AGENDA
Board of Education
Monday, February 9, 2015 at 6:00 PM
Maxine & George P Morris/Mustang Education Center 400 N Clear Springs Road Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Board of Education on Monday, February 9, 2015 at 6:00 PM. The place and street of the meeting will be Maxine & George P Morris/Mustang Education Center 400 N Clear Springs Road Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099.
The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

A. Invocation and Flag Salute

B. Roll Call (may be silent)

C. Superintendent's Report

1. Citizens of Character - Tolerance

2. Above & Beyond - The Bridge

3. All-State Jazz Band - Logan Gorrell - 1st Chair Alto Sax Garrison Brown - 2nd Chair Trumpet Ethan Vascellero - Piano Alternate All-State Wind Symphony - Betty Withers - 8th Chair Clarinet All State Orchestra Tommy Chau - 1st Chair French Horn Kyle Dalton - 1st Chair Tuba

4. Mustang Varsity Cheer - 2015 NCA National Champions

5. Teacher of the Year Nominees - Dr. Angela Mills

6. Mustang Mayor - Jay Adams - Update on Reconstruction of South Mustang Road.

7. Read Across America - MEA President, Carnie Cullen

8. District Fine Arts Report

9. Youth Speak Out

10. Board/Student Engagement

11. Oklahoma Certified Healthy Business 2014 Award

12. High School Musical - Annie, Feb. 26-28th, 2015

13. Legislative Update

14. Board Correspondence

D. Board Reports

E. Standing and Financial Resolutions

1. Chief Financial Officer Report

    a. Vote to approve or not approve the Schedule of Encumbrances and Monthly Financial Reports:

F. Public Participation

G. Consent Agenda

1. Board of Education Minutes:

    a. January 12, 2015 Regular Board Minutes

    b. January 22, 2015, Special Board Meeting Minutes

2. Acceptance of Donation:

    a. Donation from Mustang Diamond Club to Mustang High School Athletics Acct#803 in the amount of $18,000.00 to be used for installation cost on baseball scoreboard.

3. Approval of new Activity Account for Teacher of the Year expenses and donations.

4. Transfer of Funds:

    a. Approval of $75.00 transfer each from Acct#938 MEC Faculty, Acct#935 MNMS Staff Acct, Acct#934 MMS Staff Acct, Acct#979 Horizon Staff Acct, #905 CRI Staff Acct to #818 MHS Account in the total amount of $375.00 for reimbursement for MPS Board Appreciation gift.

b. Approval of transfer from Acct#952 Centennial Staff Account to #807 Counseling Act. Fund in the amount of $141.42 due to incorrect coding.

c. Approval of transfer from Acct#950 Centennial Activity to #952 Centennial Staff Activity in the amount of $12.60 due to incorrect coding.

d. Approval of transfer from Acct#950 Centennial Activity to #807 Counseling Act. Fund in the amount of $647.50 due to incorrect coding.

e. Approval of transfer from Acct#902 Canyon Ridge Activity in the amount of $886.47 to Acct#975 STEM-$443.23, to Acct#909 Counseling - $221.62 and Acct#972 Communication in the amount of $221.62.

f. Approval of Transfer from Acct#914 Canyon Ridge PE in the amount of $2,325.00 profits from Dodgeball Tournament dispersed to life/app elective activity accts, to purchase classroom manipulatives, technology and materials for student activities and distributed as follows: Acct#912 - Vocal - $200.00 Acct#974 - Spanish - $200.00 Acct#973 - Tech - $200.00 Acct#913 - Art - $200.00 Acct#975 - STEM - $1,000.00 Acct#902 - CRI Activity - $450.00 Acct#977 - Spec. Ed - $75.00

g. Approval of transfer from CRI Acct#917 Archery Club to Acct#902 CRI Activity in the amount of $180.00 to pay for substitutes for teachers to go to Regional Archery Contest.

h. Approval of transfer from Acct#939-910 Administration Staff Account to new Acct#989-900 Teacher of the Year in the amount of $1,901.80.

5. Approval of Policy and Procedures:

   a. Policy #5070 - Student Promotion/Retention

6. Out-of-State or Overnight Travel:

   a. Approval for Superintendent Dr. Sean McDaniel to attend the March Education Congress in Palm Springs, CA on March 1-3, 2015. Conference and hotel is paid for by RTM Education Congress.

   b. Approval for Varsity Baseball team along with two (2) coaches to participate in the Broken Arrow/Jenks Tournament to be held March 26-28th, 2015 in Broken Arrow, Oklahoma.

   c. Approval for Coordinator of Special Education Programs, Sheryl Hazelbaker to attend the National Conference for Council of Exceptional Children in San Diego, CA April 8-11th, 2015.

7. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:

8. Approval to hire certified and non-certified personnel for Extended School Year (ESY) to be held June 9-July 16th, 2015. Final number of positions required will be dependent on the number of IEPs requiring ESY.

9. Approval to pay school employee $18.00 an hour to monitor state testing for homebound students if the testing time is outside of the regular work day. This would be on an as needed basis depending upon number of homebound students that require tests to be administered in their home.

10. Approval to hire a coordinator and teachers for the 2015 June and July sessions of MHS Summer School. Coordinator rate is $2,500.00 per session and teachers for the following courses at the rate of $18.00 per hour: Oklahoma History, American History, World History, Algebra, Algebra II, Geometry, Biology and English.

11. Approval to hire ACE remediation teachers/tutors and/or ACE alternative project supervisors for the 2014-2015 school year. Teachers will work outside of their contract time and will be paid $18 an hour for tutoring or $100 for an alternative ACE project out of ACE remediation funds.

12. Approval to hire two (2) coordinators for the RSA Summer Reading Academy to be paid through RSA fund #367. Coordinators will be paid $2,500.00. Candidates must have specific training, or hold a reading specialist certification.

13. Approval to hire teachers to provide instruction for the RSA Summer Reading Academy at a rate of $18 per hour plus benefits paid for through RSA fund #367. Candidates must have specific training, or hold a reading specialist certification.

14. Approval of the SY2015-2016 School Calendar.

15. Approval of Revisions of Job Descriptions: Athletics, Finance Department, Operations, Assistant Superintendent, Child Nutrition, Superintendent Secretary/Minutes Clerk

16. Approval of renewal of contract with ATT service agreement. This agreement is for POTS phone lines (92) to all school sites that are used for fax lines, fire and security alarm monitoring lines. This is year 5 of a 5 year agreement that will take place on July 1, 2015.

17. Approval of continuing contract with Cox Business for Wide Area Network (WAN) connections for all facilities and Digital Phone Service (PRI)for SY2015-2016. This is the third year on a 5 year contract that is renewable annually. No additions or changes from SY2014-2015.

18. Approval of renewal of internet service agreement with OneNet at 1000 MB for the entire district. Renewal of service July 1, 2015. No cost to the District.

19. Approval of the following items to be added to surplus:

    a. a. Plugs from NEO Word Processers

20. Approval of Timberlake Change Order #2 on Mustang Elementary Gym. This will be a net decrease to the contingency of $10,018.22.

    a. PC#17 - RFI31, Metal panel attachment requirements. $10,018.22

21. Approval on Timberlake Change Order #2 on Event Center.

    a. Reduction in CM contract due to scope reductions Engineering Meeting dated 9/10/14. Deduction of $60,729.00 making new contract amount $11,168.666.58.

22. Approval of Completion Notification of MAPS for Kids project 110 - 120 W. Forster. The total amount returned will be $27.51.

23. Approval of Completion Notification of MAPS for Kids project 111 - 817/819 S Mustang Road. The total amount returned will be $1.23.

H. Business

1. The Board will consider and may vote to approve the acceptance of the 2013-2014 annual audit for Mustang Public Schools as presented by Angel, Johnston & Blasingame, P.C.

2. The Board will consider and may vote to approve the Transfer agreement between Child Nutrition and General Fund.

3. The Board will consider and may vote to approve the Supplemental Appropriation Form for the general fund in the amount of $287,189.00.

4. The Board will consider and may vote to approve a deputy board clerk.

I. New Business:

J. Executive Session The Board of Education will consider and may vote to convene in Executive Session.

1. Oklahoma Statutes Title 25, § Section 307(B)(1): Discuss employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee.

a. Schedule "A"

b. Schedule "B"

K. Acknowledge Return to Open Session

L. Statement of Executive Session Minutes by Board Clerk

M. Vote to approve or not approve the Superintendent's Recommendation concerning employment as listed on Schedule "A".

N. Vote to approve or not approve the Superintendent recommendation concerning employment as listed on Schedule "B".

O. Adjournment.

Dunn, Brenda

From: Edgmon, Ryan
Sent: Thursday, January 08, 2015 10:36 AM
To: Dunn, Brenda
Subject: RE: board meeting

February will definitely be best to recognize these guys. The list is below:

All-State Jazz Band-
Logan Gorrell- 1st Chair Alto Sax
Garrison Brown- 2nd Chair Trumpet
Ethan Vascellero- Piano Alternate

All-State Wind Symphony-
Betty Withers- 8th Chair Clarinet

All State Orchestra-
Tommy Chau- 1st Chair French Horn
Kyle Dalton- 1st Chair Tuba

Let me know if you need or want more info!

RE

From: Dunn, Brenda
Sent: Tuesday, January 06, 2015 1:40 PM
To: Edgmon, Ryan
Subject: board meeting
Importance: High

Hey Ryan,

I emailed you back in November asking if any of your band members made state, we wanted to recognize them at January's board meeting.

Have those been awarded yet? If so, would you and the members be available for next Monday night board meeting at Canyon Ridge to be introduced at the board?

If not, maybe we can push them back to February?
Please let me know as I am working on the agenda now.

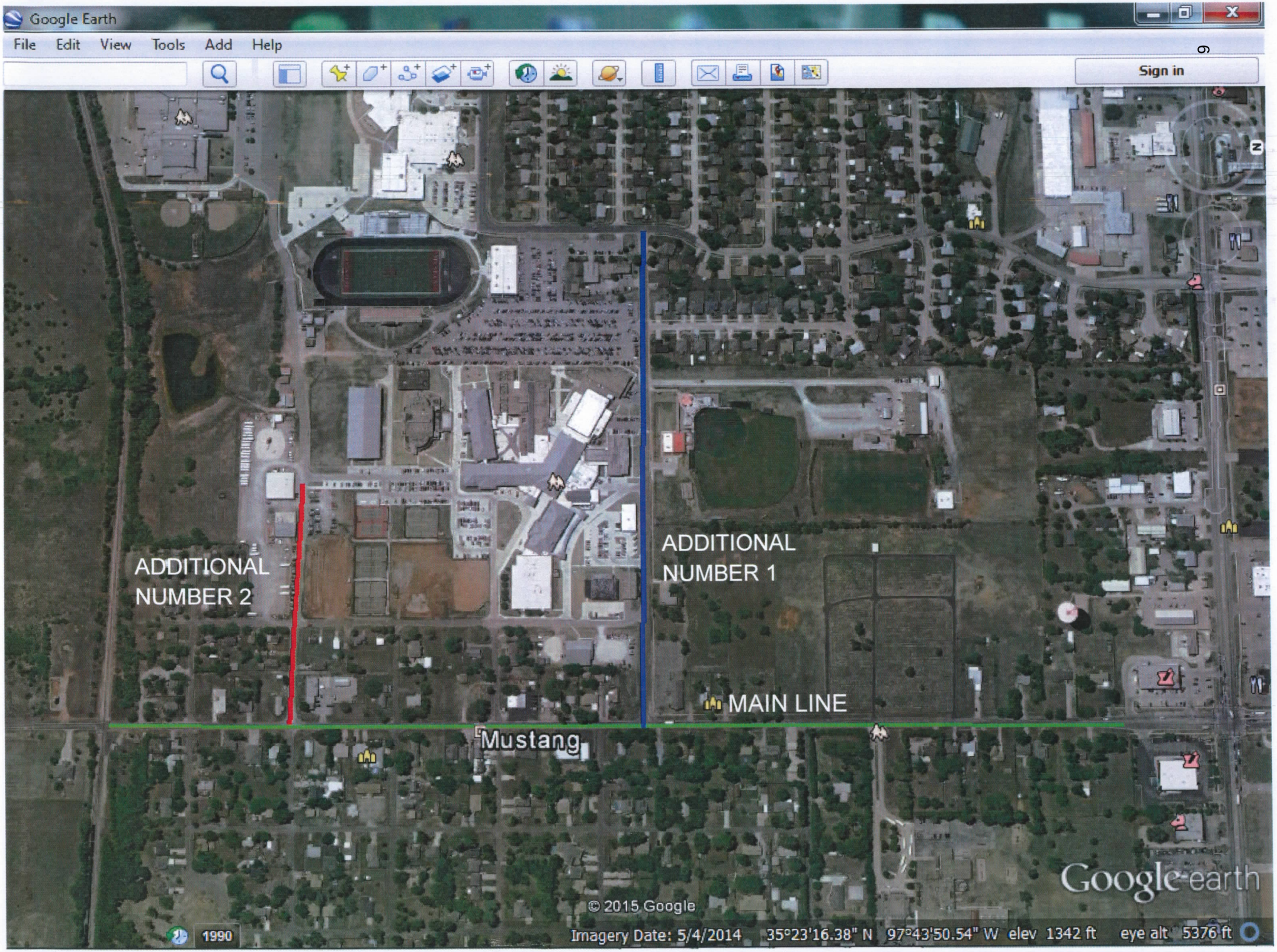
Respectfully,

Brenda Dunn
Secretary to the Superintendent

Mustang Public Schools

Site Teachers of the Year
2014-2015

Centennial Elementary	Rebecca Witthuhn	1st Grade Teacher
Creek Elementary	Breanne George	Art Teacher
Mustang Elementary	Kaylee Mangus	2nd Grade Teacher
Lakehoma Elementary	Amber Terrell	4th Grade Teacher
Trails Elementary	Allison Reyes	Title I Math Teacher
Valley Elementary	Brandy Wheatley	1st Grade Teacher
Prairie View Elementary	Bettilou Stover	PE Teacher
Canyon Ridge	Tom Wolfe	6th Science Teacher
Horizon	Lauren Shaffer	Art Teacher
Middle School	Kristi Connors	7th ELA Teacher
North Middle School	Kristin Wyckoff	8th ELA Teacher
MEC	Molly Murray	PK Teacher
High School	Mike Meledeo	Architecture Teacher
High School	Valerie Hammer	English Teacher


Google Earth
File Edit View Tools Add Help
Sign in
ADDITIONAL NUMBER 2
ADDITIONAL NUMBER 1
MAIN LINE
Mustang
© 2015 Google
Google earth
1990
Imagery Date: 5/4/2014 35°23'16.38" N 97°43'50.54" W elev 1342 ft eye alt 5376 ft

Behind the Numbers

February 9, 2015

Dedicated Revenue Collections

		YTD collections	FY14 YTD	Difference
3110	Gross Production	$1,431,298	$ 867,328	$563,970
3120	Motor Vehicle	$1,525,664	$1,519,264	$ 6,400
3130	Rural Electric	$ 95,717	$ 83,040	$ 12,677
3140	School Land	$ 892,811	$ 776,000	$116,811
				+ $699,858

This budget year has several positive highlights. Among these are the strong collections of dedicated revenue, especially gross production and school land. In Mustang, these sources have mirrored the growth that the state of Oklahoma has experienced.

Just a reminder, these sources are referred to as "soft money", because they are chargeable in next year's state aid allocation. In specific terms, when gross production collects $600,000 more in this budget year, our state aid will be $600,000 less in FY16.

MUSTANG PUBLIC SCHOOLS
Cash Balances
January 31, 2015

Cash by Account and Fund

AC 0100		OKC MAPS - BOK		$ 149,755.74
			Total AC 0100	**$ 149,755.74**
AC 0101	FUND	BANK OF OKLAHOMA		
2013	11	General Fund		$ 5,348.38
2014	11	General Fund		$ 40,292.50
2015	11	General Fund		$ 24,208,448.20
2015	12	Co-op Fund		$ (5,921.06)
2014	21	Building Fund		$ 544.93
2015	21	Building Fund		$ 1,694,388.54
2013	22	Child Nutrition Program Fund		$ 643.66
2014	22	Child Nutrition Program Fund		$ 42,128.51
2015	22	Child Nutrition Program Fund		$ 1,940,833.58
2015	24	OKC MAPS TRUST		$ 30.17
2015	31	Bond Fund 31		$ 203,208.15
2015	32	Bond Fund 32		$ 8,265,879.96
2015	33	Bond Fund 33		$ 65,926.76
2015	34	Bond Fund 34		$ 173,508.51
2015	35	Bond Fund 35		$ 341,340.56
2015	36	Bond Fund 36		$ 547,749.32
2015	37	Bond Fund 37		$ 1,084,419.47
2015	38	Bond Fund 38		$ 960,000.00
2015	39	Bond Fund 39		$ 6,886,284.02
2014	41	Sinking Fund		$ 1,485,000.00
2015	41	Sinking Fund		$ 10,758,393.57
				$ 58,698,447.73
INVESTMENTS				
AI 0103	41	YUKON NATIONAL		$ 245,000.00
AI 0110	41	BANK OF COMMERCE		$ 245,000.00
AI 0120	41	CORNERSTONE BANK		$ 240,000.00
AI 0111	11	BANK OF THE WEST		$ 1,000,000.00
AI 0112	11	SOONER STATE-TUTTLE		$ 240,000.00
AI 0113	11	1ST NATIONAL BANK & TRUST SW OKC BRANCH		$ 245,000.00
AI 0114	11	BANK OF OKLAHOMA (BROKERED)		$ 249,000.00
				$ 2,464,000.00
			TOTAL OF BANK OF OKLAHOMA CHECKING	$ 61,312,203.47
			SUBSTRACT ACCOUNTS PAYABLE:	$ (16,334,660.93)
			BOOK BALANCE 01/31/2015	**$ 44,977,542.54**

CUSTODIAL ANALYSIS 10-31-2014

10/31/2014 ACCOUNT TITLE	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
801 HS Industrial Arts	$ 547.37	$ 192.00	$ 5,758.49	$ 6,497.86	$189.95	$ 6,307.91
802 HS Annual	$ 22,486.08	$ 17,654.50	$ (1,750.00)	$ 38,390.58	$3,545.43	$ 34,845.15
803 HS Athletics	$ 48,142.60	$ 134,059.09		$ 182,201.69	$59,135.36	$ 123,066.33
804 HS Band	$ 11,779.13	$ 126,265.24		$ 138,044.37	$95,723.53	$ 42,320.84
805 HS Boys Basketball	$ 24,983.33	$ 4,276.60	$ (2,700.48)	$ 26,559.45	$23,086.99	$ 3,472.46
806 HS Boys Soccer	$ 12,443.30	$ 5,740.00		$ 18,183.30	$8,366.17	$ 9,817.13
807 CE Counseling	$ 1,588.19	$ 1,554.82		$ 3,143.01	$2,320.92	$ 822.09
808 CE Media	$ 6,134.68	$ 5,128.95		$ 11,263.63	$5,446.79	$ 5,816.84
809 HS SADD	$ 474.17			$ 474.17		$ 474.17
810 Mustang Elementary	$ 12,593.25	$ 2,454.52		$ 15,047.77	$3,385.01	$ 11,662.76
811 Enrichment Organization	$ 7,703.16		$ (7,703.16)	$ -		$ -
812 MV Art	$ 3,511.07	$ 33.60		$ 3,544.67		$ 3,544.67
813 CE Music	$ 415.20	$ 619.50		$ 1,034.70		$ 1,034.70
814 HS FFA	$ 25,050.68	$ 39,477.00		$ 64,527.68	$45,388.35	$ 19,139.33
815 HS FCCLA	$ 1,362.75	$ 3,419.00		$ 4,781.75	$1,891.90	$ 2,889.85
816 HS French Club	$ 151.23	$ 390.00		$ 541.23	$183.43	$ 357.80
817 HS Cheer	$ 104.86			$ 104.86		$ 104.86
818 HS General	$ 111,020.80	$ 96,084.08	$ (700.00)	$ 206,404.88	$45,296.22	$ 161,108.66
819 HS Girls Basketball	$ 3,417.32	$ 300.00	$ 2,700.48	$ 6,417.80	$4,372.41	$ 2,045.39
820 HS Girls Track	$ 524.32			$ 524.32	$0.00	$ 524.32
821 HS Volleyball	$ 173.68			$ 173.68		$ 173.68
822 HS Golf	$ 372.33			$ 372.33		$ 372.33
823 Lakehoma Elementary	$ 37,223.17	$ 1,912.98		$ 39,136.15	$1,928.99	$ 37,207.16
824 CE Art	$ 1,758.20	$ 2,077.15		$ 3,835.35	$1,047.38	$ 2,787.97
825 HS Media	$ 5,628.23	$ 732.46		$ 6,360.69	$262.91	$ 6,097.78
826 MS Media	$ 1,156.28	$ 600.30		$ 1,756.58		$ 1,756.58
827 MNMS Media	$ 11,242.64	$ 4,400.45	$ (35.00)	$ 15,608.09	$2,927.04	$ 12,681.05
828 HS Key Club	$ 1,031.72	$ 1,134.00		$ 2,165.72	$1,560.00	$ 605.72
829 MS Athletics	$ 66,060.59	$ 16,443.20		$ 82,503.79	$30,134.34	$ 52,369.45
830 MMS Band	$ 7,156.57	$ 15,297.29		$ 22,453.86	$4,383.12	$ 18,070.74
831 MS Cheerleaders	$ 1,106.72			$ 1,106.72		$ 1,106.72
832 MS FCA	$ 2,764.07			$ 2,764.07	$18.00	$ 2,746.07
833 MS Middle School	$ 16,384.07	$ 3,830.35		$ 20,214.42	$2,399.82	$ 17,814.60
834 MS Home Economic	$ 395.85			$ 395.85		$ 395.85
835 MS Pep Club	$ 781.04			$ 781.04		$ 781.04
836 MS Science Club	$ 278.95			$ 278.95		$ 278.95
837 MNMS Cheerleaders	$ 650.63			$ 650.63		$ 650.63
838 MS Student Council	$ 1,140.93			$ 1,140.93		$ 1,140.93
839 MS Vocal Music	$ 10,529.63	$ 7,658.32		$ 18,187.95	$5,429.45	$ 12,758.50
840 MS Yearbook	$ 8,438.75	$ 390.00		$ 8,828.75	$3,074.11	$ 5,754.64
841 MV Activity	$ 28,278.62	$ 11,077.22		$ 39,355.84	$1,146.25	$ 38,209.59
842 HS Nat'l Honor Society	$ 2,632.77			$ 2,632.77	$637.50	$ 1,995.27
843 MC Media	$ 2,216.22	$ 6,673.12		$ 8,889.34	$624.04	$ 8,265.30
844 MNMS Athletics	$ 28,469.90	$ 1,806.20		$ 30,276.10	$11,967.02	$ 18,309.08
845 MNMS Band	$ 14,510.60	$ 29,213.00		$ 43,723.60	$3,279.20	$ 40,444.40
846 MISC Revenue	$ -	$ 9,278.71	$ (5,758.49)	$ 3,520.22		$ 3,520.22
847 MNMS	$ 13,508.66	$ 9,731.26		$ 23,239.92	$8,778.67	$ 14,461.25
848 HS Pom Pon	$ 3,094.01			$ 3,094.01		$ 3,094.01
849 MNMS Pep Club	$ 1,062.18			$ 1,062.18	$966.00	$ 96.18
850 MNMS Science Club	$ 5,086.24	$ 1,250.20		$ 6,336.44	$1,080.00	$ 5,256.44
851 MNMS Speech Club	$ 210.40			$ 210.40		$ 210.40
852 MNMS Student Council	$ 876.59			$ 876.59		$ 876.59
853 MNMS Vocal Music	$ 4,708.38	$ 12,286.00		$ 16,994.38		$ 16,994.38
854 MNMS Yearbook	$ 9,409.88	$ 875.00		$ 10,284.88	$3,210.00	$ 7,074.88
855 HS Jr. Class	$ 22,697.39			$ 22,697.39		$ 22,697.39
856 HS Math/Science Club	$ 546.07	$ 7,000.00		$ 7,546.07	$2,147.93	$ 5,398.14
857 HS Sr. Class	$ 63,326.26	$ 18,058.25		$ 81,384.51	$484.69	$ 80,899.82
858 Special Olympics	$ 2,093.15	$ 56.32		$ 2,149.47		$ 2,149.47
859 HS Speech Club	$ 9,135.96	$ 2,929.65		$ 12,065.61	$3,246.67	$ 8,818.94

860	HS	Student Council	$	7,705.88	$	11,250.79		$	18,956.67	$9,311.37	$	9,645.30
861	HS	Varsity Cheer	$	8,000.96			$ 35.00	$	8,035.96		$	8,035.96
862	HS	Vocal Music	$	4,547.56	$	6,310.00		$	10,857.56	$6,458.40	$	4,399.16
863	HS	Scholarships	$	2,252.35	$	1,000.00		$	3,252.35	$2,000.00	$	1,252.35
864	HS	DECA	$	6,935.14	$	7,925.20		$	14,860.34	$9,046.80	$	5,813.54
865	HS	Baseball	$	3,941.91				$	3,941.91	$405.98	$	3,535.93
866	CRI	6th Grade	$	888.84			$ 707.23	$	1,596.07		$	1,596.07
867	Administration		$	11,943.42	$	305.00	$ (5,729.00)	$	6,519.42	$732.01	$	5,787.41
868	MV	Media	$	15,370.19	$	595.41		$	15,965.60	$1,249.95	$	14,715.65
869	MV	Counseling Activities	$	1,183.02	$	988.25		$	2,171.27	$261.42	$	1,909.85
870	M Trails	Activity	$	9,362.51	$	1,350.15		$	10,712.66	$1,791.06	$	8,921.60
871	HS	Girls Softball	$	1,474.32				$	1,474.32	$924.70	$	549.62
872	HS	Spanish Club	$	18.14	$	1,500.00		$	1,518.14	$667.00	$	851.14
873	M Trails	Media	$	527.32	$	5,708.88		$	6,236.20	$4,805.88	$	1,430.32
874	ME	MEAD	$	2,971.59	$	1,358.00		$	4,329.59		$	4,329.59
875	MT	Drug Free Club	$	1,917.30	$	2,118.00		$	4,035.30	$925.00	$	3,110.30
876	HS	Fresh./Varsity Football	$	8,380.89	$	4,550.00		$	12,930.89	$5,246.67	$	7,684.22
877	Gifted & Talented		$	759.56				$	759.56		$	759.56
878	Transportation		$	2,217.84	$	138.60		$	2,356.44		$	2,356.44
879	MC	Choir	$	404.75	$	500.00		$	904.75		$	904.75
880	HS	Boys Tennis	$	172.83				$	172.83		$	172.83
881	LE	Lakehoma Drug Free	$	2,600.38	$	840.00		$	3,440.38		$	3,440.38
882	HS	Boys/Girls X-Country	$	2,953.92	$	2,294.21		$	5,248.13	$1,200.00	$	4,048.13
883	HS	Girls Soccer	$	4,402.50				$	4,402.50		$	4,402.50
884	Chisholm Trails		$	1,574.45	$	1,404.00		$	2,978.45	$646.49	$	2,331.96
885	MS	Builders Club	$	169.46				$	169.46		$	169.46
886	MNMS	Builders Club	$	2,161.43				$	2,161.43	$169.38	$	1,992.05
887	HS	Debate Club	$	408.28				$	408.28		$	408.28
888	M Creek	Activity	$	11,171.54	$	2,708.35		$	13,879.89	$2,123.11	$	11,756.78
889	LE	Media	$	2,858.31	$	5,977.85		$	8,836.16	$978.03	$	7,858.13
890	MS	Renaissance	$	390.25	$	-		$	390.25		$	390.25
891	MS	Reading	$	5,652.75	$	194.15		$	5,846.90	$925.49	$	4,921.41
892	MNMS	Renaissance	$	1,117.84	$	102.00		$	1,219.84		$	1,219.84
893	HS	Renaissance	$	2,372.05				$	2,372.05		$	2,372.05
894	MS	Special Life Skills	$	1,543.99				$	1,543.99	$72.60	$	1,471.39
895	ME	PE	$	-			$ 2,500.00	$	2,500.00		$	2,500.00
896	ME	MUSIC	$	-	$	466.00	$ 2,500.00	$	2,966.00	$2,168.48	$	797.52
897	HS	Art Club	$	1,829.90	$	14,305.33		$	16,135.23	$4,534.77	$	11,600.46
898	HS	Athletic Training	$	1,070.25				$	1,070.25		$	1,070.25
899	MNMS	Tech	$	34.42				$	34.42		$	34.42
900	Admin-Use of Facility		$	28,790.54	$	7,206.80	$ (647.84)	$	35,349.50	$1,069.53	$	34,279.97
901	MEC	PASS	$	452.45	$	2,725.00		$	3,177.45	$2,225.12	$	952.33
902	CRI	Activity	$	7,992.16	$	17,638.94		$	25,631.10	$13,122.88	$	12,508.22
903	HS	Advanced Placement	$	10,569.01	$	5,292.00		$	15,861.01	$1,311.62	$	14,549.39
904	HS	Ground Improvement	$	1,267.69				$	1,267.69		$	1,267.69
905	CRI	Staff	$	1,758.71	$	432.88	$ 1,000.00	$	3,191.59		$	3,191.59
906	HS	Freshman FCCLA	$	1,498.13				$	1,498.13	$307.00	$	1,191.13
907	M Valley	Outdoor Classroom	$	3,136.82				$	3,136.82		$	3,136.82
908	MNMS	Golf	$	723.09				$	723.09		$	723.09
909	CRI	Counseling	$	396.76	$	460.00		$	856.76		$	856.76
910	CRI	Media	$	1,967.17	$	8,991.83		$	10,959.00	$6,973.93	$	3,985.07
911	MHS	Crafts II	$	-	$	387.50	$ 2,530.00	$	2,917.50	$130.18	$	2,787.32
912	CRI	Vocal	$	4,762.09	$	8,156.71	$ 70.00	$	12,988.80	$4,575.19	$	8,413.61
913	CRI	Art	$	1,191.28	$	633.00		$	1,824.28	$659.48	$	1,164.80
914	Canyon Ridge	Athletics	$	4,848.16	$	2,961.00		$	7,809.16	$4,594.00	$	3,215.16
915	MNMS	Track/X-Country	$	1,117.01	$	-		$	1,117.01		$	1,117.01
916	MC / MNMS	Outdoor Class	$	323.48				$	323.48		$	323.48
917	CRI	Archery	$	-	$	3,800.00		$	3,800.00	$444.00	$	3,356.00
918	MNMS	Football	$	249.79				$	249.79		$	249.79
919	Prairie View	Activity	$	-	$	3,000.05	$ 4,000.00	$	7,000.05	$2,425.64	$	4,574.41
920	MEC	Pre-K	$	10,509.02	$	11,242.21		$	21,751.23	$7,300.77	$	14,450.46
921	Prairie View	Staff	$	-	$	17.38	$ 2,000.00	$	2,017.38	$278.55	$	1,738.83
922	HS	Special Education	$	631.77	$	124.96		$	756.73	$222.08	$	534.65
923	Lakehoma Elem	Art	$	2,359.43				$	2,359.43	$873.59	$	1,485.84

924	HS Musical	$	5,343.33	$	460.00			$	5,803.33		$ 5,803.33
925	HS Wrestling	$	2.49					$	2.49		$ 2.49
926	HS JROTC	$	3,313.36					$	3,313.36		$ 3,313.36
927	HS Athletic Dept. Staff	$	14,606.50	$	11,500.00			$	26,106.50	$15,048.56	$ 11,057.94
928	Canyon Ridge Reading	$	4,549.92	$	394.84	$	(3,987.23)	$	957.53	$310.80	$ 646.73
929	ME Staff	$	3,659.81	$	1,356.64	$	1,000.00	$	6,016.45	$1,438.10	$ 4,578.35
930	MV Staff	$	4,595.33	$	534.89	$	1,000.00	$	6,130.22	$1,686.75	$ 4,443.47
931	LE Staff	$	7,056.75	$	12.13	$	1,000.00	$	8,068.88	$447.31	$ 7,621.57
932	MT Staff	$	3,955.19	$	5,198.87	$	1,000.00	$	10,154.06	$648.00	$ 9,506.06
933	MC Staff	$	4,459.15	$	1,698.39	$	1,000.00	$	7,157.54	$659.22	$ 6,498.32
934	MS Staff	$	11,697.54	$	702.97			$	12,400.51	$100.00	$ 12,300.51
935	MNMS Staff	$	2,300.15	$	1,312.59			$	3,612.74	$1,900.79	$ 1,711.95
936	CRI Science Club	$	-	$	-			$	-		$ -
937	HS Staff	$	17,344.13	$	3,629.11			$	20,973.24	$4,615.99	$ 16,357.25
938	MEC Staff	$	3,787.32	$	500.37			$	4,287.69	$1,209.93	$ 3,077.76
939	Admin. Staff	$	3,200.29	$	111.74			$	3,312.03	$953.94	$ 2,358.09
940	HS Tech Ed.	$	1,169.90					$	1,169.90	$646.85	$ 523.05
941	HS Boys Track	$	369.39					$	369.39		$ 369.39
942	HS Bus. Prof. of America	$	3,321.18	$	4,892.00			$	8,213.18	$2,035.00	$ 6,178.18
943	Creek Counseling	$	2,853.16	$	790.00	$	943.00	$	4,586.16	$178.54	$ 4,407.62
944	MPS Special Needs	$	44.21					$	44.21		$ 44.21
945	M Creek Art	$	4,895.86					$	4,895.86	$1,602.95	$ 3,292.91
946	HS ECO	$	255.81					$	255.81		$ 255.81
947	LE Music	$	415.31	$	48.00			$	463.31	$234.36	$ 228.95
948	M Trails Art	$	6,507.77	$	1,169.00			$	7,676.77	$3,864.55	$ 3,812.22
949	MT Honor Choir	$	989.90					$	989.90	$49.94	$ 939.96
950	Centennial General Activity	$	22,835.37	$	14,004.45			$	36,839.82	$5,776.97	$ 31,062.85
951	M Trails Special Ed.	$	438.48					$	438.48		$ 438.48
952	CE Staff	$	3,876.88	$	133.29	$	1,000.00	$	5,010.17	$41.04	$ 4,969.13
953	ME Art	$	8,589.21			$	(5,943.00)	$	2,646.21	$147.74	$ 2,498.47
954	ME Media	$	5,587.17	$	6,346.65			$	11,933.82	$4,822.15	$ 7,111.67
955	MT Reading Carnival	$	2,737.42					$	2,737.42	$412.00	$ 2,325.42
956	MT Student Council	$	1,987.67					$	1,987.67		$ 1,987.67
957	Trails PE Activity Acct	$	1,702.24	$	1,667.27			$	3,369.51		$ 3,369.51
958	Prairie View Art	$	-	$	4,481.49			$	4,481.49	$2,889.06	$ 1,592.43
959	HS Spanish Nat'l Hnr Society	$	1,128.13	$	563.00			$	1,691.13	$210.21	$ 1,480.92
960	HS MAC	$	819.99					$	819.99		$ 819.99
961	HS Video Club	$	920.63	$	687.00			$	1,607.63		$ 1,607.63
962	HS Swim Team	$	194.99	$	-			$	194.99		$ 194.99
963	MC Archery Club	$	394.94					$	394.94		$ 394.94
964	MS Archery Club	$	2,189.47	$	1,785.00			$	3,974.47	$539.00	$ 3,435.47
965	MV Student Council	$	2,429.46	$	681.46			$	3,110.92	$1,019.55	$ 2,091.37
966	CE Outdoor Classroom	$	20.90					$	20.90		$ 20.90
967	Mustang Student in Need	$	3,906.99	$	374.00			$	4,280.99		$ 4,280.99
968	MHS HOSA	$	-					$	-		$ -
969	CRI Outdoor Classroom	$	4,500.31					$	4,500.31		$ 4,500.31
970	CRI Student Council	$	1,154.78					$	1,154.78		$ 1,154.78
971	CRI Yearbook	$	1,408.44	$	1,547.00			$	2,955.44		$ 2,955.44
972	CRI Communications/broadcasting	$	-	$	7,886.89	$	920.45	$	8,807.34		$ 8,807.34
973	CRI Technology	$	-	$	431.69	$	1,052.63	$	1,484.32		$ 1,484.32
974	CRI Spanish Acct	$	667.11					$	667.11		$ 667.11
975	CRI Elective/Life App	$	-			$	1,236.92	$	1,236.92		$ 1,236.92
976	CRI Academic Team	$	-					$	-		$ -
977	CRI 5th GRADE	$	-	$	272.00			$	272.00		$ 272.00
978	Horizon Activity	$	4,738.24	$	15,453.01	$	(959.05)	$	19,232.20	$6,834.30	$ 12,397.90
979	Horizon Staff Acct	$	3,241.24	$	426.88	$	1,000.00	$	4,668.12	$155.72	$ 4,512.40
980	Horizon Counseling	$	152.09	$	1,924.52			$	2,076.61	$104.50	$ 1,972.11
981	Horizon Media	$	-	$	5,694.97			$	5,694.97	$3,787.13	$ 1,907.84
982	Prairie View Media	$	-	$	7,147.61			$	7,147.61		$ 7,147.61
983	Horizon Vocal/music	$	-	$	1,496.00	$	959.05	$	2,455.05		$ 2,455.05
984	Horizon Art Account	$	261.02	$	784.25			$	1,045.27	$20.64	$ 1,024.63
985	Horizon Athletics	$	-					$	-		$ -
986	Horizon Archery	$	-					$	-		$ -
987	Horizon Reading	$	-					$	-		$ -

988	Horizon Science Acct	$ -			$ -		$ -
989	Horizon Outdoor/Classroom	$ -			$ -		$ -
990	CENTENNIAL PE	$ -	$ 9,055.85		$ 9,055.85	$2,168.00	$ 6,887.85
991	Horizon Yearbook	$ -			$ -		$ -
992	Horizon Communications	$ -			$ -		$ -
993	CENTENNIAL ARCHERY	$ -	$ 100.00		$ 100.00		$ 100.00
994	PRAIRIE VIEW MUSIC	$ -			$ -		$ -
995	PRAIRIE VIEW PE	$ -	$ 4,874.50		$ 4,874.50		$ 4,874.50
996	Horzon Academic	$ -	$ 150.00		$ 150.00		$ 150.00
997	MHS Archery & Hunting	$ -	$ 675.00		$ 675.00		$ 675.00
998	Mustang Valley PE Activity	$ 1,724.38			$ 1,724.38		$ 1,724.38
		$ 1,086,704.72	$ 872,276.08	$ -	$ 1,958,980.80	$558,783.33	$ 1,400,197.47

CUSTODIAL ANALYSIS 2-5-15

2/5/2015	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
801 HS Industrial Arts	$ 547.37	$ 4,857.50	$ 5,758.49	$ 11,163.36	$2,685.62	$ 8,477.74
802 HS Annual	$ 22,486.08	$ 23,940.49	$ (1,750.00)	$ 44,676.57	$8,523.80	$ 36,152.77
803 HS Athletics	$ 48,142.60	$ 204,261.34		$ 252,403.94	$159,952.54	$ 92,451.40
804 HS Band	$ 11,779.13	$ 142,548.73		$ 154,327.86	$118,447.54	$ 35,880.32
805 HS Boys Basketball	$ 24,983.33	$ 4,601.50	$ (2,700.48)	$ 26,884.35	$25,053.43	$ 1,830.92
806 HS Boys Soccer	$ 12,443.30	$ 8,626.00		$ 21,069.30	$11,079.27	$ 9,990.03
807 CE Counseling	$ 1,588.19	$ 2,499.42		$ 4,087.61	$2,700.68	$ 1,386.93
808 CE Media	$ 6,134.68	$ 8,180.42	$ (1,834.99)	$ 12,480.11	$7,585.98	$ 4,894.13
809 HS SADD	$ 474.17	$ 134.00		$ 608.17	$429.00	$ 179.17
810 Mustang Elementary	$ 12,593.25	$ 16,165.52		$ 28,758.77	$5,809.69	$ 22,949.08
811 Enrichment Organization	$ 7,703.16		$ (7,703.16)	$ -		$ -
812 MV Art	$ 3,511.07	$ 33.60		$ 3,544.67		$ 3,544.67
813 CE Music	$ 415.20	$ 748.50		$ 1,163.70		$ 1,163.70
814 HS FFA	$ 25,050.68	$ 51,780.00		$ 76,830.68	$49,627.80	$ 27,202.88
815 HS FCCLA	$ 1,362.75	$ 4,443.93		$ 5,806.68	$3,341.36	$ 2,465.32
816 HS French Club	$ 151.23	$ 390.00		$ 541.23	$242.31	$ 298.92
817 HS Cheer	$ 104.86			$ 104.86		$ 104.86
818 HS General	$ 111,020.80	$ 115,455.19	$ (2,791.21)	$ 223,684.78	$74,071.73	$ 149,613.05
819 HS Girls Basketball	$ 3,417.32	$ 300.00	$ 2,700.48	$ 6,417.80	$5,996.06	$ 421.74
820 HS Girls Track	$ 524.32			$ 524.32	$0.00	$ 524.32
821 HS Volleyball	$ 173.68			$ 173.68		$ 173.68
822 HS Golf	$ 372.33			$ 372.33		$ 372.33
823 Lakehoma Elementary	$ 37,223.17	$ 25,264.49		$ 62,487.66	$22,393.09	$ 40,094.57
824 CE Art	$ 1,758.20	$ 3,697.61	$ (275.00)	$ 5,180.81	$2,813.31	$ 2,367.50
825 HS Media	$ 5,628.23	$ 813.74		$ 6,441.97	$763.77	$ 5,678.20
826 MS Media	$ 1,156.28	$ 3,641.58		$ 4,797.86	$2,416.99	$ 2,380.87
827 MNMS Media	$ 11,242.64	$ 6,293.10	$ (35.00)	$ 17,500.74	$9,429.73	$ 8,071.01
828 HS Key Club	$ 1,031.72	$ 4,094.19		$ 5,125.91	$2,613.00	$ 2,512.91
829 MS Athletics	$ 66,060.59	$ 28,838.98		$ 94,899.57	$46,036.74	$ 48,862.83
830 MMS Band	$ 7,156.57	$ 15,297.29		$ 22,453.86	$8,997.95	$ 13,455.91
831 MS Cheerleaders	$ 1,106.72			$ 1,106.72		$ 1,106.72
832 MS FCA	$ 2,764.07			$ 2,764.07	$54.00	$ 2,710.07
833 MS Middle School	$ 16,384.07	$ 7,029.63		$ 23,413.70	$5,293.51	$ 18,120.19
834 MS Home Economic	$ 395.85			$ 395.85		$ 395.85
835 MS Pep Club	$ 781.04			$ 781.04		$ 781.04
836 MS Science Club	$ 278.95	$ 857.56		$ 1,136.51	$360.00	$ 776.51
837 MNMS Cheerleaders	$ 650.63			$ 650.63		$ 650.63
838 MS Student Council	$ 1,140.93	$ 1,030.88		$ 2,171.81	$5.94	$ 2,165.87
839 MS Vocal Music	$ 10,529.63	$ 8,311.32		$ 18,840.95	$7,942.10	$ 10,898.85
840 MS Yearbook	$ 8,438.75	$ 1,200.00		$ 9,638.75	$5,734.01	$ 3,904.74
841 MV Activity	$ 28,278.62	$ 27,870.50	$ 166.21	$ 56,315.33	$25,893.95	$ 30,421.38
842 HS Nat'l Honor Society	$ 2,632.77	$ 2,068.00		$ 4,700.77	$940.81	$ 3,759.96
843 MC Media	$ 2,216.22	$ 7,597.32		$ 9,813.54	$7,915.24	$ 1,898.30
844 MNMS Athletics	$ 28,469.90	$ 19,150.10		$ 47,620.00	$30,110.35	$ 17,509.65
845 MNMS Band	$ 14,510.60	$ 29,790.00		$ 44,300.60	$18,489.79	$ 25,810.81
846 MISC Revenue	$ -	$ 9,416.64	$ (5,758.49)	$ 3,658.15		$ 3,658.15
847 MNMS	$ 13,508.66	$ 15,929.56		$ 29,438.22	$15,223.01	$ 14,215.21
848 HS Pom Pon	$ 3,094.01			$ 3,094.01		$ 3,094.01
849 MNMS Pep Club	$ 1,062.18			$ 1,062.18	$966.00	$ 96.18
850 MNMS Science Club	$ 5,086.24	$ 2,828.20		$ 7,914.44	$1,365.96	$ 6,548.48
851 MNMS Speech Club	$ 210.40	$ 138.00		$ 348.40		$ 348.40
852 MNMS Student Council	$ 876.59	$ 50.00		$ 926.59		$ 926.59
853 MNMS Vocal Music	$ 4,708.38	$ 16,558.00		$ 21,266.38	$14,100.09	$ 7,166.29
854 MNMS Yearbook	$ 9,409.88	$ 2,720.00		$ 12,129.88	$3,210.00	$ 8,919.88
855 HS Jr. Class	$ 22,697.39	$ 229.00		$ 22,926.39	$1,035.99	$ 21,890.40
856 HS Math/Science Club	$ 546.07	$ 7,050.00		$ 7,596.07	$5,780.71	$ 1,815.36
857 HS Sr. Class	$ 63,326.26	$ 19,808.25		$ 83,134.51	$3,677.69	$ 79,456.82
858 Special Olympics	$ 2,093.15	$ 1,526.32		$ 3,619.47	$1,072.40	$ 2,547.07
859 HS Speech Club	$ 9,135.96	$ 6,604.45		$ 15,740.41	$8,524.91	$ 7,215.50
860 HS Student Council	$ 7,705.88	$ 20,156.95	$ (704.00)	$ 27,158.83	$13,101.27	$ 14,057.56
861 HS Varsity Cheer	$ 8,000.96		$ 35.00	$ 8,035.96		$ 8,035.96
862 HS Vocal Music	$ 4,547.56	$ 13,791.52		$ 18,339.08	$12,389.60	$ 5,949.48
863 HS Scholarships	$ 2,252.35	$ 1,000.00		$ 3,252.35	$2,000.00	$ 1,252.35
864 HS DECA	$ 6,935.14	$ 17,237.09	$ 200.00	$ 24,372.23	$16,380.98	$ 7,991.25
865 HS Baseball	$ 3,941.91	$ 775.00		$ 4,716.91	$1,789.45	$ 2,927.46
866 CRI 6th Grade	$ 888.84		$ 707.23	$ 1,596.07		$ 1,596.07
867 Administration	$ 11,943.42	$ 2,805.00	$ (5,729.00)	$ 9,019.42	$1,270.72	$ 7,748.70
868 MV Media	$ 15,370.19	$ 1,466.32		$ 16,836.51	$7,070.02	$ 9,766.49
869 MV Counseling Activities	$ 1,183.02	$ 1,547.88		$ 2,730.90	$1,247.42	$ 1,483.48

870	M Trails Activity	$	9,362.51	$	4,408.85		$	13,771.36	$3,321.97	$ 10,449.39
871	HS Girls Softball	$	1,474.32				$	1,474.32	$924.70	$ 549.62
872	HS Spanish Club	$	18.14	$	1,500.00		$	1,518.14	$957.44	$ 560.70
873	M Trails Media	$	527.32	$	7,707.24		$	8,234.56	$6,064.53	$ 2,170.03
874	ME MEAD	$	2,971.59	$	1,570.90		$	4,542.49	$1,632.25	$ 2,910.24
875	MT Drug Free Club	$	1,917.30	$	2,525.50		$	4,442.80	$2,210.44	$ 2,232.36
876	HS Fresh./Varsity Football	$	8,380.89	$	4,550.00		$	12,930.89	$9,982.90	$ 2,947.99
877	Gifted & Talented	$	759.56				$	759.56		$ 759.56
878	Transportation	$	2,217.84	$	323.01		$	2,540.85	$215.15	$ 2,325.70
879	MC Choir	$	404.75	$	500.00		$	904.75	$461.50	$ 443.25
880	HS Boys Tennis	$	172.83				$	172.83		$ 172.83
881	LE Lakehoma Drug Free	$	2,600.38	$	840.00		$	3,440.38	$440.00	$ 3,000.38
882	HS Boys/Girls X-Country	$	2,953.92	$	2,677.21		$	5,631.13	$2,228.93	$ 3,402.20
883	HS Girls Soccer	$	4,402.50	$	1,740.00		$	6,142.50	$1,328.00	$ 4,814.50
884	Chisholm Trails	$	1,574.45	$	1,985.83		$	3,560.28	$1,202.19	$ 2,358.09
885	MS Builders Club	$	169.46				$	169.46		$ 169.46
886	MNMS Builders Club	$	2,161.43	$	243.66		$	2,405.09	$299.54	$ 2,105.55
887	HS Debate Club	$	408.28				$	408.28		$ 408.28
888	M Creek Activity	$	11,171.54	$	6,336.27		$	17,507.81	$5,977.53	$ 11,530.28
889	LE Media	$	2,858.31	$	6,100.55		$	8,958.86	$5,089.89	$ 3,868.97
890	MS Renaissance	$	390.25	$	500.00		$	890.25		$ 890.25
891	MS Reading	$	5,652.75	$	814.50		$	6,467.25	$980.08	$ 5,487.17
892	MNMS Renaissance	$	1,117.84	$	615.51		$	1,733.35	$340.28	$ 1,393.07
893	HS Renaissance	$	2,372.05	$	750.00		$	3,122.05		$ 3,122.05
894	MS Special Life Skills	$	1,543.99	$	133.00		$	1,676.99	$142.47	$ 1,534.52
895	ME PE	$	-	$	2,841.20	$ 2,500.00	$	5,341.20	$1,085.00	$ 4,256.20
896	ME MUSIC	$	-	$	2,584.34	$ 2,500.00	$	5,084.34	$2,399.48	$ 2,684.86
897	HS Art Club	$	1,829.90	$	15,180.00		$	17,009.90	$13,007.62	$ 4,002.28
898	HS Athletic Training	$	1,070.25				$	1,070.25		$ 1,070.25
899	MNMS Tech	$	34.42				$	34.42		$ 34.42
900	Admin-Use of Facility	$	28,790.54	$	41,082.35	$ (647.84)	$	69,225.05	$6,355.86	$ 62,869.19
901	MEC PASS	$	452.45	$	6,329.52		$	6,781.97	$4,350.72	$ 2,431.25
902	CRI Activity	$	7,992.16	$	25,088.64		$	33,080.80	$17,319.11	$ 15,761.69
903	HS Advanced Placement	$	10,569.01	$	5,542.00		$	16,111.01	$2,475.22	$ 13,635.79
904	HS Ground Improvement	$	1,267.69				$	1,267.69		$ 1,267.69
905	CRI Staff	$	1,758.71	$	701.36	$ 1,375.00	$	3,835.07	$1,168.48	$ 2,666.59
906	HS Freshman FCCLA	$	1,498.13	$	380.00		$	1,878.13	$738.00	$ 1,140.13
907	M Valley Outdoor Classroom	$	3,136.82				$	3,136.82		$ 3,136.82
908	MNMS Golf	$	723.09				$	723.09		$ 723.09
909	CRI Counseling	$	396.76	$	694.05		$	1,090.81	$399.80	$ 691.01
910	CRI Media	$	1,967.17	$	9,074.62		$	11,041.79	$10,517.62	$ 524.17
911	MHS Crafts II	$	-	$	1,262.50	$ 3,034.00	$	4,296.50	$1,724.62	$ 2,571.88
912	CRI Vocal	$	4,762.09	$	14,915.37	$ 70.00	$	19,747.46	$8,189.09	$ 11,558.37
913	CRI Art	$	1,191.28	$	1,678.00		$	2,869.28	$1,359.62	$ 1,509.66
914	Canyon Ridge Athletics	$	4,848.16	$	7,470.34		$	12,318.50	$7,721.00	$ 4,597.50
915	MNMS Track/X-Country	$	1,117.01	$	-		$	1,117.01		$ 1,117.01
916	MC / MNMS Outdoor Class	$	323.48				$	323.48		$ 323.48
917	CRI Archery	$	-	$	3,820.00		$	3,820.00	$2,524.00	$ 1,296.00
918	MNMS Football	$	249.79				$	249.79		$ 249.79
919	Prairie View Activity	$	-	$	7,732.11	$ 4,000.00	$	11,732.11	$3,223.21	$ 8,508.90
920	MEC Pre-K	$	10,509.02	$	13,942.67		$	24,451.69	$9,170.42	$ 15,281.27
921	Prairie View Staff	$	-	$	61.95	$ 2,000.00	$	2,061.95	$618.27	$ 1,443.68
922	HS Special Education	$	631.77	$	324.96		$	956.73	$440.27	$ 516.46
923	Lakehoma Elem Art	$	2,359.43				$	2,359.43	$877.27	$ 1,482.16
924	HS Musical	$	5,343.33	$	7,695.00		$	13,038.33	$3,985.83	$ 9,052.50
925	HS Wrestling	$	2.49				$	2.49		$ 2.49
926	HS JROTC	$	3,313.36				$	3,313.36		$ 3,313.36
927	HS Athletic Dept. Staff	$	14,606.50	$	21,618.75		$	36,225.25	$23,620.72	$ 12,604.53
928	Canyon Ridge Reading	$	4,549.92	$	531.89	$ (4,362.23)	$	719.58	$310.80	$ 408.78
929	ME Staff	$	3,659.81	$	1,379.48	$ 1,000.00	$	6,039.29	$1,724.75	$ 4,314.54
930	MV Staff	$	4,595.33	$	534.89	$ 1,000.00	$	6,130.22	$2,079.20	$ 4,051.02
931	LE Staff	$	7,056.75	$	12.13	$ 1,000.00	$	8,068.88	$565.31	$ 7,503.57
932	MT Staff	$	3,955.19	$	9,278.23	$ 1,000.00	$	14,233.42	$1,716.76	$ 12,516.66
933	MC Staff	$	4,459.15	$	2,615.01	$ 1,000.00	$	8,074.16	$1,366.44	$ 6,707.72
934	MS Staff	$	11,697.54	$	2,100.41		$	13,797.95	$207.81	$ 13,590.14
935	MNMS Staff	$	2,300.15	$	2,063.56		$	4,363.71	$2,485.62	$ 1,878.09
936	CRI Science Club	$	-	$	-		$	-		$ -
937	HS Staff	$	17,344.13	$	7,381.36		$	24,725.49	$6,341.15	$ 18,384.34
938	MEC Staff	$	3,787.32	$	1,210.45		$	4,997.77	$1,286.16	$ 3,711.61
939	Admin. Staff	$	3,200.29	$	728.06		$	3,928.35	$2,161.96	$ 1,766.39
940	HS Tech Ed.	$	1,169.90				$	1,169.90	$1,059.09	$ 110.81
941	HS Boys Track	$	369.39				$	369.39		$ 369.39
942	HS Bus. Prof. of America	$	3,321.18	$	6,585.00		$	9,906.18	$3,452.00	$ 6,454.18
943	Creek Counseling	$	2,853.16	$	790.00	$ 943.00	$	4,586.16	$1,201.50	$ 3,384.66

944	MPS Special Needs	$ 44.21			$ 44.21		$ 44.21
945	M Creek Art	$ 4,895.86	$ 3,105.87		$ 8,001.73	$2,517.90	$ 5,483.83
946	HS ECO	$ 255.81			$ 255.81		$ 255.81
947	LE Music	$ 415.31	$ 48.00		$ 463.31	$234.36	$ 228.95
948	M Trails Art	$ 6,507.77	$ 2,682.15		$ 9,189.92	$4,899.14	$ 4,290.78
949	MT Honor Choir	$ 989.90	$ 430.00		$ 1,419.90	$244.94	$ 1,174.96
950	Centennial General Activity	$ 22,835.37	$ 21,468.85		$ 44,304.22	$12,221.70	$ 32,082.52
951	M Trails Special Ed.	$ 438.48			$ 438.48		$ 438.48
952	CE Staff	$ 3,876.88	$ 1,809.25	$ 934.83	$ 6,620.96	$1,294.54	$ 5,326.42
953	ME Art	$ 8,589.21		$ (5,943.00)	$ 2,646.21	$147.74	$ 2,498.47
954	ME Media	$ 5,587.17	$ 7,111.13		$ 12,698.30	$5,180.39	$ 7,517.91
955	MT Reading Carnival	$ 2,737.42	$ 274.80		$ 3,012.22	$944.44	$ 2,067.78
956	MT Student Council	$ 1,987.67			$ 1,987.67		$ 1,987.67
957	Trails PE Activity Acct	$ 1,702.24	$ 1,667.27		$ 3,369.51	$1,088.00	$ 2,281.51
958	Prairie View Art	$ -	$ 5,966.66		$ 5,966.66	$4,711.56	$ 1,255.10
959	HS Spanish Nat'l Hnr Society	$ 1,128.13	$ 1,187.00		$ 2,315.13	$629.21	$ 1,685.92
960	HS MAC	$ 819.99			$ 819.99		$ 819.99
961	HS Video Club	$ 920.63	$ 687.00		$ 1,607.63	$1,336.32	$ 271.31
962	HS Swim Team	$ 194.99	$ -		$ 194.99		$ 194.99
963	MC Archery Club	$ 394.94			$ 394.94		$ 394.94
964	MS Archery Club	$ 2,189.47	$ 1,785.00		$ 3,974.47	$539.00	$ 3,435.47
965	MV Student Council	$ 2,429.46	$ 1,137.04		$ 3,566.50	$1,362.45	$ 2,204.05
966	CE Outdoor Classroom	$ 20.90			$ 20.90		$ 20.90
967	Mustang Student in Need	$ 3,906.99	$ 937.00		$ 4,843.99		$ 4,843.99
968	MHS HOSA	$ -			$ -		$ -
969	CRI Outdoor Classroom	$ 4,500.31	$ 30.00		$ 4,530.31		$ 4,530.31
970	CRI Student Council	$ 1,154.78			$ 1,154.78	$516.00	$ 638.78
971	CRI Yearbook	$ 1,408.44	$ 3,197.00		$ 4,605.44	$2,500.00	$ 2,105.44
972	CRI Communications/broadcasting	$ -	$ 8,120.89	$ 920.45	$ 9,041.34	$552.00	$ 8,489.34
973	CRI Technology	$ -	$ 804.30	$ 1,052.63	$ 1,856.93	$1,399.00	$ 457.93
974	CRI Spanish Acct	$ 667.11			$ 667.11		$ 667.11
975	CRI Elective/Life App	$ -	$ 468.55	$ 1,236.92	$ 1,705.47		$ 1,705.47
976	CRI Academic Team	$ -			$ -		$ -
977	CRI 5th GRADE	$ -	$ 802.45		$ 802.45	$75.58	$ 726.87
978	Horizon Activity	$ 4,738.24	$ 26,597.26	$ (419.05)	$ 30,916.45	$12,386.67	$ 18,529.78
979	Horizon Staff Acct	$ 3,241.24	$ 501.08	$ 1,000.00	$ 4,742.32	$807.35	$ 3,934.97
980	Horizon Counseling	$ 152.09	$ 2,003.02	$ (595.00)	$ 1,560.11	$465.50	$ 1,094.61
981	Horizon Media	$ -	$ 5,799.38	$ 2,175.16	$ 7,974.54	$3,787.13	$ 4,187.41
982	Prairie View Media	$ -	$ 7,755.54		$ 7,755.54	$6,845.76	$ 909.78
983	Horizon Vocal/music	$ -	$ 2,398.10	$ 959.05	$ 3,357.15	$2,212.75	$ 1,144.40
984	Horizon Art Account	$ 261.02	$ 1,035.25		$ 1,296.27	$597.64	$ 698.63
985	Horizon Athletics	$ -			$ -		$ -
986	Horizon Archery	$ -			$ -		$ -
987	Horizon Reading	$ -			$ -		$ -
988	Horizon Science Acct	$ -			$ -		$ -
989	OPEN	$ -			$ -		$ -
990	CENTENNIAL PE	$ -	$ 11,961.57		$ 11,961.57	$9,100.76	$ 2,860.81
991	Horizon Yearbook	$ -			$ -		$ -
992	Horizon Communications	$ -			$ -		$ -
993	CENTENNIAL ARCHERY	$ -	$ 931.00		$ 931.00		$ 931.00
994	PRAIRIE VIEW MUSIC	$ -	$ 137.00	$ 2,168.50	$ 2,305.50	$804.38	$ 1,501.12
995	PRAIRIE VIEW PE	$ -	$ 5,245.50	$ (2,168.50)	$ 3,077.00	$2,025.50	$ 1,051.50
996	Horzon Academic	$ -	$ 165.00	$ 55.00	$ 220.00		$ 220.00
997	MHS Archery & Hunting	$ -	$ 950.00	$ 1,925.00	$ 2,875.00		$ 2,875.00
998	Mustang Valley PE Activity	$ 1,724.38			$ 1,724.38		$ 1,724.38
		$ 1,086,704.72	$ 1,323,702.75	$ -	$ 2,410,407.47	$1,058,414.59	$ 1,351,992.88

FISCAL YEAR 2015

LEASE REVENUE BOND (10) 15004694, 15004700-15004702, 15004708, 15005071, 15005193

GENERAL FUND (11) 15004396-15004403, 15004711-15004736, 15004875, 15004915, 15004929-15004948, 15004953-15004954, 15004956, 15005002, 15005080-15005148

BUILDING FUND (21)

FOOD SERVICE (22) 15004949-15004950, 15005004-15005016, 15005072-15005079, 15005187-15005189, 15005280

LEASE REVENUE BOND (23)

OKC MAPS TRUST (24) 15005292-15005293

BOND FUND (31)

BOND FUND (32) 15005069

BOND FUND (33)

BOND FUND (34) 15005070

BOND FUND (35) 15004408, 15004705

BOND FUND (36) 15004406

BOND FUND (37) 15004404, 15004699, 15004703-15004704, 15005068

BOND FUND (38)

BOND FUND (39) 15004405, 15004407, 15004695-15004698, 15004706-15004707, 15004709-15004710, 15004810-15004811, 15004951-15004952, 15005067, 15005194

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost / Qty Recved	Order Desc		
	Account No/Description		Encumbrance	Paid	Liquidated	Remaining
GEN	15004396	15012 DELL COMPUTER CORP	01/07/15	00007932	JWEST
1	2.00	66.4900 / .00 / 132.9800 / .00	1400 PAGE CYAN CARTRIDGE			
2	2.00	66.4900 / .00 / 132.9800 / .00	1400 PAGE MAGENTA CARTRIDGE			
3	2.00	66.4900 / .00 / 132.9800 / .00	1400 PAGE YELLOW CARTRIDGE			
4	2.00	66.4900 / .00 / 132.9800 / .00	2000 PAGE BLACK CARTRIDGE			
	15-11-060-2620-611-000-0000-000-060 OPS - BLDG OPS - PAPER/		531.92	.00	.00	531.92
	Total Accounts: 1	PO Total:	531.92	.00	.00	531.92
GEN	15004397	11532 HAMBRICK-FERGUSON INC.	01/07/15	00008049	JWEST
1	1.00	1,099.9500 / .00 / 1,099.9500 / .00	COMBUSTION FAN FOR CENT #1 BOILER			
	15-11-055-2620-656-000-0000-000-055 HVAC - BLDG OPS - MACHI		1,099.95	.00	.00	1,099.95
	Total Accounts: 1	PO Total:	1,099.95	.00	.00	1,099.95
GEN	15004398	62131 LEARNING SCIENCES INTERNATIONAL LLC	01/07/15	00008034	S. Sandefer
1	5.00	49.0000 / .00 / 245.0000 / .00	Registration for Mills, Moore, Edwards, Locke and McKinney to atte			
	15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -		245.00	.00	.00	245.00
	Total Accounts: 1	PO Total:	245.00	.00	.00	245.00
GEN	15004399	61351 MUSTANG COLLISION CENTER INC.	01/07/15	00007933	A Sanders
1	1.00	1,097.1800 / .00 / 1,097.1800 / .00	Repair damage to Mill's explorer			
	15-11-050-2650-439-000-0000-000-050		1,097.18	.00	.00	1,097.18
	Total Accounts: 1	PO Total:	1,097.18	.00	.00	1,097.18
GEN	15004400	23488 STARFALL EDUCATION	01/07/15	00007902	WCAST
1	1.00	35.0000 / .00 / 35.0000 / .00	SIX MONTHS (YEAR REMAINDER) TEACHER MEMBERSHIP. 180 DAYS			
	15-11-059-1000-444-239-0000-000-059 New Account		35.00	.00	.00	35.00
	Total Accounts: 1	PO Total:	35.00	.00	.00	35.00
GEN	15004401	13963 WAL-MART GENERAL/BOND FUNDS	01/07/15	00007729	PAULA ALLISON
1	1.00	250.0000 / .00 / 250.0000 / .00	CLASSROOM SUP-BATTERIES, TUBS, MASKING TAPE, FOIL, FASTENERS, DUC			
2	1.00	38.8100 / .00 / 38.8100 / .00	TENNIS BALLS, FOOD COLOR, CORNSTARCH, COFFEE FILTERS, PAPER SACKS,			
3	1.00	20.0000 / .00 / 20.0000 / .00	HOT POT-TEA KETTLE			
	15-11-198-1000-619-251-2250-000-145 New Account		250.00	.00	.00	250.00
	15-11-198-1000-681-251-2250-000-145 New Account		38.81	.00	.00	38.81
	15-11-198-1000-651-251-1050-000-145 New Account		20.00	.00	.00	20.00
	Total Accounts: 3	PO Total:	308.81	.00	.00	308.81

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004402	16768 WARDS NATURAL SCIENCE	01/07/15	00007728	PAULA ALLISON

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	42.5000	.00	127.5000	.00	BAG LUNG VOLUME SET/4
2	3.00	8.9500	.00	26.8500	.00	MOUTHPIECE PLASTIC LUNG VOLUME BAG PK 8
3	30.00	7.9500	.00	238.5000	.00	STETHOSCOPE ECONOMICAL
4	3.00	18.3000	.00	54.9000	.00	UTILITY FUNNEL PP 60 MM 2 3/4 TOP OD
5	1.00	55.7500	.00	55.7500	.00	METER STICK WOOD 1MM & 1/8 GRAD
6	30.00	.7700	.00	23.1000	.00	RULER DESK SI METRIC SCALE 30 CM
7	15.00	3.8500	.00	57.7500	.00	MAGNETS REPL FOR FLOATING MAGNETS SET 3
8	4.00	4.9000	.00	19.6000	.00	BALLS PITH WITH CORD 10MM PK 6
9	3.00	19.7000	.00	59.1000	.00	CU WIRE ENAMELED MAGNET 20 GAUGE 94 M
10	4.00	13.8000	.00	55.2000	.00	HALL'S CARRIAGE
11	3.00	4.6000	.00	13.8000	.00	COVERSLIPS PLASTIC 22MM PK 100
12	3.00	12.0000	.00	36.0000	.00	SLIDE MICROSCOPE 1XSHALLOW DPRSSION PK 12
13	1.00	31.0000	.00	31.0000	.00	SHIPPING CHARGE

