



Sharon-Mutual Public Schools  
Board of Education Regular meeting  
Monday, July 18, 2022 6:45 PM  
Elementary School, 201 S 3rd St., Sharon, OK 73857

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. SALUTE TO THE OKLAHOMA FLAG

4. INNVOICATION

5. STANDING RESOLUTIONS

5.1. MINUTES OF PREVIOUS MEETING(S)

5.2. SCHEDULE OF BILLS AND REPORTS

6. SUPERINTENDENT'S REPORT: JEFF THOMPSON

7. PRINCIPAL'S REPORT- JEFF THOMPSON AND TERRI HOPPER

8. LEADERSHIP TEAM REPORT:

9. Board to consider and take action on virtual class attendance.

10. Board to consider and take action on OSSBA membership and subscription for the school year 2022-2023.

11. Board to consider and take action on all activity fund sub-accounts and approved expenditures for the sub-accounts for the 2022-2023 school year.

12. Board to consider and take action to approve or not approve the CORE Math Credit through High Plains Technology Center's Industry Certification Programs for the school year 2022-2023.

13. Board to consider and take action to approve or not approve students receiving credit recovery through High Plains Technology Center using the virtual software OdysseyWare for the 2022-2023 school year.

14. Board to consider and take action to approve or not approve students receiving Algebra II credit and contextual science credit for Anatomy and Physiology through the Health Careers Program at High Plain Technology Center for the school year 2022-2023

15. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated September 1, 2013 between the District and Woodward County Educational Facilities Authority for the fiscal year ending June 30, 2023 as required under the provisions of the agreement.

16. Proposed Executive session to discuss the employment of Certified and Support employees. 25 O.S. Section 307 (B)(1)

17. Vote to convene in to Executive session.

18. Vote to return to open session, and executive compliance statement read by Board Clerk, Eddie White.

19. Board to consider and take action on the following appointments for the 2022-2023 school year:

- 1) Jeff Thompson-Director of Federal Programs, Co-Activity Fund Custodian, Designated Certified Authority for Child Nutrition Programs, School Purchasing Agent, and School Receiving Agent.
2. Cindy Free, Vicki Harzman, and Trisha Thompson-School Receiving Agents
3. Jarred Barnes-Technology Director
4. Donna Shockey-Special Ed Director

20. Board to consider and take action on Extra Duty Assignments for the 2022-2023 school year.

21. Board to consider and take action on the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Program(s) for school year 2022-2023. (FCCLA, FFA,BITE)
22. Board to consider and take action to Adjunct Teacher, Vickie Schmidt, for Economics.
23. Board to consider and take action on Support Staff Extra Duty Pay Scale for the 2022-2023 school year.
24. Board to consider and take action on Employee Contracts
25. Board to consider and take action on Resolution to pay staff lunches from the General Fund for the 2022-2023 school year.
26. Board to consider and take action on Extra Service Stipends for the 2022-2023 school year.
27. Board to consider and take action on MAS (Municipal Accounting Systems, Inc.) Software Service Order Agreement for the 2022-2023 school year.
28. Board to consider and take action on surplusings properties.
29. NEW BUSINESS
30. SIGN DOCUMENTS
31. SCHEDULE OF THE NEXT BOARD MEETING
32. ADJOURNMENT

This agenda was posted on \_\_\_\_\_ at \_\_\_\_\_ on the front door of the cafeteria and administration building, 210 S. Maple Street, Mutual, Ok; and on

the front doors of the elementary school, 201 S. 3rd Street, Sharon, Ok. It can also be found on the school districts website at [https://www.smps.k12. OK.us/](https://www.smps.k12.OK.us/)

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Vicki Harzman, Superintendent Secretary

## **Board of Education Regular meeting**

Monday, June 13, 2022 6:45 PM

Elementary School  
201 S 3rd St.  
Sharon, OK 73857

Attendance Taken at 6:45 PM.

Bill Clem: Present

Mandy Hedges: Present

Levi Spencer: Present

Neal Stephenson: Present

Eddie White: Absent

Present: 4, Absent: 1.

