



## AGENDA

Board of Education Regular Meeting

Monday, October 13, 2014 at 6:00 PM

Maxine and George P Morris Alternative Center/Mustang Education Center,  
400 N Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon,

Oklahoma 73099

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Board of Education Regular Meeting on Monday, October 13, 2014 at 6:00 PM. The place and street of the meeting will be Maxine and George P Morris Alternative Center/Mustang Education Center, 400 N Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099.

The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

- A. Invocation and Flag Salute
- B. Roll Call (may be silent)
- C. Superintendent's Report
  1. Citizens of Character - Responsibility
  2. Above & Beyond - Target - Take Charge of Education Program - Lucinda Ramierz
  3. High School Award Winners: AP Scholar - David Burke, Jessica Clough AP Scholar with Honor - Ethan Gorrell, Emma Moore, Lauren Oliver, Emilee Romero AP Scholar with Distinction - Lance Frost, Deborah Samkutty National Merit Semi-finalists - Deborah Samkutty, Emma Moore and Lance Frost
  4. National Athletic Trainers Association (NATA)- Safe Sports School Award Recognition
  5. Business Services Department Re-organization
  6. Filing period for MPS Board of Education Seat #5 is December 1-3, 2014.
  7. Termination of sale agreement of approximately 60 acres, located near SW 44th and Czech Hall Road, Oklahoma City, OK.

8. Academic Data Review and Dropout Report 2013-2014
  9. Construction and Facilities Update
  10. Board Correspondence
- D. Deputy Superintendent Report
1. Long Range Planning
  2. October 1 Discussion
- E. Board Reports
- F. Standing and Financial Resolutions
1. Chief Financial Officer Report
    - a. Budget Analysis
    - b. Vote to approve or not approve the Schedule of Encumbrances and Monthly Financial Reports:
- G. Public Participation
- H. Consent Agenda
1. Board of Education Minutes:
  2. Acceptance of Donation:
    - a. Donation to Centennial Elementary from the following to be used for classroom supplies & technology: All Season - \$100.00 Broce Manufacturing - \$100.00 Susan Beyer, CPA - \$100.00 John Silva - \$250.00 Green Country Landscape of Jones, OK - \$300.00
    - b. Donation to Lakehoma Elementary School to be used for classroom supplies from Target through the Take Charge of Education Program in the amount of \$501.56.
    - c. Donation to Canyon Ridge Intermediate from Cox Connects Foundation Fund Grant in the amount of \$7,886.89. This will be used to purchase technology, equipment and related technology applications/software, etc., for student broadcasting and communication projects.
  3. Transfer of Funds:

- a. Approval of transfer in the amount of \$959.05 from Horizon Student Activity #978 to Horizon Vocal Music #983.
  - b. Approval of transfer in the amount of \$780.00 from HS General Activity Fund #818 to HS Crafts II Activity Fund #911.
  - c. Approval of transfer in the amount of \$1,750.00 from HS Annual Activity Acct #802 to HS Crafts II #911.
  - d. Approval of transfer in the amount of \$2,700.48 from HS Boys Basketball Activity #805 to HS Girls Basketball Activity #819 for their half of concessions.
4. Out-of-District Overnight Travel:
- a. Approval for Title I teacher to attend a Professional Development Presentation: Effective Second Language Acquisition on November 3-4 in Dallas, TX. Expenses will be paid by Title I funds.
  - b. Approval for FCCLA officers and two (2) sponsors to attend the FCCLA National Leadership Cluster Meeting in Little Rock, AR from November 14-16, 2014.
  - c. Approval for ELA Coordinator, 1 Title I Reading teacher, Title VII teacher and 2 reading specialists to attend the National Council of Teachers of English Conference, November 20-23, 2014 in Washington D.C. Expenses will be paid by Federal Funds.
  - d. Approval for Federal Programs Director, Title I teacher, ELL teacher and Reading Specialists to attend a Parental Involvement Conference December 3-7 in San Marcos, Texas. Expenses will be paid for with Federal Funds.
  - e. Approval for two (2) Title I Reading teachers and one (1) Title VII teacher to attend the Title I National Conference February 5-8, 2015 in Salt Lake City, Utah. Expenses will be paid by Federal programs.
  - f. Approval for Federal Programs Director and four (4) Title I Math teachers to attend the National Council of Teachers of Mathematics Conference, April 15-18th in Boston, MA. Expenses will be paid by Title I programs.
  - g. Approval for HS Varsity Baseball Team to travel to Northwest High School, Justin, Texas for baseball tournament March 12-14th, 2015.
5. Use of Facilities:
- a. Approval for Mustang Little League Wrestling (Matrix Grappling) the use of the MHS wrestling room for practices every Tuesday and Thursday evening from

6:30 -7:30 p.m. beginning November 4th- February 5, 2015.

6. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:
7. Approving the renewal of Transportation Contract for SY 2014-2015 with Canadian Valley Technology Center in the amount of \$24,500.00, paid in 4 equal payments of \$6,125.00 to MPS.
8. Approval of academic courses from Canadian Valley Technology Center for Mustang students that participate to receive college credit and or career certifications for SY 2014-2015.
9. Renewal of contract with Oklahoma Department of Career and Technology Education Programs for SY2014-2015.
10. Approval of additional pay stipend for before/after school AP science labs for our HS students. Stipend will be \$18.00 per hour not to exceed 125 hours each and will be paid through gifted/talented program #198 to Raymond Tom Garner/AP Chemistry, Caroline Neel/AP Biology, Clay Bowman/AP Physics
11. Approval of continuing agreements for SY 2014-2015 between Mustang and Midwest City-Del City, Putnam City, Edmond, Millwood, Moore, Oklahoma City, and Crooked Oak School Districts to provide transportation to students who are homeless as required by the McKinney-Vento Act.
12. Approval of dates, times and location for scheduled Board Meetings for 2015 to be filed with the County Clerk of Canadian County.
13. Approval of Referral Plan and Agreement with Youth & Family Services for SY 2014-2015.
14. Approval of Business Associate Agreement with Youth & Family Services for SY2014-2015.
15. Approval for after school tutors for Title VII (Indian Education)for 5-12th grade in math and/or reading. Expenses will be funded through Title VII federal funds.
16. Approval for after school tutors for ELL (English Language Learners)/Immigrant students. The following ELL teachers will be paid with Title III (ELL) funds 571 and 572: Elizabeth Warren, Linda Little, Anita Conway, Calah Lynes, Allison amsfield, Tammi Haas and Stacy Mattingly.
17. Approval of the district annual Gifted Education Plan and Budget for the SY 2014-2015.

18. Approval of the resolutions for Canadian County, Cleveland County and Oklahoma County for the Annual School Board Member election for Board position five (5) for a five(5) year term.
19. Approval of the legal notice and press release for the Annual School Board Member election for Board position number five (5).
20. Approval of the following items to be added in surplus:
21. Approval of amendment to the Timberlake 2014 Bond Projects contract for Softball/Baseball Training Facility.

I. Business

1. The Board will discuss and may vote to approve the service agreement for OPSUCA to handle all MPS unemployment claims for the 2014-2015 school year.
2. The Board will discuss and may vote to approve Susan Lewellen, MHS AP English Language teacher, to teach AP Human Geography as adjunct teacher for one class period for SY2014-2015. She will be obtaining certification in December to gain standard certification for future AP Human Geography classes.
3. The Board will discuss and may vote to approve an online subscription from Edmentum for ELL (English Language Learners) students. This program, Reading Smart, will support students in becoming English proficient. All costs will be paid with Title III funds.

J. New Business:

K. Executive Session The Board of Education will consider and may vote to convene in Executive Session.

1. Oklahoma Statutes Title 25, § Section 307(B)(1): Discuss employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee.
  - a. Schedule "A"
  - b. Schedule "B"
2. Oklahoma Statutes Title 25, Section 307 § (B)(2): Discussing negotiations concerning employees and representatives of employee groups.

L. Acknowledge Return to Open Session

M. Statement of Executive Session Minutes by Board Clerk

- N. Vote to approve or not approve the Superintendent's Recommendation concerning employment as listed on Schedule "A".
- O. Vote to approve or not approve the Superintendent recommendation concerning employment as listed on Schedule "B".
- P. Adjournment.

# Memo



To: Dr. Angela Mills, Assistant Superintendent of Academic Services  
From: Linda Atchley, Director of Instructional Programs

CB LA AM

October 7<sup>th</sup>, 2014

The following students have been selected as Citizens of Character, recognizing the character trait of Responsibility; knowing and doing what is expected of me. I will:

- Do all my work to the best of my ability.
- Make things right when I do wrong.
- Keep my promises.
- Know my duty and do my duty.

Centennial Elementary: Aiden Armstrong

Creek Elementary: Arin Boren

Lakehoma Elementary: Lakyn Webb

Mustang Elementary: Gracie Parker

Prairie View Elementary: Clairia Piland

Trails Elementary: Ali Hegazy

Valley Elementary: Maison Dolphin

Canyon Ridge Intermediate Center: Emily Pieper

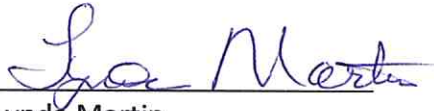
Horizon Intermediate Center: Riddhi Patel

Mustang Middle School: Burke Bailey

Mustang North Middle School: Bethany Lazarus

Mustang High School: Emily Reimer

"I, Lynda Martin, hereby declare under oath that I will faithfully perform the duties of Assistant Treasurer for the Mustang School District, to the best of my ability and that I will faithfully discharge all the duties pertaining to said office and obey the Constitution and laws of the United States and Oklahoma."



Lynda Martin

State of Oklahoma

County of Canadian

Sworn to (or affirmed) and subscribed before me this 1<sup>st</sup> of October, 2014 by Lynda Martin.

(NOTARY SEAL)



Notary

My Commission Expires: 4-22-17



**RESOLUTION  
LEGAL GROUP.**  
ATTORNEYS • COUNSELORS • CONSULTANTS

**OKLAHOMA**

100 E. California, Ste. 200  
Oklahoma City, OK 73104  
Tel: 405.235.6500  
Fax: 405.758.4775

**TEXAS**

3245 W. Main St., Ste. 235  
Frisco, Texas 75034  
Tel: 214.295.6032  
Fax: 214.975.2642

*Supt's Report*

Writer's Email: [russell@resolutionlegal.com](mailto:russell@resolutionlegal.com)

OCT 3 2014 AM 9:36

October 2, 2014

Mustang Public Schools  
906 S. Heights Drive  
Mustang, OK 73064  
Attn: Dr. Sean McDaniel, Superintendent  
-and-  
Old Republic Title Company of Oklahoma  
480 24<sup>th</sup> Ave NW, Suite 106  
Norman, OK 73069  
Attn: Cherie Knapple

**Re: Termination of Purchase and Sale of Real Property Agreement dated July 17, 2014 (the "Agreement"), between Mustang Public Schools (the "Seller") and Providence Development Group LLC (the "Purchaser")**

VIA CERTIFIED MAIL

Dear Dr. McDaniel:

Reference is made to the above Agreement relating to the purchase of approximately 60 acres, more less, located near SW 44<sup>th</sup> Street and Czech Hall Road, Oklahoma City, Canadian County, State of Oklahoma (the "Property"). We are delivering this letter to you on behalf of the Purchaser for the purpose of notifying you of Purchaser's disapproval of the Property and termination of the Agreement according to Section 4.3 thereof.

The terms and conditions of the Agreement are hereafter null and void. Neither the Purchaser nor Seller has any further obligation or liability pursuant to the terms and conditions contained in the Agreement. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Russell A. Wantland  
FOR THE FIRM

cc: Jade Noles

**MUSTANG SCHOOLS'  
TESTING REPORT  
FOR  
2013-2014  
EOI, OCCT, ACT, AP & DROP OUTS**

# Who Participates?

All students in testing grades

OCCT OAAP	Reading	Math	Writing	Science	Social Studies
3 <sup>rd</sup>	★	★			
4 <sup>th</sup>	★	★			
5 <sup>th</sup>	★	★	★	★	★
6 <sup>th</sup>	★ **	★ **			
7 <sup>th</sup>	★ **	★ **			★ **
8 <sup>th</sup>	★ **	★ **	★	★	★

\*\* taken on-line

EOI	Alg I	Geo.	Alg II	Bio I	Eng II	Eng III	US Hist
High School	★	★	★	★	★	★	★

# Spring 2014 Testing Considerations

- ▣ No modified tests were allowed
- ▣ Geography was field tested again this year
- ▣ Writing scores were suspicious, but not rescored
- ▣ Two grade levels of lower performing students took the Algebra I test this year
- ▣ 8<sup>th</sup> grade math students taking Alg I, didn't take the 8<sup>th</sup> grade math test
- ▣ Students could be exempted from EOI's this year so not all students took them.

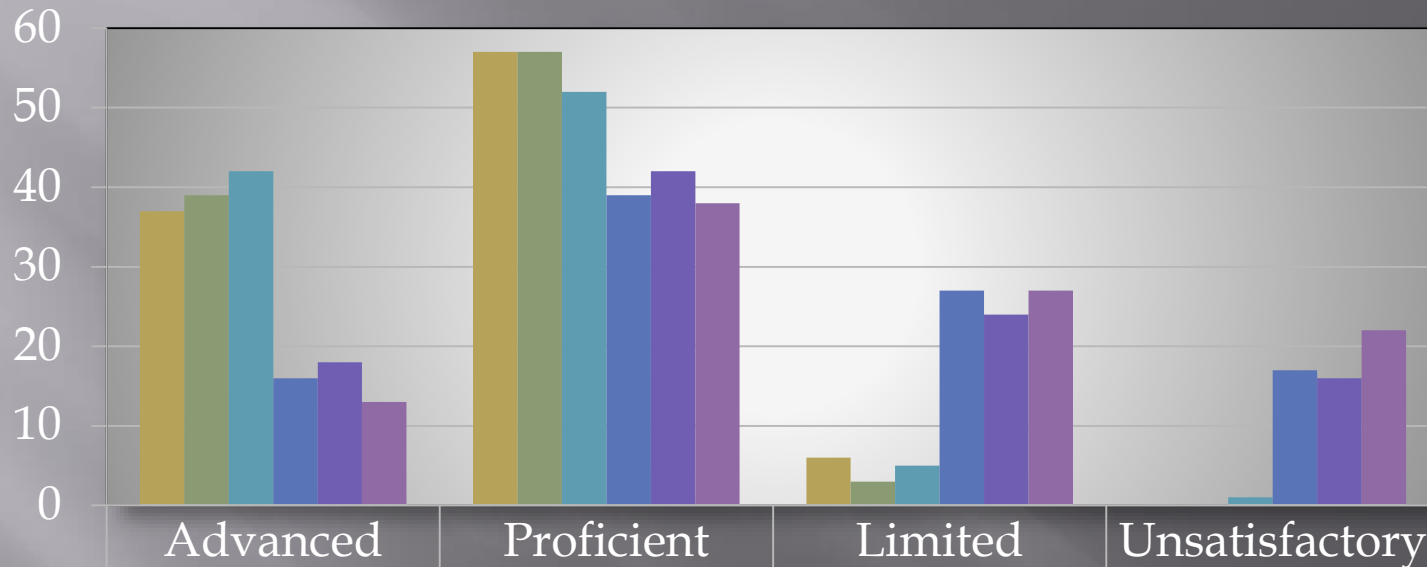
# 3<sup>rd</sup> Grade Retention

- ▣ 738 3<sup>rd</sup> grade students
- ▣ 96 students eligible for potential retention
  - 11 Advanced
  - 516 Proficient
  - 115 Limited Knowledge
  - 96 unsatisfactory
- ▣ 37 received a Good Cause Exemption
- ▣ 38 Promoted by committees
- ▣ 21 Retained by committees

# Science plan used for 13-14

- ▣ Hired a Science Coordinator
- ▣ Made curriculum changes
- ▣ Developed new benchmarks
- ▣ Increased rigor in Intermediate & MS classes
- ▣ Developed a Biology Boot Camp the week before testing
- ▣ Implemented Environmental Science at 9<sup>th</sup> grade as an option before biology

# 5<sup>th</sup> Grade Science

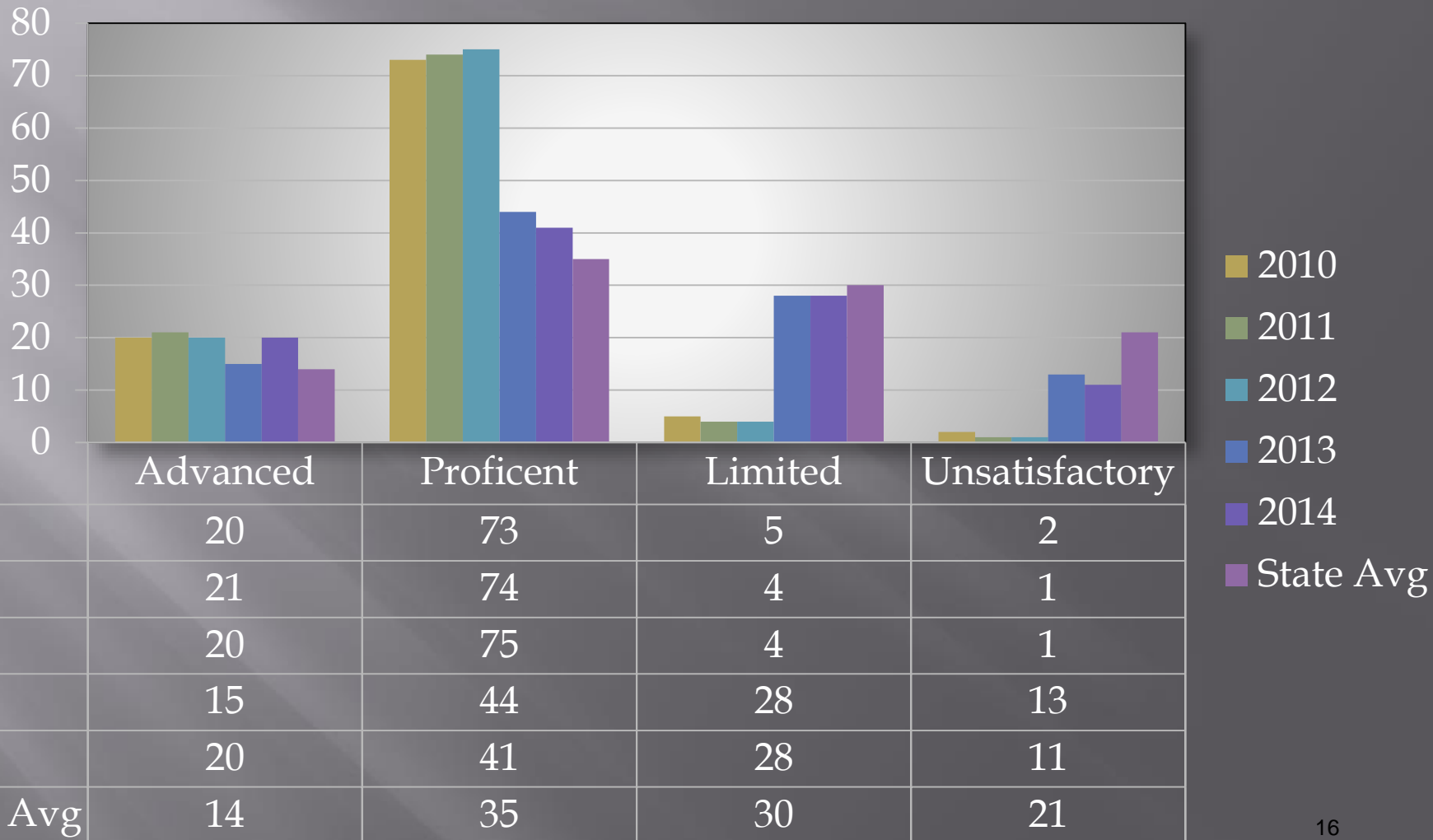


	Advanced	Proficient	Limited	Unsatisfactory
2010	37	57	6	0
2011	39	57	3	0
2012	42	52	5	1
2013	16	39	27	17
2014	18	42	24	16
State Avg	13	38	27	22

- 2010
- 2011
- 2012
- 2013
- 2014
- State Avg

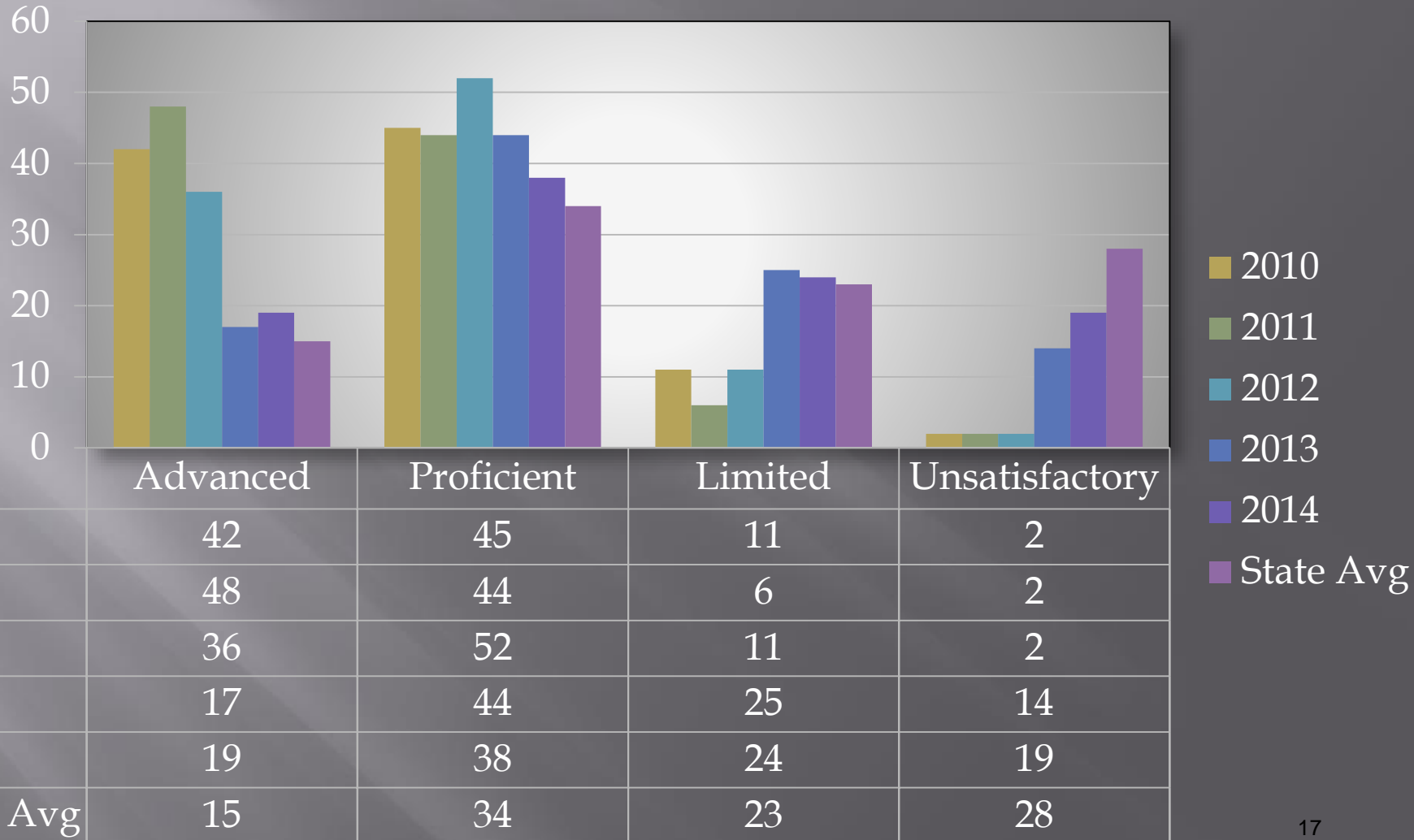
Cut scores changed in 2013

# 8<sup>th</sup> Grade Science



Cut scores changed in 2013

# Biology I



Cut scores & DOK changed 2013

# OCCT Reading 2013-2014

Grade	State % Proficient 2014	MPS % All Students Proficient 2014	MPS % All Students Proficient 2013 (regular)	MPS % Regular Proficient 2012	MPS % Regular Proficient 2011	Changes
3	69	73	75(80)	77	79	↓
4	65	70	72(76)	73	73	↓
5	65	68	76(80)	80	75	↓
6	65	68	72(75)	79	75	↓
7	71	79	71(76)	87	84	↑
8*	72	83	87(91)	90	92	↓

\* Must pass to receive driver's license

# OCCT Math 2013-2014

Grade	State % Proficient 2014	MPS % All Proficient 2014	MPS % All Proficient 2013 (regular)	MPS % Regular Proficient 2012	MPS % Regular Proficient 2011	Changes in % Proficient
3	68	71	72(73)	75	82	↓
4	66	69	78(80)	78	79	↓
5	66	76	79(82)	74	75	↓
6	67	79	84(88)	83	80	↓
7	66	76	74(79)	84	73	↑
8*	54	63	76(79)	86	87	↓

8<sup>th</sup> Alg I students not included




# OCCT Social Studies 2013-2014

Grade	State % Proficient 2014	MPS % Proficient 2014
5 SS	77	83
7 Geo		
8 US Hist	66	84

There were no scores in 2013 because all items were field test items for the new tests. No geography scores again in 2014 because the field tests did not result in enough items.

# EOI

## 2013-2014

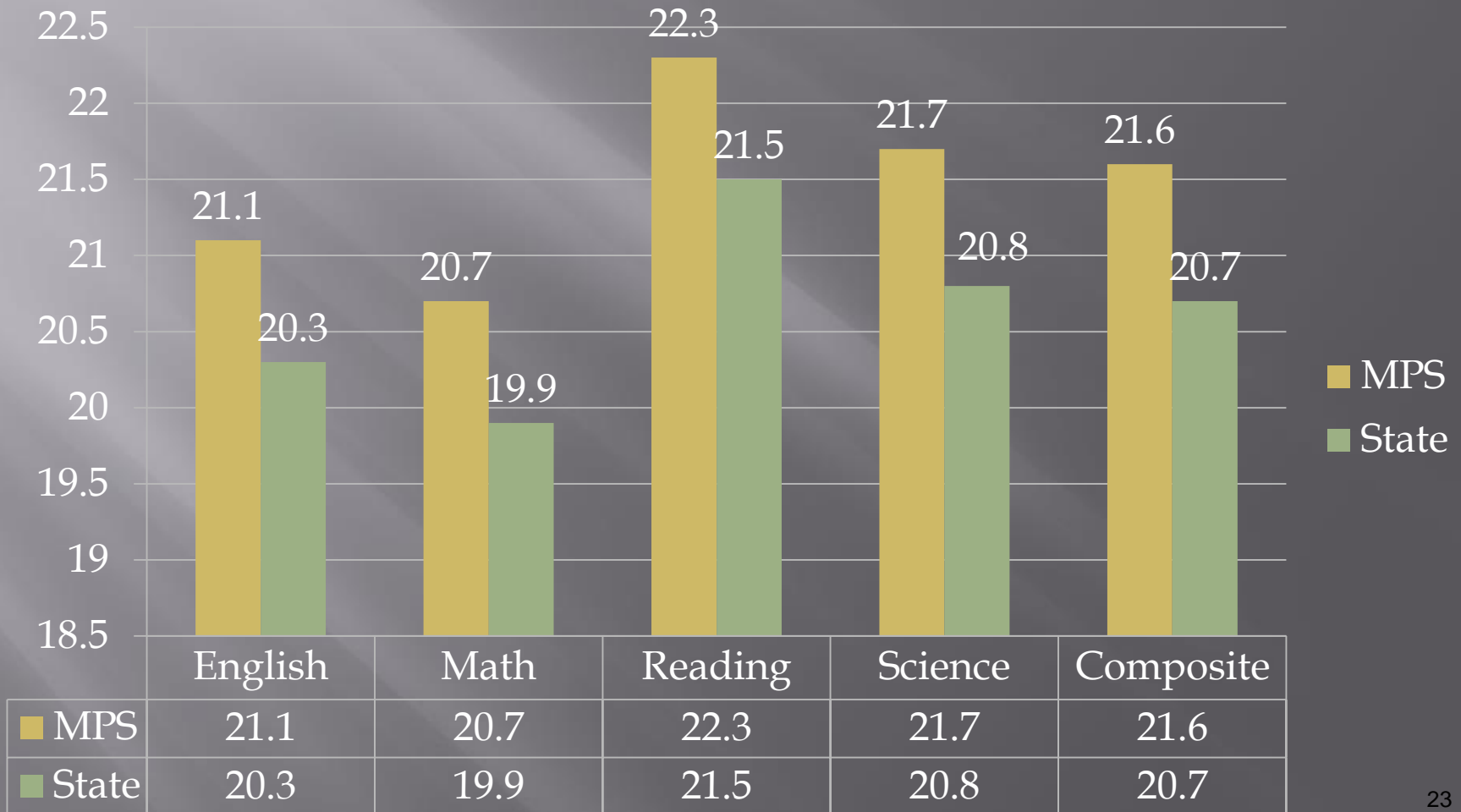
Subject	State % Proficient 2014	MPS % All Proficient 2014	MPS % All Proficient 2013 (regular)	MPS % Regular Proficient 2012	MPS % Regular Proficient 2011	Change
Algebra I	75	91	90(92)	93	93	
Geom	81	92	88(92)	94	94	
Algebra II	77	92	90(93)	85	73	

# EOI

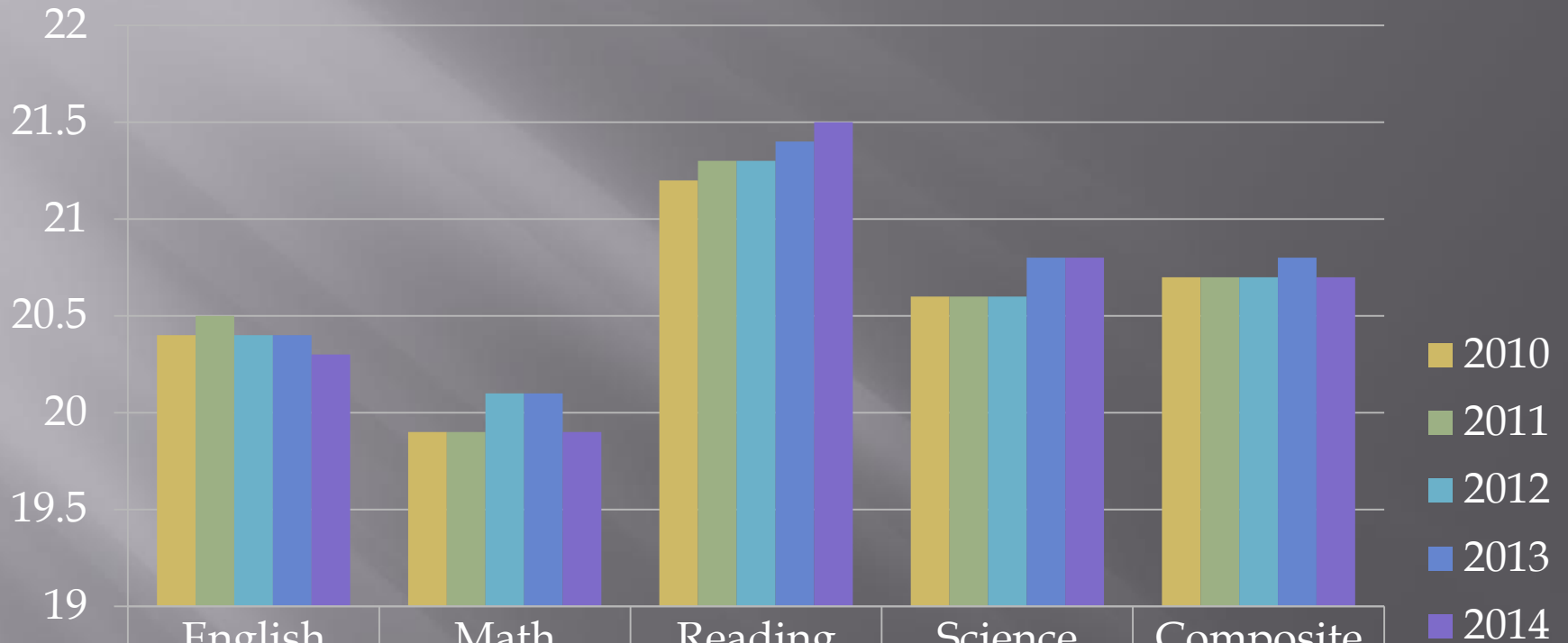
## 2013-2014

Subject	State % Proficient 2014	MPS % All Proficient 2014	MPS % All Proficient 2013 (regular)	MPS % Regular Proficient 2012	MPS % Regular Proficient 2011	Change
English II	88	98	97(98)	96	95	↑
English III	90	97	96(98)	95	95	↑
US History	78	87	86(87)	90	89	↑

# ACT



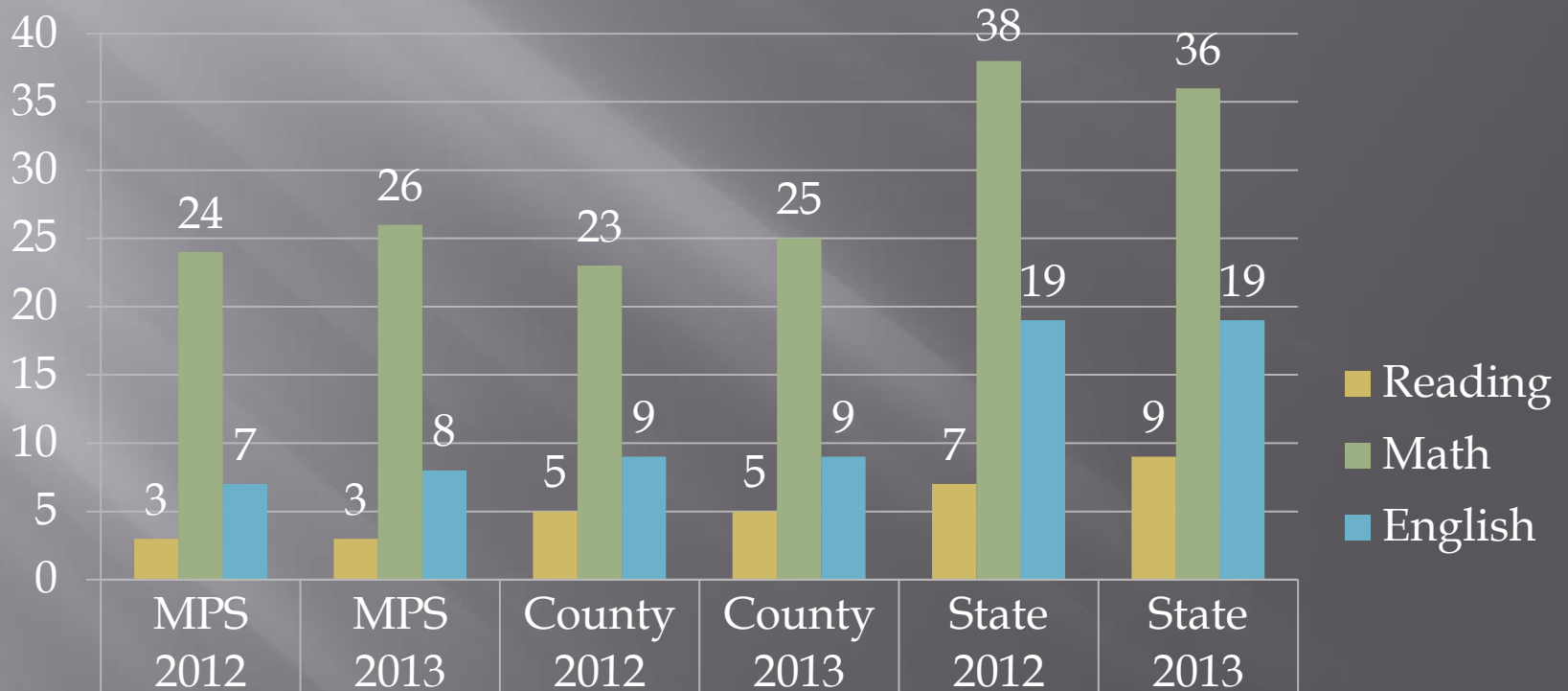
# ACT



	English	Math	Reading	Science	Composite
2010	20.4	19.9	21.2	20.6	20.7
2011	20.5	19.9	21.3	20.6	20.7
2012	20.4	20.1	21.3	20.6	20.7
2013	20.4	20.1	21.4	20.8	20.8
2014	20.3	19.9	21.5	20.8	20.7

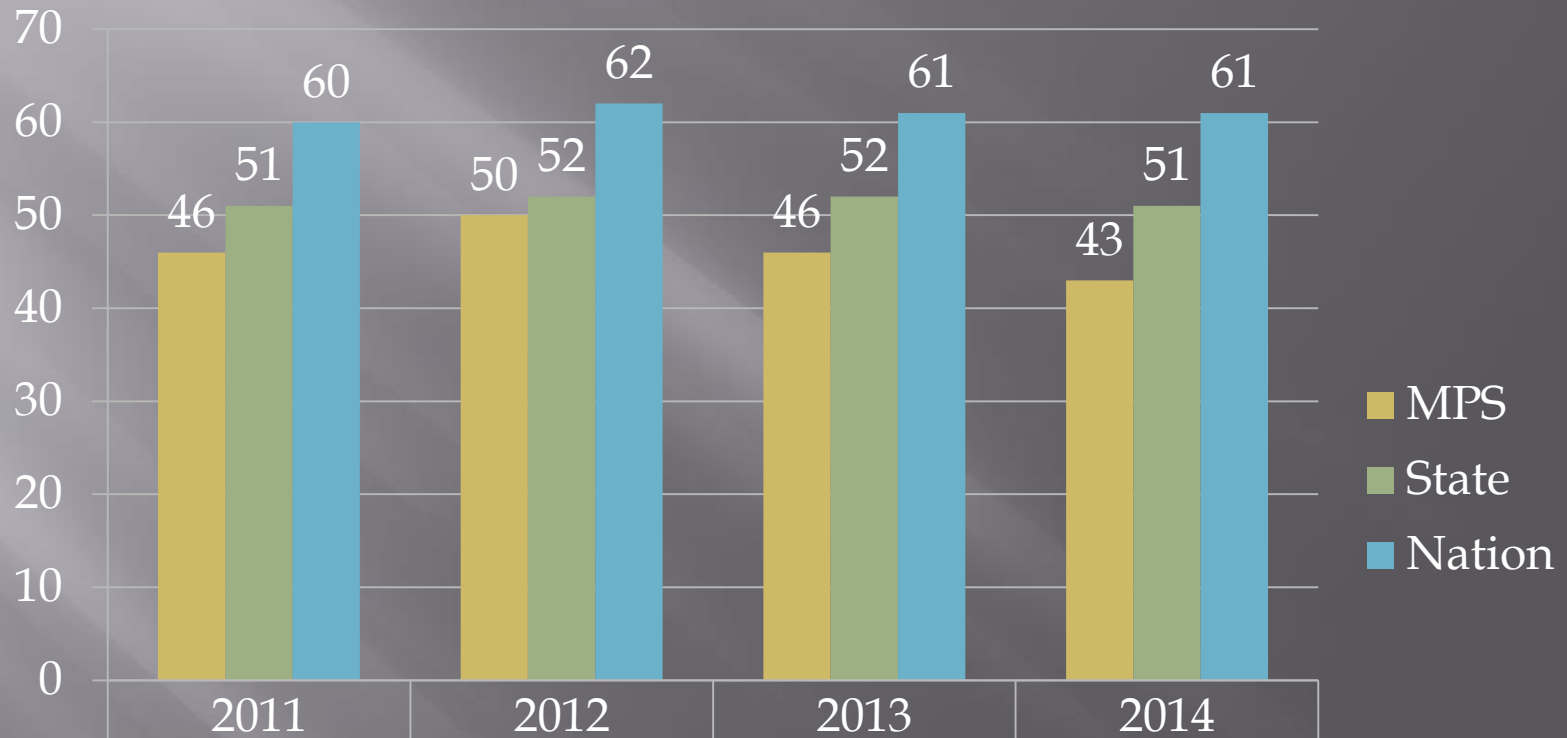
# College Remediation

- Based on ACT, students scoring below a certain level, must enroll in zero level courses as college freshman
- Data runs two years behind. This is based on students graduating in 2012



Reading	3	3	5	5	7	9
Math	24	26	23	25	38	36
English	7	8	9	9	19	19

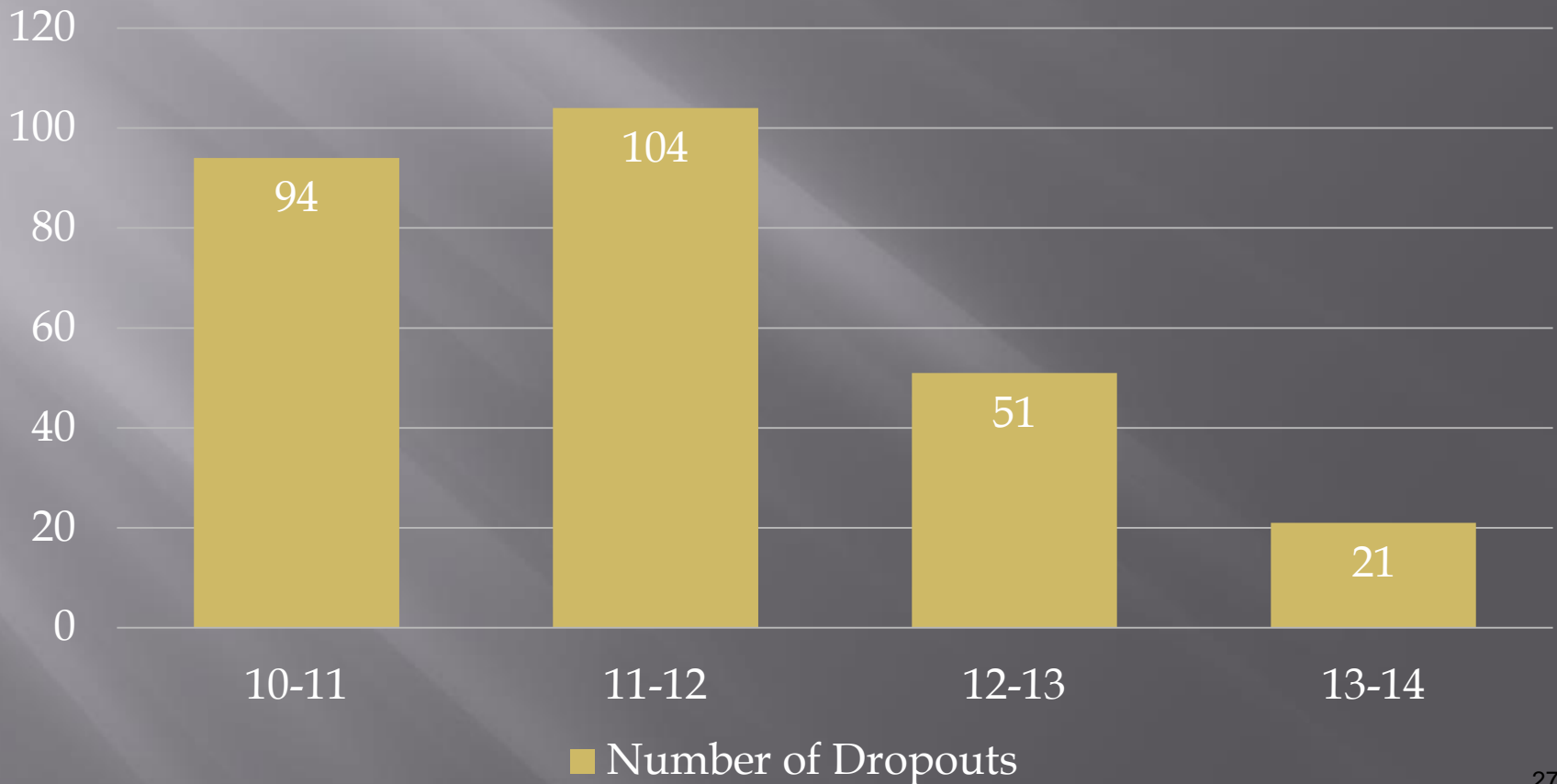
# Advanced Placement % of Students Score 3 or Higher



■ MPS	46	50	46	43
■ State	51	52	52	51
■ Nation	60	62	61	61

# Drop-Out Rate

## Number of Dropouts



\* 4<sup>th</sup> Quarter Dropout Report with SDE

# A-F

	Mustang Elementary	Mustang Valley	Mustang Lakehoma	Mustang Trails	Mustang Creek	Mustang Centennial
12-13	75 C	82 B-	81 B-	74 C	80 B-	76 C
13-14	63 D	78 C+	80 B-	71 C+	80 B-	68 D+
	Canyon Ridge	Horizon	Mustang North	Mustang South	High School	District
12-13	NA	NA	81 B-	79 C+	95 A	80 B-
13-14	80 B-	78 C+	85 B	85 B	87 B+	NA

# A-F Breakdown

- ▣ (Student Performance Index \* .50) +
- ▣ (Overall Student Growth Index \* .25
- ▣ (Bottom 25% Growth Index \* .25) +
- ▣ (Bonus Points) =
- ▣ Final Report Card Index

Mustang Schools Expenditure Budget  
 General Fund (11)

	FY14	FY15
1000 INSTRUCTION	<b>37,119,198</b>	<b>36,552,240</b>
2000 SUPPORT SERVICES		
2100 Students	4,964,950	4,777,450
2200 Instructional staff	2,567,328	2,477,328
2300 General Admin	1,708,246	1,614,496
2400 School Admin	4,121,710	4,286,710
2500 Business	1,842,817	1,842,817
2600 Maintenance/operations	4,653,825	4,306,325
2700 Transportation	2,644,401	2,644,401
TOTAL	<b>22,503,277</b>	<b>21,949,527</b>
3000 NON-INSTRUCTIONAL		
3100 Child nutrition	166	
TOTAL	166	
4000 FACILITIES ACQUIS./CONST.		
4300 Site Improvement	17,509	
TOTAL	<b>17,509</b>	
5000 OTHER OUTLAYS		
5600 Correcting entry	7,364	
TOTAL	<b>7,364</b>	
<b>GRAND TOTAL</b>	<b>59,647,514</b>	<b>58,501,767</b>

**Mustang School District**  
 FY15 Estimated Revenue  
 10-1-14

**Local Revenue (1000)**

1110 Ad Valorem Current	14,891,053 (7.56% growth)
1120 Ad Valorem Prior	250,000
1230 Summer School	18,000
1310 Interest	6,000
1400 Rentals	80,000
1500 Misc refunds	200,000
1600 Other local sources	60,000
<b>Total</b>	<b>15,505,053</b>

**Intermediate Revenue (2000)**

2100 4 mill levy	1,812,646
2200 Mortgage tax	400,000
<b>Total</b>	<b>2,212,646</b>

**State Revenue (3000)**

3110 Gross Production	1,509,000 (90%)	1,844,333 (110% of FY14)
3120 Auto license	2,557,000 (100%)	
3130 REA	141,000	
3140 School land	1,200,000 (90%)	1,334,254 (100% of FY14)
3150 Vehicle tax stamps	11,000	
3210 State Aid	25,652,366	25,413,470 (\$20 factor reduction)
3250 FBA in lieu	4,625,000	
3310 Alt Ed	70,000	
3411 Staff Dev	63,252	
3412 Nat'l Board Cert	155,000	
3415 Reading Suff	74,000	
3420 Textbooks	486,595	
3470 Adv Placement	25,000	
3690 Other misc state rev	132,000	
3811 Career tech	33,440	
3812 Career tech assistance	87,680	
3892 Career tech lottery	15,000	
<b>Total</b>	<b>36,837,333</b>	

**Federal Revenue (4000)**

4140 Title VII Native American E	260,000
4210 Title 1	678,000
4271 Title 11 part A	105,000
4281 Title III	47,000
4310 IDEA (621)	1,724,686
4340 IDEA pre-school (641)	54,132

4617 Rehab services	2,000
4689 Other Misc rev.	98,000
4821 Carl Perkins	52,000
Total	3,020,818

5160 Activity Fund reim.	60,000
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6200 Interfund transfer	150,000
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<b>Total Revenue</b>	<b>57,785,850</b>	<b>58,016,541</b>
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**Positives: School land, Gross production, Child nutrition chargeback, Ad Valorem, Impact Aid**

Negatives: Building expenditures back to GF (\$600,000), factor reduction at midterm (\$239,000)

## MPS ACTIVITY FUND CUSTODIAL ANALYSIS

9/30/2014					
ACCOUNT TITLE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
801 HS Industrial Arts			\$ 547.37	\$189.95	\$ 357.42
802 HS Annual	\$ 1,020.00		\$ 23,506.08	\$3,490.45	\$ 20,015.63
803 HS Athletics	\$ 83,323.09		\$ 131,465.69	\$41,136.05	\$ 90,329.64
804 HS Band	\$ 82,550.86		\$ 94,329.99	\$13,224.31	\$ 81,105.68
805 HS Boys Basketball	\$ 3,400.00	\$ (2,700.48)	\$ 25,682.85	\$15,832.04	\$ 9,850.81
806 HS Boys Soccer	\$ 4,730.00		\$ 17,173.30	\$6,241.99	\$ 10,931.31
807 CE Counseling	\$ 573.00		\$ 2,161.19	\$141.42	\$ 2,019.77
808 CE Media	\$ 3,044.58		\$ 9,179.26	\$425.84	\$ 8,753.42
809 HS SADD			\$ 474.17		\$ 474.17
810 Mustang Elementary	\$ 276.73		\$ 12,869.98	\$545.01	\$ 12,324.97
811 Enrichment Organization		\$ (7,703.16)	\$ -		\$ -
812 MV Art	\$ 33.60		\$ 3,544.67		\$ 3,544.67
813 CE Music			\$ 415.20		\$ 415.20
814 HS FFA	\$ 4,450.00		\$ 29,500.68	\$4,648.60	\$ 24,852.08
815 HS FCCLA	\$ 870.00		\$ 2,232.75	\$355.00	\$ 1,877.75
816 HS French Club	\$ 390.00		\$ 541.23	\$146.69	\$ 394.54
817 HS Cheer			\$ 104.86		\$ 104.86
818 HS General	\$ 91,881.88	\$ 80.00	\$ 202,982.68	\$33,837.37	\$ 169,145.31
819 HS Girls Basketball	\$ 300.00	\$ 2,700.48	\$ 6,417.80	\$4,302.81	\$ 2,114.99
820 HS Girls Track			\$ 524.32	\$0.00	\$ 524.32
821 HS Volleyball			\$ 173.68		\$ 173.68
822 HS Girls Golf			\$ 372.33		\$ 372.33
823 Lakehoma Elementary	\$ 1,172.56		\$ 38,395.73	\$1,542.27	\$ 36,853.46
824 CE Art	\$ 1,366.00		\$ 3,124.20	\$254.99	\$ 2,869.21
825 HS Media	\$ 716.76		\$ 6,344.99		\$ 6,344.99
826 MS Media			\$ 1,156.28		\$ 1,156.28
827 MNMS Media	\$ 4,239.40	\$ (35.00)	\$ 15,447.04	\$139.05	\$ 15,307.99
828 HS Key Club			\$ 1,031.72		\$ 1,031.72
829 MS Athletics	\$ 12,228.70		\$ 78,289.29	\$20,482.56	\$ 57,806.73
830 MMS Band	\$ 12,523.54		\$ 19,680.11	\$116.90	\$ 19,563.21
831 MS Cheerleaders			\$ 1,106.72		\$ 1,106.72
832 MS FCA			\$ 2,764.07		\$ 2,764.07
833 MS Middle School	\$ 1,615.96		\$ 18,000.03	\$2,232.10	\$ 15,767.93
834 MS Home Economic			\$ 395.85		\$ 395.85
835 MS Pep Club			\$ 781.04		\$ 781.04
836 MS Science Club			\$ 278.95		\$ 278.95
837 MNMS Cheerleaders			\$ 650.63		\$ 650.63
838 MS Student Council			\$ 1,140.93		\$ 1,140.93
839 MS Vocal Music	\$ 6,482.00		\$ 17,011.63	\$4,901.80	\$ 12,109.83
840 MS Yearbook	\$ 300.00		\$ 8,738.75	\$2,725.11	\$ 6,013.64
841 MV Activity	\$ 1,012.00		\$ 29,290.62	\$648.70	\$ 28,641.92
842 HS Nat'l Honor Society			\$ 2,632.77		\$ 2,632.77
843 MC Media	\$ 6,668.12		\$ 8,884.34	\$378.54	\$ 8,505.80
844 MNMS Athletics	\$ 1,607.20		\$ 30,077.10	\$10,607.61	\$ 19,469.49
845 MNMS Band	\$ 28,783.00		\$ 43,293.60	\$2,588.90	\$ 40,704.70
846 MISC Revenue	\$ 8,390.21		\$ 8,390.21		\$ 8,390.21
847 MNMS	\$ 9,059.89		\$ 22,568.55	\$1,871.62	\$ 20,696.93
848 HS Pom Pon			\$ 3,094.01		\$ 3,094.01
849 MNMS Pep Club			\$ 1,062.18	\$966.00	\$ 96.18
850 MNMS Science Club			\$ 5,086.24		\$ 5,086.24
851 MNMS Speech Club			\$ 210.40		\$ 210.40
852 MNMS Student Council			\$ 876.59		\$ 876.59
853 MNMS Vocal Music	\$ 1,600.00		\$ 6,308.38		\$ 6,308.38

## MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
854 MNMS Yearbook	\$ 450.00		\$ 9,859.88		\$ 9,859.88
855 HS Jr. Class			\$ 22,697.39		\$ 22,697.39
856 HS Math/Science Club	\$ 2,000.00		\$ 2,546.07	\$550.00	\$ 1,996.07
857 HS Sr. Class	\$ 13,855.25		\$ 77,181.51	\$484.69	\$ 76,696.82
858 Special Olympics			\$ 2,093.15		\$ 2,093.15
859 HS Speech Club	\$ 1,524.65		\$ 10,660.61	\$1,879.60	\$ 8,781.01
860 HS Student Council	\$ 8,482.29		\$ 16,188.17	\$2,311.00	\$ 13,877.17
861 HS Varsity Cheer		\$ 35.00	\$ 8,035.96		\$ 8,035.96
862 HS Vocal Music	\$ 4,321.00		\$ 8,868.56	\$300.00	\$ 8,568.56
863 HS Scholarships	\$ -		\$ 2,252.35	\$2,000.00	\$ 252.35
864 HS DECA	\$ 1,831.00		\$ 8,766.14	\$1,699.30	\$ 7,066.84
865 HS Baseball			\$ 3,941.91	\$405.98	\$ 3,535.93
866 CRI 6th Grade		\$ 707.23	\$ 1,596.07		\$ 1,596.07
867 Administration	\$ 250.00	\$ (5,729.00)	\$ 6,464.42	\$675.07	\$ 5,789.35
868 MV Media	\$ 371.71		\$ 15,741.90	\$1,067.96	\$ 14,673.94
869 MV Counseling Activities			\$ 1,183.02	\$261.42	\$ 921.60
870 M Trails Activity	\$ 1,041.00		\$ 10,403.51	\$375.00	\$ 10,028.51
871 HS Girls Softball			\$ 1,474.32	\$924.70	\$ 549.62
872 HS Spanish Club	\$ 1,500.00		\$ 1,518.14		\$ 1,518.14
873 M Trails Media	\$ 5,681.00		\$ 6,208.32	\$101.00	\$ 6,107.32
874 ME MEAD	\$ 230.00		\$ 3,201.59		\$ 3,201.59
875 MT Drug Free Club	\$ 550.00		\$ 2,467.30		\$ 2,467.30
876 HS Fresh./Varsity Football	\$ 4,550.00		\$ 12,930.89	\$3,949.79	\$ 8,981.10
877 Gifted & Talented			\$ 759.56		\$ 759.56
878 Transportation	\$ 77.57		\$ 2,295.41		\$ 2,295.41
879 MC Choir	\$ 405.00		\$ 809.75		\$ 809.75
880 HS Boys Tennis			\$ 172.83		\$ 172.83
881 LE Lakehoma Drug Free	\$ 410.00		\$ 3,010.38		\$ 3,010.38
882 HS Boys/Girls X-Country	\$ 2,255.75		\$ 5,209.67	\$1,200.00	\$ 4,009.67
883 HS Girls Soccer			\$ 4,402.50		\$ 4,402.50
884 Chisholm Trails	\$ 820.00		\$ 2,394.45	\$81.35	\$ 2,313.10
885 MS Builders Club			\$ 169.46		\$ 169.46
886 MNMS Builders Club			\$ 2,161.43		\$ 2,161.43
887 HS Debate Club			\$ 408.28		\$ 408.28
888 M Creek Activity	\$ 2,200.96		\$ 13,372.50		\$ 13,372.50
889 LE Media	\$ 5,782.20		\$ 8,640.51	\$583.53	\$ 8,056.98
890 MS Renaissance	\$ -		\$ 390.25		\$ 390.25
891 MS Reading			\$ 5,652.75		\$ 5,652.75
892 MNMS Renaissance			\$ 1,117.84		\$ 1,117.84
893 HS Renaissance			\$ 2,372.05		\$ 2,372.05
894 MS Special Life Skills			\$ 1,543.99		\$ 1,543.99
895 ME PE		\$ 2,500.00	\$ 2,500.00		\$ 2,500.00
896 ME MUSIC	\$ 216.00	\$ 2,500.00	\$ 2,716.00		\$ 2,716.00
897 HS Art Club	\$ 9,225.33		\$ 11,055.23	\$1,401.21	\$ 9,654.02
898 HS Athletic Training			\$ 1,070.25		\$ 1,070.25
899 MNMS Tech			\$ 34.42		\$ 34.42
900 Admin-Use of Facility	\$ 4,246.00	\$ (647.84)	\$ 32,388.70	\$1,014.11	\$ 31,374.59
901 MEC PASS	\$ 1,655.70		\$ 2,108.15	\$1,501.52	\$ 606.63
902 CRI Activity	\$ 14,350.53		\$ 22,342.69	\$12,366.67	\$ 9,976.02
903 HS Advanced Placement	\$ 5,292.00		\$ 15,861.01	\$1,311.62	\$ 14,549.39
904 HS Ground Improvement			\$ 1,267.69		\$ 1,267.69
905 CRI Staff	\$ 335.29	\$ 1,000.00	\$ 3,094.00		\$ 3,094.00
906 HS Freshman FCCLA			\$ 1,498.13	\$75.00	\$ 1,423.13
907 M Valley Outdoor Classroom			\$ 3,136.82		\$ 3,136.82
908 MNMS Golf			\$ 723.09		\$ 723.09
909 CRI Counseling			\$ 396.76		\$ 396.76

## MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
910 CRI Media	\$ 8,991.83		\$ 10,959.00		\$ 10,959.00
911 MHS Crafts II	\$ 387.50		\$ 387.50		\$ 387.50
912 CRI Vocal	\$ 2,516.45	\$ 70.00	\$ 7,348.54	\$679.80	\$ 6,668.74
913 CRI Art	\$ 633.00		\$ 1,824.28	\$269.52	\$ 1,554.76
914 Canyon Ridge Athletics	\$ 2,403.00		\$ 7,251.16	\$4,594.00	\$ 2,657.16
915 MNMS Track/X-Country	\$ -		\$ 1,117.01		\$ 1,117.01
916 MC / MNMS Outdoor Class			\$ 323.48		\$ 323.48
917 CRI Archery	\$ 1,500.00		\$ 1,500.00		\$ 1,500.00
918 MNMS Football			\$ 249.79		\$ 249.79
919 Prairie View Activity	\$ 1,882.00	\$ 4,000.00	\$ 5,882.00	\$2,131.69	\$ 3,750.31
920 MEC Pre-K	\$ 7,014.62		\$ 17,523.64	\$4,175.34	\$ 13,348.30
921 Prairie View Staff		\$ 2,000.00	\$ 2,000.00	\$278.55	\$ 1,721.45
922 HS Special Education			\$ 631.77	\$98.65	\$ 533.12
923 Lakehoma Elem Art			\$ 2,359.43		\$ 2,359.43
924 HS Musical	\$ 460.00		\$ 5,803.33		\$ 5,803.33
925 HS Wrestling			\$ 2.49		\$ 2.49
926 HS JROTC			\$ 3,313.36		\$ 3,313.36
927 HS Athletic Dept. Staff	\$ 12,500.00		\$ 27,106.50	\$8,358.81	\$ 18,747.69
928 Canyon Ridge Reading		\$ (3,987.23)	\$ 562.69		\$ 562.69
929 ME Staff		\$ 1,000.00	\$ 4,659.81	\$1,188.10	\$ 3,471.71
930 MV Staff	\$ 376.16	\$ 1,000.00	\$ 5,971.49	\$1,509.81	\$ 4,461.68
931 LE Staff		\$ 1,000.00	\$ 8,056.75	\$334.23	\$ 7,722.52
932 MT Staff	\$ 1,691.78	\$ 1,000.00	\$ 6,646.97	\$555.25	\$ 6,091.72
933 MC Staff	\$ 1,327.48	\$ 1,000.00	\$ 6,786.63	\$659.22	\$ 6,127.41
934 MS Staff	\$ 363.72		\$ 12,061.26		\$ 12,061.26
935 MNMS Staff	\$ 255.67		\$ 2,555.82	\$1,900.79	\$ 655.03
936 CRI Science Club	\$ -		\$ -		\$ -
937 HS Staff	\$ 1,412.15		\$ 18,756.28	\$2,501.20	\$ 16,255.08
938 MEC Staff	\$ 415.45		\$ 4,202.77	\$1,141.05	\$ 3,061.72
939 Admin. Staff	\$ 102.59		\$ 3,302.88	\$816.07	\$ 2,486.81
940 HS Tech Ed.			\$ 1,169.90	\$550.00	\$ 619.90
941 HS Boys Track			\$ 369.39		\$ 369.39
942 HS Bus. Prof. of America	\$ 2,870.00		\$ 6,191.18	\$1,715.00	\$ 4,476.18
943 Creek Counseling	\$ 590.00	\$ 943.00	\$ 4,386.16		\$ 4,386.16
944 MPS Special Needs			\$ 44.21		\$ 44.21
945 M Creek Art			\$ 4,895.86	\$1,602.95	\$ 3,292.91
946 HS ECO			\$ 255.81		\$ 255.81
947 LE Music	\$ 48.00		\$ 463.31		\$ 463.31
948 M Trails Art	\$ 711.00		\$ 7,218.77	\$497.29	\$ 6,721.48
949 MT Honor Choir			\$ 989.90	\$49.94	\$ 939.96
950 Centennial General Activity	\$ 8,659.33		\$ 31,494.70	\$860.80	\$ 30,633.90
951 M Trails Special Ed.			\$ 438.48		\$ 438.48
952 CE Staff	\$ 59.37	\$ 1,000.00	\$ 4,936.25		\$ 4,936.25
953 ME Art		\$ (5,943.00)	\$ 2,646.21		\$ 2,646.21
954 ME Media	\$ 5,026.97		\$ 10,614.14	\$1,379.75	\$ 9,234.39
955 MT Reading Carnival			\$ 2,737.42		\$ 2,737.42
956 MT Student Council			\$ 1,987.67		\$ 1,987.67
957 Trails PE Activity Acct			\$ 1,702.24		\$ 1,702.24
958 Prairie View Art	\$ 3,128.00		\$ 3,128.00	\$0.00	\$ 3,128.00
959 HS Spanish Nat'l Hnr Societ	\$ 523.00		\$ 1,651.13		\$ 1,651.13
960 HS MAC			\$ 819.99		\$ 819.99
961 HS Video Club	\$ 687.00		\$ 1,607.63		\$ 1,607.63
962 HS Swim Team	\$ -		\$ 194.99		\$ 194.99
963 MC Archery Club			\$ 394.94		\$ 394.94
964 MS Archery Club	\$ 1,785.00		\$ 3,974.47	\$539.00	\$ 3,435.47
965 MV Student Council	\$ 392.00		\$ 2,821.46		\$ 2,821.46

## MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
966 CE Outdoor Classroom			\$ 20.90		\$ 20.90
967 Mustang Student in Need	\$ 232.00		\$ 4,138.99		\$ 4,138.99
968 MHS HOSA			\$ -		\$ -
969 CRI Outdoor Classroom			\$ 4,500.31		\$ 4,500.31
970 CRI Student Council			\$ 1,154.78		\$ 1,154.78
971 CRI Yearbook	\$ 247.00		\$ 1,655.44		\$ 1,655.44
972 CRI Communications/broadc	\$ 7,886.89	\$ 920.45	\$ 8,807.34		\$ 8,807.34
973 CRI Technology	\$ 317.69	\$ 1,052.63	\$ 1,370.32		\$ 1,370.32
974 CRI Spanish Acct			\$ 667.11		\$ 667.11
975 CRI Elective/Life App		\$ 1,236.92	\$ 1,236.92		\$ 1,236.92
976 CRI Academic Team			\$ -		\$ -
977 CRI 5th GRADE			\$ -		\$ -
978 Horizon Activity	\$ 8,824.06		\$ 13,562.30	\$4,931.30	\$ 8,631.00
979 Horizon Staff Acct	\$ 426.88	\$ 1,000.00	\$ 4,668.12	\$155.72	\$ 4,512.40
980 Horizon Counseling			\$ 152.09		\$ 152.09
981 Horizon Media	\$ 2,176.44		\$ 2,176.44		\$ 2,176.44
982 Prairie View Media	\$ 495.00		\$ 495.00		\$ 495.00
983 Horizon Vocal/music	\$ 1,408.00		\$ 1,408.00		\$ 1,408.00
984 Horizon Art Account	\$ 40.00		\$ 301.02		\$ 301.02
985 Horizon Athletics			\$ -		\$ -
986 Horizon Archery			\$ -		\$ -
987 Horizon Reading			\$ -		\$ -
988 Horizon Science Acct			\$ -		\$ -
989 Horizon Outdoor/Classroom			\$ -		\$ -
990 CENTENNIAL PE	\$ 1,920.00		\$ 1,920.00		\$ 1,920.00
991 Horizon Yearbook			\$ -		\$ -
992 Horizon Communications			\$ -		\$ -
993 CENTENNIAL ARCHERY			\$ -		\$ -
994 PRAIRIE VIEW MUSIC			\$ -		\$ -
995 PRAIRIE VIEW PE			\$ -		\$ -
996 Horzon Academic			\$ -		\$ -
997 MHS Archery & Hunting	\$ 500.00		\$ 500.00		\$ 500.00
998 Mustang Valley PE Activity			\$ 1,724.38		\$ 1,724.38
	\$ 561,706.34	\$ -	\$ 1,648,411.06	\$253,968.03	\$ 1,394,443.03

Report Options: As Of Date: 9/30/2014

Cash By Account and Fund

AC 0100	MAPS TRUST		
2015	24	OKC MAPS TRUST	\$75,753.96
			Total AC 0100 <u>\$75,753.96</u>
AC 0101	BANK OF OKLAHOMA, N.A.		
2013	11	General Fund	\$5,348.38
2014	11	General Fund	\$58,741.73
2015	11	General Fund	\$5,473,139.50
2014	21	Building Fund	\$1,279.93
2015	21	Building Fund	\$116,157.46
2013	22	Child Nutrition Programs Fund	\$643.66
2014	22	Child Nutrition Programs Fund	\$28,721.10
2015	22	Child Nutrition Programs Fund	\$733,511.73
2015	31	Bond Fund #31	\$203,208.15
2015	32	Bond Fund #32	\$8,265,879.96
2015	33	Bond Fund #33	\$65,926.76
2015	34	Bond Fund #34	\$173,508.51
2015	35	Bond Fund #35	\$341,340.56
2015	36	Bond Fund #36	\$547,749.32
2015	37	Bond Fund #37	\$1,084,419.47
2015	38	Bond Fund #38	\$960,000.00
2015	39	Bond Fund #39	\$6,886,284.02
2014	41	Sinking Fund	\$1,485,000.00
2015	41	Sinking Fund	\$2,559,063.85
			Total AC 0101 <u>\$28,989,924.09</u>
			<i>Less Al. chs</i>
			<i>17,755,714.02</i>
			<i>11,234,210.07</i>
AI 0103	YUKON NATIONAL		
2015	41	Sinking Fund	\$245,000.00
			Total AI 0103 <u>\$245,000.00</u>
AI 0110	BANK OF COMMERCE		
2015	41	Sinking Fund	\$240,000.00
			Total AI 0110 <u>\$240,000.00</u>
AI 0111	CORNERSTONE BANK		
2015	11	General Fund	\$485,000.00
			Total AI 0111 <u>\$485,000.00</u>
AI 0112	FIRST NATL BANK OF CHICKASHA		
2015	11	General Fund	\$245,000.00
			Total AI 0112 <u>\$245,000.00</u>
AI 0114	BANK OF MIZUHO (BROKERED BOSC)		
2015	11	General Fund	\$249,000.00
			Total AI 0114 <u>\$249,000.00</u>
AI 0120	BANK OF THE WEST		
2015	41	Sinking Fund	\$1,000,000.00
			Total AI 0120 <u>\$1,000,000.00</u>
			<u>\$31,529,678.05</u>

Cash By Fund

2013	11	General Fund	\$5,348.38
2014	11	General Fund	\$58,741.73
2015	11	General Fund	\$6,452,139.50

Report Options: As Of Date: 9/30/2014

Cash By Account and Fund

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2014	21	Building Fund	\$1,279.93
2015	21	Building Fund	\$116,157.46
2013	22	Child Nutrition Programs Fund	\$643.66
2014	22	Child Nutrition Programs Fund	\$28,721.10
2015	22	Child Nutrition Programs Fund	\$733,511.73
2015	24	OKC MAPS TRUST	\$75,753.96
2015	31	Bond Fund #31	\$203,208.15
2015	32	Bond Fund #32	\$8,265,879.96
2015	33	Bond Fund #33	\$65,926.76
2015	34	Bond Fund #34	\$173,508.51
2015	35	Bond Fund #35	\$341,340.56
2015	36	Bond Fund #36	\$547,749.32
2015	37	Bond Fund #37	\$1,084,419.47
2015	38	Bond Fund #38	\$960,000.00
2015	39	Bond Fund #39	\$6,886,284.02
2014	41	Sinking Fund	\$1,485,000.00
2015	41	Sinking Fund	\$4,044,063.85
			<hr/>
			\$31,529,678.05

OCTOBER 13<sup>TH</sup>, 2014 BOARD MEETING

**FISCAL YEAR 2015**

**LEASE REVENUE BOND (10)** 15002209, 15002215, 15002217-15002218, 15002221, 15002226, 15002229-15002230, 15002234-15002235, 15002277-15002278, 15002445, 15002594-15002597, 15002672-15002674, 15002677