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-145 New Account	799.05	.00	.00	799.05
Total Accounts: 1 PO Total:	799.05	.00	.00	799.05

GEN	15004403	14047 XPEDX	01/07/15	00008031	JWEST
1	4.00	124.0000	.00	496.0000	.00	3 PART NCR PAPER - REVERSE ORDER
2	4.00	110.0000	.00	440.0000	.00	2 PART NCR PAPER - REVERSE ORDER

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-052-2620-611-000-0000-000-052 INST WAREHOUSE - BLDNG	936.00	.00	.00	936.00
Total Accounts: 1 PO Total:	936.00	.00	.00	936.00

GEN	15004711	14462 AMAZON.COM	01/15/15	00007779	Pena
1	4.00	95.0000	.00	380.0000	.00	frey Scentific Triple Beam Balance 610g capacity
2	16.00	4.9900	.00	79.8400	.00	Miles Kimball Measuring Cups
3	10.00	5.9900	.00	59.9000	.00	OXO Good Grips 6 pc measuring spoon set
4	1.00	43.2300	.00	43.2300	.00	ACME meter wood stick ruler 12pk
5	1.00	19.4600	.00	19.4600	.00	BAZIC 12 inch Shatterproof rulers set of 24
6	2.00	19.9500	.00	39.9000	.00	eat smart precision Pro Digital Kitchen Scale Silver
7	4.00	5.4900	.00	21.9600	.00	Plastic Beaker Set 5 sizes - 5-1000ml
8	4.00	20.1800	.00	80.7200	.00	ETA Graduated Cylinders
9	10.00	12.0000	.00	120.0000	.00	Ohaus 8004-MN Pull Type Spring Scale
10	20.00	2.4000	.00	48.0000	.00	Supco ST}! Stainless Steel Pocket Dial Thermometer
11	2.00	45.6500	.00	91.3000	.00	Stanley 94-248 65 pc Homeowner's Tool kit

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-510 GFT/AP - INST - COCURR	984.31	.00	.00	984.31
Total Accounts: 1 PO Total:	984.31	.00	.00	984.31

22

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15004712	10543 CAROLINA BIOLOGICAL SUPPLY	01/15/15	00007852	Holly McKinney
1	12.00	14.3500	.00	172.2000	.00	Thermometers (Pack of 5)
2	1.00	159.9500	.00	159.9500	.00	Stethoscope (Pack of 30)
3	8.00	28.0000	.00	224.0000	.00	Lung Bags
4	1.00	23.9500	.00	23.9500	.00	Mouth Pieces (Pack of 100)
5	1.00	4.9500	.00	4.9500	.00	Measuring Spoons (Pack 15)
6	1.00	8.9500	.00	8.9500	.00	Tennis balls (Pack of 8)
7	1.00	74.9100	.00	74.9100	.00	Shipping Costs
		15-11-198-1000-681-251-2250-000-140 New Account			668.91	.00	.00	668.91
		Total Accounts: 1		PO Total:	668.91	.00	.00	668.91
GEN	15004713	10564 CARSON-DELLOSA PUB.CO.	01/15/15	00007858	Holly McKinney
1	2.00	12.9900	.00	25.9800	.00	Rocks and Minerals Bulletin Board Set
2	1.00	10.0000	.00	10.0000	.00	Shipping
		15-11-198-1000-681-251-2250-000-140 New Account			35.98	.00	.00	35.98
		Total Accounts: 1		PO Total:	35.98	.00	.00	35.98
GEN	15004714	15206 EDUCATIONAL INNOVATIONS	01/15/15	00007780	PAULA ALLISON
1	1.00	43.9500	.00	43.9500	.00	LARVETS WORM SNAX BOX
2	10.00	11.9500	.00	119.5000	.00	NATURE PRINT PAPER PKG 40
3	18.00	6.9500	.00	125.1000	.00	PRESS PRINT FRAME HOLDER
		15-11-198-1000-681-251-2250-000-145 New Account			169.05	.00	.00	169.05
		15-11-198-1000-611-251-2250-000-145 New Account			119.50	.00	.00	119.50
		Total Accounts: 2		PO Total:	288.55	.00	.00	288.55
GEN	15004715	11342 FISHER SCIENCE EDUCATION	01/15/15	00007851	Holly McKinney
1	3.00	4.9500	.00	14.8500	.00	Circulatory System Poster
2	3.00	4.9500	.00	14.8500	.00	Respiratory System Poster
3	3.00	4.9500	.00	14.8500	.00	DigestiveSystem Poster
4	1.00	14.9500	.00	14.9500	.00	Shipping costs
		15-11-198-1000-681-251-2250-000-140 New Account			59.50	.00	.00	59.50
		Total Accounts: 1		PO Total:	59.50	.00	.00	59.50
GEN	15004716	11344 FLINN SCIENTIFIC INC.	01/15/15	00007853	Holly McKinney
1	30.00	.7000	.00	21.0000	.00	Plastic Funnels
2	1.00	12.0000	.00	12.0000	.00	Shipping
		15-11-198-1000-681-251-2250-000-140 New Account			33.00	.00	.00	33.00
		Total Accounts: 1		PO Total:	33.00	.00	.00	33.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15004717	22478	HAL BOWMAN INC.	01/15/15	00008109	stacey elliott
1	3.00	189.0000	.00	567.0000	.00	Registration fee for Teach Like a Rock Star January 27
	15-11-511-2213-860-429-1139-000-125 New Account			567.00	.00	.00	567.00
	Total Accounts: 1			PO Total: 567.00	.00	.00	567.00
GEN	15004718	61624	KISS INSTITUTE FOR PRACTICAL ROBOTICS	01/15/15	00007817	Holly McKinney
1	1.00	10.0000	.00	10.0000	.00	Set of Round Servo Horns
2	1.00	14.0000	.00	14.0000	.00	Chassis Bracket
3	1.00	9.0000	.00	9.0000	.00	3/4" metal Ball Caster
4	1.00	12.0000	.00	12.0000	.00	Shipping and Handling
	15-11-198-1000-681-251-2250-000-140 New Account			45.00	.00	.00	45.00
	Total Accounts: 1			PO Total: 45.00	.00	.00	45.00
GEN	15004719	12097	LAKESHORE LEARNING	01/15/15	00007859	Holly McKinney
1	3.00	12.9900	.00	38.9700	.00	Meterology Bulletin Board Set
2	2.00	12.9900	.00	25.9800	.00	Habitat Bulletin Board Set
3	3.00	69.9900	.00	209.9700	.00	Secrets fo Science Games Library
	15-11-198-1000-681-251-2250-000-140 New Account			274.92	.00	.00	274.92
	Total Accounts: 1			PO Total: 274.92	.00	.00	274.92
GEN	15004720	15147	LOWES CREDIT SERVICES	01/15/15	00007792	PENA
1	1.00	140.0000	.00	140.0000	.00	PLANT SUPPLIES, REPLACEMENT,LIGHT BULBS, PLEXI GLASS AND SUPPLIES
	15-11-198-1000-681-251-2250-000-510 GFT/AP - INST - COCURR			140.00	.00	.00	140.00
	Total Accounts: 1			PO Total: 140.00	.00	.00	140.00
GEN	15004721	12323	MARDEL	01/15/15	00007781	PAULA ALLISON
1	10.00	1.5900	.00	15.9000	.00	BLACK CONSTRUCTION PAPER
2	6.00	1.9900	.00	11.9400	.00	PRIMARY COLOR MAGNET WAND
3	6.00	4.9500	.00	29.7000	.00	CERAMIC MAGNET RINGS
4	10.00	1.5900	.00	15.9000	.00	BLUE CONSTRUCTION PAPER
5	1.00	5.9900	.00	5.9900	.00	GEYSER TUBE
	15-11-198-1000-611-251-2250-000-145 New Account			31.80	.00	.00	31.80
	15-11-198-1000-681-251-2250-000-145 New Account			47.63	.00	.00	47.63
	Total Accounts: 2			PO Total: 79.43	.00	.00	79.43

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004722	12598 NASCO	01/15/15	00007777	PAULA ALLISON

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	41.9500	.00	125.8500	.00	HUMIDITY TENTS LARGE
2	3.00	39.9500	.00	119.8500	.00	MOON PHASES POSTER
3	3.00	92.5000	.00	277.5000	.00	TRIPPENSEE SYSTEN MODEL
4	1.00	30.9500	.00	30.9500	.00	APOLLO GLOBE
5	7.00	.9300	.00	6.5100	.00	LITMUS PAPER, BLUE 100 CT
6	7.00	1.1000	.00	7.7000	.00	LITMUS PAPER, RED 100 CT
7	6.00	3.5100	.00	21.0600	.00	PH PAPER
8	1.00	.0000	.00	.0000	.00	

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-145 New Account	589.42	.00	.00	589.42
Total Accounts: 1 PO Total:	589.42	.00	.00	589.42

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004723	12598 NASCO	01/15/15	00007788	pena

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	231.5000	.00	231.5000	.00	Full size mobile light cart
2	3.00	119.2500	.00	357.7500	.00	LIGHT FIXTURE FOR MOBILE CART
3	1.00	41.9500	.00	41.9500	.00	LARGE TENT FOR LIGHT CART
4	1.00	40.5000	.00	40.5000	.00	WISCONSIN FAST PLANT SEEDS PKG 200
5	1.00	41.5000	.00	41.5000	.00	WISCONSIN FAST PLANT MANUAL
6	1.00	79.9500	.00	79.9500	.00	PHOTOSYNTHESIS PLANTS & FOOD LAB-AIDS #31
7	2.00	78.9500	.00	157.9000	.00	OB-SCERTAINER KIT LAB-AIDS #100
8	3.00	10.0000	.00	30.0000	.00	ATOMS, ELEMENTS, MOLECULES, COMPOUNDS POSTER SET
9	35.00	2.7000	.00	94.5000	.00	economy safety glasses
10	35.00	21.5000	.00	752.5000	.00	digital thermometers
11	3.00	110.2500	.00	330.7500	.00	OHAUS TRIPLE BEAM BALANCE
12	6.00	88.9500	.00	533.7000	.00	COMPACT BALANCE MOSEL NO CB1001 6
13	2.00	31.9500	.00	63.9000	.00	MOON RELIEF MAP
14	1.00	19.9500	.00	19.9500	.00	ROWLING MAGNETIC WAND PKG 12

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-510 GFT/AP - INST - COCURR .	2,776.35	.00	.00	2,776.35
Total Accounts: 1 PO Total:	2,776.35	.00	.00	2,776.35

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004724	12598 NASCO	01/15/15	00007850	Lauren Tilley

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	38.7500	.00	38.7500	.00	Density Cube Set of 12
2	9.00	7.4000	.00	66.6000	.00	Test Tubes pkg of 10
3	1.00	9.2300	.00	9.2300	.00	Shipping costs

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-140 New Account	114.58	.00	.00	114.58
Total Accounts: 1 PO Total:	114.58	.00	.00	114.58

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15004725	10786 TOYS R US	01/15/15	00007855	Holly McKinney	
1	6.00	134.9900	.00	809.9400	.00	K'NEX Education Forces, Energy, Motion
		15-11-198-1000-681-251-2250-000-140 New Account	809.94	.00	.00	809.94
		Total Accounts: 1	PO Total: 809.94	.00	.00	809.94
GEN	15004726	13963 WAL-MART GENERAL/BOND FUNDS	01/15/15	00007607	L NALKABOUT	
1	1.00	350.0000	.00	350.0000	.00	MISC ENGINEERING FAIR SUPPLIES tape, pencils,rubber bands, mouse t
		15-11-198-1000-681-251-2250-000-505 GFT/AP - INST - COCURR	350.00	.00	.00	350.00
		Total Accounts: 1	PO Total: 350.00	.00	.00	350.00
GEN	15004727	13963 WAL-MART GENERAL/BOND FUNDS	01/15/15	00007782	PAULA ALLISON	
1	6.00	3.2800	.00	19.6800	.00	Q TIPS
2	6.00	3.6800	.00	22.0800	.00	COTTON BALLS
		15-11-198-1000-681-251-2250-000-145 New Account	41.76	.00	.00	41.76
		Total Accounts: 1	PO Total: 41.76	.00	.00	41.76
GEN	15004728	13963 WAL-MART GENERAL/BOND FUNDS	01/15/15	00007793	PENA	
1	1.00	500.0000	.00	500.0000	.00	CONSUMABLE SCIENCE SUPPLIES for OLYMPAID Group
		15-11-198-1000-681-251-2250-000-510 GFT/AP - INST - COCURR	500.00	.00	.00	500.00
		Total Accounts: 1	PO Total: 500.00	.00	.00	500.00
GEN	15004729	13963 WAL-MART GENERAL/BOND FUNDS	01/15/15	00007823	Holly McKinney	
1	4.00	21.9900	.00	87.9600	.00	Buhl EZ Crate Utility Cart
2	4.00	28.8400	.00	115.3600	.00	Stalwart 53 compartment storage tool box
		15-11-198-1000-681-251-2250-000-140 New Account	203.32	.00	.00	203.32
		Total Accounts: 1	PO Total: 203.32	.00	.00	203.32

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
JEN	15004730	13963	WAL-MART GENERAL/BOND FUNDS		01/15/15	00007854	Holly McKinney
1	3.00	6.3600	.00	19.0800	.00	Saran Classic Wrap (200 feet)	
2	3.00	2.9800	.00	8.9400	.00	McCormick Yellow Food Coloring	
3	3.00	1.5400	.00	4.6200	.00	Coffee Filters (100 Count)	
4	3.00	2.9800	.00	8.9400	.00	McCormick Blue Food Coloring	
5	3.00	1.6800	.00	5.0400	.00	Cornstarch (16 Oz.)	
6	3.00	6.9800	.00	20.9400	.00	Great Value 30 Gal Trash Bags (40 Count)	
7	3.00	9.4300	.00	28.2900	.00	Paper Sacks (40 Count)	
8	3.00	3.9700	.00	11.9100	.00	Great Value Sandwich Bags (300 Count)	
9	6.00	9.7200	.00	58.3200	.00	M&M's	
10	3.00	6.0900	.00	18.2700	.00	Masking Tape (1" x 60 yards)	
11	6.00	2.6700	.00	16.0200	.00	Auto Wash Sponge (Large)	
12	12.00	2.2400	.00	26.8800	.00	Spray Bottles	
13	3.00	4.9700	.00	14.9100	.00	Sidewalk Chalk	
14	150.00	.3300	.00	49.5000	.00	Poster board (22" x 28") - White	
15	3.00	4.9700	.00	14.9100	.00	Red Heart Yarn (14 Oz.) - Cherry Red	
16	3.00	2.7000	.00	8.1000	.00	Duct Tape (1.88" x 20 yards) - Black	
17	3.00	6.3400	.00	19.0200	.00	Great Value Plastic Party Cups (100 Count)	
18	3.00	5.9800	.00	17.9400	.00	Great Value Aluminum Foil (180 sq ft)	
19	1.00	15.2700	.00	15.2700	.00	Bubble Wrap (12' x 150')	
20	3.00	2.9700	.00	8.9100	.00	Clorox Dish Cloth (3 Pack)	
21	3.00	3.6800	.00	11.0400	.00	Cotton balls (Jumbo Size) (300 Count)	
22	3.00	6.9800	.00	20.9400	.00	Blue Masking Tape (1" x 60 yards)	
	15-11-198-1000-681-251-2250-000-140 New Account				407.79	.00	.00	407.79
	Total Accounts: 1			PO Total:	407.79	.00	.00	407.79

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004731	13963 WAL-MART GENERAL/BOND FUNDS	01/15/15	00007860	Holly McKinney

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	6.2400	.00	18.7200	.00	Iodine - Equate
2	1.00	14.9900	.00	14.9900	.00	Straws - 1,250 ct
3	3.00	5.5600	.00	16.6800	.00	Wax paper
4	1.00	27.5200	.00	27.5200	.00	Soil -miracle grow for flowers
5	1.00	2.4800	.00	2.4800	.00	Vinegar
6	3.00	2.2400	.00	6.7200	.00	Baking soda
7	2.00	1.2900	.00	2.5800	.00	balloons
8	3.00	.7800	.00	2.3400	.00	salt
9	3.00	3.4800	.00	10.4400	.00	food coloring - neon
10	3.00	7.1900	.00	21.5700	.00	disposable gloves
11	1.00	41.4900	.00	41.4900	.00	tri-fold poster, 12 pk
12	3.00	7.4900	.00	22.4700	.00	plastic cups - 50/pk
13	1.00	11.2000	.00	11.2000	.00	Wausau Card Stock-paper exact Index card stock 8-1/2x11

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-140 New Account	199.20	.00	.00	199.20
Total Accounts: 1 PO Total:	199.20	.00	.00	199.20

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004732	61817 YEILDING DONETTE	01/15/15	00007992	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	25.0000	.00	25.0000	.00	Registration Fee for New Teacher Academy Follow up Conference
2	1.00	30.0000	.00	30.0000	.00	Mileage for Conference

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-2213-860-314-8400-000-705 New Account	25.00	.00	.00	25.00
15-11-412-2213-580-314-8400-000-705 Instructional Training-:	30.00	.00	.00	30.00
Total Accounts: 2 PO Total:	55.00	.00	.00	55.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004733	20339 MCCORMICK'S	01/15/15	00008135	Ryan Edgmon

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	34.00	17.9500	.00	610.3000	.00	Aeroflo II Flag- Assorted Colors
2	9.00	19.9500	.00	179.5500	.00	Shaded Poly China Silk Flag- Rust
3	20.00	19.9500	.00	399.0000	.00	Tissue Lame Flag- Assorted Colors
4	7.00	210.0000	.00	1,470.0000	.00	39" King Saber
5	20.00	1.0000	.00	20.0000	.00	Elite Rifle Strap Fastners
6	60.00	8.2500	.00	495.0000	.00	Aeroflo II Practice Flag
7	50.00	10.0000	.00	500.0000	.00	Flag Poles

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-209-1000-681-100-0000-000-705 DIST BAND - INST - COCU:	3,673.85	.00	.00	3,673.85
Total Accounts: 1 PO Total:	3,673.85	.00	.00	3,673.85

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004734	61351 MUSTANG COLLISION CENTER INC.	01/15/15	00008379	A Sanders

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	2,045.1300	.00	2,045.1300	.00	Repair work on Explorer

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-050-2650-439-000-0000-000-050	2,045.13	.00	.00	2,045.13
Total Accounts: 1 PO Total:	2,045.13	.00	.00	2,045.13

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15004735	22478 HAL BOWMAN INC.	01/16/15	00008427	Vardeman	
1	1.00	189.0000 .00	189.0000	.00	Teach Like a Rock Star Conference/Kelly Glover/Jan 27, 2015	
		15-11-311-2213-860-271-0000-000-705 New Account	189.00	.00	.00	189.00
		Total Accounts: 1 PO Total:	189.00	.00	.00	189.00
GEN	15004736	12711 OASCD	01/16/15	00008382	TWIEHAUSW	
1	4.00	125.0000 .00	500.0000	.00	OASCD SPRING CONF. MARCH 5,2015 AT UCO FOR 4 TEACHERS	
		15-11-311-2213-860-271-0000-000-705 New Account	500.00	.00	.00	500.00
		Total Accounts: 1 PO Total:	500.00	.00	.00	500.00
GEN	15004875	23481 PITNEY BOWES	01/22/15	00008545	J MAXEY	
1	2.00	169.9900 .00	339.9800	.00	RED FLORESCENT INK	
		15-11-052-2620-611-000-0000-000-052 INST WAREHOUSE - BLDNG (	339.98	.00	.00	339.98
		Total Accounts: 1 PO Total:	339.98	.00	.00	339.98
GEN	15004915	12707 OAESP	01/23/15	00008350	PAULA ALLISON	
1	1.00	110.0000 .00	110.0000	.00	REGISTRATION FEE FOR KATHY BLACKWELL 1/29/15 MID WINTER CONFERENCE	
		15-11-311-2213-860-271-0000-000-145 PD - INST STAFF TRAIN -	110.00	.00	.00	110.00
		Total Accounts: 1 PO Total:	110.00	.00	.00	110.00
GEN	15004929	23792 BIO-RAD LABORATORIES INC.	01/23/15	00007699	Vardeman	
1	2.00	94.0000 .00	188.0000	.00	pGLO Bacterial Transformation Kit	
2	1.00	103.0000 .00	103.0000	.00	Green Fluorescent Protein	
3	1.00	105.0000 .00	105.0000	.00	PV92 PCR Kit TS Refill Pack	
4	2.00	35.0000 .00	70.0000	.00	Protease	
5	1.00	210.0000 .00	210.0000	.00	PV92 PCR Informatics Kit	
6	1.00	43.0000 .00	43.0000	.00	Estimated shipping and handling	
		15-11-198-1000-681-252-5000-000-705 GPT/AP - INST - COCURR :	719.00	.00	.00	719.00
		Total Accounts: 1 PO Total:	719.00	.00	.00	719.00
GEN	15004930	10543 CAROLINA BIOLOGICAL SUPPLY	01/23/15	00007698	Vardeman	
1	25.00	2.5000 .00	62.5000	.00	Dissecting Forceps, Medium Points, Stainless Steel, Straight	
2	10.00	5.4000 .00	54.0000	.00	Dissecting Scissors	
3	2.00	5.5500 .00	11.1000	.00	Microchemistry Pipets, Small Graduated	
4	1.00	92.5000 .00	92.5000	.00	The Case of the Murdered Mayor Kit	
		15-11-198-1000-681-252-5000-000-705 GPT/AP - INST - COCURR :	220.10	.00	.00	220.10
		Total Accounts: 1 PO Total:	220.10	.00	.00	220.10

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15004931	10543	CAROLINA BIOLOGICAL SUPPLY	01/23/15	00007704	Vardeman
1	1.00	124.9500	.00	124.9500	.00	Carolina Investigations: Cell Communication
2	1.00	130.0000	.00	130.0000	.00	Carolina BioKits: Corn Dihybrid Genetics
3	2.00	28.5000	.00	57.0000	.00	Dialysis Tubing
4	1.00	5.0500	.00	5.0500	.00	Splint, Wood, Bundle of 500
5	1.00	189.0000	.00	189.0000	.00	Mammalian Brain BioKit
	15-11-198-1000-681-252-5000-000-705 GFT/AP - INST - COCURR			506.00	.00	.00	506.00
	Total Accounts: 1			PO Total: 506.00	.00	.00	506.00
GEN	15004932	10582	CCOSA	01/23/15	00008229	Holly McKinney
1	1.00	110.0000	.00	110.0000	.00	Registration for OAESP Mid-Winter Conference on Jan. 29 in Mid-Wes
	15-11-311-2213-860-271-0000-000-140 PD - INST STAFF TRAIN -			110.00	.00	.00	110.00
	Total Accounts: 1			PO Total: 110.00	.00	.00	110.00
GEN	15004933	10582	CCOSA	01/23/15	00008346	S. Sandefer
1	3.00	110.0000	.00	330.0000	.00	2015 OAESP Mid-Winter Conf. 1/29/15 - 3 attendees (Bivens,Tobler,
	15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -			660.00	.00	.00	660.00
	Total Accounts: 1			PO Total: 660.00	.00	.00	660.00
GEN	15004934	10583	CDW GOVERNMENT INC.	01/23/15	00007694	Vardeman
1	5.00	305.0000	.00	1,525.0000	.00	ASUS Chromebook C300MA 13.3 32GB
2	5.00	25.0000	.00	125.0000	.00	ACAD Google Chrome OS MGT LIC+SUP 5Y
3	1.00	.0000	.00	.0000	.00	Free shipping
	15-11-198-1000-651-252-5000-000-705 GFT/AP - INST - TECH EQ			3,300.00	.00	.00	3,300.00
	Total Accounts: 1			PO Total: 3,300.00	.00	.00	3,300.00
GEN	15004935	11344	FLINN SCIENTIFIC INC.	01/23/15	00007702	Vardeman
1	2.00	40.4000	.00	80.8000	.00	Wisconsin Fast Plants Pkg. of 200 Seeds
2	1.00	96.8000	.00	96.8000	.00	Restriction Enzyme Analysis of DNA
3	3.00	6.4500	.00	19.3500	.00	Microscope Slides, Glass, Economy Choice
4	5.00	3.2500	.00	16.2500	.00	Cover Slips, Plastic, Square
	15-11-198-1000-681-252-5000-000-705 GFT/AP - INST - COCURR			426.40	.00	.00	426.40
	Total Accounts: 1			PO Total: 426.40	.00	.00	426.40

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15004936	11344 FLINN SCIENTIFIC INC.	01/23/15	00007800	Vardeman	
1	1.00	158.4500	.00	158.4500	.00	Periodic Table, Giant
2	10.00	5.3500	.00	53.5000	.00	Periodic Table Labels
3	5.00	10.2500	.00	51.2500	.00	Glass Tubing 10/pkg
4	1.00	15.9500	.00	15.9500	.00	Chemistry CD I
5	1.00	15.9500	.00	15.9500	.00	Chemistry CD II
6	1.00	19.8000	.00	19.8000	.00	Molenium CD
7	2.00	29.0100	.00	58.0200	.00	Hydrochloric Acid 2.5 Liter
8	1.00	25.7500	.00	25.7500	.00	Yellow-Blue Demo Kit
9	2.00	10.7000	.00	21.4000	.00	Capillary Tubes, One Open
10	2.00	25.2000	.00	50.4000	.00	Beaker Brush 3 pkg
11	7.00	16.7500	.00	117.2500	.00	Thermometer clamp
12	1.00	43.2500	.00	43.2500	.00	Microtip Pipets
13	3.00	10.7500	.00	32.2500	.00	PH Test Paper
14	1.00	6.0000	.00	6.0000	.00	Wood Splints 1000 pkg
15	10.00	2.1000	.00	21.0000	.00	Magnetic Stir Bar
16	1.00	19.7500	.00	19.7500	.00	Harzardous Materials Shipping
17	1.00	82.8300	.00	82.8300	.00	Shipping, 12%
		15-11-198-1000-681-252-5000-000-705 GFT/AP - INST - COCURR		1,585.60	.00	.00	1,585.60
		Total Accounts: 1	PO Total:	1,585.60	.00	.00	1,585.60
GEN	15004937	22478 HAL BOWMAN INC.	01/23/15	00008087	Henderson W	
1	2.00	189.0000	.00	378.0000	.00	Teach Like a Rock Star Registration Jan. 27th
		15-11-311-2213-860-271-0000-000-105 PD - INST STAFF TRAIN -		756.00	.00	.00	756.00
		Total Accounts: 1	PO Total:	756.00	.00	.00	756.00
GEN	15004938	22478 HAL BOWMAN INC.	01/23/15	00008567	PAULA ALLISON	
1	2.00	189.0000	.00	378.0000	.00	TEACH LIKE A ROCKSTAR REGISTRATION FEES FOR NICOLE PEARCE AND BROC
		15-11-311-2213-860-271-0000-000-145 PD - INST STAFF TRAIN -		756.00	.00	.00	756.00
		Total Accounts: 1	PO Total:	756.00	.00	.00	756.00
GEN	15004939	12707 OAESP	01/23/15	00008635	Jennifer Tipto	
1	1.00	110.0000	.00	110.0000	.00	workshop OAESP Mid Winter Conference
		15-11-311-2213-860-271-0000-000-150 PD - INST STAFF TRAIN -		220.00	.00	.00	220.00
		Total Accounts: 1	PO Total:	220.00	.00	.00	220.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004940	14194 OAGCT	01/23/15	00007815	Linda Atchley

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	80.0000	.00	80.0000	.00	OAGCT Conference
2	1.00	80.0000	.00	80.0000	.00	OAGCT Conference
3	1.00	80.0000	.00	80.0000	.00	OAGCT Conference
4	1.00	80.0000	.00	80.0000	.00	OAGCT Conference
5	1.00	80.0000	.00	80.0000	.00	OAGCT Conference

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-2213-860-251-1050-000-050 New Account	800.00	.00	.00	800.00
Total Accounts: 1 PO Total:	800.00	.00	.00	800.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004941	12719 OFFICE DEPOT	01/23/15	00007695	Vardeman

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	7.2900	.00	7.2900	.00	Pentel EnerGel Violet Ink Pens
2	3.00	3.3900	.00	10.1700	.00	Pentel EnerGel RTX Retractable Liquid Gel Pen, Medium Pt, 0.7mm, G
3	1.00	109.9900	.00	109.9900	.00	Post It Easel Pads
4	1.00	11.2900	.00	11.2900	.00	Ticonderoga Tri-Write Triangular No. 2 Pencils
5	1.00	79.9900	.00	79.9900	.00	Kensington Wireless Presenter
6	1.00	16.4900	.00	16.4900	.00	Expo Dry Erase Markers
7	1.00	.0000	.00	.0000	.00	Free Shipping

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-619-252-5000-000-705 GFT/AP - INST - OFC/CLS	310.46	.00	.00	310.46
15-11-198-1000-652-252-5000-000-705 New Account	159.98	.00	.00	159.98
Total Accounts: 2 PO Total:	470.44	.00	.00	470.44

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004942	12719 OFFICE DEPOT	01/23/15	00007713	Vardeman

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	25.00	7.3900	.00	184.7500	.00	Standard Desktop Calculator
2	1.00	14.9900	.00	14.9900	.00	Super Sticky Full Adhesive Notes
3	1.00	7.6400	.00	7.6400	.00	2" x 2" Super Sticky Notes
4	2.00	3.4700	.00	6.9400	.00	Swingline S.F. 4 Premium Staples
5	1.00	.0000	.00	.0000	.00	Free Shipping

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-619-252-5000-000-705 GFT/AP - INST - OFC/CLS	428.64	.00	.00	428.64
Total Accounts: 1 PO Total:	428.64	.00	.00	428.64

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15004943	12748 OKLA. STATE DEPT. OF EDUCATION	01/23/15	00008242	penar

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	40.0000	.00	40.0000	.00	Keep Calm and Write On - 8th writing assessment @ Moore PS 1/24/1

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-311-2213-860-271-0000-000-510 PD-INST STAFF TRAIN-STA	80.00	.00	.00	80.00
Total Accounts: 1 PO Total:	80.00	.00	.00	80.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15004944	14915 VERNIER	01/23/15	00007717	Vardeman	
1	1.00	48.0000	.00	48.0000	.00	Investigating Biology through Inquiry
2	1.00	48.0000	.00	48.0000	.00	Advanced Biology with Vernier
3	4.00	188.0000	.00	752.0000	.00	O2 Gas Sensor
4	4.00	249.0000	.00	996.0000	.00	CO2 Gas Sensor
5	7.00	29.0000	.00	203.0000	.00	Stainless Steal Temperature Probe
6	16.00	3.0000	.00	48.0000	.00	250 mL Nalgene Bottle w/Lid
7	3.00	469.0000	.00	1,407.0000	.00	SpectroVis Plus Spectrophotometer
8	1.00	69.0000	.00	69.0000	.00	SpectroVis Optical Fiber
9	3.00	209.0000	.00	627.0000	.00	Dissolved Oxygen Probe
11	1.00	200.0000	.00	200.0000	.00	Shipping
		15-11-196-1000-681-252-5000-000-705 GFT/AP - INST - COCURR		8,796.00	.00	.00	8,796.00
		Total Accounts: 1	PO Total:	8,796.00	.00	.00	8,796.00
GEN	15004945	14915 VERNIER	01/23/15	00007778	Vardeman	
1	8.00	544.1700	.00	4,353.3600	.00	Chem LabQ2 STR Pkg
2	1.00	36.2000	.00	36.2000	.00	Shipping
		15-11-196-1000-681-252-5000-000-705 GFT/AP - INST - COCURR		8,779.12	.00	.00	8,779.12
		Total Accounts: 1	PO Total:	8,779.12	.00	.00	8,779.12
GEN	15004946	16768 WARDS NATURAL SCIENCE	01/23/15	00007703	Vardeman	
1	5.00	22.0000	.00	110.0000	.00	Powder-Free Purple Nitrile™ Disposable Gloves - Med
2	5.00	22.0000	.00	110.0000	.00	Powder-Free Purple Nitrile™ Disposable Gloves - Lg
3	2.00	25.9500	.00	51.9000	.00	Glucose Test Paper Strips
4	5.00	20.4500	.00	102.2500	.00	Glucose Test Paper Strips
5	2.00	69.9500	.00	139.9000	.00	Cow or Calf eyes
6	1.00	52.0000	.00	52.0000	.00	Estimated shipping and handling
		15-11-196-1000-681-252-5000-000-705 GFT/AP - INST - COCURR		1,132.10	.00	.00	1,132.10
		Total Accounts: 1	PO Total:	1,132.10	.00	.00	1,132.10
GEN	15004947	83360 MADISON MARIE CARTER	01/23/15	00008625	PAULA ALLISON	
1	196.48	.5750	.00	112.9800	.00	TANNER STEWART HOMEBOUND SERVICES-MILAGE 16 WEEKS 1/20-5/21/15
		15-11-189-1000-580-422-0000-000-145 New Account		112.98	.00	.00	112.98
		Total Accounts: 1	PO Total:	112.98	.00	.00	112.98
GEN	15004948	62154 PEARCE NICOLE RENEE	01/23/15	00008639	PAULA ALLISON	
1	42.72	.5750	.00	24.5600	.00	HOMEBOUND MILEAGE FOR HALLIE COLLINS 1/7-2/18/15
		15-11-189-1000-580-422-0000-000-145 New Account		24.56	.00	.00	24.56
		Total Accounts: 1	PO Total:	24.56	.00	.00	24.56

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15004953	19440 PESI	01/23/15	00008174	WCAST
1	1.00	189.9900	.00	189.9900	.00	REGISTRATION FOR SEMINAR, OKC, FEBRUARY 25, 2015
		15-11-621-2573-860-239-0000-000-050 NonInstruction Training			189.99	.00	.00	189.99
		Total Accounts: 1		**PO Total:**	**189.99**	**.00**	**.00**	**189.99**
GEN	15004954	13991 WESTCO COMPUTER & LAMINATOR	01/23/15	00008155	WCAST
1	2.00	35.0000	.00	70.0000	.00	3ML THICK LAMINATING FILM - 2 ROLLS
		15-11-059-1000-619-239-0000-000-059 SPEC ED DIST - INST - O			70.00	.00	.00	70.00
		Total Accounts: 1		**PO Total:**	**70.00**	**.00**	**.00**	**70.00**
GEN	15004956	16235 BREAK AWAY TRAVEL	01/25/15	00008605	WCAST
1	1.00	550.0000	.00	550.0000	.00	ONE ROUND TRIP TICKET SAN DIEGO, CA DEPART APRIL 6, 2015 RETURN AF
2	1.00	.0000	.00	.0000	.00	COUNCIL FOR EXCEPTIONAL CHILDREN (CEC) CONVENTION APRIL 8-11
		15-11-621-2573-582-239-0000-000-059 NONINST STAFF TRAIN-sta			550.00	.00	.00	550.00
		Total Accounts: 1		**PO Total:**	**550.00**	**.00**	**.00**	**550.00**
GEN	15005002	12719 OFFICE DEPOT	01/28/15	00008203	Sondra Bivens
1	5.00	9.9900	.00	49.9500	.00	Office Depot Brand Economy file folders
		15-11-184-1000-619-430-0000-000-705 New Account			49.95	.00	.00	49.95
		Total Accounts: 1		**PO Total:**	**49.95**	**.00**	**.00**	**49.95**
GEN	15005080	10007 A-WELDERS SUPPLY	01/29/15	00008829	L CARTWRIGHT
1	1.00	153.9900	.00	153.9900	.00	WELDING SUPPLIES
		15-11-054-2740-612-000-0000-000-054 TRAN - STDNT VHCL SRVC			153.99	.00	.00	153.99
		Total Accounts: 1		**PO Total:**	**153.99**	**.00**	**.00**	**153.99**
GEN	15005081	10008 A.S.C. AUTOMOTIVE	01/29/15	00008822	L CARTWRIGHT
1	1.00	5,000.0000	.00	5,000.0000	.00	VEH PARTS
		15-11-054-2650-612-000-0000-000-054 TRAN - NONSTD VHCL OP -			5,000.00	.00	.00	5,000.00
		Total Accounts: 1		**PO Total:**	**5,000.00**	**.00**	**.00**	**5,000.00**
GEN	15005082	10838 AMSAN EVE SUPPLY	01/29/15	00008055	JWEST
1	1.00	1,609.9000	.00	1,609.9000	.00	MISC PARTS AND SUPPLIES TO REPAIR SEVERAL T3 MACHINES AROUND THE D
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -			1,609.90	.00	.00	1,609.90
		Total Accounts: 1		**PO Total:**	**1,609.90**	**.00**	**.00**	**1,609.90**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
GEN	15005083	10818	AMSAN EVE SUPPLY	01/29/15	00008515	J MAXEY
1	50.00	21.6400	.00	1,082.0000	.00	24X33 TRASH BAGS
2	50.00	24.3900	.00	1,219.5000	.00	43X48 TRASH BAGS
3	100.00	28.0700	.00	2,807.0000	.00	38X60 TRASH BAGS
4	3.00	36.5600	.00	109.6800	.00	STRATGIC GYM FLOOR CLEANER
5	50.00	36.0300	.00	1,801.5000	.00	96 CT. TOILET PAPER
6	12.00	67.4400	.00	809.2800	.00	BLUE MOP HEADS 20 OZ.
7	100.00	25.3600	.00	2,536.0000	.00	APPEAL TOILET PAPER
8	50.00	4.8200	.00	241.0000	.00	SINGLE TOILET PAPER DISPENSERS
	15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -				10,605.96	.00	.00	10,605.96
	Total Accounts: 1			PO Total:	10,605.96	.00	.00	10,605.96
GEN	15005084	10818	AMSAN EVE SUPPLY	01/29/15	00008618	WCAST
1	2.00	52.0000	.00	104.0000	.00	APPEAL POWDER FREE NITRILE EXAM GLOVE, LARGE, GLUE, 10 BOXES PER C
	15-11-059-2132-616-239-0000-000-059 SPEC ED DIST - MED SRVC				104.00	.00	.00	104.00
	Total Accounts: 1			PO Total:	104.00	.00	.00	104.00
GEN	15005085	81827	BACK WILLIAM KEVIN	01/29/15	00008613	Stacey Elliott
1	1.00	30.0000	.00	30.0000	.00	STEM Winter Conference Jan 28
2	1.00	2.6400	.00	2.6400	.00	Process Fee
	15-11-412-2213-860-317-8700-000-505 INST STAFF TRAIN-STAFF !				32.64	.00	.00	32.64
	Total Accounts: 1			PO Total:	32.64	.00	.00	32.64
GEN	15005086	10262	BASIC PLUS	01/29/15	00008598	Vardeman
1	2.00	23.9500	.00	47.9000	.00	Seven Simple Secrets: What the BEST Teachers Know and Do!
2	25.00	25.4500	.00	636.2500	.00	What Great Teachers Do Differently: 17 Things That Matter Most 2nd
3	2.00	14.4000	.00	28.8000	.00	What Great Teachers Do 17...Study Guide 2nd Edition
4	25.00	22.9000	.00	572.5000	.00	Art and Science of Teaching, The by Marzano
5	2.00	23.9500	.00	47.9000	.00	Handbook for the Art and Science of Teaching
6	2.00	22.0000	.00	44.0000	.00	First Days of School 4th ed.
	15-11-000-2213-641-271-0000-000-705 New Account				1,377.35	.00	.00	1,377.35
	Total Accounts: 1			PO Total:	1,377.35	.00	.00	1,377.35
GEN	15005087	61818	BYTESPEED, LLC	01/29/15	00008529	Stacey Elliott
1	1.00	760.0000	.00	760.0000	.00	Bytespeed Laptop
	15-11-511-1000-653-429-2231-000-135 New Account				760.00	.00	.00	760.00
	Total Accounts: 1			PO Total:	760.00	.00	.00	760.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005088	10543	CAROLINA BIOLOGICAL SUPPLY	01/29/15	00007724	Molly Wilson
1	5.00	14.3000	.00	71.5000	.00	#702091D 54 pc Hexagon Metric Weight Set- 3rd Grade
2	1.00	132.0000	.00	132.0000	.00	#758231 Introduction to Magnetism Kit- 3rd Grade
3	5.00	29.9500	.00	149.7500	.00	#758204 Economy Magnet Kit- 3rd Grade
4	1.00	16.9500	.00	16.9500	.00	#GEO2885 Hardness Scale Minerals Collection. 9 pieces- 3rd Grade
5	1.00	8.5000	.00	8.5000	.00	#GEO157 Wahsington School Student Rock Collection- 3rd Grade
6	1.00	52.0000	.00	52.0000	.00	#957152 Motorized Solar System- 3rd Grade
7	1.00	32.9500	.00	32.9500	.00	#972265 Tuning Fork- Small- 8 pack- 1st Grade
		15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR :		463.65	.00	.00	463.65
		Total Accounts: 1	PO Total:	463.65	.00	.00	463.65
GEN	15005089	23039	CARTER LESA	01/29/15	00008875	WCAST
1	1.00	3,500.0000	.00	3,500.0000	.00	HEARING SERVICES FOR DISTRICT SY 14-15
		15-11-621-1000-322-239-0000-000-059 New Account		3,500.00	.00	.00	3,500.00
		Total Accounts: 1	PO Total:	3,500.00	.00	.00	3,500.00
GEN	15005090	10582	CCOSA	01/29/15	00008904	S. Sandefer
1	3.00	25.0000	.00	75.0000	.00	CCOSA Registration for Workshop 3/13/15 Edmond PS - McKinney, Edwa
		15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -		75.00	.00	.00	75.00
		Total Accounts: 1	PO Total:	75.00	.00	.00	75.00
GEN	15005091	15346	CENTRAL OKLAHOMA WINNELSON	01/29/15	00008131	JWEST
1	1.00	391.0000	.00	391.0000	.00	PLUMBING REPLACEMENT PARTS TO BE USED DW
		15-11-055-2620-618-000-0000-000-055 HVAC - BLDG OPS - CHEM/		391.00	.00	.00	391.00
		Total Accounts: 1	PO Total:	391.00	.00	.00	391.00
GEN	15005092	15346	CENTRAL OKLAHOMA WINNELSON	01/29/15	00008636	JWEST
1	1.00	3,000.0000	.00	3,000.0000	.00	PLUMBING SUPPLIES FOR DISTRICT WIDE USE
		15-11-055-2620-618-000-0000-000-055 HVAC - BLDG OPS - CHEM/		3,000.00	.00	.00	3,000.00
		Total Accounts: 1	PO Total:	3,000.00	.00	.00	3,000.00
GEN	15005093	89052	CHASTAIN JULIE K	01/29/15	00008051	Stacey Elliott
1	1.00	200.0000	.00	200.0000	.00	Addtl Per Diem for Taxi for Salt Lake City Trip Feb 4-18
		15-11-511-2330-580-429-0000-000-051 TITLE I - STATE & FED S		200.00	.00	.00	200.00
		Total Accounts: 1	PO Total:	200.00	.00	.00	200.00

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description		Encumbrance	Paid	Liquidated	Remaining
GEN	15005094	61219 CONVERGINT TECHNOLOGIES LLC	01/29/15	00008703	JWEST	
1	1.00	13,000.0000	.00	13,000.0000	.00	FIRE ALARM INSPECTIONS DISTRICT WIDE
	15-11-055-2620-438-000-0000-000-055 HVAC - BLDG OPS - Othr		13,000.00	.00	.00	13,000.00
	Total Accounts: 1		PO Total:	13,000.00	.00	.00	13,000.00
GEN	15005095	10807 COX BUSINESS	01/29/15	00008724	MARSHALLA	
1	1.00	6,800.0000	.00	6,800.0000	.00	SERVICE FOR DISTRICT
	15-11-056-2580-530-000-0000-000-056 TECH - ADMIN TECH SRVC		6,800.00	.00	.00	6,800.00
	Total Accounts: 1		PO Total:	6,800.00	.00	.00	6,800.00
GEN	15005096	21547 CREATIVE MATHEMATICS	01/29/15	00008509	Stacey Elliott	
1	5.00	210.0000	.00	1,050.0000	.00	Registration fee for Workshop for H Stricker, M Price, A Green, N
	15-11-511-2213-860-429-2231-000-125 INST STAFF TRAIN-STAFF		1,050.00	.00	.00	1,050.00
	Total Accounts: 1		PO Total:	1,050.00	.00	.00	1,050.00
GEN	15005097	21547 CREATIVE MATHEMATICS	01/29/15	00008717	S. Sandefer	
1	1.00	225.0000	.00	225.0000	.00	Registration for Denise Locke to attend April 1st Math Conf.
	15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -		225.00	.00	.00	225.00
	Total Accounts: 1		PO Total:	225.00	.00	.00	225.00
GEN	15005098	20227 D & J FILTER LLC	01/29/15	00008823	L CARTWRIGHT	
1	1.00	1,500.0000	.00	1,500.0000	.00	OIL/AIR FILTERS
	15-11-054-2740-612-000-0000-000-054 TRAN - STDNT VHCL SRVC		1,500.00	.00	.00	1,500.00
	Total Accounts: 1		PO Total:	1,500.00	.00	.00	1,500.00
GEN	15005099	15012 DELL COMPUTER CORP	01/29/15	00008054	Stacey Elliott	
1	1.00	899.6100	.00	899.6100	.00	Printer Ink set/magenta, yellow, cyan and black
	15-11-412-1000-653-314-8400-000-705 INST-TECH EQUIP-FCS		899.61	.00	.00	899.61
	Total Accounts: 1		PO Total:	899.61	.00	.00	899.61
GEN	15005100	15012 DELL COMPUTER CORP	01/29/15	00008849	S. Sandefer	
1	1.00	66.4900	.00	66.4900	.00	Printer Cartridge Yellow Toner - C1760nw Color Printer
2	1.00	66.4900	.00	66.4900	.00	Magenta Toner
3	1.00	66.4900	.00	66.4900	.00	Cyan Toner
4	1.00	66.4900	.00	66.4900	.00	Black Toner
	15-11-064-2212-611-000-0000-000-064 CUR - INST & CURR DEV -		265.96	.00	.00	265.96
	Total Accounts: 1		PO Total:	265.96	.00	.00	265.96

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005101	14310 FARRINGTON'S WRECKER SERVICE	01/29/15	00008824	L CARTWRIGHT

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	1,000.0000	.00	1,000.0000	.00	WRECKER SERVICE

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-054-2740-439-000-0000-000-054 TRAN - STDNT VHCL SRVC	1,000.00	.00	.00	1,000.00
Total Accounts: 1	**PO Total: 1,000.00**	**.00**	**.00**	**1,000.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005102	22688 FIRECO	01/29/15	00008701	JWEST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	2,500.0000	.00	2,500.0000	.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS	2,500.00	.00	.00	2,500.00
Total Accounts: 1	**PO Total: 2,500.00**	**.00**	**.00**	**2,500.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005103	11342 FISHER SCIENCE EDUCATION	01/29/15	00007716	PAULA ALLISON

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	400.9800	.00	400.9800	.00	DIGITAL CORESCOPE
2	2.00	36.8600	.00	73.7200	.00	CALCULATOR SET OF 10
3	30.00	5.6600	.00	169.8000	.00	WORLD SIMPLEST MOTOR
4	4.00	41.4100	.00	165.6400	.00	BALLS-STEEL 3/4"
5	3.00	1.8500	.00	5.5500	.00	CUSTOMARY METRIC SPOONS
6	1.00	76.4500	.00	76.4500	.00	SHIPPING/FUEL SURCHARGE/HAZARDOUS MATERIAL CHG

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-145 New Account	892.14	.00	.00	892.14
Total Accounts: 1	**PO Total: 892.14**	**.00**	**.00**	**892.14**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005104	14129 FOLLETT SCHOOL SOLUTIONS INC	01/29/15	00008457	Jennifer Tipto

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	1,981.7900	.00	1,981.7900	.00	Books

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-641-100-1140-000-150 LIBRARY SRVC - BOOKS	1,981.79	.00	.00	1,981.79
Total Accounts: 1	**PO Total: 1,981.79**	**.00**	**.00**	**1,981.79**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005105	14129 FOLLETT SCHOOL SOLUTIONS INC	01/29/15	00008555	C WALTERS

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	207.8100	.00	207.8100	.00	BOOKS FOR LIBRARY

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-641-100-1140-000-505 LIBRARY SRVC - BOOKS	207.81	.00	.00	207.81
Total Accounts: 1	**PO Total: 207.81**	**.00**	**.00**	**207.81**

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
BEN	15005106	15168	HEINEMANN		01/29/15	00007914	Stacey Elliott
1	2.00	2.0000	.00	4.0000	.00	The Show	
2	2.00	2.0000	.00	4.0000	.00	Hop Hop Hop	
3	2.00	2.0000	.00	4.0000	.00	The Pupeet Show	
4	2.00	2.0000	.00	4.0000	.00	Rain	
5	2.00	2.0000	.00	4.0000	.00	My Baby Sister	
6	2.00	2.0000	.00	4.0000	.00	So Big!	
7	2.00	2.0000	.00	4.0000	.00	The Parade	
8	2.00	2.0000	.00	4.0000	.00	Fun At School	
9	2.00	2.0000	.00	4.0000	.00	At School	
10	2.00	2.0000	.00	4.0000	.00	My Big Brother	
11	2.00	2.0000	.00	4.0000	.00	Getting Ready	
12	2.00	2.0000	.00	4.0000	.00	Play and Ride	
13	1.00	.0000	.00	.0000	.00	Bear	
14	2.00	2.0000	.00	4.0000	.00	What is Long?	
15	2.00	2.0000	.00	4.0000	.00	The Play	
16	2.00	2.0000	.00	4.0000	.00	Our Pets	
17	2.00	2.0000	.00	4.0000	.00	Making Pizza	
18	2.00	2.0000	.00	4.0000	.00	A Visit From Aunt Bee	
19	2.00	2.0000	.00	4.0000	.00	Birds	
20	2.00	2.0000	.00	4.0000	.00	Flap Flap Fly	
21	2.00	2.0000	.00	4.0000	.00	The Pond	
22	2.00	2.0000	.00	4.0000	.00	Train Ride	
23	2.00	2.0000	.00	4.0000	.00	Spots	
24	2.00	2.0000	.00	4.0000	.00	Blocks	
25	2.00	2.0000	.00	4.0000	.00	Drawing	
26	2.00	2.0000	.00	4.0000	.00	Helping	
27	2.00	2.0000	.00	4.0000	.00	Baking	
28	2.00	2.0000	.00	4.0000	.00	Out to Play	
29	2.00	2.0000	.00	4.0000	.00	Painting	
30	2.00	2.0000	.00	4.0000	.00	Fast Animal	
31	2.00	2.0000	.00	4.0000	.00	Things Go Fast	
32	2.00	2.0000	.00	4.0000	.00	Look!	
33	2.00	2.0000	.00	4.0000	.00	The Three Pigs	
34	2.00	2.0000	.00	4.0000	.00	Snap!	
35	2.00	2.0000	.00	4.0000	.00	Up in a Tree	
36	2.00	2.0000	.00	4.0000	.00	Apple Pie	
37	2.00	2.0000	.00	4.0000	.00	Time for Lunch	
38	2.00	2.0000	.00	4.0000	.00	A Rainy Day	
39	2.00	2.0000	.00	4.0000	.00	The Good Dog	
40	2.00	2.0000	.00	4.0000	.00	My Friend	
41	2.00	2.0000	.00	4.0000	.00	What Am I?	

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
15005106	15168	HEINEMANN	01/29/15	00007914	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description				Encumbrance	Paid / Liquidated / Remaining
42	2.00	2.0000	.00	4.0000	.00	Trucks
43	2.00	2.0000	.00	4.0000	.00	The Three Bears
44	2.00	2.0000	.00	4.0000	.00	The Puppets
45	2.00	2.0000	.00	4.0000	.00	The Surprise
46	2.00	2.0000	.00	4.0000	.00	Play Ball!
47	2.00	2.0000	.00	4.0000	.00	Talent Show
48	2.00	2.0000	.00	4.0000	.00	Kate's Truck
49	2.00	2.0000	.00	4.0000	.00	Baby Pictures
50	2.00	2.0000	.00	4.0000	.00	A Visit To The City
51	2.00	2.0000	.00	4.0000	.00	A Walk With Meli
52	2.00	2.0000	.00	4.0000	.00	Pets
53	2.00	2.0000	.00	4.0000	.00	The Little Three Pigs and the Big Bad Wolf
54	2.00	2.0000	.00	4.0000	.00	A Box
55	2.00	2.0000	.00	4.0000	.00	The Soccer Game
56	2.00	2.0000	.00	4.0000	.00	Books
57	2.00	2.0000	.00	4.0000	.00	Bunny and the Monster
58	2.00	2.0000	.00	4.0000	.00	The Pool
59	2.00	2.0000	.00	4.0000	.00	Pictures of Hugs
60	2.00	2.0000	.00	4.0000	.00	Farmer Dan's Ducks
61	2.00	2.0000	.00	4.0000	.00	The Big Storm
62	2.00	2.0000	.00	4.0000	.00	My Five Senses
63	2.00	2.0000	.00	4.0000	.00	Goldie and The Three Bears
64	2.00	2.0000	.00	4.0000	.00	Helping Mom
65	2.00	2.0000	.00	4.0000	.00	Papa's Birthday
66	2.00	2.0000	.00	4.0000	.00	The Storm
67	2.00	2.0000	.00	4.0000	.00	Baby Bird
68	2.00	2.0000	.00	4.0000	.00	Lizzy
69	2.00	2.0000	.00	4.0000	.00	The Goat in the Garden
70	2.00	2.0000	.00	4.0000	.00	A Surprise for Mom
71	2.00	2.0000	.00	4.0000	.00	How Frogs Grow
72	2.00	2.0000	.00	4.0000	.00	Brave Taco
73	2.00	2.0000	.00	4.0000	.00	The Skunk with No Stripes
74	2.00	2.0000	.00	4.0000	.00	The Tree House
75	2.00	2.0000	.00	4.0000	.00	The Gingerbread Man
76	2.00	2.0000	.00	4.0000	.00	Out for Lunch
77	2.00	2.0000	.00	4.0000	.00	Dinner with Maisy
78	2.00	2.0000	.00	4.0000	.00	Just Wait and See
79	2.00	2.0000	.00	4.0000	.00	In Winter
80	2.00	2.0000	.00	4.0000	.00	All About Animal Babies
81	2.00	2.0000	.00	4.0000	.00	Grandma's Glasses
82	2.00	2.0000	.00	4.0000	.00	Fun For Hugs

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
15005106	15168	HEINEMANN	01/29/15	00007914	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
83	2.00	2.0000	.00	4.0000	.00	Home Sweet Home
84	2.00	2.0000	.00	4.0000	.00	Bear's Birthday
85	2.00	2.0000	.00	4.0000	.00	The Bossy Pig
86	2.00	2.0000	.00	4.0000	.00	Stone Soup
87	2.00	2.0000	.00	4.0000	.00	Best New Friends
88	1.00	.0000	.00	.0000	.00	The Missing Cat
89	2.00	2.0000	.00	4.0000	.00	The Lucky Penny
90	2.00	2.0000	.00	4.0000	.00	All about Honeybees
91	2.00	2.0000	.00	4.0000	.00	A Walk at Night
92	2.00	2.0000	.00	4.0000	.00	Too Tall
93	2.00	2.0000	.00	4.0000	.00	Two Teams
94	2.00	2.0000	.00	4.0000	.00	All About dolphins
95	2.00	2.0000	.00	4.0000	.00	the cherries
96	2.00	2.0000	.00	4.0000	.00	The Lion and the Mouse
97	2.00	2.0000	.00	4.0000	.00	All about boats
98	2.00	2.0000	.00	4.0000	.00	The three billy goats
99	2.00	2.0000	.00	4.0000	.00	All About chimps
100	2.00	2.0000	.00	4.0000	.00	The BadLuck Day
101	2.00	2.0000	.00	4.0000	.00	A trip to the laundromutt
102	2.00	2.0000	.00	4.0000	.00	The Play Date
103	2.00	2.0000	.00	4.0000	.00	The Problem with Meli
104	2.00	2.0000	.00	4.0000	.00	Footprints
105	2.00	2.0000	.00	4.0000	.00	All About Bats
106	2.00	2.0000	.00	4.0000	.00	All About spiders
107	2.00	2.0000	.00	4.0000	.00	The Hare and the Tortoise
108	2.00	2.0000	.00	4.0000	.00	Wide awake
109	2.00	2.0000	.00	4.0000	.00	All about the sonoran Desert
110	2.00	2.0000	.00	4.0000	.00	The bird feeders
111	2.00	2.0000	.00	4.0000	.00	The Ugly Duckling
112	2.00	2.0000	.00	4.0000	.00	The Bossy Pig
113	2.00	2.0000	.00	4.0000	.00	All About Robots
114	2.00	2.0000	.00	4.0000	.00	The Singing Duck
115	2.00	2.0000	.00	4.0000	.00	How Bear Lost His Tail
116	2.00	2.0000	.00	4.0000	.00	The wise Blackbird
117	2.00	2.0000	.00	4.0000	.00	All About African Elephants
118	2.00	2.0000	.00	4.0000	.00	All About Redwood Trees
119	2.00	2.0000	.00	4.0000	.00	the city Mouse and the country Mouse
120	2.00	2.0000	.00	4.0000	.00	Cranes
121	2.00	2.0000	.00	4.0000	.00	Fun club goes to the Aquarium
122	2.00	2.0000	.00	4.0000	.00	Old Jacket, New Jacket
123	2.00	2.0000	.00	4.0000	.00	From Milk To Ice Cream

Account No/Description	Encumbrance	Paid	Liquidated	Remaining

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
	15005106	15168 HEINEMANN	01/29/15	00007914	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
124	2.00	2.0000	.00	4.0000	.00	Frog Songs
125	2.00	2.0000	.00	4.0000	.00	Good Friends
126	2.00	2.0000	.00	4.0000	.00	Elephant and Tiger
127	2.00	2.0000	.00	4.0000	.00	Jack and the Beanstalk
128	2.00	2.0000	.00	4.0000	.00	Hide and Seek
129	2.00	2.0000	.00	4.0000	.00	Little Cat, Big Cat
130	2.00	2.0000	.00	4.0000	.00	Into the Sea
131	2.00	2.0000	.00	4.0000	.00	A surprise for the big, bad wolf
132	2.00	2.0000	.00	4.0000	.00	The Ladybug and the Cricket
133	2.00	2.0000	.00	4.0000	.00	The Costume Party
134	2.00	2.0000	.00	4.0000	.00	Moosling in winter
135	2.00	2.0000	.00	4.0000	.00	The roadrunners
136	2.00	2.0000	.00	4.0000	.00	March to the Park
137	2.00	2.0000	.00	4.0000	.00	Venus: The Flytrap Who Wouldn't Eat Flies
138	2.00	2.0000	.00	4.0000	.00	Pen Pals
139	2.00	2.0000	.00	4.0000	.00	The Fox and the Gulls
140	2.00	2.0000	.00	4.0000	.00	Puddle Play
141	2.00	2.0000	.00	4.0000	.00	A Dragon's Lullaby
142	2.00	2.0000	.00	4.0000	.00	The Scream
143	2.00	2.0000	.00	4.0000	.00	The Hot Day
144	2.00	2.0000	.00	4.0000	.00	Mossling the Herd
145	2.00	2.0000	.00	4.0000	.00	All About Astronauts
146	2.00	2.0000	.00	4.0000	.00	Too Many Teeth
147	2.00	2.0000	.00	4.0000	.00	All About Volcanoes
148	2.00	2.0000	.00	4.0000	.00	Libby's New Friend
149	2.00	2.0000	.00	4.0000	.00	Eugenie Clark, Shark Lady
150	2.00	2.0000	.00	4.0000	.00	The Pirates
151	2.00	2.0000	.00	4.0000	.00	Chester Greenwoods Big Idea
152	2.00	2.0000	.00	4.0000	.00	Animals With Wings

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-641-429-1139-000-125 INST-BOOKS	600.00	.00	.00	600.00
Total Accounts: 1 PO Total:	600.00	.00	.00	600.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005107	15168 HEINEMANN	01/29/15	00008118	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	126.0000	.00	126.0000	.00	LLI Kindergarten Take home book package

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	126.00	.00	.00	126.00
Total Accounts: 1 PO Total:	126.00	.00	.00	126.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining

GEN	15005108	21018	HEUER PUBLISHING LLC		01/29/15	00007417	Randi Pena	
1	1.00	56.0000	.00	56.0000	.00	scripts for play		
	15-11-000-1000-681-100-1050-000-510 INST - COCURR SUPP			56.00	.00	.00	56.00
	Total Accounts: 1			PO Total: 56.00	.00	.00	56.00
GEN	15005109	11573	HIGHSMITH CO.		01/29/15	00008005	Julie Slupe	
1	1.00	14.9500	.00	14.9500	.00	2015 Librarian's Desk Calendar 17" H X 22" W		
2	6.00	5.9900	.00	35.9400	.00	BookGuard Poly. Book Tape 1 1/2 "W X 15 Yards		
3	4.00	7.5900	.00	30.3600	.00	BookGuard Poly. Book Tape 2" W X 15 Yards		
4	5.00	10.5900	.00	52.9500	.00	Clear Glossy Label Protectors 1 1/2" X 3 1/4 250 Roll		
5	2.00	2.4500	.00	4.9000	.00	Subject Classification Labels Christmas 100/Roll		
6	2.00	2.8900	.00	5.7800	.00	Subject Classification Labels Halloween 100/Roll		
7	2.00	2.8900	.00	5.7800	.00	Subject Classification Labels Thanksgiving 100/Roll		
8	1.00	2.8900	.00	2.8900	.00	Subject Classification Labels Valentine's Day 100/Roll		
9	1.00	12.2800	.00	12.2800	.00	Shipping		
	15-11-021-2220-619-100-1140-000-120 LIBRARY SRVC - OFC/CLSR			165.83	.00	.00	165.83
	Total Accounts: 1			PO Total: 165.83	.00	.00	165.83
GEN	15005110	15850	INSECT LORE		01/29/15	00007722	Molly Wilson	
1	6.00	19.9900	.00	119.9400	.00	#01010 Live Butterfly Garden with Certificate for Caterpillars Lat		
2	1.00	19.9400	.00	19.9400	.00	Estimated Shipping & Handling		
	15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR			139.88	.00	.00	139.88
	Total Accounts: 1			PO Total: 139.88	.00	.00	139.88
GEN	15005111	21339	INTERSTATE ALL BATTERY CENTER		01/29/15	00008417	MARSHALL	
1	1.00	500.0000	.00	500.0000	.00	FRONT ROW BATTERIES		
	15-11-056-2580-613-000-0000-000-056 TECH - ADMIN TECH SRVC			500.00	.00	.00	500.00
	Total Accounts: 1			PO Total: 500.00	.00	.00	500.00
GEN	15005112	11680	JACKSON MECHANICAL SERVICES INC.		01/29/15	00008302	JWEST	
1	1.00	1,000.0000	.00	1,000.0000	.00	REPLACE GAS VALVE AT CE		
	15-11-055-2620-618-000-0000-000-055 HVAC - BLDG OPS - CHEM/			1,000.00	.00	.00	1,000.00
	Total Accounts: 1			PO Total: 1,000.00	.00	.00	1,000.00
GEN	15005113	11680	JACKSON MECHANICAL SERVICES INC.		01/29/15	00008710	JWEST	
1	1.00	1,522.4900	.00	1,522.4900	.00	PARTS/LABOR FOR TE AND HS GYM BOILERS OVER CHRISTMAS BREAK		
	15-11-055-2620-438-000-0000-000-055 HVAC - BLDG OPS - Othr			1,522.49	.00	.00	1,522.49
	Total Accounts: 1			PO Total: 1,522.49	.00	.00	1,522.49

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
GEN	15005114	19296	JOHNSON ROBERT		01/29/15	00008615	stacey elliott
1	1.00	30.0000	.00	30.0000	.00	STEM Winter Conference Jan 26	
2	1.00	2.6400	.00	2.6400	.00	process fee	
	15-11-412-2213-860-317-8700-000-510 Instructional Training-				32.64	.00	.00	32.64
	Total Accounts: 1			PO Total:	32.64	.00	.00	32.64
GEN	15005115	12097	LAKESHORE LEARNING		01/29/15	00007391	Jennifer Tipto
1	5.00	39.9900	.00	199.9500	.00	butterfly nursery	
2	1.00	69.9900	.00	69.9900	.00	simple machines activity tub	
3	1.00	19.9900	.00	19.9900	.00	mirrors set of 12	
4	2.00	59.9900	.00	119.9800	.00	microscope/slides	
5	1.00	69.9900	.00	69.9900	.00	electricity kit	
6	1.00	379.0000	.00	379.0000	.00	theme boxes	
7	5.00	69.9900	.00	349.9500	.00	sand and water table	
8	1.00	14.9900	.00	14.9900	.00	ladybug land	
9	1.00	139.0000	.00	139.0000	.00	speciman centers	
	15-11-198-1000-681-251-2250-000-150 New Account				1,362.84	.00	.00	1,362.84
	Total Accounts: 1			PO Total:	1,362.84	.00	.00	1,362.84
GEN	15005116	12097	LAKESHORE LEARNING		01/29/15	00007691	Stacey Elliott
1	1.00	279.0000	.00	279.0000	.00	All Abouth Math Activity Carpet	
2	1.00	16.9900	.00	16.9900	.00	Write and Wipe Number Lines Fractions	
3	1.00	129.0000	.00	129.0000	.00	Math Folder Game Librairies	
4	1.00	42.9900	.00	42.9900	.00	Mathshark Electronic Game	
5	1.00	14.9900	.00	14.9900	.00	Problem Solving Strategy Puzzles	
6	1.00	95.0000	.00	95.0000	.00	Hot Dots Math Quiz	
7	1.00	39.9900	.00	39.9900	.00	Hot Dots Power Pen Set of 4	
8	1.00	9.9900	.00	9.9900	.00	Fractions and Decimals Bingo	
9	1.00	149.9900	.00	149.9900	.00	Instant Math Games Library Gr 3-4	
10	1.00	59.9900	.00	59.9900	.00	Operation Activity Station	
11	1.00	12.9900	.00	12.9900	.00	Base 10 Stamps Set	
12	1.00	129.0000	.00	129.0000	.00	Beat the Clock Fluency Boards Set	
13	1.00	12.9900	.00	12.9900	.00	Place Value Equivalency Puzzles	
14	1.00	34.9900	.00	34.9900	.00	How Long Is It Measurement Center	
15	1.00	83.5000	.00	83.5000	.00	Math Stories Paperback Library	
16	1.00	149.0000	.00	149.0000	.00	Instant Math Games Library Gr 1-2	
17	1.00	49.9900	.00	49.9900	.00	Skip Counting Puzzles	
18	1.00	200.0000	.00	200.0000	.00	Shipping	
	15-11-511-1000-641-429-2231-000-125 New Account				1,510.39	.00	.00	1,510.39
	Total Accounts: 1			PO Total:	1,510.39	.00	.00	1,510.39

