to approve or not to approve the employment of a Daycare Director for the 2025-2026 school year

Vote to approve the employment of Ronna Wilson as the Daycare Director for the 2025-2026 school Passed with a motion by Garret Gum and a second by John Hanson.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea
Yea: 5, Nay: 0

29. Vote to employ or not to employ support employee(s) for the 2025-2026 school year

Vote to approve to employ Jill States and Bailey Stevens as support employees for the 2025-2026 school year Passed with a motion by Garret Gum and a second by Clint Olson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

30. Vote to employ or not to employ a Junior High/High School Principal for the 2025-2026 school year

Vote to employ Trey Allen as the Junior High/High School Principal for the 2025-2026 school year Passed with a motion by Garret Gum and a second by John Hanson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

31. Vote to employ or not to employ certified teacher under a temporary contract for the 2025-2026 school year

Vote to employ certified teacher Jarrod Barnett under a temporary contract for the 2025-2026 school year Passed with a motion by John Hanson and a second by Clint Olson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

32. Discussion and vote to approve extra duty contracts for summer school teachers for the 2024-2025 school year listed on Attachment C

Vote to approve extra duty contracts for summer school teachers for the 2024-2025 school year listed on Attachment C Passed with a motion by John Hanson and a second by Travis George.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

33. New Business

No new business.

34. Vote to adjourn

Vote to adjourn at 7:15 a.m. Passed with a motion by John Hanson and a second by Clint Olson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

Caleb Zook

Travis George

John Hanson

Clint Olson

Garret Gum

Waynoka Board of Education Special Meeting

Thursday, May 22, 2025 12:00 PM

Waynoka Public School Board of Education Room
2140 Lincoln
Waynoka, OK 73860

Attendance Taken at 12:00 PM. Present: 5.

1. Determination of quorum and call to order

In compliance with Title 25, Section 301-314, the Waynoka Board of Education met in special session on Thursday, May 22, 2025, at 12:00 p.m.

2. Statement of Open Meeting Law

The Statement of Open Meeting Law was read and signed.

3. Roll call of members

Also present were Scott Cline, Superintendent, Jordan Smith, Financial Consultant, with Stephen L. Smith Corporation, Anna Milledge, Deputy Minutes Clerk.

4. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.

No action was taken on this agenda item.

5. Board to receive bids for the \$285,000 Building Bonds of this School District and take action to award bonds to the lowest bidder.

See attached copy of board minutes. Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea

Garret Gum: Yea

John Hanson: Yea

Clint Olson: Yea

Caleb Zook: Yea
Yea: 5, Nay: 0

6. Board to consider and take action on a resolution providing for the issuance of building bonds in the sum of \$285,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating registrar and paying agent for this issue of bonds; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

See attached copy of board minutes. Passed with a motion by John Hanson and a second by Garret Gum.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

7. Board to consider and take action on a resolution designating the general obligation bonds of 2025 as "Qualified Tax-Exempt Obligations" pursuant to Section 365(b)(3) (B) of the Internal Revenue Code of 1986.

See attached copy of board minutes. Passed with a motion by Clint Olson and a second by John Hanson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

8. Vote to adjourn

Vote to adjourn at 12:10 p.m. Passed with a motion by Garret Gum and a second by John Hanson.

Travis George: Yea
Garret Gum: Yea
John Hanson: Yea
Clint Olson: Yea
Caleb Zook: Yea
Yea: 5, Nay: 0

MINUTES OF SALE OF BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 3 OF WOODS COUNTY, STATE OF OKLAHOMA, MET IN **SPECIAL SESSION** AT THE BOARD ROOM, WAYNOKA PUBLIC SCHOOLS, 2140 LINCOLN STREET, WAYNOKA, OKLAHOMA IN SAID SCHOOL DISTRICT ON THE 22ND DAY OF MAY, 2025, AT 12:00 O'CLOCK P.M.

PRESENT: **CALEB ZOOK**, President and Member
TRAVIS GEORGE, Vice-President and Member
JOHN HANSON, Clerk and Member
CLINT OLSON, Member
GARRETT GUM, Member

ABSENT: **NONE**

Notice of this **special meeting** was given in writing to the County Clerk of Woods County, Oklahoma at 2:08 o'clock p.m. on the 24th day of April, 2025, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the window (West Door) of the entrance to Waynoka Public Schools, Waynoka, Oklahoma, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:45 o'clock p.m. on the 20th day of May, 2025, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act, (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

OTHER PROCEEDINGS

It appearing that due and legal notice had been given that said School District would offer for sale on this date and at this hour and at this place its \$285,000 of Building Bonds of 2025, maturing \$285,000 in two (2) years from their date and the Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education.

Bidders	Average Interest Rate Bid	Net Interest Cost	Premium
ALVA STATE BANK, Alva, Oklahoma	4.187%	\$23,868.75	\$4,631.25
CLEO STATE BANK, Cleo Springs, Oklahoma	4.35%	\$24,795.00	\$0.00
UMB BANK, Kansas City, Missouri Bidding in association with COREBANK, Waynoka, Oklahoma	4.48150%	\$25,544.55	\$105.45
BOK FINANCIAL SECURITIES, INC., Oklahoma City, Oklahoma	4.6635%	\$26,581.95	\$493.05
THE EXCHANGE BANK, Skiatook, Oklahoma	4.750%	\$27,075.00	\$0.00

The Board required each bidder to submit with his/her bid a sum in cash or its equivalent, equal to two percent (2%) of his/her bid and after due consideration of all bids received by the Board a motion was made by **HANSON** that the Bonds be awarded, sold and delivered to **ALVA STATE BANK, Alva, Oklahoma** upon fulfillment of the terms as set out in said contract and bid for the purchase of said Bonds. Said motion was seconded by **GUM** and was adopted by the following vote:

Aye: ZOOK, GEORGE, HANSON, OLSON, GUM

Nay: NONE

ADOPTED AND APPROVED THIS 22ND DAY OF MAY, 2025.

[Handwritten Signature]

President, Board of Education

ATTEST:

✓ *[Handwritten Signature]*

Clerk, Board of Education

✓(SEAL)



**MINUTES AND RESOLUTION
AUTHORIZING ISSUANCE OF BONDS**

Pursuant to notice given under the Open Meeting Act, the Board of Education of Independent School District No. 3 of Woods County, State of Oklahoma, met in **Special Session** at the Board Room, Waynoka Public Schools, 2140 Lincoln Street, Waynoka, Oklahoma in said School District on the 22nd day of May, 2025, at 12:00 O'clock P.M.

PRESENT: **CALEB ZOOK**, President and Member
TRAVIS GEORGE, Vice-President and Member
JOHN HANSON, Clerk and Member
CLINT OLSON, Member
GARRETT GUM, Member

ABSENT: **NONE**

Notice of this **special meeting** was given in writing to the County Clerk of Woods County, Oklahoma at 2:08 o'clock p.m. on the 24th day of April, 2025, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the window (West Door) of the entrance to Waynoka Public Schools, Waynoka, Oklahoma, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:45 o'clock p.m. on the 20th day of May, 2025, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act, (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon **ZOOK** introduced a Resolution, by reading the Title, and upon motion by **HANSON**, seconded by **GUM**, said Resolution was adopted by the following vote:

Aye: **ZOOK, GEORGE, HANSON, OLSON, GUM**
Nay: **NONE**

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF BUILDING BONDS IN THE SUM OF TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000) BY INDEPENDENT SCHOOL DISTRICT NUMBER 3 OF WOODS COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 14th day of February, 2023, pursuant to notice duly given, an election was held in Independent School District Number 3 of Woods County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District the question of the issuance of the Bonds for said District in the sum of \$7,865,000 to provide funds for the purpose of, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Woods County, Oklahoma, at said election there were cast by the registered qualified electors of said School District 327 votes, which 221 were in favor of and 106 were against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Woods County, Oklahoma on the February 17, 2023, the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of Independent School District No. 3 of Woods County, Oklahoma, having determined at the time that the election was called to authorize and issued the \$7,865,000 Building Bonds in separate series, the first series in the amount of \$420,000 Building Bonds, dated May 1, 2023; the next series in the amount of \$260,000 Building Bonds, dated July 1, 2024; and the next series in the amount of \$285,000 Building Bonds to be issued immediately; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 3 OF WOODS COUNTY, OKLAHOMA:

SECTION 1: That there are hereby ordered and directed to be issued the bonds of said School District in accordance with the forms hereinafter set out in the aggregate amount of Two Hundred Eighty-Five Thousand Dollars (\$285,000), which said Bonds shall be designated "Building Bonds of 2025", shall be dated July 1, 2025, and become due and payable and bear interest from their date until paid as follows:

\$285,000	maturing on	July 1, 2027	at	5.00	%
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Payable on the 1st day of July, 2027. The Bonds are issuable as registered Bonds in denominations of \$5,000 or any multiple thereof.

SECTION 2: That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA

No. _____ STATE OF OKLAHOMA \$ _____

Independent School District Number 3 of Woods County, Oklahoma
Building Bond of 2025.

_____ % Due _____.

KNOW ALL PEOPLE BY THESE PRESENTS: That Independent School District Number 3 of Woods County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below: CEDE and Co. or registered assigns (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date here of payable on the 1st day of July, 2027.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, n.a., Oklahoma City, Oklahoma (herein called the "Registrar/Paying Agent") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Registrar/Paying Agent.

THE FULL FAITH, CREDIT AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest, denomination, totaling the principal sum of Two Hundred Eighty-Five Thousand Dollars (\$285,000), of the voted and approved \$7,865,000 Building Bonds is issued for the purpose of constructing, equipping, repairing, and remodeling school buildings, acquiring school furniture, fixtures and equipment, and acquiring and improving school sites, and , and under Section 26, Article X of the Oklahoma Constitution and Title 70, Chapter XV, Oklahoma Statutes, and other statutes of the State supplementary and amendatory thereto.

