AGENDA
Board of Education Regular Meeting
Monday, September 8, 2014 at 6:00 PM
Maxine and George P Morris Alternative Center/Mustang Education Center, 400 N Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Board of Education Regular Meeting on Monday, September 8, 2014 at 6:00 PM. The place and street of the meeting will be Maxine and George P Morris Alternative Center/Mustang Education Center, 400 N Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099.
The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

A. Invocation and Flag Salute

B. Roll Call (may be silent)

C. Superintendent's Report

1. Citizens of Character - Enthusiasm

2. Above & Beyond - Lowe's Hero Project, Mgr. Ty Hoffman, Asst. Mgr. Richard Schultz

3. Construction and Facilities Update

4. Human Resource Report

5. No Child Left Behind (NCLB) Waiver

6. Vision Project

7. Board Correspondence

D. Board Reports

E. Standing and Financial Resolutions

1. Chief Financial Officer Report

    a. Vote to approve or not approve the Schedule of Encumbrances and Monthly Financial Reports:

F. Public Participation

G. Consent Agenda

1. Board of Education Minutes:

    a. Regular Board Meeting, August 11, 2014

2. Acceptance of Donation:

    a. Donation from Target to Mustang Elementary in the amount of $276.73 to be used for student activities. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.

    b. Donation from Target to Mustang Valley in the amount of $376.16 to be used for instructional materials. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.

    c. Donation from Target to Trails Elementary in the amount of $534.12 to be used for instructional materials. Donation in conjunction with the 2014 Take Charge of Education program offered by Target.

    d. Donation from M.D. Jirous and Barbara Jirous Foundation Inc. in the amount of $1000.00 each for instruction and materials to the following schools: Trails Elementary Creek Elementary Valley Elementary Prairie View Elementary Canyon Ridge Intermediate Mustang North Middle School

    e. Donation from Centennial Elementary PTA in the amount of $5,000.00 to Centennial for the purpose of purchasing Ipads for the classroom.

3. Transfer of Funds:

    a. Transfer of $3,987.23 from CRI Reading Activity Fund #928 to the following Activity Funds for last year's joint fundraiser projects at CRI. #912 - Music $70.00 #973 - Technology $1,052.63 #866 - 6th Grade $707.23 #972 - Comm $920.45 #975 - Life App/STEM $1,236.92

    b. Transfer of $80.00 from the Administration Activity Acct#867 to HS Activity Account #818 for reimbursement for OSSAA passes for administrators.

c. Transfer of $5,000.00 from ME Art Activity Account #953 to distribute monies collected from fundraisers in conjunction will all programs to the following accounts. Acct. #895 - PE $2,500.00 Acct. #896 - Music $2,500.00

4. Out-of-District Overnight Travel:

   a. Approval for seven (7) teachers from Mustang Horizon Intermediate School to attend the Oklahoma A+ School training in Broken Arrow, OK on September 16-17th. The hotel and training costs are included in a grant the site received last spring.

   b. Approval for MHS FFA to attend the Tulsa State Fair, September 29th - October 1st 2014, in Tulsa, Oklahoma.

   c. Approval for HS Cross Country runners and sponsors to participate in the Chile Pepper Festival Cross Country Race in Fayetteville, Arkansas on Friday October 3rd -4th, 2014.

   d. Approval for MHS FCCLA officers (4) and one sponsor to attend the FCCLA Career Tech Take AIM Leadership Conference in Owasso, OK on Oct. 6th-7th, 2014.

5. Use of Facilities:

   a. Latchkey Child Services is requesting the use of Trails, Creek, Valley, Prairie View, Mustang Elem., Horizon/Canyon Ridge's gymnasium and cafeteria for before/after school programs during the SY 2014-2015. Needing facilities 6:15 am - 7:45 am and again from 2:30 pm until 6:30 pm every school day.

   b. The Lakehoma/Centennial After-School Program is requesting the use of Lakehoma and Centennial Elementary's cafeteria for their before and after school programs during the SY 2014-2015. They need the facilities from 6:30 am - 7:30 am and again from 2:45 pm - 6:30 pm every school day.

   c. OK Storm Volleyball Club is requesting the use of the Mustang Middle School's gymnasium for their practices during the SY 2014-2015. Beginning October 6th and continue through May 8th on Mondays, Tuesdays and Thursdays from 6:00 pm until 9:00 pm.

   d. X-Force Basketball Runnin Rebels is requesting the use of Mustang North Middle School's commons gymnasium for their practices during the SY 2014-2015. Requesting gym every Thursday from 6:00 pm - 8:00 pm.

6. Approval of new activity accounts for Mustang Centennial Elementary. Archery PE

7. Approval of new activity account for High School for Hunting and Archery.

8. Approval of Revisions of Policies and Procedures:

    a. Policy #5075 Graduation

9. Approval of the following to be named to the District Gifted and Talented Advisory Committee for SY 2014-2015.

10. Approval of the following to be named to the Curriculum Committee for SY 2014-2015.

11. Approval of the following to be named to the Professional Development Committee for the SY 2014-2015.

12. Approval of the MPS Professional Development Handbook for 2014-2020.

13. Approval of Support Handbook and Salary Schedules for SY 2014-2015.

14. Approval of recommendation for a 180 day school year, which includes two (2) parent teacher conference days and five(5)PD days, with the flexibility to exercise the 1080 hours calendar option in case of school closures due to inclement weather or other catastrophic circumstances for SY 2014-2015.

15. Approval for two (2) Academic Team Assistants position to attend Academic Team Meets. Canyon Ridge & Horizon have two (2) teams, 5th & 6th grade. They would accompany and assist the sponsors during a maximum of 4 meets not to exceed 22 hours each at rate of $18.00 per hour.

16. Approval for continuing agreement with Latchkey for providing before/after school childcare for SY 2014-2015.

17. Approval for continuing agreement with the Lakehoma/Centennial After School Program for the SY 2014-2015.

18. Approval of continuing contract with Maxim Healthcare Services, Inc. to provide licensed health care professionals to provide one-to-one nursing services to physically and/or mentally disable school student(s) upon request, subject to availability of qualified personnel for the SY 2014-2015.

19. Approval of continuing contract with Eureka Water Company to supply drinking water to selected sites throughout the district for SY 2014-2015.

20. Approval of the Estimate of Needs for SY 2014-2015.

21. Approval of the Treasurer Certificate Forms to be filed with Cleveland, Canadian and Oklahoma County Clerk.

22. Approval of additional pay at $18.00 per hour for 2 hours of service as a proctor of Spanish II and III proficiency exams to Rosario Chavez to be paid from the Gifted/Talented fund.

23. Approval of an Engineering Club stipend in the amount of $1,200.00 to be paid from the Gifted/Talented fund 198, to Matt Moore for the SY 2014-2015.

24. Approval of a Jazz Band stipend in the amount of $1,200.00 each to be paid from the Gifted/Talented fund 198, to the following personnel for SY 2014-2015: Ryan Edgmon, Dustin Jussila, Greg Mangus, Chris Ozinga and Belinda Watson.

25. Approval of the OG&E easement at the MPS Event Center.

26. Approval of Timberlake Change Order #3 for MNMS HVAC increasing contract by $5,160.88. a. PC#006 - Pull neutral to the original twenty-one HP units - $1,635.59 b. PC#007 - New feeder back to MDP to feed additional four HP units - $3,172.88 c. PC#008 - Repair existing broken breaker

27. Approval of Timberlake Change Order #2 for Valley Elementary Gym. This will be a net decrease to the contingency of $22,235.58.

H. Business

1. The Board will consider and may vote to approve the construction bids and award vendors for the Softball/Baseball training facility presented by Timberlake Construction.

2. The Board will consider and may vote to approve the bids and award vendor for replacement of playground equipment for Mustang Elementary and Lakehoma Elementary as part of the Feb. 2014 bond election.

3. The Board will consider and may vote to approve the substantial completion for Prairie View Elementary School.

4. The Board will consider and may vote to adopt the resolution approving overdraft agreement with Bank of Oklahoma in the amount of $5,000,000.00 with effective date of September 3, 2014 through June 30, 2015.

I. New Business:

J. Executive Session The Board of Education will consider and may vote to convene in Executive Session.

1. Oklahoma Statutes Title 25, § Section 307(B)(1): Discuss employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee.

    a. Schedule "A"

    b. Schedule "B"

2. Oklahoma Statutes Title 25, Section 307 § (B)(2): Discussing negotiations concerning employees and representatives of employee groups.

3. Oklahoma Statutes Section 307 (B) (3): Discussing the purchase or appraisal of real property

K. Acknowledge Return to Open Session

L. Statement of Executive Session Minutes by Board Clerk

M. Vote to approve or not approve the Superintendent's Recommendation concerning employment as listed on Schedule "A".

N. Vote to approve or not approve the Superintendent recommendation concerning employment as listed on Schedule "B".

O. Discussion of Properties.

P. Vote to approve or not approve the purchase contract of property located at 115 W Perry Drive, Mustang, Oklahoma.

Q. Vote to approve or not approve the purchase contract of property located at 131 W Juniper and 611 S. Mustang Road, Mustang, Oklahoma.

R. Adjournment.

Memo

To: Dr. Angela Mills, Assistant Superintendent of Academic Services
From: Linda Atchley, Director of Instructional Programs

August 29th, 2014

The following students have been selected as Citizens of Character, recognizing the character trait of Enthusiasm; being eager and excited to face new challenges. I will:

- Display a positive attitude
- Always give my best effort
- Participate in community and school events
- Find the silver lining in a dark cloud

Centennial Elementary: Neil Douglass
Creek Elementary: Khrish Patel
Lakehoma Elementary: Jacoby Nance
Mustang Elementary: Blaise Bostwick
Prairie View Elementary: Rylan Lerma
Trails Elementary: Emma Cain
Valley Elementary: Joseph Nguyen
Canyon Ridge Intermediate Center: Alexa Syler
Horizon Intermediate Center: Abbi Gonda
Mustang Middle School: Landon Bolf
Mustang North Middle School: Erin Buckley
Mustang High School: Abel Zacharia

Bond Projects & Construction Board Report

August 2014

District Bond Project Status:

Project	Bond	Contract Amount	Substantial Completion Date	Status	Contingency $ Remaining	% Complete
Prairie View Elementary	2012	$13.4M	Aug 2014	Final finish & punch list items	$17K	98%
Valley Gym Renovations	2012	$652K	Aug 2014	Punch list items	$8K	99%
High School Event Center	2012	$11.2M	Aug 2015	Bldg. foundation concrete, plumbing	$194K	11%
New Elem. Gym	2012	$2.9M	Aug 2015	Steel submittals, Utilities rebid package	$110K	7%
Roof Replace HS "G"Bldg. & Gym	2009	$300K	Aug 2014	G bldg. /Gym roof Complete. Walk thru 9/12/14	$40K	85%
HS Multi-Purpose Parking	2014	$643K	Sep 2014	Underground storm water piping in process	$31K	82%
JROTC Facility	2014	TBD	Aug 2015	Construction Dwg Phase, Bid Sept.		0%
Softball/Baseball Practice Facility	2014	$1.06M	Feb 2015	Bids 8/19/14 Bid approval 9/8/14	$50K	0%
Vo Ag Barn	2014	TBD	April 2015	Metal Bldg Quotes Civil layouts in process		0%
Storm Shelters HS/MEC	2014	$190K	April 2015	HS/MEC Structural Audits September		0%

Milestones:

Prairie View Elementary – Obtained Building Occupancy 8/11/14.

Mustang Valley Gym Renovation – Obtained Building Occupancy 8/12/14.

HS Event Center– Dirt work and pier drilling complete 8/4. Grade beam steel and concrete walls in process.

MNMS HVAC renovations – replaced A&B level, library and admin office units (25 qty). Complete 8/4/14

MEC car loop- asphalt replacement and water drainage improvements to north and east side of bldg. complete 9/2/14

HS G bldg and Gym roof replacement- roof replacement complete 9/5/14. Metal parapet trim, and misc. electrical work in process. Walk thru schedule for 9/12/14.

Roadblocks:

- August rainfall 1.2 inches
- Event Center had additional depth to piers to bedrock which took and extra 4 days to accomplish.
- Elementary Gym utilities bid exceed budget, working to value engineer the scope of work to align with budget.

Other Items:

1. Canyon and Horizon one year warranty walk-thru complete and punch list items to be complete in September.
2. 2014 Bond Arts - committee formed and allocating funds for items across the district, i.e. Band uniforms, Drama and Art equipment.
3. 2014 Bond IT- STEM groups identifying items for procurement, funds divided equal across 12 MPS sites for technology equipment.
4. 2014 Bond Playground Equipment – board approval 9/8/14

Mustang Public Schools

Human Resources
Board Report
September 8th, 2014

- **Applicant Application Process**
  - ✓ Currently MPS has a written application applicants complete and deliver to the administration building.
  - ✓ Human Resources Goal: Application process on line hosted through MPS website for the 2015-2016 school year.

- **Staffing Update for 2014-2105**
  - ✓ Staffing an entire new elementary building from within the district.
  - ✓ We only added two new teaching allocations/positions.
  - ✓ Class Sizes: Continually watching class sizes. We are currently using the previous year practice when adding TA's.
  - ✓ Emergency Certifications: 2 will be considered at the State Board meeting at the end of September.
  - ✓ Tracking Staff Data: Focusing recruitment, training and retention of staff in all areas.
  - ✓ Employed numbers below are based on the October 1 SPR report for each year.

Year	Certified Employed	Resignations	Support Employed	Resignations
2011-2012	706	36	559	56
2012-2013	730	59	590	60
2013-2014	806	78*	558	92
2014-2015	TBD- Oct. 1		TBD- Oct. 1	

* **Incentive for retirement in year 2013-2014 – 15 Total**

- **District Substitutes**
  - ✓ Three trainings held and our HR department will continue to host sub trainings once a month through the school year.
  - ✓ 176 active substitutes currently for our district.

MPS ACTIVITY FUND CUSTODIAL ANALYSIS

8/31/2014 ACCOUNT TITLE	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
801 HS Industrial Arts	$ 547.37			$ 547.37		$ 547.37
802 HS Annual	$ 22,486.08	$ 570.00		$ 23,056.08	$1,427.93	$ 21,628.15
803 HS Athletics	$ 48,142.60	$ 39,250.00		$ 87,392.60	$21,046.39	$ 66,346.21
804 HS Band	$ 11,779.13	$ 37,492.68		$ 49,271.81	$0.00	$ 49,271.81
805 HS Boys Basketball	$ 24,983.33			$ 24,983.33	$15,832.04	$ 9,151.29
806 HS Boys Soccer	$ 12,443.30	$ 3,830.00		$ 16,273.30	$6,163.27	$ 10,110.03
807 CE Counseling	$ 1,588.19	$ 324.00		$ 1,912.19		$ 1,912.19
808 CE Media	$ 6,134.68			$ 6,134.68		$ 6,134.68
809 HS SADD	$ 474.17			$ 474.17		$ 474.17
810 Mustang Elementary	$ 12,593.25			$ 12,593.25	$371.73	$ 12,221.52
811 Enrichment Organization	$ 7,703.16		$ (7,703.16)	$ -		$ -
812 MV Art	$ 3,511.07	$ 33.60		$ 3,544.67		$ 3,544.67
813 CE Music	$ 415.20			$ 415.20		$ 415.20
814 HS FFA	$ 25,050.68	$ 541.00		$ 25,591.68	$4,561.50	$ 21,030.18
815 HS FCCLA	$ 1,362.75			$ 1,362.75	$60.00	$ 1,302.75
816 HS French Club	$ 151.23			$ 151.23		$ 151.23
817 HS Cheer	$ 104.86			$ 104.86		$ 104.86
818 HS General	$ 111,020.80	$ 84,775.00		$ 195,795.80	$15,682.83	$ 180,112.97
819 HS Girls Basketball	$ 3,417.32	$ 300.00		$ 3,717.32	$3,185.91	$ 531.41
820 HS Girls Track	$ 524.32			$ 524.32		$ 524.32
821 HS Volleyball	$ 173.68			$ 173.68		$ 173.68
822 HS Girls Golf	$ 372.33			$ 372.33		$ 372.33
823 Lakehoma Elementary	$ 37,223.17	$ 499.50		$ 37,722.67		$ 37,722.67
824 CE Art	$ 1,758.20			$ 1,758.20	$200.00	$ 1,558.20
825 HS Media	$ 5,628.23	$ 716.76		$ 6,344.99		$ 6,344.99
826 MS Media	$ 1,156.28			$ 1,156.28		$ 1,156.28
827 MNMS Media	$ 11,242.64	$ 361.65		$ 11,604.29		$ 11,604.29
828 HS Key Club	$ 1,031.72			$ 1,031.72		$ 1,031.72
829 MS Athletics	$ 66,060.59	$ 4,737.20		$ 70,797.79	$10,115.93	$ 60,681.86
830 MMS Band	$ 7,156.57			$ 7,156.57		$ 7,156.57
831 MS Cheerleaders	$ 1,106.72			$ 1,106.72		$ 1,106.72
832 MS FCA	$ 2,764.07			$ 2,764.07		$ 2,764.07
833 MS Middle School	$ 16,384.07	$ 900.00		$ 17,284.07	$1,514.50	$ 15,769.57
834 MS Home Economic	$ 395.85			$ 395.85		$ 395.85
835 MS Pep Club	$ 781.04			$ 781.04		$ 781.04
836 MS Science Club	$ 278.95			$ 278.95		$ 278.95
837 MNMS Cheerleaders	$ 650.63			$ 650.63		$ 650.63
838 MS Student Council	$ 1,140.93			$ 1,140.93		$ 1,140.93
839 MS Vocal Music	$ 10,529.63	$ 524.00		$ 11,053.63		$ 11,053.63
840 MS Yearbook	$ 8,438.75	$ 240.00		$ 8,678.75		$ 8,678.75
841 MV Activity	$ 28,278.62	$ 1,012.00		$ 29,290.62	$220.31	$ 29,070.31
842 HS Nat'l Honor Society	$ 2,632.77			$ 2,632.77		$ 2,632.77
843 MC Media	$ 2,216.22			$ 2,216.22		$ 2,216.22
844 MNMS Athletics	$ 28,469.90	$ 780.20		$ 29,250.10	$5,149.61	$ 24,100.49
845 MNMS Band	$ 14,510.60			$ 14,510.60		$ 14,510.60
846 MISC Revenue	$ -	$ 6,212.31		$ 6,212.31		$ 6,212.31
847 MNMS	$ 13,508.66	$ 8,186.48		$ 21,695.14	$189.92	$ 21,505.22
848 HS Pom Pon	$ 3,094.01			$ 3,094.01		$ 3,094.01
849 MNMS Pep Club	$ 1,062.18			$ 1,062.18		$ 1,062.18
850 MNMS Science Club	$ 5,086.24			$ 5,086.24		$ 5,086.24
851 MNMS Speech Club	$ 210.40			$ 210.40		$ 210.40
852 MNMS Student Council	$ 876.59			$ 876.59		$ 876.59
853 MNMS Vocal Music	$ 4,708.38	$ 5.00		$ 4,713.38		$ 4,713.38
854 MNMS Yearbook	$ 9,409.88	$ 300.00		$ 9,709.88		$ 9,709.88
855 HS Jr. Class	$ 22,697.39			$ 22,697.39		$ 22,697.39
856 HS Math/Science Club	$ 546.07	$ 2,000.00		$ 2,546.07		$ 2,546.07
857 HS Sr. Class	$ 63,326.26	$ 12,560.25		$ 75,886.51	$333.67	$ 75,552.84
858 Special Olympics	$ 2,093.15			$ 2,093.15		$ 2,093.15
859 HS Speech Club	$ 9,135.96			$ 9,135.96		$ 9,135.96
860 HS Student Council	$ 7,705.88			$ 7,705.88		$ 7,705.88
861 HS Varsity Cheer	$ 8,000.96			$ 8,000.96		$ 8,000.96
862 HS Vocal Music	$ 4,547.56	$ 1,599.00		$ 6,146.56		$ 6,146.56
863 HS Scholarships	$ 2,252.35			$ 2,252.35	$2,000.00	$ 252.35
864 HS DECA	$ 6,935.14			$ 6,935.14	$844.74	$ 6,090.40
865 HS Baseball	$ 3,941.91			$ 3,941.91		$ 3,941.91

MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
866 CRI 6th Grade	$ 888.84			$ 888.84		$ 888.84
867 Administration	$ 11,943.42	$ 250.00	$ (5,649.00)	$ 6,544.42	$468.51	$ 6,075.91
868 MV Media	$ 15,370.19	$ 140.00		$ 15,510.19		$ 15,510.19
869 MV Counseling Activities	$ 1,183.02			$ 1,183.02		$ 1,183.02
870 M Trails Activity	$ 9,362.51	$ 869.00		$ 10,231.51		$ 10,231.51
871 HS Girls Softball	$ 1,474.32			$ 1,474.32	$924.70	$ 549.62
872 HS Spanish Club	$ 18.14			$ 18.14		$ 18.14
873 M Trails Media	$ 527.32			$ 527.32		$ 527.32
874 ME MEAD	$ 2,971.59			$ 2,971.59		$ 2,971.59
875 MT Drug Free Club	$ 1,917.30			$ 1,917.30		$ 1,917.30
876 HS Fresh./Varsity Football	$ 8,380.89	$ 4,550.00		$ 12,930.89	$1,085.00	$ 11,845.89
877 Gifted & Talented	$ 759.56			$ 759.56		$ 759.56
878 Transportation	$ 2,217.84	$ 17.04		$ 2,234.88		$ 2,234.88
879 MC Choir	$ 404.75			$ 404.75		$ 404.75
880 HS Boys Tennis	$ 172.83			$ 172.83		$ 172.83
881 LE Lakehoma Drug Free	$ 2,600.38			$ 2,600.38		$ 2,600.38
882 HS Boys/Girls X-Country	$ 2,953.92	$ 2,255.75		$ 5,209.67		$ 5,209.67
883 HS Girls Soccer	$ 4,402.50			$ 4,402.50		$ 4,402.50
884 Chisholm Trails	$ 1,574.45			$ 1,574.45	$81.35	$ 1,493.10
885 MS Builders Club	$ 169.46			$ 169.46		$ 169.46
886 MNMS Builders Club	$ 2,161.43			$ 2,161.43		$ 2,161.43
887 HS Debate Club	$ 408.28			$ 408.28		$ 408.28
888 M Creek Activity	$ 11,171.54	$ 588.28		$ 11,759.82		$ 11,759.82
889 LE Media	$ 2,858.31	$ 5.00		$ 2,863.31		$ 2,863.31
890 MS Renaissance	$ 390.25			$ 390.25		$ 390.25
891 MS Reading	$ 5,652.75			$ 5,652.75		$ 5,652.75
892 MNMS Renaissance	$ 1,117.84			$ 1,117.84		$ 1,117.84
893 HS Renaissance	$ 2,372.05			$ 2,372.05		$ 2,372.05
894 MS Special Life Skills	$ 1,543.99			$ 1,543.99		$ 1,543.99
895 ME PE	$ -			$ -		$ -
896 ME MUSIC	$ -			$ -		$ -
897 HS Art Club	$ 1,829.90	$ 3,900.00		$ 5,729.90		$ 5,729.90
898 HS Athletic Training	$ 1,070.25			$ 1,070.25		$ 1,070.25
899 MNMS Tech	$ 34.42			$ 34.42		$ 34.42
900 Admin-Use of Facility	$ 28,790.54		$ (647.84)	$ 28,142.70	$735.16	$ 27,407.54
901 MEC PASS	$ 452.45	$ 537.00		$ 989.45	$994.88	$ (5.43)
902 CRI Activity	$ 7,992.16	$ 13,997.67		$ 21,989.83		$ 21,989.83
903 HS Advanced Placement	$ 10,569.01	$ 2,562.00		$ 13,131.01	$953.38	$ 12,177.63
904 HS Ground Improvement	$ 1,267.69			$ 1,267.69		$ 1,267.69
905 CRI Staff	$ 1,758.71	$ 207.00	$ 1,000.00	$ 2,965.71		$ 2,965.71
906 HS Freshman FCCLA	$ 1,498.13			$ 1,498.13	$75.00	$ 1,423.13
907 M Valley Outdoor Classroom	$ 3,136.82			$ 3,136.82		$ 3,136.82
908 MNMS Golf	$ 723.09			$ 723.09		$ 723.09
909 CRI Counseling	$ 396.76			$ 396.76		$ 396.76
910 CRI Media	$ 1,967.17			$ 1,967.17		$ 1,967.17
911 MHS Crafts II	$ -	$ 320.00		$ 320.00		$ 320.00
912 CRI Vocal	$ 4,762.09			$ 4,762.09		$ 4,762.09
913 CRI Art	$ 1,191.28	$ 320.00		$ 1,511.28		$ 1,511.28
914 Canyon Ridge Athletics	$ 4,848.16			$ 4,848.16		$ 4,848.16
915 MNMS Track/X-Country	$ 1,117.01			$ 1,117.01		$ 1,117.01
916 MC / MNMS Outdoor Class	$ 323.48			$ 323.48		$ 323.48
917 CRI Archery	$ -			$ -		$ -
918 MNMS Football	$ 249.79			$ 249.79		$ 249.79
919 Prairie View Activity	$ -	$ 1,750.00	$ 4,000.00	$ 5,750.00	$660.00	$ 5,090.00
920 MEC Pre-K	$ 10,509.02	$ 4,870.01		$ 15,379.03	$354.88	$ 15,024.15
921 Prairie View Staff	$ -		$ 2,000.00	$ 2,000.00		$ 2,000.00
922 HS Special Education	$ 631.77			$ 631.77		$ 631.77
923 Lakehoma Elem Art	$ 2,359.43			$ 2,359.43		$ 2,359.43
924 HS Musical	$ 5,343.33			$ 5,343.33		$ 5,343.33
925 HS Wrestling	$ 2.49			$ 2.49		$ 2.49
926 HS JROTC	$ 3,313.36			$ 3,313.36		$ 3,313.36
927 HS Athletic Dept. Staff	$ 14,606.50			$ 14,606.50	$1,937.22	$ 12,669.28
928 Canyon Ridge Reading	$ 4,549.92			$ 4,549.92		$ 4,549.92
929 ME Staff	$ 3,659.81		$ 1,000.00	$ 4,659.81	$1,188.10	$ 3,471.71
930 MV Staff	$ 4,595.33		$ 1,000.00	$ 5,595.33	$1,113.54	$ 4,481.79
931 LE Staff	$ 7,056.75		$ 1,000.00	$ 8,056.75	$334.23	$ 7,722.52
932 MT Staff	$ 3,955.19	$ 1,121.79	$ 1,000.00	$ 6,076.98	$438.74	$ 5,638.24

MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL
933 MC Staff	$ 4,459.15	$ 1,010.97	$ 1,000.00	$ 6,470.12	$414.11	$ 6,056.01
934 MS Staff	$ 11,697.54			$ 11,697.54		$ 11,697.54
935 MNMS Staff	$ 2,300.15			$ 2,300.15	$1,800.13	$ 500.02
936 CRI Science Club	$ -			$ -		$ -
937 HS Staff	$ 17,344.13	$ 273.83		$ 17,617.96	$2,292.61	$ 15,325.35
938 MEC Staff	$ 3,787.32			$ 3,787.32	$607.10	$ 3,180.22
939 Admin. Staff	$ 3,200.29	$ 73.44		$ 3,273.73	$678.97	$ 2,594.76
940 HS Tech Ed.	$ 1,169.90			$ 1,169.90		$ 1,169.90
941 HS Boys Track	$ 369.39			$ 369.39		$ 369.39
942 HS Bus. Prof. of America	$ 3,321.18	$ 1,905.00		$ 5,226.18		$ 5,226.18
943 Creek Counseling	$ 2,853.16			$ 2,853.16		$ 2,853.16
944 MPS Special Needs	$ 44.21			$ 44.21		$ 44.21
945 M Creek Art	$ 4,895.86			$ 4,895.86	$1,566.80	$ 3,329.06
946 HS ECO	$ 255.81			$ 255.81		$ 255.81
947 LE Music	$ 415.31			$ 415.31		$ 415.31
948 M Trails Art	$ 6,507.77			$ 6,507.77		$ 6,507.77
949 MT Honor Choir	$ 989.90			$ 989.90	$49.94	$ 939.96
950 Centennial General Activity	$ 22,835.37	$ 5,617.89		$ 28,453.26	$320.95	$ 28,132.31
951 M Trails Special Ed.	$ 438.48			$ 438.48		$ 438.48
952 CE Staff	$ 3,876.88	$ 22.25	$ 1,000.00	$ 4,899.13		$ 4,899.13
953 ME Art	$ 8,589.21		$ -	$ 8,589.21		$ 8,589.21
954 ME Media	$ 5,587.17			$ 5,587.17		$ 5,587.17
955 MT Reading Carnival	$ 2,737.42			$ 2,737.42		$ 2,737.42
956 MT Student Council	$ 1,987.67			$ 1,987.67		$ 1,987.67
957 Trails PE Activity Acct	$ 1,702.24			$ 1,702.24		$ 1,702.24
958 Prairie View Art	$ -	$ 884.00		$ 884.00		$ 884.00
959 HS Spanish Nat'l Hnr Society	$ 1,128.13			$ 1,128.13		$ 1,128.13
960 HS MAC	$ 819.99			$ 819.99		$ 819.99
961 HS Video Club	$ 920.63			$ 920.63		$ 920.63
962 HS Swim Team	$ 194.99			$ 194.99		$ 194.99
963 MC Archery Club	$ 394.94			$ 394.94		$ 394.94
964 MS Archery Club	$ 2,189.47	$ 1,785.00		$ 3,974.47	$539.00	$ 3,435.47
965 MV Student Council	$ 2,429.46			$ 2,429.46		$ 2,429.46
966 CE Outdoor Classroom	$ 20.90			$ 20.90		$ 20.90
967 Mustang Student in Need	$ 3,906.99	$ 232.00		$ 4,138.99		$ 4,138.99
968 MHS HOSA	$ -			$ -		$ -
969 CRI Outdoor Classroom	$ 4,500.31			$ 4,500.31		$ 4,500.31
970 CRI Student Council	$ 1,154.78			$ 1,154.78		$ 1,154.78
971 CRI Yearbook	$ 1,408.44			$ 1,408.44		$ 1,408.44
972 CRI Communications/broadca	$ -			$ -		$ -
973 CRI Technology	$ -	$ 108.34		$ 108.34		$ 108.34
974 CRI Spanish Acct	$ 667.11			$ 667.11		$ 667.11
975 CRI Elective/Life App	$ -			$ -		$ -
976 CRI Academic Team	$ -			$ -		$ -
977 CRI 5th GRADE	$ -			$ -		$ -
978 Horizon Activity	$ 4,738.24	$ 7,364.00		$ 12,102.24	$2,085.60	$ 10,016.64
979 Horizon Staff Acct	$ 3,241.24		$ 1,000.00	$ 4,241.24	$155.72	$ 4,085.52
980 Horizon Counseling	$ 152.09			$ 152.09		$ 152.09
981 Horizon Media	$ -			$ -		$ -
982 Prairie View Media	$ -	$ 495.00		$ 495.00		$ 495.00
983 Horizon Vocal/music	$ -			$ -		$ -
984 Horizon Art Account	$ 261.02			$ 261.02		$ 261.02
985 Horizon Athletics	$ -			$ -		$ -
986 Horizon Archery	$ -			$ -		$ -
987 Horizon Reading	$ -			$ -		$ -
988 Horizon Science Acct	$ -			$ -		$ -
989 Horizon Outdoor/Classroom	$ -			$ -		$ -
990 CENTENNIAL PE	$ -			$ -		$ -
991 Horizon Yearbook	$ -			$ -		$ -
992 Horizon Communications	$ -			$ -		$ -
993 CENTENNIAL ARCHERY	$ -			$ -		$ -
994 PRAIRIE VIEW MUSIC	$ -			$ -		$ -
995 PRAIRIE VIEW PE	$ -			$ -		$ -
996 Horzon Academic	$ -			$ -		$ -
997 MHS Archery & Hunting	$ -			$ -		$ -
998 Mustang Valley PE Activity	$ 1,724.38			$ 1,724.38		$ 1,724.38
	$ 1,086,704.72	$ 265,782.89	$ -	$ 1,352,487.61	$110,755.90	$ 1,241,731.71

MPS ACTIVITY FUND CUSTODIAL ANALYSIS

ACCOUNT TITLE	BEG BALANCE	DEPOSITS	TRANSFERS	TOTAL	EXPENSES	ACCT TOTAL

FISCAL YEAR 2015

LEASE REVENUE BOND (10) 15001281-15001282, 15001286, 15001297, 15001316, 15001335, 15001339-15001340, 15001401-15001405, 15001429-15001431, 15001464, 15001466, 15001598, 15001721, 15001724-15001726, 15001728, 15001788, 15001908-15001910, 15001948, 15001952-15001953, 15001955, 15001997

GENERAL FUND (11) 15001270, 15001272-15001275, 15001277-15001280, 15001287-15001296, 15001321-15001332, 15001341-15001361, 15001394-15001397, 15001399-15001400, 15001438-15001459, 15001481, 15001565-15001596, 15001617, 15001641-15001672, 15001730-15001742, 15001777-15001787, 15001864-15001877, 15001911-15001912, 15001958-15001963, 15001979-15001994

BUILDING FUND (21)

FOOD SERVICE (22) 15001262-15001269, 15001333-15001334, 15001597, 15001675, 15001743, 15001791-15001813, 15001878-15001906, 15001995

LEASE REVENUE BOND (23)

OKC MAPS TRUST (24)

BOND FUND (31)

BOND FUND (32) 15001271, 15001461-15001463, 15001599, 15001674, 15001723, 15001727, 15001729, 15001907, 15001947, 19001951, 15001957

BOND FUND (33) **15001465**

BOND FUND (34)

BOND FUND (35)

BOND FUND (36) **15001461-15001462, 15001536**

BOND FUND (37) **15001600, 15001673, 15001956**

BOND FUND (38) 15001298, 15001999

BOND FUND (39) **15001336-15001338, 15001398, 15001460, 15001537, 15001618, 15001720, 15001722, 15001790, 15001862-15001863, 15001949-19001950, 15001954, 15001996, 15001998**

Report Date: 09/02/14 05:23 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001270	61351 MUSTANG COLLISION CENTER INC.	08/07/14	00003729	A Sanders
1	1.00	2,812.0400 / .00 / 2,812.0400	.00	Repair on Bradley's car	
	15-11-050-2650-439-000-0000-000-050		2,812.04	.00	.00 / 2,812.04
	Total Accounts: 1		**PO Total: 2,812.04**	**.00**	**.00 / 2,812.04**
GEN	15001272	90861 KRISTINA KAYE GREEN	08/07/14	00003841	KRIS GREEN
1	1.00	1,000.0000 / .00 / 1,000.0000	.00	DIRETOR MILEAGE	
	15-11-511-2330-580-429-0000-000-051 TITLE I - STATE & FED S		1,000.00	.00	.00 / 1,000.00
	Total Accounts: 1		**PO Total: 1,000.00**	**.00**	**.00 / 1,000.00**
GEN	15001273	60949 LOBDOCK INC.	08/07/14	00003961	LISA CARTWRIGH
1	1.00	6,000.0000 / .00 / 6,000.0000	.00	DRUG TESTING	
	15-11-054-2574-336-000-0000-000-054 TRAN - HLTH SRVC - MEDI		6,000.00	.00	.00 / 6,000.00
	Total Accounts: 1		**PO Total: 6,000.00**	**.00**	**.00 / 6,000.00**
GEN	15001274	12719 OFFICE DEPOT	08/07/14	00004010	Stacey Elliott
1	1.00	24.9900 / .00 / 24.9900	.00	Custom Address Stamp	
	15-11-066-2340-619-000-0000-000-066 FED PRGM DIR - OTHR ADM		24.99	.00	.00 / 24.99
	Total Accounts: 1		**PO Total: 24.99**	**.00**	**.00 / 24.99**
GEN	15001275	14569 QUILL	08/07/14	00003937	L. Walkabout
1	2.00	73.0700 / .00 / 146.1400	.00	FAX CARTRIDGES	
	15-11-023-2410-611-000-0000-000-505 OFC OF PRINCIPAL - PAPE		146.14	.00	.00 / 146.14
	Total Accounts: 1		**PO Total: 146.14**	**.00**	**.00 / 146.14**
GEN	15001277	13991 WESTCO COMPUTER & LAMINATOR	08/07/14	00003969	Tammie Rogers
1	6.00	30.0000 / .00 / 180.0000	.00	Laminating Film	
	15-11-000-1000-619-100-1050-000-125 INST - OFC/CLSRM SUPP		180.00	.00	.00 / 180.00
	Total Accounts: 1		**PO Total: 180.00**	**.00**	**.00 / 180.00**
GEN	15001278	14066 YUKON TROPHY CO.	08/07/14	00003930	Jody McElhaney
1	8.00	5.0000 / .00 / 40.0000	.00	Name Plates	
	15-11-023-2410-619-000-0000-000-505 OFC OF PRINCIPAL - OFC/		40.00	.00	.00 / 40.00
	Total Accounts: 1		**PO Total: 40.00**	**.00**	**.00 / 40.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001279	18312 MUSIC EXPRESS MAGAZINE	08/07/14	00003895	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	4.00	195.0000	.00	780.0000	.00	Basic Subscription Package
2	9.00	265.0000	.00	2,385.0000	.00	Premium Subscription Package

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-648-251-1050-000-110 GFT/AP - INST - MAGAZIN	460.00	.00	.00	460.00
15-11-198-1000-648-251-1050-000-125 GFT/AP - INST - MAGAZIN	460.00	.00	.00	460.00
15-11-198-1000-648-251-1050-000-140 GFT/AP - INST - MAGAZIN	460.00	.00	.00	460.00
15-11-198-1000-648-251-1050-000-145 GFT/AP - INST - MAGAZIN	460.00	.00	.00	460.00
15-11-198-1000-648-251-1050-000-150 GFT/AP - INST - MAGAZIN	265.00	.00	.00	265.00
15-11-198-1000-648-251-1050-000-105 GFT/AP - INST - MAGAZIN	265.00	.00	.00	265.00
15-11-198-1000-648-251-1050-000-115 GFT/AP - INST - MAGAZIN	265.00	.00	.00	265.00
15-11-198-1000-648-251-1050-000-120 GFT/AP - INST - MAGAZIN	265.00	.00	.00	265.00
15-11-198-1000-648-251-1050-000-135 GFT/AP - INST - MAGAZIN	265.00	.00	.00	265.00
Total Accounts: 9	**PO Total: 3,165.00**	**.00**	**.00**	**3,165.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001280	16748 PLANK ROAD PUBLISHING INC	08/07/14	00003970	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	9.00	149.7000	.00	1,347.3000	.00	Music K-8 Combination Print/CD and Downloads

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-648-251-1050-000-150 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-105 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-110 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-115 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-120 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-125 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-135 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-140 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
15-11-198-1000-648-251-1050-000-145 GFT/AP - INST - MAGAZIN	149.70	.00	.00	149.70
Total Accounts: 9	**PO Total: 1,347.30**	**.00**	**.00**	**1,347.30**

Report Date: 09/02/14 05:23 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name			PO Date	Req No	Requested By			
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc				
		Account No/Description				Encumbrance		Paid	Liquidated	Remaining
GEN	15001287	14569 QUILL			08/08/14	00003900	danielc			
1	10.00	4.9900	.00	49.9000	.00	stapler				
2	20.00	1.4900	.00	29.8000	.00	staples				
3	10.00	6.2900	.00	62.9000	.00	rubber bands				
4	20.00	4.9900	.00	99.8000	.00	tape dispenser				
5	2.00	34.9900	.00	69.9800	.00	scotch tape				
6	25.00	7.9900	.00	199.7500	.00	Ruled Chart Tablets				
7	40.00	2.9900	.00	119.6000	.00	Dry Erase Erasers				
8	20.00	3.9900	.00	79.8000	.00	Dry Erase Cleaner				
9	6.00	14.9900	.00	89.9400	.00	Vis-a-Vis				
10	20.00	3.9900	.00	79.8000	.00	Construction Paper				
11	4.00	8.3100	.00	33.2400	.00	Ruled Newsprint				
12	10.00	2.4900	.00	24.9000	.00	Binder Clips				
13	20.00	5.0000	.00	100.0000	.00	Dry Erase Markers				
14	6.00	11.9900	.00	71.9400	.00	3-hole punch				
15	5.00	7.9900	.00	39.9500	.00	Bic Pens Black				
16	5.00	1.6900	.00	8.4500	.00	Bic Pens Red				
17	1.00	9.4900	.00	9.4900	.00	1" binder black				
18	1.00	9.4900	.00	9.4900	.00	1 " binder blue				
19	1.00	9.4900	.00	9.4900	.00	1" binder green				
20	1.00	9.4900	.00	9.4900	.00	1" binder red				
21	1.00	9.4900	.00	9.4900	.00	1" binder white				
22	6.00	5.9900	.00	35.9400	.00	Highlighters				
23	10.00	1.3900	.00	13.9000	.00	Index cards 3x5				
24	24.00	2.6900	.00	64.5600	.00	Masking Tape				
25	6.00	7.9900	.00	47.9400	.00	Sharpie Marker black				
26	45.00	2.7900	.00	125.5500	.00	1" binder view white				
27	2.00	19.9900	.00	39.9800	.00	Yellow Card Stock				
28	1.00	863.9900	.00	863.9900	.00	Multi Roll Paper Rack				
29	1.00	99.9900	.00	99.9900	.00	Paper Roll blue				
30	1.00	82.9900	.00	82.9900	.00	paper roll white				
31	1.00	89.9900	.00	89.9900	.00	Paper roll orange				
32	1.00	71.9900	.00	71.9900	.00	paper roll emerald				
33	1.00	71.9900	.00	71.9900	.00	paper roll black				
34	1.00	71.9900	.00	71.9900	.00	paper roll brown				
35	1.00	89.9900	.00	89.9900	.00	paper roll red				
36	1.00	89.9900	.00	89.9900	.00	paper roll canary				
		15-11-000-1000-619-100-1050-000-150 New Account					1,495.09	.00	.00	1,495.09
		15-11-000-1000-611-100-1050-000-150					1,572.89	.00	.00	1,572.89
		Total Accounts: 2			**PO Total:**		**3,067.98**	**.00**	**.00**	**3,067.98**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001288	14129 FOLLETT SCHOOL SOLUTIONS INC	08/08/14	00004032	MARSHALL
1	1.00	778.0100 / .00 / 778.0100	.00	RENEWAL DESTINY INCREASE ORIG PO	
	15-11-056-2230-530-000-0000-000-056 TECH - INST RELATED TEC		778.01	.00	.00 / 778.01
	Total Accounts: 1		**PO Total: 778.01**	**.00**	**.00 / 778.01**
GEN	15001289	61829 NEELEY, SHELLY	08/08/14	00004015	WCAST
1	1.00	35,000.0000 / .00 / 35,000.0000	.00	OCCUPATIONAL THERAPY SERVICES FOR SCHOOL YEAR 2014-2015	
	15-11-621-2135-322-239-0000-000-050 New Account		35,000.00	.00	.00 / 35,000.00
	Total Accounts: 1		**PO Total: 35,000.00**	**.00**	**.00 / 35,000.00**
GEN	15001290	12719 OFFICE DEPOT	08/08/14	00004034	Holly McKinney
1	1.00	15.9900 / .00 / 15.9900	.00	Astrobright Cover Stock Solar Yellow	
2	1.00	15.9900 / .00 / 15.9900	.00	Astrobrights 30% recycled cover stock lunar blue	
3	1.00	15.9900 / .00 / 15.9900	.00	Astrobrights 30% recycled cover stock - re-entry Red	
4	1.00	15.9900 / .00 / 15.9900	.00	Neenah Astrobrights Cright cover paper	
5	1.00	18.4900 / .00 / 18.4900	.00	Neenah Astrobrights ECO Bright Assorted Cover Paper	
6	3.00	16.2900 / .00 / 48.8700	.00	Neenah Astrobrights cover paper - happy assortment	
7	1.00	15.0000 / .00 / 15.0000	.00	shipping	
	15-11-000-1000-611-100-1050-000-140 INST - PAPER/COPY SUPP		146.32	.00	.00 / 146.32
	Total Accounts: 1		**PO Total: 146.32**	**.00**	**.00 / 146.32**
GEN	15001291	22464 OKLAHOMA SAFETY COUNCIL	08/08/14	00004024	JWEST
1	1.00	395.0000 / .00 / 395.0000	.00	ANNUAL MEMBERSHIP RENEWAL	
	15-11-060-2620-810-000-0000-000-060 OPS - BLDG OPS - DUES/F		395.00	.00	.00 / 395.00
	Total Accounts: 1		**PO Total: 395.00**	**.00**	**.00 / 395.00**
GEN	15001292	13343 SAM'S CLUB	08/08/14	00003968	JWEST
1	1.00	40,135.2000 / .00 / 40,135.2000	.00	16800 REAMS OF COPY PAPER	
	15-11-052-2520-611-000-0000-000-052		40,135.20	.00	.00 / 40,135.20
	Total Accounts: 1		**PO Total: 40,135.20**	**.00**	**.00 / 40,135.20**
GEN	15001293	13723 TEACHING SYSTEMS	08/08/14	00004025	KRIS GREEN
1	2.00	375.9500 / .00 / 751.9000	.00	EASY C V4 CORTEX - 40 SEATS	
2	1.00	25.0000 / .00 / 25.0000	.00	SHIPPING & HANDLING FOR EASY C V4 CORTEX	
3	1.00	480.3800 / .00 / 480.3800	.00	SHIPPING & HANLDING FOR PO#15001030 VEX KITS	
	15-11-424-1000-681-317-8800-000-505 C PERKINS SUPP GRANT -		628.64	.00	.00 / 628.64
	15-11-424-1000-681-317-8800-000-510 C PERKINS SUPP GRANT -		628.64	.00	.00 / 628.64
	Total Accounts: 2		**PO Total: 1,257.28**	**.00**	**.00 / 1,257.28**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001294	13963 WAL-MART GENERAL/BOND FUNDS	08/08/14	00004033	Holly McKinney

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	50.00	.5000	.00	25.0000	.00	2 pocket folders with brads
2	2.00	25.9900	.00	51.9800	.00	name badge labels
3	10.00	1.0000	.00	10.0000	.00	neon pencils

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-000-1000-619-100-1050-000-140 INST - OFC/CLSRM SUPP	86.98	.00	.00	86.98
Total Accounts: 1	**PO Total: 86.98**	**.00**	**.00**	**86.98**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001295	61817 YEILDING DONETTE	08/08/14	00003260	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	75.0000	.00	75.0000	.00	Registration FACS New Teacher Academy
2	1.00	200.0000	.00	200.0000	.00	Hotel for FACS New Teacher Academy July 2014
3	1.00	113.0000	.00	113.0000	.00	Mileage for FACS Teacher Academy July 2014
4	3.00	25.0000	.00	75.0000	.00	Per Diem for D Yeilding for FACS New Teacher Academy

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-2213-860-314-8400-000-705 New Account	75.00	.00	.00	75.00
15-11-412-2213-580-314-8400-000-705 Instructional Training-	388.00	.00	.00	388.00
Total Accounts: 2	**PO Total: 463.00**	**.00**	**.00**	**463.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001296	61817 YEILDING DONETTE	08/08/14	00003264	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	80.0000	.00	80.0000	.00	ACTE Conference Registration August 2014
2	1.00	270.1800	.00	270.1800	.00	Double Tree Hotel ACTE Conf August 2014
3	300.00	.5650	.00	169.5000	.00	Mileage for ACTE Conf August 2014
4	3.00	25.0000	.00	75.0000	.00	Per Diem for D Yeilding for ACTE Conf August 2014

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-2213-860-314-8400-000-705 New Account	80.00	.00	.00	80.00
15-11-412-2213-580-314-8400-000-705 Instructional Training-	514.68	.00	.00	514.68
Total Accounts: 2	**PO Total: 594.68**	**.00**	**.00**	**594.68**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001321	15012 DELL COMPUTER CORP	08/12/14	00004041	mckinleyc

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	85.4900	.00	85.4900	.00	black toner 2500 pg cartridge

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-067-2572-611-000-0000-000-067 HR - PRSNL SRVC - PAPER	85.49	.00	.00	85.49
Total Accounts: 1	**PO Total: 85.49**	**.00**	**.00**	**85.49**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001322	22288 DIAMOND TROPHIES	08/12/14	00004080	Molly Wilson

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	12.00	5.0000	.00	60.0000	.00	Name plates for doors

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-000-1000-619-100-1050-000-135 INST - OFC/CLSRM SUPP	60.00	.00	.00	60.00
Total Accounts: 1	**PO Total: 60.00**	**.00**	**.00**	**60.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15001323	22288 DIAMOND TROPHIES	08/12/14	00004083	JWEST
1	1.00	1,000.0000	.00	1,000.0000	.00	SIGNS FOR DISTRICT WIDE
		15-11-060-2620-618-000-0000-000-060 OPS - BLDG OPS - CHEM/C	1,000.00	.00	.00	1,000.00
		Total Accounts: 1	**PO Total:**	**1,000.00**	**.00**	**.00**	**1,000.00**
GEN	15001324	11410 GATEWAY COMMUNICATION	08/12/14	00004022	MARTIN RONALD
1	1.00	1,000.0000	.00	1,000.0000	.00	PURCHASE KENWOOD RADIO BATTERIES AND REPAIRS
		15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS	1,000.00	.00	.00	1,000.00
		Total Accounts: 1	**PO Total:**	**1,000.00**	**.00**	**.00**	**1,000.00**
GEN	15001325	12719 OFFICE DEPOT	08/12/14	00003831	Tammie Rogers
1	2.00	78.9900	.00	157.9800	.00	Cannon 104 toner
		15-11-000-1000-611-100-1050-000-125 INST - PAPER/COPY SUPP	157.98	.00	.00	157.98
		Total Accounts: 1	**PO Total:**	**157.98**	**.00**	**.00**	**157.98**
GEN	15001326	12719 OFFICE DEPOT	08/12/14	00004054	WCAST
1	2.00	24.9900	.00	49.9800	.00	OFFICE DEOT BRAND LAMINATING POUCHES, LETTER SIZE, 3 MIL, 9 X 11.5
2	1.00	17.9900	.00	17.9900	.00	OFFICE DEPOT BRAND 100% RECYCLED KRAFT ECONOMY STORAGE BOXES 10 X
3	6.00	10.0000	.00	60.0000	.00	OFFICE DEPOT BRAND FILE TOTE, 10 9/10 X 14 X 18, CLEAR
		15-11-059-2199-619-239-0000-000-059 SPECED DIST - OTHR STDN	127.97	.00	.00	127.97
		Total Accounts: 1	**PO Total:**	**127.97**	**.00**	**.00**	**127.97**
GEN	15001327	12719 OFFICE DEPOT	08/12/14	00004071	Sondra Bivens
1	4.00	10.9900	.00	43.9600	.00	Laser Address Labels
2	3.00	9.9900	.00	29.9700	.00	Economy file folders
3	1.00	18.9900	.00	18.9900	.00	Swingline Stapler
4	1.00	24.9900	.00	24.9900	.00	Packing Tape
		15-11-200-1000-619-100-1012-000-130 PRE K - INST - OFC/CLSR	117.91	.00	.00	117.91
		Total Accounts: 1	**PO Total:**	**117.91**	**.00**	**.00**	**117.91**
GEN	15001328	12719 OFFICE DEPOT	08/12/14	00004117	skinnert
1	6.00	27.9800	.00	167.8800	.00	business cards for HR department
		15-11-067-2572-619-000-0000-000-067 HR - PRSNL SRVC - OFC S	167.88	.00	.00	167.88
		Total Accounts: 1	**PO Total:**	**167.88**	**.00**	**.00**	**167.88**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost / Qty Recved	Order Desc		
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001329	61767 OKLAHOMA PROTECTION GROUP INC	08/12/14	00004052	Sue Cavett
1	175.00	75.0000 / .00 / 13,125.0000 / .00	Parking lot security at Mustang High School for the 2014-2015 schc		
	15-11-050-2660-344-000-0000-000-705 New Account		13,125.00	.00	.00 / 13,125.00
	Total Accounts: 1	**PO Total:**	**13,125.00**	**.00**	**.00 / 13,125.00**
GEN	15001330	12835 OSSBA-OK STATE SCH BOARDS	08/12/14	00004039	Brenda Dunn
1	2.00	300.0000 / .00 / 600.0000 / .00	Two Board members to attend OSSBA conference Aug 22-24		
	15-11-050-2319-810-000-0000-000-050 New Account		600.00	.00	.00 / 600.00
	Total Accounts: 1	**PO Total:**	**600.00**	**.00**	**.00 / 600.00**
GEN	15001331	21849 PEARSON ASSESSMENTS	08/12/14	00004082	WCAST
1	1.00	275.0000 / .00 / 275.0000 / .00	CELF-5 SCREENING TEST COMPLETE KIT		
2	1.00	10.0000 / .00 / 10.0000 / .00	SHIPPING COSTS		
	15-11-621-2152-614-239-0000-000-150 New Account		285.00	.00	.00 / 285.00
	Total Accounts: 1	**PO Total:**	**285.00**	**.00**	**.00 / 285.00**
GEN	15001332	14689 STAPLES	08/12/14	00004097	MARSHALL
1	2.00	129.9500 / .00 / 259.9000 / .00	CANNON FAXPHONE L100		
	15-11-056-2580-613-000-0000-000-056 TECH - ADMIN TECH SRVC		259.90	.00	.00 / 259.90
	Total Accounts: 1	**PO Total:**	**259.90**	**.00**	**.00 / 259.90**
GEN	15001341	11609 HUNZICKER BROTHERS INC.	08/12/14	00004165	JWEST
1	1.00	500.0000 / .00 / 500.0000 / .00	OPEN FOR SUPPLIES/MATERIALS FOR THE FY 2014-15		
	15-11-055-2620-618-000-0000-000-055 HVAC - BLDG OPS - CHEM/		500.00	.00	.00 / 500.00
	Total Accounts: 1	**PO Total:**	**500.00**	**.00**	**.00 / 500.00**
GEN	15001342	14523 ALBRIGHT STEEL & WIRE	08/12/14	00004101	gen
1	1.00	27.0000 / .00 / 27.0000 / .00	Sheering Charge to cut and fit		
2	1.00	436.9500 / .00 / 436.9500 / .00	Aluminum .032x4x8 sheeting aircraft grade		
	15-11-412-1000-681-317-8700-000-705 Instructional-Cocurricu		463.95	.00	.00 / 463.95
	Total Accounts: 1	**PO Total:**	**463.95**	**.00**	**.00 / 463.95**
GEN	15001343	10170 APPLE INC.	08/12/14	00004088	WCAST
1	1.00	4,790.0000 / .00 / 4,790.0000 / .00	I PAD AIR 16 GB - 10 PACK		
	15-11-641-1000-653-239-0000-000-059 New Account		4,790.00	.00	.00 / 4,790.00
	Total Accounts: 1	**PO Total:**	**4,790.00**	**.00**	**.00 / 4,790.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost / Qty Recved	Order Desc		
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15001344	10583 CDW GOVERNMENT INC.	08/12/14	00004091	WCAST
1	10.00	39.9900 / .00 / 399.9000 / .00	GRIFFIN SLIM FOLIO KEYBOARD/CASE		
		15-11-641-1000-653-239-0000-000-059 New Account	399.90	.00	.00	399.90
		Total Accounts: 1	**PO Total:**	**399.90**	**.00**	**.00**	**399.90**
GEN	15001345	14855 CLASSROOM DIRECT	08/12/14	00004031	stacey elliott
1	2.00	2.4700 / .00 / 4.9400 / .00	Ticonderoga Pencils - S Mattingly		
2	2.00	8.3700 / .00 / 16.7400 / .00	Swt Scents Stickers - S Mattingly		
3	4.00	2.4700 / .00 / 9.8800 / .00	Ticonderoga Pencils - A Conway		
4	2.00	1.4700 / .00 / 2.9400 / .00	Crayola Colored Pencils - A Conway		
5	2.00	10.3700 / .00 / 20.7400 / .00	Sticker Packs - A Conway		
6	2.00	.5700 / .00 / 1.1400 / .00	Paper Clips - A Conway		
7	1.00	5.1700 / .00 / 5.1700 / .00	3pk Scotch Tape - A Conway		
8	1.00	8.3700 / .00 / 8.3700 / .00	Folder 2 pocket letter red - A Conway		
9	2.00	4.4700 / .00 / 8.9400 / .00	Post it 3x3 yellow pk 4 - A Conway		
		15-11-572-1000-681-410-1310-000-150	21.68	.00	.00	21.68
		15-11-572-1000-681-410-1310-000-145 New Account	41.93	.00	.00	41.93
		15-11-572-1000-619-410-1310-000-145 INST - OFC/CLSRM SUPP	15.25	.00	.00	15.25
		Total Accounts: 3	**PO Total:**	**78.86**	**.00**	**.00**	**78.86**
GEN	15001346	10789 CONTINENTAL PRESS INC.	08/12/14	00004046	stacey elliott
1	5.00	9.9500 / .00 / 49.7500 / .00	Journey Int Reading Grade 3		
2	2.00	4.9500 / .00 / 9.9000 / .00	Journey Int Reading Grade 3		
3	5.00	20.9500 / .00 / 104.7500 / .00	Finish Line for ELLS Grade 3 Student		
4	2.00	9.5000 / .00 / 19.0000 / .00	Finish Line For ELLS Grade 3 CD		
5	2.00	40.5000 / .00 / 81.0000 / .00	Finish Line for ELLS Grade 3 Teachers Edition		
		15-11-572-1000-681-410-1310-000-145 New Account	264.40	.00	.00	264.40
		Total Accounts: 1	**PO Total:**	**264.40**	**.00**	**.00**	**264.40**
GEN	15001347	23667 IMAGENET CONSULTING LLC	08/12/14	00004075	WCAST
1	1.00	1,100.0000 / .00 / 1,100.0000 / .00	CANON DR-M 160 SCANNER		
		15-11-621-2330-653-239-0000-000-059 STATE/FED RELATIONS SRV	1,100.00	.00	.00	1,100.00
		Total Accounts: 1	**PO Total:**	**1,100.00**	**.00**	**.00**	**1,100.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001348	12097 LAKESHORE LEARNING	08/12/14	00004049	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	24.9900	.00	24.9900	.00	Blends and Diagraphs Prac Cards
2	1.00	24.9900	.00	24.9900	.00	Word of the Week Gr 5-6
3	1.00	7.5000	.00	7.5000	.00	Shipping and Handling

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-572-1000-681-410-1310-000-145 New Account	57.48	.00	.00	57.48
Total Accounts: 1 **PO Total:**	**57.48**	**.00**	**.00**	**57.48**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001349	15147 LOWES CREDIT SERVICES	08/12/14	00004100	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	24.9900	.00	49.9800	.00	Saw Safety Push Blocks
2	1.00	24.9900	.00	24.9900	.00	Tap and Die set fo r#6 1/2" machine screws
3	2.00	199.9900	.00	399.9800	.00	Scroll Saw
4	1.00	10.0000	.00	10.0000	.00	Bundle of Stakes - dz
5	1.00	5.0000	.00	5.0000	.00	Roll of Neon Twine
6	5.00	5.0000	.00	25.0000	.00	Box #6 Screws
7	4.00	4.5000	.00	18.0000	.00	2x4x10 Dimensional Lumber
8	1.00	50.0000	.00	50.0000	.00	Miscellanous Items

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-1000-681-317-8700-000-705 Instructional-Cocurricu	582.95	.00	.00	582.95
Total Accounts: 1 **PO Total:**	**582.95**	**.00**	**.00**	**582.95**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001350	20858 MCKINLEY HARDWOODS	08/12/14	00004114	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	200.00	1.9700	.00	394.0000	.00	Poplar 1" rough cut lumber per board foot

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-1000-681-317-8700-000-705 Instructional-Cocurricu	394.00	.00	.00	394.00
Total Accounts: 1 **PO Total:**	**394.00**	**.00**	**.00**	**394.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001351	14933 NATIONAL GEOGRAPHIC SCHOOL PUB	08/12/14	00004042	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	68.2800	.00	68.2800	.00	10 Kind Bks and pict perfect
2	20.00	12.5000	.00	250.0000	.00	Kind Practice Bks
3	1.00	238.5000	.00	238.5000	.00	Teacher Edition Set 2
4	1.00	131.7500	.00	131.7500	.00	Sing Along Lang CD Big Books
5	1.00	78.5000	.00	78.5000	.00	Pic Perfect Wd Bg Bk
6	1.00	442.5000	.00	442.5000	.00	Fiction Bg Bk Set 10
7	1.00	132.7500	.00	132.7500	.00	Nonfiction Bg Book Sect 3
8	1.00	522.5000	.00	522.5000	.00	Vocab Bids 10 Scenes & Manip
9	5.00	67.5000	.00	337.5000	.00	Study Bks Set 2 Bks
10	20.00	12.5000	.00	250.0000	.00	Practice Bks
11	1.00	325.0000	.00	325.0000	.00	Teacher Edition Set 2
12	1.00	100.0000	.00	100.0000	.00	Song & Selection CD 4
13	1.00	126.5000	.00	126.5000	.00	English at Command Set
14	1.00	366.0000	.00	366.0000	.00	Lit Bg Bk Set
15	1.00	71.7500	.00	71.7500	.00	Photo File Pict Cards
16	5.00	63.5000	.00	317.5000	.00	Student Bk
17	1.00	325.0000	.00	325.0000	.00	Teacher Edition Set 2
18	10.00	10.0000	.00	100.0000	.00	Practice Bks
19	1.00	125.0000	.00	125.0000	.00	Song & Selection CD 5
20	1.00	91.0000	.00	91.0000	.00	Photo File Pict Cards
21	1.00	440.0000	.00	440.0000	.00	Shipping and Handling

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-572-1000-681-410-1310-000-150	4,840.03	.00	.00	4,840.03
Total Accounts: 1	**PO Total: 4,840.03**	**.00**	**.00**	**4,840.03**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001352	12719 OFFICE DEPOT	08/12/14	00004044	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	1.5900	.00	3.1800	.00	Standard Staple - Mattingly
2	1.00	18.4900	.00	18.4900	.00	Pack 6 Rolls Tape - Mattingly
3	1.00	7.2900	.00	7.2900	.00	File Folders - 100 - Mattingly
4	1.00	.4700	.00	.4700	.00	Jumbo Paper Clips - Mattingly
5	2.00	1.9900	.00	3.9800	.00	Paper Mate Liquid Paper - Mattingly
6	1.00	9.9900	.00	9.9900	.00	Lexar Jump Drive - Conway
7	1.00	51.9900	.00	51.9900	.00	Epson Ink WF 2500 Series - Conway
8	1.00	21.9900	.00	21.9900	.00	At A Glance Palnner - Little
9	1.00	79.9900	.00	79.9900	.00	HP 2540 Deskjet Print All in One - Little
10	1.00	48.9900	.00	48.9900	.00	HP 61XL/61 Ink - Little

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-572-1000-619-410-1310-000-150 INST - OFC/CLSRM SUPP -	33.41	.00	.00	33.41
15-11-572-1000-653-410-1310-000-145 New Account	9.99	.00	.00	9.99
15-11-572-1000-613-410-1310-000-145 New Account	51.99	.00	.00	51.99
15-11-572-1000-619-410-1310-000-510 Instructional-Classroom	21.99	.00	.00	21.99
15-11-572-1000-653-410-1310-000-510	79.99	.00	.00	79.99
15-11-572-1000-613-410-1310-000-510 INST-CONSUM TECH	48.99	.00	.00	48.99
Total Accounts: 6 **PO Total:**	**246.36**	**.00**	**.00**	**246.36**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001353	18290 OKLAHOMA FAMILY COUNSELING SERVICE	08/12/14	00003835	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	62,000.0000	.00	62,000.0000	.00	COUNSELING SERVICES SPLIT ENENLY BETEWEN ALT ED, GEN FUND AND SPEC

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-388-2120-320-430-0000-000-705 ALT ED GRNT - GDNC SRV	20,666.66	.00	.00	20,666.66
15-11-050-2120-323-239-0000-000-050 New Account	20,666.67	.00	.00	20,666.67
15-11-621-2120-323-239-0000-000-059 New Account	20,666.67	.00	.00	20,666.67
Total Accounts: 3 **PO Total:**	**62,000.00**	**.00**	**.00**	**62,000.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001354	12851 OXFORD UNIVERSITY PRESS	08/12/14	00004047	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	3.00	33.9000	.00	101.7000	.00	English Dictionary Kids Blue Studetn Pk
2	3.00	33.9000	.00	101.7000	.00	English Dictionary Orange Content Student Pk

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-572-1000-681-410-1310-000-145 New Account	203.40	.00	.00	203.40
Total Accounts: 1 **PO Total:**	**203.40**	**.00**	**.00**	**203.40**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001355	23770 PEARSON EDUCATION	08/12/14	00004050	stacey elliott			
1	1.00	35.0000	.00	35.0000	.00	Boost Reading Writing and Vocab		
2	2.00	21.9500	.00	43.9000	.00	Longman Social Studies		
3	1.00	40.0000	.00	40.0000	.00	Longman Social Studies		
4	1.00	52.8000	.00	52.8000	.00	Land People Nation: A history of US		
5	1.00	10.6500	.00	10.6500	.00	American Life Level 2		
6	1.00	10.6500	.00	10.6500	.00	A Christmas Carol		
7	1.00	10.6500	.00	10.6500	.00	Level 2 Mike's Lucky Day		
8	1.00	10.6500	.00	10.6500	.00	Level 1 White Fang		
9	1.00	10.6500	.00	10.6500	.00	Levek 2 North and South		
		15-11-572-1000-681-410-1310-000-510 INST-COCUR SUPP			224.95	.00	.00	224.95
		Total Accounts: 1		**PO Total:**	**224.95**	**.00**	**.00**	**224.95**
GEN	15001356	12994 PITSCO	08/12/14	00004104	stacey elliott			
		Total Accounts: 0		**PO Total:**	**.00**	**.00**	**.00**	**.00**
GEN	15001357	13393 SCHOOL SPECIALTY INC	08/12/14	00004040	stacey elliott			
1	1.00	239.9500	.00	239.9500	.00	Mobile Dry Erase Language Ctr		
2	1.00	12.3900	.00	12.3900	.00	Fun Fest Stinky Stickers		
3	1.00	35.9900	.00	35.9900	.00	Shipping and Handling		
		15-11-572-1000-681-410-1310-000-150			288.33	.00	.00	288.33
		Total Accounts: 1		**PO Total:**	**288.33**	**.00**	**.00**	**288.33**
GEN	15001358	14689 STAPLES	08/12/14	00004098	stacey elliott			
1	12.00	7.7900	.00	93.4800	.00	2 Pocket Folder w Fastener 10 pk		
		15-11-412-1000-681-317-8700-000-705 Instructional-Cocurricu			93.48	.00	.00	93.48
		Total Accounts: 1		**PO Total:**	**93.48**	**.00**	**.00**	**93.48**
GEN	15001359	23373 WCEPS	08/12/14	00004043	stacey elliott			
1	1.00	165.0000	.00	165.0000	.00	WIDA Model - Single Kindergarten Kit		
2	1.00	16.5000	.00	16.5000	.00	Shipping and Handling		
		15-11-572-1000-681-410-1310-000-150			181.50	.00	.00	181.50
		Total Accounts: 1		**PO Total:**	**181.50**	**.00**	**.00**	**181.50**
GEN	15001360	13991 WESTCO COMPUTER & LAMINATOR	08/12/14	00004119	Sondra Bivens			
1	6.00	30.0000	.00	180.0000	.00	Laminating Rolls		
		15-11-200-1000-681-100-1012-000-130 PRE K - INST - COCURR S			180.00	.00	.00	180.00
		Total Accounts: 1		**PO Total:**	**180.00**	**.00**	**.00**	**180.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001361	22824 WHITEBOX LEARNING	08/12/14	00004102	stacey elliott
1	1.00	1,595.0000 / .00 / 1,595.0000	.00	Software and Engineering Curriculum	
	15-11-412-1000-681-317-8700-000-705 Instructional-Cocurricu		1,595.00	.00	.00 / 1,595.00
	Total Accounts: 1		**PO Total: 1,595.00**	**.00**	**.00 / 1,595.00**
GEN	15001394	10583 CDW GOVERNMENT INC.	08/13/14	00004206	WCAST
1	1.00	74.0400 / .00 / 74.0400	.00	ERGOTRON NEO-FLEX UNIVERSAL PROJECTOR MOUNT	
	15-11-059-1000-619-239-1050-000-140 SPEC ED DIST - INST - C		74.04	.00	.00 / 74.04
	Total Accounts: 1		**PO Total: 74.04**	**.00**	**.00 / 74.04**
GEN	15001395	11212 EDUCATION WEEK	08/13/14	00003418	Brenda Dunn
	Total Accounts: 0		**PO Total: .00**	**.00**	**.00 / .00**
GEN	15001396	18351 ID SPECIALTIES INC	08/13/14	00004233	MARSHALL
1	2.00	150.0000 / .00 / 300.0000	.00	800033-840 YMCKO PANEL RIBBON FOR HR ID MACHINE	
2	1.00	8.0000 / .00 / 8.0000	.00	SHIPPING	
	15-11-056-2580-619-000-0000-000-056 TECH - ADMIN TECH SRVC		308.00	.00	.00 / 308.00
	Total Accounts: 1		**PO Total: 308.00**	**.00**	**.00 / 308.00**
GEN	15001397	12833 OSPMA	08/13/14	00004175	JWEST
1	1.00	105.0000 / .00 / 105.0000	.00	FY2014-15 MEMBERSHIP DUES AND CONF FEES	
	15-11-060-2620-810-000-0000-000-060 OPS - BLDG OPS - DUES/F		105.00	.00	.00 / 105.00
	Total Accounts: 1		**PO Total: 105.00**	**.00**	**.00 / 105.00**
GEN	15001399	13963 WAL-MART GENERAL/BOND FUNDS	08/13/14	00004191	KRIS GREEN
1	3.00	30.0000 / .00 / 90.0000	.00	CD PLAYERS	
2	1.00	700.0000 / .00 / 700.0000	.00	MISC. TEACHER CLASSROOM SUPPLIES	
	15-11-572-1000-681-410-1310-000-145 New Account		190.00	.00	.00 / 190.00
	15-11-572-1000-681-410-1310-000-110 INST-COCUR SUPP		100.00	.00	.00 / 100.00
	15-11-572-1000-681-410-1310-000-120 INST-COCUR SUPP		100.00	.00	.00 / 100.00
	15-11-572-1000-681-410-1310-000-135 INST-COCURR SUPP		100.00	.00	.00 / 100.00
	15-11-572-1000-681-410-1310-000-510 INST-COCUR SUPP		100.00	.00	.00 / 100.00
	15-11-572-1000-681-410-4063-000-705 INST-COCUR SUPP		100.00	.00	.00 / 100.00
	15-11-572-1000-681-410-1310-000-150		100.00	.00	.00 / 100.00
	Total Accounts: 7		**PO Total: 790.00**	**.00**	**.00 / 790.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001400	13963 WAL-MART GENERAL/BOND FUNDS	08/13/14	00004230	LISA CARTWRIGH

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	40.0000	.00	40.0000	.00	ROLL OF VELCRO

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-054-2720-619-000-0000-000-054 TRAN - STDNT VHCL OP -	40.00	.00	.00	40.00
Total Accounts: 1	**PO Total: 40.00**	**.00**	**.00**	**40.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001438	10055 ALERT SERVICES INC.	08/18/14	00004314	MILLY COOPER

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	1,150.0000	.00	2,300.0000	.00	OH- ASIS STATION 30 GAL.
2	2.00	60.0000	.00	120.0000	.00	CUPS PLASTIC 7 OZ.
3	1.00	200.0000	.00	200.0000	.00	SHIPPING

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-063-2199-616-827-0000-000-705 New Account	2,620.00	.00	.00	2,620.00
Total Accounts: 1	**PO Total: 2,620.00**	**.00**	**.00**	**2,620.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001439	10818 AMSAN EVE SUPPLY	08/18/14	00004235	J MAXEY

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	25.00	19.9900	.00	499.7500	.00	20" WHITE BUFFING PADS
2	25.00	18.5000	.00	462.5000	.00	20" RED BUFFING PAD
3	50.00	38.0700	.00	1,903.5000	.00	38X60 TRASH BAGS
4	12.00	40.0800	.00	480.9600	.00	#16 BLUE MOP HEADS COTTON

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -	3,346.71	.00	.00	3,346.71
Total Accounts: 1	**PO Total: 3,346.71**	**.00**	**.00**	**3,346.71**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001440	10818 AMSAN EVE SUPPLY	08/18/14	00004273	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	52.0000	.00	104.0000	.00	APPEAL POWDER FREE NITRILE EXAM GLOVES, MEDIUM, BLUE, 10 BOXES PER
2	1.00	52.0000	.00	52.0000	.00	APPEAL POWDER FREE NITRILE EXAM GLOVE, LARGE, BLUE, 10 BOXES PER C
3	1.00	.0000	.00	.0000	.00	PLEASE MARK "FOR SPECIAL SERVICES ONLY"

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-059-2132-616-239-0000-000-059 SPEC ED DIST - MED SRVC	156.00	.00	.00	156.00
Total Accounts: 1	**PO Total: 156.00**	**.00**	**.00**	**156.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001441	10257 BARNES & NOBLE	08/18/14	00004094	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	19.9700	.00	19.9700	.00	Living with Intensity by Susan Daniels
2	1.00	6.9900	.00	6.9900	.00	Sadako and the Thousand Paper Cranes
3	1.00	6.2900	.00	6.2900	.00	Medieval Feast by Aliki
4	1.00	8.9500	.00	8.9500	.00	Chocolate by Hershey; Story of Milton Hershey
5	1.00	15.3400	.00	15.3400	.00	Mercedes and the Chocolate Pilot: a true story
6	1.00	11.0700	.00	11.0700	.00	Easy Origami: A step by step guide for kids
7	1.00	12.7500	.00	12.7500	.00	Blood and Guts by Linda Allison
8	1.00	11.4600	.00	11.4600	.00	You Cant Use Your Brain if You're a Jellyfish
9	1.00	14.3500	.00	14.3500	.00	How to Really Fool Yourself by Vicki Cobb
10	1.00	7.1500	.00	7.1500	.00	The Quest to Digest
11	1.00	8.9500	.00	8.9500	.00	Enjoy Your Cells
12	1.00	8.9500	.00	8.9500	.00	Have a Nice DNA

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-1050-000-105 GFT/AP - INST - COCURR	132.22	.00	.00	132.22
Total Accounts: 1	**PO Total: 132.22**	**.00**	**.00**	**132.22**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001442	14840 BSN SPORTS INC.	08/18/14	00004315	MILLY COOPER

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	1,300.0000	.00	1,300.0000	.00	HELMETS FOR FOOTBALL

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-063-1000-657-803-0000-000-705 New Account	1,300.00	.00	.00	1,300.00
Total Accounts: 1	**PO Total: 1,300.00**	**.00**	**.00**	**1,300.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001443	14840 BSN SPORTS INC.	08/18/14	00004316	MILLY COOPER

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	92.0000	.00	92.0000	.00	NIKE FINGERTRAP MAX SHOES
2	1.00	70.0000	.00	70.0000	.00	NIKE FREE TRAINER 5.0 TB SHOES
3	1.00	48.0000	.00	48.0000	.00	NIKE TECH STRIPE POLO
4	1.00	16.9900	.00	16.9900	.00	BASEBALL/ SOFTBALL SCORING & STATS REFILL
5	10.00	6.0000	.00	60.0000	.00	PAIR IV SOCK LARGE (BLACK)
6	10.00	6.0000	.00	60.0000	.00	PAIR IV SOCK MED. (BLACK)
7	10.00	6.0000	.00	60.0000	.00	PARK IV SOCK LARGE (WHITE)
8	10.00	6.0000	.00	60.0000	.00	PARK IV SOCK MED. (WHITE)
9	1.00	45.0000	.00	45.0000	.00	SHIPPING

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-063-1000-657-803-0000-000-705 New Account	511.99	.00	.00	511.99
Total Accounts: 1	**PO Total: 511.99**	**.00**	**.00**	**511.99**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001444	14840 BSN SPORTS INC.	08/18/14	00004342	MILLY COOPER

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	50.00	38.0000	.00	1,900.0000	.00	UNDER ARMOUR CUSTOM ARMOURFUSE SHORTS
2	22.00	8.0000	.00	176.0000	.00	NEUMAN WRIST COACHES BLACK SINGLE PAGE
3	1.00	125.0000	.00	125.0000	.00	SHIPPING

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-063-1000-657-803-0000-000-705 New Account	2,201.00	.00	.00	2,201.00
Total Accounts: 1	**PO Total: 2,201.00**	**.00**	**.00**	**2,201.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001445	14240 CITY OF MUSTANG	08/18/14	00004228	Brenda Dunn

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	109,956.0000	.00	109,956.0000	.00	Two Law enforcement officers for SY 2014-2015

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-050-2660-344-000-0000-000-050 New Account	109,956.00	.00	.00	109,956.00
Total Accounts: 1	**PO Total: 109,956.00**	**.00**	**.00**	**109,956.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001446	21981 FEINER SUPPLY	08/18/14	00004265	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	13.5000	.00	27.0000	.00	HOOK TAPE, 1/2" ADHESIVE BACKED
2	2.00	13.5000	.00	27.0000	.00	LOOP TAPE, 1/2" ADHESIVE BACKED
3	2.00	16.0000	.00	32.0000	.00	1/2" COINS; ADHESIVE BACKED, WHITE HOOK
4	2.00	16.0000	.00	32.0000	.00	1/2" COINS, ADHESIVE BACKED WHITE, LOOP
5	1.00	11.9000	.00	11.9000	.00	SHIPPING CHARGES

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-641-1000-681-239-0000-000-059 INST - COCURR SUPP	129.90	.00	.00	129.90
Total Accounts: 1	**PO Total: 129.90**	**.00**	**.00**	**129.90**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001447	11592 HOMELAND	08/18/14	00004279	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	500.0000	.00	500.0000	.00	Groceries

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-1000-681-314-8400-000-705 INST-COCURR SUPP-FCS	500.00	.00	.00	500.00
Total Accounts: 1	**PO Total: 500.00**	**.00**	**.00**	**500.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001448	14135 LOOSE IN THE LAB	08/18/14	00004020	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	5.00	3.2500	.00	16.2500	.00	Buzzers
2	2.00	5.9500	.00	11.9000	.00	Bilb 1.5 volt
3	4.00	.7500	.00	3.0000	.00	Propellers
4	1.00	12.5000	.00	12.5000	.00	Bromothymol Blue
5	1.00	7.5000	.00	7.5000	.00	Copper Sulfate

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR :	51.15	.00	.00	51.15
Total Accounts: 1	**PO Total: 51.15**	**.00**	**.00**	**51.15**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001449	14135 LOOSE IN THE LAB	08/18/14	00004093	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	7.5000	.00	7.5000	.00	Sodium Hydroxide
2	1.00	7.5000	.00	7.5000	.00	Copper Sulfate
3	1.00	12.5000	.00	12.5000	.00	Bromothymol Blue
4	1.00	1.9500	.00	1.9500	.00	Bernoullis Tube
5	1.00	18.9500	.00	18.9500	.00	Ironing out sand meterials study group pack
6	1.00	7.2600	.00	7.2600	.00	shipping

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-681-251-1050-000-105 GFT/AP - INST - COCURR	55.66	.00	.00	55.66
Total Accounts: 1	**PO Total: 55.66**	**.00**	**.00**	**55.66**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001450	12719 OFFICE DEPOT	08/18/14	00004263	Jennifer Thoma

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	81.2900	.00	162.5800	.00	Dell Black toner 810 WH
2	1.00	81.2900	.00	81.2900	.00	Magenta toner
3	1.00	81.2900	.00	81.2900	.00	Yellow toner
4	1.00	81.2900	.00	81.2900	.00	Cyan Toner

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-000-1000-611-100-1050-000-120 INST - PAPER/COPY SUPP	406.45	.00	.00	406.45
Total Accounts: 1	**PO Total: 406.45**	**.00**	**.00**	**406.45**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001451	12808 OKLAHOMA WASTE AND WIPING RAG	08/18/14	00003997	J MAXEY

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	25.00	29.2500	.00	731.2500	.00	#101 WIPING CLOTHS

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -	731.25	.00	.00	731.25
Total Accounts: 1	**PO Total: 731.25**	**.00**	**.00**	**731.25**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001452	13393 SCHOOL SPECIALTY INC	08/18/14	00004001	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	34.9900	.00	34.9900	.00	Assorted Color File Folders
2	2.00	11.5000	.00	23.0000	.00	Hanging File Folders
3	1.00	18.9900	.00	18.9900	.00	Digital Scale
4	1.00	17.6900	.00	17.6900	.00	Quill Feathers
5	1.00	13.2900	.00	13.2900	.00	Guinea Feathers
6	1.00	10.2900	.00	10.2900	.00	White Cardstock
7	1.00	20.9900	.00	20.9900	.00	Assorted Color Cardstock
8	1.00	11.2900	.00	11.2900	.00	AMACO Clay
9	4.00	4.2900	.00	17.1600	.00	Clay Tool Sets
10	3.00	2.5900	.00	7.7700	.00	Bic White Out
11	2.00	3.1900	.00	6.3800	.00	Colored Inex Cards
12	4.00	5.3900	.00	21.5600	.00	Double Sided Origami Paper
13	2.00	4.6900	.00	9.3800	.00	Origami Paper
14	1.00	9.7900	.00	9.7900	.00	6x6 School Spec Origami Paper
15	1.00	13.3900	.00	13.3900	.00	Origami Book
16	3.00	4.4900	.00	13.4700	.00	Black Washable Markers
17	1.00	59.9900	.00	59.9900	.00	Colored Pencils
18	1.00	26.9900	.00	26.9900	.00	Acrylic Paint
19	2.00	14.8900	.00	29.7800	.00	Glue Gallon
20	5.00	1.4900	.00	7.4500	.00	Pallette Knives
21	4.00	4.9900	.00	19.9600	.00	Const Paper 12x18 Hot Pink
22	4.00	4.9900	.00	19.9600	.00	Const Paper 12x18 White
23	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 Gray
24	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 Magenta
25	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 Turquoise
26	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 Black
27	2.00	4.9900	.00	9.9800	.00	Const Paper Brown
28	2.00	4.9900	.00	9.9800	.00	Const Paper Holiday Red
29	3.00	2.4900	.00	7.4700	.00	Sharpie Clickers
30	1.00	5.0900	.00	5.0900	.00	Pencil Cap Erasers
31	3.00	2.2900	.00	6.8700	.00	Magnetic Dry Erasers
32	5.00	6.3900	.00	31.9500	.00	Permanent Marker Asst Colors
33	3.00	5.3900	.00	16.1700	.00	Dry Erase Markers
34	1.00	99.3700	.00	99.3700	.00	Shipping and Handling

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-619-251-1050-000-135 GFT/AP - INST - OFC/CLS	57.99	.00	.00	57.99
15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR	582.37	.00	.00	582.37
Total Accounts: 2	**PO Total: 640.36**	**.00**	**.00**	**640.36**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001453	13393 SCHOOL SPECIALTY INC	08/18/14	00004073	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	27.4900	.00	54.9800	.00	School Smart Hole Punch
2	3.00	13.6900	.00	41.0700	.00	Swingline Stapler
3	2.00	24.6900	.00	49.3800	.00	Hole Punch
4	3.00	1.4900	.00	4.4700	.00	Clip Dispenser
5	1.00	83.9900	.00	83.9900	.00	Xacto Pencil Sharpner
6	10.00	1.9900	.00	19.9000	.00	Scissors
7	1.00	34.9900	.00	34.9900	.00	Asst Color File Folders
8	2.00	11.5000	.00	23.0000	.00	Hanging Folders
9	1.00	13.2900	.00	13.2900	.00	Guinea Feathers
10	1.00	10.2900	.00	10.2900	.00	White Card Stock
11	1.00	20.9900	.00	20.9900	.00	Asst Color Card Stock
12	1.00	11.9900	.00	11.9900	.00	AMACO Clay
13	4.00	4.2900	.00	17.1600	.00	Clay tool sets
14	3.00	2.5900	.00	7.7700	.00	Bic White Out
15	2.00	3.1900	.00	6.3800	.00	Color Index Cards
16	4.00	.8900	.00	3.5600	.00	Colored Paper Clips Jumbo
17	4.00	6.8900	.00	27.5600	.00	Calligraphy Markers
18	4.00	5.3900	.00	21.5600	.00	Double sided origami paper
19	2.00	4.6900	.00	9.3800	.00	Origami Paper
20	1.00	26.9900	.00	26.9900	.00	Acrylic Paint
21	2.00	14.8900	.00	29.7800	.00	Glue- gallon
22	5.00	1.4900	.00	7.4500	.00	Pallette Knives
23	4.00	4.9900	.00	19.9600	.00	Const Paper 12x18 hot pink
24	4.00	4.9900	.00	19.9600	.00	Const Paper 12x18 white
25	3.00	4.9900	.00	14.9700	.00	Const Paper 12x18 magenta
26	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 turquoise
27	2.00	4.9900	.00	9.9800	.00	Const Paper 12x18 black
28	1.00	8.9900	.00	8.9900	.00	Const paper 12x18 bright green
29	2.00	5.0900	.00	10.1800	.00	Pencil Cap Erasers
30	3.00	2.2900	.00	6.8700	.00	Magnetic Dry Erasers
31	5.00	6.3900	.00	31.9500	.00	Perm Markers Assort
32	2.00	5.3900	.00	10.7800	.00	Dry Erase markers
33	1.00	17.6900	.00	17.6900	.00	Quill Feathers

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-619-251-1050-000-125 GFT/AP - INST - OFC/CLS	311.78	.00	.00	311.78
15-11-198-1000-681-251-1050-000-125 GFT/AP - INST - COCURR	375.46	.00	.00	375.46
Total Accounts: 2	**PO Total: 687.24**	**.00**	**.00**	**687.24**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001454	13393 SCHOOL SPECIALTY INC	08/18/14	00004086	stacey elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	14.4900	.00	28.9800	.00	Bic Dry Erase Markers BLK pkg 12
2	2.00	11.7900	.00	23.5800	.00	Expo Dry Erase Markers Asst Colors
3	1.00	8.1900	.00	8.1900	.00	Sharpie Marker Extra Fine
4	1.00	8.1900	.00	8.1900	.00	Sharpie Marker Fine Tip Blk
5	2.00	4.0900	.00	8.1800	.00	UhuTac Removable Adhesive Tabs
6	1.00	4.3900	.00	4.3900	.00	Scotch Restickable Strips
7	1.00	8.1900	.00	8.1900	.00	Sheet Protectors Pkg 100
8	1.00	16.7700	.00	16.7700	.00	Scotch 3/4 in Tape pkg 6
9	1.00	13.6900	.00	13.6900	.00	Glue Sticks class pack
10	1.00	2.3900	.00	2.3900	.00	Dap Blue Reusable Adhesive Putty
11	1.00	5.2900	.00	5.2900	.00	Duct Tape
12	1.00	10.5800	.00	10.5800	.00	Acme Disposable Latex Gloves small pkg 100
13	2.00	6.0900	.00	12.1800	.00	Blink Card Game
14	1.00	12.7900	.00	12.7900	.00	Origami Paper Crane kit
15	2.00	5.3900	.00	10.7800	.00	Double Sided Origami paper
16	4.00	8.9900	.00	35.9600	.00	Crayola Colored Pencil Set 50
17	2.00	3.8900	.00	7.7800	.00	Green Tempera Paint
18	1.00	10.8900	.00	10.8900	.00	Clay Modeling Tool Set 10
19	1.00	12.7900	.00	12.7900	.00	Junior Rolling Pin Set of 12
20	1.00	11.9900	.00	11.9900	.00	Amaco Clay
21	1.00	4.2900	.00	4.2900	.00	Masking Tape 1 1/2 in
22	1.00	4.2900	.00	4.2900	.00	Clay tool set of 5
23	2.00	10.2900	.00	20.5800	.00	White card stoc 65Lb
24	1.00	7.4900	.00	7.4900	.00	Jumbo craft sticks
25	1.00	5.2900	.00	5.2900	.00	Regular Craft Sticks
26	1.00	26.9900	.00	26.9900	.00	Acrylic Paint Set
27	1.00	29.1900	.00	29.1900	.00	Sax White Canvas Panels 8x10 pk 36
28	1.00	33.9900	.00	33.9900	.00	Sax Canvas Panels 9x12 pk 36
29	2.00	13.9900	.00	27.9800	.00	Royal Paint Brush Set
30	1.00	9.0900	.00	9.0900	.00	Paint Brush Set of 7
31	2.00	23.9900	.00	47.9800	.00	Legal File Folders