Others in attendance: Mr. Thompson, Superintendent/Elementary Principal, Mrs. Hopper, High School Principal, Mrs. Syms, Assistant Elementary Principal, Vicki Harzman, Minutes Clerk, Trisha Thompspon, Raylin Syms, Lexi Robinson, Bill Moser, Transportation Maintenance, Monica Stephenson. Teachers: Mrs. Stone, Mr. Coon, Mrs. Green, Mrs. Schmidt, Mrs. Hutchens, Ms. Robinson.

### **1. CALL MEETING TO ORDER**

Meeting was called to order at 6:45 p.m. per Board President, Bill J. Clem.

### **2. PLEDGE OF ALLEGIANCE**

### **3. SALUTE TO THE OKLAHOMA FLAG**

### **4. INVOCATION**

### **5. STANDING RESOLUTIONS**

. This motion, made by Neal Stephenson and seconded by Bill Clem, Passed.

Bill Clem: Yea

Mandy Hedges: Yea

Levi Spencer: Yea

Neal Stephenson: Yea

Eddie White: Absent

Yea: 4, Nay: 0, Absent: 1

### **1. MINUTES OF PREVIOUS MEETING(S)**

### **2. SCHEDULE OF BILLS AND REPORTS**

**6. SUPERINTENDENT'S REPORT: JEFF THOMPSON**

Mr. Thompson, Superintendent, gave the superintendent's report.

Regarding legislative issues, the changing of election dates did not pass, and they will be holding a special session to talk about tax cuts. Training for board members is August 25th-28th in Oklahoma City. Mr. Thompson states it is really good training, and he would like to register everyone to go as a group. It is not mandatory to attend, members can still get credits by doing them on line. Lastly, he went over the highlights from the Special Board Meeting June 7, 2022. Stock Exchange Bank won the bid at 2.17%. (Most of the bids were around 2.8%) If anyone sees Bill Fanning or Kendall Smith thank them for being such a great supporter of our school.

**7. PRINCIPAL'S REPORT- JEFF THOMPSON AND TERRI HOPPER**

Mr. Thompson reported on the elementary. Preliminary enrollment is 131 Pre-K thru 6th grade. Adding 7th and 8th grade it totals 153. He asks that everyone be watching for enrollment dates. As of now, it will probably be August 4th and 5th.

Mrs. Hopper reported on the high school stating their end of year enrollment ended at 49, and a lot of camps are being held and attended.

**8. LEADERSHIP TEAM REPORT:**

Nothing at this time

**9. Board to consider and take action on Temporary Appropriations for the 2022-2023 school year.**

. This motion, made by Mandy Hedges and seconded by Levi Spencer, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

**10. Board to consider and take action on Insurance Quote for the 2022-2023 school year.**

. This motion, made by Levi Spencer and seconded by Mandy Hedges, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

**11. Board to consider and take action on Worker's Compensation Insurance quote for the 2022-2023 school year.**

The insurance quote was \$7,611.00

. This motion, made by Bill Clem and seconded by Neal Stephenson, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

**12. Teacher Brandi Green to discuss virtual learning and guidelines/policies with no action to be taken.**

**Mrs. Green discussed how virtual days limit some of the things they can do in the classroom. She and the other high school teachers have discussed this and if virtual days continue they would like some guidelines set. These are some of the guidelines she listed: Everyone be in one spot and ready to go, attend all classes, should not have distractions. She states it is being abused and taken advantage of. Mr. Thompson, Mrs. Hopper, and Mrs. Syms will meet to discuss this issue and a new policy will be put in place.**

**13. Board to consider and take action to employ Bill Moser as Mechanic for 2022-2023 school year.**

. This motion, made by Levi Spencer and seconded by Mandy Hedges, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

**14. Board to consider and take action on location of Sharon-Mutual 7th and 8th grade students for the 2022-2023 school year.**

The 7th and 8th grade students will relocate to the high school. This motion, made by Neal Stephenson and seconded by Bill Clem, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

