

Newcastle Board of Education Special Meeting  
July 10, 2023 8:00 AM  
Administration Office Board Room  
101 N Main St  
Newcastle, Oklahoma 73065

1. Call to Order and Roll Call of Members
2. Discussion and possible action regarding Financial Consent Agenda
  - A. FY23 General Fund 11 Encumbrances and Change Orders
  - B. FY23 Building Fund 21 Encumbrances and Change Orders
  - C. FY24 General Fund 11 Encumbrances
  - D. FY24 Building Fund 21 Encumbrances
3. Discussion and possible action to approve 2023-2024 appointment of Hannah Larson as Deputy Encumbrance Clerk
4. Discussion and possible action to hire a high school Teacher and Baseball Coach
5. Adjournment

This agenda was posted on the front door of the Administration Building on July 5, 2023 at 1:00pm by Darla Allen

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 6/26/2023 - 6/30/2023, PO Range: 642 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	642	06/26/2023	1137	Newcastle Chamber of Commerce	Chamber Luncheon	50.00
				Dr. Walker - July 27th Luncheon	000-2323-682-000-0000-000-050	50.00
11	643	06/28/2023	51259	Rush Truck Centers of OK	Bus N# DOC	7,000.00
				Bus N15 DOC	009-2740-439-000-0000-000-050	7,000.00
11	644	06/29/2023	978	Office Depot	Dr Walker supplies and furniture	1,000.00
				Office Chair	000-2321-651-000-0000-000-050	1,000.00
11	645	06/30/2023	456	Award Solutions of Oklahoma LLC	Name Tags and Board Name Plates	500.00
				Name Tags for Directors/Principals and 2 Board Name Plates	000-2575-619-000-0000-000-050	500.00
<b>Non-Payroll Total:</b>						<b>\$8,550.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$8,550.00</b>

Change Order Listing

Options: Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 6/26/2023 - 6/30/2023, PO Range: 1 - 642, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
60	07/01/2022	5013	Standard Insurance Co	Employee Life Insurance	958.20
	Increase PO # 11-60	000-2574-529-000-0000-000-050		06/28/2023	958.20
625	06/07/2023	2561	Lakeshore Equipment Co.	(511) Supplemental Materials	-6.53
	(511) Supplemental Instructional Supplies and Materials	511-1000-619-429-0000-000-105		06/07/2023 06/28/2023	-6.53
635	06/19/2023	10028	Prosperity Bank	Food For Auditors	-147.11
	Food for Auditors	000-2511-682-000-0000-000-050		06/19/2023 06/28/2023	-147.11

<b>Non-Payroll Total:</b>	<b>\$804.56</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$804.56</b>

**Project Totals**

000	NON-CATEGORICAL	811.09
511	TITLE 1 PART A BASIC	-6.53

**Unit Totals**

050	DISTRICTWIDE	811.09
105	ELEMENTARY SCHOOL	-6.53

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 6/26/2023 - 6/30/2023, PO Range: 194 - 9999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	194	06/28/2023	5790	DB Diesel Repair LLC	Badboy deck lift cylinder	633.58
				Replace deck cylinder on mower deck 011-2640-439-000-0000-000-705	06/28/2023	633.58
<b>Non-Payroll Total:</b>						<b>\$633.58</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$633.58</b>

Change Order Listing

**Options:** Fund: Building Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 6/26/2023 - 6/30/2023, PO Range: 1 - 193, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2022	9234	City of Newcastle	District water utilities	2,137.30
	Increase PO # 21-1		000-2620-410-000-0000-000-050	06/28/2023	2,137.30
<b>Non-Payroll Total:</b>					<b>\$2,137.30</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$2,137.30</b>

