



AGENDA
Mustang Board of Education Regular Meeting
Monday, October 14, 2024 at 6:00 PM
Mustang Educational Resource Center, 909 S. Mustang Rd., Mustang, OK 73064

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold Mustang Board of Education Regular Meeting on Monday, October 14, 2024 at 6:00 PM. The place and street of the meeting will be Mustang Educational Resource Center, 909 S. Mustang Rd., Mustang, OK 73064.

The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

{{Name: Agenda Item Name}}

A. Invocation and Flag Salute

B. Call to Order and Roll Call (may be silent)

C. Superintendent's Report

1. Bronco Leadership Code - Students of the Month
2. Jason Doran

D. Assistant Superintendent's Report

1. Stacy Edwards, Assistant Superintendent of Elementary Education Elementary #9 Update
2. Stacy Edwards, Assistant Superintendent of Elementary Education
Ryan McKinney, Assistant Superintendent of Secondary Education
3. Geromy Schrick, Executive Director of Technology
Ryan McKinney, Assistant Superintendent of Secondary Education Classwize

E. Board Reports

F. Public Participation

G. Consent Agenda

1. Board of Education Minutes
 - a. September 9, 2024 Regular Board Meeting Minutes
2. Use of Facilities
 - a. Meadowbrook Intermediate - Gym
 1. Space Jam Basketball
 - b. Valley Elementary - Cafeteria
 1. Brookstone Lakes West HOA
 2. Wimberley Estates III HOA
 - c. Mustang Central Middle School - Gym and Cafeteria
 1. Oklahoma City Gymnastics
 - d. Performing Arts Center (PAC)
 1. OKC Ballet Fall Performance
 2. Lone Star Dance Masters Regional Competition
 3. Triumph National Talent
 4. Ms. Oklahoma Senior America Pageant
 5. OKC Ballet Spring Performance
3. Out of State or Overnight Travel
 - a. Dr. Michael Raiber to attend the Band of America Grand National Championships on November 14-16, 2024 in Indianapolis, IN.
 - b. Carrie Hixon to attend the Jumpstart National Educator Conference on November 2-4, 2024 in Louisville, KY.
 - c. Richelle Miller and Albany McClure to attend the Transporting Students with Disabilities Conference on November 7-12, 2024 in Frisco, TX.

- d. Gary Knowles to attend the Aircraft Owners and Pilot Association's (AOPA's) 2024 You Can Fly High School STEM Symposium on November 17-19, 2024 in Atlanta, GA.
 - e. Gary Knowles to attend the NASA Oklahoma Space Grant Consortium, STEM in ACTION, on October 25-27, 2024 in Stillwater, OK.
 - f. Mustang High School Cross Country team and coaches attend the Nike South Regionals Cross Country Meet on November 22-24, 2024 in Woodlands, TX.
 - g. Mustang High School Boys and Girls Track and Field and coaches to attend the Razorback Invitational on January 10-12, 2025 at the University of Arkansas in Fayetteville, AR.
 - h. Mustang High School DECA members and Advisors to attend the DECA Sports and Entertainment Marketing Conference on January 29–February 2, 2025 in Orlando, FL.
 - i. The following teachers to attend the Oklahoma Fine Arts Institute Conference at Quartz Mountain in Lone Wolf, OK.
4. Renewal and Ratification of Agreements/Contracts
- a. Student Services
 - 1. University of Oklahoma - Board Certified Behavioral Analysts (BCBA)
 - 2. Motor Mouth Therapy
 - b. Canadian Valley Technology Center Transportation
 - 1. Canadian Valley Technology Center, El Reno Campus
 - 2. Canadian Valley Technology Center, Earl Cowan Campus
5. Job Description
- a. Lead Nurse

- b. Special Education Behavior Support Paraprofessional
6. Surplus
- a. Buses
 - 1. Bus 9 - 2005 Bluebird VIN - 1BAKCCKA45F228668
 - 2. Bus 10 - 2005 Bluebird VIN - 1BAKGCKA45F228660
 - 3. Bus 21 - 2006 Bluebird VIN - 1BAKGCKA36F236007
 - 4. Bus 25 - 2006 Bluebird VIN - 1BAKGCKAX6F236005
 - 5. Bus 26 - 2006 Bluebird VIN - 1BAKGCKA16F236006
7. Approval of the following for the annual school board election for board position #5, which has a 5-year term of office.
- a. Resolution
 - b. Legal Notice
 - c. Press Release
8. Additional updates to the Bronco Club Parents Handbook.
9. Approval of the easement to OG&E for the relocation of the transformer from the Mustang High School's old gymnasium to the Wellness Center.
10. Approval of the easement for the private drainage restrictions required by Oklahoma City for the detention pond at elementary #9.
11. Approval of the easement next to Prairie View Elementary to MECO Services and ONEOK for the relocation of natural gas lines tied to the widening of the 59th Street project approved by Oklahoma City.

H. Change Orders

- 1. CADE Construction - Elementary #9
 - a. Change Order #20 - 266 & C. - OKC Storm Water Quality - Additional Erosion Control

- b. Change Order #21 - Cherokee Painting - Paint sheen on all wall surfaces from Egg-shell to Semi-Gloss
- c. Change Order #22 - Bryans Flooring - ASI18 Stage 124 Stair Treads
- 2. Timberlake Construction - Softball Hitting Facility
 - a. Change Order #17 - Moving air duct work above the netting
 - b. Change Order #18 - Sod and Temporary Irrigation
- 3. Timberlake Construction - Mustang Elementary Security Corridor
 - a. Change Order #007 - RFI #2 remove footing
 - b. Change Order #009 - Fire Alarm
 - c. Change Order #10 - #6, #8 and #9 grade related changes
 - d. Change Order #11 - Brick Wall Paint Modifications
 - e. Change Order #12 - Reconcile Payments on Change Orders #8, #9, #10 and #11
 - f. Change Order #13 - Project Contingency Return

I. Financial Consent Agenda

- 1. Encumbrance Registers
- 2. Change Orders Registers
- 3. Treasurer's Report
- 4. General Fund Revenue Analysis
- 5. Activity Fund Purpose of Accounts

J. Business

- 1. Discussion and possible board action to approve the naming of Elementary #9 to Sunset Hill Elementary School.

2. Discussion and possible board action on the approval of the letter of substantial completion for the demolition of the old Mustang High School gym.

K. New Business

L. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

1. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.

M. Acknowledge Return to Open Session

N. Statement of Executive Session minutes by Board Clerk

O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".

P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".

Q. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".

R. Adjournment



Mustang Board of Education Regular Meeting
Minutes

Monday, September 9, 2024 6:00 PM

Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Regular Meeting on Monday, September 9, 2024 at 6:00 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Invocation and Flag Salute

Invocation - Toby Thompson Flag Salute - Dr. Robert Rader

B. Call to Order and Roll Call (may be silent)

Dr. Rader, Board President, called the meeting to order at 6 PM. Those present were Dr. Rader, Travis Helling, Toby Thompson and Sarah Lippencott. Todd Lovelace was absent.

C. Superintendent's Report

1. Bronco Leadership Code - Student of the Month

| | | | |
|-------------------------|------------------|-------------------------------|-----------------|
| Centennial Elementary | Carter Johnson | Mustang Education Center | Kapri Whibbey |
| Creek Elementary | Gabriel Oommen | Canyon Ridge Intermediate | Phoebe David |
| Lakehoma Elementary | Kayson Kirkland | Horizon Intermediate | Emalyn Bales |
| Mustang Elementary | Allie Castor | Meadow Brook Intermediate | Connor Webber |
| Prairie View Elementary | Cole Blankenship | Mustang Central Middle School | Kyson Griffin |
| Riverwood Elementary | Noah Hunt | Mustang North Middle School | Jorge Hernandez |
| Trails Elementary | Zed Sudderth | Mustang Middle School | Jackson Stuart |
| Valley Elementary | Minnie Korstjens | Mustang High School | Devon Bryce |

2. Presentation and Recognition of 2024 Bronco Club Summer Camp Counselors-in-Training - Julie Chastain, Coordinator of Bronco Club

D. Assistant Superintendent's Report

1. Enrollment

Stacy Edwards, Assistant Superintendent of Elementary Education

Ryan McKinney, Assistant Superintendent of Secondary Education

Margaret Brown, Director of Student Information

E. Board Reports

Mr. Thompson acknowledged Madelyn Taylor, Special Education Teacher at Mustang High School. The football team recognized Madelyn Taylor as the Most Valuable Teacher of the Week.

F. Public Participation

The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation are limited to five (5) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.

Kailee James - Mental Health, Shirley Ward - New Bible mandates, Kathleen Bustamanate - Bibles in Schools, and Mark Webb - Mustang Education Association (MEA) update

G. Consent Agenda

All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

Motion to approve consent agenda. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Board of Education Minutes

- a. August 12, 2024 Regular Board Meeting Minutes

2. Use of Facilities

- a. Girl Scouts of Western OK
- b. Girl Scout Troop 358

3. Out of State or Overnight Travel

- a. Kaitlin Hensley, Lyndsie Denton, Kaitlyn Dunbar and Thomas Teague to attend follow up LinkCrew training for Mustang High School's REACH program on September 11-12, 2024 in Denver, CO.
- b. Mustang FFA and Instructor to attend the Tulsa State Fair on September 27-October 2, 2024 in Tulsa, OK.

- c. Mustang High School Varsity Volleyball Team and coaches to compete in the Stillwater High School Varsity Volleyball Tournament September 19-21, 2024 in Stillwater, OK.
- d. Keli Wilkie, Kristi Connors and Sam Stepanek to attend the Teaching and Learning Coaching Conference on October 26-29, 2024 in New Orleans, LA.
- e. Instructional Coach Team to attend the Intensive Instructional Coach Conference on October 1-6, 2024 in Lawrence, KS.
- f. Mustang High School Cross Country Team and coaches to participate in the Chile Pepper Cross Country Festival on September 27-28, 2024 in Fayetteville, AR.

4. Renewal and Ratification of Agreements/Contracts

a. Student Services

- 1. Oklahoma Counseling Group
- 2. Red Road Counseling
- 3. Specialty Care Medical/Pediatrics, Inc.
- 4. Mustang Treatment Center
- 5. Lango Deaf/HOH Services

b. Communications

- 1. Active Internet Technologies (FinalSite)

c. Sites

- 1. Lifetouch Yearbook - Mustang Middle School

d. Operations

- 1. Earthsmart Controls

e. District

- 1. Coca-Cola Southwest Beverages LLC.

5. Booster Club Sanctioning

- a. Mustang High School Choir Booster Club
- b. Mustang Battalion Booster Club (JROTC)
- c. Mustang High School Band Booster Club

6. Approval of Dr. Karen Wilson, Executive Director of Student Services and Amy Hill, Director of Federal Programs, are the authorized representatives to legally sign on behalf of the Local Education Agency (LEA) for the current fiscal year.

7. Approval of the 2024-2025 Committees

a. Gifted and Talented Education (GATE)

Stacy Edwards Lesa Rohrer Lea Johnson Tyler Davis Kristi Connors

| | | | | |
|------------------|------------------|------------------|--------------------|------------------|
| Amy Hill | Dr. Mike Raiber | Erin Velders | Anna Myers | Stephanie Lagaly |
| Misty Eidson | Katy Patterson | Tyra Thompson | Carmen Danker | Diana McElroy |
| Robbyn Glinnsman | Crystal Rumbaugh | Cheryl Snowden | Meredith Henderson | |
| Shanda Cummings | Sarah Blair | Samantha Lindsey | Kristin Richter | |

b. Calendar

| | | | | |
|-----------------|---------------|----------------|-----------------|--------------------------------|
| Ryan McKinney | Mike Raiber | Rhonda Herring | Ramae Collins | Katy Cato |
| Stacy Edwards | Andrea Guziec | Stan Morin | Kathy Knowles | Cheryl Rowe |
| Jason Pittenger | Sarah Blair | Shawna Carter | Kayka Balliew | Caitlin Walker |
| Chris Tobler | Tyler Davis | Deana Ellis | Trish Llewellyn | Sharonda Garcia Tami Cooper |

c. Professional Development

| | | | | |
|----------------|------------------|-------------------|-------------------|-----------------|
| Taylor Harding | Sarah Blair | Jaclyn Giammario | Jennifer Robinson | Ryan McKinney |
| Carmen Danker | Allison Reyes | Scott Helton | Jennifer Hodde | Shanda Cummings |
| Chelsea Price | Desiree Good | Carie Allen | Keli Wilkie | Jessica Pool |
| Brandy Wauters | Stephanie Weaver | Samantha Stepanek | Amy Hill | Amy Hargrove |
| Kari Brandon | Kimber Smith | Sohailah Stout | Stacy Edwards | |

8. Approval of the 2024-2025 Professional Development Handbook.

9. Change Orders CADE Construction Elementary #9

a. Change Order #13 - ASI 10 Monument Sign

b. Change Order #18 - Standard Height Hardian Toilet Partitions

c. Change Order #19 - Kitchen Floor Sink Revisions

10. Change Orders Timberlake Construction Mustang Elementary Security Corridor

a. Change Order #8 - Add Steel Plate to Trickle Channel

H. Financial Consent Agenda

Motion to approve the Finance Consent Agenda. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Encumbrance Registers
2. Change Orders Registers
3. Treasurer's Report
4. General Fund Revenue Analysis
5. Activity Fund Revenue and Expenditure Summary
6. Activity Fund Purpose of Accounts
 - a. Transfer of Funds

I. Business

1. Discussion and possible board action to approve the following list of communication platforms as District Approved Communications Platforms to meet the requirements of HB3958.

- Flexpoint
- Amplify

Motion to approve Flexpoint and Amplify as District Approved Communications Platforms to meet the requirements of HB3958. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

2. Discussion and possible board action to approve the 2024-2025 Estimate of Needs and Financial Statement for 2023-2024.

Motion to approve the 2024-2025 Estimate of Needs and Financial Statement for 2023-2024. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

J. New Business This business, in accordance with Oklahoma Statutes, title 25- 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No New Business

K. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

Time 7:04 PM

Motion to convene in Executive Session. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).

2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.

3. Proposed executive session to discuss the denial of Intra-District Transfer Student A involving a minor child whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(6) and (B)(7).

L. Acknowledge Return to Open Session

Time 8:09 PM

M. Statement of Executive Session minutes by the Board Clerk

The board convened into executive session at 7:04 PM. The board discussed only the agenda items authorized by state law and no action was taken. Those in attendance were Dr. Rader,

Travis Helling, Toby Thompson, Sarah Lippencott, Charles Bradley, Chris Tobler and Dr. Pittenger.

N. Discussion and possible board action on the denial of Student A Intra-District Transfer.

Motion to uphold the denial. This motion, made by Dr. Robert Rader and seconded by Travis Helling, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

O. Discussion and possible board action to approve the 2024-2025 Superintendent's contract.

Motion to approve the 2024-2025 Superintendent's contract. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".

Motion to approve Schedule A. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

Q. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".

Motion to approve Schedule B with the correction of Daniel Badillo to Deblin Badillo. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

R. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".

Motion to approve Schedule C. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

S. Adjournment

Time 8:12 PM

Motion to adjourn. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.

Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

Minutes Clerk

Board President



Schedule "A"
September 9th, 2024

| Employment | | | | |
|---------------|------------|---|--|------------|
| Last Name | First Name | Replacing/New Position | Site/Assignment | Effective |
| Albrecht | Eric | Lisa Cartwright | Transportation/Bus Driver | 08/19/2024 |
| Allen | Christy | Crystal Smith | MHS/CN Full Time Cafeteria Asst | 09/09/2024 |
| Beren | Elizabeth | Danielle Grober | MV/PreK Paraprofessional | 09/09/2024 |
| Floyd | Tanya | Esmeralda Cervantes Reyes | HZ/CN Full Time Cafeteria Asst | 09/09/2024 |
| Gaskin | Kassady | Makayla Dunning | MBI/Spec Ed Paraprofessional | 09/04/2024 |
| Gogel | Sarah | Amanda Holeman | CRI/Spec Ed Long Term Sub | 08/13/2024 |
| Haynes | Donna | Claudia Vickery | Transportation/Bus Driver | 08/19/2024 |
| Howard | Kimberly | Ray Geikaunmah | Transportation/Bus Aide | 08/20/2024 |
| Jones | Januari | Joyce Taylor | ME/CN Full Time Cafeteria Asst | 08/19/2024 |
| Lee | Miricle | Kimberly Mathis-Speck | MHS/Spec Ed Paraprofessional | 08/12/2024 |
| Moberly | Kelly | New Position | MNMS/Spec Ed Paraprofessional | 09/09/2024 |
| Nelson | Madeline | Teresa Canada | MHS/Teacher | 09/04/2024 |
| Paasch | Michele | New Position | LE/Spec Ed Paraprofessional | 09/09/2024 |
| Pearson | DeAnna | Kaitlynn Ryan | PVE/Spec Ed Paraprofessional | 09/09/2024 |
| Stevens | Karrie | Carrie Dixon | MBI/CN Full Time Cafeteria Asst | 08/26/2024 |
| Tomasi | Chelsea | Crystal Rangel | RWE/CN Full Time Cafeteria Asst | 09/09/2024 |
| Turner | Mark | William Tucker | Transportation/Bus Driver | 08/13/2024 |
| Vroman | Jeremy | Lane Hall | MHS/Spec Ed Paraprofessional | 08/15/2024 |
| Williams | Madison | Steven Patterson | MHS/Teacher | 08/13/2024 |
| Yerian | Tabitha | Rebecca Pryor | MBI/Crosswalk | 08/13/2024 |
| Yoder | Amanda | Bryce Grove | PAC Asst Technical Director | 09/12/2024 |
| Reassignments | | | | |
| Last Name | First Name | From: Site/Assignment | Site/Assignment | Effective |
| Cooper | Jennifer | MCE/Spec Ed Paraprofessional | MCE/ Spec Ed Paraprofessional 1 on 1 | 09/04/2024 |
| Covey | Jonathon | Custodian/PM Floater | Custodial Supervisor/ATH-Oper Cus (WH) | 08/05/2024 |
| Hott | Tonya | MC/ Spec Ed Paraprofessional | MC/ Spec Ed Paraprofessional 1 on 1 | 09/06/2024 |
| Krietemeyer | Beverly | District/Sub Nursing Asst | MHS/Spec Ed Paraprofessional | 08/12/2024 |
| Waller | Zachary | District/Summer Maintenance | District/Apprentice Plumber | 09/02/2024 |
| Resignations | | | | |
| Last Name | First Name | From: Site/Assignment | | Effective |
| Canada | Teresa | MHS/Teacher | | 08/16/2024 |
| Farrell | Cecile | SSC/School Psychologist | | 06/05/2024 |
| Garcia | David | CRI/Crossing Guard | | 08/30/2024 |
| Kidd | Brian | Transportation/Bus Driver | | 05/17/2024 |
| Landes | Jeff | Chief Financial Officer | | 09/06/2024 |
| McCool | Jamie | MCE/Spec Ed Paraprofessional | | 08/30/2024 |
| Patterson | Steve | MHS/Teacher | | 08/09/2024 |
| Ryan | Katelynn | ME/Spec Ed Paraprofessional | | 09/06/2024 |
| Sanders | Ashli | Operations/Procurement/Construction Mgr | | 09/06/2024 |
| Scott | Charles | MHS/Teacher | | 08/14/2024 |
| Severson | Ana | RWE/CN Full Time Cafeteria Asst | | 10/04/2024 |
| Sisk | Sierra | MCMS/Custodian | | 08/30/2024 |
| Terminations | | | | |
| Last Name | First Name | From: Site/Assignment | | Effective |
| Gogel | Sarah | CRI/Spec Ed Long Term Sub | | 09/06/2024 |
| Rangel | Crystal | RWE/CN Full Time Cafeteria Asst | | 08/20/2024 |



Schedule "B"

September 9th, 2024

| Additional Duties | | | | |
|-------------------|------------|-------------------------------------|------|-----------|
| Last Name | First Name | Assignment | Site | Effective |
| Badillo | Daniel | E-Sports | MCMS | 2024-2025 |
| Badillo | Daniel | Homebased Instructional Services | MCMS | 2024-2025 |
| Barnett | Shira | STEM/Robotics ES/Int/MS | LE | 2024-2025 |
| Bass | Katie | District PE Department Chair | MHS | 2024-2025 |
| Brakebill | Heather | 7th gr Girls Asst Basketball | MMS | 2024-2025 |
| Brakebill | Heather | STEM/Robotics ES/Int/MS | HZI | 2024-2025 |
| Brock | Karissa | Native American Club Sponsor | MBI | 2024-2025 |
| Cato | Kathryn | Scholastic Coach 6th 1/2 | HZI | 2024-2025 |
| Collins | Starla | STEM/Robotics ES/Int/MS | MNMS | 2024-2025 |
| Cox | Sarah | Yearbook ES | MBI | 2024-2025 |
| Denison | Sarah | Grade Level Team Lead Int | HZI | 2024-2025 |
| Emery | Danielle | Archery ES/Int 1/2 | MCE | 2024-2025 |
| Evans | Antony | Head HS Swim Girls | MHS | 2024-2025 |
| Fair | Bethany | Department Chair Int/MS | HZI | 2024-2025 |
| George | Veronica | Webmaster | MHS | 2024-2025 |
| Godwin | Macy | Yearbook | MHS | 2024-2025 |
| Gosnell | Kortney | Yearbook ES | MC | 2024-2025 |
| Haines | Allyson | STEM/Robotics ES/Int/MS | MC | 2024-2025 |
| Hardin | Kim | Archery ES/Int 1/2 | MCE | 2024-2025 |
| Harney | Ruby | Student Council ES/Int 1/2 | MC | 2024-2025 |
| Hasty | Jason | District PE Department Chair | MBI | 2024-2025 |
| Head | Bailey | Archery ES/Int 1/2 | LE | 2024-2025 |
| Heupel | Natasha | HS Asst Boys Tennis | MHS | 2024-2025 |
| Hodges | Anna | Grade Level Department Chair ES | LE | 2024-2025 |
| Hood | Desirae | Department Head Special Ed | MC | 2024-2025 |
| Hood | Samantha | STEM/Robotics ES/Int/MS | HZI | 2024-2025 |
| Hood | Samantha | Yearbook ES/Int | MCE | 2024-2025 |
| Ingham | Robin | Grade Level Department Chair ES | LE | 2024-2025 |
| Karr | Kara | Student Council ES/Int 1/2 | LE | 2024-2025 |
| Karr | Kara | Awards Program ES/Int 1/2 | LE | 2024-2025 |
| Keel | Jennifer | Grade Level Department Chair ES | MC | 2024-2025 |
| Kincer | Ricky | E-Sports 1/2 | MMS | 2024-2025 |
| Knowles | Gary | Aviation | MHS | 2024-2025 |
| Lakin | Kyle | HS Asst Boys Basketball | MHS | 2024-2025 |
| Landry | Kim | HS Asst Girls Track | MHS | 2024-2025 |
| Martinez | Calley | Yearbook ES/Int | ME | 2024-2025 |
| Miles | Jody | Team Lead | MHS | 2024-2025 |
| Mount | Marissa | Archery ES/Int 1/2 | LE | 2024-2025 |
| Nero | Ravon | HS Asst Girls Basketball | MHS | 2024-2025 |
| Nguyen | Tresa | Grade Level Department Chair ES 1/2 | MC | 2024-2025 |
| Pence | Carley | Archery ES/Int | MC | 2024-2025 |

| | | | | |
|------------|-----------|-------------------------------------|------|-----------|
| Pocsik | Colin | Department Chair Int/MS | HZI | 2024-2025 |
| Purcell | Kinley | Webmaster | LE | 2024-2025 |
| Reed | Stephanie | 7th gr Head Girls Basketball | MNMS | 2024-2025 |
| Reynolds | Debora | Grade Level Team Lead Int | HZI | 2024-2025 |
| Ritchie | Aubrey | Awards Program ES/Int | MC | 2024-2025 |
| Robinson | Jennifer | Team Lead | MHS | 2024-2025 |
| Rogers | Trena | Key Club | MHS | 2024-2025 |
| Rosser | Allison | Grade Level Department Chair ES 1/2 | MC | 2024-2025 |
| Rutherford | Carmen | HS Asst Girls Basketball | MHS | 2024-2025 |
| Scott | Payton | Asst HS Wrestling | MHS | 2024-2025 |
| Selvey | Lindsey | E-Sports | MHS | 2024-2025 |
| Sparks | Brandy | Webmaster | MC | 2024-2025 |
| Staats | William | MS Asst Wrestling | MCMS | 2024-2025 |
| Stephens | Matthew | E-Sports 1/2 | MMS | 2024-2025 |
| Taylor | Madelyn | Homebased Instructional Services | MHS | 2024-2025 |
| Teddy | Erin | Grade Level Department Chair ES 1/2 | MC | 2024-2025 |
| Teddy | Erin | Student Council ES/Int 1/2 | MC | 2024-2025 |
| Van Aken | Ben | HS Asst Girls Track | MHS | 2024-2025 |
| Wilson | Emily | Grade Level Department Chair ES 1/2 | MC | 2024-2025 |



Schedule "C"
September 9th, 2024

| Guest Teacher | | | |
|--------------------------|------------|-----------------|-----------|
| Last Name | First Name | Site/Assignment | Effective |
| Chambers | Linda | District | 2024-2025 |
| Creger | Jaden | District | 2024-2025 |
| Forrest | Justyn | District | 2024-2025 |
| Gall | Jana | District | 2024/2025 |
| Garcia | David | District | 2024-2025 |
| Greene | Colleen | District | 2024/2025 |
| Johnson | Elizabeth | District | 2024/2025 |
| Laughter | Hayley | District | 2024-2025 |
| Lopez | Martha | District | 2024/2025 |
| Lyon | Randy | District | 2024-2025 |
| Malone | Darcie | District | 2024-2025 |
| Massion | Loretta | District | 2024/2025 |
| McGowan-Miller | Sue | District | 2024-2025 |
| Melendez | Kiana | District | 2024/2025 |
| Neuenschwander | Kathryn | District | 2024/2025 |
| Pectol | Nathan | District | 2024-2025 |
| Pichardo | ILeani | District | 2024/2025 |
| Stover | Betty | District | 2024-2025 |
| Taylor | David | District | 2024/2025 |
| Vallera | Laura | District | 2024/2025 |
| Wesner | Ashley | District | 2024-2025 |
| Williams | Cecilia | District | 2024/2025 |
| Yeo | Susan | District | 2024/2025 |
| Bronco Club 2024-2025 SY | | | |
| Last Name | First Name | Site | Effective |
| Bullock | Billie | MCE | 2024-2025 |
| Cornelius | Cathy | PVE | 2024-2025 |
| Crawford | Tracy | ME | 2024-2025 |
| Duke | Natasha | MT | 2024-2025 |
| Erdley | Deanna | MBI | 2024-2025 |
| Johnson | Darci | MC | 2024-2025 |
| Josey | Hannah | MT | 2024-2025 |
| Kuper | Michelle | RWE | 2024-2025 |
| Lamkin | Sharon | MV | 2024-2025 |
| McGill | Ashley | MC | 2024-2025 |
| Mordecai | MacKenzie | MT | 2024-2025 |



Memo

To: Charles Bradley, Superintendent

Cc: Dr. Jason Pittenger, Asst Supt of Operations

From: Alan Green, Chief Operations Officer

Date: 9-24-2024

Re: Use of Facility Requests

FOR BOARD APPROVAL:

1. Space Jam Basketball is requesting the use of Meadowbrook Intermediate's gym for their 2024-25 basketball practices.
2. Brookstone Lakes West HOA is requesting the use of Valley Elementary's cafeteria for their October 25th, 2024 annual meeting.
3. Oklahoma City Gymnastics is requesting the use of Central Middle School's gym and cafeteria for their Season Opener Gymnastics Competition on November 9th, 2024.
4. Wimberly Estates III is requesting the use of Valley Elementary's cafeteria for their annual HOA meeting on Nov. 14, 2024.



MUSTANG PUBLIC SCHOOLS

Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: SPACE JAM Basketball

Name of Applicant: Lisa Stacey

Billing Address: 2501 N. RICHARD RD. YUKON, OK 73099

E-mail Address: staceyL@mustangps.org

Telephone (Cell) 405 822 9489

Contact Person: Lisa Stacey/Justin Stacey

Telephone (Other) 405 923-8891

EVENT DETAILS:

Name of Activity: Basketball Practice

Purpose of Activity: ←

Date(s)/Day(s) Requested: Mon, Tues + Thurs

Facility Entry Time: 6:30 am pm Facility Exit Time: 8:30 am pm

Actual Performance (if applicable) Start Time: _____ am pm End Time: _____ am pm

Expected number of participants: 10 Expected number of audience (if applicable): 10

RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- Provide a certificate of insurance for each request. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form 30 days prior to the regularly scheduled board meeting.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

\$100,000.00

Property Damage

\$100,000.00

Personal Injury each accident or occurrence

\$100,000.00

Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured:

Mustang Board of Education

Mustang Public School District I-69

Mustang, Oklahoma 73064

Current Insurance Verification Provided:

Yes No

Expires: 4-1-25

FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)

Mustang High School

Cafeteria
Kitchen
Commons Area
Wrestling Room
MHS soccer practice field
Classroom/s

MCMS (Central MS)

Cafeteria
Kitchen
Gymnasium
Softball Field
Softball Field
Classroom/s

MMS (South MS)

Cafeteria
Kitchen
Wrestling Room
Gymnasium
Softball Field
Classroom/s

MNMS (North MS)

Cafeteria
Kitchen
Commons Gym
Gymnasium
Softball/Baseball Field
Classroom/s

Horizon Intermediate

Main Gymnasium
Auxiliary Gym
Cafeteria

Canyon Ridge Intermediate

Gymnasium
Cafetorium (Cafeteria and Stage Area)

Meadowbrook Intermediate

Gymnasium
Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)

Facility

Mustang Elementary

Cafeteria

Centennial Elementary

Kitchen

Lakehoma Elementary

Gymnasium

Trails Elementary

Playing Field

Creek Elementary

Classrooms

Valley Elementary

Prairie View Elementary

Riverwood Elementary

Mustang Education Center

Main Conference Room

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 10 Number of Mustang students participating: 10

Will admission be charged: Yes No

Special Equipment Needed: Basketball goals

AGREEMENT:

- We (I), Lisa Facey understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Lisa Facey

Date: 9/3/24

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility:

Custodial Costs:

Other:

TOTAL COST:

Signatures:

Chief Operations Officer:



Date: 9-20-24

Athletic Director (If applicable):

Date:

Assistant Superintendent of Schools:

Date:

President of Mustang Board of Education:

Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

[Handwritten Signature]
Signature of Representative

9/9/24
Date

STATE OF: *Oklahoma*
COUNTY OF: *Canadian*

Subscribed and sworn to before me this *9th* day of *September*, 20*24*.

[Handwritten Signature]
Signature of Notary Public

SEAL



Adopted: 08-14-06



Quote Date: 09/18/2024
 Insured Name: Justin Stacy

COMMERCIAL GENERAL LIABILITY QUOTE

Quote Expiration Date: 10/18/2024
 Transaction Type: New Business
 Insured Name: Justin Stacy

To: Loft & Co Insurance Service
 Attention: Jennifer Quinn
 From: Ford, Patti
 Email: patti_ford@rpsins.com
 Phone: (918) 293-1836
 Extension:
 Fax: (918) 742-8490
 Broker: RPS OKC

Policy Term: 10/01/2024 - 04/01/2025
 Tax State: OK
 Quote Number: 531049801

Nautilus Insurance Company (A.M. Best rating A + XV)

We are pleased to offer the following Terms and Conditions based on information received. Please review carefully as coverage may not be exactly as requested on the application.

| | | | |
|-----------------------------|------------------------------|-------------------------|---|
| General Liability | \$500.00 MP Advance Premium* | Surplus Lines Tax | \$36.00 |
| | | SLAS Transaction Fee | \$1.05 |
| | | Policy Fee | \$100.00 |
| Total Policy Premium | \$500.00 | Total Amount Due | \$637.05 |
| Commission | 10% | | (including taxes and fees, if listed above) |

* The Advanced Premium shown is a Minimum and Deposit premium. At the close of each audit period, we will compute the earned premium for that period. If the earned premium is greater than the advance premium paid, an audit premium is due. If the total earned premium for the policy period is less than the advance premium, such advance premium is the minimum premium for the policy period indicated and is not subject to further adjustment. Refer to form L601 for further explanation.

Underwriting Requirements Prior to Binding

Signed Application Acord application
 Signed Terrorism Form

THE FOLLOWING CONDITIONS APPLY:

- Policy and/or endorsement must be received by the Company within 21 days of inception.
- If an inspection is required, it must be forwarded to the Company within 45 days of inception.

Fully Earned Premium

If this policy is cancelled at the insured's request, including non-payment of premium, the premium for this policy will be fully earned and no refund will be made. If a policy or inspection fee is applicable to this policy, the fee(s) will be fully earned and no refund of fees will be made. No flat cancellations.

| | |
|---|--|
| <p>Terrorism Coverage Acceptance</p> <ul style="list-style-type: none"> • Return signed E903 showing coverage acceptance. • Add \$125 premium per policy, plus applicable taxes and fees, subject to pro-rata / short rate adjustment if policy is cancelled. • Attach E908 Policyholder Disclosure Notice of Terrorism Insurance Coverage and CG2170 Cap On Losses From Certified Acts of Terrorism. | <p>Terrorism Coverage Rejection</p> <ul style="list-style-type: none"> • Return signed E903 showing coverage rejection. • Attach CG2173 Exclusion of Certified Acts of Terrorism. |
|---|--|

CONFIDENTIALITY NOTICE: The transmitted documents contain private, privileged and confidential information belonging to the sender. The information therein is solely for the use of the addressee. If your receipt of this transmission has occurred as the result of an error, please immediately notify us so we can arrange for the return of the original documents. In such circumstances, you are advised that you may not disclose, copy, distribute or take any other action in reliance on the information transmitted.



Quote Date: 09/18/2024

Insured Name: Justin Stacy

Privacy Notice

For information about how we collect, use, and share personal information, and to make a consumer request, see our Privacy Policy at: <https://www.berkley.com/privacy>. For California consumers' rights, see our California Consumer Privacy Policy (CCPA) at: <https://www.berkley.com/privacy#californiaCollectionAtNotice>.

CONFIDENTIALITY NOTICE: The transmitted documents contain private, privileged and confidential information belonging to the sender. The information therein is solely for the use of the addressee. If your receipt of this transmission has occurred as the result of an error, please immediately notify us so we can arrange for the return of the original documents. In such circumstances, you are advised that you may not disclose, copy, distribute or take any other action in reliance on the information transmitted.



Quote Date: 09/18/2024

Insured Name: Justin Stacy

QUOTE - COMMERCIAL GENERAL LIABILITY

| General Liability Limits of Insurance | | Deductible | | |
|--|-------------|------------|----------------|-----------|
| General Aggregate | \$2,000,000 | \$500 | BI/PD Combined | Per Claim |
| Products / Completed Operations Aggregate | INCLUDED | | | |
| Personal & Advertising Injury (any one person or organization) | \$1,000,000 | | | |
| Each Occurrence | \$1,000,000 | | | |
| Damage to Premises Rented to You (any one premises) | \$100,000 | | | |
| Medical Expenses (any one person) | \$5,000 | | | |

| Code | Classification Description | Premium Basis | Exposure | Prem / Ops Rate | Prod / Comp Ops Rate | Premium |
|-------|---|---------------|----------|-----------------|----------------------|----------|
| 40061 | Basketball practices rated as Athletic Games sponsored by the Insured - NFP | t+ | 25 | 10.074 | | \$252.00 |
| | | | | | Included | Included |

Dagger or Plus Sign (+): Products/Completed Operations Included within the General Aggregate Limit unless specifically excluded.

Liability Premium Summary

Liability: \$500.00

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**POLICYHOLDER NOTICE
ACCEPTANCE OR REJECTION OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, (the "Act"), you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Coverage under your policy may be affected as follows:

IF YOU ARE PURCHASING COMMERCIAL PROPERTY COVERAGE IN THE STATES OF CALIFORNIA, GEORGIA, HAWAII, ILLINOIS, IOWA, MAINE, MISSOURI, NEW JERSEY, NEW YORK, NORTH CAROLINA, OREGON, RHODE ISLAND, WASHINGTON, WISCONSIN OR WEST VIRGINIA; AND/OR PURCHASING COMMERCIAL INLAND MARINE COVERAGE IN THE STATES OF CALIFORNIA, MAINE, MISSOURI, OREGON OR WISCONSIN THERE ARE STATE STATUTORY EXCEPTIONS COVERING CERTAIN FIRE LOSSES IF YOU DECLINE COVERAGE FOR "ACTS OF TERRORISM" DEFINED UNDER THE ACT. IF AN "ACT OF TERRORISM" CERTIFIED UNDER THE ACT RESULTS IN FIRE, WE ARE REQUIRED TO PAY FOR THE LOSS OR DAMAGE CAUSED BY THAT FIRE. SUCH COVERAGE FOR FIRE APPLIES ONLY TO DIRECT LOSS OR DAMAGE BY FIRE TO COVERED PROPERTY AND IS SUBJECT TO ANY LIMITATIONS OF ANY TERRORISM EXCLUSION, OR INAPPLICABILITY OR OMISSION OF A TERRORISM EXCLUSION. THIS NOTICE DOES NOT SERVE TO CREATE COVERAGE FOR ANY LOSS WHICH WOULD OTHERWISE BE EXCLUDED UNDER YOUR POLICY.

THE PORTION OF YOUR PREMIUM THAT IS ATTRIBUTABLE TO COVERAGE FOR DIRECT LOSS OR DAMAGE THAT IS CAUSED BY AN "ACT OF TERRORISM" CERTIFIED UNDER THE ACT AND WHERE FIRE ENSUES IS \$25, AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSSES COVERED BY THE UNITED STATES GOVERNMENT UNDER THE ACT. NOTE – THIS PREMIUM IS APPLIED TO YOUR POLICY REGARDLESS IF YOU ACCEPT OR DECLINE COVERAGE FOR "ACTS OF TERRORISM" BELOW.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE ACT, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

I hereby elect to purchase terrorism coverage, subject to the limitations of the Act, for acts of terrorism as defined in the Act, for a prospective premium of \$125.00.

I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Policyholder/Applicant's Signature

Nautilus Insurance Company
Insurance Company

Print Name

Policy Number

Date

Justin Stacy
Named Insured



MUSTANG PUBLIC SCHOOLS

Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: Brookstone

Lakes West HOA

Name of Applicant:

Alexandra Greenlee

Billing Address:

1326 Fretz Dr

Edmond, OK 73003

E-mail Address: Brookstonelakeswest@protonmail.com

Telephone (Cell) (405) 604-7470

Contact Person: Alexandra Greenlee

Telephone (Other)

EVENT DETAILS:

Name of Activity:

Brookstone Lakes

West Annual HOA

Meeting

Purpose of Activity:

Conduct HOA

business

Date(s)/Day(s) Requested: Friday October 25, 2024

Facility Entry Time: 6:00 pm Facility Exit Time: 8:30 pm

Actual Performance (if applicable) Start Time: 6:30 pm End Time: 8:45 pm

Expected number of participants: 40+ Expected number of audience (if applicable):

RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- Provide a **certificate of insurance** for **each request**. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education**. Limits of liability shall not be less than:

\$100,000.00

Property Damage

\$100,000.00

Personal Injury each accident or occurrence

\$100,000.00

Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured:

Mustang Board of Education

Mustang Public School District I-69

Mustang, Oklahoma 73064

Current Insurance Verification Provided: Yes No Expires:

FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)

Mustang High School

Cafeteria
Kitchen
Commons Area
Wrestling Room
MHS soccer practice field
Classroom/s

MCMS (Central MS)

Cafeteria
Kitchen
Gymnasium
Softball Field
Softball Field
Classroom/s

MMS (South MS)

Cafeteria
Kitchen
Wrestling Room
Gymnasium
Softball Field
Classroom/s

MNMS (North MS)

Cafeteria
Kitchen
Commons Gym
Gymnasium
Softball/Baseball Field
Classroom/s

Horizon Intermediate

Main Gymnasium
Auxiliary Gym
Cafeteria

Canyon Ridge Intermediate

Gymnasium
Cafetorium (Cafeteria and Stage Area)

Meadowbrook Intermediate

Gymnasium
Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)

Mustang Elementary
Centennial Elementary
Lakehoma Elementary
Trails Elementary
Creek Elementary
Valley Elementary
Prairie View Elementary
Riverwood Elementary
Mustang Education Center

Facility

Cafeteria
Kitchen
Gymnasium
Playing Field
Classrooms

Main Conference Room

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 40+ - Number of Mustang students participating: 0

~~Will admission be charged:~~ Yes No

Special Equipment Needed:

AGREEMENT:

- We (I), Alexandra Greenle on behalf of Brookstone Lakes West understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility:

Custodial Costs:

Other:

TOTAL COST:

Signatures:

Chief Operations Officer:



Date: 9-20-21

Athletic Director (If applicable):

Date:

Assistant Superintendent of Schools:

Date:

President of Mustang Board of Education:

Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative Date

STATE OF: _____

COUNTY OF: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

Signature of Notary Public

SEAL

Adopted: 08-14-06



MUSTANG PUBLIC SCHOOLS

Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: Wimberly Estates III
 Name of Applicant: Juanita Jones
 Billing Address: 9817 SW 33rd Street, Yukon, OK 73099
 E-mail Address: nitamanechavez@gmail.com Telephone (Cell) (405) 532-0165
 Contact Person: _____ Telephone (Other) _____

EVENT DETAILS:

Name of Activity: HDA Meeting
 Purpose of Activity: HDA Meeting
 Date(s)/Day(s) Requested: 11/14/2024
 Facility Entry Time: 6 am pm Facility Exit Time: 8 am pm
 Actual Performance (if applicable) Start Time: _____ am pm End Time: _____ am pm
 Expected number of participants: 25 Expected number of audience (if applicable): _____

RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- Provide a certificate of insurance for each request. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form 30 days prior to the regularly scheduled board meeting.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education**. Limits of liability shall not be less than:

| | |
|--------------|---|
| \$100,000.00 | Property Damage |
| \$100,000.00 | Personal Injury each accident or occurrence |
| \$100,000.00 | Aggregated (all claims for anyone occurrence) |

The policy shall reflect an additional named insured:
Mustang Board of Education
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: Yes No Expires: 5-10-25

FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)

| | | | |
|-----------------------------|---------------------------------------|-----------------------|---------------------------------------|
| <u>Mustang High School</u> | <u>MCMS (Central MS)</u> | <u>MMS (South MS)</u> | <u>MNMS (North MS)</u> |
| Cafeteria | Cafeteria | Cafeteria | Cafeteria |
| Kitchen | Kitchen | Kitchen | Kitchen |
| Commons Area | Gymnasium | Wrestling Room | Commons Gym |
| Wrestling Room | Softball Field | Gymnasium | Gymnasium |
| MHS soccer practice field | Softball Field | Softball Field | Softball/Baseball Field |
| Classroom/s | Classroom/s | Classroom/s | Classroom/s |
| Football Stadium | | | |
| <u>Horizon Intermediate</u> | <u>Canyon Ridge Intermediate</u> | | <u>Meadowbrook Intermediate</u> |
| Main Gymnasium | Gymnasium | | Gymnasium |
| Auxiliary Gym | Cafetorium (Cafeteria and Stage Area) | | Cafetorium (Cafeteria and Stage Area) |
| Cafeteria | | | |

Elementary Schools (Please select a site)

Facility

| | |
|--------------------------|----------------------|
| Mustang Elementary | <u>Cafeteria</u> |
| Centennial Elementary | Kitchen |
| Lakehoma Elementary | Gymnasium |
| Trails Elementary | Playing Field |
| Creek Elementary | Classrooms |
| <u>Valley Elementary</u> | |
| Prairie View Elementary | |
| Riverwood Elementary | |
| Mustang Education Center | Main Conference Room |

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: _____ Number of Mustang students participating: _____

Will admission be charged: Yes No

Special Equipment Needed: _____

AGREEMENT:

- We (I), Juanith Jones understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Juanith Jones

Date: 09/27/24

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility:

Custodial Costs:

Other:

TOTAL COST:

Signatures:

Chief Operations Officer:



Date: 9-30-24

Athletic Director (If applicable):

Date:

Assistant Superintendent of Schools:

Date:

President of Mustang Board of Education:

Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Jessie Muth
Signature of Representative

09/27/24
Date

STATE OF: oklahoma

COUNTY OF: oklahoma

Subscribed and sworn to before me this 27 day of September, 2024

Jessie Muth
Signature of Notary Public

SEAL



Adopted: 08-14-06



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--------------|
| PRODUCER Chris Cox(084138K) 2000 W Danforth Rd Ste 114 Edmond OK 73003-4688 | | CONTACT NAME: PHONE (A/C, NO, EXT): 405-285-2031 FAX (A/C, NO): 405-216-5378 E-MAIL ADDRESS: ccox1@farmersagent.com | |
| INSURED WIMBERLEY ESTATES III 1326 FRETZ DR EDMOND OK 73003 | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: Truck Insurance Exchange | NAIC # 21709 |
| | | INSURER B: Farmers Insurance Exchange | 21652 |
| | | INSURER C: Mid Century Insurance Company | 21687 |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDTL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|------------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | Y | Y | 607036644 | 05/10/2024 | 05/10/2025 | EACH OCCURRENCE \$ 1,000,000 |
| | DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ 75,000 | | | | | | |
| | MED EXP (Any one person) \$ 5,000 | | | | | | |
| | PERSONAL & ADV INJURY \$ 1,000,000 | | | | | | |
| | | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 1,000,000 |
| | | | | | | | \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 607036644 | 05/10/2024 | 05/10/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) \$ |
| | | | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | | \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ |
| | | | | | | | AGGREGATE \$ |
| | | | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | PER STATUTE OTHER \$ |
| | | | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
9820 SW 33RD ST, YUKON, OK 73099

CERTIFICATE HOLDER

CANCELLATION

Mustang Board of Education
Mustang Public School District I-69
Mustang, OK 73064

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Chris Cox

35

APPLICANT:

Organization: Oklahoma City Gymnastics
 Name of Applicant: Giovanna Ramero
 Billing Address: 170 N Mustang Rd Mustang OK 73
 E-mail Address: OKCG2015@gmail.com Telephone (Cell) 786-7973463
 Contact Person: Giovanna Ramero Telephone (Other) _____

EVENT DETAILS:

Name of Activity: Season opener
 Purpose of Activity: Gymnastics competition
 Date(s)/Day(s) Requested: Nov 10-11-12, 2023
 Facility Entry Time: 8 (am) pm Facility Exit Time: 8 am (pm)
 Actual Performance (if applicable) Start Time: 8 (am) pm End Time: 8 am (pm)
 Expected number of participants: 300 Expected number of audience (if applicable): 1000

(If this is set up we need Nov 9 5pm down right after the meet NO Together)

RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- Provide a certificate of insurance for each request. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form 30 days prior to the regularly scheduled board meeting.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education**. Limits of liability shall not be less than:

| | |
|--------------|---|
| \$100,000.00 | Property Damage |
| \$100,000.00 | Personal Injury each accident or occurrence |
| \$100,000.00 | |



Football Stadium
Horizon Intermediate
 Main Gymnasium
 Auxiliary Gym
 Cafeteria

Classroom/s

Canyon Ridge Intermediate
 Gymnasium
 Cafetorium (Cafeteria and Stage Area)

Classroom/s

Classroom/s

Meadowbrook Intermediate
 Gymnasium
 Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)

- Mustang Elementary
- Centennial Elementary
- Lakehoma Elementary
- Trails Elementary
- Creek Elementary
- Valley Elementary
- Prairie View Elementary
- Riverwood Elementary
- Mustang Education Center

Facility

- Cafeteria
- Kitchen
- Gymnasium
- Playing Field
- Classrooms

Main Conference Room

*MMS
 Gym & Cafeteria*

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 300

Number of Mustang students participating: 120

Will admission be charged: Yes No

Special Equipment Needed: NO

AGREEMENT:

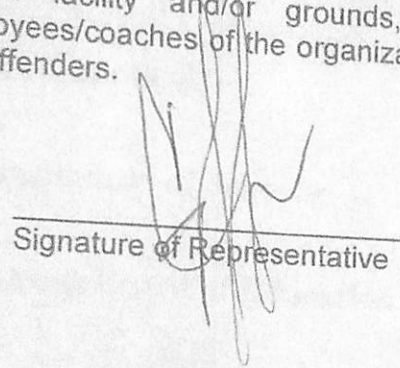
- We (I), Giovanni Romero understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

[Handwritten signature]

[Handwritten signature] 11-9-23

FELONY CHECKS & SEX OFFENDER REGISTRY

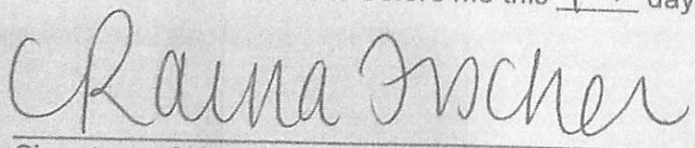
As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.



