



AGENDA  
Mustang Board of Education Regular Meeting  
Monday, November 13, 2023 at 6:00 PM  
Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold Mustang Board of Education Regular Meeting on Monday, November 13, 2023 at 6:00 PM. The place and street of the meeting will be Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

{{Name: Agenda Item Name}}

A. **Invocation and Flag Salute**

B. **Call to Order and Roll Call (may be silent)**

C. **Superintendent's Report**

1. Bronco Leadership Code - Student of the Month
2. Native Heritage Honor Award - Avery Frings, Mustang High School

D. **Board Reports**

E. **Public Participation**

F. **Consent Agenda**

1. Board of Education Minutes
  - a. October 9, 2023 Regular Board Meeting Minutes
  - b. October 26, 2023 Special Board Meeting Minutes
2. Use of Facilities
  - a. Mustang 9U Youth Basketball - Meadowbrook Intermediate Gymnasium
  - b. Wimberley Estates III - Valley Elementary Cafeteria for their 2023 annual Home Owners Association (HOA) Meetings

- c. NB Nuts and Bolts Education Conference - Performing Arts Center, Mustang High Schools Science building and cafeteria for Professional Development on June 9-14, 2024.

3. Out of State or Overnight Travel

- a. Stacy McKinney, Cecile Farrell, Nikki Shay and Kendra Kim to attend the National Association of School Psychologists (NASP) 2024 Annual Convention on February 13-17, 2024 in New Orleans, LA. Federal funds will pay for expenses.
- b. Mike Barrick to attend the 42nd Annual Symposium in Behavior Disorders on February 28 - March 2, 2024 in Kansas City, MO. Federal funds will pay for expenses.
- c. Mustang High School Robotics team to attend the Green Country FIRST Robotics Competition on March 6-9, 2023 in Tulsa, OK. Funds 931, 932 and 412 will pay for expenses.
- d. Mustang High School Cross Country team to attend the Nike South Regional Cross Country Meet on November 17-19, 2023 in Woodlands, TX. The booster club will pay for expenses.
- e. Cherie Miller and Lonna Bartley to attend the 18th Annual Oklahoma Transition Institute conference on November 14-15, 2023 in Glenpool, OK. Fund #978 will pay for expenses.
- f. Mustang High School Girls Basketball team to attend the Bishop Kelley Tournament on December 7-9, 2023 in Tulsa, OK. The booster club will pay for expenses.
- g. Mustang High School Boys Basketball team to attend the Bishop Kelley Tournament on December 7-9, 2023 in Tulsa, OK. Booster Club will pay for expenses.
- h. Mustang High School DECA members to attend the DECA Sports and Entertainment Marketing Conference on January 31 - February 4, 2024 in Orlando, FL. DECA funds will pay for expenses.

- i. Mustang High School Wrestling team to attend the Gardner Edgerton Invitation Tournament on December 1-3, 2023 in Gardner, KS. The booster club will pay for expenses.
4. Renewal and Ratification of Agreements/Contracts
  - a. CommUNITY Education
  - b. Communications
  - c. Varsity Tutors for Schools Platform for Schools LLC
  - d. Booster Enterprise Inc.
5. Revisions of Policy and Procedures
  - a. Policy #5045 - Health Services
6. Surplus
  - a. Student Desks
7. Approval of the Gifted and Talented Education (GATE) Plan for 2023-2024.
8. Approval of the change order to return unused Contingency Allowance of \$23,384.00 from Oklahoma Roofing for Mustang Education Center re-roof.
9. Approval of the change order to return unused Contingency Allowance of \$63,404.73 from CADE Construction for Riverwood six (6) classroom addition.

**G. Financial Consent Agenda**

1. Encumbrance Registers
2. Change Orders Registers
3. Treasurer's Report
4. General Fund Revenue Analysis
5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts

**H. Business**

1. Discussion and possible board action to elect or not elect the following new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001).
2. Discussion and possible board action to award the contract for district-wide playground repairs to the lowest responsible bidder, ACS Playground Adventures, with execution of the contract contingent upon receipt of the required statutory bonds, insurance and contract signature authority delegated to the Superintendent.
3. Discussion and possible board action to approve Jennifer Newell, Director of School Safety and Security, to accept the grant awarded by the Office of Community Oriented Policing Services (COPS Office).
4. Discussion and possible board action to approve the following new courses for the 2023-2024 school year.

**I. New Business**

**J. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.**

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).
2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.
3. Proposed executive session to discuss the purchase or appraisal of real property. 25 O.S. Section 307(B)(3).

**K. Acknowledge Return to Open Session**

**L. Statement of Executive Session minutes by Board Clerk**

**M. Discussion and possible board action to approve the purchase contract between Mustang Public Schools and Teresa Williams for Mustang Public Schools to purchase Lots 13 and 14 of Block 7 in Mustang and to authorize Charles Bradley to sign the closing documents required to finalize the transaction.**

- N. **Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".**
- O. **Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".**
- P. **Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".**
- Q. **Adjournment**



Mustang Board of Education Regular Meeting  
Minutes

Monday, October 9, 2023 6:00 PM

Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Regular Meeting on Monday, October 9, 2023 at 6:00 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

**A. Invocation and Flag Salute**

Invocation - Toby Thompson

Flag Salute - Todd Lovelace

**B. Call to Order and Roll Call (may be silent)**

Todd Lovelace, Board President, called the meeting to order at 6:00 PM. Those present were Todd Lovelace, Chad Schroeder, Travis Helling and Toby Thompson. Absent was Dr. Robert Rader.

**C. Superintendent's Report**

1. Bronco Leadership Code - Students of the Month

Centennial Elementary	Emma Fisher	Mustang Education Center	Henailah Plascencia
Creek Elementary	Finn Williams	Canyon Ridge Intermediate	Jovi Huynh
Lakehoma Elementary	Beau Hodges	Horizon Intermediate	Uriah Bridges
Mustang Elementary	Everly Davis	Meadow Brook Intermediate	Paizley Edwards
Prairie View Elementary	Aiden Capulin	Mustang Central Middle School	Jacori Brannon
Riverwood Elementary	Sophie Sager	Mustang North Middle School	Gaige Denison
Trails Elementary	Emma Gilliland	Mustang South Middle School	Mia Moore
Valley Elementary	Micah Solberg	Mustang High School	Riley Stauffer

2. Mustang High School Five National Merit Semi-Finalists

Nathanael Winn Avery Glinsmann Careh Day Brayden Garner Micah Roberts

3. Amy Cozens, Counselor at Mustang Central Middle School, was awarded the Oklahoma School Counselor Accountability Report (O.S.C.A.R.) from the Oklahoma School Counselor Association.

**D. Assistant Superintendent's Report**

1. Transportation - Dr. Jason Pittenger

2. Elementary Enrollment - Stacy Edwards, Assistant Superintendent of Elementary Education

3. Ryan McKinney, Assistant Superintendent of Secondary Education

Lesa Rohrer, Coordinator of Assessment

Dr. Kathy Knowles, Principal, Mustang High School

- Annual Student College Remediation Report
- Annual 7-12 Dropout Report
- ACT

**E. Board Reports**

No Board Reports

**F. Public Participation**

The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation are limited to five (5) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.

No Public Participation

**G. Consent Agenda**

All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

Motion to approve the Consent Agenda. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye

Todd Lovelace: Aye

Dr. Robert Rader: Absent

Chad Schroeder: Aye

Toby Thompson: Aye

1. Board of Education Minutes
  - a. September 11, 2023 Regular Board Meeting Minutes
2. Use of Facilities
  - a. Approval for Space Jam Basketball to use Meadow Brook Intermediate's gymnasium.
3. Out of State or Overnight Travel
  - a. Mustang High School FFA Chapter to attend the American Royal Livestock Show on October 11-14, 2023 in Kansas City, MO.
  - b. Mustang FFA Chapter and sponsor to attend the National FFA Convention on November 1-4, 2023 in Indianapolis, IN
  - c. Carrie Hixon to attend the Jumpstart National Educator Conference on November 4-6, 2023 in Chandler, AZ.
  - d. Misty Eidson to attend the OpenSciEd Elementary Facilitator Training on December 6-8, 2023 in Nashville, TN.
  - e. Natalie Williams, Rebecca Reddish and Elizabeth Shay to attend the 2023 American Speech-Language-Hearing Association (ASHA) Convention on November 15-19, 2023 in Boston, MA.
  - f. Mustang High School Pom and sponsors to attend the Dance Team Union National Championship Competition on February 7-12, 2024 in Orlando, FL.
  - g. Tanya Bernhardt to attend the OKSTE Technology Conference on November 1-2, 2023 in Tulsa, OK.
  - h. Terri Story to attend the OKSTE Technology Conference on October 31 - November 2, 2023 in Tulsa, OK.
  - i. Gary Knowles to attend the Aircraft Owners and Pilots Association (AOPA) High School Aviation STEM Symposium on November 12-14, 2023 in Orlando, FL.
  - j. Kathy Knowles to attend the Aircraft Owners and Pilots Association (AOPA) High School Aviation STEM Symposium on November 12-14, 2023 in Orlando, FL.
  - k. Mustang High School boys' basketball team to attend the Elite 14 Showcase Scrimmages on November 4, 2023 in Wichita Falls, TX.
  - l. Mustang High School Army JROTC to participate in the JROTC competition on November 18, 2023 in Wichita Falls, TX.
4. Renewal and Ratification of Agreements/Contracts
  - a. Technology
    1. Tyler Technologies - Versa Tran Software
  - b. Student Services

1. House of Healing Equine Services
2. Teemire Counseling and Consulting, PLLC

c. Canadian Valley Technology Center Transportation Contracts

1. Canadian Valley Technology Center, El Reno Campus
2. Canadian Valley Technology Center, Dr. Earl Cowan Campus

5. Revisions of Policy and Procedures

- a. Policy #1075 - Board Organization
- b. Policy #5075 - Graduation

6. Approval of the 2023-2024 revised handbooks:

- a. Bronco Club Parent Handbook
- b. Professional Development Handbook

7. Approval of the following 2023-2024 committees:

a. Math Textbook Adoption:

Misty Eidson	Mandy Tuttle	Donitta Harris
Dr. Robbyn Glinsmann	Dee Ann Meziere	Ramae Collins
Amy Schachle	Pam Charvat	Bandi Davis

b. Professional Development:

Taylor Harding	Sarah Blair	Kimber Smith	Jennifer Robinson	Shanda Cummings
Carmen Danker	Allison Reyes	Jaclyn Giammario	Jennifer Hodde	Sandi Johnson
Bailey Head	Molly Long	Scott Helton	Keli Wilkie	
Chelsea Price	Desiree Good	Carie Allen	Amy Hill	
Brandy Wauters	Stephanie Weaver	Samantha Stepanek	Stacy Edwards	
Kari Brandon	Meaghan Andersen	Sohailah Stout	Ryan McKinney	

8. Approval for the City of Mustang to obtain the easements at Mustang Road/Dowden.

9. Approval of the following for the annual school board election for board position #4, which has a 5-year term of office.

- a. Resolution
- b. Legal Notice
- c. Press Release

**H. Financial Consent Agenda**

Motion to approve the Financial Consent Agenda. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye

Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

1. Encumbrance Registers
2. Change Orders Registers
3. Treasurer's Report
4. General Fund Revenue Analysis
5. Activity Fund Revenue and Expenditure Summary
6. Activity Fund Purpose of Accounts
7. Transfer of Funds
8. Approval of the revised Construction Approval Application on the Riverwood Elementary expansion which refers to the Elementary and Secondary School Emergency Relief (ESSER) funds.

**I. Business**

1. Discussion and possible board action for the Chief Financial Officer to reimburse an employee for the cost of their background check through payroll.  
Motion to approve the Chief Financial Officer to reimburse an employee for the cost of their background check through payroll. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

2. Discussion and possible board action on the Certificate of Substantial Completion for the addition of six classrooms at Riverwood Elementary.  
Motion to approve the Certificate of Substantial Completion for the addition of six classrooms at Riverwood Elementary. This motion, made by Chad Schroeder and seconded by Travis Helling, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

3. Discussion and possible board action on new policy #5076, Mustang High School Native Regalia Requests for Graduation.

Motion to approve policy #5076, Mustang High School Native Regalia Requests for Graduation. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

**J. New Business** This business, in accordance with Oklahoma Statutes, title 25- 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

No New Business

**K. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.**

Time 7:15 PM

Motion to convene into executive session. This motion, made by Todd Lovelace and seconded by Toby Thompson, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

1. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B, & C.

**L. Acknowledge Return to Open Session**

Board returned to the open session at 7:43 PM.

**M. Statement of Executive Session minutes by Board Clerk**

The board convened into executive session at 7:15 PM. The board discussed only the agenda items authorized by State Law and no action was taken. Those in attendance were:

Todd Lovelace Chad Schroeder Travis Helling Toby Thompson Charles Bradley

**N. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".**

Motion to approve Schedule A with the corrections of removing Ellen Marquardt and adding Christy Hauck and removing Jesse Bumgarner as the High School Assistant Track Coach. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

**O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".**

Motion to approve Schedule B. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

**P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".**

Motion to approve Schedule C. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

**Q. Vote to approve or not approve move the Superintendent's recommendation concerning stipends for certified employees by administrative discretion.**

Motion to approve move the Superintendent's recommendation concerning stipends for certified employees by administrative discretion. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

**R. Adjournment**

7:46 PM

Motion to adjourn. This motion, made by Todd Lovelace and seconded by Chad Schroeder, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Absent  
Chad Schroeder: Aye  
Toby Thompson: Aye

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Minutes Clerk

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Board President



## Schedule "A"

October 9, 2023

Resignations				
Last Name	First Name		Site/Assignment	Effective
Hines	Mary		Merc	09/28/2023
Koch	Kevin		CRI/Teacher	10/09/2023
Mathis	Tori		VE/Campus Admin Assistant	10/10/2023
May	Elisabeth		CE/Sped Paraprofessional	09/13/2023
McChesney	Karen		MHS	12/31/2023
McKinney	Max		Transportation/Bus Driver	09/18/2023
Miller	Cassandra		ME/Sped Paraprofessional	09/29/2023
Perry Simpson	Nichole		CE/Long Term Sub w/Benefits	09/29/2023
Raulston	Hope		VE/Sped Paraprofessional F/S	09/27/2023
Reeves	Jeffrey		ME/Sped Teacher	09/14/2023
Swan	Alicia		MHS/CN	09/22/2023
Waller	Christina		MNMS/Teacher	09/29/2023
Retirement				
Last Name	First Name		Site/Assignment	Effective
Porter	Rodney	ISI Supervisor	MNMS	09/13/2023
Employment				
Last Name	First Name	Replacing/New Position	Site/Assignment	Effective
Booth	Mandi	Raegan Hines	Admin/Central Enrollment Specialist	10/04/2023
Briscoe	Sandra	John Boyle	Transportation/Bus Driver	09/27/2023
Cook	Lizbet	Adelina Lecki	MMS/CN 6.5	09/18/2023
Costin	Yolanda	Kaylea Gaines	PVE/Sped Paraprofessional F/S	10/02/2023
Covey	Jonathon	Hector Rengal	Operation/Custodian	10/09/2023
Dalrymple	Celesta	Rodney Porter	MNMS/ISI Supervisor	10/02/2023
Dixon	Carrie	Karen Frawley	MBI/CN 6 HR	09/18/2023
Dumas	Timothy	Gabe Heird	Transportation/Bus Driver	09/26/2023
Geikaunmah	Maria	Lueon Howerton	Transportation/Bus Driver	10/02/2023
Geikaunmah	Ray	Allison Alphonso	Transportation/Bus Driver	10/02/2023
Grant	Michelle	Kristen Taylor	MMS/CN	10/05/2023
Heldenbrand	Tammy	Malika Khechan	Transportation/Bus Driver	09/26/2023
Holliman	Stephanie	Katrina Saucedo	CE/Sped Paraprofessional	10/02/2023
Knapp	Melody	Teresa Pendell	MCMS/CN 6 HR	09/18/2023
Kuhlman	Robert	Michelle Morre	MHS/Teacher Biology	10/16/2023
Latham	Janet	Zachary Wouters	Transportation/Bus Driver	09/26/2023
Lopez Garcia	Adelaida	Emily Biroshchak	Operation/Custodian	10/02/2023
Martinez	Crysthel	Jim Rees	Bus Driver	10/05/2023
Ordaz Villa	Michelle	Cairn Hahl	MMS/CN 6	10/10/2023
Parks	James	Rebecca Pascoe	Transportation/Bus Driver	09/18/2023
Phelps	Monica	Jaelyn Johnson	CE/CN	10/09/2023
Rojas Jones	Haley	Hope Raulston	VE/Sped Paraprofessional	10/09/2023

Smith	Avery	Camille Ivey	MCE/Sped Parprofessional F/S	09/25/2023
Stevens	Rick	Tim Dumas	Bus Assistant	10/05/2023
Whitehead	Courtney	Jenn Cooper	MCE/Sped Parprofessional F/S	09/25/2023
Word	Silvia	Carissa Shelton	RE/Sped Teacher M/M	09/15/2023
<b>Reassignments</b>				
<b>Last Name</b>	<b>First Name</b>	<b>From: Site/Assignment</b>	<b>To: Site/Assignment</b>	<b>Effective</b>
Cooper	Jennifer	MCE/Sped Paraprofessional	MCE/Sped Paraprofessional F/S	09/18/2023
Davis	Ashley	CE/Sped Paraprofessional	CE/Noon Supervisor/Crosswalk	10/09/2023
Hood	Brittany	RE/Noon Supervision 3.0	RE/Noon Supervisor 3.5	08/08/2023
Johnson	Jaclyn	CE/CN 6.5	MBI/CN 7.5	09/18/2023
Moore	Michelle	MHS/Teacher Biology	MHS/Teacher Science /Forensics	10/16/2023
Pribyl	David	MHS/Physical Science/Forensics	MHS/Biology	09/11/2023
Tafacory	Nicholas	MHS/Biology	MHS/French II/III/AP	09/07/2023
Taylor	Kristen	MMS/CN 6.5	MHS/CN	09/25/2023
Tims	Katherine	MHS/CN 6.5	LE/CN 7	09/18/2023
<b>Additional Duty/Supplemental/Stipend</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>
Natseway	Amy	Yearbook	MCE	2023/2024
Fink	Hunter	Student Council Sponsor	MCE	2023/2024
Gray	Hannah	Student Council Sponsor	MCE	2023/2024
Natseway	Amy	Grade Level Department Chairs	MCE	2023/2024
O'Bannon	Nicole	Grade Level Department Chairs	MCE	2023/2024
Howard	Adrienne	Grade Level Department Chairs	MCE	2023/2024
Barnes	Cynthia	Grade Level Department Chairs	MCE	2023/2024
Votta	Shauna	Grade Level Department Chairs	MCE	2023/2024
Morris	Trisha	Grade Level Department Chairs	MCE	2023/2024
Harrison	Cheryl	Grade Level Department Chairs	MCE	2023/2024
Desbien	Nichol	Grade Level Department Chairs	MCE	2023/2024
Warner	Amanda	Awards Program Coordinator	MCE	2023/2024
Harding	Taylor	Math Data	MCE	2023/2024
Sandafur	Christi	Specials Rotation	RE	2023/2024
Wauters	Brandy	Specials Rotation	LE	2023/2024
Brown	Alexis	Homebound/based Instructor	District	2023/2024
Ransom	Shelia	Robotics for Spring	PVE	2023/2024
OBrien	Kristi	Homebound/based Instructor	District	2023/2024
Takara	Kristen	Homebound/based Instructor	District	2023/2024
Amendt	Craig	Jazz/Chamber Music	MHS	2023/2024
Chal	Cleon	Jazz/Chamber Music	MHS	2023/2024
Easley	Stephanie	Show Choir	MHS	2023/2024
Edgmon	Ryan	Jazz/Chamber Music	MHS	2023/2024
Fleming	Madison	Jazz/Chamber Music	MHS	2023/2024
Hofer	Jacob	Jazz/Chamber Music	MHS	2023/2024
Holmquist	Shane	Jazz/Chamber Music	MHS	2023/2024
Holt	Jessica	Jazz/Chamber Music	MHS	2023/2024
Kimmel	Jason	AP Science	MHS	2023/2024
Knopf	Jonathan	Jazz/Chamber Music	MHS	2023/2024
Longley	Jesse	AP Science	MHS	2023/2024
Morin	Stan	AP Science	MHS	2023/2024

Noble	Kelly	AP Science	MHS	2023/2024
Ozinga	Chris	Jazz/Chamber Music	MHS	2023/2024
Steward	Nick	Jazz/Chamber Music	MHS	2023/2024
Stout	Sohailah	Show Choir	MHS	2023/2024
Thompson	Kyle	Jazz/Chamber Music	MHS	2023/2024
Marquardt	Ellen	IEP Facilitator	MHS	2023/2024
Sanders	Regena	IEP Facilitator	MHS	2023/2024
Connors	Kristi	Instructional Advisor	MHS	2023/2024
Stepanek	Samantha	Instructional Advisor	MHS	2023/2024
Walker	Casey	Yearbook Assistant	MHS	2023/2024
Silk	Deana	Yearbook Advisor	MHS	2023/2024
Bumgarner	Jesse	High School Assistant Track Coach	MHS	2023/2024
Ervin	Dana	Special Education Caseload	MEC	1st Quarter
Muse	Julie	Special Education Caseload	VE	1st Quarter
Guertler	Kelsey	Special Education Caseload	MHS	1st Quarter
Trail	Monica	Special Education Caseload	Horizon	1st Quarter
Miller	Cherie	Special Education Caseload	MHS	1st Quarter
Walley	Brooke	Special Education Caseload	District	1st Quarter
Laughter	Hayley	Special Education Caseload	MHS	1st Quarter
Swink	Kristina	Special Education Caseload	MHS	1st Quarter
Jaggie	Erika	Special Education Caseload	VE	1st Quarter
Ward	David	Special Education Caseload	MHS	1st Quarter
Jackson	LaToya	Special Education Caseload	MHS	1st Quarter
Hauck	Christy	Special Education Caseload	MHS	1st Quarter
Sears	Karri	Special Education Caseload	MHS	1st Quarter
Casarez	Chris	Special Education Caseload	MHS	1st Quarter
Schneider	Teffany	Special Education Caseload	MHS	1st Quarter
Holeman	Justin	Special Education Caseload	MHS	1st Quarter
Simmons	Ashlyn	Special Education Caseload	MHS	1st Quarter
Bumgarner	Jesse	Adjunct High School Assistant Track Coach	MHS	2023/2024



## Schedule "B"

October 9, 2023

Bronco Club 2023-2024 SY				
Last Name	First Name	Assignment	Site	Effective
Hayworth	Raven	Paraprofessional	MCE	2023/2024
Elliott	Piper	Student Assistant	ME	2023/2024
Hibbard	Dorena	Teacher	PVE	2023/2024
Mackenzey	Gomer	Teacher Assistant	TE	2023/2024
Constantino	Casady	Paraprofessional	VE	2023/2024
Lopez	Doris	Paraprofessional	VE	2023/2024
Mencor	Nicole	Paraprofessional	MHI	2023/2024



Schedule "C"  
October 9, 2023

Last Name	First Name	Site/Assignment	Effective
Alexander	Jordan	District	2023/2024
Anderson	Karissa	District	2023/2024
Baumann	Baylie	District	2023/2024
Blackwell-Kiser	Shelby	District	2023-2024
Bradshaw	Shannon	District	2023/2024
Butts	Madison	District	2023/2024
Cameron	Madisson	District	2023/2024
Christy	Kara	District	2023/2024
Cochran	Geraldine	District	2023/2024
Colon	Lydmarie	District	2023/2024
Coonce	Amy	District	2023/2024
Crawford	Hunter	District	2023/2024
Duncan	Melissa	District	2023/2024
Estep	Tonya	District	2023/2024
Forcum	Judy	District	2023/2024
Hale	Ryan	District	2023/2024
Hall	Cara	District	2023/2024
Henderson	Vicki	District	2023/2024
Killingsworth-Demuth	Trinia	District	2023/2024
Madison	Sherri	District	2023/2024
McBride	Mattie	District	2023/2024
Mendenhall	Ashley	District	2023/2024
Menge	April	District	2023/2024
Morgan	Theresa	District	2023/2024
Neatherlin	Kara	District	2023/2024
Nusbaum	Danielle	District	2023/2024
Poe	Monica	District	2023/2024
Poyner	Tosha	District	2023/2024
Ridgeway	Alyssa	District	2023/2024
Stone	Nichole	District	2023/2024
Stout	Brittany	District	2023/2024
Tamage	Taylor	District	2023/2024
Thompson	Chad	District	2023/2024
Thompson	Lauren	District	2023/2024
Warren	Megan	District	2023/2024
Watson	Katlin	District	2023/2024
Wiedemann	Alexis	District	2023/2024
Wilson	Dylan	District	2023/2024



Mustang Board of Education Special Meeting  
Minutes

Thursday, October 26, 2023 4:30 PM

Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Special Meeting on Thursday, October 26, 2023 at 4:30 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

**A. Call to Order and Roll Call (may be silent)**

Todd Lovelace, Board President, called the meeting to order at 4:41 PM. Present was Todd Lovelace, Dr. Robert Rader and Travis Helling. Absent were Chad Schroeder and Toby Thompson.

**B. Business**

1. Discussion and possible board action to appoint Adam Heavin as hearing officer for case #2023-10-26-1.

Motion to appoint Adam Heavin as hearing officer for case #2023-10-26-1. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Aye  
Chad Schroeder: Absent  
Toby Thompson: Absent

**C. Adjournment**

Time 4:42 PM

Motion to Adjourn. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.

Travis Helling: Aye  
Todd Lovelace: Aye  
Dr. Robert Rader: Aye  
Chad Schroeder: Absent  
Toby Thompson: Absent

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Minutes Clerk

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Board President



Mustang Public  
Schools

# Memo

**To:** Charles Bradley, Superintendent  
**Cc:** Dr. Jason Pittenger, Asst Supt of Operations  
**From:** Alan Green, Chief Operations Officer  
**Date:** 10-27-2023  
**Re:** Use of Facility Requests

---

**FOR BOARD APPROVAL:**

1. Mustang 9u Youth Basketball is requesting the use of Meadowbrook Intermediate's gymnasium for their 2023-24 basketball practices.
2. Wimberley Estates III is requesting the use of Valley Elementary's cafeteria for their 2023 annual HOA meeting.



# MUSTANG PUBLIC SCHOOLS

## Use of Facility Form

### GENERAL INFORMATION

#### APPLICANT:

Organization:

Name of Applicant:  Josh Julian

Billing Address: 1216 E. Highline Ln Mustang, OK 73064

E-mail Address: Info@Platinumhomesokc.com

Telephone (Cell) 405-664-6196

Contact Person: Josh Julian

Telephone (Other)

#### EVENT DETAILS:

Name of Activity: 9u Youth Basketball

Purpose of Activity: Basketball Gym

MONDAY'S 6-9PM

Date(s)/Day(s) Requested:

Facility Entry Time: 6:00 or 6:30 am  pm

Facility Exit Time: 7:00 or 7:30 am  pm

open to evenings / Days

Actual Performance (if applicable) Start Time: \_\_\_\_\_ am pm End Time: \_\_\_\_\_ am pm

Expected number of participants: 10 Expected number of audience (if applicable): 10

#### RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized**.
- Provide a **certificate of insurance** for **each request**. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

#### INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

\$100,000.00

Property Damage

\$100,000.00

Personal Injury each accident or occurrence

\$100,000.00

Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured:

Mustang Board of Education

Mustang Public School District I-69

Mustang, Oklahoma 73064

Current Insurance Verification Provided:

Yes

No

Expires:

I can provide

**FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)**

**Mustang High School**

Cafeteria  
 Kitchen  
 Commons Area  
 Wrestling Room  
 MHS soccer practice field  
 Classroom/s  
 Football Stadium

**MCMS (Central MS)**

Cafeteria  
 Kitchen  
 Gymnasium  
 Softball Field  
 Softball Field  
 Classroom/s

**MMS (South MS)**

Cafeteria  
 Kitchen  
 Wrestling Room  
 Gymnasium  
 Softball Field  
 Classroom/s

**MNMS (North MS)**

Cafeteria  
 Kitchen  
 Commons Gym  
 Gymnasium  
 Softball/Baseball Field  
 Classroom/s

**Horizon Intermediate**

Main Gymnasium  
 Auxiliary Gym  
 Cafeteria

**Canyon Ridge Intermediate**

Gymnasium  
 Cafetorium (Cafeteria and Stage Area)

**Meadowbrook Intermediate**

Gymnasium  
 Cafetorium (Cafeteria and Stage Area)

**Elementary Schools (Please select a site)**

Mustang Elementary

Centennial Elementary

Lakeloma Elementary

Trails Elementary

Creek Elementary

Valley Elementary

Prairie View Elementary

Riverwood Elementary

Mustang Education Center

**Facility**

Cafeteria

Kitchen

Gymnasium

Playing Field

Classrooms

Main Conference Room

**Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.**

Number of participants: 10      Number of Mustang students participating: 10

Will admission be charged:    Yes    No

Special Equipment Needed:

**AGREEMENT:**

- We (I), Josh Julian s understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: RF

Date: 9-27-2023

**OFFICE USE ONLY:**

Estimated Charge for Use of Facility

Rental of Facility:

Custodial Costs:

Other:

TOTAL COST:

Signatures:

Chief Operations Officer:



Date: 10-11-23

Athletic Director (If applicable):

Date:

Assistant Superintendent of Schools:

Date:

President of Mustang Board of Education:

Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

[Handwritten Signature]  
Signature of Representative

9-27-2023  
Date

STATE OF: Oklahoma  
COUNTY OF: Oklahoma

Subscribed and sworn to before me this 27th day of September, 2023

[Handwritten Signature: S. Sipes]  
Signature of Notary Public

SEAL



Adopted: 08-14-06



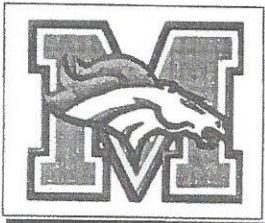
# Memo

**To:** Charles Bradley, Superintendent  
**Cc:** Dr. Jason Pittenger, Asst Supt of Operations  
**From:** Alan Green, Chief Operations Officer  
**Date:** 10-27-2023  
**Re:** Use of Facility Requests

---

**FOR BOARD APPROVAL:**

1. Mustang 9u Youth Basketball is requesting the use of Meadowbrook Intermediate's gymnasium for their 2023-24 basketball practices.
2. Wimberley Estates III is requesting the use of Valley Elementary's cafeteria for their 2023 annual HOA meeting.



# MUSTANG PUBLIC SCHOOLS

## Use of Facility Form

### GENERAL INFORMATION

#### APPLICANT:

Organization: Wimberley Estates Section III

Name of Applicant: Juanita Jones

Billing Address: 9817 SW 33rd St., Yukon, OK 73099

E-mail Address: nita.martinez@ gmail .com

Contact Person: Heidi Ross

Telephone (Cell) (405) 532-0165

Telephone (Other)

#### EVENT DETAILS:

Name of Activity: Annual HOA Meeting

Purpose of Activity: Same as above

Date(s)/Day(s) Requested: 11/14/23, 11/15/23, 11/16/23, OR 11/17/23

Facility Entry Time: 12 am pm Facility Exit Time: 8 am pm

Actual Performance (if applicable) Start Time: \_\_\_\_\_ am pm End Time: \_\_\_\_\_ am pm

Expected number of participants: 25 Expected number of audience (if applicable): \_\_\_\_\_

#### RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized**.
- Provide a **certificate of insurance** for **each request**. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

#### INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

\$100,000.00	Property Damage
\$100,000.00	Personal Injury each accident or occurrence
\$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**  
**Mustang Public School District I-69**  
**Mustang, Oklahoma 73064**

Current Insurance Verification Provided: Yes No Expires:

**FACILITY REQUESTED** (Please refer to Policy # 2030A for the rental fees)

**Mustang High School**

Cafeteria  
Kitchen  
Commons Area  
Wrestling Room  
MHS soccer practice field  
Classroom/s

**MCMS (Central MS)**

Cafeteria  
Kitchen  
Gymnasium  
Softball Field  
Softball Field  
Classroom/s

**MMS (South MS)**

Cafeteria  
Kitchen  
Wrestling Room  
Gymnasium  
Softball Field  
Classroom/s

**MNMS (North MS)**

Cafeteria  
Kitchen  
Commons Gym  
Gymnasium  
Softball/Baseball Field  
Classroom/s

**Horizon Intermediate**

Main Gymnasium  
Auxiliary Gym  
Cafeteria

**Canyon Ridge Intermediate**

Gymnasium  
Cafetorium (Cafeteria and Stage Area)

**Meadowbrook Intermediate**

Gymnasium  
Cafetorium (Cafeteria and Stage Area)

**Elementary Schools (Please select a site)**

Mustang Elementary  
Centennial Elementary  
Lakehoma Elementary  
Trails Elementary  
Creek Elementary  
Valley Elementary  
Prairie View Elementary  
Riverwood Elementary  
Mustang Education Center

**Facility**

Cafeteria  
Kitchen  
Gymnasium  
Playing Field  
Classrooms  
  
Main Conference Room

**Custodial Fees:** Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: \_\_\_\_\_ Number of Mustang students participating: \_\_\_\_\_

Will admission be charged: Yes  No

Special Equipment Needed: \_\_\_\_\_

**AGREEMENT:**

- We (I), Juanita Jones understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Juanita Jones

Date: 10/24/2023

**OFFICE USE ONLY:**

**Estimated Charge for Use of Facility**

Rental of Facility:

Custodial Costs:

Other:

**TOTAL COST:**

**Signatures:**

Chief Operations Officer:



Date: 10-27-23

Athletic Director (If applicable):

Date:

Assistant Superintendent of Schools:

Date:

President of Mustang Board of Education:

Date:





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Chris Cox(0875387) 2000 W Danforth Rd Ste 114 Edmond OK 73003-4688		<b>CONTACT NAME:</b> PHONE (A/C, NO, EXT): 405-285-2031 FAX (A/C, NO): 405-216-5378 E-MAIL ADDRESS: ccox1@farmersagent.com	
<b>INSURED</b> WIMBERLEY ESTATES III 1326 FRETZ DR EDMOND OK 73003		<b>INSURER(S) AFFORDING COVERAGE</b>	
		INSURER A: Truck Insurance Exchange	NAIC # 21709
		INSURER B: Farmers Insurance Exchange	21652
		INSURER C: Mid Century Insurance Company	21687
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
-----------	---------------------	------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.



INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	607036644	05/10/2023	05/10/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$ 75,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		N	607036644	05/10/2023	05/10/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE	OTHER \$
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$


DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
9820 SW 33RD ST, YUKON, OK 73099

<b>CERTIFICATE HOLDER</b> Mustang Valley Elementary School 12400 SW 15th ST Yukon, OK. 73099	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Aaron B. Cox
	<b>29</b>



# Memo

**To:** Mustang Board of Education  
Charles Bradley, Superintendent  
Ryan McKinney, Assistant Superintendent of Secondary Education   
Jeff Landes, Chief Financial Officer 

**From:** Karen Wilson 

**Date:** February 13th - 17th  
**Re:** **NASP 2024 Annual Convention**

---

Please discuss, consider, and/or act upon this recommendation to approve travel for Stacy McKinney, Cecile Farrell, Nikki Shay and Kendra Kim to attend the NASP 2024 Annual Convention in New Orleans, LA. The training takes place February 13th - 17th, 2024. Registration and per diem will be paid by Project 621 Federal Funds.

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 10/30/23  
Staff Member Making Request: Stephanie Jameson  
Name of Activity: NASP 2024 Annual Convention  
Location of Activity: New Orleans, LA  
Dates of Activities: Feb. 13-17  
Faculty Attending: Stacy McKimney, Cecile Farrell, Nikki Shay,  
Kendra Kim

### Estimate of Expenses for Trip

Type of Transportation:	<u>Uber/Flight</u>	Paid by: <u>U21</u>	Estimated Cost: <u>\$3702.78</u>
Registration Fee:	<u>\$1600</u>	Paid by: <u>U21</u>	Estimated Cost: <u>\$1600</u>
Daily Per Diem*	<u>\$80</u>	Paid by: <u>U21</u>	Estimated Cost: <u>\$1600.00</u>
Room Rate:	<u>\$</u>		
Number of Rooms <u>4</u> x Number of nights <u>4</u>		Paid by: <u>U21</u>	Estimated Cost: <u>\$3702.78</u>
Substitutes Required <input checked="" type="checkbox"/> x Number of days <input checked="" type="checkbox"/>		Paid by: <u>X</u>	Estimated Cost: <u>\$X</u>

Estimated Total Costs: \$10605.56

- Per Diem will be paid at the current IRS rate.



