

Newcastle Board of Education Special Meeting  
August 2, 2024 8:00 AM  
Administration Office Board Room  
101 N Main St  
Newcastle, Oklahoma 73065

1. Call to Order and Roll Call of Members.
2. Discussion and possible action regarding General Fund 11 Encumbrances as attached
3. Discussion and possible action regarding Bond Fund 39 Encumbrances as attached
4. Discussion and possible action regarding the attached Purpose of Accounts
5. Discussion and possible action to include Zoom Phone to the approved digital platforms for the 2024-2025 school year per new legislation
6. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A and Schedule B, pursuant to 25 O.S. Section 307 (B)(1)

Proposed executive session to discuss negotiations concerning employees and representatives of employee groups, pursuant to 25 O.S. Section 307 (B)(2)

7. Vote to convene or not to convene in executive session
8. Return to open session
9. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A and Schedule B
10. Discussion and possible action regarding Newcastle Association of Classroom Teachers FY25 Negotiated Agreement
11. Discussion and possible action regarding Newcastle Association of Support Personnel FY25 Negotiated Agreement
12. Adjournment.

This agenda was posted on the front door of the Administration Building on July 31, 2024, at 5:00PM by Darla Allen

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/15/2024 - 7/31/2024, PO Range: 113 - 120, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	113	07/17/2024	51547	Imagine Learning LLC	Curriculum for THRIVE (TCLA)	61,350.00
			035-1000-734-100-0000-000-705		07/17/2024	61,350.00
					Curriculum and Site Licenses for Edgenuity CurriculumIncludes K-5 Curriculum and Secondary	
11	114	07/17/2024	51821	Arvest Bank Operations Inc	(082) Innotech conference registration	60.00
			082-2573-860-000-0000-000-050		07/17/2024	60.00
					(082) Innotech conference registration	
11	115	07/17/2024	344	CCOSA	(082) TLE Recertification	75.00
			082-2573-860-000-0000-000-705		07/17/2024	75.00
					(082) Recertification training for TLE, required by state	
11	116	07/17/2024	3001	BancFirst Insurance Services, Inc.	Cyber Insurance	9,708.00
			000-2620-529-000-0000-000-105		07/17/2024	2,427.00
			000-2620-529-000-0000-000-110		07/17/2024	2,427.00
			000-2620-529-000-0000-000-505		07/17/2024	2,427.00
			000-2620-529-000-0000-000-705		07/17/2024	2,427.00
11	117	07/17/2024	8808	School Nutrition Association	Membership Renewal	162.00
			000-3180-860-700-0000-000-050		07/17/2024	162.00
					Membership for training and resources for Child Nutrition.	
11	118	07/17/2024	978	Office Depot	CN LABELS, FILES OFFICE SUPPLIES.	211.00
			000-3190-617-700-0000-000-050		07/17/2024	211.00
					Labels for student barcodes, payment envelopes and general office supplies.	
11	119	07/18/2024	1282	Carla D. Garling	(621) PT - District PT (2 days)	35,000.00
			621-2170-336-239-0000-000-105		07/18/2024	35,000.00
					(621) PT- Part Time	
11	120	07/18/2024	51338	McClain-Garvin Co Yth & Fam Ctr	LPC Counsleors	21,000.00
			000-2132-336-000-0000-000-105		07/18/2024	21,000.00
					District LPC Counselors	
<b>Non-Payroll Total:</b>						<b>\$127,566.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$117,350.00</b>
<b>Report Total:</b>						<b>\$244,916.00</b>

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/15/2024 - 7/31/2024, PO Range: 19 - 27, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	19	07/17/2024	9180	IPREO LLC	Offical Bond Statement Printing	750.00
				Official Bond Statement Printing	000-4620-550-000-0000-000-050	750.00
					07/17/2024	750.00
39	20	07/17/2024	5169	OKLAHOMA ATTORNEY GENERAL	Official Bond Statement Printing	2,020.50
				Official Bond Statement Printing	000-4620-550-000-0000-000-050	2,020.50
					07/17/2024	2,020.50
39	21	07/22/2024	50933	ESGI LLC	Software for Progress Monitoring	7,114.00
				ESGI Teacher License35 Student	000-1000-653-100-1050-000-110	6,642.00
				MaxECC	07/22/2024	6,642.00
				ESGI Specialist License200 Student	000-1000-653-100-1050-000-110	472.00
				MaxECC	07/22/2024	472.00
39	22	07/24/2024	8305	GNXCOR, INC.	IT / Maintenance Ticketing	2,039.76
				IT / Maintenance Helpdesk Ticketing	000-2230-653-000-0000-000-050	2,039.76
				System	07/24/2024	2,039.76
39	23	07/25/2024	51841	AGiRepair, Inc	Chromebook Chargers	2,790.00
				Chromebook Chargers (200 count)	000-2230-653-000-0000-000-050	2,790.00
					07/25/2024	2,790.00
39	24	07/27/2024	51884	Incident IQ LLC	IT Ticketing/Asset Mgmt/Device	12,489.06
				Incident IQ - IT Ticketing, Asset	000-2230-653-000-0000-000-050	12,489.06
				Management, Device Check In/Out	07/27/2024	12,489.06
39	25	07/27/2024	51276	QuaverEd	ES Music Curriculum	1,200.00
				Quaver Music CurriculumElementary	000-1000-653-441-0000-000-105	1,200.00
					07/27/2024	1,200.00
39	26	07/30/2024	51734	The Public Finance Law Group PLLC	GO Building Bond Legal Fees	2,500.00
				GO Building Bond Legal Fees	000-2317-310-000-0000-000-050	2,500.00
					07/30/2024	2,500.00
39	27	07/30/2024	51734	The Public Finance Law Group PLLC	GO Combined Purpose Bond	5,000.00
				Legal Fees	000-2317-310-000-0000-000-050	5,000.00
				GO Combined Purpose Bond Legal	07/30/2024	5,000.00
				Fees		