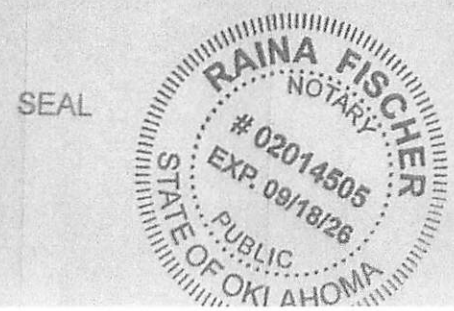
Signature of Representative

07/26/23
Date

STATE OF: Oklahoma
COUNTY OF: Canadian

Subscribed and sworn to before me this 17th day of July, 2023


Signature of Notary Public





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|---|--|
| PRODUCER Foy Insurance - Amerikids 64 Portsmouth Ave PO Box 1030 Exeter NH 03833-1030 | | CONTACT NAME: Sports Department PHONE (A/C, No, Ext): (603) 772-4781 E-MAIL ADDRESS: Sports@foyinsurance.com FAX (A/C, No): (603) 772-3246 | |
| INSURED Gio International Gymnastics Academy LLC, DBA: Oklahoma C 3450 MacArthur Blvd Oklahoma City OK 73179 | | INSURER(S) AFFORDING COVERAGE INSURER A: Vantapro Specialty Ins Co NAIC # 44768 INSURER B: National Union Insurance Co 19445 INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES CERTIFICATE NUMBER: MASTER GL 2022-2023 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|------------------------------|-------------------------|-------------------------|--|
| A | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR ADDITIONAL INSURED GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | AK-1406-07-GL GL-00008-00 | 11/19/2022 | 11/19/2023 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ | | | | | | OCCUR CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| B | ACCIDENT/HEALTH | | | AK-1406-07-SP | 11/19/2022 | 11/19/2023 | 50,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 (2022) Gymnastics: Any Person or Organization including Certificate Holder is additional insured if written signed contract to such exists prior to loss subject to form indicated above in General Liability section.

| | |
|--|---|
| CERTIFICATE HOLDER PROOF | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE Michael Foy/ESYD |

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Oklahoma City Ballet

Date: 10/1/25

Contract Vendor: Performing Arts Center **Time Frame:** October 25, 2024

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

This is a contract for OKC Ballet's performance at the Bronco Arts Outreach event in the PAC on October 25, 2024. There is no charge for the use of the facility for this event, but this contract documents that insurance is in force for this event.

Mustang Performing Arts Center Technical Rider



200 W Juniper | Mustang, OK 73064

Please complete the following information. If you have questions, please contact the following: Mustang PAC
Technical Director | Andi Gleichman | gleichmana@mustangps.org

Production: Fall series
Sponsoring Organization: OKC Ballet
Contact: Sarah Klump
Contact Phone Number: (405) 843-9898
Contact Email: sklump@okcballet.org
Rehearsal Date: _____
Rehearsal Setup time: Beginning: Ending: _____
Production\Performance Date: 10/25/24
Production Times Setup Time: Beginning: Ending: _____
Performance Time: Beginning: Ending: Theatre Doors Open(Lobby/House): 7:00 pm

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- Flown Scenery
- Choral Risers, Number: _____
- Platforms, Number: _____
- Conductor's Podium
- Speaker's Lectern
- Upright Piano
- Grand Piano
- Chairs, Number: _____
- Stands, Number: _____
- Scenery
- Acoustic Shell
- Other: _____

PRODUCTION WILL PLAY IN FRONT OF:

- House Curtain (Red)
- Mid-stage Traveler (Black)
- Cyclorama
- Blackout Curtain
- Other: _____

LIGHTING

- Follow Spots, Number: _____ (requires additional technicians)
- Video Projector
- Projection Screen
- Stage Wash: General Wash or Specific
Other: _____

SOUND

- Down Stage Monitors
Other: _____
- Backstage Monitors
- Microphones, Number: _____ Describe purpose and locaiton _____

LOBBY

- Round Tables,
Number: _____ Other: _____
- Chairs, Number: _____
- 6' Serving Tables, Number: _____
- Table clothes for serving tables, Number: _____

Comments: _____

Mustang Performing Arts Center Rental Requirements



200 W Juniper | Mustang, OK 73064

INSURANCE:

- A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:

- \$25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
- \$125,000 to the claimant for any other loss arising out of a single act, accident or occurrence.
- \$1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial jm

DEPOSIT:

- A deposit of 25% of the full rental costs must be submitted at the time of the rental agreement to complete reservation. This deposit is not refundable unless in the case of a *Force Majeure*.

Payment:

- Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

Weather Contingency Provision: In the event that weather conditions render the designated parking lot inaccessible or unsafe for use, the lessee shall have the right to exercise one of the following options:

- a) Upon mutual agreement with the lessor, the lessee may opt to pay additional fees for parking lot clearance, thereby ensuring accessibility for the intended event. Such fees shall be determined and agreed upon in writing prior to the commencement of any clearance efforts.
- b) Alternatively, the lessee reserves the right to reschedule the event to a mutually agreeable alternative date, subject to availability and confirmation by both parties.
- The decision to exercise either option shall be communicated promptly to the lessor, with due consideration given to the safety and feasibility of the proposed course of action.
- This provision is intended to accommodate unforeseen circumstances beyond the control of either party and shall not be construed as a waiver of any other terms or conditions outlined within this agreement.

***To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.**

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to the Client's property.

Initial jm

Mustang Performing Arts Center Acknowledgments

200 W Juniper | Mustang, OK 73064



ACKNOWLEDGMENTS:

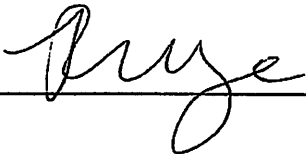
I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that by signing this document does not ensure a confirmed rental date\agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X



Lessee Signature and Date


X



Representative of Mustang Public Schools Signature and Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.



Signature of Representative

9/3/24

Date

STATE OF: _____

COUNTY OF: _____

Subscribed and sworn to before me this _____ day of _____, 20__.



Bronco Arts Outreach Rental
Mustang Performing Arts Center

Physical Address: 200 W. Juniper Mustang, OK
Mailing Address: (Mail checks to this address.) 12400 SW 15th st. Yukon, OK

BILL TO:
Yvonne Chouteau School/ OKC Ballet
6800 N Classen Blvd, Oklahoma City, OK 73116

INVOICE #

DATE

INVOICE DUE DATE

CURRENT DEPOSIT DUE

| Item | Description | Quantity | Price | Amount |
|---|--|----------|--------|--------|
| 10/25/24 | Rental Fees Waived: Performing 2 Outreach performances for K-1st Grades | | | |
| Bronco Arts Outreach Performance Rental | | | \$0.00 | \$0.00 |

NOTES:

25% non-refundable deposit required to complete reservation.
In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee.

TOTAL

\$0.00

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Lone Star Dance Masters Regional Competition

Board Meeting Date: 10/7/24

Contract Vendor: Performing Arts Center Time Frame: November 2, 2024

Amount: \$6560.00 Fund: 905 Project: _____

New Contract: Renewal Contract: (check one)

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Please discuss, consider, and/or act upon the attached rental request for the 24-25 school year.

Mustang Performing Arts Center Technical Rider



200 W Juniper | Mustang, OK 73064

Please complete the following information. If you have questions, please contact the following: Mustang PAC
Technical Director | Andi Gleichman | gleichmana@mustangps.org

Production: Lone Star Dance Masters Regional Competition
Sponsoring Organization: Lone Star Dance Masters
Contact: Mandy Schilling
Contact Phone Number: 806-202-6022
Contact Email: mandybrinn@gmail.com
Rehearsal Date:
Rehearsal Setup time: Beginning: Ending:
Production\Performance Date: 11-2-24
Production Times Setup Time: Beginning: Ending: 7:00am - 10:00pm
Performance Time: Beginning: Ending: Theatre Doors Open(Lobby/House): 8:00am - 10:00pm

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- Flown Scenery
- Choral Risers, Number: _____
- Platforms, Number: _____
- Conductor's Podium
- Speaker's Lectern
- Upright Piano
- Grand Piano
- Chairs, Number: _____
- Stands, Number: _____
- Scenery
- Acoustic Shell
- Other: _____

PRODUCTION WILL PLAY IN FRONT OF:

- House Curtain (Red)
- Mid-stage Traveler (Black)
- Cyclorama
- Blackout Curtain
- Other: _____

LIGHTING

- Follow Spots, Number: _____ (requires additional technicians)
- Video Projector
- Projection Screen
- Stage Wash: General Wash or Specific
Other: _____

SOUND

- Down Stage Monitors
Other: _____
- Backstage Monitors
- Microphones, Number: 2 Describe purpose and location lectern, handheld w/ stand

LOBBY

- Round Tables, Number: _____ Other: _____
- Chairs, Number: _____
- 6' Serving Tables, Number: _____
- Table clothes for serving tables, Number: _____

Comments: _____

Mustang Performing Arts Center Rental Requirements



200 W Juniper | Mustang, OK 73064

INSURANCE:

- A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:

- \$25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
- \$125,000 to the claimant for any other loss arising out of a single act, accident or occurrence.
- \$1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial MS

DEPOSIT:

- A deposit of 25% of the full rental costs must be submitted at the time of the rental agreement to complete reservation. This deposit is not refundable unless in the case of a *Force Majeure*.

Payment:

- Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

Weather Contingency Provision: In the event that weather conditions render the designated parking lot inaccessible or unsafe for use, the lessee shall have the right to exercise one of the following options:

- a) Upon mutual agreement with the lessor, the lessee may opt to pay additional fees for parking lot clearance, thereby ensuring accessibility for the intended event. Such fees shall be determined and agreed upon in writing prior to the commencement of any clearance efforts.
- b) Alternatively, the lessee reserves the right to reschedule the event to a mutually agreeable alternative date, subject to availability and confirmation by both parties.
- The decision to exercise either option shall be communicated promptly to the lessor, with due consideration given to the safety and feasibility of the proposed course of action.
- This provision is intended to accommodate unforeseen circumstances beyond the control of either party and shall not be construed as a waiver of any other terms or conditions outlined within this agreement.

*To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to the Client's property.

Initial MS

Mustang Performing Arts Center Acknowledgments



200 W Juniper | Mustang, OK 73064

ACKNOWLEDGMENTS:

I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that by signing this document does not ensure a confirmed rental date\agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X

Mandy Schilling

Lessee Signature and Date

X

Pat Alford *10/1/25*

Representative of Mustang Public Schools Signature and Date



INVOICE

Mustang Performing Arts Center

Physical Address: 200 W. Juniper
Mustang, OK
Mailing Address: (Mail 12400 SW 15th st.
checks to this address.) Yukon, OK 73099

BILL TO: Lonestar Dance Masters Dance Competition
INVOICE # 11-2-24
DATE 8/19/24
INVOICE DUE DATE
Saturday 7:00am-10:00pm
CURRENT DEPOSIT DUE

| Item | Description | Quantity | Price | Amount |
|--|--|----------|------------|---------------|
| 11/2/24 Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. 7am-12pm | 1 | \$1,750.00 | \$1,750.00 |
| Additional hours PH Friday-Sunday | Additional rental time for Performance Hall per hour 12pm-10pm | 10 | \$300.00 | \$3,000.00 |
| Technical Director/Audio Engineer/Lighting Designer | per day | 1 | \$350.00 | \$350.00 |
| FOH Manager (2nd manager required for events over 450) | \$35 each per hour (8 am-11 pm) | 12 | \$35.00 | \$420.00 |
| Custodial | Custodial/ Cleaning Service min. of 4 hours | 15 | \$30.00 | \$450.00 |
| Custodial | Custodial/ Cleaning Service min. of 4 hours | 15 | \$30.00 | \$450.00 |
| Cleaning Fee | Per Event | 1 | \$140.00 | \$140.00 |
| | Previous Deposit Paid | | | -\$5,900.00 |
| | | | | -\$660.00 |
| NOTES: | 25% non-refundable deposit required to complete reservation. In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee. | | | TOTAL |
| | | | | \$0.00 |

PAID IN FULL

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Triumph National Talent

Board Meeting Date: 10/7/24

Contract Vendor: Performing Arts Center Time Frame: March 3-9, 2025

Amount: \$13,470.00 Fund: 905 Project: _____

New Contract: Renewal Contract: (check one)

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Please discuss, consider, and/or act upon the attached rental request for the 24-25 school year.

Mustang Performing Arts Center Rental Requirements



200 W Juniper | Mustang, OK 73064

INSURANCE:

- A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:
- \$25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
 - \$125,000 to the claimant for any other loss arising out of a single act, accident or occurrence.
 - \$1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial DCB

DEPOSIT:

- A deposit of 25% of the full rental costs must be submitted at the time of the rental agreement to complete reservation. This deposit is not refundable unless in the case of a *Force Majeure*.

Payment:

- Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

Weather Contingency Provision: In the event that weather conditions render the designated parking lot inaccessible or unsafe for use, the lessee shall have the right to exercise one of the following options:

- a) Upon mutual agreement with the lessor, the lessee may opt to pay additional fees for parking lot clearance, thereby ensuring accessibility for the intended event. Such fees shall be determined and agreed upon in writing prior to the commencement of any clearance efforts.
- b) Alternatively, the lessee reserves the right to reschedule the event to a mutually agreeable alternative date, subject to availability and confirmation by both parties.
- The decision to exercise either option shall be communicated promptly to the lessor, with due consideration given to the safety and feasibility of the proposed course of action.
- This provision is intended to accommodate unforeseen circumstances beyond the control of either party and shall not be construed as a waiver of any other terms or conditions outlined within this agreement.

*To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to the Client's property.

Initial DCB

Mustang Performing Arts Center Technical Rider



200 W Juniper | Mustang, OK 73064

Please complete the following information. If you have questions, please contact the following: Mustang PAC
Technical Director | William Bennyhoff | bennyhoffw@mustangps.org | 405.256.6474

Production :

Sponsoring Organization: **Triumph National Talent**

Contact: **Dana Bigham**

Contact Phone Number: **407-375-1028**

Contact Email: **dana@triumphnationaltalent.com**

Rehearsal Date: **load in Friday, March 7, 2025**

Rehearsal Setup time: Beginning: Ending: **4:00pm - 8:00pm**

Production\Performance Date: **March 7-9, 2025**

Production Times Setup Time: Beginning: Ending: **7am - 10pm**

Performance Time: Beginning: Ending: Theatre Doors Open(Lobby/House): **Doors 7:15am**

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- Flown Scenery
- Choral Risers, Number: _____
- Platforms, Number: _____
- Conductor's Podium
- Speaker's Lectern
- Upright Piano
- Grand Piano
- Chairs, Number: 10
- Stands, Number: _____
- Scenery
- Acoustic Shell
- Other: _____

PRODUCTION WILL PLAY IN FRONT OF:

- House Curtain (Red)
- Mid-stage Traveler (Black)
- Cyclorama
- Blackout Curtain
- Other: _____

LIGHTING

- Follow Spots, Number: _____ (requires additional technicians)
- Video Projector
- Projection Screen
- Stage Wash: General Wash or Specific Other: _____

SOUND

- Down Stage Monitors
Other: _____
- Backstage Monitors
- Microphones, Number: _____ Describe purpose and locaiton _____

LOBBY

- Round Tables,
Number: _____ Other: _____
- Chairs, Number: 2
- 6' Serving Tables, Number: 4
- Table clothes for serving tables, Number: _____

Comments: _____

Mustang Performing Arts Center Acknowledgments

200 W Juniper | Mustang, OK 73064



ACKNOWLEDGMENTS:

I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that by signing this document does not ensure a confirmed rental date/agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X

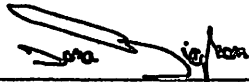
Lessee Signature and Date

X

Representative of Mustang Public Schools Signature and Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.



6/5/2024

Signature of Representative

Date

STATE OF: _____

COUNTY OF: _____

Subscribed and sworn to before me this ____ day of _____, 20__.



Invoice

Mustang Performing Arts Center

Physical Address: 200 W. Juniper
Mustang, OK

Mailing Address: (Mail 12400 SW 15th st.
checks to this address.) Yukon, OK 73099

| | |
|---------------------------|----------------------------|
| BILL TO: | INVOICE # |
| Triumph Dance Competition | 3-8-9-25 |
| | DATE |
| | 5/29/24 |
| | INVOICE DUE DATE |
| | 6/12/24 |
| | CURRENT DEPOSIT DUE |
| | \$3,367.50 |

| Item | Description | Quantity | Price | Amount |
|---------|--|---|--------------|------------|
| 3/7/25 | Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. 5pm-10pm | 1 \$1,750.00 | \$1,750.00 |
| | Technical Director/Audio Engineer/Lighting Designer | per day | 1 \$350.00 | \$350.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 5 \$30.00 | \$150.00 |
| 11/2/24 | Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. 7am-12pm | 1 \$1,750.00 | \$1,750.00 |
| | Additional hours PH Friday-Sunday | Additional rental time for Performance Hall per hour 12pm-10pm | 10 \$300.00 | \$3,000.00 |
| | Technical Director/Audio Engineer/Lighting Designer | per day | 1 \$350.00 | \$350.00 |
| | FOH Manager (2nd manager required for events over 450) | \$35 each per hour (8 am-11 pm) | 12 \$35.00 | \$420.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 14 \$30.00 | \$420.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 14 \$30.00 | \$420.00 |
| 11/3/24 | Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. 7am-12pm | 1 \$1,750.00 | \$1,750.00 |
| | Additional hours PH Friday-Sunday | Additional rental time for Performance Hall per hour 12pm-6pm | 6 \$300.00 | \$1,800.00 |
| | Technical Director/Audio Engineer/Lighting Designer | per day | 1 \$350.00 | \$350.00 |
| | FOH Manager (2nd manager required for events over 450) | \$35 each per hour (8 am-11 pm) | 8 \$35.00 | \$280.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 9 \$30.00 | \$270.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 9 \$30.00 | \$270.00 |
| | Cleaning Fee | Per Event | 1 \$140.00 | \$140.00 |
| | | Deposit Paid | | -3367.5 |

NOTES: **TOTAL**

25% non-refundable deposit required to complete reservation.

In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee.

\$10,102.50

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Ms. Oklahoma, Senior America Pagent

Board Meeting Date: 10/7/24

Contract Vendor: Performing Arts Center Time Frame: April 5, 2025

Amount: \$2400.00 Fund: 905 Project: _____

New Contract: Renewal Contract: (check one)

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Please discuss, consider, and/or act upon the attached rental request for the 24-25 school year.
NOTE: There are no minors involved in this event. Hence, a sex offender affidavit is not required.

Mustang Performing Arts Center Technical Rider

200 W Juniper | Mustang, OK 73064



Please complete the following information. If you have questions, please contact the following: Mustang PAC
Technical Director | William Bennyhoff | bennyhoffw@mustangpac.org | 405.256.6474

Production: Ms Oklahoma Senior America Pageant
 Sponsoring Organization: Ms Senior Oklahoma Foundation
 Contact: Carol Kallenberger & Deborah Wedel
 Contact Phone Number: (903) 918-1478 & (405) 274-2627
 (cell)
 Contact Email: msoksrAmerica@gmail.com
 Rehearsal Date: _____

Rehearsal Setup time: Beginning: Ending: _____

Production/Performance Date: April 5, 2025

Production Times Setup Time: Beginning: Ending: 10:00am - 3:30pm
 (9:30am)

Performance Time: Beginning: Ending: Theatre-Doors Open (Lobby/House): 1:00pm - 3:00pm

Judges arrive @ 9:30am

Doors Open @ 12:00 noon
 Vendor Setup Time 11:00am

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- Flown Scenery
- Choral Risers, Number: _____
- Platforms, Number: _____
- Conductor's Podium
- Speaker's Lectern
- Upright Piano
- Grand Piano
- Chairs, Number: 5 & 2 Tables for
- Stands, Number: 2-3 Judges
- Scenery
- Acoustic Shell
- Other: _____

PRODUCTION WILL PLAY IN FRONT OF:

- House Curtain (Red)
- Mid-stage Traveler (Black)
- Cyclorama
- Blackout Curtain
- Other: _____

LIGHTING

- Follow Spots, Number: _____ (requires additional technicians)
- Video Projector
- Projection Screen
- Stage Wash: General Wash or Specific Other: pink & white

SOUND

- Down Stage Monitors
- Other: _____
- Backstage Monitors
- Microphones, Number: 2-3 Describe purpose and location: Talent performance

LOBBY

- Round Tables, Number: 5 Other: _____
- Chairs, Number: 2 chairs each table
- 6' Serving Tables, Number: _____
- Table clothes for serving tables, Number: _____

Comments: Luncheon in student lobby

Mustang Performing Arts Center Rental Requirements

200 W Juniper | Mustang, OK 73064



1. Insurance

- A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:

- \$25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
- \$125,000 to the claimant for any other loss arising out of a single act, accident or occurrence.
- \$1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial CSH

2. Deposit

- A deposit of 50% of the full rental costs must be submitted at the time of the rental agreement to lock in the date. This deposit is not refundable unless the agreement for the facility is canceled in writing 30 days prior to the event.

3. Payment

- Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

*To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to Client's property.

Initial CSH

Mustang Performing Arts Center Acknowledgments

200 W Juniper | Mustang, OK 73064



ACKNOWLEDGMENTS:

I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that by signing this document does not ensure a confirmed rental date/agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X

[Handwritten Signature] 5/17/25

Lessee Signature and Date

X

[Handwritten Signature] 5/17/25

Representative of Mustang Public Schools Signature and Date



Invoice
Mustang Performing Arts Center

Physical Address: 200 W. Juniper
Mustang, OK

Mailing Address: (Mail checks to this address.) 12400 SW 15th st.
Yukon, OK 73099

BILL TO:

Ms. Senior OK

INVOICE #

4-5-25

DATE

5/16/24

INVOICE DUE DATE

CURRENT DEPOSIT DUE

\$1,200.00

| Item | Description | Quantity | Price | Amount |
|---|--|----------|------------|------------|
| 4/6/24 | | | | |
| Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. | 1 | \$1,750.00 | \$1,750.00 |
| Additional hours PH Friday-Sunday | Additional rental time for Performance Hall per hour | 1 | \$300.00 | \$300.00 |
| Technician | Additional technician per hour min. of 4 hours | 5 | \$20.00 | \$100.00 |
| Technician | Additional technician per hour min. of 4 hours | 5 | \$20.00 | \$100.00 |
| Custodial | Custodial/ Cleaning Service min. of 4 hours | 5 | \$30.00 | \$150.00 |

Previous Deposit Paic Check #140 -\$1,200.00

NOTES:

50% deposit due to lock in reserved dates. Cancellations made by the renter will result in a 25% non-applicable cancellation fee.

In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee.

TOTAL

\$1,200.00

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Oklahoma City Ballet

Board Meeting Date: 10/7/24

Contract Vendor: Performing Arts Center Time Frame: May 16-17, 2025

Amount: \$8990.00 Fund: 905 Project: _____

New Contract: Renewal Contract: (check one)

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Please discuss, consider, and/or act upon the attached rental request for the 24-25 school year.

Mustang Performing Arts Center Technical Rider



200 W Juniper | Mustang, OK 73064

Please complete the following information. If you have questions, please contact the following: Mustang PAC
Technical Director | William Bennyhoff | bennyhoffw@mustangpac.org | 405.256.6474

Production: Spring Performance

Sponsoring Organization: OKC Ballet

Contact: Sarah Klump

Contact Phone Number: 405-843-9898

Contact Email: s.klump@okcballet.org

Rehearsal Date: 5/16

Rehearsal Setup time: Beginning: Ending:

Production\Performance Date: 5/17/25

Production Times Setup Time: Beginning: Ending:

Performance Time: Beginning: Ending: Theatre Doors Open(Lobby/House): 2:00pm & 7:00pm

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- Flown Scenery
- Choral Risers, Number: _____
- Platforms, Number: _____
- Conductor's Podium
- Speaker's Lectern
- Upright Piano
- Grand Piano
- Chairs, Number: _____
- Stands, Number: _____
- Scenery
- Acoustic Shell
- Other: _____

PRODUCTION WILL PLAY IN FRONT OF:

- House Curtain (Red)
- Mid-stage Traveler (Black)
- Cyclorama
- Blackout Curtain
- Other: _____

LIGHTING

- Follow Spots, Number: _____ (requires additional technicians)
- Video Projector
- Projection Screen
- Stage Wash: General Wash or Specific
- Other: _____

SOUND

- Down Stage Monitors
- Other: _____
- Backstage Monitors
- Microphones, Number: 1 Describe purpose and locaiton downstage R

LOBBY

- Round Tables, Number: _____ Other: _____
- Chairs, Number: _____
- 6' Serving Tables, Number: _____
- Table clothes for serving tables, Number: _____

Comments: _____

Mustang Performing Arts Center Rental Requirements



200 W Juniper | Mustang, OK 73064

INSURANCE:

- A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:
- \$25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
 - \$125,000 to the claimant for any other loss arising out of a single act, accident or occurrence.
 - \$1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial pm

DEPOSIT:

- A deposit of 25% of the full rental costs must be submitted at the time of the rental agreement to complete reservation. This deposit is not refundable unless in the case of a *Force Majeure*.

Payment:

- Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

Weather Contingency Provision: In the event that weather conditions render the designated parking lot inaccessible or unsafe for use, the lessee shall have the right to exercise one of the following options:

- a) Upon mutual agreement with the lessor, the lessee may opt to pay additional fees for parking lot clearance, thereby ensuring accessibility for the intended event. Such fees shall be determined and agreed upon in writing prior to the commencement of any clearance efforts.
- b) Alternatively, the lessee reserves the right to reschedule the event to a mutually agreeable alternative date, subject to availability and confirmation by both parties.
- The decision to exercise either option shall be communicated promptly to the lessor, with due consideration given to the safety and feasibility of the proposed course of action.
- This provision is intended to accommodate unforeseen circumstances beyond the control of either party and shall not be construed as a waiver of any other terms or conditions outlined within this agreement.

***To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.**

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to the Client's property.

Initial pm

Mustang Performing Arts Center Acknowledgments

200 W Juniper | Mustang, OK 73064



ACKNOWLEDGMENTS:

I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that by signing this document does not ensure a confirmed rental date\agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X

[Handwritten Signature]

Lessee Signature and Date


X

[Handwritten Signature: Samantha Walchup 6/27/24]

Representative of Mustang Public Schools Signature and Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.


Signature of Representative

6/25/24
Date

STATE OF: _____

COUNTY OF: _____

Subscribed and sworn to before me this _____ day of _____, 20__.



QUOTE

Mustang Performing Arts Center

Physical Address: 200 W. Juniper Mustang, OK

Mailing Address: (Mail checks to this address.) 12400 SW 15th st. Yukon, OK

BILL TO:
Yvonne Chouteau School/ OKC Ballet
6800 N Classen Blvd, Oklahoma City, OK 73116

INVOICE #
5-17-25

DATE
5/29/24

INVOICE DUE DATE
6/12/24

CURRENT DEPOSIT DUE
\$2,247.50

| Item | Description | Quantity | Price | Amount | |
|---------|--|---|-------|------------|------------|
| 5/17/25 | Rehearsal/Load-in/Load-out on the previous day (no audience/ no FOH) | per hour 4 hour min. 12pm-9pm (9 hours) | 9 | \$300.00 | \$2,700.00 |
| | Additional Lighting | Additional lighting scenes outside of the house plot. \$35 per hour setup time. | 8 | \$35.00 | \$280.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 8 | \$30.00 | \$240.00 |
| | Performance Hall Rental Friday- Sunday | Rental of Performance Hall for 5 hours. 9am-2pm | 1 | \$1,750.00 | \$1,750.00 |
| | Additional hours PH Friday- Sunday | 2pm-10:30pm | 8.5 | \$300.00 | \$2,550.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 14 | \$30.00 | \$420.00 |
| | Custodial | Custodial/ Cleaning Service min. of 4 hours | 14 | \$30.00 | \$420.00 |
| | Marley Dance Floor | Setup fee for use of Marley Dance Floor | 1 | \$350.00 | \$350.00 |
| | Theater Technician (Sound/lights/stagehands/etc.) | \$20 each per hour (8 am-11 pm) Min. of 4 hours | 14 | \$20.00 | \$280.00 |

NOTES:
25% non-refundable deposit required to complete reservation.

In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee.

TOTAL

\$8,990.00



Memo

To: Charles Bradley, Superintendent
CC: Ryan McKinney, Asst. Superintendent
Karen Wilson, Exec. Dir. of Student Services *KW*
From: Mike Barrick, Director of Behavior Support Programs *MB*
Date: 9/26/2024
Subject: MOU for BCBA Supervision Services

Please discuss ,consider and/or act upon consideration of the attached memorandum of understanding between Mustang Public Schools and the University Of Oklahoma. This MOU is to allow OU to provide supervision services to a master level Mustang employee during the school day at no cost to the district.

If you have any questions, do not hesitate to contact Mike Barrick.

MEMORANDUM OF UNDERSTANDING

**Between the Board of Regents of the University of Oklahoma and Mustang Public Schools
2024 US Department of Education Office of Elementary and Secondary Programs
Mental Health Services Professional Demonstration Grant Program**

The Board of Regents of the University of Oklahoma (“OU”) in collaboration with Local Education Agencies are applying to the US Department of Education Office of Elementary and Secondary Programs Mental Health Professional Demonstration Grant Program (ALN 84.184X). The purpose of this Memorandum of Understanding is to establish the framework through which, if the Office of Elementary and Secondary Programs funds the proposal, the partners will collaborate and to articulate the specific roles and responsibilities of each party. We agree to participate in the application process for the 2022 competition, conduct activities, and carry out responsibilities as identified in our application.

Project Rural Innovation for Mental health Enhancement (PRIME) is designed to address state-identified shortages for highly qualified mental health personnel, specifically within the context of rural settings, an area where critical, longstanding, and pervasive shortages have been identified. Project PRIME will lead to the development of a networked community of practice that will expand the pipeline of high-quality, trained providers to address the shortages of mental health service professionals in high-need rural districts. With a focus on scientifically-based practices cutting across social, emotional, and behavioral domains, PRIME will prepare 60 mental health practitioners (24 Board Certified Behavior Analysts (12 per cohort in Years 1 and 3), 18 school counselors (2 cohorts, 9 counselors per cohort in years 1 and 3), 18 social workers (4 social works in Year 1 cohort 1, 5 social workers in Year 2 cohort 2, 5 social workers in Year 3 cohort 3, and 4 social workers in Year 4 cohort 4) capable of delivering evidence-based mental health screening and intervention in high-need rural schools, thus increasing the number and diversity of high-quality, trained mental health providers available to address student needs.

I) Description of Agencies

OU is a public university located in Norman, Oklahoma. OU is classified among “ R1: Doctoral Universities- Very High Research Activity” and has exceptional behavior analyst, school counseling, and social work preparation programs.

School districts (LEAs) participating in Project PRIME are among the least socio-economically advantaged in the state. Each has experienced ongoing challenges with recruiting and retaining comprehensively trained professionals to meet increasing student mental health needs. Areas of growing concern include substance abuse (i.e., vaping), increasing suspensions due to maladaptive behaviors, and absenteeism. Districts are comfortable working collaboratively and have maintained a positive relationship with OU faculty and researchers.

A summary of project roles and responsibilities are summarized below.

II) Roles and Responsibilities

OU in collaboration with Mustang Public Schools will:

- Provide evidence-based coursework, supervision, and exam preparation that leads to graduates with licensure as a behavior analyst, school counselor, or social worker.
- Facilitate recruitment and candidate selection activities.
- Organize quarterly advisory board meetings to review program progress, successes, and areas that need to be addressed.
- Review findings and collaboratively work to make adjustments to meet, or preferably exceed, our project goals and benchmarks.
- Work collaboratively with professional organizations and community partners to support the development of behavior analysts, school counselors, and social workers to effectively serve high-need rural schools.
- Submit annual grant reports.
- Provide a comprehensive evaluation report at the conclusion of the project with recommended next steps for following candidates longitudinally.
- Serve as the fiscal agent.

Mustang Public Schools in collaboration with OU will:

- Allow completion of required field work, internships, and coordinated training for 3 behavior analysts, 3 social workers, 3 counselors.
- Support supervision and observations needed for students to obtain necessary supervision hours for license eligibility.
- Work collaboratively with professional organizations and community partners to support the development of behavior analysts, school counselors, and social workers.
- Actively participate in recruitment and candidate selection activities.
- Attend and contribute to quarterly advisory board meetings.
- Complete brief surveys, interviews, and allow observations to contribute to program evaluation.
- Work collaboratively with university supervisors to ensure candidate progress.
- Support candidates by allowing them to attend professional development opportunities.
- Review evaluation reports and provide feedback.
- Work to ensure that we meet, or exceed, project goals and benchmarks.

The roles and responsibilities described above are contingent on receiving an award from the Office of Elementary and Secondary Education Mental Health Services Professional Demonstration Grant Program competition. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be January 1, 2023 until December 31, 2028.

III) Signatures:

[Name]
[Title]

Date

Michael Purcell
Associate Vice President of Research and Partnerships
Executive Director, Office of Research Services

Date

Stacy Reeder

9-10-24

Stacy Reeder

Dean, Jeannine Rainbolt College of Education

University Of Oklahoma
Jeannine Rainbolt College of Education
Affiliation Agreement

This Affiliation Agreement (“Agreement”) is entered into by and between Mustang Public Schools, with its principal place of business at 909 S. Mustang Road (“Agency”), and the Board of Regents of the University of Oklahoma (“University”), a constitutional state entity of the State of Oklahoma, on behalf of the Jeannine Rainbolt College of Education, Department of Educational Psychology, effective on the date when executed by the last party hereto to sign this Agreement (“Effective Date”).

WHEREAS, the University desires to provide appropriate supervised fieldwork experience (“Supervised Fieldwork Experience”) to students in the University’s PRIME programs (“Supervisee”) to meet the Behavior Analyst Certification Board’s certification requirement;

WHEREAS, one or more students are employees or volunteers of the Agency and the Agency desires to collaborate with the University to provide such Supervised Fieldwork Experience to those students;

NOW, THEREFORE, in consideration of the promises set forth in this Agreement, the parties agree as follows:

1. Responsibilities of the University

- a. The University shall designate one or more members of its employees to coordinate all aspects of the Supervised Fieldwork Experience with the Agency.
- b. The University shall assign one or more employees who are qualified Behavior Analyst Certification Board certificants (“Supervisor”) to supervise the Supervisee during the Supervised Fieldwork Experience.
- c. The University shall evaluate the appropriateness of the Supervised Fieldwork Experience for the Supervisee as set forth by the Behavior Analyst Certification Board. The University shall provide forms for regular progress reports and evaluation of the Supervisee’s performance during the Supervised Fieldwork Experience.
- d. The University shall require the Supervisee and the Supervisors to complete, sign and return the “PRIME Supervision Agreement” as attached in Attachment A.
- e. The University shall strongly recommend the Supervisee to procure professional liability insurance during the Supervised Fieldwork Experience.

2. Responsibilities of the Agency

- a. The Agency shall designate one or more members of its employees to coordinate all aspects of the Supervised Fieldwork Experience with the University.

- b. The Agency shall allow the University's Supervisors to supervise the Supervisee at the Agency's facility during the Supervised Fieldwork Experience, including:
 - i. Direct observation of the Supervisee with students.
 - ii. Virtual or web-based observation of the Supervisee with students.
 - iii. Virtual or web-based observation of the Supervisee with students.
 - iv. "In the moment" feedback on student interactions.
 - c. The Agency shall provide the University with documentation necessary to verify that the Supervised Fieldwork Experience is appropriate for experience hours for the Supervisee as outlined by the Behavior Analyst Certification Board.
 - d. The Agency shall notify University and the Supervisee of any changes to the Agency that may affect the Supervised Fieldwork Experience.
 - e. The Agency acknowledges that experience hours may be gained by the Supervisee as part of the position for which the Supervisee volunteers or is employed.
 - f. The Agency shall provide the Supervisee and the Supervisors with the relevant policies, rules, regulations, and expectations with which the Supervisee and the Supervisors are required to comply.
3. Health Insurance Portability and Accountability Act
- a. The Supervisee participating in the Supervised Fieldwork Experience pursuant to this Agreement is a member of the Agency's workforce for purposes of the Health Insurance Portability and Accountability Act ("HIPAA") within the definition of "health care operations" and therefore may have access to patient medical information as provided for in the Privacy Rule of HIPAA. Therefore, additional agreements are not necessary for HIPAA compliance purposes. This paragraph applies solely to HIPAA privacy and security regulations applicable to the Agency and does not establish an employment relationship.
4. Family Educational Rights and Privacy Act
- a. The Agency acknowledges that the University is subject to the Family Educational Rights and Privacy Act (FERPA), 34 CFR §99.3 (1974). If the Agency gains access to "personally identifiable information" and/or student education records, the Agency certifies that it will only use the information and education records consistent with the purpose for which they are created or provided under this Agreement and that it will not re-disclose personally identifiable information and/or education records to a third party other than the individual student.
5. Publicity
- a. Neither party to this Agreement may use the name or mark of the other nor the name(s) of the other's employees in news releases, publicity, advertising, or product promotion without the prior written permission of the other.
6. Notices

- a. All notices (except legal notices) provided by either party to the other will be in writing. Notice shall be effective upon receipt by the addressee and shall be addressed as indicated below, or to such other address(es) as may be hereafter designated by notice in writing.

If to the University:-

Contact person and address Dr. Brittany Hott 820 Van Vleet Oval 73019

Telephone number (804) 387-2757

Email address bhott@ou.edu

If to the Agency:

Contact person and address

Telephone number

Email address

7. Term and Termination

- a. This Agreement is effective on the Effective Date and will expire three (3) years from the Effective Date.
- b. This Agreement may be terminated at any time and for any reason by either party upon not less than ninety (90) days prior written notice to the other party. If this Agreement is terminated during an active Supervised Fieldwork Experience, however, the parties agree to allow current Supervisees participating in the Supervised Fieldwork Experience to complete the Supervised Fieldwork Experience.

8. General Terms and Conditions

- a. This Agreement shall be governed by the laws of the state of Oklahoma, without giving force and effect to its choice of law provisions. Any legal action in connection with this agreement shall be filed in a state court of competent jurisdiction in the state of Oklahoma, to which jurisdiction and venue Agency expressly agrees.
- b. Should the parties to this Agreement be unable to resolve between themselves any dispute arising from any of the provisions within this Agreement, each party shall have recourse under the law.
- c. If any provision of this Agreement shall be held invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
- d. This Agreement constitutes the entire agreement and understanding between the parties and supersedes all prior and/or contemporaneous discussions, representations, or agreements, whether written or oral, of the parties relating to the work to be performed. This Agreement may be extended, renewed or otherwise amended at any time by the mutual written agreement of the parties.

- e. This Agreement may not be assigned by either party without the prior written consent of the other. The parties agree that this Agreement shall be binding upon their respective successors, assigns or transferees of any nature, if assignment and/or transfer is permitted in accordance with the terms of this Agreement.
- f. The parties shall be deemed to be and shall be independent contractors and, as such, neither shall be entitled to any benefits applicable to employees of the other. Neither party is authorized or empowered to act for the other for any purpose and shall not on behalf of the other enter into any contract, warranty, and/or representation as to any matter. Neither shall be bound by the acts or conduct of the other.
- g. Each party agrees to be responsible for its own negligent acts and omissions and those of its employees and agents, with the University's liability governed by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991 151, *et seq.*, as amended.
- h. This Agreement may be executed in several counterparts, each of which shall be deemed the original, but all of which shall constitute one and the same instrument. This Agreement may be executed using electronic or digital signatures, which shall have the same force and effect as a manual signature.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the dates set forth below.

The Board of Regents of the University of Oklahoma

By: *Stacy Reeder*
Title: *Dean, Jeannine Rainbolt College of Education*
Date: *9-10-24*

Agency

By:
Title:
Date:

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer
Jason Pittenger, Assistant Superintendent
Ryan McKinney, Assistant Superintendent

Handwritten initials, possibly 'JP', in a circle.

From: Karen Wilson, Exe Director of Student Services *KW*

Board Meeting Date: 10-14-24

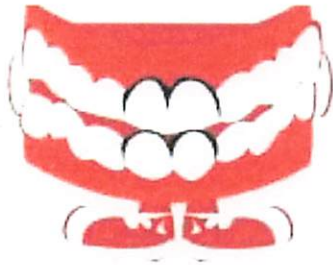
Contract Vendor: Motor Mouth Therapy Time Frame: October 14 - May 22, 2025

Amount: \$ 60,000.00 Fund: 11 Project: 621/047

New Contract: Renewal Contract: (check one)

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Speech/Language Pathology Services for students who qualify.



Motor Mouth Therapy *School Contract*

Mustang Public Schools agrees to employ Motor Mouth Therapy, LLC for the provision of Speech Therapy services. Payments to Motor Mouth Therapy, LLC will be made on a monthly basis submitted by standard invoice as approved by Mustang Public Schools. These payments will be based upon the number of hours spent in service to students in the school district at the hourly rate of \$75.00.

1. Term:

The term of this contract shall be for the 2024-2025 school year with the contract expiring May 22, 2025. The contract may not be terminated earlier except upon 30 days prior written notice to the terminated party. In any event, after termination all scheduled evaluations, screenings, and any pending Speech services and reports shall be completed by Motor Mouth Therapy, LLC within the 30 days of given notice of termination.

2. Duties of the Speech Pathologist:

a. Motor Mouth Therapy, LLC shall require any therapist working under this contract ("Therapist") to maintain applicable national and state certifications / licenses during the term of this contract. If at any time during the term of this contract, Therapist's licensure and/or certifications lapse or are removed, Motor Mouth Therapy, LLC must provide immediate notice to Mustang Public Schools and shall not provide or charge for further services of such Therapist. At Mustang Public Schools' discretion, Mustang Public Schools may terminate this contract immediately if Therapist's certification/licensure lapses or is removed.

b. Motor Mouth Therapy, LLC shall require Therapist to conduct professional screenings and evaluations, render reports and evaluations, set forth recommendations, and instruct clients referred to Therapist by school employees/parents, and shall exercise sound professional judgment in accordance with the terms and provisions of the State Education Department and in accordance with the individualized education program (IEP). Motor Mouth Therapy, LLC shall require Therapist to 1) use diligent efforts and professional skills and judgment; 2) render care to students in accordance with and in a manner consistent with customary and recognized standards of the profession in which Therapist works; and 3) comply with all policies, rules, and regulations of the Mustang Public Schools' Board of Education.

c. The professional services provided by Therapist, the contents of any evaluation and/or written report of examination and/or treatment, together with diagnosis, shall be afforded the greatest degree of professional attention and confidentially by Therapist and Motor Mouth

and Privacy Act of 1974. Motor Mouth Therapy acknowledges and agrees that all student files, including any medical or education records, created, compiled, supplemented, or modified by Therapist and/or Motor Mouth Therapy, LLC are and shall remain the sole property of Mustang Public Schools.

d. Motor Mouth Therapy, LLC shall require Therapist to instruct the student and team in activities to be carried out between therapy sessions. Motor Mouth Therapy, LLC shall require Therapist to prepare clinical and progress notes (Service Logs to be written the day service is rendered) for incorporation into EdPlan in accordance with state law.

3. Liability Insurance:

Motor Mouth Therapy, LLC will require Therapist to carry general and professional liability insurance, including malpractice insurance, in the amount of at least \$1,000,000.00 for each occurrence. Proof of insurance will be provided by Therapist at the time of the signing of their contract with Motor Mouth Therapy, LLC. Mustang Public Schools will be provided a copy from Motor Mouth Therapy, LLC upon request.

4. Compensation:

Motor Mouth Therapy, LLC will receive as compensation for speech therapy services \$75.00 per hour for direct and indirect treatment hours, for Mustang Public Schools. Hours may not exceed 30 hours per working week.

Payment for therapy services rendered will be made on a monthly basis following submission of a standard monthly invoice itemizing the time and services rendered. A weekly therapy schedule will be kept and is available upon request at any time. Mustang Public Schools reserves the right to withhold payment for said services until the Therapist provides the aforementioned documentation of services.

Payments will be sent to:

**Motor Mouth Therapy
4245 S 188th E Ave
Tulsa, OK 74134**

5. Tax and Benefits:

The parties agree Therapist is not an employee, agent, or servant of Mustang Public Schools and shall be responsible for the payment of all taxes. Motor Mouth Therapy, LLC and Therapist are independent contractors and Motor Mouth Therapy, LLC shall expect Therapist to act in compliance with all state and federal regulations in connection with such payments. Mustang Public

Page 2 of 4

Schools will not accumulate, deduct, hold on account or otherwise provide any retirement and/or insurance benefits for the Therapist.

7. Indemnification of Mustang Public Schools:

Motor Mouth, LLC agrees to and shall defend, indemnify and hold Mustang Public Schools, its officers, administrators, board members, employees, agents, assigns, insurers, and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Motor Mouth, LLC and/or Therapist.

8. Safety and Welfare:

Mustang Public Schools and Motor Mouth Therapy, LLC agree that student safety is a top priority. Motor Mouth Therapy agrees it shall not allow Therapist or anyone performing services under this contract on school district property, whether as an officer, agent, employee, or contractor of Motor Mouth Therapy, LLC, who has been convicted of a felony within the past 10 years or at any time has been convicted of, or pled guilty or no contest to a charge involving illegal chemical substances or a sexual offense. Motor Mouth, LLC hereby certifies that any therapist performing services under this contract is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippe Violent Offender Registration Act. Motor Mouth, LLC shall submit written proof to the Mustang School District's Department of Special Education and Student Services that any Therapist performing services under this contract has passed background checks including a nationwide criminal check, multistate sex offender check, OSBI criminal record check and has obtained a current drug screening prior to entering upon school district property. If, at any time, Therapist demonstrates actions which are inappropriate or create a disruption within the school, the site principal may require the Therapist to leave school district property and not return without specific permission of the principal.