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005117	12097 LAKESHORE LEARNING	01/29/15	00007720	Molly Wilson

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	229.0000	.00	229.0000	.00	#PP525X Physical Science Activity Labs- Complete Set- 4th Grade
2	1.00	129.0000	.00	129.0000	.00	#FE405X Classroom Rock, Fossil & Mineral Collection comp Set- 2nd
3	4.00	49.9900	.00	199.9600	.00	#PP512 Lakeshore magnet Kit- 2nd Grade
4	2.00	9.9900	.00	19.9800	.00	#LA123 Best Buy Magnifiers- 2nd Grade
5	2.00	4.9900	.00	9.9800	.00	#LA446 Super Safe Eyedroppers- 2nd Grade
6	2.00	69.9900	.00	139.9800	.00	#CS547 Microscope Set- 1st Grade
7	2.00	49.9900	.00	99.9800	.00	#LC3540X Prepared Slides Complete Set- 1st Grade
8	1.00	109.0000	.00	109.0000	.00	#TT155X Stem Science Stations Complete Set- Kinder
9	1.00	49.9900	.00	49.9900	.00	#PP512 Lakeshore magnet Kit- Kinder
10	1.00	29.9900	.00	29.9900	.00	#TT691 Five Senses Instant learning Center- Kinder
11	1.00	49.9900	.00	49.9900	.00	#LL241 Magnetic Science Sorting Center- Kinder
12	1.00	34.9900	.00	34.9900	.00	#FF512 Science File Folder Games- GRade K-1- Kinder
13	1.00	49.9900	.00	49.9900	.00	#LC1011 Sink or Float Exploration Kit- Kinder
14	1.00	31.5000	.00	31.5000	.00	#GG868 Solar System Book Library Gr.1-3- 1st Grade
15	1.00	19.9900	.00	19.9900	.00	#FS383 Kid-Sized Safety Goggles- Set of 6- 1st Grade

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR	1,203.32	.00	.00	1,203.32
Total Accounts: 1 PO Total:	1,203.32	.00	.00	1,203.32

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005118	12097 LAKESHORE LEARNING	01/29/15	00007742	Anita Stuckey

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	69.9900	.00	69.9900	.00	Sand & Water Activity Tub

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-115 New Account	69.99	.00	.00	69.99
Total Accounts: 1 PO Total:	69.99	.00	.00	69.99

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005119	14477 LEARNING RESOURCES	01/29/15	00008113	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	69.9900	.00	69.9900	.00	Reading Rods Phonemic Awareness Kit

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	69.99	.00	.00	69.99
Total Accounts: 1 PO Total:	69.99	.00	.00	69.99

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005120	15147 LOWES CREDIT SERVICES	01/29/15	00007394	Jennifer Tipto

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	3.6900	.00	7.3800	.00	playsand
2	1.00	15.2400	.00	15.2400	.00	screen
3	1.00	8.2300	.00	8.2300	.00	flat washer 25 ct

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-2250-000-150 New Account	30.85	.00	.00	30.85
Total Accounts: 1 PO Total:	30.85	.00	.00	30.85

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODST05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15005121	15147 LOWES CREDIT SERVICES	01/29/15	00007725	Molly Wilson	
1	10.00	4.4700	.00	44.7000	.00	#156696 Miracle Gro Seeding Soil- 1st Grade
		15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR	44.70	.00	.00	44.70
		Total Accounts: 1 PO Total:	44.70	.00	.00	44.70
GEN	15005122	61452 NORTHEASTERN SPEECH THERAPY, PLLC	01/29/15	00008877	WCAST	
1	1.00	5,000.0000	.00	5,000.0000	.00	SPEECH THERAPY SERVICES BY CHELSEA POTESTE SY 14-15
		15-11-621-2152-323-239-0000-000-059 New Account	5,000.00	.00	.00	5,000.00
		Total Accounts: 1 PO Total:	5,000.00	.00	.00	5,000.00
GEN	15005123	12711 OASCD	01/29/15	00008714	S. Sandefer	
1	1.00	125.0000	.00	125.0000	.00	Registration for Julie Moore to attend OASCD Conf. March 5th in Ed
		15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -	125.00	.00	.00	125.00
		Total Accounts: 1 PO Total:	125.00	.00	.00	125.00
GEN	15005124	12711 OASCD	01/29/15	00008897	Stacey Elliott	
1	1.00	125.0000	.00	125.0000	.00	OASCD Registration for Spring Conference
		15-11-511-2213-860-429-1139-000-120 New Account	125.00	.00	.00	125.00
		Total Accounts: 1 PO Total:	125.00	.00	.00	125.00
GEN	15005125	12719 OFFICE DEPOT	01/29/15	00008094	MARSHALLA	
1	4.00	10.5000	.00	42.0000	.00	VERBATIM STORE N STAY USB 4GB
		15-11-056-2580-613-000-0000-000-056 TECH - ADMIN TECH SRVC	42.00	.00	.00	42.00
		Total Accounts: 1 PO Total:	42.00	.00	.00	42.00
GEN	15005126	12719 OFFICE DEPOT	01/29/15	00008432	stacey elliott	
1	1.00	54.4900	.00	54.4900	.00	Smeak Blank Pressboard File - legal
		15-11-572-1000-681-410-1310-000-518 INST-COCUR SUPP	54.49	.00	.00	54.49
		Total Accounts: 1 PO Total:	54.49	.00	.00	54.49

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005127	12719 OFFICE DEPOT	01/29/15	00008542	Brenda Dunn

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	14.3900	.00	14.3900	.00	Colored letter folders - variety
2	1.00	13.2900	.00	13.2900	.00	Highlighters Sharpie pack of 10
3	1.00	323.9900	.00	323.9900	.00	HP305A Bundle of 3 Ink
4	1.00	83.9900	.00	83.9900	.00	HP305A Black Ink
5	5.00	9.9900	.00	49.9500	.00	Certificate Holders - pack of 10
6	2.00	9.8900	.00	19.7800	.00	Foray black ink pens - pack of 12
7	8.00	5.3900	.00	43.1200	.00	Office Depot® Brand Insertable Dividers With Big Tabs, Buff, Clear

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-050-2323-619-000-0000-000-050 COMMUNITY REL SRVC-CLSR	27.68	.00	.00	27.68
15-11-050-2321-611-000-0000-000-050 New Account	407.98	.00	.00	407.98
15-11-050-2321-619-000-0000-000-050 New Account	112.85	.00	.00	112.85
Total Accounts: 3 **PO Total:**	**548.51**	**.00**	**.00**	**548.51**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005128	12719 OFFICE DEPOT	01/29/15	00008781	S. Sandefer

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	123.2900	.00	123.2900	.00	Post it Self Stick Easel Pads - 6 pack

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-064-2212-619-100-2200-000-064 CUR - INST & CURR DEV -	123.29	.00	.00	123.29
Total Accounts: 1 **PO Total:**	**123.29**	**.00**	**.00**	**123.29**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005129	23731 PBS DISTRIBUTION	01/29/15	00008592	C WALTERS

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	69.9900	.00	69.9900	.00	DVD SET "THE CIVIL WAR" BY KEN BURNS

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-615-100-1140-000-505 New Account	69.99	.00	.00	69.99
Total Accounts: 1 **PO Total:**	**69.99**	**.00**	**.00**	**69.99**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005130	21649 PEARSON ASSESSMENTS	01/29/15	00008790	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	41.0000	.00	82.0000	.00	GFTA-2 RECORD FORMS PACK OF 25
2	1.00	10.0000	.00	10.0000	.00	SHIPPING CHARGES

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-059-2152-614-239-0000-000-059 SPECSD DIST - SPCH PATH	92.00	.00	.00	92.00
Total Accounts: 1 **PO Total:**	**92.00**	**.00**	**.00**	**92.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005131	23770 PEARSON EDUCATION	01/29/15	00008115	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	320.4700	.00	320.4700	.00	DRA2 K-3 Comprehensive Package

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	320.47	.00	.00	320.47
Total Accounts: 1 **PO Total:**	**320.47**	**.00**	**.00**	**320.47**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005132	14569	QUILL	01/29/15	00008817	PAULA ALLISON
1	2.00	7.4900	.00	14.9800	.00	5X7 NOTEBOOK
2	2.00	8.9900	.00	17.9800	.00	SHARPIE FIND BLACK 12 CT
3	1.00	21.9900	.00	21.9900	.00	WHITE OUT BOX OF 10
4	2.00	18.9900	.00	37.9800	.00	9 X 12 ENVELOPES
5	1.00	14.9900	.00	14.9900	.00	QUILL YELLOW POP-UP NOTES
6	1.00	22.9900	.00	22.9900	.00	2" PACKING TAPE
7	2.00	19.9900	.00	39.9800	.00	A-Z EXPANDABLE FILE
8	2.00	1.4900	.00	2.9800	.00	FINGERTIP MOISTENER
9	1.00	24.9900	.00	24.9900	.00	24 CT AA BATTERIES
	15-11-023-2410-619-000-0000-000-145 OFC OF PRINCIPAL - OFC .			198.86	.00	.00	198.86
	Total Accounts: 1			PO Total: 198.86	.00	.00	198.86
GEN	15005133	82279	RACHLIN MICHAEL	01/29/15	00008597	stacey elliott
1	3.00	25.0000	.00	75.0000	.00	Meal Reimbursement DECA State Competition 2/9-2/11
	15-11-412-1000-580-312-8600-000-705 Instructional-Staff Tra			75.00	.00	.00	75.00
	Total Accounts: 1			PO Total: 75.00	.00	.00	75.00
GEN	15005134	13119	REALLY GOOD STUFF	01/29/15	00008058	Stacey Elliott
1	2.00	4.9800	.00	9.9800	.00	Beginning Soungs Learning Deck
2	1.00	39.9900	.00	39.9900	.00	Beginning Sounds with storage
3	1.00	12.9900	.00	12.9900	.00	Whats missing? Letter sounds
4	1.00	37.4900	.00	37.4900	.00	Pjhonics Bean Bags
5	1.00	24.9900	.00	24.9900	.00	CVC interlocking letter cubes and cards
6	1.00	12.9900	.00	12.9900	.00	CVC make a word with dice
7	1.00	6.9900	.00	6.9900	.00	Letter Sound Match
8	1.00	32.9900	.00	32.9900	.00	CVC Board Game (6)
9	1.00	19.9900	.00	19.9900	.00	ABC Cookie Game
10	2.00	15.9900	.00	31.9800	.00	Slide and learn CVC
11	1.00	11.9900	.00	11.9900	.00	CVC Beach Ball (2)
12	2.00	9.9900	.00	19.9800	.00	CVC flash cards
13	1.00	9.9900	.00	9.9900	.00	Stacker Crackers - sound swap game
14	1.00	44.9900	.00	44.9900	.00	Let's Go Fishing CVC Words
15	1.00	6.9900	.00	6.9900	.00	Memory Matchup alphabet
	15-11-511-1000-681-429-1139-000-120 New Account			324.32	.00	.00	324.32
	Total Accounts: 1			PO Total: 324.32	.00	.00	324.32

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005135	13119 REALLY GOOD STUFF	01/29/15	00008059	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	18.9900	.00	18.9900	.00	Write On Wipe Off Dice Assort
2	1.00	16.9900	.00	16.9900	.00	Manuscript Letter Beads Uppercase
3	1.00	16.9900	.00	16.9900	.00	Manuscript Letter Beads lowercase
4	2.00	4.9500	.00	9.9000	.00	Super Strong Magnetic Hooks - 14 Pound Pull
5	1.00	19.9900	.00	19.9900	.00	Deluxe Write Again Colored Dry Erase Markers
6	2.00	19.9900	.00	39.9800	.00	Deluxe Write Again Black Dry Erase Markers
7	1.00	14.9900	.00	14.9900	.00	EZ Read Magnetic Sound Box
8	1.00	24.9900	.00	24.9900	.00	EZ Read CVC Make A word Photo Card and Interlocking Cube kit
9	1.00	49.9900	.00	49.9900	.00	I know my letters and sounds sorting kit
10	1.00	12.9900	.00	12.9900	.00	Sight Word Checkers

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	225.80	.00	.00	225.80
Total Accounts: 1 **PO Total:**	**225.80**	**.00**	**.00**	**225.80**

PO No	Vendor No/Name	PO Date	Req No	Requested By
15005136	16864 SCHOLASTIC INC	01/29/15	00008727	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	200.0000	.00	200.0000	.00	Scholastic Bpoks

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-561-1000-681-424-0000-000-105 New Account	200.00	.00	.00	200.00
Total Accounts: 1 **PO Total:**	**200.00**	**.00**	**.00**	**200.00**

PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN 15005137	13393 SCHOOL SPECIALTY INC	01/29/15	00008596	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	130.0400	.00	390.1200	.00	Califone Binaural Headphones pkg 10
2	25.00	10.9900	.00	274.7500	.00	Kensington Optical Mouse

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-1000-652-317-8700-000-505 New Account	390.12	.00	.00	390.12
15-11-412-1000-653-317-8700-000-505 Instructional--	274.75	.00	.00	274.75
Total Accounts: 2 **PO Total:**	**664.87**	**.00**	**.00**	**664.87**

PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN 15005138	13543 SOPRIS WEST	01/29/15	00008607	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	5.00	77.9500	.00	389.7500	.00	LETRS Module Set 1-3 Julie Moore, 2 Kinder Cent, 2 Kinder ME

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-367-2573-681-427-0000-000-051 New Account	77.95	.00	.00	77.95
15-11-367-2213-681-427-0000-000-135 New Account	155.90	.00	.00	155.90
15-11-367-2213-681-427-0000-000-105 New Account	155.90	.00	.00	155.90
Total Accounts: 3 **PO Total:**	**389.75**	**.00**	**.00**	**389.75**

PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN 15005139	19087 SPRINT NEXTEL I	01/29/15	00008729	MARSHALL

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	3,105.5000	.00	3,105.5000	.00	SERVICE FOR DISTRICT

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-056-2580-530-000-0000-000-056 TECH - ADMIN TECH SRVC	3,105.50	.00	.00	3,105.50
Total Accounts: 1 **PO Total:**	**3,105.50**	**.00**	**.00**	**3,105.50**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005140	14689 STAPLES	01/29/15	00008119	stace elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	20.00	3.2800	.00	65.6000	.00	White 1 inch binder
2	1.00	79.9900	.00	79.9900	.00	J Lab Portable Blue tooth hi fi speaker
3	2.00	10.9900	.00	21.9800	.00	Chart Tablet
4	1.00	62.6900	.00	62.6900	.00	Self Stick Easel Pad 1"
5	2.00	3.7900	.00	7.5800	.00	BIC Mark it Perm Markers 4 pack

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-2231-000-120 INST-COCURR SUPP	237.84	.00	.00	237.84
Total Accounts: 1 PO Total:	237.84	.00	.00	237.84

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005141	14689 STAPLES	01/29/15	00008442	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	5.00	13.0000	.00	65.0000	.00	Pack of 20 AAA Batteries

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-619-429-0000-000-120 INST-CLSRM/OFC SUPP	65.00	.00	.00	65.00
Total Accounts: 1 PO Total:	65.00	.00	.00	65.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005142	18895 TEACHER DIRECT	01/29/15	00008111	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	4.00	3.8800	.00	15.5200	.00	25 Ct 1/2 inch black binding spines
2	4.00	2.8800	.00	11.5200	.00	Dry line grip correction tape
3	1.00	36.8800	.00	36.8800	.00	Hot Dots Jr Getting Ready for School
4	1.00	36.8800	.00	36.8800	.00	Hot Dots Jr Phonic Fun
5	2.00	11.6800	.00	23.3600	.00	Hot Dots Jr Pen
6	2.00	11.6800	.00	23.3600	.00	Hot Dots Jr Kat Pen
7	1.00	7.8800	.00	7.8800	.00	Alphabet Bingo
8	1.00	7.8800	.00	7.8800	.00	Sight Word Bingo
9	6.00	10.7800	.00	64.6800	.00	Uppercase Stamps
10	1.00	4.4800	.00	4.4800	.00	Red Stamp Pad
11	1.00	4.4800	.00	4.4800	.00	Blue Stamp Pad
12	1.00	4.4800	.00	4.4800	.00	Purple Stamp Pad
13	1.00	4.4800	.00	4.4800	.00	Orange Stamp Pad
14	3.00	4.4800	.00	13.4400	.00	Black stamp pad
15	1.00	158.8800	.00	158.8800	.00	12 pack Switchable Stero/Mono Headphones w/case

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	259.32	.00	.00	259.32
15-11-511-1000-652-429-1139-000-120 INST-AUDIO/VISUAL	158.88	.00	.00	158.88
Total Accounts: 2 PO Total:	418.20	.00	.00	418.20

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15005143	22300 TIMBERLAKE CONSTRUCTION	01/29/15	00008705	JWEST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	2,500.0000	.00	2,500.0000	.00	FIRE ALARM TEST

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-060-2620-436-000-0000-000-060 OPS - BLDNG OPS - Othr 1	2,500.00	.00	.00	2,500.00
Total Accounts: 1 PO Total:	2,500.00	.00	.00	2,500.00

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
BEN	15005144	17626	TWOTREES TECHNOLOGIES		01/29/15	00008743	MARSHALLA
1	1.00	500.0000	.00	500.0000	.00	SUPPLIES	
		15-11-056-2580-618-000-0000-000-056 TECH - ADMIN TECH SRVC			500.00	.00	.00	500.00
		Total Accounts: 1			PO Total: 500.00	.00	.00	500.00
BEN	15005145	23067	VEX ROBOTICS INC		01/29/15	00008730	Stacey Elliott
1	3.00	29.9900	.00	89.9700	.00	Sprocket and chain kit	
2	10.00	7.9900	.00	79.9000	.00	Shaft Collar	
3	10.00	8.9600	.00	89.6000	.00	12 in Drive Shafts	
4	7.00	5.4900	.00	38.4300	.00	2" and 3" Drive Shafts	
5	5.00	29.9900	.00	149.9500	.00	7.2v Robot Battery NiMH	
6	3.00	4.9900	.00	14.9700	.00	45 Degree Gussett	
7	2.00	2.9900	.00	5.9800	.00	8-32x 125" set screw	
8	2.00	2.9900	.00	5.9800	.00	plastic spacer 4.6 mm 20pk	
9	2.00	2.9900	.00	5.9800	.00	plastic spacer 8 mm 20pk	
10	10.00	149.9900	.00	1,499.9000	.00	clawbot kit	
11	10.00	12.9900	.00	129.9000	.00	Bar 1x25	
12	10.00	18.9900	.00	189.9000	.00	Chassis Kit Small 15x16	
13	1.00	200.0000	.00	200.0000	.00	shipping	
		15-11-412-1000-681-317-8700-000-510 Instructional-Cocurricu			2,500.46	.00	.00	2,500.46
		Total Accounts: 1			PO Total: 2,500.46	.00	.00	2,500.46
BEN	15005146	17260	VIDEO REALITY		01/29/15	00008443	Stacey Elliott
1	1.00	4,995.0000	.00	4,995.0000	.00	Smart Table Collabrative Learning Center	
2	1.00	30.0000	.00	30.0000	.00	Caster Kit ST442i	
3	1.00	150.0000	.00	150.0000	.00	Shipping	
		15-11-511-1000-653-429-2231-000-120 New Account			5,175.00	.00	.00	5,175.00
		Total Accounts: 1			PO Total: 5,175.00	.00	.00	5,175.00
BEN	15005147	14221	VOSS ELECTRIC		01/29/15	00008128	JWEST
1	24.00	19.5900	.00	470.1600	.00	CHL VU6L ECON GRADE EMERGY LIGHT LED WIHTE	
2	48.00	21.1600	.00	1,015.6800	.00	CHL VERWEM WHT HSNG RED LTR EXIT SIGN W/BAT	
3	20.00	5.9800	.00	119.6000	.00	IST SEC-0905 6V 4.0AH LEAD ACID BATTERY N/LEADS	
4	1.00	4.0000	.00	4.0000	.00	FREIGHT	
		15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS			1,609.44	.00	.00	1,609.44
		Total Accounts: 1			PO Total: 1,609.44	.00	.00	1,609.44

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005148	19150 WAL-MART ACTIVITY FUNDS			01/29/15	00007419	RANDI PENA	
1	1.00	22.0000	.00	22.0000	.00	BOBBY PINS, MAKE-UP, CLOthes pins, storage tub		
2	1.00	22.0000	.00	22.0000	.00	laundry soap, fab softner		
		15-11-000-1000-681-100-1050-000-510 INST - COCURR SUPP				22.00	.00	.00	22.00
		15-11-000-1000-618-100-1050-000-510 New Account				22.00	.00	.00	22.00
		Total Accounts: 2			**PO Total:**	**44.00**	**.00**	**.00**	**44.00**

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODETOSA

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
JEN	15005149	13963	WAL-MART GENERAL/BOND FUNDS		01/29/15	00007803	Jennifer Tipto
1	1.00	59.9900	.00	59.9900	.00	6qt Clear Closet Tub	
2	2.00	5.9400	.00	11.8800	.00	Norpro Plastic Measuring Cups	
3	2.00	5.0600	.00	10.1200	.00	Norpro 4c plastic measuring cups	
4	1.00	17.2700	.00	17.2700	.00	Espma 16 qt potting mix	
5	1.00	4.9900	.00	4.9900	.00	Craft Sticks 4.5"	
6	1.00	9.8200	.00	9.8200	.00	Ozark Trail LED Flashlight	
7	2.00	7.7600	.00	15.5200	.00	Go Green AAA 24pk batteries	
8	2.00	4.4400	.00	8.8800	.00	Go Green AA 20 pk batteries	
9	1.00	15.8800	.00	15.8800	.00	Go Green D 12 pk batteries	
10	1.00	4.7400	.00	4.7400	.00	Regular Stems Piper Clearners 100 pk	
11	1.00	6.5900	.00	6.5900	.00	Camco Dish Pan plastic	
12	2.00	3.9800	.00	7.9600	.00	Hefty EZ Foil Cake Pan 3ct	
13	1.00	14.5500	.00	14.5500	.00	Ball Jars 12 ct	
14	1.00	6.9900	.00	6.9900	.00	12" Asst Latex Balloons	
15	1.00	14.5500	.00	14.5500	.00	Polyform ND300 EZ Shape Modeling Clay	
16	1.00	2.8400	.00	2.8400	.00	Great Value White Spoons 100 ct	
17	1.00	5.9900	.00	5.9900	.00	1600 round wood toothpicks	
18	1.00	10.9400	.00	10.9400	.00	Caron Yarn one pound	
19	3.00	2.0800	.00	6.2400	.00	3M Aluminum Oxide Sandpaper	
20	10.00	8.7900	.00	87.9000	.00	Sportline Stopwatch	
21	24.00	2.9900	.00	71.7600	.00	Sharp EL233SB Pocket Calculator	
22	1.00	3.6800	.00	3.6800	.00	White Cloud jumbo size cotton balls	
23	1.00	6.3300	.00	6.3300	.00	Dixie Translucent Plastic Jumbo straws	
24	1.00	14.9600	.00	14.9600	.00	Set of 3 Mixing Bowls	
25	3.00	5.9400	.00	17.8200	.00	Great Value 9" Paper Plates	
26	1.00	4.9200	.00	4.9200	.00	Smooth Foam Balls 2" 12PK	
27	1.00	3.6600	.00	3.6600	.00	Smooth Foam Balls 3" 2 pk	
28	1.00	3.6600	.00	3.6600	.00	Smooth Foam Ball 4" 2 pk	
29	1.00	6.2400	.00	6.2400	.00	Color My Class golf balls 6pk	
30	1.00	2.5300	.00	2.5300	.00	Penn Tennis Balls - 3 can	
31	1.00	13.0800	.00	13.0800	.00	Imperial Toy Corp Marbles in a bag 50 ct	
32	1.00	3.9800	.00	3.9800	.00	Aqua Culture aquarium pebbles	
33	1.00	7.1300	.00	7.1300	.00	Cork Collection Stoppers asst 36pkg	
34	1.00	4.2800	.00	4.2800	.00	Quality Park White Cotton 10 ply medium string	
35	2.00	24.3300	.00	48.6600	.00	Lees Aquarium and Pet Herphaven Rectangle Reptile Home	
36	5.00	6.2900	.00	31.4500	.00	Original Slinky Blister Carded by Poof slinky	
37	3.00	2.5800	.00	7.7400	.00	Great Value 9 oz Clear Cups	
38	2.00	6.1900	.00	12.3800	.00	Evolution World Eco Products Hot Drink Cups 8 oz 50 pk	
39	2.00	5.9800	.00	11.9600	.00	Hot Wheels 9 pack cars	
40	1.00	4.1600	.00	4.1600	.00	Office Impressions Size 19 1 pound pack	
		19-11-198-1000-681-251-1050-000-150 New Account			604.02	.00	.00	604.02

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvad	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
	15005149	13963 WAL-MART GENERAL/BOND FUNDS	01/29/15	00007803	Jennifer Tipto	
		Total Accounts: 1	PO Total: 604.02	.00	.00	604.02
GEN	15005150	13963 WAL-MART GENERAL/BOND FUNDS	01/29/15	00008272	penar	
1	1.00	450.0000 .00 450.0000 .00	flour tortillas, cheese, can tomatoes, spices, flour, sugar cocoa,			
		15-11-000-1000-681-100-1050-000-510 INST - COCURR SUPP	450.00	.00	.00	450.00
		Total Accounts: 1	PO Total: 450.00	.00	.00	450.00
GEN	15005151	13963 WAL-MART GENERAL/BOND FUNDS	01/29/15	00008466	stacey elliott	
1	1.00	291.0300 .00 291.0300 .00	Misc Supplies for FACS Class			
		15-11-412-1000-681-314-8400-000-705 INST-COCURR SUPP-FCS	291.03	.00	.00	291.03
		Total Accounts: 1	PO Total: 291.03	.00	.00	291.03
GEN	15005152	99052 WAREHOUSE SUPPLIES	01/29/15	00008341	Anita Stuckey	
1	1.00	955.2000 .00 955.2000 .00	1 Pallet of Duplicating Paper 8 1/2 x 11 WHITE			
		15-11-029-1000-611-100-1050-000-115 WAREHOUSE - INST - PAPE	955.20	.00	.00	955.20
		Total Accounts: 1	PO Total: 955.20	.00	.00	955.20
GEN	15005153	99052 WAREHOUSE SUPPLIES	01/29/15	00008614	L WALKABOUT	
1	1.00	909.6000 .00 909.6000 .00	PALLET OF PAPER			
		15-11-000-1000-611-100-1050-000-505 INST - PAPER/COPY SUPP	909.60	.00	.00	909.60
		Total Accounts: 1	PO Total: 909.60	.00	.00	909.60
GEN	15005154	13991 WESTCO COMPUTER & LAMINATOR	01/29/15	00008746	Molly Wilson	
1	10.00	30.0000 .00 300.0000 .00	Lamination Film			
		15-11-000-1000-619-100-1050-000-135 INST - OFC/CLSRM SUPP	300.00	.00	.00	300.00
		Total Accounts: 1	PO Total: 300.00	.00	.00	300.00
GEN	15005155	14092 WPS PUBLISHERS DISTRIBUTERS	01/29/15	00008791	WCAST	
1	2.00	56.5000 .00 113.0000 .00	OWLS-II LC/OE RECROD FORM, PACK OF 25			
2	1.00	12.0000 .00 12.0000 .00	SHIPPING AND HANDLING CHARGES			
		15-11-059-2152-614-239-0000-000-059 SPECED DIST - SPCH PATH	125.00	.00	.00	125.00
		Total Accounts: 1	PO Total: 125.00	.00	.00	125.00
GEN	15005156	14047 XPEDX	01/29/15	00008846	J MAXEY	
1	1.00	209.7400 .00 209.7400 .00	VITALOZIDE GERMICIDAL DISINFECTANT			
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -	209.74	.00	.00	209.74
		Total Accounts: 1	PO Total: 209.74	.00	.00	209.74

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005183	11368	FRANZ TOOL	01/30/15	00008928	JWEST
1	1.00	250.0000	.00	250.0000	.00	LABOR TO HAVE SAW BLADES & OTHER TOOLS SHARPENED
	15-11-053-2620-439-000-0000-000-053 BLDG & GRNDS - BLDG OPS			250.00	.00	.00	250.00
	Total Accounts: 1			PO Total: 250.00	.00	.00	250.00
GEN	15005184	12719	OFFICE DEPOT	01/30/15	00008899	Sondra Bivens
1	10.00	7.9900	.00	79.9000	.00	Folders
	15-11-184-1000-619-430-0000-000-705 New Account			79.90	.00	.00	79.90
	Total Accounts: 1			PO Total: 79.90	.00	.00	79.90
GEN	15005185	83284	SKINNER TRACY PAIGE	01/30/15	00008769	MCKINLEYC
1	1.00	300.0000	.00	300.0000	.00	OUT OF DISTRICT TRAVEL REIMBURSEMENT
	15-11-067-2572-580-000-0000-000-067 HR - PRSNL SRVC - STAFF			300.00	.00	.00	300.00
	Total Accounts: 1			PO Total: 300.00	.00	.00	300.00
GEN	15005186	16005	SOUTHWESTERN OKLAHOMA STATE	01/30/15	00008914	C MCKINLEY
1	1.00	100.0000	.00	100.0000	.00	SWOSU 2015 SPRING EDUCATION CAREER & RESOURCE FAIR; MARCH 25, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			100.00	.00	.00	100.00
	Total Accounts: 1			PO Total: 100.00	.00	.00	100.00
GEN	15005190	10104	CANADIAN COUNTY TREASURER	02/02/15	00008975	STACY BROWN
1	1.00	91,588.3400	.00	91,588.3400	.00	2ND PAYMENT FOR REVAL COSTS
	15-11-101-2518-870-000-0000-000-050 REOCCURING COSTS - REVA			91,588.34	.00	.00	91,588.34
	Total Accounts: 1			PO Total: 91,588.34	.00	.00	91,588.34
GEN	15005191	23446	EMC	02/02/15	00008981	STACY BROWN
1	1.00	1,682.5000	.00	1,682.5000	.00	DEDUCTIBLE FOR DEFENDING ACTION BROUGHT AGAINST DISTRICT BY PARENT
	15-11-050-2317-357-000-0000-000-050 New Account			1,682.50	.00	.00	1,682.50
	Total Accounts: 1			PO Total: 1,682.50	.00	.00	1,682.50
GEN	15005192	23049	CANADIAN COUNTY EDUC FACILITIES AUT	02/02/15	00008988	STACY BROWN
1	1.00	1,845.1300	.00	1,845.1300	.00	CANADIAN CO EDUCATION FACILITIES AUTHORITY AUDITING FEE AS PER AGR
	15-11-050-2318-331-000-0000-000-050 AUDIT SRVC-ACCNTG SRVCS			1,845.13	.00	.00	1,845.13
	Total Accounts: 1			PO Total: 1,845.13	.00	.00	1,845.13

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODETO5A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005195	10455	BUREAU OF ED. AND RESEARCH	02/02/15	00007927	Laurie Locke
1	1.00	239.0000	.00	239.0000	.00	Seminar for Taylor Brown
	15-11-311-2213-860-271-0000-000-135 INST STAFF TRAIN-STAFF			239.00	.00	.00	239.00
	Total Accounts: 1			PO Total: 239.00	.00	.00	239.00
GEN	15005196	21547	CREATIVE MATHEMATICS	02/02/15	00008912	McDaniel, Juli
1	1.00	225.0000	.00	225.0000	.00	Registration for Kim Sutton Math Conf for Cathy Botts
2	1.00	225.0000	.00	225.0000	.00	Registration for Kim Sutton Math Conf for Tanya Sandburg225.
	15-11-311-2212-860-271-0000-000-110 INST/CURR DEV SRV-STAFF			450.00	.00	.00	450.00
	Total Accounts: 1			PO Total: 450.00	.00	.00	450.00
GEN	15005197	61301	EAST CENTRAL UNIVERSITY	02/02/15	00008933	C MCKINLEY
1	1.00	100.0000	.00	100.0000	.00	ECU JOB FAIR REGISTRATION; MARCH 24, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			100.00	.00	.00	100.00
	Total Accounts: 1			PO Total: 100.00	.00	.00	100.00
GEN	15005198	21318	FITE JACIE	02/02/15	00008886	WCAST
1	1.00	4,000.0000	.00	4,000.0000	.00	PT/PHYSICAL THERAPY SERVICES FOR SY 14-15
	15-11-059-2170-323-239-0000-000-059 New Account			4,000.00	.00	.00	4,000.00
	Total Accounts: 1			PO Total: 4,000.00	.00	.00	4,000.00
GEN	15005199	61029	HATHAWAY EMILY	02/02/15	00008945	WCAST
1	1.00	50,000.0000	.00	50,000.0000	.00	SPEECH SERVICES FOR DISTRICT SY 14-15
	15-11-621-2152-323-239-0000-000-059 New Account			50,000.00	.00	.00	50,000.00
	Total Accounts: 1			PO Total: 50,000.00	.00	.00	50,000.00
GEN	15005200	18535	MAXIM HEALTHCARE SERVICES INC	02/02/15	00008880	WCAST
1	1.00	8,000.0000	.00	8,000.0000	.00	NURS/HEALTH SERVICES FOR SCHOOL YEAR 14-15
	15-11-621-2132-323-239-0000-000-059 New Account			8,000.00	.00	.00	8,000.00
	Total Accounts: 1			PO Total: 8,000.00	.00	.00	8,000.00
GEN	15005201	18535	MAXIM HEALTHCARE SERVICES INC	02/02/15	00008883	WCAST
1	1.00	3,000.0000	.00	3,000.0000	.00	NURSE/HEALTH SERVICES FOR SY 14/15
2	1.00	1,000.0000	.00	1,000.0000	.00	NURSE/HEALTH SERVICES FOR SY 14/15
	15-11-059-2132-323-239-0000-000-059 New Account			3,000.00	.00	.00	3,000.00
	15-11-621-2132-323-239-0000-000-059 New Account			1,000.00	.00	.00	1,000.00
	Total Accounts: 2			PO Total: 4,000.00	.00	.00	4,000.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvad	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
JEN	15005202	14856	NORTHEASTERN STATE UNIVERSITY	02/02/15	00008942	C MCKINLEY
1	1.00	100.0000	.00	100.0000	.00	NSU TEACHER JOB FAIR REGISTRATION; APRIL 21, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			100.00	.00	.00	100.00
	Total Accounts: 1			PO Total: 100.00	.00	.00	100.00
JEN	15005203	23369	ON-SITE FUEL SERVICE	02/02/15	00008826	L CARTWRIGHT
1	1.00	92,000.0000	.00	92,000.0000	.00	DIESEL STUDENT TRANS
	15-11-054-2740-623-000-0000-000-054 TRAN - STDNT VHCL SRVC			92,000.00	.00	.00	92,000.00
	Total Accounts: 1			PO Total: 92,000.00	.00	.00	92,000.00
JEN	15005204	16003	OSU CAREER SERVICES	02/02/15	00008938	C MCKINLEY
1	1.00	250.0000	.00	250.0000	.00	OSU EDUCATION & TEACHER FAIR REGISTRATION; APRIL 2, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			250.00	.00	.00	250.00
	Total Accounts: 1			PO Total: 250.00	.00	.00	250.00
JEN	15005205	16002	OU CAREER SERVICES	02/02/15	00008940	C MCKINLEY
1	1.00	250.0000	.00	250.0000	.00	OU TEACHER JOB FAIR REGISTRATION; APRIL 1, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			250.00	.00	.00	250.00
	Total Accounts: 1			PO Total: 250.00	.00	.00	250.00
JEN	15005206	13293	ROSS TRANSPORTATION	02/02/15	00008827	L CARTWRIGHT
1	1.00	18,000.0000	.00	18,000.0000	.00	BUS PARTS
	15-11-054-2740-612-000-0000-000-054 TRAN - STDNT VHCL SRVC			18,000.00	.00	.00	18,000.00
	Total Accounts: 1			PO Total: 18,000.00	.00	.00	18,000.00
JEN	15005207	16686	T & W TIRE	02/02/15	00008828	L CARTWRIGHT
1	1.00	18,000.0000	.00	18,000.0000	.00	TIRES
	15-11-054-2740-612-000-0000-000-054 TRAN - STDNT VHCL SRVC			18,000.00	.00	.00	18,000.00
	Total Accounts: 1			PO Total: 18,000.00	.00	.00	18,000.00
JEN	15005208	13886	UCO	02/02/15	00008941	C MCKINLEY
1	1.00	300.0000	.00	300.0000	.00	UCO TEACHER JOB FAIR REGISTRATION; APRIL 13, 2015
	15-11-067-2571-860-000-0000-000-067 HR - RECRUITMENT- STAF			300.00	.00	.00	300.00
	Total Accounts: 1			PO Total: 300.00	.00	.00	300.00

57

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005209	14462 AMAZON.COM	02/02/15	00008448	d, jordan
1	1.00	14.9900	.00	14.9900	.00	Sid the Science Kid dvd set
2	1.00	16.5000	.00	16.5000	.00	ink cartridges
3	1.00	102.9400	.00	102.9400	.00	Library Books
		15-11-021-2220-652-100-1140-000-115 LIBRARY SRVC - AUDIO/VS			14.99	.00	.00	14.99
		15-11-021-2220-611-100-1140-000-115 LIBRARY SRVC - PAPER/CO			16.50	.00	.00	16.50
		15-11-021-2220-641-100-1140-000-115 LIBRARY SRVC - BOOKS			102.94	.00	.00	102.94
		Total Accounts: 3		**PO Total:**	134.43	.00	.00	134.43
GEN	15005210	12097 LAKESHORE LEARNING	02/02/15	00007730	Anita Stuckey
1	2.00	29.9900	.00	59.9800	.00	Fossill Collection
2	1.00	16.9900	.00	16.9900	.00	Unbreakable Magnets
3	1.00	16.9900	.00	16.9900	.00	Bar Magnets
4	3.00	69.9900	.00	209.9700	.00	Weather Activity Tub
		15-11-198-1000-681-251-1050-000-115 GFT/AP - INST - COCURR			303.93	.00	.00	303.93
		Total Accounts: 1		**PO Total:**	303.93	.00	.00	303.93
GEN	15005211	12097 LAKESHORE LEARNING	02/02/15	00007733	Anita Stuckey
1	1.00	239.0000	.00	239.0000	.00	Learning Science Libraries
2	4.00	19.9900	.00	79.9600	.00	Shatterproof Safety Mirrors
3	1.00	19.9900	.00	19.9900	.00	Kid Sized Flashlight
		15-11-198-1000-681-251-2250-000-115 New Account			338.95	.00	.00	338.95
		Total Accounts: 1		**PO Total:**	338.95	.00	.00	338.95
GEN	15005212	12097 LAKESHORE LEARNING	02/02/15	00007741	Anita Stuckey
1	2.00	109.0000	.00	218.0000	.00	STEM Science Station Kits
2	1.00	14.9900	.00	14.9900	.00	Project Based STEM Activities Book
3	2.00	39.9900	.00	79.9800	.00	Solar System Fact Finder
4	1.00	69.9900	.00	69.9900	.00	Space Voc Readers
		15-11-198-1000-681-251-2250-000-115 New Account			382.96	.00	.00	382.96
		Total Accounts: 1		**PO Total:**	382.96	.00	.00	382.96

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005213	12598 NASCO	02/02/15	00007748	Anita Stuckey			
1	2.00	18.4900	.00	36.9800	.00	Hot Plate Electric Burner			
2	1.00	67.9600	.00	67.9600	.00	Wisconsin Fast Plants Kit			
3	1.00	42.4600	.00	42.4600	.00	Scholastic Ecosystem Set			
4	1.00	50.9600	.00	50.9600	.00	Web of Life Ecosystem Set			
5	1.00	53.5100	.00	53.5100	.00	Landform Demo Kit			
		15-11-198-1000-681-251-2250-000-115 New Account			251.87	.00	.00	251.87
		Total Accounts: 1		PO Total:	251.87	.00	.00	251.87
GEN	15005214	12598 NASCO	02/02/15	00007749	Anita Stuckey			
1	5.00	67.1500	.00	335.7500	.00	The Professor Microscope			
		15-11-198-1000-681-251-2250-000-115 New Account			335.75	.00	.00	335.75
		Total Accounts: 1		PO Total:	335.75	.00	.00	335.75
GEN	15005215	12598 NASCO	02/02/15	00007754	Anita Stuckey			
1	3.00	11.6500	.00	34.9500	.00	Bucket Balance			
2	6.00	12.7100	.00	76.2600	.00	Conduction Experiment Kit			
3	6.00	7.7800	.00	46.6800	.00	Metric Weights			
4	6.00	2.2500	.00	13.5000	.00	Floating Rings			
5	1.00	16.9600	.00	16.9600	.00	Dowling Magnetic Wand Classroom Pack			
		15-11-198-1000-681-251-2250-000-115 New Account			188.35	.00	.00	188.35
		Total Accounts: 1		PO Total:	188.35	.00	.00	188.35
GEN	15005216	12971 PERMA BOUND BOOKS	02/02/15	00008445	d. Jordan			
1	1.00	691.1700	.00	691.1700	.00	Library Books			
		15-11-021-2220-641-100-1140-000-115 LIBRARY SRVC - BOOKS			691.17	.00	.00	691.17
		Total Accounts: 1		PO Total:	691.17	.00	.00	691.17
GEN	15005217	13393 SCHOOL SPECIALTY INC	02/02/15	00007746	Anita Stuckey			
1	1.00	47.0000	.00	47.0000	.00	Frey Scientific Tuning Fork Set			
2	1.00	9.9500	.00	9.9500	.00	Shipping			
		15-11-198-1000-681-251-2250-000-115 New Account			56.95	.00	.00	56.95
		Total Accounts: 1		PO Total:	56.95	.00	.00	56.95

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15005218	18695 TEACHER DIRECT	02/02/15	00007744	Anita Stuckey	
1	1.00	27.8800	.00	27.8800	.00	Volcano Model
2	1.00	8.0000	.00	8.0000	.00	Shipping
		15-11-198-1000-681-251-2250-000-115 New Account	35.88	.00	.00	35.88
		Total Accounts: 1 PO Total:	35.88	.00	.00	35.88
GEN	15005219	18549 TIGER DIRECT.COM	02/02/15	00008517	jordan d	
1	10.00	12.9900	.00	129.9000	.00	Children's headphones
2	1.00	7.0100	.00	7.0100	.00	shipping
		15-11-021-2220-652-100-1140-000-115 LIBRARY SRVC - AUDIO/VS	136.91	.00	.00	136.91
		Total Accounts: 1 PO Total:	136.91	.00	.00	136.91
GEN	15005281	10006 A M SUPPLY	02/04/15	00008937	JWEST	
1	1.00	500.0000	.00	500.0000	.00	MISC SUPPLIES,MATERIALS,NUTS, BOLTS ETC
		15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS	500.00	.00	.00	500.00
		Total Accounts: 1 PO Total:	500.00	.00	.00	500.00
GEN	15005282	10818 AMSAN EVE SUPPLY	02/04/15	00008936	J MAXEY	
1	24.00	8.4400	.00	202.5600	.00	36" BROOMS
2	20.00	12.7600	.00	255.2000	.00	LOBBY DUST PAN
3	25.00	22.5200	.00	563.0000	.00	DAMP MOP ON-THE-GO
4	25.00	78.4000	.00	1,960.0000	.00	ON THE GO NABC
5	50.00	22.6300	.00	1,131.5000	.00	APPEAL PAPER TOWEL
6	10.00	64.9200	.00	649.2000	.00	ENZYME
7	24.00	12.9500	.00	310.8000	.00	12" STAINLESS STEEL SQUEEGE
8	4.00	38.0400	.00	152.1600	.00	TRASH BAGS
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS - (	5,224.42	.00	.00	5,224.42
		Total Accounts: 1 PO Total:	5,224.42	.00	.00	5,224.42
GEN	15005283	10583 CDW GOVERNMENT INC.	02/04/15	00008138	C WALTERS	
1	1.00	35.6100	.00	35.6100	.00	StarTech.com 50 ft Active USB 2.0 A to B Cable - M/M
		15-11-000-1000-653-100-1050-000-505 INST - TECH EQUIP	35.61	.00	.00	35.61
		Total Accounts: 1 PO Total:	35.61	.00	.00	35.61
GEN	15005284	10583 CDW GOVERNMENT INC.	02/04/15	00009039	MARSHALLA	
1	1.00	75.0000	.00	75.0000	.00	SPECK FOLIO I PAD CASE
		15-11-056-2580-653-000-0000-000-056 TECH - ADMIN TECH SRVC	75.00	.00	.00	75.00
		Total Accounts: 1 PO Total:	75.00	.00	.00	75.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15005285	11325 FENTRESS OIL CO. INC.	02/04/15	00008947	L CARTWRIGHT
1	1.00	4,209.1900	.00	4,209.1900	.00	OIL FLUID SUPPLIES
		15-11-054-2740-612-000-0000-000-054 TRAN - STONT VHCL SRVC			4,209.19	.00	.00	4,209.19
		Total Accounts: 1		PO Total:	4,209.19	.00	.00	4,209.19
GEN	15005286	16532 KNOWLEDGE MATTERS INC	02/04/15	00008423	stacey elliott
1	1.00	1,095.0000	.00	1,095.0000	.00	Virtual Business sports & entertainment online access one time fee
		15-11-412-1000-681-312-9600-000-705 Instructional-Cocurricu			1,095.00	.00	.00	1,095.00
		Total Accounts: 1		PO Total:	1,095.00	.00	.00	1,095.00
GEN	15005287	12784 OKLAHOMA JANITORIAL SUPPLY	02/04/15	00008934	J MAXEY
1	150.00	35.9500	.00	5,392.5000	.00	PAPER TONELS
2	50.00	15.9000	.00	795.0000	.00	URINAL SCREENS
3	15.00	67.9000	.00	1,018.5000	.00	WYPALLS 60
4	15.00	16.5000	.00	247.5000	.00	C-FOLD PAPER TOWELS
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS - (			7,453.50	.00	.00	7,453.50
		Total Accounts: 1		PO Total:	7,453.50	.00	.00	7,453.50
GEN	15005288	16494 STAFF DEV OF EDUCATORS	02/04/15	00008793	Stacey Elliott
1	2.00	198.0000	.00	396.0000	.00	Registration for Conference - Trails S Kramer, E Middaugh - A Suff
2	2.00	198.0000	.00	396.0000	.00	Registration for Conference - ME E Jacobson, M Harkey and J Honema
3	2.00	198.0000	.00	396.0000	.00	Registrtion for Conference -Valley L Gomez, L Knight and J Young
4	2.00	198.0000	.00	396.0000	.00	Registration for Conference - Creek M Honeycutt, S Kodumthara and
5	2.00	198.0000	.00	396.0000	.00	Registration for Conference - Lakehoma L Barber, V Dodson and S Ca
6	2.00	198.0000	.00	396.0000	.00	Registration for Conference - Cent A Howard, M St. Hilaire and M W
7	2.00	198.0000	.00	396.0000	.00	Registration for Conference - PVE K Pruitt, P Cox and S Cummings (
8	3.00	198.0000	.00	594.0000	.00	Registration for Conferrnece - S Edwards, A Mills, and J Moore
		15-11-367-2213-860-427-0000-000-120 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-105 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-110 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-125 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-115 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-135 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-150 NEW ACCOUNT			396.00	.00	.00	396.00
		15-11-367-2213-860-427-0000-000-051 NEW ACCOUNT			594.00	.00	.00	594.00
		Total Accounts: 8		PO Total:	3,366.00	.00	.00	3,366.00

61

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recvd	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15005289	14689 STAPLES	02/04/15	00008676	WCAST
1	1.00	47.6700 / .00 / 47.6700	.00	STAPLES TOP TAB CLASSIFICATION FOLDERS, 1 PARTITION/4 FASTENERS, L	
	15-11-641-1000-619-239-0000-000-059 New Account		47.67	.00	.00 / 47.67
	Total Accounts: 1		PO Total: 47.67	.00	.00 / 47.67
GEN	15005290	99052 WAREHOUSE SUPPLIES	02/04/15	00008953	Jennifer Tipto
1	1.00	909.6000 / .00 / 909.6000	.00	Paper pallet 40 cases	
	15-11-029-1000-611-100-1050-000-150 WAREHOUSE - INST - PAPE		909.60	.00	.00 / 909.60
	Total Accounts: 1		PO Total: 909.60	.00	.00 / 909.60
GEN	15005291	23591 WATSON LORI	02/04/15	00008726	WCAST
1	1.00	298.0000 / .00 / 298.0000	.00	SERVICES PERFORMED MARCH APRIL MAY 2014	
	15-11-641-2194-322-239-1012-000-059 PARENTAL ADVISORY-Instr		298.00	.00	.00 / 298.00
	Total Accounts: 1		PO Total: 298.00	.00	.00 / 298.00
			Grand Totals: 464,093.82	.00	.00 / 464,093.82

Report Date: 02/04/15 10:44 AM

Mustang Public Schools

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders PODET05A

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By			
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc				
		Account No/Description					Encumbrance	Paid	Liquidated	Remaining
CNS	15004949	12719	OFFICE DEPOT			01/23/15	00008577	RACHEL MARTIN		
1	1.00	49.9900	.00	49.9900	.00	TRODAT - SELF INK 4 - IN - 1 DATE & MESSAGE STAMP				
2	1.00	53.9900	.00	53.9900	.00	SWINGLINE GBC LAMINATING POUCHES - LETTER SIZE				
		15-22-176-3140-619-700-0000-000-050 OTHR DRCT CNS-CLSRM/OFC					103.98	.00	.00	103.98
		Total Accounts: 1				PO Total:	103.98	.00	.00	103.98
CNS	15004950	81771	SHAHANG DERAKHSHAN			01/23/15	00008578	RACHEL MARTIN		
1	1.00	18.6500	.00	18.6500	.00	STUDENT LUNCH REFUND FOR MELISSA FROM MHS				
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH					18.65	.00	.00	18.65
		Total Accounts: 1				PO Total:	18.65	.00	.00	18.65
CNS	15005004	62161	ASHLEY TRACEY			01/28/15	00008852	RACHEL MARTIN		
1	1.00	25.1000	.00	25.1000	.00	STUDENT LUNCH REFUND FOR STEFINEE FORM TRAILS				
2	1.00	2.9000	.00	2.9000	.00	STUDENT LUNCH REFUND FOR TRACEY FROM TRAILS				
		15-22-176-3190-930-700-0000-000-120 LUNCH REFUND - TRAILS					28.00	.00	.00	28.00
		Total Accounts: 1				PO Total:	28.00	.00	.00	28.00
CNS	15005005	62162	BARTEE SHALUNDRA			01/28/15	00008855	RACHEL MARTIN		
1	1.00	4.4000	.00	4.4000	.00	STUDENT LUNCH REFUND FOR CHERISH FROM CANYON				
2	1.00	12.7500	.00	12.7500	.00	STUDENT LUNCH REFUND FOR JULIUS FROM CANYON				
3	1.00	8.1500	.00	8.1500	.00	STUDENT LUNCH REFUND FOR CORBIN FROM CANYON				
4	1.00	11.7500	.00	11.7500	.00	STUDENT LUNCH REFUND FOR ZAIRE FROM NORTH MIDDLE				
		15-22-176-5600-930-700-0000-000-145 New Account					25.30	.00	.00	25.30
		15-22-176-5600-930-700-0000-000-510 New Account					11.75	.00	.00	11.75
		Total Accounts: 2				PO Total:	37.05	.00	.00	37.05
CNS	15005006	62173	BOURNE BRIANNE			01/28/15	00008959	RACHEL MARTIN		
1	1.00	10.2300	.00	10.2300	.00	STUDENT LUNCH REFUND FOR ASPEN FROM VALLEY				
2	1.00	2.6500	.00	2.6500	.00	STUDENT LUNCH REFUND FOR NICHOLAS FROM NORTH				
		15-22-176-3190-930-700-0000-000-110 LUNCH REFUND - VALLEY					10.23	.00	.00	10.23
		15-22-176-5600-930-700-0000-000-510 New Account					2.65	.00	.00	2.65
		Total Accounts: 2				PO Total:	12.88	.00	.00	12.88
CNS	15005007	62163	CAREY ANDREA			01/28/15	00008860	RACHEL MARTIN		
1	1.00	14.8500	.00	14.8500	.00	STUDENT LUNCH REFUND FROM HIGH SCHOOL				
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH					14.85	.00	.00	14.85
		Total Accounts: 1				PO Total:	14.85	.00	.00	14.85

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
CNS	15005008	62164	DAVIS MICHEL	01/28/15	00008861	RACHEL MARTIN
1	1.00	11.1000	.00	11.1000	.00	STUDENT LUNCH REFUND FOR SYDNEY FROM MMS
	15-22-176-5600-930-700-0000-000-505 New Account			11.10	.00	.00	11.10
	Total Accounts: 1			PO Total: 11.10	.00	.00	11.10
CNS	15005009	62174	DIAZ MARY	01/28/15	00008862	RACHEL MARTIN
1	1.00	51.8500	.00	51.8500	.00	STUDENT LUNCH REFUND FOR DAVID FROM MMS
	15-22-176-5600-930-700-0000-000-505 New Account			51.85	.00	.00	51.85
	Total Accounts: 1			PO Total: 51.85	.00	.00	51.85
CNS	15005010	62165	DUBOIS ANGELA	01/28/15	00008863	RACHEL MARTIN
1	1.00	8.8000	.00	8.8000	.00	STUDENT LUNCH REFUND FOR VINCENT FROM M.E.
2	1.00	19.0000	.00	19.0000	.00	STUDENT LUNCH REFUND FOR IRIS FROM M.E.
	15-22-176-5600-930-700-0000-000-105 CORRECTING ENTRY - REIM			27.80	.00	.00	27.80
	Total Accounts: 1			PO Total: 27.80	.00	.00	27.80
CNS	15005011	62172	HENSON KURT	01/28/15	00008865	RACHEL MARTIN
1	1.00	6.5000	.00	6.5000	.00	STUDENT LUNCH REFUND FOR ALYSS FROM MMS
	15-22-176-5600-930-700-0000-000-505 New Account			6.50	.00	.00	6.50
	Total Accounts: 1			PO Total: 6.50	.00	.00	6.50
CNS	15005012	62166	HILL MEGIN	01/28/15	00008866	RACHEL MARTIN
1	1.00	17.4500	.00	17.4500	.00	STUDENT LUNCH REFUND FOR ARIANNA FROM CREEK
	15-22-176-5600-930-700-0000-000-125 New Account			17.45	.00	.00	17.45
	Total Accounts: 1			PO Total: 17.45	.00	.00	17.45
CNS	15005013	62175	HURST MELODY	01/28/15	00008867	RACHEL MARTIN
1	1.00	33.8000	.00	33.8000	.00	STUDENT LUNCH REFUND FOR JACOB FROM CANYON RIDGE
	15-22-176-5600-930-700-0000-000-145 New Account			33.80	.00	.00	33.80
	Total Accounts: 1			PO Total: 33.80	.00	.00	33.80
CNS	15005014	62177	JENKINS PALLAS	01/28/15	00008870	RACHEL MARTIN
1	1.00	40.2500	.00	40.2500	.00	STUDENT LUNCH REFUND FOR BARRICK FROM NORTH
	15-22-176-5600-930-700-0000-000-505 New Account			40.25	.00	.00	40.25
	Total Accounts: 1			PO Total: 40.25	.00	.00	40.25

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
CNS	15005015	62167	MALASKA JAMIE	01/28/15	00008871	RACHEL MARTIN
1	1.00	31.8000	.00	31.8000	.00	STUDENT LUNCH REFUND FOR ALANA FROM PRAIRIE VIEW
	15-22-176-5600-930-700-0000-000-150 New Account			31.80	.00	.00	31.80
	Total Accounts: 1			PO Total: 31.80	.00	.00	31.80
CNS	15005016	13911	US FOODSERVICE INC.	01/28/15	00008789	RACHEL MARTIN
1	1.00	31,000.0000	.00	31,000.0000	.00	FOOD BLANKET ORDER
2	1.00	2,000.0000	.00	2,000.0000	.00	NON FOOD BLANKET ORDER
	15-22-176-3140-617-700-0000-000-705 New Account			2,000.00	.00	.00	2,000.00
	15-22-176-3150-631-700-0000-000-705 New Account			31,000.00	.00	.00	31,000.00
	Total Accounts: 2			PO Total: 33,000.00	.00	.00	33,000.00
CNS	15005072	62178	MCNATT GINGER	01/29/15	00008887	RACHEL MARTIN
1	1.00	9.9500	.00	9.9500	.00	STUDENT LUNCH REFUND FOR GINGER FROM NORTH MIDDLE
	15-22-176-5600-930-700-0000-000-510 New Account			9.95	.00	.00	9.95
	Total Accounts: 1			PO Total: 9.95	.00	.00	9.95
CNS	15005073	62176	MENDOZA AMANDA	01/29/15	00008889	RACHEL MARTIN
1	1.00	7.8000	.00	7.8000	.00	STUDENT LUNCH REFUND FOR AUBREY FROM CENTENNIAL
2	1.00	2.8000	.00	2.8000	.00	STUDENT LUNCH REFUND FOR ALANNA FROM HORIZON
	15-22-176-3190-930-700-0000-000-135 LUNCH REFUND - CENTENNI			7.80	.00	.00	7.80
	15-22-176-3190-930-700-0000-000-150 LUNCH REFUND - PRAIRIE			2.80	.00	.00	2.80
	Total Accounts: 2			PO Total: 10.60	.00	.00	10.60
CNS	15005074	62168	RINARD TAMMY	01/29/15	00008890	RACHEL MARTIN
1	1.00	7.7000	.00	7.7000	.00	STUDENT LUNCH REFUND FOR JOHN FROM MHS
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND			7.70	.00	.00	7.70
	Total Accounts: 1			PO Total: 7.70	.00	.00	7.70
CNS	15005075	62179	ROMERO CARMEN	01/29/15	00008891	RACHEL MARTIN
1	1.00	7.0500	.00	7.0500	.00	STUDENT LUNCH REFUND FOR MARIA FROM NORTH MIDDLE
	15-22-176-5600-930-700-0000-000-510 New Account			7.05	.00	.00	7.05
	Total Accounts: 1			PO Total: 7.05	.00	.00	7.05
CNS	15005076	62169	SLATTERY BARBIE	01/29/15	00008892	RACHEL MARTIN
1	1.00	14.0500	.00	14.0500	.00	STUDENT LUNCH REFUND FOR DYLAN FRM MHS
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND			14.05	.00	.00	14.05
	Total Accounts: 1			PO Total: 14.05	.00	.00	14.05

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
CNS	15005077	62170	THEVIS ROSEMARIE	01/29/15	00008893	RACHEL MARTIN
1	1.00	16.1000	.00	16.1000	.00	STUDENT LUNCH REFUND FOR MIAMANA FROM CREEK
	15-22-176-5600-930-700-0000-000-125 New Account			16.10	.00	.00	16.10
	Total Accounts: 1			PO Total: 16.10	.00	.00	16.10
CNS	15005078	13911	US FOODSERVICE INC.	01/29/15	00008902	RACHEL MARTIN
1	1.00	150,000.0000	.00	150,000.0000	.00	FOOD AND NON-FOOD BLANKET ORDER
	15-22-176-3140-617-700-0000-000-105 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-110 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-115 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-120 New Account			2,000.00	.00	.00	2,000.00
	15-22-176-3140-617-700-0000-000-125 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-135 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-140 New Account			1,500.00	.00	.00	1,500.00
	15-22-176-3140-617-700-0000-000-145 New Account			1,500.00	.00	.00	1,500.00
	15-22-176-3140-617-700-0000-000-150 New Account			1,000.00	.00	.00	1,000.00
	15-22-176-3140-617-700-0000-000-505 New Account			2,000.00	.00	.00	2,000.00
	15-22-176-3140-617-700-0000-000-510 New Account			2,000.00	.00	.00	2,000.00
	15-22-176-3140-617-700-0000-000-705 New Account			5,000.00	.00	.00	5,000.00
	15-22-176-3150-631-700-0000-000-105 New Account			7,000.00	.00	.00	7,000.00
	15-22-176-3150-631-700-0000-000-110 New Account			10,000.00	.00	.00	10,000.00
	15-22-176-3150-631-700-0000-000-115 New Account			7,000.00	.00	.00	7,000.00
	15-22-176-3150-631-700-0000-000-120 New Account			10,000.00	.00	.00	10,000.00
	15-22-176-3150-631-700-0000-000-125 New Account			9,000.00	.00	.00	9,000.00
	15-22-176-3150-631-700-0000-000-135 New Account			7,000.00	.00	.00	7,000.00
	15-22-176-3150-631-700-0000-000-140 New Account			8,000.00	.00	.00	8,000.00
	15-22-176-3150-631-700-0000-000-145 New Account			8,000.00	.00	.00	8,000.00
	15-22-176-3150-631-700-0000-000-505 New Account			10,000.00	.00	.00	10,000.00
	15-22-176-3150-631-700-0000-000-510 New Account			10,000.00	.00	.00	10,000.00
	15-22-176-3150-631-700-0000-000-150 New Account			9,000.00	.00	.00	9,000.00
	15-22-176-3150-631-700-0000-000-705 New Account			35,000.00	.00	.00	35,000.00
	Total Accounts: 24			PO Total: 150,000.00	.00	.00	150,000.00
CNS	15005079	62171	WEBER MARY	01/29/15	00008894	RACHEL MARTIN
1	1.00	34.1000	.00	34.1000	.00	STUDENT LUNCH REFUND FOR CHASE FROM MHS
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH			34.10	.00	.00	34.10
	Total Accounts: 1			PO Total: 34.10	.00	.00	34.10

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15005187	61625 JUDY WOOTTON	02/02/15	00008925	RACHEL MARTIN
1	1.00	7.2500 / .00 / 7.2500	.00	STUDENT LUNCH REFUND FOR KELSEA FROM MHS	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		7.25	.00	.00 / 7.25
	Total Accounts: 1	PO Total:	7.25	.00	.00 / 7.25
CNS	15005188	62181 SOUTHWESTERN FREIGHT LINES, INC	02/02/15	00008911	RACHEL MARTIN
1	1.00	604.0200 / .00 / 604.0200	.00	FREIGHT CHARGE	
	15-22-176-3140-618-700-0000-000-050 OTHR DRCT CNS-CLEAN/MAI		604.02	.00	.00 / 604.02
	Total Accounts: 1	PO Total:	604.02	.00	.00 / 604.02
CNS	15005189	62171 WEBER MARY	02/02/15	00008927	RACHEL MARTIN
1	1.00	34.1000 / .00 / 34.1000	.00	STUDENT LUNCH REFUND FOR CHASE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		34.10	.00	.00 / 34.10
	Total Accounts: 1	PO Total:	34.10	.00	.00 / 34.10
CNS	15005280	10806 COZENS REFRIGERATION INC	02/04/15	00009024	RACHEL MARTIN
1	1.00	9,890.0000 / .00 / 9,890.0000	.00	COMPRESSOR FOR WALK-IN FREEZER, PARTS AND SERVICE	
	15-22-176-3140-731-700-0000-000-125 New Account		9,890.00	.00	.00 / 9,890.00
	Total Accounts: 1	PO Total:	9,890.00	.00	.00 / 9,890.00
		Grand Totals:	194,070.88	.00	.00 / 194,070.88

Report Date: 02/04/15 10:45 AM

Mustang Public Schools

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated	Remaining
MAPS	15005292	18279 OCMAPS TRUST OFFICE	02/04/15	00008913	A Sanders
1	1.00	40.0000 .00 40.0000	.00	Close MAPS #110, 120 W. Forster, reimbursement	
	15-24-110-4200-890-000-0000-000-050 New Account		40.00	.00	.00	40.00
	Total Accounts: 1	**PO Total:**	40.00	.00	.00	40.00
MAPS	15005293	18279 OCMAPS TRUST OFFICE	02/04/15	00008916	A Sanders
1	1.00	10.0000 .00 10.0000	.00	MAPS #111 817/819 S. Mustang Rd, reimbursement, closeout	
	15-24-111-5600-930-000-0000-000-050 New Account		10.00	.00	.00	10.00
	Total Accounts: 1	**PO Total:**	10.00	.00	.00	10.00
		Grand Totals:	50.00	.00	.00	50.00

