



AGENDA
Mustang Board of Education Regular Meeting
Monday, December 11, 2023 at 6:00 PM
Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold Mustang Board of Education Regular Meeting on Monday, December 11, 2023 at 6:00 PM. The place and street of the meeting will be Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

{{Name: Agenda Item Name}}

A. **Invocation and Flag Salute**

B. **Call to Order and Roll Call (may be silent)**

C. **Superintendent's Report**

1. Bronco Leadership Code - Student of the Month
2. Certificate of Appreciation - Jennifer White - Presented by Emily Farnham

D. **Assistant Superintendent's Report**

1. Transportation - Dr. Jason Pittenger

E. **Board Reports**

F. **Public Participation**

G. **Consent Agenda**

1. Board of Education Minutes
 - a. November 13, 2023 Regular Board Meeting Minutes
2. Out of State or Overnight Travel
 - a. Approval of the choir students and sponsors from the following sites to participate in the Oklahoma Choral Directors Association (OkCDA) All State Chorus Festival at the Oklahoma City Convention Center in Oklahoma City on January 11-13, 2024.

- b. Approval of the choir students and sponsors from the following sites to participate in the Oklahoma Music Association (OkMEA) All State Chorus Festival in Tulsa, OK on January 17-19, 2024.
- c. Approval for Mustang High School choir students and sponsors to participate in the Oklahoma Music Educators Association (OkMEA) All State Chorus Festival at the Cox Convention Center in Tulsa, OK on January 17-20, 2024.
- d. Approval for Mustang High School band students and sponsors to participate in the Oklahoma Music Educators Association (OkMEA) State Convention at the Cox Business Center in Tulsa, OK on January 17-20, 2024.
- e. Approval for Sarah Green and Brett Coffman to attend the WEB Basic Training Conference in Colorado Springs, CO on January 21 - 24, 2024.
- f. Approval for Deana Baxter, Heather Brakebill and Cherish Buel to attend the National Conference of Science Education in Denver, CO on March 20-23, 2024.
- g. Approval for Jared Homer to attend the United Soccer Coaches National Convention in Anaheim, CA on January 10-14, 2024.
- h. Approval for Mustang High School Varsity Football Staff to attend the AFCA Convention in Nashville, TN on January 6-9, 2024.
- i. Approval for Jennifer Newell, Andrea Guziec, Greg Oliver, Samantha Waldron, Chad Harper and William Bennyhoff to attend the 2024 Violence Prevention Symposium in Katy, TX on January 22-24, 2024.
- j. Approval for the Mustang High School POM to attend the OSDTDA State competition in Tulsa, OK on December 8-10, 2023.
- k. Approval for Tara Hardeman to attend the WEB Basic Training Conference in Colorado Springs, CO on January 21 - 24, 2024.

1. Approval for Mustang High School Women's Wrestling team to participate in the Super Girl 64 Wrestling Tournament at Tulsa Union High School in Tulsa, OK on January 5-6, 2024.

- m. Approval for Mustang High School Track and Field to attend the Razorback Invitational on January 12-14, 2024 at the University of Arkansas in Fayetteville, AR.

3. Renewal and Ratification of Agreements/Contracts
 - a. CorAspire - Counseling Services

 - b. Southwest Cleaning - Custodial Services

 - c. Mustang High School 2024 Competitive Marching Band Show
 1. Colton Hines - Music Arranger and Music Clinician

 2. Jordan Lalama - Choreographer and Visual Clinician

 3. Wes Cartright - Program Designer and Design Team Coordinator

 4. Leon May - Visual Consultant

4. Surplus
 - a. Athletic Lockers

5. Approval for the following as a Board Hearing Officer:

6. Approval of the Mustang Public Schools 2024-2025 school calendar.

H. Financial Consent Agenda

1. Encumbrance Registers

2. Change Orders Registers

3. Treasurer's Report

4. General Fund Revenue Analysis

5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts
7. Transfer of Funds

I. Business

1. Discussion and possible board action to approve the contract with ZFX, Inc.
2. Discussion and possible board action to approve the contract with CNS Productions.
3. Discussion and possible board action to approve the contract with ShowLive SFX.
4. Discussion and possible board action to approve the contract with PowerSchool Group LLC.
5. Discussion and possible board action to approve the following two (2) contracts with Frontline Education:
6. Discussion and possible action to approve the contract with Cowboy Driving Academy.
7. Discussion and possible board action to approve the Earthwork bid on the new Elementary #9.
8. Discussion and possible board action to approve the new courses listed below:

J. New Business

K. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).
2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.
3. 3. Proposed executive session to discuss the purchase or appraisal of real property. 25 O.S. Section 307(B)(3).

- L. Acknowledge Return to Open Session**
- M. Statement of Executive Session minutes by Board Clerk**
- N. Discussion and possible board action to approve to amend item M on the November 13, 2023 agenda to Superintendent or designee to sign closing documents required to finalize the transaction for the purchase of Lots 13 and 14 of Block 7 in Mustang, OK.**
- O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".**
- P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".**
- Q. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".**
- R. Adjournment**



Mustang Board of Education Regular Meeting
Minutes

Monday, November 13, 2023 6:00 PM

Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Regular Meeting on Monday, November 13, 2023 at 6:00 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Invocation and Flag Salute

Invocation - Dr. Rader

Flag Salute - Mr. Lovelace

B. Call to Order and Roll Call (may be silent)

Todd Lovelace, Board President, called the meeting to order at 6:00 PM. Those present were Todd Lovelace, Dr. Robert Rader and Toby Thompson. Chad Schroeder and Travis Helling were absent.

C. Superintendent's Report

1. Bronco Leadership Code - Student of the Month

Centennial Elementary	Malaeya Luther	Mustang Education Center	Shelby Howard
Creek Elementary	Greyson Perkins	Canyon Ridge Intermediate	Briar Walling
Lakehoma Elementary	Greenlee Hill	Horizon Intermediate	Lily Funk
Mustang Elementary	Brantley Lewis	Meadow Brook Intermediate	Ayisha Sultanazaman
Prairie View Elementary	Maddi Hines	Mustang Central Middle School	Michael Cafasso
Riverwood Elementary	Easton West	Mustang North Middle School	Bryson Fischer
Trails Elementary	Nehemiah Wiedemann	Mustang South Middle School	Carter Farley
Valley Elementary	Hudson Marchant	Mustang High School	Anna DelArco

2. Native Heritage Honor Award - Avery Frings, Mustang High School

D. Board Reports

No Board Reports

E. Public Participation

The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation are limited to five (5) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.

No Public Participation

F. Consent Agenda

All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

Motion to approve consent agenda. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Board of Education Minutes

- a. October 9, 2023 Regular Board Meeting Minutes
- b. October 26, 2023 Special Board Meeting Minutes

2. Use of Facilities

- a. Mustang 9U Youth Basketball - Meadowbrook Intermediate Gymnasium
- b. Wimberley Estates III - Valley Elementary Cafeteria for their 2023 annual Home Owners Association (HOA) Meetings
- c. NB Nuts and Bolts Education Conference - Performing Arts Center, Mustang High Schools Science building and cafeteria for Professional Development on June 9-14, 2024.

3. Out of State or Overnight Travel

- a. Stacy McKinney, Cecile Farrell, Nikki Shay and Kendra Kim to attend the National Association of School Psychologists (NASP) 2024 Annual Convention on February 13-17, 2024 in New Orleans, LA. Federal funds will pay for expenses.
- b. Mike Barrick to attend the 42nd Annual Symposium in Behavior Disorders on February 28 - March 2, 2024 in Kansas City, MO. Federal funds will pay for expenses.

- c. Mustang High School Robotics team to attend the Green Country FIRST Robotics Competition on March 6-9, 2023 in Tulsa, OK. Funds 931, 932 and 412 will pay for expenses.
 - d. Mustang High School Cross Country team to attend the Nike South Regional Cross Country Meet on November 17-19, 2023 in Woodlands, TX. The booster club will pay for expenses.
 - e. Cherie Miller and Lonna Bartley to attend the 18th Annual Oklahoma Transition Institute conference on November 14-15, 2023 in Glenpool, OK. Fund #978 will pay for expenses.
 - f. Mustang High School Girls Basketball team to attend the Bishop Kelley Tournament on December 7-9, 2023 in Tulsa, OK. The booster club will pay for expenses.
 - g. Mustang High School Boys Basketball team to attend the Bishop Kelley Tournament on December 7-9, 2023 in Tulsa, OK. Booster Club will pay for expenses.
 - h. Mustang High School DECA members to attend the DECA Sports and Entertainment Marketing Conference on January 31 - February 4, 2024 in Orlando, FL. DECA funds will pay for expenses.
 - i. Mustang High School Wrestling team to attend the Gardner Edgerton Invitation Tournament on December 1-3, 2023 in Gardner, KS. The booster club will pay for expenses.
4. Renewal and Ratification of Agreements/Contracts
- a. CommUNITY Education
 - 1. Education to Go (ed2go)
 - b. Communications
 - 1. AlwaysOn, Inc. - Chatbox Service
 - 2. Acura Neon Inc. - Mustang Logo Sign
 - c. Varsity Tutors for Schools Platform for Schools LLC
 - d. Booster Enterprise Inc.
5. Revisions of Policy and Procedures
- a. Policy #5045 - Health Services
6. Surplus
- a. Student Desks
7. Approval of the Gifted and Talented Education (GATE) Plan for 2023-2024.
8. Approval of the change order to return unused Contingency Allowance of \$23,384.00 from Oklahoma Roofing for Mustang Education Center re-roof.
9. Approval of the change order to return unused Contingency Allowance of \$63,404.73 from CADE Construction for Riverwood six (6) classroom addition.

G. Financial Consent Agenda

Motion to approve financial consent agenda. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Encumbrance Registers
2. Change Orders Registers
3. Treasurer's Report
4. General Fund Revenue Analysis
5. Activity Fund Revenue and Expenditure Summary
6. Activity Fund Purpose of Accounts

H. Business

1. Discussion and possible board action to elect or not elect the following new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001). Yes___No___Position No. 10: Roger Adair (OASBO), Executive Director of Oklahoma Association of School Business Officials, to a 2024-2028 term.

Motion to approve Roger Adair (OASBO), Executive Director of Oklahoma Association of School Business Officials, to a 2024-2028 term. This motion, made by Dr. Robert Rader and seconded by Toby Thompson, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

2. Discussion and possible board action to award the contract for district-wide playground repairs to the lowest responsible bidder, ACS Playground Adventures, with execution of the contract contingent upon receipt of the required statutory bonds, insurance and contract signature authority delegated to the Superintendent.

Motion to approve the contract for district-wide playground repairs to ACS Playground Adventures and contract signature authority delegated to the Superintendent. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

3. Discussion and possible board action to approve Jennifer Newell, Director of School Safety and Security, to accept the grant awarded by the Office of Community Oriented Policing Services (COPS Office).

Motion to approve Jennifer Newell, Director of School Safety and Security, to accept the grant awarded by the Office of Community Oriented Policing Services. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

4. Discussion and possible board action to approve the following new courses for the 2023-2024 school year.

- Intro to Sports Management
- Sports Management I
- Sports Management II

- Intro to Athletic Student Training
- Intro to Career Exploration

Motion to approve the following new courses for the 2023-2024 school year. This motion, made by Dr. Robert Rader and seconded by Toby Thompson, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

I. New Business This business, in accordance with Oklahoma Statutes, title 25- 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No new business

J. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

Time 6:25 PM

Motion to convene into executive session. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).
2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.
3. Proposed executive session to discuss the purchase or appraisal of real property. 25 O.S. Section 307(B)(3).

K. Acknowledge Return to Open Session

The board returned to open session at 6:59 PM.

L. Statement of Executive Session minutes by Board Clerk

The board convened into executive session at 6:25 PM. The board discussed only the agenda items authorized by state law and no action was taken. Those in attendance were Todd Lovelace, Dr. Robert Rader, Toby Thompson, Charles Bradley and Jeff Landes..

M. Discussion and possible board action to approve the purchase contract between Mustang Public Schools and Teresa Williams for Mustang Public Schools to purchase Lots 13 and 14 of Block 7 in Mustang and to authorize Charles Bradley to sign the closing documents required to finalize the transaction.

Motion to approve the purchase contract between Mustang Public Schools and Teresa Williams for Mustang Public Schools to purchase Lots 13 and 14 of Block 7 in Mustang and to authorize Charles Bradley to sign the closing documents required to finalize the transaction. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

N. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".

Motion to approve Schedule A. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".

Motion to approve Schedule B. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".

Motion to approve Schedule C. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

Q. Adjournment

Time 7:01 PM

Motion to adjourn. This motion, made by Todd Lovelace and seconded by Dr. Robert Rader, Passed.

Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

Minutes Clerk

Board President



Schedule "A"

November 13th, 2023

Resignations				
Last Name	First Name		Site/Assignment	Effective
Arnold	Margaret		CRI/Teacher	10/10/2023
Bellofatto	Rebecca		MHS/Campus Admin. Assistant	10/27/2023
Broach	Bethany		MNMS/Teacher	12/19/2023
Cabral	Tania		TE/CN	10/31/2023
Carroll	Alicha		MHI/Noon Supervisor	10/06/2023
Clanton	Amy		VE/Sped Paraprofessional	10/18/2023
Collums	Dawn		CE/Sped Teacher	11/10/2023
De Souza	Neusa		MBI/CN	11/03/2023
Dunham	Tammy		MBI/Sped Paraprofessional	10/05/2023
Enterkin	Venessa		RE/CN	11/17/2023
Hernandez	Maria		MHS/CN	10/10/2023
Kelley	Jeff		MHS/Teacher	12/01/2023
Phillips	Lindsay		MEC/MCMS/Mental Health Counselor	10/26/2023
Sprouse	Filiz		MHS/LPC	11/10/2023
Sweeney	Shea		MHS/Teacher	10/10/2023
Welch	Whitney		CE/Paraprofessional	11/15/2023
Retirement				
Last Name	First Name		Site/Assignment	Effective
East	David		MCE/Sped Teacher F/S	10/04/2023
Employment				
Last Name	First Name	Replacing/New Position	Site/Assignment	Effective
Ambrose	Arlen	Amy Clanton	VE/Sped Para	10/24/2023
Farmer	Sandra	Nurse Sub	District/Nurse/Sub	11/07/2023
Harney	Ruby	Dawn Collums	CE/Sped Teacher M/M	12/11/2023
Harvey	Brittney	New Position	District/Occupational Therapist	01/03/2024
Howard	Emily	New Position	District/Nurse/Sub	11/06/2023
Keller	Coby	AnnaRose Friesen	District/Speech Language Pathologist Asst	01/03/2024
Koehn	Lanesa	Tori Mathis	VE/Campus Admin Assistant	11/01/2023
Lange	Jamie	Cynthia Hill	Operations/Custodian	10/30/2023
Lopez	Gabriela	New Position	District/OT	10/30/2023
Martinez	Crysthel	Jim Rees	Transporation/Bus Driver	10/05/2023
Norman	Hali	New Position	Dirtrict/Nurse Sub	10/18/2023
Owen	Krista	Kevin Koch	CRI/Technology Teacher	10/17/2023
Qualls	Ally	Christina Waller	MNMS/Teacher	01/03/2024
Ray	Fendrych	Stacey Ratliff	Transporation/Bus Driver	10/04/2023
Schachle	Sharon	Alicia Swan	MHS/CN	11/02/2023
Silva	Sarah	New Position	MCE/Sped Teacher F/S	12/11/2023
Stevens	Rick	Tim Dumas	Transporation/Bus Assistant	10/05/2023
Tiedke	Lauren	Rebecca Bellofatto	MHS/Campus Admin Assistant	10/17/2023
Walker	Phyllis	Maria Hernandez	MHS/CN	12/04/2023
Waller	Christina	Cassandra Miller	VE/Sped Paraprofessional	11/08/2023
				12

Reassignments				
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
Determan	Julie	ME/Paraprofessional	MCE/Sped Paraprofessional	10/06/2023
Estep	Tonya	District Sub	MBI/Sped Para	10/18/2023
Galvan	Elisabeth	PVE/Sped Para 1 on 1	PVE/Sped Para/Behavior	10/17/2023
Kellogg	Diane	CE/Sped Para/Brain	CE/Sped Para/Behavior	10/17/2023
Mcminn	Kaylee	LE/Paraprofessional	LE/Sped Paraprofessional	11/06/2023
Mejia	Guadalupe	RE/Para/Behavior	RE/Para/Core	10/30/2023
Pruett	Renee	CE/Para	CE/Sped Para	10/17/2023
Thatcher	Jana	CRI/Teacher SS	CRI/Teacher Science/SS	11/06/2023
Wakkinen	Elizabeth	TE/OT	RE/OT	2023/2024
Williamson	Catherine	ME/Noon Supervisor	PVE/Sped Para	10/24/2023
Additional Duty/Supplemental/Stipend				
Last Name	First Name	Assignment	Site	Effective
Garcia	Steve	Head Middle School Boys Track Coach	District	2023/2024
Crissup	Samantha	Homebound/based instructor	District	2023/2024
Chen	Jacob	Life Apps Team Lead	CRI	2023/2024
Stewart	Shali	Head Boys Tennis Coach/Lay	District	2023/2024
Bland	Kenneth	Assistant Wrestling Coach	MNMS	2023/2024
Dickerson	Cabe	Head Wrestling Coach	MCMS	2023/2024
Moore	Michelle	Homebound/based instructor	District	2023/2024
Landry	Thomas	Homebound/based instructor	District	2023/2024
Arellano	Teresa	Homebound/based instructor	District	2023/2024



Schedule "B"
November 13th, 2023

Bronco Club 2023-2024 SY				
Last Name	First Name	Assignment	Site	Effective
White	Kaleah	Student Assistant	RE	2023/2024
Dyer	Kari	Teacher	VE	2023/2024
Bronco Club Resignations 2023-2024 SY				
Last Name	First Name	Assignment	Site	Effective
Mathew	Dennis	Bronco Club Position	PVE	10/22/23




Schedule "C"

November 13th, 2023

District "C"			
Last Name	First Name	Site/Assignment	Effective
Batiste	Nevada	District	10/09/2023
Blackwell-Kiser	Shelby	District	10/06/2023
Bowles	Casi	District	10/16/2023
Brentlinger	Anthony	District	10/23/2023
Carpenter	Whitney	District	10/16/2023
Cornelius	Grace	District	10/18/2023
Crawford	Kristi	District	10/25/2023
Delov	June	District	10/27/2023
Dickerson	Cabe	District	10/18/2023
Dunham	Tammy	District	10/24/2023
Falkner	Cathy	District	10/24/2023
Gray	Jerri	District	10/16/2023
Grimm	Bianca	District	11/01/2023
Haines	Allyson	District	10/16/2023
Harney	Ruby	District	10/09/2023
Harper	Courtney	District	10/23/2023
Hawkins	Nikki	District	10/16/2023
Hurd	Mark	District	10/30/2023
King	Halie	District	10/23/2023
Lagaly	Camryn	District	11/01/2023
Long	Rachel	District	11/01/2023
Menge	April	District	10/05/2023
Norvelle	Ethan	District	10/16/2023
Pape	Carolyn	District	10/09/2023
Ramos	Denise	District	10/26/2023
Robles	Keshia	District	10/30/2023
Scott	Charles	District	10/16/2023
Scott	Marice	District	10/16/2023
Smith	Gail	District	10/16/2023
Thompson	Rodney	District	11/2/2023
Tomagos	Kimberly	District	10/23/2023
Trammell	Sandra	District	10/31/2023
Varughese	Caleb	District	10/26/2023
Waitman	Tyler	District	10/23/2023



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education 

Date: 11/27/23

Re:

Approval is requested for 1 sponsor and 6 students to participate in the OkCDA Jr High All State Chorus. This event will take place on January 11-13, 2024 at OKC Convention Center in downtown Oklahoma City, OK. The students and sponsors are required to stay at the Courtyard Marriott for the duration of the event. Expenses will be paid by Account 946.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/27/23
 Staff Member Making Request: Sarah Green
 Name of Activity: DKCDA Jr. High All State
 Date/Dates of Activity: 1/11/24 - 1/13/24
 Location of Activity: DKC Convention Center
 Number of Days Students Will Miss School: 2
 Number of Students Attending Activity: 6
 Number and Name(s) of Sponsor(s) Attending Activity: Sarah Green ~~at~~ (2)
Myles Simpson

Site: MMS 505

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>BUS</u>	Paid by: <u>waived</u>	<u>Ø</u>
Registration Fee <u>\$125</u>	Paid by: <u>Parent</u>	<u>Ø</u>
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: <u>Ø</u>	<u>Ø</u>
Meal Expense for Sponsors (daily per diem) <u>N/A</u>	Paid by: <u>Ø</u>	<u>Ø</u>
Number of Students <u>6</u>		
Room Rate \$ <u>150</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>\$600</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>150</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>self</u>	<u>Ø</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>150</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>\$300</u>
Number of Days Substitute Will be Required: <u>Ø</u>		
# of days <u>Ø</u> x \$85.00 <u>Ø</u> x # of sponsors <u>Ø</u> =	Paid by: <u>Ø</u>	<u>Ø</u>
	Estimated Total Cost: <u>\$900</u>	

Sponsor Signature: Sarah Green Date: 11/27/23

Approved by Athletic Director/Fine Arts Director (if applicable): [Signature] Date: 11/27/23

Approved by Principal: Ramon Collins Date: 11.27.23

Assistant Superintendent: [Signature] Date: 11/29/23



Memo

To: Mr. Charles Bradely and the Mustang School Board of Education

Date: 11-15-2023

Re: Overnight Travel to OkCDA Junior High All State Chorus rehearsals and performance

Approval is requested for one sponsor, Megan Deister and seven students, Ethan Coleman, Karrington David, Teresa Karpilo, Lynlie Pinney, Jocelyn Reil, Kailyn Richter and Morgan Sayle to participate in the OkCDA Junior High All-State Chorus rehearsals and performance. This event will take place on January 11-13, 2024 at *Courtyard by Marriott and Oklahoma City Convention Center in downtown Oklahoma City*. The students and sponsors are required to stay at *Courtyard by Marriott* off of 2 W Reno Ave, OKC for the duration of the event. Expenses will be paid by Mustang North Middle School, Site 510, Account #946.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/27/24 Site: 510
 Staff Member Making Request: Megan Deister
 Name of Activity: OkCDA JH All-State
 Date/Dates of Activity: 1/11/24-1/13/24
 Location of Activity: OKC Convention Center/Courtyard by Marriott, Downtown OKC
 Number of Days Students Will Miss School: 2
 Number of Students Attending Activity: 7
 Number and Name(s) of Sponsor(s) Attending Activity: 2, Megan Deister, Myles Simpson

Estimate of Expenses For Trip

	Fund	Estimated Cost
Type of Transportation <u>Bus</u>	Paid by: <u>District</u>	
Registration Fee <u>\$75</u>	Paid by: <u>Student</u>	<u>\$525</u>
Meal Expense for Students (daily per diem) <u>\$15</u>	Paid by: <u>Student</u>	<u>\$210</u>
Meal Expense for Sponsors (daily per diem) <u>\$15</u>	Paid by: <u>MNMS-946</u>	<u>\$45</u>
Number of Students <u>7</u>		
Room Rate <u>\$150</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>MNMS-946</u>	<u>\$600</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate <u>\$N/A</u> <i>- PAID BY NORMAN PUBLIC SCHOOLS</i>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>N/A</u>	
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate <u>\$150</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>MNMS-946</u>	<u>\$300</u>
Number of Days Substitute Will be Required: <u>0</u>		
# of days <u>0</u> x \$85.00 x # of sponsors <u>1</u> =	Paid by: _____	<u>\$0</u>

Estimated Total Cost: \$1,680

Sponsor Signature: Megan Deister Date: 11/27/23

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date: 11-28-23

Approved by Principal Christy Bradley Date: 11-27-23

Assistant Superintendent [Signature] Date: 11/28/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education

Date: 11/27/23

Re: Overnight Travel

Approval is requested for Holly Pritchard and Ben Cherian, Emma Green, Meghann Riley, Madison Tomlinson, Camber Watson, and Gia Yulfo to participate in the OCDA All State Choir Festival. This event will take place from 1/11/24-1/13/24 at the Oklahoma City Convention Center. The students and sponsors are required to stay at the Courtyard Marriott for the duration of the event. Expenses will be paid by students and the MCMS choral activity account.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

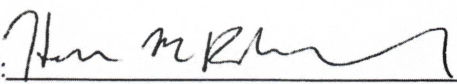
Date of Request: 11/27/23
 Staff Member Making Request: Holly Pritchard
 Name of Activity: OCDA All State Festival
 Date/Dates of Activity: 1/11/24 - 1/13/24
 Location of Activity: OKC Convention Center
 Number of Days Students Will Miss School: 2
 Number of Students Attending Activity: 6
 Number and Name(s) of Sponsor(s) Attending Activity: 1 - Holly Pritchard


Site: MCMS

Estimate of Expenses For Trip

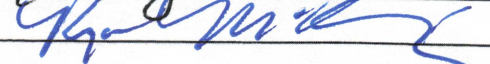
	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Bus</u>	Paid by: <u>District</u>	<u>\$100</u>
Registration Fee <u>\$75</u>	Paid by: <u>Student</u>	<u>\$450</u>
Meal Expense for Students (daily per diem) <u>\$15</u>	Paid by: <u>Student</u>	<u>\$180</u>
Meal Expense for Sponsors (daily per diem) <u>\$15</u>	Paid by: <u>Sponsor</u>	<u>\$45</u>
Number of Students <u>6</u>		
Room Rate <u>\$170</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>Act Acct</u>	<u>\$680.00</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate <u>\$N/A</u>		
# of Rooms <u>0</u> # of Nights <u>N/A</u>	Paid by: <u>N/A</u>	
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate <u>\$170</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Act Acct</u>	<u>\$340</u>
Number of Days Substitute Will be Required: <u>0</u>		
# of days <u> </u> x \$85.00 <u> </u> x # of sponsors <u> </u> =	Paid by: <u> </u>	

Estimated Total Cost: \$1795

Sponsor Signature:  Date 11/27/23


Approved by Athletic Director/Fine Arts Director(if applicable)  Date 11/27/23

Approved by Principal  Date 11-27-23

Assistant Superintendent  Date 11/27/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education 
Date: November 15th, 2024
Re: OkCDA All State Chorus Festival

Approval is requested for 13 students and 2 teachers to participate in Oklahoma Choral Directors Association All State Festival . This event will take place on Thursday, January 11th - Saturday, January 13th, 2024 at the Oklahoma City Convention Center in downtown Oklahoma City . The students and sponsors are required to stay at the Courtyard Marriott Hotel for the duration of the event. Expenses will be paid by 862.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: November 15th, 2023

Site: 705

Staff Member Making Request: Sohailah Stout

Name of Activity: OkCDA All State Chorus Festival

Date/Dates of Activity: January 11th-13th, 2024

Location of Activity: Tulsa, OK

Number of Days Students Will Miss School: 2


Number of Students Attending Activity: 13


Number and Name(s) of Sponsor(s) Attending Activity: 2, Sohailah Stout and Stephanie Easley (Mike Shimp, Male choir dir, Jenks)

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>district transport</u>	Paid by: <u>District</u>	<u>0.00</u>
Registration Fee <u>\$75 per student (\$45 for alternate)</u>	Paid by: <u>862</u>	<u>945.00</u>
Meal Expense for Students (daily per diem) <u>\$0.00</u>	Paid by: <u>na</u>	<u>0.00</u>
Meal Expense for Sponsors (daily per diem) <u>\$0.00</u>	Paid by: <u>na</u>	<u>0.00</u>
Number of Students <u>13</u>		
Room Rate \$ <u>144</u>		
# of Rooms <u>4</u> # of Nights <u>2</u>	Paid by: <u>862</u>	<u>1152.00</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>144</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>Jenks</u>	<u>0.00</u>
Number of Female Sponsors <u>2</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>144</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>862</u>	<u>288.00</u>
Number of Days Substitute Will be Required: <u>2</u>		
# of days <u>02</u> x \$85.00 <u>170</u> x # of sponsors <u>1</u> =	Paid by: <u>district</u>	<u>170.00</u>

Estimated Total Cost: 2555.00

Sponsor Signature:  Date 11/15/23

Approved by Athletic Director/Fine Arts Director (if applicable)  Date 11/15/23

Approved by Principal  Date 11/16/23

Assistant Superintendent  Date 11/16/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education

Date: 11/28/23

Re: OkMEA Winter Conference - Horizon Intermediate

Approval is requested for Micah Phillips and Tanner Aubrey to participate in the All-State Children's Chorus. This event will take place on January 17th-19th at the Cox Convention Center in Tulsa, Ok. The students and sponsors are required to stay at The DoubleTree Hotel for the duration of the event. Expenses will be paid by Account 946.


MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM


Date of Request: 11/27/23 Site: MHI
 Staff Member Making Request: Tanner Aubrey
 Name of Activity: OkMEA Winter Conference
 Date/Dates of Activity: January 17-19, 2024
 Location of Activity: Tulsa, OK
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 1
 Number and Name(s) of Sponsor(s) Attending Activity: 3 - Tanner Aubrey, Christina Phillips, Mr. Phillips


Estimate of Expenses For Trip

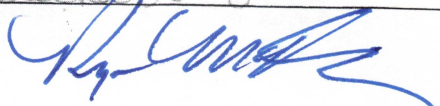
	Fund	Estimated Cost
Type of Transportation <u>Personal Vehicles (Guardians)</u>	Paid by: <u>NA</u>	<u>0</u>
Registration Fee <u>\$140</u>	Paid by: <u>Guardian</u>	<u>0</u>
Meal Expense for Students (daily per diem) <u>NA</u>	Paid by: <u>NA</u>	<u>NA</u>
Meal Expense for Sponsors (daily per diem) <u>NA</u>	Paid by: <u>NA</u>	<u>NA</u>
Number of Students <u>1 w/ parents</u>		
Room Rate \$ <u>122.00</u>		
# of Rooms <u>0</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>244.00</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>0</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>244.00</u>
Number of Female Sponsors <u>Parents</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>NA</u>		
# of Rooms <u>0</u> # of Nights <u>0</u>	Paid by: <u>NA</u>	<u>0</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$85.00 x # of sponsors <u>1</u> =	Paid by: <u>946</u>	<u>255.00</u>

Estimated Total Cost: 743.00

Sponsor Signature:  Date 11/28/23

Approved by Athletic Director/Fine Arts Director (if applicable):  Date 11/28/23

Approved by Principal:  Date 11/28/2023

Assistant Superintendent:  Date 11/29/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education

Date: 11/15/2023

Re:

Approval is requested for 3 sponsors- Hanna Stokes, Jacob Chen, and Tanner Aubrey, along with 3 students- Natalie, Battles, Hannah Cherian, Sterling Meador to participate in the OkMEA Children's All-State Chorus and Winter Music Conference. This event will take place on January 17-19, 2024 at Double Tree & Cox Convention Center- Tulsa, OK. The students and sponsors are required to stay at the Double Tree Downtown Tulsa for the duration of the event. Expenses will be paid by Account 946.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/16/2023 Site: MBI
 Staff Member Making Request: Hanna Stokes
 Name of Activity: Children's All-State & Winter Music Conference
 Date/Dates of Activity: January 17-19, 2024
 Location of Activity: Double Tree & Cox Convention Center Tulsa, OK
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 3
 Number and Name(s) of Sponsor(s) Attending Activity: 3- Hanna Stokes, Jacob Chen, Tanner Aubrey

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Self Driven .655 per mile</u>	Paid by: <u>946</u>	<u>\$200</u>
Registration Fee <u>OkMEA Conference Registration</u>	Paid by: <u>946</u>	<u>\$120</u>
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: _____	<u>\$0</u>
Meal Expense for Sponsors (daily per diem) <u>\$59</u>	Paid by: <u>946</u>	<u>\$177</u>
Number of Students <u>3</u>		
Room Rate \$ <u>122</u>		
# of Rooms <u>3</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>\$732</u>
Number of Male Sponsors <u>2</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>122</u> <i>Paid by Canyon Ridge/ Horizon</i>		
# of Rooms _____ # of Nights <u>2</u>	Paid by: _____	<u>\$0</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>\$244</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$85.00 x # of sponsors <u>1</u> =	Paid by: <u>931</u>	<u>\$255</u>

Estimated Total Cost: \$1,728

Sponsor Signature: Hanna Stokes Date 11/17/23
 Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date 11/27/23
 Approved by Principal [Signature] Date 11/17/23
 Assistant Superintendent [Signature] Date 11/27/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education

Date: November 27, 2023

Re:

Approval is requested for nine students and three faculty members to participate in the OkMEA All-State Children's Chorus Rehearsal and Performance. This event will take place on January 17-19, 2024 at Cox Convention Center in Tulsa, OK. The students and sponsors are required to stay at DoubleTree by Hilton in Tulsa, OK for the duration of the event. Expenses will be paid by Canyon Ridge Intermediate, Vocal Music 145.


MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM


Date of Request: 11-27-2023 Site: 145
 Staff Member Making Request: Jacob Chen
 Name of Activity: OkMEA All-State Rehearsals + Performance
 Date/Dates of Activity: Jan. 17-19, 2024
 Location of Activity: DoubleTree Hilton & Cox Convention Center, Tulsa
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 9
 Number and Name(s) of Sponsor(s) Attending Activity: 3 - Jacob Chen, Tanner Aubrey, and Hanna Stokes

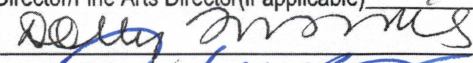
Estimate of Expenses For Trip

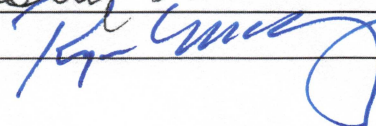
	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Self-driven</u>	Paid by: _____	_____
Registration Fee <u>\$40</u>	Paid by: <u>students</u>	<u>\$240</u>
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: _____	_____
Meal Expense for Sponsors (daily per diem) <u>N/A</u>	Paid by: _____	_____
Number of Students <u>9</u>		
Room Rate \$ <u>122</u>		
# of Rooms <u>9</u> # of Nights <u>2</u>	Paid by: <u>145</u>	<u>\$2196</u>
Number of Male Sponsors <u>2</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>145</u>	<u>244</u>
	<u>140</u>	<u>244</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>160</u>	<u>244</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$85.00 x # of sponsors <u>3</u> =	Paid by: <u>District</u>	<u>765</u>

Estimated Total Cost: \$3,933

Sponsor Signature:  Date 11-27-23


Approved by Athletic Director/Fine Arts Director (if applicable)  Date 11-27-23

Approved by Principal  Date 11-27-23

Assistant Superintendent  Date 11/29/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education 
Date: 11/27/23
Re:

Approval is requested for 1 sponsor and 5 students to participate in the OkMEA Children's All-State Chorus and Winter Music Conference. This event will take place on January 17-19, 2024 at Double Tree & Cox Convention Center- Tulsa, OK. The students and sponsors are required to stay at the DoubleTree Downtown Tulsa for the duration of the event. Expenses will be paid by Account 946.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/27/23
 Staff Member Making Request: Sarah Green
 Name of Activity: DKMEA Children's All State
 Date/Dates of Activity: 1/17/24 - 1/19/24
 Location of Activity: Doubletree Downtown Tulsa, Tulsa, OK
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 5
 Number and Name(s) of Sponsor(s) Attending Activity: 1 - Sarah Green

Site: MMS 505

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Parent Vehicle</u>	Paid by: <u>∅</u>	<u>∅</u>
Registration Fee <u>\$140</u>	Paid by: <u>Parent</u>	<u>∅</u>
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: <u>∅</u>	<u>∅</u>
Meal Expense for Sponsors (daily per diem) <u>N/A</u>	Paid by: <u>∅</u>	<u>∅</u>
Number of Students <u>5</u>		
Room Rate \$ <u>122</u>		
# of Rooms <u>4</u> # of Nights <u>2</u>	Paid by: <u>946</u>	<u>\$976</u>
Number of Male Sponsors <u>∅</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>∅</u>		
# of Rooms <u>∅</u> # of Nights <u>∅</u>	Paid by: <u>∅</u>	<u>∅</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>∅</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>DKMEA</u>	<u>∅</u>
Number of Days Substitute Will be Required: <u>∅</u>		
# of days <u>∅</u> x \$85.00 <u>∅</u> x # of sponsors <u>∅</u> =	Paid by: <u>∅</u>	<u>∅</u>

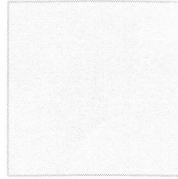
Estimated Total Cost: \$976

Sponsor Signature: Sarah Green Date 11/27/23

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date 11/27/23

Approved by Principal Ronnie Collins Date 11.27.23

Assistant Superintendent [Signature] Date 11/29/23



Memo

To: Mr. Charles Bradely and the Mustang School Board of Education

Date: 11-15-2023

Re: Overnight Travel to Children's All State Chorus rehearsals and performance

Approval is requested for two sponsors, Megan Deister, Jacob Chen and five to six students, Addison Alexander, Keeley Cassidy (1st alternate), Gabrielle Howland, Janessa Joy, Emmaline Roper and Kaylin Thach to participate in the OkMEA All-State Children's Chorus rehearsals and performance. This event will take place on January 17-19, 2024 at *DoubleTree Hilton Hotel* and *Cox Convention Center* in Tulsa. The students and sponsors are required to stay at *DoubleTree Hilton* off of West 7th Street for the duration of the event. Expenses will be paid by Mustang North Middle School, Site 510, Account #946.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/26/23 Site: 510
 Staff Member Making Request: Megan Deister
 Name of Activity: OkMEA Children's All-State
 Date/Dates of Activity: 1/17/24-1/19/24
 Location of Activity: Cox Convention Center, DoubleTree Hilton - Downtown Tulsa
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 6
 Number and Name(s) of Sponsor(s) Attending Activity: 2, Megan Deister, Jacob Chen

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Guardians transport</u>	Paid by: <u>N/A</u>	
Registration Fee <u>\$40</u>	Paid by: <u>Students</u>	
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: <u>N/A</u>	
Meal Expense for Sponsors (daily per diem) <u>N/A</u>	Paid by: <u>N/A</u>	
Number of Students <u>6</u>		
Room Rate <u>\$122</u>		
# of Rooms <u>4</u> # of Nights <u>2</u>	Paid by: <u>MNMS-946</u>	<u>\$976</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate <u>\$122</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>CRI-145</u>	<u>\$244</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate <u>\$122</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>MNMS-946</u>	<u>\$244</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$85.00 x # of sponsors <u>1</u> =	Paid by: <u>CRI-145</u>	<u>\$255</u>

Estimated Total Cost: \$1,719

Sponsor Signature: Megan Deister Date 11/27/23

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date 11/28/23

Approved by Principal Christy Bradley Date 11.27.23

Assistant Superintendent [Signature] Date 11/29/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education

Date: 11/27/23

Re: Overnight Travel

A handwritten signature in blue ink, appearing to be the initials "JL" or similar, written over the word "Travel" in the "Re:" line.

Approval is requested for Holly Pritchard and Rylee Craghead, Kennedy Owens, Alyvia Stinson, and Myah Swain to participate in the OkMEA All State Children's Chorus Festival. This event will take place from 1/17/24-1/19/24 at the Doubletree Downtown Tulsa. The students and sponsors are required to stay at the Doubletree for the duration of the event. Expenses will be paid by students and the MCMS choral activity account.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/27/23
 Staff Member Making Request: Holly Pritchard
 Name of Activity: OkMEA All State Children's Chorus Festival
 Date/Dates of Activity: 1/17/24 - 1/19/24
 Location of Activity: Doubletree Tulsa Downtown
 Number of Days Students Will Miss School: 3
 Number of Students Attending Activity: 4
 Number and Name(s) of Sponsor(s) Attending Activity: 1 - Holly Pritchard

Site: MCMS

Estimate of Expenses For Trip

Type of Transportation Parents/Guardians
 Registration Fee \$45
 Meal Expense for Students (daily per diem) \$50
 Meal Expense for Sponsors (daily per diem) \$50
 Number of Students 4
 Room Rate \$ 122
 # of Rooms 4 # of Nights 2

	<u>Fund</u>	<u>Estimated Cost</u>
Paid by:	<u>N/A</u>	<u>N/A</u>
Paid by:	<u>Student</u>	<u>\$180</u>
Paid by:	<u>Student</u>	<u>\$150</u>
Paid by:	<u>Sponsor</u>	<u>\$150</u>
Paid by:	<u>Act Acct</u>	<u>\$976</u>

Number of Male Sponsors 0 *Must have a least one (1) Male Sponsor if Male Students are attending*
 Room Rate \$ _____
 # of Rooms 1 # of Nights _____

Paid by: _____

Number of Female Sponsors 1 *Must have a least one (1) Female Sponsor if Female Students are attending*
 Room Rate \$ 122
 # of Rooms 1 # of Nights 2

Paid by: Act Acct \$244

Number of Days Substitute Will be Required: 0
 # of days _____ x \$85.00 _____ x # of sponsors _____ =

Paid by: _____

Estimated Total Cost: \$1700

Sponsor Signature: [Signature] Date 11/27/23

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date 11/27/23

Approved by Principal [Signature] Date 11-27-23

Assistant Superintendent [Signature] Date 11/27/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education *pm*
Date: November 15th, 2024
Re: OkMEA All-State Chorus Festival

Approval is requested for (23 students and 2 teacher sponsors to participate in OkMEA All State Chorus Festival. This event will take place on January 17th - 20th, 2024 in Tulsa, OK. The students and sponsors are required to stay at a downtown Tulsa hotel for the duration of the event. Expenses will be paid by 862.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

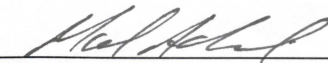


Date of Request: November 15th, 2023 Site: 705
 Staff Member Making Request: Sohailah Stout
 Name of Activity: OkMEA All State Chorus Festival
 Date/Dates of Activity: January 17th-20th, 2024
 Location of Activity: Tulsa, OK
 Number of Days Students Will Miss School: 2
 Number of Students Attending Activity: 23
 Number and Name(s) of Sponsor(s) Attending Activity: 2, Sohailah Stout and Stephanie Easley (MHS Band directors also)

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>district transport</u>	Paid by: <u>District</u>	<u>0.00</u>
Registration Fee <u>\$95 per student</u>	Paid by: <u>862</u>	<u>2185.00</u>
Meal Expense for Students (daily per diem) <u>\$0.00</u>	Paid by: <u>na</u>	<u>0.00</u>
Meal Expense for Sponsors (daily per diem) <u>\$0.00</u>	Paid by: <u>na</u>	<u>0.00</u>
Number of Students <u>23</u>		
Room Rate \$ <u>122</u>		
# of Rooms <u>7</u> # of Nights <u>3</u>	Paid by: <u>862</u>	<u>2562.00</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>band</u>	<u>366.00</u>
Number of Female Sponsors <u>2</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>862</u>	<u>366.00</u>
Number of Days Substitute Will be Required: <u>2</u>		
# of days <u>02</u> x \$85.00 <u>170</u> x # of sponsors <u>2</u> =	Paid by: <u>district</u>	<u>170.00</u>

Estimated Total Cost: 5283.00

Sponsor Signature:  Date 11/15/23

Approved by Athletic Director/Fine Arts Director(if applicable)  Date 11/15/23
 Approved by Principal  Date 11/16/23
 Assistant Superintendent  Date 11/16/23



Memo

To: Mr. Ryan Mckinney, Mr. Charles Bradley, and the Mustang School Board of Education
Date: 11/17/23
Re: High School All State

A handwritten signature in blue ink, appearing to be 'C. Bradley', is located to the right of the 'To:' line.

Approval is requested for Ryan Edgmon, Jacob Hofer, Madison Fleming and several Mustang High School band students to participate in the Oklahoma Music Educators Association State Convention. The exact number of students will not be available until after auditions on December 2nd. This event will take place January 17th, 2024, through January 20th, 2024 at the Cox Business Center in Tulsa, OK. The students and sponsors are required to stay at the [[Hyatt Regency Tulsa Downtown]] for the duration of the event. Expenses will be paid by Activity Account #922.

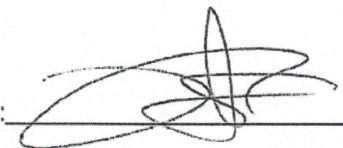
MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM


Date of Request: 11/17/23 Site: 705
 Staff Member Making Request: Ryan Edgmon
 Name of Activity: OkMEA All State Conference
 Date/Dates of Activity: 1/17/24-1/20/24
 Location of Activity: Cox Business Center, Tulsa, OK
 Number of Days Students Will Miss School: 2
 Number of Students Attending Activity: ~10
 Number and Name(s) of Sponsor(s) Attending Activity: Ryan Edgmon, Jacob Hofer, Madison Fleming


Estimate of Expenses For Trip

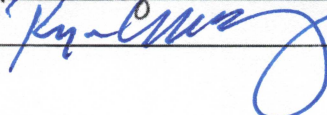
	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>MPS People Mover</u>	Paid by: <u>922</u>	<u>\$700.00</u>
Registration Fee <u>Student Paid</u>	Paid by: <u>922</u>	<u>N/A</u>
Meal Expense for Students (daily per diem) <u>Included</u>	Paid by: <u>922</u>	<u>N/A</u>
Meal Expense for Sponsors (daily per diem) <u>Included</u>	Paid by: <u>922</u>	<u>N/A</u>
Number of Students <u>~10</u>		
Room Rate \$ <u>122</u>		
# of Rooms <u>3</u> # of Nights <u>3</u>	Paid by: <u>922</u>	<u>\$1,098.00</u>
Number of Male Sponsors <u>2</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>2</u> # of Nights <u>3</u>	Paid by: <u>922</u>	<u>\$366.00</u>
Number of Female Sponsors <u>1</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>122</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>922</u>	<u>\$366.00</u>
Number of Days Substitute Will be Required: <u>0</u>		
# of days <u>0</u> x \$85.00 <u>0</u> x # of sponsors <u>0</u> =	Paid by: <u>922</u>	<u>N/A</u>

Estimated Total Cost: \$2,530.00

Sponsor Signature:  Date 11/17/23

Approved by Athletic Director/Fine Arts Director(if applicable)  Date 11/27/23

Approved by Principal  Date 11/27/23

Assistant Superintendent  Date 11/29/23



Memorandum

To: Charles Bradley, Superintendent, MPS
Ryan McKinney, Assistant Superintendent of Secondary Education, MPS *RM*
Sue Cavett, Secretary to the Superintendent

From: Ranae Collins, Principal, MMS *RC*

Date: October 6, 2023

Re: Request for Out of State Travel

Please discuss, consider and/or act upon approval for Sarah Green and Brett Coffman to attend the WEB Basic Training Conference January 21 - 24, 2024 in Colorado Springs, CO. Mustang Middle School Instructional Funds #002 and #003 and Activity Funds #940 will pay for the expenses.

Thank you for your consideration.



**Mustang Public Schools
Professional Development Request Form**

Admin use only
_____ Days
_____ Site

ID Number	85364	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Brett Coffman	Site Level <u>505</u> Grade Level <u>7/8</u> Dept. _____

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	January 21 st , 2024	Date of Request	11/17/23
------------------	---------------------------------	-----------------	----------

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT
WER Training. To certify us to better teach our leadership class, STRIVE

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
Colorado Springs	Boomerang	

Cost of Registration:

Cost of registration \$ 3,475 Funds used Activity Acct - Staff Expenses #940

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required Yes No

Funds used to cover the cost of the sub? MMS Strive Activity Acct #925

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Ramal Collins 11.27.23
 Principal Signature Date

After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.



**Mustang Public Schools
Professional Development Request Form**

Admin use only
_____ Days
_____ Site

ID Number	83726	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Sarah Green	Site Level <u>505</u> Grade Level <u>7/8</u> Dept. _____

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
January 21st - January 24th, 2024	November 16th, 2023

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT
Boomerang Web Training. Training for sponsors/teachers of the WEB Leadership program for Mustang Middle School.

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required* <small>*Must be approved by Asst. Supt. _____</small>
Colorado Springs, Colorado	Boomerang	

Cost of Registration: #3,475⁰⁰ Instructional Funds - Project #002
 Cost of registration _____ Funds used Instructional PD funds - Project #003

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required Yes No

Funds used to cover the cost of the sub? _____

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Ramae Collins 11.27.23
 Principal Signature Date

After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2023-2024

Date of Request: 11/16/23
Staff Member Making Request: Sarah Green
Name of Activity: Boomerang Training
Location of Activity: Colorado Springs, Colorado
Dates of Activities: January 21st - January 24th, 2024
Faculty Attending: Sarah Green, Brett Coffman

Estimate of Expenses for Trip

Type of Transportation:	<u>Flight</u>	Paid by: <u>GF-002</u>	Estimated Cost: <u>\$350⁰⁰</u>
Registration Fee:	<u>\$3,475⁰⁰</u>	Paid by: <u>GF-002</u> <u>GF-003</u>	Estimated Cost: <u>\$3475⁰⁰</u>
Daily Per Diem*	<u>\$</u>	Paid by: <u> </u>	Estimated Cost: <u>\$</u>
Room Rate:	<u>\$ NA</u>		
Number of Rooms <u> </u> x Number of nights <u> </u>		Paid by: <u> </u>	Estimated Cost: <u>\$</u>
Substitutes Required <u> </u> x Number of days <u> </u>		Paid by: <u> </u>	Estimated Cost: <u>\$</u>

(Substitute is \$110.00 per day)

Estimated Total Costs: \$3825⁰⁰

- Per Diem will be paid at the current IRS rate.

Employee Signature: Sarah Green 11/16/23
(Date)

Approved by Athletic Director/Fine Arts Director (if applicable):

Approved by Site Principal: Ramona Coburn

Approved by Assistant Superintendent: [Signature] 11/29/23
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2023-2024

Date of Request: 11/17/23

Staff Member Making Request: Brett Coffman

Name of Activity: WEB Training

Location of Activity: Colorado Springs

Dates of Activities: Jan 21-24, 2024

Faculty Attending: Sarah Green, ~~XXXXXXXXXX~~ Brett Coffman

Estimate of Expenses for Trip

Type of Transportation:	<u>Air</u>	Paid by: <u>GF-002</u>	Estimated Cost: <u>\$350⁰⁰</u>
Registration Fee:	<u>\$3,475⁰⁰</u>	Paid by: <u>Activity-925</u>	Estimated Cost: <u>\$3475⁰⁰</u>
Daily Per Diem*	<u>\$</u>	Paid by: <u></u>	Estimated Cost: <u>\$</u>
Room Rate:	<u>\$ N/A</u>		
Number of Rooms <u> </u> x Number of nights <u> </u>		Paid by: <u></u>	Estimated Cost: <u>\$</u>
Substitutes Required <u>1</u> x Number of days <u>3</u>		Paid by: <u>Activity-925</u>	Estimated Cost: <u>\$330⁰⁰</u>

(Substitute is \$110.00 per day)

Estimated Total Costs: \$4,155⁰⁰

- Per Diem will be paid at the current IRS rate.

Employee Signature: [Signature] 11/17/23
(Date)

Approved by Athletic Director/Fine Arts Director (if applicable) _____

Approved by Site Principal Ramona Collins

Approved by Assistant Superintendent _____
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form

**Mustang Public Schools
Professional Development In-service Activity Form**

Specific Training Component to be Addressed:
<input type="checkbox"/> Bloodborne Pathogen <input type="checkbox"/> Child Abuse and Neglect <input type="checkbox"/> English Language Learners <input type="checkbox"/> Gifted and Talented <input checked="" type="checkbox"/> Professional Growth and Development (Miscellaneous) <input type="checkbox"/> Racial and Ethnic Education <input type="checkbox"/> Special Education <input type="checkbox"/> Technology
Identified Need:
<i>Required training for WEB Programs. Better understanding and knowledge for the MMS Leadership program.</i>
Training Date, Time, and Location:
Title: <i>Boomerang WEB Training</i> Date: <i>Jan. 21 - Jan 24, 2024</i> Time(s): <i>8-5 Daily</i> Location: <i>Colorado Springs, CO</i>
Personnel to be Trained:
<i>Brett Coffman, Sarah Green, Ryan</i>
Training :
Who will be doing the training? <i>Boomerang Project</i> What will be involved in the training? (activities, etc.) <i>How to choose students for the program How to Run orientation better. Team Building, Leadership Development</i>
Source of Funds and Estimated Costs:
How much will the training cost? <i>\$ 3,475</i> Who will be paying for the training? <i>Activity Acct - Staff Expenses #1940</i>
If the training is being done by an employee(s) will there be a prep fee or have double points been requested? <i>N/A</i>

**Mustang Public Schools
Professional Development In-service Activity Form**

Specific Training Component to be Addressed:
<input type="checkbox"/> Bloodborne Pathogen <input type="checkbox"/> Child Abuse and Neglect <input type="checkbox"/> English Language Learners <input type="checkbox"/> Gifted and Talented <input checked="" type="checkbox"/> Professional Growth and Development (Miscellaneous) <input type="checkbox"/> Racial and Ethnic Education <input type="checkbox"/> Special Education <input type="checkbox"/> Technology
Identified Need:
Better understanding and depth of knowledge for the MMS leadership program.
Training Date, Time, and Location:
Title: Boomerang WEB Training Date: January 21 - January 24, 2024 Time(s): 8-5 daily Location: Colorado Springs, Colorado
Personnel to be Trained:
Sarah Green & Brett Coffman
Training :
Who will be doing the training? Boomerang
What will be involved in the training? (activities, etc.) Team building, leadership developing, mindset growth, new student orientation training.
Source of Funds and Estimated Costs:
How much will the training cost? \$3,475 ⁰⁰
Who will be paying for the training? Instructional PD funds - Project 003 Instructional funds - Project 002
If the training is being done by an employee(s) will there be a prep fee or have double points been requested? N/A



Memo

To: Charles Bradley, Superintendent

CC: Stacy Edwards – Assistant Superintendent of Elementary Education
Board of Education

From: Deana Ellis - Horizon Intermediate School Principal

Date: 11/8/23

Re: Request for Out of State Travel; NSTA Convention 3-20-23

Please discuss, consider, and vote on the following recommendation for Deana Baxter, Heather Brakebill and Cherish Buel to attend the National Conference of Science Education annual convention, March 20-23, 2024, in Denver, Co.

All expenses to be paid by General Budget funds.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 11/8/23

Staff Member Making Request: Deana Ellis

Name of Activity: NSTA Denver Conference

Location of Activity: Denver, CO

Dates of Activities: March 20 - 23, 2024

Faculty Attending: Deana Baxter, Heather Brakebill, Cherish Buel

Estimate of Expenses for Trip

Type of Transportation:	<u>Plane</u>	Paid by: <u>003</u>	Estimated Cost: <u>\$2000</u>
Registration Fee:	<u>\$365/ea</u>	Paid by: <u>002/003</u>	Estimated Cost: <u>\$1095</u>
Daily Per Diem*	<u>\$355.50</u>	Paid by: <u>002</u>	Estimated Cost: <u>\$1066.50</u>
Room Rate:	<u>\$230/night</u>		
Number of Rooms <u>2</u> x Number of nights <u>4</u>		Paid by: <u>002</u>	Estimated Cost: <u>\$1840</u>
Substitutes Required <u>0</u> x Number of days <u> </u>		Paid by: <u> </u>	Estimated Cost: <u>\$ </u>

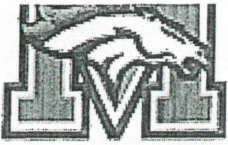
Estimated Total Costs: \$6001.50

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Deana Ellis 11/9/23
(Date)

Approved by Assistant Superintendent Stacy Edwards 11/28/23
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form



Mustang Public Schools
Professional Development Request Form

Admin use only
Days _____
Site _____

ID Number	85288	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Heather Brakebill	Site Level <u>140</u> Grade Level <u>5</u> Dept. <u>Science</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
March 20-23, 2024	11/10/2023

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT
 NSTA National Science Conf.

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
Denver CO	NSTA	

Cost of Registration:

Cost of registration \$365 Funds used 002 - general

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required Yes No

Funds used to cover the cost of the sub? _____

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Site Representative

Site Representative

Site Representative

Deana Ellis
Principal

After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.



Mustang Public Schools
Professional Development Request Form

Admin use only
Days _____
Site _____

ID Number 85425	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name Deanna Baxter	Site Level 140 Grade Level 6 Dept. Sci

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity March 20-23, 2024	Date of Request 11/10/23
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Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT

NSTA National Science Conference

Location Denver CO	Vendor NSTA	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required* <small>*Must be approved by Asst. Supt. _____</small>
------------------------------	-----------------------	---

Cost of Registration:

Cost of registration **\$365** Funds used **002 - general**

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required Yes No

Funds used to cover the cost of the sub? _____

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Site Representative

Site Representative

Site Representative

Deana Ellis

Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools
Professional Development Request Form**

Admin use only
Days
Site

ID Number 83188	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name Cherish Buel	Site Level <u>Horizon</u> Grade Level <u>Co</u> Dept. <u>Science</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity 3/19/24 - 3/23/24	Date of Request 11/10/23
---------------------------------------	-----------------------------

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT
National Science Teachers Association - National Conference

Location Denver, CO	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required* <small>*Must be approved by Asst. Supt. _____</small>
------------------------	--------	---

Cost of Registration:

Cost of registration \$365 (Early bird price) Funds used general - 002

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required Yes No

Funds used to cover the cost of the sub? _____

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Site Representative

Site Representative

Site Representative

Deana Ellis
Principal

After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.



Memo

To: Mr. Charles Bradley and the Mustang Board of Education *for*

Date: 1/10/24-1/14/24

Re: United Soccer Coaches Convention

I am looking to travel to Anaheim, California January 10-14 for the United Soccer Coaches National Convention. This convention is the largest gathering of soccer coaches in the world. I will have the opportunity to view field sessions, classroom lectures with top level coaches, and connect with coaches from across the globe. The Goal Club and Athletic department will help cover the cost for the trip.

MUSTANGPUBLICSCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM 2023-2024

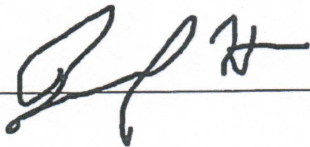
Date of Request: 11/28/23
 Staff Member Making Request: Jared Homer
 Name of Activity: United Soccer Coaches Convention
 Date/Dates of Activity: 1/10/24-1/14/24
 Location of Activity: Anaheim, California
 Number of Days Students Will Miss School: 0
 Number of Students Attending Activity: 0
 Number and Name(s) of Sponsor(s) Attending Activity: Jared Homer

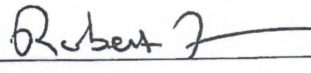
Site: MHS-705

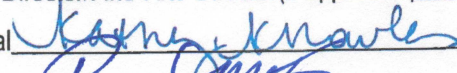
Estimate of Expenses For Trip

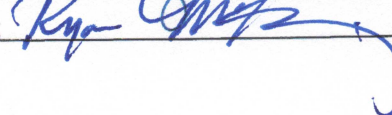
	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Flight</u>	Paid by: <u>Athletics</u>	<u>\$600</u>
Registration Fee <u>\$475</u>	Paid by: <u>Homer</u>	<u>\$475</u>
Meal Expense for Students (daily per diem) <u>0</u>	Paid by: <u>NA</u>	<u> </u>
Meal Expense for Sponsors (daily per diem) <u>0</u>	Paid by: <u>NA</u>	<u> </u>
Number of Students <u>0</u>		
Room Rate \$ <u>0</u>		
# of Rooms <u>1</u> # of Nights <u>0</u>	Paid by: <u>NA</u>	<u>0</u>
Number of Male Sponsors <u>1</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>159</u>		
# of Rooms <u>1</u> # of Nights <u>4</u>	Paid by: <u>Goal Club</u>	<u>\$636</u>
Number of Female Sponsors <u>0</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u> </u>		
# of Rooms <u>1</u> # of Nights <u> </u>	Paid by: <u>NA</u>	<u>0</u>
Number of Days Substitute Will be Required: <u>0</u>		
# of days <u> </u> x 110.00 <u> </u> x # of sponsors <u> </u> =	Paid by: <u>NA</u>	<u>0</u>

Estimated Total Cost: 1711

Sponsor Signature:  Date: 11/28/23

Approved by Athletic Director/Fine Arts Director(if applicable)  Date: 11/29/23

Approved by Principal  Date: 11/29/23

Assistant Superintendent  Date: 11/29/23

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 11/28/22

Staff Member Making Request: Jared Homer

Name of Activity: United Soccer Coaches Convention

Location of Activity: Anaheim, California

Dates of Activities: 1/10/23-1/14/23

Faculty Attending: Jared Homer

Estimate of Expenses for Trip

Type of Transportation:	<u>Flight</u>	Paid by: <u>Athletics</u>	Estimated Cost: <u>\$600</u>
Registration Fee:	<u>\$475</u>	Paid by: <u>Home</u>	Estimated Cost: <u>\$475</u>
Daily Per Diem*	<u>\$</u>	Paid by: <u></u>	Estimated Cost: <u>\$</u>
Room Rate:	<u>\$159</u>		
Number of Rooms <u>1</u> x Number of nights <u>4</u>		Paid by: <u>GC</u>	Estimated Cost: <u>\$636</u>
Substitutes Required <u>0</u> x Number of days <u>0</u>		Paid by: <u></u>	Estimated Cost: <u>\$</u>

Estimated Total Costs: \$1711

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: [Signature] 11/28/23
(Date)

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature]
Approved by Assistant Superintendent [Signature] 11/29/23
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form



Itinerary Summary

1. **Activity:** United Soccer Coaches Convention

2. **Trip Date:** January 10-14, 2024

3. **Trip Destination:** Anaheim, California

4. **Travel Date:** January 10, 2024

5. **Departure Time:** 5:00am

6. **Departure Place:** Will Rogers World Airport

7. **Return Date/Time:** January 14 12:00pm

8. **Transportation Needed:** No

9. **Total Number Traveling:** 1

10. **Cost to Participant:** \$1711

11. **Hotel Address/Phone #:** Double Tree Suites

2085 South Harbor Blvd

Anaheim, California 92802

12. **Sponsors: (Name and Phone)**
1. Jared Homer (405)590-7601

2. _____
3. _____
4. _____

****Attach a Student Roster and Schedule****



Memo

To: Mr. Charles Bradley and the Mustang Board of Education
Date: 11/30/2023
Re: American Football Coaches Association Convention

The Mustang High School Varsity Football Staff respectfully requests approval for the opportunity to attend the AFCA Convention in Nashville Tennessee in January, 2024. The convention provides a tremendous amount of opportunity for professional development for our coaching staff. Additionally, the networking element of the convention has been crucial in helping our athletes get recruited on a national level. Other school districts represented from our state at the convention are Jenks, Owasso, Tulsa Union, Bixby, McAlester, Rejoice Christian, and several more. At the convention, our staff has the opportunity to network with and learn from some of the best NCAA Division 1 football coaches in the country. I believe that this experiences is very important for our staff. Thank you for the consideration.