No person shall be entitled to any right or benefit provided in this Bond unless the name

of such person is registered by the Registrar/Paying Agent of the School District on the Registration Record. This Bond shall be transferrable only upon delivery of this Bond to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar/Paying Agent shall not be required to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar/Paying Agent will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar/Paying Agent for any reason notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District including this Bond and the series of which it forms a part does not exceed any constitutional or statutory limitation, and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due, and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of July, 2025.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the Building Bonds of the Independent School District No. 3 of Woods County, Oklahoma.

Date of Registration
and Authentication

UMB Bank, n.a., Oklahoma City, Oklahoma

_____ By: _____
Authorized Officer

STATE OF OKLAHOMA)
) ss
COUNTIES OF WOODS, MAJOR, WOODWARD)

We, the undersigned, District Attorney and County Clerks, respectively, of said Counties, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said this 1st day of July, 2025.

District Attorney, District Number 26

County Clerk, Woods County

County Clerk, Major County

County Clerk, Woodward County

FORM OF ASSIGNMENT NO. 1

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond with full power of substitution in the premises.

Dated: _____, 20__.

Signature guaranteed by:

In the presence of:

incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

Attorney General, *Ex Officio* Bond Commissioner
of the State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney and County Clerk and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund and used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar/Paying Agent shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar/Paying Agent shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Registrar/Paying Agent its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Registrar/Paying Agent for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar/Paying Agent will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar/Paying Agent, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of

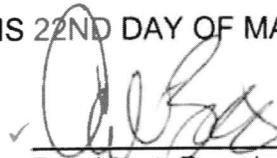
law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Registrar/Paying Agent, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar/Paying Agent, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the Registrar/Paying Agent for registration of transfer shall be canceled by the Registrar/Paying Agent on the face thereof and the registrar/Paying Agent shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$5,000.00 or any multiple thereof except one Bond may be in an amount so as to complete the issue. The Registrar/Paying Agent shall not be obligated to make such transfer after the fifteenth (15th) day preceding any interest payment date until after said latter date.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. The School District hereby covenants and agrees that it will provide (a) upon request, to any person, financial information or operating data for the School District which shall include that financial information and operating data customarily prepared by the School District and which is publicly available, and (b) in a timely manner, to the Municipal Securities Rulemaking Board and to the appropriate State information depository if any, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission, with respect to the Bonds.

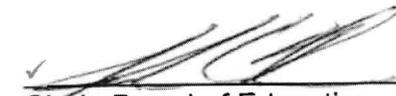
SECTION 8. That beginning in the year 2026-2027 a continuing tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "Building Bonds of 2025 Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

ADOPTED AND APPROVED THIS 22ND DAY OF MAY, 2025.

✓ 

President, Board of Education

ATTEST:

✓ 

Clerk, Board of Education

✓(SEAL)



MINUTES AND RESOLUTION AUTHORIZING TAX-EXEMPTION OF BONDS

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 3 OF WOODS COUNTY, STATE OF OKLAHOMA, MET IN **SPECIAL SESSION** AT THE BOARD ROOM, WAYNOKA PUBLIC SCHOOLS, 2140 LINCOLN STREET, WAYNOKA, OKLAHOMA, OKLAHOMA, IN SAID SCHOOL DISTRICT ON THE 22ND DAY OF MAY, 2025 AT 12:00 O'CLOCK P.M.

PRESENT: **CALEB ZOOK**, President and Member
TRAVIS GEORGE, Vice-President and Member
JOHN HANSON, Clerk and Member
CLINT OLSON, Member
GARRETT GUM, Member

ABSENT: **NONE**

Notice of this **special meeting** was given in writing to the County Clerk of Woods County, Oklahoma at 2:08 o'clock p.m. on the 24th day of April, 2025, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the window (West Door) of the entrance to Waynoka Public Schools, Waynoka, Oklahoma, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at 11:45 o'clock p.m. on the 20th day of May, 2025, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act, (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with title 74, Oklahoma Statutes, Section 3106.2

OTHER PROCEEDINGS

ZOOK introduced a Resolution which was read in full by the Clerk and upon motion by **OLSON**, seconded by **HANSON**, was adopted by the following vote:

AYE: ZOOK, GEORGE, HANSON, OLSON, GUM

NAY: NONE

and said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

WHEREAS, the issuance of \$285,000 of Building Bonds of 2025 (the "Bonds") by Independent School District No. 3 of Woods County, Oklahoma (the "School District"), has been duly authorized at an election held for that purpose; and

WHEREAS, the Board of Education of the School District has heretofore determined to issue at this time the Bonds authorized as aforesaid; and

WHEREAS, **ALVA STATE BANK, Alva, Oklahoma**, (the "Purchaser"), has agreed to purchase the Bonds to be issued by the School District, at a net interest cost of **\$23,868.75** and at an average interest rate of **4.187%**; and

WHEREAS, as a material consideration for the purchase of such Bonds by such Purchaser as aforesaid, the Board of Education of the School District has determined and agreed to adopt this Resolution and covenants and agrees to be bound by the terms and provisions hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 3 OF WOODS COUNTY, OKLAHOMA:

Section 1. The Board of Education of the School District reasonably anticipates that the aggregate amount of "qualified tax-exempt obligations"[as defined in Section 265 (b)(3)(B) of the Internal Revenue Code of 1986 (the "Code")], which will be issued by the Board of Education of the School District and all subordinate entities thereof during calendar year 2025 does not exceed \$10,000,000.00, and hereby covenants and agrees, as a material inducement and consideration to the purchase of its Bonds by the Purchaser, that neither it nor any subordinate entity thereof will, during calendar year 2025, issue "qualified tax-exempt obligations" [as defined in Section 265 (b)(3)(B) of the Code], in an aggregated amount exceeding \$10,000,000.00.

Section 2. It is the purpose and intent of this Resolution that the Bonds shall constitute and are hereby designated as "qualified tax-exempt obligations" as defined in Section 265(b)(3)(B) of the Code, in order that the Purchaser of the Bonds may avail itself of the exception contained in said Section 265 (b)(3)(B) of the Code, with respect to interest incurred to carry tax exempt bonds.

Section 3. The Board of Education of the School District hereby covenants and agrees that it will not designate as "qualified tax-exempt obligations" more than \$10,000,000.00 in aggregate amount of obligations issued by the Board of Education of the School District or any subordinate entity thereof during calendar year 2025.

Section 4. The Board of Education of the School District determines and intends that the Bonds shall also qualify for the exception for small governmental units contained in Section 148(f)(4)(C) of the Code. The School District Covenants that it is a governmental unit with general taxing powers; that the Bonds are not private activity bonds as defined

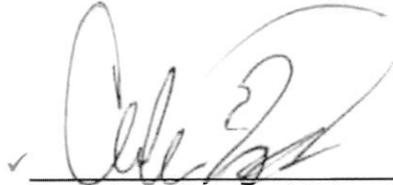
in Section 141 of the code; that ninety-five percent (95%) or more of the net proceeds (i.e., the face amount of the Bonds, plus accrued Interest and Premium, if any, less original issue discount) of the Bonds are to be used for local government activities of the School District (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the School District), and that the aggregated face amount of all tax-exempt obligations (other than private activity bonds as defined in Section 141 of the Code) issued by the School District, including all subordinate entities of the School District, during the calendar year 2025 will not exceed \$10,000,000.00, excluding, however, tax-exempt obligations which are not outstanding on the date of issuance of the Bonds.

Section 5. The form of No-Arbitrage Certificate presented to this meeting be, and the same hereby is, approved and the President or Vice President of the Board of Education of the School District be, and he hereby is authorized, directed and empowered to execute and deliver, in the name and on behalf of the School District, the No-Arbitrage Certificate in said form and containing substantially the terms and provisions therein contained, with such additions or modifications as shall be approved by the officer executing the No-Arbitrage Certificate, the execution thereof by such officer being conclusive evidence of such approval.

Section 6. The Board of Education of the School District hereby covenants and agrees with the Purchaser of the Bonds to take such further actions and execute such documents and instruments as may be necessary or proper to carry out the intent of this Resolution and the officers of the Board of Education are hereby authorized, empowered and directed to take such actions and execute such documents as may be necessary or proper from time to time.

Section 7. The signatures of the officers of the School District appearing on the No-Arbitrage Certificate and other agreements, documents, closing papers and certificates executed and delivered pursuant to this Resolution shall be conclusive evidence of their approval thereof and of the changes, if any, in the form thereof and of their authority to execute and deliver such agreements and documents on behalf of the School District.

ADOPTED this 22nd day of May, 2025.



President, Board of Education

ATTEST:



Clerk, Board of Education

✓(SEAL)