9. Confidentiality:

Therapist shall hold, in a fiduciary capacity, for the benefit of Mustang Public Schools and its students, the names of the students and the types, dates and frequencies of occupation therapy and physical therapy services rendered. Therapist shall not, during the term of this Agreement or after expiration and/or termination of the Agreement, communicate or divulge any such information to any person, firm, partnership or corporation, without the express written permission of the school district.

10. Governing Law.

This contract is governed by, interpreted and construed in accordance with the procedural and substantive laws of Oklahoma.

11. Entire Agreement:

This Agreement contains all the representations, promises and agreements made by either party to the other for the purposes set forth herein and that there are no other claims, promises or representations

Page 3 of 4

not herein contained shall be enforced. Furthermore, the waiver of any term, condition, clause or provision of the Agreement shall in no way be deemed to be considered a waiver of any other term, condition, clause or provision of this Agreement. Any modification to this Agreement must be in writing and executed by the parties. This is a personal service agreement and Mustang Public Schools may not assign any right or delegate any duties to the Therapist of Mustang Public Schools under this Agreement without written mutual agreement of both parties.

Superintendent Mustang Public Schools

Date

Motor Mouth Therapy, LLC

Date

MPS Board MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations

A blue ink handwritten signature, appearing to be 'JP', enclosed in a circular scribble.

Date: 10/10/24

Contract Vendor: Canadian Valley Technology Center **Time Frame:** 2024-2025

Discussion, motion and possible action to approve the following:

Renewal of the transportation contract with Canadian Valley Technology Center for the Earl Cowan Campus and the El Reno Campus, District #6 for the 2024-2025 school year.

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER DISTRICT #6

TRANSPORTATION CONTRACT

This contract is entered into on the 8th day of October 2024, by Mustang Public Schools and Canadian Valley Technology Center (El Reno Campus), District #6.

Said contract is for School Year 2024-2025, not to exceed 175 school days. Whereas the contracting school agrees to furnish transportation for students enrolled in the area school programs. Said students are to be bused from Mustang to the area school in time for classes.

Round trip miles: 16,800 @ \$3.50 per mile
Total amount: \$58,800.00

Four equal payments-no later than the 15th of the following months:

| | |
|--------------|--------------------|
| November | \$14,700.00 |
| January | \$14,700.00 |
| April | \$14,700.00 |
| May | <u>\$14,700.00</u> |
| TOTAL | \$58,800.00 |

In witness whereof, the parties hereto have set their hands the day and year first above written.

For the contracting independent school district

Title: _____

For Canadian Valley Technology Center

Sammy A. Ridgeway

Title: Chief Financial & Operating Officer

CV/TECH

CANADIAN VALLEY TECHNOLOGY CENTER DISTRICT #6

TRANSPORTATION CONTRACT

This contract is entered into on the 8th day of October 2024, by Mustang Public Schools and Canadian Valley Technology Center (Cowan Campus), District #6.

Said contract is for School Year 2024-2025, not to exceed 175 school days. Whereas the contracting school agrees to furnish transportation for students enrolled in the area school programs. Said students are to be bused from Mustang to the area school in time for classes.

Round trip miles: 3,850 @ \$3.50 per mile
Total amount: \$13,475.00

Four equal payments-no later than the 15th of the following months:

| | |
|--------------|--------------------|
| November | \$ 3,368.75 |
| January | \$ 3,368.75 |
| April | \$ 3,368.75 |
| May | <u>\$ 3,368.75</u> |
| TOTAL | \$13,475.00 |

In witness whereof, the parties hereto have set their hands the day and year first above written.

For the contracting independent school district

Title: _____

For Canadian Valley Technology Center

Sammy & Ridgeway

Title: Chief Financial & Operating Officer



Memo

To: Charles Bradley *CT*
From: Chris Tobler
CC: Sue Cavett; Dr. Karen Wilson
Date: October 4, 2024
Subject: New Job Title and Description

Please consider the new job title and job description for **Lead Nurse**.

J. Consent Agenda

1. Job Description
 - a. Lead Nurse

Title: Lead Nurse

Qualifications: Must be a Registered Nurse in the state of Oklahoma; Meets the Oklahoma Department of Education requirements for certification as a school nurse.

Reports to: Executive Director of Student Services

Performance Responsibilities:

- Plans, develops, modifies and implements district health programs and services to eliminate or minimize health risks of students that may interfere with learning.
1. Oversees and implements systems and procedures for delivering health services and emergency care to students and staff throughout the district.
 2. Plans and assists with coordinating the district's wellness program.
 3. Communicates and informs parents, administrators, and faculty concerning health information, issues or concerns.
 4. Assists with health releases, as needed.
 5. Coordinates and oversees health screenings.
 6. Develops and oversees individualized health plans (IHP's) for students with special health needs and issues.
 7. Develops, evaluates, recommends and implements school health related policies, procedures and work standards.
 8. Monitors compliance of health programs with federal and state laws including recommendations and guidelines from the Oklahoma Department of Education, Oklahoma Department of Health, and Oklahoma Department of Human Services.
 9. Collaborates as pertaining to health issues the district's emergency response and crisis management plans.
- Supervises health service staff and collaborates with administrative evaluators located in various buildings/sites across the district.
1. Recruits, screens, interviews, and recommends the hiring of health services staff.
 2. Delegates and monitors the performance of health services staff.
 3. Coordinates arrangements for health substitutes, as needed.

4. Provides for staff development and training of health services personnel including competency training for office support staff who provide substitute health services when a health associate is unable to tend to student health concerns.

- Serves as a consultant to administration and staff on health issues, health needs and the health status of students.

1. Collaborates and works closely with other educational professionals, health professionals, agencies and organizations to identify health needs of students and to facilitate school, community planning or health interventions.

2. Assists in the development of IEP plans, Section 504 plans and provides assessment assistance.

3. Serves on various district committees related to health and safety issues.

4. Teaches students and staff about various health-related issues such as blood-borne pathogens.

- Oversees and coordinates the preparation, recording and maintenance of health records, statistical records and reporting requirements.

- May work with the Student Services department to develop, enhance, implement and evaluate the district's special education third-party billing program.

1. Assesses student health needs to develop Individual Health Plans/Care Plans and evaluates regularly.

2. Monitors, delegates and trains identified educational assistants to perform as patient care assistants when required by Individual Health Plans/Care Plans.

3. Provides support and assistance to the student services staff regarding claims submission as required for the third party billing process.

- Performs other health-related duties as assigned by Supervisors.

1. Serves as the district's representative to health issues, programs and services.

2. Provides professional expertise and assistance to individuals, other district staff and the community concerning areas of expertise/knowledge.
3. Attends training sessions, conferences, seminars, district and departmental meetings.
4. Keeps abreast of changing developments, trends, health technologies.
 - Accepts responsibility and arrives punctually for activities and duties as assigned.

Terms of Employment:

Number of calendar days and compensation based on Board approved certified schedule and employee work calendars.

Evaluation:

Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Physical Demands:

Ability to routinely and continually bend, squat, stand, walk, or climb stairs.
Ability to lift up to 20 pounds
Ability to operate computers, copy machines, and other office machines as needed.



Memo

To: Charles Bradley
From: Chris Tobler
CC: Sue Cavett; Dr. Karen Wilson
Date: October 9, 2024
Subject: New Job Title and Description

Chris Tobler

Please consider the new job title and job description for **Special Education Behavior Support Paraprofessional**.

J. Consent Agenda

1. Job Description
 - a. Special Education Behavior Support Paraprofessional

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

| | |
|------------------------|---|
| TITLE: | Special Education Behavior Support Paraprofessional |
| QUALIFICATIONS: | State Department of Education requirements; High school diploma or equivalent; Eighteen years of age or older |
| REPORTS TO: | Principal/Special Education Teacher/Teacher |

PERFORMANCE RESPONSIBILITIES:

1. Prepares for classroom activities under supervision of certified teacher.
2. Maintains CPI certification.
3. Performs de-escalation techniques to promote safety and maximized instruction in the classroom.
4. Utilizes proper safety equipment at all times.
5. Strictly adheres to the individualized education plan and behavior intervention plan for all students.
6. Utilizes CPI approved techniques when applicable.
7. Performs clerical duties for assigned teacher.
8. Assists teacher with instructional classroom duties.
9. Assists the students in physical/academic environments outside the classroom when applicable.
10. Grades papers, helps with records when called upon to do so.
11. Assists with an individual child's particular needs when called upon to do so.
12. Maintains all confidentially requirements for students.
13. Works cooperatively with the special education teacher/general education teacher in the implementation of the instructional program.
14. Works to help children develop positive feelings about themselves and school.
15. Serves as model in developing children's language and behavior.
16. Assists in preparing for instruction by collecting and arranging resource materials, preparing visual and other teaching aids, arranging field trips, etc.
17. Provides instructional support by maintaining records, scoring, processing and distributing books and supplies, collecting money and/or cleaning and storing materials.
18. Assists a substitute teacher in the same manner that the regular teacher would be assisted.
19. Maintains professional competence through in-service education activities and/or self-selected professional growth activities.
20. Abides by all district, state and federal laws, policies and procedures.
21. Performs such other tasks as may be assigned by supervisor.

TERMS OF EMPLOYMENT:

Number of days and compensation based on Board approved support personnel salary schedule and employee work calendars.

EVALUATION:

Job performance evaluated annually by principal or assistant principal.

PHYSICAL DEMANDS:

- Ability to routinely and continually bend, squat, stand, walk, or climb stairs.
- Ability to lift up to 20 pounds.
- Ability to do outside duties in inclement weather.
- Ability to support and stabilize students with physical disabilities.
- Ability to utilize CPI techniques on high school age children.

Adopted: 02-01
Revised: 02-09-09
Revised: 12-8-14
Proposed: 10-14-24

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Canadian County Election Board

FROM: The Mustang Public School District, Independent School
District No. I069 of Canadian, County, Oklahoma

The Board of Education of the Mustang Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 11, 2025, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 1, 2025, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 5, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be

eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

The election district for board position #5 is as follows:

Beginning at the most northerly point of an area of land in Ward 5, thence easterly 1.99 miles along I- 40 , thence southerly 0.87 miles along Unnamed Boundary, thence southerly 1.35 miles along S County Line Road , thence easterly 0.60 miles along Unnamed Boundary, thence southerly 0.15 miles along Western Heights Ave , thence southeasterly 0.02 miles along SW 38th Circle , thence southerly 1.29 miles along Unnamed Boundary, thence westerly 0.50 miles along SW 59th St , thence southerly 0.45 miles along S County Line Road , thence westerly 1.00 miles along SW 74th St , thence northerly 1.00 miles along N Morgan Road , thence northerly 2.28 miles along S Morgan Road , thence northerly 0.00 miles along Unnamed Line, thence westerly 0.00 miles along Mustang Creek , thence northerly 0.73 miles along S Morgan Road , thence westerly 1.00 miles along SW 15th St , thence northerly 0.78 miles along S Sara Road to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 5, thence southerly 0.02 miles along Unnamed Boundary, thence southwesterly 0.06 miles along Unnamed Shoreline, thence westerly 0.03 miles along Chicago Rock Island and Pacific RR , thence northeasterly 0.10 miles along Unnamed Shoreline to the aforementioned point of beginning.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position No. 5.

Approved by the Mustang Public School Board of Education this 14th day of October, 2024

President of the Board of Education

Clerk of the Board of Education

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Oklahoma County Election Board

FROM: The Mustang Public School District, Independent School
District No. I069 of Canadian, County, Oklahoma

The Board of Education of the Mustang Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 11, 2025, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 1, 2025, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 5, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be

eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

The election district for board position #5 is as follows:

Beginning at the most northerly point of an area of land in Ward 5, thence easterly 1.99 miles along I- 40 , thence southerly 0.87 miles along Unnamed Boundary, thence southerly 1.35 miles along S County Line Road , thence easterly 0.60 miles along Unnamed Boundary, thence southerly 0.15 miles along Western Heights Ave , thence southeasterly 0.02 miles along SW 38th Circle , thence southerly 1.29 miles along Unnamed Boundary, thence westerly 0.50 miles along SW 59th St , thence southerly 0.45 miles along S County Line Road , thence westerly 1.00 miles along SW 74th St , thence northerly 1.00 miles along N Morgan Road , thence northerly 2.28 miles along S Morgan Road , thence northerly 0.00 miles along Unnamed Line, thence westerly 0.00 miles along Mustang Creek , thence northerly 0.73 miles along S Morgan Road , thence westerly 1.00 miles along SW 15th St , thence northerly 0.78 miles along S Sara Road to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 5, thence southerly 0.02 miles along Unnamed Boundary, thence southwesterly 0.06 miles along Unnamed Shoreline, thence westerly 0.03 miles along Chicago Rock Island and Pacific RR , thence northeasterly 0.10 miles along Unnamed Shoreline to the aforementioned point of beginning.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position No. 5.

Approved by the Mustang Public School Board of Education this 14th day of October, 2024

President of the Board of Education

Clerk of the Board of Education

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Cleveland County Election Board

FROM: The Mustang Public School District, Independent School
District No. I069 of Canadian, County, Oklahoma

The Board of Education of the Mustang Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 11, 2025, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 1, 2025, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 5, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be

eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

The election district for board position #5 is as follows:

Beginning at the most northerly point of an area of land in Ward 5, thence easterly 1.99 miles along I- 40 , thence southerly 0.87 miles along Unnamed Boundary, thence southerly 1.35 miles along S County Line Road , thence easterly 0.60 miles along Unnamed Boundary, thence southerly 0.15 miles along Western Heights Ave , thence southeasterly 0.02 miles along SW 38th Circle , thence southerly 1.29 miles along Unnamed Boundary, thence westerly 0.50 miles along SW 59th St , thence southerly 0.45 miles along S County Line Road , thence westerly 1.00 miles along SW 74th St , thence northerly 1.00 miles along N Morgan Road , thence northerly 2.28 miles along S Morgan Road , thence northerly 0.00 miles along Unnamed Line, thence westerly 0.00 miles along Mustang Creek , thence northerly 0.73 miles along S Morgan Road , thence westerly 1.00 miles along SW 15th St , thence northerly 0.78 miles along S Sara Road to the aforementioned point of beginning.

Beginning at the most northerly point of an area of land in Ward 5, thence southerly 0.02 miles along Unnamed Boundary, thence southwesterly 0.06 miles along Unnamed Shoreline, thence westerly 0.03 miles along Chicago Rock Island and Pacific RR , thence northeasterly 0.10 miles along Unnamed Shoreline to the aforementioned point of beginning.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position No. 5.

Approved by the Mustang Public School Board of Education this 14th day of October, 2024

President of the Board of Education

Clerk of the Board of Education

Legal Notice

The Board of Education of Mustang Public School District hereby provides legal notice that the school board election filing period for candidates will open on Monday, December 2, 2024, at 8:00 a.m. and will end at 5 p.m. on Wednesday, December 4, 2024.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 5, which has a 5-year term of office.



Mustang Public Schools
12400 SW 15th St.
Yukon, OK 73099



Press Release

The Board of Education of Mustang Public School District hereby announces that statutorily qualified individuals interested in running as a candidate for the #5 seat on the Mustang Public School Board of Education may file to run as a candidate for this seat at the Canadian County Election Board between the hours of 8 a.m. and 5 p.m. on each of the following days: Monday, December 2 through Wednesday, December 4, 2024.



Memo

To: Charles Bradley, Superintendent

Kirk Wilson, Exec. Director of Communications *KW*

From: Kris Green, Director of Community Education *kg*

Date: 10/2/24

Re: Recommendation for Additional Updates to the Bronco Club Parent Handbook

Please discuss, consider and/or act upon the updated Bronco Club Parent Handbook. The handbook will be available online or printed on request.

Changes:

Page 6 for clarification:

It is the responsibility of the parent to notify both the school and the classroom teacher any time their child's afterschool transportation method changes. It is the classroom teacher's responsibility to get the child to the correct afterschool location. Whether it be for a doctor's appointment, starting BC, change in BC schedule, Parent/Teacher Conference Days, etc.

Page 8 for clarification:

•**ACH PAYMENT:** ACH payments do not process like credit/debit cards. It can take up to 10 days for an ACH payment to fully process, like a paper check.

•**RETURNED ACH PAYMENT:** If an ACH payment is returned, payment in the form of debit/credit card or cash must be made immediately to avoid program dismissal; another ACH payment is not an acceptable form payment. A returned ACH payment will result in a late payment fee (\$20) being applied to the account and is due upon receipt of the next invoice. Upon the third returned ACH payment a new form of payment must be selected for autopay.

Page 8 new policy:

•**ABSENCES:** Absences must be reported to the Bronco Club central office. Please call (405) 376-7838 or (405) 376-7843 or email broncoclub@mustangps.org to report your child's absence no later than 2:00pm. Although no credits will be given, reporting your child's absence provides another means for the safety of your child.



PARENT HANDBOOK

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PHILOSOPHY AND GOALS

Bronco Club, a Community Education program, is the result of much needed and requested services for the children of Mustang Public Schools to offer an alternative for parents whose children otherwise would be home alone after school.

Bronco Club (BC), established in 2016, is an organized extension of the school day. The program is self-supporting and located in the Mustang Public Schools elementary and intermediate schools. Our purpose is to provide safe, enjoyable, and affordable out-of-school experiences for children enrolled in grades Pre-K thru 6th in the Mustang Public School District.

Our goals are:

- To provide flexible, developmentally-appropriate play and success-oriented curriculum which compliments the home and school by encouraging physical, social, emotional, and intellectual growth as well as positive feelings of self-worth in a group setting.
- To provide a warm, secure environment designed to encourage decision-making, problem-solving, individual expression, and freedom within limits, where children respect and enjoy each other in a group setting.
- To provide a competent, caring and professional staff who understand and meet the needs of the children.
- To provide frequent and open communication with parents to provide support and encourage involvement.

CHILD CARE MANAGEMENT SOFTWARE:

Fall 2019 we implemented a childcare management software called Eleyo. Eleyo's easy-to-use cloud-based program makes it easier for families to register and manage accounts. The all-in-one software simplifies scheduling, drop-in days, contracts and billing. Plus, child drop-off and pick-up is streamlined with sign-in/sign-out on the Bronco Club iPad. The web address is <https://mustangps.ce.eleyo.com>, please bookmark it for your convenience.

PROGRAM SITES

Centennial Elementary

700 S Czech Hall Rd
405-618-2326 (Bronco Club)
405-256-6466 (School Office)
centennialbroncoclub@mustangps.org

Creek Elementary

10821 SW 15th St
405-885-7326 (Bronco Club)
405-324-4567 (School Office)
creekbroncoclub@mustangps.org

Lakehoma Elementary

224 S Clear Springs Rd
405-885-7355 (Bronco Club)
405-376-2409 (School Office)
lakehomabroncoclub@mustangps.org

Mustang Elementary

400 S Mustang Rd
405-885-7492 (Bronco Club)
405-376-2491 (School Office)
elementarybroncoclub@mustangps.org

Prairie View Elementary

9201 SW 59th St
405-885-7406 (Bronco Club)
405-256-6989 (School Office)
prairieviewbroncoclub@mustangps.org

Riverwood Elementary

11800 SW 44th St
405-885-5546 (Bronco Club)
405-256-5200 (School Office)
riverwoodbroncoclub@mustangps.org

Trails Elementary

12025 SW 15th St
405-885-5387 (Bronco Club)
405-324-0016 (School Office)
trailsbroncoclub@mustangps.org

Valley Elementary

29th and Morgan Rd
405-885-4314 (Bronco Club)
405-324-2541 (School Office)
valleybroncoclub@mustangps.org

Canyon Ridge Intermediate

3600 S Sara Rd
405-885-4347 (Bronco Club)
405-256-6955 (School Office)
canyonridgebroncoclub@mustangps.org

Horizon Intermediate

430 W Forster Dr.
405-885-5379 (Bronco Club)
405-256-6282 (School Office)
horizonbroncoclub@mustangps.org

Meadow Brook Intermediate

12500 SW 15th St
405-885-1187 (Bronco Club)
405-256-5250 (School Office)
meadowbrookbroncoclub@mustangps.org

Bronco Club Administration

909 S. Mustang Rd.
405-376-7838 (Bronco Club Office)
405-376-7843 (Community Ed. Office)
broncoclub@mustangps.org

DAYS & HOURS OF OPERATION

Elementary: 2:40 - 5:40pm

Intermediate: 3:05 - 6:05pm

Bronco Club follows the Mustang Public Schools calendar and operates on days when school is in session. The program begins on the first day of school and ends on the last full day of school. REMINDER: we will not have Bronco Club on the days the schools have Parent Teacher Conferences, Professional Days and Teacher Collaboration Days. Please refer to the school calendar for specific dates.

EMPLOYEE DISCOUNT

*Mustang Public Schools employees receive a 20% discount. When registering an Eleyo account, you must use your school email.

INCLEMENT WEATHER

If school is closed or afterschool activities are canceled for any reason, weather, facility issue, holidays, etc., Bronco Club may also be closed for the affected sites.

- Parents must make alternate arrangements for days when Bronco Club is closed or closes early for an emergency. **Please make arrangements to have your child picked up immediately. If your child is not picked up within one hour of the time the district message is sent, you will not receive a credit for the canceled day.** If Bronco Club is canceled with more than one hour remaining in the school day Bronco Club will be closed.
- Parents are asked to monitor the local news media for cancellations, delays, and early dismissal information. Announcements about Bronco Club closings will be sent out through email, School Messenger, and/or an Eleyo text and posted on the Bronco Club Facebook page. Please make sure the owners of the Eleyo account have an updated cell phone number listed and you have text messages enabled.
- If Bronco Club is cancelled with less than an hour remaining in the school day your child will be kept with Bronco Club staff until your arrival and late pick up fees will begin one hour after the district message is sent. The Bronco Club staff will follow school protocol in the event of imminent danger. Our priority is the safety of the children. Please be mindful of the staff; they also need to get home to safety and their families.

Credits will be given for inclement weather, emergency closure days, or when afterschool activities are canceled, **if your child is picked up within one hour of the time the district message is sent. If the parent does not arrive within one hour after the district message is sent, the late pick-up fee of \$10 per five minutes will be assessed and the police and the Department of Human Services may be called. (See Late Pick-up Fee Policy on page 7 for details.)** Once invoices are sent, you are responsible for the entire balance due. Credits due to school closure are reflected on the next invoice.

ENROLLMENT POLICIES & PROCEDURES

In order to be eligible to attend Bronco Club, a child must be toilet-trained and enrolled in Pre-K through Sixth Grade in Mustang Public Schools. Children participate in the BC program at their school of attendance. Bronco Club is not offered at Mustang Education Center. Children may be enrolled for 3, 4, or 5 days per week. ***Children must attend the same days each week.*** If this is abused, Bronco Club reserves the right to charge parents for 5 days and your child may be dismissed from the program.

*Pre-K space is limited to 10 spots per site. Once 10 children have enrolled a wait list will be created until additional staff can be hired.

A child is considered enrolled in BC only after all enrollment information is completed online at <https://mustangps.ce.eleyo.com>, the availability of space has been confirmed, and an enrollment confirmation email has been received from the Bronco Club staff. Once enrollment has been approved the \$25 enrollment fee and first week's tuition will

be charged to your debit/credit or ACH payment, which ever you set up in the Eleyo system. Please allow seven (7) days for processing enrollment requests. Autopay is required for all customers. If autopay is not set up at time of enrollment the contract will not be approved, and other contracts may be approved before yours affecting your place in the que.

It is the responsibility of the parent to notify both the school and the classroom teacher any time their child's afterschool transportation method changes. It is the classroom teacher's responsibility to get the child to the correct afterschool location. Whether it be for a doctor's appointment, starting BC, change in BC schedule, Parent/Teacher Conference Days, etc.

Falsification of information in your Eleyo account is grounds for rejecting an application or immediate disenrollment. Any changes in enrollment information must be updated through your Eleyo account immediately so that current information is always on file.

•**TRANSFERS:** Every effort is made to work with families to accommodate their transfer requests throughout the year. Transfers will be granted if space allows at the new school site. Transfers will only be considered if child's school of enrollment has changed and their Bronco Club account balance is current.

DISCONTINUATION OF ENROLLMENT

A child's enrollment may be discontinued, or enrollment may be denied by BC for any of the following reasons:

- Tuition and other fees are frequently past due.
- Recurrent late pick-ups or late payments.
- Falsifying information on registration forms.
- BC determines the child is unable to abide by BC's rules, the child's behavior is unsafe or unmanageable, the child is unable to benefit from the program, and/or the program is unable to meet the needs of the child.
- BC determines the behavior of the parent is inappropriate, the parent is unable or unwilling to work respectfully and cordially with the staff, and/or the parent is unwilling to accept the resolution of the staff or BC Director.

A child, whose enrollment has been discontinued for any reason, may not seek enrollment without prior approval from the District Coordinator and/or Director of Community Education. If a child's enrollment is discontinued due to the behavior of his/her parent, the parent may be precluded from the BC premises and/or from enrolling his/her children in the future, and this decision is entirely at the discretion of BC. Tuition is still due, and no refunds or credits will be given for any student dismissed from the program for any reason.

WITHDRAWING & CHANGING DAYS OF ATTENDANCE

Bronco Club must be given a seven (7) day notice to withdraw from the program or to change days of attendance. Notice allows billing adjustments to be made and additional fees to be avoided. Parents are responsible for tuition during the seven (7) day notice. If notice is not given, parents will be charged a minimum of one week's tuition. NO REFUND IS GIVEN DUE TO DISMISSAL FROM THE PROGRAM. Withdrawals and Change Requests are managed online at <https://mustangps.ce.eleyo.com>.

*A \$5.00 change request fee will be incurred for each attendance change requested.

DROP-IN CARE

Drop-in care comes with a \$28 daily rate (\$23 for current Bronco Club enrollees), drop-in fees must be paid prior to attendance. A minimum of three (3) days' notice is required to process drop-in attendance. Drop in care requests can be made and paid for at <https://mustangps.ce.eleyo.com>. All fees are required before attendance, or you will be called to come pick up your child. No refunds will be issued within three (3) days of attendance.

TUITION & PAYMENT INFORMATION

- A non-refundable enrollment fee of \$25 per child is due at the time of enrollment and will be processed electronically when the contract is approved.

- Tuition cost is \$17.00 per day per child.
- A minimum 3-day enrollment is required for ALL attendees.
- Holidays and other scheduled school days off are not included in the calculation of the weekly rate.
- Autopay is required for all customers. If autopay is removed the customer's contract may be subject to cancellation.
- Customers may pay online using a credit card or checking account information.
- Invoices will be sent every Friday and are due every Tuesday by 11:59pm for the following week's tuition. If payment is still not received by Wednesday at 1:00pm the week before the child's scheduled attendance, the child may not attend the following Monday.
- In the event of default, the Mustang Community Education's Bronco Club is entitled to employ a collection agency to enforce Bronco Club's rights hereunder.

Divorced/separated parents are jointly and respectively liable for tuition to BC if both names appear on the Eleyo account. Certainly, parents may agree between themselves who will pay what share of tuition, but BC requires a commitment from both parents ensuring tuition is paid to provide for continuity of care for your child/children. All payment arrangements and custody issues must be handled outside of Bronco Club; Bronco Club will not mediate between parents. By enrolling, you both agree to stay current with tuition and both parents will be informed if tuition is late or overdue. If parents request a split pay arrangement on their Bronco Club account, both parents are required to sign a statement of terms and agreements for split pay. The Bronco Club office will provide the document. Split pay arrangements will not be approved by BC administration until both parties have signed and returned the agreement. The Split Pay Agreement can be found on the Bronco Club webpage or BC staff will email it upon request.

TUITION CREDITS

- Credits will be given for inclement weather, emergency closure days, or when afterschool activities are canceled, **if your child is picked up within an hour of the** of the time the district message is sent. Once invoices are sent, you are responsible for the entire balance due. Credits due to school closure are reflected on the next invoice.
- Credits will not be made for days children are absent; this includes but is not limited to, doctor's appointments, illness, vacation, etc. COVID quarantine credits will no longer be applied to Eleyo accounts.
- Credits will also not be made if children are dismissed or suspended for any reason.

DELINQUENT ACCOUNTS

All previously unpaid balances must be paid in full prior to any future contracts being approved, including summer camp contracts.

RECEIPTS & TAX STATEMENTS

Parents may print tuition receipts and tax statements online at <https://mustangps.ce.eleyo.com>.

ADDITIONAL CHARGES

• **LATE FEE:** Tuition payments are due every Tuesday by 11:59pm. Late fees of \$20 are applied to accounts with any type of negative balance, whether it be tuition or other fees; the account must have a zero or positive balance each week to avoid a late fee.

If payment does not go through by Wednesday at 1:00pm the week before the child's scheduled attendance, the child may not attend the following Monday. Reinstatement is available only if space is available in the program and the account is paid in full. Upon the fourth (4th) late payment your child will be dismissed for the remainder of the year and your child may not return to Bronco Club until the account is paid in full.

• **LATE PICK-UP FEE:** BC staff members have evening responsibilities and are not expected to remain past closing time (5:40pm for elementary, 6:05pm for intermediate); although no child would ever be left unattended. A fee of \$10 will be assessed for each five (5) minute increment a parent is late (e.g. 5:40:01 pm arrival = \$10 fee, 5:45:01 pm arrival = \$20 fee). If a child has not been picked up within 30 minutes of closing and attempts to contact parents and emergency contacts have been

unsuccessful, the police and the Department of Human Services may be called. BC reserves the right to suspend and/or terminate enrollment for recurrent late pick-up. The late pick-up fee will also be assessed beginning one hour after the time a parent is contacted to pick up a child for any reason including illness, behavior, etc. Late pick-up fees will automatically be billed to your Bronco Club account and are due with the following weeks tuition. Balances not paid will assess a late fee. A fourth (4th) late pick up, in an academic year, will result in the child being dismissed from Bronco Club.

•**ATTENDANCE CHANGE REQUEST:** Bronco Club must be given a seven (7) day notice to change days of attendance. Parents are responsible for original tuition rate during the seven (7) day notice. Notice allows billing adjustments to be made and additional fees to be avoided. When the change request is approved you will receive a confirmation email. A fee of \$5 will be assessed for each request made changing the days your child will attend. The fee will be assessed once the change is approved and will be reflected on the next scheduled invoice.

•**ACH PAYMENT:** ACH payments do not process like credit/debit cards. It can take up to 10 days for an ACH payment to fully process, like a paper check.

•**RETURNED ACH PAYMENT:** If an ACH payment is returned, payment in the form of debit/credit card or cash must be made immediately to avoid program dismissal; another ACH payment is not an acceptable form payment. ~~A returned ACH payment will result in a late payment fee (\$20) being applied to the account and is due upon receipt of the next invoice. Upon the third returned ACH payment a new form of payment must be selected.~~

ATTENDANCE, SIGN IN & SIGN OUT

•**ABSENCES:** Absences must be reported to the Bronco Club central office. Please call (405) 376-7838 or (405) 376-7843 or email broncoclub@mustangps.org to report your child's absence no later than 2:00pm. Although no credits will be given, reporting your child's absence provides another means for the safety of your child.

•**ARRIVAL PROCEDURE:** After school, children are to immediately report to the cafeteria or their designated area to check in with staff. Children are greeted by staff as they arrive, and attendance is taken. Bronco Club cannot assume responsibility for a child until he/she has checked in with staff.

•**DEPARTURE PROCEDURE:** The person who picks up the child must be on the authorized pick up list. Parents will sign their child out with electronic signature through the Eleyo app on the Bronco Club iPad. Parents are responsible for the supervision of their child after sign-out.

•**RELEASE AT PICK-UP:** Children will be released only to those persons specified on the authorized pick-up list. At time of pick-up, all persons on the authorized pick-up list will be required to show a government, state, or MPS issued photo ID (driver's license, state ID, passport, military ID, MPS staff or student ID). At least two emergency contacts are required in Eleyo for emergency pick-up situations.

Parents manage their authorized pick up list in Eleyo. We strongly encourage additions to be made at least 24 hours in advance of child being picked up. Bronco Club staff will not add/remove people to the authorized pick-up list.

Any person who is suspected of being impaired by alcohol or drugs will be asked to call another designated person to pick up the child. The police may be called if necessary. Your child's safety is our priority!

Due to the importance of greeting children and hearing about their day, parents are asked to finish phone conversations before entering the building.

• **ACCOUNT OWNERS:** Eleyo account owners manage ALL authorized pick-ups. Account owner(s) are responsible for adding additional parents/owners to the account or authorized pick up list. Bronco Club staff will not add/remove people to the authorized pick-up list. Any/all account owners are financially responsible for account balances. Staff may discuss Bronco Club, in relation to your child, with only those listed as an owner on the Eleyo account.

*Please note: Emergency contacts are not authorized to pick up unless they are also listed under Authorized Pick-Ups.

STAFFING AND SUPERVISION

Bronco Club staff are certified teachers and well-qualified assistants who are committed to providing a warm, supportive environment to enhance the child's self-image. All teachers have a sincere interest in children and complete professional development training each year. Teacher Assistants and Assistants have college experience, are MPS employees, or are high school students who are in good academic standing and come highly recommended by MHS teachers and/or staff.

A major responsibility of staff is to provide for the health and safety of each child. Staff members are alert to the safety and supervision needs of the children, anticipate possible hazards, and take appropriate preventive measures. Staff will not exceed the staff to child ratio of 1:20, 1:10 for Pre-K students. We desire to provide a higher level of learning and care, to provide quality educational activities and maintain a 1: 20/1:10 ratio. We intend that no child be left alone or unsupervised with the following exceptions:

- Running errands inside the building (held to a minimum)
- Using the restrooms
- Helping a teacher (with permission)
- A group of no more than four children in grades 5-6, may be engaged in safe activities inside the building without a staff member. A staff member will be able to see or hear the children at all times and will check on them periodically.

HOMEWORK/CURRICULUM

Bronco Club is an academically rich program which appreciates the demands on children and their families and have a commitment to their academic learning. Although BC believes homework is ultimately the child's responsibility, we will provide a block of time for teachers to assist as children complete their work. Our daily schedule includes 30 minutes of quiet time each day for homework or reading. During this time, BC staff will be available to provide some assistance if needed but cannot be expected to check child's work for accuracy or completeness or to provide individual tutoring for children.

Curriculum is designed to meet the goals of our program, it provides a variety of activities including arts and crafts, sports and games, music, dramatic play, building and transportation, science and discovery, math and literature, fitness and wellness activities, special interest areas, and special events.

Intermediate sites will experience and participate in more hands-on activities which are more age appropriate and enhance their young adult minds. Bronco Club recognizes these young people need less child care and more brain stimulation. Bronco Club will be a valuable confidence-building program; developing our young adults into productive members of the Mustang community.

DAILY SCHEDULE

The child's daily schedule is flexible enough to provide adaptability but structured enough to provide predictability for the children. Times may vary at each site, but a typical schedule is:

| Elementary | | Intermediate | |
|-------------------|--|---------------------|--|
| 2:40-3:10 | Attendance, snack, bathroom breaks | 3:05-3:30 | Attendance, snack, bathroom breaks |
| 3:10-3:40 | Gym for structured physical activities | 3:30-4:00 | Gym/Outside for physical activities |
| 3:40-4:10 | Outside-Playground | 4:00-6:05 | STEM Activities, Computer Lab, structured group activities, etc. |
| 4:10-4:40 | Academics | | |
| 4:40-5:10 | Computer Lab | | |
| 5:10-5:40 | Cafeteria/Gym structured activities | | |

OUTDOOR PLAY

Outdoor play periods are required for the children each day as weather permits. In inclement weather, indoor large muscle activities will be provided in the gym. The outdoor play period may be canceled, or the length of time adjusted for extreme temperatures or threatening weather. On extreme temperature days, BC will follow district policy. Please see that children are dressed appropriately for indoor and outdoor active play. This includes appropriate shoes, hats, gloves, boots, etc.

SNACK

A snack, will be provided each day. This snack is not intended to be a meal. If your child does not like the food served or you would like your child to have more, please feel free to send a healthy snack with your child. Snacks served at each site will be adjusted based on child's allergies.

MOVIES

As per district policy, only G and PG rated movies will be shown to the children. Parents must specify their child can watch these movies on the enrollment form.

CHILD GUIDANCE & MANAGEMENT

All school rules apply during BC. The goal at BC is for children to learn self-discipline so they may function independently in a socially acceptable manner. Self-control and social skills are developed by guiding children through everyday activities and interactions with others. Rules and limits are set for three main reasons: to prevent possible harm to self or others, to prevent damage to property, and to prevent infringement on the rights of others. To provide a safe and secure environment for everyone, the following rules have been developed:

- Show respect for people and property.
- Follow good safety practices.
- Follow directions the first time they are given.

School rules will be in effect to provide consistency for the children throughout their day. In addition, Site Coordinators may, at their discretion, provide additional rules for the children to follow.

Children exhibiting inappropriate behavior will be redirected to an appropriate activity or provided with logical consequences. A child who is having problems playing within the guidelines of the program may be removed to a non-stimulating, supervised area for a period of time to regain control. Parents will be informed of their child's behavior at Bronco Club. Should unacceptable behavior continue, the parent will be contacted to pick the child up early without reimbursement of tuition. If the behavior is continuous, the child may be dismissed from the program.

•**INCIDENT REPORTS:** In cases of serious or recurrent misbehavior, an incident report will be written. Examples may include, but are not limited to, causing a physical injury, taunting, name-calling, encouraging others to exclude a child from a group, threatening physical harm, and damaging property. Multiple incidents may result in a suspension from the program.

Should a child's inappropriate activity or behavior result in damage to any MPS owned or leased property, BC reserves the right to assess the parent or legal guardian for all amounts necessary to repair or replace the damaged items or property. BC will apply amount owed to the child's Eleyo account. Past due fees will apply if not paid by invoice due date.

An incident report is intended to inform parents or legal guardians about inappropriate behavior. Staff will discuss the incident with parents or legal guardians, who are asked to sign the report, review it with the child, and discuss better ways to deal with the situation. A copy of the incident report will be given to the parents and a copy will be sent to the BC office. Please remember it is not acceptable for a parent/guardian to engage in an argument with or threaten BC staff and/or children. Examples of such behavior include, but are not limited to, loud voices, foul language, threatening physical harm, or inflicting physical harm. This type of behavior will result in dismissal from the program.

•**SUSPENSION:** In cases of serious or recurrent incidents, parents may be called to pick up their child. Following an opportunity for the child to explain his or her actions, a suspension may be imposed. A parent conference may be required before the child returns to the program. There is no guarantee the child will be allowed to return to the program. Payment will be due for the time a child is suspended. After suspension, if allowed to return to the program and if the child's behavior continues to be inappropriate, the child may be permanently removed from the program.

•**DISMISSAL:** If, at any time, BC determines a child is unable to benefit from the program, unable to abide by the rules, the child's behavior is unsafe or unmanageable, the child's behavior endangers him/herself or others, the child inflicts physical harm to another child, non-payment, late payments, pick up fees or continuous late pick up, the child's enrollment may be discontinued from the program. In such cases, BC would communicate with the parent/guardian prior to dismissal. A child whose enrollment has been discontinued from the program, for any reason, may not seek entrance until the following fall. *(See Discontinuation of Enrollment on page 6 for additional grounds for dismissal.)*

BULLYING

Bullying behavior will not be tolerated at BC. Certain conditions need to exist to define a situation as bullying. "Bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal communication, or electronic communication directed toward a child or group of children that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any child. If it is determined by BC a child is involved in bullying, disciplinary action will be taken, including warnings, consequences, restrictions, conferences, suspension, and/or dismissal. *(For more information on bullying, please refer to the District Policies and Procedures.)*

Inadvertently saying or doing something that hurts someone else is RUDE.

Purposefully doing or saying something to hurt someone once (or maybe twice) is MEAN.

Intentionally aggressive behavior, repeated over time, that involves an imbalance of power is BULLYING.

ACCIDENTS, EMERGENCIES & SAFETY OF CHILDREN

The safety of children is of greatest concern at Bronco Club. Several procedures have been devised to assure the safety of our children:

- A telephone is available at each site for emergencies *(Phone numbers listed on page 4.)*
- A staff member trained in first aid, communicable diseases, CPR, verbal de-escalation, or child abuse/neglect recognition and prevention is on-site at all times.
- In case of a minor accident/injury, BC staff will administer basic first aid. For a more serious injury, first aid will be administered, and the parent will be contacted immediately to assist in deciding an appropriate course of action. If an injury is life threatening, emergency services (911) will be contacted, parents will be notified, and a staff member will accompany the child to the hospital with all available health records. Parents are required to grant permission for emergency transportation at the time of application.
- A written incident/injury report will be completed and given to the person picking up the child whenever a child:
 - has an illness, accident or injury which requires first aid
 - receives a bump or blow to the head
 - is transported by emergency services
 - is involved in an unexpected event which jeopardizes safety
- If transportation is required for an emergency situation, it will be provided by emergency services, school bus, or parents depending on the nature of the emergency.

MANAGEMENT OF ILLNESS

Any child or staff member exhibiting any of the following symptoms will be considered to be carrying a communicable disease and should not attend Bronco Club:

- Temperature of 100 degrees or higher within the last 24 hours
- Diarrhea in the last 24 hours
- Vomiting in the last 24 hours
- Severe coughing causing the face to become red or blue or to make a whooping sound
- Difficult or rapid breathing
- Yellowish skin or eyes
- Redness of the eye or eyelid, obvious discharge, matted eyelashes, burning, itching or eye pain, untreated, infected skin patches, unusual spots or rashes
- Unusually dark urine and/or grey or white stool
- Stiff neck with an elevated temperature
- Evidence of untreated lice, scabies, or other parasitic infestation
- Sore throat or difficulty swallowing

If a child becomes ill with any of the above symptoms while at BC, the parent/guardian will be notified to immediately pick up the child. The child will be separated from the group, supervised within sight and hearing of an adult, and made as comfortable as possible until the parent arrives. If the parent does not arrive within one hour after contacted, the late pick-up fee of \$10 per five minutes will be assessed. *(See Late Pick-up Fee Policy on page 7 for details.)*

• **COVID-19:** Bronco Club will follow MPS guidelines concerning COVID-19.

• **HEAD LICE:** Per the authority of the Oklahoma School Law Section 815, any child with head lice will be prohibited from attending school and cannot re-enter without certification from a health professional or a representative of the State Department of Health that the child is no longer afflicted with head lice.

"Health professional" means for the purposes of this act any licensed physician, psychologist, dentist, osteopathic physician, podiatrist, chiropractor, registered or licensed practical nurse or physician's assistant.

Any teacher or district employee may check for lice and nits when deemed appropriate and, in addition, there will be periodic and random organized checks for lice and nits. Any individualized checks shall be done outside the presence of other children, and any confirmation of the presence of lice or nits resulting from any check, shall be handled in a professional manner.

Any child excused or prohibited from attending school due to head lice or nits shall not be readmitted or permitted to return to school until said child has been examined by a school nurse or health professional as defined above and found to be free of lice and nits.

Any teacher or other employee who has contracted head lice is expected to take leave from work until the lice or nits have been eliminated.

• **SKIN DISEASES:** Per the Oklahoma State Department of Health, skin diseases can have many different causes including allergies, skin conditions, infestations and infections. Signs of infection include redness, tenderness, swelling, and in some cases drainage or fever. It is important to prevent the spread of skin infections by keeping the drainage away from other people or surfaces that people may touch.

All skin infections should be covered with clean dry dressings that completely cover the area and successfully contain the drainage. Continue covering the infection site until it is healed. In cases where proper covering cannot be achieved, the child must be removed until the area has healed.

• **OTHER:** Parents should notify BC personnel in writing if there is a temporary health issue which may inhibit the child's typical daily routine (e.g. sprained ankle, injured collar bone, elbow - no running/climbing, getting over illness - no physical activity, etc.). The school office does not communicate these instances to BC. It is the parents' responsibility.

MEDICATION

Due to storage and safety concerns at BC, it is strongly recommended that all medications be administered at home or during the school day. If this is not possible, BC will administer medication only with completion of a Request for Administration of Medication Form. Medication forms are available on-line at <https://www.mustangps.org/families-students/bronco-club> and must be updated annually. Medication must be in original packaging. Medications must be given directly to the Site Coordinator and will be stored in a designated area inaccessible to the children.

•**SELF-ADMINISTRATION of a MEDICATION:** Children with severe asthma, anaphylaxis or a life-threatening condition who need to carry and self-administer an emergency medication must adhere to the following guidelines. Anaphylaxis medication includes but is not limited to Epinephrine injectors, prescribed by a physician and having an individual label. A child who is permitted to self-administer anaphylaxis medication shall be permitted to possess and use the anaphylaxis medication at all times for the school year in which permission for self-administration is granted (i.e. inhaler, an anaphylaxis medication used to treat anaphylaxis, insulin pump, glucagon injection, and epi-pen).

- Submit a written statement from the physician treating the child indicating the child's condition and that he/she is capable of and has been instructed in the proper method of self-administration of the medication.
- The parent/guardian must fill out and sign the Authorization to Administer Medication form. This form gives parental consent for administration of the medication and acknowledges that the school district, employees and agents shall incur no liability as a result of any injury arising from the self-administration of the medication by the child.
- It is the parent's/guardian's responsibility to provide the school with an emergency supply of the child's medication to be administered as authorized by state law.
- Permission for the self-administration of medication is effective for the school year for which it is granted and must be renewed each subsequent school year upon the fulfillment of the above requirements.

SPECIAL SERVICES

It is the intent of BC to provide group childcare services to all children, without regard to disability or behavioral needs. In its program, BC will not, on the basis of handicap, exclude qualified handicapped persons and shall take into account the needs of such persons in determining the aid, benefits, or services to be provided. However, there may be factors that would preclude the enrollment of any child. These factors include, but are not limited to whether:

- The child constitutes a direct threat to the health or safety of him/herself or others;
- The child's participation requires modifications in policies, practices, and procedures that would fundamentally alter the nature, service, program, or activity being offered, or otherwise impose an undue hardship on the operation of the program or activity;
- The child requires district provided transportation, as transportation services are not provided to any child.

Initial enrollment decisions will be based on reasonable judgment concerning the child's participation in a group child care setting. Parents will need to provide all pertinent information regarding the child's special needs, and complete a written medical/physical care plan, if necessary, to assist the staff in the care of the child. Determination of accommodations to meet the special needs of the qualified handicapped child will be made on a case-by-case basis. Initial enrollment may be provisional for a period to be stated by the coordinator at the time of enrollment and continued enrollment may be reconsidered at any time, for any child.

PARENT PARTICIPATION/COMMUNICATION

Parents are welcome to visit and observe the program at any time and are encouraged to participate whenever possible in the activities at BC. You may wish to attend and help with various projects, share special interests, or simply observe. When visiting, please notify the Site Coordinator of your presence. The Site Coordinator is available to discuss your child's needs and parents are encouraged to share any thoughts and information about their child at any time. However, due to staff responsibilities and schedules, parents are asked to make an appointment with the Site Coordinator whenever it is necessary to engage in lengthy conversations.

Parents are encouraged to inform BC of any questions, suggestions, or concerns they may have. Concerns should first be addressed with the Site Coordinator. Every effort will be made to resolve it at once. If the situation cannot be resolved on-site, the BC office may be contacted, and a conference may be arranged. The Bronco Club District Coordinator and/or Director will make every effort to address concerns and resolve the issue.

To keep parents advised about BC the staff will communicate in one or more of the following ways:

- Bronco Club Facebook
- Email
- Text

*Emails and texts will be sent to the contact information you provided at enrollment. Please keep your information updated through your Eleyo account.