Sincerely,

Lee Blankenship

MUSTANGPUBLICSCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM 2023-2024


Date of Request: 11/27/2023
 Staff Member Making Request: Lee Blankenship
 Name of Activity: AFCA National convention
 Date/Dates of Activity: 1/6/2024-1/9/2024
 Location of Activity: Nashville, Tennessee
 Number of Days Students Will Miss School: 0
 Number of Students Attending Activity: 0
 Number and Name(s) of Sponsor(s) Attending Activity: Attached sheet-9

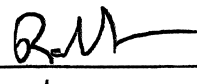
Site: MHS

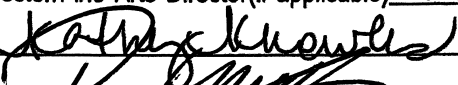
Estimate of Expenses For Trip


	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Flights</u>	Paid by: <u>MTDC</u>	<u>1200.00</u>
Registration Fee <u>\$75.00</u>	Paid by: <u>coaches</u>	<u>NA</u>
Meal Expense for Students (daily per diem) <u>0</u>	Paid by: <u>NA</u>	<u>NA</u>
Meal Expense for Sponsors (daily per diem) <u>0</u>	Paid by: <u>NA</u>	<u>NA</u>
Number of Students <u>0</u>		
Room Rate <u>\$0</u>		
# of Rooms <u>0</u> # of Nights <u>0</u>	Paid by: <u>NA</u>	<u>NA</u>
Number of Male Sponsors <u>9</u> <i>Must have a least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate <u>\$110</u>		
# of Rooms <u>8</u> # of Nights <u>3</u>	Paid by: <u>MTDC</u>	<u>2640.00</u>
Number of Female Sponsors <u>NA</u> <i>Must have a least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate <u>\$0</u>		
# of Rooms <u>0</u> # of Nights <u>0</u>	Paid by: <u>NA</u>	<u>NA</u>
Number of Days Substitute Will be Required: <u>2</u>		
# of days <u>2</u> x 110.00 <u>220.00</u> x # of sponsors <u>7</u> =	Paid by: <u>District</u>	<u>1540.00</u>

Estimated Total Cost: 5380.00

Sponsor Signature:  Date: 11/27/23

Approved by Athletic Director/Fine Arts Director(if applicable)  Date: 11/28/23

Approved by Principal  Date: 11/30/23

Assistant Superintendent  Date: 11/30/23

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2023-2024

Date of Request: 11/27/2023

Staff Member Making Request: Lee Blankenship

Name of Activity: American Football Coaches Association National Convention

Location of Activity: Nashville, Tennessee

Dates of Activities: 1/6/2023-1/9/2023

Faculty Attending: Lee Blankenship, Waleed Gaines, Cody McDaniel, Jeremy Harris

Matt Brand, Jason Doran, Joshua Pipkin, Chandler Rhodes, Steve Patterson

Estimate of Expenses for Trip

Type of Transportation: Flight Paid by: MTDC Estimated Cost: \$ 1200

Registration Fee: \$ 75 Paid by: coaches Estimated Cost: \$ NA

Daily Per Diem* \$ 0 Paid by: NA Estimated Cost: \$ NA

Room Rate: \$

Number of Rooms 8 x Number of nights 3 Paid by: MTDC Estimated Cost: \$ 2640.00

Substitutes Required 2 x Number of days 2 Paid by: District Estimated Cost: \$ 1540.00

(Substitute is \$110.00 per day)

Estimated Total Costs: \$ 5380.00

- Per Diem will be paid at the current IRS rate.

Employee Signature: [Signature] 11/27/23
(Date)

Approved by Athletic Directory/Fine Arts Director (if applicable) [Signature]

Approved by Site Principal _____

Approved by Assistant Superintendent [Signature] 11/30/23
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form

Coaches attend the American Football Coaches Association National Convention

- 1. Lee Blankenship**
- 2. Waleed Gaines**
- 3. Cody McDaniel**
- 4. Jeremy Harris**
- 5. Matt Brand**
- 6. Jason Doran**
- 7. Joshua Pipkin**
- 8. Chandler Rhodes**
- 9. Steve Patterson**



Memo

To: The Board of Education, Mustang Public Schools
Charles Bradley, Superintendent
Ryan McKinney, Assistant Superintendent of Secondary Education *RM*

From: Jennifer Newell *JN*

Date: November 30, 2023

Re: Overnight Travel Request for the following dates: January 22-24, 2024

Please discuss, consider, and vote on my request for the following district staff to travel to Katy, Texas for the 2024 Violence Prevention Symposium:

Jennifer Newell
Andrea Guzic
Greg Oliver
Samantha Wilson
Chad Harper
William Bennyhoff

Expenses will be paid through Fund 11, Project 541.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 11-29-23

Staff Member Making Request: JENNIFER NEWELL

Name of Activity: National Interscholastic Athletics + After-School Activities Safety + Security Forum

Location of Activity: KATY, TX

Dates of Activities: JANUARY 22 + 23, 2024

Faculty Attending: JENNIFER NEWELL, ANDREA GARCIA, GREG OLIVER, CHAD HARPER, SAMANTHA WILSON + WILLIAM BENNYHOFF

Estimate of Expenses for Trip

Type of Transportation:	<u>DISTRICT VEH.</u>	Paid by: <u>541</u> <u>376</u>	Estimated Cost: <u>\$2128.00</u>
Registration Fee:	<u>\$325.00</u>	Paid by: <u>541</u> <u>376</u>	Estimated Cost: <u>\$1950.00</u>
Daily Per Diem*	<u>\$442.50</u>	Paid by: <u>541</u> <u>376</u>	Estimated Cost: <u>\$2655.00</u>
Room Rate:	<u>\$150.00</u>		
Number of Rooms:	<u>4</u> x Number of nights <u>2</u>	Paid by: <u>541</u> <u>376</u>	Estimated Cost: <u>\$1200.00</u>
Substitutes Required	<u>—</u> x Number of days <u>—</u>	Paid by: <u>—</u>	Estimated Cost: <u>\$ —</u>

Estimated Total Costs: \$ 7773.00

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: [Signature] (Date) 11/30/23

Approved by Assistant Superintendent [Signature] (Date) 11/30/23

*This page must be submitted with a board memo and a Professional Development Request Form



Memo

To: Mr. Charles Bradley and the Mustang Board of Education

Date: Dec 8-10, 2023

Re: OSDTDA State Competition POM

pcw

Good day to you,

Mustang High School Pom would like to attend the OSDTDA State competition December 8-10th, 2023. The competition will be at the Tulsa Cox Convention Center, 100 Civic Center, Tulsa, OK 74103. Athletes and coaches will stay at the DoubleTree Hilton Hotel Tulsa Warren Place, 6110 S Yale Ave, Tulsa, OK 74136. The sponsors attending will be Kelly Noble, Kacy Oltmann, Kortnei Cowan, Jessica Glasco, and Jamie Dominguez. The booster club will provide payment for registration, hotel, and food costs.

Kelly Noble

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 11/13/23
 Staff Member Making Request: Kelly Noble
 Name of Activity: OSDTDA State Competition
 Date/Dates of Activity: Dec 8-10, 2023
 Location of Activity: Tulsa Cox Convention Center
 Number of Days Students Will Miss School: potentially half of a day
 Number of Students Attending Activity: 28
 Number and Name(s) of Sponsor(s) Attending Activity: 5, Kelly Noble, Kacy Oltmann, Kortnei Cowan, Jessica Glasco, Jami

Site: 705

Estimate of Expenses For Trip

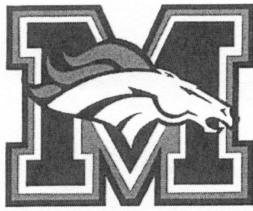
	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>School Activity Bus</u>	Paid by: <u>Booster</u>	<u>\$1120.00</u>
Registration Fee <u>\$1670.00</u>	Paid by: <u>Booster</u>	<u>\$1670.00</u>
Meal Expense for Students (daily per diem) <u>included</u>	Paid by: <u>Booster</u>	<u>0</u>
Meal Expense for Sponsors (daily per diem) <u>included</u>	Paid by: <u>Booster</u>	<u>0</u>
Number of Students <u>28</u>		
Room Rate \$ <u>\$139</u>		
# of Rooms <u>7</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$1946.00</u>
Number of Male Sponsors <u>1</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>139</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$278.00</u>
Number of Female Sponsors <u>4</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>139</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$556.00</u>
Number of Days Substitute Will be Required: <u>1/2 (possi</u>		
# of days <u>1/2</u> x \$110.00 = <u>\$55.0</u> x # of sponsors <u>\$110</u> =	Paid by: <u>Athletics</u>	<u>\$110.00</u>
Estimated Total Cost:		<u>\$5680.00</u>

Sponsor Signature: Kelly Noble Date 11/13/23

Approved by Athletic Director/Fine Arts Director (if applicable) [Signature] Date 11/15/23

Approved by Principal Kathy Knowles Date 11/16/23

Assistant Superintendent [Signature] Date 11/17/23



Memorandum

To: Charles Bradley, Superintendent, MPS
Mustang Board of Education
Ryan McKinney, Assistant Superintendent of Secondary Education, MPS *ym*

From: Lisa Stacey, Principal, MCMS

Date: December 4, 2023

Re: Request for Out of State Travel

Please discuss, consider and/or act upon approval for Tara Hardeman to attend the WEB Basic Training on Jan 22-24, 2023, in Colorado Springs, CO. MCMS Staff and General funds will be paying for the registration, travel and substitute costs.

Thank you for your consideration.

Lisa Stacey

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2023-2024

Date of Request: 12/4/23

Staff Member Making Request: Lisa Stacey

Name of Activity: WEB Basic Training

Location of Activity: Colorado Springs, CO

Dates of Activities: Jan 21 - Jan 24, 2024

Faculty Attending: Tara Hardeman - MCMS WEB Coordinator

Estimate of Expenses for Trip

Type of Transportation:	<u>Air</u>	Paid by: <u>60/940</u>	Estimated Cost: <u>\$ 318.19</u>
Registration Fee:	<u>\$ 3,475</u>	Paid by: <u>11/002</u>	Estimated Cost: <u>\$ 3,475</u>
Daily Per Diem*	<u>\$ 103.50</u>	Paid by: <u>60/940</u>	Estimated Cost: <u>\$ 103.50</u>
Room Rate:	<u>\$ included</u>		
Number of Rooms <u>1</u> x Number of nights <u>3</u>		Paid by: <u> </u>	Estimated Cost: <u>\$ </u>
Substitutes Required <u>1</u> x Number of days <u>3</u>		Paid by: <u>11/002</u>	Estimated Cost: <u>\$ 330</u>

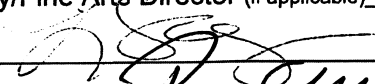
(Substitute is \$110.00 per day)

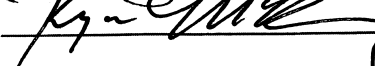
Estimated Total Costs: \$ 4,226.69

- Per Diem will be paid at the current IRS rate.

Employee Signature:  12/4/2023
(Date)

Approved by Athletic Director/Fine Arts Director (if applicable)

Approved by Site Principal 

Approved by Assistant Superintendent  12/7/23
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form



Memo

To: Mr. Charles Bradley and the Mustang Board of Education

Date: 1/5-1/6/2024

Re: Super Girl 64 Wrestling Tournament

Mustang High School women's team has been invited to wrestle in the Super Girl 64 wrestling tournament held in Tulsa Oklahoma at Union High School. They will get to compete with some of the best teams from the Midwest. This is a great opportunity for our athletes to see where they are on a national level.

We will be transporting 17 student athletes, 1 coach, and a female sponsor.

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 1/5-1/6/24
 Staff Member Making Request: Will Delk
 Name of Activity: Wrestling Tournament
 Date/Dates of Activity: 1/5/2024-1/6/2024
 Location of Activity: Union High School
 Number of Days Students Will Miss School: 1
 Number of Students Attending Activity: 17
 Number and Name(s) of Sponsor(s) Attending Activity: 1. Will Staats, 2. Jennifer Staats

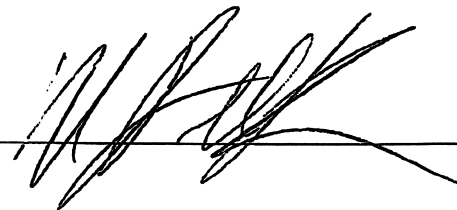
Site: High School

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Activity Bus (\$2.00 x 230mi)</u>	Paid by: <u>District</u>	<u>\$460</u>
Registration Fee <u>\$450</u>	Paid by: <u>Athletics</u>	<u>\$450</u>
Meal Expense for Students (daily per diem) <u>\$0</u>	Paid by: <u>Booster</u>	<u>\$0</u>
Meal Expense for Sponsors (daily per diem) <u>\$0</u>	Paid by: <u>Booster</u>	<u>\$0</u>
Number of Students <u>17</u>		
Room Rate \$ <u>120</u>		
# of Rooms <u>4</u> # of Nights <u>1</u>	Paid by: <u>Booster</u>	<u>\$480</u>
Number of Male Sponsors <u>2</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>120</u>		
# of Rooms <u>1</u> # of Nights <u>1</u>	Paid by: <u>Booster</u>	<u>\$120</u>
Number of Female Sponsors <u>1</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>120</u>		
# of Rooms <u>1</u> # of Nights <u>1</u>	Paid by: <u>Booster</u>	<u>\$120</u>
Number of Days Substitute Will be Required: <u>1</u>		
# of days <u>1</u> x \$85.00 = <u>\$85</u> x # of sponsors <u>\$85</u> =	Paid by: <u>Booster</u>	<u>\$85</u>

Estimated Total Cost: \$1,715

Sponsor Signature: _____



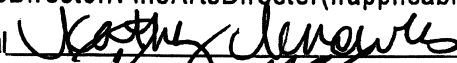
Date: 12/15/23

Approved by Athletic Director/Fine Arts Director (if applicable) _____




Date: 12/5/23

Approved by Principal _____



Date: 12/6/23

Assistant Superintendent _____



Date: 12/7/23



Memo

To: Mr. Charles Bradley and the Mustang Board of Education

Date: 11/16/2023

Re: Mustang High School Track & Field

Dear Mr. Bradley and Members of the Board,

We have been invited to attend one of the largest high school indoor track and field invitationals hosted in the US, The Razorback Invitational. This event will be hosted by the University of Arkansas. This invitational gives our athletes the opportunity to not only compete in front of the nations best college programs but also witness first hand an NCAA competition. High School athletes and Coaches are provided ticket to the college competition held the day before once accepted into the meet.

Our Track Booster Club will provide lunch and dinner for both days for all of our athletes and staff. Our booster club will also provide lodging for our athletes and staff in Springdale, Ark.

This opportunity will allow team and staff bonding along with exposure for those possibly wanting to further their athletic careers. We would like this to become an annual event for our athletes and coaches.

Respectfully,

Shanon

MUSTANG PUBLIC SCHOOLS
OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM


Date of Request: 11/16/2023
 Staff Member Making Request: Shanon Atkinson
 Name of Activity: Indoor High School Track Invitational
 Date/Dates of Activity: 1/12-13/2024
 Location of Activity: Univ. of Arkansas
 Number of Days Students Will Miss School: 1
 Number of Students Attending Activity: 35
 Number and Name(s) of Sponsor(s) Attending Activity: Shanon Atkinson, Tyler Thompson, Ashley Pipkin, Luke Roush, Eliaj

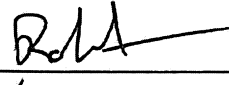

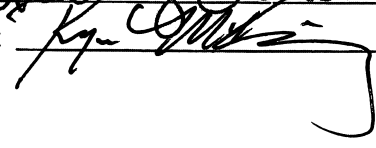
Site: Mustang HS

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Bus/Van</u>	Paid by: <u>Booster Club</u>	<u>\$1044</u>
Registration Fee <u>\$25 per event</u>	Paid by: <u>Booster Club</u>	<u>\$750</u>
Meal Expense for Students (daily per diem) <u>\$25</u>	Paid by: <u>Booster Club</u>	<u>\$750</u>
Meal Expense for Sponsors (daily per diem) <u>\$25</u>	Paid by: <u>Booster Club</u>	<u>\$200</u>
Number of Students <u>30</u>		
Room Rate <u>\$99</u>		
# of Rooms <u>9</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$1782</u>
Number of Male Sponsors <u>5</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate <u>\$99</u>		
# of Rooms <u>5</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$990</u>
Number of Female Sponsors <u>2</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate <u>\$99</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$396</u>
Number of Days Substitute Will be Required: <u>5</u>		
# of days <u>2</u> x \$110.00= <u>1,100</u> x # of sponsors <u>5</u> =	Paid by: <u>District</u>	<u>\$1100</u>



Estimated Total Cost: \$7012

Sponsor Signature:  Date 11/29/23

Approved by Athletic Director/Fine Arts Director (if applicable)  Date 12/1/23
 Approved by Principal  Date 12/5/23
 Assistant Superintendent  Date 12/7/23



Memo

To: Charles Bradley, Superintendent
CC: Ryan McKinney, Asst. Superintendent 
Karen Wilson, Exec. Dir. of Student Services 
From: Heather Wiggins, Director of Student Assistance Programs
Date: 11/30/2023
Subject: MOU for Counseling Services

Please discuss, consider and/or act upon consideration of the attached memorandum of understanding between Mustang Public Schools and CorAspire. This MOU is to allow an outside counselor to provide services during the school day at no cost to the district.

If you have any questions, do not hesitate to contact Heather Wiggins.

Memorandum of Understanding (MOU)

Private Mental Health Services for Students in the School Setting

This Memorandum of Understanding (MOU) is entered into on the 9th day of , November 2023 by and between Independent School District I- 069 Mustang Public Schools in Canadian County, Oklahoma, hereinafter referred to as "District", and CorAspire, an Oklahoma corporation.

WHEREAS, the District and CorAspire desires to enter into a Memorandum of Understanding advantageous to both parties.

WHEREAS, CorAspire desires to provide the mental health and social work services under the terms and conditions of this MOU.

NOW, THEREFORE, the parties agree as follows:

1. With respect to the students receiving private mental health services or social work services in the school setting, CorAspire shall provide an employee to deliver individual and family counseling, family intervention, and other mental health services to students at the assigned school. The CorAspire employee shall be a licensed clinical social worker or licensed mental health counselor or under supervision with a licensed mental health counselor.
2. In the event that a CorAspire employee providing services under this MOU is not providing services in accordance with the stated direction provided by the Director of Student Assistance, the designated CorAspire administrative representative will be contacted. In the event that said issues are not resolved, CorAspire will, upon written request by the District, remove said personnel immediately from the program.
3. All wages, taxes, benefits and other employment-related expenses and duties associated with the CorAspire employees are the sole responsibility of CorAspire.
4. The District agrees to provide adequate space determined by the site principal or designee. Schedules for the students receiving services will be set accordingly to have the least impact on the student's instructional day.
5. CorAspire will maintain all records, logs and documentation, including progress notes, prepared by the CorAspire employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act. CorAspire will coordinate care in a manner that complies with privacy and confidentiality requirements, including, but not limited to, those of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 (Pub. L. No. 104-1911, 110 STAT. 1936 (1996)) and all amendments following, 42 CFR Part 2, and other federal and state laws, including privacy requirements specific to the care of minors, as appropriate.
6. CorAspire shall act as the Mental Health Provider from all services provided under this MOU and will promptly bill Medicaid for all services provided to District students who are Medicaid eligible pursuant to the fee schedule set forth in federal and state law. CorAspire will comply with the requirements of state and federal law and regulations in seeking Medicaid reimbursement for these services. CorAspire is solely responsible for the proper billing of Medicaid-covered services under this MOU. Further, if CorAspire employs a staff member under this contract who is ineligible to bill Medicaid, CorAspire shall bear the full cost of such person's services when provided to any Medicaid eligible student.

7. Also, as the Medicaid Provider under this MOU, CorAspire shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees, relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by CorAspire its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this MOU.
8. CorAspire agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of CorAspire its officers, agents, employees, or contractors.
9. CorAspire agrees that prior to entering into this Agreement CorAspire has obtained a Commercial General Liability ("CGL") insurance policy, Professional Liability insurance policy ("PL") and School Leaders Legal Liability insurance policy ("SLL") (otherwise known as Directors and Officers Liability insurance), each insuring CorAspire an amount not less than \$125,000.00 for personal injury to or death of any individual, and \$ 1,000,000.00 in the aggregate for personal injury or death. CorAspire agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies are canceled during this school year, CorAspire must immediately notify the District.
10. Further, CorAspire affirms that its employees and any subcontractor who will be on District property and acting on behalf of CorAspire in performance of this Agreement are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.
11. The CorAspire employees will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the program.
12. The District and CorAspire agree that student safety is a top priority. In an effort to protect student safety, CorAspire agrees that it will not hire an individual, whether as an officer, agent, employee, or contractor, who has been convicted of a felony or who has been convicted of any crime involving moral turpitude. CorAspire also declares that none of its employees working on school premises is currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.
13. CorAspire shall submit written proof to the District's Student Assistance office that all applicable CorAspire employees have passed background checks and a drug screening prior to their entering the building of the school to provide services pursuant to this MOU.
14. All CorAspire employees must have in their possession, at all times, a current photo ID which identifies them as a staff member of CorAspire.
15. The District may choose to discontinue services during the term of this MOU for any reason with (30) calendar days' written notice to the other party.

IN WITNESS WHEREOF, the District and CorAspire have Executed this MOU on the day and year first above written.

Independent School District I-069
Canadian County, Oklahoma

Heather A Wiggins

Heather Wiggins
Director of Student Assistance
Mustang Public Schools

11/9/23
Date

Andrea Blair

Director
CoAspire Mental Health and Wellness Center
Name of Agency

525 Liberty Lane
Street Address
Edmond OK 73034
City, State, Zip Code

11/9/23
Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jeff Landes, Chief Financial Officer *JL*

Dr. Jason Pittenger, Assistant Superintendent for Operations *JPP*

Alan Green, Chief Operations Officer *AG*

From: Kenneth Wilson

Custodial Manager Mustang Public Schools

Date: 30 Nov 2023

Contract Vendor: Southwest Cleaning **Time Frame:** 12/21/2023 to 05/31/2024

Amount: \$ 156,327.00 **Fund:** 21 **Project:** 34

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Addendum to the ten month contract with Southwest Cleaning Services for district wide custodial services. The cost for this service is \$156,327.00. This contract will run December 21st, 2023 to May 31st, 2024-these are 11 positions that have been vacated.



Professional Commercial/Janitorial
www.southwestcleaningservices.net

11-30-23

TO KENNY WILSON AND ALAN GREEN.

FROM SOUTHWEST CLEANING SERVICES:

ADDENDUM TO RFP FOR 2023/2024 SCHOOL YEAR

SOUTHWEST CLEANING WILL BE ADDING 11 PERSONNEL TO OUR EXISTING STAFF
FOR THE REMAINDER OF THE 2023/2024 SCHOOL YEAR.

THERE WILL BE 107 DAYS FROM THE START DATE OF DEC. 21st 2023 TO MAY 31ST 2024,
WITH A DAILY RATE OF \$1461.00.

THE TOTAL ADDENDUM, TO THE RFP, WILL NOT EXCEED \$156,327.00 DOLLARS FOR THE
ADDITIONAL 11 PERSONNEL.

THANK YOU FOR YOUR CONTINUED TRUST YOU HAVE PLACED IN SOUTHWEST
CLEANING SERVICES.

TRULY,

WILLIAM DONNELLY:
OWNER, PRESIDENT

TODD LOVELACE
MPS, BOARD PRESIDENT

CONTRACT APPROVAL MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

[Handwritten signatures in blue ink]

From: Michael Raiber, Director of Fine Arts

[Handwritten initials 'MR' in a circle]

Date:

Contract Vendor: Colton Hines Time Frame: January - December 2024

Amount: 28,800.00 Fund: 922 60 Project: 922

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Music arranger and music clinician for the 2024 competitive marching band show.

2024 Contract

Colton Hines

This is an exclusive agreement between Colton Hines and the Mustang High School Marching Band for responsibilities of Music Design and payment. These statements, when signed, are legally binding to protect both Colton Hines and the Mustang High School Band Organization.

I.

Colton Hines

Colton Hines signs on to be the Music Arranger and Music clinician for the Mustang High School Marching Band (MHS) for the 2024 marching band season. He is to be paid the amount of \$28,800.

1.

Music Arrangements for the Winds, Percussion & Electronics

2.

Attend Rehearsals agreed upon with both parties

3.

Communication with Program Coordinator and Head Band Director

II.

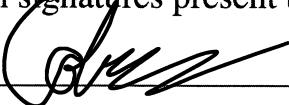
Mustang High School Marching Band

MHS agrees to sign on Colton Hines to be the Music Designer for the 2024 marching band season. The payment of \$28,800 is agreeable to be paid in full in the following payment plan by MHS:

Music Design Contract Agreement Mustang High School Mustang, OK

Payment Plan: \$2,400 per month for the duration of January 20 – Decemeber 20 due on the 20th day of the month.

Signatures of both Colton Hines and the head director of the Mustang High School Marching Band indicate that these rules and regulations are agreed upon for the 2024 Marching Band season. These rules and regulations only apply to this specific season. Amendments to the contract must be re-written with both signatures present to be valid.

x  x 11/28/2023

Colton Hines, Music Designer Date

x _____ x _____

MPS Board of Education President Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer *jl*
Ryan McKinney, Assistant Superintendent *rm*

From: Michael Raiber, Director of Fine Arts *MR*

Date:

Contract Vendor: Jordan Lalama Time Frame: January - December 2024

Amount: 15,000.00 Fund: 922 60 Project: 922

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

choreographer and visual clinician for the 2024 competitive marching band show.

Contract

Jordan Lalama

Choreography Contract Agreement 2024

Mustang High School

Mustang, OK

This is an exclusive agreement between Jordan Lalama and the Mustang High School Marching Band for responsibilities of choreography and payment. These statements, when signed, are legally binding to protect both Jordan Lalama and the Mustang High School Band Organization.

- **I.**
Jordan Lalama

Jordan Lalama signs on to be the choreographer and visual clinician for the Mustang High School Marching Band (MHS) for the 2024 marching band season. He is to be paid the amount of \$15,000.

- **1.**
Choreography for the Winds. Trips to Mustang High School to write and teach.
- **2.**
Pre - Season Choreography Clinics
- **3.**
Communication With Program Coordinator and Head Band Director

The prior discussed payment includes travel expenses: Flights, Rental Car, and Meals. Lodging will be provided.

- **II.**
Mustang High School Marching Band

MHS agrees to sign on Jordan Lalama to be the Choreographer designer for the 2024 marching band

season. The payment of \$15,000 is agreeable to be paid in full in the following payment plan by MHS:

Payment Plan: \$1,250 per month for the duration of January '24 – December '24 due on the 15th day of the month. Late payments are subject to a \$50 dollar late fee.

Signatures of both Jordan Lalama and the head director of the Mustang High School Marching Band indicate that these rules and regulations are agreed upon for the 2024 Marching Band season. These rules and regulations only apply to this specific season. Amendments to the contract must be re-written with both signatures present to be valid.

To indicate your acceptance of the above, sign electronically below.

MUSTANG HIGH SCHOOL

Type your name

JORDAN LALAMA

Jordan Lalama

✓ Signed Nov 27th, 2023

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer *[Signature]*
Ryan McKinney, Assistant Superintendent *[Signature]*

From: Michael Raiber, Director of Fine Arts *[Signature]*

Date:

Contract Vendor: Wes Cartwright Time Frame: January - December 2024

Amount: 36,000.00 Fund: 922 60 Project: 922

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Program desinger and design team coordinator for the 2024 competitive marching band show.

Agreement/Contract
Between
Wes-Cartwright, LLC
(herein after referred to as CONSULTANT)
And
Mustang Public Schools
(herein after referred to as CLIENT)

Consultant: Wes-Cartwright, LLC
3533 Pinnacle Bay Pt.
Little Elm, TX 75068
214-223-2192

Client: Mustang Public Schools
Mustang High School
906 South Heights Drive
Mustang, OK 76064

Services: Program Designer

Scope of Work: Program Designer, Design Team Coordinator. Conceptual Programming, Music Concepts, Drill Design/Coordinator, Prop Design, Costume Design. Color Guard Concepts. Color Guard Consultant (includes band and guard)

Compensation: \$36,000.00 in total - paid \$3,000.00 per month, beginning January 2024. It is understood that all fees paid to consultant are due and earned at the time of invoicing.

Date of Services: January 2024 – December 2024 (annual contract payable in 12 equal installments)

Terms and Conditions: Contracted Services will be provided by Consultant for the Client's 2024 Season. Services will be provided January 2024 through December 2024. In the event the Consultant fails to perform under the terms of this agreement as a result of events or circumstances outside of the Consultant's control, such as illness, acts of nature, etc., the Consultant agrees to offer services at a later date, providing such can be rescheduled with Client. Consultant will notify Client immediately with any circumstances or event that will prevent Consultant from performing under this agreement.

Termination: This agreement shall be in effect from the date of signatures by the Consultant and Client. This agreement may be terminated by either party at anytime by giving a minimum 30 days advance written notice.

Compensation: Payments will be made by the 15th of each month to Consultant upon submittal of invoicing to the Client.

 11/28/23

Wes Cartwright Date
Owner, Wes-Cartwright, LLC

Ryan Edgmon Date
Band Director

Mustang Board of Education President Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer *One*
Ryan McKinney, Assistant Superintendent *[Signature]*

From: Michael Raiber, Director of Fine Arts *[Signature]*

Date:

Contract Vendor: Leon May **Time Frame:** January - December 2024

Amount: 15,000.00 **Fund:** 60 **Project:** 922

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Visual Consultant for the 2024 competitive marching band show.

Leon May Visual Design, Inc.

6646 Brigham Bay Drive
Avon, IN 46123
317-501-3500
lmaydesignvid@aol.com
Tax ID: 83-3490402

Service Agreement/Contract for Consultation

Consultant: Leon May Visual Design, Inc.

Host: MustangPublic Schools

Compensation:

\$15,000.00, for January, 2024 through November 30, 2024 for fees incurred.

Terms and Conditions:

Contracted services will be provided to Mustang Public Schools for band consultation. The compensation amount above includes marching band drill design for the fall season. Consultant is responsible for providing pdfs and or files for the band director to successfully teach the drill to the students.

Termination:

This Agreement shall be in effect from the date of signatures by the Consultant and the District Board of Education President. The Agreement may be terminated by either party giving at least 15 days advance notice, once the season is completed.



Leon May
Leon May Visual Design, Inc.

Date: 12-01-2023

MPS Board of Education President

Date: _____



Memo

To: Charles Bradley, Superintendent
From: Ryan McKinney, Asst. Superintendent of Secondary Education
Date: 10/16/23
Subject: **School Board Hearing Officer Appointment**

Please discuss, consider, and/or act upon the approval of the following listed below. These individuals upon approval, could be assigned as a Board Hearing Officer in any student situation that per Board Policy requires a Board Hearing Officer.