**GENERAL FUND (11)** 15002115-15002139, 15002148, 15002182-15002204, 15002236-15002237, 15002285-15002298, 15002336-15002345, 15002366-15002368, 15002385-15002399, 15002431-15002443, 15002450-15002454, 15002456-15002457, 15002501-15002519, 15002521-15002532, 15002534-15002553, 15002585-15002588, 15002610-15002617, 15002680-15002689, 15002709, 15002756-15002775

**BUILDING FUND (21)**

**FOOD SERVICE (22)** 15002096, 15002205-15002208, 15002279-15002284, 15002346-15002364, 15002446-15002449, 15002455, 15002520, 15002533, 15002618, 15002776

**LEASE REVENUE BOND (23)**

**OKC MAPS TRUST (24)**

**BOND FUND (31)** 15002604, 15002606-15002607

**BOND FUND (32)** 15002216, 15002383, 15002593, 15002608

**BOND FUND (33)** 15002589

**BOND FUND (34)** 15002227

**BOND FUND (35)**

**BOND FUND (36)**

**BOND FUND (37)**

**BOND FUND (38)**

**BOND FUND (39)** 15002097-15002100, 15002210-15002214, 15002219, 15002222-15002225, 15002228, 15002231-15002233, 15002255, 15002275-15002276, 15002384, 15002444, 15002590-15002592, 15002598-15002603, 15002605, 15002609, 15002674-15002676, 15002678-15002679

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Reg No	Requested By	Paid	Liquidated	Remaining
Line No	Qty Ordered	Account No/Description	Account No/Description	Final Cost	Qty Recvd	Order Desc	Encumbrance				
GEN	15002115	17769	BATTERIES PLUS LLC.		09/08/14	00005019	WCAST				
1	2.00	109.9000	.00	219.8000	.00	NP07LP, PROJECTOR BULB					
2	1.00	15.0000	.00	15.0000	.00	SHIPPING CHARGES GUESTIMATION					
		15-11-059-1000-613-239-0000-000-059	SPEC ED DIST - INST - C	234.80	.00						234.80
		<b>Total Accounts: 1</b>		<b>PO Total: 234.80</b>					<b>.00</b>	<b>.00</b>	<b>234.80</b>
GEN	15002116	17769	BATTERIES PLUS LLC.		09/08/14	00005072	J MAXEY				
1	2.00	314.5000	.00	629.0000	.00	TRIPLE TUBE 4-PIN (HS)					
2	2.00	168.0000	.00	336.0000	.00	500W PS35 MOGEL BASE (HS)					
3	1.00	209.8000	.00	209.8000	.00	T6 32W 4PIN (HS)					
4	1.00	163.2000	.00	163.2000	.00	26W (HS)					
5	1.00	35.7600	.00	35.7600	.00	200WT INCANDESCENT (HS)					
6	2.00	47.8800	.00	95.7600	.00	32 W ROUNDT9CW (ME)					
7	3.00	299.5000	.00	898.5000	.00	GX24Q-4 42W (ADMIN)					
8	1.00	99.5000	.00	99.5000	.00	GX23 2-PIN 13W (MEC)					
		15-11-053-2620-618-000-0000-000-053	BLDG & GRNDS - BLDG OPS	2,467.52	.00						2,467.52
		<b>Total Accounts: 1</b>		<b>PO Total: 2,467.52</b>					<b>.00</b>	<b>.00</b>	<b>2,467.52</b>
GEN	15002117	18261	CARRIER SALES AND DISTRIBUTION LLC		09/08/14	00005059	MARTIN RONALD				
1	1.00	202.6900	.00	202.6900	.00	BLOWER MOTOR PARTS FOR VE ROM 152					
		15-11-055-2620-618-000-0000-000-055	HVAC - BLDG OPS - CHEM/	202.69	.00						202.69
		<b>Total Accounts: 1</b>		<b>PO Total: 202.69</b>					<b>.00</b>	<b>.00</b>	<b>202.69</b>
GEN	15002118	18261	CARRIER SALES AND DISTRIBUTION LLC		09/08/14	00005105	JWEST				
1	1.00	487.0000	.00	487.0000	.00	A-COIL FOR MEC ROOM 5B					
		15-11-055-2620-656-000-0000-000-055	HVAC - BLDG OPS - MACHI	487.00	.00						487.00
		<b>Total Accounts: 1</b>		<b>PO Total: 487.00</b>					<b>.00</b>	<b>.00</b>	<b>487.00</b>
GEN	15002119	10712	CITY GLASS		09/08/14	00004933	JWEST				
1	1.00	1,000.0000	.00	1,000.0000	.00	REPAIR LARGE FRONT GLASS AT THE HIGH SCHOOL - NE CORNER					
		15-11-053-2620-618-000-0000-000-053	BLDG & GRNDS - BLDG OPS	1,000.00	.00						1,000.00
		<b>Total Accounts: 1</b>		<b>PO Total: 1,000.00</b>					<b>.00</b>	<b>.00</b>	<b>1,000.00</b>
GEN	15002120	11074	DOLESE BROS CO		09/08/14	00005046	JWEST				
1	1.00	3,000.0000	.00	3,000.0000	.00	PURCHASE SAND/CONCRETE AND GRAVEL TO BE USED DW					
		15-11-053-2620-618-000-0000-000-053	BLDG & GRNDS - BLDG OPS	3,000.00	.00						3,000.00
		<b>Total Accounts: 1</b>		<b>PO Total: 3,000.00</b>					<b>.00</b>	<b>.00</b>	<b>3,000.00</b>

### Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code		PO No		Vendor No/Name		Requested By		
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Reg No	Order Desc	Encumbrance
<b>15002121 12061 FEDEX OFFICE</b>								
1	1.00	500.0000	.00	500.0000	.00	00005100	JWEST	
15-11-052-2620-530-0000-0000-0000-052 INST WAREHOUSE - BLDNG (								
Total Accounts: 1 PO Total: 500.00 .00 500.00								
<b>15002122 16256 FLAGHOUSE</b>								
1	1.00	49.9500	.00	49.9500	.00	00004979	WCAST	
2	1.00	10.0000	.00	10.0000	.00		HEIGHT ADJUSTABLE BALANCE STOOL	
SHIPPING								
15-11-059-2135-658-239-0000-0000-0000-059 SPEC ED DIST - OCC THRP								
Total Accounts: 1 PO Total: 59.95 .00 59.95								
<b>15002123 14129 FOLLETT SCHOOL SOLUTIONS INC</b>								
1	1.00	3,000.0000	.00	3,000.0000	.00	00004900	Michelle Toble	
15-11-021-2220-641-100-1140-0000-145 LIBRARY SRVC - BOOKS								
Total Accounts: 1 PO Total: 3,000.00 .00 3,000.00								
<b>15002124 14129 FOLLETT SCHOOL SOLUTIONS INC</b>								
1	1.00	1,591.3500	.00	1,591.3500	.00	00004912	Julie Slupe	
15-11-021-2220-641-100-1140-0000-120 LIBRARY SRVC - BOOKS								
Total Accounts: 1 PO Total: 1,591.35 .00 1,591.35								
<b>15002125 14129 FOLLETT SCHOOL SOLUTIONS INC</b>								
1	1.00	1,000.0000	.00	1,000.0000	.00	00004928	Bambi Dunn	
15-11-021-2220-641-100-1140-0000-125 LIBRARY SRVC - BOOKS								
Total Accounts: 1 PO Total: 1,000.00 .00 1,000.00								
<b>15002126 11480 GRAINGER</b>								
1	1.00	1,000.0000	.00	1,000.0000	.00	00005010	JWEST	
15-11-053-2620-618-0000-0000-0000-053 BLDG & GRNDS - BLDG OPS								
Total Accounts: 1 PO Total: 1,000.00 .00 1,000.00								
<b>15002127 11532 HAMBRICK-FERGUSON INC.</b>								
1	1.00	308.0000	.00	308.0000	.00	00005068	MARTIN RONALD	
15-11-055-2620-618-0000-0000-0000-055 HVAC - BLDG OPS - CHEM/								
Total Accounts: 1 PO Total: 308.00 .00 308.00								

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders F0DET05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Order Desc	Requested By	Paid	Liquidated	Remaining
Account No/Description													
GEN	15002128	18351	ID SPECIALTIES INC				09/08/14		00005009 MARSHALL				
		2.00	35.0000	.00	70.0000	.00			ZERRA CLEANIN KIT SERIES 3				
		200.00	3.2500	.00	650.0000	.00			I CLASS HID PROXIMITY CARDS#10301				
		1.00	55.0000	.00	55.0000	.00			ECONOMY STRAP CLIP / 500				
			15-11-056-2580-619-000-0000-000-056 TECH - ADMIN TECH SRVC						775.00		.00	.00	775.00
			<b>Total Accounts: 1</b>						<b>PO Total: 775.00</b>		.00	.00	<b>775.00</b>
GEN	15002129	23667	IMAGENET CONSULTING LLC				09/08/14		00005086 WCAST				
		5.00	387.0000	.00	1,935.0000	.00			LASERFICHE NAMED FULL USE				
		5.00	26.9100	.00	134.5500	.00			IF NAMED FULL USER LSAP				
		1.00	556.9000	.00	556.9000	.00			SOFTWARE DESIGN & CONSULTING				
			15-11-621-2330-346-239-0000-000-059 STATE/PED SRVC-TECH REL						2,626.45		.00	.00	2,626.45
			<b>Total Accounts: 1</b>						<b>PO Total: 2,626.45</b>		.00	.00	<b>2,626.45</b>
GEN	15002130	22918	K20 CENTER-LEADERSHIP				09/08/14		00005036 Rand Pena				
		1.00	299.0000	.00	299.0000	.00			ok-acts leadership seminar dec 10-11		.00	.00	299.00
			15-11-000-2213-860-271-0000-000-510 INST STAFF TRAIN - STAF						299.00		.00	.00	299.00
			<b>Total Accounts: 1</b>						<b>PO Total: 299.00</b>		.00	.00	<b>299.00</b>
GEN	15002131	22158	KNIGHT PAVING INC				09/08/14		00005045 MARTIN RONALD				
		1.00	1,108.0000	.00	1,108.0000	.00			CONSTRUCT 4-CONCRETE FLUMES TO CONTROL EROSION AT CENTENNIAL		.00	.00	1,108.00
			15-11-053-2630-459-000-0000-000-053 BLDG & GRND - UPKP GRND						1,108.00		.00	.00	1,108.00
			<b>Total Accounts: 1</b>						<b>PO Total: 1,108.00</b>		.00	.00	<b>1,108.00</b>
GEN	15002132	18535	MAXIM HEALTHCARE SERVICES INC				09/08/14		00005002 WCAST				
		1.00	40,000.0000	.00	40,000.0000	.00			NURSE/HEALTH SERVICES FOR SCHOOL YEAR 14-15		.00	.00	40,000.00
			15-11-621-2132-323-239-0000-000-059 New Account						40,000.00		.00	.00	40,000.00
			<b>Total Accounts: 1</b>						<b>PO Total: 40,000.00</b>		.00	.00	<b>40,000.00</b>
GEN	15002133	12719	OFFICE DEPOT				09/08/14		00004714 JWEST				
		3.00	69.9900	.00	209.9700	.00			TONER CARTRIDGES		.00	.00	209.97
			15-11-060-2620-611-000-0000-000-060 OPS - BLDG OPS - PAPER/'						209.97		.00	.00	209.97
			<b>Total Accounts: 1</b>						<b>PO Total: 209.97</b>		.00	.00	<b>209.97</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code

All Purchase Orders

FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Reg No	Requested By	Encumbrance			Liquidated	Remaining
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Account No/Description	Paid		
GEN	15002134	23770				09/08/14	00005000 WCAST			
1	1.00	33.0000	.00	33.0000	.00		BASC-2 TRS-C CE ENG			
2	1.00	33.0000	.00	33.0000	.00		BASC2 TRS-A CE ENG			
3	1.00	33.0000	.00	33.0000	.00		BASC-2 PRS-C CE ENG			
4	1.00	33.0000	.00	33.0000	.00		BASC-2 PRS-A CE ENG			
5	1.00	33.0000	.00	33.0000	.00		BASC-2 SRP-A CE ENG			
6	1.00	15.0000	.00	15.0000	.00		SHIPPING CHARGES			
							15-11-059-2140-614-239-0000-000-059 SPEC ED DIST - PSYCH SR	180.00	.00	180.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>180.00</b>	<b>.00</b>	<b>180.00</b>
GEN	15002135	17680				09/08/14	00005047 JWEST			
1	1.00	3,000.0000	.00	3,000.0000	.00		SERVICE/REPAIRS ON ELEVATORS DW	.00	.00	3,000.00
							15-11-053-2620-438-0000-0000-000-053 BLDG & GRNDS - BLDG OPS	3,000.00	.00	3,000.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>3,000.00</b>	<b>.00</b>	<b>3,000.00</b>
GEN	15002136	13906				09/08/14	00005099 JWEST			
1	1.00	500.0000	.00	500.0000	.00		CHARGES FOR SHIPPING	.00	.00	500.00
							15-11-052-2620-530-0000-0000-000-052 INST WAREHOUSE - BLDNG	500.00	.00	500.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>500.00</b>	<b>.00</b>	<b>500.00</b>
GEN	15002137	17260				09/08/14	00004950 WCAST			
1	3.00	15.0000	.00	45.0000	.00		REPLACEMENT PENS AND ERASER - SET OF FOUR (BLACK, RED, BLUE, GREEN			
2	3.00	8.0000	.00	24.0000	.00		USB A TO B 15FT			
3	1.00	15.0000	.00	15.0000	.00		SHIPPING AND HANDLING CHARGES			
							15-11-641-1000-653-239-0000-000-059 New Account	84.00	.00	84.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>84.00</b>	<b>.00</b>	<b>84.00</b>
GEN	15002138	13963				09/08/14	00004939 Vardeman			
1	1.00	1,000.0000	.00	1,000.0000	.00		Laboratory Supplies (Batteries, Soil, Matches)	.00	.00	1,000.00
							15-11-025-1000-681-100-5000-000-705 SCI - INST - COCURR SUP	1,000.00	.00	1,000.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>1,000.00</b>	<b>.00</b>	<b>1,000.00</b>
GEN	15002139	13991				09/08/14	00005070 Robin Brown			
1	6.00	30.0000	.00	180.0000	.00		Gloss Laminates 1" Core Poly In	.00	.00	180.00
							15-11-000-1000-619-100-1050-000-125 INST - OFC/CLSRM SUPP	180.00	.00	180.00
<b>Total Accounts: 1</b>							<b>FO Total:</b>	<b>180.00</b>	<b>.00</b>	<b>180.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Reg No	Requested By					
Line No	Qty Ordered	Unit Price	Disc/Frht	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002148	13963	09/08/14	00005026	Randi Pena					
	1.00	400.0000	.00	400.0000	.00	flour, cream of tartar, food coloring, sugar, cocoa powder, milk,			.00	400.00
				15-11-000-1000-681-100-1050-000-510 INST - COCURR SUPP			400.00	.00		400.00
				<b>Total Accounts: 1</b>			<b>400.00</b>	<b>.00</b>		<b>400.00</b>
				PO Total:			400.00	.00		400.00
GEN	15002182	10818	09/11/14	00005109	J MAXEY					
	25.00	24.1600	.00	604.0000	.00	HAND SANITIZER SOAP			.00	604.00
				15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -			604.00	.00		604.00
				<b>Total Accounts: 1</b>			<b>604.00</b>	<b>.00</b>		<b>604.00</b>
				PO Total:			604.00	.00		604.00
GEN	15002183	17769	09/11/14	00005129	J MAXEY					
	4.00	159.6000	.00	638.4000	.00	4' TS FLOR. LIGHTBULB (CENT)			.00	638.40
				15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS			638.40	.00		638.40
				<b>Total Accounts: 1</b>			<b>638.40</b>	<b>.00</b>		<b>638.40</b>
				PO Total:			638.40	.00		638.40
GEN	15002184	14840	09/11/14	00005153	MILLY COOPER					
	15.00	70.0000	.00	1,050.0000	.00	WILSON 1010 HS BASEBALLS				
	24.00	40.0000	.00	960.0000	.00	DIAMOND DOL 1 BASEBALLS				
	7.00	60.0000	.00	420.0000	.00	TURF SHOES				
	58.5700	40.0000	.00	409.9900	.00	NIKE BP PULLOVER TOPS				
	8.00	40.0000	.00	320.0000	.00	CHAMPION HOODIES LETTERED				
	1.00	164.8800	.00	164.8800	.00	FRIEIGHT				
				15-11-063-1000-657-803-0000-000-705 New Account			3,324.87	.00		3,324.87
				<b>Total Accounts: 1</b>			<b>3,324.87</b>	<b>.00</b>		<b>3,324.87</b>
				PO Total:			3,324.87	.00		3,324.87
GEN	15002185	17223	09/11/14	00005140	JWEST					
	1.00	500.0000	.00	500.0000	.00	FY2014-15 FALSE ALARM FEES FOR THE NORTH DISTRICT			.00	500.00
				15-11-053-2620-810-000-0000-000-053 BLDG & GRNDS - BLDG OPS			500.00	.00		500.00
				<b>Total Accounts: 1</b>			<b>500.00</b>	<b>.00</b>		<b>500.00</b>
				PO Total:			500.00	.00		500.00

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By					
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
Vendor 18385										
GEN	15002186	18385	09/11/14	00005150	MILLY COOPER					
	1	1.00		165.0000	.00	DELUXE CLUB CART				
	2	3.00		20.0000	.00	SPEED JUMPROPS				
	3	2.00		42.0000	.00	LONG LINES				
	4	2.00		24.9500	.00	SPOTS COURT SHAPES				
	5	1.00		12.0000	.00	COACHES CLIP BOARD				
	6	12.00		2.5000	.00	SPOTLIGHT MARKER CONES				
				15-11-063-1000-657-803-0000-000-705 New Account			400.90	.00	.00	400.90
				<b>Total Accounts: 1</b>			<b>400.90</b>	<b>.00</b>	<b>.00</b>	<b>400.90</b>
Vendor 83184										
GEN	15002187	83184	09/11/14	00005124	Vardeman					
	1	1.00		27.9100	.00	Mileage to and from the Mustang Public Library for Homebound Servi				
				15-11-189-1000-580-422-0000-000-705 HOMEROUND - INST - STAF.			27.91	.00	.00	27.91
				<b>Total Accounts: 1</b>			<b>27.91</b>	<b>.00</b>	<b>.00</b>	<b>27.91</b>
Vendor 21647										
GEN	15002188	21647	09/11/14	00005104	Stacey Elliott					
	1	1.00		99.9900	.00	Est-P1-Projector Lamp for Promethean SmartBoard				
	2	1.00		15.0000	.00	Shipping and handling				
				15-11-412-1000-653-314-8400-000-705 INST-TECH EQUIP-FCS			114.99	.00	.00	114.99
				<b>Total Accounts: 1</b>			<b>114.99</b>	<b>.00</b>	<b>.00</b>	<b>114.99</b>
Vendor 17183										
GEN	15002189	17183	09/11/14	00005102	WCAST					
	1	25.00		206.2500	.00	LETTERS AND NUMBERS FOR ME				
	2	15.00		123.7500	.00	MY PRINTING BOOKS				
	3	6.00		49.5000	.00	PRINTING POWER				
	4	10.00		82.5000	.00	CURSIVE HANDWRITING				
	5	2.00		20.1000	.00	FLIP CRAYONS				
	6	5.00		41.2500	.00	MY FIRST SCHOOL BOOK				
				15-11-641-2170-658-239-0000-000-059 New Account			543.45	.00	.00	543.45
				<b>Total Accounts: 1</b>			<b>543.45</b>	<b>.00</b>	<b>.00</b>	<b>543.45</b>
Vendor 21339										
GEN	15002190	21339	09/11/14	00005190	MARSHALL					
	1	12.00		152.4000	.00	12V 3AH SLA .250 FASTON - WP3-12				
				15-11-056-2580-653-000-000-000-056 TECH - ADMIN TECH SRVC			152.40	.00	.00	152.40
				<b>Total Accounts: 1</b>			<b>152.40</b>	<b>.00</b>	<b>.00</b>	<b>152.40</b>

Mustang Public Schools

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15002191	90223 MCINTIRE VANESSA	09/11/14	00005163	Vardeman
1	1.00	46.8100 .00	46.8100 .00	Mileage to and from for Homebound Services/Alexandria Anderson/9-2	46.81
		15-11-189-1000-580-422-0000-000-705 HOMEBOUND - INST - STAF.		46.81	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>46.81</b>	<b>.00</b>
GEN	15002192	14094 NCS/PEARSON INC	09/11/14	00005217	Mitchell, Jill
1	70.00	6.0000 .00	420.0000 .00	4th grade AIMSweb math/reading spots	420.00
		15-11-000-2230-444-100-0000-000-110 New Account		420.00	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>420.00</b>	<b>.00</b>
GEN	15002193	19913 NORMAN STAMP AND SEAL	09/11/14	00005139	WCASST
1	1.00	17.0000 .00	17.0000 .00	SELF INKING STAMP SHINY 1825 WITH THE NAME "KAIDEN"	17.00
2	1.00	17.0000 .00	17.0000 .00	SELF INKING STAMP SHINY 1825 WITH THE NAME "KARLI"	17.00
3	1.00	17.0000 .00	17.0000 .00	SELF INKING STAMP SHINY 1825 WITH THE NAME "MAHIYA"	17.00
		15-11-059-1000-658-239-0000-000-059 SPEC ED DIST - INST - AI		51.00	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>51.00</b>	<b>.00</b>
GEN	15002194	61931 OARD MARVA	09/11/14	00005164	S. Sandefer
1	1.00	1,000.0000 .00	1,000.0000 .00	14-15 Mileage Reimbursement for Martha Oard	1,000.00
		15-11-064-2212-580-000-0000-000-064 CUR - INST & CURR DEV -		1,000.00	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>1,000.00</b>	<b>.00</b>
GEN	15002195	12719 OFFICE DEPOT	09/11/14	00005136	Stacey Elliott
1	3.00	23.9900 .00	71.9700 .00	HP564XL Black Ink Cartridge	71.97
2	1.00	17.0900 .00	17.0900 .00	Swingline Stapler	17.09
		15-11-412-1000-611-312-8600-000-705 New Account		71.97	.00
		15-11-412-1000-619-312-8600-000-705 INST-CLSRM/OFC SUPP		17.09	.00
		<b>Total Accounts: 2</b>	<b>PO Total:</b>	<b>89.06</b>	<b>.00</b>
GEN	15002196	23364 OK DEPT OF CAREER TECH CONFERENCE	09/11/14	00005137	Stacey Elliott
1	3.00	25.0000 .00	75.0000 .00	Followup New Teacher Workshop 9-24,11/4,&1/21/15	75.00
		15-11-412-2213-860-312-8600-000-705 New Account		75.00	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>75.00</b>	<b>.00</b>
GEN	15002197	16582 PEARSON	09/11/14	00005179	L. SEMMLER
1	53.00	6.0000 .00	318.0000 .00	AIMSWEB COMPLETE	318.00
		15-11-000-2230-444-100-0000-000-105 New Account		318.00	.00
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>318.00</b>	<b>.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Req No	Order Desc	Encumbrance	Requested By	Paid	Liquidated	Remaining
Line No	Qty Ordered	Account No/Description	Account No/Description	PO Date	PO Total:	PO Total:	PO Total:	PO Total:	PO Total:	PO Total:	PO Total:	PO Total:	PO Total:
GEN	15002198	12965	PERFECTION EQUIPMENT CO.										
1	1.00	543.1800	.00	09/11/14	543.1800	0.00	00005181	JWEST					
		15-11-053-2620-439-000-0000-000-053 BLDG & GRNDS - BLDG OPS			543.18			PARTS/LABOR TO REPAIR THE CARPENTERS TRUCK DOOR					543.18
		<b>Total Accounts: 1</b>			<b>543.18</b>								<b>543.18</b>
GEN	15002199	12971	PERMA BOUND BOOKS										
1	1.00	1,000.0000	.00	09/11/14	1,000.0000	.00	00005116	Michelle Toble					
		15-11-021-2220-641-100-1140-000-145 LIBRARY SRVC - BOOKS			1,000.00			Library Books List will be emailed					1,000.00
		<b>Total Accounts: 1</b>			<b>1,000.00</b>								<b>1,000.00</b>
GEN	15002200	61825	SEVILLE CLASSICS INC										
		<b>Total Accounts: 0</b>						KRIS GREEN					.00
GEN	15002201	14689	STAPLES										
		<b>Total Accounts: 0</b>						Molly Wilson					.00
GEN	15002202	12719	OFFICE DEPOT										
1	2.00	90.8400	.00	09/11/14	181.6800	.00	00005184	Vardeman					
		15-11-025-1000-681-100-5000-000-705 SCI - INST - COCURR SUP			181.68			Inkless Fingerprint Pads 12/pkg					181.68
		<b>Total Accounts: 1</b>			<b>181.68</b>								<b>181.68</b>
GEN	15002203	23488	STARFALL EDUCATION										
1	1.00	70.0000	.00	09/11/14	70.0000	.00	00005206	WCAST					
		15-11-059-1000-681-239-1050-000-135 SPEC ED DIST - INST - C			70.00			TEACHER MEMBERSHIP / CARISSA SHELTON / CENTENNIAL					70.00
		<b>Total Accounts: 1</b>			<b>70.00</b>								<b>70.00</b>
GEN	15002204	18895	TEACHER DIRECT										
1	10.00	3.2100	.00	09/11/14	32.1000	.00	00004612	Stacey Elliott					
2	3.00	3.6500	.00		10.9500	.00		5 Tab Expandable Pocket With Corner Lock					
3	3.00	1.8200	.00		5.4600	.00		Taupe Ass Note Tabs					
4	10.00	7.0800	.00		70.8000	.00		Neon Ass Note Tabs					
5	3.00	7.0800	.00		21.2400	.00		Ass 10 Color Card Stock					
6	4.00	5.4800	.00		21.9200	.00		White Card Stock					
		<b>Total Accounts: 3</b>			<b>162.47</b>			Copy Paper					<b>162.47</b>
		15-11-511-1000-619-429-1139-000-120 New Account			48.51								48.51
		15-11-511-1000-681-429-1139-000-120 New Account			92.04								92.04
		15-11-511-1000-611-429-1139-000-120 New Account			21.92								21.92
		<b>Total Accounts: 3</b>			<b>162.47</b>								<b>162.47</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Reg No	Requested By					
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002236	17049								
	1	1.00		25.0000	09/12/14	00005205	Vardeman			
				25.0000			Conference Fees			
				15-11-456-2213-860-239-1060-000-705			New Account			
				<b>Total Accounts: 1</b>		<b>PO Total:</b>				
										25.00
										25.00
GEN	15002237	83393								
	1	1.00		40.3200	09/12/14	00005114	suffield			
				40.3200			Mileage for Home bound .8 miles 2 x a week for 32 weeks at .56 a			
				15-11-189-1000-580-422-1050-000-120			HOMEBOUND - INST - STAF.			
				<b>Total Accounts: 1</b>		<b>PO Total:</b>				
										40.32
										40.32
GEN	15002285	14462								
	1	6.00		25.8100	09/16/14	00005288	MARSHALL			
	2	1.00		15.0000			NoiseHush NS560-11977 Clip-on Bluetooth Stereo Headset for all Tab			
				15-11-056-2230-530-000-0000-000-056			TECH - INST RELATED TECH			
				<b>Total Accounts: 1</b>		<b>PO Total:</b>				
										169.86
										169.86
GEN	15002286	13156								
	1	1.00		208.0000	09/16/14	00005261	KRIS GREEN			
	2	1.00		208.0000			MATH + SCIENCE BEGINNING EDITION			
				208.0000			READING BEGINNING EDITION			
				15-11-511-2194-642-429-1139-000-105			PARNIL ADVSRY-PERIODICA			
				15-11-511-2194-642-429-1139-000-120			New Account			
				15-11-511-2194-642-429-1139-000-125			New Account			
				15-11-511-2194-642-429-1139-000-135			New Account			
				15-11-511-2194-642-429-2231-000-105			New Account			
				15-11-511-2194-642-429-2231-000-120			New Account			
				15-11-511-2194-642-429-2231-000-125			New Account			
				<b>Total Accounts: 8</b>		<b>PO Total:</b>				
										416.00
										416.00
GEN	15002287	61946								
	1	1.00		295.0000	09/16/14	00005263	WCAST			
				295.0000			OPTIMA JOYSTICK			
				15-11-641-1000-653-239-0000-000-059			New Account			
				<b>Total Accounts: 1</b>		<b>PO Total:</b>				
										295.00
										295.00
GEN	15002288	11650								
	1	1.00		367.8100	09/16/14	00005240	stacy brown			
				367.8100			tax liability			
				15-11-050-2511-810-000-0000-000-051			DISTWIDE - BUS - DUES/F.			
				<b>Total Accounts: 1</b>		<b>PO Total:</b>				
										367.81
										367.81

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Reg No	Requested By	Encumbrance	Paid	Liquidated	Remaining
Line No	Qty Ordered	Account No/Description	Account No/Description	Final Cost	Qty Recvd	Order Desc	Order Desc	Order Desc	Order Desc	Order Desc	Order Desc	Order Desc
GEN	15002289	12218	LINGUI SYSTEMS		09/16/14	00005262	WCAST					
1	3.00	56.0000	.00	168.0000	.00	TELD-3; TEST OF EARLY LANGUAGE DEVELOPMENT, 3RD ED PROFILE/EXAMINE						
2	1.00	16.8000	.00	16.8000	.00	SHIPPING CHARGES 10%						
		15-11-641-2152-614-239-0000-000-059 new account				184.80			.00	.00	.00	184.80
		<b>Total Accounts: 1</b>				<b>PO Total: 184.80</b>			.00	.00	.00	<b>184.80</b>
GEN	15002290	15228	MUSTANG CHAMBER OF COMMERCE		09/16/14	00005271	Brenda Dunn					
1	1.00	399.9900	.00	399.9900	.00	Single Business Card Ad in Chamber's area map			.00	.00	.00	399.99
		15-11-050-2323-540-0000-000-051 New Account				399.99			.00	.00	.00	399.99
		<b>Total Accounts: 1</b>				<b>PO Total: 399.99</b>			.00	.00	.00	<b>399.99</b>
GEN	15002291	14094	NCS/PEARSON INC		09/16/14	00005237	Molly Wilson					
1	52.00	6.0000	.00	312.0000	.00	52 Seats in Aimsweb for 4th Grade Students			.00	.00	.00	312.00
		15-11-000-2230-444-100-0000-000-135 New Account				312.00			.00	.00	.00	312.00
		<b>Total Accounts: 1</b>				<b>PO Total: 312.00</b>			.00	.00	.00	<b>312.00</b>
GEN	15002292	14094	NCS/PEARSON INC		09/16/14	00005242	danielc					
1	50.00	6.0000	.00	300.0000	.00				.00	.00	.00	300.00
		15-11-000-2230-444-100-0000-000-150 New Account				300.00			.00	.00	.00	300.00
		<b>Total Accounts: 1</b>				<b>PO Total: 300.00</b>			.00	.00	.00	<b>300.00</b>
GEN	15002293	14094	NCS/PEARSON INC		09/16/14	00005255	Trails					
1	75.00	6.0000	.00	450.0000	.00	Aims seat for 4th grade			.00	.00	.00	450.00
		15-11-000-1000-430-100-1050-000-120 INST - REPAIR/MAINT SUP.				450.00			.00	.00	.00	450.00
		<b>Total Accounts: 1</b>				<b>PO Total: 450.00</b>			.00	.00	.00	<b>450.00</b>
GEN	15002294	12719	OFFICE DEPOT		09/16/14	00005252	CHRISTY MCKINL					
1	3.00	27.9900	.00	83.9700	.00	AT A GLANCE 14 MO APPT BOOK BLK			.00	.00	.00	83.97
		15-11-067-2572-619-0000-000-067 HR - PRSNL SRVC - OFC S'				83.97			.00	.00	.00	83.97
		<b>Total Accounts: 1</b>				<b>PO Total: 83.97</b>			.00	.00	.00	<b>83.97</b>
GEN	15002295	16136	OKLAHOMA ASSOC. PUPIL TRANSP.		09/16/14	00005247	L CAPTRWRIGHT					
1	1.00	140.0000	.00	140.0000	.00	SCHOOL BUS TRAINING			.00	.00	.00	140.00
		15-11-054-2573-860-0000-000-054 TRAN - NONINST STAFF TR.				140.00			.00	.00	.00	140.00
		<b>Total Accounts: 1</b>				<b>PO Total: 140.00</b>			.00	.00	.00	<b>140.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Fight	Final Cost	PO Date	Req No	Requested By	Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15002296	61822	1.00	0.00	1,000.0000	09/16/14	00005251	L CARTWRIGHT					
			1,000.0000	.00	1,000.0000	.00	BUS PARTS						1,000.00
			15-11-054-2740-612-000-0000-000-054	TRAN - STDNT VHCL SRVC	1,000.00								1,000.00
			Total Accounts: 1		PO Total:	1,000.00							1,000.00
GEN	15002297	12835	1.00	0.00	60.0000	09/16/14	00005253	Brenda Dunn					
			60.0000	.00	60.0000	.00	Registration for Minutes Clerk Training						60.00
			15-11-050-2319-860-000-0000-000-051	New Account	60.00								60.00
			Total Accounts: 1		PO Total:	60.00							60.00
GEN	15002298	17260	1.00	0.00	300.0000	09/16/14	00005227	MARSHALLA					
			300.0000	.00	300.0000	.00	OPEN FOR SUPPLIES						300.00
			15-11-056-2580-653-000-0000-000-056	TECH - ADMIN TECH SRVC	300.00								300.00
			Total Accounts: 1		PO Total:	300.00							300.00
GEN	15002336	11188	1.00	0.00	1,120.0000	09/19/14	00005343	MILLY COOPER					
			1,120.0000	.00	1,120.0000	.00	IMPORT 16X50" CHAMPIONSHIP RYEGRASS						4,997.00
			232.0000	.00	232.0000	.00	IMPORT 16X40" 11-11-22-TRACE ELEMENTS						4,997.00
			250.0000	.00	250.0000	.00	SPREAD SEED & FERTILIZER						4,997.00
			825.0000	.00	825.0000	.00	IMPORT 75 TONS OF WASHED SAND						4,997.00
			600.0000	.00	600.0000	.00	IMPORT 40 YARDS OFORGANIC COMPOST						4,997.00
			920.0000	.00	920.0000	.00	BLEND & APPLY						4,997.00
			550.0000	.00	550.0000	.00	SMOOTH & FILL						4,997.00
			300.0000	.00	300.0000	.00	ROLL						4,997.00
			200.0000	.00	200.0000	.00	MOBILIZATION						4,997.00
			15-11-063-2630-710-800-0000-000-705	ATH - UPKP GRNDS - LAND	4,997.00								4,997.00
			Total Accounts: 1		PO Total:	4,997.00							4,997.00
GEN	15002337	14129	1.00	0.00	402.4500	09/19/14	00005352	C. WALTERS					
			402.4500	.00	402.4500	.00	LIBRARY BOOKS						402.45
			15-11-021-2220-641-100-1140-000-000-505	LIBRARY SRVC - BOOKS	402.45								402.45
			Total Accounts: 1		PO Total:	402.45							402.45
GEN	15002338	61544	1.00	0.00	3,594.0000	09/19/14	00005368	S. Sandefer					
			3,594.0000	.00	3,594.0000	.00	District License - 12 Schools - Moby Max						3,594.00
			15-11-064-2212-444-271-0000-000-064	CUR - INST & CURR DEV -	3,594.00								3,594.00
			Total Accounts: 1		PO Total:	3,594.00							3,594.00

Mustang Public Schools

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	PO No	Qty Ordered	Unit Price	Disc/Fright	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002339	20011	09/19/14	00005239	MARTIN RONALD		1.00	500.0000	.00	500.0000		SAFETY SUPPLIES FOR EMPLOYEES		.00	.00	500.00
												500.00				500.00
												PO Total:				500.00
GEN	15002340	22689	09/19/14	00005357	MARTIN RONALD		1.00	3,000.0000	.00	3,000.0000		PLUMBING REPAIRS DISTRICT		.00	.00	3,000.00
												3,000.00				3,000.00
												PO Total:				3,000.00
GEN	15002341	14094	09/19/14	00005319	Shawna Carter		107.00	6,000.0000	.00	642.0000		AINSweb Complete		.00	.00	642.00
												642.00				642.00
												PO Total:				642.00
GEN	15002342	12719	09/19/14	00005374	Sondra Bivens		1.00	72.9900	.00	72.9900		brwn craft roll 36 x 1000"		.00	.00	72.9900
												orange craft roll 36 x 1000"		.00	.00	72.9900
												green craft roll 36 x 1000"		.00	.00	72.9900
												red craft roll 36 x 1000"		.00	.00	72.9900
												blue craft roll 36 x 1000"		.00	.00	72.9900
												black craft roll 36 x 1000"		.00	.00	85.4900
												Post-It Pop up notes		.00	.00	35.1800
												PAPER/COPY		.00	.00	450.44
												INST - OFC/CLERK		.00	.00	35.18
												PO Total:				485.62
GEN	15002343	12971	09/19/14	00005345	C. Walters		1.00	461.3400	.00	461.3400		LIBRARY BOOKS TO BE ORDERED UPON RECEIPT OF PO		.00	.00	461.34
												LIBRARY SRVC - BOOKS		.00	.00	461.34
												PO Total:				461.34
GEN	15002344	14689	09/19/14	00005269	WCAST		3.00	47.6700	.00	143.0100		STAPLES TOP TAB CLASSIFICATION FOLDERS, 1 PARTITION/4 FASTENERS, I		.00	.00	461.34
												OIC 90134 CONTEMPORARY 2-HOLE ECO-PUNCH, 25 SHEETS/20 LB, BLACK/GR		.00	.00	9.3400
												STAPLES MOTIVA ADVANCED INK PENS, FINE POINT, 0.7MM, ASSORTED COLC		.00	.00	2.7700
												155.12		.00	.00	155.12
												PO Total:				155.12

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Fight	Final Cost	PO Date	Reg No	Requested By	Paid	Liquidated	Remaining
Line No	Account No/Description	Unit Price	Disc/Fight	Final Cost	Qty Recvd	Order Desc	Encumbrance				
GEN	15002345	13886	UCO								
1	1,000.0000	.00	1,000.0000	.00	09/19/14	00005353	S. Sandefer				
	15-11-311-2213-860-271-0000-000-064 PD - INST STAFF TRAIN -			1,000.00			Julie Moore Registration Fee - Okla Principals Academy				1,000.00
	<b>Total Accounts: 1</b>			<b>1,000.00</b>	<b>PO Total:</b>			<b>1,000.00</b>			<b>1,000.00</b>
GEN	15002365	10257	BARNES & NOBLE								
	<b>Total Accounts: 0</b>				09/19/14	00005347	Vardeman				
	<b>PO Total:</b>							<b>.00</b>			<b>.00</b>
GEN	15002366	14840	BSN SPORTS INC.								
1	5.00	.00	340.0000	.00	09/19/14	00005389	MILLY COOPER				
2	4.00	.00	140.0000	.00			BLACK ZOOM FLY TB SHOE				
		.00					NIKE GUNG HO POLO				
	15-11-063-1000-657-803-0000-000-705 New Account			480.00							480.00
	<b>Total Accounts: 1</b>			<b>480.00</b>	<b>PO Total:</b>			<b>480.00</b>			<b>480.00</b>
GEN	15002367	17049	DEPT. OF REHAB SERVICES								
1	1.00	.00	25.0000	.00	09/19/14	00005313	Vardeman				
	15-11-456-2213-860-239-1060-000-705 New Account			25.00			Conference Fees				25.00
	<b>Total Accounts: 1</b>			<b>25.00</b>	<b>PO Total:</b>			<b>25.00</b>			<b>25.00</b>
GEN	15002368	12719	OFFICE DEPOT								
1	2.00	.00	31.9800	.00	09/19/14	00005020	KRIS GREEN				
2	3.00	.00	47.9700	.00			COSMIC ORANGE CARDSTOCK				
		.00					PULSAR PINK CARDSTOCK				
	15-11-367-1000-681-424-1130-000-051 New Account			79.95							79.95
	<b>Total Accounts: 1</b>			<b>79.95</b>	<b>PO Total:</b>			<b>79.95</b>			<b>79.95</b>
GEN	15002385	83388	BRANDI LYNN GORE								
1	1.00	.00	405.2800	.00	09/22/14	00005402	Vardeman				
	15-11-189-1000-580-422-4000-000-705 HOMEBOUND - INST - STAF			405.28			Mileage to and from Hayley Schapka's home for Homebound Services 9				405.28
	<b>Total Accounts: 1</b>			<b>405.28</b>	<b>PO Total:</b>			<b>405.28</b>			<b>405.28</b>
GEN	15002386	14840	BSN SPORTS INC.								
1	23.00	.00	805.0000	.00	09/22/14	00005413	MILLY COOPER				
2	21.00	.00	693.0000	.00			NIKE SWEATS BLACK TOP & BOTTOM 2-SMALL 10-MED 5-LARGE 4-XL 1XXL 1-				
3	1.00	.00	95.0000	.00			NIKE SWEATPANTS ORDER 4-SMALL 6-MED 6-LARGE 4-XL 1-XXL SHIPPING				
	15-11-063-1000-657-803-0000-000-705 New Account			1,593.00							1,593.00
	<b>Total Accounts: 1</b>			<b>1,593.00</b>	<b>PO Total:</b>			<b>1,593.00</b>			<b>1,593.00</b>

Mustang Public Schools

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Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Fright	Final Cost	Qty Recvd	Order Desc	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002387	1.00	11239	75.0000	.00	75.0000	09/22/14	00005425 Vardeman						
				15-11-012-1000-810-100-4020-000-705 DRAMA - INST - DUES/FEE:		75.00		Parents Just Don't Understand Royalty Fee						75.00
				<b>Total Accounts: 1</b>		<b>75.00</b>	<b>PO Total:</b>	<b>75.00</b>						<b>75.00</b>
GEN	15002388	1.00	18506	1,200.0000	.00	1,200.0000	09/22/14	00005303 S. Sandefer						
				15-11-050-2573-810-000-0000-000-050 New Account		1,200.00		14-15 Renewal for District Staff on Bloodborne, etc. trainings on						1,200.00
				<b>Total Accounts: 1</b>		<b>1,200.00</b>	<b>PO Total:</b>	<b>1,200.00</b>						<b>1,200.00</b>
GEN	15002389	1.00	22158	600.0000	.00	600.0000	09/22/14	00005430 JWEST						
				15-11-053-2630-459-000-0000-000-053 BLDG & GRND - UPKP GRND		600.00		REDO CONCRETE AT ME THAT WAS REMOVED DUE TO PLUMBING ISSUES						600.00
				<b>Total Accounts: 1</b>		<b>600.00</b>	<b>PO Total:</b>	<b>600.00</b>						<b>600.00</b>
GEN	15002390	1.00	23702	210.0000	.00	210.0000	09/22/14	00005449 MARTIN RONALD						
				15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS		210.00		ROOF REPAIRS AT TRAILS THAT ARE NON WARRANTY						210.00
				<b>Total Accounts: 1</b>		<b>210.00</b>	<b>PO Total:</b>	<b>210.00</b>						<b>210.00</b>
GEN	15002391	1.00	12565	18.0000	.00	18.0000	09/22/14	00005327 Brenda Dunn						
				15-11-050-2321-647-000-0000-000-050 New Account		18.00		1 year subscription for Superintendent's office						18.00
				<b>Total Accounts: 1</b>		<b>18.00</b>	<b>PO Total:</b>	<b>18.00</b>						<b>18.00</b>
GEN	15002392	1.00	18782	149.0000	.00	149.0000	09/22/14	00005421 Vardeman						
				15-11-012-1000-810-100-4020-000-705 DRAMA - INST - DUES/FEE:		149.00		Annual Membership Dues						149.00
				<b>Total Accounts: 1</b>		<b>149.00</b>	<b>PO Total:</b>	<b>149.00</b>						<b>149.00</b>
GEN	15002393	1.00	12713	4,386.0000	.00	4,386.0000	09/22/14	00005455 MILLY COOPER						
				15-11-063-1000-449-868-0000-000-705 New Account		4,386.00		RECREATION POOL LANE RENTAL- OCTOBER 1 2014-						4,386.00
				<b>Total Accounts: 1</b>		<b>4,386.00</b>	<b>PO Total:</b>	<b>4,386.00</b>						<b>4,386.00</b>

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By					
Line No	Qty Ordered	Unit Price	Disc/Fight	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002394	12719	OFFICE DEPOT	09/22/14	00005404	S. Sandefer				
1	6.00	7.1900	.00	43.1400	.00	Manila File Folders Letter size (100 per box)				
2	6.00	13.4900	.00	80.9400	.00	Hanging File Folders (Color/Letter Size) (25 pkg)				
3	4.00	26.9900	.00	107.9600	.00	Color File Folders (Letter size & 100 per box)				
						15-11-064-2212-619-100-0000-000-064 CUR - INST & CURR DEV -	232.04	.00	.00	232.04
						<b>Total Accounts: 1</b>	<b>232.04</b>	<b>.00</b>	<b>.00</b>	<b>232.04</b>
GEN	15002395	21713	PIONEER EQUIPMENT	09/22/14	00005411	JWEST				
1	1.00	500.0000	.00	500.0000	.00	SUPPLIES/MATERIALS FOR MAINT EQUIPMENT				
						15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS	500.00	.00	.00	500.00
						<b>Total Accounts: 1</b>	<b>500.00</b>	<b>.00</b>	<b>.00</b>	<b>500.00</b>
GEN	15002396	13346	SAMUEL FRENCH INC.	09/22/14	00005426	Vardeman				
1	1.00	75.0000	.00	75.0000	.00	Fairytales Courtroom Royalty Fee				
						15-11-012-1000-810-100-4020-000-705 DRAMA - INST - DUES/FEE.	75.00	.00	.00	75.00
						<b>Total Accounts: 1</b>	<b>75.00</b>	<b>.00</b>	<b>.00</b>	<b>75.00</b>
GEN	15002397	14689	STAPLES	09/22/14	00005423	Vardeman				
1	1.00	45.5700	.00	45.5700	.00	HP Black Ink Cartridge				
2	2.00	34.6700	.00	69.3400	.00	HP 950XL Black Ink Cartridge				
3	4.00	149.3300	.00	597.3200	.00	HP 64A Toner Cartridge				
4	1.00	43.0500	.00	43.0500	.00	Brother TN450 Toner Cartridge				
5	1.00	27.9900	.00	27.9900	.00	HP 920 Ink Combo Pack				
6	1.00	19.9900	.00	19.9900	.00	HP 920 Black Original Ink				
						15-11-008-1000-611-100-2400-000-705 BUS ED - INST - PAPER/C	803.26	.00	.00	803.26
						<b>Total Accounts: 1</b>	<b>803.26</b>	<b>.00</b>	<b>.00</b>	<b>803.26</b>
GEN	15002398	61729	THE MEADOWS CENTER FOR OPPORTUNITY INC	09/22/14	00005431	MARTIN RONALD				
1	1.00	1,000.0000	.00	1,000.0000	.00	SENSITIVE DOCUMENTS TO BE SHREDDED				
						15-11-052-2620-423-000-0000-000-052 INST WAREHOUSE - BLDG O.	1,000.00	.00	.00	1,000.00
						<b>Total Accounts: 1</b>	<b>1,000.00</b>	<b>.00</b>	<b>.00</b>	<b>1,000.00</b>
GEN	15002399	23107	USATESTPREP INC.	09/22/14	00005403	S. Sandefer				
1	1.00	3,135.0000	.00	3,135.0000	.00	14-15 District Reading & English Testing Subscription				
						15-11-064-2212-444-271-0000-000-064 CUR - INST & CURR DEV -	3,135.00	.00	.00	3,135.00
						<b>Total Accounts: 1</b>	<b>3,135.00</b>	<b>.00</b>	<b>.00</b>	<b>3,135.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code

All Purchase Orders

FODET05A

Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Order Desc	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002431	10170	APPLE INC.			09/24/14	00005394	WCAST					
1	1.00	200.0000	.00	200.0000	.00	SPECIAL SERVICES VOLUME PURCHASING VOUCHER	200.00	.00		200.00	.00	200.00	
Total Accounts: 1													
PO Total:		200.00								200.00			200.00
GEN	15002432	15012	DELL COMPUTER CORP			09/24/14	00005355	S. Sandefer					
1	1.00	209.9900	.00	209.9900	.00	C1760nw Color Printer							
2	1.00	66.4900	.00	66.4900	.00	1400 Page Yellow Toner							
3	1.00	66.4900	.00	66.4900	.00	1400 Page Magenta Toner							
4	1.00	66.4900	.00	66.4900	.00	1400 Page Cyan Toner							
5	1.00	66.4900	.00	66.4900	.00	2000 Page Black Toner							
Total Accounts: 1													
PO Total:		475.95								475.95			475.95
GEN	15002433	12749	BEI			09/24/14	00005510	JWEST					
1	1.00	11,643.8900	.00	11,643.8900	.00	FILTERS FOR DISTRICT WIDE USE							
Total Accounts: 1													
PO Total:		11,643.89								11,643.89			11,643.89
GEN	15002434	11532	HAMBRICK-FERGUSON INC.			09/24/14	00005509	JWEST					
1	1.00	494.0000	.00	494.0000	.00	2 SEAL KIT FOR "G" BLDG FOR LOOP PUMP							
Total Accounts: 1													
PO Total:		494.00								494.00			494.00
GEN	15002435	15147	LOWES CREDIT SERVICES			09/24/14	00005487	KRIS GREEN					
1	6.00	75.0000	.00	450.0000	.00	STORAGE RACK							
2	6.00	20.0000	.00	120.0000	.00	CASTORS FOR STORAGE RACK							
3	2.00	300.0000	.00	600.0000	.00	BINS FOR STORAGE RACKS							
Total Accounts: 2													
PO Total:		1,170.00								1,170.00			1,170.00
GEN	15002436	61989	OKLAHOMA STATE REGENTS FOR HIGHER EDUCAT			09/24/14	00005532	S. Sandefer					
1	1.00	250.0000	.00	250.0000	.00	Registration for Mills, Edwards, Locke, Loving, McKinney - Govern							
Total Accounts: 1													
PO Total:		250.00								250.00			250.00

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All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002437	23770	PEARSON EDUCATION				09/24/14	00005499 MARSHALL						
1		1.00	300.0000	.00	300.0000	.00		OCT 3 2014 POWER SCHOOL REPORT WORKS ONLINE TRAINING FOR MARGARET						600.00
2		1.00	300.0000	.00	300.0000	.00		OCT 29 2014 POWER SCHOOL MINING YOUR POWER SCHOOL DATABASE ONLINE						600.00
			15-11-056-2573-860-000-0000-000-056 TECH - NONINST STAFF TR					600.00						
			<b>Total Accounts: 1</b>					<b>PO Total: 600.00</b>						<b>600.00</b>
GEN	15002438	17185	READ NATURALLY				09/24/14	00005466 Holly McKinney						
1		1.00	45.0000	.00	45.0000	.00		READING FLUENCY PROGRESS MONITOR GRADE 3						155.00
2		1.00	45.0000	.00	45.0000	.00		READING FLUENCY PROGRESS MONITOR GRADE 4						155.00
3		1.00	45.0000	.00	45.0000	.00		READING FLUENCY PROGRESS MONITORING GRADE 5						
4		1.00	20.0000	.00	20.0000	.00		SHIPPING						
			15-11-000-1000-619-100-1050-000-140 INST - OFC/CLSRM SUPP					155.00						
			<b>Total Accounts: 1</b>					<b>PO Total: 155.00</b>						<b>155.00</b>
GEN	15002439	14292	SCHOLASTIC BOOK FAIRS				09/24/14	00005481 KRIS GREEN						
1		3.00	200.0000	.00	600.0000	.00		MISC. BOOKS FROM BOOK FAIR OR SCHOLASTIC WAREHOUSE SALE						200.00
			15-11-561-1000-681-424-0000-000-110 INST-COCUR SUPP					200.00						200.00
			15-11-561-1000-681-424-0000-000-115 INST-COCUR SUPP					200.00						200.00
			15-11-561-1000-681-424-0000-000-120 INST-COCUR SUPP					200.00						200.00
			<b>Total Accounts: 3</b>					<b>PO Total: 600.00</b>						<b>600.00</b>
GEN	15002440	61507	SOUTHLAND AWARDS, LLC				09/24/14	00005424 Vardeman						
1		1.00	50.0000	.00	50.0000	.00		Trophy Plate for OSSAA One Act Contest (entry fee)						50.00
			15-11-012-1000-810-100-4020-000-705 DRAMA - INST - DUES/FEE					50.00						50.00
			<b>Total Accounts: 1</b>					<b>PO Total: 50.00</b>						<b>50.00</b>

Mustang Public Schools

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Line No	Qty Ordered	Unit Price	Disc/Fight	Final Cost	Qty Recvd	PO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN 15002441	13723					09/24/14	00005223	Stacey Elliott				
		TEACHING SYSTEMS										
1	1.00	19.9900	.00	19.9900	.00				Classroom Competition Teachers Handbook			
2	1.00	599.0000	.00	599.0000	.00				Robot C for Vex Robotics 4.x (30 seat license)			
3	22.00	19.9900	.00	439.7800	.00				Light Sensors			
4	12.00	29.9900	.00	359.8800	.00				Base Plates (30x15) 2 pack			
5	12.00	19.9900	.00	239.8800	.00				Vex Rack Gear(16pack)			
6	12.00	24.9900	.00	299.8800	.00				Vex Linear Motion Kit			
7	12.00	19.9900	.00	239.8800	.00				Vex Advanced Gear Set			
8	12.00	9.9900	.00	119.8800	.00				Vex universal Joints			
9	3.00	7.4900	.00	22.4700	.00				Vex Screws 8-32 x 1.250 (50 pack)			
10	2.00	7.4900	.00	14.9800	.00				Vex Screws 8-32 x .500 (100 pack)			
11	2.00	2.9900	.00	5.9800	.00				8-32 Keps (100 pack)			
12	3.00	4.9500	.00	14.8500	.00				Vex Screws 6-32 x.500(50 pack)			
13	20.00	7.4900	.00	149.8000	.00				Vex Bearing Pop Rivets (50 pack)			
		15-11-424-1000-681-317-8800-000-510 C PERKINS SUPP GRANT -										
		Total Accounts: 1 PO Total: 2,526.25 .00 2,526.25										

GEN 15002442	15947					09/24/14	00005531	S. Sandefer				
		USA TEST PREP										
1	1.00	412.5000	.00	412.5000	.00				11 Months of EOJ Algebra I Test for MS & MNMS			
		15-11-064-2212-444-271-0000-000-064 CUR - INST & CURR DEV -										
		Total Accounts: 1 PO Total: 412.50 .00 412.50										

GEN 15002443	99052					09/24/14	00005511	I. SEMMLER				
		WAREHOUSE SUPPLIES										
1	1.00	1,043.6000	.00	1,043.6000	.00				PALLET (40 CASES) WHITE COPY PAPER			
		15-11-000-1000-611-100-1050-000-105 INST - PAPER/COPY SUPP										
		Total Accounts: 1 PO Total: 1,043.60 .00 1,043.60										

GEN 15002450	14840					09/24/14	00005152	MILLY COOPER				
		BSN SPORTS INC.										
1	6.00	72.9500	.00	437.7000	.00				CLIFF KEEN SINGLETS SILVER			
2	6.00	72.9500	.00	437.7000	.00				CLIFF KEEN SINGLETS RED			
3	50.00	28.0000	.00	1,400.0000	.00				CLIFF KEEN HEADGEAR 4 STRAP			
4	1.00	155.0000	.00	155.0000	.00				CASE OF MAT TAPE			
5	1.00	19.9500	.00	19.9500	.00				PREDICTAMENT SCOREBOOK			
6	1.00	148.0000	.00	148.0000	.00				SHIPPING			
		15-11-063-1000-657-803-0000-000-705 New Account										
		Total Accounts: 1 PO Total: 2,598.35 .00 2,598.35										

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Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Fright	Final Cost	Qty Recvd	PO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002451	61902	GILBERT JAMES N			09/24/14	00005491	Stacey Elliott					
1	1.00	1,700.0000	.00	1,700.0000	.00	Content Specialist for MSP Grant	1,700.00	.00	1,700.00	.00	1,700.00		
		15-12-544-2213-320-000-0000-000-050 New Account					1,700.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>1,700.00</b>		<b>.00</b>		<b>1,700.00</b>		
GEN	15002452	11480	GRAINGER			09/24/14	00005429	Vardeman					
1	4.00	37.9500	.00	151.8000	.00	80/20 T-Slotted Extrusion, 10 S, 97Lx1 In H							
2	24.00	24.1000	.00	578.4000	.00	80/20 Linear Bearing, 2.062 In W, 1.875 In L							
3	2.00	10.6600	.00	21.3200	.00	80/20 BHSCS & T-Nut, For 10S Pk 15							
4	4.00	12.6200	.00	50.4800	.00	80/20 Tee Joining Plate, 5 Hole, For 10S							
5	1.00	17.4300	.00	17.4300	.00	Shipping							
		15-11-363-1000-681-100-0000-000-705 NEW ACCOUNT					819.43	.00	819.43	.00	819.43		
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>819.43</b>		<b>.00</b>		<b>819.43</b>		
GEN	15002453	61901	LAUBACH TIMOTHY ALAN			09/24/14	00005492	Stacey Elliott					
1	1.00	1,600.0000	.00	1,600.0000	.00	Content Specialist for MSP Grant	1,600.00	.00	1,600.00	.00	1,600.00		
		15-12-544-2213-320-000-0000-000-050 New Account					1,600.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>1,600.00</b>		<b>.00</b>		<b>1,600.00</b>		
GEN	15002454	61900	TUCKER LINDA KAYE			09/24/14	00005490	Stacey Elliott					
1	1.00	1,700.0000	.00	1,700.0000	.00	Content Specialist Speaker MSP Grant	1,700.00	.00	1,700.00	.00	1,700.00		
		15-12-544-2213-320-000-0000-000-050 New Account					1,700.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>1,700.00</b>		<b>.00</b>		<b>1,700.00</b>		
GEN	15002456	12710	OKLAHOMA ASBO			09/24/14	00005488	stacy brown					
1	1.00	225.0000	.00	225.0000	.00	OKASBO MEMBERSHIP	225.00	.00	225.00	.00	225.00		
		15-11-050-2511-810-000-0000-000-051 DISTWIDE - BUS - DUES/F					225.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>225.00</b>		<b>.00</b>		<b>225.00</b>		
GEN	15002457	16451	PREVENT BLINDNESS			09/24/14	00005523	WCAST					
1	1.00	50.0000	.00	50.0000	.00	VISION SCREENING FOR HORIZON SCHOOL YEAR 13/14	50.00	.00	50.00	.00	50.00		
		15-11-050-2132-323-000-0000-000-050 New Account					50.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>50.00</b>		<b>.00</b>		<b>50.00</b>		
GEN	15002501	10170	APPLE INC.			09/25/14	00005346	Stacey Elliott					
1	5.00	1,199.0000	.00	5,995.0000	.00	13 inch Macbook Pro with Retina Display	5,995.00	.00	5,995.00	.00	5,995.00		
		15-11-412-1000-653-316-8100-000-705 INST-TECH EQUIP-BUS COM					5,995.00						
		<b>Total Accounts: 1</b>				<b>PO Total:</b>	<b>5,995.00</b>		<b>.00</b>		<b>5,995.00</b>		

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	Account No/Description	Unit Price	Disc/Fight	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002502	10257 BARNES & NOBLE	09/25/14	00005577	KRIS GREEN										
1	1.00	14.2800	.00	14.2800	.00	INVOICE 2835876							.00	.00	14.28
						15-11-180-2213-641-000-0000-000-051 New Account					14.28		.00	.00	14.28
						<b>Total Accounts: 1</b>					<b>PO Total: 14.28</b>		<b>.00</b>	<b>.00</b>	<b>14.28</b>
GEN	15002503	10257 BARNES & NOBLE	09/25/14	00005581	S. SANDEFER										
1	105.00	7.9900	.00	838.9500	.00	AMERICAN BORN CHINESE - NOVELS FOR MNMS									
2	105.00	6.3900	.00	670.9500	.00	TEARS OF A TIGER									
3	105.00	7.9900	.00	838.9500	.00	THAT WAS THEN, THIS IS NOW									
						15-11-064-2212-641-000-0000-000-064 CUR - INST & CURR DEV -					2,348.85		.00	.00	2,348.85
						<b>Total Accounts: 1</b>					<b>PO Total: 2,348.85</b>		<b>.00</b>	<b>.00</b>	<b>2,348.85</b>
GEN	15002504	21292 BENNETTS ALL SEASONS LANDSCAPE LLC	09/25/14	00005392	Stacey Elliott										
1	1.00	300.0000	.00	300.0000	.00	EST Shop Supplies					300.00		.00	.00	300.00
						15-11-412-1000-656-314-8400-000-705 Instructional-Machinery					300.00		.00	.00	300.00
						<b>Total Accounts: 1</b>					<b>PO Total: 300.00</b>		<b>.00</b>	<b>.00</b>	<b>300.00</b>
GEN	15002505	16235 BREAK AWAY TRAVEL	09/25/14	00005597	KRIS GREEN										
1	4.00	1,650.0900	.00	6,600.0000	.00	HOTEL/AIR OKC TO BALTIMORE					3,300.00		.00	.00	3,300.00
						15-11-511-2213-580-429-0000-000-135 Instructional Training-					1,650.00		.00	.00	1,650.00
						15-11-541-2213-580-000-0000-000-115 Instructional Staff Tra					1,650.00		.00	.00	1,650.00
						15-11-511-2573-580-429-0000-000-051 NON INST TRAIN-STAFF TR					1,650.00		.00	.00	1,650.00
						<b>Total Accounts: 3</b>					<b>PO Total: 6,600.00</b>		<b>.00</b>	<b>.00</b>	<b>6,600.00</b>
GEN	15002506	80045 BARNES CYNTHIA A	09/25/14	00005602	KRIS GREEN										
1	4.00	71.0000	.00	284.0000	.00	PER DIEM WASHINGTON DC NOV 20-23					284.00		.00	.00	284.00
						15-11-511-2213-580-429-0000-000-135 Instructional Training-					284.00		.00	.00	284.00
						<b>Total Accounts: 1</b>					<b>PO Total: 284.00</b>		<b>.00</b>	<b>.00</b>	<b>284.00</b>
GEN	15002507	80045 BARNES CYNTHIA A	09/25/14	00005608	KRIS GREEN										
						<b>Total Accounts: 0</b>					<b>PO Total: .00</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>
GEN	15002508	11002 DEMCO INC.	09/25/14	00005559	D Jordan										
1	50.00	2.5100	.00	125.5000	.00	Clear Choice Savers									
2	1.00	8.6000	.00	8.6000	.00	Shipping and Handling					134.10		.00	.00	134.10
						15-11-021-2220-619-100-1140-000-115 LIBRARY SRVC - OFFICE/C					134.10		.00	.00	134.10
						<b>Total Accounts: 1</b>					<b>PO Total: 134.10</b>		<b>.00</b>	<b>.00</b>	<b>134.10</b>

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GEN	15002509	80420 HAAS TAMMI	09/25/14	00005605	KRIS GREEN
Total Accounts: 0			PO Total:	.00	.00
GEN	15002510	11532 HAMBRICK-FERGUSON INC.	09/25/14	00005586	JWEST
1	2.00	54.9400 .00	109.8800	.00	FLOAT SWITCHES FOR THE HS "G" BLDG
Total Accounts: 1			PO Total:	109.88	.00
Total Accounts: 1			PO Total:	109.88	109.88
GEN	15002511	90861 KRISTINA KAYE GREEN	09/25/14	00005604	KRIS GREEN
Total Accounts: 0			PO Total:	.00	.00
GEN	15002512	89932 LOCKE LAURIE L	09/25/14	00005601	KRS GREEN
1	4.00	71.0000 .00	284.0000	.00	PER DIEM WASHINGTON DC NOV 2-23
Total Accounts: 1			PO Total:	284.00	.00
Total Accounts: 1			PO Total:	284.00	284.00
GEN	15002513	89932 LOCKE LAURIE L	09/25/14	00005606	KRIS GREEN
Total Accounts: 0			PO Total:	.00	.00
GEN	15002514	83451 LYNES CALAH CHRISTINE	09/25/14	00005607	KRIS GREEN
Total Accounts: 0			PO Total:	.00	.00
GEN	15002515	83896 MOORE JULIE LOURE	09/25/14	00005598	KRIS GREEN
1	4.00	71.0000 .00	284.0000	.00	PER DIEM NCTE CONFERENCE IN WASHINGTON DC
Total Accounts: 1			PO Total:	284.00	.00
Total Accounts: 1			PO Total:	284.00	284.00
GEN	15002516	12711 OASCD	09/25/14	00005591	KRIS GREEN
1	4.00	115.0000 .00	460.0000	.00	OASCD 2014 FALL CONFERENCE
Total Accounts: 1			PO Total:	460.00	.00
Total Accounts: 1			PO Total:	460.00	460.00
GEN	15002517	61993 OUHSC OFFICE OF THE PROVOST-OFFICE	09/25/14	00005593	KRIS GREEN
1	4.00	50.0000 .00	200.0000	.00	PLTW COUNSELOR CONFERENCE
Total Accounts: 1			PO Total:	200.00	.00
Total Accounts: 1			PO Total:	200.00	200.00

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	Account No/Description	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002518	80694				MCCULLOUGH PAULA L		09/25/14	00005600	KRIS GREEN			
		4.00				71.0000	284.0000	.00	PER DIEM WASHINGTON DC NOV 20-23				
						15-11-541-2213-580-000-0000-115 Instructional Staff Tra	284.00				.00	.00	284.00
						<b>Total Accounts: 1</b>		<b>PO Total:</b>		<b>284.00</b>	<b>.00</b>	<b>.00</b>	<b>284.00</b>
GEN	15002519	16864				SCHOLASTIC INC		09/25/14	00005570	WCAST			
		10.00				8.5000	85.0000	.00	SCHOLASTIC ACTION				
		1.00				8.5000	8.5000	.00	SHIPPING / HANDLING				
						15-11-059-1000-681-239-0000-000-059 SPEC ED - INST - COCURR	93.50				.00	.00	93.50
						<b>Total Accounts: 1</b>		<b>PO Total:</b>		<b>93.50</b>	<b>.00</b>	<b>.00</b>	<b>93.50</b>
GEN	15002521	61994				"IMP" INTERNATIONAL MEETING PLANNERS INC		09/29/14	00005637	KRIS GREEN			
		5.00				115.0000	575.0000	.00	REGISTRATION FOR PARENTAL INVOLVEMENT CONFERENCE				
						15-11-511-2213-860-429-0000-000-135 INST STAFF TRAIN-STAFF	345.00				.00	.00	345.00
						15-11-572-2213-860-410-1310-000-110 INST STAFF TRAIN-STAFF	115.00				.00	.00	115.00
						15-11-572-2213-860-410-1310-000-135 INST STAFF TRAIN-STAFF	115.00				.00	.00	115.00
						<b>Total Accounts: 3</b>		<b>PO Total:</b>		<b>575.00</b>	<b>.00</b>	<b>.00</b>	<b>575.00</b>
GEN	15002522	10818				AMSN EVE SUPPLY		09/29/14	00005514	J MAXEY			
		50.00				38.0700	1,903.5000	.00	38X60 TRASH BAGS				
		100.00				25.3600	2,536.0000	.00	APPEAL TOILET PAPER				
		2.00				53.2800	106.5600	.00	GRUB SCRUB HAND SOAP				
		6.00				93.8400	563.0400	.00	PENETRATING OIL				
		25.00				41.4000	1,035.0000	.00	STERIPHENEI DISENFEC				
						15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS	6,144.10				.00	.00	6,144.10
						<b>Total Accounts: 1</b>		<b>PO Total:</b>		<b>6,144.10</b>	<b>.00</b>	<b>.00</b>	<b>6,144.10</b>
GEN	15002523	17769				BATTERIES PLUS LLC.		09/29/14	00005642	J MAXEY			
		12.00				2.9900	35.8800	.00	9" ROUND BULB (HS)				
		12.00				3.9900	47.8800	.00	12" ROUND BULB (HS)				
		12.00				8.4900	101.8800	.00	15" ROUND BULD (HS)				
		20.00				6.4900	129.8000	.00	U SHAPE BULB (MV)				
		1.00				.0000	.0000	.00					
						15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS	315.44				.00	.00	315.44
						<b>Total Accounts: 1</b>		<b>PO Total:</b>		<b>315.44</b>	<b>.00</b>	<b>.00</b>	<b>315.44</b>

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Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Req No	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002524	16235	BREAK AWAY TRAVEL				09/29/14	00005646	KRIS GREEN				
1	1.00	1,400.0000		.00	1,400.0000	.00			HOTEL AIR TRAVEL TO WASHINGTON DC			.00	1,400.00
									1,400.00		.00	.00	1,400.00
									1,400.00		.00	.00	1,400.00
									PO Total:				
GEN	15002525	14840	BSN SPORTS INC.				09/29/14	00005643	MILLY COOPER				
1	30.00	30.0000		.00	900.0000	.00			BRINE PHANTOM SOCCER BALLS -SCARLET-			.00	900.00
									900.00		.00	.00	900.00
									900.00		.00	.00	900.00
									PO Total:				
GEN	15002526	80360	GALL JANA A				09/29/14	00005647	KRIS GREEN				
1	4.00	71.0000		.00	284.0000	.00			PER DIEM WASHINGTON DC NOV 20-23			.00	284.00
									284.00		.00	.00	284.00
									284.00		.00	.00	284.00
									PO Total:				
GEN	15002527	11480	GRAINGER				09/29/14	00005633	MARTIN RONALD				
1	1.00	1,000.0000		.00	1,000.0000	.00			MASTER LOCKS KEVED SIMILAR - 3605, 3753, a297			.00	1,000.00
									1,000.00		.00	.00	1,000.00
									1,000.00		.00	.00	1,000.00
									PO Total:				
GEN	15002528	19611	LEGO EDUCATION				09/29/14	00005645	Vardeman				
1	3.00	3,950.00		.00	11,850.00	.00			TETRIX Axle Collar Pack			.00	
2	4.00	15,950.00		.00	63,800.00	.00			TETRIX 100mm Axle Pack			.00	
3	10.00	24,950.00		.00	249,500.00	.00			TETRIX DC Gear Motor 2			.00	
4	1.00	22,760.00		.00	22,760.00	.00			Shipping			.00	
									347.91		.00	.00	347.91
									347.91		.00	.00	347.91
									PO Total:				
GEN	15002529	90833	COOPER NICHOL V				09/29/14	00005639	KRIS GREEN				
1	1.00	25,000.00		.00	25,000.00	.00			PER DIEM			.00	
2	1.00	169,000.00		.00	169,000.00	.00			HOTEL			.00	
3	450.00	.5650		.00	254,250.00	.00			MILEAGE			.00	
									448.25		.00	.00	448.25
									448.25		.00	.00	448.25
									PO Total:				