ADDITIONAL INFORMATION

- Unless the parent or legal guardian informs BC, in writing, to the contrary, the parent or legal guardian gives BC permission to use and/or publish your child's photograph and/or likeness, your child's name, and/or your child's work (including but not limited to art work, drawings, writings, poetry, crafts, etc.) in the media, newspapers, the internet, newsletters, videos, publicity materials, and/or any other format or medium.
- The BC telephone must be available for emergencies. For this reason, children are permitted to use the phone only for emergencies at the discretion of the BC staff. Children are not allowed to use personal cell phones or texting or calling without the permission of a BC staff member.
- Although staff will make every effort to help children keep track of their personal belongings, the final responsibility rests with the child. Appropriate items may be brought to the program, but if they are lost, stolen, or broken, BC cannot be held responsible for replacement or repair. This includes any electronic devices which may be used at BC only during homework time and on scheduled dates. Please check with your Site Coordinator for more information.
- BC reserves the right to search the child's belongings if the need arises.
- In an effort to provide consistency for the children, the BC staff will have on-going communication with the school staff. By enrolling your child at BC, you consent to this communication.
- A parent may take photos of his/her child at BC events. However, parents may not post any photos from BC events on the internet or social media if they include other children (children for whom you are not the parent or legal guardian.) Many parents do not wish their child's photo to be on the internet or on social media, and BC respects their wishes.
- Employment of BC staff members by parents for personal child care services is at the parent's own discretion. Parents have the sole responsibility to determine whether a person has the skills and attributes to properly attend to their child and may in no way rely upon BC to make that determination. BC is not responsible in any way for the actions of employees beyond BC program hours or off BC premises. Parents are required to complete a Personal Care Release of Liability form, releasing BC from liability, before a BC staff member begins employment with their family.

SUMMER CAMPS

GENERAL CAMP INFO:

- Summer camps are paid in full at the time each contract is approved.
- \$20 Sibling discount for each camp.
- Campers going into K-6 (completed Pre-K-5).
- Payments will not be accepted the week before camp begins or once camp starts.
- Tuition includes camp t-shirt, reusable water bottle, field trip, weekly snow cone, etc.
- Hours of Operation: 7:00am-6:00pm
- Field Trips/Activities: Weekly field trips or guest presenters and a swim day have been arranged. Please refer to the summer calendar for specifics. Please plan to send appropriate attire for each field trip, swimsuit, sunscreen, towel, bottle of water, etc. All field trip costs are included in camp tuition.

**Please refer to your contract and summer terms and agreements for more detailed information.


THANK YOU

Thank you for choosing Bronco Club as your child care provider. The fact you have enrolled your child and are reading this handbook demonstrates your genuine concern for the welfare of your child. We appreciate the opportunity to work with you and your child; and we will make every effort to see that your family enjoys a positive experience with BC.

Board of Education MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations 
Transformer relocation from old gym to wellness center

Date: 9/30/24

Contract Vendor: OG & E **Time Frame:** _____

Discussion, motion and possible action to approve the easement to OG&E for the relocation of the transformer from the old gym to the wellness center

AFTER RECORDING RETURN TO:
OGE ELECTRIC SERVICES
LAND MANAGEMENT SERVICES
ATTN: MATT UHR
PO BOX 321 M/C M109
OKLAHOMA CITY OK 73101-0321
WORK ORDER #8437416

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: THAT MUSTANG PUBLIC SCHOOLS, A/K/A INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY OKLAHOMA, A/K/A MUSTANG SCHOOL DISTRICT I-69, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto OKLAHOMA GAS AND ELECTRIC COMPANY, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in CANADIAN County, State of Oklahoma, and is described as follows:

See EXHIBITS "A" and "B" attached hereto and made a part hereof.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (1991) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this 14th day of October, 2024.

MUSTANG PUBLIC SCHOOLS, A/K/A INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY OKLAHOMA, A/K/A MUSTANG SCHOOL DISTRICT I-69

BY: _____

Name: & Dr. Robert Rader

Title: President, Mustang Public Schools Board of Education

SCHOOL ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF CANADIAN, SS;

Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of _____, 2024, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its _____, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed of such School, for the uses and purposes therein set forth.

My Commission Expires: _____
Commission # _____

Notary Public

Form R-469 D (Rev 9/2015) UG-OH-C1..DOT TMU Atlas Sheet No.

ATTACHMENT "A"
LEGAL DESCRIPTION

A PERMANENT EASEMENT LOCATED IN PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-THREE (33), TOWNSHIP ELEVEN (11) NORTH, RANGE FIVE (5) WEST OF THE INDIAN MERIDIAN, CANADIAN COUNTY, OKLAHOMA, SAID EASEMENT BEING TEN (10) FEET IN WIDTH, FIVE (5) FEET ON EACH SIDE OF A CENTERLINE MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER (SE/4);
THENCE S 00°16'16" E, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE/4), A DISTANCE OF 350.00 FEET;
THENCE S 89°43'52" W A DISTANCE OF 964.52 FEET;
THENCE S 25°00'00" W A DISTANCE OF 110.58 FEET TO THE **POINT OF BEGINNING**;
THENCE N 72°31'52" W, ON SAID CENTERLINE, A DISTANCE OF 33.25 FEET TO THE CENTER OF A FIFTEEN (15) FOOT BY FIFTEEN (15) FOOT SQUARE TRANSFORMER, EASEMENT AS SHOWN;
THENCE N 89°58'13" W, ON SAID CENTERLINE, A DISTANCE OF 185.21 FEET;
THENCE N 89°24'25" W, ON SAID CENTERLINE, A DISTANCE OF 84.84 FEET;
THENCE S 65°59'48" W, ON SAID CENTERLINE, A DISTANCE OF 12.74 FEET TO THE **POINT OF TERMINATION**.

Containing 0.074 Acres (3232 SQ. FT.) more or less.

Note: The easement limits shall extend to and/or terminate at the applicable building, property, and/or right-of-way lines. (as shown on attached sketch).

Basis of Bearings:

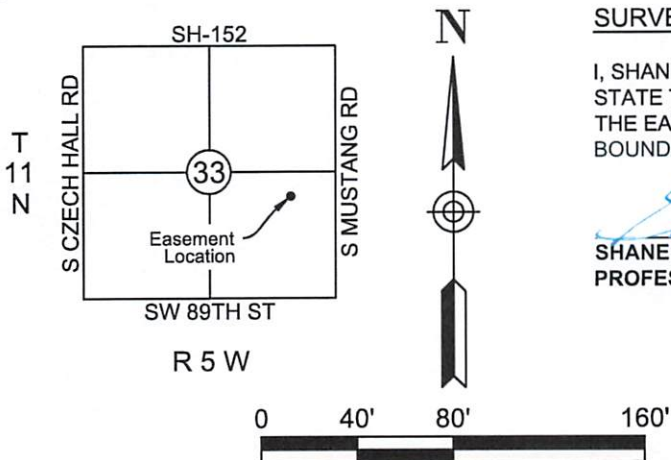
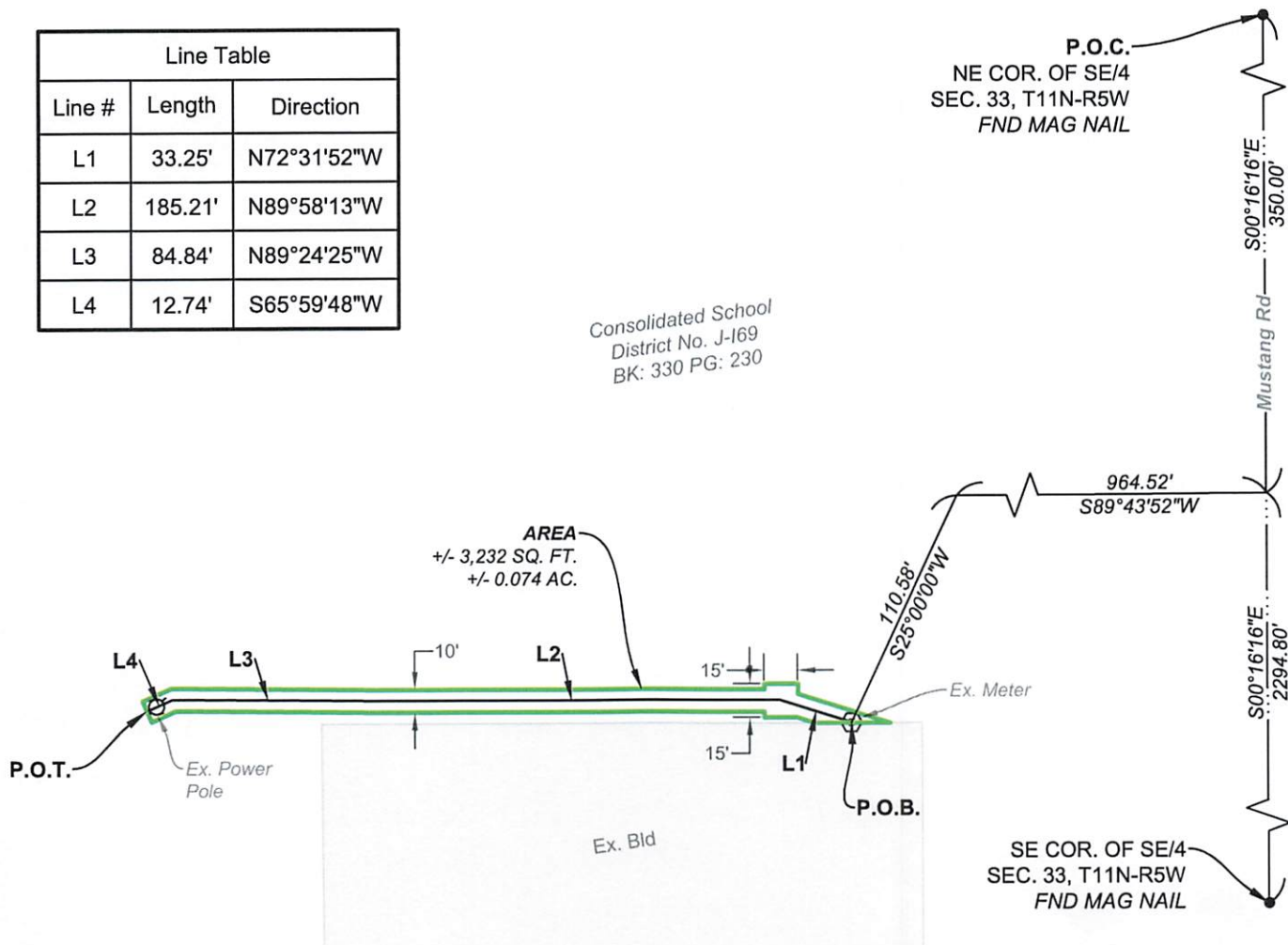
The East line of the Southeast Quarter (SE/4) of Sec. 33, T11N-R5W having a bearing of (S 00°16'16" E - Ok State Plane) Canadian County, OK.

This Description was prepared by:

Shane D. Carroll, PLS #1981
Elevation Land Surveying, CA #8524

ATTACHMENT "B"

| Line Table | | |
|------------|---------|-------------|
| Line # | Length | Direction |
| L1 | 33.25' | N72°31'52"W |
| L2 | 185.21' | N89°58'13"W |
| L3 | 84.84' | N89°24'25"W |
| L4 | 12.74' | S65°59'48"W |



SURVEYOR'S CERTIFICATE

I, SHANE D. CARROLL, REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY STATE THAT THE ATTACHED EXHIBIT IS AN ACCURATE REPRESENTATION OF THE EASEMENT DESCRIPTION, AS SHOWN HEREON, IT IS NOT A LAND OR BOUNDARY SURVEY.

Shane D. Carroll
SHANE D. CARROLL
PROFESSIONAL LAND SURVEYOR #1981

BASIS OF BEARING
East line of the SE/4 of Sec 33
T11N-R5W. (S00°16'16"E)
Canadian County, Oklahoma



OKLAHOMA GAS AND ELECTRIC COMPANY

ELEVATION
LAND SURVEYING
C.A. #8524 Exp. 06.30.2026

8501 SW 15th St
OKC, OK 73128
405.493.9393

OG&E EASEMENT SKETCH WO# 8437416
PART OF THE SE/4
OF SECTION 33, T-11-N R-5-W
CANADIAN COUNTY, OKLAHOMA

REVISIONS:

Drawn By: S. Carroll

Date: 09.26.2024

Approved By: D. Meeks

Date: 09.26.2024

Drwg #: 2024.134_WO#8437416.dwg Date: 09.26.24

122

SCALE: 1" = 80'

SHEET: 2 OF 2

(ORDER BY NUMBER)

WARRANTY DEED

Statutory Form--Individual

Know All Men by These Presents:

That R. W. Robberson and May M. Robberson
husband and wife

of Oklahoma County,

State of Oklahoma, parties of the first part, in consideration of the

sum of TEN DOLLARS

in hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and

Convey unto Consolidated School District No. J-169, Mustang, Canadian County, Okla.

of Canadian County, State of Oklahoma, party

of the second part, the following described real property and premises situate in Canadian

County, State of Oklahoma, to-wit:

That part of the Southeast (SE $\frac{1}{4}$) Quarter of Section Thirty-three (33) Township 11 North, Range 5 West, described: Beginning at the Northwest corner of the East half of said Quarter Section; thence South 753.75 feet; thence East 660 feet; thence North 753.7 feet; thence West 660 feet to the point of beginning, SAVE and EXCEPT: All of the oil, gas and other minerals, which are reserved to grantors as their interests may appear, with right of ingress and egress for the same together with the improvements thereon and appurtenances thereunto belonging, and warrant the title to the same.

As a further consideration, Grantor shall forthwith dedicate the West Forty (40) feet and the South Forty (40) feet of said premises as a public road way, and failing to do so, this conveyance shall act as and be such a dedication.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, its successors, heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and incumbrances of whatsoever nature.

This Form Reserved for Filing Stamp

230

STATE OF OKLAHOMA / ss
CANADIAN COUNTY

Filed for record this 14 day of June 1966 at 9:30 o'clock A.M.

and recorded in Book 330 Page 230


C. E. BRUSS, COUNTY CLERK
By [Signature]
CLERK

Signed and delivered this 10 day of JUNE

Board of Education MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations 
Elementary #9 Private Drainage Restriction

Date: 9/30/24

Contract Vendor: City of Oklahoma City **Time Frame:** _____

Discussion, motion and possible action to approve the private drainage restrictions required by Oklahoma City for the detention pond at Elementary #9.

Return to:

(Private Drainage) Project No. DP-5636

PRIVATE DRAINAGE FACILITY AND RESTRICTIONS

KNOW ALL MEN BY THESE PRESENTS THAT Canadian County Education Facilities Authority its successors, and assigns (collectively "Grantor") for and in consideration of Ten Dollars and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby establish a private drainage facility and associated facilities, connections, utilities, and appurtenances thereto ("Private Drainage Facility") over, under, across, through and to the following described property situated in Canadian County, Oklahoma, shown on Attachment "A", for the benefit of Grantor's property and for **THE CITY OF OKLAHOMA CITY**, a municipal corporation, and its public trusts (collectively "City").

THE DRAINAGE FACILITY IS SUBJECT TO THE FOLLOWING RESTRICTIONS:

1. Grantor agrees to construct, operate, maintain, repair, expand, and replace the Private Drainage Facility and associated facilities, connections, utilities, and appurtenances thereto in compliance with The City of Oklahoma City's Municipal Code and the Drainage Criteria Manual.
2. Grantor agrees that no building or structure shall be erected over, under, across, through the Private Drainage Facility.
3. Grantor agrees that no stored materials, grading, fill, or other temporary or permanent obstruction, including but not limited to fences, that cause or may cause a blockage of or an adverse effect on the flow or drainage of the storm water or surface water over, under, across, through and to the Private Drainage Facility.
4. Grantor agrees that City does not have an obligation to construct, operate, maintain, replace, expand, or repair the Private Drainage Facility, or provide drainage services or functions by virtue of this document.
5. The City does not own the creek, river, lake, detention pond, if any, on or adjacent to the Private Drainage Facility by virtue of this document. The City is not legally responsible nor does this document create an obligation upon the City for changes, alterations and modifications to any part or parts of the Private Drainage Facility described herein, in the past, present or future, which may be affected in any manner by any change or changes in the course of the creek or waterway, by any accretion or erosion, or evulsion, or alluvion or combination thereof, touching or concerning any part of said Private Drainage Facility.
6. Grantor further agrees that the City has the right of access over, under, across, and through Attachment "A" to the Private Drainage Facility for the purpose of public health, safety, and welfare.

This Private Drainage Facility and Restrictions shall be perpetual, run with the land, and in favor of the respective parties, hereto, their successors and assigns.

Dated this ____ day of _____, 20____. By: _____

STATE OF _____, COUNTY OF _____, SS.

This instrument was acknowledged before me on this ____ day of _____, 20__ by _____, as _____ of _____.

Commission Expires: _____
Commission No. _____

Notary Public

ATTACHMENT "A"
PRIVATE DRAINAGE RESTRICTION
LEGAL DESCRIPTION

A tract of land located in the Northwest Quarter (NW/4), of Section Twenty-three (23), Township Eleven (11) North, Range Five (5) West, of the Indian Meridian, Canadian County, Oklahoma, being more particularly described as follows:

COMMENCING at the Northwest Corner of said Section Twenty-three (23);

THENCE South 00°11'43" East along the west line of said Section Twenty-three (23) a distance of 1131.88 feet;

THENCE North 89°48'08" East a distance of 193.55 feet, the POINT OF BEGINNING;

THENCE continuing North 89°48'08" East a distance of 45.47 feet;

THENCE South 61°20'51" East a distance of 79.71 feet.

THENCE South 35°32'19" East a distance of 160.53 feet;

THENCE South 00°11'52" East a distance of 49.42 feet;

THENCE South 55°48'10" West a distance of 44.61 feet;

THENCE South 89°48'08" West a distance of 45.08 feet;

THENCE North 43°11'52" West a distance of 175.00 feet;

THENCE North 58°27'28" West a distance of 35.10 feet;

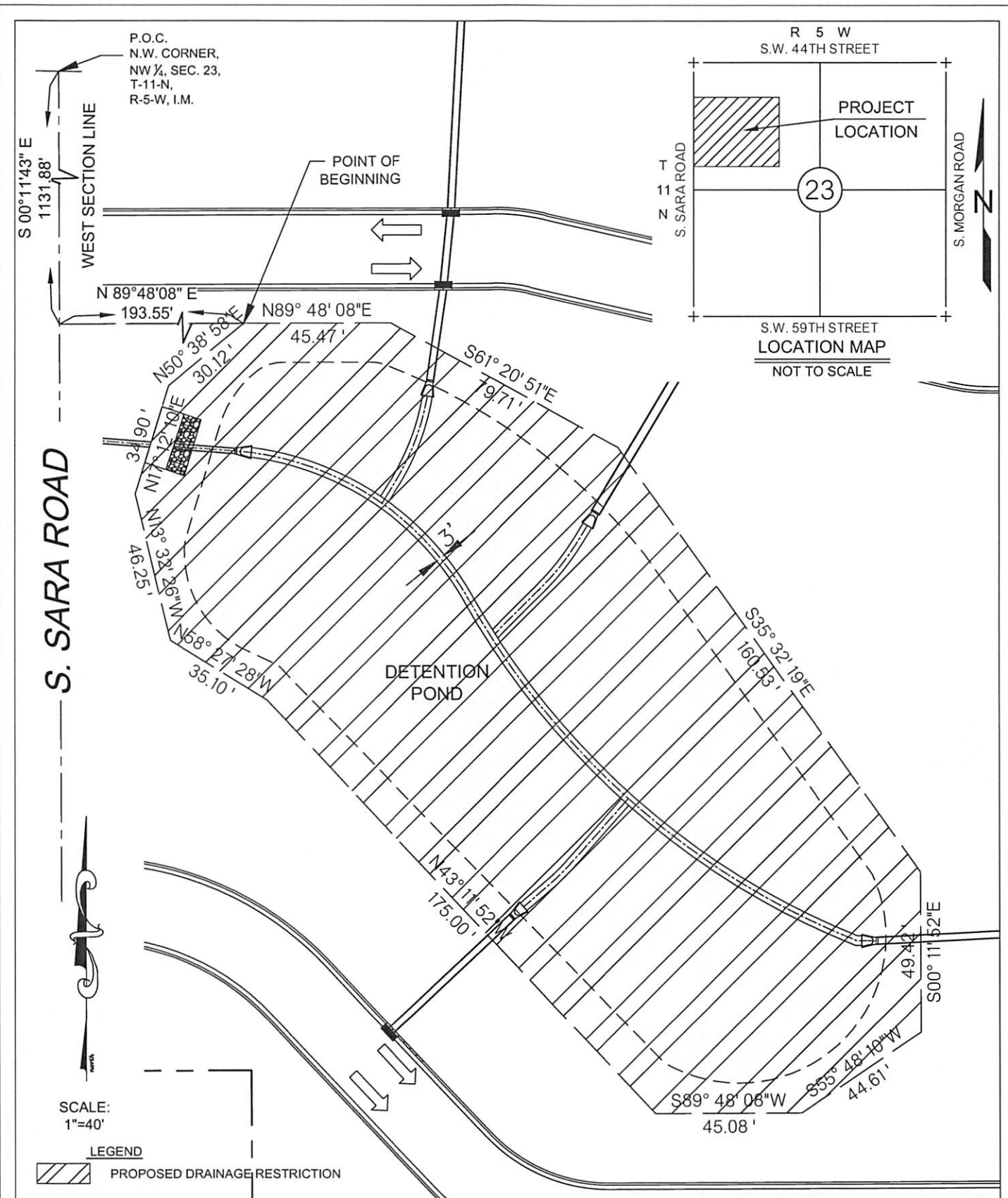
THENCE North 13°32'26" West a distance of 46.25 feet;

THENCE North 17°12'10" East a distance of 34.90 feet;

THENCE North 50°38'58" East a distance of 30.12 feet to the POINT OF BEGINNING.

Said strip contains an area of 33,394 square feet or 0.7666 acres, more or less.

Prepared By:
Smith Roberts Baldischwiler, LLC
100 N.E. 5th Street
Oklahoma City, OK 73104
(405) 840-7094
September 30, 2024



MUSTANG ELEMETARY SCHOOL #9
 4800 S. SARA ROAD
 MUSTANG, OKLAHOMA 73062
 PRIVATE DRAINAGE RESTRICTION
 DP-5636

PROJ. 117245
 DATE: 09-30-24
 DRAWN BY: CHT
 DESIGNED BY: CET
 CHECKED BY: GWN


**ENGINEERING
 SURVEYING
 PLANNING**
CERTIFICATE OF AUTHORIZATION
 NO. 3949 EXPIRES JUNE 30, 2025

128

MPS Board MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations 

Date: 10/9/2024

Contract Vendor: ONEOK / MECO land services **Time Frame:** Fall of 2024

Discussion, motion and possible action to approve the following:

Provide an easement to MECO Land services and ONEOK for next to PVE for the relocation of natural gas lines tied to the widening of 59th street project approved by Oklahoma City.

RIGHT-OF-WAY AGREEMENT

AFE: 056.135.6627.010045
SW 59 ST Relocate

STATE OF {OKLAHOMA}

COUNTY OF {CANADIAN}

For and in consideration of Ten Dollars (\$10.00) in hand paid, the receipt and sufficiency of which is hereby acknowledged, the undersigned landowner (hereinafter called GRANTOR, whether one or more), does hereby GRANT, BARGAIN, SELL and CONVEY to ONEOK NGL PIPELINE L.P its successors and assigns (hereinafter called GRANTEE), a right-of-way and easement along a route, the location of which has been agreed to by the parties herein (the location of the pipeline, as constructed, to evidence such agreed route), to construct, maintain, operate, repair, replace, abandon in place, change the size of, inspect, reconstruct, relocate, remove and any and all related uses thereto (the "Permitted Uses") for pipeline(s) and necessary and incident facilities, equipment and appurtenances, including but not limited to valves and markers (the "Facilities") for the transportation of oil, gas, petroleum products, and/or any other liquids, gases, or substances which can be transported through pipelines, across under and upon the lands of GRANTOR in the County of Canadian State of OKLAHOMA to wit:

A permanent easement fifty (50') feet in width and a temporary construction easement of an additional twenty-five (25') feet in width across

(Subject Property) and as generally depicted on the attached Exhibit "A".

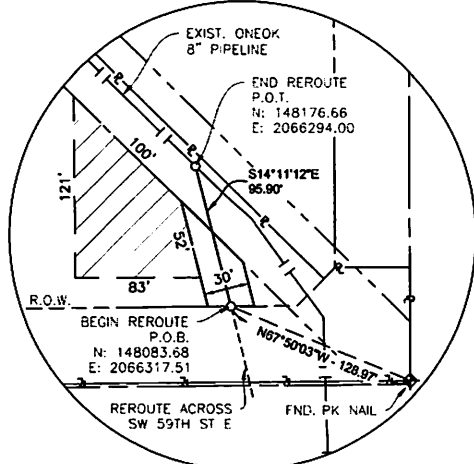
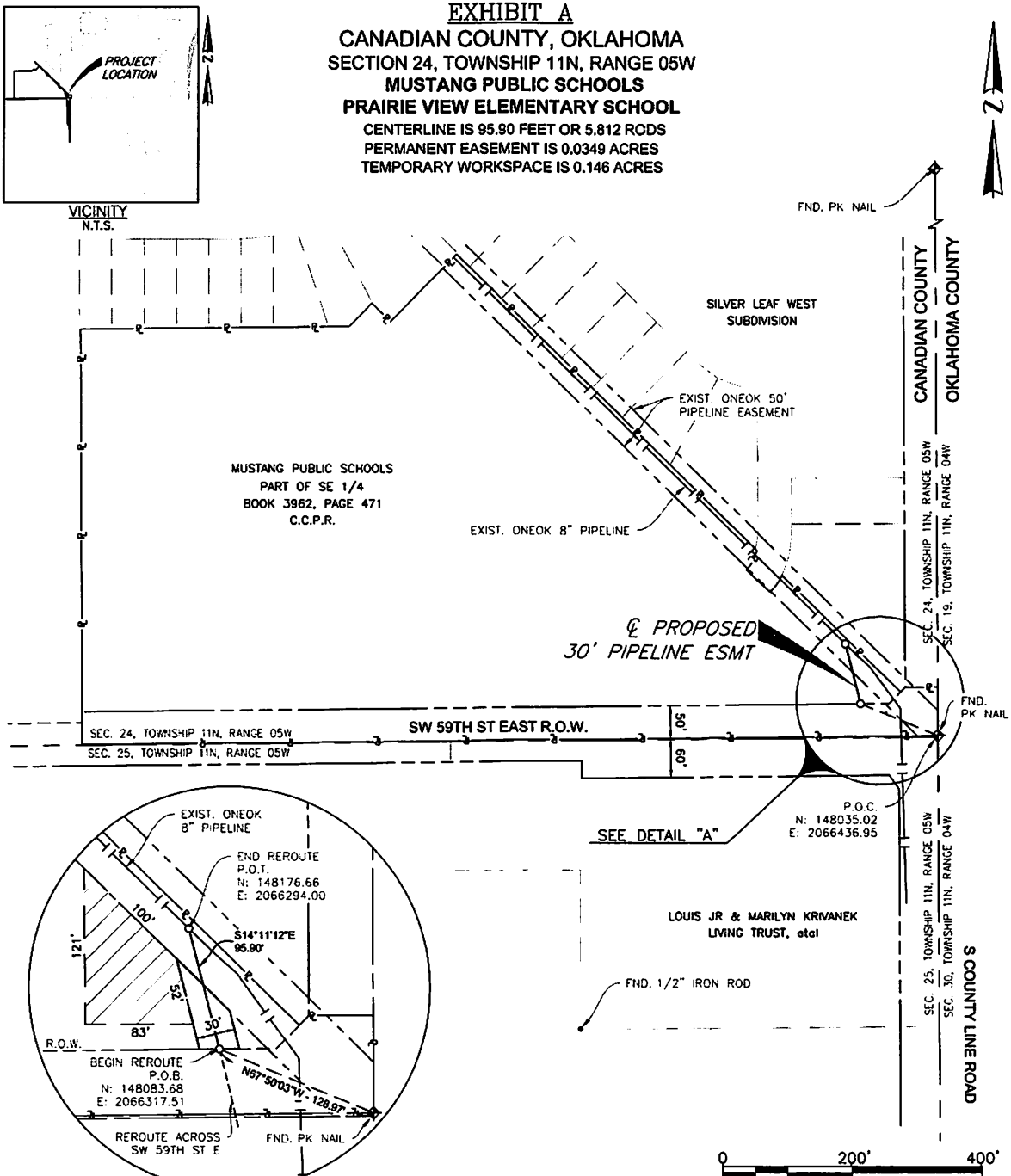
During construction, GRANTEE shall have the right to use an additional workspace of up to one hundred feet by one hundred fifty feet (200' x 200'), or equivalent square footage, along the easement area at the crossing of road, railroads, stream, terraces and uneven terrain.

The GRANTEE shall have all of the rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted, including but without limiting the same to the free right of ingress and egress over and across said lands to and from said Easement, the right to use all roads over and across said lands, and the right from time to time to cut all trees and undergrowth and remove other obstructions that may injure, endanger or interfere with the use of said Facilities. GRANTOR may continue to use the surface of the Easement for agricultural, pasturage, or other purposes which will not interfere with the use of the Easement by GRANTEE or any of the rights herein granted (the "Retained Rights"); provided, however, that GRANTOR shall not impound water upon the Easement, change the ground elevation or grade of the Easement, or construct or permit to be constructed any building, structure, improvement or obstruction, or plant any trees or shrubs upon the Easement which would interfere with GRANTEE'S exercise of the rights hereby conveyed, including access to the Easement, and the safe operation of the Facilities. The GRANTEE shall have the absolute right to assign, sell, lease or otherwise transfer this Easement in whole or in part.

TO HAVE AND TO HOLD unto the said GRANTEE, its successors and assigns, for so long as said Easement is used by GRANTEE or useful to GRANTEE, with ingress to and egress from said premises for the Permitted Uses. However, GRANTEE shall have the right to abandon and terminate all or any part of the rights granted herein, by filing a release of same in the county records. The undersigned hereby bind themselves, their heirs, executors, administrators and assigns, to warrant and forever defend all and singular said premises unto GRANTEE, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

The GRANTEE agrees to pay for any physical damage to growing crops, timber, fences, or other structural improvements located outside the above-described Easement which are caused by the Permitted Uses. Furthermore, GRANTEE shall compensate GRANTOR for damages to

EXHIBIT A
CANADIAN COUNTY, OKLAHOMA
SECTION 24, TOWNSHIP 11N, RANGE 05W
MUSTANG PUBLIC SCHOOLS
PRAIRIE VIEW ELEMENTARY SCHOOL
 CENTERLINE IS 95.90 FEET OR 5.812 RODS
 PERMANENT EASEMENT IS 0.0349 ACRES
 TEMPORARY WORKSPACE IS 0.146 ACRES

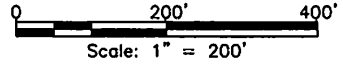


DETAIL "A"
 1" = 100'

- NOTES**
- ALL BEARINGS AND COORDINATES ARE BASED ON THE OKLAHOMA STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NORTH AMERICAN DATUM OF 1983 (2011) EPOCH 2010, U.S. SURVEY FEET BASED ON GPS OBSERVATIONS MADE BY AUDUBON FIELD SOLUTIONS. DISTANCES ARE GRID.
 - THIS EXHIBIT IS A MAPPING SKETCH DESCRIPTIVE ONLY OF THE SIZE, SHAPE AND LOCATION OF EASEMENTS AND DOES NOT CONSTITUTE A PLAT OR SURVEY OF THE TRACT SHOWN. THIS DRAWING WAS PRODUCED FROM INFORMATION PROVIDED BY OTHERS.

LEGEND

- C.C.P.R. CANADIAN COUNTY PUBLIC RECORDS
- R.O.W. RIGHT OF WAY
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- P.O.T. POINT OF TERMINATION
- PROPOSED CENTERLINE OF PIPELINE ESMT.
- PROPERTY LINE
- ROAD RIGHT OF WAY
- EXISTING PIPELINE
- FOUND PROPERTY CORNER AS NOTED
- ◆ FOUND SECTION CORNER AS NOTED
- ▨ TEMPORARY WORKSPACE (TWS)
- ▩ ADDITIONAL TEMPORARY WORKSPACE (ATWS)



| REV | DESCRIPTION | BY | DATE | CHK'D | APPR. | CR | 10/08/24 | LCS | LCS |
|-----|-------------------|----|------|-------|-------|----|----------|-----|-----|
| A | ISSUED FOR REVIEW | | | | | | | | |

ONEOK

SW 59TH STREET PROJECT

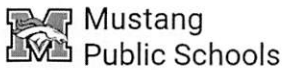
PROPOSED ONEOK PIPELINE RELOCATION AND 30' WIDE EASEMENT ACROSS MUSTANG PUBLIC SCHOOLS

CANADIAN COUNTY OKLAHOMA

025834-002-MPS-EXHIBIT

DATE 10/08/24 SCALE 1" = 200' PROJECT NO. 025834-002

REVISION A SHEET 1 OF 1



Young, Alicia <younga@mustangps.org>

Fw: ONEOK Relocation SW 59th (Prairie View)

1 message

Garrett Leatherwood <garrett@mecolandservices.com>
To: "younga@mustangps.org" <younga@mustangps.org>

Thu, Oct 10, 2024 at 1:47 PM

Garrett Leatherwood
MECO Land Services
405-328-0363

From: Garrett Leatherwood <garrett@mecolandservices.com>
Sent: Wednesday, October 9, 2024 9:57:34 AM
To: Jason Pittenger <pittengerj@mustangps.org>
Subject: ONEOK Relocation SW 59th (Prairie View)

Dr. Pittenger,

Please find the attached Right of Way Easement agreement to be included in the agenda for Monday's board meeting. The attached document includes the agreement and Exhibit A, which describes the area and workspace required to complete the relocation. This action is being taken to meet the needs of Oklahoma City's road widening project at the intersection of SW 59th and County Line. The current plan is to have this completed (pipeline relocation) before the end of the year. ONEOK will restore and resod the area after construction. If you have any questions or believe my attendance at Monday's meeting is necessary, please advise, and I will be happy to attend. Thank you for your cooperation in this matter.



Garrett Leatherwood

VP / Right-of-Way

724 N. Santa Fe Ave.

Edmond, OK 73003

O: (405) 285-1276

C: (405) 328-0363

133

Notice: This e-mail may contain privileged and/or confidential information and is intended only for the addressee. If you are not the addressee or the person responsible for delivering it to the addressee, you may not copy or distribute this communication to anyone else. If you received this communication in error, please notify us immediately by telephone or return e-mail and promptly delete the original message from your system.

 **SW 59TH ST MUSTANG SCHOOLS.pdf**
437K

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations

A handwritten signature in blue ink, appearing to be 'JP', enclosed in a blue circle.

Date: 9/27/24

Contract Vendor: Cade Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

PCO #020 - 266 & Co. - OKC Storm Water Quality - Additional erosion control

PCO #20 includes all labor and material cost to install erosion / sediment control along the west side of the project parallel to Sara Rd to prevent sediment from further eroding off the west side of the site and flowing into Sara Rd.

Contingency will be used \$1,710.00

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Elementary #9
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #020: 266 & Co. - OKC Storm Water Quality - Additional Erosion Control

| | | | |
|-------------------------------|--|---|--|
| TO: | Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064 | FROM: | CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102 |
| PCO NUMBER/REVISION: | 020 / 0 | CONTRACT: | 23-04 - Elementary #09 |
| REQUEST RECEIVED FROM: | Allan Turpin (266 & Co) | CREATED BY: | Blake Burden (CADE Construction) |
| STATUS: | Approved | CREATED DATE: | 9/12/2024 |
| REFERENCE: | Attached CO | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | | |
| LOCATION: | | ACCOUNTING METHOD: | Amount Based |
| SCHEDULE IMPACT: | 0 days | PAID IN FULL: | No |
| EXECUTED: | No | SIGNED CHANGE ORDER RECEIVED DATE: | |
| | | TOTAL AMOUNT: | \$0.00 |

POTENTIAL CHANGE ORDER TITLE: 266 & Co. - OKC Storm Water Quality - Additional Erosion Control

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

PCO #20 - 266 & Co. - OKC Storm Water Quality - Additional Erosion Control - \$1,710.00

PCO 20 includes all labor and material cost to install additional erosion / sediment control along the west side of the project parallel to Sara Rd to prevent sediment from further eroding off the west side of the site and flowing into Sara Rd. Attached to this contingency request is the City of OKC Storm Water Quality Inspection Report requesting the additional erosion / sediment control.

ATTACHMENTS:

[SWL-2023-00722.pdf](#) , [_PCO #20 - 266 & Co. Straw Waddles.pdf](#)

| # | Budget Code | Description | Amount |
|---------------------|------------------------------------|--|---------------|
| 1 | 31-100-S.O Earthwork - 266 and Co. | OKC Storm Water Quality - Additional Erosion Control | \$1,500.00 |
| 2 | 01-103-L.O Project Manager | Staff Cost | \$210.00 |
| 3 | 01-040-O.O Contingency.Other | Utilize Contingency | \$(1,710.00) |
| Grand Total: | | | \$0.00 |

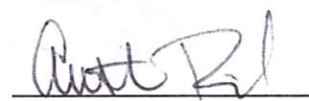
Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102


SIGNATURE DATE

SIGNATURE DATE

 9/12/2024
SIGNATURE DATE

Project: Mustang Elementary #9
Submitted by: 266 & Co, LLC
Item: Change Order #2
Requested by: Cade Construction

Description:
 As Directed: Install 185' LF of Straw waddles in addition to plan quantity.

Quantities:
 Work Area Site Perimeter
 Days Add To Contract 0 days
 Total export 0 cy
 Total import 0 ton

| | | | | |
|-------------------------------------|--------|-------------|-----------|-----------------|
| Straw Waddles with stakes | 185 lf | 5.48 per lf | \$ | 1,013.80 |
| Labor | 1 day | 350 per day | \$ | 350.00 |
| <hr/> | | | | |
| Subtotal | | | \$ | 1,363.80 |
| Overhead / Profit | | 10% | \$ | 136.38 |
| Bond | | 5% | \$ | - |
| Total amount add to contract | | | \$ | 1,500.18 |

**STORM WATER QUALITY DIVISION
MAINTENANCE AND INSPECTION REPORT
(405) 297-1774**

SWQ #: SWL-2023-00722

EXPIRATION DATE: 11/16/2024

PROJECT NAME: Mustang Elementary School #9

PROJECT ADDRESS: 4800 S SARA RD

INSPECTOR: Alyssa Lusk

START-UP DATE: 12/18/2023

TODAY'S DATE: 8/14/2024

ATLAS #: 687

| Inspection Disposition: | Corrections Needed | Yes-No-N/A | Comments |
|---|---------------------------|-------------------|--|
| 01. Is SWQ file w/ Permit, NOI, SWPPP, site plan & bi-weekly reports available for review. | | Yes | |
| 02. Are all controls installed prior to soil disturbing activities and are all BMP's specified in the erosion control plan installed properly? | | Yes | |
| 03. Are construction entrances and right-of-way access routes installed properly and maintained? | | Yes | |
| 04. Are all practices performing adequately and is the perimeter protected? | | No | |
| 05. Do any BMPs require repair or cleanout? (Maintained, repaired, cleaned out) | | Yes | Clean/sweep sediment from roadway (Sara Rd) Install erosion/sediment control (west side of project area parallel to Sara Rd to prevent sediment further eroding off slopes and flowing into Sara Rd, around detention pond to prevent further erosion on banks of pond) Install controls to check erosion rills (east side of project area) Remove concrete washout from the ground (near old concrete washout area) Clean/sweep sediment from concrete flume (detention pond) |
| 06. Is sediment leaving the site or entering streams from construction sites? (entrances/exits, channel outlets, storm drains, or by washing off slopes)? | | Yes | |
| 07. Are channels, outlets and storm inlets protected from sediment? | | Yes | |
| 08. Is dust control needed? | | No | |
| 09. Are all bare areas reseeded where construction has been completed or construction has ceased for more than 14 days? | | Yes | |
| 10. Do seeded areas require maintenance, reseeding or mulching | | Yes | |
| 11. Is sod installed along all flumes and roadways? | | Yes | |
| 12. Has a final audit been called for and Notice of Termination Filed? | | <N/A> | |
| 13. Is Re-inspection/Trip Fee required? | | <N/A> | |
| 14. Date of Last Rainfall | | Passed | Date: 8/11/2024 |

COMMENTS:

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations



Date: 9/27/24

Contract Vendor: Cade Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

PCO #021 Cherokee Painting - Paint sheen at all walls (egg-shell to semi gloss) \$3,815.00

MPS requested this change for cleanability purposes

Contingency will be used \$3,815.00

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Elementary #9
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #021: Cherokee Painting - Paint Sheen at all Walls (Egg-Shell to Semi Gloss)

| | | | |
|------------------------|--|------------------------------------|--|
| TO: | Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064 | FROM: | CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102 |
| PCO NUMBER/REVISION: | 021 / 0 | CONTRACT: | 23-04 - Elementary #09 |
| REQUEST RECEIVED FROM: | Joe Jimenez (Cherokee Painting) | CREATED BY: | Blake Burden (CADE Construction) |
| STATUS: | Approved | CREATED DATE: | 9/12/2024 |
| REFERENCE: | Attached CO | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | | |
| LOCATION: | | ACCOUNTING METHOD: | Amount Based |
| SCHEDULE IMPACT: | 0 days | PAID IN FULL: | No |
| EXECUTED: | No | SIGNED CHANGE ORDER RECEIVED DATE: | |
| | | TOTAL AMOUNT: | \$0.00 |

POTENTIAL CHANGE ORDER TITLE: Cherokee Painting - Paint Sheen at all Walls (Egg-Shell to Semi Gloss)

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

PCO #21 - Cherokee Painting - Paint Sheen at all Walls (Egg-Shell to Semi Gloss) - \$3,815.00

MPS requested all wall surfaces be changed from egg-shell to semi gloss for cleanability purposes. PCO #21 is the material cost increase to change from egg shell to semi-gloss. Attached is the cost per gallon difference.

ATTACHMENTS:

[PCO #21 - Cherokee Egg Shell to Semi Gloss.pdf](#)

| # | Budget Code | Description | Amount |
|---------------------|---|---------------------------|---------------|
| 1 | 09-102-S.O Painting - Cherokee Painting | (Egg-Shell to Semi Gloss) | \$3,500.00 |
| 2 | 01-103-L.O Project Manager | Staff Cost | \$315.00 |
| 3 | 01-040-O.O Contingency.Other | Utilize Contingency | \$(3,815.00) |
| Grand Total: | | | \$0.00 |

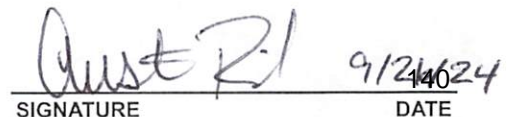
Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102


SIGNATURE DATE


SIGNATURE DATE


SIGNATURE DATE

Cherokee Painting, LLC.

8833 SE 29th St.

Midwest City, OK 73110

Cell # 405-250-2560 Office # 405-610-7620

E-mail jrosser@cherokeepainting.com

August 21, 2024

REQUEST FOR CHANGE ORDER

Attn: Estimator
From: Joe Rosser
Subj: MPS New Elem No. 9
Re: Semi-Gloss Walls

This proposal, if accepted, shall be made a part of any contract entered into, either by attachment or direct incorporation. Pricing is offered per plans or as noted below. Any of the following exclusions may be waived in this proposal, if either, specific pricing is provided or if an item is directly waived in our proposal. If you are unsure of any of the items listed below, please call our office.

Cherokee Painting proposes to furnish the labor, material, equipment and necessary equipment to complete the above-mentioned project with the following scope.

1. Paint all Wall Surfaces with Semi-Gloss Sheen in Lieu of Eg-shell, due to Owner request.

TOTAL

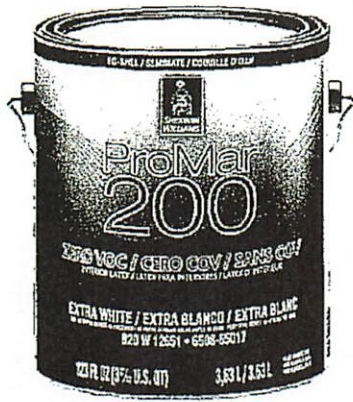
\$ 3,500.00

If you have any questions please don't hesitate to contact me.



Joe Rosser
Project Manager





PRODUCT CERTIFIED FOR
LOW CHEMICAL EMISSIONS
UL.COM/GG
UL 2818



ProMar 200 Zero VOC Interior Latex

★★★★☆

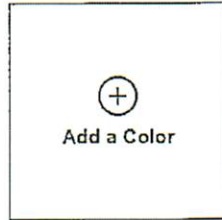
42 Reviews | [Write a Review](#) | [See all ProMar Family products](#)

Professional painters have it all with ProMar® 200 Zero VOC Interior Latex Paint. A complete professional line that not only has zero VOCs, but is also available in six sheens and every color. All while delivering maximum productivity with exceptional durability and touch up. And now, the flat sheen has improved hide and durability, and meets MPI certification.

Color

Color Name or Number:

Enter SW color name or number



Options

Container Size:

1 Gallon

Sheen:

Eg-Sheal

Base:

[Extra White](#)

[Change Base](#)

Price

List Price: \$94.29 / Gallon

In Stock

This item is usually ready in 2 hours or less. [Details](#)

Selected Store:

📍 **Oklahoma City-
Nw #707306**
5638 Nw Expressway
Oklahoma City, OK 73132-
5231
Offers: Pickup & Delivery
[Change Store](#)

Your options may be adjusted based on color selection.

Sales Number: 6508-65017
Product Number: B20W12651



PRODUCT CERTIFIED FOR
LOW CHEMICAL EMISSIONS
UL.COM/GG
UL 2818



ProMar 200 Zero VOC Interior Latex

★★★★☆

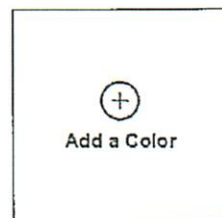
42 Reviews | [Write a Review](#) | [See all ProMar Family products](#)

Professional painters have it all with ProMar® 200 Zero VOC Interior Latex Paint. A complete professional line that not only has zero VOCs, but is also available in six sheens and every color. All while delivering maximum productivity with exceptional durability and touch up. And now, the flat sheen has improved hide and durability, and meets MPI certification.

Color

Color Name or Number:

Enter SW color name or number



Options

Container Size:

1 Gallon

Sheen:

Semi-Gloss

Base:

[Extra White](#)

[Change Base](#)

Price

List Price: \$96.29 / Gallon

In Stock

This item is usually ready in 2 hours or less. [Details](#)

Selected Store:

📍 **Oklahoma City-
Nw #707306**
5638 Nw Expressway
Oklahoma City, OK 73132-
5231
Offers: Pickup & Delivery
[Change Store](#)

Your options may be adjusted based on color selection.

Sales Number: 6501-87206
Product Number: B31W02651

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations



Date: 9/27/24

Contract Vendor: Cade Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

PCO #022 - Bryans Flooring - ASI 18 Stage 124 Stair Treads

PCO #22 is the cost of to change stage 124 stair treads to be full rubber stair treads in lieu of rubber nosing and vinyl sheet flooring per ASI 18. This contingency request includes a credit back to the owner for removing the vinyl sheet flooring and rubber nosing at the stage stairs and an add for the full rubber stair treads and risers.