Caleb Zook

Travis George

John Hanson

Clint Olson

Garret Gum

Waynoka Public Schools

Revenue By Month

Options: Fiscal Year: 2025, Funds: 11

Account	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Total
AR 0000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AR 1110	\$0.00	\$0.00	\$0.00	\$0.00	\$72,658.67	\$1,882,927.22	\$431,728.29	\$54,263.71	\$417,979.64	\$134,639.31	\$25,284.27	\$0.00	\$3,019,481.11
AR 1121	\$1,076.95	\$15,193.96	\$1,335.94	\$256.22	\$953.77	\$107,714.45	\$7,640.99	\$875.26	\$52.76	\$277.91	\$0.00	\$0.00	\$135,378.21
AR 1122	\$2.09	\$24,353.04	\$465.77	\$132.44	\$823.82	\$230,330.62	\$344,822.11	\$699.64	\$255.70	\$656.24	\$0.00	\$0.00	\$602,541.47
AR 1310	\$63,345.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,345.52
AR 1351	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,029.46	\$30,784.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,813.46
AR 1352	\$4.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.46
AR 1420	\$1,750.00	\$2,525.00	\$1,100.00	\$2,025.00	\$1,225.00	\$1,600.00	\$1,200.00	\$2,140.00	\$2,000.00	\$1,200.00	\$1,625.00	\$0.00	\$18,390.00
AR 1440	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,513.00	\$0.00	\$0.00	\$6,513.00
AR 1510	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,821.40	\$0.00	\$37,821.40
AR 1530	\$0.00	\$0.00	\$0.00	\$7.00	\$50.00	\$0.00	\$0.00	\$57.00	\$7.00	\$7.00	\$200.00	\$0.00	\$328.00
AR 1590	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$248.73	\$0.00	\$0.00	\$0.00	\$248.73
AR 1620	\$650.00	\$4,215.00	\$3,415.00	\$4,810.00	\$3,450.00	\$3,225.00	\$4,150.00	\$3,350.00	\$2,555.00	\$3,585.00	\$2,945.00	\$0.00	\$36,350.00
AR 1650	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,150.00
AR 1660	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.61
AR 1680	\$1,357.00	\$315.86	\$0.00	\$814.33	\$142.12	\$0.00	\$0.00	\$0.00	\$80.01	\$0.00	\$0.00	\$0.00	\$2,709.32
AR 2100	\$799.74	\$1,006.34	\$330.02	\$30.90	\$7,383.46	\$129,164.48	\$39,209.54	\$3,930.84	\$20,454.75	\$8,871.97	\$1,114.25	\$0.00	\$212,296.29
AR 2200	\$1,213.90	\$806.20	\$337.86	\$683.69	\$598.05	\$449.74	\$1,095.04	\$787.12	\$459.31	\$809.29	\$753.88	\$0.00	\$7,994.08
AR 3110	\$13,679.59	\$15,196.47	\$16,389.53	\$15,954.31	\$15,109.15	\$12,518.08	\$16,142.89	\$14,064.58	\$18,798.45	\$18,542.67	\$15,953.05	\$0.00	\$172,348.77
AR 3120	\$1,006.19	\$9,778.31	\$10,086.08	\$9,571.15	\$9,714.92	\$7,426.01	\$9,063.52	\$9,266.78	\$7,518.42	\$9,710.09	\$9,765.35	\$0.00	\$92,906.82
AR 3130	\$13,366.12	\$14,811.84	\$16,144.98	\$16,671.83	\$14,515.73	\$14,555.91	\$13,219.84	\$14,760.12	\$16,472.27	\$15,779.89	\$14,773.81	\$0.00	\$165,072.34
AR 3140	\$3,450.47	\$2,811.64	\$3,471.37	\$3,279.22	\$2,628.72	\$3,271.12	\$5,650.68	\$4,055.45	\$5,184.79	\$3,924.77	\$2,201.18	\$0.00	\$39,929.41
AR 3150	\$31.87	\$0.00	\$0.00	\$63.75	\$0.00	\$33.47	\$31.87	\$0.00	\$31.87	\$31.87	\$0.00	\$0.00	\$224.70
AR 3210	\$0.00	\$137,703.69	\$2,862.32	\$2,862.31	\$2,862.31	\$2,862.32	\$916.22	\$2,537.97	\$2,537.97	\$2,537.96	\$2,819.96	\$0.00	\$160,503.03
AR 3250	\$0.00	\$30,462.46	\$31,343.24	\$30,902.85	\$30,902.86	\$32,580.27	\$31,238.34	\$31,238.32	\$31,238.34	\$31,238.34	\$34,709.27	\$0.00	\$315,854.29
AR 3412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
AR 3415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,528.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,528.03
AR 3420	\$0.00	\$15,824.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,824.95
AR 3436	\$70,300.00	\$93,140.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163,440.96
AR 3437	\$0.00	\$0.00	\$0.00	\$13,409.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,409.01
AR 3440	\$0.00	\$0.00	\$1,072.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,072.50
AR 3620	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.89	\$0.00	\$0.00	\$0.00	\$0.00	\$140.89
AR 3690	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983.88	\$0.00	\$983.88
AR 3720	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$559.20	\$0.00	\$0.00	\$0.00	\$559.20	\$0.00	\$1,118.40
AR 3811	\$0.00	\$0.00	\$1,980.00	\$0.00	\$0.00	\$4,930.00	\$0.00	\$0.00	\$1,980.00	\$0.00	\$4,930.00	\$0.00	\$13,820.00
AR 3812	\$0.00	\$0.00	\$6,437.00	\$0.00	\$0.00	\$6,437.00	\$0.00	\$0.00	\$6,437.00	\$0.00	\$6,439.00	\$0.00	\$25,750.00
AR 4180	\$0.00	\$2,647.17	\$2,412.14	\$12,237.88	\$0.00	\$0.00	\$0.00	\$0.00	\$9,596.00	\$0.00	\$0.00	\$0.00	\$26,893.19
AR 4210	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,294.94	\$0.00	\$0.00	\$0.00	\$0.00	\$17,294.94
AR 4310	\$0.00	\$2,680.49	\$0.00	\$0.00	\$0.00	\$0.00	\$21,488.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,169.08
AR 4340	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,902.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,902.00
AR 4617	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$460.38	\$0.00	\$159.50	\$0.00	\$619.88
AR 4710	\$0.00	\$0.00	\$5,648.24	\$6,452.84	\$6,314.21	\$5,009.42	\$4,785.04	\$5,520.02	\$4,681.31	\$3,846.84	\$7,022.39	\$0.00	\$49,280.31
AR 4720	\$0.00	\$0.00	\$1,659.34	\$2,019.24	\$2,047.68	\$1,668.62	\$1,435.11	\$1,325.30	\$1,561.43	\$1,176.15	\$2,365.95	\$0.00	\$15,258.82

Waynoka Public Schools

Revenue By Month

Options: Fiscal Year: 2025, Funds: 11

Account	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Total
AR 5150	\$0.00	\$0.00	\$7,411.85	\$0.00	\$5,414.50	\$0.00	\$7,651.45	\$0.00	\$2,220.00	\$0.00	\$15,534.76	\$0.00	\$38,232.56
AR 5600	\$0.00	\$0.00	\$0.00	\$69.10	\$0.00	\$0.00	\$0.00	\$0.00	\$795.35	\$0.00	\$0.00	\$0.00	\$864.45
AR 6110	\$7,533,842.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,533,842.80
Total	\$7,705,876.70	\$373,473.38	\$113,903.18	\$122,253.07	\$176,794.97	\$2,501,909.80	\$979,242.75	\$171,307.94	\$553,606.48	\$243,348.30	\$187,961.10	\$0.00	\$13,129,677.67

Waynoka Public Schools

Revenue/Expenditure Summary

Options: Fund: 11, Date Range: 7/1/2024 - 6/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000 NONCATEGORICAL FUNDS	\$0.00	\$4,899,614.63	\$0.00	\$3,707,981.45	\$1,191,633.18	\$686,622.93	\$505,010.25
312 NATL BOARD CERTIFIED BONUS	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
317 DRIVER EDUCATION	\$0.00	\$1,072.50	\$0.00	\$0.00	\$1,072.50	\$0.00	\$1,072.50
331 ED FLEX BENEFITS CERTIFIED IN LIEU	\$0.00	\$738.39	\$0.00	\$836.52	(\$98.13)	\$0.00	(\$98.13)
332 ED FLEX BENEFIT SUPPORT IN LIEU	\$0.00	\$1,947.13	\$0.00	\$2,535.68	(\$588.55)	\$0.00	(\$588.55)
333 STATE TEXTBOOKS	\$0.00	\$15,824.95	\$0.00	\$0.00	\$15,824.95	\$0.00	\$15,824.95
334 ED FLEX BENEFIT CERTIFIED MED PD BY STATE	\$0.00	\$206,231.08	\$0.00	\$232,282.30	(\$26,051.22)	\$2,038.86	(\$28,090.08)
335 ED FLEX BENEFIT SUPPORT MED PD BY STATE	\$0.00	\$106,937.69	\$0.00	\$116,742.10	(\$9,804.41)	\$7,475.82	(\$17,280.23)
361 ACHIEVING CLASSROOM EXCELLENCE (ACE) TECHNOLOGY	\$0.00	\$983.88	\$0.00	\$0.00	\$983.88	\$0.00	\$983.88
367 READING SUFFICIENCY ACT (RSA)	\$0.00	\$1,528.03	\$0.00	\$1,106.80	\$421.23	\$0.00	\$421.23
376 SECURITY GRANT	\$0.00	\$163,440.96	\$0.00	\$90,757.69	\$72,683.27	\$2,383.27	\$70,300.00
377 MATERNITY LEAVE	\$0.00	\$13,409.01	\$0.00	\$0.00	\$13,409.01	\$0.00	\$13,409.01
385 CHILD NUTRITION PROGRAM	\$0.00	\$1,118.40	\$0.00	\$1,032.63	\$85.77	\$0.00	\$85.77
411 COMPREHENSIVE SECONDARY PROGRAMS	\$0.00	\$13,820.00	\$0.00	\$170,438.36	(\$156,618.36)	\$6,442.64	(\$163,061.00)
412 VOCATIONAL PROGRAMS ASSSITANCE GRANTS	\$0.00	\$25,750.00	\$0.00	\$14,670.88	\$11,079.12	\$10,647.40	\$431.72
456 JOB TRAINING-OJT (FED DHS OR DRS)	\$0.00	\$619.88	\$0.00	\$0.00	\$619.88	\$0.00	\$619.88
511 PART A, BASIC PROGRAM	\$0.00	\$17,294.94	\$0.00	\$43,186.16	(\$25,891.22)	\$287.59	(\$26,178.81)
586 PART B, SUBPART 1, RURAL ED INITIATIVE FLEX (REAP)	\$0.00	\$0.00	\$0.00	\$20,341.76	(\$20,341.76)	\$0.00	(\$20,341.76)
588 PART B, SUBPART 1, SMALL RURAL SCHOOLS ACHIEVE PGM	\$0.00	\$26,893.19	\$0.00	\$26,893.19	\$0.00	\$0.00	\$0.00
621 FLOW THROUGH, P.L.108-446, IDEA-PART B	\$0.00	\$24,169.08	\$0.00	\$45,144.66	(\$20,975.58)	\$1,090.06	(\$22,065.64)
641 PRESCHOOL, AGED 3-5, P.L. 108-446, IDEA-PART B	\$0.00	\$4,902.00	\$0.00	\$5,002.00	(\$100.00)	\$0.00	(\$100.00)
763 LUNCHES	\$0.00	\$49,280.31	\$0.00	\$0.00	\$49,280.31	\$0.00	\$49,280.31
764 BREAKFASTS	\$0.00	\$15,258.82	\$0.00	\$0.00	\$15,258.82	\$0.00	\$15,258.82
770 MISCELLANEOUS FEDERAL PROGRAMS	\$0.00	\$0.00	\$0.00	\$107.10	(\$107.10)	\$392.90	(\$500.00)
Total	\$0.00	\$5,595,834.87	\$0.00	\$4,484,059.28	\$1,111,775.59	\$717,381.47	\$394,394.12