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Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Req No	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002530	14569	QUILL			09/29/14	00005445	L WALKABOUT				
	1	3.00	3.0500	.00	9.1500	.00		STAPLER				
	2	1.00	14.3900	.00	14.3900	.00		WRIT OUT				
	3	1.00	15.1900	.00	15.1900	.00		POST IT NOTES				
	4	1.00	13.2900	.00	13.2900	.00		PACKING TAPE				
	5	20.00	.4300	.00	8.6000	.00		PAPER CLIPS LARGE				
	6	20.00	.6300	.00	12.6000	.00		PAPER CLIPS SMALL				
	7	1.00	19.9900	.00	19.9900	.00		AAA BATTERIES				
	8	1.00	10.3900	.00	10.3900	.00		LETTER PADS				
	9	2.00	11.9900	.00	23.9800	.00		POP UP DISPENSERS				
	10	2.00	12.7900	.00	25.5800	.00		STAPLERS				
	11	2.00	23.9900	.00	47.9800	.00		AA BATTERIES				
			15-11-023-2410-619-000-0000-000-505 OFC OF PRINCIPAL - OFC/			201.14				.00	.00	201.14
			<b>Total Accounts: 1</b>			<b>PO Total:</b>		<b>201.14</b>		<b>.00</b>	<b>.00</b>	<b>201.14</b>
GEN	15002531	16578	STAFF DEVELOPMENT RESOURCES			09/29/14	00005638	KRIS GREEN				
	1	1.00	239.0000	.00	239.0000	.00		REGISTRATION FOR SDR CONFERENCE DALLAS TX				
			15-11-511-2213-860-429-0000-000-135 INST STAFF TRAIN-STAFF			239.00				.00	.00	239.00
			<b>Total Accounts: 1</b>			<b>PO Total:</b>		<b>239.00</b>		<b>.00</b>	<b>.00</b>	<b>239.00</b>
GEN	15002532	22723	THE PHONICS DANCE			09/29/14	00005640	KRIS GREEN				
	1	3.00	170.0000	.00	510.0000	.00		REGISTRATION				
			15-11-511-2213-860-429-0000-000-125 INST STAFF TRAIN-STAFF			510.00				.00	.00	510.00
			<b>Total Accounts: 1</b>			<b>PO Total:</b>		<b>510.00</b>		<b>.00</b>	<b>.00</b>	<b>510.00</b>
GEN	15002534	61914	ANDEXLER ERIC L			09/29/14	00005609	KRIS GREEN				
	1	1.00	550.0000	.00	550.0000	.00		MSP PARTICIPATION STIPEND				
			15-12-544-2213-320-000-0000-000-050 New Account			550.00				.00	.00	550.00
			<b>Total Accounts: 1</b>			<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002535	61913	BARBOUR SHANTELL R			09/29/14	00005614	KRIS GREEN				
	1	1.00	550.0000	.00	550.0000	.00		MSP PARTICIPATION STIPEND				
			15-12-544-2213-320-000-0000-000-050 New Account			550.00				.00	.00	550.00
			<b>Total Accounts: 1</b>			<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>

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GEN	15002536	61911	BARNHILL GENA LYN										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005615	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002537	61952	FERENZ HELDI JOHANNA										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005616	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002538	61910	LANCE CHARLES										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005617	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002539	61907	MILLER ELMORA										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005622	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002540	61905	NEWCOMB ALLISON										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005618	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002541	61912	ONETH AMANDA										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005619	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002542	61904	PEREZ ZULEYKA FLORES										
1		1.00	550.0000	.00	550.0000	.00	09/29/14	00005623	KRIS GREEN				
			15-12-544-2213-320-000-0000-000-050 New Account						MSP PARTICIPATION STIPEND	550.00	.00	.00	550.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>			<b>550.00</b>	<b>.00</b>	<b>.00</b>	<b>550.00</b>

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GEN	15002543	1.00	61909	RATCLIFF GENA			09/29/14		00005610 KRIS GREEN					
				550.0000	.00	550.0000		.00	MSP PARTICIPATION STIPEND	550.00		.00	.00	550.00
				15-12-544-2213-320-000-0000-000-050 New Account						550.00		.00	.00	550.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002544	61951	SMITH AMBER				09/29/14		00005612 KRIS GREEN					
				550.0000	.00	550.0000		.00	MSP PARTICIPATION STIPEND	550.00		.00	.00	550.00
				15-12-544-2213-320-000-0000-000-050 New Account						550.00		.00	.00	550.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002545	61908	SMITH KENDRA				09/29/14		00005611 KRIS GREEN					
				550.0000	.00	550.0000		.00	MSP PARTICIPATION STIPEND	550.00		.00	.00	550.00
				15-12-544-2213-320-000-0000-000-050 New Account						550.00		.00	.00	550.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002546	61906	SNYDER VANESSA				09/29/14		00005613 KRIS GREEN					
				550.0000	.00	550.0000		.00	MSP PARTICIPATION STIPEND	550.00		.00	.00	550.00
				15-12-544-2213-320-000-0000-000-050 New Account						550.00		.00	.00	550.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>550.00</b>		<b>.00</b>	<b>.00</b>	<b>550.00</b>
GEN	15002547	12749	EET				09/29/14		00005660 JWEST					
				598.0000	.00	598.0000		.00	COMPRESSOR FOR CE ROOM 109			.00	.00	658.00
				60.0000	.00	60.0000		.00	FREIGHT			.00	.00	658.00
				15-11-055-2620-656-000-0000-000-055 HVAC - BLDG OPS - MACHII						658.00		.00	.00	658.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>658.00</b>		<b>.00</b>	<b>.00</b>	<b>658.00</b>
GEN	15002548	12640	NCTE HEADQUARTERS				09/29/14		00005635 KRIS GREEN					
				325.0000	.00	1,625.0000		.00	NCTE CONFERENCE REGISTRATION			.00	.00	650.00
				15-11-511-2213-860-429-0000-000-135 INST STAFF TRAIN-STAFF I						650.00		.00	.00	325.00
				15-11-511-2573-860-429-0000-000-051 New Account						325.00		.00	.00	325.00
				15-11-561-2213-860-424-0000-000-125 New Account						325.00		.00	.00	325.00
				15-11-541-2213-860-000-0000-000-115 New Account						325.00		.00	.00	325.00
				<b>Total Accounts: 4</b>				<b>PO Total:</b>		<b>1,625.00</b>		<b>.00</b>	<b>.00</b>	<b>1,625.00</b>
GEN	15002549	18679	OAHPERD NORTHEASTERN STATE UNIV.				09/29/14		00005567 danielc					
				60.0000	.00	60.0000		.00	Registration for OAHPERD Convention			.00	.00	60.00
				15-11-311-2213-860-271-0000-000-150 PD - INST STAFF TRAIN -						60.00		.00	.00	60.00
				<b>Total Accounts: 1</b>				<b>PO Total:</b>		<b>60.00</b>		<b>.00</b>	<b>.00</b>	<b>60.00</b>

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Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002550	18679	09/29/14	00005630	C McInnis					
1	1.00	48.2500	.00	48.2500	.00	0AHPERD convention registration (half amount)				48.25
						15-11-311-2213-860-271-0000-000-510 PD-INST STAFF TRAIN-STA.	48.25	.00		48.25
						<b>Total Accounts: 1</b>	<b>48.25</b>	<b>.00</b>	<b>.00</b>	<b>48.25</b>
GEN	15002551	12802	09/29/14	00005599	Sondra Bivens					
						<b>Total Accounts: 0</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
GEN	15002552	12843	09/29/14	00005568	Cheryl McInnis					
1	1.00	95.0000	.00	95.0000	.00	OTA Conference Registration				95.00
						15-11-311-2213-860-271-0000-000-510 PD-INST STAFF TRAIN-STA.	95.00	.00		95.00
						<b>Total Accounts: 1</b>	<b>95.00</b>	<b>.00</b>	<b>.00</b>	<b>95.00</b>
GEN	15002553	21065	09/29/14	00005320	D. Jordan					
1	1.00	499.0000	.00	499.0000	.00	Know Its - The Link to Reading Software				499.00
						15-11-021-2230-444-100-1140-000-115 LIBRARY SRVC - INST REL	499.00	.00		499.00
						<b>Total Accounts: 1</b>	<b>499.00</b>	<b>.00</b>	<b>.00</b>	<b>499.00</b>
GEN	15002585	10170	09/29/14	00005667	KRIS GREEN					
1	1.00	99.0000	.00	99.0000	.00	APPLE TV				99.00
2	1.00	19.0000	.00	19.0000	.00	HDMI CABLE				19.00
						15-12-544-2213-653-000-000-050 New Account	118.00	.00		118.00
						<b>Total Accounts: 1</b>	<b>118.00</b>	<b>.00</b>	<b>.00</b>	<b>118.00</b>
GEN	15002586	10583	09/29/14	00005668	KRIS GREEN					
1	1.00	299.0000	.00	299.0000	.00	INFOCUS IM112A DLP SVGA 3000 LUMEN				299.00
						15-12-544-2213-653-000-000-050 New Account	299.00	.00		299.00
						<b>Total Accounts: 1</b>	<b>299.00</b>	<b>.00</b>	<b>.00</b>	<b>299.00</b>

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Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Received	PO Date	Req No	Order Desc	Encumbrance	Paid	Liquidated	Remaining
Line No	Qty Ordered	Account No/Description	Requested By										
GEN	15002587	12598	NASCO			09/29/14	00005670	KRIS GREEN					
1	2.00	22.9000	.00	45.8000	.00			METER TRUNDLE WHEEL W/ COUNTER					
2	2.00	15.9500	.00	31.9000	.00			DELUXE TRUNDLE WHEEL					
3	30.00	.8000	.00	24.0000	.00			RETRACTABLE TAPE MEASURE					
4	10.00	9.3100	.00	93.1000	.00			VOLUMETRIC SOLIDS					
5	2.00	27.1500	.00	54.3000	.00			SPEED OF A BUBBLE TUBE SET					
6	5.00	127.0800	.00	635.4000	.00			OHAUS TRIPLE BEAM BALANCE W/ STAINLESS STEEL PLATFORM MODEL 750-SC					
7	9.00	4.5100	.00	40.5900	.00			LITER CUBE W/ LID					
8	25.00	3.5600	.00	89.0000	.00			9X12 DOUBLE SIDED CENTIMETER GRID DRY ERASE BOARD					
9	10.00	11.6400	.00	116.4000	.00			POLYPROPYLENE GRADUATED CYLINDERS, SINGLE SCAL E 1000X11 ML					
		15-12-544-2213-681-000-0000-000-050 New Account						1,130.49	.00		1,130.49		
		<b>Total Accounts: 1</b>						<b>PO Total: 1,130.49</b>	<b>.00</b>		<b>.00</b>		<b>1,130.49</b>
GEN	15002588	13963	WAL-MART GENERAL/BOND FUNDS			09/29/14	00005671	KRIS GREEN					
1	1.00	159.0000	.00	159.0000	.00			PD MODELING ITEMS					
		15-12-544-2213-681-000-0000-000-050 New Account						159.00	.00		.00		159.00
		<b>Total Accounts: 1</b>						<b>PO Total: 159.00</b>	<b>.00</b>		<b>.00</b>		<b>159.00</b>
GEN	15002610	10257	BARNES & NOBLE			09/30/14	00005672	S, Sandefer					
1	4.00	24.2500	.00	97.0000	.00			LEVERAGE LEADERSHIP - Paperback Book ISBN 978118138601					
		15-11-064-2212-641-000-0000-000-064 CUR - INST & CURR DEV -						97.00	.00		.00		97.00
		<b>Total Accounts: 1</b>						<b>PO Total: 97.00</b>	<b>.00</b>		<b>.00</b>		<b>97.00</b>
GEN	15002611	80045	BARNES CYNTHIA A			09/30/14	00005720	KRIS GREEN					
1	5.00	71.0000	.00	355.0000	.00			PER DIEM DEC 3-7 SAN MARCOS TX					
		15-11-511-2213-580-429-0000-000-135 Instructional Training-						355.00	.00		.00		355.00
		<b>Total Accounts: 1</b>						<b>PO Total: 355.00</b>	<b>.00</b>		<b>.00</b>		<b>355.00</b>
GEN	15002612	80420	HAAS TAMMI			09/30/14	00005718	KRIS GREEN					
1	5.00	71.0000	.00	355.0000	.00			PER DIEM DEC 3-7					
		15-11-572-2213-580-410-1310-000-135 INST STAFF TRAIN-STAFF						355.00	.00		.00		355.00
		<b>Total Accounts: 1</b>						<b>PO Total: 355.00</b>	<b>.00</b>		<b>.00</b>		<b>355.00</b>
GEN	15002613	90861	KRISTINA KAYE GREEN			09/30/14	00005722	KRIS GREEN					
1	5.00	71.0000	.00	355.0000	.00			PER DIEM DEC 3-7 SAN MARCOS TX					
		15-11-511-2330-580-429-0000-000-051 TITLE I - STATE & FED S						355.00	.00		.00		355.00
		<b>Total Accounts: 1</b>						<b>PO Total: 355.00</b>	<b>.00</b>		<b>.00</b>		<b>355.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	FO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002614	89932	LOCKE LAURIE L			09/30/14	00005721	KRIS GREEN					
1	5.00	71.0000	.00	355.0000	.00			PER DIEM DEC 3-7 SAN MARCOS TX		.00	.00	355.00	
15-11-511-2213-580-429-0000-000-135 Instructional Training-										355.00	.00	.00	355.00
Total Accounts: 1										PO Total:	355.00	.00	355.00
GEN	15002615	83451	LYNES CALLAH CHRISTINE			09/30/14	00005719	KRIS GREEN					
1	5.00	71.0000	.00	355.0000	.00			PER DIEM DEC 3-7		.00	.00	355.00	
15-11-572-2213-580-410-1310-000-110 INST STAFF TRAIN-STAFF										355.00	.00	.00	355.00
Total Accounts: 1										PO Total:	355.00	.00	355.00
GEN	15002616	20858	MCKINLEY HARDWOODS			09/30/14	00005673	Vardeman					
1	3.00	4.3000	.00	12.9000	.00			4/4 Mahogany		.00	.00	12.90	
2	73.00	4.4000	.00	321.2000	.00			8/4 Mahogany		.00	.00	321.20	
3	1.00	31.3000	.00	31.3000	.00			4x8 MDF		.00	.00	31.30	
4	2.00	62.5000	.00	125.0000	.00			4'x8'x3/4" Oak Plywood		.00	.00	125.00	
5	1.00	57.3500	.00	57.3500	.00			4'x8'x3/4" PG Maple		.00	.00	57.35	
15-11-195-1000-681-100-3500-000-705 RESALE - INST - COCURR										547.75	.00	.00	547.75
Total Accounts: 1										PO Total:	547.75	.00	547.75
GEN	15002617	12719	OFFICE DEPOT			09/30/14	00005714	Sandra Bivens					
1	1.00	16.9900	.00	16.9900	.00			9 X 12 Envelopes		.00	.00	16.99	
15-11-200-1000-619-100-1012-000-130 PRE K - INST - OFC/CLSR										16.99	.00	.00	16.99
Total Accounts: 1										PO Total:	16.99	.00	16.99
GEN	15002680	11059	BLICK ART MATERIALS			10/02/14	00005765	Molly Wilson					
1	29.00	1.9800	.00	57.4200	.00			WhiteConst. Paper #E11420-1026		.00	.00	57.42	
2	17.00	1.9800	.00	33.6600	.00			Holiday Green #E11420-7936		.00	.00	33.66	
3	14.00	1.9800	.00	27.7200	.00			Red #E11420-3016		.00	.00	27.72	
4	8.00	1.9800	.00	15.8400	.00			Blue #E11420-5016		.00	.00	15.84	
5	18.00	1.9800	.00	35.6400	.00			Black #E11420-2026		.00	.00	35.64	
6	8.00	1.9800	.00	15.8400	.00			Yellow #E11420-4016		.00	.00	15.84	
7	10.00	1.9800	.00	19.8000	.00			Brown #E11420-8006		.00	.00	19.80	
8	10.00	1.9800	.00	19.8000	.00			Pink #E11420-3066		.00	.00	19.80	
9	6.00	1.9800	.00	11.8800	.00			Violet #E11420-6516		.00	.00	11.88	
10	6.00	1.9800	.00	11.8800	.00			Orange #E11420-4516		.00	.00	11.88	
11	11.00	1.9800	.00	21.7800	.00			Lt. Blue #E11420-5096		.00	.00	21.78	
12	3.00	1.9800	.00	5.9400	.00			Hot Pink #E11420-3296		.00	.00	5.94	
15-11-000-1000-611-100-1050-000-135 INST- PAPER/COPY SUPP										277.20	.00	.00	277.20
Total Accounts: 1										PO Total:	277.20	.00	277.20

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	PO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002681	80422	CONWAY ANITA S				10/02/14	00005723	KRIS GREEN					
1	1.00	25.0000	25.0000	.00	25.0000	.00			MEAL REIMBURSEMENT QUARTZ MTN OCT 23-26		.00	.00	25.00	
		<b>Total Accounts: 1</b>			<b>25.00</b>		<b>PO Total:</b>		<b>25.00</b>		<b>.00</b>	<b>.00</b>	<b>25.00</b>	
GEN	15002682	61737	DYNAMIC SPEECH GROUP LLC				10/02/14	00005739	WCAST					
1	1.00	185.0000	.00	.00	185.0000	.00			BILINGUAL SPEECH LANGUAGE TESTING		.00	.00	185.00	
		<b>Total Accounts: 1</b>			<b>185.00</b>		<b>PO Total:</b>		<b>185.00</b>		<b>.00</b>	<b>.00</b>	<b>185.00</b>	
GEN	15002683	80360	GALL JANA A				10/02/14	00005724	KRIS GREEN					
1	1.00	25.0000	.00	.00	25.0000	.00			MEAL REIMBURSEMENT QUARTZ MTN. OCT 23-26		.00	.00	25.00	
		<b>Total Accounts: 1</b>			<b>25.00</b>		<b>PO Total:</b>		<b>25.00</b>		<b>.00</b>	<b>.00</b>	<b>25.00</b>	
GEN	15002684	61292	LAERDAL MEDICAL CORP				10/02/14	00005757	WCAST					
1	1.00	150.0000	.00	.00	150.0000	.00			HEARTSAVER FIRT AID CPR AED DVD SET		.00	.00	150.00	
		<b>Total Accounts: 1</b>			<b>150.00</b>		<b>PO Total:</b>		<b>150.00</b>		<b>.00</b>	<b>.00</b>	<b>150.00</b>	
GEN	15002685	18378	NOVALCO				10/02/14	00005786	JWEST					
1	1.00	1,000.0000	.00	.00	1,000.0000	.00			SUPPLIES/MATERIALS FOR DOOR REPAIRS		.00	.00	1,000.00	
		<b>Total Accounts: 1</b>			<b>1,000.00</b>		<b>PO Total:</b>		<b>1,000.00</b>		<b>.00</b>	<b>.00</b>	<b>1,000.00</b>	
GEN	15002686	12711	OASCD				10/02/14	00005736	PAULA ALLISON					
1	1.00	125.0000	.00	.00	125.0000	.00			REGISTRATION FEE FOR NOV 6 CONF FOR HEATHER KARN		.00	.00	125.00	
2	1.00	125.0000	.00	.00	125.0000	.00			REGISTRATION FEE FOR NOV 6 CONF FOR KIM AUSTIN		.00	.00	125.00	
3	1.00	125.0000	.00	.00	125.0000	.00			REGISTRATION FEE FOR NOV 6 CONF FOR STACIE ROUSCH		.00	.00	125.00	
		<b>Total Accounts: 1</b>			<b>375.00</b>		<b>PO Total:</b>		<b>375.00</b>		<b>.00</b>	<b>.00</b>	<b>375.00</b>	
GEN	15002687	13709	TEACHER CREATED MATERIALS				10/02/14	00005754	Vardeman					
1	1.00	63.6800	.00	.00	63.6800	.00			Careers in the Community Set 1: 8 titles		.00	.00	63.68	
2	1.00	63.6800	.00	.00	63.6800	.00			Careers in the Community Set 2: 8 titles		.00	.00	63.68	
3	1.00	19.1000	.00	.00	19.1000	.00			S & H		.00	.00	19.10	
		<b>Total Accounts: 1</b>			<b>146.46</b>		<b>PO Total:</b>		<b>146.46</b>		<b>.00</b>	<b>.00</b>	<b>146.46</b>	

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code

All Purchase Orders

FODET05A

Line No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Req No	Requested By	Account No/Description	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002688	13854	TRANE CO			10/02/14	00005688	JWEST							
1	1.00		5,000.0000	.00	5,000.0000	.00	PARTS/SUPPLIES/SERVICE REPAIRS					.00	.00		5,000.00
			15-11-055-2620-433-000-0000-000-055 HVAC - BLDG OPS - Cooli:				5,000.00					.00	.00		5,000.00
			<b>Total Accounts: 1</b>				<b>PO Total: 5,000.00</b>					<b>.00</b>	<b>.00</b>		<b>5,000.00</b>
GEN	15002689	14221	VOSS ELECTRIC			10/02/14	00005732	JWEST							
1	1.00		1,000.0000	.00	1,000.0000	.00	PARTS/SUPPLIES					.00	.00		1,000.00
			15-11-053-2620-619-000-0000-000-053 BLDG & GRNDS - BLDG OPS				1,000.00					.00	.00		1,000.00
			<b>Total Accounts: 1</b>				<b>PO Total: 1,000.00</b>					<b>.00</b>	<b>.00</b>		<b>1,000.00</b>
GEN	15002709	13854	TRANE CO			10/03/14	00005833	MARTIN RONALD							
1	1.00		25,680.0000	.00	25,680.0000	.00	RENTAL OF A 125 TON AIR COOLED WATER CHILLER FOR HOIRZON					.00	.00		25,680.00
			15-11-050-2620-438-000-0000-000-050 New Account				25,680.00					.00	.00		25,680.00
			<b>Total Accounts: 1</b>				<b>PO Total: 25,680.00</b>					<b>.00</b>	<b>.00</b>		<b>25,680.00</b>
GEN	15002756	23066	ANDYMARK			10/07/14	00005842	Vardenan							
1	1.00		230.0000	.00	230.0000	.00	Soft Tiles for FTC Field					.00	.00		1,039.60
2	2.00		30.0000	.00	60.0000	.00	Soft Tiles Carrying Bag					.00	.00		1,039.60
3	1.00		659.0000	.00	659.0000	.00	FTC Field Perimeter					.00	.00		1,039.60
5	1.00		90.6000	.00	90.6000	.00	Shipping					.00	.00		1,039.60
			15-11-363-1000-681-100-0000-000-705 NEW ACCOUNT				1,039.60					.00	.00		1,039.60
			<b>Total Accounts: 1</b>				<b>PO Total: 1,039.60</b>					<b>.00</b>	<b>.00</b>		<b>1,039.60</b>
GEN	15002757	22517	BANCFIRST			10/07/14	00005804	STACY BROWN							
1	1.00		500.0000	.00	500.0000	.00	ADMINISTRATIVE FEE					.00	.00		500.00
			15-11-050-2511-810-000-0000-000-051 DISTWIDE - BUS - DUES/F.				500.00					.00	.00		500.00
			<b>Total Accounts: 1</b>				<b>PO Total: 500.00</b>					<b>.00</b>	<b>.00</b>		<b>500.00</b>
GEN	15002758	16235	BREAK AWAY TRAVEL			10/07/14	00005812	KRIS GREEN							
1	5.00		145.0000	.00	725.0000	.00	TRAIN SAN MARCOS TX DEC 3-7					.00	.00		1,006.00
2	1.00		2,148.0000	.00	2,148.0000	.00	HOTEL SAN MARCOS TX DEC 3-7					.00	.00		503.00
			15-11-511-2213-580-429-0000-000-135 Instructional Training:				1,006.00					.00	.00		503.00
			15-11-572-2213-580-410-1310-000-135 INST STAFF TRAIN-STAFF				503.00					.00	.00		503.00
			15-11-572-2213-580-410-1310-000-110 INST STAFF TRAIN-STAFF				503.00					.00	.00		861.00
			15-11-511-2330-580-429-0000-000-051 TITLE I - STATE & FED S				861.00					.00	.00		2,873.00
			<b>Total Accounts: 4</b>				<b>PO Total: 2,873.00</b>					<b>.00</b>	<b>.00</b>		<b>2,873.00</b>

Mustang Public Schools

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc			
GEN	15002759	14840	BSN SPORTS INC.	10/07/14	00005878	MILLY COOPER			
1	7.00	92.0000	.00	644.0000	.00	NIKE FINGER TRAP AIRMAC BLACK			
2	14.00	48.0000	.00	672.0000	.00	NIKE FLAT FRONT TECH SHORT KHAKI BLACK			
3	14.00	20.0000	.00	280.0000	.00	NIKE LEGEND DRIFT BLACK HEATHER GRAY			
4	14.00	48.0000	.00	672.0000	.00	NIKE STRIPED POLO BLACK-RED MORSEY			
5	7.00	25.0000	.00	175.0000	.00	NIKE 3 POCKET SHORTS BLACK			
				15-11-063-1000-657-800-0000-000-705 ATH - INST - UNIFORMS -		2,443.00	.00	.00	2,443.00
				<b>Total Accounts: 1</b>		<b>PO Total: 2,443.00</b>	<b>.00</b>	<b>.00</b>	<b>2,443.00</b>
GEN	15002760	14840	BSN SPORTS INC.	10/07/14	00005881	MILLY COOPER			
1	99.00	10.0000	.00	990.0000	.00	BLACK JERSEYS NAME AND NAME PLATES			
2	99.00	10.0000	.00	990.0000	.00	WHITE JERSEYS NAME AND NAME PLATES			
3	1.00	25.0000	.00	25.0000	.00	SHIPPING			
				15-11-063-1000-657-800-0000-000-705 ATH - INST - UNIFORMS -		2,005.00	.00	.00	2,005.00
				<b>Total Accounts: 1</b>		<b>PO Total: 2,005.00</b>	<b>.00</b>	<b>.00</b>	<b>2,005.00</b>
GEN	15002761	14840	BSN SPORTS INC.	10/07/14	00005882	MILLY COOPER			
1	2.00	84.0000	.00	168.0000	.00	TEAM WOVEN JACKET BKL/ WHT 4XL			
2	5.00	84.0000	.00	420.0000	.00	TEAM WOVEN JACKET BLK/ WHT LRG			
3	4.00	84.0000	.00	336.0000	.00	TEAM WOVEN JACKET BLK/ WHT XLG			
4	3.00	84.0000	.00	252.0000	.00	TEAM WOVEN JACKET BLK/ WHT XXL			
5	14.00	65.0000	.00	910.0000	.00	FREE TRAINER 5.0 BLK/ WHT			
6	14.00	65.0000	.00	910.0000	.00	FREE TRAINER 5.0 WHT/ BLK			
7	60.00	18.0000	.00	1,080.0000	.00	MESH BACK BLANK CAP			
8	2.00	33.0000	.00	66.0000	.00	M'S 3 POCKET FLY SCARLET			
9	12.00	29.0000	.00	348.0000	.00	M'S 3 POCKET FLY SCARLET			
10	14.00	45.0000	.00	630.0000	.00	UA CONTENDER CAGE JACKET WHITE			
11	1.00	65.0000	.00	65.0000	.00	FREE TRAINER 5.0 BLK/ WHT			
12	1.00	65.0000	.00	65.0000	.00	FREE TRAINER 5.0 WHT/ BLK			
13	1.00	225.0000	.00	225.0000	.00	SHIPPING			
				15-11-063-1000-657-800-0000-000-705 ATH - INST - UNIFORMS -		5,475.00	.00	.00	5,475.00
				<b>Total Accounts: 1</b>		<b>PO Total: 5,475.00</b>	<b>.00</b>	<b>.00</b>	<b>5,475.00</b>
GEN	15002762	61833	CLARK MICHELLE	10/07/14	00005690	Brenda Dunn			
1	1.00	52.0000	.00	52.0000	.00	Refund to parent for MNMS Western Hemisphere TextBook #98			
				15-11-050-1000-641-100-1050-000-510 New Account		52.00	.00	.00	52.00
				<b>Total Accounts: 1</b>		<b>PO Total: 52.00</b>	<b>.00</b>	<b>.00</b>	<b>52.00</b>

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Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
GEN	15002763	81731	1.00			10/07/14	00005818	KRIS GREEN				
			25.0000	.00	25.0000	.00		MEAL REIMBURSEMENT OCT 23-26		.00	.00	25.00
			15-11-572-2213-580-410-4063-000-705		INST STAFF TRAIN-STAFF			25.00		.00	.00	25.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	25.00		.00	.00	25.00
GEN	15002764	15306	2.00			10/07/14	00005811	KRIS GREEN				
			300.0000	.00	600.0000	.00		STORAGE BINS		.00	.00	300.00
			15-11-424-1000-681-317-8800-000-505		C PERKINS SUPP GRANT			300.00		.00	.00	300.00
			15-11-424-1000-681-317-8800-000-510		C PERKINS SUPP GRANT			300.00		.00	.00	300.00
			<b>Total Accounts: 2</b>				<b>PO Total:</b>	600.00		.00	.00	600.00
GEN	15002765	62001	1.00			10/07/14	00005832	MARSHALL				
			15.0000	.00	15.0000	.00		INTERNET DOMAIN NAME		.00	.00	15.00
			15-11-056-2580-810-000-0000-000-056		TECH - ADMIN TECH SRVC			15.00		.00	.00	15.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	15.00		.00	.00	15.00
GEN	15002766	80629	1.00			10/07/14	00005819	KRIS GREEN				
			25.0000	.00	25.0000	.00		MEAL REIMBURSEMENT OCT 23-26		.00	.00	25.00
			15-11-572-2213-580-410-1310-000-505		New Account			25.00		.00	.00	25.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	25.00		.00	.00	25.00
GEN	15002767	81832	1.00			10/07/14	00005816	KRIS GREEN				
			25.0000	.00	25.0000	.00		MEAL REIMBURSEMENT OCT23-26		.00	.00	25.00
			15-11-572-2213-580-410-1310-000-125		New Account			25.00		.00	.00	25.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	25.00		.00	.00	25.00
GEN	15002768	17945	1.00			10/07/14	00005838	Brenda Dunn				
			260.0000	.00	260.0000	.00		1 year membership for Communication Officer		.00	.00	260.00
			15-11-050-2560-810-000-0000-000-050		New Account			260.00		.00	.00	260.00
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	260.00		.00	.00	260.00
GEN	15002769	12719	3.00			10/07/14	00005861	WCAST				
			8.9900	.00	26.9700	.00		AT-A-GLANCE DESK CLAENDAR REFILL WITH MONTHLY TABS, 3 1/2 X6, JAN		.00	.00	26.97
			4.00	.00	27.9600	.00		SWINGLINE LIGHTTOUCH HEAVY-DUTY STAPLES, 5/8, BOX OF 2,500		.00	.00	27.96
			4.00	.00	23.9600	.00		BIC BRITE LINER RETRACTABLE HIGHLIGHTERS, ASSORTED COLORS, PACK OF		.00	.00	23.96
			4.00	.00	23.9600	.00		BICK BRITE LINER RETRACTABLE HIGHLIGHTERS, CHISEL POINT, YELLOW, F		.00	.00	23.96
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	102.85		.00	.00	102.85
			<b>Total Accounts: 1</b>				<b>PO Total:</b>	102.85		.00	.00	102.85

Mustang Public Schools

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By					
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
GEN	15002770	12838	10/07/14	00005634	LYNDA MARTIN					
1	1.00	195.0000	.00	195.0000	.00	TREAS & ENCUMB CLERKS WORKSHOP	195.00	.00	.00	195.00
				<b>Total Accounts: 1</b>			<b>195.00</b>	<b>.00</b>	<b>.00</b>	<b>195.00</b>
GEN	15002771	21849	10/07/14	00005756	WCAST					
1	2.00	85.0000	.00	170.0000	.00	PEABODY DEVELOPMENTAL MOTOR SCALES, EXAMINER RECORD BOOKLETS	170.00	.00	.00	170.00
				<b>Total Accounts: 1</b>			<b>170.00</b>	<b>.00</b>	<b>.00</b>	<b>170.00</b>
GEN	15002772	17366	10/07/14	00005763	Stacey Ellicott					
1	3.00	29.0000	.00	87.0000	.00	ID Wristbands	87.00	.00	.00	87.00
				<b>Total Accounts: 1</b>			<b>87.00</b>	<b>.00</b>	<b>.00</b>	<b>87.00</b>
GEN	15002773	18882	10/07/14	00005802	STACY BROWN					
1	1.00	2,000.0000	.00	2,000.0000	.00	ADMINISTRATIVE FEES	2,000.00	.00	.00	2,000.00
				<b>Total Accounts: 1</b>			<b>2,000.00</b>	<b>.00</b>	<b>.00</b>	<b>2,000.00</b>
GEN	15002774	13397	10/07/14	00005828	Vardeman					
1	1.00	39.4900	.00	39.4900	.00	EIodea densa, 100 pkg	39.49	.00	.00	39.49
				<b>Total Accounts: 1</b>			<b>39.49</b>	<b>.00</b>	<b>.00</b>	<b>39.49</b>
GEN	15002775	14446	10/07/14	00005870	Jennifer Tipto					
1	110.00	1.9500	.00	214.5000	.00	110 Harmony H100 1-piece Soprano Recorder w/ standard fingering	214.50	.00	.00	214.50
2	1.00	8.1000	.00	8.1000	.00	Mi-T Mist RT55 Disinfectant spray 8 oz	8.10	.00	.00	8.10
				<b>Total Accounts: 1</b>			<b>222.60</b>	<b>.00</b>	<b>.00</b>	<b>222.60</b>
				<b>Total Accounts: 1</b>			<b>222.60</b>	<b>.00</b>	<b>.00</b>	<b>222.60</b>

Grand Totals: 234,593.76 5.00 367.81 234,225.95

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODEF05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Reg No	Requested By	Encumbrance	Paid	Liquidated	Remaining
Line No	PO No	Qty Ordered	Account No/Description	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Order Desc					
CNS	15002096	11577	HOBART CORPORATION				09/08/14		00005040	Rachel Martin				
1		1.00	2,775.0000	.00	2,775.0000	.00			208/60/1PHASE GARBAGE DISPOSAL					
2		1.00	475.0000	.00	475.0000	.00			INSTALLATION					
3		1.00	75.0000	.00	75.0000	.00			SHIPPING					
			15-22-176-3140-731-700-0000-000-505 New Account						3,325.00		.00	.00		3,325.00
			<b>Total Accounts: 1</b>						<b>PO Total: 3,325.00</b>		<b>.00</b>	<b>.00</b>		<b>3,325.00</b>
CNS	15002205	24002	APRONS AND SMOCKS.COM				09/11/14		00005168	rachel martin				
1		12.00	6.9000	.00	82.8000	.00			LIME GREEN BIB APRON					
2		12.00	6.9000	.00	82.8000	.00			HOT PINK BIB APRON					
3		1.00	25.0000	.00	25.0000	.00			SHIPPING					
			15-22-176-3140-618-700-0000-000-510 New Account						190.60		.00	.00		190.60
			<b>Total Accounts: 1</b>						<b>PO Total: 190.60</b>		<b>.00</b>	<b>.00</b>		<b>190.60</b>
CNS	15002206	61429	HEARTLAND PAYMENT SYSTEMS INC.				09/11/14		00005169	RACHEL MARTIN				
1		1.00	6,847.0000	.00	6,847.0000	.00			TECH SUPPORT, SOFTWARE LIC, & UPDATES					
			15-22-176-3140-346-700-0000-000-050 New Account						6,847.00		.00	.00		6,847.00
			<b>Total Accounts: 1</b>						<b>PO Total: 6,847.00</b>		<b>.00</b>	<b>.00</b>		<b>6,847.00</b>
CNS	15002207	11577	HOBART CORPORATION				09/11/14		00005180	RACHEL MARTIN				
1		1.00	2,772.0000	.00	2,772.0000	.00			SALVATOR 200 GARBAGE DISPOSAL					
2		1.00	375.0000	.00	375.0000	.00			INSTALLATION					
3		1.00	35.0000	.00	35.0000	.00			SHIPPING					
			15-22-176-3140-731-700-0000-000-705 New Account						3,182.00		.00	.00		3,182.00
			<b>Total Accounts: 1</b>						<b>PO Total: 3,182.00</b>		<b>.00</b>	<b>.00</b>		<b>3,182.00</b>
CNS	15002208	12719	OFFICE DEPOT				09/11/14		00005135	RACHEL MARTIN				
1		6.00	79.9900	.00	479.9400	.00			78A TONER CARTRIDGE					
2		2.00	68.9900	.00	137.9800	.00			85A TONER CARTRIDGE					
3		2.00	79.9900	.00	159.9800	.00			36A TONER CARTRIDGE					
			15-22-176-3140-611-700-0000-000-050 New Account						777.90		.00	.00		777.90
			<b>Total Accounts: 1</b>						<b>PO Total: 777.90</b>		<b>.00</b>	<b>.00</b>		<b>777.90</b>
CNS	15002279	20420	JANELLE RODGERS				09/16/14		00005222	RACHEL MARTIN				
1		1.00	5.9000	.00	5.9000	.00			STUDENT LUNCH REFUND FOR NATALIE FROM LAKEHOMA					
			15-22-176-5600-930-700-0000-000-115 New Account						5.90		.00	.00		5.90
			<b>Total Accounts: 1</b>						<b>PO Total: 5.90</b>		<b>.00</b>	<b>.00</b>		<b>5.90</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Requested By	Paid	Liquidated	Remaining
Line No	Qty Ordered	Account No/Description	Account No/Description	Account No/Description	Account No/Description	PO Date	Reg No	Reg No	Reg No	Reg No	Reg No	Reg No
CNS	15002280	17915	KATHI BATES			09/16/14	00005256		RACHEL MARTIN			
1	1.00	40.8000	.00	40.8000	.00				STUDENT LUNCH REFUND FOR NICHOLAS FROM MHS			40.80
2	1.00	3.6000	.00	3.6000	.00				STUDENT LUNCH REFUND FOR MATTHEW FROM MMS			3.60
		15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND			40.80					.00		
		15-22-176-5600-930-700-0000-000-510 New Account			3.60					.00		
		<b>Total Accounts: 2</b>			<b>44.40</b>				<b>44.40</b>	<b>.00</b>		<b>44.40</b>
CNS	15002281	61929	LOWRANCE KATHI S			09/16/14	00005221		RACHEL MARTIN			
1	1.00	21.9000	.00	21.9000	.00				STUDENT LUNCH REFUND FOR JENNA FROM MHS			21.90
		15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND			21.90					.00		
		<b>Total Accounts: 1</b>			<b>21.90</b>				<b>21.90</b>	<b>.00</b>		<b>21.90</b>
CNS	15002282	23771	MELODY COOK KING			09/16/14	00005290		RACHEL MARTIN			
1	1.00	3.2400	.00	3.2400	.00				STUDENT LUNCH REFUND FOR TRYSTIN FROM CANYON RIDGE			3.24
2	1.00	6.5000	.00	6.5000	.00				STUDENTL UNCH REFUND FOR TAYLOR FROM MMS			6.50
		15-22-176-5600-930-700-0000-000-145 New Account			3.24					.00		
		15-22-176-5600-930-700-0000-000-510 New Account			6.50					.00		
		<b>Total Accounts: 2</b>			<b>9.74</b>				<b>9.74</b>	<b>.00</b>		<b>9.74</b>
CNS	15002283	61928	MUIR CHRISTINA			09/16/14	00005203		RACHEL MARTIN			
1	1.00	22.0000	.00	22.0000	.00				STUDENT LUNCH REFUND FOR MACKENZIE BOOTH			22.00
		15-22-176-5600-930-700-0000-000-140 New Account			22.00					.00		
		<b>Total Accounts: 1</b>			<b>22.00</b>				<b>22.00</b>	<b>.00</b>		<b>22.00</b>
CNS	15002284	61874	SHACKLEFORD JOHN			09/16/14	00005285		RACHEL MARTIN			
1	1.00	11.7000	.00	11.7000	.00				STUDENT LUNCH REFUND FOR JOZLYNN FROM CENTENNIAL			11.70
		15-22-176-3190-930-700-0000-000-135 LUNCH REFUND - CENTENNI			11.70					.00		
		<b>Total Accounts: 1</b>			<b>11.70</b>				<b>11.70</b>	<b>.00</b>		<b>11.70</b>
CNS	15002346	61971	CANTRELL LORRAINE			09/19/14	00005385		RACHEL MARTIN			
1	1.00	12.9000	.00	12.9000	.00				STUDENT LUNCH REFUND FOR BENJAMIN FROM MHS			12.90
		15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND			12.90					.00		
		<b>Total Accounts: 1</b>			<b>12.90</b>				<b>12.90</b>	<b>.00</b>		<b>12.90</b>
CNS	15002347	61960	CATTON MANDELYNN			09/19/14	00005373		RACHEL MARTIN			
1	1.00	42.1500	.00	42.1500	.00				STUDENT LUNCH REFUND FOR NATHANIEL FROM VALLEY			42.15
		15-22-176-3190-930-700-0000-000-110 LUNCH REFUND - VALLEY			42.15					.00		
		<b>Total Accounts: 1</b>			<b>42.15</b>				<b>42.15</b>	<b>.00</b>		<b>42.15</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recved	PO Date	Reg No	Order Desc	Encumbrance	Requested By	Liquidated	Paid	Remaining
CNS	15002348	61955	EILER AMANDA DAWN				09/19/14	09/19/14	00005366	RACHEL MARTIN					
1	1.00	150.0000	.00	150.0000	.00	150.0000	.00			UNIFORM REIMBURSEMENT BLANKET ORDER	150.00		.00	.00	150.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			150.00		.00	.00	150.00
CNS	15002349	61961	FARRINGTON TANNAH				09/19/14	09/19/14	00005375	RACHEL MARTIN					
1	1.00	5.6000	.00	5.6000	.00	5.6000	.00			STUDENT LUNCH REFUND FOR BRANDON FROM MHS	5.60		.00	.00	5.60
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			5.60		.00	.00	5.60
CNS	15002350	61958	GOBER REBECCA DAWN				09/19/14	09/19/14	00005370	RACHEL MARTIN					
1	1.00	150.0000	.00	150.0000	.00	150.0000	.00			UNIFORM REIMBURSEMENT BLANKET ORDER	150.00		.00	.00	150.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			150.00		.00	.00	150.00
CNS	15002351	61956	GRAY ROSIE JANAE				09/19/14	09/19/14	00005367	RACHEL MARTIN					
1	1.00	150.0000	.00	150.0000	.00	150.0000	.00			UNIFORM REIMBURSEMENT BLANKET ORDER	150.00		.00	.00	150.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			150.00		.00	.00	150.00
CNS	15002352	61962	LANE PATRICIA				09/19/14	09/19/14	00005376	RACHEL MARTIN					
1	1.00	12.5000	.00	12.5000	.00	12.5000	.00			STUDENT LUNCH REFUND FOR LONDON FROM CENTENNIAL	12.50		.00	.00	12.50
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			12.50		.00	.00	12.50
CNS	15002353	61963	MORRIS TIFFANY				09/19/14	09/19/14	00005377	RACHEL MARTIN					
1	1.00	40.0000	.00	40.0000	.00	40.0000	.00			STUDENT LUNCH REFUND FOR JORDAN FROM MHS	40.00		.00	.00	40.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			40.00		.00	.00	40.00
CNS	15002354	61964	RILEY SUZANNE				09/19/14	09/19/14	00005378	RACHEL MARTIN					
1	1.00	14.5000	.00	14.5000	.00	14.5000	.00			STUDENT LUNCH REFUND FOR MATTHEW FROM MHS	14.50		.00	.00	14.50
2	1.00	20.0000	.00	20.0000	.00	20.0000	.00			STUDENT LUNCH REFUND FOR LEAH FROM MHS	20.00		.00	.00	20.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>			34.50		.00	.00	34.50
								<b>PO Total:</b>			34.50		.00	.00	34.50

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Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Req No	Order Desc	Encumbrance	Requested By	Paid	Liquidated	Remaining
CNS	15002355	61969	SAMPSON ROBYN			09/19/14	00005383	RACHEL MARTIN					
	1	1.00	9.0500	.00	9.0500	.00		STUDENT LUNCH REFUND FOR VICTORIA FROM MHS				.00	9.05
								9.05			.00		9.05
								PO Total:			.00		9.05
								Total Accounts:	1				
CNS	15002356	61953	SELF GEORGIA A			09/19/14	00005363	RACHELMARTIN					
	1	1.00	150.0000	.00	150.0000	.00		UNIFORM REIMBURSEMENT BLANKET ORDER				.00	150.00
								150.00			.00		150.00
								PO Total:			.00		150.00
								Total Accounts:	1				
CNS	15002357	61970	STAMPER BECKY			09/19/14	00005384	RACHEL MARTIN					
	1	1.00	10.6000	.00	10.6000	.00		STUDENT LUNCH REFUND FOR ALEXIS FROM MHS				.00	10.60
								10.60			.00		10.60
								PO Total:			.00		10.60
								Total Accounts:	1				
CNS	15002358	61965	TRAFANSTEDT CHRISTINA			09/19/14	00005379	RACHEL MARTIN					
	1	1.00	7.4000	.00	7.4000	.00		STUDENT LUNCH REFUND FOR BRENDAN FROM M.E.				.00	7.40
								7.40			.00		7.40
								PO Total:			.00		7.40
								Total Accounts:	1				
CNS	15002359	61966	WALDRUP CHRISTINA			09/19/14	00005387	rachel martin					
	1	1.00	24.4000	.00	24.4000	.00		STUDENT LUNCH REFUND FOR KAITLYNN FROM M.E.				.00	24.40
								24.40			.00		24.40
								PO Total:			.00		24.40
								Total Accounts:	1				
CNS	15002360	61957	WALKER KIMBERLY JO			09/19/14	00005369	RACHEL MARTIN					
	1	1.00	150.0000	.00	150.0000	.00		UNIFORM REIMBURSEMENT BLANKET ORDER				.00	150.00
								150.00			.00		150.00
								PO Total:			.00		150.00
								Total Accounts:	1				
CNS	15002361	61959	WITTER VENESSA C			09/19/14	00005372	RACHEL MARTIN					
	1	1.00	150.0000	.00	150.0000	.00		UNIFORM REIMBURSEMENT BLANKET ORDER				.00	150.00
								150.00			.00		150.00
								PO Total:			.00		150.00
								Total Accounts:	1				

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	Line No	Qty Ordered	Unit Price	Disc/Fright	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
CNS	15002362	61954	09/19/14	00005365	RACHEL MARTIN											
		1.00			WITVOET LORIE CASEY											
		150.0000			.00											
		15-22-176-3140-657-700-0000-000-145			OTHER DRCT CNS-UNIFORMS											
		150.00														
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					150.00											150.00
CNS	15002363	61967	09/19/14	00005380	RACHEL MARTIN											
		1.00			YOUNG RACHELLE											
		4.4000			.00											
		1.00			.00											
		5.6000			STUDENT LUNCH REFUND FOR REBEKKAH FROM CREEK											
		15-22-176-3190-930-700-0000-000-125			LUNCH REFUND - CREEK											
		10.00														10.00
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					10.00											10.00
CNS	15002364	61968	09/19/14	00005382	RACHEL MARTIN											
		1.00			ZAMUDIO COURTNEY											
		7.6000			.00											
		1.00			.00											
		7.6000			STUDENT LUNCH REFUND FOR ADYSON FROM M.E.											
		15-22-176-3190-930-700-0000-000-105			LUNCH REFUND - MUSTANG											
		7.60														7.60
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					7.60											7.60
CNS	15002446	61980	09/24/14	00005465	RACHEL MARTIN											
		1.00			BERRY KIMBERLY											
		135.0000			.00											
		1.00			.00											
		135.0000			UNIFORM REIMBURSEMENT BLANKET ORDER											
		15-22-176-3140-657-700-0000-000-505			OTHER CNS SRVC-UNIFORMS											
		135.00														135.00
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					135.00											135.00
CNS	15002447	61981	09/24/14	00005467	RACHEL MARTIN											
		1.00			LANGGUTH MELISSA											
		135.0000			.00											
		1.00			.00											
		135.0000			UNIFORM REIMBURSEMENT BLANKET ORDER											
		15-22-176-3140-657-700-0000-000-150			New Account											
		135.00														135.00
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					135.00											135.00
CNS	15002448	61985	09/24/14	00005469	RACHEL MARTIN											
		1.00			MCLEMORE KIM											
		14.1000			.00											
		1.00			.00											
		14.1000			STUDENT LUNCH REFUND FOR CHRISTIAN FROM MNMS											
		15-22-176-3190-930-700-0000-000-510			LUNCH REFUND - MNMS											
		14.10														14.10
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					14.10											14.10
CNS	15002449	61984	09/24/14	00005468	RACHEL MARTIN											
		1.00			SALSBURY MICHELLE											
		25.0000			.00											
		1.00			.00											
		25.0000			STUDENT LUNCH REFUND FOR ACHILLES FROM M.E.											
		15-22-176-5600-930-700-0000-000-105			CORRECTING ENTRY - REIM											
		25.00														25.00
		<b>Total Accounts: 1</b>			<b>PO Total:</b>											
					25.00											25.00

Mustang Public Schools

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Buyer Code	PO No	Qty Ordered	Unit Price	Disc/Fright	Final Cost	PO Date	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining	
CNS	15002455	61991	LANKFORD CARLA			09/24/14	00005560	RACHEL MARTIN					
1	1.00	9.8500	.00	9.8500	.00	STUDENT LUNCH REFUND FOR NOAH FROM CANYON RIDGE			9.85	.00	.00	9.85	
15-22-176-3190-930-700-0000-000-150 LUNCH REFUND - PRAIRIE													
Total Accounts: 1 PO Total: 9.85													
CNS	15002520	61992	PILAND EMILY KATHLEEN			09/25/14	00005595	RACHEL MARTIN					
1	1.00	150.0000	.00	150.0000	.00	UNIFORM REIMBURSEMENT BLANKET ORDER			150.00	.00	.00	150.00	
15-22-176-3140-657-700-0000-000-510 New Account													
Total Accounts: 1 PO Total: 150.00													
CNS	15002533	61996	BRAY CYNTHIA			09/29/14	00005648	RACHEL MARTIN					
1	1.00	44.5000	.00	44.5000	.00	STUDENT LUNCH REFUND FOR TIMOTHY FROM CANYON RIDGE				.00	.00	89.00	
2	1.00	23.1000	.00	23.1000	.00	STUDENT LUNCH REFUND FOR KABRISHA FROM TRAILS				.00	.00	65.10	
3	1.00	42.0000	.00	42.0000	.00	STUDENT LUNCH REFUND FOR ANGELA FROM TRAILS				.00	.00	154.10	
4	1.00	44.5000	.00	44.5000	.00	STUDENT LUNCH REFUND FOR PRISCILLA FROM CANYON RIDGE				.00	.00	89.00	
15-22-176-5600-930-700-0000-000-145 New Account													
15-22-176-5600-930-700-0000-000-120 New Account													
Total Accounts: 2 PO Total: 154.10													
CNS	15002618	61999	MARKCUM JUDY			09/30/14	00005675	RACHEL MARTIN					
1	1.00	21.6000	.00	21.6000	.00	STUDENT LUNCH REFUND FOR FREDDIE FORM M.E.			21.60	.00	.00	21.60	
15-22-176-3190-930-700-0000-000-105 LUNCH REFUND - MUSTANG													
Total Accounts: 1 PO Total: 21.60													
CNS	15002776	62006	KUMAR NITU			10/07/14	00005897	RACHEL MARTIN					
1	1.00	45.0000	.00	45.0000	.00	STUDENT LUNCH REFUND FOR PRANIT FROM CREEK			45.00	.00	.00	45.00	
15-22-176-5600-930-700-0000-000-125 New Account													
Total Accounts: 1 PO Total: 45.00													
Grand Totals:										16,394.49	.00	.00	16,394.49

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Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By	Account No/Description	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Encumbrance	Paid	Liquidated	Remaining
BOND	15002097	10170 APPLE INC.	09/08/14	00004891	C. Walters										
1	3.00	1,199.0000	.00	3,597.0000	MacBook Pro 13in Retina Display 2.6 GHZ i5 128 GB										3,597.00
		15-39-168-1000-653-000-0000-000-505 BONDS - INST - TECH EQU		3,597.00											
		<b>Total Accounts: 1</b>		<b>PO Total: 3,597.00</b>											<b>3,597.00</b>
BOND	15002098	10583 CDW GOVERNMENT INC.	09/08/14	00004892	Mitchell, Jill										
1	2.00	275.0000	.00	550.0000	Mitsubishi Projector Standard Projector with HDMI										550.00
		15-39-168-1000-653-000-0000-000-110 BONDS - INST - TECH EQU		550.00											
		<b>Total Accounts: 1</b>		<b>PO Total: 550.00</b>											<b>550.00</b>
BOND	15002099	10583 CDW GOVERNMENT INC.	09/08/14	00004895	C. Walters										
1	3.00	50.9000	.00	152.7000	Dual Operating Windows 8.1 Pro										152.70
		15-39-168-1000-653-000-0000-000-505 BONDS - INST - TECH EQU		152.70											
		<b>Total Accounts: 1</b>		<b>PO Total: 152.70</b>											<b>152.70</b>
BOND	15002100	11680 JACKSON MECHANICAL SERVICES INC.	09/08/14	00004935	JWEST										
1	1.00	9,880.0000	.00	9,880.0000	REPLACE BOILER AT HORIZON INTERMEDIATE										9,880.00
		15-39-147-2620-438-000-0000-000-055		9,880.00											
		<b>Total Accounts: 1</b>		<b>PO Total: 9,880.00</b>											<b>9,880.00</b>
BOND	15002101	20297 TIME CLOCK PLUS	09/08/14	00004551	MARSHALL										
1	1.00	2,799.0000	.00	2,799.0000	BIO 200 DERIED ETHERNET PIN PUNCH										3,072.00
2	1.00	273.0000	.00	273.0000	POE ADAPTOR 802.3af										
		15-10-174-2580-733-000-0000-000-150 New Account		3,072.00											
		<b>Total Accounts: 1</b>		<b>PO Total: 3,072.00</b>											<b>3,072.00</b>
BOND	15002209	14462 AMAZON.COM	09/12/14	00005055	A Sanders										
1	1.00	30,5000	.00	30,5000	Intuos tablet case										707.24
2	1.00	305.9400	.00	305.9400	Intuos Tablet										
3	36.00	2,0300	.00	73,0800	5" blunt tip scissors										
4	36.00	8,2700	.00	297,7200	8" scissors										
		15-10-174-1000-619-000-0000-000-150		707.24											
		<b>Total Accounts: 1</b>		<b>PO Total: 707.24</b>											<b>707.24</b>
BOND	15002210	10170 APPLE INC.	09/12/14	00004975	C Walters										
1	25.00	99.0000	.00	2,475.0000	Apple TV										2,475.00
		15-39-168-1000-652-000-0000-000-505 BONDS - INST - AUDIO/VS.		2,475.00											
		<b>Total Accounts: 1</b>		<b>PO Total: 2,475.00</b>											<b>2,475.00</b>

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Buyer Code	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Requested By	Encumbrance	Paid	Liquidated	Remaining
BOND	15002211	10170	APPLE INC.			09/12/14	00005093	Molly Wilson				
1	9.00	99.0000	.00	891.0000	.00			Apple TV #MD199LL/A				
2	9.00	19.0000	.00	171.0000	.00			HDMI to HDMI cable 5 ft #MCS38ZM/B				
3	17.00	399.0000	.00	6,783.0000	.00			iPad with Retina display Wi-Fi 16 GB- Black #MD510LL/A				
				15-39-168-1000-653-000-0000-135 BOND - INST - TECH EQUI				7,845.00	.00			7,845.00
				<b>Total Accounts: 1</b>				<b>PO Total: 7,845.00</b>	<b>.00</b>			<b>7,845.00</b>
BOND	15002212	10583	CDW GOVERNMENT INC.			09/12/14	00004971	C. WALTERS				
1	20.00	323.9000	.00	6,478.0000	.00			NEC NP-VE-281 DLP PROJECTOR, #2877104				
2	12.00	74.0400	.00	888.4800	.00			ERGOTRON NEO-FLEX UNIVERSAL PROJECTOR CEILING MOUNT				
				15-39-168-1000-652-000-0000-505 BONDS - INST - AUDIO/VS				7,366.48	.00			7,366.48
				<b>Total Accounts: 1</b>				<b>PO Total: 7,366.48</b>	<b>.00</b>			<b>7,366.48</b>
BOND	15002213	10583	CDW GOVERNMENT INC.			09/12/14	00005081	Molly Wilson				
1	17.00	39.9900	.00	679.8300	.00			Griffin Survivor Rugged Case Black- Ipad Retina #2672540				
				15-39-168-1000-653-000-0000-135 BOND - INST - TECH EQUI				679.83	.00			679.83
				<b>Total Accounts: 1</b>				<b>PO Total: 679.83</b>	<b>.00</b>			<b>679.83</b>
BOND	15002214	10583	CDW GOVERNMENT INC.			09/12/14	00005094	Molly Wilson				
1	9.00	275.0000	.00	2,475.0000	.00			Mitsubishi Projector EX241U Standard Projector with HDMI				
				15-39-168-1000-652-000-0000-135 BONDS - INST - AUDIO/VS				2,475.00	.00			2,475.00
				<b>Total Accounts: 1</b>				<b>PO Total: 2,475.00</b>	<b>.00</b>			<b>2,475.00</b>
BOND	15002215	16306	DECKER EQUIPMENT			09/12/14	00005057	A Sanders				
1	1.00	36.9500	.00	36.9500	.00			16" X-wave atomic clock				
2	1.00	48.6800	.00	48.6800	.00			16" universal clock guard				
3	1.00	12.9500	.00	12.9500	.00			Shipping/handling				
				15-10-175-2620-654-000-0000-110 New Account				98.58	.00			98.58
				<b>Total Accounts: 1</b>				<b>PO Total: 98.58</b>	<b>.00</b>			<b>98.58</b>
BOND	15002216	11631	INDECO SALES			09/12/14	00005141	MARTIN RONALD				
1	100.00	26.1900	.00	2,619.0000	.00			16" DISCOVER STUDENT CHAIRS				
2	60.00	22.5600	.00	1,353.6000	.00			14" DISCOVER STUDENT CHAIRS				
3	10.00	460.8600	.00	4,608.6000	.00			DOUBLE PEDESTAL 30' X 60' TEACHER DESKS				
				15-32-160-2620-654-000-0000-053 New Account				8,581.20	.00			8,581.20
				<b>Total Accounts: 1</b>				<b>PO Total: 8,581.20</b>	<b>.00</b>			<b>8,581.20</b>

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BOND	15002217	61932	KINGSLEY COMPANIES				09/12/14	00005207	A Sanders					
1	1.00	1,257.1500		.00	1,257.1500	.00			Under counter book drop box		.00	.00	1,257.15	
									1,257.15		.00	.00	1,257.15	
									<b>PO Total:</b>		<b>1,257.15</b>	<b>.00</b>	<b>1,257.15</b>	
BOND	15002218	22158	KNIGHT PAVING INC				09/12/14	00005143	A Sanders					
1	1.00	2,546.0000		.00	2,546.0000	.00			Extend sidewalk to playground		.00	.00	2,546.00	
									2,546.00		.00	.00	2,546.00	
									<b>PO Total:</b>		<b>2,546.00</b>	<b>.00</b>	<b>2,546.00</b>	
BOND	15002219	21595	MA + ARCHITECTS				09/12/14	00005132	A Sanders					
1	1.00	17,000.0000		.00	17,000.0000	.00			Architect fees for Baseball/Softball training facility		.00	.00	17,000.00	
									17,000.00		.00	.00	17,000.00	
									<b>PO Total:</b>		<b>17,000.00</b>	<b>.00</b>	<b>17,000.00</b>	
BOND	15002220	14745	MCGILL & CO.				09/12/14	00005170	A Sanders					
1	1.00	27,3100		.00	27,3100	.00			Adult blood pressure cuff		.00	.00	27,3100	
2	1.00	15,8900		.00	15,8900	.00			Child blood pressure cuff		.00	.00	15,8900	
3	1.00	45,1200		.00	45,1200	.00			Finger pulse oximeter		.00	.00	45,1200	
4	1.00	46,0600		.00	46,0600	.00			Standard otoscope, black		.00	.00	46,0600	
5	1.00	23,4800		.00	23,4800	.00			Dual head stainless steel stethoscope		.00	.00	23,4800	
									157.86		.00	.00	157.86	
									<b>PO Total:</b>		<b>157.86</b>	<b>.00</b>	<b>157.86</b>	
BOND	15002221	14182	MCGRAW HILL CONSUMER PRODUCTS				09/12/14	00004943	A Sanders					
1	1.00	400,3500		.00	400,3500	.00			Math manipulative kit for Kindergarten		.00	.00	400,3500	
2	1.00	661,9800		.00	661,9800	.00			Math manipulative kit for 1st grade		.00	.00	661,9800	
3	1.00	661,9800		.00	661,9800	.00			Math manipulative kit for 2nd grade		.00	.00	661,9800	
4	1.00	594,3000		.00	594,3000	.00			Math manipulative kit for 3rd grade		.00	.00	594,3000	
5	1.00	594,3000		.00	594,3000	.00			Math manipulative kit for 4th grade		.00	.00	594,3000	
6	1.00	211,1500		.00	211,1500	.00			Shipping/handling		.00	.00	211,1500	
									3,124.06		.00	.00	3,124.06	
									<b>PO Total:</b>		<b>3,124.06</b>	<b>.00</b>	<b>3,124.06</b>	
BOND	15002222	20361	NOAH'S PARK AND PLAYGROUNDS				09/12/14	00005182	MARTIN RONALD					
1	1.00	89,732.0000		.00	89,732.0000	.00			PLAYGROUND REPLACEMENT EQUIPMENT FOR MUSTANG ELEMENTARY		.00	.00	89,732.00	
									89,732.00		.00	.00	89,732.00	
									<b>PO Total:</b>		<b>89,732.00</b>	<b>.00</b>	<b>89,732.00</b>	

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BOND	15002223	20361	NOAH'S PARK AND PLAYGROUNDS			09/12/14	00005208	MARTIN RONALD					
1	1.00	72,287.2500	.00	72,287.2500	.00			PLAYGROUND REPLACEMENT FOR LAKEHOMA		.00	.00		72,287.25
Total Accounts: 1													
PO Total: 72,287.25													
BOND	15002224	20361	NOAH'S PARK AND PLAYGROUNDS			09/12/14	00005212	MARTIN RONALD					
1	15.00	105.0220	.00	1,575.3300	.00			32' X 54' X 2' SLIDE MATS FOR ME & LH PLAYGROUND PROJECTS		.00	.00		1,575.33
Total Accounts: 1													
PO Total: 1,575.33													
BOND	15002225	14689	STAPLES			09/12/14	00005095	Molly Wilson					
1	30.00	13.9900	.00	419.7000	.00			JVC Marshmallow HA-FR36 Earset Item # 163489		.00	.00		419.70
Total Accounts: 1													
PO Total: 419.70													
BOND	15002226	13560	SCHOOL SPECIALTY			09/12/14	00005195	A Sanders					
1	50.00	24.4900	.00	1,224.5000	.00			Vacuum mount pencil sharpeners		.00	.00		1,224.50
Total Accounts: 1													
PO Total: 1,224.50													
BOND	15002227	61493	SHOCKLEY BACKHOE			09/12/14	00005167	A Sanders					
1	1.00	1,900.0000	.00	1,900.0000	.00			Gravel/gravel work at MEC pickup line		.00	.00		1,900.00
Total Accounts: 1													
PO Total: 1,900.00													
BOND	15002228	14578	SYNERGY DATA COM			09/12/14	00004974	C. Walters					
1	25.00	5.0900	.00	127.2500	.00			3 ft HDMI Cables		.00	.00		127.25
2	16.00	34.1600	.00	546.5600	.00			VGA CABLES, 50 ft #VGA-50X		.00	.00		546.56
Total Accounts: 1													
PO Total: 673.81													
BOND	15002229	23175	THOMPSON EDUCATIONAL FURNISHINGS			09/12/14	00005193	A Sanders					
1	2.00	577.0000	.00	1,154.0000	.00			HON Park Avenue right return, shaker cherry color		.00	.00		1,154.00
Total Accounts: 1													
PO Total: 1,154.00													

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Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
BOND	15002230	23175	THOMPSON EDUCATIONAL FURNISHINGS				09/12/14		00005199	A Sanders				
1	4.00	1,208.0000	.00	4,832.0000	.00	Mobile library shelves, double sided, natural color					4,832.00	.00	.00	4,832.00
						15-10-174-2620-654-000-0000-000-150 New Account					4,832.00	.00	.00	4,832.00
						Total Accounts: 1					4,832.00	.00	.00	4,832.00
						PO Total:								
BOND	15002231	22300	TIMBERLAKE CONSTRUCTION				09/12/14		00005131	A Sanders				
1	1.00	*****	.00	1,060,000.0000	.00	Construction fees for Baseball/Softball training facility					1,060,000.00	.00	.00	1,060,000.00
						15-39-162-2620-453-000-0000-000-705 New Account					1,060,000.00	.00	.00	1,060,000.00
						Total Accounts: 1					1,060,000.00	.00	.00	1,060,000.00
						PO Total:								
BOND	15002232	17260	VIDEO REALITY				09/12/14		00005080	Molly Wilson				
1	6.00	3,367.5000	.00	20,205.0000	.00	Smartboard with Epson Shorthand Projector					20,205.00	.00	.00	20,205.00
						15-39-168-1000-683-000-0000-000-135 BOND - INST - TECH EQUI					20,205.00	.00	.00	20,205.00
						Total Accounts: 1					20,205.00	.00	.00	20,205.00
						PO Total:								
BOND	15002233	17260	VIDEO REALITY				09/12/14		00005166	Suffielda				
1	9.00	3,129.5000	.00	28,165.5000	.00	Smart Boards					28,165.50	.00	.00	28,165.50
						15-39-168-1000-683-000-0000-000-120 BONDS - INST - TECH EQUI					28,165.50	.00	.00	28,165.50
						Total Accounts: 1					28,165.50	.00	.00	28,165.50
						PO Total:								
BOND	15002234	17260	VIDEO REALITY				09/12/14		00005189	MARSHALLA				
1	1.00	4,670.0000	.00	4,670.0000	.00	QUOTE#33372 SMART CLASSROOM - COMPLETE INTERACTIVE SYSTEM INCLUDIN					4,670.00	.00	.00	4,670.00
						15-10-174-1000-683-100-0000-000-150 New Account					4,670.00	.00	.00	4,670.00
						Total Accounts: 1					4,670.00	.00	.00	4,670.00
						PO Total:								
BOND	15002235	13963	WAL-MART GENERAL/BOND FUNDS				09/12/14		00005192	A Sanders				
1	1.00	24.8800	.00	24.8800	.00	Taylor Digital Scale								
2	1.00	39.8800	.00	39.8800	.00	Braun Ear Thermometer								
						15-10-174-2620-616-000-0000-000-150 New Account					64.76	.00	.00	64.76
						Total Accounts: 1					64.76	.00	.00	64.76
						PO Total:								
BOND	15002255	15346	CENTRAL OKLAHOMA WINNELSON				09/15/14		00005254	MARTIN RONALD				
1	1.00	731.8800	.00	731.8800	.00	WATER COOLER FOR LH GYM								
						15-39-147-2620-618-000-0000-000-055 New Account					731.88	.00	.00	731.88
						Total Accounts: 1					731.88	.00	.00	731.88
						PO Total:								

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BOND	15002275	10808	COZENS REFRIGERATION INC					09/16/14	00005234	MARTIN RONALD					
1	1.00	6,400.0000	.00	6,400.0000	.00	REPLACEMENT AC ROOF TOP UNIT AT VALLEY FOR RM 153	.00	6,400.00				.00	.00		6,400.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>6,400.00</b>	<b>.00</b>		<b>6,400.00</b>
BOND	15002276	17010	DEALERS ELECTRICAL SUPPLY					09/16/14	00005048	MARTIN RONALD					
1	1.00	15,000.0000	.00	15,000.0000	.00	PURCHASE SUPPLIES/MATERIALS TO WIRE PROJECTORS DW	.00	15,000.00				.00	.00		15,000.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>15,000.00</b>	<b>.00</b>		<b>15,000.00</b>
BOND	15002277	20361	NOAH'S PARK AND PLAYGROUNDS					09/16/14	00005236	MARTIN RONALD					
1	1.00	399.0000	.00	399.0000	.00	FLUSH MOUNT ADA RAMP FOR PVE PLAYGROUND	.00	399.00				.00	.00		399.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>399.00</b>	<b>.00</b>		<b>399.00</b>
BOND	15002278	17260	VIDEO REALITY					09/16/14	00005194	A Sanders					
1	1.00	2,030.0000	.00	2,030.0000	.00	Short throw projector	.00	2,030.00				.00	.00		2,030.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>2,030.00</b>	<b>.00</b>		<b>2,030.00</b>
BOND	15002383	60934	GLOBAL EQUIPMENT COMPANY					09/22/14	00004937	MARTIN RONALD					
1	4.00	1,371.4300	.00	5,485.7200	.00	DRI EAZ 1200 DEHUMIDIFIER F203-A - 145 PINTS	.00	5,485.72				.00	.00		5,485.72
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>5,485.72</b>	<b>.00</b>		<b>5,485.72</b>
BOND	15002384	17260	VIDEO REALITY					09/22/14	00005323	Susan Dombek					
1	10.00	3,129.5000	.00	31,295.0000	.00	Smart Classroom-complete interactive classroom system (smartboard	.00	31,295.00				.00	.00		31,295.00
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>31,295.00</b>	<b>.00</b>		<b>31,295.00</b>
BOND	15002444	10170	APPLE INC.					09/24/14	00005329	Holly McKinney					
1	1.00	2,790.0000	.00	2,790.0000	.00	iPad Mini 16GB w/ Wi-Fi - White and Silver 10 pack	.00	2,790.0000				.00	.00		2,790.0000
3	3.00	99.0000	.00	297.0000	.00	Apple TV	.00	297.0000				.00	.00		297.0000
4	1.00	49.0000	.00	49.0000	.00	DIGITAL AV adaptor for iPad - lightning	.00	49.0000				.00	.00		49.0000
5	1.00	49.0000	.00	49.0000	.00	Apple VGA Adaptor for iPad - Lightning	.00	49.0000				.00	.00		49.0000
6	1.00	999.0000	.00	999.0000	.00	13-inch MacBook Pro	.00	999.0000				.00	.00		999.0000
		<b>Total Accounts: 1</b>						<b>PO Total:</b>				<b>4,184.00</b>	<b>.00</b>		<b>4,184.00</b>