Contingency will be used \$3,199.00

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Elementary #9
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

**Prime Contract Potential Change Order #022: Bryans Flooring - ASI 18
Stage 124 Stair Treads**

| | | | |
|-------------------------------|--|---|--|
| TO: | Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064 | FROM: | CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102 |
| PCO NUMBER/REVISION: | 022 / 0 | CONTRACT: | 23-04 - Elementary #09 |
| REQUEST RECEIVED FROM: | Cody Caywood (Bryan's Flooring) | CREATED BY: | Blake Burden (CADE Construction) |
| STATUS: | Approved | CREATED DATE: | 9/12/2024 |
| REFERENCE: | Attached CO | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | | |
| LOCATION: | | ACCOUNTING METHOD: | Amount Based |
| SCHEDULE IMPACT: | 0 days | PAID IN FULL: | No |
| EXECUTED: | No | SIGNED CHANGE ORDER RECEIVED DATE: | |
| | | TOTAL AMOUNT: | \$0.00 |

POTENTIAL CHANGE ORDER TITLE: Bryans Flooring - ASI 18 Stage 124 Stair Treads

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #22 - Bryans Flooring - ASI 18 Stage 124 Stair Treads - \$3,199.00

PCO #22 is the cost to change stage 124 stair treads to be full rubber stair treads and risers in lieu of rubber nosing and vinyl sheet flooring per ASI 18. This contingency request includes a credit back to the owner for removing vinyl sheet flooring and rubber nosing at the stage stairs and an add for the full rubber stair treads and risers.

ATTACHMENTS:

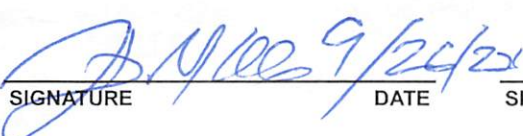
[PCO #22 Bryans Flooring - ASI 18 Stage 124 Stair Treads.pdf](#) , [_ASI #18 - Stage Stair Treads - 8.19.24.pdf](#)

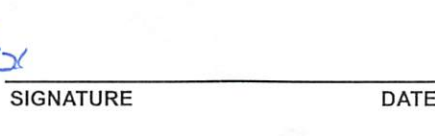
| # | Budget Code | Description | Amount |
|---------------------|---|---|---------------|
| 1 | 09-103-S.O Polished Concrete, Flooring, & Tiling - Bryan's Flooring | Bryans Flooring - ASI 18 Stage 124 Stair Treads | \$2,884.00 |
| 2 | 01-103-L.O Project Manager | Staff Cost | \$315.00 |
| 3 | 01-040-O.O Contingency.Other | Utilize Contingency | \$(3,199.00) |
| Grand Total: | | | \$0.00 |

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102


SIGNATURE DATE


SIGNATURE DATE


SIGNATURE DATE



3935 W. Reno
 Oklahoma City, OK 73107
 405-634-4136
 www.BryansFlooring.com

Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 8/22/2024 | 87349 |
| Expires | Sales Rep |
| | BRY |

Customer

CADE Construction
701 W. Sheridan Ave.
Ste. 108
Oklahoma City, OK 73102

| |
|------------------------|
| Project Name |
| Mustang Elem #9 |

| Description |
|---|
| ASI #18 Change to Stair Treads at Stage 124 - Credit for removing the VS3 / nosing – \$1,005.65. - Cost of the stair treads - \$2,042.90 - Freight - \$212.55 - Rubber Riser - \$439.20 - Installation - \$754.00 - Adhesive - \$181.00 - OHP - \$260.00 |

| | |
|---|--------------------------------|
| Exclusions: Bid Bond, Post Installation Protection / Maintenance, Moisture / High Alkalinity Remediation (per bid conditions) | Total \$2,884.00 |
|---|--------------------------------|

*This is an estimate based on the information which we have been provided. Any variance from the plans or specifications which have been provided may result in additional material or labor charges. This estimate does not contain any charges for floor preparation, unless specifically detailed above. This estimate does not include any cost of cleanup except what is included in the sales order agreement, or contract (if applicable). This estimate is effective for a period of thirty (30) days or earlier if withdrawn by Bryan's Flooring. This estimate must be signed and returned to Bryan's Flooring before any order is placed. If this project is a taxable job please ask for appropriate sales tax amount if not already figured. Thank You.

50% deposit required to order
All Sales Final - No Returns
3.5% credit card convenience fee

Signature
 Please Sign, Date and Email to Bryan's Flooring

ARCHITECT'S SUPPLEMENTAL INSTRUCTION No. 018

Date: August 19, 2024 Job #: 1123E96
To: Blake Burden
Company: CADE Construction
Project: Mustang PS Elementary School #9
From: Justin Mitchell / Kalie Sheppard



ARCHITECTURE

Oklahoma City + Norman

Phone: 405.525.8806
www.maplusarch.com

ASI DESCRIPTION:

Full rubber stair treads and risers to be at the STAGE 124, in lieu of nosings and V3.

Add the following to specification 09 65 00 RESILIENT FLOORING:

2.04 RESILIENT STAIR COMPONENTS

A. Stair Treads, Risers: Conform to ASTM F2169, Type TP (thermoplastic rubber). Conform to ASTM F2169 for surface of treads Class 2 raised pattern and have Group 1 abrasive non-slip strip. Provide round nosing. Provide either a one piece nosing/tread/riser or a two piece nosing/tread design with a matching coved riser.

1. Finish: Satin.
2. Color and Patterns: 100 Black
3. Manufacturer: Roppe
 - a. Basis-of-Design: Raised Circular Vantage Design.
 - b. Substitutions: See Section 01 60 00 – Product Requirements

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations
Potential Changer Order #17



Date: 9/30/24

Contract Vendor: Timberlake construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Change order #17 Softball Hitting Facility: Moving air duct work above the netting to allow for less damage from balls hitting the nets: Estimated cost of \$3,059.75. Use of project contingency dollars for this change.

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-20 - Mustang Softball Batting Facility
421 W Dowden
Mustang, Oklahoma 73064

Prime Contract Potential Change Order #017: Transition Duct Modification

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 017 / 0 | CONTRACT: | 23-20 - Mustang Softball Field |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/13 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$3,059.75 |

POTENTIAL CHANGE ORDER TITLE: Transition Duct Modification

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #017 - Transition Duct Modification

Duct offset needed to achieve proper functionality. Netting vendor suggest duct work should be 18" above the netting to avoid damage from batting practices.

ATTACHMENTS:

MPS Duct Change Order.pdf

| # | Cost Code | Description | Type | Amount |
|---|----------------|------------------------------|-------------|-------------------|
| 1 | 230-500 - HVAC | Transition Duct Modification | Subcontract | \$ 2,841.00 |
| Subtotal: | | | | \$2,841.00 |
| Insurance : 0.28% Applies to all line item types. | | | | \$ 7.95 |
| Bonds: 1.50% Applies to all line item types. | | | | \$ 42.62 |
| Safety: 0.32% Applies to all line item types. | | | | \$ 9.09 |
| Shop Support: 0.30% Applies to all line item types. | | | | \$ 8.52 |
| Cleaning General: 0.30% Applies to all line item types. | | | | \$ 8.52 |
| Fee: 5.00% Applies to all line item types. | | | | \$ 142.05 |
| Grand Total: | | | | \$3,059.75 |

Client Change Order



T&T Industrial, Inc.
 1021 S. Rockwell Ave.
 Oklahoma City, OK 73128

Change Order: 1
 Bond: Yes No
 Bond Percentage: _____

Contract Company: Timberlake Project: MPS Softball Facility
 Date Created: 9/10/2024 Created By: Tanner Boorman
 Requested By: Timberlake

| REASON FOR CHANGE | | | |
|--|---------------|-------------------------|-------------|
| Duct offset needed to achieve proper functionality (deviation from original proposal and plan set) | | | |
| DESCRIPTION OF CHANGE | | | |
| Duct offset needed to achieve proper functionality (deviation from original proposal and plan set) | | | |
| COST BREAKDOWN | | | |
| No. | Description | Cost | |
| 1 | Subcontractor | | |
| 2 | Labor | \$ | 1,570.00 |
| 3 | Materials | \$ | 1,271.00 |
| 4 | Rental | | |
| 5 | Miscellaneous | | |
| TOTALS | | | |
| | | Subtotal | \$ 2,841.00 |
| | | Total Requested Change: | \$ 2,841.00 |
| Signature | | Date | |
| Print | | Title | |

By signing this change order I approve the proposed changes listed above and the additional cost that accompanies these changes. I understand no work will be performed until this change order has been signed and returned to the Project Manager.

Change Order MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations

A handwritten signature in black ink, enclosed in a circle.

Date: 10/2/24

Contract Vendor: Timberlake construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Change order #18 for Softball Hitting Facility - Sod and temporary Irrigation

The project has an allowance for sod and temporary irrigation covering the cost of \$15,547

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-20 - Mustang Softball Batting Facility
421 W Dowden
Mustang, Oklahoma 73064

Prime Contract Potential Change Order #018: Sodding & Temp Irrigation

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 018 / 0 | CONTRACT: | 23-20 - Mustang Softball Field |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 10/2 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | | |
| LOCATION: | | ACCOUNTING METHOD: | Amount Based |
| SCHEDULE IMPACT: | | PAID IN FULL: | No |
| | | TOTAL AMOUNT: | \$0.00 |

POTENTIAL CHANGE ORDER TITLE: Sodding & Temp Irrigation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #018 - Sodding
Sodding and temp irrigation around the Softball facility.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---------------------|-------------------------------|-------------------------|-------------|---------------|
| 1 | 329-223 - Sodding - Allowance | Sod and Temp Irrigation | Subcontract | \$ 15,547.00 |
| 2 | 329-223 - Sodding - Allowance | Allowance draw down | General | (\$15,547.00) |
| Subtotal: | | | | \$0.00 |
| Grand Total: | | | | \$0.00 |

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations

A blue handwritten signature, likely of Dr. Jason Pittenger.

Date: 9/27/24

Contract Vendor: Timberlake Construction Time Frame: _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Mustang Elem Security Corridor

PCO #007: RFI #2 remove footing

RFI #2 directed TCI to remove a footing that was fouling the slab/ramp at approxCL's A.5 & 3.5. Although the demo contractor gave a price of \$2,200 TCI was able to perform the work for much less. Monies are reconciled with the unforeseen condition allowance

No contingency is used

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
400 S Mustang Rd
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #007: RFI #2 Remove Footing

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 007 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 7/11 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$0.00 |

POTENTIAL CHANGE ORDER TITLE: RFI #2 Remove Footing

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #007 - RFI #2 Remove Footing

RFI #2 directed TCI to remove a footing that was fouling the slab/ramp at approx CL's A.5 & 3.5. Although the Demo contractor gave a price of \$2,200, TCI was able to perform the work for much less. Monies are reconciled with the Unforeseen Condition Allowance.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|--|-----------------------|---------------------|---------------|
| 1 | 081-053 - Rough Carpentry | Remove Footing RFI #2 | Labor | \$ 870.00 |
| 2 | 312-313 - Unforeseen Conds - Allowance | | General | (\$870.00) |
| | | | Subtotal: | \$0.00 |
| | | | Grand Total: | \$0.00 |

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE 155

MPS Sec Cor RFI #2 Column Footing Removal

Costs

| | |
|------------------------|-----|
| TCI Labor 16hrs @ \$45 | 720 |
| Chipping Hammer | 150 |
| Total | 870 |

Jay Crawford

From: Dylan Branstetter <dylan@totaldemoservice.com>
Sent: Thursday, May 16, 2024 10:03 AM
To: Jay Crawford
Subject: Re: MPS Safety Corridor

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Jay,

I think \$2,200 would cover it on a t&m.

On May 16, 2024, at 9:44 AM, Jay Crawford <jay.crawford@timberlakeconstruction.com> wrote:

Dylan—Did you have a change to figure out the footing removal we talked about the other day?

Tks.

Jay Crawford
Senior Project Manager
(405) 936-7175 - Cell
(405) 840-2521 - Office
jay.crawford@timberlakeconstruction.com
timberlakeconstruction.com

<image001.png>

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations

A blue ink handwritten signature, appearing to be 'J. Pittenger', written over the 'From:' line.

Date: 9/27/24

Contract Vendor: Timberlake Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Mustang Elem Security Corridor

PCO #009 Fire Alarm work requested by JHA

During the final walk through with JHA, they requested that the FA's in the two buildings -- cafeteria and elementary school be tied together. This is mostly programming work. We do not anticipate work by other trades, so there is no ceiling tile or finish touch up included.

Contingency will be used \$4,069.46

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
400 S Mustang Rd
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #009: FA Work Requested by JHA

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 009 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/5 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$4,069.46 |

POTENTIAL CHANGE ORDER TITLE: FA Work Requested by JHA

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #009 - FA Work Requested by JHA

During the final walk through with JAH, they requested that the FA's in the two buildings--cafeteria and elementary school be tied together. This is mostly programing work. We do not anticipate work required by other trades, so no ceiling tile or finish touch up is included. See attached quote from Stryker for scope clarification.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|----------------------|-------------|-------------|-------------|
| 1 | 260-500 - Electrical | FA Work | Subcontract | \$ 3,778.50 |
| Subtotal: | | | | \$3,778.50 |
| Insurance : 0.28% Applies to all line item types. | | | | \$ 10.58 |
| Bonds: 1.50% Applies to all line item types. | | | | \$ 56.68 |
| Safety: 0.32% Applies to all line item types. | | | | \$ 12.09 |
| Shop Support: 0.30% Applies to all line item types. | | | | \$ 11.34 |
| Cleaning General: 0.30% Applies to all line item types. | | | | \$ 11.34 |
| Fee: 5.00% Applies to all line item types. | | | | \$ 188.93 |
| Grand Total: | | | | \$4,069.46 |

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

MA+ Architecture
4000 N Classen Blvd Ste 100N
Oklahoma City, Oklahoma 73118

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE

DATE

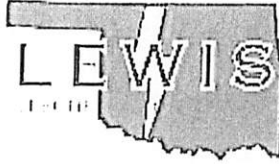
SIGNATURE

DATE

SIGNATURE

DATE

160



4712 SW 20TH ST
OKLAHOMA CITY OK 73128
405.604.5479
OK LICENSES # 63254

MPS Elementary Security Corridor

Date 9-5-2024

Quote Number 2113-003

Scope: Pricing to connect the fire alarm devices in the cafeteria to the fire alarm panel in the school to allow all to function as one system.

| | |
|---------|------------|
| Stryker | \$3,435.00 |
|---------|------------|

| | |
|-----------|----------|
| Mark up - | \$345.50 |
|-----------|----------|

TOTAL \$3,778.50

Vice President

Ben Griffith



Stryker Integrated Solutions
 417 NE 139th Street
 Edmond, OK 73013
 Ph: (405) 787-9537
 Cell: (405) 760-4184

FIRE ALARM PROPOSAL

Date: September 4, 2024

To: Quotation #: 1

Phone#:

Attn: Fax #:

From: Justin Menser
 Estimator, OK 440580
 jmenser@strykeris.com
 Mobile 405-760-4184

Project: Mustang Elementary Timberlake

We are pleased to provide this proposal for your consideration. All equipment is warranted for ONE (1) year unless otherwise specified, against all defects in material and workmanship. This quotation is firm for Fifteen (15) days and price is based upon delivery of equipment within THREE (3) months. Stryker Integrated Solutions terms are net-30 based on monthly progress billings unless specified otherwise.

Scope of Work

Fire Alarm Detection and Notification System

Stryker Integrated Solutions has prepared this proposal to design, furnish, install and test a fire alarm detection and notification system for the above referenced project. This is the addition of a BPS6A, SIGA OSD (smoke detector), SIGA CC1S, (7) SIGA 278's pull stations and (2) SIGA CT1 monitor modules. This proposal includes the detection and notification equipment as specified in the project documents. This will connect the fire alarm to in the cafeteria to the existing system in the school and make the system function as one.

The system proposed is an EST analog addressable fire alarm system and will be installed to NFPA72-2013 requirements.

| <u>YES</u> | <u>NO</u> | <u>Performance Item</u> | <u>YES</u> | <u>NO</u> | <u>Performance Item</u> |
|-------------------------------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Material (listed in the BOM) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Low-Voltage Fire Alarm Wire |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Freight (prepaid) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Installation of Low Voltage FA Wire |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Tax Material (New Construction) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Installation of Conduit, Boxes and Fittings |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | FA Permit and Plan Review Fees | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 120V Dedicated Power and Wiring |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Product Submittals | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Mounting / Termination of Proposed Devices |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | System Engineering | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Duct Smoke Detectors |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Drawings | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Mounting of Duct Detectors to Duct Work |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | System Programming | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Remote Test Stations for Duct Detectors |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Testing of all Proposed Devices | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Installation of Control Equipment Enclosures |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | One Year Warranty on Parts | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Specialty Backboxes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | One Year Warranty on Labor | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Lift for High Ceilings |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Owner Training | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fire Watch |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Record (as-built) Documentation | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Duct Detectors for FSDs (per M Sheets) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | O&M Manuals | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Patch and Paint |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | System Meets Plans / Drawings | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Firestopping (excluding existing penetrations) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | System is Design-Build | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Correction of Wiring Faults Caused by Others |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | System is Code Minimum Only | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Smoke Control |

Bill of Material

The following bill of materials is intended to describe the scope of work / equipment provided by Stryker Integrated Solutions for this project by identifying major device and panel quantities. This bill of material is not intended to be a comprehensive list of all fire alarm system parts, components or accessories.

| Line Item | Quantity | Part Number | Description | Manufacturer |
|-----------|----------|-------------|---|--------------|
| 1 | 7 | SIGA-278 | Double Action Pull Station | EST |
| 2 | 1 | SIGA-OSD | tertia optical smoke detector (UL268 Co | EST |
| 3 | 1 | SIGA-CC1S | SIGA-CC1 w/Strobe Sync | EST |
| 4 | 2 | SIGA-CT1 | Single Input Module | EST |
| 5 | 1 | BPS6A | 6.5 Amp Booster Power Supply | EST |
| 6 | 1 | 7080PL | 18/2 SOL FPLP | Best Wire |

Bid Qualification

This proposal is based upon the information provided to Stryker Integrated Solutions. Please carefully review this "Bid Qualification" section and verify any additional services and/or equipment related to this proposal and the provision of a complete and operating system.

Documentation Available to Stryker Integrated Solutions

| | | | |
|------------------|-----|-----------------|-----|
| Spec Section: | N/A | Section Name: | N/A |
| Drawing Date: | N/A | Drawing Sheets: | N/A |
| Addendums: | N/A | Schedule: | N/A |
| Other / General: | N/A | | |

Clarifications and Alternates

1. Electronic ACAD files shall be provided to Stryker for use in creating submittal drawings at no additional cost.
2. Proposal includes a complete EST addressable fire alarm system including panels, devices, engineering, programming, startup and testing as defined in the scope of work.
3. Proposal is provided in accordance with the attached Terms & Conditions. Project specific Terms & Conditions are subject to mutually agreeable negotiations.

Exclusions

1. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
2. Electrical installation.
3. Provision and/or installation of fire/smoke dampers, smoke dampers, fire dampers, door holders, door hardware, elevator shunt trip, fire sprinkler systems, sprinkler monitoring switches and/or pre-action systems.
4. Provision or installation of telephone lines for monitoring of the fire alarm system.
5. Monthly fire alarm monitoring fees.

Project Price

Mustang Timberlake Elementary

STRYKER INTEGRATED SOLUTIONS TOTAL PROJECT PRICE: \$3,435.00

Thank you for considering our proposal. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like us to proceed with the scope of work as outlined in this proposal, please sign below and email to jmenser@strykeris.com.

Sincerely,

Justin Menser

Justin Menser
Estimator, OK 440580
Fire & Life Safety

By signing below, I accept this proposal and agree to the Terms and Conditions V1.0 dated November 2016 contained herein.

CUSTOMER NAME

DATE

X

AUTHORIZED SIGNATURE

PRINTED NAME / TITLE

TERMS AND CONDITIONS

V1.0 November 2016

Throughout this Installation Proposal, the term, "Stryker" refers to "Stryker Integrated Solutions, LLC"

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Stryker and Customer (the "Agreement") and it may only be amended by a written document signed by both Stryker and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force. Stryker agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work;
- Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Stryker:
- To promptly approve submittals provided by Stryker;
- To provide access to all areas of the facility which are necessary to complete the Work;
- To supply suitable electrical service as required by Stryker; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Stryker is first notified of the emergency or failure and until such time that Stryker notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material fixed based on Stryker's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Stryker fifteen (15%) percent of the total price as a mobilization fee at the time of executing this Agreement. If the Work is performed over more than a month, Stryker will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Stryker as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Stryker in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Stryker, Stryker shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Stryker costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Stryker provides the following warranty to the Customer:
For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):
That Work performed under this Agreement will be of good quality;
That all equipment will be new unless otherwise required or permitted by this Agreement;
That the Work will be free from defects not inherent in the quality required or permitted; and
That the Work will conform to the requirements of this Agreement.
The Customer's sole remedy for any breach of this warranty is that Stryker shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Stryker is notified in writing of any defect within the Warranty Period.
Any equipment or products installed by Stryker in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Stryker hereby assigns to Customer without recourse to Stryker. Upon request of Customer, Stryker will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Stryker, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Stryker may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Stryker. If Customer orders any additional work or causes any material interference with Stryker's performance of the Work, Stryker shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Stryker shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lightning. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Stryker due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Stryker shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

| | | |
|------------------------------|--------------------------------------|-------------------------------|
| Worker's Compensation | Statutory Limits | |
| Employer's Liability | \$2,000,000 per occurrence/aggregate | \$2,000,000 general aggregate |
| Commercial General Liability | \$2,000,000 per occurrence/aggregate | |

All insurance policies carried by Stryker hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Stryker, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Stryker, pursuant to the terms of this Agreement. Stryker shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

SECTION 8. INDEMNIFICATION

Stryker shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Stryker or Stryker's employees while on Customer's site, or b) the malfunction of the equipment supplied by Stryker, or c) Stryker's breach of this Agreement.

IN NO EVENT SHALL EITHER STRYKER OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL STRYKER BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO STRYKER.

It is understood and agreed by the parties hereto that Stryker is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Stryker's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Stryker. Stryker shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Stryker, from and against all claims, lawsuits, damages, losses and expenses by persons not party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Stryker.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state in which the Work is being performed. Stryker agrees to comply with all laws and regulations relating to or governing the Work. Stryker agrees to comply with all reporting requirements imposed by law or this Agreement. Stryker shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Stryker prior to beginning work.

In the event that Stryker discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Stryker is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Stryker. Stryker in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Stryker shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Stryker from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Stryker and Customer, Stryker and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent. A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Stryker and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Stryker shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver. The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations



Date: 9/27/24

Contract Vendor: Timberlake Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Mustang Elem Security Corridor

PCO #010 RFI #6, #8, #9 grade related changes

See attached description for RFI #6, #8, #9. These changes were required at both buildings. TCI did this work in house, and not primarily with trades to avoid extras.

Contingency will be used \$3,478.00



Timberlake Construction Co., Inc.
 7613 N Classen Blvd
 Oklahoma City, Oklahoma 73116
 Phone: (405) 840-2521
 Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
 400 S Mustang Rd
 Mustang, Oklahoma 73099

Prime Contract Potential Change Order #010: RFI #6, #8, #9 Grade, related chgs

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 010 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/12 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$3,478.71 |

POTENTIAL CHANGE ORDER TITLE: RFI #6, #8, #9 Grade, related chgs

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #010 - RFI #6, #8, #9 Grade Changes

See attached description for RFI's #6, #8, #9. These changes were required to match grades at both buildings. TCI did this work in house, and not primarily with trades to avoid trade extras.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|---------------------------|---------------------|---------|-------------------|
| 1 | 081-053 - Rough Carpentry | TCI Labor, material | General | \$ 3,230.00 |
| Subtotal: | | | | \$3,230.00 |
| Insurance : 0.28% Applies to all line item types. | | | | \$ 9.04 |
| Bonds: 1.50% Applies to all line item types. | | | | \$ 48.45 |
| Safety: 0.32% Applies to all line item types. | | | | \$ 10.34 |
| Shop Support: 0.30% Applies to all line item types. | | | | \$ 9.69 |
| Cleaning General: 0.30% Applies to all line item types. | | | | \$ 9.69 |
| Fee: 5.00% Applies to all line item types. | | | | \$ 161.50 |
| Grand Total: | | | | \$3,478.71 |

MPS Sec Cor Items Relating to Grades, Tie-Ins 09.12.24

Costs

| | |
|--|--|
| <p>RFI #6 Elevation Changes at Corridor</p> <p>A. Removal Additional Concrete to make grades work Demo 8hrs @ \$45/hr</p> <p>B. Swap handrail from inside to outside</p> <p>C. Additional Concrete flatwork, but less vert work--push</p> | <p>360</p> <p>No change</p> <p>No change</p> |
| <p>RFI #8 Demo, modify exist columns and extend/modify canopy so as not to conflict with doors.</p> <p>A. Shore existing, dismantle canopy, save columns, remove footings. Labor 24hrs @ \$45/hr</p> <p>B. Dig and Pour new footings for canopy columns.</p> <p>(1). Labor 8hrs @ \$45/hr</p> <p>(2). Materials--sack conc, faseners, blades,</p> <p>C. Modify Canopy to create exit</p> <p>(1). Labor 16hrs @ \$45/hr</p> <p>(2). Mostly reuse existing canopy materials, few consumables</p> | <p>1,080</p> <p>360</p> <p>150</p> <p>720</p> <p>100</p> |
| <p>RFI #9 Modify existing flashing, move scupper, add catch basin and pipe for water exit.</p> <p>A. Roofing, sheet metal</p> <p>B. Catch/basin and pipe.</p> <p>(1). Labor 8hrs @ \$45/hr</p> <p>(2). Material</p> | <p>No change</p> <p>360</p> <p>100</p> |

Total all Items \$ 3,230.00

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations
Potential Changer Order #11

A handwritten signature in blue ink, appearing to be 'JP'.

Date: 9/30/24

Contract Vendor: Timberlake construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Change order #11 ME Corridor: MPS requested to paint and spackle south and east facing brick inside the corridor. Estimated cost \$1453.95: Contingency dollars will be used.

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
400 S Mustang Rd
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #011: Brick Wall Paint Mod

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 011 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/18 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | \$1,453.95 |

POTENTIAL CHANGE ORDER TITLE: Brick Wall Paint Mod

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #011 - Brick Wall Paint Modifications

Paint & Spackle modifications needed to correct the brick South and East facing brick walls before the cafeteria.

ATTACHMENTS:

Pages from MPS Sec Cor Brick Wall Modification Sub Pricing.pdf

| # | Cost Code | Description | Type | Amount |
|---|--------------------|--------------------------------|---|-------------------|
| 1 | 099-100 - Painting | Brick Wall Paint Modifications | Subcontract | \$ 1,350.00 |
| | | | Subtotal: | \$1,350.00 |
| | | | Insurance : 0.28% Applies to all line item types. | \$ 3.78 |
| | | | Bonds: 1.50% Applies to all line item types. | \$ 20.25 |
| | | | Safety: 0.32% Applies to all line item types. | \$ 4.32 |
| | | | Shop Support: 0.30% Applies to all line item types. | \$ 4.05 |
| | | | Cleaning General: 0.30% Applies to all line item types. | \$ 4.05 |
| | | | Fee: 5.00% Applies to all line item types. | \$ 67.50 |
| | | | Grand Total: | \$1,453.95 |



2824 SW 34th ST Oklahoma City, OK, 73119

O: 405-588-2025 E: alprconstructionllc@gmail.com

Change Order: A:0916-3
Date: 9/16/2024

Change Order Quote

Firm: Timberlake Construction
Address: 7613 N. Classen Blvd. Oklahoma City, OK 73116
Attn:

Project: Mustang Elem Security Corridor
Location: 400 S Mustang, Oklahoma 73099

Scope of Work

Supply and install the following items.

Brick Walls to be Painted from floor to ceiling

\$1,350.00

Walls to receive a coat of block filler to seal the pourous holes followed by a base coat of paint and 2 finish coats of paint

floors and Ceilings will be protected while work is in progress

Cleanup of the area after the work has been completed

Invoice Total: \$1,350.00

Notes

Terms and Conditions

Thank you for your business!
ADAN PEREZ
OWNER/OPERATOR
ALPR CONSTRUCTION, LLC

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations

A blue handwritten signature, likely of Dr. Jason Pittenger, written over the 'From' line.

Date: 9/27/24

Contract Vendor: Timberlake Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Mustang Elem Security Corridor

PCO #012 reconcile payments of PCO's #8, #9, #10, & #11

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
400 S Mustang Rd
Mustang, Oklahoma 73099

**Prime Contract Potential Change Order #012: MPS Sec Cor Cont Draw Dn
CO 3**

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 012 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/18 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | ACCOUNTING METHOD: | Amount Based |
| LOCATION: | | PAID IN FULL: | No |
| SCHEDULE IMPACT: | | TOTAL AMOUNT: | (\$15,745.22) |

POTENTIAL CHANGE ORDER TITLE: MPS Sec Cor Cont Draw Dn CO 3

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #012 - MPS Sec Cor Cont Draw Down CO #3

Contingency Draw Down for CO #3 to Include:

| | |
|---|-------------------|
| 1. PCO 8. Add Steel Plate over Trickle Channel. | \$6,743.10 |
| -2. PCO 9. FA Work per JHA. | \$,4069.46 |
| -3. PCO 10. RFI 6, 8, 9 (grade, canopy, building tie-in chgs) | \$3,478.71 |
| -4. PCO 11. Brick Wall Paint Mod. | <u>\$1,453.95</u> |
| Total | \$15,745.22 |

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---------------------|-----------------------------|---------------------|---------|---------------|
| 1 | 007-395 - Owner Contingency | Draw Down for CO #3 | General | (\$15,745.22) |
| Subtotal: | | | | (\$15,745.22) |
| Grand Total: | | | | (\$15,745.22) |

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

MA+ Architecture
4000 N Classen Blvd Ste 100N
Oklahoma City, Oklahoma 73118

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

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Change Order

| | | |
|---|---|---|
| PROJECT: <i>(Name and address)</i> Mustang Safety Corridor 909 S Mustang Rd Mustang, OK 73064 | CONTRACT INFORMATION: Contract For: Construction Manager Date: | CHANGE ORDER INFORMATION: Change Order Number: 003 Date: September 19, 2024 |
| OWNER: <i>(Name and address)</i> Mustang Public Schools 906 S Heights Drive Mustang, OK 73064 | ARCHITECT: <i>(Name and address)</i> MA+ Architecture 4000 North Classe, Suite 100N Oklahoma City, OK 73118 | CONTRACTOR: <i>(Name and address)</i> Timberlake Construction Co., Inc. 7613 N. Classen Blvd. Oklahoma City, OK 73116 |

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- PCO 7 - RFI 2 Remove Footing \$ 0.00
- PCO 8 - Add Steel Plate to Trickle Channel \$ 6,743.10
- PCO 9 - FA Work Requested by JHA \$ 4,069.46
- PCO 10 - RFI 6, 8, 9 Grade, related changes \$ 3,478.71
- PCO 11 - Brick Wall Paint Mods \$ 1,453.95
- PCO 12 - Contingency Reallocation \$ (15,745.22)

| | |
|--|---------------|
| The original Contract Sum was | \$ 614,163.35 |
| The net change by previously authorized Change Orders | \$ 0.00 |
| The Contract Sum prior to this Change Order was | \$ 614,163.35 |
| The Contract Sum will be unchanged by this Change Order in the amount of | \$ 0.00 |
| The new Contract Sum including this Change Order will be | \$ 614,163.35 |

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be August 28, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

| | | |
|------------------------------|-----------------------------------|--------------------------|
| MA+ Architecture | Timberlake Construction Co., Inc. | Mustang Public Schools |
| ARCHITECT <i>(Firm name)</i> | CONTRACTOR <i>(Firm name)</i> | OWNER <i>(Firm name)</i> |
| SIGNATURE | SIGNATURE | SIGNATURE |
| PRINTED NAME AND TITLE | Casey Loguc, VP of Operations | , School Board President |
| DATE | 09-18-24 | DATE |



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Change Order

PROJECT: *(Name and address)*
Mustang Safety Corridor
909 S Mustang Rd
Mustang, OK 73064

CONTRACT INFORMATION:
Contract For: Construction Manager
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 003
Date: September 19, 2024

OWNER: *(Name and address)*
Mustang Public Schools
906 S Heights Drive
Mustang, OK 73064

ARCHITECT: *(Name and address)*
MA+ Architecture
4000 North Classe, Suite 100N
Oklahoma City, OK 73118

CONTRACTOR: *(Name and address)*
Timberlake Construction Co., Inc.
7613 N. Classen Blvd.
Oklahoma City, OK 73116

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- PCO 7 - RFI 2 Remove Footing \$ 0.00
- PCO 8 - Add Steel Plate to Trickle Channel \$ 6,743.10
- PCO 9 - FA Work Requested by JHA \$ 4,069.46
- PCO 10 - RFI 6, 8, 9 Grade, related changes \$ 3,478.71
- PCO 11 - Brick Wall Paint Mods \$ 1,453.95
- PCO 12 - Contingency Reallocation \$ (15,745.22)

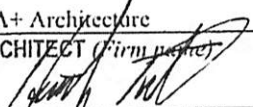
| | |
|--|---------------|
| The original Contract Sum was | \$ 614,163.35 |
| The net change by previously authorized Change Orders | \$ 0.00 |
| The Contract Sum prior to this Change Order was | \$ 614,163.35 |
| The Contract Sum will be unchanged by this Change Order in the amount of | \$ 0.00 |
| The new Contract Sum including this Change Order will be | \$ 614,163.35 |

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be August 28, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MA+ Architecture

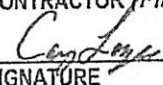
 ARCHITECT *(Firm name)*


 SIGNATURE
 Heath Tate, Principal Architect

 PRINTED NAME AND TITLE
 9-27-2024

 DATE

Timberlake Construction Co., Inc.

 CONTRACTOR *(Firm name)*


 SIGNATURE
 Casey Logue, VP of Operations

 PRINTED NAME AND TITLE
 09-18-24

 DATE

Mustang Public Schools

 OWNER *(Firm name)*

 SIGNATURE
 _____, School Board President

 PRINTED NAME AND TITLE

 DATE

Change Order MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, assistant Superintendent, Operations

A handwritten signature in blue ink, appearing to be 'JP' or similar initials, enclosed in a circle.

Date: 10/08/24

Contract Vendor: Timberlake Construction **Time Frame:** _____

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

PCO #13 Project Contingency Return

Change reason : allowance

CO #13 Project contingency return

Unused project contingency return. Contingency was added below the the fee line as a lump sum to the project, so fee return doesn't apply

amount returned: (\$17,344.78)

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 23-21 - Mustang Elem Security Corridor
400 S Mustang Rd
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #013: Project Contingency Return

| | | | |
|-------------------------------|---|-------------------------------------|---|
| TO: | Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064 | FROM: | Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116 |
| PCO NUMBER/REVISION: | 013 / 0 | CONTRACT: | 23-21 - Mustang Elem Security Corridor |
| REQUEST RECEIVED FROM: | | CREATED BY: | Jay Crawford (Timberlake Construction Co., Inc.) |
| STATUS: | Pending - In Review | CREATED DATE: | 9/30 /2024 |
| REFERENCE: | | PRIME CONTRACT CHANGE ORDER: | None |
| FIELD CHANGE: | No | | |
| LOCATION: | | ACCOUNTING METHOD: | Amount Based |
| SCHEDULE IMPACT: | | PAID IN FULL: | No |
| | | TOTAL AMOUNT: | (\$17,344.78) |

POTENTIAL CHANGE ORDER TITLE: Project Contingency Return

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #013 - Project Contingency Return

Unused project contingency return. Contingency was added below the fee line as a lump sum to the project, so fee return doesn't apply.

ATTACHMENTS:

| # | Cost Code | Description | Type | Amount |
|---|-----------------------------|--------------------|---------------------|---------------|
| 1 | 007-395 - Owner Contingency | Contingency Return | General | (\$17,344.78) |
| | | | Subtotal: | (\$17,344.78) |
| | | | Grand Total: | (\$17,344.78) |

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

| Description | TCI Code | Date | PCO Nur | CO # | Original Value | Costs Used | Costs Remaining |
|--|----------|----------|---------|------|------------------|------------------|------------------|
| Contingency | 007-395G | | | | 25,000.00 | | |
| 1. PCO 3 eliminate sprinkler system (add to contingency) | | 04.04.24 | 3 | 1 | | 8,090.00 | |
| 2. PCO 10 RFI 6, 8, 9 (grade, canopy, building tie-in changes) | | 09.12.24 | 10 | 3 | | 3,478.71 | |
| 3. PCO 8 Add Steel Plate to Trickle Channel. | | 08.28.24 | 8 | 3 | | 6,743.10 | |
| 4. PCO 9 FA Work per JHA | | 09.05.24 | 9 | 3 | | 4,069.46 | |
| 5. PCO 11 Brick Wall Paint Mod | | 09.18.24 | 11 | 3 | | 1,453.95 | |
| | | | | | | | 17,344.78 |
| Totals | | | | | 25,000.00 | 15,745.22 | 17,344.78 |



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Mustang Safety Corridor
909 S Mustang Rd
Mustang, OK 73064

CONTRACT INFORMATION:
Contract For: Construction Manager
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 004
Date: September 30, 2024

OWNER: *(Name and address)*
Mustang Public Schools
906 S Heights Drive
Mustang, OK 73064

ARCHITECT: *(Name and address)*
MA+ Architecture
4000 North Classe, Suite 100N
Oklahoma City, OK 73118

CONTRACTOR: *(Name and address)*
Timberlake Construction Co., Inc.
7613 N. Classen Blvd.
Oklahoma City, OK 73116

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PCO 13 - Contingency Return \$ (17,344.78)

PCO 14 - Allowance Return \$ (18,165.00)

| | | |
|--|----|------------|
| The original Contract Sum was | \$ | 614,163.35 |
| The net change by previously authorized Change Orders | \$ | 0.00 |
| The Contract Sum prior to this Change Order was | \$ | 614,163.35 |
| The Contract Sum will be decreased by this Change Order in the amount of | \$ | 35,509.78 |
| The new Contract Sum including this Change Order will be | \$ | 578,653.57 |

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be August 28, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MA+ Architecture
ARCHITECT *(Firm name)*