Supervisor Signature: Karen L. Stiles 10/30/23  
(Date)


Approved by Assistant Superintendent [Signature] 11.2.23  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



# Memo

**To:** Mustang Board of Education  
Charles Bradley, Superintendent  
Ryan McKinney, Assistant Superintendent of Secondary Education   
Jeff Landes, Chief Financial Officer 

**From:** Karen Wilson 

**Date:** February 28th - March 2nd  
**Re:** **42nd Annual Symposium in Behavior Disorders**

---

Please discuss, consider, and/or act upon this recommendation to approve travel for Mike Barrick to attend the 42nd Annual Symposium in Behavior Disorders. The training takes place February 28th - March 2nd, 2024. Registration and per diem will be paid by Project 621 Federal Funds.

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 10/30/23  
Staff Member Making Request: Stephanie Jameson  
Name of Activity: 42<sup>nd</sup> Annual Symposium in Behavior  
Location of Activity: Kansas City, MO  
Dates of Activities: Feb 28<sup>th</sup> - Mar. 2<sup>nd</sup> 2024  
Faculty Attending: Mike Barrick

### Estimate of Expenses for Trip

Type of Transportation:	<u>Personal Car</u>	Paid by: <u>621</u>	Estimated Cost: <u>\$550.<sup>00</sup></u>
Registration Fee:	<u>\$ 275.<sup>00</sup></u>	Paid by: <u>621</u>	Estimated Cost: <u>\$275.<sup>00</sup></u>
Daily Per Diem*	<u>\$ 64.<sup>00</sup></u>	Paid by: <u>621</u>	Estimated Cost: <u>\$352.<sup>00</sup></u>
Room Rate:	<u>\$ 983.38</u>		
Number of Rooms <u>1</u> x Number of nights <u>5</u>		Paid by: <u>    </u>	Estimated Cost: <u>\$983.38</u>
Substitutes Required <u>NA</u> x Number of days <u>    </u>		Paid by: <u>    </u>	Estimated Cost: <u>\$    </u>

Estimated Total Costs: \$ 2160.38

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Karen L. Stiles 10/30/23  
(Date)

Approved by Assistant Superintendent [Signature] 11.2.23  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education  
**Date:** 10/24/2023  
**Re:** High School Robotics Overnight Contest in Tulsa

---

Please discuss, consider, and/or act upon this request for the MHS robotics team to attend the Green Country FIRST Robotics Competition Regional in Tulsa, OK, March 6th through March 9th, 2024

This multiple day event will require staying overnight on March the 6th, 7th and 8th in Tulsa.

Thank you  
Matt Moore

**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**


Date of Request: 10/24/2023  
 Staff Member Making Request: Matt Moore  
 Name of Activity: Tulsa Green Country Regional FIRST Robotics Contest  
 Date/Dates of Activity: 3/6/2024 - 3/9/2024  
 Location of Activity: Tulsa, Oklahoma  
 Number of Days Students Will Miss School: 3  
 Number of Students Attending Activity: 30  
 Number and Name(s) of Sponsor(s) Attending Activity: 4 - Matt Moore, Jessica Holman, Jason Kimmel, Bethany Pettit


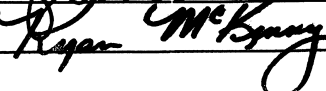
Site: 705

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Bus and Suburban</u>	Paid by: <u>932</u>	<u>\$1200</u>
Registration Fee <u>None (Provided by Boeing)</u>	Paid by: _____	_____
Meal Expense for Students (daily per diem) <u>Student Provided</u>	Paid by: _____	_____
Meal Expense for Sponsors (daily per diem) <u>Sponsor Provided</u>	Paid by: _____	_____
Number of <b>Students</b> <u>26</u>		
Room Rate \$ <u>170</u>		
# of Rooms <u>7</u> # of Nights <u>3</u>	Paid by: <u>932</u>	<u>\$3570</u>
Number of <b>Male Sponsors</b> <u>2</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>170</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>412</u>	<u>\$510</u>
Number of <b>Female Sponsors</b> <u>2</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>170</u>		
# of Rooms <u>1</u> # of Nights <u>3</u>	Paid by: <u>412</u>	<u>\$510</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$110.00 = <u>\$330</u> x # of sponsors <u>4</u> =	Paid by: <u>931</u>	<u>\$1320</u>

**Estimated Total Cost:** \$7110

Sponsor Signature:  Date 10/24/23

Approved by Athletic Director/Fine Arts Director (if applicable) \_\_\_\_\_ Date \_\_\_\_\_  
 Approved by Principal  Date 10/24/23  
 Assistant Superintendent  Date 11/2/23 35



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education

**Date:** 10/24/23

**Re:** Cross Country travelling to The Woodlands, TX for Nike South Regional

---

Mr. Bradley and Mustang Board of Education,

The Mustang High School Cross Country team would like to travel out of state to the Nike South Regional Cross Country Meet. It will take place in The Woodlands, Texas on Nov. 18th. We will travel to The Woodlands on Nov 17th and return to Mustang on Nov 19th. After the races on the 18th, we would like to travel to Galveston, TX for the evening and drive back to our hotel in The Woodlands. We will then leave for Mustang on the morning of the 19th.

Up to 14 individuals from each team will be allowed to race at Nike South. Runners will ride to the meet on school transportation. We will also take 4 managers.

Runners entry fee for the race and the hotel will be paid by the Mustang Pacesetters Booster Club.

Thank you for your consideration.

Respectfully,  
The Cross Country Team and Coaches  
Mike McGarry, Greg Osborne

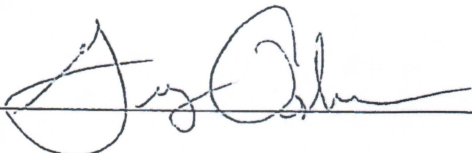
**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**

Date of Request: 10/24/23 Site: MHS  
 Staff Member Making Request: Greg Osborne  
 Name of Activity: Nike South Regional Cross Country Meet  
 Date/Dates of Activity: Nov 17th-19th  
 Location of Activity: The Woodlands, TX  
 Number of Days Students Will Miss School: 1  
 Number of Students Attending Activity: 32  
 Number and Name(s) of Sponsor(s) Attending Activity: Greg Osborne, Mike McGarry, Natasha Heupel

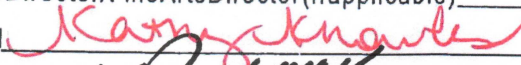
Estimate of Expenses For Trip

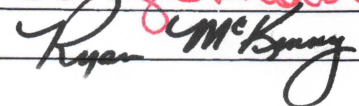
	Fund	Estimated Cost
Type of Transportation <u>School Bus</u>	Paid by: <u>Booster Club</u>	<u>\$2000</u>
Registration Fee <u>\$460</u>	Paid by: <u>Booster Club</u>	<u>\$460</u>
Meal Expense for Students (daily per diem) <u>\$40/student</u>	Paid by: <u>Booster Club</u>	<u>\$1280</u>
Meal Expense for Sponsors (daily per diem) <u>\$40/coach</u>	Paid by: <u>Booster Club</u>	<u>\$120</u>
Number of Students <u>32</u>		
Room Rate \$ <u>129</u>		
# of Rooms <u>9</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$2322</u>
Number of Male Sponsors <u>2</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>129</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$258</u>
Number of Female Sponsors <u>1</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>129</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$258</u>
Number of Days Substitute Will be Required: <u>1</u>		
# of days <u>1</u> x \$110.00 = <u>\$110</u> x # of sponsors <u>3</u> =	Paid by: <u>Athletics</u>	<u>\$330</u>

Estimated Total Cost: \$7,028

Sponsor Signature:  Date 10/24/23

Approved by Athletic Director/Fine Arts Director (if applicable)  Date 10/24/23

Approved by Principal  Date 10/25/23

Assistant Superintendent  Date 11/2/23





# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education  
**Date:** 10/16/2023  
**Re:** 18th Annual Oklahoma Transition Institute conference

---

The Oklahoma Transition Council hosts an annual Oklahoma Transition Institute (OTI), where regional transition teams from across the state come together to learn about innovative practices and programs and to develop a plan for how to improve transition in their local areas.

Lonna Bartley and myself are requesting to attend this conference to gain new insight into tools and programs to utilize within our transition based classrooms at Mustang High School.

This is a 2 day conference in Glenpool, Oklahoma, so we are requesting an overnight stay to attend both days. We will leave on Nov 14th and return on Nov 15th.

Thank You for your consideration in allowing us to attend this event.

Respectfully,

Cherie Miller

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

2023-2024

Date of Request: 10/16/2023

Staff Member Making Request: Cherie Miller

Name of Activity: Oklahoma Transition Institute

Location of Activity: Glenpool, Ok

Dates of Activities: Nov 14-15

Faculty Attending: Cherie Miller, Lonna Bartley

### Estimate of Expenses for Trip

Type of Transportation: Suburban Paid by: #978 Estimated Cost: \$ 474

Registration Fee: \$ 50 Paid by: #978 Estimated Cost: \$ 100

Daily Per Diem\* \$ 59 Paid by: #978 Estimated Cost: \$ 236

Room Rate: \$ 149

Number of Rooms 2 x Number of nights 1 Paid by: #978 Estimated Cost: \$ 300

Substitutes Required 2 x Number of days 2 Paid by: #978 Estimated Cost: \$ 440

(Substitute is \$110.00 per day)

**Estimated Total Costs:** \$ 1550

- Per Diem will be paid at the current IRS rate.

Employee Signature: Cherie D. Miller 10/20/23  
(Date)

Approved by Athletic Directory/Fine Arts Director (if applicable) \_\_\_\_\_

Approved by Site Principal Kayla Knowles

Approved by Assistant Superintendent [Signature] 10/24/23  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
_____ Days
_____ Site

ID Number	80750	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Cherie Miller	Site Level <u>HS</u> Grade Level <u>HS</u> Dept. <u>Sped</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov. 14th - 15th	10/17/2023

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT  
The Oklahoma Transition Institute is a conference for teams across the state to come together to learn about innovative practices and programs to implement in their local areas.

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required*
Glenpool Conference Ctr	Oklahoma Transition Council	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration \$50 Funds used Acct 978

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? Acct 978

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

*Kathy Knowles*  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	86817	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Lonna Bartley	Site Level <u>HS</u> Grade Level <u>MTA</u> Dept. <u>SPED</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
11/14-11/15, 2023	10/16/2023

Provide a brief description of the activity (Attach a registration form or flyer) and NAME OF EVENT  
Oklahoma Transition Institute

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required*
Glenpool, OK		*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration \$50.00 Funds used 987

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? 987

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*

## SESSIONS AT A GLANCE

Monday - November 13, 2023

Set Up

Stuff Bags

12:00 - 5:00

Tuesday - November 14, 2023

Vendor Move In - Foyer

Participant Registration/Check In - Foyer

Opening/Tribal Blessing - Exhibit Hall

Welcome (OTC) - Exhibit Hall

Calling All Hope Dealers-Hasan Davis - Exhibit Hall

General Session-Transition Teams - Exhibit Hall

South 1 A

South 2 A

South 2 B

North 3 A

North 3 B

North 4 A

North 4 B

Exhibit Hall A

Exhibit Hall B

11:45 - 12:45

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

Working Lunch-Transition Teams

### Breakout Sessions

1:00 - 2:00

Connections to Employment  
Janice Jobey

Best Buddies and Life-Cycle Programming

Building Transition Programs in Your School & Community: How to Start & Promote A Transition Program - Part 1. Claudia Otto, Claudia Beckner

Improving Transition Services in Rural Areas. Kodey Toney, Terry Yarbery

Peer Mentoring. Cassie McQuilling

DANCING WITH THE STARS  
There's nothing like dancing to Create Connections with Youth, Families, & Peers. Roslyn Martin

Hasan Davis

Unleash Your Superpowers: Igniting a Path to Your Dream Career using Supported Employment Services. Jermy Schaefer, Shannon Holcomb

2:15 - 3:15

Social Security Benefits & Transition-Aged Youth. Kelli Freeman

Tech-Now Rick DeRennaux & Buenito Puente

Building Transition Programs in Your School & Community: Through Collaboration & Connections - Part 2. Claudia Beckner, Claudia Otto

Peer Led Disability advocacy training overview. Developmental Disabilities Council Of Oklahoma

Enhancing Work Skills: The Role of a Work Skills Trainer. Brittany Carroll, Shannon Bomboy

LEAD. Neurodiversity in the Workplace. Kyle Blitt

Connected Communities for Inclusive Post Secondary Education (IPSE!). Julie Lackey, Yolanda Scott

Project SEARCH Oklahoma: A Call to Action for Community Employment Training Options for Students with Disabilities. Orlando Williams, Ann Williams

3:30 - 4:30

College life with a Disability. Morgan Davis

Low vision early, defeat the reading stigma. Brian Montgomery

Mental Health in the Workplace Itai Chihamo-Wilson

Pre-ETS Activities. Natasha McDaniel

Workforce Innovation & Opportunity Act (WIOA) - Providing Pathways to Success. Denise Hyche

Charting the LifeCourse Tools. Wanda Felty, Heather Pike

Finding crucial avenues of support for families with children and loved ones with disabilities. Hannah Chaboya

Promoting Cultural Responsiveness, Disability Etiquette, and Advocacy for Minority Communities. Kevin Randall, Samantha Basave

4:30 - 6:00

Networking - Fun on the Patio

Wednesday - November 15, 2023

8:00 - 8:30

Visit Exhibitors - Foyer

8:45 - 10:00

General Session-Panel (Employers) - Exhibit Hall

10:15 - 11:15

Transition Teams Table Talks - Exhibit Hall

11:30 - 12:30

Lunch on Your Own

12:45 - 1:30

Transition Teams - Exhibit Hall



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education

**Date:** 10/30/23

**Re:**

---

Dear Mr. Bradley and Members of the Board,

We are excited for the opportunity for our girls basketball program to be a part of the Bishop Kelley Tournament at Bishop Kelley High School in Tulsa on December 7th-9th, 2022. We will leave early morning on December 7th, depending on game times and return December 9th depending on game times as well. We will stay in Tulsa at the Hilton Garden Inn Tulsa Midtown. We will feed the players using funds from our Booster Club and pay for the lodging through booster. We will have 4-5 coaches to help with supervision. School Days might be missed depending the schedule of games and if we need to scout. Thank you for your time

Respectfully,

Katie Smith- Head Girls Basketball Coach

**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**

Date of Request: 10/30/23  
 Staff Member Making Request: Katie Smith  
 Name of Activity: Bishop Kelley Tournament  
 Date/Dates of Activity: 12/7-12/9 2023  
 Location of Activity: Bishop Kelley High School  
 Number of Days Students Will Miss School: 2- TBA  
 Number of Students Attending Activity: 19  
 Number and Name(s) of Sponsor(s) Attending Activity: Katie Smith

Site: MHS

, Latoya Jackson                      Karri Sears

Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Bus</u>	Paid by: _____	_____
Registration Fee _____	Paid by: _____	_____
Meal Expense for Students (daily per diem) <u>600</u>	Paid by: <u>Booster</u>	<u>\$1200.00</u>
Meal Expense for Sponsors (daily per diem) <u>200</u>	Paid by: <u>Booster</u>	<u>400.00</u>
Number of Students <u>19</u>		
Room Rate \$ <u>115.50</u>		
# of Rooms <u>5</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$1155.00</u>
Number of Male Sponsors <u>1</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>115.50</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$231.00</u>
Number of Female Sponsors <u>3</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>115.50</u>		
# of Rooms <u>2</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$462.00</u>
Number of Days Substitute Will be Required: <u>2</u>		
# of days <u>2</u> x <del>\$70.00</del> = <u>140.00</u> x # of sponsors <u>4</u> = <u>110.00</u>	Paid by: <u>Athletics</u>	<u>880.00</u> <del><u>\$560.00</u></del> <u>4328.00</u>
	<b>Estimated Total Cost:</b>	<del><u>\$4008.00</u></del>

Sponsor Signature: [Signature] Date 10/31/23

Approved by Principal [Signature] Date 10/31/23

Approved by District Athletic Director (if applicable) [Signature] Date 10/31/23

Approved by Assistant Superintendent [Signature] Date 11.2/23



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education

**Date:** Dec. 7th-9th

**Re:** Bishop Kelley Tournament

A handwritten signature or set of initials in black ink, appearing to be 'W' or 'V'.

The boys basketball team would like to attend the Bishop Kelley Tournament on Dec. 7th-9th in Tulsa, OK.

We will stay the night on the 7th and the 8th and come home on the 9th after the game.

We do not have the bracket yet for this tournament so the times we leave and come back are still TBD....

We have attended this tournament the last two seasons and it has been a very good tournament for our team early in the season. It is great for team bonding and we get to play some competitive East side schools while we are there.

**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**

Date of Request: Dec. 7th-9th  
 Staff Member Making Request: Scott Hodges  
 Name of Activity: Bishop Kelley Tournament  
 Date/Dates of Activity: Dec. 7th-9th  
 Location of Activity: Tulsa, OK  
 Number of Days Students Will Miss School: 2  
 Number of Students Attending Activity: 16  
 Number and Name(s) of Sponsor(s) Attending Activity: Scott Hodge

Site: Mustang High

), Josh Davis, Tony Taylor, Brandon Christy, I

Estimate of Expenses For Trip

Type of Transportation BUS  
 Registration Fee \$0  
 Meal Expense for Students (daily per diem) \$1500  
 Meal Expense for Sponsors (daily per diem) \$500  
 Number of Students 16  
     Room Rate \$ 100  
     # of Rooms 6                      # of Nights 2

	<u>Fund</u>	<u>Estimated Cost</u>
Paid by:	<u>District</u>	<u>\$0</u>
Paid by:	<u>\$0</u>	<u>\$0</u>
Paid by:	<u>Booster</u>	<u>\$1500</u>
Paid by:	<u>Booster</u>	<u>\$500</u>
Paid by:	<u>Booster</u>	<u>\$1200</u>

Number of Male Sponsors 6                      *Must have at least one (1) Male Sponsor if Male Students are attending*  
     Room Rate \$ 100  
     # of Rooms 3                      # of Nights 2

Paid by: Booster    \$600

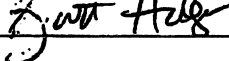
Number of Female Sponsors 0                      *Must have at least one (1) Female Sponsor if Female Students are attending*  
     Room Rate \$             
     # of Rooms                                 # of Nights           

Paid by:                         

Number of Days Substitute Will be Required: 2  
 # of days 2 x ~~\$70.00~~ = 140 x # of sponsors 3 =  
                   110.00    220.00

Paid by: District    \$420 660.00

Estimated Total Cost: ~~\$4220.00~~ 4460.00

Sponsor Signature: 

Date:  10/31/23

Approved by Principal: 

Date: 10/31/23

Approved by District Athletic Director (if applicable): 

Date: 10/31/23

Approved by Assistant Superintendent: 

Date: 11.2.23



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education  
**Date:** October 25, 2023  
**Re:** DECA Sports & Entertainment Marketing Conference Request for Travel

I would like to request approval for 10 MHS Students/DECA Members and their Advisor, Erin Wakefield plus a chaperone, to attend the DECA Sports and Entertainment Marketing Conference in Orlando, Florida. The conference will be held from January 31- February 4, 2024 at Universal Studios. We will leave Wednesday, January 31, 2024 and return on Sunday, February 4, 2024. Below are the descriptions of the Educational Program and Classroom Connection these students will receive by attend the conference.

## EDUCATIONAL PROGRAM

Universal Orlando™ marketing executives pull out all stops to show DECA members the behind-the-scenes activities that it takes to be a leading theme park and resort. Not to be outdone, Florida sports and entertainment executives show their efforts to make Florida a leader in their industries. It's a perfect blend to complement the classroom. Students will have an insider's perspective as the theme park becomes the living classroom to complement the lessons from conference speakers.

## CLASSROOM CONNECTION

This conference will reinforce concepts taught in classes that include sports and entertainment marketing. Universal Orlando® Resort and Florida sports executives will share information with students to help them:

- Describe the nature of target marketing in sports/entertainment marketing
- Describe pricing issues associated with sports/entertainment products
- Explain advertising media used in the sports/entertainment industries
- Explain the use of licensing in sports/entertainment marketing
- Explain career opportunities in sports/entertainment marketing
- Explain the need for sports/entertainment marketing information
- Identify "out-of-the-box" sales promotion ideas for sports/entertainment events
- Identify ways to segment sports/entertainment markets
- Measure economic impact of sports/entertainment events

**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**

Date of Request: October 25, 2023

Site: Mustang High School

Staff Member Making Request: Erin Wakefield

Name of Activity: DECA Sports & Entertainment Marketing Conference

Date/Dates of Activity: January 31-February 4, 2024

Location of Activity: Orlando, Florida


Number of Days Students Will Miss School: 3

Number of Students Attending Activity: 10

Number and Name(s) of Sponsor(s) Attending Activity: Erin Wakefield & Chaperone

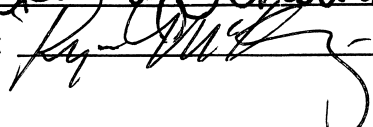
Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Airfare</u>	Paid by: <u>DECA</u>	<u>9600</u>
Registration Fee <u>\$450</u>	Paid by: <u>DECA</u>	<u>5400</u>
Meal Expense for Students (daily per diem) <u>N/A</u>	Paid by: <u>Student</u>	<u>          </u>
Meal Expense for Sponsors (daily per diem) <u>N/A</u>	Paid by: <u>Sponsor</u>	<u>          </u>
Number of <b>Students</b> <u>10</u>		
Room Rate \$ <u>165</u>		
# of Rooms <u>3</u> # of Nights <u>4</u>	Paid by: <u>DECA</u>	<u>1980</u>
Number of <b>Male Sponsors</b> <u>1</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>165</u>		
# of Rooms <u>1</u> # of Nights <u>4</u>	Paid by: <u>DECA</u>	<u>660</u>
Number of <b>Female Sponsors</b> <u>1</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>165</u>		
# of Rooms <u>1</u> # of Nights <u>4</u>	Paid by: <u>DECA</u>	<u>660</u>
Number of Days Substitute Will be Required: <u>3</u>		
# of days <u>3</u> x \$110.00 = <u>330</u> x # of sponsors <u>1</u> =	Paid by: <u>DECA</u>	<u>330</u>
<b>Estimated Total Cost: <u>\$18,630</u></b>		

Sponsor Signature:  Date 10/25/2023

Approved by Athletic Director/Fine Arts Director (if applicable) \_\_\_\_\_ Date 10/27/23

Approved by Principal  Date 11.2.23

Assistant Superintendent  Date 11.2.23



# Memo

**To:** Mr. Charles Bradley and the Mustang Board of Education

**Date:** 12/1-12/3/2023

**Re:** Gardner Edgerton Wrestling Invitational

---

Mustang High School has been invited to wrestle in the Gardner Edgerton Invitation Tournament to compete with some of the best teams from the Midwest. This is a great opportunity for our athletes to see where they are on a national level.

We will be transporting 16 student athletes and 2 coaches.

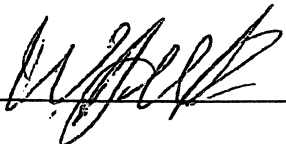
**MUSTANG PUBLIC SCHOOLS**  
**OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL**  
**REQUEST FORM**

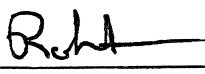
Date of Request: 12/1-12/3/23 Site: High School  
 Staff Member Making Request: Will Delk  
 Name of Activity: Wrestling Tournament  
 Date/Dates of Activity: 12/2/2023  
 Location of Activity: Gardner Edgerton High School  
 Number of Days Students Will Miss School: 0  
 Number of Students Attending Activity: 16  
 Number and Name(s) of Sponsor(s) Attending Activity: 3. Will Delk, Brent Sarette, Etola Reyes

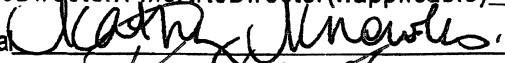
Estimate of Expenses For Trip

	<u>Fund</u>	<u>Estimated Cost</u>
Type of Transportation <u>Activity Bus (\$2.00 x 341mi)</u>	Paid by: <u>Booster</u>	<u>\$682</u>
Registration Fee <u>\$250</u>	Paid by: <u>Booster</u>	<u>\$250</u>
Meal Expense for Students (daily per diem) <u>\$0</u>	Paid by: <u>Booster</u>	<u>\$0</u>
Meal Expense for Sponsors (daily per diem) <u>\$0</u>	Paid by: <u>Booster</u>	<u>\$0</u>
Number of Students <u>16</u>		
Room Rate \$ <u>120</u>		
# of Rooms <u>4</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$960</u>
Number of Male Sponsors <u>2</u> <i>Must have at least one (1) Male Sponsor if Male Students are attending</i>		
Room Rate \$ <u>120</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$240</u>
Number of Female Sponsors <u>1</u> <i>Must have at least one (1) Female Sponsor if Female Students are attending</i>		
Room Rate \$ <u>120</u>		
# of Rooms <u>1</u> # of Nights <u>2</u>	Paid by: <u>Booster</u>	<u>\$240</u>
Number of Days Substitute Will be Required: <u>0</u>		
# of days <u>0</u> x \$85.00 = <u>0</u> x # of sponsors <u>0</u> =	Paid by: <u>Booster</u>	<u>\$0</u>

**Estimated Total Cost:** \$2,372

Sponsor Signature:  Date: \_\_\_\_\_

Approved by Athletic Director/Fine Arts Director (if applicable):  Date: 11/6/23

Approved by Principal:  Date: 11/10/23

Assistant Superintendent:  Date: 11/6/23



# Memo

To: Kirk Wilson, Executive Director of Communications, Mustang Public Schools *KW*

From: Kris Green, Director of Community Education, Mustang Public Schools *Kg*

Date: 10/18/23

Re: Recommendation for Agreement with Education to Go

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Please discuss, consider and/or act upon the Agreement to offer online classes through Education to Go (ed2go) for the Community Education program. There is no cost to the district, all fees are paid by class enrollees. Either party may terminate this Agreement upon thirty (30) days' prior written notice to the other party.

## AGREEMENT TO OFFER ONLINE COURSES

THIS AGREEMENT TO OFFER ONLINE COURSES (Agreement) is entered into, as of \_\_\_\_\_ (the "Effective Date"), by and between Education To Go, a division of Cengage Learning, Inc., located at 5191 Natorp Blvd, Mason, OH 45040 ("ed2go") and Mustang Public Schools located at 12400 SW 15<sup>th</sup> St, Yukon, OK 73099-3599 ("Partner").

### RECITALS:

WHEREAS, Education To Go develops, designs, produces and distributes online educational courses and content for Web-based Training (WBT) and instruction delivered via the Internet;

WHEREAS, Partner is an academic, educational or other training institution or a business or community organization interested in offering online educational courses produced by Education To Go for Partner's students, trainees, members or employees (collectively "Students"); and

WHEREAS, Education To Go is willing to provide online educational courses to Partner for Students on the terms and conditions hereinafter contained,

NOW, THEREFORE, Partner and Contractor agree as follows:

#### 1. Courses and Course Types.

a. At Partner's request, Education To Go will make available to Partner, to offer to Students, online education courses available through Education To Go, including course materials, online instructors, course hosting and evaluation (the "Courses"). Courses types include but may not be limited to (a) Fundamental Courses (Courses), (b) Courses comprising Career Training Programs (Programs), (c) Adult Online High School, and (d) My Time English. Each of such Course Types is more fully described on Exhibit A, B, C, and D respectively, attached hereto and made a part hereof. Partner shall indicate which Course Type Partner desires Education To Go to make available hereunder by so indicating on the respective exhibit(s). Courses within each Course Type are listed in Education To Go's catalog which is updated periodically as new Courses are announced and added to Education To Go's offerings. Education To Go reserves the right to cancel any Course or Course Type at any time pursuant to the terms of this Agreement.

b. Partner may add and remove individual Courses within its current Course Types at its discretion. Removal of a Course shall not affect the remainder of this Agreement.

c. Upon thirty (30) days' prior written notice to the other party, either party may notify the other that it will cease offering a Course Type. Any such notice shall specify which Course Type will be removed from the Course Type offerings. Removal of a Course Type shall not alter or affect any obligation of Partner to pay for Courses previously provided under this Agreement. Upon removal of a Course Type, Partner shall cease all marketing of the Courses within such Course Type and shall return to Education To Go all print materials, software, passwords, code and other information supplied by Education To Go, or a third party, in connection with the Courses which are within the removed Course

Type. Removal of a particular Course Type hereunder shall not affect the remainder of this Agreement.

2. **Price and Payment.** Course prices to Partner, and payment terms, are set forth in Exhibits A and B. Prices charged to Partner by Education To Go are subject to change upon thirty (30) days' notice. Partner may determine its own prices to charge Students for Courses.

3. **Costs.** Education To Go shall be responsible for the costs incurred for producing and delivering the Courses via the Internet. The Students shall be responsible for any costs incurred for the purpose of receiving the Courses, including, but not limited to, the costs for hardware, software, Internet access and telephone charges.

4. **Ownership of Intellectual Property.** Education To Go shall retain all rights, including copyright, trade secret, patent, trademark, and other proprietary rights in the Courses and their contents, and all modifications, enhancements, and other works derivative thereof. Partner shall not acquire any rights, expressed or implied, in the Courses or their contents, or any modifications, enhancements or works derivative thereof, other than those rights identified in this Agreement. Education To Go shall retain all right, title and interest to all trademarks, trade names and logos used by Education To Go in association with the Courses. Partner shall not claim or receive any ownership rights to the Courses or such trademarks, trade names or logos. The Courses, or any portion thereof, may not be reproduced, duplicated, copied, sold, resold or otherwise exploited for any commercial purpose without the prior written consent of Education To Go.

5. **Partner Trademarks.** Partner agrees that, during the term of this Agreement, Education To Go may include Partner in Education To Go's partner listings and may place Partner's name and logo, if requested, on Education To Go's Online Instruction Center website and in collateral marketing materials relating to Education To Go's products and services. Partner hereby grants Education To Go the right to use Partner's trademarks (name and logo only) designated by Partner for such uses, subject to Partner's trademark/logo usage guidelines, if any, provided by Partner to Education To Go.
6. **Advertising.** Education To Go hereby grants Partner permission to use Education To Go's name and qualifications, its Course descriptions and the names, likenesses and biographies of its instructors in advertising and promoting the Courses.
7. **Marketing Support.** Education To Go will provide Partner with marketing materials and assistance to promote Courses.
8. **Taxes.** Partner shall be responsible for collecting applicable federal, state, local and other taxes applicable to its purchase, sale or use of the Courses.
9. **Term and Termination.** This Agreement shall commence upon the Effective Date and shall continue until terminated hereunder. Either party may terminate this entire Agreement upon thirty (30) days' prior written notice to the other party. Termination does not alter or affect any obligation of Partner to pay for Courses previously provided under this Agreement. Upon the expiration or termination of this Agreement, Partner shall cease all marketing of the Courses and return to Education To Go all print materials, software, passwords, code and other information supplied by Education To Go, or a third party, in connection with the Courses or this Agreement. Partner will undergo an annual review by Education To Go support staff to verify program eligibility. Education To Go may terminate this Agreement if Education To Go determines that Partner is not offering a sufficient number of Courses, or Partner is not adequately supporting the Education To Go online program.
10. **Confidentiality.** This Agreement and its terms, as well as Education To Go's wholesale pricing information and personal information of students, shall be deemed "Confidential Information". Each party agrees that it will take appropriate steps to protect the other party's Confidential Information from unauthorized disclosure, and that, except as may be required by legal process or rule or regulation, during the Term and for a period of two (2) years thereafter, it will not disclose the other party's Confidential Information to any third party, and that it will not use any of the other party's Confidential Information (other than as authorized by this Agreement) without the prior written consent of the other party. Each party agrees to take all reasonable steps to ensure that the other party's Confidential Information is not disclosed or distributed by its employees or agents in violation of the terms of this Agreement.
11. **Assignment.** This Agreement shall be binding upon the successors and permitted assigns of each party, but no assignment by either party shall be binding on either of the parties without the written consent of the other; provided, however, that Education To Go may assign this Agreement without the written consent of Partner to (i) an affiliate of Education To Go, (ii) any party acquiring a controlling share of the capital stock of Education To Go, or (iii) a successor to all or a substantial portion of the business of Education To Go (by way of a sale of assets or by merger, consolidation or otherwise).
12. **Independent Contractors.** The term "Partner" as used herein shall be construed as figurative only and shall not imply or in any way suggest the existence or formation by this Agreement of a partnership, joint venture or any other relationship between the parties that imposes on either of them the legal duties or obligations of the other party. Each party hereto is an independent contractor, not an agent of the other party, and shall not have the ability to legally bind the other party.
13. **Limitation of Liability.** Education To Go shall not be liable for defects in transmission, connectivity, Internet, Internet service provider, virus, interruptions, disruptions or delays, including those which may be caused by regulatory or judicial authorities. IN NO EVENT SHALL EDUCATION TO GO BE LIABLE IN ANY RESPECT, FOR INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, ACTUAL, PUNITIVE DAMAGES, ARISING OUT OF THIS AGREEMENT OR ACTS OR OMISSIONS IN FULFILLING ITS OBLIGATIONS HEREUNDER.
14. **Non-Exclusivity.** This Agreement does not give Partner exclusivity to any rights or privileges granted under this Agreement.
15. **Force Majeure.** Except for the obligation to make payments hereunder, neither party shall be in breach of this Agreement by reason of a cause beyond such party's control, including, but not limited to, earthquake, flood, fire, storm or other natural disaster, acts of God, war or armed conflict.
16. **Notices.** All notices and other communications under this Agreement must be in writing and will be deemed given (a) when delivered personally, (b) on the fourth business day after being mailed by certified mail, return receipt requested, (c) the next business day after delivery to a recognized overnight courier, (d) upon

confirmation of receipt by facsimile, or (e) upon confirmation of receipt by email.

18. **Enforceability; Offset.** If any provision contained in this Agreement shall be determined to be invalid, illegal or unenforceable in any respect for any reason, the validity, legality and enforceability of that provision in every other respect and the remaining provisions of this Agreement shall not be in any way impaired. Any amounts owed Education To Go by Partner under this Agreement or otherwise may be offset against amounts owed by Education To Go to Partner.

19. **Waivers and Amendments.** Any waiver of any term or condition of this Agreement, or any amendment or supplement to this Agreement, shall be effective only if in writing and signed by the parties. In the event of a conflict between a provision of an amendment to this Agreement and the body of this Agreement, the provision contained in the amendment shall prevail. A waiver of any breach or failure to enforce any terms or conditions of this Agreement shall not in any way affect, limit or waive any other term or provision or a party's rights under this Agreement at any time to enforce strict compliance thereafter with every term or condition of this Agreement.

20. **Entire Agreement.** This Agreement, including any addenda and exhibits attached hereto and made a part hereof, comprises the entire agreement and

17. **Law Applicable.** This Agreement shall be interpreted according to the laws of the State of New York, without regard for such State's conflict of law rules.

understanding of the parties regarding the subject matter hereof and supersedes any and all prior and contemporaneous agreements and understanding, whether oral or written, between the parties regarding such subject matter. Each party acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by either party, or by anyone acting on the behalf of either party, which are not embodied herein.

21. **No Third Party Rights.** Nothing contained in this Agreement is intended or shall be construed to give any person, other than the parties hereto, any legal or equitable right, remedy or claim under this Agreement or any provision contained herein other than as specified in this Agreement.

22. **Counterparts.** This Agreement may be executed in any number of counterparts. Each counterpart shall be deemed to be an original instrument, but all counterparts together shall constitute but one agreement. A counterpart of this Agreement signed and transmitted by facsimile or other electronic means shall be treated as an original, executed document.

IN WITNESS WHEREOF, the authorized signatories of each party hereto have executed this Agreement as of the date first above written.

**EDUCATION TO GO**

**INSTITUTION**

By:

By:

Printed Name:

Printed Name:

Title:

Title:

EXHIBIT A

**COURSE TYPE:  
EDUCATION TO GO FUNDAMENTAL COURSES**

Education To Go will make available to Partner to offer to Students the Fundamental Courses (each a "Course"), including course materials, online facilitators (where applicable), course hosting and evaluation. Education To Go will host the courses on Education To Go's website through a portal accessed through Partner's own website. Partner's online account will be established by Education To Go and reviewed by the Partner for final approval. An Online Instruction Center, Online Administration Center and Classroom will be created for Partner's account.