Adam Heavin
Mark Rains
Bo Rainey
Eric Wade
Adam Breipohl



Memo

To: Mustang Board of Education
Charles Bradley, Superintendent

From: Ryan McKinney, Assistant Superintendent of Secondary Education *RM*

Date: December 7, 2023

Re: District Calendar for the 2024-2025 School Year

Please discuss, consider, and/or act upon the recommendation the attached District Calendar for the 2024-2025 SY



MUSTANG PUBLIC SCHOOLS 2024-2025 District Calendar



July '24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
October '24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
January '25						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
April '25						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

August '24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
November '24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
February '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
May '25						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
December '24						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
March '25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
June '25						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 1-2 & 5-6
District assigned days	August 7-9 & 12
First Day of School	August 13
District assigned day	September 19
District assigned day	September 20
Inter/MS Parent Teacher Conf	Sept 26 & 30
Elem/HS Parent Teacher Conf	Oct 3 & 7
District assigned day	October 21
District assigned day	January 6
District assigned day	January 7
District assigned day	February 10
District assigned day	February 11
Inter/MS Parent Teacher Conf	Feb 27 & March 4
Elem/HS Parent Teacher Conf	March 6 & 11
District assigned day	March 24
NO SCHOOL	April 18
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBA

NO SCHOOL FOR STUDENTS	
September 2	Labor Day
September 19	Prof Dev/Collab Day
September 20	Prof Dev/Collab Day
October 16-18	Fall Break
October 21	Prof Dev Day
November 25-29	Thanksgiving Break
Dec 20 - Jan 3	Winter Break
January 6-7	Prof Dev/Collab Day
January 20	Martin Luther King Day
February 10	Prof Dev/Collab Day
February 11	Prof Dev Day
March 14-21	Spring Break
March 24	Prof Dev/Collab Day
April 18	No School

OPEN HOUSE / SCHEDULE PICK-UP DATES	
TBA	Freshmen Orientation
TBA	HS Schedule Pick-Up
TBA	MS Schedule Pick-Up
TBA	Elementary Open House
TBA	5th Grade IS Schedule Pickup
TBA	6th Grade IS Schedule Pickup
TBA	IS Open House
TBA	MS Open House
TBA	HS Open House
Instructional Period / Number of Days	
Quarter 1 (Aug 13 - Oct 15)	43
Quarter 2 (Oct 22 - Dec 19)	38
1st Semester (Aug 13 - Dec 19)	81
Quarter 3 (Jan 8 - Mar 13)	44
Quarter 4 (Mar 25 - May 20)	40
2nd Semester (Jan 8 - May 20)	84
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1010	11/06/2023	83358	LORI LINN KNOWLES	045 Open Airways Training Fee	400.00
					Open Airways Training Registration Fee-No set date	400.00
			045-2573-860-239-0000-000-050		11/06/2023	
11	1011	11/06/2023	14462	Amazon Capital Services Inc.	041 Office Furniture	279.99
					Office Furniture	279.99
			041-2575-651-239-0000-000-050		11/06/2023	
11	1012	11/06/2023	13963	CAPITAL ONE TRADE CREDIT	041 Blanket Life Skills High School	325.00
					Blanket Life Skills High School- Replacing 11-371	325.00
			041-1000-681-239-0000-000-705		11/06/2023	
11	1013	11/07/2023	13643	Super Duper Inc	621 Speech Adaptive Supplies	150.00
					Speech Interactive Adaptive Supplies	59.90
			621-2152-614-239-0000-000-125		11/07/2023	
			621-2152-614-239-0000-000-125		11/07/2023	90.10
11	1014	11/07/2023	67223	BJOREM SPEECH PUBLICATIONS, LLC	621 Speech Adaptive Supplies	325.00
					Speech Interactive Adaptive Supplies	325.00
			621-2152-658-239-0000-000-125		11/07/2023	
11	1015	11/07/2023	14462	Amazon Capital Services Inc.	621 Speech Adaptive Supplies	1,250.00
					Speech Interactive Adaptive Supplies	60.35
			621-2152-658-239-0000-000-125		11/07/2023	
			621-2152-658-239-0000-000-125		11/07/2023	1,189.65
11	1016	11/07/2023	65031	ARTIC BITES, LLC	621 Speech Adaptive Supplies	325.00
					Speech Adaptive Supply Kit	325.00
			621-2152-658-239-0000-000-125		11/07/2023	
11	1017	11/07/2023	61945	SCHOOL HEALTH CORPORATION	045 Nurse District Order	500.00
					Nurse supplies for district use	71.94
			045-2132-616-239-0000-000-050		11/07/2023	
			045-2132-616-239-0000-000-050		11/07/2023	428.06
11	1018	11/07/2023	15926	Oklahoma Music Educators Assoc	03- Amanda Thomas OKMEA	120.00
					OkMEA Winter Conference Registration Amanda Thomas	120.00
			003-2213-860-900-1050-000-155		11/07/2023	
11	1019	11/07/2023	67308	ATTACHMENT & TRAUMA NETWORK, INC	042-Trauma Sensitive Conference -Mike Barrick	300.00
					042-Trauma Sensitive Conference- Mike Barrick Feb 22-23, 2024 Virtual	300.00
			042-2573-860-100-0000-000-050		11/07/2023	
11	1020	11/08/2023	68520	RAS Technology Consultants, Inc.	025-21 custom report bundle plugins w/PS	700.00
					PSCB DEV MEMBERSHIP SUBSCRIPTION - LEVEL 3PSCB DEVELOPMENMT - CUSTOM REPORTS	700.00
			025-2580-346-000-0000-000-050		11/08/2023	
11	1021	11/08/2023	12960	Betrol Enterprises, Inc.	066 MHS Vocal CTSWS Music	102.50
					066 It Don't Mean a Thing if it ain't got that Swing	102.50
			066-1000-619-100-3000-000-705		11/08/2023	

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1032	11/10/2023	12086	L&M OFFICE FURNITURE	002 - Library Shelves	5,000.00
				002 - Library Shelves	002-2220-731-900-0000-000-140	5,000.00
11	1033	11/10/2023	61446	OKLAHOMA SCHOOLS INSURANCE GROUP	016-Deductible	1,000.00
				016-Deductible payment amount of \$1000.00 for Bus accident, DOL 11.6.23	016-2720-521-000-0000-000-050	1,000.00
11	1034	11/10/2023	12960	Betroid Enterprises, Inc.	066CRI Vocal Music	272.05
				066 America the Beautiful	066-1000-619-100-1183-000-145	38.50
				Chipmunk Song	066-1000-619-100-1183-000-145	33.47
					066-1000-619-100-1183-000-145	14.83
				Under Winter Moon	066-1000-619-100-1183-000-145	71.75
				You're A Mean One Mr. Grinch	066-1000-619-100-1183-000-145	113.50
11	1035	11/10/2023	65058	CONCORD THEATRICALS CORP	066 Script Rental for Musical	400.00
				066 The Wizard of Oz (RSC Version) (#WIR) Acting Edition TOS	066-1000-449-100-4000-100-705	248.75
					066-1000-449-100-4000-100-705	151.25
11	1036	11/10/2023	13991	WESTCO COMPUTER & LAMINATOR	002-Laminating rolls for teachers/staff	240.00
				002-MHSA	002-2410-619-900-0000-000-705	240.00
				Approx. 6 laminating rolls for teachers and staff to use for classrooms		
11	1037	11/13/2023	68508	Richard M Frendt	066 MHS Musical Rental Rights	595.00
				066 MHS Musical Rental, rehearsal and performance rights for all design and animation associated with Wizard of Oz	066-1000-449-100-4000-100-705	595.00
11	1038	11/13/2023	99999	MUSTANG SCHOOL GENERAL	044 Homebased Mileage PO	175.00
				Homebased mileage po	044-1000-580-239-0000-000-110	175.00
11	1039	11/13/2023	67961	Joshua A Abbott	023- BLANKET ROLL DOWN GATE REPAIR	600.00
				BLANKET ROLL DOWN GATE REPAIR	023-3140-618-700-0000-000-050	600.00
11	1040	11/13/2023	62855	TRAVEL SOURCE, INC	002 - airline ticket for conference	318.19
				002 - airline ticket for Conference - WEB Training Tara Hardeman Colorado Springs Jan 21-24	002-2213-580-900-0000-000-525	318.19
11	1041	11/14/2023	14462	Amazon Capital Services Inc.	042- Behavior Dept. Blanket Supplies	500.00
				042- Behavior Dept. Blanket Supplies	042-1000-658-100-0000-000-050	35.61
					042-1000-658-100-0000-000-050	464.39
11	1042	11/16/2023	94358	CHERYL A RODGERS	Mileage Reimbursement	100.00
				Mileage Reimbursement for travel to Oklahoma University for job fair	014-2572-580-000-0000-000-050	100.00
11	1043	11/16/2023	10582	CCOSA	003 OMLEA CONFERENCE REGISTRATION	916.00
				Registration for OMLEA Conference, February 13-14, 2024 in Edmond, OK Christy Bradley, Kameron Hill, Brandi Owen, Nathan Burch	003-2213-860-900-0000-000-510	916.00
11	1044	11/17/2023	14092	WPS PUBLISHERS DISTRIBUTERS	621 1-18/19 Training Autism Diagnostic Obv	600.00
				1-18/19 Training Autism Diagnostic Obv-Ashley Witt	621-2573-860-239-0000-000-050	600.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1045	11/17/2023	14462	Amazon Capital Services Inc.	621 OT Adaptive Supplies	1,500.00
				OT Adaptive Supplies	621-2135-658-239-0000-000-110	1,500.00
11	1046	11/17/2023	86417	STEPHANIE LYNN MATTHEWS	615 School Legal Issues Workshop-11/28	100.00
				School Legal Issues Workshop-11/28-Stephanie Matthews	615-2573-860-239-0000-000-050	100.00
11	1047	11/17/2023	14462	Amazon Capital Services Inc.	066 MHS Musical Items	1,072.50
				066 Musical30 packet of Plastic Bradded Pocket Folders	066-2199-619-900-4000-000-705	72.50
				Various Costumes and supplies for wizard costume build	066-2199-619-900-4000-000-705	1,000.00
11	1048	11/17/2023	14462	Amazon Capital Services Inc.	066 MHS Theatre Items	1,100.00
				066 MHS TheatreVariety of items for the theatre class	066-2199-619-100-4000-000-705	1,100.00
11	1049	11/17/2023	10170	Apple, Inc.	070 - iPads	2,560.00
				Shiella Vardeman/South10.2 inch iPad Wi-Fi 64GBQuote# 2111416692	070-1000-681-034-2250-000-505	2,392.00
					070-1000-681-034-2250-000-505	168.00
11	1050	11/17/2023	10583	CDW GOVERNMENT, LLC	070 - iPad Cases	208.00
				Shiella Vardeman/SouthVendor: CDW -G, NutKase Rugged CaseQuote#NPBG127	070-1000-681-034-2250-000-505	208.00
11	1051	11/17/2023	14462	Amazon Capital Services Inc.	070- Classroom Supplies	5,178.00
				Shiella Vardeman/SouthTexas Instruments TI-30XS MultiView Scientific Calculators	070-1000-681-034-2250-000-505	2,792.19
					070-1000-681-034-2250-000-505	207.81
				Texas Instruments TI-108 Solar Power Calculator/Teacher's Kit (set of 10)	070-1000-681-034-2250-000-505	530.70
					070-1000-681-034-2250-000-505	49.30
				22" x 28" Poster Board by Creatology - for School Projects, Artwork, Photographs, Garage Sale - White, Bulk 50 Pack	070-1000-681-034-2250-000-505	163.44
					070-1000-681-034-2250-000-505	0.56
				22" x 28" Poster Board by Creatology - for School Projects, Artwork, Photographs, Garage Sale - White, Bulk 50 Pack	070-1000-681-034-2250-000-505	163.44
					070-1000-681-034-2250-000-505	0.56
				Crayola Broad Line Markers Classpack (256 Ct), Bulk School Supplies For Teachers, Kids Markers For School, Classroom Supplies	070-1000-681-034-2250-000-505	250.64
					070-1000-681-034-2250-000-505	1.36
				Crayola Colored Pencils, Bulk Classpack, Classroom Supplies, 12 Colors may vary, 240 Count, Standard	070-1000-681-034-2250-000-505	143.96
					070-1000-681-034-2250-000-505	0.04
				VEEBOOST Composition Notebooks, Wide Ruled Composition Notebook, Hard Cover Marble Composition Notebook, 100 sheets (200 Pages) (48, Wide Ruled)	070-1000-681-034-2250-000-505	679.92
					070-1000-681-034-2250-000-505	40.08
				Sterilite Storage Box 13.5" X 8.3" X 4.8", 6 Qt. Clear - Pack of 4	070-1000-681-034-2250-000-505	48.00
				Sterilite Storage Box 13.5" X 8.3" X 4.8", 6 Qt. Clear - Pack of 4	070-1000-681-034-2250-000-505	48.00
				Duracell Coppertop 80 Aa Batteries Mn1500 Alkaline	070-1000-681-034-2250-000-505	62.00
				HATOKU Stylus Pen for iPad 2018-2023, 30 Mins Fast Charging Pencil (1st Gen) with Tilt Sensitivity & Palm Rejection, Magnetic Pen for iPad Air 3/4/5, iPad Mini 5/6, iPad 6-10 Gen, iPad Pro 11"/12.9"	070-1000-681-034-2250-000-505	189.92
					070-1000-681-034-2250-000-505	18.08

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	1052	11/17/2023	10543	CAROLINA BIOLOGICAL SUPPLY	070 - Triple Beam Balance	3,276.90	
				Shiella Vardeman/SouthCarolina® Triple Beam Balance	070-1000-681-034-2250-000-505	11/17/2023	1,278.00
				Carolina® Compact Balance	070-1000-681-034-2250-000-505	11/17/2023	239.40
				Wolfe® HS Series Microscope	070-1000-681-034-2250-000-505	11/17/2023	1,255.50
				Ascaris and Onion Mitosis Microscope Slide Set	070-1000-681-034-2250-000-505	11/17/2023	504.00
11	1053	11/17/2023	21752	STEVE SPANGLER SCIENCE	070 - Science Kit	160.00	
				Shiella Vardeman/SouthNEWTON'S ANTICS SCIENCE KIT	070-1000-681-034-2250-000-505	11/17/2023	160.00
11	1054	11/17/2023	67835	Course Hero, Inc.	002-Subscription to LitCharts- K. Connors	60.00	
				002-MHSInstructional resource for ELA teachers facilitated through Kristi Connors	002-2212-530-100-0000-000-705	11/17/2023	60.00
11	1055	11/17/2023	15147	LOWES CREDIT SERVICES	002-Locked storage-Backpack Program	600.00	
				002-MHSLocked storage for Backpack Program	002-2410-651-900-0000-000-705	11/17/2023	600.00
11	1056	11/27/2023	14462	Amazon Capital Services Inc.	412- Kain Instructional Classroom Supplies	3,500.00	
				Kain Instructional Classroom Supplies (Baby/Parenting Unit such as books, games etc)	412-1000-681-314-8400-000-705	11/27/2023	3,500.00
11	1057	11/27/2023	14462	Amazon Capital Services Inc.	412 - Pumford Instructional Classroom Supplies	200.00	
				Pumford Instructional Classroom Supplies such as fiber fill, patterns, ribbing etc.	412-1000-681-314-8400-000-705	11/27/2023	200.00
11	1058	11/27/2023	18323	TECHNOLOGY STUDENT ASSOCIATION	412 - TSA Atha	231.00	
				Atha TSA Affiliation	412-1000-810-315-8700-000-510	11/27/2023	231.00
11	1059	11/27/2023	15206	EDUCATIONAL INNOVATIONS	070 - HomoMotor Kit	180.00	
				Shiella Vardeman/SouthHomoMotor Class Kit	070-1000-681-034-2250-000-505	11/27/2023	180.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1060	11/27/2023	11059	Blick Art Materials, LLC	066 LE Classroom Art Supplies	999.27
				066 RiteCo Construction Paper - Black, 12" x 18, 50 Sheets	066-1000-611-100-1170-000-115 11/27/2023	72.24
				Elmer's Glue-All - 128 oz	066-1000-619-100-1170-000-115 11/27/2023	96.15
				Uni Posca Paint Marker - Black, Bullet Tip, 2.5 mm	066-1000-619-100-1170-000-115 11/27/2023	147.60
				Uni Posca Paint Marker - White, Bullet Tip, 2.5 mm	066-1000-619-100-1170-000-115 11/27/2023	147.60
				Uni Posca Paint Marker - White, X-Fine, Bullet Tip, 0.7 mm	066-1000-619-100-1170-000-115 11/27/2023	147.60
				Uni Posca Paint Marker - Black, X-Fine, Bullet Tip, 0.7 mm	066-1000-619-100-1170-000-115 11/27/2023	147.60
				Red Heart Super Saver Yarn - Favorite Stripe, 5 oz	066-1000-619-100-1170-000-115 11/27/2023	25.05
				Red Heart Super Saver Yarn - Buff, 7 oz	066-1000-619-100-1170-000-115 11/27/2023	20.04
				Red Heart Super Saver Yarn - Primary Stripes, 5 oz	066-1000-619-100-1170-000-115 11/27/2023	50.10
				Red Heart Super Saver Yarn - Neon Stripes, 5 oz	066-1000-619-100-1170-000-115 11/27/2023	95.19
				Red Heart Super Saver Yarn - Macaw, 5 oz	066-1000-619-100-1170-000-115 11/27/2023	50.10
11	1061	11/27/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	002-Projectors for MHS	1,458.76
				002-MHSNEC Display NP-ME423W LCD Projector 16:10#MNJ15263791\$729.38	002-1000-653-100-0000-000-705 11/27/2023	1,458.76
11	1062	11/28/2023	14462	Amazon Capital Services Inc.	002- Tablet for Gray Team Principals	1,200.00
				002- MHSTablets and cases for Gray Team Principals	002-2410-653-900-0000-000-705 11/28/2023	1,200.00
11	1063	11/28/2023	21066	MAX TEACHING, INC	002 & 003- Max Teaching PD Day for MHS	9,000.00
				003- PD MHSStaff development day with Max Teaching, Inc. 1.0 Day of Staff Development 120 BooksExpenses paid for speaker by account 003	003-2213-810-000-0000-000-705 11/28/2023	8,500.00
				PD MHS Staff development day with Max Teaching, Inc. 1.0 Day of Staff Development 120 BookRemaining expenses paid for with general 002	002-2213-810-000-0000-000-705 11/28/2023	500.00
11	1064	11/28/2023	11391	GALE RESEARCH, INC.	002- Research subscrip. for Media Center.Students	5,400.00
				002- MHS MediaYearly subscription requested by Media Center GaleImprint Gale Research for students and site access	002-2220-653-100-0000-000-705 11/28/2023	5,400.00
11	1065	11/29/2023	12679	Norcostco, Inc.	066 MHS Musical Supplies	1,036.00
				066 MusicalHeavy Duty Wagon Breaks	066-2199-619-900-4000-000-705 11/29/2023	1,036.00
11	1066	11/29/2023	10064	All Season Building Supply Co Inc	066 MHS Musical Stage Craft Items	1,550.00
				066 Musical3/4" Plywood	066-2199-619-900-4000-000-705 11/29/2023	787.80
				Luan	066-2199-619-900-4000-000-705 11/29/2023	533.60
				1x6x8 wood	066-2199-619-900-4000-000-705 11/29/2023	136.32
				1" Dowel Rods	066-2199-619-900-4000-000-705 11/29/2023	21.72
				2" Screws 25 lbs	066-2199-619-900-4000-000-705 11/29/2023	70.56

Mustang Public Schools Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1067	11/29/2023	86045	GARY WAYNE KNOWLES	412 - Mileage for Speedfest Educator PD	150.00
			G Knowles - Mileage for Speedfest Educator PD Stillwater (12/2)	412-2213-580-315-8700-000-705	11/29/2023	150.00
11	1068	11/29/2023	23066	AndyMark Inc.	412 - MMoore Classroom Materials	406.00
			Moore Classroom Materials (CANCoders for robot drive system)	412-1000-681-315-8700-000-705	11/29/2023	406.00
11	1069	11/29/2023	14462	Amazon Capital Services Inc.	412 - MMoore Classroom Instructional Supplies	100.00
			Moore - Classroom Instructional Supplies such as toolbox bundle	412-1000-681-315-8700-000-705	11/29/2023	100.00
11	1070	11/29/2023	14462	Amazon Capital Services Inc.	572 - Mills Classroom Instructional Supplies	150.00
			Mills Instructional Classroom Supplies such as World Map, Crayons, Glue Sticks	572-1000-619-410-1310-000-150	11/29/2023	150.00
11	1071	11/29/2023	67046	COMMERCE BANK	412 - Knowles Aerospace Industries Association	165.00
			Knowles - Aerospace Industries Association (Team Registration for the American Rocketry Challenge 3-10 Students)	412-2213-810-315-8700-000-705	11/29/2023	165.00
11	1072	11/29/2023	13963	CAPITAL ONE TRADE CREDIT	002 - skills for living cooking	300.00
			002 - skills for living - food	002-1000-681-900-0000-000-525	11/29/2023	210.00
			002 - skills for living - paper supplies	002-1000-617-900-0000-000-525	11/29/2023	70.00
			002 - skills for living - cleaning supplies	002-1000-618-900-0000-000-525	11/29/2023	20.00
11	1073	11/29/2023	14462	Amazon Capital Services Inc.	002 - skills for living - baking supplies	50.00
			002 - bake wear	002-1000-681-900-0000-000-525	11/29/2023	50.00
11	1074	11/29/2023	14462	Amazon Capital Services Inc.	931 Princ. PE supplies	500.00
			PE Classroom Supplies	002-1000-681-900-0000-000-145	11/29/2023	500.00
11	1075	11/29/2023	62447	PLAYBILL ONLINE INC	066 MHS Musical Playbill Wizard of Oz	100.00
			066 Playbill for the Wizard of Oz Musical	066-2199-619-900-4000-000-705	11/29/2023	100.00
11	1076	11/30/2023	68410	Flite Test, LLC	412 - Knowles Classroom Instructional Supplies	1,434.58
			Knowles Classroom Instructional Supplies such as	412-1000-681-315-8700-000-705	11/30/2023	1,434.58
11	1077	11/30/2023	13986	WESCO	11 General Lamination Film	250.00
			11 General Lamination Film	002-1000-619-900-0000-000-145	11/30/2023	250.00
11	1078	11/30/2023	60974	NATIONAL ARCHERY IN THE SCHOOL PRGM	002-105 - Archery Equipment and Supplies	1,500.00
			002-105 - Archery Equipment and Supplies	002-1000-681-100-0000-000-105	11/30/2023	1,500.00
11	1079	12/01/2023	23066	AndyMark Inc.	412 - MMoore Classroom Materials	106.00
			Moore Classroom Materials such as a pinion kit	412-1000-681-315-8700-000-705	12/01/2023	106.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1010 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1080	12/01/2023	68421	Brian Pettey	412 - Holman Classroom Materials	307.35
			412-1000-681-315-8700-000-705		12/01/2023	307.35
				Holman Classroom Materials (Gear Motors)		
11	1081	12/01/2023	14462	Amazon Capital Services Inc.	412 - Wakefield Classroom Supplies	600.00
			412-1000-619-312-8600-000-705		12/01/2023	600.00
				Wakefield Classroom Supplies such as crayons, glue sticks, crayons, permanent markers etc.		
11	1082	12/04/2023	64746	OKACTE	412 OKACTE Mid Winter Conf. Reg (1/26) Knowles	50.00
			412-2213-860-315-8700-000-705		12/04/2023	50.00
				Knowles OKActe Mid Winter Conference Registration (1/26)		
11	1083	12/04/2023	12994	PITSCO EDUCATION, LLC	412 - Ford Classroom Materials	188.10
			412-1000-681-315-8700-000-525		12/04/2023	188.10
				Ford Classroom Materials such as spacer rings, starters and engine locks		
11	1084	12/04/2023	13803	THOMPSON SCHOOL BK.DEPOSITORY	333 Intermediate Reading Growth	7,980.00
			333-1000-643-100-1132-000-140		12/04/2023	1,400.00
			333-1000-643-100-1132-000-145		12/04/2023	1,400.00
			333-1000-643-100-1132-000-160		12/04/2023	1,400.00
			333-1000-643-100-1132-000-140		12/04/2023	1,260.00
			333-1000-643-100-1132-000-145		12/04/2023	1,260.00
			333-1000-643-100-1132-000-160		12/04/2023	1,260.00
				333 Growth5th Grade: OK MYVIEW BUNDLE 5YR + 5YR LICENSE '20		
				6th Grade: MYP22 SE CONS 5Y + 5Y LIC G06		
11	1085	12/04/2023	68534	PD MONSTER, LLC	003- Cartwright and Hopson	210.00
			003-2213-860-900-1050-000-155		12/04/2023	210.00
				Highly Effective Teir 1 Behavior Strategies Live Webinar Melessia Hopson and Shea Cartwright Dec 15th 1-3 PM		
11	1086	12/04/2023	63273	WILSON LANGUAGE TRAINING CORP	003- Ref PO 11-962 incorrect Vendor	710.00
			003-2213-860-900-1050-000-155		12/04/2023	710.00
				Public Wilson Reading System introductory Course/ 2324-4627997C Virtual Dec 12 -Dec 14 2023 9am-3pm Tracy SondagReplace PO 11-962		

Non-Payroll Total:	\$78,231.41
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$78,231.41

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 168 - 500, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	168	11/07/2023	14221	VOSS ELECTRIC CO	036-Bulbs for SMS and DW	1,570.00
				036-Purchase bulbs for can lights at SMS and District wide	036-2620-651-000-0000-000-000 11/07/2023	1,570.00
21	169	11/08/2023	18296	First American Title Insurance Co	Purchase of Two Lots	65,000.00
				Purchase of Lots 13 & 14, Block 7, Mustang OK - South of MERC. \$60,000 Purchase, \$5,000 estimated closing costs	318-4200-713-000-0000-000-050 11/08/2023	65,000.00
21	170	11/10/2023	62873	Classic Paper Supply, Inc.	034-Backpack Vac for Football Fieldhouse	1,300.00
				See quote 2606 cordless backpack vacuum for football fieldhouse	034-2620-656-000-0000-000-705 11/10/2023	1,300.00
21	171	11/10/2023	68309	GJK Enterprises Inc.	034-District Window Cleaning	10,000.00
				Window Cleaning for 2023/2024	034-2620-429-000-0000-000-050 11/10/2023	10,000.00
21	172	11/10/2023	10492	CAPITOL ELECTRIC	036-VFD	1,115.52
				036- VFD for Prairie View	036-2620-656-000-0000-000-150 11/10/2023	1,115.52
21	173	11/10/2023	14221	VOSS ELECTRIC CO	036-Lighting for Canyon Ridge Gym	1,690.00
				036-Lighting for Canyon Ridge Gym	036-2620-651-000-0000-000-145 11/10/2023	1,690.00
21	174	11/13/2023	67656	Central Power Systems & Serv, LLC	036-Generator Repairs	3,500.00
				036-This purchase order is for the repair/service on the district wide generators. This would be for any finding after the annual PM's that is not covered such as battery replacements etc.	036-2620-438-000-0000-000-000 11/13/2023	3,500.00
21	175	11/13/2023	63365	MRC LIFTING SERVICE, INC.	036-Crane Services	1,000.00
				036-Blanket PO for crane services	036-2620-438-000-0000-000-000 11/13/2023	1,000.00
21	176	11/17/2023	67681	William A. Harrison, Inc.	036-Blower motor/oval capacitor	625.00
				036-purchase 2 blower motors, 2 oval capacitors, and shipping and handling	036-2620-656-000-0000-000-000 11/17/2023	625.00
21	177	11/30/2023	15147	LOWES CREDIT SERVICES	033 - Tools -050	1,315.00
				033 - Tools for Construction Foreman - 05020-V 2pack 4 amp hour Lithium battery	033-2620-618-000-0000-000-050 11/30/2023	219.00
				033 - 20-v 2 pack 2 amp Lithium battery adapter, charger included - 050	033-2620-618-000-0000-000-050 11/30/2023	199.00
				033 - Powestack 20-V 2 pack 1.7 amp lithium ion battery - 050	033-2620-618-000-0000-000-050 11/30/2023	199.00
				033 - Power Detect XR 2 tool 20-v max brushless power tool combo kit w/soft case, 2 batteries and charger - 050	033-2620-618-000-0000-000-050 11/30/2023	698.00
21	178	11/30/2023	62873	Classic Paper Supply, Inc.	031-First Aid Supplies	750.00
				031-First Aid Supplies for first aid kits	031-2620-618-000-0000-000-000 11/30/2023	750.00
21	179	11/30/2023	22725	Temperature Control Systems, LLC	036-Parts/Supplies	1,000.00
				036-Blanket for misc HVAC parts and supplies for district wide projects	036-2620-618-000-0000-000-000 11/30/2023	1,000.00
21	180	12/01/2023	10104	CANADIAN COUNTY TREASURER	Property Taxes for #9 Site	23.00
				Property Taxes for 44th and Sara - Site for Elementary #9 - owed per attorney	099-4200-710-000-0000-000-050 12/01/2023	23.00

Mustang Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 168 - 500, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	181	12/01/2023	63162	SCHOOL & OFFICE PRODUCTS	032-Bleacher Repair at Canyon Ridge	1,000.00
			032-2620-438-000-0000-000-145		12/01/2023	1,000.00
				032-Repair the bleachers at Canyon Ridge Elementary		
21	182	12/01/2023	63277	HI-TECH PLUMBING & LEAK DETECT	036-Leak diagnosis at Horizon Intermediate	1,000.00
			036-2620-457-000-0000-000-140		12/01/2023	1,000.00
				036-Leak diagnosis at Horizon Intermediate		

Non-Payroll Total:	\$90,888.52
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$90,888.52