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BOND	15002445	13343	SAM'S CLUB				09/24/14	00005427	A Sanders					
1		1.00	948.0000	.00	948.0000	.00			65" Vizio LED TV for art room					
2		5.00	598.0000	.00	2,990.0000	.00			55" Sharp LED tv for flex areas					
			15-10-174-2620-653-000-0000-000-150 new account						3,938.00	.00			.00	3,938.00
			<b>Total Accounts: 1</b>						<b>PO Total: 3,938.00</b>	<b>.00</b>			<b>.00</b>	<b>3,938.00</b>
BOND	15002589	22197	ACS PLAYGROUND ADVENTURES				09/30/14	00005574	MARTIN RONALD					
1		2.00	783.1850	.00	1,566.3700	.00			MOLDED BUCKET SEAT FOR 8' BEAM HEIGHT FOR CREEK					
			15-33-160-2640-618-000-0000-000-053 New Account						1,566.37	.00			.00	1,566.37
			<b>Total Accounts: 1</b>						<b>PO Total: 1,566.37</b>	<b>.00</b>			<b>.00</b>	<b>1,566.37</b>
BOND	15002590	22211	ARCHWAY MARKETING SERVICES				09/30/14	00005546	S. Sandefer					
1		10.00	77.7500	.00	777.5000	.00			Algebra I - Middle School					
			15-39-147-1000-641-100-1050-000-505 New Account						777.50	.00			.00	777.50
			<b>Total Accounts: 1</b>						<b>PO Total: 777.50</b>	<b>.00</b>			<b>.00</b>	<b>777.50</b>
BOND	15002591	22211	ARCHWAY MARKETING SERVICES				09/30/14	00005548	S. Sandefer					
1		20.00	77.7500	.00	1,555.0000	.00			Algebra I Common Core SE - MNMS					
			15-39-147-1000-641-100-1050-000-510 New Account						1,555.00	.00			.00	1,555.00
			<b>Total Accounts: 1</b>						<b>PO Total: 1,555.00</b>	<b>.00</b>			<b>.00</b>	<b>1,555.00</b>
BOND	15002592	10583	CDW GOVERNMENT INC.				09/30/14	00005489	C. WALTERS					
1		30.00	241.0000	.00	7,230.0000	.00			ASUS C300MA 13.3 2G 16G CHROME					
2		30.00	25.0000	.00	750.0000	.00			ACAD GOOGLE CHROME OS MGT LIC+SUP 5Y					
3		1.00	1,500.0000	.00	1,500.0000	.00			ANTHRO ADV CHROMEBOOK CHR9 CART 36-U					
			15-39-168-1000-652-000-0000-000-505 BONDS - INST - AUDIO/VIS.						7,980.00	.00			.00	7,980.00
			15-39-168-1000-653-000-0000-000-505 BONDS - INST - TECH EQU.						1,500.00	.00			.00	1,500.00
			<b>Total Accounts: 2</b>						<b>PO Total: 9,480.00</b>	<b>.00</b>			<b>.00</b>	<b>9,480.00</b>
BOND	15002593	11680	JACKSON MECHANICAL SERVICES INC.				09/30/14	00005700	MARTIN RONALD					
1		1.00	2,885.0000	.00	2,885.0000	.00			REPLACE SEVERAL VALVES FOR BOILER REPLACEMENT					
			15-32-157-2620-438-000-0000-000-055 New Account						2,885.00	.00			.00	2,885.00
			<b>Total Accounts: 1</b>						<b>PO Total: 2,885.00</b>	<b>.00</b>			<b>.00</b>	<b>2,885.00</b>
BOND	15002594	61005	LELAND MCELROY				09/30/14	00005477	A Sanders					
1		1.00	160.8800	.00	160.8800	.00			Squad letter for PE					
			15-10-174-2620-618-000-0000-000-150 New Account						160.88	.00			.00	160.88
			<b>Total Accounts: 1</b>						<b>PO Total: 160.88</b>	<b>.00</b>			<b>.00</b>	<b>160.88</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
BOND	15002595	61005 LELAND MCELROY	09/30/14	00005478	A Sanders
1	1.00	160.8800	.00	160.8800	Squad letter for PE
		15-10-175-2620-618-000-0000-000-110 New Account		160.88	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>160.88</b>	<b>160.88</b>
BOND	15002596	21595 MA + ARCHITECTS	09/30/14	00005579	A Sanders
1	1.00	19,500.0000	.00	19,500.0000	Architect fees for ME gym remodel
		15-10-175-4400-332-000-0000-000-105 New Account		19,500.00	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>19,500.00</b>	<b>19,500.00</b>
BOND	15002597	13560 SCHOOL SPECIALTY	09/30/14	00005686	A Sanders
1	3.00	50.3400	.00	151.0200	Brute Caddy Bags
2	3.00	57.4700	.00	172.4100	Brute round storage container
		15-10-174-2620-618-000-0000-000-150 New Account		323.43	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>323.43</b>	<b>323.43</b>
BOND	15002598	13803 THOMPSON SCHOOL BOOK DEPOSITORY	09/30/14	00005544	S. Sandefer
1	15.00	5.7600	.00	86.4000	Everyday Math Consumables Study Links
2	15.00	17.7000	.00	265.5000	Everyday Math Std Journal Recorder Set
		15-39-147-1000-641-100-1050-000-145 New Account		351.90	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>351.90</b>	<b>351.90</b>
BOND	15002599	13803 THOMPSON SCHOOL BOOK DEPOSITORY	09/30/14	00005550	S. Sandefer
1	11.00	62.9700	.00	692.6700	7th grade Common Core Math Connect - MNMS
2	43.00	68.9700	.00	2,965.7100	7th grade Pre-Algebra (Common Core Ed) - MNMS
3	23.00	70.9800	.00	1,632.5400	8th grade Pre-Algebra (ok ed) - MNMS
		15-39-147-1000-641-100-1050-000-510 New Account		5,290.92	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>5,290.92</b>	<b>5,290.92</b>
BOND	15002600	13803 THOMPSON SCHOOL BOOK DEPOSITORY	09/30/14	00005552	S. SANDEFER
1	10.00	35.5700	.00	355.7000	KINDERGARTEN SOCIAL STUDIES WEEKLY - MUSTANG ELEMENTARY
2	10.00	41.8400	.00	418.4000	4TH GRADE SOCIAL STUDIES WEEKLY
		15-39-147-1000-641-100-1050-000-105 New Account		774.10	
		<b>Total Accounts: 1</b>	<b>PO Total:</b>	<b>774.10</b>	<b>774.10</b>

**Mustang Public Schools**

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Line No	Qty Ordered	PO No	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	Qty Recvd	Order Desc	Requested By	Encumbrance	Paid	Liquidated	Remaining
<p>Buyer Code PO No Vendor No/Name PO Date Qty Recvd Order Desc Requested By</p>													
<p>Account No/Description</p>													
BOND	15002601	13803	THOMPSON SCHOOL BOOK DEPOSITORY				09/30/14	00005555	S. SANDEFER				
1	13.00		35.5700	.00	462.4100	.00							
2	9.00		12.4800	.00	112.3200	.00							
3	10.00		35.5700	.00	355.7000	.00							
4	5.00		41.8400	.00	209.2000	.00							
5	6.00		17.7000	.00	106.2000	.00							
6	6.00		5.7600	.00	34.5600	.00							
7	5.00		41.8400	.00	209.2000	.00							
<p>15-39-147-1000-641-100-1050-000-115 New Account</p>										1,489.59	.00	.00	1,489.59
<p>Total Accounts: 1</p>										1,489.59	.00	.00	1,489.59
<p>PO Total: 1,489.59</p>													
BOND	15002602	13803	THOMPSON SCHOOL BOOK DEPOSITORY				09/30/14	00005558	S. SANDEFER				
1	20.00		12.4800	.00	249.6000	.00							
2	2.00		69.8400	.00	139.6800	.00							
3	21.00		39.1500	.00	822.1500	.00							
4	10.00		36.2400	.00	362.4000	.00							
5	5.00		36.2400	.00	181.2000	.00							
6	8.00		5.7600	.00	46.0800	.00							
<p>15-39-147-1000-641-100-1050-000-135 New Account</p>										1,801.11	.00	.00	1,801.11
<p>Total Accounts: 1</p>										1,801.11	.00	.00	1,801.11
<p>PO Total: 1,801.11</p>													
BOND	15002603	13803	THOMPSON SCHOOL BOOK DEPOSITORY				09/30/14	00005561	S. SANDEFER				
1	1.00		2,060.0000	.00	2,060.0000	.00							
2	6.00		26.2500	.00	157.5000	.00							
3	9.00		26.2500	.00	236.2500	.00							
4	12.00		26.2500	.00	315.0000	.00							
5	8.00		26.2500	.00	210.0000	.00							
6	13.00		26.2500	.00	341.2500	.00							
7	12.00		36.2400	.00	434.8800	.00							
8	6.00		54.6000	.00	327.6000	.00							
9	13.00		17.7000	.00	230.1000	.00							
10	13.00		5.7600	.00	74.8800	.00							
<p>15-39-147-1000-641-100-1050-000-125 New Account</p>										4,387.46	.00	.00	4,387.46
<p>Total Accounts: 1</p>										4,387.46	.00	.00	4,387.46
<p>PO Total: 4,387.46</p>													

**Mustang Public Schools**

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Qty Recvd	Final Cost	Disc/Frght	Unit Price	Account No/Description	Encumbrance	Requested By	Paid	Liquidated	Remaining
BOND	15002604	13803	09/30/14					THOMPSON SCHOOL BOOK DEPOSITORY	00005564	S. SANDEFER			
1	12.00	26.2500	.00	.00	315.0000	.00		SF READING STREET PKG. 1.1 OK ED 09 - TRAILS ELEMENTARY					
2	14.00	26.2500	.00	.00	367.5000	.00		SF READING STREET PKG. 1.2					
3	12.00	26.2500	.00	.00	315.0000	.00		SF READING STREET PKG 1.3					
4	14.00	26.2500	.00	.00	367.5000	.00		SF READING STREET PKG. 1.4					
5	14.00	26.2500	.00	.00	367.5000	.00		SF READING STREET PKG 1.5					
6	20.00	35.5700	.00	.00	711.4000	.00		1ST GRADE SOCIAL STUDIES WEEKLY					
7	7.00	36.2400	.00	.00	253.6800	.00		2ND GR EVERYDAY MATH COMPREHENSIVE STUDENT MATERIAL SET					
8	11.00	41.8400	.00	.00	460.2400	.00		3R GR SOCIAL STUDIES WEEKLY					
9	17.00	41.8400	.00	.00	711.2800	.00		4TH GR SOCIAL STUDIES WEEKLY					
<b>Total Accounts: 1</b>									<b>PO Total:</b>		<b>3,869.10</b>	<b>.00</b>	<b>3,869.10</b>
BOND	15002605	13803	09/30/14					THOMPSON SCHOOL BOOK DEPOSITORY	00005566	S. SANDEFER			
1	20.00	31.5000	.00	.00	630.0000	.00		1st GR EVERYDAY MATH COMPREHENSIVE STUDENT MATERIAL SET - TRAILS					
<b>Total Accounts: 1</b>									<b>PO Total:</b>		<b>630.00</b>	<b>.00</b>	<b>630.00</b>

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining
Line No	Account No/Description	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Req No	Requested By	Encumbrance	Paid	Liquidated	Remaining	Remaining	
BOND	15002606	13803	THOMPSON SCHOOL BOOK DEPOSITORY		09/30/14		00005569	S. Sandefer						
1	12.00	12.4800	.00	149.7600	.00	.00								
2	3.00	810.0000	.00	2,430.0000	.00	.00								
3	3.00	810.0000	.00	2,430.0000	.00	.00								
4	19.00	35.5700	.00	675.8300	.00	.00								
5	16.00	26.2500	.00	420.0000	.00	.00								
6	16.00	26.2500	.00	420.0000	.00	.00								
7	16.00	26.2500	.00	420.0000	.00	.00								
8	18.00	26.2500	.00	472.5000	.00	.00								
9	12.00	26.2500	.00	315.0000	.00	.00								
10	20.00	36.2400	.00	724.8000	.00	.00								
11	28.00	35.5700	.00	995.9600	.00	.00								
12	1.00	150.0000	.00	150.0000	.00	.00								
13	1.00	39.9500	.00	39.9500	.00	.00								
14	1.00	92.1000	.00	92.1000	.00	.00								
15	1.00	92.1000	.00	92.1000	.00	.00								
16	1.00	79.0000	.00	79.0000	.00	.00								
17	1.00	150.0000	.00	150.0000	.00	.00								
18	16.00	37.5000	.00	600.0000	.00	.00								
19	16.00	37.5000	.00	600.0000	.00	.00								
20	16.00	36.2400	.00	579.8400	.00	.00								
21	17.00	35.5700	.00	604.6900	.00	.00								
22	15.00	17.7000	.00	265.5000	.00	.00								
23	15.00	5.7600	.00	86.4000	.00	.00								
24	15.00	41.8400	.00	627.6000	.00	.00								
25	5.00	54.6000	.00	273.0000	.00	.00								
26	15.00	17.7000	.00	265.5000	.00	.00								
27	15.00	5.7600	.00	86.4000	.00	.00								
28	20.00	41.8400	.00	836.8000	.00	.00								
15-31-000-1000-641-100-1050-000-110 New Account											14,882.73	.00	14,882.73	
Total Accounts: 1											14,882.73	.00	14,882.73	

Mustang Public Schools

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Line No	Qty Ordered	Unit Price	Disc/Fright	Final Cost	PO Date	Qty Recvd	Order Desc	Requested By	Req No	Encumbrance	Paid	Liquidated	Remaining
BOND 15002607 13803 THOMPSON SCHOOL BOOK DEPOSITORY 09/30/14 00005575 S. SANDEFER													
1	6.00	12.4800	.00	74.8800	.00	.00	KINDERGARTEN EVERY DAY MATH ESSENTIAL STD MATERIAL SET - PRAIRIE V						
2	15.00	35.5700	.00	533.5500	.00	.00	KINDERGARTEN SOCIAL STUDIES WEEKLY						
3	13.00	36.2400	.00	471.1200	.00	.00	1ST GR EVERYDAY MATH COMPREHENSIVE STD MATERIAL SET						
4	20.00	35.5700	.00	711.4000	.00	.00	1ST GR SOCIAL STUDIES WEEKLY						
5	5.00	36.2400	.00	181.2000	.00	.00	2ND GR EVERYDAY MATH COMPREHENSIVE STD MATERIAL SET						
6	10.00	35.5700	.00	355.7000	.00	.00	2ND GR SOCIAL STUDIES WEEKLY						
7	5.00	31.5000	.00	157.5000	.00	.00	3RD GR EVERYDAY MATH STD MATERIAL SET						
8	10.00	41.8400	.00	418.4000	.00	.00	3RD GR SOCIAL STUDIES WEEKLY						
9	3.00	949.4700	.00	2,848.4100	.00	.00	KINDERGARTEN READING LISTEN TO ME READERS BOOKSHELF COLLECTION						
10	3.00	949.4700	.00	2,848.4100	.00	.00	KINDERGARTEN STD READER BOOKSHELF COLLECTION						
11	2.00	791.4700	.00	1,582.9400	.00	.00	1ST GR LEVELED READERS BELOW-LEVEL BOOKSHELF COLLECTION						
12	2.00	791.4700	.00	1,582.9400	.00	.00	1ST GR LEVELED READERS ON LEVEL BOOKSHELF COLLECTION						
13	2.00	791.4700	.00	1,582.9400	.00	.00	2ND GR LEVELED READER BELOW LEVEL BOOKSHELF COLLECTION						
14	2.00	791.4700	.00	1,582.9400	.00	.00	2ND GR LEVELED READER ON LEVEL						
15	4.00	791.4700	.00	3,165.8800	.00	.00	3RD GR LEVELED READER BELOW LEVEL						
16	4.00	791.4700	.00	3,165.8800	.00	.00	3RD GR LEVELED READER ON LEVEL						
17	2.00	791.4700	.00	1,582.9400	.00	.00	4TH GR LEVELED READER BELOW LEVEL						
18	2.00	791.4700	.00	1,582.9400	.00	.00	4TH GRADE READER ON LEVEL						
										PO Total:	24,429.97	.00	24,429.97
Total Accounts: 1										24,429.97	.00	.00	24,429.97
BOND 15002608 22300 TIMBERLAKE CONSTRUCTION 09/30/14 00005576 A Sanders													
1	1.00	43,750.0000	.00	43,750.0000	.00	.00	Resilient flooring for E.C per bid pkg #22						
										PO Total:	43,750.00	.00	43,750.00
Total Accounts: 1										43,750.00	.00	.00	43,750.00
BOND 15002609 22211 ARCHWAY MARKETING SERVICES 09/30/14 00005537 S. Sandefer													
1	1.00	1,418.7500	.00	1,418.7500	.00	.00	High School Add'l Textbooks (See Attached Sheet) Credit Invoice 65						
										PO Total:	1,418.75	.00	1,418.75
Total Accounts: 1										1,418.75	.00	.00	1,418.75
BOND 15002672 22082 DALLAS MIDWEST 10/02/14 00005556 A Sanders													
1	20.00	80.7500	.00	1,615.0000	.00	.00	4x4 vinyl tak boards						
2	1.00	198.0000	.00	198.0000	.00	.00	shipping/handling						
										PO Total:	1,813.00	.00	1,813.00
Total Accounts: 1										1,813.00	.00	.00	1,813.00

**Mustang Public Schools**

Beginning Date: 09/03/14 Ending Date: 10/07/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Line No	Qty Ordered	Vendor No/Name	Unit Price	Disc/Frght	Final Cost	PO Date	Qty Recvd	Reg No	Requested By	Encumbrance	Paid	Liquidated	Remaining
BOND	15002673	22082	DALLAS MIDWEST			10/02/14		00005685	A Sanders				
1	2.00	289.0000	.00	578.0000	.00				(2) White boards for PD room and Art room				
2	1.00	134.0000	.00	134.0000	.00				shipping/handling				
		15-10-171-2620-654-000-0000-000-145 BLDNG OPS-FURN		712.00	.00								712.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>712.00</b>
BOND	15002674	12749	EET			10/02/14		00005741	MARTIN RONALD				
1	1.00	244.0000	.00	244.0000	.00				CONTROL BOARD MARK IV FOR TRAILS ROOM 319				
		15-39-147-2620-618-000-0000-000-055 New Account		244.00	.00								244.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>244.00</b>
BOND	15002675	12749	EET			10/02/14		00005742	MARTIN RONALD				
1	1.00	598.0000	60.00	658.0000	.00				COMPRESSOR FOR CREEK ROOM 116				
		15-39-147-2620-656-000-0000-000-055 New Account		658.00	.00								658.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>658.00</b>
BOND	15002676	12749	EET			10/02/14		00005743	MARTIN RONALD				
1	1.00	598.0000	60.00	658.0000	.00				COMPRESSOR FOR CREEK ROOM 212				
		15-39-147-2620-656-000-0000-000-055 New Account		658.00	.00								658.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>658.00</b>
BOND	15002677	12719	OFFICE DEPOT			10/02/14		00005715	A Sanders				
1	2.00	158.3900	.00	316.7800	.00				Drafting stool for HZN secretaries				
		15-10-172-2620-654-000-0000-000-140 BLDNG OPS-FURN		316.78	.00								316.78
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>316.78</b>
BOND	15002678	61162	OKLAHOMA SURVEY COMPANY			10/02/14		00005749	A Sanders				
1	1.00	500.0000	.00	500.0000	.00				Survey for 80 acres				
		15-39-148-4200-490-0000-0000-000-050		500.00	.00								500.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>500.00</b>
BOND	15002679	17260	VIDEO REALITY			10/02/14		00005414	Suffield				
1	6.00	190.0000	.00	1,140.0000	.00				Smartboard Mounts				
		15-39-168-1000-654-000-0000-000-120 New Account		1,140.00	.00								1,140.00
		<b>Total Accounts: 1</b>		<b>PO Total:</b>									<b>1,140.00</b>
<b>Grand Totals:</b>											<b>1,573,459.02</b>	<b>.00</b>	<b>1,573,459.02</b>

OCTOBER 13TH, 2014 BOARD MEETING

**FISCAL YEAR 2015**

**PAYROLL**

LEASE REVENUE BOND (10)

GENERAL FUND (11)

51184-51319

BUILDING FUND (21)

FOOD SERVICE (22)

50110-50117

LEASE REVENUE BOND (23)

OKC MAPS TRUST (24)

BOND FUND (31)

BOND FUND (32)

BOND FUND (33)

BOND FUND (34)

BOND FUND (35)

BOND FUND (36)

BOND FUND (37)

BOND FUND (38)

BOND FUND (39)

**MUSTANG PUBLIC SCHOOLS**  
**Encumbrance Register**  
**General Fund 2014-2015**

<i>Year</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2015	11	51184	MUSTANG PUBLIC SCHOOLS - TRS	TRS JULY OFFSET FIX	09/03/2014	714.54
2015	11	51185	RANDY B CARDENAS	PAYROLL	09/15/2014	301.42
2015	11	51186	CHARLENE W FINK	PAYROLL	09/15/2014	86.91
2015	11	51187	KATHRYN E MERRITT	PAYROLL	09/15/2014	129.18
2015	11	51188	CONNIE L STEFANICK	PAYROLL	09/15/2014	599.04
2015	11	51189	DAVID E STEINER	PAYROLL	09/15/2014	75.36
2015	11	51190	QUANNAH J STEINER	PAYROLL	09/15/2014	904.26
2015	11	51191	PAUL GEORGE	PAYROLL	09/15/2014	252.31
2015	11	51192	GOLDIE MAE WOOD	PAYROLL	09/15/2014	226.07
2015	11	51193	JERRY DWAIN COLEMAN	PAYROLL	09/15/2014	188.39
2015	11	51194	JANA KINCAID MALONE	PAYROLL	09/15/2014	58.54
2015	11	51195	RONDA SUE SIMMONS	PAYROLL	09/15/2014	206.16
2015	11	51196	JUANITA F MOORE	PAYROLL	09/15/2014	290.66
2015	11	51197	RICHARD LEE HANSON	PAYROLL	09/15/2014	293.08
2015	11	51198	JENE' MARIE THOMAS	PAYROLL	09/15/2014	75.36
2015	11	51199	MARCIA H THOMPSON	PAYROLL	09/15/2014	32.30
2015	11	51200	TAMMY RENEE MCAROY	PAYROLL	09/15/2014	29.27
2015	11	51201	PAMELA KAY METSCHER	PAYROLL	09/15/2014	414.45
2015	11	51202	CAROL SUE HONOHAN	PAYROLL	09/15/2014	419.84
2015	11	51203	PATRICIA LOUISE NORRIS	PAYROLL	09/15/2014	1,130.33
2015	11	51204	ANN MARIE BLEDSOE	PAYROLL	09/15/2014	193.77
2015	11	51205	KEITH WILLIAM RODGERS	PAYROLL	09/15/2014	119.23
2015	11	51206	JAMIE LYNN REED	PAYROLL	09/15/2014	32.30
2015	11	51207	DIANE MARIE PHIPPS	PAYROLL	09/15/2014	113.03
2015	11	51208	KARA MOYRA FRIED	PAYROLL	09/15/2014	263.74
2015	11	51209	CAROLINE LEIGH MURRAY	PAYROLL	09/15/2014	452.13
2015	11	51210	SUSAN KAY PHILLIPS	PAYROLL	09/15/2014	258.36
2015	11	51211	JANET M REES	PAYROLL	09/15/2014	339.24
2015	11	51212	JENNIFER LYNN MCINTIRE	PAYROLL	09/15/2014	75.36
2015	11	51213	JOYCE MARIE WINTERS	PAYROLL	09/15/2014	316.90
2015	11	51214	CLAUDIA ANN MURAR	PAYROLL	09/15/2014	458.46
2015	11	51215	ALICIA TODD LANE	PAYROLL	09/15/2014	193.77
2015	11	51216	MICHELLE LYNN WELLE	PAYROLL	09/15/2014	161.48
2015	11	51217	KATY ANN LINDSEY	PAYROLL	09/15/2014	775.08
2015	11	51218	MAHRIA SMEI	PAYROLL	09/15/2014	301.42
2015	11	51219	SHARON CABRAL	PAYROLL	09/15/2014	355.25
2015	11	51220	SONJA DENISE WALKER	PAYROLL	09/15/2014	32.30
2015	11	51221	TAMMIE KAY WILKINS	PAYROLL	09/15/2014	64.59
2015	11	51222	DEVRA LORAN ANDERSON	PAYROLL	09/15/2014	27.32
2015	11	51223	CHERISH BUEL	PAYROLL	09/15/2014	129.18
2015	11	51224	DYANN LYNNE ALLEN	PAYROLL	09/15/2014	64.59
2015	11	51225	CYNTHIA ANN PUTNAM	PAYROLL	09/15/2014	129.18
2015	11	51226	JENNIFER LEE LONGSTREET	PAYROLL	09/15/2014	124.20
2015	11	51227	MARIAN DEE BOTTOMS	PAYROLL	09/15/2014	32.30
2015	11	51228	MELANIE DANIELLE RIDINGER	PAYROLL	09/15/2014	64.59
2015	11	51229	SHANNON ESTABROOK	PAYROLL	09/15/2014	32.30
2015	11	51230	JERI LYN HURTE	PAYROLL	09/15/2014	64.59
2015	11	51231	SHEILA MARIE MARTIN	PAYROLL	09/15/2014	129.18
2015	11	51232	DALE RAY CASTOR	PAYROLL	09/15/2014	258.36
2015	11	51233	ROBIN ROADY	PAYROLL	09/15/2014	322.95
2015	11	51234	CODY AWBREY	PAYROLL	09/15/2014	968.85
2015	11	51235	JOSHUA GRAVES	PAYROLL	09/15/2014	96.89
2015	11	51236	STEPHANIE ANN BARBEE	PAYROLL	09/15/2014	322.95
2015	11	51237	CARISA LEIGH CALHOUN	PAYROLL	09/15/2014	64.59
2015	11	51238	DEBORAH J CARRINGTON	PAYROLL	09/15/2014	32.30
2015	11	51239	ANGELA A WATSON	PAYROLL	09/15/2014	151.52
2015	11	51240	LAURA ANN MCGRUFF	PAYROLL	09/15/2014	64.59

**MUSTANG PUBLIC SCHOOLS**  
**Encumbrance Register**  
**General Fund 2014-2015**

<i>Year</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2015	11	51241	SANDRA LORENA SMITH	PAYROLL	09/15/2014	32.30
2015	11	51242	MARTY RAY STEPHENSON	PAYROLL	09/15/2014	129.18
2015	11	51243	KRISTIN PAIGE STOUT	PAYROLL	09/15/2014	32.30
2015	11	51244	ANGELA ROSE PIPER	PAYROLL	09/15/2014	151.52
2015	11	51245	DELANEY JOYCE CARLSON	PAYROLL	09/15/2014	303.03
2015	11	51246	JULIET MICHELLE BREWER	PAYROLL	09/15/2014	145.47
2015	11	51247	JEFFERY GAITHER INGRAM	PAYROLL	09/15/2014	64.59
2015	11	51248	LAURIE JANE HERBERS	PAYROLL	09/15/2014	3,170.07
2015	11	51249	AUDREY PAIGE SHROLL	PAYROLL	09/15/2014	129.18
2015	11	51250	ERIKA DAWN LEDFORD	PAYROLL	09/15/2014	64.59
2015	11	51251	VIVIAN STEHR	PAYROLL	09/15/2014	32.30
2015	11	51252	MARIA DEVONSHIRE	PAYROLL	09/15/2014	129.18
2015	11	51253	KATHRYN ANN LAMBERTH	PAYROLL	09/15/2014	613.61
2015	11	51254	JOAN LIRA HARDING	PAYROLL	09/15/2014	193.77
2015	11	51255	KIMBERLY DENISE POLLARD	PAYROLL	09/15/2014	248.41
2015	11	51256	APRIL JANEAN CAMPBELL	PAYROLL	09/15/2014	109.26
2015	11	51257	KRYSTAL DILLON	PAYROLL	09/15/2014	161.48
2015	11	51258	RONALD E VICKERS	PAYROLL	09/15/2014	32.30
2015	11	51259	JULIE LOURE MOORE	PAYROLL	09/13/2014	67,534.56
2015	11	51260	RICKIE LYNN GEILE	PAYROLL	09/15/2014	39,143.28
2015	11	51261	ALLEN WILLIAM E	PAYROLL	09/15/2014	69.97
2015	11	51262	DANA D ERVIN	PAYROLL	09/10/2014	54,456.90
2015	11	51263	STEVEN ALLEN ERDLEY	PAYROLL	09/10/2014	47,763.35
2015	11	51264	MARK CARL DORMAN	PAYROLL	09/10/2014	53,521.01
2015	11	51265	NORMAN F BERRY	PAYROLL	09/10/2014	14,879.93
2015	11	51266	LISA M MEYER	PAYROLL	09/10/2014	15,367.35
2015	11	51267	STEFANI MICHELLE POOL	PAYROLL	09/10/2014	15,888.50
2015	11	51268	DENISE ANN HORINEK	PAYROLL	09/10/2014	14,100.67
2015	11	51269	LINSEY RENEE MOATES	PAYROLL	09/10/2014	15,936.63
2015	11	51270	ANNETTE LALENE FREEMAN	PAYROLL	09/10/2014	15,040.11
2015	11	51271	JO JO LEE MCNEAL	PAYROLL	09/10/2014	15,040.11
2015	11	51272	MATTHEW DAVID JOHNSON	PAYROLL	09/10/2014	27,228.42
2015	11	51273	REBECCA SUE UNRUH	PAYROLL	09/10/2014	24,467.91
2015	11	51274	TIFFANY MICHELLE SIZEMORE	PAYROLL	09/10/2014	22,405.01
2015	11	51275	JENNA MARIE PURSER	PAYROLL	09/10/2014	4,655.72
2015	11	51276	DAVID M VENTERS	PAYROLL	09/10/2014	18,921.84
2015	11	51277	GORDON IRL LEAMAN	PAYROLL	09/10/2014	27,127.98
2015	11	51278	HENRY GAIL BREWER	PAYROLL	09/10/2014	18,914.40
2015	11	51279	BRENDA JOYCE MADISON	PAYROLL	09/10/2014	15,390.89
2015	11	51280	CRYSTAL ELAINE DOSSEY	PAYROLL	09/10/2014	17,690.45
2015	11	51281	MARIVEL SAUCEDO	PAYROLL	09/10/2014	4,666.50
2015	11	51282	AMY C FARRIS	PAYROLL	09/15/2014	2,761.22
2015	11	51283	APRIL S SANDERS	PAYROLL	09/15/2014	2,252.58
2015	11	51284	SYBIL GEORGE	PAYROLL	09/15/2014	3,068.03
2015	11	51285	WALKUP JOANNE	PAYROLL	09/15/2014	5,038.02
2015	11	51286	KATIE LOUISE PRUETT	PAYROLL	09/11/2014	40,930.11
2015	11	51287	JENNIFER ELIZABETH EVERSON	PAYROLL	09/11/2014	46,139.44
2015	11	51288	MICHELLE RANAE STRANGE	PAYROLL	09/11/2014	45,317.29
2015	11	51289	ALLISON KIRSTEN TAFT	PAYROLL	09/11/2014	45,243.12
2015	11	51291	MISTIE DAWN TURNER	PAYROLL	09/18/2014	49,986.78
2015	11	51292	GARY LYNN STINNETT	PAYROLL	09/18/2014	48,903.29
2015	11	51293	JESSICA DANIELLE LOCKE	PAYROLL	09/22/2014	43,222.89
2015	11	51294	EMILY MORALES	PAYROLL	09/29/2014	90.26
2015	11	51295	MARGARET ANN BROWN	PAYROLL	09/29/2014	2,495.84
2015	11	51296	LARRY D BARKER	PAYROLL	10/01/2014	31,578.21
2015	11	51297	DOYLE W JONES	PAYROLL	10/01/2014	27,750.56
2015	11	51298	JACK H WARDEN	PAYROLL	10/01/2014	27,046.63

**MUSTANG PUBLIC SCHOOLS**  
**Encumbrance Register**  
**General Fund 2014-2015**

<i>Year</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2015	11	51299	MARK J GOBLE	PAYROLL	10/01/2014	27,784.20
2015	11	51300	MARTHA QUESADA DAUGHERTY	PAYROLL	10/01/2014	24,691.58
2015	11	51301	TRAVIS JAMES ROBERTSON	PAYROLL	10/01/2014	37,485.81
2015	11	51302	LANNY DAVIS NEWCOMB	PAYROLL	10/01/2014	44,326.53
2015	11	51303	WILLIS IVAN DADY	PAYROLL	10/01/2014	46,846.35
2015	11	51304	COLIN WESLEY MEEKS	PAYROLL	10/01/2014	44,103.06
2015	11	51305	CARSON DONALD WORKING	PAYROLL	10/01/2014	25,791.72
2015	11	51306	WILSON LEON GRIDER	PAYROLL	10/01/2014	34,178.84
2015	11	51307	MARK DAVID BANKS	PAYROLL	10/01/2014	25,019.38
2015	11	51308	DAVID GRANT WALLENBERG	PAYROLL	10/01/2014	29,334.06
2015	11	51309	IAN JOSEPH HARRIS	PAYROLL	10/01/2014	23,839.81
2015	11	51310	KENNETH WAYNE WILSON	PAYROLL	10/01/2014	26,338.75
2015	11	51311	ROBERT RAY WELLS	PAYROLL	10/01/2014	35,913.26
2015	11	51312	GUILLERMO ENRIQUE LOZANO	PAYROLL	10/01/2014	26,965.62
2015	11	51313	KELLY J MARQUEZ	PAYROLL	10/01/2014	26,770.40
2015	11	51314	FRANK L MATTHEWS	PAYROLL	10/01/2014	25,203.80
2015	11	51315	JAMES ROBERT MAXEY	PAYROLL	10/01/2014	32,873.31
2015	11	51316	JIMMY RAY GALLAMORE	PAYROLL	10/01/2014	23,114.63
2015	11	51317	ROBERT WILLIAM BENIGNI	PAYROLL	10/01/2014	33,230.08
2015	11	51318	J DWAYNE WILLIAMS	PAYROLL	10/01/2014	24,075.57
2015	11	51319	TIARRA SHANEE DEWBERRY	PAYROLL	10/02/2014	740.10
Total Printed:						1,610,363.47
Total Balance Forward:						51,317,859.87
Total to Date:						52,928,223.34

**MUSTANG PUBLIC SCHOOLS**  
**Encumbrance Register**  
**Child Nutrition Programs Fund 2014-2015**

<i>Year</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2015	22	50110	TINA R MOUNT	PAYROLL	09/15/2014	403.04
2015	22	50111	DARCY LEE HENRY	PAYROLL	09/15/2014	597.84
2015	22	50112	VENESSA C WITTER	PAYROLL	09/15/2014	7,670.99
2015	22	50113	ROSIE JANA E GRAY	PAYROLL	09/15/2014	8,120.12
2015	22	50114	LORIE CASEY WITVOET	PAYROLL	09/15/2014	7,489.34
2015	22	50115	KASEY EVETT COFFEY	PAYROLL	09/09/2014	7,483.90
2015	22	50116	MELISSA ANN LANGGUTH	PAYROLL	09/09/2014	8,337.87
2015	22	50117	EMILY KATHALEEN PILAND	PAYROLL	09/15/2014	7,297.41
Total Printed:						47,400.51
Total Balance Forward:						2,023,850.16
Total to Date:						2,071,250.67

Minutes  
Mustang Board of Education  
Regular Board Meeting  
September 08, 2014  
Maxine and George P. Morris Alternative Center/Mustang Education Center  
400 S Clear Springs Road, Mustang, OK 73064  
6:00 PM

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Regular Meeting on Monday, September 08, 2014 at 6:00 PM. The place and street of the meeting was the Maxine and George P. Morris Alternative Center/Mustang Education Center, 400 S Clear Springs Road, Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Education Center, 400 North Clear Springs Road, Mustang, Oklahoma, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

Board President Chad Fulton called the meeting to order at 6:02 p.m. with Jim Davis and Mike Kessler present.

Chad Fulton led the invocation with Mike Kessler leading the flag salute.

Superintendent's Report

1. Citizens of Character - Enthusiasm  
Centennial Elementary - Neil Douglass  
Creek Elementary - Khrish Patel  
Lakehoma Elementary - Jacoby Nance  
Mustang Elementary - Blaise Bostwick  
Prairie View Elementary - Rylan Lerma  
Trails Elementary - Emma Cain  
Valley Elementary - Joseph Nguyen  
Canyon Ridge Intermediate Center - Alexa Syler  
Horizon Intermediate Center - Abbi Gonda  
Mustang Middle School - Landon Bolf  
Mustang North Middle School - Erin Buckley  
MHS - Abel Zacharia

Jeff Landrith was updated to present at: 6:05 PM

2. LaQuita Semmler and Ron Martin introduced to the board the managers from Lowe's in appreciation for the landscaping that Lowe's Hero Project did for Mustang Elementary. Chad Fulton presented Store manager Ty Hoffman and Asst. Mgr. Richard Schultz the "Above and Beyond" award.
3. Construction and Facilities Update - Jeff Woodard gave presentation updating the board on different district projects.
4. Human Resource Report - Tracy Skinner gave report on HR including staffing update, application process and substitutes.

5. No Child Left Behind (NCLB) Waiver - Dr. Sean McDaniel stated we were waiting on SDE to let district know the dollar amount that will be lost due to losing flex waiver.
6. Vision Project - Dr. McDaniel gave link <http://forthepeopleok.com>
7. Board Correspondence

Board Reports - Jeff Landrith attended the Fun Run, Chad Fulton, Amanda Strassle and Jim Davis attended the OSSBA Conference.

On a motion made by Jeff Landrith and a second by Jim Davis, the Board voted to approve the Schedule of Encumbrances and Monthly Financial Reports:

**FISCAL YEAR 2015**

LEASE REVENUE BOND (10) 15001281-15001282, 15001286, 15001297, 15001316, 15001335, 15001339-15001340, 15001401-15001405, 15001429-15001431, 15001464, 15001466, 15001598, 15001721, 15001724-15001726, 15001728, 15001788, 15001908-15001910, 15001948, 15001952-15001953, 15001955, 15001997

GENERAL FUND (11) 15001270, 15001272-15001275, 15001277-15001280, 15001287-15001296, 15001321-15001332, 15001341-15001361, 15001394-15001397, 15001399-15001400, 15001438-15001459, 15001481, 15001565-15001596, 15001617, 15001641-15001672, 15001730-15001742, 15001777-15001787, 15001864-15001877, 15001911-15001912, 15001958-15001963, 15001979-15001994

FOOD SERVICE (22) 15001262-15001269, 15001333-15001334, 15001597, 15001675, 15001743, 15001791-15001813, 15001878-15001906, 15001995

BOND FUND (32) 15001271, 15001461-15001463, 15001599, 15001674, 15001723, 15001727, 15001729, 15001907, 15001947, 19001951, 15001957

BOND FUND (33) 15001465

BOND FUND (36) 15001461-15001462, 15001536

BOND FUND (37) 15001600, 15001673, 15001956

BOND FUND (38) 15001298, 15001999

BOND FUND (39) 15001336-15001338, 15001398, 15001460, 15001537, 15001618, 15001720, 15001722, 15001790, 15001862-15001863, 15001949-19001950, 15001954, 15001996, 15001998

FISCAL YEAR 2015

PAYROLL

GENERAL FUND (11)

51083-51183

FOOD SERVICE (22)

50105-50109

<u>    aye    </u>	<u>    aye    </u>	<u>  absent  </u>	<u>    aye    </u>	<u>    aye    </u>
Kessler	Landrith	Strassle	Davis	Fulton

Public Participation - NONE

On a motion made by Jeff Landrith and a second by Jim Davis, the Board voted to approve all the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

1. Board of Education Minutes:
  - a. Regular Board Meeting, August 11, 2014
2. Acceptance of Donation:
  - a. Donation from Target to Mustang Elementary in the amount of \$276.73 to be used for student activities. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.
  - b. Donation from Target to Mustang Valley in the amount of \$376.16 to be used for instructional materials. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.
  - c. Donation from Target to Trails Elementary in the amount of \$534.12 to be used for instructional materials. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.
  - d. Donation from M.D. Jirous and Barbara Jirous Foundation Inc. in the amount of \$1000.00 each for instruction and materials to the following schools:
    - Trails Elementary
    - Creek Elementary
    - Valley Elementary
    - Prairie View Elementary
    - Canyon Ridge Intermediate
    - Mustang North Middle School
  - e. Donation from Centennial Elementary PTA in the amount of \$5,000.00 to Centennial for the purpose of purchasing Ipads for the classroom.
3. Transfer of Funds:
  - a. Transfer of \$3,987.23 from CRI Reading Activity Fund #928 to the following Activity Funds for last year's joint fundraiser projects at CRI.
    - #912 - Music \$70.00
    - #973 - Technology \$1,052.63
    - #866 - 6th Grade \$707.23
    - #972 - Comm \$920.45
    - #975 - Life App/STEM \$1,236.92
  - b. Transfer of \$80.00 from the Administration Activity Acct#867 to HS Activity Account #818 for reimbursement for OSSAA passes for administrators.
  - c. Transfer of \$5,000.00 from ME Art Activity Account #953 to distribute monies collected from fundraisers in conjunction with all programs to the following accounts.
    - Acct. #895 - PE \$2,500.00
    - Acct. #896 - Music \$2,500.00
4. Out-of-District Overnight Travel:
  - a. Approval for seven (7) teachers from Mustang Horizon Intermediate School to attend the Oklahoma A+ School training in Broken Arrow, OK on September 16-17th. The hotel and training costs are included in a grant the site received last spring.
  - b. Approval for MHS FFA to attend the Tulsa State Fair, September 29th - October 1st 2014, in Tulsa, Oklahoma.
  - c. Approval for HS Cross Country runners and sponsors to participate in the Chile Pepper Festival Cross Country Race in Fayetteville, Arkansas on Friday October 3rd -4th, 2014.
  - d. Approval for MHS FCCLA officers (4) and one sponsor to attend the FCCLA Career Tech Take AIM Leadership Conference in Owasso, OK on Oct. 6th-7th, 2014.

5. Use of Facilities:
  - a. Latchkey Child Services is requesting the use of Trails, Creek, Valley, Prairie View, Mustang Elem., Horizon/Canyon Ridge's gymnasium and cafeteria for before/after school programs during the SY 2014-2015. Needing facilities 6:15 am - 7:45 am and again from 2:30 pm until 6:30 pm every school day.
  - b. The Lakehoma/Centennial After-School Program is requesting the use of Lakehoma and Centennial Elementary's cafeteria for their before and after school programs during the SY 2014-2015. They need the facilities from 6:30 am - 7:30 am and again from 2:45 pm - 6:30 pm every school day.
  - c. OK Storm Volleyball Club is requesting the use of the Mustang Middle School's gymnasium for their practices during the SY 2014-2015. Beginning October 6th and continue through May 8th on Mondays, Tuesdays and Thursdays from 6:00 pm until 9:00 pm.
  - d. X-Force Basketball Runnin Rebels is requesting the use of Mustang North Middle School's commons gymnasium for their practices during the SY 2014-2015. Requesting gym every Thursday from 6:00 pm - 8:00 pm.
6. Approval of new activity accounts for Mustang Centennial Elementary.
  - Archery
  - PE
7. Approval of new activity account for High School for Hunting and Archery.
8. Approval of Revisions of Policies and Procedures:
  - a. Policy #5075 Graduation
9. Approval of the following to be named to the District Gifted and Talented Advisory Committee for SY 2014-2015.
  - Crystal Bailey - parent
  - Amy Booth - parent
  - Amy Cozens - parent
  - Sharolyn Davis - parent
  - Bettilou Stover - teacher
  - Cynde Morris - GATE elementary teacher
  - Matt Moore - AP teacher
  - Nicole Wilson, secondary GATE counselor
  - Holly McKinney, administrator
  - Christy Bradley, administrator
  - Linda Atchley, district liaison
- G.10. Approval of the following to be named to the Curriculum Committee for SY 2014-2015.
  - Donna Solomon - Valley
  - Jandra Honeman - Elementary
  - Jenny Prather - Lakehoma
  - Cathy Sabo - Trails
  - Andrea Smith - Horizon
  - Sharolyn Davis - Canyon
  - Katy Korstjens - MNMS
  - Kathy Knowles - MMS
  - Matt Moore - HS
  - Cara Combs - HS
  - Ramae Collins - HS
  - Ryan McKinney - Admin.
  - Angela Mills - Facilitator
- G.11. Approval of the following to be named to the Professional Development Committee for the SY 2014-2015.
  - Linda Kolar - Trails
  - Donna Solomon - Valley
  - Paula McCullough - Lakehoma
  - Laurie Locke - Centennial

Brittany Edwards - Mustang Elementary  
 Gina Davenport - Creek  
 Dawn Higgins - Prairie View Elementary  
 Pam Shade - Horizon Intermediate  
 Jessica Wilkes - Canyon Ridge  
 Carrie Walker - MMS  
 Cheryl McInnis - MNMS  
 Melanie Hix - HS A  
 Brenda Lindsay - HS B  
 Libby Smith - HS C  
 Amber Blackwell - MEC  
 Molly Wilson - Principal A  
 Ramae Collins - Principal B  
 Stacy Edwards - Adm A  
 Ryan McKinney - Adm B  
 Kris Green - Title II  
 Angela Mills - Facilitator

12. Approval of the MPS Professional Development Handbook for 2014-2020.
13. Approval of Support Handbook and Salary Schedules for SY 2014-2015.
14. Approval of recommendation for a 180 day school year, which includes two (2) parent teacher conference days and five(5)PD days, with the flexibility to exercise the 1080 hours calendar option in case of school closures due to inclement weather or other catastrophic circumstances for SY 2014-2015.
15. Approval for two (2) Academic Team Assistants position to attend Academic Team Meets. Canyon Ridge & Horizon have two (2) teams, 5th & 6th grade. They would accompany and assist the sponsors during a maximum of 4 meets not to exceed 22 hours each at rate of \$18.00 per hour.
16. Approval for continuing agreement with Latchkey for providing before/after school childcare for SY 2014-2015.
17. Approval for continuing agreement with the Lakehoma/Centennial After School Program for the SY 2014-2015.
18. Approval of continuing contract with Maxim Healthcare Services, Inc. to provide licensed health care professionals to provide one-to-one nursing services to physically and/or mentally disable school student(s) upon request, subject to availability of qualified personnel for the SY 2014-2015.
19. Approval of continuing contract with Eureka Water Company to supply drinking water to selected sites throughout the district for SY 2014-2015.
20. Approval of the Estimate of Needs for SY 2014-2015.
21. Approval of the Treasurer Certificate Forms to be filed with Cleveland, Canadian and Oklahoma County Clerk.
22. Approval of additional pay at \$18.00 per hour for 2 hours of service as a proctor of Spanish II and III proficiency exams to Rosario Chavez to be paid from the Gifted/Talented fund.
23. Approval of an Engineering Club stipend in the amount of \$1,200.00 to be paid from the Gifted/Talented fund 198, to Matt Moore for the SY 2014-2015.
24. Approval of a Jazz Band stipend in the amount of \$1,200.00 each to be paid from the Gifted/Talented fund 198, to the following personnel for SY 2014-2015: Ryan Edgmon, Dustin Jussila, Greg Mangus, Chris Ozinga and Belinda Watson.
25. Approval of the OG&E easement at the MPS Event Center.
26. Approval of Timberlake Change Order #3 for MNMS HVAC increasing contract by \$5,160.88.
  - a. PC#006 - Pull neutral to the original twenty-one HP units - \$1,635.59
  - b. PC#007 - New feeder back to MDP to feed additional four HP units - \$3,172.88
  - c. PC#008 - Repair existing broken breaker

27. Approval of Timberlake Change Order #2 for Valley Elementary Gym. This will be a net decrease to the contingency of \$22,235.58.
- a. \*PC#7 - Add wall tile @ restrooms - \$6,674.47
  - b. \*PC#8 - Delete seven acoustical panels - \$<604.00>CREDIT
  - c. \*PC#9 - Delete ceilings in #103, 110, 111, and 113 - \$<470.00> CREDIT
  - d. \*PC#10 - Delete corner guards - \$<500.00> CREDIT
  - e. \*PC#11 - Delete three soffit lights - \$<1,266.55> CREDIT
  - f. \*PC#12 - Repair gas piping @ gym - \$2,142.52
  - g. \*PC#13 - Replace thermostats/sensors on existing HVAC - \$2,173.21
  - h. \*PC#15 - Provide Knox Box - \$346.76
  - i. \*PC#16 - Additional outlet @ IT room - \$266.98
  - j. \*PC#17 - Tie in smoke vents to fire alarm system - \$2,840.66
  - k. \*PC#18 - Padding at gym columns - \$486.33
  - l. \*PC#19 - Floor remediation - \$10,145.20

Business

On a motion made by Chad Fulton and seconded by Jeff Landrith to amend motion to approve the construction bids and award vendors as well as including Alternate package #4 for including the painting of existing facility and the district be responsible for netting for cages.

<u>  nay  </u>	<u>  aye  </u>	<u>  absent  </u>	<u>  aye  </u>	<u>  aye  </u>
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jim Davis and seconded by Jeff Landrith, the Board voted to approve the bids and award vendors for replacement of playground equipment for Mustang Elementary and Lakehoma Elementary as part of the Feb. 2014 bond election.

<u>  aye  </u>	<u>  aye  </u>	<u>  absent  </u>	<u>  aye  </u>	<u>  aye  </u>
Kessler	Landrith	Strassle	Davis	Fulton

On a motion by Jeff Landrith and seconded by Jim Davis, the Board voted to approve the substantial completion for Prairie View Elementary School.

<u>  aye  </u>	<u>  aye  </u>	<u>  absent  </u>	<u>  aye  </u>	<u>  aye  </u>
Kessler	Landrith	Strassle	Davis	Fulton

Item #4 was tabled.

New Business: Dr. McDaniel asked the Board to remove the name of Misty Turner off of Schedule A, page 6 for Prairie View Elementary department head.

On a motion made by Jim Davis and seconded by Jeff Landrith, the board voted to approve Schedule "A" with changes as requested under new business.

<u>  aye  </u>	<u>  aye  </u>	<u>  absent  </u>	<u>  aye  </u>	<u>  aye  </u>
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jeff Landrith and seconded by Chad Fulton, the board voted to approve Schedule "B".

<u>  aye  </u>	<u>  aye  </u>	<u>  absent  </u>	<u>  aye  </u>	<u>  aye  </u>
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jim Davis and a second by Mike Kessler, the board voted to approve the purchase contract located at 115 W. Perry Drive, Mustang, Oklahoma.

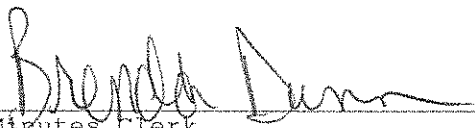
  aye          aye        absent        aye          aye    
Kessler      Landrith      Strassle      Davis      Fulton

On a motion made by Jim Davis and a second by Jeff Landrith, the board voted to approve the purchase contract of property located at 131 W Juniper and 611 S. Mustang Road, Mustang, Oklahoma.

  aye          aye        absent        aye          aye    
Kessler      Landrith      Strassle      Davis      Fulton

On a motion made by Jim Davis and a second by Jeff Landrith, the board voted to adjourn at 7:44 p.m.

  aye          aye        absent        aye          aye    
Kessler      Landrith      Strassle      Davis      Fulton

  
\_\_\_\_\_  
Minutes Clerk

\_\_\_\_\_  
Board President

Schedule A  
September 8,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
<b>Resignations</b>				
Cartwright	Michael		Admin/Technology Support Specialist	9/5/2014
Dougherty	Holly		ME/Teacher Assistant	5/23/2014
Hunter	Michelle		CRI/Crossing Guard	5/23/2014
Jenkins	Mary Dawn		MNMS/Bronco Academy	9/5/2014
Lakin	Kimberly		Creek/Music assistant	5/23/2014
Leverts	Rebecca		Transportation/Bus Driver	8/18/2014
Mills	Angela		Trails/Spec Ed TA	9/5/2014
Mitchell	Kerri		MEC/Teacher Assistant	9/5/2014
Sikes	Sonja		LE/Custodian	8/25/2014
Wallace	Gail		MVE/Cafe Assistant	5/25/2014
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
<b>Reassignments</b>				
Austin	Shayna	LE/Psychologist Home Site	Trails/Psychologist Home Site	2014-2015
Bosarge	Courtney	MMS/3.0 Cafe Assistant	MMS/6.0 Cafe Assistant	8/11/2014
Bridgforth	Jeniece	LE/Psychologist Home Site	Cent/Psychologist Home Site	2014-2015
Brown	Kimberly	LE/Psychologist Home Site	PVE/Psychologist Home Site	2014-2015
Courtney	Patrick	High School/Broadcasting	MEC/PASS Math	2014-2015
Dennis	Allison	CRI/Media Assistant	CRI/Music Assistant	2014-2015
Eiler	Amanda	LE/4.0 Cafe Assistant	LE/7.0 Cafe Assistant	8/11/2014
Ellison	Danny	High School/PM Custodian	PVE/PM Custodian	8/4/2014
Erdley	Deanna	CRI/Music Assistant	CRI/Media Assistant	2014-2015
Evans	Terri	MHI/ELA	MHI/6th Grade Math	2014-2015
Henthorn	Patricia	MMS/3.0 Cafe Assistant	MHI/2 Hour Noon Supervisor	8/11/2014
Henthorn	Patricia	Transportation/5 Hour Special Needs Bus Assistant	Transportation/6 Hour Special Needs Bus Assistant	8/12/2014
Johnson	Kyla	MEC/Pre-K Teacher	PVE/Pre-K Teacher	8/11/2014
Lucas	Tami	LE/Psychologist Home Site	MMS/Psychologist Home Site	2014-2015
Mattingly	Stacy	LE/ELL Home Site	PVE/ELL Home Site	2014-2015
McDaniel	Holly	MHI/6th Grade Math	MHI/ELA	2014-2015
Schrick	Tamara	LE/Psychologist Home Site	Creek/Psychologist Home Site	2014-2015
Shepard	Diana	MNMS/4.0 Cafe Assistant	MNMS/5.25 Cafe Assistant	8/15/2014
Sikes	Sonja	Trails/PM Custodian	LE/PM Custodian	8/4/2014
Upchurch	Lacie	CRI/Crossing Guard	CRI/Spec Ed TA	8/13/2014
Wilkerson	D'Liza	Trails/2nd Grade	PVE/2nd Grade	8/11/2014
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
<b>Employment</b>				
Berry	Norman	New Position	Transportation/ Special Needs Bus Assistant	8/12/2014
Brewer	Henry	Replacing Diane Woodward	Transportation/Bus Driver	2014-2015
Brown	Margaret	Replacing Marie Schorsack	Admin/Student Database Administrator	9/15/2014
Coffey	Kasey	Replacing Nita Wood	LE/4.0 Cafe Assistant	8/21/2014
Dorman	Mark	Replacing Lori Bryant	MHI/Mild/Moderate Spec Ed	2014-2015
Dossey	Crystal	New position	ME/Spec Ed TA	9/3/2014
Geile	Rick	Replacing Tim Adams	Maintenance/HVAC Journeyman Technician	8/18/2014
Goodman	Virginia	New Position	PVE/4.0 Cafe Assistant	8/11/2014
Gray	Rosie	Replacing Lawrence Farnsworth	LE/4.0 Cafe Assistant	8/11/2014
Henry	Darcy		Cafeteria Substitute	8/12/2014

Schedule A  
September 8, 2014

Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
<b>Employment</b>				
Herbers	Laurie	New Position	PVE/4th Grade	2014-2015
Hill	Kameron	Bus Driver	Transportation	8/14/2014
Horinek	Denise		Cafeteria Substitute	8/22/2014
Horinek	Denise	Replacing Kerri Mitchell	MEC/Pre-K TA	9/8/2014
Johnson	Matthew	Replacing Lidia Lenington	MVE/PM Custodian	2014-2015
Keiser	Cynthia	Replacing Mary Dawn Jenkins	MNMS/Bronco Academy	9/8/2014
Langguth	Melissa	Replacing Barbara Hill	High School/4.0 Cafe Assistant	8/11/2014
Leaman	Gordon	Replacing Kody Grimes	High School/PM Custodian	2014-2015
Liberty	Adam		(Adjunct) Coach	2014-2015
Madison	Brenda	New Position	Spec Ed TA	2014-2015
Marquez	Kelly	Replacing Michael Graham	Bonds & Construction/Carpenter	8/25/2014
Meyer	Lisa	Replacing Shelly Davis	MEC/Pre-K TA	2014-2015
Moates	Linsey	Replacing Sandra Krivanek	Cent/Spec Ed TA	2014-2015
Mount	Tina		Cafeteria Substitute	8/19/2014
Piland	Emily		Cafeteria Substitute	8/8/2014
Piland	Emily	Replacing Diana Shepard	MNMS/4.0 Cafe Asst	8/26/2014
Pool	Stefani	New Position	Cent/Spec Ed TA	2014-2015
Pruett	Katie	New Position	PVE/1st Grade	2014-2015
Purser	Jenna	Replacing Dalycia Phipps	Creek/Noon Supervisor	2014-2015
Saucedo	Marivel	Replacing Michelle Hunter	CRI/Crossing Guard	8/28/2014
Sizemore	Tiffany	New Position	MMS/Spec Ed TA	2014-2015
Stinnett	Gary	Replacing deborah Wedel	High School/Physical science	2014-2015
Taft	Allison	New Position	MVE/Spec Ed	8/25/2014
Unruh	Rebecca	Replacing Robin Patton	High School/PM Custodian	2014-2015
Venters	David	Replacing Paul Shade	Transportation/Bus Driver	2014-2015
Witter	Venessa	Replacing Gail Wallace	MVE/4.0 Cafe Assistant	8/18/2014
Witvoet	Lorie	Replacing Beverly Greeff	CRI/4.0 Cafe Assistant	8/11/2014
<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>
<b>Extra-Duty/Resignation</b>				
Ring	Glennis	Assistant Boys Track Coach	High School	2014-2015
<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>
<b>Extra-Duty/Supplemental:</b>				
Allen	Carie	Counselor	High School	2014-2015
Allen	Carie	Summer Training Program Counselor	High School	2014-2015
Anderson	Bonnie	Detention Teacher	Mustang Horizon	2014-2015
Aynes	Keith	Student Council Sponsor	Creek	2014-2015
Aynes	Keith	4th Grade Team Leader	Creek	2014-2015
Bailey	Vicki	Mentor Teacher	PVE	2014-2015
Barber	Liz	Math Data Analyst	Lakehoma	2014-2015
Barber	Liz	2nd Grade Team Leader	Lakehoma	2014-2015
Bates	Shathar	3rd Grade Team Leader	Centennial	2014-2015
Bennett	Belinda	Kindergarten Team Leader	Lakehoma	2014-2015
Bernhardt	Tanya	Yearbook	Mustang Elementary	2014-2015
Berry	Julie	Team Leader	MMS	2014-2015
Bilbrey	Marilyn	Team Leader	MNMS	2014-2015
Blackwell	Amber	Member	MEC	2014-2015
Boren	Alison	Specials Team Leader	Creek	2014-2015
Boren	Alison	Special Ed Dept Head Team Leader	Creek	2014-2015
Bornemann	Britney	Awards Program Coordinator	Mustang Horizon	2014-2015
Brown	Teri	4th Grade Team Leader	PVE	2014-2015
Bryant	Lori	Team Leader	MEC	2014-2015

Schedule A  
September 8, 2014

Last Name	First Name	Assignment	Site	Effective
<b>Extra-Duty/Supplemental:</b>				
Buck	Carla	Specials Team Leader	Centennial	2014-2015
Bullard	Kelly	Student Council Sponsor	Mustang Elementary	2014-2015
Bullard	Kelly	4th Grade Team Leader	Mustang Elementary	2014-2015
Cameron	Courtney	Counselor	PVE	2014-2015
Carothers	Rhoda	Team Leader	MNMS	2014-2015
Casey	Andy	Head Social Studies	High School	2014-2015
Charboneau	Annette	Counselor	High School	2014-2015
Chavez	Rose	Senior Sponsor	High School	2014-2015
Cherian	Lisa	Student Services Team Leader	Trails	2014-2015
Choate	Angie	Yearbook	Lakehoma	2014-2015
Clason	Melanie	Kindergarten Team Leader	Creek	2014-2015
Collins	Jacob	Student Council Sponsor	MMS	2014-2015
Collins	Jacob	Team Leader	MMS	2014-2015
Combs	Cara	Counselor	High School	2014-2015
Combs	Christie	5th Grade Team Leader	Canyon Ridge	2014-2015
Combs	Christie	Student Council Sponsor	Canyon Ridge	2014-2015
Cooper	Josh	Volunteer Asst. Football Coach	High School	2014-2015
Cox	Phyllis	2nd Grade Team Leader	PVE	2014-2015
Creach	Jessica	Science Fair	MMS	2014-2015
Creach	Jessica	Webmaster	MMS	2014-2015
Creger	Aimee	Volunteer Asst. Softball Coach	High School	2014-2015
Cullen	Carnie	6th Grade Team Leader	Canyon Ridge	2014-2015
Cullen	Carnie	Yearbook Sponsor	Canyon Ridge	2014-2015
Davenport	Gina	Yearbook Sponsor	Creek	2014-2015
Day	Alecia	Student Council Sponsor	High School	2014-2015
Day	Alecia	Counselor	High School	2014-2015
DeMoss	Mary	Awards Program Coordinator	Lakehoma	2014-2015
DeMoss	Mary	Student Council Sponsor	Lakehoma	2014-2015
Dillard	Joanie	Senior Sponsor	High School	2014-2015
Dillard	Tom	Scholastic Coach	MNMS	2014-2015
Douglas	Andrea	Electives Team Leader	MNMS	2014-2015
Douglas	Andrea	Webmaster	MNMS	2014-2015
Duncan	Pamela	Team Leader	MMS	2014-2015
Easley	Stephanie	Asst. Vocal Music	High School	2014-2015
Edgmon	Ryan	Head Instrumental Music	High School	2014-2015
Edgmon	Ryan	Head Summer Band	High School	2014-2015
Ervin	Dana	Team Leader	MEC	2014-2015
Falkner	Cathy	Senior Sponsor	High School	2014-2015
Farnham	Emily	Head Speech/Drama/Debate	High School	2014-2015
Fruit	Andrea	6th Grade Scholastic Coach	Mustang Horizon	2014-2015
Garner	Tom	Head Honor Society	High School	2014-2015
Garner	Tom	Head Science	High School	2014-2015
Gass	Cynthia	Head Vocal Music	High School	2014-2015
Gentry	Sue	Detention Teacher	Mustang Horizon	2014-2015
George	Breanne	Specials Team Leader	Creek	2014-2015
Gonzales	Kelly	Detention Teacher	High School	2014-2015
Good	Desiree	6th Grade Team Leader	Canyon Ridge	2014-2015
Gorman	Nicole	Kindergarten Team Leader	Mustang Elementary	2014-2015
Gray	Kevin	Detention Teacher	Mustang Horizon	2014-2015
Green	Sarah	Music	Mustang Horizon	2014-2015
Guidry	Korey	2nd Grade Team Leader	Centennial	2014-2015

Schedule A  
September 8, 2014

Last Name	First Name	Assignment	Site	Effective
<b>Extra-Duty/Supplemental:</b>				
Guyer	Kyle	Site Webmaster	High School	2014-2015
Hacker	Lisa	5th Grade Team Leader	Mustang Horizon	2014-2015
Hammer	Valerie	Head Language Arts	High School	2014-2015
Harnly	Jaymi	Special Ed Department Chair	MMS	2014-2015
Harper	Jeremy	Asst Wrestling Coach	High School	2014-2015
Harper	Kim	3rd Grade Team Leader	PVE	2014-2015
Harper	Kristin	Awards Program Coordinator	MMS	2014-2015
Harper	Kristin	Renaissance Sponsor	MMS	2014-2015
Harper	Kristin	Scholastic Coach	MMS	2014-2015
Harrington	Casie	Yearbook	PVE	2014-2015
Harrison	Cheryl	4th Grade Team Leader	Centennial	2014-2015
Harrison	Cheryl	Awards Program Coordinator	Centennial	2014-2015
Hasty	Jami	Special Ed Department Chair	Canyon Ridge	2014-2015
Henagar	Kayla	Site Webmaster	Centennial	2014-2015
Henagar	Kayla	Yearbook	Centennial	2014-2015
Hill	Gwen	1st Grade Team Leader	Mustang Elementary	2014-2015
Hofer	Jacob	Asst. Summer Band	High School	2014-2015
Hofer	Jacob	Asst. Instrumental Music	High School	2014-2015
Hood	Teri	Speech/Drama/Debate Spring Semester	MMS	2014-2015
Hood	Teri	Speech/Drama/Debate-Fall Semester	MNMS	2014-2015
Horton	Becky	Vocal Music	MNMS	2014-2015
Hunt	Staci	Renaissance Sponsor	MNMS	2014-2015
Hyden-Hix	Melanie	Head Yearbook	High School	2014-2015
Hyden-Hix	Melanie	Professional Development Member	High School	2014-2015
Jackson	Kate	6th Grade Team Leader	Canyon Ridge	2014-2015
Jeffers	Joy	Special Ed Department Head	High School	2014-2015
Johnson	Cindy	Kindergarten Team Leader	Trails	2014-2015
Johnson	Diane	Vocal Music	Trails	2014-2015
Jones	Amy	Essentials Team Leader	Lakehoma	2014-2015
Joy	Jennifer	Special Ed Department Head	MNMS	2014-2015
Jussila	Dustin	Asst. Instrumental Music	High School	2014-2015
Jussila	Dustin	Asst. Summer Band	High School	2014-2015
Karn	Heather	Awards Program Coordinator	Canyon Ridge	2014-2015
Ketch	Doug	Head Math	High School	2014-2015
Koch	Kevin	Webmaster	Canyon Ridge	2014-2015
Kodumthara	Suja	2nd Grade Team Leader	Creek	2014-2015
Kodumthara	Suja	Webmaster	Creek	2014-2015
Koeninger	Jennifer	3rd Grade Team Leader	Lakehoma	2014-2015
Krug	Nancy	Science Fair	MMS	2014-2015
Larza	Darla	Student Council Sponsor	MNMS	2014-2015
Larza	Darla	Team Leader	MNMS	2014-2015
Limke	Jason	Counselor	High School	2014-2015
Lindsay	Brenda	Junior Sponsor	High School	2014-2015
Lindsay	Brenda	Professional Development Chair	High School	2014-2015
Lindsey	Samantha	Life App Elective Team Leader	Mustang Horizon	2014-2015
Lindsey	Hillary	1st Grade Team Leader	Lakehoma	2014-2015
Locke	Laurie	Member	Centennial	2014-2015
Lupton	Trudi	Team Leader	MMS	2014-2015
Mahan	Stephanie	Kindergarten Team Leader	Centennial	2014-2015
Mangus	Greg	Asst. Instrumental Music	High School	2014-2015
Mangus	Greg	Asst. Summer Band	High School	2014-2015

Schedule A  
September 8, 2014

Last Name	First Name	Assignment	Site	Effective
<b>Extra-Duty/Supplemental:</b>				
Mangus	Kaylee	Site Webmaster	Mustang Elementary	2014-2015
Mangus	Kaylee	2nd Grade Team Leader	Mustang Elementary	2014-2015
Mason	John	Volunteer Asst. Girls soccer	High School	2014-2015
Mason	Matt	Volunteer Asst. Girls soccer	High School	2014-2015
McCann	Nikki	District Cheer/Pom Coach	High School	2014-2015
McCann	Nikki	Athletic Facilitator	High School	2014-2015
McCullough	Paula	Student Services Team Leader	Lakehoma	2014-2015
McDaniel	Rachel	Yearbook Sponsor	Mustang Horizon	2014-2015
McDaniel	Rachel	Webmaster	Mustang Horizon	2014-2015
McDaniel	Tammy	Awards Program Coordinator	PVE	2014-2015
McInnis	Cheryl	Yearbook	MNMS	2014-2015
McIntire	Vanessa	Junior Sponsor	High School	2014-2015
McIntire	Vanessa	Head Scholastic Coach	High School	2014-2015
Miller	Joy	Special Ed Department Head	High School	2014-2015
Murray	Molly	Site Webmaster	MEC	2014-2015
Muse	Julie	Special Ed Department Head	MVE	2014-2015
Myers	Rita Jane	Vocal Music	Mustang Elementary	2014-2015
Myers	Rita Jane	Special Team Leader	Mustang Elementary	2014-2015
Nixon	Kelly	Science Fair	MNMS	2014-2015
Osborne	Brittany	Kindergarten Team Leader	PVE	2014-2015
Osborne	Brittany	Webmaster	PVE	2014-2015
Osborne	Joy	5th Grade Team Leader	Mustang Horizon	2014-2015
Ozinga	Chris	Asst. Instrumental Music	High School	2014-2015
Ozinga	Chris	Asst. Summer Band	High School	2014-2015
Papera	Katherine	Student Council Sponsor	Mustang Horizon	2014-2015
Peebles	Ylene	3rd Grade Team Leader	Creek	2014-2015
Peery	Bobbi	Math Data Analyst	Canyon Ridge	2014-2015
Prather	Jenny	Webmaster	Lakehoma	2014-2015
Pratt	Robbi	Yearbook	Trails	2014-2015
Price	Megan	1st Grade Team Leader	Creek	2014-2015
Puckett	Angel	6th Grade Team Leader	Mustang Horizon	2014-2015
Raisley	Brent	Science Fair	High School	2014-2015
Reed	Jennifer	Team Leader	MEC	2014-2015
Reed	Stephanie	5th Grade Team Leader	Canyon Ridge	2014-2015
Ring	Glennis	Detention Teacher	High School	2014-2015
Sabo	Cathy	2nd Grade Team Leader	Trails	2014-2015
Sanders	Gaye	4th Grade Team Leader	Trails	2014-2015
Schrick	Tamara	Department Head	Psychologist	2014-2015
Shade	Pam	Bldg Coordinator	Mustang Horizon	2014-2015
Shade	Pam	Special Ed Department Chair	Mustang Horizon	2014-2015
Shelton	Carissa	Special Ed Department Chair	Centennial	2014-2015
Shelton	Kim	6th Grade Team Leader	Mustang Horizon	2014-2015
Simmons	Jae	Team Leader	MMS	2014-2015
Simmons	Janette	Pre-K Team Leader	Centennial	2014-2015
Slavik	Deborah	Yearbook	MMS	2014-2015
Slavik	Deborah	Detention Teacher	MMS	2015-2015
Slupe	Julie	Essentials Team Leader	Trails	2014-2015
Snowden	Cheryl	Detention Teacher	Canyon Ridge	2014-2015
Spain	Alicia	Counselor	High School	2014-2015
Steele	Taryn	3rd Grade Team Leader	Mustang Elementary	2014-2015
Stein	Nikki	Math Data Analyst	Centennial	2014-2015

Schedule A  
September 8, 2014

Last Name	First Name	Assignment	Site	Effective
<b>Extra-Duty/Supplemental:</b>				
Stevens	Kathy	Awards Program Coordinator	MNMS	2014-2015
Stevens	Kathy	Team Leader	MNMS	2014-2015
Stevens	Kathy	Detention Teacher	MNMS	2014-2015
Stevens	Stacey	3rd Grade Team Leader	Trails	2014-2015
Stewart	Ashley	Junior Sponsor	High School	2014-2015
Stout	Sohailah	Music	Canyon Ridge	2014-2015
Stover	Bettilou	Essentials Team Leader	PVE	2014-2015
Stover	Chas	Detention Teacher	High School	2014-2015
Stricker	Holly	Math Data Analyst	Creek	2014-2015
Summers	Sarah	Student Council Sponsor	MNMS	2014-2015
Summers	Sarah	Team Leader	MNMS	2014-2015
Terrell	Amber	4th Grade Team Leader	Lakehoma	2014-2015
Thomas	Amanda	Vocal Music	PVE	2014-2015
Thompson	Gina	Asst. Instrumental Music	High School	2014-2015
Thompson	Gina	Asst. Summer Band	High School	2014-2015
Tilley	Lauren	5th Grade Team Leader	Mustang Horizon	2014-2015
Trotter	Kelly	Detention Teacher	Mustang Horizon	2014-2015
Turner	Melissa	Detention Teacher	High School	2014-2015
Tuttle	Amanda	5th Grade Team Leader	Canyon Ridge	2014-2015
Tuttle	Amanda	Detention Teacher	Canyon Ridge	2014-2015
VanBuskirk	Bree	Asst. Girls Basketball Coach	High School	2014-2015
Wagnon	Joe	Electives Team Leader	MMS	2014-2015
Waldrop	Whitney	Vocal Music	Centennial	2014-2015
Walther	Mallory	Student Council Sponsor	Trails	2014-2015
Watson	Belinda	Asst. Instrumental Music-Non-Marching Band	High School	2014-2015
Watson	Misti	Math Data Analyst	Mustang Horizon	2014-2015
Weaver	Stephanie	6th Grade Team Leader	Mustang Horizon	2014-2015
Wiesemann	Rebecca	1st Grade Team Leader	Trails	2014-2015
Wiesemann	Rebecca	Webmaster	Trails	2014-2015
Wilkes	Jessica	6th Grade Scholastic Coach	Canyon Ridge	2014-2015
Wilkes	Jessica	Professional Development Committee Bldg Coordinator	Canyon Ridge	2014-2015
Williams	Danny	Detention Teacher	High School	2014-2015
Williams	Loy	Student Council Sponsor	Creek	2014-2015
Wilson	Amy	1st Grade Team Leader	PVE	2014-2015
Wilson	Amy	Mentor Teacher	PVE	2014-2015
Wilson	Justin	Student Council Sponsor	High School	2014-2015
Wilson	Karmen	Awards Program Coordinator	Creek	2014-2015
Wilson	Nicole	Counselor	High School	2014-2015
Witthuhn	Rebecca	1st Grade Team Leader	Centennial	2014-2015
Woods	Jeanna	Vocal Music	MMS	2014-2015
Wyckoff	Kristen	Team Leader	MNMS	2014-2015
Yates	Mark	Detention Teacher	High School	2014-2015

Schedule "B"  
September 8,2014

<b>Support Substitutes - \$7.25 per hour</b>		
Allen,Dyann	Girkin,Leanne	Phillips,Susan Kay
Anderson,Devra	Gray,Angeliqua	Piper,Angela
Baig,Saadia	Grayson,Deborah	Plumlee,Amanda
Baird,Leah	Greene,Anna	Pollard,Kimberly
Banda,Amy	Hammer,Carl	Potter,William
Barbee,Stephanie	Handke,Amber	Presson,Christine
Bays,Kimberly	Hanson,Jodi	Prodoehl,Maree
Birdsley,Christina	Hanson,Richard	Pruett,Katie
Booth,Mandi	Harding,Joan	Ridinger,Melanie
Bottoms,Marian	Hathaway,Brenda	Schweinfurth,Janet
Brewer,Juliet	Hays,Shannon	Scott,Darla
Bright,Judith	Higgins,Rebecca	Shafer,Lisa
Browne,Judith	Hightower,melissa	Shroll,Audrey Paige
Buel,Cherish	Horinek,Denise	Simmons,Ronda
Calhoun,Carisa	Hunter,Michelle	Slocum,Phillip
Campbell,April	Ingle,Jennifer	Smith,Paula
Carlson,Delaney	Jones,Jennifer	Smith,Sandra
Carrington,Deborah	Jones,J Elizabeth	Spaan,Wendy
Cato,Kathryn	Kain,Kaylee	Stehr,Vivian
Charles,Raimy	Lagaly,Stephanie	Stout,Kristin
Coghill,Barbara	Lane,Linda	Thomas,Jene'
Coone,James	LeBlanc,Michelle	Thompson,Marcia
Crites,Danielle	Ledford,Erika	Treschitta,Deborah
Cullen,Jacquelyn	Longstreet,Jennifer	Vickers,Ronald
Cypert,Christina	Martin,Sheila	Wagner,Christine
Deal,LaDale	McAroy,Tammy	Walker,Sonja
Devonshire,Maria Elena	McGriff,Laura	Walls,Sharon
Dobbs,Annabel	McIntire,Jennifer	Welle,Michelle
Dotson,Chaka	Meadows,Amber	Ward,Kyle
Drake,Laurie	Meek,Kendra	Watson,Angela
Edwards,Jamie	Mercer,Ginger	Wentworth,Kylee
Emmons,Anita	Mitchell-Wilson,Janet	
Estabrook,Shannon	Mount,Tina	
Estabrooks,Lora	Murray,Caroline	
Farrah-Cox,Julie	Patterson,Amelia	
Gibson,Trent	Phillips,Paul	
<b>Non-Certified/Non-Degreed Substitutes at \$60 per day</b>		
Allen,Dyann	Farrah-Cox,Julie	Piper,Angela
Anderson,Devra	Graves,Joshua	Plumlee,Amanda
Baird,Leah	Gray,Angeliqua	Pollard,Kimberly
Banda,Amy	Grayson,Deborah	Potter,William
Bays,Kimberly	Greene,Anna	Presson,Christine
Birdsley,Christina	Hammer,Carl	Prodoehl,Maree
Booth,Mandi	Harding,Joan	Ridinger,Melanie
Bottoms,Marian	Hays,Shannon	Scott,Darla
Bright,Judith	Henagar,Rochelle	Shafer,Lisa

Schedule "B"  
September 8, 2014

<b>Non-Certified/Non-Degreed Substitutes at \$60 per day</b>		
Brewer,Juliet	Higgins,Rebecca	Spaan,Wendy
Browne,Julie	Horinek,Denise	Stehr,Vivian
Calhoun,Carisa	Hunter,Michelle	Stout,Kristin
Campbell,April	Ingle,Jennifer	Strange,Michelle
Carlson,Delaney	Jones,J Elizabeth	Treschitta,Deborah
Carrington,Deborah	Lagaly,Stephanie	Vickers,Ronald
Cato,Kathryn	Longstreet,Jennifer	Walls,Sharon
Coghill,Barbara	Martin,Sheila	Ward,Kyle
Cypert,Christina	McAroy,Tammy	Watson,Angela
Deal,LaDale	McGriff,Laura	Welle,Michelle
Devonshire,Maria Elena	Meadows,Amber	Wentworth,Kylee
Dobbs,Annabel	Mercer,Ginger	Wheeler,William
Dotson,Chaka	Mitchell-Wilson,Janet	Wright,Betty
Drake,Laurie	Morrow,Janice	
Edwards,Jamie	Mount,Tina	
Emmons,Anita	Murray,Caroline	
Estabrook,Shannon	Phillips,Paul	
<b>Non-Certified/Degreed Substitutes at \$60 per day</b>		
Awbrey,Cody	Gibson,Trent	Patterson,Amelia
Baig,Saadia	Gordon,Keisha	Phillips,Susan Kay
Barbee,Stephanie	Handke,Amber	Reed,Jamie
Bowman,Janice	Hanson,Richard	Sheets,Sharbee
Boydston,Curtis	Herbers,Laurie	Shroll,Audrey Paige
Buel,Cherish	Hightower,melissa	Simmons,Ronda
Charles,Raimey	Ingram,Jeffrey	Slocum,Phillip
Coone,James	Jones,Jennifer	Smith,Paula
Crites,Danielle	Kain,Kaylee	Smith,Sandra
Erdley,Steven	LeBlanc,Michelle	Stephenson,Marty
Estabrooks,Lora	Ledford,Erika	Thompson,Marcia
Gafford,Charles	Meek,Kendra	Walker,Sonja
<b>Certified Substitutes at \$70 per day</b>		
Childress,Debra	Lally,Karen	Steiner,David
Crowdis,Jennifer	Lane,Linda	Steiner,Quannah
Cullen,Jacquelyn	McIntire,Jennifer	Stinnett,Gary
Dely,Rebecca	Norris,Patricia	Thomas,Jene'
Girkin,Leanne	Pruett,Katie	Wagner,Christine
Hale,Jimmie	Ross,Patricia Ann	Wheeler,Adrian
Hanson,Jodi	Schweinfurth,Janet	
Hathaway,Brenda	Smei,Mahria	



SC  
9.30.14

# Memo

To: Mustang Public Schools Board of Education  
From: **Molly Wilson, Centennial Elementary**  
Date: 9/29/2014  
Subject: Donation

*Molly Wilson*

*EB*

---

Please discuss, consider, and/or act upon the acceptance of the following donations to Centennial Elementary. This money will be for the purpose of classroom supplies & technology.

