

Newcastle Board of Education Special Meeting
April 22, 2025 7:30 AM
Administration Office Board Room
101 N Main St
Newcastle, Oklahoma 73065

1. Call to Order and Roll Call of Members.
2. Discussion and possible action regarding First Baptist Church Memorandum of Understanding
3. Proposed executive session to discuss employment of Cheer Coaches and Elementary Principal Addendum to Contract, pursuant to 25 O.S. Section 307 (B)(1)
4. Vote to convene or not to convene in executive session
5. Return to Open Session
6. Discussion and possible action regarding the hiring of Cheer Coaches
7. Discussion and possible action regarding Elementary Principal Addendum to Contract
8. Adjournment.

This agenda was posted on the front door of the Administration Building on April 17, 2025, at 4:00pm by Darla Allen



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**MEMORANDUM OF UNDERSTANDING
BETWEEN
NEWCASTLE PUBLIC SCHOOLS
AND
FIRST BAPTIST CHURCH OF NEWCASTLE**

I. PURPOSE

This Memorandum of Understanding (MOU) is entered into by and between Newcastle Public Schools (NPS) and the First Baptist Church of Newcastle (FBCN) for the purpose of establishing a cooperative agreement in which FBCN will serve as an emergency evacuation and reunification site for NPS in the event of an emergency situation requiring students and staff to be relocated from school premises.

II. RESPONSIBILITIES OF NEWCASTLE PUBLIC SCHOOLS

1. **Notification:** NPS will notify FBCN as soon as possible when the need arises to use the church as an emergency evacuation or reunification site.
2. **Coordination:** NPS will coordinate with FBCN representatives to establish procedures for the orderly evacuation and reunification of students with their families.
3. **Personnel:** NPS will provide school personnel to supervise students while they are at FBCN facilities.
4. **Communication:** NPS will maintain communication with law enforcement, emergency responders, and parents/guardians to ensure a safe and efficient reunification process.
5. **Liability:** NPS agrees to indemnify and hold harmless FBCN for any incidents directly related to the use of its facilities under this agreement, except in cases of gross negligence or willful misconduct on the part of FBCN.

III. RESPONSIBILITIES OF FIRST BAPTIST CHURCH OF NEWCASTLE

1. **Facility Use:** FBCN agrees to make its facilities available as an emergency evacuation and reunification site when needed.
2. **Point of Contact:** FBCN will designate a representative to coordinate with NPS officials during an emergency event.
3. **Access and Security:** FBCN will provide reasonable access to its facilities and assist with security measures as needed to ensure student safety.
4. **Basic Provisions:** If feasible, FBCN will provide basic shelter, restrooms, and space for students and staff.

Newcastle Public Schools, as a caring community, guarantees high quality educational opportunities for the whole student every day and for the future.



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5. **Liability:** FBCN will not be held responsible for any injuries or damages incurred by NPS staff, students, or parents while using the church as a reunification site, except in cases of gross negligence or willful misconduct.

IV. TERMS OF AGREEMENT

1. **Duration:** This MOU will remain in effect for a period of five (5) years from the date of execution unless terminated by either party with 30 days' written notice.
2. **Amendments:** This agreement may be amended by mutual written consent of both parties.
3. **Review:** Both parties agree to review this MOU annually to ensure its continued relevance and effectiveness.

V. SIGNATURES

This Memorandum of Understanding is entered into on this ___ day of _____, 20, by and between Newcastle Public Schools and First Baptist Church of Newcastle.

For Newcastle Public Schools:

[Name]
Superintendent
Newcastle Public Schools
Date: _____

For First Baptist Church of Newcastle:

[Name]
Pastor/Representative
First Baptist Church of Newcastle
Date: _____

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