Report Date: 02/04/15 10:43 AM

Mustang Public Schools

Beginning Date: 01/07/15 Ending Date: 02/04/15 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
BOND	15004404	15346 CENTRAL OKLAHOMA WINNELSON	01/07/15	00008046	A Sanders
1	1.00	4,074.9600 / .00 / 4,074.9600	.00	New hot water heater, supplies/materials	
	15-37-157-2620-731-000-0000-000-120 New Account		4,074.96	.00	.00 / 4,074.96
	Total Accounts: 1		PO Total: 4,074.96	.00	.00 / 4,074.96
BOND	15004405	61239 CONVERGINT TECHNOLOGIES LLC	01/07/15	00007934	JWEST
1	1.00	4,505.0000 / .00 / 4,505.0000	.00	LABOR TO INSTALL FIRE PANEL AT THE HS GYM	
	15-39-147-2620-438-000-0000-000-055		4,505.00	.00	.00 / 4,505.00
	Total Accounts: 1		PO Total: 4,505.00	.00	.00 / 4,505.00
BOND	15004406	62120 JUGS SPORTS, INC	01/07/15	00007929	A Sanders
1	10.00	550.0000 / .00 / 5,500.0000	.00	7' L shaped screen	
2	5.00	550.0000 / .00 / 2,750.0000	.00	Protector short toss screen	
	15-36-160-2620-654-000-0000-000-705 New Account		8,250.00	.00	.00 / 8,250.00
	Total Accounts: 1		PO Total: 8,250.00	.00	.00 / 8,250.00
BOND	15004407	31595 MA + ARCHITECTS	01/07/15	00008037	A Sanders
1	1.00	21,000.0000 / .00 / 21,000.0000	.00	Architect fees for shelters at MEC	
2	1.00	21,000.0000 / .00 / 21,000.0000	.00	Architect fees for shelters at HS	
	15-39-154-4400-332-000-0000-000-130 New Account		21,000.00	.00	.00 / 21,000.00
	15-39-154-4400-332-000-0000-000-705 New Account		21,000.00	.00	.00 / 21,000.00
	Total Accounts: 2		PO Total: 42,000.00	.00	.00 / 42,000.00
BOND	15004408	22300 TIMBERLAKE CONSTRUCTION	01/07/15	00008035	A Sanders
1	1.00	2,446.5600 / .00 / 2,446.5600	.00	Gutter/downspout at HS kitchen area	
	15-35-156-2620-458-000-0000-000-705 New Account		2,446.56	.00	.00 / 2,446.56
	Total Accounts: 1		PO Total: 2,446.56	.00	.00 / 2,446.56
BOND	15004694	14523 ALBRIGHT STEEL & WIRE	01/15/15	00008060	A Sanders
1	1.00	215.9200 / .00 / 215.9200	.00	Posts/sleeves for gate at PVE	
	15-10-174-2630-654-000-0000-000-150 New Account		215.92	.00	.00 / 215.92
	Total Accounts: 1		PO Total: 215.92	.00	.00 / 215.92
BOND	15004695	14462 AMAZON.COM	01/15/15	00007125	Randi Pena
1	1.00	149.0000 / .00 / 149.0000	.00	W3 WIRELESS AUDIO ADAPTER	
	15-39-168-1000-653-003-0000-000-510 BONDS - INST - TECH EQU		149.00	.00	.00 / 149.00
	Total Accounts: 1		PO Total: 149.00	.00	.00 / 149.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004696	10170 APPLE INC.	01/15/15	00008086	MARSHALLA

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	2,328.0000	.00	2,328.0000	.00	MACBOOK PRO 15 INCH
2	1.00	239.0000	.00	239.0000	.00	APPLECARE PROTECTOIN
3	1.00	279.0000	.00	279.0000	.00	AIRPORT TIME CAPSULE
4	1.00	99.0000	.00	99.0000	.00	AIRPORT EXPRESS BASE STATION
5	1.00	579.0000	.00	579.0000	.00	IPAD AIR 2 WIFI 64GB SPACE GRAY
6	1.00	399.9500	.00	399.9500	.00	WACOM INTUOS PEN AND TOUCH TABLET SPECIAL

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-39-168-2580-653-000-0000-000-056 New Account	3,923.95	.00	.00	3,923.95
Total Accounts: 1 PO Total:	3,923.95	.00	.00	3,923.95

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004697	10170 APPLE INC.	01/15/15	00008386	C WALTERS

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	379.0000	.00	1,137.0000	.00	IPAD AIR
2	2.00	19.0000	.00	38.0000	.00	APPLE 30 PIN TO USB
3	2.00	19.0000	.00	38.0000	.00	LIGHTNING TO USB (1M)
4	3.00	19.0000	.00	57.0000	.00	12W USB POWER ADAPTER

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-39-168-1000-652-003-0000-000-505 BONDS - INST - AUDIO/VS	1,137.00	.00	.00	1,137.00
15-39-168-1000-653-003-0000-000-505 BONDS - INST - TECH EQU	133.00	.00	.00	133.00
Total Accounts: 2 PO Total:	1,270.00	.00	.00	1,270.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004698	10583 CDW GOVERNMENT INC.	01/15/15	00008385	C WALTERS

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	39.9900	.00	119.9700	.00	GRIFFIN SURVIVOR CASE FOR IPAD AIR

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-39-168-1000-652-003-0000-000-505 BONDS - INST - AUDIO/VS	119.97	.00	.00	119.97
Total Accounts: 1 PO Total:	119.97	.00	.00	119.97

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004699	16306 DECKER EQUIPMENT	01/15/15	00008148	A Sanders

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	12.00	32.9500	.00	395.4000	.00	14" x-wave atomic clocks
2	1.00	59.3100	.00	59.3100	.00	shipping

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-37-160-2620-654-000-0000-000-050 New Account	454.71	.00	.00	454.71
Total Accounts: 1 PO Total:	454.71	.00	.00	454.71

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004700	16306 DECKER EQUIPMENT	01/15/15	00008168	A Sanders

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	59.8500	.00	119.7000	.00	Fire alarm pull covers
2	1.00	17.9600	.00	17.9600	.00	Shipping/handling

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-10-175-2620-618-000-0000-000-110 New Account	137.66	.00	.00	137.66
Total Accounts: 1 PO Total:	137.66	.00	.00	137.66

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15004701	11474 GOPHER SPORT	01/15/15	00008195	A Sanders

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	259.0000	.00	777.0000	.00	Alley oop goals for new gym
2	1.00	38.8500	.00	38.8500	.00	Shipping/handling

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-10-175-1000-681-000-0000-000-110 New Account	815.85	.00	.00	815.85
Total Accounts: 1 PO Total:	815.85	.00	.00	815.85

BOND	15004702	17736 HUNTER MECHANICAL & CONTROLS	01/15/15	00008241	A Sanders
1	1.00	96,101.0000 .00	96,101.0000	.00	Replace chiller at Horizon Intermediate
		15-10-172-2620-453-000-0000-000-140 New Account	96,101.00	.00	.00	96,101.00
		Total Accounts: 1 PO Total:	96,101.00	.00	.00	96,101.00

BOND	15004703	11680 JACKSON MECHANICAL SERVICES INC.	01/15/15	00008092	A Sanders
1	1.00	3,000.0000 .00	3,000.0000	.00	Boiler repairs at Creek
2	1.00	3,000.0000 .00	3,000.0000	.00	Boiler repairs at MNMS
3	1.00	3,000.0000 .00	3,000.0000	.00	Boiler repairs at HS-K bldg
		15-37-157-2620-435-000-0000-000-125 New Account	3,000.00	.00	.00	3,000.00
		15-37-157-2620-435-000-0000-000-510 New Account	3,000.00	.00	.00	3,000.00
		15-37-157-2620-435-000-0000-000-705 New Account	3,000.00	.00	.00	3,000.00
		Total Accounts: 3 PO Total:	9,000.00	.00	.00	9,000.00

BOND	15004704	18194 LDS BUILDING SPECIALITIES	01/15/15	00008464	A Sanders
1	1.00	290.0000 .00	290.0000	.00	Lock body for bathroom at HS C Bldg
		15-37-164-2620-618-000-0000-000-705 New Account	290.00	.00	.00	290.00
		Total Accounts: 1 PO Total:	290.00	.00	.00	290.00

BOND	15004705	15147 LOWES CREDIT SERVICES	01/15/15	00008236	A Sanders
1	1.00	566.1000 .00	566.1000	.00	GE 56 Decibel dishwasher for FACS room at HS C Bldg
		15-35-160-2620-654-000-0000-000-705 New Account	566.10	.00	.00	566.10
		Total Accounts: 1 PO Total:	566.10	.00	.00	566.10

BOND	15004706	13343 SAM'S CLUB	01/15/15	00008410	MARSHALL
1	4.00	299.9800 .00	1,199.9200	.00	40" MAGNAVOX LED 1080 HDTV
2	4.00	59.9800 .00	239.9200	.00	SCFM50 FULL MOTION MOUNT FOR 19"-42" TV
		15-39-168-2580-653-000-0000-000-056 New Account	1,439.84	.00	.00	1,439.84
		Total Accounts: 1 PO Total:	1,439.84	.00	.00	1,439.84

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description		Encumbrance	Paid	Liquidated	Remaining
BOND	15004707	13754	TERRACON CONSULTANTS SC INC.	01/15/15	00008338	A Sanders
1	1.00	2,400.0000	.00	2,400.0000	.00	Geotechnichal engineering services for MEC shelter
		15-39-154-2630-334-000-0000-000-130 New Account		2,400.00	.00	.00	2,400.00
		Total Accounts: 1	PO Total:	2,400.00	.00	.00	2,400.00
BOND	15004708	13912	US GAMES	01/15/15	00008196	A Sanders
1	2.00	179.9900	.00	359.9800	.00	Double wide steel ball cart
2	3.00	55.9900	.00	167.9700	.00	Lil Champ basketballs, set of 6
3	2.00	67.9900	.00	135.9800	.00	36" deluxe hoops, set of 12
4	1.00	289.9800	.00	289.9800	.00	Funnet goals, set of 2
5	1.00	162.1700	.00	162.1700	.00	Freight
		15-10-175-1000-681-000-0000-000-110 New Account		1,116.08	.00	.00	1,116.08
		Total Accounts: 1	PO Total:	1,116.08	.00	.00	1,116.08
BOND	15004709	10583	CDW GOVERNMENT INC.	01/15/15	00008309	TWIEHAUSW
1	15.00	85.0000	.00	1,275.0000	.00	PEERLESS PRGS-UNV MOUNTING KIT
		15-39-168-1000-653-000-0000-000-705 NEW ACCOUNT		1,275.00	.00	.00	1,275.00
		Total Accounts: 1	PO Total:	1,275.00	.00	.00	1,275.00
BOND	15004710	10583	CDW GOVERNMENT INC.	01/15/15	00008313	twiehausw
1	15.00	377.0000	.00	5,655.0000	.00	EPSON PLS17 SVGA 2700 LUM 7 WATT SPEAKER 3139235
		15-39-168-1000-653-000-0000-000-705 NEW ACCOUNT		5,655.00	.00	.00	5,655.00
		Total Accounts: 1	PO Total:	5,655.00	.00	.00	5,655.00
BOND	15004810	61818	BYTESPEED, LLC	01/20/15	00008433	Jennifer Tipto
1	1.00	760.0000	.00	760.0000	.00	ByteSpeed Laptop C15B
		15-39-168-1000-652-002-0000-000-150 BONDS - INST - AUDIO/VS		760.00	.00	.00	760.00
		Total Accounts: 1	PO Total:	760.00	.00	.00	760.00
BOND	15004811	17260	VIDEO REALITY	01/20/15	00008429	Jennifer Tipto
1	1.00	1,599.0000	.00	1,599.0000	.00	WXGA, LCD 4500 Lumen Entry Level Install Projector w/3000
2	1.00	349.0000	.00	349.0000	.00	DA-Lite Adjustable projector table
3	1.00	49.0000	.00	49.0000	.00	DA-Lite extra swivel shelf
4	1.00	22.0000	.00	22.0000	.00	10 FT HDMI Cable
5	1.00	125.0000	.00	125.0000	.00	Shipping and Handling
		15-39-168-1000-652-003-0000-000-150 BONDS - INST - AUDIO/VS		2,144.00	.00	.00	2,144.00
		Total Accounts: 1	PO Total:	2,144.00	.00	.00	2,144.00

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
BOND	15004951	10583 CDW GOVERNMENT INC.	01/23/15	00008565	twiehausw			
1	6.00	45.0000	.00	270.0000	.00	TRIPP LITE 50FT VGA			
		15-39-168-1000-653-003-0000-000-705 BONDS - INST - TECH EQU			270.00	.00	.00	270.00
		Total Accounts: 1		PO Total:	270.00	.00	.00	270.00
BOND	15004952	14578 SYNERGY DATA COM	01/23/15	00008568	TWIEHAUSW			
1	6.00	4.5000	.00	27.0000	.00	PANDUIT CEILING GRID 90			
		15-39-168-1000-653-003-0000-000-705 BONDS - INST - TECH EQU			27.00	.00	.00	27.00
		Total Accounts: 1		PO Total:	27.00	.00	.00	27.00
BOND	15005067	10583 CDW GOVERNMENT INC.	01/29/15	00008678	Mitchell, Jill			
1	1.00	275.0000	.00	275.0000	.00	Mitsubishi Projector EX241U			
		15-39-168-1000-653-003-0000-000-110 BONDS - INST - TECH EQU			275.00	.00	.00	275.00
		Total Accounts: 1		PO Total:	275.00	.00	.00	275.00
BOND	15005068	12749 SBI	01/29/15	00008745	A Sanders			
1	1.00	9,750.0000	.00	9,750.0000	.00	Replace HVAC units at Creek			
2	1.00	1,000.0000	.00	1,000.0000	.00	Service call			
		15-37-157-2620-453-000-0000-000-125 New Account			10,750.00	.00	.00	10,750.00
		Total Accounts: 1		PO Total:	10,750.00	.00	.00	10,750.00
BOND	15005069	12965 PERFECTION EQUIPMENT CO.	01/29/15	00008723	A Sanders			
1	1.00	3,122.0900	.00	3,122.0900	.00	Tommy gate lift for maintenance truck			
		15-32-161-2650-734-000-0000-000-050 New Account			3,122.09	.00	.00	3,122.09
		Total Accounts: 1		PO Total:	3,122.09	.00	.00	3,122.09
BOND	15005070	22300 TIMBERLAKE CONSTRUCTION	01/29/15	00008787	A Sanders			
1	1.00	3,708.7600	.00	3,708.7600	.00	Joist/deck material for baseball/softball project			
		15-34-169-2620-618-000-0000-000-705 New Account			3,708.76	.00	.00	3,708.76
		Total Accounts: 1		PO Total:	3,708.76	.00	.00	3,708.76

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15005071	13845 TRACTOR SUPPLY	01/29/15	00008813	A Sanders

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	250.00	.7900	.00	197.5000	.00	Wire rope 3/16 galv
2	2.00	59.9900	.00	119.9800	.00	Brake hand winch
3	2.00	3.7900	.00	7.5800	.00	Hitch ring plate zinc
4	2.00	7.9900	.00	15.9800	.00	Single pulley 1 1/2"
5	4.00	2.9900	.00	11.9600	.00	Safety snaps 3/8"
6	4.00	.7900	.00	3.1600	.00	Thimble Rope zinc 1/8"
7	4.00	1.6900	.00	6.7600	.00	3/16 ferrule stop

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-10-174-2620-618-000-0000-000-150 New Account	362.92	.00	.00	362.92
Total Accounts: 1 PO Total:	362.92	.00	.00	362.92

BOND	15005193	10818 AMSAN EVE SUPPLY	02/02/15	00008910	A Sanders
1	5.00	690.0000	.00	3,450.0000	.00	Chair glides for C.R.
2	1.00	25.0000	.00	25.0000	.00	Freight

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-10-171-2620-654-000-0000-000-145 BLDNG OPS-FURN	3,475.00	.00	.00	3,475.00
Total Accounts: 1 PO Total:	3,475.00	.00	.00	3,475.00

BOND	15005194	22300 TIMBERLAKE CONSTRUCTION	02/02/15	00008788	A Sanders
1	1.00	4,846.5000	.00	4,846.5000	.00	Metal and work done at softball/baseball pressbox

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-39-162-2620-459-000-0000-000-705 New Account	4,846.50	.00	.00	4,846.50
Total Accounts: 1 PO Total:	4,846.50	.00	.00	4,846.50

Grand Totals:	215,947.87	.00	.00	215,947.87

FISCAL YEAR 2015	PAYROLL
LEASE REVENUE BOND (10)	
GENERAL FUND (11)	51446-51467
GENERAL FUND CO-OP (12)	
BUILDING FUND (21)	
FOOD SERVICE (22)	50125
LEASE REVENUE BOND (23)	
OKC MAPS TRUST (24)	
BOND FUND (31)	
BOND FUND (32)	
BOND FUND (33)	
BOND FUND (34)	
BOND FUND (35)	
BOND FUND (36)	
BOND FUND (37)	
BOND FUND (38)	
BOND FUND (39)	

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
General Fund 2014-2015

fYear	Fund	P.O.	Vendor Name	Description	eDate	Classified
2015	11	51446	ROBERT CLAYTON DIERS	PAYROLL	01/15/2015	129.18
2015	11	51447	DELAINE LANGERMAN	PAYROLL	01/15/2015	226.07
2015	11	51448	SANDRA GALE LOVELACE	PAYROLL	01/15/2015	51.81
2015	11	51449	HOLLY HAMMERT GLENN	PAYROLL	01/15/2015	183.82
2015	11	51450	NASHIA DANIELLE CARR	PAYROLL	01/15/2015	248.41
2015	11	51451	DOUGLAS WHITCOMB HALL	PAYROLL	01/15/2015	290.66
2015	11	51452	CLAIRE ELLYSE LIVINGOOD	PAYROLL	01/15/2015	58.54
2015	11	51453	LENORA LYNN LOPEZ	PAYROLL	01/15/2015	32.30
2015	11	51454	ISAAC ZION TREADAWAY	PAYROLL	01/15/2015	2,083.90
2015	11	51455	TERA SORELLE HILGER	PAYROLL	01/15/2015	193.77
2015	11	51456	ELIZABETH CATHERINE AMACHOUCH	PAYROLL	01/15/2015	64.59
2015	11	51457	SHERRY NANNETTE BYRNS	PAYROLL	01/15/2015	9,856.47
2015	11	51458	MARIA DELOS ANGELES AGUILAR	PAYROLL	01/15/2015	9,781.61
2015	11	51459	BRENDA L MCKINNEY	PAYROLL	01/15/2015	16,607.32
2015	11	51460	ANDREW DAVID GALLARDO	PAYROLL	01/15/2015	15,338.67
2015	11	51461	RACHEL NICOLE ATNIP	PAYROLL	01/15/2015	10,707.72
2015	11	51462	KIM RENEE MATHIS-SPECK	PAYROLL	01/15/2015	11,582.74
2015	11	51463	DOROTHY MAE WALKER	PAYROLL	01/15/2015	1,308.16
2015	11	51464	CALEE MICHELE FREEMAN	PAYROLL	01/26/2015	26,718.20
2015	11	51465	DON LINDAUER	PAYROLL	01/29/2015	13,368.35
2015	11	51466	KEVIN EUGENE SCHUNEMAN	PAYROLL	01/29/2015	10,030.46
2015	11	51467	WILLIAM THOMAS REDMAN	PAYROLL	02/04/2015	2,609.38
					Total Printed:	131,472.13
					Total Balance Forward:	53,518,223.77
					Total to Date:	53,649,695.90

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
Child Nutrition Programs Fund 2014-2015

fYear	Fund	P.O.	Vendor Name	Description	eDate	Classified
2015	22	50125	LEAH J BAIRD	PAYROLL	01/30/2015	35.82
					Total Printed:	35.82
					Total Balance Forward:	1,830,919.64
					Total to Date:	1,830,955.46

Mustang Board of Education
Regular Meeting
Minutes
January 12, 2015
Canyon Ridge Intermediate Center - Cafeteria
3600 S Sara Road, Oklahoma City, OK
6:00 PM

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Regular Meeting on Monday, January 12, 2015 at 6:00 PM. The place and street of the meeting was the Canyon Ridge Intermediate Center - Cafeteria,3600 S Sara Road, Oklahoma City, OK. 73099.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Canyon Ridge Intermediate Center - Cafeteria, 3600 S Sara Road, Oklahoma City, OK, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Chad Fulton called the meeting to order at 6:00 p.m. with Jim Davis, Mike Kessler, Jeff Landrith and Amanda Strassle all present.

Jim Davis gave the invocation and Amanda Strassle led the flag salute.

Superintendent's Report

1. Above & Beyond - Mustang Kiwanis, Cindy Wilkerson - President
2. Citizens of Character - Courtesy
   - Centennial Elementary - Brooklyn Bailey
   - Creek Elementary - Trenton Flanary
   - Lakehoma Elementary - Lunden Foreman
   - Mustang Elementary - Lyric Conway
   - Prairie View Elementary - Lainee Williams
   - Trails Elementary - Aiden McHolland
   - Valley Elementary - Austin Thomas
   - Canyon Ridge Intermediate Center - Preston Jones
   - Horizon Intermediate Center - Mackenzie Miller
   - Mustang Middle School - Luke Burrell
   - Mustang North Middle School - Barrett Eiseman
   - Mustang High School - Brandi Hutchison
3. Intrust Annual Art Awards - Allison Brown, Manager
4. 2014 POM 6A Hip Hop State Champions - Senior Representatives - Danielle Clayton, Kensley Coulter (captain) and Julie Nguyen (captain) - Sponsor Erin Patton
5. HS All State Choir - Cynthia Gass, teacher
   - All - OCDA Junior High Mixed Choir - Justin Hughes, Tenor 2 and Jake Jones, Tenor 2
   - All - OCDA Junior High Treble Choir - Maddi Jones, Soprano I and Amber Wiggins, Soprano 2
   - ALL - OMEA Women's Choir
     Sierra Sholer, Soprano 1, Angelina Phan, Soprano 2
   - ALL - OMEA Mixed Choir
     Luke Grisham, Tenor 2 & Ethan Farr, Tenor 1
6. Presentation to School Board for Appreciation Month

7. Legislative Planning Team Update - Daryl Williamson
   a. 2015 Legislative Breakfast - January 27th 8:00 a.m. at Community Center
8. PTA Resolution

   On a motion made by Jim Davis and a second by Mike Kessler, the Board voted to approve the adoption of the PTA Resolution.

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

9. Board Correspondence - None

Deputy Superintendent Report

1. Crisis Management
2. 1st Semester Attendance
3. For the People - A Vision for Oklahoma Public Education

   On a motion made by Amanda Strassle, and a second by Jeff Landrith the Board voted to approve the Resolution.

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

Board Reports - none

On a motion made by Jim Davis and a second by Amanda Strassle, the Board voted to approve the Schedule of Encumbrances and Monthly Financial Reports.

JANUARY 12TH, 2015 BOARD MEETING
FISCAL YEAR 2015

LEASE REVENUE BOND (10)	15004120
GENERAL FUND (11)	15004128-15004129, 15004176, 15004184-15004224, 15004253-15004263, 15004286-15004287, 15004314-15004316, 15004318, 15004320-15004325, 15004329-15004335, 15004374-15004395
BUILDING FUND (21)	15004183
FOOD SERVICE (22)	15004124-15004127, 15004177- 15004179, 15004288-15004289
BOND FUND (32)	15004326, 15004337
BOND FUND (34)	15004121, 15004181, 15004336
BOND FUND (37)	15004115, 15004327
BOND FUND (39)	15004116-15004119, 15004122-15004123, 15004180, 15004182, 15004317, 15004319, 15004328

FISCAL YEAR 2015

	PAYROLL
GENERAL FUND (11)	51419-51445
FOOD SERVICE (22)	50124

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

Public Participation - None

On a motion made by Jeff Landrith and a second by Jim Davis, the Board voted to approve consent items except item #4,#10 and #11.

1. Board of Education Minutes:
   a. December 8, 2014
2. Acceptance of Donation:
   a. Donation from Horizon PTSA to Mustang Horizon Intermediate School in the amount of $5,000.00 to be used for classroom and instructional

supplies.

b. Donation from TIAA-CREF (OK529 College Fund Sweepstakes) to Mustang Elementary #810 in the amount of $10,529.00 for Student Activities.

3. Transfer of Funds:
   a. Transfer from CRI Activity Acct#928 to #905 Staff Account for reimbursement for 3 teachers professional development in the amount of $375.00.
   b. Transfer from MHS Activity #818 to MHS-Archery & Fishing #997 in the amount of $1,925.00.
   c. Transfer from Centennial Activity Fund #952 to Centennial Media Acct #808 in the amount of $65.17 and transfer from Centennial Art Activity Fund #824 to Centennial Media Acct #808 in the amount of $275.00 due to error in coding.
4. Use of Facilities:
   a. People to People Student Ambassadors program to use classroom at Horizon Intermediate Center for their organizational meeting. Dates requested are 1/18, 2/8, 4/12 and 5/17 from 12:30 p.m. - 2:30 p.m.
5. Approval of Policy and Procedures:
   a. Policy#5110 - Prevention of Bullying
6. Out-of-State or Overnight Travel:
   a. Approval for Kameron Hill, MMS teacher to attend a professional development web link training in Colorado Springs, Colorado from February 9-11, 2015.
   b. Approval for District Athletic Trainer, Christopher Kromer to attend the Mid-American Athletic Trainers Meeting and Clinical Symposium in Omaha, NE March 19-21, 2015.
   c. Approval for District Athletic Trainer Christopher Kromer to attend the National Athletics Trainers Meeting and Clinical Symposium in St. Louis, MO June 23-27, 2015.
7. Approval to pay mentor teachers a one-time stipend of $250.00 for the first semester.
8. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:
9. Approval of amendment of contract with the Canadian County Sheriff's office which provides two officers to MPS, to include the 3% raise increase for the FY2015.
10. Approval of the SY2015-2016 School Calendar.
11. Approval of Revisions of Job Descriptions: Athletics, Finance Department, Operations, Assistant Superintendent, Child Nutrition, Superintendent Secretary/Minutes Clerk
12. Approval for New courses to be offered for SY2015-2016

7th and 8th Grade Outdoor Education	9 week elective
Housing and Interior Design II	1 semester elective
FACS Capstone	1 year elective
PreAP Algebra II for Engineers (Algebra II & Physics)	1 year core science and math credit - 1 class period
STEM Research (science & statistics)	1 year core science and math credit - 2 class periods
Experiencing Music (humanities credit)	1 semester elective
Newspaper (previously included in Journalism I)	1 year elective
Dance I (fine arts credit)	1 semester elective
Student Athletic Training	1 year elective

13. Approval of Timberlake Change Order #1 on Mustang Elementary Gym. This will be a net decrease to the contingency of $15,290.13.
    1. PC#1 - RFI 005 - Existing Sanitary Line Relocation - $2,610.21
    2. PC#2 - RFP 002 - Shunt for AV System - $932.22
    3. PC#3 - RFP 003 - Fire Wall Revisions - $2,822.10

4. PC#4 - RFI 017 - Sanitary Sewer 6" tie replacing 4" existing $9,847.67
5. PC#5 - RFI 009 - SCH 10 in lieu of Sch 40 fire line piping mains - Credit <922.07>

14. Approval of Timberlake Change Order #1 on Softball/Baseball Facility. This will be a net decrease to the contingency of $7,612.93.
    1. PC#001 - Right Field lighting power supply relocation $4,131.44
    2. PC#002 - Sanitary sewer piping material alternate - CREDIT <$1,809.37>
    3. PC#003 - ASI004 - Exterior paint color selection and press box deduct - CREDIT <$534.97>
    4. PC#004 - ASI007 - Additional sidewalk at north side - $2,519.02
    5. PC#005 - ASI009 - Masonry flashing detail modification - CREDIT <$401.49>
    6. PC#007 - RFP002 - Provide knox box per fire marshal requirement - $852.33
    7. PC#008 - RFP001 - Add battery backup to restroom light fixtures per fire marshal request - $1,103.84
    8. PC#009 - ASI008 - HVAC ventilation option - $1,274.37
    9. PC#011 - ASI005 - Added electrical outlets at Rooms 103 & 104 -$477.76

Kessler	Landrith	Strassle	Davis	Fulton
aye	aye	aye	aye	aye

On a motion made by Mike Kessler and a second by Amanda Strassle, the Board voted to approve Consent Item #4.

Kessler	Landrith	Strassle	Davis	Fulton
aye	nay	aye	aye	aye

Business:

On a motion made by Jeff Landrith and a second by Amanda Strassle, the Board voted to approve the bids to replace the chiller at Horizon Intermediate.

Kessler	Landrith	Strassle	Davis	Fulton
aye	aye	aye	aye	aye

On a motion made by Jeff Landrith and a second by Amanda Strassle, the Board voted to approve MA+ Architecture's schematic design and to move forward on the design development phase for the storm shelter at Mustang Education Center.

Kessler	Landrith	Strassle	Davis	Fulton
aye	aye	aye	aye	aye

New Business: Correction on Schedule A under Resignations - Jared Epling resigning from Spec Ed Teacher instead of Teacher Assistant.

On a motion made by Jim Davis and a second by Jeff Landrith, the Board voted to convene in Executive Session at 7:23 p.m. to discuss:

1. Oklahoma Statutes Title 25, Section 307(B)(1): Discuss employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee.
    a. Schedule "A"
    b. Schedule "B"
    c. Superintendent Evaluation and Contract

Kessler	Landrith	Strassle	Davis	Fulton
aye	aye	aye	aye	aye

On a motion made by Amanda Strassle and a second by Mike Kessler, the Board voted to reconvene at 8:13 p.m.

Kessler	Landrith	Strassle	Davis	Fulton
aye	aye	aye	aye	aye

Board Clerk, Amanda Strassle stated that herself, Chad Fulton, Jim Davis, Jeff Landrith, Mike Kessler and Dr. Sean McDaniel were in executive session and discussed employment. No action was taken.

On a motion made by Jim Davis and a second by Mike Kessler, the Board voted to approve Schedule "A" with the amendment stated in New Business.

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Amanda Strassle, and a second by Jim Davis, the Board voted to approve Schedule "B".

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jeff Landrith and a second by Amanda Strassle, the Board voted to approve the Superintendent Contract and extending one additional year.

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jeff Landrith and a second by Amanda Strassle, the Board voted to adjourn at 8:17 p.m.

__aye__	__aye__	__aye__	__aye__	__aye__
Kessler	Landrith	Strassle	Davis	Fulton

_____
Minutes Clerk

_____
Board President

Schedule A

January 12,2015

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Alarcon	Josefina		MVE/Custodian	11/14/2014
Brinsfield	Kerri		ME/3rd Grade	1/7/2015
Douglas	Andrea		MNMS/Career-Leadership	12/19/2014
Epling	Jared		High School/Spec Ed Teacher	12/19/2014
Evans	Terri		MHI/6th Grade	12/19/2014
Hickman	Kelly		Tech Support Specialist	1/28/2015
Iglesias	Leslie		MVE/Noon Supervisor	12/19/2014
Lauen	Marshall		MNMS/8th Grade Science	12/19/2014
Murphy	Connie		MNMS/2.0 Cafe Assistant	5/23/2014
Piper	Angie		Cent/Spec Ed TA	12/17/2014
Schwartz	Betty		PVE/Spec Ed TA	12/19/2014
Scott	Denise		MHI/Custodian	1/16/2015
Self	Georgia		MNMS/4.0 Cafe Assistant	12/12/2014
Last Name	**First Name**		**SITE/ASSIGNMENT**	**Effective**
Termination				
Maness	Barbara		Child Nutrition/Cafe Assistant	1/5/2015
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
Open		New Position	MVE/Spec Ed TA	2014-2015
Aguilar	Maria	Replacing Angie Piper	Cent/Spec Ed TA	12/18/2014
Atnip	Rachel	Replacing Chasity Head	PVE/Spec Ed TA	12/17/2014
Blanche	Krista	Replacing Terri Evans	MHI/6th Grade Math	1/12/2015
Byrnes	Sherry	New Position	Cent/Spec Ed TA	12/15/2014
Freeman	Calee	Replacing Marshall Lauen	MNMS/8th Grade Science	1/2/2015
Gallardo	Andrew	Replacing Tabitha Thomas	Lakehoma/PM Custodian	12/16/2014
Lindauer	Donald	Replacing Peter Lefebvre	High School/PM Custodial Supervisor	12/16/2014
McIntire	Jennifer	New Position	PVE/Reading Specialist	12/10/2014
McKinney	Brenda	Replacing Stephanie Rolling	CRI/PM Custodian	12/16/2014
Schuneman	Kevin	Replacing Connie Murphy	Transportation/Bus Driver	1/8/2015
Speck	Kim	Replacing Betty Schwartz	PVE/Spec Ed Para	1/5/2015
Thomas	Jene	Replacing Andrea Douglas	MNMS/Career & Leadership	1/5/2015
Vanderschans	Regeania		Child Nutrition/Substitute	12/15/2014
Walker	Dorothy	Replacing Misti Watson	MHI/6th Grade Math	1/5/2015
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Gallardo	Andrew	LE/PM Custodian	High School/PM Custodian	1/5/2015
Head	Chasity	PVE/Spec Ed TA	High School/Site Secretary	1/5/2015
Rolling	Stephanie	CRI/PM Custodian	High School/PM Custodian	12/15/2014
Rolling	Stephanie	High School/PM Custodian	LE/PM Custodian	1/5/2015
Waggoner	Amber	ME/7.0 Hours Five Days Per Week	ME/7.5 Hours Four Days Per Week	1/12/2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Grimes	Cynthia	Site Webmaster	MNMS	1/5/2015
Moore	Betsy	Team Leader	MNMS	1/5/2015
Page	Jason	Assistant Boys Track Coach	MNMS	2014-2015
Treadaway	Isaac	Assistant Baseball Coach	High School	2014-2015

Schedule B

January 12,2015

Support Substitutes - $7.25 per hour		
Boydston, David	Julian, Jennifer	Ogden, Jamie
Hoggart, Donald	Michaud, Megan	Pagano, Ruby Ann
Non-Certified/Non-Degreed Substitutes at $60 per day		
Hoggart, Donald	Michaud, Megan	Treadaway, Isaac
Julian, Jennifer	Ogden, Jamie	
Mason, John	Pagano, Ruby Ann	
Non-Certified/Degreed Substitutes at $60 per day		
Boydston, David		
Certified Substitutes at $70 per day		
Aria, Mehdi	Lehman, Diane	

Board of Education
Special Board Meeting Minutes
January 22, 2015
Administration Building
906 S Heights Drive
Mustang, OK 73064
12:00 PM

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Special Meeting on Thursday, January 22, 2015 at 12:00 PM. The place and street of the meeting was the Administration Building, 906 S Heights Drive, Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Education Center, 906 S Heights Drive, Mustang, Oklahoma, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Chad Fulton, President called the meeting to order at 12:00 p.m. with Amanda Strassle and Jim Davis present.

On a motion made by Jim Davis and a second by Amanda Strassle, the Board voted to approve the Supplemental Appropriation Form for the general fund in the amount of $659,195.95.

Strassle	Davis	Fulton
aye	aye	aye

On a motion made by Jim Davis and a second by Amanda Strassle, the Board voted to adjourn at 12:02 p.m.

Strassle	Davis	Fulton
aye	aye	aye

Minutes Clerk

Board President

MUSTANG PUBLIC SCHOOLS
Chuck Bailey
District Athletic Director
mustangbroncos.org
405-376-7366

Memo

To: Mr. Charles Bradley and the Mustang Board of Education

C.C: Tracy Skinner, Director of Personnel

Date: February 5, 2015

Re: Donation of funds for Mustang High School Athletics

Please consider and/or act upon Mustang High School Athletics to accept a donation from the Mustang Diamond Club for installation cost on baseball scoreboard , in the amount of $18,000.00. The funds will be deposited into Activity Account #803.

2/5/15 2-5-15

Mustang Public Schools

Memo

To: Mustang Public School Board of Education & Dr. Sean McDaniel

From: Jessica Wilkes

Date: 2/6/2015

Re: Create new activity account for Teacher of the Year

Receipts: Sale of tickets to the Teacher of the Year banquet, approved fundraisers, and donations.

Disbursements: Expenses associated with the Teacher of the Year banquet and other TOY miscellaneous expenses.

Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Ryan McKinney, Director of Secondary Schools, Mustang Public Schools

Date: 1.28.15

Subject: Transfer of funds

Please discuss, consider, and/or act upon the transfer of funds from the schools listed below to the High School. Attached is detailed account info and the amount to be transferred.

The following sites will transfer $75.00 each to the High School

MEC

North Middle School

Mustang Middle School

Horizon Intermediate School

Canyon Ridge Intermediate School

Mustang Public Schools
Request for transfer of Funds

From: SONDRA BIVENS (Activity Fund Name) 130 (Site) Sondra Bivens (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	938	MEC Faculty Activity	$ 75.00
From:			$ 0
From:			$
To:	818	MHS Account	$ 75.00
To:			$
To:			$

Reason for funds to be transferred: Cover cost of MPS Board gift.

Sufficient funds in account to complete transaction: XX Yes ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: mnms Staff (Activity Fund Name) 510 (Site) Christy Bradley (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	935	mnms Staff	$ 75.00
From:			$
From:			$
To:	818	HS Staff	$ 75.00
To:			$
To:			$

Reason for funds to be transferred: MPS School Board Appreciation gift - jacket

Sufficient funds in account to complete transaction: ✓ Yes ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ (Date) Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: _____ (Activity Fund Custodian) Date: _____

Mustang Public Schools
Request for transfer of Funds

From: MS Staff (Activity Fund Name) 505 (Site) Kasha Knowles (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	934	MS Staff	$ 175.00
From:			$
From:			$
To:	818	High School	$ 175.00
To:			$
To:			$

Reason for funds to be transferred: Board Member Jacket

Sufficient funds in account to complete transaction: X Yes ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: Horizon Staff (Activity Fund Name) HIS (Site) Holly McKinney (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	979	Horizon Staff	$ 75.00
From:			$
From:			$
To:	818	HS Staff	$ 75.00
To:			$
To:			$

Reason for funds to be transferred: MPS School board appreciation gift - jacket

Sufficient funds in account to complete transaction: ✓ Yes ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ (Date) Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: _____ (Activity Fund Custodian) Date: _____

Revised July 1, 2013

Mustang Public Schools
Request for transfer of Funds

From: CRI Staff Activity #145 Kathy Blackwell
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	905	Staff Activity	$ 75.00
From:			$
From:			$
To:	818	MHS	$ 75.00
To:			$
To:			$

Reason for funds to be transferred: Reimbursement

Sufficient funds in account to complete transaction: ✓ Yes ___ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: Couns. Act. Fund 135 Tricia Roberts-Wilson
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	952	Cent. Staff Act. (Sam's)	$ 141.42
From:	950	Cent. Act. (Rhine Stone cowgirl)	$ 1047.50
From:			$
To:	807	Couns. Act. Fund	$ 141.42
To:	807	Couns. Act. Fund	$ 1047.50
To:			$

Reason for funds to be transferred: Wrong Coding

Sufficient funds in account to complete transaction: ✓ Yes
(to be completed by Activity Fund Custodian) ____ No

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Revised July 1, 2012

Mustang Public Schools
Request for transfer of Funds

From: Centennial Activity (Activity Fund Name) 135 (Site) Molly Wilson (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	960	Centennial Activity	$ 12.60
From:			$
From:			$
To:	952	Cnt Staff Activity	$ 12.60
To:			$
To:			$

Reason for funds to be transferred: Coded wrong

Sufficient funds in account to complete transaction: X Yes ___ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: Centennial Activity (Activity Fund Name) 135 (Site) Molly Wilson (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	960	Centennial Activity	$ 12.60
From:			$
From:			$
To:	952	Cnt Staff Activity	$ 12.60
To:			$
To:			$

Reason for funds to be transferred: Coded wrong

Sufficient funds in account to complete transaction: X Yes ___ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Revised July 1, 2012

Mustang Public Schools
Request for transfer of Funds

From: CAI Activity — 145 — Kathy Blackwell
Activity Fund Name — Site — Sponsor Signature

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	902	Activity Concessions	$ 886.47
To: ~~From~~:	915	STEM	$ 443.23
To ~~From~~:	909	Counseling	$ 221.62
To:	912	Communication	$ 221.62
To:			$
To:			$

Reason for funds to be transferred: Purchased concession items through Activity acct. & dispersing profits.

Sufficient funds in account to complete transaction: ✓ Yes / ___ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____
Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: PE #914 (Activity Fund Name) CRI (Site) [signature] (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
FROM:	914	PE	2,325.00
TO: →	912	Vocal	$ 200.00
TO: →	974	Spanish	$ 200.00
TO: →	973	Tech	$ 200.00
To:	913	Art	$ 200.00
To:	975	STEM	$ 1,000.00
To:	902	CRI Activity	$ 450.00
To:	977	Spec. Ed.	75.00

Reason for funds to be transferred: Dodgeball Tournament profits dispursed to life app/elective activity accts. to purchase classroom manipulatives, technology, & materials for student activities.

K. Blackwell

Sufficient funds in account to complete transaction: ✓ Yes ___ No
(to be completed by Activity Fund Custodian)

Board approval: _____ (Date) Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: _____ (Activity Fund Custodian) Date: _____

Mustang Public Schools
Request for transfer of Funds

From: 917 (Activity Fund Name) CRI (Site) [signature] (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	917	Archery Club	$ 180.00
From:			$
From:			$
To:	902	CRI Activity	$ 180.00
To:			$
To:			$

Reason for funds to be transferred: To pay for substitute for teacher to go to Regional Archery contest

Sufficient funds in account to complete transaction: ✓ Yes [initials] ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ (Date) Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: _____ (Activity Fund Custodian) Date: _____

Mustang Public Schools
Request for transfer of Funds

From: Admin Staff (Activity Fund Name) 051 (Site) Jessica Wilkes (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	939-910	Admin Staff	$ 1901.80
From:			$
From:			$
To:	989-900	Teacher of the Year	$ 1901.80
To:			$
To:			$

Reason for funds to be transferred: To Keep T.O.Y funds separated from other Admin Staff funds

Sufficient funds in account to complete transaction: ✓ Yes
(to be completed by Activity Fund Custodian) ____ No

Board approval: _____ (Date) Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: Lorraine Ochoa (Activity Fund Custodian) Date: _____

STUDENT PROMOTION/RETENTION

In accordance with the policy of the Mustang Board of Education, the following criteria for the selection of students to be promoted to the next grade level, retained in their current grade, or denied course credit, will be used in the Mustang School District.

Students in grades K-4:

1. Any student who demonstrates proficiency in reading at the third-grade level through a screening instrument which meets the acquisition of reading skills criteria shall not be subject to retention. Upon demonstrating proficiency through screening, the district shall provide notification to the parent(s) and/or guardian(s) of the student that they have satisfied the requirements of the Reading Sufficiency Act and will not be subject to retention pursuant to this section.

2. If a third-grade student is identified at any point of the academic year as having a significant reading deficiency, which shall be defined as scoring below proficient on a screening instrument which meets the acquisition of reading skills criteria, the district shall immediately begin a student reading portfolio and shall provide notice to the parent of the deficiency.

3. a. If a student has not yet satisfied the proficiency requirements of this section prior to the completion of third grade, the student may qualify for automatic promotion to the fourth grade upon scoring at the "limited knowledge" level on the reading portion of the statewide third-grade criterion-referenced test.
   b. Prior to promotion, however, the district shall provide notice to the student's parent(s) and/or guardian(s) that the child is not yet reading at grade level and provide the parent(s) and/or guardian(s) of the child the option for retention should they so desire. The notice shall contain, at a minimum, the most recently identifiable grade level on which the student is actually proficient, the opportunities for summer reading programs, school and/or community based reading tutoring, vendors which provide reading tutoring and the rights to continuing intensive remediation pursuant to this paragraph.
   c. A student so promoted shall be entitled to intensive remediation in reading until the student is able to demonstrate proficiency in reading at the grade level in which the student is enrolled. An intensive remediation plan shall be developed by a "Student Reading Proficiency Team" composed of:
      (1) the parent(s) and or guardian(s) of the student,
      (2) the teacher assigned to the student who had the responsibility for reading instruction in that academic year,
      (3) a teacher in reading who teaches in the subsequent grade level,
      (4) the school principal, and
      (5) a certified reading specialist if one is available.

4. If a student has not yet satisfied the proficiency requirements of this section prior to the completion of third grade and still has a significant reading deficiency, as identified based on assessments administered that meet the acquisition of reading skills criteria, has not accumulated evidence of third-grade proficiency through a student portfolio, or is not subject to a good cause exemption, then the student shall not be eligible for automatic promotion to fourth grade.

5. For the 2013-2014 and the 2014-2015 school years, a student not qualified for automatic promotion under paragraph 4 of this subsection may be evaluated for "probationary promotion by a "Student Reading Proficiency Team" composed of:
   (1) the parent(s) and or guardian(s) of the student,
   (2) the teacher assigned to the student who had the responsibility for reading instruction in that academic year,
   (3) a teacher in reading who teaches in the subsequent grade level,
   (4) the school principal, and
   (5) a certified reading specialist if one is available.

   The student shall be promoted to the fourth grade if the team members unanimously recommend "probationary promotion" to the school district superintendent and the superintendent approves the recommendation that promotion is the best option for the student. If a student is allowed a "probationary promotion", the team shall continue to review the reading performance of the student and repeat the requirements of this paragraph each academic year until the student demonstrates grade-level reading proficiency, as identified through a screening instrument which meets the acquisition of reading skills criteria, for the corresponding grade level in which the student is enrolled or transitions to the requirements set forth by the Achieving Classroom Excellence Act.

6. Beginning with the 2015-2016 school year, students who score a the unsatisfactory level on the reading portion of the statewide third-grade criterion referenced test and who are not subject to a good cause exemption as provided in subsection K of this section shall be retained in the third grade and provided intensive instructional services and supports.

A third grade student may be promoted for "good cause" if the student meets one of the following statutory exemptions:

(1) Limited-English-proficient students who have had less than two years of instruction in an English language learner program;
(2) Students with disabilities whose individualized education plans, consistent with state law, indicates that the student is to be assessed with alternative achievement standards through the Oklahoma Alternate Assessment Program (OAAP);
(3) Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education;
(4) Students who demonstrate through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the state standards beyond the retention level;
(5) Students with disabilities who participate in the statewide criterion-referenced tests and who have an individualized education plan that reflects that the student has received intensive remediation for reading for more than two years but still demonstrates a deficiency in reading and who were previously retained or were in a transitional grade during kindergarten, first grade, second grade, or third grade for a total of two years;
(6) Students who have received intensive remediation in reading through a program of reading instruction for two (2) or more years but still demonstrate a deficiency in reading and who were previously retained or in a transitional class during kindergarten, first grade, second grade, or third grade for a total of two (2) years.

Requests to exempt students from the mandatory retention requirements based on one of the good cause exemptions shall be made using the following process:

1. Documentation submitted from the teacher of the student to the school principal that indicates the student meets one of the good-cause exemptions and that the promotion of the student is appropriate and is based upon the record of the student. The documentation shall consist only of the alternative assessment results or student portfolio work and the IEP;

2. The principal shall review and discuss the documentation with the teacher. If the principal determines that the student meets one of the good-cause exemptions and should be promoted, based on the documentation provided, the principal shall make a recommendation in writing to the school district superintendent; and

3. After the review of the documentation, the school district superintendent shall accept or reject the recommendation of the principal in writing.

For other students in grades K-4 that do not fall under the Reading Sufficiency Act guidelines:

A classroom teacher may recommend promotion or retention of a student. A placement committee that may consist of a principal, counselor, and teacher(s) shall determine if a student is to be assigned to the next higher grade. The committee shall consider grade level achievement, standardized test scores, attendance records and other criteria as needed, penmanship, art, music and physical education grades are not included in the core subjects when considering retention. A student may be considered for retention if he/she has in excess of twelve (12) absences during the semester. A conference with parent(s) or guardian(s) will be held prior to the retention of any student.

Whenever a teacher or placement committee recommends that a student be retained at the present grade level or not passed in a course, the parent(s) or guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the Board of Education shall be final. The parent(s) or guardian may prepare a written statement to be placed in and become a part of the permanent record of the student stating the parent(s)'s or guardian's reason(s) for disagreeing with the decision of the board.

The district will comply with the laws and rules applicable to the Reading Sufficiency Act.

Students in grades 5-8:

A conference with parent(s) or guardian(s) will be held prior to the retention of any student. Considerations for retention will include: grade level achievement, standardized test scores, attendance records and other criteria as needed.

Students in grades 9-12:

Shall receive credit for a course of study if a grade average of 60% has been achieved for an entire course of study as determined by the teacher.

Promotion in grades 9-12 is based upon the number of earned credits. Grade classification is as follows:

Students will be classified at the beginning of each school year. The completion of five (5) credits is required for sophomore classification, twelve (12) credits for junior classification and eighteen (18) credits for senior classification.

Those students who fail a required course are strongly encouraged to repeat the course in summer school, correspondence or approved on-line course. In addition, at least two (2) credits of the last three (3) credits completed for graduation shall be completed in attendance in the accredited high school from which the individual expects his/her diploma. Any deviation must be approved by the administration.

Any student who has not obtained sufficient credits to advance to a higher grade level has two (2) options:

- Reclassification – The student will be classified as being in the grade previously attempted. The student may be reclassified at the beginning of each school year with the exception of a reclassified junior who has the possibility of graduating. This student may graduate with his/her original class if all credits are made up in summer school, correspondence or approved on-line courses.

A student may not receive credit for a course if he/she has in excess of twelve (12) absences in any course in which a student is enrolled during the semester or three (3) out of the seventeen (17) day block if enrolled in the MEC Alternative Education Program ~~PASS,~~ not to exceed twelve (12) absences per semester. If a student exceeds the twelve (12) absences per class, a No Credit (NC) will be posted in place of a letter grade

Appeal of Attendance Record: A written appeal concerning attendance must be made to the Appeal Committee within 10 days from the last day of the semester. F~~ive (5) days prior to the end of the current semester~~. The appeal form is located on the High School website. Instructions for the process of submitting the form to the Appeal Committee is located on the form. Doctors' notes should be submitted to building secretaries throughout the semester. Original doctor's notes or other documentation should be kept for your own records. An appeal committee consisting of an administrator, teacher and counselor will review the merits of the appeal and submit a final decision to the site administrator. The decision of the committee is final.

Reference: 70 O.S. §24-114.1
70 O.S. §1210.508C

Adopted: 01-10-12
Revised: 02-11-2013
Revised: 08-11-2014

Mustang Public Schools

Memo

To: Board of Education

From: Dr. Sean McDaniel SM 1-21-15

Date: **01-21-2015**

Re: Out of State Travel Request

FOR BOARD APPROVAL:

Please discuss, consider, and/or act upon the approval for Dr. McDaniel to attend the 2015 March Education Congress in Palm Springs, CA on March 1-3, 2015. Conference and hotel is paid for by RTM Education Congress.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 1/21/15

Staff Member Making Request: Sean McDaniel

Name of Activity: March Education Congress

Location of Activity: Palm Springs, CA

Dates of Activities: March 1-3, 2015

Faculty Attending: DR. Sean McDaniel

Estimate of Expenses for Trip

Type of Transportation: Air — Paid by: #900 — Estimated Cost: $549.70

Registration Fee: $ 0 — Paid by: ____ — Estimated Cost: $ ____

Daily Per Diem* $ 71 — Paid by: #900 — Estimated Cost: $213.00

Room Rate: $ 189.00 plus taxes/fees

Number of Rooms 1 x Number of nights 1 — Paid by: #900 — Estimated Cost: $ 239.10

Substitutes Required ~~0~~ x Number of days ____ — Paid by: ____ — Estimated Cost: $ 0

Estimated Total Costs: $1001.80

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: _____ (Date)

Approved by Assistant Superintendent _____ 1-22-15 (Date)

*This page must be submitted with a board memo and a Professional Development Request Form

* conference is paying for two nights hotel & conference

Click here to Submit Abstracts and Topics for Speaking Opportunities

Program & Draft Agenda

2015 Spring RTM Education Congress

Click to log-out

Mastermind your Message: Leadership Strategies for Success:

- Building awareness and educating your students & staff
- Giving you teachers a voice and empowering your district
- Community outreach and crafting a communication & PR strategy for your district
- Managing political & third party agendas

Preparing Students for 21st Century Careers & College Pathways

- An exploration of content rich, effective STEM teaching models
- STEM & College readiness – understanding what this looks like
- The impact and effectiveness of The Maker Movement culture and bringing technology into existing classrooms
- Renewing established curriculum and keeping up with technology and developing career pathways
- Developing a vision for synergy between Curriculum and CTE initiatives

The Next Stage of Professional Learning & Teacher Evaluation

- Professional Development to support digital access to curriculum and online testing
- Evaluating the different types of PD; peer-to-peer, online, instructor led, etc.
- Creating a quality instructional framework that ties to teacher evaluation
- Achieving buy-in and support on a unified framework of formative Assessment/Evaluation/PD
- Increasing communication with local universities and mechanisms for teacher preparation feedback

Understanding The State Standards

- What are the Standards asking? How can I teach it? What can I assess?
- What does Standards-Based Instruction look like?
- The different stages of implementation and withdrawal from the CCSS (Florida, Tennessee & "limbo" States)
- Combating the Anti-Core Movement - misinformation & parent concerns

The Model Classroom

- Design to implementation; A case study of Midland ISD - "Using Technology To Enhance Instruction"

The Personalization of Learning

- Evolving your data for student learning
- Collective planning & using data from assessments for differentiated needs of children
- Differentiating learning experiences for diverse groups of student populations: English language learners, students with disabilities, gifted students, low socioeconomic status
- Using improved technological tools to dramatically enhance your personalized learning
- Effective models of interactive and blended learning
- From 1:1 rollouts to comprehensive blended environments, taking the next step

Internal Partnerships Between Curriculum & Technology

- Bridging fragmented departments; breaking down silos to achieve common goals
- Cost-saving through consolidation & minimizing overlap

- tools from surpassing your infrastructure, case studies of collaboration
- perception of the IT Department – From "NO" to "Let's Go!"

Cre... Models

- Different models of funding and sustaining a comprehensive, effective School District
- Alternatives to capital funding; leveraging current operational dollars
- Looking from the 21st to 22nd Century Learning environment

Digital Convergence

- The application of digital content and understanding the instructional shift
- Accelerating the transition to digital learning and prioritizing your digital learning infrastructure
- Linking and supporting your content through comprehensive hybrid LMS' and dashboards
- Single Sign-On for all internal and cloud-based applications - The interoperability of tools and devices
- Managing your cloud/device maintenance and support
- Creating an effective policy for Digital Citizenship and creating a "Culture of Security"

Online Assessment Readiness

- A forensic evaluation of the State Standard field tests
- Content, Infrastructure and Device issues revealed and best practices shared
- Addressing concerns and risks with data mining and privacy laws
- Device equity/access through BYOT & 1:1 deployments
- The reality of what the Assessment involves: PARCC, Smarter Balanced and the alternatives

2014 Draft Agenda

Select agenda date to view

Sunday, November 16,2014

10:00 AM - 6:00 PM

CONGRESS REGISTRATION

Location: DALLAS BALLROOM FOYER (LEVEL 3)

1:00 PM - 2:30 PM

OPENING KEYNOTE PANEL - GENERAL SESSION

"JOINT SESSION - CURRICULUM and TECHNOLOGY"

Online Assessment Readiness

A forensic evalution of the state standard field tests - infrastructure, device and content issues and solutions

SPEAKING PANEL:

- Cynthia Lim, Ph.D. - Executive Director, Office of Data and Accountability, Los Angeles Unified School District (CA)
- Sam Whitten - Director of Assessment and Accountability, Hillsborough County Schools (FL)
- Lenny Schad - Chief Information Technology Officer, Houston Independent School District (TX)

MODERATOR:

- Scott Bailey - Chief Academic Officer, Washoe County School District (NV)

Location: DALLAS BALLROOM D

2:40 PM - 3:40 PM

STRATEGY SESSION 1

"Readiness for Next Generation Learning"

- *Identify where your district sits on a continuum of Next Gen Learning*
- *Discuss challenges and goals necessary to move along the continuum*
- *Leave with a snapshot of where you are and how to get where you want to be*

SPEAKER

Comaneci Brooken - Blended Learning Specialist, *ODYSSEYWARE*

Location: TRINITY BALLROOM 1

BUSINESS MEETING 1 (2:40PM - 3:10PM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 2 (3:15PM - 3:45PM)

Location: DALLAS BALLROOM FGH

3:45 PM - 4:00 PM

PM BREAK AND REFRESHMENTS

Location: TRINITY FOYER (just outside TRINITY BALLROOMS)

4:00 PM - 5:00 PM

KEYNOTE PANEL - GENERAL SESSION

JOINT SESSION - CURRICULUM and TECHNOLOGY

"Digital Convergence"

- *The application of digital content and understanding the instructional shift*
- *Accelerating the transition to digital learning and prioritizing your digital learning infrastructure*
- *Linking and supporting your content through comprehensive hybrid LMS and dashboards*
- *Single sign-on for all internal and cloud-based applications - the interoperability of tools and devices*
- *Managing your cloud/device maintenance and support*
- *Creating an effective policy for Digital Citizenship and creating a "Culture of Security"*

SPEAKING PANEL:

- Jorge Fernandez - Executive Director of Client & Business Services, *Miami-Dade County Public Schools (FL)*
- Verletta White - Chief Academic Officer, *Baltimore County Public Schools (MD)*
- Jeff McCoy - Executive Director of Academic Innovation and Technology, *Greenville County Schools (SC)*

MODERATOR:

- Warren Barkley - Chief Technology Officer, *SMART Technologies*

LOCATION: DALLAS BALLROOOM D

5:15 PM - 6:15 PM

EXECUTIVE MINDSHARE - BREAKOUT 1

"Local Control - The Benefits of the Charter System Model for Personalization"

SPEAKER

Kenneth Zeff - Chief Strategy and Innovation Officer, *Fulton County Schools (GA)*

Location: TRINITY BALLROOM 2

EXECUTIVE MINDSHARE - BREAKOUT 2

"Mastermind your Message"

- *Building awareness and educating your students & staff*
- *Giving your teachers a voice and empowering your district*
- *Community outreach and crafting a communication & PR strategy for your district*
- *Managing political & third party agendas*

SPEAKER

David Haglund - Deputy Superintendent, Educational Services, *Santa Ana Unified School District (CA)*

Location: TRINITY BALLROOM 3

6:15 PM - 6:30 PM

BREAK/FREE TIME
(End of Sunday Program)

6:30 PM - 7:30 PM

NETWORKING COCKTAIL RECEPTION

Commencement:
Dr. Marie Carbo - President, *National Reading Styles Institute*

Location: DALLAS BALLROOM FOYER (LEVEL 3)

7:30 PM - 10:00 PM

FORMAL NETWORKING KEYNOTE DINNER

Commencement by *LearnPad*

Guest Keynote Speaker
Mr. Michael Horn - Co-Founder of the Clayton Christensen Institute

Location: DALLAS BALLROOM DE

Monday, November 17,2014

7:00 AM - 8:00 AM

NETWORKING BREAKFAST / LATE REGISTRATION

Location: FOYER - OUTSIDE DALLAS BALLROOM E

8:00 AM - 9:00 AM

KEYNOTE GENERAL SESSION

JOINT SESSION - CURRICULUM and TECHNOLOGY

"Preparing for State Standards in a Large District"

SPEAKER
Dr. Nikolai Vitti - Superintendent, ***Duval County Public Schools (FL)***

Location: DALLAS BALLROOM

9:10 AM - 10:10 AM

STRATEGY SESSION 2

"Why the Common Core Needs Visual Mathematics"
When Stephen Colbert is talking about Common Core mathematics assessments on his satirical comedy show you know something really different is happening to the American education system. A cultural clash of epic proportions between old world and twenty-first century thinking is taking place in our schoolsand homes today, and nowhere is this more apparent than in the mathematics classroom. Find out what it will take to win the battle to make critical thinking the central pillar of every students' educational journey, and how without the right tools to support the learning revolution, the empire will strike back and teh Common Core could yet become another footnote in progressive educational history.

SPEAKER
Nigel Nisbet - Vice President of Content Creation, ***MIND Research Institute***

Location: TRINITY BALLROM 1

BUSINESS MEETING 1 (9:10AM - 9:40AM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 2 (9:45AM - 10:15AM)

Location: DALLAS BALLROOM FGH

10:20 AM - 11:20 AM

STRATEGY SESSION 3

"The Art and Science of Classroom Collaboration"

- *The education landscape is changing as students have more access to formal and informal learning. Many districts have a goal of collaboration. How do we promote a culture of collaboration?*
- *Supporting the way our students learn through flexible learning opportunities to acquire new knowledge; how we successfully integrate technology into the curriculum.*
- *Where do our students go from here? How do we prepare our students for college and career prep?*

SPEAKER
Jennifer Uhl - Instructional Technology Specialist, ***Cranbrook Schools (MI)***

Location: TRINITY BALLROOM 1

BUSINESS MEETING 3 (10:20AM - 10:50AM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 4 (10:55AM - 11:25AM)

Location: DALLAS BALLROOM FGH

11:30 AM - 11:45 AM

AM BREAK AND REFRESHMENTS

Location: OUTSIDE TRINITY BALLROOMS

11:45 AM - 12:45 PM

EXECUTIVE MINDSHARE - BREAKOUT 1

TOPIC:
Career and College Readiness

SPEAKER
Valerie Truesdale - Chief of Technology & 21st Century Learning, ***Charlotte-Mecklenburg Schools (NC)***

Location: TRINITY BALLROOM 2

EXECUTIVE MINDSHARE - BREAKOUT 2

"Collective Impact - Engaging the Entire Community"

SPEAKER
Robert Neu - Superintendent, ***Oklahoma City Public Schools (OK)***

Location: TRINITY BALLROOM 3

12:45 PM - 2:00 PM

NETWORKING LUNCH

Location: FOYER - OUTSIDE DALLAS BALLROOM E

2:00 PM - 3:00 PM

KEYNOTE GENERAL SESSION

"JOINT SESSION - CURRICULUM and TECHNOLOGY"

"Internal Partnerships Between Curriculum & Technology"

- *Bridging fragmented departments; breaking down silos to achieve common goals*

- *Cost-saving through consolidation and minimizing overlap*
- *Keeping your tools from surpassing your infrastructure case studies of collaboration*
- *Changing the perception of the IT Department = from "No" to "Let's Go!"*

SPEAKERS

- Kathleen Howe, Ph.D. - Deputy Superintendent, Curriculum & Instruction, *DeKalb County School District (GA)*
- Gary Brantley - Chief Information Officer, *DeKalb County School District (GA)*

Location: DALLAS BALLROOM D

3:10 PM - 4:10 PM

STRATEGY SESSION 4

"Mobile Learning and the Classroom"

- *How to empower teachers to manage devices and web use*
- *Delivering instruction in and out of class with an LMS managing classroom device*
- *Real-world stories of classroom successes*

SPEAKER

Brian Thomas - President, *Lightspeed Systems*

Location: TRINITY BALLROOM 1

BUSINESS MEETING 1 (3:10PM - 3:40PM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 2 (3:45PM - 4:15PM)

Location: DALLAS BALLROOM FGH

4:15 PM - 4:30 PM

PM BREAK AND REFRESHMENTS

Location: DALLAS BALLROOM FGH

4:30 PM - 5:30 PM

STRATEGY SESSION 5

"Personalizing Literacy to Empower Student Learning"

SPEAKER

Dr. Linda Clark - Superintendent, *West Ada School District (ID)*

Location: TRINITY BALLROOM 1

BUSINESS MEETING 3 (4:30PM - 5:00PM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 4 (5:05PM - 5:35PM)

Location: DALLAS BALLROOM FGH

5:45 PM - 6:45 PM

CURRICULUM PLENARY

"The Next Stage of Professional Learning & Teacher Evaluation"

- *Professional development to support digital access to curriculum and online testing*
- *Evaluating the different types of PD; peer-to-peer, online, instructor led, etc*
- *Creating a quality instructional framework that ties to teacher evaluation*
- *Achieving buy-in and support on a unified framework of formative Assessment/Evaluation/PD*
- *Increasing communication with local universities and mechanisms for teacher preparation feedback*

SPEAKERS

Patty Norman - Director of Curriculum and Instruction, *Davis School District (UT)*

Location: TRINITY BALLROOM 3

6:45 PM - 7:30 PM

BREAK/FREE TIME

(End of Monday Program)

7:30 PM - 10:30 PM

NETWORKING RECEPTION & THEME NIGHT DINNER

Commencement by *Otterbox*

Location: DALLAS FOYER and DALLAS BALLROOM DE

Tuesday, November 18,2014

7:00 AM - 8:00 AM

NETWORKING BREAKFAST

Location: FOYER - OUTSIDE DALLAS BALLROOM E

8:00 AM - 9:00 AM

KEYNOTE GENERAL SESSION

"JOINT SESSION - CURRICULUM and TECHNOLOGY"

"The Different Stages of Implementation and Withdrawal from the CCSS

- *What are the Standards asking? How can I teach it? What can I assess?*
- *What does Standards-based instruction look like?*
- *Combating the Anti-Core movement - misinformation & parent concerns*

SPEAKING PANEL:
Scott Bailey - Chief Academic Officer, ***Washoe County School District (NV)***
Dr. Nikolai Vitti - Superintendent, ***Duval County Public Schools (FL)***

MODERATOR:
Tim Clark, Ed.D. - Director of Learning Innovation, ***SAFARI Montage***

Location: DALLAS BALLROOM D

9:10 AM - 10:10 AM

STRATEGY SESSION 6

"Key Performance Indicators for College and Career Readiness

- *Learn best practice KPIs for college and career readiness from school districts and research groups*
- *Discuss the emerging importance of non-cognitive attributes that matter to student success in school and work*
- *Develop a framework of KPIs that are important to your school system*
- *Share your current practices regarding effective use of KPIs for college and career*

SPEAKER
Don Tollman - VP, High School Relations, Sales, Institutional Initiatives, Community Relations and University Relations, ***Hobsons***

Location: TRINITY BALLROOM 1

BUSINESS MEETING 1 (9:10AM - 9:40AM)

Location: DALLAS BALLROOM FGH

BUSINESS MEETING 2 (9:45AM - 10:15AM)

Location: DALLAS BALLROOM FGH

10:15 AM - 10:30 AM

AM Break and Refreshments

Location: FOYER - OUTSIDE DALLAS BALLROOM

10:30 AM - 11:30 AM

ROUNDTABLE SESSIONS (concurrent)

ROUNDTABLE 1: Joe Prochelo - EVP, ***Insight Investments***
ROUNDTABLE 2: Jason Bedford - VP of Client Success, Sales & Marketing, ***DreamBox Learning***
ROUNDTABLE 3: Michael McCormick - Assistant Superintendent, Education Services, ***Val Verde Unified School District (CA)***
ROUNDTABLE 4: Ron Mayberry - Executive Director of Instructional Technology, ***Federal Way School District (WA)***
ROUNDTABLE 5: Ken Leonard - CEO, ***LearnPad***
ROUNDTABLE 6: Alvin Crawford - CEO, ***Knowledge Delivery Systems***
ROUNDTABLE 7: Aoife Dempsey - Chief Technology Officer, ***Triumph Learning***
ROUNDTABLE 8: Susan Enfield - Superintendent, ***Highline Public Schools (WA)***

Location: DALLAS BALLROOM FOYER

11:40 AM - 12:40 PM

CURRICULUM PLENARY

"Leadership Strategies for Success: How to Provide Meaningful District Support to Schools using Innovative Strategies"

- *The personalization of learning & evolving your data for student learning*
- *Collective planning & using data from assessments for differentiated needs of children*
- *Differentiating learning experiences for diverse groups of student populations: English language learners, students with disabilities, gifted students, low socioeconomic status*
- *Using improved technological tools to dramatically enhance your personalized learning*

SPEAKERS:
Dr. DeeDee Washington - Associate Superintendent for Academics
Jeff McCoy - Executive Director, Academic Innovation & Technology
Greenville County Schools (SC)

Location: TRINITY BALLROOM 3

1:00 PM - 2:00 PM

CLOSING KEYNOTE GENERAL SESSION

JOINT SESSION - CURRICULUM and TECHNOLOGY

"Destination 2020"
Dallas Independent School District's Plan for Transforming a Large, Urban School District

SPEAKER
Mike Miles - Superintendent of Schools, *Dallas Independent School District (TX)*

Location: DALLAS BALLROOM D

2:00 PM - 3:00 PM

DISTRICT DEBRIEF and GRAB-N-GO LUNCH

Location: DALLAS BALLROOM FOYER

Click to view last year's program details.