Green Country Landscape of Jones, OK.- \$300



# Memo

*Molly Wilson*  
*cb*

To: Mustang Public Schools Board of Education  
From: **Molly Wilson, Centennial Elementary**  
Date: 9/3/2014  
Subject: Donation

---

Please discuss, consider, and/or act upon the acceptance of the following donations to Centennial Elementary. This money will be for the purpose of classroom supplies.

Broce Manufacturing- \$100  
Susan Beyer, CPA- \$100  
John Silva- \$250

# Memo

**To:** Mustang Public Schools Board of Education  
**From:** Shawna Carter *Shawna Carter*  
**Date:** 9/5/2014  
**Subject:** Approval for a Donation *SC*

---

Please discuss and consider Lakehoma Elementary School accepting the donation from Target through the Take Charge of Education Program in the amount of \$501.56. Funds will be used for classroom supplies.



# Memo

**To:** Ryan McKinney, Director of Secondary Schools  
Mustang Public Schools

**From:** Kathy Blackwell, Principal

**Date:** 9/23/2014

**Subject:** Donation

*AM*  
*10-5*  
*RB*  
*pu*

---

Please discuss, consider, and/or act upon the approval to accept a donation from Cox Connects Foundation Fund Grant in the amount of \$7,886.89.

This contribution will be deposited into Canyon Ridge Intermediate School's Communication Activity Fund to purchase technology, equipment and related technology applications/software, etc., for student broadcasting and communication projects.

*Kathy Blackwell*

### Mustang Public Schools Request for transfer of Funds

From: Horizon Student Activity 140 Ximi Cooper  
 Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

<u>Account #</u>	<u>Activity Fund Account Name</u>	<u>Amount to be transferred</u>
From: <u>978</u>	<u>Horizon Student Activity</u>	<u>\$ 959.05</u>
From: _____	_____	\$ _____
From: _____	_____	\$ _____
To: <u>983</u>	<u>Horizon Vocal Music</u>	<u>\$ 959.05</u>
To: _____	_____	\$ _____
To: _____	_____	\$ _____

Reason for funds to be transferred: I did not realize that Horizon had an individual Vocal Music acct.

Sufficient funds in account to complete transaction:  Yes  No  
 (to be completed by Activity Fund Custodian)

Board approval: \_\_\_\_\_ Approved \_\_\_\_\_  
 Date Disapproved \_\_\_\_\_

Board President signature: \_\_\_\_\_

Transfer completed by: Lynda Martin Date: \_\_\_\_\_  
 Activity Fund Custodian

### Mustang Public Schools Request for transfer of Funds

From: General Activity Fund 705 [Signature]  
 Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

Account #	Activity Fund Account Name	Amount to be transferred
From: <u>818</u>	<u>General Activity</u>	\$ <u>780<sup>00</sup></u>
From: _____	_____	\$ _____
From: _____	_____	\$ _____
To: <u>911</u>	<u>Crafts II</u>	\$ <u>780<sup>00</sup></u>
To: _____	_____	\$ _____
To: _____	_____	\$ _____

Reason for funds to be transferred: funds collected as fees in Crafts 2  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Sufficient funds in account to complete transaction:  Yes  No  
 (to be completed by Activity Fund Custodian)

Board approval: \_\_\_\_\_ Approved \_\_\_\_\_  
 Date Disapproved \_\_\_\_\_

Board President signature: \_\_\_\_\_

Transfer completed by: Lynna Martin Date: \_\_\_\_\_  
 Activity Fund Custodian

### Mustang Public Schools Request for transfer of Funds

From: HS Annual 802 705 Melanie Hottzden  
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

Account #	Activity Fund Account Name	Amount to be transferred
From: <u>802</u>	<u>HS Annual</u>	\$ <u>1750.00</u>
From: _____	_____	\$ _____
From: _____	_____	\$ _____
To: <u>911</u>	<u>Crafts II</u>	\$ <u>1750.00</u>
To: _____	_____	\$ _____
To: _____	_____	\$ _____

Reason for funds to be transferred: funds collectively raised for yearbook and digital arts - transferring fund to digital arts. Crafts II

Sufficient funds in account to complete transaction:  Yes  No  
(to be completed by Activity Fund Custodian)

Board approval: \_\_\_\_\_ Date \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Board President signature: \_\_\_\_\_

Transfer completed by: Lynae Martin Date: \_\_\_\_\_  
Activity Fund Custodian

Post 12

Revised July 1, 2012

### Mustang Public Schools Request for transfer of Funds

From: HS Boys Basketball 705 Jerry Long  
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

Account #	Activity Fund Account Name	Amount to be transferred
From: <u>805</u>	<u>HS Boys Basketball</u>	<u>\$ 2700.48</u>
From: _____	_____	\$ _____
From: _____	_____	\$ _____
To: <u>819</u>	<u>HS Girls Basketball</u>	<u>\$ 2700.48</u>
To: _____	_____	\$ _____
To: _____	_____	\$ _____

Reason for funds to be transferred: The profit from the basketball concessions is split between the boys and girls basketball accounts

Sufficient funds in account to complete transaction:  Yes  No

Board approval: \_\_\_\_\_ Approved \_\_\_\_\_  
Date Disapproved \_\_\_\_\_

Board President signature: \_\_\_\_\_

Transfer completed by: Lynda Martin Date: \_\_\_\_\_  
Activity Fund Custodian



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/26/2014

Re: Overnight Travel Request – Dallas, TX

*KG AM  
CB 10-5*

---

Please discuss, consider and/or act upon a request for overnight travel for Title I teacher, Nikki Cooper to attend a PD Presentation: Effective Second Language Acquisition on Nov. 3 in Dallas, TX.

Expenses will be paid by Title I (511).

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 09/26/2014

Staff Member Making Request: Kris Green

Name of Activity: ELL Conference

Location of Activity: Dallas TX

Dates of Activities: Nov. 2-3


Faculty Attending: Nichol Cooper

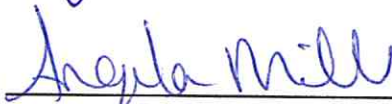
### Estimate of Expenses for Trip

Type of Transportation:	<u>Car</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 254.25</u>
Registration Fee:	<u>\$ 239.00</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 239.00</u>
Daily Per Diem*	<u>\$ 46.00</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 46.00</u>
Room Rate:	<u>\$ 169.00</u>		
Number of Rooms <u>1</u> x Number of nights <u>1</u>		Paid by: <u>511</u>	Estimated Cost: <u>\$ 169.00</u>
Substitutes Required <u>  </u> x Number of days <u>  </u>		Paid by: <u>  </u>	Estimated Cost: <u>\$ 0.00</u>

**Estimated Total Costs:** \$ 708.25

- Per Diem will be paid at the current IRS rate.

Supervisor Signature:  9/26/14  
(Date)

Approved by Assistant Superintendent  10-5-14  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



Mustang Public Schools  
Professional Development Request Form

Admin use only
Days
Site

ID Number	90833	<input type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Nikki Cooper	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
November 3, 2014	October 6, 2014

Provide a brief description of the activity (Attach a registration form or flyer)  
Effective Strategies for ELL's

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input type="checkbox"/> Job Required*
Dallas	SDR	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 239.00 Funds used Title I

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Jean  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Angela Mills  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



# Memo

**To:** Ryan McKinney, Director of Secondary Schools  
**From:** Teresa Wilkerson, Principal of Mustang High School *TW*  
**Date:** September 23, 2014  
**Re:** Consideration of FCCLA Career Tech Overnight Travel

*TW*  
*10-5*  
*OB*

---

Please discuss, consider, and/or act upon this request to allow the Mustang High School FCCLA officers to attend the FCCLA National Leadership Cluster Meeting, in Little Rock, AR from November 14-16, 2014. A formal request and specific details of the trip are attached to this memo. Thank you for your consideration.

# MUSTANG PUBLIC SCHOOLS

## OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL REQUEST FORM

Date of Request: 9/19/14 Site: MHS

Staff Member Making Request: Karen Woodard

Name of Activity: FCCLA National Leadership Cluster Meeting

Date/Dates of Activity: November 14-16, 2014

Location of Activity: Little Rock, AR

Number of Days Students Will Miss School: 1

Number of Students Attending Activity: 4-8

Number and Name(s) of Sponsor(s) Attending Activity: 1-2, Karen Woodard &/or Donette Yeilding

### Estimate of Expenses For Trip:

	Fund	Estimated Cost
Type of Transportation <u>school van (s)</u>	Paid by: <u>Student Activities</u> <del>district</del>	\$0 <u>#600</u>
Registration Fee <u>\$75 / person</u>	Paid by: <u>students</u>	\$450
Meal Expense for Students <u>8 meals</u>	Paid by: <u>students</u>	\$0
Meal Expense for Sponsors <u>8 meals</u>	Paid by: <u>teacher</u>	\$0
Room Rate for Students <u>\$184</u>		
Number of Rooms <u>2</u> x Number of Nights = <u>368</u>	Paid by: <u>students</u>	\$368
Room Rate for Sponsors <u>\$159</u>		
Number of Rooms <u>1</u> x Number of Nights = <u>#318</u>	Paid by: <u>students</u>	\$318
Number of Days Substitute Will Be Required: <u>1</u>	Paid by: <u>district</u>	\$0
# of days <u>   </u> x \$70.00 = <u>   </u> x # of sponsors <u>   </u> =		
Estimated Total Costs:		\$1736.00

*Per  
Jacey Tipton*

Sponsor Signature: Karen Woodard 9/19/14  
(Date)

Approved by Principal <u>[Signature]</u> (FOR TW)	9/22/14 (Date)
Approved by District Athletic Director (if applicable)	(Date)
Approved by Deputy Superintendent <u>[Signature]</u>	10/7/14 (Date)

Revised: 09-11

## FCCLA National Cluster Meeting Conference

## Tentative Itinerary & Cost Sheet

National Cluster Meetings are regional events where FCCLA members have opportunities to interact with other FCCLA member in leadership workshops, officer and member training sessions, college and career fair exhibits and competitive skill and knowledge events. These interactive activities are planned and led by FCCLA National officers – kids in high school, just like our local members.

More information can be found at <http://www.fcclainc.org>

November 14 - 16, 2014

Held in Little Rock, AR

Leave from the Health & Wellness parking area Between 5 & 6:00am on Nov. 14

Return to MHS at approx. 4:00pm on Nov. 16

### FCCLA Mandatory Conference/ Convention Dress Code:

Polo (Red, White, or Black)

Khaki or Black slacks

Dress Shoes or sandals (no tennis shoes or flip flops)

Please remember that you are representing yourself, MHS, FCCLA, and your family during all aspects of this conference. Make sure your behavior speaks of the character you want to portray.

You must be passing all classes to attend. Eligibility will be checked Friday, November 7.

### Estimated Cost:

Conference registration - \$95.00

Transportation – TBD, waiting for school board approval to determine cost

Lodging – \$175.00

Meals – Students will pay for their own meals during the trip. While traveling we will take cost into consideration when stopping for meals. Near the hotel, there are many restaurants and fast food venues. We will have meals together as a group doing our best to make sure we use our money wisely. Plan for at least 8 meals to be purchased during the trip. A budget of \$8 - \$10 at a minimum should provide plenty of money for food. (\$64 minimum) Students will be responsible for their own food money.

Total = \$334 without transportation

Application to attend is due **October 1**. Members will be notified by **October 3** if they will be attending or not. Deposit of **\$150** due **October 14** for those attending. We are working on getting a fundraiser approved for October 10. 50% of the fundraiser will be divided among the Cluster Meeting attendees that help with the fundraiser. You will be notified of exact cost as soon as the information is available.



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/26/2014

Re: Overnight Travel Request – Washington, DC

AS  
KSG  
AM

---

Please discuss, consider and/or act upon a request for overnight travel for the ELA Coordinator, 1 Title I Reading teacher, 1 Title VII teacher, and 2 Reading Specialists to attend the National Council of Teachers of English Conference, November 20-23, 2014 in Washington, DC.

Expenses will be paid by Title I (511), Title VII (561) and Title II (541) programs.

Personnel include:

Julie Moore

Paula McCullough

Jana Gall

Laurie Locke

Cyndi Barnes

**Mustang Public Schools**  
Faculty Overnight or Out of State Travel Request Form

Date of Request: 9/23/14

Staff Member Making Request: Kris Green

Name of Activity: NCTE National Conference

Location of Activity: Washington DC

Dates of Activities: Nov. 20-23

Faculty Attending: Julie Moore, Laurie Locke, Cyndi Barnes, Paula McCullough

Jana Gall

**Estimate of Expenses for Trip**

Type of Transportation: Air Paid by: 511, 541, 561 Estimated Cost: \$2500

Registration Fee: \$ 325 Paid by: 511, 541, 561 Estimated Cost: \$1625

Daily Per Diem\* \$ 184 Paid by: 511, 541, 561 Estimated Cost: \$2900

Room Rate: \$ 299

Number of Rooms 3 x Number of nights 3 Paid by: 511, 541, 561 Estimated Cost: \$2700

Substitutes Required 0 x Number of days -- Paid by: -- Estimated Cost: \$0.00

**Estimated Total Costs: \$9725.00**

- Per Diem will be paid at the current IRS rate.

Supervisor Signature:  9/23/14  
(Date)

Approved by Assistant Superintendent  10-6-14  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	83836	<input checked="" type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Julie Moore	Site Level <u>Adm</u> Grade Level _____ Dept. <u>Admin.</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov. 21-23	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTE Annual Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Washington DC	NCTE	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 325.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Allen  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Angela Miles  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days _____
Site _____

ID Number	80694	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Paula McCullough	Site Level <u>115</u> Grade Level <u>K-4</u> Dept. <u>Reading</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov. 21-23	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTE Annual Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Washington DC	NCTE	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 325.00 Funds used Title II - 541

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

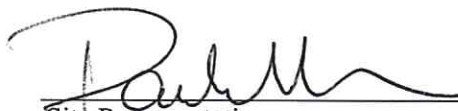
Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
3 Days
0 Site

ID Number	80360	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Jana Gall	Site Level <u>125</u> Grade Level <u>K-4</u> Dept. <u>Title VII</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov 21-23	9/26/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTE Annual Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Washington DC	NCTE	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 325.00 Funds used Title VII - 561

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

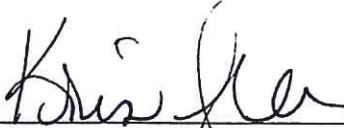
Funds used to cover the cost of the sub? \_\_\_\_\_

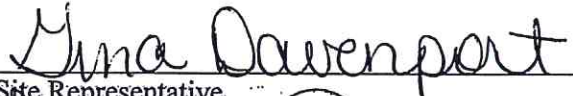
Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

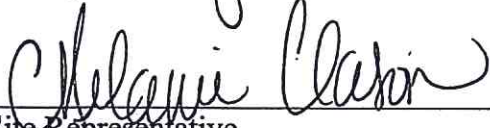
**Overnight/Out of State:**

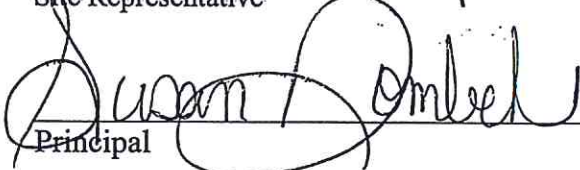
Attach the overnight or out of state travel request form.

**Approval Signatures**

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days _____
Site _____

ID Number	89932	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Laurie Locke	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov. 21-23	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTE Annual Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* <small>*Must be approved by Asst. Supt. _____</small>
Washington DC	NCTE	

**Cost of Registration:**

Cost of registration 325.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Jelen  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Molly Wilson  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools  
Professional Development Request Form**

Admin use only
Days
Site

ID Number	80045	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Cyndi Barnes	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Nov. 21-23	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer) NCTE Annual Convention		
Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
Washington DC	NCTE	

**Cost of Registration:**

Cost of registration 325.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Mally Wilson  
Principal

*After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.*



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/26/2014

Re: Overnight Travel Request – San Marcos, TX

*Handwritten notes:*  
KGS  
AS  
AM  
10-5-14

---

Please discuss, consider and/or act upon a request for overnight travel for Federal Programs Director, Title I, ELL, and Reading Specialists to attend a Parental Involvement Conference, December 3-7 in San Marcos, TX.

Expenses will be paid by Title I (511) and Title III (572) programs.

Personnel include:

Kris Green

Tammi Haas

Calah Lynes

Laurie Locke

Cyndi Barnes

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 9/23/2014

Staff Member Making Request: Kris Green

Name of Activity: Parental Involvement Conference

Location of Activity: San Marcos, TX

Dates of Activities: Dec. 3-7 (includes travel time)

Faculty Attending: Kris Green, Tammi Haas, Calah Lynes, Laurie Locke,  
Cyndi Barnes

### Estimate of Expenses for Trip

Type of Transportation:	<u>Train/Rental Car</u>	Paid by: <u>511,572</u>	Estimated Cost: <u>\$ 725.00</u>
Registration Fee:	<u>\$ 115.00</u>	Paid by: <u>511,572</u>	Estimated Cost: <u>\$ 575.00</u>
Daily Per Diem*	<u>\$ 71.00</u>	Paid by: <u>511,572</u>	Estimated Cost: <u>\$ 1775.00</u>
Room Rate:	<u>\$ 179.00</u>		
Number of Rooms <u>3</u> x Number of nights <u>4</u>		Paid by: <u>511,572</u>	Estimated Cost: <u>\$ 2148.00</u>
Substitutes Required <u>  </u> x Number of days <u>  </u>		Paid by: <u>  </u>	Estimated Cost: <u>\$ 0.00</u>

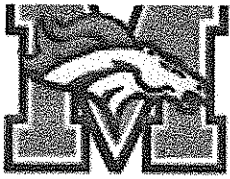
**Estimated Total Costs:** \$ 5223.00

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Kris Green 9/23/14  
(Date)

Approved by Assistant Superintendent Angela Mills 10-6-14  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	90261	<input checked="" type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Kris Green	Site Level <u>Adm</u> Grade Level _____ Dept. <u>Fed Prog</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Dec. 3-7	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
2014 Statewide Parental Involvement Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
San Marcos, TX	Title I Statewide Initiative	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 115.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

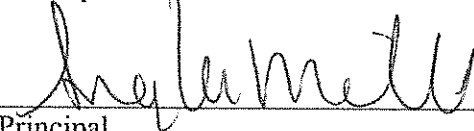
Attach the overnight or out of state travel request form.

**Approval Signatures**

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	83451	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Calah Lynes	Site Level <u>110</u> Grade Level <u>K-4</u> Dept. <u>Title III</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Dec. 3-7	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
2014 Statewide Parental Involvement Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
San Marcos, TX	Title I Statewide Initiative	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 115.00 Funds used Title III - 572

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

Anna Selman  
Site Representative

Gay Marshall  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools  
Professional Development Request Form**

Admin use only
Days
Site

ID Number	80420	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Tammi Haas	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title III</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Dec. 3-7	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
2014 Statewide Parental Involvement Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* <small>*Must be approved by Asst. Supt. _____</small>
San Marcos, TX	Title I Statewide Initiative	

**Cost of Registration:**

Cost of registration 115.00 Funds used Title III - 572

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? 0

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

Laurie Locke  
Site Representative

Molly Wilson  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



# Mustang Public Schools Professional Development Request Form

Admin use only
Days
Site

ID Number	89932	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Laurie Locke	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Dec. 3-7	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
2014 Statewide Parental Involvement Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
San Marcos, TX	Title I Statewide Initiative	*Must be approved by Asst. Supt. _____

### Cost of Registration:

Cost of registration 115.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

### Substitute:

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

### Overnight/Out of State:

Attach the overnight or out of state travel request form.

### Approval Signatures

  
\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	80045	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Cyndi Barnes	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Dec. 3-7	9/23/2014

Provide a brief description of the activity (Attach a registration form or flyer)		
2014 Statewide Parental Involvement Conference		
Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
San Marcos, TX	Title I Statewide Initiative	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 115.00 Funds used Title I (511)

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kinchen  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Molly Wilson  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/26/2014

Re: Overnight Travel Request – Salt Lake City, UT

CB  
kg  
AM  
10-5-14

---

Please discuss, consider and/or act upon a request for overnight travel for ~~Federal Programs Director~~ BA per KG, 2 Title I Reading teachers, and 1 Title VII teacher to attend the Title I National Conference February 5-8, 2015 in Salt Lake City, Utah.

Expenses will be paid by Title I (511), Title VII (561) programs.

Personnel include:

Julie Chastain

Jana Gall

Linda Kolar

Chelsea Price

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 10/06/2014

Staff Member Making Request: Kris Green

Name of Activity: Title I National Conference

Location of Activity: Salt Lake City, UT

Dates of Activities: February 5-8, 2015

Faculty Attending: Julie Chastain, Jana Gall, Linda Kolar, Chelsea Price

### Estimate of Expenses for Trip

Type of Transportation:	<u>Air</u>	Paid by: <u>511/561</u>	Estimated Cost: <u>\$ 2835.00</u>
Registration Fee:	<u>\$ 549</u>	Paid by: <u>511/561</u>	Estimated Cost: <u>\$ 2196.00</u>
Daily Per Diem*	<u>\$ 115</u>	Paid by: <u>511/561</u>	Estimated Cost: <u>\$ 2280.00</u>
Room Rate:	<u>\$ 4 188</u>		
Number of Rooms <u>2</u> x Number of nights <u>4</u>		Paid by: <u>511/561</u>	Estimated Cost: <u>\$ 1504.00</u>
Substitutes Required <u>  </u> x Number of days <u>  </u>		Paid by: <u>  </u>	Estimated Cost: <u>\$ 0.00</u>

**Estimated Total Costs: \$ 8815.00**

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Kris Green 10-6-14  
(Date)

Approved by Assistant Superintendent [Signature] 10-6-14  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	89052	<input type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Julie Chastain	Site Level <u>125</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
FEB 5-8	10/06/14

Provide a brief description of the activity (Attach a registration form or flyer)  
Title I Nat'l Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Salt Lake City, UT	Title I Nat'l Assoc	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 549.00 Funds used Title I

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

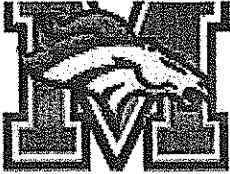
**Approval Signatures**

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative  
  
\_\_\_\_\_  
Principal

\_\_\_\_\_  
Site Representative

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
3 Days
0 Site

ID Number	80360	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Jana Gall	Site Level <u>125</u> Grade Level <u>K-4</u> Dept. <u>Title VII</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Feb. 5-8	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
Title I National Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
Salt Lake City, UT	Title I National Assoc.	

**Cost of Registration:**

Cost of registration 549.00 Funds used Title VII - 561

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kristi Green  
Site Representative

Dina Dawenport  
Site Representative

Melanie Clebo  
Site Representative

Timmie Rogler  
Principal

*After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days
Site

ID Number	80582	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Linda Kolar	Site Level <u>120</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Feb. 5-8	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
Title I National Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Salt Lake City, UT	Title I National Assoc.	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 549.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

  
\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days _____
Site _____

ID Number	83064	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Chelsea Price	Site Level <u>105</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
Feb. 5-8	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
Title I National Convention

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Salt Lake City, UT	Title I National Assoc.	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 549.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No


Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

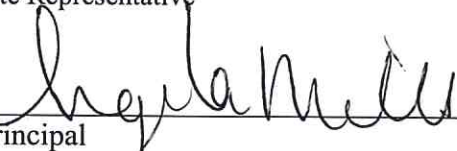
**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

  
\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

\_\_\_\_\_  
Site Representative

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/26/2014

Re: Overnight Travel Request – Boston, MA

Handwritten notes in blue ink: "KAG", "AM", "10-5-14", and a signature "CB".

---

Please discuss, consider and/or act upon a request for overnight travel for Federal Programs Director and 4 Title I Math teachers to attend the National Council of Teachers of Mathematics Conference, April 15-18, 2015 in Boston, MA.

Expenses will be paid by Title I (511) program.

Personnel include:

Kris Green

Holly Stricker

Allison Reyes

Kathy Wilkins

Nikki Cooper

Denice Locke

# Mustang Public Schools

## Faculty Overnight or Out of State Travel Request Form

Date of Request: 10/06/2014

Staff Member Making Request: Kris Green

Name of Activity: National Math Conference (NCTM)

Location of Activity: Boston, MA

Dates of Activities: April 15-18, 2015

Faculty Attending: Kris Green, Holly Stricker, Allison Reyes, Kathy Wilkins, Nikki Cooper, Denice Locke

### Estimate of Expenses for Trip

Type of Transportation:	<u>Air</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 2800.00</u>
Registration Fee:	<u>\$ 382</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 2300.00</u>
Daily Per Diem*	<u>\$ 229</u>	Paid by: <u>511</u>	Estimated Cost: <u>\$ 6800.00</u>
Room Rate:	<u>\$ 200</u>		
Number of Rooms <u>3</u> x Number of nights <u>4</u>		Paid by: <u>511</u>	Estimated Cost: <u>\$ 2400.00</u>
Substitutes Required <u>  </u> x Number of days <u>  </u>		Paid by: <u>  </u>	Estimated Cost: <u>\$ 0.00</u>

**Estimated Total Costs: \$ 14300.00**

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Kris Green 10-6-14  
(Date)

Approved by Assistant Superintendent [Signature] 10-6-14  
(Date)

\*This page must be submitted with a board memo and a Professional Development Request Form



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
Days _____
Site _____

ID Number	82195	<input checked="" type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Denice Locke	Site Level <u>Adm</u> Grade Level _____ Dept. <u>Adm</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity April 15-18, 2015	Date of Request 9/17/2014
---------------------------------------	------------------------------

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location Boston, MA	Vendor NCTM	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
------------------------	----------------	---

**Cost of Registration:**

Cost of registration 452.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kristi Jean  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Angela Miller  
Principal

*After the Event: Teachers will submit Proof of Attendance, Request for Outside Activity and if necessary the School Business Travel Summary form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
_____ Days
_____ Site

ID Number	90833	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Nikki Cooper	Site Level <u>135</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
April 15-18, 2015	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Boston, MA	NCTM	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 452.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

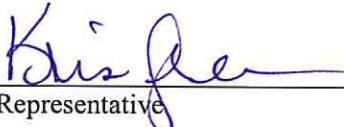
Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

  
\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

  
\_\_\_\_\_  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools  
Professional Development Request Form**

Admin use only
Days
Site

ID Number	92055	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Kathy Wilkins	Site Level <u>105</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
April 15-18, 2015	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Boston, MA	NCTM	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 452.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kathy Wilkins  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

[Signature]  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only  
\_\_\_\_ Days  
\_\_\_\_ Site

ID Number	89944	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Allison Reyes	Site Level <u>120</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity April 15-18, 2015	Date of Request 9/17/2014
---------------------------------------	------------------------------

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location Boston, MA	Vendor NCTM	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
------------------------	----------------	---

**Cost of Registration:**

Cost of registration 452.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only  
Payment Verified  
Y  N

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Angela Mills  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools  
Professional Development Request Form**

Admin use only
Days
Site

ID Number	81527	<input type="checkbox"/> Administrator <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Holly Stricker	Site Level <u>125</u> Grade Level <u>K-4</u> Dept. <u>Title I</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity	Date of Request
April 15-18, 2015	9/17/2014

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location	Vendor	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required*
Boston, MA	NCTM	*Must be approved by Asst. Supt. _____

**Cost of Registration:**

Cost of registration 452.00 Funds used Title I - 511

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

Angela Mills  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



**Mustang Public Schools**  
**Professional Development Request Form**

Admin use only
_____ Days
_____ Site

ID Number	90861	<input checked="" type="checkbox"/> Administrator <input type="checkbox"/> Teacher <input type="checkbox"/> Counselor
Name	Kris Green	Site Level <u>Adm</u> Grade Level _____ Dept. <u>Fed Prog</u>

This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals

Date of Activity April 15-18, 2015	Date of Request 9/17/2014
---------------------------------------	------------------------------

Provide a brief description of the activity (Attach a registration form or flyer)  
NCTM Annual Conference

Location Boston, MA	Vendor NCTM	<input checked="" type="checkbox"/> Job Related <input checked="" type="checkbox"/> Job Required* *Must be approved by Asst. Supt. _____
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**Cost of Registration:**

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**Substitute:**

Is a substitute required  Yes  No

Funds used to cover the cost of the sub? \_\_\_\_\_

Admin use only
Payment Verified
Y <input type="checkbox"/> N <input type="checkbox"/>

**Overnight/Out of State:**

Attach the overnight or out of state travel request form.

**Approval Signatures**

Kris Green  
Site Representative

\_\_\_\_\_  
Site Representative

\_\_\_\_\_  
Site Representative

[Signature]  
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*



# Memo

**To:** Mr. Sean McDaniel and the Mustang Board of Education

**Date:** 8/21/2014

EB

**Re:** Mustang Varsity Baseball Tournament (Justin, Texas)

- 1) We will be traveling to Justin, TX to play in the baseball tournament put on by Northwest High School out of Justin, TX. We will be playing in a 3 day tournament starting on March 12-14th.
- 2) The times of each contest are TBA.  
The dates we will be playing are on March 12th, 13th, and 14th.  
The location of the contest will be at Northwest High School (2301 Texas Drive Justin, TX 76247)
- 3) Total number of students going will be 24. Total number of coaches going will be 4.
- 4) Mode of transportation will be Mustang High School Activity Bus.
- 5) Hotel will be the Hampton Inn and Suites located at 13600 North Freeway, Fort Worth, TX 76177; Phone number is 817-439-0400. Meals are TBD at this point.
- 6) The Mustang High School Baseball Booster club will be responsible for payment during this trip.



## Overnight Travel Itinerary

1. Sport/Activity: Varsity Baseball/Justin TX Tournament
2. Trip Date: March 12-14 2015
3. Trip Destination: Northwest High School (2301 Texan Drive Justin, TX)
4. Travel Date: March 12, 2015
5. Departure Time: 2:45 PM
6. Departure Place: Mustang Baseball Field
7. Return Date/Time: March 14, 2015 (7:00 pm)
8. Transportation Needed: ~~Charter Bus~~ Activity Bus
9. Total Number Traveling: 24  
(Athletes, Managers, Student Trainers)
10. Cost to Athlete: \$0
11. Hotel Address/Phone #: Hampton Inn and Suites  
13600 N. Freeway Fort Worth, TX 76177  
817-439-0400
12. Sponsors:  
Scott Selby      Sean Brooks      Jared Prock  
Cody Price      \_\_\_\_\_      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*Attach a Student Roster and Bracket of Tournament Schedule\*\***



## Daily Itinerary

**Date:** 3/12/2015

**Times**      **Activity Occurring**

3:00  
6:00  
7:00  
9:30  
10:30

Leave for Northwest High School Justin, TX from Mustang Baseball Field  
Arrive at Northwest High School  
Possible Game  
Dinner  
Hotel/Lights Out

**Date:** 3/13/2015

**Times**      **Activity Occurring**

9:00  
10:00  
11:00  
1:30  
4:00  
6:00  
8:00  
10:00

Breakfast  
Leave for Northwest High School  
Possible Game  
Possible Game  
Leave for Hotel  
Dinner  
Arrive back at Hotel  
Lights Out

**Date:** 3/14/2015

**Times**      **Activity Occurring**

9:00  
10:00  
11:00  
2:00  
3:30  
7:00

Breakfast  
Leave for Northwest High School  
Possible Game  
Lunch  
Leave for Mustang, OK  
Arrive back at Mustang Baseball Field

# MUSTANG PUBLIC SCHOOLS

## OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL REQUEST FORM

Date of Request: 8/21/2014 Site: \_\_\_\_\_

Staff Member Making Request: Scott Selby

Name of Activity: Varsity Baseball Justin TX Baseball Tournament

Date/Dates of Activity: March 12-14 2015

Location of Activity: Northwest High School (2301 Texan Drive Justin, TX 76247)

Number of Days Students Will Miss School: 0

Number of Students Attending Activity: 24

Number and Name(s) of Sponsor(s) Attending Activity: 4 - Scott Selby; Sean Brooks, Jared Prock, Cody Price

Estimate of Expenses For Trip:

	Fund	Estimated Cost
Type of Transportation <u>Charter Bus</u> <i>Activity Bus</i>	Paid by: <u>Booster Club</u>	<u>\$3,000.00</u> <i>\$1,000<sup>00</sup> per P/S</i>
Registration Fee <u>for Tournament</u>	Paid by: <u>Baseball Acct</u>	<u>\$300.00</u>
Meal Expense for Students <u>\$7.00 (per meal)</u>	Paid by: <u>Booster Club</u>	<u>\$840.00</u>
Meal Expense for Sponsors <u>\$10.00 (per meal)</u>	Paid by: <u>Booster Club</u>	<u>\$200.00</u>
Room Rate for Students <u>94.00</u>		
Number of Rooms <u>6</u> x Number of Nights = <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$1,128.00</u>
Room Rate for Sponsors <u>94.00</u>		
Number of Rooms <u>2</u> x Number of Nights = <u>2</u>	Paid by: <u>Booster Club</u>	<u>\$376.00</u>
Number of Days Substitute Will Be Required: <u>0</u>	Paid by: <u>NA</u>	
# of days ___ x \$70.00 = ___ x # of sponsors ___ =		
Estimated Total Costs:		<u>\$5,844.00</u>

Sponsor Signature: *Scott Selby* \$ 3,844.00 per SS

9/9/14  
(Date)

Approved by Principal *[Signature]* 9/10/14  
(Date)

Approved by District Athletic Director (if applicable) \_\_\_\_\_

Approved by Deputy Superintendent *[Signature]* 9/2/14  
(Date)



RECEIVED:  
9-2-14

# MUSTANG PUBLIC SCHOOLS

## APPLICANT:

Organization: Mustang Little League Wrestling / Matrix Grappling  
 Name of Applicant: Brian Picklo  
 Billing Address: 717 N. Songbird Way Mustang, Ok 73064  
 E-mail Address: bpicklo@cox.net Telephone (Cell) 405-990-8962  
 Contact Person: Becky Picklo Telephone (Other) 405-249-1507

## EVENT DETAILS:

Name of Activity: Mustang Little League Wrestling  
 Purpose of Activity: to develop the sport of wrestling in Mustang's elementary and intermediate school children  
 Date(s)/Day(s) Requested: Tues/Thurs evenings between Nov. 4 - Feb 5 (see attached calendars)  
 Facility Entry Time: \_\_\_\_\_ am pm Facility Exit Time: \_\_\_\_\_ am pm  
 Actual Performance (if applicable) Start Time: 6:30 am (pm) End Time: 7:30 am (pm)  
 Expected number of participants: ~70 Expected number of audience (if applicable): \_\_\_\_\_

## RESPONSIBILITIES OF THE APPLICANT:

- Read the Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized**.
- Provide a **certificate of insurance** for each request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be **payable upon receipt of invoice**. **Failure to promptly settle financial obligations will void future facility usage requests.**

## INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

\$100,000.00	Property Damage
\$100,000.00	Personal Injury each accident or occurrence
\$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**  
**Mustang Public School District I-69**  
**Mustang, Oklahoma 73064**

Current Insurance Verification Provided:

Yes  No

Expires: 8/21/2015

**FACILITY REQUESTED** (Please refer to Policy # 2030A for the rental fees)

**High School**

Cafeteria  
Kitchen  
Commons area  
Wrestling Room  
MHS soccer practice field  
Classrooms

**MMS**

Cafeteria  
Kitchen  
Wrestling Room  
Gymnasium  
Softball field  
Classrooms

**MNMS**

Cafeteria  
Kitchen  
Commons Gym  
Gymnasium  
Softball/baseball field  
Classrooms

**Horizon Intermediate**

Main Gymnasium  
Auxiliary Gym

**Canyon Ridge Intermediate**

Gymnasium  
Cafetorium (Cafeteria and Stage Area)

**Elementary Schools (Please select a site)**

Mustang Elementary  
Centennial Elementary  
Lakehoma Elementary  
Trails Elementary  
Creek Elementary  
Valley Elementary  
Prairie View Elementary

**Facility**

Cafeteria  
Kitchen  
Gymnasium  
Playing Field  
Classrooms

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of ~70 Number of Mustang students participating: ~70

Will admission be charged: Yes  No

Special Equipment Needed:

**AGREEMENT:**

- We (I), Brian Pickle understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: *Brian J. Potts*

Date: 8/29/14

**OFFICE USE ONLY:**

Estimated Charge for Use of Facility

Rental of Facility:                      Custodial Costs:                      Other:

TOTAL COST:

**Signatures:**

Use of Facilities Coordinator: *Maureen*

Athletic Director (If applicable):

Deputy Superintendent of Schools:

President of Mustang Board of Education:

Date: 9-3-14

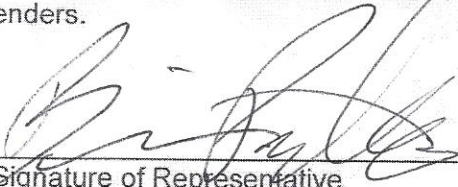
Date:

Date:

Date:

### FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

  
\_\_\_\_\_  
Signature of Representative

8/29/14  
Date

STATE OF: Oklahoma  
COUNTY OF: Oklahoma

Subscribed and sworn to before me this 29 day of August, 2014

  
\_\_\_\_\_  
Signature of Notary Public

SEAL



Adopted: 08-14-06



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/2/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Wesco Insurance Agency</b> 420 Maple P.O. Box 850300 Yukon OK 73085-0300		<b>CONTACT NAME:</b> Renee Green <b>PHONE (A/C, No. Ext):</b> (405) 354-5201 <b>E-MAIL ADDRESS:</b> rgreen@wescoinsurance.com <b>FAX (A/C, No):</b> (405) 350-6829	
<b>INSURED</b> <b>Oklahoma Kids Wrestling Association, Inc.</b> 16905 Cedarwood Drive Edmond OK 73012		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Philadelphia Indemnity	<b>NAIC #</b> 18058
<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:** 14/15 COI                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSR	WVD					
A	GENERAL LIABILITY			PHPK1207889	8/21/2014	8/21/2015	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 1,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Policy has the Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters endorsement.

<b>CERTIFICATE HOLDER</b>  greena@mustangps.org  Mustang Board of Education Mustang Public School District I-69 Alan Green 906 South Heights Dr. Mustang, OK 73064	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Mike Vincent/RENEE <i>Mike Vincent</i>
--	--



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/2/2014

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**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Wesco Insurance Agency 420 Maple P.O. Box 850300 Yukon OK 73085-0300		<b>CONTACT NAME:</b> Renee Green <b>PHONE (A/C, No, Ext):</b> (405) 354-5201 <b>FAX (A/C, No):</b> (405) 350-6829 <b>E-MAIL ADDRESS:</b> rgreen@wescoinsurance.com	
<b>INSURED</b> Oklahoma Kids Wrestling Association, Inc. 16905 Cedarwood Drive Edmond OK 73012		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Philadelphia Indemnity	<b>NAIC #</b> 18058

**COVERAGES**

CERTIFICATE NUMBER: 14/15 COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			PHPK1207889	8/21/2014	8/21/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Policy has the Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters endorsement.

**CERTIFICATE HOLDER****CANCELLATION**

greena@mustangps.org  Mustang Board of Education Mustang Public School District I-69 Alan Green 906 South Heights Dr. Mustang, OK 73064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Mike Vincent/RENEE <i>Mike Vincent</i>
---	---

# November 2014

October 2014  
S M T W T F S  
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19 20 21 22 23 24 25  
26 27 28 29 30 31

November 2014  
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December 2014  
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# December 2014

November 2014

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December 2014

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January 2015

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28	29	30	31	1	2	3

# January 2015

## December 2014

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 21 22 23 24 25 26 27  
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## January 2015

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 18 19 20 21 22 23 24  
 25 26 27 28 29 30 31

## February 2015

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 22 23 24 25 26 27 28

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# February 2015

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February 2015  
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 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28

March 2015  
 S M T W T F S  
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 8 9 10 11 12 13 14  
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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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		21		22		

# Memo

**To:** Mr. Sean McDaniel

**Date:** October 7, 2014

**Re:** Recommendations for Open Transfer Request for the 2014-2015 School Year

---

Please consider and/or act upon my recommendations to approve the open transfer requests to attend Mustang Public Schools for the 2014-2015 school year, as listed below:

Bobby Lee Watts Jr.  
Gunner Morrow Korstjens

# MEMO

*CPM 9-16-14*

To: Dr. Sean McDaniel, Superintendent & Mustang School Board

From: Charles Bradley, Deputy Superintendent

*CB*

Date: September 16, 2014

RE: October board agenda item

Request the renewal of Transportation Contract for 2014-2015 school year with Canadian Valley Technology Center.



6505 East Highway 66  
El Reno, OK 73036-9117

Phone: (405) 262-2629

September 12, 2014

Mr. Charles Bradley  
Deputy Superintendent  
Mustang Public Schools  
906 S. Heights Dr.  
Mustang, Oklahoma 73064

Re: Transportation Contract for 2014-2015

Dear Mr. Bradley:

Enclosed are two copies of the Transportation Contract for the 2014-2015 school year. Please verify the round trip miles and calculations for your school district.

Please sign and return one copy to my attention at the above address.

Thank you,

A handwritten signature in cursive script that reads 'Richard Wood'.

Richard Wood  
CFO

RW/sc



CANADIAN VALLEY TECHNOLOGY CENTER
DISTRICT #6
TRANSPORTATION CONTRACT

This contract is entered into on the 12th day of September 2014, by Mustang Public Schools and Canadian Valley Technology Center (El Reno Campus), District #6.

Said contract is for School Year 2014-2015, for a period of 175 school days. Whereas the contracting school agrees to furnish transportation for students enrolled in the area school programs. Said students are to be bused from Mustang to the area school in time for classes.

Round trip miles: 7,000 @ \$3.50 per mile, for a total of \$24,500.00

Total amount \$24,500.00

Four equal payments-no later than the 15th of the following months:

October \$ 6,125.00

December \$ 6,125.00

February \$ 6,125.00

May \$ 6,125.00

TOTAL \$24,500.00

In witness whereof, the parties hereto have set their hands the day and year first above written.

For the contracting independent school district

\_\_\_\_\_ Title \_\_\_\_\_

For Canadian Valley Technology Center

Richard Wood \_\_\_\_\_ Title CFO \_\_\_\_\_



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For the contracting independent school district

\_\_\_\_\_ Title \_\_\_\_\_

For Canadian Valley Technology Center

Richard Wood Title CFO

# Canadian Valley Technology Center Program Syllabi



## 2014-2015



Cowan Campus  
1701 S. Czech Hall Rd  
Yukon, OK 73099  
405-345-3333

Holt/El Reno Campus  
1000 Garth Brooks Blvd  
Yukon, OK 73099  
405-262-2629

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1000 Garth Brooks Blvd  
Yukon, OK 73099

Phone: (405) 262-2629  
Fax: (405) 422-2292

1701 South Czech Hall Road  
Yukon, OK 73099

Phone: (405) 345-3333  
Fax: (405) 345-3429

We hope that this Program Syllabi will be useful to you as you advise and enroll students in Canadian Valley Technology Center programs. We constantly strive to provide programs that are relevant and timely for our students and appreciate your input and suggestions.

If you have any questions about any of the programs, please feel free to contact one of our counselors. They are responsible for specific programs as listed below:

**Contact a Counselor on the El Reno/Holt Campus at 262-2629 for the following program areas:**

Automotive Body Technology  
Automotive Service Technology  
Computer Information Systems  
Construction Trades  
Cosmetology  
Diesel Technology  
Early Care & Education  
Electrical Trades

Graphic Design  
Health Careers  
Heating, Ventilation, Air Conditioning & Refrigeration  
Interactive Media & Web Technology  
Practical Nursing  
Precision Machining Technology  
Service Careers  
Welding

**Contact the Counselor on the Dr. Earl Cowan Campus at 345-3340 for the following program areas:**

Biomedical Sciences  
Business and Medical Office Technology  
Computer Aided Drafting and Design

Computer Programming  
Health Careers  
Pre-Engineering

The program areas in these syllabi are being offered for the 2013-14 school year. We reserve the right to cancel or add classes as we deem necessary in the future. Again, thank you for your interest in Canadian Valley Technology Center. Please let us know if you need further information.

**William Bradley**  
Assistant Superintendent

**Gayla Lutts**  
Campus Director  
El Reno Campus

**Greg Taylor**  
Campus Director  
Cowan Campus

## New opportunities for college credit!

***This is the last year for CareerTech students to receive articulated, transcribed college credit. They will have options to earn credit through contracts or prior learning assessment (PLA).***

***In the past...*** OSUIT and Redlands Community College held agreements with Canadian Valley Technology Center, which enabled CVTC students to enroll, then receive college credit for their technology program. In the Cooperative Alliance newsletter dated July 31st, the following excerpts were provided to the technology centers as an explanation.

*Changes in the “Criteria for Accreditation, Assumed Practices, and Obligations of Affiliation” from the Higher Learning Commission (HLC) require us to modify how colleges and technology centers work together for any technical curriculum to be awarded college credit in a Cooperative Agreement Program (CAP).*

**Redlands** is enrolling students during this school year, 2014-15, as they have in the past. The credit they earn will be available as it will be on their transcript. However, students are being informed that Redlands College credit through CVTC may or may not be available after this school year due to statewide policy changes.

**OSUIT’s** policy differs slightly. Any student who enrolls for cooperative alliance credit during Fall 2014 - Summer 2015 will be able to continue to co-enroll under that agreement the following year. All students must complete their programs and co-enrollment process prior to Fall 2016.

### ***In the future...***

*Students may receive college credit using PLA’s (Prior Learning Assessments). Statewide committees and higher learning institutions are still developing this program. The plan focuses on third-party recognized credentials/assessments CareerTech includes in its programs. A committee is creating a statewide inventory of assessments for all institutions to use to award the same credit for the same assessment.*

An advantage to this method...students will have the opportunity to obtain credit at numerous Oklahoma colleges that award technical credit.

This information is current as of September 11, 2014. The statewide planning committee will meet again in October to continue developing the PLA process. You may contact Susan McGregor, CVTC Curriculum and Instructional Services Coordinator at [smcgregor@cvtech.edu](mailto:smcgregor@cvtech.edu) or 422-2212 for the latest information.

## **Certifications – Licenses – Competencies**

CareerTech students are preparing for the third-party recognized credentials/assessments listed under the heading **Certifications** in each of the syllabi in this book. Instructors have provided a detailed list of what the students may achieve. The students are tested using industry standards to award certifications. Most certifications are recognized by the industry in which the student wishes to be employed. We’ve always had these – but they are becoming more important since colleges will be using certifications and licenses to award college credit.

Some items listed may have the acronym “ODCTE” (Oklahoma Department of Career & Technology Education) or “Brainbench”. The instructors, to ensure that the student is prepared to take the third-party certification assessment, may use these competency tests. They also look great on a resume’. However, since they are NOT a third-party assessment, they will NOT be used to award college credit.

## Did You Know...!?

Canadian Valley Technology Center recognizes the importance for students to obtain industry and trade-specific certifications and licenses. In an effort to maximize the number of students earning certifications and licenses, the District authorizes the expenditure of general funds to cover the direct costs of industry and trade-specific certification examinations and licenses related to the approved programs of study.

**The District will pay for up to two industry or trade-specific certification examinations and licenses related to the student's approved program of study.** This benefit is intended for the initial attempt only and not intended for any retakes. Only in-district students may apply for this benefit. A student must be currently enrolled in or recently completed (within the current year) an approved career major. Student must be in good standing at Canadian Valley Technology Center. The student must have the program instructor recommendation to take the certification and/or licensure exam. Only the industry and trade-specific certification examinations and licenses approved by the administration will be considered for this benefit.

## Credit Chart for CareerTech Courses for Computer Technology

*that meet requirements for OKLAHOMA'S PROMISE (OHLAP), COLLEGE PREP/WORK READY, and CORE CURRICULUMS*

2011-12 OCAS Course Number	Course Name	Cluster	Meets Oklahoma's Promise (OHLAP) Requirements	Meets College Prep-Work Ready Requirements
8160	Advanced Programming <b>COMPUTER PROGRAMMING</b>	Information Technology	✓	✓
8101	Business and Computer Technology (1/2 unit) <b>BUSINESS OFFICE TECHNOLOGY</b>	Business Management and Administration; Information Technology; Finance; Marketing	✓	✓
8136	Computer Repair and Troubleshooting I <b>COMPUTER INFORMATION SYSTEMS</b>	Information Technology	✓	✓
8149	Desktop Publishing and Graphic Design <b>GRAPHIC DESIGN</b>	Information Technology	✓	✓
8905	Fundamentals of Computer Aided Drafting and Design <b>COMPUTER AIDED DRAFTING AND DESIGN (CADD)</b>	Architecture and Construction	✓	✓
8153	Fundamentals of Web Design <b>INTERACTIVE MEDIA AND WEB TECHNOLOGY</b>	Information Technology	✓	✓
8710	Principles of Engineering <b>PRE-ENGINEERING</b>	Science, Technology, Engineering and Mathematics	✓	✓

**Names in ALL CAPS are the Canadian Valley program names.**

Unless otherwise noted, all courses provide 1 unit of credit.

Check ODCTE website for continuous updates. ([www.okcareertech.org/cac](http://www.okcareertech.org/cac))

*Developed by the Career and Academic Connections Division, Oklahoma Department of Career and Technology Education  
–updated June 9, 2011*

### HIGH SCHOOL CREDIT

Students can earn high school science credit in Anatomy & Physiology in the following CVTC programs. \*

- **Biomedical Sciences** (*Honors*) at the CVTC Cowan Campus
- **Health Careers** at both the El Reno and Cowan Campuses

\* *Awarding of credit for courses shall be at the option of the local independent board of education.*

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# CVTC Program Area: **Automotive Collision Technology**

**Career Majors:**

- Combination Collision Repair Technician
- Non-Structural Repair Technician
- Structural Repair Technician

## Course Breakdown by Career Major:

<b>Career Majors:</b>	<b><u>Hours</u></b>
<b><u>Combination Collision Repair Technician – 975 hours</u></b>	
TI00751- Introduction to Collision Repair Technology	45
TI00347- Auto Collision Trim and Hardware	30
TI00343- Auto Collision Non-Structural Metal Straightening/Repair	90
TI00342- Auto Collision MIG (GMAW) Welding	105
TI00275- Automotive Body Panel Adjustment and Alignment	45
TI00284- Refinish Preparation	105
TI00831- Refinish Application	120
TI00285- Refinish Color Adjustment	75
TI00830- Refinish Blending and Painting Defects	45
TI00344- Auto Collision Plastic Component Repair and Replacement	60
TI00348- Automotive Glass Replacement	60
TI00397- Automotive Collision Damage Analysis	75
TI00281- Auto Collision Written Estimating	30
TI00283- Automotive Detailing	60
TI00802- Workforce Staging	30
<b><u>Non-Structural Repair Technician - 465 hours</u></b>	
TI00751 -Introduction to Collision Repair Technology	45
TI00343- Auto Collision Non-Structural Metal Straightening/Repair	90
TI00342- Auto Collision MIG (GMAW) Welding	105
TI00347- Auto Collision Trim and Hardware	30
TI00344- Auto Collision Plastic Component Repair and Replacement	60
TI00275- Automotive Body Panel Adjustment and Alignment	45
TI00348- Automotive Glass Replacement	60
TI00802- Workforce Staging	30
<b><u>Structural Repair Technician - 945 hours</u></b>	
TI00751- Introduction to Collision Repair Technology	45
TI00347- Auto Collision Trim and Hardware	30
TI00397- Auto Collision Damage Analysis	75

TI00343- Auto Collision Non-Structural Metal Straightening/Repair	90
TI00275- Automotive Body Panel Adjustment and Alignment	45
TI00395- Auto Collision Cutting and Heating Processes	15
TI00342- Auto Collision MIG (GMAW) Welding	105
TI00348- Automotive Glass Replacement	60
TI00345- Auto Collision Squeeze-Type Resistance Spot Welding (STRSW)	15
TI00277- Auto Collision Aluminum Welding	30
TI00279- Auto Collision Steering & Suspension	45
TI00280- Auto Collision Structural Repair	90
TI00346- Auto Collision Structural Component Replacement & Sectioning	90
TI00282- Auto Collision Mechanical Systems	75
TI00393- Auto Collision Air Conditioning & Cooling	45
TI00828- Auto Collision Electrical/Electronics	60
TI00802- Workforce Staging	30

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** David Venard  
405-422-2233 (Best time to contact: 3:15-4:15)  
[venardd@cvtech.edu](mailto:venardd@cvtech.edu)

**Program Area Description** Learn collision repair with an emphasis placed on late model vehicles. Specific training areas include shop management, structural (frame) repair, collision repair, refinishing and auto detailing. All areas require in-depth shop safety training. This is an ASE certified training facility.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in live work projects. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 6<sup>th</sup> grade reading level  
Basic math skills; Algebra

**Resources** Curriculum is provided at no cost to students.

<b>Occupations/ Average Salary Range</b>	Painter Helper	\$8.00-13.00/hour
	Body Technician Helper	\$8.00-15.00/hour
	Auto Detailer	\$7.25-13.00/hour
	Refinishing Technician	\$13.00-25.00/hour
	Collision Technician	\$15.00-20.00/hour
	Shop Foreman	\$50,000 and up

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<b>Certifications</b>	Preparation for assessment/certification: Automotive Service Excellence (ASE) Certified Program I-Car Certifications, optional ASE Junior Certifications for Students						
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.						
<b>Evaluation</b>	<table border="0"> <tr> <td>Daily Grade</td> <td>50%</td> </tr> <tr> <td>Course Tests and Module Scores</td> <td>30%</td> </tr> <tr> <td>Project Scores and Live Work Performance</td> <td>20%</td> </tr> </table>	Daily Grade	50%	Course Tests and Module Scores	30%	Project Scores and Live Work Performance	20%
Daily Grade	50%						
Course Tests and Module Scores	30%						
Project Scores and Live Work Performance	20%						
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>						
<b>Student Organization</b>	SkillsUSA						
<b>Clothing Requirements</b>	Students must wear long pants or shorts and close-toed shoes. No basketball shorts. Must wear clothes that can get dirty. Be prepared to get dusty.						
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in automotive collision.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>4. Develop character traits that will contribute to success on the job.</li> </ol>						



# CVTC Program Area: **Automotive Service Technology**

**Career Majors:** Automotive General Service Technician (NATEF aligned)  
Automotive Maintenance & Light Repair Technician (NATEF aligned)

## Course Breakdown by Career Major:

<b>Career Majors:</b>	<b>Hours</b>
<b><u>Automotive General Service Technician (NATEF aligned) – 945 hours</u></b>	
TI01609- Fundamentals of Automotive Service (NATEF aligned)	45
TI01610- Automotive Brakes (NATEF aligned)	105
TI01611- Automotive Steering and Suspension (NATEF aligned)	95
TI01612- Automotive Electrical/Electronics (NATEF aligned)	230
TI01613- Automotive Engine Performance (NATEF aligned)	220
TI01614- Automotive Heating and Air-Conditioning (NATEF aligned)	95
TI01615- Automotive Engine Repair (NATEF aligned) (Option 1)	125
TI01616- Automotive Automatic Transmission (Option 2)	125
TI00802- Workforce Staging	30
<b><u>Automotive Maintenance &amp; Light Repair Technician (NATEF aligned) – 630 hours</u></b>	
TI01609- Fundamentals of Automotive Service (NATEF aligned)	45
TI01610- Automotive Brakes (NATEF aligned)	105
TI01611- Automotive Steering and Suspension (NATEF aligned)	95
TI01612- Automotive Electrical/Electronics (NATEF aligned)	230
TI01615- Automotive Engine Repair (NATEF aligned) (Option 1)	125
TI01616- Automotive Automatic Transmission (NATEF aligned) (Option 2)	125
TI01617- Automotive Manual Drive Train and Axle (NATEF aligned) (Option 3)	125
TI00802- Workforce Staging	30
<b>Hours</b>	<b>1050 (3 hours/day = 525 hours per year)</b>

<b>Instructors</b>	<p>Dustin Bickley 405-422-2241 (Best time to contact: 3:15-4:15) <a href="mailto:dbickley@cvtech.edu">dbickley@cvtech.edu</a></p> <p>Justin Roberts 405-422-2240 (Best time to contact: 3:15-4:15) <a href="mailto:jroberts@cvtech.edu">jroberts@cvtech.edu</a></p>	
<b>Program Area Description</b>	<p>In this NATEF* Certified Program, students will learn to diagnose and repair most makes of automobiles, including the latest computer controlled models. This program partners with area dealerships, independent shops and parts stores to provide On-the-Job-Training (OJT) opportunities. Upon successful completion of their course work, many students' OJT experiences turn into full-time jobs. This class is designed to prepare students to work in the automotive field.</p> <p>*National Automotive Technician Education Foundation</p>	
<b>Instructional Methods</b>	<p>Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, demonstration, guided practice, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in engine performance, electrical systems, brakes, heat and air, manual drive/axle, steering and suspension, engine repair, and automatic transmission diagnosis and repair. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.</p>	
<b>Suggested Entry Level Skills</b>	<p>10<sup>th</sup> grade reading level Basic math skills; Algebra; Geometry</p>	
<b>Resources</b>	<p>Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies. <i>(Bookstore prices are subject to change)</i></p>	
<b>Occupations / Average Salary Range</b>	Electrical Specialist	\$10.00-25.00/hour
	Maintenance & Light Repair	\$10.00-25.00/hour
	Brakes Specialist	\$10.00-25.00/hour
	Heat and Air Conditioning Specialist	\$10.00-25.00/hour
	Alignment Specialist	\$10.00-25.00/hour

<b>Certifications</b>	Preparation for assessment/certification: Automotive Service Excellence (ASE) Certified Program - 9 ASE Student Certifications available  9 Oklahoma Competency Tests through ODCTE  - Brakes, Steering and Suspension, Manual Transmission and Drivetrain, Electrical, Engine Repair, Engine Performance, Heating and Air Conditioning, Automatic Transmission	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Employability Auto Job Sheets Review & ASE CDX Online Training Test/AST	20% 50% 10% 10% 10%
<b>Grading Scale</b>	A = 90 – 100% B = 80 – 89% C = 70 – 79% D = 60 – 69% F = below 60 I = incomplete	
<b>Student Organization</b>	SkillsUSA	
<b>Clothing Requirements</b>	Shirts with sleeves and closed-toe shoes are required.	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. To prepare students to work in the automotive field and obtain full time employment in the field of choice.</li> <li>2. To practice study skills and critical thinking skills in order to prepare the students for higher education and for problem-solving on the job.</li> </ol>	



**Only adults are eligible to enroll in this program.  
Offered at Will Rogers World Airport Location**

**CVTC Program Area:                   Aviation Maintenance Technology**

**Career Majors:**   Aviation Maintenance Technician

**Course Breakdown by Career Major:**

**Aviation Maintenance Technician- 1980 hours**

<b>AMT General</b>			
<b>COURSE</b>	<b>COURSE NAME</b>	<b>HOURS</b>	<b>DAYS</b>
AMT-1005	Shop Safety	12	2
AMT-1015	Mathematics	30	5
AMT-1025	Physics and Basic Aerodynamics	30	5
AMT-1035	Federal Aviation Regulations, Publications and Records	30	5
AMT-1045	Blueprints and Drawings	30	5
AMT-1055	Aircraft Hardware and Precision Measuring Instruments	30	5
AMT-1065	Hand and Power Tools	18	3
AMT-1075	Aircraft Ground Handling and Servicing	24	4
AMT-1085	Weight and Balance	30	5
AMT-1095	Structural Materials and Processes	42	7
AMT-1105	Aircraft Cleaning and Corrosion Control	24	4
AMT-1115	Fluid Lines and Fittings	30	5
<b>BLOCK TOTAL FOR GENERAL</b>		<b>330</b>	<b>55</b>
AMT-1125	Basic Electricity and D.C. Circuits	48	8
AMT-1135	Aircraft Battery Service and Inspection	24	4
AMT-1145	A.C. Electrical Circuits	48	8
AMT-1155	Solid State Circuits	30	5
AMT-2045	Aircraft Electrical Systems	120	20
AMT-2055	Aircraft Wiring Practices	60	10
<b>BLOCK TOTAL FOR G.A.P.E. (General Airframe Powerplant Electrical)</b>		<b>330</b>	<b>55</b>
AMT-3005	Fundamentals of Reciprocating Engines	48	8
AMT-3015	Induction, Cooling, Exhaust, Lubrication and Starting Systems	30	5
AMT-3025	Aircraft Reciprocating Engine Fuels and Fuel Controls	30	5
AMT-3035	Aircraft Reciprocating Engine Ignition Systems	30	5
AMT-3045	Engine Removal, Overhaul, Installation and Testing	102	17
AMT-3055	Inspection, Repair, Alteration and Troubleshooting	60	10
AMT-3065	Basic Aircraft Propeller Systems	30	5 <sup>192</sup>
<b>BLOCK TOTAL FOR POWERPLANT 1</b>		<b>330</b>	<b>55</b>

AMT-3075	Advanced Aircraft Propeller Systems	30	5
AMT-3085	Fundamentals of Aircraft Gas Turbine Engines	48	8
AMT-3095	Induction, Cooling, Exhaust, Lubrication and Starting Systems	30	5
AMT-3105	Gas Turbine Engine Fuels and Fuel Controls	30	5
AMT-3115	Gas Turbine Engine Ignition Systems	30	5
AMT-3125	Engine Removal, Overhaul, Installation and Testing	102	17
AMT-3135	Inspection, Repair, Alteration and Troubleshooting	60	10
<b>BLOCK TOTAL FOR POWERPLANT 2</b>		<b>330</b>	<b>55</b>
AMT-4005	Airframe Structures, Aerodynamics and Rigging	66	11
AMT-4015	Aircraft Welding	30	5
AMT-4025	Aircraft Finishes and Fabric Covering	48	8
AMT-4035	Sheet Metal Structures	144	24
AMT-4045	Bonded Structures, Laminates and Plastics	42	7
<b>BLOCK TOTAL FOR AIRFRAME 1</b>		<b>330</b>	<b>55</b>
AMT-4055	Hydraulics and Pneumatics	78	13
AMT-4065	Landing Gear Systems	54	9
AMT-4075	Aircraft Atmosphere and Climate Control Systems	36	6
AMT-4085	Fuel, Ice and Rain Control, Fire Detection, Prot. And Ext. Systems	36	6
AMT-4095	Instrument, Pilot Static, Pos. and warn. And Comm./Nav. Systems	36	6
AMT-4105	Aircraft Inspections	90	15
<b>BLOCK TOTAL FOR AIRFRAME 2</b>		<b>330</b>	<b>55</b>
<b>Total Hours Aviation Maintenance General</b>		<b>1980</b>	<b>330</b>
<b>AMT Powerplant</b>			
<b>COURSE</b>	<b>COURSE NAME</b>	<b>HOURS</b>	<b>DAYS</b>
AMT-1005	Shop Safety	12	2
AMT-1015	Mathematics	30	5
AMT-1025	Physics and Basic Aerodynamics	30	5
AMT-1035	Federal Aviation Regulations, Publications and Records	30	5
AMT-1045	Blueprints and Drawings	30	5
AMT-1055	Aircraft Hardware and Precision Measuring Instruments	30	5
AMT-1065	Hand and Power Tools	18	3
AMT-1075	Aircraft Ground Handling and Servicing	24	4
AMT-1085	Weight and Balance	30	5
AMT-1095	Structural Materials and Processes	42	7
AMT-1105	Aircraft Cleaning and Corrosion Control	24	4
AMT-1115	Fluid Lines and Fittings	30	5
<b>BLOCK TOTAL FOR GENERAL</b>		<b>330</b>	<b>55</b>
AMT-1125	Basic Electricity and D.C. Circuits	48	8
AMT-1135	Aircraft Battery Service and Inspection	24	4
AMT-1145	A.C. Electrical Circuits	48	8
AMT-1155	Solid State Circuits	30	5
AMT-2045	Aircraft Electrical Systems	120	20

AMT-2055	Aircraft Wiring Practices	60	10
<b>BLOCK TOTAL FOR G.A.P.E (General Airframe Powerplant Electrical)</b>		<b>330</b>	<b>55</b>
AMT-3005	Fundamentals of Reciprocating Engines	48	8
AMT-3015	Induction, Cooling, Exhaust, Lubrication and Starting Systems	30	5
AMT-3025	Aircraft Reciprocating Engine Fuels and Fuel Controls	30	5
AMT-3035	Aircraft Reciprocating Engine Ignition Systems	30	5
AMT-3045	Engine Removal, Overhaul, Installation and Testing	102	17
AMT-3055	Inspection, Repair, Alteration and Troubleshooting	60	10
AMT-3065	Basic Aircraft Propeller Systems	30	5
<b>BLOCK TOTAL FOR POWERPLANT 1</b>		<b>330</b>	<b>55</b>
AMT-3075	Advanced Aircraft Propeller Systems	30	5
AMT-3085	Fundamentals of Aircraft Gas Turbine Engines	48	8
AMT-3095	Induction, Cooling, Exhaust, Lubrication and Starting Systems	30	5
AMT-3105	Gas Turbine Engine Fuels and Fuel Controls	30	5
AMT-3115	Gas Turbine Ignitor Systems	30	5
AMT-3125	Engine Removal, Overhaul, Installation and Testing	102	17
AMT-3135	Inspection, Repair, Alteration and Troubleshooting	60	10
<b>BLOCK TOTAL FOR POWERPLANT 2</b>		<b>330</b>	<b>55</b>
<b>Total Hours Powerplant</b>		<b>1320</b>	<b>220</b>
<b>AMT Airframe</b>			
<b>COURSE</b>	<b>COURSE NAME</b>	<b>HOURS</b>	<b>DAYS</b>
AMT-1005	Shop Safety	12	2
AMT-1015	Mathematics	30	5
AMT-1025	Physics and Basic Aerodynamics	30	5
AMT-1035	Federal Aviation Regulations, Publications and Records	30	5
AMT-1045	Blueprints and Drawings	30	5
AMT-1055	Aircraft Hardware and Precision Measuring Instruments	30	5
AMT-1065	Hand and Power Tools	18	3
AMT-1075	Aircraft Ground Handling and Servicing	24	4
AMT-1085	Weight and Balance	30	5
AMT-1095	Structural Materials and Processes	42	7
AMT-1105	Aircraft Cleaning and Corrosion Control	24	4
AMT-1115	Fluid Lines and Fittings	30	5
<b>BLOCK TOTAL FOR GENERAL</b>			
AMT-1125	Basic Electricity and D.C. Circuits	48	8
AMT-1135	Aircraft Battery Service and Inspection	24	4
AMT-1145	A.C. Electrical Circuits	48	8
AMT-1155	Solid State Circuits	30	5
AMT-2045	Aircraft Electrical Systems	120	20
AMT-2055	Aircraft Wiring Practices	60	10
<b>BLOCK TOTAL FOR G.A.P.E.</b>		<b>330</b>	<b>55</b>
AMT-4005	Aerodynamics, Structures & Rigging	66	11

AMT-4015	Aircraft Welding	30	5
AMT-4025	Finishes & Fabric Covering	48	8
AMT-4035	Sheet Metal Structures	144	24
AMT-4045	Bonded Structures, Laminates & Plastics	42	7
<b>BLOCK TOTAL FOR AIRFRAME 1</b>		<b>330</b>	<b>55</b>
AMT-4055	Hydraulics and Pneumatics	78	13
AMT-4065	Landing Gear Systems	54	9
AMT-4075	Aircraft Atmosphere and Climate Control Systems	36	6
AMT-4085	Fuel, Ice and Rain Control, Fire Detection, Prot. And Ext. Systems	36	6
AMT-4095	Instrument, Pilot Static, Pos. and warn. And Comm./Nav. Systems	36	6
AMT-4105	Aircraft Inspections	90	15
<b>BLOCK TOTAL FOR AIRFRAME 2</b>		<b>330</b>	<b>55</b>
<b>Total Hours for Airframe</b>		<b>1320</b>	<b>220</b>
<b>Hours</b>	1980 total		

**Instructor** Martin Engell  
422-2242 (Best time to contact: 3:30 PM to 4:30 PM)  
[mengell@cvtech.edu](mailto:mengell@cvtech.edu)

Jeff Peery  
422-2327 (Best time to contact:  
[perryj@cvtech.edu](mailto:perryj@cvtech.edu)

**Program Area Description** This FAA-approved program provides students with broad and varied experience in aviation science and theory related to aircraft shop practice, maintenance and repair. Students are prepared for jobs as aircraft maintenance technicians and support personnel. Topics include general information, basic electricity, airframe structure, airframe systems, reciprocating engines and systems, propeller systems, and gas turbines and systems.