<b>Non-Payroll Total:</b>	<b>\$35,903.32</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$35,903.32</b>



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Principal Account Account #: 939 Site #: 110

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Picture Commissions</u>	<u>Oct, Nov, March</u>
<u>STRUT Week*</u>	<u>April</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Community business partnerships, t-shirt sales, STRUT Week donations, Board Approved Fundraisers, Nothing but Bundt Cakes

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

teacher classroom supplies, office supplies and equipment, student supplies, student needs (clothing backpacks, etc.), staff appreciation/awards, student rewards food, student field trip fees, conference fees, professional books, online subscriptions, furniture, landscaping supplies and labor, playground equipment, technology, student books, high school STRUT week donations

Amanda Younley  
Sponsor Name

7/18/2024 2024/2025  
Date Submitted School Year

Amanda Younley  
Sponsor Signature

Shady Smith  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Dr. Cathy Walker  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Cafeteria Account #: 100 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Student and adult payments for meals and a la carte items

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

All funds transferred to General Fund at the end of the year.

Kristi Ferguson

Sponsor Name

Kristi Ferguson  
Sponsor Signature

7/24/2024

Date Submitted

Shagh Smith  
Activity Fund Custodian Signature

2024-2025

School Year

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Dr. Colby Walker  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



## EMPLOYMENT SCHEDULE "A"

August 2nd, 2024

EMPLOYMENT				
Last Name	First Name	New / Replacement	Site / Assignment	Effective
Beeson	Hannah	Replacement	ES / Teacher	8/1/2024
Bowles	Casi	Replacement	ECC/Para	8/1/2024
Bryant	Alex	Replacement	ES/Spec Ed Para	8/1/2024
Catron	Angela	Replacement	ECC/Para	8/2/2024
Everett	Sadie	Replacement	HS/Teacher	8/1/2024
Gray	Tim	New	HS / Strength & Conditioning	8/1/2024
Griffith	Mindy	Replacement	ES / Teacher	8/1/2024
Guzman	Jorge	Replacement	MS / Teacher	8/1/2024
Harris	Erica	Replacement	ECC/Counselor	8/1/2024
Hoehne	Brooklynn	Replacement	ECC / Teacher	8/1/2024
Lewis	Josh	Replacement	HS/Teacher	8/1/2024
Martin	Tina	Replacement	ES / Teacher	8/1/2024
Mclean	Leila	Replacement	ES/Teacher	8/1/2024
Mullica	Nicole	Replacement	ES/Spec Ed Para	8/1/2024
Murdock	Thomas	Replacement	Route Driver	8/1/2024
Murdock	Aaran	Replacement	Route Driver	8/1/2024
Plummer	Ronnie	Replacement	Route Driver	8/1/2024
Shepard	Jerrika	Replacement	ECC / Teacher	8/1/2024
LAY COACHES / HOURLY				
Last Name	First Name	Assignment	Site	Effective
Burnett	Joyce	Cafeteria Cook/Server	HS	7/30/2024
Craven	Carol	Golf Coach Girls	HS	8/1/2024
Dorsey	Cassandra	Thrive Secretary		8/1/2024
Hart	Tyler	IT	HS	7/25/2024
Smith	Trent	Assist. Wrestling	MS	8/1/2024
REASSIGNMENTS				
Last Name	First Name	Prior Assignment	New Assignment	Effective
RESIGNATIONS				
Last Name	First Name	Assignment	Site	Effective
Bergt	Kathy	Counselor	ECC	7/25/2024
Hart	Tyler	Route Driver	District	7/23/2024
Kennedy	Ashley	TA	ECC	7/18/2024
Long	Tiffany	TA	ES / Teacher	7/24/2024
Moss	Rachel	TA	ECC	7/29/2024
Stewart	Shameka	Route Driver	District	7/22/2024
Tisdale	Janie	Cafeteria Cook/Server	HS	7/29/2024
Wilkerson	Amanda	TA	HS	7/16/2024
EXTRA DUTY / STIPENDS / LAY COACHES				
Last Name	First Name	Assignment	Site	Effective
RESCINDED EMPLOYMENT / TERMINATIONS				
Last Name	First Name	Assignment	Site	Effective



**EMPLOYMENT SCHEDULE "B"**  
**2024-2025 Rehire List**  
**August 2nd, 2024**

<b>CERTIFIED STAFF - TEMPORARY CONTRACT MOVING TO CONTINUING CONTRACT</b>		
<b>Name</b>	<b>Name, continued</b>	<b>Name, continued</b>
RIDER, HAYDEN		
<b>CERTIFIED STAFF - TEMPORARY CONTRACT</b>		
<b>Name</b>	<b>Name, continued</b>	<b>Name, continued</b>
FROST, SHARON		