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-198-1000-619-251-1050-000-105 GFT/AP - INST - OFC/CLS	154.45	.00	.00	154.45
15-11-198-1000-681-251-1050-000-105 GFT/AP - INST - COCURR	316.29	.00	.00	316.29
Total Accounts: 2	**PO Total: 470.74**	**.00**	**.00**	**470.74**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost / Qty Recved	Order Desc		
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001455	14689 STAPLES	08/18/14	00004019	stacey elliott
1	1.00	71.9900 / .00 / 71.9900 / .00	Dell Blk Printer Ink 810WH		
2	4.00	14.3500 / .00 / 57.4000 / .00	3 Gallon Tote Clear - navy buckles		
	15-11-198-1000-611-251-1050-000-135 GFT/AP - INST - PAPER/C		71.99	.00	.00 / 71.99
	15-11-198-1000-619-251-1050-000-135 GFT/AP - INST - OFC/CLS		57.40	.00	.00 / 57.40
	Total Accounts: 2	**PO Total:**	**129.39**	**.00**	**.00 / 129.39**
GEN	15001456	13963 WAL-MART GENERAL/BOND FUNDS	08/18/14	00004276	stacey elliott
1	1.00	750.0000 / .00 / 750.0000 / .00	Classroom Supplies		
	15-11-412-1000-681-314-8400-000-705 INST-COCURR SUPP-FCS		750.00	.00	.00 / 750.00
	Total Accounts: 1	**PO Total:**	**750.00**	**.00**	**.00 / 750.00**
GEN	15001457	14020 WILSON ELECTRIC CO.	08/18/14	00004246	JWEST
1	1.00	315.0000 / .00 / 315.0000 / .00	10HP COOLING TOWER MOTOR		
	15-11-055-2620-656-000-0000-000-055 HVAC - BLDG OPS - MACHI		315.00	.00	.00 / 315.00
	Total Accounts: 1	**PO Total:**	**315.00**	**.00**	**.00 / 315.00**
GEN	15001458	13384 SCHOLASTIC MAGAZINES	08/18/14	00004357	Stevens-3rd
1	121.00	4.7500 / .00 / 574.7500 / .00	Scholastic News Weekly		
	15-11-000-1000-648-100-1050-000-120 INST - MAGAZINES		574.75	.00	.00 / 574.75
	Total Accounts: 1	**PO Total:**	**574.75**	**.00**	**.00 / 574.75**
GEN	15001459	13343 SAM'S CLUB	08/18/14	00004392	LISA CARTWRIGH
1	1.00	325.0000 / .00 / 325.0000 / .00	DASANI WATER 80Z-48PK(52 CASES)		
	15-11-050-2199-323-000-0000-000-050 OTHR STDNT SRVCS-stdnt :		325.00	.00	.00 / 325.00
	Total Accounts: 1	**PO Total:**	**325.00**	**.00**	**.00 / 325.00**
GEN	15001481	17010 DEALERS ELECTRICAL SUPPLY	08/18/14	00004305	A.Suffield-Gym
1	1.00	92.7200 / .00 / 92.7200 / .00	Sol aluminum Cable		
2	1.00	1.2200 / .00 / 1.2200 / .00	Eccentrc Knckot Box		
3	1.00	.6800 / .00 / .6800 / .00	4in- SQ duplex Rcpt cover		
	15-11-000-1000-652-100-1050-000-120 INST - AUDIO/VSL EQUIP		94.62	.00	.00 / 94.62
	Total Accounts: 1	**PO Total:**	**94.62**	**.00**	**.00 / 94.62**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001565	10818 AMSAN EVE SUPPLY	08/19/14	00004410	J MAXEY			
1	100.00	25.3600	.00	2,536.0000	.00	APPEAL TOILET PAPER			
2	25.00	21.9000	.00	547.5000	.00	20" HOG HAIR BUFFING PAD			
3	25.00	36.7600	.00	919.0000	.00	HDQ CLEAN TO GO			
4	25.00	78.4000	.00	1,960.0000	.00	NABC CLEAN TO GO			
5	15.00	29.9200	.00	448.8000	.00	BH38			
6	15.00	62.8800	.00	943.2000	.00	LIME-RID			
7	15.00	64.9200	.00	973.8000	.00	ENZYME			
8	24.00	13.2800	.00	318.7200	.00	WET FLOOR SIGNS			
9	15.00	69.8700	.00	1,048.0500	.00	STAINLESS STEEL CLEANER			
10	10.00	49.4800	.00	494.8000	.00	CRANBERRY ICE SOAP			
11	60.00	.9700	.00	58.2000	.00	GROUT BRUSHES			
12	3.00	66.4800	.00	199.4400	.00	METERED AEROSOL			
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS - (			10,447.51	.00	.00	10,447.51
		Total Accounts: 1		**PO Total:**	**10,447.51**	**.00**	**.00**	**10,447.51**
GEN	15001566	10170 APPLE INC.	08/19/14	00003829	MILLY COOPER			
1	1.00	399.0000	.00	399.0000	.00	IPAD MINI			
		15-11-063-1000-653-800-0000-000-705 New Account			399.00	.00	.00	399.00
		Total Accounts: 1		**PO Total:**	**399.00**	**.00**	**.00**	**399.00**
GEN	15001567	10170 APPLE INC.	08/19/14	00004398	MARSHALL			
1	5.00	19.0000	.00	95.0000	.00	30 PIN TO USB CABLE - GEN			
2	10.00	19.0000	.00	190.0000	.00	LIGHTINING TO USB CABLE - ZML			
3	2.00	29.0000	.00	58.0000	.00	LIGHTINING TO USB CABLE (2M) ZML			
4	10.00	19.0000	.00	190.0000	.00	12W USB POWER ADAPTER - USA			
		15-11-056-2580-653-000-0000-000-056 TECH - ADMIN TECH SRVC			533.00	.00	.00	533.00
		Total Accounts: 1		**PO Total:**	**533.00**	**.00**	**.00**	**533.00**
GEN	15001568	22211 ARCHWAY MARKETING SERVICES	08/19/14	00004382	Sondra Bivens			
1	36.00	8.0000	.00	288.0000	.00	My First School Book			
		15-11-200-1000-681-100-1012-000-130 PRE K - INST - COCURR S			288.00	.00	.00	288.00
		Total Accounts: 1		**PO Total:**	**288.00**	**.00**	**.00**	**288.00**
GEN	15001569	94364 BELINDA JO WATSON	08/19/14	00004371	Ryan Edgmon			
1	1.00	215.0000	.00	215.0000	.00	FALL AND SPRING MILEAGE			
		15-11-050-1000-580-100-0000-000-050 New Account			215.00	.00	.00	215.00
		Total Accounts: 1		**PO Total:**	**215.00**	**.00**	**.00**	**215.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001570	10583 CDW GOVERNMENT INC.	08/19/14	00003830	MILLY COOPER
1	1.00	65.0000 / .00 / 65.0000	.00	Zagg folio case with keyboard	
	15-11-063-1000-653-800-0000-000-705 New Account		65.00	.00	.00 / 65.00
	Total Accounts: 1		**PO Total:**	**65.00**	**.00** / **.00** / **65.00**
GEN	15001571	16733 COX COMMUNICATIONS	08/19/14	00004169	stacey elliott
1	1.00	1,865.5000 / .00 / 1,865.5000	.00	Chanel Insertion Kit - CRI	
2	1.00	1,865.5000 / .00 / 1,865.5000	.00	Chanel Insertion Kit - Horizon	
	15-11-198-2230-652-251-1050-000-145 GFT/AP - INST REL TECH		1,865.50	.00	.00 / 1,865.50
	15-11-198-2230-652-251-1050-000-140 GFT/AP - INST REL TECH		1,865.50	.00	.00 / 1,865.50
	Total Accounts: 2		**PO Total:**	**3,731.00**	**.00** / **.00** / **3,731.00**
GEN	15001572	82700 DUSTIN MATTHEW JUSSILA	08/19/14	00004370	RYAN EDGMON
1	1.00	215.0000 / .00 / 215.0000	.00	FALL SEMESTER MILEAGE	
2	1.00	215.0000 / .00 / 215.0000	.00	SPRING SEMESTER MILEAGE	
	15-11-050-1000-580-100-0000-000-050 New Account		430.00	.00	.00 / 430.00
	Total Accounts: 1		**PO Total:**	**430.00**	**.00** / **.00** / **430.00**
GEN	15001573	11188 ECKROAT SEED CO	08/19/14	00004384	MILLY COOPER
1	1.00	450.0000 / .00 / 450.0000	.00	PALLET OF FIELD CHALK FOR SOFTBALL FIELDS	
	15-11-063-2630-710-800-0000-000-705 ATH - UPKP GRNDS - LAND		450.00	.00	.00 / 450.00
	Total Accounts: 1		**PO Total:**	**450.00**	**.00** / **.00** / **450.00**
GEN	15001574	19169 GREG MANGUS	08/19/14	00004367	Ryan Edgmon
1	1.00	500.0000 / .00 / 500.0000	.00	FALL SEMESTER TRAVEL	
	15-11-050-1000-580-100-0000-000-050 New Account		500.00	.00	.00 / 500.00
	Total Accounts: 1		**PO Total:**	**500.00**	**.00** / **.00** / **500.00**
GEN	15001575	19169 GREG MANGUS	08/19/14	00004368	Ryan Edgmon
1	1.00	500.0000 / .00 / 500.0000	.00	SPRING SEMESTER TRAVEL	
	15-11-050-1000-580-100-0000-000-050 New Account		500.00	.00	.00 / 500.00
	Total Accounts: 1		**PO Total:**	**500.00**	**.00** / **.00** / **500.00**
GEN	15001576	82723 JACOB STEVENSON HOFER	08/19/14	00004369	Ryan Edgmon
1	1.00	215.0000 / .00 / 215.0000	.00	FALL SEMESTER MILEAGE	
2	1.00	215.0000 / .00 / 215.0000	.00	SPRING SEMESTER MILEAGE	
	15-11-050-1000-580-100-0000-000-050 New Account		430.00	.00	.00 / 430.00
	Total Accounts: 1		**PO Total:**	**430.00**	**.00** / **.00** / **430.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001577	12203 LINDA L LITTLE	08/19/14	00004354	stacey elliott
1	1.00	200.0000 / .00 / 200.0000	.00	Travel - Linda Little	
	15-11-050-1000-580-410-0000-000-050 New Account		200.00	.00	.00 / 200.00
	Total Accounts: 1		**PO Total: 200.00**	**.00**	**.00 / 200.00**
GEN	15001578	15147 LOWES CREDIT SERVICES	08/19/14	00004460	WCAST
1	4.00	6.9700 / .00 / 27.8800	.00	WHITE CHAIN, 10FT PER PACK	
2	1.00	.0000 / .00 / .0000	.00	FOR STUDENT AT CANYON RIDGE	
	15-11-059-2199-323-239-0000-000-059 SPECED DIST - OTHR STDN'		27.88	.00	.00 / 27.88
	Total Accounts: 1		**PO Total: 27.88**	**.00**	**.00 / 27.88**
GEN	15001579	14745 MACGILL & CO.	08/19/14	00004123	Tami Cooper
1	2.00	49.9500 / .00 / 99.9000	.00	Curad flexible Fabric Bandage Strips Latex Free 1x3 1800	
2	2.00	5.9500 / .00 / 11.9000	.00	Curad 2x4 XL Bandages Latex Free	
3	2.00	8.1500 / .00 / 16.3000	.00	Wound Wash Saline 7.1 oz	
4	10.00	1.7000 / .00 / 17.0000	.00	Economy Non-woven Gauze Sponges 2x2	
5	1.00	1.7900 / .00 / 1.7900	.00	Splinter Out	
6	2.00	8.6900 / .00 / 17.3800	.00	Economy Powder Free Nitrile Gloves Medium	
7	4.00	9.8500 / .00 / 39.4000	.00	Sure Temp Thermometer Probe covers	
8	2.00	1.2800 / .00 / 2.5600	.00	KleenSpec Universal Specula	
	15-11-022-2132-616-000-0000-000-140 NURSE SITE - MED SRVC -		206.23	.00	.00 / 206.23
	Total Accounts: 1		**PO Total: 206.23**	**.00**	**.00 / 206.23**
GEN	15001580	61532 MITCHELL ROGERS & ASSOC. LTD	08/19/14	00004360	Ryan Edgmon
1	1.00	6,000.0000 / .00 / 6,000.0000	.00	2014 Custom Marching Band Drill	
	15-11-007-1000-681-100-3000-000-705 BAND - INST - COCURR SU		6,000.00	.00	.00 / 6,000.00
	Total Accounts: 1		**PO Total: 6,000.00**	**.00**	**.00 / 6,000.00**
GEN	15001581	19251 O.B.A.	08/19/14	00004364	Ryan Edgmon
1	1.00	75.0000 / .00 / 75.0000	.00	OMA MEMBERSHIP	
2	1.00	200.0000 / .00 / 200.0000	.00	OBA CONTEST ENTRY	
	15-11-209-1000-810-100-0000-000-705 DIST BAND - INST - DUES		275.00	.00	.00 / 275.00
	Total Accounts: 1		**PO Total: 275.00**	**.00**	**.00 / 275.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
GEN	15001582	12784 OKLAHOMA JANITORIAL SUPPLY	08/19/14	00004409	J MAXEY
1	150.00	35.9500	.00	5,392.5000	.00	PAPER TOWELS
2	100.00	47.6000	.00	4,760.0000	.00	HAND SOAP
3	100.00	.7900	.00	79.0000	.00	BLUE HANDLE TOILET MOP
4	100.00	.7900	.00	79.0000	.00	WHITE HANDLE TOILET MOP
5	200.00	.6500	.00	130.0000	.00	SPRAYERS FOR BOTTLES
6	50.00	8.7000	.00	435.0000	.00	SPONGES
7	50.00	15.9000	.00	795.0000	.00	URINAL SCREENS
8	15.00	67.9000	.00	1,018.5000	.00	WYPALLS 60
		15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -		12,689.00	.00	.00	12,689.00
		Total Accounts: 1	**PO Total:**	**12,689.00**	**.00**	**.00**	**12,689.00**
GEN	15001583	12761 OKLAHOMA STATE UNIVERSITY	08/19/14	00004397	Sue Cavett
1	2.00	375.0000	.00	750.0000	.00	OCSBM INTRODUCTORY LEVEL 1 CHARLES BRADLEY AND TRACY SKINNER SEPT
		15-11-050-2573-860-000-0000-000-050 New Account		750.00	.00	.00	750.00
		Total Accounts: 1	**PO Total:**	**750.00**	**.00**	**.00**	**750.00**
GEN	15001584	12834 OSSAA	08/19/14	00004362	Ryan Edgmon
1	1.00	100.0000	.00	100.0000	.00	OSSAA Marching Band Entry
		15-11-209-1000-810-100-0000-000-705 DIST BAND - INST - DUES		100.00	.00	.00	100.00
		Total Accounts: 1	**PO Total:**	**100.00**	**.00**	**.00**	**100.00**
GEN	15001585	23476 PALEN MUSIC CENTER	08/19/14	00004366	Ryan Edgmon
1	79.00	15.0000	.00	1,185.0000	.00	BERP
		15-11-007-1000-681-100-3000-000-705 BAND - INST - COCURR SU		1,185.00	.00	.00	1,185.00
		Total Accounts: 1	**PO Total:**	**1,185.00**	**.00**	**.00**	**1,185.00**
GEN	15001586	16582 PEARSON	08/19/14	00004412	WCAST
1	3.00	80.5000	.00	241.5000	.00	WISC-IV RESPONSE BOOKLETS, 25/PACK
2	1.00	10.0000	.00	10.0000	.00	SHIPPING
		15-11-621-2140-614-239-0000-000-059 New Account		251.50	.00	.00	251.50
		Total Accounts: 1	**PO Total:**	**251.50**	**.00**	**.00**	**251.50**
GEN	15001587	12960 PENDER'S MUSIC COMPANY	08/19/14	00004363	Ryan Edgmon
1	1.00	1,500.0000	.00	1,500.0000	.00	FALL CONCERT AND JAZZ BAND MUSIC
		15-11-209-1000-681-100-0000-000-705 DIST BAND - INST - COCU		1,500.00	.00	.00	1,500.00
		Total Accounts: 1	**PO Total:**	**1,500.00**	**.00**	**.00**	**1,500.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price Disc/Frght Final Cost	Qty Recved	Order Desc	
		Account No/Description	Encumbrance	Paid	Liquidated Remaining
GEN	15001588	61272 REGINA THOMPSON	08/19/14	00004372	Ryan Edgmon
1	1.00	215.0000 .00 215.0000	.00	FALL AND SPRING MILEAGE	
		15-11-050-1000-580-100-0000-000-050 New Account	215.00	.00	.00 215.00
		Total Accounts: 1	**PO Total: 215.00**	**.00**	**.00 215.00**
GEN	15001589	13343 SAM'S CLUB	08/19/14	00004122	Tami Cooper
1	4.00	6.6800 .00 26.7200	.00	Dixi Cups 3 oz. 600/bag	
2	2.00	12.9800 .00 26.9600	.00	Kleenex Tissue 10 boxes	
3	4.00	9.4800 .00 37.9200	.00	Ziploc bags 500 ct	
		15-11-022-2132-616-000-0000-000-140 NURSE SITE - MED SRVC -	91.60	91.60	91.60 .00
		Total Accounts: 1	**PO Total: 91.60**	**91.60**	**91.60 .00**
GEN	15001590	13457 SHAWNEE LIGHTING	08/19/14	00004429	MARTIN RONALD
1	1.00	1,000.0000 .00 1,000.0000	.00	PARTS AND REPAIRS OF STADIUM LIGHTING	
		15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS	1,000.00	.00	.00 1,000.00
		Total Accounts: 1	**PO Total: 1,000.00**	**.00**	**.00 1,000.00**
GEN	15001591	13543 SOPRIS WEST	08/19/14	00004003	Brenda Dunn
1	1.00	2,500.0000 .00 2,500.0000	.00	Voyager Passport Reading Journeys Launch Training	
2	1.00	2,500.0000 .00 2,500.0000	.00	Shipping	
		15-11-362-1000-641-100-1050-000-145 New Account	1,250.00	.00	.00 1,250.00
		15-11-362-1000-641-100-1050-000-140 New Account	1,250.00	.00	.00 1,250.00
		15-11-362-1000-641-100-1050-000-505 New Account	1,250.00	.00	.00 1,250.00
		15-11-362-1000-641-100-1050-000-510 New Account	1,250.00	.00	.00 1,250.00
		Total Accounts: 4	**PO Total: 5,000.00**	**.00**	**.00 5,000.00**
GEN	15001592	22255 SURVEYMONKEY.COM LLC	08/19/14	00004194	stacey elliott
1	1.00	300.0000 .00 300.0000	.00	Gold Package Plan	
		15-11-198-2543-440-251-0000-000-051 GIFT/AP - DEV SRVC - RN	300.00	.00	.00 300.00
		Total Accounts: 1	**PO Total: 300.00**	**.00**	**.00 300.00**
GEN	15001593	15153 MCGILLEN TOM	08/19/14	00004361	Ryan Edgmon
1	1.00	2,000.0000 .00 2,000.0000	.00	2014 CUSTOM MARCHING PERCUSSION ARRANGEMENT	
		15-11-007-1000-681-100-3000-000-705 BAND - INST - COCURR SU	2,000.00	.00	.00 2,000.00
		Total Accounts: 1	**PO Total: 2,000.00**	**.00**	**.00 2,000.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001594	15153	MCGILLEN TOM	08/19/14	00004375	Ryan Edgmon
1	1.00	1,180.5000	.00	1,180.5000	.00	MARCHING BAND DRUM HEADS
	15-11-209-2640-655-100-0000-000-050 DIST BAND - UPKP OF EQU			1,180.50	.00	.00	1,180.50
	Total Accounts: 1			**PO Total:**	**1,180.50**	**.00**	**.00**	**1,180.50**
GEN	15001595	14221	VOSS ELECTRIC	08/19/14	00004423	JWEST
1	100.00	11.0800	.00	1,108.0000	.00	ADV IOPA-4P32-N 11524
2	100.00	8.9200	.00	892.0000	.00	ADV IOPA-2P32-N 08683
3	50.00	46.2100	.00	2,310.5000	.00	A...IOP-2S28-95-SC-DS-35M-05763
4	50.00	25.0400	.00	1,252.0000	.00	ADV ICN-2S28-N 08072
	15-11-055-2620-618-000-0000-000-055 HVAC - BLDG OPS - CHEM/			5,562.50	.00	.00	5,562.50
	Total Accounts: 1			**PO Total:**	**5,562.50**	**.00**	**.00**	**5,562.50**
GEN	15001596	13963	WAL-MART GENERAL/BOND FUNDS	08/19/14	00004350	Stacey Elliott
1	1.00	300.0000	.00	300.0000	.00	miscellaneous classroom supplies
	15-11-198-1000-681-251-1050-000-105 GFT/AP - INST - COCURR			100.00	.00	.00	100.00
	15-11-198-1000-681-251-1050-000-135 GFT/AP - INST - COCURR			100.00	.00	.00	100.00
	15-11-198-1000-681-251-1050-000-125 GFT/AP - INST - COCURR			100.00	.00	.00	100.00
	Total Accounts: 3			**PO Total:**	**300.00**	**.00**	**.00**	**300.00**
GEN	15001617	15356	GENTRY SERVICE & REPAIR	08/20/14	00004480	JWEST
1	1.00	515.0000	.00	515.0000	.00	PARTS AND LABOR TO REPLACE EXP. VALVE, AT CENT COMPUTER LAB
	15-11-055-2620-433-000-0000-000-055 HVAC - BLDG OPS - Cooli			515.00	.00	.00	515.00
	Total Accounts: 1			**PO Total:**	**515.00**	**.00**	**.00**	**515.00**
GEN	15001641	10170	APPLE INC.	08/21/14	00004417	WCAST
1	1.00	49.0000	.00	49.0000	.00	LIGHTING TO VGA ADAPTER
2	1.00	29.0000	.00	29.0000	.00	APPLE DOCK CONNECTOR TO VGA ADAPTER
	15-11-641-1000-653-239-0000-000-059 New Account			78.00	.00	.00	78.00
	Total Accounts: 1			**PO Total:**	**78.00**	**.00**	**.00**	**78.00**
GEN	15001642	10257	BARNES & NOBLE	08/21/14	00004494	Holly McKinney
1	15.00	32.3200	.00	484.8000	.00	A GUIDE TO CO-TEACHING: NEW LESSONS AND STRATEGIES TO FACILITATE S
	15-11-000-2213-641-271-0000-000-140 INST STAFF TRAIN - BOOK			484.80	.00	.00	484.80
	Total Accounts: 1			**PO Total:**	**484.80**	**.00**	**.00**	**484.80**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001643	17061	BUDGET FLAG & BANNER	08/21/14	00004493	Holly McKinney
1	1.00	49.0000	.00	49.0000	.00	Oklahoma State Flag 4'x6' nylon
2	1.00	35.0000	.00	35.0000	.00	US Flag 4'x6' nylon
	15-11-023-2410-619-000-0000-000-140 OFC OF PRINCIPAL - OFC				84.00	.00	.00	84.00
	Total Accounts: 1			**PO Total:**	**84.00**	**.00**	**.00**	**84.00**
GEN	15001644	61818	BYTESPEED, LLC	08/21/14	00004171	KRIS GREEN
1	52.00	1,095.0000	.00	56,940.0000	.00	BYTESPEED LAPTOP
	15-11-469-1000-653-317-8700-000-505 Instructional--				25,000.00	.00	.00	25,000.00
	15-11-424-1000-653-317-8800-000-510 C PERKINS SUPP GRANT -				20,805.00	.00	.00	20,805.00
	15-11-421-1000-653-317-8700-000-505 C PERKINS - INST - TECH				3,470.00	.00	.00	3,470.00
	15-11-421-1000-653-317-8700-000-510 C PERKINS - INST - TECH				7,665.00	.00	.00	7,665.00
	Total Accounts: 4			**PO Total:**	**56,940.00**	**.00**	**.00**	**56,940.00**
GEN	15001645	17267	DISCOUNT SCHOOL SUPPLY	08/21/14	00004474	Holly McKinney
1	1.00	53.9900	.00	53.9900	.00	WHITE DUAL SURFACE PAPER ROLL 36"X1000'
2	1.00	70.9900	.00	70.9900	.00	BRIGHT GREEN DUAL SURFACE PAPER ROLL 36"X1000'
3	1.00	56.9900	.00	56.9900	.00	BLACK DUAL SURFACE PAPR ROLL 36"X1000'
4	1.00	70.9900	.00	70.9900	.00	FLAME RED DUAL SURFACE PAPER 36"X1000'
5	1.00	67.9900	.00	67.9900	.00	BRIGHT BLUE DUAL SURFACE ROLL PAPER 36"X1000'
6	1.00	68.9900	.00	68.9900	.00	PURPLE DUAL SURFACE PAPR ROLL 36"X1000'
7	1.00	60.9900	.00	60.9900	.00	YELLOW DUAL SURFACE PAPER ROLL 36"X1000'
8	1.00	65.9900	.00	65.9900	.00	ORANGE DUAL SURFACE PAPER ROLL 36"X 1000'
	15-11-000-1000-611-100-1050-000-140 INST - PAPER/COPY SUPP				516.92	.00	.00	516.92
	Total Accounts: 1			**PO Total:**	**516.92**	**.00**	**.00**	**516.92**
GEN	15001646	14129	FOLLETT SCHOOL SOLUTIONS INC	08/21/14	00004242	Sandra Sandefe
1	81.00	4.5400	.00	367.7400	.00	I AM DAVID
2	120.00	5.1900	.00	622.8000	.00	GIVER
3	80.00	5.6800	.00	454.4000	.00	NOTHING TO FEAR
4	100.00	6.5000	.00	650.0000	.00	COPPER SUN
5	80.00	5.8400	.00	467.2000	.00	RUNNER
	15-11-064-2212-641-000-0000-000-064 CUR - INST & CURR DEV -				2,562.14	.00	.00	2,562.14
	Total Accounts: 1			**PO Total:**	**2,562.14**	**.00**	**.00**	**2,562.14**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
GEN	15001647	15168 HEINEMANN	08/21/14	00004439	Stacey Elliott
1	1.00	375.0000	.00	375.0000	.00	Founta & Pinnell Benchmark Assessment System 1
2	2.00	375.0000	.00	750.0000	.00	Founta & Pinnell Benchmark Assessment System 2
	15-11-511-1000-681-429-1139-000-135 INST-COCURR SUPP				1,125.00	.00	.00	1,125.00
	Total Accounts: 1			**PO Total:**	**1,125.00**	**.00**	**.00**	**1,125.00**
GEN	15001648	22304 INK TECHNOLOGIES INC	08/21/14	00004183	stacey elliott
1	1.00	72.0000	.00	72.0000	.00	Dell Ink Cyan - Remanufactured High Cap
2	1.00	72.0000	.00	72.0000	.00	Dell Ink Magenta - Remanufactured High Cap
3	1.00	72.0000	.00	72.0000	.00	Dell Ink Yellow - Remanufactured High Cap
4	1.00	72.0000	.00	72.0000	.00	Dell Ink Black - Remanufactured High Cap
	15-11-412-1000-611-314-8400-000-705 INST-COPY SUPP-FCS				288.00	.00	.00	288.00
	Total Accounts: 1			**PO Total:**	**288.00**	**.00**	**.00**	**288.00**
GEN	15001649	80105 KAREN S BRIDGES	08/21/14	00004424	K BRIDGES
1	1.00	300.0000	.00	300.0000	.00	STAFF TRAVEL
	15-11-000-1000-580-100-1050-000-505 INST - STAFF TRVL				300.00	.00	.00	300.00
	Total Accounts: 1			**PO Total:**	**300.00**	**.00**	**.00**	**300.00**
GEN	15001650	12323 MARDEL	08/21/14	00004440	Stacey Elliott
1	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
2	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
	15-11-561-1000-681-424-0000-000-115 INST-COCUR SUPP				75.00	.00	.00	75.00
	15-11-561-1000-681-424-0000-000-125 INST-COCUR SUPP				75.00	.00	.00	75.00
	Total Accounts: 2			**PO Total:**	**150.00**	**.00**	**.00**	**150.00**
GEN	15001651	12323 MARDEL	08/21/14	00004441	Stacey Elliott
1	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
2	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
	15-11-561-1000-681-424-0000-000-110 INST-COCUR SUPP				75.00	.00	.00	75.00
	15-11-561-1000-681-424-0000-000-150 INST-COCURR SUPP				75.00	.00	.00	75.00
	Total Accounts: 2			**PO Total:**	**150.00**	**.00**	**.00**	**150.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001652	12323	MARDEL	08/21/14	00004442	Stacey Elliott
1	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
2	1.00	75.0000	.00	75.0000	.00	Classroom Supplies
	15-11-561-1000-681-424-0000-000-120 INST-COCUR SUPP			75.00	.00	.00	75.00
	15-11-561-1000-681-424-0000-000-135 INST-COCUR SUPP			75.00	.00	.00	75.00
	Total Accounts: 2			**PO Total: 150.00**	**.00**	**.00**	**150.00**
GEN	15001653	82279	MICHAEL NEAL RACHLIN	08/21/14	00004437	Stacey Elliott
1	1.00	800.0000	.00	800.0000	.00	Mileage for DECA Travel Program/OJT
	15-11-412-2213-580-312-8600-000-705 New Account			800.00	.00	.00	800.00
	Total Accounts: 1			**PO Total: 800.00**	**.00**	**.00**	**800.00**
GEN	15001654	14094	NCS/PEARSON INC	08/21/14	00004479	WCAST
1	500.00	6.0000	.00	3,000.0000	.00	AIMSWEB FOR 500 STUDENTS 14-15 SCHOOL YEAR
	15-11-621-2230-444-239-0000-000-059 New Account			3,000.00	.00	.00	3,000.00
	Total Accounts: 1			**PO Total: 3,000.00**	**.00**	**.00**	**3,000.00**
GEN	15001655	12713	OCCC	08/21/14	00004497	MILLY COOPER
1	1.00	1,341.6000	.00	1,341.6000	.00	POOL LANE RENTAL AUGUST 25, 2014- SEPTEMBER 30,2014 $8.60 HR/LANE
	15-11-063-1000-449-868-0000-000-705 New Account			1,341.60	.00	.00	1,341.60
	Total Accounts: 1			**PO Total: 1,341.60**	**.00**	**.00**	**1,341.60**
GEN	15001656	12719	OFFICE DEPOT	08/21/14	00004449	Tami Cooper
1	5.00	3.0500	.00	15.2500	.00	Tape Dispensers
2	10.00	.2500	.00	2.5000	.00	Regular paper clips
3	1.00	8.5400	.00	8.5400	.00	Jumbo paper clips
4	1.00	5.4900	.00	5.4900	.00	Correction Tape 3/pkt
5	6.00	11.5100	.00	69.0600	.00	Page protectors
6	1.00	15.9900	.00	15.9900	.00	AA batteries
	15-11-023-2410-619-000-0000-000-140 OFC OF PRINCIPAL - OFC			116.83	.00	.00	116.83
	Total Accounts: 1			**PO Total: 116.83**	**.00**	**.00**	**116.83**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001657	14569 QUILL	08/21/14	00004444	Tami Cooper

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	24.00	1.0000	.00	24.0000	.00	Tape
2	6.00	3.7900	.00	22.7400	.00	Stapler
3	12.00	.3700	.00	4.4400	.00	Staples
4	5.00	10.6300	.00	53.1500	.00	Sticky Note Lined Pads
5	5.00	7.9900	.00	39.9500	.00	3x3 sticky notes
6	12.00	1.1600	.00	13.9200	.00	Dry Erasers
7	20.00	6.8900	.00	137.8000	.00	Dry Erase Markers Black
8	6.00	.7400	.00	4.4400	.00	Black Pens
9	10.00	3.4600	.00	34.6000	.00	File folders
10	5.00	13.0300	.00	65.1500	.00	Hanging file folders
11	10.00	11.3900	.00	113.9000	.00	Vis A Vis markers Black

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-023-2410-619-000-0000-000-140 OFC OF PRINCIPAL - OFC	514.09	.00	.00	514.09
Total Accounts: 1	**PO Total: 514.09**	**.00**	**.00**	**514.09**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001658	14569 QUILL	08/21/14	00004447	Tami Cooper

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	5.4900	.00	5.4900	.00	blue paper
2	1.00	5.4900	.00	5.4900	.00	green paper
3	1.00	5.4900	.00	5.4900	.00	yellow paper
4	1.00	5.4900	.00	5.4900	.00	goldenrod paper
5	1.00	5.4900	.00	5.4900	.00	pink paper
6	1.00	8.6900	.00	8.6900	.00	lemon paper
7	1.00	8.6900	.00	8.6900	.00	red paper
8	1.00	8.6900	.00	8.6900	.00	orange paper
9	1.00	8.6900	.00	8.6900	.00	bright pink paper

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-029-1000-611-100-1050-000-140 WAREHOUSE - INST - PAPE	62.21	.00	.00	62.21
Total Accounts: 1	**PO Total: 62.21**	**.00**	**.00**	**62.21**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001659	20928 SERVICEMASTER OF OKLAHOMA CITY	08/21/14	00004546	JWEST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	5,000.0000	.00	5,000.0000	.00	HUMIDITY PROBLEMS AT HS OLD EAST BLDG

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS	5,000.00	.00	.00	5,000.00
Total Accounts: 1	**PO Total: 5,000.00**	**.00**	**.00**	**5,000.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001660	61259 TUMBLEWEED PRESS INC.	08/21/14	00004516	Kayla Henagar

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	299.5000	.00	299.5000	.00	Subscription to Online Books

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-641-100-1140-000-135 LIBRARY SRVC - BOOKS	299.50	.00	.00	299.50
Total Accounts: 1	**PO Total: 299.50**	**.00**	**.00**	**299.50**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
		Account No/Description	Encumbrance	Paid	Liquidated / Remaining
GEN	15001661	15947 USA TEST PREP	08/21/14	00003785	Locke/Loving
1	1.00	4,195.8400 / .00 / 4,195.8400	.00	14-15 School Year Subscription for Math & Science in the District	
		15-11-064-2212-444-271-0000-000-064 CUR - INST & CURR DEV -	4,195.84	.00	.00 / 4,195.84
		Total Accounts: 1	**PO Total: 4,195.84**	**.00**	**.00 / 4,195.84**
GEN	15001662	99052 WAREHOUSE SUPPLIES	08/21/14	00004448	Tami Cooper
1	1.00	909.6000 / .00 / 909.6000	.00	pallet of paper	
		15-11-029-1000-611-100-1050-000-140 WAREHOUSE - INST - PAPE	909.60	.00	.00 / 909.60
		Total Accounts: 1	**PO Total: 909.60**	**.00**	**.00 / 909.60**
GEN	15001663	10064 ALL SEASON BUILDING & SUPPLY	08/22/14	00004544	Vardeman
1	8.00	9.9800 / .00 / 79.8400	.00	1/2" H.S.S counter sink	
		15-11-017-1000-681-100-3500-000-705 IND ARTS - INST - COCUR	79.84	.00	.00 / 79.84
		Total Accounts: 1	**PO Total: 79.84**	**.00**	**.00 / 79.84**
GEN	15001664	10702 CIMC	08/22/14	00004503	KRIS GREEN
1	1.00	250.0000 / .00 / 250.0000	.00	RENEW OKCIS INTERNET VERSION	
2	1.00	110.0000 / .00 / 110.0000	.00	RENEW IDEAS ASSESSMENT	
		15-11-412-1000-444-312-8600-000-705 INST-SOFTWARE SRVC	72.00	.00	.00 / 72.00
		15-11-412-1000-444-311-8000-000-705 New Account	72.00	.00	.00 / 72.00
		15-11-412-1000-444-314-8400-000-705 New Account	72.00	.00	.00 / 72.00
		15-11-412-1000-444-316-8100-000-705 New Account	72.00	.00	.00 / 72.00
		15-11-412-1000-444-317-8700-000-705 New Account	72.00	.00	.00 / 72.00
		Total Accounts: 5	**PO Total: 360.00**	**.00**	**.00 / 360.00**
GEN	15001665	12068 KLINGSPOR	08/22/14	00004552	Vardeman
1	1.00	125.9500 / .00 / 125.9500	.00	60 Grit SS Paper	
		15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI	125.95	.00	.00 / 125.95
		Total Accounts: 1	**PO Total: 125.95**	**.00**	**.00 / 125.95**
GEN	15001666	12097 LAKESHORE LEARNING	08/22/14	00004475	stacy brown
1	1.00	5.9000 / .00 / 5.9000	.00	2014-11-2991 was short $5.90. could not increase PO after June 30	
		15-11-561-1000-681-424-2200-000-120 New Account	5.90	.00	.00 / 5.90
		Total Accounts: 1	**PO Total: 5.90**	**.00**	**.00 / 5.90**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001667 14268	MCFEELY'S	08/22/14	00004518	Vardeman
1	1.00	24.4000 .00 24.4000	.00	FSL 1000 #8x1" Screws	
2	1.00	24.6000 .00 24.6000	.00	PTC 1000 Screws #6x1 1/2 Pocket	
	15-11-195-1000-681-100-3500-000-705 RESALE - INST - COCURR		49.00	.00	.00 / 49.00
	Total Accounts: 1	**PO Total:**	**49.00**	**.00**	**.00 / 49.00**
GEN	15001668 14268	MCFEELY'S	08/22/14	00004545	Vardeman
1	16.00	1.4200 .00 22.7200	.00	#3x2" P	
2	4.00	1.4700 .00 5.8800	.00	#2x2" P	
3	10.00	1.4200 .00 14.2000	.00	#1x2" P	
4	16.00	.9900 .00 15.8400	.00	#2x2" S	
5	16.00	.9900 .00 15.8400	.00	#2x6" S	
6	16.00	3.2500 .00 52.0000	.00	7/32 HSS Drill Bit	
	15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI		126.48	.00	.00 / 126.48
	Total Accounts: 1	**PO Total:**	**126.48**	**.00**	**.00 / 126.48**
GEN	15001669 20858	MCKINLEY HARDWOODS	08/22/14	00004539	Vardeman
1	400.00	3.0100 .00 1,204.0000	.00	4/4 Red Oak	
2	100.00	6.1000 .00 610.0000	.00	4/4 Walnut Shorts	
3	100.00	3.0700 .00 307.0000	.00	4/4 Soft Maple	
4	100.00	1.2500 .00 125.0000	.00	4/4 Furniture Grade Pine	
5	30.00	2.1000 .00 63.0000	.00	8/4 Poplar	
	15-11-195-1000-681-100-3500-000-705 RESALE - INST - COCURR		2,309.00	.00	.00 / 2,309.00
	Total Accounts: 1	**PO Total:**	**2,309.00**	**.00**	**.00 / 2,309.00**
GEN	15001670 23454	NORTHERN SAFETY AND INDUSTRIAL	08/22/14	00004547	Vardeman
1	7.00	4.0200 .00 28.1400	.00	Wooden broom handle	
2	7.00	5.6100 .00 39.2700	.00	9" Ind. DUO sweep	
3	50.00	1.9900 .00 99.5000	.00	Safety Glasses	
4	5.00	12.2500 .00 61.2500	.00	Gloves	
	15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI		228.16	.00	.00 / 228.16
	Total Accounts: 1	**PO Total:**	**228.16**	**.00**	**.00 / 228.16**
GEN	15001671 18738	ROCKLER WOODWORKING AND HARDWARE	08/22/14	00004543	vardeman
1	4.00	6.9900 .00 27.9600	.00	Router fence	
	15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI		27.96	.00	.00 / 27.96
	Total Accounts: 1	**PO Total:**	**27.96**	**.00**	**.00 / 27.96**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001672	14004 WHITTON SUPPLY	08/22/14	00004548	Vardeman

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	20.00	17.2000	.00	344.0000	.00	Dewalt H&L sanding pad
2	1.00	11.7000	.00	11.7000	.00	Porter Cable belt sander cord
3	1.00	3.7500	.00	3.7500	.00	Porter Cable square boot for cord

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI	359.45	.00	.00	359.45
Total Accounts: 1 **PO Total:**	**359.45**	**.00**	**.00**	**359.45**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001730	61818 BYTESPEED, LLC	08/26/14	00004529	MILLY COOPER

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	695.0000	.00	695.0000	.00	X501 BYTESPEED LAPTOP X501
2	1.00	19.0000	.00	19.0000	.00	CARRING BAG

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-063-1000-653-800-0000-000-705 New Account	714.00	.00	.00	714.00
Total Accounts: 1 **PO Total:**	**714.00**	**.00**	**.00**	**714.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001731	22410 CENGAGE LEARNING/GALE	08/26/14	00004602	Jennifer Dean

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	2,384.7100	.00	2,384.7100	.00	GALE STUDENT RESOURCES IN CONTEXT
2	1.00	1,043.1400	.00	1,043.1400	.00	GALE OPPOSING VIEWPOINTS IN CONTEXT

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2230-444-100-4140-000-705 LIBRARY SRVC - INST REL	3,427.85	.00	.00	3,427.85
Total Accounts: 1 **PO Total:**	**3,427.85**	**.00**	**.00**	**3,427.85**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001732	11061 DISCOUNT MAGAZINE SUB SERVICE	08/26/14	00004592	Jennifer Dean

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	10.0000	.00	10.0000	.00	FIELD & STREAM
2	1.00	12.0000	.00	12.0000	.00	GOOD HOUSEKEEPING
3	1.00	19.9500	.00	19.9500	.00	GUITAR WORLD
4	1.00	24.0000	.00	24.0000	.00	MARTHA STEWART LIVING
5	1.00	15.0000	.00	15.0000	.00	POPULAR MECHANICS
6	1.00	14.9500	.00	14.9500	.00	RIDE BMX-TRANSWORLD
7	1.00	12.0000	.00	12.0000	.00	SEVENTEEN
8	1.00	39.9500	.00	39.9500	.00	SPORTS ILLUSTRATED
9	1.00	29.9500	.00	29.9500	.00	STREET TRUCKS
10	1.00	10.0000	.00	10.0000	.00	TEEN VOGUE
11	1.00	29.9500	.00	29.9500	.00	TIME

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-648-100-4140-000-705 LIBRARY SRVC - MAGAZINE	217.75	.00	.00	217.75
Total Accounts: 1 **PO Total:**	**217.75**	**.00**	**.00**	**217.75**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001733 14129	FOLLETT SCHOOL SOLUTIONS INC	08/26/14	00004661	Henagark
1	1.00	11.0900 .00 11.0900	.00	The Adventures of Beanboy	
2	1.00	15.3400 .00 15.3400	.00	Alex the Parrott	
3	1.00	15.3400 .00 15.3400	.00	Brothers at Bat	
4	1.00	12.4100 .00 12.4100	.00	Capture the Flag	
5	1.00	13.3100 .00 13.3100	.00	Double Dog Dare	
6	1.00	13.6100 .00 13.6100	.00	Freaky Fast Frankie Joe	
7	1.00	15.3100 .00 15.3100	.00	Hiss-s-s-s!	
8	1.00	13.6400 .00 13.6400	.00	King of the Mound	
9	1.00	11.1400 .00 11.1400	.00	Kizzy Ann Stamps	
10	1.00	12.0100 .00 12.0100	.00	Little Dog, Lost	
11	1.00	14.4900 .00 14.4900	.00	The One and Only Ivan	
12	1.00	12.6100 .00 12.6100	.00	Sailing to Freedom	
13	1.00	14.4100 .00 14.4100	.00	The Secret Chicken Society	
14	1.00	13.6100 .00 13.6100	.00	The Seven Tales of Trinket	
15	1.00	14.4900 .00 14.4900	.00	The Sinister Sweetness of Splendid Academy	
	15-11-021-2220-641-100-1140-000-135 LIBRARY SRVC - BOOKS		202.81	.00	.00 202.81
	Total Accounts: 1	**PO Total:**	**202.81**	**.00**	**.00 202.81**
GEN	15001734 14745	MACGILL & CO.	08/26/14	00004583	Jennifer Thoma
1	1.00	49.9500 .00 49.9500	.00	1800 Fabric Bandages	
2	5.00	3.1800 .00 15.9000	.00	sealed bags	
	15-11-022-2132-616-000-0000-000-120 NURSE SITE - MED SRVC -		65.85	.00	.00 65.85
	Total Accounts: 1	**PO Total:**	**65.85**	**.00**	**.00 65.85**
GEN	15001735 12719	OFFICE DEPOT	08/26/14	00004520	Vardeman
1	1.00	68.4900 .00 68.4900	.00	Pacon White Craft Paper 36"x1000	
	15-11-195-1000-611-100-3500-000-705 New Account		68.49	.00	.00 68.49
	Total Accounts: 1	**PO Total:**	**68.49**	**.00**	**.00 68.49**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
GEN	15001736	12719	OFFICE DEPOT	08/26/14	00004616	Stacey Elliott
1	3.00	9.4900	.00	28.4700	.00	Purple Copy Paper
2	3.00	9.4900	.00	28.4700	.00	Pink Copy Paper
3	3.00	9.4900	.00	28.4700	.00	Cherry Copy Paper
4	1.00	8.9900	.00	8.9900	.00	Post It Notes 100 sheet - 12 pads
5	1.00	8.4900	.00	8.4900	.00	Post-it Notes 90 sheets - 8 pads
6	2.00	7.5900	.00	15.1800	.00	Scotch Tape
7	1.00	33.4900	.00	33.4900	.00	Avery Labels
	15-11-511-1000-681-429-1139-000-120 New Account				85.41	.00	.00	85.41
	15-11-511-1000-619-429-1139-000-120 New Account				66.15	.00	.00	66.15
	Total Accounts: 2			**PO Total:**	**151.56**	**.00**	**.00**	**151.56**
GEN	15001737	14761	SECURITY SOLUTIONS	08/26/14	00004656	JWEST
1	1.00	100.0000	.00	100.0000	.00	U-CHANGE KEYS FOR DISTRICT WIDE USE
	15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS				100.00	.00	.00	100.00
	Total Accounts: 1			**PO Total:**	**100.00**	**.00**	**.00**	**100.00**
GEN	15001738	20928	SERVICEMASTER OF OKLAHOMA CITY	08/26/14	00004657	JWEST
1	1.00	10,000.0000	.00	10,000.0000	.00	HUMIDITY PROBLEMS AT HS "E" BLDG
	15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS				10,000.00	.00	.00	10,000.00
	Total Accounts: 1			**PO Total:**	**10,000.00**	**.00**	**.00**	**10,000.00**
GEN	15001739	61483	SYNERGEISTIC POWER SYSTEMS CORP.	08/26/14	00004579	JWEST
1	1.00	400.0000	.00	400.0000	.00	SERVICE CALL TO REPAIR THE DUAL EMERGENCY LIGHTS AT THE HS STADIUM
	15-11-055-2620-438-000-0000-000-055 HVAC - BLDG OPS - Othr				400.00	.00	.00	400.00
	Total Accounts: 1			**PO Total:**	**400.00**	**.00**	**.00**	**400.00**
GEN	15001740	13963	WAL-MART GENERAL/BOND FUNDS	08/26/14	00004541	jennifer thoma
1	4.00	6.9700	.00	27.8800	.00	Energizer 4 pack C Batteries
2	2.00	13.9700	.00	27.9400	.00	Energizer Batteries AA 24 pack
3	1.00	13.9700	.00	13.9700	.00	Energizer Batteries AAA 24 pack
	15-11-023-2410-613-000-0000-000-120 OFC OF PRINCIPAL - CONS				69.79	.00	.00	69.79
	Total Accounts: 1			**PO Total:**	**69.79**	**.00**	**.00**	**69.79**
GEN	15001741	13963	WAL-MART GENERAL/BOND FUNDS	08/26/14	00004598	Stacey Elliott
1	1.00	350.0000	.00	350.0000	.00	Class Supplies
	15-11-412-1000-681-317-8700-000-510 Instructional-Cocurricu				350.00	.00	.00	350.00
	Total Accounts: 1			**PO Total:**	**350.00**	**.00**	**.00**	**350.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001742	13963 WAL-MART GENERAL/BOND FUNDS	08/26/14	00004617	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	200.0000	.00	200.0000	.00	Classroom Supplies - Title 1 Reading
2	1.00	200.0000	.00	200.0000	.00	Classroom Supplies - Title 1 Math

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-511-1000-681-429-1139-000-120 New Account	400.00	.00	.00	400.00
Total Accounts: 1 **PO Total:**	**400.00**	**.00**	**.00**	**400.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001777	83395 ANDRA LEIGH WILLIAMS	08/27/14	00004739	L WALKABOUT

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	200.0000	.00	200.0000	.00	HOMEBOUND TRAVEL 1ST SEMESTER

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-189-1000-580-422-0000-000-505 HOMEBOUND - INST - STAF	200.00	.00	.00	200.00
Total Accounts: 1 **PO Total:**	**200.00**	**.00**	**.00**	**200.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001778	14129 FOLLETT SCHOOL SOLUTIONS INC	08/27/14	00004623	Jennifer Dean

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	1,000.0000	.00	1,000.0000	.00	VARIOUS TITLE LIBRARY BOOKS

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-021-2220-641-100-4140-000-705 LIBRARY SRVC - BOOKS	1,000.00	.00	.00	1,000.00
Total Accounts: 1 **PO Total:**	**1,000.00**	**.00**	**.00**	**1,000.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001779	11368 FRANZ TOOL	08/27/14	00004627	Vardeman

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	14.9500	.00	29.9000	.00	40T Dado Outer
2	2.00	13.0000	.00	26.0000	.00	24T Dado Outer
3	8.00	4.5000	.00	36.0000	.00	Dado Chippers
4	1.00	15.8500	.00	15.8500	.00	10"x60T Sharpen
5	2.00	15.8500	.00	31.7000	.00	10"x50T Sharpen
6	1.00	12.9500	.00	12.9500	.00	14"x40T sharpen
7	1.00	21.5000	.00	21.5000	.00	
8	3.00	18.0000	.00	54.0000	.00	12" Jointer Knives Sharpen
9	2.00	27.0000	.00	54.0000	.00	18" Jointer Knives Sharpen
10	1.00	12.0000	.00	12.0000	.00	8" Jointer Knives Sharpen
11	3.00	3.0000	.00	9.0000	.00	Saw Blade Teeth Replaced

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-017-1000-430-100-3500-000-705 IND ARTS - INST - REPAI	302.90	.00	.00	302.90
Total Accounts: 1 **PO Total:**	**302.90**	**.00**	**.00**	**302.90**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001780	18547 HYATT REGENCY	08/27/14	00004734	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	95.0000	.00	95.0000	.00	1 NIGHT HOTEL STAY, OCTOBER 3, 2014 FOR SUSAN GRAY / MARIA HANES

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-621-2573-582-239-0000-000-059 NONINST STAFF TRAIN-sta	95.00	.00	.00	95.00
Total Accounts: 1 **PO Total:**	**95.00**	**.00**	**.00**	**95.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001781	13342 MEDLEY MATERIAL HANDLING	08/27/14	00004718	JWEST
1	1.00	1,187.0300 / .00 / 1,187.0300	.00	PARTS AND LABOR TO FIX THE SCISSOR LIFT AT CENTENNIAL	
	15-11-053-2620-439-000-0000-000-053 BLDG & GRNDS - BLDG OPS		1,187.03	.00	.00 / 1,187.03
	Total Accounts: 1	**PO Total:**	**1,187.03**	**.00**	**.00 / 1,187.03**
GEN	15001782	12719 OFFICE DEPOT	08/27/14	00004648	Vardeman
1	2.00	19.2900 / .00 / 38.5800	.00	Time Clock Replacement Ribbon	
	15-11-456-1000-619-239-2765-000-705 OJT - INST - OFC/CLSRM		38.58	.00	.00 / 38.58
	Total Accounts: 1	**PO Total:**	**38.58**	**.00**	**.00 / 38.58**
GEN	15001783	18002 OSHA CENTRAL OFFICE	08/27/14	00004730	WCAST
1	2.00	175.0000 / .00 / 350.0000	.00	REGISTRATION FOR 2 SPEECH PATHS TO ATTEND "2014 ANNUAL CONVENTION,	
	15-11-621-2573-860-239-0000-000-059 New Account		350.00	.00	.00 / 350.00
	Total Accounts: 1	**PO Total:**	**350.00**	**.00**	**.00 / 350.00**
GEN	15001784	14448 PCI EDUCATIONAL PUBLICATIONS	08/27/14	00004618	Vardeman
1	1.00	71.9500 / .00 / 71.9500	.00	Careers in Community (set 1)	
2	1.00	150.0000 / .00 / 150.0000	.00	Careers in Community (set 2)	
3	3.00	34.9500 / .00 / 104.8500	.00	Self Determination Readers	
	15-11-456-1000-645-239-1060-000-705 New Account		221.95	.00	.00 / 221.95
	15-11-456-1000-641-239-1060-000-705 New account		104.85	.00	.00 / 104.85
	Total Accounts: 2	**PO Total:**	**326.80**	**.00**	**.00 / 326.80**
GEN	15001785	22292 SUMMIT PROFESSIONAL EDUCATION	08/27/14	00004736	WCAST
1	1.00	179.0000 / .00 / 179.0000	.00	REGISTRATION FOR TANYA PANCOAST TO ATTEND WORKSHOP, OKC SEPT 12, 2	
	15-11-621-2573-860-000-0000-000-059 NONINST STAFF TRAIN-STA		179.00	.00	.00 / 179.00
	Total Accounts: 1	**PO Total:**	**179.00**	**.00**	**.00 / 179.00**
GEN	15001786	13963 WAL-MART GENERAL/BOND FUNDS	08/27/14	00004647	Vardeman
1	1.00	100.0000 / .00 / 100.0000	.00	Office Supplies	
2	2.00	25.0000 / .00 / 50.0000	.00	Paper Cutters	
	15-11-456-1000-619-239-2765-000-705 OJT - INST - OFC/CLSRM		150.00	.00	.00 / 150.00
	Total Accounts: 1	**PO Total:**	**150.00**	**.00**	**.00 / 150.00**
GEN	15001787	99052 WAREHOUSE SUPPLIES	08/27/14	00004270	Sondra Bivens
1	1.00	1,044.0000 / .00 / 1,044.0000	.00	8 1/2 X 11 white copy paper	
	15-11-200-1000-611-100-1012-000-130 PRE K INST - PAPER/COPY		1,044.00	.00	.00 / 1,044.00
	Total Accounts: 1	**PO Total:**	**1,044.00**	**.00**	**.00 / 1,044.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001864	20901 B&H PHOTO/VIDEO	08/28/14	00004594	MILLY COOPER
1	1.00	308.1500 / .00 / 308.1500	.00	MINI CONVERTER SDI TO ANALOG 4K	
	15-11-063-2490-653-800-0000-000-705 New Account		308.15	.00	.00 / 308.15
	Total Accounts: 1	**PO Total:**	**308.15**	**.00**	**.00 / 308.15**
GEN	15001865	11536 HANCOCK FABRICS	08/28/14	00004706	Stacey Elliott
1	1.00	300.0000 / .00 / 300.0000	.00	FACS Misc Classroom Supplies	
	15-11-412-1000-681-314-8400-000-705 INST-COCURR SUPP-FCS		300.00	.00	.00 / 300.00
	Total Accounts: 1	**PO Total:**	**300.00**	**.00**	**.00 / 300.00**
GEN	15001866	11592 HOMELAND	08/28/14	00004747	L WALKABOUT
1	1.00	250.0000 / .00 / 250.0000	.00	GROCERIES FOR SKILLS FOR LIVING	
	15-11-000-1000-681-100-1050-000-505 INST - COCURR SUPP		250.00	.00	.00 / 250.00
	Total Accounts: 1	**PO Total:**	**250.00**	**.00**	**.00 / 250.00**
GEN	15001867	12097 LAKESHORE LEARNING	08/28/14	00004737	WCAST
1	1.00	9.9900 / .00 / 9.9900	.00	SELF-CHECK PROBLEM SOLVING MACH UPS	
2	1.00	19.9900 / .00 / 19.9900	.00	WHAT SHOULD YOU DO? CONSEQUENCE GAME	
3	1.00	19.9900 / .00 / 19.9900	.00	GIANT MAGNETIC WRITE/WIPE # LINE DECIMALS	
4	1.00	19.9900 / .00 / 19.9900	.00	GIANT MAGNETIC WRITE/WIPE # LINE WHOLE #S	
5	1.00	6.9900 / .00 / 6.9900	.00	LS STARTER CASH PACK	
6	1.00	5.9900 / .00 / 5.9900	.00	WRITE & WIPE SENTNECE STRIPS	
7	1.00	29.9900 / .00 / 29.9900	.00	MAGNETIC STORY BOARD	
8	1.00	14.9900 / .00 / 14.9900	.00	MAKING INFERENCES QUICK PICK CARDS	
9	1.00	29.9900 / .00 / 29.9900	.00	NONFICTION CONPREHENSION CARDS	
10	1.00	19.9900 / .00 / 19.9900	.00	INFORMATIONAL TEXT MAGNETIC CHARTS	
11	1.00	4.7900 / .00 / 4.7900	.00	HEAVY DUTY PAPER TRAY	
12	1.00	14.9900 / .00 / 14.9900	.00	WRAP-AROUND MATH GAMES	
13	1.00	49.7500 / .00 / 49.7500	.00	MATH MINUTES SKILL BUILDER (3RD GRADE)	
14	1.00	.0000 / .00 / .0000	.00	FREE SHIPPING	
	15-11-059-1000-681-239-0000-000-059 SPEC ED - INST - COCURR		247.43	.00	.00 / 247.43
	Total Accounts: 1	**PO Total:**	**247.43**	**.00**	**.00 / 247.43**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description		Encumbrance	Paid	Liquidated	Remaining
GEN	15001868	12097 LAKESHORE LEARNING	08/28/14	00004742	WCAST	
1	1.00	15.9900	.00	15.9900	.00	WORD BUILDING MAGNETIC LAPBOARD
2	1.00	11.9900	.00	11.9900	.00	MAGNETIC SPPLY CADDY
3	1.00	39.9900	.00	39.9900	.00	MAGNETIC LETTERS
4	1.00	14.9900	.00	14.9900	.00	4 LETTER WORD BUILDING
5	1.00	59.9900	.00	59.9900	.00	MATH EQUIVALENDCY PUZZLE SET
6	1.00	29.9900	.00	29.9900	.00	FIND THE MATCH LANGUAGE PUZZLE COMPLETE SET
7	1.00	19.9900	.00	19.9900	.00	WRITE & WIPE ALPHABET PRACTICE CARDS
8	2.00	9.9900	.00	19.9800	.00	MULTIPURPOSE HEADPHONES WITH VOLUME CONTROL
9	1.00	29.9900	.00	29.9900	.00	CLASSROOM MAGNETIC NUMBER & OPERATIONS KIT
10	2.00	2.9900	.00	5.9800	.00	WORD BUILDING TITLES
11	1.00	.0000	.00	.0000	.00	FREE SHIPPING
	15-11-059-1000-681-239-0000-000-059 SPEC ED - INST - COCURR			248.88	.00	.00	248.88
	Total Accounts: 1		**PO Total:**	**248.88**	**.00**	**.00**	**248.88**
GEN	15001869	61893 MOORE JULIE	08/28/14	00004836	S. Sandefer	
1	1.00	1,000.0000	.00	1,000.0000	.00	14-15 School Year Mileage Reimbursement
	15-11-064-2212-580-000-0000-000-064 CUR - INST & CURR DEV -			1,000.00	.00	.00	1,000.00
	Total Accounts: 1		**PO Total:**	**1,000.00**	**.00**	**.00**	**1,000.00**
GEN	15001870	12719 OFFICE DEPOT	08/28/14	00004438	Stacey Elliott	
1	2.00	41.9900	.00	83.9800	.00	HP78 Tricolor Ink
2	1.00	29.9900	.00	29.9900	.00	Logitech M325 Wireless Mouse
	15-11-412-1000-611-312-8600-000-705 New Account			83.98	.00	.00	83.98
	15-11-412-1000-653-312-8600-000-705 Instructional--			29.99	.00	.00	29.99
	Total Accounts: 2		**PO Total:**	**113.97**	**.00**	**.00**	**113.97**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001871	12719 OFFICE DEPOT	08/28/14	00004848	McKinleyC

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	9.9900	.00	19.9800	.00	Manila File Folders-Letter Size
2	1.00	9.4900	.00	9.4900	.00	Jumbo Paper Clips
3	1.00	8.9900	.00	8.9900	.00	Small Post It Notes
4	1.00	49.9900	.00	49.9900	.00	HP 88xl Black Printer Cartridge
5	3.00	25.9900	.00	77.9700	.00	At-A-Glance Calendar
6	2.00	8.9900	.00	17.9800	.00	Colored File Folders-Letter Size
7	6.00	.9900	.00	5.9400	.00	Adding Machine Tape
8	2.00	1.4900	.00	2.9800	.00	Pilot Dr. Grip Blue Med Pt Ink Refill
9	2.00	1.6900	.00	3.3800	.00	Avery Tab Dividers
10	1.00	.9900	.00	.9900	.00	Rubber Bands-Assorted Sizes

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-067-2572-619-000-0000-000-067 HR - PRSNL SRVC - OFC S	197.69	.00	.00	197.69
Total Accounts: 1 **PO Total:**	**197.69**	**.00**	**.00**	**197.69**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001872	12784 OKLAHOMA JANITORIAL SUPPLY	08/28/14	00004510	J MAXEY

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	4.00	15.0000	.00	60.0000	.00	50 LB BOX OF WAX FLOOR SWEAP

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-057-2620-618-000-0000-000-057 CUSTODIAL - BLDG OPS -	60.00	.00	.00	60.00
Total Accounts: 1 **PO Total:**	**60.00**	**.00**	**.00**	**60.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001873	21849 PEARSON ASSESSMENTS	08/28/14	00004866	WCAST

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	2.00	40.0000	.00	80.0000	.00	GOLDMAN FRISTOE 2 TEST OF ARTICULATION RECORD FORMS PACK OF 25

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-621-2152-614-239-0000-000-059 New Account	80.00	.00	.00	80.00
Total Accounts: 1 **PO Total:**	**80.00**	**.00**	**.00**	**80.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001874	61836 RAMSFIELD ALLISON	08/28/14	00004625	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	200.0000	.00	200.0000	.00	Travel for ELL - Trails and Lakehoma

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-050-1000-580-410-0000-000-050 New Account	200.00	.00	.00	200.00
Total Accounts: 1 **PO Total:**	**200.00**	**.00**	**.00**	**200.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001875	13963 WAL-MART GENERAL/BOND FUNDS	08/28/14	00004705	Stacey Elliott

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	300.0000	.00	300.0000	.00	FACS Misc Classroom Supplies

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-412-1000-681-314-8400-000-705 INST-COCURR SUPP-FCS	300.00	.00	.00	300.00
Total Accounts: 1 **PO Total:**	**300.00**	**.00**	**.00**	**300.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
GEN	15001876	13963 WAL-MART GENERAL/BOND FUNDS	08/28/14	00004748	L. WALKABOUT

Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
1	1.00	250.0000	.00	250.0000	.00	GROCERIES FOR SKILLS FOR LIVING

Account No/Description	Encumbrance	Paid	Liquidated	Remaining
15-11-000-1000-681-100-1050-000-505 INST - COCURR SUPP	250.00	.00	.00	250.00
Total Accounts: 1 **PO Total:**	**250.00**	**.00**	**.00**	**250.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
GEN	15001877	14092 WPS PUBLISHERS DISTRIBUTERS	08/28/14	00004838	WCAST
1	1.00	130.0000 / .00 / 130.0000	.00	CASL RECORD FORM FOR AGES 7-21 PACK OF 48	
	15-11-621-2152-614-239-0000-000-059 New Account		130.00	.00	.00 / 130.00
	Total Accounts: 1	**PO Total:**	**130.00**	**.00**	**.00 / 130.00**
GEN	15001911	10170 APPLE INC.	08/28/14	00004703	KRIS GREEN
1	1.00	49.0000 / .00 / 49.0000	.00	DIGITAL AV ADAPTOR FIR IPAD - LIGHTNING	
2	1.00	49.0000 / .00 / 49.0000	.00	APPLE VGA ADAPTOR FOR IPAD - LIGTHNING	
3	1.00	99.0000 / .00 / 99.0000	.00	APPLE TV	
4	1.00	200.0000 / .00 / 200.0000	.00	APPLE VPV	
5	1.00	19.0000 / .00 / 19.0000	.00	HDMI CABLE FOR APPLE TV	
	15-12-544-2213-653-000-0000-000-050 New Account		416.00	.00	.00 / 416.00
	Total Accounts: 1	**PO Total:**	**416.00**	**.00**	**.00 / 416.00**
GEN	15001912	12754 OKLAHOMA ASSOCIATION OF SCH BU	08/28/14	00004864	SkinnerT
1	1.00	225.0000 / .00 / 225.0000	.00	OKASBO Fall Conference Registration	
	15-11-067-2573-860-000-0000-000-067 HR - NONINST STAFF TRAI		225.00	.00	.00 / 225.00
	Total Accounts: 1	**PO Total:**	**225.00**	**.00**	**.00 / 225.00**
GEN	15001958	10048 AIR & EARTH INC	08/29/14	00004890	JWEST
1	1.00	1,000.0000 / .00 / 1,000.0000	.00	ASBESTOS SAMPLING AND INDOOR AIR QUALITY	
	15-11-053-2620-438-000-0000-000-053 BLDG & GRNDS - BLDG OPS		1,000.00	.00	.00 / 1,000.00
	Total Accounts: 1	**PO Total:**	**1,000.00**	**.00**	**.00 / 1,000.00**
GEN	15001959	17614 BOUND TO STAY BOUND BOOKS	08/29/14	00004893	Cheryl McInnis
1	1.00	284.8300 / .00 / 284.8300	.00	Oklahoma Sequoyah Intermediate Master List 15	
	15-11-021-2220-641-100-1140-000-510 LIBRARY SRVC - BOOKS		284.83	.00	.00 / 284.83
	Total Accounts: 1	**PO Total:**	**284.83**	**.00**	**.00 / 284.83**
GEN	15001960	15306 HARBOR FREIGHT TOOLS	08/29/14	00004881	L WALKABOUT
1	4.00	8.9900 / .00 / 35.9600	.00	woodburner	
2	4.00	9.9900 / .00 / 39.9600	.00	dremel	
	15-11-000-1000-619-100-1050-000-505 INST - OFC/CLSRM SUPP		75.92	.00	.00 / 75.92
	Total Accounts: 1	**PO Total:**	**75.92**	**.00**	**.00 / 75.92**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining

GEN	15001961	18784	JUNIOR LIBRARY GUILD		08/29/14	00004885	Cheryl McInnis
1	1.00	225.0000	.00	225.0000	.00	Series nonfiction history 6-8	
2	1.00	183.0000	.00	183.0000	.00	C level advanced readers	
3	1.00	183.0000	.00	183.0000	.00	FM Level fantasy/science ms	
4	1.00	183.0000	.00	183.0000	.00	MN level Mystery and Adventure MS/HS	
5	1.00	183.0000	.00	183.0000	.00	NM Level Nonfiction Ms	
6	1.00	198.0000	.00	198.0000	.00	SM Level Sports	
7	1.00	100.0000	.00	100.0000	.00	Shelf Ready processing estimate	
	15-11-021-2220-641-100-1140-000-510 LIBRARY SRVC - BOOKS				1,255.00	.00	.00	1,255.00
	Total Accounts: 1			**PO Total:**	**1,255.00**	**.00**	**.00**	**1,255.00**
GEN	15001962	21294	LINKS LAWN EQUIPMENT		08/29/14	00004896	JWEST
1	1.00	1,000.0000	.00	1,000.0000	.00	OPEN FOR LAWN EQUIPMENT AND SUPPLIES	
	15-11-053-2620-618-000-0000-000-053 BLDG & GRNDS - BLDG OPS				1,000.00	.00	.00	1,000.00
	Total Accounts: 1			**PO Total:**	**1,000.00**	**.00**	**.00**	**1,000.00**
GEN	15001963	12843	OTA CONFERENCE		08/29/14	00004880	MARSHALL
1	14.00	95.0000	.00	1,330.0000	.00	OTA ENCYCLO-MEDIA CONFERENCE OCT 7 & 8 2014 COX CONVENTION CENTER	
	15-11-056-2573-860-000-0000-000-056 TECH - NONINST STAFF TR				1,330.00	.00	.00	1,330.00
	Total Accounts: 1			**PO Total:**	**1,330.00**	**.00**	**.00**	**1,330.00**
GEN	15001979	10257	BARNES & NOBLE		09/02/14	00004916	KRIS GREEN
1	18.00	20.5800	.00	370.4400	.00	THE FLUENT READER	
2	18.00	43.7300	.00	787.1400	.00	GUIDING READERS & WRITERS	
3	18.00	38.0800	.00	685.4400	.00	IN THE MIDDLE: NEW UNDERSTANDING ABOUT WRITING	
4	18.00	25.9200	.00	466.5600	.00	STRATEGIES THAT WORK	
	15-11-541-2213-641-000-0000-000-140 INST STAFF TRAIN-BOOKS				384.93	.00	.00	384.93
	15-11-541-2213-641-000-0000-000-145 INST STAFF TRAIN-BOOKS				384.93	.00	.00	384.93
	15-11-541-2213-641-000-0000-000-505 New Account				769.86	.00	.00	769.86
	15-11-541-2213-641-000-0000-000-510 New Account				769.86	.00	.00	769.86
	Total Accounts: 4			**PO Total:**	**2,309.58**	**.00**	**.00**	**2,309.58**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001980	15851	BASICS PLUS INC	09/02/14	00004917	KRIS GREEN
1	18.00	13.0000	.00	234.0000	.00	LITERACY ACROSS THE CURRICULUM
2	1.00	21.0600	.00	21.0600	.00	SHIPPING & HANDLING
	15-11-541-2213-641-000-0000-000-140 INST STAFF TRAIN-BOOKS			63.76	.00	.00	63.76
	15-11-541-2213-641-000-0000-000-145 INST STAFF TRAIN-BOOKS			63.76	.00	.00	63.76
	15-11-541-2213-641-000-0000-000-505 New Account			63.77	.00	.00	63.77
	15-11-541-2213-641-000-0000-000-510 New Account			63.77	.00	.00	63.77
	Total Accounts: 4			**PO Total: 255.06**	**.00**	**.00**	**255.06**
GEN	15001981	10582	CCOSA	09/02/14	00004855	STACY BROWN
1	1.00	200.0000	.00	200.0000	.00	WORKSHOP SEPT 3 IN STILLWATER
	15-11-050-2573-860-000-0000-000-050 New Account			200.00	.00	.00	200.00
	Total Accounts: 1			**PO Total: 200.00**	**.00**	**.00**	**200.00**
GEN	15001982	61899	DOTSON JON	09/02/14	00004853	STACY BROWN
1	1.00	500.0000	.00	500.0000	.00	MILEAGE FOR FY 2015
	15-11-050-2511-580-000-0000-000-051 BUS OFC - TRVL			500.00	.00	.00	500.00
	Total Accounts: 1			**PO Total: 500.00**	**.00**	**.00**	**500.00**
GEN	15001983	15168	HEINEMANN	09/02/14	00004909	Kris Green
1	1.00	112.5000	.00	112.5000	.00	S&H FOR PO 15001647
	15-11-511-1000-681-429-1139-000-135 INST-COCURR SUPP			112.50	.00	.00	112.50
	Total Accounts: 1			**PO Total: 112.50**	**.00**	**.00**	**112.50**
GEN	15001984	21129	JONES SCHOOL COMPANY	09/02/14	00004902	Molly Wilson
1	1,000.00	.1400	.00	140.0000	.00	Item #960 Certificate
	15-11-023-2410-681-000-0000-000-135 OFC OF PRINCIPAL - COCU			140.00	.00	.00	140.00
	Total Accounts: 1			**PO Total: 140.00**	**.00**	**.00**	**140.00**
GEN	15001985	61903	KAUK TONY	09/02/14	00004863	MARTIN RONALD
1	1.00	3,500.0000	.00	3,500.0000	.00	SURPLUS AUCTION AUCTIONEER SERVICES
	15-11-060-2620-340-000-0000-000-060 New Account			3,500.00	.00	.00	3,500.00
	Total Accounts: 1			**PO Total: 3,500.00**	**.00**	**.00**	**3,500.00**
GEN	15001986	20339	MCCORMICK'S	09/02/14	00004791	Ryan Edgmon
1	7.00	210.0000	.00	1,470.0000	.00	King 39" Saber
	15-11-209-1000-681-100-0000-000-705 DIST BAND - INST - COCU			1,470.00	.00	.00	1,470.00
	Total Accounts: 1			**PO Total: 1,470.00**	**.00**	**.00**	**1,470.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001987	12710	OKLAHOMA ASBO	09/02/14	00004854	STACY BROWN
1	1.00	150.0000	.00	150.0000	.00	FALL ENC/TREASURER WORKSHOPS OCT. 1ST
		15-11-050-2573-860-000-0000-000-050 New Account			150.00	.00	.00	150.00
		Total Accounts: 1		**PO Total:**	**150.00**	**.00**	**.00**	**150.00**
GEN	15001988	15349	OTA	09/02/14	00004874	Stacey Elliott
1	3.00	95.0000	.00	285.0000	.00	Registration for Encyclomedia Oct 7&8 Conference
		15-11-198-2213-860-251-0000-000-105 GFT/AP - INST STAFF TRA			95.00	.00	.00	95.00
		15-11-198-2213-860-251-0000-000-125 GFT/AP - INST STAFF TRA			95.00	.00	.00	95.00
		15-11-198-2213-860-251-0000-000-135 GFT/AP - INST STAFF TRA			95.00	.00	.00	95.00
		Total Accounts: 3		**PO Total:**	**285.00**	**.00**	**.00**	**285.00**
GEN	15001989	13343	SAM'S CLUB	09/02/14	00004762	Vardeman
1	3.00	29.8800	.00	89.6400	.00	Members Mark Copy Paper Case
		15-11-456-1000-611-239-1060-000-705 New Account			89.64	.00	.00	89.64
		Total Accounts: 1		**PO Total:**	**89.64**	**.00**	**.00**	**89.64**
GEN	15001990	61834	SPAETH ALAN	09/02/14	00004782	Ryan Edgmon
1	34.00	30.0000	.00	1,020.0000	.00	PART 2 FLAG
2	34.00	35.0000	.00	1,190.0000	.00	PART 3 SWING FLAG
3	34.00	30.0000	.00	1,020.0000	.00	PART 4 FLAG
		15-11-209-1000-681-100-0000-000-705 DIST BAND - INST - COCU			3,230.00	.00	.00	3,230.00
		Total Accounts: 1		**PO Total:**	**3,230.00**	**.00**	**.00**	**3,230.00**
GEN	15001991	61834	SPAETH ALAN	09/02/14	00004786	Ryan Edgmon
1	68.00	35.0000	.00	2,380.0000	.00	END OF SHOW FLAGS
		15-11-209-1000-681-100-0000-000-705 DIST BAND - INST - COCU			2,380.00	.00	.00	2,380.00
		Total Accounts: 1		**PO Total:**	**2,380.00**	**.00**	**.00**	**2,380.00**
GEN	15001992	14689	STAPLES	09/02/14	00004852	kim weinrich
1	2.00	54.8900	.00	109.7800	.00	SMEAD HANGING FILE PCKETS STANDARD GREEN LEGAL
2	16.00	5.2900	.00	84.6400	.00	STAPLES POLY EXPANDING WALLETS LEGAL BLACK
		15-11-050-2511-619-000-0000-000-051 BUS OFC - OFC SUPPLIES			194.42	.00	.00	194.42
		Total Accounts: 1		**PO Total:**	**194.42**	**.00**	**.00**	**194.42**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
GEN	15001993	61259	TUMBLEWEED PRESS INC.	09/02/14	00004492	Kayla Henagar
1	1.00	299.5000	.00	299.5000	.00	Subscription to Online Books
	15-11-021-2220-444-100-1140-000-135 LIBRARY SRVC - SOFTWARE			299.50	.00	.00	299.50
	Total Accounts: 1			**PO Total:**	**299.50**	**.00**	**.00**	**299.50**
GEN	15001994	14020	WILSON ELECTRIC CO.	09/02/14	00004918	JWEST
1	1.00	10,000.0000	.00	10,000.0000	.00	OPEN PO FOR PARTS/LABOR TO REBUILD MOTORS
	15-11-055-2620-438-000-0000-000-055 HVAC - BLDG OPS - Othr !			10,000.00	.00	.00	10,000.00
	Total Accounts: 1			**PO Total:**	**10,000.00**	**.00**	**.00**	**10,000.00**
				Grand Totals:	**515,022.08**	**91.60**	**91.60**	**514,930.48**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001262	22136 APRIL SWANG	08/07/14	00003992	RACHEL MARTIN
1	1.00	5.2000 / .00 / 5.2000	.00	STUDENT LNCH RFUND FOR MICHAEL FROM CREEK	
	15-22-176-5600-930-700-0000-000-125 New Account		5.20	.00	.00 / 5.20
	Total Accounts: 1		**PO Total: 5.20**	**.00**	**.00 / 5.20**
CNS	15001263	22711 DEBORA WHITTENBERG	08/07/14	00003990	RACHEL MARTIN
1	1.00	22.4500 / .00 / 22.4500	.00	STUDENT LUNCH REFUND FOR JESSICA FROM MHS	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		22.45	.00	.00 / 22.45
	Total Accounts: 1		**PO Total: 22.45**	**.00**	**.00 / 22.45**
CNS	15001264	61827 DELGADO KATHY	08/07/14	00003975	RACHEL MARTIN
1	1.00	15.7500 / .00 / 15.7500	.00	STUDENT LUNCH REFUND FOR RYAN	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		15.75	.00	.00 / 15.75
	Total Accounts: 1		**PO Total: 15.75**	**.00**	**.00 / 15.75**
CNS	15001265	21973 HAUCK TINA	08/07/14	00003991	RACHEL MARTIN
1	1.00	42.1500 / .00 / 42.1500	.00	STUDENT LUNCH REFUND FOR JACOB FROM MHS	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		42.15	.00	.00 / 42.15
	Total Accounts: 1		**PO Total: 42.15**	**.00**	**.00 / 42.15**
CNS	15001266	80355 KRISTIE D FREEMAN	08/07/14	00003986	RACHEL MARTIN
1	1.00	5.2500 / .00 / 5.2500	.00	STUDENT LUNCH REFUND FOR LANDON FROM MHS	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		5.25	.00	.00 / 5.25
	Total Accounts: 1		**PO Total: 5.25**	**.00**	**.00 / 5.25**
CNS	15001267	22746 MARK PRIER	08/07/14	00003989	RACHEL MARTIN
1	1.00	8.5000 / .00 / 8.5000	.00	STUDENT LUNCH REFUND FOR MACKENZIE	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		8.50	.00	.00 / 8.50
	Total Accounts: 1		**PO Total: 8.50**	**.00**	**.00 / 8.50**
CNS	15001268	61826 MORRISON CHERYL	08/07/14	00003976	RACHEL MARTIN
1	1.00	29.3000 / .00 / 29.3000	.00	STUDENT LUNCH REFUND FOR ALI FROM MHS	
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND		29.30	.00	.00 / 29.30
	Total Accounts: 1		**PO Total: 29.30**	**.00**	**.00 / 29.30**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description				Encumbrance	Paid	Liquidated	Remaining
CNS	15001269	19458	NINA BOYD	08/07/14	00003987	RACHEL MARTIN
1	1.00	23.7500	.00	23.7500	.00	STUDENT LUNCH REFUND FOR BRIANA FROM MHS
	15-22-176-5600-930-700-0000-000-705 CORRECTION-REFUND				23.75	.00	.00	23.75
	Total Accounts: 1			**PO Total:**	**23.75**	**.00**	**.00**	**23.75**
CNS	15001333	10006	A M SUPPLY	08/12/14	00003958	RACHEL MARTIN
1	1.00	499.9900	.00	499.9900	.00	DEWALT DRILL PACKAGE
	15-22-176-3140-618-700-0000-000-050 OTHR DRCT CNS-CLEAN/MAI				499.99	.00	.00	499.99
	Total Accounts: 1			**PO Total:**	**499.99**	**.00**	**.00**	**499.99**
CNS	15001334	19072	CITY OF MUSTANG	08/12/14	00004154	RAchel Martin
1	1.00	117.5000	.00	117.5000	.00	PA SYSTEM, TV SCREEN, DVD/VCR RENTAL FOR INSERVICE
	15-22-176-3140-443-700-0000-000-050 New Account				117.50	.00	.00	117.50
	Total Accounts: 1			**PO Total:**	**117.50**	**.00**	**.00**	**117.50**
CNS	15001597	12719	OFFICE DEPOT	08/19/14	00004272	RACHEL MARTIN
1	4.00	49.9900	.00	199.9600	.00	BATTERY BACK UP
	15-22-176-3140-653-700-0000-000-050 New Account				199.96	.00	.00	199.96
	Total Accounts: 1			**PO Total:**	**199.96**	**.00**	**.00**	**199.96**
CNS	15001675	15012	DELL COMPUTER CORP	08/22/14	00004508	RACHEL MARTIN
1	2.00	66.4900	.00	132.9800	.00	MAGENTA COLOR PRINTER CARTRIDGE
2	2.00	66.4900	.00	132.9800	.00	YELLOW COLOR PRINTER CARTRIDGE
3	2.00	66.4900	.00	132.9800	.00	CYAN COLOR PRINTER CARTRIDGE
4	2.00	66.4900	.00	132.9800	.00	BLACK PRINTER CARTRIDGE
	15-22-176-3140-611-700-0000-000-050 New Account				531.92	.00	.00	531.92
	Total Accounts: 1			**PO Total:**	**531.92**	**.00**	**.00**	**531.92**
CNS	15001743	83087	KASEY EVETT COFFEY	08/26/14	00004644	RACHEL MARTIN
1	1.00	150.0000	.00	150.0000	.00	UNIFORM REIMBURSEMENT BLANKET ORDER
	15-22-176-3140-657-700-0000-000-115 New Account				150.00	.00	.00	150.00
	Total Accounts: 1			**PO Total:**	**150.00**	**.00**	**.00**	**150.00**
CNS	15001791	61854	ARNETT KELLY	08/27/14	00004695	RACHEL MARTIN
1	1.00	15.0000	.00	15.0000	.00	STUDENT LUNCH REFUND FOR KOLETON FROM MHS
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH				15.00	.00	.00	15.00
	Total Accounts: 1			**PO Total:**	**15.00**	**.00**	**.00**	**15.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001792	61839 ARREOLA JUANA	08/27/14	00004651	RACHEL MARTIN
1	1.00	6.2500 / .00 / 6.2500	.00	STUDENT LUNCH REFUND FOR ALAN FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		6.25	.00	.00 / 6.25
	Total Accounts: 1		**PO Total:** **6.25**	**.00**	**.00 / 6.25**
CNS	15001793	61840 BOATRIGHT SHEILA	08/27/14	00004654	RACHEL MARTIN
1	1.00	8.3000 / .00 / 8.3000	.00	STUDENT LUNCH REFUND FOR BAILEE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		8.30	.00	.00 / 8.30
	Total Accounts: 1		**PO Total:** **8.30**	**.00**	**.00 / 8.30**
CNS	15001794	61856 CARDOSI AMANDA	08/27/14	00004697	RACHEL MARTIN
1	1.00	6.4000 / .00 / 6.4000	.00	STUDENT LUNCH REFUND FOR ISAAC FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		6.40	.00	.00 / 6.40
	Total Accounts: 1		**PO Total:** **6.40**	**.00**	**.00 / 6.40**
CNS	15001795	61841 CONNER CHRISTINA	08/27/14	00004672	RACHEL MARTIN
1	1.00	12.9500 / .00 / 12.9500	.00	STUDENT LUNCH REFUND FOR TREYLE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		12.95	.00	.00 / 12.95
	Total Accounts: 1		**PO Total:** **12.95**	**.00**	**.00 / 12.95**
CNS	15001796	61842 COPP KAREN	08/27/14	00004674	RACHEL MARTIN
1	1.00	10.1500 / .00 / 10.1500	.00	STUDENT LUNCH REFUND FOR WILLIAM FROM NORTH MIDDLE	
2	1.00	20.0500 / .00 / 20.0500	.00	STUDENT LUNCH REFUND FOR CLOVER FROM CREEK	
	15-22-176-3190-930-700-0000-000-510 LUNCH REFUND - MNMS		10.15	.00	.00 / 10.15
	15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK		20.05	.00	.00 / 20.05
	Total Accounts: 2		**PO Total:** **30.20**	**.00**	**.00 / 30.20**
CNS	15001797	61857 DAVISON KIM	08/27/14	00004699	RACHEL MARTIN
1	1.00	7.4000 / .00 / 7.4000	.00	STUDENT LUNCH REFUND FOR ZOE FROM M.E.	
2	1.00	14.0500 / .00 / 14.0500	.00	STUDENT LUNCH REFUND FOR BRIANA FROM MMS	
	15-22-176-3190-930-700-0000-000-105 LUNCH REFUND - MUSTANG		7.40	.00	.00 / 7.40
	15-22-176-3190-930-700-0000-000-505 LUNCH REFUND - MMS		14.05	.00	.00 / 14.05
	Total Accounts: 2		**PO Total:** **21.45**	**.00**	**.00 / 21.45**
CNS	15001798	61843 DEWBRE RONETTA	08/27/14	00004681	RACHEL MARTIN
1	1.00	5.0000 / .00 / 5.0000	.00	STUDENT LUNCH REFUND FOR PAIGE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		5.00	.00	.00 / 5.00
	Total Accounts: 1		**PO Total:** **5.00**	**.00**	**.00 / 5.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001799	61844 DRUM LEAH	08/27/14	00004682	RACHEL MARTIN
1	1.00	9.3500 / .00 / 9.3500	.00	STUDENT LUNCH REFUND FOR HAELEY FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH(		9.35	.00	.00 / 9.35
	Total Accounts: 1		**PO Total:**	**9.35**	**.00** / **.00** / **9.35**
CNS	15001800	61858 ESPARZA MAGDALENA	08/27/14	00004701	RACHEL MARTIN
1	1.00	16.2000 / .00 / 16.2000	.00	STDDNT LNCH RFND FOR ESMERALDA FROM CENTENNIAL	
	15-22-176-3190-930-700-0000-000-135 LUNCH REFUND - CENTENNI.		16.20	.00	.00 / 16.20
	Total Accounts: 1		**PO Total:**	**16.20**	**.00** / **.00** / **16.20**
CNS	15001801	61845 FAULKNER SHELLEY	08/27/14	00004683	RACHEL MARTIN
1	1.00	8.8000 / .00 / 8.8000	.00	STUDENT LUNCH REFUND FOR KYLE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH(		8.80	.00	.00 / 8.80
	Total Accounts: 1		**PO Total:**	**8.80**	**.00** / **.00** / **8.80**
CNS	15001802	61846 HARNLY WILLIAM	08/27/14	00004684	RACHEL MARTIN
1	1.00	25.9000 / .00 / 25.9000	.00	STUDENT LUNCH REFUND FOR SYDNI FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH(		25.90	.00	.00 / 25.90
	Total Accounts: 1		**PO Total:**	**25.90**	**.00** / **.00** / **25.90**
CNS	15001803	61847 HEAD LAURA	08/27/14	00004685	RACHEL MARTIN
1	1.00	7.0000 / .00 / 7.0000	.00	STUDENT LUNCH REFUND FOR JOSHUA FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH(		7.00	.00	.00 / 7.00
	Total Accounts: 1		**PO Total:**	**7.00**	**.00** / **.00** / **7.00**
CNS	15001804	83274 KAREN PATRICIA KIRBY	08/27/14	00004645	RACHEL MARTIN
1	1.00	16.7500 / .00 / 16.7500	.00	LUNCH REFUND	
	15-22-176-3190-930-700-0000-000-115 LUNCH REFUND - LAKEHOMA		16.75	.00	.00 / 16.75
	Total Accounts: 1		**PO Total:**	**16.75**	**.00** / **.00** / **16.75**
CNS	15001805	61848 MATHEW SUMA	08/27/14	00004686	RACHEL MARTIN
1	1.00	7.1500 / .00 / 7.1500	.00	STUDENT LUNCH REFUND FOR STANLEY FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH(		7.15	.00	.00 / 7.15
	Total Accounts: 1		**PO Total:**	**7.15**	**.00** / **.00** / **7.15**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001806	12719 OFFICE DEPOT	08/27/14	00004743	RACHEL MARTIN
1	1.00	27.9900 .00 27.9900	.00	BROTHER P-TOUCH EASY-PEEL LABELS BON W 1" X 26'	
2	1.00	19.9900 .00 19.9900	.00	BROTHER P-TOUCH EASY-PEEL LABELS B ON W 1/2" X 26'	
	15-22-176-3140-619-700-0000-000-705 New Account		47.98	.00	.00 / 47.98
	Total Accounts: 1	**PO Total:**	**47.98**	**.00**	**.00 / 47.98**
CNS	15001807	61849 RIDENOUR KEVIN	08/27/14	00004687	RACHEL MARTIN
1	1.00	17.5500 .00 17.5500	.00	STUDENT LUNCH REFUND FOR ASHLEIGH FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		17.55	.00	.00 / 17.55
	Total Accounts: 1	**PO Total:**	**17.55**	**.00**	**.00 / 17.55**
CNS	15001808	61881 TAYLOR KAREN	08/27/14	00004650	RACHEL MARTIN
1	1.00	18.5000 .00 18.5000	.00	STUDENT LUNCH REFUND FOR HUDSON FROM CREEK	
	15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK		18.50	.00	.00 / 18.50
	Total Accounts: 1	**PO Total:**	**18.50**	**.00**	**.00 / 18.50**
CNS	15001809	61850 TOOKER ELIZABETH	08/27/14	00004649	RACHEL MARTIN
1	1.00	90.9700 .00 90.9700	.00	STUDENT LUNCH REFUND FOR TOMMY FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		90.97	.00	.00 / 90.97
	Total Accounts: 1	**PO Total:**	**90.97**	**.00**	**.00 / 90.97**
CNS	15001810	61838 WALLACE BLAKE A	08/27/14	00004641	RACHEL MARTIN
1	1.00	22.2500 .00 22.2500	.00	STUDENT LUNCH REFUND FOR KARA	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		22.25	.00	.00 / 22.25
	Total Accounts: 1	**PO Total:**	**22.25**	**.00**	**.00 / 22.25**
CNS	15001811	61851 WATSON RACHEL	08/27/14	00004690	RACHEL MARTIN
1	1.00	9.0000 .00 9.0000	.00	STUDENT LUNCH REFUND FOR ALEXANDER FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		9.00	.00	.00 / 9.00
	Total Accounts: 1	**PO Total:**	**9.00**	**.00**	**.00 / 9.00**
CNS	15001812	61853 WOODWARD BRIAN	08/27/14	00004693	RACHEL MARTIN
1	1.00	7.4500 .00 7.4500	.00	STUDENT LUNCH REFUND FOR MACKENZIE FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		7.45	.00	.00 / 7.45
	Total Accounts: 1	**PO Total:**	**7.45**	**.00**	**.00 / 7.45**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description		Encumbrance	Paid	Liquidated	Remaining
CNS	15001813	61852	WOODY MELISSA	08/27/14	00004692	RACHEL MARTIN
1	1.00	19.5000	.00	19.5000	.00	STUDENT LUNCH REFUND FOR SKYLAR FROM MHS
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		19.50	.00	.00	19.50
		Total Accounts: 1		**PO Total:**	**19.50**	**.00**	**.00**	**19.50**
CNS	15001878	61855	BARLEY CLEVELAND	08/28/14	00004696	RACHEL MARTIN
1	1.00	6.6000	.00	6.6000	.00	STUDENT LUNCH REFUND FOR ERIN FROM TRAILS
		15-22-176-3190-930-700-0000-000-120 LUNCH REFUND - TRAILS		6.60	.00	.00	6.60
		Total Accounts: 1		**PO Total:**	**6.60**	**.00**	**.00**	**6.60**
CNS	15001879	61886	COLEMAN LOYLE	08/28/14	00004840	RACHEL MARTIN
1	1.00	90.6500	.00	90.6500	.00	STUDENT LUNCH REFUND FOR HANNAH FROM MHS
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		90.65	.00	.00	90.65
		Total Accounts: 1		**PO Total:**	**90.65**	**.00**	**.00**	**90.65**
CNS	15001880	61898	COPELAND PAUL	08/28/14	00004857	RACHEL MARTIN
1	1.00	18.5000	.00	18.5000	.00	STUDENT LUNCH REFUND FOR NATANLIE FROM MHS
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		18.50	.00	.00	18.50
		Total Accounts: 1		**PO Total:**	**18.50**	**.00**	**.00**	**18.50**
CNS	15001881	61859	FISHER ROBERT	08/28/14	00004783	RACHEL MARTIN
1	1.00	34.6000	.00	34.6000	.00	STUDENT LUNCH REFUND FOR SAVANNA FROM MHS
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		34.60	.00	.00	34.60
		Total Accounts: 1		**PO Total:**	**34.60**	**.00**	**.00**	**34.60**
CNS	15001882	61860	FLOWERS JAMES	08/28/14	00004784	RACHEL MARTIN
1	1.00	61.0000	.00	61.0000	.00	STUDENT LUNCH REFUND FOR JAMES FROM MHS
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		61.00	.00	.00	61.00
		Total Accounts: 1		**PO Total:**	**61.00**	**.00**	**.00**	**61.00**
CNS	15001883	61861	GREEN AMBER	08/28/14	00004785	RACHEL MARTIN
1	1.00	5.0000	.00	5.0000	.00	STUDENT LUNCH REFUND FOR STEPHEN FROM M.E.
		15-22-176-3190-930-700-0000-000-105 LUNCH REFUND - MUSTANG		5.00	.00	.00	5.00
		Total Accounts: 1		**PO Total:**	**5.00**	**.00**	**.00**	**5.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001884	61862 GROH TRINA	08/28/14	00004792	RACHEL MARTIN
1	1.00	4.7000 / .00 / 4.7000	.00	STUDENT LUNCH REFUND FOR KACI FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		4.70	.00	.00 / 4.70
	Total Accounts: 1	**PO Total:**	**4.70**	**.00**	**.00 / 4.70**
CNS	15001885	61894 HENSLEY JIM	08/28/14	00004839	RACHEL MARTIN
1	1.00	6.2500 / .00 / 6.2500	.00	STUDENT LUNCH REFUND FOR PAYTON FROM MHS	
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH		6.25	.00	.00 / 6.25
	Total Accounts: 1	**PO Total:**	**6.25**	**.00**	**.00 / 6.25**
CNS	15001886	61864 HOLLAND JACKSON	08/28/14	00004793	RACHEL MARTIN
1	1.00	23.8000 / .00 / 23.8000	.00	STUDENT LUNCH REFUND FOR JACKSON FROM VALLEY	
	15-22-176-3190-930-700-0000-000-110 LUNCH REFUND - VALLEY		23.80	.00	.00 / 23.80
	Total Accounts: 1	**PO Total:**	**23.80**	**.00**	**.00 / 23.80**
CNS	15001887	61865 ISHCOMER KATHLEEN	08/28/14	00004796	RACHEL MARTIN
1	1.00	8.0000 / .00 / 8.0000	.00	STUDENT LUNCH REFUND FOR NATHAN FROM TRAILS	
	15-22-176-3190-930-700-0000-000-120 LUNCH REFUND - TRAILS		8.00	.00	.00 / 8.00
	Total Accounts: 1	**PO Total:**	**8.00**	**.00**	**.00 / 8.00**
CNS	15001888	61866 JOHNSON LESLIE	08/28/14	00004798	RACHEL MARTIN
1	1.00	7.5500 / .00 / 7.5500	.00	STUDENT LUNCH REFUND FOR MALAKAI FROM CREEK	
	15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK		7.55	.00	.00 / 7.55
	Total Accounts: 1	**PO Total:**	**7.55**	**.00**	**.00 / 7.55**
CNS	15001889	61867 KRAUSS JANA	08/28/14	00004800	RACHEL MARTIN
1	1.00	5.7000 / .00 / 5.7000	.00	STUDENT LUNCH REFUND FOR BRAYDEN FROM MNMS	
	15-22-176-3190-930-700-0000-000-510 LUNCH REFUND - MNMS		5.70	.00	.00 / 5.70
	Total Accounts: 1	**PO Total:**	**5.70**	**.00**	**.00 / 5.70**
CNS	15001890	61868 LAYES KYLE	08/28/14	00004802	RACHEL MARTIN
1	1.00	12.3000 / .00 / 12.3000	.00	STUDENT LUNCH REFUND FOR RYAN FROM CREEK	
2	1.00	.9000 / .00 / .9000	.00	STUDENT LUNCH REFUND FOR KYLE FROM CREEK	
	15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK		13.20	.00	.00 / 13.20
	Total Accounts: 1	**PO Total:**	**13.20**	**.00**	**.00 / 13.20**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
		Account No/Description	Encumbrance	Paid	Liquidated / Remaining
CNS	15001891	61869 MEDRANO JOEY	08/28/14	00004803	RACHEL MARTIN
1	1.00	10.0000 .00 10.0000	.00	STUDENT LUNCH REFUND FOR EVELYN FROM CENTENNIAL	
		15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK	10.00	.00	.00 / 10.00
		Total Accounts: 1	**PO Total: 10.00**	**.00**	**.00 / 10.00**
CNS	15001892	61870 MITCHELL BOB	08/28/14	00004804	RACHEL MARTIN
1	1.00	13.1500 .00 13.1500	.00	STUDENT LUNCH REFUND FOR SHELTON FROM MHS	
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH	13.15	.00	.00 / 13.15
		Total Accounts: 1	**PO Total: 13.15**	**.00**	**.00 / 13.15**
CNS	15001893	12719 OFFICE DEPOT	08/28/14	00004837	RACHEL MARTIN
1	1.00	12.9900 .00 12.9900	.00	STORAGE BOX - 3 PK	
2	1.00	39.9900 .00 39.9900	.00	WALL FILE, BLACK, 3-PK	
		15-22-176-3140-619-700-0000-000-050 OTHR DRCT CNS-CLSRM/OFC	12.99	.00	.00 / 12.99
		15-22-176-3140-619-700-0000-000-150 New Account	39.99	.00	.00 / 39.99
		Total Accounts: 2	**PO Total: 52.98**	**.00**	**.00 / 52.98**
CNS	15001894	61871 PATTEN TYLER	08/28/14	00004805	RACHEL MARTIN
1	1.00	50.3000 .00 50.3000	.00	STUDENT LUNCH REFUND FOR JACOBI FROM CREEK	
		15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK	50.30	.00	.00 / 50.30
		Total Accounts: 1	**PO Total: 50.30**	**.00**	**.00 / 50.30**
CNS	15001895	61872 PATTERSON ROBYN	08/28/14	00004806	RACHEL MARTIN
1	1.00	10.6000 .00 10.6000	.00	STUDENT LUNCH REFUND FOR JONNA FROM MHS	
		15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH	10.60	.00	.00 / 10.60
		Total Accounts: 1	**PO Total: 10.60**	**.00**	**.00 / 10.60**
CNS	15001896	61873 PEREZ TERESA	08/28/14	00004807	RACHEL MARTIN
1	1.00	21.0000 .00 21.0000	.00	STUDENT LUNCH REFUND FOR TRINITY FROM VALLEY	
		15-22-176-3190-930-700-0000-000-110 LUNCH REFUND - VALLEY	21.00	.00	.00 / 21.00
		Total Accounts: 1	**PO Total: 21.00**	**.00**	**.00 / 21.00**
CNS	15001897	61887 PRICE LARISSA	08/28/14	00004808	RACHEL MARTIN
1	1.00	72.0000 .00 72.0000	.00	STUDENT LUNCH REFUND FOR BRISTON FROM CENTENNIAL	
		15-22-176-3190-930-700-0000-000-135 LUNCH REFUND - CENTENNI	72.00	.00	.00 / 72.00
		Total Accounts: 1	**PO Total: 72.00**	**.00**	**.00 / 72.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
CNS	15001898	61874	SHACKLEFORD JOHN	08/28/14	00004809	RACHEL MARTIN
1	1.00	4.2000	.00	4.2000	.00	STUDENT LUNCH REFUND FOR JOHN FROM CENTENNIAL
	15-22-176-3190-930-700-0000-000-135 LUNCH REFUND - CENTENNI			4.20	.00	.00	4.20
	Total Accounts: 1			**PO Total:**	**4.20**	**.00**	**.00**	**4.20**
CNS	15001899	61895	SINGLETON TERESA	08/28/14	00004845	RACHEL MARTIN
1	1.00	22.5000	.00	22.5000	.00	STUDENT LUNCH REFUND FOR MIA FROM CREEK
	15-22-176-3190-930-700-0000-000-125 LUNCH REFUND - CREEK			22.50	.00	.00	22.50
	Total Accounts: 1			**PO Total:**	**22.50**	**.00**	**.00**	**22.50**
CNS	15001900	61896	TUAN SHENG	08/28/14	00004841	RACHEL MARTIN
1	1.00	77.5000	.00	77.5000	.00	STUDENT LUNCH REFUND FOR XIANG LIN FROM HORIZON
2	1.00	5.2500	.00	5.2500	.00	STUDENT LUNCH REFUND FOR HONG JIE LIN FROM MHS
3	1.00	2.8500	.00	2.8500	.00	STUDENT LUNCH REFUND FOR SHOUJIN WU FROM MHS
	15-22-176-3190-930-700-0000-000-140 LUNCH REFUND - HORIZON			77.50	.00	.00	77.50
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH			8.10	.00	.00	8.10
	Total Accounts: 2			**PO Total:**	**85.60**	**.00**	**.00**	**85.60**
CNS	15001901	17260	VIDEO REALITY	08/28/14	00004744	RACHEL MARTIN
1	1.00	198.0000	.00	198.0000	.00	925H STUDENT MICROPHONE, BATTERIES & CHARGER
2	1.00	75.0000	.00	75.0000	.00	DROP IN REPLACEMENT CHARGER & POWER SUPPLY
3	1.00	15.0000	.00	15.0000	.00	SHIPPING
	15-22-176-3140-653-700-0000-000-125 CNS - TECH EQUIP - CREE			288.00	.00	.00	288.00
	Total Accounts: 1			**PO Total:**	**288.00**	**.00**	**.00**	**288.00**
CNS	15001902	61875	WAKE STEPHEN	08/28/14	00004810	RACHEL MARTIN
1	1.00	16.7500	.00	16.7500	.00	STUDENT LUNCH REFUND FOR BRADIE FROM MHS
	15-22-176-3190-930-700-0000-000-705 LUNCH REFUND - HIGH SCH			16.75	.00	.00	16.75
	Total Accounts: 1			**PO Total:**	**16.75**	**.00**	**.00**	**16.75**
CNS	15001903	61876	WALTON KERI	08/28/14	00004811	RACHEL MARTIN
1	1.00	35.8000	.00	35.8000	.00	STUDENT LUNCH REFUND FOR CAYLA FROM TRAILS
	15-22-176-3190-930-700-0000-000-120 LUNCH REFUND - TRAILS			35.80	.00	.00	35.80
	Total Accounts: 1			**PO Total:**	**35.80**	**.00**	**.00**	**35.80**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
CNS	15001904	61877 WILLIAMS WES	08/28/14	00004812	RACHEL MARTIN
1	1.00	15.0000 / .00 / 15.0000	.00	STUDENT LUNCH REFUND FOR ANNABELLA FROM VALLEY	
	15-22-176-3190-930-700-0000-000-110 LUNCH REFUND - VALLEY		15.00	.00	.00 / 15.00
	Total Accounts: 1		**PO Total:**	**15.00**	**.00** / **.00** / **15.00**
CNS	15001905	61879 ZALOGA VANESSA	08/28/14	00004814	RACHEL MARTIN
1	1.00	19.0000 / .00 / 19.0000	.00	STUDENT LUNCH REFUND FOR ALAYNA FROM TRAILS	
	15-22-176-3190-930-700-0000-000-120 LUNCH REFUND - TRAILS		19.00	.00	.00 / 19.00
	Total Accounts: 1		**PO Total:**	**19.00**	**.00** / **.00** / **19.00**
CNS	15001906	61878 ZUSTRA AMANDA	08/28/14	00004813	RACHEL MARTIN
1	1.00	21.5500 / .00 / 21.5500	.00	STUDENT LUNCH REFUND FOR JASON FROM	
	15-22-176-3190-930-700-0000-000-510 LUNCH REFUND - MNMS		21.55	.00	.00 / 21.55
	Total Accounts: 1		**PO Total:**	**21.55**	**.00** / **.00** / **21.55**
CNS	15001995	20314 WAL-MART FOOD SRVCE (22)	09/02/14	00004904	RACHEL MARTIN
1	1.00	1,300.0000 / .00 / 1,300.0000	.00	FOOT ITEMS	
2	1.00	500.0000 / .00 / 500.0000	.00	NON-FOOD ITEMS	
	15-22-176-3150-631-700-0000-000-050 New Account		1,300.00	.00	.00 / 1,300.00
	15-22-176-3140-618-700-0000-000-050 OTHR DRCT CNS-CLEAN/MAI		500.00	.00	.00 / 500.00
	Total Accounts: 2		**PO Total:**	**1,800.00**	**.00** / **.00** / **1,800.00**
			Grand Totals:	**4,905.60**	**.00** / **.00** / **4,905.60**