Waynoka Public Schools

Revenue By Month

Options: Fiscal Year: 2025, Funds: 21

Account	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Total
AR 1110	\$0.00	\$0.00	\$0.00	\$0.00	\$10,385.32	\$269,131.53	\$61,683.69	\$7,752.05	\$59,742.84	\$19,240.42	\$3,611.43	\$0.00	\$431,547.28
AR 1121	\$153.93	\$2,170.60	\$190.86	\$36.60	\$136.33	\$15,395.95	\$1,092.15	\$125.11	\$7.54	\$39.73	\$0.00	\$0.00	\$19,348.80
AR 1122	\$0.30	\$3,479.01	\$66.57	\$18.93	\$117.75	\$32,921.86	\$49,286.48	\$100.00	\$36.55	\$93.80	\$0.00	\$0.00	\$86,121.25
AR 1310	\$0.00	\$36,845.92	\$52,302.07	\$40,728.33	\$43,686.42	\$42,999.46	\$41,685.98	\$49,493.27	\$41,665.82	\$45,225.76	\$47,995.78	\$0.00	\$442,628.81
AR 1351	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,435.14	\$4,400.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,835.19
AR 1352	\$0.00	\$2.08	\$52.10	\$2.54	\$0.53	\$73.42	\$75.87	\$703.64	\$50.88	\$379.64	\$366.26	\$0.00	\$1,706.96
AR 3620	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.12	\$0.00	\$0.00	\$0.00	\$0.00	\$20.12
AR 6110	\$3,534,982.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,534,982.33
Total	\$3,535,136.56	\$42,497.61	\$52,611.60	\$40,786.40	\$54,326.35	\$364,957.36	\$158,224.22	\$58,194.19	\$101,503.63	\$64,979.35	\$51,973.47	\$0.00	\$4,525,190.74

Waynoka Public Schools

Revenue/Expenditure Summary

Options: Fund: 21, Date Range: 7/1/2024 - 6/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000 NONCATEGORICAL FUNDS	\$0.00	\$990,208.41	\$0.00	\$952,556.70	\$37,651.71	\$687,266.17	(\$649,614.46)
Total	\$0.00	\$990,208.41	\$0.00	\$952,556.70	\$37,651.71	\$687,266.17	(\$649,614.46)

Waynoka Public Schools

Revenue By Month

Options: Fiscal Year: 2025, Funds: 60

Account	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Total
AR 1310	\$33.73	\$32.13	\$37.05	\$36.21	\$33.95	\$36.49	\$36.64	\$35.94	\$40.42	\$37.56	\$0.00	\$0.00	\$360.12
AR 1710	\$3,249.35	\$3,572.75	\$2,563.60	\$1,265.80	\$964.50	\$3,609.25	\$2,602.75	\$835.00	\$3,949.55	\$1,277.80	\$6,865.51	\$51.45	\$30,807.31
AR 1720	\$0.00	\$59.25	\$269.50	\$122.50	\$35.50	\$462.65	\$230.00	\$40.00	\$570.65	\$170.00	\$446.50	\$0.00	\$2,406.55
AR 1730	\$0.00	\$652.50	\$484.55	\$377.55	\$51.00	\$722.55	\$432.25	\$95.00	\$296.50	\$108.15	\$2,667.90	\$0.00	\$5,887.95
AR 1811	\$0.00	\$1,207.00	\$2,430.00	\$2,731.00	\$642.00	\$2,360.00	\$2,169.00	\$1,204.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,743.00
AR 1830	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,271.00	\$3,322.00	\$1,954.00	\$0.00	\$657.00	\$0.00	\$0.00	\$7,204.00
AR 1860	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$705.00	\$0.00	\$0.00	\$705.00
AR 1950	\$25.00	\$3,237.00	\$21,729.00	\$12,798.30	\$3,633.00	\$3,751.00	\$7,251.00	\$7,914.00	\$728.00	\$6,883.00	\$5,249.00	\$0.00	\$73,198.30
AR 1971	\$0.00	\$170.00	\$200.00	\$120.00	\$168.00	\$0.00	\$3,180.00	\$1,785.00	\$1,345.00	\$300.00	\$630.00	\$0.00	\$7,898.00
AR 1972	\$0.00	\$2,619.00	\$9,555.00	\$3,576.52	\$980.00	\$604.00	\$1,313.90	\$250.00	\$250.00	\$1,630.00	\$11,554.10	\$3,448.00	\$35,780.52
AR 1990	\$300.00	\$2,280.50	\$2,325.00	\$1,446.00	\$731.00	\$242.00	\$1,429.10	\$2,453.09	\$4,412.00	\$1,235.00	\$2,396.00	\$0.00	\$19,249.69
AR 5120	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$950.00
Total	\$3,608.08	\$13,830.13	\$39,743.70	\$22,473.88	\$7,238.95	\$13,058.94	\$21,966.64	\$16,566.03	\$11,592.12	\$13,003.51	\$30,609.01	\$3,499.45	\$197,190.44

Waynoka Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2024 - 6/30/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ACADEMIC BOWL	\$0.00	\$0.00	\$656.94	\$473.22	\$183.72	\$0.00	\$183.72
803 ANNUAL	\$0.00	\$1,690.00	\$3,837.88	\$2,356.88	\$3,171.00	\$0.00	\$3,171.00
805 ATHLETICS	\$0.00	\$26,905.00	\$22,291.90	\$31,123.36	\$18,073.54	\$0.00	\$18,073.54
807 Cheerleading	\$0.00	\$7,226.00	\$886.70	\$5,604.91	\$2,507.79	\$0.00	\$2,507.79
809 Class of 2029 EIGHTH GRADE	\$0.00	\$170.00	\$140.00	\$8.00	\$302.00	\$0.00	\$302.00
811 Class of 2025 SENIORS	\$0.00	\$0.00	\$7,312.22	\$7,125.68	\$186.54	\$0.00	\$186.54
812 Class of 2026 JUNIORS	\$0.00	\$290.00	\$10,289.14	\$5,511.99	\$5,067.15	\$0.00	\$5,067.15
813 Class of 2027 SOPHOMORES	\$0.00	\$110.00	\$2,404.01	\$0.00	\$2,514.01	\$0.00	\$2,514.01
814 Class of 2028 FRESHMAN	\$0.00	\$260.00	\$278.00	\$0.00	\$538.00	\$0.00	\$538.00
816 Concession	\$0.00	\$12,820.00	(\$6,576.31)	\$6,243.69	\$0.00	\$0.00	\$0.00
817 Fellowship of Christian Athletes	\$0.00	\$0.00	\$379.31	\$0.00	\$379.31	\$0.00	\$379.31
818 Future Farmers of America	\$0.00	\$43,272.40	\$9,682.73	\$39,239.94	\$13,715.19	\$0.00	\$13,715.19
819 Family Career and Community Leaders of America	\$0.00	\$18,921.00	\$14,532.40	\$15,044.92	\$18,408.48	\$0.00	\$18,408.48
820 Library	\$0.00	\$419.22	\$2,658.60	\$1,857.78	\$1,220.04	\$0.00	\$1,220.04
821 Miscellaneous	\$0.00	\$1,134.62	\$600.41	\$850.61	\$884.42	\$0.00	\$884.42
822 Music	\$0.00	\$10,208.00	\$1,859.06	\$8,353.83	\$3,713.23	\$0.00	\$3,713.23
824 National Honor Society	\$0.00	\$2,822.50	\$2,480.00	\$1,263.88	\$4,038.62	\$0.00	\$4,038.62
825 Petty Cash	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
826 Student Incentives	\$0.00	\$15,955.00	\$3,569.03	\$9,404.99	\$10,119.04	\$0.00	\$10,119.04
827 Technology Education	\$0.00	\$12,315.39	\$2,511.69	\$11,438.71	\$3,388.37	\$0.00	\$3,388.37
829 Student Council	\$0.00	\$3,219.50	\$2,462.64	\$4,185.26	\$1,496.88	\$0.00	\$1,496.88
830 CHILD NUTRITION	\$0.00	\$39,251.81	\$0.00	\$38,232.56	\$1,019.25	\$0.00	\$1,019.25
Total	\$0.00	\$197,190.44	\$82,256.35	\$188,320.21	\$91,126.58	\$0.00	\$91,126.58

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 277 - 298, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	277	05/19/2025	46521	GRANITE INDUSTRIES	Dollie for new Chairs	2,500.00
11	278	05/20/2025	46328	LEARNING WITHOUT TEARS	Pre-K Curriculum	771.63
11	279	05/21/2025	1791	PERMA-BOUND	Library Books	3,300.00
11	280	05/21/2025	46327	GIA PUBLICATIONS, INC.	Music Books	275.00
11	281	05/21/2025	4517	AMAZON CAPITAL SERVICES	Elementary Writing Books	950.00
11	282	05/22/2025	3759	CCOSA	CCOSA TLE Training for New Principal	150.00
11	283	05/27/2025	46340	BAYLEE STEVENS	Background Check for Daycare	60.00
11	284	05/27/2025	46522	DANG A DENT	School Vehicle Repairs	36,951.54
11	285	05/27/2025	46354	JILLIAN STATES	Work Keys and Background Check	100.00
11	286	05/27/2025	4457	TEACHER INNOVATIONS, INC.	Teacher Planbook Subscription	468.00
11	287	05/27/2025	2281	RENAISSANCE LEARNING, INC	Acclerated Reading Subscription	6,820.00
11	288	05/27/2025	4517	AMAZON CAPITAL SERVICES	Maintenance Supplies	50.00
11	289	05/27/2025	46257	OKSTE	OKSTE EdTech Takeaway 2025 - Training	50.00
11	290	05/27/2025	4106	COMPASS ATHLETICS	J.H. and H.S. Softball Uniforms	11,554.00
11	291	05/27/2025	4106	COMPASS ATHLETICS	Baseball Uniforms	9,978.00
11	292	05/27/2025	46523	GLASS CRACK	School Vehicle Windshield Repairs	1,200.00
11	293	05/28/2025	4593	COREBANK	Office Supplies - Deposit Slips	85.00
11	294	05/29/2025	4517	AMAZON CAPITAL SERVICES	School Supplies	5,342.27
11	295	06/04/2025	4106	COMPASS ATHLETICS	Softball Equipment	3,389.21
11	296	06/04/2025	4226	APS FIRECO OKLAHOMA CITY	Fire Suppression Recharge and fix in FACS Room	2,500.00
11	297	06/04/2025	4447	PROSPERITY BANK	CN Training - Room Reservations	300.00
11	298	06/04/2025	80027	KELLY D LIKE	Expenses	300.00
Non-Payroll Total:						\$87,094.65
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$87,094.65