- 1. Price.** The price to Partner of each Fundamental Course is indicated on the Price List Addendum, which is attached hereto and made a part of this Exhibit A. Partner may determine its own fees charged Students for Fundamental Courses.
- 2. Payment.** Processing student enrollments and collection of Course fees from students shall be the responsibility of Education To Go unless Partner chooses to enroll students and collect Course fees. If Education To Go processes students enrollments and collects Course fees, Partner's share will be sent by Education To Go to Partner as a check. If Partner processes student enrollments and collects Course fees, the price of each Course to Partner shall be paid by Partner to Education To Go at P.O. Box 936743, Atlanta, GA 31193-6743, within thirty (30) days of the date of invoice. Dated invoices will be first submitted after commencement of Course.
- 3. Refunds.** Enrollments for Instructor Facilitated Fundamental Courses can be dropped and refunded after enrollment, but before completion, only if that Student explains in writing his or her dissatisfaction with the Course and provided that the drop and refund are completed in conformity with Partner's stated drop and refund policies. Failure of the Student to drop the Course in conformity with these policies shall nullify Education To Go's obligation to pay the refund hereunder. Partner will provide Education To Go with a copy of Partner's stated add/drop and refund policies. Education To Go may, at its discretion, append a copy of said policies to the Course materials in a place and in a manner that Education To Go deems appropriate. In no event shall a Student, either directly or through Partner, be entitled to drop a Course and thereby claim a refund after Education To Go certifies or provides proof of the Student's successful completion of the Course.

Education To Go Online Fundamental Courses (Exhibit A)

Accept \_\_\_\_\_  Decline \_\_\_\_\_

EXHIBIT B

**COURSE TYPE:  
ADVANCED CAREER TRAINING PROGRAMS**

Education To Go will make available to Partner to offer to its students the Advanced Career Training Program courses (each a "Course") available, including course materials, online facilitators, course hosting and evaluation. Education To Go will host the Courses on Education To Go's website through a portal accessed through Partner's own website.

- Price.** The price to Partner of each Course comprising part of an Advanced Career Training Program is indicated on the Price List Addendum, which is attached hereto and made a part of this Exhibit B. Partner may determine its own fees charged students for each Course comprising part of an Advanced Career Training Program.  
processes student enrollments and collects Course fees, the price of each Course to Partner shall be paid by Partner to Education To Go at P.O. Box 936743, Atlanta, GA 31193-6743, within thirty (30) days of the date of invoice. Dated invoices will be first submitted after commencement of Course.
- Payment.** Processing student enrollments and collection of Course fees from students shall be the responsibility of Education To Go unless Partner chooses to enroll students and collect Course fees. If Education To Go processes students enrollments and collects Course fees, Partner's share will be sent by Education To Go to Partner as a check. If Partner
- Refund Policy.** Once a Student requests Advanced Career Training Program materials or begins viewing a Course, no refunds will be granted.
- Certificates of Completion.** Partner will timely deliver a Certificate of Completion to any Student successfully completing a Career Training Program.


Courses Comprising Advanced Career Training Programs (Exhibit B)     Accept \_\_\_\_\_    Decline \_\_\_\_\_

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# CONTRACT APPROVAL MEMO



**To:** Mustang Board of Education  
**CC:** Charles Bradley, Superintendent  
Jeff Landes, Chief Financial Officer 

**From:** Jeff Landes, CFO, on behalf of Kirk Wilson

**Date:** October 26, 2023

**Contract Vendor:** AlwaysOn, Inc. **Time Frame:** Nov 2023 through June 30, 2024

**Amount:** \$ 2,000.00 **Fund:** 11 **Project:** 012

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Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

AlwaysOn provides the ChatBot service that provides information to visitors of our school website.

Date: October 26, 2023

AlwaysOn, Inc.  
4621 Perham Rd  
Corona Del Mar, CA 92625

Mustang Public Schools  
12400 SW 15th St  
Yukon, OK 73099

AlwaysOn, Inc.  
Partnership Agreement Summary

This Agreement is made as of November 13, 2023 between AlwaysOn, Inc. and Mustang Public Schools, covering the services described in this agreement from the commencement of this Agreement through June 30, 2024. The agreement is for consecutive one-year terms. Mustang Public Schools shall have the right to renew this Agreement, yearly, beginning after Year 1, by giving notice to AlwaysOn, Inc. no later than 30 days prior to the end of the then-current one-year term. Services may be terminated by either party, provider, or client, with a notice of thirty (30) days. Payment is due to AlwaysOn, Inc. 30 days after the initiation or renewal of services. This Agreement supersedes and replaces any and all prior written and oral agreements between AlwaysOn, Inc. and Mustang Public Schools.

**AlwaysOn, Inc. agrees to provide the following:**

- Fully implemented chatbot(s), *where fully implemented means:*
  - Chatbot is set up and configured to specifications
  - Chatbot is deployed on the website
  - Analytics for each fully launched chatbot
- Full-time Customer Success Manager for training and consultation
- Product support, improvements, and updates

**Mustang Public Schools agrees to provide the following:**

- Executive department sponsor and dedicated project manager
- Access to website information and documentation
- Product feedback to be used in roadmap and planning
- Confirmed access points to embed chatbot

**Data Ownership and Privacy Clause**

- **Data Ownership:** All data, content, and information generated, input, or otherwise provided by the licensee in relation to the use of this chatbot software ("Chatbot Data") shall remain the sole and exclusive property of the licensee.
- **Data Privacy:** The chatbot software does not knowingly collect, store, or process personal information or data of the users engaging with the chatbot. It is designed to prioritize user privacy and aims to maintain the confidentiality of all user interactions.
- **Limitation of Liability:** In no event shall AlwaysOn, Inc. be responsible for any losses or damages, whether direct or indirect, arising from (a) the use or inability to use the chatbot software; (b) unauthorized access to or use of the chatbot software or the Chatbot Data; (c) any conduct or content of any third party on the software; or (d) any other matter relating to the software.

## **AlwaysOn Software License Agreement Terms & Conditions**

### **1. Grant of License**

In consideration of the mutual covenants and agreements contained herein, the Licensor hereby grants to the Licensee a non-exclusive, non-transferable, right to use the Software (as defined below) on the terms and conditions set forth herein.

### **2. Definitions**

"Software" means the software program(s) identified in the Product Details (p.1) section and incorporated herein by reference.

### **3. Term and Termination**

This Agreement shall commence on the Effective Date and shall continue for a period of one (1) year (the "Initial Term"). This Agreement shall renew for successive one-year terms (each a "Renewal Term") unless either party provides notice of termination to the other party at least thirty (30) days prior to the expiration of the then-current term.

### **4. Fees**

The Licensee shall pay to the Licensor the fees set forth in the Pricing Summary (p.1) and incorporated herein by reference.

### **5. Restrictions on Use**

The Licensee shall not: (a) copy, modify, or distribute the Software; (b) reverse engineer the Software; (c) rent, lease, or sublicense the Software; or (d) use the Software for any illegal or unauthorized purpose.

### **6. Limitation of Liability**

In no event shall the Licensor be liable to the Licensee for any damages arising out of or in connection with this Agreement. Software is not intended to be an emergency notification system and/or real time notification system for emergency situations. Not all communications are reviewed and/or reported (either at all or in a timely manner). The aggregate liability of the Licensor under this Agreement shall not exceed the amount of fees paid by the Licensee under this Agreement.

### **7. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware.

### **8. Entire Agreement**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written. The amendment is assumed to be in effect as of the original contract date, Effective Date, of the Pricing and Partnership Agreement.

### **9. Severability**

If any provision of this Agreement is held to be invalid or unenforceable, such provision shall be struck from this Agreement and the remaining provisions shall remain in full force and effect.

### **10. Waiver**

No waiver of any provision of this Agreement is effective unless in writing and signed by both parties.

*Agreement Signatures*

AlwaysOn, Inc.



\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Teddy Daiber

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
October 26, 2023

\_\_\_\_\_  
Date

Mustang Public Schools

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



Date: October 26, 2023

AlwaysOn, Inc.  
4621 Perham Rd  
Corona Del Mar, CA 92625

Mustang Public Schools  
12400 SW 15th St  
Yukon, OK 73099

### AlwaysOn Pricing Summary

Product Details	Single Chatbot	Unlimited Chatbots
<p><b>Product Description</b></p> <ul style="list-style-type: none"> <li>AI customer service chatbot(s) with platform login for chatbot management &amp; analytics</li> </ul> <p><b>What's Included</b></p> <ul style="list-style-type: none"> <li>Full platform access</li> <li>Unlimited chatbot usage</li> <li>Data storage &amp; analytics</li> <li>All chatbot features &amp; updates</li> <li>Professional services</li> <li>Support</li> </ul> <p><b>Chatbot Setup</b></p> <ul style="list-style-type: none"> <li>Done by AlwaysOn</li> <li>Completion Time: Within 24 hours</li> </ul> <p><b>Chatbot Implementation</b></p> <ul style="list-style-type: none"> <li>Embed code on website</li> <li>Completion Time: 5 minutes</li> </ul> <p><b>Chatbot Maintenance</b></p> <ul style="list-style-type: none"> <li>Done by AlwaysOn</li> </ul> <p><b>Chatbot Data &amp; Security</b></p> <ul style="list-style-type: none"> <li>No integrations needed</li> <li>No personal information collected</li> </ul>	<p>Type: Single Chatbot License</p> <p>Description:</p> <ul style="list-style-type: none"> <li>Fixed annual cost for a single chatbot with everything described in product details</li> </ul> <p>Chatbot Type(s):</p> <ul style="list-style-type: none"> <li>District-Wide</li> </ul> <p>District Size:</p> <ul style="list-style-type: none"> <li>15+ schools/programs</li> <li>13,000+ students</li> </ul> <p>Free Trials**:</p> <ul style="list-style-type: none"> <li>3 months for single chatbot</li> </ul> <p>Discounts***:</p> <ul style="list-style-type: none"> <li><sup>1</sup>First Year Pilot Pricing: 10% off in Year 1</li> <li><sup>2</sup>Multi-Year Agreement: 15% off each year</li> <li>First In State Discount: 10% off base price</li> </ul>	<p>Type: Unlimited Chatbot License</p> <p>Description:</p> <ul style="list-style-type: none"> <li>Fixed annual cost for unlimited chatbots with everything described in product details</li> </ul> <p>Chatbot Type(s):</p> <ul style="list-style-type: none"> <li>District-Wide, Sites/Other</li> </ul> <p>District Size:</p> <ul style="list-style-type: none"> <li>15+ schools/programs</li> <li>13,000+ students</li> </ul> <p>Free Trials**:</p> <ul style="list-style-type: none"> <li>3 months for any chatbot</li> </ul> <p>Discounts***:</p> <ul style="list-style-type: none"> <li><sup>1</sup>First Year Pilot Pricing: 10% off in Year 1</li> <li><sup>2</sup>Multi-Year Agreement: 15% off each year</li> <li>First In State Discount: 10% off base price</li> </ul>
<b>Annual Base Price (One-Year):</b>	<b>Year 1: \$4,050<sup>1</sup> → Year 2+: \$4,500</b>	<b>Year 1: \$6,480<sup>1</sup> → Year 2+: \$7,200</b>
<b>Annual Base Price (Multi-Year*): 3+ Year Agreement</b>	<b>Year 1: \$2,000 Year 2: \$3,000 Year 3+: \$3,500</b>	<b>Year 1: \$5,505<sup>1</sup> → Year 2+: \$6,120<sup>2</sup></b>

Optional: Add Individual Chatbots (school site, dept., other): \$500/yr

\* No upfront payment for multi-year

\*\* No contract required to start free trial

\*\*\* Discounts apply to annual base price

# CONTRACT APPROVAL MEMO



**To:** Mustang Board of Education  
**CC:** Charles Bradley, Superintendent  
Jeff Landes, Chief Financial Officer *JL*

**From:** Jeff Landes, Chief Financial Officer *JL*

**Date:** October 26, 2023

**Contract Vendor:** Acura Neon Inc. **Time Frame:** November, 2023

**Amount:** \$ 1,680.00 **Fund:** 21 **Project:** 099

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Purchase of custom Mustang logo sign for public information photo and video backdrop

# PROPOSAL No. 2023-0311

DATE 11/1/2023



**ACURA NEON INC.**  
WE PUT YOUR NAME IN LIGHTS!

1801 N. Willow Ave.  
Broken Arrow, OK 74012-9161  
918-252-2258  
Fax 918-252-3738  
www.ANISigns.com

PROPOSAL SUBMITTED TO	PHONE 405.923.0848	E-Mail:
Mustang Public Schools 12400 SW 15th St. Yukon, OK 73099	JOB NAME/LOCATION	
Attention: Kirk Wilson	Mustang Public Schools 909 S Mustang Rd Mustang, OK 73064	

Acura Neon proposes to provide all labor and material to perform the following:

Qty	Description	Cost	Total
1	File Name: MUSTED-INT-01  Manufacture and install (1) internally illuminated Mustang logo sign as per ANI drawing #082323-04	1,680.00	1,680.00

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN <u>15</u> DAYS. THE ABOVE PRICING DOES NOT INCLUDE PERMIT, FREIGHT, OR TRAVEL FEES IF APPLICABLE. TERMS 50% DOWN AND BALANCE DUE UPON COMPLETION OF THE WORK. ALL SALES ARE SUBJECT TO SALES TAX WHICH MAY OR MAY NOT BE NOTED ON THIS PROPOSAL BUT WHICH WILL BE CALCULATED AND INCLUDED UPON INVOICING.	Sales Tax (0.0%)	\$0.00
	<b>Total</b>	<b>\$1,680.00</b>

**ACCEPTANCE OF PROPOSAL**- The prices, specifications, terms and conditions herein are satisfactory and are hereby accepted. ANI is authorized to do the work as specified. Contract is subject to and payment will be made as outlined in Attachment A Terms and Conditions.

<u>Client Signature</u>	<u>Date of Acceptance</u>
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Extra trips to the work site, and other expenses incurred due to contractor's delay, miscommunication or unreadiness, will be charged in addition to the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance. This agreement is subject to the acceptance by an executive officer of Acura Neon Inc. and is not binding on Acura Neon Inc. until so accepted.	
ANI Sales Representative (YE )	ANI Corporate Officer Signature <i>Stavla Khezari</i>
<i>[Signature]</i> Date <u>10-26-23</u> Title <u>PM</u>	Date Approved <u>10-26-23</u>

TERMS & CONDITIONS - ATTACHMENT "A"

**PURCHASER RESPONSIBILITIES:**

Purchaser will obtain for and will maintain for Acura Neon Inc rights of access, ingress and egress, to install and maintain contracted signage on the premises for which it is ordered as well as the right to disconnect, render unusable and remove the same there from free and clear of lien or encumbrance. Unless otherwise noted as in the terms of this contract, Purchaser will provide electrical controls and primary circuits of adequate capacity to operate contracted signage at Purchaser's expense and as designated by Acura Neon Inc. *A licensed electrician, provided by the Purchaser and at the Purchaser's expense, must 'complete' the final electrical connection to the contracted signage after final installation by Acura Neon Inc.*

**EXCLUSIONS:**

Acura Neon Inc shall not provide site preparation costs, electrical service to the site of the signage, additional circuits for the new image signage, landscaping, removing and disposing of excavated soil, brick or stucco, planter boxes, cost relating to underground or overhead obstructions, sales tax, permit fees, fees related to zoning variances, or sealed engineering fees, if required. All of the recommended signage requires 120-volt power supply unless otherwise specified by the customer. If the installation of this signage requires penetration of a roofing structure(s) then it will be the Purchaser's responsibility and at the Purchaser's cost to test for and repair any possible leaks to the roof.

**CHANGES IN SCOPE OF WORK:**

- 1) Should the Purchaser at any time during the progress of the manufacture or installation of the above stated signage subject to this contract request any alteration, deviation, additions, or deletions from the subject plans and specifications, must do so upon a written order to Acura Neon Inc, and the same shall in no way affect or make void this contract, but will be added or deducted from the contract price, as the parties mutually agree.
- 2) Lack of access to location(s) of sign installation(s) due to site conditions that were not existing or known to Acura Neon Inc @ the time of contract could result in the need to rent specialized equipment as deemed necessary by Acura Neon Inc in order to complete our scope of work and fulfill contract obligations. Costs incurred by Acura Neon Inc for any such equipment rental(s) will be the responsibility of the purchaser, at the purchaser's expense and added to final invoicing.

**DELAYS AND EXTENSIONS OF TIME:**

Should Acura Neon Inc be obstructed or delayed in completion of the manufacture or installation of the above signage by the neglect, delay or default of the Purchaser; or of any other contractor or subcontractor hired by the Purchaser; or by any alteration which may be requested by the Purchaser; or by any damages to the subject signage which may occur through fire or acts of God, then there shall be an allowance of an additional time beyond the date set for the completion of said work as may reasonably agreed upon by the parties.

**OWNERSHIP:**

All signage manufactured and installed pursuant to this agreement shall be and will remain the personal property of Acura Neon Inc and the title thereto and ownership thereof shall remain with Acura Neon Inc until said signage shall be fully paid and Acura Neon Inc has collected funds. Until such payment of the entire purchase price is made, any and all sums paid thereon shall be deemed to have paid for the use, wear and tear of such signage.

**WARRANTY:**

Acura Neon Inc warrants the products quoted against defective workmanship and materials for one (1) calendar year from date of installation with the following exceptions:

- 1) Exposed Neon or exposed exterior LED components: Neon and/or LED's components will be warrantied for 90 days parts & labor.
- 2) Power supplies for exposed neon or exposed LED will be warrantied for one (1) calendar year from date of installation; however labor is excluded.
- 3) Electronic Message Centers (EMC's) are exclusively covered under the manufacturer's warranty.
- 4) Other product manufacturer's extended warranties may apply beyond the first year and can be provided upon request.

**PURCHASER INFORMATION:**

The Purchaser shall furnish to Acura Neon Inc, a plot or site plan showing the location of the signage; street address of the real property on which the signage is to be installed; evaluation drawing of the real property on which the signage is to be installed; legal description of the real property on which the signage is to be installed; the name and telephone number of the job site supervisor if applicable; and a signed and approved drawing of the signage to be manufactured. The signage is made of specially constructed components and materials and after job drawing approval and production begins is not subject to cancellation. Pre-production cancellation by the Purchaser will cause Purchaser to incur a cancellation fee equal to 15% of total contract price.

**PAYMENT TERMS:**

50% deposit is due upon acceptance of contract and terms and conditions. Balance is due upon completion. In the event payment is not made within the terms of this agreement and or the monies owed are placed in the hands of an attorney for collection, any warranty express or implied will become null and void at Acura Neon Inc's discretion and the Purchaser hereby agrees to pay all costs of collection including attorneys' fees and court costs incurred by Acura Neon Inc as a result of the attempt to collect monies owed.

**EXCAVATION:**

All processes set forth in this contract are based on the installation of signage on real property with workable soil, subsurface conditions, and on a water table below bottom of hole. Costs incurred by Acura Neon Inc during excavation if rock, water, cave-in or utilities are encountered will be at the expense of the Purchaser and in addition to the contract price as herein above stated. Customer may be required to sign our Private Underground Facilities Attachment "B" supplement in addition to our standard 'terms and conditions' because the scope of work for your project will involve excavation to set pipe or foundation for your proposed signage.

**FINANCE CHARGES:**

A finance charge of One and one half percent (1 1/2%) monthly will be paid by Purchaser on all monies owed hereunder if the same are not paid within thirty (30) days of the invoice date.

**APPLICABLE LAW AND VENUE OF ACTIONS:**

This Agreement and the parties' relationship shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to conflicts of law principles that would require the application of any other law. The parties agreed that the state and federal courts located in Tulsa County, Oklahoma shall be the sole venue and shall have sole jurisdiction for the resolution of all disputes arising hereunder.

**ENTIRE CONTRACT:**

This contract, including all attachment and exhibits, contains all understandings and agreements between Acura Neon Inc and the Purchaser and includes any warranty, express or implied, intended by the parties to be applicable to this contract. This agreement, although signed by an Acura Neon Inc. sales representative, shall not be binding unless also signed by an executive officer of Acura Neon Inc. When signed by a duly authorized agent of each party, all provisions contained herein become integral parts of the contract. Any alteration or amendment hereof must be in writing and must be acknowledged by the authorized agents of each party.

ANI Proposal # 2023-0511 Amt \$ 1680

Purchaser \_\_\_\_\_

Date \_\_\_\_\_

[Signature]  
Acura Neon Inc Representative

Date 10-26-2023



# Memo

**To:** Mustang Board of Education  
Charles Bradley, Superintendent  
Ryan McKinney, Assistant Superintendent of Secondary Education *for*

**From:** Shanda Cummings, Director of Secondary Curriculum and Instruction

**Date:** November 5, 2023

**Re:** Varsity Tutors for School Platform Access Contract

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Please discuss, consider, and/or act upon Varsity Tutors for School Platform Access to provide 24/7 chat-based tutoring, asynchronous on-demand essay review, select drop-in live enrichment and test prep classes, and self-directed learning support. There is no charge to the district for this service from October 16, 2023 to June 30, 2024 to support 14,000 students.

# CONTRACT APPROVAL MEMO



To: Mustang Board of Education  
CC: Charles Bradley, Superintendent  
Jeff Landes, Chief Financial Officer *jl*

From: Jennifer Young, Principal *JY*  
Mustang Valley

Date: October 9, 2023

Contract Vendor: Booster Enterprises, Inc. Time Frame: September-October 2024

Amount: DEPENDANT UPON SALES Fund: 60 Project: 931 and 940

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Booster Enterprises manages our annual fundraiser for Mustang Valley and provides all the student incentives and engagement activities.



Boosterthon Program Contract

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this "Agreement") is made and entered into on \_\_\_\_\_ (the "Effective Date"), by and between BOOSTER ENTERPRISES, INC., a Georgia Corporation ("Booster"), and Mustang Valley Es, a SCHOOL (the "Client") (Booster and the Client are referred to collectively herein as the "Parties" or individually as a "Party").

RECITALS

WHEREAS, Booster is in the business of organizing, marketing, and leading fundraising campaigns whereby students of educational institutions raise funds to sponsor their participation in an exercise based event, such funds (net of compensation to Booster) to be used by such institutions for the furtherance of the purpose thereof (each a "Boosterthon Program");

WHEREAS, the Client is interested in hosting a Boosterthon Program, and Booster is willing to offer its services in connection therewith on the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, agree as follows:

1. **Engagement.** The Client hereby engages Booster to organize, market and manage a Boosterthon Program (the "Services"), and Booster hereby agrees to provide the Services for the benefit of the Client, all on the terms and subject to the conditions set forth herein.

2. **Obligations of Booster.** Booster shall conduct a Boosterthon Program on behalf of the Client. The services and materials provided by Booster as part of the Boosterthon Program shall include, but are not limited to, supplying all prizes, advertising, promotion, and organization, necessary or appropriate, in the sole discretion of Booster, to conduct a Boosterthon Program in accordance with Booster's customary practices and customs.

3. **Obligations of the Client.** The Client shall make available to Booster, its personnel and agents, any and all school grounds and facilities, as specified on Exhibit A, as well as any and all Client students, faculty, and staff, as specified, on the dates and during the times as set forth in Exhibit A. The Client shall arrange for the Volunteers (as defined herein) to participate, at the direction of Booster and its representatives, in the Collected Funds (as defined herein) to be held on the date agreed upon by both parties.

4. **Base Cost.** Within 10 business days of the execution of this Agreement, the Client shall pay to Booster a Base Cost of 2000 dollars (the "Base Cost"). The Client agrees that except as set forth in Section 11, the Base Cost is non- refundable, earned as of the date of the execution of this Agreement, and will not be returned to the Client under any circumstances. The Client agrees that the Base Cost is independent of the Booster Share set forth in Section 7 of this Agreement, and that the Base Cost is not deductible or otherwise taken into consideration when calculating the Booster Share.

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5. **Date of the Boosterthon Program.** The dates and times of the scheduled Boosterthon Program shall take place on the schedule set forth in Exhibit A.

**6. Collection of Funds.** The collection of funds raised as a result of the Boosterthon Program shall take place as follows:

(a) All of the funds collected by each of the participating students and/or classrooms from their respective Boosterthon Program sponsors shall be known as the "Collected Funds." The collection of Collected Funds may begin up to two weeks prior to the date of Program Kick Off as stated in Exhibit A (the "Program Kick Off"). The Client shall allow Booster to send collection reminders regarding the Collected Funds to students on at least two separate occasions prior to the official Program End Date, set forth in Exhibit A. Booster will not have access to any student email addresses, nor will Booster send students messages directly.

(b) Prior to an in-person collection of funds, Booster representatives will train the Volunteers on the use of the Booster online collection program. There must be at least one Volunteer representing the Client at all time funds are collected or tallied in person.

(c) After all Collected Funds have been satisfactorily accounted for, the Collected Funds shall be immediately distributed according to Sections 4 and 7 of this Agreement.

(d) The Parties may organize one or more additional in-person collection dates. In the event that the Parties agree to pursue additional collection dates, the Parties will agree on a mutually acceptable date to hold such collection. Any additional collections shall be conducted in the manner set forth in Section 6(a)-(c) above.

**7. Distribution of Raised Funds.**

(a) The Client shall retain a percentage (see Exhibit B for percentage) of Gross Revenues that is raised by the Boosterthon Program. As compensation for the services provided in conducting the Boosterthon Program, Booster shall retain from the Collected Funds, or the Client shall cause to be paid, as applicable, the remaining amount which is equal to a percentage (100 Percent minus the Client's Percentage from Exhibit B) of the Gross Revenues generated by the Boosterthon Program (the "Booster Share"). For purposes of this Agreement, "Gross Revenues" shall mean all funds collected or otherwise received because of the Booster Program, the Client, the participants in the Boosterthon Program, or any other student, parent or Client employee or representative in connection with the fundraising efforts that are the object and purpose of the Boosterthon Program or otherwise related thereto.

(b) The Client will maintain access to and control of the funds and the account in which the funds are deposited. Booster will not, at any time, have access to or control of the funds or account in which the funds are deposited.

**8. The Client's Acknowledgments, Representations and Covenants.**

(a) In order to maximize the success of the Boosterthon Program, the Client shall not actively promote any other fundraiser, including any annual fund, through the duration of the Boosterthon Program beginning from Program Kick-Off through Event date (according to the date assigned to this meeting on Exhibit A).

(b) The Client hereby acknowledges that the Boosterthon Program involves strenuous physical activity and hereby agrees that it is the sole responsibility of the Client to determine the physical condition, health, and fitness of its students and other participants in the Boosterthon Program and the safety and suitability of each student's and other participant's participation in the Boosterthon Program. The Client further acknowledges and agrees that Booster has no, and will not at any time have any, independent knowledge of, and is not responsible for investigating or determining (and will take no measure to investigate or determine) the physical condition, health, and fitness of the Client's students

and other participants in the Boosterthon Program or the safety or suitability of any student's or other participant's participation in the Boosterthon Program. The Client takes full responsibility for assessing the physical condition of all participants of the Boosterthon Program. Client is responsible for alerting students, guardians, and any other participants to the nature of the Boosterthon Program and any appropriate safety precautions.

(c) The Client is responsible for obtaining and maintaining through the Boosterthon Program all necessary permits as may be required for such events.

#### **9. State Compliance and Registration.**

(a) Upon receipt of this executed Contract, Booster will register as a professional fundraising counsel, or other fundraising designation deemed by the appropriate State authority, in the State where the Client is located. Booster will file a copy of this Agreement in the States where registration is required. In accordance with fundraising regulations, Booster may request additional information from the Client, including but not limited to, the Client's Employer Identification Number, State Registration Number, and bank account number where Collected Funds will be deposited.

(b) The Parties agree that the Client will review its legal obligations to register as a charitable organization where relevant prior to the date of the Program Kick Off set forth in Exhibit A.

(c) Each Party will be responsible for its own costs in becoming and remaining compliant with the appropriate state agency.

**10. Mutual Indemnification.** To the extent allowed by law, the Client and Booster agree to mutually indemnify and hold the other harmless, as well as the other's board members, elected officials, and employees, from and against any and all claims and damages, including attorney's fees, brought by a third party against the other party, and/or its board members, elected officials, and employees arising from the negligence or misconduct of the indemnifying party and/or its board members, elected officials, and employees.

#### **11. Termination.**

(a) This Agreement may be terminated by the Client for any reason at any time prior to the date of the Program Kick Off set forth on Exhibit A by written notification (including email) to Booster.

(b) This Agreement may be terminated by Booster at any time, and for any (or no) reason by written notification (including email) to the Client. In the event of termination of this Agreement by Booster, the Base Cost shall be returned to the Client within thirty (30) days. The refund of the Base Cost shall be the sole and exclusive liability of Booster, and the sole and exclusive remedy of the Client, with respect to termination of this Agreement pursuant to this Section 11(b).

(c) The Parties acknowledge and agree that the termination of this Agreement, whether by the Client or by Booster, shall not affect the distribution of Gross Revenues as set forth in Section 7 whether such Gross Revenues are collected prior to or after the termination of this Agreement.

**12. Acknowledgements.** To the extent permitted by law, Client shall be responsible for its acts and omissions in connection with this Agreement and the Services performed hereunder, and Client covenants that it will not create liability on the part of Booster to a third party as a result of Client's actions or omissions hereunder. The Client shall maintain in full force and effect Comprehensive General Liability insurance, at its own expense, on an occurrence basis, that includes a duty to defend and provides bodily injury, property damage and contractual liability coverage with limits of at least one million dollars

(\$1,000,000). Booster shall carry at all times a comprehensive general liability insurance policy at its expense with coverage limits of at least one million dollars (\$1,000,000).

### 13. Right to an Accounting.

(a) The Client shall keep, maintain and preserve in its principal place of business, during the term of this Agreement and for at least one (1) year following its termination or expiration, complete and accurate books, accounts, records and other materials covering all transactions (including all donations and Gross Revenues generated by the Boosterthon Program) related to this Agreement. Upon reasonable notice, Booster and/or its duly authorized representatives shall be given full access to, and shall have, the right to inspect and review all such records and other materials related to this Agreement. Such records and other materials shall be available for inspection and review (including photocopying) during reasonable business hours at any time during the term of this Agreement and for at least one (1) year following its termination or expiration. The Client will cooperate and will not cause or permit any interference with Booster and/or its representatives in the performance of their duties of inspection and review. Except as set forth in paragraph (b) below, any such accounting shall be performed at Booster's sole expense.

(b) Should an accounting indicate an underpayment by the Client of any of the compensation to be paid to Booster hereunder, the Client shall be liable for the full amount of any such underpayment, including interest at the highest rate allowable under applicable law. The Client shall submit any and all of the foregoing payments owed to Booster within thirty (30) days from the date of the accounting.

### 14. Intellectual Property.

(a) The Client hereby acknowledges and agrees that Booster's trademarks, label designs, literature, website materials, videos, product and service identification, artwork and other symbols associated with Booster's Services ("Booster Marks") are and shall remain Booster's property.

(b) The creative ideas, concepts (including the concept of the Boosterthon Program as a fundraiser), slogans, art and printed material provided to the Client prior to the date hereof are the property of Booster and cannot be used, duplicated, copied or repeated without Booster's prior written consent.

(c) The Client shall not manufacture or sell, or license or procure the manufacture or sale of, any tee-shirts or other promotional or other merchandise which bears the Booster Marks except as otherwise consented to by Booster in writing.

(d) Booster shall own all right, title and interest in and to all intellectual property created by or on behalf of either Party in connection with this Agreement or the Boosterthon Program, including, without limitation, all logos, names, ideas, concepts, creative materials, promotional materials, advertising, and graphics, including all copyrights and proprietary rights therein, and any inventions and discoveries first conceived or developed, whether or not protected by patent, trade secret or copyright. The distinctive colors, concepts, indicia and look displayed by Booster at the Boosterthon Program and by Booster in its regular business operations and materials shall constitute Booster property and therefore be owned by Booster. The Client expressly acknowledges that the Parties have agreed that all copyrightable aspects of the Boosterthon Program are to be considered "works made for hire" within the meaning of the Copyright Act of 1976, as amended (the "Act"), of which Booster is to be the "author" within the meaning of such Act. All such copyrightable works, as well as all copies of such works in whatever medium fixed or embodied, shall be owned exclusively by Booster as its creation, and the Client hereby expressly disclaims any interest in any of them. The Client expressly acknowledges that it is not a joint author and that all works created in connection with the Services hereunder are not joint works under the Act.

(e) Any and all rights of Booster, including those in and to the Boosterthon Program, are reserved to Booster and may be exercised, marketed, licensed, exploited or disposed of by Booster with respect to any third parties concurrently with the term of this Agreement.

15. **Notices.** Any notices or other communications required or permitted hereunder shall be sufficiently given if in writing and (a) delivered personally, (b) transmitted by guaranteed overnight delivery services, or (c) sent by certified mail, return receipt request, postage prepaid, addressed as shown below, or to such other address as the party concerned may substitute by written notice to the other. All notices personally delivered or sent by overnight delivery service shall be deemed received on the date of delivery. All notices forwarded by mail shall be deemed received on the date of the return receipt.

Booster: Booster Enterprises, Inc.  
5300 Triangle Pkwy NW  
Peachtree Corners, GA 30092  
Telephone: \_\_\_\_\_  
Attn: \_\_\_\_\_

Client: Mustang Valley Es  
  
a SCHOOL  
  
Street: 3001 S Morgan Road  
City: Oklahoma City  
State, Zip: OK 73179  
Telephone: \_\_\_\_\_  
  
Attn: \_\_\_\_\_

16. **Choice of Law/Venue.** This Agreement will be construed and enforced according to the laws of the State of Georgia, United States of America, without giving effect to any conflicts of law rule or principle that might require the application of the laws of another jurisdiction. The Client agrees that any action or proceedings arising out of this Agreement shall be brought and maintained in Georgia, and hereby consents to the jurisdiction of courts located in Georgia.

17. **Relationship of Parties.** Booster is an independent contractor, and nothing herein shall be construed to make either Party the partner, employee, joint venture or agent of the other Party. Except as set forth in this Agreement, neither Party shall have the right or power to obligate or bind the other in any manner whatsoever. Except as expressly set forth otherwise herein, the Client shall not exercise direct supervision or control over Booster's day-to-day activities or over Booster's employees, agents or subcontractors. Each of Booster and the Client shall be solely responsible for its actions and the actions of its employees and agents. For the avoidance of doubt, neither Booster nor its employees, agents or subcontractors, including, without limitation, any temporary labor, shall be deemed the Client's employees, agents or subcontractors, and no such party or individual shall hold itself out as such. In no event shall the Client be responsible for providing any employee benefits to any such party or individual.

Without limiting the generality of the foregoing, (a) the Client shall not withhold from any of the consideration hereunder, except when required by law, any amount for federal income taxes, social security, Medicare or any other legal deductions; and (b) the Client shall not make premium payments or contributions for any workers' compensation or unemployment compensation benefits for any employee or agent of Booster or its agents, payment of which shall be Booster's responsibility.

**18. Unavoidable Delay.** The Parties shall not be liable for failure to perform its complete obligations described in this Agreement, if such failure results from any act of God, inclement or severe weather, flood, earthquake, terrorist attack, riot, war, civil unrest, pandemic, or other cause outside of a Party's control that prevents such Party from fulfilling its obligation as outlined in this agreement (a "Force Majeure Event"). In the event that the Boosterthon Program is cancelled due to a Force Majeure Event, including any unplanned school/district closures (such as COVID-19), Booster will work with the Client to schedule an alternative date, or provide a virtual option, for the Boosterthon Program at a date that is mutually convenient for the Parties. If rescheduled, the retained Base Cost shall be applied to the newly scheduled Boosterthon Program. If cancelled, due to a Force Majeure Event, Booster shall refund the Base Cost for the Boosterthon Program, and no Party shall have further recourse against the other Party for fees or services with respect to such cancelled event.

**19. Further Assurances.** The parties agree to take such action, and to produce or execute such other documents or agreements as may be necessary or desirable for the execution and implementation of this Agreement and the consummation of the transactions contemplated hereby.