Report Date: 09/02/14 05:25 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
BOND	15001271	23175 THOMPSON EDUCATIONAL FURNISHINGS	08/07/14	00003960	MARTIN RONALD
1	30.00	25.0000 / .00 / 750.0000	.00	OPEN FRONT STUDENT DESKS WITH BLACK PLASTIC BOXES	
	15-32-160-2620-654-000-0000-000-053 New Account		750.00	.00	.00 / 750.00
	Total Accounts: 1	**PO Total:**	**750.00**	**.00**	**.00 / 750.00**
BOND	15001281	10818 AMSAN EVE SUPPLY	08/07/14	00004017	A Sanders
1	50.00	4.8200 / .00 / 241.0000	.00	Single toilet paper dispensers	
	15-10-174-2620-654-000-0000-000-150 New Account		241.00	.00	.00 / 241.00
	Total Accounts: 1	**PO Total:**	**241.00**	**.00**	**.00 / 241.00**
BOND	15001282	15147 LOWES CREDIT SERVICES	08/07/14	00004018	A Sanders
1	1.00	1,273.2200 / .00 / 1,273.2200	.00	Stackable washer/dryer for Kitchen at PV	
	15-10-174-2620-654-000-0000-000-150 New Account		1,273.22	.00	.00 / 1,273.22
	Total Accounts: 1	**PO Total:**	**1,273.22**	**.00**	**.00 / 1,273.22**
BOND	15001286	22300 TIMBERLAKE CONSTRUCTION	08/08/14	00003957	A Sanders
1	1.00	7,505.2900 / .00 / 7,505.2900	.00	Demo/remove 3 portables at ME	
	15-10-175-2620-459-000-0000-000-105		7,505.29	.00	.00 / 7,505.29
	Total Accounts: 1	**PO Total:**	**7,505.29**	**.00**	**.00 / 7,505.29**
BOND	15001297	10583 CDW GOVERNMENT INC.	08/08/14	00003973	MARSHALL
1	35.00	4.9900 / .00 / 174.6500	.00	CYBER ACOUSTICS OEM AC- 100 MONO -	
2	35.00	9.0000 / .00 / 315.0000	.00	CYBER STEREO HEADSET /MIC SILVER	
	15-10-174-2580-653-000-0000-000-150 New Account		489.65	.00	.00 / 489.65
	Total Accounts: 1	**PO Total:**	**489.65**	**.00**	**.00 / 489.65**
BOND	15001298	61057 CONSOLIDATED ELECTRICAL	08/08/14	00003985	MARTIN RONALD
1	1.00	157.6900 / .00 / 157.6900	.00	ELECTRICAL COMPONENTS FOR POWER LIFT	
	15-38-149-2740-618-000-0000-000-054		157.69	.00	.00 / 157.69
	Total Accounts: 1	**PO Total:**	**157.69**	**.00**	**.00 / 157.69**
BOND	15001316	15147 LOWES CREDIT SERVICES	08/11/14	00004112	A Sanders
1	1.00	319.0000 / .00 / 319.0000	.00	Dishwasher for PV	
	15-10-174-2620-651-000-0000-000-150 New Account		319.00	.00	.00 / 319.00
	Total Accounts: 1	**PO Total:**	**319.00**	**.00**	**.00 / 319.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
		Account No/Description	Encumbrance	Paid	Liquidated / Remaining
BOND	15001335	10027 ACTION LOCK & SAFE	08/12/14	00004085	A Sanders
1	1.00	255.6400 / .00 / 255.6400	.00	240 key hooks/tags for PV	
		15-10-174-2620-654-000-0000-000-150 New Account	255.64	.00	.00 / 255.64
		Total Accounts: 1	**PO Total: 255.64**	**.00**	**.00 / 255.64**
BOND	15001336	61239 CONVERGINT TECHNOLOGIES LLC	08/12/14	00004012	MARTIN RONALD
1	1.00	4,403.8200 / .00 / 4,403.8200	.00	FIRE ALARM PANEL FOR HS GYM	
		15-39-147-2620-438-000-0000-000-055	4,403.82	.00	.00 / 4,403.82
		Total Accounts: 1	**PO Total: 4,403.82**	**.00**	**.00 / 4,403.82**
BOND	15001337	61823 DONNELL APPRAISALS & ASSOCIATES CO.	08/12/14	00004074	A Sanders
1	1.00	2,100.0000 / .00 / 2,100.0000	.00	Appraisals on property to buy	
		15-39-148-4200-490-000-0000-000-050	2,100.00	.00	.00 / 2,100.00
		Total Accounts: 1	**PO Total: 2,100.00**	**.00**	**.00 / 2,100.00**
BOND	15001338	12749 EEI	08/12/14	00004035	MARTIN RONALD
1	1.00	598.0000 / .00 / 598.0000	.00	MCQUAY COMPRESSOR	
		15-39-147-2620-656-000-0000-000-115	598.00	.00	.00 / 598.00
		Total Accounts: 1	**PO Total: 598.00**	**.00**	**.00 / 598.00**
BOND	15001339	12292 LUTHER SIGN CO.	08/12/14	00004036	A Sanders
1	2.00	70.4900 / .00 / 140.9800	.00	Car rider signs for PV	
2	2.00	136.3100 / .00 / 272.6200	.00	Posts and bases for signs	
		15-10-174-2620-654-000-0000-000-150 New Account	413.60	.00	.00 / 413.60
		Total Accounts: 1	**PO Total: 413.60**	**.00**	**.00 / 413.60**
BOND	15001340	12842 OSWALT RESTAURANT SUPPLY	08/12/14	00004059	TAMMY BALES
1	3.00	546.0400 / .00 / 1,638.1200	.00	UTILITY CART, LARGE, HEAVY DUTY, S/S	
2	1.00	302.6800 / .00 / 302.6800	.00	MIXER ATTACHMENT, DELUXE BOWL TRUCK FOR 60 QT	
		15-10-174-3140-618-700-0000-000-150 New Account	1,940.80	.00	.00 / 1,940.80
		Total Accounts: 1	**PO Total: 1,940.80**	**.00**	**.00 / 1,940.80**
BOND	15001398	13854 TRANE CO	08/13/14	00004111	JWEST
1	1.00	7,312.0000 / .00 / 7,312.0000	.00	PURCHASE NEW HVAC UNIT FOR SMS BAND	
		15-39-147-2620-736-000-0000-000-055 New Account	7,312.00	.00	.00 / 7,312.00
		Total Accounts: 1	**PO Total: 7,312.00**	**.00**	**.00 / 7,312.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
		Account No/Description	Encumbrance	Paid	Liquidated / Remaining
BOND	15001401	10583 CDW GOVERNMENT INC.	08/13/14	00004118	MARSHALL
1	60.00	235.0000 / .00 / 14,100.0000	.00	ASUS CHROMEBOOK C300MA DB01- 13.3	
2	60.00	25.0000 / .00 / 1,500.0000	.00	ACAD GOOGLE CHROME OS MGMT LIC+SUP	
3	3.00	1,500.0000 / .00 / 4,500.0000	.00	ANTHRO CHROMEBOOK CHARGING CART	
		15-10-174-2580-653-000-0000-000-150 New Account	20,100.00	.00	.00 / 20,100.00
		Total Accounts: 1 **PO Total:**	**20,100.00**	**.00**	**.00 / 20,100.00**
BOND	15001402	15084 CURTIS RESTAURANT SUPPLY	08/13/14	00004115	A Sanders
1	9.00	33.7300 / .00 / 303.5700	.00	3x5x1/2 black anti fatigue mats for PV kitchen	
		15-10-174-2620-654-000-0000-000-150 New Account	303.57	.00	.00 / 303.57
		Total Accounts: 1 **PO Total:**	**303.57**	**.00**	**.00 / 303.57**
BOND	15001403	11631 INDECO SALES	08/13/14	00004193	A Sanders
1	7.00	1,298.3500 / .00 / 9,088.4500	.00	Portable risers for music room at Valley	
		15-10-175-2620-654-000-0000-000-110 New Account	9,088.45	.00	.00 / 9,088.45
		Total Accounts: 1 **PO Total:**	**9,088.45**	**.00**	**.00 / 9,088.45**
BOND	15001404	13393 SCHOOL SPECIALTY INC	08/13/14	00004092	A Sanders
1	50.00	23.2700 / .00 / 1,163.5000	.00	Pencil sharpeners for PV	
		15-10-174-2620-654-000-0000-000-150 New Account	1,163.50	.00	.00 / 1,163.50
		Total Accounts: 1 **PO Total:**	**1,163.50**	**.00**	**.00 / 1,163.50**
BOND	15001405	13991 WESTCO COMPUTER & LAMINATOR	08/13/14	00004095	A Sanders
1	1.00	260.0000 / .00 / 260.0000	.00	Laminator cart for PV	
		15-10-174-2620-654-000-0000-000-150 New Account	260.00	.00	.00 / 260.00
		Total Accounts: 1 **PO Total:**	**260.00**	**.00**	**.00 / 260.00**
BOND	15001429	12719 OFFICE DEPOT	08/15/14	00004266	A Sanders
1	1.00	88.1900 / .00 / 88.1900	.00	Stool for cashier at PV	
		15-10-174-2620-654-000-0000-000-150 New Account	88.19	.00	.00 / 88.19
		Total Accounts: 1 **PO Total:**	**88.19**	**.00**	**.00 / 88.19**
BOND	15001430	14727 OLDHAM ACRES LANDSCAPING INC.	08/15/14	00004248	A Sanders
1	1.00	2,400.0000 / .00 / 2,400.0000	.00	Landscape at PV east side utility area	
		15-10-174-2630-459-000-0000-000-150 New Account	2,400.00	.00	.00 / 2,400.00
		Total Accounts: 1 **PO Total:**	**2,400.00**	**.00**	**.00 / 2,400.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
BOND	15001431	14727 OLDHAM ACRES LANDSCAPING INC.	08/15/14	00004249	A Sanders	
1	1.00	525.0000	.00	525.0000	.00	Landscape at Horizon, east side tree well
		15-10-172-2630-459-000-0000-000-140 New Account	525.00	.00	.00	525.00
		Total Accounts: 1	**PO Total: 525.00**	**.00**	**.00**	**525.00**
BOND	15001460	16092 AIR PRODUCTS SUPPLY CO.	08/18/14	00004303	MARTIN RONALD	
1	1.00	1,000.0000	.00	1,000.0000	.00	OPNE PO FOR PARTS AND SUPPLIES
		15-39-147-2620-618-000-0000-000-055 New Account	1,000.00	.00	.00	1,000.00
		Total Accounts: 1	**PO Total: 1,000.00**	**.00**	**.00**	**1,000.00**
BOND	15001461	22834 CASEY BEASLEY	08/18/14	00004341	A Sanders	
1	1.00	400.0000	.00	400.0000	.00	Striping for car loop at MEC
		15-36-158-2630-459-000-0000-000-130 New Account	400.00	.00	.00	400.00
		Total Accounts: 1	**PO Total: 400.00**	**.00**	**.00**	**400.00**
BOND	15001462	17207 LEGACY ENGINEERING	08/18/14	00004394	A Sanders	
1	1.00	1,466.2500	.00	1,466.2500	.00	Engineering fees for Event Ctr. parking
		15-36-158-2630-334-000-0000-000-705 UPKEEP GROUNDS-ENGINEER	1,466.25	.00	.00	1,466.25
		Total Accounts: 1	**PO Total: 1,466.25**	**.00**	**.00**	**1,466.25**
BOND	15001463	21293 LUBER BROS.	08/18/14	00004245	MARTIN RONALD	
1	1.00	36,900.0000	.00	36,900.0000	.00	JACOBSEN R311T WIDE AREA ROTARY MOWER
		15-32-161-2630-736-000-0000-000-053 New Account	36,900.00	.00	.00	36,900.00
		Total Accounts: 1	**PO Total: 36,900.00**	**.00**	**.00**	**36,900.00**
BOND	15001464	12719 OFFICE DEPOT	08/18/14	00004268	Tammy Bales	
1	2.00	74.9900	.00	149.9800	.00	Combination Dry-Erase/Cork Bulletin Board
2	1.00	89.9900	.00	89.9900	.00	8 Cube Bookcase, Honey Maple
3	1.00	4.8900	.00	4.8900	.00	Clipboards w/butterfly clip - 3-pk
4	2.00	6.9900	.00	13.9800	.00	Rubbermaid trash cans, beige
		15-10-174-3140-618-700-0000-000-150 New Account	258.84	.00	.00	258.84
		Total Accounts: 1	**PO Total: 258.84**	**.00**	**.00**	**258.84**
BOND	15001465	61493 SHOCKLEY BACKHOE	08/18/14	00004337	A Sanders	
1	1.00	1,254.6400	.00	1,254.6400	.00	Demo work at 923 S Mustang Rd and tree removal
		15-33-153-2630-459-000-0000-000-705 New Account	1,254.64	.00	.00	1,254.64
		Total Accounts: 1	**PO Total: 1,254.64**	**.00**	**.00**	**1,254.64**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price	Disc/Frght	Final Cost	Qty Recved	Order Desc
	Account No/Description			Encumbrance	Paid	Liquidated	Remaining
BOND	15001466	22300	TIMBERLAKE CONSTRUCTION	08/18/14	00004274	A Sanders
1	1.00	**********	.00	2,850,000.0000	.00	Construction fees for ME gym
	15-10-175-4300-459-000-0000-000-105 New Account			2,850,000.00	.00	.00	2,850,000.00
	Total Accounts: 1			**PO Total:**	**2,850,000.00**	**.00**	**.00**	**2,850,000.00**
BOND	15001536	11074	DOLESE BROS CO	08/19/14	00004435	A Sanders
1	3.00	16.3700	.00	49.1100	.00	3 tons of gravel for MEC drive
	15-36-158-2630-710-000-0000-000-130 NEW ACCOUNT			49.11	.00	.00	49.11
	Total Accounts: 1			**PO Total:**	**49.11**	**.00**	**.00**	**49.11**
BOND	15001537	14094	NCS/PEARSON INC	08/19/14	00004446	S. Sandefer
1	1.00	27,600.0000	.00	27,600.0000	.00	14-15 School Year - Aimsweb
	15-39-147-2230-444-100-0000-000-050 New Account			27,600.00	.00	.00	27,600.00
	Total Accounts: 1			**PO Total:**	**27,600.00**	**.00**	**.00**	**27,600.00**
BOND	15001598	16306	DECKER EQUIPMENT	08/19/14	00004421	A Sanders
1	2.00	36.9500	.00	73.9000	.00	16" atomic clock
2	2.00	48.6800	.00	97.3600	.00	16" universal clock guard
3	1.00	25.6900	.00	25.6900	.00	shipping/handling
	15-10-174-2620-654-000-0000-000-150 New Account			196.95	.00	.00	196.95
	Total Accounts: 1			**PO Total:**	**196.95**	**.00**	**.00**	**196.95**
BOND	15001599	60934	GLOBAL EQUIPMENT COMPANY	08/19/14	00004312	MARTIN RONALD
1	25.00	14.0000	38.70	388.7000	.00	13-1/2" BATTERY POWERED CLOCKS
	15-32-161-2620-618-000-0000-000-053 New Account			388.70	.00	.00	388.70
	Total Accounts: 1			**PO Total:**	**388.70**	**.00**	**.00**	**388.70**
BOND	15001600	12842	OSWALT RESTAURANT SUPPLY	08/19/14	00004304	Tammy Bales
1	12.00	31.5600	.00	378.7200	.00	Traulsen shelves for Model RHF232WP-HHS Pass Through
2	48.00	3.0200	.00	144.9600	.00	Traulsen shelf clips, s/s
3	6.00	76.6000	.00	459.6000	.00	Traulsen shelves for Model RHTWPUT-HHS Pass Through
4	24.00	2.6700	.00	64.0800	.00	Pin Shelf Hex Head #12 AB for shelving for pass through
	15-37-166-3140-618-700-0000-000-105 New Account			1,047.36	.00	.00	1,047.36
	Total Accounts: 1			**PO Total:**	**1,047.36**	**.00**	**.00**	**1,047.36**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
BOND	15001618	13854 TRANE CO	08/20/14	00004481	JWEST
1	1.00	6,017.0000 / .00 / 6,017.0000	.00	NEW UNIT FOR THE SMS KITCHEN	
	15-39-147-2620-736-000-0000-000-055 New Account		6,017.00	.00	.00 / 6,017.00
	Total Accounts: 1		**PO Total: 6,017.00**	**.00**	**.00 / 6,017.00**
BOND	15001673	11410 GATEWAY COMMUNICATION	08/22/14	00004463	MARTIN RONALD
1	9.00	325.0000 / .00 / 2,925.0000	.00	KENWOOD 2-WAY RADIOS	
	15-37-164-2620-618-000-0000-000-053 New Account		2,925.00	.00	.00 / 2,925.00
	Total Accounts: 1		**PO Total: 2,925.00**	**.00**	**.00 / 2,925.00**
BOND	15001674	21293 LUBER BROS.	08/22/14	00004467	MARTIN RONALD
1	1.00	8,517.4100 / .00 / 8,517.4100	.00	BOB CAT PRO-CAT 26HP, 61" CUT, ZERO TURN MOWER	
	15-32-161-2630-736-000-0000-000-053 New Account		8,517.41	.00	.00 / 8,517.41
	Total Accounts: 1		**PO Total: 8,517.41**	**.00**	**.00 / 8,517.41**
BOND	15001720	16092 AIR PRODUCTS SUPPLY CO.	08/26/14	00004613	JWEST
1	1.00	990.5400 / .00 / 990.5400	.00	COMPRESSOR/SUPPLIES FOR CENTENNIAL RM 107	
	15-39-147-2620-656-000-0000-000-055 New Account		990.54	.00	.00 / 990.54
	Total Accounts: 1		**PO Total: 990.54**	**.00**	**.00 / 990.54**
BOND	15001721	14462 AMAZON.COM	08/26/14	00004698	A Sanders
1	5.00	189.0000 / .00 / 945.0000	.00	PlayFall playground safety surfacing, terra cotta, box of 5	
2	4.00	189.0000 / .00 / 756.0000	.00	PlayFall playground safety surfacing, green box of 5	
	15-10-174-2620-654-000-0000-000-150 New Account		1,701.00	.00	.00 / 1,701.00
	Total Accounts: 1		**PO Total: 1,701.00**	**.00**	**.00 / 1,701.00**
BOND	15001722	18261 CARRIER SALES AND DISTRIBUTION LLC	08/26/14	00004611	JWEST
1	1.00	705.6200 / .00 / 705.6200	.00	PURCHASE COMPRESSOR/SUPPLIES FOR THE EAST UNIT AT LE GYM	
	15-39-147-2620-656-000-0000-000-055 New Account		705.62	.00	.00 / 705.62
	Total Accounts: 1		**PO Total: 705.62**	**.00**	**.00 / 705.62**
BOND	15001723	10583 CDW GOVERNMENT INC.	08/26/14	00004490	MARSHALL
1	50.00	9.0000 / .00 / 450.0000	.00	CYPER STEREO HEADSET MIC - SILVER	
2	2.00	33.0800 / .00 / 66.1600	.00	SONY AC ADPTR/CHRGR INFOLLITHIM BATT	
3	2.00	14.0200 / .00 / 28.0400	.00	SONY 10PIN TO RCA A/V CABLE	
	15-32-168-2580-653-100-0000-000-056 New Account		544.20	.00	.00 / 544.20
	Total Accounts: 1		**PO Total: 544.20**	**.00**	**.00 / 544.20**

Report Date: 09/02/14 05:25 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price Disc/Frght Final Cost	Qty Recved	Order Desc	
		Account No/Description		Encumbrance	Paid Liquidated Remaining
BOND	15001724	10583 CDW GOVERNMENT INC.	08/26/14	00004499	MARSHALL
1	1.00	360.0000 .00 360.0000	.00	IN ADDTION TO #15001401 TO COVER PRICE INCREASE - CHROMEBOOKS PV	
		15-10-174-2580-653-000-0000-000-150 New Account		360.00	.00 .00 360.00
		Total Accounts: 1	**PO Total:**	**360.00**	**.00 .00 360.00**
BOND	15001725	11002 DEMCO INC.	08/26/14	00004671	A Sanders
1	1.00	429.9900 .00 429.9900	.00	Time to Read carpet for PV library	
2	1.00	26.8000 .00 26.8000	.00	shipping/processing	
		15-10-174-2620-654-000-0000-000-150 New Account		456.79	.00 .00 456.79
		Total Accounts: 1	**PO Total:**	**456.79**	**.00 .00 456.79**
BOND	15001726	15147 LOWES CREDIT SERVICES	08/26/14	00004403	A Sanders
1	3.00	49.8800 .00 149.6400	.00	Ice maker kits for 3 refrigerators at PV	
		15-10-174-2620-618-000-0000-000-150 New Account		149.64	.00 .00 149.64
		Total Accounts: 1	**PO Total:**	**149.64**	**.00 .00 149.64**
BOND	15001727	21293 LUBER BROS.	08/26/14	00004629	MARTIN RONALD
1	1.00	691.0000 .00 691.0000	.00	CAREFREE TIRE KIT FOR JACOBSEN R311T MOWER DECK	
		15-32-161-2630-618-000-0000-000-053 New Account		691.00	.00 .00 691.00
		Total Accounts: 1	**PO Total:**	**691.00**	**.00 .00 691.00**
BOND	15001728	12598 NASCO	08/26/14	00004691	A Sanders
1	1.00	129.0100 .00 129.0100	.00	To cover shortage from PO 15000298	
		15-10-174-1000-681-000-0000-000-150 New Account		129.01 129.01	129.01 .00
		Total Accounts: 1	**PO Total:**	**129.01 129.01**	**129.01 .00**
BOND	15001729	20297 TIME CLOCK PLUS	08/26/14	00004574	MARSHALL
1	2.00	2,799.0000 .00 5,598.0000	.00	BIO 200 SERIES ETHERNET PIN PUNCH	
2	2.00	273.0000 .00 546.0000	.00	PoE aDAPTOR 802.3af	
		15-32-168-2580-530-000-0000-000-056 New Account		6,144.00	.00 .00 6,144.00
		Total Accounts: 1	**PO Total:**	**6,144.00**	**.00 .00 6,144.00**
BOND	15001788	17061 BUDGET FLAG & BANNER	08/27/14	00004745	A Sanders
1	2.00	55.0000 .00 110.0000	.00	Winch handle for PV flagpoles	
		15-10-174-2620-654-000-0000-000-150 New Account		110.00	.00 .00 110.00
		Total Accounts: 1	**PO Total:**	**110.00**	**.00 .00 110.00**

Report Date: 09/02/14 05:25 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost / Qty Recved / Order Desc			
		Account No/Description	Encumbrance	Paid	Liquidated	Remaining
BOND	15001789	11480 GRAINGER	08/27/14	00004741	MARTIN RONALD	
		Total Accounts: 0	**PO Total:**	.00	.00	.00	.00
BOND	15001790	17680 THYSSEN KRUPP ELEVATOR	08/27/14	00004729	JWEST	
1	1.00	2,136.1000 .00 2,136.1000 .00	CIRCUIT BOARD FOR THE ELEVATOR IN THE "C" BLDG			
		15-39-147-2620-438-000-0000-000-055	2,136.10	.00	.00	2,136.10
		Total Accounts: 1	**PO Total:**	**2,136.10**	**.00**	**.00**	**2,136.10**
BOND	15001862	12749 EEI	08/27/14	00004760	JWEST	
1	1.00	700.4100 .00 700.4100 .00	CIRCUIT BOARD FOR LE RM 302			
		15-39-147-2620-618-000-0000-000-055 New Account	700.41	.00	.00	700.41
		Total Accounts: 1	**PO Total:**	**700.41**	**.00**	**.00**	**700.41**
BOND	15001863	17680 THYSSEN KRUPP ELEVATOR	08/27/14	00004761	JWEST	
1	1.00	847.0300 .00 847.0300 .00	ELEVATOR PHONE			
		15-39-147-2620-618-000-0000-000-055 New Account	847.03	.00	.00	847.03
		Total Accounts: 1	**PO Total:**	**847.03**	**.00**	**.00**	**847.03**
BOND	15001907	60934 GLOBAL EQUIPMENT COMPANY	08/28/14	00004752	MARTIN RONALD	
1	6.00	399.9500 .00 2,399.7000 .00	PORTABLE A/C - 14K BTU COOL, 11K BTU HEAT, 115V			
2	6.00	149.0000 .00 894.0000 .00	POWER TILT BLOWER FAN, 24-INCH - DIRECT DRIVE			
3	4.00	2,400.0000 .00 9,600.0000 .00	1.5 TON PORTABLE AC W/5" COLD AIR NOZZELS, 16K BTU, 115V			
4	4.00	173.9500 .00 695.8000 .00	GOBAL 8' X 12" DIAMETER CEILING KIT			
		15-32-161-2620-618-000-0000-000-053 New Account	13,589.50	.00	.00	13,589.50
		Total Accounts: 1	**PO Total:**	**13,589.50**	**.00**	**.00**	**13,589.50**
BOND	15001908	18154 LIBRARY SKILLS.COM LLC	08/28/14	00004754	A Sanders	
1	1.00	211.6500 .00 211.6500 .00	Junior fiction shelf markers			
2	1.00	199.7500 .00 199.7500 .00	Senior fiction shelf markers			
3	1.00	92.6500 .00 92.6500 .00	Non fiction shelf markers			
4	1.00	5.0600 .00 5.0600 .00	Tabloid size poster			
5	1.00	38.5500 .00 38.5500 .00	Shipping/Handling			
		15-10-174-2620-654-000-0000-000-150 New Account	547.66	.00	.00	547.66
		Total Accounts: 1	**PO Total:**	**547.66**	**.00**	**.00**	**547.66**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description			Encumbrance	Paid / Liquidated / Remaining
BOND	15001909	61889 UPBEAT, INC.	08/28/14	00004757	A Sanders
1	6.00	345.0000 .00 2,070.0000	.00	50 gallon trash receptacle	
2	1.00	414.0000 .00 414.0000	.00	Shipping	
	15-10-174-2620-654-000-0000-000-150 New Account			2,484.00	.00 / .00 / 2,484.00
	Total Accounts: 1		**PO Total:**	**2,484.00**	**.00 / .00 / 2,484.00**
BOND	15001910	61889 UPBEAT, INC.	08/28/14	00004758	A Sanders
1	5.00	575.0000 .00 2,875.0000	.00	Outside steel benches	
2	1.00	197.1900 .00 197.1900	.00	Shipping	
	15-10-174-2620-654-000-0000-000-150 New Account			3,072.19	.00 / .00 / 3,072.19
	Total Accounts: 1		**PO Total:**	**3,072.19**	**.00 / .00 / 3,072.19**
BOND	15001947	60934 GLOBAL EQUIPMENT COMPANY	08/29/14	00004876	MARTIN RONALD
1	2.00	89.6350 .00 179.2700	.00	25 WATT PIEZO DYNAMIC MEGAPHONE	
	15-32-161-2620-618-000-0000-000-053 New Account			179.27	.00 / .00 / 179.27
	Total Accounts: 1		**PO Total:**	**179.27**	**.00 / .00 / 179.27**
BOND	15001948	11480 GRAINGER	08/29/14	00004860	A Sanders
1	1.00	768.2100 .00 768.2100	.00	Two wheelers, chair movers, desk movers	
	15-10-174-2620-618-000-0000-000-150 New Account			768.21	768.21 / 768.21 / .00
	Total Accounts: 1		**PO Total:**	**768.21**	**768.21 / 768.21 / .00**
BOND	15001949	11480 GRAINGER	08/29/14	00004894	JWEST
1	1.00	766.0800 .00 766.0800	.00	COOLING TOWER FAN DRIVE MTR FOR HORIZON INTERMEDIATE	
	15-39-147-2620-656-000-0000-000-055 New Account			766.08	.00 / .00 / 766.08
	Total Accounts: 1		**PO Total:**	**766.08**	**.00 / .00 / 766.08**
BOND	15001950	11480 GRAINGER	08/29/14	00004899	MARTIN RONALD
1	1.00	3,657.6000 .00 3,657.6000	.00	CT MOTOR, 40HP, 1775 RPM, 208-230-460V ELECTRIC MOTOR	
	15-39-147-2620-736-000-0000-000-055 New Account			3,657.60	.00 / .00 / 3,657.60
	Total Accounts: 1		**PO Total:**	**3,657.60**	**.00 / .00 / 3,657.60**
BOND	15001951	22495 IDENT-A-KID	08/29/14	00004883	MARSHALL
1	11.00	240.0000 .00 2,640.0000	.00	LICENSE RENEWAL FOR IDENT A KID FOR EACH SITE	
	15-32-168-2580-530-000-0000-000-056 New Account			2,640.00	.00 / .00 / 2,640.00
	Total Accounts: 1		**PO Total:**	**2,640.00**	**.00 / .00 / 2,640.00**

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
BOND	15001952	15147 LOWES CREDIT SERVICES	08/29/14	00004878	A Sanders
1	1.00	93.0000 / .00 / 93.0000	.00	2" alum blinds for PE office	
	15-10-174-2620-654-000-0000-000-150 New Account		93.00	.00	.00 / 93.00
	Total Accounts: 1	**PO Total:**	**93.00**	**.00**	**.00 / 93.00**
BOND	15001953	15147 LOWES CREDIT SERVICES	08/29/14	00004879	A Sanders
1	1.00	356.0000 / .00 / 356.0000	.00	Blinds for Valley Music/Art rooms	
	15-10-175-2620-654-000-0000-000-110 New Account		356.00	.00	.00 / 356.00
	Total Accounts: 1	**PO Total:**	**356.00**	**.00**	**.00 / 356.00**
BOND	15001954	23391 OLD REPUBLIC TITLE COMPNAY	08/29/14	00004877	A Sanders
1	1.00	205,301.4100 / .00 / 205,301.4100	.00	Purchase property at 115 W Perry Dr	
	15-39-148-4200-710-000-0000-000-050 New Account		205,301.41	.00	.00 / 205,301.41
	Total Accounts: 1	**PO Total:**	**205,301.41**	**.00**	**.00 / 205,301.41**
BOND	15001955	23175 THOMPSON EDUCATIONAL FURNISHINGS	08/29/14	00004887	A Sanders
1	10.00	236.5000 / .00 / 2,365.0000	.00	HON stack chair w/out arms	
	15-10-171-2620-654-000-0000-000-145 BLDNG OPS-FURN		2,365.00	.00	.00 / 2,365.00
	Total Accounts: 1	**PO Total:**	**2,365.00**	**.00**	**.00 / 2,365.00**
BOND	15001956	22300 TIMBERLAKE CONSTRUCTION	08/29/14	00004889	A Sanders
1	1.00	5,160.8800 / .00 / 5,160.8800	.00	Construction fees for MNMS HVAC project	
	15-37-157-2620-453-000-0000-000-510		5,160.88	.00	.00 / 5,160.88
	Total Accounts: 1	**PO Total:**	**5,160.88**	**.00**	**.00 / 5,160.88**
BOND	15001957	17260 VIDEO REALITY	08/29/14	00004832	MARTIN RONALD
1	1.00	1,918.0000 / .00 / 1,918.0000	.00	SMART BOARD M680 PLUS MOBILE FLOOR STAND	
	15-32-161-2620-652-000-0000-000-053 New Account		1,918.00	.00	.00 / 1,918.00
	Total Accounts: 1	**PO Total:**	**1,918.00**	**.00**	**.00 / 1,918.00**
BOND	15001996	23359 BOSC INC.	09/02/14	00004907	stacy brown
1	1.00	31,107.4900 / .00 / 31,107.4900	.00	FINANCIAL ADVISORY SERVICES RENDERED IN COMBINES PURPOSE BONDS, SE	
	15-39-147-2511-330-000-0000-000-050 New Account		31,107.49	.00	.00 / 31,107.49
	Total Accounts: 1	**PO Total:**	**31,107.49**	**.00**	**.00 / 31,107.49**

Report Date: 09/02/14 05:25 PM

Mustang Public Schools

Beginning Date: 08/06/14 Ending Date: 09/02/14 Purchase Order Report By Buyer Code All Purchase Orders FODET05A

Buyer Code	PO No	Vendor No/Name	PO Date	Req No	Requested By
Line No	Qty Ordered	Unit Price / Disc/Frght / Final Cost	Qty Recved	Order Desc	
	Account No/Description		Encumbrance	Paid	Liquidated / Remaining
BOND	15001997	11480 GRAINGER	09/02/14	00004905	A Sanders
1	1.00	364.5000 / .00 / 364.5000	.00	Desk lift	
	15-10-174-2620-618-000-0000-000-150 New Account		364.50	.00	.00 / 364.50
	Total Accounts: 1	**PO Total:**	**364.50**	**.00**	**.00 / 364.50**
BOND	15001998	23391 OLD REPUBLIC TITLE COMPNAY	09/02/14	00004910	A Sanders
1	1.00	227,446.1000 / .00 / 227,446.1000	.00	Purchase Property 131 N Juniper	
	15-39-148-4200-710-000-0000-000-050 New Account		227,446.10	.00	.00 / 227,446.10
	Total Accounts: 1	**PO Total:**	**227,446.10**	**.00**	**.00 / 227,446.10**
BOND	15001999	13293 ROSS TRANSPORTATION	09/02/14	00004908	MARTIN RONALD
1	1.00	83,361.0000 / .00 / 83,361.0000	.00	77 - PASSENGER BUS	
	15-38-149-2720-762-000-0000-000-054 New Account		83,361.00	.00	.00 / 83,361.00
	Total Accounts: 1	**PO Total:**	**83,361.00**	**.00**	**.00 / 83,361.00**
		Grand Totals:	**3,600,552.91**	**897.22**	**897.22 / 3,599,655.69**

BOK ACCT.	GENERAL 1115	BUILDING 2115	CNS 2215	BOND 3115	BOND 3215	BOND 3315	BOND 3415	BOND 3515	BOND 3615	BOND 3715	BOND 3815	BOND 3915	SINKING 4115	TOTAL	MAPS 2415
13 Cash	5,348.38	0.00	643.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,992.04	0.00
	5,348.00	0.00	643.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	5,991.66	0.00
13 TOTALS	**0.38**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.38**	**0.00**
14 Cash	920,885.85	5,462.14	67,444.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	993,792.15	0.00
Warrants O/S	869,636.66	4,182.21	38,359.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	912,178.46	0.00
14 TOTALS	**51,249.19**	**1,279.93**	**29,084.57**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**81,613.69**	**0.00**
15 Cash	3,441,262.62	177,791.25	478,614.36	203,208.15	8,265,879.96	65,926.76	173,508.51	341,340.56	547,749.32	1,084,419.47	960,000.00	6,886,284.02	4,027,094.22	26,653,079.20	75,753.96
Warrants O/S	354,568.02	27,295.81	11,206.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	393,070.33	0.00
15 TOTALS	**3,086,694.60**	**150,495.44**	**467,407.86**	**203,208.15**	**8,265,879.96**	**65,926.76**	**173,508.51**	**341,340.56**	**547,749.32**	**1,084,419.47**	**960,000.00**	**6,886,284.02**	**4,027,094.22**	**26,260,008.87**	**75,753.96**
BOOK BALANCE	**3,137,944.17**	**151,775.37**	**496,492.43**	**203,208.15**	**8,265,879.96**	**65,926.76**	**173,508.51**	**341,340.56**	**547,749.32**	**1,084,419.47**	**960,000.00**	**6,886,284.02**	**4,027,094.22**	**26,341,622.94**	**75,753.96**
ALIO CHECKS 8/31/14														**8,715,060.21**	
TOTAL														**17,626,562.73**	
BOK BALANCE	**** THIS IS THE CASH BALANCE REFLECTED ON THE BOK BANK STATEMENT DATED 8/31/2014**													**18,607,987.52**	**76,753.96**
Revenue															
Co Appt. 6th	60,566.67	3,554.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,218.53	115,339.28	0.00
Gross Product 11th	192,484.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	192,484.76	0.00
Motor Vehicle 11th	218,595.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218,595.84	0.00
Rural Electric 11th	13,482.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,482.23	0.00
SUB-TOTAL	**3,623,073.67**	**155,329.45**	**496,492.43**	**203,208.15**	**8,265,879.96**	**65,926.76**	**173,508.51**	**341,340.56**	**547,749.32**	**1,084,419.47**	**960,000.00**	**6,886,284.02**	**4,078,312.75**	**26,881,525.05**	**75,753.96**
14' Payables	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15' Payables	290,221.72	184,737.81	290,221.72	412.50	104,838.89	10,465.14	983.39	1,925.00	120,501.46	148,457.01	157.69	125,264.94	0.00	1,278,187.27	0.00
Semi-SEPT 15-SEPT 30	733,314.28	79,294.24	28,312.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	840,921.40	0.00
Monthly- SEPT 19	3,343,157.82	0.00	147,222.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,490,380.55	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	-743,620.15	**-29,408.36**	**30,735.10**	**202,795.65**	**8,161,041.07**	**55,461.62**	**172,525.12**	**339,415.56**	**427,247.86**	**935,962.46**	**959,842.31**	**6,761,019.08**	**4,078,312.75**	**21,272,035.83**	**75,753.96**
State Land 15th	58,926.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	58,926.38	0.00
	-684,693.77	**-29,408.36**	**30,735.10**	**202,795.65**	**8,161,041.07**	**55,461.62**	**172,525.12**	**339,415.56**	**427,247.86**	**935,962.46**	**959,842.31**	**6,761,019.08**	**4,078,312.75**	**21,330,962.21**	**75,753.96**
Revenue															
Exp. State Aid	1,987,180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,987,180.00	0.00
Cert/Sup FBA	428,242.68	0.00	23,700.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	451,943.59	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	**1,730,728.91**	**-29,408.36**	**54,436.01**	**202,795.65**	**8,161,041.07**	**55,461.62**	**172,525.12**	**339,415.56**	**427,247.86**	**935,962.46**	**959,842.31**	**6,761,019.08**	**4,078,312.75**	**23,770,085.80**	**75,753.96**
BOND PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
NO BOND PYMT	**1,730,728.91**	**-29,408.36**	**54,436.01**	**202,795.65**	**8,161,041.07**	**55,461.62**	**172,525.12**	**339,415.56**	**427,247.86**	**935,962.46**	**959,842.31**	**6,761,019.08**	**4,078,312.75**	**23,770,085.80**	**75,753.96**

INVESTMENTS:	GENERAL 1115	BUILDING 2115	CNS 2215	BOND 3115	BOND 3215	BOND 3315	BOND 3415	BOND 3515	BOND 3615	BOND 3715	BOND 3815	BOND 3915	SINKING 4115	TOTAL	MAPS 2414
SOONER STATE 10/24/14 .35%	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	0.00
BOSC-MIZUHO 11/19/14.30%	249,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	249,000.00	0.00
BANK OF THE WEST MMA .19%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.00
FNB CHICKASHA 1/12/15.35%	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	0.00
CORNERSTONE 1/30/15 .60%	240,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240,000.00	0.00
YNB 2/6/15 .55%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	245,000.00	0.00
BANK OF COMMERCE 7/22/15 .5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240,000.00	240,000.00	0.00
As of 9/4/2014	**494,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1,000,000.00**	**2,464,000.00**	**0.00**
Unreconciled to Bank													**TOTAL**	**20,090,562.73**	

Mustang Public Schools
Monthly Interest Report
August 2014

MONTHLY INTEREST TOTALS - FISCAL YEAR 2014-2015	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTALS	Previous Year THRU Aug-13
GF-11	859.76	525.78											1,385.54	$1,403.11
BLDG - 21	0.00	0.00											0.00	$30.04
CNS - 22	0.00	0.00											0.00	$25.58
MAPS - 24	2.21	1.77											3.98	$0.00
BONDS	0.00	0.00											0.00	$3,841.02
SINKING-41	713.32	218.15											931.47	$514.85
ACTIVITY-60	24.92	209.08											234.00	335.88
TOTAL	1,600.21	954.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$2,554.99	$6,150.48

YTD TOTAL

FISCAL YEAR 2015	**PAYROLL**
LEASE REVENUE BOND (10)	
GENERAL FUND (11)	51083-51183
BUILDING FUND (21)	
FOOD SERVICE (22)	50105-50109
LEASE REVENUE BOND (23)	
OKC MAPS TRUST (24)	
BOND FUND (31)	
BOND FUND (32)	
BOND FUND (33)	
BOND FUND (34)	
BOND FUND (35)	
BOND FUND (36)	
BOND FUND (37)	
BOND FUND (38)	
BOND FUND (39)	

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
General Fund 2014-2015

FYear	Fund	P.O.	Vendor Name	Description	eDate	Classified
2015	11	51083	ANNABEL R DOBBS	PAYROLL	08/15/2014	64.59
2015	11	51084	DOROTHY M MATTHEWS	PAYROLL	08/15/2014	31,726.18
2015	11	51085	LORI A SHOLER	PAYROLL	07/01/2014	26,537.37
2015	11	51086	SANDRA MUELLER	PAYROLL	07/01/2014	21,871.20
2015	11	51087	KELLY MARIE COCKRUM	PAYROLL	07/01/2014	15,936.63
2015	11	51088	CHRISTY DAWN NEWTON	PAYROLL	07/01/2014	16,957.06
2015	11	51089	PATRICIA ANN COKER	PAYROLL	08/12/2014	15,936.63
2015	11	51090	GEORGIANNE MARIE ASAD-PEREZ	PAYROLL	08/12/2014	17,977.43
2015	11	51091	ALISON JUNE CAID STEELE	PAYROLL	08/12/2014	18,931.57
2015	11	51092	SAMUEL R MOSS	PAYROLL	08/12/2014	18,921.84
2015	11	51093	ALLISON ERIN DENNIS	PAYROLL	08/18/2014	14,896.93
2015	11	51094	SUSAN MARIE ADKINS	PAYROLL	08/18/2014	19,862.30
2015	11	51095	LISA YVONNE CLANTON	PAYROLL	08/18/2014	15,590.78
2015	11	51096	JENNIFER COUNCIL	PAYROLL	08/18/2014	15,040.11
2015	11	51097	PAMELA LORRAINE HOMER	PAYROLL	08/18/2014	22,231.16
2015	11	51098	JAMES ROBERT GRIGSBY	PAYROLL	08/18/2014	43,686.49
2015	11	51099	ALICIA MARIE MITCHELL	PAYROLL	08/18/2014	19,127.67
2015	11	51100	KATHRYN SARAH KORSTJENS	PAYROLL	08/18/2014	76,236.01
2015	11	51101	DANGELA KAYLEIGH BALL	PAYROLL	08/18/2014	7,682.24
2015	11	51102	ERIN BETH BRANDT	PAYROLL	08/18/2014	19,836.96
2015	11	51103	SHANNON MARIE TURNER	PAYROLL	08/18/2014	15,040.11
2015	11	51104	STEPHANIE ANN BROOKS	PAYROLL	08/18/2014	15,040.11
2015	11	51105	MELISSA KAY THOMPSON	PAYROLL	08/18/2014	15,040.11
2015	11	51106	CHARLES RAYBURN HALL JR	PAYROLL	08/18/2014	22,286.40
2015	11	51107	BETTY L SCHWARTZ	PAYROLL	08/18/2014	15,516.57
2015	11	51108	LISA DIANE BASS	PAYROLL	08/18/2014	20,842.45
2015	11	51109	LISA MICHELLE HIMES	PAYROLL	08/18/2014	55,563.57
2015	11	51110	ROBERT WADE WALLING II	PAYROLL	08/18/2014	46,103.92
2015	11	51111	MISCHA KAY GRAY	PAYROLL	08/18/2014	51,761.20
2015	11	51112	RIAN ELIZABETH HANSING	PAYROLL	08/18/2014	48,692.46
2015	11	51113	KERI KAY HIATT	PAYROLL	08/18/2014	48,460.03
2015	11	51114	CANDACE LEE GRIFFIN	PAYROLL	08/18/2014	64,065.51
2015	11	51115	CAROL MOORE	PAYROLL	08/18/2014	52,743.50
2015	11	51116	STEVEN METCALF	PAYROLL	08/18/2014	46,176.65
2015	11	51117	LAUREN MARIE PERKINS	PAYROLL	08/18/2014	41,209.72
2015	11	51118	KASEY WORKING	PAYROLL	08/18/2014	51,094.69
2015	11	51119	SARAH CAITLIN GREEN	PAYROLL	08/18/2014	48,759.03
2015	11	51120	KRISTIN JEAN PUMFORD	PAYROLL	08/18/2014	51,555.27
2015	11	51121	ANDREA M REYES	PAYROLL	08/18/2014	41,096.08
2015	11	51122	TIFFANY GALE WALKER	PAYROLL	08/18/2014	48,350.72
2015	11	51123	NICOLE RENEE PEARCE	PAYROLL	08/18/2014	46,210.84
2015	11	51124	KATHERINE ANN PAPERA	PAYROLL	08/18/2014	55,014.68
2015	11	51125	ELIZABETH CATHERINE KEIBLER	PAYROLL	08/18/2014	48,934.32
2015	11	51126	SARAH MARIE MOODY	PAYROLL	08/18/2014	53,781.34
2015	11	51127	MEGAN MICHELLE HARGIS	PAYROLL	08/18/2014	41,650.75
2015	11	51128	APRIL LYRIC FINLEY	PAYROLL	08/18/2014	42,760.44
2015	11	51129	MEGAN DIANE ST. HILAIRE	PAYROLL	08/18/2014	48,849.15
2015	11	51130	ADRIENNE HOWARD	PAYROLL	08/18/2014	48,871.78
2015	11	51131	DANNY WAYNE WILLIAMS	PAYROLL	08/18/2014	64,690.02
2015	11	51132	ALLISON RAMSFIELD	PAYROLL	08/18/2014	47,492.65
2015	11	51133	TAYLIR ANN ROSS	PAYROLL	08/18/2014	43,942.32
2015	11	51134	MALLORY CHRISTINE MOORE	PAYROLL	08/18/2014	46,101.76
2015	11	51135	SLOAN WOODS PARSONS	PAYROLL	08/18/2014	54,375.27
2015	11	51136	CAMERON TAYLOR	PAYROLL	08/18/2014	43,8[illegible]15
2015	11	51137	ADAM GERALD HULL	PAYROLL	08/18/2014	46,581.68
2015	11	51138	ANDREA MARIE OWNBEY	PAYROLL	08/18/2014	41,209.72
2015	11	51139	MOLLY ELIZABETH LONG	PAYROLL	08/18/2014	45,022.64

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
General Fund 2014-2015

fYear	Fund	P.O.	Vendor Name	Description	eDate	Classified
2015	11	51140	AMY L WINGARD	PAYROLL	08/18/2014	50,312.53
2015	11	51141	COURTNEY WILSON CAMERON	PAYROLL	08/18/2014	52,155.52
2015	11	51142	JASON S LIMKE	PAYROLL	08/18/2014	52,690.90
2015	11	51143	CHAD ALLEN PARKER	PAYROLL	08/18/2014	48,194.39
2015	11	51144	HOPE BLAIR HEINEN	PAYROLL	08/18/2014	47,207.53
2015	11	51145	CHRISTOPHER MICHAEL OZINGA	PAYROLL	08/18/2014	47,697.72
2015	11	51146	KRISTIN GRACE WHITMORE	PAYROLL	08/18/2014	51,897.37
2015	11	51147	ERIN ANN HOLDER	PAYROLL	08/18/2014	51,815.04
2015	11	51148	ELIZABETH SUZANNE MCGAHA	PAYROLL	08/18/2014	49,946.94
2015	11	51149	ROBERT KYLE PERKINS	PAYROLL	08/18/2014	49,911.91
2015	11	51150	D'ESTA DONETTE YEILDING	PAYROLL	08/18/2014	49,870.02
2015	11	51151	ALICIA SUE SPAIN	PAYROLL	08/18/2014	50,977.91
2015	11	51152	DIANN FLEMING	PAYROLL	08/18/2014	48,188.03
2015	11	51153	ALLISON TAYLOR WARCUP	PAYROLL	08/18/2014	42,268.22
2015	11	51154	CONNIE JANE LEE	PAYROLL	08/18/2014	58,611.40
2015	11	51155	ANGEL NICOLE PUCKETT	PAYROLL	08/18/2014	53,578.90
2015	11	51156	BRIANA MARIE RICCIO	PAYROLL	08/18/2014	48,265.94
2015	11	51157	VALERIE ANN HAHNE	PAYROLL	08/18/2014	52,266.92
2015	11	51158	LARANDA LEE MORTON	PAYROLL	08/18/2014	51,088.45
2015	11	51159	BARBARA Z MORRISON	PAYROLL	08/18/2014	53,264.24
2015	11	51160	LANA MARIE HALEY	PAYROLL	08/18/2014	45,010.26
2015	11	51161	BETHANY AMBER BRUCE	PAYROLL	08/18/2014	46,525.64
2015	11	51162	PAMELA ANN HILL	PAYROLL	08/18/2014	52,286.82
2015	11	51163	JACQUELINE ADELE HARRISON	PAYROLL	08/18/2014	53,175.50
2015	11	51164	BREEANNA STARRLINN VANBUSKIRK	PAYROLL	08/18/2014	49,237.42
2015	11	51165	ANNIA NEE MORRIS	PAYROLL	08/18/2014	50,245.80
2015	11	51166	STACY RUBEN-STOREY	PAYROLL	08/18/2014	50,115.16
2015	11	51167	ROBIN LEA INGHAM	PAYROLL	08/18/2014	49,255.97
2015	11	51168	KEVIN JONATHAN GRAY	PAYROLL	08/18/2014	48,326.73
2015	11	51169	KATRINA LEE HONNOLL	PAYROLL	08/18/2014	50,838.06
2015	11	51170	ANGELA M FLANARY	PAYROLL	08/18/2014	52,349.77
2015	11	51171	BRENDA MARIE DORTON	PAYROLL	08/20/2014	1,467.09
2015	11	51172	ANDREA ELIZABETH POTTER	PAYROLL	08/24/2014	4,655.72
2015	11	51173	HOLLIE RENEE FULLER	PAYROLL	08/24/2014	50,260.32
2015	11	51174	TIFFANI BROOKE MOLET	PAYROLL	08/24/2014	46,081.12
2015	11	51175	KAITLYN MARIE WITTY	PAYROLL	08/24/2014	43,893.99
2015	11	51176	DEANNA GAIL DOWELL	PAYROLL	08/24/2014	51,716.34
2015	11	51177	CARA LYNELL COMBS	PAYROLL	08/24/2014	52,229.08
2015	11	51178	TRACI LORRAINE THOMAS	PAYROLL	08/24/2014	52,775.01
2015	11	51179	KERRI SUE BRINSFIELD	PAYROLL	08/24/2014	43,774.50
2015	11	51180	HOLLY MICHELLE MCDANIEL	PAYROLL	08/29/2014	2,684.27
2015	11	51181	DANIEL ADKISSON	PAYROLL	08/29/2014	1,076.50
2015	11	51182	COLTON W HINES	PAYROLL	08/29/2014	1,480.19
2015	11	51183	MICHAEL F WALLACE	PAYROLL	08/29/2014	505.96
					Total Printed:	3,967,978.86
					Total Balance Forward:	46,142,566.10
					Total to Date:	50,110,544.96

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
Child Nutrition Programs Fund 2014-2015

FYear	Fund	P.O.	Vendor Name	Description	eDate	Classified
2015	22	50105	AMANDA DAWN EILER	PAYROLL	08/18/2014	20,565.69
2015	22	50106	KIMBERLY JO WALKER	PAYROLL	08/18/2014	15,487.20
2015	22	50107	GEORGIA A SELF	PAYROLL	08/18/2014	7,381.19
2015	22	50108	EVA VILLA	PAYROLL	08/24/2014	7,463.25
2015	22	50109	REBECCA DAWN GOBER	PAYROLL	08/24/2014	18,256.01
					Total Printed:	69,153.34
					Total Balance Forward:	1,911,094.72
					Total to Date:	1,980,248.06

Board of Education
Regular Meeting Minutes
August 11, 2014
Canyon Ridge Intermediate Center
3600 South Sara Road
Oklahoma City, OK 73099
6:00 PM

OK 8-13-2014

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Regular Meeting on Monday, August 11, 2014 at 6:00 PM. The place and street of the meeting was the Canyon Ridge Intermediate Center, 3600 South Sara Road, Oklahoma City, OK 73099.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Canyon Ridge Intermediate Center, 3600 South Sara Road, Oklahoma City, OK 73099, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

President Chad Fulton called the meeting to order at 6:02 pm with Jim Davis, Mike Kessler and Amanda Strassle present.

Jim Davis led the invocation with Mike Kessler leading the flag salute.

Superintendent's Report
1. Above & Beyond - Chief Foley
2. Back to School Kick Off Celebration
3. Construction Update
4. Board Correspondence

Deputy Superintendent Report
1. Enrollment
2. Status of Buildings
3. Staffing Breakdown

Board Reports - NONE

On a motion made by Mike Kessler and a second by Amanda Strassle, the Board voted to approve the Schedule of Encumbrances and Monthly Financial Reports:

FISCAL YEAR 2015

LEASE REVENUE BOND (10)	15000638, 15000645-15000646, 15000648, 15000651, 15000653- 15000655, 15000678, 15000684, 15000750-15000754, 15000787-15000788, 15000790-15000791, 15000809-15000810, 15000969, 15000971-15000972, 15000975-15000979, 15000982, 15001013-15001015, 15001018-15001019, 15001021, 15001156-15001158
GENERAL FUND (11)	15000635-15000637, 15000639-15000640, 15000659-15000662, 05000664, 15000667-15000677, 15000687-15000694, 15000697-15000698, 15000741-15000748, 15000771-15000786, 15000811-15000844, 15000985-15001011, 15001023 -15001030,15001138, 15001150-15001155
BUILDING FUND (21)	15000658
FOOD SERVICE (22)	15001161

8th 2015. Gym needed Friday nights beginning December 5th from 6:00 pm - 9:00 pm and ending on March 8th 2015. Sponsor is Ray Meier.

d. Optimist Club of Mustang requests the use of MMS & MNMS main gymnasiums for games for the 2014-15 basketball leagues. Saturdays from 1:00-9:00 pm and Sundays from 1:00-5:00 pm beginning October 25th, 2014 and ending on March 8th, 2015. As needed basis only for overflow games due to the number of teams involved or rescheduling. Sponsor is Ray Meier.

e. Optimist Club of Mustang requests the use of Centennial and Trails Elem. gymnasiums for practice for the 2014-15 basketball leagues. Needing the gyms every Monday, Tuesday, Thursday and Friday beginning November 3rd, 2014-February 27th, 2015 from 6:00 pm - 9:00 pm. Sponsor is Ray Meier.

f. Optimist Club of Mustang requests the use of Canyon Ridge Inter. gym for games for the 2014-15 basketball league. Needing gym Friday nights from 6:00 pm 9:00 p.m. Saturdays from 9:00 a.m. 9:00 p.m. and Sundays from 1:00 pm -5:00 pm starting Nov. 20th - March 8, 2015. Sponsor is Ray Meier.

5. Approval for the following new Activity Accounts for Prairie View Elementary School.
    a. Media
    b. PE
    c. Music

6. Approval for new Activity Account for MHS:
    a. Crafts II

7. Approval for the following new Activity Accounts for Canyon Ridge Intermediate School.
    a. Sixth (6th) Grade Team
    b. Fifth (5th) Grade Team
    c. Elective/Life App
    d. Science Department
    e. Math Department
    f. Social Studies Department

8. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:

9. Approval of Revisions of Policies and Procedures:
    a. Policy #1010 District Mission Statement and Goals
    b. Policy #3030 - Teacher Evaluation
    c. Policy #3030P - Teacher Evaluation Procedures
    d. Policy #5070 - Student Promotion/Retention
    e. Policy #5075 Graduation
    f. Policy# 5110 - Hazing, Harassment, Intimidation

10. Approval of the renewal of agreement with Oklahoma City Community College to provide clinical experiences for health profession students for the entire district.

11. Approval of the renewal of IEP Service Agreement with Putnam City Public Schools to serve students who are identified as deaf for SY 2014-2015.

12. Approval of the renewal of contract with Imperial Vending for SY 2014-2015.

13. Approval of the renewal of contract with Great Plains Coca Cola as vendor for SY 2014-2015.

14. Approval to approve Phyllis Walta with Walta & Walta to provide legal services on an "as needed" basis for SY2014-2015.

15. Approval to approve Rosenstein, Fist & Ringold to provide legal services on an "as needed" basis for SY2014-2015.

16. Approval to approve McAfee & Taft law firm as hearing officers for SY 2014-2015.

17. Approval of the renewal of contract with Canadian County Sheriff's Department for two (2) officers for SY2014-2015.

18. Approval of the MPS Student Handbooks for SY 2014-2015.

19. Approval for the ability to employ a certified Mustang teacher when a home bound or home-based teacher is needed at the rate of $18.00 per hour for the SY 2014-2015.

20. Approval of the revisions to the Lease Agreement with R.K. Black, Inc. for the SY 2014-2015. Addition of 21 additional machines in district.

21. Approval of renewal of continuing agreement with Oklahoma Protection Group Security to provide security for the parking lot at MHS for SY 2014-2015.

22. Approval of list of surplus:
    a. Food Service
       Cleveland Range, model #24CEA10, s/n #WC92002-05G-01
    b. Transportation
       2007 Ford Explorer, VIN#IFMEU73#27UB35683
    c. Special Services
       7 front row to go
       towers/SN5004841,5006079,5004473,5006078,5006014,5004476, 5004748
       Microphone/SN#HG005186
       Sound Monitor/SN# SC-SM1005-4
       Amplifier/SN#PKT D1
       Silent Call/SN#GV1037-318
       Battery Tester/SN#22-032A
       Phonak Campus SX/SNN15398
       Phonak Micro VOX w/charger
       2 Easy Listeners/SN#9302890 & 9305113
       Phonic Ear mini DAF
       2 Lightspeed speaker 705IR
       Lightspeed wireless amp WA-100
       Siler Rolling Cart
       Microscope
       big button - broken
       TI Calculator - broken
       Magnifier w black case

23. Approval of Change Order #9 for Prairie View Elementary, this will be a net decrease to the contingency of $5,318.22.
    a. PC#053 - Provide and install Walltalker cork board - $2,563
    b. PC #054 - Excavate playground and install perforated pipe w/sock, filter fabric and gravel, and tie into storm drain - $2,755.22.

LEASE REVENUE BOND (23)	15000981
BOND FUND (32)	15000650, 15000652, 15000657, 15000683, 15000685, 15000789, 15000808, 15000970, 15000974, 15001016-15001017
BOND FUND (34)	15000686, 15000749
BOND FUND (35)	15000980, 15001020
BOND FUND (37)	15000984, 15000984
BOND FUND (38)	15001159
BOND FUND (39)	15000641-15000643, 15000647, 15000649, 15000656, 15000792, 15000973, 15000983, 15001012, 15000983, 15001012, 15001022, 15001160

FISCAL YEAR 2015	PAYROLL
GENERAL FUND (11)	51056-51082
BUILDING FUND (21)	50022-50023
FOOD SERVICE (22)	50044-50104

aye	aye	aye	aye
Kessler	Strassle	Davis	Fulton

Public Participation - None

On a motion made by Amanda Strassle, and a second by Jim Davis, the Board voted to table Consent Item 9. E Policy #5075 Graduation and approve all the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

1. Board of Education Minutes:
   a. July 14, 2014 Regular Board Meeting Minutes
   b. August 5, 2014 Special Board Meeting Minutes

2. Acceptance of Donation:
   a. Approval of donation of thirty-five (35) gallons of paint donated by H.I.S. Paint MFG. Co., in Oklahoma City in the amount of $566.79.

3. Out-of-District Overnight Travel:
   a. Approval for JROTC to attend the Top of the Texas Team Competition in Wichita Falls, Texas on October 4, 2014 held at S.H. Rider High School.
   b. Approval for MHS Varsity Softball team along with three (3) sponsors to participate in the Broken Arrow High School Softball Tournament in Broken Arrow, Oklahoma on August 14-16th, 2014.

4. Use of Facilities:
   a. Approval for OK Swish Basketball (Robert Foreman) the use of Lakehoma Elementary's gymnasium every Monday, Tuesday and Thursday night from 6:00 - 9:00 p.m. starting August 14, 2014 - May 21, 2015 for team practices.
   b. Optimist Club of Mustang requests use of Creek Elem. and Horizon Intermediate's Auxiliary gymnasiums for practice for the 2014-15 basketball leagues. They will need the gyms every Monday, Tuesday, Thursday and Friday from August 18, 2014 - Feb.27th 2015 from 6:00 pm - 9:00 pm. Sponsor-Ray Meier.
   c. Optimist Club of Mustang requests use of Horizon Int. main gym for games for the 2014-15 basketball leagues. Saturdays from 9:00 am - 8:00 pm and Sundays from 1:00 pm - 5:00 pm beginning August 23, 2014 and ending March

24. Approval of Change Order #1 on Valley Elementary Gym, this will be a net decrease to the contingency of $7,184.28.
    a. Remove and replace hollow metal frame - $725.29
    b. Remove and replace rusted out bottom rack - $568.36
    c. Furr-out horizontal girts in classroom perimeter walls - $2,450.87
    d. Replace four (4) exterior lights in south exterior soffit and one (1) at east entry-$2,398.54
    e. Reimbursement for Convergent Technologies - $272.32
    f. Replace supply and return grilles for the north wall HVAC - $768.90

25. Approval of Change Order #1 for MNMS HVAC. This will be a net increase of $19,370.65.
    a. WSHP ceiling units, and automatic air vents.

26. Approval of Change order #2 for MNMS HVAC. This will be a net decrease to the contingency by $48,994.07.
    a. #001R1 -Remove and replace four (4) WSHP ceiling units, ductwork, and electrical - $43,974.87
    b. #005 - Install automatic air vents at heat pumps (qty 50) - $5,019.20

Kessler	Strassle	Davis	Fulton
aye	aye	aye	aye

Business:

1. On a motion by Jim Davis and a second by Amanda Strassle, the Board voted to approve the contract with Shelly Neeley to provide occupational therapy for identified students for SY 2014-2015. This contract will be paid from federal funds.

Kessler	Strassle	Davis	Fulton
aye	aye	aye	aye

New Business: Dr. McDaniel requested the board to amend Schedule "A" by adding Julie Moore as ELA Coordinator replacing Jonathan Atchley, removing two names Sandra Lovelace under employment and Jennifer Scott under reassignment.

On a motion made by Jim Davis and a second by Mike Kessler, the Board voted to approve Schedule "A" with the amendments.

Kessler	Strassle	Davis	Fulton
aye	aye	aye	aye

On a motion made by Amanda Strassle and a second by Jim Davis, the Board voted to approve Schedule "B".

Kessler	Strassle	Davis	Fulton
aye	aye	aye	aye

On a motion made by Jim Davis and a second by Mike Kessler, the Board voted to approve the Agreement between MEA and Mustang Board of Education for Teacher Contract for SY 2014-2015.

Kessler	Strassle	Davis	Fulton
aye	aye	aye	aye

On a motion made by Jim Davis and a second by Mike Kessler, the Board voted to adjourn at 7:25 p.m.

__aye__	__aye__	_aye_	_aye__
Kessler	Strassle	Davis	Fulton

_____
Minutes Clerk

_____
Board President

SCHEDULE "A"

August 11,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Atchley	Jonathan		Admin/ELA Coordinator	8/8/2014
George	Angela		PVE/1st Grade	5/23/2014
Keller	Gwenneth		High School/Cafe Assistant	8/8/2014
Mansour	Nilgun		MNMS/Cafe Assistant	7/30/2014
Scott	Jennifer		LE/Cafe Assistant	8/8/2014
Smith	Marsha		Trails/1st Grade	5/23/2014
White	Gregory		ME/Teacher Assistant	5/23/2014
Last Name	**First Name**		**SITE/ASSIGNMENT**	**EFFECTIVE**
Retirement				
McDonald	Mary Jane		LE/4th Grade	9/10/2014
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Bryant	Lori	MHI/Spec Ed Teacher	MEC/Pre-K Teacher	2014-2015
Davis	Shelly	MEC/Pre-K TA	PVE/Pre-K TA	8/14/2014
Doughtery	Holly	MVE/Teacher Assistant	ME/Spec Ed TA	2014-2015
Flynn	Tonia	High School/3.0 Cafe Assistant	High School/7.0 Cafe Assistant	8/8/2014
Freeman	Annette	MNMS/Cafe Assistant	PVE/Spec Ed TA	8/13/2014
Hanes	Maria	MVE/Speech Pathologist	PVE/Speech Pathologist	2014-2015
Johnson	Cheryl	High School/TA	MHI/TA	2014-2015
McCuller	Marie	CRI/7.0 Spec Ed TA	CRI/7.5 Spec Ed TA	2014-2015
Miller	Joy	High School/Spec Ed Teacher	Admin/IEP Facilitator	2014-2015
Reed	Amy	LE/Music TA	Creek/Music TA	2014-2015
Sanders	Regina	Cent/Speech Pathologist	MVE/Speech Pathologist	2014-2015
Schranz	Hillary	High School/3.0 Cafe Assistant	High School/6.5 Cafe Assistant	8/12/2014
Thomas	Katrina	MMS/6.0 Cafe Assistant	MMS/6.5 Cafe Assistant	8/8/2014
Wellman	Andrea	MVE/Teacher Assistant	Trails/Music TA	2014-2015
Williams	Janet	High School/6.5 Cafe Assistant	High School/7.5 Cafe Assistant	8/8/2014
Young	Mary Elizabeth	Trails/Speech Pathologist	Creek/Speech Pathologist	2014-2015
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
Bass	Lisa	Replacing Deborah Treshitta	CRI/Spec Ed TA	2014-2015
Brooks	Stephanie	Replacing Erin Orendac	MHI/Spec Ed TA	8/13/2014
Clanton	Lisa	New Position	PVE/Media Assistant	2014-2015
Council	Jennifer	Replacing Jennifer Covalt	MHI/Spec Ed TA	8/13/2014
Eiler	Amanda	Replacing A Vacant Position	LE/4.0 Cafe Assistnat	8/8/2014
Gober	Rebecca	New Position	PVE/7.0 Cafe Assistant	2014-2015
Hall	Charles	New Position	Transportation/Bus Driver	8/12/2014
Haywood	Curtis	Assistant Adjunct Coach	High School/Boys Basketball	2014-2015
Hess	Wes	Assistant Adjunct Coach	High School/Boys Soccer	2014-2015
Ingham	Robin	Replacing a PVE Position	MVE/Kindergarten	2014-2015
Jackson	Kendrick	Assistant Adjunct Coach	High School/Boys Basketball	2014-2015
Koehler	Kurt	Assistant Adjunct Coach	High School/Swimming	2014-2015
Lacy	Ricky	Assistant Adjunct Coach	High School/Football	2014-2015
McNeal	Jo Jo	Replacing Cheryl Johnson	High School/TA	2014-2015
Molet	Tiffani	Replacing Amanda Wilkins	CRI/5th Grade	2014-2015
Moore	Carol	Replacing Krystal Williams	MMS/7th & 8th Science	2014-2015
Moore	Julie	Replacing Jonathan Atchley	Admin/ELA Coordinator	2014-2015
Potter	Andrea	New Position	PVE/Noon Supervisor	8/14/2014
Prestidge	Clif	Assistant Adjunct Coach	High School/Football	2014-2015

SCHEDULE "A"

August 11,2014

Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
Employment				
Schwartz	Betty	New Position	PVE/Spec Ed TA	8/13/2014
Self	Georgia	Replacing Annette Freeman	MNMS/4.0 Cafe Assistant	8/11/2014
Storey	Stacy	Replacing Monica Tucker	Creek/4th Grade	2014-2015
Strange	Michelle	Replacing Angela George	PVE/1st Grade	2014-2015
Thompson	Melissa	Replacing Kim Watson	Trails/Spec Ed TA	2014-2015
Villa	Eva	New Position	PVE/4.0 Cafe Assistant	2014-2015
Walker	Kimberly	Replacing 2 Short Hour Vacant Positions	High School/6.5 Cafe Assistant	8/12/2014
Witty	Kaitlyn	New Position	MVE/2nd Grade	2014-2015
Wythe	Tyler	Assistant Adjunct Coach	High School/Girls Soccer	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Open		Assistant Baseball Coach	High School	2014-2015
Open		Assistant Boys Basketball Coach	High School	2014-2015
Open		Assistant Boys Basketball Coach	High School	2014-2015
Open		Assistant Football Coach	High School	2014-2015
Open		Assistant Wrestling Coach	High School	2014-2015
Open		Assistant Girls Basketball	High School	2014-2015
Open		Assistant Cheer Coach	High School	2014-2015
Allen	Craig	Assistant Wrestling Coach	High School	2014-2015
Brooks	Sean	Assistant Baseball Coach	High School	2014-2015
Bryce	Amanda	Assistant Girls Track Coach	High School	2014-2015
Bryce	Amanda	Asst.Boys Cross Country Coach	High School	2014-2015
Carothers	Rhoda	Asst. Volleyball Coach	MNMS	7/31/2014
Cupples	Megan	Second Grade Team Leader	MVE	2014-2015
Dennison	Kelly	Assistant Pom-Pon Coach	High School	2014-2015
Dewberry	Tiarra	Assistant Girls Basketball	High School	2014-2015
Dick	Brad	Assistant Wrestling Coach	High School	2014-2015
Evans	Tony	Assistant Swimming Coach	High School	2014-2015
Farnsworth	Birdie	Yearbook	MVE	2014-2015
Free	Karlie	Assistant Girls Track Coach	High School	2014-2015
Green	Kathy	3rd Grade Team Leader	MVE	2014-2015
Hannon	John	Assistant Football Coach	High School	2014-2015
Hannon	John	Assistant Boys Track Coach	High School	2014-2015
Harper	Chad	Assistant Football Coach	High School	2014-2015
Harper	Jeremy	Assistant Football Coach	High School	2014-2015
Heinen	Hope	Assistant Girls Basketball	High School	2014-2015
Howard	Bryan	Assistant Baseball Coach	High School	2014-2015
Jones	Amy	Assistant Softball Coach	High School	2014-2015
Jones	Jay	Assistant Boys Tennis Coach	High School	2014-2015
Ketch	Doug	Assistant Football Coach	High School	2014-2015
Ketch	Doug	Assistant Girls Tennis	High School	2014-2015
Little	Cody	Assistant Softball Coach	High School	2014-2015
Long	Chad	Assistant Boys Soccer Coach	High School	2014-2015
McDaniel	Holly	Assistant Volleyball Coach	High School	2014-2015
McGill	Darlene	Kindergarten Team Leader	MVE	2014-2015
McGuirk	Megan	Assistant Girls Soccer Coach	High School	2014-2015
Miles	Jody	Assistant Volleyball Coach	High School	2014-2015
Neuenschwander	Kathy	Fourth Grade Team Leader	MVE	2014-2015
Osborne	Greg	Asst. Girls Cross Country Coach	High School	2014-2015
Osborne	Greg	Assistant Girls Golf Coach	High School	2014-2015
Osborne	Greg	Asst.Girls Cross Country Coach	High School	2014-2015

SCHEDULE "A"

August 11,2014

Last Name	First Name	Assignment	Site	Effective
Extra-Duty/Supplemental:				
Oswald	Greg	Assistant Baseball Coach	High School	2014-2015
Patten	Casey	Assistant Girls Basketball Coach	High School	2014-2015
Perkins	Kyle	Assistant Boys Golf Coach	High School	2014-2015
Perkins	Kyle	Assistant Softball Coach	High School	2014-2015
Peterson	Eric	Assistant Football Coach	High School	2014-2015
Price	Cody	Assistant Baseball Coach	High School	2014-2015
Prock	Jared	Assistant Baseball Coach	High School	2014-2015
Riggs	Lindsay	Assistant Girls Soccer Coach	High School	2015-2015
Ring	Glennis	Assistant Football Coach	High School	2014-2015
Ring	Glennis	Assistant Boys Track Coach	High School	2014-2015
Sandburg	Tanya	Math Data Analyst	MVE	2014-2015
Scott	Carol	Team Leader Specialist	MVE	2014-2015
Scott	Carol	Webmaster	MVE	2014-2015
Stover	Charles	Assistant Football Coach	HighSchool	2014-2015
Struck	Kristin	Specials Team Leader	MVE	2014-2015
Taylor	Cameron	Vocal Music	MVE	2014-2015
Taylor	Lesha	Awards Coordinator	MVE	2014-2015
Taylor	Lesha	Student Council	MVE	2014-2015
Webb	Harley	Assistant Softball Coach	High School	2014-2015
Wheatley	Brandy	1st Grade Team Leader	MVE	2014-2015
Williams	Kyle	Assistant Football Coach	High School	2014-2015
Yates	Mark	Assistant Football Coach	High School	2014-2015

Mustang Elementary

Memo

To: Mustang Public Schools Board of Education

From: Laquita Semmler, Principal

Date: 8/3/2018

Subject: Donation

Please discuss, consider, and/or act upon the approval to accept a monetary donation of $276.73 from Target for Mustang Elementary School to be deposited into Activity Account # 810 for student activities. This money is in conjunction with the 2014 Take Charge of Education program offered by Target.

Mustang Valley Elementary

Memo

To: Mustang Public Schools Board of Education

From: Jill Mitchell, Principal
Mustang Valley Elementary

Date: 9/2/14

Subject: Request for Acceptance of Donation

I would like to recommend that the board of education accept the donation of $376.16 from Target to be used to go towards instructional materials. We greatly appreciate their generosity and commitment to the students at Mustang Valley Elementary.

Thank You,
Jill Mitchell

Memo

To: Dr. Sean McDaniel/ Mustang Public Schools Board of Education

From: **Alisha Suffield/Mustang Trails Elementary**

Date: 9/3/2014

Re: Request for Acceptance of Donation

Please discuss, consider and/or act upon the acceptance of check # 2586495 in the amount of **$534.12** donation to **Mustang Trails** from Target to be used for the purpose of instructional materials. We greatly appreciate their generosity and commitment to the students at Mustang Trails Elementary.

Target
Take Charge of Education
PO Box 59214
Minneapolis, MN 55459-0214

Memo

To: Dr. Sean McDaniel/ Mustang Public Schools Board of Education

From: **Alisha Suffield/Mustang Trails Elementary**

Date: 8/19/2014

Re: Donation from M.D.Jirous and Barbara Jirous Foundation Inc.

Please discuss, consider and/or act upon the acceptance of **$1,000 donation** to **Mustang Trails** by the M.D.Jirous and Barbara Jirous Foundation Inc. to be used for the purpose of Instruction.

M.D.Jirous and Barbara Jirous Foundation Inc.
2701 W I44 Serice Rd. Suit 103
Oklahoma City, OK 73112

Mustang Valley Elementary

Memo

To: Mustang Public Schools Board of Education

From: Jill Mitchell, Principal
Mustang Valley Elementary

Date: 8-19-14

Subject: Request for Acceptance of Donation

I would like to recommend that the board of education accept the donation of $1000.00 from the M.D. Jirous and Barbara Jirous Foundation Inc. to be used to go towards instructional materials. We greatly appreciate their generosity and commitment to the students at Mustang Valley Elementary.

Thank You,
Jill Mitchell

Canyon Ridge Intermediate

Memo

To: Ryan McKinney, Director of Secondary Schools
Mustang Public Schools

From: Kathy Blackwell, Principal

Date: 8/19/2014

Subject: Donation

Please discuss, consider, and/or act upon the approval to accept a donation from M.D. Jirous and Barbara Jirous Foundation, Inc., in the amount of $1,000.00.

This contribution will be deposited into Canyon Ridge Intermediate School's Classroom Activity Fund to purchase instructional technology, materials for classroom curriculum, and/or student activities/rewards.

Thank you.

Very respectfully,

Kathy Blackwell

Kathy Blackwell

Memo

To: Ryan McKinney, Director of Secondary Ed, MPS

CC: Sean McDaniel, Superintendent, MPS

Charles Bradley, Deputy Superintendent, MPS

From: Christy Bradley, Principal, Mustang North Middle School

Date: 8/20/14

Subject: Donation

Please discuss, consider, and/or act upon the approval to accept a donation from M.D. Jirous and Barbara Jirous Foundation, Inc. in the amount of $1000.00.

This contribution will be deposited into Mustang North Middle School's Activity Fund to purchase materials for classroom and/or student activities/rewards.

Thank you.

Very respectfully,

Christy Bradley

Mustang Creek Elementary

Memo

To: Mustang Public Schools Board of Education
Sean McDaniel, Superintendent

From: Susan Dombek, Principal

Date: 8/20/2014

Subject: Donation

Please discuss, consider, and/or act upon the approval to accept a monetary donation of $1000.00 from M.D. Jirous and Barbara Jirous Foundation, Inc. for Mustang Creek Elementary School to be deposited into Activity Account # 933.

Memo

To:	Mustang Public Schools Board of Education Dr. McDanial
From:	**Dr. Cindy Daniel**
Date:	9/4/14
Subject:	$1000 Donation to Prairie View Elementary

Please discuss, consider, and/or act upon the $1000 donation from Sonic to be used towards curricular materials.

Memo

To:	Mustang Public Schools Board of Education
From:	**Molly Wilson, Centennial Elementary**
Date:	8/25/2014
Subject:	Donation

Please discuss, consider, and/or act upon the acceptance of a donation of $5000 the Centennial Elementary PTA. This money will be for the purpose of purchasing iPads for the classroom.

Revised July 1, 2012

Mustang Public Schools
Request for transfer of Funds

From: CBI Reading 928 145 Kathy Blackwell
Activity Fund Name | Site | Sponsor Signature

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	928	Reading	$ 3987.23
From:			$
To:	913	Music	$ 70.00
To:	973	Technology	$ 1052.63
To:	866	6th Grade	$ 707.23
To:	972	Comm	$ 920.45
To:	975	Life App/STEM	$ 1236.92

Reason for funds to be transferred: Last year's joint fundraiser projects' profit...

Sufficient funds in account to complete transaction: X Yes
(to be completed by Activity Fund Custodian) ____ No

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: Lynda Martin Date: _____
Activity Fund Custodian

Revised July 1, 2012

Mustang Public Schools
Request for transfer of Funds

From: Administration 051 [signature]
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	867	Administration	~~120.00~~ ~~80~~ 80.00 BD
From:			$
From:			$ ~~120.00~~ per Brandt
To:	818	HS Activity	$ ~~80.00~~ 80.00 BD
To:			$
To:			$

Reason for funds to be transferred: OSSAA Passes for administrators

Sufficient funds in account to complete transaction: X Yes
(to be completed by Activity Fund Custodian) ____ No

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: Lynda Martin Date: _____
Activity Fund Custodian

CB

Revised July 1, 2012

Mustang Public Schools
Request for transfer of Funds

From: ME Art (Activity Fund Name) 105 (Site) Laquita Sumner (Sponsor Signature)

Please transfer funds as indicated below:

	Account #	Activity Fund Account Name	Amount to be transferred
From:	953	ME Art	$ 5000.00
From:			$
From:			$
To:	895	ME P.E.	$ 2500.00
To:	896	M.E. Music	$ 2500.00
To:			$

Reason for funds to be transferred: to distribute monies collected from fundraisers in conjunction with all programs

Sufficient funds in account to complete transaction: X Yes / ____ No
(to be completed by Activity Fund Custodian)

Board approval: _____ Date Approved _____ Disapproved _____

Board President signature: _____

Transfer completed by: Lynda Martin (Activity Fund Custodian) Date: _____

Mustang Horizon Intermediate

Memo

To: Ryan McKinney, Director of Secondary Schools

From: Holly McKinney, Principal

Date: 9/2/2014

Re: Request for Overnight Travel for Staff Development

Please consider and/or act upon this request for seven (7) teachers from Mustang Horizon Intermediate School to attend the Oklahoma A+ School training in Broken Arrow, OK on September 16 – 17. The hotel and training costs are included in a grant our site received last spring. This training is a requirement of the grant.

The teachers traveling are Holly McDaniel, Kelly Trotter, Katherine Papera, Traci Thomas, Lauren Tilley, Marilyn Norman, and Terri Evans.

- Dist pays gas
- Site pays subs

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

Date of Request: 9-2-14

Staff Member Making Request: Holly McKinney

Name of Activity: Oklahoma A+ School Training

Location of Activity: NSU – Broken Arrow Campus

Dates of Activities: September 16 - 17

Faculty Attending: Lauren Tilley, Holly McDaniel, Terri Evans, Marilyn Norman, Traci Thomas, Kelly Trotter, Katherine Papera

Estimate of Expenses for Trip

Type of Transportation: **School Van** Paid by: ____ Estimated Cost: $ ____

Registration Fee: $ 0 Paid by: OKA+ Estimated Cost: $ 0

Daily Per Diem* $ 0 Paid by: N/A Estimated Cost: $ 0

Room Rate: $ 0 **Rooms paid for by OK A+ Schools

Number of Rooms ____ x Number of nights ____ Paid by: ____ Estimated Cost: $ ____

Substitutes Required 6 x Number of days 1 Paid by: PD Estimated Cost: $ ____

Estimated Total Costs: $ ____

- Per Diem will be paid at the current IRS rate.

Supervisor Signature: Holly McKinney 9/2/14 (Date)

Approved by Assistant Superintendent Angela Miller 9-2-14 (Date)

*This page must be submitted with a board memo and a Professional Development Request Form

Mustang Public Schools
Professional Development Request Form

Admin use only
Days
Site

ID Number		☒ Administrator ☐ Teacher ☐ Counselor
Name	Holly McDaniel, Kelly Trotter	Site Level Y Grade Level 5/6 Dept.

☒ This is a non-district activity that is in line with the District's Professional Development Plan or Site Goals
Katherine Papera, Traci Thomas, Lauren Tilley, Marilyn Norman, Paula Valentine, Terri Evans

Date of Activity	Date of Request
September 16 - 17, 2014	September 2, 2014

Provide a brief description of the activity (Attach a registration form or flyer)
This is an initial training for teachers who did not attend the summer training for Oklahoma A+ Schools. This is part of a grant Horizon received last spring.

Location	Vendor	☒ Job Related ☐ Job Required*
NSU, Broken Arrow, C	Oklahoma A+ Schools	*Must be approved by Asst. Supt.

Cost of Registration:

Cost of registration $0.00 Funds used Part of OK A+ SchoolS Grant

- If no expenses will be occurred, you may register/enroll once you receive the signed request
- If there are expenses, a requisition must be entered in Alio once you receive the signed request

Substitute:

Is a substitute required ☒ Yes ☐ No

Funds used to cover the cost of the sub? site fund

Admin use only
Payment Verified
Y ☐ N ☐

Overnight/Out of State:

Attach the overnight or out of state travel request form.

Approval Signatures

Barbara Bornemann
Site Representative

Chris Tobler
Site Representative

Pam Shade
Site Representative

Holly McKinney
Principal

*After the Event: Teachers will submit **Proof of Attendance, Request for Outside Activity** and if necessary the **School Business Travel Summary** form within 2 weeks of attending the event to your site representative.*

Memo

To: Ryan McKinney, Director of Secondary Schools

From: Teresa Wilkerson, Principal of Mustang High School

Date: August 25, 2014

Re: Consideration of FFA Tulsa State Fair Trip

Please discuss, consider, and/or act upon this request to allow the Mustang High School FFA to attend the Tulsa State Fair in Tulsa, OK, from September 29th through October 1st, 2014. A formal request and specific details of the trip are attached to this memo. Thank you for your consideration.

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: 08-19-2014

Re: Mustang FFA

The Mustang FFA is requesting approval to attend the Tulsa State Fair, Sept. 29th through Oct. 1st. in Tulsa, OK. This will be an opportunity for 15 students to exhibit their livestock projects and represent Mustang Schools. Sponsors for this activity will be Mr. Harris and Mr. Griffin with parents of these students attending. The cost for this event will be transportation of livestock, we will use the 2 Ag. Trucks, along with parents of students to haul livestock and their children to the Tulsa State Fair. Lodging for Griffin and Harris will come out of the Ag. Ed. 412 account. Lodging and expense for students and parents will be at there own expense.