**15. Board to consider and take action on school properties.**

*School properties were discussed and the following decisions were made by the school board. These properties will be advertised and put up for bid. The board would like Mr. Thompson to check on the best way to advertise and sell the properties.*

*Rodeo Grounds-grounds will be appraised, declared surplus, and put up for public to bid on in September.*

*Community Building: Mr. Thompson will talk with town people to see if they want the property, and will agree on a lifetime trade for property.*

*Two story house/property in Mutual-it will be appraised, declared surplus, and put up for public to bid on.*

*The properties that will be left as is:*

*Property south of school where the Hawthorne's live, and the lot next to it that the old trailer sits on.*

*Approximately 12 acres west side of the football field. May be needed at a later date.*

*House/Property on east side of Mutual. The house is occupied at this time, so will leave as is for right now.*

. This motion, made by Bill Clem and seconded by Levi Spencer, Passed.

Bill Clem: Yea

Mandy Hedges: Yea

Levi Spencer: Yea

Neal Stephenson: Yea

Eddie White: Absent

Yea: 4, Nay: 0, Absent: 1

**16. Board to consider and take action on renewing food service management contact for 2022-2023 school year.**

New meal prices will be set up and voted on next meeting. Lunch prices are up 26 cents, breakfast prices up 7 cents, and adult prices up to \$4.23. This motion, made by Bill Clem and seconded by Mandy Hedges, Passed.

Bill Clem: Yea

Mandy Hedges: Yea

Levi Spencer: Yea

Neal Stephenson: Yea

Eddie White: Absent

Yea: 4, Nay: 0, Absent: 1

**17. NEW BUSINESS**

**18. SIGN DOCUMENTS**

**19. SCHEDULE OF THE NEXT BOARD MEETING  
Monday July 18, 2022**

**20. ADJOURNMENT**

Motion to adjourn at 8:20 p.m. This motion, made by Neal Stephenson and seconded by Levi Spencer, Passed.

Bill Clem: Yea

Mandy Hedges: Yea

Levi Spencer: Yea  
Neal Stephenson: Yea  
Eddie White: Absent  
Yea: 4, Nay: 0, Absent: 1

## **Board of Education Special Meeting**

Tuesday, June 7, 2022 12:00 PM

Elementary School  
201 S 3rd St.  
Sharon, OK 73857

Attendance Taken at 12:00 PM.

Bill Clem: Present  
Mandy Hedges: Present  
Levi Spencer: Present  
Neal Stephenson: Absent  
Eddie White: Present

Present: 4, Absent: 1.

Others in attendance: Jeff Thompson, Superintendent, Vicki Harzman, Minutes Clerk, Matt Richert, Representative from Stephen H. McDonald & Associates, Inc., Bill Fanning and Kendall Smith, Representatives of Stock Exchange Bank.

### **1. CALL MEETING TO ORDER**

Meeting was called to order at 12:00 p.m. per Bill J. Clem, Board President.

### **2. ROLL CALL**

Present: Bill J. Clem, Board President, Eddie White, Board Clerk, Mandy Hedges, Board Member, Levi Spencer, Board Member, Neal Stpehenson, Vice-President, Absent.

### **3. Board to discuss annual review of existing or consider and take action on the adoption of written policies and procedures for post-issuance compliance.**

. This motion, made by Mandy Hedges and seconded by Levi Spencer, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea  
Yea: 4, Nay: 0, Absent: 1

### **4. Board to discuss continuing disclosure obligations.**

**Matt Richert with Stephen H. McDonald & Associates, Inc. discussed with the board the continuing disclosure obligations, and assured the board Sharon-Mutual Public school is in compliance.**

**5. Board to receive bids for the \$800,000.00 General Obligation Building Bonds of this school district and award bonds to the lowest bidder**

The lowest bidder was Stock Exchange Bank. Bid was accepted. (see attached). This motion, made by Mandy Hedges and seconded by Levi Spencer, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea  
Yea: 4, Nay: 0, Absent: 1