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 15 - 16, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	15	05/27/2025	46404	CARPET PLUS	Replace Flooring for Rental Property	6,000.00
21	16	05/27/2025	46405	JAYDEE HIGGINS	Installation of Flooring	2,000.00
Non-Payroll Total:						\$8,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$8,000.00

Waynoka Public Schools

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2024-2025, ReferenceDate: PO Approval Date, Date Range: 5/19/2025 - 5/19/2025, PO Range: 32 - 32, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
32	07/01/2024	4226	APS FIRECO OKLAHOMA CITY	Safety & Fire Extinguisher Inspections	224.70
Non-Payroll Total:					\$224.70
Payroll Total:					\$0.00
Report Total:					\$224.70

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 6/6/2025 - 6/6/2025, PO Range: 97 - 97, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
97	07/01/2024	4417	LANGSTON PLUMBING & HEATING	Maintenance and Repairs	1,479.84
Non-Payroll Total:					\$1,479.84
Payroll Total:					\$0.00
Report Total:					\$1,479.84

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/29/2025 - 5/29/2025, PO Range: 179 - 179, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
179	12/05/2024	3644	UMB BANK N.A.	Annual Administrative Fee	300.00
Non-Payroll Total:					\$300.00
Payroll Total:					\$0.00
Report Total:					\$300.00

Change Order Listing

Options: Fund(s): GENERAL FUND, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/20/2025 - 5/20/2025, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
246	04/18/2025	46513	Pitney Bowes Bank Inc.	Purch. Power Postage	45.93
Non-Payroll Total:					\$45.93
Payroll Total:					\$0.00
Report Total:					\$45.93

STUDENT TRANSFERS

Open Transfers previously granted by the school board will remain in effect unless the board of education takes action to deny a future year's attendance based upon capacity, discipline, or attendance as addressed within this policy.

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability. The school district will begin accepting applications for the next school year starting the first Monday in April. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1 capacity data is determined for each grade level and site within the school district and upon completion of enrollment of residency students.

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to capacity, disciplinary action or attendance issues. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

A transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer to no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;
2. The transferring student has not been disciplined for:
 - a. violation of a school regulation,
 - b. possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
 - c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.
3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

TRANSFER POLICY(Cont.)

By the first regular scheduled board meeting of January, April, July and October, the board of education shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer students for each grade level for each school site which the district has the capacity to accept.

The district has a capacity of 20 students per grade level teacher in grades Pre-K through 5th.
The district has a capacity of 20 students per grade in grades 6th through 12th.

Special Education caseload requirements, staffing, and services will also be used to determine student capacity for students on Individual Education Plans (IEP). See also Policy FEH: Transfers for Special Education Students. A parent/guardian's failure to provide current Special Education records and identify their child as having an IEP will invalidate the transfer request.

A student shall be allowed to transfer to a district in which the parent or legal guardian of the student is employed as a teacher as per 70 O.S. § 8-113.

The district will approve or deny the application and notify the parent of the student of the determination in writing within thirty (30) days of receiving an application. The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Students shall be eligible for military transfer if:

1. At least one parent of the student has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If the transfer application is accepted, the district shall notify the parents of the acceptance. The parent shall provide the district with written notification that the student will be enrolling within ten (10) days of notification of acceptance. Failure to notify the school district within ten (10) days of acceptance shall result in the cancellation of the transfer. The district will provide a written notice of the cancellation to the parent of the student immediately upon cancellation. If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to disciplinary reasons or a history of absences. Written notice of the intention to deny continued transfer of the student shall be given to a parent of a student no later than July 15. The parent may appeal the denial of a continued transfer.

TRANSFER POLICY(Cont.)

If a transfer request is denied by the school district, the district shall provide notification of the denial in writing to the parent by either hand-delivery, by U.S. Mail or electronic mail. The notification shall include:

1. An explanation including but not limited to any citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the district for determining the number of transfer students the school district has the capacity to accept;
3. A copy of 210:10-1-18.1 from the Administrative Code; and
4. The date upon which the appeal will be due.

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the board of education. If notification was hand-delivered, the appeal period shall begin the day after the notification is delivered. If notification is sent by U.S. Mail, the appeal period shall begin three (3) days after the notification is mailed. If notification is sent via electronic mail, the appeal period shall begin the day after the notification is sent. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. The board of education shall accept an otherwise untimely appeal if a parent of a student can establish that they did not receive actual notice of the notification denying the transfer request, and the appeal was submitted within ten (10) days after the parent of the student actually received notice.

The appeal to the board of education shall be submitted to the office of the superintendent. The appeal shall include the following:

1. The name, address and telephone number of the parent of the student and the student for whom the appeal is being taken;
2. The date the district gave notice denying the transfer request;
3. The basis for appealing the decision of the school district; and
4. The name, address and telephone number of the legal representative, if applicable.

During the appeal, the board will review the action of the administration and the appeal paperwork submitted by the parent of the student to make sure that the district policy was followed with regard to the denial of the transfer. The board of education will meet in an executive session to review the educational records of the student. If the policy was not followed, the board of education shall return to open session to vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

If the board of education votes to deny an appeal of a request to transfer, the board of education shall instruct the superintendent to provide notification of denial in writing to the parent of the student by either hand-delivery, by U.S. Mail, or by electronic mail. The notification shall include:

1. An explanation, including the legal citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the board of education for determining the number of transfer students the district has capacity to accept;
3. A copy of the State Board of Education's prescribed form for an appeal; and
4. A copy of 210:10-1-18.1 which identifies the Accreditation standard for appealing the denial of a student transfer.

TRANSFER POLICY(Cont.)

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education. The superintendent shall immediately provide a copy of the appeal to each member of the board of education. Upon receipt of notice of an appeal, but not later than five (5) days prior to the date at which the State Board of Education is scheduled to consider the appeal the board of education may submit a written response to the appeal. Responses should not exceed five (5) pages. If not submitted by the parent, the board of education shall provide a copy of the policy adopted to determine the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The parent and the school district will have an opportunity to appear in person or by authorized representative or by attorney to address the State Board at the meeting.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

REFERENCE: 70 O.S. §1-114
70 O.S. §1-113
70 O.S. §5-117.1
70 O.S. §8-101, et seq.
70 O.S. §24-101, et seq.; §24-102
Family Education Rights and Privacy Act
Atty. Gen. Op. No. 87-134, April 1, 1988

LEGAL NOTE: Senate Bill 783 repealed 70 O.S. § 8-104 effective March 31, 2021. Oklahoma law no longer allows emergency transfer of students. Oklahoma law regarding transfers will change again on January 1, 2022. A new sample policy has been created which addresses those changes that are effective with regard to student transfers on January 1, 2022.

THIS POLICY REQUIRED BY LAW.



F. Andrew Fugitt

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Of Counsel

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BASIC LEGAL SERVICES PROGRAM 2025-2026 AGREEMENT

Waynoka Public Schools

Independent School District No. 3 of Woods County, Oklahoma

Agreement between the school district named above (“District”) and The Center for Education Law, P.C., an Oklahoma professional corporation, (“Center”) for Fiscal Year 2025-2026 (“Fiscal Year”).

IT IS AGREED:

1. **Scope of Services:** Center shall provide legal representation and services to District as directed by the Superintendent or the President of the Board of Education as provided below.
2. **Program Fee and Benefits:** District shall pay Center the sum of One Thousand Dollars (\$1,000.00) as a participation fee for Center's 2025-2026 Basic Legal Services Program and be entitled to the following:
 - a. Center shall provide District with a Seventy-five Dollar (\$75.00) discount on attorney fees and expenses billed in each calendar month of the Fiscal Year which shall not be cumulative;
 - b. Center shall send District a copy of Center's publications, including The Center Line, when published during Fiscal Year;
 - c. Center shall provide District with a toll-free telephone number to call the Center;
 - d. Center shall provide the hourly rates set forth below which are discounted from the firm's regular hourly rates;
 - e. Center shall provide the availability of an on-call attorney after hours for consultation during board meetings Monday through Thursday until 10:30 p.m. with advanced notice; and
 - f. Travel time will be billed at one-half the rates set forth above for travel outside of Oklahoma County.
3. **Discounted Hourly Rates:** District shall compensate Center for legal services provided by Center to District on an hourly basis, billed in one-tenth-hour (6 minutes) increments, as follows:

Shareholders/Of Counsel	\$ 265.00
Senior Associates	\$ 235.00
Associate Attorneys	\$ 210.00
Legal Interns/Paralegals	\$ 100.00
4. **Reimbursed Expenses:** The following expenses incurred in the representation of District by Center shall be reimbursed by District:
 - a. Litigation costs including but not limited to, filing fees, deposition costs, witnesses and