**Project Totals**

000	NON-CATEGORICAL	2,137.30
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**Unit Totals**

050	DISTRICTWIDE	2,137.30
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## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/5/2023, PO Range: 89 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	89	07/01/2023	4813	RENAISSANCE LEARNING	Renaissance Assessment System	95,059.25	
				Renaissance Assessment System	367-2240-734-427-0000-000-105	07/01/2023	6,000.00
					367-2240-734-427-0000-000-110	07/01/2023	6,000.00
					511-1000-653-429-1050-000-105	07/01/2023	3,000.00
					511-1000-653-429-1050-000-110	07/01/2023	7,500.00
					795-1000-653-100-0000-000-105	07/01/2023	26,211.25
					795-1000-653-100-0000-000-110	07/01/2023	9,793.75
					795-1000-653-100-0000-000-505	07/01/2023	26,712.25
					795-1000-653-100-0000-000-705	07/01/2023	9,842.00
11	90	07/01/2023	4813	RENAISSANCE LEARNING	(518) Renaissance Assessment System	1,363.06	
				(518) Renaissance Assessment System	518-1000-653-429-0000-000-505	07/01/2023	252.00
					518-1000-653-429-0000-000-705	07/01/2023	604.80
					795-1000-653-429-0000-000-505	07/01/2023	148.90
					795-1000-653-429-0000-000-705	07/01/2023	357.36
11	91	07/01/2023	8644	Staples, Inc.	400 Cases copy paper	14,396.00	
				400 cases of copy paperQuote #5784	000-1000-618-100-0000-000-105	07/01/2023	3,599.00
					000-1000-618-100-0000-000-110	07/01/2023	3,599.00
					000-1000-618-100-0000-000-505	07/01/2023	3,599.00
					000-1000-618-100-0000-000-705	07/01/2023	3,599.00
11	92	07/01/2023	2858	Capital One/Walmart	(511) Title I Supplies and Materials	2,000.00	
				(511) Title I supplies and materials	511-2194-619-429-0000-000-105	07/01/2023	1,000.00
					511-2194-619-429-0000-000-110	07/01/2023	1,000.00
11	93	07/01/2023	51717	Cowbell Cyber Risk	Cyber Insurance	15,902.00	
				Cyber Insurance	000-2580-529-000-0000-000-105	07/01/2023	3,975.50
					000-2580-529-000-0000-000-110	07/01/2023	3,975.50
					000-2580-529-000-0000-000-505	07/01/2023	3,975.50
					000-2580-529-000-0000-000-705	07/01/2023	3,975.50
11	94	07/01/2023	1102	Oklahoma State Dept. of Education	Repayment of ARP 795 funds	270,185.00	
				Repayment of ARP 795 funds	795-8100-890-000-0000-000-505	07/01/2023	270,185.00
11	95	07/05/2023	33732	STARFALL EDUCATION	Starfall One-Year School-Level Subscription	355.00	
				Starfall SubscriptionOne-YearSchool-Level	367-1000-653-427-1050-000-110	07/05/2023	355.00
11	96	07/05/2023	8954	Studies Weekly Inc	ES Social Studies Curriculum	9,938.06	
				Social Studies WeeklySecond Grade	023-1000-648-100-1050-000-105	07/05/2023	2,189.00
				Social Studies WeeklyThird Grade	023-1000-648-100-1050-000-105	07/05/2023	2,189.00
				Social Studies WeeklyFourth Grade	023-1000-648-100-1050-000-105	07/05/2023	2,189.00
				Social Studies WeeklyFifth Grade	023-1000-648-100-1050-000-105	07/05/2023	2,189.00
				Social Studies WeeklyShipping	023-1000-648-100-1050-000-105	07/05/2023	1,182.06
11	97	07/05/2023	82814	JEFFREY BOWEN DUNCAN	Oklahoma BMITE Summer Summit	900.00	
				Oklahoma BMITE Summit 1. Hotel:\$365.00 (July 31-Aug 2)2. Parking: \$50 (\$25 per day)3. Milage: \$175 (.70 per mile) 4. Per Diem: \$150 (\$50 per day) 5. Tolls: \$106. Incidentals: \$150	412-1000-653-316-8100-000-705	07/05/2023	900.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/5/2023, PO Range: 89 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	98	07/05/2023	4577	APPLE, INC.	Technology BMITE Lottery Grant	14,272.00	
				(6)MGPL3LL/A24-inch iMac with Retina 4.5K display:Apple M1 chip with 8-core CPU and8-core GPU, 512GB - BlueTotal Cost: \$9,594(2) MacBook Air 8-CoreApple M-2 Chip with 8 core CPU24GB Unified Memory1TB SSD Memory13.6" Liquid Retina with tru tone Total: \$4,278.00	412-1000-619-316-8100-000-705	07/05/2023	14,272.00
11	99	07/05/2023	5044	CENGAGE LEARNING, INC.	Cyber Security and Entrepreneurship Curriculum	350.00	
				Cengage UnlimitedOnline Curriculum	412-1000-653-316-8100-000-705	07/05/2023	350.00
11	100	07/05/2023	209	FLINN SCIENTIFIC, INC.	Science Laboratory Supplies - Consumables for Chem	600.00	
				Science Laboratory Supplies for Chemistry Lab - See Kevin Jones for detailed quote	021-1000-681-100-5000-000-705	07/05/2023	600.00
11	101	07/05/2023	8248	BIO COMPANY, INC.	Science Lab Specimens for Bio 2/ Anatomy	250.00	
				Laboratory specimens for Biology 2 and Anatomy classes.	021-1000-681-100-5000-000-705	07/05/2023	250.00
11	102	07/05/2023	8638	VERNIER SOFTWARE & TECHNOLOGY LLC	Science Lab Probes and Controllers	2,700.00	
				Science lab probe (radiation detector) for Physics, Chemistry, Earth Science.Science probe controllers for 6 student lab stations that will run all of the Vernier probes.	021-1000-681-100-5000-000-705	07/05/2023	2,700.00
11	103	07/05/2023	47944	Amazon	Science Laboratory Supplies	1,400.00	
				General Lab Supplies (for all classes) - Glassware, goggles, disposable gloves, dissecting instruments Drunk Busters Goggles - Forensics, Anatomy, and health/student fairs	021-1000-681-100-5000-000-705	07/05/2023	1,400.00

<b>Non-Payroll Total:</b>	<b>\$429,670.37</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$429,670.37</b>

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/5/2023, PO Range: 52 - 999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	52	07/01/2023	5742	ES2, Inc.	Annual Service Contact For WEBCTRL System	10,000.00
			010-2620-433-000-0000-000-050		07/01/2023	10,000.00
				Annual service contract to maintain and service the WEBCTRL automated building control system for district use		
21	53	07/05/2023	1911	DAKTRONICS, INC.	Football Scoreboard Repair	2,010.00
			000-2630-434-000-0000-000-705		07/05/2023	2,010.00
				Football Scoreboard Repair		
<b>Non-Payroll Total:</b>						<b>\$12,010.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$12,010.00</b>