Timberlake Construction Co., Inc.
CONTRACTOR *(Firm name)*

Mustang Public Schools
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

Casey Logue, VP of Operations
PRINTED NAME AND TITLE

, School Board President
PRINTED NAME AND TITLE

DATE

09-30-24
DATE

DATE

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|------------------------------|--|----------|
| 11 | 783 | 09/06/2024 | 12415 | MCGRAW-HILL EDUCATION, INC | 333-Spanish Books for Middle School | 657.34 |
| | | | | | REVEAL MATH COURSE 2 SPANISH INTERACTIVE STUDENT EDITION VOLUME 1 | |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 48.30 |
| | | | 11-333-1000-641-100-2132-000-505 | | 09/06/2024 | 25.91 |
| | | | 11-333-1000-641-100-2132-000-510 | | 09/06/2024 | 25.91 |
| | | | 11-333-1000-641-100-2132-000-525 | | 09/06/2024 | 25.92 |
| 11 | 784 | 09/06/2024 | 14462 | Amazon Capital Services Inc. | 11 Walkie Talkies | 312.21 |
| | | | | | 11 Walkie Talkies for Student Safety Retevis RT29 Walkie Talkies Long Range, Professional IP67 Waterproof 2 Way Radio, 700,000 sq. ft/50 Floor Range High Power Two Way Radios Set(5Pack) | |
| | | | 11-002-2410-653-900-0000-000-145 | | 09/06/2024 | 312.21 |
| 11 | 785 | 09/06/2024 | 14569 | Staples, Inc. | 11 Office shredder | 118.74 |
| | | | | | 11 Office Shredder | |
| | | | 11-002-2410-656-000-0000-000-145 | | 09/06/2024 | 118.74 |
| 11 | 786 | 09/06/2024 | 12994 | PITSCO EDUCATION, LLC | 002 - Registration Fees | 295.00 |
| | | | | | Matt StephensRobotics Team Registration for FTC team #27110 | |
| | | | 11-002-1000-811-100-0000-000-505 | | 09/06/2024 | 295.00 |
| 11 | 787 | 09/06/2024 | 14462 | Amazon Capital Services Inc. | 005-Science Department Supplies | 2,120.00 |
| | | | | | 931- HS ScienceVarious classroom supplies for Chemistry, Rorensics, Zoology, Anatomy, Physics, Physical Science, and BiologyItems include sponges, matchbooks, filters, scalpels, classroom supplies, stethoscopes, etc. | |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 49.94 |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 750.06 |
| | | | 11-005-1000-641-100-0000-000-705 | | 09/06/2024 | 33.02 |
| | | | 11-005-1000-641-100-0000-000-705 | | 09/06/2024 | 1,286.98 |
| 11 | 788 | 09/06/2024 | 11344 | FLINN SCIENTIFIC, INC. | 005-Science Dept Supplies | 721.35 |
| | | | | | 005- HS Science DeptClassroom supplies such as chemicals, spatulas, pipets, etc | |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 721.35 |
| 11 | 789 | 09/06/2024 | 10543 | CAROLINA BIOLOGICAL SUPPLY | 005- Science Dept Supplies | 368.00 |
| | | | | | 005- HS Science DeptDistillation kits for chemistry and plastic slides for forensics | |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 81.10 |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 286.90 |
| 11 | 790 | 09/06/2024 | 13397 | WARD'S SCIENCE | 005-Science Dept Supplies | 851.00 |
| | | | | | 005- HS Science DeptClassroom supplies for Earth and Space and Physical ScienceCompass, rulers, streak plates, cloud kits, chemicals, etc | |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 30.80 |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 162.91 |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 69.55 |
| | | | 11-005-1000-619-100-0000-000-705 | | 09/06/2024 | 587.74 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--|---|-----------------------|
| 11 | 791 | 09/06/2024 | 13963 | CAPITAL ONE TRADE CREDIT | 005- Science Dept Supplies for Classroom | 375.00 |
| | | | | 005- HS Science Dept Classroom supplies for Science Dept Golf balls, tennis balls, wire, straws, cards, tape, etc. Other supplies for labs as needed | 11-005-1000-619-100-0000-000-705 | 09/06/2024 375.00 |
| 11 | 792 | 09/09/2024 | 16648 | Bercher Ceramic Supplies Inc. | 066 MHS Odom Art Class Items | 1,200.00 |
| | | | | 066 Variety of Classroom Ceramic Supplies | 11-066-1000-619-100-2800-000-705 | 09/09/2024 1,200.00 |
| 11 | 793 | 09/09/2024 | 11059 | Blick Art Materials, LLC | 066 Creek Art Class Items | 171.17 |
| | | | | 066 Creek Art Class Items - paint, rubbing plates, etc | 11-066-1000-619-100-1173-000-125 | 09/09/2024 12.51 |
| | | | | | 11-066-1000-619-100-1173-000-125 | 09/09/2024 158.66 |
| 11 | 794 | 09/09/2024 | 67046 | COMMERCE BANK | 066 MHS Theatre Judge Hotel Sept 26-27, 2024 | 300.00 |
| | | | | 066 Hotel for One State Judge Kimberly Weast on Sept 26-27, 2024 | 11-066-2199-345-000-4000-000-705 | 09/09/2024 300.00 |
| 11 | 795 | 09/09/2024 | 23488 | Starfall Education Foundation | 003 Membership | 355.00 |
| | | | | 003 - School Membership - Quote#8941-3464-6686 | 11-003-1000-530-900-1050-000-115 | 09/09/2024 355.00 |
| 11 | 796 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 002- PE equipment | 136.61 |
| | | | | 002 - PE equipment Dodgeballs and Jump ropes | 11-002-1000-619-900-0000-000-525 | 09/09/2024 136.61 |
| 11 | 797 | 09/09/2024 | 12971 | HERTZBERQ-NEW METHOD, INC. | 006- Library Books | 2,800.00 |
| | | | | Library Books | 11-006-2220-641-000-1050-000-150 | 09/09/2024 2,800.00 |
| 11 | 798 | 09/09/2024 | 10455 | BUREAU OF ED. AND RESEARCH | 621 Decrease Attention-Getting & Behavior Seminar | 295.00 |
| | | | | 621 Decrease Attention-Getting & Behavior Seminar Janette Simmons Online Recording | 11-621-2213-860-239-0000-000-135 | 09/09/2024 295.00 |
| 11 | 799 | 09/09/2024 | 20291 | ERICA LIZETH HERRERA | 621 Parent Mileage | 600.00 |
| | | | | 621 Parent Mileage | 11-621-2720-513-239-0000-000-705 | 09/09/2024 600.00 |
| 11 | 800 | 09/09/2024 | 66783 | RACHEL RICHARDSON | 621 Parent Mileage | 1,000.00 |
| | | | | 621 Parent Mileage | 11-621-2720-513-239-0000-000-525 | 09/09/2024 1,000.00 |
| 11 | 801 | 09/09/2024 | 82404 | Karissa Elaine Brock | 044 Mileage for Homebased Services | 300.00 |
| | | | | 044 Mileage for Homebased Services | 11-044-1000-580-422-0000-000-155 | 09/09/2024 300.00 |
| 11 | 803 | 09/09/2024 | 68919 | Soliant Health, LLC | 621 Recruiting, securing, and compensation | 100,000.00 |
| | | | | 621 Recruiting, securing, and compensation for Spec Ed teacher | 11-621-1000-320-239-0000-000-110 | 09/09/2024 100,000.00 |
| 11 | 804 | 09/09/2024 | 68421 | Base10 Assets, LLC | 412 J Wilhm Classroom Materials | 300.00 |
| | | | | 412 Jennifer Wilhm Classroom Materials such as robot parts | 11-412-1000-681-315-8700-000-505 | 09/09/2024 300.00 |
| 11 | 805 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 412 M Moore Classroom Supplies | 300.00 |
| | | | | 412 Matt Moore Classroom Supplies such as uniform components such as boots and shirts for competition | 11-412-1000-657-315-8700-000-705 | 09/09/2024 216.04 |
| | | | | | 11-412-1000-657-315-8700-000-705 | 09/09/2024 83.96 |
| 11 | 806 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 412 J Morris Classroom Supplies | 121.94 |
| | | | | 412 Jennifer Morris Classroom Supplies | 11-412-1000-681-314-8400-000-505 | 09/09/2024 121.94 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|--|----------------------------------|---|----------|
| 11 | 807 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 412 R Swan Classroom Materials and Supplies | 1,000.00 |
| | | | 412 Rhoda Swan Classroom Supplies such as folders, tape, duct tape bundles, card stock etc. | 11-412-1000-619-315-8700-000-510 | 09/09/2024 | 500.00 |
| | | | 412 Rhoda Swan Classroom Materials such as zip ties, code breaker board games, straws, balloons, utility cart etc. | 11-412-1000-681-315-8700-000-510 | 09/09/2024 | 75.22 |
| | | | | 11-412-1000-681-315-8700-000-510 | 09/09/2024 | 44.27 |
| | | | | 11-412-1000-681-315-8700-000-510 | 09/09/2024 | 380.51 |
| 11 | 808 | 09/09/2024 | 64747 | ASCD | 541 - Mark McCloud PD (9/27/24) Mustang, OK | 2,850.00 |
| | | | Professional DevelopmentMark McCloud New Teacher Workshop9/27/24 - Mustang, OK | 11-541-2213-860-429-0000-000-105 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-110 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-115 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-120 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-125 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-135 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-140 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-145 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-155 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-155 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-160 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-505 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-510 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-525 | 09/09/2024 | 150.00 |
| | | | | 11-541-2213-860-429-0000-000-705 | 09/09/2024 | 750.00 |
| 11 | 809 | 09/09/2024 | 62202 | EDUSKILLS LLC | 572 - EL Intervention Curriculum | 3,300.00 |
| | | | EL Intervention Curriculum | 11-572-1000-653-410-1310-000-105 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-110 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-115 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-120 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-125 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-135 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-140 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-145 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-150 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-155 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-160 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-505 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-510 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-525 | 09/09/2024 | 220.00 |
| | | | | 11-572-1000-653-410-1310-000-705 | 09/09/2024 | 220.00 |
| 11 | 810 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 572 - D Phipps Classroom Supplies | 500.00 |
| | | | 572 - High School Classroom Supplies | 11-572-1000-681-410-1310-000-705 | 09/09/2024 | 345.28 |
| | | | | 11-572-1000-681-410-1310-000-705 | 09/09/2024 | 154.72 |
| 11 | 811 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 572 R Resendez EL Intervention Supplies | 142.70 |
| | | | 572- EL Intervention SuppliesRhonda Resendez | 11-572-1000-681-410-1310-000-145 | 09/09/2024 | 30.49 |
| | | | | 11-572-1000-681-410-1310-000-145 | 09/09/2024 | 112.21 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|---|--------------------------------------|---------------------|
| 11 | 812 | 09/09/2024 | 14462 | Amazon Capital Services Inc. | 572 - EL Program Translation Earbuds | 3,500.00 |
| | | | | EL ProgramTranslation Earbuds for Newcomers | 11-572-1000-653-410-1310-000-125 | 09/09/2024 350.00 |
| | | | | | 11-572-1000-653-410-1310-000-140 | 09/09/2024 175.00 |
| | | | | | 11-572-1000-653-410-1310-000-160 | 09/09/2024 175.00 |
| | | | | | 11-572-1000-653-410-1310-000-505 | 09/09/2024 700.00 |
| | | | | | 11-572-1000-653-410-1310-000-525 | 09/09/2024 700.00 |
| | | | | | 11-572-1000-653-410-1310-000-705 | 09/09/2024 1,400.00 |
| 11 | 813 | 09/09/2024 | 14327 | Bio Company Inc | 005-Science Dept Supplies | 4,800.00 |
| | | | | 005- HS ScienceClassroom supplies for labs, dissections, etc.Specimens, wax, mall probe, scalpels, sheep brain, etc | 11-005-1000-619-100-0000-000-705 | 09/09/2024 4,800.00 |
| 11 | 814 | 09/09/2024 | 62855 | TRAVEL SOURCE, INC | 003- Airfare for C. Hixon/Jump Start | 446.96 |
| | | | | 003- HS PDAirfare for Carrie Hixon to attend National Jumpstart Conference in Louisville, Kentucky. Travel from November 2nd-4th, 2024. | 11-003-2212-580-100-0000-000-705 | 09/09/2024 446.96 |
| 11 | 815 | 09/10/2024 | 17451 | J.W. Pepper & Son, Inc. | 066 Music Class Items | 171.49 |
| | | | | 066 How Do You Tell A Veteran Thank you? Karl Hitzemann Two-Part | 11-066-1000-619-100-1183-000-525 | 09/10/2024 58.50 |
| | | | | Christmas Songs of Peace - Joseph Martin Unison/Two-Part | 11-066-1000-619-100-1183-000-525 | 09/10/2024 53.00 |
| | | | | Theme from Elf - John Debney Two-Part | 11-066-1000-619-100-1183-000-525 | 09/10/2024 42.00 |
| | | | | Shipping | 11-066-1000-619-100-1183-000-525 | 09/10/2024 17.99 |
| 11 | 816 | 09/10/2024 | 14446 | WEST MUSIC | 066 CMS Music Class Items | 120.00 |
| | | | | 066 West Music HK50 100 Pk Kazoo;Plastic:KAWM100 | 11-066-1000-619-100-1183-000-525 | 09/10/2024 120.00 |
| 11 | 817 | 09/10/2024 | 14462 | Amazon Capital Services Inc. | 066 MBI Art Class Items | 146.96 |
| | | | | Sharpie Permanent Markers Bulk Set, Fine Tip Markers Set, Markers For Plastic, Metal, Wood, And More, Black, 36 Count | 11-066-1000-619-100-1173-000-160 | 09/10/2024 43.98 |
| | | | | TaoBary 300 Pcs Watercolor Paper Sheet Bulk White Cold Press Paper Pack 110 lb 230 GSM Sketch Painting Watercolor Paper Pad for Watercolorist Beginning Artists Adults Drawing Craft(8.5 x 11.5 Inch) | 11-066-1000-611-100-1173-000-160 | 09/10/2024 44.99 |
| | | | | javascript:void 0 | | |
| | | | | Crayola Model Magic - White (75ct), 1oz Modeling Clay Alternative, Air Dry Clay For Kids, Bulk Classroom Arts & Crafts Supplies | 11-066-1000-619-100-1173-000-160 | 09/10/2024 38.01 |
| | | | | Comfy Package, [500 Pack Disposable Paper Plates - Decorative Craft Paper Plates - Large (6 Inch - 500 Count) | 11-066-1000-619-100-1173-000-160 | 09/10/2024 19.98 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount | |
|------|-------|------------|-----------|--|--|--|----------------------------|
| 11 | 818 | 09/10/2024 | 10843 | CURRICULUM ASSOCIATES | CARE ELA Books for Intermediate Schools | 1,980.00 | |
| | | | | Phonics for Reading 2025 Level A Student Book Single 1 Year | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 120.00 120.00 120.00 |
| | | | | Phonics for Reading 2025 Level A Teacher Guide | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 200.00 200.00 200.00 |
| | | | | Phonics for Reading 2025 Level B Student Book Single 1 Year | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 40.00 40.00 40.00 |
| | | | | Phonics for Reading 2025 Level B Teacher Guide | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 100.00 100.00 100.00 |
| | | | | Phonics for Reading 2025 Level C Student Book Single 1 Year | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 40.00 40.00 40.00 |
| | | | | Phonics for Reading 2025 Level C Teacher Guide | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 100.00 100.00 100.00 |
| | | | | Shipping | 11-333-1000-641-100-1114-000-140 11-333-1000-641-100-1114-000-145 11-333-1000-641-100-1114-000-160 | 09/10/2024 09/10/2024 09/10/2024 | 60.00 60.00 60.00 |
| 11 | 819 | 09/10/2024 | 62379 | Digi Security Sytems, LLC | 025-Soccer -Corner Mount | 116.00 | |
| | | | | QUOTE#015423Aluminum Corner Mount compatible w/WLMT-1001 | 11-025-2580-653-000-0000-000-050 | 09/10/2024 | 101.50 |
| | | | | Shipping | 11-025-2580-653-000-0000-000-050 11-025-2580-653-000-0000-000-050 | 09/10/2024 09/10/2024 | 14.29 0.21 |
| 11 | 820 | 09/12/2024 | 11059 | Blick Art Materials, LLC | 066 MNMS Art Class Items | 179.48 | |
| | | | | 066 Art Class Items paint and paper | 11-066-1000-619-100-1173-000-510 | 09/12/2024 | 179.48 |
| 11 | 821 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 066 Sub Repay R Tilley Oct 10-11 MHS | 220.00 | |
| | | | | 066 Substitute Repay for Rachel Tilley at MHS to attend OFAI on October 10 -11, 2024 | 11-066-5600-930-900-2800-000-705 | 09/12/2024 | 220.00 |
| 11 | 822 | 09/12/2024 | 14462 | Amazon Capital Services Inc. | 066 Creek Art Room Items | 183.87 | |
| | | | | 066 Creek Art items - chalk, plates, markers etc | 11-066-1000-619-100-1173-000-125 11-066-1000-619-100-1173-000-125 11-066-1000-619-100-1173-000-125 | 09/12/2024 09/12/2024 09/12/2024 | 107.99 42.90 32.98 |
| 11 | 823 | 09/12/2024 | 64409 | ROGUE COMP AUTOMOTIVE INC. | 026-Blanket: Repairs to Transportation Fleet | 3,000.00 | |
| | | | | 026-Blanket: Repairs to transportation vehicles | 11-026-2740-612-000-0000-000-050 | 09/12/2024 | 3,000.00 |
| 11 | 824 | 09/12/2024 | 18715 | NAPT | 026 Conference registration fees | 2,000.00 | |
| | | | | 026: Conference Registration Fees: Albany McClure, Richelle Miller, and Donnie Ryan to attend NAPT (National Association for Pupil Transportation) Conference in OKC October 4-8, 2024 | 11-026-2573-860-000-0000-000-050 11-026-2573-860-000-0000-000-050 | 09/12/2024 09/12/2024 | 948.50 1,051.50 |
| 11 | 825 | 09/12/2024 | 10064 | All Season Building Supply Co Inc | 026-Blanket: Misc. Shop Supplies | 500.00 | |
| | | | | 026-Blanket: Misc. Shop Supplies | 11-026-2740-612-000-0000-000-000 | 09/12/2024 | 180.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--|--|----------|
| 11 | 826 | 09/12/2024 | 17942 | Mustang Times, LLC | 011 - SY25 EON Publication | 186.90 |
| | | | | Publication Sheet of SY25 Estimate of Needs | 11-011-2560-540-000-0000-000-050 | 100.00 |
| | | | | Increase PO #2025-11-826 | 11-011-2560-540-000-0000-000-050 | 86.90 |
| | | | | Publication Sheet of SY25 Estimate of Needs | | |
| 11 | 827 | 09/12/2024 | 66397 | MNJ TECHNOLOGIES DIRECT, INC. | 011-Ink Cartridge - Tami Cooper | 66.63 |
| | | | | HP 202A (CF500A) Original Standard Yield Laser Toner Cartridge - Black | 11-011-2321-611-000-0000-000-050 | 66.63 |
| 11 | 828 | 09/12/2024 | 12842 | Oswalt Equipment Company | 023-INSTALLA GAS PIPE FOR STEAMER, PARTS & SERVICE | 600.00 |
| | | | | INSTALL GAS PIPE FOR STEAMER, PARTS AND SERVICE | 11-023-3140-439-700-0000-000-705 | 600.00 |
| 11 | 829 | 09/12/2024 | 67046 | COMMERCE BANK | 511: Bronco Family Night Flyer | 2,500.00 |
| | | | | 511: Bronco Family NightPrinting for Flyer | 11-511-2194-550-429-0000-000-050 | 2,500.00 |
| 11 | 830 | 09/12/2024 | 14462 | Amazon Capital Services Inc. | 621 OT Adaptive Supplies | 800.00 |
| | | | | 621 OT Adaptive Supplies | 11-621-2135-658-239-0000-000-135 | 129.71 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 149.99 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 111.90 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 84.69 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 97.18 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 149.99 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 57.77 |
| | | | | | 11-621-2135-658-239-0000-000-135 | 18.77 |
| 11 | 831 | 09/12/2024 | 66794 | MOSYLE CORPORATION | 041 iPad Mosyle Manager Subscriptions | 28.47 |
| | | | | 621 iPad Mosyle Manager Subscriptionsfor Special Education CoordinatorsMeg Corn, Stephanie Matthews, & Lori Naeher | 11-041-2580-653-239-0000-000-050 | 28.47 |
| 11 | 832 | 09/12/2024 | 64747 | ASCD | 003 MNMS OASCD CONF REGISTRATION | 300.00 |
| | | | | CONFERENCE REGISTRATION FOR LESLIE NEAL AND ALLY QUALLS TO ATTEND OASCD CONFERENCE FEATURING MARK MCLEOD ON FRIDAY, SEPTEMBER 27 AT MPS. | 11-003-2213-860-900-0000-000-510 | 300.00 |
| 11 | 833 | 09/12/2024 | 18739 | INFOBASE HOLDINGS INC | 002 MNMS CAREER GUIDANCE DATABASE RENEWAL | 594.24 |
| | | | | Ferguson's Career Guidance Center Database Renewal 12 months November 1, 2024 - October 31, 2025 | 11-002-1000-681-900-0000-000-510 | 594.24 |
| 11 | 834 | 09/12/2024 | 67956 | Howard industries Inc | 005-Smartboard pens for Science Dept. | 265.81 |
| | | | | 005- HS ScienceStylus SBID- MXMPN: 1035668Smartboard pens | 11-005-1000-653-900-0000-000-705 | 265.81 |
| 11 | 835 | 09/12/2024 | 21066 | MAX TEACHING, INC | 003- Max Teaching PD Books for Staff | 2,227.00 |
| | | | | 003- HS PDBooks MAX Teaching with Reading and Writing 2nd EditionDVDs MAX Teaching In Action | 11-003-2212-652-000-0000-000-705 | 2,227.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount | |
|------|-------|------------|-----------|---|--|------------|--------|
| 11 | 836 | 09/12/2024 | 17652 | Edmond Music Inc | 054 - GATE Supplies | 2,100.00 | |
| | | | | 054 GATE Supplies: (15) Advanced | 11-054-1000-681-251-0000-000-505 | 09/12/2024 | 375.00 |
| | | | | Brass Mouthpieces - Tuba | 11-054-1000-681-251-0000-000-510 | 09/12/2024 | 375.00 |
| | | | | Laskey/Protege | 11-054-1000-681-251-0000-000-525 | 09/12/2024 | 375.00 |
| | | | | | 11-054-1000-681-251-0000-000-705 | 09/12/2024 | 375.00 |
| | | | | 054 GATE Supplies: (8) Advanced | 11-054-1000-681-251-0000-000-505 | 09/12/2024 | 150.00 |
| | | | | Brass Mouthpieces - Flugel Stork/1FL | 11-054-1000-681-251-0000-000-510 | 09/12/2024 | 150.00 |
| | | | | | 11-054-1000-681-251-0000-000-525 | 09/12/2024 | 150.00 |
| | | | | | 11-054-1000-681-251-0000-000-705 | 09/12/2024 | 150.00 |
| 11 | 837 | 09/12/2024 | 12994 | PITSCO EDUCATION, LLC | 412 M Stephens Classroom Supplies | 700.00 | |
| | | | | 412 Matthew Stephens Classroom Supplies: REV Control HubControl/Comm. Set | 11-412-1000-681-315-8700-000-505 | 09/12/2024 | 700.00 |
| 11 | 838 | 09/12/2024 | 68362 | Timothy Brooks | 412 S Stevens Classroom Supplies | 525.30 | |
| | | | | 412 Scott Stevens Classroom Supplies such as Gloves/glasses/first aid kit | 11-412-1000-681-311-8000-000-705 | 09/12/2024 | 525.30 |
| 11 | 839 | 09/12/2024 | 68421 | Base10 Assets, LLC | 469 - J Holman Classroom Materials | 683.05 | |
| | | | | Lottery Grant: Jessica Holman Classroom Materials and robotic parts such as Linear Slides and Attachment Pieces | 11-469-1000-681-315-8700-000-705 | 09/12/2024 | 683.05 |
| 11 | 840 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 C Roby Sub Pay for PD (09/24/24) | 110.00 | |
| | | | | 412 Christina Roby Sub Pay for New Teacher Academy Follow-Up, Sept. 24,2024 | 11-412-5200-930-314-8400-000-510 | 09/12/2024 | 110.00 |
| 11 | 841 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 M Stephens Sub Pay for NTA Follow-Up (9/19/24) | 110.00 | |
| | | | | 412 Matthew Stephens Sub Pay for New Teacher Academy Follow-Up (9/19/24) | 11-412-5200-930-315-8700-000-505 | 09/12/2024 | 110.00 |
| 11 | 842 | 09/12/2024 | 85816 | Matthew Douglas Stephens | 412 M Stephens Est. BLANKET Travel Exp. | 500.00 | |
| | | | | 412 Matthew Stephens Est. BLANKET Travel Exp.09/19/24 - NTA Follow-Up, OKC10/10/24 - CTSO Bootcamp, Guthrie, OK11/15/24 - TSA Fall Leadership Conference, Norman OK | 11-412-2213-580-315-8700-000-505 | 09/12/2024 | 500.00 |
| 11 | 843 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 T Hardeman Sub Pay NTA Follow-Up (9/24/24) | 100.00 | |
| | | | | 412 Tara Hardeman Sub Pay to attend New Teacher Academy Follow-Up (9/24/24) | 11-412-5200-930-314-8400-000-525 | 09/12/2024 | 100.00 |
| 11 | 844 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 J Morris Sub Pay NTA Follow-Up (9/24/24) | 110.00 | |
| | | | | 412 Jennifer Morris Sub Pay to attend New Teacher Academy Follow-Up (9/24/24) | 11-412-5200-930-314-8400-400-505 | 09/12/2024 | 110.00 |
| 11 | 845 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 T Hardeman Sub Pay FCCLA Bootcamp (9/25/24) | 100.00 | |
| | | | | 412 Tara Hardeman Sub Pay to attend FCCLA STAR Bootcamp (9/25/24) | 11-412-5200-930-314-8400-000-525 | 09/12/2024 | 100.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|---|----------------------------------|---|----------|
| 11 | 846 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 S LaPlace Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Shadai LaPlace Sub Pay to attend New Teacher Academy Follow up9/19 OKC, OK | 11-412-5200-930-315-8700-000-145 | 09/12/2024 | 110.00 |
| 11 | 847 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 K Cowan Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Krista Cowan Sub Pay to attend New Teacher Academy, OKC, OK (9/19/24) | 11-412-5200-930-315-8700-000-145 | 09/12/2024 | 110.00 |
| 11 | 848 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 E Holder Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Erin Holder Sub Pay to attend New Teacher Academy, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-160 | 09/12/2024 | 110.00 |
| 11 | 849 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 V Bacca Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Vanessa Bacca Sub Pay to attend New Teacher Academy, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-160 | 09/12/2024 | 110.00 |
| 11 | 850 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 G Sewell-Delany Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Gina Sewell-Delany Sub Pay to attend New Teacher Academy Follow-Up, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-140 | 09/12/2024 | 110.00 |
| 11 | 851 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 J Neal Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Joshua Neal Sub Pay to attend New Teacher Academy Follow-Up, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-140 | 09/12/2024 | 110.00 |
| 11 | 852 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 R Swan Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Rhoda Swan Sub Pay to attend New Teacher Academy Follow-Up, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-510 | 09/12/2024 | 110.00 |
| 11 | 853 | 09/12/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 J Wilhm Sub Pay NTA Follow-Up 9/19/24 | 110.00 |
| | | | 412 Jennifer Wilhm Sub Pay to attend New Teacher Academy Follow-Up, OKC, OK 9/19/24 | 11-412-5200-930-315-8700-000-505 | 09/12/2024 | 110.00 |
| 11 | 854 | 09/12/2024 | 68421 | Base10 Assets, LLC | 412 J Ford Classroom Materials | 1,000.00 |
| | | | 412 Jeremy Ford Classroom Materials such as Robotic Parts | 11-412-1000-681-315-8700-000-525 | 09/12/2024 | 1,000.00 |
| 11 | 856 | 09/12/2024 | 68847 | eDynamic Holdings LP | 412 FACS Classroom Curriculum | 2,500.00 |
| | | | 412 FACS eDynamic Curriculum | 11-412-1000-653-314-8400-000-705 | 09/12/2024 | 2,500.00 |
| 11 | 857 | 09/12/2024 | 21998 | GRAPHIC SOLUTIONS GROUP | 421- AG A Symes Classroom Materials | 5,000.00 |
| | | | 421 AG: A Symes - 55 inch cold roll laminiator | 11-421-1000-681-332-8000-000-705 | 09/12/2024 | 4,840.25 |
| | | | | 11-421-1000-681-332-8000-000-705 | 09/12/2024 | 159.75 |
| 11 | 858 | 09/12/2024 | 14462 | Amazon Capital Services Inc. | 412 B Carey Classroom Supplies | 433.00 |
| | | | 412 Bailey Carey Classroom Supplies | 11-412-1000-681-316-8100-000-705 | 09/12/2024 | 433.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|---|--|--------|
| 11 | 870 | 09/16/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Jennifer Morris Sub Pay | 550.00 |
| | | | | 412 Jennifer Morris Sub Pay to attend STAR Bootcamp, Stillwater, OK on 9/25/24 | 11-412-5200-930-314-8400-000-505 09/16/2024 | 110.00 |
| | | | | 412 Jennifer Morris Sub Pay to attend District Leadership Conference, OKC, OK at Putnam City North HS on 10/25/24 | 11-412-5200-930-314-8400-000-505 09/16/2024 | 110.00 |
| | | | | 412 Jennifer Morris Sub Pay to attend STAR Event, OKC, OK at Church of the Servant on 11/13/24 | 11-412-5200-930-314-8400-000-505 09/16/2024 | 110.00 |
| | | | | 412 Jennifer Morris Sub Pay to attend New Teacher Spring Follow-Up Mtg, Stillwater, OK at the OK Dept. Career Tech on 1/23/25 | 11-412-5200-930-314-8400-000-505 09/16/2024 | 110.00 |
| | | | | 412 Jennifer Morris Sub Pay to attend FCCLA State Convention 4/10/25 (Tulsa, OK) | 11-412-5200-930-314-8400-000-505 09/16/2024 | 110.00 |
| 11 | 871 | 09/16/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Tara Hardeman Sub Pay | 440.00 |
| | | | | 412 Tara Hardeman Sub Pay to attend District Leadership Conference, OKC, OK at Putnam City North HS on 10/25/24 | 11-412-5200-930-314-8400-000-525 09/16/2024 | 110.00 |
| | | | | 412 Tara Hardeman Sub Pay to attend STAR Event, OKC, OK at Church of the Servant on 11/13/24 | 11-412-5200-930-314-8400-000-525 09/16/2024 | 110.00 |
| | | | | 412 Tara Hardeman Sub Pay to attend New Teacher Spring Follow-Up Mtg, Stillwater, OK at OK Dept. Career Tech on 1/23/25 | 11-412-5200-930-314-8400-000-525 09/16/2024 | 110.00 |
| | | | | 412 Tara Hardeman Sub Pay to attend FCCLA State Convention 4/10/25 (Tulsa, OK) | 11-412-5200-930-314-8400-000-525 09/16/2024 | 110.00 |
| 11 | 872 | 09/16/2024 | 14462 | Amazon Capital Services Inc. | 412 M Moore Classroom Supplies | 79.96 |
| | | | | 412 Matt Moore Classroom Supplies such as (2) Spiral O Flute Cutting Tools | 11-412-1000-681-315-8700-000-705 09/16/2024 | 79.96 |
| 11 | 873 | 09/16/2024 | 14462 | Amazon Capital Services Inc. | 412 J Holman Classroom Supplies | 373.22 |
| | | | | 412 Jessica Holman Classroom Supplies such as magnets, filament, sand belts, polycarbonate tubing, vinyl etc. | 11-412-1000-681-315-8700-000-705 09/16/2024 | 373.22 |
| 11 | 874 | 09/16/2024 | 14462 | Amazon Capital Services Inc. | 054 GATE Classroom Supplies (E Velders) | 450.00 |
| | | | | 054 Erin Velders Classroom Supplies such as film containers, crochet threads, game organizers etc. | 11-054-1000-681-251-0000-000-150 09/16/2024 | 3.04 |
| | | | | | 11-054-1000-681-251-0000-000-150 09/16/2024 | 77.52 |
| | | | | | 11-054-1000-681-251-0000-000-150 09/16/2024 | 369.44 |
| 11 | 875 | 09/16/2024 | 14462 | Amazon Capital Services Inc. | 572- EL Intervention Supplies Katie Pruet | 100.00 |
| | | | | 572- EL Intervention Supplies Katie Pruet | 11-572-1000-681-410-1310-000-115 09/16/2024 | 7.79 |
| | | | | | 11-572-1000-681-410-1310-000-115 09/16/2024 | 92.21 |
| 11 | 876 | 09/17/2024 | 62379 | Digi Security Sytems, LLC | 025-Brivo cloud services MEC | 216.00 |
| | | | | Brivo Cloud Services - 2 Doors, 1 YearB-ACS-RDR-P1: Brivo Access Professional Edition Reader Tier 1 ReaderMonthly Data Plan (For each reader from 11+ on the account) | 11-025-2580-653-000-0000-000-050 09/17/2024 | 216.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|--------------------------|--|--------|
| 11 | 877 | 09/17/2024 | 87486 | Brandy Larae Skoropowski | 412 BLANKET Est. Travel Exp. B Skoropowski | 500.00 |
| | | | 11-412-2213-580-315-8700-000-510 | | 412 Blanket Est. Travel Exp. for Brandy Skoropowski to attend: 10/9 Lead Conference, Guthrie OK11/5 TSA Fall Leadership Conference, Norman OK 4/16-19/24 TSA State Leadership Conference, Norman, OK | 500.00 |
| 11 | 878 | 09/17/2024 | 85368 | Brett W Coffman | 412 BLANKET Est. Travel Exp. B Coffman | 500.00 |
| | | | 11-412-2213-580-315-8700-000-505 | | 412 Blanket Est. Travel Exp. for Brett Coffman to attend: 10/9 Lead Conference, Guthrie OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 879 | 09/17/2024 | 85367 | Jeremy Edward Ford | 412 BLANKET Est. Travel Exp J Ford | 500.00 |
| | | | 11-412-2213-580-315-8700-000-525 | | 412 Blanket Ext. Travel Exp. for Jeremy Ford to attend: 10/9 Lead Conference, Guthrie OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 880 | 09/17/2024 | 89790 | Rhoda D Swan | 412 BLANKET Est. Travel Exp. R Swan | 500.00 |
| | | | 11-412-2213-580-315-8700-000-510 | | 412 Blanket Est. Travel Exp. for Rhoda Swan to attend: 10/9 Lead Conference, Guthrie OK 10/10 CTSO Bootcamp, Guthrie OK11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 881 | 09/17/2024 | 85149 | Jennifer Lea Wilhm | 412 BLANKET Est. Travel Exp. J Wilhm | 500.00 |
| | | | 11-412-2213-580-315-8700-000-505 | | 412 Blanket Est. Travel Exp. for Jennifer Wilhm to attend: 10/9 Lead Conference, Guthrie OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 882 | 09/17/2024 | 86824 | Shadai Laplace | 412 BLANKET Est. Travel Exp. S LaPlace | 500.00 |
| | | | 11-412-2213-580-315-8700-000-145 | | 412 Blanket Est. Travel Exp. for Shadai LaPlace to attend: 9/19 New Teacher Academy Follow-Up , Metro Tech, OKC, OK10/9 Lead Conference, Guthrie OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|---------------------------|--|----------|
| 11 | 883 | 09/17/2024 | 87143 | Krista Marie Owen | 412 BLANKET Est. Travel Exp K Owen | 500.00 |
| | | | 11-412-2213-580-315-8700-000-145 | | 412 Blanket Est. Travel Exp. for Krista Owen to attend: 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 884 | 09/17/2024 | 83772 | Erin Ann Holder | 412 BLANKET Est. Travel Exp E Holder | 500.00 |
| | | | 11-412-2213-580-315-8700-000-160 | | 412 Blanket Est. Travel Exp. for Erin Holder to attend: 9/19 New Teacher Academy Follow-Up, OKC OK10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 885 | 09/17/2024 | 84055 | Vanessa Renee Baca | 412 BLANKET Est. Travel Exp. V Baca | 500.00 |
| | | | 11-412-2213-580-315-8700-000-160 | | 412 Blanket Est. Travel Exp. for Vanessa Baca to attend: 9/19 New Teacher Academy Follow-Up, OKC OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 886 | 09/17/2024 | 83070 | Gina Marie Sewell-Delaney | 412 BLANKET Ext. Travel Exp. G Sewell-Delany | 500.00 |
| | | | 11-412-2213-580-315-8700-000-140 | | 412 Blanket Est. Travel Exp. for Gina Sewell-Delany to attend: 9/19 New Teacher Academy Follow-Up, OKC OK 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 887 | 09/17/2024 | 66012 | JOSHUA NEAL | 412 BLANET Est. Travel Exp. J Neal | 500.00 |
| | | | 11-412-2213-580-315-8700-000-140 | | 412 Blanket Est. Travel Exp. for Josh Neal to attend: 10/10 CTSO Bootcamp, Guthrie OK 11/5 TSA Fall Leadership Conference, Norman OK 1/31/24 Mid Winter Conference, Metro Tech, OKC, OK 4/16-19/24 TSA State Leadership Conference | 500.00 |
| 11 | 888 | 09/17/2024 | 63566 | REV Robotics LLC | 412 R Swan Classroom Materials | 2,331.12 |
| | | | 11-412-1000-681-315-8700-000-510 | | 412 Rhoda Swan Classroom Materials to build robots | 2,331.12 |
| 11 | 889 | 09/17/2024 | 23066 | AndyMark Inc. | 412 R Swam Classroom Supplies | 550.00 |
| | | | 11-412-1000-681-315-8700-000-510 | | 412 Rhoda Swan Classroom Supplies | 501.54 |
| | | | 11-412-1000-681-315-8700-000-510 | | FIRST Tech Challenge INTO THE DEEP | 48.46 |

Encumbrance Register

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|-------------|--------------|-------------|------------------|---|--|---|
| 11 | 890 | 09/17/2024 | 14231 | OKLAHOMA TSA | 412 CTSO Bootcamp Registrations | 270.00 |
| | | | | 412 Registrations to CTSO Bootcamp at Meridian Tech, Guthrie, OK on 10/10/24. \$30 Each For: Shadai LaPlace Krista OwenErin Holder Vanessa Baca Gina Sewell-Delany Josh Neal Matthew Stephens Rhoda Swan Jennifer Wilhm | 11-412-2213-860-315-8700-000-140 11-412-2213-860-315-8700-000-145 11-412-2213-860-315-8700-000-160 11-412-2213-860-315-8700-000-505 11-412-2213-860-315-8700-000-510 | 60.00 60.00 60.00 60.00 30.00 |
| 11 | 891 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Shadai LaPlace Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Shadai LaPlace to attend CTSO Bootcamp, Guthrie OK on 10/10/24 | 11-412-5200-930-315-8700-000-145 | 110.00 |
| | | | | 412 Sub Pay for Shadai LaPlace to attend TSA Fall Leadership Conference in Norman, OK on 11/5/24 | 11-412-5200-930-315-8700-000-145 | 110.00 |
| 11 | 892 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Krista Owen Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Krista Owen to attend CTSO Bootcamp in Guthrie, OK on 10/10/24 | 11-412-5200-930-315-8700-000-145 | 110.00 |
| | | | | 412 Sub Pay for Krista Owen to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-145 | 110.00 |
| 11 | 893 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Erin Holder Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Erin Holder to attend CTSO Bootcamp in Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-160 | 110.00 |
| | | | | 412 Sub Pay for Erin Holder to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-160 | 110.00 |
| 11 | 894 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Vanessa Baca Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Vanessa Baca to attend CTSO Bootcamp, Guthrie OK 10/10/24 | 11-412-5200-930-315-8700-000-160 | 110.00 |
| | | | | 412 Sub Pay for Vanessa Baca to attend TSA Fall Leadership Conference in Norman, OK. 11/5/24 | 11-412-5200-930-315-8700-000-160 | 110.00 |
| 11 | 895 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Gina Sewell-Delany Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Gina Sewell-Delany to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-140 | 110.00 |
| | | | | 412 Sub Pay for Gina Sewell-Delany to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-140 | 110.00 |
| 11 | 896 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Joshua Neal Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Joshua Neal to attend CTSO Bootcamp in Guthrie, OK. 10/10/24 | 11-412-5200-930-315-8700-000-140 | 110.00 |
| | | | | 412 Sub Pay for Joshua Neal to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-140 | 110.00 |
| 11 | 897 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Brandy Skoropowski Sub Pay | 220.00 |
| | | | | 412 Sub Pay for Brandy Skoropowski to attend Leadership Conference, Guthrie, OK 10/9/24 | 11-412-5200-930-315-8700-000-510 | 110.00 |
| | | | | 412 Sub Pay for Brandy Skoropowski to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-510 | 110.00 |

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount | |
|------|-------|------------|-----------|--|----------------------------------|------------|----------|
| 11 | 898 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Matt Stephens Sub Pay | 220.00 | |
| | | | | 412 Sub Pay for Matt Stephens to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Matt Stephens to attend TSA Fall Leadership Conference in Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| 11 | 899 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Rhoda Swan Sub Pay | 220.00 | |
| | | | | 412 Sub Pay for Rhoda Swan to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-510 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Rhoda Swan to attend TSA Fall Leadership Conference, Norman OK 11/5/24 | 11-412-5200-930-315-8700-000-510 | 09/17/2024 | 110.00 |
| 11 | 900 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Jennifer Wilhm Sub Pay | 220.00 | |
| | | | | 412 Sub Pay for Jennifer Wilhm to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Jennifer Wilhm to attend TSA Fall Leadership Conference, Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| 11 | 901 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Brett Coffman Sub Pay | 330.00 | |
| | | | | 412 Sub Pay for Brett Coffman to attend Leadership Conference, Guthrie, OK 10/9/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Brett Coffman to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Brett Coffman to attend TSA Fall Leadership Conference, Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-505 | 09/17/2024 | 110.00 |
| 11 | 902 | 09/17/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 412 Jeremy Ford Sub Pay | 330.00 | |
| | | | | 412 Sub Pay for Jeremy Ford to attend Leadership Conference, Guthrie, OK 10/9/24 | 11-412-5200-930-315-8700-000-525 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Jeremy Ford to attend CTSO Bootcamp, Guthrie, OK 10/10/24 | 11-412-5200-930-315-8700-000-525 | 09/17/2024 | 110.00 |
| | | | | 412 Sub Pay for Jeremy Ford to attend TSA Fall Leadership Conference, Norman, OK 11/5/24 | 11-412-5200-930-315-8700-000-525 | 09/17/2024 | 110.00 |
| 11 | 903 | 09/17/2024 | 14462 | Amazon Capital Services Inc. | 002 Classroom Furniture | 500.00 | |
| | | | | 002 Classroom Furniture-Mobile desks & Bookshelf | 11-002-1000-651-100-0000-000-145 | 09/17/2024 | 359.97 |
| | | | | | 11-002-1000-651-100-0000-000-145 | 09/17/2024 | 140.03 |
| 11 | 904 | 09/17/2024 | 19969 | SOLUTION TREE | 003 PD Workshop w/ Solution Tree | 3,076.00 | |
| | | | | 003 PD 2 Day Workshop w/ Solution Tree Yes We Can October 23-24, 2024 Teachers going for a total of \$3076 and \$128 will come from a PO out of 002Cynthia McCartyTara ZadoraLarry KuykendallAmber Schackelford | 11-003-2213-860-271-0000-000-145 | 09/17/2024 | 2,948.00 |
| | | | | PD 2 Day Workshop w/ Solution Tree Yes We Can October 23-24, 2024 Teachers going for a total of \$3076 from 003 and \$128 will come from a PO out of 002Cynthia McCartyTara ZadoraLarry KuykendallAmber Schackelford | 11-002-2213-860-271-0000-000-145 | 09/17/2024 | 128.00 |

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|------------------------------|--|----------|
| 11 | 905 | 09/18/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Merry Torres Sub Pay | 110.00 |
| | | | 11-541-5200-930-000-0000-000-145 | | 541 Sub Pay for Merry Torres to attend World Language PD, OKC, OK 10/1/24 | 110.00 |
| 11 | 906 | 09/18/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Brenda Lang Sub Pay | 110.00 |
| | | | 11-541-5200-930-000-0000-000-160 | | 541 Sub Pay for Brenda Lang to attend World Language PD, OKC, OK 10/01/24 | 110.00 |
| 11 | 907 | 09/18/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Anna Winn Sub Pay | 110.00 |
| | | | 11-541-5200-930-000-0000-000-140 | | 541 Sub Pay for Anna Winn to attend World Language PD, OKC, OK 10/01/24 | 110.00 |
| 11 | 908 | 09/18/2024 | 14462 | Amazon Capital Services Inc. | 572 EL Classroom Supplies (C Martinez) | 200.00 |
| | | | 11-572-1000-681-410-1310-000-105 | | 572 EL Intervention Classroom Supplies for Calley Martinez | 73.91 |
| | | | 11-572-1000-681-410-1310-000-105 | | | 26.09 |
| | | | 11-572-1000-681-410-1310-000-120 | | | 73.91 |
| | | | 11-572-1000-681-410-1310-000-120 | | | 26.09 |
| 11 | 909 | 09/18/2024 | 14462 | Amazon Capital Services Inc. | 572 EL Intervention Classroom Supplies (N Desbien) | 75.81 |
| | | | 11-572-1000-619-410-1310-000-125 | | 572 EL Intervention Classroom Supplies such as journals (Nichol Desbien) | 75.81 |
| 11 | 910 | 09/18/2024 | 14462 | Amazon Capital Services Inc. | 572 EL Intervention Supplies S Westmorland | 22.94 |
| | | | 11-572-1000-641-410-1310-000-145 | | 572 EL Intervention Classroom Supplies (Stephanie Westmorland) | 22.94 |
| 11 | 911 | 09/18/2024 | 21998 | GRAPHIC SOLUTIONS GROUP | 412 Carl Perkins Printer Supplies | 245.44 |
| | | | 11-421-1000-681-332-8000-000-705 | | 421 Carl Perkins Printer Supplies | 245.44 |
| 11 | 912 | 09/19/2024 | 64689 | CTBOOK HOLDINGS LLC | 005-Student books for Science Dept | 1,596.00 |
| | | | 11-005-1000-641-100-2250-000-705 | | 005- HS Science Approximately 140 books for students/Science Dept | 1,596.00 |
| 11 | 913 | 09/19/2024 | 68936 | Enetshops.LLC | 618 DTF Station Prestige Bundle | 6,000.00 |
| | | | 11-618-1000-733-239-0000-000-705 | | DTF Station Prestige A4 Shaker and Oven Bundle | 6,000.00 |
| | | | | | Equipment for Transition Academy Student Lead Enterprise | |
| 11 | 914 | 09/19/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 003 - Sub Reimbursement | 120.00 |
| | | | 11-003-5200-930-100-0000-000-525 | | 003 - Sub reimbursement Kimber Smith - October 9th | 120.00 |
| 11 | 915 | 09/19/2024 | 14231 | OKLAHOMA TSA | 412 LEAD Conf. Registration 10/9/24 B Coffman | 175.00 |
| | | | 11-412-2213-860-315-8700-000-505 | | 412 Registration for Brandy Skoropowski to attend Leadership Conference Guthrie, OK on 10/9/24 | 175.00 |
| 11 | 916 | 09/19/2024 | 14231 | OKLAHOMA TSA | 412 LEAD Conf. Registration 10/9/24 B Skoropowski | 175.00 |
| | | | 11-412-2213-860-315-8700-000-510 | | 412 Registration for Brandy Skoropowski to attend Leadership Conference Guthrie, OK on 10/9/24 | 175.00 |
| 11 | 917 | 09/19/2024 | 61820 | PROJECT LEAD THE WAY INC | 412 - PLTW Class Curriculum | 1,000.00 |
| | | | 11-412-1000-653-315-8700-000-705 | | 412 Project Lead The Way Class Curriculum Licenses Clay Bowman. | 1,000.00 |

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|---|---|----------|
| 11 | 918 | 09/20/2024 | 14446 | WEST MUSIC | 066 Trails Music Class Items | 650.00 |
| | | | | 066 Classroom Music Items | 11-066-1000-619-100-1183-000-120 | 84.00 |
| | | | | | 11-066-1000-619-100-1183-000-120 | 566.00 |
| 11 | 919 | 09/20/2024 | 16648 | Bercher Ceramic Supplies Inc. | 066 Trail Art Class Items | 850.00 |
| | | | | 066 Trails Art Class Ceramic Items | 11-066-1000-619-100-1173-000-120 | 850.00 |
| 11 | 920 | 09/20/2024 | 86747 | Christopher Daniel Conway | 412- C Conway Est. Travel Exp. (07/31-08/02/24)OK | 100.00 |
| | | | | 412 ChrisConway - Estimated Travel Expenses for Per Diem, Mileage and Parking to attend CTE Summer Summit in Tulsa, OK July 31st - Aug. 2, 2024 | 11-412-2213-580-311-8000-000-705 | 100.00 |
| 11 | 921 | 09/20/2024 | 14462 | Amazon Capital Services Inc. | 412 E Holder Classroom Supplies | 672.17 |
| | | | | 412 Erin Holder Classroom Supplies such as cable straps, building plates, building brick sets, fingerprint lifting tape etc. | 11-412-1000-681-315-8700-000-160 | 672.17 |
| 11 | 922 | 09/20/2024 | 86826 | Rachel Xiomara Courtney Kain | 412 Mileage to New Teacher Academy, OK 9/24/24 | 50.00 |
| | | | | 412 Rachel Kain Mileage to attend New Teacher Academy in Guthrie, OK on 9/24/24 | 11-412-2213-580-314-8400-000-705 | 50.00 |
| 11 | 923 | 09/20/2024 | 64746 | OK Assoc of Career & Tech Ed | 412 Registration NTA Follow-Up (R Kain) | 30.00 |
| | | | | 412 Registration to New Teacher Academy Training Follow-Up, Guthrie, OK 9/24/24 for Rachel Kain | 11-412-2213-860-314-8400-000-705 | 30.00 |
| 11 | 924 | 09/20/2024 | 14231 | OKLAHOMA TSA | 412 Registration TSA Fall Lead Conf. 11/05/24 | 300.00 |
| | | | | 412 Registrations to TSA FALL Leadership Conference, Norman, OK 11/05/24 Attendees: \$25 Each | 11-412-2213-580-315-8700-000-140 | 50.00 |
| | | | | Shadai LaPlace Krista Owen Erin Holder | 11-412-2213-580-315-8700-000-145 | 50.00 |
| | | | | Vanessa Baca Gina Sewell-Delany Josh Neal Brandy Skoropowski Brett Coffman Jeremy Ford Matt Stephens Rhoda Swan Jennifer Wilhm | 11-412-2213-580-315-8700-000-160 | 50.00 |
| | | | | | 11-412-2213-580-315-8700-000-505 | 50.00 |
| | | | | | 11-412-2213-580-315-8700-000-510 | 50.00 |
| | | | | | 11-412-2213-580-315-8700-000-525 | 50.00 |
| 11 | 925 | 09/20/2024 | 14462 | Amazon Capital Services Inc. | 621 OT Adaptive Supplies | 900.00 |
| | | | | 621 OT Adaptive Supplies | 11-621-2135-658-239-0000-000-130 | 61.36 |
| | | | | | 11-621-2135-658-239-0000-000-130 | 51.51 |
| | | | | | 11-621-2135-658-239-0000-000-130 | 787.13 |
| 11 | 926 | 09/23/2024 | 11811 | JERRY'S STARTER & ALTERNATOR | 026-Blanket: Alternator/starter rebuild | 1,000.00 |
| | | | | 026-Blanket: Rebuilding starters and alternators for transportation fleet | 11-026-2740-612-000-0000-000-050 | 1,000.00 |
| 11 | 927 | 09/23/2024 | 11059 | Blick Art Materials, LLC | 066 MHS Tilley Art Class Items | 1,199.46 |
| | | | | 066 Set No. 1, Black Lino Handle and Cutters | 11-066-1000-619-100-2800-000-705 | 102.96 |
| | | | | Prang Semi-Moist Watercolor Paint-Oval Pans and Refills, Masterpack of 36 | 11-066-1000-619-100-2800-000-705 | 112.07 |
| | | | | Safe-T Compass | 11-066-1000-619-100-2800-000-705 | 39.78 |
| | | | | Blick Studio Table Easel by Jullian | 11-066-1000-619-100-2800-000-705 | 944.65 |

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|--|---|--------|
| 11 | 928 | 09/23/2024 | 10582 | CCOSA | 003 510 MNMS PD REGISTRATION | 250.00 |
| | | | 11-002-2213-860-900-0000-000-510 | REGISTRATION FOR ANDREA BIRKES TO ATTEND CCOSA CONFERENCE - REACHING AND TEACHING CHILDREN EXPOSED TO TRAUMA | 09/23/2024 | 250.00 |
| 11 | 929 | 09/23/2024 | 14462 | Amazon Capital Services Inc. | 054 Classroom Supplies S Westmorland | 100.00 |
| | | | 11-572-1000-611-410-1310-000-140 | 054 GATE Classroom Supplies such as ink for printer (Stephanie | 10/09/2024 | 61.21 |
| | | | 11-572-1000-611-410-1310-000-140 | Westmorland) | 10/09/2024 | 38.79 |
| 11 | 930 | 09/23/2024 | 14231 | OKLAHOMA TSA | 412 LEAD Conf. Registration 10/9/24 J Ford | 175.00 |
| | | | 11-412-1000-860-315-8700-000-525 | 412 Registration for J Ford to attend Leadership Conference Guthrie, OK on 10/9/24 | 09/23/2024 | 175.00 |
| 11 | 931 | 09/23/2024 | 68506 | OK ASSOC. FOR PERSONS IN | 618 2024 Transition Institute Registration | 150.00 |
| | | | 11-618-2213-860-239-0000-000-705 | 618 2024 Transition Institute RegistrationCheri Miller - OKC, OK11/06/2024 - 11/07/2024 | 09/23/2024 | 150.00 |
| 11 | 932 | 09/23/2024 | 80750 | Cherie D Miller | 618 2024 Transition Institute Travel Reimbursement | 150.00 |
| | | | 11-618-2213-580-239-0000-000-705 | 618 2024 Transition Institute Travel Reimbursement11/06/2024 - 11/07/2024OKC, OK | 09/23/2024 | 150.00 |
| 11 | 933 | 09/23/2024 | 68506 | OK ASSOC. FOR PERSONS IN | 618 2024 Transition Institute Registration | 150.00 |
| | | | 11-618-2573-860-239-0000-000-050 | 618 2024 Transition Institute RegistrationStephanie Matthews - OKC, OK11/06/2024 - 11/07/2024 | 09/23/2024 | 150.00 |
| 11 | 934 | 09/23/2024 | 86417 | Stephanie Lynn Matthews | 618 2024 Transition Institute Travel Reimbursement | 100.00 |
| | | | 11-618-2573-580-239-0000-000-050 | 618 2024 Transition Institute Travel Reimbursement11/06/2024 - 11/07/2024OKC, OK | 09/23/2024 | 100.00 |
| 11 | 935 | 09/23/2024 | 66548 | OKLAHOMA SPEECH-LANGUAGE- HEARING | 613 OSLHA Conference Registration - Elizabeth Shay | 175.00 |
| | | | 11-613-2573-860-239-0000-000-050 | 613 OSLHA Conference RegistrationElizabeth Shay - Stillwater, OK10/11/2024 (1 Day at Member Rate) | 09/23/2024 | 175.00 |
| 11 | 936 | 09/23/2024 | 66548 | OKLAHOMA SPEECH-LANGUAGE- HEARING | 613 OSLHA Conference Registration x 2 | 750.00 |
| | | | 11-613-2573-860-239-0000-000-050 | 613 OSLHA Conference Registration x 210/11/24 - 10/12/24 - Stillwater, OKShira Barnett & Natalie Williams (2 Days at Non Member Rate) | 09/23/2024 | 375.00 |
| | | | 11-613-2573-860-239-0000-000-050 | | 09/23/2024 | 375.00 |
| 11 | 937 | 09/23/2024 | 66548 | OKLAHOMA SPEECH-LANGUAGE- HEARING | 613 OSLHA Conference Registration - Ashlyn Lambert | 300.00 |
| | | | 11-613-2573-860-239-0000-000-050 | 613 OSLHA Conference RegistrationAshlyn Lambert - Stillwater, OK10/11/24 (1 Day at Non Member Rate) | 09/23/2024 | 300.00 |