- b. investigation expenses;
 - b. Photocopies at 15¢ per copy;
 - c. Computerized legal research;
 - d. Postage and actual charges incurred for out-of-office copy, courier, and express mailing services; and
 - e. Mileage for travel per mile from Center's office at the rate approved by the Internal Revenue Service.
5. Invoices: Center shall submit invoices to District for fees and expenses for calendar months in which fees and expenses are incurred. Monthly summaries of fees and expenses will be provided to District's Superintendent.
6. Other Representation: District acknowledges that Center represents other entities, including but not limited to public schools in Oklahoma. Center will disclose any potential conflicts of interest once identified and may seek consent to waive any conflict of interest if applicable.
7. Staffing: From time to time, two or more attorneys may confer or attend meetings and/or proceedings on District's behalf. We believe that this practice facilitates communication, improves the quality of work, and better serves your legal needs.
8. Technology: Center utilizes various technology, including electronic communications and case management software which cannot be fully protected from unauthorized interception and, due to human error, may result in electronic communications being inadvertently sent to the wrong person. You authorize Center to transmit information, including confidential information, by unencrypted e-mail, text messages, or case management software when we believe it is appropriate.
9. Use of Artificial Intelligence: Center may utilize artificial intelligence ("AI") tools or software to assist in the performance of its legal services. These tools may be used to enhance legal research, drafting, document review, or other tasks to improve efficiency and reduce costs. Center is fully responsible for all work product and will review and supervise any output generated with the assistance of AI tools to ensure it meets professional standards and complies with applicable ethical obligations. Confidentiality will be maintained in accordance with applicable rule of professional conduct. No confidential client information will be entered into any AI system without reasonable assurances that such information will remain protected and not be shared, stored, or used by third parties without authorization. By entering into this Agreement, District acknowledges and consents to Center's limited use of AI tools as described above.

THE CENTER FOR EDUCATION LAW, P.C.

By: Lawrad Holmes

“DISTRICT”

By: _____
Board President or Superintendent



Oklahoma School Assurance Group

May 23, 2025

Scott Cline
Waynoka School District
2134 Lincoln
Waynoka, OK 73860

Re: 2025-2026 OSAG Workers' Compensation Insurance Quote

The policy will automatically renew on 7/1/25 – No action needed.

Dear Scott Cline,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2025-2026 OSAG renewal quote is as follows:

**Total 2025-2026 OSAG Workers' Compensation
Renewal Premium including Dividend/Credits:**

\$10,276.00
Non-Auditable

**Your OSAG policy also contains Employers' Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000*

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

****OSAG has awarded \$500,000 in Safety Equipment Grants, as well as a \$250,000 Shared Premium Credit awarded to all active members in 2024-2025. OSAG grants/credits are predicted to continue in the future for all active members.***

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

The Oklahoma School Assurance Group is an Interlocal Cooperation Act Agency of Schools Providing Workers' Compensation

2025-2026

BEGINNING TRACKS CHILDCARE CENTER HANDBOOK

General Info

Beginning Tracks Childcare Center will be open Monday-Friday 7:30 a.m to 4:30 p.m. We will be accepting children six weeks-5 years of age as of September 1. Beginning Tracks will be serving breakfast, lunch, and an afternoon snack provided by the Waynoka Public Schools food service to children ages one year and older. Parents/guardians are responsible for supplying formula, breast milk, baby food, and anything else needed for children under the age of one. Children of Waynoka School employees will have first priority of the available openings, then children in Waynoka school district or children who have a sibling that attends Waynoka Schools. If there are still available spots, out of district children will be offered the spots. All children will be required to fill out a child information sheet to be reviewed by the Director. If a child has previously been removed from the program, they will only be allowed back into the program upon the approval of the Director and Superintendent of Waynoka Public Schools.

Smoking/Tobacco Use Prohibited

Tracks Childcare Center is a No Smoking Facility. The use of a tobacco product or vapor product shall be prohibited 24/7 in or on an educational facility that offers an early childhood education program. The use of a tobacco product or vapor product shall also be prohibited 24/7 in childcare/school vehicles and at any childcare/school sponsored or sanctioned event or activity.

Enrollment Procedures

Before we will assume responsibility of caring for your child we must have the following:

- *Completed Child Information Sheet and other required forms from DHS
- *Signed Parent Agreement
- *Current copy of child's immunization record
- *Pay first week of childcare
- *Enrollment Fee \$50 per family per year

Fees

Payments can be made with a check, made payable to Beginning Tracks Childcare Center or cash, please bring the exact amount as change will not be kept on site.

Weekly payments are due on Mondays by noon to avoid a \$20 late fee per day.

Monthly payments are due on the first Monday of every month by noon to avoid a \$20 late fee per day.

If payment is not received within four days, your child will be terminated and their spot will be filled with the next child on the waiting list.

Waynoka Public School Employee and Board Member Children-----\$25/Day

Beginning Tracks Childcare Center Employee Children-----\$12.50/Day

All other Children-----\$30/Day

Enrollment Fee \$50 per year non refundable

Drop-in Rate (Only if Available)-----\$40.00/day due at the time of drop off

Drop-in Rate Waynoka Public School Employee and Board Member Children----\$35/day

Late Pick-up Fee-----\$10.00 per every 15 minutes per kid after your scheduled time of pick-up on the signed parent agreement on file, unless prior arrangements have been made. A prior arrangement means permission is given by the Director for your child to come early or stay later than their scheduled times with at least 24 hour notice unless in case of an emergency.

Return Check Fee-----\$30.00 and will be required to pay cash thereafter

Part-Time(only if available)

Same 2 days/week

Same 3 days/week

Full-time children take priority. If your child is part-time and a full time child enrolls, you will be given a two week notice that your part-time spot is no longer available. Part-time spots will be treated the same as full-time spots as far as payment is concerned. You are required to pay for whatever days your child is signed up to attend daycare regardless if your child attends. Substitution of scheduled days or additional days must be approved by the director.

Arrival and Departure Procedure

Beginning Tracks Childcare Center doors will be locked from the outside when children are present. Please call 580-824-5151 if you need to pick up your child or need in the building for any reason if there is no one up front to let you in. All doors from the inside will remain unlocked while children are present.

Children may not enter or leave the center unless accompanied by an adult. An adult is required to check the child in and out. Beginning Tracks Childcare Center is required to maintain daily attendance records. Be sure a staff member is fully aware (per verbal communication) that your child is arriving or leaving the center. Safety is our number one priority, so please make signing your child in and out a top priority of yours. Children will only be released to the people listed on their enrollment form as authorized people to pick up your child. Changes can only be made to this form in person by a parent at the center. Photo ID may be requested; this is for your child's safety.

Attendance Policy

If your child will be late or absent due to illness or any other reason, please call to let the Director/Staff know by 8:00 am. All children need to arrive and be settled in their classroom by 9:00 am daily. Daily activities will begin at 8:00 am and lunch count will be taken at this time.

Each child that is enrolled full-time will be given five No Charge Days per calendar year. These days must be taken in consecutive order. Please notify the Director of the dates you would like to receive credit for at least one week prior to using them unless in an emergency. Children will be charged their regular rate for all other absences and sick days.

Absent

If your child does not show up to daycare and you have not notified the Director/Staff to let them know why your child is absent, someone from the center will try to call you. If you are unable to be reached and you do not notify the center within two business days, your child will be terminated, and their spot will be filled.

Days Closed/Holidays

Please see the attached page for days closed. These days will be updated yearly. We reserve the right to change, add, or adjust this schedule as needed. If a change, addition or adjustment is necessary, you will be given a two week written notice, unless an emergency arises, then you will be notified as soon as possible.

Should it become necessary to close Beginning Tracks Childcare Center due to bad weather, the Superintendent of Waynoka Public Schools will notify K101 FM radio station and News 4, 5, 9, and 25 before 7:00 am if possible. Please listen to these stations if possible. Children will be given credit for the days the center is closed for weather closings. Children will not be charged for holidays/activity days.

Supplies

Infant Parents are responsible for supplying the following:

2 Bottles, Formula/Breast Milk, 2 Pacifiers (if needed), a week's supply of Cereal/Baby Food/Snacks (when ready), Diapers, Wipes, Sippy Cup (when ready), 2 Outfits, and 2 Burp Cloths, and a **Full Size** backpack to send stuff back and forth to daycare.

Toddler Parents are responsible for supplying the following:

Diapers, Wipes, water bottle/cup, 2 sets of Full Change of Clothes, Pillow with a Removable Pillow Case that can be washed, Blanket, mesh laundry bag that nap supplies will fit in, and a **Full Size** Backpack that papers/notes can fit in.

The above items will be labeled with the child's name and need to be left at the center. You will be notified when your child's supplies are running low and need to be replaced.

If any of the Infant or Toddler supplies are not supplied within two consecutive days of the parent being notified, you will be charged \$20.00 for every day that Beginning Tracks Childcare Center has to supply anything for your child. If supplies are not brought for your child within three days, DHS will be notified.

****Backpacks need to be cleaned out daily and not be used as their daily diaper bag.**

Optional Supplies

Tylenol/Motrin, Teething Tablets, Diaper Ointment, Sunscreen, and Bug Spray are optional and must have an individual medication permission form filled out for each child and signed by a

parent before the staff may administer any of them. If you prefer not to bring them, that is your choice, but they will NOT be given or applied unless they are supplied by you and the medication form signed by a parent of the child. No borrowing from another child, and no over the phone permission will be accepted. These items can also be labeled and left at the center if you prefer.

Parent Involvement

Parents and/or close family/friends are encouraged to attend any or all of the following activities/events. Children love to have their parents at group events. Even though they show off and sometimes act out, it really does mean a lot to them when you or someone close to them can attend.

Open Door Policy--Parents or someone close to your child is welcome at all times as long as center policies are followed. Let the Director/Staff know if you or someone would like to join us for lunch, storytime, an activity, outdoor time, or art time. We always welcome volunteers.

Open House--An open house will be scheduled annually.

Holiday Parties--When it is close to a party date, there will be a signup sheet for each classroom if you would like to sign up to bring something or if you would just like to attend and enjoy that time with your child.

Birthday Parties--Children love to celebrate their birthdays with their friends! It is their special day to shine and be the center of attention! If you would like to bring a birthday treat/snack for your child's birthday please make prior arrangements with the Director/Staff to set this up. If your child's birthday falls on a day the center is closed, we will be happy to set up an alternative date to celebrate.