**Instructional Methods** Instructional delivery consists of learning activity packets, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in all aspects of general aviation maintenance. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills; Algebra

<b>Resources</b>	Adult students will need to purchase books. <i>(Bookstore prices are subject to change.)</i>	
<b>Occupations / Average Salary Range</b>	Aviation Maintenance Technician	\$12.00-22.00/hour
<b>Certifications</b>	Preparation for assessment/certifications: FAA Mechanics certificate with Airframe and Powerplant ratings Federal Aviation Administration (FAA, part 147) approved program	
<b>Completion Requirements</b>	Complete courses to total 1980 hours of instruction and pass the end-of-instruction competency exam.	
<b>Evaluation</b>	Assignments	25%
	Projects	50%
	Exams	25%
<b>Grading Scale</b>	A = 93 – 100% B = 85 – 92% C = 77 – 84% D = 70 – 76% F = below 70 I = incomplete	
<b>Student Organization</b>	SkillsUSA	
<b>Clothing Requirements</b>	Students are expected to dress appropriately for the industry including, but not limited to, long pants and closed-toe leather shoes.	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Develop tactile skills so students can pass the FAA examination and perform entry level work in the industry.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Practice effective communication skills.</li> <li>4. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.</li> <li>5. Develop character traits that will contribute to success on the job.</li> </ol>	



# CVTC Program Area: **Computer Information Systems**

**Career Majors:**

- Network PC Support Specialist
- PC Support Technician
- Assistant Network Server Technician
- Network Systems Technician
- Network Technician Associate
- Assistant Network Technician

<b>Career Majors with Course Code and Title:</b>	<b>Hours</b>
<b><u>Network PC Support Specialist – 943 hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00126- Computer Repair and Troubleshooting I	225
BT00051- Computer Repair and Troubleshooting II	241
BT00052- Network & Routing Fundamentals	237
BT00110- Career Major Capstone	120
<b><u>PC Support Technician – 480 hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00126- Computer Repair and Troubleshooting 1	120
BT00051- Computer Repair and Troubleshooting II	120
BT00110- Career Major Capstone	120
<b><u>Assistant Network Server Technician – 510 hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00017- Network/Client Operating Systems	120
BT00052- Network and Routing Fundamentals	150
BT00110- Career Major Capstone	120
<b><u>Network Systems Technician – 750 hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00052- Network and Routing Fundamentals	150
BT00017- Network/Client Operating Systems	120
BT00037- Server Operating Systems	120
BT00043- Network Management	120
BT00110- Career Major Capstone	120
<b><u>Network Technician Associate – 540 hours</u></b>	
BT00182- Fundamentals of Technology	<del>120</del> 120

BT00052- Network and Routing Fundamentals	150
BT00018- Routing, Switching, and WAN Technologies	150
BT00110- Career Major Capstone	120

**Assistant Network Technician – 510 hours**

BT00182- Fundamentals of Technology	120
BT00017- Network/Client Operating Systems	120
BT00052- Network and Routing Fundamentals	150
BT00110- Career Major Capstone	120

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Don DeWald  
405-422-2326 (Best time to contact: 3:15-4:15)  
[ddewald@cvtech.edu](mailto:ddewald@cvtech.edu)

**Program Area Description** In this program area, students will build, install, configure, upgrade, diagnose, troubleshoot, repair and secure computer workstations, servers and networks. Students will learn to build and install Ethernet cabling and connect and configure switches, hubs and routers, allowing computers to communicate with one another. The capstone project in the program will focus on network security; building and configuring firewalls; Virtual Private Networks (VPNs) and intrusion detection systems (IDS) to protect network data and resources.

**Instructional Methods** Instructional delivery consists of online Internet curriculum, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in installing, configuring, repairing and securing computer networks. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 10<sup>th</sup> grade reading level  
Basic math skills

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary Range</b>	Help Desk Technician	\$26,000-45,000/year
	PC Technician	\$20,000-55,000/year
	Network Technician	\$24,000-65,000/year
	Network Administrator	\$36,000-75,000/year
	Network Engineer	\$36,000-95,000/year

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<b>Certifications</b>	Preparation for assessment/certification: <ul style="list-style-type: none"> <li>• CompTIA A +</li> <li>• Comp TIA Network +</li> <li>• CompTIA Security +</li> <li>• CompTIA Linux +</li> <li>• Microsoft Technology Associate</li> <li>• Microsoft Certified Professional</li> <li>• Microsoft Certified Solutions Associate</li> <li>• Cisco Certified Network Administrator</li> <li>• Linux Professional Institute LPIC-1</li> <li>• SUSE Certified Linux Administrator</li> </ul> Computer Technology credit (high school)				
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.				
<b>Evaluation</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Hands-On Labs</td> <td style="text-align: right;">50%</td> </tr> <tr> <td>Lab Sim Curriculum</td> <td style="text-align: right;">50%</td> </tr> </table>	Hands-On Labs	50%	Lab Sim Curriculum	50%
Hands-On Labs	50%				
Lab Sim Curriculum	50%				
<b>Grading Scale</b>	A = 90 – 100% B = 80 – 89% C = 70 – 79% D = 60 – 69% F = below 60 I = incomplete				
<b>Student Organization</b>	Business Professionals of America (BPA)				
<b>Clothing Requirements</b>	Professional dress one day per week				
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in computer network repair.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Develop character traits that will contribute to success on the job.</li> </ol>				



# CVTC Program Area: **Construction Trades**

Career Majors: General Carpenter

## Course Breakdown by Career Major:

Career Majors:	<u>Hours</u>
<b><u>General Carpenter – 1005 hours</u></b>	
TI00766- Construction Core	120
TI00767- Introduction to Carpentry	30
TI00923- Plan Reading and Elevations	30
TI00216- Building Materials, Fasteners, and Adhesives	15
TI00408- Wall and Ceiling Framing	60
TI00407- Stairs	15
TI00223- Roof Framing	30
TI00096- Metal Stud Framing	45
TI00763- Roofing Applications	60
TI00492- Concrete and Reinforcing Materials	15
TI00078- Residential Exterior Trim & Roof	60
TI00194- Metal Building Concepts	15
TI00895- Edge Forms	30
TI00778- Form Carpentry	45
TI00193- Becoming a Crew Leader	15
TI00802- Workforce Staging	30
TI00404- Drywall Installation	45
TI00402- Drywall Finishing	45
TI00409- Windows, Doors, Floors & Ceiling Trim	30
TI00655- Interior Doors & Trim	30
TI01186- Millwork and Ornamental Moldings	30
TI00653- Cabinet Design/Planning & Estimating	30
TI00654- Basic Cabinet Construction	60
TI00060- Counter Tops & Laminates Construction	30
TI00383- Cabinet Installation	30
TI00972- Loaders	60

**Hours** 1050 (3 hours/day = 525 hours per year)

<b>Instructor</b>	Brian Deason 405-422-2237 (Best time to contact: 3:15-4:15) <a href="mailto:bdeason@cvtech.edu">bdeason@cvtech.edu</a>	
<b>Program Area Description</b>	Develop skills in current commercial and residential building techniques in frame and finish carpentry. This course includes instruction in roofing, framing, siding, doors and trim, cabinetmaking and counter tops. Graduates are employed in residential and commercial construction as carpenters, concrete masons and heavy equipment operators.	
<b>Instructional Methods</b>	Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in woodworking, cabinet and furniture making, and carpentry. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.	
<b>Suggested Entry Level Skills</b>	8 <sup>th</sup> grade reading level  Basic math skills	
<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.  <i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary Range</b>	Entry Level Equipment Operator Cabinetmaker Assistant Carpenter Experienced Carpenter Business Owner/Operator Concrete Former/Finisher	\$10.00- 22.00/hour \$8.00-12.00/hour \$10.00-16.00/hour \$16.00-22.00/hour \$19.00-25.00/hour \$12.00-20.00/hour
<b>Certifications</b>	Preparation for assessment/certification:  National Center for Construction Education and Research (NCCER) Certification	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Daily Grade Hands-On Assignments Tests	1/3 1/3 1/3

<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>
<b>Student Organization</b>	SkillsUSA
<b>Clothing Requirements</b>	Long pants and closed-toe shoes; no loose-fitting clothing
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry level positions in carpentry, cabinetmaking and furniture making.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>4. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.</li> <li>5. Develop character traits that will contribute to success on the job.</li> </ol>



# CVTC Program Area:

# Cosmetology

## Career Majors:

- Cosmetologist
- Cosmetologist-Public
- Esthetician
- Nail Technician
- Practicing Master Instructor
- Master Instructor

## Course Breakdown by Career Major:

### Career Majors:

### Hours

#### Cosmetologist – 1500 hours

TI00116- Introduction to Cosmetology	150
TI00117- Shampoo/Conditioning/Rinses	60
TI00118- Hairstyling	390
TI00119- Haircutting	180
TI00120- Basic Manicure/Pedicure	90
TI00121- Hair Texture Chemical Restructuring	240
TI00122- Hair Coloring	120
TI00123- Basic Facials	30
TI00124- Lash & Brow Tinting & Arching	30
TI00125- Scalp Treatments	30
TI00127- Customer Service/Shop Management	180

#### Cosmetologist-Public – 1000 hours

TI00440- Introduction to Cosmetology- Public	150
TI00813- Shampoo/Conditioning/Rinses-Public	30
TI00516- Hairstyling-Public	180
TI00064- Haircutting-Public	120
TI00441- Basic Manicure/Pedicure- Public	60
TI00065- Hair Texture Chemical Restructuring-Public	180
TI00442- Hair Coloring-Public	90
TI00066- Basic Facials-Public	30
TI00263- Lash & Brow Tinting & Arching-Public	30
TI00517- Scalp Treatments-Public	30
TI00068- Customer Service/Shop Management-Public	100
*Cosmetology Related Subjects	500

*(These subjects shall be offered at the partner school and must be approved high school related subjects.)*

#### Esthetician – 600 hours

TI00981- Introduction to Esthetician Technology	206
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80

TI00673- Facial Sciences: Histology, Dermatology, and Physiology of the Skin	180
TI00135- Non-Permanent Hair Removal	40
TI00136- Facials	200
TI00400- Cosmetology Laws, Rules & Regulations	40
TI01005- Salon Development – Esthetician	60

**Nail Technician – 600 hours**

TI00984- Introduction to Nail Technology	40
TI00138- Nail Structure: Composition, Disorders & Diseases	60
TI00139- Manicures	80
TI00140- Artificial Nails	160
TI00988- Nail Art	60
TI00738- Pedicures	80
TI00137- Salon Development	80
TI00400- Cosmetology Laws, Rules & Regulations	40

**Practicing Master Instructor – 500 hours**

TI00520- Orientation and Review of Cosmetology Curriculum – Practicing	30
TI00265- Introduction to Teaching – Practicing	60
TI00072- Course Outline and Development – Practicing	165
TI00073- Law, Beauty School Management, and Record Keeping – Practicing	45
TI00266- Teaching and Assisting in the Classroom and Clinic – Practicing	75
TI00443- Practice Teaching in the Classroom and Clinic – Practicing	125

**Master Instructor – 1000 hours**

TI00670- Orientation and Review of Cosmetology Curriculum	60
TI00948- Introduction to Teaching	120
TI00949- Courses Outline and Development	330
TI00769- Law, Beauty School Management, and Record Keeping	90
TI00671- Teaching and Assisting in the Classroom and Clinic	150
TI00672- Practice Teaching in the Classroom and Clinic	250

**Hours**                      1050 (3 hours/day = 525 hours per year)

<b>Instructors</b>	<p>Cheryl Scott 405-422-2309 (Best time to contact: 3:20-4:15) <a href="mailto:cscott@cvtech.edu">cscott@cvtech.edu</a></p> <p>Stephanie Davidson 405-422-2323 (Best time to contact: 3:20-4:15) <a href="mailto:sdavidson@cvtech.edu">sdavidson@cvtech.edu</a></p> <p>Mai Nguyen 405-422-2200 (leave a message) <a href="mailto:mnguyen@cvtech.edu">mnguyen@cvtech.edu</a></p>				
<b>Program Area Description</b>	<p>This program prepares students for the State Board of Cosmetology licensing exam. Students will receive classroom instruction and hands-on training in nail, scalp, hair and facial treatments and care. High school students must complete 1000 hours of technology center training in the theory and practice of Cosmetology. An additional 500 hours of required training is waived for high school students if high school courses are successfully completed. High school students must be at least 16 years old by November 1<sup>st</sup>. Students must be registered by the State Board of Cosmetology, which requires a \$5.00 fee, documentation of date of birth and social security number prior to attending class. <b>Students may not be enrolled in pull-out academic classes.</b></p>				
<b>Instructional Methods</b>	<p>Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in the on-site cosmetology lab. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.</p>				
<b>Suggested Entry Level Skills</b>	<p>8<sup>th</sup> grade reading level Basic math skills; Algebra</p>				
<b>Resources</b>	<p>Books are provided at no cost to high school students.</p>				
<b>Occupations/ Average Salary</b>	<table border="0"> <tr> <td>Cosmetologist (entry level)</td> <td>\$10.00-13.00/hour</td> </tr> <tr> <td>Experienced Cosmetologist</td> <td>\$24,00-35,000/year</td> </tr> </table>	Cosmetologist (entry level)	\$10.00-13.00/hour	Experienced Cosmetologist	\$24,00-35,000/year
Cosmetologist (entry level)	\$10.00-13.00/hour				
Experienced Cosmetologist	\$24,00-35,000/year				
<b>Licensing/ Certifications</b>	<p>Preparation for assessment/certification: Cosmetology license exams are offered by the Oklahoma State Board of Cosmetology. Students are eligible to take the state board exam after the completion of required class hours.</p>				

<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.				
<b>Evaluation</b>	<table border="0"> <tr> <td>Practical (Performance)/ Daily Grade</td> <td>60%</td> </tr> <tr> <td>Theory (LAPs and Assignments)/ Tests</td> <td>40%</td> </tr> </table>	Practical (Performance)/ Daily Grade	60%	Theory (LAPs and Assignments)/ Tests	40%
Practical (Performance)/ Daily Grade	60%				
Theory (LAPs and Assignments)/ Tests	40%				
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>				
<b>Student Organization</b>	SkillsUSA				
<b>Clothing Requirements</b>	Uniforms, consisting of solid black scrub pants, short-sleeved solid black scrub top and solid black leather tennis shoes, will be required for Juniors. Pants must be ankle-length or longer. Seniors will wear the same uniform except for the top, which will be a black smock.				
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in cosmetology.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Practice effective communication skills.</li> <li>4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.</li> <li>5. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>6. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.</li> <li>7. Acquire contacts with industry representatives that will lead to potential employment for students.</li> <li>8. Develop character traits that will contribute to success on the job.</li> </ol>				

**CVTC Program Area:****Diesel Technology****Career Majors:**

Medium/Heavy Diesel Parts Specialist  
 Medium/Heavy Diesel Preventative Maintenance Technician  
 Medium/Heavy Diesel Truck Technician - NATEF Aligned

**Course Breakdown by Career Major:****Career Majors:****Hours****Medium/Heavy Diesel Parts Specialist – 210 hours**

TI00379- Introduction and Orientation to Diesel Technology	30
TI00056- Preventive Maintenance Inspection	60
TI00328- Diesel Engine Systems	45
TI00079- Transportation Customer Service, Marketing and Communication	45
TI00802- Workforce Staging	30

**Medium/Heavy Diesel Preventative Maintenance Technician – 300 hours**

TI00379- Introduction and Orientation to Diesel Technology	30
TI00890- Diesel Electricity Introduction	60
TI00056- Preventive Maintenance Inspection	60
TI00057- Preventive Maintenance Service	75
TI00021- Medium/Heavy Diesel Truck Heating and Air Conditioning Introduction	45
TI00802- Workforce Staging	30

**Medium/Heavy Diesel Truck Technician – NATEF Aligned – 1020 hours**

TI01598- Introduction and Orientation to Diesel Technology (NATEF aligned)	45
TI01602- Preventive Maintenance (NATEF aligned)	105
TI01601- Medium/Heavy Truck Brakes (NATEF aligned)	105
TI01603- Medium/Heavy Truck Steering and Suspension (NATEF aligned)	90
TI01600- Diesel Electrical/Electronics (NATEF aligned)	240
TI01604- Diesel Engine Systems (NATEF aligned)	195
TI01606- Medium/Heavy Diesel Truck Heating and Air Conditioning Introduction (NATEF aligned)	90
TI00802- Workforce Staging	30
TI00192- Workforce Connection	120

**Hours** 1050 (3 hours/day = 525 hours per year)

<b>Instructor</b>	<p>Brad Wake 405-422-2239 (Best time to contact: 3:15-4:15) <a href="mailto:bwake@cvtech.edu">bwake@cvtech.edu</a></p> <p>Mark Eades <a href="mailto:eadesm@cvtech.edu">eadesm@cvtech.edu</a></p>
<b>Program Area Description</b>	<p>Emphasis is on heavy-duty over-the-road trucks and equipment. Students study diesel engines, power train components, fuel and electrical systems, air brake systems and cab air conditioning. Qualified second-year students are eligible for On-the-Job Training (OJT), which often leads to full-time employment upon graduation. Employment is available at major earth-moving equipment dealerships, truck stop semi centers and truck lines. Completers work in service and repair, material handling, equipment service, and as inspectors. This is an ASE certified training facility.</p>
<b>Instructional Methods</b>	<p>Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in mock-ups and live work. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.</p>
<b>Suggested Entry Level Skills</b>	<p>8<sup>th</sup> grade reading level</p> <p>Basic math skills; Algebra; Geometry</p>
<b>Resources</b>	<p>Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.</p> <p style="text-align: center;"><i>(Bookstore prices are subject to change)</i></p>
<b>Occupations/ Average Salary Range</b>	<p>Diesel Technicians                      \$13.00-25.00/hour</p>
<b>Certifications</b>	<p>Preparation for assessment/certification:</p> <p><b>Automotive Service Excellence (ASE) Certified Program certificates available:</b></p> <ul style="list-style-type: none"> <li>- Brakes</li> <li>- Steering and Suspension</li> <li>- Electrical</li> <li>- Diesel Engines</li> </ul> <p><b>State Competencies available:</b></p> <ul style="list-style-type: none"> <li>- Preventative Maintenance</li> <li>- Electrical</li> <li>- Diesel Engines</li> </ul>

<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Class Participation	60%
	Written Assignments	20%
	Tests	20%
<b>Grading Scale</b>	A = 90 – 100%	
	B = 80 – 89%	
	C = 70 – 79%	
	D = 60 – 69%	
	F = below 60	
	I = incomplete	
<b>Student Organization</b>	SkillsUSA	
<b>Clothing Requirements</b>	Jeans, steel-toe shoes or boots and safety glasses are required. Lightweight coveralls may be used to protect clothing.	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in the diesel industry.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Strengthen the writing, grammar and math skills necessary to become successful as an employee.</li> <li>4. Develop character traits that will contribute to success on the job.</li> </ol>	



# CVTC Program Area: **Digital Media Technology**

**Career Majors:** Desktop Publisher/Graphic Designer  
 Video Producer  
 Web Design

## **Career Majors with Course Code and Title: Hours**

### **Desktop Publisher/Graphic Designer – 840 hours**

BT00182- Fundamentals of Technology	120
BT00063- Desktop Publishing and Graphic Design	120
BT00128- Multimedia & Image Management Techniques	120
BT00064- Digital Editing and Production Photography	120
BT00110- Career Major Capstone	120
BT00129- Digital Media Production	120
BT00003- Fundamentals of Web Design	120

### **Video Producer – 1080 hours**

BT00182- Fundamentals of Technology	120
BT00128- Multimedia & Image Management Techniques	120
BT00129- Digital Media Production	120
BT00100- Non-Linear Digital Editing	120
BT00058- Advanced Digital Video Tools and Techniques	120
BT00060- Broadcast Production	120
BT00059- Audio Production	120
BT00056- Non-Linear Digital Production	120
BT00110- Career Major Capstone	120

### **Web Designer — 960 hours**

BT00182- Fundamentals of Technology	120
BT00149- Web Authoring Languages	120
BT00150- Web Authoring Tools	120
BT00128- Multimedia & Image Management Techniques	120
BT00004- Web Scripting Foundations	120
BT00145- Layout Design Techniques	120
BT00083- Interactive Marketing Techniques	120
BT00233- Career Major Capstone	120

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<b>Hours</b>	1050 (3 hours/day = 525 hours per year)	
<b>Instructor</b>	Afton Brower 405-422-2293 (Best time to contact: 3:15-4:15) <a href="mailto:abrower@cvtech.edu">abrower@cvtech.edu</a>	
<b>Course Description</b>	The DMT program Includes digital media production and graphic design. Learn how to create and animate graphics using Photoshop, Illustrator and Flash. Digital Media students will focus on After Effects and Final Cut. Students will have the opportunity to learn on both MAC and PC platforms.	
<b>Instructional Methods</b>	Instructional delivery consists of modules for learning activity individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in video production and/or digital production. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.	
<b>Suggested Entry Level Skills</b>	10 <sup>th</sup> grade reading level  Basic math skills	
<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.  <i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary</b>	Video Producer	\$13.50/hour
	Graphic Design Specialist	\$12.88/hour
<b>Certifications</b>	Preparation for assessment/certifications: Brainbench Industry Certifications <b>ODCTE Certifications:</b> <b>Adobe Certified Associate Certifications:</b> <ul style="list-style-type: none"> <li>• Adobe Photoshop</li> <li>• Adobe Flash</li> <li>• Adobe Illustrator</li> <li>• Adobe InDesign</li> <li>• Adobe Premiere</li> <li>• Adobe Dreamweaver</li> </ul> Computer Technology credit (high school) <ul style="list-style-type: none"> <li>• Production Assistant</li> <li>• Graphic Designer</li> <li>• Illustrator</li> <li>• Photographer</li> <li>• Production Artist</li> <li>• Motion Graphics Artist</li> <li>• Producer</li> <li>• Editor</li> </ul>	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	

<b>Evaluation</b>	Projects Grade	50%
	Tests and Exams	30%
	Daily Grade	20%

<b>Grading Scale</b>	A = 90 – 100%
	B = 80 – 89%
	C = 70 – 79%
	D = 60 – 69%
	F = below 60
	I = incomplete

**Student Organization** Business Professionals of America (BPA)

- Goals**
1. To assist students in developing web page design, desktop publishing and video composition skills needed for ever-changing technological careers.
  2. To provide students with a learning environment that will lead to the acquisition of needed skills.
  3. To assist students in developing personal qualities and work habits important to office employees.
  4. To lead students to develop communication skills that include the ability to interpret, analyze and transmit facts and ideas graphically, orally and in writing.
  5. To develop competencies necessary for reasoning and analytical thinking.



## CVTC Program Area: **Early Care and Education**

**Career Majors:** Early Care and Education Master Teacher  
Early Care and Education Teacher Assistant  
Entry Level Teacher

### **Career Majors with Course Code and Title: Hours**

#### **Early Care and Education Master Teacher – 1050 hours**

FC00020- Early Care and Education Teacher Assistant	525
FC00021- Early Care and Education Master Teacher	525

#### **Early Care and Education Teacher Assistant – 525 hours**

FC00020- Early Care and Education Teacher Assistant	525
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#### **Entry Level Teacher – 110 hours**

FC00001- Entry Level Child Care Teacher Training	90
FC00059- ELCCT	20

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Debbie White  
405-422-2300 (Best time to contact: 3:15-4:15)  
[dwhite@cvtech.edu](mailto:dwhite@cvtech.edu)

**Program Area Description** This program is designed to prepare students for employment in child care occupations. The National Accreditation Commission for Early Care and Education Programs (NAC) accredits the on-site Child Development Center, where students will experience rotations with children six weeks through five years of age.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience working in the on-site Child Development Center. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills

<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.	
	<i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary Range</b>	Early Care & Education Teacher Assistant	\$8.00-8.34/hour
	Early Care & Education Master Teacher	\$8.00-15.40/hour
<b>Certifications</b>	<p>ODCTE Competency Tests:</p> <ul style="list-style-type: none"> <li>• Early Care and Education Entry Level Teacher</li> <li>• Early Care and Education Teacher Assistant</li> <li>• Early Care and Education Master Teacher</li> </ul> <p>American Heart Association CPR/First Aid</p> <p>Students who achieve Master Teacher enter the Early Childhood Profession on Level 3 of the Early Childhood Professional Development Career Ladder used in the state of Oklahoma.</p>	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Child Development Lab Performance	1/3
	Written Assignments and Tests	1/3
	Lesson Planning and Class Projects	1/3
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>	
<b>Student Organization</b>	Family, Career and Community Leaders of America (FCCLA)	
<b>Clothing Requirements</b>	Closed-toe shoes required in the Child Development Center kitchen. Clothing should be washable and fit to allow for movement, outdoor activities and sitting on the floor with children.	

## Goals

1. Prepare students for entry-level positions in early care and education.
2. Provide instruction that enables students to increase their knowledge of development across the lifespan.
3. Strengthen employability skills necessary to make students successful in the world of work.
4. Practice effective communication skills.
5. Develop leadership skills through participation in the career tech student organization, FCCLA.
6. Develop study skills and critical thinking skills to prepare students for higher education.
7. Develop character traits that will contribute to success on the job.



# CVTC Program Area: **Electrical Trades**

**Career Majors:** Commercial Electrician's Assistant  
Residential Electrician's Assistant

## Course Breakdown by Career Major:

<b>Career Majors:</b>	<b><u>Hours</u></b>
<b><u>Commercial Electrician's Assistant – 870 hours</u></b>	
TI00771- General Construction Safety and First Aid	30
TI00203- Electrical Safety in Construction	15
TI00204- Electrical Theory in Construction	120
TI00772- Electrical Schematic & Blueprint Reading in Construction	45
TI00773- Electrical Power and Hand Tools and Equipment in Construction	30
TI00774- Direct Current Circuits in Construction	60
TI00168- Alternating Current Circuits in Construction	90
TI00893- National Electrical Code in Construction	120
TI00206- Electrical Distribution in Construction	60
TI00776- Motor Theory & Operation in Construction	30
TI00207- Motor Control Wiring in Construction	30
TI00777- Programmable Logic Controllers in Construction	90
TI00775- Commercial Wiring Methods	120
TI00802- Workforce Staging	30
<b><u>Residential Electrician's Assistant – 780 hours</u></b>	
TI00771- General Construction Safety and First Aid	30
TI00203- Electrical Safety in Construction	15
TI00204- Electrical Theory in Construction	120
TI00772- Electrical Schematic & Blueprint Reading in Construction	45
TI00773- Electrical Power and Hand Tools and Equipment in Construction	30
TI00774- Direct Current Circuits in Construction	60
TI00168- Alternating Current Circuits in Construction	90
TI00893- National Electrical Code in Construction	120
TI00205- Residential Wiring Methods	240
TI00802- Workforce Staging	30
<b>Hours</b>	1050 (3 hours/day = 525 hours per year)

<b>Instructor</b>	Micky Marsee 405-422-2255 (Best time to contact: 3:15-4:15) <a href="mailto:mmarsee@cvtech.edu">mmarsee@cvtech.edu</a>
<b>Program Area Description</b>	Students will receive training in residential and commercial electrical installations. They will receive intensive training in the use and understanding of the National Electrical Code, blueprint reading, NEC Code calculations, safety and wiring methods.
<b>Instructional Methods</b>	Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software, and observation. Students gain hands-on experience in installing electrical equipment. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.
<b>Suggested Entry Level Skills</b>	9 <sup>th</sup> grade reading level  Basic math skills; Algebra; Geometry; Trigonometry
<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact instructor for a list of books.
<b>Occupations/ Average Salary Range</b>	<i>(Bookstore prices are subject to change)</i>
	Electrical Apprentice                      \$10.00-20.00/hour
	Electric Maintenance                      \$10.00-22.00/hour
	Electric Utilities                              \$10.00-22.00/hour
	Junior Electrical Estimators              \$10.00-24.00/hour
<b>Certifications</b>	Preparation for assessment/certification: Residential Certification Commercial Certification NCCER Certification Following completion, students can enter the job market as a Advanced Electrical Apprentice in Training.
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.
<b>Evaluation</b>	Tests, Reports and Daily Grade                      60%  Lab Projects and Capstone Projects                      40%

<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>
<b>Student Organization</b>	SkillsUSA
<b>Clothing Requirements</b>	Personal Protective Equipment (PPE) including safety glasses, closed-toe shoes and coveralls or overalls
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry level positions in electrical trades.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Practice effective communication skills.</li> <li>4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.</li> <li>5. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>6. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.</li> <li>7. Acquire contacts with industry representatives that will lead to potential employment for students.</li> <li>8. Develop character traits that will contribute to success on the job.</li> </ol>



# CVTC Program Area: **Graphic Design**

**Career Majors:** Advertising Designer  
Visual Arts Production Artist

## Course Breakdown by Career Major:

<b>Career Majors:</b>	<b><u>Hours</u></b>
<b><u>Advertising Designer – 1200 hours</u></b>	
TI00858- Safety I	15
TI00871- Graphic Design Mathematics	15
TI00448- Copyright Law	15
TI00451- Introduction to Graphic Communications	120
TI00391- Typography	45
TI00484- Computer Fundamentals	45
TI00736- Design and Color Principles	60
TI00737- Digital Typography	45
TI00310- Digital Page Layout	180
TI00311- Digital Image Manipulation	60
TI00312- Digital File Prep	60
TI00487- Project Management Conceptual Design Process	90
TI00488- Page Layout Publication Design	180
TI00489- Basic Computer Illustration	90
TI00490- Portfolio Development I	60
TI00007- Work-based Learning Capstone/OJT	75
TI00485- Professional and Personal Development	15
TI00802- Workforce Staging	30
<b><u>Visual Arts Production Artist – 600 hours</u></b>	
TI00858- Safety 1	15
TI00871- Graphic Design Mathematics	15
TI00448- Copyright Law	15
TI00484- Computer Fundamentals	45
TI00451- Introduction to Graphic Communications	120
TI00391- Typography	45
TI00310- Digital Page Layout	180
TI00311- Digital Image Manipulation	60
TI00312- Digital File Prep	60
TI00485- Professional and Personal Development	15
TI00802- Workforce Staging	30

<b>Hours</b>	1050 (3 hours/day = 525 hours per year)								
<b>Instructor</b>	Lechelle Calderwood 405-422-2260 (Best time to contact: 3:15-4:15) <a href="mailto:calderwoodl@cvtech.edu">calderwoodl@cvtech.edu</a>								
<b>Course Description</b>	The program prepares students to recognize and interpret concepts in advertising and design and to create their own in InDesign, Illustrator, and Photoshop. Topics include typography, color, page layout, illustration, photography, and more.								
<b>Instructional Methods</b>	<p>The focus of this program is to create concepts and develop ideas that lead to well-designed projects and products, which will ultimately lead to a good portfolio. This class will utilize observation, reading, writing, speaking, mathematics, and production in order to create designs. The 21st century skills developed in this class are problem solving, accountability, communication, productivity, teamwork, creativity, collaboration, and critical thinking. Graphic designers communicate with art directors, clients, marketing specialists, supervisors, interactive designers, copy writers, and more to complete projects and give presentations in the workplace, and this class will help simulate those scenarios.</p> <p>Students will follow an individualized learning plan and complete Active Learning Packets. Instruction will come from demonstrations, guest speakers, field trips, hands-on activities, and design projects such as logos, brochures, posters, and more.</p>								
<b>Suggested Entry Level Skills</b>	9 <sup>th</sup> grade reading level Basic math skills								
<b>Resources</b>	16G jump drive (approximately \$15-\$20) <i>(Bookstore prices are subject to change)</i>								
<b>Occupations/ Average Salary</b>	<table border="0"> <tr> <td>Production Artist</td> <td>\$12/hour</td> </tr> <tr> <td>Layout Artist</td> <td>\$13/hour</td> </tr> <tr> <td>Graphic Designer</td> <td>\$15/hour</td> </tr> <tr> <td>Freelance Designer</td> <td>Varies with project and experience</td> </tr> </table>	Production Artist	\$12/hour	Layout Artist	\$13/hour	Graphic Designer	\$15/hour	Freelance Designer	Varies with project and experience
Production Artist	\$12/hour								
Layout Artist	\$13/hour								
Graphic Designer	\$15/hour								
Freelance Designer	Varies with project and experience								
<b>Certifications</b>	Computer Science credit (high school)								
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.								

<b>Evaluation</b>	Projects	50%
	(major projects will count as 25%, small projects will add up to the other 25% of Projects)	
	Tests	30%
	Professionalism	20%

<b>Grading Scale</b>	A = 90 – 100%
	B = 80 – 89%
	C = 70 – 79%
	D = 60 – 69%
	F = below 60
	I = incomplete

<b>Student Organization</b>	SkillsUSA
-----------------------------	-----------

- |              |  |
|--------------|--|
| <b>Goals</b> | <ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in graphic design and advertising.</li> <li>2. Practice creativity, critical thinking, collaboration, and communication.</li> <li>3. Foster employability skills that will help students be successful in the workplace.</li> <li>4. Develop leadership skills through participation in SkillsUSA.</li> </ol> |
|--------------|--|



*All first year Health Careers students attend classes at the Holt Campus. Second year students will attend either Holt or Cowan depending on the career major chosen. Majors offered at Cowan are listed on page 105.*

**CVTC Program Area:                    Health Careers**

- Career Majors:**
- Dental Assistant
  - Feeding Assistant
  - Home Health Care Nursing Aide
  - Long Term Care Aide
  - Medication Administration Technician
  - Nursing Assistant
  - Pharmacy Aide
  - Pharmacy Technician
  - Veterinary Assistant

**Career Majors with Course Code and Title:**

**Dental Assistant – 645 Hours**

HL00169- Core Healthcare Provider CPR and First Aid	15
HL00284- Foundations of Dental Assisting	30
HL00286- Dental Science	75
HL00285- Clinical Sciences for the Dental Assistant	360
HL00240- Internship in the Dental Office	105
HL00342- Core Medical Terminology	60

**Feeding Assistant – 285 Hours**

HL00032- Health Careers Core Curriculum (Technology Center)	225
HL00169- Core Healthcare Provider CPR and First Aid	15
HL00429- Feeding Assistant	45

**Home Health Care Nursing Aide – 16 Hours** (prerequisite -Long Term Care Aide)

HL00001- Home Health Care Nursing Assistant	16
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**Long Term Care Aide – 91 Hours**

HL00318- Introduction to Long Term Care Aide	3
HL00319- Role of the Nursing Aide in Long Term Care	3
HL00320- Safety for Long Term Care Nursing Aide	3
HL00321- Basic Human Needs for Residents/Clients	3
HL00322- Communication for the Nursing Aide	3
HL00323- Consumer Rights, Ethical & Legal Issues Affecting the Nursing Aide in Long Term Care	3
HL00324- Infection Control for Long Term Care Aide	9

HL00325- Residential/Client Mobility, Positioning and Transfer	9
HL00326- Basic Nursing Skills	15
HL00328- Care for the Patient with Dementia/Alzheimer's Diseases	16
HL00329- Death and Dying	5
HL00330- Normal and Abnormal Body Structure and Function	3
HL00327- Supervised Clinical Experience in Long Term Care Aide	16

**Medication Administration Technician – 16 Hours**

HL00359- Medication Administration Technician	16
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**Nursing Assistant – 511 Hours**

HL00032- Health Careers Core Curriculum (Technology Center)	225
HL00342- Core Medical Terminology	60
HL00046- Anatomy and Physiology	120
HL00169- Core Healthcare Provider CPR and First Aid	15
HL00004- Long Term Care Aide	91

**Pharmacy Aide – 350 Hours**

HL00049- Core Medical Mathematics	30
HL00342- Core Medical Terminology	60
HL00432- Pharmacy Aide	260

**Pharmacy Technician – 735 Hours**

HL00342- Core Medical Terminology	60
HL00046- Anatomy and Physiology	120
HL00169- Core Healthcare Provider CPR and First Aid	15
HL00119- Orientation to the Pharmacy Technician Career	15
HL00120- Pharmacy Law and Ethics	15
HL00121- Pharmacology for PhT	75
HL00123- Pharmacological Calculations	60
HL00124- Retail Pharmacy Operations	30
HL00421- Pharmaceutical Terminology	15
HL00422- Professional Skills in the Pharmacy	15
HL00423- Pharmacy Technician Certification Preparation	30
HL00083- Pharmacy Technician Internship	60
HL00032- Health Careers Core Curriculum (Technology Center)	225

**Veterinary Assistant – 615 Hours**

HL00032- Health Careers Core Curriculum (Technology Center)	225
HL00046- Anatomy and Physiology	120
HL00342- Core Medical Terminology	60
HL00170- Veterinary Office Management Procedures	210

HL00169- Core Healthcare Provider CPR and First Aid	15
HL00171- Large and Small Animal Medicine	15
HL00337- Large and Small Animal Care	15
HL00341- Diagnostic Procedures for the Veterinary Assistant	15
HL00344- Surgical Procedures for the Veterinary Assistant	30
HL00051- Routine Duties in a Veterinary Clinic	30
HL00052- Principles of Pharmacology for the Veterinary Assistant	15
HL00053- Internship for Veterinary Assistant	60

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructors** Colleen Dill  
405-422-2224 (Best time to contact: 3:15-4:15)  
[cdill@cvtech.edu](mailto:cdill@cvtech.edu)

Darlene Koos  
405-422-2353 (Best time to contact: 3:15-4:15)  
[dkoos@cvtech.edu](mailto:dkoos@cvtech.edu)

Neva Wiggins  
405-422-2219 (Best time to contact: 3:15-4:15)  
[nwiggins@cvtech.edu](mailto:nwiggins@cvtech.edu)

**Program Area Description** Gain core knowledge in anatomy, physiology, medical terminology, medical math, first aid/CPR and communication pertaining to the health sector. Advanced students may choose from Pharmacy Technician, MAT, CNA, Feeding Assistant, Dental Assistant or Veterinary Assistant career majors.

**Instructional Methods** Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in lab and clinical settings. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills; Algebra

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary</b>	Pharmacy Technician	\$10.00-\$15.00/hour
	Medication Aide Technician	\$9.00-\$11.00/hour
	Nursing Assistant	\$9.00-\$11.00/hour
	Veterinary Assistant	\$8.00-\$10.00/hour

**Certifications**

Preparation for assessment/certification:

State Health Department

- Long Term Care/Nurse Aide
- Home Health Care Aide
- Nursing Assistant

Pharmacy Technician (PTCB) National Certification Test

National Health Care Foundation Skills Assessment

ODCTE Certificate of Competency:

- Dental Assistant
- Veterinary Assistant
- Pharmacy Technician

Anatomy and Physiology Science credit (high school)

**Completion Requirements**

The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student’s career goals.

**Evaluation**

Written Assignments	1/3
Lab/Clinical Skills	1/3
Tests	1/3

**If no clinic:**

Written	1/2
Tests	1/2

**Grading Scale**

A = 90 – 100%  
 B = 80 – 89%  
 C = 70 – 79%  
 D = 60 – 69%  
 F = below 60  
 I = incomplete

**Student Organization**

Health Occupations Students of America (HOSA)

**Clothing Requirements**

Navy tops (*provided*) and khaki scrub pants are required for clinicals, OJE (On-the-Job Experience) and other activities designated by the school

## Goals

1. Prepare students to become professionally-skilled health care workers ready to begin their careers in the health care industry.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.
5. Develop leadership skills through participation in the career tech student organization, HOSA.
6. Provide students with the study skills and critical thinking skills needed to prepare them for lifelong learning.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.



**CVTC Program Area: Heating, Ventilation, Air Conditioning and Refrigeration**

**Career Majors:** Air Distribution Fabricator/Installer  
 Commercial HVAC Technician  
 Residential HVAC Installer  
 Residential HVAC Technician

**Course Breakdown by Career Major:**

<b>Career Majors:</b>	<u>Hours</u>
<b><u>Air Distribution Fabricator/Installer – 300 hours</u></b>	
TI00766- Construction Core	120
TI00522- Introduction to Sheet Metal in Construction	30
TI00946- Installation of Air Distribution Systems	30
TI00723- Insulation	15
TI00523- Sheet Metal Layout and Processes	30
TI00524- Trade Math	15
TI00525- Fabrication and Parallel Line Development	30
TI00802- Workforce Staging	30
<b><u>Commercial HVAC Technician – 1200 hours</u></b>	
TI00687- Introduction to HVACR: Safety, Tools and Equipment	30
TI00222- Principles of Thermodynamics and Heat Transfer	60
TI00717- Piping and Piping Practices	45
TI00690- Electricity for HVAC/R	60
TI01134- HVAC/R Controls	45
TI01215- HVAC/R Solid State Electronics	30
TI00924- Load Calculations	15
TI00925- Refrigerant System Components	90
TI00685- Air Conditioning Systems	120
TI00148- Refrigerants and Lubricants	15
TI00934- Refrigerant Recovery	15
TI00719- Refrigerant Retrofits	15
TI01146- Heat Pumps	30
TI00922- Heating Systems	120
TI00686- Air Handling	45
TI00684- HVAC/R System Installation and Start-Up (Commercial)	180
TI01161- HVAC/R System Servicing and Troubleshooting (Commercial)	<del>206</del>

TI00500- Indoor Air Quality	15
TI01190- HVAC/R Preventive Maintenance	15
TI00497- HVAC/R Codes, Regulations & Standards	30
TI00746- Multiplexed Evaporator Systems	90
TI00802- Workforce Staging	30
TI00718- Professional Service	15

**Residential HVAC Installer – 465 hours**

TI00687- Introduction to HVACR: Safety, Tools and Equipment	30
TI00222- Principles of Thermodynamics and Heat Transfer	60
TI00717- Piping and Piping Practices	45
TI00148- Refrigerants and Lubricants	15
TI00934- Refrigerant Recovery	15
TI00719- Refrigerant Retrofits	15
TI00686- Air Handling	45
TI01181- HVAC/R System Installation and Start-Up (Residential)	120
TI00500- Indoor Air Quality	15
TI01190- HVAC/R Preventive Maintenance	15
TI00497- HVAC/R Codes, Regulations & Standards	30
TI00718- Professional Service	15
TI00924- Load Calculations	15
TI00802- Workforce Staging	30

**Residential HVAC Technician – 1050 hours**

TI00687- Introduction to HVACR: Safety, Tools, and Equipment	30
TI00222- Principles of Thermodynamics and Heat Transfer	60
TI00717- Piping and Piping Practices	45
TI00690- Electricity for HVAC/R	60
TI01134- HVAC/R Controls	45
TI01215- HVAC/R Solid State Electronics	30
TI00924- Load Calculations	15
TI00925- Refrigerant System Components	90
TI00685- Air Conditioning Systems	120
TI00148- Refrigerants and Lubricants	15
TI00934- Refrigerant Recovery	15
TI00719- Refrigerant Retrofits	15
TI01146- Heat Pumps	30
TI00922- Heating Systems	120
TI00686- Air Handling	45
TI01181- HVAC/R System Installation and Start-Up (Residential)	120
TI01216- HVAC/R System Servicing and Troubleshooting - Residential	90
TI00500- Indoor Air Quality	15

TI01190- HVAC/R Preventive Maintenance	15
TI00497- HVAC/R Codes, Regulations and Standards	30
TI00718- Professional Service	15
TI00802- Workforce Staging	30

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** JW Williams  
405-422-2251 (Best time to contact: 3:15-4:15)  
[williamsjw@cvtech.edu](mailto:williamsjw@cvtech.edu)

**Program Area Description** Learn basic fundamentals of safety, mechanics, refrigeration and electricity for HVACR; residential and light commercial air conditioning; domestic refrigeration; commercial refrigeration and sheet metal. The certificate of graduation in HVACR is accepted by the Construction Industries Board as two years of experience toward the three years required for a Journeyman License. In addition, graduates earn advanced college placement at OSU Okmulgee and advanced placement with the Plumbers and Pipe Fitters Union Local 344.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in installation and service procedures. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

**Occupations/ Average Salary**

Apprentice Installer	\$10.00-15.00/hour
Service Help	\$10.00-15.00/hour

*After obtaining a Journeyman's License, employees may earn \$22.00/hour or more.*

<b>Certifications</b>	<p>Preparation for assessment/certification:</p> <p>Two years toward the 3-year Journeyman License requirement</p> <p>Advanced placement with the Plumbers and Pipe Fitters Union Local 344</p> <p>Advanced placement with Sheet Metal Union</p> <p>EPA Refrigerant Handling Certification</p> <p>NATE Industry Competence Exam (ICE)</p> <p>NCCER Competency Certificate</p>								
<b>Diploma Requirements</b>	<p>The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.</p>								
<b>Evaluation</b>	<table border="0"> <tr> <td>Tests and Quizzes</td> <td style="text-align: right;">40%</td> </tr> <tr> <td>Performance (LAPs &amp; Job Sheets)</td> <td style="text-align: right;">40%</td> </tr> <tr> <td>Daily Journal</td> <td style="text-align: right;">10%</td> </tr> <tr> <td>Participation</td> <td style="text-align: right;">10%</td> </tr> </table>	Tests and Quizzes	40%	Performance (LAPs & Job Sheets)	40%	Daily Journal	10%	Participation	10%
Tests and Quizzes	40%								
Performance (LAPs & Job Sheets)	40%								
Daily Journal	10%								
Participation	10%								
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>								
<b>Student Organization</b>	<p>SkillsUSA</p>								
<b>Clothing Requirements</b>	<p>Closed-toe shoes, cotton shirts required in lab.</p>								
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for Journeyman's License in HVACR.</li> <li>2. Prepare students for entry-level positions in HVACR.</li> <li>3. Assist students in obtaining Apprentice License.</li> <li>4. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>5. Practice effective communication skills.</li> <li>6. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>7. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.</li> <li>8. Acquire contacts with industry representatives that will lead to potential employment for students.</li> <li>9. Develop character traits that will contribute to success on the job.</li> </ol>								

<b>Program</b>	<b>Math</b>
<b>Hours</b>	50 minutes per day, 5 days a week
<b>Instructor</b>	Wendy Hall (405) 422-2263 <a href="mailto:whall@cvtech.edu">whall@cvtech.edu</a>  Suni Williamson (405) 422-2250 <a href="mailto:swilliamson@cvtech.edu">swilliamson@cvtech.edu</a>
<b>Course Description</b>	Math classes are available as pull-out courses, both in morning and afternoon classes. They are available for 11 <sup>th</sup> or 12 <sup>th</sup> grade students. Classes are taught by a teacher certified in the subject areas. Seat time requirement must be fulfilled. Students will attend 50 minutes each day. When enrolled, attendance is mandatory. Students will receive one math credit (1/2 unit) for each semester successfully completed; credit for the technology course will be reduced by one credit. Schools on block schedule will grant credit according to their policy. Courses qualify for both high school graduation and college entrance requirements and are aligned with the State Department of Education's PASS objectives. Local schools must approve and transcript the credit.
<b>Instructional Methods</b>	Instructional delivery includes lecture, group and individual projects, computer software, observation, and more. Students gain hands-on experience through participation in labs and special projects.
<b>Suggested Entry Level Skills</b>	9 <sup>th</sup> grade reading level  Basic math skills; Algebra I is a prerequisite.
<b>Resources</b>	Scientific calculator is provided for Geometry.  Graphing calculator is provided for Algebra II.  Notebook paper and pencils are required for all classes.
<b>College</b>	Courses qualify for both high school graduation and college entrance requirements.
<b>Courses</b>	Geometry Algebra II

<b>Evaluation</b>	Notebook	15%
	Daily Grades/Quizzes	25%
	Formal Assessments/Projects	60%

<b>Grading Scale</b>	A = 90 – 100%
	B = 80 – 89%
	C = 70 – 79%
	D = 60 – 69%
	F = below 60
	I = incomplete

- Goals**
1. Practice effective verbal and written communication skills.
  2. Develop and apply problem solving and critical thinking skills.
  3. Develop leadership and teamwork skills through group activities and projects.
  4. Instill positive thinking and self confidence.
  5. Prepare students for higher education.

***Only adults are eligible to enroll in this program.***

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**CVTC Program Area:            Practical Nursing**

**Career Major:**    Licensed Practical Nursing

**Course Breakdown by Career Major:**

**Career Major:**

**Licensed Practical Nurse – 1540 hours**

<b>Courses</b>	<b>Hours</b>
Medical Terminology	45
Anatomy and Physiology	120
Nursing Concepts	40
Fundamentals I	165
Fundamentals II	70
Pharmacology Skills	60
Medical-Surgical Nursing I	85
Medical-Surgical Nursing II	95
Maternal-Newborn Nursing	65
Pediatric Nursing	65
Mental Health Nursing	40
Level II Clinicals - Basic Nursing/Geriatrics	201.5
Level III Clinicals - Medical Surgical Nursing/Home Health/Hospice/Surgery/Medical Office/Maternity	276
Level IV Clinicals - Medical Surgical Nursing II/Medical Health/Pediatrics	212.5

**Hours**    1540 (*Students must attend 24 hours per week.*)

**Instructors**    Rhonda Reherman, Director  
405-422-2341 (Best time to contact: 3:15-4:15)  
[rreherman@cvtech.edu](mailto:rreherman@cvtech.edu)

Mike Gibson, Instructor  
405-422-2343 (Best time to contact: 3:15-4:15)  
[mgibson@cvtech.edu](mailto:mgibson@cvtech.edu)

Melisa Hall, Instructor  
405-422-2217 (Best time to contact: 3:15-4:15)  
[mhall@cvtech.edu](mailto:mhall@cvtech.edu)

Tamara McKeen, Instructor  
405-422-2353 (Best time to contact: 3:15-4:15)  
[tmckeen@cvtech.edu](mailto:tmckeen@cvtech.edu)

Terri Kirby, Instructor  
405-422-2333 (Best time to contact: Fridays)  
[tkirby@cvtech.edu](mailto:tkirby@cvtech.edu)

Robin Brothers, Instructor  
405-422-2333 (Best time to contact: 3:15-4:15)  
[rbrothers@cvtech.edu](mailto:rbrothers@cvtech.edu)

**Program Area  
Description**

The Practical Nursing Program provides students with an individualized, facilitated entry/exit program of study. It is a 1540 clock-hour program, and students must attend a minimum of 24 hours per week. Students receive classroom and laboratory instruction in the school setting and clinical experience in area hospitals and various other health agencies. Graduates are eligible to write the NCLEX examination for Practical Nursing licensure after successful completion of the Practical Nursing program. The program is accredited by the Oklahoma Department of Career and Technology Education, and approved by the Oklahoma State Board of Nursing. Students must have a high school diploma or G.E.D. and meet the minimum recommendation 70% in reading and 44% in math on the Test of Essential Academic Skills (TEAS) for admittance into the program. ESL applicants must meet the following minimum recommendation: paper-based international or institutional scores - 500 or above is required and for computer-based international TOEFL - 173 or above.

## Oklahoma Nursing Licensure Requirements

The Canadian Valley Technology Center's School of Practical Nursing is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for practical nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status. Applicants for practical nurse licensure must also hold a high school diploma or a graduate equivalency degree (G.E.D.) [59 O.S. §567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the right to deny a license to an individual with a history of criminal background, disciplinary action on another health-related license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §567.5 & 567.6].

**Regulatory Authority** 59 O.S. §567.12 Regulatory Authority 59 O.S. §567.12

## INFORMATION FOR APPLICANTS FOR LICENSURE OR AUA CERTIFICATION WITH HISTORY OF ARRESTS, CONVICTIONS, OR PRIOR DISCIPLINARY ACTION

Applicants for licensure or AUA certification in Oklahoma who have ever been summoned, arrested, taken into custody, indicted, convicted or tried for, or charged with, or pleaded guilty to, the violation of any law or ordinance or the commission of any misdemeanor or felony, or requested to appear before any prosecuting attorney or investigative agency in any matter; or have ever had disciplinary action taken against another health-related license or certification; or have ever been judicially declared incompetent are required to notify the Oklahoma Board of Nursing. Failure to report such action may be a violation of the Oklahoma Nursing Practice Act. All applicants for licensure as a registered nurse or licensed practical nurse must have submitted a criminal history records search conducted by the Oklahoma State Bureau of Investigation not more than three (3) months prior to submission of the application [59 O.S. §567.5]. Effective November 1, 2003, a candidate for a license to practice as a registered nurse or licensed practical nurse shall submit to the Oklahoma Board of Nursing “certified written evidence that the applicant has never been convicted in this state, the United States or another state of any felony, unless five (5) years have elapsed since the date of the criminal conviction or the termination of any probation or other requirements imposed on the applicant by the sentencing court, whichever shall last occur, or a presidential or gubernatorial pardon for the criminal offense has been received” [59 O.S. §567.5]. Therefore, applicants for licensure in Oklahoma with one or more felony convictions cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received. The applicant must submit the following information to the Board: 1. Application for licensure and licensure fee 2. A signed letter from the applicant describing the location and circumstances of the offense, date, court action taken and current status 3. OSBI criminal history search not more than three (3) months old 4. If applicable, certified copies of the Affidavit of Probable Cause, Information Sheet, Charges, Judgment and Sentence, and verification that the sentencing requirements are complete (these documents may be obtained from the courthouse in the county in which the arrest took place). Please ensure that the copies are certified, e.g., they are stamped with the court seal. Failure to submit the above information in a timely manner may result in a delay in processing the application. After Board staff reviews this information, the applicant will be notified of any additional action that must be taken. The applicant may be required to appear before the Board. Additional documentation that may be requested prior to this appearance, includes, but is not limited to, letters of reference from a clinical faculty member, the director/dean of program, a probation officer, employer or others. Please be aware that an applicant may not be eligible for licensure or endorsement to surrounding states due to individual states’ restrictions, even if the applicant is able to be licensed in Oklahoma. Individuals who plan to apply for licensure in other states must check with that state’s board of nursing to obtain information on requirements. Form X02 Revised 6/01, 11/02, 12/04, 4/27/2011

Effective January 2013 all applicants for licensure must present the Oklahoma Board of Nursing with a complete background check through the Federal Bureau of Investigation (FBI).

<b>Instructional Methods</b>	Instructional delivery consists of online lessons for individualized learning and individual projects, field trips, and observation. Students gain hands-on experience in lab and clinical settings. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.	
<b>Suggested Entry Level Skills</b>	Minimum scores of 70% in reading and 44% in math on the Test of Essential Academic Skills (TEAS)	
<b>Resources</b>	Since curriculum revision is ongoing, only students currently in the program may purchase books. <i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary Range</b>	Licensed Practical Nurse	\$22,000-35,000/year
<b>College Credit/ Certifications</b>	Most colleges and universities grant CVTC PN graduates advanced standing or college credit.  Preparation for assessment/certification: Long Term Care Assistant (LTCA) Home Health Aide (HHA) Certified Medical Assistant (CMA)	
<b>Diploma Requirements</b>	Complete courses to total 1540 hours of instruction	
<b>Evaluation</b>	Total raw points are calculated from the following categories: <ul style="list-style-type: none"> <li>• Clinical Performance</li> <li>• Assignments</li> <li>• Quizzes</li> <li>• Tests</li> </ul>	
<b>Grading Scale</b>	A = 94 – 100% B = 87 – 93% C = 80 – 86% F = below 80 I = incomplete	
<b>Student Organization</b>	HOSA	
<b>Clothing Requirements</b>	School uniforms are purchased from the CVTC bookstore	

**Goals**

1. Prepare students for entry-level positions as Licensed Practical Nurses.
2. Provide students with employability skills necessary to make them successful in the world of work.

*Detailed program objectives are available from the Practical Nursing Program Director.*

# CVTC Program Area: Precision Machining Technology

**Career Majors:** Advanced Manual Machinist  
 CNC Machinist  
 Manual Machinist

## Course Breakdown by Career Major:

<b>Career Majors:</b>	<u>Hours</u>
<b><u>Advanced Manual Machinist – 750 hours</u></b>	
TI00856- Orientation to Machining	30
TI00855- Machine Tool Theory	45
TI01127- Advanced Machine Tool Theory	75
TI00860- Print Reading for Machining	45
TI01162- Advanced Print Reading for Machining	45
TI00303- Precision Measurement	45
TI01060- Advanced Precision Measurement	45
TI00363- Milling Operations	75
TI01128- Milling Production Applications	120
TI00849- Engine Lathe Operations	75
TI01129- Engine Lathe Production Applications	120
TI00802- Workforce Staging	30
<b><u>CNC Machinist – 1245 hours</u></b>	
TI00856- Orientation to Machining	30
TI00855- Machine Tool Theory	45
TI00860- Print Reading for Machining	45
TI00303- Precision Measurement	45
TI00734- Metal Preparation for Processing	45
TI00364- Precision Grinding	75
TI00849- Engine Lathe Operations	75
TI00363- Milling Operations	75
TI00844- Computer Numerical Control Operations	60
TI00356- Computer Numerical Control Programming	60
TI00005- Introduction to Quality Control	60
TI00989- CNC Production Applications	60
TI00861- CNC Milling Production Applications	90
TI00802- Workforce Staging	30
TI01130- Advanced Computer Numerical Control Operations	90
TI01061- Computer Numerical Control Setup	105
TI01131- Advanced Computer Numerical Control Setup	105

**Manual Machinist – 345 hours**

TI00856- Orientation to Machining	30
TI00855- Machine Tool Theory	45
TI00860- Print Reading for Machining	45
TI00303- Precision Measurement	45
TI00363- Milling Operations	75
TI00849- Engine Lathe Operations	75
TI00802- Workforce Staging	30

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Marc Belew  
405-422-2230 (Best time to contact: 3:15-4:15)  
[mbelew@cvtech.edu](mailto:mbelew@cvtech.edu)

**Course Description** Instruction is given in setup and operation of machine tools such as lathes, grinding machines, milling and others. Students will learn blueprint reading, math and measuring tools. Students will learn to set up, operate and write manual programs for CNC machining centers (mills) and lathes. A strong background in basic math including geometry is a plus but not required. Graduates will have entry-level machinists’ skills for jobs in the manufacturing field.

**Instructional Methods** Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in lab and clinical settings. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills; Algebra; Geometry; Trigonometry

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary Range</b>	CNC Machine Operator	\$9.00-25.00/hour
	CNC Programmer	\$9.00-25.00/hour

<b>Certifications</b>	Preparation for assessment/certification:	
	ODCTE Competency Tests:	
	Drill Press	
	Engine Lathe	
	CNC (Computer Numerical Control)	
	NIMS (National Institute for Metalworking Skills) Certification	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Lab Performance / Tests	25%
	Workbook Assignments	25%
	Daily Grade	50%
<b>Grading Scale</b>	A = 90 – 100%	
	B = 80 – 89%	
	C = 70 – 79%	
	D = 60 – 69%	
	F = below 60	
	I = incomplete	
<b>Student Organization</b>	SkillsUSA	
<b>Clothing Requirements</b>	Long pants, short-sleeved shirt, closed-toe shoes with socks, and safety glasses are required.	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in precision machining.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Practice effective communication skills.</li> <li>4. Develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> <li>5. Develop character traits that will contribute to success on the job.</li> </ol>	



<b>Program</b>	<b>Project Connect</b>	
<b>Hours</b>	6 hours per day (3 hours in Project Connect and 3 hours in a technology program)	
<b>Director</b>	Brandon Cary, Director 405-422-2267 (Best time to contact: 8:00-4:30) <a href="mailto:bcary@cvtech.edu">bcary@cvtech.edu</a>	
<b>Instructors</b>	Charlotte Wakefield, Instructor/Coordinator 405-422-2280 (Best time to contact: 3:15-4:15) <a href="mailto:cwakefield@cvtech.edu">cwakefield@cvtech.edu</a>	
	Josh Shandy, Instructor 405-422-2314 (Best time to contact: 3:15-4:15) <a href="mailto:jshandy@cvtech.edu">jshandy@cvtech.edu</a>	
<b>Course Description</b>	Project Connect is an alternative education program designed to help high school students ages 16-19 acquire a marketable skill while earning the credits necessary to receive a high school diploma. The school week includes 15 hours of academic instruction and 15 hours of occupational instruction. Students must be referred by partner school principals or counselors.	
<b>Instructional Methods</b>	Instructional delivery consists of learning activity packets for individualized learning, group and individual projects, guest speakers, field trips and computer software. Employability and life skills instruction is incorporated throughout the program.	
<b>Suggested Entry Level Skills</b>	8 <sup>th</sup> grade reading level	
<b>Resources</b>	Books are provided at no cost to Project Connect students.	
<b>Certifications</b>	High school credit for graduation is granted by the partner school district.	
<b>Diploma Requirements</b>	Students must meet graduation requirements of their partner schools. Through one-on-one counseling, students contract to earn the credits needed for a high school diploma. Credits are transcribed by the partner high school.	
<b>Evaluation</b>	Written Work	1/3
	Computer Curriculum	1/3
	Tests	1/3

<b>Grading Scale</b>	A = 90 – 100%
	B = 80 – 89%
	C = 70 – 79%
	D = 60 – 69%
	F = below 60
	I = incomplete

- Goals**
1. Assist students with gaining the knowledge and understanding of required academic courses with 85% accuracy as presented in individual academic contracts.
  2. Practice effective communication and life skills.
  3. Provide students with the writing, grammar and math skills necessary to become a successful employee.
  4. Provide students with the study skills and critical thinking skills needed to prepare them for higher education and training.
  5. Develop character traits that will contribute to success in the workplace and society.