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| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|------------------------|--|--------|
| 11 | 938 | 09/23/2024 | 87259 | Shira Marion Barnett | 613 OSLHA Conference Travel Reimbursement | 100.00 |
| | | | | | 613 OSLHA Conference Travel Reimbursement10/11/24 - 10/12/24Stillwater, OK | 100.00 |
| 11 | 939 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Elizabeth Eastwood Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Elizabeth Eastwood to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 940 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Joe Podoll Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Joe Poodle to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 941 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Mackenzie Mordecai Sub Pay (9/27/24) | 100.00 |
| | | | | | 541 Sub Pay for Mackenzie Mordecai to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 100.00 |
| 11 | 942 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Emilee Hawthorne Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Emilee Hawthorne to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 943 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Robyn Chapman Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Robyn Chapman to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 944 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Breanna Melendez Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Breanna Melendez to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 945 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Tyson Meade Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Tyson Meade to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 946 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 RaVon Nero Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for RaVon Nero to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |
| 11 | 947 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Madalynn McCain Sub Pay (9/27/24) | 100.00 |
| | | | | | 541 Sub Pay for Madalynn McCain to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 100.00 |
| 11 | 948 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Josh Henry Sub Pay (9/27/24) | 110.00 |
| | | | | | 541 Sub Pay for Josh Henry to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 110.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount | |
|------|-------|------------|-----------|--|--|-------------------|-----------|
| 11 | 949 | 09/23/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Ana Claudia Rua de Kennedy Sub Pay (9/27/24) | 110.00 | |
| | | | | 541 Sub Pay for Ana Claudia Rua de Kennedy to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-705 | 09/23/2024 | 110.00 |
| 11 | 950 | 09/24/2024 | 10482 | CANADIAN COUNTY ELECTION BOARD | 2025 Election Board Seat #5 | 15,000.00 | |
| | | | | 2025 Election Board Seat #5 | 11-011-2314-810-000-0000-000-050 | 09/24/2024 | 15,000.00 |
| 11 | 951 | 09/24/2024 | 17942 | Mustang Times, LLC | Legal Notice for Board Election Seat #5 | 150.00 | |
| | | | | Legal Notice for Board Election Seat #5 | 11-011-2314-810-000-0000-000-050 | 09/24/2024 | 150.00 |
| 11 | 952 | 09/24/2024 | 65025 | Literacy Resources, LLC | 002-books | 865.08 | |
| | | | | Heggerty Curriculum Books | 11-002-1000-641-900-1050-000-125 | 09/24/2024 | 865.08 |
| 11 | 953 | 09/25/2024 | 14446 | WEST MUSIC | 066 Riverwood Music Items | 642.97 | |
| | | | | 066 Riverwood Variety of Music Items for classroom | 11-066-1000-619-100-1183-000-155 | 09/25/2024 | 509.27 |
| | | | | | 11-066-1000-619-100-1183-000-155 | 09/25/2024 | 133.70 |
| 11 | 954 | 09/25/2024 | 14462 | Amazon Capital Services Inc. | 066 Trails Music Items | 134.34 | |
| | | | | 066 Trails Music Class Items | 11-066-1000-619-100-1183-000-120 | 09/25/2024 | 134.34 |
| 11 | 955 | 09/27/2024 | 16771 | National Center for Youth Issues | 541 - OK Counselor Conf (9/30-10/1 Norman, OK) | 2,640.00 | |
| | | | | Oklahoma School Counselor Association Conference 9/30-10/1, 2024 Norman, OK | 11-541-2213-860-000-0000-000-050 | 09/27/2024 | 220.00 |
| | | | | Melissa Sullinger-140 | 11-541-2213-860-000-0000-000-115 | 09/27/2024 | 220.00 |
| | | | | Amber Northcutt-160 | 11-541-2213-860-000-0000-000-115 | 09/27/2024 | 220.00 |
| | | | | Melissa Hartzell-160 | 11-541-2213-860-000-0000-000-135 | 09/27/2024 | 440.00 |
| | | | | Mike Barrick-050 | 11-541-2213-860-000-0000-000-140 | 09/27/2024 | 220.00 |
| | | | | Lynn Warden-705 | 11-541-2213-860-000-0000-000-140 | 09/27/2024 | 220.00 |
| | | | | Elizabeth Karnes-135 | 11-541-2213-860-000-0000-000-155 | 09/27/2024 | 440.00 |
| | | | | Hannah Gray-135 | 11-541-2213-860-000-0000-000-155 | 09/27/2024 | 440.00 |
| | | | | Shea Cartwright-155 | 11-541-2213-860-000-0000-000-160 | 09/27/2024 | 440.00 |
| | | | | Melessia Hopson-155 | 11-541-2213-860-000-0000-000-160 | 09/27/2024 | 440.00 |
| | | | | Karmen Wilson-525 | 11-541-2213-860-000-0000-000-525 | 09/27/2024 | 220.00 |
| | | | | Kara Karr-115 | 11-541-2213-860-000-0000-000-705 | 09/27/2024 | 220.00 |
| 11 | 956 | 09/27/2024 | 61820 | PROJECT LEAD THE WAY INC | 412 Classroom Supplies (B Skoropowski) | 350.00 | |
| | | | | 412 Brandy Skoropowski Classroom Supplies such as (12) Student Toolboxes | 11-412-1000-681-315-8700-000-510 | 09/27/2024 | 350.00 |
| 11 | 957 | 09/27/2024 | 67082 | ROBOSOURCE, LLC | 412 Classroom Supplies (B Skoropowski) | 400.00 | |
| | | | | 412 Brandy Skoropowski Classroom Materials such as screws, standoffs, nuts etc. | 11-412-1000-681-315-8700-000-510 | 09/27/2024 | 400.00 |
| 11 | 958 | 09/27/2024 | 23067 | VEX ROBOTICS, INC | 421 and 412 Classroom Materials (B Skoropowski) | 11,772.00 | |
| | | | | 421 Brandy Skoropowski Classroom Robotics Materials | 11-421-1000-681-332-8700-000-510 | 09/27/2024 | 8,472.00 |
| | | | | 412 Brandy Skoropowski Classroom Robotics Materials | 11-412-1000-681-315-8700-000-510 | 09/27/2024 | 3,300.00 |
| 11 | 959 | 09/27/2024 | 15306 | HARBOR FREIGHT TOOLS USA, INC | 412 R Swani Blanket PO (Supplies/Materials) | 500.00 | |
| | | | | 412 Rhoda Swan Classroom Materials/Supplies such as tools, toolboxes for students | 11-412-1000-681-315-8700-000-510 | 09/27/2024 | 500.00 |
| 11 | 960 | 09/27/2024 | 68421 | Base10 Assets, LLC | 412 - R Swan Robotics Materials | 250.00 | |
| | | | | 412 Rhoda Swan - Robotics Materials | 11-412-1000-681-315-8700-000-510 | 09/27/2024 | 250.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|---|------------------------------------|--|----------|
| 11 | 961 | 09/27/2024 | 20362 | Grizzly Industrial Inc | 412 Classroom Materials M Moore | 100.00 |
| | | | 412 Matt Moore Classroom Materials | 11-412-1000-681-315-8700-000-705 | 09/27/2024 | 100.00 |
| 11 | 962 | 09/27/2024 | 68421 | Base10 Assets, LLC | 469 Lottery Grant Classroom Materials (JHolman) | 400.00 |
| | | | Lottery Grant: Jessica Holman Classroom Materials such as robotic parts | 11-469-1000-681-315-8700-000-705 | 09/27/2024 | 400.00 |
| 11 | 963 | 09/27/2024 | 63566 | REV Robotics LLC | 469 Lottery Grant Classroom Materials (MMoore) | 844.78 |
| | | | 469 Lottery Grant Classroom Materials | 11-469-1000-681-315-8700-000-705 | 09/27/2024 | 844.78 |
| 11 | 964 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Kinsey Purcell Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Kinsey Purcell to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-115 | 09/27/2024 | 110.00 |
| 11 | 965 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Alea McKinley Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Alea McKinley to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-135 | 09/27/2024 | 110.00 |
| 11 | 966 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Mikaela Kinder Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Mikaela Kinder to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-155 | 09/27/2024 | 110.00 |
| 11 | 967 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Tyra Thompson Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Tyra Thompson to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-145 | 09/27/2024 | 110.00 |
| 11 | 968 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Caitlyn Carothers Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Caitlyn Carothers to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-160 | 09/27/2024 | 110.00 |
| 11 | 969 | 09/27/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 541 Ricky Kincer Sub Pay (9/27/24) | 110.00 |
| | | | 541 Sub Pay for Ricky Kincer to attend Mark McCloud PD Seminar 9/27/24 - Mustang, OK | 11-541-5200-930-000-0000-000-505 | 09/27/2024 | 110.00 |
| 11 | 970 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 572 EL V Pinion Classroom Materials | 90.65 |
| | | | 572 Veronica Pinion Table for Small Group Intervention | 11-572-1000-681-410-1310-000-705 | 09/27/2024 | 77.25 |
| | | | | 11-572-1000-681-410-1310-000-705 | 09/27/2024 | 13.40 |
| 11 | 971 | 09/27/2024 | 68837 | Fredericksburg Edu Initiative, Inc | 424 Innovative Grant Classroom Materials (Knowles) | 1,245.09 |
| | | | Innovative Grant: Gary Knowles Classroom Materials/Rocket Supplies | 11-424-1000-681-332-8700-000-705 | 09/27/2024 | 1,245.09 |
| 11 | 972 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 621 Classroom Rug & Clothes Rack | 301.25 |
| | | | 621 Classroom Rug & Clothes Rack for Ryan Smith | 11-621-1000-651-239-0000-000-135 | 09/27/2024 | 301.25 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount | |
|------|-------|------------|-----------|--|---|------------|-----------|
| 11 | 973 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 041 Brother Label Printer - Lisa Lohman | 118.47 | |
| | | | | 041 Brother Label Printer - Lisa Lohman | 11-041-2580-653-239-0000-000-050 | 09/27/2024 | 118.47 |
| 11 | 974 | 09/27/2024 | 13963 | CAPITAL ONE TRADE CREDIT | 002 - Science Project Items | 300.00 | |
| | | | | Jessica CreachScience Project | 11-002-1000-619-900-0000-000-505 | 09/27/2024 | 186.25 |
| | | | | Items:13 Dozen eggs15 rolls of duct tape3 packages of balloons15 bags of cotton balls1 roll of bubble wrap3 100 packs of styrofoam cups1 package of coffee filters3 rolls of yarn3 packages of tissue paper, etc | 11-002-1000-619-900-0000-000-505 | 09/27/2024 | 113.75 |
| 11 | 975 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 003 Books for the Media | 600.00 | |
| | | | | 003 - Books for Students Media | 11-003-1000-641-100-1050-000-115 | 09/27/2024 | 600.00 |
| 11 | 976 | 09/27/2024 | 68013 | Pronoss LLC | 016-Repair Bus DOL 9.17.24 | 18,694.90 | |
| | | | | 016-Bus Repair from Accident DOL 9.17.24 | 11-016-2720-521-000-0000-000-050 | 09/27/2024 | 18,694.90 |
| 11 | 977 | 09/27/2024 | 15012 | Dell Marketing LP | 025-Laptop Docks | 1,249.90 | |
| | | | | Quote No. 3000181608439.1Dell Dock- WD19S 90w Power Delivery - 130w AC | 11-025-2580-653-000-0000-000-050 | 09/27/2024 | 1,249.90 |
| 11 | 978 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 003 Supplies Media | 100.00 | |
| | | | | 003 - Supplies Media | 11-003-1000-619-100-1050-000-115 | 09/27/2024 | 100.00 |
| 11 | 979 | 09/27/2024 | 15364 | COUGHLAN COMPANIES LLC | 002 Online Student Instruction | 2,399.00 | |
| | | | | PebbleGo Program Quote Q38904Riverwood Elementary | 11-002-1000-653-100-1050-000-155 | 09/27/2024 | 2,399.00 |
| 11 | 980 | 09/27/2024 | 67747 | COUNCIL OF EDUCATORS | 048-504 Virtual Conference | 470.00 | |
| | | | | 048-504 Virtual Conference-Kelly Dennison | 11-048-2213-860-000-0000-000-050 | 09/27/2024 | 470.00 |
| 11 | 981 | 09/27/2024 | 61131 | Michael Kuta | 002 - site license for math program | 400.00 | |
| | | | | 002 - site license for math program | 11-002-1000-653-100-0000-000-525 | 09/27/2024 | 400.00 |
| 11 | 982 | 09/27/2024 | 64188 | CRISIS PREVENTION INSTITUTE, INC. | #042-CPI Membership-Mike Barrick | 200.00 | |
| | | | | #042-CPI Membership-Mike Barrick | 11-042-2573-811-000-0000-000-050 | 09/27/2024 | 200.00 |
| 11 | 983 | 09/27/2024 | 68063 | Ventris Learning LLC | 621 UFLI Teachers Manual | 90.00 | |
| | | | | 621 UFLI Teachers Manual for Linda Kolar | 11-621-1000-641-239-1050-000-135 | 10/07/2024 | 90.00 |
| 11 | 984 | 09/27/2024 | 19969 | SOLUTION TREE | 002 PD Solution Tree Workshop | 769.00 | |
| | | | | PD 2 Day Workshop w/ Solution Tree Yes We Can October 23-24, 2024 Dolly Thomas | 11-002-2213-860-271-0000-000-145 | 09/27/2024 | 769.00 |
| 11 | 985 | 09/27/2024 | 18172 | OKLAHOMA ARTS INSTITUTE | 11 OKLAHOMA ARTS INSTITUTE WORKSHOP | 260.00 | |
| | | | | OKLAHOMA ARTS INSTITUTE Workshop Fee Oct. 3rd-Oct. 6th @ Quartz Mountain Fall Arts Institute, Oklahoma Bre George | 11-002-2213-860-271-0000-000-145 | 09/27/2024 | 260.00 |
| 11 | 986 | 09/27/2024 | 14462 | Amazon Capital Services Inc. | 003- Hexagon Counters- Max Teaching | 675.00 | |
| | | | | 003- HS PDApprox. 50 packs of hexagon counters for instructional classroom exercises | 11-003-1000-619-100-0000-000-705 | 09/27/2024 | 675.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|-------------|--------------|-------------|------------------|--|--|---------------|
| 11 | 987 | 09/27/2024 | 21066 | MAX TEACHING, INC | 003- Additional PD Books- HS | 710.00 |
| | | | | 003- HS PDApproximately 20 MAX Teaching with reading and writing 2nd edition | 11-003-2213-641-000-0000-000-705 09/27/2024 | 710.00 |
| 11 | 988 | 09/30/2024 | 15147 | LOWES CREDIT SERVICES | 412 Blanket Lowes AG (Conway) | 1,000.00 |
| | | | | 412 Chris Conway: Barn Materials and Shop Supplies | 11-412-1000-681-311-8000-000-705 09/30/2024 | 1,000.00 |
| 11 | 989 | 09/30/2024 | 87461 | Melissa Anne Sullinger | 541 M Sullinger Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Melissa Sullinger: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-140 09/30/2024 | 30.00 |
| 11 | 990 | 09/30/2024 | 84177 | Amber Rae Northcutt | 541 A Northcutt Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Amber Northcutt: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-160 09/30/2024 | 30.00 |
| 11 | 991 | 09/30/2024 | 86821 | Melissa Gail Hartzell | 541 Melissa Hartzell Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Melissa Hartzell: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-160 09/30/2024 | 30.00 |
| 11 | 992 | 09/30/2024 | 86035 | Michael Lynn Barrick | 541 Mike Barrick Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Mike Barrick: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-050 09/30/2024 | 30.00 |
| 11 | 993 | 09/30/2024 | 87490 | Lynn Warden | 541 Lynn Warden Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Lynn Warden: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-705 09/30/2024 | 30.00 |
| 11 | 994 | 09/30/2024 | 87499 | Elizabeth Marie Karnes | 541 Elizabeth Karnes Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Elizabeth Karnes: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-135 09/30/2024 | 30.00 |
| 11 | 995 | 09/30/2024 | 86799 | Hannah Gray | 541 Hannah Gray Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Hannah Gray: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-135 09/30/2024 | 30.00 |
| 11 | 996 | 09/30/2024 | 85386 | Sheadrian Nicole Cartwright | 541 Sheadrian Cartwright Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Sheadrian Cartwright: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-155 09/30/2024 | 30.00 |
| 11 | 997 | 09/30/2024 | 85778 | Melessia Kay Hopson | 541 Melissa Hopson Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Melissa Hopson: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-155 09/30/2024 | 30.00 |
| 11 | 998 | 09/30/2024 | 90517 | Karmen Denise Wilson | 541 Karmen Wilson Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Karman Wilson: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-525 09/30/2024 | 2030.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--|--|---------------------|
| 11 | 999 | 09/30/2024 | 83247 | Kara Don Karr | 541 Kara Karr Mileage (OSCA Conf.) | 30.00 |
| | | | | 541 Kara Karr: Mileage OSCA Conference Sept. 30 - Oct. 1, 2024, Norman OK | 11-541-2213-580-000-0000-000-115 | 09/30/2024 30.00 |
| 11 | 1000 | 09/30/2024 | 22410 | Cengage Learning Inc. | 006- Media subscription for MHS students | 5,474.12 |
| | | | | 006- HS MediaMHS Media Yearly subscription GaleResearch for students and site access | 11-006-2220-653-900-0000-000-705 | 09/30/2024 5,474.12 |
| 11 | 1001 | 09/30/2024 | 10170 | Apple, Inc. | 572 EL Classroom Tech Equipment | 5,880.00 |
| | | | | 572 EL Tech Classroom Equipment | 11-572-1000-653-410-1310-000-050 | 09/30/2024 882.00 |
| | | | | 10.2-inch iPad Wi-Fi 64GB - Space Gray (packaged in a 10 pack) | 11-572-1000-653-410-1310-000-110 | 09/30/2024 1,176.00 |
| | | | | #MK2Y3LL/AQty-20\$294 each = \$5880.00 | 11-572-1000-653-410-1310-000-125 | 09/30/2024 588.00 |
| | | | | | 11-572-1000-653-410-1310-000-135 | 09/30/2024 588.00 |
| | | | | | 11-572-1000-653-410-1310-000-140 | 09/30/2024 294.00 |
| | | | | | 11-572-1000-653-410-1310-000-150 | 09/30/2024 588.00 |
| | | | | | 11-572-1000-653-410-1310-000-505 | 09/30/2024 882.00 |
| | | | | | 11-572-1000-653-410-1310-000-525 | 09/30/2024 882.00 |
| 11 | 1002 | 09/30/2024 | 66794 | MOSYLE CORPORATION | 572 EL Classroom Tech Supplies | 181.60 |
| | | | | 572 EL Classroom Tech Supplies | 11-572-1000-653-410-1310-000-050 | 09/30/2024 28.47 |
| | | | | Premium Subscription Mosyle | 11-572-1000-653-410-1310-000-110 | 09/30/2024 37.96 |
| | | | | Manager MDMQty - 20\$9.49 each = \$189.80 | 11-572-1000-653-410-1310-000-125 | 09/30/2024 10.78 |
| | | | | | 11-572-1000-653-410-1310-000-135 | 09/30/2024 18.98 |
| | | | | | 11-572-1000-653-410-1310-000-140 | 09/30/2024 9.49 |
| | | | | | 11-572-1000-653-410-1310-000-150 | 09/30/2024 18.98 |
| | | | | | 11-572-1000-653-410-1310-000-505 | 09/30/2024 28.47 |
| | | | | | 11-572-1000-653-410-1310-000-525 | 09/30/2024 28.47 |
| 11 | 1003 | 09/30/2024 | 66640 | Trafera Holdings, LLC | 572 EL Classroom Tech Supplies | 520.00 |
| | | | | 572 EL Classroom Tech Supplies | 11-572-1000-653-410-1310-000-050 | 09/30/2024 78.00 |
| | | | | Quote#E000127998NutKase Rugged Case for 10.2" iPad \$26.00 each x 20 = \$520.00 | 11-572-1000-653-410-1310-000-110 | 09/30/2024 104.00 |
| | | | | | 11-572-1000-653-410-1310-000-125 | 09/30/2024 52.00 |
| | | | | | 11-572-1000-653-410-1310-000-135 | 09/30/2024 52.00 |
| | | | | | 11-572-1000-653-410-1310-000-140 | 09/30/2024 26.00 |
| | | | | | 11-572-1000-653-410-1310-000-150 | 09/30/2024 52.00 |
| | | | | | 11-572-1000-653-410-1310-000-505 | 09/30/2024 78.00 |
| | | | | | 11-572-1000-653-410-1310-000-525 | 09/30/2024 78.00 |
| 11 | 1004 | 09/30/2024 | 18323 | TECHNOLOGY STUDENT ASSOCIATION | 412 National Blue Cap & Advisor Membership (MMS) | 520.00 |
| | | | | 412 TSA Advisory & Blue Cap Membership MNMS - Brett Coffman and Matthew Stephens (MMS) | 11-412-1000-811-315-8700-000-505 | 09/30/2024 520.00 |
| 11 | 1005 | 09/30/2024 | 18323 | TECHNOLOGY STUDENT ASSOCIATION | 412 National Blue Cap & Advisor Membership (CRI) | 520.00 |
| | | | | 412 TSA Advisory & Blue Cap Membership MNMS - Shadai LaPlace and Krista Owen for CRI | 11-412-1000-811-315-8700-000-145 | 09/30/2024 520.00 |
| 11 | 1006 | 09/30/2024 | 18323 | TECHNOLOGY STUDENT ASSOCIATION | 412 National Blue Cap & Advisor Membership (MBI) | 510.00 |
| | | | | 412 TSA Advisory & Blue Cap Membership MNMS - Erin Holder and Vanessa Baca (MBI) | 11-412-1000-811-315-8700-000-160 | 09/30/2024 510.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|----------------------------------|---------------------------------|--|----------|
| 11 | 1007 | 09/30/2024 | 18323 | TECHNOLOGY STUDENT ASSOCIATION | 412 National Blue Cap & Advisor Member. (Horizon) | 500.00 |
| | | | 11-412-1000-811-315-8700-000-140 | | 412 TSA Advisory & Blue Cap Membership MNMS - Gina Sewell-Delany and Josh Neal (Horizon) | 500.00 |
| 11 | 1008 | 10/02/2024 | 85395 | Michael A Raiber | 066 Travel Reimb Indianapolis,IN Nov14-17,24 | 1,000.00 |
| | | | 11-066-2213-580-100-3000-000-050 | | 066 Travel Reimbursement for Michael Raiber to attend the Band of America Grand National Championship in Indianapolis, IN November 14-17, 2024 | 1,000.00 |
| 11 | 1009 | 10/02/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 066 Sub Repay S Carnes Oct 10-11,24 MHS | 220.00 |
| | | | 11-066-5600-930-900-2800-000-705 | | 066 Substitute Repay for Sarah Carnes at MHS to attend OFAI on October 10-11, 2024 | 220.00 |
| 11 | 1010 | 10/02/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 066 Sub Repay B George Oct 10-11, 2024 | 220.00 |
| | | | 11-066-5600-930-900-2800-000-145 | | 066 Substitute Repay for Breanne George to attend OSAI October 10-11, 2024 | 220.00 |
| 11 | 1011 | 10/02/2024 | 14462 | Amazon Capital Services Inc. | 066 Humanities Class Items | 45.00 |
| | | | 11-066-1000-611-100-2950-000-705 | | 066 Humanities Class paper and paper towels | 41.53 |
| | | | 11-066-1000-611-100-2950-000-705 | | | 3.47 |
| 11 | 1012 | 10/02/2024 | 11059 | Blick Art Materials, LLC | 066 Humanities Class Items | 405.00 |
| | | | 11-066-1000-611-100-2950-000-705 | | 066 Classroom Supplies for Humanities at MHS | 25.00 |
| | | | 11-066-1000-619-100-2950-000-705 | | | 380.00 |
| 11 | 1013 | 10/02/2024 | 14462 | Amazon Capital Services Inc. | 066 AP Art Studio Class Items | 287.40 |
| | | | 11-066-1000-619-100-2800-000-705 | | 066 MHS AP Art Studio Class Items | 287.40 |
| 11 | 1014 | 10/02/2024 | 11059 | Blick Art Materials, LLC | 066 MMS Art Class Items | 460.00 |
| | | | 11-066-1000-611-100-1173-000-510 | | 066 MMS Art Class Supplies | 80.00 |
| | | | 11-066-1000-619-100-1173-000-510 | | | 380.00 |
| 11 | 1015 | 10/02/2024 | 12802 | OKLAHOMA SOCIETY FOR TECHNOLOGY | 025-OKSTE Conference | 1,600.00 |
| | | | 11-025-2573-860-000-0000-000-050 | | Conference registration for 8 to attend the OKSTE Conference in Tulsa on November 6 & 7 | 1,600.00 |
| 11 | 1016 | 10/02/2024 | 14462 | Amazon Capital Services Inc. | 511 511- Bronco Family Night (10/28/24) | 2,500.00 |
| | | | 11-511-2194-619-429-0000-000-050 | | 511 Bronco Family Night Educational Games/Supplies | 2,500.00 |
| 11 | 1017 | 10/02/2024 | 12994 | PITSCO EDUCATION, LLC | 412 Classroom Materials J Neal | 300.00 |
| | | | 11-412-1000-681-315-8700-000-140 | | 412 Josh Neal Classroom Materials | 300.00 |
| 11 | 1018 | 10/02/2024 | 68421 | Base10 Assets, LLC | 412 M Stephens Classroom Materials | 1,500.00 |
| | | | 11-412-1000-681-315-8700-000-505 | | 412 Matt Stephens Classroom Materials such as Robot Set and Viper Slides | 1,500.00 |
| 11 | 1019 | 10/02/2024 | 85358 | Tara Lynn Hardeman | 412 Est. Travel Expenses (T Hardeman) 01/23/25 | 125.00 |
| | | | 11-412-2213-580-314-8400-000-525 | | 412 Tara Hardeman Est. Travel Exp. for New Teacher Spring Mtg. (01/23/25) | 125.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|--|----------------------------------|--|----------|
| 11 | 1020 | 10/02/2024 | 84231 | Jennifer Suzanne Morris | 412 Est. Travel Expenses (J Morris) 01/23/25 | 125.00 |
| | | | 412 Jennifer Morris Est. Travel Exp. for New Teacher Spring Mtg. (01/23/25) | 11-412-2213-580-314-8400-000-505 | 10/02/2024 | 125.00 |
| 11 | 1021 | 10/02/2024 | 85088 | Christina Elizabeth Roby | 412 Est. Travel Expenses (C Roby) 01/23/25 | 125.00 |
| | | | 412 Christina Roby Est. Travel Exp. for New Teacher Follow Spring Mtg. (01/23/25) | 11-412-2213-580-314-8400-000-510 | 10/02/2024 | 125.00 |
| 11 | 1022 | 10/02/2024 | 14462 | Amazon Capital Services Inc. | 412 Classroom Supplies (J Morris) | 500.00 |
| | | | 412- Classroom Supplies for Jennifer Morris such as Hand2 Mind games, fidget items, Thermal laminates, magnetic hooks etc. | 11-412-1000-681-314-8400-000-505 | 10/02/2024 | 500.00 |
| 11 | 1023 | 10/03/2024 | 99999 | MUSTANG PUBLIC SCHOOLS | 003- Sub Repay for C. Dixon - Media PD | 440.00 |
| | | | Sub Repay November 6, 7 OKSTE Conference November 14 & 21 Destiny Conference | 11-003-5200-930-900-1050-000-155 | 10/03/2024 | 440.00 |
| 11 | 1024 | 10/03/2024 | 61429 | Global Payments Inc. | 023 - PIN PADS | 1,120.00 |
| | | | NSS0233A PIN PAD OPTICAL SCANNER | 11-023-3140-653-700-0000-000-050 | 10/03/2024 | 1,276.00 |
| | | | DISCOUNT | 11-023-3140-653-700-0000-000-050 | 10/03/2024 | -200.00 |
| | | | SHIPPING | 11-023-3140-653-700-0000-000-050 | 10/03/2024 | 44.00 |
| 11 | 1025 | 10/03/2024 | 67296 | Follett Content Solutions, LLC | 003- new books for library | 2,721.49 |
| | | | new books for library- authorized amount (DNE): \$2,010.00 | 11-003-2220-641-000-1050-000-110 | 10/03/2024 | 2,721.49 |
| 11 | 1026 | 10/03/2024 | 17260 | VIDEO REALITY | 002 - Electronics for Gym | 244.35 |
| | | | 002 Electronics for Gym SKM 835 XSW -A Handheld transmitter equipped with e835 cardioid dynamic capsule & mute switch, frequency range: A (548-572-Mz) Free Shipping | 11-002-1000-653-100-1050-000-115 | 10/03/2024 | 244.35 |
| 11 | 1027 | 10/04/2024 | 14462 | Amazon Capital Services Inc. | 511 Bronco Family Night Books (10/28/24) | 3,000.00 |
| | | | 511 Bronco Family Night Books | 11-511-2194-641-429-0000-000-050 | 10/04/2024 | 3,000.00 |
| 11 | 1028 | 10/04/2024 | 12971 | HERTZBERQ-NEW METHOD, INC. | 006 - books for media center | 2,077.50 |
| | | | 006 - books for media center | 11-006-2220-641-100-1050-000-525 | 10/04/2024 | 2,077.50 |
| 11 | 1029 | 10/04/2024 | 66397 | MNJ TECHNOLOGIES DIRECT, INC. | 002- 4 Projectors/HS | 2,252.00 |
| | | | 002- HS4 Projectors for Teacher Classrooms Epson PowerLite 119W Projector, 4000 Lumens, WXGA#V11H985020 | 11-002-1000-653-900-0000-000-705 | 10/04/2024 | 2,252.00 |
| 11 | 1030 | 10/04/2024 | 68429 | Yegros Educational LLC | 002- Subscription for French Students | 50.00 |
| | | | 002- HSONline access for school account. The fee covers a 12-month site license for French students | 11-002-1000-681-100-0000-000-705 | 10/04/2024 | 50.00 |
| 11 | 1031 | 10/07/2024 | 14462 | Amazon Capital Services Inc. | 066 MMS Art Class Items | 300.00 |
| | | | 066 MMS Art Class Items-sharpie, paper, glue, etc | 11-066-1000-611-100-1173-000-505 | 10/07/2024 | 20.00 |
| | | | | 11-066-1000-619-100-1173-000-505 | 10/07/2024 | 280.00 |
| 11 | 1032 | 10/07/2024 | 12960 | Betroid Enterprises, Inc. | 066 MHS Vocal Class Music | 1,450.00 |
| | | | 066 MHS Assorted Vocal Music for Winter Concert | 11-066-1000-619-100-3071-000-705 | 10/07/2024 | 1,450.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|---|--|--------|
| 11 | 1033 | 10/07/2024 | 11601 | The House of Clay | 066 MNMS Art Class Clay | 400.00 |
| | | | | 066 MNMS White Modeling Clay 500 lbs | 11-066-1000-619-100-1173-000-510 10/07/2024 | 400.00 |
| 11 | 1034 | 10/07/2024 | 68063 | Ventris Learning LLC | 367-Teacher Manuals | 752.50 |
| | | | | Teacher Manuals | 11-367-1000-641-427-1050-000-110 10/07/2024 | 700.00 |
| | | | | Shipping | 11-367-1000-641-427-1050-000-110 10/07/2024 | 52.50 |
| 11 | 1035 | 10/07/2024 | 14462 | Amazon Capital Services Inc. | 012-Memory Card For Camera | 291.84 |
| | | | | SanDisk 1TB Extreme PRO SDXC UHS-I Memory Card - C10, U3, V30, 4K UHD, SD Card - SDSDXD-1T00-GN4IN | 11-012-2490-653-100-0000-000-050 10/07/2024 | 291.84 |
| 11 | 1036 | 10/07/2024 | 65025 | Literacy Resources, LLC | 367-Elementary Curriculum | 832.88 |
| | | | | Primary Curriculum 2022 | 11-367-1000-641-427-1050-000-135 10/07/2024 | 356.00 |
| | | | | Kindergarten Curriculum 2022 | 11-367-1000-641-427-1050-000-135 10/07/2024 | 356.00 |
| | | | | Shipping & Tax | 11-367-1000-641-427-1050-000-135 10/07/2024 | 120.88 |
| 11 | 1037 | 10/07/2024 | 86371 | Beatrice Angela Kennish | 044 Homebased Services Mileage Reimbursement | 300.00 |
| | | | | 044 Homebased Services Mileage Reimbursement | 11-044-1000-580-422-0000-000-510 10/07/2024 | 300.00 |
| 11 | 1038 | 10/07/2024 | 86715 | Alexis Brianne Brown | 044 Homebased Services Mileage Reimbursement | 300.00 |
| | | | | 044 Homebased Services Mileage Reimbursement | 11-044-1000-580-422-0000-000-510 10/07/2024 | 300.00 |
| 11 | 1039 | 10/07/2024 | 14066 | YUKON TROPHY CO. | 045 Custom Print Table Drape and Runner | 362.93 |
| | | | | 045 Custom Print Table Drape and Runner | 11-045-2132-682-000-0000-000-050 10/07/2024 | 362.93 |
| 11 | 1040 | 10/07/2024 | 68943 | StoryShares, LLC | 621 Reading Decodables Kit Curriculum | 450.00 |
| | | | | 621 Reading Decodables Kit Curriculum | 11-621-1000-641-239-1050-000-525 10/07/2024 | 450.00 |
| 11 | 1041 | 10/07/2024 | 16705 | Multi-Health Systems, Inc. | 621 Psych Protocols & Assessments | 600.00 |
| | | | | 621 Psych Protocols & Assessments | 11-621-2140-614-239-0000-000-050 10/07/2024 | 600.00 |
| 11 | 1042 | 10/07/2024 | 85754 | Kristina Dian Swink | 044 Homebased/bound Services for MHS Mileage | 500.00 |
| | | | | 044 Homebased/bound Services for MHS Mileage Reimbursement | 11-044-1000-580-422-0000-000-705 10/07/2024 | 500.00 |
| 11 | 1043 | 10/08/2024 | 10582 | CCOSA | Federal Programs webinar | 300.00 |
| | | | | Dr Jason Pittenger to attend the Federal Programs 4 session Webinars on October 8, October 29, November 12, and November 14 | 11-014-2511-860-000-0000-000-050 10/08/2024 | 300.00 |
| 11 | 1044 | 10/08/2024 | 14462 | Amazon Capital Services Inc. | 066 MMS Art Class Paper | 100.00 |
| | | | | Neenah Paper Bright White Cardstock, 8.5" x 11", 65 lb/176 gsm, Bright White, 96 Brightness, 1000 Sheets, (Pack of 4)Neenah Index Cardstock, 8.5" x 11", 90 lb/163 gsm, White, Lightweight, 94 Brightness, 300 Sheets (91437) | 11-066-1000-611-100-1173-000-505 10/08/2024 | 100.00 |
| 11 | 1045 | 10/08/2024 | 81207 | JENNY E WHEELIS | 066 MHS Vocal Class Assistant | 600.00 |
| | | | | 066 MHS Vocal Classroom Assistant for 2024 | 11-066-2199-322-100-3071-000-705 10/08/2024 | 600.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--|--|----------|
| 11 | 1046 | 10/08/2024 | 14462 | Amazon Capital Services Inc. | 066 CRI Art Items | 150.00 |
| | | | | 066 CRI Art Items Paint Brushes, Art Smocks, etc | 11-066-1000-619-100-1173-000-145 | 150.00 |
| 11 | 1047 | 10/09/2024 | 14462 | Amazon Capital Services Inc. | 066 Art Supplies MHS | 45.00 |
| | | | | 066 100 Sheets of Practice Watercolor Paper (9" x 12") - 190 GSM, Acid-Free and Cold Pressed.. Perfect for Painting, Sketching or Drawing. Wet, Dry and Mixed Media. Bulk Pack | 11-066-1000-611-100-2800-000-705 | 25.00 |
| | | | | Sharpie Permanent Markers Bulk Set, Fine Tip Markers Set, Markers For Plastic, Metal, Wood, And More, Black, 36 Count | 11-066-1000-619-100-2800-000-705 | 20.00 |
| 11 | 1048 | 10/09/2024 | 67296 | Follett Content Solutions, LLC | 006 - Library Books | 2,640.00 |
| | | | | 006 - Library Books Variety of fiction & non-fiction books | 11-006-2199-641-000-0000-000-140 | 2,640.00 |
| 11 | 1049 | 10/09/2024 | 84621 | Natalie Michelle Williams | 613 OSLHA Conference Travel Reimbursement | 150.00 |
| | | | | 613 OSLHA Conference Travel Reimbursement 10/11/14 - 10/12/24 Stillwater, OK | 11-613-2573-580-239-0000-000-050 | 150.00 |
| 11 | 1050 | 10/09/2024 | 67046 | COMMERCE BANK | 613 OSLHA Conference Hotel - 10/11/24 & 10/12/24 | 550.00 |
| | | | | 613 OSLHA Conference Hotel - Stillwater, OK 10/11/24 - 10/12/24 Shira Barnett & Natalie Williams | 11-613-2573-580-239-0000-000-050 | 550.00 |
| 11 | 1051 | 10/09/2024 | 14462 | Amazon Capital Services Inc. | 054 GATE Classroom Supplies (S Blair) | 50.00 |
| | | | | 054 GATE Classroom Supplies (Sarah Blair) | 11-054-1000-681-251-0000-000-115 | 25.00 |
| | | | | 054 GATE Classroom Supplies (Sarah Blair) | 11-054-1000-681-251-0000-000-155 | 25.00 |
| 11 | 1052 | 10/09/2024 | 68421 | Base10 Assets, LLC | 412 J Wilhm Classroom Materials | 350.00 |
| | | | | 412 Jennifer Wilhm Classroom Materials such as robot parts | 11-412-1000-681-315-8700-000-525 | 350.00 |
| 11 | 1053 | 10/09/2024 | 62087 | CAPP Promotional, Inc. | 412 Classroom Materials G Knowles | 1,500.00 |
| | | | | 412 Classroom Materials for Gary Knowles such as Guillow Gliders | 11-412-1000-681-315-8700-000-705 | 1,500.00 |
| 11 | 1054 | 10/09/2024 | 63566 | REV Robotics LLC | 412 R Swan Classroom Materials | 250.00 |
| | | | | 412 Rhoda Swan Classroom Materials - Battery Chargers and Hex Shafts | 11-412-1000-681-315-8700-000-510 | 250.00 |
| 11 | 1055 | 10/09/2024 | 14462 | Amazon Capital Services Inc. | 572 - D Phipps Classroom Supplies | 150.00 |
| | | | | 572 - High School Classroom Supplies such as books | 11-572-1000-641-410-1310-000-705 | 150.00 |
| 11 | 1056 | 10/09/2024 | 14462 | Amazon Capital Services Inc. | 054 GATE Classroom Supplies (C Rumbaugh) | 200.00 |
| | | | | 054 GATE Classroom Supplies - Crystal Rumbaugh | 11-054-1000-681-251-0000-000-110 | 200.00 |

Mustang Public Schools Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 783 - 5000, Fund(s): 11-General

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|-------------|--------------|-------------|------------------|---------------|---------------------------|---------------------|
| | | | | | Non-Payroll Total: | \$319,556.47 |
| | | | | | Payroll Total: | \$0.00 |
| | | | | | Balance Forward: | \$0.00 |
| | | | | | Report Total: | \$319,556.47 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 139 - 500, Fund(s): 21-Building

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--------------------------------|--|----------|
| 21 | 139 | 09/10/2024 | 66794 | MOSYLE CORPORATION | 036-License for the Apple Ipad for Zack Waller | 9.49 |
| | | | | | 036--License for the IPa for Zack Waller 21-036-2620-653-000-0000-000-050 09/10/2024 | 9.49 |
| 21 | 140 | 09/10/2024 | 14221 | VOSS ELECTRIC CO | 036-purchase LED lamps | 1,882.00 |
| | | | | | 036-Purchase LED Lamps for district wide use 21-036-2620-651-000-0000-000-050 09/10/2024 | 1,872.00 |
| | | | | | 036-freight 21-036-2620-651-000-0000-000-050 09/10/2024 | 10.00 |
| 21 | 141 | 09/10/2024 | 68926 | Gassen Services | 032-Stump grinding at North Middle School | 400.00 |
| | | | | | 032-Stump removal of a tree stump at North Middle School 21-032-2620-438-000-0000-000-510 09/10/2024 | 400.00 |
| 21 | 142 | 09/12/2024 | 15147 | LOWES CREDIT SERVICES | 034-Open PO on Tools pressure washers lumber etc | 5,000.00 |
| | | | | | Workbench tools, power washers, nuts/bolts, spray paint etc 21-034-2620-618-000-0000-000-050 09/12/2024 | 5,000.00 |
| 21 | 143 | 09/18/2024 | 64409 | ROGUE COMP AUTOMOTIVE INC. | 037-Diagnosis the 4x4 black diesel truck | 3,000.00 |
| | | | | | 037-This purchase order is for the diagnostics of the transmission in the black 4 x 4 truck that Jimmy Young drives 21-037-2650-439-000-0000-000-050 09/18/2024 | 3,000.00 |
| 21 | 144 | 09/18/2024 | 21336 | P & K EQUIPMENT | 032-Tractor and gator parts | 1,000.00 |
| | | | | | 032-Tractor and Gator parts and supplies 21-032-2620-655-000-0000-000-050 09/18/2024 | 337.10 |
| | | | | | 21-032-2620-655-000-0000-000-050 09/18/2024 | 662.90 |
| 21 | 145 | 09/23/2024 | 66390 | Hull Plumbing, Inc. | 036-Leak Detection at HS | 2,000.00 |
| | | | | | 036-Leak Detection at the HS 21-036-2620-437-000-0000-000-705 09/23/2024 | 2,000.00 |
| 21 | 146 | 09/24/2024 | 66758 | PERFORMANCE ELECTRIC INC. | 036-Electrical Issues at the HS | 5,000.00 |
| | | | | | 036-Electrical issues at the High School 21-036-2620-452-000-0000-000-705 09/24/2024 | 5,000.00 |
| 21 | 147 | 09/24/2024 | 68833 | LKQ Mid-America Parts | 037-Front seat for white fleet vehicle | 250.00 |
| | | | | | 037-Purchase a front seat for the CN van 21-037-2620-651-000-0000-000-050 09/24/2024 | 250.00 |
| 21 | 148 | 09/24/2024 | 68554 | PetroChoice Holdings, Inc. | 037-White fleet fluids | 1,500.00 |
| | | | | | 037-White fleet fluids/oil 21-037-2620-618-000-0000-000-050 09/24/2024 | 1,500.00 |
| 21 | 149 | 09/24/2024 | 17010 | Dealers Electrical Supply Co | 036-Transformer for the HS | 2,132.94 |
| | | | | | 036-Transformer for the High School-emergency situationschool had to be cancelled so the repair could be made in order to have electricity 21-036-2620-655-000-0000-000-705 09/24/2024 | 2,132.94 |
| 21 | 150 | 09/25/2024 | 15346 | CENTRAL OKLAHOMA WINNELSON | 038-Water heater for HS | 2,160.10 |
| | | | | | 038-Purchase new 480V, 3PH water heater for HS J Bldg 21-038-2620-656-000-0000-000-705 09/25/2024 | 2,160.10 |
| 21 | 151 | 09/25/2024 | 64132 | UNITED MECHANICAL SERVICE, INC | 038-Heat pump replacement at Trails | 4,034.00 |
| | | | | | 038-Labor and materials to change out heat pump in teachers lounge at Trails 21-038-2620-453-000-0000-000-120 09/25/2024 | 4,034.00 |
| 21 | 152 | 09/25/2024 | 64132 | UNITED MECHANICAL SERVICE, INC | 038-Ductwork at SSC | 1,640.00 |
| | | | | | 038-Labor and materials to reroute Ductwork at SSC - 1 office 21-038-2620-453-000-0000-000-050 09/25/2024 | 1,640.00 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 139 - 500, Fund(s): 21-Building

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|-------------|--------------|-------------|---|----------------------------------|---|---------------|
| 21 | 153 | 09/25/2024 | 64132 | UNITED MECHANICAL SERVICE, INC | 038-Change out one 3 ton evaporator coil at MEC | 3,929.00 |
| | | | 038-Labor and materials to change out one 3 ton evaporator coil at MEC. | 21-038-2620-453-000-0000-000-130 | 09/25/2024 | 3,929.00 |
| 21 | 154 | 09/25/2024 | 66794 | MOSYLE CORPORATION | 036-Premium Subscription | 9.49 |
| | | | 036-Premium Subscription for Apple Products | 21-036-2620-653-000-0000-000-050 | 09/25/2024 | 9.49 |
| 21 | 155 | 09/30/2024 | 16092 | Air Products Supply Co. | 038-water source heat pump w/hose kit-Trails | 7,000.00 |
| | | | 038-Water source heat pump w/hose kit for teachers lounge at Trails. | 21-038-2620-453-000-0000-000-120 | 09/30/2024 | 7,000.00 |
| 21 | 157 | 10/04/2024 | 14761 | U-Change Lock Industries, Inc | 032-Blanket PO for Keys, Locks & Repairs | 1,000.00 |
| | | | 036-Blanket PO for district-wide keys, locks & repairs | 21-032-2620-618-000-0000-000-050 | 10/04/2024 | 1,000.00 |
| 21 | 158 | 10/04/2024 | 14569 | Staples, Inc. | 031-Office Supplies | 200.00 |
| | | | 036-Office Supplies | 21-031-2620-619-000-0000-000-050 | 10/04/2024 | 200.00 |
| 21 | 159 | 10/07/2024 | 15346 | CENTRAL OKLAHOMA WINNELSON | 038-Water heater for HS football fieldhouse | 9,165.10 |
| | | | 038-Purchase new tankless water heater for HS football fieldhouse | 21-038-2620-656-000-0000-000-705 | 10/07/2024 | 9,165.10 |
| 21 | 160 | 10/07/2024 | 11572 | HIGH TECH TRONICS | 032-Intercom Repairs | 1,000.00 |
| | | | 032-Intercom repairs not covered by Endex | 21-032-2620-438-000-0000-000-050 | 10/07/2024 | 1,000.00 |
| 21 | 161 | 10/09/2024 | 18261 | Carrier Enterprise, LLC | 038-Fan & motor for heat pump & A/C-MEC | 556.48 |
| | | | 038-Fan & Motor for heat pump & air conditioner at MEC | 21-038-2620-656-000-0000-000-130 | 10/09/2024 | 556.48 |
| 21 | 162 | 10/09/2024 | 14569 | Staples, Inc. | 031-Office supplies for shipping/receiving | 150.00 |
| | | | 031-Office supplies for shipping & receiving | 21-031-2620-619-000-0000-000-050 | 10/09/2024 | 150.00 |
| 21 | 163 | 10/09/2024 | 68952 | American Van Equipment, LLC | 037-Equip to set up plumbing van | 3,817.33 |
| | | | 037-Equipment to set up plumbing van for new employee | 21-037-2620-656-000-0000-000-050 | 10/09/2024 | 3,817.33 |

| | |
|---------------------------|--------------------|
| Non-Payroll Total: | \$56,835.93 |
| Payroll Total: | \$0.00 |
| Balance Forward: | \$10.00 |
| Report Total: | \$56,845.93 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 35 - 500, Fund(s): 33-2023 Recurring