**20. Dispute Resolution.** Any Dispute arising out of or relating to this Agreement or the breach thereof shall be submitted in writing to the other Party. Upon receiving written notice of the Dispute, the Party will have thirty (30) days to respond. If an amenable resolution cannot be achieved within thirty (30) days, the Parties may extend the period for an additional thirty (30) days. If an amenable resolution still cannot be reached, the Parties will elect a single mediator, agreeable to each Party, and submit the Dispute to mediation. The cost of mediation will be shared equally between the Parties. If an amenable resolution cannot be achieved through mediation, each Party may pursue any legal remedy available under the law. If litigation is pursued, the prevailing Party shall recover reasonable costs including attorney's fees.

**21. Severability.** If any provision of this Agreement, or part thereof, or the application of any provision, or part thereof, is held invalid or unenforceable, the application of such provision, or part thereof, other than to the extent it is held invalid or unenforceable, shall remain in full force and effect. All other provisions in this Agreement shall remain in full force and effect.

**22. Entire Agreement/Amendment.** This Agreement, together with Exhibits A and B, constitutes the final, complete, and exclusive embodiment of the entire agreement and understanding between Booster and the Client and supersedes and preempts any prior or contemporaneous understandings, agreements, or representations by or between the parties, whether written or oral. Any amendment to this Agreement shall be set forth in writing, dated, and signed by both parties to this Agreement.

**23. Counterparts.** This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same agreement. Documents, including signatures, transmitted via facsimile or electronic transmission shall have the full force and effect of original documents.

**IN WITNESS WHEREOF**, this Agreement has been executed and delivered effective on the date first above written.

"Booster"

BOOSTER ENTERPRISES, INC.

By: DocuSigned by:  
Kendra Harris  
E14874ACFFD843D...

Name: Kendra Harris

Title: Client Care Consultant

Date: 10/9/2023

"Client"

Name of Client: Mustang Valley Es

a SCHOOL

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



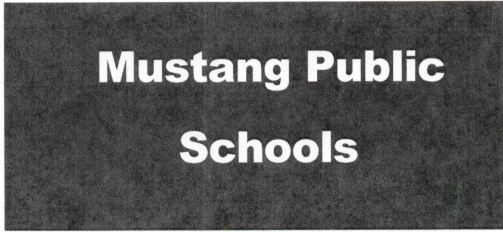
Exhibit A

Boosterthon Program Schedule

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Event	Date (s)	Parties Involved
Program Kick Off	2024-10-22	School, Staff, Booster
Program Days	2024-10-23 - 2024-10-30	School, Staff, Booster
Event Day	2024-10-31	School, Staff, Booster

Both the Client and Booster agree the \$2,000 Base Cost is typically due within 10 days of signing the contract, but this year will be delayed until after the program.



# Memo

To: Charles Bradley, Superintendent

From: Jason Pittenger, Assistant Superintendent 

Date: 11/1/23

Re: Health Services Policy

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**FOR BOARD APPROVAL:**

Please consider and / or act upon the recommended policy outlining guidelines for the use of Naloxone within the district.

See attached documentation

## HEALTH SERVICES

All employees of MPS have a crisis management plan that will be followed during an emergency or crisis. The first call will always be to 911.

A nurse is available at the schools on scheduled days of the week. If an emergency occurs, a nurse will be called to help with the situation. The nurses also act as resource persons and often work with the teachers on units of study concerning health issues. Our nurses act as liaisons between the public health department and the public schools. They inform school staff and patrons of current health problems, epidemics, etc. The nurse maintains student health records. Please inform the school of any chronic illness or conditions. Example: asthma, diabetes, heart condition, ulcer, etc.

## ILLNESS

Attendance at school is very important, however, students cannot be expected to perform well if they are ill. Please keep students home if they are running a temperature. Students must be free of fever, vomiting or diarrhea for twenty-four (24) hours without the aid of medication before returning to school. If your child becomes ill during the school day and/or has a temperature of 100 degrees or more, he/she will be sent home. Please make sure the office has current telephone numbers for parents, guardians and all emergency contacts.

## HEAD LICE

Any student with head lice will be prohibited from attending school and cannot re-enter without certification from a health professional or a representative of the State Department of Health that the child is no longer afflicted with head lice.

"Health professional" means for the purposes of this act any licensed physician, psychologist, dentist, osteopathic physician, podiatrist, chiropractor, registered or licensed practical nurse or physician's assistant.

Any teacher or district employee may check for lice and nits when deemed appropriate and, in addition, there will be periodic and random organized checks for lice and nits. Any individualized checks shall be done outside the presence of other children, and any confirmation of the presence of lice or nits resulting from any check, shall be handled in a professional manner.

Any child excused or prohibited from attending school due to head lice or nits shall not be readmitted or permitted to return to school until said child has been examined by a school nurse or health professional as defined above, and found to be free of lice and nits.

Any teacher or other employee who has contracted head lice is expected to take leave from work until the lice or nits have been eliminated.

## SKIN DISEASES

Per the Oklahoma State Department of Health, skin diseases can have many different causes including allergies, skin conditions, infestations and infections. Signs of infection include redness, tenderness, swelling, and in some cases drainage or fever. It is important to prevent the spread of skin infections by keeping the drainage away from other people or surfaces that people may touch.

All skin infections should be covered with clean dry dressings that completely cover the area and successfully contain the drainage. Continue covering the infection site until it is healed. In cases where proper covering cannot be achieved, the student must be removed until the area has healed.

Students shall be permitted to possess and self-apply sunscreen that is regulated by the food and drug administration without the written authorization of a parent, legal guardian, or physician. Students applying sunscreen are prohibited from applying sunscreen during instructional time. Aerosol spray must be applied outside of the school buildings away from other students. Students shall not be allowed to apply sunscreen to other students. Students violating these provisions may be subject to disciplinary action.

## **MEDICATION**

It is the policy of the Mustang Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication an administrator, school nurse or a designated school employee may administer the medication when authorized in writing by the student's parent or guardian(s) provided by law.

### **General Procedures for the Authorization of Medication**

If possible, parents are advised to try to give medication at home on a schedule other than during school hours. If, however, it is necessary that a medication be given during the school day, compliance with the following instructions is required.

- A written authorization form must be on file in the clinic or office before the school nurse or designated school employee can administer any medication to a student. The parent(s) or the person having legal custody or the legal guardian of a minor may sign the authorization form
- Each school in which any medication is given shall keep a record of the name of the student to whom the medication was administered; the date the medication was administered; the name of the person who administered the medication and the type or name of the medication, which was administered
- Medication to be administered will be kept in the school clinic or office, properly stored and not readily accessible to persons other than the persons who will administer the medication
- The parent, guardian, or person having legal custody of the student is responsible for informing the school of any change in the student's health or change in medication
- Requests from parents/guardians to change the dosage of any medication from that listed on the label will not be honored without written confirmation from the physician
- No controlled substances will be given at school without a specific doctor's order stating the medication must be given during school hours
- Medication that needs to be halved **MUST** be done by the parent or pharmacy before bringing to school. Medication will not be cut in half by school personnel
- A one-month supply of medication will be allowed in the school clinic
- Parents/guardians must pick up any unused prescription/non-prescription by the last day of the school year or it will be appropriately disposed of. Medications are not stored at school during the summer
- Students **MAY NOT** carry medicine with them to take during the school day unless it meets the guidelines listed under Procedure for self-administration of a medication
- Any prescription or non-prescription medication is or can be considered dangerous if the above procedures are not followed
- Students in possession or distributing personal medication to other students during school, at school events or on school premises **WILL BE** subject to disciplinary action

### **Non-Prescription/Over the Counter**

If possible, parents are advised to try to give medication at home on a schedule other than during school hours. If, however, it is necessary that a medication be given during the school day, compliance with the following instructions is required:

It is the responsibility of the parent/guardian of the child to bring in to the office any medication to be given at school. Medication is not allowed on the school bus and must be brought to school and picked up by the parent/guardian or appropriate designee

Written authorization and instructions from parent/guardian must be on file in the school clinic or office before school employees may administer any medication to the student. This written authorization should include:

- The purpose of the medication,
- time to be administered,
- whether the medication must be retained by the student for self-administration,
- termination date for administering the medication and
- other appropriate information requested by the principal or the principal's designee.

A new authorization form must be completed for each school year and any change in medication. Telephone permission will not be accepted

- Non-prescription medicines must be brought to school in the original manufacturer's container with the original label intact, which supplies the following information: ingredients, expiration date, dosage and frequency, route of administration, side effects and contraindications, and other directions as appropriate. The medicine must be age and dose appropriate and must not be past the expiration date
- Non-prescription medication that needs to be given daily or longer than the manufacturer's recommendation for use, must be accompanied by a physician's written order
- Non-prescription inhalers for asthma will not be given at school
- No aspirin or aspirin-type products such as, Excedrin or Pepto-Bismol will be given at school without written authorization from a physician \*\* As recommended by the National Reyes Syndrome Foundation, the U.S. Surgeon General, the F.D.A., and the Center for Disease Control.
- Only FDA approved medication will be given at school
- Herbal and homeopathic supplements will not be given at school
- Requests from parents/guardians to increase the dosage of any medication beyond that listed on the label will not be honored without written confirmation from the physician
- All medication to be given at school must be kept in the school clinic or office, regardless of the student's age
- For incidents of major concern or questions regarding the administration of any medication and in the absence of either the written authorization/instructions from the parent/guardian or medication in the properly labeled container, no medication will be administered. Every effort will be made to notify the parent/guardian. The nurse's professional discretion will be used to determine if administration is in keeping with the health and well-being of the student and sound medical practice.

### **Prescription Medication**

Must be brought to school by a parent/guardian in the original prescription container labeled with the following: (The pharmacist will supply an extra bottle with the following information if you ask.):

- Date
- Name of the prescriber
- Name of the student
- Name, strength and dosage of the medication
- Directions for administration
- Name and phone number of the pharmacy

Sample drugs must be accompanied by a physician's written order, specifying the dosage, frequency, and directions for administration.

The Administrator or Administrator's designee will:

- Inform appropriate school personnel of the medication being administered
- Keep an accurate record of the administration of the medication
- Keep all medication in a locked cabinet except medication retained by a student per physician's order

### **Procedures for Self-Administration of a Medication**

Students with severe asthma, anaphylaxis or a life threatening condition who need to carry and self-administer an emergency medication must adhere to the following guidelines. Anaphylaxis

medication includes but is not limited to Epinephrine injectors, prescribed by a physician and having an individual label. A student who is permitted to self-administer anaphylaxis medication shall be permitted to possess and use the anaphylaxis medication at all times for the school year in which permission for self-administration is granted. (i.e. inhaler, an anaphylaxis medication used to treat anaphylaxis, insulin pump, glucagon injection, and epipen)

- Submit a written statement from the physician treating the student indicating the child's condition and that he/she is capable of and has been instructed in the proper method of self-administration of the medication.
- The parent/guardian must fill out and sign the Authorization to Administer Medication form. This form gives parental consent for administration of the medication and acknowledges that the school district, employees and agents shall incur no liability as a result of any injury arising from the self-administration of the medication by the student.
- It is the parents/guardians responsibility to provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- Permission for the self-administration of medication is effective for the school year for which it is granted and must be renewed each subsequent school year upon the fulfillment of the above requirements. School personnel shall not be responsible for any adverse reaction suffered by the student as a result of self- medication.

#### **Field Trips**

If a student takes scheduled and/or emergency medication at school and will need this medication during the time of a school-sponsored field trip, the parent will need to send a pharmacy labeled bottle with the amount of the pills the student will need during the field trip. Each medication must be in a separate, labeled bottle. It is the parent's responsibility to notify the school if any of the student's medication is to be taken on a field trip. **Student's medication will be carried and dispensed by a MPS employee.** If a student is accompanied by his/her parent, that parent may carry and administer their child's medication.

#### **Telemedicine**

Except as otherwise provided by law or a court order, no person, corporation, association, organization or state-supported institution, or any individual employed by any of these entities, may procure, solicit to perform, arrange for the performance of or perform an assessment for mental health therapy, perform surgical procedures, perform a physical examination, or prescribe any prescription drugs to/on a minor without first obtaining the written consent of a parent or a legal guardian of the minor child. Provided, however, that if written consent is provided to a school district for assessment or treatment, such consent shall be effective for the school year for which it is granted and shall be renewed each subsequent school year. If an assessment or treatment is performed through telemedicine at a school site and if consent has been provided by the parent and is currently effective, the health professional shall not be required to verify that the parent is at the site. However, a child shall not be seen without consent.

#### **Administration of Opiate Antagonists (Naloxone)**

- District medical personnel or other district employees designated by the Superintendent trained in recognizing signs of opiate overdose may administer an opiate antagonist (Naloxone) for a student or other individual exhibiting signs of an opiate overdose.
- Persons who are authorized to administer an opiate antagonist will also be required to receive training in cardiopulmonary resuscitation and the Heimlich maneuver.
- If employees designated and trained to administer an opiate antagonist are absent, the Superintendent or designee may authorize any person to administer an opiate antagonist to a student or other individual exhibiting signs of an overdose.
- Any person administering an opiate antagonist to a student or other individual at school or a school-sponsored event, in a manner consistent with addressing opiate overdose, shall be covered by the Oklahoma Good Samaritan Act.
- In an event of suspected overdose, the district and its designees shall be immune from civil liability in relation to administration of an opiate antagonist.

Revised: 07-08  
Revised: 07-12-10  
Revised: 07-11-11  
Revised: 07-09-12  
Revised: 06-09-14  
Revised: 08-14-17  
Revised: 06-27-19  
Revised: 11-13-23



## Mustang Public Schools

12400 SW 15th St  
Yukon, OK 73099

# MEMO

To: Charles Bradley, Superintendent  
From: Alan Green, Chief Operations Officer  
CC: Jason Pittenger, Asst. Superintendent of Operations  
Date: Oct 31, 2023  
RE: Surplus Desks



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Respectfully request that the board discuss, consider, and/or act upon declaring the following classroom desks as surplus:

Approximately 200 student desks from Prairie View Elementary need to be surplus.

# Memo



To: Mustang Public Schools Board of Education  
Charles Bradley, Superintendent *CB*

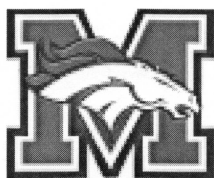
From: Amy Hill, Director of Federal Programs

Date: October 31, 2023

Re: Gifted and Talented Plan

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Recommendation to review and approve the 2023-2024 Gifted and Talented Plan and budget.



**Mustang Public Schools  
Gifted and Talented Education Plan  
2023-2024**

**Introduction:**

The Gifted and Talented Education (GATE) program of Mustang Public Schools is an integral part of our commitment to provide for the unique needs of identified gifted children. Identified gifted children have demonstrated potential abilities of high-performance in intellectual and academic achievement or creativity and talent areas. GATE services are intended to identify children with high potential and provide opportunities that develop cognitive and creative talents.

**Definition of Gifted and Talented Students:**

“Gifted and talented students” refers to children identified as having demonstrated potential abilities of high-performance capability, requiring differentiated or accelerated curriculum or educational programs. For the purpose of this definition, “demonstrated abilities of high-performance capability” refers to those students identified by scoring in the top three (3) percentile (category 1) on any nationally standardized intellectual ability assessment. This definition may also include students who met the criteria on the Fine Arts Talent Identification/Section Matrix.

**Definition of Gifted and Talented Programs:**

“Gifted and talented child educational programs” means those special instructional programs, supportive services, unique educational materials, learning settings, and other educational services which differentiate, supplement and support the regular program in meeting the needs of the gifted and talented child.” (70. O.S.1210.301)

**Program Goals:**

Mustang Public Schools will identify students qualifying for GATE services through both academic and talent criteria. The Gifted and Talented program will help students develop in their area of giftedness and/or talent in order to maximize their potential. The district will work to

provide learning opportunities that address the specific needs of the student through collaboration, program evaluation, and stakeholder feedback.

### **Program Options:**

- Differentiated education includes multiple programming options and curriculum which is modified in pace, breadth, and depth. Programming options are coordinated to guide the development of gifted and talented students from the time they are identified through graduation from high school. Student placement in programming options is based on qualifications, abilities, needs, and interests. Gifted and talented educational programming is an ongoing consideration of the school curriculum and schedule.
- Curriculum for the gifted and talented is an extension of the regular curriculum. It is differentiated in content, process, and/or product. Delivery of the curriculum may be traditional, synchronous, asynchronous, or a combination of methods depending on the enrollment of the student. Instructional practices for gifted and talented students stress creativity, performance, and higher-level thinking skills. Gifted and talented students may also be served informally through various school organizations and clubs, which pertain to their specific needs, interests, and abilities.

#### Gifted and talented educational programming may include as resources are available:

- GATE resource room access for identified gifted elementary students for a specified time once a week
- GATE class for 5<sup>th</sup> and 6<sup>th</sup> grade students
- Experiential learning opportunities within the Fine Arts Program
- Individualization of instruction for a focused or specific educational need
- Proficiency-based promotion for any student who scores 85% or above on designated assessments in all core curriculum areas
- Differentiated or enriched classes including and/or accelerated content designed for qualified students
- Mutually agreed upon independent study or contracted in-depth study of a specified topic, course, or unit of study
- Continuous progress/acceleration of content, pacing of curriculum, and instruction which is matched to the students' abilities and needs. Students move ahead on the basis of content mastery
- Cross-grade grouping to provide opportunities for students to work in an advanced grade level setting.
- Provision of opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- Academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions
- Guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits exposing to potential pathways
- Advanced curriculum in mathematics

- Exposure to career options through fairs and special events
- Accelerated course work utilizing inquiry approach with teaching strategies considered best practice for accelerated classes
- Engineering Fair participation
- Field trips for enrichment in areas not emphasized in the regular curriculum
- Advanced Placement Courses providing high school students the opportunity to receive college credit by examination as delineated by the Advanced Placement Program of College Board
- Concurrent College enrollment for qualified students enabling them to concurrently take college coursework while attending high school
- Accelerated course work utilizing inquiry approach with teaching strategies considered best practice for accelerated classes
- Priority access to Pre-ACT and PSAT/NMSQT

### **Categories and State Funding:**

- Students with Demonstrated Abilities of High-Performance Capability (Category I)  
Those students identified by scoring in the top 3 percentile on any nationally standardized intellectual ability assessment as defined by state statute may be eligible for placement in the GATE program. Weighted state funding is provided for these students. Initial group assessment will occur in grades two and four.
- Students Identified Based on Multi-criteria (Category II)  
Students identified based on district approved multi-criteria may also be eligible for placement in the GATE program. Weighted state funding provided for students served in the GATE program is restricted. This funding is applicable for a maximum of 8% of the district's "average daily membership" or ADM. The restriction is for weighted state funding only. The district may serve any number of students who may qualify.

### **Nominations:**

- Parents, teachers, and school professionals may nominate students for gifted and talented identification.
- Nominations for students in grades K -12 will be made to the counselor(s) or GATE teacher of the appropriate site.
- Data will be collected on the referred student and may include, but is not limited to, scores on standardized ability and/or achievement tests, student grades within specific academic areas, project portfolios, gifted education nomination inventory and other information as appropriate.
- Referral information and a signed "parent permission to evaluate" form will be forwarded to the appropriate personnel.
- Students entering the school district who have been placed in a gifted and talented program in another district may be screened for placement in the GATE program and will be placed if the student meets the criteria established by Mustang Public Schools. Additional testing may be administered if necessary to meet the established district

criteria for placement.

## **Eligibility:**

### **Category I**

- A score in the top 3 percentile on any nationally standardized intellectual ability assessment, according to the law of the State of Oklahoma, results in automatic placement into appropriate gifted programming options with parental approval.

### **Category II**

- Student placement decisions in the capability areas will be based on multiple criteria.
- Consistent identification procedures will be used to identify students for specific gifted educational programming options.
- To allow for the unbiased assessment of all cultural and economic backgrounds, a placement decision will be based on referral, performance, appropriate checklists, and other relevant information. The coordinator of gifted education may authorize the use of alternative assessment procedures when appropriate for a student.
- Placement will be made in programming options appropriate to the student's educational needs, interests, and/or abilities with parental approval.
- Placement in talented programs is subject to annual auditions.

## **Placement and Notification of Parents/Guardians and Teachers:**

- Parents or guardians will be notified in writing of test results and/or eligibility for placement in the gifted and talented program. With parent/guardian permission, placement will be made in program options appropriate to the student's educational qualifications, needs, interests, and/or abilities.
- When a child qualifies for placement in the gifted program based on the results of any nationally standardized intellectual ability assessment, a placement conference may be held with the school staff and parent prior to placement. Parents may request conferences or consultation as desired.
- Either the school counselor, GATE teacher and/or coordinator of gifted education shall notify teachers in writing of those students who will be served in the GATE program.
- Questions regarding referral, screening, testing, and placement of students should be directed to the GATE teacher and/or coordinator. Appeals, questions, or concerns regarding placement of students should be made in writing to the coordinator of gifted education of Mustang Public Schools.

## **Additional Testing:**

- Parents have the right to request, in writing, a subsequent nationally standardized

intellectual ability assessment. In the event a parent desires an additional evaluation, the test must be a nationally standardized test of intellectual ability and may not replicate previous student testing. It must be secured through another source or agency in order for the district to consider it valid. This evaluation will be at parent expense.

### **Qualifications and Responsibilities of Gifted and Talented Educational Program Staff:**

- A teacher of the gifted and talented shall hold a valid Oklahoma Teaching Certificate appropriate to the certificate credential and grade level(s) included in the program.
- All teachers whose duties include direct involvement with gifted/talented students shall participate in professional development related to the educational needs of gifted students.
- Gifted and talented education program coordinators shall hold a valid Oklahoma Teaching Certificate. They shall also participate in professional development, workshops, seminars, conferences, and/or college training designed to educate/assist them in the area of gifted and talented education.

### **Responsibilities of School District and Local Board of Education in Providing for a Gifted and Talented Program:**

- The local Board of Education is responsible to provide gifted and talented educational programs for all eligible gifted and talented children who reside in the district.
- This differentiated education will include multiple programming options which shall be carefully matched with students' identified needs, interests, and abilities.
- The district shall submit a Gifted and Talented Child Count, a Gifted and Talented Educational Plan Update, a Summary Budget, and a Gifted and Talented Expenditure Report to the State Department of Education annually to OSDE.

### **Review of Progress and Program Evaluation:**

- The district will engage in both formal and informal methods of evaluation to determine the effectiveness of GATE services.
- Evaluation findings are to be compiled, analyzed, and communicated to appropriate groups. Results of the annual evaluation conducted by the district should be taken into consideration when devising program improvement plans.
- Students may be removed from a program option or service which is not meeting their educational needs with both prior notification to Gifted and Talented personnel and following a conference with parents and appropriate instructional staff.

- Students may be removed from the gifted programming option or strategy by parent request at any time. Alternative options may be sought in order to meet the student's needs.
- Strict confidentiality procedures, as elsewhere defined in Board policy, will be followed in regards to records of placement decisions and data on all nominated students.

### **Local Advisory Committee:**

- The duty of each school district, as set forth in Section 1210.307 of Title 70 of the Oklahoma Statutes, shall create a local advisory committee on education of gifted and talented children or expand the duties of a curriculum advisory committee for the implementation of gifted and talented services.
- If the district creates a local advisory committee for gifted and talented children, it shall consist of at least three but no more than eleven members. The district board shall appoint all members, at least one-third (1/3) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children. The committee shall be broadly representative of the community.
- The committee shall be appointed no later than September 15 of each school year for two-year terms and shall consist of parents of children identified as gifted and talented and community members who may be but are not required to be parents of students within the district.
- At the first meeting the committee shall elect a chair and a vice-chair. If the district utilizes the curriculum advisory committee, it shall appoint at least one member who is a parent of a child identified as gifted and talented or is a knowledgeable advocate for gifted and talented children.
- A meeting of the local advisory committee or the curriculum advisory committee shall be called by the district superintendent no later than October 1 of each year for the purpose of addressing gifted and talented program issues.
- The advisory committee or curriculum advisory committee may meet at other times during the year as is necessary in meeting space furnished by the district. The district shall provide staff for the advisory committee. All meetings of the committees shall be subject to the provisions of the Oklahoma Open Meeting Act.

### **Budget:**

- District administrative personnel will compile and prepare the budget for gifted educational programming in conjunction with the superintendent and the local Gifted Advisory Committee.

- The budget will be compiled on forms required by the State Department of Education and will be submitted per the established guidelines.
- The budget will be approved by the Board of Education before filing with the State Department of Education.


### **Expenditure Report:**

- An expenditures report for the previous school year will be submitted by the superintendent to the State Department of Education as required.
- This report will outline the expenditures made by the district for gifted and talented educational programming.
- The report will identify expenditures by major codes and program classifications pursuant to the Oklahoma Cost Accounting System

Revised October 20, 2023

<b>Mustang Public Schools</b>	
<b>Proposed Gifted &amp; Talented Budget Summary</b>	
<b>Allocation</b>	<b>\$1,452,610.00</b>
<b>Expenditures</b>	
Salaries for AP, ACC, and/or GATE teachers	\$1,344,410.80
Assessments (CoGAT, Slosson, etc)	\$27,806.40
Stipends for Fine Arts Teachers	\$45,405.33
Stipends for AP Science Teachers	\$2,700.00
Fine Arts Experiential Opportunities	\$27,287.47
GATE Teacher Classroom Supplies	\$5,000.00
<b>Total Expenditures</b>	<b>\$1,452,610.00</b>

MEMO

To: Charles Bradley, Superintendent  
From: Jason Pittenger, Assistant Superintendent   
Date: October 26, 2023  
Re: Mustang Education Center Re-roof project

Respectfully request that the Board discuss, consider, and/or act upon approval of the following change order from Oklahoma Roofing for Mustang Education Center Re-roof:

\*Return unused Contingency Allowance of \$23,384.00.

This will be a decrease to the Contract amount. The new contract amount will be \$467,716.00.



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT: (Name and address)</b> Mustang Education Center Re-Roof 400 N. Clear Springs Rd. Mustang, OK 73064	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: April 10, 2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: October 23, 2023
<b>OWNER: (Name and address)</b> Mustang Public Schools Independent School District No. I-69 of Canadian County, Oklahoma 909 S. Mustang Rd. Mustang, Oklahoma 73064	<b>ARCHITECT: (Name and address)</b> MA+ Architecture, LLC  4000 N. Classen Blvd. Suite 100N Oklahoma City, OK 73118	<b>CONTRACTOR: (Name and address)</b> Oklahoma Roofing & Sheet Metal, LLC  1708 S. Lowery Ave. Oklahoma City, OK 73129

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Return unused contingency in the amount of \$23,384.00

The original Contract Sum was	\$ 491,100.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 491,100.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 23,384.00
The new Contract Sum including this Change Order will be	\$ 467,716.00


The Contract Time will be unchanged by Zero (0) days.  
 The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

MA+ Architecture, LLC	Oklahoma Roofing & Sheet Metal, LLC	Mustang Public Schools Independent School District No. I-69 of Canadian County, Oklahoma
_____ ARCHITECT (Firm name)	_____ CONTRACTOR (Firm name)	_____ OWNER (Firm name)
_____ SIGNATURE	<i>Ronny Gilbreath</i> SIGNATURE	_____ SIGNATURE
Justin Mitchell, Project Architect/ Associate	Ronny Gilbreath President	_____ PRINTED NAME AND TITLE
_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
October 23, 2023	10/23/2023	_____ DATE
_____ DATE	_____ DATE	_____ DATE

MEMO

To: Charles Bradley, Superintendent  
From: Jason Pittenger, Assistant Superintendent   
Date: October 26, 2023  
Re: Riverwood 6 Classroom Addition

Respectfully request that the Board discuss, consider, and/or act upon approval of the following change order from CADE Construction for Riverwood 6 Classroom Addition:

\*Return unused Contingency Allowance of \$63,404.73.

This will be a decrease to the Contract amount. The new contract amount will be \$2,605,250.10.



## ConsensusDocs® 525 CHANGE ORDER (Construction Manager Fee Adjustment)

**GENERAL INSTRUCTIONS.** These instructions are solely for the information and convenience of ConsensusDocs users, and are not a part of the document. Gray boxes indicate where you should click and type in your project information. The yellow shading is a Word default function that displays editable text and is not necessary for document completion. Shading can be turned off by going to the Review tab, select “Restrict Editing” button and uncheck “Highlight the regions I can edit”. In Word 2003 you will find this option under the Tools tab, Options, Security tab, Protect Document button.

**EMBEDDED INSTRUCTIONS** are provided to help you complete the document. To display or hide instructions select the “¶” button under the “Home” tab to show all formatting marks. Instruction boxes are color coded as follows:

- Red Boxes:** Instructions for fields that are typically required to complete contract.
- Blue Boxes:** Instructions for fields that may or may not be required for a complete contract.
- Green Boxes:** Provide general instructions or ConsensusDocs Coalition Guidebook comments, which can be found at [www.ConsensusDocs.org/guidebook](http://www.ConsensusDocs.org/guidebook).

**ENDORSEMENT.** This document was developed through a collaborative effort of organizations representing a wide cross-section of the design and construction industry. The organizations endorsing this document believe it represents a fair allocation of risk and responsibilities of all project participants.

Endorsing organizations recognize that this document must be reviewed and adapted to meet specific needs and applicable laws. This document has important legal and insurance consequences, and it is not intended as a substitute for competent professional services and advice. Consultation with an attorney and an insurance or surety adviser is strongly encouraged. Federal, State and Local laws may vary with respect to the applicability or enforceability of specific provisions in this document. **CONSENSUSDOCS SPECIFICALLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. PURCHASERS ASSUME ALL LIABILITY WITH RESPECT TO THE USE OF THIS DOCUMENT, AND CONSENSUSDOCS AND ANY OF THE ENDORSING ORGANIZATIONS SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT OR CONSEQUENTIAL DAMAGES RESULTING FROM SUCH USE.** For additional information, please contact ConsensusDocs, 2300 Wilson Blvd, Suite 300, Arlington, VA 22201, 866-925-DOCS (3627), [support@consensusdocs.org](mailto:support@consensusdocs.org) or [www.ConsensusDocs.org](http://www.ConsensusDocs.org).



**ConsensusDocs 525**  
**CHANGE ORDER**  
**(Construction Manager Fee Adjustment)**



PROJECT: MPS Riverwood Classroom Addition

TO: Mustang Public Schools

CHANGE ORDER NUMBER: 01

DATE: 10/23/2023

PROJECT NO.: 22-11

CONTRACT FOR: CADE Construction

In accordance with the terms of this Contract, the following changes are approved:

**PROJECT COST ADJUSTMENTS**

Original Project Costs: \$2,668,654.83

Previous Change Order: N/A

This Change Order # 1 returns \$63,404.73 of unused contingency and associated fee.



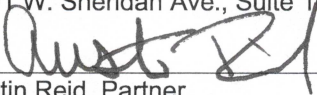
New Project Costs \$2,605,250.10

The said Contract as hereby amended shall remain in full force and effect.

IN WITNESS WHEREOF the said Parties have caused this agreement to be executed as of the day and year signed below.

CONSTRUCTION MANAGER: CADE Construction

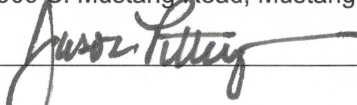
Address: 701 W. Sheridan Ave., Suite 108, Oklahoma City, OK 73102

BY:   
Austin Reid, Partner

DATE: 10/26/23

OWNER: Mustang Public Schools

Address: 909 S. Mustang Road, Mustang, OK 73064

BY: 

DATE: 10/26/23

END OF DOCUMENT.



Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	843	10/05/2023	61164	Sunny Investments	412- Conway Tulsa Fair (10/2-10/3/23)	400.00
				Conway - State Fair Hotel Accommodations (10/2-10/3/23)	412-2213-580-311-8000-000-705	303.86
					412-2213-580-311-8000-000-705	96.14
11	844	10/05/2023	14092	WPS PUBLISHERS DISTRIBUTERS	621 OT Testing Forms	450.00
				OT Testing Forms	621-2135-614-239-0000-000-130	260.70
					621-2135-614-239-0000-000-130	189.30
11	845	10/05/2023	10583	CDW GOVERNMENT, LLC	621 Ipad Cases for Student Services	1,000.00
				NutKase Rugged CaseQuote# NPBG127#7315904QUANTITY CHANGED TO 30 CASES	621-1000-653-239-0000-000-155	1,000.00
11	846	10/05/2023	11344	FLINN SCIENTIFIC, INC.	005-Science Supplies	7,400.00
				005/MHS Science DeptPig kidneys, models, hot plates, chemicals, anatomy slides, etc.Shipping included	005-1000-681-100-0000-000-705	7,400.00
11	847	10/05/2023	13397	WARD'S SCIENCE	005- Science Dept Supplies	6,700.00
				005/MHS Science DeptVideo MicroscopeSunspotter TelescopeMoon Phase kitCelestial Star Globe	005-1000-681-100-0000-000-705	6,700.00
11	848	10/05/2023	10180	ARBOR SCIENTIFIC	005- Science Dept Gravity Well	247.22
				005/MHS Science DeptGravity well plus shipping	005-1000-681-100-0000-000-705	247.22
11	849	10/05/2023	14462	Amazon Capital Services Inc.	005- Science Classroom Supplies	150.00
				005-MHS Science DepartmentHotwheels, foil, batteries, meter sticks, etc	005-1000-619-100-0000-000-705	130.87
					005-1000-619-100-0000-000-705	19.13
11	850	10/05/2023	61164	Sunny Investments	412 - Symes Tulsa Fair Hotel (10/2-10/3/23)	400.00
				Symes -State Fair (10/2-10/3/23)	412-2213-580-311-8000-000-705	305.24
					412-2213-580-311-8000-000-705	94.76
11	851	10/05/2023	85515	ALECIA SHA SYMES	412 - Per Diem Tulsa Fair (10/2-10/3/23)	200.00
				Per Diem State Fair (10/2-10/3/23)	412-2213-580-311-8000-000-705	200.00
11	852	10/05/2023	86747	Christopher Daniel Conway	412- Per Diem Tulsa Fair (10/2-10/3/23)	200.00
				CConway - Per Diem State Fair (10/2-10/3/23)	412-2213-580-311-8000-000-705	200.00
11	853	10/05/2023	10583	CDW GOVERNMENT, LLC	412- Statts (Laptop)	2,205.33
				QUOTE#NPBF956Microsoft Surface Studio 2 14"4 Core i7 16 gb ram 512 GB ssd3 YEAR PREMIUM PRODUCT PROTECTION LAPTOP DEVICE VALUE \$2000-\$2499.99	412-1000-653-316-8100-000-705	2,205.33
11	854	10/05/2023	62734	Professional Basketball Club, LLC	561-Native American Student Day Tickets	900.00
				561- Native American Student Day Tickets for Native American Club Students	561-1000-810-100-0000-000-705	900.00

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	855	10/05/2023	14462	Amazon Capital Services Inc.	066 MMS Theatre Class Items	49.05
			066-1000-619-100-0000-000-510		10/05/2023	18.65
					066 MMSCOSIMIXO 6-Pack Rainbow Colored Duct Tape 15 Yards x 2 Inch Heavy Duty, No Residue, Tear by Hand & Waterproof, Great for Packaging, Arts & Crafts, Color-Coding, and DIY Projects	
			066-1000-619-100-0000-000-510		10/05/2023	4.40
					Scotch Magic Tape, 6 Tape Rolls With Dispensers, 3/4 x 1000 Inches, Invisible, Back to School Supplies and College Essentials for Students and Teachers	
			066-1000-619-100-0000-000-510		10/05/2023	26.00
					Double Sided Tape, Heavy Duty Mounting Tape, 16.5FT x 0.94IN Adhesive Foam Tape Made with 3M VHB for Car Decor, Outdoor Home Office Decor	
11	856	10/05/2023	17942	Mustang Times, LLC	011 - Election Board Sent #4 Legal & Press Release	50.00
			011-2314-810-000-0000-000-050		10/05/2023	50.00
					Election Board Sent #4 Legal & Press Release	
11	857	10/05/2023	86448	SAMANTHA JO CRISSUP	044 Homebased Mileage	175.00
			044-1000-580-422-0000-000-105		10/05/2023	175.00
					Homebased Mileage 9/26-5/16	
11	858	10/05/2023	10170	Apple, Inc.	621 Special Services Ipad and Cases	9,000.00
			621-1000-653-239-0000-000-155		10/05/2023	8,820.00
			621-1000-653-239-0000-000-155		10/05/2023	180.00
					Special Services Ipad 10.2 inch I Pad WiFi 64GB Qty 3-10 packQuote #2111378916 Changed quote total to 3 packs of 10 I pads#MK2Y3LL/A	
11	859	10/05/2023	99999	MUSTANG SCHOOL GENERAL	03- PD Sub repay for Amanda Thomas	110.00
			003-5200-930-900-1050-000-155		10/05/2023	110.00
					Sup Repay for Teacher Amanda Thomas while she attends the Oklahoma Music Educators Ass. Conference Oct 19 2023. Sub will be Chelsea McCarty . Original PO out of our Activity fund 2024-60-1263	
11	860	10/09/2023	68352	ViewTech Group, LLC	421-Holman (Robotics Supplies)	7,695.97
			421-1000-681-390-8700-000-705		10/09/2023	7,695.97
					Holman (Robotic Supplies)	
11	861	10/09/2023	14462	Amazon Capital Services Inc.	412-Holman Classroom Supplies	68.63
			412-1000-681-315-8700-000-705		10/09/2023	68.63
					Holman Classroom Supplies	
11	862	10/09/2023	13803	THOMPSON SCHOOL BK.DEPOSITORY	333 Elem Reading Growth	1,221.86
			333-1000-643-100-1132-000-150		10/09/2023	1,221.86
					333 PVE Reading Wonders Comprehensive Student 5 Year Subscription Grade 3	

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	863	10/09/2023	14462	Amazon Capital Services Inc.	066 Riverwood Music Items	155.31
				Cardinal Economy 3-Ring Binders, 1", Round Rings, Holds 225 Sheets, ClearVue Presentation View, Non-Stick, White, Carton of 12 (90621)	066-1000-619-100-1170-000-155 10/09/2023	35.99
				rhythm music lummi sticks for kids 16 pack sticks with carry bag 8 inch	066-1000-619-100-1170-000-155 10/09/2023	37.98
				BABEYOND 8pcs Floral Folding Hand Fan Vintage Handheld Lace Folding Fan with Different Flower Patterns Fabric Folding Fan for Wedding Dancing Party (Color Random Selected with Chinese rose)	066-1000-619-100-1170-000-155 10/09/2023	55.96
				Sansheng 12 PCS Mini Wood Festival Maracas Toys, Wooden Maracas Festival Painting, Wooden Carnival Maracas (Random Colors)	066-1000-619-100-1170-000-155 10/09/2023	25.38
11	864	10/09/2023	63273	WILSON LANGUAGE TRAINING CORP	333 Elementary Site Subscriptions	570.00
				Fun Hub Elementary Subscription for Elementary schools Valley, ME, Creek, Riverwood, Trails and Prairie View	333-1000-641-100-1050-000-105 10/09/2023	95.00
					333-1000-641-100-1050-000-110 10/09/2023	95.00
					333-1000-641-100-1050-000-120 10/09/2023	95.00
					333-1000-641-100-1050-000-125 10/09/2023	95.00
					333-1000-641-100-1050-000-150 10/09/2023	95.00
					333-1000-641-100-1050-000-155 10/09/2023	95.00
11	865	10/09/2023	18974	University of Oklahoma	002 - PD presenter	700.00
				002 - 10/16 PD Presenter Fee\$2100 split between MBI, CRI & HZ \$700/ea	002-2212-810-900-0000-000-140 10/09/2023	700.00
11	866	10/09/2023	14462	Amazon Capital Services Inc.	002 MNMS CALCULATORS FOR 7TH MATH CLASSES	324.00
				CALCULATORS FOR 7TH MATH CLASSES Texas Instruments TI-108 Solar Power Calculator/Teacher's Kit (set of 10)	002-1000-619-900-0000-000-510 10/09/2023	324.00
11	867	10/09/2023	62442	THE BOOMERANG PROJECT	003 - WEB Conference	3,725.00
				Ramae Collins/SouthWEB Basic Training Conference for Sarah Green and Brett CoffmanColorado Springs, CO -- Cheyenne Mountain ResortJan 22, 2024 -- Jan 24, 2024Training, Meals/Snacks, Lodging included	003-2213-860-900-0000-000-505 10/09/2023	2,932.00
				Ramae Collins/SouthWEB Basic Training Conference for Sarah Green and Brett CoffmanColorado Springs, CO -- Cheyenne Mountain ResortJan 22, 2024 -- Jan 24, 2024Training, Meals/Snacks, Lodging included	002-2213-860-900-0000-000-505 10/09/2023	793.00
11	868	10/09/2023	62855	TRAVEL SOURCE, INC	002 - Flights for Conference	700.00
				Ramae Collins/SouthFlights for STRIVE TrainingColorado Springs, CO - Cheyenne Mountain ResortJan 21, 2024 -- Jan 24, 2024Sarah Green & Brett Coffman	002-2213-580-900-0000-000-505 10/09/2023	477.92
					002-2213-580-900-0000-000-505 10/09/2023	222.08
11	869	10/09/2023	99999	MUSTANG SCHOOL GENERAL	003- sub reimbursement	55.00
				003- sub reimbursement1/2 day for Karina MillerNovember 13	003-5200-930-900-0000-000-525 10/09/2023	55.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	870	10/09/2023	99999	MUSTANG SCHOOL GENERAL	003- Sub Reimbursement	440.00
			003-5200-930-900-0000-000-525		10/09/2023	440.00
				003 - Sub ReimbursementGrant Writing for Schools November 9th-10Lauren Hunt, Angie Knight, Lauren Tollers		
11	871	10/09/2023	99999	MUSTANG SCHOOL GENERAL	003 - sub reimbursement	330.00
			003-5200-930-900-0000-000-525		10/09/2023	110.00
			003-5200-930-900-0000-000-525		10/09/2023	110.00
			003-5200-930-900-0000-000-525		10/09/2023	110.00
				003 - sub reimbursement - Replacing PO 2024-60-7853 teachers - Literacy ConferenceSept 22		
11	872	10/09/2023	99999	MUSTANG SCHOOL GENERAL	003 - sub reimbursement	220.00
			003-5200-930-900-0000-000-525		10/09/2023	220.00
				003 - sub reimbursement replacing PO 2024-60-865Ty SullivanOct 2-3		
11	873	10/09/2023	14462	Amazon Capital Services Inc.	042- Blanket Core Classroom Supplies	1,000.00
			042-1000-658-100-0000-000-135		10/09/2023	412.90
			042-1000-658-100-0000-000-135		10/09/2023	587.10
				042-Core Classroom Supplies		
11	874	10/09/2023	10482	CANADIAN COUNTY ELECTION BOARD	011 - Blanket Election Board Seat #4	10,000.00
			011-2314-810-000-0000-000-050		10/09/2023	10,000.00
				Election Board Seat #4		
11	875	10/10/2023	18974	University of Oklahoma	003 Writing PD 10/16/23 @ MBI	700.00
			003-2213-810-900-0000-000-160		10/10/2023	700.00
				PD 10/16/23 @ MBIUsing Mentor Writing Texts to prepare for Writing Texts		
11	876	10/10/2023	84068	KYLE DAVID FARNHAM	003-PD Speaker 10/16	250.00
			003-2213-810-100-0000-000-705		10/10/2023	250.00
				003-MHSSpeaking for PD Day 10/16Discussing Reading Strategies in the Classroom		
11	877	10/16/2023	83770	CHRISTOPHER MICHAEL OZINGA	066 Band Mileage Ozinga 23-24	1,500.00
			066-1000-580-100-0000-000-510		10/16/2023	1,500.00
				066 Mileage Reimbursement for 23-24 SY		
11	878	10/16/2023	84409	CLEON KIAN-WUI CHAI	066 Band Mileage Reimbursement 23-24	1,300.00
			066-1000-580-100-0000-000-510		10/16/2023	1,300.00
				066 Band Mileage Reimbursement for 23-24 SY		
11	879	10/16/2023	86468	KYLE RAY THOMPSON	066 Band Mileage Reimbursement 23-24	1,200.00
			066-1000-580-100-0000-000-145		10/16/2023	1,200.00
				066 Band Mileage Reimbursement fo 23-24 SY		
11	880	10/16/2023	86013	MADISON A FLEMING	066 Band Mileage Reimbursement 23-24	800.00
			066-1000-580-100-0000-000-160		10/16/2023	800.00
				066 Band Mileage Reimbursement for 23-24 SY		
11	881	10/16/2023	86410	SHANE MICHAEL HOLMQUIST	066 Band Mileage Reimbursement 23-24	1,100.00
			066-1000-580-100-0000-000-525		10/16/2023	1,100.00
				066 Band Mileage Reimbursement 23 -24 SY		
11	882	10/16/2023	20842	JACOB HOFER	066 Band Mileage Reimbursement 23-24	1,100.00
			066-1000-580-100-0000-000-705		10/16/2023	1,100.00
				066 Band Mileage Reimbursement 23 -24		
11	883	10/16/2023	85785	NICHOLAS E STEWARD	066 Band Mileage Reimbursement 23-24	300.00
			066-1000-580-100-0000-000-505		10/16/2023	300.00
				066 Band Mileage Reimbursement for 23-24 SY		



Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	897	10/19/2023	14462	Amazon Capital Services Inc.	066 Creek Music Items	340.14
			066-1000-619-100-1170-000-125		066 Creek MusicBasic Beat BBOCS Soprano Xylophone/Metallophone Dust Cover	35.84
			066-1000-619-100-1170-000-125		Basic Beat BBOCAT Alto Xylophone/Metallophone Dust Cover	131.67
			066-1000-619-100-1170-000-125		Basic Beat BBOCB Bass Xylophone/Metallophone Dust Cover	59.25
			066-1000-619-100-1170-000-125		ERINGOGO 8 Pcs Orff copper cymbals kids orff Gold Finger Cymbal Brass finger sagats instruments for kids mini for kids monkey Belly Dancing Cymbals Kids Instrument drum kit music	26.66
			066-1000-619-100-1170-000-125		Amazon Basics 5 Quart Stackable Plastic Storage Bins with Latching Lids - Clear/ Grey- Pack of 10	35.24
			066-1000-619-100-1170-000-125		Amazon Basics 12 Quart Stackable Plastic Storage Bins with Latching Lids - Clear/ Grey- Pack of 6	34.99
			066-1000-619-100-1170-000-145		066 CRI FILE-EZ Two-Pocket Folders, Green, 25-Pack, Textured Paper, Letter Size (EZ-32560)	16.49
11	898	10/19/2023	14462	Amazon Capital Services Inc.	066 CRI Vocal Music Class	67.46
			066-1000-619-100-1170-000-145		066 CRI FILE-EZ Two-Pocket Folders, Orange, 25-Pack, Textured Paper, Letter Size (EZ-32565)	22.23
			066-1000-619-100-1170-000-145		FILE-EZ Two-Pocket Folders, Green, 25-Pack, Textured Paper, Letter Size (EZ-32560)	23.19
			066-1000-619-100-1170-000-145		FILE-EZ Two-Pocket Folders, Purple, 25-Pack, Textured Paper, Letter Size (EZ-32545)	22.04
11	899	10/19/2023	99999	MUSTANG SCHOOL GENERAL	066 (2)Subs for Oct 20,2023 Okla Fall Arts Inst	135.00
			066-5200-930-900-1170-000-140		066 Substitute for October 20, 2023 for Tanner Aubrey at Horizon and Emily Odom at MHS to attend Oklahoma Fall Arts Institute.	25.00
			066-5200-930-900-1170-000-705			110.00
11	900	10/19/2023	14462	Amazon Capital Services Inc.	005 MHS Art Classroom	708.20
			004-1000-651-100-2800-000-705		005 MHS REIBII Garage Shelving Heavy Duty Storage Shelves Loads 1690 LBS, Garage Storage Shelves Adjustable Metal Shelving Heavy Duty Metal Shelves for Garage,Basement 32" W x 17" D x 72" H,Black	708.20
11	901	10/19/2023	14689	STAPLES BUSINESS ADVANTAGE 1561215	066 Fine Arts Custom Signs for Art Show	500.00
			066-2560-550-900-0000-000-050		066 Custom Printed Signs for MPS Art Show	500.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	902	10/19/2023	62855	TRAVEL SOURCE, INC	367 Airfare for New Orleans Conf 1-31-24 to 2-2-24	1,000.00
			367-2213-580-427-0000-000-105		10/19/2023	90.90
			367-2213-580-427-0000-000-110		10/19/2023	90.90
			367-2213-580-427-0000-000-115		10/19/2023	90.90
			367-2213-580-427-0000-000-120		10/19/2023	90.90
			367-2213-580-427-0000-000-125		10/19/2023	90.90
			367-2213-580-427-0000-000-135		10/19/2023	90.90
			367-2213-580-427-0000-000-140		10/19/2023	90.90
			367-2213-580-427-0000-000-145		10/19/2023	90.90
			367-2213-580-427-0000-000-150		10/19/2023	90.90
			367-2213-580-427-0000-000-155		10/19/2023	90.90
			367-2213-580-427-0000-000-160		10/19/2023	91.00
11	903	10/19/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	002-Cartridge for Student printer	179.49
			002-2199-611-100-0000-000-705		10/19/2023	179.49
				002-MHSMNJ8619773HP 90A Original Standard Yield laser toner Cartridge, single pack blackPart# CE390A		
11	904	10/19/2023	14462	Amazon Capital Services Inc.	618 Blanket Transition Classroom Adaptive Supplies	3,000.00
			618-1000-651-239-0000-000-705		10/19/2023	750.00
			618-1000-658-239-0000-000-705		10/19/2023	2,250.00
				Transition Classroom Adaptive Supplies-Cooking, and Cart Supplies, Interactive Supplies		
11	905	10/19/2023	64184	LEXIA LEARNING SYSTEMS LLC	621 LETRS Material Bundle	2,000.00
			621-1000-530-239-0000-000-705		10/19/2023	2,000.00
				LETRS Participant Materil Bundle Print/LicenseQty-4Product Code 354061 Version 3E Volume 1 Term 1yr		
11	906	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-155		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Riverwood		
11	907	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-120		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Trails		
11	908	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-110		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Valley		
11	909	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-125		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Creek		
11	910	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-115		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Lakehoma		
11	911	10/19/2023	14462	Amazon Capital Services Inc.	621 Core Classroom Supplies	500.00
			621-1000-658-239-0000-000-150		10/19/2023	500.00
				Core Classroom Supplies- Assorted Adaptive Resource Supplies-New Program-Prairie View		

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	912	10/19/2023	63755	THINK SOCIAL PUBLISHING, INC.	621 Core Curriculum Bundle	3,500.00
			621-1000-614-239-0000-000-105		10/20/2023	437.50
			621-1000-614-239-0000-000-110		10/20/2023	437.50
			621-1000-614-239-0000-000-115		10/20/2023	437.50
			621-1000-614-239-0000-000-120		10/20/2023	437.50
			621-1000-614-239-0000-000-125		10/20/2023	437.50
			621-1000-614-239-0000-000-135		10/20/2023	437.50
			621-1000-614-239-0000-000-150		10/20/2023	437.50
			621-1000-614-239-0000-000-155		10/20/2023	437.50
11	913	10/19/2023	64839	AMERICAN SPEECH-LANGUAGE HEARING	Speech Conference 11/15-11/19 Boston, MA	1,400.00
			615-2573-860-239-0000-000-050		10/19/2023	1,400.00
				2023 ASHA Speech Convention Registration-Rebecca Reddish, Elizabeth Shay, Natalie Williams		
11	914	10/19/2023	84059	REBECCA MAY REDDISH	615 Per Diem 11/15-11/19-ASHA	500.00
			615-2573-580-239-0000-000-050		10/19/2023	500.00
				Perdiem ASHA Conference 11-15/11-19-Boston, MA		
11	915	10/19/2023	84051	ELIZABETH SUE SHAY	615 Per Diem 11-15-11/19-ASHA	500.00
			615-2573-580-239-0000-000-050		10/19/2023	500.00
				Perdiem ASHA Conference 11-15/11-19-Boston, MA		
11	916	10/19/2023	84621	NATALIE MICHELLE WILLIAMS	615 Per Diem 11-15-11/19-ASHA	500.00
			615-2573-580-239-0000-000-050		10/19/2023	500.00
				Perdiem ASHA Conference 11-15/11-19-Boston, MA		
11	917	10/19/2023	62855	TRAVEL SOURCE, INC	615 Flight and Hotel 11/15-11/19	4,500.00
			615-2573-580-239-0000-000-050		10/19/2023	2,865.38
			615-2573-580-239-0000-000-050		10/19/2023	1,634.62
				Flight and Hotel-Rebecca Reddish, Natalie Williams, Elizabeth Shay-11/15-11/19-Boston, MA		
11	918	10/20/2023	14462	Amazon Capital Services Inc.	002 - Flag Bases	200.00
			002-2410-651-900-0000-000-505		10/20/2023	200.00
				JC Wagnon/SouthFlag Bases for Flags		
11	919	10/20/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	002 - Projector	750.00
			002-1000-652-900-0000-000-505		10/20/2023	729.38
			002-1000-652-900-0000-000-505		10/20/2023	20.62
				Shiella VardemanProjector for Alicia Lane/ E103VENDOR: MNJ TechnologyNEC Display NP-ME423W LCD Projector 16:10		
11	920	10/20/2023	14462	Amazon Capital Services Inc.	002 - skills for living sewing project	130.00
			002-1000-681-900-0000-000-525		10/20/2023	130.00
				002 - skills for livingsewing project supplies		
11	921	10/20/2023	13963	CAPITAL ONE TRADE CREDIT	002 - skills for living sewing project	200.00
			002-1000-681-900-0000-000-525		10/20/2023	200.00
				002 - skills for livingsewing project supplies		
11	922	10/20/2023	10298	Ramsey Enterprises, Inc.	002 - skills for living	125.00
			002-1000-439-900-0000-000-525		10/20/2023	125.00
				002 - skills for livingsharpening of scissors		
11	923	10/20/2023	62855	TRAVEL SOURCE, INC	541 - Flights for Plain Talk Conference Attendees	2,000.00
			541-2213-580-429-0000-000-050		10/20/2023	1,150.00
			541-2213-580-429-0000-000-050		10/20/2023	850.00
				Flights for: Amy Wilson, Rian Hansing, Shathar Bates, Crystal Willingham, Mischa Gray, Jan Malone, Jamie Summers, and Jennifer Penick for Plain Talk Literacy Conference (1/30-2/2. 2024 - New Orleans, LA)		

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	924	10/20/2023	68480	Lisa D. Kanaga	552- Site License for Factivation	3,897.00	
				Site License for Factivation	552-1000-653-496-0000-000-140	10/20/2023	1,299.00
					552-1000-653-496-0000-000-145	10/20/2023	1,299.00
					552-1000-653-496-0000-000-160	10/20/2023	1,299.00
11	925	10/20/2023	68133	Kish Yoquelet	511- Federal Programs PD Books	700.00	
				Federal Programs PD Books	511-2573-641-429-0000-000-050	10/20/2023	420.00
					541-2573-641-429-0000-000-050	10/20/2023	140.00
					572-2573-641-410-0000-000-050	10/20/2023	140.00
11	926	10/20/2023	10583	CDW GOVERNMENT, LLC	421-Federal Programs Monitor	342.23	
				Quote#NPHF211LG 34BL650 34"	511-2490-653-429-0000-000-050	10/20/2023	342.23
				2560x1080 21 9 UltraWide WFHD			
				LED Monitor			
11	927	10/20/2023	64184	LEXIA LEARNING SYSTEMS LLC	572- Lexia EL Licenses	6,000.00	
				Lexia EL Licenses	572-1000-653-410-1310-000-105	10/20/2023	545.45
					572-1000-653-410-1310-000-110	10/20/2023	545.45
					572-1000-653-410-1310-000-115	10/20/2023	545.45
					572-1000-653-410-1310-000-120	10/20/2023	545.45
					572-1000-653-410-1310-000-125	10/20/2023	545.45
					572-1000-653-410-1310-000-135	10/20/2023	545.45
					572-1000-653-410-1310-000-140	10/20/2023	545.45
					572-1000-653-410-1310-000-145	10/20/2023	545.45
					572-1000-653-410-1310-000-150	10/20/2023	545.45
					572-1000-653-410-1310-000-155	10/20/2023	545.45
					572-1000-653-410-1310-000-160	10/20/2023	545.50
11	928	10/23/2023	62855	TRAVEL SOURCE, INC	002-Airfare for PD Keli Wilkie/New Orleans	250.00	
				MHSAirfare for Keli Wilkie to attend	002-2575-580-900-0000-000-705	10/23/2023	250.00
				Plain Talk Conference in New Orleans			
				1/30-2/2			
11	929	10/24/2023	14715	OKLAHOMA COUNTY CLERK	23-24 Revaluation Fees	17,741.63	
				23-24 Revaluation Fees	014-2518-870-000-0000-000-050	10/24/2023	17,741.63
11	930	10/24/2023	10104	CANADIAN COUNTY TREASURER	23-24 Revaluation Fees	300,000.00	
				23-24 Revaluation Fees	014-2518-870-000-0000-000-050	10/24/2023	300,000.00
11	931	10/25/2023	10582	CCOSA	014- OSAC Training	150.00	
				OSAC Accounting Training, Jennifer King, 12/6/23	014-2573-860-000-0000-000-050	10/25/2023	150.00
11	932	10/25/2023	99999	MUSTANG SCHOOL GENERAL	003 MNMS SUB REIMBURSEMENT FOR PD TRAINING	330.00	
				SUB REIMBURSEMENT FOR 3 ELA TEACHERS TO ATTEND A HALF DAY PD TRAINING W/ OSDE.SUBSTITUTES WILL BE COVERING FORKRISTIN WYCKOFFRAEGAN CLEVELANDKENNETH BLAND	003-5600-930-900-0000-000-510	10/25/2023	330.00
11	933	10/25/2023	23015	CLEVELAND COUNTY TREASURER	23-24 Revaluation Fees	3,000.00	
				23-24 Revaluation Fees	014-2518-870-000-0000-000-050	10/25/2023	3,000.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	934	10/25/2023	15364	COUGHLAN COMPANIES LLC	002- PebbleGO	2,399.00	
			002-1000-653-100-1050-000-155		10/25/2023	2,399.00	
			PebbleGo online research learning for students 12 months 23-24 curricular content hub specifically designed for K-2 students. Packed with informational articles, ready-made activities, and literacy supports for students of all abilities, it boosts engagement and fosters independent learning in core subject areas.				
11	935	10/25/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	002- Projectors for MHS class/media	1,458.76	
			002-1000-653-100-0000-000-705		10/25/2023	1,458.76	
			MHSNEC Display NP-ME423W LCD Projector 16:10#MNJ15263791				
11	936	10/25/2023	68494	JOSEPH WILLIAM GALLAGHER, JR	066 MHS Theatre Items	229.99	
			066-1000-681-900-4000-000-705		10/25/2023	229.99	
			066 MHS Theatre Various Contest Pieces and Scene Options				
11	937	10/25/2023	68005	Subplot Studio	066 MHS Musical Logo Design	175.00	
			066-2199-810-000-4000-000-705		10/25/2023	175.00	
			066 Musical Wizard of Oz Design Logo Pack				
11	938	10/25/2023	68493	Larry W. Oakley	066 Piano Tuning for District	120.00	
			066-1000-439-100-0000-000-050		10/25/2023	120.00	
			066 Piano Tuning for the district				
11	939	10/25/2023	68493	Larry W. Oakley	004 MHS Piano Tuning	720.00	
			004-1000-439-100-3000-000-705		10/25/2023	720.00	
			004 MHS Piano Tuning				
11	941	10/25/2023	12960	Betroid Enterprises, Inc.	066 MHS Classroom Music	1,538.98	
			066-1000-619-100-3000-000-705		10/25/2023	150.45	
			066 MHS VocalLullay, Alleluia SSA arr. Schram				
			066-1000-619-100-3000-000-705		10/25/2023	261.00	
			Sleigh Ride 2-part arr. Beck				
			066-1000-619-100-3000-000-705		10/25/2023	123.75	
			Yuletide Sea ShantSleigh Ride 2-part arr. Becky TBB Steve Parsons				
			066-1000-619-100-3000-000-705		10/25/2023	126.00	
			Have Yourself a Merry Little Christmas SSA arr. Althouse				
			066-1000-619-100-3000-000-705		10/25/2023	236.00	
			Tabula Rasa SSATB arr. McDonald				
			066-1000-619-100-3000-000-705		10/25/2023	180.00	
			Il Es Ne SSATB arr. Schirard				
			066-1000-619-100-3000-000-705		10/25/2023	30.10	
			Merry Christmas SSA arr. O'Connell				
			066-1000-619-100-3000-000-705		10/25/2023	17.30	
			Merry Christmas Instrumental parts arr. O'Connell				
			066-1000-619-100-3000-000-705		10/25/2023	26.99	
			Merry Christmas P/A CD arr. O'Connell				
			066-1000-619-100-3000-000-705		10/25/2023	29.40	
			Zat You, Santa Claus SSA arr. Shaw				
			066-1000-619-100-3000-000-705		10/25/2023	30.00	
			Zat You, Santa Claus Instrumental parts arr. Shaw				
			066-1000-619-100-3000-000-705		10/25/2023	27.99	
			Zat You, Santa Claus Accom mp3 arr. Shaw				
			066-1000-619-100-3000-000-705		10/25/2023	62.50	
			I'll Be Home for Christmas SATB arr. Gilpin				
			066-1000-619-100-3000-000-705		10/25/2023	68.75	
			We Three Kings SATB arr. Meader				
			066-1000-619-100-3000-000-705		10/25/2023	168.75	
			It Came Upon a Midnight Clear SATB arr. Jasperse				
11	942	10/25/2023	12598	Nasco Education LLC	066 CRI Art Class	185.65	
			066-1000-611-100-1170-000-145		10/25/2023	66.88	
			066 CRI ArtNasco White Mixed Media Paper 80 lb				
			066-1000-611-100-1170-000-145		10/25/2023	118.77	
			Nasco White Mixed Media Paper 80 lb				

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	943	10/25/2023	14462	Amazon Capital Services Inc.	066 MHS Theatre Costumes	1,500.00
				066 MHS TheatreVariety of Costumes	066-1000-681-900-4000-000-705	1,500.00
11	944	10/25/2023	63840	CNS AUDIO VIDEO	066 Projector Rental for Musical	4,002.00
				066 MHS MusicalProjector Rental for the Musical	066-2199-441-900-4000-000-705	4,002.00
11	945	10/25/2023	68068	ZFX Inc	066 MHS Rigging for Musical	5,000.00
				066 MHS MusicalRigging Install Rental for Musical	066-2199-810-900-4000-000-705	5,000.00
11	946	10/25/2023	67275	RHEUBEN WHITFIELD GREEN III	066 MHS Audition Track for Musical	100.00
				066 MHS MusicalAudition Track Creation for Musical	066-2199-810-900-4000-000-705	100.00
11	947	10/25/2023	64838	JOLLY FARMER PRODUCTS US INC.	412- Conway Greenhouse Supplies	3,500.00
				Conway Greenhouse Supplies	412-1000-681-311-8000-000-705	3,500.00
11	948	10/25/2023	23067	VEX ROBOTICS, INC	412- Holman Classroom Materials	169.61
				Holman Classroom Materials	412-1000-681-315-8700-000-705	169.61
11	949	10/25/2023	14462	Amazon Capital Services Inc.	511- Bronco Family Night Books	4,000.00
				Bronco Family Night Books	511-2194-641-429-0000-000-050	3,204.23
					511-2194-641-429-0000-000-050	795.77
11	950	10/25/2023	14462	Amazon Capital Services Inc.	054- Rumbaugh GATE Books	90.19
				Rumbaugh GATE Books	054-1000-641-251-1050-000-110	30.07
					054-1000-641-251-1050-000-125	30.07
					054-1000-641-251-1050-000-150	30.05
11	951	10/25/2023	14462	Amazon Capital Services Inc.	054 - Snowden Classroom Supplies	500.00
				Snowden Classroom Supplies	054-1000-619-251-0000-000-145	500.00
11	952	10/25/2023	14462	Amazon Capital Services Inc.	511-Bronco Family Night Books	4,000.00
				Bronco Family Night Books	511-2194-641-429-0000-000-050	4,000.00
11	953	10/25/2023	14462	Amazon Capital Services Inc.	412- Pumford Classroom Supplies	589.42
				Pumford Classroom Supplies	412-1000-619-314-8400-000-705	589.42
11	954	10/25/2023	65037	FLASHFORGE USA, INC.	412 - Coffman Printing Supplies for STEM	128.00
				Coffman Printing Supplies for STEM	412-1000-611-315-8700-000-505	128.00
11	955	10/26/2023	61164	Sunny Investments	412 - Stevens Tulsa Fair Hotel (09/29-10/3/23)	535.00
				Stevens Tulsa Fair Hotel Expenses (09/29-10/3/23)	412-2213-580-311-8000-000-705	535.00
11	956	10/26/2023	63286	BREAKOUT, INC	572 - Breakout Edu Desbien	99.00
				Breakout Edu Digital Subscription Renewal	572-1000-653-410-1310-000-110	49.50
					572-1000-653-410-1310-000-135	49.50
11	957	10/26/2023	10257	BARNES & NOBLE	511- Bronco Family Night	750.00
				Bronco Family Night (Books)	511-2194-641-429-0000-000-050	750.00
11	958	10/26/2023	14462	Amazon Capital Services Inc.	511- Bronco Family Night	750.00
				Bronco Family Night (Educational Games)	511-2194-619-429-0000-000-050	727.63
					511-2194-619-429-0000-000-050	22.37

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	959	10/26/2023	67813	WHOLESALE CHESS LLC	054- Moore GATE Instructional Supplies	50.00
				Moore Instructional Supplies (Chess Pieces)	054-1000-619-251-0000-000-160 10/26/2023	50.00
11	960	10/26/2023	14462	Amazon Capital Services Inc.	054 - Moore GATE Classroom Supplies	125.00
				Moore Classroom Supplies (headphones & manipulatives)	054-1000-619-251-0000-000-160 10/26/2023	75.00
					054-1000-653-251-0000-000-160 10/26/2023	50.00
11	961	10/26/2023	14462	Amazon Capital Services Inc.	572 - Amazon Pruettt	240.06
				Classroom supplies such as learning games, markers, crayons etc.	572-1000-619-410-1310-000-145 10/26/2023	240.06
11	962	10/26/2023	18908	WILSON LANGUAGE TRAINING	003 WRS intro course - Tracy Sondag	710.00
				Public Wilson Reading System introductory Course/ 2324-4627997CVirtual Dec 12 -Dec 14 2023 9am- 3pmTracy Sondag	003-2213-860-900-1050-000-155 10/26/2023	710.00
11	963	10/26/2023	14462	Amazon Capital Services Inc.	014-calm down supplies	30.99
				Dana Trading Replacement part-elastic protectorcover for trampoline	002-2410-619-900-1050-000-125 10/26/2023	30.99
11	964	10/26/2023	13343	SAM'S CLUB MC/SYNCB	002/Supplies for Nurse's Office	500.00
				002-MHSSupplies for Nurse's officeKleenex, alcohol wipes, peroxide, etc	002-2132-616-900-0000-000-705 10/26/2023	300.00
				Food items for students Capri Suns, crackers, mints, granola bars, protein and diabetic snacks.	002-2199-682-900-0000-000-705 10/26/2023	200.00
11	965	10/26/2023	14462	Amazon Capital Services Inc.	002-Supplies for Nurse's Office	650.00
				002-MHSSupplies for Nurse's OfficeUnderwear for students, medical supplies, hygiene, etc	002-2132-616-900-0000-000-705 10/26/2023	400.00
				Computer privacy screens	002-2410-619-900-0000-000-705 10/26/2023	250.00
11	966	10/27/2023	85384	MARCELINA LYDIA BARRIENTES SUTTON	041 District Mileage	600.00
				Blanket District Mileage	041-2340-580-239-0000-000-125 10/27/2023	39.83
					041-2340-580-239-0000-000-125 10/27/2023	560.17
11	967	10/27/2023	85766	DAVID W WARD	44 Homebased Mileage	150.00
				Homebased Mileage	044-1000-580-422-0000-000-705 10/27/2023	150.00
11	968	10/27/2023	86812	Michelle Moore	44 Homebased Mileage	125.00
				Homebound Mileage	044-1000-580-422-0000-000-705 10/27/2023	125.00
11	969	10/27/2023	68024	Cardio Partners Inc	045 AED Batteries	1,000.00
				Battery and Electrode FRx Smart Pads II- district replacementsM5070A-Qty-4989803139261-Qty-1	045-2132-616-239-0000-000-050 10/27/2023	1,000.00
11	970	10/27/2023	23467	OKLAHOMA AUTISM NETWORK	613 Autism Training for Teachers	1,200.00
				Training for Certified staff on Autism and DD-1/24-25. Aron Holt, Aaron Manuel, Jessica Stanley, Kimberly VanAken	613-2213-580-239-0000-000-140 10/27/2023	1,200.00
11	971	10/27/2023	64453	SCHOOL RESEARCH NEXUS LLC	011 - Fall Symposium	3,350.00
				Fall Symposium Dues	011-2321-810-000-0000-000-050 10/27/2023	3,350.00
11	972	10/27/2023	68491	AlwaysOn, Inc	012-agreement for Chatbot from 11/13/23 to 6/30/24	2,000.00
				012 - Agreement for Chatbot from 11/13/23 to 6/30/24	012-2490-653-000-0000-000-050 10/27/2023	110 2,000.00

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	973	10/30/2023	14462	Amazon Capital Services Inc.	070 STEM Items	34.94
			070-1000-619-100-0000-000-050		10/30/2023	34.94
					070-032Clipboards, HERKKA 15 Pack Plastic Clipboards Low Profile Clip Standard A4 Letter Size, Office Supplies Classroom Supplies	
11	974	10/30/2023	12960	Betrolld Enterprises, Inc.	066 MCMS Vocal Class Music	210.00
			066-1000-619-100-0000-000-525		10/30/2023	75.00
					066 MCMS Jingle All the Way - Adam Podd and Matt Podd - 2 part	
			066-1000-619-100-0000-000-525		10/30/2023	61.50
					Noche de Paz - Ruth Morris Gray - 2part	
			066-1000-619-100-0000-000-525		10/30/2023	73.50
					Lo, How a Rose/The Rose - Craig Hella Johnson - SATB	
11	975	10/30/2023	67087	BLAKE'S AV SOLUTIONS LLC	066 Sound Design Training	1,590.65
			066-2199-810-900-4000-000-705		10/30/2023	1,590.65
					066 MHS MusicalSound Design EQ/Training for Musical	
11	976	10/30/2023	14462	Amazon Capital Services Inc.	572 - Westmorland Classroom Tech Supplies	186.99
			572-1000-653-410-1310-000-160		10/30/2023	93.50
			572-1000-653-410-1310-000-525		10/30/2023	93.49
					Westmorland - Classroom Tech Supplies (Headphones)	
11	977	10/30/2023	14462	Amazon Capital Services Inc.	412- Carey Classroom Instructional Supplies	2,500.00
			412-1000-653-316-8100-000-705		10/30/2023	2,500.00
					Carey Classroom Instructional Supplies such as headphones and wireless keyboards	
11	978	10/30/2023	14462	Amazon Capital Services Inc.	412 - Coffman Classroom Instructional Supplies	400.00
			412-1000-681-315-8700-000-505		10/30/2023	400.00
					Coffman Instructional Supplies such as Mini Drones	
11	979	10/30/2023	14462	Amazon Capital Services Inc.	412 - Moore/Holman Instructional Supplies	125.00
			412-1000-681-315-8700-000-705		10/30/2023	125.00
					Moore/Holman Classroom Instructional Supplies	
11	980	10/30/2023	99999	MUSTANG SCHOOL GENERAL	041 Blanket Mileage Reimbursement	600.00
			041-2340-580-239-0000-000-120		10/30/2023	600.00
					Blanket Mileage Reimbursement-Gariella Lopez	
11	981	10/30/2023	99999	MUSTANG SCHOOL GENERAL	613- Substitute Reimbursement-1/24-25	1,000.00
			613-5600-930-239-0000-000-140		10/30/2023	1,000.00
					Substitute Reimbursement-1/24-25Aron Holt, Aaron Manuel, Jessica Stanley, Kimberly VanAken	
11	982	10/30/2023	99999	MUSTANG SCHOOL GENERAL	004 OAEA Conf 11-10-23 @ UCO Carnes, Tilley, Odom	330.00
			004-0000-930-000-1170-000-705		10/30/2023	110.00
			004-0000-930-000-1170-000-705		10/30/2023	110.00
			004-0000-930-000-1170-000-705		10/30/2023	110.00
					004 Substitutes for Sarah Carnes, Rachel Tilley and Emily Odom to attend the OAEA Fall Conference on Nov 10, 2023 at UCO	