Parent/Teacher Conferences--Conferences will be offered to each child's parents at least every 12 months to discuss the child's progress, challenges, and accomplishments. This time will also be used to set goals for the child for the upcoming year.

Parent Resource Area--There will be a Beginning Tracks Info Center located by the front door. Feel free to help yourself with any of the information there. If you would like to place a pamphlet, flyer, or information in this area, please approve it with the Director first.

Volunteer Policy

All volunteers not being counted in staff/child ratios must check in with the Director/Staff and wear a visitor's name tag.

All volunteers being counted in staff/child ratios must have an OSBI background check with fingerprints on file at Beginning Tracks Childcare Center before volunteering.

Volunteers should not be left unattended with children for any amount of time.

Meals

Breakfast, lunch, and an afternoon snack will be provided to all children enrolled at Beginning Tracks Childcare Center. Meals will be contracted through Keystone Food Service, prepared at Waynoka Public Schools, and delivered to the childcare center. You have the option to send

breakfast or lunch with your child, but it needs to be nutritious. If your child is not at the center at the start of each meal/snack you will be responsible for providing your child with that meal/snack before bringing them. If you have an infant that needs to be fed within 30 minutes of drop off time, please feed them before bringing them or plan to stay and feed them. Dropping off a hungry infant or several between 7:30 and 8:00 am with everyone else being dropped off makes for a rough start for the child and staff.

Breakfast will be served at approximately 8:30 am.

Lunch will be served at approximately 11:00 am.

Afternoon Snack will be served at approximately 3:00 pm.

Medication

1. The parent signs an authorization for a staff from Beginning Tracks Childcare Center to administer each medication. Directions are recorded for the proper amount (dosage), including time and days medication is to be administered.
2. If a child has a chronic medical problem, the parent may sign a medication authorization for up to a nine-month period for prescribed medication to be given when symptoms occur. However, parents are notified when medication is administered.
3. Prescription medication is not administered unless the medication is a part of a prescribed therapeutic treatment.
4. Medication is provided by the parent in the original container and labeled with the child's full name.
5. Staff administers medication according to the label directions and only to the child for whom it is intended.
6. To avoid duplication, designated staff records each dosage administered, and the records are readily available to parents. Times and dosages are also recorded on the child's daily sheet that will be sent home daily.
7. All medications are inaccessible to children and stored in a manner which prevents contamination of food.
8. Medication is either returned to the parent or disposed of properly when it is out-of-date or the child has withdrawn from the facility.
9. If used, syringes, needles, and lancets will be disposed of in a Sharps Medical container.

Sick Children

If your child becomes sick while at childcare, you will be notified and required to pick up your child immediately. If your child runs a fever below 100 F and you want them to have a fever reducing med that is allowed. If the child's temperature is initially 100 F or higher they will not be administered fever reducing meds. They will be required to be picked up for the day and kept home for a minimum of 24 hrs. As listed below. Please refer to the "Too Sick To Attend Childcare" list below if you have questions, or you may contact the Center.

If your child is sent home for any of the below listed illnesses, they will not be able to attend childcare for a minimum of 24 hours from the time of them being checked out. If your child experiences any of the following, they are too sick to attend.

Too Sick To Attend Beginning Tracks Childcare Center

****A Doctor's note may be required at anytime the Director/Staff feels necessary****
If your child is sent home with a fever, rash, vomiting, or diarrhea they are required to stay home a minimum of 24 hours from being sent home in addition to what is stated below.. All rashes must be checked out by a doctor to ensure they are not contagious.

Children must have a doctor's note to return after being sent home with a rash.

*Temperature 100°F or higher--must be fever free for a minimum of 24 hours *without* fever reducer medications before returning.

*Persistent crying--If your child cries continuously for an hour, you will be notified to give a suggestion to calm them, come try to calm them yourself, or pick them up for the day.

*Difficulty Breathing or Uncontrolled Coughing

*Diarrhea--If your child has more than two diarrhea stools in a day, you will be required to pick your child up for the day. Child must remain home for a minimum 24 hrs. If your child has 1 diarrhea stool after returning they will be required to be picked up and may return when stool is solid. If this continues day after day then you will be asked to bring a doctor's note before your child is allowed to return to childcare.

*Vomiting--If your child vomits, you will be required to pick your child up for the day. They may return when the child can hold down food/drink without vomiting for 24 hours.

*Hand Foot and Mouth--Blisters must be scabbed over, and the child must be fever free *without* fever reducing medications for at least 48 hours before returning to childcare.

*Rash--Doctor's note required stating whether or not contagious

*Pink Eye--24 hours on eye drops and continued eye drops for 5-7 days as directed by doctor.

*Head Lice--Must have doctor's note to return to childcare

*Strep Throat/Tonsillitis--Must have a complete 24 hours of medications and be fever free *without* fever reducing medications before returning to childcare.

*Ringworm--Must have doctor's note to return to childcare

*Chicken Pox, shingles, whooping cough, measles, mumps, rubella, or hepatitis A, B, AB, or C---must have a doctor's note to return to childcare if your child has any of these illnesses.

*Influenza--5-7 days out of childcare. Must bring a doctor's note saying the child may return to childcare.

*RSV--5-7 days out of childcare. Must bring a doctor's note saying the child may return to childcare.

****If your child is given an antibiotic for any reason the child must be on the antibiotic for a full 24 hrs before returning to daycare. Plus being fever free without fever reducing medication.**

Contagious Sickness/Infestations

Beginning Tracks Childcare Center will notify parents of any contagious sickness or infestations, such as head lice, that occurs at the center, but the child's or staff's name with the sickness or infestation will not be mentioned. The child will be separated from the group until a parent arrives to pick them up. If a staff member comes down with a sickness or infestation, he/she will be sent home immediately. The above protocol will be taken depending on sickness.

Child Abuse

Every person, private citizen, or professional, who has reason to believe that a child has been abused is mandated by law to promptly report suspected abuse. Failure to do so is a misdemeanor. A person making a report in good faith is immune from civil or criminal liability. The name of the reported child is kept confidential.

If there is reasonable cause to believe that a child has been abused or neglected or is in danger of being abused, a report should be made to the 24-hour statewide Child Abuse and Neglect Hotline, 1-800-522-3511.

Infant Safe Sleep Environment

Beginning Tracks Childcare Center staff takes this very seriously. If you have any questions, please feel free to ask. All staff will be required to pass the Infant Safe Sleep training before being allowed to care for children under the age of one. They may work with someone who has completed and passed the training but not unsupervised. All measures of this training will be followed. Infants will be placed on their backs in a crib/pack n play with a tight fitting sheet with no other objects in the crib/pack n play except a pacifier. The pacifier can not have anything attached to it. An infant may be swaddled until they are 4 months old and then they may be placed in a safe sleep sack, which will need to be provided by the parent and approved by the Director. An infant will be allowed to sleep on his/her side or stomach once the infant is able to roll front to back and back to front consistently but will be closely monitored to make sure they are not face down at any time while sleeping. Infants will be repositioned to their back or their head turned if they become face down while sleeping.

Outdoor Play

All children will be required to go outdoors to play for 20-30 minutes daily, weather permitting. In case of bad weather children will be allowed extra free play in our Big Room. Please dress your child appropriately. In warmer weather shade will be accessible on the playground. Children will have water breaks every 20 minutes if outdoor time exceeds 30 minutes. If children are provided with sunscreen by their parent/guardian it will be applied hourly if playtime exceeds the normal 20-30 minutes.

Discipline Procedure

Beginning Tracks Childcare Center follows the Department of Human Services guidelines for appropriate discipline.

Section 26, Behavior and Guidance

(A) Appropriate discipline. Discipline is required to be constructive and educational in nature and appropriate to the child's age and circumstances.

(B) Staff member requirements:

- (a) Recognize and encourage acceptable behavior
- (b) Teach by example and use fair and consistent rules in a relaxed atmosphere with discipline that is relevant to the child's behavior.
- (c) Supervise with an attitude of understanding and firmness
- (d) Give clear directions and provide guidance appropriate to the child's level of understanding
- (e) Redirect the child by stating alternatives when behavior is unacceptable
- (f) Speak so children understand that they and their feelings are acceptable but unacceptable action or behavior is not
- (g) Encourage children to control their own behavior, cooperate with others and solve problems by talking things out
- (h) Give guidance in activities in an orderly fashion including a choice of interesting planned activities
- (i) Help children feel successful at a task and give options for the other tasks if the one chosen proves too difficult
- (j) Prepare children for the next activity a few minutes ahead and allow them to wind down from one activity before beginning another
- (k) Use "time-out" periods only as necessary and not over a minute per age of child
- (l) Maintain perspective about school-agers' misbehavior, recognizing that every infraction does not warrant staff attention or intervention.

(C) Restrictions: Staff is prohibited from:

- (a) Subjecting children to punishment of any physical nature, e.g.--shaking, striking, spanking, swatting, thumping, pinching, popping, shoving, spitting, banging, hair pulling, yanking, excessive exercise, or any cruel treatment that may cause pain
- (b) Putting anything in or on a child's mouth as punishment
- (c) Retaining a child by any means other than holding and then for only as long as it is necessary for the child to regain control
- (d) Subjecting children to punishment of a psychological nature, e.g.--humiliation by derogatory or sarcastic remarks about them or their families, race, gender, religion, or cultural background
- (e) Using harsh or profane language or actual or implied threats of physical punishment
- (f) Punishing or threatening children in association with food, rest, or toilet training
- (g) Isolating a child without supervision or placing him or her in a dark area
- (h) Permitting children to discipline other children
- (i) Punishing an entire group due to the actions of a few children
- (j) Seeking or accepting parental permission to use punishment or act prohibited by the requirements obtained in this subsection

(k) In addition to the DHS "Behavior and Guidance," we also implement a program called "Three Strikes". This is usually used as a last resort. The process is as follows:

1. Inform the parent of the problem when they come to pick up the child
2. Call the parent and inform them of the child's behavior. If the child is old enough, possibly have the parent talk to them over the phone about the child's behavior.
3. Call the parent and have them come get the child for the remainder of the day

Damages to Property

It is expected that your child be respectful of Beginning Tracks Childcare Center's personal property and furnishings. A certain amount of "wear and tear" is normal, but if your child intentionally damages any property through destructive behavior or roughness, the parent will be liable for the 100% of the replacement cost.