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 154 - 500, Fund(s): 34-2012 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	154	11/07/2023	12971	HERTZBERQ-NEW METHOD, INC.	006/Variou books 927/pay partial	772.05
	Fund 34	Variou books	772.05927	006-2220-641-006-0000-000-160	11/07/2023	771.14
	pay 1155.54	separate POTOTAL	006-2220-641-006-0000-000-160	006-2220-641-006-0000-000-160	11/07/2023	0.91
	1927.59					
34	155	11/13/2023	12971	HERTZBERQ-NEW METHOD, INC.	34 2012 Recurring Bond Media Books	961.49
	34 2012 Recurring Bond Media Books		006-2220-641-900-1050-000-145		11/13/2023	961.49
34	156	11/13/2023	12086	L&M OFFICE FURNITURE	006 - Library Shelves	931.65
	006 - Library Shelves		006-2220-651-900-0000-000-140		11/13/2023	931.65
34	157	11/13/2023	63161	Stryker Integrated Solutions LLC	083-Replace fire sprinklers on the awning at MEC	5,600.00
	083-This purchase order is to replace the fire sprinkler heads that were knocked off of the outside awning at Mustang Educations Center.		083-2620-438-000-0000-000-130		11/13/2023	5,600.00
34	158	11/13/2023	68505	B&C Carpet Co Inc	086-Carpet install at Centennial Media Center	25,616.10
	086-Installation of new carpet tiles in the media center, media center work room, and break room and the Media center office all on a 1/4 turn installation pattern		086-2620-438-000-0000-000-135		11/13/2023	25,616.10
34	159	11/15/2023	64677	Jones General Contractors, LLC	033 - Replace doors at SSC Bldg. - 050	16,050.00
	033 - Furnish material and labor for replacing 3 exterior doors at SSC building - 050		033-2620-459-000-0000-000-050		11/15/2023	16,050.00
34	160	11/16/2023	15346	CENTRAL OKLAHOMA WINNELSON	087-Sink Addition to the HS Art Room	744.69
	087-Sink addition at the High School Art Room		087-2620-651-000-0000-000-705		11/16/2023	744.69
34	161	11/16/2023	15346	CENTRAL OKLAHOMA WINNELSON	084-RO System for the SSC Bldg	408.84
	087-Purchase a Reverse Osmosis filter water system for the SSC office area		087-2620-651-000-0000-000-000		11/16/2023	408.84
34	162	11/17/2023	67883	L & L Construction Solutions LLC	085-Masonry work at HS	1,000.00
	085-Labor to remove a 7x7 section of brick wall and haul off due to needing to replace the HVAC Coil		085-2620-455-000-0000-000-705		11/17/2023	1,000.00
34	163	11/27/2023	14462	Amazon Capital Services Inc.	061 - Classroom Supplies	2,912.76
	061 - Sonos Beam 2		061-1000-653-900-0000-000-705		11/27/2023	1,996.00
	061 - Soundbar Mount		061-1000-653-900-0000-000-705		11/27/2023	259.96
	061 - Rfiver Mobile TV Stand		061-1000-653-900-0000-000-705		11/27/2023	359.96
	061 - 3 ft HDMI Cable		061-1000-653-900-0000-000-705		11/27/2023	26.72
	061 - 6 ft HDMI Cable		061-1000-653-900-0000-000-705		11/27/2023	38.20
	061 - 25' Surge Protector		061-1000-653-900-0000-000-705		11/27/2023	159.96
	061 - Apple TV Mount		061-1000-653-900-0000-000-705		11/27/2023	71.96
34	164	11/27/2023	10170	Apple, Inc.	061 - Apple TVs	516.00
	061 - Apple TV 4K WiFi with 64gb		061-1000-653-900-0000-000-705		11/27/2023	516.00
34	165	11/27/2023	13963	CAPITAL ONE TRADE CREDIT	061 - Samsung TVs	2,672.00
	061 - Samsung 75" Class CU7000B		061-1000-653-900-0000-000-705		11/30/2023	99 72.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 11/6/2023 - 12/4/2023, PO Range: 154 - 500, Fund(s): 34-2012 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	166	11/27/2023	67883	L & L Construction Solutions LLC	085-Concrete work at the HS Football Facility	6,700.00
			085-2620-455-000-0000-000-705		11/27/2023	6,700.00
					085-Material and labor to remove and replace concrete ramp (11' x 24.5') at the football field entrance, Demo, haul off, rebar, 6" thick concrete	
34	167	11/27/2023	15346	CENTRAL OKLAHOMA WINNELSON	087-Water Heater for VE Gym	1,971.25
			087-2620-651-000-0000-000-110		11/27/2023	1,971.25
					087-Hot water heater for VE Gym	
34	168	11/30/2023	12971	HERTZBERQ-NEW METHOD, INC.	927 - books for media center	715.00
			006-2220-641-900-1050-000-525		11/30/2023	715.00
					927 - books for media center	
34	169	11/30/2023	15012	Dell Marketing LP	089-Transportation Video Desktops	3,000.00
			089-2230-653-000-0000-000-050		11/30/2023	3,000.00
					089-Two (2) Transportation Video Desktops OptiPlex Micro (Plus 7010) OptiPlex Micro (Plus 7010) OptiPlex Micro (Plus 7010)equote - 3000168950339	

Non-Payroll Total:	\$70,571.83
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$70,571.83

Change Order Listing

Options: Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 1009, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
67	07/01/2023	14569	Staples, Inc.	041 Blanket Staff Printer Ink	3,000.00
		Special Education Staff Printer Ink	041-2580-611-239-0000-000-050	07/01/2023 11/29/2023	-2,497.06
			041-2580-611-239-0000-000-050	11/29/2023	376.25
			041-2580-611-239-0000-000-050	11/29/2023	5,120.81
138	07/01/2023	10027	Charrick Associates	023 - BLANKET LOCKS AND KEYS	400.00
		INCREASE PO 138	023-3140-618-700-0000-000-050	11/28/2023	400.00
323	07/24/2023	66545	INSTRUCTIONAL COACHING GROUP	541 Instructional Coaching Group Conference Reg	-4,060.00
		The Intensive Instructional Coaching Institute Registration for the following employees to attend in Lawrence, KS October 1st-6th	541-2213-860-429-0000-000-050	07/24/2023 12/01/2023	-4,060.00
		Robbyn Glinnsmann, Allison Reyes, Moriah Story, Brooke Barrett, Taylor Harding, Nicole Sims, Stephanie Weaver, Kim Austin, Kaylee Souders, Nathan Burch, Scott Helton, Kristi Connors, Samantha Stepanek, and new RW employee			
341	07/25/2023	14569	Staples, Inc.	023 - BLANKET OFFICE SUPPLIES	2,000.00
		BLANKET ORDER FOR OFFICE SUPPLIES, PENS, MARKERS, STICKY NOTES, STAPLES, PRINTER CARTRIDGES, ETC.	023-3140-619-700-0000-000-050	07/25/2023 11/10/2023	-449.22
			023-3140-619-700-0000-000-050	11/10/2023	753.81
			023-3140-619-700-0000-000-050	11/10/2023	1,695.41
342	07/26/2023	68301	900 New Hampshire lloc	541 TownePlace Suites Instructional Coach Conf	-6,500.00
		Hotel for Robbyn Glinnsmann Allison Reyes, Moriah Story, Brooke Barrett, Taylor Harding, Nicole Sims, Stephanie Weaver, Kim Austin, Kaylee Souders, Nathan Burch, Scott Helton, and New RW Employee to attend the Intensive Instructional Coaching Conference in Lawrence, KS 10/1-10/6	541-2213-580-429-0000-000-050	07/26/2023 11/16/2023	-5,696.00
			541-2573-580-429-0000-000-050	07/26/2023 11/16/2023	-804.00
344	07/26/2023	99999	MUSTANG SCHOOL GENERAL	541 MPS Transportation Instructional Coach Conf	-3,500.00
		Transportation cost to reserve 2 Suburbans for 14 employees to attend Intensive Instructional Coach Conference in Lawrence, KS 10/1-10/6	541-2213-580-429-0000-000-050	07/26/2023 11/29/2023	-3,000.00
			541-2573-580-429-0000-000-050	07/26/2023 11/29/2023	-500.00
453	08/02/2023	68319	Rana Nanette Barker	621/047 District Speech Services	-47,200.00
		District Speech Contract Services	621-2152-323-239-0000-000-525	08/02/2023 11/15/2023	-9,527.50
			621-2152-323-239-0000-000-525	08/02/2023 11/15/2023	-37,672.50
487	08/09/2023	14462	Amazon Capital Services Inc.	561-Blanket PO- Indian Education Program Supplies	1,000.00
		561- Increase for PO 487-Blanket Indian Ed Program Supplies	561-2575-619-000-0000-000-050	11/15/2023	1,000.00
520	08/14/2023	67711	FCCLA, Inc.	412 - FCCLA Membership Affiliation Package	-10.00
		Kain - FCCLA Membership Affiliation	412-2213-810-312-8600-000-705	10/10/2023 11/15/2023	-10.00
539	08/16/2023	23066	AndyMark Inc.	421-FRC Practice Perimeter & Case	-0.10
		Moore- (2) FRC Home Practice Perimeters & Cases for Robotics competitions	421-1000-681-390-8700-000-705	08/16/2023 12/01/2023	1010.10

Change Order Listing

Options: Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 1009, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
545	08/16/2023	99999	MUSTANG SCHOOL GENERAL	561- Indian Ed Sub Reimbursement	-500.00
		561-5600-930-000-0000-000-705		08/16/2023 11/29/2023	-500.00
				561-Indian Ed Sub Reimbursement for Joy Harjo event on 8/29 for middle and high school Title VI students	
569	08/22/2023	14462	Amazon Capital Services Inc.	066 MHS Theatre 2 Project	-10.10
		066-1000-681-900-2800-000-705		08/22/2023 11/06/2023	-10.10
				066 Rolls of muslin fabric for Theatre 2 Flat Project	
597	08/24/2023	11059	Blick Art Materials, LLC	066 MNMS Art Classroom Supplies	-45.28
		066-1000-619-100-0000-000-510		08/25/2023 11/09/2023	-45.28
				066 Classroom Art Supplies for SY 23-24	
625	08/29/2023	11059	Blick Art Materials, LLC	066 Cent Classroom Art Supplies	-50.00
		066-1000-619-100-1170-000-135		08/29/2023 11/07/2023	-50.00
				066 Classroom Art Supplies	
626	08/29/2023	11059	Blick Art Materials, LLC	066 MMS Classroom Art Supplies	-8.21
		066-1000-611-100-0000-000-510		08/29/2023 11/09/2023	-8.21
				066 MMS Art paper for classroom projects	
630	08/29/2023	11601	The House of Clay	066 MNMS Art Class Supplies	-9.00
		066-1000-619-100-0000-000-510		08/29/2023 11/27/2023	-9.00
				066 MNMS Clay for Art Class	
688	09/11/2023	15147	LOWES CREDIT SERVICES	066 MHS Theatre Paint	-10.56
		066-1000-619-900-4000-000-705		09/11/2023 11/07/2023	-10.56
				066 MHS Theatre Rustoleum Spray Paint Cans	
721	09/15/2023	68421	Brian Pettey	412 - Atha Classroom Materials	0.02
		412-1000-681-315-8700-000-510		11/15/2023	0.02
				Atha - Increase Requested for PO 721	
780	09/26/2023	11059	Blick Art Materials, LLC	066 Creek Art Class Supplies	-50.00
		066-1000-619-100-0000-000-125		09/26/2023 11/07/2023	-50.00
				Inovart Printfoam for Block Printing Pkg of 100, 4"x6"	
804	09/28/2023	68421	Brian Pettey	412 - Holman Classroom Materials	-232.00
		412-1000-681-315-8700-000-705		09/28/2023 12/01/2023	-232.00
				Holman (Motors & Hubs)	
810	09/28/2023	14462	Amazon Capital Services Inc.	066-ME Classroom Music Items	-52.73
		066-1000-619-100-0000-000-105		09/28/2023 11/06/2023	-0.60
				066 ME MINXIN Battery Operated Tea Lights Candles: 24 Pack Realistic and Bright Flickering Holiday Gift Flameless Candles LED Electric Tea Candles for Seasonal & Festival Party Home Decoration (Warm White)	
		066-1000-619-100-0000-000-105		09/28/2023 11/06/2023	-0.16
				US Acrylic Newport 20 ounce Unbreakable Plastic Stackable Water Tumblers in Blue Sky Set of 12 Drinking Cups Reusable, BPA-free, Made in the USA, Top-rack Dishwasher and Microwave Safe	
		066-1000-619-100-0000-000-105		09/28/2023 11/06/2023	-2.50
				Cup Drumming for Kids: You Don't Need a Drum to Be a Drummer!	
		066-1000-619-100-0000-000-105		09/28/2023 11/06/2023	-1.47
				Wrist Ribbons (Pack of 12)	
		066-1000-619-100-0000-000-105		09/28/2023 11/06/2023	-48.00
				2Pcs Professional Maracas Musical Instruments - Mexican Wood Maracas for Adults Shakers Percussion Instrument for Party Favors - Musical Instruments for Adults for Salsa Rhythm Wooden Maracas for Kids	
811	09/28/2023	14446	WEST MUSIC	066 Riverwood Music Class Items	-35.00
		066-1000-619-100-0000-000-155		09/28/2023 11/07/2023	1025.00
				Recorder Fingering Flash Cards	
828	10/02/2023	12960	Betrol Enterprises, Inc.	066 MCMS Vocal Items	-41.50
		065-1000-619-100-0000-000-525		10/02/2023 11/06/2023	-132.75
				065 MCMS Autumn Gives Her Hand to	

Change Order Listing

Options: Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 1009, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount		
				Winder Keith Liftis SAB			
		065-1000-619-100-0000-000-525		10/02/2023	11/06/2023	-167.25	
		066-1000-619-100-0000-000-525		11/06/2023		125.75	
		066-1000-619-100-0000-000-525		11/06/2023		132.75	
			O Christmas Tree - Adam Podd and Matt Podd SAB				
		065-1000-619-100-0000-000-525		10/02/2023	11/06/2023	-180.00	
		065-1000-619-100-0000-000-525		10/02/2023	11/06/2023	-120.00	
		066-1000-619-100-0000-000-525		11/06/2023		120.00	
		066-1000-619-100-0000-000-525		11/06/2023		180.00	
830	10/02/2023	11059	Blick Art Materials, LLC	066 RW Art Class Supplies		-20.00	
			R&F Hot Air Gun	066-1000-619-100-0000-000-155	10/02/2023	11/09/2023	-20.00
840	10/03/2023	89834	CRYSTAL RUMBAUGH	541 -C.R. Per Diem NAGC'23 (11/8 -12, Orlando, FL)		-89.50	
			Per Diem for NAGC '23	541-1000-580-251-0000-000-110	10/03/2023	12/01/2023	-89.50
841	10/03/2023	66673	SARAH BLAIR	541 --S.B. Per Diem NAGC'23 (11/8 -12, Orlando, FL)		-89.50	
			Per Diem for NAGC '23	541-1000-580-251-0000-000-155	10/03/2023	12/01/2023	-89.50
871	10/09/2023	99999	MUSTANG SCHOOL GENERAL	003 - sub reimbursement		-110.00	
			003 - sub reimbursement - Replacing PO 2024-60-7853 teachers - Literacy ConferenceSept 22	003-5200-930-900-0000-000-525	10/09/2023	11/29/2023	-110.00
875	10/10/2023	18974	University of Oklahoma	003 Writing PD 10/16/23 @ MBI		-700.00	
			PD 10/16/23 @ MBIUsing Mentor Writing Texts to prepare for Writing Texts	003-2213-810-900-0000-000-160	10/24/2023	11/07/2023	-700.00
884	10/16/2023	11059	Blick Art Materials, LLC	066 MHS Art Macado Classroom Items		-0.64	
			066 Machado AP Art Classroom Supplies	066-1000-611-100-2800-000-705	10/16/2023	11/29/2023	-0.64
900	10/19/2023	14462	Amazon Capital Services Inc.	005 MHS Art Classroom		-83.24	
			005 MHS REIBII Garage Shelving Heavy Duty Storage Shelves Loads 1690 LBS, Garage Storage Shelves Adjustable Metal Shelving Heavy Duty Metal Shelves for Garage,Basement 32" W x 17" D x 72" H,Black	004-1000-651-100-2800-000-705	10/19/2023	11/06/2023	-83.24
918	10/20/2023	14462	Amazon Capital Services Inc.	002 - Flag Bases		-37.31	
			JC Wagnon/SouthFlag Bases for Flags	002-2410-651-900-0000-000-505	10/20/2023	11/15/2023	-37.31
920	10/20/2023	14462	Amazon Capital Services Inc.	002 - skills for living sewing project		-2.34	
			002 - skills for livingsewing project supplies	002-1000-681-900-0000-000-525	10/20/2023	11/10/2023	-2.34
932	10/25/2023	99999	MUSTANG SCHOOL GENERAL	003 MNMS SUB REIMBURSEMENT FOR PD TRAINING		-330.00	
			SUB REIMBURSEMENT FOR 3 ELA TEACHERS TO ATTEND A HALF DAY PD TRAINING W/ OSDE.Subs did not showSUBSTITUTES WILL BE COVERING FORKRISTIN WYCKOFFRAEGAN CLEVELANDKENNETH BLAND	003-5600-930-900-0000-000-510	10/25/2023	11/29/2023	-330.00
941	10/25/2023	12960	Betrold Enterprises, Inc.	066 MHS Classroom Music		-94.68	
			Merry Christmas P/A CD arr. O'Connell	066-1000-619-100-3000-000-705	10/25/2023	11/15/2023	-11.99
			Zat You, Santa Claus SSA arr. Shaw	066-1000-619-100-3000-000-705	10/25/2023	11/15/2023	-2.80
			It Came Upon a Midnight Clear SATB	066-1000-619-100-3000-000-705	10/25/2023	11/15/2023	-79.89

Change Order Listing

Options: Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 1009, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
arr. Jasperse					
948	10/25/2023	23067	VEX ROBOTICS, INC	412- Holman Classroom Materials	-0.03
			412-1000-681-315-8700-000-705	10/25/2023 12/01/2023	-0.03
964	10/26/2023	13343	SAM'S CLUB MC/SYNCB	002/Supplies for Nurse's Office	1.22
			002-2199-682-900-0000-000-705	10/26/2023 11/06/2023	-200.00
			002-2199-682-900-0000-000-705	11/06/2023	201.22
Food items for students Capri Suns, crackers, mints, granola bars, protein and diabetic snacks.					
965	10/26/2023	14462	Amazon Capital Services Inc.	002-Supplies for Nurse's Office	-103.71
			002-2410-619-900-0000-000-705	10/26/2023 11/09/2023	-103.71
979	10/30/2023	14462	Amazon Capital Services Inc.	412 - Moore/Holman Instructional Supplies	-15.02
			412-1000-681-315-8700-000-705	10/30/2023 11/15/2023	-15.02
Moore/Holman Classroom Instructional Supplies					
992	11/02/2023	13393	School Specialty, LLC	014-classroom supplies	-82.84
			002-1000-619-100-1050-000-125	11/02/2023 11/27/2023	-82.84
993	11/02/2023	64708	TEXAS ASSOC FOR HEALTH	002 - Professional Development	-55.00
			002-1000-860-900-0000-000-525	11/02/2023 11/15/2023	-55.00
002 - Professional DevelopmentTy Sullivan - TAHPERD Annual ConventionNov 29-Dec 2					

Non-Payroll Total:	(\$57,727.05)
Payroll Total:	\$0.00
Report Total:	(\$57,727.05)

Project Totals

002	Site General Budget	-279.98
003	Site Prof Dev Budget	-1,140.00
004	Site Fine Arts Budget	-83.24
023	Child Nutrition	2,400.00
041	Special Ed (Budget/Salaries)	3,000.00
065	Educational Services	-600.00
066	Fine Arts	172.30
412	VOCATIONAL PRGMS INCENTIVE	-257.03
421	CARL PERKINS-SECONDARY	-0.10
541	TITLE II, PART A, TCHR/PRINC.	-14,239.00
561	INDIAN EDUCATION	500.00
621	FLOW THROUGH PL 108-446	-47,200.00

Unit Totals

050	District Wide	-7,660.00
105	Mustang Elem	-52.73
110	Valley Elem	-89.50
125	Creek Elem	-132.84
135	Centennial Elem	-50.00
155	Riverwood Elem	-144.50
160	Meadow Brook Int	-700.00
505	Mustang Middle	-37.31
510	North Middle	-392.47
525	Central Middle	-47,408.84
705	Mustang High	-1,058.86

Change Order Listing

Options: Fund(s): 21-Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 167, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
42	07/11/2023	16859	O'REILLY AUTO PARTS	037-Blanket PO for parts and supplies	4,000.00
				Blanket PO for parts and supplies of the white fleet	
		037-2620-618-000-0000-000-053		09/28/2023 11/09/2023	-585.12
		037-2620-618-000-0000-000-053		09/28/2023 11/16/2023	-872.08
		037-2620-618-000-0000-000-053		11/09/2023	571.65
		037-2620-618-000-0000-000-053		11/09/2023	13.47
		037-2620-618-000-0000-000-053		11/16/2023	15.19
		037-2620-618-000-0000-000-053		11/16/2023	131.03
		037-2620-618-000-0000-000-053		11/16/2023	4,419.85
		037-2620-618-000-0000-000-053		11/16/2023	257.06
		037-2620-618-000-0000-000-053		11/16/2023	48.95
43	07/11/2023	10064	All Season Building Supply Co Inc	036-Blanket for misc parts and supplies	2,500.00
				Blanket for misc parts and supplies	
		036-2620-618-000-0000-000-055		07/11/2023 11/28/2023	-13.40
		036-2620-618-000-0000-000-055		07/11/2023 11/29/2023	-310.98
		036-2620-618-000-0000-000-055		11/29/2023	13.40
		036-2620-618-000-0000-000-055		11/29/2023	6.21
		036-2620-618-000-0000-000-055		11/29/2023	2,804.77
85	07/26/2023	65088	CADE Construction, LP	795 Cade Construction RW Expansion	-63,403.90
				Six Classroom Expansion of Riverwood Elementary approved by the Board of Education on October 10, 2022	
		318-4720-720-437-0000-000-155		07/26/2023 11/16/2023	-58,375.39
		795-4720-720-437-0000-000-155		07/26/2023 11/16/2023	-5,028.51
99	08/02/2023	10070	Allied Glass Inc.	032-Blanket for glass repairs	2,500.00
				032-Blanket PO for glass repairs district wide	
		032-2620-438-000-0000-000-050		08/02/2023 11/17/2023	-1,225.00
		032-2620-438-000-0000-000-050		11/17/2023	375.77
		032-2620-438-000-0000-000-050		11/17/2023	3,349.23
129	09/05/2023	67977	Double T Enterprises, LLC	034-Batteries for power Jacks and Autoscrubbers	3,000.00
				See Quote PO 2024 21 129 increase	
		034-2620-618-000-0000-000-050		11/09/2023	3,000.00
154	10/16/2023	15147	LOWES CREDIT SERVICES	031-Ladders/Misc items for District Wide Use	-2.14
				031-Purchase ladders and other misc items for district wide use	
		031-2620-655-000-0000-000-000		10/16/2023 11/14/2023	-2.14
156	10/24/2023	14221	VOSS ELECTRIC CO	036-T8 Bulbs for DW use	-250.00
				036-Purchase 1560 T8 bulbs for district wide use	
		036-2620-651-000-0000-000-000		10/24/2023 11/28/2023	-250.00
165	11/02/2023	12794	OKLAHOMA ROOFING & SHEET METAL	033 - Core roof at Cent. - 135	-4,500.00
				033 - Core roof at Centennial	
		033-2620-458-000-0000-000-135		11/02/2023 11/16/2023	-4,500.00

Non-Payroll Total: (\$56,156.04)
Payroll Total: \$0.00
Report Total: (\$56,156.04)

Project Totals	
031	Operations -2.14
032	Building & Grounds 2,500.00
033	Construction -4,500.00
034	Custodial 3,000.00
036	Licensed Trades 2,250.00
037	White Fleet 4,000.00

Change Order Listing

Options: Fund(s): 21-Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 167, Include Negative Changes: True

318	REDBUD SCHOOL FUNDING ACT	-58,375.39
795	AMERICAN RESCUE PLAN ESSER	-5,028.51

Unit Totals

000	PAYROLL ALLOCATED	-252.14
050	District Wide	5,500.00
053	Open	4,000.00
055	Open	2,500.00
135	Centennial Elem	-4,500.00
155	Riverwood Elem	-63,403.90

Change Order Listing

Options: Fund(s): 34-2012 Recurring, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 11/6/2023 - 12/4/2023, PO Range: 1 - 153, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
57	07/19/2023	64757	SMITTY'S AUTO REPAIR, INC	037-Blanket for white fleet repairs	-12,302.58
			blanket po for white fleet repairs	037-2620-439-000-0000-000-050	
				07/19/2023 11/16/2023	-12,302.58
75	07/24/2023	65088	CADE Construction, LP	089-MNMS Storefront Door Replacement	-3,180.00
			089-MNMS-Replace two exterior and one interior pairs of storefront doors.	089-2620-731-000-0000-000-510	
				07/24/2023 11/09/2023	-3,180.00
129	09/06/2023	13984	WENGER CORP.	064-MNMS Classroom Music Cabinet	-3.40
			064-Mobile Choral Folio Cabinet Cherry Finish, No Doors, 3 Columns	064-1000-651-100-0000-000-510	
				09/06/2023 11/07/2023	-3.40
130	09/11/2023	14066	YUKON TROPHY CO.	089-Sinage	-84.50
			089-Sinage for office doors at the MERC	089-2620-651-000-0000-000-050	
				09/11/2023 11/06/2023	-84.50
136	09/19/2023	17010	Dealers Electrical Supply Co	084-New Electrical Panel for the HS Old Gym	-59.42
			084-New Electrical panel and breakers for the High School Old Gymnasium	084-2620-655-000-0000-000-705	
				09/19/2023 11/27/2023	-59.42
137	09/21/2023	23049	CANADIAN COUNTY EDUCATIONAL	Lease Revenue Administration Fees	-10,000.00
			Administration Fees for Mustang Bonds (\$5,000 for 2017, \$5,000 for 2021)	099-4620-810-000-0000-000-050	
				10/10/2023 12/01/2023	-10,000.00
148	10/10/2023	62873	Classic Paper Supply, Inc.	037-Pallet Jack, Nordic Snow Plow, forklift plow	-25.00
			037-Increase PO 2024-34-148-this is for the difference in cost of the snow plow for the fork lift	037-2630-656-000-0000-000-000	
				10/25/2023 11/16/2023	-25.00
149	10/16/2023	23175	THOMPSON EDUCATIONAL FURNISHINGS	033 - Student desks - 150	-1,250.00
			033 - 18" x 24" Open front desk w/plastic bookbox and wood top	033-2620-651-000-0000-000-150	
				10/16/2023 11/16/2023	-1,250.00

Non-Payroll Total:	(\$26,904.90)
Payroll Total:	\$0.00
Report Total:	(\$26,904.90)

Project Totals		
033	Construction	-1,250.00
037	White Fleet	-12,327.58
064	Fine Arts	-3.40
084	HVAC/Mechanical/Electrical	-59.42
089	General Operations	-3,264.50
099	CFO Special Projects	-10,000.00

Unit Totals		
000	PAYROLL ALLOCATED	-25.00
050	District Wide	-22,387.08
150	Prairie View Elem	-1,250.00
510	North Middle	-3,183.40
705	Mustang High	-59.42

MUSTANG SCHOOLS - TREASURER'S REPORT

As of November 30, 2023

GOVERNMENTAL FUNDS		
Bank Statements		
Bank of Oklahoma Revenue Account		\$ 2,468,279.15
Goldman Sachs General Fund Investment Account		\$ 4,742,236.29
5.14 % 7-Day Current Yield as of 11/30/2023		
Goldman Sachs Sinking Fund Investment Account		\$ 11,094,165.20
5.14 % 7-Day Current Yield as of 11/30/2023		
Bank of Oklahoma Expenditure Account		\$ 0.00
Subtotal		\$ 18,304,680.64
Computer Cash Balance		\$ 18,304,680.64
*** Exceptions -		\$ 0.00
Reconciliation - Should equal \$0.00		\$ 0.00
Total - Governmental Funds		\$ 18,304,680.64

ACTIVITY FUNDS		
Bank Statements		
Bank of Oklahoma		\$ 404,187.63
Goldman Sachs Activity Fund Investment Account		\$ 4,514,630.76
5.14 % 7-Day Current Yield as of 11/30/2023		
All America Bank Certificates of Deposit		\$ 250,000.00
4.25%, Matures 3/23/2024		
Subtotal		\$ 5,168,818.39
Computer Cash Balance		\$ 5,147,359.17
Plus Outstanding Warrants		\$ 21,459.22
Adjusted Computer Cash Balance		\$ 5,168,818.39
*** Exceptions -		\$ 0.00
Reconciliation - Should equal \$0.00		\$ 0.00
Total - Activity Fund		\$ 5,168,818.39

OTHER FUNDS		
Commerce Bank - Governmental Revenue Share		\$ 67,290.87
Commerce Bank - Activity Revenue Share		\$ 15,696.23

TOTAL CASH ASSETS	\$ 23,556,486.13
--------------------------	-------------------------

GOVERNMENTAL FUND CASH BALANCES		
Fund 11 - General Fund		\$ (122,972.28)
Fund 21 - Building Fund		\$ (244,447.58)
Fund 33 - 2023 Recurring Bond Funds		\$ 872,409.26
Fund 34 - 2012 Recurring Bond Funds		\$ 4,216,739.69
Fund 38 - Transportation Bond		\$ 0.00
Fund 41 - Sinking Fund		\$ 11,094,165.20
Fund 86 - Insurance Recoveries		\$ 2,488,786.35

MONTHLY PAYROLL		
Total Payroll		\$ 9,333,381.38

Jeff Landes, Treasurer:  Date: 12-4-23

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 11/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 11-General						
Series - 1000						
Source - 1110 Ad Valorem Current Year	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1120 Ad Valorem Prior Years	\$0.00	\$605,246.14	\$0.00	\$605,246.14	N/A	\$73,563.30
Source - 1310 Interest Earnings	\$0.00	\$12,024.02	\$0.00	\$12,024.02	N/A	\$2,044.79
Source - 1312 Goldman Sachs Interest	\$0.00	\$424,687.87	\$0.00	\$424,687.87	N/A	\$27,253.44
Source - 1352 Unapportioned Interest	\$0.00	\$2,513.95	\$0.00	\$2,513.95	N/A	\$295.33
Source - 1550 Workers' Compensation	\$0.00	\$2,244.64	\$0.00	\$2,244.64	N/A	\$2,244.64
Source - 1590 Misc Reimbursements	\$0.00	\$161,050.01	\$0.00	\$161,050.01	N/A	\$330.00
Source - 1620 Community Service	\$0.00	\$3,910.00	\$0.00	\$3,910.00	N/A	\$0.00
Source - 1680 Refund of PY Expense	\$0.00	\$122,280.29	\$0.00	\$122,280.29	N/A	\$127.51
Source - 1794 Commodity Rebate	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1795 Promotional Rebate	\$0.00	\$1,630.50	\$0.00	\$1,630.50	N/A	\$0.00
Series - 1000 Total	\$0.00	\$1,335,587.42	\$0.00	\$1,335,587.42	N/A	\$105,859.01
Series - 2000						
Source - 2100 County 4 Mill Tax	\$0.00	\$63,775.25	\$0.00	\$63,775.25	N/A	\$7,629.46
Source - 2200 County Mortgage Tax	\$0.00	\$270,233.69	\$0.00	\$270,233.69	N/A	\$57,574.61
Series - 2000 Total	\$0.00	\$334,008.94	\$0.00	\$334,008.94	N/A	\$65,204.07
Series - 3000						
Source - 3110 Gross Production	\$0.00	\$1,998,246.55	\$0.00	\$1,998,246.55	N/A	\$465,737.35
Source - 3120 Motor Vehicle	\$0.00	\$2,082,295.32	\$0.00	\$2,082,295.32	N/A	\$484,151.63
Source - 3130 Rural Electric	\$0.00	\$88,108.00	\$0.00	\$88,108.00	N/A	\$19,368.32
Source - 3140 State School Land	\$0.00	\$785,762.79	\$0.00	\$785,762.79	N/A	\$152,007.49
Source - 3150 Vehicle Tax Stamp	\$0.00	\$3,244.09	\$0.00	\$3,244.09	N/A	\$389.28
Source - 3210 State Aid	\$0.00	\$17,353,630.86	\$0.00	\$17,353,630.86	N/A	\$4,338,407.71
Source - 3250 Flex Benefit Allowance	\$0.00	\$3,394,382.03	\$0.00	\$3,394,382.03	N/A	\$848,595.51
Source - 3420 State Textbook	\$0.00	\$859,446.13	\$0.00	\$859,446.13	N/A	\$0.00
Source - 3811 Career Tech Salary	\$0.00	\$5,940.00	\$0.00	\$5,940.00	N/A	\$0.00
Source - 3812 Career Tech Program	\$0.00	\$73,562.00	\$0.00	\$73,562.00	N/A	\$0.00
Series - 3000 Total	\$0.00	\$26,644,617.77	\$0.00	\$26,644,617.77	N/A	\$6,308,657.29
Series - 4000						
Source - 4140 Title VI Indian Education	\$0.00	\$26,868.02	\$0.00	\$26,868.02	N/A	\$0.00
Source - 4210 Title I/Part A	\$0.00	\$209,590.78	\$0.00	\$209,590.78	N/A	\$0.00
Source - 4271 Title II Part A	\$0.00	\$32,788.27	\$0.00	\$32,788.27	N/A	\$0.00
Source - 4310 IDEA Part B	\$0.00	\$682,657.47	\$0.00	\$682,657.47	N/A	\$628,157.82
Source - 4340 IDEA PART B Preschool	\$0.00	\$13,314.33	\$0.00	\$13,314.33	N/A	\$13,314.33
Source - 4442 Title IV Student Supp	\$0.00	\$6,438.59	\$0.00	\$6,438.59	N/A	\$0.00
Source - 4689 Other Misc Fed Rev	\$0.00	\$35,601.04	\$0.00	\$35,601.04	N/A	\$6,389.85
Source - 4705 Supply Chain Assist	\$0.00	\$318,440.27	\$0.00	\$318,440.27	N/A	\$0.00
Source - 4710 Federal Lunch	\$0.00	\$950,865.65	\$0.00	\$950,865.65	N/A	\$683,132.33
Source - 4720 Federal Breakfast	\$0.00	\$235,773.54	\$0.00	\$235,773.54	N/A	\$175,115.66
Source - 4821 Carl Perkins	\$0.00	\$2,833.64	\$0.00	\$2,833.64	N/A	\$0.00
Series - 4000 Total	\$0.00	\$2,515,171.60	\$0.00	\$2,515,171.60	N/A	\$1,506,109.99
Series - 5000						
Source - 5160 Activity Fund Reimb	\$0.00	\$362,042.74	\$0.00	\$362,042.74	N/A	\$395.56
Source - 5600 Correcting Entry	\$0.00	\$2,781.00	\$0.00	\$2,781.00	N/A	\$1,369.09
Series - 5000 Total	\$0.00	\$364,823.74	\$0.00	\$364,823.74	N/A	\$1,764.65
Fund - 11 11-General Total	\$0.00	\$31,194,209.47	\$0.00	\$31,194,209.47	N/A	\$7,987,595.01
Report Total	\$0.00	\$31,194,209.47	\$0.00	\$31,194,209.47	N/A	\$7,987,595.01