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	983	10/30/2023	18351	ID SPECIALISTS INC	025-ID CARD SUPPLIES	2,428.50	
				hid 2000 iCLASS CARD - PROXIMITY BADGE - 26 BIT - Each..2000PGGMN * FC 100 ** Start #38731 THRU # 39231	025-2580-653-000-0000-000-050	10/30/2023	1,825.00
				#RibZ350-350 Zebra #800350-350 YMCKO 5 panel ribbon - full colorfront with overcoat. 200 images. Cleaning roller included with ribboncartridge. For use with Zebra's ZC350 printers.	025-2580-653-000-0000-000-050	10/30/2023	388.50
				Zebra #105999-311-01 5 each Cleaning Cards for ZC100 / ZC300 /ZC350 Badge Printers, Recommended Cleaning every 1000 printedcards.	025-2580-653-000-0000-000-050	10/30/2023	140.00
				SHIPPING	025-2580-653-000-0000-000-050	10/30/2023	75.00
11	984	11/01/2023	13291	Rosenstein, Fist & Ringold, Inc.	011 - Legal Fees	1,020.00	
				Legal Fees for Adam Heavin, Hearing Officer for Student Suspension	011-2317-810-000-0000-000-050	11/01/2023	1,020.00
11	985	11/01/2023	68507	Air Force Association	002-Lunch Table for Women in Aviation Conf.	120.00	
				002-MHSTable reservation for Women in Aviation 12/8/23	002-2575-810-100-0000-000-705	11/01/2023	120.00
11	986	11/01/2023	84324	THOMAS C LANDRY	044 Homebased Mileage	150.00	
				Homebased Mileage	044-1000-580-422-0000-000-705	11/01/2023	150.00
11	987	11/01/2023	63507	OKLAHOMA COUNCIL FOR INDIAN ED	561-OCIE Conference Registration. 12/3-5 OKC	700.00	
				561-OCIE Conference Registration: December 3-5 in Oklahoma City. Attended by Bailey Murrah and Katy Patterson	561-2213-860-272-0000-000-050	11/01/2023	700.00
11	988	11/02/2023	14462	Amazon Capital Services Inc.	621 Special Education Teacher Class Supplies	25,000.00	
				Special Education Teacher Class Supplies-Adaptive Supplies, paper, interactive crafts, etc.	041-1000-658-239-0000-000-105	11/02/2023	600.00
					041-1000-658-239-0000-000-110	11/02/2023	1,200.00
					041-1000-658-239-0000-000-115	11/02/2023	800.00
					041-1000-658-239-0000-000-120	11/02/2023	1,800.00
					041-1000-658-239-0000-000-125	11/02/2023	1,000.00
					041-1000-658-239-0000-000-135	11/02/2023	1,200.00
					041-1000-658-239-0000-000-140	11/02/2023	1,600.00
					041-1000-658-239-0000-000-145	11/02/2023	1,200.00
					041-1000-658-239-0000-000-150	11/02/2023	800.00
					041-1000-658-239-0000-000-155	11/02/2023	1,000.00
					041-1000-658-239-0000-000-160	11/02/2023	1,400.00
					041-1000-658-239-0000-000-505	11/02/2023	1,800.00
					041-1000-658-239-0000-000-510	11/02/2023	1,400.00
					041-1000-658-239-0000-000-525	11/02/2023	1,400.00
					621-1000-658-239-0000-000-130	11/02/2023	800.00
					621-1000-658-239-0000-000-705	11/02/2023	7,000.00
11	989	11/02/2023	19612	DOLLAR TREE STORE	412- Knowles Instructional Classroom Supplies	100.00	
				Knowles Instructional Classroom Supplies (Foam Board)	412-1000-681-315-8700-000-705	11/02/2023	100.00

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	990	11/02/2023	14462	Amazon Capital Services Inc.	11 General Classroom Supplies	500.00
				11 General Classroom Supplies	002-1000-619-900-0000-000-145	63.60
					002-1000-619-900-0000-000-145	186.40
					002-1000-681-900-0000-000-145	64.06
					002-1000-681-900-0000-000-145	185.94
11	991	11/02/2023	12598	Nasco Education LLC	066 Cent Art Class Items	101.75
				066 Styrofoam BALL 4"	066-1000-619-100-0000-000-135	16.56
				Geometric Solids Foam Mini	066-1000-619-100-0000-000-135	50.88
				Styrofoam Cube 3x3x3	066-1000-619-100-0000-000-135	3.04
				Styrofoam Cone 6 x 3	066-1000-619-100-0000-000-135	31.27
11	992	11/02/2023	13393	School Specialty, LLC	014-classroom supplies	400.00
				classroom supplies	002-1000-619-100-1050-000-125	400.00
11	993	11/02/2023	64708	TEXAS ASSOC FOR HEALTH	002 - Professional Development	225.00
				002 - Professional DevelopmentTy Sullivan - TAPERD Annual ConventionNov 29-Dec 2	002-1000-860-900-0000-000-525	225.00
11	994	11/02/2023	14462	Amazon Capital Services Inc.	621 Functional Skills Supplies	500.00
				Functional Skills Supplies-Adaptive cooking supplies	621-1000-651-239-0000-000-705	500.00
11	995	11/02/2023	16705	Multi-Health Systems, Inc.	621 Psych Testing Protocols	500.00
				Psych Testing Protocols	621-2140-614-239-0000-000-110	500.00
11	996	11/02/2023	13059	PSYCHOLOGICAL ASSESSMENT RESOU	621 Psych Testing Assessments	1,000.00
				Psych Testing Protocol Kit	621-2140-614-239-0000-000-705	1,000.00
11	997	11/02/2023	12710	Okla. Assoc.of School Bus.Officials	OISBF Workshops	280.00
				Registration for Randi Spencer to attend the OISBF virtual workshops for payroll and treasure, December - June 14 sessions at \$20 each	014-2511-860-000-0000-000-050	280.00
11	998	11/02/2023	66545	INSTRUCTIONAL COACHING GROUP	003-PD Coaching Institute Jan. 2024	4,000.00
				003-MHS16-week virtual coaching institute for Sam Stepanek and Kristi Connors, starting in January 2024.	003-2213-860-100-0000-000-705	4,000.00
11	999	11/02/2023	62379	Digi Security Sytems, LLC	025-Analog Cameras	2,332.24
				QUOTE#012447CE-VX40	376-2580-653-000-0000-000-050	2,225.10
				SHIPPING	376-2580-653-000-0000-000-050	107.14
11	1000	11/02/2023	62601	EXPLORELEARNING, LLC	Project 002- Explore Learning Course	1,157.02
				Explorer Learning Course	002-1000-530-900-0000-000-150	1,157.02
11	1001	11/02/2023	11480	W.W. Grainger, Inc.	002-Crowd control barriers- Bus loops	1,500.00
				002-MHSCrowd control barrierPart# 31DW18 Approx. 12 for the bus loops	002-2199-344-900-0000-000-705	1,500.00
11	1002	11/02/2023	15012	Dell Marketing LP	552- Angie Choate Robotics Computer	807.69
				Latitude 3540,XCTO, 13th Gen Intel® Core™ i5-1335U (12 MB cache, 10 cores, 12 threads, up to 4.60 GHz Turbo)Windows 11 Pro	552-1000-653-498-0000-000-050	807.69
11	1003	11/02/2023	14462	Amazon Capital Services Inc.	042-Bronco Academy-Technology	500.00
				042-Bronco Academy-Technology	042-2230-653-100-0000-000-125	500.00

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 843 - 49999, Fund(s): 11-General

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1004	11/02/2023	14066	YUKON TROPHY CO.	041 Employee Name Badges	125.00
				SSC Employee Name Badges	041-2575-810-239-0000-000-050	125.00
11	1005	11/03/2023	99999	MUSTANG SCHOOL GENERAL	003 MNMS SUB REIMBURSEMENT FOR PD TRAINING	110.00
				SUB REIMBURSEMENT FOR FUNCTIONAL SKILLS TEACHER TO ATTEND A HALF DAY OAAP PD TRAINING.	003-5600-930-900-0000-000-510	110.00
11	1006	11/03/2023	65058	CONCORD THEATRICALS CORP	066 MCMS Theatre Items	51.00
				066 MCMSThe Witches (Wood/Dahl)	066-1000-619-100-0000-000-525	12.95
				A Play About a Dragon	066-1000-619-100-0000-000-525	22.05
				Hatch (The Keen Collection, Vol. 9)	066-1000-619-100-0000-000-525	16.00
11	1007	11/03/2023	63521	Varitronic LLC	412 - Varitronics Carey	370.70
				Carey Varitronics Printing Supplies such as ink cartridges	412-1000-611-316-8100-000-705	370.70
11	1008	11/03/2023	14462	Amazon Capital Services Inc.	412 - Wakefield Instructional Classroom Supplies	325.00
				Wakefield Instructional Classroom supplies such as crayons, markers etc.	412-1000-619-312-8600-000-705	325.00
11	1009	11/03/2023	13963	CAPITAL ONE TRADE CREDIT	041 Lifeskills PO High School	320.00
				Creating PO to replace 2024-11-371 Lifeskills PO	041-1000-681-239-0000-000-705	320.00

<b>Non-Payroll Total:</b>	<b>\$526,932.24</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$85.00</b>
<b>Report Total:</b>	<b>\$527,017.24</b>

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 146 - 500, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	146	10/05/2023	16144	Chickasaw Telecom Inc	033 - Hallway speakers	1,444.20
				033-2620-651-000-0000-000-155	10/05/2023	1,444.20
					033 - Hallway speakers for IT at RW addition	
21	147	10/05/2023	13342	MEDLEY MATERIAL HANDLING	036-Diagnosis HVAC shop forklift	784.80
				036-2640-439-000-0000-000-000	10/30/2023	784.80
					036-Service call to diagnosis the HVAC shop forklift	
21	148	10/05/2023	14221	VOSS ELECTRIC CO	036-LED bulbs for outside lighting DW	2,083.00
				036-2620-651-000-0000-000-000	10/05/2023	2,083.00
					036-Purchase LED bulbs for outside lighting district wide and freight	
21	149	10/05/2023	14221	VOSS ELECTRIC CO	036-Metal Halo bulbs for DW use	751.00
				036-2620-651-000-0000-000-000	10/05/2023	741.00
					036-Purchase Metal Halo lamps to be used around the district	
				036-2620-651-000-0000-000-000	10/05/2023	10.00
					036-freight	
21	150	10/10/2023	18862	ATWOOD DISTRIBUTING, LP	034-Open PO for Blowers and Dewalt batteries	1,500.00
				034-2620-618-000-0000-000-000	10/10/2023	1,479.92
				034-2620-618-000-0000-000-000	10/10/2023	20.08
					Dewalt days promo-free batteries with bare tool purchase. Phasing out Kobalt-batteries too expensive-not long life	
21	151	10/10/2023	62873	Classic Paper Supply, Inc.	034-Ice Melt(bagged)	2,940.00
				034-2620-618-000-0000-000-050	10/10/2023	2,940.00
					See Quote-Ice Melt Quote 2023	
21	152	10/10/2023	16306	DECKER INC	032-General Maintenance Supplies	625.12
				032-2620-651-000-0000-000-000	10/10/2023	625.12
					032-Misc general maintenance tools and supplies	
21	153	10/10/2023	68016	Tommy Floyd	036-Electrical Work at Riverwood	5,988.00
				036-2620-452-000-0000-000-000	10/10/2023	3,088.00
					036-Installing a meter base and panel at Riverwood for the new LED sign	
				036-2620-452-000-0000-000-000	10/10/2023	2,900.00
					036-Running power to the new LED sign	
21	154	10/16/2023	15147	LOWES CREDIT SERVICES	031-Ladders/Misc items for District Wide Use	2,000.00
				031-2620-655-000-0000-000-000	10/16/2023	347.23
				031-2620-655-000-0000-000-000	10/16/2023	42.71
				031-2620-655-000-0000-000-000	10/16/2023	2.14
				031-2620-655-000-0000-000-000	10/16/2023	1,607.92
					031-Purchase ladders and other misc items for district wide use	
21	155	10/17/2023	14569	Staples, Inc.	031-Office Supplies	210.00
				031-2620-619-000-0000-000-000	10/17/2023	79.02
					Fine Point Black Sharpies	
				031-2620-619-000-0000-000-000	10/17/2023	20.38
					Fine Point Red Sharpies	
				031-2620-619-000-0000-000-000	10/17/2023	33.14
					Pop-up post it notes	
				031-2620-619-000-0000-000-000	10/17/2023	10.19
					Quill brand regular non skid paper clips-1pk = 10 boxes	
				031-2620-619-000-0000-000-000	10/17/2023	66.27
					Uni-ball vision rollerball pens, fine pt, black	
				031-2620-619-000-0000-000-050	10/17/2023	1.00
					balance closed by mistake - sharpies	
21	156	10/24/2023	14221	VOSS ELECTRIC CO	036-T8 Bulbs for DW use	6,500.00
				036-2620-651-000-0000-000-000	10/24/2023	6,500.00
					036-Purchase 1560 T8 bulbs for district wide use	
21	157	10/24/2023	10048	AIR & EARTH INC	032-Air quality test district wide	2,000.00
				032-2620-438-000-0000-000-000	10/24/2023	2,000.00
					032-Air quality testing district wide	

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 146 - 500, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	158	10/26/2023	62862	PENLEY OIL COMPANY	032-Solvent to clean parts	350.00
			032-2620-618-000-0000-000-000		10/26/2023	350.00
					032-55 gal drum of solvent to clean parts	
21	159	10/27/2023	67153	ACURA NEON, INC	Mustang Logo Sign	1,680.00
			099-2620-651-000-0000-000-050		10/27/2023	1,680.00
					Mustang Logo Sign for PIO Office	
21	160	10/30/2023	23237	Contract Paper Group Inc	035-One truck load of copy paper	25,384.80
			035-2620-611-000-0000-000-000		10/30/2023	25,384.80
					035-Purchase one truck load (21 pallets, 840 cartons) of 8-1/2 x 11 copy paper	
21	161	10/30/2023	12749	eei Group LLC	036-MPS Event Center AAON Retrofit	11,931.13
			036-2620-438-000-0000-000-705		10/30/2023	11,931.13
					036-MPS Event Center AAON Retrofit	
21	162	10/30/2023	20112	Fastenal Company	036-Blanket PO for Filters	10,000.00
			036-2620-655-000-0000-000-000		10/30/2023	10,000.00
					036-Blanket PO for filters district wide	
21	163	10/30/2023	14221	VOSS ELECTRIC CO	036-Lighting for HS Band Area	140.00
			036-2620-651-000-0000-000-705		10/30/2023	140.00
					036-Lighting for the HS Band Area	
21	164	11/01/2023	62873	Classic Paper Supply, Inc.	034-Winter Bulk see Quote 2605	110,717.66
			034-2620-618-000-0000-000-050		11/01/2023	110,717.66
					Winter Bulk Chems, Paper products, Hand Soap, Foaming Hand Sanitizer	
21	165	11/02/2023	12794	OKLAHOMA ROOFING & SHEET METAL	033 - Core roof at Cent. - 135	4,500.00
			033-2620-458-000-0000-000-135		11/02/2023	4,500.00
					033 - Core roof at Centennial	
21	166	11/02/2023	62496	HARRISON-ORR AIR CONDITIONING LLC	036-Blanket PO for service/repairs	5,000.00
			036-2620-438-000-0000-000-000		11/02/2023	5,000.00
					036-Blanket PO for service/repairs on district wide Mechanical issues district wide	
21	167	11/02/2023	68354	KB Electric LLC	036-Lighting replacements at Soccer	1,900.00
			036-2620-438-000-0000-000-705		11/02/2023	1,900.00
					036-Replace musco lamps, 4 musco capacitors lift equipment tow and unload	

<b>Non-Payroll Total:</b>	<b>\$198,429.71</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$198,429.71</b>

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 10/3/2023 - 11/6/2023, PO Range: 146 - 500, Fund(s): 34-2012 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	146	10/10/2023	16306	DECKER INC	087-36" Flexible Orange Cones w/hardware	1,021.66
			097-Purchase (30) 36" High flexible orange delineator posts with reflective tape, includes bolt down hardware	087-2620-651-000-0000-000-000	10/10/2023	958.50
			087-estimated shipping and handling	087-2620-651-000-0000-000-000	10/10/2023	63.16
34	147	10/10/2023	67883	L & L Construction Solutions LLC	085-Concrete repair around the HS Track	2,000.00
			085-Labor and material to repair the concrete around the HS Track	085-2620-455-000-0000-000-705	10/10/2023	2,000.00
34	148	10/10/2023	62873	Classic Paper Supply, Inc.	037-Pallet Jack, Nordic Snow Plow, forklift plow	4,674.00
			037-Electric Pallet Truck, 3300 lb load cap, long handle, lithium 48V/20AH Battery, 27" x 48"	037-2630-656-000-0000-000-000	10/10/2023	2,245.00
			037-Nordic Plow 64"w x 19/5" H, UTV Snow plow w/hitch	037-2630-656-000-0000-000-000	10/10/2023	1,264.00
			037-Snow Plow for the forklift	037-2630-656-000-0000-000-000	10/10/2023	615.00
			037-Freight in for the pallet truck, and the nordic snow plow	037-2630-656-000-0000-000-000	10/10/2023	450.00
			037-Increase PO 2024-34-148-this is for the difference in cost of the snow plow for the fork lift	037-2630-656-000-0000-000-000	10/25/2023	100.00
34	149	10/16/2023	23175	THOMPSON EDUCATIONAL FURNISHINGS	033 - Student desks - 150	29,574.00
			033 - 18" x 24" Open front desk w/plastic bookbox and wood top	033-2620-651-000-0000-000-150	10/16/2023	26,500.00
			033 - increase PO 2024-34-149 for shipping - 150	033-2620-651-000-0000-000-150	10/16/2023	3,074.00
34	150	10/17/2023	12497	MIDWEST BUS SALES, INC.	024-Security Cameras for buses	59,386.04
			024- DVR, Cables, Cameras, Camera Harnesses, Windshield mounts, Installation of systems for 28 buses. Removal also of old systems/move to another unit.	024-2730-739-000-0000-000-050	10/17/2023	59,386.04
34	151	10/31/2023	68505	B&C Carpet Co Inc	086-Flooring issues district wide	5,000.00
			084-Flooring issues/repair district wide	086-2620-438-000-0000-000-000	10/31/2023	5,000.00
34	152	11/02/2023	12971	HERTZBERQ-NEW METHOD, INC.	34-Media Books	1,000.00
			Media Books	006-2220-641-900-1050-000-125	11/02/2023	1,000.00
34	153	11/02/2023	67883	L & L Construction Solutions LLC	083-Roof repairs at the Band Concession	1,800.00
			083-2 roof repairs at the HS Band Concession, 1 roof repair above the commons area	083-2620-458-000-0000-000-000	11/02/2023	1,800.00

<b>Non-Payroll Total:</b>	<b>\$104,455.70</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$104,455.70</b>

### Mustang Public Schools Encumbrance Register

**Options:** Year: 2023-2024, Date Range: 10/31/2023 - 11/8/2023, PO Range: 169 - 169, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	169	11/08/2023	18296	First American Title Insurance Co	Purchase of Two Lots	65,000.00
			318-4200-713-000-0000-000-050		11/08/2023	65,000.00
Purchase of Lots 13 & 14, Block 7, Mustang OK - South of MERC. \$60,000 Purchase, \$5,000 estimated closing costs						

<b>Non-Payroll Total:</b>	<b>\$65,000.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$65,000.00</b>

**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
61	07/01/2023	13963	CAPITAL ONE TRADE CREDIT	043 Blanket ESY Supplies	-2.33
				043-1000-681-239-0000-000-135	
				07/01/2023 10/04/2023	-2.33
77	07/01/2023	61945	SCHOOL HEALTH CORPORATION	045 District Nurse Bulk Order	-33.20
				045-2132-616-239-0000-000-505	
				07/01/2023 10/04/2023	-33.20
191	07/03/2023	61446	OKLAHOMA SCHOOLS INSURANCE GROUP	FY24 Property and Liability Insurance	-10,000.00
				015-2620-523-000-0000-000-050	
				09/29/2023 10/06/2023	-10,000.00
				Increase OSIG PO #191 for increase coverage costs due to Riverwood expansion being complete	
207	07/05/2023	18841	ACT	795 ACT PreACT	-18,700.00
				795-1000-614-437-0000-000-705	
				07/05/2023 10/10/2023	-18,700.00
				PreACT testing for all 9th grade students	
295	07/19/2023	86438	WILLIAM JACOB STAATS	412 W Staats Per Diem Summer Summit	800.00
				412-2213-580-316-8100-000-705	
				07/19/2023 10/17/2023	-400.00
				Per Diem for Will Staats to attend Career Tech Summer Summit in Tulsa, OK 8/1-8/2	
				412-2213-580-316-8100-000-705	
				10/17/2023	1,200.00
307	07/19/2023	14569	Staples, Inc.	014-Blanket PO Administrative Office supplies	600.00
				014-2490-619-000-0000-000-050	
				07/19/2023 10/17/2023	-137.93
				Blanket PO- Administrative office supplies for the MERC	
				014-2490-619-000-0000-000-050	
				10/17/2023	23.39
				014-2490-619-000-0000-000-050	
				10/17/2023	39.06
				014-2490-619-000-0000-000-050	
				10/17/2023	675.48
412	07/31/2023	13963	CAPITAL ONE TRADE CREDIT	412 Walmart Blanket Pumford	62.39
				412-1000-681-314-8400-000-705	
				07/31/2023 10/05/2023	-550.90
				sewing supplies, notions and classroom supplies	
				412-1000-681-314-8400-000-705	
				10/05/2023	613.29
418	08/01/2023	64779	TOBII DYNAVOX LLC	621 Renewal Subscription Boardmaker	-450.00
				621-1000-530-239-0000-000-510	
				08/01/2023 10/04/2023	-450.00
				Renewal Subscription Boardmaker	
419	08/01/2023	64184	LEXIA LEARNING SYSTEMS LLC	621 Lexia Literacy Subscription	-9,831.25
				621-1000-530-239-0000-000-705	
				08/01/2023 10/04/2023	-9,831.25
				Lexia Literacy Subscription-Students Middle School through High School	
427	08/02/2023	14462	Amazon Capital Services Inc.	045 CPR Supplies	-66.05
				045-2132-616-239-0000-000-050	
				08/02/2023 10/04/2023	-66.05
				CPR Class Supplies	
428	08/02/2023	14462	Amazon Capital Services Inc.	621 Table Tray for Student	-23.40
				621-2135-658-239-0000-000-155	
				08/02/2023 10/04/2023	-23.40
				Table Tray for Student in wheelchair- Riverwood	
429	08/02/2023	14462	Amazon Capital Services Inc.	621 Psych Kit Supplies	-31.74
				621-2140-658-239-0000-000-120	
				08/02/2023 10/04/2023	-31.74
				Psych Kit Supplies for testing use	
430	08/02/2023	14462	Amazon Capital Services Inc.	041 Psych Office Privacy Tint	-91.01
				041-2199-651-239-0000-000-705	
				08/02/2023 10/04/2023	-91.01
				Psych Office Privacy Tint	
445	08/02/2023	67166	UAS SPECIALISTS, LLC	421 Drones Plus Knowles	-3,500.00
				421-1000-681-390-8700-000-705	
				08/02/2023 10/05/2023	-909.00
				Quote# 3076DJI Mini 3 Pro (DJI RC)	
				421-1000-681-390-8700-000-705	
				08/02/2023 10/05/2023	-1,278.00
				DJI Avata Explorer Combo	
				421-1000-681-390-8700-000-705	
				08/02/2023 10/05/2023	-1,229.00
				FPV Combo	
				421-1000-681-390-8700-000-705	
				08/02/2023 10/05/2023	-84.00
				Shipping/ Overage	
449	08/02/2023	14462	Amazon Capital Services Inc.	542 Amazon Books EL Classroom	-25.38
				572-1000-641-410-1310-000-105	
				09/15/2023 10/06/2023	-3.18
				Roller Girl Book (50 copies)	
				572-1000-641-410-1310-000-110	
				09/15/2023 10/06/2023	-3.18
				572-1000-641-410-1310-000-115	
				09/15/2023 10/06/2023	1193.17
				572-1000-641-410-1310-000-120	
				09/15/2023 10/06/2023	-3.17
				572-1000-641-410-1310-000-125	
				09/15/2023 10/06/2023	-3.17

**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
		572-1000-641-410-1310-000-135		09/15/2023 10/06/2023	-3.17
		572-1000-641-410-1310-000-150		09/15/2023 10/06/2023	-3.17
		572-1000-641-410-1310-000-155		09/15/2023 10/06/2023	-3.17
452	08/02/2023	68320	Canadian Valley Speech Services	641/047 District Speech Services	64.27
		District Speech Contract Services	641-2152-323-239-0000-000-135	08/02/2023 10/05/2023	-33,900.00
			641-2152-323-239-0000-000-135	10/05/2023	33,964.27
454	08/03/2023	12097	Lakeshore Equipment Company	621 Classroom Sensory Learning	-53.10
		Classroom Sensory Learning Liquid Tiles-Jessica Reynolds Classroom	621-1000-619-239-0000-000-120	08/03/2023 10/04/2023	-53.10
478	08/08/2023	23066	AndyMark Inc.	421 AndyMark STEM	-11,658.43
		Quote #: E87U2S9-01FRC Home Practice Perimeteram-4546	421-1000-681-390-8700-000-705	08/08/2023 10/05/2023	-9,000.00
		FRC Perimeter Unpacked Upright and Guardrail Caseam-5351	421-1000-681-390-8700-000-705	08/08/2023 10/05/2023	-1,000.00
		Admin Fee	421-1000-681-390-8700-000-705	08/08/2023 10/05/2023	-500.00
		Shipping	421-1000-681-390-8700-000-705	08/08/2023 10/05/2023	-1,158.43
498	08/10/2023	13803	THOMPSON SCHOOL BK.DEPOSITORY	333-MHS Spanish Growth	-0.02
		333- Spanish II Bundle Descubre 2022 L2 SE + SSPlus + wSAM(6Y)	333-1000-643-100-3100-000-705	08/10/2023 10/04/2023	-0.02
514	08/10/2023	15145	COURTYARD TULSA, LLC	hotel for conference- October 4-6	3.38
		\$3.38 increase to PO 514 due to occupancy and city taxes	024-2660-580-000-0000-000-050	10/10/2023	3.38
519	08/11/2023	13963	CAPITAL ONE TRADE CREDIT	412 - Groceries & Classroom Supplies	162.23
		Cox - Wal-Mart Supplies	412-1000-681-314-8400-000-705	08/11/2023 10/04/2023	-12.35
			412-1000-681-314-8400-000-705	10/04/2023	174.58
520	08/14/2023	67711	FCCLA, Inc.	412 - FCCLA Membership Affiliation Package	200.00
		Kain - FCCLA Membership Affiliation	412-2213-810-312-8600-000-705	08/14/2023 10/10/2023	-900.00
			412-2213-810-312-8600-000-705	10/10/2023	1,100.00
525	08/15/2023	61446	OKLAHOMA SCHOOLS INSURANCE GROUP	016-Deductible	-523.28
		016-Deductible Payment amount of \$1000.00 for Bus accident DOL 8.14.23	016-2720-521-000-0000-000-050	08/15/2023 10/18/2023	-523.28
526	08/15/2023	12097	Lakeshore Equipment Company	621 Classroom Sensory Liquid Tiles	-53.10
		Classroom Sensory Liquid Tiles	621-1000-619-239-0000-000-120	08/15/2023 10/04/2023	-53.10
527	08/15/2023	14462	Amazon Capital Services Inc.	621 HS Supplemental Curriculum	-5.56
		HS Supplemental Curriculum	621-1000-641-239-4045-000-705	08/15/2023 10/04/2023	-5.56
528	08/15/2023	66640	Trafera Holdings, LLC	041 Resource Room Check Out	-51.00
		High School Resource Room -Steve WilsonHP 14G6 ChromebookHP 14 G6 CAM N4120 8G 64G SSD 14"1Yr Warranty	041-2199-653-239-0000-000-705	08/15/2023 10/04/2023	-51.00
546	08/18/2023	13963	CAPITAL ONE TRADE CREDIT	045 Nurse Office Mini Fridge	-12.00
		MEC Nurse Fridge Replacing Broken One	045-2132-651-239-0000-000-130	08/18/2023 10/04/2023	-12.00
558	08/18/2023	68352	ViewTech Group, LLC	412 - Holman Robotics Class	-7,700.00
		Robotics - Humanoid Bundle (2)	412-1000-681-315-8700-000-705	08/18/2023 10/10/2023	-7,700.00
562	08/21/2023	14462	Amazon Capital Services Inc.	628 OT Supplies	120.89
		Adaptive Mounted Table Top Scissors- Horizon	628-2135-658-239-0000-000-140	08/21/2023 10/04/2023	-0.89

**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
563	08/21/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	041 Classroom Printer	-20.67
			Classroom printer for FS room - Jennifer PhilipsQty-1MNJ14516469QTY-1MNJ14519263QTY-1MNJ14519262QTY-1MNJ14519261QTY-1MNJ14519260	041-2580-653-239-0000-000-525	08/21/2023 10/04/2023 -20.67
570	08/22/2023	14462	Amazon Capital Services Inc.	066 MHS Theatre makeup, costumes, props	-68.69
			066 Supplies for "Alice in Wonderland" - makeup, costumes, props, etc	066-1000-681-900-2800-000-705	08/22/2023 10/30/2023 -67.65
				066-1000-681-900-2800-000-705	08/22/2023 10/31/2023 -1.04
580	08/22/2023	66327	INSTRUCTURE, INC	795-Additional Licenses (Canvas & Mastery Connect)	875.00
			Increase Request to PO#580 (Consulting Fee Not Included in Original Purchase)	795-1000-530-437-0000-000-050	10/20/2023 875.00
599	08/24/2023	11059	Blick Art Materials, LLC	066-CRI Classroom Art Supplies	-166.46
			Kingart Pro Double-Ended Art Alcohol Marker Set of 60	066-1000-619-100-0000-000-145	08/24/2023 10/18/2023 -91.46
			GelliStudent Printing Plates, Rectangle, Class Pack of 11 8x10	066-1000-619-100-0000-000-145	08/24/2023 10/18/2023 -75.00
600	08/24/2023	14462	Amazon Capital Services Inc.	066 CRI Classroom Art Supplies	-19.19
			Coheali 10 Pcs Letterpress Painting Supplies Printmaking	066-1000-619-100-0000-000-145	08/24/2023 10/10/2023 -19.19
620	08/29/2023	68015	Oklahoma Electric Cooperative	District Electricity	-2,000,000.00
			District Electricity	027-2620-624-000-0000-000-050	08/29/2023 10/03/2023 -289,298.87
				027-2620-624-000-0000-000-050	08/29/2023 10/05/2023 -1,710,701.13
657	09/01/2023	14462	Amazon Capital Services Inc.	045 Shelving Unit	-58.30
			Shelving Unit for Storing Supplies	045-2132-651-239-0000-000-130	09/01/2023 10/04/2023 -58.30
659	09/01/2023	14462	Amazon Capital Services Inc.	643 OT Supplies	500.00
			Variety of Adaptive Occupational Therapist supplies	621-2135-658-239-0000-000-120	10/19/2023 500.00
661	09/01/2023	67150	WEST COAST PUBLISHING	MHS/Debate access for Teague	33.50
			Increase to po# 661Processing fee	002-1000-641-100-4000-000-705	10/03/2023 33.50
666	09/05/2023	14462	Amazon Capital Services Inc.	621 Classroom Cubbie Tray Storage	-82.40
			Classroom Cubbie Storage With Bins- Ryan Smith@ Centennial, New FS Class at Trails	621-1000-651-239-0000-000-120	09/05/2023 10/04/2023 -41.20
				621-1000-651-239-0000-000-135	09/05/2023 10/04/2023 -41.20
667	09/05/2023	66397	MNJ TECHNOLOGIES DIRECT, INC.	041 Classroom Printer-Centennial	-20.67
			Functional Skills Classroom Printer	041-2580-653-239-0000-000-135	09/05/2023 10/04/2023 -20.67
671	09/06/2023	15012	Dell Marketing LP	041 Laptop Battery Replacements	-23.45
			Laptop Battery Replacements-Tamra Lucas, Shay Bruce, Cecile Farrell, Ashley Witt, Lori Naeher	041-2580-619-239-0000-000-050	09/06/2023 10/04/2023 -23.45
674	09/07/2023	10064	All Season Building Supply Co Inc	TOOLS AND SUPPLIES	400.00
			TOOLS AND SUPPLIES	023-3140-618-700-0000-000-050	09/07/2023 10/05/2023 -0.43
				023-3140-618-700-0000-000-050	10/05/2023 400.43
678	09/07/2023	62999	ADAPTIVEMALL.COM, LLC	621 Gait Trainer Set Cushion	75.00
			Gait Trainer Set Cushion	621-2135-658-239-0000-000-120	09/07/2023 10/06/2023 -150.00
				621-2135-658-239-0000-000-120	10/06/2023 <del>150.00</del>
				621-2135-658-239-0000-000-120	10/06/2023 75.00

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**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
690	09/11/2023	14066	YUKON TROPHY CO.	066 MHS Theatre Trophies, Awards, Medals	-172.25
			066 MHS Theatre Trophy face, plates, medals and award items for Sate One Act	066-2199-682-900-4000-000-705 09/11/2023 10/03/2023	-172.25
697	09/12/2023	21013	ABECEDARIAN ABC, LLC	572 - Desbien Classroom Supplies	-17.25
			572 - Desbien Magnetic Letters	572-1000-681-410-1310-000-110 09/14/2023 10/05/2023	-17.25
699	09/13/2023	10170	Apple, Inc.	012-iPhone for Photography	-1,939.51
			012-DPI Phone	012-2490-653-000-0000-000-050 09/13/2023 10/03/2023	-1,939.51
703	09/13/2023	13393	School Specialty, LLC	1098 Rumbaugh Classroom Supplies	-38.55
			Rumbaugh GATE Supplies	054-1000-681-251-0000-000-110 09/13/2023 10/17/2023	-12.84
				054-1000-681-251-0000-000-120 09/13/2023 10/17/2023	-12.86
				054-1000-681-251-0000-000-125 09/13/2023 10/17/2023	-12.85
707	09/13/2023	13963	CAPITAL ONE TRADE CREDIT	412 - Matlock Classroom Supplies	-280.98
			314/Matlock Classroom Supplies	412-1000-681-314-8400-000-705 09/13/2023 10/25/2023	-290.98
				412-1000-681-314-8400-000-705 11/03/2023	10.00
720	09/15/2023	16004	USAO	066 MHS Theatre Program Printing	-161.25
			066 MHS Theatre 600 Programs for State One Act	066-2199-550-100-4000-000-705 09/15/2023 10/20/2023	-161.25
725	09/18/2023	64886	Mustang Hospitality, LLC	066 MHS Theatre Judges Hotel Sept 29-30,2023	-62.00
			066 MHS TheatreJudges Hotel Rooms for State One Act Sept 29-30, 2023	066-2199-810-000-4000-000-705 09/18/2023 10/26/2023	-62.00
726	09/18/2023	14462	Amazon Capital Services Inc.	066 Valley Music Items	-13.78
			UJIAJIA 6 Quart Clear Storage Latch Box/Bins, 6-Pack Plastic Container with Latches and Lid	066-1000-619-100-0000-000-110 09/18/2023 10/10/2023	-4.00
			Remo RH-1206-00 Rhythm Club Konga Drum - Rhythm Kids, 6"	066-1000-619-100-0000-000-110 09/18/2023 10/10/2023	-9.78
727	09/18/2023	14446	WEST MUSIC	066 Trails Music Items	-2.33
			Shipping	066-1000-619-100-0000-000-120 09/18/2023 11/01/2023	-2.33
736	09/19/2023	14462	Amazon Capital Services Inc.	066 Trails Art Class Supplies	-12.50
			066 Trails AFMAT Electric Pencil Sharpener, Heavy Duty Classroom Pencil Sharpeners for 6.5-8mm No.2/Colored Pencils, UL Listed Industrial Pencil Sharpener w/Stronger Helical Blade, Best for	066-1000-619-100-0000-000-120 09/19/2023 10/10/2023	-11.60
			DinoFire Wireless Presenter, Hyperlink Volume Control Presentation Clicker RF 2.4GHz USB PowerPoint Clicker Presentation Remote Control Pointer Slide Advancer (Black)	066-1000-619-100-0000-000-120 09/19/2023 10/10/2023	-0.90
750	09/20/2023	23467	OKLAHOMA AUTISM NETWORK	042-Lisa Lohman-Autism and Behaviors Workshop	-175.00
			042-Lisa Lohman-Autism and Behaviors Workshop	042-2573-810-100-0000-000-050 09/20/2023 11/02/2023	-175.00
754	09/21/2023	14462	Amazon Capital Services Inc.	066 MHS Theater Items	-743.59
			066-MHS Theatre Items for State One Act	066-1000-619-900-4000-000-705 09/21/2023 10/20/2023	-743.59
					122
760	09/21/2023	66584	SHL US LLC	412 - Wakefield Certification Enrollment	-5.00