Thank You:

Danny Griffin
Randy Harris

MUSTANG PUBLIC SCHOOLS

OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 8-19-2014 Site: HS

Staff Member Making Request: Danny Griffin Randy Harris

Name of Activity: Tulsa State Fair

Date/Dates of Activity: 9-29-10-01

Location of Activity: Tulsa State Fairgrounds

Number of Days Students Will Miss School: 3

Number of Students Attending Activity: 15

Number and Name(s) of Sponsor(s) Attending Activity: Danny Griffin Randy Harris

Estimate of Expenses For Trip:

	Fund	Estimated Cost
Type of Transportation 2 Ag. Trucks	Paid by: general	200.00
Registration Fee None	Paid by:	
Meal Expense for Students none	Paid by:	
Meal Expense for Sponsors $170.00	Paid by: 412	$170
Room Rate for Students none		
Number of Rooms na x Number of Nights = na	Paid by: na	na
Room Rate for Sponsors $200.00		
Number of Rooms 1 x Number of Nights = 2	Paid by: 412	$200
Number of Days Substitute Will Be Required: 3	Paid by: general	
# of days ___ x $70.00 = ___ x # of sponsors ___ =		$420
	Estimated Total Costs:	$990.00

Sponsor Signature: Danny Griffin Digitally signed by Danny Griffin DN: cn=Danny Griffin, o=FFA, ou=FFA, email=dgriffind@mustangps.org, c=US Date: 2014.08.19 18:18:08 -05'00' 8/21/2014 (Date)

Approved by Principal 8/25/2014 (Date)

Approved by District Athletic Director (if applicable) (Date)

Approved by Deputy Superintendent 8/26/14 (Date)

Revised: 09-11

Overnight Travel Itinerary

1. **Sport/Activity:** FFA
2. **Trip Date:** Sept. 29th- Oct. 1st. 2014
3. **Trip Destination:** Tulsa Fairgrounds
4. **Travel Date:** Sept. 29th- Oct. 1st. 2014
5. **Departure Time:** Sept. 29th. 8:30 A.M.
6. **Departure Place:** Mustang School Farm
7. **Return Date/Time:** Oct. 1st. 8:30 P.M.
8. **Transportation Needed:** Ag. Trucks
9. **Total Number Traveling:** 12
   (Athletes, Managers, Student Trainers)
10. **Cost to Athlete:** 0
11. **Hotel Address/Phone #:** Hampton Inn ,Tulsa ,Ok. 918-779-4000
12. **Sponsors:**

Danny Griffin	Randy Harris	

****Attach a Student Roster and Bracket of Tournament Schedule****

Daily Itinerary

Date: Sept. 29th.

Times	Activity Occurring
8:30 am	Loading animals Leave with animals Unload animals and get them checked in

Date: Sept. 30th.

Times	Activity Occurring
8:00 am	Classification and weigh in of MKT lambs. Weights turned in for hogs Start judging livestock Feed and water

Date: Oct. 1st.

Times	Activity Occurring
8:00 am	Judging lambs Judging hogs grand drive 6:00 P.M. release of animals and return home

2014 TULSA STATE FAIR
LIVESTOCK SHOW SCHEDULE

6:00 p.m.	Purtiest Cow Contest	Expedition Arena
7:00 p.m.	Junior Dairy Cattle Fitting & Showmanship Contest	Expedition Arena

Sunday, September 28, 2014

8:00 a.m.	4-H & FFA Horse Show	Ford Truck Arena
8:00 a.m.	Open Horse Show	Ford Truck Arena
8:00 a.m.	Great Plains Regional Dorset Show	F-150 Arena
8:00 a.m.	Open Beef Cattle Show: Angus, Simmental, Percentage Simmental, Santa Gertrudis & Supreme Champion Drive	OK Ford Dealers Arena
8:30 a.m.	Welsh Horse Show	Mustang Arena
9:00 a.m.	Junior Dairy Cattle Show: Ayrshire, Brown Swiss & Guernsey	Expedition Arena
11:00 a.m.	Junior Breeding Sheep Show	F-150 Arena
12:00 p.m.	Junior Dairy Cattle Show: Holstein, Milking Shorthorn & Jersey	Expedition Arena

Monday, September 29, 2014

8:00 a.m.	Collegiate and 4-H/FFA Horse Judging Contest	Ford Truck Arena
10:00 a.m.	Move In: Junior Barrows, Wether Lambs, Meat Goats, Steers & Broilers	Livestock Complex
5:00 p.m.	Weigh Cards Due: Prospect Steers & Miniature Herefords	OK Ford Dealers Arena
6:00 p.m.	Honor Show Chow and Weaver Leather Kirk Stierwalt Cattle Demo	OK Ford Dealers Arena
6:00 p.m.	Junior Market Barrow Showmanship	Explorer Arena
6:00 p.m.	Junior Market Wether Lamb Showmanship	F-150 Arena
7:00 p.m.	Weigh Cards Due: Meat Goats 74 & Under	Super Duty Arena
8:00 p.m.	Weigh Cards Due: Berkshire, Chester White, Duroc, Poland China, Spotted & Yorkshire Junior Market Barrows	Livestock Office

Tuesday, September 30, 2014

8:00 a.m.	Commercial Cattle Grading Contest	Ford Truck Arena
8:00 a.m.	Junior Wether Market Lamb Show Classification & Turn In Weigh Cards	F-150 Arena
8:30 a.m.	Junior Wether Meat Goat Showmanship	Super Duty Arena
9:00 a.m.	Cattle Dog Trials	Mustang Arena
9:00 a.m.	Honor Show Chow Swine Demo with Kent Bennington	Explorer Arena
9:00 a.m.	Weigh Cards Due: Hampshire & Crossbred Junior Market Barrows	Livestock Office
10:00 a.m.	Junior Prospect Steer Show	OK Ford Dealers Arena
10:30 a.m.	Honor Show Chow Sheep Demo with Dr. Kevin Burgoon and Kirk Stierwalt	F-150 Arena
11:00 a.m.	Weigh Cards Due: Junior Market Steers	Livestock Office
12:00 p.m.	Honor Show Chow Goat Demo with Team Sloan	Super Duty Arena
12:00 p.m.	Junior Market Barrow Show: Berkshire, Chester White, Duroc, Poland China, Spotted & Yorkshire	Explorer Arena
12:00 p.m.	Junior Market Wether Lamb Show: Southdown, Shropshire, Dorset, Speckle Face, Hair & Hampshire	F-150 Arena
12:00 p.m.	OCCA Steer Futurity Show Back	Expedition Arena
1:00 p.m.	Junior Wether Meat Goat Show: 74 pounds & under	Super Duty Arena
2:00 p.m.	Weigh Cards Due: Meat Goats 75 & over	Super Duty Arena
4:00 p.m.	Pre-Junior Miniature Hereford Steer Show	OK Ford Dealers Arena
5:00 p.m.	Junior Steer Showmanship	OK Ford Dealers Arena

2014 TULSA STATE FAIR
LIVESTOCK SHOW SCHEDULE

Wednesday, October 1, 2014

8:00 a.m.	Junior Market Barrow Show: Hampshire & Crossbred	Explorer Arena
8:00 a.m.	Junior Market Steer Show	Ford Truck Arena
8:00 a.m.	Junior Market Wether Lamb Show: Suffolk, Natural Colored & Crossbred	F-150 Arena
9:00 a.m.	Junior Wether Meat Goat Show: 75 pounds & over	Super Duty Arena
9:00 a.m.	Cattle Dog Trials	Mustang Arena
1:00 p.m.	Junior Market Broiler Show	Super Duty Exhibit Hall
7:00 p.m.	McDonald's Night of Champions	Ford Truck Arena

Thursday, October 2, 2014

8:00 a.m.	PRCA Slack	Pavilion
8:00 a.m.	4-H & FFA Livestock Judging Contest	Mustang Arena
12:00 p.m.	Move In: Junior Heifers, Goats, Gilts, Llams, Draft Horses & Mules	Livestock Complex
1:00 p.m.	PRCA Team Roping	Mustang Arena
5:00 p.m.	Junior Livestock Auction & Gala	Ford Truck Arena

Friday, October 3, 2014

8:00 a.m.	Move In: Pigeons	Super Duty Exhibit Hall
10:00 a.m.	Draft Horse Show	Mustang Arena
12:00 p.m.	Junior Breeding Heifer Show Check In	OK Ford Dealers Arena
1:00 p.m.	Move In: Rabbits	Super Duty Exhibit Hall
1:00 p.m.	OCCA Heifer Futurity Show Back	Expedition Arena
1:00 p.m	Weigh Cards Due: Junior Breeding Does	F-150 Arena
2:30 p.m.	Sullivan's Stock Show University Clinic	OK Ford Dealers Arena
3:00 p.m.	Pigeon Show	Super Duty Exhibit Hall
3:00 p.m.	Weigh Cards Due: Purebred Gilts	Explorer Arena
4:00 p.m.	Junior Breeding Doe Showmanship	F-150 Arena
4:00 p.m.	Junior Breeding Heifer Showmanship	OK Ford Dealers Arena
5:00 p.m.	Youth Breeding Gilt Show: Berkshire, Duroc, Spotted & Yorkshire	Explorer Arena
6:00 p.m.	Weigh Cards Due: Commercial Gilts	Explorer Arena
6:00 p.m.	Simmental Futurity Sale	Expedition Sale Arena
7:00 p.m.	PRCA Rodeo with Jerrod Nieman Concert	Pavilion
7:30 p.m.	Cowboy Mounted Shooting	Ford Truck Arena

Saturday, October 4, 2014

7:00 a.m.	Intercollegiate Livestock Judging Contest	Pavilion
8:00 a.m.	Draft Horse Show	Ford Truck Arena
8:00 a.m.	Junior Breeding Doe Show	F-150 Arena
8:00 a.m.	Junior Breeding Heifer Show: Shorthorn, Shorthorn Plus, Chianina, Beefmaster, Brangus, Red Brangus, Brahman & Santa Gertrudis	Expedition Arena
8:00 a.m.	Junior Breeding Heifer Show: Gelbvieh, Salers, Charolais, Percentage Charolais, Red Angus, Angus & Hereford	OK Ford Dealers Arena
8:00 a.m.	Youth Breeding Gilt Show: Chester White, Hampshire, Poland China & Commercial	Explorer Arena
9:00 a.m.	Llama Show	Super Duty Arena

Tulsa State Fair Student List

1) Summer Catbett
2) Mike Higgins
3) Toni Adcock.
4) Brandi Devous
5) Darci Devous.
6) Avery Lefever
7) Natalie Owens.
8) Logan Faubion.
9) Katlin McKee.
10) Dylan Williams

Memo

To: Ryan McKinney, Director of Secondary Schools

From: Teresa Wilkerson, Principal of Mustang High School

Date: August 18, 2014

Re: Consideration of Cross Country Overnight Trip

Please discuss, consider, and/or act upon this request to allow the Mustang High School Cross Country runners to attend an overnight trip to participate in the Chile Pepper Festival Cross Country Race in Fayetteville, Arkansas, on Friday, October 3, through Saturday, October 4, 2014. This cost and funding for the trip are attached in the formal request attached to this memo. Thank you for your consideration of this request.

MUSTANG PUBLIC SCHOOLS

OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
REQUEST FORM

Date of Request: 8/4/2014 Site: MHS

Staff Member Making Request: Vickie Bailey / Mike McGarry

Name of Activity: The Chile Pepper Festival Cross Country Race

Date/Dates of Activity: Saturday, October 4, 2014

Location of Activity: Fayetteville, Arkansas

Number of Days Students Will Miss School: ½ day

Number of Students Attending Activity: 48

Number and Name(s) of Sponsor(s) Attending Activity: 3- Mike McGarry, Vickie Bailey, Greg Osborne

Estimate of Expenses For Trip:

	Fund	Estimated Cost
Type of Transportation Bus - School Activity	Paid by: Boosters	1200.00
Registration Fee #50/race 2 varsity - 2 JV	Paid by: Athletic Act. #803	200.00
Meal Expense for Students Dinner Fri/Sat, Lunch Sat	Paid by: Boosters	1200.00
Meal Expense for Sponsors Dinner Fri/Sat, Lunch Sat	Paid by: Boosters	75.00
Room Rate for Students #72 + tax ≈ #85		
Number of Rooms 12 x Number of Nights = 12	Paid by: Boosters	1020.00
Room Rate for Sponsors #72 + tax ≈ #85		
Number of Rooms 2 x Number of Nights = 2	Paid by: Booster	170.00
Number of Days Substitute Will Be Required: ½		
# of days ½ x $70.00 = 35 x # of sponsors 3 =	Paid by: Athletic Act. #803	105.00
	Estimated Total Costs:	#3970.00

Sponsor Signature: Vickie M Bailey 8/4/2014 (Date)

Approved by Principal _____ 8/18/2014 (Date)

Approved by District Athletic Director (if applicable) _____ (Date)

Approved by Deputy Superintendent _____ 8/4/14 (Date)

Revised: 09-11

August 4, 2014

Mustang Board of Education
Attn: Sean McDaniel
906 S. Heights Dr.
Mustang, OK 73064

Dear Dr. McDaniel,

This letter is to request permission for Out of State and Overnight travel for the Mustang High School Cross Country Runners to attend The Chili Pepper Festival Cross Country Races on Saturday, October 4, 2014 in Fayetteville, Arkansas. There will be three coaches and 48 runners and managers traveling. There will be a travel date of Friday, October 3, 2014 and an overnight stay in Springdale, Arkansas at the Comfort Suites. The cost of each room is $72 plus tax per night which will be paid by the Mustang Pacesetters MHS Cross Country Booster Club. Dinner on Friday night, as well as lunch and dinner on Saturday, will be provided by the Mustang Pacesetters for the runners, managers, and coaches.

The registration fee for the races is $200.00, which includes four races - two for varsity and two for junior varsity – which we are asking to be paid by the Athletic Activity Account # 803.

The planned departure time of 12:30 p.m. will result in three half-day substitutes. The cost of the substitutes will be paid by Athletic Activity Account #803.

The remaining cost is transportation. We are requesting transportation by Mustang's Activity bus. Coach Mike McGarry will drive the bus therefore no district driver is needed. The Mustang Pacesetters will pay for the $2/mile charge for use of the bus.

Thank you for your consideration and for your continued support of the Mustang Bronco Cross Country Program.

Sincerely,

Vickie Bailey
Girls' Cross Country Head Coach
Mustang High School

Overnight Travel Itinerary

1. **Group:** Mustang High School Cross Country Teams – Boys and Girls

2. **Trip Date:** Fri, October 3rd – Sat, October 4th, 2014

3. **Trip Destination:** Fayetteville, Arkansas

4. **Travel Date:** Friday, October 3, 2014

5. **Departure Time:** 12:30 p.m.

6. **Departure Place:** Mustang HS Soccer Field House

7. **Return Date/Time:** Saturday, October 4, 2014 / 9 p.m. to H.S. Locker Room

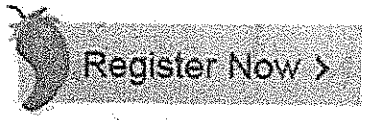
8. **Transportation Needed:** School Activity Bus

9. **Cost to Student / Athlete:** $15 for incidentals

10. **Hotel Address and Phone #:** Comfort Suites
    1098 Rieff St
    Springdale, AR
    479-725-1777

Students / School Teams

Students / School Teams



Walk-up registration, payments, and athlete changes are available at The Race Village on Friday October 4th 5:30pm-8:00pm and race day morning October 5th.

High School Coach Guidelines **College Coach Guidelines**

ONLINE REGISTRATION OPENS LATE SPRING

Senior High School & Junior High

High School teams must be a member of NFHS. If your team does not meet this requirement please contact Jay Lewis.

- To register a **high school or junior high team** online, click **HERE**
- **Invitational Race Teams**
- Teams can have 8 members
- Limit 1 boys team and 1 girls team per school
- Cost is $50 per team
- **Open Race Teams**
- Can have unlimited members
- Cost is $50 per team
- Up to 20 participants included
- $2.50 for each additional team member
- 3 or less on a team, fee is $15 per participant

College / Open*

- Cost is $250 each team up to 7 runners, then $35 each additional athlete.
- Use Team Registration Link on website with username/password.

*Unattached runners must qualify for the college race.

- **Men:** 8K time of 27:00 min. or less this calendar year.
- **Women:** 5K time of 18:00 min. or less this calendar year.
- $35 each Unattached runner.

Contact Us

If you have any questions about registration, contact: Wanda Lanier (479) 521-2072
wanda.lanier@chilepepperfestival.org

Schedule

Race Day Schedule – October 5th, 2013

General Public / Individuals

- Chile Pepper Open 10K 7:30 a.m.
- Chile Pepper Open 5K 9:00 a.m.
- Awards – Chile Pepper Open 10K 9:05 a.m, 5K Open 9:30 a.m.

Students / School Teams

*College / Open**

- Men's Collegiate (8K) 9:45 a.m.
- Women's Collegiate (5K) 10:20 a.m.
- Awards – Collegiate Men and Women 11:10 a.m.

High School & Junior High

- Senior High Boy's Invitational (5K) 11:00 a.m.
- Senior High Girl's Invitational (5K) 11:30 a.m.
- Senior High Boy's Open (5K) 12:15 pm.
- Junior High Boys (5K) 1:00 p.m.
- Senior High Girl's Open (5K) 1:45 p.m.
- Junior High Girls (5K) 2:30 p.m.
- Awards – Senior and Junior High School 3:15 p.m.

***Unattached runners must qualify. See website for details.**

Memo

To: Ryan McKinney, Director of Secondary Schools

From: Teresa Wilkerson, Principal of Mustang High School

Date: August 25, 2014

Re: Consideration of FCCLA Career Tech Overnight Travel

Please discuss, consider, and/or act upon this request to allow the Mustang High School FCCLA officers to attend the FCCLA Career Tech Take AIM Leadership Conference, in Owasso, OK, from October 6th through October 7th , 2014. A formal request and specific details of the trip are attached to this memo. Thank you for your consideration.

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: 8/29/14

Re: FCCLA Take AIM Leadership Conference

Please send the attached application to the MPS School Board for approval. FCCLA needs permission for members to attend the state Take AIM Leadership Conference.

MUSTANG PUBLIC SCHOOLS

OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL REQUEST FORM

Date of Request: 8/29/14 Site: HS

Staff Member Making Request: Karen Woodard

Name of Activity: FCCLA Take AIM Leadership Conference

Date/Dates of Activity: October 6 & 7, 2014

Location of Activity: Tulsa Career Tech Center - Owasso

Number of Days Students Will Miss School: 1

Number of Students Attending Activity: 4

Number and Name(s) of Sponsor(s) Attending Activity: Karen Woodard or Donette Yeilding

Estimate of Expenses For Trip:

		Fund	Estimated Cost
Type of Transportation	school van	Paid by: district	0
Registration Fee	conference registration	Paid by: students	30.00
Meal Expense for Students	money for snacks	Paid by: students	0
Meal Expense for Sponsors	none	Paid by:	0
Room Rate for Students	$102.00 per room/ 4		
Number of Rooms 1 x Number of Nights = 1		Paid by: student	102.00
Room Rate for Sponsors	$102.00 per room/ 4		
Number of Rooms 1 x Number of Nights = 1		Paid by: students	102.00
Number of Days Substitute Will Be Required: 1		Paid by: district	
# of days ___ x $70.00 = ___ x # of sponsors ___ =			70
		Estimated Total Costs:	304.00

Sponsor Signature: Karen Woodard (KW) 8/29/2014 (Date)

Approved by Principal [signature] 9/29/2014 (Date)

Approved by District Athletic Director (if applicable) _____ (Date)

Approved by Deputy Superintendent [signature] 9/2/14 (Date)

Revised: 09-11

Overnight Travel Itinerary

1. **Sport/Activity:**	FCCLA Take AIM Conf
2. **Trip Date:**	Oct 6 & 7, 2014
3. **Trip Destination:**	Owasso- Tulsa Tech Center
4. **Travel Date:**	Oct. 6
5. **Departure Time:**	6:00pm
6. **Departure Place:**	HS Health & Wellness parking area
7. **Return Date/Time:**	Oct. 7
8. **Transportation Needed:**	school van
9. **Total Number Traveling:** (Athletes, Managers, Student Trainers)	5 (including sponsor)
10. **Cost to Athlete:**	$82.00
11. **Hotel Address/Phone #:**	Hampton Inn Tulsa North/ Owasso 9009 North 121st Ave. Owasso, OK 74055 918-609-6700

12. **Sponsors:**

Karen Woodard	or	Donette Yeilding

****Attach a Student Roster and Bracket of Tournament Schedule****

Daily Itinerary

Date: Oct 7

Times	Activity Occurring
8:30 11-1 1-3	Conference begins - morning session Conference luncheon Afternoon session

Date: _____

Times	Activity Occurring

Date: _____

Times	Activity Occurring

Take AIM Information (Tentative Info)
MHS 10-12th grade FCCLA

Tentative Schedule:

October 6	6:00pm	Leave MHS from the Health & Wellness parking lot (Eat dinner before leaving. Bring $ for snacks if needed.)
	8:00pm	Arrive in Owasso, check in to hotel. Swim, hang out, & lights out.
October 7	6:00am	Rise & Shine, breakfast @ hotel, check out of hotel
	8:30am	Conference Registration
	9-Noon	Morning Conference Session
	Noon – 1pm	Conference Lunch (catered lunch provided in registration fee)
	1-3pm	Afternoon Conference Session
	3:00pm	Leave Owasso area to travel home
	5:30-6pm	Expected arrival time home (pick up at MHS Health & Wellness parking lot)

Tentative Fees: (all fees are approximate, a final fee schedule will be sent out as soon as possible)

Conference registration	$30.00 / student
Hotel expenses	$52.00 / student
Total due	$82.00 / student

Fees are due by Sept. 30 made payable to MHS FCCLA.
Please remember that fees are not refundable so be sure to check your calendar before applying.

Hotel:
Hampton Inn & Suites North Tulsa/Owasso
9009 N. 121st E. Ave

Adviser attending:
Karen Woodard or Donette Yeilding

MUSTANG PUBLIC SCHOOLS
Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: Latchkey Child Services

Name of Applicant: Linda L. Cohn

Billing Address: 1141 N. Robinson Suite 404, OKC, OK 73103

E-mail Address: Linda@Latchkey.us Telephone (Cell) 405-826-8892

Contact Person: Linda Cohn Telephone (Other) 405-236-2069

EVENT DETAILS:

Name of Activity:- Before & After School care

Purpose of Activity:- Supervised before & after school activities

Date(s)/Day(s) Requested: 2014-2015 school year

Facility **Entry** Time: 6:15 am 2:30 am (pm) Facility **Exit** Time: 7:45 am 6:30 am (pm)

Actual Performance (if applicable) Start Time: n/a am pm End Time: n/a am pm

Expected number of participants: 40-80 Expected number of audience (if applicable): n/a

RESPONSIBILITIES OF THE APPLICANT:

- Read the Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized.**
- Provide a **certificate of insurance** for each request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting.**
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be **payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.**

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education.** Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: (Yes) No Expires: 7-1-2015

FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)

High School
- Cafeteria
- Kitchen
- Commons area
- Wrestling Room
- MHS soccer practice field
- Classrooms

MMS
- Cafeteria
- Kitchen
- Wrestling Room
- Gymnasium
- Softball field
- Classrooms

MNMS
- Cafeteria
- Kitchen
- Commons Gym
- Gymnasium
- Softball/baseball field
- Classrooms

Horizon Intermediate
- Main Gymnasium
- Auxiliary Gym
- CAFETERIA

Canyon Ridge Intermediate
- Gymnasium
- Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)
- Mustang Elementary
- Centennial Elementary
- Lakehoma Elementary
- Trails Elementary
- Creek Elementary
- Valley Elementary
- Prairie View Elementary

Facility
- Cafeteria
- Kitchen
- Gymnasium
- Playing Field
- Classrooms

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 40-80 Number of Mustang students participating: 40-80

Will admission be charged: (Yes) No

Special Equipment Needed:

AGREEMENT:

- We (I), Latchkey Child Services understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: [signature] Date: 8-14-14

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility: Custodial Costs: Other:

TOTAL COST:

Signatures:

Use of Facilities Coordinator: Date: 8-14-14

Athletic Director (If applicable): Date:

Deputy Superintendent of Schools: Date: 8/9/14

President of Mustang Board of Education: Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — 8-14-14 Date

STATE OF: Oklahoma

COUNTY OF: Oklahoma

Subscribed and sworn to before me this 14 day of August, 2014.

Signature of Notary Public

08011250 EXP. PUBLIC STATE OF OKLAHOMA SEAL

Adopted: 08-14-06

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/13/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Linda Alexander, CISR
The Insurance Center Agency, Inc. 9020 N May Ave. Suite 160 Oklahoma City OK 73120-4489	PHONE (A/C, No, Ext): (405) 843-0793 FAX (A/C, No): (405) 843-3208 E-MAIL ADDRESS: linda@ticokc.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Markel Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Latchkey Child Services, Inc.
1141 N. Robinson, Ste 404

Oklahoma City OK 73103

COVERAGES CERTIFICATE NUMBER: 14/15 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			CCP20001419	7/1/2014	7/1/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			CCP20001419	7/1/2014	7/1/2015	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 500,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

CERTIFICATE HOLDER

Mustang Public Schools
1141 N. Robinson, ste 404
Oklahoma City, OK 73103

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

S.H. Green, CPCU/LLA

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MUSTANG PUBLIC SCHOOLS

Use of Facility Form

RECEIVED: 4-25-2014

GENERAL INFORMATION

APPLICANT

Organization: Lakehoma Centennial After School Program

Name of Applicant: Vickie Hadlock & Tanya Bernhardt

Address: 543 E. Hwy 152 Ste. 101 Mustang, OK 73064

Billing Address: P.O. Box 363 Mustang, OK 73064 Telephone (Work) 376-7316

Contact Person: Vickie Hadlock VLOCK42@AOL.COM Telephone (Home) 376-4376

EVENT DETAILS

Name of Activity: Before & After School Child Care

Purpose of Activity: Provide childcare before and after school

Date(s)/Day(s) Requested: all days school is in session

Facility Entry Time am ⊗ pm ○ 6:30 am 2:45 pm Facility Exit Time am ⊗ pm ⊗ 7:30 am 6:30 pm

Actual Performance (if applicable) Start time am ○ pm ○ End Time am ○ pm ○

Expected number of participants 50 Expected number of audience (if applicable) N/A

RESPONSIBILITIES OF THE APPLICANT

- [X] Read the Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- [X] Complete this form, 2030C, front and back. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- [X] Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- [X] Provide a certificate of insurance for each request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- [X] I understand that upon completion of the form, it must be returned to the Administrative Assistant's office along with the certificate of insurance and the Felony Checks and Sex Offender Registry form 30 days prior to the regularly scheduled board meeting.
- [X] I understand that expenses for all facilities will be billed following the board meeting at which approval is granted and will be payable upon receipt of invoice. **Payment is to be received by MPS before the facility can be used.** Arrangements made for monthly payments w/administration

INSURANCE REQUIREMENTS

The user shall file a liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: Mustang Board of Education
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: Yes [X] No [ ] Expires: 11-23-2014

FACILITY REQUESTED (Please refer to Policy # 2030D for the rental fees)

High School	Mid-High	MMS	MNMS
☐ Cafeteria	☐ Cafeteria	☐ Cafeteria	☐ Cafeteria
☐ Kitchen	☐ Kitchen	☐ Kitchen	☐ Kitchen
☐ PE building	☐ Wrestling Room	☐ Wrestling Room	☐ Wrestling Room
☐ Wrestling Room	☐ Gymnasium	☐ Gymnasium	☐ Gymnasium
☐ MHS soccer practice field		☐ Softball field	☐ Softball/baseball field

Elementary Schools (Please select a site)

- ☐ Mustang Elementary
- ☐ Centennial Elementary
- ☒ Lakehoma Elementary
- ☐ Trails Elementary
- ☐ Creek Elementary
- ☐ Valley Elementary

Facility

- ☒ Cafeteria
- ☐ Kitchen
- ☐ Gymnasium
- ☐ Playing Field

Total to be invoiced: _____ (office use only)

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 50 Number of Mustang students participating: 50

Will admission be charged: ☒ Yes ☐ No

Special Equipment Needed: none

AGREEMENT

We (I), Vickie Hadlock understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).

We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Vickie Hadlock Date: 4-27-14

OFFICE USE

Estimated Charge for Use of Facility

Rental of Facility: Custodial Costs: Other:

TOTAL COST:

Signatures:

Administrative Assistant: Date: 9-2-14

Athletic Director(if applicable): Date:

Superintendent of Schools: Date: 9/2/14

President of Mustang Board of Education: Date:

CC: Assistant Treasurer
Representative's Address
Custodial Supervisor
Child Nutrition
District Athletic Department

Adopted: December 1990
Revised: June 2003
Revised: July 2006
Revised: June 2010

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Tanya Burkhardt 4/28/14

Signature of Representative Date

STATE OF: Oklahoma

COUNTY OF: Canadian

Subscribed and sworn to before me this 28th day of April, 2014.

Kate Jones

Signature of Notary Public

KATE JONES NOTARY # 11005981 EXP. 8/2/15 SEAL PUBLIC STATE OF OKLAHOMA

Adopted: 08-14-06

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/01/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Chad Fulton
877 S Mustang Rd
Yukon, OK 73064

CONTACT NAME: Chad Fulton
PHONE (A/C, No, Ext): (405)324-1115 **FAX (A/C, No):** (405)324-1116
E-MAIL ADDRESS: fultoninsurance@hotmail.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: United States Liability Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Lakehoma After School Program Inc
PO Box 363
Mustang, OK 73064

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC OTHER	N	N	CL1587253A	11/23/2013	11/23/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional Liability	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ Included $ Included
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This policy also has Child Molestation or Abuse Defense Outside Limits Each Claim $100,000 & Child Molestation or Abuse Defense Outside Limits Aggregate $300,000

CERTIFICATE HOLDER
Mustang Public Schools
906 S Heights Dr
Mustang, OK 73064

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Chad Fulton

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CL 1587253
Renewal of Number

POLICY DECLARATIONS

No. CL 1587253A

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

NAMED INSURED AND ADDRESS:

LAKEHOMA AFTER SCHOOL PROGRAM, INC.
224 SOUTH CLEAR SPRINGS ROAD
MUSTANG, OK 73064

POLICY PERIOD: (MO. DAY YR.) From: 11/23/2013 To: 11/23/2014

12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Non-Profit Corporation

BUSINESS DESCRIPTION: Child Care - Commercial

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Liability Coverage Part	$1,138.00
Wholesaler Broker Fee	$100.00
TOTAL:	**$1,238.00**

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

See Endorsement EOD (1/95)

Agent: **M.J. KELLY CO. (SPRINGFIELD) (1166)**
P.O. Box 231
Turners, MO 65765

Issued: **10/17/2013 2:14 PM**

Broker: Fulton Insurance Agency
877 South Mustang Road
Yukon, OK 73099

By: Thomas P. Kenney
Authorized Representative

UPD (08-07)

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. CL 1587253A

Effective Date: 11/23/2013
12:01 AM STANDARD TIME

LIMITS OF INSURANCE

Each Occurrence Limit	$1,000,000
Personal & Advertising Injury Limit (Any One Person/Organization)	$1,000,000
Medical Expense Limit (Any One Person)	$5,000
Damages To Premises Rented To You (Any One Premises)	$100,000
Products/Completed Operations Aggregate Limit	Included
General Aggregate Limit	$2,000,000
Child Molestation Or Abuse Defense Outside Limits Each Claim	$100,000
Child Molestation Or Abuse Defense Outside Limits Aggregate	$300,000
Professional Liability Each Claim	Included
Professional Liability Aggregate	Included

LIABILITY DEDUCTIBLE $0

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	*Address*	*Territory*
1	224 South Clear Springs Road, Mustang, OK 73064	001

PREMIUM COMPUTATION

Loc	*Classification*	*Code No.*	*Premium Basis*	*Rate*		*Advance Premium*	
				Pr/Co	*All Other*	*Pr/Co*	*All Other*
1	Day Care Centers - Commercial	41715	40 Per Child	Included	22.440	Included	$898
1	Professional Liability	72990	Flat	Included	0.000	Included	Included
1	Commercial Child Abuse & Molestation Liability - Defense Outside the Limit	41799	40 Per Child	Included	6.000	Included	$240
1	Before After School Care - Child Care	41720	If Any	Included	0.000	Included	Included

MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART: $500

TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART: $1,138

(This Premium may be subject to adjustment.) **MP - minimum premium**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

CL150 (10/03)
Includes copyrighted material of ISO Commercial Risk Services, Inc., with its permission.
Copyright, ISO Commercial Risk Services, Inc., 1983, 1984, 1988

9/8/14 10:30

MUSTANG PUBLIC SCHOOLS
Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: OK Storm Volleyball Club

Name of Applicant: Lauren Ivy

Billing Address: 1201 W Camellia Way, Mustang, OK 73064

E-mail Address: laurenivy@cox.net Telephone (Cell) 405-821-8887

Contact Person: Lauren Ivy Telephone (Other) 405-256-0848

EVENT DETAILS:

Name of Activity: Club volleyball program for Mustang area.

Purpose of Activity: teach fundamentals and game of VB to ages 10-17.

Date(s)/Day(s) Requested: October 6 thru May 8: Mon, Tue, Thu (depending on # of teams)

Facility **Entry** Time: 6:00 am (pm) Facility **Exit** Time: 9:00 am (pm)

Actual Performance (if applicable) Start Time: 6:00 am (pm) End Time: 9:00 am (pm)

Expected number of participants: 45 Expected number of audience (if applicable): < 10

RESPONSIBILITIES OF THE APPLICANT:

- Read the Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized.**
- Provide a **certificate of insurance** for each request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting.**
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be **payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.**

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education**. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: (Yes) No Expires: 9/1/14 * updated form will be provided, when available

FACILITY REQUESTED **(Please refer to Policy # 2030A for the rental fees)**

High School
- Cafeteria
- Kitchen
- Commons area
- Wrestling Room
- MHS soccer practice field
- Classrooms

MMS
- Cafeteria
- Kitchen
- Wrestling Room
- Gymnasium
- Softball field
- Classrooms

MNMS
- Cafeteria
- Kitchen
- Commons Gym
- Gymnasium
- Softball/baseball field
- Classrooms

Horizon Intermediate
- Main Gymnasium
- Auxiliary Gym

Canyon Ridge Intermediate
- Gymnasium
- Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)	Facility
Mustang Elementary	Cafeteria
Centennial Elementary	Kitchen
Lakehoma Elementary	Gymnasium
Trails Elementary	Playing Field
Creek Elementary	Classrooms
Valley Elementary	
Prairie View Elementary	

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 45 Number of Mustang students participating: 40

Will admission be charged: Yes (No)

Special Equipment Needed: Volleyball standards and nets for 2 courts

---

AGREEMENT:

- We (I), OK Storm Volleyball Club understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Lauren Mug Date: 8/8/14

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility: Custodial Costs: Other:

TOTAL COST:

Signatures:

Use of Facilities Coordinator: Date: 8-1-14

Athletic Director (If applicable): Date:

Deputy Superintendent of Schools: Date:

President of Mustang Board of Education: Date: 9/2/14

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — 8/8/14 Date

STATE OF: Oklahoma

COUNTY OF: Canadian

Subscribed and sworn to before me this 8th day of Aug, 2014.

Signature of Notary Public

KATE JONES NOTARY # 10006081 EXP. 08/02/15 PUBLIC STATE OF OKLAHOMA SEAL

Adopted: 08-14-06

CERTIFICATE OF INSURANCE

DATE: 8/22/2013

CERTIFICATE NUMBER: 20130820183321

AGENCY:

ESIX Entertainment & Sports Insurance eXperts
5660 New Northside Drive, Suite 640
Atlanta, GA 30328
Phone: (678) 324-3300 Fax: (678) 324-3303

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Volleyball (Oklahoma Region)
4065 Sinton Road, Suite 200
Colorado Springs CO 80907

OKRVA
2741 NW 162ND
Edmond OK 73013

INSURERS AFFORDING COVERAGE:

INSURER A: AXIS Insurance Company (NAIC# 37273)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:	
A	GENERAL LIABILITY					
	X Occurrence	AXGL06100172-13	9/1/2013 12:01 AM	9/1/2014 12:01 AM	GENERAL AGGREGATE (Applies Per Event)	$5,000,000
	X Participant Legal Liability				EACH OCCURRENCE	$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.)	$1,000,000
					MEDICAL EXPENSE (Any one person)	EXCLUDED
					PERSONAL & ADV INJURY	$1,000,000
					PRODUCTS-COMP/OP AGG	$1,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Evidence of Coverage Only.

All participants must be registered with a regional volleyball association in order for coverage to apply. No coverage will apply for regions and clubs for events conducted in which all participants are not USAV members.

Coverage applies to the above Insureds with respect to sanctioned USAV and Regional Volleyball Association events, effective the date of this certificate issuance.

Coverage is available under a Participant Accident policy with National Union Fire Insurance Company of Pittsburgh on file with the policyholder - Accident Medical Coverage $25,000, deductible $250 - Accidental Death & Dismemberment $10,000. Policy effective date: September 1, 2013 / Policy expiration date: September 1, 2014.

CERTIFICATE HOLDER:

Mustang Public Schools - Mustang Mid High C/o Mustang Board Of Education
430 Forester Mustang Ok 73064
430 Forester
Mustang OK 73064

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

CERTIFICATE OF INSURANCE

DATE: 9/1/2014

CERTIFICATE NUMBER: 20140828282560

AGENCY:

ESIX 3 LLC
d/b/a Entertainment & Sports Insurance eXperts (ESIX)
d/b/a Entertainment and Sports Insurance Agency (California)
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Telephone)
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Volleyball (National Office)
4065 Sinton Road, Suite 200
Colorado Springs CO 80907

OKRVA
2741 NW 162ND
Edmond OK 73013

INSURERS AFFORDING COVERAGE:

INSURER A: Greenwich Insurance Company

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:	
A	GENERAL LIABILITY					
	X Occurrence	ASG0895720	9/1/2014 12:01 AM	9/1/2015 12:01 AM	GENERAL AGGREGATE (Applies Per Event)	$5,000,000
	X Participant Legal Liability				EACH OCCURRENCE	$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.)	$1,000,000
					MEDICAL EXPENSE (Any one person)	EXCLUDED
					PERSONAL & ADV INJURY	$1,000,000
					PRODUCTS-COMP/OP AGG	$1,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Evidence of Coverage Only.

All participants must be registered with a regional volleyball association in order for coverage to apply. No coverage will apply for regions and clubs for events conducted in which all participants are not USAV members.

Coverage applies to the above Insureds with respect to sanctioned USAV and Regional Volleyball Association events, effective the date of this certificate issuance.

Coverage is available under Participant Accident policy# SRG0009111239-A with National Union Fire Insurance Company of Pittsburgh on file with the policyholder - Accident Medical Coverage $25,000, deductible $250 - Accidental Death & Dismemberment $10,000. Policy effective date: September 1, 2014 / Policy expiration date: September 1, 2015.

CERTIFICATE HOLDER:

Mustang Public Schools - Mustang Mid High C/o Mustang Board Of Education
430 Forester
Mustang OK 73064

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

MUSTANG PUBLIC SCHOOLS
Use of Facility Form

GENERAL INFORMATION

APPLICANT:

Organization: X-Force Basketball Running Rebels

Name of Applicant: Nicole Rutledge

Billing Address: 4401 Gemstone Cir. Yukon, OK 73099

E-mail Address: aggienuta@yahoo.com Telephone (Cell) 818-417-17

Contact Person: Wes Moore Telephone (Other) 405-615-1984

EVENT DETAILS:

Name of Activity: Basketball practice

Purpose of Activity: Basketball

Date(s)/Day(s) Requested: Thursdays

Facility Entry Time: 6:00 am (pm) Facility Exit Time: 8:00 am (pm)

Actual Performance (if applicable) Start Time: _____ am pm End Time: _____ am pm

Expected number of participants: 10 Expected number of audience (if applicable): 10

RESPONSIBILITIES OF THE APPLICANT:

Read the Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.

- Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030D). This form needs to be notarized.
- Provide a **certificate of insurance** for each request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be **payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.**

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education.** Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Ins (YES) EXPIRES 1-1-2015 (WILL RENEW DURING YEAR)

FACILITY REQUESTED (Please refer to Policy # 2030A for the rental fees)

High School
- Cafeteria
- Kitchen
- Commons area
- Wrestling Room
- MHS soccer practice field
- Classrooms

MMS
- Cafeteria
- Kitchen
- Wrestling Room
- Gymnasium
- Softball field
- Classrooms

MNMS
- Cafeteria
- Kitchen
- Commons Gym
- Gymnasium ← if available
- Softball/baseball field
- Classrooms

Horizon Intermediate
- Main Gymnasium

Canyon Ridge Intermediate
- Gymnasium
- Cafetorium (Cafeteria and Stage Area)

Elementary Schools (Please select a site)
- Mustang Elementary
- Centennial Elementary
- Lakehoma Elementary
- Trails Elementary
- Creek Elementary
- Valley Elementary

Facility
- Cafeteria
- Kitchen
- Gymnasium
- Playing Field
- Classrooms

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 10 Number of Mustang students participating: 5

Will admission be charged: Yes (No)

Special Equipment Needed:

AGREEMENT:

- We (I), Nicole Rutledge understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.
- We (I), assume full liability for the care and the use of the facility and agree not to hold the school district liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these events(s).
- We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy of said facility by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: Nicole Rutledge Date: 8/20/14

OFFICE USE ONLY:

Estimated Charge for Use of Facility

Rental of Facility: Custodial Costs: Other:

TOTAL COST:

Signatures:

Use of Facilities Coordinator: Date: 9-2-14

Athletic Director (if applicable): Date:

Deputy Superintendent of Schools: Date: 9-2-14

President of Mustang Board of Education: Date:

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — Date: 8/20/14

STATE OF: OK

COUNTY OF: CN

Subscribed and sworn to before me this 20 day of Aug, 2014.

Signature of Notary Public

DANIEL J. VON TUNGELN NOTARY PUBLIC STATE OF OKLAHOMA #03009216 EXP. 04/03/16

SEAL

Adopted 08-14-06

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/04/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Terry L Green & Associates
P.O. BOX 367

Snellville GA 30078-

CONTACT NAME: Matt Gonglach
PHONE (A/C, No, Ext): (800) 550-5029
FAX (A/C, No): (678) 205-8045
E-MAIL ADDRESS: matt@esportsinsurance.com

INSURED
American Youth Sports Athletic Assn DBA
Team X-Force
4401 Gemstone cir
4401 Gemstone cir
Yukon , OK 73099 -

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Philadelphia Insurance Company	
INSURER B: United States Fire Insurance Co	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		PHPK1098330	03/05/2014	01/01/2015	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY				/ /	/ /	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	CLAIMS-MADE X OCCUR				/ /	/ /	MED EXP (Any one person)	$ 5,000
	X Participants				/ /	/ /	PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				/ /	/ /	GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC				/ /	/ /	PRODUCTS - COMP/OP AGG	$ 3,000,000
							Participants	$ 1,000,000
	AUTOMOBILE LIABILITY				/ /	/ /	COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO				/ /	/ /	BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS				/ /	/ /	BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS				/ /	/ /	PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR				/ /	/ /	EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE				/ /	/ /	AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N				/ /	/ /	WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A				/ /	/ /	E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below				/ /	/ /	E.L. DISEASE - EA EMPLOYEE	$
					/ /	/ /	E.L. DISEASE - POLICY LIMIT	$
B	Excess Medical			US166258	03/05/2014	01/01/2015	Excess Medical	25,000
	$250 Deductible				/ /	/ /	ADSD	10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Coverage is provided under this policy for sponsored and supervised activities of the named insured for which a premium has been paid.

Membership ID: JBBOK141627
Youth Basketball Ages 12 and Under
CERTIFICATE HOLDER NAMED AS ADDITIONAL INSURED

CERTIFICATE HOLDER
( ) - ( ) -
Mustang Public Schools
906 S. Heights Dr.
Mustang, OK 73099
-

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Terry L Green

ACORD 25 (2010/05)
INS025 (201005).01

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GRADUATION

The Mustang Board of Education recognizes that a 12-year course of study in certain specific subject areas has proven to be beneficial in assisting students to become productive citizens and to prepare for advanced study. Therefore, it is the policy of the board of education that the required course units plus elective units must be equal to a minimum of 26 units for graduation.

A credit/unit represents the credit/unit given for successful completion of one (1) year of study in a solid subject. All students must be enrolled in a minimum of seven (7) classes per semester.

MHS GRADUATION REQUIREMENTS

COLLEGE PREPARATORY CURRICULUM (for those following ACE and/or Oklahoma's Promise/OHLAP):

4-English:

1 unit grammar and composition
3 units selected from American literature, English literature, World Literature, advanced English courses, Speech

3-Mathematics Must be taken in grade 9-12
Limited to Intermediate Algebra, Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Pre- Calculus, Calculus, AP Statistics, or any math course with content and/or rigor above Algebra I and approved for college admission requirements.

3-Laboratory Science:
Limited to Biology, Chemistry, Physics, Forensic Science or any lab science course with content and/or rigor equal to or above Biology and approved for college

3-Social Studies:

1 unit United States History**,**
½ to 1 unit United States Government
½ unit Oklahoma History, and
½ to 1 unit selected from World History, Geography, Economics, and Anthropology

2-Foreign Language or Non-English Language OR Computer Technology:

2 units of the same foreign or non-English language or
2 units of computer technology approved for college admission requirements

1-Additional Unit selected from the courses listed above:

1- unit selected from the courses listed above or career and technology courses approved for college admission requirements

1-Fine Arts:

1- unit or set of competencies for fine arts, such as Music, Drama, or Art or 1 credit of Speech

* All students shall fulfill the requirement for a Personal Financial Literacy Passport in order to graduate from an accredited public high school with a standard diploma.

*Beginning with the 2015-2016 school year, all students shall be required to receive instruction in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator at least once between ninth grade and high school graduation. A school administrator may waive this requirement for an eligible student who has a disability. A student may also be excused from this requirement if a parent or guardian of the student objects is writing.

To meet graduation requirements, local options may include comparable courses taken by advanced placement.
A Carnegie Unit of credit is given for the successful completion of a course that meets forty (40) minutes a day, five (5) days per week, for at least thirty-six (36) weeks, or equivalent of one hundred twenty (120) clock hours with the school year.

CORE CURRICULUM (for those opting out of the College Preparatory curriculum):

4-English:

1 unit-grammar and composition
3 units-selected from American literature, English literature, World Literature, advanced English courses, Speech

3-Mathematics (must be taken in grades 9-12)

1 unit-Algebra I
2 units-selected from Algebra II, Geometry, Trigonometry, Math Analysis or Pre-calculus, Foundation of College Mathematics, Calculus, Statistics and/or Probability, or Mathematics of Finance,
Intermediate Algebra, Computer Science (if taught by a certified math teacher).

3-Science:

1 unit-Biology I
1 unit-of a **physical science**
1 unit-in the following areas but not limited to: Chemistry I, Physics I, Physics II Biology II, Chemistry II, Forensic Science, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy/Meteorology, Geology, applied sciences, principles of technology qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science), or other science courses with content and/or rigor equal to or above Biology I.

3-Social Studies:

1 unit United States History**,**
½ to 1 unit United States Government
½ unit Oklahoma History, and
½ to 1 unit selected from World History, Geography, Economics, and Anthropology

2-The Arts:

2- units or sets of competencies including Humanities, Instrumental Music, Choir, General Music, AP European History, Art, Drama

* All students shall fulfill the requirement for a Personal Financial Literacy Passport in order to graduate from an accredited public high school with a standard diploma.

*Beginning with the 2015-2016 school year, all students shall be required to receive instruction in cardiopulmonary resuscitation (CPR) and the awareness of the purpose of an automated external defibrillator at least once between ninth grade and high school graduation. A school administrator may waive this requirement for an eligible student who has a disability. A student may also be excused from this requirement if a parent or guardian of the student objects is writing.

Concurrent Enrollment

High school students taking college courses as concurrent enrollment will be granted high school elective credit, which will count toward graduation. Only concurrent English, Comp I and Comp 2, and government and College Algebra will be counted as a core curriculum graduation requirement. All grades earned through concurrent enrollment will be placed on the transcript and will be computed into the cumulative GPA**. The student has the responsibility of notifying the college and his/her high school counselor when he/she drops or stops attending the concurrent college course.** A grade of WP (Withdrawn Passing) or WF (Withdrawn Failing) will be entered on the student's transcript to indicate the student has not successfully completed the college course. All WP and WF grades will be computed

into the student's transcript the same as NC (No Credit) which will compute as a failing grade (0.0). Students who drop any concurrent course within the first twenty (20) days of the semester may enroll in a Mustang High School course for full credit. Failing a concurrent class may affect graduation status. If a student should take any summer concurrent class, he/she must meet the concurrent college entrance requirements and must have prior approval from his/her high school counselor. Before a student is accepted for concurrent credit, he or she must sign the concurrent enrollment contract which will be kept in the student cumulative file.

Once Graduation requirements have been met (all required course units plus enough elective units to equal 26) the student will be required to graduate at the end of that academic year. Students with an Individualized Education Program with transition goals are exempt from this requirement.

Every student shall demonstrate mastery of the state academic content standards in the following subject areas in order to graduate from a public high school with a standard diploma.

a. Algebra I;
b. English II; and
c. Two of the following five:
    1. Algebra II.
    2. Biology II,
    3. English III,
    4. Geometry, and
    5. United State History.

To demonstrate mastery, the student shall attain at least a satisfactory/proficient score on the end-of-instruction criterion-referenced tests administered for these courses. The State Board of Education has approved a process for alternative tests and an alternative method for students to demonstrate mastery, including exceptions and exemptions to these requirements for unusual circumstances, as required by law.

Students with disabilities whose individualized education program indicates that they are to be assessed with alternative achievement standards through the Oklahoma Alternative Assessment Program may be eligible to graduate from a public high school with a standard diploma after failing to meet the end-of instruction requirements of state law, if a determination is made by the local school district that the student;

1. Obtains a written recommendation from the student's teacher of record in consultation with the teacher in each subject in which the student failed to meet the requirements of the end-of-instruction examination. The recommendation must be supported by the principal by documentation demonstrating the acquired knowledge of the student by alternative measures as required by the individualized education program.

2. Completes remediation opportunities to the extent required by the individualized education program.

3. Retakes the exam in each subject in which the student failed to meet the end-of-instruction requirement if the individualized education program requires retake opportunities.

4. Maintains at least a C average or the equivalent in each subject in which the student failed to pass the end-of-instruction examination.

5. Meets all other district graduation requirements.

End-of-instruction testing shall not be required for those students who qualify as follows:

1. Students who score ten percent (10%) above the cut scores approved by the State Board of Education for the American College Testing Program (ACT), the Scholastic Aptitude Test (SAT), ACT plan or Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Tests (PSAT?NMSQT) alternative tests shall be deemed to have satisfactorily demonstrated mastery of state academic content standard in the subject areas for which alternative tests have been approved and shall be exempt from taking the end-of-instruction tests in the subject areas of Algebra II, English III, Geometry, or United States History.

2. Students who have a score that is equal to or above the cut scores approved by the State Board of Education for Advanced Level Examination Program (CLEP) or International Baccalaureate (IB) alternative tests shall be deemed to have satisfactorily demonstrated mastery of state academic content standard in the subject areas for which alternative tests have been approved and shall be exempt from taking the end-of-instruction tests in the subject areas of Algebra II, English III, Geometry, or United States History.

3. Students who have a score that is equal to or above the cut scores approved by the State Board of Education for Advanced Placement course exams, ACT, Workkey's job skills assessment, College-Level Examination Program (CLEP) or International Baccalaureate (IB) alternative tests shall be exempt from taking the end-of-instruction criterion-referenced tests in the subject areas of Algebra II, English III, Geometry, or United States History.

GRADUATION EXERCISES

Only those seniors in attendance at Mustang High School and qualified under the aforementioned requirements shall be considered for participation in the Mustang graduation ceremony.

A student must complete all graduation requirements to participate in graduation exercises. If a student is missing ½ a credit, an appeal can be made to the High School Principal. An Appeal Committee comprised of at least one administrator, one counselor, and one teacher will review each case individually. The Appeal Committee's decision is final.

A Mustang High School student who is not allowed to graduate and participate in commencement exercises because of lack of sufficient units of credit, but subsequently completes the required credits through correspondence, summer school or similar approved methods, will have two options:

a. Upon completion of credit, the student may receive his/her diploma at that time.
b. Upon completion of requirements, a student will be allowed to participate in the commencement exercises of the next graduating class and receive his/her diploma at that time. If the student desires to participate in the exercise, he/she must notify the school on or before April 1. The student understands that he/she must abide by all policies as stated in the Mustang High School

Student Handbook for the current year.

A student will not be able to participate in graduation exercises if under school suspension or incarcerated.

Dress Requirements:

- Male students should wear long trousers, a shirt with a collar and preferably a tie.
- Female students should wear a dress or long pants and a blouse.
- Regular street shoes with dark socks for men must be worn. Tennis shoes are not appropriate. No flip-flops will be worn.
- Decorations on the mortar board and gown will not be allowed
- Students who have graduated from a military active duty boot-camp and have been issued a uniform from military basic training may wear the uniform of the appropriate armed force of the United States during graduation.

Adopted: 12-98
Revised: 10-01
Revised: 07-25-06
Revised: 07-12-10
Proposed Revision: 08-11-14

Mustang Public Schools

Memo

August 12th, 2014

To: Dr. Angela Mills, Superintendent of Curriculum and Instruction

From: Linda Atchley, Director of Instructional Programs

I respectfully request the Mustang Board of Education consider, discuss, and/or act upon the approval of the following members to serve on the District Gifted and Talented Advisory Committee for the 2014-2015 school year:

Crystal Bailey, parent

Amy Booth, parent

Amy Cozens, parent

Sharolyn Davis, parent

Bettilou Stover, teacher

Cynde Morris, GATE elementary teacher

Matt Moore, AP teacher

Nicole Wilson, secondary GATE counselor

Holly McKinney, administrator

Christy Bradley, administrator

Linda Atchley, district liaison

Memo

Date: 8/29/2014

To: Mr. Charles Bradley

From: Dr. Angela Mills

RE: District Committees

Please submit to the board for consideration and/or action upon the recommendation to approve the following district committees for the 2014-2015 school year.

Professional Development Committee	
• Linda Kolar	Trails
• Donna Solomon	Valley
• Paula McCullough	Lake
• Laurie Locke	Cent.
• Brittany Edwards	Elem.
• Gina Davenport	Creek
• Dawn Higgins	Prairie
• Pam Shade	Horiz
• Jessica Wilkes	Canyon
• Carrie Walker	South
• Cheryl McInnis	North
• Melanie Hix	HS A
• Brenda Lindsay	HS B
• Libby Smith	HS C
• Amber Blackwell	MEC
• Molly Wilson	Prin A
• Ramae Collins	Prin B
• Stacy Edwards	Adm A
• Ryan McKinney	Adm B
• Kris Green	Title II
• Angela Mills	Facilitator

Curriculum Committee	
Donna Solomon	Valley
Jandra Honeman	Elementary
Jenny Prather	Lakehoma
Cathy Sabo	Trails
Andrea Smith	Horizon
Sharolyn Davis	Canyon
Katy Korstjens	North
Kathy Knowles	South
Matt Moore	H. S.
Cara Combs	H.S.
Ramae Collins	H.S.
Ryan McKinney	Admin.
Angela Mills	Facilitator

Respectfully Submitted,

Angela Mills
Assistant Superintendent,of Academic Services

Memo

Date: 8/29/2014

To: Mr. Charles Bradley

From: Dr. Angela Mills

RE: District Committees

Please submit to the board for consideration and/or action upon the recommendation to approve the following district committees for the 2014-2015 school year.

Professional Development Committee	
• Linda Kolar	Trails
• Donna Solomon	Valley
• Paula McCullough	Lake
• Laurie Locke	Cent.
• Brittany Edwards	Elem.
• Gina Davenport	Creek
• Dawn Higgins	Prairie
• Pam Shade	Horiz
• Jessica Wilkes	Canyon
• Carrie Walker	South
• Cheryl McInnis	North
• Melanie Hix	HS A
• Brenda Lindsay	HS B
• Libby Smith	HS C
• Amber Blackwell	MEC
• Molly Wilson	Prin A
• Ramae Collins	Prin B
• Stacy Edwards	Adm A
• Ryan McKinney	Adm B
• Kris Green	Title II
• Angela Mills	Facilitator

Curriculum Committee	
Donna Solomon	Valley
Jandra Honeman	Elementary
Jenny Prather	Lakehoma
Cathy Sabo	Trails
Andrea Smith	Horizon
Sharolyn Davis	Canyon
Katy Korstjens	North
Kathy Knowles	South
Matt Moore	H. S.
Cara Combs	H.S.
Ramae Collins	H.S.
Ryan McKinney	Admin.
Angela Mills	Facilitator

Respectfully Submitted,

Angela Mills
Assistant Superintendent,of Academic Services

Mustang Public Schools

PROFESSIONAL DEVELOPMENT

2014-2020

HANDBOOK

Revised: August 2014

MISSION STATEMENT

It is the mission of the Mustang Professional Development Program to provide ongoing opportunities which promote continuous professional skill development, enhancing effective instruction and student achievement.

2014-2015 Committee

Linda Kolar	Teacher	Mustang Trails
Donna Solomon	Teacher	Mustang Valley
Paula McCullough	Specialist	Lakehoma
Laurie Locke	Specialist	Centennial
Brittany Edwards	Teacher	Mustang Elementary
Gina Davenport	Teacher	Mustang Creek
Pam Shade	Teacher	Horizon Intermediate
Jessica Wilkes	Teacher	Canyon Ridge Intermediate
Carrie Walker	Teacher	Mustang Middle School
Cheryl McInnis	Media Dir.	Mustang North Middle School
Melanie Hix	Teacher	Mustang High School (A)
Brenda Lindsay	Teacher	Mustang High School (B)
Libby Smith	Teacher	Mustang High School (C)
Amber Blackwell	Teacher	Mustang Education Center
Dawn Higgins	Teacher	Prairie View Elementary
Molly Wilson		Principal A
Ramae Collins		Principal B
Stacy Edwards		Administration (A)
Ryan McKinney		Administration (B)
Kris Green		Director of Federal Programs
Angela Mills		Asst. Superintendent/Facilitator

Committee Members

Committee members shall be selected by a designated administrator of the school district from a list of names submitted by teachers in the school district. The members shall be subject to approval of a majority vote of the teachers in the district. In order to have representatives from each area and to keep the Committee a manageable size, it is recommended that the committee consist of the following: one teacher from each elementary, middle and intermediate school, and three teachers from the high school, two administrators, Title II Coordinator and two administrative liaisons.

Certified teacher members of the Committee and the Chairperson of the Committee shall be given extra duty pay according to the current Master Teacher Contract. The Chairperson will receive extra pay for being in charge of the Teacher of the Year Banquet.

In May of even-numbered years, the following members of the committee shall be appointed for a two year term: The representatives of Mustang Trails Elementary, Mustang Valley Elementary, Mustang Creek Elementary, Prairie View Elementary, Canyon Ridge Intermediate, Mustang North Middle School, Mustang High School (Position A), and the Administration Representative (Position A).

In May of odd-numbered years, the following members of the committee shall be appointed for a two year term: The representatives of Mustang Elementary, Mustang Education Center, Lakehoma Elementary, Centennial Elementary, Horizon Intermediate, Mustang Middle School, Mustang High School (Position B) and the Administration Representative (Position B). The Administrative Liaisons shall serve continuously at the discretion of the Superintendent.

I. ASSESSMENT OF PROFESSOINAL DEVELOPMENT NEEDS

The assessment of the needs to be addressed through professional development consists of four phases:

- An evaluation of the current year's program
- An evaluation of the goals of the 2014-2020 Plan
- An assessment of needs that should be addressed during the next year
- The setting of goals to meet those needs

Evaluation of Current Year's Professional Development Program

In order to accurately evaluate the current year's professional development activities and program, the following methods will be utilized.

At the conclusion of each district wide sponsored professional development activity an evaluation form will be completed by each participant. The results of these evaluations will be discussed by the district Professional Development Committee.

Informal discussion at each of the school sites will be held to determine the effectiveness of specific professional development activities.

In May, each administrator and teacher in the district will be asked to complete a program evaluation survey. These results will be compiled and analyzed by the Committee.

Overarching Goal

To provide professional development that complies with current law and supports the goals of the district and each site.

Needs Assessment for 2014-2020

The Annual needs assessment will be created by Title II Regulation and will include the following:

- Committee recommendations
- A survey of all staff
- Examinations of text data
- Staff recommendations for future changes
- Recommendations from current federal programs
- Other district plans as described preciously

Input from these sources will be compiled and specific objectives will be determined by the Committee within the continuing and newly identified areas of need.

II. PROFESSIONAL DEVELOPMENT COMPONENTS

Required Annually

- GCN Online Training
  - ◊ Recognition of Child Abuse and Neglect
  - ◊ Bullying Prevention
  - ◊ Aids/Blood Borne Pathogens
  - ◊ FERPA

- English Language Learners

Required Within 5 Year Cycle

- Special Education
- Outreach to Parents, Guardians or Custodians of Students
- Racial and Ethnic Education
- Working with Gifted Students

Special Requirements

- Counseling Skills:
  - ◊ Required annually for certified counseling staff only
- Autism
  - ◊ Required for all teachers new to the profession and for early childhood through grade three once every three years

Additional Growth Opportunities

- Crisis Planning & Intervention
- Professional Growth & Development
- Curriculum Improvement
- Data Analysis
- Motivation of Pupils
- Incorporating Study Skills with the Curriculum
- Classroom Management & Student Discipline
- Technology

III. PROFESSIONAL DEVELOPMENT COMPONENT

Recognition of Child Abuse and Neglect – GCN

- To provide training on recognition and reporting of child abuse and neglect

AIDS Prevention Education/Blood-borne Pathogens Training (OSHA Requirement) – GCN

- To provide teachers and administrators information regarding the transmission and prevention of AIDS
- To reduce occupational exposure to Hepatitis B (HBV), Human Immunodeficiency Virus (HIV), and other blood-borne pathogens that employees may encounter in the workplace

English Language Learners

- To help educators develop curriculum and instructional strategies to meet the needs of ELL students

Special Education

- To provide training on instructional strategies for working with special education students
- To provide instruction concerning the needs of special education students and their families academically, socially and emotionally
- To provide the opportunity for staff members to learn about a variety of philosophies and methods of classroom management and discipline

Outreach to Parent, Guardians, or Custodians of Students

- To assist teachers in understanding the value of parental participation in the educational process
- To assist teachers in developing awareness of the needs and characteristics of their parent population in order to plan effective outreach activities
- To assist teachers in developing methods for communicating with parents, designing parental involvement activities, and determining the effectiveness of the outreach program

Racial and Ethnic Education

- To assist teachers in understanding their own and their students' environment and culture, including but not limited to needs, abilities, attitudes and world views
- To assist teachers in recognizing the different cultures exist as state and distinct entities, acknowledging the contributions of all cultural and linguistic groups to the multicultural society, and promoting a culturally sensitive curriculum representative of our diverse national population

Working with Gifted Students

- To help educators develop curriculum and instructional strategies to meet the needs of gifted students

Additional Growth Opportunities

- To help staff acquire greater knowledge or skills in any area relevant to their field

IV. THE POINT SYSTEM

In compliance with requirements established by the Professional Development Committee and the Mustang Board of Education, each certified and licensed teacher and administrator shall accrue a minimum of 75 points within a five year period. A "point" is approximately equal to one clock hour of training, unless otherwise specified by the Professional Development Committee. A minimum of 8 LOCAL POINTS must be earned each year by each certified staff member, whether full-time or part-time. The other 35 points required by Mustang Public Schools within each certified staff member's five year professional development cycle shall be earned on an unscheduled basis.

Five year cycles are composed of years of actual professional employment in an Oklahoma state accredited school. If a person has a break in service, upon re-employment he or she will resume the five year period and continue until the five year cycle is completed. If the break in service is two or more years, the teacher may begin a new five year cycle.

A professional development year is based upon the fiscal year July 1 thru June 30th. By June 30th, annual points must be earned and certification of those points must be turned in to the Professional Development Committee, and any claims for approved reimbursements to staff members must be turned in to the Administrative Liaison to the Committee.

Point System Summary

Each year all certified and licensed teachers and administrators must earn at least:

- 8 Local Points
  ◊ 5 of those points will be earned from the annually required trainings

Every 5 years all certified and licensed teachers and administrators must earn a minimum of:

- 75 Points
  ◊ 40 of those points must be local and earned yearly (see above)
  ◊ 35 of those points shall be earned on an unscheduled basis

LOCAL = In District POINTS = One clock hour of training

Local Points

All points may be earned from this section. A MINIMUM OF EIGHT (8) POINTS must be earned in this section each year. All activities for local points must have been approved by, and sponsored by, the Professional Development Committee PRIOR to the activity.

Local Points

The following are to be considered activities for local points:

1. Professional Development Days' activities
2. Mustang Area Reading Council Programs (except the organization meeting for the installation of officers)
3. Conducting local workshops, seminars, clinics, and presentations. The presenter may receive points determined by twice the number of hours of the presentation with no point limit.
4. Committee meetings determined to contribute to professional development and approved by the administration and the Professional Development Committee prior to being held. Forms for those activities, attendance and evaluation must be submitted per normal procedure defined by the committee and this plan.
5. Global Compliance Network (GCN) Online Trainings
6. Other activities as approved by the Professional Development Committee throughout the year.

In the case of an extreme emergency, a person may petition the Professional Development Committee to have his/her yearly point requirement adjusted. The petition shall consist of all of the following:

1. Number of points in question
2. Detailed explanation of the extreme emergency
3. Documentation supporting the special case exemption

Alternative Activities (Outside Points)

Faculty may participate in the following alternative activities to meet the local district's identified needs. Points to be given are also stipulated. These alternative activities must be adequately justified and documented. Certified personnel will be required to document the relationship of the training received to the needs identified through the Professional Development Needs Assessment in order to receive professional development points.

The Professional Development Committee will give pre-approval for alternative activities through the employee's building representative. Points will be credited after the proper documentation is received by the committee. All decision regarding points to be given will be made by the Professional Development Committee.

Pending the availability of adequate funds, the Professional Development Committee has authorized site management of a portion of the district allocation of professional development funds for the registrations for workshops not sponsored by the local Committee. A team determined by the site to include at least the principal and the professional development building representative will approve that site's requests for payment of fees.

College and University Courses will receive 15 points per credit hour as state mandated, providing these courses relate to:

1. The teaching area of the staff member
2. An identified need determined by the Professional Development Needs Assessment
3. Teacher or Administrator Certification
4. Professional Development

Maximum Points Activity Per Year

Activity	Exclusions/Conditions/Details	Max Points
Workshops/Seminars/Clinics/ On-Line Training	Documented attendance at one point per contact hour of training	No limit
College Class for Credit	According to the restrictions on the previous page	15 per credit hour
Leadership: Conducting a workshop/seminar/clinic/presentation	Must be education related; no points to be received for repeated presentations of the same workshop during the same school year	4 per event
Leadership: Serving as elected officer in Professional organization - state or National	Must be education related	2 per event
Leadership: Serving as elected officer in professional organizations – local	Must be education related	1 per event
Visitations	In the District and Out of the District	1 per hour 2 per visit
Research	Must be in teacher's field	One approval per year
Research: In depth research on a particular topic	Must be in teacher's field	4
Research: Published commentary work	Must be in teacher's field	2
Travel	Must be related to the teacher's field	2
Serving on Advanced Education Visitation Team	Including self-evaluation within the Mustang District	4

Viewing/reading and evaluating media materials specifically approved by the Professional Development Committee	These materials are reserved for teachers who miss Professional Development activities due to: a) two or more Professional Development Days being canceled during a school year {can earn up to 3 local points} b) if activities are missed due to being a presenter, or c) if an emergency arises. The teacher can check out the material and will need to fill out an evaluation form in order to earn points.	4
Published works involving research	Maximum of one approval per year	4

Activities Not Eligible for Professional Development

Points will not be awarded for the following activities:

1. Serving on an internal school district committees
2. Any activity concerning negotiations by any school employee (including training)
3. Parent/Teacher Conferences
4. Serving as a mentor teacher
5. Beginning of the year activities not specifically defined as appropriate professional development in-services
6. Attending or presenting repeated presentations of workshops, clinics, and seminars in the same school year, with the exception that points may be earned for repeating computer technology training if necessary for mastery of those skills
7. Organizational meeting of the Mustang Reading Council
8. Class or club sponsorships
9. Paid employment in field of expertise
10. Any routine, job-related assignment

Clarifications:

1. Local staff members may be paid a prep fee for presentations at the rate of $50.00 pending availability of funds. If more than one presenter conducts the workshop, they shall split the fee evenly. Double points may be received in lieu of pay.
2. Neither double points nor pay will be awarded for repeating the same workshop during the school year, with the exception that if the presenter repeats the presentation in a required area of training or in the field of technology at the request of the Professional Development Committee or the administration the presenter may receive pay or double points.
3. Serving as the moderator/facilitator of a discussion panel does not qualify as serving as a presenter unless the panel does present training as well, during the workshop.
4. Certified personnel will be required to document the relationship of the training in order to receive professional development points.
5. The professional development building representative may give prior approval or disapproval for outside activities. The representative may elect to ask the committee for guidance in determining whether or not an activity is appropriate for professional development. Points will not be credited until after the proper documentation is received by the committee, and the committee will make all decisions regarding points to be given for alternative activities.
6. In order for college courses to be counted for professional development points, the staff member must provide official notification from the college or university that the course has been completed. The official notification shall be in the form of an official transcript.
7. Each site may be given an allocated amount of days for professional development. Those days are based on the number of certified staff in the building. The district sometimes requires professional development activities. These required activities will not count against the allocated days for the site.

Appeals

Any staff member's request for professional development points not approved may be submitted with additional justification or explanation. This is to be done at the next meeting of the Professional Development Committee.

V. NOTIFICATION OF POINT STATUS

All certified and licensed staff shall be notified in writing no later than May 15th of each school year of their current and five year professional development point status and of their points accumulated to meet training requirements.

VI. EVALUATION PROCEDURES OF PROFESSIONAL DEVELOPMENT ACTIVITIES

Each locally or cooperatively sponsored in-service activity shall be evaluated by each participant through the use of the "Evaluation of Professional Development Activity" form. Results of these evaluations shall be made available.

VII. EVALUATION PROCESS OF PROFESSIONAL DEVELOPMENT PROGRAM

The 2014-2020 Professional Development Program shall be evaluated through the use of the Evaluation of Professional Development Activity form, informal discussion at each of the school sites, and the use of the "Professional Development Program Evaluation" form.

IX Federal & State Laws and SDE Rules

When this handbook was adopted, it was written to meet compliance and beyond of all laws, rules, and policies set forth by our governing bodies. The Professional Development Committee will conduct business accordingly and adapt as needed to stay in compliance with laws, rules and policies as they change.

VIII. AMENDMENTS TO THE PROFESSIONAL DEVEOPMENT PLAN

All proposed amendments to the Professional Development Plan must be submitted to the Professional Development Committee for consideration by March 1st of the current school year.

CENTRAL OFFICE AND DISTRICT SECRETARIAL POSITIONS

STEP	Administrative Support 7.5 Hrs (245 Days	Administrative Support 8 Hrs (245 Days)	Administrative Support (7.5 Hours)	Network System Specialist Busines Facilitator Database Administrator Network Administrator 8 Hrs (245 Days)	SLPA COTA/PTA 7.5 Hrs (180 Days)
0	14.14	13.25	Superintendents Secretary	35,000	29,019
1	14.43	13.52	Deputy Superintendent Secretary	35,600	29,519
2	14.71	13.79	Assistant Superintendent Secretary	36,200	30,019
3	15.00	14.06	Executive Director Secretary	37,083	30,519
4	15.30	14.34	Director Secretary	37,833	31,019
5	15.61	14.63	Receptionist	38,583	31,519
6	15.92	14.92	Assistant Treasurer	39,333	32,019
7	16.24	15.22	Payroll/Personnel	39,960	32,519
8	16.56	15.52	Publication Technician	40,708	33,019
9	16.89	15.83	Activity Fund Custodian	41,458	33,519
10	17.23	16.15		42,208	34,019
11	17.57	16.47		42,958	34,519
12	17.92	16.80	**Administrative Support (8 Hours)**	43,708	35,019
13	18.29	17.14	Student Information	44,458	35,519
14	18.65	17.48	Technology Support Specialist	45,208	36,019
15	19.02	17.83	Executive Director Secretary- Technology	45,958	36,519
16	19.41	18.19		46,708	37,019
17	19.79	18.55		47,458	37,519
18	20.19	18.92		48,208	38,019
19	20.59	19.30		48,958	38,519
20	21.01	19.69		49,380	39,019
21	21.42	20.08		50,130	39,519
22	21.85	20.48		50,921	40,019
23	22.30	20.90		51,671	40,519
24	22.73	21.31		52,421	41,019
25	23.19	21.74		53,171	41,519
26	23.65	22.17			
27	24.13	22.62			
28	24.61	23.07			
29	25.10	23.53			
30	25.60	24.00			

Revised 09-02-2014

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

ASSISTANTS AND OTHER SUPPORT POSITIONS

STEP	Site Support 7/7.5 Hrs (Days 173-190)	Media Assistant 7 Hrs (180 Days) Teacher Assistant 7/7.5 Hrs * (173 Days)	Para-Prof 7 Hrs (175 Days)
0	10.50	8.48	8.84
1	10.71	8.79	9.15
2	10.92	9.10	9.46
3	11.14	9.41	9.77
4	11.37	9.72	10.08
5	11.59	10.03	10.39
6	11.82	10.34	10.70
7	12.06	10.65	11.01
8	12.30	10.96	11.32
9	12.55	11.27	11.63
10	12.80	11.58	11.94
11	13.06	11.89	12.25
12	13.32	12.20	12.56
13	13.58	12.51	12.87
14	13.85	12.82	13.18
15	14.13	13.13	13.49
16	14.41	13.44	13.80
17	14.70	13.75	14.11
18	15.00	14.06	14.42
19	15.30	14.37	14.73
20	15.60	14.68	15.04
21	15.90	14.99	15.35
22	16.20	15.30	15.66
23	16.50	15.61	15.97
24	16.80	15.92	16.28
25	17.03	16.23	16.59
26	17.33	16.54	16.90
27	17.63	16.85	17.21
28	17.93	17.16	17.52
29	18.42	17.47	17.83
30	18.49	17.78	18.14
31	18.56	18.09	18.45
32	18.64		

Site Support: Site Secretary, Nurse Assistant, Transcriptionist, Title Paraprofessional

Days: 173-190
Hours: Up to 7.5 hours

	(173 Days) Hourly Rate
Crosswalk Guard	**13.00**
Accompanist	**13.00**

Hourly Support as needed w/o benefits

Playground Assistant	**10.00**
Noon Supervisor	**10.00**
Security Parking	**10.00**

	(182 Days) Daily Rate
Courier	**75.00**

*** Teacher Assistants with 7.5 Hours Only**
Special Education Teacher Assistants who are required to eat with their students and are without a duty free lunch

Revised 09-02-14 (Media and Teacher Assistant and Para-Prof only) Site Support revised 09-08-13
Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

SIGN LANGUAGE INTERPRETER

	QAST 1		QAST 2		QAST 3		QAST 4		QAST 5
STEP	**7 HR (173 DAYS)**		**7 HR (173 DAYS)**		**7 HR (173 DAYS)**		**7 HR (173 DAYS)**		**7 HR (173 DAYS)**
0	17.25		19.25		22.25		24.25		26.25
1	17.50		19.50		22.50		24.50		26.50
2	17.75		19.75		22.75		24.75		26.75
3	18.00		20.00		23.00		25.00		27.00
4	18.25		20.25		23.25		25.25		27.25
5	18.50		20.50		23.50		25.50		27.50
6	18.75		20.75		23.75		25.75		27.75
7	19.00		21.00		24.00		26.00		28.00
8	19.25		21.25		24.25		26.25		28.25
9	19.50		21.50		24.50		26.50		28.50
10	19.75		21.75		24.75		26.75		28.75
11	20.00		22.00		25.00		27.00		29.00
12	20.25		22.25		25.25		27.25		29.25
13	20.50		22.50		25.50		27.50		29.50
14	20.75		22.75		25.75		27.75		29.75
15	21.00		23.00		26.00		28.00		30.00
16	21.25		23.25		26.25		28.25		30.25
17	21.50		23.50		26.50		28.50		30.50
18	21.75		23.75		26.75		28.75		30.75
19	22.00		24.00		27.00		29.00		31.00
20	22.25		24.25		27.25		29.25		31.25
21	22.50		24.50		27.50		29.50		31.5
22	22.75		24.75		27.75		29.75		31.75
23	23.00		25.00		28.00		30.00		32
24	23.25		25.25		28.25		30.25		32.25
25	23.50		25.50		28.50		30.50		32.5
26	23.75		25.75		28.75		30.75		32.75
27	24.00		26.00		29.00		31.00		33
28	24.25		26.25		29.25		31.25		33.25

Revised 9-2-2014

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

MAINTENANCE DEPARTMENT

8 Hrs (245 Days)

STEP	General Maintenance	Shipping/Rec Procurement Specialist	Carpenter	Foreman	General Maintenance Apprentice	General Maintenance Supervisor	Journeymar	Contractor	Director Maint. Prof Sup Spec Construction Foreman
0	11.80	12.45	12.85	13.20	14.80	30,176	16.15	18.65	41,300.00
1	12.00	12.65	13.05	13.40	15.00	30,689	16.35	18.85	42,002.00
2	12.20	12.85	13.25	13.60	15.20	31,211	16.55	19.05	42,716.00
3	12.40	13.05	13.45	13.80	15.40	31,742	16.75	19.25	43,442.00
4	12.60	13.25	13.65	14.00	15.60	32,282	16.95	19.45	44,181.00
5	12.80	13.45	13.85	14.20	15.80	32,831	17.15	19.65	44,932.00
6	13.00	13.65	14.05	14.40	16.00	33,389	17.35	19.85	45,696.00
7	13.20	13.85	14.25	14.60	16.20	33,957	17.55	20.05	46,473.00
8	13.40	14.05	14.45	14.80	16.40	34,534	17.75	20.25	47,263.00
9	13.60	14.25	14.65	15.00	16.60	35,121	17.95	20.45	48,066.00
10	13.80	14.45	14.85	15.20	16.80	35,718	18.15	20.65	48,883.00
11	14.00	14.65	15.05	15.40	17.00	36,325			49,714.00
12	14.20	14.85	15.25	15.60	17.20	36,943			50,559.00
13	14.40	15.05	15.45	15.80	17.40	37,571			51,419.00
14	14.60	15.25	15.65	16.00	17.60	38,210			52,293.00
15	14.80	15.45	15.85	16.20	17.80	38,860			53,182.00
16	15.00	15.65	16.05	16.40	18.00	39,521			54,086.00
17	15.20	15.85	16.25	16.60	18.20	40,193			55,006.00
18	15.40	16.05	16.45	16.80	18.40	40,876			55,941.00
19	15.60	16.25	16.65	17.00	18.60	41,571			56,892.00
20	15.80	16.45	16.85	17.20	18.80	42,278			57,859.00
21	16.00	16.65	17.05	17.40		42,997			58,843.00
22	16.20	16.85	17.25	17.60		43,728			59,843.00
23	16.40	17.05	17.45	17.80		44,471			60,860.00
24	16.60	17.25	17.65	18.00		45,227			61,895.00
25	16.80	17.45	17.85	18.20		45,996			62,947.00
26	17.00	17.65	18.05	18.40					
27	17.20	17.85	18.25	18.60					
28	17.40	18.05	18.45	18.80					

Revised 09-02-2014

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

CUSTODIAL DEPARTMENT

STEP	Custodial 8 HRS (245 DAYS)	Custodial 8 Hrs. Entry Level Placement	Custodial Trainer 8 HRS (245 DAYS)		Custodial Supervisor 8 HRS (245 DAYS)
0	10.48		12.47		15.24
1	10.70	Step 1: Elementary Head	12.69		15.40
2	10.81		12.90		15.55
3	10.92	Step 3: Intermediate/Middle School Head	13.12		10.60
4	11.03		13.29		15.86
5	11.13		13.39		16.01
6	11.24	Step 6: High School Head	13.50		16.16
7	11.36		13.60		16.37
8	11.46		13.72		16.57
9	11.57		13.83		16.77
10	11.67		13.93		16.98
11	11.90		14.04		17.18
12	12.00		14.15		17.39
13	12.11		14.26		17.59
14	12.21		14.42		17.79
15	12.32		14.53		18.00
16	12.44		14.63		18.20
17	12.54		14.74		18.41
18	12.65		14.86		18.61
19	12.76		14.96		18.81
20	12.86		15.07		19.02
21	13.03		15.18		19.22
22	13.14		15.28		19.43
23	13.24		15.40		19.63
24	13.35		15.50		19.83
25	13.47		15.61		20.04
26	13.57		15.72		20.24
27	13.68		15.82		20.45
28	13.79		15.94		20.65
29	14.07		16.14		20.85
30	14.27		16.34		21.05
31	14.47		16.54		21.25
32	14.67		16.74		21.45
33	15.23		16.94		21.65

Revised 09-09-2013
Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year.
Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

CHILD NUTRITION DEPARTMENT

STEP	Cashier Short Hour 2-5 Hours (176 Days)	Cashier Full Time 6-7 Hours (176 Days)	HS Asst Mgr 7 Hours (176 Days)	Elementary 8 Hours (180 Days)	Manager Intermediate Middle 8 Hours (180 Days)	High 8 Hours (180 Days)	Warehouse Supervisor 8 Hours (245 Days)	Warehouse Assistant 8 Hours (245 Days)	Coordinator (220) Accts Payable (220) Secretary (190) 7.5 Hours (190/220 Days)	Food Service Director 8 Hours (220 Days)
0	8.32	8.64	10.40	11.64	11.76	11.85	12.66	11.80	11.23	32,507
1	8.52	8.85	10.60	11.85	11.97	12.16	12.87	11.92	11.53	32,807
2	8.73	9.06	10.80	12.05	12.28	12.36	13.08	12.02	11.84	33,107
3	8.93	9.27	11.00	12.26	12.48	12.56	13.30	12.13	12.25	33,407
4	9.14	9.52	11.20	12.46	12.68	12.76	13.51	12.24	12.55	33,707
5	9.34	9.73	11.40	12.67	12.89	12.96	13.72	12.34	12.86	34,007
6	9.60	9.94	11.60	12.87	13.09	13.16	13.93	12.45	13.16	34,407
7	9.80	10.15	11.80	13.08	13.30	13.36	14.15	12.61	13.47	34,807
8	10.06	10.36	12.00	13.29	13.50	13.56	14.36	12.72	13.78	35,207
9	10.26	10.57	12.20	13.49	13.70	13.76	14.57	12.83	14.08	35,607
10	10.46	10.78	12.40	13.70	13.91	13.96	14.78	12.94	14.39	36,007
11	10.67	10.98	12.60	13.90	14.11	14.16	15.00	13.04	14.69	36,407
12	10.87	11.19	12.80	14.10	14.32	14.36	15.21	13.15	15.10	36,807
13	11.07	11.39	13.00	14.31	14.52	14.56	15.42	13.27	15.41	37,207
14	11.27	11.59	13.20	14.51	14.72	14.87	15.63	13.37	15.71	37,607
15	11.47	11.80	13.40	14.82	14.93	15.07	15.84	13.48	16.02	38,007
16	11.68	12.00	13.60	15.02	15.13	15.28	16.06	13.58	16.33	38,407
17	11.89	12.31	13.80	15.23	15.34	15.48	16.27	13.69	16.63	38,807
18	12.20	12.51	14.00	15.43	15.54	15.68	16.45	13.81	16.94	39,207
19	12.51	12.72	14.20	15.63	15.75	15.89	16.69	13.97	17.24	39,607
20	12.71	12.92	14.40	15.84	15.95	16.09	16.91	14.07	17.65	40,007
21	12.91	13.12	14.60	16.04	16.15	16.30	17.12	14.18	17.96	40,407
22	13.11	13.33	14.80	16.25	16.36	16.50	17.33	14.28	18.26	40,807
23	13.31	13.53	15.00	16.45	16.56	16.70	17.54	14.40	18.57	41,207
24	13.51	13.74	15.20	16.65	16.77	16.91	17.75	14.51	18.88	41,607
25	13.71	13.94	15.40	16.86	16.97	17.11	17.97	14.61	19.18	42,007
26	13.91	14.14	15.60	17.06	17.17	17.32	18.18	14.72	19.49	42,407
27	14.12	14.35	15.80	17.27	17.38	17.52	18.39	14.83	19.79	42,807
28	14.32	14.55	16.00	17.47	17.58	17.72	18.60	14.93	19.99	43,207
29	14.52	14.75	16.20	17.67	17.78	17.92	18.80	15.13	20.19	43,607
30	14.72	14.95	16.40	17.87	17.98	18.12	19.00	15.33	20.39	44,007
31	14.92	15.15	16.60	18.07	18.18	18.32	19.20	15.53	20.59	44,407
32	15.12	15.35	16.80	18.27	18.38	18.52	19.40	15.73	20.79	44,807
33	15.32	15.55	17.00	18.47	18.58	18.72	19.60	15.93	20.99	45,207
34	15.52	15.75	17.20	18.67	18.78	18.92	19.80	16.13	21.19	45,607
35	15.72	15.95	17.40	18.87	18.98	19.12	20.00	16.33	21.39	46,007

36	15.92	16.15	17.60	19.07	19.18	19.32	20.20	16.53	21.59	46,407
37	16.12	16.35	17.80	19.27	19.38	19.52	20.40	16.73	21.79	46,807
38	16.32	16.55	18.00	19.47	19.58	19.72	20.60	16.93	21.99	47,207
39	16.52	16.75	18.20	19.67	19.78	19.92	20.80	17.13	22.19	47,607
40	16.72	16.95	18.40	19.87	19.98	20.12	21.00	17.33	22.39	48,007
41	16.92	17.15	18.60	20.07	20.18	20.32	21.20	17.53	22.59	48,407
42	17.12	17.35	18.80	20.27	20.38	20.52	21.40	17.73	22.79	48,807
43	17.32	17.55	19.00	20.47	20.58	20.72	21.60	17.93	22.99	49,207
44	17.52	17.75	19.20	20.67	20.78	20.92	21.80	18.13	23.19	49,607
45	17.72	17.95	19.40	20.87	20.98	21.12	22.00	18.33	23.39	50,007
46	17.92	18.15	19.60	21.07	21.18	21.32	22.20	18.53	23.59	50,407
47	18.12	18.35	19.80	21.27	21.38	21.52	22.40	18.73	23.79	50,807

.25/step	**.25/step**	**.25/step**	**.25/step**	**.25/step**	**.25/step**
Certified	**Certified**	**Certified**	**Certified**	**Certified**	**Certified**

Revised 09-09-2013

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

TRANSPORTATION DEPARTMENT

STEP	Bus Aides 6 Hrs/175 Days	Bus Driver 6 Hrs/175 Days	HDCP Bus Driver 6 Hrs/175 Days	Transportation Clerk 6 Hrs/190 Days
0	8.59	12.48	13.27	10.61
1	8.79	12.68	13.47	10.87
2	8.99	12.89	13.67	11.12
3	9.20	13.09	13.88	11.38
4	9.41	13.30	14.08	11.63
5	9.61	13.50	14.29	11.89
6	9.81	13.70	14.49	12.14
7	10.01	13.91	14.69	12.40
8	10.22	14.11	14.90	12.65
9	10.42	14.32	15.10	12.96
10	10.63	14.52	15.31	13.22
11	10.83	14.72	15.51	13.47
12	11.03	14.93	15.71	13.78
13	11.24	15.13	15.92	14.03
14	11.44	15.34	16.12	14.29
15	11.65	15.54	16.30	14.54
16	11.85	15.74	16.53	14.80
17	12.05	15.94	16.73	15.05
18	12.26	16.15	16.94	15.31
19	12.46	16.35	17.14	15.56
20	12.67	16.55	17.35	15.82
21	12.87	16.75	17.55	16.07
22	13.07	16.96	17.75	16.33
23	13.28	17.16	17.96	16.58
24	13.48	17.37	18.16	16.84
25	13.69	17.57	18.37	17.09
26	13.89	17.77	18.57	17.35
27	14.09	17.98	18.77	17.65
28	14.30	18.18	18.98	17.86

Call-In Sub Drivers
12.48

VAN DRIVERS
(ON A AS NEEDED BASIS)
10.00

Revised 09-09-2013

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

MECHANICS

STEP	MECHANIC 8 HRS (245 DAYS)	HEAD MECHANIC 8HR (245 DAYS)
0	14.00	15.50
1	14.25	15.75
2	14.50	16.00
3	14.75	16.25
4	15.00	16.50
5	15.25	16.75
6	15.50	17.00
7	15.75	17.25
8	16.00	17.50
9	16.25	17.75
10	16.50	18.00
11	16.75	18.25
12	17.00	18.50
13	17.25	18.75
14	17.50	19.00
15	17.75	19.25
16	18.00	19.50
17	18.25	19.75
18	18.50	20.00
19	18.75	20.25
20	19.00	20.50
21	19.25	20.75
22	19.50	21.00
23	19.75	21.25
24	20.00	21.50
25	20.25	21.75
26	20.50	22.00
27	20.75	22.25
28	21.00	22.50
29	21.25	22.75
30	21.50	23.00

	ADDITIONAL
ASE 1	0.20
ASE 2	0.30
ASE 3	0.40
ASE 4	0.50
ASE 5	0.60
ASE 6	0.70

Revised 09-02-2014

Placement Step-Does not correlate with years of experience. An employee is placed on the appropriate step, once placed an employee will rollup one step each year. Placement is determined by the following: qualifications, work experience, certifications, education, supervisor recommendation and HR approval.

MUSTANG PUBLIC SCHOOLS

SUPPORT PERSONNEL HANDBOOK

2014-15

www.mustangps.org

Approved _____

MUSTANG PUBLIC SCHOOLS

The purpose of the Mustang Public Schools' Support Personnel Handbook is to communicate clearly to all support personnel the rules, regulations and policies pertaining to the support employee's job, and to provide general information concerning procedures and benefits. Support employees are Mustang Public School (MPS) personnel who do not have teaching certificates and include all personnel shown in Section VII, Compensation, of this handbook.

The primary goal of the MPS District is high student achievement and growth. Support personnel contribute directly to the safe and efficient operation of the schools and have a direct influence on student success. Support employees are valued stakeholders in the MPS District.

Please remember that the contents of this support personnel handbook do not constitute an expressed or implied contract of employment, nor is it intended to be all inclusive of policies and procedures. This support personnel handbook shall be applied without regard to any individual's age, race, color, sex, disability, religion, national origin, creed, pregnancy, marital status, physical handicap, veteran status, genetics or other classification protected by law.

Any changes that might occur in Mustang Public School District Policy and Procedures, Local, State or Federal Law, supersedes any item(s) that may be printed in this handbook.

SECTION I
PERSONNEL PROCEDURES

A. Definitions of Terms (as used in this handbook)

Daily rate of pay-Equals the salary divided by days worked in the contract

Full-time Employees - all personnel who are employed to work a minimum of six (6) hours per workday according to each employee status work calendar

Event Employees - all personnel employed to work events, camps, etc. on an as needed basis. These employees are not subject to leave or fringe benefits, and must follow the guidelines for employment

HR Department-Human Resources or Personnel Department

Leave - sick, sick bank, personal, vacation, bereavement, Family Medical Leave (FMLA), leave of absence, leave without pay and Leave Share.

Part-time Employees - all personnel who are employed to work less than six (6) hours per workday or less than 30 hours per week

Probationary Employees – A probationary employee commences a "trial period" during which the direct supervisor carefully considers whether the employee is able to meet the standards and expectations of the job and if the employee should be retained by MPS as a "regular" employee. During probationary employment the supervisor assesses the employee's ability to learn and perform job duties, quality of work, productivity, work habits, cooperation, attendance and punctuality and other standards and expectations specific to an employee's particular position. If the employee fails to meet the requirements of the job, the employee may be released at any time during the probationary period.

The position held by the probationary employee may be posted prior to the end of the fiscal school year. If posted the employee must re-apply for the position if he/she wants to be considered for the position. If a recommendation for future employment is made by the supervisor and if the employee completes the full probationary period, the probationary employee may be considered for employment for the subsequent school year on a regular contract. If a probationary employee becomes a "regular" employee in the same position for which he/she was hired, the time worked as a probationary employee is credited toward experience.