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|--------------|-------------|------------------|------------------------------|---|--------------------|
| 33 | 35 | 09/25/2024 | 14462 | Amazon Capital Services Inc. | 033 MHS McIntire Art Furniture | 782.50 |
| | | | | | 033(2 Pack) OEF Furnishings Grey | 704.25 |
| | | | | | Shop Stool, 18", No Assembly Required | 78.25 |
| 33 | 36 | 09/25/2024 | 17652 | Edmond Music Inc | 033 MHS Band Flutes | 5,150.00 |
| | | | | | 033 Yamaha YFL200AD Flutes | 5,150.00 |
| 33 | 37 | 10/02/2024 | 63645 | KUTAK ROCK LLP | Final Analysis of Arbitrage Rebate | 3,000.00 |
| | | | | | Final Analysis of arbitrage rebate | 3,000.00 |
| 33 | 38 | 10/07/2024 | 14462 | Amazon Capital Services Inc. | 066 Theatre Items for MCMS | 500.00 |
| | | | | | 066 MCMS Theatre Items for class | 50.00 |
| | | | | | | 450.00 |
| 33 | 39 | 10/09/2024 | 10170 | Apple, Inc. | 066 Vocal Technology Items | 8,776.00 |
| | | | | | 11-inch iPad Pro WiFi 256GB with Standard glass - Space Black | 899.00 |
| | | | | | | 899.00 |
| | | | | | | 899.00 |
| | | | | | | 899.00 |
| | | | | | | 899.00 |
| | | | | | | 899.00 |
| | | | | | | 1,798.00 |
| | | | | | Apple Pencil Pro | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 119.00 |
| | | | | | | 238.00 |
| | | | | | Smart Folio for iPad Pro 11-inch (M4) - Black | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 79.00 |
| | | | | | | 158.00 |
| Non-Payroll Total: | | | | | | \$18,208.50 |
| Payroll Total: | | | | | | \$0.00 |
| Balance Forward: | | | | | | \$0.00 |
| Report Total: | | | | | | \$18,208.50 |

Encumbrance Register

Options: Year: 2024-2025, Date Range: 9/5/2024 - 10/10/2024, PO Range: 33 - 500, Fund(s): 34-2012 Recurring

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|------|-------|------------|-----------|--|--|----------------------|
| 34 | 33 | 09/23/2024 | 13524 | SMART TECHNOLOGIES, INC. | 089 09/23/2024 | 1,956.00 1,956.00 |
| | | | | 089-Termination of Fiber Optic ends at Vo-Ag and JROTC. This is to cover a balance from work done originally on a requisition in Fund 34, 099. | 34-089-2230-653-000-0000-000-050 | |
| 34 | 34 | 09/25/2024 | 66640 | Trafera Holdings, LLC | 084-NutKase for iPad 09/25/2024 | 26.00 26.00 |
| | | | | 084-NutKase for iPad-Travis Duck | 34-084-2620-653-000-0000-000-050 | |
| 34 | 35 | 09/25/2024 | 15012 | Dell Marketing LP | 036-Dell Latitude 3550 for Travis Duck 09/25/2024 | 845.99 845.99 |
| | | | | 036-Dell Latitude 3550 for Travis Duck Quote# 3000181568924.1 | 34-084-2620-653-000-0000-000-050 | |
| 34 | 36 | 09/25/2024 | 10170 | Apple, Inc. | 084-IPad for Travis Duck 09/25/2024 | 299.00 299.00 |
| | | | | 084-IPad for Travis DuckQuote # 2111812070 | 34-084-2620-653-000-0000-000-050 | |
| 34 | 37 | 09/27/2024 | 13845 | TRACTOR SUPPLY CREDIT PLAN | 033-black rubber mats-050 09/30/2024 | 2,351.16 2,351.16 |
| | | | | 033-black rubber mats for playgrounds throughout district-050 | 34-033-2670-619-000-0000-000-050 | |
| 34 | 38 | 09/30/2024 | 14569 | Staples, Inc. | 089-ScanSnap Scanner 09/30/2024 | 405.85 405.85 |
| | | | | 089-RICHO ScanSnap Document Scanner for Asst. Superintendent of Operations office; Quote#180175076; Item# 901-24478073 | 34-089-2575-651-000-0000-000-050 | |
| 34 | 39 | 10/09/2024 | 68707 | William Dale Quigley | 085-New double-swing gates for Ops parking lot 10/09/2024 | 4,000.00 4,000.00 |
| | | | | 085-Removal of old gates from pavement and installation of new gates at Operations parking lot | 34-085-2620-656-000-0000-000-050 | |

| | |
|---------------------------|-------------------|
| Non-Payroll Total: | \$9,884.00 |
| Payroll Total: | \$0.00 |
| Balance Forward: | \$0.00 |
| Report Total: | \$9,884.00 |

Change Order Listing

Options: Fund(s): 11-General, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 9/5/2024 - 10/10/2024, PO Range: 1 - 782, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|-------|------------|--|------------------------------------|--|-----------|
| 278 | 07/22/2024 | 86035 | Michael Lynn Barrick | 615 CPI Instructor Certification Travel | 35.00 |
| | | 615 Increase PO 11-278 - Travel Reimbursement | 11-615-2573-580-239-0000-000-050 | 09/06/2024 | 35.00 |
| 284 | 07/22/2024 | 68847 | eDynamic Holdings LP | 412 eDynamic Curriculum (E Wakefield) | 1,446.94 |
| | | DECA Curriculum by eDynamics - Erin Wakefield | 11-412-1000-681-312-8700-000-705 | 07/22/2024 10/09/2024 | -482.94 |
| | | | 11-412-1000-681-312-8700-000-705 | 07/22/2024 10/09/2024 | -589.00 |
| | | | 11-412-1000-681-312-8700-000-705 | 07/22/2024 10/09/2024 | -375.00 |
| | | | 11-412-1000-681-312-8700-000-705 | 07/22/2024 10/09/2024 | -2,328.06 |
| | | | 11-412-1000-681-312-8600-000-705 | 10/09/2024 | 2,328.06 |
| | | | 11-412-5600-930-312-8600-000-705 | 10/09/2024 | 375.00 |
| | | | 11-412-5600-930-312-8600-000-705 | 10/09/2024 | 482.94 |
| | | | 11-412-5600-930-312-8600-000-705 | 10/09/2024 | 589.00 |
| | | 412 Increase to PO284 for eDynamic Curriculum (Erin Wakefield)Funds expended on PO to an incorrect vendor. | 11-412-1000-681-312-8600-000-705 | 10/09/2024 | 1,446.94 |
| 571 | 08/15/2024 | 14462 | Amazon Capital Services Inc. | 621 OT Adaptive Supplies | 62.54 |
| | | 621 OT Adaptive Supplies | 11-621-2135-658-239-0000-000-110 | 08/15/2024 09/05/2024 | -13.43 |
| | | | 11-621-2135-658-239-0000-000-110 | 08/15/2024 09/18/2024 | -56.43 |
| | | | 11-621-2135-658-239-0000-000-110 | 08/15/2024 09/18/2024 | -120.06 |
| | | | 11-621-2135-658-239-0000-000-110 | 09/05/2024 | 13.43 |
| | | | 11-002-2575-619-000-0000-000-705 | 09/18/2024 | 100.38 |
| | | | 11-002-2575-619-000-0000-000-705 | 09/18/2024 | 56.43 |
| | | | 11-621-2135-658-239-0000-000-110 | 09/18/2024 | 19.68 |
| | | 621 Increase PO 11-571 | 11-621-2135-658-239-0000-000-150 | 09/24/2024 | 62.54 |
| 607 | 08/19/2024 | 14462 | Amazon Capital Services Inc. | 002 Blanket Amazon | 200.00 |
| | | Desk, chair, tables and misc. office supplies. | 11-002-2575-651-000-0000-000-130 | 08/19/2024 10/01/2024 | -76.17 |
| | | | 11-002-2575-651-000-0000-000-145 | 10/01/2024 | 76.17 |
| | | Desk, Chair, Tables, Misc. office supplies | 11-002-2575-651-000-0000-000-130 | 10/08/2024 | 200.00 |
| 691 | 08/28/2024 | 67046 | COMMERCE BANK | 048-Supervisory Ethics Training | 15.00 |
| | | PO 691-Increase 15.00-Ethics Trainingmissed early bird price now the 80.00 training is 95.00 | 11-048-2213-860-100-0000-000-505 | 10/07/2024 | 15.00 |
| 692 | 08/28/2024 | 67046 | COMMERCE BANK | 048-Fall Professional Counselor Conference | 110.00 |
| | | PO # 692-Increase PO -100.00-Counselor Conference | 11-048-2213-860-100-0000-000-505 | 10/07/2024 | 100.00 |
| | | PO 692-Increase \$10.00-Counselor ConferenceJordan Gruenberg-Oct,10-11,2024 | 11-048-2213-860-100-0000-000-505 | 10/08/2024 | 10.00 |
| 726 | 08/30/2024 | 68909 | National Assoc School Psychologist | 541 OSDE PREPaRE Workshop | 2,000.00 |
| | | 541 - PO726 Increase: 40@ \$55OSDE PREPaRE Professional Development Workshop for Site Counselors October 21-22, 2024 | 11-541-2213-860-429-0000-000-105 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-110 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-115 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-120 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-125 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-135 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-140 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-145 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-150 | 09/09/2024 | 133.33 |
| | | | 11-541-2213-860-429-0000-000-155 | 09/09/2024 | 133.33 |

214

Change Order Listing

Options: Fund(s): 11-General, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 9/5/2024 - 10/10/2024, PO Range: 1 - 782, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---------------------------|------|----------------------------------|--------|-------------|-------------------|
| | | 11-541-2213-860-429-0000-000-160 | | 09/09/2024 | 133.33 |
| | | 11-541-2213-860-429-0000-000-505 | | 09/09/2024 | 133.33 |
| | | 11-541-2213-860-429-0000-000-510 | | 09/09/2024 | 133.33 |
| | | 11-541-2213-860-429-0000-000-525 | | 09/09/2024 | 133.33 |
| | | 11-541-2213-860-429-0000-000-705 | | 09/09/2024 | 133.38 |
| Non-Payroll Total: | | | | | \$3,869.48 |
| Payroll Total: | | | | | \$0.00 |
| Report Total: | | | | | \$3,869.48 |

Project Totals

| | | |
|-----|-------------------------------|----------|
| 002 | Site General Budget | 356.81 |
| 048 | Student Assistance | 125.00 |
| 412 | VOCATIONAL PRGMS INCENTIVE | 1,446.94 |
| 541 | TITLE II, PART A, TCHR/PRINC. | 2,000.00 |
| 615 | SPECIAL ED P.D. DISTRICT | 35.00 |
| 621 | FLOW THROUGH PL 108-446 | -94.27 |

Unit Totals

| | | |
|-----|-------------------|----------|
| 050 | District Wide | 35.00 |
| 105 | Mustang Elem | 133.33 |
| 110 | Valley Elem | -23.48 |
| 115 | Lakehoma Elem | 133.33 |
| 120 | Trails Elem | 133.33 |
| 125 | Creek Elem | 133.33 |
| 130 | Mustang Ed. Ctr. | 123.83 |
| 135 | Centennial Elem | 133.33 |
| 140 | Horizon Int | 133.33 |
| 145 | Canyon Ridge Int | 209.50 |
| 150 | Prairie View Elem | 195.87 |
| 155 | Riverwood Elem | 133.33 |
| 160 | Meadow Brook Int | 133.33 |
| 505 | Mustang Middle | 258.33 |
| 510 | North Middle | 133.33 |
| 525 | Central Middle | 133.33 |
| 705 | Mustang High | 1,737.13 |

Change Order Listing

Options: Fund(s): 21-Building, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 9/5/2024 - 10/10/2024, PO Range: 1 - 138, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|-------|------------|--|----------------------------------|--|-----------|
| 15 | 07/01/2024 | 15346 | CENTRAL OKLAHOMA WINNELSON | 036-Blanket PO for misc parts/supplies | 10,000.00 |
| | | 036-Increase PO 2025-21-15 to purchase plumbing supplies | 21-036-2620-655-000-0000-000-050 | 09/06/2024 | 10,000.00 |
| 20 | 07/01/2024 | 12242 | LOCKE SUPPLY | 036-Blanket PO for misc parts/supplies | 5,000.00 |
| | | 036-Increase PO 2025-21-20 for misc parts and supplies | 21-036-2620-655-000-0000-000-050 | 09/13/2024 | 5,000.00 |
| 41 | 07/01/2024 | 10070 | Allied Glass Inc. | 032-Blanket for Broken Glass | 3,000.00 |
| | | 032-Increase PO 2025-21-41 for broken glass around the district | 21-032-2620-438-000-0000-000-050 | 09/06/2024 | 3,000.00 |
| 67 | 07/09/2024 | 17668 | OKLAHOMA DEPT OF LABOR | 032-Elevator Inspections | 500.00 |
| | | 032-Increase PO# 2025-21-67 for district wide elevator inspections and certificates | 21-032-2620-438-000-0000-000-050 | 10/07/2024 | 500.00 |
| 92 | 07/22/2024 | 18862 | ATWOOD DISTRIBUTING, LP | 034-Dewalt Blowers during Dewalt days | 2,000.00 |
| | | Dewalt bare tool bonus with battery sale, pressure washers, assorted tools or work bench supplies. | 21-034-2620-618-000-0000-000-050 | 09/11/2024 | 2,000.00 |
| 95 | 07/22/2024 | 62873 | Classic Paper Supply, Inc. | 034-Bulk Supplies for Start up | 37,076.33 |
| | | Bulk chemical-carts-entry mat | 21-034-2620-618-000-0000-000-050 | 09/16/2024 | 37,076.33 |

| | |
|---------------------------|--------------------|
| Non-Payroll Total: | \$57,576.33 |
| Payroll Total: | \$0.00 |
| Report Total: | \$57,576.33 |

| Project Totals | | |
|----------------|--------------------|-----------|
| 032 | Building & Grounds | 3,500.00 |
| 034 | Custodial | 39,076.33 |
| 036 | Licensed Trades | 15,000.00 |

| Unit Totals | | |
|-------------|---------------|-----------|
| 050 | District Wide | 57,576.33 |

MUSTANG SCHOOLS - TREASURER'S REPORT
As of September 30, 2024

| GOVERNMENTAL FUNDS | | |
|--|--|-------------------------|
| Bank Statements | | |
| Bank of Oklahoma Revenue Account | | \$ 0.00 |
| Bank of Oklahoma Expenditure Account | | \$ 0.00 |
| BOK Cavanal Hill General Fund Sweep Account | | \$ 2,728,270.70 |
| 4.81 % as of 09/30/2024 | | |
| BOK ICS Investments - General Fund | | \$ 27,516,502.25 |
| 4.75 % as of 09/30/2024 | | |
| Subtotal | | \$ 30,244,772.95 |
| Computer Cash Balance | | \$ 30,244,675.18 |
| *** Exception: Payroll Return- Resubmitted 10-1-24 | | \$ 97.77 |
| *** | | |
| Reconciliation - Should equal \$0.00 | | \$ (0.00) |
| Total - Governmental Funds | | \$ 30,244,772.95 |

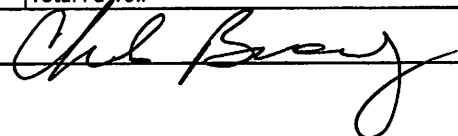
| ACTIVITY FUNDS | | |
|--|--|------------------------|
| Bank Statements | | |
| Bank of Oklahoma Account | | \$ 8,890.89 |
| BOK Cavanal Hill Activity Sweep Account | | \$ 488,717.47 |
| 4.81% as of 09/30/2024 | | |
| OLAP Investments - Activity Fund | | \$ 4,531,861.04 |
| 4.983% as of 09/30/2024 | | |
| All America Bank Certificates of Deposit | | \$ 240,579.93 |
| 4.25% | | |
| Subtotal | | \$ 5,270,049.33 |
| Computer Cash Balance | | \$ 5,159,559.97 |
| Plus Outstanding Warrants | | \$ 110,489.36 |
| Adjusted Computer Cash Balance | | \$ 5,270,049.33 |
| *** Exceptions: None | | \$ 0.00 |
| Reconciliation - Should equal \$0.00 | | \$ 0.00 |
| Total - Activity Fund | | \$ 5,270,049.33 |

| OTHER FUNDS | | |
|--|--|--------------|
| Commerce Bank - Governmental Revenue Share | | \$ 78,361.96 |
| Commerce Bank - Activity Revenue Share | | \$ 19,759.39 |

| | |
|--------------------------|-------------------------|
| TOTAL CASH ASSETS | \$ 35,612,943.63 |
|--------------------------|-------------------------|

| GOVERNMENTAL FUND CASH BALANCES | | |
|--|--|------------------|
| Fund 11 - General Fund | | \$ 8,486,380.25 |
| Fund 21 - Building Fund | | \$ 3,275,936.25 |
| Fund 33 - 2023 Recurring Bond Funds | | \$ 2,118,305.80 |
| Fund 34 - 2012 Recurring Bond Funds | | \$ 2,293,394.13 |
| Fund 38 - Transportation Bond | | \$ 838,684.00 |
| Fund 41 - Sinking Fund | | \$ 10,718,748.85 |
| Fund 86 - Insurance Recoveries | | \$ 2,513,225.90 |

| MONTHLY PAYROLL | | |
|------------------------|--|-----------------|
| Total Payroll | | \$ 9,018,565.71 |



Date: 10/11/24

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 9/30/2024

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|-------------------|------------------------|--------------------|-------------------------|-----------------|-----------------------|
| Fund - 11 11-General | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1120 Ad Valorem Prior Years | \$0.00 | \$745,686.66 | \$0.00 | \$745,686.66 | N/A | \$103,857.32 |
| Source - 1190 Other Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | N/A | \$0.00 |
| Source - 1310 Interest Earnings | \$0.00 | \$5,494.52 | \$0.00 | \$5,494.52 | N/A | \$1,575.61 |
| Source - 1312 Investment Earnings | \$0.00 | \$657,163.25 | \$0.00 | \$657,163.25 | N/A | \$132,874.31 |
| Source - 1351 Interest on Protested taxes | \$0.00 | \$80.54 | \$0.00 | \$80.54 | N/A | \$0.00 |
| Source - 1352 Unapportioned Interest | \$0.00 | \$2,804.22 | \$0.00 | \$2,804.22 | N/A | \$1,436.87 |
| Source - 1440 Sales of Equipment | \$0.00 | \$410.00 | \$0.00 | \$410.00 | N/A | \$0.00 |
| Source - 1590 Misc Reimbursements | \$0.00 | \$3,495.00 | \$0.00 | \$3,495.00 | N/A | \$0.00 |
| Source - 1620 Community Service | \$0.00 | \$3,455.00 | \$0.00 | \$3,455.00 | N/A | \$0.00 |
| Source - 1680 Refund of PY Expense | \$0.00 | \$598.86 | \$0.00 | \$598.86 | N/A | \$598.86 |
| Source - 1690 Misc Revenue/ District | \$0.00 | \$18,600.00 | \$0.00 | \$18,600.00 | N/A | \$18,600.00 |
| Source - 1795 Promotional Rebate | \$0.00 | \$7,570.00 | \$0.00 | \$7,570.00 | N/A | \$1,177.98 |
| Series - 1000 Total | \$0.00 | \$1,445,358.05 | \$0.00 | \$1,445,358.05 | N/A | \$260,120.95 |
| Series - 2000 | | | | | | |
| Source - 2100 County 4 Mill Tax | \$0.00 | \$55,604.19 | \$0.00 | \$55,604.19 | N/A | \$17,757.18 |
| Source - 2200 County Mortgage Tax | \$0.00 | \$160,643.45 | \$0.00 | \$160,643.45 | N/A | \$53,350.63 |
| Series - 2000 Total | \$0.00 | \$216,247.64 | \$0.00 | \$216,247.64 | N/A | \$71,107.81 |
| Series - 3000 | | | | | | |
| Source - 3110 Gross Production | \$0.00 | \$1,101,733.62 | \$0.00 | \$1,101,733.62 | N/A | \$383,032.16 |
| Source - 3120 Motor Vehicle | \$0.00 | \$1,104,697.77 | \$0.00 | \$1,104,697.77 | N/A | \$551,090.39 |
| Source - 3130 Rural Electric | \$0.00 | \$51,024.24 | \$0.00 | \$51,024.24 | N/A | \$20,495.96 |
| Source - 3140 State School Land | \$0.00 | \$534,178.63 | \$0.00 | \$534,178.63 | N/A | \$189,671.43 |
| Source - 3150 Vehicle Tax Stamp | \$0.00 | \$1,990.80 | \$0.00 | \$1,990.80 | N/A | \$1,243.99 |
| Source - 3210 State Aid | \$0.00 | \$9,169,769.85 | \$0.00 | \$9,169,769.85 | N/A | \$4,584,884.92 |
| Source - 3250 Flex Benefit Allowance | \$0.00 | \$1,791,066.57 | \$0.00 | \$1,791,066.57 | N/A | \$908,811.67 |
| Source - 3420 State Textbook | \$0.00 | \$864,655.16 | \$0.00 | \$864,655.16 | N/A | \$0.00 |
| Source - 3436 School Resource Officer | \$0.00 | \$111,849.62 | \$0.00 | \$111,849.62 | N/A | \$0.00 |
| Source - 3690 Misc State Revenue | \$0.00 | \$3,380.00 | \$0.00 | \$3,380.00 | N/A | \$0.00 |
| Source - 3811 Career Tech Salary | \$0.00 | \$5,940.00 | \$0.00 | \$5,940.00 | N/A | \$5,940.00 |
| Source - 3812 Career Tech Program | \$0.00 | \$70,749.00 | \$0.00 | \$70,749.00 | N/A | \$70,749.00 |
| Series - 3000 Total | \$0.00 | \$14,811,035.26 | \$0.00 | \$14,811,035.26 | N/A | \$6,715,919.52 |
| Series - 4000 | | | | | | |
| Source - 4140 Title VI Indian Education | \$0.00 | \$89,648.50 | \$0.00 | \$89,648.50 | N/A | \$0.00 |
| Source - 4210 Title I/Part A | \$0.00 | \$679,817.27 | \$0.00 | \$679,817.27 | N/A | \$0.00 |
| Source - 4271 Title II Part A | \$0.00 | \$91,785.29 | \$0.00 | \$91,785.29 | N/A | \$0.00 |
| Source - 4281 Title III Part A ELL | \$0.00 | \$9,178.90 | \$0.00 | \$9,178.90 | N/A | \$0.00 |
| Source - 4310 IDEA Part B | \$0.00 | \$21,178.18 | \$0.00 | \$21,178.18 | N/A | \$0.00 |
| Source - 4442 Title IV Student Supp | \$0.00 | \$3,223.29 | \$0.00 | \$3,223.29 | N/A | \$0.00 |
| Source - 4689 Other Misc Fed Rev | \$0.00 | \$43,453.16 | \$0.00 | \$43,453.16 | N/A | \$13,183.68 |
| Source - 4710 Federal Lunch | \$0.00 | \$255,167.93 | \$0.00 | \$255,167.93 | N/A | \$255,167.93 |
| Source - 4720 Federal Breakfast | \$0.00 | \$59,227.67 | \$0.00 | \$59,227.67 | N/A | \$59,227.67 |
| Source - 4821 Carl Perkins | \$0.00 | \$19,554.71 | \$0.00 | \$19,554.71 | N/A | \$0.00 |
| Series - 4000 Total | \$0.00 | \$1,272,234.90 | \$0.00 | \$1,272,234.90 | N/A | \$327,579.28 |
| Series - 5000 | | | | | | |
| Source - 5160 Activity Fund Reimb | \$0.00 | \$322,228.75 | \$0.00 | \$322,228.75 | N/A | \$322,228.75 |
| Source - 5600 Correcting Entry | \$0.00 | \$1,078.08 | \$0.00 | \$1,078.08 | N/A | \$770.00 |
| Series - 5000 Total | \$0.00 | \$323,306.83 | \$0.00 | \$323,306.83 | N/A | \$322,998.75 |
| Fund - 11 11-General Total | \$0.00 | \$18,068,182.68 | \$0.00 | \$18,068,182.68 | N/A | \$7,697,726.31 |
| Report Total | \$0.00 | \$18,068,182.68 | \$0.00 | \$18,068,182.68 | N/A | \$7,697,726.31 |



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: MCMS / MBI Band Project#: 922 Program#: 526

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|------------------------|------------------|
| <u>Band-a-Palooza</u> | <u>September</u> |
| <u>LOMA Fundraiser</u> | <u>January</u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |

Other Sources of Revenue (income other than from fundraisers):

Donations, fees for activity-specific items and contests

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional
development opportunities, band room equipment and supplies, instruments, instrument repair,
instrument accessories, contest entry fees, uniforms, uniform supplies, music and
other co-curricular supplies

Jessica Holt

Sponsor Name (Please Print)

Jessica Holt
Sponsor Signature

[Signature]
Principal or Director Signature

9/4/2024

Date Submitted

[Signature]
Activity Fund Custodian or CFO Signature

Date of Board Approval

2024-2025

School Year



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: LE - 115 Title: Principal Project#: 931 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|-----------------------|------------------|
| Fall Student Pictures | Sept 24, 2024 |
| Robotics | Aug 24 - May 25 |
| Spring/Group Pictures | Spring 25 |
| Yearbooks | Sept 24 - May 25 |
| SantaPics | Dec 24 |
| *Skate Night | Oct 10, '24 |

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees, Book Orders, Commission

Expenditures (how the funds will be spent):

Student Incentives (food/prizes), Books, All Technology Related Equipment & Supplies,

Dues and Fees, TShirts, Office Supplies, Refunds, Playground/PE Equipment, Awards,

Classrom Supplies, Transportation Fees, Speaker Fees, Parent/Student

Refreshments, Student Store Expenses

Anita Stuckey

Sponsor Name (Please Print)

Anita Stuckey

Sponsor Signature

Shawna Carter

Principal or Director Signature

9/5/24

Date Submitted

[Signature]

Activity Fund Custodian or CFO Signature

2024-25

School Year

10/4/24

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Staff Project#: 940 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|----------------------|-------------------------|
| <u>T-shirt sales</u> | <u>October/November</u> |
| <u>Bingo night</u> | <u>February</u> |
| <u>Skate nights</u> | <u>All year</u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Brittney Brauer
Sponsor Name (Please Print)

Brittney Brauer
Sponsor Signature

Jamie Hossy
Principal or Director Signature

9/25/2024
Date Submitted

24-25
School Year

Brittney Brauer 10/4/24
Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Staff Project#: 940 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|---------------------|----------------|
| * Mascot Photos | October, March |
| * Popcorn Sales | October-May |
| * Christmas Sweater | December |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Other Sources of Revenue (income other than from fundraisers):

Donations, _____

Expenditures (how the funds will be spent):

Office supplies, luncheons, teacher appreciation, gifts/treats/celebrations _____

Jandra Honeman
Sponsor Name (Please Print)

Jandra Honeman
Sponsor Signature

Jandra Honeman
Principal or Director Signature

09-30-2024
Date Submitted

2024-2025
School Year
10/4/24
Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Staff Project#: 940 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|-------------------------------|---------------------------|
| <u>Snow Cones</u> | <u>August-May</u> |
| <u>Healthy Snacks</u> | <u>August-May</u> |
| <u>Yearbook Sales</u> | <u>August-May</u> |
| <u>School Photos</u> | <u>September, March</u> |
| * <u>Car Pickup Fast Pass</u> | <u>September</u> |
| * <u>Holiday Grams</u> | <u>Oct, Nov, Dec, Feb</u> |

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Office supplies, luncheons, teacher appreciation gifts/treats/celebrations

Jandra Honeman

Sponsor Name (Please Print)

Jandra Honeman
Sponsor Signature

Jandra Honeman
Principal or Director Signature

05-03-2024

Date Submitted

10/4/24

Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood 155 Title: Vocal Music Project#: 946 Program#: _____

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|--------------------|---------------|
| Honor Choir Shirts | September |
| Recorders | August |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Other Sources of Revenue (income other than from fundraisers):

Donations, Grants, Circle The State Fees

Expenditures (how the funds will be spent):

Instruments, Instrument and classroom storage, Classroom supplies, T Shirts

Music, Curriculum, Contest and Workshop fees, Transportation Costs

Amanda Thomas

Sponsor Name (Please Print)

Amanda Thomas

Sponsor Signature

[Signature]

Principal or Director Signature

10-1-24

Date Submitted

2024-2025

School Year
[Signature] 10/4/24

Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: MHS Theatre Project Code: 945 Site #: 705

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|---|-----------------------------|
| <u>show tickets, show & program merchandise</u> | <u>all year (scattered)</u> |
| <u>show merchandise (state one act)</u> | <u>Sept-Oct</u> |
| <u>Princess Parties & costume sales</u> | <u>Once per quarter</u> |
| <u>shirts (annual and tournament)</u> | <u>All year</u> |

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

decorations, awards, & food (for theatre events); show production costs;
licensing and scripts; entry fees and travel for competitions; makeup kits;
guest speakers & workshops; volunteer gifts, show & program merchandise

Emily Farnham
Sponsor Name (Please Print)

Emily Farnham
Sponsor Signature

Kathy Knowles
Principal or Director Signature

9-5-24
Date Submitted

Ben Veitch
Activity Fund Custodian Signature

2024-2025
School Year
10/4/24
Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: MCMS / MBI Band Project#: 922 Program#: 526

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

| Description | Month Planned |
|------------------------|------------------|
| <u>Band-a-Palooza</u> | <u>September</u> |
| <u>LOMA Fundraiser</u> | <u>January</u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |

Other Sources of Revenue (income other than from fundraisers):

Donations, fees for activity-specific items and contests

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional
development opportunities, band room equipment and supplies, instruments, instrument repair,
instrument accessories, contest entry fees, uniforms, uniform supplies, music and
other co-curricular supplies

Jessica Holt

Sponsor Name (Please Print)

Jessica Holt
Sponsor Signature

[Signature]
Principal or Director Signature

9/4/2024

Date Submitted

[Signature] 10/4/24
Activity Fund Custodian or CFO Signature

Date of Board Approval



Memo

To: Board of Education, Mustang Public Schools
From: Charles Bradley, Superintendent
Stacy Edwards, Assistant Superintendent of Elementary
Date: 10/03/24
Re: Name for Elementary School #9

Please discuss, consider, and vote on the approval for naming Elementary School #9. The proposed name is Sunset Hill Elementary School.

Board of Education MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, Assistant Superintendent, Operations
Substantial Completion of HS expansion Demolition



Date: 9/30/24

Contract Vendor: Timberlake Construction **Time Frame:** _____

Discussion, motion and possible action to approve the letter of substantial completion for the demolition of the old HS gym.

AIA® Document G704® – 2017

Certificate of Substantial Completion

| | | |
|--|---|---|
| PROJECT: (name and address) Mustang High School Expansion Gym Demolition 801 Snyder Dr. Mustang, OK 73064 | CONTRACT INFORMATION: Contract For: General Construction Date: July 3, 2023 | CERTIFICATE INFORMATION: Certificate Number: 001 Date: September 27, 2024 |
| OWNER: (name and address) Mustang Board of Education - Independent School District (I-069) 909 S. Mustang Rd. Mustang, Oklahoma 73064 | ARCHITECT: (name and address) MA+ Architecture, LLC 4000 N. Classen Blvd. Suite 100N Oklahoma City, OK 73118 | CONTRACTOR: (name and address) Timberlake Construction Co. Inc. 7613 N. Classen Blvd. Oklahoma City, OK 73116 |

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.
(Identify the Work, or portion thereof, that is substantially complete.)

| | | | |
|---|--|---|---|
| <u>MA+ Architecture, LLC</u> ARCHITECT (Firm Name) |  SIGNATURE | Heath Tate, AIA, Principal Architect PRINTED NAME AND TITLE | <u>September 21, 2024</u> DATE OF SUBSTANTIAL COMPLETION |
|---|--|---|---|

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

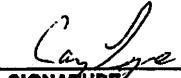
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
See attachment

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$5,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

| | | | |
|--|--|---|-------------------------|
| <u>Timberlake Construction Co. Inc.</u> CONTRACTOR (Firm Name) |  SIGNATURE | <u>Casey Logan VP. of Ops</u> PRINTED NAME AND TITLE | <u>09-27-24</u> DATE |
| <u>Mustang Board of Education - Independent School District (I-069)</u> OWNER (Firm Name) | _____ SIGNATURE | _____ PRINTED NAME AND TITLE | _____ DATE |



Schedule "A"
October 14, 2024

| Employment | | | | |
|---------------|------------|---------------------------------------|--|------------|
| Last Name | First Name | Replacing/New Position | Site/Assignment | Effective |
| Brownfield | Eugene | Zackri Parker | Transportation/Bus Driver | 09/30/2024 |
| Brownie | Erica | Sarah Gogle | CRI/ Spec Ed Teacher | 10/07/2024 |
| Duck | Travis | Mike Smith | Operations/Journeyman/Licensed Plumber | 09/23/2024 |
| Emillio | Stephanie | Christy Waller | MERC/Business Office Clerk | 10/09/2024 |
| Holland | Christina | Assistant Principal Substitute | MBI | 10/01/2024 |
| Massion | Loretta | Inez Henson | HZ/Spec Ed Teacher | 10/02/2024 |
| McCool | Jamie | Nanette Scott | MC/Spec Ed Paraprofessional | 10/08/2024 |
| Neal | Katherine | Ray Fendrych | Transportation/Bus Driver | 10/07/2024 |
| Parker | James | Jonathan Covey | Operations/Custodian | 10/07/2024 |
| Wasson | Amy | Tonya Hott | MC/Spec Ed Paraprofessional | 09/16/2024 |
| Whisenhunt | Sierra | Robin Adams | Transportation/Bus Driver | 09/23/2024 |
| Reassignments | | | | |
| Last Name | First Name | From: Site/Assignment | Site/Assignment | Effective |
| Cornell | Amberlyn | ME/Noon Supervisor | ME/ Spec Ed Paraprofessional | 10/10/2024 |
| Hale | Mike | Transportation/Bus Driver | Transportation/Exec. Admin. Asst. | 09/27/2024 |
| Henson | Inez | HZ/ Spec Ed Teacher | HZ/Teacher | 10/02/2024 |
| Horinek | Denise | MEC/Site Paraprofessional | MERC/Receptionist | 10/21/2024 |
| Keith | Brian | MERC/Activity Fund Custodian | Operations/Custodial Manager | 10/07/2024 |
| Klassen | Marla | RWE/CN Cafeteria Assistant 7.5hrs | RWE/CN Cafeteria Assistant 6hrs | 10/09/2024 |
| Smith | Michelle | Transportation/Admin. Asst. | Operations/Admin. Asst. | 10/21/2024 |
| Vroman | Jeramy | MHS/Spec Ed Paraprofessional | MHS/LT Sub w/Benefits | 10/08/2024 |
| Resignations | | | | |
| Last Name | First Name | From: Site/Assignment | | Effective |
| Albrecht | Eric | Transportation/Bus Driver | | 10/11/2024 |
| Duthile | Charlotte | MCE/Spec Ed Functional Skills Teacher | | 09/06/2024 |
| Neel | James | PVE/CN Cafeteria Assistant | | 10/15/2024 |
| Schneider | Reba | MHS/Spec Ed Teacher | | 10/07/2024 |
| Scott | Nanette | MCE/Spec Ed FS Paraprofessional | | 09/06/2024 |
| Sholer | Traci | Transportation/Bus Driver | | 01/01/2025 |
| West | Jana | Operations/Exec. Administrative Asst | | 09/27/2024 |
| Williams | Karen | MHS/CN Cafeteria Asst | | 09/23/2024 |
| Wilson | Kenneth | Operations/Custodial Manager | | 10/09/2024 |
| Wilson | Sue | HZ/ Teacher | | 09/27/2024 |
| Termination | | | | |
| Last Name | First Name | From: Site/Assignment | | Effective |
| Floyd | Tanya | HZ/CN Cafeteria Assistant | | 10/09/2024 |



Schedule "B" October 14, 2024

| Additional Duties | | | | |
|-------------------|-------------|----------------------------------|-------|-----------|
| Last Name | First Name | Assignment | Site | Effective |
| Brakebill | Heather | MS Multi-Sport (3 or More) | HZI | 2024-2025 |
| Burch | Blake | Archery MS | MNMS | 2024-2025 |
| Cambio | Zane | 9th Asst. Football Coach | MHS | 2024-2025 |
| Evans | Antony | MS Multi-Sport (3 or More) | MHS | 2024-2025 |
| Farnham | Emily | Speech & Debate HS 1/2 | MHS | 2024-2025 |
| Foster | Dakota | MS Multi-Sport (3 or More) | MMS | 2024-2025 |
| Garcia | Steve | Webmaster | MNMS | 2024-2025 |
| Garrett | Rondalyn | Asst 8th Girls Basketball | MNMS | 2024-2025 |
| Garrett | Rondalyn | MS Multi-Sport (2 Sports) | MNMS | 2024-2025 |
| Knight | Angela | Native American Club Sponsor | MCMS | 2024-2025 |
| Landry | Kimberly | MS Multi-Sport (2 Sports) | MHS | 2024-2025 |
| Leep | Lloyd | Asst 8th Gr Football (1/2) | MCMS | 2024-2025 |
| McCarty | Cynthia | Native American Club Sponsor | CRI | 2024-2025 |
| Pool | Jessica | District PD Comm Member | MBI | 2024-2025 |
| Ralls | Austin | 9th Asst. Football Coach | MHS | 2024-2025 |
| Robison | Kaitlyn | E-Sports MS | MNMS | 2024-2025 |
| Sawyer | Christopher | MS Multi-Sport (2 Sports) | MMS | 2024-2025 |
| Sullivan | Ty | Asst 8th Gr Football (1/2) | MCMS | 2024-2025 |
| Williams | Benjamin | Native American Club Sponsor | MMS | 2024-2025 |
| Brock | Karissa | Homebased Instructional Services | Dist. | 2024-2025 |
| Brown | Alexis | Homebased Instructional Services | Dist. | 2024-2025 |
| Kennish | Beatrice | Homebased Instructional Services | Dist. | 2024-2025 |
| Swink | Kristina | Homebased Instructional Services | Dist. | 2024-2025 |
| Allen | Jenny | Mentor Teacher | Dist. | 2024-2025 |
| Aynes | Keith | Mentor Teacher | Dist. | 2024-2025 |
| Baca | Vanessa | Mentor Teacher | Dist. | 2024-2025 |
| Baker | Andra | Mentor Teacher | Dist. | 2024-2025 |
| Barnes | Cyndi | Mentor Teacher | Dist. | 2024-2025 |
| Blackwell | Amber | Mentor Teacher | Dist. | 2024-2025 |
| Brandon | Kari | Mentor Teacher | Dist. | 2024-2025 |
| Brown | Megan | Mentor Teacher | Dist. | 2024-2025 |
| Brown | Alexis | Mentor Teacher | Dist. | 2024-2025 |
| Burton | Amanda | Mentor Teacher | Dist. | 2024-2025 |
| Campbell | Kylie | Mentor Teacher | Dist. | 2024-2025 |
| Catelli | Sarah | Mentor Teacher | Dist. | 2024-2025 |
| Cavner | Kristina | Mentor Teacher (2) | Dist. | 2024-2025 |
| Chaisson | Leiha | Mentor Teacher | Dist. | 2024-2025 |
| Dunbar | Kaitlyn | Mentor Teacher (2) | Dist. | 2024-2025 |
| Dyche | Cindy | Mentor Teacher | Dist. | 2024-2025 |
| Eidson | Beka | Mentor Teacher | Dist. | 2024-2025 |
| Elliott | Malinda | Mentor Teacher | Dist. | 2024-2025 |
| Elmore | Shawn | Mentor Teacher | Dist. | 2024-2025 |
| Ervin | Dana | Mentor Teacher | Dist. | 2024-2025 |
| Evans | Mary | Mentor Teacher | Dist. | 2024-2025 |
| Farnham | Kyle | Mentor Teacher | Dist. | 2024-2025 |
| Fletcher | Max | Mentor Teacher | Dist. | 2024-2025 |
| Frederick | Courtney | Mentor Teacher | Dist. | 2024-2025 |
| Gatlin | Kelcy | Mentor Teacher | Dist. | 2024-2025 |
| George | Breanne | Mentor Teacher | Dist. | 2024-2025 |
| Glyckherr | Maria | Mentor Teacher | Dist. | 2024-2025 |

| | | | | |
|-------------|------------|----------------|-------|-----------|
| Harney | Ruby | Mentor Teacher | Dist. | 2024-2025 |
| Henderson | Meredith | Mentor Teacher | Dist. | 2024-2025 |
| Henderson | Ashley | Mentor Teacher | Dist. | 2024-2025 |
| Holmes | Emily | Mentor Teacher | Dist. | 2024-2025 |
| Howard | Summer | Mentor Teacher | Dist. | 2024-2025 |
| Jackson | Holly | Mentor Teacher | Dist. | 2024-2025 |
| Keel | Jennifer | Mentor Teacher | Dist. | 2024-2025 |
| Keele | Robyn | Mentor Teacher | Dist. | 2024-2025 |
| Kenedy | Patrick | Mentor Teacher | Dist. | 2024-2025 |
| Kennish | Beatrice | Mentor Teacher | Dist. | 2024-2025 |
| Killebrew | Cindy | Mentor Teacher | Dist. | 2024-2025 |
| Lane | Alicia | Mentor Teacher | Dist. | 2024-2025 |
| LaRue | Amy | Mentor Teacher | Dist. | 2024-2025 |
| Llewellyn | Patricia | Mentor Teacher | Dist. | 2024-2025 |
| Manuel | Aron | Mentor Teacher | Dist. | 2024-2025 |
| Michael | Elizabeth | Mentor Teacher | Dist. | 2024-2025 |
| Miller | Eddie | Mentor Teacher | Dist. | 2024-2025 |
| Miller | Cherie | Mentor Teacher | Dist. | 2024-2025 |
| Miseldine | Michelle | Mentor Teacher | Dist. | 2024-2025 |
| Nguyen | Tresa | Mentor Teacher | Dist. | 2024-2025 |
| O'Bannon | Nicole | Mentor Teacher | Dist. | 2024-2025 |
| O'Nan | Jennifer | Mentor Teacher | Dist. | 2024-2025 |
| Penney | Amy | Mentor Teacher | Dist. | 2024-2025 |
| Pool | Jessica | Mentor Teacher | Dist. | 2024-2025 |
| Price | Chelsea | Mentor Teacher | Dist. | 2024-2025 |
| Ray | Robyn | Mentor Teacher | Dist. | 2024-2025 |
| Ray | Glendia | Mentor Teacher | Dist. | 2024-2025 |
| Reddish | Rebecca | Mentor Teacher | Dist. | 2024-2025 |
| Robinson | Mary Grace | Mentor Teacher | Dist. | 2024-2025 |
| Rosser | Allyson | Mentor Teacher | Dist. | 2024-2025 |
| Rother | Melissa | Mentor Teacher | Dist. | 2024-2025 |
| Sandefur | Christi | Mentor Teacher | Dist. | 2024-2025 |
| Schenk | Riley | Mentor Teacher | Dist. | 2024-2025 |
| Shackleford | Amber | Mentor Teacher | Dist. | 2024-2025 |
| Smith | Ryan | Mentor Teacher | Dist. | 2024-2025 |
| Snowden | Cheryl | Mentor Teacher | Dist. | 2024-2025 |
| Solberg | Lisa | Mentor Teacher | Dist. | 2024-2025 |
| Sparks | Brandy | Mentor Teacher | Dist. | 2024-2025 |
| Stokes | Hanna | Mentor Teacher | Dist. | 2024-2025 |
| Swink | Kristi | Mentor Teacher | Dist. | 2024-2025 |
| Teddy | Erin | Mentor Teacher | Dist. | 2024-2025 |
| Thatcher | Jana | Mentor Teacher | Dist. | 2024-2025 |
| Thomas | Amanda | Mentor Teacher | Dist. | 2024-2025 |
| Tobiason | Erin | Mentor Teacher | Dist. | 2024-2025 |
| Todd | Lisa | Mentor Teacher | Dist. | 2024-2025 |
| Tonay | Christina | Mentor Teacher | Dist. | 2024-2025 |
| Tucker | Erika | Mentor Teacher | Dist. | 2024-2025 |
| Vann | Marquita | Mentor Teacher | Dist. | 2024-2025 |
| Walker | David | Mentor Teacher | Dist. | 2024-2025 |
| Weidner | Corey | Mentor Teacher | Dist. | 2024-2025 |
| Wilson | Emily | Mentor Teacher | Dist. | 2024-2025 |
| Wolfe | Tom | Mentor Teacher | Dist. | 2024-2025 |
| Wright | Amy | Mentor Teacher | Dist. | 2024-2025 |
| Wyckoff | Kristin | Mentor Teacher | Dist. | 2024-2025 |
| Yates | Brandee | Mentor Teacher | Dist. | 2024-2025 |



Schedule "C"
October 14, 2024

| Guest Teacher | | | |
|-----------------------------|------------|-----------------|------------|
| Last Name | First Name | Site/Assignment | Effective |
| Ashbaugh | Michelle | District | 2024-2025 |
| Baker | Joy | District | 2024-2025 |
| Barron | Danielle | District | 2024-2025 |
| Brown | Rhonda | District | 2024-2025 |
| Brunson | Kallie | District | 2024-2025 |
| Coker | Patricia | District | 2024-2025 |
| Haney | Lisa | District | 2024-2025 |
| Jackson | Amberly | District | 2024-2025 |
| Johnson | Heather | District | 2024-2025 |
| Johnson | Stacey | District | 2024-2025 |
| Karpilo | Anthony | District | 2024-2025 |
| Lay | Hannah | District | 2024-2025 |
| McMurray | Charles | District | 2024-2025 |
| Pittman | Lisa | District | 2024-2025 |
| Popetsaitke | Glorietta | District | 2024-2025 |
| Robinson | Elizabeth | District | 2024-2025 |
| Russell | Karen | District | 2024-2025 |
| Ryan | Katelynn | District | 2024-2025 |
| Schill | Kristen | District | 2024-2025 |
| Schoening | Laurie | District | 2024-2025 |
| Swain | Karen | District | 2024-2025 |
| Thomas | Devin | District | 2024-2025 |
| Thomas | Jonathan | District | 2024-2025 |
| Valencia | Angela | District | 2024-2025 |
| Washburn | Janie | District | 2024-2025 |
| Watanabe | Robyn | District | 2024-2025 |
| Registered Nurse Substitute | | | |
| Last Name | First Name | Site/Assignment | Effective |
| Milburn | Shannon | District | 2024-2025 |
| Pittman | Lisa | District | 2024-2025 |
| Stangl | Janee | District | 2024-2025 |
| Bus Driver Substitute | | | |
| Last Name | First Name | Site/Assignment | Effective |
| Ratliff | Stacey | District | 09/26/2024 |
| Bronco Club 2024-2025 SY | | | |
| Last Name | First Name | Site | Effective |
| Beasley | Chaireka | MCE | 2024-2025 |
| Davis | Teresa | MCE | 2024-2025 |
| Dykes | Shelbi | MCE | 2024-2025 |
| Ezell | Melissa | MCE | 2024-2025 |
| Gray | Hannah | MCE | 2024-2025 |
| Joseph | Elsa | MT | 2024-2025 |
| Langham | Cinndy | PVE | 2024-2025 |
| Magno | Pamela | MV | 2024-2025 |
| Mejia | Guadalupe | RWE | 2024-2025 |
| Mowery | Charlie | MBI | 2024-2025 |
| Neal | Leslie | MCE | 2024-2025 |
| Peters | Amanda | ME | 2024-2025 |
| Risley | Ashlyn | MC | 2024-2025 |