**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Error in Calculation	-5.00
766	09/22/2023	14907	HAND2MIND, INC.	070 - SREB Items pan balance weight	-53.67
				070 - SREB ItemPan Balance, single weights included	-53.67
769	09/22/2023	61446	OKLAHOMA SCHOOLS INSURANCE GROUP	015-Premium for Riverwood Expansion	-8,000.00
				Increase Premium for Riverwood Expansion	-8,000.00
782	09/26/2023	62601	EXPLORELEARNING, LLC	002-Renewal of Reflex Math subscription 23-24	-434.50
				Reflex Math renewal	-434.50
785	09/28/2023	14462	Amazon Capital Services Inc.	066 PVE Music Class Items	-5.00
				066 PVE MusicSterilite Deep Clear Plastic Stackable Storage Container Bin Box Tote with Clear Latching Lid Organizing Solution for Home & Classroom, 4 Pack	-5.00
787	09/28/2023	14462	Amazon Capital Services Inc.	11-two way radios and charger	-50.00
				mag one motorola 6 pack two radios with charger	-50.00
788	09/28/2023	62941	Master the Test, LLC	11-002/ACT & PSAT Test Prep-MHS	7,500.00
				MHS-002This will cover one PSAT crash course for 20 students and one ACT crash course for 50 students.	-8,500.00
					8,000.00
					8,000.00
791	09/28/2023	14462	Amazon Capital Services Inc.	621 Blanket AT Adaptive Supplies for Classrooms	500.00
				AT Supplies for Classrooms	-281.04
					781.04
805	09/28/2023	86953	Bailey Gayle Carey	412- Carey (Mileage/Summer Summit)	-43.46
				Carey Mileage Reimbursement	-43.46
812	09/29/2023	63111	HARVARD ASSOCIATES, INC.	070 STEM item for Riverwood	-3.00
				070-The Bee-Bot Card Mat White vinyl 36" by 36" grid is divided into 36 squares with a clear plastic cover sheet	-3.00
813	09/29/2023	14462	Amazon Capital Services Inc.	070 STEM items for Riverwood	-38.01
				hand2mind V-Shaped, Dual-Scale, Mercury-Free Thermometers for Indoor Science Use (Pack of 10)	-30.41
				Swingline 1 Hole Punch, Hole Puncher, Low Force, 20 Sheet Punch Capacity, Plier, Black (74017)	-7.60
814	09/29/2023	17260	VIDEO REALITY	002- Gym projector replacement	-1,679.00
				1 NP-P605UL WUXGA LCD, Laser Light Source, 20,000 hours light source life, 6000 Lumen projector Po will be split with 2024-60-16701 Hardware	-5,199.00
				Miscellaneous hardware item including but not limited to nuts, bolts, anchors, screws, carpentry items, etc.items, etc.1	3,520.00
				InstallationServices OKInstallation of Equipment	

**Change Order Listing**

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 842, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
822	09/29/2023	14462	Amazon Capital Services Inc.	572 - Dunn (Classroom Headphones)	-53.01
			Dunn - Classroom Headphones	572-1000-653-410-1310-000-140	09/29/2023 10/16/2023 -26.50
				572-1000-653-410-1310-000-505	09/29/2023 10/16/2023 -26.51
826	10/02/2023	14462	Amazon Capital Services Inc.	002-Projector screen for M.Moore/Boatman	-25.57
			11-002-MHSP projector screen and mount for Michelle Moore	002-1000-653-100-0000-000-705	10/02/2023 10/17/2023 -25.57
829	10/02/2023	12960	Betrold Enterprises, Inc.	066 MHS Vocal Music Items	-44.49
			Jambo TBB Jacob Narverud	066-1000-619-100-2800-000-705	10/02/2023 11/01/2023 -44.49
831	10/02/2023	63111	HARVARD ASSOCIATES, INC.	070 STEM Item for Prairie View	-8.00
			070 Prairie View ElemThe Bee-Bot Card Mat White vinyl 36" by 36" grid is divided into 36 squares with a clear plastic cover sheet	070-2199-653-031-0000-000-150	10/02/2023 10/18/2023 -8.00
832	10/02/2023	14462	Amazon Capital Services Inc.	070 STEM Items Prairie View Elem	-59.19
			070 PVEhand2mind V-Shaped, Dual-Scale, Mercury-Free Thermometers for Indoor Science Use (Pack of 10)	070-2199-619-032-0000-000-150	10/02/2023 10/23/2023 -3.18
			AdTech 0453 2-Temp Dual Temperature Hot Glue Gun Full Size, White 7.75 x 2.25 x 10.5 inches	070-2199-619-032-0000-000-150	10/02/2023 10/23/2023 -0.44
			Bee-Bot Blue-Bot Programmable Floor Robot with BluetoothVisit the Bee-Bot Store	070-2199-653-032-0000-000-150	10/02/2023 10/23/2023 -7.97
			Swingline 1 Hole Punch, Hole Puncher, Low Force, 20 Sheet Punch Capacity, Plier, Black (74017)	070-2199-619-032-0000-000-150	10/02/2023 10/23/2023 -47.60
833	10/02/2023	14462	Amazon Capital Services Inc.	070 District STEM Items	-45.00
			070 HP 320 FHD Webcam - USB-A Computer Camera with Mic & Privacy Cover - for Desktop, Laptop, & Chromebook - 1080p Resolution w/Wide FOV - Zoom & Teams Compatible - Clip Mount, Tripod Support, & Swivel	070-2199-653-032-0000-000-140	10/02/2023 10/16/2023 -15.00
				070-2199-653-032-0000-000-145	10/02/2023 10/16/2023 -15.00
				070-2199-653-032-0000-000-160	10/02/2023 10/16/2023 -15.00

<b>Non-Payroll Total:</b>	<b>(\$2,065,661.69)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$2,065,661.69)</b>

Project Totals	
002	Site General Budget -10,655.57
012	Public Relations -1,939.51
014	Business Office 600.00
015	Insurance Policies -18,000.00
016	Insurance Claims -523.28
023	Child Nutrition 400.00
024	Security 3.38
027	Utilities -2,000,000.00
041	Special Ed (Budget/Salaries) -206.80
042	Behavioral Counseling -175.00
043	ESY -2.33
045	Nursing (Budget) -169.55

## Change Order Listing

**Options:** Fund(s): 11-General, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1  
- 842, Include Negative Changes: True

054	Gifted & Talented	-38.55
066	Fine Arts	-1,471.53
070	Grants	-206.87
333	STATE TEXTBOOK	-0.02
412	VOCATIONAL PRGMS INCENTIVE	-6,804.82
421	CARL PERKINS-SECONDARY	-15,158.43
572	PART A, ENGLISH LANGUAGE...	-95.64
621	FLOW THROUGH PL 108-446	-9,455.55
628	ARP IDEA B FLOW THROUGH	-0.89
641	PRESCHOOL AGES 3-5 PL 108-446	64.27
795	AMERICAN RESCUE PLAN ESSER	-1,825.00

**Unit Totals**

000	PAYROLL ALLOCATED	-8,000.00
050	District Wide	-2,010,848.91
105	Mustang Elem	-3.18
110	Valley Elem	-1,776.05
115	Lakehoma Elem	-3.17
120	Trails Elem	-69.50
125	Creek Elem	483.98
130	MEC-PreK	-70.30
135	Centennial Elem	-3.10
140	Horizon Int	-96.06
145	Canyon Ridge Int	-200.65
150	Prairie View Elem	-75.36
155	Riverwood Elem	-67.58
160	Meadow Brook Int	-15.00
505	Mustang Middle	-59.71
510	North Middle	-450.00
525	Central Middle	-20.67
705	Mustang High	-44,386.43

**Change Order Listing**

**Options:** Fund(s): 21-Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 145, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
29	07/10/2023	62873	Classic Paper Supply, Inc.	034 Blanket - Misc Supplies	3,000.00
			Small Qty items or on off items/special order	034-2620-618-000-0000-000-000 07/10/2023 10/19/2023	-277.69
				034-2620-618-000-0000-000-000 10/19/2023	3,277.69
39	07/11/2023	21294	Link's Lawn Equipment	032-Blanket misc parts and supplies	3,500.00
			Purchase misc grounds parts and supplies	032-2620-618-000-0000-000-053 09/07/2023 10/23/2023	-871.86
				032-2620-618-000-0000-000-053 10/23/2023	506.27
				032-2620-618-000-0000-000-053 10/23/2023	116.82
				032-2620-618-000-0000-000-053 10/23/2023	3,748.77
40	07/11/2023	15147	LOWES CREDIT SERVICES	032-Blanket for parts and supplies	2,500.00
			Blanket po for the purchase of misc parts and supplies	032-2620-618-000-0000-000-053 07/11/2023 10/31/2023	-989.73
				032-2620-618-000-0000-000-053 10/31/2023	141.95
				032-2620-618-000-0000-000-053 10/31/2023	3,347.78
45	07/11/2023	13931	Vets Septic Service Inc.	036-Septic clean out at the Ag Barn	750.00
			Cleaning out of the septic tank at the HS Ag barn	036-2620-438-000-0000-000-705 07/11/2023 10/23/2023	-750.00
				036-2620-438-000-0000-000-705 10/23/2023	1,500.00
66	07/19/2023	17260	VIDEO REALITY	795 Video Reality RW Expansion	-299.22
			Quote # CGE012244 v1 for RW Expansion Technology6 SBID-MX275-V4 SMART Board MX075-V4 interactive display with iQ6 WM-SBID200 SMART Wall Mount for MX-V2, 7000, 6000 and GX series6 DL-1H1A1UWPKT-W HDMI HDBT USB AUDIO SG WP SET6 Wall Caddy Wall Caddy Hardware Piece; Communication Mounting Bracket, 1 Gang6 6ft HDMI 6ft HDMI Cable, Black, Male to Male, Ethernet6 6FT USB 3.0 A to B Cable Matters USB 3.0 Cable (USB 3 Cable, USB 3.0 A to B Cable) in Black 6 ft6 10ft HDMI 10FT HDMI Cable, Black, Male to Male, Ethernet6 10ft USB Blk 10ft USB cable, Male A to Male B, 2.0 USB, Black6 6-Outlet Extender Multi outlet6 10A1-01112 3.5mm Stereo Cable, 3.5mm Male, 12 foot6 AT-1-52V30W Single Port PoE+ Power Over Ethernet PoE Adapter for 802.3at - 10/100/1000 Gigabit Data with Integrated 52V 30W Power Supply6 ST-XD-9025 XD Teacher Box with Teacher Pendant Microphone6 AM-3229 CA-70 Sentinel Amplifier with Integrated XD Receiver with Power Supply24 DT12 1' x 2' Drop Tile Speaker Package with Perforation Across Entire Tile12 50ft CAT6 Patch Cable 50ft CAT6 Patch Cable500 Speaker Wire 14 Speaker Wire 146 Hardware Miscellaneous hardware item including but not limited to nuts, bolts, anchors, screws, carpentryitems, etc.6 Installation Services OK Installation of Equipment1 Shipping - OK Oklahoma Shipping	795-4720-653-437-0000-000-155 07/19/2023 10/26/2023	-299.22
					126
67	07/19/2023	12749	eei Group LLC	036-Blanket for Filters	10,000.00
			036-Blanket for Filters for district	036-2620-655-000-0000-000-050 07/19/2023 10/23/2023	-3,153.49

**Change Order Listing**

**Options:** Fund(s): 21-Building, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 145, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				wide HVAC	
		036-2620-655-000-0000-000-050		10/23/2023	3,159.63
		036-2620-655-000-0000-000-050		10/23/2023	9,993.86
68	07/19/2023	14462	Amazon Capital Services Inc.	032-Blanket for parts and supplies	1,500.00
		032-2620-655-000-0000-000-050		09/08/2023	10/25/2023
		032-2620-655-000-0000-000-050		10/25/2023	-898.27
		032-2620-655-000-0000-000-050		10/25/2023	289.02
		032-2620-655-000-0000-000-050		10/25/2023	2,109.25
69	07/19/2023	11528	H-I-S Paint Manufacturing Co LLC	032-Paint and Supplies	3,000.00
		032-2620-618-000-0000-000-050		07/19/2023	10/30/2023
		032-2620-618-000-0000-000-050		10/30/2023	-411.77
		032-2620-618-000-0000-000-050		10/30/2023	3,411.77
90	07/28/2023	60932	ES2, INC	036-Blanket for Misc parts/supplies	6,000.00
		036-2620-655-000-0000-000-050		09/29/2023	10/31/2023
		036-2620-655-000-0000-000-050		10/31/2023	-1,901.00
		036-2620-655-000-0000-000-050		10/31/2023	7,901.00
91	07/31/2023	12242	LOCKE SUPPLY	036-Blanket for misc parts/supplies	2,500.00
		036-2620-655-000-0000-000-050		07/31/2023	10/20/2023
		036-2620-655-000-0000-000-050		10/20/2023	-1,030.56
		036-2620-655-000-0000-000-050		10/20/2023	980.87
		036-2620-655-000-0000-000-050		10/20/2023	1,893.04
		036-2620-655-000-0000-000-050		10/20/2023	656.65
102	08/03/2023	63606	MEARES MECHANICAL LLC	036-Blanket PO for Service/Repairs DW	15,000.00
		036-2620-438-000-0000-000-050		09/13/2023	10/24/2023
		036-2620-438-000-0000-000-050		10/24/2023	-8,100.00
		036-2620-438-000-0000-000-050		10/24/2023	23,100.00
140	09/21/2023	15346	CENTRAL OKLAHOMA WINNELSON	036-Blanket for plumbing parts and supplies	10,000.00
		036-2620-655-000-0000-000-000		09/21/2023	11/01/2023
		036-2620-655-000-0000-000-000		11/01/2023	-3,409.46
		036-2620-655-000-0000-000-000		11/01/2023	304.30
		036-2620-655-000-0000-000-000		11/01/2023	13,105.16
<b>Non-Payroll Total:</b>					<b>\$57,450.78</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$57,450.78</b>

**Project Totals**

032	Building & Grounds	10,500.00
034	Custodial	3,000.00
036	Licensed Trades	44,250.00
795	AMERICAN RESCUE PLAN ESSER	-299.22

**Unit Totals**

000	PAYROLL ALLOCATED	13,000.00
050	District Wide	38,000.00
053	Open	6,000.00
155	Riverwood Elem	-299.22
705	Mustang High	750.00

**Mustang Public Schools**  
**Change Order Listing**

**Options:** Fund(s): 33-2023 Recurring, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 32, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
31	08/24/2023	17260	VIDEO REALITY	025 - SPEAKERS	-0.02
			1' x 2' Drop Tile Speaker Package with Perforation Across Entire Tile *	025-2230-653-000-0000-000-155	
				08/24/2023	-0.02
				11/01/2023	-0.02

<b>Non-Payroll Total:</b>	<b>(\$0.02)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$0.02)</b>

**Project Totals**

025	Technology	-0.02
-----	------------	-------

**Unit Totals**

155	Riverwood Elem	-0.02
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**Change Order Listing**

**Options:** Fund(s): 34-2012 Recurring, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/3/2023 - 11/6/2023, PO Range: 1 - 145, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
8	07/01/2023	21595	MA & Architecture LLC	089-Land Preparation	-16,000.00
		089-4200-710-000-000-050		07/01/2023 10/03/2023	-16,000.00
33	07/11/2023	16092	Air Products Supply Co.	084-Blanket PO for Parts and Supplies	5,000.00
		084-2620-656-000-0000-000-050		07/11/2023 10/31/2023	-4,018.60
		084-2620-656-000-0000-000-050		10/31/2023	9,018.60
39	07/11/2023	12749	eei Group LLC	084-Blanket for misc parts and supplies	3,500.00
		084-2620-655-000-0000-000-055		07/11/2023 10/31/2023	-3,477.36
		084-2620-655-000-0000-000-055		10/31/2023	6,977.36
65	07/19/2023	67961	Joshua A Abbott	037-Repair overhead door at the HVAC Shop	5,000.00
		037-2620-438-000-0000-000-050		09/13/2023 10/04/2023	-866.50
		037-2620-438-000-0000-000-050		10/04/2023	312.00
		037-2620-438-000-0000-000-050		10/04/2023	5,554.50
110	08/10/2023	16092	Air Products Supply Co.	084-Unit for Centennial Room 311	-230.40
		084-2620-655-000-0000-000-135		08/11/2023 10/04/2023	-230.40
130	09/11/2023	14066	YUKON TROPHY CO.	089-Sinage	-84.50
		089-2620-651-000-0000-000-050		09/11/2023 11/06/2023	-84.50
141	10/02/2023	63387	FENCE PRO OF OKLAHOMA, INC	024-Fencing at Prarie View Elementary	-200.00
		024-4720-438-000-0000-000-150		10/02/2023 11/01/2023	-200.00

<b>Non-Payroll Total:</b>	<b>(\$3,014.90)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$3,014.90)</b>

**Project Totals**

024	Security	-200.00
037	White Fleet	5,000.00
084	HVAC/Mechanical/Electrical	8,269.60
089	General Operations	-16,084.50

**Unit Totals**

050	District Wide	-6,084.50
055	Open	3,500.00
135	Centennial Elem	-230.40
150	Prairie View Elem	-200.00

**MUSTANG SCHOOLS - TREASURER'S REPORT**  
**As of October 31, 2023**

<b>GOVERNMENTAL FUNDS</b>		
<b>Bank Statements</b>		
Bank of Oklahoma Revenue Account		\$ 2,110,823.07
Goldman Sachs General Fund Investment Account		\$ 7,655,257.85
5.11 % 7-Day Current Yield as of 10/31/2023		
Goldman Sachs Sinking Fund Investment Account		\$ 11,590,157.14
5.11 % 7-Day Current Yield as of 10/31/2023		
Bank of Oklahoma Expenditure Account		\$ 0.00
<b>Subtotal</b>		<b>\$ 21,356,238.06</b>
Computer Cash Balance		\$ 21,356,238.06
*** Exceptions -		\$ 0.00
Reconciliation - Should equal \$0.00		\$ 0.00
<b>Total - Governmental Funds</b>		<b>\$ 21,356,238.06</b>

<b>ACTIVITY FUNDS</b>		
<b>Bank Statements</b>		
Bank of Oklahoma		\$ 404,368.56
Goldman Sachs Activity Fund Investment Account		\$ 4,096,355.56
5.11 % 7-Day Current Yield as of 10/31/2023		
All America Bank Certificates of Deposit		\$ 250,000.00
4.25%, Matures 3/23/2024		
<b>Subtotal</b>		<b>\$ 4,750,724.12</b>
Computer Cash Balance		\$ 4,648,580.78
Plus Outstanding Warrants		\$ 102,143.34
<b>Adjusted Computer Cash Balance</b>		<b>\$ 4,750,724.12</b>
*** Exceptions -		\$ 0.00
Reconciliation - Should equal \$0.00		\$ 0.00
<b>Total - Activity Fund</b>		<b>\$ 4,750,724.12</b>

<b>OTHER FUNDS</b>		
Commerce Bank - Governmental Revenue Share		\$ 54,825.83
Commerce Bank - Activity Revenue Share		\$ 27,351.94

<b>TOTAL CASH ASSETS</b>	<b>\$ 26,189,139.95</b>
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<b>GOVERNMENTAL FUND CASH BALANCES</b>		
Fund 11 - General Fund		\$ 1,417,928.51
Fund 21 - Building Fund		\$ 208,537.11
Fund 33 - 2023 Recurring Bond Funds		\$ 1,049,153.58
Fund 34 - 2012 Recurring Bond Funds		\$ 4,513,826.21
Fund 38 - Transportation Bond		\$ 0.00
Fund 41 - Sinking Fund		\$ 11,590,157.14
Fund 86 - Insurance Recoveries		\$ 2,576,635.51

<b>MONTHLY PAYROLL</b>		
Total Payroll		\$ 9,392,519.52

Jeff Landes, Treasurer: 

Date: 11-6-2023

# Mustang Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 10/31/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
<b>Fund - 11 11-General</b>						
Series - 1000						
Source - 1110 Ad Valorem Current Year	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1120 Ad Valorem Prior Years	\$0.00	\$531,682.84	\$0.00	\$531,682.84	N/A	\$86,519.64
Source - 1310 Interest Earnings	\$0.00	\$9,979.23	\$0.00	\$9,979.23	N/A	\$2,225.59
Source - 1312 Goldman Sachs Interest	\$0.00	\$397,434.43	\$0.00	\$397,434.43	N/A	\$47,889.00
Source - 1352 Unapportioned Interest	\$0.00	\$2,218.62	\$0.00	\$2,218.62	N/A	\$369.24
Source - 1590 Misc Reimbursements	\$0.00	\$160,720.01	\$0.00	\$160,720.01	N/A	\$11,691.08
Source - 1620 Community Service	\$0.00	\$3,910.00	\$0.00	\$3,910.00	N/A	\$0.00
Source - 1680 Refund of PY Expense	\$0.00	\$122,152.78	\$0.00	\$122,152.78	N/A	\$104,955.00
Source - 1794 Commodity Rebate	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1795 Promotional Rebate	\$0.00	\$1,630.50	\$0.00	\$1,630.50	N/A	\$0.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$1,229,728.41</b>	<b>\$0.00</b>	<b>\$1,229,728.41</b>	<b>N/A</b>	<b>\$253,649.55</b>
Series - 2000						
Source - 2100 County 4 Mill Tax	\$0.00	\$56,145.79	\$0.00	\$56,145.79	N/A	\$7,439.73
Source - 2200 County Mortgage Tax	\$0.00	\$212,659.08	\$0.00	\$212,659.08	N/A	\$46,382.65
<b>Series - 2000 Total</b>	<b>\$0.00</b>	<b>\$268,804.87</b>	<b>\$0.00</b>	<b>\$268,804.87</b>	<b>N/A</b>	<b>\$53,822.38</b>
Series - 3000						
Source - 3110 Gross Production	\$0.00	\$1,532,509.20	\$0.00	\$1,532,509.20	N/A	\$436,025.26
Source - 3120 Motor Vehicle	\$0.00	\$1,598,143.69	\$0.00	\$1,598,143.69	N/A	\$495,393.22
Source - 3130 Rural Electric	\$0.00	\$68,739.68	\$0.00	\$68,739.68	N/A	\$21,513.32
Source - 3140 State School Land	\$0.00	\$633,755.30	\$0.00	\$633,755.30	N/A	\$191,683.56
Source - 3150 Vehicle Tax Stamp	\$0.00	\$2,854.81	\$0.00	\$2,854.81	N/A	\$619.30
Source - 3210 State Aid	\$0.00	\$13,015,223.15	\$0.00	\$13,015,223.15	N/A	\$4,338,407.72
Source - 3250 Flex Benefit Allowance	\$0.00	\$2,545,786.52	\$0.00	\$2,545,786.52	N/A	\$848,595.51
Source - 3420 State Textbook	\$0.00	\$859,446.13	\$0.00	\$859,446.13	N/A	\$0.00
Source - 3811 Career Tech Salary	\$0.00	\$5,940.00	\$0.00	\$5,940.00	N/A	\$0.00
Source - 3812 Career Tech Program	\$0.00	\$73,562.00	\$0.00	\$73,562.00	N/A	\$0.00
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$20,335,960.48</b>	<b>\$0.00</b>	<b>\$20,335,960.48</b>	<b>N/A</b>	<b>\$6,332,237.89</b>
Series - 4000						
Source - 4140 Title VI Indian Education	\$0.00	\$26,868.02	\$0.00	\$26,868.02	N/A	\$26,868.02
Source - 4210 Title I/Part A	\$0.00	\$209,590.78	\$0.00	\$209,590.78	N/A	\$0.00
Source - 4271 Title II Part A	\$0.00	\$32,788.27	\$0.00	\$32,788.27	N/A	\$0.00
Source - 4310 IDEA Part B	\$0.00	\$54,499.65	\$0.00	\$54,499.65	N/A	\$0.00
Source - 4442 Title IV Student Supp	\$0.00	\$6,438.59	\$0.00	\$6,438.59	N/A	\$0.00
Source - 4689 Other Misc Fed Rev	\$0.00	\$29,211.19	\$0.00	\$29,211.19	N/A	\$11,635.73
Source - 4705 Supply Chain Assist	\$0.00	\$318,440.27	\$0.00	\$318,440.27	N/A	\$0.00
Source - 4710 Federal Lunch	\$0.00	\$267,733.32	\$0.00	\$267,733.32	N/A	\$0.00
Source - 4720 Federal Breakfast	\$0.00	\$60,657.88	\$0.00	\$60,657.88	N/A	\$0.00
Source - 4821 Carl Perkins	\$0.00	\$2,833.64	\$0.00	\$2,833.64	N/A	\$0.00
<b>Series - 4000 Total</b>	<b>\$0.00</b>	<b>\$1,009,061.61</b>	<b>\$0.00</b>	<b>\$1,009,061.61</b>	<b>N/A</b>	<b>\$38,503.75</b>
Series - 5000						
Source - 5160 Activity Fund Reimb	\$0.00	\$361,647.18	\$0.00	\$361,647.18	N/A	\$330.00
Source - 5600 Correcting Entry	\$0.00	\$1,411.91	\$0.00	\$1,411.91	N/A	\$1,411.91
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$363,059.09</b>	<b>\$0.00</b>	<b>\$363,059.09</b>	<b>N/A</b>	<b>\$1,741.91</b>
<b>Fund - 11 11-General Total</b>	<b>\$0.00</b>	<b>\$23,206,614.46</b>	<b>\$0.00</b>	<b>\$23,206,614.46</b>	<b>N/A</b>	<b>\$6,679,955.48</b>
<b>Report Total</b>	<b>\$0.00</b>	<b>\$23,206,614.46</b>	<b>\$0.00</b>	<b>\$23,206,614.46</b>	<b>N/A</b>	<b>\$6,679,955.48</b>



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: Horizon Title: Staff Project#: 940 Program#: 900

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
<u>Food Trucks</u>	<u>All Year</u>
<u>Paint Night</u>	<u>Nov</u>
<u>Fall/Spring Pictures</u>	<u>Sept/Feb</u>
<u>Kona Ice</u>	<u>All Year</u>
<u>*Orange Leaf</u>	<u>All Year</u>
_____	_____

### Other Sources of Revenue (income other than from fundraisers):

Donations,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Expenditures (how the funds will be spent):

food, teacher gifts, staff shirts  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dawn Clarke  
Sponsor Name (Please Print)

Dawn Clarke  
Sponsor Signature

Deana Ellis  
Principal or Director Signature

9/7/23  
Date Submitted

23-24  
School Year

Deana Clarke 10/17/23  
Activity Fund Custodian or CFO Signature

\_\_\_\_\_  
Date of Board Approval



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: MCMS Title: Media Project#: 927 Program#: 900

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
<u>School Pictures</u>	<u>Sept 23, Feb 24</u>
<u>Book Fair</u>	<u>Sept 23, Feb/Mar 24</u>
<u>* Selling Airheads</u>	<u>Sept 23, Feb 24</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

### Other Sources of Revenue (income other than from fundraisers):

Donations, Income from lost or damaged books, Income from Fundraisers, Grants  
   
   
 

### Expenditures (how the funds will be spent):

Books & Supplies, Equipment & Services, General Supplies, Subscriptions/Software  
Prof Dev/Conf Registration & Travel, Tech/Media Instruction Supplies, Field Trips, Grants  
Media Furnishings, Fundraising Items, Printing, Tech Equip & Repair, Member Dues  
Student Incentives, Refunds, Speakers, Replace/Repair Lost Books & Equip, Periodicals

Christi Walters  
Sponsor Name (Please Print)

Christi Walters  
Sponsor Signature

[Signature]  
Principal or Director Signature

9/12/23  
Date Submitted

2023-2024  
School Year  
[Signature]  
Activity Fund Custodian or CFO Signature

   
Date of Board Approval



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: MCMS Title: Spec Ed/Functional Skills Project#: 940 Program#: 936

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
<u>Baked Potato Sales</u>	<u>All Year</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

### Other Sources of Revenue (income other than from fundraisers):

Donations,  
   
   
 

### Expenditures (how the funds will be spent):

Field trips for students, and Community Based Instruction Trips, Fundriaser Items  
Classroom supplies  
   
 

Regina Emmons

Sponsor Name (Please Print)

*Regina Emmons*  
Sponsor Signature

*[Signature]*  
Principal or Director Signature

9/12/23

Date Submitted

*[Signature]* 10/17/23  
Activity Fund Custodian or CFO Signature

23/24

School Year

   
Date of Board Approval



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: MHS Title: Science Acct Project#: 931 Program#: 933

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
<u>Tshirt sales and/or food sales</u>	<u>23-24 SY</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

### Other Sources of Revenue (income other than from fundraisers):

Donations,  
   
   
 

### Expenditures (how the funds will be spent):

Classroom supplies, lab supplies, professional development, field trip buses and drivers,  
fundariser items  
   
 

Kathy Knowles

Sponsor Name (Please Print)

*Kathy Knowles*

Sponsor Signature

9/19/23

Date Submitted

*Miss Kate* 10/17/23

Activity Fund Custodian or CFO Signature

23-24

School Year

Principal or Director Signature

Date of Board Approval



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: Creek Elementary Title: Special Olympics Project#: 937 Program#: 900

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

### Other Sources of Revenue (income other than from fundraisers):

Donations,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Expenditures (how the funds will be spent):

Transportation, Tee shirts, food items  
\_\_\_\_\_  
Classroom and building supplies  
\_\_\_\_\_  
\_\_\_\_\_

Bridget Carr

Sponsor Name (Please Print)

Bridget Carr  
Sponsor Signature

Leah Anderson  
Principal or Director Signature

10/10/23

Date Submitted

[Signature] 10/17/23  
Activity Fund Custodian or CFO Signature

\_\_\_\_\_  
Date of Board Approval

23-24

School Year



# MUSTANG PUBLIC SCHOOLS

## Purpose of Activity Fund Account

School: Mustang High School Title: Mustang Transition Academy Project#: 980 Program#: 900

Initial Form  Amended Form (Indicate Additions with an \*)

### Fundraisers (selling items for a profit):

Description	Month Planned
*Popcorn (virtual sales and ongoing lunch cart)	Oct-May
Beverage Cart	Ongoing
Staff Lunch (like a potato bar)	Dec, April
*Car Detailing	Ongoing
_____	_____
_____	_____

### Other Sources of Revenue (income other than from fundraisers):

Donations, Parent contributions, grants, contracts  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Expenditures (how the funds will be spent):

This is a new program with ongoing expenses such as cooking, laundry, cleaning, etc. We need funds for our fundraising and to start our student enterprises so they can acquire vocational skills. We are planning social events for our learners and an end-of-the-year banquet for learners, staff and families.  
\_\_\_\_\_

Lonna Bartley  
Sponsor Name (Please Print)

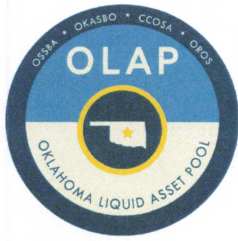
[Signature]  
Sponsor Signature

[Signature]  
Principal or Director Signature

10/16/2023 2023-2024  
Date Submitted School Year

[Signature] 10/17/23  
Activity Fund Custodian or CFO Signature

\_\_\_\_\_  
Date of Board Approval



## OKLAHOMA PUBLIC SCHOOL INVESTMENT INTERLOCAL

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2801 North Lincoln Boulevard, Suite 125 • Oklahoma City, OK 73105  
(405) 528-3571 • (405) 528-5695 (FAX) • [www.olaponline.org](http://www.olaponline.org)

October 10, 2023

To: Superintendents of Districts Belonging to the Oklahoma Public School Investment Interlocal [Oklahoma Liquid Asset Pool (OLAP)]

From: Don Ford, Board President

Re: Board of Directors' Nominee

The sponsoring organizations are recommending the following nominee to be presented to the boards of member districts. The nominee and the organization recommending the nominee are as follows:

Position No. 10: Roger Adair, Executive Director of Oklahoma Association of School Business Officials (OASBO)

Agenda item should read as follows:

Consideration and vote to elect or not to elect the following as new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

Yes \_\_\_ No \_\_\_ Position No. 10: Roger Adair (OASBO), Executive Director of Oklahoma Association of School Business Officials, to a 2024-2028 term.


School District: \_\_\_\_\_

Board Clerk: \_\_\_\_\_

Please include this item on your November/December board agenda and notify the Oklahoma Public School Investment Interlocal of the action of your board, by returning the above ballot **via facsimile to Mong Chia, Board Clerk, at 405-528-5695 or email to [mong@ossba.org](mailto:mong@ossba.org) by Friday, December 29, 2023.** Should you have any questions, feel free to contact me or Mong Chia at 405-528-3571. Your prompt reply is needed in order for the newly elected board member to begin his new term for the 2024 calendar year (January 1-December 31). Thank you for your cooperation.

## MEMO

To: Mustang Board of Education

CC: Charles Bradley, Superintendent  
Jeff Landes, Chief Financial Officer 

From: Jennifer Newell, Director of Safety and Security 

Date: November 7, 2023

Re: Federal Grant for District Wide Communication System

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Mustang Public Schools has been awarded a grant from the federal Office of Community Oriented Policing Services (COPS) for creating a District Wide Communication System. The investment totals \$264,666 with COPS contributing \$198,499 and Mustang Schools contributing a 25% Match of \$66,167. The Match will be paid for with Safety and Security bond funds. The full Grant Package is attached.

Please consider and approve Jennifer Newell, Director of Safety and Security and the submitter of the Grant, to electronically accept the award pursuant to the Grant's terms and conditions.



# Department of Justice (DOJ)

## Office of Community Oriented Policing Services (COPS Office)

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>	MUSTANG PUBLIC SCHOOLS 12400 SW 15TH ST
<b>City, State and Zip:</b>	YUKON, OK 73099
<b>Recipient UEI:</b>	JX4DTV7MZF1
<b>Project Title:</b> Mustang Public School District Communications Grant 2023	<b>Award Number:</b> 15JCOPS-23-GG-04842-SCAX
<b>Solicitation Title:</b> FY23 COPS School Violence Prevention Program	
<b>Federal Award Amount:</b> \$198,499.00	<b>Federal Award Date:</b> 11/2/23
<b>Awarding Agency:</b>	Office of Community Oriented Policing Services
<b>Funding Instrument Type:</b>	Grant
<b>Opportunity Category:</b> D	
<b>Assistance Listing:</b> 16.710 - Public Safety Partnership and Community Policing Grants	
<b>Project Period Start Date:</b> 10/1/23	<b>Project Period End Date:</b> 9/30/26
<b>Budget Period Start Date:</b> 10/1/23	<b>Budget Period End Date:</b> 9/30/26
<b>Project Description:</b>	
<p>Mustang Public Schools is applying for the COPS SVPP to create a district wide communication system. Individual buildings have purchased radios, but those radios don't allow for building-to-building communication and none of them can communicate with our buses. We use cell phones, but our cellular coverage is very poor in many places outside our buildings and almost nil inside. Being able to communicate in a timely manner across the district is imperative for the safety and security of our staff and students.</p> <p>Our district works with three different law enforcement agencies due to jurisdiction coverage. Two of those agencies, Mustang Police Department and the Canadian County Sheriff's Office, provide School Resource Officers for our students. Currently, they would have to use their unit radios to speak directly with each other. Their handheld radios do not have the necessary channel. Creating our district wide communications system would allow them to carry a radio allowing direct access to each other. Our law enforcement partners fully support this grant.</p> <p>Through this grant, we intend to purchase a repeater which will cover the north side of our district. We are currently operating our buses and our high school radios from one repeater located on the south side of our district. As mentioned previously, our other communications gap is building to building. We will purchase one radio for each school office, for each building administrator, for our upper-level district administrators and our seven School Resource Officers. The grant budget also includes the necessary infrastructure and licenses to ensure the radios will operate correctly.</p> <p>Our final goal for this grant is to upgrade the transportation radios from analog to digital. Due to the age of our radios, our drivers experience interference in different areas in our district, making it very difficult to hear radio traffic and to communicate with dispatch. In some cases, our radios are picking up radio traffic from eastern Oklahoma. We do have some handheld radios, but they cannot be used within or near our transportation building due to the strength of signal of the analog system.</p>	

We are excited about the possibility of building a district-wide communication system. We believe the students and staff of Mustang Public Schools will feel safer knowing we can communicate in a timely manner in normal times and during an emergency.