Advisory Committee Districts Include

East Baton Rouge Parish School System
(Louisiana)

Fairfax County Public Schools
(Virginia)

Federal Way Public
(Washington)

Forsyth County Schools
(Georgia)

Greenville County Schools
(South Carolina)

© 2015 RTM Business Group, LLC. and/or its affiliates. All rights reserved.
Web Design & Development by Ignite On Interactive

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: 1/21/15

Re: Varsity Baseball Tournament in Broken Arrow Oklahoma

---

1) We will be traveling to Broken Arrow, OK to play in the baseball tournament put on by Broken Arrow High School and Jenks High School. We will be playing in a 3 day tournament starting on March 26-28.

2) The times of each contest are Thursday March 26th @ 7:00pm at Jenks High School. Friday March 27th @ 4:30pm and 7:00pm at Broken Arrow High School. Saturday March 28th @ 9:00am at Broken Arrow High School with a game following TBA.

The dates we will be playing are on March 26th, 27th, and 28th.

The location of the contest will be at Jenks High School (205 East B Street Jenks, OK 74037) and Broken Arrow High School (1901 East Albany Street, Broken Arrow, OK 74012)

3) Total number of students going will be 20. Total number of coaches going will be 2.

4) Mode of transportation will be Mustang High School Activity Bus.

5) Hotel will be the Holiday Inn Express located at 2201 North Stonewood Circle, Broken Arrow OK 74012; Phone number is 918-355-3200. We will be staying at the hotel on the night of the 27th only. Meals are TBD at this point.

6) The Mustang High School Baseball Booster club will be responsible for payment during this trip.

MUSTANG PUBLIC SCHOOLS

OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 1/27/15 Site: _____

Staff Member Making Request: Scott Selby

Name of Activity: Varsity Baseball Broken Arrow/Jenks Tournament

Date/Dates of Activity: 3/26-3/28

Location of Activity: Broken Arrow High School and Jenks High School

Number of Days Students Will Miss School: 1/2 day on 3/27

Number of Students Attending Activity: 22 on 3/26 ---- 20 on 3/27 and 3/28

Number and Name(s) of Sponsor(s) Attending Activity: Scott Selby and Sean Brooks

Estimate of Expenses For Trip:

		Fund	Estimated Cost
Type of Transportation	Mustang Activity Bus	Paid by: Baseball	$300.00
Registration Fee	$150.00	Paid by: Baseball	$150.00
Meal Expense for Students	$8.00 per student x 5	Paid by: Booster Club	$816.00
Meal Expense for Sponsors	$8.00 per sponsor x 5	Paid by: Booster Club	$80.00
Room Rate for Students	$99.00		
Number of Rooms 5 x Number of Nights = 1		Paid by: Booster Club	$495.00
Room Rate for Sponsors	$99.00		
Number of Rooms 2 x Number of Nights = 1		Paid by: Booster Club	$198.00
Number of Days Substitute Will Be Required: .5 Day # of days ___ x $70.00 = ___ x # of sponsors ___ =		Paid by: Baseball	$35.00
		Estimated Total Costs:	$2074.00

Sponsor Signature: Scott Selby 1-27-15 (Date)

Approved by Principal Teresa Wilkerson 2-3-15 (Date)

Approved by District Athletic Director (if applicable) [signature] 2/3/15 (Date)

Approved by Deputy Superintendent [signature] 2/3/15 (Date)

Revised: 09-11

PURCHASE ORDER
MUSTANG PUBLIC SCHOOLS I069

906 S. Heights Dr.
Mustang OK 73064

PO# 15004347

PO DATE	01/05/15
REQ #	00007915
PAGE	1

VENDOR	19845
JENKS HIGH SCHO 205 E. B STREET JENKS OK 74037	

BUYER	Activity Fund (60)
SHIP TO	
Mustang Public Schools 906 S Heights Drive 906 S Heights Drive Mustang Ok 73064	

EMAIL	
PHONE #	(918)299-4415

CONTACT	MILLY COOPER
CONTACT PHONE	
AUTHORIZED BY	Athletics

SPECIAL INSTRUCTIONS

QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL
1		BASEBALL TOURNAMENT 3/26-3/28	150.00	150.00
		Freight		0.00
		Total		150.00
		**********		
		For Mustang Public Schools use only		
		15-60-803-1000-810-800-0000-000-705 150.00		

PO # 15004347	TOTAL THIS ORDER	$150.00

Stacy Brown
Encumbered By

Jon W. Otton
Approved By

ACCOUNTING COPY

Daily Itinerary

Date: 3/26

Times	Activity Occurring
3:00	Leave for Jenks High School
5:30	Arrive at Jenks High School
7:00	Game against Jenks High School
9:30	Meal (TBA)
10:00	Leave for Mustang
12:00	Arrive back at Mustang

Date: 3/27

Times	Activity Occurring
12:00	Leave for Broken Arrow from Mustang Field
2:30	Arrive in Broken Arrow, OK
2:45	Meal
4:30	Game against Tulsa Memorial
7:00	Game against Broken Arrow
9:30	Meal
10:30	Arrive at Hotel

Date: 3/28

Times	Activity Occurring
7:30	Leave hotel for Broken Arrow High School
9:00	Game against Bishop Kelley
12:00	Meal
5:00	Game against TBD
7:30	Meal
11:00	Arrive back in Mustang, OK

Overnight Travel Itinerary

1. **Sport/Activity:** Varsity Baseball
2. **Trip Date:** 3/26-3/28
3. **Trip Destination:** Jenks High School and Broken Arrow High School
4. **Travel Date:** 3/26 and 3/27
5. **Departure Time:** 3/26 @ 3:00 3/27 @ 12:00
6. **Departure Place:** Mustang Baseball Field
7. **Return Date/Time:** 3/26 @ Midnight 3/28 @ 11:00 pm
8. **Transportation Needed:** Activity Bus
9. **Total Number Traveling:** 20
   (Athletes, Managers, Student Trainers)
10. **Cost to Athlete:** $0
11. **Hotel Address/Phone #:** Holiday Inn Express
    2201 N. Stonewood Circle
    Broken Arrow, OK 74012 (918)355-3200
12. **Sponsors:**
    Scott Selby
    Sean Brooks

****Attach a Student Roster and Bracket of Tournament Schedule****

Tiger - Trojan Classic

March 26 - 28, 2015

8 Team Pool

Broken Arrow	Edmond Deer Creek
Jenks	Edmond Memorial
Bishop Kelly	Moore
Tulsa Memorial	Mustang

Thursday 3/26 Games @ Broken Arrow		**Thursday 3/26 Games @ Jenks**	
4:30	BA vs Ed.Memorial	4:30	BK vs Ed.Deer Creek
7:00	T. Mem vs Moore	7:00	Jenks vs Mustang

Friday 3/27 Games @ Broken Arrow		**Friday 3/27 Games @ Jenks**	
11:30	T. Mem vs Ed.Deer Creek	11:30	BK vs. Ed.Memorial
2:00	BA vs Ed.Deer Creek	2:00	Jenks vs Ed.Memorial
4:30	T. Mem vs Mustang	4:30	BK vs. Moore
7:00	BA vs Mustang	7:00	Jenks vs Moore

Saturday 3/28 Games @ Broken Arrow		**Saturday 3/28 Games @ Jenks**
9:00am	BK vs.Mustang	9:00am T. Memorial vs Ed.Memorial
11:30am	BA vs Moore	11:30am Jenks vs Ed.Deer Creek
	****Sites for Saturday matchups will be determined by best records in pool play.**	
2:30pm	8th seed vs. 7th seed	2:30 5th seed vs. 6th seed
5:00pm	1st seed vs. 2nd seed **Championship**	5:00 4th seed vs. 5th seed

Tournament information:

- $150 Entry Fee.
- Each Team Will Provide 1doz. Game Balls to Site Director at 1st game
- 1st team listed occupies 3rd base dugout
- Please shag foul balls on your side
- Run Rule is 8 after 5
- No Pregame
- No Time Limit
- No Tie Games

Tie Break: 1. Run Differential 2. Runs Allowed 3. Coin Flip

** Jenks and BA will occupy 3rd base dugout

Please mail entry fee to:

Jenks Pulic Schools
Attn: Dan Morgan
205 E. B Street
Jenks, Ok. 74037

Sport: Varsity Baseball **Date(s) of Activity:** 3/26-3/27

Sponsor/Coach: Scott Selby

The following athletes, managers, and student trainers will be gone for the date(s) listed.

Grade	Name	Grade	Name
10	Seth Selby	10	Darion Richards
10	Bobby Covalt	10	Brett Rexroad
12	Harper Sanderson	10	Joey Pena
11	Austin O'Bannon	12	Lindsey Driskill (only on 3/26)
11	Syler Fuller	10	Kaitlyn McKee (only on 3/26)
11	John Madison		
11	Brice West		
12	Austin Boyd		
11	Bryant Harper		
11	Cade Fulton		
12	Hayden Woolsey		
10	Ryan Reed		
12	Riley Thomas		
10	Colton Rexroad		
12	Dalton McCaskill		
12	Alec Baugh		
11	Jake Deneen		

Memo

To: Sean McDaniel, Superintendent of Mustang Public Schools 1-27-15

CC: Charles Bradley, Deputy Superintendent

Angela Mills, Assistant Superintendent of Academic Services

From: Karen Wilson, Director of Special Services

Date: 1-15-15

Subject: Out-of-state Travel Request – San Diego, California

Please discuss, consider and/or act upon a request for Sheryl Hazelbaker, Coordinator of Special Education Programs, to travel out-of-state for the National Conference for Council of Exceptional Children in San Diego, California April 8-11th, 2015. The registration for the conference will be covered by Professional Development funds, travel by federal funds, and housing by activity funds.

If you have any questions, please do not hesitate to contact Sheryl Hazelbaker or Karen Wilson.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 1-15-15

Staff Member Making Request: Sheryl Hazelbaker

Name of Activity: National Conference for Council of Exceptional Children

Location of Activity: San Diego, California

Dates of Activities: April 8-11, 2015

Faculty Attending: Sheryl Hazelbaker

Estimate of Expenses for Trip

Type of Transportation:	Flight	Paid by: Fed (621)	Estimated Cost: $ 500.00
Registration Fee:	$ 395.00	Paid by: PD (311)	Estimated Cost: $395.00
Daily Per Diem*	$ _____	Paid by: ____	Estimated Cost: $ _____
Room Rate:	$ 229.__		
Number of Rooms 1 Number of nights 4		Paid by: Activity (900)	Estimated Cost: $ 916__

Estimated Total Costs: $ 1811.00

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: _____ 1-26-15
(Date)

Approved by Assistant Superintendent _____ 1/26/15
(Date)

*This page must be submitted with a board memo and a Professional Development Request Form

Mustang Public Schools
Professional Development Request Form

Admin use only
_____Days
_____Site

ID Number [redacted]	80449	☒ Administrator ☐ Teacher ☐ Counselor
Name	Sheryl Hazelbaker	Site Level Adm Grade Level_____ Dept. SPED

☐ This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
4/9-11, 2015	12/16/14

Provide a brief description of the activity (Attach a registration form or flyer)
National Conference for Council of Exceptional Children

Location	Vendor	
San Diego, CA	CEC	☒ Job Related ☐ Job Required* *Must be approved by Asst. Supt. _____

Cost of Registration:

Cost of registration 395.00 Funds used 311

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required ☐ Yes ☒ No

Funds used to cover the cost of the sub? _____

Admin use only
Payment Verified
Y ☐ N ☐ ____

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

_____ Site Representative

_____ Site Representative

_____ Site Representative

_____ Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*

MUSTANG PUBLIC SCHOOLS
Charles Bradley
Deputy Superintendent

Memo

To: Sean McDaniel

From: Charles Bradley

Date: December 23, 2014

Re: Recommendation for an Open Transfer Request for the 2014-2015 School Year

---

Please consider and/or act upon my recommendations to approve the open transfer request for Courtney McKinney to attend Mustang Public Schools for the 2014-2015 school year.

Memo

To:	Tracy Skinner, Executive Director of Human Resources, Mustang Public Schools
CC:	Charles Bradley, Deputy Superintendent, Mustang Public Schools Sean McDaniel, Superintendent, Mustang Public Schools
From:	Sheryl Hazelbaker, Special Education Programs Coordinator Karen Wilson, Director of Student Services
Date:	1/21/2015
Subject:	Extended School Year

Please discuss, consider, and/or act upon the approval of Extended School Year (ESY) positions to be posted for 6 consecutive weeks to be held from June 9- July 16. Extended School Year is a Federal requirement for those students identified for special education placement and found to need this service in excess of the typical school day or year to receive a Free Appropriate Public Education (FAPE).
The final number of positions required will be dependent on the number of IEP's requiring ESY.

Certified positions are at the current certified additional duty rate of pay per hour and non-certified are at the current non-certified additional duty rate of pay per hour.

1 coordinator	8 teachers	12 teacher assistants
2 speech pathologists	1 certified occupational therapist	
1 physical therapist		
4 bus drivers	4 bus assistants	

Memo

Date: 1/26/2015

To: Mr. Charles Bradley

From: Dr. Angela Mills

RE: Homebound Test Monitors

Please submit to the board for consideration and/or action upon the recommendation to pay a school employee $18.00 an hour to monitor state testing for homebound students if the testing time is outside of the regular work day. This service will be on an as needed basis depending upon the number of homebound students that require tests to be administered in their home.

Respectfully submitted,

Angela Mills
Assistant Superintendent,
of Academic Services
Mustang Public Schools

Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Ryan McKinney, Director of Secondary Schools, Mustang Public Schools

Date: 1.20.15

Subject: Recommendation for Hiring a Supplemental/Extra-Duty Position

Please discuss, consider, and/or act upon the employment of the following teachers listed below as ACE remediation teachers/tutors and/or as ACE alternative project supervisors for the 2014-2015 school year. Teachers will work outside of their contract time and will be paid $18 an hour for tutoring or $100 for an alternative ACE project out of ACE remediation funds.

MUSTANG PUBLIC SCHOOLS

Memo

To: Mustang Public Schools Board of Education

From: Stacy Edwards, Director of Elementary Education

Date: 1/2/15

Re: Summer Reading Academy Coordinator Positions

Please consider, and/or act upon the employment of two coordinators for RSA Summer Reading Academy to be paid from RSA fund 367 at the salary of $2,500 each.

Respectfully,
Stacy Edwards

MUSTANG PUBLIC SCHOOLS

Memo

To: Mustang Public Schools Board of Education

From: Stacy Edwards, Director of Elementary Education

Date: 1/2/15

Re: Summer Reading Academy ~~Coordinator~~ Positions

Please consider, and/or act upon the request to hire teachers to provide instruction for the RSA Summer Reading Academy at the rate of $18.00 per hour plus benefits paid for through RSA fund 367. Candidates must have specific training, or hold a reading specialist certification to qualify to teach this program.

Respectfully,
Stacy Edwards

Mustang Public Schools

15-16 Draft School Calendar

Empowering today for a better tomorrow

July 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					8

September 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	~~7~~	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						20

October 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	~~14~~	~~15~~	~~16~~	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
14th counts						20

November 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	~~23~~	~~24~~	~~25~~	~~26~~	~~27~~	28
29	30					
						16

December 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	~~21~~	~~22~~	~~23~~	~~24~~	~~25~~	26
27	~~28~~	~~29~~	~~30~~	~~31~~		
						14

August 6	Central Enrollment Closes
August 11	Intermediate School Schedule Pick-up
August 13	Middle School Schedule Pick-up
August 10-13	High School Schedule Pick-up
August 18	Elementary Open House
August 25	Intermediate School Open House
August 27	Middle School Open House
August 25	High School Open House
August 13-14	New Teacher Orientation
August 17-19	Professional Development Days
August 20	First Day of School for Students
September 7	Labor Day
Sept 17 & 22	HS & MS Parent/Teacher Conferences
September 28	Professional Day/No School
October 13	End of 1st 9 Weeks
October 14-16	Fall Break
October 22 & 27	IM & Elementary Parent/Teacher Conf.
November 23-27	Thanksgiving Vacation
December 18	End of 1st Semester
December 21-1	Winter Break
January 4	Teacher Collaboration Day/No School
January 18	Martin Luther King, Jr. Day
February 4 & 9	HS & MS Parent/Teacher Conferences
February 12	Teacher Collaboration Day/No School
February 15	Professional Day/No School
March 3 & 8	IM & Elementary Parent/Teacher Conf.
March 17	End of 3rd 9 Weeks
March 18-25	Spring Break
May 20	High School Graduation
May 26	Last Day of School - Shortened Day
May 30	Memorial Day
#of Days	Instructional Period
38	1st Quarter
40	2nd Quarter
78	1st Semester
51	3rd Quarter
44	4th Quarter
95	2nd Semester
173 Instructional Days /1124 hours	
5 PD Days/ 2 Teacher Collaboration Days	
180 Contract Days	

January 2016

S	M	T	W	T	F	S
					~~1~~	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	~~18~~	19	20	21	22	23
24	25	26	27	28	29	30
31						18

February 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					
						19

March 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	~~18~~	19
20	~~21~~	~~22~~	~~23~~	~~24~~	~~25~~	26
27	28	29	30	31		
18th counts						18

April 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						21

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						19

June 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Calendar Templates by Vertex42.com http://www.vertex42.com/calendars/school-calendar.html

Memo

Date: 12/19/2014

To: Mr. Charles Bradley

From: Dr. Angela Mills

RE: School Calendar

Please submit to the board for consideration and/or action upon the recommendation to adopt the attached calendars for the 15-16 school year and the 15-16 school year.

Respectfully submitted,

Angela Mills
Assistant Superintendent,
of Academic Services
Mustang Public Schools

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Secretary to the ~~District Athletic Director~~ Director of Athletics
QUALIFICATIONS:	High school diploma; proficiency in typing and computer skills; working knowledge of basic office procedures and the operation of common office equipment
REPORTS TO:	~~District Athletic Director~~ Director of Athletics

PERFORMANCE RESPONSIBILITIES:

1. Performs and supervises the usual office routines and practices associated with a productive and smoothly run office.
2. Obtains, gathers and organizes pertinent data as needed and puts it into usable form.
3. Makes arrangements for conferences and meetings.
4. Coordinates appointments of ~~District Athletic Director~~ Director of Athletics and directs such to proper person.
5. Handles the correspondence relating to the position.
6. Performs data entry tasks associated with the position.
7. Works with ~~Wengage~~ Alio in the activity and general accounting ordering coaches and athletes needs.
8. Monitors receipt of items ordered and arranges for payment.
9. Invoices other schools for participating in home events.
10. Assists the Assistant Athletic Director ~~(Coordinator of High School Sports and Activities)~~ with scheduling activities and budget needs.
11. ~~Designs and distributes athletic passes to all district employees.~~
12. Keeps a current personnel file of coaches eligible to drive a bus, including a current copy of the driver's CDL, certificate and physical.
13. Works with booster clubs keeping them informed regarding athletic events.
14. Works with coaches and the athletic trainer to ensure all paperwork is in place for home and away events such as, officials, security, entry fees, transportation and/or facility requests.
15. ~~Keeps game schedules current and available.~~
16. Maintains good public relations with parents, newspapers, radio and television, coaches from other schools, recruiters, vendors, officials and with employees within the district.
17. Generates all end-of-season athletic certificates.
18. Abides by all district policies and state and federal laws.
19. Maintains confidentiality.
20. Performs other duties as assigned by the ~~District Athletic Director~~ Director of Athletics.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the ~~District Athletic Director.~~ Director of Athletics

Adopted: 10-09-06
Revised: 02-09-09
Revised: 01-12-15

~~1020~~

DISTRICT ACADEMIC OFFICER

TITLE:	~~District Academic Officer~~ Assistant Superintendent of Academic Affairs
QUALIFICATIONS:	Administrative certification; central office experience preferred
REPORTS TO:	Superintendent of Schools

PERFORMANCE RESPONSIBILITIES:

1. Assumes authority, accountability for the academic performance of the District and academic support services.
2. ~~Provides~~ Responsible for strategic direction for the District's curriculum, instruction, assessment and all school academic improvement initiatives for grades K-12.
3. Provides reports and updates to theSuperintendent using data on academic progress of sites.
4. Implements professional development programs with focus on curriculum and instruction.
5. Collaboratively sets priorities and establishes specific student achievement goals for subject areas, sites and district.
6. Monitors implementation of expected strategies and analyzes data to evaluate growth toward the established student achievement goals.
7. Supervises and evaluates the Director of Elementary Schools, Director of Secondary Schools, ~~Director of Technology and administrator of alternative education~~, Director of Instructional Programs, Director of Federal Programs.
8. ~~Coordinates the MPS Student Growth and Achievement Reports.~~
9. Assists in evaluating site administrators in the implementation of District curriculum standards.
10. Collaborates with the District Technology Director to determine the appropriateness of technology purchases and to evaluate the effectiveness of implementation.
11. ~~Coordinates central enrollment for the District.~~
12. Supervises the implementation of the summer school program.
13. Supervises the AdvancED accreditation process for grades 9-12.
14. Assists with district accreditation reports and other OSDE district reports.
15. Assists the Deputy Superintendent and Superintendent in the review of policies and procedures to determine revisions, additions and deletions.
16. Works with directors, administrators and teachers in implementing and evaluating instructional programs.
17. Leads the District's efforts to reduce the dropout rate and increase the graduation rate.
18. Coordinates the district textbook budget and submits all textbook orders.
19. Facilitates the implementation of Board accepted policies and procedures.
20. Coordinates the District's Calendar committee.
21. ~~Supervises all use of facility request.~~
22. Attends board meetings and prepares reports upon request.
23. Performs other duties as assigned by the Superintendent of Schools.

TERMS OF EMPLOYMENT:

~~245-Day contract.~~ Number of days and compensation based on Board approved administrative salary schedule and the employee work calendars.

EVALUATION:

Job performance will be evaluated annually by the Superintendent of Schools.

Adopted: 05-09-11
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Deputy Superintendent of Schools
QUALIFICATIONS:	Superintendent's certification; Central Office experience preferred
REPORTS TO:	Superintendent of Schools

PERFORMANCE RESPONSIBILITIES:

1. Supervises and evaluates Executive Director of Human Resources and Technology, Chief Operations Officer, Director of Athletics and Director of Student Services.
2. Facilitates the implementation of board adopted policies and procedures.
3. Assists the Superintendent in policy and procedure revisions.
4. Works with directors and principals in implementing and evaluating instructional programs.
5. Serves as a mediator between building administration, staff, parents and students.
6. Advises the Superintendent on recommendations for reassignment, suspension or dismissal of employees.
7. Works with Chief Operations Officer to ensure safe, clean and attractive district sites.
8. Coordinates the district long range planning committee.
9. Coordinates student teacher placement in the district.
10. Coordinates safe school, security reports and crisis management implementation.
11. Consults with the Superintendent in approving all expenditures for school district purchases in accordance to Oklahoma Cost Accounting System.
12. Serves as representative for the district with the United States Department of Education Civil Rights Data Collection.
13. Provides demographic updates to Superintendent and Board of Education to include class sizes, student enrollment, and personnel data.
14. Attends board meetings and prepares reports upon request.
15. Serves as the Title IX hearing officer for the district.
16. Abides by all district policies and state and federal laws.
17. Performs other duties as assigned by the Superintendent.

TERMS OF EMPLOYMENT:

Number of days and compensation based on Board approved administrative salary schedule and the employee work calendars.

EVALUATION:

Job performance will be evaluated annually by the Superintendent.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 02-01
Revised: 04-06
Revised: 10-09-06
Revised: 12-08-08
Revised: 8-24-10
Revised: 06-05-13
Revised: 12-8-14

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Director of Student Services
QUALIFICATIONS:	Special Education certification required; Administrative certification required
REPORTS TO:	~~Assistant Superintendent of Academic Services~~ Deputy Superintendent

PERFORMANCE RESPONSIBILITIES:

1. Supervises and coordinates the general operation of all special education programs.
2. Supervises and evaluates the IEP facilitator, School Psychologists, Coordinator of Special Education Programs and Coordinator of Student Assistance Programs.
3. Supervises the maintenance of all district special education records in compliance with local, state, and federal regulations.
4. Supervises and coordinates the transition of students from Part B to Part C of special education programs.
5. Coordinates and completes all appropriate federal, state, and local applications for funding for special education programs.
6. Supervises the general operation of health service program and school nurses.
7. Supervises the general operation of mental health and student assistance programs.
8. Supervises and coordinates the homebound/home-based program.
9. Serves as the district ADA coordinator.
10. Supervises 504 procedural information and files.
11. Serves as the liaison between community based organizations and the district to provide needed services to students.
12. Keeps abreast of and communicates with appropriate staff all pertinent regulations and laws of assigned programs.
13. Meets monthly with all related service providers.
14. Supervises professional development activities and specialized training for all assigned programs.
15. Serves as a mediator between building administration, staff, parents, and students.
16. Attends board meetings and prepares reports upon request.
17. Is actively involved in professional growth activities.
18. Assists in the recruitment, selection, retention, promotion and assignment of special education personnel.
19. Supervises professional development activities and specialized training for special education staff, administrators and other personnel to include local, state and federal compliance issue
20. Coordinates purchases of materials and equipment for special education programs.
21. Supervises Transition Planning Conferences for students moving from Part B to Part C of special education programs.
22. Coordinates special education referrals and testing for the district.
23. Supervises Extended School Year program for identified students.
24. Maintains confidentiality.
25. Abides by all district policies and state and federal laws.

26. Performs other duties as assigned by the Assistant Superintendent of Academic Services.

TERMS OF EMPLOYMENT:

Number of days and compensation to be determined by the Board of Education and the employee work calendars.

EVALUATION:

Job performance will be evaluated annually by the ~~Assistant Superintendent of Academic Services.~~ Deputy Superintendent.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 02-01
Revised: 10-09-06
Revised: 12-08-08
Revised: 07-14-14
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Assistant Athletic Director ~~(Coordinator of High School Sports and Activities)~~
QUALIFICATIONS:	Valid teacher certification; Experience in a leadership role
REPORTS TO:	~~High School Principal and District Athletic Director~~ Director of Athletics

PERFORMANCE RESPONSIBILITIES:

1. Assists the ~~District Athletic~~ Director of Athletics and High School Principal in the coordination of high school secondary sports and activities. ~~in athletics, fine arts and academic competitions~~.
2. Serves as a liaison with the ~~District Athletic Director~~ Director of Athletics and the Secondary School Principals for the implementation of policy and practices.
3. ~~Plans and coordinates, with the approval of the District Athletic Director, the program of events for the athletic department.~~
4. ~~Plans and coordinates, with the approval of the High School Principal, the program of events for the fine arts activities and academic competitions.~~
5. Prepares and maintains necessary reports and records in accordance with the requirements that govern such records and reports.
6. Represents or delegates a representative to attend high school athletic contests, conference and state association meetings.
7. Works closely with the ~~District Athletic Director~~ Director of Athletics to assure budgets and expenditures are accurate and accountable.
8. In cooperation with the head coach of each sport, works within the allocated budget for each sport.
9. In cooperation with the head varsity coach of each sport, prepares and recommends the purchase and repair of equipment and supplies.
10. Assists the ~~District Athletic Director~~ Director of Athletics in supervision of inventory, storage and care of equipment and supplies. Ensures that all head coaches submit an inventory; and properly store and care for all equipment and supplies.
11. ~~Is responsible for the certification~~ Assists with eligibility of all high school athletes.
12. Works with the ~~District Athletic Director~~ Director of Athletics to arrange contracts with other schools for athletic contests and for game officials.
13. Assists in the supervision of and the preparation for and sale of admissions to athletic contests; to include advance sales, ticket sellers, gate- keepers, pass gates, ushers, scouting and complimentary tickets.
14. Is responsible for such items as transportation, meals, ambulance service, physician's services, scores and times, public address system, pre-game and half-time activities.
15. Is responsible for maintenance of athletic facilities, which includes all maintenance orders.
16. Assists the Director of Athletics in the development of the athletic programs.
17. ~~Coordinates other activities that might fall within his/her jurisdiction or which may be assigned to him/her by the District Athletic Director and/or High School Principal.~~
18. Abides by all district policies and state and federal laws.
19. Maintains confidentiality.
20. Performs other duties as assigned by ~~supervisor~~. Director of Athletics

TERMS OF EMPLOYMENT:

~~240 day contract~~. Number of days and compensation based on Board approved ~~administrative~~ salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Administrative Assistant~~. Director of Athletics.

Adopted: 04-01

Revised: 04-11-05
Revised: 12-08-08
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Athletic Trainer
QUALIFICATIONS:	Certificate from the National Athletic Trainer's Association; License by Oklahoma State Board of Medical Licensure.
REPORTS:	~~District Athletic Director~~ Director of Athletics

PERFORMANCE RESPONSIBILITIES:

1. Develops overall athletic training program for district including injury prevention programs for students and staff, injury management and injury treatment/rehabilitation.
2. Possesses ability to use basic communication skills (oral, written or business) to exchange information.
3. Interprets written or printed materials, such as medical records, medical charts, diagrams and instruction materials.
4. Has expertise in use of specialized equipment for athletic training.
5. Exhibits good customer service and people skills with school personnel, families of students and medical professionals.
6. Provides athletic trainer coverage for all home and away varsity football games. Provides coverage for other home and away varsity games, when possible. Provides coverage for all home mid-high and middle school football games. Such coverage includes being at practices, if possible, and at games in case of injury.
7. Works with a supervising physician to ensure the best health care possible is provided. Works within the guidelines of the established protocol, allows for primary injury assessment, emergency first aid and transportation of injured. Responsibilities include assisting doctor in determining the criteria used for releasing an injured athlete to return to activity and to inform coaches on proper protocol. Responsibilities include pre-season screening and developing conditioning programs.
8. Assumes responsibility for the maintenance of training equipment and use of all therapeutic modalities under the trainer's charge.
9. Implements and supervises a student trainer program in a positive, professional environment.
10. Serves as a consultant to students on topics that could affect their health or performance. Consults with coaches and players on matters pertaining to flexibility, conditioning and other environmental conditions that could put the athlete at risk. Must be able to keep an open, professional mind toward the purposes of the athletic program and the capabilities or limitations of the athlete.
11. Orders all supplies and equipment needed for each school year while working within the current athletic training budget.
12. Coordinates and assists with the physical examinations of all student athletes prior to the beginning of each season.
13. Is responsible for overseeing the formation of the district's student athletic training program, including the student trainers.
14. Maintains accurate records of athletic injuries, treatments and rehabilitation for student athletes.
15. Keeps abreast of current major advances in the field of sports medicine.
16. Maintains confidentiality.
17. Abides by all district policies and state and federal laws.
18. Performs other duties as assigned by the district athletic director.

TERMS OF EMPLOYMENT:

Number of days and compensation based on Board approved salary schedule and employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the ~~District Athletic Director.~~ Director of Athletics.

Adopted: 07-2000
Revised: 12-08-08
Revised: 06-29-10
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Director of Child Nutrition
QUALIFICATIONS:	~~Shall have at least two years experience in a School District child nutrition operation at the management or supervisory level. Formal education in food services management/nutrition will be considered in lieu of experience;~~ Bachelor's degree, or equivalent educational experience, with academic major or concentration in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field. Must meet the requirements of the Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296 amended section 7 of the Child Nutrition Act of 1966 (CAN) (42U.S.C.1776) 15 hours of annual continuing education, training and certification to successfully manage the National School Lunch Program and School Breakfast Program, have some knowledge of Oklahoma laws and regulations relating to child nutrition services within the area of school districts; some knowledge in food production, portion control, purchasing and procurement, quality control and menu planning with emphasis on ~~donated~~ commodity usage ~~is a required item~~; ~~Will~~ showing high aptitudes in personnel selection and training. Can deal with people at every level of employment; meeting the objectives in working with principals, teachers, parents and children to interpret the school lunch program to the community and make it an asset to school as well as the community
REPORTS TO:	Chief Financial Officer
SUPERVISES:	All School Child Nutrition Personnel

PERFORMANCE RESPONSIBILITIES:

~~1. Works with managers in planning menus for reimbursable school lunches.~~
~~2. Interviews and employs all child nutrition personnel.~~
~~3. Utilizes all U.S. donated foods into the program through effective suggestions and planning of overall menu preparation.~~
~~4. Maintains adequate and accurate records and controls to include: Financial, Personnel, Inventory, Purchasing and all Operational Reports.~~
~~5. Develops and maintains a systematic food purchasing system incorporating the spirit of competition at all times. Has a procedure for proper checks on food quality and receipts at point of delivery. Adheres to the USDA (FNS) program aid #1257 - Food Buying Guide for School Food Service - released 1980-81.~~
~~6. Cooperates with Health Officials in supporting all Local and State Public Health laws and codes. Encourages each employee to observe the highest of standards in grooming and work habits.~~
~~7. Maintains a file of Standard and USDA recipes.~~
~~8. Visits all lunchrooms and cafeterias as often as possible, checking that high standards of health and safety are maintained. Evaluates at work site production, costs and personnel with an eye towards possible improvements.~~
9. Belongs to and provides leadership, where possible, in professional organizations. Participates in and promotes in-service training, conferences and continuing education programs for self and other personnel.
10. Assists principals and teachers in the instructional phases of the lunch-room program and in the classroom instructional units of work pertaining to Nutrition and Food groups when requested.
11. Keeps patrons and public informed of the menus and services offered in school cafeterias and of the health and educational benefits gained by children through participation in the *School Food Service Program.*
12. Maintains a direct line of communication with all employees, offering each, desired in-put to program that will be beneficial to growth and future progress. Emphasizes an open-door policy at all times.
~~13. Consults, as needed, with school planners and architects on plans and specifications for new and/or renovated food preparation centers.~~
~~14. Performs other duties as assigned by supervisor.~~

1. Works with State Department of Education meeting all required deadlines for reports, attends all required State workshops, videoconferences, etc. to stay up-to-date on all rules and regulations. Complies with the State during reviews and becomes familiar with the State Compliance Document.

2. Makes free/reduced applications available through many avenues and processes in a timely manner as required by USDA.

3. Pulls in new Direct Certification students through The Wave program often so children can receive benefits quickly.

4. Provides daily receipts to Treasurer of online prepayments received showing breakdown by schools.

5. Maintains accurate records and controls to include: Financial, Personnel, Inventory, Purchasing and all Operational Reports.

6. Provides in-service training on HAACP and other food safety and sanitation guidelines to all employees yearly to ensure a safe environment for students.

7. Belongs to and provides leadership, where possible, in professional organizations. Participates in and promotes in-service training, conferences and continuing education programs for self and other personnel.

8. Works with Coordinator to ensure meals are meeting USDA meal pattern requirements while still being palatable to children.

9. Ensure the commodities accepted in are used in menus in proper timeframe.

10. Ensures snacks meet USDA Smart Snack guidelines.

11. Ensures schools are maintaining proper inventory levels and using FIFO methods.

12. Assists parents in providing special diets for children as needed.

13. Works closely with Health and Wellness committee and provide updated information.

14. Ensures a fair and competitive bidding process and makes sure to purchase from quality distributors who comply with all health regulations.

15. Cooperates fully with health inspectors and works to receive perfect inspections at all sites and quickly repairs problems. Works to keep kitchens in good shape and reinforces highest standards of grooming and work habits.

16. Assists principals and teachers with Nutrition Education as needed

17. Maintains a direct line of communication with all employees, offering each, desired in-put to program that will be beneficial to growth and future progress. Emphasizes an open-door policy at all times.

18. Abides by all district policies and state and federal laws.

TERMS OF EMPLOYMENT:

Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of the job will be evaluated annually by the Chief Financial Officer.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.
Ability to do outside duties in inclement weather.
Ability to walk or move long distances from location to location around the building multiple times each day.

Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Child Nutrition Warehouse Supervisor
QUALIFICATIONS:	High School diploma or equivalent; journeyman's license preferred; experience in refrigeration and equipment repair
REPORTS TO:	Director of Child Nutrition

PERFORMANCE RESPONSIBILITIES:

1. Receives commodity deliveries, keeps them well-organized, secured, at proper temperature and maintains accurate records while in MPS's possession.
2. Distributes food and supplies to schools in a timely manner as needed.
3. Keeps Child Nutrition portion of the warehouse orderly and records warehouse freezer temperature daily.
4. Maintains all kitchen equipment and informs the Director of Child Nutrition of replacement needs or problems.
5. Responds to emergency freezer/refrigerator calls quickly as needed.
6. Assists with the bid requests as needed, getting information, etc.
7. Abides by all district policies and state and federal laws.
8. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~260~~245 ~~day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

PHYSICAL DEMANDS:

- Ability to continuously stand or walk
- Ability to bend, climb and lift frequently
- Ability to lift up to 20 pounds frequently
- Ability to squat occasionally
- Lift up to 50 pounds
- Climb up and down ladder
- Works in zero deg. or colder freezers frequently

Work environment:
Generally works out of work truck or van and in and out of refrigerators and freezers. Does some computer work at desk in warehouse.

EVALUATION:

Performance of this job will be evaluated annually by the Director of Child Nutrition.

Adopted: 11-08
Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Child Nutrition Secretary
QUALIFICATIONS:	High School diploma or equivalent An average degree of proficiency in typing Shows high aptitude in working with figures and records with normal accuracy Has working knowledge of basic office equipment and computers Shows pleasant personality and ability to relate well to the public
REPORTS TO:	Director of Child Nutrition

PERFORMANCE RESPONSIBILITIES:

1. ~~Performs the usual office routines and practices associated with a productive and smoothly-run office~~.
2. ~~Assists public in a positive and helpful way~~.
3. Maintains ~~"Free and Reduced Lunch" records; notify parents of status~~.accurate free/reduced records and notify parents in timely manner.
4. Monthly ~~Reconciles~~ reconciliation of Child Nutrition office free/reduced student information with schools' free/reduced student information.
5. ~~Makes~~ Design and publish menus for web, schools, ~~and~~ parents and newspapers.
6. Monitors cashiers' reports, charge lists, etc.
7. ~~Communicates with parents regarding lunch charges, etc.~~ Office duties: answer phones, sort and send mail, assist managers, cashiers, director as needed
8. Maintains ~~a copy~~ updated records of Child Nutrition employees' personnel records, sick leave, uniform/phys reimbursements, certification, etc.
9. ~~Maintains School Nutrition Association information for all Child Nutrition employees, keeping track of all certification points for all employees.~~ Customer service - assist parents, visitors, sales persons
10. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

190-day calendar. Compensation based on Board approved support personnel salary schedule.
Hours: 7:30 a.m. – 4:00 p.m., 1 hr. lunch break

PHYSICAL DEMANDS:

- .Ability to stand and walk frequently
- .Ability to bend, climb and lift occasionally
- Ability to lift up to 35 pounds occasionally

Work environment: Generally works in an office environment, but may occasionally be required to work in a kitchen substituting for cafeteria employees, serving food or cleaning.

EVALUATION:

Performance of this job will be evaluated annually by the Director of Child Nutrition.

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Child Nutrition ~~Secretary/~~Accounts Payable
QUALIFICATIONS:	High School diploma or equivalent An average degree of proficiency in typing Shows high aptitude in working with figures and records with normal accuracy Has working knowledge of basic office equipment and computers Shows pleasant personality and ability to relate well to the public
REPORTS TO:	Director of Child Nutrition

PERFORMANCE RESPONSIBILITIES:

1. Creates online requisitions for the Child Nutrition Department.
2. ~~Keeps original signed purchase orders in numerical order for auditors.~~ Maintains accurate and complete documentation of accounts payable records and transactions in an organized filing system.
3. ~~Processes all bread, produce, grocery and nonfood orders.~~ Processes all food and nonfood orders and delivery of shorted items.
4. Verifies mathematical accuracy and acknowledgment of goods received on all invoices. Also verifies that vendor has honored bid prices.
5. Submits vendor information to the Accounts Payable Specialist to ~~be certified~~enter.
6. Certifies invoices for payment.
7. Prepares payments for mailing.
2. ~~Submits vendor information to the Accounts Payable Specialist.~~
8. Maintains accurate and complete documentation of accounts payable records and transactions in an organized filing system.
9. Keeps monthly board reports for auditors.
10. Processes commodity orders and maintains proper records.
3. ~~Maintains commodity records.~~
11. Maintains good working relationship with vendor's sales representatives.
12. ~~Takes problem calls from all kitchens concerning equipment and building.~~ Creates work orders for kitchen trouble calls and follows up.
4. ~~Takes problem calls from all kitchens concerning food items.~~
5. ~~Coordinates delivery of outed items for all kitchens.~~
6. ~~Submits work orders for all kitchens, warehouse and food service office.~~
13. Periodically researches encumbrances to ensure sufficient funds are available.
14. Processes all student lunch refunds.
15. Performs other duties as assigned by supervisor.
16. Abides by all district policies and state and federal laws.

TERMS OF EMPLOYMENT:

~~220-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and employee work calendars.

PHYSICAL DEMANDS:

- Ability to stand and walk frequently
- Ability to bend, climb and lift occasionally
- Ability to lift up to 35 pounds occasionally

Work environment:
Generally works in an office environment, but may occasionally be required to work in a kitchen substituting for cafeteria employees, serving food or cleaning.

EVALUATION:
Performance of this job will be evaluated annually by the Director of Child Nutrition.

Adopted: 03-12-07
Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Child Nutrition Coordinator
QUALIFICATIONS:	High School diploma or equivalent At least two (2) years experience in a school district child nutrition operation at a management or supervisory level Certified through School Nutrition Association Have some knowledge of Oklahoma laws and regulations relating to school child nutrition services Will show high aptitudes in personnel selection and training. Can deal with people at every level of employment 15 hours of annual continuing education/training
REPORTS TO:	Director of Child Nutrition

PERFORMANCE RESPONSIBILITIES:

1. Creates and adjusts cycle menus to meet most current State and USDA guidelines.
2. Posts cash receipts from daily activity from all sites.
3. Review time clock entries for all Child Nutrition employees and make changes as necessary, and approve all extra time worked.
4. Sends monthly menu analysis information to school nurses and parents who have requested it.
5. Makes monthly site reviews and/or spot inspections – making recommendations to site Manager and Director of Child Nutrition as to changes needed.
6. Ensures sites are promoting health and wellness through Child Nutrition Services.
7. Ensures sites are issuing standardized USDA recipes.
8. Interviews potential Child Nutrition employees.
9. Recommends new hires for the Child Nutrition Department and performs trainings for the new hires.
10. Helps the Director of Child Nutrition coordinate and present in-service trainings.
11. Fills in for Director when Director is out.
12. Abides by all district policies and state and federal laws.
12. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~190~~220~~-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and employee work calendars.

PHYSICAL DEMANDS:

- Ability to stand and walk frequently
- Ability to bend, climb and lift occasionally
- Ability to lift up to 35 pounds occasionally

Work environment:

Generally works in an office environment, but may occasionally be required to work in a kitchen substituting for cafeteria employees, serving food or cleaning.

EVALUATION:

Performance of this job will be evaluated annually by the Director of Child Nutrition.

Adopted: 06-25-08
Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Child Nutrition Warehouse Assistant
QUALIFICATIONS:	A working knowledge of receiving, distributing and storing of commodity foods/frozen, refrigerated and dry goods; able to tend to various office and kitchen needs.
REPORTS TO:	Director of Child Nutrition

PERFORMANCE RESPONSIBILITIES:

1. Accepts in deliveries.
2. Arranges warehouse freezer and keeps freezer organized and well maintained.
3. Keeps good records of commodities
4. Moves food ~~to schools as needed.~~ from warehouse to schools and from one school to another as needed – with careful handling of products and maintaining proper temperatures.
~~5. Transfers of food from one school to another.~~
5. Is available to move food on emergency basis (nights and weekends included).
6. Tends to various office and kitchen ~~needs~~ problems and notifies Director of site needs.
7. Abides by all district policies and state and federal laws.
8. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~260~~245 ~~day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

PHYSICAL DEMANDS:

- Ability to continuously stand or walk
- Ability to bend, climb and lift frequently
- Ability to lift up to 20 pounds frequently
- Ability to squat occasionally
- Lift up to 50 pounds
- Climb up and down ladder
- Works in zero deg. or colder freezers frequently

EVALUATION:

Performance of this job will be evaluated annually by the Director of Child Nutrition.

Adopted: 07-14-08
Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Cafeteria Manager
QUALIFICATIONS:	High School diploma or equivalent; Minimum of three years experience in a school child nutrition program at the kitchen level Show high aptitudes toward personnel selection and training. Can deal with people at all levels of employment Has ability to project both quantity and quality food production with emphasis on the nutritional programs education values Has innovative qualities of creativity and imagination in child nutrition areas 12 hours of annual continuing education/training
REPORTS TO:	Director of Child Nutrition
SUPERVISES:	Site personnel employed in the Child Nutrition section.

PERFORMANCE RESPONSIBILITIES:

1. Manages a school child nutrition program according to school board policies, procedures and methods and State and USDA requirements.
2. ~~Cooperates with school staff members to promote the nutrition programs educational values. Occasionally promotes special "days" or menus to carry out a specific theme.~~ Promotes and provides nutrition education.
3. Supervises and instructs child nutrition personnel assigned to her site.
4. Maintains high standards of food preparation and service. Takes pride in appearance and taste of food prepared and the way the kitchen looks.
5. Instructs kitchen personnel in the safe, proper and efficient use of all kitchen equipment related to their tasks.
6. Responsible for total production of food items emphasizing a high degree of quality as well as quantity. Teach the necessity of effective portion and cost control. Adjust recipes for quantity as necessary. Keep all necessary records up to date.
7. ~~Effects proper storage, utilization, and the receiving of all food products to her kitchen.~~ Monitors HACCP process, insuring products meet codes when being received in, stored, cooked, served out, and cooled down. Will check all orders for accuracy and quality - report any noted discrepancies to child nutrition ~~secretary.~~office.
8. ~~Compiles to~~ Complies with all State, county and ~~L~~local health regulations - posts a complete cleaning schedule for ~~her~~ cafeteria ~~on a rotated basis.~~and makes sure it is followed.
9. ~~Analyzes and orders all food items per pre-prepared menu on a monthly basis fresh produce will be ordered weekly. Be careful not to over or under-stock. Check for high standards of finished product.~~ Orders all items needed weekly per menu being careful not to over or under-stock and using oldest products first.
10. Is responsible for accurate inventories, logs, reports, and freezer/refrigerator temperature checks as required.
11. Follows established menus and recipes and utilizes all USDA ~~donated~~ commodities to the fullest expectation. ~~at all times. Has a keen awareness of proper taste, color, appeal, and appearance of all prepared food.~~
12. Is responsible for the security and safety of all food items through proper lock up and storage each day.
13. Immediately reports to ~~school principal and~~ Director of Child Nutrition ~~and~~any problems or accidents occurring in the kitchen or cafeteria premises.
14. Uses creative ideas such as decorations for special events, bulletin boards, pictures, posters, etc. ~~An objective of once per month promotion should be set up.~~
15. Keeps Director of Child Nutrition informed on all events that affect the cafeteria.
16. Works with ~~Director of Child Nutrition and~~ other cafeteria managers ~~to plan nutritious, tasty, appealing menus taking into consideration cost of food, labor and availability of products. Make sure these menus meet requirements set out by the USDA.~~ on cutting down inventory towards end of year

– sharing what they can to prevent purchasing.

17. At regular intervals, looks at the program from the guests viewpoint. Plate waste is a factor not to be overlooked.
18. Is responsible for maintaining standards constantly and consistently by training, developing and controlling the staff. Encourages staff to become certified and participate in food service organization and events.
19. Is professional with customers and parents, and works well with school staff – part of school team.
20. ~~Takes pride and instills pride in staff for a job well done. Compliments when it is called for. Looks for something good as well as weaknesses.~~ Always clean and neatly groomed as a person on the job. Wears proper well-fitting and clean uniform; leather type shoes with non-skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.

~~015~~

~~**CONTINUED, CAFETERIA MANAGER**~~

21. ~~Always clean and neatly groomed as a person on the job. Wears proper well-fitting and clean uniform; leather type white shoes with non-skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.~~ Has the knowledge to perform any position in the child nutrition area at your site.
22. ~~Has the knowledge to perform any position in the child nutrition area at your site.~~ Performs other duties as assigned by supervisor.
23. Abides by all district policies and state and federal laws.

PHYSICAL JOB DESCRIPTION:

1. Frequently bends, reaches above shoulder level and push, pull, and carries and/or lifts up to 35# without assistance.
2. Occasionally climbs to a height of 2 feet and carry and/or lift more than 35# with help.
3. Wipes clean surfaces such as tables, counters, walls, and ceilings.
4. Serves on serving line from either end or center position. Hand dexterity both hands and side to side movement.
5. Requires being around dangerous equipment related to Child Nutrition Industry.
6. Exposure to marked changes in temperature and humidity.
7. Exposure to dust, fumes, and gasses.

TERMS OF EMPLOYMENT:

~~180-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the Director of Child Nutrition.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Full Time Assistant
QUALIFICATIONS:	High School diploma or equivalent; demonstrates an aptitude for successful performance of the responsibilities listed below; shows a basic interest and knowledge in the mass feeding; knows what to expect 8 hours of annual continuing education/training
REPORTS TO:	Cafeteria Manager

PERFORMANCE RESPONSIBILITIES:

1. Assists in the preparation of food portions. Has interest and knowledge of food and follows preparation and handling policies well.
2. Learns to cook in the basic five areas such as, Main Dish, Salads, Vegetables, Bread and Desserts - specializing in one. Finds better ways to do work and becomes eager to try new methods.
3. Learns and operates all equipment in assigned areas such as dish machine, convection oven, mixers, etc., with major emphasis on safety.
4. Follows a "clean as you go" program as assigned by cafeteria manager. Readily accepts rotated clean-up assignments ~~with enthusiasm~~. Takes pride in appearance of ~~unit~~ kitchen and personal work area.
5. Performs related duties as required.
6. Takes pride in seeing that food is prepared and served in a most attractive and best condition. Takes action if food is not correct for service.
7. Is clean and neatly groomed as a person on the job. Wears proper well-fitting and clean uniform; leather type ~~white~~ shoes with non-skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.
8. Notifies cafeteria manager in a timely manner if unable to report for work so that a substitute can be arranged.
9. ~~If assigned to High School,~~ May be required to act as cashier during serving time and assistant cashier job description will apply.
10. Adjusts recipes for quantity. Reads and understands recipes and work schedules.
11. Abides by all district policies and state and federal laws.
12. Performs other duties as assigned by the supervisor.

PHYSICAL JOB DESCRIPTION:

1. Frequently bends, reaches above shoulder level and pushes, pulls and carries and/or lifts up to 35 # without assistance.
2. Occasionally climbs to a height of 2' and carries and/or lifts more than 35# with help.
3. Wipes clean surfaces such as tables, counters, walls and ceilings.
4. Serves on serving line from either end or center position (hand dexterity - both hands - and side-to-side movement.)
5. Prepares foods in steam jacketed kettle or tilt skillet, requiring a stirring (circular) motion with both hands.
6. Places food items on pans, transfer pans in and out of ovens and/or convection steamers and into holding cabinets or onto line.
7. Operates dish machine - spraying off trays, feeding them through machine, storing clean items.
8. Assists in storing of foods, paper goods, cleaning compounds, kitchen utensils on shelves, racks and/or pallets in storeroom refrigerator/free kitchen area.
9. Sweeps and/or mops floors.
10. Is around dangerous equipment related to Child Nutrition Industry.
11. Is exposed to marked changes in temperature and humidity.
12. Is exposed to dust, fumes and gases.

All of the above duties will vary from day to day pending on items to be prepared and work schedule.

~~3020~~

TERMS OF EMPLOYMENT:
~~176-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:
Performance of this job will be evaluated annually by the Cafeteria Manager and/or Child Nutrition Director.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Head Cashier
QUALIFICATIONS:	High School diploma or equivalent; knowledge of computer and 10 key; shows high aptitude in working with figures and records with normal accuracy; experience in cashier work helpful; shows pleasant personality and ability to relate well to students, parents, staff and fellow employees 8 hours of annual continuing education/training
REPORTS TO:	Cafeteria Manager
SUPERVISES:	Short hour cashier, if applicable

PERFORMANCE RESPONSIBILITIES:

1. Maintains accurate and complete records of student lunch accounts in compliance with district, state and federal guidelines.
2. Assures confidentiality in regards to students~~' meal status~~ information.
3. Is available to receive money from students ~~before first hour begins.~~ any time during working hours.
4. Is responsible for ~~notifying parents~~ notifications when students and adults need to bring lunch money by sending notices home or personal telephone calls. ~~Notifies~~ Provides weekly and monthly reports to Child Nutrition Secretary of accounts with excess negative balances.
5. Balances daily receipts from computer with money collected. Immediately notifies Child Nutrition Office of any problems unresolved over $5.00.
6. Is responsible for maintaining the correct amount of change in change bag.
7. ~~Delivers daily monies and records in proper order to Child Nutrition Office promptly at the close of the day.~~
7. Has money and records sent to the office and ready for the courier by arrival time, daily. If a problem prevents this, call Director for instructions.
8. Keeps accurate account of milk purchased and used, and reorders daily.
9. Performs kitchen duties as assigned by cafeteria manager such as preparing fruit or vegetables for the day's menu. See "Full-Time Assistant" job description.
10. Is clean and neatly groomed. Wears proper, well-fitting and clean uniform; leather type ~~white~~ shoes with non-~~slid~~ skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.
11. Maintains records in cafeteria for five (5) school years, plus the current school year.
12. Abides by all district policies and state and federal laws.
13. Performs other duties as assigned by supervisor

PHYSICAL JOB DESCRIPTION:

1. Occasionally bends and reaches above shoulder level and pushes, pulls and carries and/or lifts up to 35 # without assistance.
2. Occasionally climbs to a height of 2'.
3. Wipes clean surfaces such as tables, counters, walls and ceiling.
4. Is required to be around dangerous equipment related to child nutrition Industry.
5. Is exposed to marked changes in temperature and humidity.
6. Is exposed to dust, fumes and gasses.

TERMS OF EMPLOYMENT:

~~176-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the Cafeteria Manager and/or Child Nutrition Director.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Assistant Cashier
QUALIFICATIONS:	High School diploma or equivalent; knowledge of computer and 10 key; shows high aptitude in working with figures and records with normal accuracy; experience in cashier work helpful; shows pleasant personality and ability to relate well to students, parents, staff and fellow employees 8 hours of annual continuing education/training
REPORTS TO:	Cafeteria Manager

PERFORMANCE RESPONSIBILITIES:

1. Balances ~~your~~ daily receipts from computer with money collected from that line. Presents to head cashier in proper order so the two may be combined.
2. Returns allotted change to head cashier.
3. Assists head cashier in any way possible to close out for the day.
4. Assures confidentiality in regards to student's ~~meal status~~ information.
5. Learns all duties required of head cashier so that position can be filled in case of absence. See Head Cashier job description.
6. Performs kitchen duties as assigned by manager.
7. Is clean and neatly groomed. Wears proper, well-fitting and clean uniform; leather type ~~white~~ shoes with non-skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.
8. Abides by all district policies and state and federal laws.
9. Performs other duties as assigned by supervisor

PHYSICAL JOB DESCRIPTION:

1. Occasionally bends, reaches above shoulder level and pushes, pulls and carries and/or lifts up to 35# without assistance.
2. Occasionally climbs to a height of 2'.
3. Wipes clean surfaces such as tables, counters, walls and ceiling.
4. Is required to be around dangerous equipment related to the child nutrition industry.
5. Is exposed to marked changes in temperature and humidity.
6. Is exposed to dust, fumes and gases.

TERMS OF EMPLOYMENT:

~~176-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the Cafeteria Manager and/or Child Nutrition Director.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOL
MUSTANG, OKLAHOMA

TITLE:	Cafeteria Substitute
QUALIFICATIONS:	Must have a telephone; must be able to work at any of our sites; has the ability to follow instructions
REPORT TO:	Cafeteria Manager

PERFORMANCE RESPONSIBILITIES:

1. Is dependable - reports for work at appointed time, ready to work.
2. Follows instructions precisely, always keeping sanitation and safety in mind.
3. Is able to communicate with and is courteous to students, staff and parents with whom in contact.
4. Is able to report for work on short notice.
5. Is clean and neatly groomed when reporting for duty. Wears leather type shoes with non-skid soles; hair neatly arranged in hair net and no jewelry except wedding rings. ~~Watches may be worn at own risk.~~
6. Abides by all district policies and state and federal laws.
7. Performs other duties as assigned by supervisor

PHYSICAL RESPONSIBILITIES:

1. Lifts and carries up to 35# without assistance.
2. Is on feet standing, walking and bending approximately 3-5 hours.
3. Wipes tables and counters.
4. Is able to climb to a height of 2 feet.
5. Assists in storing of food, paper goods, cleaning compounds, kitchen utensils on shelves, racks and/or pallets in storeroom, refrigerator/freezer and kitchen area.
6. Has ability to read and follow directions.
7. Sweeps and mops floors.

~~8. Job requires:~~

- ~~using both hands~~
- ~~side-to-side movement~~
- ~~is around dangerous equipment related to the child nutrition Industry~~
- ~~is exposed to marked changes in temperature and humidity~~
- ~~is exposed to dust, fumes and gasses~~

~~9. Is able to communicate with students and staff.~~

8. Dexterity -using both hands
9. Side-to-side movement
10. Is around dangerous equipment related to the child nutrition Industry
11. Is exposed to marked changes in temperature and humidity
12. Is exposed to dust, fumes and gasses

TERMS OF EMPLOYMENT:

Hourly as called to work by cafeteria manager. Compensation based on Board approved rate.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOL
MUSTANG, OKLAHOMA

TITLE:	Hostess/Assistant
SITE:	Elementary Schools
QUALIFICATIONS:	High School Diploma or equivalent; possess a definite interest in child nutrition and the benefits obtained by students through this program; must ~~"like"~~ like children 8 hours of annual continuing education/training
REPORTS TO:	~~Building principal while supervising students.~~ Cafeteria Manager ~~when working in kitchen~~

PERFORMANCE RESPONSIBILITIES:

1. Is a cheerful and pleasant person while communicating with students, staff and parents.
2. Assures that tables are cleaned and sanitized before each meal period and that seats are free from food spills. Is prepared to clean up spills on floor in the absence of custodians. Watches for safety hazards.
3. Watches time and dismisses children to recess.
4. Carries out wishes of building principal in regards to student behavior. Is caring, yet firm. Works well with teachers/assistants who are on duty as well.
5. Good balance of pleasantness with children, but maintain mature, role-model behavior – keeping hands off children as much as possible.
6. ~~6.~~ Receives instruction on what to do if a child is choking. ~~in and is proficient in can administering the Heimlich Maneuver. This training is given each year at pre-school child nutrition in-service and at other times if necessary.~~
7. Is clean and neatly groomed as a person on the job. Wears proper well-fitting and clean uniform; leather type ~~white~~ shoes with non-skid soles; hair is neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.
8. Follows work schedules and job assignments as requested by Cafeteria Manager.
9. Abides by all district policies and state and federal laws.
10. Performs other duties as assigned by supervisor.

PHYSICAL JOB DESCRIPTION:

1. Has the ability to lift and carry up to 35 pounds without assistance.
2. Has the ability to be on feet standing, walking and bending for up to 3 hours.
3. Wipes clean surfaces such as tables, counters, walls and ceilings.
4. Has the ability to climb to a height of 2 feet.
5. ~~5. Serves on serving line from either end or center position (only occasionally).~~
5. Sweeps floors and mops floors.
6. ~~6. Assists in storing of food, paper goods, cleaning compounds, kitchen utensils on shelves, racks and/or pallets in store room, refrigerator/freezer and kitchen area.~~
6. Using hand dexterity - both hands.
7. ~~7. Reads and understands work schedules.~~
7. Side-to-side movement.
8. ~~8. Sweeps floors and mops floors.~~
8. Be around dangerous equipment related to the Child Nutrition Industry.
9. ~~9. Has the ability to communicate with students and staff.~~
9. Exposure to marked changes in temperature and humidity.
10. ~~10. Job requires:~~
    - ~~Using hand dexterity - both hands.~~
    - ~~Side-to-side movement.~~

- ~~Be around dangerous equipment related to the Child Nutrition Industry.~~
- ~~Exposure to marked changes in temperature and humidity.~~
- ~~Exposure to dust, fumes, and gasses.~~

10. Exposure to dust, fumes, and gasses.

TERMS OF EMPLOYMENT:

~~176-day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the supervisor.

Revised: 02-09-09
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Short Hour Assistant
QUALIFICATIONS:	High school diploma or equivalent; has a genuine interest in students and their nutritional well being; has the ability to follow instructions 8 hours of annual continuing education/training
REPORTS TO:	Cafeteria Manager

PERFORMANCE RESPONSIBILITIES:

1. Assists where assigned to prepare ~~food item for the daily meal.~~ and serve food daily or work dish machine or rotate a schedule.
2. Learns food preparation in the basic areas such as main dish, salads, vegetables, breads and desserts.
3. Becomes familiar with and learns to operate all equipment in kitchen with a major emphasis on safety of the same.
4. Follows a "clean as you go" program as assigned by Cafeteria Manager. Accepts rotated clean-up assignments and takes pride in appearance of unit.
5. Takes pride in seeing that food is prepared and served in a most attractive and best condition.
6. Notifies Cafeteria Manager if unable to report to work in a timely manner so that a substitute can be arranged.
7. ~~If assigned to High School,~~ May be required to act as cashier during serving time ~~and~~ - assistant cashier job description will apply.
8. Serves on serving line.
9. Prepares foods in steam jacketed kettle or tilt skillet.
10. Places food items on pans, transfer pans in and out of ovens and/or convection steamers and into holding cabinets or onto line.
11. Operates dishmachine – spraying off trays, feeding them through machine, storing clean items.
12. Assists in storing of foods, paper goods, cleaning compounds, kitchen utensils on shelves, racks and/or pallets in storeroom refrigerator/freezer and kitchen area.
13. Is clean and neatly groomed. Wears proper, well-fitting and clean uniform; leather type ~~white~~ shoes with non-skid soles; hair neatly arranged in hair net. No jewelry except wedding rings and watches are to be worn.
14. Abides by all district policies and state and federal laws.
15. Performs other duties as assigned by supervisor.

PHYSICAL JOB DESCRIPTION:

1. Frequently bends, reaches above shoulder level and pushes, pulls and carries and/or lifts up to 35 pounds without assistance.
2. Occasionally climbs to a height of 2 feet.
3. Wipes clean surfaces such as tables, counters, walls and ceilings.
4. ~~Serves on serving line from either end or center position (~~Hand dexterity - both hands - and side-to-side movement (serving food on lines).
5. ~~Prepares foods in steam jacketed kettle, this requires a~~ Stirring (circular) motion with both hands (preparing foods in kettle or tilt skillet).
6. ~~Places food items on pans, transfer pans in and out of ovens and/or convection steamers and into holding cabinets or onto line.~~ Sweeps and/or mops floors.
7. ~~Operates dish machine - spraying off trays, feeding them through machine, storing clean items.~~ Exposure to dangerous equipment related to the Child Nutrition Industry.
8. ~~Assists in storing of foods, paper goods, cleaning compounds, kitchen utensils on shelves, racks and/or pallets in storeroom refrigerator/freezer and kitchen area.~~ Exposure to marked changes in temperature and humidity.

9. ~~Sweeps and/or mops floors.~~ Exposure to dust, fumes and gasses.

~~6. Exposure to dangerous equipment related to the Child Nutrition Industry.~~
~~7. Exposure to marked changes in temperature and humidity.~~
~~8. Exposure to dust, fumes and gasses.~~

~~** All of above duties will vary from day to day depending on items to be prepared and work schedule.~~

TERMS OF EMPLOYMENT:

~~176 day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually by the supervisor.