School Year - entire period of time between July 1, and June 30, that is determined by work calendar for a particular position

Support Employee – A support employee of MPS provides services not performed by professional educators or certified teachers that are necessary for the efficient and satisfactory functioning of a school district. Refer to Fair Labor Standards Act of this handbook.

Support employees initially serve a **one-year probationary period beginning with the date of employment**. A probationary employee will have no continuing employment rights to future employment by the school district as stated in the Disclosure Statement that is signed during the employment process.

Temporary Employees - all personnel employed in any department to fill in for an employee who is on leave or due to an extra workload. These employees will have a beginning and ending date, will be paid at the zero (0) step of the employee's position which he/she is replacing, they are not subject to leave or fringe benefits, and must follow the guidelines for employment. Less than 20 hours per week and variable hour employees include substitute teachers, summer employees, lay coaches, and additional marching band personnel.

B. Selection

All applicants for support positions with MPS shall have a completed support application on file at MPS Administration Office. A Consumer Authorization and Release, and a National Criminal History Record Check (NCHRC) are required for employment. The NCHRC is at employee's expense.

An applicant must possess a high school diploma or G.E.D. to be considered for employment with MPS. Any exceptions must have prior approval from the Superintendent's office.

Job postings will be accessible on the district's web site (www.mustangps.org), posted in an assigned area at each school and posted in the area chosen by the director of each department.

If you are a current employee and would like to apply for a posted position, you will need to contact the administration building and add your name to the posting list.

In recommending an applicant for employment, the supervisor will place emphasis on these factors:

- the applicant's previous training/experience, special abilities and skills related to the requirements of the position
- physical ability as related to the position
- competency
- references

The Superintendent/Deputy Superintendent shall recommend all support employees for employment to the Mustang Board of Education. Each support employee is under the general direction of the Superintendent/Deputy Superintendent, and shall perform such duties as may be assigned by the person charged with his/her direct supervision.

The Mustang School District is an equal opportunity employer and complies with all of the provisions of the following:

- Title IX of the Education Amendments of 1972, as amended, and part 86 of the Title 45, Subtitle A, Rules and Regulation of the U.S. Department of Health, Education and Welfare
  i. "No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance."
  b. Section 504 of the Rehabilitation Act of 1973
  i. "No person or otherwise qualified handicapped individual shall, solely by reason of this handicap, be excluded from the participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance."
  c. Title VI of the Civil Rights Act of 1964
  i. "No person in the United States shall, on the grounds of race, color, genetics or national origin, be excluded from, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance."

C. Conditions of Employment

Ethical Conduct:

All efforts shall be made to employ individuals of integrity. Employees are expected to maintain the high standards contained in the following guidelines:

- the welfare of students shall be the primary consideration in making decisions relating to employee-personnel problems
- professional relationships shall be maintained at all times with other employees, patrons and students
- employee contacts and employment privileges shall not be used for personal gain
- all school properties, equipment and materials must be properly used and protected

Personal Appearance:

- shall dress appropriately to position and job safety requirements, including wearing uniforms when required, or as determined appropriate by department supervisor
- manner of dress should be modest to prevent exposure of torso (i.e. midriff) and/or cleavage etc.
- hair and dress must be neat
- hats will not be worn in the buildings by staff during school/working hours unless the position warrants, or for safety/health reasons.
- clothing that displays beer, wine, alcoholic beverages, tobacco, sexual connotations is prohibited

Work Standards:

- maintain a good work ethic
- meet acceptable standards of work performance
- perform tasks necessary to a particular position safely and effectively
- must maintain a valid Oklahoma driver's license, if position requires

Physical Requirements:

- bus drivers are required by State Law to have a physical at the time of employment, and annually throughout employment

D. Experience

New employees shall be placed at a salary step based on their experience level to be determined by Department Director and Human Resources Director.

Beginning with the 2013-14 school year Teacher Retirement is changing the calculation for a full year of service: to receive credit for a year experience the number of contracted days must be met, i.e. 245 day contract, then 245 days must be worked in lieu of any leave used (You may use, sick, bereavement, vacation, or personal leave that you may have to account for the days worked. But if you have salary docked days, these will not count toward your service credit.).

For experience to be counted toward advancement within the District, the employee shall not make less money annually than received in the current position. If an employee is re-assigned to a position with a higher pay scale and/or additional calendar days, there will not be a lateral experience increase.

E. Re-Employment

A support employee who has been terminated shall be ineligible to apply for re-employment without the written recommendation of the Superintendent's office.

A support employee who has resigned and is re-employed in the same position within one (1) year of leaving MPS shall receive the same number of years of experience as when the employee left employment.

F. Tobacco Free Environment

In accordance with School Laws of Oklahoma, Section 1333, Smoking Prohibited in Certain Places, and Policy and Procedure Handbook, Policy #2060, Mustang Public Schools' desire is to provide a healthy smoke-free environment for students, employees and patrons. School Laws of Oklahoma state that "...an educational facility which offers an early childhood education program or in which children in grades kindergarten through twelve are educated shall prohibit smoking, the use of snuff, chewing tobacco ~~or~~ any other form of tobacco and/or vapor product in the buildings and on the grounds of the facility by all persons including, but not limited to, full-time, part-time, and contract employees during the school session, or when class or any program established for students is in session ..."

Mustang Public Schools' Policy and Procedure #2060 further states that all facilities within the District will be smoke-free twenty-four (24) hours per day on a year round basis prohibiting smoking, the use of snuff, chewing tobacco, electronic cigarettes, vapors, or any other form of tobacco product by all persons. This policy extends to all district activities, vehicles and property.

There will be no designated smoking areas anywhere in the District.

G. Certification Requirements

Support employees who obtain certification required or available for certain positions must submit the necessary paperwork to the personnel office before the pay change occurs. The deadline to submit the certification is on or before November 1st for the Fall Semester and March 1st for the Spring Semester. Any information received after the above deadlines will not be addressed until the following semester.

H. Bloodborne Pathogens Exposure Control Plan

The purpose of the MPS' Bloodborne Pathogens Exposure Control Plan is to reduce occupational exposure to Hepatitis B Virus (HBV), Human Immunodeficiency Virus (HIV) and other bloodborne pathogens that employees may encounter in his/her workplace. Each school year all employees are to watch a bloodborne tutorial and take the assessment online. Any employee that is limited in English will be offered an alternate assessment.

Immunizations:

Support job classifications are divided into two (2) categories. Category I are those employees with duties that are reasonably anticipated to involve exposure to blood or body fluids. Category II are those employees not exposed to blood and body fluids in the routine performance of their duties. "Good Samaritan" acts such as assisting a co-worker with a nosebleed would not be considered occupational exposure.

Category I:	Site Secretaries
	Custodians
	Special Education Teacher Assistants / Paraprofessionals
	Bus Drivers and Bus Assistants
	Maintenance Personnel
	Nurse Assistants
Category II:	Teacher Assistants
	Classroom Volunteers
	Secretarial Staff other than Site Secretaries
	Staff in buildings not attended by students
	Child Nutrition Personnel

Support employees in Category I shall be offered immunization against Hepatitis B after the employee has received the required training and within ten (10) working days of initial assignment. The risks and benefits of immunization will be explained and informed consent obtained prior to immunization. Immunizations are provided at no cost to the employee.

Employees may refuse immunizations or may submit proof of previous immunization. Employees who refuse immunization will be counseled on the occupational risks of communicable disease and are required to sign a "Refusal of Immunization" form. Employees who initially refuse immunization may later receive the immunization packet upon request from the HR Department.

I. Personnel Records

Personnel records are maintained in the personnel office at the Administration Building for each support employee. Personnel records will include:

- application
- employment contract(s)
- physicals (when applicable)
- evaluation(s)
- felony check/NCHRC
- loyalty oath
- U. S. Department of Justice Employment Eligibility Verification (I-9)
- certification/license/transcripts/diplomas (when applicable)
- "Voluntary Separation from Employment" form upon leaving the district.

The support employee may view his/her personnel file at a time that is convenient for both the support employee and the personnel office. In order to schedule an appointment, call the HR Department at the Mustang Administration Building, (405) 376-2461.

Any material that is over three (3) school years old and that is not required by law to be maintained for longer periods of time may be removed from the employee's file at the request of the employee with the Superintendent's approval.

J. Personal Information Changes

It is important that employment records be kept up to date. The employee must notify the HR Department at the Mustang Administration Building if there are any changes or corrections to his/her name (must present a new social security card for payroll purposes), home address, home telephone number, marital status, emergency contact or beneficiary. If necessary, a new W-4 should be completed and turned in to payroll. The form is located on the district web site: www.mustangps.org.

K. Absence

It is required that each support employee notify his/her direct supervisor **no later than one (1) hour** prior to scheduled work time on any workday that the support employee intends to be absent. **Beginning on July 1, 2014, leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.**

Bus drivers must notify the Transportation Director no later than 6:00 a.m.

L. Time Clock

Support employees are expected to utilize the time clock. The employee's signature will be required for the weekly timesheet, acknowledging that the time worked and the time used for leave, when applicable, is reported correctly.

The time clock codes used for leave taken are as follows:

600 – sick leave	607 – holiday pay
601 – bereavement leave	608 – jury duty
602 – vacation leave	610 – sick leave bank
603 – personal leave	611 – leave without pay
604 – activity	612 – military leave
606 – professional leave	613 – administrative leave

Beginning on July 1, 2014, leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.

M. Re-Assignment

All support employees are subject to change in assignment and pay re-classification according to the newly assigned position if the administration is of the opinion that it would improve the overall program of the school district.

N. Resignation

Advance notice of intent to terminate employment with MPS is required to prevent the employee from being in debt to the district causing the employee to repay days paid but not worked, and/or to take final payroll deductions.

A support employee terminating his/her employment with MPS shall immediately notify his/her direct supervisor. All supplies, keys, I.D. badges and uniforms, if applicable, must be returned and the "Voluntary Separation from Employment" form must be completed and signed before the support employee is issued the final pay warrant. The employee must meet with his/her supervisor or the personnel office to complete the checklist for resignation.

Last payment must be picked up at the Administration Building or mailed. No direct deposit will be made.

O. Evaluation

The purpose of an evaluation is to improve job performance and to determine the quality of work. Written evaluations may be performed at any time, with a minimum of one (1) time per year, prior to **April 15th**.
A reprimand or an admonishment will be issued when a violation of policies and procedures occurs. The direct supervisor will provide a written plan of improvement if necessary.

An employee may respond in writing to any written evaluation, reprimand, admonishment or other formal written disciplinary action within ten (10) working days of the receipt of such disciplinary action. If provided by the employee, such response shall be maintained in the employee's personnel file along with the original written form of disciplinary action.

Except by order of a court of competent jurisdiction, evaluation documents and the responses of the employee shall be available only to the evaluated employee, the evaluator, the Administrative staff of any school within the district to which the employee applies for employment, the Central Office Administrators and/or the Mustang Board of Education and/or other such persons specified by the employee in writing.

P. Suspension, Demotion or Termination

In order to comply with School Laws of Oklahoma, the Mustang Board of Education hereby adopts the following procedure for the suspension, demotion or termination of support employees.

Support employees who have been employed with MPS for one (1) year or more, may be suspended, demoted or terminated by the Superintendent of Schools, or his/her designee, for, but not limited to, the following:

1. willful neglect of duty
2. repeated negligence in performance of duty
3. mental or physical abuse of a child
4. incompetence
5. commission of an act of moral turpitude
6. abandonment of contract
7. any felony offense
8. insubordination of any kind
9. violation of any district/administrative rule or policy
10. any sex offense subject to the Sex Offenders Registration Act in this state or subject to another state's or the federal sex offender registration provisions
11. engaging in criminal sexual activity, sexual misconduct and/or inappropriate relationship with other employees or students may lead to dismissal, refused employment or non re-employment
12. immoral conduct or indecency including abusive and/or foul language
13. possession, consumption or reporting to work under the influence of alcohol, non-prescribed drugs or controlled substances
14. possession of weapons on the premises at any time
15. assault or assault/battery during the performance of person's duties at MPS
16. use of tobacco products, electronic cigarettes, or vapors on and in all MPS District property at any time
17. gambling, lottery or any other game of chance on district property
18. refusal or failure to follow instruction of supervisor
19. refusal or failure to do satisfactory work in terms of quality and quantity
20. unauthorized operation of machines, tools or equipment
21. breach of confidentiality
22. failure to cooperate with supervisors and co-workers
23. refusal of job transfer within the district if the transfer does not result in a demotion
24. failure to notify supervisor of absence
25. excessive tardiness
26. absenteeism that is unapproved or unexcused by supervisor
27. excessive absenteeism for any reason
28. exceeding the maximum number of permitted days of absence without pay
29. improper use of leave
30. signing in or out for another employee
31. failure to be at workstation at starting time
32. leaving workstation without authorization prior to lunch periods or end of workday
33. leaving work area for any reason during working hours without permission of supervisor
34. abuse of "breaks" (rest periods) or meal period policies
35. wasting time or loitering during working hours
36. disregard of known safety rules or common safety practices
37. poor workmanship

38. failure to correct or improve fair or poor evaluation ratings
39. falsification of personnel or other records
40. falsifying time sheet
41. unsafe operation of motor driven vehicles
42. operating machines or equipment without safety devices provided
43. removing district property, records or confidential information from premises without proper authority. School equipment and/or school funds are never to be used for personal use. No food, leftover food or garbage is to be carried away from the premises by any person other than a licensed waste disposal company.
44. posting or removing notices, signs or writing in any form on bulletin boards of district property at any time without specific authority of the administration
45. willful abuse, misuse, defacing or destruction of district property, including tools, equipment or other property of other employees
46. theft or misappropriation of property of employees, students or the district
47. unauthorized distribution of literature, or of written or printed matter of any description, on district property
48. sabotage
49. creating disturbances on the premises at any time
50. distracting the attention of others
51. threatening, intimidating, coercing or interfering with employees or supervision at any time.
52. making or publishing of false, vicious or malicious statements concerning any employee, supervisor or the district
53. causing conflict with other employees
54. practical jokes injurious to employees and/or the employees' or district's property
55. creating or contributing to unsanitary conditions
56. use of personal and/or work cell phones or any electronic device under the employee's authority and/or password during the employee's work day that would endanger the safety of students and/or employees (i.e. driving a school bus, operating equipment) or distract the employee from performing job responsibilities
57. use of personal and/or work cell phones or any electronic device under the employee's authority and/or password for recording inappropriate picture or video, accessing the internet or email for participation in pornography, gambling, purchasing or any other unlawful usage

Nothing contained in this policy shall prevent the Mustang Board of Education from acting on its own volition in matters pertaining to suspension, demotion or termination of support employees.

Whenever the Superintendent of Schools, or his/her designee, is of the opinion that the immediate suspension of a support employee is necessary, and in the best interest of a school district, the Superintendent of Schools, or his/her designee, may suspend the support employee.

After any suspension or prior to any demotion or termination, all non-probationary support employees shall receive notice of his/her right to a hearing, which if requested, will be conducted by the Mustang Board of Education. All notices shall be sent by certified mail with the postmark used to determine the timeliness of such notice. The support employee must request a hearing within ten (10) working days of said notice, or be deemed to have waived his/ her right to a hearing.

If a support employee is suspended for a period exceeding ten (10) days, the Superintendent of Schools shall initiate proceedings for termination and shall follow the procedures set forth in this policy. However, in a case involving a criminal charge, the suspensions may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the support employee during or after the suspension for termination as provided in this policy.

If the support employee requests a hearing, the hearing shall be conducted at the next regularly scheduled meeting or the next succeeding meeting of the Mustang Board of Education if the request is received by the Minutes Clerk of the Board of Education at least 10 days prior to aforesaid meeting. A special meeting may be conducted if requested by the support employee or at the discretion of the Mustang Board of Education. The special meeting shall be conducted no sooner than ten (10) days nor later than thirty (30) days after receipt of the support employee's request.

Q. Appeals Channels

A support employee should first discuss any problem with the school official serving as his/her direct supervisor. If a satisfactory resolution is not made, the employee may take the matter to the official next in line of authority. As a last resort, an appeal may be made to the Mustang Board of Education. This request should be in writing.

Example: Custodian -- Head Custodian -- Direct Supervisor -- Principal and/or Director – Deputy Superintendent – Superintendent of Schools – Mustang Board of Education

R. Employee Threats To A Student

The Board of Education will not tolerate an employee who threatens a student. If a principal/director/supervisor receives a report that an employee has demonstrated behavior towards a student that is violent, threatening, harassing

or intimidating, he/she shall immediately contact the Superintendent/Deputy Superintendent/or designee so that he/she may evaluate, investigate and take appropriate action.

Investigation and Corrective Action:
MPS will promptly investigate all reports or alleged incidents of violent, threatening, harassing or intimidating behavior.

All employees are expected to cooperate fully in all such investigations.

The employee suspected of violating this policy may be placed immediately on suspension pending the results of the investigation.

If the claims of violent, threatening, harassing or intimidating conduct are substantiated, the employee will be dealt with through the appropriate disciplinary process, and may be subject to discipline up to and including dismissal from state service.

Where the situation warrants, MPS will request that the appropriate law enforcement agencies become involved in the investigation of the matter, and MPS may seek prosecution of conduct that violates the law.

S. Sexual Harassment Policy
The Board of Education will not tolerate sexual harassment/hazing by any district employees. This policy also applies to non-employee volunteers whose work is subject to the control of school personnel, employee to student relationships, and employee-to-employee relationships. Sexual harassment may include verbal or physical sexual advances, sexual activities, touching, pinching, patting, brushing against, or comments regarding physical or personal characteristics of a sexual nature, and sexually oriented kidding, teasing, and/or jokes.

Any employee found to have engaged in sexual harassment/hazing shall be subject to sanctions including but not limited to warnings, suspension, or termination subject to applicable procedural due process requirements according to state law.

Senate Bill 716 addresses sexual activities between employees and students by adding to the definition of rape: sexual intercourse between a student under certain age and certain school employee as rape.

SB 716 specifically states as rape:

> "Where the victim is at least sixteen (16) years of age and is less than eighteen (18) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system."

This act shall become effective November 1, 2001.

Victims who feel that administrators, supervisors, support personnel, teachers or other persons are subjecting them to sexual harassment are encouraged to report these conditions to the appropriate administrator or teacher. If the immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision, or to any responsible adult person.

Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct and the context in which the alleged conduct occurred will be investigated. The Superintendent has the responsibility of investigating and resolving complaints of sexual harassment.

The procedure and forms for making such claims can be found in Board Policy.

T. Other Policies
Interpretation of all school policies and regulations lies with the Mustang Board of Education. Policies in this handbook are intended to conform to the rules and regulations in the MPS Policies and Procedures Handbook located on the school website, www.mustangps.org.

SECTION II
LEAVE PROVISIONS

NOTE: Beginning July 1, 2014, all leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.

A. Leave - No leave will be granted for any activity that provides monetary compensation.
Leave is based on the hour requirement of a particular job. Example: one (1) day of leave for a four-hour employee is equivalent to four (4) hours. If an employee moves from one position to another and the hour requirement is different, the leave will reflect the new position.

If a support employee wishes to change his/her absence after it has been received and recorded by the personnel office, a request to his/her supervisor must be made within three (3) days unless deemed to be a mistake made by the recording of the leave.

All employees who use AESOP instead of the time clock for leave will only use increments of half day or full day.

B. Vacation Leave – No leave will be granted for any activity that provides monetary compensation.
All vacations must be scheduled, coordinated and approved by the supervisor.

Vacation leave shall be accrued monthly, at the end of the month, for all 12 month support employees as the chart below indicates.

Years of In-District Service, Effective July 1st	Paid Vacation Days
0-7 Years	Ten (10)
8-12 Years	Twelve (12)
13 + Years	Fifteen (15)

Vacation leave must be **requested** in writing **and approved** by the direct supervisor at least twenty-four (24) hours in advance of the requested leave date. Use the form in Appendix C for the request. If an employee fails to comply with obtaining prior approval for vacation leave, the day he/she is absent using vacation leave will be recorded as a day of leave without pay.

The employee's director/supervisor may determine that vacation leave cannot be used the day before or the day following a school holiday. These dates are set according to the employee's work calendar.

Factors that will be considered before approving requests are:

- availability of replacement
- effect on other related personnel (i.e., workload)
- time of request

Vacation leave cannot be used until it is accrued. Vacation leave is not available for use by the probationary employee until the employee's one-year anniversary date If a probationary employee leaves the district prior to the one-year anniversary date, there will be no payment for vacation leave.

Vacation leave will not be accrued unless the employee works at least 50% of the month or if an employee is on worker's compensation.

When a support employee on a continuing contract leaves the district, any unused vacation leave days will be paid at a rate of the employee's daily rate of pay. Request for payment must be indicated on the "Voluntary Separation from Employment" form. For payment purposes, an employee may accumulate a **maximum** of thirty (30) days. At June 30 of any fiscal year, no more than thirty (30) days may be carried to the next fiscal year. A support employee on a continuing contract, who has over thirty (30) days of vacation leave accumulated, shall have the choice of converting a maximum of two (2) days of vacation leave to sick leave.

C. Personal Leave - No leave will be granted for any activity that provides monetary compensation.
All full-time and part-time support personnel, unless noted otherwise, will be given three (3) personal leave days at the beginning of the fiscal year, **or** prorated days for the proportional time of employment.

Personal leave must be **requested** in writing **and approved** by the direct supervisor at least twenty-four (24) hours in advance of the requested leave date. Use the form in Appendix C for the request. If an employee fails to comply with obtaining prior approval for personal leave, the day he/she is absent using personal leave will be recorded as a day of leave without pay.

The employee's director/supervisor may determine that personal leave cannot be used the day before or the day following a school holiday. These dates are set according to the employee's work calendar.

Factors that will be considered before approving requests are:

- availability of replacement
- effect on other related personnel (i.e., workload)
- time of request

At the end of each school year, the full-time support employee shall have the option to receive payment for unused personal leave days at the rate of twenty-five dollars ($25.00) per day for a maximum of three (3) days, or to convert unused personal leave days to accumulated sick leave. If a support employee holds two (2) or more positions, he/she will be paid a maximum of three (3) days from combined positions at the rate of twenty-five dollars ($25.00) per day, or convert to sick leave. Employees working less than thirty (30) hours per week will be paid not to exceed their hourly rate of pay or convert to sick leave.

A support employee with ten (10) or more years of continuous service will be allowed to carry over one (1) day of personal leave into the succeeding school year. A support employee with fifteen (15) or more years' of continuous service will be allowed to carry over two (2) days of personal leave into the succeeding school year with a maximum of **five (5) personal** days accumulated.

D. Bereavement Leave - No leave will be granted for any activity that provides monetary compensation.

Bereavement leave is to be used for absences in the event a family member, relative, friend or friend's family member dies. Each support employee will be given six (6) bereavement days at the beginning of the fiscal year, or prorated days for the proportional time of employment.

E. Sick Leave - No leave will be granted for any activity that provides monetary compensation

Beginning July 1, 2014, sick leave will accrue at the end of the month for all existing and newly hired support employees. Sick leave cannot be used until it is accrued at the rate of one (1) day per month worked, based on the employee's work calendar. Sick leave is granted when the support employee is unable to perform regularly assigned duties because of illness or personal health conditions of the employee or illness of a member of the employee's immediate family. Immediate family is a spouse, mother, father, children, brother, sister, mother-in-law, father-in-law, grandparents of employee or spouse, grandchildren of employee or spouse or a person living in the employee's home who is part of the family.

Employees with experience in an Oklahoma school district in the current year or immediate preceding year may transfer accumulated sick leave to MPS, not to exceed sixty (60) days. If the employee has more than sixty (60) days the remaining amount will be placed in the District's Retirement Bank for retirement purposes.

According to the Teachers Retirement System (TRS) one-hundred twenty (120) days of earned sick leave can be used for one (1) year of experience toward retirement provided all established guidelines are met.

The Superintendent, or his/her designee, may request at any time, a statement from a support employee's medical doctor that the employee is or is not able to assume his/her regularly assigned duties. This request may be made at any time after an employee has missed three (3) consecutive workdays or an accumulation of ten (10) or more days in a school year.

Should a support employee decide to separate employment with Mustang Public Schools, the "Voluntary Separation from Employment" form must be completed. The employee must indicate on this form, in writing, if they are requesting payment for unused sick leave. Accumulated unused sick leave days will be prorated according to the number of days actually worked.

A full-time non-probationary employee shall be paid fifty dollars ($50.00) per day for sick leave accumulated within the MPS District, up to a maximum of one hundred (100) days. A part-time non-probationary employee shall be paid at a rate of twenty-five dollars ($25.00) per day, not to exceed the employee's daily rate of pay, for sick leave accumulated within the MPS District, up to a maximum of one hundred (100) days.

If a probationary employee leaves the district prior to his/her one (1) year anniversary date, there will be no payment for sick leave.

F. Sick Leave Bank - No leave will be granted for any activity that provides monetary compensation.

A Sick Leave Bank has been established for Mustang support employees who choose to participate. All donated sick leave must be given voluntarily. No employee shall be coerced, threatened, intimidated or financially induced into donating sick leave for purposes of the sick leave bank program.

Procedure:

Requests for day(s) from the sick leave bank must be in writing and brought to the Human Resources Department at least ten (10) days **prior** to the time the leave is to be taken. Along with the request, the employee shall provide a medical statement from a licensed physician or health care practitioner verifying the severe or extraordinary nature, explaining the illness/condition and expected duration of the condition. A HIPAA Form must also be completed and attached to the medical note. If the employee is unable to complete the leave request, the request can be completed by a family member or representative of the employee. The sick leave bank days may only be used by the recipient for the purposes specified.

Sick Leave Bank was designed to prevent the employee from having to take leave without pay or face possible termination of employment due to extraordinary circumstances. This is like an insurance policy. It is hoped that an employee never has need to take advantage of this leave.

Sick Leave Bank requests are only good for the current school year, requiring an employee to re-apply, if needed, in the next school year.

Each support employee who chooses to participate in the sick leave bank shall contribute one (1) day of sick leave each year at the beginning of the school year or within thirty (30) days of initial employment if initial employment begins

after the beginning of the school year. Days contributed shall be deducted from that employee's accumulated sick leave. The sick leave received will be designated as sick leave bank days and be maintained separately from the sick leave balance. For the one (1) day of sick leave contributed, the employee will receive ten (10) days in the sick leave bank. Records for the sick leave bank will be kept in the HR office.

Each department must sign up separately. Example: If the employee is a bus driver and a cafeteria employee, he/she must sign up on the sick bank sheet for each department.
Contributing employees may request days from the sick leave bank to use after they have exhausted all their individual sick leave accumulation. Said request for days from the sick leave bank shall be in writing and shall be presented to the HR office at least ten (10) days prior to the time the leave is to be taken. Unless the employee is stricken with debilitating emergency, retroactive days WILL NOT be granted. The supervision committee will consider the merits of the request and determine how many days, if any, are warranted as long as the total amount granted does not exceed ten (10) per year for each year the employee has participated in the sick leave bank. The HR office shall then notify the requesting employee in writing of the committee's decision, and a copy of the notification will be kept in the HR office and in the employee's personnel folder. If an employee is denied days from the sick leave bank he or she may appeal the supervision committee's decision to an appeals committee composed of the members of the supervision committee and one additional administrator appointed by the Superintendent. The decision of the appeals committee is not grieve able.

The employee shall be paid his/her regular rate of pay. No employee will be allowed to draw days from the sick leave bank while receiving workers compensation benefits. No leave will be granted to employees for any activity that provides monetary compensation.

Supervision of the sick leave bank shall be by the Chief Operating Officer and a committee composed of a maintenance/custodial employee, a transportation employee, a child nutrition employee, a school site secretary and two (2) other appointed central office support persons. The committee members shall meet collectively as a group to discuss and take action on a sick leave bank request to protect the confidentiality of the employee involved under current federal Health Insurance Portability and Accountability Act (HIPAA) laws.

Definitions
Employee means those persons who have chosen to participate in the sick leave bank and have donated sick leave days to the bank.

Relative of the employee includes spouse, child, stepchild, grandchild, grandparent, and stepparent, parent of the employee, sibling or mother/father-in-law.

A household member means those persons who reside in the same home, who have reciprocal duties to and do provide financial support for one another. This term shall include foster children and legal wards, even if they do not live in the household. The term does not include persons sharing the same general house, when the living style is primarily that of a dormitory or commune.

Severe or extraordinary is defined as serious, extreme or life threatening, including temporary disability resulting from pregnancy, miscarriage, childbirth and recovery.

Reasons:
Employee is suffering from, or has a relative or household member suffering from, an extraordinary or severe illness, injury, impairment or physical or mental condition.

For purposes of sick leave due to pregnancy, miscarriage, childbirth and recovery there from, the number of days available shall be limited to the number of days needed to add to the employee's accumulated sick leave to total six (6) weeks from day of arrival.

G. Professional Leave – No leave will be granted for any activity that provides monetary compensation.
A support employee, with the approval of his/her direct supervisor, may be granted professional leave to attend job-related training without loss of pay.

H. Legal Leave
A support employee shall be granted leave for jury duty or for service as a witness subpoenaed in a criminal, civil or juvenile proceeding. The Board shall pay the employee during such service the full contract salary. To receive pay for this duty, the employee must furnish documentation of the service to the personnel office.

I. Military Leave
The Board agrees to abide by laws governing military leave. (School Laws of Oklahoma, Section 734-735).

Should a Mustang Public School employee have a spouse who is deployed or is called up to active duty on foreign soil, and if no paid leave is available, the District will allow the employee up to ten (10) days Leave Without Pay with no loss of benefits. The Leave Without Pay may be used prior to the deployment, or during the period when the military spouse is on leave during deployment.

J. Leave of Absence –No leave will be granted for any activity that provides monetary compensation

No employee, except by law, is eligible to apply for an unpaid leave of absence until a minimum of one (1) year of qualifying service has been completed. A support employee may request a leave of absence in writing ten (10) days prior to requested leave. All leaves of absence shall be for one (1) semester or one contractual year or for the remainder of the semester or contractual year if the semester or year has begun. The leave of absence may be granted because of health, personal reasons or unusual circumstances. The supervisor, the Deputy Superintendent and the Mustang Board of Education must approve the leave. Factors that will be considered before approving requests are:

a. availability of replacement
b. effect on other related personnel (i.e. work load)
c. time of request
d. work history
e. excessive absenteeism

Written notification of return from leave of absence shall be filed with the Superintendent thirty (30) days prior to the semester or year in which the employee wishes to return. Any employee who fails to file a written notification of return terminates his/her affiliation with the Board of Education at the expiration of his/her leave of absence. Health care benefits and voluntary payroll deductions will be the responsibility of the employee. While on a leave of absence the employee is not eligible for the flexible benefit allowance.

Employees returning from a leave of absence shall be assigned to the school/department from where his/her leave of absence was granted if an appropriate vacancy exists. Employees returning from a leave of absence will be reinstated at the same status of tenure.

While an employee is on a leave of absence without pay, leave allowances shall not accrue and salary increments of years of experience will not increase.

K. Absence Without Pay – No leave will granted for any activity that provides monetary compensation.

All sick, personal and vacation leave must be exhausted before a request for absence without pay will be granted.

Absence without pay is **not** available for use by the probationary employee until the employee's one-year anniversary date.

A support employee, on a regular contract, and upon approval of the Deputy Superintendent or his/her designee, may be granted up to a maximum of five (5) days absence without pay.

Except in cases of emergency, request for absence without pay shall be made at least thirty (30) days prior to the time the leave is to be taken. A request form is located in Appendix B. This form is to be completed and returned to the employee's direct supervisor, who will forward it to the Deputy Superintendent or his/her designee.

Absence without pay is calculated on the salary schedule, divided by the number of working days in the calendar year, where the employee falls on the salary schedule. An employee may use up to five (5) days of absence without pay without losing the benefit of having an equal semi-monthly paycheck.

For the support employee on a regular contract, any additional absence(s) may be cause for immediate release from employment with MPS. (Refer to Leave of Absence, Section II, A or FMLA, Section II, L of this document).

L. Family and Medical Leave

In accordance with the Family and Medical Leave Act of 1993 (FMLA), eligible employees who have been employed at least one (1) year with MPS may apply for FMLA. All leave will run concurrently with FMLA.

Leave may be granted for any of the following reasons:

- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son or daughter, or parent who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job

Prior to any employee requesting FMLA, he/she must contact the HR Office to clarify eligibility.

Employees must provide thirty (30) days advance notice when the leave is "foreseeable." Medical certification is required to support a request for leave because of a serious health condition.

All requests for FMLA must be processed through the HR Office.

M. Leave Sharing Policy

If an employee has exhausted or will exhaust all leave otherwise provided and is absent due to an extraordinary or severe injury, illness, impairment or physical or mental condition of the employee, pregnant or recovering from childbirth, a relative or household member, documented by a physician, the condition has caused or is likely to cause the employee to take leave without pay or to terminate employment, the employee may request the use of Leave days to be donated by another employee.

Relative means a spouse, child, stepchild, grandchild, grandparent, and stepparent or parent. Household member means one who resides in the same home as the employee and who shares a duty to provide financial support with the employee.

A. An employee requesting donated days must first provide the Human Resources Department with a Request for Donated Leave Form, statement of need indicating why donated leave is needed, a HIPAA (Health Insurance Portability and Accountability Act) release of information form and a medical certificate from a licensed physician or health care provider verifying the severe or extraordinary nature and expected duration of the condition.

In the event that all available leave including sick, sick bank, personal, vacation, compensation time, excessive/extended leave and donated leave have been exhausted the employee will be placed on an automatic sick leave of absence without pay for the remainder of the school year. At that time they will no longer be eligible for leave sharing.

An employee may obtain up to 60 days of shared leave per school year. The Superintendent, Deputy Superintendent or their designee may grant an extension beyond the 60 day limit in extenuating circumstances.

Employees desiring to donate days shall complete a written authorization transferring the days to the ill or injured employee.

Employees may donate any amount of leave which does not cause the donating employee's accumulated leave balance to fall below the yearly amount afforded to them per the negotiated agreements or support handbook.

Shared leave may be used only by the recipient for the purposes specified in this policy and may not be used if the employee has been notified of a pending reduction in force or employment termination affecting the employee.

B. The employee receiving donated days is to receive his or her normal rate of pay.

C. Shared leave usage records shall be maintained separately from regular or sick bank leave records.

D. Any donated leave which is not used shall be returned to the donating employee(s) on a prorated basis.

E. Sick Bank Days may not be donated.

F. All donations are anonymous; the recipient cannot be told who gives them sick days.

G. Participation in this policy is strictly voluntary. No employee shall be coerced, threatened, intimidated, or financially induced into donating sick leave for the purpose of this policy.

H. The Board of Education delegates initial decision making authority pursuant to 70 OK Stat Section 6-104.6 (C)(1) to the Superintendent or their designee as the determining body as to whether the employee meets the criteria above and has previously abided by District leave policy. The Superintendent, acting as Board designee, will make the decision which may be appealed to the Board.

SECTION III
FRINGE BENEFITS

A. Teacher Retirement

New employees will be enrolled in the Teachers Retirement System of Oklahoma (TRS), which will be paid by MPS.

MPS employees hired prior to July 1, 2006, who chose to receive the seven (7) percent in salary, may continue to receive the seven (7) percent, until which time the employee decides to join TRS.

Beginning with the 2013-14 school year Teacher Retirement is changing the calculation for a full year of service: for an employee to receive one (1) year experience toward teacher retirement that employee must work the length of their contract, i.e. if you have a 245 day contract then you must work 245 days in lieu of any paid leave to receive a year's credit. Anything less than that will be on a prorated basis. (You may use, sick, bereavement, vacation, or personal leave that you may have to account for the days worked. But if you have salary docked days, these will not count toward your service credit).

TRS has a handbook available regarding the retirement benefits and laws affecting retirement. To obtain the handbook, contact TRS at (405) 521-2387. TRS is located at 2500 North Lincoln Boulevard, Oklahoma City, in the Oklahoma State Department of Education building.

B. Life Insurance

MPS pays a life insurance policy for each support employee who works a minimum of twenty (20) hours per week. The employee selects the beneficiary.

Age	Amount Paid
Up through 69	$15,000.00
70-74	$ 9750.00
75-79	$ 6000.00

80-84	$ 4500.00
85-89	$ 3000.00
90-94	$ 2250.00
95-99	$ 1500.00
100 and over	$ 750.00

C. Health Insurance

New employees have up to thirty (30) days to enroll in the District's health, dental and vision plans. The effective date of coverage is the first day of the month following employment. Health insurance will terminate at the end of the month in which separation from employment occurs, with the employee being responsible for the full month's premium. Terminated employees may elect to continue coverage under the provision of COBRA, subject to provision of the State Health Insurance Plan and Board Policy.

FULL-TIME SUPPORT EMPLOYEE	DISTRICT PAYS	STATE PAYS
Major Medical	0.00	100% Premium Health-Choice High Option
Non-Major Medical	0.00	0.00
Cash in Lieu of Insurance	0.00	189.69
4 hour, but less than 6: Major Medical	50% Premium Health Choice High Option	0.00

Information regarding the Affordable Health Care Act (ACA) will be given to each employee as required by law.

D. Section 125 – Flexible Spending Plan

Employees may be eligible to participate in the Cafeteria Plan (Section 125) and, under IRS regulations, must either accept or reject this benefit. This plan enables eligible employees to pay certain insurance premiums on a pretax basis. The plan also offers dependent day care expense reimbursement and major medical expense reimbursement through pre-taxed payroll deductions. A third-party administrator handles employee claims made on these accounts. Enrollment in this program is effective January through December of each year. Employees may enroll in this program during open enrollment period or within thirty (30) days of initial employment. During open enrollment, all employees **must meet** with a representative to accept or reject participation.

E. Activity Pass for School Events

Each employee (and one guest) will be entitled to free admission to all home athletic events except tournament or state play off events by using the school ID badge.

F. Holidays

To be eligible for a paid holiday, an employee must have worked or be on an approved paid leave status the last scheduled workday before and immediately after the holiday. If a support employee has been placed on an hourly status for the contracted year, he/she will not be eligible for holiday pay.

Employee calendars are located in Appendix A showing the scheduled holidays.

SECTION IV
WORKERS COMPENSATION

Oklahoma Worker's Compensation

In case of injury during the "course and scope of their employment", all employees of the Mustang School System are covered by Oklahoma Worker's Compensation. All inquiries relating to Workmen's Compensation should be addressed through the Mustang Administration Office at (405) 376-2461.

The following steps are to be followed when a job related injury occurs:

The employee **MUST** report the injury to his/her direct supervisor within twenty-four (24) hours of injury. If the employee is not able to make the notification, then a co-worker should on his/her behalf.

Once the supervisor has been notified of a job related injury, the supervisor must call the administration office and notify the workers comp office. This conversation will help to identify the severity of the incident/injury and the procedure to follow.

If the injury is deemed an "incident only", i.e. first aid is given and the employee does not wish to seek medical treatment, complete forms **"A"** Employee's Report of Incident and **"B"** Supervisor's Report of Incident (Appendix E). There is a question towards the bottom of both forms, "Does the employee wish to seek medical treatment?" with the option of Yes/No. The employee must mark an option and sign both forms where indicated. Witness/Co-Workers Statements should also be completed if, in fact, there were witnesses to the incident. Completed forms are forwarded to the workers comp office.

If the employee needs medical attention, and if at all possible, the employee and supervisor should come to the Administration Office to complete additional forms. At this time a Medical Care Authorization Form is completed and given to the employee for treatment. The employee may transport himself/herself, transported by a relative, by the supervisor or another employee, or by ambulance. We need to make sure the injured employee receives proper medical attention as soon as possible.

Upon receiving medical attention, the employee will be given a medical form that must be brought to the workers comp office prior to him/her returning to work.

If there are temporary work restrictions indicated on the form, the employee and supervisor should meet with the workers comp office to discuss the employee returning to work.

When an employee returns to work but is still under medical treatment, i.e. physical therapy or additional doctor's visit(s), the employee must use his/her available leave or set appointments outside the normal work hours. These appointments are not considered "workers comp" leave.

SECTION V
GENERAL INFORMATION

A. Child Nutrition

Approved uniforms and shoes are mandatory for all Child Nutrition personnel. Child Nutrition Department will reimburse the employee at the rate of $15.00 per month, not to exceed $150.00 per year, providing the employee provides proper receipts and documentation. Hosiery and hairnets do not qualify for reimbursement. Payment will be made by June.

Receipts for reimbursement must contain:

- date of purchase - current school year date
- establishment name
- itemized description of goods purchased
- cost per item and total amount of money spent
- original receipt signed or initialed by salesperson

Support employees who obtain certification required for certain positions must submit the necessary paperwork to the personnel office before the pay change occurs. The deadline to submit the certification is on or before November 1st for the Fall Semester and March 1st for the Spring Semester. Any information received after the above deadlines will not be addressed until the following semester.

Cafeteria Supervision for Outside Activities

Follow the guidelines in the District Use of Facility Policy #2030.

B. Transportation Department

Route Definition

A route is considered a 6-hour per day job with time allocations approximately as follows:

- bus maintenance/inspections - 30 minutes per day

The Director of Transportation will determine the routes and starting times. Drivers will report fifteen (15) minutes prior to route start time.

Activity Pay

Coaches/Sponsors will be paid $22.50 per trip out of district. Coaches/Sponsors will not be paid for trips within the school district boundaries, nor within his/her contracted day.

Route drivers assigned to an activity trip will be paid $10.00 per hour with a three (3) hour minimum.

Regulation

All bus drivers must comply with all regulations as stated by the Oklahoma State Department of Education, Transportation Section and MPS's Policy Number 4025.

Any employee transporting students and/or driving a school vehicle may be subject to a motor vehicle record check and random drug testing.

Training Reimbursement

Regular route bus drivers, coaches and/or sponsors successfully completing the initial state required bus certification will be given a one-time payroll reimbursement not to exceed the cost of the training. The employee must provide documentation for reimbursement and it will be paid after fulfilling six (6) months of employment with the district.

C. Maintenance/Custodial Department

Trade employees successfully renewing their annual Journeyman or Contractor trade license with the State of Oklahoma will be paid a stipend through payroll to cover the cost of the license.

Trade employees who successfully test and pass the State of Oklahoma Journeyman or Contractor license for their trade will receive a stipend through payroll for the costs of the testing and license.

To receive compensation, a copy of the license must be on file in the employee's personnel file in the HR office.

Any employee who is required to work during a legal holiday weekend will receive $4.00 per hour in addition to his/her regular rate of pay.

SECTION VI
FAIR LABOR STANDARDS ACT

FAIR LABOR STANDARDS ACT PROCEDURES

It is the intent of this school district to fully comply with the Fair Labor Standards Act (FLSA), its regulations, and relevant court decisions and to cooperate with state agencies in an effort to maintain compliance with the FLSA.

The following procedures and guidelines are to be followed in each department to ensure employees are properly compensated for approved hours worked in excess of the established work week as required by the provisions of the FLSA.

Definitions:

"Overtime" is defined as authorized, compensable work time in excess of forty (40) hours per work week.

A "work week" for full-time nonexempt employees is forty (40) hours during one consecutive seven-day period beginning at 12:01 A.M. on Sunday and ending at 12:00 midnight on the following Saturday.

"Non-covered employees" are those who meet the definition of "employee" within the meaning of 29 USCA 203(e)(Supp.1990).

"Covered employees" are those who meet the definition of "employee" within the meaning of 29 USCA 203(e)(Supp.1990). Covered employees will be either exempt or nonexempt employees.

An "exempt employee" is a covered employee who is exempt from FLSA by virtue of meeting one of the tests for exemption.

A "nonexempt employee" is a covered employee who does not meet one of the tests for exemption.

Exemptions:

The FLSA exempts certain groups of covered employees from coverage. The following categories of exemptions are established:

1. Executives
2. Administrators; e.g., superintendents, principals
3. Professionals; e.g., teachers, special education skilled service providers, attorneys, auditors, nurses, counselors

OVERTIME AND COMPENSATION TIME

It is the policy of the Mustang Board of Education that no employee shall work overtime without the prior approval of the appropriate supervisor and the superintendent. All compensation time must be used by the end of the pay period which it was earned. Specific days off must be approved in advance by the appropriate supervisor or the superintendent.

When compensatory time is granted in excess of 40 hours in a workweek, it will be at the rate of one and one-half hours for each hour worked in excess of 40 hours for all nonexempt employees.

The Mustang Board of Education will comply fully with the Fair Labor Standards Act, its regulations and relevant court decisions. MPS shall inform employees of the Act through proper posting of information as disseminated by the U. S. Department of Labor. The District will cooperate with all state agencies and maintain compliance.

The Superintendent is directed to prepare a regulation supporting this policy and implementing the provisions of the Fair Labor Standards Act subject to approval of this board.

In accordance with the policy of the board of education, the following regulation shall insure compliance with the Fair Labor Standards Act within this school district.

1. This district will compensate all nonexempt employees at least the federal minimum wage. Time and a half for all hours worked which exceed 40 hours per week will be compensated with time off. Provided however, that for any overtime hours to be credited for overtime pay such overtime hours must be approved in advance by the superintendent. Failure to get approval for overtime may result in disciplinary action being taken, which may include termination of employment.

2. This district will inform employees of the law by posting information disseminated by the U. S. Department of Labor.

3. This district shall establish, through separate administrative regulations, the process of time keeping and procedurally complying with the Act.

COMPLIANCE PROCEDURES

FAIR LABOR STANDARDS ACT

In accordance with the policy of the board of education, the following procedures shall apply to compliance with the Fair Labor Standards Act within this school district. Should any employee or group of employees have questions concerning the following, additional information will be provided upon request.

Minimum Wage Provisions

Mustang Public Schools meets the minimum wage provisions established by law. All employees are subject to the Fair Labor Standards Act (FLSA) unless exempt by some provision of the act. As outlined under the exemption provisions set forth below, certified educational employees working in certified positions who perform ancillary duties (i.e., bus driver, etc.) will be exempt from the overtime requirements of the FLSA as long as not more than 20% of their time is spent in non-exempt activities

Overtime Provisions

The FLSA requires that an employer must pay all nonexempt employees time and one-half their regular rate for all hours worked in excess of 40 hours in a seven-day workweek. The hours worked will not be averaged over two or more workweeks (i.e., pay period) to determine overtime hours, even though an employee is paid monthly. For example, if a

nonexempt employee works 45 hours one week and 35 hours the next week, the employee will be paid one and one-half times the regular rate for five hours of overtime in the first week.

Compensation hours include all the time that an employee is required to be on duty, either at school or at a workplace for the employer, and all times that the employee is permitted to work. This includes time during which an employee is required at school functions, meetings, or training activities. It may also include time spent traveling on work-related business. Also included is time an employee voluntarily works before or after the regular work shift if "suffered or permitted" by the employer. Even work done at home is included if the employer knows or has reason to think work is being done there.

Vacation and sick leave hours are not counted as hours worked even though they are paid hours. Lunch breaks where the employee is completely relieved of his or her duties for at least 30 uninterrupted minutes and breaks of at least 20 uninterrupted minutes also are not counted as hours worked.

Because of the overtime provision, nonexempt employees should not work overtime unless they are specifically authorized to do so by their supervisors.

Lunch breaks must be taken by all nonexempt employees as per the schedule created by the administration.

If the employee eats lunch at his or her desk or work station, the employee must not work. This includes not answering the phone, not writing memos, not assisting others, not reading material that is required by the job, etc. Nonexempt employees will not be allowed to start work before their regularly scheduled time and must stop working at their regularly scheduled stopping time unless permission to work overtime has been obtained from their supervisor(s) as per district policy.

Record Keeping

The Mustang Public School District will keep records for each nonexempt employee which should include the following information:

- The employee's full name
- Social Security Number
- Address, including zip code
- Birth date/age
- Sex
- Occupation
- Time and day of week when employee's workweek begins
- Hours worked each day
- Total hours worked each workweek
- Wage basis (e.g., "$7.25 per hour," "$290 per week," "piecework")
- Regular hourly pay rate
- Total daily or weekly straight-time earnings
- Total overtime earnings for the workweek
- Additions to or deductions from wages
- Total wages paid each pay period
- Date of payment and the pay period covered by the payment

Time sheets will be provided to all nonexempt employees and they will be required to complete and sign them on a weekly basis. Exact time of arrival and departure shall be noted on the time sheet. Employees should not arrive at work any earlier than 10 minutes prior to the scheduled work time. The board may determine that a time clock be installed and used by all nonexempt employees as an alternative method of timekeeping.

Exempt Employees

An exemption from both minimum wage and overtime pay requirements is provided in section 12(a)(1) of the FLSA for any employee employed in a bona fide executive, administrative, professional, or outside sales capacity, as these terms are defined and limited in regulations of the Secretary of Labor. An employee will qualify for exemption if he or she meets all of the pertinent tests relating to duties, responsibilities, and salary stipulated in the applicable section of Regulations, 29 CFR, Part 541.

1. Executive:

   In order to be exempt as a bona fide executive employee, all of the following must be met:

A. The employee's primary duty must be management of the enterprise, or of a customarily recognized department or subdivision; and

B. The employee must customarily and regularly direct the work of at least two or more other employees therein; and
C. The employee must have the authority to hire or fire, or recommend hiring and firing; or whose recommendations on these and other actions affecting employees is given particular weight; and
D. The employee must customarily and regularly exercise discretionary powers; and
E. The employee must devote no more than 20% of his or her hours to activities not directly and closely elated to the managerial duties; and
F. The employee must be paid on a salary basis at a rate of at least $155 a week exclusive of board, lodging, and or other facilities.
G. An executive employee paid at least $250 a week, exclusive of board, lodging, and other facilities, is exempt if the employee regularly directs the work of at least two or more other employees and the employee's primary duty is management of the enterprise, or a recognized department or subdivision thereof.

2. Administrative:

In order to be exempt as a bona fide administrative employee, all of the following must be met:

A. The employee's primary duty must be either:
   1. Responsible office or non-manual work directly related to the management policies or general business operations of the employer or the employer's customers; or
   2. Responsible work that is directly related to academic instruction or training carried on in the administration of a school system or educational establishment; and
B. The employee must customarily and regularly exercise discretion and independent judgment, as distinguished from using skills and following procedures and must have the authority to make important decisions; and
C. The employee must:
   1. Regularly assist a proprietor or bona fide executive or administrative employee; or
   2. Perform work under only general supervision along specialized or technical lines requiring special training, experience, or knowledge; or
   3. Execute under only general supervision special assignments; and
D. The employee must not spend more than 20% of the time worked in the Workweek on work that is not directly and closely related to the administrative duties discussed above; and
E. The employee must be paid on a salary or fee basis at a rate of not less than $155 a week, exclusive of board, lodging, or other facilities, or in the case of academic administrative personnel in public or private schools, the salary requirement for exemption must be at least $155 a week or one which is at least equal to the entrance salary for teachers in the employing school system or educational establishment or institution.
F. An administrative employee who is paid on a salary or fee basis of at least $250 a week, exclusive of board, lodging, or other facilities, will be exempt if:
   1. The employee's primary duty consists of either:
      a. Responsible office or non-manual work directly related to the management policies or general business operations of the employer's customers; or
      b. Responsible work that is directly related to academic instruction or training carried on in the administration of a school system or educational establishment; and
   2. Such primary duty includes work requiring the exercise of discretion and independent judgment.

3. Professional:
   In order to be exempt as a bona fide professional employee, all of the following must be met:

A. The employee's primary duty must be either:
   1. Work requiring knowledge of an advanced type in a field of science or learning, customarily obtained by a prolonged course of specialized instruction and study; or
   2. Work that is original and creative in character in a recognized field of artistic endeavor, the result of which depends primarily on the employee's invention, imagination, or talent; or
   3. Work as a teacher certified or recognized as such in the school system or educational institution by which he or she is employed; and
B. The employee must consistently exercise discretion and judgment; and
C. The employee must do work that is predominantly intellectual an varied, as distinguished from routine mental, manual, mechanical, or physical duties, and
D. The employee must not spend more than 20% of the time worked in the workweek on activities not essentially a part of and necessarily incident to the professional duties; and
E. The employee must be paid on a salary or fee basis at a rate of not less than $170 a week, exclusive of board, lodging, and other facilities.

The salary requirement above does not apply to an employee who is the holder of a valid license or certificate permitting the practice of law or medicine and who is actually engaged in such practice, an employee who is the

holder of the requisite academic degree for the general practice of medicine and is engaged in an internship or resident program, or an employee employed and engaged as a teacher in a school or educational institution.

SECTION VII
COMPENSATION

A. Payroll

Welcome to Mustang Public Schools Payroll. Every effort is made to ensure accurate paychecks are provided each pay day. We strive to provide education and support related to all things payroll and to deliver superior customer service to you, our employees.

It is the responsibility of the employee to review his/her paycheck for accuracy. This is especially important at the beginning of each school year and at the beginning of each calendar year, as these are the two times when most changes occur. Adjustments will be made as soon as possible if a correction is needed.

If you notice a possible error, contact the Payroll Office immediately at (405) 376-7838.

All payrolls will be dispersed from the Mustang Administration Building through the Administrator/Director/or Designee.

See Payroll Dates in Appendix D or online at mustangps.org

PAY DATES

All dates posted each year are confirmed with the school calendar and legal holidays.

The posted submission deadlines would be ONLY for extra time sheet work (i.e. covering class, bus trips, etc.). Additional pay (time sheets) will be paid by paper check on the stated dates.

Any (pre-approved) overtime would be paid accordingly on the next closest pay date. (example – any overtime up through and including the 15th of the month would be paid on the 30th of the month).

DIRECT DEPOSIT

Mustang Public Schools is 100% direct deposit for all regular pay. DO NOT close your bank account without having a replacement account to present to Payroll.

IDENTIFICATION

All forms, etc. turned in to Payroll for processing MUST have your employee ID number. This will help to lessen errors with similar/same names.

B. Allowable Benefits/Deductions From Salary

- Employees Group Insurance Division (EGID)
- Annuities (must have at least ten (10) participants in each company)
- Salary Protection Plan / Disability insurance
- Pre-paid Legal Services
- District Approved Insurances
- Other District Approved Deductions

Upon authorization from the support employee, arrangements for payroll deductions can be made for the above allowable deductions when proper notification is given.

Support employees wishing to cancel any part of their payroll deduction options may do so by giving notice in-writing to Payroll by the deadlines set on the current school year's pay schedule (Appendix D). No changes may be made after May 15, 2015 until the following school year.

For any questions about these programs, please contact Payroll at the Mustang Administration Office at (405) 376-7838.

APPENDIX A

EMPLOYEE
WORK CALENDARS

12 Month
July 1, 2014 - June 30, 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

July '14

Su	M	Tu	W	Th	F	Sa	
		1	2	3	4	5	3
6	7	8	9	10	11	12	8
13	14	15	16	17	18	19	13
20	21	22	23	24	25	26	18
27	28	29	30	31			22

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	21
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	14
21	22	23	24	25	26	27	19
28	29	30					21

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30	31		23

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	17
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	17
28	29	30	31				

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

HOLIDAYS

July 4	4th of July
September 1	Labor Day
November 26-28	Thanksgiving
December 24-31	Winter Break
January 1	New Year's Day
January 19	MLK Day
March 19 & 20	Spring Break
May 25	Memorial Day

All 12 Month Employees
Central Office, Operations, Custodians
Rotc Instructors
High School Principal

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	1
4	5	6	7	8	9	10	6
11	12	13	14	15	16	17	11
18	19	20	21	22	23	24	15
25	26	27	28	29	30	31	20

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	15
22	23	24	25	26	27	28	20

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	13
22	23	24	25	26	27	28	18
29	30	31					20

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	20
31							

June '15

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	20
28	29	30					22

220 DAYS
July 14, 2014 - June 19, 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up	
August 7	Middle School Schedule Pick-up	
August 4-8	High School Schedule Pick-up	
August 12	Elementary Open House	
August 19	Intermediate School Open House	
August 21	Middle School Open House	
August 19	High School Open House	

August 7 & 8	New Teachers	
August 11-13	Professional Days	
August 14	First Day of School	
September 1	Labor Day	
September 15	Professional Day	
September 23 & 25	P/T Conf	
September 26	No School	
October 15	End of 1st 9 weeks	
October 16 & 17	Fall Break	
November 24-28	Thanksgiving	
December 19	End of 1st Semester	
Dec 22 - Jan 2	Winter Break	
January 19th	MLK Day	
February 16	Professional Day	
March 10 & 12	P/T Conf	
March 12	End of 3rd 9 weeks	
March 13	No School	
March 16-20	Spring Break	
May 17	Graduation	
May 21	Last Day of School*	
May 21	*Shortened Day With Early Dismissal	
May 25	Memorial Day	

July '14

Su	M	Tu	W	Th	F	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	10
27	28	29	30	31			14

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	21
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	14
21	22	23	24	25	26	27	19
28	29	30					21

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
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2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
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30							

December '14

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7	8	9	10	11	12	13	10
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28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
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4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
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8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	15
22	23	24	25	26	27	28	20

March '15

Su	M	Tu	W	Th	F	Sa	
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8	9	10	11	12	21	14	10
15	16	17	18	19	15	21	
22	23	24	25	26	27	28	15
29	30	31					17

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	20
31							

June '15

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30					

220 DAY WORK CALENDAR
July 14, 2014 - June 19, 2015

High School Principal Secretary

220 DAYS
July 1, 2014 - June 30, 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

July 14

Su	M	Tu	W	Th	F	Sa	
		1	2	3	4	5	3
6	7	8	9	10	11	12	7
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

August 14

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	21
31							

September 14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	14
21	22	23	24	25	26	27	19
28	29	30					21

October 14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November 14

Su	M	Tu	W	Th	F	Sa	
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2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December 14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

220 DAY WORK CALENDAR
July 1, 2014 - June 30, 2015

Child Nutrition Director
Child Nutrition Coordinator
Child Nutrition Accounts Payable

January 15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February 15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	15
22	23	24	25	26	27	28	20

March 15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	15
29	30	31					17

April 15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May 15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	20
31							

June 15

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	20
28	29	30					22

190 DAYS
August 4, 2014 - May 29, 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

July '14

Su	M	Tu	W	Th	F	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	10
17	18	19	20	21	22	23	15
24	25	26	27	28	29	30	20
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	14
21	22	23	24	25	26	27	19
28	29	30					21

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	15
22	23	24	25	26	27	28	20

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	15
29	30	31					17

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	20
31							

June '15

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

August 4, 2014 - May 29 , 2015
190 DAY WORK CALENDAR

Site Secretaries
Counselor's Secretaries
Child Nutrition Secretary
Transportation Clerk

182 DAYS
August 12, 2014 - May 29 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

July '14

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	4
17	18	19	20	21	22	23	9
24	25	26	27	28	29	30	14
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	14
21	22	23	24	25	26	27	18
28	29	30					20

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

August 12, 2014 - May 29 , 2015
182 DAY WORK CALENDAR

Courier

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	15
22	23	24	25	26	27	28	20

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	20
31							

June '15

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

180 DAY WORK
August 6, 2014 - May 22 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Revised 05/28/2014

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers	
August 11-13	Professional Days	
August 14	First Day of School	
September 1	Labor Day	
September 15	Professional Day	
September 23 & 25	P/T Conf	
September 26	No School	
October 15	End of 1st 9 weeks	
October 16 & 17	Fall Break	
November 24-28	Thanksgiving	
December 19	End of 1st Semester	
Dec 22 - Jan 2	Winter Break	
January 19th	MLK Day	
February 16	Professional Day	
March 10 & 12	P/T Conf	
March 12	End of 3rd 9 weeks	
March 13	No School	
March 16-20	Spring Break	
May 17	Graduation	
May 21	Last Day of School*	
May 21	*Shortened Day With Early Dismissal	
May 25	Memorial Day	

July '14

Su	M	Tu	W	Th	F	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	3
10	11	12	13	14	15	16	8
17	18	19	20	21	22	23	13
24	25	26	27	28	29	30	18
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	13
21	22	23	24	25	26	27	17
28	29	30					19

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	14
22	23	24	25	26	27	28	19

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	
31							

June '15

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

180 DAY WORK CALENDAR

August 6, 2014 - May 22, 2015

Site Media/Tech Assistants

180 DAY WORK
August 6, 2014 - May 22 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

July '14

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	3
10	11	12	13	14	15	16	8
17	18	19	20	21	22	23	13
24	25	26	27	28	29	30	18
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	13
21	22	23	24	25	26	27	17
28	29	30					19

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	14
22	23	24	25	26	27	28	19

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	
31							

June '15

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

180 DAY WORK CALENDAR

August 6, 2014 - May 22, 2015

Child Nutrition Managers

176 DAY WORK
August 13, 2014 - May 22 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

July '14

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	1
10	11	12	13	14	15	16	4
17	18	19	20	21	22	23	9
24	25	26	27	28	29	30	14
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	13
21	22	23	24	25	26	27	17
28	29	30					19

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	14
22	23	24	25	26	27	28	19

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	
31							

June '15

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

176 DAY WORK CALENDAR

August 8. 2014 Clean-up Day
August 13, 2014 In-Service Day
August 13, 2014 - May 22, 2015

Child Nutrition
Assistant Managers
Cashiers
Full/Short Time Assistants

175 DAY WORK
August 13, 2014 - May 22 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

July '14

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	3
17	18	19	20	21	22	23	8
24	25	26	27	28	29	30	13
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	13
21	22	23	24	25	26	27	17
28	29	30					19

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
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August 12	Elementary Open House
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August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

175 DAY WORK CALENDAR

August 13, 2014 - May 22, 2015

Paraprofessional Title I Para Title VII Para
Transportation Nurse's Assistant
Bus Drivers Bus Aides
Career Tech Driver
Special Education Teacher Assistant

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	14
22	23	24	25	26	27	28	19

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	16
24	25	26	27	28	29	30	
31							

June '15

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

173 DAY WORK
August 14, 2014 - May 21 , 2015

MUSTANG PUBLIC SCHOOLS
2014-2015
EMPLOYEE WORK CALENDAR

Shaded days are Non-Working Days

August 5	Intermediate School Schedule Pick-up
August 7	Middle School Schedule Pick-up
August 4-8	High School Schedule Pick-up
August 12	Elementary Open House
August 19	Intermediate School Open House
August 21	Middle School Open House
August 19	High School Open House

August 7 & 8	New Teachers
August 11-13	Professional Days
August 14	First Day of School
September 1	Labor Day
September 15	Professional Day
September 23 & 25	P/T Conf
September 26	No School
October 15	End of 1st 9 weeks
October 16 & 17	Fall Break
November 24-28	Thanksgiving
December 19	End of 1st Semester
Dec 22 - Jan 2	Winter Break
January 19th	MLK Day
February 16	Professional Day
March 10 & 12	P/T Conf
March 12	End of 3rd 9 weeks
March 13	No School
March 16-20	Spring Break
May 17	Graduation
May 21	Last Day of School*
May 21	*Shortened Day With Early Dismissal
May 25	Memorial Day

July '14

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '14

Su	M	Tu	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	2
17	18	19	20	21	22	23	7
24	25	26	27	28	29	30	12
31							

September '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	4
7	8	9	10	11	12	13	9
14	15	16	17	18	19	20	13
21	22	23	24	25	26	27	17
28	29	30					19

October '14

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	11
19	20	21	22	23	24	25	16
26	27	28	29	30	31		21

November '14

Su	M	Tu	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	5
9	10	11	12	13	14	15	10
16	17	18	19	20	21	22	15
23	24	25	26	27	28	29	
30							

December '14

Su	M	Tu	W	Th	F	Sa	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	10
14	15	16	17	18	19	20	15
21	22	23	24	25	26	27	
28	29	30	31				

January '15

Su	M	Tu	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	10
18	19	20	21	22	23	24	14
25	26	27	28	29	30	31	19

February '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	10
15	16	17	18	19	20	21	14
22	23	24	25	26	27	28	19

March '15

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	14
29	30	31					16

April '15

Su	M	Tu	W	Th	F	Sa	
			1	2	3	4	3
5	6	7	8	9	10	11	8
12	13	14	15	16	17	18	13
19	20	21	22	23	24	25	18
26	27	28	29	30			22

May '15

Su	M	Tu	W	Th	F	Sa	
					1	2	1
3	4	5	6	7	8	9	6
10	11	12	13	14	15	16	11
17	18	19	20	21	22	23	15
24	25	26	27	28	29	30	
31							

June '15

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

173 DAY WORK CALENDAR

August 14, 2014 - May 21, 2015

Crosswalk **Office Assistants**
Teachers Assistants
Accompanist **Transriptionist**
Playground Supervisers

APPENDIX B

APPLICATION FOR ABSENCE WITHOUT PAY

Application for Absence Without Pay

For Support Employee

Date_____

Name _____ Dept./Site _____

Position _____

Number of day(s) of absence without pay taken _____

Date(s) of day(s) for absence without pay _____

_____

Explanation of request or use of Absence Without Pay:

_____

_____

_____

I acknowledge deductions will be made from my payroll check for absence(s) without pay.

_____

Signature **Date**

Supervisor's Signature _____Date_____

Administration

Office_____Date_____

Please see the Support Handbook for information regarding Absence Without Pay.

Revised 9-2-14

Submit to Human Resources

APPENDIX C

REQUEST FOR LEAVE

MUSTANG PUBLIC SCHOOLS
LEAVE REQUEST FORM

I, _____ am requesting to use

- ☐ Sick Day(s)
- ☐ Personal Day(s)
- ☐ Vacation Day(s)
- ☐ Bereavement Day(s)
- ☐ Legal Day(s)
- ☐ Military Day(s)

For the following dates:

DATE OF ABSENCE	DAY OF THE WEEK	TIME TO BE MISSED
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Reason for this request: _____

_____

_____

_____

Employee's Signature: _____

Date

☐ Approved ☐ Disapproved

Supervisor's Signature: _____

Date

APPENDIX D

MUSTANG PUBLIC SCHOOLS PAYROLL DATES

MUSTANG PUBLIC SCHOOLS

12 MONTH CERTIFIED AND ALL SUPPORT STAFF

SEMI-MONTHLY PAYROLL DATES 2014 – 2015

(ANY EXTRA PAY FOR SEMI-MONTHLY PAID EMPLOYEES WILL BE PROCESSED ON THE STATED PAY DATES IN A SEPARATE CHECK.)

DEADLINE FOR ALL SUBMISSIONS TO PAYROLL IS BEFORE NOON ON DATES SHOWN BELOW	SEMI - MONTHLY PAY DATES
TUESDAY, JULY 8, 2014	TUESDAY, JULY 15, 2014
WEDNESDAY, JULY 23, 2014	WEDNESDAY, JULY 30, 2014
FRIDAY, AUGUST 8, 2014	FRIDAY, AUGUST 15, 2014
FRIDAY, AUGUST 22, 2014	FRIDAY, AUGUST 29, 2014
MONDAY, SEPTEMBER 8, 2014	MONDAY, SEPTEMBER 15, 2014
TUESDAY, SEPTEMBER 23, 2014	TUESDAY, SEPTEMBER 30, 2014
WEDNESDAY, OCTOBER 8, 2014	WEDNESDAY, OCTOBER 15, 2014
THURSDAY, OCTOBER 23, 2014	THURSDAY, OCTOBER 30, 2014
FRIDAY, NOVEMBER 7, 2014	FRIDAY, NOVEMBER 14, 2014
FRIDAY, NOVEMBER 21, 2014	FRIDAY, NOVEMBER 28, 2014
MONDAY, DECEMBER 8, 2014	MONDAY, DECEMBER 15, 2014
FRIDAY, DECEMBER 19, 2014	TUESDAY, DECEMBER 30, 2014
THURSDAY, JANUARY 8, 2015	THURSDAY, JANUARY 15, 2015
FRIDAY, JANUARY 23, 2015	FRIDAY, JANUARY 30, 2015
FRIDAY, FEBRUARY 6, 2015	FRIDAY, FEBRUARY 13, 2015
FRIDAY, FEBRUARY 20, 2015	FRIDAY, FEBRUARY 27, 2015
FRIDAY, MARCH 6, 2015	FRIDAY, MARCH 13, 2015
MONDAY, MARCH 23, 2015	MONDAY, MARCH 30, 2015
WEDNESDAY, APRIL 8, 2015	WEDNESDAY, APRIL 15, 2015
THURSDAY, APRIL 23, 2015	THURSDAY, APRIL 30, 2015
FRIDAY, MAY 8, 2015	FRIDAY, MAY 15, 2015
FRIDAY, MAY 22, 2015	FRIDAY, MAY 29, 2015
MONDAY, JUNE 8, 2015	MONDAY, JUNE 15, 2015
TUESDAY, JUNE 23, 2015	TUESDAY, JUNE 30, 2015

END OF YEAR INFORMATION

ALL extra duty timesheets **MUST** be turned in to Payroll before 4:30 PM on the last day of school for the end of the fiscal year. Also, **ANY** changes you wish to make to your summer payroll (including W4, bank account, etc.), **MUST** be done before 4:30 PM on Thursday, May 15, 2015.

APPENDIX E

WORKERS COMPENSATION

FORMS "A" AND "B"

FORM "A"

Employee's Report of Incident

EMPLOYEE	LOCATION	DEPARTMENT

DATE REPORTED	DATE OF INCIDENT	DAY OF WEEK	TIME OF DAY
		S M T W T F S	AM 1 2 3 4 5 6 7 8 9 10 11 12 PM

JOB TITLE	DUTIES	MONTHS THIS JOB

Nature of Injury	Area Of Injury						Type of Incident
☐ Cut	☐ Head		☐ Neck				☐ Struck Against
☐ Bruise/Scrape	☐ Face		☐ Back				☐ Struck By
☐ Puncture	☐ Eye	☐ Right ☐ Left	☐ Chest				☐ Caught Between
☐ Foreign Body	☐ Ear	☐ Right ☐ Left	☐ Abdomen				☐ Trip & Fall
☐ Broken	☐ Teeth / Mouth		☐ Groin				☐ Slip & Fall
☐ Dislocated	☐ Shoulder	☐ Right ☐ Left	☐ Hip	☐ Right	☐ Left		☐ Trip or Slip
☐ Burn	☐ Arm(Upper)	☐ Right ☐ Left	☐ Thigh	☐ Right	☐ Left		☐ Overexertion
☐ Strain / Sprain	☐ Elbow	☐ Right ☐ Left	☐ Knee	☐ Right	☐ Left		☐ Inhale / Swallow
☐	☐ Forearm	☐ Right ☐ Left	☐ Leg	☐ Right	☐ Left		☐ Heat / Electricity / Flash
☐ Amputation	☐ Wrist	☐ Right ☐ Left	☐ Ankle	☐ Right	☐ Left		☐ Chemical*(IDENTIFY Below)
☐ Rupture	☐ Hand	☐ Right ☐ Left	☐ Foot	☐ Right	☐ Left		☐
☐ Other	☐ Finger/Thumb	☐ Right ☐ Left	☐ Toe	☐ Right	☐ Left		☐ Other

Where and How Did Incident Happen?

What Could Have Been Done to Prevent This?

Does the employee wish to seek medical treatment? ☐ Yes ☐ No

Names, Addresses and Phone Numbers Of Persons Observing Incident

Witness to Signature	Employee Signature	Date

Revised 11-2011

Supervisor's Report of Incident

FORM "B"

SUPERVISOR'S NAME	In Dept. At Time	YES NO	New Rules Required	YES NO	Estimated Days To Be Lost
Comments and / or Clarification Of Employee's Report	M.D. Visit	YES NO	Hospital Visit	YES NO	

	Primary Cause
	Safety Devices Made Inoperative (Explain)
	Using Defective Tools or Equipment
	Incorrect or Makeshift Tools
	Performing Unauthorized Operation
	Operating at Excessive Speed
	Not Using Personal Protective Equipment
	Improper Position or Posture
	Other Safety Rule Violation
	Inattention to the Operation
	Action of Another Person
	Other

	Contributing Factor
	Faulty Equipment or Facility
	Defective or Inadequate Guarding
	Poor Layout or Congestion
	Inadequate Lighting or Ventilation
	Incomplete or Inadequate Training
	Lack of Proper Housekeeping
	Weather Conditions
	Proper Equipment Not Available
	Instruction or Warning Signs Removed
	Other

Describe in Detail Action that will be Taken to Prevent a Reoccurrence (Usually Instruction / Retraining; Developing Additional Procedures):

Does the employee wish to seek medical treatment? ☐ Yes ☐ No

		Department Responsible for Correction	Target Date
Investigating Supervisor	Date	Follow-up Date	
Department Manager	Date	Date Corrected	

Revised 11-2011

MUSTANG PUBLIC SCHOOLS

SUPPORT PERSONNEL HANDBOOK

~~2013-14~~

2014-15

www.mustangps.org

Approved ~~11-11-2013~~

MUSTANG PUBLIC SCHOOLS

SUPPORT PERSONNEL
HANDBOOK

The purpose of the Mustang Public Schools' Support Personnel Handbook is to communicate clearly to all support personnel the rules, regulations and policies pertaining to the support employee's job, and to provide general information concerning procedures and benefits. Support employees are Mustang Public School (MPS) personnel who do not have teaching certificates and include all personnel shown in Section VII, Compensation, of this handbook.

The primary goal of the MPS District is high student achievement and growth. Support personnel contribute directly to the safe and efficient operation of the schools and have a direct influence on student success. Support employees are valued stakeholders in the MPS District.

Please remember that the contents of this support personnel handbook do not constitute an expressed or implied contract of employment, nor is it intended to be all inclusive of policies and procedures. This support personnel handbook shall be applied without regard to any individual's age, race, color, sex, disability, religion, national origin, creed, pregnancy, marital status, physical handicap, veteran status, genetics or other classification protected by law.

Any changes that might occur in Mustang Public School District Policy and Procedures, Local, State or Federal Law, supersedes any item(s) that may be printed in this handbook.

~~SECTION I~~

~~PERSONNEL PROCEDURES~~

SECTION I
PERSONNEL PROCEDURES

A. Definitions of Terms (as used in this handbook)

Daily rate of pay-Equals the salary divided by days worked in the contract

Full-time Employees - all personnel who are employed to work a minimum of six (6) hours per workday according to each employee status work calendar

Event Employees - all personnel employed to work events, camps, etc. on an as needed basis. These employees are not subject to leave or fringe benefits, and must follow the guidelines for employment

HR Department-Human Resources or Personnel Department

Leave - sick, sick bank, personal, vacation, bereavement, Family Medical Leave (FMLA), leave of absence, leave without pay and Leave Share.

Part-time Employees - all personnel who are employed to work less than six (6) hours per workday or less than 30 hours per week

Probationary Employees – A probationary employee commences a "trial period" during which the direct supervisor carefully considers whether the employee is able to meet the standards and expectations of the job and if the employee should be retained by MPS as a "regular" employee. During probationary employment the supervisor assesses the employee's ability to learn and perform job duties, quality of work, productivity, work habits, cooperation, attendance and punctuality and other standards and expectations specific to an employee's particular position. If the employee fails to meet the requirements of the job, the employee may be released at any time during the probationary period.

The position held by the probationary employee may be posted prior to the end of the fiscal school year. If posted the employee must re-apply for the position if he/she wants to be considered for the position. If a recommendation for future employment is made by the supervisor and if the employee completes the full probationary period, the probationary employee may be considered for employment for the subsequent school year on a regular contract. If a probationary employee becomes a "regular" employee in the same position for which he/she was hired, the time worked as a probationary employee is credited toward experience. ~~The probationary employee may be placed on another probationary contract should the supervisor need additional time to assess the employee.~~

School Year - entire period of time between July 1, and June 30, that is determined by work calendar for a particular position

Support Employee – A support employee of MPS provides services not performed by professional educators or certified teachers that are necessary for the efficient and satisfactory functioning of a school district. Refer to Fair Labor Standards Act of this handbook.

Support employees initially serve a **one-year probationary period beginning with the date of employment**. A probationary employee will have no continuing employment rights to future employment by the school district as stated in the Disclosure Statement that is signed during the employment process.

Temporary Employees - all personnel employed in any department to fill in for an employee who is on leave or due to an extra workload. These employees will have a beginning and ending date, will be paid at the zero (0) step of the employee's position which he/she is replacing and they are not subject to leave or fringe benefits. Less than 20 hours per week and variable hour employees i.e., substitute teachers, ~~crosswalk, noon supervisor,~~ summer employees, lay coaches, additional marching band personnel, etc. These employees are not ~~subject to~~ eligible for leave or fringe benefits, and must follow the guidelines for employment.

B. Selection

All applicants for support positions with MPS shall have a completed support application on file at MPS Administration Office. A Consumer Authorization and Release, and a National Criminal History Record Check (NCHRC) are required for employment. The NCHRC is at employee's expense.

An applicant must possess a high school diploma or G.E.D. to be considered for employment with MPS. Any exceptions must have prior approval from the Superintendent's office.

Job postings will be accessible on the district's web site (www.mustangps.org), posted in an assigned area at each school and posted in the area chosen by the director of each department.

If you are a current employee and would like to apply for a posted position, you will need to contact the administration building and add your name to the posting list.

In recommending an applicant for employment, the supervisor will place emphasis on these factors:

- the applicant's previous training/experience, special abilities and skills related to the requirements of the position
- physical ability as related to the position
- competency
- references

The Superintendent/Deputy Superintendent shall recommend all support employees for employment to the Mustang Board of Education. Each support employee is under the general direction of the Superintendent/Deputy Superintendent, and shall perform such duties as may be assigned by the person charged with his/her direct supervision.

The Mustang School District is an equal opportunity employer and complies with all of the provisions of the following:

- Title IX of the Education Amendments of 1972, as amended, and part 86 of the Title 45, Subtitle A, Rules and Regulation of the U.S. Department of Health, Education and Welfare
  i. "No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance."
  b. Section 504 of the Rehabilitation Act of 1973
  i. "No person or otherwise qualified handicapped individual shall, solely by reason of this handicap, be excluded from the participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance."
  c. Title VI of the Civil Rights Act of 1964
  i. "No person in the United States shall, on the grounds of race, color, genetics or national origin, be excluded from, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance."

C. Conditions of Employment

Ethical Conduct:

All efforts shall be made to employ individuals of integrity. Employees are expected to maintain the high standards contained in the following guidelines:

- the welfare of students shall be the primary consideration in making decisions relating to employee-personnel problems
- professional relationships shall be maintained at all times with other employees, patrons and students
- employee contacts and employment privileges shall not be used for personal gain
- all school properties, equipment and materials must be properly used and protected

Personal Appearance:

- shall dress appropriately to position and job safety requirements, including wearing uniforms when required, or as determined appropriate by department supervisor
- manner of dress should be modest to prevent exposure of torso (i.e. midriff) and/or cleavage etc.
- hair and dress must be neat

- hats will not be worn in the buildings by staff during school/working hours unless the position warrants, or for safety/health reasons.
- clothing that displays beer, wine, alcoholic beverages, tobacco, sexual connotations is prohibited

Work Standards:

- maintain a good work ethic
- meet acceptable standards of work performance
- perform tasks necessary to a particular position safely and effectively
- must maintain a valid Oklahoma driver's license, if position requires

Physical Requirements:

- bus drivers are required by State Law to have a physical at the time of employment, and annually throughout employment

D. Experience

New employees shall be placed at a salary step based on their experience level to be determined by Department Director and Human Resources Director.

Beginning with the 2013-14 school year Teacher Retirement is changing the calculation for a full year of service: to receive credit for a year experience the number of contracted days must be met, i.e. 245 day contract, then 245 days must be worked in lieu of any leave used (You may use, sick, bereavement, vacation, or personal leave that you may have to account for the days worked. But if you have salary docked days, these will not count toward your service credit.).

For experience to be counted toward advancement within the District, the employee shall not make less money annually than received in the current position. If an employee is re-assigned to a position with a higher pay scale and/or additional calendar days, there will not be a lateral experience increase.

E. Re-Employment

A support employee who has been terminated shall be ineligible to apply for re-employment without the written recommendation of the Superintendent's office.

A support employee who has resigned and is re-employed in the same position within one (1) year of leaving MPS shall receive the same number of years of experience as when the employee left employment. ~~If break in employment exceeds one (1) year, a maximum of five (5) years of experience will be considered.~~

F. Tobacco Free Environment

In accordance with School Laws of Oklahoma, Section ~~941~~1333, Smoking Prohibited in Certain Places, and Policy and Procedure Handbook, Policy #2060, Mustang Public Schools' desire is to provide a healthy smoke-free environment for students, employees and patrons. School Laws of Oklahoma state that "…an educational facility which offers an early childhood education program or in which children in grades kindergarten through twelve are educated shall prohibit smoking, the use of snuff, chewing tobacco ~~or~~ any other form of tobacco and/or vapor product in the buildings and on the grounds of the facility by all persons including, but not limited to, full-time, part-time, and contract employees during the school session, or when class or any program established for students is in session …"

Mustang Public Schools' Policy and Procedure #2060 further states that all facilities within the District will be smoke-free twenty-four (24) hours per day on a year round basis prohibiting smoking, the use of snuff, chewing tobacco, electronic cigarettes, vapors, or any other form of tobacco product by all persons. This policy extends to all district activities, vehicles and property. ADD VAPORS/REVISING POLICY

There will be no designated smoking areas anywhere in the District.

G. Certification Requirements

Support employees who obtain certification required or available for certain positions must submit the necessary paperwork to the personnel office before the pay change occurs. The deadline to submit the certification is on or before November 1st for the Fall Semester and March 1st for the Spring Semester. Any information received after the above deadlines will not be addressed until the following semester.

H. Bloodborne Pathogens Exposure Control Plan

The purpose of the MPS' Bloodborne Pathogens Exposure Control Plan is to reduce occupational exposure to Hepatitis B Virus (HBV), Human Immunodeficiency Virus (HIV) and other bloodborne pathogens that employees may encounter in his/her workplace. Each school year all employees are to watch a bloodborne tutorial and take the assessment online. Any employee that is limited in English will be offered an alternate assessment.

Immunizations:

Support job classifications are divided into two (2) categories. Category I are those employees with duties that are reasonably anticipated to involve exposure to blood or body fluids. Category II are those employees not exposed to blood and body fluids in the routine performance of their duties. "Good Samaritan" acts such as assisting a co-worker with a nosebleed would not be considered occupational exposure.

Category I:	Site Secretaries Custodians Special Education Teacher Assistants / Paraprofessionals Bus Drivers and Bus Assistants Maintenance Personnel Nurse Assistants
Category II:	Teacher Assistants Classroom Volunteers Secretarial Staff other than Site Secretaries Staff in buildings not attended by students Child Nutrition Personnel

Support employees in Category I shall be offered immunization against Hepatitis B after the employee has received the required training and within ten (10) working days of initial assignment. The risks and benefits of immunization will be explained and informed consent obtained prior to immunization. Immunizations are provided at no cost to the employee.

Employees may refuse immunizations or may submit proof of previous immunization. Employees who refuse immunization will be counseled on the occupational risks of communicable disease and are required to sign a "Refusal of Immunization" form. Employees who initially refuse immunization may later receive the immunization packet upon request from the HR Department.

I. Personnel Records

Personnel records are maintained in the personnel office at the Administration Building for each support employee. Personnel records will include:

- application
- employment contract(s)
- physicals (when applicable)
- evaluation(s)
- felony check/NCHRC
- loyalty oath
- U. S. Department of Justice Employment Eligibility Verification (I-9)
- certification/license/transcripts/diplomas (when applicable)
- "Voluntary Separation from Employment" form upon leaving the district.

The support employee may view his/her personnel file at a time that is convenient for both the support employee and the personnel office. In order to schedule an appointment, call the HR Department at the Mustang Administration Building, (405) 376-2461.

Any material that is over three (3) school years old and that is not required by law to be maintained for longer periods of time may be removed from the employee's file at the request of the employee with the Superintendent's approval.

J. ~~Name and Address~~ Personal Information Changes
It is important that employment records be kept up to date. The employee must notify the HR Department at the Mustang Administration Building if there are any changes or corrections to his/her name (must present a new social security card for payroll purposes), home address, home telephone number, marital status, emergency contact or beneficiary. If necessary, a new W-4 should be completed and turned in to payroll. The form is located on the district web site: www.mustangps.org.

K. Absence
It is required that each support employee notify his/her direct supervisor **no later than one (1) hour** prior to scheduled work time on any workday that the support employee intends to be absent. **Beginning on July 1, 2014, leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.**

Bus drivers must notify the Transportation Director no later than 6:00 a.m.

L. Time Clock
Support employees are expected to utilize the time clock. The employee's signature will be required for the weekly timesheet, acknowledging that the time worked and the time used for leave, when applicable, is reported correctly.

The time clock codes used for leave taken are as follows:

600 – sick leave
601 – bereavement leave
602 – vacation leave
603 – personal leave
604 – activity
~~605 – comp time~~
606 – professional leave
607 – holiday pay
608 – jury duty
~~609 – worker's compensation leave~~
610 – sick leave bank
611 – leave without pay
612 – military leave
613 – administrative leave

Beginning on July 1, 2014, leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.

M. Re-Assignment
All support employees are subject to change in assignment and pay re-classification according to the newly assigned position if the administration is of the opinion that it would improve the overall program of the school district.

N. Resignation
Advance notice of intent to terminate employment with MPS is required to prevent the employee from being in debt to the district causing the employee to repay days paid but not worked, and/or to take final payroll deductions.

A support employee terminating his/her employment with MPS shall immediately notify his/her direct supervisor. All supplies, keys, I.D. badges and uniforms, if applicable, must be returned and the "Voluntary Separation from Employment" form must be completed and signed before the support employee is issued the final pay warrant. **The employee must meet with his/her supervisor or the personnel office to complete the checklist for resignation. ?? No Checklist**

Last payment must be picked up at the Administration Building or mailed. No direct deposit will be made.

~~Advance notice of intent to terminate employment with MPS is required to prevent the employee from being in debt to the district causing the employee to repay days paid but not worked~~.

O. Evaluation
The purpose of an evaluation is to improve job performance and to determine the quality of work. Written evaluations may be performed at any time, with a minimum of one (1) time per year, prior to **April 15th.**

A reprimand or an admonishment will be issued when a violation of policies and procedures occurs. The direct supervisor will provide a written plan of improvement if necessary.

An employee may respond in writing to any written evaluation, reprimand, admonishment or other formal written disciplinary action within ten (10) working days of the receipt of such disciplinary action. If provided by the employee, such response shall be maintained in the employee's personnel file along with the original written form of disciplinary action.

Except by order of a court of competent jurisdiction, evaluation documents and the responses of the employee shall be available only to the evaluated employee, the evaluator, the Administrative staff of any school within the district to which the employee applies for employment, the Central Office Administrators and/or the Mustang Board of Education and/or other such persons specified by the employee in writing.

P. Suspension, Demotion or Termination

In order to comply with School Laws of Oklahoma, the Mustang Board of Education hereby adopts the following procedure for the suspension, demotion or termination of support employees.

Support employees who have been employed with MPS for one (1) year or more, may be suspended, demoted or terminated by the Superintendent of Schools, or his/her designee, for, but not limited to, the following:

1. willful neglect of duty
2. repeated negligence in performance of duty
3. mental or physical abuse of a child
4. incompetence
5. commission of an act of moral turpitude
6. abandonment of contract
7. any felony offense
8. insubordination of any kind
9. violation of any district/administrative rule or policy
10. any sex offense subject to the Sex Offenders Registration Act in this state or subject to another state's or the federal sex offender registration provisions
11. engaging in criminal sexual activity, sexual misconduct and/or inappropriate relationship with other employees or students may lead to dismissal, refused employment or non re-employment
12. immoral conduct or indecency including abusive and/or foul language
13. possession, consumption or reporting to work under the influence of alcohol, non-prescribed drugs or controlled substances
14. possession of weapons on the premises at any time
15. assault or assault/battery during the performance of person's duties at MPS
16. use of tobacco products, electronic cigarettes, or vapors on and in all MPS District property at any time
17. gambling, lottery or any other game of chance on district property
18. refusal or failure to follow instruction of supervisor
19. refusal or failure to do satisfactory work in terms of quality and quantity
20. unauthorized operation of machines, tools or equipment
21. breach of confidentiality
22. failure to cooperate with supervisors and co-workers
23. refusal of job transfer within the district if the transfer does not result in a demotion
24. failure to notify supervisor of absence
25. excessive tardiness
26. absenteeism that is unapproved or unexcused by supervisor
27. excessive absenteeism for any reason
28. exceeding the maximum number of permitted days of absence without pay
29. improper use of leave
30. signing in or out for another employee
31. failure to be at workstation at starting time
32. leaving workstation without authorization prior to lunch periods or end of workday
33. leaving work area for any reason during working hours without permission of supervisor

34. abuse of "breaks" (rest periods) or meal period policies
35. wasting time or loitering during working hours
36. disregard of known safety rules or common safety practices
37. poor workmanship
38. failure to correct or improve fair or poor evaluation ratings
39. falsification of personnel or other records
40. falsifying time sheet
41. unsafe operation of motor driven vehicles
42. operating machines or equipment without safety devices provided
43. removing district property, records or confidential information from premises without proper authority. School equipment and/or school funds are never to be used for personal use. No food, leftover food or garbage is to be carried away from the premises by any person other than a licensed waste disposal company.
44. posting or removing notices, signs or writing in any form on bulletin boards of district property at any time without specific authority of the administration
45. willful abuse, misuse, defacing or destruction of district property, including tools, equipment or other property of other employees
46. theft or misappropriation of property of employees, students or the district
47. unauthorized distribution of literature, or of written or printed matter of any description, on district property
48. sabotage
49. creating disturbances on the premises at any time
50. distracting the attention of others
51. threatening, intimidating, coercing or interfering with employees or supervision at any time.
52. making or publishing of false, vicious or malicious statements concerning any employee, supervisor or the district
53. causing conflict with other employees
54. practical jokes injurious to employees and/or the employees' or district's property
55. creating or contributing to unsanitary conditions
56. use of personal and/or work cell phones or any electronic device under the employee's authority and/or password during the employee's work day that would endanger the safety of students and/or employees (i.e. driving a school bus, operating equipment) or distract the employee from performing job responsibilities
57. use of personal and/or work cell phones or any electronic device under the employee's authority and/or password for recording inappropriate picture or video, accessing the internet or email for participation in pornography, gambling, purchasing or any other unlawful usage

Nothing contained in this policy shall prevent the Mustang Board of Education from acting on its own volition in matters pertaining to suspension, demotion or termination of support employees.

Whenever the Superintendent of Schools, or his/her designee, is of the opinion that the immediate suspension of a support employee is necessary, and in the best interest of a school district, the Superintendent of Schools, or his/her designee, may suspend the support employee.

After any suspension or prior to any demotion or termination, all non-probationary support employees shall receive notice of his/her right to a hearing, which if requested, will be conducted by the Mustang Board of Education. All notices shall be sent by certified mail with the postmark used to determine the timeliness of such notice. The support employee must request a hearing within ten (10) working days of said notice, or be deemed to have waived his/ her right to a hearing.

If a support employee is suspended for a period exceeding ten (10) days, the Superintendent of Schools shall initiate proceedings for termination and shall follow the procedures set forth in this policy. However, in a case involving a criminal charge, the suspensions may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the support employee during or after the suspension for termination as provided in this policy.

If the support employee requests a hearing, the hearing shall be conducted at the next regularly scheduled meeting or the next succeeding meeting of the Mustang Board of Education if the request is received by the Minutes Clerk of the Board of Education at least 10 days prior to aforesaid meeting. A special meeting may be conducted if requested by the support employee or at the discretion of the Mustang Board of Education. The special meeting shall be conducted no sooner than ten (10) days nor later than thirty (30) days after receipt of the support employee's request.

Q. Appeals Channels

A support employee should first discuss any problem with the school official serving as his/her direct supervisor. If a satisfactory resolution is not made, the employee may take the matter to the official next in line of authority. As a last resort, an appeal may be made to the Mustang Board of Education. This request should be in writing.

Example: Custodian -- Head Custodian -- Direct Supervisor -- Principal and/or Director – Deputy Superintendent – Superintendent of Schools – Mustang Board of Education

R. Employee Threats To A Student

The Board of Education will not tolerate an employee who threatens a student. If a principal/director/supervisor receives a report that an employee has demonstrated behavior towards a student that is violent, threatening, harassing or intimidating, he/she shall immediately contact the Superintendent/Deputy Superintendent/or designee so that he/she may evaluate, investigate and take appropriate action.

Investigation and Corrective Action:

MPS will promptly investigate all reports or alleged incidents of violent, threatening, harassing or intimidating behavior.

All employees are expected to cooperate fully in all such investigations.

The employee suspected of violating this policy may be placed immediately on suspension pending the results of the investigation.

If the claims of violent, threatening, harassing or intimidating conduct are substantiated, the employee will be dealt with through the appropriate disciplinary process, and may be subject to discipline up to and including dismissal from state service.

Where the situation warrants, MPS will request that the appropriate law enforcement agencies become involved in the investigation of the matter, and MPS may seek prosecution of conduct that violates the law.