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: PE Project#: 930 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
<u>Speed Stack Sales</u>	<u>March</u>
<u>PE T-Shirt Sales</u>	<u>October/January</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

PE Equipment and classroom supplies, Teacher Workshops, Substitute for Workshops,
Memberships, Subscriptions
*Teacher Conference fees/sub pay/travel expenses
*Fund Raiser Supplies

Jason Hasty/Sherri Wiewil

Sponsor Name (Please Print)

Sherri Wiewil
Sponsor Signature

Jason Hasty
Principal or Director Signature

12/5/23

Date Submitted

23/24

School Year

Ben Kait 12/5/23
Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: PE/Archery Project#: 920 Program#: _____

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
<u>Archery Shirts</u>	<u>October</u>
<u>Archery Tourn Gate Fee and Conscession</u>	<u>January</u>
<u>Silent Auction</u>	<u>March</u>
_____	_____
_____	_____
_____	_____

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees

Expenditures (how the funds will be spent):

Archery Supplies, Teacher Workshops, Substitute Teacher, Memberships, Subscriptions

*Teacher Conference fees/sub pay/travel expenses

*Fund Raiser Supplies

Jason Hasty, Sherri Wiewel

Sponsor Name (Please Print)

Sponsor Signature

Principal or Director Signature

12/5/23

Date Submitted

23/24

School Year

Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: STUCO Project#: 940 Program#: 943

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
<u>Teacher Hat Days</u>	<u>2023-2024</u>
<u>Bedlam Penny Wars</u>	<u>2023-2024</u>
<u>Food Sales - Donut Day, Popcorn Day, Snowcones, *Hot cocoa</u>	<u>2023-2024</u>
<u>*Cupcake a teacher</u>	<u>2024</u>
<u>*Food trucks</u>	<u>2024</u>
<u> </u>	<u> </u>

Other Sources of Revenue (income other than from fundraisers):

Donations, Approved Fundraisers, Student Tshirts

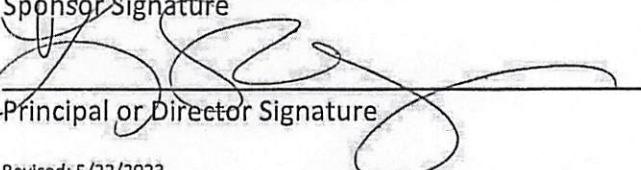
Expenditures (how the funds will be spent):

Student Tshirts, Meals/Snacks for Students, Student incentive/Prizes, Bus Mileage
Decorations/supplies for school spirit weeks, fundraiser items

Justin McLeckie

Sponsor Name (Please Print)


Sponsor Signature



Principal or Director Signature

12/04/23

Date Submitted

23-24

School Year


Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Robotics Project#: 940 Program#: 942

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donations	2023-2024
Tshirt Fundraisers	Oct 23-March 24
*selling airheads	Nov 23-May 24
*sell 3d printing products	Nov23-May 24

Other Sources of Revenue (income other than from fundraisers):

Donations, Approved Fundraisers, Student Tshirts

Expenditures (how the funds will be spent):

competition & entry/registration fees, robotics equipment and supplies, hardware tools,
bus fees, student tshirts, meals/snacks for students, sponsorship banner, printer ink, paper
printed sponsor book, engraved team numbers for robots, fundraiser item

Jennifer Wilhm

Sponsor Name (Please Print)

Jennifer Wilhm

Sponsor Signature

[Signature]

Principal or Director Signature

12/04/23

Date Submitted

23-24

School Year

Ben Kutz 12/5/23

Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Media Project#: 927 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
<u>School Pictures</u>	<u>Sept 23, Feb 24</u>
<u>Book Fair</u>	<u>Sept 23, Feb/Mar 24</u>
<u>* Selling Airheads</u>	<u>Sept 23/ Feb 24</u>
<u>*Crush Grams (soda for valentines day)</u>	<u>Feb 2024</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from lost or damaged books, Income from Fundraisers, Grants

Expenditures (how the funds will be spent):

Books & Supplies, Equipment & Services, General Supplies, Subscriptions/Software
Prof Dev/Conf Registration & Travel, Tech/Media Instruction Supplies, Field Trips, Grants
Media Furnishings, Fundraising Items, Printing, Tech Equip & Repair, Member Dues
Student Incentives, Refunds, Speakers, Replace/Repair Lost Books & Equip, Periodicals

Christi Walters
Sponsor Name (Please Print)

Christi Walters
Sponsor Signature

[Signature]
Principal or Director Signature

12/04/23 2023-2024
Date Submitted School Year

[Signature] 12/15/23
Activity Fund Custodian or CFO Signature

Date of Board Approval



MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Staff Account Project#: 940 Program#: 900

Initial Form Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
<u>School Spirit Items, School Club Items, School Dance</u>	<u>2023-2024</u>
<u>Student Fee, Yearbook, Entry/Admission Fees</u>	<u>2023-2024</u>
<u>Concessions, Snocones, 1/2 Court Shots</u>	<u>2023-2024</u>
<u>*Resale of Food Items - Sandwiches, chicken, pizza etc</u>	<u>Dec 23-May24</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Activity Apparel, Approved Fundraisers, Field Trip Fees,
Vending Machine Commissions, Awards, Student Agendas, Reimbursement of expenses

Expenditures (how the funds will be spent):

Student/Office/Teacher Supplies, Entry fees for clubs & organizations, Books,Furniture
Student Incentives,PD/Conferences,Travel Expenses, Bus Mileage/Driver,Speaker Fees
Learning/Resource Materials,Membership Fees,School Decorations,Teacher Recognition
Awards/Party/Assembly Supplies,Yearbook/Photo Supplies, additional items on page 2

Lisa Stacey
Sponsor Name (Please Print)

[Signature]
Sponsor Signature

[Signature]
Principal or Director Signature

12/04/23 2023-2024
Date Submitted School Year

[Signature] 12/15/23
Activity Fund Custodian or CFO Signature

Date of Board Approval

Purpose of Activity Fund Account

MCMS: Project 940 Program 900

Page 2

Student Activity Apparel, Media supplies, Refunds, Field Trip Fees, Equipment/Technology Purchase & Repair, Fundraiser Items, Student Agendas, Parent/Student/Staff/Visitor Meals/Refreshments, Incidental Supplies, School Beautification Improvements, Plants/Landscaping Supplies, Playground Equip, Student Store Expenses, Postage, Printing/Poster/Signage Services, Teacher Recognition



MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

Please transfer funds as indicated below:

	Acct#	Activity Fund Name	Amount
From:	<u>946</u>	<u>Vocal Music</u>	<u>\$1,375.34</u>
To:	<u>930</u>	<u>PE</u>	<u>\$687.67</u>
	<u>921</u>	<u>Art</u>	<u>\$687.67</u>
	<u> </u>	<u> </u>	<u>\$ </u>

Reason for Transfer: Fundraiser #341 Bedlam Run was sponsored by Art, Vocal Music and PE with funds raised to be split evenly between the 3 classes. The balance of \$687.66 will remain in vocal music account.

Sheryl Whitehead

Activity Fund Sponsor Name (Please Print)

Sheryl Whitehead - Valley

Date: 11/14/2023

Activity Fund Sponsor Signature

Ben Kaitz

Date: 11/14/23

Activity Fund Custodian Signature

[Signature]

Date: 12.5.23

Chief Financial Officer Signature

Approved by Board of Education

Date: _____



Transfer completed by:


Date: _____

Activity Fund Custodian Signature

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer 
Ryan McKinney, Asst Superintendent 

From: Michael Raiber, Director of Fine Arts 

Date: November 27, 2023

Contract Vendor: ZFX, Inc. **Time Frame:** Feb 1-22, 2024

Amount: \$ 9,870.00 **Fund:** 60 **Project:** 968

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Provide rigging and training necessary for classic flying for the Wizard of Oz to be performed in February 2024.



611 Industry Rd.
Louisville, KY 40208
Ph. (502) 637-2500

Service Agreement

This agreement is made by and between "ZFX" and the client listed below (hereinafter "Client"). Please read this agreement carefully as it represents all of ZFX's promises made to Client. The incorporated Terms and Conditions contain information regarding Client responsibility for payment, travel expenses, shipping, insurance and other important items. It is your responsibility to read and understand them.

Client: Mustang High School Musical
Contact: Emily Farnham
Address: 12400 SW 15th St,
Yukon, OK, 73099
Phone: (405) 376-7837
Email: FarnhamE@mustangps.org

Date: 5/23/2023
Valid Until: 6/23/2023
ZFX Producer: Jennifer Thompson

Artistic Vision:

Classic Flying for Wizard of Oz: Gulch, Wicked Witch, Glinda on the bubble, 2 monkeys

Production Name		Load-In Date	Open	Close	Strike
Wizard of Oz		2/1/2024	2/14/2024	2/22/2024	2/23/2024
Item	Qty	Description			
1.	2	Manual Flying Track Systems			
2.	1	Glinda's Bubble			
3.	5	Harnesses			
4.	1	ZFX Flying Director on-site 3 days for installation, training, and rehearsals			
5.	1	Flying Director travel and meal per diem			
6.	1	Round-trip equipment shipping			
<i>(See Terms and Conditions on Pages 2 & 3 for additional financial responsibilities.)</i>				TOTAL (USD)	\$ 9,870.00

Important Notes

- Without gloves rope burn will occur, so operator gloves are an important consideration.

Hotel & Payment Schedules

Staff	Hotel Check-In	Hotel Check-Out	Days on Location	Payment Schedule	Amount (USD)	Due
1 ZFX Flying Director	1/31/2024	2/4/2024	3	Deposit:	\$ 4,935.00	6/23/2023
				Balance:	\$ 4,935.00	2/1/2024

Terms & Conditions

1. Indemnification and Insurance

- a. Throughout the course of this agreement, Client shall maintain commercial general liability insurance which includes coverage for independent contractors. Said insurance policy shall name ZFX as an additional insured and will be primary and non-contributory. Such insurance shall provide general aggregate limits of not less than \$2,000,000. Client will provide a waiver of subrogation in favor of ZFX. Client expressly agrees to ensure that anyone utilizing the ZFX equipment is covered by Client's own workers' compensation Insurance (with minimum limits of \$1,000,000) or Client's own general liability insurance, whichever applies.
- b. Client shall at all times from the delivery of the equipment to Client to its return to ZFX maintain property insurance covering the ZFX's equipment from damage or loss. Coverage shall be in an amount sufficient to cover the full new replacement cost of the equipment. If the equipment will remain at a single location for the duration of the rental period a standard property policy will suffice as long as the policy will cover rented property while in transit. If the rented property will be used at multiple locations, the property must be insured on an Inland Marine policy with a coverage territory that corresponds with where the property will be used such as the U.S. and Canada, or, worldwide. Such coverage must include theft and theft from an unattended vehicle.
- c. Before obtaining possession of ZFX's equipment, Client shall provide a Certificate of Insurance confirming each of the coverages specified above. The failure of ZFX to demand such notice or proof of insurance shall not excuse Client from providing coverage that complies with the requirements above.
- d. Except for ZFX's gross negligence or intentional misconduct, Client agrees to defend, indemnify and hold harmless ZFX, its officers, agents, contractors and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind or nature which ZFX, its officers, agents, contractors and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property as a result of the actions or omissions of the Client, its employees, agents, contractors, students, volunteers or invitees, including without limitation the improper use of the ZFX equipment, or relating to the Client's premises. No person not trained by ZFX may operate or use the equipment. In the event any person not trained by ZFX should operate or use the equipment, Client agrees to indemnify ZFX for any claim or liability arising out of the activities of that person.
- e. Except for the Client's gross negligence or intentional misconduct, ZFX agrees to defend, indemnify and hold harmless Client, its officers, agents, contractors and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind of nature which Client, its officers, agents, contractors and employees may sustain or incur or which may be imposed upon them for injury to or death of persons or damage to property as a result of the actions or omissions of ZFX, its employees, agents or contractors.
- f. Prior to using the ZFX equipment, each user must sign a waiver and indemnification agreement.

2. Technical Planning & Installation

- a. Unless specifically directed otherwise by Client in writing, ZFX assumes any person on Client's end participating in planning conversations (including email, phone, text, and other) related to Client's production is authorized to direct ZFX on Client's behalf. Client acknowledges and agrees that ZFX will treat communications and instructions related to scheduling, technical planning, artistic vision, and all other production management from such individuals as sanctioned decisions.
- b. Technical worksheets and harness charts are due at least 30 days prior to load in. For signed contracts received less than 30 days prior to load in, technical worksheets and harness charts are due two days after receipt of contract. ZFX may assess a \$100 per day late fee for technical worksheets and/or harness charts received after due date. Equipment shipping costs may be increased as a result of late worksheets or harness charts; Client is responsible for all shipping costs. Client may be responsible for additional installation charges once the technical worksheet has been received. Any charges for overnight harness shipments or additional equipment shipments due to late or inaccurate harness charts or late or inaccurate technical worksheets are the sole responsibility of Client.
- c. For safety reasons, flying performers in excess of 225 lbs may require custom harnesses and additional flying equipment. This could result in additional costs. Please notify your Producer immediately if you have a flying performer who exceeds this threshold.
- d. Unless otherwise stated on page one (1) of this agreement, all costs, equipment and labor in this contract presume a single-cast production. Multiple cast shows may incur additional costs and/or reduction of choreography and characters to be flown due to time restrictions.
- e. Unless otherwise stated and mutually agreed to in writing, ZFX will have unrestricted access to the venue on load-in day, free of other events and usage restrictions.
- f. Client is responsible for providing a minimum of one capable person per travel line and one capable person per lift line (heavier loads may require two people per lift line). All operators must be at all rehearsals.
- g. Client must provide a minimum of four capable people to assist with load-in. ZFX is not responsible for extended installation and removal time or any associated costs due to lack of Client assistance.
- h. Unless otherwise stated on page one (1) of this agreement, all costs, equipment and labor in this contract presume we are rigging the ZFX equipment to movable flybars (battens). If it is determined that ZFX cannot rig to movable flybars, and a direct-hang to building structure is required, additional costs and time on site may apply. Client must provide access (lift or otherwise) to the structure from which ZFX will hang the flying equipment.
- i. For productions using Automated/Motorized equipment, Client must provide appropriate, convenient electrical power tie-in to a 208-240v 3-phase power source, with an allotment of 30 amps per hoist. For rentals of 3 or more hoists, ZFX will provide a CAM-lok distro free of charge. For rentals of fewer than 3 hoists, Client is responsible for providing an alternative to CAM-lok style power tie in. Acceptable alternative methods include: a 30 Amp cable tail from the power source with a ZFX approved L21-30 or Hubbel 50amp twistlock connector; a 30 Amp tail (with a female plug) from the power source and a matching male plug to be given to ZFX at installation; a fused disconnect in an accessible panel. If the client is unable to provide an alternate tie-in method, an additional \$150 per week rental charge will apply for a ZFX provided CAM-lok power distro.
- j. Client will ensure the venue is safe to install and operate the effects and equipment. If ZFX deems the venue or venue facilities unsafe once on location, Client is responsible for 50% payment and all expenses incurred to date.

3. Equipment Usage, Shipping and Return

- a. Equipment is shipped ground freight and will be delivered directly to the performance venue. Client will be notified of carrier and tracking information once equipment is shipped. Client will be given an approximate arrival date and is responsible for tracking such date through carrier. A Client representative must be present to accept the shipment. Any additional delivery charges due to non-acceptance of the equipment are the sole responsibility of the Client.
- b. The Client will accept the equipment as received and it will be considered in good condition unless otherwise detailed in writing and presented to ZFX.
- c. Client shall be fully responsible for use and maintenance of the equipment between delivery and return to ZFX. Client shall operate and use the equipment in accordance with ZFX's instructions and recommended use and shall neither abuse or misuse the equipment and will take all necessary precautions during the shipment, use or storage of the equipment to protect it and all persons using the equipment from injury or damage. Client shall not make any alterations, changes, modifications or improvements to the equipment without the prior written consent of ZFX.
- d. Unless the terms of this agreement explicitly include strike or oversight of strike by ZFX, equipment must be taken down by Client. The Flying Director will provide full removal instructions before leaving the venue. We will assume you have been properly trained for removal of equipment unless you in advance provide written notice of the contrary.
- e. Client is responsible for ensuring the equipment is returned in the same shipping method sent within two days of show closing (otherwise a late fee will apply) and is responsible for any damage to the equipment during return shipping.
- f. Upon return, if it is determined that the equipment has suffered more than expected wear and tear, repair charges will be assessed at the sole discretion of ZFX and the Client will be invoiced accordingly. If any items are lost or permanently damaged, Client will pay full replacement costs.

4. Other Important Information

- a. Client is responsible for hotel reservations, minimum three star, with in-room WiFi and parking included, guaranteed late arrival and direct billing to Client (one room per person).
- b. **IMPORTANT:** Unless this agreement specifies otherwise, final balance due for cost of services and all expenses to date must be presented to the Flying Director prior to installation of equipment. The Flying Director will not load-in your show without payment in full. **DO NOT MAIL YOUR BALANCE DUE CHECK.**
- c. ZFX has the right to enter the venue at any time to remove its equipment due to non-payment. Client is not authorized to utilize ZFX's equipment any longer than contracted unless prior authorization and additional payment in full has been received. No one other than a ZFX representative is authorized to alter or modify ZFX's equipment or harnesses. Client will pay full replacement costs for equipment modified without prior ZFX approval; this includes staining of harnesses from fake blood or makeup.
- d. Booking deposits are non-refundable. In the event of a cancellation, Client is responsible for all expenses to date including airline reservations, freight costs and any custom equipment that has been produced specifically for this production. In the event of a cancellation made less than 21 days before load-in date, Client is responsible for the Balance in full.
- e. Title page and bio program credit and/or scrolling video credit are required in legible font to read "Flying Effects provided by ZFX". Any advertising or poster publicity must mention ZFX with the same wording.
- f. The signatures of both parties signify mutual agreement to all these terms. I have read each section thoroughly. Furthermore, I acknowledge I am an officer of the Client with appropriate authority to enter into this agreement on behalf of the Client, and that in the event I do not have proper authority, I am personally accepting the responsibilities and liabilities in this agreement. This agreement shall be construed in accordance with and governed by the internal laws of the Commonwealth of Kentucky.

Client Authorized Officer Printed Name

Title

Client Authorized Officer Signature

Date

ZFX Authorized Printed Name

Title



ZFX Authorized Signature

Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer 
Ryan McKinney, Assistant Superintendent 

From: Michael Raiber, Director of Fine Arts 

Date: 11/28/23

Contract Vendor: CNS Productions **Time Frame:** February 13-22, 2024

Amount: 4002.00

Fund: 11

Project: 066

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Projection equipment for the performance of Wizard of Oz in February.



Imagining, Designing, and Creating
Memorable Live Events that Captivate
and Inspire.

QUOTE FOR:

Mustang Public Schools

Mustang Projection 24

JOB NUMBER: **24-0025** | QUOTE CREATED: **SEPTEMBER 28, 2023** | EVENT START: **FEBRUARY 13, 2024**



128 NE 31st ST
Oklahoma City, OK 73105
405-900-9550

WHY CNS?

WE HELP YOU IMAGINE YOUR VISION

We understand the importance of working together.

We are committed to listening. Bringing an idea to life can be an overwhelming process that requires a lot of planning and attention to detail. It is our goal to capture the personality of each event and we do that by listening to the specific ideas of each client.

WE HELP DESIGN YOUR VISION

We don't just put on shows, we craft experiences.

We take pride in the process that takes place before the event ever begins. We will leverage our vast creative and production knowledge to help craft and unforgettable experience for the audience, not just for tomorrow, but for years to come.

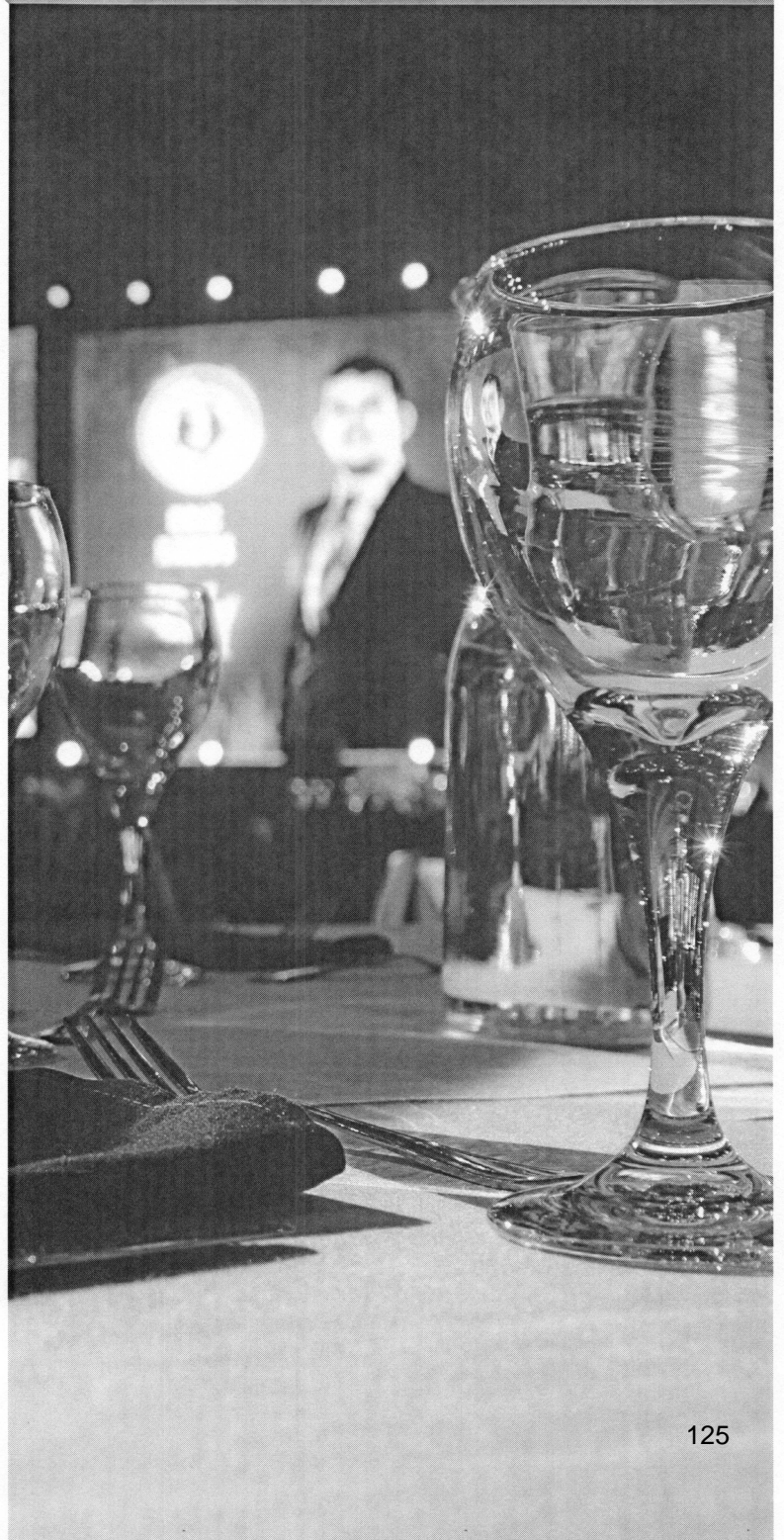
WE HELP CREATE YOUR VISION

The most important thing for us is to create positive, lasting memories for you and your audience. What this means is that when the time comes for your event to go live you should be able to sit back, relax and enjoy the show. Our goal is to alleviate the stress that often comes with putting on large production.

If we've done our job, all that should be left for you to do is to grab a glass of champagne and enjoy the experience we've created together.

We would love to work with you the next time you're looking to creating a lasting memory for you and your audience.

www.cnsproductionsok.com





128 NE 31st ST
 Oklahoma City, OK 73105
 405-900-9550

QUOTE

Number : 24-0025 | Mustang Public Schools

CLIENT	VENUE/SITE	ACCOUNT MGR	WAREHOUSE	TAX RULE
Mustang Public Schools Emily Farnham Mobile: 405-376-7837 Email: farnham@mustangps.org	Mustang Performing Arts Center 200 W Juniper Dr Mustang, OK 73064	Colby Collier	Oklahoma City	
	SHIP DATE	LOAD-IN	SHOW START	LOAD-OUT
	2/13/2024 5:00 PM			RETURN DATE 2/19/2024 1:00 AM

QTY:	DESCRIPTION :	NOTES:
Accessories		
2	Decimator MD-LX	
2	HDMI 15'	
Projection		
1	Event Projection	
	Dual Stacked projectors providing additional output and redundancy	
2	Christie HD14K 14,000 Lumen Projector	
2	Christie ILS .67 3 Chip Lens	
	Possible projection size is ~33.5'	
	2nd electric to cyc is 24'5", which makes projection distance about 23'	
Labor - Deliver/Set/Strike		
1	Load in Technician	
	Load In, Setup, Rehearsal	
1	Load Out Technician	
	Load Out, Strike	

Continued on next page



128 NE 31st ST
Oklahoma City, OK 73105
405-900-9550

QUOTE

(Continued)

Number : 24-0025 | Mustang Public Schools

	TOTAL
Subtotal:	\$4,002.00
Sales Tax:	\$0.00
Delivery and Pickup:	\$0.00
Total:	\$4,002.00
Total Applied Payments:	\$0.00
Balance Due:	\$4,002.00

CNS Productions thanks you for your business.
We look forward to our next venture together.

CNS PRODUCTIONS

Imagining, Designing,
and Creating
Memorable Events



128 NE 31st ST
Oklahoma City, OK 73105
405-900-9550

CONFIRMATION

CLIENT

Mustang Public Schools
Emily Farnham
Mobile: 405-376-7837
Email:
farnham@mustangps.org

VENUE/SITE

Mustang Performing Arts
Center
200 W Juniper Dr
Mustang, OK 73064

EVENT START

2/13/2024 5:00 PM

EVENT END

2/19/2024 1:00 AM

DEPOSIT DUE DATE

DEPOSIT TOTAL

TOTAL

\$4,002.00

Your signature and date confirms acceptance of our estimate. We can't guarantee availability or pricing without receiving a signed copy of this agreement

Please note, we require a 50% deposit on signing with the balance due on Load-In day. Deposits are non-refundable and utilized to reserve equipment and allow us to begin scheduling labor.

Credit terms may be available upon request. Please contact you CNS Productions representative for details and the required written confirmation.

11/28/23
Date

Colby Collier
Company Signature

Colby Collier, President
Name / Title

Date

Client Signature

Name / Title

TERMS & CONDITIONS

- Any rented equipment property of CNS Audio Video, Inc. to be hung overhead must be approved and executed by qualified rigging professional.
- Any rented equipment property of CNS Audio Video, Inc. must be transported under industry standard transportation for all equipment and personnel unless otherwise specified in our agreement.
- Lessee will insure proper electrical specifications are provided at all times that equipment is connected to electricity.
- At all times the equipment is away from CNS Audio Video's premises, Lessee shall keep the equipment insured for not less than the full replacement value as listed on the Quote: Replacement Value (available upon request) and/or be responsible for any damage to or absence of the equipment due to the following: theft, vandalism, acts of war, nuclear reaction, careless or rough usage, wrecks/accidents or other damage that occurs while being transported or while in a vehicle or semi-trailer, or electrical causes other than a fault in CNS Audio Video's equipment. Lessee shall not alter or disfigure the equipment, nor attempt to have it repaired without Owners instruction and consent, but instead shall notify Lessor immediately if anything is not working properly and/or needs repair. Lessor shall either send a replacement or direct Lessee on what to do.
- Lessee will be responsible to provide 24 hour security and will exert a reasonable good faith effort to prevent unauthorized persons from climbing on, moving, or interfering with equipment that could result in loss or damages to equipment.
- Lessee shall be responsible for payment to CNS Audio Video regardless of the fact the artist does or does not perform or the event does not occur.
- Lessee will provide a Certificate of insurance naming CNS Audio Video Inc. as an additional insured and loss payee on the equipment.
- Inclement weather is not a just cause for refund. CNS Audio Video is prepared to work under various weather conditions, however, purchaser must provide safe working conditions for employees and equipment. CNS Audio Video holds the right for terminating use of all company equipment if dangerous conditions occur. (Lightning, rain, high winds, etc.) CNS Audio Video is not responsible for any accidents that occur as a result of inclement weather.

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer
Ryan McKinney, Assistant Superintendent *RM*

From: Michael Raiber, Director of Fine Arts *MR*

Date:

Contract Vendor: SFX *SHOWLIVE, INC.* **Time Frame:** February 12-17, 2024

Amount: 3990.00 **Fund:** 11 **Project:** 066

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Pyro effects for MPS production of The Wizard of Oz.