## Award Letter

November 2, 2023

Dear Jeff Landes,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by MUSTANG PUBLIC SCHOOLS for an award under the funding opportunity entitled 2023 FY23 COPS School Violence Prevention Program. The approved award amount is \$198,499.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

HUGH CLEMENTS

COPS Director

**Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria.

These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at [askOCR@ojp.usdoj.gov](mailto:askOCR@ojp.usdoj.gov).

### Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

### Recipient Information

#### Recipient Name

MUSTANG PUBLIC SCHOOLS

#### UEI

JX4DTV7MZF1

#### ORI Number

#### Street 1

12400 SW 15TH ST

#### Street 2

#### City

YUKON

#### State/U.S. Territory

Oklahoma

#### Zip/Postal Code

73099

#### Country

United States

#### County/Parish

#### Province

### Award Details

#### Federal Award Date

11/2/23

#### Award Type

Initial

#### Award Number

15JCOPS-23-GG-04842-SCAX

#### Supplement Number

00

#### Federal Award Amount

\$198,499.00

#### Funding Instrument Type

Grant

**Assistance Listing Number**

**Assistance Listings Program Title**

16.710

Public Safety Partnership and Community Policing Grants

**Statutory Authority**

Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018, 34 U.S.C. § 10551 et seq

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Project Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

**Solicitation Title**

**Awarding Agency**

COPS

2023 FY23 COPS School Violence Prevention Program

**Application Number**

GRANT13880530

**Grant Manager Name**

WAYNE MCCALL

**Phone Number**

202-598-5627

**E-mail Address**

WAYNE.MCCALL@USDOJ.GOV

**Project Title**

Mustang Public School District Communications Grant 2023

**Performance Period Start**

**Date**

10/01/2023

**Performance Period End Date**

09/30/2026

**Budget Period Start Date**

10/01/2023

**Budget Period End Date**

09/30/2026

**Project Description**

Mustang Public Schools is applying for the COPS SVPP to create a district wide communication system. Individual buildings have purchased radios, but those radios don't allow for building-to-building communication and none of them can communicate with our buses. We use cell phones, but our cellular coverage is very poor in many places outside our buildings and almost nil inside. Being able to communicate in a timely manner across the district is imperative for the safety and security of our staff and students.

Our district works with three different law enforcement agencies due to jurisdiction coverage. Two of those agencies,

Mustang Police Department and the Canadian County Sheriff's Office, provide School Resource Officers for our students. Currently, they would have to use their unit radios to speak directly with each other. Their handheld radios do not have the necessary channel. Creating our district wide communications system would allow them to carry a radio allowing direct access to each other. Our law enforcement partners fully support this grant.

Through this grant, we intend to purchase a repeater which will cover the north side of our district. We are currently operating our buses and our high school radios from one repeater located on the south side of our district. As mentioned previously, our other communications gap is building to building. We will purchase one radio for each school office, for each building administrator, for our upper-level district administrators and our seven School Resource Officers. The grant budget also includes the necessary infrastructure and licenses to ensure the radios will operate correctly.

Our final goal for this grant is to upgrade the transportation radios from analog to digital. Due to the age of our radios, our drivers experience interference in different areas in our district, making it very difficult to hear radio traffic and to communicate with dispatch. In some cases, our radios are picking up radio traffic from eastern Oklahoma. We do have some handheld radios, but they cannot be used within or near our transportation building due to the strength of signal of the analog system.

We are excited about the possibility of building a district-wide communication system. We believe the students and staff of Mustang Public Schools will feel safer knowing we can communicate in a timely manner in normal times and during an emergency.

[ ]  
*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Financial Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

A financial analysis of budgeted costs has been completed. All costs listed in the approved budget below were programmatically approved based on the final proposed detailed budget and budget narratives submitted by your agency to the COPS Office. Any adjustments or edits to the proposed budget are explained below.

Budget Clearance Date: 8/30/23 9:16 PM

**Comments**

No items

Budget Category	Proposed Change Budget		Approved Budget	Percentages
Sworn Officer Positions:	\$0	\$0	\$0	
Civilian or Non-Sworn Personnel:	\$0	\$0	\$0	
Travel:	\$0	\$0	\$0	
Equipment:	\$0	\$264,666	\$264,666	

Supplies:	\$0	\$0	\$0	
SubAwards:	\$0	\$0	\$0	
Procurement Contracts:	\$0	\$0	\$0	
Other Costs:	\$0	\$0	\$0	
Total Direct Costs:	\$0	\$264,666	\$264,666	
Indirect Costs:	\$0	\$0	\$0	
Total Project Costs:	\$0	\$264,666	\$264,666	
Federal Funds:	\$198,499	\$0	\$198,499	75.00%
Match Amount:	\$66,167	\$0	\$66,167	25.00%
Program Income:	\$0	\$0	\$0	0.00%

**Budget Category**

Sworn Officer

Civilian Personnel

Travel

Equipment

BudgetYearDetail				
	Equipment Item	# of Items	Cost	Total Cost
1	Installation fee- tower crew for antenna	2.00	\$6,500.00	\$13,000.00
2	Installation materials	1.00	\$1,000.00	\$1,000.00
3	Installation of control stations	1.00	\$14,400.00	\$14,400.00
4	MOT XPR2500 UHF 40w 128 ch	95.00	\$964.00	\$91,580.00
5	MOT UHF ant,mount,cable	95.00	\$23.00	\$2,185.00
6	Installation including removal	95.00	\$150.00	\$14,250.00
7	Installation materials	1.00	\$1,300.00	\$1,300.00
8	Control station install	1.00	\$20,700.00	\$20,700.00

9	MOT cable	4.00	\$124.00	\$496.00
10	0112004U04	4.00	\$85.00	\$340.00
11	MOT wall mount bracket kit	4.00	\$230.00	\$920.00
12	DSCP10725UNTUNED	4.00	\$385.00	\$1,540.00
13	MOTSL300 w charger	50.00	\$513.00	\$25,650.00
14	MOT CM300D 99 ch	39.00	\$841.00	\$32,799.00
15	MOT UHF ant, mount, cable	39.00	\$23.00	\$897.00
16	MOT Mobile microphone,desktop	39.00	\$125.00	\$4,875.00
17	TES TIMES 3/8 coax cable	19.00	\$250.00	\$4,750.00
18	FCC licensing filing fee	2.00	\$580.00	\$1,160.00
19	TES Laird UHF antenna	39.00	\$200.00	\$7,800.00
20	TES XPR2500/CM200/CM300 PW SUP	39.00	\$208.00	\$8,112.00
21	MOT SLR5700	4.00	\$4,228.00	\$16,912.00

**Equipment Total Cost**  
\$264,666

**Additional Narrative**

Supplies

SubAwards

Procurement Contracts

Other Costs

Indirect Costs

[ ]  
*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Other Award Documents**

[ ]  
*I have read and understand the information presented in this section of the Federal Award Instrument.*

No other award documents have been added.

## Award Conditions

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

1

### Reporting Subawards and Executive Compensation

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

#### I. Reporting Subawards and Executive Compensation

##### a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

##### 2. Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsr.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsr.gov> specify.

##### b. Reporting total compensation of recipient executives for non-Federal entities.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).

2. Non-Federal entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization; and,

iv. A domestic or foreign for-profit organization

3. Executive means officers, managing partners, or any other employees in management positions.

4. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. Subrecipient means a non-Federal entity or Federal agency that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

6. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

## 2

Restrictions on Internal Confidentiality Agreements: No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2023, Public Law 117-328, Division E, Title VII, Section 742.

## 3

Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and COPS Office authority to terminate award): The recipient and subrecipient agree to comply with the requirements in 2 C.F.R. § 175.15(b) – Award Term:

I. Trafficking in persons.

a. Provisions applicable to a recipient that is a private entity.

1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—

i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

ii. Procure a commercial sex act during the period of time that the award is in effect; or

iii. Use forced labor in the performance of the award or subawards under the award.

2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —

i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or

ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—

A. Associated with performance under this award; or

B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by DOJ at 2 C.F.R. Part 2867.

b. Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—

i. Associated with performance under this award; or

ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by DOJ at 2 C.F.R. Part 2867.

c. Provisions applicable to any recipient.

1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.

2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended 22 U.S.C. 7104(g), and

ii. Is in addition to all other remedies for noncompliance that are available to us under this award.

3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private

entity.

d. Definitions. For purposes of this award term:

1. "Employee" means either:

- i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
- ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

3. "Private entity":

i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

ii. Includes:

A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B. A for-profit organization.

4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

4

Duplicative Funding: The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.

5

Termination: Recipient understands and agrees that the COPS Office may terminate funding, in whole or in part, for the following reasons:

(1) When the recipient fails to comply with the terms and conditions of a Federal award.

(2) When an award no longer effectuates the program goals or agency priorities, to the extent such termination is authorized by law.

(3) When the recipient agrees to the termination and termination conditions.

(4) When the recipient provides the COPS Office written notification requesting termination including the reasons, effective date, and the portion of the award to be terminated. The COPS Office may terminate the entire award if the remaining portion will not accomplish the purposes of the award.

(5) Pursuant to any other termination provisions included in the award.

2. C.F.R. § 200.340.

6

Award Owner's Manual: The recipient agrees to comply with the terms and conditions in the applicable 2023 COPS Office Program Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.) as applicable; Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 (34 U.S.C. § 10551, et seq.) as applicable; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

Failure to comply with one or more award requirements may result in remedial action including, but not limited to, withholding award funds, disallowing costs, suspending, or terminating the award, or other legal action as appropriate.

Should any provision of an award condition be deemed invalid or unenforceable by its terms, that provision will be applied to give it the maximum effect permitted by law. Should the provision be deemed invalid or unenforceable in its entirety, such provision will be severed from this award.

7

Authorized Representative Responsibility: The recipient understands that, in accepting this award, the Authorized

Representatives declare and certify, among other things, that they possess the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accept (or adopt) all material requirements throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

8

**Award Monitoring Activities:** Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.334 and 200.337.

9

**Contract Provision:** All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Please see appendices in the Award Owner’s Manual for a full text of the contract provisions.

10

**Assurances and Certifications:** The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

11

**Conflict of Interest:** Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in 2 C.F.R. § 200.112.

12

**Debarment and Suspension:** The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

13

**Employment Eligibility:** The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

14

**Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information:** Recipients and subrecipients agree not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. Recipients and subrecipients also agree to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner’s Manual for a full text of the statute.

15

Equal Employment Opportunity Plan (EEOP): All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan. 28 C.F.R. Part 42 subpart E.

## 16

False Statements: False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729-3733.

## 17

Federal Civil Rights: The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

## 18

Mandatory Disclosure: Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.339. 2 C.F.R. § 200.113.

## 19

Reports/Performance Goals: To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic performance reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.328 - 200.329. The performance report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

## 20

Recipient Integrity and Performance Matters: For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

## A. Reporting of Matters Related to Recipient Integrity and Performance

### 1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

### 2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

b. Reached its final disposition during the most recent five-year period; and

c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### 3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### 4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report.

Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### 5. Definitions

For purposes of this award term and condition:

a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes

proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

## 21

System for Award Management (SAM) and Universal Identifier Requirements: The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

### I. System for Award Management and Universal Identifier Requirements

#### A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

#### B. Requirement for Unique Entity Identifier

If you are authorized to make subawards under this Federal award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.

2. May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration, but must obtain a Unique Entity Identifier.

#### C. Definitions

For purposes of this term:

1. System for Award Management (SAM) means the Federal repository into which a recipient must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site (currently at <https://www.sam.gov>).

2. Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.

3. Entity includes non-Federal entities as defined at 2 CFR 200.1 and also includes all of the following, for purposes of this part:

a. A foreign organization;

b. A foreign public entity;

c. A domestic for-profit organization; and

d. A Federal agency.

4. Subaward has the meaning given in 2 CFR 200.1.

5. Subrecipient has the meaning given in 2 CFR 200.1.

## 22

**Additional High-Risk Recipient Requirements:** The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient. 2 C.F.R. § 200.208.

## 23

**Modifications:** Award modifications under the SVPP are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308(f). For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, all modification requests involving new budget items or any budget modification that changes the scope of the project requires prior written approval by the COPS Office prior to their implementation. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

## 24

**Human Subjects Research:** The recipient agrees to comply with the provisions of the U.S. Department of Justice's common rule regarding Protection of Human Subjects, 28 C.F.R. Part 46, prior to the expenditure of Federal funds to perform such activities, if applicable. The recipient also agrees to comply with 28 C.F.R. Part 22 regarding the safeguarding of individually identifiable information collected from research participants.

## 25

**Information Sharing with Law Enforcement:** Recipients are required to ensure that schools within their jurisdiction share school threat information and data with the appropriate local law enforcement agencies. In order to ensure that first responders have adequate familiarity with school-specific safety features and procedures (target hardening, evacuation plans, etc.); all recipients must:

1. Within 90 days after accepting the award, recipients are required to notify local law enforcement and fire agencies in their jurisdiction of the award and the planned school safety improvements under the award.
2. Provide local law enforcement and fire agencies in their jurisdiction with copies of school safety plans unless sharing such information is prohibited by local laws. Recipients will report that this has been completed through regular progress report submissions.

Depending on the project funded, the COPS Office may require a memorandum of understanding (MOU) or letter agreement between major partners describing roles and responsibilities in order to ensure proper collaboration and coordination. Your COPS Office Grant Program Specialist will be able to answer any questions you may have about these important information sharing and coordination requirements.

## 26

**Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment:** Recipient agrees that it, and its subrecipients, will not use award funds to extend, renew, or enter into any contract to procure or obtain any covered telecommunication and video surveillance services or equipment as described in 2 CFR §200.216. Covered services and equipment include telecommunications or video surveillance services or equipment produced or provided by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities); or an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of China. The use of award funds on covered telecommunications or video surveillance services or equipment are unallowable.

2. C.F.R. § § 200.216 & 471. See also Section 889 of the John S. McCain National Defense Authorization Act of Fiscal Year 2019, Public Law 115-232.

## 27

**Travel Costs:** Travel costs for transportation, lodging and subsistence, and related items are allowable with prior approval from the COPS Office. Payment for allowable travel costs will be in accordance with 2 C.F.R. § 200.475.

## 28

**Computer Network Requirement:** The recipient understands and agrees that no award funds may be used to maintain

or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this requirement limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities. Consolidated Appropriations Act, 2023, Public Law 117-328, Division B, Title V, Section 527.

## 29

The Paperwork Reduction Act Clearance and Privacy Act Review: Recipient agrees, if required, to submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget (OMB) for clearance under the Paperwork Reduction Act (PRA). Before submission to OMB, all information collections that request personally identifiable information must be reviewed by the COPS Office to ensure compliance with the Privacy Act. The Privacy Act compliance review and the PRA clearance process may take several months to complete. 44 U.S.C. §§ 3501-3520 and 5 U.S.C. § 552a.

## 30

Extensions: Recipients may request an extension of the award period to receive additional time to implement their award program. Such extensions do not provide additional funding. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Extension requests must be received prior to the end date of the award. 2 C.F.R. §§ 200.308(e)(2) and 200.309.

## 31

Domestic preferences for procurements: Recipient agrees that it, and its subrecipients, to the greatest extent practicable, will provide a preference for the purchase, acquisition, or use of goods, products, and materials produced in, and services offered in, the United States. 2 C.F.R. § 200.322 and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers, January 25, 2021.

## 32

Sole Source Justification: Recipients who have been awarded funding for the procurement of an item (or group of items) or service in excess of \$250,000 and who plan to seek approval for use of a noncompetitive procurement process must provide a written sole source justification to the COPS Office for approval prior to obligating, expending, or drawing down award funds for that item or service. 2 C.F.R. § 200.325(b)(2).

## 33

State Information Technology Point of Contact: The recipient agrees to ensure that the appropriate State Information Technology Point of Contact receives written notification regarding any technology or information-sharing project funded by this award during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these award funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <https://it.ojp.gov/technology-contacts>.

## 34

Criminal Intelligence Systems: Recipients using award funds to operate an interjurisdictional criminal intelligence system must comply with the operating principles of 28 C.F.R. Part 23. At the time of application, the recipient assured the COPS Office that it will comply with the requirements of 28 C.F.R. Part 23.

## 35

Local Match: Recipients are required to contribute a local match of at least 25 percent toward the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match and must be paid during the award period. 34 U.S.C. § 10551(f).

## 36

Allowable Costs: The funding under this SVPP award is for the payment of approved costs for program-specific purposes. The allowable costs approved for your agency's award are limited to those listed in your agency's award package. In accordance with 2 C.F.R. § 200.400(g), the recipient must forgo any profit or management fee. Your agency may not use award funds for any costs not identified as allowable in the award package.

## 37

Public Release Information: The recipient agrees to submit one copy of all reports and proposed publications resulting from this award ninety (90) days prior to public release. Any publications (written, curricula, visual, sound, or websites) or computer programs, whether or not published at government expense, shall contain the following statement:

"This project was supported, in whole or in part, by federal award number [YYYY-XX-XXXX] awarded to [Entity] by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) or contributor(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific individuals, agencies, companies, products, or services should not be considered an endorsement by the author(s), contributor(s), or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

The Internet references cited in this publication were valid as of the date of publication. Given that URLs and websites are in constant flux, neither the author(s) nor the COPS Office can vouch for their current validity."

## 38

Comprehensive School Safety Assessments: Recipients awarded funding through the SVPP must conduct comprehensive school safety assessments for all schools involved in the funded project within 12 months of accepting the award. The assessments should be completed as soon as possible as they can be used as strategic evaluation tools to identify school safety issues and potential resolutions. This condition can be waived for recipients that can demonstrate that comprehensive school safety assessments have already been performed or updated within the previous three years for the affected schools. The COPS Office will monitor SVPP grants to ensure that recipients comply with this condition.

## 39

Contracts and/MOUs with Other Jurisdictions. The recipient understands and agrees that the equipment, technology, supplies, services, training, civilian positions, and other costs funded with this SVPP award may only be used to benefit schools within the recipient's jurisdiction

## 40

Copyright: If applicable, the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award in accordance with 2 C.F.R. § 200.315(b). The COPS Office reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use the work, in whole or in part (including create derivative works), for Federal Government purposes, and to authorize others to do so. The COPS Office also reserves the right, at its discretion, not to publish deliverables and other materials developed under this award as a U.S. Department of Justice resource.

Products and deliverables developed with award funds and published as a U.S. Department of Justice resource will contain the following copyright notice:

"This resource was developed under a federal award and may be subject to copyright. The U.S. Department of Justice reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use the work for Federal Government purposes and to authorize others to do so. This resource may be freely distributed and used for noncommercial and educational purposes only."

## 41

Determination of suitability required, in advance, for certain individuals who may interact with participating minors.

1. Advance determination regarding suitability. The recipient (and any subrecipient at any tier) may not permit any covered individual to interact with any participating minor in the course of activities under the award, unless the recipient or subrecipient first has made a written determination of the suitability of that individual to interact with participating minors, based on current and appropriate information as described in paragraph 3.E., and taking into account the factors and considerations described in paragraph 4.

2. Updates and reexaminations

A. The recipient (or subrecipient) must, at least every five years, update the searches described in paragraph 3.E.1. and 2., reexamine the covered individual's suitability determination in light of those search results, and, if appropriate, modify or withdraw that determination.

B. The recipient also must reexamine a covered individual's suitability determination upon learning of information that reasonably may suggest unsuitability and, if appropriate, modify or withdraw that determination.

### 3. Definitions

A. "Covered individual" means any individual (other than a participating minor, as defined in this condition, or a client of the recipient (or subrecipient)) who is expected, or reasonably likely, to interact with any participating minor (other than the individual's own minor children). A covered individual need not have any particular employment status or legal relationship with the recipient (or subrecipient). Such an individual might be an employee of a recipient (or subrecipient), but also might be (for example) a consultant, contractor, employee of a contractor, trainee, volunteer, or teacher.

B. "Participating minor." All individuals under 18 years of age within the set of individuals described in the scope section of this condition as it appears on the award document are participating minors.

C. "Interaction" includes physical contact, oral and written communication, and the transmission of images and sound, and may be in person or by electronic (or similar) means. But "interaction" does not include--

(1) brief contact that is both unexpected by the recipient (or subrecipient) and unintentional on the part of the covered individual -- such as might occur when a postal carrier delivers mail to an administrative office.

(2) personally-accompanied contact -- that is, infrequent or occasional contact (for example, by someone who comes to make a presentation) in the presence of an accompanying adult, pursuant to written policies and procedures of the recipient (or subrecipient) that are designed to ensure that -- throughout the contact -- an appropriate adult who has been determined to be suitable pursuant to this condition will closely and personally accompany, and remain continuously within view and earshot of, the covered individual.

D. "Activities under the award." Whether paid for with federal funds from the award, "matching" funds included in the COPS Office-approved budget for the award, or "program income" for the award as defined by the (DOJ) Part 200 Uniform Requirements), activities under the award include both --

(1) activities carried out under the award by the recipient (or subrecipient); and

(2) actions taken by an entity or individual pursuant to a procurement contract under the award or to a procurement contract under a subaward at any tier.

#### E. "Current and appropriate information"

In addition to information resulting from checks or screening required by applicable federal, state, tribal, or local law, and/or by the recipient's (or subrecipient's) written policies and procedures, current and appropriate information includes the results of all required searches listed below, each of which must be completed no earlier than six months before the determination regarding suitability.

##### (1) Public sex offender and child abuse websites/registries

A search (by current name, and, if applicable, by previous name(s) or aliases), of the pertinent and reasonably-accessible federal, state, and (if applicable) local and tribal sex offender and child abuse websites/public registries, including--

(a) the Dru Sjodin National Sex Offender Public Website ([www.nsopw.gov](http://www.nsopw.gov));

(b) the website/public registry for each state (and/or tribe, if applicable) in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years; and

(c) the website/public registry for each state (and/or tribe, if applicable) in which the individual is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award.

(2) Criminal history registries and similar repositories of criminal history records

For each individual at least 18 years of age who is a covered individual under this award, a fingerprint search (or, if the recipient or subrecipient documents that a fingerprint search is not legally available, a name-based search, using current and, if applicable, previous names and aliases) -- encompassing at least the time period beginning five calendar years preceding the date of the search request -- of pertinent state (and, if applicable, local and tribal) criminal history registries or similar repositories, including--

(a) the criminal history registry for each state in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years; and

(b) the criminal history registry for each state in which he or she is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award.

4. Factors and considerations in determinations regarding suitability

In addition to the factors and considerations that must or may be considered under applicable federal, state, tribal, or local law, and under the recipient's (or subrecipient's) written policies and procedures, in making a determination regarding suitability, the recipient (or subrecipient) must consider the current and appropriate information described in paragraph 3.E.

In particular (unless applicable law precludes it), with respect to either an initial determination of suitability or a subsequent reexamination, the recipient (or subrecipient) may not determine that a covered individual is suitable to interact with participating minors in the course of activities under the award if the covered individual--

A. Withholds consent to a criminal history search required by this condition;

B. Knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;

C. Is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website;

D. To the knowledge of the recipient (or subrecipient), has been convicted -- whether as a felony or misdemeanor -- under federal, state, tribal, or local law of any of the following crimes (or any substantially equivalent criminal offense, regardless of the specific words by which it may be identified in law):

- (1) sexual or physical abuse, neglect, or endangerment of an individual under the age of 18 at the time of the offense;
- (2) rape/sexual assault, including conspiracy to commit rape/sexual assault;
- (3) sexual exploitation, such as through child pornography or sex trafficking;
- (4) kidnapping;
- (5) voyeurism; or

E. Is determined by a federal, state, tribal, or local government agency not to be suitable.

5. Administration; rule of construction

A. The requirements of this condition are among those that must be included in any subaward (at any tier), and must be monitored. They apply as of the date of acceptance of this award, and throughout the remainder of the period of performance.

B. The recipient is to contact the DOJ awarding agency with any questions regarding the requirements of this condition and must not allow a covered individual to interact with a participating minor until such questions are answered.

C. Award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition, provided that such funds would not supplant non-federal funds that would otherwise be available for such costs.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal, state, tribal, or local law, including any applicable civil rights or nondiscrimination law.

42

Requirement to report actual or imminent breach of personally identifiable information (PII).

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of a COPS Office grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to the recipient's COPS Office Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

[ ]  
*I have read and understand the information presented in this section of the Federal Award Instrument.*

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## Award Acceptance

### Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

### Agency Approval

**Title of Approving Official**  
COPS Director

**Name of Approving Official**  
HUGH CLEMENTS

**Signed Date And Time**  
9/25/23 5:56 PM

### Authorized Representative

Declaration and Certification (Law Enforcement Executive/Program Official)

Declaration and Certification (Government Executive/Financial Official)





# Memo

**To:** Mustang Board of Education  
Charles Bradley, Superintendent

**From:** Ryan McKinney, Assistant Superintendent of Secondary Education 

**Date:** November 9, 2023

**Re:** New Course Proposals for 2023-2024

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Please discuss, consider, and/or act upon the recommendation for the following new courses for the school year of 2023-2024 to meet the post secondary education requirements.

- Intro to Sports Management
- Sports Management I
- Sports Management II
- Intro to Athletic Student Training
- Intro to Career Exploration



**Mustang Public Schools**  
**New Course Proposal Form / Change in Existing Course Form**

Please download a copy of this file and complete this form for any new course proposals or changes to existing courses to be submitted to the District Curriculum Committee. Please complete an individual form for each course proposed or changed for the 23-24 school year. Please complete the appropriate section.

*If this new course or change to an existing course is at the elementary, intermediate, or middle school level you make sure all schools at that level are in favor of this new course or change to an existing course.*

**New Course Proposal** - *if you are proposing a change to an existing course skip this section*

1. Course title:
2. Course (OCAS) code:
3. Department (ex. Math, Fine Arts, etc.)
4. Length of course:
5. Career path (if HS) - please list which of the 6 paths this course would fall under:
6. Grades allowed to enroll in the course:
7. Credit type - Core or elective?
  - o If HS does this add any extra weight to GPA, and if so how much?
8. Prerequisite(s) if applicable:
9. Will any additional personnel need to be required to implement this course?
  - o If yes please explain:
10. Will and/or new materials be required to implement this course?
  - o If yes please explain, including costs:
11. Will there be any new technology needed to implement this course?

- o If yes this could include any new teacher devices:

12. Briefly tell why you are proposing this course:

Please make sure to sign the document and follow the directions below to submit this document.

**Change in existing course**

1. Current name of course:
2. New proposed name for course:
3. New Course code (if applicable):
4. Will any additional personnel need to be required to implement this course?
  - o If yes please explain:
5. Will and/or new materials be required to implement this course?
  - o If yes please explain, including costs:
6. Will there be any new technology needed to implement this course?
  - o If yes this could include any new teacher devices:
7. Briefly tell why you are proposing this change to the existing course:

Administrator signature: Kathy Knowles Date: 11/9/23

Once this is completed please sign, scan, and email to Tami Cooper at [coopert@mustangps.org](mailto:coopert@mustangps.org)

1. Intro to sports management
2. OCAS 2760
3. Elective/Athletics
4. Semester
5. Post secondary
6. 9,10
7. Elective
8. No prerequisite
9. No additional personnel
10. No additional materials
11. No new technology
12. We are wanting to highlight and showcase the different career pathways/post secondary opportunities a student may have in high school. Student managers will have their own class to show on their transcript so that they can highlight that on college applications.

1. **Sports Management I**
2. **2790**
3. **Elective/Athletics**
4. **Semester**
5. **Post secondary**
6. **11**
7. **Elective**
8. **No prerequisite**
9. **No additional personnel**
10. **No additional materials**
11. **No new technology**
12. **We are wanting to highlight and showcase the different career pathways/post secondary opportunities a student may have in high school. Student managers will have their own class to show on their transcript so that they can highlight that on college applications. This course can also be used for ICAP purposes.**

1. Sports Management II
2. 2791
3. Elective/Athletics
4. Semester
5. Post secondary
6. 12
7. Elective
8. No prerequisite
9. No additional personnel
10. No additional materials
11. No new technology
12. We are wanting to highlight and showcase the different career pathways/post secondary opportunities a student may have in high school. Student managers will have their own class to show on their transcript so that they can highlight that on college applications. This course can also be used for ICAP purposes.

1. **Intro to Athletic Student Training**
2. **3330**
3. **Elective/Athletics**
4. **Semester**
5. **Post secondary**
6. **9,10**
7. **Elective**
8. **No prerequisite**
9. **No additional personnel**
10. **No additional materials**
11. **No new technology**
12. **We are wanting to highlight and showcase the different career pathways/post secondary opportunities a student may have in high school. Student athletic trainers will have their own class to show on their transcript so that they can highlight that on college applications.**

1. **Intro to Career Exploration**
2. **2410**
3. **SPED**
4. **Semester**
5. **Post secondary**
6. **10**
7. **Elective**
8. **No prerequisite**
9. **No additional personnel**
10. **No additional materials**
11. **No new technology**
12. **We are wanting to highlight and showcase the different career pathways/post secondary opportunities a student may have in high school. Students involved in our career exploration program will have their own class to show on their transcript in order to further their post secondary goals, perhaps in a chosen career field or a career tech center.**



**Schedule "A"**  
**November 13th, 2023**

Resignations				
Last Name	First Name		Site/Assignment	Effective
Arnold	Margaret		CRI/Teacher	10/10/2023
Bellofatto	Rebecca		MHS/Campus Admin. Assistant	10/27/2023
Broach	Bethany		MNMS/Teacher	12/19/2023
Cabral	Tania		TE/CN	10/31/2023
Carroll	Alicha		MHI/Noon Supervisor	10/06/2023
Clanton	Amy		VE/Sped Paraprofessional	10/18/2023
Collums	Dawn		CE/Sped Teacher	11/10/2023
De Souza	Neusa		MBI/CN	11/03/2023
Dunham	Tammy		MBI/Sped Paraprofessional	10/05/2023
Enterkin	Venessa		RE/CN	11/17/2023
Hernandez	Maria		MHS/CN	10/10/2023
Kelley	Jeff		MHS/Teacher	12/01/2023
Phillips	Lindsay		MEC/MCMS/Mental Health Counselor	10/26/2023
Sprouse	Filiz		MHS/LPC	11/10/2023
Sweeney	Shea		MHS/Teacher	10/10/2023
Welch	Whitney		CE/Paraprofessional	11/15/2023
Retirement				
Last Name	First Name		Site/Assignment	Effective
East	David		MCE/Sped Teacher F/S	10/04/2023
Employment				
Last Name	First Name	Replacing/New Position	Site/Assignment	Effective
Ambrose	Arlen	Amy Clanton	VE/Sped Para	10/24/2023
Farmer	Sandra	Nurse Sub	District/Nurse/Sub	11/07/2023
Harney	Ruby	Dawn Collums	CE/Sped Teacher M/M	12/11/2023
Harvey	Brittney	New Position	District/Occupational Therapist	01/03/2024
Howard	Emily	New Position	District/Nurse/Sub	11/06/2023
Keller	Coby	AnnaRose Friesen	District/Speech Language Pathologist Asst	01/03/2024
Koehn	Lanesa	Tori Mathis	VE/Campus Admin Assistant	11/01/2023
Lange	Jamie	Cynthia Hill	Operations/Custodian	10/30/2023
Lopez	Gabriela	New Position	District/OT	10/30/2023
Martinez	Crysthel	Jim Rees	Transporation/Bus Driver	10/05/2023
Norman	Hali	New Position	Dirtrict/Nurse Sub	10/18/2023
Owen	Krista	Kevin Koch	CRI/Technology Teacher	10/17/2023
Qualls	Ally	Christina Waller	MNMS/Teacher	01/03/2024
Ray	Fendrych	Stacey Ratliff	Transporation/Bus Driver	10/04/2023
Schachle	Sharon	Alicia Swan	MHS/CN	11/02/2023
Silva	Sarah	New Position	MCE/Sped Teacher F/S	12/11/2023
Stevens	Rick	Tim Dumas	Transporation/Bus Assistant	10/05/2023
Tiedke	Lauren	Rebecca Bellofatto	MHS/Campus Admin Assistant	10/17/2023
Walker	Phyllis	Maria Hernandez	MHS/CN	12/04/2023
Waller	Christina	Cassandra Miller	VE/Sped Paraprofessional	11/08/2023
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		<b>Reassignments</b>		
<b>Last Name</b>	<b>First Name</b>	<b>From: Site/Assignment</b>	<b>To: Site/Assignment</b>	<b>Effective</b>
Determan	Julie	ME/Paraprofessional	MCE/Sped Paraprofessional	10/06/2023
Estep	Tonya	District Sub	MBI/Sped Para	10/18/2023
Galvan	Elisabeth	PVE/Sped Para 1 on 1	PVE/Sped Para/Behavior	10/17/2023
Kellogg	Diane	CE/Sped Para/Brain	CE/Sped Para/Behavior	10/17/2023
Mcminn	Kaylee	LE/Paraprofessional	LE/Sped Paraprofessional	11/06/2023
Mejia	Guadalupe	RE/Para/Behavior	RE/Para/Core	10/30/2023
Pruett	Renee	CE/Para	CE/Sped Para	10/17/2023
Thatcher	Jana	CRI/Teacher SS	CRI/Teacher Science/SS	11/06/2023
Wakkinen	Elizabeth	TE/OT	RE/OT	2023/2024
Williamson	Catherine	ME/Noon Supervisor	PVE/Sped Para	10/24/2023
<b>Additional Duty/Supplemental/Stipend</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>
Garcia	Steve	Head Middle School Boys Track Coach	District	2023/2024
Crissup	Samantha	Homebound/based instructor	District	2023/2024
Chen	Jacob	Life Apps Team Lead	CRI	2023/2024
Stewart	Shali	Head Boys Tennis Coach/Lay	District	2023/2024
Bland	Kenneth	Assistant Wrestling Coach	MNMS	2023/2024
Dickerson	Cabe	Head Wrestling Coach	MCMS	2023/2024
Moore	Michelle	Homebound/based instructor	District	2023/2024
Landry	Thomas	Homebound/based instructor	District	2023/2024
Arellano	Teresa	Homebound/based instructor	District	2023/2024



**Schedule "B"**  
**November 13th, 2023**

Bronco Club 2023-2024 SY				
Last Name	First Name	Assignment	Site	Effective
White	Kaleah	Student Assistant	RE	2023/2024
Dyer	Kari	Teacher	VE	2023/2024
Bronco Club Resignations 2023-2024 SY				
Last Name	First Name	Assignment	Site	Effective
Mathew	Dennis	Bronco Club Position	PVE	10/22/23



## Schedule "C"

November 13th, 2023

District "C"			
Last Name	First Name	Site/Assignment	Effective
Batiste	Nevada	District	10/09/2023
Blackwell-Kiser	Shelby	District	10/06/2023
Bowles	Casi	District	10/16/2023
Brentlinger	Anthony	District	10/23/2023
Carpenter	Whitney	District	10/16/2023
Cornelius	Grace	District	10/18/2023
Crawford	Kristi	District	10/25/2023
Delov	June	District	10/27/2023
Dickerson	Cabe	District	10/18/2023
Dunham	Tammy	District	10/24/2023
Falkner	Cathy	District	10/24/2023
Gray	Jerri	District	10/16/2023
Grimm	Bianca	District	11/01/2023
Haines	Allyson	District	10/16/2023
Harney	Ruby	District	10/09/2023
Harper	Courtney	District	10/23/2023
Hawkins	Nikki	District	10/16/2023
Hurd	Mark	District	10/30/2023
King	Halie	District	10/23/2023
Lagaly	Camryn	District	11/01/2023
Long	Rachel	District	11/01/2023
Menge	April	District	10/05/2023
Norvelle	Ethan	District	10/16/2023
Pape	Carolyn	District	10/09/2023
Ramos	Denise	District	10/26/2023
Robles	Keshia	District	10/30/2023
Scott	Charles	District	10/16/2023
Scott	Marice	District	10/16/2023
Smith	Gail	District	10/16/2023
Thompson	Rodney	District	11/2/2023
Tomagos	Kimberly	District	10/23/2023
Trammell	Sandra	District	10/31/2023
Varughese	Caleb	District	10/26/2023
Waitman	Tyler	District	10/23/2023