S. Sexual Harassment Policy

The Board of Education will not tolerate sexual harassment/hazing by any district employees. This policy also applies to non-employee volunteers whose work is subject to the control of school personnel, employee to student relationships, and employee-to-employee relationships. Sexual harassment may include verbal or physical sexual advances, sexual activities, touching, pinching, patting, brushing against, or comments regarding physical or personal characteristics of a sexual nature, and sexually oriented kidding, teasing, and/or jokes.

Any employee found to have engaged in sexual harassment/hazing shall be subject to sanctions including but not limited to warnings, suspension, or termination subject to applicable procedural due process requirements according to state law.

Senate Bill 716 addresses sexual activities between employees and students by adding to the definition of rape: sexual intercourse between a student under certain age and certain school employee as rape.

SB 716 specifically states as rape:

> "Where the victim is at least sixteen (16) years of age and is less than eighteen (18) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system."

This act shall become effective November 1, 2001.

Victims who feel that administrators, supervisors, support personnel, teachers or other persons are subjecting them to sexual harassment are encouraged to report these conditions to the appropriate administrator or teacher. If the immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision, or to any responsible adult person.

Confidentiality will be maintained and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct and the context in which the alleged conduct occurred will be investigated. The Superintendent has the responsibility of investigating and resolving complaints of sexual harassment.

The procedure and forms for making such claims can be found in Board Policy. ~~#1115, 1115A and 1115B~~.

T. Other Policies

Interpretation of all school policies and regulations lies with the Mustang Board of Education. Policies in this handbook are intended to conform to the rules and regulations in the MPS Policies and Procedures Handbook located on the school website, www.mustangps.org.

~~SECTION II~~

~~LEAVE PROVISIONS~~

SECTION II
LEAVE PROVISIONS

NOTE: Beginning July 1, 2014, all leave may only be taken in one-half, or full day increments. Emergency and extenuating circumstances may always be addressed with your direct supervisor.

A. Leave - No leave will be granted for any activity that provides monetary compensation.
Leave is based on the hour requirement of a particular job. Example: one (1) day of leave for a four-hour employee is equivalent to four (4) hours. If an employee moves from one position to another and the hour requirement is different, the leave will reflect the new position.

If a support employee wishes to change his/her absence after it has been received and recorded by the personnel office, a request to his/her supervisor must be made within three (3) days unless deemed to be a mistake made by the recording of the leave.

~~Salaried administrative employees who use AESOP instead of the time clock for leave will only use increments of half day or full day.~~

B. Vacation Leave – No leave will be granted for any activity that provides monetary compensation. All vacations must be scheduled, coordinated and approved by the supervisor.

Vacation leave shall be accrued monthly, at the end of the month, for all 12 month support employees as the chart below indicates.

Years of In-District Service, Effective July 1st	Paid Vacation Days
0-7 Years	Ten (10)
8-12 Years	Twelve (12)
13 + Years	Fifteen (15)

Vacation leave must be **requested** in writing **and approved** by the direct supervisor at least twenty-four (24) hours in advance of the requested leave date. Use the form in Appendix C for the request. If an employee fails to comply with obtaining prior approval for vacation leave, the day he/she is absent using vacation leave will be recorded as a day of leave without pay.

The employee's director/supervisor may determine that vacation leave cannot be used the day before or the day following a school holiday. These dates are set according to the employee's work calendar.

Factors that will be considered before approving requests are:
- availability of replacement
- effect on other related personnel (i.e., workload)
- time of request

Vacation leave cannot be used until it is accrued. Vacation leave is not available for use by the probationary employee until the employee's one-year anniversary date If a probationary employee leaves the district prior to the one-year anniversary date, there will be no payment for vacation leave.

Vacation leave will not be accrued unless the employee works at least 50% of the month or if an employee is on worker's compensation.

When a support employee on a continuing contract leaves the district, any unused vacation leave days will be paid at a rate of the employee's daily rate of pay. Request for payment must be indicated on the "Voluntary Separation from Employment" form. For payment purposes, an employee may accumulate a **maximum** of thirty (30) days. At June 30 of any fiscal year, no more than thirty (30) days may be carried to the next fiscal year. A support employee on a continuing contract, who has over thirty (30) days of vacation leave accumulated, shall have the choice of converting a maximum of two (2) days of vacation leave to sick leave.

C. Personal Leave - No leave will be granted for any activity that provides monetary compensation.
All full-time and part-time support personnel, unless noted otherwise, will ~~be allowed~~ accrue three (3) personal leave days at the beginning of the ~~per~~ fiscal year, **or** prorated days for the proportional time of employment.

Personal leave must be **requested** in writing **and approved** by the direct supervisor at least twenty-four (24) hours in advance of the requested leave date. Use the form in Appendix C for the request. If an employee fails to comply with obtaining prior approval for personal leave, the day he/she is absent using personal leave will be recorded as a day of leave without pay.

The employee's director/supervisor may determine that personal leave cannot be used the day before or the day following a school holiday. These dates are set according to the employee's work calendar.

Factors that will be considered before approving requests are:

- availability of replacement
- effect on other related personnel (i.e., workload)
- time of request

At the end of each school year, the full-time support employee shall have the option to receive payment for unused personal leave days at the rate of twenty-five dollars ($25.00) per day for a maximum of three (3) days, or to convert unused personal leave days to accumulated sick leave. If a support employee holds two (2) or more positions, he/she will be paid a maximum of three (3) days from combined positions at the rate of twenty-five dollars ($25.00) per day, ~~for personal leave~~ or convert to sick leave. Employees working less than thirty (30) hours per week will be paid not to exceed their hourly rate of pay or convert to sick leave.

A support employee with ten (10) or more years of continuous service will be allowed to carry over one (1) day of personal leave into the succeeding school year. A support employee with fifteen (15) or more years' ~~experience~~ of continuous service will be allowed to carry over two (2) days of personal leave into the succeeding school year with a maximum of **five (5) personal** days accumulated.

D. Bereavement Leave - No leave will be granted for any activity that provides monetary compensation.
Bereavement leave is to be used for ~~time off~~ absences in the event a family member, relative, friend or friend's family member dies. Each support employee will ~~be granted~~ accrue ~~up to~~ six (6) bereavement days ~~per~~ at the beginning of the fiscal year, or prorated days for the proportional time of employment.

E. Sick Leave - No leave will be granted for any activity that provides monetary compensation
~~At the beginning of each school year,~~ Beginning July 1, 2014, sick leave will accrue at the end of the month for all existing and newly hired support employees. Sick leave cannot be used until it is accrued at the rate of one (1) day per month worked, based on the employee's work calendar. Sick leave is ~~leave~~ granted when the support employee is unable to perform regularly assigned duties because of illness or personal health conditions of the employee or illness of a member of the employee's immediate family. Immediate family is a spouse, mother, father, children, brother, sister, mother-in-law, father-in-law, grandparents of employee or spouse, grandchildren of employee or spouse or a person living in the employee's home who is part of the family.

~~Beginning with all new employees employed after January 1, 2014 and all existing employees on July 1, 2014, sick leave cannot be used until it is accrued at the rate of one (1) day per month.~~

Employees with experience in an Oklahoma school district in the current year or immediate preceding year may transfer accumulated sick leave to MPS, not to exceed sixty (60) days. If the employee has more than sixty (60) days the remaining amount will be placed in the District's Retirement Bank for retirement purposes.

According to the Teachers Retirement System (TRS) one-hundred twenty (120) days of earned sick leave can be used for one (1) year of experience toward retirement provided all established guidelines are met.

The Superintendent, or his/her designee, may request at any time, a statement from a support employee's medical doctor that the employee is or is not able to assume his/her regularly assigned duties. This request may be made at any time after an employee has missed three (3) consecutive workdays or an accumulation of ten (10) or more days in a school year.

Should a support employee decide to separate employment with Mustang Public Schools, the "Voluntary Separation from Employment" form must be completed. The employee must indicate on this form, in writing, if they are requesting payment for unused sick leave. Accumulated unused sick leave days will be prorated according to the number of days actually worked.

A full-time non-probationary employee shall be paid fifty dollars ($50.00) per day for sick leave accumulated within the MPS District, up to a maximum of one hundred (100) days. A part-time non-probationary employee shall be paid at a rate of twenty-five dollars ($25.00) per day, not to exceed the employee's daily rate of pay, for sick leave accumulated within the MPS District, up to a maximum of one hundred (100) days.

<u>If a probationary employee leaves the district prior to his/her one (1) year anniversary date, there will be no payment for sick leave.</u>

F. Sick Leave Bank - No leave will be granted for any activity that provides monetary compensation.
A Sick Leave Bank has been established for Mustang support employees who choose to participate. All donated sick leave must be given voluntarily. No employee shall be coerced, threatened, intimidated or financially induced into donating sick leave for purposes of the sick leave bank program.

<u>Procedure:</u>
Requests for day(s) from the sick leave bank must be in writing and brought to the Human Resources Department <u>at least ten (10) days</u> **<u>prior</u>** to the time the leave is to be taken. Along with the request, the employee shall provide a medical statement from a licensed physician or health care practitioner verifying the severe or extraordinary nature, explaining the illness/condition and expected duration of the condition. A HIPAA Form must also be completed and attached to the medical note. If the employee is unable to complete the leave request, the request can be completed by a family member or representative of the employee. The sick leave bank days may only be used by the recipient for the purposes specified.

Sick Leave Bank was designed to prevent the employee from having to take leave without pay or face possible termination of employment due to extraordinary circumstances. This is like an insurance policy. It is hoped that an employee never has need to take advantage of this leave.

~~Sick Leave Bank is not available for use by the probationary employee until the employee's one-year anniversary date.~~

Sick Leave Bank requests are only good for the current school year, requiring an employee to re-apply, if needed, in the next school year.

Each support employee who chooses to participate in the sick leave bank shall contribute one (1) day of sick leave each year at the beginning of the school year or within thirty (30) days of initial employment if initial employment begins after the beginning of the school year. Days contributed shall be deducted from that employee's accumulated sick leave. The sick leave received will be designated as sick leave bank days and

be maintained separately from the sick leave balance. For the one (1) day of sick leave contributed, the employee will receive ten (10) days in the sick leave bank. Records for the sick leave bank will be kept in the HR office.

Each department must sign up separately. Example: If the employee is a bus driver and a cafeteria employee, he/she must sign up on the sick bank sheet for each department.

Contributing employees may request **to use** days from the sick leave bank after they have exhausted all their individual sick leave accumulation. Said request for days from the sick leave bank shall be in writing and shall be presented to the ~~supervision committee~~ HR office at least ten (10) days prior to the time the leave is to be taken. Unless the employee is stricken with a debilitating emergency, retroactive days WILL NOT be granted. The supervision committee will consider the merits of the request and determine how many days, if any, are warranted as long as the total amount granted does not exceed ten (10) per year for each year the employee has participated in the sick leave bank. The ~~supervision committee~~ HR office shall then notify the requesting employee in writing of ~~it's~~ the committee's decision, and a ~~A~~ copy of the notification ~~shall be forwarded to~~ will be kept in the HR office and in the employee's personnel folder. ~~where sick leave bank records are to be kept~~. If an employee is denied days from the sick leave bank he or she may appeal the supervision committee's decision to an appeals committee composed of the members of the supervision committee and one additional administrator appointed by the Superintendent. The decision of the appeals committee is not grieveable.

The employee shall be paid his/her regular rate of pay. No employee will be allowed to draw days from the sick leave bank while receiving workers compensation benefits. No leave will be granted to employees for any activity that provides monetary compensation.

Supervision of the sick leave bank shall be by the Chief Operating Officer and an appointed committee ~~The Sick Leave Bank Committee shall be~~ composed of a maintenance/custodial employee, a transportation employee, a child nutrition employee, a school site secretary and two (2) other appointed central office support persons. The committee members shall meet collectively as a group to discuss and take action on a sick leave bank request to protect the confidentiality of the employee involved under current federal Health Insurance Portability and Accountability Act (HIPAA) laws.

Definitions
Employee means those persons who have chosen to participate in the sick leave bank and have donated sick leave days to the bank.

Relative of the employee includes spouse, child, stepchild, grandchild, grandparent, stepparent, parent of the employee, sibling or mother/father-in-law.

A household member means those persons who reside in the same home, who have reciprocal duties to and do provide financial support for one another. This term shall include foster children and legal wards, even if they do not live in the household. The term does not include persons sharing the same general house, when the living style is primarily that of a dormitory or commune.

Severe or extraordinary is defined as serious, extreme or life threatening, including temporary disability resulting from pregnancy, miscarriage, childbirth and recovery.

Reasons:
Employee is suffering from, or has a relative or household member suffering from, an extraordinary or severe illness, injury, impairment or physical or mental condition.

For purposes of sick leave due to pregnancy, miscarriage, childbirth and recovery there from, the number of days available shall be limited to the number of days needed to add to the employee's accumulated sick leave to total six (6) weeks from day of arrival.

~~Procedure:~~
~~Requests for day(s) from the sick leave bank shall be made in writing to the Human Resources Dept.~~ **~~prior~~** ~~to the time the leave is to be taken. Along with the request, the employee shall provide a medical statement from a licensed physician or health care practioner verifying the severe or extraordinary nature, explaining the illness/condition and expected duration of the condition. If the employee is unable to complete the leave request, the request can be completed by a family member or representative of the employee. The sick leave bank days may only be used by the recipient for the purposes specified.~~ (MOVED TO BEGINNING)

~~The Sick Leave Bank Committee will consider the merits of the request and determine how many day(s), if any, are warranted, as long as the total days granted does not exceed ten (10) days per year that the employee has participated in the sick leave bank. The~~ **~~Sick Leave Bank Committee~~** ~~HR Department will notify the requesting employee in writing of~~ **~~it's~~** ~~the Sick Leave Bank Committee's decision. A copy of the notification will be~~ **~~forwarded to the office where sick leave bank records are to be~~** ~~kept in the HR Office and~~ **~~copied copy to the personnel office to be kept~~** ~~in~~ **~~his/her~~** ~~the employee's personnel folder.~~ (REPEATED ON PREVIOUS PAGE)

~~All decisions by the Sick Leave Bank Committee are final.~~

G. Professional Leave – No leave will be granted for any activity that provides monetary compensation.

A support employee, with the approval of his/her direct supervisor, may be granted professional leave to attend job-related training without loss of pay.

H. Legal Leave

A support employee shall be granted leave for jury duty or for service as a witness subpoenaed in a criminal, civil or juvenile proceeding. The Board shall pay the employee during such service the full contract salary. To receive pay for this duty, the employee must furnish documentation of the service to the personnel office.

I. Military Leave

The Board agrees to abide by laws governing military leave. (School Laws of Oklahoma, Section 734-735). Should a Mustang Public School employee have a spouse who is deployed or is called up to active duty on foreign soil, and if no paid leave is available, the District will allow the employee up to ten (10) days Leave Without Pay with no loss of benefits. The Leave Without Pay may be used prior to the deployment, or during the period when the military spouse is on leave during deployment.

J. Leave of Absence –No leave will be granted for any activity that provides monetary compensation

No employee, except by law, is eligible to apply for an unpaid leave of absence until a minimum of one (1) year of qualifying service has been completed. A support employee may request a leave of absence in writing ten (10) days prior to requested leave. All leaves of absence shall be for one (1) semester or one contractual year or for the remainder of the semester or contractual year if the semester or year has begun. The leave of absence may be granted because of health, personal reasons or unusual circumstances. The supervisor, the Deputy Superintendent and the Mustang Board of Education must approve the leave. Factors that will be considered before approving requests are:

a. availability of replacement
b. effect on other related personnel (i.e. work load)
c. time of request
d. work history
e. excessive absenteeism

Written notification of return from leave of absence shall be filed with the Superintendent thirty (30) days prior to the semester or year in which the employee wishes to return. Any employee who fails to file a written notification of return terminates his/her affiliation with the Board of Education at the expiration of his/her leave

of absence. Health care benefits and voluntary payroll deductions will be the responsibility of the employee. While on a leave of absence the employee is not eligible for the flexible benefit allowance.

Employees returning from a leave of absence shall be assigned to the school/department from where his/her leave of absence was granted if an appropriate vacancy exists. Employees returning from a leave of absence will be reinstated at the same status of tenure.

While an employee is on a leave of absence without pay, leave allowances shall not accrue and salary increments of years of experience will not increase.

K. Absence Without Pay – No leave will granted for any activity that provides monetary compensation.

All sick, personal and vacation leave must be exhausted before a request for absence without pay will be granted.

Absence without pay is **not** available for use by the probationary employee until the employee's one-year anniversary date.

A support employee, on a regular contract, may upon approval of the Deputy Superintendent or his/her designee, be granted up to a maximum of five (5) days absence without pay. ??

Except in cases of emergency, request for absence without pay shall be made at least thirty (30) days prior to the time the leave is to be taken. A request form is located in Appendix B. This form is to be completed and returned to the employee's direct supervisor, who will forward it to the Deputy Superintendent or his/her designee.
Absence without pay is calculated on the salary schedule, divided by the number of working days in the calendar year, where the employee falls on the salary schedule. An employee may use up to five (5) days of absence without pay without losing the benefit of having an equal semi-monthly paycheck.

For the support employee on a regular contract, any additional absence(s) may be cause for immediate release from employment with MPS. (Refer to Leave of Absence, Section II, A or FMLA, Section II, L of this document).

L. Family and Medical Leave

In accordance with the Family and Medical Leave Act of 1993 (FMLA), eligible employees who have been employed at least one (1) year with MPS may apply for FMLA. All leave will run concurrently with FMLA.

Leave may be granted for any of the following reasons:

- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son or daughter, or parent who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job

Prior to any employee requesting FMLA, he/she must contact the ~~Deputy Superintendent's~~ HR Office to clarify eligibility.

Employees must provide thirty (30) days advance notice when the leave is "foreseeable." Medical certification is required to support a request for leave because of a serious health condition.

All requests for FMLA must be processed through the ~~Deputy Superintendent's~~ HR Office.

M. Leave Sharing Policy (ADDED 2014-2015)

If an employee has exhausted or will exhaust all leave otherwise provided and is absent due to an extraordinary or severe injury, illness, impairment or physical or mental condition of the employee, pregnant or recovering from childbirth, a relative or household member, documented by a physician, the condition has caused or is likely to cause the employee to take leave without pay or to terminate employment, the employee may request the use of Leave days to be donated by another employee.

Relative means a spouse, child, stepchild, grandchild, grandparent, stepparent or parent. Household member means one who resides in the same home as the employee and who shares a duty to provide financial support with the employee.

A. An employee requesting donated days must first provide the Human Resources Department with a Request for Donated Leave Form, statement of need indicating why donated leave is needed, a HIPAA (Health Insurance Portability and Accountability Act) release of information form and a medical certificate from a licensed physician or health care provider verifying the severe or extraordinary nature and expected duration of the condition.

In the event that all available leave including sick, sick bank, personal, vacation, compensation time, excessive/extended leave and donated leave have been exhausted the employee will be placed on an automatic sick leave of absence without pay for the remainder of the school year. At that time they will no longer be eligible for leave sharing.

An employee may obtain up to 60 days of shared leave per school year. The Superintendent, Deputy Superintendent or their designee may grant an extension beyond the 60 day limit in extenuating circumstances.

Employees desiring to donate days shall complete a written authorization transferring the days to the ill or injured employee.

Employees may donate any amount of leave which does not cause the donating employee's accumulated leave balance to fall below the yearly amount afforded to them per the negotiated agreements or support handbook.

Shared leave may be used only by the recipient for the purposes specified in this policy and may not be used if the employee has been notified of a pending reduction in force or employment termination affecting the employee.

B. The employee receiving donated days is to receive his or her normal rate of pay.

C. Shared leave usage records shall be maintained separately from regular or sick bank leave records.

D. Any donated leave which is not used shall be returned to the donating employee(s) on a prorated basis.

E. Sick Bank Days may not be donated.

F. All donations are anonymous; the recipient cannot be told who gives them sick days.

G. Participation in this policy is strictly voluntary. No employee shall be coerced, threatened, intimidated, or financially induced into donating sick leave for the purpose of this policy.

H. The Board of Education delegates initial decision making authority pursuant to 70 Okl. Stat Section 6-104.6 (C)(1) to the Superintendent or their designee as the determining body as to whether the employee meets the criteria above and has previously abided by District leave policy. The Superintendent, acting as Board designee, will make the decision which may be appealed to the Board.

~~SECTION III~~

~~FRINGE BENEFITS~~

SECTION III
FRINGE BENEFITS

A. Teacher Retirement

New employees will be enrolled in the Teachers Retirement System of Oklahoma (TRS), which will be paid by MPS.

MPS employees hired prior to July 1, 2006, who chose to receive the seven (7) percent in salary, may continue to receive the seven (7) percent, until which time the employee decides to join TRS.

Beginning with the 2013-14 school year Teacher Retirement is changing the calculation for a full year of service: for an employee to receive one (1) year experience toward teacher retirement that employee must work the length of their contract, i.e. if you have a 245 day contract then you must work 245 days in lieu of any paid leave to receive a year's credit. Anything less than that will be on a prorated basis. (You may use, sick, bereavement, vacation, or personal leave that you may have to account for the days worked. But if you have salary docked days, these will not count toward your service credit).

TRS has a handbook available regarding the retirement benefits and laws affecting retirement. To obtain the handbook, contact TRS at (405) 521-2387. TRS is located at 2500 North Lincoln Boulevard, Oklahoma City, in the Oklahoma State Department of Education building.

B. Life Insurance

MPS pays a life insurance policy for each support employee who works a minimum of twenty (20) hours per week. The employee selects the beneficiary.

Age	Amount Paid
Up through 69	$15,000.00
70-74	$ 9750.00
75-79	$ 6000.00
80-84	$ 4500.00
85-89	$ 3000.00
90-94	$ 2250.00
95-99	$ 1500.00
100 and over	$ 750.00

C. Health Insurance

New employees have up to thirty (30) days to enroll in the District's health, dental and vision plans. The effective date of coverage is the first day of the month following employment. Health insurance will terminate at the end of the month in which ~~termination~~ separation from employment occurs, with the employee being responsible for the full months premium. Terminated employees may elect to continue coverage under the provision of COBRA, subject to provision of the State Health Insurance Plan and Board Policy.

FULL-TIME SUPPORT EMPLOYEE	DISTRICT PAYS	STATE PAYS
Major Medical	0.00	100% Premium Health-Choice High Option
Non-Major Medical	0.00	0.00
Cash in Lieu of Insurance	0.00	189.69
4 hour, but less than 6: Major Medical	50% Premium Health Choice High Option	0.00

Information regarding the Affordable Health Care Act (ACA) will be given to each employee as required by law.

D. Section 125 – Flexible Spending Plan

Employees may be eligible to participate in the Cafeteria Plan (Section 125) and, under IRS regulations, must either accept or reject this benefit. This plan enables eligible employees to pay certain insurance premiums on a pretax basis. The plan also offers dependent day care expense reimbursement and major medical expense reimbursement through pre-taxed payroll deductions. A third-party administrator handles employee claims made on these accounts. Enrollment in this program is effective January through December of each year. Employees may enroll in this program during open enrollment period or within thirty (30) days of initial employment. During open enrollment, all employees **must meet** with a representative to accept or reject participation.

E. Activity Pass for School Events

Each employee (and one guest) will be entitled to free admission to all home athletic events except tournament or state play off events by using the school ID badge. ID badges may be made at the Administration Office.??

F. Holidays

To be eligible for a paid holiday, an employee must have worked or be on an approved paid leave status the last scheduled workday before and immediately after the holiday. If a support employee has been placed on an hourly status for the contracted year, he/she will not be eligible for holiday pay.

Employee calendars are located in Appendix A showing the scheduled holidays.

~~SECTION IV~~

~~WORKERS COMPENSATION~~

SECTION IV
WORKERS COMPENSATION

Oklahoma Worker's Compensation

In case of injury during the "course and scope of their employment", all employees of the Mustang School System are covered by Oklahoma Worker's Compensation. All inquiries relating to Workmen's Compensation should be addressed through the Mustang Administration Office at (405) 376-2461.

The following steps are to be followed when a job related injury occurs:

The employee **MUST** report the injury to his/her direct supervisor within twenty-four (24) hours of injury. If the employee is not able to make the notification, then a co-worker should on his/her behalf.

Once the supervisor has been notified of a job related injury, the supervisor must call the administration office and notify the workers comp clerk. This conversation will help to identify the severity of the incident/injury and the procedure to follow.

If the injury is deemed an "incident only", i.e. first aid is given and the employee does not wish to seek medical treatment, complete forms **"A"** Employee's Report of Incident and **"B"** Supervisor's Report of Incident. There is a question towards the bottom of both forms, "Does the employee wish to seek medical treatment?" with the option of Yes/No. The employee must mark an option and sign both forms where indicated. Witness/Co-Workers Statements should also be completed if, in fact, there were witnesses to the incident. Completed forms are forwarded to the workers comp office.

If the employee needs medical attention, and if at all possible, the employee and supervisor should come to the Administration Office to complete additional forms. At this time a Medical Care Authorization Form is completed and given to the employee for treatment. The employee may transport himself/herself, transported by a relative, by the supervisor or another employee, or by ambulance. We need to make sure the injured employee receives proper medical attention as soon as possible.

Upon receiving medical attention, the employee will be given a medical form that must be brought to the workers comp office prior to him/her returning to work.

If there are temporary work restrictions indicated on the form, the employee and supervisor should meet with the workers comp clerk to discuss the employee returning to work.

When an employee returns to work but is still under medical treatment, i.e. physical therapy or additional doctor's visit(s), the employee must use his/her available leave or set appointments outside the normal work hours. These appointments are not considered "workers comp" leave.

(REWORKED)

~~SECTION V~~

~~GENERAL INFORMATION~~

SECTION V
GENERAL INFORMATION

A. Child Nutrition

Approved uniforms and shoes are mandatory for all Child Nutrition personnel. Child Nutrition Department will reimburse the employee at the rate of $15.00 per month, not to exceed $150.00 per year, providing the employee provides proper receipts and documentation. Hosiery and hairnets do not qualify for reimbursement. Payment will be made by June.

Receipts for reimbursement must contain:

- date of purchase - current school year date
- establishment name
- itemized description of goods purchased
- cost per item and total amount of money spent
- original receipt signed or initialed by salesperson

Support employees who obtain certification required for certain positions must submit the necessary paperwork to the personnel office before the pay change occurs. The deadline to submit the certification is on or before November 1st for the Fall Semester and March 1st for the Spring Semester. Any information received after the above deadlines will not be addressed until the following semester.

Cafeteria Supervision for Outside Activities

Will follow the guidelines in the District Use of Facility Policy #2030.

B. Transportation Department

Route Definition

A route is considered a 6-hour per day job with time allocations approximately as follows:

- bus maintenance/inspections - 30 minutes per day

The Director of Transportation will determine the routes and starting times. Drivers will report fifteen (15) minutes prior to route start time.

Activity Pay

Coaches/Sponsors will be paid $22.50 per trip out of district. Coaches/Sponsors will not be paid for trips within the school district boundaries, nor within his/her contracted day.

Route drivers assigned to an activity trip will be paid $10.00 per hour with a three (3) hour minimum.

Regulation

All bus drivers must comply with all regulations as stated by the Oklahoma State Department of Education, Transportation Section and MPS's Policy Number 4025.

Any employee transporting students and/or driving a school vehicle may be subject to a motor vehicle record check and random drug testing.

Training Reimbursement

Regular route bus drivers, coaches and/or sponsors successfully completing the initial state required bus certification will be given a one-time payroll reimbursement not to exceed the cost of the training. The employee must provide documentation for reimbursement and it will be paid after fulfilling six (6) months of employment with the district.

C. Maintenance/Custodial Department

Trade employees successfully renewing their annual Journeyman or Contractor trade license with the State of Oklahoma will be paid a stipend through payroll to cover the cost of the license.

Trade employees who successfully test and pass the State of Oklahoma Journeyman or Contractor license for their trade will receive a stipend through payroll for the costs of the testing and license.

To receive compensation, a copy of the license must be on file in the employee's personnel file in the HR office.

Any employee who is required to work during a legal holiday weekend will receive $4.00 per hour in addition to his/her regular rate of pay.

~~SECTION VI~~

~~FAIR LABOR STANDARDS ACT~~

SECTION VI
FAIR LABOR STANDARDS ACT

FAIR LABOR STANDARDS ACT PROCEDURES

It is the intent of this school district to fully comply with the Fair Labor Standards Act (FLSA), its regulations, and relevant court decisions and to cooperate with state agencies in an effort to maintain compliance with the FLSA.

The following procedures and guidelines are to be followed in each department to ensure employees are properly compensated for approved hours worked in excess of the established work week as required by the provisions of the FLSA.

Definitions:

"Overtime" is defined as authorized, compensable work time in excess of forty (40) hours per work week.

A "work week" for full-time nonexempt employees is forty (40) hours during one consecutive seven-day period beginning at 12:01 A.M. on Sunday and ending at 12:00 midnight on the following Saturday.

"Non-covered employees" are those who meet the definition of "employee" within the meaning of 29 USCA 203(e)(Supp.1990).

"Covered employees" are those who meet the definition of "employee" within the meaning of 29 USCA 203(e)(Supp.1990). Covered employees will be either exempt or nonexempt employees.

An "exempt employee" is a covered employee who is exempt from FLSA by virtue of meeting one of the tests for exemption.

A "nonexempt employee" is a covered employee who does not meet one of the tests for exemption.

Exemptions:

The FLSA exempts certain groups of covered employees from coverage. The following categories of exemptions are established:

1. Executives
2. Administrators; e.g., superintendents, principals
3. Professionals; e.g., teachers, special education skilled service providers, attorneys, auditors, nurses, counselors

OVERTIME AND COMPENSATION TIME

It is the policy of the Mustang Board of Education that no employee shall work overtime without the prior approval of the appropriate supervisor and the superintendent. All compensation time must be used by the end of the pay period which it was earned. Specific days off must be approved in advance by the appropriate supervisor or the superintendent.

When compensatory time is granted in excess of 40 hours in a workweek, it will be at the rate of one and one-half hours for each hour worked in excess of 40 hours for all nonexempt employees.

The Mustang Board of Education will comply fully with the Fair Labor Standards Act, its regulations and relevant court decisions. MPS shall inform employees of the Act through proper posting of information as disseminated by the U. S. Department of Labor. The District will cooperate with all state agencies and maintain compliance.

The Superintendent is directed to prepare a regulation supporting this policy and implementing the provisions of the Fair Labor Standards Act subject to approval of this board.

FAIR LABOR STANDARDS ACT
(REGULATION)

In accordance with the policy of the board of education, the following regulation shall insure compliance with the Fair Labor Standards Act within this school district.

1. This district will compensate all nonexempt employees at least the federal minimum wage. Time and a half for all hours worked which exceed 40 hours per week will be compensated with time off. Provided however, that for any overtime hours to be credited for overtime pay such overtime hours must be approved in advance by the superintendent. Failure to get approval for overtime may result in disciplinary action being taken, which may include termination of employment.

2. This district will inform employees of the law by posting information disseminated by the U. S. Department of Labor.

3. This district shall establish, through separate administrative regulations, the process of time keeping and procedurally complying with the Act.

COMPLIANCE PROCEDURES

FAIR LABOR STANDARDS ACT

In accordance with the policy of the board of education, the following procedures shall apply to compliance with the Fair Labor Standards Act within this school district. Should any employee or group of employees have questions concerning the following, additional information will be provided upon request.

Minimum Wage Provisions

Mustang Public Schools meets the minimum wage provisions established by law. All employees are subject to the Fair Labor Standards Act (FLSA) unless exempt by some provision of the act. As outlined under the exemption provisions set forth below, certified educational employees working in certified positions who perform ancillary duties (i.e., bus driver, etc.) will be exempt from the overtime requirements of the FLSA as long as not more than 20% of their time is spent in non-exempt activities

Overtime Provisions

The FLSA requires that an employer must pay all nonexempt employees time and one-half their regular rate for all hours worked in excess of 40 hours in a seven-day workweek. The hours worked will not be averaged over two or more workweeks (i.e., pay period) to determine overtime hours, even though an employee is paid monthly. For example, if a nonexempt employee works 45 hours one week and 35 hours the next week, the employee will be paid one and one-half times the regular rate for five hours of overtime in the first week.

Compensation hours include all the time that an employee is required to be on duty, either at school or at a workplace for the employer, and all times that the employee is permitted to work. This includes time during which an employee is required at school functions, meetings, or training activities. It may also include time spent traveling on work-related business. Also included is time an employee voluntarily works before or after the regular work shift if "suffered or permitted" by the employer. Even work done at home is included if the employer knows or has reason to think work is being done there.

Vacation and sick leave hours are not counted as hours worked even though they are paid hours. Lunch breaks where the employee is completely relieved of his or her duties for at least 30 uninterrupted minutes and breaks of at least 20 uninterrupted minutes also are not counted as hours worked.

Because of the overtime provision, nonexempt employees should not work overtime unless they are specifically authorized to do so by their supervisors.

Lunch breaks must be taken by all nonexempt employees as per the schedule created by the administration.

If the employee eats lunch at his or her desk or work station, the employee must not work. This includes not answering the phone, not writing memos, not assisting others, not reading material that is required by the job, etc. Nonexempt employees will not be allowed to start work before their regularly scheduled time and must stop working at their regularly scheduled stopping time unless permission to work overtime has been obtained from their supervisor(s) as per district policy.

Record Keeping

The Mustang Public School District will keep records for each nonexempt employee which should include the following information:

- The employee's full name
- Social Security Number
- Address, including zip code
- Birth date/age
- Sex
- Occupation
- Time and day of week when employee's workweek begins
- Hours worked each day
- Total hours worked each workweek

- Wage basis (e.g., "$7.25 per hour," "$290 per week," "piecework")
- Regular hourly pay rate
- Total daily or weekly straight-time earnings
- Total overtime earnings for the workweek
- Additions to or deductions from wages
- Total wages paid each pay period
- Date of payment and the pay period covered by the payment

Time sheets will be provided to all nonexempt employees and they will be required to complete and sign them on a weekly basis. Exact time of arrival and departure shall be noted on the time sheet. Employees should not arrive at work any earlier than 10 minutes prior to the scheduled work time. The board may determine that a time clock be installed and used by all nonexempt employees as an alternative method of timekeeping.

Exempt Employees

An exemption from both minimum wage and overtime pay requirements is provided in section 12(a)(1) of the FLSA for any employee employed in a bona fide executive, administrative, professional, or outside sales capacity, as these terms are defined and limited in regulations of the Secretary of Labor. An employee will qualify for exemption if he or she meets all of the pertinent tests relating to duties, responsibilities, and salary stipulated in the applicable section of Regulations, 29 CFR, Part 541.

1. Executive:

   In order to be exempt as a bona fide executive employee, all of the following must be met:

   A. The employee's primary duty must be management of the enterprise, or of a customarily recognized department or subdivision; and
   B. The employee must customarily and regularly direct the work of at least two or more other employees therein; and
   C. The employee must have the authority to hire or fire, or recommend hiring and firing; or whose recommendations on these and other actions affecting employees is given particular weight; and
   D. The employee must customarily and regularly exercise discretionary powers; and
   E. The employee must devote no more than 20% of his or her hours to activities not directly and closely elated to the managerial duties; and
   F. The employee must be paid on a salary basis at a rate of at least $155 a week exclusive of board, lodging, and or other facilities.
   G. An executive employee paid at least $250 a week, exclusive of board, lodging, and other facilities, is exempt if the employee regularly directs the work of at least two or more other employees and the employee's primary duty is management of the enterprise, or a recognized department or subdivision thereof.

2. Administrative:

   In order to be exempt as a bona fide administrative employee, all of the following must be met:

   A. The employee's primary duty must be either:
      1. Responsible office or non-manual work directly related to the management policies or general business operations of the employer or the employer's customers; or
      2. Responsible work that is directly related to academic instruction or training carried on in the administration of a school system or educational establishment; and
   B. The employee must customarily and regularly exercise discretion and independent judgment, as distinguished from using skills and following procedures and must have the authority to make important decisions; and
   C. The employee must:
      1. Regularly assist a proprietor or bona fide executive or administrative employee; or
      2. Perform work under only general supervision along specialized or technical lines requiring special training, experience, or knowledge; or
      3. Execute under only general supervision special assignments; and

D. The employee must not spend more than 20% of the time worked in the Workweek on work that is not directly and closely related to the administrative duties discussed above; and
E. The employee must be paid on a salary or fee basis at a rate of not less than $155 a week, exclusive of board, lodging, or other facilities, or in the case of academic administrative personnel in public or private schools, the salary requirement for exemption must be at least $155 a week or one which is at least equal to the entrance salary for teachers in the employing school system or educational establishment or institution.
F. An administrative employee who is paid on a salary or fee basis of at least $250 a week, exclusive of board, lodging, or other facilities, will be exempt if:
    1. The employee's primary duty consists of either:
        a. Responsible office or non-manual work directly related to the management policies or general business operations of the employer's customers; or
        b. Responsible work that is directly related to academic instruction or training carried on in the administration of a school system or educational establishment; and
    2. Such primary duty includes work requiring the exercise of discretion and independent judgment.

3. Professional:

In order to be exempt as a bona fide professional employee, all of the following must be met:

A. The employee's primary duty must be either:
    1. Work requiring knowledge of an advanced type in a field of science or learning, customarily obtained by a prolonged course of specialized instruction and study; or
    2. Work that is original and creative in character in a recognized field of artistic endeavor, the result of which depends primarily on the employee's invention, imagination, or talent; or
    3. Work as a teacher certified or recognized as such in the school system or educational institution by which he or she is employed; and
B. The employee must consistently exercise discretion and judgment; and
C. The employee must do work that is predominantly intellectual an varied, as distinguished from routine mental, manual, mechanical, or physical duties, and
D. The employee must not spend more than 20% of the time worked in the workweek on activities not essentially a part of and necessarily incident to the professional duties; and
E. The employee must be paid on a salary or fee basis at a rate of not less than $170 a week, exclusive of board, lodging, and other facilities.

The salary requirement above does not apply to an employee who is the holder of a valid license or certificate permitting the practice of law or medicine and who is actually engaged in such practice, an employee who is the holder of the requisite academic degree for the general practice of medicine and is engaged in an internship or resident program, or an employee employed and engaged as a teacher in a school or educational institution.

~~SECTION VII~~

~~COMPENSATION~~

A. ~~Paychecks~~ Payroll

Welcome to Mustang Public Schools Payroll. Every effort is made to ensure accurate paychecks are provided each pay day. We strive to provide education and support related to all things payroll and to deliver superior customer service to you, our employees.

It is the responsibility of the employee to review his/her paycheck for accuracy. This is especially important at the beginning of each school year and at the beginning of each calendar year, as these are the two times when most changes occur. Adjustments will be made as soon as possible if a correction is needed.

If you notice a possible error, contact the Payroll Office immediately at (405) 376-7838.

All payrolls will be dispersed from the Mustang Administration Building through the Administrator/Director/or Designee.

See Payroll Dates in Appendix D or online at mustangps.org

~~If the employee must pick up his/her check from the Mustang Administration Building, the employee must provide proper identification and a signature showing receipt of the check.~~

~~If someone other than the employee is to pick up a payroll check, the designated person must provide written authorization from the employee along with a copy of the employee's ID. The designated person must also provide proper ID verifying his/her own identity.~~

~~Telephone calls will not be accepted as instruction allowing alternative pick up of a payroll check.~~

~~Any and all information is held in strict confidence by law and will be released only to the employee. The telephone numbers to reach the HR Department is (405) 376-2461.~~

PAY DATES

All dates posted each year are confirmed with the school calendar and legal holidays.

The posted submission deadlines would be ONLY for extra time sheet work (i.e. covering class, bus trips, etc.). Additional pay (time sheets) will be paid by paper check on the stated dates.

Any (pre-approved) overtime would be paid accordingly on the next closest pay date. (example – any overtime up through and including the 15th of the month would be paid on the 30th of the month).

DIRECT DEPOSIT

Mustang Public Schools is 100% direct deposit for all regular pay. DO NOT close your bank account without having a replacement account to present to Payroll.

IDENTIFICATION

All forms, etc. turned in to Payroll for processing MUST have your employee ID number. This will help to lessen errors with similar/same names.

B. Allowable Benefits/Deductions From Salary

- Employees Group Insurance Division (EGID)
- Annuities (must have at least ten (10) participants in each company)
- Salary Protection Plan / Disability insurance
- Pre-paid Legal Services
- District Approved Insurances
- Other District Approved Deductions

Upon authorization from the support employee, arrangements for payroll deductions can be made for the above allowable deductions when proper notification is made with the earlier of at least two (2) weeks prior to the next payroll date or cutoff dates as set by EGID or the HR Department.

Support employees wishing to cancel any part of their payroll deduction options may do so by giving notice in writing to the certified payroll clerk of the district at least two (2) weeks prior to the next payroll date or official dates as set by the State Department or HR, whichever is earlier. No changes may be made after May 1, until the following school year.

For any questions about these programs, please contact the Payroll Specialists at the Mustang Administration Office at (405) 376-2461.

APPENDIX A

EMPLOYEE
WORK CALENDARS

APPENDIX B

APPLICATION FOR ABSENCE WITHOUT PAY

Application for Absence Without Pay
For Support Employee

Date_____

Name_____ Dept./Site_____

Position_____

Number of day(s) of absence without pay requested_____

Dates of days for absence without pay_____

Explanation of request or use of Leave Without Pay:

_____

_____

_____

Provision you can make for your job responsibilities in your absence:

_____

_____

_____

I, _____, understand and acknowledge that

$_____ will be deducted from my _____payroll check for leave without pay.

_____

Signature **Date**

Approved_____ Disapproved_____

Supervisor's Signature _____ Date_____

Administration Office _____ Date_____

APPENDIX C

REQUEST FOR LEAVE

MUSTANG PUBLIC SCHOOLS
LEAVE REQUEST FORM

I, _____ am requesting to use

For the following dates:

- □ Sick Day(s)
- □ Personal Day(s)
- □ Vacation Day(s)
- □ Bereavement Day(s)
- □ Legal Day(s)
- □ Military Day(s)

DATE OF ABSENCE	DAY OF THE WEEK	TIME TO BE MISSED
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Reason for this request: _____
_____
_____
_____

Employee's Signature: _____
Date

☐ Approved ☐ Disapproved

Supervisor's Signature: _____
Date

APPENDIX D

MUSTANG PUBLIC SCHOOLS
PAYROLL DATES

Support Salary Schedule 2014-2015 Changes

Only 3 Support Salary Schedules were adjusted this year. Last year all other Support Salary Schedules were adjusted.

1) Assistants and Other Support Positions
   - Media Assistants and Teacher Assistants salary schedule was adjusted. 2013-2014 salary schedule step 1 became step 0 and balanced each step increment to $0.31 step increase.

2) Maintenance Department
   - 2013-2014 salary schedule step 1 became step 0 and balanced each step increment to $0.20 step increase for each hourly employee.
   - General Maintenance Supervisor, Dir. Maintenance, Proj. Sup. Spec, and Construction Foreman was adjusted from 2013-2014 salary schedule step 1 became step 0.

3) Mechanics
   - 2013-2014 salary schedule step 2 became step 0 and balanced each step increment to $0.25 step increase for Mechanic and Head Mechanic salaries.

Two other changes:

1) Central Office and District Secretarial Positions
   - Administrative Support 8 Hour salary schedule changed to a 7.5 hour salary schedule.

2) Sign Language Interrupter
   - This salary schedule had not been adjusted since 2009.
   - Salary schedule reflects current market place value.

MUSTANG PUBLIC SCHOOLS

Charles Bradley
Deputy Superintendent

Memo

To: ~~Mr.~~ DR. Mr. Sean McDaniel 8-30-14

Date: August

Re: 180 Day School Year with a 1080 Hours Calendar

Please discuss, consider and/or act upon the recommendation for a 180 day school year, which includes two (2) parent teacher conference days and five (5) professional development days, with the flexibility to exercises the 1080 hours calendar option in cases of school closures due to inclement weather or other catastrophic circumstances for the 2014-2015 school year.

MUSTANG PUBLIC SCHOOLS
906 S. Heights Drive
Mustang, OK 73099

September 9, 2014

Accreditation Section
Oklahoma State Department of Education
2500 North Lincoln Blvd.
Oklahoma City, Oklahoma 73105

To Whom It May Concern,

This letter is to confirm that at the September 8, 2014, regular board meeting the Mustang Board of Education approved the recommendation for a 180 day school year, which includes two (2) parent teacher conference days and five (5) professional development days, with the flexibility to exercise the 1080 hour option in cases of school closures due to inclement weather or other catastrophic circumstances.

If you have any questions, please do not hesitate to contact my office at (405) 376-7394.

Respectfully,

Sean McDaniel
Superintendent of Schools

Chad Fulton
President of Board

Canyon Ridge Intermediate School

Memo

To: Tracy Skinner, Executive Director of Human Resources

From: Canyon Ridge Intermediate, Principal

Date: August 20, 2014

Re: Request for Academic Teams Assistant

Please discuss and act upon this request for an Academic Team Assistant position to attend Academic Team Meets. Canyon Ridge has two (2) academic teams, 5th and 6th grade teams, and to compete at Academic Meets, the sponsor must be in the room. Therefore an assistant is needed at all meets. The Academic Team assistant would accompany and assist the Academic Team sponsor during a maximum of 4 meets not to exceed 22 hours at the rate of $18.00 per hour.

Thank you for your consideration.

Respectfully,

Kathy Blackwell

CHILDCARE FOR BEFORE/AFTER SCHOOL PROGRAMS
FOR MUSTANG PUBLIC SCHOOLS
AGREEMENT FOR 2014-2015 SCHOOL YEAR

This agreement, made this Sept. 8, 2014, by and between the "Provider and Mustang School District – Independent School District I-069 of Canadian County, Oklahoma, hereinafter referred to as the "District," witnesseth:

1. That said "District" agrees to provide space at each elementary school – Lakehoma Elementary School, Mustang Centennial Elementary School, Mustang Creek Elementary School, Mustang Trails Elementary School, Mustang Valley Elementary School, Mustang Elementary School, Prairie View Elem., Canyon Ridge Intermediate Center, and Horizon Intermediate Center– for use by "Provider" in the continuing operation of before and after school care programs for eligible students of said elementary school sites.

2. "Provider's" hours and rates for the 2014-2015 school year are as follows:

   AM Program –a weekly rate of $30.00
   PM Program –a weekly rate of $55.00
   Both AM & PM Program with a weekly rate of $70.00
   The actual times will be determined by the Provider and Mustang Administration.

   Daily Drop-In Rates:

   AM Program –daily rate of $12.00
   PM Program –daily rate of $20.00
   Both AM & PM Program with a daily rate of $25.00

   "Provider" will assess an enrollment fee for each participant, not to exceed $30.00

3. That said programs shall operate on student attendance days during the 2014-2015 school year (173 days) and may also operate on teacher professional days, on parent-teacher conference days and on vacation days as noted on the 2014-2015 school calendar and agreed upon by "Provider and the "District."

4. That said "District agrees to distribute periodic informational fliers to the entire elementary student body throughout the school year and provide space for signage on the school property and in the school's office in order to increase awareness and participation in the programs.

5. That said "Provider" shall be licensed by the appropriate licensing authorities and shall be operated and staffed in accordance with all applicable licensing requirements.

6. That in using said facilities for said purpose. "Provider" and its agents shall be responsible each day for returning all equipment, supplies and other program paraphernalia to their proper storage areas within the building and ensure that the building is secured at the close of the day.

7. "Provider" shall ensure that the appropriate liability, medical and accident coverage is purchased and maintained for operation of the program, and that on the insurance policy the "District" shall be shown as an additional insured. Minimum coverage shall be combined single limit (bodily injury and property damage) of $1,000,000.00 per occurrence, $2,000,000.00 aggregate. A Certificate of Insurance coverage as required will be provided.

8. That "District" shall receive $20.00 per day for each site for the use of facilities. The total amount shall be divided into nine (9) monthly payments of per elementary site and be paid to "District " by the 15th of each month, starting September 15, 2014. "Provider" may choose to pay the remaining balance at any time.

9. "Provider" will pay "District" an additional enrollment benefit of $100.00 per child, based on the average number of full-time enrollees calculated using enrollment numbers from the third Monday of each month and then averaging them over the ten month period. The enrollment benefit will be paid by June 15, 2015.

10. That "Provider" shall administer the program in full cooperation with the principals of the participating schools.

11. "Provider" may terminate and or all of the programs if a base-line enrollment of twelve (12) students is not maintained at any program site and will pay the lease and enrollment benefit due at the time of program termination on a prorated basis.

12. "Provider" and/or "District" has the right to terminate this agreement upon a thirty (30) day written notice submitted to "District" and/or to "Provider." All balances must be paid through the agreed upon termination date. Balances will be assessed by prorating the amount based on the number of days services are rendered.

13. "Provider" shall make reasonable efforts to coordinate its monthly and weekly educational themes with those themes being conducted in the elementary site it serves.

14. "Provider agrees to provide a before and after school at the following elementary sites (s):
Please print the name of the school (s)

Mustang Creek	Mustang Valley
Mustang Elementary	Canyon Ridge IC
Mustang Trails	Horizon IC
Prairie View	

Provider's Signature Date

District President of the Board of Education Signature Date

CHILDCARE FOR BEFORE/AFTER SCHOOL PROGRAMS
FOR MUSTANG PUBLIC SCHOOLS
AGREEMENT FOR 2014-2015 SCHOOL YEAR

This agreement, made this Sept. 8, 2014, by and between the "Provider and Mustang School District – Independent School District I-069 of Canadian County, Oklahoma, hereinafter referred to as the "District," witnesseth:

1. That said "District" agrees to provide space at each elementary school – Lakehoma Elementary School, Mustang Centennial Elementary School, Mustang Creek Elementary School, Mustang Trails Elementary School, Mustang Valley Elementary School, Mustang Elementary School, Prairie View Elementary, Canyon Ridge Intermediate Center and Horizon Intermediate Center– for use by "Provider" in the continuing operation of before and after school care programs for eligible students of said elementary school sites.

2. "Provider's" hours and rates for the 2014-2015 school year are as follows:
   AM Program –a weekly rate of $30.00
   PM Program –a weekly rate of $55.00
   Both AM & PM Program with a weekly rate of $70.00
   The actual times will be determined by the Provider and Mustang Administration.

   Daily Drop-In Rates:
   AM Program –daily rate of $12.00
   PM Program –daily rate of $20.00
   Both AM & PM Program with a daily rate of $25.00

   "Provider" will assess an enrollment fee for each participant, not to exceed $30.00

3. That said programs shall operate on student attendance days during the 2014-2015 school year (173 days) and may also operate on teacher professional days, on parent-teacher conference days and on vacation days as noted on the 2014-2015 school calendar and agreed upon by "Provider and the "District."

4. That said "District agrees to distribute periodic informational fliers to the entire elementary student body throughout the school year and provide space for signage on the school property and in the school's office in order to increase awareness and participation in the programs.

5. That said "Provider" shall be licensed by the appropriate licensing authorities and shall be operated and staffed in accordance with all applicable licensing requirements.

6. That in using said facilities for said purpose. "Provider" and its agents shall be responsible each day for returning all equipment, supplies and other program paraphernalia to their proper storage areas within the building and ensure that the building is secured at the close of the day.

7. "Provider" shall ensure that the appropriate liability, medical and accident coverage is purchased and maintained for operation of the program, and that on the insurance policy the "District" shall be shown as an additional insured. Minimum coverage shall be combined single limit (bodily injury and property damage) of $1,000,000.00 per occurrence, $2,000,000.00 aggregate. A Certificate of Insurance coverage as required will be provided.

8. That "District" shall receive $20.00 per day for each site for the use of facilities. The total amount shall be divided into nine (9) monthly payments of per elementary site and be paid to "District " by the 15th of each month, starting September 15, 2014. "Provider" may choose to pay the remaining balance at any time.

9. "Provider" will pay "District" an additional enrollment benefit of $100.00 per child, based on the average number of full-time enrollees calculated using enrollment numbers from the third Monday of each month and then averaging them over the ten month period. The enrollment benefit will be paid by June 15, 2015.

10. That "Provider" shall administer the program in full cooperation with the principals of the participating schools.

11. "Provider" may terminate and or all of the programs if a base-line enrollment of twelve (12) students is not maintained at any program site and will pay the lease and enrollment benefit due at the time of program termination on a prorated basis.

12. "Provider" and/or "District" has the right to terminate this agreement upon a thirty (30) day written notice submitted to "District" and/or to "Provider." All balances must be paid through the agreed upon termination date. Balances will be assessed by prorating the amount based on the number of days services are rendered.

13. "Provider" shall make reasonable efforts to coordinate its monthly and weekly educational themes with those themes being conducted in the elementary site it serves.

14. "Provider agrees to provide a before and after school at the following elementary sites (s):
Please print the name of the school (s)

Lakehoma Elementary	
Centennial Elementary	

Provider's Signature Date

District President of the Board of Education Signature Date

Memo

To: Tracy Skinner, Executive Director of Human Resources

Cc: Charles Bradley, Deputy Superintendent

Sean McDaniel, Superintendent

From: Karen Wilson, Director of Student Services

Date: 8/25/2014

Subject: Auto renewal of Contract

This memo is to request the approval of an automatic renewal of a contract between Maxim Healthcare Services, Inc. and Mustang Public School District. Maxim will, upon request by MPS, provide licensed health care professionals to provide one-to-one nursing services to physically and/or mentally disabled school student(s) subject to availability of qualified personnel.

The attached contract was initiated on 8-13-2012 and automatically renews at the end of the each subsequent year unless terminated. This contract is covered by federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

SCHOOL STAFFING AGREEMENT

This School Staffing Agreement (hereinafter "Agreement") is entered into this 6th day of July, 2012, by and between **Mustang Public Schools** located at 906 S. Heights Dr. Mustang, OK 73064 , referred to in this Agreement as "SCHOOL," and **Maxim Healthcare Services, Inc.**, a Maryland Corporation including its affiliates and subsidiaries, with an office located at 2601 NW Expresway, Suite 107W, Oklahoma City, OK 73112, referred to in this Agreement as "MAXIM."

RECITALS

WHEREAS, SCHOOL requires health care personnel to provide nursing services to SCHOOL students (here in referred to as "STUDENT(s)") under the general supervision of the SCHOOL, and wishes to engage MAXIM to provide such personnel to supplement SCHOOL's staff.

WHEREAS, MAXIM employs health care personnel and is willing to provide such personnel to SCHOOL.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, SCHOOL and MAXIM hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

Section 1.1 **Term.** This Agreement will be in effect for one (1) SCHOOL calendar year and will be automatically renewed at the end of the first year and each subsequent year unless terminated.

Section 1.2 **Termination.** Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE 2. RESPONSIBILITIES OF MAXIM

Section 2.1 **Services.** MAXIM will, upon request by SCHOOL, provide one or more licensed health care providers (i.e RNs, LP(V)Ns, and CNAs (collectively, "Personnel") to provide one-to-one nursing services to physically and/or mentally disabled SCHOOL STUDENT(s), subject to availability of qualified Personnel. Services will be provided according to SCHOOL calendar year and includes, but are not limited to traveling to and/or from SCHOOL on transportation provided by SCHOOL. Subject to the terms of Section 6.8 of this Agreement, to the extent that MAXIM is unable to provide the type of healthcare provider requested by SCHOOL, MAXIM will provide SCHOOL with a higher skilled healthcare provider. MAXIM must, however, bill that higher skilled provider at that provider's fair market value rate.

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Section 2.2 **Personnel.** MAXIM will supply SCHOOL with Personnel who meet the following criteria:

1) Possess current state license/registration and/or certification, as applicable and appropriate for the services provided to SCHOOL.

2) Possess CPR certification, if required by applicable laws, regulations, or accreditation standards, to be presented to SCHOOL Administrator upon request.

3) Meet MAXIM and SCHOOL conditions of employment regarding health clearance (to include proof of pre-employment physical and TB skin testing), provision of professional references, and any other applicable hiring criteria, documentation of which will be kept in the MAXIM employee file.

4) Shall, preferably have at least one (1) year of relevant professional experience and one (1) year of specialty experience, which shall be documented by references and kept on file.

Section 2.3 **Nurse Pool.** MAXIM will establish a back-up Personnel pool to provide coverage in the event of Personnel sickness, vacation or unexpected termination, while still allowing for consistency in STUDENT's care.

Section 2.4 **Insurance.** MAXIM will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, a valid policy of insurance evidencing general and professional liability coverage of not less than $1,000,000 per occurrence and $3,000,000 in the aggregate, covering the sole negligent acts or omissions which may give rise to liability for services provided under this Agreement. MAXIM will provide a certificate of insurance evidencing such coverage upon request by SCHOOL.

Section 2.5 **Employment and Taxes.** MAXIM will follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. MAXIM, or its subcontractor, if applicable, will maintain direct responsibility as employer for the payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance.

ARTICLE 3. RESPONSIBILITIES OF SCHOOL

Section 3.1 **Responsibility for Patient Care.** SCHOOL retains full authority for patient care while using MAXIM Personnel.

Section 3.2 **Individual Education Programs (IEP).** Services to be provided will be determined by the individual Student's IEP. SCHOOL will provide MAXIM with STUDENT's IEP and all duties will be carried out on SCHOOL premises including, but not limited to, the school bus or other mode of transportation when indicated by the student's IEP. SCHOOL agrees and guarantees, through all reasonable and necessary means, that the IEP will not contradict any aspect of STUDENT's plan of care, as established by STUDENT's physician.

Section 3.3 **Right to Dismiss.** If SCHOOL's Board or designee determines that anyone provided by MAXIM is incompetent, has engaged in misconduct, or has been negligent, SCHOOL may require such Personnel to leave the premises and will notify MAXIM immediately. SCHOOL's obligation to compensate MAXIM for such Personnel's services will be limited to the number of hours actually worked.

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MAXIM will not reassign such Personnel to SCHOOL without prior approval of the SCHOOL's Board or designee. MAXIM has the right to cure such incompetence by replacing incompetent Personnel with competent Personnel.

Section 3.4 **Insurance.** SCHOOL will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of $1,000,000 per occurrence and $3,000,000 annual aggregate covering the acts or omissions of its employees, contractors and agents which may give rise to liability in connection with the services under this Agreement. SCHOOL will give MAXIM prompt written notice of any material change in SCHOOL coverage.

Section 3.5 **Placement Fee.** For a period of twelve (12) months following that date on which MAXIM Personnel last work at shift at SCHOOL, SCHOOL agrees that it will take no steps to recruit, hire, or employ as its own employees or as a contractor, those Personnel provided by MAXIM during the term of this Agreement. SCHOOL understands and agrees MAXIM is not an employment agency and that Personnel are assigned to the SCHOOL to render temporary service(s) and are not assigned to become employed by the SCHOOL. The SCHOOL further acknowledges agrees that there is a substantial investment in business related costs incurred by MAXIM in recruiting, training and employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel. In the event that SCHOOL, or any affiliate, subsidiary, department, or division of SCHOOL hires, employs, or solicits MAXIM Personnel, SCHOOL will be in breach of this Agreement. SCHOOL agrees to either (a) give MAXIM one hundred eighty (180) days notice of its intent to hire, continuing to staff Personnel through MAXIM for a minimum of thirty-six (36) hours per week through the one hundred eighty (180) days notice period OR (b) pay MAXIM a placement fee equal to the greater of five thousand dollars ($5000.00) or the sum of thirty percent (30%) of such Personnel's annual salary (calculated as Hourly Pay Rate x 2080 Hours x 30%).

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.1 **Orientation.** SCHOOL will promptly provide MAXIM Personnel with an adequate and timely orientation to SCHOOL. SCHOOL shall review instructions regarding confidentiality (including patient and employee), and orient MAXIM Personnel to the specific Exposure Control Plan of the SCHOOL as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the SCHOOL's specific policies and procedures provided to MAXIM for such purpose.

Section 4.2 **Non-discrimination.** Neither MAXIM nor SCHOOL will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

ARTICLE 5. COMPENSATION

Section 5.1 **Invoicing.** MAXIM will supply Personnel under this Agreement at the rates listed in Attachment A. MAXIM will submit invoices to SCHOOL every week for Personnel provided to SCHOOL during the preceding week. Invoices shall be submitted to the following address:

Mustang Public Schools
906 S. Heights Dr.
Mustang, OK 73064

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ATTN: Accounts Payable

Section 5.2 **Payment.** All amounts due to MAXIM are due and payable within thirty (30) days from date of invoice. SCHOOL will send all payments to the address set forth on the invoice.

Section 5.3 **Late Payment.** Payments not received within thirty (30) days from the applicable invoice date will accumulate interest, until paid, at the rate of one and one-half percent (1.5%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by applicable law, whichever is less.

Section 5.4 **Rate Change.** MAXIM will provide SCHOOL least thirty (30) days advance written notice of any change in rates.

ARTICLE 6. GENERAL TERMS

Section 6.1 **Independent Contractors.** MAXIM and SCHOOL are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither MAXIM nor SCHOOL nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

Section 6.2 **Assignment.** Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.

Section 6.3 **Indemnification.** MAXIM agrees to indemnify and hold harmless SCHOOL, and its directors, officers, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the sole negligent performance of MAXIM, its directors, officers, employees, or agents under this Agreement only. SCHOOL agrees to indemnify and hold harmless MAXIM, its directors, officers, shareholders, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the negligent performance of SCHOOL, its directors, officers, employees, contractors, or agents under this Agreement.

Section 6.4 **Attorney's Fees.** In the event either party is required to obtain legal assistance (including in-house counsel) to enforce its rights under this Agreement, or to collect any monies due to such party for services provided, the prevailing party shall be entitled to receive from the other party, in addition to all other sums due, reasonable attorney's fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies.

Section 6.5 **Notices.** Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the

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address to which notices are sent by sending written notice of such change of address to the other party.

Mustang Public Schools
906 S. Heights Dr.
Mustang, OK 73064
ATTN:Accounts Payable

Maxim Healthcare Services, Inc.
7227 Lee Deforest Dr.
Columbia, MD 21046
ATTN: Contracts Department

COPY TO:

Maxim Healthcare Services, Inc.
2601 NW Expressway, Suite 107W
Oklahoma City, OK 73112
ATTN: **Accounts Manager**

Section 6.6 **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

Section 6.7 **Entire Contract; Counterparts.** This Agreement constitutes the entire contract between SCHOOL and MAXIM regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both parties, except as provided in Section 6.9.

Section 6.8 **Availability of Personnel.** The parties agree that MAXIM's duty to supply Personnel on request of SCHOOL is subject to the availability of qualified MAXIM Personnel. The failure of MAXIM to provide Personnel or the failure of SCHOOL to request Personnel results in no penalty to SCHOOL or any party claiming by or through it and shall not constitute a breach of this Agreement.

Section 6.9 **Compliance with Laws.** MAXIM agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state or local laws and regulations or applicable accrediting body standards are modified, MAXIM reserves the right to notify SCHOOL in writing of any modifications to the Agreement in order to remain in compliance with such law, rule, or regulations.

Section 6.10 **Severability.** In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Section 6.11 **Governing Law, Jurisdiction.** This Agreement will be governed by and construed in accordance with the laws of the State of Maryland, without regard to its principles of conflict of laws. Any dispute or claim form this Agreement shall be resolved exclusively in the federal and state courts of the State of Maryland and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

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Section 6.12 **Limitation on Liability.** Neither MAXIM nor SCHOOL will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

Section 7.1 **Confidentiality.**

A. MAXIM/SCHOOL Information. The parties recognize and acknowledge that, by virtue of entering into this Agreement and providing services hereunder, the parties will have access to certain information of the other party that is confidential and constitutes valuable, special, and unique property of the party. Each of the parties agrees that neither it nor his/her staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to his duties for or on behalf of the other party, any secret or confidential information of the party, including, without limitation, information with respect to the party's patients, costs, prices, and treatment methods at any time used, developed or made by the party during the term of this Agreement and that is not available to the public, without the other party's prior written consent.

B. Terms of this Agreement. Except for disclosure to his/her legal counsel, accountant or financial or other advisors/consultants neither party nor its respective staff shall disclose the terms of this Agreement to any person who is not a party or signatory to this Agreement, unless disclosure thereof is required by law or otherwise authorized by this Agreement. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide the party with the option of pursuing remedies for breach or immediate termination of this Agreement in accordance with the provisions stated herein.

C. Patient/Customer Information: Neither party nor its employees shall disclose any financial or medical information regarding patients/customers treated hereunder to any third-party, except where permitted or required by law or where such disclosure is expressly approved by SCHOOL, MAXIM and patient/customer in writing. Further, each party and its employees shall comply with the other party's rules, regulations and policies regarding the confidentiality of such information as well as all federal and state laws and regulations including, without limitation, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH").

D. The obligations set forth in this Section shall survive the termination of this Agreement.

Section 7.2 **HIPAA/HITECH Obligations.** Each party and its respective staff shall comply with all federal and state laws and regulations, and all rules, regulations, and policies of the other party, regarding the confidentiality of patient information, to include, without limitation, HIPAA and HITECH. In addition, if necessary, the parties agree to resist any effort to obtain access to such records or information in judicial proceedings, except such access as is expressly permitted by federal/state regulations.

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To the extent that SCHOOL may be a "Covered Entity" as defined by HIPAA, and would therefore be subject to applicable requirements, including, but not limited to, requirements to enter into certain contracts with their "business associates," by HIPAA, the parties acknowledge that a business associate agreement is not needed due to the nature of services provided by MAXIM. Specifically, the parties acknowledge that under HIPAA, Personnel provided hereunder are considered part of SCHOOL's workforce and to that end, all Protected Health Information ("PHI") is created, viewed, used, maintained and otherwise stored and safeguarded in SCHOOL's work environment. The parties further acknowledge that PHI is not exchanged between the parties in order for MAXIM to provide Personnel as part of SCHOOL's temporary workforce.

Notwithstanding the foregoing, MAXIM and all staff provided to SCHOOL hereunder shall comply with confidentiality, medical records and/or other applicable laws and regulations with regard to any and all information directly or indirectly accessed or used by MAXIM and their personnel, including without limitation HIPAA and HITECH.

SCHOOL and MAXIM have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as if the date set forth above.

MUSTANG PUBLIC SCHOOLS:	MAXIM HEALTHCARE SERVICES, INC.:
Signature	Signature
Chad Fulton, Board President	Brian K. Brown - Assistant Controller
Printed Name & Title	Printed Name & Title
8/13/2012	8-16-12
Date	Date

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ATTACHMENT A
MAXIM HEALTHCARE SERVICES, INC.
SCHOOL STAFFING RATES FOR
MUSTANG PUBLIC SCHOOLS

Charges will be based on the following hourly rate schedule effective 07/06/2012:

Rates.
Charges will be based on a rate of $30.00 per hour for services provided by a LPN, not to exceed ten (10) hours a day, and $40 per hour for services rendered by a RN, not to exceed ten (10) hours a day. Periods of work completed less than one (1) hour will be computed on a *pro rata* basis to the nearest quarter (1/4) hour. Time worked in excess of the hourly limit mentioned in this section will be reviewed on a per case basis to determine if the hours worked will be authorized and paid by SCHOOL.

MUSTANG PUBLIC SCHOOLS:

Signature

Chad Fulton, Board President
Printed Name & Title

8/13/2012
Date

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MUSTANG PUBLIC SCHOOLS

Charles Bradley
Deputy Superintendent

Memo

To: Mustang Board of Education

Date: August 1, 2014

Re: Contract with Eureka Water Company

Please discuss, consider and/or act upon the approval of the continuing contract with Eureka Water Company to supply drinking water to selected sites throughout the district for the 2014-2015 school year.

EUREKA WATER COMPANY

729 S.W. 3rd - Oklahoma City, Oklahoma 73109 - (405) 235-8474 - www.ozarkah2o.com

Account # 076996
Contract # 082412

OFFICE COPY

WATER

Route	Tax Code	Qty	Water Type	Special Price	Delivery	Order Taken By	Order Date
		1	OZ DRINK	$4.25 No Tax	X	TRACY	07/21/2014

Installation Instructions:

Set 07/21/14 Any Time CONTRACT RENEWAL FOR 2014-2015 CALANDAR SCHOOL YR. 25 UNITS MIX OF CC AND HC UNITS $5 EACH MTHLY RENTAL, 42R CONE CUPS $3.11, 7OZ FL BTM $4.43 AND $7.00 REFUNDABLE BTLE DEPOSITS

Equipment:

HC Mat: Any Shpe: Any
Cups: 42R&7OZ FL
25 COOLERS

Tag # Set: **Brand:**

Billing Address:

MUSTANG PUBLIC SCHOOLS

906 S HEIGHTS DRIVE
MUSTANG, OK 73064
Phone: (405) 376-7322

Contact Charles Bradley

Delivery Address:

MUSTANG PUBLIC SCHOOLS

906 S HEIGHTS DRIVE
MUSTANG, OK 73064
Phone: (405) 376-7399
Contact:

Route Delivery Instructions:

Customer Credit Information:

Landlord: Existing Customer **Phone:**

Address:

Cust Employer: **Phone:**

Spouse: **Employer:** **Phone:**

Owner/Manager: **Home Phone:**

Home Address:

Rental Terms: RENTAL

1. Customer agrees to pay as rent $5.00 NO sales tax per month in the Company's offices. Failure by Customer to purchase a minimum of two (2) bottles of water for a six (6) week period will result in the monthly rental charge being increased by $2.00.
2. This lease agreement is for a period of 12 months.

How Did You Hear of Eureka?

CONTRACT RENEWAL FOR 2014-2015 CALANDAR SCHOOL YR

EQUIPMENT AGREEMENT

The following **LEASE AGREEMENT** is made this day by and between Eureka Water Company, herinafter called the Company and above named herinafter called the Customer.

Lease Agreement

The Company hereby agrees to lease the above listed water cooler/dispensing equipment for use by Customer at the Customer's address shown.

See Rental Terms above. Customer understands this rental fee is **NOT A DEPOSIT** and is **NOT REFUNDABLE** and is **NOT APPLIED TOWARD PURCHASE** Subsequent payments are due monthly (or as specified above) in advance thereafter. The term of this lease shall commence on the date of installation and shall extend from year-to-year until terminated by written notice given by either party not less than 30 days prior to the desired cancellation date. Termination before end of initial term will subject customer to a charge equal to the remainder of months of rent for said initial term of this agreeement. _____

The Company shall at all times keep the above listed equipment in good working condition, provided notice of failure of the equipment is given by the Customer. The Company shall not be held liable for damages caused by the overflow or leaking of the bottle water cooler, coffee brewer or damaged water bottle. We do not recommend the equipment or water bottles to be placed on any type of wood flooring due to the possibility of water damage that could occur in the event of a leak or overflow. Customer agrees to keep the equipment clean and to use only water or coffee purchased from Eureka Water Company in the equipment listed above.

Title to the equipment, with right of immediate possesion, is to remain in the Company, and Customer hereby agrees never to move this equiment from the premises herein described without prior written consent from the Company.

General Terms

Should Customer default in payment when due, the Company shall terminate this Agreement without notice and may enter Customer's premises without liability of any kind and re-take possession of the equipment described above.

Customer agrees to indemnify the Company for any liability resulting from the use of said equipment by Customer. Customer further agrees to pay a reasonable attorney's fee for any action taken as a result of any breach of this agreement.

On all payments in arrears 10 days or more, Customer shall pay a late charge of 1.5% per month on the delinquent amount.

It is hereby agreed and understood that this contract constitutes the entire agreement between the parties with respect to the lease/purchase of the equipment described above, and no other agreement, unless in writing, dated and signed by both parties, shall limit or qualify its terms.

ACCEPTANCE: I am the Customer or authorized by the Customer to accept the terms of this agreement and have received the above listed items.

Accepted By: _____ Set By: _____

Title: _____ Date Set: _____

School District
2014-2015 Estimate of Needs
and
Financial Statement of the Fiscal Year 2013-2014

Board of Education of Mustang Public Schools
District No. I-069
County of Canadian
State of Oklahoma

Two copies of this Financial Statement and Estimate of Needs should be filed with the County Clerk not later than October 1 for all School Districts. After approval by the Excise Board and the levies are made, both statements should be signed by the Board Members. One complete signed copy must be sent to the State Auditor and Inspector, 2300 N. Lincoln Blvd Room 100, Oklahoma City, OK 73105-4801. If publication may not be had by date required for filing, affidavit and proof of publication are required to be attached within five days after date of filing.

The 2014-2015 Estimate of Needs
and
Financial Statement of the Fiscal Year 2013-2014

Prepared by: Angel, Johnston & Blasingame, P.C.

Submitted to the Canadian County Excise Board

This_____ Day of _____, 2014

School Board Members

Chairman _____ Clerk _____

Treasurer _____ Member _____

Member _____ Member _____

Member _____ Member _____

© Angel, Johnston & Blasingame, P.C. 6/30/11

State of Oklahoma, County of Canadian

To the Excise Board of said County and State, Greetings:

Pursuant to the requirements of 68 O. S. 2001 Section 3002, we submit herewith, for your consideration the within statement of statement of the financial condition of the Board of Education of Mustang Public Schools, District No. I-069, County of Canadian, State of Oklahoma for the fiscal year beginning July 1, 2014, and ending June 30, 2015, together with an itemized statement of the estimated Income and Probable Needs of said School District for the ensuing fiscal year. We have separately prepared, executed and submit Financial Statements for the Fiscal Year so terminated, and Estimate of Requirements for the ensuing Fiscal Year, for such Sinking Fund, if any, as pertains to this District for the Bond, Coupon, and Judgment indebtedness, if any, outstanding and unpaid as of June 30, 2015and also for the Sinking Fund of any disorganized District whose area or the major portion thereof is now embraced within the boundaries of this District; and this Certificate is as applicable thereto as if fully embodied therein. The same have been prepared in conformity with Statute, in relation to which be it further noted that:

1. We, the undersigned, duly elected, qualified and acting officers of the Board of Education of the aforesaid School District located wholly or in major area in the County and State aforesaid, do hereby certify that, at regular session begun at the time provided by law, we carefully considered the reports submitted by the several officers and employees as required by 68 O.S. 2001 Section 3004, carefully considered the statements and estimate of needs heretofore prepared for the purpose of ascertaining any additional or emergency levy necessary for the ensuing fiscal year and revised, corrected or amended the same to disclose the true fiscal condition as of June 30, 2014, and to provide for the needs of the District for the ensuing fiscal year as now ascertained; and we do hereby certify that the within statement of the financial condition is true and correct, and that the within estimates for all purposes for the ensuing fiscal year are reasonably necessary for the proper conduct of the affairs of said School District, and that the statements of Estimated Income from sources other than ad valorem taxes is not in excess of the lawfully authorized ratio of the actual collections from such sources during the previous fiscal year.

2. We further certify that any cash fund balance reported in our Building Fund is required for immediate or cumulative program of construction unless there be attached within a verified copy of a resolution signed by a majority of the members of this Board to the effect the program of building has been completed of abandoned. If attached, then the Excise Board is directed to apply said Balance to reduce Levies in accordance with 62 O.S. 2001, Section 333.

3. We also certify that a levy of 15.000 Mills over and above the number of mills allocated by the County Excise Board will be reasonably necessary for the proper conduct of the affairs of said school district during the fiscal year 2014-2015.

4. We also certify that, after due and legal notice of an election thereon, an emergency levy of 5.000 Mills, over and above the number of mills provided by Law and allocated by the County Excise Board in addition thereto for school purposes, was authorized at an election held for that purpose on N/A Permanent Levy by a majority of those voting at said election:
the result of said election was:

For the Levy _____ ; Against the Levy _____ ; Majority _____.

5. We also certify that after due and legal notice of an election thereon, a local support levy of 10.000 Mills, in addition to the levies hereinbefore provided, was authorized at an election held for that purpose on N/A Permanent Levy by a majority vote of the electors who had paid ad valorem tax of the immediately preceding year; the result of said election was:
preceding year; the result of said election was:

For the Levy _____ ; Against the Levy _____ ; Majority _____.

6. We certify that, after due and legal notice of an election thereon, pursuant to Article 10, Section 10, of the Constitution of Oklahoma, an additional levy of 5.000 Mills, was authorized by a majority of the qualified voters of said School District, for the purpose of erecting, remodeling or repairing school buildings, and for purchasing furniture at an election held for that purpose on N/A Permanent Levy, the result whereof was:

For the Levy _____ ; Against the Levy _____ ; Majority _____.

_____ _____ _____

Clerk of Board of Education | President of Board of Education | Treasurer of Board of Education

Subscribed and sworn to before me this ____ day of _____, 2014.

_____ _____

Notary Public | My Commission Expires

PERMANENT MILLAGE

Note: A vote was not required. The district's patrons approved a permanent millage.

Affadavit of Publication

State of Oklahoma, County of Canadian

I, _____, the undersigned duly qualified and acting Clerk of the Board of Education of Mustang Public Schools, School District No. I-069, County and State aforesaid, being first duly sworn according to law, hereby depose and say:

1. That I complied with 68 O.S. 2001 Section 3002, (both independent and dependent) by having the within Financial Statement and Estimate of Needs which was prepared at the time and in the manner provided by law, published as required by law, in a legally-qualified newspaper of general circulation in the district, there being no legally-qualified newspaper published in the school district, as evidenced by a copy of such published statement and estimate together with proof of publication thereof attached hereto marked Exhibit No. 1 and made a part hereof (strike inapplicable phrases).

2. That I complied with currently effective statutes, by having the Notice of Emergency Levy Election and the call for such Election on the date hereinbefore certified by the Governing Board, the Itemized Statements and the Itemized Estimate of the amount necessary for the ensuing fiscal year requiring such emergency levy for the current expense purposes as prepared by the Board of Education duly published or posted, as the case may be, in full compliance with law for this class of school district, and as provided by law duly made public in the manner and at the time provided by law, for this class of district and in all respects according to law, in relation to said election on such emergency levy as hereinbefore certified by said Governing Board.

3. That I complied with the statute by having published or posted (if required for this class of district) the notice of local support levy election, and the call for such election on the date hereinbefore certified by the Board of Education. That the Estimate of Needs as prepared by the Board of Education required such local support levy in addition to other tax levies, to fully meet the current expense purposes of the school district for the ensuing year.

4. That in conformity to resolution by said Board of Education, I caused Notice of Building Fund Levy Election under the provisions of Article 10, Section 10, Oklahoma Constitution, and the Call of such Election on the date hereinbefore certified by the Governing Board, together with Itemized Statements and an Estimate of the amount necessary for the ensuing fiscal year requiring such levy for the purpose of erecting, remodeling or repairing school buildings, and for purchasing school furniture, in said District, published or posted to contain such Notice and Call, fixing the number of voting places and particularly describing each and every such place or places, and fixing the day on which such election should be had after the expiration of such notice, duly published or posted as is required by law for this class of district.

_____

Clerk, Board of Education

Subscribed and sworn to before me this _____ day of _____ 2014.

_____ _____

Notary Public My Commission Expires

_____

Secretary and Clerk of Excise Board

Canadian County, Oklahoma

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Honorable Board of Education
Mustang Public Schools
District No. I-069, Canadian County

We have compiled the 2013-2014 financial statements as of and for the fiscal year ended June 30, 2014 and 2014-2015 Estimate of Needs (S.A.& I. Form 2661R06) and Publication Sheet (S.A. & I. Form 2662R06) for District No. I-069, Canadian County, included in the accompanying prescribed form. We have not audited or reviewed the financial statements, estimate of needs and publication sheet included in the prescribed form and, accordingly, do not express an opinion or provide any assurance about whether the financial statements, estimate of needs and publication sheet are in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector.

Management is responsible for the preparation and fair presentation of the financial statements, estimate of needs and publication sheet in accordance with the applicable prescribed financial framework and for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, estimate of needs and publication sheet.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements, estimate of needs and publication sheet.

These financial statements and information included in the accompanying form are presented in accordance with the requirements prescribed by the Office of the Oklahoma State Auditor and Inspector per 68 OS§ 3003.B. as defined by rules promulgated by the Oklahoma State Department of Education per 70 OS § 5-134.I.D., and are not intended to be a complete presentation of the assets and liabilities of Mustang Public Schools.

This report is intended solely for the information and use of the Oklahoma Department of Education, the School District,the Canadian County Excise Board and for filing with the State Auditor and Inspector of Oklahoma and is not intended to be and should not be used by anyone other than its specified parties.

Angel, Johnston & Blasingame, P.C.