This Agreement is made and entered into the day of October 5, 2023 between ShowLive Inc D.B.A ShowLive SFX, a State of Arkansas corporation in the United States with a Mailing address of 508 Meadow Brook Cr, Siloam Springs AR 72761 USA and a Physical address of 2547 Waukesha Rd, Siloam springs, Arkansas 72761, USA Hereinafter referred to as " ShowLive " and with MUSTANG PUBLIC SCHOOLS,

Hereinafter referred to as the Operator.

WITNESSETH:

WHEREAS, ShowLive is in the business of providing Live Event Production Labor, Special Effects, Laser Control, Laser Production services, Special Effects design, execution and Virtual design Via Pre Viz.

WHEREAS, Operator wishes to rent ShowLive's Special Effects Equipment and Recommended specialized Labor/Operators, in connection with a US-based tour, and select shows.

WHEREAS, ShowLive and operator desire to set forth the terms and conditions under which each is obligated to perform hereunder.

NOW, THEREFORE, Operator and ShowLive, in consideration of the mutual promises set forth herein, the parties, each intending to be legally bound hereby, do promise and agree as follows:

1: ShowLive agrees to provide to the operator at the location(s) detailed at Exhibit A the equipment detailed at Exhibit A and additional equipment as Operator shall request following Signature (collectively, the "Equipment") on the dates detailed at Exhibit A (Term). The operator shall, at its own cost and expense during the Term of the Intended use for the purposes of performing Tour/Shows including all rehearsal time, performance dates in performance venue's transit time, time while waiting or in storage hereinafter described as Tour/ Shows, Keep and maintain, in its custody or with 3rd party carries vehicles specifically acquired for transporting the TOUR/SHOWS or in venues, the equipment in good state of condition (subject to reasonable wear and tear) and shall at the termination of the Tour/Show replace or repair such of the said Equipment as may be lost, stolen, missing, broken damaged, or confiscated by anyone other than the persons provided by ShowLive to operator such equipment, with equipment of similar nature and of equal

value or shall pay to the owner compensation on account of any of the said Equipment which may be lost, stolen, missing, broken, damaged, or confiscated to the extent damaged up to its full replacement value.

2: ShowLive agrees to abide by all County, State, Federal and Local Government codes-in regard to the use of the Equipment. During the Term, ShowLive shall provide services of the personnel detailed at Exhibit A (ShowLive Personnel). The Operator agrees that no persons, other than ShowLive Personnel assigned to the Tour/ Show, shall be allowed to operate the Equipment at any time. ShowLive shall be responsible for the pre-installation setup, maintenance and operation of the Equipment during the Term. The Operator's rigging crew shall install the equipment for each rehearsal and performance during the Tour. Notwithstanding the foregoing it is acknowledged and agreed by ShowLive that Operators shall have sole and absolute discretion over all creative aspects of the Tour/Show and Tour/Show production. ShowLive shall be responsible to pay salaries of all ShowLive Personnel. ShowLive shall select the ShowLive Personnel; however the Operator shall have the right, in its reasonable discretion to require ShowLive to replace any of the ShowLive Personnel and upon such request ShowLive shall promptly do so. ShowLive Personnel shall act as employees or independent contractors, as applicable, of ShowLive on Tour/Show and ShowLive will discharge all of their obligations imposed by any federal, state, or local law, regulation, or order now or hereafter on force including but not limited to, the filling of all returns and reports required and the payment of any assessment's, taxes, contributions and other sums required. None of ShowLive Personnel shall be deemed employees of the Operator. ShowLive shall be responsible for its employees and all compensation and employer's liability insurance for such employees. All ShowLive Personnel shall be of sufficient skill and ability to provide the services hereunder to the standard of first class event production and lighting professional's and shall possess all required licenses and other appropriate qualifications in order to safely and efficiently carry out the services hereunder.

ShowLive and its employees, personnel and agents shall comply with, and conform to, all rules, regulations, and directives issued by Operator or its designees from time to time. ShowLive shall perform the services hereunder or cause such services to be performed in a professional and diligent manner that will not endanger the health and safety of the operator or its employees, agents and/or the public generally. Making risk and safety decisions for operating the Equipment shall rest with ShowLive employees and such determination of which risks are acceptable and unacceptable from the standpoint of balancing the benefit against the potential risk of harm. The risk and safety decisions supersedes all rules, regulations and directives issued by Operator or its designees that may be in conflict with operating the Equipment safely and in compliance with local or federally mandated standards or regulations.

3: The Term of this agreement is defined in Exhibit A

4: The Equipment herein shall be delivered from and returned to ShowLive by the Operator at its own risk, cost and expense, unless otherwise stipulated herein. During the Tour/Show, the Operator will provide ShowLive Personnel with: (a) transportation (as reasonably required) which shall include return travel to their home airports in the USA; and (b) single-room hotel accommodation. ShowLive represents and warrants that:

(i)All of the Equipment, materials and facilities to be used by ShowLive and Operator

hereunder, shall throughout the Term be in good working order, safe and free from defect and will comply with all applicable laws, rules and regulations.

- (ii) at its own cost and expense, shall repair and shall furnish any and all parts, mechanisms and devices required to keep the Equipment in good mechanical and working order;
- (iii) In the event of any Equipment failure or malfunction, ShowLive agrees to timely substitute equipment, of comparable or better quality than that originally supplied hereunder.
- (iv) All equipment shall be used exclusively for the performance by ShowLive of its obligations under this Agreement and ShowLive shall provide the Operator with all documentation necessary for insurance and safety certificates and the Operator's other reasonable requirements pertaining to ShowLive Personnel and the Equipment.

5: In consideration of the full and timely provision of services hereunder, Operator shall pay the Fees for the TOUR/SHOW during the Term shall be described in Exhibit A.

6: ShowLive shall request prior permission from Operator or its agents to enter any premise upon which ShowLive's Equipment is kept, or any TOUR/SHOW Venue, for the purpose of viewing the state and condition of said Equipment. Upon approval from the Operator, access credentials shall be provided to ShowLive for such entry.

7: If the Operator shall default on any materials terms, covenants and conditions herein which has not been cured within 10 days following written notice from ShowLive to Operator, or, if cure is not possible within said 10 day period, if Operator has not taken meaningful-steps within such time period to cure such default, or if any execution or other writ or process shall be issued in any action or proceeding against the Operator, whereby the said Equipment may be seized or taken or distrained, or if a proceeding in bankruptcy, receivership or insolvency shall be instituted by or against the Operator or its property or its property, or if the Operator shall enter into any arrangement or composition with its creditors, or in the event that any judgment is obtained against the Operator, then and in any such event, ShowLive its agents or employees, may at ShowLive own risk enter upon any premise where said Equipment may be held and may remove the same therefrom, with or without force and with or without notice of intention to retake same without being liable to any suit or action or other proceeding by the Operator.

8: Upon ShowLive retaking possession of said Equipment, pursuant to the provisions of the preceding paragraph hereof, this agreement shall henceforth terminate without prejudice to any right or claim for arrears of payment, if any, or an account of any preceding breach or breaches of this agreement, or the loss of use for the balance of the unexpired term herein, for any other claim ShowLive may have against the Operator.

8A: This Agreement may be terminated (a) by Operator immediately upon written notice to ShowLive if ShowLive fails, refuses or neglects to perform in a material manner the services to be performed by ShowLive under or pursuant to this Agreement and such refusal has a materially adverse impact on any performance, (b) Operator upon the material breach by or material failure of ShowLive to perform any of its obligations or covenants under this agreement (other than as contemplated in subparagraph (a)) which breach or failure being curable within 5 days of receipt of notice thereof has not been cured, (c) by Operator, with or without cause, upon 7 days written notice to

ShowLive, or (d) by Operator immediately if ShowLive files for bankruptcy or is otherwise unable to pay its debts when due, or (e) by ShowLive with, or without cause with 7 days written notice to operator. Following any termination of the Agreement pursuant to sub-clauses (a),

(b) or (d) above Operator shall only be required to pay to ShowLive any compensation earned by ShowLive for any services performed by ShowLive as of the date of such termination plus all documented third party costs and expenses (if any) incurred by ShowLive in returning Equipment for the services hereunder to Siloam Springs, AR USA (provided such expenses are commensurate with normal touring industry standards for shipping such equipment.) In the event that Operator terminated pursuant to sub-clause (c) above in addition to the foregoing it shall pay ShowLive one week's fee for the Equipment and ShowLive personnel.

9: The Operator shall not underlease the said Equipment or loan the same to any other person, firm or entity, and said Equipment shall remain under the immediate control, supervision, and direction of ShowLive Personnel assigned to the Tour/Show. The Operator agrees not to pledge, mortgage or in any way encumber the Equipment used on this Tour/Show with herein.

10: The Operator agrees not to remove or cover tags, nameplates or labels on the Equipment showing ownership to ShowLive; provided that ShowLive grants to Operator a non-exclusive, perpetual, worldwide, royalty-free license to ShowLive's trademarks and other intellectual property to the extent they appear in any audio-video recordings or photography of the Tour/Show.

11: The acceptance of the return of the Equipment is not a waiver by ShowLive of any claims that it may have against the Operator, nor a waiver of claims for latent or patent damage to the Equipment PROVIDED THAT any such claim is notified to Operator in reasonable detail promptly following acceptance of the Equipment.

12: ShowLive agrees that at its sole expense, it will procure and will maintain in full force and effect so long as this Agreement shall remain effective and for the full period of the Tour/Show, a Commercial General Liability Insurance policy or policies of insurance, to provide bodily injury protection and property damage liability insurance with a minimum combined single limit of 1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate ShowLive shall at its own cost and expense maintain Workers Compensation insurance for its staff, subject to and in accordance with all applicable laws, rules and regulations. ShowLive shall provide to Operator certificates evidencing the aforesaid Commercial General Liability Insurance policy and Worker's Compensation policy cover prior to signature hereof. ShowLive shall indemnify, defend and hold Operator harmless from any loss, cost or expense arising out of ShowLive material breach or willful misconduct in connection with the services provided by ShowLive hereunder. Operator shall at its sole expense maintain in full force and effect for the duration of this agreement sufficient insurance against all risks of loss or damage to the Equipment (other than loss or damage caused to the Equipment by ShowLive Personnel.)

13: ShowLive hereby agrees that it shall indemnify only the Operator, Tour/ Show Parties and their heirs, successors and permitted assigns, each in their capacity as

such (The Operator Indemnified Parties) from, against and in respect of any damages, losses, charges, liabilities, claims, demands, actions, suits proceedings, payments, judgements, settlements, and costs and expenses (collectively, "Losses") imposed on sustained, incurred or suffered by, or asserted against, any of the Operator Indemnified Parties, whether in respect of third party claims, claims between the parties hereto, or otherwise, attributable to the acts or omissions of ShowLive with respect to the TOUR/ SHOW or otherwise directly or indirectly relating to, arising out of or resulting from (i) any breach of any representation made by ShowLive contained in the Agreement, and (ii) any breach of any covenant or agreement of ShowLive contained in this Agreement.

14: Operator hereby agrees that it shall indemnify ShowLive and its directors, officers, shareholders, agents, representatives and employees and their heirs, successors and permitted assigns, each in their capacity as such (the ShowLive Indemnified Parties") from against and in respect of any Losses imposed on, sustained, incurred or suffered by, any of the ShowLive Indemnified Parties, whether in respect of third party claims, claims between the parties hereto, directly, and identifiably attributable to the (i) any material breach of any representation or warranty made by the Operator contained in this Agreement, and (ii) any material breach of an agreement of the Operator contained in this Agreement, PROVIDED THAT any such Losses are pursuant to a final adverse judgment of a Court of competent jurisdiction or settled with the Operator's prior written approval.

15: No terms, representation or warranty, express or implied, not herein set forth in writing shall bind ShowLive.

16: This agreement contains the entire understanding between the parties, including representation, and may not be modified, except by another agreement in writing, signed by both parties to the agreement.

17: Nothing in this Agreement is intended to convey to ShowLive any ownership or other rights in the trademarks, service marks, copyrights, patents, rights to file patent applications, or other intellectual property rights owned by any of the Tour/Show parties. Ownership of any and all such intellectual property rights shall remain the exclusive property of the relevant Tour/Show Party. ShowLive will not use any intellectual property owned by any of the Tour/Show Parties other than in conjunction with the performance of its obligations under this Agreement.

18: During the Term, ShowLive and its officers, directors, shareholders, employees, agents, contractors and representatives may gain access or be exposed to certain confidential and proprietary information relating to the business of Operator or its affiliates or with respect to Artist. ShowLive agrees, for itself and its officers, directors, shareholders, employees, agents and representatives, that all such confidential and proprietary information shall remain and be kept in strictest confidence and shall not be disclosed to or used by any person or entity without the prior written consent of the Operator, which consent may be withheld by Operator in its sole and absolute discretion. The obligation to maintain confidentiality provided herein shall survive any termination or expiration of the Term of this Agreement. For the purposes of this section, confidential and proprietary information does not include information that is or enters the public domain through no fault of ShowLive, information that is received by ShowLive from a third party without any obligation of confidence, and information that is independently developed by ShowLive without

use of Operator's or Artist's confidential and proprietary information.

19: The Operator agrees to grant ShowLive SFX a non-exclusive, perpetual, worldwide, royalty-free license to Operators trademarks and other intellectual property to the extent they appear in any audio-video recordings or photography of the Tour/Show, for advertising purposes only for the purpose of Client and Company Exposure, such as Pictures, Crew Shirts, Videos, Etc. ShowLive egress nothing with the Operators trade marks will be used to sell for profit.

20: During the Term of this Agreement, ShowLive shall maintain in effect all appropriate licenses, registrations and permits required to operate its business. In addition, it shall obtain and maintain in effect all licenses, registrations and permits required by the relevant local authorities for the use and transportation of the Equipment and the services of the Personnel in connection with the Tour/Show. Operators shall reimburse ShowLive with the pre-approved costs of such local permits and licenses. ShowLive shall cooperate with Operator in any manner reasonably requested by the Operator respecting the procurement and maintenance by Operator of all licenses, registrations and permits required by state and local authorities. Without limiting the foregoing, ShowLive shall, at Operator's expense, (i) assist Operator to obtain all such licenses, registrations and permits prior to each performance on the Tour/Show locations, (ii) provided an Equipment information package for any permit approval, and (iii) provide demonstrations of effects/display as required by state and local authorities.

21: Neither party shall be liable to the other for failure to perform its obligations due to sickness, disability, accident, riot, strikes, act of government, epidemic, inclement weather, acts of God or other legitimate condition beyond their control. If Operator terminates the Agreement for any reason set forth in the above, Operator agrees to reimburse ShowLive for all out-of-pocket expenses incurred by ShowLive in full and final satisfaction of all liabilities to ShowLive.

22: This Agreement shall be binding upon and shall insure to the benefit of the parties hereto and to their respective permitted successors and assigns: provided, however, that this Agreement may not be assigned by ShowLive without the prior written consent of Operator.

23: The validity, interpretation, construction and enforcement of this Agreement shall be governed and controlled by the laws of the State of Arkansas whose courts shall have exclusive jurisdiction regarding any disputes hereunder.

EXHIBIT A

In consideration for the Tour/Show as set forth within, Operator agrees to pay ShowLive the amounts as specified below as contained in EXHIBIT A and if additional services are requested beyond the scope set forth on Exhibit A, or for times or locations other than described in the TOUR/SHOW, the Operator shall pay for such additional services prior to the TOUR/SHOW at the rate quoted to OPERATOR by

SHOWLIVE or its duly authorized representatives for such additional services. Operator shall pay ShowLive after receipt of its invoice for agreed upon services within one week of receiving the invoice.

Permitting is allocated a Budget for Permits and Local Fees, If these fees extend past budgeted amount due to Fire Marshal Overtime or Event runover, these fees will be added to the final invoice and the final payment will be adjusted.

Signature - _____ Printed Name -

TITLE -

* CONTRACT CONTINGENT UPON
RECEIPT OF DOCUMENTS AS
SPECIFIED ON THE VENDOR
CONTRACT AMENDMENT

SIGNATURE - SHOWLIVE INC / SHOWLIVE SFX

Cole Bibler

MPS INITIALS

PRINTED NAME - Cole Bibler

TITLE - President



Client: Mustang OK, Wizard Of OZ

Feb 12 - 17, 2024

Item	Count	Rate
WEEKLY COSTS: EQUIPMENT, LABOR, MISC		
Flash Paper Gun With Shots (16 Shots Total)	1	
Flint Flash	1	
Flash Pot With Bang	6	
Bubble machine (Includes Fluid)	2	
Sonic Boom (Geyser) (Includes Fluid)	2	
Pyro System	1	
Local Pyro License / TECH (4 Days of Pyro)	4	
Pyro Permit OKC	1	
Insurance 2 Million	1	
	SUBTOTAL	\$3,990
SHIPPING	No Charge	
Equipment / Labor / Misc	# of Weeks	Total For Run
Equipment / Weekly Costs, 100%	1	\$3,990.00

Estimated Tour Total

\$3,990.00

Signature

Date



MUSTANG PUBLIC SCHOOLS

Felony and Sex Offender Affidavit and Tobacco Attestation

Mustang Public Schools requires the following Affidavits and Attestations from any bidder or contractor who will have any employees or subcontractors performing any type of service on school premises. The undersigned Affiant, being of lawful age, hereby attests to the following:

FELONY AFFIDAVIT

Pursuant to 70 O.S. § 6-101.48, no person or business having a contract with a school or school district to perform work on a full-time or part-time basis that would otherwise be performed by school district employees shall personally work or allow any employee to work on school premises if the person or employee is convicted in this state, the United States or another state of any felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the person or employee has received a presidential or gubernatorial pardon for the criminal offense.

SEX OFFENDER AFFIDAVIT

Pursuant to 70 O.S. § 6-101.48 and 57 O.S. § 589, every person or business performing services on the property of a school or school district shall, at the time of contracting, be required to sign this affidavit declaring that no person or employee working on school premises under the authority of the business is currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act. Affiant understands that name searches of the appropriate databases must be performed no less than annually. Affiant further acknowledges that they have read and understand the terms, criminal fines and potential civil damages of violating this requirement as outlined in 57 O.S. § 589.

TOBACCO ATTESTATION

Pursuant to 70 O.S. § 1210.213, Mustang Public Schools is Tobacco-free. Affiant acknowledges that the use of a tobacco product or vapor product on any school campus or property is prohibited and agrees to comply with this statute and board policy by prohibiting the use of a tobacco product or a vapor product by the contractor, its employees or subcontractors while performing any type of service at Mustang Public Schools.

ATTESTATION:	

Company or Bidder Name	

Representative Printed Name (Affiant)	
_____	_____
Signature of Representative	Date



MUSTANG PUBLIC SCHOOLS

Vendor Contract Amendment

Vendor Name: Showlive SFX

Contract Date: December 11, 2023 (Estimated for reference purposes)

Mustang Public Schools ("Mustang") is preparing to enter into a service contract with the above-referenced Vendor. Mustang requires certain documentation from the Vendor, pursuant to state and federal law, before Vendor can be physically present on campus.



Certificate of Insurance including the following:

- 1) General Liability of not less than \$1,000,000
- 2) Property Damage Insurance of not less than \$1,000,000
- 3) Worker's Compensation Insurance of not less than \$500,000 *
- 4) Automobile Insurance *
- 5) Sexual Misconduct Rider
- 6) Mustang Public Schools must be a Named Additional Insured

* May be separate policies



Felony, Sex Offender and Tobacco Attestation (Attached)



IRS Form W-9 dated within the current year (Provided by Vendor)

ATTESTATION:

Company or Bidder Name

Representative Printed Name (Affiant)

Signature of Representative Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer *[Signature]*

From: Jeff Landes, Chief Financial Officer *[Signature]*

Date: December 5, 2023

Contract Vendor: Powerschool Group LLC **Time Frame:** 1/1/2024 - 12/31/2025

Amount: \$ 51,519.13 **Fund:** 60 **Project:** 901

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

This is for the Predictive Enrollment Analytics subscription that will integrate city and county housing and demographic data with our student information data in Powerschool. With this service, the District can generate enrollment trend data and plot enrollment boundary scenarios online.



PowerSchool Group LLC
 150 Parkshore Dr., Folsom, CA 95630
 Quote #: Q-853248 - 2
 Quote Expiration Date: 31-DEC-2023

Sales Quote - This Is Not An Invoice

Prepared By:	Jennifer Porter	Customer Contact:	Jeff Landes
Customer Name:	Mustang Public Schools	Title:	CFO
Enrollment:	13,060	Address:	12400 Southwest 15th St
Contract Term:	24 Months	City:	Yukon
Start Date:	1-JAN-2024	State/Province:	Oklahoma
End Date:	31-DEC-2025	Zip Code:	73099
		Country:	United States
		Phone #:	(405) 376-7356

Product Description	Quantity	Unit	Extended Price
Initial Term 1-JAN-2024 - 31-DEC-2025			
License and Subscription Fees			
PowerSchool Predictive Enrollment Analytics	13,060.00	Students	USD 59,769.13
PowerSchool Enrollment One Time Discount	1.00	Each	USD -10,500.00
License and Subscription Totals:			USD 49,269.13

Professional Services and Setup Fees			
PowerSchool Predictive Enrollment Analytics Consulting TM	10.00	Hours	USD 2,250.00
Professional Services and Setup			USD 2,250.00
Fee Totals:			

Subscription Period Total	
Total Discount	USD 10,500.00
Initial Term	1-JAN-2024 - 31-DEC-2025
Amount To Be Invoiced	USD 51,519.13
Amount to be invoiced as incurred	USD 2,250.00

Annual Ongoing Fees as of 1-JAN-2026 - Fees subject to an annual uplift, which will be reflected on renewal quote

PowerSchool Predictive Enrollment Analytics	13,060.00	Students	USD 32,650.00
Annual Ongoing Fees Total:			USD 32,650.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the

date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Notwithstanding anything to the contrary in the Main Services Agreement, if Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used by Customer toward professional services rendered within such twelve (12) month period will be forfeited. Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_Feb2022/

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 5-DEC-2023

Mustang Public Schools
Signature:

Printed Name:

Title:

Date:

Sales Quote - This Is Not an Invoice

Statement of Work

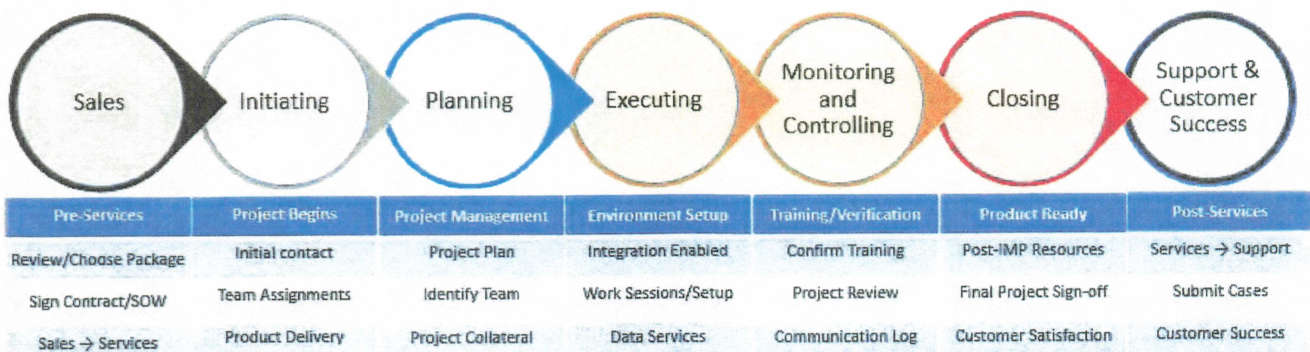
Purpose of Document

The purpose of this Statement of Work (“SOW”) between the PowerSchool entity in accompanying quote (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. "Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee's request."
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the "Customer Responsibilities" included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer's behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

Predictive Enrollment Analytics Platform Deployment Statement of Work

Overview

This document serves as the Statement of Work (SOW) to define the scope of a PowerSchool Professional Services project. This SOW includes services for a single-district deployment of the following products, hosted in a PowerSchool cloud environment:

- PowerSchool Predictive Enrollment Analytics

The services included in this Service Agreement are comprised of two components: implementation of the Predictive Enrollment Analytics Platform and the generation of annual enrollment projections.

All PowerSchool services for this SOW will be performed remotely.

Prerequisites

- Technical Contacts, district users and project resources shall register for a user account in the [PowerSchool Community](#).

Services in Scope

One-Time Implementation Services

- Kickoff Call
 - PowerSchool will coordinate a kickoff call to introduce the project team and align project dates and resources.
 - The district shall designate resources for the following:
 - Primary Contact
 - School/Student/Boundary Data
 - District Administrative User
- System Access
 - Following the kickoff call the project team will provide platform access information to the District Administrative user.
 - The District Administrative User will manage end user access.
- Data Gathering
 - PowerSchool will provide directions and templates for requested data files.
 - The district shall provide the following:
 - School file
 - Residential development data
 - District student data:
 - Including the current school years student data and the previous 3 years.
 - Boundary files
- Setup & Configuration
 - PowerSchool will complete the setup and configuration for school data, student data and boundary data.
 - Optional: The district will have the option to upload student data directly to the platform.

Predictive Enrollment Analytics Platform Deployment Statement of Work

- Projection Analysis
 - PowerSchool will complete an initial annual projection report.
 - Enrollment Projection Cadence: Unless specifically requested, the first projected year for the enrollment projections will be the next school year, except from June through Aug. In the event the project commences during the months June through August, the generation of enrollment projections will be paused until the district can provide new student data after the new school year begins.
 - Examples:
 - Project begins in March 2021. The first projected year will be the 2021/2022 school year.
 - Project begin in June 2021. Enrollment projections will be completed in Fall of 2021 with the first projected year being the 2022/2023 school year.

For multi-year agreements, subsequent projection cycles will convert into a fall projection cadence.
- Training
 - PowerSchool will provide up to 2 hours of training on the use of the platform for district users.

Ongoing Support

- For support requests the district shall create a case in the customer portal via the PowerSchool Community and that request will be routed to the Predictive Enrollment Analytics support team.
- Annual projections will be provided under the support agreement.
 - Projection Process:
 - Data Gathering
 - PowerSchool support will reach out annually for district-wide updates.
 - The district shall be responsible for the upload of new school year data or the management of automated student data processes (ie SFTP).
 - Residential Development Research
 - PowerSchool will conduct annual research regarding residential development impacting the district. A report of the findings will be shared with the district and included in the annual projection report.
 - Projection Analysis
 - PowerSchool will complete an annual projection report each fall.
 - Review and Release
 - PowerSchool will release a projection review to the district designated official for review and approval prior to the final and public study release.

Predictive Enrollment Analytics Platform Deployment Statement of Work

- The district will respond in a timely manner. PowerSchool will attempt to reach the district via both email and phone. In the event of a non-response, the final projection will be released.

Customer Responsibilities

- Assign a Project Manager to act as the single point of contact to PowerSchool for coordination of Customer resources and execution of this SOW. Assign additional technical and business stakeholders as required to complete the work and validate the solution.
- Validate access to Platform and manage end user access.
- Respond to all data and information requests in a timely manner. A non-response may delay the generation of any deliverables.
- Technical Contacts shall register for a user account in the [PowerSchool Community](#) unless they have an existing PowerSchool Community account

SOW Fees

Services described in this SOW are included in Customer's SaaS subscription. Any services or deliverables not documented in this SOW can be addressed via a Project Change Request or a new SOW.

CONTRACT APPROVAL MEMO



To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jeff Landes, Chief Financial Officer

A handwritten signature in blue ink, appearing to be 'JL' or similar initials.

From: Jeff Landes, Chief Financial Officer

Date: December 5, 2023

Contract Vendor: Frontline Education **Time Frame:** 1/17/2024 - 6/30/2025

Amount: \$ 12,857.94 **Fund:** 60 **Project:** 901

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

This is for the Comparative Analytics subscription that will allow the CFO to analyze Mustang's financial position against other Oklahoma school districts. There are two contracts - one for the remainder of this fiscal year which will be paid this year, and one for FY25 which will be paid out of next year's funds.



1400 Atwater Drive Malvern, PA 19355

Customer: **Order Form Details:**

Mustang Public Schools
12400 SW 15th St
Yukon, Oklahoma, 73099
United States

Contact: Jeff Landes

Title: CFO

Phone: (405)376-7356

Email: landesj@mustangps.org

Pricing Expiration: 12/30/2023

Quote Currency: USD

Account Manager: Jaclyn Harvey

Startup Cost Billing Terms: One-Time, Invoiced after signing

Subscription Billing Frequency: Annual

Sale Type: New

Initial Term: 1/17/2024 - 6/30/2024

Pricing Overview **Amount**

One-Time Fees	\$0.00
(Initial Term Prorated Fees)	\$4,002.94

One-Time Fees Itemized Description **Quantity** **Amount (each)** **Amount**

Annual Recurring Fees Itemized Description **Start Date** **End Date** **Amount**

(Comparative Analytics Subscription - powered by Forecast5, - Prorated Term)	1/17/2024	6/30/2024	\$4,002.94
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1400 Atwater Drive Malvern, PA 19355

12/05/2023

Additional Order Form Information

Tax Information

Tax Exemption: We currently don't have a tax exemption certificate on file for you. Please use this [link](#) to upload your tax exemption certificate. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status: Purchase order to follow

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment



1400 Atwater Drive Malvern, PA 19355

12/05/2023

Invoicing Schedule	Due Date	Amount
Invoice: Prorated Comparative Analytics Subscription - powered by Forecast5	2/16/2024	\$4,002.94 + applicable sales tax \$4,002.94



1400 Atwater Drive Malvern, PA 19355

12/05/2023

MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 1400 Atwater Drive, Malvern, PA 19355 (collectively "Frontline"), and the client identified below ("Client"). Frontline and Client are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement ("Master Services Agreement", which is available at <https://www.frontlineeducation.com/master-services-agreement/> and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the "Agreement". To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

Frontline Technologies Group LLC dba Frontline Education	Mustang Public Schools
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Address: 1400 Atwater Drive Malvern, PA 19355	Address: 12400 SW 15th St Yukon, Oklahoma 73099
Email: <u>billing@frontlineed.com</u>	Email: _____
Effective Date: _____	



1400 Atwater Drive Malvern, PA 19355

Customer: **Order Form Details:**

Mustang Public Schools
12400 SW 15th St
Yukon, Oklahoma, 73099
United States

Contact: Jeff Landes

Title: CFO

Phone: (405)376-7356

Email: landesj@mustangps.org

Pricing Expiration: 12/30/2023

Quote Currency: USD

Account Manager: Jaclyn Harvey

Startup Cost Billing Terms: One-Time, Invoiced after signing

Subscription Billing Frequency: Annual

Sale Type: New

Initial Term: 7/1/2024 – 6/30/2025

Pricing Overview **Amount**

Annual Recurring Fees **\$8,855.00**

Annual Recurring Fees Itemized Description **Start Date** **End Date** **Amount**

Comparative Analytics Subscription - powered by Forecast5 7/01/2024 6/30/2025 \$8,855.00



1400 Atwater Drive Malvern, PA 19355

12/05/2023

Additional Order Form Information

Tax Information

Tax Exemption: We currently don't have a tax exemption certificate on file for you. Please use this [link](#) to upload your tax exemption certificate. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status: Purchase order to follow

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment



1400 Atwater Drive Malvern, PA 19355

12/05/2023

Invoicing Schedule	Due Date	Amount
Invoice: Annual	7/31/2024	\$8,855.00 + applicable sales tax
Comparative Analytics Subscription - powered by Forecast5		\$8,855.00



1400 Atwater Drive Malvern, PA 19355

12/05/2023

MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 1400 Atwater Drive, Malvern, PA 19355 (collectively "Frontline"), and the client identified below ("Client"). Frontline and Client are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement ("Master Services Agreement", which is available at <https://www.frontlineeducation.com/master-services-agreement/> and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the "Agreement". To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

Frontline Technologies Group LLC dba Frontline Education	Mustang Public Schools
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Address: 1400 Atwater Drive Malvern, PA 19355	Address: 12400 SW 15th St Yukon, Oklahoma 73099
Email: <u>billing@frontlineed.com</u>	Email: _____
Effective Date: _____	



CONTRACT

This agreement is entered into between Cowboy Driving Academy LLC ("Cowboy Driving") and Mustang Public Schools ("Mustang High School") this 11th day of December, 2023

The presence of the Cowboy Driving on Mustang High School property is in compliance with state law and specifically in compliance with §70 O.S. Additionally, Mustang High School is available on an equal and non-discriminatory basis to any other commercial driving school desiring to conduct business on public school property on the same terms as Cowboy Driving as required by Hennessey v. ISD No. 4, 552 P.2d 1141 (Okla. 1976).