<b>Program</b>	<b>Project SEARCH</b>	
<b>Hours</b>	1137 hours (6.5 per day = 1,137 hours per year)	
<b>Instructor</b>	Marti Brown 405-345-3333 (Best time to contact: 7:45-4:15) <a href="mailto:brownma@cvtech.edu">brownma@cvtech.edu</a>	
<b>Program Area Description</b>	Project SEARCH provides employment and educational opportunities for high school seniors or post-secondary technology center students with disabilities. This nine-month, non-paid internship program is designed to prepare students for entry-level employment through training and career development. Emphasis is on employability skills and the desire to work. The Project SEARCH “classroom” is in a business setting provided by INTEGRIS Hospital. Students’ immersion in the workplace encourages teaching and learning to take place through continuous feedback and acquisition of work skills. Project SEARCH is made possible through a partnership of INTEGRIS Canadian Valley Hospital in Yukon, Canadian Valley Technology Center Holt Campus, and a variety of support agencies.	
<b>Qualifications and Requirements</b>	<p>One-year successful attendance at career tech</p> <p>Work Adjustment Training through a cooperating sending school</p> <p>Active Department of Rehabilitation Services case file</p> <p>Basic math, reading, and communication skills</p> <p>Employee Health Screening including a drug screen, two Tuberculosis tests, and any other tests requested by Project SEARCH partners</p>	
<b>Application Process</b>	<p>Complete a Project SEARCH application at the Holt Campus, Canadian Valley Technology Center 405-262-2629 (Contact CVTC for the deadline dates)</p> <p>Student and parent interviews</p> <p>Completion of a basic vocational evaluation during the interview</p>	
<b>Courses/Rotations</b>	<p>Nursing</p> <p>Dietary</p> <p>Materials/Warehouse</p> <p>Admissions</p>	<p>Health Information Records and Services</p> <p>Building Maintenance Services</p> <p>Housekeeping Services</p>
<b>Instructional Methods</b>	<p>Hands-on learning experiences, immersion in the workplace to attain real life employment skills, résumé building/application/job interview practice opportunities, communication skills development, life skills application, employability skills and instruction are incorporated with occupational skills throughout the program.</p>	

<b>Occupations/ Average Salary Range</b>	This is a non-paid internship program to attain skills needed for competitive employment. If the sponsoring business would like to hire a Project SEARCH student, the student may receive paid employment during the program or upon graduation.
<b>Resources</b>	Trainers and other staff members individualize training for each intern on a daily basis. Supplies will be provided to students and/or requested as needed by instructor and staff.
<b>Certifications</b>	All certifications obtained through CVTC are used to build the intern's résumé and determine career path.
<b>Evaluation</b>	Monthly Partner Meetings and Student Led Employment Meetings are regularly scheduled to assess progress. The Weekly Evaluation and Progress Report at the end of each rotation are shared with all partners.
<b>Clothing Requirements</b>	Close-toed shoes are required. Interns will wear washable, properly fitting scrubs that allow for movement and physical activities required by the program. Scrubs will be a designated color and require Project SEARCH and Canadian Valley Technology Center logos. Students must wear a hospital-issued identification badge. If lost or ruined, students are required to pay fifteen dollars (\$15) to replace the badge.
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in a variety of settings.</li> <li>2. Provide individualized instruction that enables students to gain work experience to develop a résumé.</li> <li>3. Create opportunities for students to effectively practice communication skills in a wide range of settings.</li> <li>4. Encourage critical thinking and decision-making skills in a real world job setting.</li> <li>5. Develop character traits that will contribute to overall success of the student.</li> <li>6. Develop professional skills and abilities to obtain future employment.</li> <li>7. Network with partnering agencies that may lead to potential employers.</li> </ol>

## CVTC Program Area: **Service Careers**

<b>Career Majors:</b>	Floriculture Design Assistant (T&I)
	Service Careers Horticulture Assistant (T&I)
	Service Careers Landscaper's Assistant (T&I)
	Service Careers Custodial Floor Care Technician
	Service Careers Custodial Technician
	Service Careers Entry Level Carpentry

### Course Breakdown by Career Major:

<b>Career Majors:</b>	<b>Hours</b>
<b><u>Floriculture Design Assistant (T&amp;I) – 1008 hours</u></b>	
TI01214- Theory and Design	300
TI00621- Flowers and Foliage	75
TI00622- Basic Techniques and Styles	105
TI01137- Beyond the Basics	105
TI01225- Wedding Flowers	180
TI01226- Sympathy Flowers	75
TI01138- Floral Industry	30
TI00802- Workforce Staging	30
TI00156- Independent Living Skills	108
<b><u>Service Careers Horticulture Assistant (T&amp;I) – 795 hours</u></b>	
TI00378-Service Careers Life Skills	30
TI00588- Principles of Horticulture	30
TI00589- Propagation of Horticulture Plants	90
TI00593- Fertilizers & Soils	90
TI00594- Greenhouse Management	120
TI00802- Workforce Staging	30
TI01360- Orientation to the Horticulture Industry	45
TI00615- Landscape Tool Operation	120
TI01370- Preventive Maintenance for Horticulture Equipment	60
TI00613- Landscape Grounds Keeping	120
TI00612- Landscaping Design Considerations	60
<b><u>Service Careers Landscaper's Assistant (T&amp;I) – 300 hours</u></b>	
TI00378- Service Careers Life Skills	30
TI00613- Landscape Grounds Keeping	120
TI00615- Landscape Tool Operation	120
TI00802- Workforce Staging	30

**Service Careers Custodial Floor Care Technician – 240 hours**

TI00378- Service Careers Life Skills	30
TI00444- Custodial Safety practices	30
TI00377- Custodial Services	75
TI00982- Introduction to Cleaning Chemicals	15
TI00950- Floor Care Equipment	30
TI00964- Introduction to Rest Room Maintenance	15
TI00985- Upholstery and Carpet Maintenance	15
TI00802- Workforce Staging	30

**Service Careers Custodial Technician – 1005 hours**

TI00771- General Construction Safety and First Aid	30
TI01362- Safety Practices for Custodial Technicians	60
TI01364- Advanced Cleaning Chemicals	45
TI01368- Introduction to Custodial Floor Care Equipment	120
TI01363- Advanced Upholstery and Carpet Maintenance	45
TI01369- Advanced Office Maintenance and Cleaning	150
TI01367- Operation of Floor Care Equipment	150
TI01366- Advanced Custodial Services Skills	150
TI01365- Advanced Restroom Maintenance	195
TI00802- Workforce Staging	30
TI00378- Service Careers Life Skills	30

**Service Careers Entry Level Carpentry – 405 hours**

TI00767- Introduction to Carpentry	30
TI00766- Construction Core	120
TI00216- Building Materials, Fasteners, and Adhesives	15
TI01496- Hand and Power Tools	15
TI00900- Site Layout One - Distance Measurement and Leveling	30
TI00800- Light Equipment in Construction	15
TI00921- Floor Systems	30
TI00408- Wall and Ceiling Framing	60
TI00223- Roof Framing	30
TI00406- Installation of Interior Doors	15
TI00102- Thermal & Moisture Protection	15
TI01599- Working in the Green Environment	15
TI00718- Professional Service	15

**Hours**                      1050 (3 hours/day = 525 hours per year)

<b>Instructor</b>	Jayson Floyd 405-422-2243 (Best time to contact: 3:15-4:15) <a href="mailto:jfloyd@cvtech.edu">jfloyd@cvtech.edu</a>	
<b>Course Description</b>	Learn horticulture, floral design, custodial skills and customer service. Students gain hands-on experience as they work in the greenhouse. Emphasis is on the development of employability skills and attitudes.	
<b>Instructional Methods</b>	Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in horticulture, floral design, and custodial skills. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.	
<b>Suggested Entry Level Skills</b>	5 <sup>th</sup> grade reading level Basic math skills	
<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.  <i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary Range</b>	Greenhouse Worker	\$8.00-\$15.00/hour
	Customer Service Representative	\$8.00-\$12.00/hour
	Landscape Helper	\$8.00-\$17.50/hour
	Floral Design Assistant	\$8.00-\$12.00/hour
	Janitor/Custodian	\$8.00-\$18.00/hour
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Written Work	30%
	Lab Performance/Daily Grade	40%
	Tests	30%

<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>D = 60 – 69%</p> <p>F = below 60</p> <p>I = incomplete</p>
<b>Student Organization</b>	SkillsUSA
<b>Clothing Requirements</b>	Closed-toe shoes are required for all activities. Long pants are required for custodial and landscape labs. Students should wear old clothes or may keep a set of work clothes in their lockers.
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. To prepare students for entry-level positions in the areas of horticulture, floral design, custodial skills and customer service.</li> <li>2. To provide students with employability skills and character development necessary to make them successful in the world of work.</li> <li>3. To develop leadership skills through participation in the career tech student organization, SkillsUSA.</li> </ol>

## CVTC Program Area: **Welding**

**Career Majors:**

- Pipe Welder
- SMAW Structural Welder
- Structural Welder
- Welder/Fitter

### Course Breakdown by Career Major:

#### **Career Majors:**

##### **Pipe Welder – 915 hours**

	<b><u>Hours</u></b>
TI00085- Fundamentals of Welding	30
TI00088- Welding Detail Drawings	30
TI00381- Metal Characteristics and Properties	30
TI00756- Metal Preparation and Heat Treatments	30
TI00097- Fundamentals of Cutting Process	30
TI00380- Oxyfuel Cutting	30
TI00095- GMAW Pipe	60
TI00403- GMAW Aluminum Pipe and Plate	45
TI00761- GMAW/FCAW Equipment and Setup	15
TI00090- SMAW Equipment & Setup	15
TI00089- SMAW Electrodes	15
TI00760- Welding Blueprints	15
TI00086- Welding Joint Fit Up and Adjustment	15
TI00382- Weld Quality	15
TI00082- GTAW Carbon Steel Pipe	90
TI00084- GTAW Low Alloy & Stainless Steel Pipe	90
TI00762- GTAW Aluminum Pipe	75
TI00405- FCAW Pipe	45
TI00092- SMAW Open Root Pipe Welds	105
TI00094- SMAW Stainless Steel Groove and Pipe Welds	75
TI00753- Air Carbon Arc Cutting and Gouging	15
TI00087- Plasma Arc Cutting	15
TI00802- Workforce Staging	30

##### **SMAW Structural Welder – 555 hours**

TI00085- Fundamentals of Welding	30
TI00088- Welding Detail Drawings	30
TI00756- Metal Preparation and Heat Treatments	200

TI00381- Metal Characteristics and Properties	30
TI00097- Fundamentals of Cutting Processes	30
TI00380- Oxyfuel Cutting	30
TI00086- Welding Joint Fit Up and Adjustment	15
TI00090- SMAW Equipment & Setup	15
TI00089- SMAW Electrodes	15
TI00760- Welding Blueprints	15
TI00382- Weld Quality	15
TI00401- SMAW Beads & Fillet Welds	120
TI00091- SMAW Groove Welds with Backing	30
TI00093- SMAW Open V Groove Welds	120
TI00802- Workforce Staging	30

**Structural Welder – 840 hours**

TI00085- Fundamentals of Welding	30
TI00088- Welding Detail Drawings	30
TI00381- Metal Characteristics and Properties	30
TI00756- Metal Preparation and Heat Treatments	30
TI00097- Fundamentals of Cutting Process	30
TI00380- Oxyfuel Cutting	30
TI00761- GMAW/FCAW Equipment and Setup	15
TI00083- GTAW Equipment & Filler Materials	15
TI00090- SMAW Equipment & Setup	15
TI00089- SMAW Electrodes	15
TI00086- Welding Joint Fit Up and Adjustment	15
TI00760- Welding Blueprints	15
TI00382- Weld Quality	15
TI00386- GMAW Plate	60
TI00387- GTAW Plate	60
TI01435- GTAW Aluminum Plate	45
TI00385- FCAW Plate	60
TI00401- SMAW Beads & Fillet Welds	120
TI00091- SMAW Groove Welds with Backing	30
TI00093- SMAW Open V Groove Welds	120
TI00753- Air Carbon Arc Cutting and Gouging	15
TI00087- Plasma Arc Cutting	15
TI00802- Workforce Staging	30

**Welder/Fitter – 1050 hours**

TI01619- Introduction to Welding & Cutting Processes	90
TI00761- GMAW/FCAW Equipment and Setup	15
TI00381- Metal Characteristics and Properties	30

TI01620- FCAW Plate/Pipe	60
TI00753- Air Carbon Arc Cutting and Gouging	15
TI00087- Plasma Arc Cutting	15
TI00760- Welding Blueprints	15
TI00086- Welding Joint Fit Up and Adjustment	15
TI00083- GTAW Equipment & Filler Materials	15
TI00387- GTAW Plate	60
TI00089- SMAW Electrodes	15
TI00090- SMAW Equipment & Setup	15
TI00401- SMAW Beads & Fillet Welds	120
TI01373- Welding Detail Drawings II	45
TI01435- GTAW Aluminum Plate	45
TI00082- GTAW Carbon Steel Pipe	90
TI01351- Mitering, Saddling and Branching of Pipe	75
TI00092- SMAW Open Root Pipe Welds	105
TI00756- Metal Preparation and Heat Treatments	30
TI00095- GMAW Pipe	60
TI00084- GTAW Low Alloy & Stainless Steel Pipe	90
TI00802- Workforce Staging	30

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Rayce Sanders  
405-422-2232 (Best time to contact: 3:15-4:15)  
[rsanders@cvtech.edu](mailto:rsanders@cvtech.edu)

**Program Area Description** Prepare for a profitable career in the welding field. Employment is available in hundreds of manufacturing jobs within the Canadian and Oklahoma County areas. Obtain Welder Certification in Shielded Metal Arc Welding (Stick), Gas Metal Arc Welding (MIG), Flux Cored Arc Welding (FCAW) and Gas Tungsten Arc Welding (TIG). Instruction is also given in oxy-fuel cutting and weld shop blueprint reading.

**Instructional Methods** Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in welding projects. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills

<b>Resources</b>	Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.	
	<i>(Bookstore prices are subject to change)</i>	
<b>Occupations/ Average Salary Range</b>	Welder	\$12.00-20.00/hour
	Fabricator	\$12.00-20.00/hour
	Fitter	\$12.00-20.00/hour
	Inspector	\$12.00-20.00/hour
	Retail Sales	\$12.00-20.00/hour
<b>Certifications</b>	Preparation for assessment/certification:  Certified Welder	
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) or welding certifications based on each student's career goals.	
<b>Evaluation</b>	Daily Grade/Projects	70%
	Skill Level/Work Chart Grade	10%
	Written and Shop Tests	20%
<b>Grading Scale</b>	A = 90 – 100%	
	B = 80 – 89%	
	C = 70 – 79%	
	D = 60 – 69%	
	F = below 60	
	I = incomplete	
<b>Student Organization</b>	SkillsUSA	
<b>Clothing Requirements</b>	Steel-toe high-top boots, welding shirt or jacket, safety glasses, welding cap and welding gloves	

## Goals

1. Prepare students for entry-level positions in welding.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.
5. Develop leadership skills through participation in the career tech student organization, SkillsUSA.
6. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.





<b>Course Description</b>	Biomedical Science curriculum consists of the following PLTW courses: Principles of the Biomedical Sciences, Human Body Systems, Medical Interventions, and Biomedical Innovations. These courses are supplemented by rigorous science electives. Lessons will engage students in relevant hands-on situations related to the human body, cell biology, genetics, diseases, and other topics. These courses are designed to give the college-bound student a “head start” on challenging advanced medical studies.
<b>Instructional Methods</b>	Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in lab and clinical settings. Academic instruction employs the STEM method, which incorporates Science, Technology, Engineering, & Math principles, successful study skills, research technique, and technical design training throughout the program.
<b>Admission Pre-requisites</b>	<p>Completion of Biology I, Algebra I and Geometry in high school. Courses suggested, not required are Algebra II and Chemistry.</p> <p>A grade of “B” or better in all math and science courses.</p> <p>A PLAN score composite of 19 or higher in Science, Math, and Reading, with a strong interest in the medical field.</p> <p>A grade of “C” or better in pre-AP and AP courses.</p> <p>90% attendance for the previous semester, or supporting documentation for extenuating circumstances.</p> <p>If the number of eligible candidates exceeds the number of seats then students will be selected based on the normalized average of the Plan Score and Weighted GPA with students having completed Algebra II being given highest priority.</p> <p>Scheduled admissions interview with Biomed instructors and counselor</p>
<b>Retention Criteria</b>	<p>It is our goal that students make a “B” or better each semester to automatically progress to the next semester.</p> <p>A grade of “C” requires communication between CVTC staff and parent with the goal of improving the grade.</p> <p>A grade of “D” is cause for cessation of a student’s involvement in the program at the end of the current school year.</p> <p>A grade of “F” is cause for cessation of a student’s involvement in the program at the end of the current semester.</p> <p>A student in the Biomedical Sciences Program is expected to maintain a career major GPA of 2.5. If a student fails to maintain this GPA, the student will be placed on academic probation for one semester. If the student fails to bring up the GPA, then the student will be dismissed from the program.</p> <p>Students enrolled in AP courses within the Biomedical Sciences Program will be expected to take the AP exam. Some high schools require students to take the exam in order to receive weighted credit.</p>

**Resources**

Books and lab supplies are provided at no cost to high school students.

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<b>Occupations/ Average Salary Range</b>	Health Information Manager	\$43,846-68,370
	Physician	\$243,000-320,000
	Dentist	\$72,000-180,000
	Physical Therapist	\$62,350-95,900
	Medical Technologist	\$31,949-49,452
	Ultrasound Technician	\$43,826-67,454
	Radiologist	\$45,885-72,738
	Paramedic	\$22,630-35,194
	Medical Writer	\$33,446-51,688
	Veterinarian	\$48,430-88,275
	Dietician	\$33,072-51,314
	Registered Nurse	\$35,797-55,890
	Pharmacist	\$68,494-102,960

**Credits**

Anatomy & Physiology- Lab Science Credit

Pre-AP, AP Chemistry-Lab Science Credit

AP Biology-Lab Science Credit

AP Statistics – Math Credit

Trigonometry/Pre-Calculus – Math Credit

Science Electives (Principles of Biomedical Science, Human Body Systems, Medical Interventions, Biomedical Innovations)

Students may earn college credit with qualifying AP exam scores.

Ask about *Project Lead the Way* and college credit hours that may be earned.

**Student Organization and Recognition**

Students in the Biomedical Science program will be eligible to participate in the HOSA student organization, a variety of community service projects, and may opt to submit a project to a national science competition such as Young Naturalist, Young Epidemiology Scholars, or Exploravision.

Students who meet requirements will be eligible for nomination to the National Technical Honor Society.

**Diploma Requirements**

Complete competencies equivalent to 1320 hours of instruction

<b>Courses</b>	Core Requirements	Hours
	Year 1:	
	Principles of Biomedical Science	120
	Human Body Systems	120

Pre-AP Chemistry, Algebra II, Trig/pre-calc, or Anatomy and Physiology, AP Chemistry, AP Statistics, AP Biology	120
AP Biology	120

Year 2:	
Biomedical Innovations	120
Medical Interventions	120
AP Chemistry	120
AP Statistics	120
Additional course elective not taken in year one	120

<b>Grading Scale</b>	Presentations	30% *
	Labs	30% *
	Quizzes/Tests	25% *
	Finals	15% *

\*Category weights may vary, depending upon class.

<b>Evaluation</b>	A = 90 – 100%
	B = 80 – 89%
	C = 70 – 79%
	D = 60 – 69%
	F = below 60%
I = Incomplete	

<b>Goals</b>	1. To prepare students for college entrance into a professional biomedically-related degree program.
	2. To practice effective communication skills.
	3. To develop leadership skills through participation academic competitions, community service, and portfolio development.
	4. To provide students with the study skills and critical thinking skills needed to prepare them for higher education.
	5. To acquire contacts with professional mentors that will provide valuable guidance and future networking resources.

**CVTC Program Area:                      Business & Medical Office Technology**

**Career Majors:**

- Administrative Assistant
- Customer Service
- Full Charge Bookkeeper
- Payroll Accounting Clerk
- Legal Office Assistant (Unavailable after 2014-15 School Year)
- Medical Insurance Coder
- Medical Office Assistant
- Medical Transcriptionist
- Medical Office Specialist
- Professional Medical Coding Specialist

<b>Career Majors with Course Code and Title:</b>	<b>Hours</b>
<b><u>Administrative Assistant – 600 Hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00014- Fundamentals of Administrative Technologies	120
BT00114- Administrative Technologies II	120
BT00049- Office Administration & Management	148
BT00110- Career Major Capstone	120
<b><u>Customer Service – 480 Hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00232- Customer Service	120
BT00014- Fundamentals of Administrative Technologies	120
BT00110- Career Major Capstone	120
<b><u>Full Charge Bookkeeper – 960 Hours</u></b>	
BT00182- Fundamentals of Technology	120
BT00011- Accounting I	120
BT00035- Computerized Accounting	120
BT00119- Payroll Accounting	120
BT00013- Accounting II	120
BT00014- Fundamentals of Administrative Technologies	120
BT00114- Administrative Technologies II	120
BT00110- Career Major Capstone	120

270

**Payroll Accounting Clerk – 840 Hours**

BT00182- Fundamentals of Technology	120
BT00011- Accounting I	120
BT00035- Computerized Accounting	120
BT00119- Payroll Accounting	120
BT00014- Fundamentals of Administrative Technologies	120
BT00114- Administrative Technologies II	120
BT00110- Career Major Capstone	120

**Legal Office Assistant – 1140 Hours** Not available after 2014-15 School Year

BT00182- Fundamentals of Technology	120
BT00030- Foundations for the Legal Office	180
BT00089- Legal Office Procedures	180
BT00221- Advanced Computer Application for the Law Office	180
BT00220- Advanced Legal Communications	180
BT00092- Legal Specialist	180
BT00110- Career Major Capstone	120

**Medical Insurance Coder – 1080 hours**

BT00182- Fundamentals of Technology	120
BT00014- Fundamentals of Administrative Technologies	120
BT00009- Foundations of Medical Office/Medical Terminology	180
BT00078- Patient Billing	180
BT00106- Medical Insurance	180
BT00029- ICD-CPT Coding	180
BT00110- Career Major Capstone	120

**Medical Office Assistant – 900 hours**

BT00182- Fundamentals of Technology	120
BT00014- Fundamentals of Administrative Technologies	120
BT00009- Foundations of Medical Office/Medical Terminology	180
BT00078- Patient Billing	180
BT00106- Medical Insurance	180
BT00110- Career Major Capstone	120

**Medical Transcriptionist – 1080 hours**

BT00182- Fundamentals of Technology	120
BT00014- Fundamentals of Administrative Technologies	120
BT00009- Foundations of Medical Office/Medical Terminology	180
BT00078- Patient Billing	180
BT00106- Medical Insurance	180
BT00120- Medical Transcription	180

BT00110- Career Major Capstone 120

**Medical Office Specialist – 1229 hours** (Medical Administrative Assistant)

HL00228- Computer Keyboarding	45
HL00436- Introduction to Microsoft Programs	196
BT00162- MS Word and Computer Literacy	30
HL00342- Core Medical Terminology	98
HL00365- Introduction to Medical Office	96
HL00368- Medical Informatics	45
HL00287- Introduction to Medical Insurance	100
HL00435- Introduction to Medical Transcription	140
HL00367- Medical Coding	300
HL00438- Introduction to Anatomy & Physiology	48
HL00016- Core Technical Skills in Healthcare	15
HL00050- Core First Aid	15
HL00414- Core Healthcare Provider CPR	6
HL00439- Medical Office Specialist Internship	95

**Professional Medical Coder Specialist – 1136 hours**

HL00342- Core Medical Terminology	98
HL00368- Medical Informatics	45
HL00287- Introduction to Medical Insurance	100
HL00367- Medical Coding	714
HL00438- Introduction to Anatomy & Physiology	48
HL00016- Core Technical Skills in Healthcare	15
HL00050- Core First Aid	15
HL00414- Core Healthcare Provider	6
HL00439- Medical Office Specialist Internship	95

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Nancy Johnson  
405-422-2216 (Best time to contact: 3:15-4:15)  
[njohnson@cvtech.edu](mailto:njohnson@cvtech.edu)

**Course Description** Business Office Technology provides students with technology and managerial skills needed for success in competitive business careers. Students learn basic office and computer skills including word processing, spreadsheet, database, and presentation software. Students who choose an accounting related major will develop an in-depth understanding of accounting concepts, theories, and procedures. Individualized and group instruction, combined with hands-on training, prepares students for careers in areas of accounting, customer service, and administrative support.

Medical Office Technology prepares students through training in medical administrative assisting, billing, coding, insurance and transcription. Other studies include MS Windows, Word, and Excel; medical terminology, anatomy and keyboarding.

**Instructional Methods** Instructional delivery consists of modules for individualized learning, group discussion, lecture, group and individual projects, field trips, guest speakers, computer software, online learning, observation, and on the job training. Employment, academic, social, and personal skills are incorporated throughout the program.

**Suggested Entry Level Skills** 9<sup>th</sup> grade reading level  
Basic math skills

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

<b>Occupations / Average Salary Range</b>	Administrative Assistant	\$26,540
	Customer Service Representative	\$27,280
	Accounts Payable/Receivable Clerk	\$28,340
	Bookkeeper	\$28,450
	Payroll	\$33,380
	Medical Insurance/Billing Specialist	\$8.50-11.00/hour
	Medical Coder	\$8.50-13.00/hour
	Medical Office Assistant	\$7.50-9.00/hour
	Professional Medical Coder Specialist	\$32,000/year with CPC Certification

**Certifications** Preparation for assessment/certification:  
Brainbench Industry Certifications  
Computer Technology credit (high school)  
Certified Professional Coder (CPC) from the American Academy of Professional Coders (AAPC)

<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.	
<b>Evaluation</b>	Daily Grade	20%
	Written Assignments & Tests	80%
<b>Grading Scale</b>	A = 90 – 100% B = 80 – 89% C = 70 – 79% D = 60 – 69% F = below 60 I = incomplete	
<b>Student Organization</b>	Health Occupations Students of America (HOSA) or Business Professionals of America (BPA)	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students for entry-level positions in business or medical office occupations.</li> <li>2. Students gain both the technical, employability, and interpersonal skills needed to effectively serve customers and clients.</li> <li>3. Students gain high-level technology and managerial skills needed for success in competitive careers.</li> <li>4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.</li> <li>5. Develop leadership skills through participation in the career tech student organizations HOSA or BPA.</li> <li>6. Practice the study skills and critical thinking skills needed to prepare students for higher education.</li> <li>7. Acquire contacts with industry representatives that will lead to potential employment for students.</li> </ol>	





TI00302- Drawing and Document Management	45
TI00625- Material and Equipment Specifications	45
TI00445- Principles of CAD Design	165
TI00880- Architecture Computer Aided Drafting and Design	120
TI00465- Engineering Computer Aided Drafting and Design	120
TI00541- Manufacturing Computer Aided Drafting and Design	120
TI00884- CAD Civil Introduction	60
TI00327- CAD Piping Introduction	60
TI00802- Workforce Staging	30
TI01059- Presentation Graphics Animation	195

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Chris Hedrick  
405-345-3421 (Best time to contact: 3:20-4:15)  
[chedrick@cvtech.edu](mailto:chedrick@cvtech.edu)

**Program Area Description** Emphasis is on basic computer aided drafting and technical, architectural and structural drafting. Graduates of the program qualify to be beginning drafters for the oil industry, department of transportation, and architectural, structural and engineering companies. Students who select the animation option are prepared for college-level work in information technology /animation.

**Instructional Methods** Instructional delivery consists of learning activity packets, online tutorials, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 9<sup>th</sup> grade reading level  
Basic math skills

**Resources** Books are provided at no cost to high school students; adult students may need to purchase books. *(Bookstore prices are subject to change.)*

**Occupations / Average Salary Range** Drafting/CAD Operator \$9.00 - \$17.50/hour

**Certifications** Preparation for assessment/certification:  
Computer Technology credit (high school)

**Completion Requirements** The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.

<b>Evaluation</b>	Tests and Quizzes	20%
	Portfolios	40%
	Daily Grade/On Task	20%
	Assignments	20%
	Leadership Participation	extra credit

**Grading Scale**

- A = 90 – 100%
- B = 80 – 89%
- C = 70 – 79%
- D = 60 – 69%
- F = below 60
- I = incomplete

**Student Organization** SkillsUSA

- Goals**
1. Prepare students for entry-level positions in CAD or drafting.
  2. Provide students with employability skills necessary to make them successful in the world of work.
  3. Practice effective communication skills.
  4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.
  5. Develop leadership skills through participation in the career tech student organization, SkillsUSA.
  6. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.
  7. Develop character traits that will contribute to success on the job.





BT0003- Fundamentals of Web Design	120
BT00031- Design Tools and Electronic Marketing Strategies	120
BT00004- Web Scripting Foundations	120
BT00036- E-Commerce Site Production	120
BT00147- Web Application Development	120
BT00017- Network/Client Operating Systems	120

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Hital Damani  
405-345-3350 (Best time to contact: 3:20-4:15)  
[hdamani@cvtech.edu](mailto:hdamani@cvtech.edu)

**Program Area Description** Students will learn to write object oriented programs. They will use various programming languages to create event-driven programs and expand their knowledge used in business applications both for Windows and for the Web. Students will also learn to code game engines to create computer video games or other interactive applications with real-time graphics. The various languages that students will learn are HTML, PHP, JAVA, C#, Visual BASIC.Net, mySQL, and other scripting languages.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 10<sup>th</sup> grade reading level  
Basic math skills

**Resources** Books are provided at no cost to high school students; adult students may need to purchase books.

*(Bookstore prices are subject to change.)*

<b>Occupations / Average salary Range</b>	Web Designer	\$16,000-\$56,000/year
	Java Programmer	\$24,000-\$60,000/year
	.Net/C# Programmer	\$24,000-\$60,000/year

**Certifications** Preparation for testing/certification:  
 CompTIA A+ Certification  
 Brainbench C# Certification  
 Brainbench System Analysis  
 Brainbench Programming Concepts  
 Brainbench HTML5  
 Brainbench Javascript  
 Brainbench Technical Help Desk  
 Brainbench Presentation Skills  
 Brainbench Computer Technical Support  
 Brainbench Java 6 Fundamentals  
 Computer Technology credit (high school)

**Completion Requirements** The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student’s career goals.

**Evaluation**

Daily Grade	25%
Lab Grade	25%
Tests	50%

*Students can earn bonus points on pop quizzes, special projects and professional dress.*

**Grading Scale**

- A = 90 – 100%
- B = 80 – 89%
- C = 70 – 79%
- D = 60 – 69%
- F = below 60
- I = incomplete

**Student Organization** Business Professionals of America (BPA)

## Goals

1. Prepare students for entry-level positions in computer programming and/or to pursue higher education.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.
5. Develop leadership skills through participation in the career tech student organization, BPA.
6. Provide students with the study skills and critical thinking skills needed to prepare them for higher education.
7. Develop character traits that will contribute to success on the job.



**Home Health Care Nursing Aide (HHA) – 16 hours**

HL00001- Home Health Care Nursing Assistant 16

**Medication Administration Technician (MAT) – 16 hours**

HL00359- Medication Administration Technician 16

**Nursing Assistant (CNA) – 511 hours**

HL00032- Health Careers Core Curriculum (Technology Center) 225

HL00342- Core Medical Terminology 60

HL00046- Anatomy and Physiology 120

HL00169- Core Healthcare Provider CPR and First Aid 15

HL00004- Long Term Care Aide 91

**Restorative Aide – 571 hours**

HL00032- Health Careers Core Curriculum (Technology Center) 225

HL00342- Core Medical Terminology 60

HL00046- Anatomy and Physiology 120

HL00169- Core Healthcare Provider CPR and First Aid 15

HL00004- Long Term Care Aide 91

HL00008- Restorative Care Aide 60

**Hours** 1050 (3 hours/day = 525 hours per year)

**Instructor** Angela Siegrist  
405-345-3424 (Best time to contact: 3:15-4:15)  
[asiegrist@cvtech.edu](mailto:asiegrist@cvtech.edu)

**Program Area Description** Gain core knowledge in anatomy, physiology, medical terminology, medical math, first aid/CPR and communication pertaining to the health sector. Advanced students may choose from CNA, MAT, Advanced Unlicensed Assistant, Certified Medication Aide, Medical Assisting and Home Health Care Nursing Assistant career majors.

**Instructional Methods** Instructional delivery consists of modules for individualized learning, lecture, group and individual projects, guest speakers, field trips, computer software and observation. Students gain hands-on experience in lab and clinical settings. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 8<sup>th</sup> grade reading level  
Basic math skills; Algebra

**Resources** Books are provided at no cost to high school students. Adults should contact the instructor for a list of books and other supplies.

*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary</b>	Nursing Assistant	\$7.25-\$10.00/hour
	Medication Administration Technician	\$7.25-\$10.00/hour
	Advanced Unlicensed Assistant	\$10.00-\$14.00/hour
	Certified Medication Aide	\$7.25-\$10.50/hour
	Home Health Care Nursing Assistant	\$7.25-\$10.00/hour
	Medical Assistant	\$10.25-\$14.20/hour

**Certifications** Preparation for assessment/certification:  
Holt/El Reno offers first year certifications which will transfer to the second year.

- Nursing Assistant (CNA)
- Medication Administration Technician (MAT)
- Advanced Unlicensed Assistant (AUA)
- Certified Medication Aide (CMA)
- Home Health Care Nursing Assistant (HHA)
- Medical Assistant, Phlebotomy (MA)

National Health Science Assessment available after the first year  
Anatomy and Physiology (High School Science Credit)

**Completion Requirements** The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.

<b>Evaluation</b>	Written Assignments	25%
	Contract Grade	25%
	Lab/Clinical Skills	25%
	Tests	25%

**Grading Scale**

A = 90 – 100%  
B = 80 – 89%  
C = 70 – 79%  
D = 60 – 69%  
F = below 60  
I = incomplete

**Student Organization** Health Occupations Students of America (HOSA)

**Clothing Requirements**

Navy tops (*to be checked out*) and khaki scrub pants are required for clinicals, OJE (On-the-Job Experience) and other activities designated by the school.

**Goals**

1. Prepare students to become professionally-skilled health care workers ready to begin their careers in the health care industry.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Provide students with the writing, grammar and math skills necessary to become successful as an employee.
5. Develop leadership skills through participation in the career tech student organization, HOSA.
6. Provide students with the study skills and critical thinking skills needed to prepare them for lifelong learning.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to job success.

<b>Program</b>	<b>Math</b>
<b>Hours</b>	80-85 minute classes every other day and alternating Fridays.
<b>Instructor</b>	Cheryl Brannum 405-345-3356 (Best time to contact: 9:45-10:00 am or 1:45-2:00pm) <a href="mailto:cbrannum@cvtech.edu">cbrannum@cvtech.edu</a>
<b>Course Description</b>	Math classes are available as pull-out courses, both in morning and afternoon classes. They are available for 11 <sup>th</sup> or 12 <sup>th</sup> grade students. Classes are taught by a teacher certified in the subject areas. Seat time requirement must be fulfilled. Students will attend 80-85 minutes every other day and on alternating Fridays. When enrolled, attendance is mandatory. Students will receive one math credit (1/2 unit) for each semester successfully completed; credit for the technology course will be reduced by one credit. Schools on block schedule will grant credit according to their policy. Courses qualify for both high school graduation and college entrance requirements and are aligned with the State Department of Education's PASS objectives. Local schools must approve and transcript the credit.
<b>Instructional Methods</b>	Instructional delivery consists of lecture, group and individual projects, computer software and observation. Students gain hands-on experience through participation in labs and special projects.
<b>Suggested Entry Level Skills</b>	9 <sup>th</sup> grade reading level Basic math skills, Algebra I is a prerequisite.
<b>Resources</b>	Books are provided at no cost to high school students. Scientific calculator is suggested for Geometry. Graphing calculator is provided for Algebra II, Trigonometry/Pre-Calculus and AP Statistics. Notebook paper and pencils are required for all classes.
<b>College Credit/Certifications</b>	Courses qualify for both high school graduation and college entrance requirements. Preparation for assessment/certification: College credit is given to AP Statistics students who score high enough on their AP Exams (colleges set the standards).

<b>Courses</b>	Geometry Algebra II Trigonometry/Precalculus AP Statistics	
<b>Evaluation</b>	Daily and/or Chapter Notes	10%
	Exercises	30%
	Daily assessments/Projects/labs	20%
	Assessments	30%
	9-weeks Assessments	10%
<b>Grading Scale</b>	A = 90 – 100% B = 80 – 89% C = 70 – 79% D = 60 – 69% F = below 60 I = incomplete	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Practice effective verbal and written communication skills.</li> <li>2. Develop and apply problem solving and critical thinking skills.</li> <li>3. Develop leadership and teamwork skills through group activities and projects.</li> <li>4. Instill positive thinking and self confidence.</li> <li>5. Prepare students for higher education.</li> </ol>	

**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.  
Only high school students are eligible to enroll in this program.**

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**CVTC Program Area: Pre-Engineering**

**Career Major:** (Project Lead the Way) Pre-Engineering

**Course Breakdown by Career Major:**

<b>Career Majors:</b>	<u><b>Hours</b></u>
<b><u>PLTW Pre-Engineering – 960 hours</u></b>	
ST00023- Introduction to Engineering Design	120
ST00024- Principles of Engineering	120
ST00010- Trigonometry/ Pre-Calculus	120
ST00011- Pre-AP Physics	120
ST00021- Digital Electronics	120
ST00061- AP Calculus BC	120
ST00063- AP Physics C	120
ST00022- Engineering Design and Development	120

**Hours**            A.M. class: 8:20-11:20  
                         P.M. class: 12:20-3:20

**Instructors**       Willis Shanor  
                         405-345-3354 (Best time to contact: 3:20-4:15)  
                         [wshanor@cvtech.edu](mailto:wshanor@cvtech.edu)  
  
                         Angela Northcutt  
                         405-345-3355 (Best time to contact: 3:20-4:15)  
                         [anorthcutt@cvtech.edu](mailto:anorthcutt@cvtech.edu)

**Program Area Description**       Pre-Engineering college preparatory education combines advanced math and science with hands-on, real-world application of engineering principles. Design a city, program a robot and do other projects while learning engineering concepts. Classes are taught by a teacher certified in the subject areas. Students will receive one math and one science credit and two elective engineering credits for each year successfully completed. Courses qualify for both high school graduation and college entrance requirements and are aligned with the State Department of Education’s PASS objectives.

**Instructional Methods**       Instructional delivery consists of lecture, group and individual projects, computer software and observation. Students gain hands-on experience through participation in labs and special projects.

**Admission Criteria** The program is for juniors and seniors who indicate an interest in engineering. Sophomores who have completed Algebra II may be accepted on an exception basis.

A student who has completed Algebra II, is in the Plan Test top 30<sup>th</sup> percentile,\* and has a grade B or higher in high school math and science courses may be accepted.

A student who has completed Algebra II with a Plan Test percentile between 30<sup>th</sup> and 40<sup>th</sup>, or with a Plan Test percentile in the top 30<sup>th</sup> but with a math or science grade below B, may substitute verifiable recommendations from both a math and science Pre AP teacher. The recommendations must specifically address any grade below a B, or address why the Plan Score would not inhibit ability to succeed in the program.

A student who has not completed Algebra II must meet the 30<sup>th</sup> percentile Plan Score Criteria, have the verifiable recommendations and have no math or science grades below a B.

If the number of eligible candidates exceed the number of seats then students will be selected based on the normalized average of the Plan Score and Weighted GPA with students who have completed Algebra II being given highest priority.

Alternative test scores will be evaluated if no Plan Score is available.

\*A student in the top 30<sup>th</sup> percentile will be in the top 30<sup>th</sup> percentile in both the math and science scores.

**Retention Criteria** A student must make a B or higher each semester to systemically progress to the next semester.

A grade of C requires communication between CVTC staff and parent with the goal of improving the grade.

A grade of D is cause for cessation of the student's involvement in the program at the end of the current school year.

A grade of F is cause for cessation of the student's involvement in the program at the end of the current semester.

**Resources** Course specific materials are provided at no cost. Notebook, paper, pen and pencils are required for all classes.

**Certifications** Preparation for assessment/certification:

Courses qualify for both high school graduation and college entrance requirements.

Computer Technology credit (high school)

Many students earn college credit in the AP courses.

Ask about *Project Lead the Way* and college credit hours that may be earned.

<b>Evaluation</b>	<b>Course</b>	<b>Daily</b>	<b>Tests/Quizzes/Presentations</b>
	IED / POE	100%	
	DE/EDD	80%	20%
	AP Calculus BC and Pre-AP Calculus	30%	70%

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<b>Course</b>	<b>Homework/ Quizzes</b>	<b>Labs/ Project</b>	<b>Regular Exams</b>	<b>Final Exam</b>
AP Physics C	30%	20%	30%	20%

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<b>Course</b>	<b>Homework/ Quizzes</b>	<b>Labs</b>	<b>Regular Exams</b>	<b>Final Exam</b>
Pre-AP Physics	35%	15%	30%	20%

**Grading Scale**

A = 90 – 100%  
 B = 80 – 89%  
 C = 70 – 79%  
 D = 60 – 69%  
 F = below 60  
 I = incomplete

- Goals**
1. Practice effective verbal and written communication skills.
  2. Develop and apply problem solving and critical thinking skills.
  3. Develop leadership and teamwork skills through group activities and projects.
  4. Instill positive thinking and self confidence.
  5. Prepare students for higher education.
  6. Pass AP tests for college credit.





<b>Occupations/ Average Salary</b>	Acute Care Nursing Assistant	\$7.25-\$10.00/hour
	Certified Nurse Aide (CNA)	\$7.25-\$10.00/hour
<b>Certifications</b>	Preparation for assessment/certification: <ul style="list-style-type: none"> <li>• Nursing Assistant (CNA)</li> <li>• Brainbench Industry Certifications-Medical Terminology &amp; HIPAA</li> </ul>	
<b>Completion Requirements</b>	Successfully complete competencies.	
	Average of 80% or above on tests, assignments and activities in all courses except CNA where 75% is required	
<b>Evaluation</b>	Written tests, lab skills, clinical skills, assignments and activities	
<b>Student Organization</b>	Health Occupations Students of America (HOSA); Available through Health Careers	
<b>Clothing Requirements</b>	Follow Canadian Valley Technology Center dress code for classroom and lab. Clean, neat scrubs of any color for clinicals	
<b>Goals</b>	<ol style="list-style-type: none"> <li>1. Prepare students to become professionally-skilled health care workers ready to begin their careers in the health care industry.</li> <li>2. Provide students with employability skills necessary to make them successful in the world of work.</li> <li>3. Practice effective communication skills.</li> <li>4. Provide students with writing, grammar and math skills necessary to become successful as a healthcare employee.</li> <li>5. Develop professional skills through participation in selected HOSA activities.</li> <li>6. Provide students with study skills and critical thinking skills needed to prepare them for lifelong learning.</li> <li>7. Acquire contacts with industry representatives that will lead to potential employment for students.</li> <li>8. Develop character traits that will contribute to success on the job.</li> </ol>	

**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.**

**Only adults are eligible to enroll in this program.**

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**CVTC Program Area:                    Medical Office Specialist (BIS)**

**Career Majors:**                                    Medical Office Specialist

<b>Career Major:</b>	<b><u>Hours</u></b>
<b><u>Medical Office Specialist – 1122 hours</u></b>	
HL00436- Introduction to Microsoft Programs	30
HL00228- Computer Keyboarding	45
HL00436- Introduction to Microsoft Programs	138
HL00365- Introduction to Medical Office	96
HL00342- Core Medical Terminology	48
HL00438- Introduction to Anatomy and Physiology	120
HL00367- Medical Coding	300
HL00287- Introduction to Medical Insurance	96
HL00016- Core Technical Skills in Healthcare	15
HL00368- Medical Informatics	45
HL00435- Introduction to Medical Transcription	48
HL00414- Core Healthcare Provider CPR	6
HL00050- Core First Aid	15
HL00439- Medical Office Specialist Internship	120

**Hours**                                    Vary Monday through Thursday, 8:00 a.m. to 4:00 p.m.

**Instructor**                                Christi Walker  
405-345-3349 (Best time to contact: 3:00-4:00)  
[cwalker@cvtech.edu](mailto:cwalker@cvtech.edu)

**Program Area Description**                    The Medical Office Specialist career major prepares students through training in administrative medical assisting, medical terminology, basic anatomy and physiology, medical coding, medical insurance, and electronic health record. This training prepares the student for employment in the medical office in the medical billing and medical coding field as well as an administrative medical assistant. Brainbench certifications are available.

**Instructional Methods**                                Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

<b>Suggested Entry Level Skills</b>	9 <sup>th</sup> grade reading level Basic math skills										
<b>Resources</b>	Adults should contact the bookstore for a list of books. All students will be required to purchase supplies costing approximately \$15-\$20.  <i>(Bookstore prices are subject to change)</i>										
<b>Occupations/ Average Salary Range</b>	<table border="0"> <tr> <td>Medical Insurance/Billing Specialist</td> <td>\$8.50-11.00/hour</td> </tr> <tr> <td>Medical Coder</td> <td>\$8.50-13.00/hour</td> </tr> <tr> <td>Medical Office Assistant</td> <td>\$8.00-9.50/hour</td> </tr> <tr> <td>Medical Administrative Assistant</td> <td>\$9.00-11.00/hour</td> </tr> <tr> <td>Medical Transcription</td> <td>\$8.00-10.50/hour</td> </tr> </table>	Medical Insurance/Billing Specialist	\$8.50-11.00/hour	Medical Coder	\$8.50-13.00/hour	Medical Office Assistant	\$8.00-9.50/hour	Medical Administrative Assistant	\$9.00-11.00/hour	Medical Transcription	\$8.00-10.50/hour
Medical Insurance/Billing Specialist	\$8.50-11.00/hour										
Medical Coder	\$8.50-13.00/hour										
Medical Office Assistant	\$8.00-9.50/hour										
Medical Administrative Assistant	\$9.00-11.00/hour										
Medical Transcription	\$8.00-10.50/hour										
<b>Certifications</b>	<p>Preparation for assessment/certification:</p> <p>American Association of Professional Coders Certification CPC-A</p> <p>American Health Information Management Association Certification CCA</p> <p>Brainbench Industry Certifications</p> <p>Medical Terminology ICD-CPT Medical Coding Medical Billing Medical Office Skills</p>										
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.										
<b>Evaluation</b>	Assignments and tests must be completed at 70% for most components. Safety must be completed at 100%.										
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>F = 0 – 69%</p>										
<b>Student Organization</b>	Health Occupations Students of America (HOSA); Available through Health Careers										
<b>Clothing Requirements</b>	Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area.										

## Goals

1. Prepare students for entry-level positions in medical coding office industry.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.
5. Develop professional skills through participation in selected HOSA activities.
6. Practice the study skills and critical thinking skills needed to prepare students for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.



**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.**

**Only adults are eligible to enroll in this program.**

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**CVTC Program Area: Clinical Medical Assistant (BIS)**

**Career Majors:** Clinical Medical Assisting

**Career Major:**

**Hours**

**Clinical Medical Assisting – 698 hours**

HL00046- Anatomy and Physiology	120
HL00342- Core Medical Terminology	48
HL00530- Intro to Medical Assisting	60
HL00226- Clinical Procedures I	185
HL00233- Pharmacology	45
HL00227- Clinical Procedures II	120
HL00542- Clinical Practice	120

**Hours** Vary Monday through Thursday, 8:00 a.m. to 4:00 p.m.

**Instructor** Vicky Popel  
405-345-3361 (Best time to contact: 3:00 pm -4:00 pm, Monday through Thursday)  
[vpopel@cvtech.edu](mailto:vpopel@cvtech.edu)

**Program Area Description** The Clinical Medical Assistant program prepares students to work in a physician’s office or clinic performing the duties of a clinical medical assistant. Studies include medical assisting basics, CPR, First Aid, medical terminology, anatomy and physiology, and selected administration skills used to assist in any part of the office. In addition the program includes pharmacology, administration of oral, intradermal, subcutaneous, and intramuscular medications. Procedures included are basic clinical procedures such as vital signs, obtaining a medical history and assisting with minor office procedures, as well as selected disorders of each body system and related clinical skills in the medical office.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 9<sup>th</sup> grade reading level  
Basic math skills

<b>Resources</b>	All students will be required to purchase books, uniforms and special supplies. A list will be provided the first day of class. <i>(Bookstore prices are subject to change)</i>		
<b>Occupations/ Average Salary Range</b>	Medical Assistant	\$13.87/hour	\$28,860/yearly
<b>Certifications</b>	Preparation for assessment/certification:  Brainbench Industry Certifications - Medical Terminology & HIPAA		
<b>Completion Requirements</b>	The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.		
<b>Evaluation</b>	Assignments and tests must be completed at a minimum of 80%.		
<b>Grading Scale</b>	A = 94 – 100% B = 87 – 93% C = 80 – 86% F = 0 – 79%		
<b>Student Organization</b>	Health Occupations Students of America (HOSA); available through Health Careers.		
<b>Clothing Requirements</b>	Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area. Clean, neat scrubs of any color are required for clinical rotation.		

## Goals

1. Prepare students for entry-level positions in clinical medical office area.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.
5. Develop professional skills through participation in selected HOSA activities.
6. Practice the study skills and critical thinking skills needed to prepare students for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.



**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.**

**Only adults are eligible to enroll in this program.**

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**CVTC Program Area:                   Administrative Medical Office Specialist  
(BIS)**

**Career Majors:**                                   Administrative Medical Office Specialist

<b>Career Major:</b>	<b>Hours</b>
<b><u>Administrative Medical Office Specialist – 708 hours</u></b>	
BT00162- MS Word and Computer Literacy	30
HL00228- Computer Keyboarding	48
HL00436- Introduction to Microsoft Programs	138
HL00365- Introduction to Medical Office	96
HL00342- Core Medical Terminology	48
HL00438- Introduction to Anatomy & Physiology	48
HL00287- Introduction to Medical Insurance	96
HL00368- Medical Informatics	48
HL00016- Core Technical Skills in Healthcare	15
HL00169- Core Healthcare Provider CPR and First Aid	21
HL00439- Medical Office Specialist Internship	120

**Hours**                                   Vary Monday through Thursday, 8:00 a.m. to 4:00 p.m.

**Instructor**                               Christi Walker  
  
405-345-3349 (Best time to contact: 3:00 -4:00)  
[cwalker@cvtech.edu](mailto:cwalker@cvtech.edu)

**Program Area Description**                   The Administrative Medical Office Specialist career major prepares students through training in administrative medical assisting, medical billing, and electronic health record. This training prepares the student for employment in the medical office in an administrative capacity. Brainbench certifications are available.

**Instructional Methods**                   Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills**                   9<sup>th</sup> grade reading level  
  
Basic math skills

304

**Resources** Adults should contact the bookstore for a list of books. All students will be required to purchase supplies costing approximately \$15-\$20.  
*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary Range</b>	<u>Occupation</u>	<u>Wage hourly</u>
	Medical Office Assistant	\$8.00-9.50/hour
	Medical Administrative Assistant	\$9.00-11.00/hour
	Patient Services	\$8.00-10.50/hour

**Certifications** Preparation for assessment/certification:  
American Medical Technologists Certification  
    Medical Administrative Specialist (CMAS)  
Brainbench Industry Certifications  
    Medical Terminology  
    Medical Office Skills

**Completion Requirements** The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.

**Evaluation** Assignments and tests must be completed at 70% for each component. Safety must be completed at 100%.

**Grading Scale**  
A = 90 – 100%  
B = 80 – 89%  
C = 70 – 79%  
F = 0 – 69%

**Student Organization** Health Occupations Students of America (HOSA); available through Health Careers.

**Clothing Requirements** Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area. Clean, neat scrubs of any color are required for clinical rotation.

## Goals

1. Prepare students for entry-level positions in an administrative medical office area.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.
5. Develop professional skills through participation in selected HOSA activities.
6. Practice the study skills and critical thinking skills needed to prepare students for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.



**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.**

**Only adults are eligible to enroll in this program.**

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**CVTC Program Area: Health Unit Clerk (BIS)**

**Career Majors:** Health Unit Clerk

**Career Major:**

**Hours**

**Health Unit Clerk– 722 hours**

HL00342- Core Medical Terminology	48
HL00169- Core Healthcare Provider CPR and First Aid	21
HL00046- Anatomy and Physiology	120
HL00032- Health Careers Core Curriculum (Technology Center)	225
HL00228- Health Unit Clerk	200
HL00228- Computer Keyboarding	48
HL00574- Health Unit Clerk Internship	60

**Hours** Vary Monday through Thursday, 8:00 a.m. to 4:00 p.m.

**Instructor** Christi Walker  
405-245-3349 (Best time to contact: 3:00 - 4:00)  
[cwalker@cvtech.edu](mailto:cwalker@cvtech.edu)

**Program Area Description** The Health Unit Clerk career major prepares students through training in medical terminology, basic anatomy and health unit clerk curriculum. This training prepares the student for employment in unit clerk or unit secretary in an acute care facility. Brainbench certifications are available.

**Instructional Methods** Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills** 9<sup>th</sup> grade reading level  
Basic math skills

<b>Resources</b>	<p>Adults should contact the bookstore for a list of books. All students will be required to purchase supplies costing approximately \$15-\$20.</p> <p style="text-align: center;"><i>(Bookstore prices are subject to change)</i></p>						
<b>Occupations/ Average Salary Range</b>	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Occupation</u></th> <th style="text-align: left;"><u>Wage hourly</u></th> </tr> </thead> <tbody> <tr> <td>Unit Clerk</td> <td>\$7.50-9.00/hour</td> </tr> <tr> <td>Unit Secretary</td> <td>\$8.00-9.50/hour</td> </tr> </tbody> </table>	<u>Occupation</u>	<u>Wage hourly</u>	Unit Clerk	\$7.50-9.00/hour	Unit Secretary	\$8.00-9.50/hour
<u>Occupation</u>	<u>Wage hourly</u>						
Unit Clerk	\$7.50-9.00/hour						
Unit Secretary	\$8.00-9.50/hour						
<b>Certifications</b>	<p>Preparation for assessment/certification:</p> <p>National Association of Health Unit Coordinators Certification</p> <p style="padding-left: 40px;">Health Unit Coordinator</p> <p>Brainbench Industry Certification</p> <p style="padding-left: 40px;">Medical Terminology</p>						
<b>Completion Requirements</b>	<p>The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student's career goals.</p>						
<b>Evaluation</b>	<p>Assignments and tests must be completed at 70% for most components. Safety must be completed at 100%.</p>						
<b>Grading Scale</b>	<p>A = 90 – 100%</p> <p>B = 80 – 89%</p> <p>C = 70 – 79%</p> <p>F = 0 – 69%</p>						
<b>Student Organization</b>	<p>Health Occupations Students of America (HOSA); available through Health Careers.</p>						
<b>Clothing Requirements</b>	<p>Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area. Clean, neat scrubs of any color are required for clinical rotation.</p>						

## Goals

1. Prepare students for entry-level positions in clinical medical office area.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.
5. Develop professional skills through participation in selected HOSA activities.
6. Practice the study skills and critical thinking skills needed to prepare students for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.



**Offered on the Dr. Earl Cowan Campus, SW 15<sup>th</sup> and Czech Hall Road.**

**Only adults are eligible to enroll in this program.**

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**CVTC Program Area:                    Medical Coding Specialist(BIS)**

**Career Majors:**                        Medical Coding Specialist

<b>Career Major:</b>	<b><u>Hours</u></b>
<b><u>Medical Coding Specialist– 1169 hours</u></b>	
BT00162- MS Word and Computer Literacy	30
HL00228- Computer Keyboarding	48
HL00436- Introduction to Microsoft Programs	138
HL00365- Introduction to Medical Office	96
HL00342- Core Medical Terminology	48
HL00438- Introduction to Anatomy & Physiology	120
HL00367- Medical Coding	420
HL00287- Introduction to Medical Insurance	120
HL00368- Medical Informatics	48
HL00414- Core Healthcare Provider CPR	6
HL00050- Core First Aid	15
HL00575- Professional Medical Coder Internship	80

**Hours**                                    Vary Monday through Thursday, 8:00 a.m. to 4:00 p.m.

**Instructor**                            Christi Walker  
  
405-345-3349 (Best time to contact: 3:00-4:00)  
  
[cwalker@cvtech.edu](mailto:cwalker@cvtech.edu)

**Program Area Description**            The Medical Coding Specialist career major prepares students through training in administrative medical assisting, medical terminology, basic anatomy and physiology, medical coding, medical insurance, and electronic health record. This training prepares the student for employment in the medical office in the medical billing and medical coding field as well as an administrative medical assistant. Brainbench certifications are available.

**Instructional Methods**                Instructional delivery consists of learning activity packets, modules for individualized learning, lecture, group and individual projects, field trips, computer software and observation. Employability skills and academic skills instruction are incorporated with occupational skills training throughout the program.

**Suggested Entry Level Skills**            9<sup>th</sup> grade reading level  
  
Basic math skills

312

**Resources** All students will be required to purchase books, uniforms and special supplies.  
 A list will be provided the first day of class.  
*(Bookstore prices are subject to change)*

<b>Occupations/ Average Salary Range</b>	<u>Occupation</u>	<u>Wage hourly</u>
	Medical Insurance/Billing Specialist	\$8.50-11.00/hour
	Medical Coder	\$8.50-13.00/hour
	Medical Office Assistant	\$8.00-9.50/hour
	Medical Administrative Assistant	\$9.00-11.00/hour
	Patient Services Representative	\$8.00-10.50/hour

**Certifications** Preparation for assessment/certification:  
 American Association of Professional Coders Certification  
 CPC-A  
 American Health Information Management Association Certification  
 CCA  
 Brainbench Industry Certifications  
 Medical Terminology  
 ICD-CPT Medical Coding  
 Medical Billing  
 Medical Office Skills

**Completion Requirements** The instructor will determine the criteria to receive a completion certificate. This will include the successful completion of Career Major(s) and competency test(s) based on each student’s career goals.

**Evaluation** Assignments and tests must be completed at 70% for most components. Safety must be completed at 100%.

**Grading Scale**  
 A = 90 – 100%  
 B = 80 – 89%  
 C = 70 – 79%  
 F = 0 – 69%

**Student Organization** Health Occupations Students of America (HOSA); available through Health Careers.

**Clothing Requirements** Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area. Clean, neat scrubs of any color are required for clinical rotation.

## Goals

1. Prepare students for entry-level positions in medical coding office industry.
2. Provide students with employability skills necessary to make them successful in the world of work.
3. Practice effective communication skills.
4. Strengthen the writing, grammar and math skills necessary to become successful as an employee.
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6. Practice the study skills and critical thinking skills needed to prepare students for higher education.
7. Acquire contacts with industry representatives that will lead to potential employment for students.
8. Develop character traits that will contribute to success on the job.

Canadian Valley Technology Center, District #6, is in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Title IX of the Education Amendments of 1972, and does not discriminate on the basis of race, ethnicity, religion, national origin, age, sex/gender, qualified handicapped, or veteran status in any of its policies, practices, or procedures. These equal opportunity provisions include, but are not limited to admissions, employment, financial aid, and student services.

Revised 1/28/13

**Canadian Valley Technology Center  
Program Syllabi  
Document Additions 2013-14 to 2014-15**

New Program Areas Summary

Several industry certifications have been added to this year's syllabi. They are outlined below. Additionally, a handful of CVTC Program Areas have been added to the course offerings. They are also identified below. Finally, all reference to college credit has been removed from the document. Due to accreditation issues with the Higher Learning Commission CVTC will not be able to offer direct college credit for their coursework.

<b>NEW PROGRAM AREA</b>
Digital Media Technology
Project Search
Business and Medical Office Technology
Administrative Medical Office Specialist
Health Unit Clerk
Medical Coding Specialist

## New Industry Certifications

<b>EXISTING PROGRAM AREA</b>	<b>NEW CERTIFICATION</b>
Automotive Collision Technology	Automotive Service Excellence (ASE) For Students Certified Program
Automotive Service Technology	9 Oklahoma Competency Tests through ODCTE to include: Brakes, Steering and Suspension, Manual Transmission and Drivetrain, Engine Repair, Engine Performance, Heating and Air Conditioning, Automatic Transmission
Aviation Maintenance Technology	FAA Mechanics Certificate with Airframe and Powerplant Ratings
Computer Information Systems	CompTIA Linux+, Microsoft Technology Associate, Microsoft Certified Solutions Associate, Cisco Certified Network Administrator, Linux Professional Institute LPIC-1, SUSE Certified Linux Administrator
Diesel Technology	ASE Certified Program Certificates to include: Brakes, Steering and Suspension, Electrical, Diesel Engines, Preventative Maintenance
Early Care and Education	Early Care and Education Entry Level, Early Care and Education Teacher Assistant, Early Care and Educaiton Master Teacher, American Association CPR/First Aid
Electrical Trades	Residential Certification, Commercial Certification, NCCER Certification
Health Careers	Home Health Care Aid, National Health Care Foundation Skills Assessment, Dental Assistant, Veterinary Assistant, Pharmacy Technician
HVAC and Refrigeration	Advanced Placement with Sheet Metal Union, NCCER Certification
Practical Nursing	Long Term Care Assistant, Home Health Aid, Certified Medical Assistant
Precision Machine Technology	Drill Press, Engine Lathe, Computer Numerical Control, National Institute for Metalworking Skills
Computer Programming	CompTIA A+, Brainbench C#, Brainbench System Analysis, Brainbench Programming Concepts, Brainbench HTML5, Brainbench Javascript, Brainbench Technical Help Desk, Brainbench Presentation Skills, Brainbench Computer Tech Support, Brainbench Java 6 Fundamentals
Medical Office Specialist	American Association of Professional Coders CPC-A, American Health Information Management Association CCA, Brainbench Industry Medical Terminology, ICD-CPT Medical Coding, Medical Billing, Medical Office Skills

October 2014

**MEMORANDUM**

**TO:** Secondary School Superintendents

**FROM:** Janet Cooper  
Oklahoma Department of Career and Technology Education

**SUBJECT:** Contract for Career and Technology Education Programs

Enclosed is your *FY15 Contract for Secondary Career and Technology Education Programs*. This includes (1) a list of the *CareerTech* programs being offered at your school through the Oklahoma Department of Career and Technology Education during the 2014-15 school year, (2) the *Assurances of Compliance*, and (3) the *Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements* forms that must be on file for subrecipients of federal funds.

Once your local board approves the Contract, obtain the appropriate signatures (no stamps), and return it to the Federal Legislation Assistance Division at the address below by December 19, 2014 . Retain a copy at your school.

If you have any questions concerning your contract or the debarment form, please contact me by telephone at (405) 743-5130 or by e-mail at [janet.cooper@careertech.ok.gov](mailto:janet.cooper@careertech.ok.gov) or **Josh Miller** by telephone at (405) 743-5401 or by e-mail at [josh.miller@careertech.ok.gov](mailto:josh.miller@careertech.ok.gov)



**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION  
 CONTRACT FOR SECONDARY PROGRAMS  
 OF STATE OR FEDERAL AID TO DISTRICTS FOR FY 2015**

SEAN MCDANIEL, SUPERINTENDENT  
 MUSTANG SCHOOL SYSTEM  
 906 S HEIGHTS DR  
 MUSTANG OK 73064-3599

Date: 10/07/14

TYPE OF AID	Project Code
Program Assistance Grant	412
2.0 AG EDUCATION	
1.0 BUS & INFO TECH ED	
3.0 FAM & CONSUMER SCIENCES	
1.0 MARKETING ED	
3.0 SCIENCE TECHNOLOGY ENGINEERING & MATH	
Summer Salary	411
2.0 AG EDUCATION	
State Teacher Salary Reimb	411
2.0 AG EDUCATION	
1.0 BUS & INFO TECH ED	
3.0 FAM & CONSUMER SCIENCES	
1.0 MARKETING ED	
3.0 SCIENCE TECHNOLOGY ENGINEERING & MATH	

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located.

RETAIN A COPY for your school files, RETURN this page and the signed assurances pages to:  
 Federal Legislation Assistance Division, ODCTE  
 1500 West Seventh Avenue  
 Stillwater, OK 74074-4364



OKLAHOMA STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION

CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2014-2015

It is understood and agreed that Oklahoma career and technology education funds will be used to assist in the development and maintenance of a career and technology education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, The Policies and Procedures Manual, the Carl D. Perkins Career and Technical Education Act of 2006, state laws, federal and state rules and regulations, and policies pertaining to career and technology education. The aforementioned district will provide funds necessary for a quality program and report such expenditures to the Oklahoma Department of Career and Technology Education. All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of the Oklahoma Department of Career and Technology Education by the established due date. The Salary and Teaching Schedule is one of these reports and is considered a part of this contract. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by the State Board.

The programs listed herein shall have an established local advisory committee to assist in their development and/or direction.

Each recipient of federal vocational funds will be subject to an evaluation of all federally funded programs, services, or activities using criteria established by the Oklahoma Department of Career and Technology Education.

The teacher(s) of the programs listed herein shall have a valid teaching certificate in the specific subject matter area. Other career and technology education personnel involved in the delivery of the program listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that programs provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten, eleven, or twelve calendar months. Should any program not be operational for the entire period of time as indicated on this listing and the Salary and Teaching Schedule that indicates the presence of an approved certified teacher, it is understood that funding will be reduced proportionately.

Furthermore, the aforementioned school district certifies that all such programs listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided career and technology education as specified in the Individual Education Plan (IEP) as appropriate.

Approved:

President, Board of Education

Date

Superintendent of Schools

Date

State Board of Career and Technology Education - October 2014

District Name (please print)

Date

Approved by the Board: [Signature]



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**Certifications Regarding Lobbying; Debarment, Suspension and Other  
Responsibility Matters; and Drug-Free Workplace Requirements  
Lower Tier**

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Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with the certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)."

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**1. Lobbying:** As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 34 CFR Part 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, A Disclosure Form to Report Lobbying, in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. Debarment, Suspension, and Other Responsibility Matters:** As required by Executive order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85-110-

(a) By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

(b) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

(c) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(d) The terms A covered transaction, A debarred, A suspended, A ineligible, A lower tier covered transaction, A participant, A person, A primary covered transaction, A principal, A proposal, and A voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

(e) The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

(f) The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(g) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Non-procurement List.

(h) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(i) Except for transactions authorized under paragraph (e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**3. Drug-Free Workplace: (Grantees Other Than Individuals)** As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Section 85.605 and 85.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about X

(1) The dangers of drug abuse in the workplace;

(2) The grantees policy of maintaining a drug-free workplace;

- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee willX
- (1) Abide by the terms of the statement; and  
 (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, SW (Room 3124, GSA Regional Office building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if workplaces not identified here are on file.

As the duly authorized representative of the applicant (district/institution), I hereby certify that the applicant (district/institution) will comply with the above certifications.

NAME OF SCHOOL DISTRICT / INSTITUTION	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

2014-2015  
31-0157-15/12

# Memo



To: Dr. Angela Mills, Assistant Superintendent of Academic Services  
From: Linda Atchley, Director of Instructional Programs

AM  
10-5-14  
CB

October 3<sup>rd</sup>, 2014

I respectfully request the Board, consider, discuss, and/or approve an additional pay stipend to conduct before/after school AP science labs for district high school students. This additional pay stipend will be \$18.00 per hour not to exceed 125 hours each and will be paid through gifted and talented program 198. Personnel conducting labs are:

Raymond Tom Garner – AP Chemistry  
Caroline Neel – AP Biology  
Clay Bowman – AP Physics



SEP 22 2014 AM 11:39

June 16, 2014

Dr. Pam Deering-Superintendent  
Midwest City-Del City Public Schools  
7217 SE 15  
Midwest City, OK 73110

Sean McDaniel-Superintendent  
Mustang Public Schools  
906 S Heights Dr  
Mustang, OK 73064

Dr. Fred Rhodes- Superintendent  
Putnam City Public Schools  
5401 NW 40<sup>th</sup>  
Oklahoma City, OK 73122

Dr. Robert Romines-Superintendent  
Moore Public Schools  
1500 SE 4<sup>th</sup> St  
Moore, OK 73160

Dr. David Goin-Superintendent  
Edmond Public Schools  
1001 West Danforth Road  
Edmond Ok, 73003-4801

Bradley Richards-Superintendent  
Crooked Oak Public School  
1901 SE 15 St  
Oklahoma City, OK

Cecilia J. Robinson  
Millwood Public Schools  
6724 Martin Luther King  
Oklahoma City, OK 73111

Robert Neu- Superintendent  
Oklahoma City Public Schools  
900 North Klein  
Oklahoma City, OK 73106

RE: Transportation of Homeless Students

Dear Superintendent:

The McKinney-Vento Act is a federal law that protects homeless children. Under the Act, a school district must provide transportation to an enrolled homeless student, even though the student may be physically located in a different school district. Oklahoma law however prohibits school buses from crossing the transportation boundaries of another district, with a few exceptions. One such exception is by the mutual agreement of the boards of education.

The enclosed Transportation Agreement is designed to comply with both the legal requirements in the event that a participating school district must provide transportation services to a homeless child who is physically located in another participating school district.

If your district wishes to participate in the Agreement, it must be approved by the board of education. If approved, please provide me with a signed copy of the Agreement and I will then provide each of the participating parties with an executed copy.

Respectfully,  
*Kathy Brown*  
Kathy Brown

cc: Terry Fraley, Executive Director of Federal Programs

In this document, the term “school district” is used to mean local educational agencies. The term “McKinney-Vento Act” refers only to Subtitle VII-B of the Act, the Education for Homeless Children and Youths program (42 U.S.C. §§11431-11435). The McKinney-Vento Act is a federal law that supersedes conflicting state laws or local policies.

**42.** Is transportation required if the school of origin is in another school district?

**A:** Yes. As long as attendance at the school of origin is feasible, transportation is required, even if it requires students to cross district lines. If two districts are involved, they must agree upon a method to apportion the cost and responsibility of transportation, or split it equally. 42 U.S.C. §11432(g)(1)(J)(iii). States should develop a system to assist with inter-district transportation issues, including disputes between districts regarding apportioning costs and responsibility. The state attorney general’s office may also be able to assist. States may have policies about shared fiscal responsibilities. The possibility of nonpayment does not affect districts’ obligation to provide transportation. Inter-district disputes cannot delay the immediate enrollment (defined as attending classes and participating fully in school activities) of children in the school selected. 42 U.S.C. §§11432(g)(3)(C), 11434A(1). Establishing inter-district transportation procedures will be essential to ensure that transportation is arranged quickly for students (see also Question 43.)

**43.** If a student is crossing district lines to remain at the school of origin, which district has primary responsibility to arrange and fund the transportation?

**A:** The McKinney-Vento Act first gives school districts and states the flexibility to agree upon a method to apportion cost and responsibility. The Act further states that in the absence of agreement, the two districts must apportion cost and responsibility equally. 42 U.S.C. §11432(g)(1)(J)(iii). However responsibility is divided, students must be provided with transportation without delay. In practice, states may wish to designate either the district of origin or the district of residence as the lead agency, to avoid any delays in initiating services while such disagreements are resolved. Any such delays would violate the McKinney-Vento Act’s requirement that students be immediately enrolled in the selected school

## TRANSPORTATION AGREEMENT

This Agreement is entered into by and between the following school districts, referred to collectively as "the Districts":

- \* Independent School District No. 12 of Oklahoma County, Oklahoma, a/k/a Edmond Public Schools;
- \* Independent School District No. 52 of Oklahoma County, Oklahoma, a/k/a Midwest City-Del City Public Schools;
- \* Independent School District No. 2 of Cleveland County, Oklahoma, a/k/a Moore Public Schools;
- \* Independent School District No. 69 of Canadian County, Oklahoma, a/k/a Mustang Public Schools;
- \* Independent School District No. 89 of Oklahoma County, Oklahoma, a/k/a Oklahoma City Public Schools;
- \* Independent School District No. 1 of Oklahoma County, Oklahoma, a/k/a Putnam City Public Schools;
- \* Independent School District No. 53 of Oklahoma County, Oklahoma, a/k/a Crooked Oak Public Schools; and
- \* Independent School District No. 37 of Oklahoma County, Oklahoma, a/k/a Millwood Public Schools.