**6. Board to consider and take action on a resolution providing for the issuance of General Obligation Building Bonds in the sum of \$800,000.00 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.**

. This motion, made by Levi Spencer and seconded by Bill Clem, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea  
Yea: 4, Nay: 0, Absent: 1

**7. Board to consider and take action on a resolution designating the general obligation bonds of 2022 as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of Internal Revenue Code of 1986.**

. This motion, made by Eddie White and seconded by Levi Spencer, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea  
Yea: 4, Nay: 0, Absent: 1

**8. ADJOURNMENT**

Motion to adjourn at 12:20 p.m. This motion, made by Levi Spencer and seconded by Mandy Hedges, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea

Yea: 4, Nay: 0, Absent: 1

**Board of Education Regular meeting**

Wednesday, May 11, 2022 6:45 PM

Elementary School  
201 S 3rd St.  
Sharon, OK 73857

Attendance Taken at 6:45 PM.

Bill Clem: Present  
Mandy Hedges: Present  
Levi Spencer: Present  
Neal Stephenson: Absent  
Eddie White: Present

Present: 4, Absent: 1.

Others in attendance: Jeff Thompson, Superintendent, Jill Syms, Assistant Elementary Principal, Vicki Harzman, Minutes Clerk, Trisha Thompson, Alyssa Lee, Angela Clem, Mrs. Nail, Mr. B. Shryock, Conner Thompson, Tecia Spray, Megan Spray, Austin Bull.

**1. CALL MEETING TO ORDER**

**Bill J Clem, Board President, called meeting to order at 6:45 p.m.**

**2. PLEDGE OF ALLEGIANCE**

**3. SALUTE TO THE OKLAHOMA FLAG**

**4. INNVOICATION**

**5. STANDING RESOLUTIONS**

Motion to approve standing resolutions 1 and 2. This motion, made by Mandy Hedges and seconded by Eddie White, Passed.

Bill Clem: Yea  
Mandy Hedges: Yea  
Levi Spencer: Yea  
Neal Stephenson: Absent  
Eddie White: Yea  
Yea: 4, Nay: 0, Absent: 1

**1. MINUTES OF PREVIOUS MEETING(S)**

**2. SCHEDULE OF BILLS AND REPORTS**

**6. SUPERINTENDENT'S REPORT: JEFF THOMPSON**

**Mr. Thompson reminded the board to keep an eye on a couple of legislative issues.**

He stated it looks like the school board election date change is going to pass, and the election date will be moved to November. Discussed Budgeting and Funding which he stated the state is strong on budget, approximately a billion dollars ahead, but he doubts the schools will get much of the funds. He reminded the board members of the special meeting to be held June 7, 2022, at 12:00 p.m. for the selling of the bonds. There must be three board members present. He then talked to the board about other training opportunities they can go to, in person and not online, for the credit they need. There are two district meetings during the year, which occur in the spring and in the fall. Mr. Thompson and Board President Bill J Clem attended the spring meeting in Mooreland a couple of weeks ago. Bill J Clem stated it was very interesting and they both enjoyed it. August 25-28, 2022 is the Annual School Board Conference. Mr. Thompson stated the board members previously attended this conference yearly until Covid hit. He believes the board members need to make it a priority to attend this year so they can network with other board members. Saturday is the most productive day of the conference, so they discussed going down on Friday August 26th, and attending the conference on August 27th. 6 hours of credit will be given to those attending. Mr. Thompson then brought up that he had received his voter registration card and the legislature has closed the Mutual voting precinct. Everyone in that precinct will now have to vote in Sharon. He stated that doing that will do great damage to the school. The legislature is looking at it as it being inefficient to have both Sharon and Mutual so close together. He stressed that the school must have a plan and be relevant to continue.

We are underfunded compared to surrounding schools and have excess cost with two sites. Lastly, he stated we desperately need to pass a Transportation Bond. Mr. B. Shryock, one of the bus drivers, told the board about the many daily issues they are having with buses and suburbans. There are 300 voters, and 250 of them must vote for the bond to pass.