August 18, 2014

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GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "A"

Schedule 1, Current Balance Sheet - June 30, 2014	
	Amount
ASSETS:	
Cash Balance June 30, 2014	$8,165,121.09
Investments	979,000.00
TOTAL ASSETS	$9,144,121.09
LIABILITIES AND RESERVES:	
Warrants Outstanding	7,291,057.27
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	113,474.78
TOTAL LIABILITIES AND RESERVES	$7,404,532.05
CASH FUND BALANCE JUNE 30, 2014	$1,739,589.04
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$9,144,121.09

Schedule 2, Revenue and Requirements - 2013-2014		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2013	$4,573,861.63	
Cash Fund Balance Transferred From Prior Years	250,909.48	
Current Ad Valorem Tax Apportioned	13,844,414.99	
Miscellaneous Revenue Apportioned	42,717,916.99	
TOTAL REVENUE		$61,387,103.09
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	$59,534,039.27	
Reserves From Schedule 8	113,474.78	
Bank Fees and Cash Charges	0.00	
Interest Paid on Warrants	0.00	
Reserve for Interest on Warrants	0.00	
TOTAL REQUIREMENTS		$59,647,514.05
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2014		1,739,589.04
TOTAL REQUIREMENTS AND CASH FUND BALANCE		$61,387,103.09

Schedule 3, Cash Fund Balance Analysis - June 30, 2014	Amount
ADDITIONS:	
Miscellaneous Revenue Collected in Excess of Estimates-Net	$4,839,016.31
Warrants Estopped, Cancelled or Converted	4,140.72
Fiscal Year 2013-14 Lapsed Appropriations	1,700,961.82
Fiscal Year 2012-13 Lapsed Appropriations	36,355.22
Ad Valorem Tax Collections in Excess of Estimates	1,045,120.97
Prior Year Ad Valorem Tax	210,413.54
TOTAL ADDITIONS	$7,836,008.58
DEDUCTIONS:	
Supplemental Appropriations	$6,096,419.54
Current Tax in Process of Collection	0.00
TOTAL DEDUCTIONS	6,096,419.54
Cash Fund Balance as per Balance Sheet 6-30-2014	$1,739,589.04
Composition of Cash Fund Balance	
Cash	1,739,589.04
Cash Fund Balance as per Balance Sheet 6-30-2014	$1,739,589.04

Schedule 4, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	$0.00	$15,700.00
1300 Earnings on Investments and Bond Sales	13,000.00	5,507.30
1400 Rental, Disposals and Commissions	0.00	65,318.60
1500 Reimbursements	0.00	185,268.81
1600 Other Local Sources of Revenue	0.00	48,285.41
1700 Child Nutrition Programs	0.00	0.00
1800 Athletics	0.00	0.00
TOTAL	$13,000.00	$320,080.12
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	$1,475,000.00	$1,685,241.71
2200 County Apportionment (Mortgage Tax)	375,000.00	363,758.47
2300 Resale of Property Fund Distribution	0.00	34,251.51
2910 Other Intermediate Sources of Revenue	0.00	0.00
TOTAL	$1,850,000.00	$2,083,251.69
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	$850,000.00	$1,676,377.54
3120 Motor Vehicle Collections	2,222,000.00	2,557,031.61
3130 Rural Electric Cooperative Tax	120,000.00	140,930.39
3140 State School Land Earnings	1,200,000.00	1,334,254.54
3150 Vehicle Tax Stamps	0.00	10,437.82
3160 Farm Implement Tax Stamps	0.00	0.00
3170 Trailers and Mobile Homes	0.00	0.00
3190 Other Dedicated Revenue	0.00	0.00
3100 Total Dedicated Revenue	$4,392,000.00	$5,719,031.90
3210 Foundation and Salary Incentive Aid	24,269,215.00	24,995,278.00
3220 Mid-Term Adjustment For Attendance	0.00	0.00
3230 Teacher Consultant Stipend	0.00	0.00
3240	0.00	0.00
3250 Flexible Benefit Allowance	3,942,129.75	4,657,963.63
3200 Total State Aid - General Operations - Non-Categorical	$28,211,344.75	$29,653,241.63
3300 State Aid - Competitive Grants - Categorical	0.00	64,422.00
3400 State - Categorical	527,413.00	784,428.00
3500 Special Programs	0.00	0.00
3600 Other State Sources of Revenue	0.00	132,564.00
3700 Child Nutrition Program	0.00	0.00
3800 State Vocational Programs - Multi-Source	121,120.00	147,928.82
TOTAL	$33,251,877.75	$36,501,616.35
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	$150,000.00	$334,134.40
4200 Disadvantage Students	928,252.97	937,865.34
4300 Individuals With Disabilities	1,685,769.96	2,178,346.17
4400 No Child Left Behind	0.00	0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	0.00
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	101,332.95
4700 Child Nutrition Programs	0.00	0.00
4800 Federal Vocational Education	0.00	0.00
TOTAL	$2,764,022.93	$3,551,678.86
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	$0.00	$261,289.97
GRAND TOTAL	$37,878,900.68	$42,717,916.99

2013-14 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2014-15 ACCOUNT CHARGEABLE INCOME	2014-15 ACCOUNT ESTIMATED BY GOVERNING BOARD	2014-15 ACCOUNT APPROVED BY EXCISE BOARD
$15,700.00	0.00%	$0.00	$0.00	$0.00
(7,492.70)	54.47%	0.00	3,000.00	3,000.00
65,318.60	0.00%	0.00	0.00	0.00
185,268.81	0.00%	0.00	0.00	0.00
48,285.41	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$307,080.12		$0.00	$3,000.00	$3,000.00
$210,241.71	100.00%	$0.00	$1,685,241.00	$1,685,241.00
(11,241.53)	100.00%	0.00	363,758.00	363,758.00
34,251.51	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$233,251.69		$0.00	$2,048,999.00	$2,048,999.00
$826,377.54	90.02%	$0.00	$1,509,000.00	$1,509,000.00
335,031.61	100.00%	0.00	2,557,000.00	2,557,000.00
20,930.39	90.12%	0.00	127,000.00	127,000.00
134,254.54	90.01%	0.00	1,201,000.00	1,201,000.00
10,437.82	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$1,327,031.90		$0.00	$5,394,000.00	$5,394,000.00
726,063.00	99.13%	0.00	24,779,064.00	24,779,064.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
715,833.88	100.00%	0.00	4,657,963.00	4,657,963.00
$1,441,896.88		$0.00	$29,437,027.00	$29,437,027.00
64,422.00	100.00%	0.00	64,422.00	64,422.00
257,015.00	89.85%	0.00	704,847.00	704,847.00
0.00	0.00%	0.00	0.00	0.00
132,564.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
26,808.82	81.81%	0.00	121,016.00	121,016.00
$3,249,738.60		$0.00	$35,721,312.00	$35,721,312.00
$184,134.40	77.14%	$0.00	$257,762.00	$257,762.00
9,612.37	77.86%	0.00	730,179.00	730,179.00
492,576.21	99.98%	0.00	2,177,967.00	2,177,967.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
101,332.95	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	51,627.00	51,627.00
$787,655.93		$0.00	$3,217,535.00	$3,217,535.00
261,289.97	0.00%	$0.00	$0.00	$0.00
$4,839,016.31		$0.00	$40,990,846.00	$40,990,846.00

Schedule 5, Expenditures General Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Cash Balance Reported to Excise Board 6-30-2013	$0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	4,573,861.63
Adjusted Cash Balance	$4,573,861.63
Ad Valorem Tax Apportioned To Year In Caption	13,844,414.99
Miscellaneous Revenue (Schedule 4)	42,717,916.99
Cash Fund Balance Forward From Preceding Year	250,909.48
Prior Expenditures Recovered	
TOTAL RECEIPTS	$56,813,241.46
TOTAL RECEIPTS AND BALANCE	$61,387,103.09
Warrants Paid of Year in Caption	52,248,330.38
Interest Paid Thereon	0.00
Bank Fees and Cash Charges	0.00
TOTAL DISBURSEMENTS	$52,248,330.38
CASH BALANCE JUNE 30, 2014	$9,138,772.71
Reserve for Warrants Outstanding	7,285,708.89
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	113,474.78
TOTAL LIABILITIES AND RESERVE	$7,399,183.67
DEFICIT: (Red Figure)	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$1,739,589.04

Schedule 6, General Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	59,534,039.27
TOTAL	$59,534,039.27
Warrants Paid During Year	52,248,330.38
Warrants Converted to Bonds or Judgments	
Warrants Cancelled	
Warrants estopped by Statute	
TOTAL WARRANTS RETIRED	$52,248,330.38
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$7,285,708.89

Schedule 7, 2013 Ad Valorem Tax Account			
2013 Net Valuation Certified To County Excise Board	$387,248,085.00	35.000 Mills	Amount
Total Proceeds of Levy as Certified			$14,079,223.42
Additions:			
Deductions:			
Gross Balance Tax			$14,079,223.42
Less Reserve for Delinquent Tax			1,279,929.40
Reserve for Protests Pending			0.00
Balance Available Tax			$12,799,294.02
Deduct 2013 Tax Apportioned			13,844,414.99
Net Balance 2013 Tax in Process of Collection			$0.00
Excess Collections			$1,045,120.97

Schedule 5, (Continued)

2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$11,283,804.19	$7,318.64	$0.00	$0.00	$0.00	$0.00	$11,291,122.83
4,573,861.63						4,573,861.63
						4,573,861.63
$6,709,942.56	$7,318.64	$0.00	$0.00	$0.00	$0.00	$11,291,122.83
210,413.54						14,054,828.53
						42,717,916.99
4,140.72	0.00					255,050.20
						0.00
$214,554.26	$0.00	$0.00	$0.00	$0.00	$0.00	$57,027,795.72
$6,924,496.82	$7,318.64	$0.00	$0.00	$0.00	$0.00	$68,318,918.55
6,668,238.96	3,177.92	0.00	0.00	0.00	0.00	58,919,747.26
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$6,668,238.96	$3,177.92	$0.00	$0.00	$0.00	$0.00	$58,919,747.26
$256,257.86	$4,140.72	$0.00	$0.00	$0.00	$0.00	$9,399,171.29
5,348.38	0.00	0.00	0.00	0.00	0.00	7,291,057.27
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	113,474.78
$5,348.38	$0.00	$0.00	$0.00	$0.00	$0.00	$7,404,532.05
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$250,909.48	$4,140.72	$0.00	$0.00	$0.00	$0.00	$1,994,639.24

Schedule 6, (Continued)

2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$6,283,788.20	$7,318.64	$0.00	$0.00	$0.00	$0.00	$6,291,106.84
389,799.14						59,923,838.41
$6,673,587.34	$7,318.64	$0.00	$0.00	$0.00	$0.00	$66,214,945.25
6,668,238.96	3,177.92					58,919,747.26
						0.00
						0.00
0.00	4,140.72	0.00	0.00	0.00	0.00	4,140.72
$6,668,238.96	$7,318.64	$0.00	$0.00	$0.00	$0.00	$58,923,887.98
$5,348.38	$0.00	$0.00	$0.00	$0.00	$0.00	$7,291,057.27

Schedule 9, General Fund Investments

INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2014
			By Collection Of Cost	Amortized Premium		
Cert of Deposit	$485,000.00	$494,000.00	$0.00	$0.00	$0.00	$979,000.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST	$485,000.00	$494,000.00	$0.00	$0.00	$0.00	$979,000.00

EXHIBIT "A"

Schedule 8, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2013 RESERVES 6-30-2013	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPR	APPROPRIATIONS ORIGINAL
1000 INSTRUCTION	$94,172.89	$84,596.23	$9,576.66	$50,594,139.89
2000 SUPPORT SERVICES:				
2100 Support Services - Students	$5,570.55	$4,917.90	$652.65	$1,859,642.97
2200 Suport Services - Instructional Staff	62,414.25	61,766.41	$647.84	386,160.98
2300 Support Services - General Administration	0.00	0.00	$0.00	12,394.96
2400 Support Services - School Administration	426.25	83.25	$343.00	86,385.80
2500 Support Services - Business	80,472.14	77,810.14	$2,662.00	636,064.53
2600 Operations And Maintenance of Plant Services	143,741.44	132,054.66	$11,686.78	1,039,385.32
2700 Student Transportation Services	9,961.55	6,761.55	$3,200.00	584,500.00
2800 Support Services - Central	0.00	0.00	$0.00	0.00
2900 Other Support Services	0.00	0.00	$0.00	0.00
TOTAL	$302,586.18	$283,393.91	$19,192.27	$4,604,534.56
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	$0.00	$0.00	$0.00	$0.00
3200 Other Enterprise Service Operations	0.00	0.00	$0.00	0.00
3300 Community Services Operations	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	$0.00	$0.00	$0.00	$0.00
4200 Site Acquisition Services	0.00	0.00	$0.00	0.00
4300 Site Improvement Services	21,809.00	21,809.00	$0.00	17,509.00
4400 Architecture and Engineering Services	0.00	0.00	$0.00	0.00
4500 Educational Specifications Development Services	0.00	0.00	$0.00	0.00
4600 Building Acquisition and Construction Services	0.00	0.00	$0.00	0.00
4700 Building Improvement Services	0.00	0.00	$0.00	0.00
4900 Other Facilities Acquisition and Const. Services	0.00	0.00	$0.00	0.00
TOTAL	$21,809.00	$21,809.00	$0.00	$17,509.00
5000 OTHER OUTLAYS:				
5100 Debt Service	$0.00	$0.00	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	0.00	0.00	$0.00	0.00
5300 Clearing Account	0.00	0.00	$0.00	0.00
5400 Indirect Cost Entitlement	0.00	0.00	$0.00	35,872.88
5500 Private Nonprofit Schools	0.00	0.00	$0.00	0.00
5600 Correcting Entry	7,586.29	0.00	$7,586.29	0.00
TOTAL	$7,586.29	$0.00	$7,586.29	$35,872.88
7000 OTHER USES	$0.00	$0.00	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00	$0.00	$0.00
TOTAL GENERAL FUND	$426,154.36	$389,799.14	$36,355.22	$55,252,056.33
Bank Fees and Cash Charges	$0.00	$0.00	$0.00	$0.00
Provision For Interest on Warrants	$0.00	$0.00	$0.00	$0.00
GRAND TOTAL	$426,154.36	$389,799.14	$36,355.22	$55,252,056.33

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2014-2015
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget as determined by County Excise Board
GRAND TOTAL - Home School

GENERAL FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "A"

FISCAL YEAR ENDING JUNE 30, 2014						FISCAL YEAR 2013-2014
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
$0.00	$0.00	$50,594,139.89	$37,070,265.88	$48,932.46	$13,474,941.55	$37,119,198.34
$6,096,419.54	$0.00	$7,956,062.51	$4,948,785.22	$16,165.26	$2,991,112.03	$4,964,950.48
0.00	0.00	386,160.98	2,551,994.01	15,333.72	(2,181,166.75)	2,567,327.73
0.00	0.00	12,394.96	1,708,030.74	215.00	(1,695,850.78)	1,708,245.74
0.00	0.00	86,385.80	4,121,618.93	91.54	(4,035,324.67)	4,121,710.47
0.00	0.00	636,064.53	1,831,849.01	10,967.95	(1,206,752.43)	1,842,816.96
0.00	0.00	1,039,385.32	4,632,055.94	21,768.85	(3,614,439.47)	4,653,824.79
0.00	0.00	584,500.00	2,644,400.83	0.00	(2,059,900.83)	2,644,400.83
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$6,096,419.54	$0.00	$10,700,954.10	$22,438,734.68	$64,542.32	($11,802,322.90)	$22,503,277.00
$0.00	$0.00	$0.00	$165.81	$0.00	($165.81)	$165.81
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$165.81	$0.00	($165.81)	$165.81
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	17,509.00	17,509.00	0.00	0.00	17,509.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$17,509.00	$17,509.00	$0.00	$0.00	$17,509.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	35,872.88	0.00	0.00	35,872.88	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	7,363.90	0.00	(7,363.90)	7,363.90
$0.00	$0.00	$35,872.88	$7,363.90	$0.00	$28,508.98	$7,363.90
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$6,096,419.54	$0.00	$61,348,475.87	$59,534,039.27	$113,474.78	$1,700,961.82	$59,647,514.05
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$6,096,419.54	$0.00	$61,348,475.87	$59,534,039.27	$113,474.78	$1,700,961.82	$59,647,514.05

	Estimate of Needs by Governing Board	Approved by County Excise Board
	$57,154,063.56	$57,154,063.56
	0.00	0.00
	0.00	0.00
	57,154,063.56	57,154,063.56

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BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "B"

Schedule 1, Current Balance Sheet - June 30, 2014	
	Amount
ASSETS:	
Cash Balance June 30, 2014	$366,301.12
Investments	0.00
TOTAL ASSETS	$366,301.12
LIABILITIES AND RESERVES:	
Warrants Outstanding	67,531.68
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	6,887.16
TOTAL LIABILITIES AND RESERVES	$74,418.84
CASH FUND BALANCE JUNE 30, 2014	$291,882.28
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$366,301.12

Schedule 2, Revenue and Requirements - 2013-2014		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2013	$1,095,615.22	
Cash Fund Balance Transferred From Prior Years	78,398.81	
Current Ad Valorem Tax Apportioned	1,978,801.42	
Miscellaneous Revenue Apportioned	10,555.08	
TOTAL REVENUE		$3,163,370.53
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	$2,864,601.09	
Reserves From Schedule 8	6,887.16	
Interest Paid on Warrants	0.00	
Reserve for Interest on Warrants	0.00	
TOTAL REQUIREMENTS		$2,871,488.25
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2014		291,882.28
TOTAL REQUIREMENTS AND CASH FUND BALANCE		$3,163,370.53

Schedule 3, Cash Fund Balance Analysis - June 30, 2014	Amount
ADDITIONS:	
Miscellaneous Revenue Collected in Excess of Estimates-Net	$10,555.08
Warrants Estopped, Cancelled or Converted	0.00
Fiscal Year 2013-14 Lapsed Appropriations	53,548.05
Fiscal Year 2012-13 Lapsed Appropriations	48,323.52
Ad Valorem Tax Collections in Excess of Estimates	149,380.34
Prior Year Ad Valorem Tax	30,075.29
TOTAL ADDITIONS	$291,882.28
DEDUCTIONS:	
Supplemental Appropriations	$0.00
Current Tax in Process of Collection	0.00
TOTAL DEDUCTIONS	0.00
Cash Fund Balance as per Balance Sheet 6-30-2014	$291,882.28
Composition of Cash Fund Balance	
Cash	291,882.28
Cash Fund Balance as per Balance Sheet 6-30-2014	$291,882.28

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

See Accountant's Compilation Report

EXHIBIT "B"

Schedule 4, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT AMOUNT ESTIMATED	2013-14 ACCOUNT ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	$0.00	$0.00
1300 Earnings on Investments and Bond Sales	0.00	1,373.78
1400 Rental, Disposals and Commissions	0.00	0.00
1500 Reimbursements	0.00	0.00
1600 Other Local Sources of Revenue	0.00	0.00
1700 Child Nutrition Programs	0.00	0.00
1800 Athletics	0.00	0.00
TOTAL	$0.00	$1,373.78
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	$0.00	$0.00
2200 County Apportionment (Mortgage Tax)	0.00	0.00
2300 Resale of Property Fund Distribution	0.00	0.00
2900 Other Intermediate Sources of Revenue	0.00	0.00
TOTAL	$0.00	$0.00
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	$0.00	$0.00
3120 Motor Vehicle Collections	0.00	0.00
3130 Rural Electric Cooperative Tax	0.00	0.00
3140 State School Land Earnings	0.00	0.00
3150 Vehicle Tax Stamps	0.00	0.00
3160 Farm Implement Tax Stamps	0.00	0.00
3170 Trailers and Mobile Homes	0.00	0.00
3190 Other Dedicated Revenue	0.00	0.00
3100 Total Dedicated Revenue	$0.00	$0.00
3210 Foundation and Salary Incentive Aid	0.00	0.00
3220 Mid-Term Adjustment For Attendance	0.00	0.00
3230 Teacher Consultant Stipend	0.00	0.00
3240 Disaster Assistance	0.00	0.00
3250 Flexible Benefit Allowance	0.00	0.00
3200 Total State Aid - General Operations - Non-Categorical	$0.00	$0.00
3300 State Aid - Competitive Grants - Categorical	0.00	0.00
3400 State - Categorical	0.00	0.00
3500 Special Programs	0.00	0.00
3600 Other State Sources of Revenue	0.00	0.00
3700 Child Nutrition Program	0.00	0.00
3800 State Vocational Programs - Multi-Source	0.00	0.00
TOTAL	$0.00	$0.00
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	$0.00	$0.00
4200 Disadvantage Students	0.00	0.00
4300 Individuals With Disabilities	0.00	0.00
4400 No Child Left Behind	0.00	0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	0.00
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	0.00
4700 Child Nutrition Programs	0.00	0.00
4800 Federal Vocational Education	0.00	0.00
TOTAL	$0.00	$0.00
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	$0.00	$9,181.30
GRAND TOTAL	$0.00	$10,555.08

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "B"

2013-14 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2014-15 ACCOUNT CHARGEABLE INCOME	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
$0.00	0.00%	$0.00	$0.00	$0.00
1,373.78	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$1,373.78		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$9,181.30	0.00%	$0.00	$0.00	$0.00
$10,555.08		$0.00	$0.00	$0.00

See Accountant's Compilation Report

Schedule 5, Expenditures Building Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Cash Balance Reported to Excise Board 6-30-2013	$0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	1,095,615.22
Adjusted Cash Balance	$1,095,615.22
Ad Valorem Tax Apportioned To Year In Caption	1,978,801.42
Miscellaneous Revenue (Schedule 4)	10,555.08
Cash Fund Balance Forward From Preceding Year	78,398.81
Prior Expenditures Recovered	
TOTAL RECEIPTS	$2,067,755.31
TOTAL RECEIPTS AND BALANCE	$3,163,370.53
Warrants Paid of Year in Caption	2,797,069.41
Interest Paid Thereon	0.00
Bank Fees and Cash Charges	0.00
TOTAL DISBURSEMENTS	$2,797,069.41
CASH BALANCE JUNE 30, 2014	$366,301.12
Reserve for Warrants Outstanding	67,531.68
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	6,887.16
TOTAL LIABILITIES AND RESERVE	$74,418.84
DEFICIT: (Red Figure)	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$291,882.28

Schedule 6, Building Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	2,864,601.09
TOTAL	$2,864,601.09
Warrants Paid During Year	2,797,069.41
Warrants Converted to Bonds or Judgments	
Warrants Cancelled	
Warrants estopped by Statute	
TOTAL WARRANTS RETIRED	$2,797,069.41
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$67,531.68

Schedule 7, 2013 Ad Valorem Tax Account			
2013 Net Valuation Certified To County Excise Board	$387,248,085.00	5.000 Mills	Amount
Total Proceeds of Levy as Certified			$2,012,363.19
Additions:			
Deductions:			
Gross Balance Tax			$2,012,363.19
Less Reserve for Delinquent Tax			182,942.11
Reserve for Protests Pending			0.00
Balance Available Tax			$1,829,421.08
Deduct 2013 Tax Apportioned			1,978,801.42
Net Balance 2013 Tax in Process of Collection			$0.00
Excess Collections			$149,380.34

Schedule 5, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$1,431,526.33	$0.00	$0.00	$0.00	$0.00	$0.00	$1,431,526.33
1,095,615.22						1,095,615.22
						1,095,615.22
$335,911.11	$0.00	$0.00	$0.00	$0.00	$0.00	$1,431,526.33
30,075.29						2,008,876.71
						10,555.08
0.00	0.00					78,398.81
						0.00
$30,075.29	$0.00	$0.00	$0.00	$0.00	$0.00	$2,097,830.60
$365,986.40	$0.00	$0.00	$0.00	$0.00	$0.00	$3,529,356.93
287,587.59	0.00	0.00	0.00	0.00	0.00	3,084,657.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$287,587.59	$0.00	$0.00	$0.00	$0.00	$0.00	$3,084,657.00
$78,398.81	$0.00	$0.00	$0.00	$0.00	$0.00	$444,699.93
0.00	0.00	0.00	0.00	0.00	0.00	67,531.68
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	6,887.16
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$74,418.84
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$78,398.81	$0.00	$0.00	$0.00	$0.00	$0.00	$370,281.09

Schedule 6, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$139,808.57	$0.00	$0.00	$0.00	$0.00	$0.00	$139,808.57
147,779.02						3,012,380.11
$287,587.59	$0.00	$0.00	$0.00	$0.00	$0.00	$3,152,188.68
287,587.59	0.00					3,084,657.00
						0.00
						0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$287,587.59	$0.00	$0.00	$0.00	$0.00	$0.00	$3,084,657.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$67,531.68

Schedule 9, Building Fund Investments						
INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations By Collection Of Cost	Liquidations Amortized Premium	Barred by Court Order	Investments On Hand June 30, 2014
Cert of Deposit	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST	$245,000.00	$0.00	$245,000.00	$0.00	$0.00	$0.00

Schedule 8, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2013 RESERVES 6-30-2013	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPR	APPROPRIATIONS ORIGINAL
1000 INSTRUCTION	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	$0.00	$0.00	$0.00	$0.00
2200 Suport Services - Instructional Staff	0.00	0.00	0.00	0.00
2300 Support Services - General Administration	0.00	0.00	0.00	0.00
2400 Support Services - School Administration	0.00	0.00	0.00	0.00
2500 Support Services - Business	0.00	0.00	0.00	0.00
2600 Operations And Maintenance of Plant Services	194,302.54	145,979.02	48,323.52	2,925,036.30
2700 Student Transportation Services	0.00	0.00	0.00	0.00
2800 Support Services - Central	0.00	0.00	0.00	0.00
2900 Other Support Services	0.00	0.00	0.00	0.00
TOTAL	$194,302.54	$145,979.02	$48,323.52	$2,925,036.30
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	$0.00	$0.00	$0.00	$0.00
3200 Other Enterprise Service Operations	0.00	0.00	$0.00	0.00
3300 Community Services Operations	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERVICES:				
4100 Supv. of Facilities Acquisition and Construction	$0.00	$0.00	$0.00	$0.00
4200 Site Acquisition Services	1,800.00	1,800.00	$0.00	0.00
4300 Site Improvement Services	0.00	0.00	$0.00	0.00
4400 Architecture and Engineering Services	0.00	0.00	$0.00	0.00
4500 Educational Specifications Development Services	0.00	0.00	$0.00	0.00
4600 Building Acquisition and Construction Services	0.00	0.00	$0.00	0.00
4700 Building Improvement Services	0.00	0.00	$0.00	0.00
4900 Other Facilities Acquisition and Const. Services	0.00	0.00	$0.00	0.00
TOTAL	$1,800.00	$1,800.00	$0.00	$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	$0.00	$0.00	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	0.00	0.00	$0.00	0.00
5300 Clearing Account	0.00	0.00	$0.00	0.00
5400 Indirect Cost Entitlement	0.00	0.00	$0.00	0.00
5500 Private Nonprofit Schools	0.00	0.00	$0.00	0.00
5600 Correcting Entry	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00	$0.00	$0.00
TOTAL BUILDING FUND	$196,102.54	$147,779.02	$48,323.52	$2,925,036.30
Bank Fees and Cash Charges	$0.00	$0.00	$0.00	$0.00
Provision For Interest on Warrants	$0.00	$0.00	$0.00	$0.00
GRAND TOTAL	$196,102.54	$147,779.02	$48,323.52	$2,925,036.30

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2014-2015
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget by County Excise Board
GRAND TOTAL - Home School

BUILDING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "B"

FISCAL YEAR ENDING JUNE 30, 2014						FISCAL YEAR 2013-2014
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$54.45	$0.00	($54.45)	$54.45
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	120,596.81	0.00	(120,596.81)	120,596.81
0.00	0.00	2,925,036.30	2,654,768.53	6,887.16	263,380.61	2,661,655.69
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$2,925,036.30	$2,775,419.79	$6,887.16	$142,729.35	$2,782,306.95
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	80,000.00	0.00	(80,000.00)	80,000.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$80,000.00	$0.00	($80,000.00)	$80,000.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	9,181.30	0.00	(9,181.30)	9,181.30
$0.00	$0.00	$0.00	$9,181.30	$0.00	($9,181.30)	$9,181.30
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$2,925,036.30	$2,864,601.09	$6,887.16	$53,548.05	$2,871,488.25
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$2,925,036.30	$2,864,601.09	$6,887.16	$53,548.05	$2,871,488.25

	Estimate of Needs by Governing Board	Approved by County Excise Board
	$2,259,758.71	$2,259,758.71
	0.00	0.00
	0.00	0.00
	2,259,758.71	2,259,758.71

See Accountant's Compilation Report

Schedule 1, Current Balance Sheet - June 30, 2014	
	Amount
ASSETS:	
Cash Balance June 30, 2014	$0.00
Investments	0.00
TOTAL ASSETS	$0.00
LIABILITIES AND RESERVES:	
Warrants Outstanding	0.00
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	0.00
TOTAL LIABILITIES AND RESERVES	$0.00
CASH FUND BALANCE JUNE 30, 2014	$0.00
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$0.00

Schedule 5, Expenditures Co-op Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Cash Balance Reported to Excise Board 6-30-2013	$0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	0.00
Adjusted Cash Balance	$0.00
Miscellaneous Revenue (Schedule 4)	0.00
Cash Fund Balance Forward From Preceding Year	0.00
Prior Expenditures Recovered	
TOTAL RECEIPTS	$0.00
TOTAL RECEIPTS AND BALANCE	$0.00
Warrants Paid of Year in Caption	0.00
Interest Paid Thereon	0.00
Bank Fees and Cash Charges	0.00
TOTAL DISBURSEMENTS	$0.00
CASH BALANCE JUNE 30, 2014	$0.00
Reserve for Warrants Outstanding	0.00
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	0.00
TOTAL LIABILITIES AND RESERVE	$0.00
DEFICIT: (Red Figure)	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$0.00

Schedule 6, Co-op Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	0.00
TOTAL	$0.00
Warrants Paid During Year	0.00
Warrants Converted to Bonds or Judgments	
Warrants Cancelled	
Warrants estopped by Statute	
TOTAL WARRANTS RETIRED	$0.00
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$0.00

See Accountant's Compilation Report

Schedule 2, Revenue and Requirements - 2013-2014		
	Detail	Total
REVENUE: Cash Balance June 30, 2013	$0.00	
Cash Fund Balance Transferred From Prior Years	0.00	
Miscellaneous Revenue Apportioned	0.00	
TOTAL REVENUE		$0.00
REQUIREMENTS: Claims Paid by Warrants Issued & Transfer Fees Apportioned	$0.00	
Reserves From Schedule 8	0.00	
Interest Paid on Warrants	0.00	
Bank Fees and Cash Charges	0.00	
Reserve for Interest on Warrants	0.00	
TOTAL REQUIREMENTS		$0.00
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2014		0.00
TOTAL REQUIREMENTS AND CASH FUND BALANCE		$0.00

Schedule 5, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00						0.00
						0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						0.00
0.00						0.00
						0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Schedule 6, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00						0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00					0.00
						0.00
						0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

EXHIBIT "C"

Schedule 4, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	$0.00	$0.00
1300 Earnings on Investments and Bond Sales	0.00	0.00
1400 Rental, Disposals and Commissions	0.00	0.00
1500 Reimbursements	0.00	0.00
1600 Other Local Sources of Revenue	0.00	0.00
1700 Child Nutrition Programs	0.00	0.00
1800 Athletics	0.00	0.00
TOTAL	$0.00	$0.00
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	$0.00	$0.00
2200 County Apportionment (Mortgage Tax)	0.00	0.00
2300 Resale of Property Fund Distribution	0.00	0.00
2900 Other Intermediate Sources of Revenue	0.00	0.00
TOTAL	$0.00	$0.00
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	$0.00	$0.00
3120 Motor Vehicle Collections	0.00	0.00
3130 Rural Electric Cooperative Tax	0.00	0.00
3140 State School Land Earnings	0.00	0.00
3150 Vehicle Tax Stamps	0.00	0.00
3160 Farm Implement Tax Stamps	0.00	0.00
3170 Trailers and Mobile Homes	0.00	0.00
3190 Other Dedicated Revenue	0.00	0.00
3100 Total Dedicated Revenue	$0.00	$0.00
3210 Foundation and Salary Incentive Aid	0.00	0.00
3220 Mid-Term Adjustment For Attendance	0.00	0.00
3230 Teacher Consultant Stipend	0.00	0.00
3250 Flexible Benefit Allowance	0.00	0.00
3200 Total State Aid - General Operations - Non-Categorical	$0.00	$0.00
3300 State Aid - Competitive Grants - Categorical	0.00	0.00
3400 State - Categorical	0.00	0.00
3500 Special Programs	0.00	0.00
3600 Other State Sources of Revenue	0.00	0.00
3700 Child Nutrition Program	0.00	0.00
3800 State Vocational Programs - Multi-Source	0.00	0.00
TOTAL	$0.00	$0.00
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	$0.00	$0.00
4200 Disadvantage Students	0.00	0.00
4300 Individuals With Disabilities	0.00	0.00
4400 No Child Left Behind	0.00	0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	0.00
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	0.00
4700 Child Nutrition Programs	0.00	0.00
4800 Federal Vocational Education	0.00	0.00
TOTAL	$0.00	$0.00
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	$0.00	$0.00
GRAND TOTAL	$0.00	$0.00

2013-14 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2014-15 ACCOUNT CHARGEABLE INCOME	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
0.00	0.00%	0.00	0.00	0.00
$0.00		$0.00	$0.00	$0.00
$0.00	0.00%	$0.00	$0.00	$0.00
$0.00		$0.00	$0.00	$0.00

CO-OP FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "C" Page 24

Schedule 8, Report of Prior Year Expenditures				
	FISCAL YEAR ENDING JUNE 30, 2013			
APPROPRIATED ACCOUNTS	RESERVES 6-30-2013	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPR	APPROPRIATIONS ORIGINAL
1000 INSTRUCTION	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	$0.00	$0.00	$0.00	$0.00
2200 Suport Services - Instructional Staff	0.00	0.00	$0.00	0.00
2300 Support Services - General Administration	0.00	0.00	$0.00	0.00
2400 Support Services - School Administration	0.00	0.00	$0.00	0.00
2500 Support Services - Business	0.00	0.00	$0.00	0.00
2600 Operations And Maintenance of Plant Services	0.00	0.00	$0.00	0.00
2700 Student Transportation Services	0.00	0.00	$0.00	0.00
2800 Support Services - Central	0.00	0.00	$0.00	0.00
2900 Other Support Services	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	0.00	$0.00	$0.00	$0.00
3200 Other Enterprise Service Operations	0.00	0.00	$0.00	0.00
3300 Community Services Operations	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	$0.00	$0.00	$0.00	$0.00
4200 Site Acquisition Services	0.00	0.00	$0.00	0.00
4300 Site Improvement Services	0.00	0.00	$0.00	0.00
4400 Architecture and Engineering Services	0.00	0.00	$0.00	0.00
4500 Educational Specifications Development Services	0.00	0.00	$0.00	0.00
4600 Building Acquisition and Construction Services	0.00	0.00	$0.00	0.00
4700 Building Improvement Services	0.00	0.00	$0.00	0.00
4900 Other Facilities Acquisition and Const. Services	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	$0.00	$0.00	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	0.00	0.00	$0.00	0.00
5300 Clearing Account	0.00	0.00	$0.00	0.00
5400 Indirect Cost Entitlement	0.00	0.00	$0.00	0.00
5500 Private Nonprofit Schools	0.00	0.00	$0.00	0.00
5600 Correcting Entry	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00	$0.00	$0.00
TOTAL CO-OP FUND	$0.00	$0.00	$0.00	$0.00
Bank Fees and Cash Charges	$0.00	$0.00	$0.00	$0.00
Provision For Interest on Warrants	$0.00	$0.00	$0.00	$0.00
GRAND TOTAL	$0.00	$0.00	$0.00	$0.00

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2014-2015
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget by County Excise Board
GRAND TOTAL - Home School

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

See Accountant's Compilation Report

FISCAL YEAR ENDING JUNE 30, 2014						FISCAL YEAR 2013-2014 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

	Estimate of Needs by Governing Board	Approved by County Excise Board
	$0.00	$0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00

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Schedule 9, Co-op Fund Investments

INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2014
			By Collection Of Cost	Amortized Premium		
Cert of Deposit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Schedule 1, Current Balance Sheet - June 30, 2014	
	Amount
ASSETS:	
Cash Balance June 30, 2014	$619,774.15
Investments	0.00
TOTAL ASSETS	$619,774.15
LIABILITIES AND RESERVES:	
Warrants Outstanding	316,862.47
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	53,333.17
TOTAL LIABILITIES AND RESERVES	$370,195.64
CASH FUND BALANCE JUNE 30, 2014	$249,578.51
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$619,774.15

Schedule 5, Expenditures Child Nutrition Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Cash Balance Reported to Excise Board 6-30-2013	$0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	593,026.61
Adjusted Cash Balance	$593,026.61
Miscellaneous Revenue (Schedule 4)	3,663,976.02
Cash Fund Balance Forward From Preceding Year	35,166.58
Prior Expenditures Recovered	
TOTAL RECEIPTS	$3,699,142.60
TOTAL RECEIPTS AND BALANCE	$4,292,169.21
Warrants Paid of Year in Caption	3,673,038.72
Interest Paid Thereon	0.00
Bank Fees and Cash Charges	0.00
TOTAL DISBURSEMENTS	$3,673,038.72
CASH BALANCE JUNE 30, 2014	$619,130.49
Reserve for Warrants Outstanding	316,218.81
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	53,333.17
TOTAL LIABILITIES AND RESERVE	$369,551.98
DEFICIT: (Red Figure)	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$249,578.51

Schedule 6, Child Nutrition Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	3,989,257.53
TOTAL	$3,989,257.53
Warrants Paid During Year	3,673,038.72
Warrants Converted to Bonds or Judgments	
Warrants Cancelled	
Warrants estopped by Statute	
TOTAL WARRANTS RETIRED	$3,673,038.72
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$316,218.81

Schedule 2, Revenue and Requirements - 2013-2014		
	Detail	Total
REVENUE:		
Cash Balance June 30, 2013	$593,026.61	
Cash Fund Balance Transferred From Prior Years	35,166.58	
Miscellaneous Revenue Apportioned	3,663,976.02	
TOTAL REVENUE		$4,292,169.21
REQUIREMENTS:		
Claims Paid by Warrants Issued & Transfer Fees Apportioned	$3,989,257.53	
Reserves From Schedule 8	53,333.17	
Interest Paid on Warrants	0.00	
Bank Fees and Cash Charges	0.00	
Reserve for Interest on Warrants	0.00	
TOTAL REQUIREMENTS		$4,042,590.70
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2014		249,578.51
TOTAL REQUIREMENTS AND CASH FUND BALANCE		$4,292,169.21

Schedule 5, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$906,273.77	$418.30	$0.00	$0.00	$0.00	$0.00	$906,692.07
593,026.61						593,026.61
						593,026.61
$313,247.16	$418.30	$0.00	$0.00	$0.00	$0.00	$906,692.07
						3,663,976.02
418.30						35,584.88
						0.00
$418.30	$0.00	$0.00	$0.00	$0.00	$0.00	$3,699,560.90
$313,665.46	$418.30	$0.00	$0.00	$0.00	$0.00	$4,606,252.97
277,855.22	0.00	0.00	0.00	0.00	0.00	3,950,893.94
62,416.86	0.00	0.00	0.00	0.00	0.00	62,416.86
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$277,855.22	$0.00	$0.00	$0.00	$0.00	$0.00	$3,950,893.94
$35,810.24	$418.30	$0.00	$0.00	$0.00	$0.00	$655,359.03
643.66	0.00	0.00	0.00	0.00	0.00	316,862.47
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	53,333.17
$643.66	$0.00	$0.00	$0.00	$0.00	$0.00	$370,195.64
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$35,166.58	$418.30	$0.00	$0.00	$0.00	$0.00	$285,163.39

Schedule 6, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$216,082.02	$418.30	$0.00	$0.00	$0.00	$0.00	$216,500.32
62,416.86						4,051,674.39
$278,498.88	$418.30	$0.00	$0.00	$0.00	$0.00	$4,268,174.71
277,855.22	0.00					3,950,893.94
						0.00
						0.00
0.00	418.30	0.00	0.00	0.00	0.00	418.30
$277,855.22	$418.30	$0.00	$0.00	$0.00	$0.00	$3,951,312.24
$643.66	$0.00	$0.00	$0.00	$0.00	$0.00	$316,862.47

Schedule 4, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1200 Tuition & Fees	$0.00	$0.00
1300 Earnings on Investments and Bond Sales	0.00	357.61
1400 Rental, Disposals and Commissions	0.00	0.00
1500 Reimbursements	0.00	653.31
1600 Other Local Sources of Revenue	0.00	160.10
1710 Students' Lunches	1,900,000.00	1,956,134.74
1720 Students' Breakfsts	15,500.00	12,510.45
1730 Adult Lunches/Breakfasts	47,000.00	38,255.28
1740 Extra Food/A La Carte/Extra Milk	0.00	0.00
1750 Special Milk Program	0.00	0.00
1760 Contract Lunches, Breakfasts, Milk and Supplements	0.00	0.00
1790 Other District Revenue (Child Nutrition Programs)	0.00	0.00
1700 Total Child Nutrition Programs	$1,962,500.00	$2,006,900.47
1800 Athletics	0.00	0.00
TOTAL	$1,962,500.00	$2,008,071.49
2000 INTERMEDIATE SOURCES OF REVENUE:		
2000 Intermediate Sources of Revenue	$0.00	$0.00
TOTAL	$0.00	$0.00
3000 STATE SOURCES OF REVENUE:		
3100 Total Dedicated Revenue	$0.00	$0.00
3200 Total State Aid - General Operations - Non-Categorical	220,786.64	256,655.26
3300 State Aid - Competitive Grants - Categorical	0.00	0.00
3400 State - Categorical	0.00	0.00
3500 Special Programs	0.00	0.00
3600 Other State Sources of Revenue	0.00	0.00
3710 State Reimbursement	0.00	0.00
3720 State Matching	49,000.00	57,341.18
3700 Total Child Nutrition Program	$49,000.00	$57,341.18
3800 State Vocational Programs - Multi-Source	0.00	0.00
TOTAL	$269,786.64	$313,996.44
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	$0.00	$0.00
4200 Disadvantage Students	0.00	0.00
4300 Individuals With Disabilities	0.00	0.00
4400 No Child Left Behind	0.00	0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	0.00
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	0.00
4710 Lunches	1,100,000.00	1,241,549.83
4720 Breakfasts	250,000.00	245,607.90
4730 Special Milk	0.00	0.00
4740 Summer Food Service Program	0.00	0.00
4760/4770 Fresh Fruit Program (768)/ARRA Equip Asst Grant (767)	0.00	0.00
4700 Total Child Nutrition Programs	$1,350,000.00	$1,487,157.73
4800 Federal Vocational Education	0.00	0.00
TOTAL	$1,350,000.00	$1,487,157.73
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	$0.00	($145,249.64)
TOTAL	$0.00	($145,249.64)
GRAND TOTAL	$3,582,286.64	$3,663,976.02

2013-14 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2014-15 ACCOUNT CHARGEABLE INCOME	2014-15 ACCOUNT ESTIMATED BY GOVERNING BOARD	2014-15 ACCOUNT APPROVED BY EXCISE BOARD
$0.00	0.00%		$0.00	$0.00
357.61	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
653.31	0.00%		0.00	0.00
160.10	0.00%		0.00	0.00
56,134.74	89.97%		1,760,000.00	1,760,000.00
(2,989.55)	87.93%		11,000.00	11,000.00
(8,744.72)	90.18%		34,500.00	34,500.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$44,400.47	89.96%		$1,805,500.00	$1,805,500.00
0.00	0.00%		0.00	0.00
$45,571.49	89.91%		$1,805,500.00	$1,805,500.00
$0.00	0.00%		$0.00	0.00
$0.00			$0.00	$0.00
$0.00	0.00%		$0.00	$0.00
35,868.62	99.74%		256,000.00	256,000.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
8,341.18	89.81%		51,500.00	51,500.00
$8,341.18			$51,500.00	$51,500.00
0.00	0.00%		0.00	0.00
$44,209.80			$307,500.00	$307,500.00
$0.00	0.00%		$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
141,549.83	90.01%		1,117,500.00	1,117,500.00
(4,392.10)	91.61%		225,000.00	225,000.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$137,157.73			$1,342,500.00	$1,342,500.00
0.00	0.00%		0.00	0.00
$137,157.73			$1,342,500.00	$1,342,500.00
($145,249.64)	0.00%		$0.00	$0.00
($145,249.64)			$0.00	$0.00
$81,689.38			$3,455,500.00	$3,455,500.00

Schedule 8, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2013 RESERVES 6-30-2013	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPR	APPROPRIATIONS ORIGINAL
1000 INSTRUCTION	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES:				
2000 Support Services	$0.00	$0.00	$0.00	$0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3110 Food Procurement Services (Ala Carte)	$0.00	$0.00	$0.00	$0.00
3120 Food Preparation & Dispensing Services	0.00	0.00	0.00	4,175,313.25
3130 Food and Supplies Delivery Services	0.00	0.00	0.00	0.00
3140 Other Direct/Related Child Nutrition Programs Servic	43,774.44	33,054.87	10,719.57	0.00
3150 Food Procurement Services	53,390.70	29,361.99	24,028.71	0.00
3155 Food Procurement Services (Adult Meals)	0.00	0.00	0.00	0.00
3160 Nonreimburseable Services	0.00	0.00	0.00	0.00
3190 Other Child Nutrition Programs Operations	0.00	0.00	0.00	0.00
3100 Total Child Nutrition Programs Operations	$97,165.14	$62,416.86	$34,748.28	$4,175,313.25
3200 Other Enterprise Service Operations	0.00	0.00	0.00	0.00
3300 Community Services Operations	0.00	0.00	0.00	0.00
TOTAL	$97,165.14	$62,416.86	$34,748.28	$4,175,313.25
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	$0.00	$0.00	$0.00	$0.00
4200 Site Acquisition Services	0.00	0.00	$0.00	0.00
4300 Site Improvement Services	0.00	0.00	$0.00	0.00
4400 Architecture and Engineering Services	0.00	0.00	$0.00	0.00
4500 Educational Specifications Development Services	0.00	0.00	$0.00	0.00
4600 Building Acquisition and Construction Services	0.00	0.00	$0.00	0.00
4700 Building Improvement Services	0.00	0.00	$0.00	0.00
4900 Other Facilities Acquisition and Const. Services	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
5000 OTHER OUTLAYS:				
5100 Debt Service	$0.00	$0.00	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	0.00	0.00	$0.00	0.00
5300 Clearing Account	0.00	0.00	$0.00	0.00
5400 Indirect Cost Entitlement	0.00	0.00	$0.00	0.00
5500 Private Nonprofit Schools	0.00	0.00	$0.00	0.00
5600 Correcting Entry	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00	$0.00	$0.00
TOTAL CHILD NUTRITION FUND	$97,165.14	$62,416.86	$34,748.28	$4,175,313.25
Bank Fees and Cash Charges	$0.00	$0.00	$0.00	$0.00
Provision For Interest on Warrants	$0.00	$0.00	$0.00	$0.00
GRAND TOTAL	$97,165.14	$62,416.86	$34,748.28	$4,175,313.25

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2014-2015
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget by County Excise Board
GRAND TOTAL - Home School

FISCAL YEAR ENDING JUNE 30, 2014						FISCAL YEAR 2013-2014
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	EXPENDITURES FOR CURRENT EXPENSE PURPOSES
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	4,175,313.25	1,961,860.58	0.00	2,213,452.67	1,961,860.58
0.00	0.00	0.00	91,851.16	0.00	(91,851.16)	91,851.16
0.00	0.00	0.00	307,806.67	13,199.87	(321,006.54)	321,006.54
0.00	0.00	0.00	1,616,513.00	39,653.30	(1,656,166.30)	1,656,166.30
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	170.00	480.00	(650.00)	650.00
0.00	0.00	0.00	1,475.00	0.00	(1,475.00)	1,475.00
$0.00	$0.00	$4,175,313.25	$3,979,676.41	$53,333.17	$142,303.67	$4,033,009.58
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$4,175,313.25	$3,979,676.41	$53,333.17	$142,303.67	$4,033,009.58
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	6,420.76	0.00	(6,420.76)	6,420.76
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	3,160.36	0.00	(3,160.36)	3,160.36
$0.00	$0.00	$0.00	$9,581.12	$0.00	($9,581.12)	$9,581.12
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$4,175,313.25	$3,989,257.53	$53,333.17	$132,722.55	$4,042,590.70
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$4,175,313.25	$3,989,257.53	$53,333.17	$132,722.55	$4,042,590.70

	Estimate of Needs by Governing Board	Approved by County Excise Board
	$3,705,078.51	$3,705,078.51
	0.00	0.00
	0.00	0.00
	3,705,078.51	3,705,078.51

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Schedule 9, Child Nutrition Fund Investments

INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2014
			By Collection Of Cost	Amortized Premium		
Cert of Deposit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 34-A

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)	
PURPOSE OF BOND ISSUE:	2009 Combined Purpose Bonds
Date Of Issue	06/01/09
Date Of Sale By Delivery	06/01/09
HOW AND WHEN BONDS MATURE:	
Uniform Maturities:	
Date Maturity Begins	06/01/11
Amount Of Each Uniform Maturity	$1,100,000.00
Final Maturity Otherwise:	
Date of Final Maturity	06/01/14
Amount of Final Maturity	$1,130,000.00
AMOUNT OF ORIGINAL ISSUE	$4,430,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	$4,430,000.00
Years To Run	5
Normal Annual Accrual	$0.00
Tax Years Run	5
Accrual Liability To Date	$4,430,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$3,300,000.00
Bonds Paid During 2013-2014	$1,130,000.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$0.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$0.00

Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00

Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	0
Accrue Each Year	$0.00
Tax Years Run	0
Total Accrual To Date	$0.00
Current Interest Earned Through 2014-2015	$0.00
Total Interest To Levy For 2014-2015	$0.00
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$2,354.17
Interest Earnings 2013-2014	$25,895.83
Coupons Paid Through 2013-2014	$28,250.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$0.00

See Accountant's Compilation Report

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 34-B

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2010 Comnbined Purpose Bond
Date Of Issue						06/01/10
Date Of Sale By Delivery						06/01/10
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						06/01/12
Amount Of Each Uniform Maturity						$3,030,000.00
Final Maturity Otherwise:						
Date of Final Maturity						06/01/15
Amount of Final Maturity						$3,030,000.00
AMOUNT OF ORIGINAL ISSUE						$12,120,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						$12,120,000.00
Years To Run						5
Normal Annual Accrual						$2,424,000.00
Tax Years Run						4
Accrual Liability To Date						$9,696,000.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2013						$6,060,000.00
Bonds Paid During 2013-2014						$3,030,000.00
Matured Bonds Unpaid						$0.00
Balance Of Accrual Liability						$606,000.00
TOTAL BONDS OUTSTANDING 6-30-2014:						
Matured						$0.00
Unmatured						$3,030,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months		Interest Amount
Bonds and Coupons	06/01/15	$3,030,000.00	2.000%	11	Mo.	$55,550.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						$0.00
Years To Run						0
Accrue Each Year						$0.00
Tax Years Run						0
Total Accrual To Date						$0.00
Current Interest Earned Through 0-1						$55,550.00
Total Interest To Levy For 0-1						$55,550.00
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2013						
Matured						$0.00
Unmatured						$9,468.75
Interest Earnings 2013-2014						$109,206.25
Coupons Paid Through 2013-2014						$113,625.00
Interest Earned But Unpaid 6-30-2014						
Matured						$0.00
Unmatured						$5,050.00

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

See Accountant's Compilation Report

EXHIBIT "E"

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)

PURPOSE OF BOND ISSUE:	2011 Combined Purpose Bonds
Date Of Issue	06/01/11
Date Of Sale By Delivery	06/01/11
HOW AND WHEN BONDS MATURE:	
Uniform Maturities:	
Date Maturity Begins	06/01/13
Amount Of Each Uniform Maturity	$1,705,000.00
Final Maturity Otherwise:	
Date of Final Maturity	06/01/16
Amount of Final Maturity	$1,705,000.00
AMOUNT OF ORIGINAL ISSUE	$6,825,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	0.00
Bond Issues Accruing By Tax Levy	$6,825,000.00
Years To Run	5
Normal Annual Accrual	$1,365,000.00
Tax Years Run	3
Accrual Liability To Date	$4,095,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$1,705,000.00
Bonds Paid During 2013-2014	$1,705,000.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$685,000.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$3,415,000.00

Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons	06/01/15	$1,705,000.00	1.500%	11 Mo.	$23,443.75
Bonds and Coupons	06/01/16	$1,710,000.00	1.800%	12 Mo.	$30,780.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00

Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	0
Accrue Each Year	$0.00
Tax Years Run	0
Total Accrual To Date	$0.00
Current Interest Earned Through 0-1	$54,223.75
Total Interest To Levy For 0-1	$54,223.75
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$6,259.16
Interest Earnings 2013-2014	$73,547.08
Coupons Paid Through 2013-2014	$75,110.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$4,696.24

See Accountant's Compilation Report

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page34-D

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)

PURPOSE OF BOND ISSUE:	2012 Combine Pur (2009 Auth) Bonds
Date Of Issue	06/01/12
Date Of Sale By Delivery	06/01/12
HOW AND WHEN BONDS MATURE:	
Uniform Maturities:	
Date Maturity Begins	06/01/17
Amount Of Each Uniform Maturity	$2,855,000.00
Final Maturity Otherwise:	
Date of Final Maturity	06/01/17
Amount of Final Maturity	$2,855,000.00
AMOUNT OF ORIGINAL ISSUE	$11,425,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	$11,425,000.00
Years To Run	5
Normal Annual Accrual	$2,285,000.00
Tax Years Run	2
Accrual Liability To Date	$4,570,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$0.00
Bonds Paid During 2013-2014	$2,855,000.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$1,715,000.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$8,570,000.00

Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons	06/01/15	$2,855,000.00	1.250%	11 Mo.	$32,713.54
Bonds and Coupons	06/01/16	$2,855,000.00	1.500%	12 Mo.	$42,825.00
Bonds and Coupons	06/01/17	$2,860,000.00	2.000%	12 Mo.	$57,200.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00

Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	0
Accrue Each Year	$0.00
Tax Years Run	0
Total Accrual To Date	$0.00
Current Interest Earned Through 0-1	$132,738.54
Total Interest To Levy For 0-1	$132,738.54
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$14,283.33
Interest Earnings 2013-2014	$168,426.04
Coupons Paid Through 2013-2014	$171,400.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$11,309.37

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SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 34-E

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)

PURPOSE OF BOND ISSUE:	2012 combined Pur (2012 Auth) Bonds
Date Of Issue	06/01/12
Date Of Sale By Delivery	06/01/12
HOW AND WHEN BONDS MATURE:	
Uniform Maturities:	
Date Maturity Begins	06/01/14
Amount Of Each Uniform Maturity	$1,225,000.00
Final Maturity Otherwise:	
Date of Final Maturity	06/01/17
Amount of Final Maturity	$1,225,000.00
AMOUNT OF ORIGINAL ISSUE	$1,225,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	$1,225,000.00
Years To Run	2
Normal Annual Accrual	$0.00
Tax Years Run	2
Accrual Liability To Date	$1,225,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$0.00
Bonds Paid During 2013-2014	$1,225,000.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$0.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$0.00

Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons		$0.00	0.000%	11 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	12 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	12 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	12 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00

Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	0
Accrue Each Year	$0.00
Tax Years Run	0
Total Accrual To Date	$0.00
Current Interest Earned Through 0-1	$0.00
Total Interest To Levy For 0-1	$0.00
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$1,020.83
Interest Earnings 2013-2014	$11,229.17
Coupons Paid Through 2013-2014	$12,250.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$0.00

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

See Accountant's Compilation Report

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 34-F

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)

PURPOSE OF BOND ISSUE:	2013 Combined Purp (2009 &2012 Auth) Bonds
Date Of Issue	
Date Of Sale By Delivery	06/01/13
HOW AND WHEN BONDS MATURE:	06/01/13
Uniform Maturities:	
Date Maturity Begins	06/01/15
Amount Of Each Uniform Maturity	$2,050,000.00
Final Maturity Otherwise:	
Date of Final Maturity	06/01/18
Amount of Final Maturity	$2,060,000.00
AMOUNT OF ORIGINAL ISSUE	$8,210,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	$8,210,000.00
Years To Run	5
Normal Annual Accrual	$1,642,000.00
Tax Years Run	1
Accrual Liability To Date	$1,642,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$0.00
Bonds Paid During 2013-2014	$0.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$1,642,000.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$8,210,000.00

Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months	Interest Amount
Bonds and Coupons	06/01/15	$2,050,000.00	1.000%	11 Mo.	$18,791.67
Bonds and Coupons	06/01/16	$2,050,000.00	1.000%	12 Mo.	$20,500.00
Bonds and Coupons	06/01/17	$2,050,000.00	1.000%	12 Mo.	$20,500.00
Bonds and Coupons	06/01/18	$2,060,000.00	1.000%	12 Mo.	$20,600.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0 Mo.	$0.00

Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	0
Accrue Each Year	$0.00
Tax Years Run	0
Total Accrual To Date	$0.00
Current Interest Earned Through 0-1	$80,391.67
Total Interest To Levy For 0-1	$80,391.67
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$0.00
Interest Earnings 2013-2014	$88,941.67
Coupons Paid Through 2013-2014	$82,100.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$6,841.67

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

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SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 34-G

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)						
PURPOSE OF BOND ISSUE:						2014 Combined Purpise Bonds
Date Of Issue						6/01/14
Date Of Sale By Delivery						6/02/24
HOW AND WHEN BONDS MATURE:						
Uniform Maturities:						
Date Maturity Begins						6/01/15
Amount Of Each Uniform Maturity						$4,055,000.00
Final Maturity Otherwise:						
Date of Final Maturity						6/01/19
Amount of Final Maturity						$4,060,000.00
AMOUNT OF ORIGINAL ISSUE						$16,225,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year						$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:						
Bond Issues Accruing By Tax Levy						$16,225,000.00
Years To Run						5
Normal Annual Accrual						$3,245,000.00
Tax Years Run						
Accrual Liability To Date						$0.00
Deductions From Total Accruals:						
Bonds Paid Prior To 6-30-2013						$0.00
Bonds Paid During 2013-2014						$0.00
Matured Bonds Unpaid						$0.00
Balance Of Accrual Liability						$0.00
TOTAL BONDS OUTSTANDING 6-30-2014:						
Matured						$0.00
Unmatured						$16,225,000.00
Coupon Computation:	Coupon Date	Unmatured Amount	% Int.	Months		Interest Amount
Bonds and Coupons	06/01/16	$4,055,000.00	1.500%	13	Mo.	$65,893.75
Bonds and Coupons	06/01/17	$4,055,000.00	1.500%	13	Mo.	$65,893.75
Bonds and Coupons	06/01/18	$4,055,000.00	2.000%	13	Mo.	$87,858.33
Bonds and Coupons	06/01/19	$4,060,000.00	2.000%	13	Mo.	$87,966.67
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Bonds and Coupons		$0.00	0.000%	0	Mo.	$0.00
Requirement for Interest Earnings After Last Tax-Levy Year:						
Terminal Interest To Accrue						$0.00
Years To Run						0
Accrue Each Year						$0.00
Tax Years Run						0
Total Accrual To Date						$0.00
Current Interest Earned Through 0-1						$307,612.50
Total Interest To Levy For 0-1						$307,612.50
INTEREST COUPON ACCOUNT:						
Interest Earned But Unpaid 6-30-2013						
Matured						$0.00
Unmatured						$0.00
Interest Earnings 2013-2014						$0.00
Coupons Paid Through 2013-2014						
Interest Earned But Unpaid 6-30-2014						
Matured						$0.00
Unmatured						$0.00

See Accountant's Compilation Report

Schedule 1, Detail of Bond and Coupon Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)	
PURPOSE OF BOND ISSUE:	Total All Bonds
Date Of Issue Date Of Sale By Delivery	
HOW AND WHEN BONDS MATURE: Uniform Maturities: Date Maturity Begins	
Amount Of Each Uniform Maturity	$16,020,000.00
Final Maturity Otherwise: Date of Final Maturity	
Amount of Final Maturity	$16,065,000.00
AMOUNT OF ORIGINAL ISSUE	$60,460,000.00
Cancelled, In Judgement Or Delayed For Final Levy Year	$0.00
Basis of Accruals Contemplated on Net Collections or Better in Anticipation:	
Bond Issues Accruing By Tax Levy	$60,460,000.00
Years To Run	
Normal Annual Accrual	$10,961,000.00
Tax Years Run	
Accrual Liability To Date	$25,658,000.00
Deductions From Total Accruals:	
Bonds Paid Prior To 6-30-2013	$11,065,000.00
Bonds Paid During 2013-2014	$9,945,000.00
Matured Bonds Unpaid	$0.00
Balance Of Accrual Liability	$4,648,000.00
TOTAL BONDS OUTSTANDING 6-30-2014:	
Matured	$0.00
Unmatured	$39,450,000.00
Requirement for Interest Earnings After Last Tax-Levy Year:	
Terminal Interest To Accrue	$0.00
Years To Run	
Accrue Each Year	$0.00
Tax Years Run	
Total Accrual To Date	$0.00
Current Interest Earned Through 2014-2015	$630,516.46
Total Interest To Levy For 2014-2015	$630,516.46
INTEREST COUPON ACCOUNT:	
Interest Earned But Unpaid 6-30-2013	
Matured	$0.00
Unmatured	$33,386.24
Interest Earnings 2013-2014	$477,246.04
Coupons Paid Through 2013-2014	$482,735.00
Interest Earned But Unpaid 6-30-2014	
Matured	$0.00
Unmatured	$27,897.28

Schedule 2, Detail of Judgment Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)				
Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)				
IN FAVOR OF				
BY WHOM OWNED				
PURPOSE OF JUDGMENT				
Case Number				
NAME OF COURT				
Date of Judgment				
Principal Amount of Judgment	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest Rate Assigned by Court	0.00%	0.00%	0.00%	0.00%
Tax Levies Made	0	0	0	0
Principal Amount Provided for to June 30, 2013	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Principal Amount Provided for in 2013-2014	$ 0.00	$ 0.00	$ 0.00	$ 0.00
PRINCIPAL AMOUNT NOT PROVIDED FOR	$ 0.00	$ 0.00	$ 0.00	$ 0.00
AMOUNT TO PROVIDE BY TAX LEVY FISCAL YEAR 2014-2015				
Principal 1/3	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
FOR ALL JUDGMENTS REPORTED LEVIED FOR BUT UNPAID JUDGMENT OBLIGATIONS OUTSTANDING JUNE 30, 2014				
Principal	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
JUDGMENT OBLIGATIONS SINCE LEVIED FOR:				
Principal	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
JUDGMENT OBLIGATIONS SINCE PAID:				
Principal	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
LEVIED BUT UNPAID JUDGMENT OBLIGATIONS OUTSTANDING JUNE 30, 2013				
Principal	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Total	$ 0.00	$ 0.00	$ 0.00	$ 0.00

Schedule 3, Prepaid Judgments as of June 30, 2014				
Prepaid Judgments On Indebtedness Originating After January 8, 1937				
NAME OF JUDGMENT	Nano Pac, Inc.	Charlotte McClendon		
CASE NUMBER	SC-2010-1163	SC-2010-1162		
NAME OF COURT	Canadian County	Canadian County		
Principal Amount of Judgment	$ 2,595.00	$ 831.67	$ 0.00	$ 0.00
Tax Levies Made	3	3	0	0
Unreimbursed Balance At June 30, 2013	$ 865.00	$ 277.22	$ 0.00	$ 0.00
Reimbursement By 2013-2014 Tax Levy	$ 865.00	$ 277.22	$ 0.00	$ 0.00
Annual Accrual On Prepaid Judgments	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Stricken By Court Order	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Asset Balance	$ 0.00	$ 0.00	$ 0.00	$ 0.00

See Accountant's Compilation Report

Schedule 2, Detail of Judgment Indebtedness as of June 30, 2014 - Not Affecting Homesteads (New)

Judgments For Indebtedness Originally Incurred After January 8, 1937. (New)

						TOTAL ALL JUDGMENTS
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
0	0	0	0	0	0	
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

						TOTAL ALL PREPAID JUDGMENTS
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 3,426.67
0	0	0	0	0	0	
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 1,142.22
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 1,142.22
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

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Schedule 4, Sinking Fund Cash Statement		
	SINKING FUND	
Revenue Receipts and Disbursements	Detail	Extension
Cash on Hand June 30, 2013		$5,471,018.87
Investments Since Liquidated	$0.00	
COLLECTED AND APPORTIONED:		
Contributions From Other Districts		
2012 and Prior Ad Valorem Tax	137,465.20	
2013 Ad Valorem Tax	9,443,548.46	
Miscellaneous Receipts	327,973.11	
TOTAL RECEIPTS		$9,908,986.77
TOTAL RECEIPTS AND BALANCE		$15,380,005.64
DISBURSEMENTS:		
Coupons Paid	$482,735.00	
Interest Paid on Past-Due Coupons		
Bonds Paid	9,945,000.00	
Interest Paid on Past-Due Bonds		
Commission Paid to Fiscal Agency		
Judgments Paid	0.00	
Interest Paid on Such Judgments	0.00	
Investments Purchased	1,000,000.00	
Judgments Paid Under 62 O.S. 1981, Sect 435		
TOTAL DISBURSEMENTS		$11,427,735.00
CASH BALANCE ON HAND JUNE 30, 2014		$3,952,270.64

Schedule 5, Sinking Fund Balance Sheet		
	SINKING FUND	
	Detail	Extension
Cash Balance on Hand June 30, 2014		$3,952,270.64
Legal Investments Properly Maturing	$1,485,000.00	
Judgments Paid to Recover by Tax Levy	0.00	
TOTAL LIQUID ASSETS		$5,437,270.64
DEDUCT MATURED INDEBTEDNESS:		
a. Past-Due Coupons	$0.00	
b. Interest Accrued Thereon		
c. Past-Due Bonds	0.00	
d. Interest Thereon After Last Coupon		
e. Fiscal Agent Commission On Above		
f. Judgements and Interest Levied for But Unpaid	0.00	
TOTAL Items a. Through f. (To Extension Column)		$0.00
BALANCE OF ASSETS SUBJECT TO ACCRUALS		$5,437,270.64
DEDUCT ACCRUAL RESERVES IF ASSETS SUFFICIENT:		
g. Earned Unmatured Interest	$27,897.28	
h. Accrual on Final Coupons	0.00	
i. Accrued on Unmatured Bonds	4,648,000.00	
TOTAL Items g. Through i. (To Extension Column)		$4,675,897.28
EXCESS OF ASSETS OVER ACCRUAL RESERVES		$761,373.36

Schedule 6, Estimate of Sinking Fund Needs		
	SINKING FUND	
	Computed By Governing Board	Provided By Excise Board
Interest Earnings on Bonds	$630,516.46	$630,516.46
Accrual on Unmatured Bonds	10,961,000.00	10,961,000.00
Annual Accrual on "Prepaid" Judgments	0.00	0.00
Annual Accrual on Unpaid Judgments	0.00	0.00
Interest on Unpaid Judgments	0.00	0.00
PARTICIPATING CONTRIBUTIONS (Annexations):		
For Credit to School Dist. No.		
For Credit to School Dist. No.		
For Credit to School Dist. No.		
For Credit to School Dist. No.		
Annual Accrual From Exhibit KK	0.00	0.00
TOTAL SINKING FUND PROVISION	$11,591,516.46	$11,591,516.46

Schedule 7, 2013 Ad Valorem Tax Account - Sinking Funds				
Gross Value $	0.00			
Net Value $	387,248,085.00	24.803	Mills	Amount
Total Proceeds of Levy as Certified				$9,604,994.08
Additions:				
Deductions:				
Gross Balance Tax				$9,604,994.08
Less Reserve For Delinquent Tax				457,380.67
Reserve for Protest Pending				
Balance Available Tax				$9,147,613.41
Deduct 2013 Tax Apportioned				9,443,548.46
Net Balance 2013 Tax in Process of Collection or				0.00
Excess Collections				295,935.05

Schedule 8, Sinking Fund Contributions From Other Districts Due To Boundry Changes		
	SINKING FUND	
SCHOOL DISTRICT CONTRIBUTIONS	Actually Received	Provided For in Budget of Contributing School District
From School District No.		
From School District No.		
From School District No.		
From School District No.		
From School District No.		
From School District No.		
From School District No.		
From School District No.		
From School District No.		
TOTALS	$0.00	$0.00

EXHIBIT "E"

Schedule 9, Sinking Fund Investments

INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations By Collection Of Cost	Liquidations Amortized Premium	Barred by Court Order	Investments On Hand June 30, 2014
Cert of Deposit	$485,000.00	$1,000,000.00	$0.00	$0.00	$0.00	$1,485,000.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST.	$485,000.00	$1,000,000.00	$0.00	$0.00	$0.00	$1,485,000.00

SINKING FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "E" Page 41

Schedule 10, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:	
1200 Tuition & Fees	$0.00
1310 Interest Earnings	6,114.07
1320 Dividends on Insurance Policies	0.00
1330 Premium on Bonds Sold	0.00
1340 Accrued Interest on Bond Sales	14,197.50
1350 Interest on Taxes	0.00
1360 Earnings From Oklahoma Commission on School Funds Management	0.00
1370 Proceeds From Sale of Original Bonds	0.00
1390 Other Earnings on Investments	0.00
1300 Earnings on Investments and Bond Sales	$20,311.57
1410 Rental of School Facilities	0.00
1420 Rental of Property Other Than School Facilities	0.00
1430 Sales of Building and/or Real Estate	0.00
1440 Sales of Equipment, Services and Materials	0.00
1450 Bookstore Revenue	0.00
1460 Commissions	0.00
1470 Shop Revenue	0.00
1490 Other Renal, Disposals and Commissions	0.00
1400 Rental, Disposals and Commissions	$0.00
1500 Reimbursements	0.00
1600 Other Local Sources of Revenue	0.00
1700 Child Nutrition Programs	0.00
1800 Athletics	0.00
TOTAL	$20,311.57
2000 INTERMEDIATE SOURCES OF REVENUE:	
2100 County 4 Mill Ad Valorem Tax	$0.00
2200 County Apportionment (Mortgage Tax)	0.00
2300 Resale of Property Fund Distribution	0.00
2900 Other Intermediate Sources of Revenue	0.00
TOTAL	$0.00
3000 STATE SOURCES OF REVENUE:	
3100 Total Dedicated Revenue	$0.00
3200 Total State Aid - General Operations - Non-Categorical	0.00
3300 State Aid - Competitive Grants - Categorical	0.00
3400 State - Categorical	0.00
3500 Special Programs	0.00
3600 Other State Sources of Revenue	0.00
3700 Child Nutrition Program	0.00
3800 State Vocational Programs - Multi-Source	0.00
TOTAL	$0.00
4000 FEDERAL SOURCES OF REVENUE:	
4000 Federal Sources of Revenue	$0.00
TOTAL	$0.00
5000 NON-REVENUE RECEIPTS:	
5100 Return of Assets	$307,661.54
GRAND TOTAL	$327,973.11

S.A.&I. Form 2661R06 Entity: Mustang I-069 , Canadian County 18-Aug-14

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CAPITAL PROJECTS FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "G"

Capital Project Fund Accounts:	2012 Bond #31 Fund	2007/08 Bond #32 Fund	2009 Bond #33 Fund
Schedule 1, Current Balance Sheet - June 30, 2014	2013-14	2013-14	2013-14
CURRENT YEAR	Amount	Amount	Amount
ASSETS:			
Cash Balance June 30, 2014	$203,208.15	$8,265,879.96	$65,926.76
Investments	0.00	0.00	0.00
TOTAL ASSETS	$203,208.15	$8,265,879.96	$65,926.76
LIABILITIES AND RESERVES:			
Warrants Outstanding	0.00	0.00	0.00
Reserve for Interest on Warrants	0.00	0.00	0.00
Reserves From Schedule 8	0.00	0.00	0.00
TOTAL LIABILITIES AND RESERVES	$0.00	$0.00	$0.00
CASH FUND BALANCE JUNE 30, 2014	$203,208.15	$8,265,879.96	$65,926.76
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$203,208.15	$8,265,879.96	$65,926.76

Schedule 5, Expenditures Capital Project Fund Accounts of Current Year	2013-14	2013-14	2013-14
CURRENT YEAR	Amount	Amount	Amount
Cash Balance Reported to Excise Board 6-30-2013	$0.00	$0.00	$0.00
Cash Fund Balance Transferred Out			
Cash Fund Balance Transferred In	580,371.75	53,211.19	267,390.37
Adjusted Cash Balance	$580,371.75	$53,211.19	$267,390.37
Miscellaneous Revenue (Schedule 4)	143.92	8,265,027.70	53.67
Cash Fund Balance Forward From Preceding Year	0.00	0.00	0.00
Prior Expenditures Recovered			
TOTAL RECEIPTS	$143.92	$8,265,027.70	$53.67
TOTAL RECEIPTS AND BALANCE	$580,515.67	$8,318,238.89	$267,444.04
Warrants Paid of Year in Caption	377,307.52	52,358.93	201,517.28
Interest Paid Thereon	0.00	0.00	0.00
TOTAL DISBURSEMENTS	$377,307.52	$52,358.93	$201,517.28
CASH BALANCE JUNE 30, 2014	$203,208.15	$8,265,879.96	$65,926.76
Reserve for Warrants Outstanding	0.00	0.00	0.00
Reserve for Interest on Warrants	0.00	0.00	0.00
Reserves From Schedule 8	0.00	0.00	0.00
TOTAL LIABILITIES AND RESERVE	$0.00	$0.00	$0.00
DEFICIT: (Red Figure)	$0.00	$0.00	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$203,208.15	$8,265,879.96	$65,926.76

Schedule 6, Capital Project Fund Warrant Account of Current Year	2013-14	2013-14	2013-14
CURRENT AND ALL PRIOR YEARS	Amount	Amount	Amount
Warrants Outstanding 6-30 of Year in Caption	$0.00	$0.00	$84,845.50
Warrants Registered During Year	377,307.52	52,358.93	116,671.78
TOTAL	$377,307.52	$52,358.93	$201,517.28
Warrants Paid During Year	377,307.52	52,358.93	201,517.28
Warrants Converted to Bonds or Judgments	0.00	0.00	0.00
Warrants Cancelled	0.00	0.00	0.00
Warrants estopped by Statute	0.00	0.00	0.00
TOTAL WARRANTS RETIRED	$377,307.52	$52,358.93	$201,517.28
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$0.00	$0.00	$0.00

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2010 Bond #34 Fund 2013-14 Amount	2011 Bond #35 Fund 2013-14 Amount	2012 Bond #36 Fund 2013-14 Amount	Fund 2013-14 Amount	2008-12 Transp Bd #38 Fund 2013-14 Amount	Fund 2013-14 Amount	TOTAL
$173,735.61	$341,340.56	$547,749.32	$1,096,686.07	$960,000.00	$6,908,774.02	$18,563,300.45
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$173,735.61	$341,340.56	$547,749.32	$1,096,686.07	$960,000.00	$6,908,774.02	$18,563,300.45
227.10	0.00	0.00	12,266.60	0.00	22,490.00	34,983.70
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$227.10	$0.00	$0.00	$12,266.60	$0.00	$22,490.00	$34,983.70
$173,508.51	$341,340.56	$547,749.32	$1,084,419.47	$960,000.00	$6,886,284.02	$18,528,316.75
$173,735.61	$341,340.56	$547,749.32	$1,096,686.07	$960,000.00	$6,908,774.02	$18,563,300.45

2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	TOTAL
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						0.00
234,713.12	639,859.31	1,297,095.54	8,210,156.81	257,179.95	0.00	11,539,978.04
$234,713.12	$639,859.31	$1,297,095.54	$8,210,156.81	$257,179.95	$0.00	$11,539,978.04
89.63	170.89	7,508.32	900.05	959,449.32	7,000,012.84	16,233,356.34
0.00	0.00	0.00	0.00	0.00	0.00	0.00
						0.00
$89.63	$170.89	$7,508.32	$900.05	$959,449.32	$7,000,012.84	$16,233,356.34
$234,802.75	$640,030.20	$1,304,603.86	$8,211,056.86	$1,216,629.27	$7,000,012.84	$27,773,334.38
61,067.14	298,689.64	756,854.54	7,114,370.79	256,629.27	91,238.82	9,210,033.93
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$61,067.14	$298,689.64	$756,854.54	$7,114,370.79	$256,629.27	$91,238.82	$9,210,033.93
$173,735.61	$341,340.56	$547,749.32	$1,096,686.07	$960,000.00	$6,908,774.02	$18,563,300.45
227.10	0.00	0.00	12,266.60	0.00	22,490.00	34,983.70
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$227.10	$0.00	$0.00	$12,266.60	$0.00	$22,490.00	$34,983.70
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$173,508.51	$341,340.56	$547,749.32	$1,084,419.47	$960,000.00	$6,886,284.02	$18,528,316.75

2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	2013-14 Amount	Total
$15,816.00	$33,475.00	$212,813.28	$0.00	$245,595.00	$0.00	$592,544.78
45,478.24	265,214.64	544,041.26	7,126,637.39	11,034.27	113,728.82	8,652,472.85
$61,294.24	$298,689.64	$756,854.54	$7,126,637.39	$256,629.27	$113,728.82	$9,245,017.63
61,067.14	298,689.64	756,854.54	7,114,370.79	256,629.27	91,238.82	9,210,033.93
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$61,067.14	$298,689.64	$756,854.54	$7,114,370.79	$256,629.27	$91,238.82	$9,210,033.93
$227.10	$0.00	$0.00	$12,266.60	$0.00	$22,490.00	$34,983.70

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Schedule 1, Current Balance Sheet - June 30, 2014	
	Amount
ASSETS:	
Cash Balance June 30, 2014	$76,529.98
Investments	0.00
TOTAL ASSETS	$76,529.98
LIABILITIES AND RESERVES:	
Warrants Outstanding	780.00
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	0.00
TOTAL LIABILITIES AND RESERVES	$780.00
CASH FUND BALANCE JUNE 30, 2014	$75,749.98
TOTAL LIABILITIES, RESERVES AND CASH FUND BALANCE	$76,529.98

Schedule 5, Expenditures MAPS Fund Cash Accounts of Current and all Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Cash Balance Reported to Excise Board 6-30-2013	$0.00
Cash Fund Balance Transferred Out	
Cash Fund Balance Transferred In	0.00
Adjusted Cash Balance	$0.00
Miscellaneous Revenue (Schedule 4)	500,038.65
Cash Fund Balance Forward From Preceding Year	0.00
Prior Expenditures Recovered	
TOTAL RECEIPTS	$500,038.65
TOTAL RECEIPTS AND BALANCE	$500,038.65
Warrants Paid of Year in Caption	423,508.67
Interest Paid Thereon	0.00
Bank Fees and Cash Charges	0.00
TOTAL DISBURSEMENTS	$423,508.67
CASH BALANCE JUNE 30, 2014	$76,529.98
Reserve for Warrants Outstanding	780.00
Reserve for Interest on Warrants	0.00
Reserves From Schedule 8	0.00
TOTAL LIABILITIES AND RESERVE	$780.00
DEFICIT: (Red Figure)	$0.00
CASH FUND BALANCE FORWARD TO SUCCEEDING YEAR	$75,749.98

Schedule 6, MAPS Fund Warrant Account of Current and All Prior Years	
CURRENT AND ALL PRIOR YEARS	2013-14
Warrants Outstanding 6-30 of Year in Caption	
Warrants Registered During Year	424,288.67
TOTAL	$424,288.67
Warrants Paid During Year	423,508.67
Warrants Converted to Bonds or Judgments	
Warrants Cancelled	
Warrants estopped by Statute	
TOTAL WARRANTS RETIRED	$423,508.67
BALANCE WARRANTS OUTSTANDING JUNE 30, 2014	$780.00

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Schedule 2, Revenue and Requirements - 2013-2014		
	Detail	Total
REVENUE: Cash Balance June 30, 2013	$0.00	
Cash Fund Balance Transferred From Prior Years	0.00	
Miscellaneous Revenue Apportioned	500,038.65	
TOTAL REVENUE		$500,038.65
REQUIREMENTS: Claims Paid by Warrants Issued & Transfer Fees Apportioned	$424,288.67	
Reserves From Schedule 8	0.00	
Interest Paid on Warrants	0.00	
Bank Fees and Cash Charges	0.00	
Reserve for Interest on Warrants	0.00	
TOTAL REQUIREMENTS		$424,288.67
ADD: Cash Fund Balance as Per Balance Sheet 6-30-2014		75,749.98
TOTAL REQUIREMENTS AND CASH FUND BALANCE		$500,038.65

Schedule 5, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00						0.00
						0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						500,038.65
0.00						0.00
						0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,038.65
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500,038.65
0.00	0.00	0.00	0.00	0.00	0.00	423,508.67
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$423,508.67
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$76,529.98
0.00	0.00	0.00	0.00	0.00	0.00	780.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$780.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$75,749.98

Schedule 6, (Continued)						
2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	TOTAL
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00						424,288.67
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$424,288.67
0.00	0.00					423,508.67
						0.00
						0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$423,508.67
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$780.00

EXHIBIT "M"

Schedule 4, Miscellaneous Revenue

SOURCE	2013-14 ACCOUNT	
	AMOUNT ESTIMATED	ACTUALLY COLLECTED
1000 DISTRICT SOURCES OF REVENUE:		
1140 Revenue From Local Gov't (MAPS)	$694,487.63	$500,005.76
1300 Earnings on Investments and Bond Sales	0.00	0.00
1400 Rental, Disposals and Commissions	0.00	32.89
1500 Reimbursements	0.00	0.00
1600 Other Local Sources of Revenue	0.00	0.00
1700 Child Nutrition Programs	0.00	0.00
1800 Athletics	0.00	0.00
TOTAL	$694,487.63	$500,038.65
2000 INTERMEDIATE SOURCES OF REVENUE:		
2100 County 4 Mill Ad Valorem Tax	$0.00	$0.00
2200 County Apportionment (Mortgage Tax)	0.00	0.00
2300 Resale of Property Fund Distribution	0.00	0.00
2900 Other Intermediate Sources of Revenue	0.00	0.00
TOTAL	$0.00	$0.00
3000 STATE SOURCES OF REVENUE:		
3110 Gross Production Tax	$0.00	$0.00
3120 Motor Vehicle Collections	0.00	0.00
3130 Rural Electric Cooperative Tax	0.00	0.00
3140 State School Land Earnings	0.00	0.00
3150 Vehicle Tax Stamps	0.00	0.00
3160 Farm Implement Tax Stamps	0.00	0.00
3170 Trailers and Mobile Homes	0.00	0.00
3190 Other Dedicated Revenue	0.00	0.00
3100 Total Dedicated Revenue	$0.00	$0.00
3210 Foundation and Salary Incentive Aid	0.00	0.00
3220 Mid-Term Adjustment For Attendance	0.00	0.00
3230 Teacher Consultant Stipend	0.00	0.00
3250 Flexible Benefit Allowance	0.00	0.00
3200 Total State Aid - General Operations - Non-Categorical	$0.00	$0.00
3300 State Aid - Competitive Grants - Categorical	0.00	0.00
3400 State - Categorical	0.00	0.00
3500 Special Programs	0.00	0.00
3600 Other State Sources of Revenue	0.00	0.00
3700 Child Nutrition Program	0.00	0.00
3800 State Vocational Programs - Multi-Source	0.00	0.00
TOTAL	$0.00	$0.00
4000 FEDERAL SOURCES OF REVENUE:		
4100 Grants-In-Aid Direct From The Federal Government	$0.00	$0.00
4200 Disadvantage Students	0.00	0.00
4300 Individuals With Disabilities	0.00	0.00
4400 No Child Left Behind	0.00	0.00
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	0.00
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	0.00
4700 Child Nutrition Programs	0.00	0.00
4800 Federal Vocational Education	0.00	0.00
TOTAL	$0.00	$0.00
5000 NON-REVENUE RECEIPTS:		
5100 Return of Assets	$0.00	$0.00
GRAND TOTAL	$694,487.63	$500,038.65

2013-14 ACCOUNT OVER (UNDER)	BASIS AND LIMIT OF ENSUING ESTIMATE	2014-15 ACCOUNT CHARGEABLE INCOME	ESTIMATED BY GOVERNING BOARD	APPROVED BY EXCISE BOARD
($194,481.87)	0.00%		0.00	$0.00
0.00	0.00%		0.00	0.00
32.89	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
($194,448.98)			$0.00	$0.00
$0.00	0.00%		$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$0.00			$0.00	$0.00
$0.00	0.00%		$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$0.00			$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$0.00			$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$0.00			$0.00	$0.00
$0.00	0.00%		$0.00	$0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
0.00	0.00%		0.00	0.00
$0.00			$0.00	$0.00
$0.00	0.00%		$0.00	$0.00
($194,448.98)			$0.00	$0.00

Schedule 8, Report of Prior Year Expenditures

APPROPRIATED ACCOUNTS	FISCAL YEAR ENDING JUNE 30, 2013 RESERVES 6-30-2013	WARRANTS SINCE ISSUED	BALANCE LAPSED APPROPR	APPROPRIATIONS ORIGINAL
1000 INSTRUCTION	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES:				
2100 Support Services - Students	$0.00	$0.00	$0.00	$0.00
2200 Suport Services - Instructional Staff	0.00	0.00	$0.00	0.00
2300 Support Services - General Administration	0.00	0.00	$0.00	0.00
2400 Support Services - School Administration	0.00	0.00	$0.00	0.00
2500 Support Services - Business	0.00	0.00	$0.00	0.00
2600 Operations And Maintenance of Plant Services	0.00	0.00	$0.00	0.00
2700 Student Transportation Services	0.00	0.00	$0.00	0.00
2800 Support Services - Central	0.00	0.00	$0.00	0.00
2900 Other Support Services	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
3000 OPERATION OF NON-INSTRUCTION SERVICES:				
3100 Child Nutrition Programs Operations	$0.00	$0.00	$0.00	$0.00
3200 Other Enterprise Service Operations	0.00	0.00	$0.00	0.00
3300 Community Services Operations	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION SERV:				
4100 Supv. of Facilities Acquisition and Construction	$0.00	$0.00	$0.00	$0.00
4200 Site Acquisition Services	0.00	0.00	$0.00	694,487.63
4300 Site Improvement Services	0.00	0.00	$0.00	0.00
4400 Architecture and Engineering Services	0.00	0.00	$0.00	0.00
4500 Educational Specifications Development Services	0.00	0.00	$0.00	0.00
4600 Building Acquisition and Construction Services	0.00	0.00	$0.00	0.00
4700 Building Improvement Services	0.00	0.00	$0.00	0.00
4900 Other Facilities Acquisition and Const. Services	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$694,487.63
5000 OTHER OUTLAYS:				
5100 Debt Service	$0.00	$0.00	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	0.00	0.00	$0.00	0.00
5300 Clearing Account	0.00	0.00	$0.00	0.00
5400 Indirect Cost Entitlement	0.00	0.00	$0.00	0.00
5500 Private Nonprofit Schools	0.00	0.00	$0.00	0.00
5600 Correcting Entry	0.00	0.00	$0.00	0.00
TOTAL	$0.00	$0.00	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00	$0.00	$0.00
TOTAL MAPS FUND	$0.00	$0.00	$0.00	$694,487.63
Bank Fees and Cash Charges	$0.00	$0.00	$0.00	$0.00
Provision For Interest on Warrants	$0.00	$0.00	$0.00	$0.00
GRAND TOTAL	$0.00	$0.00	$0.00	$694,487.63

ESTIMATE OF NEEDS FOR THE FISCAL YEAR 2014-2015
PURPOSE:
Current Expense
Interest
Pro rata share of County Assessor's Budget by County Excise Board
GRAND TOTAL - Home School

MAPS FUND ACCOUNTS COVERING THE PERIOD JULY 1, 2013 TO JUNE 30, 2014
ESTIMATE OF NEEDS FOR 2014-2015

EXHIBIT "M"

FISCAL YEAR ENDING JUNE 30, 2014						FISCAL YEAR 2013-2014 EXPENDITURES FOR CURRENT EXPENSE PURPOSES
APPROPRIATIONS			WARRANTS ISSUED	RESERVES	LAPSED BALANCE KNOWN TO BE UNENCUMBERED	
SUPPLEMENTAL ADJUSTMENTS		NET AMOUNT				
ADDED	CANCELLED					
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	780.00	0.00	(780.00)	780.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$780.00	$0.00	($780.00)	$780.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	694,487.63	340,485.45	0.00	354,002.18	340,485.45
0.00	0.00	0.00	3,500.00	0.00	(3,500.00)	3,500.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$694,487.63	$343,985.45	$0.00	$350,502.18	$343,985.45
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$79,523.22	$0.00	($79,523.22)	$79,523.22
$0.00	$0.00	$694,487.63	$424,288.67	$0.00	$270,198.96	$424,288.67
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
$0.00	$0.00	$694,487.63	$424,288.67	$0.00	$270,198.96	$424,288.67

	Estimate of Needs by Governing Board	Approved by County Excise Board
	$75,749.98	$75,749.98
	0.00	0.00
	0.00	0.00
	75,749.98	75,749.98

See Accountant's Compilation Report

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EXHIBIT "M"

Schedule 9, MAPS Fund Investments

INVESTED IN	Investments On Hand June 30, 2013	Since Purchased	Liquidations		Barred by Court Order	Investments On Hand June 30, 2014
			By Collection Of Cost	Amortized Premium		
Cert of Deposit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL INVEST.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

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CERTIFICATE OF EXCISE BOARD

State of Oklahoma, County of Canadian

We, do further certify that we have examined the statement of estimated needs for the current fiscal year ending ending June 30, 2014, as certified by the Board of Education of Mustang Public Schools, District Number I-069 of said County and State, and its financial statement for the preceding year, and in so doing we have diligently performed the duties imposed upon this Excise Board by 68 O.S. 2001 Section 3007, by (1) ascertaining that the financial statements, as to the statistics therein contained, reflect the true fiscal condition at the close of the fiscal year, or caused the same to be corrected so to show; (2) struck from the estimate of needs so submitted any items not authorized by law and reduced to the sum authorized by law any items restricted by statute as to the amount lawfully expendable therefor; (3) supplemented such estimate, after appropriate action, by an estimate of needs prepared by this Excise Board to make provision for mandatory functions based upon statistics authoritatively submitted; (4) computed the total means available to each fund in the manner provided, applying the Governing Board's estimate of revenue to be derived from surplus tax of the immediately preceding year and from sources other than ad valorem tax, or reduced such estimate to not less than the lawfully authorized ratio of the several sums realized from such sources during the preceding fiscal year or to such lesser sum as may reasonably be anticipated under altered law or circumstance and using for such determination the basic collections of the preceding year and the ratios on which distribution or apportionment must be made during the ensuing or current year.

To the several and specific purposes of the estimated needs as certified, we have and do hereby appropriate the surplus balances of cash on hand of the prior year, estimates of income from sources other than ad valorem taxation within the limitation fixed by law, and the proceeds of ad valorem tax levy within the number of mills authorized, either by apportionment by the Legislature, allocation by the excise board or by legal election, all of which appropriations are made in so far as the available surpluses, revenues, and levies will permit, except in that we have also provided that, after deducting items consisting of cash and the revenue from all sources other than the 2014 tax and proceeds of the 2014 tax levy are in excess of the residue of such appropriations, by a sum included for delinquent tax, computed at 10% of such residue. And provided further, if said School District has been ascertained to be a well defined State Aid District, the local budget, as approved and appropriated for, has been applied wholly to its operating accounts.

We further certify that the amount required to be raised from tax, excluding Homesteads, for General Revenue Fund purposes as approved, requires a total ad valorem tax levy of 35.000 Mills. Said levy is within the statutory limit, and if in excess, is within the constitutional limit and has been authorized by a vote of the people of said district, as shown by certificate of the School Board to-wit:

To this District, with valuations shown below, the Excise Board allocated 5.000 Mills, plus 15.000 Mills authorized authorized by the Constitution, plus an emergency levy of 5.000 Mills; plus local support levy of 10.000 Mills; Total levy for General Fund 35.000 Mills.

We further certify that the amount required to be raised for building fund purposes as approved requires a tax levy of 5.000 Mills, and said levy has been certified as authorized by a vote of the people at an election held for that purpose. We further certify that Assessed Values used in computing Mill-vote levies have been applied as certified by the County Assessor.

We further certify that we have examined the within statements of account and estimated needs or requirements of the Governing Board of Mustang Public Schools, School District No. I-069 of said County and State, in relation to the Sinking Fund or Funds thereof, and after finding the same correct or having caused the same to be corrected pursuant to 68 O.S. 2001 Section 3009, have approved the requirements therefor to fulfill the conditions of Section 26 and 28 or Article 10, Oklahoma Constitution, and have made and certified a tax levy therefor to the extent of the excess of said total requirements over the total of items 2, 3, 6, and 12 of Exhibit "Y" and any other legal deduction, including a reserve of 10% for delinquent taxes.

EXHIBIT "Y"					
County Excise Board's Appropriation of Income and Revenue	General Fund	Building Fund	MAPS Fund	Child Nutrition Fund	New Sinking Fund (Exc. Homesteads)
Appropriation Approved and Provision Made	$57,154,063.56	$2,259,758.71	$75,749.98	$3,705,078.51	$11,591,516.46
Appropriation of Revenues:					
Excess of Assets Over Liabilities	1,739,589.04	291,882.28	75,749.98	249,578.51	761,373.36
Unclaimed Protest Tax Refunds					
Miscellaneous Estimated Revenues	40,990,846.00	0.00	0.00	3,455,500.00	None
Est. Value of Surplus Tax in Process	0.00				None
Sinking Fund Contributions					
Surplus Building Fund Cash					
Total Other Than 2014 Tax	42,730,435.04	291,882.28	75,749.98	3,705,078.51	761,373.36
Balance Required	14,423,628.52	1,967,876.43	0.00	0.00	10,830,143.10
Add 10% for Delinquency	721,181.43	196,787.64	0.00	0.00	541,507.15
Total Required for 2014 Tax	15,144,809.95	2,164,664.07	0.00	0.00	11,371,650.25
Rate of Levy Required and Certified	_____	_____	_____	_____	27.30 Mills

We further certify that the net assessed valuation of the Property, subject to ad valorem taxes, after the amount of all Homestead Exemptions have been deducted in the said School District as finally equalized and certified by the Board of Equalization for the current year 2014-15 is as follows:

VALUATION AND LEVIES EXCLUDING HOMESTEADS				
County	Real	Personal	Public Service	Total
This County Canadian	$345,284,207	$33,220,266	$18,126,748	$396,631,221
Joint County Cleveland	2,883,273	56,185	195,575	3,135,033
Joint County Oklahoma	15,818,329	147,991	793,944	16,760,264
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Joint County	0	0	0	0
Total Valuations, All Counties	$363,985,809	$33,424,442	$19,116,267	$416,526,518

and that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof appropriated as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by ad valorem taxation, we thereupon made the above levies therefor as provided by law as follows:

EXHIBIT "Y" Continued:		PRIMARY COUNTY AND ALL JOINT COUNTIES				
Levies Required and Certified:		Valuation And Levies Excluding Homesteads			Total Required For 2014 Tax	
County		General Fund	Building Fund	Total Valuation	General	Building
This County	Canadian	36.31 Mills	5.19 Mills	$396,631,221	$14,401,679.63	$2,058,516.04
Joint Co.	Cleveland	36.08 Mills	5.15 Mills	3,135,033	113,111.99	16,145.42
Joint Co.	Oklahoma	37.59 Mills	5.37 Mills	16,760,264	630,018.32	90,002.62
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Joint Co.		Mills	Mills	0	0.00	0.00
Totals				$416,526,518	$15,144,809.95	$2,164,664.07

Sinking Fund 27.30 Mills

and we do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the year 2014 without regard to any protest that may be filed against any levies, as required by 68 O. S. 2001, Section 2869.

Signed at _____,Oklahoma, this the _____ day of _____, 2014.

_____ Excise Board Member

_____ Excise Board Chairman

_____ Excise Board Member

_____ Excise Board Secretary

Joint School District Levy Certification for Mustang Public Schools I-069

Career Tech District Number _____ :

General Fund _____

Building Fund _____

State of Oklahoma)
) ss
County of Canadian)

I, _____, Canadian County Clerk, do hereby certify that the above levies are true and correct for the taxable year 2014.

Witness my hand and seal, on _____, _____ .

_____
Canadian County Clerk

Schedule 1, SUMMARY RECAPITULATION OF SCHOOL COSTS FOR THE FISCAL YEAR ENDING JUNE 30, 2014, AND APPORTIONMENT THEREOF

CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS				
Expenditures and Reserves	GENERAL REVENUE FUND	CHILD NUTRITION FUND	2013-2014 CONSTITUTIONAL BUILDING FUND EXPENDITURES	2013-2014 ACCRUALS AND COUPON REQUIREMENTS	SPECIAL REVENUE FUNDS
Current Expenditures - Educational	$56,864,765.54	$3,979,676.41	$2,775,419.79	$0.00	$0.00
Current Expenditures - Transportation	2,644,400.83	0.00	0.00	0.00	0.00
Current Reserves - Educational	113,474.78	53,333.17	6,887.16	0.00	0.00
Current Reserves - Transportation	0.00	0.00	0.00	0.00	0.00
Capital Expenditures - Educational	17,509.00	0.00	80,000.00	10,427,735.00	0.00
Capital Expenditures - Transportation	0.00	0.00	0.00	0.00	0.00
Capital Reserves - Educational	0.00	0.00	0.00	0.00	0.00
Capital Reserves - Transportation	0.00	0.00	0.00	0.00	0.00
Interest Paid and Reserved	0.00	0.00	0.00	0.00	0.00
TOTALS	$59,640,150.15	$4,033,009.58	$2,862,306.95	$10,427,735.00	$0.00

Enumeration 0 Average Daily Attend 0 Average Daily Haul 0

(Continued below.)

Schedule 1, (Continued)

CLASSIFICATION	ACCUMULATION OF EXPENDITURES AND UNLIQUIDATED COMMITMENTS TO DETERMINE PER CAPITA COSTS				
Expenditures and Reserves		ENTERPRISE FUNDS	ACTIVITY FUNDS	EXPENDABLE TRUST FUNDS	NONEXPENDABLE TRUST FUNDS
Current Expenditures - Educational	$0.00	$0.00	$0.00	$0.00	$0.00
Current Expenditures - Transportation	0.00	0.00	0.00	0.00	0.00
Current Reserves - Educational	0.00	0.00	0.00	0.00	0.00
Current Reserves - Transportation	0.00	0.00	0.00	0.00	0.00
Capital Expenditures - Educational	0.00	0.00	0.00	0.00	0.00
Capital Expenditures - Transportation	0.00	0.00	0.00	0.00	0.00
Capital Reserves - Educational	0.00	0.00	0.00	0.00	0.00
Capital Reserves - Transportation	0.00	0.00	0.00	0.00	0.00
Interest Paid and Reserved	0.00	0.00	0.00	0.00	0.00
TOTALS	$0.00	$0.00	$0.00	$0.00	$0.00

(Continued next page.)

Schedule 1, (Continued)

CLASSIFICATION			DISTRIBUTION OF OPERATING EXPENSE TO DETERMINE PER CAPITA COST	
Expenditures and Reserves	INTERNAL SERVICE FUNDS	TOTAL OF ALL APPLICABLE COSTS 2013-2014	OPERATION COSTS ONLY	TRANSPORTATION COSTS ONLY
Current Expenditures - Educational	$0.00	$63,619,861.74	$63,619,861.74	$0.00
Current Expenditures - Transportation	0.00	$2,644,400.83	0.00	2,644,400.83
Current Reserves - Educational	0.00	$173,695.11	173,695.11	0.00
Current Reserves - Transportation	0.00	$0.00	0.00	0.00
Capital Expenditures - Educational	0.00	$10,525,244.00	10,525,244.00	0.00
Capital Expenditures - Transportation	0.00	$0.00	0.00	0.00
Capital Reserves - Educational	0.00	$0.00	0.00	0.00
Capital Reserves - Transportation	0.00	$0.00	0.00	0.00
Interest Paid and Reserved	0.00	$0.00	0.00	0.00
TOTALS	$0.00	$76,963,201.68	$74,318,800.85	$2,644,400.83

Per Capita Cost - Education	$0.00	Per Capita Cost - Transportation	$0.00

S. A. &L 127 (2003)

CERTIFICATE AND MUNICIPAL ORDER
TO COUNTY CLERK AND COUNTY TREASURER

CANADIAN COUNTY Oklahoma, JULY, 20 14

To the County Clerk and County Treasurer of OKLAHOMA County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County Library, Board of Education, School District, (state which) BOARD OF EDUCATION of MUSTANG SCHOOLS I-069 in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid municipality in accordance with the provisions of 68 Okl.St.Ann. § 2923, to CFO/TREASURER Address 906 S HEIGHTS DR MUSTANG, Oklahoma as TREASURER of said Municipality for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

Date Elected or Re-elected AUGUST 20 14 Date Appointed or Re-appointed AUGUST 20 14 Filed Surety Bond in sum of $1,000,000.00 Dollars (ONE MILLION) with THE OHIO CASUALITY as Surety (Note 1) Date of Bond JULY 1, 20 14 Bond Term begins JULY 1, 20 14 Expires JULY 1, 20 15 If Bond is executed by an authorized Bond Company, give Number of Bond 1597462 Date Bond was approved by Governing Board JULY 1, 20 14 Record of Approval of Bond and subscribing to oath of office recorded in the minutes of the Governing Board at page Under date of , 20

Said new Bond is in custody and control of MUSTANG PUBLIC SCHOOLS (Note 2), or was, deposited with CFO/TREASURER for safekeeping.

(If Treasurer was Re-elected or Re-appointed, fill out the following:)

Bond for previous term executed by THE OHIO CASUALITY Bond No. 1597462
And was for the term beginning JULY 1, 20 14, and ending JUNE 30, 20 15

Title 51 Okl.St.Ann. § 4, reading: "When the incumbent of any office is re-elected he shall qualify as above required; but his bond shall not be approved until he has produced or fully accounted for all public funds and property in his control, under color of office during the expiring term, to the person or authority to whom he should account, and the fact and date of such satisfactory exhibit shall be endorsed upon the new bond before its approval" has been complied with. Said exhibit was prepared by SHELLY PAVLIK.

Approved on SEPTEMBER 8, 20 14 by BOARD OF EDUCATION and endorsement made.

Signed and Certified at MUSTANG, Oklahoma, this 8TH day of SEPTEMBER, 20 14

Presiding Officer

Official Title

ATTESTING OFFICER'S SEAL

ATTEST:

Attesting Officer

Official Title

Note 1 : Extension Certificates ineffective for new term. New Bond required for each term. (Attorney General)

Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

Note 3: See 11 Okl.St.Ann. § 8-105, for governing bond for Treasurer of a Town; 11 Okl.St.Ann. § 8-101, for Cities; 70 Okl.St.Ann. § 5-115, for Treasurer of a Board of Education, either City or Town; and 65 Okl.St.Ann. § 4-105, for Multi-County Library.

