

Isanti Community School
Rescheduled Board of Education Committee of the Whole Meeting
Monday, February 14, 2022

I. CALL THE MEETING TO ORDER - ROLL CALL

II. PRESENTATIONS

II.A. Recognition of basketball/Hand Game teams for LNI tournament success

II.B. Presentation by 5th grade number talks

III. REPORTS

III.A. Cindy Nagel Elementary Principal

III.B. Jessica Crossman Secondary Principal

III.C. Wade Adler Business Manager

III.D. Building & Grounds

III.E. Superintendent Report

III.F. Administrative Restructuring

IV. DISCUSSION ITEMS

IV.A. Discussion of Regular Meeting Agenda Items

V. ADJOURN

High School Report

2-9-22

Mrs. Crossman

Attendance	See attached summary
Rules and Procedures	See attached graph
Curriculum and Instruction	<ul style="list-style-type: none">• All teachers are going through instructional PD with a goal of clarity within the classrooms• First two weeks of January: 54 failing classes• Jan 28-3: 58 failing classes
Policy Practice	<ul style="list-style-type: none">• Working with the attendance portion of our policy- 3 or more absences, notes sent home and parent meetings are arranged. Currently 26 students with 3 or more absences.

Attendance Summary By Grade

Isanti High School

01/06/2022 to 01/31/2022 = 14 school days

Jan 2021 13 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
9	18	0	0	0	18	252	0	0	80.80	171.20	12.23	67.94%
10	16	0	0	0	16	224	0	0	58.90	165.10	11.79	73.71%
11	16	0	0	0	16	224	0	0	66.70	157.30	11.24	70.22%
12	15	0	0	0	15	210	0	0	43.42	166.58	11.90	79.32%
Subtotal	65	0	0	0	65	910	0	0	249.82	660.18	47.16	72.55%
Grand Total	65	0	0	0	65	910	0	0	249.82	660.18	47.16	72.55%

Jan 2021 94.4%

To the best of my knowledge,
the above attendance information is correct.

Signed _____

Date _____

↑ of virtual students they are marked present daily - could be a reason for change.

Report Calculations

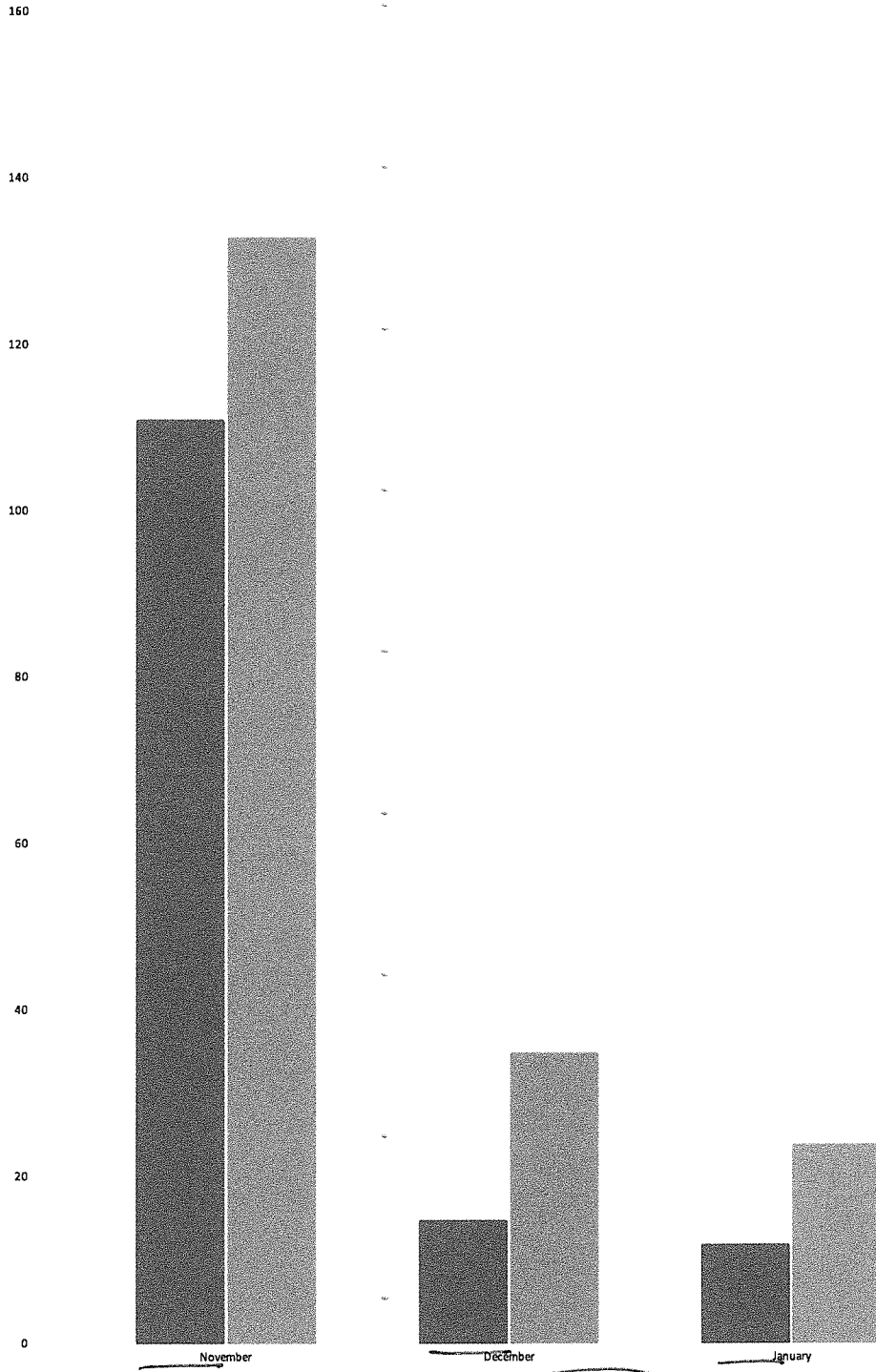
((Carry Fwd + Gain - Mult. Gain) X School Days) = Actual Days