#### **7. PRINCIPAL'S REPORT-Mr. Thompson and Mrs. Hopper**

Mr. Thompson reported that there are 148 total students in the elementary. May 12th will be Elementary Graduation at 7:00 p.m., May 12th is the Special Olympics in Stillwater. Lane and James are participating. May 16th is the elementary awards assembly at 9:00 a.m., and the elementary field day will be May 19th at 9:00 a.m.

Mr Thompson gave Mrs. Hopper's high school report in her absence. The high school has 49 students, the 3200 mtr relay team consisting of Tabor Marlatt, Braydon Thompson, Patrick Wheeler, and Grady Stocking received 6th at the State Track Meet. Five students qualified to go. Megan Spray, Miss Sharon-Mutual, spoke to 2nd-6th grades on good leadership, Tabor Marlatt was chosen to play in the NW Oklahoma Baseball Coaches Association All -Star game, FFA State Convention was in Tulsa. 8 students attended. Lexie Robinson attended the National BPA Conference in Dallas, FCCLA held a Sr. Farewell and Officer installation, and the FFA Banquet was held May 10th.

Upcoming activities for the week of May 16th-May 19th: May 16th Letterman's Banquet, May 17th Senior Breakfast, Senior Walkthrough, High School Awards Assembly, Miss S-M/Mr. Irristable, May 18th

**Baccalaureate, May 18th-19th Semester Tests Grades 9-12, May 20th Graduation**

#### **8. LEADERSHIP TEAM REPORT:**

Alyssa Lee reported on Student of the Month for April and May. April-Pre-K-Lyla, Kdg-Ana, 1st grade-Lakyn, 2nd grade-Emma, 3rd grade-Jesah, 4th grade-Blaine, 5th grade-Easton, 6th grade-Taylor, 7th grade-Jaxon, 8th grade-Raelyn.

May-Pre-K-James, Kdg-Bella, 1st grade-Noah, 2nd grade-Luke, 3rd grade-Serenity, 4th grade-Joslyn, 5th grade-Denisse, 6th grade-Rowdy, 7th grade-Lexi, 8th grade-Mickala.

These students all received a can of Cherry Coke, a package of Sour Patch Kids candy, and their picture taken with Mr. Thompson. She will be holding a reading program this summer on Tuesday and Thursday at 11:00a.m., following summer school. They will do reading, crafts, and have snacks.

Trisha Thompson reported on 4-H. The Banquet was May 6th and everything went well. She stated the 4-H group is planning to do some things this summer.

Mrs. Nail talked about picture boards that her students have done. She had some present to look at, and stated each student was given a different decade to report on.

Mr. B. Shryock reported that the Big 4 track meet went well. Lots of good help and a super fun day. He stated he was really happy for the track team, especially the Sr's, and that Sharon-Mutual has made it to the State Track Meet 24 out of 27 years.

Mrs. Syms stated that the AR end of year party will be Monday following the assembly. There will be a water slide for the students to play on, and the Pre-k and Kdg have been invited to see what AR is all about.

The Princess Ball will be held June 18th at the Convention Center in Woodward.

Megan Spray, Miss Sharon-Mutual, spoke to 4th-6th graders about leadership and how important it is to have good leadership skills. She states you must always encourage your teammates and classmates, and always make good choices because how you act follows you wherever you go.

#### **9. NEW BUSINESS**

#### **10. SIGN DOCUMENTS**

#### **11. SCHEDULE OF THE NEXT BOARD MEETING**

The next Board Meeting will be a Special Meeting for selling of the bonds. It will be held June 7, 2022, at 12:00 p.m. at the elementary school library.

**The next Regular Board Meeting will be held Monday June 13, 2022, at 6:45 p.m.**

**12. ADJOURNMENT**

Motion to adjourn at 8:00 p.m. This motion, made by Levi Spencer and seconded by Mandy Hedges, Passed.

Bill Clem: Yea

Mandy Hedges: Yea

Levi Spencer: Yea

Neal Stephenson: Absent

Eddie White: Yea

Yea: 4, Nay: 0, Absent: 1