Should the school district refuse to allow another commercial driving school to conduct business on school district property, whether at the same public school as Cowboy Driving or any other public school in the district, this contract shall be null and void upon the date of the refusal, and Mustang High School and Cowboy Driving Academy shall both agree to notify Service Oklahoma of the voiding of the contract.

Cowboy Driving shall pay the public school \$0 for the use of its facilities.

By: Brad Finley

By:


Date

Date

CONTRACT APPROVAL MEMO



To: Mustang Board of Education
CC: Charles Bradley, Superintendent
Jeff Landes, Chief Financial Officer

From: Dr. Jason Pittenger, Assistant Superintendent 

Date: 12/6/2023

Contract Vendor: CADE Construction **Time Frame:** 2 years

Amount: \$ 500,000.00 **Fund:** 93 **Project:** 90

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Earthwork bid on the New Elementary #9, presented by CADE Construction.

DRAFT **AIA Document A133. - 2019**
Exhibit A

Guaranteed Maximum Price Amendment

This Agreement is entered into this 11th day of December, 2023, by and between Independent School District No. 69 of Canadian County, Oklahoma, commonly known as Mustang Public Schools (“Owner”) and CADE Construction (“Construction Manager),

for the following **PROJECT**:
(Name and address or location)

MPS Elementary #9
4800 S. Sara Rd.
Oklahoma City, OK 73064←→

←→

THE OWNER:
(Name, legal status, and address)

Mustang Public Schools
909 S. Mustang Rd.
Mustang, OK 73064←→←→

←→

THE CONSTRUCTION MANAGER:
(Name, legal status, and address)

CADE Construction
701 W. Sheridan Ave., Suite 108
Oklahoma City, OK 73102←→←→

←→

TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER’S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager’s Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Sixty-Five Thousand Seven Hundred Forty and Thirty-One Hundredths (~~3,065,740.31~~), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 **Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

See Attachment A – Budget Summary Sheet

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 **Alternates**

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	N/A

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A	N/A	N/A

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A	N/A	N/A

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

The date of execution of this Amendment.

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

1/1/2024

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

[] Not later than () calendar days from the date of commencement of the Work.

[X] By the following date: 7/31/2025

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	N/A

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
N/A	N/A	N/A	N/A

§ A.3.1.2 The following Specifications: (Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Specifications titled "Mustang Public Schools Elementary #9 – Grading Packag" dated November 2023.

Section	Title	Date	Pages
N/A	N/A	N/A	N/A

§ A.3.1.3 The following Drawings: (Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Drawings titled "Mustang Elementary School #9 Early Grading Package" dated 10/13/2023.

Number	Title	Date
N/A	N/A	N/A

§ A.3.1.4 The Sustainability Plan, if any: (If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

Title	Date	Pages
N/A	N/A	N/A

Other identifying information:

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§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:
(Identify each allowance.)

Item	Price
N/A	N/A

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

This GMP is based off of bid results from Bid Package #1 (Earthwork Only). Once Bid Package #2 is bid out (Remaining Scopes of Work) then we will issue a final amendment to encompass the entire scope of work into the GMP.

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

N/A

ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:
(List name, discipline, address, and other information.)

N/A

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER (Signature)

« »


(Printed name and title)

CONSTRUCTION MANAGER (Signature)

Austin Reid, Managing Partner

(Printed name and title)

Attachment A

		
		MPS Elementary #09
Date: 12/7/2023		
	Description	Bid Package #1 GMP Amendment
03A	Building Concrete - Bid Package #2	\$ -
03B	Site Concrete - Bid Package #2	\$ -
03C	Tilt-Up Walls - Bid Package #2	\$ -
04A	Masonry -Bid Package #2	\$ -
05A	Steel Material & Erection -Bid Package #2	\$ -
06A	Architectural Millwork -Bid Package #2	\$ -
07A	Joint Sealants - Bid Package #2	\$ -
07C	Roofing - Oklahoma Roofing - Bid Package #2	\$ -
08A	Doors/Frames/Hardware (Material) - Bid Package #2	\$ -
08A	Doors/Frames/Hardware (Labor) - Bid Package #2	\$ -
08B	Aluminum Entrances, Storefronts, & Glazing Systems - Bid Package #2	\$ -
09A	Gypsum Board Assemblies & Ceiling Systems - Bid Package #2	\$ -
09B	Flooring - Bid Package #2	\$ -
09C	Athletic Flooring - Bid Package #2	\$ -
09C	Painting - Bid Package #2	\$ -
10A	Specialties (Material) - Bid Package #2	\$ -
10A	Specialties (Labor) - Bid Package #2	\$ -
10B	Signage - Bid Package #2	\$ -
10C	Athletic Equipment - Bid Package #2	\$ -
11A	Kitchen Equipment - Bid Package #2	\$ -
10D	Flagpole - Bid Package #2	\$ -
21A	Fire Suppression - Bid Package #2	\$ -
22A	Plumbing - Bid Package #2	\$ -
23A	HVAC - Bid Package #2	\$ -
26A	Electrical - Bid Package #2	\$ -
31A	Earthwork - 266 & CO	\$ 500,000.00
32A	Landscaping, & Irrigation - Bid Package #2	\$ -
33A	Site Utilities - Bid Package #2	\$ -
	Contingency (10%)	\$ 50,000.00
	Subtotal	\$ 550,000.00
	Staff Costs	\$ 1,274,624.00
	General Conditions	\$ 951,400.00
	Subtotal	\$ 2,226,024.00
	Bonds	\$ 40,968.43
	Insurance (General Liability & Builders Risk)	\$ 102,760.24
	Subtotal	\$ 143,728.67
	CM Fee (5%)	\$ 145,987.63
	Total Construction Costs	\$ 3,065,740.31



Mustang Public Schools

New Course Proposal Form / Change in Existing Course Form

Please download a copy of this file and complete this form for any new course proposals or changes to existing courses to be submitted to the District Curriculum Committee. Please complete an individual form for each course proposed or changed for the 24-25 school year. Please complete the appropriate section.

If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.

New Course Proposal - if you are proposing a change to an existing course skip this section

1. Course title: *Advanced Photography*
2. Course (OCAS) code: *2087*
3. Department (ex. Math, Fine Arts, etc.)
Fine Arts
4. Length of course: *Year*
5. Career path (if HS) - please list which of the 6 paths this course would fall under:
Communication & Information Systems
6. Grades allowed to enroll in the course:
10th - 12th
7. Credit type - Core or elective?
 - o If HS does this add any extra weight to GPA, and if so how much?
Elective
8. Prerequisite(s) if applicable:
Photo I & II
9. Will any additional personnel need to be required to implement this course?
 - o If yes please explain:
No
10. Will and/or new materials be required to implement this course?
 - o If yes please explain, including costs:
No

11. Will there be any new technology needed to implement this course?

- o If yes this could include any new teacher devices:

NO

12. Briefly tell why you are proposing this course:

To Allow students continued opportunity to grow & learn as photographers
Please make sure to sign the document and follow the directions below to submit this document.

Change in existing course

1. Current name of course:
2. New proposed name for course:
3. New Course code (if applicable):
4. Will any additional personnel need to be required to implement this course?
 - o If yes please explain:
5. Will and/or new materials be required to implement this course?
 - o If yes please explain, including costs:
6. Will there be any new technology needed to implement this course?
 - o If yes this could include any new teacher devices:
7. Briefly tell why you are proposing this change to the existing course:

Administrator signature: _____

Tami Cooper

Date: _____

11/3/23

Once this is completed please sign, scan, and email to Tami Cooper at
coopert@mustangps.org



Mustang Public Schools
New Course Proposal Form / Change in Existing Course Form

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If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.

New Course Proposal - *if you are proposing a change to an existing course skip this section*

1. Course title: Introduction to Hospitality and Tourism
2. Course (QCAS) code: FC00018
3. Department (ex. Math, Fine Arts, etc.): FCS
4. Length of course: 1 year or 1 semester
5. Career path (if HS) - please list which of the 6 paths this course would fall under: Restaurant & Food/Beverage Services, Lodging, Travel and Tourism, and Recreation, Amusements & Attractions.
6. Grades allowed to enroll in the course: 9 - 12
7. Credit type - Core or elective? Elective
 - If HS does this add any extra weight to GPA, and if so how much? No extra weight
8. Prerequisite(s) if applicable:
9. Will any additional personnel need to be required to implement this course?
 - If yes please explain: Yes, in order to offer this course we need to add an additional FCS teacher.

10. Will and/or new materials be required to implement this course?

- o If yes please explain, including costs: The class has the potential to get funding (\$8000) so no extra monies would be needed. Online resources and materials can be used to successfully teach this class.

11. Will there be any new technology needed to implement this course?

- o If yes this could include any new teacher devices: Just the laptop for the new teacher and appropriate materials in the classroom like a projector and white board.

Briefly tell why you are proposing this course: The FCS department is growing rapidly with the growth of the school. We are also in need of more electives and this is a pathway we should be offering to our students for Career Tech purposes. Tourism and hospitality are thriving industries encompassing many sectors, including hotels, restaurants, travel, events, and entertainment. It's an exciting and dynamic area, constantly evolving and adapting to changing customer demands and trends.

The tourism and hospitality industry offers a diverse range of career opportunities that cater to various interests, skills, and qualifications, with positions available from entry-level to executive management.

12.

Please make sure to sign the document and follow the directions below to submit this document.

Change in existing course

1. Current name of course:

2. New proposed name for course:

3. New Course code (if applicable):

4. Will any additional personnel need to be required to implement this course?

- o If yes please explain:

5. Will and/or new materials be required to implement this course?

- o If yes please explain, including costs:

6. Will there be any new technology needed to implement this course?

- o If yes this could include any new teacher devices:

7. Briefly tell why you are proposing this change to the existing course:

Administrator signature:  Date: 11/6/23

Once this is completed please sign, scan, and email to Tami Cooper at coopert@mustangps.org



Mustang Public Schools

New Course Proposal Form / Change in Existing Course Form

Please download a copy of this file and complete this form for any new course proposals or changes to existing courses to be submitted to the District Curriculum Committee. Please complete an individual form for each course proposed or changed for the 24-25 school year. Please complete the appropriate section.

If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.

New Course Proposal - *if you are proposing a change to an existing course skip this section*

1. **Course title:** Native American Studies
2. **Course (OCAS) code:** 2951 - Humanities I
3. **Department (ex. Math, Fine Arts, etc.):** Humanities
4. **Length of course:** Semester
5. **Career path (if HS) - please list which of the 6 paths this course would fall under:** Human Services & Resources
6. **Grades allowed to enroll in the course:** 10th, 11th, and 12th
7. **Credit type - Core or elective?** Elective, unweighted
 - **If HS does this add any extra weight to GPA, and if so how much?**
8. **Prerequisite(s) if applicable:** N/A
9. **Will any additional personnel need to be required to implement this course?** No - Mrs. Murrah, our MHS Title VI Academic Advisor, will teach this course. However, she will only teach one section each semester, so she can still perform her other Title VI duties. The Title VI⁷² program budget covers the cost of her salary and benefits. If the class grows to multiple sections over time, existing personnel or additional personnel would be required, which the

Title VI budget may not be able to cover. In order to protect the integrity of the course content, the Title VI Program staff requests to be a part of the personnel selection process, should additional personnel be required.

- o **If yes please explain:**

10. Will new materials be required to implement this course?

- o **If yes please explain, including costs:** Yes - We will need one class set of *Indian Tribes of Oklahoma: A Guide - Second Edition* by Blue Clark. The Title VI program budget can cover this cost.
- o **Cost:** *Indian Tribes of Oklahoma: A Guide*; The second edition is currently \$24.95 each on Amazon:
<https://www.amazon.com/Indian-Tribes-Oklahoma-Civilization-American/dp/0806164484>

11. Will there be any new technology needed to implement this course? No

- o **If yes this could include any new teacher devices:**

12. Briefly tell why you are proposing this course: Native American cultures, groups, and individuals are an essential part of this country's past, present, and future. As residents of Oklahoma, our students have a particular reason to learn about Native American history, traditions, and forms of expression. The goal for this course is to provide an opportunity for any students (10th-12th grade) who want to learn more about the role Native American tribes and people have played in the history of the United States and continue to play in our present society. The course will be open to all students but will hopefully provide a place for our Native American students to feel more connected to their backgrounds and identities as Indigenous people. The course will emphasize critical thinking, close reading, and analytical writing skills, as well as an appreciation for different perspectives. Courses similar to this one are currently offered in districts around the state of Oklahoma, including Edmond, Norman, Davis, Owasso, and Oklahoma City.

Please make sure to sign the document and follow the directions below to submit this document.

 11/9/23

Change in existing course

1. Current name of course:
2. New proposed name for course:
3. New Course code (if applicable):
4. Will any additional personnel need to be required to implement this course?

o If yes please explain:

5. Will and/or new materials be required to implement this course?

o If yes please explain, including costs:

6. Will there be any new technology needed to implement this course?

o If yes this could include any new teacher devices:

7. Briefly tell why you are proposing this change to the existing course:

Administrator signature:  Date: 11/9/23

Once this is completed please sign, scan, and email to Tami Cooper at coopert@mustangps.org



Mustang Public Schools

New Course Proposal Form / Change in Existing Course Form

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If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.

New Course Proposal - if you are proposing a change to an existing course skip this section

1. Course title: Sport and Exercise Nutrition
2. Course (OCAS) code: 3310
3. Department (ex. Math, Fine Arts, etc.): ~~Science~~ Health
4. Length of course: 1 academic year
5. Career path (if HS) - please list which of the 6 paths this course would fall under: Health Sciences
6. Grades allowed to enroll in the course: 11, 12
7. Credit type - Core or elective? Elective
 - o If HS does this add any extra weight to GPA, and if so how much?
8. Prerequisite(s) if applicable: Biology and Physical Science or Chemistry
9. Will any additional personnel need to be required to implement this course?
 - o If yes please explain:
10. Will and/or new materials be required to implement this course?
 - o If yes please explain, including costs:
11. Will there be any new technology needed to implement this course?

- o If yes this could include any new teacher devices:

12. Briefly tell why you are proposing this course: As a coach, I understand the importance of nutrition and its role in the performance and recovery of athletes. However, I have seen many athletes struggle to intake the nutrients necessary to maximize their performance and recovery. This is not due to a lack of access to food, but rather a lack of knowledge on how to properly fuel the body as an athlete. Even for those who are not athletes, there is an overall lack of knowledge surrounding nutrition and the impact our food has on our bodies. Students who take this course can act as sources of knowledge to their teammates, friends, and families by sharing the information they learn in this course with the hope of helping not only themselves, but others live healthier lifestyles.

Please make sure to sign the document and follow the directions below to submit this document.

Change in existing course

1. Current name of course:
2. New proposed name for course:
3. New Course code (if applicable):
4. Will any additional personnel need to be required to implement this course?
 - o If yes please explain:
5. Will and/or new materials be required to implement this course?
 - o If yes please explain, including costs:
6. Will there be any new technology needed to implement this course?
 - o If yes this could include any new teacher devices:
7. Briefly tell why you are proposing this change to the existing course:

Administrator signature:  Date: 11/8/23

Once this is completed please sign, scan, and email to Tami Cooper at coopert@mustangps.org



Mustang Public Schools

New Course Proposal Form / Change in Existing Course Form

Please download a copy of [this file](#) and complete this form for any new course proposals or changes to existing courses to be submitted to the District Curriculum Committee. Please complete an individual form for each course proposed or changed for the 24-25 school year. Please complete the appropriate section.

If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.

New Course Proposal - *if you are proposing a change to an existing course skip this section*

1. Course title: Sports Statistics and Probability
2. Course (OCAS) code: 4740 (this is the code for Statistics and Probability)
3. Department (ex. Math, Fine Arts, etc.) Math
4. Length of course: full year
5. Career path (if HS) - please list which of the 6 paths this course would fall under:
Communication and Information systems
Industrial manufacturing and engineering systems
6. Grades allowed to enroll in the course: Algebra II prerequisite, so for the next few years 10-12 then only 11-12 after students are no longer 2 years accelerated out of middle schools in math.
7. Credit type - Core or elective?
Math credit preferably, but could just be elective credit
 - o If HS does this add any extra weight to GPA, and if so how much?
8. Prerequisite(s) if applicable: Algebra II
9. Will any additional personnel need to be required to implement this course?
No

- o If yes please explain:

10. Will and/or new materials be required to implement this course?

No

- o If yes please explain, including costs:

11. Will there be any new technology needed to implement this course?

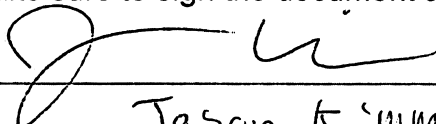
No

- o If yes this could include any new teacher devices:

12. Briefly tell why you are proposing this course:

We need another math class that students could take after algebra II. I think this class could be tied into our football, basketball, and baseball teams statistics which would lead to more student involvement in school events. Work that students do in this class could be handed over to journalism classes at the school. The students would learn how to do math for the statistics in spreadsheets which is a skill that has many other use cases.

Please make sure to sign the document and follow the directions below to submit this document.


Jason Kimmel

11-2-23

Change in existing course

1. Current name of course:
2. New proposed name for course:
3. New Course code (if applicable):
4. Will any additional personnel need to be required to implement this course?
 - o If yes please explain:
5. Will and/or new materials be required to implement this course?
 - o If yes please explain, including costs:
6. Will there be any new technology needed to implement this course?
 - o If yes this could include any new teacher devices:
7. Briefly tell why you are proposing this change to the existing course:

Administrator signature:  Date: 11/7/23

Once this is completed please sign, scan, and email to Tami Cooper at coopert@mustangps.org



Memo

To: Mustang Board of Education
Charles Bradley, Superintendent

From: Ryan McKinney, Assistant Superintendent of Secondary Education 

Date: December 7, 2023

Re: New Course Proposals for 2024-2025

Please discuss, consider, and/or act upon the recommendation for the following new courses at the high school for the school year of 2024-2025.

- Advanced Photography
- Hospitality and Tourism
- Native American Studies
- Sport and Exercise nutrition
- Sports Statistics and Probability



Schedule "A"

December 11th, 2023

Resignations				
Last Name	First Name		Site/Assignment	Effective
Berg	Maria		TE/Sped Paraprofessional	12/19/2023
Biroschak	Emily		District/Custodian	12/01/2023
Goulden	Shelbie		MBI/Sped Teacher	05/17/2024
Harris	Silver		MHI/CN	12/01/2023
Hepner	Johnathan		MHS/Teacher	12/19/2023
Hodges	Rori		MCE/Teacher	11/27/2023
Jameson	Stephanie		Admin/Executive Assistant	01/02/2024
Keefer	Melissa		ME/Media Assistant	12/19/2023
Lucas	Doris		MCMS/Paraprofessional	12/05/2023
McMinn	Kaylee		LE/Sped Paraprofessional	11/17/2023
McNeely	Calais		ME/Sped Paraprofessional	11/16/2023
Murphey	Evan		MCMS/Paraprofessional F/S	12/19/2023
Najera	Myra		CE/Sped Paraprofessional	12/01/2023
Nye	Marianna		MMS/Paraprofessional	12/05/2023
Ojeda	Ezequiel		PVE/Noon Supervisor	12/19/2023
Patten	Casey		MHS/Teacher	12/19/2023
Paz Gomez	Adriana		MMS/Custodian	12/31/2023
Rogers	David		District/General Maintance	12/01/2023
Velasco De Ruiz	Maricela		MMS/Custodian	12/31/2023
Webster	Dawn		MCE/Teacher	12/19/2023
Retirement				
Last Name	First Name		Site/Assignment	Effective
Johnson	Sandra		Admin/Exec Admin Asst	05/31/2024
Employment				
Last Name	First Name	Replacing/New Position	Site/Assignment	Effective
Barnett	Shira	Stacey Parsons	District/Speech Language Pathologist Asst	01/03/2024
Bullock	Billie	David East	MCE/Sped Teacher	12/04/2023
Cederquist	Baylee	Dawn Webster	MCE/Teacher	01/03/2024
Cornell	Amberlyn	Catherine Williamson	ME/Noon Supervisor	11/27/2023
Dehne	Kennedy	Lindsey Phillips	District/Licensed Mental Health Counselor	12/01/2023
Falkner	Aubrey	Shea Sweeney	MHS/Teacher	11/29/2023
Frank	Kristin	Guadalupe Mejia	RE/Paraprofessional	12/18/2023
Gentry	Hannah	Rori Hodges	MCE/Teacher	12/12/2023
Godoy	LLiana	Jennifer Linson	TE/CN	11/27/2023
Hixson	Michael	Bethany Broach	MNMS/Teacher	01/03/2024
Jones	Brandi	Jessica Sapkota	PVE/CN	12/08/2023
O'Connor	Marissa	Janae Berg	TE/Sped Paraprofessional	12/11/2023
Ogden	Jamie	Whitney Welch	CE/Sped Paraprofessional	11/27/2023
Pinon	Haley	Kaylee McMinn	LE/Elem Behavior Support Paraprofessional	11/13/2023
Purcell	Jennifer	Melissa Kiefer	ME/Media Assistant	01/04/2024

Ralls	MeKayla	Myra Najera	CE/Sped Paraprofessional	12/15/2023
Roper	Charles	Stephanie Miller	Transportation/Bus Driver	11/27/2023
Wyatt	Stacie	Calais McNeely	ME/Sped Paraprofessional	11/27/2023
Reassignments				
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
Dixon	Carrie	MBI/CN 6 HR	MBI/CN 6.5HR	11/13/2023
Hargis	Ashleigh	TE/Paraprofessional	TE/Sped Paraprofessional	11/29/2023
Linson	Jennifer	TE/CN 6.5HR	TE/CN 7HR	11/13/2023
Najera	Heather	MHS/Sped Paraprofessional 7HR	MHS/Sped Paraprofessional 7.5HR	2023/2024
Reeves	Virginia	District/School Psychologist 10 HR	District/School Psychologist 20 HR	11/01/2023
Richards	Christopher	MHS/Counselor	MHS/LMH Counselor	11/27/2023
Sapkota	Jessica	PVE/CN	RE/CN	11/27/2023
Additional Duty/Supplemental/Stipend				
Last Name	First Name	Assignment	Site	Effective
Tobiason	Erin	Sped Department Chair/Grade level depart	LE	11/13/2023
Carr	Bridget	Sped Team Leader	CE	2023/2024
Chen	Jacob	Special Team Leader	CRI	2023/2024
Echalk	Jill	Student Awards Chair	CRI	2023/2024
Owen	Krista	Academic Team Coach	CRI	2023/2024
Tobler	Michelle	Site Web Master	CRI	2023/2024
Dickerson	Cabe	Assistant Middle School Wrestling Coach	MMS/MNMS/MCMS	2023/2024
Gelso	Christin	Team Leader	TE	2023/2024
Hardemen	Tara	Stipend for MCMS Student Council	MCMS	01/2024
Thomas	Karissa	Homebased	CMS	2023/2024
Grauberger	Heather	Homebased	HI	2023/2024
BRAIN/BOOST/AUTISM Stipend \$3000				
Arellano	Teresa	BRAIN/BOOST/AUTISM	MMS	2023/2024
Brothers	Rebecca	BRAIN/BOOST/AUTISM	MNMS	2023/2024
Manuel	Aaron	BRAIN/BOOST/AUTISM	HI	2023/2024
O'Brien	Kristi	BRAIN/BOOST/AUTISM	MVE	2023/2024
Tobiason	Erin	BRAIN/BOOST/AUTISM	LE	2023/2024
Wittum	Caitlin	BRAIN/BOOST/AUTISM	LE	2023/2024
Related Service License Holder Stipend \$1,000				
Shay	Elizabeth	Related Service License Holder	CRI	2023/2024
Reddish	Rebecca	Related Service License Holder	MVE	2023/2024
Hood	Desirae	Related Service License Holder	CE	2023/2024
George	Sybil	Related Service License Holder	PVE	2023/2024
George	Rachel	Related Service License Holder	RE	2023/2024
Kuykendall	Jamie	Related Service License Holder	MEC	2023/2024
Rudek	Betty	Related Service License Holder	TE	2023/2024
Mentor Teacher Stipend \$500				
Wyss	Allyson	Mentor Teacher	CMS	2023/2024
Kissling	Amanda	Mentor Teacher	TE	2023/2024
Rick	Amanda	Mentor Teacher	RE	2023/2024
Blackwell	Amber	Mentor Teacher	MEC	2023/2024
Cozens	Amy	Mentor Teacher	MNMS	2023/2024
Hargrove	Amy	Mentor Teacher	CE	2023/2024
Penney	Amy	Mentor Teacher	MMS	2023/2024

Burns	Angela	Mentor Teacher	MMS	2023/2024
Henderson	Ashley	Mentor Teacher	MCE	2023/2024
Mathes	Brandon	Mentor Teacher	MHS	2023/2024
Coffman	Brett	Mentor Teacher	MMS	2023/2024
Walker	Caitlin	Mentor Teacher	MHS	2023/2024
Danker	Carmen	Mentor Teacher	MCE	2023/2024
Stalsworth	Caroline	Mentor Teacher	RE	2023/2024
Buel	Cherish	Mentor Teacher	MHI	2023/2024
Tonay	Christina	Mentor Teacher	MHI	2023/2024
McDaniel	Cody	Mentor Teacher	MHS	2023/2024
Barnes	Cyndi	Mentor Teacher	MCE	2023/2024
Ervin	Dana	Mentor Teacher	MEC	2023/2024
Weeks	Danielle	Mentor Teacher	MHS	2023/2024
Dowell	Deanna	Mentor Teacher	MMS	2023/2024
McElroy	Diana	Mentor Teacher	MHI	2023/2024
Jaggie	Erika	Mentor Teacher	VE	2023/2024
Wakefield	Erin	Mentor Teacher	MHS	2023/2024
Osborne	Greg	Mentor Teacher	MHS	2023/2024
Limke	Jason	Mentor Teacher	MHS	2023/2024
Baret	Jennifer	Mentor Teacher	RE	2023/2024
Harris	Jeremy	Mentor Teacher	MHS	2023/2024
Muse	Julie	Mentor Teacher	VE	2023/2024
Dunbar	Kaitlyn	Mentor Teacher	MHS	2023/2024
Burns	Kari	Mentor Teacher	CRI	2023/2024
Knight	Katherine	Mentor Teacher	MHS	2023/2024
Smith	Katie	Mentor Teacher	MHS	2023/2024
Hale	Kelsey	Mentor Teacher	MBI	2023/2024
Pumford	Kristin	Mentor Teacher	MHS	2023/2024
Swink	Kristin	Mentor Teacher	MHS	2023/2024
Wycoff	Kristin	Mentor Teacher	MNMS	2023/2024
Chaisson	Leiha	Mentor Teacher	MHS	2023/2024
Turner	Lynette	Mentor Teacher	MBI	2023/2024
Brosh	Madge	Mentor Teacher	MBI	2023/2024
Glyckherr	Maria	Mentor Teacher	MHS	2023/2024
Moon	Mary Beth	Mentor Teacher	MHI	2023/2024
Crews	Megan	Mentor Teacher	CE	2023/2024
DeWitt	Melissa	Mentor Teacher	MEC	2023/2024
Kuper	Michelle	Mentor Teacher	RE	2023/2024
Carr	Miranda	Mentor Teacher	LE	2023/2024
Long	Molly	Mentor Teacher	VE	2023/2024
O'Bannon	Nicole	Mentor Teacher	MCE	2023/2024
Kenedy	Patrick	Mentor Teacher	MHS	2023/2024
Singer	Patrick	Mentor Teacher	MMS	2023/2024
Jones	Ryan	Mentor Teacher	CRI	2023/2024
Waggoner	Ryan	Mentor Teacher	PVE	2023/2024
Clayton	Sara	Mentor Teacher	MHI	2023/2024
Votta	Shauna	Mentor Teacher	MCE	2023/2024

Elmore	Shawn	Mentor Teacher	MMS	2023/2024
Ransom	Sheila	Mentor Teacher	PVE	2023/2024
Whitehead	Sheryl	Mentor Teacher	MEC	2023/2024
Harmon	Stephanie	Mentor Teacher	CMS	2023/2024
Kluge	Steve	Mentor Teacher	MHS	2023/2024
Doran	Tami	Mentor Teacher	LE	2023/2024
Damasiewicz	Tammy	Mentor Teacher	MHS	2023/2024
Fruit	Tina	Mentor Teacher	CE	2023/2024
Morris	Trisha	Mentor Teacher	MCE	2023/2024
Bennett	William	Mentor Teacher	MHS	2023/2024



Schedule "B"
December 11th, 2023

Bronco Club 2023/2024 SY				
Last Name	First Name	Assignment	Site	Effective
Galvan	Amanda	Paraprofessional	PVE	2023/2024
Winn	Lydia	Paraprofessional	RE	2023/2024
Fields	Rachel	Teacher	TE	2023/2024
Coker	Patricia	Paraprofessional	TE	2023/2024
Smith	Emma	Student Assistant	TE	2023/2024
Evans	Mary	Teacher	MHI	2023/2024
Davis	Tyler	Teacher	MBI	2023/2024



Schedule "C"

December 11th, 2023

Guest Teachers (Substitutes)			
Last Name	First Name	Site/Assignment	Effective
Baugh	Isabella	District	2023/2024
Bell	Lamont	District	2023/2024
Blalock	Victoria	District	2023/2024
Booth	Madelyn	District	2023/2024
Bryant	Brittany	District	2023/2024
Carrington	Deborah	District	2023/2024
Cliburn	Chad	District	2023/2024
Engledow	Adam	District	2023/2024
Gray	Christina	District	2023/2024
Hawthorne	Emilee	District	2023/2024
Kadhim	Samar	District	2023/2024
Kissner	Michael	District	2023/2024
Mendonca	Samantha	District	2023/2024
Moreno	Ximena	District	2023/2024
Najera	Myra	District	2023/2024
Page	Terah	District	2023/2024
Parrish	Stefani	District	2023/2024
Purcell	Kinley	District	2023/2024
Rodriguez	Ashley	District	2023/2024
Sipes	Sara	District	2023/2024
Six	Camie	District	2023/2024
Sperry	Michelle	District	2023/2024
Taylor	Michael	District	2023/2024
Walker	Avery	District	2023/2024
Waller	Alexandria	District	2023/2024