1. Purpose: The Districts desire to enter into this Agreement to provide transportation services to homeless children so that they may have equal access to a free, appropriate public education.
2. Definition: For the purposes of this Agreement, "homeless children" are defined as individuals who lack a fixed, regular, and adequate nighttime residence. It includes children who are sharing housing with other persons due to loss of housing, economic hardship, or a similar reason. It includes children who are living in hotels, motels, trailer parks or camping grounds due to the lack of alternative accommodations. It includes children who are living in emergency or transitional shelters, who are abandoned in hospitals, or who are awaiting placement in a foster home. It includes children who have a primary nighttime residence that is a public or private place that is not designed for or ordinarily used as a regular sleeping accommodation for human beings. It includes children who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings. It includes migratory children who qualify as homeless children because they are living in circumstances described in this definition.
3. Term: This Agreement shall become effective when approved by all of the Districts and shall continue in effect until June 30, 2015, unless otherwise terminated. The parties may renew this Agreement for future fiscal years upon written agreement approved by each school district's board of education.

4. Termination: Any party may terminate its rights and obligations under this Agreement without cause upon thirty (30) days' written notice to the other parties. Such written notice shall be directed to the attention of the Superintendent of each of the Districts.
5. Transportation Services for Homeless Students: The District in which a homeless child is enrolled and attending ("Attending District") shall provide transportation services for the child. In order to provide transportation services to a homeless child who is not residing or living within the transportation boundaries of the Attending District, the Attending District may find it reasonably necessary to cross the transportation boundaries of one of the other Districts. Prior to crossing any transportation boundaries for the purpose of transporting a homeless child, the Attending District shall obtain written permission from the school district(s) whose transportation boundaries is/are affected. The Attending District must obtain permission for each child to whom transportation services will be provided. An Attending District which has been granted permission by another District may cross transportation boundaries only to the extent necessary to provide transportation services for the homeless child. The Districts agree that it is not necessary to obtain permission from the parties to this Agreement whose transportation boundaries are not affected by the transportation to the Attending District. The Districts shall use the attached form for seeking and approving the transportation of homeless children across transportation boundaries. The Transportation Director of each school district is authorized to request to cross transportation boundaries of another school district and is authorized to approve or deny requests to cross transportation boundaries from other school districts who are parties to this Agreement.
6. Payment: The Districts agree that the Attending District shall bear the costs incurred in providing transportation services for homeless children enrolled and attending school in the Attending District.
7. Amendment and Assignability: This Agreement may not be modified, changed, or varied except by a written instrument signed by the parties. This Agreement shall not be assigned by any party unless the other parties agree to the assignment in writing.
8. Construction: This Agreement shall be interpreted and construed according to the laws of the State of Oklahoma.

\_\_\_\_\_  
, Board President  
Mustang Public Schools

Date:

Attest: \_\_\_\_\_  
Clerk of the Board

## CALENDAR YEAR OF 2015

To be filed in the office of the County Clerk no later than December 15, 2014

DATE October 13, 2014

SCHOOL DISTRICT NAME AND NUMBER: Mustang Public Schools, I-069

ADDRESS: 906 South Heights Drive, Mustang, Oklahoma 73064

TELEPHONE (405) 376-2461

<u>DATE</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
January 12, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
February 9, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
March 9, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
April 13, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
May 11, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
June 8, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
July 13, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
August 10, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
September 14, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
October 12, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
November 9, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center
December 14, 2015	6:00 p.m.	Mustang Education Center/Maxine and George Morris Alternative Education Center

The address for the Mustang Education Center/Maxine and George Morris Alternative Education Center is 400 North Clear Springs Road, Mustang, Oklahoma 73064.

Name of Person Reporting Dates: Chad Fulton

Title: President of the Mustang Board of Education

Signature:

---



Post Office Box 1207  
El Reno, OK 73036-1207  
Telephone: (405) 262-6555  
Fax: (405) 262-6557

*Say YES to a better tomorrow*

October 2, 2014

Please review, sign, and return the enclosed agreement at your earliest convenience.

You may mail them to the above address, or you may fax them to (405) 262-6557.

If you have any questions, please do not hesitate to call me at (405) 295-6602.

Thank you,

Cindy Bacon, Quality Assurance  
Youth & Family Service, Inc.  
7565 East Highway 66  
El Reno, OK 73036  
[Cindy.bacon@yfsok.org](mailto:Cindy.bacon@yfsok.org)



Post Office Box 1207  
El Reno, OK 73036-1207  
Telephone: (405) 262-6555  
Fax: (405) 262-6557

*Say YES to a better tomorrow*

## Referral Plan and Agreement

Youth and Family Services, Inc.  
El Reno, Oklahoma

### Program Description

The Changing Directions Successfully Program is a curriculum-based program of services designed to intervene and prevent community youth from further development toward juvenile delinquency. The program was developed to serve Canadian County's Alternative Diversion Program for the first-time offenders as required by House Bill 2640, the Oklahoma "Juvenile Reform Act" of 1994. The session material includes skills training in socialization, communication, anger management, conflict resolution, cultural sensitivity, value awareness and behavior control. The parents are to be involved in the process. Participants will complete evaluations on each session and the total program. A notification of completion will be sent to the referral source.

### First-Time Offenders Program Definition

A First-Time Offenders Program is defined in the Juvenile Reform Act as follows: Alternative diversion programs for first time offenders means programs for juveniles who have been identified by law enforcement personnel, the District Attorney's office, or the Court as having committed acts, which are not serious enough to warrant adjudication through the juvenile court process, but which do indicate a need for intervention to prevent further development toward juvenile delinquency.

### Program Referral Process

Youth who meet the above definition will be referred from Municipal Courts, Law Enforcement, Juvenile Services Unit, Juvenile Bureau, Schools, Probation Officers, professionals and parents to Youth & Family Services, Inc. The referral should include the information as indicated on the attached form. When a referral is received, an appointment will be made to determine the appropriate provision of services. The physical, mental and emotional development of the youth, as well as age, gender, and offense will be considered in this determination. The youth will then be enrolled in the next available appropriate service program.



## FIRST OFFENDERS PROGRAM REFERRAL

Youth & Family Services  
PO Box 1207  
El Reno, OK 73036  
262-6555  
262-6557 (fax)

Date: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Juvenile's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ County of Residence: \_\_\_\_\_

### Guardian Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Parent: \_\_\_\_\_ Legal Guardian: \_\_\_\_\_ Other (specify): \_\_\_\_\_

Relationship to Juvenile: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

**Referral Source:** 01 - Self, 02 - Friend, 03 - Family, 04 - JSU, 05 - Child Welfare, 06 - Court/ DA,  
07 - Law Enforcement, 08 - School, 09 - Other Agency, 10 - Other

**Referral Reason:** 01 - Home/Family Problems, 02- School Problems, 03 - Runaway,  
04 - Law Violation, 05 - Awaiting Placement, 06- Drug/Alcohol Problems, 07 - Physical Abuse,  
08 - Sexual Abuse, 09 - Neglect, 10 - Suicide Threat / Attempt, 11 - Employment Problems

Worker: \_\_\_\_\_ Contact number: \_\_\_\_\_

Contact upon Completion: YES NO



Post Office Box 1207  
El Reno, OK 73036-1207  
Telephone: (405) 262-6555  
Fax: (405) 262-6557

OCT 6 2014 10:29 AM

*Say YES to a better tomorrow*

October 2, 2014

Please review, sign, and return the enclosed agreement at your earliest convenience.

You may mail them to the above address, or you may fax them to (405) 262-6557.

If you have any questions, please do not hesitate to call me at (405) 295-6602.

Thank you,

Cindy Bacon, Quality Assurance  
Youth & Family Service, Inc.  
7565 East Highway 66  
El Reno, OK 73036  
[Cindy.bacon@yfsok.org](mailto:Cindy.bacon@yfsok.org)



## YOUTH & FAMILY SERVICES, INC.

### Business Associate Agreement

Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the Privacy Rule.

Examples of specific definitions:

- a) Business Associate. "Business Associate" shall mean Mustang Public Schools.
- b) Covered Entity. "Covered Entity" shall mean Youth and Family Services, Inc.
- c) Individual. "Individual" shall have the same meaning as the term "individual" in 45 CFR 164.502(g).
- d) Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.
- e) Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- f) Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR 164.501.
- g) Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

### **Obligations and Activities of Business Associate**

- a) Business Associate agrees to not use or disclose Protected Health Information other than as permitted by the Agreement or as Required By Law.
- b) Business Associate agrees to use of appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- c) Business Associate agrees to mitigate, to the extent practical, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of the Agreement.
- d) Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.

- e) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f) Business Associate agrees to provide access, at the request of Covered Entity, to Protected Health Information, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- g) Business Associate agrees to make any amendment(s) to Protected Health Information that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of Covered Entity or an Individual.
- h) Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available [to the Covered Entity, or] to the Secretary, for the purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
- i) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- j) Business Associate agrees to provide to Covered Entity or an Individual, documentation of disclosure of Protected Health Information to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

#### **Permitted Uses and Disclosures by Business Associate**

Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services, for, or on behalf of, Covered Entity as specified in providing services as a \_\_\_\_\_, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

- a) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- b) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required By Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the

person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

- c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 42 CFR 164.504(e)(2)(i)(B).
- d) Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with Sec. 164.502(j)(1).

### **Obligations of Covered Entity**

#### Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions

- a) Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 CFR 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.
- b) Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.
- c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

### **Permissible Requests by Covered Entity**

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

### **Term and Termination**

- a) Term. The Term of this Agreement shall be effective as of date signed, and shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section.
- b) Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
  - a. Provide an opportunity for Business Associate to cure the breach or end the violation and terminate this Agreement. If Business Associate does not cure the breach or end the violation within the time specified by Covered Entity;

- b. Immediately terminate this Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or
  - c. If neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.
- c) Effect of Termination.
- a. Upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
  - b. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

**Miscellaneous**

- a) Regulatory References. A reference in this Agreement to a section in the Privacy Rule means the section as in effect or as amended.
- b) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and The Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191.
- c) Survival. The respective rights and obligations of Business Associate of this Agreement shall survive the termination of this Agreement.
- d) Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule.

		<i>Cindy Bacon</i>	<i>10-2-14</i>
Business Associate	Date	Youth and Family Services, Inc.	Date



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

Date: 9/15/2014

Re: Recommendation for Title VII Indian Education After School Tutors

kg  
AM  
10-5  
CB

---

Please discuss, consider and/or act upon the recommendation to pay tutors for Title VII after school tutoring. Tutoring services will be for grades 5-12 Title VII students in math and/or reading. Tutoring will begin upon approval. All costs of the program will be funded through Title VII, Program 561.



# Memo

To: Angela Mills, Assistant Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools *KG*

Date: 9/15/2014

Re: Recommendation for ELL After School Program Tutors

*dB*  
*AM*  
*10-5*

---

Please discuss, consider and/or act upon after school tutors for ELL (English Language Learners)/Immigrant students. This program will begin in the fall, after assessment and counts have been submitted. This would include hiring ELL teachers as the tutors. All costs of the program will be paid with Title III English Language Learners and Immigrants, Projects 571 and 572, funds.

Tutors: Elizabeth Warren  
Linda Little  
Anita Conway  
Calah Lynes  
Allison Ramsfield  
Tammi Haas  
Stacy Mattingly



## **Gifted and Talented Education Plan Mustang Public Schools Mustang, Oklahoma**

### **Philosophy:**

The gifted and talented education program of Mustang Public Schools, GATE, is an integral part of our commitment to provide for the unique needs, interests, skills, and talents of identified gifted students. We believe identified gifted and talented youth need differentiated instructional strategies, materials, and expectations which take into account their special abilities and potential. The gifted and talented program should contribute to each student's development in the areas of talents and abilities, self-concept, social acceptance, and skills related to independent study, research, creativity, performance, critical thinking, and problem-solving.

GATE is intended to enhance and enrich experiences in regular classrooms, providing an expansion of the existing curriculum. The development of lifelong learning is the purpose of GATE, as students are challenged to develop their abilities for both personal fulfillment and significant contributions to society.

### **Definition of Gifted and Talented Students:**

"Gifted and talented students" refers to those students identified as having demonstrated potential abilities of high performance capability, requiring differentiated or accelerated curriculum or educational programs. For the purpose of this definition, "demonstrated abilities of high performance capability" refers to those students identified by scoring in the top 3% on any nationally standardized intellectual ability assessment. This definition may also include students who excel in one or more of the following areas:

- creative thinking ability
- leadership ability
- visual/performing arts ability (subject to audition)
- specific academic ability (i.e. accelerated classes, honors curriculum, Pre-AP, and AP coursework)

### **Definition of Gifted and Talented Programs:**

"Gifted and talented child educational programs" means those special instructional programs, supportive services, unique educational materials, learning settings, and other educational services which differentiate, supplement and support the regular program in meeting the needs of the gifted and talented child." (70. O.S.1210.301)

### **Goals:**

Opportunities are provided for students to be considered for placement in gifted and talented programming throughout their school experiences. Procedures used in the identification process are non-discriminatory with respect to race, economic background, national origin, or handicapping condition. Identification procedures are uniformly implemented and communicated to the entire school staff through distribution of the "Gifted and Talented Education Plan," posted on the district website at

[www.mustangps.org](http://www.mustangps.org) or a written copy may be obtained from each school site and the Mustang Public Schools Administration Building. Central office personnel, site principals, counselors, and the GATE instructors will assist staff with questions and referral procedures. Instructionally useful information about individual students obtained during the identification process is communicated to the appropriate personnel, irrelevant of placement or non-placement.

### **Categories and State Funding:**

#### Students with Demonstrated Abilities of High Performance Capability

Those students identified by scoring in the top 3% on any nationally standardized intellectual ability assessment as defined by state statute may be eligible for placement in the GATE program. Weighted state funding is provided for these students.

#### Students Identified Based on Multi-criteria

Students identified based on district approved multi-criteria as specified in the plan may also be eligible for placement in the GATE program. Weighted state funding provided for students served in the GATE program is restricted. This funding is applicable for a maximum of 8% of the district's "average daily membership" or ADM. The restriction is for weighted state funding only. The district may serve any number of students who may qualify.

### **Referrals:**

School professionals, parents, peers, and the students themselves may make referrals for gifted and talented identification. Referrals will be made to the counselor(s) of the appropriate site. Data will be collected on the referred student and may include, but is not limited to, scores on standardized ability and/or achievement tests, student grades within specific academic areas, project portfolios, and other information as appropriate. Referral information and a signed "parent permission to evaluate" form will be forwarded to the director of instructional programs.

Students entering the school district who have been placed in a gifted and talented program in another district will automatically be screened for placement in the GATE program and will be placed if the student meets the criteria established by Mustang Public Schools. Additional testing may be administered if necessary to meet the established district criteria for placement.

### **Additional Testing:**

Parents have the right to request, in writing, a subsequent nationally standardized intellectual ability assessment. In the event a parent desires an additional evaluation, the test must be a nationally standardized test of intellectual ability and may not replicate previous student testing. It must be secured through another source or agency in order for the district to consider it valid. This evaluation will be at parent expense.

### **Eligibility:**

- A score in the top 3% on any nationally standardized intellectual ability assessment, according to the law of the State of Oklahoma, results in automatic placement into appropriate gifted programming options with parental approval.
- Student placement decisions in the capability areas will be based on multiple criteria.

- Uniform identification procedures will be used to identify students for specific gifted educational programming options.
- To allow for the unbiased assessment of all cultural and economic backgrounds, a placement decision will be based on referral, performance, appropriate checklists, and other relevant information. The office of gifted education may authorize the use of alternative assessment procedures when appropriate for a student.
- Placement will be made in programming options appropriate to the student's educational needs, interests, and/or abilities with parental approval.
- Placement in talented programs is subject to annual auditions.

**Placement and Notification of Parents/Guardians and Teachers:**

Parents or guardians will be notified in writing of test results and/or eligibility for placement in the gifted and talented program. With parent/guardian permission, placement will be made in program options appropriate to the student's educational qualifications, needs, interests, and/or abilities.

When a child qualifies for placement in the gifted program based on the results of any nationally standardized intellectual ability assessment, a placement conference may be held with the school staff and parent prior to placement. Parents may request conferences or consultation as desired.

Either the school counselor, GATE teacher and/or director of instructional programs shall notify teachers in writing of those students who will be served in the GATE program. Teachers serving these students shall be assisted through professional development training opportunities designed to assist in accommodating the needs of these students.

Questions regarding referral, screening, testing, and placement of students should be directed to the school counselor or director of instructional programs. Appeals, questions, or concerns regarding placement of students should be made in writing to the director of instructional programs of Mustang Public Schools.

**Review of Progress:**

The progress of students in the gifted program is assessed with attention to mastery of content, higher-level thinking skills, and creativity. At the elementary level, upon completion of units of study, student portfolios will be sent to parents accompanied by an informative non-graded evaluation with comment. Additional communication with parents may occur as needed throughout the school year.

For students placed in the talented program for academic team competitions, the appropriate teachers will report student progress and/or group accomplishments. For students placed in the talented program by participation in selected groups of vocal, instrumental, visual, and performing arts, the appropriate teachers will report progress and/or group accomplishments to the parent.

**Removal from Program:**

Students may be removed from a program which is not meeting their educational needs following a conference which includes the student's parent(s), teacher(s), and administrative representative(s).

Students whose needs are not being met by current placement will be considered for other programming options which may be more appropriate to their needs.

The parent of a gifted program student will be given the option to complete an “Exit Interview” form when:

- student participation in all GATE program options is refused
- removal of the student from GATE program options is desired

This form will allow parents the opportunity to express in writing the reason(s) for non-participation by their student in the district program options. Students may not move in-and-out of the GATE program within a school calendar year, unless extenuating circumstances deem interrupted attendance to be appropriate. Should an interruption of GATE participation occur, a conference with a parent/guardian, classroom teacher, and GATE teacher will preface such program interruption.

### **Regular Classroom Assignment Modifications:**

Identified gifted students should not be penalized for participation in GATE classes and activities. Every effort should be made by regular classroom teachers and administrators to:

- avoid presenting new concepts
- post assignments presented in order for students to be aware of content covered
- schedule tests around GATE time
- schedule school-wide events around GATE time
- exempt students from daily practice and/or drill work, including homework, completed or assigned during a student’s GATE time.
- ensure GATE students are not given additional homework
- ensure GATE attendance is not associated with behavior and/or homework completion

### **Program Options:**

Differentiated education includes multiple programming options and curriculum which is modified in pace, breadth, and depth. Programming options are coordinated to guide the development of gifted and talented students from the time they are identified through graduation from high school. Student placement in programming options is based on qualifications, abilities, needs, and interests. Gifted and talented educational programming is an on-going consideration of the school curriculum and schedule. Curriculum for the gifted and talented is an extension of the regular curriculum. It is differentiated in content, process, and/or product. Instructional practices for gifted and talented students stress creativity, performance, and higher level thinking skills. Gifted and talented students may also be served informally through various school organizations and clubs, which pertain to their specific needs, interest, and abilities.

### **Elementary Gifted Program Options:**

GATE, the district elementary gifted and talented educational programming will include:

- GATE resource room access for identified gifted elementary students for a specified time once a week
- individualization of instruction for a focused or specific educational need

- proficiency based promotion for any student who scores 90% or above on designated assessments in all core curriculum areas
- differentiated or enriched classes including differentiated and/or accelerated content designed for qualified students
- mutually agreed upon independent study or contracted in-depth study of a specified topic, course, or unit of study
- continuous progress/acceleration of content and pacing of curriculum and instruction which is matched to the students' abilities and needs. Students move ahead on the basis of content mastery
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation
- providing opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions
- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits

#### **5<sup>th</sup>/6<sup>th</sup> Grade Intermediate Center Gifted Students Program Options:**

- advanced curriculum in mathematics
- proficiency based promotion for any student who scores 90% or above on designated assessments for all curriculum areas
- C<sup>3</sup> Fair (College, Career, and Citizen awareness)
- advanced communication program options
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation
- providing opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions
- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits

#### **Middle School Gifted Student Program Options:**

- advanced curriculum in mathematics
- honors course work utilizing inquiry approach with Pre-AP teaching strategies
- proficiency based promotion for any student who scores 90% or above on designated assessments for all curriculum areas
- Engineering Fair participation
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation

- providing opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions
- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits specifically utilizing the EXPLORE assessment for 8<sup>th</sup> graders
- Duke University, TIP, Talent Identification Program for 7th grade students
- field trips for enrichment in areas not emphasized in the regular curriculum

### **High School Gifted Students Program Options:**

- Advanced Placement Courses providing high school students the opportunity to receive college credit by examination as delineated by the Advanced Placement Program of College Board
- concurrent college enrollment for qualified students enabling them to concurrently take college course work while attending high school
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation
- providing opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions including robotics team competitions
- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits specifically utilizing the EXPLORE/PLAN/ACT and/or PSAT/SAT assessments
- field trips for enrichment in areas not emphasized in the regular curriculum

### **Confidentiality:**

According to district policy, the disclosure of information contained in a student's educational record is limited except by prior written consent of the student's parent/guardian or the legally-eligible student or under certain limited circumstances as permitted by the Family and Educational Rights and Privacy Act. Records of placement decisions and data on all nominated students are kept on file for a minimum of five years or for as long as needed for educational decisions.

### **Qualifications and Responsibilities of Gifted and Talented Educational Program Staff**

A teacher of the gifted and talented shall hold a valid Oklahoma Teaching Certificate appropriate to the certificate credential and grade level(s) included in the program. All teachers whose duties include direct involvement with gifted/talented students shall participate in professional development, workshops, seminars, conferences, and/or college training designed to educate/assist them in the area of gifted and talented education.

Gifted and talented education program coordinators shall hold a valid Oklahoma Teaching Certificate. They shall also participate in professional development, workshops, seminars, conferences, and/or college training designed to educate/assist them in the area of gifted and talented education.

**Responsibilities of School District and Local Board of Education in Providing for a Gifted and Talented Program:**

The local Board of Education is responsible to provide gifted and talented educational programs for all eligible gifted and talented children who reside in the district. This differentiated education will include multiple programming options which shall be carefully matched with students' identified needs, interests, and abilities.

The district shall submit a Gifted and Talented Child Count, a Gifted and Talented Educational Plan Update, a Summary Budget, and a Gifted and Talented Expenditure Report to the State Department of Education by state determined deadlines each year.

**Annual Evaluation of Gifted and Talented Program:**

The local school district shall conduct an annual evaluation of the gifted and talented program. To aide in this evaluation, surveys shall be conducted of students, staff, and parents. The evaluation process will assess each component of gifted programming education which will include, but will not be limited to:

- identification
- professional development
- curriculum
- instructional program
- program management
- evaluation process

Evaluation findings are to be compiled, analyzed, and communicated to appropriate groups. Results of the annual evaluation conducted by the district should be taken into consideration when devising program improvement plans.

**Local Advisory Committee:**

The Local Advisory Committee shall be appointed by the district Board of Education, and shall consist of at least three (3) but no more than eleven (11) members, at least one-third (1/3) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children. The Local Advisory Committee shall be appointed no later than September 15<sup>th</sup> of each school year for two-year terms and consist of parents of children identified as gifted and talented and community members who may be, but are not required to be, parents of students within the district.

(70. O.S.1210.308A)

The first meeting shall be called by the superintendent or the superintendent's designee no later than October 1<sup>st</sup> of each year. At this meeting, the committee shall elect a chair and a vice-chair.

The Local Advisory Committee shall meet at other times during the year as necessary in meeting space furnished by the district. All meetings of the committee are subject to the

provisions of the Oklahoma Open Meeting Act. The school district shall furnish staff which has training in gifted and talented education on the advisory committee. The Local Advisory Committee shall assist in the formulation of district goals for gifted education, assist in development of the district plan for gifted and talented educational programming, and perform other advisory duties as requested by the Board of Education.

(70. O.S.1210.308A)

The school district may choose to expand the duties of a Curriculum Advisory Committee rather than create a Local Advisory Committee on education for gifted and talented children. Districts utilizing the curriculum body shall appoint at least one member who is a parent of a child identified as gifted or is a knowledgeable advocate for gifted children.

(70. O.S.1210.308A)

### **Budget**

District administrative personnel will compile and prepare the budget for gifted educational programming in conjunction with the superintendent and the Local Gifted Advisory Committee. The budget will be compiled on forms required by the State Department of Education and will be submitted per the established guidelines. The budget will be approved by the Board of Education before filing with the State Department of Education.

### **Expenditures Report**

An expenditures report for the previous school year will be submitted by the superintendent to the State Department of Education as required. This report will outline the expenditures made by the district for gifted and talented educational programming. The report will identify expenditures by major codes and program classifications pursuant to the Oklahoma Cost Accounting System.

Revised September 10<sup>th</sup>, 2014

# Memo



**To: Dr. Angela Mills, Assistant Superintendent of Academic Services**  
**From: Linda Atchley, Director of Instructional Programs**

*Am  
10-6 AS*

**October 6<sup>th</sup>, 2014**

**I respectfully request the Board, consider, discuss, and/or approve the annual District Gifted Education Plan and Budget.**



## Gifted and Talented Education Plan Mustang Public Schools Mustang, Oklahoma

### **Philosophy:**

The gifted and talented education program of Mustang Public Schools, GATE, is an integral part of our commitment to provide for the unique needs, interests, skills, and talents of identified gifted students. We believe identified gifted and talented youth need differentiated instructional strategies, materials, and expectations which take into account their special abilities and potential. The gifted and talented program should contribute to each student's development in the areas of talents and abilities, self-concept, social acceptance, and skills related to independent study, research, creativity, performance, critical thinking, and problem-solving.

GATE is intended to enhance and enrich experiences in regular classrooms, providing an expansion of the existing curriculum. The development of lifelong learning is the purpose of GATE, as students are challenged to develop their abilities for both personal fulfillment and significant contributions to society.

### **Definition of Gifted and Talented Students:**

"Gifted and talented students" refers to those students identified as having demonstrated potential abilities of high performance capability, requiring differentiated or accelerated curriculum or educational programs. For the purpose of this definition, "demonstrated abilities of high performance capability" refers to those students identified by scoring in the top 3% on any nationally standardized intellectual ability assessment. This definition may also include students who excel in one or more of the following areas:

- creative thinking ability
- leadership ability
- visual/performing arts ability (subject to audition)
- specific academic ability (i.e. accelerated classes, honors curriculum, Pre-AP, and AP coursework)

### **Definition of Gifted and Talented Programs:**

"Gifted and talented child educational programs" means those special instructional programs, supportive services, unique educational materials, learning settings, and other educational services which differentiate, supplement and support the regular program in meeting the needs of the gifted and talented child." (70. O.S.1210.301)

### **Goals:**

Opportunities are provided for students to be considered for placement in gifted and talented programming throughout their school experiences. Procedures used in the identification process are non-discriminatory with respect to race, economic background, national origin, or handicapping condition. Identification procedures are uniformly implemented and communicated to the entire school staff through distribution of the "Gifted and Talented Education Plan," posted on the district website at

- Uniform identification procedures will be used to identify students for specific gifted educational programming options.
- To allow for the unbiased assessment of all cultural and economic backgrounds, a placement decision will be based on referral, performance, appropriate checklists, and other relevant information. The office of gifted education may authorize the use of alternative assessment procedures when appropriate for a student.
- Placement will be made in programming options appropriate to the student's educational needs, interests, and/or abilities with parental approval.
- Placement in talented programs is subject to annual auditions.

#### **Placement and Notification of Parents/Guardians and Teachers:**

Parents or guardians will be notified in writing of test results and/or eligibility for placement in the gifted and talented program. With parent/guardian permission, placement will be made in program options appropriate to the student's educational qualifications, needs, interests, and/or abilities.

When a child qualifies for placement in the gifted program based on the results of any nationally standardized intellectual ability assessment, a placement conference may be held with the school staff and parent prior to placement. Parents may request conferences or consultation as desired.

Either the school counselor, GATE teacher and/or director of instructional programs shall notify teachers in writing of those students who will be served in the GATE program. Teachers serving these students shall be assisted through professional development training opportunities designed to assist in accommodating the needs of these students.

Questions regarding referral, screening, testing, and placement of students should be directed to the school counselor or director of instructional programs. Appeals, questions, or concerns regarding placement of students should be made in writing to the director of instructional programs of Mustang Public Schools.

#### **Review of Progress:**

The progress of students in the gifted program is assessed with attention to mastery of content, higher-level thinking skills, and creativity. At the elementary level, upon completion of units of study, student portfolios will be sent to parents accompanied by an informative non-graded evaluation with comment. Additional communication with parents may occur as needed throughout the school year.

For students placed in the talented program for academic team competitions, the appropriate teachers will report student progress and/or group accomplishments. For students placed in the talented program by participation in selected groups of vocal, instrumental, visual, and performing arts, the appropriate teachers will report progress and/or group accomplishments to the parent.

#### **Removal from Program:**

Students may be removed from a program which is not meeting their educational needs following a conference which includes the student's parent(s), teacher(s), and administrative representative(s).

- proficiency based promotion for any student who scores 90% or above on designated assessments in all core curriculum areas
- differentiated or enriched classes including differentiated and/or accelerated content designed for qualified students
- mutually agreed upon independent study or contracted in-depth study of a specified topic, course, or unit of study
- continuous progress/acceleration of content and pacing of curriculum and instruction which is matched to the students' abilities and needs. Students move ahead on the basis of content mastery
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation
- providing opportunities for identified gifted students to serve as resident topic or unit of study experts within the regular classroom setting
- academic and talent competition participation such as local, regional, state, or national contests in a variety of areas such as science fairs or other academic and fine arts competitions
- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits

**5<sup>th</sup>/6<sup>th</sup> Grade Intermediate Center Gifted Students Program Options:**

- advanced curriculum in mathematics
- proficiency based promotion for any student who scores 90% or above on designated assessments for all curriculum areas
- C<sup>3</sup> Fair (College, Career, and Citizen awareness)
- advanced communication program options
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation
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- guidance and counseling sessions and activities to assist identified gifted students in planning their course selections for future academic and career pursuits

**Middle School Gifted Student Program Options:**

- advanced curriculum in mathematics
- honors course work utilizing inquiry approach with Pre-AP teaching strategies
- proficiency based promotion for any student who scores 90% or above on designated assessments for all curriculum areas
- Engineering Fair participation
- cross-grade grouping providing opportunity for a student to work in an advanced grade level setting with one or more students sharing a similar readiness for the learning task and performance expectation

Gifted and talented education program coordinators shall hold a valid Oklahoma Teaching Certificate. They shall also participate in professional development, workshops, seminars, conferences, and/or college training designed to educate/assist them in the area of gifted and talented education.

**Responsibilities of School District and Local Board of Education in Providing for a Gifted and Talented Program:**

The local Board of Education is responsible to provide gifted and talented educational programs for all eligible gifted and talented children who reside in the district. This differentiated education will include multiple programming options which shall be carefully matched with students' identified needs, interests, and abilities.

The district shall submit a Gifted and Talented Child Count, a Gifted and Talented Educational Plan Update, a Summary Budget, and a Gifted and Talented Expenditure Report to the State Department of Education by state determined deadlines each year.

**Annual Evaluation of Gifted and Talented Program:**

The local school district shall conduct an annual evaluation of the gifted and talented program. To aide in this evaluation, surveys shall be conducted of students, staff, and parents. The evaluation process will assess each component of gifted programming education which will include, but will not be limited to:

- identification
- professional development
- curriculum
- instructional program
- program management
- evaluation process

Evaluation findings are to be compiled, analyzed, and communicated to appropriate groups. Results of the annual evaluation conducted by the district should be taken into consideration when devising program improvement plans.

**Local Advisory Committee:**

The Local Advisory Committee shall be appointed by the district Board of Education, and shall consist of at least three (3) but no more than eleven (11) members, at least one-third (1/3) of whom shall be selected from a list of nominations submitted by associations whose purpose is advocacy for gifted and talented children. The Local Advisory Committee shall be appointed no later than September 15<sup>th</sup> of each school year for two-year terms and consist of parents of children identified as gifted and talented and community members who may be, but are not required to be, parents of students within the district.

(70. O.S.1210.308A)

The first meeting shall be called by the superintendent or the superintendent's designee no later than October 1<sup>st</sup> of each year. At this meeting, the committee shall elect a chair and a vice-chair.

The Local Advisory Committee shall meet at other times during the year as necessary in meeting space furnished by the district. All meetings of the committee are subject to the



**Mustang Public Schools**  
**Gifted/Talented**  
**2015 Proposed Budget**

*Child Count 1392 based on .34 state aid weight*

**Expenditures**

Salary for 65 personnel	\$	1,038,096.36
Supplies & Materials Elem. GATE	\$	3,500.00
Elementary GATE Testing & Scoring (CogAT and NNAT)	\$	27,980.34
Orleans-Hanna and IAAT (Intermediate & Middle Schools Advanced Math)	\$	1,500.00
HS Science Supplies Allocation	\$	15,000.00
Middle Schools' Science Allocation	\$	10,000.00
Intermediate Centers' Science Allocation	\$	6,000.00
Elementary Sites' Science Allocation	\$	14,000.00
AP Science Lab Personnel Stipend	\$	11,250.00
Engineering Club Sponsor Stipend	\$	1,200.00
Robotics Competition Registration Fees	\$	2,500.00
Elementary Music Curriculum	\$	4,514.82
Jazz Band Personnel Stipend	\$	6,750.00
Proficiency Testing Facilitation	\$	50.00
Travel, Registration for GATE Teachers	\$	1,750.00
Pre-AP and AP Region 8 Conference Sub Cost Estimate	\$	1,800.00
Testing Postage & Office Supplies	\$	500.00
Technology for Elementary Gate	\$	7,950.00
Technology for Intermediate Centers Advanced Communications	\$	12,111.00
Competition Fees & Sponsor Stipend for Intermediate & Middle School Science	\$	2,000.00
Total Expenditures	\$	<b>130,356.16</b>

## ANNUAL ELECTION RESOLUTION

**TO:** The Canadian County Election Board

**FROM:** The Mustang Public School District,  
Independent School District Number I-69  
Canadian County

The Board of Education of the Mustang School District, Independent School District No. I-69, of Canadian County, Oklahoma, has approved the following resolution calling for an election to be submitted to the voters of the district.

### Dates of the Election:

An election will be held at all regular designated polling places opened in Canadian County to vote to elect a board member for member position number five (5) on the second Tuesday in February, that being February 10, 2015, with a run-off election to be held on the first Tuesday in April, that being April 7, 2015, if no candidate for the board member positions receives more than fifty percent (50 %) of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m. on said date(s).

### Board Member Position on Ballot:

The voters shall elect a board member for board position number five (5), which has a five (5) year term of office.

### Legal Description for Office Number Five

Beginning at SW 104<sup>th</sup> Street and Morgan Road  
North on Morgan Road to SW 15<sup>th</sup> Street  
West to Sara Road  
North on Sara Road to ½ mile north of Reno Avenue  
East on Reno Avenue to County Line Road  
South on County Line Road to ½ mile east of County Line Road  
South to SW 104<sup>th</sup>  
West on 104<sup>th</sup> Street to Morgan Road

### Qualifications for Candidates:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial or school office or any other elective office of any political subdivision of this state for a period of fifteen (15) years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse.

Candidates must affirm that upon being elected as a member of the Board of Education within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members.

Voters Eligible to Vote

To be eligible to vote in a school district election a person must be registered with the county election board at an address located within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voter's shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position Number Five (5).

Approved by the Mustang Board of Education this 13th day of October, 2014.

\_\_\_\_\_  
President  
Mustang Board of Education

\_\_\_\_\_  
Board Clerk  
Mustang Board of Education

SEAL

## ANNUAL ELECTION RESOLUTION

**TO:** The Cleveland County Election Board

**FROM:** The Mustang Public School District,  
Independent School District Number I-69  
Canadian County

The Board of Education of the Mustang School District, Independent School District No. I-69, of Canadian County, Oklahoma, has approved the following resolution calling for an election to be submitted to the voters of the district.

### Dates of the Election:

An election will be held at all regular designated polling places opened in Cleveland County to vote to elect a board member for member position number five (5) on the second Tuesday in February, that being February 10, 2015, with a run-off election to be held on the first Tuesday in April, that being April 7, 2015, if no candidate for the board member positions receives more than fifty percent (50 %) of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m. on said date(s).

### Board Member Position on Ballot:

The voters shall elect a board member for board position number five (5), which has a five (5) year term of office.

### Legal Description for Office Number Five

Beginning at SW 104<sup>th</sup> Street and Morgan Road  
North on Morgan Road to SW 15<sup>th</sup> Street  
West to Sara Road  
North on Sara Road to ½ mile north of Reno Avenue  
East on Reno Avenue to County Line Road  
South on County Line Road to ½ mile east of County Line Road  
South to SW 104<sup>th</sup>  
West on 104<sup>th</sup> Street to Morgan Road

### Qualifications for Candidates:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial or school office or any other elective office of any political subdivision of this state for a period of fifteen (15) years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse.

Candidates must affirm that upon being elected as a member of the Board of Education within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members.

Voters Eligible to Vote

To be eligible to vote in a school district election a person must be registered with the county election board at an address located within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voter's shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position Number Five (5).

Approved by the Mustang Board of Education this 13th day of October, 2014.

\_\_\_\_\_  
President  
Mustang Board of Education

\_\_\_\_\_  
Board Clerk  
Mustang Board of Education

SEAL

## ANNUAL ELECTION RESOLUTION

**TO:** The Oklahoma County Election Board

**FROM:** The Mustang Public School District,  
Independent School District Number I-69  
Canadian County

The Board of Education of the Mustang School District, Independent School District No. I-69, of Canadian County, Oklahoma, has approved the following resolution calling for an election to be submitted to the voters of the district.

### Dates of the Election:

An election will be held at all regular designated polling places opened in Oklahoma County to vote to elect a board member for member position number five (5) on the second Tuesday in February, that being February 10, 2015, with a run-off election to be held on the first Tuesday in April, that being April 7, 2015, if no candidate for the board member positions receives more than fifty percent (50 %) of the vote. The polling places shall be open from 7:00 a.m. to 7:00 p.m. on said date(s).

### Board Member Position on Ballot:

The voters shall elect a board member for board position number five (5), which has a five (5) year term of office.

### Legal Description for Office Number Five

Beginning at SW 104<sup>th</sup> Street and Morgan Road  
North on Morgan Road to SW 15<sup>th</sup> Street  
West to Sara Road  
North on Sara Road to ½ mile north of Reno Avenue  
East on Reno Avenue to County Line Road  
South on County Line Road to ½ miles south of SW 29<sup>th</sup>  
East to a point ½ mile east of County Line Road  
South to SW 104<sup>th</sup>  
West on 104<sup>th</sup> Street to Morgan Road

### Qualifications for Candidates:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial or school office or any other elective office of any political subdivision of this state for a period of fifteen (15) years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse.

Candidates must affirm that upon being elected as a member of the Board of Education within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members.

Voters Eligible to Vote

To be eligible to vote in a school district election a person must be registered with the county election board at an address located within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voter's shall call for the voters to:

1. Select one candidate for Mustang Public School Board Position Number Five (5).

Approved by the Mustang Board of Education this 13th day of October, 2014.

\_\_\_\_\_  
President  
Mustang Board of Education

\_\_\_\_\_  
Board Clerk  
Mustang Board of Education

SEAL

## LEGAL NOTICE

The Board of Education of the Mustang Public School District hereby provides legal notice that the annual school election filing period for candidates will open on Monday, December 1, 2014, at 8:00 a.m. and will close Wednesday, December 3, 2014, at 5:00 p.m. or when the Canadian County Election Board office closes for business that day.

### Board Member Position on Ballot:

The voters shall elect a board member for board position Number five (5), which has a which has a five (5) year term of office.

## PRESS RELEASE

The Board of Education of the Mustang Public School District hereby announces that statutorily qualified individuals interested in running as a candidate for office seat number five (5) for a five (5) year term on the Mustang Board of Education may file to run as a candidate for this seat at the Canadian County Election Board between the hours of 8:00 a.m. and 5:00 p.m., Monday, December 1, 2014, through, Wednesday, December 3, 2014.

### **Qualifications for Candidates:**

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six (6) months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six (6) months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any state, county, municipal, judicial or school office or any other elective office of any political subdivision of this state for a period of fifteen (15) years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse.

Candidates must affirm that upon being elected as a member of the Board of Education within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members.

**Voters Eligible to Vote**

To be eligible to vote in a school district election a person must be registered with the county election board at an address located within the geographical boundaries of the district.

**Legal Description for Office Number Five:**

Beginning at SW 104<sup>th</sup> Street and Morgan Road  
North on Morgan Road to SW 15<sup>th</sup> Street  
West to Sara Road  
North on Sara Road to ½ mile north of Reno Avenue  
East on Reno Avenue to County Line Road  
South on County Line Road to ½ mile east of County Line Road  
South to SW 104<sup>th</sup>  
West on 104<sup>th</sup> Street to Morgan Road

# Memo

To: Dr. Sean McDaniel, Superintendent  
From: Ron Martin, Chief Operating Officer  
Date: September 23, 2014  
Re: October agenda item

Request the following item be placed on the October agenda for the review and consideration of declaring the following items as surplus.

## **MHS – Choir:**

(2) Black mobile folding stage sections, 10mm (200PSF) from Midwest Folding Products.

## **Trails Elementary:**

(2) Virco 12' mobile folding cafeteria tables.

## **Valley Elementary:**

Miscellaneous office chairs and furniture donated to the site several years ago by another entity.

## **HS Stadium:**

(2) pallets of the old stadium light pole fixtures and bulbs from renovation project.

## **Lakehoma Elementary:**

(2) pallets of tires and wheels used to transport the modular units to the site several years ago.

## **HS GYM:**


Bags of athletic warm-up suits, basketball uniforms, Nike equipment bags, basketball racks.

MEMO

To: Sean McDaniel, Superintendent *SM 10-6-14*  
From: Jeff Woodard, Director of Bonds/Construction *JW*  
Date: October 6, 2014 *10-6-14*  
Re: Approval of Amendment to Contract for Softball/Baseball Training Facility

Respectfully request Board approval of the amendment to the Timberlake 2014 Bond Projects contract for the Mustang HS Softball/Baseball training facility.

*Consent agenda*

 **Document A133™ – 2009 SP Exhibit A**

**Guaranteed Maximum Price Amendment**

**for the following PROJECT:**

*(Name and address or location)*

Mustang Softball/Baseball Facility  
255 W. Juniper  
Mustang, OK 73064

**THE OWNER:**

*(Name, legal status and address)*

Mustang Public Schools  
906 S Heights Drive  
Mustang, OK 73064

**THE CONSTRUCTION MANAGER:**

*(Name, legal status and address)*

Timberlake Construction Co., Inc.  
PO Box 18297  
Oklahoma City, OK 73154

**ARTICLE A.1**

**§ A.1.1 Guaranteed Maximum Price**

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed One Million Sixty Two Thousand Six Hundred Seventy One Dollars & NO/100 (\$ 1,062,671.00 ), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.  
*(Provide below or reference an attachment.)*

See Exhibit "C"

§ A.1.1.3 The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:  
*(State the numbers or other identification of accepted alternates. If the Contract Documents permit the Owner to accept other alternates subsequent to the execution of this Amendment, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)*

See Exhibit "C"

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2007 SP, General Conditions of the Contract for Construction, for use on a Sustainable Project, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Inf.

§ A.1.1.4 Allowances included in the Guaranteed Maximum Price, if any:  
*(Identify allowance and state exclusions, if any, from the allowance price.)*

Item	Price (\$0.00)
------	----------------

§ A.1.1.5 Assumptions, if any, on which the Guaranteed Maximum Price is based:

§ A.1.1.6 The Guaranteed Maximum Price is based upon the following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ A.1.1.7 The Guaranteed Maximum Price is based upon the following Specifications:  
*(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)*

See Exhibit "B"

Section	Title	Date	Pages
---------	-------	------	-------

§ A.1.1.8 The Guaranteed Maximum Price is based upon the following Drawings:  
*(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)*

See Exhibit "B"

Number	Title	Date
--------	-------	------

§ A.1.1.9 The Guaranteed Maximum Price is based upon the following Sustainability Plan:  
*(Identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information.)*

Title	Date	Pages
-------	------	-------

Other identifying information:

§ A.1.1.10 The Guaranteed Maximum Price is based upon the following other documents and information:  
*(List any other documents or information here, or refer to an exhibit attached to this Agreement.)*

**ARTICLE A.2**

§ A.2.1 The anticipated date of Substantial Completion established by this Amendment:

January 31, 2015

OWNER (Signature)

Sean McDaniel

(Printed name and title)

CONSTRUCTION MANAGER (Signature)

Robert Renshaw Jr., Sr. Vice President of Operations

(Printed name and title)

init.

MUSTANG SOFTBALL / BASEBALL TRAINING FACILITY  
PROJECT #1416

October 13, 2014

EXHIBIT "B"

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DIVISION 0 – BIDDING REQUIREMENTS AND CONTRACT FORMS

00000	PROJECT MANUAL COVER PAGE	1
00001	TABLE OF CONTENTS	4
00010	SOLICITATION FOR BIDS	2
00100	INSTRUCTIONS TO BIDDERS	3
00130	BID FORM	2
00140	QUALIFICATION OF BIDDERS	1
00160	AFFIDAVIT OF BIDDER	1
00161	TOBACCO FREE AFFIDAVIT	1
00162	SEX OFFENDERS AFFIDAVIT	1
00163	AFFIDAVIT OF NON-COLLUSION	1
00164	BUSINESS RELATIONSHIP AFFIDAVIT	1
00170	SUBCONTRACTOR'S CHECK LIST FOR BID SUBMITTAL	1
00210	SUBCONTRACT AGREEMENT FORM	1
00211	SUBCONTRACT DOCUMENT	15
00220	SUBCONTRACT AFFIDAVIT OF NON PAYMENT FOR PROCUREMENT	1
00224	DRUG FREE AFFIDAVIT	1
00230	PAYMENT APPLICATION CHECK LIST	1
00250	SALES TAX AGENCY AGREEMENT	2
00300	PERFORMANCE BOND	1
00350	STATUTORY BOND	1
00375	DEFECT BOND	1
00450	SUBSTITUTION REQUEST FORM	1
00700	GENERAL CONDITIONS	40
00800	SUPPLEMENTARY CONDITIONS	1
00801	REQUEST FOR INFORMATION PROTOCOL	2
00802	REQUEST FOR INFORMATION FORM	2

DIVISION 1 – GENERAL REQUIREMENTS

01010	SUMMARY OF WORK (BID PACKAGES)	53
01015	ALTERNATES	1
01020	GEOTECHNICAL REPORTS	34
01100	SUMMARY	2
01200	PRICE AND PAYMENT PROCEDURES	2
01300	ADMINISTRATIVE REQUIREMENTS	4
01325	CONSTRUCTION PROGRESS SCHEDULE	2
01400	QUALITY REQUIREMENTS	3
01425	REFERENCE STANDARDS	1
01500	TEMPORARY FACILITIES AND CONTROLS	3
01510	TEMPORARY UTILITIES	1
01525	FIELD OFFICES	2
01565	SECURITY MEASURES	1
01600	PRODUCT REQUIREMENTS	3
01700	EXECUTION REQUIREMENTS	8
01780	CLOSEOUT SUBMITTALS	5

MUSTANG SOFTBALL / BASEBALL TRAINING FACILITY  
PROJECT #1416

October 13, 2014

EXHIBIT "B"

DIVISION 02 – SITE CONSTRUCTION

02000 .....	CIVIL SPECIFICATION TABLE OF CONTENTS .....	1
02230 .....	SITE CLEARING .....	6
02260 .....	EXCAVATION SUPPORT AND PROTECTION .....	4
02300 .....	EARTHWORK .....	15
02510 .....	WATER DISTRIBUTION .....	5
02530 .....	SANITARY SEWAGE .....	3
02751 .....	CEMENT CONCRETE PAVEMENT .....	4
02764 .....	PAVEMENT JOINT SEALANTS .....	3
02790 .....	ARTIFICIAL TURF .....	3
02821 .....	CHAIN LINK FENCES AND GATES .....	2

DIVISION 3 – CONCRETE

03000 .....	STRUCTURAL SPECIFICATION TABLE OF CONTENTS .....	1
03300 .....	CAST-IN-PLACE CONCRETE .....	13

DIVISION 4 – MASONRY

04000 .....	STRUCTURAL SPECIFICATION TABLE OF CONTENTS .....	1
04220 .....	CONCRETE UNIT MASONRY .....	11
04810 .....	UNIT MASONRY .....	6

DIVISION 5 – METALS

05000 .....	STRUCTURAL SPECIFICATION TABLE OF CONTENTS .....	1
05120 .....	STRUCTURAL STEEL .....	8
05210 .....	STEEL JOIST FRAMING .....	6
05310 .....	STEEL DECKING .....	5
05500 .....	METAL FABRICATIONS .....	5

DIVISION 6 – WOOD AND PLASTICS

06100 .....	ROUGH CARPENTRY .....	3
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DIVISION 7 – THERMAL AND MOISTURE PROTECTION

07212 .....	BOARD AND BATT INSULATION .....	2
07216 .....	FOAMED IN PLACE INSULATION .....	2
07260 .....	VAPOR BARRIER .....	2
07410 .....	METAL WALL PANELS .....	3
07413 .....	METAL ROOF PANELS .....	4
07540 .....	THERMOPLASTIC MEMBRANE ROOFING .....	4
07620 .....	SHEET METAL FLASHING AND TRIM .....	2
07631 .....	SCUPPERS AND DOWNSPOUTS .....	2
07900 .....	JOINT SEALERS .....	3

MUSTANG SOFTBALL / BASEBALL TRAINING FACILITY  
PROJECT #1416

October 13, 2014

EXHIBIT "B"

DIVISION 8 – DOORS AND WINDOWS

08110 .....	STEEL DOORS AND FRAMES.....	3
08211 .....	FLUSH WOOD DOORS.....	3
08330 .....	INSULATED ROLLING SERVICE DOORS.....	4
08700 .....	HARDWARE.....	4

DIVISION 9 – FINISHES

09260 .....	GYPSUM BOARD ASSEMBLIES.....	4
09300 .....	TILE.....	4
09900 .....	PAINTS AND COATINGS.....	5

DIVISION 10 – SPECIALTIES

10400 .....	IDENTIFICATION DEVICES.....	2
10523 .....	FIRE EXTINGUISHERS, CABINETS AND ACCESSORIES.....	2
10800 .....	TOILET AND BATH ACCESSORIES.....	2
10813 .....	ELECTRIC HAND DRYERS.....	2

DIVISION 11 – EQUIPMENT – NOT USED

DIVISION 12 – FURNISHINGS – NOT USED

DIVISION 13 – SPECIAL CONSTRUCTION – NOT USED

DIVISION 14 – CONVEYING SYSTEMS – NOT USED

DIVISION 15 – MECHANICAL SYSTEMS

15000 .....	TABLE OF CONTENTS OF MECHANICAL SPECIFICATION.....	1
15010 .....	GENERAL PROVISIONS MECHANICAL.....	3
15020 .....	SPECIAL CONDITIONS MECHANICAL.....	6
15049 .....	SUBMITTALS.....	2
15050 .....	BASIC MATERIALS & METHODS.....	1
15060 .....	PIPE AND PIPE FITTINGS.....	7
15100 .....	VALVES.....	2
15120 .....	PIPING SPECIALTIES.....	2
15125 .....	WALL HYDRANTS AND HOSE BIBS.....	1
15155 .....	MOTOR STARTERS.....	2
15190 .....	PIPING AND EQUIPMENT IDENTIFICATION SYSTEM.....	2
15240 .....	VIBRATION ISOLATION AND EXPANSION COMPENSATION.....	3
15250 .....	MECHANICAL INSULATION.....	3
15400 .....	GENERAL PLUMBING.....	3
15424 .....	WATER HEATERS (ELECTRIC).....	1
15440 .....	PLUMBING FIXTURES.....	2
15450 .....	ELECTRIC WATER COOLERS.....	1
15630 .....	ELECTRIC MOTORS.....	3
15770 .....	PACKAGED ROOFTOP UNITS.....	4
15870 .....	POWER ROOF VENTILATORS.....	2

MUSTANG SOFTBALL / BASEBALL TRAINING FACILITY  
PROJECT #1416

October 13, 2014

EXHIBIT "B"

15880	AIR DISTRIBUTION DEVICES	1
15890	METAL DUCTWORK	5
15897	FLEXIBLE DUCTWORK	2
15898	TESTING & BALANCING – MECHANICAL SYSTEMS	4

DIVISION 16 – ELECTRICAL SYSTEMS

16000	TABLE OF CONTENTS OF ELECTRICAL SPECIFICATIONS	1
16010	BASIC ELECTRICAL REQUIREMENTS	5
16049	ELECTRICAL TEMPORARY FACILITIES	2
16100	ELECTRICAL RACEWAYS	8
16120	CABLE, WIRE AND CONNECTORS	3
16130	ELECTRICAL BOXES AND FITTINGS	4
16140	WIRING DEVICES	4
16195	ELECTRICAL IDENTIFICATION	3
16452	ELECTRICAL GROUNDING	2
16460	TRANSFORMERS	3
16470	PANELBOARDS	3
16476	ENCLOSED SAFETY & DISCONNECT SWITCHES	3
16477	FUSES	2
16515	INTERIOR LIGHTING	4
16721	DIGITAL, ADDRESSABLE FIRE ALARM SYSTEMS	11
16741	COMMUNICATION RACEWAY SYSTEMS	1


Exhibit C

TIMBERLAKE CONSTRUCTION Co., INC  
 Mustang Softball/Baseball Training Facility  
 Summary of Bid Packages And Cost Breakdown  
 8/28/2014

General Conditions	Base Bids
BID PACKAGE #1- Earthwork	\$49,728
BID PACKAGE #2- Site Utilities	\$35,560
BID PACKAGE #3- Site Concrete	\$49,870
BID PACKAGE #4- Building Concrete	\$81,643
BID PACKAGE #5- Masonry	\$223,000
BID PACKAGE #6- Structural Steel Fabrication	\$64,000
BID PACKAGE #7- Steel Erection	\$17,525
BID PACKAGE #8- General Trades	\$49,800
BID PACKAGE #9- Roofing   Sheetmetal & Metal Wall Panels	\$46,015
BID PACKAGE #10- Joint Sealer & Waterproofing	\$5,245
BID PACKAGE #11- Hollow Metal Doors & Frames	\$4,300
BID PACKAGE #12- Flush Wood Doors	\$1,200
BID PACKAGE #13- Overhead Coiling Service Doors	\$6,300
BID PACKAGE #14- Door Hardware	\$11,509
BID PACKAGE #15- Drywall & Acoustical Ceiling	\$2,003
BID PACKAGE #16- Ceramic Tile	\$4,611
BID PACKAGE #17- Painting & Coatings	\$24,360
BID PACKAGE #18- Signage	\$3,416
BID PACKAGE #19- Fire Protection Cabinets & Accessories	\$300
BID PACKAGE #20- Toilet, Bath & Laundry Accessories	\$1,300
BID PACKAGE #21- Plumbing	\$57,682
BID PACKAGE #22- HVAC	\$50,781
BID PACKAGE #23- Electrical	\$70,000
 SUBTOTAL	 <u>\$860,148</u>
 General Requirements	 \$80,000
Permit Allowance	By Owner
Testing Allowance	\$5,000
Staking	\$2,500
 Sub-Total	 <u>\$947,648</u>
GL Insurance	\$6,863
Bond & Builders Risk	\$15,560
Sub-Total	<u>\$970,071</u>
Fee	\$38,803
Sub-Total	<u>\$1,008,874</u>
5% Contingency	\$47,943
Grand Total	<u>\$1,056,817</u>
Alt #4	\$5,854
Grand Total	<u>\$1,062,671</u>

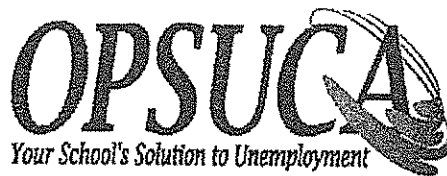


# Memo

**To:** Charles Bradley, Deputy Superintendent   
**From:** Tracy Skinner, Executive Director of Human Resources  
**Date:** October 6<sup>th</sup>, 2014  
**Re:** OPSUCA Proposal

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Please discuss, consider and/or act upon the request to accept the service agreement for OPSUCA to handle all MPS unemployment claims for the 2014-2015 school year. See the attached proposal, service agreement and OESC Power of Attorney form.



2801 North Lincoln Boulevard, Ste 125  
Oklahoma City, OK 73105  
Phone: (405) 528-3571 or Toll Free (888) 528-3571  
Fax: (405) 609-3050  
Email: [JessicaS@ossba.org](mailto:JessicaS@ossba.org)  
Website: [www.opsuca.org](http://www.opsuca.org)

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### SERVICE AGREEMENT

This Service Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between Mustang Public Schools (hereafter, "School") and Oklahoma State School Boards Association in conjunction with the Oklahoma Public Schools Unemployment Compensation Trust Account (hereafter, "OPSUCA").

The School Board has voted to join the membership of OPSUCA for the remainder of the 2014-2015 school year and agrees to pay OPSUCA an administrative fee in the **prorated** amount of \$ 4983.03, which is based on the employment of 1208 number of employees at a rate of \$5.50 per employee per year. The number of employees is derived from the average employee count on your school district's most recent OESC quarterly contribution report.

The administrative fee will be paid by School to OPSUCA in four quarterly payments in exchange for OPSUCA's unemployment representation services, including:

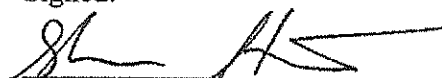
- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission,
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid,
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on your school's behalf,
- 4) Providing up-to-date Legislative and Administrative Law Updates to keep your school informed of changes that affect your unemployment claims and costs, and
- 5) Conducting training as requested by School either on-site or over the phone, as well as allowing attendance at OPSUCA workshops for a reduced member price.

**Payment:** Upon joining, OPSUCA will invoice School for one-quarter of the administrative fee. At the beginning of each successive quarter during the term of this Agreement, OPSUCA will issue an invoice to School for the quarterly administrative fee.

**Term of Agreement:** This agreement will be effective until June 30, 2015. This agreement may be renewed for a subsequent fiscal year by the School board taking such necessary action.

**Revision or termination of Agreement:** Either party may revise this agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' notice to the other party.

Signed:



OSSBA Executive Director

\_\_\_\_\_  
School Board President

Mr. Shawn Hime

\_\_\_\_\_  
Print Name

Oct. 7, 2014

Date

\_\_\_\_\_  
Date

OKLAHOMA EMPLOYMENT SECURITY COMMISSION  
POWER OF ATTORNEY – BENEFITS

I, Chad Fulton, am the owner or officer with authority to contract for  
Mustang Public Schools Board of Education  
Oklahoma Account # 82-1559762, Federal ID # 73-0766864.

I hereby appoint:

Name: OPSUCA  
Address: 2801 N. Lincoln Blvd., Ste. 125  
City, State, and Zip: Oklahoma City, OK 73105  
Telephone No.: 405-528-3571  
Fax No.: 405-609-3050

As attorney-in-fact to represent the above-named taxpayer before the Oklahoma Employment Security Commission with respect to all unemployment insurance benefit claims and issues arising pursuant to Article II of the Employment Security Act of 1980. This Power of Attorney shall be effective immediately and shall remain in effect until the Oklahoma Employment Security Commission receives notice of its revocation. A notice of a revocation of a Power of Attorney or a notice of change of address must be in a separate writing and mailed to the Oklahoma Employment Security Commission at P.O. Box 52003, Oklahoma City, OK 73152-2003. The attorney-in-fact is authorized to receive all confidential information pertaining to unemployment benefit claims relating to the above-named taxpayer. This Power of Attorney removes all earlier Powers of Attorney previously granted by the taxpayer for unemployment benefit claim purposes.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

**ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) SS.

Before me, the undersigned, a notary public in and for this county and state, personally appeared \_\_\_\_\_ and acknowledged to me that he/she executed the above instrument in his/her official capacity as the free and voluntary act and deed of himself/herself and the taxpayer.

In witness of this fact, I signed this document and affixed my official seal on \_\_\_\_\_.

Official Seal with Commission Number  
And Expiration Date:


Notary Public








# Memo

To: Tracy Skinner, Executive Director of Human Resources, Mustang Public Schools 

CC: Sean McDaniel, Superintendent Mustang Public Schools; Ryan McKinney,  
Director of Secondary Education Mustang Public Schools 

From: Teresa Wilkerson, Principal Mustang High School

Date: 10/1/14

Re: Request for adjunct teacher

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Please discuss, consider and/or act upon this request to allow Susan Lewellen, an AP English Language teacher at Mustang High School, to teach AP Human Geography for one class period during the 2014-2015 school year. The State Department of Education will allow Mrs. Lewellen to teach one hour of a class outside her Language Arts certification for one year as an adjunct social studies teacher while she certifies in the field.

Mrs. Lewellen is a 15-year veteran English teacher and has taught AP English Language & Composition in Mustang for many years. She has earned over 33 hours of transcribed college coursework in the Core Academic Subject Area of Social Studies and has attended a College Board Institute for AP Human Geography. We are pleased to be able to offer this beneficial course to our students at Mustang High School this year. Mrs. Lewellen will be taking the World History/Geography Certification exam in December to gain standard certification for future AP Human Geography classes.

Thank you for your consideration of this placement.



# Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools

From: Kris Green, Director of Federal Programs, Mustang Public Schools

KG CB

Date: 10/8/2014

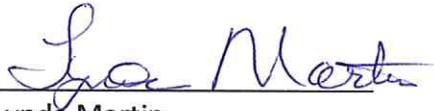
Re: Recommendation for Edmentum Subscription

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Please discuss, consider and/or act upon a 1 year online subscription from Edmentum for ELL (English Language Learners) students. This program, Reading Smart, will support student efforts in becoming English proficient. All costs of the subscription will be paid with Title III English Language Learners, Project 571, funds.

Total Cost: \$5,760.00

"I, Lynda Martin, hereby declare under oath that I will faithfully perform the duties of Assistant Treasurer for the Mustang School District, to the best of my ability and that I will faithfully discharge all the duties pertaining to said office and obey the Constitution and laws of the United States and Oklahoma."



Lynda Martin

State of Oklahoma

County of Canadian

Sworn to (or affirmed) and subscribed before me this 1<sup>st</sup> of October, 2014 by Lynda Martin.

(NOTARY SEAL)



Notary

My Commission Expires: 4-22-17

Schedule A  
October 13,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
<b>Resignations</b>				
Elizardo	DeAnn		MMS/Media Assistant	9/26/2014
Gage	Mike		Transportation/Bus Driver	5/23/2014
Head	Chasity		CRI/Spec Ed TA	9/17/2014
Lefebvre	Peter		High School/Custodian	9/19/2014
Madison	Brenda		Cent/Spec Ed TA	10/7/2014
Martin	Iris		Cent/Nurse Assistant	10/24/2014
Martin	Ronald		Admin/Chief Operations Officer	10/24/2014
Pavlik	Doris		Admin/Assistant Treasurer	9/18/2014
Snodgrass	Rebekah		ME/Title 1 Para	10/10/2014
White	Vonda		MMS/Custodian	9/12/2014
Working	Carson		General Maintenance/Grounds Crew	10/8/2014
Wythe	Tyler		High School/Adjunct Soccer Coach	10/7/2014
Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
<b>Retirements</b>				
Feldman	Randy		MNMS/ISI Teacher	11/1/2014
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
<b>Reassignments</b>				
Brandt	Erin	CRI/7.5 Spec Ed TA	CRI/7.0 Spec Ed TA	2014-2015
Cockrum	Kelly	CRI/7.5 Spec Ed TA	CRI/7.0 Spec Ed TA	2014-2015
Coffman	Nadia	Transportation/Bus Assistant	Transportation/Bus Driver	9/9/2014
Davidson	Sandra	MMS/3.0 Cafe Assistant	High School/6.5 Cafe Assistant	9/29/2014
Dodson	Sarah	Creek & MNMS/Split Custodian	Trails/PM Custodian	8/18/2014
Dodson	Sarah	Trails/PM Custodian	MMS/PM Custodian	9/30/2014
Dossey	Crystal	ME/Spec Ed TA	ME/Spec Ed Para	9/4/2014
Evans	Madalyn	ME/4th Grade	Trails/4th Grade	8/14/2014
Freeman	Annette	PVE/7.0 Spec Ed TA	PVE/7.5 Spec Ed TA	8/14/2014
Higgins	Dawn	PVE/3rd Grade	PVE/Kindergarten	8/14/2014
Johnson	Matthew	MVE/PM Custodian	High School/PM Custodian	9/15/2014
Langguth	Melissa	High School/4.0 Cafe Assistant	PVE/4.0 Cafe Assistant	9/11/2014
Leaman	Gordon	High School/PM Custodian	MMS/PM Custodian	9/15/2014
Lenington	Mark	PVE/PM Custodian	High School/PM Custodian	8/18/2014
Martin	Lynda	Admin/Activity Fund Custodian	Admin/Assistant Treasurer	9/23/2014
Newton	Christy	CRI/7.5 Spec Ed TA	CRI/7.0 Spec Ed TA	2014-2015
Ochoa	Lorraine	Admin/Payroll Specialist	Admin/Activity Fund Custodian	9/23/2014
Parker	Michelle	CRI/7.5 Spec Ed TA	CRI/7.0 Spec Ed TA	2014-2015
Parker	Natalie	Trails/Kindergarten	Trails/1st Grade	8/14/2014
Perry	LaDonna	High School/6.5 Cafe Assistant	High School/7.0 Cafe Assistant	9/29/2014
Ramos	Ana	Creek/PM Custodian	MVE/PM Custodian	9/15/2014
Renyer	JoAngelina	Cent/Teacher Assistant	ME/Teacher Assistant	9/1/2014
Shaw	Shawna	MMS/PM Custodian	High School/PM Custodian	10/2/2014
Upchurch	Lacie	CRI/7.5 Spec Ed TA	CRI/7.0 Spec Ed TA	2014-2015
Winston	Vivian	MNMS/Custodian	High School/Custodian	10/9/2014
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
<b>Employment</b>				
Open		New Position	Mustang Horizon/Spec Ed TA	2014-2015
Open		New Position	MVE/Spec Ed TA	2014-2015
Berry	Kimberly	Filling a Vacant Position	MMS/3.0 Cafe Assistant	9/11/2014
Blackshear	Consuelo		Child Nutrition Substitute	9/16/2014
Ellis	Luke	Replacing Jarred Tipton	Transportation/Bus Driver	9/11/2014
Fish	Patricia	Replacing Jason Stinnett	Transportation/Bus Driver	9/10/2014
Haftek	Melissa	New Position	Creek/Spec Ed TA	9/16/2014

Schedule A  
October 13,2014

Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
<b>Employment</b>				
Hunter	Michelle	Replacing Chasity Head	CRI/Spec Ed TA	9/19/2014
Lee	Pamela	Replacing Debbie Carpenter	Transportation/Bus Driver	10/1/2014
Locke	Jessica	Replacing Joy Miller	High School/Spec Ed	9/11/2014
Monday	Joshua	Replacing Ana Ramos	Creek/PM Custodian	10/6/2014
Mills	Angela F.	Replacing Deanna Elizardo	MMS/Media Assistant	10/6/2014
Piper	Angie	Replacing Angie Mills	Trails/Spec Ed TA	9/8/2014
Rock	Audra	New Position	Creek/Spec Ed TA	9/22/2014
Shelts	Logan	Replacing Michael Cartwright	Admin/Technology Support Specialist	10/8/2014
Singleton	Michelle	New Position	MVE/Spec Ed TA	10/1/2014
St.Claire	Laina	Replacing Nadia Coffman	Transportation/Special Needs Bus Assistant	9/16/2014
Thomas	Tabitha	Replacing Beth Moore	LE/PM Custodian	9/18/2014
Vickery	Claudia	Replacing Becky Leverts	Transportation/Special Needs Bus Assistant	9/9/2014
Wythe	Tyler	Volunteer	High School/Boys Soccer Coach	2014-2015
Last Name	First Name	Assignment	Site	Effective
<b>Extra-Duty/Supplemental:</b>				
Hull	Adam	Assistant Girls Basketball Coach	MMS	2014-2015
Locke	Jessica	Asstistant Cheer Coach	High School	2014-2015
Mason	Mike	Soccer Field/Relief Field and Maintenance	High School	2014-2015
Perkins	Kyle	Assistant Boys Basketball Coach	High School	2014-2015
Stanford	Cathy	Spec Ed Co-Department Head/Replacing Joy Miller	High School	9/11/2014
Wagnon	Joe Carter	Head Girls Basketball Coach	MMS	2014-2015
Weinrich	Kim	Deputy Minutes Clerk	Admin/Mustang Board of Education	2014-2015
Wilkes	Jessica	Life App Elective Team Leader/Replacing Sohailah Stout	CRI	2014-2015
Wilkes	Jessica	Assistant Girls Basketball Coach	MMS	2014-2015

Schedule B  
October 13, 2014

<b>Support Substitutes - \$7.25 per hour</b>		
Bell-Smith,Samantha	Ervin,Michelle	Mattenson,Kaitlin
Boyd,Charles	Green-Luton,Jamie	McCoy,Linda
Buckley,Thomas	Hilger,Tera	Norvell,Felicia
Buie,Shelby	Keel,Erin	O'Connor,Cynthia
Chumley,Donna	Killingsworth,Trinia	Retter,Alexy
Dillon,Kristel	Kinnamon,Michelle	Thompson-Butler,Mary Jo
Ellis,Michele	Mangus,Jennifer	
<b>Non-Certified/Non-Degreed Substitutes at \$60 per day</b>		
Bailey,Crystal	Ellis,Michele	McCoy,Linda
Bell-Smith,Samantha	Ervin,Michelle	Norvell,Felicia
Buckley,Thomas	Killingsworth,Trinia	Retter,Alexy
Chumley,Donna	Kinnamon,Michelle	Spillman,Chris
<b>Non-Certified/Degreed Substitutes at \$60 per day</b>		
Boyd,Charles	Hilger,Tera	Maczko,Janice
Buie,Shelby	Keel,Erin	Mattenson,Kaitlin
Green-Luton,Jamie	O'Connor,Cynthia	Thompson-Butler,Mary Jo
<b>Certified Substitutes at \$70 per day</b>		
Ashby,Sydney	Mangus,Jennifer	
Dillon,Kristel	McDonald,MaryJane	



THAT'S A NEW DAY!  
EMBRACE  
COMPARISON  
NEVER  
HOPE  
IN THE CHANGING YOU WITH  
BE WHO IN THE WORLD.