Revised: 02-09-09
Revised: 01-12-15

~~1092~~

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	District Athletic Compliance Officer
QUALIFICATIONS:	Valid teacher certification Administrative certification preferred Knowledge of OSSAA rules and regulations
REPORTS TO:	~~District Athletic Director~~ Director of Athletics

PERFORMANCE RESPONSIBILITIES:

1. Assists the ~~District Athletic Director~~, Director of Athletics Assistant Athletic Director and High School Principal in the area of athletic compliance.
2. Provides instruction regarding OSSAA and Mustang Public Schools rules and regulations to coaches, administrators, prospective student-athletes, parents and boosters to ensure these groups are aware of MPS's expectations in terms of remaining compliant with these various rules and regulations.
3. Provides guidance to MPS coaches, administrators, student-athletes, parents and boosters by providing accurate interpretations of OSSAA and MPS rules and assisting these groups in remaining compliant.
4. Monitors activities, such as: eligibility certification, playing and practice limitations, recruiting and new student/transfer student rules and regulations.
5. Investigate and self-report any major or secondary OSSAA or MPS rules violations in a timely manner.
6. ~~Monitors administrators and staff while providing institutional control and oversight within our school district.~~
7. Represents school district at athletic contests, conferences and state association meetings.
8. Is responsible for all certification of all middle school and high school student-athletes.
9. Serves in a game day operations role and administrative role for home athletic events.
10. Prepares and maintains necessary reports and records in accordance with the requirements that govern such records and reports.
11. Provides a quarterly review of the overall program to the ~~District Athletic Director~~. Director of Athletics
12. Supervises all use of facility requests.
13. Assists the Director of Athletics in the ~~selection and evaluation of the~~ ~~coaching staff~~ development of athletic programs.
14. Monitors and transports money bags for gate and concession at home events. Makes bank bag deposits at the end of athletic events.
15. Assists in updating and maintaining necessary information on the Mustang athletic website.
16. Maintains confidentiality.
17. Abides by all district policies and state and federal laws.
18. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240 day contract.~~ Number of days and compensation based on Board approved ~~administrative~~ salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually by the ~~District Athletic Director~~. Director of Athletics

Adopted: 04-12
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	~~District Athletic Director~~ Director of Athletics
QUALIFICATIONS:	Administrative Certification preferred; Experience in a leadership role
REPORTS TO:	~~Superintendent/Administrative Assistant~~ Deputy Superintendent
SUPERVISES:	Athletic Programs

PERFORMANCE RESPONSIBILITIES:

1. Organizes and administers the overall program of interscholastic athletics for the district.
2. Supervise, evaluate, and delegate work for the athletic staff and programs.
3. Provides leadership in the selection and assignment of athletic coaches.
4. Keeps building principals informed of athletic program issues and coordinates district-wide athletic program.
5. Fosters good school/community relations by keeping the community aware and positively responsive to the athletic programs.
6. Delegates authority to accomplish program goals as necessary.
7. Collaborates with athletic facilitators and coaches to hire all workers for home athletic events.
8. Arranges transportation for athletic contest participants.
9. Arranges provisions for meals for athletes and coaches.
10. Develops and places into operation appropriate rules and regulations governing the conduct of athletic activities.
11. Establishes the physical and academic requirements of eligibility for participation in each sport, and verify each athlete's eligibility.
12. Works closely with the Chief Financial Officer to ensure budgets and expenditures are accurate.
13. Prepares and administers the athletic program budget.
14. Ensures fiscal responsibility and maintain all athletic accounts.
15. ~~Coordinates the community use of athletic fields and facilities.~~
16. Supervises the use and care of all athletic facilities owned by the district.
17. Supervises the practice sessions of the various athletic teams on a regular basis.
18. Requisitions, in cooperation with appropriate staff members, supplies, uniforms and equipment for athletic programs.
19. Supervises the cleaning, storage and care of all athletic equipment.
20. Supervises all ticket sales and fund-raising events connected with the athletic program and assume responsibility for proper handling and accounting of monies involved.
21. Arranges all details of visiting teams' needs, including meals, gymnasium services and field assistance as appropriate.
22. ~~Makes all necessary arrangements for the use of non-school playing fields and facilities.~~
23. Arranges the practice schedules for the coaches on the fields and in the gymnasiums.
24. ~~Administers the insurance program covering school athletes, and assumes responsibility for all processing of reports and claims.~~
25. Keeps records of the results of all middle school and high school athletic contests~~; and maintain a records file of all award winners, stating the date and type of the award, including athletic scholarships.~~
26. ~~Plans and supervises an annual recognition program for school athletes.~~
27. Abides by all district policies and state and federal laws.
28. Maintains confidentiality.
29. Performs other duties as assigned by ~~supervisor~~. Deputy Superintendent.

TERMS OF EMPLOYMENT:

~~245~~ 245 ~~day contract.~~ Number of days and compensation based on Board approved administrative salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually by the ~~Administrative Assistant.~~ Deputy Superintendent.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.
Ability to do outside duties in inclement weather.
Ability to walk or move long distances from location to location around the building multiple times each day.

Adopted: March 1999
Revised: March 2001
Revised: April 2001
Revised: 12-08-08
Revised: 03-07-11
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Payroll Supervisor
QUALIFICATIONS:	High School diploma required; Associate Degree preferred; general knowledge of processing payroll including fringe benefits, employment contracts, worker's compensations, state and federal law as it applies to Public Schools; demonstrate competence in the use of computer data entry, ten key and other necessary business machines as required for this position; such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.
REPORTS TO:	Chief Financial Officer

PERFORMANCE RESPONSIBILITIES:

1. Administration and knowledge of all tax laws concerning forms 941, W2, W4, Section 125 Cafeteria Plans and State of Oklahoma tax withholdings including the filing of all required forms according to the required timelines. Must be able to communicate information to all employee groups.
2. Administration, entry of data and knowledge of all payroll deductions. These deductions include, but are not limited to: health insurance, dental insurance, vision insurance, life insurance, tax shelter annuities, and cancer coverages.
3. A complete knowledge and overview of OCAS coding.
4. Administration and knowledge of garnishments laws and tax levy laws.
5. Administration and knowledge of Teacher's Retirement of Oklahoma rules and regulations including filing of all monthly and annual reports according to timelines established.
6. Administration of the reconciliation of payroll related account statements.
7. Administration of District Salary Reserves for budgeting purposes.
8. Administration, reconciling and preparation of monthly and supplemental payrolls as required.
9. Administration and knowledge of all salary schedules and the District negotiated agreements.
10. Coordinates docks with the HR Leave Specialist when necessary.
11. Coordinates with the Health Insurance Specialist, monthly and hourly timesheets for ACA regulations.
12. Administration and knowledge of all substitute/temporary employees payments including auditing of time sheets and coordination of payments with other departments.
13. Administration and knowledge of all data entry of the job salary information.
14. Maintains confidentiality.
15. Abides by all district policies and state and federal laws.
16. Provides Flexible Benefit Audit calculation sheet for Regional Accreditation Officer visits.
17. Provides periodic reports for the Chief Financial Officer.
18. Submits payments to the Assistant Treasurer in a timely fashion for uploading data to the bank and acquiring the Assistant Treasurer's signature.
19. Maintains all the duties and responsibilities of the Payroll Specialist.
19. Abides by all district policies and state and federal laws.
20. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually Chief Financial Officer.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Assistant Treasurer
QUALIFICATIONS:	Formal education/Training in accounting/School finance experience and/or banking skill. Good computer and communication skills
REPORTS TO:	Chief Financial Officer

PERFORMANCE RESPONSIBILITIES:

1. Receives, disburses, and assists on investments of all monies belonging to the district.
2. Maintains professional relationships with all banking institutions.
3. Records and balances daily all receipts and manages daily banking confirmations.
4. Coordinates with couriers all school notifications that maintain proper banking procedures.
5. Codes receipts of the District in accordance with OCAS and submits required OCAS Revenue information to the State Department.
6. Provides summarized investment reports at least once a month prior to the regular meeting of the board and at such other times as requested.
7. Provides daily reports of cash position to the CFO.
8. Required to reconcile the bank statement in a timely fashion and copy the report to the CFO.
9. Works with the CFO in preparing the Estimate of Needs
10. Required to attend and receive certification in the state accredited Investment Education Program.
11. Knowledge in the Estimate of Needs and responsible for entering all information into the financial software.
12. Maintains a complete and accurate set of records of all financial transactions of the district.
13. Performs any bookkeeping task associated with the position.
14. Abides by all district policies and state and federal laws.
15. Performs other tasks as may be assigned by the CFO.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually Chief Financial Officer.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Activity Fund Custodian (Payables)
QUALIFICATIONS:	High School diploma; Accounting/School finance and /or banking experience; Associate Degree preferred
REPORTS TO:	Chief Financial Officer (CFO)

PERFORMANCE RESPONSIBILITIES:

1. Creates online requisitions into purchase orders for the Activity Fund.
2. Prints original purchase order and emails copies to originator and principals.
3. Processes all book orders, office depot and Sam orders. All other orders processed by requestor.
4. Keeps original purchase orders in numerical order for auditors.
5. Verifies mathematical accuracy and acknowledgement of goods received on all invoices. Certifies invoices for payment, validates vendor and corrects addresses for payment prior to issuing checks.
6. Processes payment of invoices on a weekly basis.
7. Submits payments to the Activity Fund Custodian (Revenues) in a timely fashion for uploading data to the bank.
8. Is backup for adding, deleting or modifying vendor information in the software system.
9. Maintains accurate and complete documentation of accounts payable records and transactions in an organized filing system.
10. Balances and researches vendor statements for any outstanding obligations of the district's.
11. Is responsible for correct coding as directed by the State Department of Education through OCAS and submit required OCAS expenditure information to the State Department of Education.
12. Is responsible for coordinating with the Accounts Payable Specialist on the issuance of 1099's on an annual basis.
13. Initiates and/or adheres to control procedures which prevent duplicate payment or overpayment of invoices.
14. Is backup for the Activity Fund Custodian (Revenues).
15. Maintains confidentiality.
16. Abides by all district policies and state and federal laws.
17. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the CFO.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 06-25-08
Revised: 12-08-08
Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Activity Fund Custodian (Revenues)
QUALIFICATIONS:	High School diploma; Accounting/School finance and /or banking experience; Associate Degree preferred
REPORTS TO:	Chief Financial Officer (CFO)

PERFORMANCE RESPONSIBILITIES:

1. Records and balances daily all receipts and disbursements with the daily banking confirmations.
2. Verifies all Activity Fund deposits against pre-numbered building receipts and issues activity fund receipts.
3. Coordinates with bank couriers on pickup and delivery of activity fund deposits.
4. Codes the daily receipts in accordance with OCAS and submits required OCAS revenue information to the State Department of Education.
5. Uploads activity fund checks to the bank for authorizing payments.
6. Registers all payments and keeps log of checks issued.
7. Logs all fundraiser requires, issues fundraiser numbers and verifies receipt of reconciliation.
8. Acts as back-up for the Activity Fund Custodian (Payables)
9. Reconciles the bank statement on a monthly basis and provides a copy to the CFO.
10. Processes game bags and completes turnarounds for all sporting events.
11. Prepares monthly reports for the board meeting.
12. Prepares monthly revenue/expenditure reports for activity sponsors.
13. Researches and corrects coding errors as informed by SDE.
14. Updates and complies with the District Activity Fund Handbook procedures, SDE regulations and Oklahoma statues.
15. Maintains confidentiality.
16. Abides by all district policies and state and federal laws.
17. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually by the CFO.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 02-01
Revised: 10-09-06
Revised: 06-11-07
Revised: 02-09-09

Revised: 01-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Bank Courier
QUALIFICATIONS:	Cleet certified preferred; able to carry up to 50 lbs.; knowledge of security procedures
REPORTS TO:	Chief Financial Officer

PERFORMANCE RESPONSIBILITIES:

1. Is responsible for picking up receipt books and daily receipts at all sites.
2. Is responsible for verifying that each activity fund deposit has a receipt book to be turned in to the activity fund desk.
3. Secures all money received by carrying it with them at all times and not leaving any unattended.
4. Signs for any money picked up at each site and verifies what is being picked up is what is written on the log.
5. Stops at the Mustang Administration Office for any collections received, drops off activity fund receipt books and transports funds to local bank.
6. Abides by all district policies and state and federal laws.
7. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~182-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATIONS:

Job performance will be evaluated by the Chief Financial Officer.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 50 pounds frequently.

Adopted: 10-09-06
Revised: 02-09-09
Revised: 01-12-15

~~6025~~

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	~~Accounts Payable Specialist~~ Business Facilitator/Accounts Payable
QUALIFICATIONS:	High School diploma; Accounting/school finance and/or banking experience; Good computer and communications skills; Associates Degree preferred
REPORTS TO:	Chief Financial Officer (CFO)

PERFORMANCE RESPONSIBILITIES:

1. Department Leader in the absence of the Chief Financial Officer.
2. Assists with the organizing of the Business/Finance Department
3. Assists with reviewing department procedures and processes.
4. ~~4.~~ Creates online requisitions into purchase orders for General, Building, Child Nutrition~~, Maps and all bond funds.~~
5. Prints original purchase orders and obtains purchasing agents signature.
6. Processes all orders except ones designated for pick up or registrations for employees.
7. Keeps original signed purchase order in numerical order for auditors.
8. Verifies mathematical accuracy and acknowledgement of goods received on all invoices. Certifies invoices for payment, validates vendor and correct addresses for payment prior to issuing checks.
9. Processes payment of invoices for all funds listed above no less than once a month. General Fund will typically have a second pay run.
10. Submits payments to the Assistant Treasurer in a timely fashion for uploading data to the bank and acquiring a second signature.
11. Is primary person responsible for adding, deleting or modifying vendor information in software system.
12. Is responsible for running monthly encumbrance registers and change order summaries for each fund to be presented at the monthly board of education meeting.
13. Periodically researches encumbrances and cancels those in excess of actual obligations.
14. Maintains accurate and complete documentation of accounts payable records and transactions in an organized filing system.
15. Balances and researches vendor statements for any outstanding obligations to the district.
16. Researches and corrects coding errors as informed by State Department of Education.
17. Is responsible to coordinate with Activity Fund Custodian in the issuance of 1099's on an annual basis.
18. Is primary person responsible for adding, deleting or modifying accounting software security for personnel.
19. Is primary person responsible for adding, deleting or modifying online requisitions approval paths.
20. Initiates and/or adheres to control procedures, which prevent duplicate payment or overpayment of invoices.
21. Verifies coding of expenditures in accordance with OCAS and submits required OCAS expenditure information to the SDE.
22. Is back-up for expenditure FR3 report for CFO.
23. Knowledge in the Estimate of Needs and assists in the entering of all information into the financial software.
24. Assists in the processing of reserve payments to vendors after each monthly payroll.
25. Has complete understanding of and acts as the backup to payroll specialist position.
26. Is responsible for the time clock system. This includes additions, deletions, modifications and transferring to payroll.
27. Is responsible for maintaining the time clock system and working with software company as needed.
28. Maintains confidentiality
29. Is back-up for approving requisitions.
30. Trains new users for accounting software.
31. Maintains confidentiality.
32. Abides by all district policies and state and federal laws.

33. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240-day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars..

EVALUATION:

Job performance will be evaluated by the CFO.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 02-01
Revised: 10-09-06
Revised: 02-09-09
Revised: 01-12-15

Memo

To: Sean McDaniel, Superintendent
Charles Bradley, Deputy Superintendent

From: Tracy Skinner, Executive Director of Human Resources

Date: January 5, 2014

Re: Updated MPS Job Descriptions

Please discuss, consider, and/or act upon approving the updated Job Descriptions for 2014-2015 for Athletics, Finance Department, Operations, Assistant Superintendent, Child Nutrition, and Superintendent Secretary/Minutes Clerk.

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	General Maintenance Foreman
QUALIFICATIONS:	Overseeing Grounds Crew & Assisting Maintenance Supervisor
REPORTS TO:	General Maintenance Supervisor

PERFORMANCE RESPONSIBILITIES:

1. Good working knowledge of MPS & OSHA Safety and Operational procedures for all machinery, tools necessary to the trade.
2. Must be able to observe, evaluate and train new and existing employees on the proper operation and safety procedures of all MPS equipment and tools.
3. Must be able to conduct actions, behavior and interact with all students, staff and co-workers in a professional manner.
4. Must be able to plan, design and enforce safety and economical ways to get all assigned jobs completed in a timely manner.
5. Responsible for ensuring all Maintenance employees adhere to established District safety policies and procedures and oversees the annual safety program requirements set forth by MPS and DOL.
6. Must advise and have approved with General Maintenance Supervisor any cost or purchases and ensure P.O. is in place prior to purchases.
7. Work directly with General Maintenance Supervisor and Director of Maintenance on estimates and seek competitive pricing from approved vendors on all repairs, replacement parts and supplies used by the maintenance department.
8. Responsible for cleanliness and maintenance of maintenance vehicles and equipment, keeping first aid kits stocked, along with other supplies and tools.
9. This position will respond to alarm calls and other emergencies around the district 24/7.
10. Keep contact numbers for all general maintenance employees for after hour call outs and emergencies.
11. Must be able to accept and adapt to any and all unplanned situations/emergencies that may arise on a day to day basis.
12. Abides by all district policies and state and federal laws.
13. Perform other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works outside in all types of weather conditions with some office environment setting.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations. Chief Operations Officer.~~ **in accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.**

Adopted: 03-01-99
Revised: 09-12-05
Revised: 09-11-06
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Carpenter
QUALIFICATIONS:	See Performance Responsibilities
REPORTS TO:	General Maintenance Supervisor/Maintenance Foreman

PERFORMANCE RESPONSIBILITIES:

1. Operates all equipment associated with woodworking, which includes hand tools, electric saws and other associated power tools.
2. Frames walls, hangs sheet rock, mud and texture, installs and maintains doors, locks, windows and glass, paints and stains materials, builds and/or repairs cabinets and other school associated furniture. All other carpentry associated skills necessary to make necessary repairs dealing with construction.
3. Work with the normal hazards associated with the construction environment (climbing ladders, working on roofs, etc…).
4. Works with minimal or no supervision; must be self-motivated and a self-starter.
5. Works in a fast pace environment, take orders and multi-task a diversity of projects.
6. Ensures work site is clean after completion of job.
7. Abides by all district policies and state and federal laws.
8. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works inside and outside all school buildings in all types of weather conditions with some shop setting environment.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually by the ~~Director of Operations.~~ Chief Operations Officer.

Adopted: 03-01-99
Revised: 09-12-05
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Journeyman/Contractor Licensed Electrician
QUALIFICATIONS:	Journeyman/Contractor Commercial Experience Required
REPORTS TO:	Director of Maintenance

PERFORMANCE RESPONSIBILITIES:

1. ~~Has~~ Must have complete knowledge of Safety & Operational procedures for machinery & tools necessary to the trade.
2. Knowledge of all local, state and national codes associated with new electrical installation and repair.
3. Responsible for maintaining all licenses and necessary training up to date and on record with MPS.
4. Responsible for keeping MPS in compliance with OSHA, DEP, DOL associated with electrical failures and repairs.
5. Estimate and get competitive pricing from approved vendors for repairs and replacements.
6. Responsible for troubleshooting and completing all necessary repairs to electrical equipment, lighting, timer clocks, etc.
7. Responsible for cleanliness and maintenance of school vehicles and equipment.
8. Works directly with Director of Maintenance to order/maintain adequate parts and inventory to keep MPS running at full potential 24/7.
9. Knowledgeable and advises supervisor of new technology and equipment to enhance electrical energy savings with repair or replacement parts.
10. Must be able to maintain a professional behavior when dealing with students, staff and other employees as well as teach and train assigned apprentice employee.
11. Responsible for timely completion of assigned projects district wide.
12. This position subject to emergency after hours call outs.
13. Abides by all district policies and state and federal laws.
14. Perform other duties as assigned by the supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works outside in all types of weather conditions with some shop setting environment.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations. Director of Maintenance~~. **In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.**

Adopted: 03-01-99
Revised: 09-12-05
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Journeyman/Contractor Licensed HVAC/Refrigeration Technician
QUALIFICATIONS:	Journeyman/Contractor Commercial Experience Required
REPORTS TO:	Director of Maintenance

PERFORMANCE RESPONSIBILITIES:

1. Has complete knowledge of Safety & Operational procedures for machinery & tools necessary to the trade.
2. Knowledge of all local, state and national codes associated with new HVAC installation and repair.
3. Responsible for maintaining all licenses and necessary training up to date and on record with MPS.
4. Responsible for keeping MPS in compliance with OSHA, DEP, DOL associated with HVAC failures and repairs.
5. Estimate and get competitive pricing from approved vendors for repairs and replacements.
6. Responsible for troubleshooting and completing all necessary repairs to HVAC/Refrigeration Ice machine equipment in the District.
7. Responsible for cleanliness and maintenance of school vehicles and equipment.
8. Works directly with Director of Maintenance to order/maintain adequate parts and inventory to keep MPS running at full potential 24/7.
9. Knowledgeable and advises supervisor of new technology and equipment to enhance HVAC/Refrigeration energy savings with repair or replacement parts.
10. Must be able to maintain a professional behavior when dealing with students, staff and other employees as well as teach and train assigned apprentice employee.
11. This position subject to emergency after hours call outs.
12. Abides by all district policies and state and federal laws.
13. Perform other duties as assigned by the supervisor.
14. Responsible for timely completion of assigned projects district wide.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works outside in all types of weather conditions with some shop setting environment.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations. Director of Maintenance.~~ In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

Adopted: 08-00
Revised: 09-15-05
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	General Maintenance/Painting/Welding/Grounds/Flooring/Delivery
QUALIFICATIONS:	Physically fit and able to use hand tools and equipment associated with the job and have basic knowledge of assorted skills required to complete specific task
REPORTS TO:	Maintenance Supervisor/Maintenance Foreman

PERFORMANCE RESPONSIBILITIES:

1. Repairs/replaces items around school system. Keeps the school buildings and grounds safe and neat in appearance and able to function properly.
2. Keeps machinery and other items, such as doors, locks, hinges, and door closures, etc., lubricated and serviced as necessary.
3. Informs the Maintenance Supervisor/Maintenance Foreman of the need to repair or replace equipment when found in disrepair or need of servicing.
4. Picks up trash and deposits in containers provided.
5. Cleans up when a job is completed.
6. Performs mowing, edging, trimming of lawns, walkways and drives when needed.
7. Services and maintains all grounds equipment and associated maintenance equipment used by the department.
8. Performs a variety of tasks as assigned through District work order system whether the request be welding, painting, flooring, general maintenance, etc.
9. Clears snow and ice from site walkways, drives and building access through the spreading of ice melt, shoveling, scraping or by mechanical means.
10. Assists in making ~~Makes~~ deliveries of ~~mail, parcels~~, containers, boxes, misc. products around the District.
11. Moves furniture, stages, risers, as required for FFE management.
12. Operates all school vehicles and equipment is a safe and lawful manner. Keeps school vehicles and equipment clean at all times.
13. Fills in as a custodian as needed.
14. Practices all safety rules ~~to the utmost and without fail~~ & regulations.
15. Abides by all district policies and state and federal laws.
16. Performs other duties as assigned by supervisor

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works outside in all types of weather conditions with some shop setting environment.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally.

Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations. Maintenance supervisor.~~ **In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.**

Adopted: 03-01-99
Revised: 09-15-05
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	~~Head Custodian~~ Custodial Supervisor
QUALIFICATIONS:	Demonstrate aptitude for successful completion of assigned tasks
REPORTS TO:	Custodial Supervisor / Principal / Assistant Principal
SUPERVISES:	Building custodial staff

PERFORMANCE RESPONSIBILITIES:

1. Provides in-service instruction to custodial staff on the proper use and storage of chemical cleaning products, (as per MSDS guidelines)
2. Provides in-service instruction to custodial staff of proper cleaning procedures for wet and dry mopping, wet and dry vacuuming and floor buffing, stripping and waxing.
3. Provides basic safety instruction to custodial staff, including ensuring against hazards to the safety of students and faculty (e.g. elimination of slick spots on floors, unsafe fixtures, storm facilities opened up in bad weather, fire routes kept clear at all times, etc.). Monitors and regulates environmental conditions in building to insure the comfort of students and staff.
4. Works with building administrators and other custodial staff in identifying areas of concern and addressing problems in a timely manner.
5. Provides on site supervision of both day and evening custodial staff.
6. Reads and is responsible for policies and procedures in Support Personnel Handbook as related to custodians.
7. Evaluates custodians under his/her supervision following the District's Support Personnel Handbook guidelines.
8. Maintains an up-dated inventory of cleaning equipment and ensures that all equipment is in proper operating condition.
9. Maintains an up-dated inventory of cleaning products for storage, redistribution and ordering purposes at building site.
10. Ensures cleanliness of building at all times; restrooms, floors, seating, exterior, etc. Ensures markings and graffiti of all types are removed as quickly as possible.
11. Keeps all building machinery and other such items lubricated and serviced as necessary to insure maximum efficiency of operation. (i.e, locks, hinges, door closures, etc.)
12. Replaces light bulbs as needed. Ensures all emergency lighting, exit lights and other such safety equipment is kept in operational order.
13. Keeps walks and ramps around building site clear of ice, snow and other hazards or unsightly debris. Keeps trash and debris picked up around exterior of campus and inside building.
14. Waters the lawn and other plants around building as assigned.
15. Frequently checks sump pumps in basement to make they work properly.
16. Keeps custodian rooms clean, neat, safe, locked and in efficient order.
17. Is aware of all activities in his/her building or area of responsibility. Makes certain building or assigned area is set up for special activities as requested. Ensures appropriate lighting is on for night functions.
18. Ensures all custodial staff are filled out correctly, signed and turned in as required.
19. Abides by all district policies and state and federal laws.
20. Performs other duties as assigned by supervisor(s).

TERMS OF EMPLOYMENT:

~~260-day calendar,~~ 8 hours per day. Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually by the Custodial Supervisor.

WORKING ENVIRONMENT:

Some office environment, inside various site buildings and work outside in adverse weather conditions.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also, ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

Adopted: 04-08-02
Revised: 09-12-05
Revised: 12-11-06
Revised: 02-09-09
Revised: 12-15-14

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Custodian
QUALIFICATIONS:	Demonstrate aptitude for successful completion of assigned tasks
REPORTS TO:	Head Custodian

PERFORMANCE RESPONSIBILITIES:

1. Reads and is aware of policies and procedures in support personnel handbook as they relate to custodians.
2. Ensures against hazards to the safety of students and faculty (e. g. elimination of slick spots on floors, unsafe fixtures, storm facilities opened in bad weather, fire routes kept clear, etc.)
3. Ensures comfort of students and faculty (e.g. proper heating and cooling).
4. Cooperates with and is courteous to those around, including fellow workers, students, teachers, administrators and others.
5. Is clean and neat as possible in keeping with the work being required.
6. Ensures that complete building is kept clean and neat appearing, especially the classroom floors, seating and restrooms.
7. When assigned to a specific building, sweeps halls at the end of 2nd and 4th hours and at the end of each school day. Buffs halls weekly to maintain a clean, sanitary and pleasant condition and appearance.
8. Keeps restrooms clean and sanitary.
9. Keeps tissue paper and towels supplied in restrooms.
10. Ensures that markings (especially profanity, lewd drawings, etc.) on doors, walls, restrooms, desks and other facilities are removed, as quickly as possible.
11. Cleans chalkboards and trays and keeps teachers supplied with plenty of clean erasers and chalk.
12. Keeps machinery and other items such as locks, hinges, door closures, etc., lubricated and serviced as necessary to ensure maximum efficiency of operation.
13. Replaces light bulbs as needed.
14. Keeps walks around assigned building clear of ice, snow, and other hazards or unsightly debris.
15. Keeps entries, including mats and inside and outside walkways, to building clean and neat.
16. Keeps trash picked up in general area of assigned building to present a neat and safe situation and appearance.
17. Waters lawn and other plants around building as assigned by supervisor.
18. Frequently checks sump pumps in basement to make sure they work properly.
19. Makes sure certain buildings are secured properly before leaving at close of day.
20. Cleans wet mops and hangs up to dry after using.
21. Cleans and treats dust mops as needed for best results.
22. Never uses same swab on drinking fountains as used on stools and urinals.
23. Always uses appropriate materials when cleaning (e.g. mild cleaners on all metals and rinsed thoroughly).
24. Keeps supply and custodian rooms in building clean, neat, safe, and in efficient order.
25. Closes and locks all padlocks when not in use in order to avoid theft, vandalism, pranks, etc.
26. If assigned to gymnasium, runs dust mop over playing floor at end of 2nd and 4th hours and at end of day and ensures that steam boiler is blown down daily.
27. Performs night duties (e.g. basketball games, open house, music events, etc.) as assigned by supervisor.
28. Is aware of extra activities in assigned building or area of responsibility through the weekly bulletin.
29. Makes certain appropriate lighting is on for night functions.

30. Is certain building or assigned area is set up for special activities as requested.
31. Reports any problems to immediate supervisor first.
32. Is responsible also to the principal of the building in which working.
33. Abides by all district policies and state and federal laws.
34. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~260-day calendar,~~ 8 hours per day; Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated ~~annually by supervisor.~~ **In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.**

WORKING ENVIRONMENT:

Inside various site buildings and work outside in adverse weather conditions.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also, ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

Adopted: 03-01-99
Revised: 04-08-02
Revised: 09-12-05
Revised: 02-09-09
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Mailman/Warehouseman
QUALIFICATIONS:	A working knowledge of receiving, distributing and/or shipping of all materials. Have a clear understanding of processing and distribution of all incoming and outgoing mail
REPORTS TO:	~~Director of Operations~~ Chief Operations Officer

PERFORMANCE RESPONSIBILITIES:

1. Is responsible for processing and distribution of all incoming and outgoing first class, registered, certified and parcel post mail items, library and film documents, UPS, RPS, Express Mail and any freight transport company of packages and cargo.
2. Is responsible for the distribution of mass mailings. (i.e. school to community newsletters, special school projects, report cards, etc.)
3. Delivers inter-school mail, warehouse requests and incoming purchase orders to schools daily.
4. Handles all district shipping and receiving materials.
5. Receives and processes purchase orders.
6. Processes and delivers all in-house purchase requests.
7. Receives, accounts and distributes all sample textbooks.
8. Solicits price quotes and bids (i.e. warehouse inventory such as paper, all custodial equipment and supplies, equipment such as ~~televisions, VCR's, copiers~~, trash cans, etc.)
9. Collects, inventories and solicits bids on used, out-dated textbooks, clocks, benches.
10. Operates and maintains a one-ton forklift.
11. Collects and destroys district's confidential records, reports and any other identifying related material.
12. Collects and disposes district's regulated medical waste and bio-hazardous materials.
13. Abides by all district policies and state and federal laws.
14. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract

WORKING ENVIRONMENT:

Some mail room environment, some warehouse environment, majority in vehicle making deliveries around the District and some working outside in adverse weather conditions.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations. Chief Operations Officer.~~ in accordance with the provisions of the Board of Education policy of evaluation of Support Personnel.

Adopted: 12-10-01
Revised: 10-09-06
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Construction Foreman
QUALIFICATIONS:	A working knowledge of most major aspects of construction with emphasis in carpentry skills. Demonstrates ability to supervise and direct other employees.
REPORTS TO:	Director of Bond Projects/Construction ~~and Director of Operations~~

PERFORMANCE RESPONSIBILITIES:

1. Is responsible for implementation of new construction and/or remodel projects to MPS district facilities.
2. Assists with planning and development of small construction projects in MPS district.
3. Directs carpenters and helpers with proper work instructions.
4. Is responsible for the demolition of materials related to buildings.
5. Ability to construct walls, frames/installs doors, installs ceiling materials, etc. to standard practices.
6. ~~Lifts up to 74 pounds continuously, and frequently between 75-100 pounds.~~
7. Serves as a resource person for the Director of Bond Projects/Construction.
8. Provides input towards the purchasing of all construction supplies and equipment required to perform various jobs.
9. Ensures quality work and site clean-up after job completion.
10. Is responsible for adhering and enforcing proper safety procedures for general construction practices.
11. Provides input to the Director concerning discipline, dismissal and/or promotion of subordinates.
12. Coordinates annual job performance reviews of subordinates with the Director.
13. Abides by all district policies and state and federal laws.
14. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~260~~-day calendar, 8 hours per day. Compensation based on Board approved support personnel salary schedule.
245

EVALUATION:

Performance of this job will be evaluated annually by the Director of Bond Projects/Construction. ~~and the Director of Operations~~.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

Adopted: 07-13-09
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Project Support Specialist
QUALIFICATIONS:	Working knowledge of most aspects of construction with emphasis in finishing stages of projects including furniture, fixtures, equipment, security, flooring, etc.. Must be organized,. able to prioritize work responsibilities and have excellent time management skills.
REPORTS TO:	Director of Bonds and Construction

PERFORMANCE RESPONSIBILITIES:

1. Responsible for coordination thru implementation of furniture, fixtures, and equipment for projects related to Mustang Public School district facilities.
2. Assist with planning and development of district projects as related to Bonds and Construction in Mustang Public School district.
3. Provide project management skills with multi-tasking ability to each project.
4. Provide input for design criteria based on district requirements for projects.
5. Secure quotations for non-contract related items required on district projects.
6. Provide input towards the purchasing of all school supplies and equipment as required for district projects.
7. Ensures quality and warranty of items procured by the district for school use.
8. Serve as a resource person for the Director of Bonds and Construction/Operations.
9. Responsible for adhering and enforcing proper safety procedures related to projects.
10. Bend, stoop, kneel, push, pull occasionally
11. Lifts up to 50 pounds frequently.
12. Abides by all district policies and state and federal laws.
13. Perform other duties as assigned by Director.

TERMS OF EMPLOYMENT:

245-day calendar, 8 hours per day. Compensation based on Board approved support personnel salary schedule.

EVALUATION:

Evaluation of performance will be conducted on an annual basis by the Director of Bonds/Construction.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

Adopted: 10-14-2013
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Director of Transportation
QUALIFICATIONS:	High School diploma/Bachelor's Degree preferred Supervisory experience; Experience in transportation in a school district preferred
REPORTS TO:	~~Administrative Assistant~~ Chief Operations Officer
SUPERVISES:	Transportation Department Personnel

PERFORMANCE RESPONSIBILITIES:

1. Develops and administers a transportation program to meet all the requirements of the daily instructional program and extracurricular activities.
2. Prepares bus routes for Mustang Public Schools.
3. Prepares and updates bus schedules for all public schools in the district.
4. Recruits, trains, and supervises all transportation personnel, and makes recommendations on their employment, transfer, promotion, and release.
5. Supervises maintenance of all district-owned equipment and develops plans for preventive maintenance.
6. Authorizes transportation related purchases in accordance with budgetary limitations and district rules.
7. Maintains safety standards in conformance with state and insurance regulations and develops a program of preventive safety.
8. Cooperates with school principals and others responsible for planning special school trips.
9. Consults with building principals in solving discipline problems occurring on school buses.
10. Develops recommendations for future equipment and personnel needs based on a survey of resident students, distances, and grade levels.
11. Acts as a liaison with parents and principals for complaints and special requests.
12. Conforms to all state laws and regulations regarding school transportation.
13. Completes insurance reports concerning the transportation department.
14. Submits all reports required by state authorities.
15. Advises superintendent on road hazards for decision on school closing during inclement weather.
16. Attends appropriate committee and staff meetings.
17. Assists in the development of student bus transportation regulations, and coordinates the bus transportation video camera system.
18. Abides by all district, state and federal laws, policies and procedures.
19. Maintains confidentiality.
20. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240~~ ~~245 day calendar.~~ Number of days and compensation based on Board approved support personnel salary schedule and the employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Administrative Assistant. Chief Operations Officer.~~ in accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

PHYSICAL DEMANDS:

Ability to stand, walk, sit, and squat frequently.
Ability to lift up to 20 pounds frequently.
Ability to do outside duties in inclement weather.
Ability to walk or move long distances from location to location multiple times each day.

Adopted: 03-1999
Revised: 02-09-09
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Executive Secretary to the Chief Operations Officer
QUALIFICATIONS:	High School diploma; Extensive knowledge of accounting and budgetary procedures and exceptional clerical skills
REPORTS TO:	Chief Operations Officer

PERFORMANCE RESPONSIBILITIES:

1. Answers office telephones, takes messages and distributes accordingly.
2. Assists directors with meeting schedules and appointments.
3. E-mails documents and messages when applicable.
4. Works directly with district business department on all fund transactions.
5. Coordinates funds within departments for maintenance needs and/or construction.
6. Assists in the supervision of appropriate departmental budgets.
7. Adjusts departmental budgets as needed on a day-to-day basis.
8. Generates all on-line requisitions for HVAC, Electrical, Transportation, Building and Grounds, Custodial, Warehouse and District Operations Departments.
9. Prepares documents, spreadsheets, making photocopies, facsimile of documents when required.
10. Abides by all district policies and state and federal laws.
11. Performs such other tasks as may be assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-manth contract.

WORK ENVIRONMENT:

Generally works in an office environment, but may occasionally be required to perform job duties outside of the typical office setting.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on step stool, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.O- 24 lbs. continuously, 25-50 lbs. frequently Exposure to dust and cleaning materials.

Adapted: 10-09-06
Revised: 02-09-09
Revised: 1-12-15

~~6048~~

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Secretary to the Director of Bond Projects/Construction
QUALIFICATIONS:	High School diploma; Extensive knowledge of accounting and budgetary procedures and exceptional clerical skills
REPORTS TO:	Director of Bond Projects/Construction

PERFORMANCE RESPONSIBILITIES:

1. Answers office telephones, takes messages and distributes accordingly.
2. Assists director with meeting schedules and appointments.
3. E-mails documents and messages when applicable.
4. Prepares documents, spreadsheets, making photocopies, facsimile of documents when required.
5. Is responsible for bid advertisement, project quotes, document preparation, mailing, certifying returns, post bid tabulations and preparing results for board meetings.
6. ~~Assists in supervising the District Workers Compensation Insurance by generating all appropriate documentation~~. Responsible for Gen Liability Insurance and Property Insurance. Maintain insurance claims, including accident reports.
7. ~~Schedules medical appointments with district medical carrier for Workers Compensation~~.
8. ~~Coordinates with district personnel and payroll offices in all aspects of injured workers pay distribution~~.
9. ~~Serves as liaison between the school district and their workers compensation carrier~~.
10. ~~Organizes and maintains all required Department of Labor information, records, and forms pertaining to on-the-job employee accidents and injuries~~.
11. Is responsible for the filing of appropriate documents dealing with construction, bonds, M.A.P.S., insurance, etc.
12. Organize/maintain bond and lease revenue spreadsheets.
13. Work with architects and construction contractors as required.
14. Organize/maintain all office records for yearly reports and audits.
15. Abides by all district policies and state and federal laws.
16. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240~~ 245, 7.5 hours per day contract. Compensation based on Board approved support personnel salary schedule.

EVALUATION:

Job performance of this job will be evaluated annually by the Director of Bond Projects/Construction.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 10-09-06
Revised: 02-09-09
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Director of Maintenance
QUALIFICATIONS:	Supervisory and Managerial skills and experience required. ~~Basic~~ Required knowledge of building operations and ~~dealing with~~ license trades such as plumbing, electrical and HVAC. Computer skills a necessity, must be well-organized and task oriented.
REPORTS TO:	Chief Operating Officer

PERFORMANCE RESPONSIBILITIES:

1. Supervises all aspects of the Maintenance License trades Department and its personnel. Direct supervision of the HVAC IT position.
2. Works in conjunction with the COO dealing with evaluations, disciplinary actions, transfers, reassignments and/or promotions of maintenance employees.
3. Collects the appropriate quotes for services performed by outside vendors. Ensures maintenance employees collect the appropriate quotes for services, supplies and materials.
4. Responsible for ensuring all Maintenance employees adhere to established District safety policies and procedures and oversees the annual safety program requirements set forth by MPS and DOL.
5. Responsible for monitoring the work of all Maintenance employees and to ensure school sites are satisfied with work performed.
6. Inspects all work performed by outside vendors for the Maintenance Department.
7. Responsible for required reports, forms and/or paperwork pertaining to the job.
8. Position requires employees to be on-call 24/7 and answer the phone provided by the District after hours, weekends and holidays.
9. Liaison between the District and ~~its~~ all contracted services such as not limited to water treatment programs, boiler PM's, ~~security service, locksmith service~~, elevator inspection and repair, fire alarm and fire sprinkler monitoring and repair service, fire extinguisher maintenance and service company, ~~intercom repair and installation service company and solid waste disposal company.~~
10. Coordinates with the purchasing of all maintenance vehicles with the COO as well as supplies and materials.
11. Establish and oversee a preventative maintenance program for the District pertaining to all aspects of the District buildings and operating services.
12. Ensure all equipment and vehicles used in the Maintenance License trade Department are well maintained and kept clean. Responsible for employee time sheets, time clock approval and appropriate documents.
13. Responsible for interviewing, hiring, evaluating and discipline of Maintenance personnel.
14. Assist the COO with budgeting process for the Maintenance Department.
15. Abides by all district policies and state and federal laws.
16. Assist the COO in all aspects of his duties as well as other duties as assigned.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract
– see new language for this item.

WORKING ENVIRONMENT:

Some office environment, inside various site buildings and work outside in adverse weather conditions

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above

shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.O – 24 lbs. continuously, 25-50 lbs. frequently. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION: Performance of this position evaluated annually ~~by COO.~~ In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

Revised: 03-14-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Custodial Trainer/Warehouse Clerk
QUALIFICATIONS:	Working knowledge of custodial procedures, cleaning, chemicals and machinery. Self-starter and self-motivated.
REPORTS TO:	Director of Custodial Services

PERFORMANCE RESPONSIBILITIES:

1. Insures all custodians receive in-service instructions on the proper use and storage of all chemicals and cleaning products used by the custodians in the performance of their duties.
2. Provides in-service instruction to all new hire and existing custodial staff on proper cleaning procedures as outlined in the **"PROCEDURE REFERENCE MANUAL FOR CUSTODIANS".**
3. Provides in-service instruction to all custodial staff on the proper use and maintenance of custodial cleaning equipment.
4. Maintains a good list of vendors for the department
5. Assists Director of Custodial Services with clerical duties as needed.
6. Insures dust mops are collected, cleaned and redistributed.
7. Site scheduling of night floaters
8. Answers phone and distribute messages accordingly.
9. Manages "Use of Facility" event paperwork and notifies Head Custodian at the appropriate site.
10. Checks to ensure all cleaning equipment is being properly cleaned and maintained.
11. Reports equipment problems through maintenance work order system for pickup and repair.
12. Evaluates new chemicals and equipment to stay current with new products, equipment and procedures and discusses with Director of Custodial Services needed changes or new equipment ordering.
13. ~~Fluctuates~~ Work flexible hours to cover the district sites and all custodial employees.
14. Fills in for a Head Custodian when absent if Day Floater is not available.
15. Abides by all district policies and state and federal laws.
16. Performs any and all duties as assigned by the Director of Custodial Services.

TERMS OF EMPLOYMENT:

~~8 hr./245 day, 12-month contract~~ Number of days and compensation is based on the Board approved support personnel salary schedule and the employee work calendars.

WORKING ENVIRONMENT:

Some office environment, some warehouse environment, majority of work inside the various sites around the District.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Custodial Services~~ in accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Director of Custodial Services
QUALIFICATIONS:	Knowledge-Principle, practices of management, supervision and administration, oral and written skills, knowledge or technical aspects of maintenance and operation functions.
REPORTS TO:	~~Director of Operations~~ Chief Operating Officer
SUPERVISES:	Custodial Service Employees, Custodial Trainer and Custodial Helper

PERFORMANCE RESPONSIBILITIES:

1. Supervise all aspects of the District Custodial Services.
2. Conduct frequent inspections of all facilities to measure quality of work and cleanliness of buildings.
3. Conducts monthly meetings with head custodians as a group to discuss custodial procedures, scheduling, projects, concerns, training, etc.
4. Ability to organize, evaluate and reorganize the department as needed to ensure quality and efficiency.
5. Fluctuating work hours to ensure proper supervision of employees and work performance.
6. Maintains inventory of custodial cleaning equipment.
7. Responsible for interviewing, hiring, evaluation and disciplinary action of all custodial employees.
8. Ensure adequate inventory of all cleaning and custodial supplies in the warehouse for site distribution.
9. Direct supervision of site head custodians.
10. Responsible for employees time sheets, time clock approval and appropriate documents
11. Communicates with site principals regarding custodial issues, scheduling, personnel, etc.
12. Maintains confidentiality.
13. Abides by all district policies and state and federal laws.
14. Supervises Custodial Trainer, Custodial Warehouse Clerk, Floaters and Administration Custodian.

TERMS OF EMPLOYMENT:

~~260 day contract~~ Number of days and compensation is based on Board approved support personnel salary schedule and the employee work calendars.

EVALUATION:

Performance of this job will be evaluated annually in accordance with the provisions of the Board of Education policy on evaluation of Support Personnel. ~~by the Chief Operations Officer~~

WORKING ENVIRONMENT:

Some office environment work with other inside the various sites around the District, some warehouse environment and some outside in adverse weather conditions.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also, ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently. Exposure to dust, fumes, gases and cleaning materials.

Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	General Maintenance Supervisor
QUALIFICATIONS:	Knowledge of most major aspects of building and machinery maintenance; demonstrate ability to supervise and direct other employees
REPORTS TO:	Director of Maintenance/Chief Operations Officer

PERFORMANCE RESPONSIBILITIES:

1. Supervises the maintenance foreman and general maintenance employees of the district.
2. Recommends and Coordinates the purchase of maintenance supplies and equipment with the Director of Maintenance.
3. Gives ~~input to the Director of Maintenance~~ recommendation concerning interviewing, hiring, evaluating, discipline, and promotion of maintenance employees.
4. Resource person ~~for the Director of Maintenance~~ in the area of maintenance services and training of maintenance employees.
5. Responsible for required reports, forms and/or other paper work pertaining to general maintenance staff.
6. Responsible for monitoring the work of all Maintenance employees and to ensure school sites are satisfied with work performed.
7. Responsible for keeping maintenance equipment in proper working condition.
8. Responsible to provide in-service to employees concerning proper usage of equipment.
9. Responsible for developing and demanding proper safety procedures for maintenance employees.
10. Responsible for an on-going preventative maintenance and inspection program on grounds equipment.
11. Ensure all equipment and vehicles used in the Maintenance license trade department are well maintained and kept clean. Responsible for employee time sheets, time clock approval and appropriate documents.
12. Responsible for monitoring performance on job sites as to work order requests.
13. Inspects contracted work on buildings and grounds, and ensures that materials and services are received in the fulfillment of contracts.
14. Answer alarm calls and other emergencies for the District 24/7.
15. Assign work orders to general maintenance employees.
16. Abides by all district policies and state and federal laws.
17. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract.

WORK ENVIRONMENT:

Generally works outside in all types of weather conditions with some office environment setting.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above

shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also, ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently and 51-100 lbs. occasionally. Exposure to dust, fumes, gases and cleaning materials.

EVALUATION:

Performance of this job will be evaluated annually ~~by the Director of Operations.~~ ~~Chief Operations Officer.~~ in accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

Adopted: 03-01-99
Revised: 09-12-05
Revised: 02-09-09
Revised: 01-02-2014
Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Shipping & Receiving/Procurement Specialist
QUALIFICATIONS:	Working knowledge of receiving, distributing and/or shipping of all postal materials sent and received by the District. Knowledge of purchasing/ordering custodial and instructional supplies/materials for the District, working with budgets associated with the position as well as inventory and warehouse of supplies and materials.
REPORTS TO:	Chief Operating Officer

PERFORMANCE RESPONSIBILITIES:

1. Process and distribute all incoming & outgoing mail whether first class, registered, certified and parcel post mail items, library and multi-media documents, UPS, FedEx and any other freight transport company of packages and cargo. Works in conjunction with the COO dealing with evaluations, disciplinary actions, transfers, reassignments and/or promotions of maintenance employees.
2. Distribution of al District mass mailings utilizing existing postal equipment leased or owned by the District.
3. Handle all requests and incoming purchase orders regarding instructional materials, print shop supplies, custodial supplies and District furniture.
4. Good working knowledge of District accounting program, for the purpose of entering purchase order requests under the custodial and instructional warehouse budgets.
5. Solicit price quotes and bids for all custodial supplies and equipment, copy paper, print shop materials, used textbooks, bulk mail equipment/supplies, and other supplies as needed.
6. Ability to operate a fork lift to unload trucks and store items properly in the warehouse.
7. Assists ~~Chief Operating Office~~ with the collection, inventory and sale of surplus furniture, materials and technology-based equipment generated by the District..
8. Responsible for the collection of Bio-Hazard Waste from the District sites and having it disposed of properly.
9. Collect all sensitive documents to be shredded and disposed of properly.
10. Abides by all district policies and state and federal laws.
11. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

8 hr./245 day, 12-month contract

WORKING ENVIRONMENT:

Some office environment, outside work unloading trucks, inside warehouses, adverse weather and conditions.

PHYSICAL DEMANDS:

Ability to sit, stand, walk, bend, stoop, squat, crawl, climb and work on ladders and lifts, reach above shoulder, crouch, kneel, push, pull, perform repetitive movement of hands and feet, grasp, manipulate, within an eight hour period. Also ability to lift.0 – 24 lbs. continuously, 25-50 lbs. frequently. Exposure to dust, fumes, gases and cleaning materials. Revised: 03-14-2014

EVALUATION:

Performance of this position evaluated annually ~~by COO.~~ In accordance with the provisions of the Board of Education policy on evaluation of Support Personnel.

Revised: 1-12-15

MUSTANG PUBLIC SCHOOLS
MUSTANG, OKLAHOMA

TITLE:	Secretary to the Superintendent of Schools
QUALIFICATIONS:	High school diploma; proficiency in typing and computer skills; working knowledge of basic office procedures and the operation of common office equipment
REPORTS TO:	Superintendent of Schools

PERFORMANCE RESPONSIBILITIES:

1. Performs office management activities that will ensure the smooth and efficient operation of the Superintendent's office with attention to detail.
2. Maintains general information and knowledge of school district operations.
3. Maintains confidentiality of all business matters and confidential material; displays unquestionable integrity.
4. Processes the Superintendent's mail, sorting and arranging for immediate attention, including faxes and e-mails.
5. Reviews, scans/copies and distributes Superintendent's mail to all appropriate staff.
6. Schedules appointments and maintains the Superintendent's calendar.
7. Answers incoming calls and handles questions from public, outside agencies, Board of Education and staff with tact and courtesy. When appropriate, refers inquiries to appropriate personnel requiring independent judgment and discretion.
8. Greets and announces visitors for the Superintendent's office.
9. Prepares and writes routine correspondence and memoranda for the Superintendent.
10. Prioritizes multiple tasks and changes priorities, as appropriate, to meet the needs of the district.
11. Completes travel and lodging arrangements for Superintendent and the Board of Education of as required.
12. Prepares purchase orders as required for proper operation of the Superintendent's office.
13. Maintains contracts that have been approved by the Board of Education between Mustang Public Schools and various vendors.
14. Maintains personnel and student records as required by board policy and state law.
15. Orders office supplies as needed for the Superintendent's office.
16. Maintains Mustang Public Schools' District Reporting Site on the Web for the Oklahoma State Department of Education.
17. Obtains, gathers, organizes, accurately prepares and completes state and district reports in an efficient and effective manner.
18. Posts job openings as positions become available at the central office, sends posting to each school site and electronically to all staff through the GroupWise program.
19. Annually coordinates the ordering of Superintendent's Citizenship Awards for students.
20. ~~Maintains the board approved "Use of Facility Requests."~~ Maintains annual service awards program.
21. Prepares for presentation to the Board of Education the proposed changes for the student handbooks, Policy and Procedures Handbook and the Job Description Handbook. Once the Board of Education approves the changes, prepares document to be given to the Publication Tech for print.
22. Performs the duties of the Minutes Clerk for the Board of Education.
    Below are the Minutes Clerk responsibilities:
23. Notifies the county court clerk of pending regular, special and/or emergency meetings by fax.
24. Collects and organizes pertinent data in the Superintendent's Office from administrators, school sites, patrons and board members for preparation of the board agenda.
25. Compiles all data to formulate an agenda.
26. Attends agenda meetings with central office administration to finalize the final draft for agenda.
27. E-mails a draft of the agenda to the President of the Board of Education.
28. Prepares paperless packets that contain supporting documents for each item that is to be considered by the Board of Education.
29. Posts board agenda according to the Open Meeting Act.

30. E-mails prepared Non-Personnel agenda to designated administrators, Mustang Education Association president and newspaper contacts.
31. Prints prepared agenda, including the personnel documentation, for Superintendent, Deputy Superintendent, ~~Administrative~~ Assistant Superintendent, Chief Financial Officer, Executive Director of ~~Personnel~~ Human Resources, Chief Operations Officer, Director of Student Services and Minutes Clerk.
~~32.~~ Distributes board agenda to pertinent personnel. ~~by GroupWise. (principals, directors, administration building personnel)~~
33. Notifies and reminds the board members of the meetings.
34. Record minutes at board meetings (regular, special or emergency).
35. Prepares the official board minutes for board approval within one week of the meeting.
~~36. Sends minutes by GroupWise to all staff.~~
37. Performs other duties as assigned by the Superintendent of Schools and the Board of Education.
38. Abides by all district policies and state and federal laws.
39. Performs other duties assigned by supervisor.

TERMS OF EMPLOYMENT:

~~240 245 day contract.~~ Number of days and compensation based on Board approved support personnel salary schedule and employee work calendar.

EVALUATION:

Performance of this job will be evaluated annually by the Superintendent of Schools.

PHYSICAL DEMANDS:

Ability to stand, walk, squat frequently.
Ability to lift up to 10 pounds frequently.

Adopted: 03-99
Revised: 02-01
Revised: 10-09-06
Revised: 02-09-09
Revised: 01-12-15

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Mr. Sean McDaniel

From: Geromy Schrick

CC: Charles Bradley

Date: January 26, 2015

Re: ATT Service Agreement

SM 1-27-15

Please Discuss, consider and/or act upon the renewal of the AT&T service agreement. This agreement is for our POTS phone lines (92) to all school sites that are used for Fax lines, fire and security alarm monitoring lines. This is year 5th of a 5 year agreement that began in July of 2010. The pricing is based on state contract pricing and there is no increase in cost since the original contract. This service renewal will take effect on July 1st, 2015

Director of Technology

Geromy Schrick

E-rate Rider

ATTACHMENT TO ICONFIRMATION OF SERVICE ORDER - STATE OF OKLAHOMA 450 ("Agreement") FOR SERVICES AND/OR PRODUCTS SUBJECT TO UNIVERSAL SERVICES ("E-RATE") FUNDING

This Attachment ("Attachment"), entered into by AT&T CORP ("AT&T") and Mustang Public Schools("Customer") and effective as of the date last signed below ("Effective Date"), is an attachment to the Agreement. This Attachment shall have the same term as the Agreement. If there are any inconsistencies between the Agreement and this Attachment with respect to the Service for which E-rate funding is sought, the terms and conditions of this Attachment shall control.

TERMS AND CONDITIONS APPLICABLE TO E-RATE FUNDED PRODUCTS AND SERVICES

Customer may seek funding through the Federal Universal Service Fund program known as "E-Rate" for some or all of the Services or Service Components purchased under the Agreement. E-Rate is administered by the Schools and Libraries Division ("SLD") of the Universal Service Fund Administrative Company ("USAC") (Sometimes collectively or individually referred to herein as "USAC/SLD"). The Federal Communications Commission ("FCC") has promulgated regulations that govern the participation in the E-Rate program. Both Parties agree to adhere to FCC regulations as well as the rules established by SLD and USAC regarding participation in the E-Rate program. The Parties further agree:

1. Reimbursement of USAC/SLD. If USAC/SLD seeks reimbursement from AT&T of E-Rate funds as a result of Customer's failure to comply with the E-Rate rules or regulations, including Customer delays in submitting required forms or contracts; or, if USAC/SLD determines that Services which it had previously approved for discounts are not eligible and funds must be returned (a "ComAd") (other than as the result of AT&T's failure to comply with the E-Rate requirements), then Customer shall reimburse AT&T for any such funds AT&T must return to USAC/SLD within ninety (90) days of notice from USAC/SLD seeking reimbursement. In addition, Customer agrees and acknowledges that a determination of ineligibility does not affect the obligations set forth in the Agreement, including those obligations related to payments and early termination fees.

2. Eligibility of Products and Services. The eligibility or ineligibility of products or services for E-Rate funding is solely the responsibility of the USAC/SLD and/or the FCC. AT&T makes no representations or warranties regarding such eligibility.

3. Service Substitutions. Customer acknowledges that USAC/SLD funding commitments are based upon the products, services and locations set forth in the Form 471 and that any modification to the products and services and/or the locations at which the products or services are to be installed and/or provided, requires Customer to file a service substitution with USAC/SLD, seeking permission to receive alternative service or receive the service to an alternative location. If Customer intends to make any such service substitutions, then Customer agrees to pursue them, and file any and all requisite documentation, diligently. AT&T will provide Services and Service Components only as approved by the SLD and may suspend activities pending approval of service substitution requests.

4. Requested Information. If requested, Customer will promptly provide AT&T with final copies of the following E-Rate-related materials (including all attachments) prepared by or for Customer: (i) Form 471 and Item 21 Attachment; if appropriate, (ii) Form 486; (iii) Form 500; (iv) Service Substitution Request; (v) Service Certification Form; and, (vi) Form 472-BEAR. If the Customer issues purchase orders, Customer shall clearly delineate between eligible and non-eligible Services on those orders.

5. Representations, Warranties and Indemnities. Each Party represents and warrants that it has and will comply with all laws and the requirements applicable to the E-Rate Program. In addition to any indemnification obligations set forth in the Agreement and to the extent permitted by law, each Party agrees to indemnify and hold harmless the other Party (its employees, officers, directors and agents, and its parents and affiliates under common control) from and against all third party claims (including FCC or USAC/SLD claims) and related loss, liability, damage and expense (including reasonable attorney's fees) arising out of the indemnifying Party's violation of the E-Rate Requirements or breach of the representations, warranties, and terms contained in this Attachment.

6. Non-Appropriations. By executing the Agreement, Customer warrants that Customer has funds appropriated and available to pay all amounts due hereunder through the end of Customer's current fiscal period. Customer further agrees to request all appropriations and funding necessary to pay for the Services for each subsequent fiscal period through the end of the Agreement Term. In the event Customer is unable to obtain the necessary appropriations or funding for the Services provided under this Attachment, Customer may terminate the Services without liability for the termination charges upon the following conditions: (i) Customer has taken all actions necessary to obtain adequate appropriations or funding; (ii) despite Customer's best efforts funds have not been appropriated and are otherwise unavailable to pay for the Services; and (iii) Customer has negotiated in good faith with AT&T to develop revised terms, an alternative payment schedule or a new agreement to accommodate Customer's budget. Customer must provide AT&T thirty (30) days' written notice of its intent to terminate the Services. Termination of the Services for failure to obtain necessary appropriations or funding shall be effective as of the last day for which funds were appropriated or otherwise made available. If Customer terminates the Services under this Attachment, Customer agrees as follows: (i) it will pay all amounts due for Services incurred through date of termination, and reimburse all unrecovered non-recurring charges; and (ii) it will not contract with any other provider for the same or substantially similar services or equipment for a period equal to the original Agreement Term.

Customer Must Choose A or B

A.) ☒ [OPTION "A" IS AVAILABLE FOR NEW OR EXISTING SERVICES]

CUSTOMER DIRECTS AT&T TO COMMENCE OR CONTINUE SERVICES EVEN IF FUNDING COMMITMENT DECISION LETTER ("FCDL") HAS NOT BEEN RECEIVED FROM USAC/SLD. CUSTOMER ACKNOWLEDGES ITS OBLIGATION TO PAY FOR THE SERVICE IF FUNDING IS DENIED OR USAC/SLD COMMITMENT IS NOT RECEIVED.

1. Scope: ***Customer desires that Services commence on or about July 1 unless a different date is inserted here INSERT DATE***. Customer intends to seek funding from the USAC/SLD, but acknowledges that it may not receive an FCDL prior to this date and that it is possible that USAC/SLD may not approve funding or may delay its decision.

2. E-rate Funding Delay or Denial: CUSTOMER ACKNOWLEDGES THAT THERE IS NO RIGHT TO TERMINATE THE SERVICES OR SERVICE COMPONENTS THAT ARE PROVIDED UNDER THIS ATTACHMENT IF E-RATE FUNDING IS DELAYED OR DENIED.

Customer should refer to the E-Rate Rules and Regulations regarding USAC/SLD payments for eligible services delivered after the beginning of the E-Rate year (July 1st) but before receipt of an FCDL.

B.) ☐ [OPTION "B" IS APPROPRIATE FOR NEW SERVICES]

SERVICES WILL NOT COMMENCE AND/OR EQUIPMENT WILL NOT SHIP UNTIL AT&T RECEIVES NOTIFICATION THAT E-RATE FUNDS HAVE BEEN COMMITTED; IF E-RATE FUNDING FOR SERVICES AND/OR EQUIPMENT IS DENIED, AGREEMENT WILL TERMINATE AS TO THOSE SERVICES AND/OR EQUIPMENT UNLESS AND UNTIL A NEW ATTACHMENT (REPLACING THIS ATTACHMENT) IS EXECUTED.

1. Scope: Customer agrees to use best efforts to obtain funding from the USAC/SLD AT&T will not begin work related to the Services and/or equipment (including, without limitation, construction, installation or activation activities) until after AT&T receives Customer notification to proceed with the order, and verification of funding approval, and, for Internal Connections (IC), a verification of Form 486 approval by the USAC/SLD. AT&T will commence Service(s) as soon as is practical following the receipt of the appropriate documentation.

2. Funding Denial Agreement Termination: if a funding request is denied by the USAC/SLD, the Agreement, with respect to such Service(s) and/or equipment, shall terminate sixty (60) days from the date of the FCDL in which E-Rate funding is denied or on the 30th day following the final appeal of such denial, and Customer will not incur termination liability. In the event Services and/or equipment are to be provided

pursuant to a multi-year arrangement (whether by contract or tariff), this termination right applies only to the first year of the multi-year agreement.

3. IF CUSTOMER WISHES TO CHANGE ITS SELECTION AND WISHES AT&T TO COMMENCE SERVICES REGARDLESS OF FUNDING COMMITMENT FROM THE USAC/SLD, CUSTOMER WILL EXECUTE A NEW (REPLACEMENT) ATTACHMENT, AND AGREE TO THE TERMS SET FORTH IN "A" ABOVE. Upon execution of the Replacement Attachment, the Parties will mutually agree upon a Service Commencement Date.

This provision does not apply to Services that were initially approved for funding and subsequently deemed ineligible by USAC/SLD after commencement of Service

Customer acknowledges its obligation to designate the method by which it will receive E-Rate discounts. With respect to each discount method, Customer agrees as follows:

Billed Entity Application Reimbursement ("BEAR") – Form 472:

Customer agrees to submit to AT&T complete and accurate BEAR – Form 472 requests for certification at least five (5) business days prior to the FCC Invoice Deadline date for the Funding Request Number(s) ("FRN') being submitted on that Form 472. AT&T cannot ensure that the Form 472 will be reviewed prior to the deadline if not received at least five (5) business days prior. Upon receipt of USAC/SLD check in the amount of the certified Form 472, AT&T will remit payment to Customer within twenty (20) business days after receipt of payment from USAC/SLD. It is solely Customer's responsibility to ensure the accuracy of this submission and the amounts sought to be recovered through the E-Rate program.

Service Provider Invoice form - ("SPI") – Form 474:

After AT&T has received notification of approved funding, an approved Form 486, and Customer has confirmed the appropriate Billed Accounts to be discounted per Funding Request Number, AT&T will then provide E-rate program discounts and will file a Form 474 SPI. Customer agrees to promptly submit any AT&T or USAC/SLD Forms needed to support requests for payment of Services rendered. In the event SLD denies payment, Customer will be responsible for repayment of all funds provided to Customer by AT&T associated with this process.

FCC RULES REQUIRE THAT PRIOR TO SUBMISSION OF A FORM 471 APPLICATION FOR FUNDING THE PARTIES MUST HAVE ENTERED INTO A BINDING CONTRACT FOR THE SERVICES MADE THE SUBJECT OF THE APPLICATION. IT IS THE CUSTOMER'S RESPONSIBILITY TO ENSURE THAT STATE LAW REQUIREMENTS FOR A BINDING CONTRACT HAVE BEEN MET PRIOR TO THE SUBMISSION OF A FORM 471.

☐ THIS ATTACHMENT REPLACES THE E-RATE RIDER ATTACHMENT BETWEEN THE PARTIES DATED **<Date of Original e-Rate Rider Attachment>**.

SO AGREED by the Parties' respective authorized signatories:

Insert E-Rate Billed Entity Number (BEN): *139794*

Mustang Public Schools	**List AT&T party from Agreement** ("AT&T")
Customer Signature:	*AT&T Signature:*
Print Name:	Print Name:
Title:	Title:
Date:	Date:

ERATE
Year 18 2015-2016

Jan Cooley
Sales Mgmt / Support
405 319-6003 W
405 291-1163 F
jc563d@att.com

Telecommunications:
Basic Service

at&t
SPIN: **143004662**

BTN: **405 376-1687**

Quote for

DATE OF PROPOSAL 12-29-14jc

Mustang Public Schools

	Description	Qty	Total Monthly (recurring)	Total Install (one-time)	Total Annual (12 mos. recurring)
Current	Plexar Access Lines	26	$442.00	$0.00	$5,304.00
	Plexar Stations	55	$550.00	$0.00	$6,600.00
	Business Lines	11	$187.00	$0.00	$216.00
	State Contract 450 Pricing Contract Expires 6-30-15				
	Circuits	3	$299.97	$0.00	$3,599.64
	Listings	2	$12.00	$0.00	$144.00
	Approximate Surcharges		$448.96	$0.00	$5,387.52
Proposed	Plexar Access Lines	26	$442.00	$0.00	$5,304.00
	Plexar Stations	55	$550.00	$0.00	$6,600.00
	Business Lines	11	$187.00	$0.00	$216.00
	NEW Business Lines	10	$170.00	$0.00	$2,040.00
	NEW Plexar Stations	10	$100.00	$0.00	$1,200.00
	State Contract 450 Pricing One Year Extension Contract Required/Attached Contract Expires 6-30-15				
	Circuits	3	$299.97	$0.00	$3,599.64
	Listings	2	$12.00	$0.00	$144.00
	Approximate Surcharges		$448.96	$0.00	$5,387.52

Eligibility Disclaimer -The identification of certain services as "eligible" or "non-eligible" for Universal Service ("E-Rate") funding is not dispositive, nor does it suggest that this or any other services in this Item 21 will be deemed eligible for such funding. Any conclusions regarding the eligibility of services for E-Rate funding must be based on several factors, many of

which have yet to be determined relative to the proposed services and equipment described herein. Such factors will include, without limitation, the ultimate design configuration of the network, the specific products and services provisioned to operate the network, the type of Customer and whether the services are used for eligible educational purposes. In its proposal, AT&T will take guidance from the "Eligible Services List" and the specific sections on product and service eligibility on the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") website www.sl.universalservice.org. This site provides a current listing of eligible products and services, as well as conditionally eligible and ineligible services. This guidance notwithstanding, the final determination of eligibility will be made by the SLD after a review of National School District's E-rate application. The responsibility for the E-Rate application is with National School District. AT&T is not responsible for the outcome of the SLD's decision on these matters.

Proposal Validity Period—The information and pricing contained in this proposal is valid for a period of 90 days from the date written on the proposal cover page or until the E-rate filing window closes for the upcoming E-rate Funding year, whichever occurs later, unless rescinded or extended in writing by AT&T.

Terms and Conditions—Unless otherwise stated herein, this proposal is conditioned upon negotiation of mutually acceptable terms and conditions.

Proposal Pricing—Pricing proposed herein is based upon the specific product/service mix and locations outlined in this proposal, and is subject to AT&T's standard terms and conditions for those products and services and the AT&T E-rate Rider unless otherwise stated herein. Any changes or variations in the standard terms and conditions, the products/services, length of term, locations, and/or design described herein may result in different pricing.

Providers of Service—Subsidiaries and affiliates of AT&T Inc. provide products and services under the AT&T brand.