Actual Days - (Off Track + Days N/E + Days Absent) = Days Attd

[Days Attd / (Actual Days - Off Track - Days N/E)] X 100 = ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

MS/HS First Responder Data
November 2021-January 2022



MS/HS First Responders Sent Total First Responders Sent

7-12 grades K-12 submissions

Business Office Report – February Board Meeting

Over the last month we have been working on the following:

- Year-end Tax Reports
 - o W-2's and W-3N (IRS and State)
 - o 1095C's (Distributed to Employees)
 - o 1099's (IRS and State)
- 4th Quarter Tax Reports
 - o 941's, Schedule B's, 941N's, and Unemployment Tax
- Working on implementing a new timeclock
 - o Available on a phone app
- Grants
 - o Finalizing reimbursements for the following:
 - Early Childhood Endowment Grant 2020
 - Early Childhood Endowment Grant 2021
- Facilities
 - o Building Heating
 - Work is being done on various units
 - Working on a bid to heat/cool the shop
 - o Football Field
 - Hopefully pushing the moles out
 - Travis Berndt is ordering Fertilizer for this spring
 - o Working on proposal to fence in grass area on NW corner of building for Infants
 - o Playground crumb rubber has all been laid out
 - o Playground for Toddlers is in process
- Custodians
 - o Working through classrooms with the Blue Light Sanitizing after positive tests
 - o Everyone is working pretty well to help each other out when out with illness

Building & Grounds Committee Meeting

01/25/22

12:00 PM

Members: Steve Moose, Dewayne Wabasha, Sherri Henry

1. Purpose of Committee
 - a. To discuss and plan for immediate and future needs of the facilities:
2. Murals in the building
 - a. White Washing interior brick
 - b. Board approval of mural concepts
3. Building additions renovations
 - a. Connecting main and south buildings
 - b. Doors in middle school classrooms
4. Classroom needs
 - a. Potential of additional kindergarten class
 - i. Where to place
5. Heating unit in Industrial Tech
6. Lighting throughout building.
7. Kindergarten next year
8. Sprinkler system
9. Society of Care
 - a. Phones
10. Infant play space
11. Sprinkler system north of building
12. Concession Stand Football field bathrooms
13. Other

Minutes

12:00 PM

Attending: DeWayne Wabasha, Cindy Nagel, Jessica Crossman, Wade Adler, Todd Chessmore

Cindy Nagel discussed wanting to increase the interior beauty of the school. She would like to work with a gentleman from Flandreau and some of our students, especially Seniors to put murals throughout the building, including the preschool, entry way, middle school, high school and gym. It was thought to utilize the student council to approve the murals to be painted. We would contract to have the murals done, and the art class with Mrs. Stevens would work with the artist to paint the murals. The seniors are really excited about doing something. Cindy is going to reach out and determine the cost of having the murals completed.

She also discussed a desire to white was the bricks in the interior of the school. The feeling is that the bricks make the school so dark. It was determined it would probably be better to have it done professionally. Mr. Chessmore was going to look to see if he could locate someone that could look at the brick and give a quote and recommendation on white washing them.

There was a discussion led by Mr. Chessmore on looking at long term needs of the district and potential additions and renovations, probably going toward the south building. Mrs. Nagel stated that a group Linda Richards connected the district with had come in and done an initial study of the district and possible uses of the building. Mr. Chessmore stated it was important that those who work and live in the district determine what the needs of the district were, and that he would reach out to Linda Richards and contact those that had done the building study. The discussion was to do something with the south building, the Home Economics Room, the Shop and to also look at the need for additional classrooms. Mr. Chessmore stated the vision needs to be a long term vision and what the district would need. Mr. Chessmore felt there might be the option of bonding for a new building, and if that was done it would be around 6 to 8 months out.