Expulsion/Termination Policy

The first two weeks of childcare are to be an adjustment period. The Director/Staff at Beginning Tracks Childcare Center will let the parent know if the child seems unhappy or the arrangement is unsatisfactory for any reason. It is the parent's responsibility to let the Director/Staff know the same. The Parent or Director can terminate a child's contract anytime during this adjustment period in writing on or before the 14th day of childcare starts. There will be no reimbursement of the enrollment fee or tuition fees paid up to the date of termination.

A two week written notice is required by the Director/Staff to terminate care after the first 14 days. If the parent terminates care after the first 14 days, a two week written paid notice is required.

Unfortunately, there are reasons to dismiss a child from Beginning Tracks Childcare Center on a short-term or permanent basis. Every measure possible will be taken to work with the child and their family in order to prevent this policy from being enforced. The following are reasons a child may have to be dismissed short-term or permanently from Beginning Tracks Childcare Center:

Immediate Causes for Expulsion:

- The child is at risk of causing serious injury to other children, staff, or him/herself
- The parent(s) threaten physical or intimidating actions toward staff members
- Parents(s) exhibits verbal abuse towards staff in front of enrolled child

Parental Actions for Child's Expulsion:

- Failure to pay on time

- Failure to provide completed required paperwork and updated immunization records in a timely manner
- Habitual tardiness when dropping off or picking up a child from Beginning Tracks Childcare Center. (2 or more times in a month's time)
- Verbal or physical abuse to a staff or child

Child's Action for Expulsion:

- Failure to adjust to environment at Beginning Tracks Childcare Center within 2 weeks time
- Uncontrollable tantrums/angry outbursts that continue daily for more than one week
- Ongoing physical or verbal abuse to staff or other children
- Excessive biting that is not acknowledged by the parents of the biter. Parents must make a reasonable attempt to help in finding a way to control the biter.

Prior to expulsion, a parent will be given written notice stating the problem and reasoning for the expulsion. The parent will be given one week to correct the problem. If after one week, the parent or child's behavior has not changed and there has been no sign of improvement, the parent will be given a second written notice stating they will have one week from the date of the second notice to find alternative care for the child. Payment will not be refunded for any care due to an expulsion.

Transportation

Transportation will NOT be provided for medical purposes. 911 will be called for all medical purposes. Transportation will only be provided if needed for emergency situations. Infants and children who cannot sit properly will be buckled in their carseat or held by a caregiver, and the children that are able to sit appropriately and by themselves will sit in a seat on a Waynoka school bus and taken to Waynoka Public School. Depending on the situation, one of the following procedures will be followed.

Emergency Procedure

Should any emergency arise, the Staff will make every effort to notify the parents as soon as possible. If the situation is life threatening, 911 will be called immediately, then the parents. If the situation is non-life threatening but is in need of medical advice, and the parents or emergency contacts listed on the child's information sheet cannot be reached 911 will be called. A Staff will stay with the child at all times until the parent or medical personnel arrive. The same procedure will be used on field trips.

Fire Drill Procedure

When the fire alarm sounds, everyone will walk to the nearest outside exit door with the staff in charge and proceed out the door and across the street or alley. The last staff member leaving each area is responsible for closing the door they exit. The Director/Staff in charge is responsible for grabbing the daily attendance records and the emergency kit that includes supplies plus emergency contacts and medical information for each child and staff. Staff

members need to keep children calm and contained in one area until the fire department arrives and clears the scene. Monthly fire drills will be practiced and recorded.

Tornado Procedure

The Staff at Beginning Tracks Childcare Center prefer parents to pick up their child when a tornado warning is issued for our area. If children are present when the tornado siren goes off, the staff in charge will take all the children in single file to the front entrance and wait for a public school bus to pick everyone up and transport them to the Waynoka Public School safe rooms. Children who are not mobile enough to get to the shelter location on their own will be taken there by a caregiver and protected/held by the caregiver during a storm. Everyone will remain in these positions until it is safe to go back to the childcare center. Tornado drills will be practiced and recorded monthly.

Medical Emergency Procedure

Minor bumps and scrapes are going to happen, but the Staff at Beginning Tracks Childcare Center will make every effort to keep each child safe through supervision and childproofing the center. Minor injuries will receive appropriate first aid, and if an emergency injury or illness occurs, parents will be contacted immediately, and the most familiar staff member will stay with the child until a parent arrives. If the staff is unable to contact either of the parents, the emergency contacts listed on the child's enrollment form will be contacted in the order they are listed until someone is reached. If necessary, your child will be transported to the Share Medical Center by ambulance. If a parent or emergency contact cannot be reached by this time, a Staff member will go with the child to the medical facility. Parents are responsible for all costs involved in emergency medical treatment, including transportation if needed. All Staff will be required to fill out a written accident report, and the Director must notify Licensing of the incident no later than the next business day. A copy of the report must be kept in the child's file.

Evacuation

In case of the need to evacuate the Beginning Tracks Childcare Center site, the following procedures will be followed:

Routes/Exits

Children are only cared for on ground level.

Exits (all doors are checked regularly to ensure opening)

All Classrooms: Outside Exit Door of each classroom

Director's Office: Front Door

Store room/Laundry Room: Front Door

Indoor play area: Front Door or Outside Exit to the back

Kitchen: Back Door

Dining Area: Back Door

Infants/Toddlers

Children under 2 years of age will be evacuated together using a portable crib with wheels. The center owns 6 portable cribs which will be easily accessible in case of emergency.

Children 2 years and older will be required to walk in a single file line behind the staff that goes out first.

Notification

Once all children are safely evacuated, 911 will be called.

Parents will be notified of the evacuation after 911 has been called.

Emergency Information

Emergency paperwork for children and staff will be taken by the staff in charge.

An emergency kit including crackers, water, small toys, a flashlight, a blanket, any daily medications, diapers, and wet wipes will be taken.

A first aid kit will also be taken.

Evacuation Site

Neighborhood

Front door evacuation will be across Rose Street to 1093 Rose Street until it is safe to return to the center or parents arrive for pickup.

Back door evacuation will be out the back gate of the playground across the alley to 2336 Maple Street until it is safe to return to the center or parents arrive for pickup.

Out-of-Neighborhood

Location.....Waynoka Public School

Phone Number.....(580)824-4341

Contact Person.....Mr. Cline, Pat Burrow

Shelter-in-Place

In case of the need to stay put due to weather conditions or notifications from authorities, the following procedures will be followed:

Location

Children will be taken to the interior wall of the indoor play area or the storage room behind the indoor play area depending on how many children are present at the center at the time.

Emergency supply kit that includes crackers, water, small toys, a flashlight, a blanket, any daily medications, diapers, and wet wipes will be accessible.

Emergency paperwork for all children and staff will be accessible.

The First Aid kit will be accessible.

Notification

Parents will be notified once the immediate threat has passed

Parent Reunification

In case of the need to evacuate or if parents are unable to get to their children, the following procedures will be followed to reunite children with their parents as soon as it is safe.

Notification

Parents are provided information on each evacuation site

Parents are provided the Waynoka Public School phone number, (580)824-4341 and Alisha Allison's number, (580) 732-0505 for after hours.

Parents' contact numbers and addresses are stored in the Superintendent's Office at Waynoka Public Schools.

Parents' contact numbers are stored in Alisha Allison's cell phone, (580)732-0505.

Child and Staff emergency contact information is also located in red folders labeled "EMERGENCY" located by the front and back doors and in the emergency kits.

Release

Children will only be released to their parents, people listed on their child information sheet who have permission to pick them up, and the child's emergency contacts.

Compliance File

There is a compliance file located in the Beginning Tracks Info Center by the front door. It contains all of the center's inspections reports, reviews, and information concerning the center. If you have questions or concerns, please feel free to ask.

Complaints/Chain of Command

If you have a question or concern, please contact the director, Ronna Wilson . If she is not available and the matter needs immediate attention, you may bring your concern to the staff in charge.

Title IX

The Waynoka Board of Education is committed to a policy of nondiscrimination in relation to race, color, religion, sex, age, national origin, alienage, handicap, or veteran status. This policy will prevail in all matters concerning staff, events, children, the public, employment, admissions, financial aid, educational programs and services, facilities access, and individuals, companies, and firms with whom the board does business. Racial discrimination shall include racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward an employee, a child or a visitor.

Transportation will not be provided for any medical emergency or to the nearest medical facility, 911 will be called.

Beginning Tracks Childcare Center has an open door policy. We invite you to come observe, help out, feed, play, read stories, or just stop by anytime. If you ever have any questions or concerns please feel free to contact us at any time. We look forward to caring and loving your child at Beginning Tracks Childcare Center!

Please sign below and return this page. By signing below you acknowledge and agree to follow all rules and guidelines in the Beginning Tracks Childcare Center 2025-26 Policies and Procedures Parent Handbook.

Signature

Date

Attachment A

Surplus List- June 2025:

HP R9133NTM
HP R9133NTB
Ipad DMPX20ENJF8K
Ipad DMPX209VJF8K
Ipad H98G35N5Q1GC
Ipad XQ96M0HFG9
HP R9133NN0
Lenova MP1MQE0L
Lenova MP1LR5NM
Lenova MP1MQE51
Lenova MP1X7FKG
HP 5CD0255432
Surface Pro 22555292853
Surface Pro 21498492253
572 chairs
11 chair racks

Attachment B

Waynoka Public Schools Support Personnel to be hired for the 2025-2026 school year.

Adair, Lori

Baggs, Jatana

Hope, Dana

Ibarra-Whitney, Sandra

Inman, Beddy

Like, Kelly

Mayes, Betty

Milledge, Anna

Miner, Rita

Seiger, Linda

Whipple, Allen