Copyright Notice and Statement of Confidentiality—© 2014 AT&T Intellectual Property. All rights reserved. AT&T, AT&T logo, and all other marks contained herein are trademarks of AT&T Intellectual Property and/or AT&T affiliated companies. All other marks contained herein are the property of their respective owners. The contents of this document are unpublished, proprietary, and confidential and may not be copied, disclosed, or used, in whole or in part, without the express written permission of AT&T Intellectual Property or affiliated companies, except to the extent required by law and insofar as is reasonably necessary in order to review and evaluate the information contained herein.

Broadband Internet Access—For information about AT&T's broadband Internet access services, please visit www.att.com/broadbandinfo.

End User Equipment—Beginning with funding year 2015, E-rate recipients must cost allocate non-ancillary ineligible components that are bundled with eligible products or services, including those end user device components that previously would have fallen within the scope of components not requiring cost allocation as described in the 2010 Clarification Order. Cost allocations are the responsibility of E-rate Applicants. When AT&T provides an AT&T Mobility voice and data bundled plan, applicants can use 49% for voice and 51% for data in their cost allocations. For additional information, reference USAC /SLD website @ http://www.usac.org/sl/ and Cost Allocation Guidelines for Services @ http://www.usac.org/sl/applicants/beforeyoubegin/eligible-services/cost-allocations.aspx. Equipment availability and pricing is subject to change based on when plans are activated.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Mr. Sean McDaniel

From: Geromy Schrick

CC: Charles Bradley

Date: January 23, 2015

Re: Wide Area Network (WAN) / Digital Phone service for 2014-2015

Please Discuss, consider and/or act upon the acceptance of the Renewal for Wide Area Network (WAN) connections for all facilities and Digital Phone Service (PRI) for the district, this is the third year on 5 year contract that is renewable annually.

The renewed contract and continued pricing is scheduled to begin on July 1st 2015 and if renewed annually will be in effect until June 30th, 2018.

There are no additions or changes in the contract from the 2014 school year.

All procedures are in accordance with E-rate/SLD funding regulations.

Geromy Schrick

Directory of Technology

Attachment's: WAN/PRI renewal contracts

Commercial Services Agreement

1/28/2015

Cox Account Rep:	Kathy Williams - 11552	**Cox System Address:**	
Phone Number:	405-286-5317	6301 Waterford Blvd., Suite #200	
Fax Number:	405-286-5355	Oklahoma City, OK 73118	

Customer Information		**Authorized Customer Representative Information**	
Legal Company Name:	Mustang Public Schools	**Full Name:**	Geromy Schrick
Street Address:	906 S HEIGHTS DR	**Billing Contact:**	405-286-5223
City/State/Zip:	Mustang, OK 73064	**Fax:**	
Billing Address:		**Contact Number:**	(405)376-7398 opt 7
City/State/Zip:		**Email Address:**	schrickg@mustangps.org
Cox Account #:	131-0053686-01		

Taxes and Fees Not Included

Service Address: 906 S HEIGHTS DR, Mustang, OK, 73064 — **Phone: 405-286-5223** — **Cox Account ID: 131-0053686-01**

Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges: Monthly Recurring	Service Charges: One Time Activation & Setup Fees
- Remote Call Forwarding	1	1	$16.00	M-M	RN	$16.00	
Cox Connect PRI Digital Facility	3	3	$329.00	60	RN	$987.00	
2 Way Trunk Channel	70	70	$0.00	60	RN	$0.00	
DID 100 Number Block	4	4	$4.00	60	RN	$16.00	
Cox Outbound Long Distance - $0.012 Interstate / $0.026 Intrastate	3	3	$0.00	M-M	RN	$0.00	
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	

Equipment Description	Quantity	Unit Price	Total Fee

Totals for Mustang Public Schools:	**MRC:**	$2,314.00	**NRC:**	$0.00	**Equipment Cost:**	$0.00

Service Address: 3600 S SARAH RD, Yukon, OK, 73099 — **Phone: 405-376-7398** — **Cox Account ID: 131-0666910-01**

Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges: Monthly Recurring	Service Charges: One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	

Equipment Description	Quantity	Unit Price	Total Fee

Totals for Mustang Ps - Canyon Ridge Intermediate:	**MRC:**	$1,295.00	**NRC:**	$0.00	**Equipment Cost:**	$0.00

Service Address: 700 S CZECH HALL RD, Mustang, OK, 73064 — **Phone: 405-401-7604** — **Cox Account ID: 131-0588524-01**

Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges: Monthly Recurring	Service Charges: One Time Activation & Setup Fees
Cox Digital Telephone Service	7	7	$17.00	60	RN	$119.00	
Cox Outbound Long Distance - $0.012 Interstate / $0.026 Intrastate	7	7	$0.00	M-M	RN	$0.00	
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	

Equipment Description	Quantity	Unit Price	Total Fee

Totals for mustang ps - Centennial Ele.:	**MRC:**	$1,414.00	**NRC:**	$0.00	**Equipment Cost:**	$0.00

Service Address: 400 N Clear Springs RD, MUSTANG, OK, 73064 — **Phone: 4** — **Cox Account ID: 131-0634738-01**

Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges: Monthly Recurring	Service Charges: One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	

Equipment Description	Quantity	Unit Price	Total Fee

Totals for Mustang PS - Education Center:	**MRC:**	$1,295.00	**NRC:**	$0.00	**Equipment Cost:**	$0.00

Service Address: 400 S Mustang RD, MUSTANG, OK, 73064						Phone: 405-324-4567 Cox Account ID: 131-0547138-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - Elementary:	MRC:	$1,295.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 801 S SNYDER DR, Mustang, OK, 73064						Phone: 405-376-2404 Cox Account ID: 131-0631910-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - High School:	MRC:	$1,295.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 430 W FORSTER DR, Mustang, OK, 73064						Phone: 4 Cox Account ID: 131-0634737-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - Horizon Intermediae:	MRC:	$1,295.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 224 S Clear Springs RD, MUSTANG, OK, 73064						Phone: 40532744567 Cox Account ID: 131-0634734-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - Lakehoma Elementary:	MRC:	$1,295.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 1145 S HEIGHTS DR, Mustang, OK, 73064						Phone: 4 Cox Account ID: 131-0634736-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
VoiceManager Office Line	6	6	$17.00	60	RN	$102.00	
Cox Outbound Long Distance - $0.012 Interstate / $0.026 Intrastate	6	6	$0.00	M-M	RN	$0.00	
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - Middle School:	MRC:	$1,397.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 10901 SW 15TH ST, Oklahoma City, OK, 73128						Phone: 4 Cox Account ID: 131-0530191-01	
Service Description	Prev QTY	New QTY	Unit Price	Term (Months)	Type	Service Charges	
						Monthly Recurring	One Time Activation & Setup Fees
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			Quantity			Unit Price	Total Fee
Totals for Mustang PS - North Middle School:	MRC:	$1,295.00	NRC:	$0.00		Equipment Cost:	$0.00

Service Address: 9201 SW 59TH ST, Mustang, OK, 73064						Phone: 405-376-7398 Cox Account ID: 131-0679256-01	
Service Description	**Prev QTY**	**New QTY**	**Unit Price**	**Term (Months)**	**Type**	**Service Charges**	
						Monthly Recurring	**One Time Activation & Setup Fees**
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			**Quantity**		**Unit Price**		**Total Fee**
Totals for Mustang PS - Prairie View Elementary:	**MRC:**	$1,295.00	**NRC:**	$0.00		**Equipment Cost:**	$0.00

Service Address: 3001 S Morgan RD, MUSTANG, OK, 73179						Phone: 405-324-4567 Cox Account ID: 131-0634735-01	
Service Description	**Prev QTY**	**New QTY**	**Unit Price**	**Term (Months)**	**Type**	**Service Charges**	
						Monthly Recurring	**One Time Activation & Setup Fees**
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			**Quantity**		**Unit Price**		**Total Fee**
Totals for Mustang PS - Valley:	**MRC:**	$1,295.00	**NRC:**	$0.00		**Equipment Cost:**	$0.00

Service Address: 10821 SW 15TH ST, Yukon, OK, 73099						Phone: 405-324-4567 Cox Account ID: 131-0530193-01	
Service Description	**Prev QTY**	**New QTY**	**Unit Price**	**Term (Months)**	**Type**	**Service Charges**	
						Monthly Recurring	**One Time Activation & Setup Fees**
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			**Quantity**		**Unit Price**		**Total Fee**
Totals for Mustang PS- Creek Elementary:	**MRC:**	$1,295.00	**NRC:**	$0.00		**Equipment Cost:**	$0.00

Service Address: 12025 SW 15TH ST, Oklahoma City, OK, 73108						Phone: 4 Cox Account ID: 131-0530192-01	
Service Description	**Prev QTY**	**New QTY**	**Unit Price**	**Term (Months)**	**Type**	**Service Charges**	
						Monthly Recurring	**One Time Activation & Setup Fees**
Metro Ethernet Fiber - 1 Gb UNI - Interstate	1	1	$1,295.00	60	Amendment	$1,295.00	
Equipment Description			**Quantity**		**Unit Price**		**Total Fee**
Totals for Mustang PS- Trails Elementary:	**MRC:**	$1,295.00	**NRC:**	$0.00		**Equipment Cost:**	$0.00

Totals for all Accounts :	**MRC:**	$19,370.00	**NRC:**	$0.00	**Equipment Cost:**	$0.00

If you are purchasing Dedicated Service Facilities.		**Merge Bill**
_____	For Dedicated Service Facilities (e.g. Private Line Type Services, Ethernet Services). By initialing here and signing below, Customer represents that at least 10% of the traffic on the designated circuit(s) is Inter-State in nature or is Internet traffic.	No

Special Conditions

Initial term of this agreement is 7-01-2015 through 6-30-2016. Continuation of this agreement is contingent upon mutual annual ratification by Customer and Cox.

Promotion Details

- Thank you for your business! As a valued Cox Business Customer, we would like to offer additional services to help your business grow. Cox Media consultants provide media solutions to help reach your audience more effectively and efficiently with advanced cable and digital advertising products.
Call toll free 1-855-MEDIAMX (1-855-633-4269) or mediamx@coxmedia.com today for more information.

By signing this Agreement, you represent that you are the authorized Customer representative and the information above is true and correct. This Agreement binds Customer to the terms and conditions attached to this Agreement (the "Service Terms") and any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides, State and Federal regulations, the General Terms located at http://ww2.cox.com/aboutus/policies/business-general-terms.cox, and the Cox Acceptable Use Policy (the "AUP"). Customer acknowledges receipt and acceptance of the Service Terms, the AUP and the General Terms by signing this Agreement. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The prices above do not include applicable taxes, fees, assessments or surcharges which are additional and may change. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. In addition to any other termination rights in this Agreement, Cox may terminate this Agreement without liability at any time prior to installation of Services or if Cox determines that Customer's location is not reasonably serviceable according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. If Customer cancels this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. If Cox Equipment is not returned to Cox after disconnection of Services, Customer shall be liable for the Cox Equipment costs. I acknowledge that I have read and understand the 911 disclosures in Section 2 of the Service Terms.

Customer Authorized Signature	**CoxCom, LLC., Cox Oklahoma Telcom, LLC Signature**
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

This "Agreement" includes the terms and conditions (i) on the previous page or, if in the Cox Business e-commerce environment, as selected above (the "Cover Page"); (ii) on this page, including without limitation all policies and terms incorporated into this page (the "Service Terms"); and (iii) set forth at http://ww2.cox.com/aboutus/policies/business-general-terms.cox (the "General Terms").

1. Tariffs/Service Guide If Customer is purchasing any Service that is regulated by the FCC or any State regulatory body ("Regulated Service"), then Customer's use of such Regulated Service is subject to the regulations of the FCC and the regulatory body of the State in which the Customer location receiving the Regulated Service is located (which regulations are subject to change), as well as the rates, terms, and conditions contained in tariffs on file with State and Federal regulatory authorities. For States where the Regulated Service is de-tariffed, the Regulated Service is provided pursuant to the rates, terms and conditions for the Cox Service Guide for that State (the "SG"), which may be found at http://ww2.cox.com/business/voice/regulatory.cox and which terms are incorporated herein by reference. Cox may amend such tariffs and the SG and the Regulated Service shall be subject to such tariffs, or, if applicable, the SG, as amended. Customer must disclose to Cox if Customer intends to use the Regulated Services with payphone service. The tariffs and the SG contain cancellation or termination fees due in the event of cancellation or termination (including partial termination) of a Regulated Service prior to the Term selected on the Cover Page. Termination fees include, but are not limited to, nonrecurring charges, charges paid to third parties on behalf of Customer, and the monthly recurring charges for the balance of the Term.

2. E911 Services FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE http://ww2.cox.com/business/voice/regulatory.cox. ONLY THE EMTA WILL HAVE BATTERY BACKUP PROVIDED BY COX. CUSTOMER IS RESPONSIBLE FOR BATTERY BACKUP FOR THE IAD, ESBC, ATA AND ALL CUSTOMER EQUIPMENT. IN THE EVENT OF A POWER OUTAGE, CUSTOMER'S TELEPHONE SERVICE USING AN EMTA WILL CONTINUE TO OPERATE AS USUAL FOR UP TO EIGHT HOURS WITH THE BACKUP BATTERY PROVIDED BY COX. THE DURATION OF SERVICE DURING A POWER OUTAGE USING AN IAD, ATA, AND ESBC WILL DEPEND ON CUSTOMER'S BATTERY BACKUP CHOICE. IF THE EMTA, ATA, ESBC OR IAD THAT SUPPLIES YOUR TELEPHONE SERVICE IS DISCONNECTED OR REMOVED AND/OR THE BATTERY IS NOT CHARGED OR IS DAMAGED, SERVICE, INCLUDING ACCESS TO 911 OR E911, WILL NOT BE AVAILABLE. COX SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY FAILURE TO RECEIVE SERVICE OR FOR THE FAILURE OF ANY 911 OR E911 CALL IF CUSTOMER REMOVES OR DISCONNECTS THE EMTA, ATA, ESBC OR IAD OR IF CUSTOMER FAILS TO CHARGE THE BATTERY FOR SAID DEVICES AT ANY TIME DURING THE TERM OF THIS AGREEMENT. COX USES YOUR TELEPHONE SERVICE ADDRESS TO IDENTIFY YOUR LOCATION FOR E911 SERVICE. IF THE EMTA, ATA ESBC AND/OR IAD INSTALLED IN YOUR BUSINESS IS MOVED, THE E911 DISPATCH MAY NOT RECEIVE YOUR CORRECT ADDRESS. PLEASE NOTIFY COX IF YOU WOULD LIKE TO MOVE OR RELOCATE YOUR TELEPHONE SERVICE. IT CAN TAKE UP TO 2 BUSINESS DAYS FOR YOUR NEW ADDRESS TO BE UPDATED.

3. Service Start Date and Term This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox (as such term is defined on the Cover Page). The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth on the Cover Page. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

4. Termination Customer may terminate any Service before the end of the Term selected by Customer on the Cover Page; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of full months remaining in the Term. This provision survives termination of the Agreement. If there is signal interference with any Cox Service(s), Cox may terminate this Agreement without liability if Cox cannot resolve the interference by using commercially reasonable efforts.

5. Payment Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

6. Service and Installation Cox shall provide Customer with the Services identified on the Cover Page and may provide related facilities and equipment, the ownership of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the data, Internet, web conferencing/web hosting Services shall be subject to the AUP at http://ww2.cox.com/aboutus/policies/business-policies.cox, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

7. E-Rate Customers If Customer is an educational institution, library or other entity that qualifies as an applicant seeking reimbursement under the Federal Universal Service Fund Schools and Libraries Program (collectively, "E-Rate Customers"), the E-Rate provisions of the General Terms will apply, in addition to all other terms and conditions of this Agreement.

8. General Terms The General Terms are hereby incorporated into this Agreement by reference. Cox, in its sole discretion, may modify, supplement or remove any of the General Terms from time to time, without additional notice to Customer, and any such changes will be effective upon Cox publishing such changes on the website listed above. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

9. LIMITATION OF LIABILITY COX AND/OR ITS AGENTS SHALL NOT BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, NOR SHALL COX OR ITS AGENTS BE RESPONSIBLE FOR FAILURE OR ERRORS IN SIGNAL TRANSMISSION, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. COX SHALL NOT BE LIABLE FOR DAMAGE TO PROPERTY OR FOR INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR ITS PROVISION OF THE SERVICES.

10. WARRANTIES EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

11. Public Performance If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performing licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Mr. Sean McDaniel

From: Geromy Schrick

CC: Charles Bradley

Date: January 23, 2015

Re: OneNet - internet Service

Please Discuss, consider and/or act upon the renewal of internet service agreement with OneNet. This agreement is for a Month To Month Service Agreement to continue our Internet Service Agreement from at 1000 MB for the entire District.

The pricing for this service is $5735.00 per month however the cost to the district will be $0.00 due to E-rate discount of 57% and the OUSF reimbursement rate of $514 per building assigned to OneNet (we will assign 5 buildings for a reimbursement of $2570.00). The renewal in service will occur on July 1st 2015.

Director of Technology

Geromy Schrick

E-Rate Funding Year 2015

SPIN 143015254
FCC RN 001199307
MTM – INTERNET ACCESS
(Month to Month service -- no contract needed)

Mustang PS

Proposal Contingent upon E-Rate Funding

Internet Access Service	Monthly$	Annual$
1 Gigabit	$5,735	$68,820

OneNet Internet service provides the connection from your location to our hub site. As part of our standard package OneNet Internet service customers receive: Quality of Service, MPLS, DNS, unlimited video conferencing and related technical support. *There is no reduction in cost if customer does not utilize any component of the standard package.*

Customer Provided Router

- 1 Gigabit will require router with 2 Gigabit Interfaces; one interface for internet connection and one for LAN

Options

- **OneNet Provided Router** (ERate Category One On-Premise Equipment)
  $89 per month for Juniper SRX220. The router shall remain the property of OneNet, therefore OneNet reserves the right to use for other customers. Maintenance of router will be OneNet's responsibility. Customer's local network will not be dependent on the OneNet provided router. (Not Oklahoma Universal Service Fund eligible, customer will pay their percentage after ERate discount.)
- **Content Filtering** (Not ERate eligible service)
  School's with 500 students or less $600 annually or Schools with more than 500 students $1.30 per student (e.g. 1000 students x $1.30 = $1,300 annually)
- **Email** (no longer ERate eligible) Unlimited email users $250 annually for Internet Access customers/ $300 annually for Non-Internet Access customers.
- **Web Hosting** (no longer ERate eligible) $50 annually for Internet Access customers/ $100 annually for Non-Internet Access customers.

Proposed By:

Ami Layman
Assistant Director of Administration
OneNet
PO Box 108800
Oklahoma City, OK 73101-8800
(888) 566-3638

Accepted By:

_____

Authorized Signature Date

If you select OneNet as your provider, please sign and date this with your allowable contract date based on your 470 posting

MEMO

To: Sean McDaniel, Superintendent
From: Jeff Woodard, Director of Bonds/Construction
Date: February 4, 2015
Re: Approval for Surplus items

JW
2-4-15

Respectfully request that the Board discuss, consider, and/or act upon approval of the following items to be surpluses:

*Plugs from Neo Word Processers

AIA® Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address):*
Mustang Elementary Gym Addition & Building Renovation
400 S Mustang Rd
Mustang, OK 73064

CHANGE ORDER NUMBER: 002
INITIATION DATE: February 3, 2015

OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

TO CONTRACTOR *(Name and address):*
Timberlake Construction Co., Inc.
PO Box 18297
Oklahoma City, OK 73154

PROJECT NUMBERS: / 1413
CONTRACT DATE: April 26, 2012
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

PC #17 - RFI 31 Metal Panel Attachment Requirements $ 10,018.22
Total to be deducted from Contingency $ 10,018.22

Balance of contingency $ 49,691.65

The original Guaranteed Maximum Price was	$	2,936,624.76
Net change by previously authorized Change Orders	$	0.00
The Guaranteed Maximum Price prior to this Change Order was	$	2,936,624.76
The Guaranteed Maximum Price will be unchanged by this Change Order in the amount of	$	0.00
The new Guaranteed Maximum Price including this Change Order will be	$	2,936,624.76

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is August 1, 2015.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive..

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Timberlake Construction Co., Inc.
CONSTRUCTION MANAGER *(Firm name)*
PO Box 18297, Oklahoma City, OK 73154
ADDRESS

BY *(Signature)*
Robert Renshaw Jr. 2/3/15
(Typed name) **DATE:**

MA+ Architecture
ARCHITECT *(Firm name)*
4000 North Classe, Suite 100N, Oklahoma City, OK 73118
ADDRESS

BY *(Signature)*
Heath Tate 2-4-15
(Typed name) **DATE:**

Timberlake Construction Co., Inc.
CONTRACTOR *(Firm name)*
PO Box 18297, Oklahoma City, OK 73154
ADDRESS

BY *(Signature)*

(Typed name) **DATE:**

Mustang Public Schools
OWNER *(Firm name)*
906 S Heights Drive, Mustang, OK 73064
ADDRESS

BY *(Signature)*
Sean McDaniel
(Typed name) **DATE:**

AIA Document G701/CMa™ – 1992. Copyright © 1992 by The American Institute of Architects. **All rights reserved. WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 08:50:46 on 02/03/2015 under Order No.2363378493_1 which expires on 09/28/2015, and is not for resale.
User Notes:
(1315786093)

TIMBERLAKE Construction

PCCOR #017

Timberlake Construction Co., Inc.
PO Box 18297
Oklahoma City, Oklahoma 73154
Phone: 405.840.2521
Fax: 405.840.5469

Project: 1413 - Mustang Elementary Gym Addition & Building Renovation
400 S Mustang Road
Mustang, Oklahoma 73064

DRAFT

Prime Contract Change Order Request #017: RFI 031 - Metal Panel Attachment Requirements

TO:	Mustang Public Schools 906 S Heights Drive Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. PO Box 18297 Oklahoma City Oklahoma, 73154
CHANGE ORDER REQUEST NUMBER / REVISION:	017 / 0	**PRIME CONTRACT CHANGE ORDER:**	None
STATUS:	Draft	**CREATED BY:**	Brent Dunning **(Timberlake Construction Co., Inc.)**
SCHEDULE IMPACT:		**DATE CREATED:**	1/21/2015
		TOTAL AMOUNT:	$10,018.22

CHANGE ORDER REQUEST TITLE: RFI 031 - Metal Panel Attachment Requirements

CHANGE ORDER REQUEST DESCRIPTION:
Scope includes added flat strap backing for metal panel attachment as required in accordance with RFI 031, dated 1/13/2015.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER REQUEST:

PCO #	Contract Company	Title	Schedule Impact	Amount
017	Mustang Public Schools	RFI 031 - Metal Panel Attachment Requirements		$10,018.22
			Total:	**$10,018.22**

CHANGE ORDER REQUEST LINE ITEMS:

PCO: 017

#	Cost Code	Description	Type	Amount	Builders Risk (0.24% on all line item types)	Bonds (0.83% on all line item types)	Safety (0.32% on all line item types)	Shop Dray (0.22% on all line item types)	Cleanup (0.25% on all line item types)	Subtotal
1	09-250 - Gypsum Wallboard	Wiljo - Scope includes addition of flatstrap as required in accordanc with RFI 031, dated 1/13/2015.	Commitment	$9,457.00	$22.70	$78.49	$30.26	$20.81	$23.64	$9,632.90
			Subtotal:	$9,457.00	$22.70	$78.49	$30.26	$20.81	$23.64	$9,632.90
									OH&P: 4.00% on all line item types	$385.32
									Grand Total:	**$10,018.22**

Proposal

WilJo Interiors, Inc.
109 NE 38th St Oklahoma City, Ok 73105
Phone: (405) 792-7979
Fax: (405) 792-7980
www.wiljointeriors.com

To:	Brent Dunning Timberlake Construction
Job:	Mustang Elementary Gym Addition
Date:	1/22/2015
RE:	Added Flat Strap

SCOPE:	AMOUNT
Includes; Labor & materials to add Flatstrap 3' OC with layout points given by others, for the metal panels to connect too.	$9,457
Materials; $4,223 **Labor; $4,374** **O/H & Profit @ 10% = $860** **Total; $9457**	
Exclusions; **Overtime; Nightwork; Engineering; Paint; Concrete work; Metal Panels; Caulking; Roofing; Plywood;** **Storefront; Electrical; Plumbing; Waterproofing; EIFS; Expansion Joints; Anything not mentioned in the above scope;**	
	$9,457

Respectfully Submitted,

Mark Eisenhour
Wiljo Interiors, Inc.

TIMBERLAKE Construction

RFI #031

PO Box 18297
Oklahoma City, Oklahoma 73154
Phone: 405.840.2521
Fax: 405.840.5469

Project: 1413 - Mustang Elementary Gym Addition & Building Renovation
400 S Mustang Road
Mustang, Oklahoma 73064

Metal Panel Attachment Method

TO:	Josh Pendleton **(MA+Architecture)** 4000 Classen Center, Suite 100N Oklahoma City, Oklahoma 73118	**FROM:**	Brent Dunning **(Timberlake Construction Co., Inc.)** PO Box 18297 Oklahoma City, Oklahoma 73154
DATE INITIATED:	01/07/ 2015	**STATUS:**	Closed
LOCATION:	Exterior Walls	**DUE DATE:**	01/10/2015
COST CODE:		**REFERENCE:**	
COST IMPACT:	TBD	**SCHEDULE IMPACT:**	TBD
DRAWING NUMBER:		**SPEC SECTION:**	
RECEIVED FROM:	Mark Eisenhour **(Wiljo Interiors, Inc.)**		

COPIES TO:
Cale Lopp **(Timberlake Construction Co., Inc.)**, Herbert Roy **(Timberlake Construction Co., Inc.)**

Question from Brent Dunning (Timberlake Construction Co., Inc.) at 03:44 PM on 01/07/2015

Please refer to exterior wall details.
The specified / approved metal panels for the project are 12" wide. Studs are spaced at 16" OC. All wall details call for 1/2" exterior grade sheathing. The only sheathing called out in the specifications is Densglass. Thus, we do not have a solid substrate to anchor the metal panels to.
The premium to go with treated plywood is approximately $22k. We would recommend against 12" stud spacing as everything would have to be exact and the anchors may be larger than the stud anyways. We feel that the best solution is to place a flat strap horizontally across the face of the studs at each anchoring elevation (behind the Densglass). Please advise how we should proceed.

Official Response: **Josh Pendleton (MA+Architecture)** *responded on Tuesday, January 13th, 2015 at 5:32PM CST*
See attached RFI response. Let us know if you have any questions. Thanks!

Attachments:
RFI Response #031 Metal Panel Attachment Method.pdf

All Replies:

Response from Josh Pendleton (MA+Architecture) at 05:32 PM on 01/13/2015

See attached RFI response. Let us know if you have any questions. Thanks!

Attachments:
RFI Response #031 Metal Panel Attachment Method.pdf

BY **DATE** **COPIES TO**

MA+ architecture

RFI RESPONSE

DATE: 1/13/2015

TO: Brent Dunning

COMPANY: Timberlake Construction Co., Inc.

FROM: Josh Pendleton

PROJECT: Mustang Elementary Gym Addition & Building Renovation **JOB #:** 1411E66

CONTRACT DATE: June 7, 2012

RFI QUESTION NO. 031 (received 1/7/2015):
Please refer to exterior wall details. The specified / approved metal panels for the project are 12" wide. Studs are spaced at 16" OC. All wall details call for 1/2" exterior grade sheathing. The only sheathing called out in the specifications is Densglass. Thus, we do not have a solid substrate to anchor the metal panels to. The premium to go with treated plywood is approximately $22k. We would recommend against 12" stud spacing as everything would have to be exact and the anchors may be larger than the stud anyways. We feel that the best solution is to place a flat strap horizontally across the face of the studs at each anchoring elevation (behind the Densglass). Please advise how we should proceed.

RFI RESPONSE:
A horizontal flat strap shall be installed behind the Densglass at the locations and spacing necessary for proper support of the metal wall panels. Contractor shall use the proper gauge strap and screws necessary to grab and hold the metal panel according to wind loading required by code. Proper screw length should be provided that will not extend beyond that length necessary into the wall cavity behind the strap.

It is warned to the Contractor that gaps could be created between the flat strap and back side of Densglass if screws are not tightened correctly or completely. This could lead to warping and other deformations in the metal wall panel. Contractor to verify and confirm that all wall panels are properly torque and tightened to eliminate any possibility of warping, buckling, waving, distortion, or deformations in the installed metal wall panel.

END OF RFI RESPONSE

MA+ ARCHITECTURE ■ 4000 N Classen Blvd. Suite 100N ■ Oklahoma City, OK 73118 ■ Phone 405.525.8806 ■ Fax 405.525.8807
www.maplusarchitecture.com

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*:	**CHANGE ORDER NUMBER:** 002	OWNER: ☒
Mustang High School Event Center 921 S. Snyder Drive Mustang, Oklahoma 73064	**DATE:** February 3, 2015	ARCHITECT: ☒ CONTRACTOR: ☒
TO CONTRACTOR *(Name and address)*:	**ARCHITECT'S PROJECT NUMBER:**	FIELD: ☐
Timberlake Construction Co., Inc. PO Box 18297 Oklahoma City, OK 73154	**CONTRACT DATE:** 4-26-12 **CONTRACT FOR:** General Construction	OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Reduction in CM Contract due to scope reductions agreed upon in Mustang Event Center Value Engineering Meeting dated 9/10/14.

The original Guaranteed Maximum Price was	$	11,229,395.58
The net change by previously authorized Change Orders	$	0.00
The Guaranteed Maximum Price prior to this Change Order was	$	11,229,395.58
The Guaranteed Maximum Price will be decreased by this Change Order in the amount of	$	60,729.00
The new Guaranteed Maximum Price including this Change Order will be	$	11,168,666.58

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is August 1, 2015

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MA+ Architecture	Timberlake Construction Co., Inc.	Mustang Public Schools
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
4000 North Classe, Suite 100N, Oklahoma City, OK 73118	PO Box 18297, Oklahoma City, OK 73154	906 S Heights Drive, Mustang, OK 73064
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*	**BY** *(Signature)*
(Typed name)	*(Typed name)*	Sean McDaniel *(Typed name)*
DATE	**DATE**	**DATE**

AIA Document G701™ – 2001. Copyright © 1979, 1987, 2000 and 2001 by The American Institute of Architects. **All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 11:56:06 on 02/03/2015 under Order No.2363378493_1 which expires on 09/28/2015, and is not for resale.
User Notes: (1767068207)

MA+ architecture
4000 N Classen Blvd.
Suite 100N
Oklahoma City, OK 73118
Voice 405.525.8806
www.maplusarchitecture.com

Paul B. Meyer, AIA / Partner
Gary L. Armbruster, AIA / Partner
Heath Tate, AIA / Partner
Marcia A. Gallant, AIA
Kathryn M. Byers, IIDA
Justin Mitchell, AIA
Veronica Burns, NCIDQ

January 22, 2015

Jeff Woodard
Chief Operating Officer
Mustang Public Schools

Re: Mustang Event Center Proposed Change Order Request 2 Recommendation

Mr. Woodard:

The completed Prime Contract Change Order Request 2 was received from Timberlake Construction on the above referenced project. Attached to this letter is a copy of the request received.

This proposed change order request was generated as a response to the value engineering effort completed to bring the project into budget at the beginning of project construction.

MA+ Architecture reviewed the contractor's proposal, finds the cost deduction fair, and recommends approval of the proposed change order request 2.

Respectfully,

Justin Mitchell, AIA, NCARB

TIMBERLAKE Construction

PCO #PCO-1411-002

Timberlake Construction Co., Inc.
PO Box 18297
Oklahoma City, Oklahoma 73154
Phone: 405.840.2521
Fax: 405.840.5469

Project: 1411 - Mustang High School Event Center
921 S. Snyder Drive
Mustang, Oklahoma 73064

DRAFT

Prime Contract Potential Change Order #PCO-1411-002: Value Engineering - Owner Cost Savings - Construction Manager Contract Reduction

TO:	Mustang Public Schools 906 S Heights Drive Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. PO Box 18297 Oklahoma City Oklahoma, 73154
PCO NUMBER/REVISION:	PCO-1411-002 / 0	**CONTRACT:**	1 - Mustang High School Event Center Prime Contract
REQUEST RECEIVED FROM:	Jeff Woodard **(Mustang Public Schools)**	**CREATED BY:**	Steven Wild **(Timberlake Construction Co., Inc.)**
STATUS:	Draft	**CREATED DATE:**	1/19 /2015
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No	**CHANGE ORDER REQUEST:**	None
LOCATION:	(None)	**ACCOUNTING METHOD:**	Amount Based (G702/G703)
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
		TOTAL AMOUNT:	($60,729.00)

POTENTIAL CHANGE ORDER TITLE: Value Engineering - Owner Cost Savings - Construction Manager Contract Reduction

CHANGE REASON:

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
Reduction in CM Contract due to scope reductions agreed upon in Mustang Event Center Value Engineering Meeting dated 09-10-2014.

ATTACHMENTS:
Mustang Event Center - Value Engineering List 2014-12-12.pdf

#	Cost Code	Description	Type	Amount
1		Connelly Paving, Item 3p	Commitment	($2,700.00)
2		Lithko Contracting, Item 4b	Commitment	($8,100.00)
3		Wilks Masonry, Items 5b, 5d, 5e	Commitment	($46,000.00)
4		Construction Building Specialties, Items 13a, 14a	Commitment	($331.00)
5		Binswanger Glass, Item 17e	Commitment	($1,300.00)
6		Door Controls, Item 18a	Commitment	($522.00)
7		Timberlake Construction, Item 32a	Commitment	$5,000.00
8		Thyssen-Krupp Elevator, Item 37a	Commitment	($7,376.00)
9		Tri-State Electric, Item 41n	Commitment	$600.00
			Subtotal:	($60,729.00)
			Grand Total:	**($60,729.00)**

MUSTANG EVENT CENTER
Value Engineering Ideas
Tuesday, October 28, 2014

BP	Suggested VE Item	Accepted Cost Reductions	Proposed Cost Reductions	Notes
2c	Elimination of the storm system on the west side of the building. Take the north end storm to a 10" head wall located to the west. Includes downspout boots and catch basins. Please reference Exhibit 2c.	$10,000.00		
3a	Delete stamp and color paving, noted as paving types PS2 and PS4. Paving in these areas will be natural concrete grey.	$67,000.00		
3c	Delete inlet covers at the manhole and storm inlets, which were included in another bid package.	$2,500.00		
3g	Change the paving area for the bus parking on the east side of the site from concrete paving to asphalt paving (6" concrete to 6" overall asphalt paving, 4" a-layer and 2" b-layer). Please reference Exhibit 3g.	$3,500.00		
3j	Replace the 8" aggregate pavement base with an 8" modified subgrade.	$3,500.00		
3k	Delete the west approach and drive. Please reference Exhibit 3k.	$22,000.00		
3m	Change 6ea lighted bollards, marked BOL on Sheet C3.0, at circular entry drive in front of the building, to standard concrete bollards. Lighted bollards were included in another bid package.	$2,870.00		
3p	Straighten sidewalk at bridge section on west drive. Tee north-south sidewalk into the east-west sidewalk.		$2,700.00	
4b	Delete concrete bridge section from west drive.		$8,100.00	
5b	Lower interior masonry walls from what is shown on the plans to go to deck down to ceiling-height. Not included are the locker room walls or restroom walls for privacy reasons.		$19,000.00	
5c	Delete masonry screen walls at mechanical enclosures		$0.00	
5d	Replace cast stone bands with light tan brick courses		$2,000.00	
5e	Change mod brick to king size brick to reduce labor costs		$25,000.00	
8a	Delete handrail erection, which was included in another bid package.	$50,000.00		
9b	Replace all scheduled stainless steel countertops with solid surface countertops.	$8,000.00		
13a	Remove hollow-metal frame for Closet Door 142B. Ref. ASI-001, Item 7.		$200.00	
14a	Remove wood door for Closet Door 142B. Ref. ASI-001, Item 7.		$131.00	
17c	Provide 1" Solar Grey/SB60 Low E Tempered Insulated Glass Units instead of 1" Solar Grey/ SB70XL Low E Tempered Insulated Glass Units.	$4,800.00		
17d	Modify glass warranty period from 5 years to 2 years, reference specification 08410.1.09.B.	$6,000.00		
17e	Replace the porcelain panels in frame types D and E with (tinted) spandrel glazing. Ref. A603.		$1,300.00	
18a	Remove door hardware for Closet Door 142B. Ref. ASI-001, Item 7.		$522.00	
20a	Downgrade wood flooring.		$0.00	
21b	Substitute American Olean Tile vs. Interceramic (6x6 wall tile & cove base).	$3,693.00		
32a	Flagpoles shown, but not required because of close proximity to Mustang High School flagpoles.	$5,000.00	-$5,000.00	
37a	Using a machine room elevator rather than a machine roomless elevator.		$7,376.00	
39d	Change cast iron sewer piping inside building to PVC.	$25,300.00		
40d	Delete the requirement for canvas jacketing on the exposed piping.	$780.00		

40e	Control deduct to change from the Aaon RTU Jenesys Controllers on eleven (11) RQ RTUs and one (1) RN-020 to MCS Controllers. The two (2) RNE-90 RTUs will remain Jenesys Controls. This item has been coordinated between equipment vendor and control sub-contractor under Harrison-Orr scope.	$12,250.00	
41a	Change lighting fixtures to fluorescent fixtures instead of LED fixtures. Does NOT apply to fixtures in Court, Room 163 (high-bay area). Also includes deleting bollards (B-type fixtures), reduces number of down lights in exterior soffit (C1 fixtures) by 9ea.	$21,000.00	
41b	Change all service entrance conductors ~~electrical feeders~~ over 100A to aluminum wiring.	$6,400.00	
41j	Delete lightning protection package.	$24,360.00	
41m	Delete spot lights at masonry mechanical screen walls.	$4,200.00	
41n	Delete flagpole light fixtures.	$600.00	-$600.00
A.	**Total Accepted**	**$283,753.00**	
B.	**Total Proposed**		**$60,729.00**
C.	**Storm Shelter Cost - Purchase Order**		**$28,350.00**
D.	**Amount Remaining: Value Engineering Cost Savings ($127,000 - (B. + C.))**		**$37,921.00**

MEMO

To: Sean McDaniel, Superintendent
From: Jeff Woodard, Director of Bonds/Construction
Date: February 2, 2015
Re: MAPS Closeout – 120 W. Forster #110

Respectfully request that the Board discuss, consider, and/or act upon approval of the Completion Notification of MAPS for Kids project 110 – 120 W. Forster. The total amount returned will be $27.51.

Mustang Public Schools
906 S Heights Drive
Mustang, OK 73064

January 29, 2015

OCMAPS Trust Office

Re: Project 110

Total interest is $27.51 starting 4/16/2014 through 2/17/2015

04/30/2014	$3.13
05/31/2014	3.75
06/30/2014	3.91
07/31/2014	3.99
08/31/2014	3.99
09/30/2014	2.21
10/31/2014	1.77
11/30/2014	1.09
12/31/2014	1.45
01/31/2015	1.45
02/17/2015	.77

Thank you,

Lynda Martin
Assistant Treasurer
Mustang Public Schools

PROJECT COMPLETION NOTIFICATION FOR SUBURBAN SCHOOL IMPROVEMENTS

School District: Mustang
Project Completion Date: 5/15/14
City Project No.: OS15-S049

PROJECT INFORMATION

Purchase Property for future school facility
Project Title

Mustang High School
Name of School Building/Facility

120 W. Forster Dr., Mustang, OK 73064
Address/Location of School Building/Facility

328
Number of Oklahoma City Resident Students Currently Enrolled at School Facility

Jeff Woodard
Project Contact

906 S. Heights Dr., Mustang, OK 73064
Address

405-376-2461 / 405-376-7901
Phone/Fax

woodardj@mustangps.org
Email

May 15, 2014
Project Completion Date

SUMMARY OF PROJECT COSTS

$ 95,000
Total Project Cost

$ 95,000
OCMAPS Funding Received

$ 27.51
Total Interest Earned

$ 95,000
Total OCMAPS Funds Expended

$ 27.51
OCMAPS Funds to be Returned

SUPERINTENDENT APPROVAL

The undersigned Superintendent of Schools certifies that this project was completed and that monies received from the OCMAPS Program were used for the purpose of completing the project and any remaining monies, with accrued interest, has been returned to the OCMAPS Office to be deposited into the appropriate account.

By: _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public _____

My Commission Expires: _____

Comm. # _____

SUPPORTING DOCUMENTATION

Please attach appropriate supporting documentation evidencing completion of the project.

Please return this form to:

OCMAPS Trust Office
420 West Main Suite 400
Oklahoma City, OK 73102

PROJECT COMPLETION VERIFICATION

_____
Suburban Schools Project Manager

_____
Date

_____
OCMAPS Program Manager

_____
Date

MEMO

To: Sean McDaniel, Superintendent
From: Jeff Woodard, Director of Bonds/Construction
Date: February 2, 2015
Re: MAPS Closeout – 817/819 S. Mustang Rd. #111

Respectfully request that the Board discuss, consider, and/or act upon approval of the Completion Notification of MAPS for Kids project 111 – 817/819 S. Mustang Rd. The total amount returned will be $1.23.

Mustang Public Schools
906 S Heights Drive
Mustang, OK 73064

January 29, 2015

OCMAPS Trust Office

Re: Project 111

Total interest on MAPS project 111 will be approximately $1.23.

Thank you,

Lynda Martin
Assistant Treasurer
Mustang Public Schools

PROJECT COMPLETION NOTIFICATION FOR SUBURBAN SCHOOL IMPROVEMENTS

School District: Mustang
Project Completion Date: 1/13/15
City Project No.: OS15-S050

PROJECT INFORMATION

Real Estate Purchase supplement
Project Title

Mustang High School
Name of School Building/Facility

817/819 S. Mustang Rd., Mustang, OK 73064
Address/Location of School Building/Facility

328
Number of Oklahoma City Resident Students Currently Enrolled at School Facility

Jeff Woodard
Project Contact

906 S. Heights Dr., Mustang, OK 73064
Address

405-376-2461 / 405-376-7901
Phone/Fax

woodardj@mustangps.org
Email

January 13, 2015
Project Completion Date

SUMMARY OF PROJECT COSTS

$ 207,000
Total Project Cost

$ 74,000
OCMAPS Funding Received

$ 1.23
Total Interest Earned

$ 74,000
Total OCMAPS Funds Expended

$ 1.23
OCMAPS Funds to be Returned

SUPERINTENDENT APPROVAL

The undersigned Superintendent of Schools certifies that this project was completed and that monies received from the OCMAPS Program were used for the purpose of completing the project and any remaining monies, with accrued interest, has been returned to the OCMAPS Office to be deposited into the appropriate account.

By: _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public _____

My Commission Expires: _____

Comm. #_____

SUPPORTING DOCUMENTATION

Please attach appropriate supporting documentation evidencing completion of the project.

Please return this form to:

OCMAPS Trust Office
420 West Main Suite 400
Oklahoma City, OK 73102

PROJECT COMPLETION VERIFICATION

_____
Suburban Schools Project Manager

_____
Date

_____
OCMAPS Program Manager

_____
Date

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Memorandum

To: Dr. Sean McDaniel and the Mustang Public Schools Board of Education

From: Jon Dotson, Chief Financial Officer JD

Date: February 2, 2015

RE: 2013-14 Annual Audit

Please discuss, consider, and/or act upon the Mustang Schools Annual Audit for 2013-14.

AJ & B ANGEL, JOHNSTON & BLASINGAME, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
ajb-cpas.com

January 29, 2015

To the Management and
Members of the Board of Education **of Mustang Independent** School District I-69
Canadian County, Oklahoma

We have audited the accompanying fund type and account group financial statements of the Mustang **Independent School District #I-69, Canadian County, Oklahoma** for the year ended June 30, 2014 and have issued our report thereon dated January 29, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, Government Auditing Standards, and, if applicable, OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated February 25, 2014, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management, with your oversight, are fairly presented, in all material respects, in conformity with another comprehensive basis of accounting prescribed or permitted by the Oklahoma State Department of Education (using audit guide format #3), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement. An audit of the financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of **Mustang Independent School District I-69,** solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of **Mustang Independent School District #I-69's** compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements: therefore, our audit involved professional judgment about the number of transactions examined and the areas tested.

We have provided our comments, if any, regarding significant deficiencies, material weaknesses and other matters noted during our audit in a separate report on Internal Control and Compliance. (copy of this report is attached).

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope we previously communicated to you.

Qualitative Aspects of Accounting Practice

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by **Mustang Independent School District #I-69,** are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive accounting estimate affecting the financial statements is: Management's estimate of the year-end reserves for encumbrances. We evaluated the key factors and assumptions used to develop this accounting estimate and determined that it is reasonable in relation to the basic financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 29, 2015.

Management Consultations with Other County Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

We were engaged to report on supplementary information which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Education and management **of Mustang Independent School District #I-69** and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Angel, Johnston + Blasingame, P.C.

Angel, Johnston and Blasingame, P.C.
Certified Public Accountants

Mustang School District

Financial Statement Highlights
For the Year Ending June 30, 2014

Fund Balances:	June 30, 2014	June 30, 2013	Variance
General Fund	1,739,589	4,573,862	(2,834,273)
Building Fund	291,882	1,095,615	(803,733)
Child Nutrition Fund	249,579	593,027	(343,448)
Cooperative Fund	75,750	0	75,750
Activity Fund	557,919	543,281	14,638
General Fund			
Revenues:			
Local Sources	14,374,909	13,590,043	784,866
County Sources	2,083,252	2,030,185	53,067
State Sources	36,501,616	33,328,349	3,173,268
Federal Sources	3,551,679	1,886,643	1,665,036
Transfers & Non-Revenue Receipts	301,786	135,229	166,557
Total Sources	56,813,241	50,970,448	5,842,793
Expenditures:			
Total Warrants & Encumbrances	59,647,514	53,708,143	5,939,371
Building Fund			
Revenues:			
Total Sources	2,067,755	2,148,501	(80,746)
Expenditures:			
Total Warrants & Encumbrances	2,871,488	2,138,649	732,839
Child Nutrition Fund			
Revenues:			
Total Sources	3,699,143	3,863,774	(164,632)
Expenditures:			
Total Warrants & Encumbrances	4,042,591	3,808,073	234,518

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

Findings-Financial Statement Audit

2014-1 - Finding

Statement of Condition – As noted in the prior year audit, the treasurer made numerous revenue coding errors. These errors were noted and corrected during the preparation of the Estimate of Needs.

Criteria – The State OCAS coding is to be used to track all revenue. The data is then submitted to the State Department of Education where it is used in various calculations.

Cause/Effect of Condition – Incorrect coding can result in incorrect state aid or other calculations by the state.

Recommendation – The person in charge of the revenue coding should attend training for OCAS coding. Also, the revenue should be reviewed and compared to the prior year before the OCAS data is submitted.

2014-2 - Finding

Statement of Condition – The district received federal revenue under the JROTC program. They coded the revenues to the federal project code 779. However, the expenditures were coded to a local project code 179. Thus, the districts OCAS data does not reflect that the JROTC federal monies were expended.

Criteria – Federal expenditures should be coded to the same project code as the revenue received in order to ensure expenditures equal revenues received.

Cause/Effect of Condition – Employees in charge of coding, were not aware that expenditures needed to be coded to a federal project code. The federal agency could require the school to pay back the money if they do not code enough expenditures to the federal project code to offset the revenues received.

Recommendation – The district should contact the State Department of Education regarding the proper coding of these expenditures.

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

2014-3 –Finding

Statement of Condition – The district determined that certain employees in the administration office were exempt from the Fair Labor Standards Act. However, it appears some of these employees do not fall within the allowed exemptions.

Criteria – The Fair Labor Standards Act has specific requirements regarding who can be considered exempt employees.

Cause/Effect of Condition – It appears there were some improper determinations made which could cause the district to be in noncompliance with the Fair Labor Standards Act.

Recommendation – We recommend the district review all exempt employees and document which exemption they fall under. Documentation of the reason for the exemption should be placed in the employees file.

2014-4 – Finding

Statement of Condition –During testing of payroll transactions, we noted numerous coding errors and adjustments including small overpayments.

Criteria – Employees should be paid the amount agreed upon by the board of education and the employee as documented by a signed contract.

Cause/Effect of Condition – Employees in charge of payroll made calculation errors that caused some employees to be underpaid or overpaid.

Recommendation – Care should be taken to ensure that payroll calculations are accurate and that employees are paid the amount agreed upon in their contracts. We recommend that calculations be reviewed by another employee. In addition, we recommend that a reconciliation of the amounts paid to the contract be performed before the last check of the year is issued.

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

2014-5 – Finding

Statement of Condition – The district changed payment dates for 12 month employees from monthly to bi-weekly. Since they were going to be paid later than normal on part of their salary, the district paid a $500 stipend to each of these employees to help alleviate their cash flow shortage created by this change. We could not locate board approval for this stipend.

Criteria – Payments not included on an approved contract, should be approved by the board of education.

Cause/Effect of Condition – This appears to be an oversight. However, it could result in employees being paid more than the board intended.

Recommendation – Payments to employees that were not included on the approved contract, should be board approved.

2014-6 – Finding

Statement of Condition – The District overexpended their General Fund appropriations during the year. They were able to file a supplemental appropriation before the end of the year, which increased their appropriations enough to cover these overexpenditures.

Criteria – Oklahoma State Statutes prohibit a school from expending more than their approved appropriations.

Cause/Effect of Condition – Employees knew they would overcollect on some revenues due to growth in attendance. However, they did not file the required forms to increase their appropriations. This caused them to be in noncompliance with Oklahoma State Statutes.

Recommendation – Controls should be implemented to help prevent this from happening in the future.

Findings and Questioned Costs – Major Federal Award Programs Audit

(None Reported)

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Mustang Public School – 09 I069

FY14 Audit Findings

Corrective Action Plan

Audit Finding Reference Number: 2014-1

Description of Finding: The Assistant Treasurer made several OCAS revenue coding errors.

Contact Person: Chief Financial Officer, Jon Dotson and Assistant Treasurer Linda Martin

Steps Implemented: A personnel change was made in the office of Assistant Treasurer in September, 2014. Jon Dotson and Linda Martin have attended the training necessary to become proficient at OCAS coding. The CFO checks on revenue coding periodically to insure that proper codes are entered into financial data.

Completion Date: October 1, 2014

Audit Finding Reference Number: 2014-2

Description of Finding: The District received JROTC program funds and properly coded them to federal project code 779. When the funds were spent, the local 179 code for expenditures was used. Even though the funds were used to support the JROTC program, the incorrect coding would cause questions about the proper utilization of the federal funding.

Contact Person: Jon Dotson, CFO and Encumbrance Clerk Stacy Brown.

Steps Implemented: The error is corrected on this year's reports.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-3

Description of Finding: The previous CFO authorized the classification of several employees as exempt under the Fair Labor Standards Act and were paid monthly salaries rather than considered hourly employees.

Contact Person: Jon Dotson, CFO and Tracy Skinner, Executive Director of Human Resources

Steps Implemented: This improper classification of employees was corrected to comply with the Fair Labor Standards Act.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-4

Description of Finding: Numerous coding mistakes were made in payroll processing, resulting in small overpayments to employees.

Contact Person: Jon Dotson, CFO and Kim Weinrich, Payroll Supervisor

Steps Implemented: The District hired Kim Weinrich, an experienced payroll supervisor, who has been instrumental in providing guidance and expertise to the payroll office. The coding errors have been identified and corrected.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-5

Description of Finding: The District paid a $500 stipend to employees who experienced a change in their pay frequency from monthly to twice-monthly. The School Board was presented a list of employees who would receive the stipend and approved it. However, a specific agenda item was not devoted to the item for consideration.

Contact Person: Jon Dotson, CFO

Steps Implemented: Since the oversight was discovered, a more formal Board approval path has been followed when stipends are considered.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-6

Description of Finding: The District over encumbered and over expended their appropriations in the general fund during the fiscal year.

Contact Person: Jon Dotson, CFO

Steps Implemented: The CFO who authorized the over expenditures is no longer employed by the District. An interim CFO was hired in April, 2014 and secured the proper supplemental appropriation before the end of the fiscal year. The finance department is currently operated with proper knowledge and solid communication to prevent this serious mistake from

happening this fiscal year. The issue of over encumbrance and spending beyond the appropriated amount is of utmost importance. The CFO and the encumbrance clerk have a daily awareness of the encumbrance level in each appropriated fund. While each of the audit findings are important to correct, this finding is critical because of the wording of state law pertaining to the issue. The financial office clearly understands that school personnel and Board members can be held liable when the School District over spends the limits of the revenue budget.

Completion Date: July 1, 2014

Submitted by Jon W. Dotson Jon W. Dotson, Chief Financial Officer 1-29-15

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Angel, Johnston & Blasingame, P.C.
P. O. Box 706
Chickasha, OK 73023

This representation letter is provided in connection with your audit of the financial statements of **Mustang School,** which comprise the respective financial position of the fund type and account group financial statements, including budget and actual of the School and the results of its operations as of June 30, 2014, and the related notes to the financial statements, for the year then ended, for the purpose of expressing opinions as to whether the financial statements are presented in conformity with the basis of financial reporting provisions of the Oklahoma State Department of Education which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

We confirm, to the best of our knowledge and belief, as of (Date) Jan. 29, 2015 the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated February 24, 2014, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.

2. The financial statements referred to above are fairly presented in conformity with the basis of financial reporting provisions of the Oklahoma State Department of Education which differs from U.S. generally accepted accounting principles, and include all properly classified funds and other financial information of the primary government and all component units required by regulatory basis of accounting to be included in the financial reporting entity. Component units are separate organizations, functions, and activities of government. The primary government is the unit of government directly responsible to the School Board that has oversight responsibility over those other organizations, functions, and activities.

3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

5. Significant assumptions we used in making accounting estimates are reasonable.

6. Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties, if any, have been appropriately accounted for and disclosed.

7. We have evaluated and classified any subsequent events as recognized or nonrecognized through the date of this letter. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements or in the schedule of findings and questioned costs.

8. We believe the effects of the uncorrected financial statement misstatements (if any, are summarized in an attached schedule) are immaterial, both individually and in the aggregate, to the financial statements for each opinion unit.

9. The effects of all known actual or possible litigation, claims, and assessment, if any, have been accounted for and disclosed.

10. Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

11. We have provided you with:

    a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.

    b. Additional information that you have requested from us for the purpose of the audit.

    c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

    d. Minutes of the school board meetings of the District or summaries of actions of recent meetings for which minutes have not yet been prepared.

12. All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.

13. We have no knowledge of any fraud or suspected fraud affecting the entity involving:

    b. Management,

    c. Employees who have significant roles in internal control, or

    c. Others where the fraud could have a material effect on the financial statements.

14. We have no knowledge of any allegations of fraud or suspected fraud affecting the entities financial statements communicated by employees, former employees, analysts, regulators, or others.

15. We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

16. We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.

17. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions, if any, of which we are aware.

Government-Specific

18. There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.

19. We have a process to track the status of audit findings and recommendations, if any.

20. We have identified to you any previous audits, attestation engagements and other studies related to the audit objectives and whether related recommendations, if any have been implemented.

21. We have provided our views on reported findings, conclusions, and recommendations, if any, as well as our planned corrective actions, for the report, if any.

22. The School has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or fund equity.

23. We are responsible for compliance with laws, regulations, and provisions of contracts and grant agreements applicable to us; including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.

24. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

25. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

26. We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or to other financial data significant to the audits objectives.

27. There are no:

a. violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency or for reporting noncompliance.

b. Unasserted claims or assessments that our lawyer has advised us are probably of assertion and must be disclosed in accordance with regulatory basis of accounting.

c. Other liabilities or gain or loss contingencies that are required to be disclosed by the regulatory basis of accounting.

28. As part of your audit, you assisted with preparation of the financial statements and related notes and schedule of expenditures of federal awards. We acknowledge our responsibility as it relates to those nonaudit services including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.

29. The School has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

30. The School has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

31. The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint venture and other related organizations, if any.

32. The financial statements properly classify all funds and activities.

33. Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.

34. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.

35. We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.

36. We are following GASB Statement Number 54, paragraph 18 to determine the fund balance classification for financial reporting purposes

37. We are in agreement with any adjusting journal entries, (if any), you have recommended and recorded in the School's financial statement.

38. We are not aware of any noncompliance by the School Board of state nepotism laws or conflicts of interest prohibitions.

39. The financial statements are presented in a format consistent with Oklahoma Department of Education audit format #3.

40. Deposits, investment securities and derivative transactions are properly classified as to risk, and are properly disclosed.

41. We acknowledge our responsibility for the required supplementary information (RSI) The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

42. We have evaluated the School's ability to continue as a going concern and have included appropriate disclosures, as necessary, in the financial statements.

43. With respect to federal award programs:

    a. We are responsible for understanding and complying with and have complied with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organization*, including requirements relating to preparation of the schedule of expenditures of federal awards.

    b. We acknowledge our responsibility for presenting the schedule of expenditures of federal awards (SEFA) in accordance with the requirements of OMB Circular A-133 §310.b, and we believe the SEFA, including its form and content, is fairly presented in accordance with OMB Circular A-133 §310.b. The methods of measurement and presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the SEFA.

    c. We have identified and disclosed to you all of our government programs and related activities subject to OMB Circular A-133, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.

    d. We are responsible for understanding and complying with, and have complied with, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major federal program.

    e. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.

f. We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relating to each major federal programs and related activities.

g. We have received no requests from a federal agency to audit one or more specific programs as a major program.

h. We have complied, with the direct and material compliance requirements, (except for noncompliance disclosed to you, if any) including when applicable, those set forth in the OMB Circular A-133 *Compliance Supplement*, relating to federal awards and have identified and we have disclosed to you all amounts questioned and all known noncompliance with the requirements of federal awards, including the results of other audits or program reviews.

i. We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.

j. We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditors reports.

k. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB Circular A-87, *Cost Principles for State, Local and Tribal Governments*, and OMB's *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*.

l. We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.

m. We have made available to you all documentation related to compliance with the direct material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.

n. We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period, if any.

o. There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.

p. No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance, subsequent to the date as of which compliance was audited.

q. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.

r. We have charged costs to federal awards in accordance with applicable cost principles.

s. The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.

t.. We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by OMB Circular A-133 and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.

u. We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by OMB Circular A-133 and we are responsible for preparing and implementing a corrective action plan for each audit finding.

By: Sean McDaniel
Title: Superintendent

Date: 1-29-2015

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

To: Angel, Johnston and Blasingame, P.C.
PO Box 706
Chickasha, OK 73023

Re: Release of Audit

I have reviewed and agree with the preliminary draft copy of the 2013-14 audited financial statements. I hereby authorize the release of the final audit.

Mustang ISD No. 69, Canadian County

Jean McDaniel
Superintendent

1-29-2015
Date

Please mail (P.O. Box 706, Chickasha, OK 73023) or fax (405-224-6364) this page, along with the client representation letter to Angel, Johnston and Blasingame, P.C.

MUSTANG INDEPENDENT SCHOOL DISTRICT NO. 69
CANADIAN COUNTY, OKLAHOMA
JUNE 30, 2014

TABLE OF CONTENTS

	Page
SCHOOL DISTRICT OFFICIALS	
INDEPENDENT AUDITOR'S REPORT	1
COMBINED FINANCIAL STATEMENTS	
Combined Statement of Assets, Liabilities and Equity - Regulatory Basis - All Fund Types and Account Groups	4
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances - Regulatory Basis - All Governmental Fund Types	5
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types	6
Notes to Combined Financial Statements	7
OTHER SUPPLEMENTARY INFORMATION	
Combining Financial Statements	
Combining Statement of Assets, Liabilities and Cash Fund Balances - Regulatory Basis - All Special Revenue Funds	Exhibit A-1
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances - Regulatory Basis - All Special Revenue Funds	Exhibit A-2
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances-Budget and Actual-Regulatory Basis-All Special Revenue Funds	Exhibit A-3
Combining Assets, Liabilities and Fund Equity - Activity Fund - Regulatory Basis	Exhibit A-4
Combining Statement of Changes in Assets and Liabilities - Regulatory Basis - Activity Funds	Exhibit A-5
Supporting Schedule(s)	
Schedule of Expenditures of Federal Awards	Exhibit B-1
INTERNAL CONTROL AND COMPLIANCE REPORTS	
* Independent Auditor's Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With Government Auditing Standards	Exhibit C-1
* Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133	Exhibit D-1
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	
Summary of Auditor's Results	Exhibit E-1
Findings Related to Financial Reporting	Exhibit E-2
Summary Schedule of Prior Year Audit Findings	Exhibit F-1

MUSTANG INDEPENDENT SCHOOL DISTRICT NO. 69
CANADIAN COUNTY, OKLAHOMA
JUNE 30, 2014

TABLE OF CONTENTS

OTHER INFORMATION	**Page**
Schedule of Accountants' Professional Liability Insurance	Exhibit G-1
School's Corrective Action Plan	Exhibit H-1

* The required internal control, compliance, and schedule of findings and questioned costs are required by Government Auditing Standards and OMB Circular A-133 when a single audit is applicable

MUSTANG INDEPENDENT SCHOOL DISTRICT NO. I-69, CANADIAN COUNTY
SCHOOL DISTRICT OFFICIALS
JUNE 30, 2014

BOARD OF EDUCATION

President	Chad Fulton
Vice President	Jim Davis
Clerk	Amanda Strassle
Member	Mike Kessler
Member	Jeff Landrith

SUPERINTENDENT OF SCHOOLS

Sean McDaniel

SCHOOL DISTRICT TREASURER

Deanna Mowrey/Shelly Pavlik

ENCUMBRANCE CLERK

Stacy Brown

ANGEL, JOHNSTON & BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Mustang Independent School District #69
Canadian County, Oklahoma

Board Members:

Report on Financial Statements

We have audited the accompanying combined fund type and account group financial statements of the **Mustang Independent School District #69**, Canadian County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements which collectively comprise the district's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Oklahoma State Department of Education. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by **Mustang Independent School District #69** Canadian County, Oklahoma, on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of **Mustang Independent School District #69**, Canadian County, Oklahoma, as of June 30, 2014, or the changes in its financial position, for the year then ended.

Basis for Qualified Opinion on Regulatory Basis of Accounting

The financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed asset account group is not known.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group of **Mustang Independent School District, #69**, Canadian County, Oklahoma as of June 30, 2014, and the revenues collected, expenditures paid/expenses, and budgetary results, for the year ended on the regulatory basis of accounting described in Note 1.

Other Matters
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Mustang Independent School District #69, Canadian County, Oklahoma's** combined financial statements. The combining financial statements as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the *Oklahoma Department of Education* and/or the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the combined financial statements.

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the combined financial statements as a whole on the regulatory basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 29, 2015, on our consideration of the **Mustang Independent School District, #69, Canadian County, Oklahoma's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standard* in considering **Mustang Independent School District, #69, Canadian County, Oklahoma's** internal control over financial reporting and compliance.

Angel, Johnston & Blasingame, P.C.

Chickasha, Oklahoma
January 29, 2015

COMBINED FINANCIAL STATEMENTS

Mustang School District No.I-069, Canadian County, Oklahoma
Combined Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Fund Types and Account Groups
For the Year Ending June 30, 2014

	Governmental Fund Types				Fiduciary Fund Types	Account Group	Total (Memorandum Only)
ASSETS	**General**	**Special Revenue**	**Debt Service**	**Capital Projects**	**Trust and Agency**	**General Long-Term Debt**	**June 30, 2014**
Cash and Cash Equivalents	$ 8,165,121	$ 1,062,605	$ 3,952,271	$ 18,563,300	$ 1,086,705	$ 0	$ 32,830,002
Investments	979,000	0	1,485,000	0	0	0	2,464,000
Amounts Available in Debt Service Fund	0	0	0	0	0	5,437,271	5,437,271
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	34,012,729	34,012,729
Amounts to be Provided For Compensated Absences	0	0	0	0	0	2,116,034	2,116,034
Amounts to be Provided For Capitalized Lease Obligations	0	0	0	0	0	76,050,969	76,050,969
Total Assets	$ 9,144,121	$ 1,062,605	$ 5,437,271	$ 18,563,300	$ 1,086,705	$ 117,617,003	$ 152,911,005
LIABILITIES AND FUND BALANCE							
Liabilities:							
Warrants Payable	$ 7,291,057	$ 385,174	$ 0	$ 34,984	$ 0	$ 0	$ 7,711,215
Reserve for Encumbrances	113,475	60,220	0	0	0	0	173,695
Due to Activity Groups	0	0	0	0	1,086,705	0	1,086,705
General Obligation Bonds Payable	0	0	0	0	0	39,450,000	39,450,000
Compensated Absences Payable	0	0	0	0	0	2,116,034	2,116,034
Capitalized Lease Obligations Payable	0	0	0	0	0	76,050,969	76,050,969
Total Liabilities	$ 7,404,532	$ 445,394	$ 0	$ 34,984	$ 1,086,705	$ 117,617,003	$ 126,588,618
Fund Balances:							
Restricted For:							
Debt Service	$ 0	$ 0	$ 5,437,271	$ 0	$ 0	$ 0	$ 5,437,271
Capital Projects	0	0	0	18,528,317	0	0	18,528,317
Building Programs	0	291,882	0	0	0	0	291,882
Child Nutrion Programs	0	249,579	0	0	0	0	249,579
OCMAPS Programs	0	75,750	0	0	0	0	75,750
Unassigned	1,739,589	0	0	0	0	0	1,739,589
Total Fund Balances	$ 1,739,589	$ 617,211	$ 5,437,271	$ 18,528,317	$ 0	$ 0	$ 26,322,387
Total Liabilities and Fund Balances	$ 9,144,121	$ 1,062,605	$ 5,437,271	$ 18,563,300	$ 1,086,705	$ 117,617,003	$ 152,911,005

The notes to the financial statements are an integral part of this statement.