There was discussion concerning next years kindergarten and the size of the class. It was anticipated the class would be 30 students, which would mean the class would need to be divided. If that was the case the first grade would be moved to the special education classroom, the special education class would be moved to the lego rooms and the new kindergarten class would be in the current first grade room. It was stated that space may be an issue for the next few years and the district needs to make some long term decisions on what to do if we continue to have large class sizes.

The Society of Care is in the modular and asking about telephones. Mr. Chessmore stated that has been taken care of.

There was a request by the infant teachers to have a play area for the infants. It was determined to put a fence around the space just north of the west entrance.

Discussed the need for a sprinkler system on the north side of the school. Wade said he had someone coming in to give us a quote on it and to look at the total sprinkler system.

There was discussion on having bathrooms at the football field. Was wondering if that was a project students could do in the summer under Tuffy's direction.

Discussion on eliminating the doors in the classrooms for the middle school.

It was determined we would hold the Building and Grounds committee meeting on the 4th Tuesday of the month at 12:00 PM. The next meeting will be on Tuesday February 22, 2022.

Meeting ended at 12:45 PM.

SUPERINTENDENT REPORT
BOARD MEETING
02/09/22

- I. Impact Aid Application:
 - a. The Impact Aid application has been completed and submitted. Ruth Bathke, is the lead on insuring the application is completed, with assistance from Paula and Liz. One of the things the application requires is that we document exactly where every student in the district lives and where their parents work. Also, part of the application has to do with students on IEP's. It is critical on our count day, which this year was December 1st. All paper work for Children with Disabilities needs to be up-to-date or we can't count those children. This year we had 233 students on December 1 count down three from last year which was 239.

- II. Lunch Request for Proposal:
 - a. January 15th was the deadline to complete the RFP to contract out lunch services. That application was completed and submitted on time. I am not waiting to hear from the State as they review the application and work to make any corrections.

- III. Buses:
 - a. Ordered two buses from Foreman, in Miller, SD. The final cost for the buses was \$120,620

- IV. NAFIS Conference:
 - a. We currently plan on sending two board members Anita and DeWayne and Jessica Crossman to the NAFIS conference in March.

- V. State Task Force:
 - a. I am currently involved in two task forces in the State of Nebraska looking at the teacher shortage and teacher certification. The main emphasis of both task forces is the PRAXIS test which are basic skills tests and core tests. There are three different bills currently in the legislature dealing with these tests, and there is a big push to either eliminate the tests or to at least have an alternative to the tests.

MEETING OF THE WHOLE COMMITTEE
DISCUSSION OF REGULAR MEETING AGENDA ITEMS
02/09/22

- I. Treasurer Report:
 - a. As you will notice our fund balances are decreasing. This is due to us not getting an impact aid payment in yet. In reaching out to the federal government they thought they should have the first payment out in the middle of February. This payment is normally over \$1.5 million.
- II. Board Policies:
 - a. Policy 3003 & 3003.1
 - i. Under \$100,000 quotes or estimates can be done without board approval
 - 1. May go out for formal bids
 - ii. Over \$100,000 must go out for bid Nebraska Statute 73-106
 - iii. Must use a professional engineer or architect
 - iv. Must be advertised
 - v. Any or all bids may be rejected if there is sound documented reason
 - vi. 3003.1
 - 1. Construction done with federal funds must follow federal guidelines which probably includes impact aid funds.
 - b. Policy 3004 General Purchasing and Procurement
 - i. General purchasing guidelines
 - ii. Any purchase over \$10,000 must get quotes
 - iii. Purchase local if possible
 - c. Policy 3004.1
 - i. Purchasing procedures utilizing Federal Funds
 - ii. Requires strict inventory guidelines
 - d. Policy 3005 School Activity Funds
 - i. This policy allows an activity fund to be established and states the school is responsible for all expenses in the activity fund and if necessary shall support the activity fund with general funds.
 - e. Policy 3007 Review of Bills
 - i. The president of the board of education shall appoint a board member or committee of the board to meet with the superintendent of schools each month to review all bills that are to be presented to the board for payment. The board member or committee shall report its recommendations to the board.
 - f. Policy 3008 Gifts, Grants and Bequests
 - i. Basically states that any donations the district receives become the sole control of the school board, and they can use the funds and donations as them determine is appropriate.
 - g. Final payment RaDec:
 - i. This is the final payment for the completion of the preschool

III. ACTION ITEMS:

- a. Employment Agreement Wade Adler:
 - i. Wade has been here one year and has done an outstanding job. This employment agreement has a salary of \$75,000/year.
- b. 2022 – 2023 Calendar:
 - i. After talking with several parent groups, administrators and staff this calendar seems to represent the wishes of most of them. This calendar is very similar to last years' calendar.
- c. Isanti Teacher's Master Contract
 - i. The only change in the contract this year from last year is an increase in base pay of \$350.
- d. ESU 1 Contract
 - i. This contract is for essentially the same amount as last years.
- e. Fencing for Infant Playground
 - i. The infant teachers have requested a small area fenced off to provide outside play space for the infants. This space is the grassy area just north of the west door of the preschool.