Mustang School District No.I-069, Canadian County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - All Governmental Fund Types
For the Year Ending June 30, 2014

	Governmental Fund Types				Totals (Memorandum Only)
Revenue Collected:	**General**	**Special Revenue**	**Debt Service**	**Capital Projects**	**June 30, 2014**
Local Sources	$ 14,374,909	$ 4,518,361	$ 9,601,325	$ 8,909	$ 28,503,504
Intermediate Sources	2,083,252	0	0	0	2,083,252
State Sources	36,501,616	313,996	0	0	36,815,613
Federal Sources	3,551,679	1,487,158	0	0	5,038,837
Non-Revenue Receipts	7,364	12,342	307,662	0	327,367
Total Revenue Collected	$ 56,518,819	$ 6,331,856	$ 9,908,987	$ 8,909	$ 72,768,572
Expenditures Paid:					
Instruction	$ 37,119,198	$ 0	$ 0	$ 720,696	$ 37,839,894
Support Services	22,503,277	2,783,087	0	1,711,291	26,997,655
Operation of Non-Instructional Services	166	4,033,010	0	170,684	4,203,860
Facilities Acquisition and Construction	17,509	423,985	0	6,049,802	6,491,296
Other Outlays	7,364	12,341	0	0	19,705
Other Uses	0	0	0	0	0
Repayments	0	79,523	0	0	79,523
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	9,945,000	0	9,945,000
Interest and Fiscal Agent Fees	0	0	482,735	0	482,735
Total Expenditures Paid	$ 59,647,514	$ 7,331,947	$ 10,427,735	$ 8,652,473	$ 86,059,668
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	$ (3,128,695)	$ (1,000,090)	$ (518,748)	$ (8,643,563)	$ (13,291,096)
Adjustments to Prior Year Encumbrances	$ 36,355	$ 83,072	$ 0	$ 0	$ 119,427
Other Financing Sources (Uses):					
Estopped Warrants	$ 4,141	$ 418	$ 0	$ 0	$ 4,559
Bond Proceeds	0	0	0	16,225,000	16,225,000
Transfers In	253,926	1,590	0	0	255,516
Transfers Out	0	(156,421)	0	(553)	(156,974)
Total Other Financing Sources (Uses)	$ 258,067	$ (154,412)	$ 0	$ 16,224,447	$ 16,328,101
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	$ (2,834,273)	$ (1,071,431)	$ (518,748)	$ 7,580,883	$ 3,156,432
Fund Balance - Beginning of Year	4,573,862	1,688,642	5,956,019	10,947,433	23,165,956
Fund Balance - End of Year	$ 1,739,589	$ 617,211	$ 5,437,271	$ 18,528,317	$ 26,322,387

The notes to the financial statements are an integral part of this statement.

Mustang School District No.I-069, Canadian County, Oklahoma
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types
For the Year Ending June 30, 2014

	General Fund			Special Revenue Funds			Debt Service Fund		
Revenue Collected:	**Original Budget**	**Final Budget**	**Actual**	**Original Budget**	**Final Budget**	**Actual**	**Original Budget**	**Final Budget**	**Actual**
Local Sources	$ 12,812,294	$ 14,623,663	$ 14,374,909	$ 4,486,409	$ 4,486,409	$ 4,518,361	$ 9,147,613	$ 9,147,613	$ 9,601,325
Intermediate Sources	1,850,000	2,094,493	2,083,252	0	0	0	0	0	0
State Sources	33,251,878	36,506,126	36,501,616	269,787	269,787	313,996	0	0	0
Federal Sources	2,764,023	3,550,333	3,551,679	1,350,000	1,350,000	1,487,158	0	0	0
Non-Revenue Receipts	0	0	7,364	0	0	12,342	0	0	307,662
Total Revenue Collected	$ 50,678,195	$ 56,774,615	$ 56,518,819	$ 6,106,195	$ 6,106,195	$ 6,331,856	$ 9,147,613	$ 9,147,613	$ 9,908,987
Expenditures Paid:									
Instruction	$ 50,594,140	$ 50,594,140	$ 37,119,198	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Support Services	4,604,535	10,700,954	22,503,277	2,925,036	2,925,036	2,783,087	0	0	0
Operation of Non-Instructional Services	0	0	166	4,175,313	4,175,313	4,033,010	0	0	0
Facilities Acquisition and Construction	17,509	17,509	17,509	694,488	694,488	423,985	0	0	0
Other Outlays	35,873	35,873	7,364	0	0	12,341	15,103,632	15,103,632	10,427,735
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	79,523	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
Total Expenditures Paid	$ 55,252,056	$ 61,348,476	$ 59,647,514	$ 7,794,837	$ 7,794,837	$ 7,331,947	$ 15,103,632	$ 15,103,632	$ 10,427,735
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	$ (4,573,862)	$ (4,573,861)	$ (3,128,695)	$ (1,688,642)	$ (1,688,642)	$ (1,000,090)	$ (5,956,019)	$ (5,956,019)	$ (518,748)
Adjustments to Prior Year Encumbrances	$ 0	$ 0	$ 36,355	$ 0	$ 0	$ 83,072	$ 0	$ 0	$ 0
Other Financing Sources (Uses):									
Estopped Warrants	$ 0	$ 0	$ 4,141	$ 0	$ 0	$ 418	$ 0	$ 0	$ 0
Transfers In	0	0	253,926	0	0	1,590	0	0	0
Transfers Out	0	0	0	0	0	(156,421)	0	0	0
Total Other Financing Sources (Uses)	$ 0	$ 0	$ 258,067	$ 0	$ 0	$ (154,412)	$ 0	$ 0	$ 0
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	$ (4,573,862)	$ (4,573,861)	$ (2,834,273)	$ (1,688,642)	$ (1,688,642)	$ (1,071,431)	$ (5,956,019)	$ (5,956,019)	$ (518,748)
Fund Balance - Beginning of Year	4,573,862	4,573,862	4,573,862	1,688,642	1,688,642	1,688,642	5,956,019	5,956,019	5,956,019
Fund Balance - End of Year	$ (0)	$ (0)	$ 1,739,589	$ 0	$ 0	$ 617,211	$ 0	$ 0	$ 5,437,271

The notes to the financial statements are an integral part of this statement.

Mustang ISD No. 69, Canadian County
Notes To The Financial Statements
For The Year Ended June 30, 2014

Note 1 - Summary of Significant Accounting Policies

The basic financial statements of the Mustang Public Schools Independent District No. 69, Canadian County, Oklahoma (the "District") have been prepared in conformity with an other comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

1.A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and /or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The District has various supporting groups. However, the District does not appoint any of the board members or exercise any oversight authority over these groups and the dollar amounts are not material to the District.

1.B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, Governmental Fund Types, (continued)

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

1. General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenues sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

2. Special Revenue Funds - The Special Revenue Funds of the District consist of the Building Fund, Child Nutrition Fund, and the OCMAPS Fund.

Building Fund - The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment.

Child Nutrition Fund - The Child Nutrition Fund consists of monies collected from meals served to students and employees of the district and is expended on food, supplies and salaries to operate the lunchroom. The district also deposits reimbursements received from the National School Lunch and Breakfast programs into this fund.

OCMAPS Fund – The OCMAPS Fund (Oklahoma City Metropolitan Area Public School) consists of monies collected from a limited purpose excise tax earmarked for certain public school or public school facilities expenditures on November 13, 2001. The funds may be expended for providing for improving public school or public school facilities attended by City-resident students by any one or more of the following expenditures: Funding the erection or purchase and complete or partial furnishing and equipping of a public school building, repairs or an existing public school building, furniture or fixtures, improvements, transportation equipment and other equipment.

3. Debt Service Fund - The debt service fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

4. Capital Projects Fund – The capital projects fund consists of the District's building and transportation bond issues. These funds are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating exiting facilities and purchasing transportation equipment.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.B. Fund Accounting, (continued)

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, trust funds are used for their accounting and reporting. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

1. Agency Funds - The Agency Fund is the School Activities fund, which is used to account for monies, collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing and accounting for these activity funds.

Account Groups

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and general fixed assets not accounted for in proprietary funds.

1. General long-term Debt Account Group - This account group is used to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for liabilities for compensated absences and early retirement incentives, which are to be paid from funds provided in future years.

2. General Fixed Asset Account Group - This account group is used to account for property, plant and equipment of the District. The District does not have the information necessary to include this group in its combined financial statements.

Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

1.C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB 34, *Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments.* This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

Note 1 - Summary of Significant Accounting Policies, (continued)

1.C. Basis of Accounting and Presentation, (continued)

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

1.D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. The board of education requests an initial temporary appropriations budget from the county excise board before June 30. Then no later than October 1, the board of education prepares financial statement and estimate of needs and files it with the applicable county clerk and the State Department of Education. The final budget may be revised upon approval of the board of education and the county excise board.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

1.E. Assets, Liabilities and Fund Equity

Cash and Cash Equivalents – For purposes of the statement of cash flows, the District considers all cash on hand, demand deposits, and highly liquid investments, with an original maturity of three months or less when purchased, to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States government and agencies with maturities greater than three months when purchased. All investments are records at cost, which approximated market value.

Property Tax Revenues – The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inventories – The value of consumable inventories at June 30, 2014, is not material to the basic financial statements.

Fixed Assets and Property, Plant and Equipment - The General Fixed Asset Account Group has not been presented.

Compensated Absences - Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. There are no amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees.

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits. The District does not pay for unused sick leave upon retirement and, therefore, no amount has been reported in the general long-term debt account group.

Long-Term Debt – Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance - In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are spendable (such as fund balance associated with cash, investments or receivables).

Note 1 - Summary of Significant Accounting Policies, (continued)

1.E. Assets, Liabilities and Fund Equity, (continued)

Amounts in the *spendable* fund balance category are further classified as *restricted, committed, assigned or unassigned*, as appropriate.

Restricted fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

Committed fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

Assigned fund balance represents amounts that are intended to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official who the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balances includes all remaining spendable amounts (except negative balances) that are reported in governmental funds other than the general fund, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

Unassigned fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

1.F. Revenue, Expenses, and Expenditures

State Sources - Revenues from state sources for current operations are primarily governed by the state aid formula under provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of the state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical education programs. The State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided. These rules also require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

1.F. Revenue, Expenses, and Expenditures, (continued)

Interfund Transactions - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Transfers in/transfers out may not agree because activity fund transactions are not included.

Note 2 – Deposit and Investment Risk

The District held the following deposits and investments at June 30, 2014:

			Carrying Value
Deposits			
Demand Deposits		$	32,856,570
Time Deposits			2,464,000
Total Deposits		$	35,320,570
Investments			
	Credit Rating	Maturity	Fair Value
		$	0
Total Investments		$	0
Reconciliation to the Combined Statement of Assets, Liabilities and Equity			
Cash and Cash Equivalents		$	35,294,002
Activity Fund Outstanding Checks			26,568
Total Deposits and Investments		$	35,320,570

Custodial Credit Risk – Exposure to custodial credit related to deposits exists when the District holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the District's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the District holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the District's name.

The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2014, the District was not exposed to custodial credit risk as defined above.

Note 2 – Deposit and Investment Risk, (continued)

Investment Credit Risk – The District has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investment in:

1. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
2. Certificates of deposit of banks when such certificates of deposits are secured by acceptable collateral for the deposit of public monies..
3. Savings accounts or saving certificates to the extent that such accounts or certificates are fully insured by the United States Government.
4. Repurchase agreements that have underlying collateral including obligations of the United States government, its agencies and instrumentalities, or the State of Oklahoma.
5. County, municipal or school district debt obligations for which an ad valorem tax may be levied.
6. Money market funds regulated by the SEC and in which investments consist of the investments consist of obligations of the United States, its agencies and instrumentalities.
7. Warrants, bonds or judgments of the school district.
8. Qualified pooled investment programs through an interlocal cooperative agreement formed pursuant to applicable law and to which the board of education has voted to be a member, the investments of which consist of those items specified in paragraphs 1 through 7 above, as well as obligations of the United States agencies and instrumentalities.
9. Any other investment that is authorized by law.

Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investment by reporting the credit quality ratings of investment in debt securities as determined by nationally recognized statistical rating organizations-rating agencies-as of the year end. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

The district had no investment credit risk as of June 30, 2014, as defined above.

Investment Interest Rate Risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District discloses it exposure to interest rate risk by disclosing the maturity dates of its various investments. The District had no investment interest rate risk as defined above.

Concentration of Investment Credit Risk – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District places no limit on the amount it may invest in any one issuer.

At June 30, 2014, the District had no concentration of credit risk as defined above.

Note 3 - General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements and transportation purposes. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District consists of bonds payable, and capital leases. Debt service requirements for bonds are payable solely from the fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2014**:**

	Bonds Payable	Capital Lease Obligations	Compensated Absences	Total
Balance July 1, 2013	$ 33,170,000	$ 17,817,378	$ 1,986,760	$ 52,974,138
Additions	16,225,000	64,195,000	129,274	80,549,274
Retirements	-9,945,000	-5,961,409	0	-15,906,409
Balance, June 30, 2014	$ 39,450,000	$ 76,050,969	$ 2,116,034	$ 117,617,003

A brief description of the outstanding general obligation bond issues at June 30, 2014, is set forth below:

	Interest Rate	Maturity Date	Amount Issued	Amount Outstanding
2014 Combined Purpose Bond	1.5-2.00%	June 1, 2019	$ 16,225,000	$ 16,225,000
2013 Combined Purpose Bond	1.00%	June 1, 2018	8,210,000	8,210,000
2012 Combined Purpose 2009 Auth.	1.25-2.0%	June 2, 2017	11,425,000	8,570,000
2011 Combined Purpose	1.1-2.0%	June 1, 2016	6,825,000	3,415,000
2010 Combined Purpose	1.45 to 2.00%	June 1, 2015	12,120,000	3,030,000
Totals			**$ 54,805,000**	**$ 39,450,000**

Note 3 - General Long-term Debt, (continued)

Presented below is a summary of debt service requirements to maturity by years and by each bond issue:

	Principal	Interest	Total
2014 Combined Purpose Bonds			
2014-15	$ 0	$ 283,950	$ 283,950
2015-16	4,055,000	283,950	4,338,950
2016-17	4,055,000	223,125	4,278,125
2017-18	4,055,000	162,300	4,217,300
2018-19	4,060,000	81,200	4,141,200
Sub Total	**$ 16,225,000**	**$ 1,034,525**	**$ 17,259,525**
2013 Combined Purpose Bonds			
2014-15	$ 2,050,000	$ 82,100	$ 2,132,100
2015-16	2,050,000	61,600	2,111,600
2016-17	2,050,000	41,100	2,091,100
Sub Total	2,060,000	20,600	2,080,600
	$ 8,210,000	**$ 205,400**	**$ 8,415,400**
2012 Combined Purpose Bonds-(2009 Authority)			
2014-15	$ 2,855,000	$ 135,713	$ 2,990,713
2015-16	2,855,000	100,025	2,955,025
2016-17	2,860,000	57,200	2,917,200
Sub Total	**$ 8,570,000**	**$ 292,938**	**$ 8,862,938**
2011 Combined Purpose Bonds			
2014-15	$ 1,705,000	$ 56,355	$ 1,761,355
2015-16	1,710,000	30,780	1,740,780
Sub Total	**$ 3,415,000**	**$ 87,135**	**$ 3,502,135**
2010 Combined Purpose Bonds			
2014-2015	$ 3,030,000	$ 60,600	$ 3,090,600
Sub Total	**$ 3,030,000**	**$ 60,600**	**$ 3,090,600**
Total Bonds	**$ 39,450,000**	**$ 1,680,598**	**$ 41,130,598**

Interest expense on bonds payable during the current year totaled $482,735.

The District has entered into lease agreements as lessee for financing building construction and copiers. These lease agreements qualify as capital leases for accounting purposes since title transfers at the end of the lease terms and they have been recorded at the present value of the future minimum lease payments. Theses leases contain a clause which gives the District the ability to terminate the lease agreements at the end of each fiscal year.

Note 3 - General Long-term Debt (continued)

As noted in Note 1 to the financial statements, the District does not record fixed assets in the financial statements. Consistent with this, the District has not recorded the above assets as assets in the General Fixed Assets Account Group. The District has recorded the liability for future lease payments in the general long-term debt account group for the above lease. The schedule of future minimum lease payments under the capital leases and the present value of the net minimum lease payments at June 30, is as follows:

Year Ending June 30	5th & '6th Grade Building Construction	Copiers	Building Construction	Total
2015	$ 1,420,000	$ 103,806	$ 5,280,000	$ 6,803,806
2016	45,000	103,806	8,330,000	8,478,806
2017	3,625,000	25,952	0	3,650,952
	7,985,000			7,985,000
	5,625,000			5,625,000
	6,270,000			6,270,000
	10,060,000			10,060,000
	6,955,000			6,955,000
	11,000,000			11,000,000
	9,250,000			9,250,000
Total	$ 62,235,000	$ 233,564	$ 13,610,000	$ 76,078,564
Less: Amounts Representing Interest	0	-27,595	0	-27,595
Present Value of Future Minimum Lease Payments	$ 62,235,000	$ 205,969	$ 13,610,000	$ 76,050,969

Compensated Absences

The District will pay $50.00 per day for unused sick leave of an employee who retires or terminates employment up to a maximum of 100 days. Also, unused vacation leave will be compensated to support employees who retire or terminate employment at the employees daily rate of pay up to a maximum of 30 days. The districts liability for compensated absences as of June 30, 2014 is $2,116,034.

Prepaid Judgments

A lawsuit was filed by Nano Pac., Inc. court case #SC-2010-1163, Canadian County, Oklahoma. The Plaintiff was awarded $2,595 and the district prepaid this amount. The final levy was made and reimbursed during the 2013-14 year..

A lawsuit was filed by Charlotte McClendon, court case #SC-2010-1162, Canadian County, Oklahoma. The plaintiff was awarded $831.67 and the district prepaid this amount. The final levy was made and reimbursed during the 2013-14 year.

Note 4 - Employee Retirement System

Plan Description - The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System") which is a cost-sharing multiple-employer defined benefit Public Employee Retirement System (PERS). The administration, benefits, and funding of the System are governed by Article XVII, Section 70 of the Oklahoma Statutes. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. PERS provides retirement, disability and death benefits to plan members and beneficiaries. The district has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

The System issues a publicly available financial report that includes financial statements and required supplementary information that can be obtained in writing at the Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, Ok 73152 or by calling (405) 521-2387.

Funding Policy - Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public education institutions who work at least 20 hours per week.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.50% of applicable compensation for the year ended June 30, 2014. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating members is 7%.

The District's contributions to the System for the years ending June 30, 2014, 2013, and 2012 were $3,646,471, $2,920,864, and $3,149,486, respectively.

The compensation for employees covered by the System for the year ended June 30, 2014 was $38,107,598; the District's total compensation was $48,652,084. In addition to the District's 9.50% contributions, the District was required to pay into the System 8.25% of compensation arising from federal grants $119,436 . There were $2,239,407 contributions made by employees during the year ended June 30, 2014.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The nonfunded pension benefit obligation of the System as determined as part of the latest actuarial valuation dated June 30, 2013, is as follows:

Total pension obligation	$ 18,973,166,739
Net assets available for benefits, at cost	10,861,057,537
Nonfunded pension benefit obligation	$ 8,112,109,202

The System's accounting records are maintained on the cash basis of accounting, except for accruals of interest income.

Note 4 - Employee Retirement System, (continued)

Ten-year historical trend information is presented in the Teacher's Retirement System of Oklahoma Annual Report for the year ended June 30, 2013. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they come due.

Note 5 - Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agency. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

Note 6 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. The District had the following insurance coverage during the year: Commercial property - $223,479,688; general liability - $1,000,000; and educators liability $1,000,000. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

The School also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the school reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the schools losses for the last five year. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss in limited to the balance of the loss fund. If the District does not use their loss fund in three years it is returned to them with no interest.

Note 7 - Use of Estimates

The preparation of financial statements in conformity with the cash basis and budget laws of the Oklahoma State Department of Education requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 8 – Surety Bonds

The District has an employee schedule bond number 1597462 with the Ohio Casualty Insurance Company that covers listed employees for separate dollar amounts. The bond is for the term July 1, 2013 to June 30, 2014 and covers the following penal sums:

Finance Manager	$1,000,000
Treasurer	1,000,000
Activity Fund Custodian	10,000
Encumbrance Clerk	10,000
Minutes Clerk	10,000
Assistant Encumbrance Clerk	10,000
Superintendent	100,000

Note 9 - Budget Amendment

The general fund budget was amended one time during the year by filing a supplemental appropriation form with the county clerk's office. The supplemental appropriation form was filed June 27, 2014 in the amount of $6,096,420 This increased the original general fund budget from $55,252,056. to $61,348,476.

OTHER SUPPLEMENTAL INFORMATION

Mustang School District No.I-069, Canadian County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Special Revenue Funds
For the Year Ending June 30, 2014

ASSETS	**Building Fund**	**Child Nutrition Fund**	**MAPS Fund**	**Total June 30, 2014**
Cash and Cash Equivalents	$ 366,301	$ 619,774	$ 76,530	$ 1,062,605
Investments	0	0	0	0
Total Assets	$ 366,301	$ 619,774	$ 76,530	$ 1,062,605
LIABILITIES AND FUND BALANCE				
Liabilities:				
Warrants Payable	$ 67,532	$ 316,862	$ 780	$ 385,174
Reserve for Encumbrances	6,887	53,333	0	60,220
Total Liabilities	$ 74,419	$ 370,196	$ 780	$ 445,394
Fund Balances:				
Restricted	$ 291,882	$ 249,579	$ 75,750	$ 617,211
Total Fund Balances	$ 291,882	$ 249,579	$ 75,750	$ 617,211
Total Liabilities and Fund Balances	$ 366,301	$ 619,774	$ 76,530	$ 1,062,605

Exhibit A-1

Mustang School District No.I-069, Canadian County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Special Revenue Funds
For the Year Ending June 30, 2014

	Building Fund	Child Nutrition Fund	MAPS Fund	Total June 30, 2014
Revenue Collected:				
Local Sources	$ 2,010,250	$ 2,008,071	$ 500,039	$ 4,518,361
Intermediate Sources	0	0	0	0
State Sources	0	313,996	0	313,996
Federal Sources	0	1,487,158	0	1,487,158
Non-Revenue Receipts	9,181	3,160	0	12,342
Total Revenue Collected	$ 2,019,432	$ 3,812,386	$ 500,039	$ 6,331,856
Expenditures Paid:				
Instruction	$ 0	$ 0	$ 0	$ 0
Support Services	2,782,307	0	780	2,783,087
Operation of Non-Instructional Services	0	4,033,010	0	4,033,010
Facilities Acquisition and Construction	80,000	0	343,985	423,985
Other Outlays	9,181	3,160	0	12,341
Other Uses	0	0	0	0
Repayments	0	0	79,523	79,523
Interest Paid and Bank Charges	0	0	0	0
Total Expenditures Paid	$ 2,871,488	$ 4,036,170	$ 424,289	$ 7,331,947
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	$ (852,056)	$ (223,784)	$ 75,750	$ (1,000,090)
Adjustments to Prior Year Encumbrances	$ 48,324	$ 34,748	$ 0	$ 83,072
Other Financing Sources (Uses):				
Estopped Warrants	$ 0	$ 418	$ 0	$ 418
Transfers In	0	1,590	0	1,590
Transfers Out	0	(156,421)	0	(156,421)
Total Other Financing Sources (Uses)	$ 0	$ (154,412)	$ 0	$ (154,412)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	$ (803,733)	$ (343,448)	$ 75,750	$ (1,071,431)
Fund Balance - Beginning of Year	1,095,615	593,027	0	1,688,642
Fund Balance - End of Year	$ 291,882	$ 249,579	$ 75,750	$ 617,211

Mustang School District No.I-069, Canadian County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Special Revenue Funds - Budget and Actual
For the Year Ending June 30, 2014

	Building Fund			MAPS Fund			Child Nutrition Fund		
Revenue Collected:	**Original Budget**	**Final Budget**	**Actual**	**Original Budget**	**Final Budget**	**Actual**	**Original Budget**	**Final Budget**	**Actual**
Local Sources	$ 1,829,421	$ 1,829,421	$ 2,010,250	$ 694,488	$ 694,488	$ 500,039	$ 1,962,500	$ 1,962,500	$ 2,008,071
Intermediate Sources	0	0	0	0	0	0	0	0	0
State Sources	0	0	0	0	0	0	269,787	269,787	313,996
Federal Sources	0	0	0	0	0	0	1,350,000	1,350,000	1,487,158
Non-Revenue Receipts	0	0	9,181	0	0	0	0	0	3,160
Total Revenue Collected	$ 1,829,421	$ 1,829,421	$ 2,019,432	$ 694,488	$ 694,488	$ 500,039	$ 3,582,287	$ 3,582,287	$ 3,812,386
Expenditures Paid:									
Instruction	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Support Services	2,925,036	2,925,036	2,782,307	0	0	780	0	0	0
Operation of Non-Instructional Services	0	0	0	0	0	0	4,175,313	4,175,313	4,033,010
Facilities Acquisition and Construction	0	0	80,000	694,488	694,488	343,985	0	0	0
Other Outlays	0	0	9,181	0	0	0	0	0	3,160
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	79,523	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
Total Expenditures Paid	$ 2,925,036	$ 2,925,036	$ 2,871,488	$ 694,488	$ 694,488	$ 424,289	$ 4,175,313	$ 4,175,313	$ 4,036,170
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	$ (1,095,615)	$ (1,095,615)	$ (852,056)	$ 0	$ 0	$ 75,750	$ (593,027)	$ (593,027)	$ (223,784)
Adjustments to Prior Year Encumbrances	$ 0	$ 0	$ 48,324	$ 0	$ 0	$ 0	$ 0	$ 0	$ 34,748
Other Financing Sources (Uses):									
Estopped Warrants	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 418
Transfers In	0	0	0	0	0	0	0	0	1,590
Transfers Out	0	0	0	0	0	0	0	0	(156,421)
Total Other Financing Sources (Uses)	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ (154,412)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	$ (1,095,615)	$ (1,095,615)	$ (803,733)	$ 0	$ 0	$ 75,750	$ (593,027)	$ (593,027)	$ (343,448)
Fund Balance - Beginning of Year	1,095,615	1,095,615	1,095,615	0	0	0	593,027	593,027	593,027
Fund Balance - End of Year	$ 0	$ 0	$ 291,882	$ 0	$ 0	$ 75,750	$ 0	$ 0	$ 249,579

Exhibit A-3

Mustang School District No.I-069, Canadian County, Oklahoma
Combining Assets, Liabilities and Fund Equity
Activity Fund - Regulatory Basis
For the Year Ending June 30, 2014

ASSETS	**School Activity Fund**
Cash	$ 1,086,705
Investments	0
Total Assets	$ 1,086,705
LIABILITIES AND FUND EQUITY	
Liabilities:	
Due To Activity Groups	$ 1,086,705
Total Liabilities	$ 1,086,705
Fund Equity:	
Unreserved/Undesignated	$ 0
Total Liabilities and Fund Equity	$ 1,086,705

Exhibit A-4

Mustang School District No.I-069, Canadian County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
Industrial Arts	$ 542	$ 1,369	$ 1,363	$ 547
Annual - H.S.	19,205	48,303	45,021	22,486
High School Athletics	77,366	177,329	206,552	48,143
Band - H.S.	33,056	204,795	226,072	11,779
Boys Basketball-H.S.	17,645	39,064	31,726	24,983
Boys Soccer-H.S.	16,134	20,183	23,873	12,443
Centennial Counseling	0	5,173	3,585	1,588
Centennial Media	4,252	28,872	26,990	6,135
D.A.R.E.	447	321	293	474
Mustang Elementary	5,471	22,011	14,889	12,593
Enrichment Organization	7,693	10	0	7,703
Art	7,025	2,869	6,543	3,351
Centennial Music	0	415	0	415
FFA-H.S.	24,206	71,235	70,390	25,051
FCCLA-H.S.	1,309	3,521	3,468	1,363
French Club-H.S.	1,369	1,598	2,815	151
Freshman Cheer - H.S.	475	0	370	105
High School General	60,944	114,925	64,848	111,021
Girls Basketball-H.S.	6,473	8,364	11,419	3,417
Girls Track - H.S.	1,486	2	963	524
Girls Volleyball-H.S.	1,172	2	1,000	174
Golf-HS	545	501	674	372
Lakehoma Elemtary	30,087	27,406	20,269	37,223
Centennial Art	61	2,187	690	1,558
Media-HS	4,964	1,123	459	5,628
Media-MS	1,045	1,174	1,063	1,156
Media-North MS	11,738	12,791	13,287	11,243
Key Club HS	829	1,773	1,571	1,032
Athletics-MS	60,617	65,365	59,922	66,061
Band - M.S.	6,148	21,613	20,604	7,157
Cheer-MS	1,528	1,185	1,606	1,107
FCA-MS	2,461	407	103	2,764
Middle School	14,507	21,893	20,039	16,362
Skills For Living-MS	395	0	0	396
Pep Club-MS	780	1	0	781
Science Club	62	245	29	279
Cheer-North MS	95	556	0	651
Student Council-MS	1,483	1,083	1,425	1,141
Vocal Music-MS	13,221	14,640	17,332	10,530
Yearbook-MS	9,202	7,094	7,857	8,439
Mustang Valley Elementary	22,573	58,463	52,757	28,279
National Honor Society-HS	1,331	4,008	2,706	2,633
Media -Creek	1,842	14,727	14,353	2,216
Athletics-North MS	37,960	34,748	44,238	28,470
Band-North MS	8,602	27,137	21,228	14,511
North Middle School	24,937	12,836	24,287	13,486
Sub Total Activities	$ 543,281	$ 1,083,317	$ 1,068,679	$ 557,919

Exhibit A-5

Mustang School District No. I-069, Canadian County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
Pom-Pon-HS	$ 3,056	$ 660	$ 623	$ 3,094
Pep Club-North MS	1,061	1	0	1,062
Science Club-North MS	5,080	6	0	5,086
Speech Club-North MS	51	522	363	210
Student Council-North	640	237	0	877
Vocal Music-North MS	1,231	32,818	29,341	4,708
Yearbook-North MS	8,237	8,578	7,405	9,410
Jr. Class-HS	17,912	32,531	27,746	22,697
Science/Math-H.S.	581	3,030	3,065	546
Sr. Class-HS	56,417	41,217	34,308	63,326
Special Olympics	1,182	911	0	2,093
Drama Department/Club	10,005	8,882	9,751	9,136
Student Council-HS	931	46,281	39,506	7,706
Varsity Cheer-HS	11,691	19,306	22,996	8,001
Vocal Music-HS	3,839	16,529	15,820	4,548
Scholarship Fund	1,751	2,002	1,500	2,252
D.E.C.A. - H.S.	2,099	25,245	20,409	6,935
Baseball - H.S.	24,570	19,872	40,499	3,942
Sixth Grade-North M.S.	888	1	0	889
Administration	8,795	6,168	3,020	11,943
Media-Valley	13,261	6,416	4,307	15,370
Counseling Activities	628	3,445	2,889	1,183
Trails Elementary	14,726	20,878	26,241	9,363
Girls Softball-H.S.	1,072	5,125	4,723	1,474
Spanish Club-H.S.	639	4,750	5,371	18
Media-Mustang Trails	929	1,138	1,539	527
M.E.A.D. Mustang Elementary	1,875	3,063	1,966	2,972
Drug Free Club-Trails	1,205	3,586	2,874	1,917
9th Varsity Football	19,548	28,108	39,275	8,381
Gifted and Talented	1,107	1	349	760
Transportation	2,004	800	587	2,218
Creek Choir	372	366	333	405
Boys-Girls Tennis H.S.	1,100	1	929	173
L.E. Drug Free Leaders	2,554	2,336	2,290	2,600
Boys/Girls Cross Country	1,985	3,480	2,511	2,954
Girls Soccer-H.S.	4,740	9,211	9,548	4,403
Chisholm Trails	1,729	3,351	3,505	1,574
Builder's Club-MS	293	0	124	169
Builder's Club-North MS	2,139	109	87	2,161
Debate Club-HS	558	1	150	408
Mustang Creek Elemetary	7,237	18,319	14,385	11,172
Media-LE	1,593	13,384	12,118	2,858
Renaissance-MS	1,087	1,461	2,158	390
Reading-MS	6,678	1,851	2,876	5,653
Renaissance-North MS	1,401	2	286	1,117
Renaissance-HS	5,573	7	3,207	2,372
Sub Total Activities	$ 256,048	$ 395,985	$ 400,978	$ 251,055

Exhibit A-6

Mustang School District No. I-069, Canadian County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
Special Life Skills-MS	$ 1,430	$ 777	$ 663	$ 1,544
Technology Student - MS	49	0	49	0
Academic Team-HS	1	0	1	0
Art Club-HS	846	7,620	6,684	1,782
Athletic Training-HS	8,986	6	7,922	1,070
Technology-North MS	444	0	410	34
Admin Use of Facility	666	28,791	666	28,791
P.A.S.S.-MEC	666	7,163	7,376	452
CRI Activity Account	0	13,924	5,932	7,992
Advanced Placement	10,897	23,862	24,190	10,569
Grounds Improvement	1,266	2	0	1,268
CRI Staff Account	0	5,062	3,304	1,759
HS Freshman F.C.C.L.A.	1,876	2	380	1,498
Outdoor Classroom-M	2,764	1,259	887	3,137
Golf-Norht MS	722	1	0	723
CRI Counseling Activity	0	952	556	397
Canyon Ridge Int Media	0	14,191	12,223	1,967
Canyon Ridge Vocal/Music	0	12,283	7,521	4,762
CRI Art	0	2,581	1,412	1,169
Canyon Ridge Int Athletics	0	7,711	2,863	4,848
Track/Cross Country-N	1,116	1	0	1,117
Creek/North Outdoor	323	0	0	323
Football-North MS	250	0	0	250
LE-5th Grade	2,187	0	2,187	0
Pre-Kindergarten-MEC	10,355	19,748	19,593	10,509
Mustang Education Center	1,822	0	1,822	0
Special Educatioin -M.H.	360	383	112	632
Art Lakehoma	3,981	39	1,694	2,326
Musical-HS	5,726	17	400	5,343
Wrestling-HS	2	0	0	2
JROTC-HS	1,425	1,888	0	3,313
HS Athletic Dept. Staff	8,454	51,222	45,069	14,607
Canyon Ridge Int Reading	0	8,007	3,457	4,550
Mustang Elementary	3,661	4,043	4,045	3,660
Mustang Valley Staff	2,335	5,272	3,012	4,595
Mustang Lakehoma Staff	1,948	8,961	3,853	7,057
Mustang Trails Staff	3,676	8,707	8,428	3,955
Mustang Creek Staff	2,105	5,441	3,087	4,459
Mustang Middle School	10,222	5,532	4,057	11,698
MNMS Staff	1,210	2,396	1,305	2,300
High School Staff	29,332	5,093	17,080	17,344
Education Center Staff	1,448	5,181	2,841	3,787
Administration Staff	38,086	6,685	41,570	3,200
High School Tech Educ	618	3,062	2,510	1,170
High School Boys Track	514	1	146	369
HS-Business Prof. of America	1,042	7,677	5,398	3,321
Sub Total Activities	$ 162,812	$ 275,542	$ 254,703	$ 183,651

Exhibit A-7

Mustang School District No. I-069, Canadian County, Oklahoma
Combining Statement of Changes in Assets and Liabilities
Regulatory Basis - Activity Fund
For the Year Ending June 30, 2014

ACTIVITIES	Balance July 1, 2013	Additions	Deletions	Balance June 30, 2014
Mustang Creek Counseling	$ 3,476	$ 2,153	$ 2,776	$ 2,853
MPS Special Needs	44	0	0	44
Mustang Creek Art	4,469	3,433	3,074	4,828
ECO Club High School	255	0	0	256
Lakehoma Music	564	1	149	415
Mustang Trails Art	6,101	3,077	2,906	6,272
Mustang Trails Honor	110	9,570	8,690	990
Centennial Elementary	19,221	26,929	23,314	22,835
Trails Special Ed.	438	1	0	438
Centennial Staff	1,135	4,042	1,300	3,877
Mustang Elem Art	3,794	25,535	19,797	9,532
Mustang Elem Media	5,374	14,557	14,344	5,587
Trails Reading Carnival	74	17,556	14,893	2,737
Trails Student Council	8,505	367	6,885	1,988
Mustang Trails PE Activity	1,444	5,080	4,822	1,702
H.S. Spanish Nat'l Honor	382	1,232	486	1,128
H.S. Mac Choir	819	1	0	820
H.S. Video Club	2,282	7,963	9,325	921
H.S. Swim Team	0	8,115	7,921	195
Creek Archery Club	394	0	0	395
Archery Club M.S.	4,904	1,192	3,907	2,189
Valley Student Council	1,291	3,868	2,729	2,429
Centennial Outdoor Club	0	21	0	21
Mustang Students in NE	2,506	1,501	100	3,907
CRI Outdoor Classroom	0	4,500	0	4,500
CRI Student Council	0	2,561	1,406	1,155
Canyon Ridge Yearbook	0	8,528	7,120	1,408
CRI Spanish Acct	0	667	0	667
Horizon Int Activity Acount	0	20,173	15,434	4,738
Horizon Int Staff Account	0	17,252	14,011	3,241
Horizon Int Counseling	0	152	0	152
Horizon in Art Account	0	131	0	131
Mustang Valley PE Activity	0	5,351	3,626	1,724
Sub Total Activities	$ 67,583	$ 195,509	$ 169,013	$ 94,078
Total Activity Funds	$ 1,029,723	$ 1,950,353	$ 1,893,373	$ 1,086,704

Exhibit A-8

MUSTANG INDEPENDENT SCHOOL DISTRICT NO. 69, CANADIAN COUNTY
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2014

Federal Grantor/Pass Through Grantor/Program Title		Federal CFDA#	Pass-Through Grantor's Project Number	Deferred Revenue (Accounts Receivable) July 1, 2013	Federal Grant Receipts	Federal Grant Expenditures	Deferred Revenue (Accounts Receivable) June 30, 2014	Indirect Costs Included In Federal Grant Expenditures
U.S. Department of Defense								
Direct Programs:								
JROTC		12.357	779	0	97,571	0	97,571	0
Total U.S. Department of Defense				**0**	**97,571**	**0**	**97,571**	**0**
U.S. Department of Education								
Direct Programs:								
Indian Education Title VII		84.060A	561	(75,965)	257,762	181,797	0	6,408
Passed Through Oklahoma State Department of Education:								
Title I, Basic		84.010	511	(149,958)	759,495	614,376	(4,839)	19,914
Title I Cluster				(149,958)	759,495	614,376	(4,839)	19,914
IDEA-B Project ECHO		84.027	615	(1,580)	1,580	0	0	0
IDEA-B Flowthrough		84.027	621	(388,546)	2,136,799	1,788,210	(39,957)	0
IDEA-B Preschool		84.173	641	(400)	39,967	40,762	(1,195)	0
Special Education Cluster				(390,526)	2,178,346	1,828,972	(41,152)	0
Title II, Part A,		84.367	541	(46,349)	131,472	113,327	(28,204)	4,121
Title III, Emergency Immigrant		84.365	571	0	10,017	10,836	(819)	389
Title III, Part A		84.365	572	0	36,881	36,881	0	723
Passed through Oklahoma Department of Vocational Education								
Carl Perkins Supplemental Grant		84.048	421	0	0	51,587	(51,587)	0
Total U.S. Department of Education				**(662,798)**	**3,373,974**	**2,837,776**	**(126,600)**	**31,555**
Passed through Oklahoma Department of Emergency Management								
Federal Emergency FEMA	(Note 4)	97.036	594	(76,372)	76,372	0	0	0
Total Oklahoma Department of Emergency Management				(76,372)	76,372	0	0	0
U.S. Department of Human Services								
Passed through Department of Human Services:								
Rehabilitation Services (OJT) Federal		84.126	456	15,965	3,762	2,963	16,764	0
Total U.S. Department of Human Services				**15,965**	**3,762**	**2,963**	**16,764**	**0**
U.S. Department of Agriculture								
Passed Through State Department of Education:								
Breakfast Program		10.553	764	0	245,608	245,608	(0)	0
Lunch Program		10.555	763	0	1,241,550	1,241,550	(0)	0
Commodities Distributed-Lunch	(Note 2)	10.555	N/A	0	195,746	195,746	0	0
Child Nutrition Cluster				0	1,682,904	1,682,904	(0)	0
Total U.S. Department of Agriculture				**0**	**1,682,904**	**1,682,904**	**(0)**	**0**
TOTAL FEDERAL ASSISTANCE				**(723,205)**	**5,234,583**	**4,523,643**	**(12,265)**	**31,555**

Note 1 - The Schedule of Federal Awards expended was prepared using the same accounting policies used in preparing the District's Financial Statements. The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

Note 2 - Commodities received were of a nonmonetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - The school did not code any JROTC expenditures to a federal project code (779). They instead tracked the JROTC expenditures using a local project code (179). We did not include the project 179 expenditures since this is not a federal project code.

Note 4 - School had expended FEMA monies in prior years. We added these expenditures to the beginning balance.

Exhibit B-1

ANGEL, JOHNSTON & BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education
Mustang Independent School District #69
Canadian County, Oklahoma

Board Members:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the fund type and account group financial statements, regulatory basis, of **Mustang Independent School District #69**, Canadian County, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's combined financial statements and have issued our report thereon dated January 29, 2015. The report on these financial statements was adverse because the District has elected to prepare its financial statements on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a material departure from accounting principles generally accepted in the United States of America. Our opinion regarding the presentation of the financial statements referred to above in conformity with the prescribed basis of accounting was qualified due to the omission of the general fixed asset account group.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Mustang Independent School District #69,** Canadian County, Oklahoma's (The District's), internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The District's internal control. Accordingly, we do not express an opinion on the effectiveness of The District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs to be significant deficiencies. (Findings 2014-1 through 2014-6)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Mustang Independent School District #69, Oklahoma's, Response to Findings

Mustang Independent School District #69, Oklahoma's responses to the findings identified in our audit are described in the attached corrective action plan. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Angel, Johnston + Blasingame, P.C.

Chickasha, Oklahoma
January 29, 2015

ANGEL, JOHNSTON & BLASINGAME, P.C.

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
web www.telepath.com/ajba

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

The Honorable Board of Education
Mustang Independent School District #I-69
Canadian County, Oklahoma

Board Members:

Report on Compliance for Each Major Federal Program

We have audited **Mustang Independent School District #I-69,** Canadian County, Oklahoma's, compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2014. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of **Mustang Independent School District, I-69,** Canadian County, Oklahoma's, major federal programs based on our audit of the types of compliance requirements referred above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

Opinion on Each Major Federal Program

In our opinion, **Mustang Independent School District #I-69,** Canadian County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Angel, Johnston & Blasingame, P.C.

Chickasha, Oklahoma
January 29, 2015

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

SUMMARY OF AUDITOR'S RESULTS

Financial Statements:
Type of Auditor's Report Issued: Adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma Department of Education.

Internal Control Over Financial Reporting:
Material Weakness(es) identified? ___ Yes __x__ No

Significant Deficiencies identified not considered to be material weaknesses? __X_ Yes ___ No

Noncompliance material to financial statements noted? ___ Yes _X_ No

Federal Awards:
Type of auditor's report issued on compliance for major programs: Unqualified

Internal Control Over Major Programs:
Material Weakness(es) identified? ____ Yes __X__No

Significant Deficiencies identified not considered to be material weaknesses**?** ____Yes __X__ No

Audit Findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? ____Yes __X___ No

Dollar threshold used to distinguish between Type A and Type B programs $300,000

Auditee Qualified as low-risk auditee under OMB Circular A-133 Section 20? ___Yes _X__ No

Identification of Major Programs:

CFDA#	
10.553, 10.555	National School Lunch
84.027, 84.173	Special Education Cluster

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

Findings-Financial Statement Audit

2014-1 - Finding

Statement of Condition – As noted in the prior year audit, the treasurer made numerous revenue coding errors. These errors were noted and corrected during the preparation of the Estimate of Needs.

Criteria – The State OCAS coding is to be used to track all revenue. The data is then submitted to the State Department of Education where it is used in various calculations.

Cause/Effect of Condition – Incorrect coding can result in incorrect state aid or other calculations by the state.

Recommendation – The person in charge of the revenue coding should attend training for OCAS coding. Also, the revenue should be reviewed and compared to the prior year before the OCAS data is submitted.

2014-2 - Finding

Statement of Condition – The district received federal revenue under the JROTC program. They coded the revenues to the federal project code 779. However, the expenditures were coded to a local project code 179. Thus, the districts OCAS data does not reflect that the JROTC federal monies were expended.

Criteria – Federal expenditures should be coded to the same project code as the revenue received in order to ensure expenditures equal revenues received.

Cause/Effect of Condition – Employees in charge of coding, were not aware that expenditures needed to be coded to a federal project code. The federal agency could require the school to pay back the money if they do not code enough expenditures to the federal project code to offset the revenues received.

Recommendation – The district should contact the State Department of Education regarding the proper coding of these expenditures.

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

2014-3 –Finding

Statement of Condition – The district determined that certain employees in the administration office were exempt from the Fair Labor Standards Act. However, it appears some of these employees do not fall within the allowed exemptions.

Criteria – The Fair Labor Standards Act has specific requirements regarding who can be considered exempt employees.

Cause/Effect of Condition – It appears there were some improper determinations made which could cause the district to be in noncompliance with the Fair Labor Standards Act.

Recommendation – We recommend the district review all exempt employees and document which exemption they fall under. Documentation of the reason for the exemption should be placed in the employees file.

2014-4 – Finding

Statement of Condition –During testing of payroll transactions, we noted numerous coding errors and adjustments including small overpayments.

Criteria – Employees should be paid the amount agreed upon by the board of education and the employee as documented by a signed contract.

Cause/Effect of Condition – Employees in charge of payroll made calculation errors that caused some employees to be underpaid or overpaid.

Recommendation – Care should be taken to ensure that payroll calculations are accurate and that employees are paid the amount agreed upon in their contracts. We recommend that calculations be reviewed by another employee. In addition, we recommend that a reconciliation of the amounts paid to the contract be performed before the last check of the year is issued.

Mustang ISD No. 69, Canadian County
Schedule of Findings and Questioned Cost
For the Year Ended June 30, 2014

2014-5 – Finding

Statement of Condition – The district changed payment dates for 12 month employees from monthly to bi-weekly. Since they were going to be paid later than normal on part of their salary, the district paid a $500 stipend to each of these employees to help alleviate their cash flow shortage created by this change. We could not locate board approval for this stipend.

Criteria – Payments not included on an approved contract, should be approved by the board of education.

Cause/Effect of Condition – This appears to be an oversight. However, it could result in employees being paid more than the board intended.

Recommendation – Payments to employees that were not included on the approved contract, should be board approved.

2014-6 – Finding

Statement of Condition – The District overexpended their General Fund appropriations during the year. They were able to file a supplemental appropriation before the end of the year, which increased their appropriations enough to cover these overexpenditures.

Criteria – Oklahoma State Statutes prohibit a school from expending more than their approved appropriations.

Cause/Effect of Condition – Employees knew they would overcollect on some revenues due to growth in attendance. However, they did not file the required forms to increase their appropriations. This caused them to be in noncompliance with Oklahoma State Statutes.

Recommendation – Controls should be implemented to help prevent this from happening in the future.

Findings and Questioned Costs – Major Federal Award Programs Audit

(None Reported)

Mustang ISD No. 69, Canadian County

Summary Schedule of Prior Year Audit Findings
Year Ended June 30, 2014

2013-1 – Finding
Statement of Condition – While preparing the estimate of needs, we noted numerous miscoding of revenue data. These were corrected before the OCAS data was submitted.

Criteria – The State OCAS coding is to be used to track all revenue. The data is then submitted to the State Department of Education where it is used in various calculations.

Cause/Effect of Condition – Incorrect coding can result in incorrect state aid or other calculations by the state.

Recommendation – The person in charge of the revenue coding should attend training for OCAS coding. Also, the revenue should be reviewed and compared to the prior year before the OCAS data is submitted.

Current Status – We continued to note this for the 2013-14 year.

2013-2 – Finding
Statement of Condition – During our dates of fieldwork, the District could not locate documentation for several extra duty payments made to employees. Documentation was eventually located for all but 4 small extra pay amounts to two employees.

Criteria – All extra duty payments should be supported by documentation. This documentation should be maintained in an orderly fashion so that it can be readily accessible.

Cause/Effect of Condition – The District had turnover in payroll personnel that has resulted in loss of continuity. Employees could be paid amounts they didn't qualify for.

Recommendation – The district should review procedures for filing supporting documentation so that it can be readily accessible.

Current Status – The school was much improved in this area.

2013-3 – Finding
Statement of Condition – During our testing within the activity fund FFA sub account Blue and Gold fundraiser, we noted that a deposit for $722 was held for one month prior to being deposited. Also, deposits for this fundraiser could not be traced to receipts.

Criteria – All money should be deposited daily if over $100 and never less than once per week. Receipts should be issued for all money collected from students.

Cause/Effect of Condition – School employees are not following policies and procedures. This increases the risk of fraud and theft of money.

Recommendation – All money should be deposited daily and receipts should be issued to all students who turn in money.

Current Status – This was not noted during the 2013-14 audit.

2013-4 – Finding
Statement of Condition – As of our interim date of 5/22/13, the last completed reconciliation for activity fund was for January.

Criteria – Good accounting procedures require timely reconciliation of the accounting records to the bank statements.

Cause/Effect of Condition – There were errors in February and March that the activity custodians couldn't locate, and so they couldn't reconcile April and May. The errors were located and corrected and all reconciliations were completed. Failure to complete timely reconciliations increases the risk of fraud and inaccurate financial statement information.

Recommendation – Bank statements should be reconciled to the accounting records on a monthly basis.

Current Status – The activity fund was being reconciled in a timely manner for the 2013-14 year.

2013-5 – Finding
Statement of Condition – The former receivables employee for activity fund left in December. During January-May, the District continued to use her electronic signature for all checks although she was no longer an employee.

Criteria – Checks should be signed by employees who are approved by the district.

Cause/Effect of Condition – The district did not change the electronic signature in the software, therefore, checks written in January-May had the signature of an individual who was no longer employed by the school.

Recommendation – The electronic signatures should match the authorized signors at the bank, and all former employee signatures should be removed.

Current Status – This was corrected for the 2013-14 year.

OTHER INFORMATION

Mustang ISD No. 69, Canadian County
Schedule of Accountant's Professional Liability Insurance Affidavit
For Year Ending June 30, 2014

STATE OF OKLAHOMA)
)ss
COUNTY OF GRADY)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Mustang Independent School District* for the audit year 2013-*14*.

ANGEL, JOHNSTON, & BLASINGAME, P.C.

by _____

Subscribed and sworn to before me this _____ day of _____, 2015.

_____
Notary Public

My Commission Expires 07-01-18

SCHOOL'S CORRECTIVE ACTION PLAN

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Mustang Public School – 09 I069

FY14 Audit Findings

Corrective Action Plan

Audit Finding Reference Number: 2014-1

Description of Finding: The Assistant Treasurer made several OCAS revenue coding errors.

Contact Person: Chief Financial Officer, Jon Dotson and Assistant Treasurer Linda Martin

Steps Implemented: A personnel change was made in the office of Assistant Treasurer in September, 2014. Jon Dotson and Linda Martin have attended the training necessary to become proficient at OCAS coding. The CFO checks on revenue coding periodically to insure that proper codes are entered into financial data.

Completion Date: October 1, 2014

Audit Finding Reference Number: 2014-2

Description of Finding: The District received JROTC program funds and properly coded them to federal project code 779. When the funds were spent, the local 179 code for expenditures was used. Even though the funds were used to support the JROTC program, the incorrect coding would cause questions about the proper utilization of the federal funding.

Contact Person: Jon Dotson, CFO and Encumbrance Clerk Stacy Brown.

Steps Implemented: The error is corrected on this year's reports.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-3

Description of Finding: The previous CFO authorized the classification of several employees as exempt under the Fair Labor Standards Act and were paid monthly salaries rather than considered hourly employees.

Contact Person: Jon Dotson, CFO and Tracy Skinner, Executive Director of Human Resources

Steps Implemented: This improper classification of employees was corrected to comply with the Fair Labor Standards Act.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-4

Description of Finding: Numerous coding mistakes were made in payroll processing, resulting in small overpayments to employees.

Contact Person: Jon Dotson, CFO and Kim Weinrich, Payroll Supervisor

Steps Implemented: The District hired Kim Weinrich, an experienced payroll supervisor, who has been instrumental in providing guidance and expertise to the payroll office. The coding errors have been identified and corrected.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-5

Description of Finding: The District paid a $500 stipend to employees who experienced a change in their pay frequency from monthly to twice-monthly. The School Board was presented a list of employees who would receive the stipend and approved it. However, a specific agenda item was not devoted to the item for consideration.

Contact Person: Jon Dotson, CFO

Steps Implemented: Since the oversight was discovered, a more formal Board approval path has been followed when stipends are considered.

Completion Date: July 1, 2014

Audit Finding Reference Number: 2014-6

Description of Finding: The District over encumbered and over expended their appropriations in the general fund during the fiscal year.

Contact Person: Jon Dotson, CFO

Steps Implemented: The CFO who authorized the over expenditures is no longer employed by the District. An interim CFO was hired in April, 2014 and secured the proper supplemental appropriation before the end of the fiscal year. The finance department is currently operated with proper knowledge and solid communication to prevent this serious mistake from

happening this fiscal year. The issue of over encumbrance and spending beyond the appropriated amount is of utmost importance. The CFO and the encumbrance clerk have a daily awareness of the encumbrance level in each appropriated fund. While each of the audit findings are important to correct, this finding is critical because of the wording of state law pertaining to the issue. The financial office clearly understands that school personnel and Board members can be held liable when the School District over spends the limits of the revenue budget.

Completion Date: July 1, 2014

Submitted by Jon W. Dotson Jon W. Dotson, Chief Financial Officer 1-29-15

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Memorandum

To: Dr. Sean McDaniel and the Mustang Board of Education

From: Jon Dotson, Chief Financial Officer

Date: February 2, 2015

RE: Transfer Agreement between Child Nutrition and General Fund

Please discuss, consider, and/or act upon the Mustang Public Schools Transfer Agreement between the Child Nutrition Fund and the General Fund.

LOAN AGREEMENT FOR FOOD SERVICE DEFICITS

This contract and agreement, made and entered into the 9th day of Feb, 2015, by and between the General Fund, hereinafter referred to as First Party, and the Child Nutrition Program (CNP) account, hereinafter referred to as Second Party, of Mustang Public school district, witnesseth:

The First Party contracts and agrees to furnish the Second Party the cost of an amount not to exceed $500,000 as a contingent liability subject to repayment as funds become available from the party of the Second Party. This loan agreement must ensure that the party of the Second Party will use these funds only for the operation and improvement of the nonprofit CNP for children. This loan agreement may include items such as utilities, indirect costs/overhead, and the coverage of end-of-year shortfalls; i.e., salaries, inventory, etc.*

The Second Party agrees to the loan and to pay as specified the costs of the same shown on the agreement on or before June 30, 2015.

It is further mutually agreed between the parties hereto, as follows:

1. Any change in services or cost of services shall be made only by mutual agreement of each of the parties hereto in writing by attaching a copy of such change or changes to this contract as an addendum thereto.

2. Rights and obligations of the parties hereto shall be governed by the United States Department of Agriculture (USDA) Policy Memo 93-SP-23 and federal and state laws.

3. This contract and all provisions hereto shall be binding upon the successors and assigns of the parties hereto insofar as the parties may bind their successors and assigns under the laws of the state of Oklahoma.

Witness our hands the day and year first above written.

_____ _____

Clerk/Board of Education
(General Fund Manager)

Child Nutrition Program Manager

Subscribed and
sworn to before me_____, _____

My commission expires_____, _____ _____

Notary Public

* If utilities and indirect costs/overhead are to be paid from the CNP account, it must be a part of this contract.

MUSTANG PUBLIC SCHOOLS
Mustang, Oklahoma

Memo

To: Mustang Public Schools Board of Education and Dr. Sean McDaniel

From: Jon Dotson, Chief Financial Officer

Date: 2/9/2015

RE: Supplemental Appropriation

Please discuss, consider, and/or act upon the Supplemental Appropriation Form for the general fund in the amount of $287,189.

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

General FUND

S.A.&I. 307 (2006) School District No. I-069

To the County Clerk of Canadian County, State of Oklahoma:

We, the undersigned, duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office:

1.	Foundation Aid (Increased Allocation)	$ 196,874.00
2.	Reading Sufficiency (New Allocation)	90,315.00
3.		
4.		
5.		
6.		
7.		
	Total	$ 287,189.00

We further certify that these funds are in addition to and in excess of the State and/or Federal funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations	Requested Application Of Funds	Current Approved Appropriations	Added By County Clerk
1. Current Expense	58,422,135.87	287,189.00	58,709,324.87	287,189.00
2. Interest Reserve	0.00	0.00	0.00	0.00
3. Grand Total	58,422,135.87	287,189.00	58,709,324.87	287,189.00

Submitted, by order of the Board, this _____ th day of _____, 2015

_____ President of the Board

_____ Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF Canadian ,ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____day of _____, 2015.

_____ County Clerk

(SEAL) By _____ Deputy

MUSTANG PUBLIC SCHOOLS
Dr. Sean McDaniel
Superintendent

Memo

To: Board of Education

Date: February 6, 2015

Re: Recommendation for approving a deputy board clerk

Please consider and/or act upon my recommendations to approve a deputy board clerk.

SCHEDULE "A"
February 9,2015

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Brayton	Sasha		Creek/ School Nurse	2/6/2015
Harvey	Deanna		MEC/Spec Ed Para	3/6/2015
Jackson	Kathryn		CRI/ 6th Grade ELA	5/27/2015
Koonce	Jessica		Trails/Spec Ed TA	1/30/2015
Kuhn-Arnett	Karissa		MVE/Art Teacher	5/21/2015
Warren	Elizabeth		High School/ ELL Specialist	1/13/2015
Whitener	Ronda		MMS/3.0 Cafe Assistant	1/7/2015
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
		New Position	District/*Director of Facilities	
Open		New Position	Trails/Spec Ed TA	2014-2015
Allen	Brandi		Child Nutrition/Substitute	2/4/2015
Archila	Zonia	Replacing Denise Scott	MHI/PM Custodian	2/2/2015
Baird	Leah		Child Nutrition/Substitute	1/16/2015
Bohn	Pisa		Child Nutrition/Substitute	1/22/2015
Fuentes	Natasha	Adjunct Coach/Soccer Goal Keeper Trainer	High School	2014-2015
Grider	Wilson (Mike)	New Position	Creek/Spec Ed TA	2/16/2015
Hadlock	Colton	Volunteer Assistant Coach/ Soccer Goal Keeper Trainer	High School	2014-2015
Hale	Samantha	Replacing Kerri Brinsfield	ME/3rd Grade	1/15/2015
Hamilton	Ethel	Replacing Georgia Self	MNMS/4.0 Cafe Assistant	1/15/2015
Lehman	Diane	Subbing For Brandy Wauters	MVE/Long Term Sub	2/3/2015
Ransome	Michael	Replacing Patty Fish	Transportation/Bus Driver	1/20/2015
Ravencraft	Rick	Replacing Lacie Upchurch	CRI/Crossing Guard	1/19/2015
Redman	William	Replacing Jared Epling	High School/Spec Ed	1/14/2015
Triplett	Judy	Replacing Ronda Whitener	MMS/3.0 Cafe Assistant	1/27/2015
Womack	Malena	Replacing Jessica Koonce	Trails/Spec Ed TA	2/6/2015
Wood	Nita	Subbing For Chelsea Price	ME/Long Term Substitute	1/20/2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Astley	Esther	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Bailey	Vicky	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Baker	Rhonda	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Berry	Julie	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Bjerk	Joy	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Bowman	Elayne	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Brock	Karissa	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Bryant	Regena	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Burns	Angela	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Christensen	Teresa	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Coffin	Amanda	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Dalrymple	Celesta	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Downing	Debra	ACE Tutor and/or Alternative Project Supervisor	MEC	2014-2015
Edmonds	Louis	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Everson	Jennifer	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Funk	Michael	Title VII After School Tutoring	District	2014-2015
Gore	Brandi	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Gore	Brandi	Title VII After School Tutoring	District	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Gray	Kevin	Title VII After School Tutoring	District	2014-2015

Grimes	Cynthia	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Habluetzel	Meagan	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Harp	Janice	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Harper	Kristin	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Herndon	Sherilyn	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Holmes	Danielle	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Hull	Adam	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Ketch	Doug	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Miles	Jody	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Osborne	Greg	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Ownbey	Andrea	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Page	Jason	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Raisley	Brent	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Redman	William	Assistant Boys Track Coach	High School	2014-2015
Rowe	Cheryl	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Slavik	Deborah	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Smith	Andrea	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Stanfill	Jordan	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Steiner	Elliott	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Umphrey	Kim	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Wilkins	Kathleen	Math Data Analyst	ME	2014-2015
Williams	Danny	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Wyckoff	Kristin	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Hamilton	Ethel	MNMS/4.0 Cafe Assistant	MVE/4.0 Cafe Assistant	1/21/2015
Scagnetti	Amanda	MVE/Cafe Assistant	MVE/Spec ED TA	1/20/2015

*Job Description Attached

Schedule "B"
February 9,2015

Support Substitutes - $7.25 per hour		
Bohn,Pisa	Ravencraft,Ricky	Witty,Emily
Burk,Diana	Schwartz,Betty Lou	Witty,Sarah
Jackson,Rumer	Witter,Alyssa	
Non-Certified/Non-Degreed Substitutes at $60 per day		
Bohn,Pisa	Helms,Jennifer	Stewart,Nikki
Davis,Cristy	Schwartz,Betty Lou	Witter,Alyssa
Non-Certified/Degreed Substitutes at $60 per day		
Branch,Valerie	Jones,B T	Ravencraft,Ricky
Davis,Jason	Lee,Addison	Witty,Emily
Jackson,Rumer	Odo,Julieann	Witty,Sarah
Certified Substitutes at $70 per day		
Gold,Sean	Vanenkevort,Debbie	Willis,Jennifer
Langley,Chase	Walker,Dorothy	

SCHEDULE "A"
February 9,2015

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Brayton	Sasha		Creek/ School Nurse	2/6/2015
Harvey	Deanna		MEC/Spec Ed Para	3/6/2015
Jackson	Kathryn		CRI/ 6th Grade ELA	5/27/2015
Koonce	Jessica		Trails/Spec Ed TA	1/30/2015
Kuhn-Arnett	Karissa		MVE/Art Teacher	5/21/2015
Warren	Elizabeth		High School/ ELL Specialist	1/13/2015
Whitener	Ronda		MMS/3.0 Cafe Assistant	1/7/2015
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
		New Position	District/*Director of Facilities	
Open		New Position	Trails/Spec Ed TA	2014-2015
Allen	Brandi		Child Nutrition/Substitute	2/4/2015
Archila	Zonia	Replacing Denise Scott	MHI/PM Custodian	2/2/2015
Baird	Leah		Child Nutrition/Substitute	1/16/2015
Bohn	Pisa		Child Nutrition/Substitute	1/22/2015
Fuentes	Natasha	Adjunct Coach/Soccer Goal Keeper Trainer	High School	2014-2015
Grider	Wilson (Mike)	New Position	Creek/Spec Ed TA	2/16/2015
Hadlock	Colton	Volunteer Assistant Coach/ Soccer Goal Keeper Trainer	High School	2014-2015
Hale	Samantha	Replacing Kerri Brinsfield	ME/3rd Grade	1/15/2015
Hamilton	Ethel	Replacing Georgia Self	MNMS/4.0 Cafe Assistant	1/15/2015
Lehman	Diane	Subbing For Brandy Wauters	MVE/Long Term Sub	2/3/2015
Ransome	Michael	Replacing Patty Fish	Transportation/Bus Driver	1/20/2015
Ravencraft	Rick	Replacing Lacie Upchurch	CRI/Crossing Guard	1/19/2015
Redman	William	Replacing Jared Epling	High School/Spec Ed	1/14/2015
Triplett	Judy	Replacing Ronda Whitener	MMS/3.0 Cafe Assistant	1/27/2015
Womack	Malena	Replacing Jessica Koonce	Trails/Spec Ed TA	2/6/2015
Wood	Nita	Subbing For Chelsea Price	ME/Long Term Substitute	1/20/2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Astley	Esther	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Bailey	Vicky	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Baker	Rhonda	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Berry	Julie	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Bjerk	Joy	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Bowman	Elayne	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Brock	Karissa	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Bryant	Regena	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Burns	Angela	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Christensen	Teresa	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Coffin	Amanda	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Dalrymple	Celesta	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Downing	Debra	ACE Tutor and/or Alternative Project Supervisor	MEC	2014-2015
Edmonds	Louis	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Everson	Jennifer	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Funk	Michael	Title VII After School Tutoring	District	2014-2015
Gore	Brandi	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Gore	Brandi	Title VII After School Tutoring	District	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Gray	Kevin	Title VII After School Tutoring	District	2014-2015

SCHEDULE "A"
February 9,2015

Grimes	Cynthia	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Habluetzel	Meagan	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Harp	Janice	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Harper	Kristin	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Herndon	Sherilyn	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Holmes	Danielle	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Hull	Adam	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Ketch	Doug	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Miles	Jody	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Osborne	Greg	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Ownbey	Andrea	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Page	Jason	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Raisley	Brent	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Redman	William	Assistant Boys Track Coach	High School	2014-2015
Rowe	Cheryl	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Slavik	Deborah	ACE Tutor and/or Alternative Project Supervisor	MMS	2014-2015
Smith	Andrea	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Stanfill	Jordan	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Steiner	Elliott	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Umphrey	Kim	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Wilkins	Kathleen	Math Data Analyst	ME	2014-2015
Williams	Danny	ACE Tutor and/or Alternative Project Supervisor	High School	2014-2015
Wyckoff	Kristin	ACE Tutor and/or Alternative Project Supervisor	MNMS	2014-2015
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Hamilton	Ethel	MNMS/4.0 Cafe Assistant	MVE/4.0 Cafe Assistant	1/21/2015
Scagnetti	Amanda	MVE/Cafe Assistant	MVE/Spec ED TA	1/20/2015

*Job Description Attached

Schedule "B"
February 9,2015

Support Substitutes - $7.25 per hour		
Bohn,Pisa	Ravencraft,Ricky	Witty,Emily
Burk,Diana	Schwartz,Betty Lou	Witty,Sarah
Jackson,Rumer	Witter,Alyssa	
Non-Certified/Non-Degreed Substitutes at $60 per day		
Bohn,Pisa	Helms,Jennifer	Stewart,Nikki
Davis,Cristy	Schwartz,Betty Lou	Witter,Alyssa
Non-Certified/Degreed Substitutes at $60 per day		
Branch,Valerie	Jones,B T	Ravencraft,Ricky
Davis,Jason	Lee,Addison	Witty,Emily
Jackson,Rumer	Odo,Julieann	Witty,Sarah
Certified Substitutes at $70 per day		
Gold,Sean	Vanenkevort,Debbie	Willis,Jennifer
Langley,Chase	Walker,Dorothy	