CERTIFICATE AND MUNICIPAL ORDER

OF _____
Name of Municipality

County of _____

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying _____

_____ Okla.,
as Treasurer of said Municipality.

Received and Filed this _____ day of
_____ 20 _____

_____
County Clerk- County Treasurer

_____
Deputy

Amount of Bond _____

Date of Bond _____ 20 _____

Bond Expires _____ 20 _____

SURETIES

_____

_____

_____

Mustang Public Schools

Memo

September 4th, 2014
To: Dr. Angela Mills, Superintendent of Curriculum and Instruction
From: Linda Atchley, Director of Instructional Programs

I respectfully request the Mustang Board of Education consider, discuss and/or act upon the recommendation for additional pay at $18.00 an hour for 2 hours service as a proctor of Spanish II and III proficiency exams to Rosario Chavez. This pay will be coded as 11-198-1000-139-252-2132-705

Mustang Public Schools

August 15th, 2014

To: Dr. Angela Mills, Superintendent of Curriculum and Instruction
From: Linda Atchley, Director of Instructional Programs

I respectfully request the Mustang Board of Education consider, discuss and/or act upon the recommendation to approve an Engineering Club (formerly referred to as the Math and Science Club), stipend in the amount of $1,200, to be paid from Gifted/Talented fund 198, to the following personnel:

Matt Moore

Mustang Public Schools

August 15th, 2014

To: Dr. Angela Mills, Superintendent of Curriculum and Instruction
From: Linda Atchley, Director of Instructional Programs

I respectfully request the Mustang Board of Education consider, discuss and/or act upon the recommendation to approve a Jazz Band stipend in the amount of $1,200 each to be paid from Gifted/Talented fund 198, to the following personnel:

Ryan Edgmon
Dustin Jussila
Greg Mangus
Chris Ozinga
Belinda Watson

OG&E EASEMENT

EXHIBIT "A"

An Easement in the parts of Block Five (5), Block Six (6) and part of the Vacated Right-of-way of Perry Street of the Original Town Plat of Mustang, Canadian County, Oklahoma, **written by Timothy G. Pollard, PLS 1474, on September 04, 2014, using an Arbitrary Bearing of N00°08'37"W between existing monuments for the East line of said Block 6, as a Basis of Bearing** and as shown on attached **Easement Sketch,** said easement further described as being Five (5) feet in width, Two and One half (2.50) feet each side of a centerline described as:

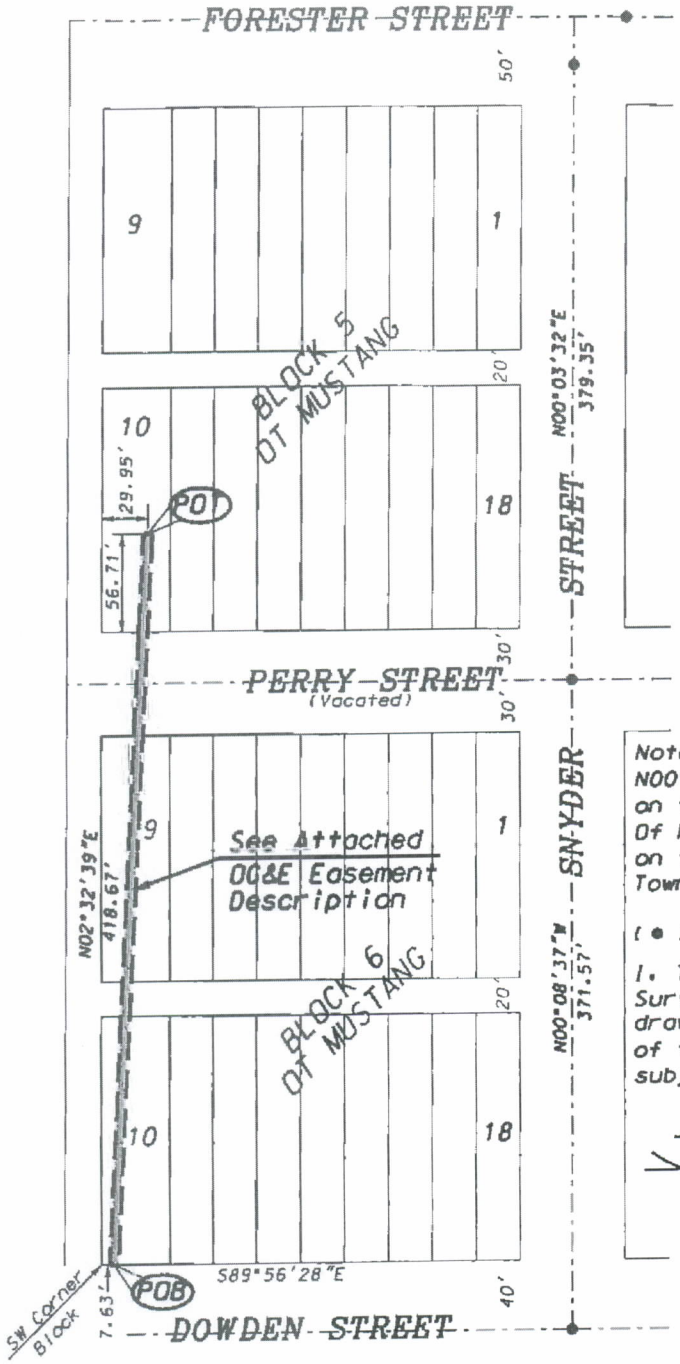
COMMENCING at the Southwest corner of said Block 6;

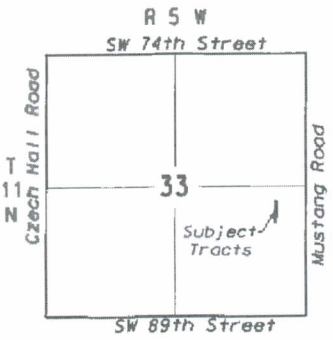
Thence S89°56'28"E, on the South line of said Block 6, for a distance of 7.63 feet to the **POINT OF BEGINNING;**

Thence N02°32'39"E, on said centerline, for a distance of 418.67 feet to the **POINT OF TERMINATION** , said point being 56.71 feet North and 29.95 feet East of the Southwest corner of Lot Ten (10) of Block Five (5).

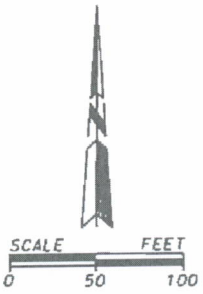
EXHIBIT "A"

EASEMENT SKETCH





LOCATION MAP



Note: Bearings Are Based On A Bearing Of N00°03'32"E Between Existing Monuments on the East Line of Block 5 and A Bearing Of N00°08'37"W Between Existing Monuments on the East Line of Block 6 of the Original Town Plat of Mustang, Oklahoma.

(●) - Indicates Existing PK Nail Monument

I, Timothy G. Pollard, a Professional Land Surveyor, herby certify that the attached drawing is a true and accurate representation of the attached easement description and is subject to all notes and qualifying statements.

Timothy D. Pollard

Timothy G. Pollard, PLS 1474
Dated: September 04, 2014

REGISTERED PROFESSIONAL LAND SURVEYOR
TIMOTHY G. POLLARD
1474
OKLAHOMA

OKLAHOMA GAS AND ELECTRIC COMPANY

POLLARD & WHITED SURVEYING INC. 2514 TEE DRIVE, NORMAN, OKLAHOMA 73069 CA#2385 EXP 06-30-15 405-366-0001	OG&E EASEMENT SKETCH WO# 7353071 PART OF BLOCKS 5 & 6 OF O.T. MUSTANG CANADIAN. COUNTY, OKLAHOMA	REVISIONS:
DRAWN BY: T. POLLARD DATE: Sept. 04, 2014	FILE #: OT Mustang.ASC DATE: Sept. 04, 2014	SCALE: 1" = 100'
APPROVED BY: D. MEEKS DATE: Sept. 04, 2014	DRWG #: OY Mustang.DGN DATE: Sept. 04 2014	SHEET 1 OF 1

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*: Mustang North Middle School HVAC - Phase 2 10901 SW 15th Yukon, Oklahoma 73099	CHANGE ORDER NUMBER: 003 DATE: 8-28-14	OWNER: ☒ ARCHITECT: ☒ CONTRACTOR: ☒
TO CONTRACTOR *(Name and address)*: Timberlake Construction Co., Inc. PO Box 18297 Oklahoma City, OK 73154	ARCHITECT'S PROJECT NUMBER: CONTRACT DATE: 3-10-14 CONTRACT FOR: General Construction	FIELD: ☐ OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
This change order will be a net deduct to the Owner Contingency in the amount of $<5,160.88> as follows:
1. PC #006 - Pull neutral to the original twenty-one HP units - $1,635.59.
2. PC #007 - New feeder back to MDP to feed additional four HP units -$3,172.88.
3. PC #008 - Repair existing broken breaker - $352.41.

The original Contract Sum was	$	325,857.59
The net change by previously authorized Change Orders	$	19,370.65
The Contract Sum prior to this Change Order was	$	345,228.24
The Contract Sum will be increased by this Change Order in the amount of	$	5,160.88
The new Contract Sum including this Change Order will be	$	350,389.12

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*	CONTRACTOR *(Firm name)*	OWNER *(Firm name)*
Allen Consulting, Inc.	Timberlake Construction Co., Inc.	Mustang Public Schools
115 W. Main Norman, OK 73069 ADDRESS	PO Box 18297 Oklahoma City, OK 73154 ADDRESS	906 S Heights Drive, Mustang, OK 73064 ADDRESS
Heath McKee BY *(Signature)*	J W Cox BY *(Signature)*	BY *(Signature)*
HEATH McKEE *(Typed name)*	John W. Cox *(Typed name)*	Sean McDaniel *(Typed name)*
9/2/14 DATE	DATE	DATE

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User Notes:
(896365391)

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1415
Mustang North Middle School HVAC - Phase 2
PROPOSED CHANGE SUMMARY

DATE: 8-10-14

PROPOSED CHANGE # 006

CHANGE DESCRIPTION: Cost to pull a neutral wire back to the subpanel feeding all 21 new units. The new units require a neutral wire which was not in the existing conduit feeding the old units and was not part of the new scope of work.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Industrial Group			$1,531.57		$1,531.57
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$1,531.57**	**$0.00**	**$1,531.57**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$13.48	N/A	$13.48
		SUBTOTALS	**$0.00**	**$0.00**	**$1,545.05**	**$0.00**	**$1,545.05**

0.2400%	SUB LIABILITY			$3.71
0.8300%	BONDS			$12.82
4.0000%	OH&P			$61.80
0.3200%	Safety			$4.94
0.2200%	Shop Dray			$3.40
0.2500%	Cleanup			$3.86
	TOTAL CHANGE ORDER			**$1,635.59**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

1415

TRI-STATE
INDUSTRIAL GROUP

CHANGE ORDER

PROJECT *(Name and address)*
Mustang North HVAC Phase 2

CHANGE ORDER NUMBER *3*

DATE: *7/25/14*

TO: Contractor *(Name and address):*
Timberlake Construction

PROJECT NUMBER: *TIMB1641EC10014*
PO DATE:
PO#:

CONTRACT FOR: *Mustang North*

THE CONTRACT IS CHANGED AS FOLLOWS:

Task	Units	Lot Sum
Pull neutral to all units.		

Total: *$1,600.00*

$ 1,531.57

The original Contract Sum was:	*$20,400.00*
The net change by previous authorized Change Orders:	$0
The Contract Sum prior to this Change Order was:	*$0.00*
The new Contract Sum will be increased by this Change Order in the amount of:	*$0.00*
The new Contract Sum including this Change Order will be:	$ -

The Contract Time will be changed by Two (2) days.	N/A
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	N/A

NOTE This Change Order does not include changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

CONTRACTOR
Tri-State Electrical Contractors, Inc.
7608 N. Harvey Ave.
Oklahoma City, OK 73116

BY *(Signature)*

Cory Green
(Type name & Title)

DATE

Owner:
Mustang Public Schools

BY *(Signature)*

Craig Yadon
(Type name & Title)

DATE

	Description	Quantity	Unit	Net Cost	Total Material	Total Hours
1	#12 THHN GRAY	500	M	285.90	142.95	2.83
2	#10 THHN GRAY	1,500	M	441.78	662.67	9.32
	Totals	2,000			805.62	12.15

	Modified ($)	Modified (%)	Final Pricing
	805.62		Database Material (Extension)
	~~67.47~~	8.375	Material Tax
	~~873.09~~		Material Total
	586.72		Direct Labor
	586.72		Labor Total
			General Expenses
	~~1,459.81~~		Total Cost
	1372.34		Database Material Overhead
			Labor Overhead
			Total Overhead
			Database Material Markup
	139.23		Labor Markup
	~~-145.98~~	10.000	Adjustment Markup
	~~-145.98~~	10.000	Total Markup
	-5.79	-0.361	Adjustment #1
	~~1,600.00~~		Selling Price

NO TAX

	~~1,600.00~~		Final Price

1531.57

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1415
Mustang North Middle School HVAC - Phase 2
PROPOSED CHANGE SUMMARY

DATE: 8-10-14

PROPOSED CHANGE # 007

CHANGE DESCRIPTION: Cost to add a 4/0 THHN neutral to the existing feeder from the MDP to the subpanel feeding the four (4) additional HP units added by PC 001R1 The existing subpanel did not have a neutral in it.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Industrial Group			$2,971.10		$2,971.10
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	$0.00	$0.00	$2,971.10	$0.00	$2,971.10
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$26.15	N/A	$26.15
		SUBTOTALS	$0.00	$0.00	$2,997.25	$0.00	$2,997.25
				0.2400%	SUB LIABILITY		$7.19
				0.8300%	BONDS		$24.88
				4.0000%	OH&P		$119.89
				0.3200%	Safety		$9.59
				0.2200%	Shop Dray		$6.59
				0.2500%	Cleanup		$7.49
		TOTAL CHANGE ORDER					$3,172.88

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

1415

TRI-STATE
INDUSTRIAL GROUP

CHANGE ORDER

PROJECT *(Name and address)*:
Mustang North HVAC Phase 2

CHANGE ORDER NUMBER 4

DATE: *8/4/14*

TO: Contractor *(Name and address)*:
Timberlake Construction

PROJECT NUMBER: *TIMB1641EC10014*
PO DATE:
PO#:

CONTRACT FOR: *Mustang North*

THE CONTRACT IS CHANGED AS FOLLOWS:

Task	Units	Lot Sum
Pull 4/0 THHN feeder out and pull back in with additional 4/0 THHN neutral		

$2,991.10

Total: *$3,000.00*

The original Contract Sum was:	*$20,400.00*
The net change by previous authorized Change Orders:	$0
The Contract Sum prior to this Change Order was.	*$0.00*
The new Contract Sum will be increased by this Change Order in the amount of:	*$0.00*
The new Contract Sum including this Change Order will be:	$ -

The Contract Time will be changed by Two (2) days.	N/A
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	N/A

NOTE. This Change Order does not include changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

CONTRACTOR
Tri-State Electrical Contractors, Inc.
7608 N. Harvey Ave.
Oklahoma City, OK 73116

BY *(Signature)*

Cory Green
(Type name & Title)

DATE

Owner
Mustang Public Schools

BY *(Signature)*

Craig Yadon
(Type name & Title)

DATE

	Description	Quantity	Unit	Net Cost	Total Material	Total Hours
1	#4/0 THHN WHITE	100	M	4,000.00	400.00	2.38
2	#4/0 THHN BROWN	100	M	0.00	0.00	2.38
3	#4/0 THHN ORANGE	100	M	0.00	0.00	2.38
4	#4/0 THHN YELLOW	100	M	0.00	0.00	2.38
5	#2 THHN GREEN	100	M	0.00	0.00	1.36
6	DEMO 3-4/0 THHN & GRND	1	E	0.00	0.00	5.50
7	Power Terminations	1	E	0.00	0.00	2.75
	Totals	502			400.00	19.12

	Modified ($)	Modified (%)	Final Pricing
	400.00		Database Material (Extension)
	~~33.50~~	8.375	Material Tax NO TAX
	~~433.50~~		Material Total
	2,301.00		Direct Labor
	2,301.00		Labor Total
			General Expenses
	~~2,734.50~~		Total Cost
	2701.00		Database Material Overhead
			Labor Overhead
			Total Overhead
			Database Material Markup
	270.10		Labor Markup
	~~273.45~~	10.000	Adjustment Markup
	~~273.45~~	10.000	Total Markup
	-7.95	-0.264	Adjustment #1
	3,000.00		Selling Price

	~~3,000.00~~		Final Price

2,871.10

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1415
Mustang North Middle School HVAC - Phase 2
PROPOSED CHANGE SUMMARY

DATE: 8-10-14

PROPOSED CHANGE # 008

CHANGE DESCRIPTION: Cost to repair the existing main breaker in the pump room. Labor only, the breaker was provided by the school.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Industrial Group			$330.00		$330.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	$0.00	$0.00	$330.00	$0.00	$330.00
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$2.90	N/A	$2.90
		SUBTOTALS	$0.00	$0.00	$332.90	$0.00	$332.90
				0.2400%	SUB LIABILITY		$0.80
				0.8300%	BONDS		$2.76
				4.0000%	OH&P		$13.32
				0.3200%	Safety		$1.07
				0.2200%	Shop Dray		$0.73
				0.2500%	Cleanup		$0.83
		TOTAL CHANGE ORDER					$352.41

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

1415

TRI-STATE
INDUSTRIAL GROUP

CHANGE ORDER

PROJECT *(Name and address)*:
Mustang North HVAC Phase 2

CHANGE ORDER NUMBER *5*

DATE: *7/29/14*

TO: Contractor *(Name and address)*:
Timberlake Construction

PROJECT NUMBER: *TIMB1641EC10014*
PO DATE:
PO#:

CONTRACT FOR: *Mustang North*

THE CONTRACT IS CHANGED AS FOLLOWS:

Task	Units	Lot Sum
Replace Main Breaker		

Total: *$330.00*

The original Contract Sum was:	*$20,400.00*
The net change by previous authorized Change Orders:	$0
The Contract Sum prior to this Change Order was:	*$0.00*
The new Contract Sum will be increased by this Change Order in the amount of:	*$0.00*
The new Contract Sum including this Change Order will be:	$ -

The Contract Time will be changed by Two (2) days.	N/A
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	N/A

NOTE. This Change Order does not include changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

CONTRACTOR
Tri-State Electrical Contractors, Inc.
7608 N. Harvey Ave.
Oklahoma City, OK 73116

Owner:
Mustang Public Schools

BY *(Signature)*

BY *(Signature)*

Cory Green
(Type name & Title)

Craig Yadon
(Type name & Title)

DATE

DATE

	Description	Quantity	Unit	Net Cost	Total Material	Total Hours
1	Install Main Breaker	1	E	0.00	0 00	6.00
	Totals	1			0.00	6.00

	Modified ($)	Modified (%)	Final Pricing
	300.00		Direct Labor
	300.00		Labor Total
			General Expenses
	300.00		Total Cost
			Labor Overhead
			Total Overhead
			Labor Markup
	30.00	10.000	Adjustment Markup
	30.00	10.000	Total Markup
	330.00		Selling Price

	330.00		Final Price

Craig Yadon

From: Cory Green <cgreen@tsig.com>
Sent: Tuesday, July 29, 2014 10:05 AM
To: Craig Yadon
Subject: Mustang North Main Breaker
Attachments: Change Order #5.pdf

Regards,

Cory Green
Project Manager

TRI-STATE INDUSTRIAL GROUP
Complete Infrastructure Solutions℠

t: (405) 463-7737 direct (405) 902-1554 cell
e: cgreen@TSIG.com
w: http://www.TSIG.com

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Change Order

PROJECT *(Name and address)*:	**CHANGE ORDER NUMBER:** 002	OWNER: ☒
Mustang Valley Elementary - Gym Renovation 3001 S. Morgan Road Mustang, OK 73064	**DATE:** 8-29-14	ARCHITECT: ☒ CONTRACTOR: ☒
TO CONTRACTOR *(Name and address)*:	**ARCHITECT'S PROJECT NUMBER:**	FIELD: ☐
Timberlake Construction Co., Inc. PO Box 18297 Oklahoma City, OK 73154	**CONTRACT DATE:** 4-26-12 **CONTRACT FOR:** General Construction	OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
This change order will be a net deduct to the Owner Contingency in the amount of <$22,235.58> as follows:

1. PC #007 - Add wall tile @ restrooms - $6,674.47.
2. PC #008 - Delete seven acoustical panels - $<604.00>.
3. PC #009 - Delete ceilings in #103, 110, 111, and 113 - $<470.00>.
4. PC #010 - Delete corner guards - $<500.00>.
5. PC # 011 - Delete three soffit lights - $<1,266.55>.
5. PC #012 - Repair gas piping @ Gym - $2,142.52.
6. PC #013 - Replace thermostats/sensors on existing HVAC - $2,173.21.
7. PC #015 - Provide Knox Box - $346.76.
8. PC #016 - Additional outlet @ IT room - $266.98.
9. PC #017 - Tie in smoke vents to fire alarm system - $2,840.66.
10. PC #018 - Padding at gym columns - $486.33.
11. PC #019 - Floor remediation - $10,145.20.

The original Guaranteed Maximum Price was	$	651,576.12
The net change by previously authorized Change Orders	$	0.00
The Guaranteed Maximum Price prior to this Change Order was	$	651,576.12
The Guaranteed Maximum Price will be unchanged by this Change Order in the amount of	$	0.00
The new Guaranteed Maximum Price including this Change Order will be	$	651,576.12

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT	CONTRACTOR	OWNER
MA+ Architecture *(Firm name)*	Timberlake Construction Co., Inc. *(Firm name)*	Mustang Public Schools *(Firm name)*
4000 North Classen, Suite 100N, Oklahoma City, OK 73118 ADDRESS	PO Box 18297 Oklahoma ~~City~~, OK 73154 ADDRESS	906 S Heights Drive, Mustang, OK 73064 ADDRESS
BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
Heath Tate *(Typed name)*	Robert Renshaw, Jr. *(Typed name)*	Sean McDaniel *(Typed name)*
9/2/14 DATE	9/2/14 DATE	DATE

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User Notes:
(896027210)

Mustang Valley Elementary Gym Renovation #1417
Contingency Reconciliation Log

Proposed Change	Owner Change Order	Description	Amount
		Total Declared Contingency	**$31,028.89**
PC #1	1	Remove & Replace Hollow Metal Frame	(725.29)
PC #2	1	Remove and replace rusted out bottom track	(568.36)
PC #3	1	Furr-out horizontal girts in perimeter walls	(2,450.87)
PC #4	1	Replace 4 exterior light s soffit & 1 east entry	(2,398.54)
PC #5	1	Reimbursement for Convergent Technologies	(272.32)
PC #6	1	Replace supply & return grilles north wall HVAC	(768.90)
PC #7	2	Wall tile @corridor	(6,674.47)
PC #8	2	Delete seven acoustical panels	604.00
PC #9	2	Delete ceilings in room 103, 110, 111, & 113	470.00
PC #10	2	Delete corner guards	500.00
PC #11	2	Delete three soffit lights	1,266.55
PC #12	2	Repair existing gas piping @ gym	(2,142.52)
PC #13	2	Replace thermostats/sensor on existing HVAC	(2,173.21)
PC #15	2	Provide Knox Box	(346.76)
PC #16	2	Additional outlet @ IT room	(266.98)
PC #17	2	Tie in smoke vents to fire alarm system	(2,840.66)
PC #18	2	Padding at gym columns	(486.33)
PC #19	2	Floor remediation	(10,145.20)
			.

Total Remaining Contingency $1,609.03

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 7/17/14

PROPOSED CHANGE # 007

CHANGE DESCRIPTION: Proposal to add wall tile to Corridor 104 and Girls 106 and Boys 107 as per the attached revised Finish Plan CA6. No elevations were shown depicting these walls.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Bryan's Flooring			$6,250.00		$6,250.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$6,250.00**	**$0.00**	**$6,250.00**
	8.8500%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$55.00	N/A	$55.00
		SUBTOTALS	**$0.00**	**$0.00**	**$6,305.00**	**$0.00**	**$6,305.00**
				0.2400%	SUB LIABILITY		$15.13
				0.8300%	BONDS		$52.33
				4.0000%	OH&P		$252.20
				0.3200%	Safety		$20.18
				0.2200%	Shop Dray		$13.87
				0.2500%	Cleanup		$15.76
		TOTAL CHANGE ORDER					**$6,674.47**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

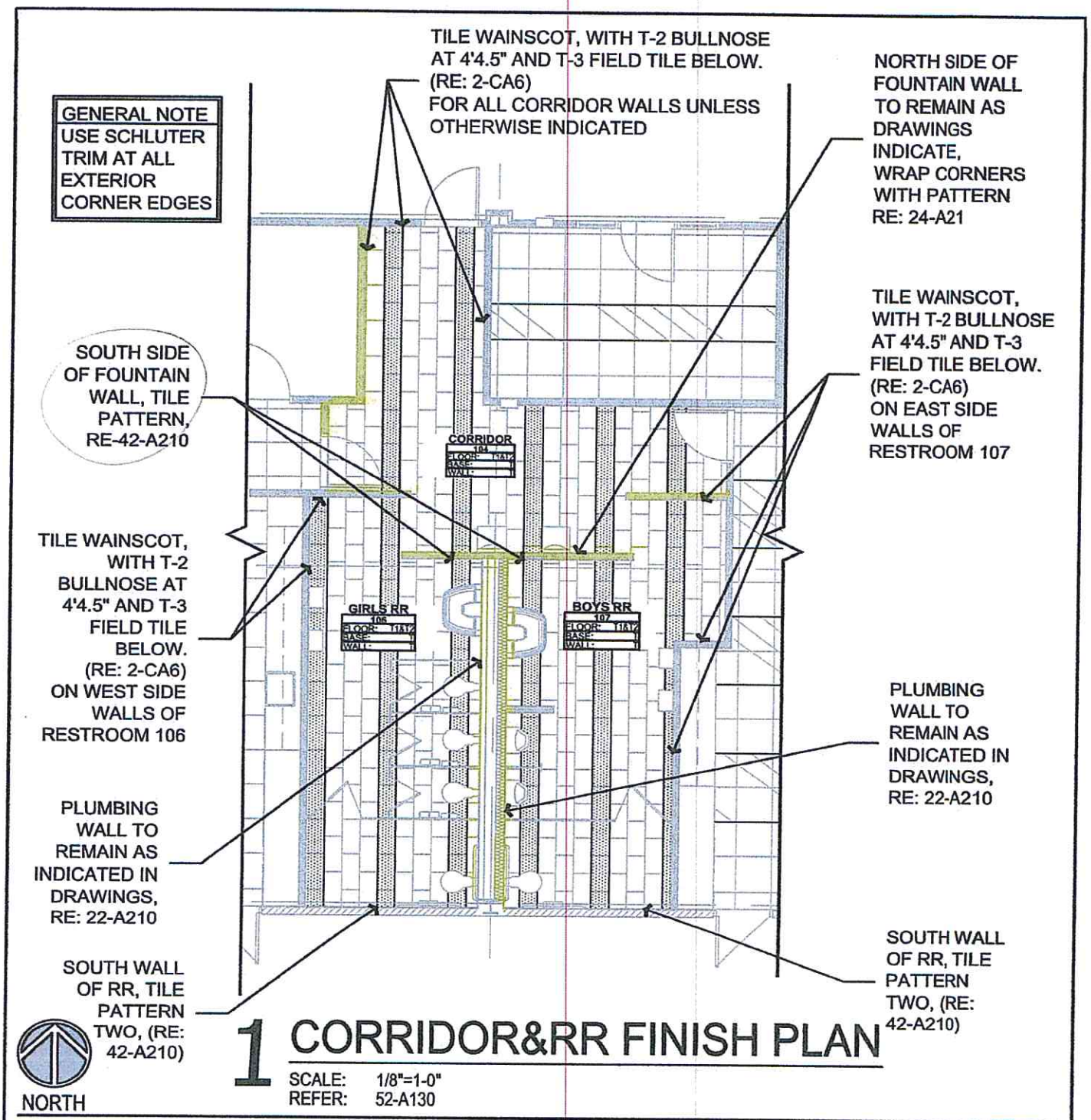
The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION



1 CORRIDOR&RR FINISH PLAN

SCALE: 1/8"=1-0"
REFER: 52-A130

MA+ architecture
4000 N CLASSEN BLVD
SUITE 100N
OKLAHOMA CITY, OK
73118
PH (405) 525-8806
FX (405) 525-8807
www.maplusarchitecture.com

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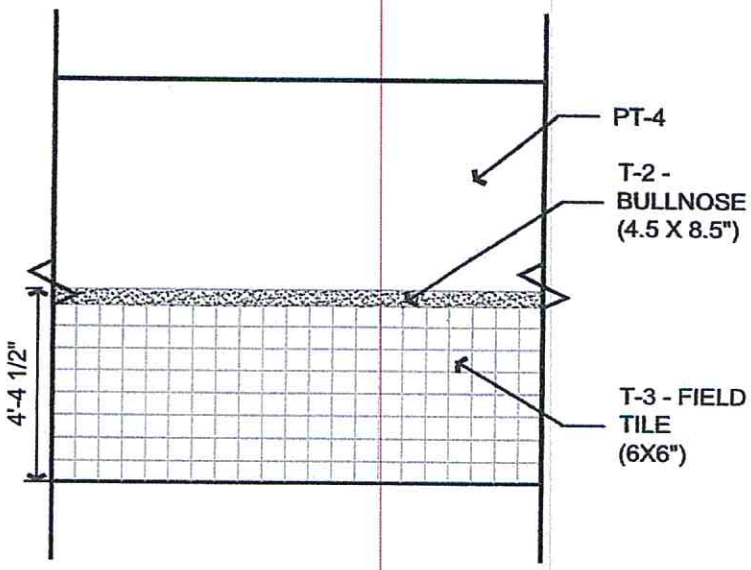
MUSTANG VALLEY GYM REMODEL

MUSTANG, OK

SHEET INFO
FILE NAME: CA6
UPLOADED BY: KD
DRAWN BY: VLB
PROJECT NO: E&S

SHEET TITLE
WALL TILE CLARIFICATION

SHEET NUMBER
CA6



2 PATTERN THREE

SCALE: 1/4"=1-0"
REFER: 42-A210

MA+ architecture
4000 N CLASSEN BLVD
SUITE 100N
OKLAHOMA CITY, OK
73118
PH (405) 525-8806
FX (405) 525-8807
www.maplusarchitecture.com

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MUSTANG VALLEY GYM REMODEL

MUSTANG, OK

SHEET INFO
FILENAME: CA6-2
CHECKED BY: MB
DRAWN BY: VLB
PROJECT NO: E65

SHEET TITLE
WALL TILE ADTL. ELEVATION

SHEET NUMBER
CA6

Bryan's Flooring

601 W. I-240 Service Rd.
Oklahoma City, OK 73139

Telephone (405) 634-4136
Fax (405) 634-6589

www.BryansFlooring.com

Estimate

Date	Estimate #
7/14/2014	29172

JOB

Mustang Valley Gym Renovation

AREA

Good Through	REP
	MONTY

Name / Address
TIMBERLAKE CONSTRUCTION P.O.BOX 18297 OKC, OK. 73154

Description
Mustang Valley Elementary Gym Renovation ----------
Ceramic Tile CO Request 1: Add Wainscoat tile to remaing walls in restrooms & entrance corridor Wall Tile Pattern as Specified per Sheet Number CA6
Total Estimate = $ 6,750.00
Wall Tile ----------
T-1, American Olean Bright 6x6, Color: 0121 Ruby Red - 4 SF T-2, American Olean Urban Canvas 4.5x8.5 Bullnose, Color: 0061 Designer White -198 PCS T-3, American Olean Bright 6x6, Color: 0045 Salt & Pepper - 543 SF T-4, American Olean Bright 6x6, Color: 0042 Gloss Light Smokey - 7 SF T-5, American Olean Bright 6x6, Color: Q084 Peacock Blue - 10 SF Wall Mastic Laticrete Permacolor Grout, Color: 91 Slate Grey Schlurter Rondec, Brushed Stainless Steel - 8 PCS Labor to Install Wall Tile Labor to Install Bullnose Labor to Install Schluter Trim
Notes, Assumptions & Exclusions: ---------- - Same as original Bid Basis

*PER AGREEMENT W/ MONTY, IN AN EFFORT TO GET THE TILE COMING. WE WILL BE SPLITTING THE ADD'L COST OF THE COLORED TILE ADDED BY CAG. IT IS APPROXIMATELY $500.00.

This is an estimate based on the information which we have been provided. Any variance from the plans or specifications which have been provided may result in additional material or labor charges. This estimate does not contain any charges for floor preparation, unless specifically detailed above. This estimate does not include any cost of cleanup except what is included in the sales order agreement, or contract (if applicable). This estimate is effective for a period of thirty (30) days or earlier if withdrawn by Bryan's Flooring. This estimate must be signed and returned to Bryan's Flooring before any order is placed. Thank You.

Sales Tax	$0.00
Total	~~$6,750.00~~ — 500.00 6,250.00

Signature _____

To Order: Please Sign, Date, and Fax to Bryan's Flooring, 405.634.6589

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 7/24/14

PROPOSED CHANGE # 008

CHANGE DESCRIPTION: Proposal to delete seven (7) acoustical panels on the gym walls due to a conflict with the existing supply grills.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Timberlake Interiors (Material)			($412.00)		($412.00)
2		Mitchell Acoustics and Drywall (Install)			($192.00)		($192.00)
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**($604.00)**	**$0.00**	**($604.00)**
	8.8500%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$0.00	N/A	$0.00
		SUBTOTALS	**$0.00**	**$0.00**	**($604.00)**	**$0.00**	**($604.00)**
				0.2400%	SUB LIABILITY		$0.00
				0.8300%	BONDS		$0.00
				4.0000%	OH&P		$0.00
				0.3200%	Safety		$0.00
				0.2200%	Shop Dray		$0.00
				0.2500%	Cleanup		$0.00
		TOTAL CHANGE ORDER					($604.00)

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

TIMBERLAKE Interiors
P.O.Box 54985, OKC., OK 73154
Phone 405-840-8377 Fax 405-840-1096

Date:	7/18/14
Proposal Request #:	1
Project:	Mustang Valley Gym
Location:	Mustang, OK

Description for Change: Deduct 7 Acoustical Panels per RFI 13. 3 - Red, 2 - Magenta, 2- Azure

Materials	Cost Code	Unit	Unit Cost	Total
AWP 1 & 2	701026M	-5	60.00	(300.00)
AWP 3 azure	701026M	-2	56.00	(112.00)
				0.00
				0.00
				0.00
		Sales Tax	0.000%	0.00
			Subtotal	(412.00)

Labor	Cost Code	No of Hours	Hourly Cost	Total
				0.00
				0.00
				0.00
				0.00
				0.00
			Subtotal	0.00

Equipment	Cost Code	No of Hours	Hourly Cost	Total
				0.00
				0.00
				0.00
		Sales Tax	8.375%	0.00
			Subtotal	0.00

Subcontractors	Total
Subtotal	0.00

Inclusions:
Cleanup to a central location
Equipment for our work only

Exclusions:
Trash Removal from Site & Trash Receptacles
All Rough Carpentry, Blocking & Backing
All Tape, Bed & Paint
All Caulking, Sealants & Grouting
All Attachment by Bolting or Welding
All premium expense for OT as a result of any acceleration of schedule or as a result of delays caused by others is excluded.
All temporary enclosures, lighting, ventilation,heating &/or utilities

Total Raw Costs			(412.00)
Gen Req'ments,Insurance,Bond		0%	0.00
Subtotal			(412.00)
Overhead		0%	0.00
Profit		0%	0.00
Total Change Order Proposal			(412.00)

Timberlake Interiors reserves the right to withdraw this pricing if not accepted in writing within (15) days of the date of this proposal.

MITCHELL
ACOUSTICS & DRYWALL, INC.

3721 S. Missouri Ave.
Oklahoma City, OK 73129

Phone: (405) 677-8400
Fax: (405) 677-8401

CHANGE ORDER

Date: July 25, 2014

Proposal to: Timberlake Construction
Craig Yadon
P.O. Box 18297
Oklahoma City, OK 73154

Phone: 405.840.2521
Fax: 405.840.5469

Project: MUSTANG VALLEY ELEMENTARY GYM
3001 S. MORGAN ROAD
MUSTANG, OK 73064

C/O DEDUCTION 7 SOUND PANELS

This Proposal includes all Labor and Material necessary to complete the following work:

Price Includes:

Deduction for labor of installation of 7 sound panels. 7 panels are to be omitted and not installed.

Price Excludes: Tape, bed, texture, door and frame material and labor, wood or plywood, backing or blocking.

CHANGE ORDER AMOUNT: $-192.00

Sincerely,

Robin Arthur
Estimator / Project Manager

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 7/24/14

PROPOSED CHANGE # 009

CHANGE DESCRIPTION: Proposal to delete ceilings in rooms #103, 110, 111 and 113 and tape and paint the walls up to deck.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Mitchell Acoustics and Drywall			($470.00)		($470.00)
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	($470.00)	**$0.00**	($470.00)
	8.8500%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$0.00	N/A	$0.00
		SUBTOTALS	**$0.00**	**$0.00**	($470.00)	**$0.00**	($470.00)
				0.2400%	SUB LIABILITY		$0.00
				0.8300%	BONDS		$0.00
				4.0000%	OH&P		$0.00
				0.3200%	Safety		$0.00
				0.2200%	Shop Dray		$0.00
				0.2500%	Cleanup		$0.00
		TOTAL CHANGE ORDER					($470.00)

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

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AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

MITCHELL
ACOUSTICS & DRYWALL, INC.

3721 S. Missouri Ave.
Oklahoma City, OK 73129

Phone: (405) 677-8400
Fax: (405) 677-8401

CHANGE ORDER

Date: July 14, 2014

Proposal to: Timberlake Construction
Craig Yadon
P.O. Box 18297
Oklahoma City, OK 73154

Phone: 405.840.2521
Fax: 405.840.5469

Project: MUSTANG VALLEY ELEMENTARY GYM
3001 S. MORGAN ROAD
MUSTANG, OK 73064

C/O CEILINGS DEDUCTION

This Proposal includes all Labor and Material necessary to complete the following work:
Price Includes:

Deduction for no ceilings in rooms #103, 110, 111 & 113.

Price Excludes: Tape, bed, texture, door and frame material and labor, wood or plywood, backing or blocking.

CHANGE ORDER AMOUNT: $-470.00

Sincerely,

Robin Arthur
Estimator / Project Manager

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 7/30/14

PROPOSED CHANGE # 010

CHANGE DESCRIPTION: Delete corner guards.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Timberlake Construction	-$500.00				($500.00)
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	($500.00)	**$0.00**	**$0.00**	**$0.00**	($500.00)
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A		N/A	$0.00
		SUBTOTALS	($500.00)	**$0.00**	**$0.00**	**$0.00**	($500.00)
				0.2400%	SUB LIABILITY		$0.00
				0.8300%	BONDS		$0.00
				4.0000%	OH&P		$0.00
				0.3200%	Safety		$0.00
				0.2200%	Shop Dray		$0.00
				0.2500%	Cleanup		$0.00
		TOTAL CHANGE ORDER					($500.00)

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 7/330/14

PROPOSED CHANGE # 011

CHANGE DESCRIPTION: Credit for deleting three (3) of the new soffit lights added in PC #004. It was decided that these three were not needed. Additional cost for R-Panels to cover the holes left by not installing these fixtures.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Electric			($1,346.00)		($1,346.00)
2		Timberlake Construction.	$85.00	$75.00			$160.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$85.00**	**$75.00**	($1,346.00)	**$0.00**	($1,186.00)
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	($10.44)	N/A	($10.44)
		SUBTOTALS	**$85.00**	**$75.00**	($1,356.44)	**$0.00**	($1,196.44)
				0.2400%	SUB LIABILITY		($2.87)
				0.8300%	BONDS		-$9.93
				4.0000%	OH&P		($47.86)
				0.3200%	Safety		($3.83)
				0.2200%	Shop Dray		($2.63)
				0.2500%	Cleanup		($2.99)
		TOTAL CHANGE ORDER					($1,266.55)

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

Craig Yadon

From: Cory Green <cgreen@tsig.com>
Sent: Monday, July 21, 2014 3:18 PM
To: Cale Lopp; Craig Yadon
Subject: Mustang Valley

New pricing for dropping three of the canopy lights. Now comes to $900.00. I will write up an official change order. Wanted to get the pricing to you asap.

Regards,

Cory Green
Project Manager

TRI-STATE INDUSTRIAL GROUP
Complete Infrastructure Solutions[SM]

t: (405) 463-7737 direct (405) 902-1554 cell
e: cgreen@TSIG.com
w: http://www.TSIG.com

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APPROVED COST ON DC. #004 $2,246.00
LESS REVISED COST. (900.00)
TOTAL CREDIT = 1,346.00

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/5/14

PROPOSED CHANGE # 012

CHANGE DESCRIPTION: Actual cost to repair multiple leaks in the natural gas piping that runs around the perimeter of the Gymnasium above the 1st girt. These leaks were discovered once he piping system was pressured up for the OKC City inspector for his plumbing approval.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Harrison - Orr			$2,006.26		$2,006.26
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$2,006.26**	**$0.00**	**$2,006.26**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$17.66	N/A	$17.66
		SUBTOTALS	**$0.00**	**$0.00**	**$2,023.92**	**$0.00**	**$2,023.92**
				0.2400%	SUB LIABILITY		$4.86
				0.8300%	BONDS		$16.80
				4.0000%	OH&P		$80.96
				0.3200%	Safety		$6.48
				0.2200%	Shop Dray		$4.45
				0.2500%	Cleanup		$5.06
		TOTAL CHANGE ORDER					**$2,142.52**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

CHANGE ORDER

HARRISON-ORR
AIR CONDITIONING, LLC.

4100 North Walnut • Oklahoma City, OK 73105-3798
Phone (405) 528-3333 Fax (405) 528-3359

TO Timberlake Construction
7613 N Classen Blvd
Oklahoma City, OK 73116

Attention: Cale Lopp / Craig Yadon

From: John Craft

Date	August 1, 2014
RFCM No.	001
Job No.	3446
Contract No.	
Purchase Order	
RE: Mustang Valley Gym Renovation	
Natural Gas leaks / Existing HVAC units	

Cale / Craig,

Additional costs to repair multiple natural gas leaks to the existing gas piping, as well as, furnish and install two-(2) thermostats, two-(2) remote sensors and associated thermostat wire to two-(2) existing HVAC units.

Natural gas repair labor, 26 hours @ 65/hr $1,690.00
Natural gas materials: $133.87
Profit / Overhead @ 10% $182.39
Total Natural gas repair cost: $2,006.26

HVAC labor, 20 hours @ 65/hr.....$1,300.00
HVAC materials: $550.00
Profit / Overhead @ 10% $185.00
Total HVAC repair cost:.....$2,035.00

Total cost this change order: $4,041.00

Sincerely,
John Craft

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/5/14

PROPOSED CHANGE # 013

CHANGE DESCRIPTION: Cost to provide new thermostats, area sensors and control wiring for the two (2) exisiting package HVAC units on the north side of the Gym.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Harrison Orr			$2,035.00		$2,035.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$2,035.00**	**$0.00**	**$2,035.00**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$17.91	N/A	$17.91
		SUBTOTALS	**$0.00**	**$0.00**	**$2,052.91**	**$0.00**	**$2,052.91**
				0.2400%	SUB LIABILITY		$4.93
				0.8300%	BONDS		$17.04
				4.0000%	OH&P		$82.12
				0.3200%	Safety		$6.57
				0.2200%	Shop Dray		$4.52
				0.2500%	Cleanup		$5.13
		TOTAL CHANGE ORDER					**$2,173.21**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

CHANGE ORDER

HARRISON-ORR
AIR CONDITIONING, LLC.

4100 North Walnut • Oklahoma City, OK 73105-3798
Phone (405) 528-3333 Fax (405) 528-3359

TO Timberlake Construction
7613 N Classen Blvd
Oklahoma City, OK 73116

Attention: Cale Lopp / Craig Yadon

From: John Craft

Date	August 1, 2014
RFCM No.	001
Job No.	3446
Contract No.	
Purchase Order	
RE: Mustang Valley Gym Renovation	
Natural Gas leaks / Existing HVAC units	

Cale / Craig,

Additional costs to repair multiple natural gas leaks to the existing gas piping, as well as, furnish and install two-(2) thermostats, two-(2) remote sensors and associated thermostat wire to two-(2) existing HVAC units.

Natural gas repair labor, 26 hours @ 65/hr $1,690.00
Natural gas materials: $133.87
Profit / Overhead @ 10% $182.39
Total Natural gas repair cost: $2,006.26

HVAC labor, 20 hours @ 65/hr.....$1,300.00
HVAC materials: $550.00
Profit / Overhead @ 10% $185.00
Total HVAC repair cost:.....$2,035.00

Total cost this change order: $4,041.00

Sincerely,
John Craft

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/5/14

PROPOSED CHANGE # 015

CHANGE DESCRIPTION: Proposal to supply and install a Knox Box per the Fire Marshall's final review requirements.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		TCI			$324.71		$324.71
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$324.71**	**$0.00**	**$324.71**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	36.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$2.86	N/A	$2.86
		SUBTOTALS	**$0.00**	**$0.00**	**$327.57**	**$0.00**	**$327.57**
				0.2400%	SUB LIABILITY		$0.79
				0.8300%	BONDS		$2.72
				4.0000%	OH&P		$13.10
				0.3200%	Safety		$1.05
				0.2200%	Shop Dray		$0.72
				0.2500%	Cleanup		$0.82
		TOTAL CHANGE ORDER					**$346.76**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

Craig Yadon

From: Knox Company <orders@knoxbox.com>
Sent: Tuesday, August 26, 2014 10:58 AM
To: Craig Yadon
Subject: ORDER CONFIRMATION, ORDER NUMBER: 267684

Order confirmation email from Knox Company

Thank you Craig for your order!

Order placed on: Tuesday, August 26, 2014 8:57 AM

Order Number: 267684
Invoice Number: 80673OK8KN

Items Ordered:
1 Model 3202 – Surface Mount, Black, Tamper Switch
Product #: 3202
For Department: Oklahoma City Fire Dept
Install At:

- Mustang Public Schools, Bldg: Mustang Valley Elementary Gymnasium SW 10000 29th St Oklahoma City, OK 73099

Shipping and Handling: ($79.71)
Tax: ($0.00)

Order Total: $324.71

Billing Information:
Craig Yadon
Timberlake Construction
PO BOX 18297
OKLAHOMA CITY OK 73154-0297
405-795-7726
craigy@timberlakeconstruction.com
Customer Code: C3C7TUS

Shipping Information:
Craig Yadon
Timberlake Construction
7613 N CLASSEN BLVD
OKLAHOMA CITY OK 73116-7088
405-840-2521
Shipping Type: RUSH 2nd Day Air

Please keep this email for your records

Thank you again for shopping with Knox Company

www.knoxbox.com/

orders@knoxbox.com
800-552-5669

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/15/14

PROPOSED CHANGE # 016

CHANGE DESCRIPTION: Proposal to supply and install an additional outlet for the IT telephone board at the request of MPS.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Electric			$250.00		$250.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	$0.00	$0.00	$250.00	$0.00	$250.00
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$2.20	N/A	$2.20
		SUBTOTALS	$0.00	$0.00	$252.20	$0.00	$252.20
				0.2400%	SUB LIABILITY		$0.61
				0.8300%	BONDS		$2.09
				4.0000%	OH&P		$10.09
				0.3200%	Safety		$0.81
				0.2200%	Shop Dray		$0.55
				0.2500%	Cleanup		$0.63
		TOTAL CHANGE ORDER					$266.98

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

TRI-STATE
INDUSTRIAL GROUP

CHANGE ORDER

PROJECT *(Name and address)*.
Mustang Valley Gym Renovation
3001 S. Morgan Road
Mustang Ok

CHANGE ORDER NUMBER *4*

DATE: *8/12/14*

TO: Contractor *(Name and address):*
Timberlake Construction

PROJECT NUMBER: *TIMB1630EC10014*
PO DATE:
PO#:

CONTRACT FOR: *Mustang Valley*

THE CONTRACT IS CHANGED AS FOLLOWS:

Task	Units	Lot Sum
Install additional recept for IT phone board, per mustang request and Ron Swift.		

Total: *$250.00*

The original Contract Sum was:	*$108,700.00*
The net change by previous authorized Change Orders:	$900
The Contract Sum prior to this Change Order was:	*$109,600.00*
The new Contract Sum will be increased by this Change Order in the amount of:	*$250.00*
The new Contract Sum including this Change Order will be:	*$ 109,850.00*

The Contract Time will be changed by Two (2) days.	N/A
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	N/A

NOTE: This Change Order does not include changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

CONTRACTOR
Tri-State Electrical Contractors, Inc.
7608 N. Harvey Ave.
Oklahoma City, OK 73116

BY *(Signature)*

Cory Green
(Type name & Title)

DATE

Owner:
Mustang Public Schools

BY *(Signature)*

Craig Yadon
(Type name & Title)

DATE

	Description	Quantity	Unit	Net Cost	Total Material	Total Hours
1	3/4" CONDUIT - EMT	20	C	24.99	5.00	0.70
2	3/4" CONN COMP STL - EMT	2	C	249.42	4.99	0.26
3	3/4" COUPLING COMP STL - EMT	2	C	287.82	5.76	0.18
4	1/2 OR 3/4" SNAP CLOSE CLIP - BTM MNT ON 1/4" FLNG HNGR	2	C	113.08	2.26	0.16
5	1/2 OR 3/4" CONDUIT+BOX SUPPORT - BTM MNT ON 1/4" FLNG	1	C	382.02	3.82	0.09
6	#12 THHN BLACK	25	M	259.91	6.50	0.13
7	#12 THHN WHITE	25	M	259.91	6.50	0.13
8	#12 THHN GREEN	25	M	259.91	6.50	0.13
9	4x 1 1/2" SQ BOX COMB KO	1	C	38.89	0.39	0.23
10	4" SQ BLANK COVER	1	C	18.45	0.18	0.03
11	#8x 1/2 WAFER HEAD SHEET MTL SCREW	2	C	3.82	0.08	0.03
12	1G DUPLEX REC PLATE - PLASTIC IVY	1	C	42.36	0.42	0.03
13	20A 125V DUP REC - IVY (SG)	1	E	2.40	2.40	0.20
	Totals	108			44.79	2.30

	Modified ($)	Modified (%)	Final Pricing
	44.79		Database Material (Extension)
			Material Tax
	44.79		Material Total
	181.13		Direct Labor
	181.13		Labor Total
			General Expenses
	225.92		Total Cost
			Database Material Overhead
			Labor Overhead
			Total Overhead
			Database Material Markup
			Labor Markup
	22.59	9.999	Adjustment Markup
	22.59	10.000	Total Markup
	1.43	0.600	Adjustment #1
	250.00		Selling Price

	250.00		Final Price

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/15/14

PROPOSED CHANGE # 017

CHANGE DESCRIPTION: Proposal to hook up existing motorized roof vents to the new fire alarm system. The existing roof vents were not previously hooked up to any power or switches.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Tri-State Electric			$2,660.00		$2,660.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$2,660.00**	**$0.00**	**$2,660.00**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$23.41	N/A	$23.41
		SUBTOTALS	**$0.00**	**$0.00**	**$2,683.41**	**$0.00**	**$2,683.41**
				0.2400%	SUB LIABILITY		$6.44
				0.8300%	BONDS		$22.27
				4.0000%	OH&P		$107.34
				0.3200%	Safety		$8.59
				0.2200%	Shop Dray		$5.90
				0.2500%	Cleanup		$6.71
		TOTAL CHANGE ORDER					**$2,840.66**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

TRI-STATE
INDUSTRIAL GROUP

CHANGE ORDER

PROJECT *(Name and address)*:
Mustang Valley Gym Renovation
3001 S. Morgan Road
Mustang Ok

CHANGE ORDER NUMBER *3*

DATE: *8/12/14*

TO: Contractor *(Name and address)*:
Timberlake Construction

PROJECT NUMBER: *TIMB1630EC10014*
PO DATE:
PO#:

CONTRACT FOR: *Mustang Valley*

THE CONTRACT IS CHANGED AS FOLLOWS:

Task	Units	Lot Sum

Exhaust fans are not shown on prints. Wire fansand interface with fire alarm system.

Total: *$2,660.00*

The original Contract Sum was:	*$108,700.00*
The net change by previous authorized Change Orders:	$900
The Contract Sum prior to this Change Order was:	*$109,600.00*
The new Contract Sum will be increased by this Change Order in the amount of:	*$2,660.00*
The new Contract Sum including this Change Order will be:	*$ 112,260.00*

The Contract Time will be changed by Two (2) days.	N/A
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.	N/A

NOTE: This Change Order does not include changes in the Contract Sum or Contract Time which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

CONTRACTOR
Tri-State Electrical Contractors, Inc.
7608 N. Harvey Ave.
Oklahoma City, OK 73116

BY *(Signature)*

Cory Green
(Type name & Title)

DATE

Owner:
Mustang Public Schools

BY *(Signature)*

Craig Yadon
(Type name & Title)

DATE

	Description	Quantity	Unit	Net Cost	Total Material	Total Hours
1	3/4" CONDUIT - EMT	150	C	24.99	37.48	5.28
2	3/4" CONN COMP STL - EMT	2	C	249.42	4.99	0.26
3	3/4" COUPLING COMP STL - EMT	15	C	287.82	43.17	1.35
4	1/2" BUSHING GRDG INSUL 150 DEG - STEEL	4	C	630.46	25.22	0.08
5	1/2 OR 3/4" SNAP CLOSE CLIP - BTM MNT ON 1/4" FLNG HNGR	16	C	113.08	18.09	1.31
6	1/2 OR 3/4" CONDUIT+BOX SUPPORT - BTM MNT ON 1/4" FLNG	1	C	382.02	3.82	0.09
7	1/2" FLEX - STEEL	12	C	36.47	4.38	0.36
8	1/2" CONN FLEX DC SQUEEZE STRAIGHT	4	C	33.05	1.32	0.40
9	#12 THHN BROWN	200	M	259.91	51.98	1.03
10	#12 THHN ORANGE	200	M	259.91	51.98	1.03
11	#12 THHN YELLOW	200	M	259.91	51.98	1.03
12	#12 THHN GREEN	200	M	259.91	51.98	1.03
13	WIRE CONN RED (#16 TO #10)	8	C	11.85	0.95	0.56
14	4x 1 1/2" SQ BOX COMB KO	1	C	38.89	0.39	0.23
15	4" SQ BLANK COVER	1	C	18.45	0.18	0.03
16	#8x 1/2 WAFER HEAD SHEET MTL SCREW	2	C	3.82	0.08	0.03
17	#12/3C + GRD MOTOR TERM TO 600V	2	E	0.00	0.00	1.16
18	8X8X6 J BOX	1	E	25.00	25.00	0.50
19	3P 20A CONTACTOR	1	E	89.00	89.00	1.50
20	FIRE ALARM TIE IN AND PROGRAMMING	1	E	600.00	600.00	0.00
	Totals	1,021			1,062.00	17.26

	Modified ($)	Modified (%)	Final Pricing
	1,062.00		Database Material (Extension)
			Material Tax
	1,062.00		Material Total
	1,359.23		Direct Labor
	1,359.23		Labor Total
			General Expenses
	2,421.23		Total Cost
			Database Material Overhead
			Labor Overhead
			Total Overhead
			Database Material Markup
			Labor Markup
	242.12	10.000	Adjustment Markup
	242.12	10.000	Total Markup
	-3.35	-0.126	Adjustment #1
	2,660.00		Selling Price

	2,660.00		Final Price

TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/15/14

PROPOSED CHANGE # 018

CHANGE DESCRIPTION: Proposal for additional padding as required by enlargingng the column faces by 18" each.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Sports Tech			$455.40		$455.40
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$455.40**	**$0.00**	**$455.40**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$4.01	N/A	$4.01
		SUBTOTALS	**$0.00**	**$0.00**	**$459.41**	**$0.00**	**$459.41**
				0.2400%	SUB LIABILITY		$1.10
				0.8300%	BONDS		$3.81
				4.0000%	OH&P		$18.38
				0.3200%	Safety		$1.47
				0.2200%	Shop Dray		$1.01
				0.2500%	Cleanup		$1.15
		TOTAL CHANGE ORDER					**$486.33**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

Craig Yadon

From: dmcintosh@sportstech-cardio.com
Sent: Monday, August 04, 2014 8:42 AM
To: Craig Yadon
Subject: RE: Mustang Valley - Pad Colors

The extra cost per pad is $113.85 x 4 = $455.40Quoting Craig Yadon <craigy@timberlakeconstruction.com>:

> Dan,
> Please revise your order to reflect a 6" x 18" x 6" x 6'-0" pads which
> is what the drawings call for There should be no cost associated
> with this. Please provide an additional price for the four pads that
> that were enlarged by 18" across the face. The final dims for them
> are 6" x 36" x 6" x 6'-0" Total add should be for 4 @ 18" x 6'-0"
> only.
>
> Had you contacted me about this earlier, this is what we would have
> suggested. If you have any questions, please call me.
>
> Craig Yadon
> Project Manager
> Timberlake Construction Co., Inc.
> P.O. Box 18297
> Oklahoma City, OK 73154
> 405-840-2521 office
> 405-795-7726 cell
> 405-840-5469 fax
> 405-840-2454 direct fax
> craigy@timberlakeconstruction.com
> www.timberlakeconstruction.com
>
>
>
> -----Original Message-----
> From: dmcintosh@sportstech-cardio.com
> [mailto:dmcintosh@sportstech-cardio.com]
> Sent: Friday, August 01, 2014 10:33 AM
> To: Cale Lopp
> Cc: Craig Yadon; Ron Swift
> Subject: Re: Mustang Valley - Pad Colors
>
> Here are my calculations on the sf of the pads, see if I made a mistake.
>
> On drawing A501 details 11-14 the 10 columns appear to be 6"x12"x6" 6'
> high, the
> 4 corners in detail 31 appear to be 6"x12" 6' high. This calculates
> to 156sf of material.
>

> The drawing that Ron produced on 7-1,(see attached) the columns and
> corners appear to total approximately 386sf, or 2.5 times more product
> That is how I got to the extra cost. Just so you know the pads are on
> order.Quoting Cale Lopp
> <clopp@timberlakeconstruction.com>:
>
>> Thanks!
>>
>> Cale Lopp Assoc. AIA
>> Project Engineer
>> Timberlake Construction Co., Inc.
>> P.O. Box 18297
>> Oklahoma City, OK 73154
>> 405-840-2521 Office
>> 405-570-0611 Cell
>> 405-840-5469 Fax
>> clopp@timberlakeconstruction.com<mailto:clopp@timberlakeconstruction.
>> c
>> om>
>> www.timberlakeconstruction.com<http://www.timberlakeconstruction.com>
>>
>> On Jul 31, 2014, at 11:40 AM,
>> "dmcintosh@sportstech-cardio.com<mailto:dmcintosh@sportstech-cardio.com>"
>> <dmcintosh@sportstech-cardio.com<mailto:dmcintosh@sportstech-cardio.c
>> o
>> m>>
>> wrote:
>>
>> OkQuoting Cale Lopp
>> <clopp@timberlakeconstruction.com<mailto:clopp@timberlakeconstruction.com>>:
>>
>> Dan,
>>
>> What email are you sending these correspondence you claim you've sent
>> to? None of us have seen these emails.
>>
>> Besides that, all change orders go to the PM that is an industry
>> standard. You should understand our frustration that you have been
>> sending information to our superintendent and not copying us on these
>> communications.
>>
>> Finally, this price seems exceptionally high considering only 4
>> columns have changed.
>>
>> Please send this information, with full backup to Craig Yadon and
>> copy myself and Ron.
>>
>> Again this price is unacceptably high for this small amount of
>> additional pad.
>>
>> Sincerely
>>

>> Cale Lopp Assoc. AIA
>> Project Engineer
>> Timberlake Construction Co., Inc.
>> P.O. Box 18297
>> Oklahoma City, OK 73154
>> 405-840-2521 Office
>> 405-570-0611 Cell
>> 405-840-5469 Fax
>> clopp@timberlakeconstruction.com<mailto:clopp@timberlakeconstruction.
>> c
>> om><mailto:clopp@timberlakeconstruction.com>
>> www.timberlakeconstruction.com<http://www.timberlakeconstruction.com>
>> < http://www.timberlakeconstruction.com>
>>
>> On Jul 30, 2014, at 7:36 AM,
>> "dmcintosh@sportstech-cardio.com<mailto:dmcintosh@sportstech-cardio.c
>> o
>> m><mailto:dmcintosh@sportstech-cardio.com>"
>> <dmcintosh@sportstech-cardio.com<mailto:dmcintosh@sportstech-cardio.c
>> o
>> m><mailto:dmcintosh@sportstech-cardio.com>>
>> wrote:
>>
>> Cale, I have sent numerous e-mails to Ron since the beginning of July
>> saying I needed a change order for $2910 for the increase size of all
>> the column pads. I even have talked to him on the phone about it. I
>> need the approval this week to keep things on track. Let me know,
>> thanksQuoting Cale Lopp
>>
<clopp@timberlakeconstruction.com<mailto:clopp@timberlakeconstruction.com><mailto:clopp@timberlakeconstructi
on.com>>:
>>
>> Dan,
>>
>> Pad colors are approved as follows. Marine Blue, and Red. As
>> indicated on the drawings. Please proceed with any ordering that must be done.
>> We need the gym equipment for Valley just as quickly as we need it
>> for County Line. So please confirm lead time for Mustang Valley Gym.
>>
>> Thanks!
>>
>> Cale Lopp
>> Assistant Project Manager
>> Timberlake Construction Co., Inc.
>> P.O. Box 18297
>> Oklahoma City, OK 73154
>> 405-840-2521 office
>> 405-570-0611 cell
>> 405-840-5469 fax
>>
>> clopp@timberlakeconstruction.com<mailto:clopp@timberlakeconstruction.
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TIMBERLAKE CONSTRUCTION COMPANY, INC.

TCI JOB # 1417
Mustang Valley Elementary Gym Renovation
PROPOSED CHANGE SUMMARY

DATE: 8/15/14

PROPOSED CHANGE # 019

CHANGE DESCRIPTION: Cost proposal to install floor remediation products as necessary to overcom the high (98%) Relative Humidity (RH) in the existing classroom slab on grade. This cost includes sanding the floor, clean and fill all joints with epoxy, spread epoxy material over the entire surface, prime the new surface, skim coat the entire surface with Ardex to provide a porous substrate for the floor adhesive to bond with.

ADDITIONAL TIME REQUESTED DUE TO THIS CHANGE:

#	ITEM CODE	DESCRIPTION	MATERIAL	LABOR	SUB	EQUIPMENT	TOTALS
1		Bryan's Flooring			$9,500.00		$9,500.00
2							$0.00
3							$0.00
4							$0.00
5							$0.00
6							$0.00
7							$0.00
8							$0.00
9							$0.00
10							$0.00
11							$0.00
12							$0.00
13							$0.00
14							$0.00
15							$0.00
		CATEGORY TOTALS	**$0.00**	**$0.00**	**$9,500.00**	**$0.00**	**$9,500.00**
	0.0000%	SALES TAX	$0.00	N/A	N/A	$0.00	$0.00
	38.4400%	LABOR BURDEN	N/A	$0.00	N/A	N/A	$0.00
	0.8800%	SUB BONDS	N/A	N/A	$83.60	N/A	$83.60
		SUBTOTALS	**$0.00**	**$0.00**	**$9,583.60**	**$0.00**	**$9,583.60**
				0.2400%	SUB LIABILITY		$23.00
				0.8300%	BONDS		$79.54
				4.0000%	OH&P		$383.34
				0.3200%	Safety		$30.67
				0.2200%	Shop Dray		$21.08
				0.2500%	Cleanup		$23.96
		TOTAL CHANGE ORDER					**$10,145.20**

SPECIAL NOTES AND COMMENTS ABOUT THIS CHANGE:

Special notes and comments about this change: NONE

Additional time requested due to this change: 0 Days

The work described above represents a change in scope and price and will adjust the time to the original contract as indicated. Timberlake Construction is directed to proceed with this work ASAP and the contract sum will be adjusted by change order within 15 day, or as agreed by the owner/contractor.

AUTHORIZING SIGNATURE

OWNER

AUTHORIZING SIGNATURE

TIMBERLAKE CONSTRUCTION

Craig Yadon

From: Monty Dolph <monty@bryansflooring.com>
Sent: Wednesday, August 06, 2014 10:04 AM
To: Craig Yadon
Cc: 'Brad Haworth'
Subject: Estimate 29447 from Bryan's Flooring: Mustang Valley Moisture Remediation
Attachments: Est_29447_from_Bryans_Flooring_7556.pdf; TEC+Liquidam+PDS+0713.pdf; TEC+Multipurpose+primer+PDS+R0214.pdf; TechData_En_MCRAPID.pdf

Craig,

Here is our estimate for using the TEC Liquidam Moisture Remedition product.
This will cover 100% RH. We will do only Rubber and Carpet Tile areas as VCT adhesive will cover up to 8 lbs. and we tested at 7.4.

Total Cost for 2,595 SF is $ 9,500 SF or $3.66/SF. This compares to $4.65/SF using the MC Rapid epoxy that requires a full bead blast

Scope will be:

1. Sand/grind floor to remove any/all contaminents 2. Clean joints & fully coat/fill with epoxy material 3. Spread Epoxy Material (2 part) over surface and allow to cure (4-5 hour cure time) 4. Prime Epoxy Surface 5. Skim Coat Surface with Feather Finish to provide porosity for flooring adhesives to stick to

See data sheets attached.

We can start sanding Thursday and material will be here to start spreading epoxy on Friday.

Sincerely,

Monty Dolph
Bryan's Flooring
405-634-4136

Bryan's Flooring

Estimate

601 W I-240 Service Rd.
Oklahoma City, OK 73139

Telephone (405) 634-4136
Fax (405) 634-6589

www.BryansFlooring.com

Date	Estimate #
8/6/2014	29447

JOB

Mustang Valley Gym Renovation

AREA

Good Through	REP
	MONTY

Name / Address
TIMBERLAKE CONSTRUCTION P.O.BOX 18297 OKC, OK. 73154

Description
Mustang Valley Gym Renovation --- CO Request: Moisture Mitigation for Cpt/ Tile & Rubber Areas (Area = 2,595 SF) Total = $ 9,500.00 ($ 3.66/SF) TEC Liquidam 2 Part System (SR = 140 SF per 2 part Unit) - 20 Units TEC TA560 Primer - 5 Gallon (SR = 1,250 SF per 5 Gallon Pail) - 2, 5 Gallon Units TEC Perfect Finish Skimcoat Patch - 8 Bags to skimcoat Material Freight Labor to Sand/Grind Floor to remove contaminents and open up concrete to accept epoxy Labor to apply Liquidam System & Primer Coat Labor to skim coat to prep for flooring install (puts porosity back on floor) Thank You, Monty Dolph VP Commercial Sales Bryan's Flooring 405-634-4136

Exclusions: Bid Bond, Post Installation Protection / Maintenance, Moisture / High Alkalinity Remediation (per bid conditions)

Total $9,500.00

This is an estimate based on the information which we have been provided. Any variance from the plans or specifications which have been provided may result in additional material or labor charges. This estimate does not contain any charges for floor preparation, unless specifically detailed above. This estimate does not include any cost of cleanup except what is included in the sales order agreement, or contract (if applicable). This estimate is effective for a period of thirty (30) days or earlier if withdrawn by Bryan's Flooring. This estimate must be signed and returned to Bryan's Flooring before any order is placed. Thank You.

Signature _____

To Order: Please Sign, Date, and Fax to Bryan's Flooring, 405.634.6589

The LiquiDAM® Penetrating Moisture Vapor Barrier

1. PRODUCT NAME

TEC® The LiquiDAM®
Penetrating Moisture Vapor Barrier
(TA-213)

VOC 0.
Part A: 0 g/L
Part B: 0 g/L

2. MANUFACTURER

H.B. Fuller Construction Products Inc.
1105 South Frontenac Street
Aurora, IL 60504-6451 U.S.A.
800.552.6225 Office
800.952.2368 Fax
tecspecialty.com

3. DESCRIPTION

The LiquiDAM® is a low viscosity, high penetrating, two-part 100% solids epoxy. It is specially formulated to be applied to damp or new concrete, as little as 48 hours old with a moisture vapor emission rate (MVER) less than or equal to 25 lbs. per 1,000 ft² per 24 hours (0.12 kg/m² per 24 hours) or a maximum relative humidity of 100%. It is designed to reduce the MVER to less than 3 lbs. per 1,000 ft² per 24 hours (0.015 kg/m² per 24 hours).

The LiquiDAM® is colored blue for visual assurance of coverage during the application process. Only one coat required to penetrate and fill voids and gaps to fully seal the substrate and quickly cures as soon as 4-5 hours to provide the benefit of same day installation. The LiquiDAM® is a moisture vapor barrier for the installation of floor coverings, tile, stone and concrete toppings. Ideal for use with other TEC® adhesive, patch, underlayment, leveler and mortar products.

Key Features and Benefits

- Meets ASTM F3010 product requirements for moisture mitigation systems under resilient floor coverings
- Less than 0.10 Perm Rating (ASTM E96)
- Direct application onto green concrete up to 100% RH
- No shot blasting required for clean, sound concrete (see Section 5 for Surface Evaluation and Preparation Guidelines)
- Can be installed over burnished concrete (see Evaluation Condition 3)
- Permeates to fill voids and gaps
- Same day flooring installation – cures within 4-5 hours
- Only one coat needed
- Zero VOC contributes to LEED® project points

Packaging

Two part system components (packaged in a carton) as follows:

Part A: 2/3 gallon (2.84 L) in a 2 gallon (7.57 L) pail
Part B: 1/3 gallon (946 mL) plastic jug

US version — Product #70-9974-1011
Canadian version — Product #70-9974-1013

Coverage

The LiquiDAM® requires only one coat with a typical coverage rate of 150 ft² per blended gallon (3.7 m²/L). Coverage will vary depending on surface profile and porosity, ranging from 100-180 ft² per blended gallon (2.5-4.4 m²/L). The finished application must cover the substrate completely without any voids or pinholes to ensure moisture vapor suppression.

Suitable Substrates

- New or existing concrete with a maximum RH of 100% or MVER of 25 lbs. per 1,000 ft² per 24 hours (0.12 kg/m² per 24 hours)

Storage

Store in cool, dry place. Do not store in direct sunlight.

Shelf Life

Part A: Maximum of 1 year from date of manufacture in unopened package.

Part B: Maximum of 1 year from date of manufacture in unopened package.

Limitations

- For interior use only.
- Do not dilute product.
- This is not a waterproofing or anti-fracture membrane.
- Do not bridge existing expansion joints.
- Do not use in temperatures below 50°F (10°C).
- Do not use where hydrostatic pressure conditions exist or where moisture vapor emissions exceed 25 lbs. per 1,000 ft² (0.12 kg/m²) per ASTM F1869 or 100% relative humidity per ASTM F2170.

Cautions

Read complete cautionary information printed on product container prior to use. For medical emergency information, call 1-888-853-1758.

This Product Data Sheet has been prepared in good faith on the basis of information available at the time of publication. It is intended to provide users with information about and guidelines for the proper use and application of the covered TEC® brand product(s) under normal environmental and working conditions. Because each project is different, H.B. Fuller Construction Products Inc. cannot be responsible for the consequences of variations in such conditions, or for unforeseen conditions.

4. TECHNICAL DATA

The LiquiDAM® Penetrating Moisture Vapor Barrier (TA-213)

In Use Performance	Typical Results
Permeability (ASTM E96)	Less than 0.10 perms
Effect of pH 14 solution (ASTM D1308)	No effect
Adhesion (ASTM D7234)	400-500 psi (2.76-3.45 MPa) (100% concrete failure)
Hardness (ASTM D2240, Shore D)	60-65
Flammability	Self-extinguishing over concrete

Physical Properties

Description	
Percent Solids	100%
Physical State	Part A: Liquid Part B: Liquid
Color	Part A: Blue Part B: Light Amber Blue when mixed
Pot Life	25 minutes
Floor Installation Time [at 70°F (21°C), 50% RH]	4-5 hours
VOC	Part A: 0 grams/liter Part B: 0 grams/liter
Storage	Store in cool location. Do not store open containers, nor leave containers exposed to sunlight.
Shelf Life	Part A: 1 year Part B: 1 year From date of manufacture in properly stored, unopened package.

5. INSTALLATION INSTRUCTIONS

Moisture Vapor Emission Testing

Before applying The LiquiDAM®, a Moisture Vapor Emission Rate (MVER), using "Anhydrous Calcium Chloride" testing per ASTM F1869, must be obtained to determine the Moisture Vapor Emission Rate, or a relative humidity of the concrete must be obtained, using ASTM F2170.

Surface Preparation

All substrates must be structurally sound and free from any contaminants that may inhibit bond, including oil, grease, dust, paint, sealers, floor finishes, curing compounds, etc Weak or contaminated surfaces must be mechanically cleaned by a method such as shot blasting. Mechanically prepared surfaces must have a concrete surface profile of CSP 2-3 (similar to a light broom finish), as defined by ICRI (International Concrete Repair Institute, Guideline No. 03732). Concrete must support a minimum adhesion strength of 150 psi (1 MPa) when tested per ASTM D7234 (tensile bond test). Substrate temperature shall be a minimum of 50°F (10°C) during application and air maintained between 50-90°F (10-32°C). Adequate ventilation should be provided.

Surface Evaluation and Preparation Guidelines

A successful application to concrete requires evaluation and preparation to address any conditions that would prevent a good bond. The following guidelines are provided to assist in this process. Additional evaluation, testing and/or preparation may be required to ensure the above Surface Preparation Requirements are met.

It is necessary to evaluate all four conditions. Check for Condition 1 on the entire concrete surface. Conditions 2 through 4 should be checked for at least once per every 50 ft² (4.6 m²) on small applications (1000 ft² [93 m²] or less) and once every 100 ft² (9 m²) on large applications (greater than 1000 ft² [93 m²]). Once you have completed the preparation method, always re-check to confirm the method worked.

CONDITION 1: Surface coatings and/or contamination such as gypsum plaster, joint compound, paint and adhesive

Evaluation: Look at the surface and note the type and location of the surface contamination.

Preparation: First scrape off any lumps and loose material. Then use an appropriate cleaning method for the type of coating or contamination. Examples include:

- For gypsum plaster and joint compound — Scrub with warm water and detergent to remove any remaining material. Thoroughly rinse off any residue and allow concrete to dry prior to application of any TEC® materials.
- For paint — Chemical strippers should not be used. They may leave a residue or be absorbed into the concrete and later migrate to the surface and cause a bond failure. Paint not easily scraped off should be removed by a mechanical preparation method such as sand blasting or shot blasting.

Note: Shot blasting is one of the most effective methods of removing a wide variety of contaminants from concrete. A shot blast machine will remove sealers, coatings, curing compounds and other contaminants quickly and effectively, leaving behind a proper surface ready to receive the specified underlayment. Thickness of surface removal must be deep enough to eliminate penetrated contaminants.

- For adhesive — Scrape all of the adhesive off the surface first, then remove the layer of adhesive-contaminated concrete by a mechanical method such as shot blasting.

NOTE Mechanical removal of cutback adhesive by sanding, grinding or blasting can be hazardous since old cutback adhesive may contain asbestos. Harmful dust may result. Inhalation of asbestos dust may cause asbestosis or other serious bodily harm. Consult all applicable government agencies for rules and regulations concerning the removal of floorings and adhesives that contain asbestos.

CONDITION 2: Weak top layer (called laitance) or damaged concrete such as spalling, scaling, delaminating or crumbling

Evaluation: First scrape the surface with a knife blade. If this produces a fine powder, then laitance is present. Then use a hammer or other heavy object to sound out weak or hollow areas. Note the areas that are weak or damaged.

Preparation: Weak or damaged concrete must be removed by mechanical method such as shot blasting.

NOTE: Acid washing or etching is not recommended because it is difficult to fully remove contaminants and properly neutralize. The acid can penetrate into the porous concrete and chemically undermine it, weakening the concrete. Acid washing will not remove grease or oil.

CONDITION 3: Invisible contamination such as sealers, curing compounds or oil.

Evaluation: Sprinkle water onto the surface. If water forms droplets without absorbing immediately, the surface is probably contaminated. Over burnished concrete water droplets may also form without absorbing. The LiquiDAM® can be installed over burnished concrete without mechanical preparation if the surface meets all other criteria. Apply test areas to confirm a bond strength of at least 150 psi when tested per ASTM D7234 (tensile bond test).

Preparation: Contaminated concrete must be removed by mechanical method such as shot blasting.

NOTE Solvents should be avoided. They can drive oil, grease and other contaminants further into the concrete, only to release back to the surface at a later time. Oil contaminated concrete must be removed to ensure a clean substrate and a proper bond.

CONDITION 4: Final Surface Preparation — removal of dirt and dust.

Evaluation: Wipe the surface with a clean dark cloth. If powder is visible on the cloth the surface is not clean enough. Note the areas that were not clean enough.

Preparation: For floor applications, always use a two step method to remove surface dirt and dust. First use a dry clean broom and sweep the entire surface. Do not use oil or wax based sweeping compounds. They can leave a film on the concrete surface that will prevent a proper bond. The second step should consist of one of the following:

- Vacuuming — use a heavy-duty industrial type vacuum to provide a dust-free surface. It may also be necessary to follow vacuuming with a damp sponge wipe to remove residual surface dust.
- Water cleaning — use a stream of potable water with sufficient pressure to remove dust and dirt. When necessary, also scrub with a stiff bristled brush. **Remove all wash water and allow concrete to thoroughly dry prior to application of TEC® materials.**
- Detergent water cleaning — using a stiff bristled brush or broom, scrub the entire concrete surface with a cleaning product intended for concrete or a solution of at least 4 ounces (113 g) of trisodium phosphate per gallon (3.78 L) of warm water. Before the surface dries, thoroughly flush the concrete with clean potable water to remove all wash water and residue. **Allow concrete to thoroughly dry prior to application of TEC® materials.**

Tools and Accessories

The following items are required for most installations. For some projects you may need additional tools and accessories.

- Skin and eye protection (latex gloves and safety glasses)
- Floor cleaning and preparation equipment (shop vacuum, etc.)
- Variable speed drill and mixing paddle
- Silica sand
- Squeegee with handle or 1/16" (1.6 mm) square-notched trowel
- Paint roller and handle
- 3/16" (4.8 mm) nap lint-free foam roller sleeves
- Cleated sports shoes

Mixing

The LiquiDAM® Part A Epoxy Resin is designed exclusively for use with The LiquiDAM Part B Curing Agent. Substrate and all materials must be maintained at 50°F – 90°F (10C – 32°C) for 24 hours before, during and after installation. Pour entire container of The LiquiDAM® Part B Curing Agent into the pail containing The LiquiDAM® Part A and mix thoroughly for 3 minutes using a low speed (≤150 rpm) mixer. Do not over mix and avoid using high speed mixing to prevent entraining air.

NOTE: Mixing initiates an exothermic reaction. Blended material left in the mixing container will generate heat and shorten working time

Joint/Crack Pre-Treatment

- For Static Cracks/Control Joints **less than** 1mm (with no movement): Remove any dirt, debris or existing sealant from cracks and joints. Mix The LiquiDAM® per instructions. Treat all static joints with The LiquiDAM® by applying material into the joint with a paintbrush to completely coat the walls of the cavity.
- For Static Cracks/Control Joints **greater than** 1mm (with no movement): Remove any dirt, debris or existing sealant from cracks and joints. Mix The LiquiDAM® per instructions. Blend at a 1:1 ratio with fine silica sand. Immediately pour into control joints and cracks, level with concrete surface.
- For Expansion Joints/Dynamic Cracks (with movement): Remove any dirt, debris or existing sealant from cracks and joints. Treat all dynamic joints with The LiquiDAM® by applying a layer into the joint with a paintbrush to completely coat the walls of the cavity. Once cured, fill the joint with sand or backer rod while leaving the top of joint open for proper treatment with sealant.

NOTE: There is a major difference between the proper application of flooring over static vs. dynamic joints, as well as, variations based upon the type of flooring being installed. Please follow appropriate industry standards, as well as flooring manufacturer's recommendation for treatment of joints.

Application

Layout the substrate area into 150 ft² (13.9 m²) "grids" for each 1 gallon (3.78 L) blended kit.

Immediately after mixing, pour the blended gallon container of The LiquiDAM®, across the grid area while spreading with a squeegee or 1/16" (1.6 mm) square-notched trowel allowing the The LiquiDAM® to saturate the surface. **Do not move too fast.** (Unused The LiquiDAM® should not be left in container. Immediately pour excess material onto a disposable surface (such as cardboard) or into disposable containers, at a thickness no greater than 1/4" (6 mm). Once cured

The LiquiDAM® Penetrating Moisture Vapor Barrier

1. PRODUCT NAME

TEC® The LiquiDAM®
Penetrating Moisture Vapor Barrier
(TA-213)

VOC 0.
Part A: 0 g/L
Part B: 0 g/L

2. MANUFACTURER

H.B. Fuller Construction Products Inc.
1105 South Frontenac Street
Aurora, IL 60504-6451 U.S.A.
800.552.6225 Office
800.952.2368 Fax
tecspecialty.com

3. DESCRIPTION

The LiquiDAM® is a low viscosity, high penetrating, two-part 100% solids epoxy. It is specially formulated to be applied to damp or new concrete, as little as 48 hours old with a moisture vapor emission rate (MVER) less than or equal to 25 lbs. per 1,000 ft² per 24 hours (0.12 kg/m² per 24 hours) or a maximum relative humidity of 100%. It is designed to reduce the MVER to less than 3 lbs. per 1,000 ft² per 24 hours (0.015 kg/m² per 24 hours).

The LiquiDAM® is colored blue for visual assurance of coverage during the application process. Only one coat required to penetrate and fill voids and gaps to fully seal the substrate and quickly cures as soon as 4-5 hours to provide the benefit of same day installation. The LiquiDAM® is a moisture vapor barrier for the installation of floor coverings, tile, stone and concrete toppings. Ideal for use with other TEC® adhesive, patch, underlayment, leveler and mortar products.

Key Features and Benefits

- Meets ASTM F3010 product requirements for moisture mitigation systems under resilient floor coverings
- Less than 0.10 Perm Rating (ASTM E96)
- Direct application onto green concrete up to 100% RH
- No shot blasting required for clean, sound concrete (see Section 5 for Surface Evaluation and Preparation Guidelines)
- Can be installed over burnished concrete (see Evaluation Condition 3)
- Permeates to fill voids and gaps
- Same day flooring installation – cures within 4-5 hours
- Only one coat needed
- Zero VOC contributes to LEED® project points

Packaging

Two part system components (packaged in a carton) as follows:

Part A: 2/3 gallon (2.84 L) in a 2 gallon (7.57 L) pail
Part B: 1/3 gallon (946 mL) plastic jug

US version — Product #70-9974-1011

Canadian version — Product #70-9974-1013

Coverage

The LiquiDAM® requires only one coat with a typical coverage rate of 150 ft² per blended gallon (3.7 m²/L). Coverage will vary depending on surface profile and porosity, ranging from 100-180 ft² per blended gallon (2.5-4.4 m²/L). The finished application must cover the substrate completely without any voids or pinholes to ensure moisture vapor suppression.

Suitable Substrates

- New or existing concrete with a maximum RH of 100% or MVER of 25 lbs. per 1,000 ft² per 24 hours (0.12 kg/m² per 24 hours)

Storage

Store in cool, dry place. Do not store in direct sunlight.

Shelf Life

Part A: Maximum of 1 year from date of manufacture in unopened package.

Part B: Maximum of 1 year from date of manufacture in unopened package.

Limitations

- For interior use only.
- Do not dilute product.
- This is not a waterproofing or anti-fracture membrane.
- Do not bridge existing expansion joints.
- Do not use in temperatures below 50°F (10°C).
- Do not use where hydrostatic pressure conditions exist or where moisture vapor emissions exceed 25 lbs. per 1,000 ft² (0.12 kg/m²) per ASTM F1869 or 100% relative humidity per ASTM F2170.

Cautions

Read complete cautionary information printed on product container prior to use. For medical emergency information, call 1-888-853-1758.

This Product Data Sheet has been prepared in good faith on the basis of information available at the time of publication. It is intended to provide users with information about and guidelines for the proper use and application of the covered TEC® brand product(s) under normal environmental and working conditions. Because each project is different, H.B. Fuller Construction Products Inc cannot be responsible for the consequences of variations in such conditions, or for unforeseen conditions.

4. TECHNICAL DATA

The LiquiDAM® Penetrating Moisture Vapor Barrier (TA-213)

In Use Performance	Typical Results
Permeability (ASTM E96)	Less than 0.10 perms
Effect of pH 14 solution (ASTM D1308)	No effect
Adhesion (ASTM D7234)	400-500 psi (2.76-3.45 MPa) (100% concrete failure)
Hardness (ASTM D2240, Shore D)	60-65
Flammability	Self-extinguishing over concrete

Physical Properties

Description	
Percent Solids	100%
Physical State	Part A: Liquid Part B: Liquid
Color	Part A: Blue Part B: Light Amber Blue when mixed
Pot Life	25 minutes
Floor Installation Time (at 70°F (21°C), 50% RH)	4-5 hours
VOC	Part A: 0 grams/liter Part B: 0 grams/liter
Storage	Store in cool location. Do not store open containers, nor leave containers exposed to sunlight.
Shelf Life	Part A. 1 year Part B: 1 year From date of manufacture in properly stored, unopened package.

5. INSTALLATION INSTRUCTIONS

Moisture Vapor Emission Testing

Before applying The LiquiDAM®, a Moisture Vapor Emission Rate (MVER), using "Anhydrous Calcium Chloride" testing per ASTM F1869, must be obtained to determine the Moisture Vapor Emission Rate, or a relative humidity of the concrete must be obtained, using ASTM F2170.

Surface Preparation

All substrates must be structurally sound and free from any contaminants that may inhibit bond, including oil, grease, dust, paint, sealers, floor finishes, curing compounds, etc. Weak or contaminated surfaces must be mechanically cleaned by a method such as shot blasting. Mechanically prepared surfaces must have a concrete surface profile of CSP 2-3 (similar to a light broom finish), as defined by ICRI (International Concrete Repair Institute, Guideline No. 03732). Concrete must support a minimum adhesion strength of 150 psi (1 MPa) when tested per ASTM D7234 (tensile bond test). Substrate temperature shall be a minimum of 50°F (10°C) during application and air maintained between 50-90°F (10-32°C). Adequate ventilation should be provided.

Surface Evaluation and Preparation Guidelines

A successful application to concrete requires evaluation and preparation to address any conditions that would prevent a good bond. The following guidelines are provided to assist in this process. Additional evaluation, testing and/or preparation may be required to ensure the above Surface Preparation Requirements are met.

It is necessary to evaluate all four conditions. Check for Condition 1 on the entire concrete surface. Conditions 2 through 4 should be checked for at least once per every 50 ft² (4.6 m²) on small applications (1000 ft² [93 m²] or less) and once every 100 ft² (9 m²) on large applications (greater than 1000 ft² [93 m²]). Once you have completed the preparation method, always re-check to confirm the method worked.

CONDITION 1: Surface coatings and/or contamination such as gypsum plaster, joint compound, paint and adhesive.

Evaluation: Look at the surface and note the type and location of the surface contamination.

Preparation: First scrape off any lumps and loose material. Then use an appropriate cleaning method for the type of coating or contamination. Examples include:

- For gypsum plaster and joint compound — Scrub with warm water and detergent to remove any remaining material. Thoroughly rinse off any residue and allow concrete to dry prior to application of any TEC® materials.
- For paint — Chemical strippers should not be used. They may leave a residue or be absorbed into the concrete and later migrate to the surface and cause a bond failure. Paint not easily scraped off should be removed by a mechanical preparation method such as sand blasting or shot blasting.

Note: Shot blasting is one of the most effective methods of removing a wide variety of contaminants from concrete. A shot blast machine will remove sealers, coatings, curing compounds and other contaminants quickly and effectively, leaving behind a proper surface ready to receive the specified underlayment. Thickness of surface removal must be deep enough to eliminate penetrated contaminants.

- For adhesive — Scrape all of the adhesive off the surface first, then remove the layer of adhesive-contaminated concrete by a mechanical method such as shot blasting.

NOTE: Mechanical removal of cutback adhesive by sanding, grinding or blasting can be hazardous since old cutback adhesive may contain asbestos. Harmful dust may result. Inhalation of asbestos dust may cause asbestosis or other serious bodily harm. Consult all applicable government agencies for rules and regulations concerning the removal of floorings and adhesives that contain asbestos.

CONDITION 2: Weak top layer (called laitance) or damaged concrete such as spalling, scaling, delaminating or crumbling.

Evaluation: First scrape the surface with a knife blade. If this produces a fine powder, then laitance is present. Then use a hammer or other heavy object to sound out weak or hollow areas. Note the areas that are weak or damaged.

Preparation: Weak or damaged concrete must be removed by mechanical method such as shot blasting.

NOTE: Acid washing or etching is not recommended because it is difficult to fully remove contaminants and properly neutralize. The acid can penetrate into the porous concrete and chemically undermine it, weakening the concrete. Acid washing will not remove grease or oil.

CONDITION 3: Invisible contamination such as sealers, curing compounds or oil.

Evaluation: Sprinkle water onto the surface. If water forms droplets without absorbing immediately, the surface is probably contaminated. Over burnished concrete water droplets may also form without absorbing. The LiquiDAM® can be installed over burnished concrete without mechanical preparation if the surface meets all other criteria. Apply test areas to confirm a bond strength of at least 150 psi when tested per ASTM D7234 (tensile bond test).

Preparation: Contaminated concrete must be removed by mechanical method such as shot blasting.

NOTE: Solvents should be avoided. They can drive oil, grease and other contaminants further into the concrete, only to release back to the surface at a later time. Oil contaminated concrete must be removed to ensure a clean substrate and a proper bond.

CONDITION 4: Final Surface Preparation — removal of dirt and dust.

Evaluation: Wipe the surface with a clean dark cloth. If powder is visible on the cloth the surface is not clean enough. Note the areas that were not clean enough.

Preparation: For floor applications, always use a two step method to remove surface dirt and dust. First use a dry clean broom and sweep the entire surface. Do not use oil or wax based sweeping compounds. They can leave a film on the concrete surface that will prevent a proper bond. The second step should consist of one of the following:

- Vacuuming — use a heavy-duty industrial type vacuum to provide a dust-free surface. It may also be necessary to follow vacuuming with a damp sponge wipe to remove residual surface dust.
- Water cleaning — use a stream of potable water with sufficient pressure to remove dust and dirt. When necessary, also scrub with a stiff bristled brush. **Remove all wash water and allow concrete to thoroughly dry prior to application of TEC® materials.**
- Detergent water cleaning — using a stiff bristled brush or broom, scrub the entire concrete surface with a cleaning product intended for concrete or a solution of at least 4 ounces (113 g) of trisodium phosphate per gallon (3.78 L) of warm water. Before the surface dries, thoroughly flush the concrete with clean potable water to remove all wash water and residue. **Allow concrete to thoroughly dry prior to application of TEC® materials.**

Tools and Accessories

The following items are required for most installations. For some projects you may need additional tools and accessories.

- Skin and eye protection (latex gloves and safety glasses)
- Floor cleaning and preparation equipment (shop vacuum, etc.)
- Variable speed drill and mixing paddle
- Silica sand
- Squeegee with handle or 1/16" (1.6 mm) square-notched trowel
- Paint roller and handle
- 3/16" (4.8 mm) nap lint-free foam roller sleeves
- Cleated sports shoes

Mixing

The LiquiDAM® Part A Epoxy Resin is designed exclusively for use with The LiquiDAM Part B Curing Agent. Substrate and all materials must be maintained at 50°F – 90°F (10C – 32°C) for 24 hours before, during and after installation. Pour entire container of The LiquiDAM® Part B Curing Agent into the pail containing The LiquiDAM® Part A and mix thoroughly for 3 minutes using a low speed (≤150 rpm) mixer. Do not over mix and avoid using high speed mixing to prevent entraining air.

NOTE: Mixing initiates an exothermic reaction. Blended material left in the mixing container will generate heat and shorten working time.

Joint/Crack Pre-Treatment

- For Static Cracks/Control Joints **less than** 1mm (with no movement): Remove any dirt, debris or existing sealant from cracks and joints. Mix The LiquiDAM® per instructions. Treat all static joints with The LiquiDAM® by applying material into the joint with a paintbrush to completely coat the walls of the cavity.
- For Static Cracks/Control Joints **greater than** 1mm (with no movement): Remove any dirt, debris or existing sealant from cracks and joints. Mix The LiquiDAM® per instructions. Blend at a 1:1 ratio with fine silica sand. Immediately pour into control joints and cracks, level with concrete surface.
- For Expansion Joints/Dynamic Cracks (with movement): Remove any dirt, debris or existing sealant from cracks and joints. Treat all dynamic joints with The LiquiDAM® by applying a layer into the joint with a paintbrush to completely coat the walls of the cavity. Once cured, fill the joint with sand or backer rod while leaving the top of joint open for proper treatment with sealant.

NOTE: There is a major difference between the proper application of flooring over static vs. dynamic joints, as well as, variations based upon the type of flooring being installed. Please follow appropriate industry standards, as well as flooring manufacturer's recommendation for treatment of joints.

Application

Layout the substrate area into 150 ft² (13.9 m²) "grids" for each 1 gallon (3.78 L) blended kit.

Immediately after mixing, pour the blended gallon container of The LiquiDAM®, across the grid area while spreading with a squeegee or 1/16" (1.6 mm) square-notched trowel allowing the The LiquiDAM® to saturate the surface. **Do not move too fast.** (Unused The LiquiDAM® should not be left in container. Immediately pour excess material onto a disposable surface (such as cardboard) or into disposable containers, at a thickness no greater than 1/4" (6 mm). Once cured

TEC
IMAGINE. ACHIEVE.

Multipurpose Primer

1. PRODUCT NAME

TEC® Multipurpose Primer
(TA-560)

VOC 0 g/L

2. MANUFACTURER

H.B. Fuller Construction Products Inc.
1105 South Frontenac Street
Aurora, IL 60504-6451 U.S.A.
800.552.6225 Office
800.952.2368 Fax
tecspecialty.com

3. DESCRIPTION

TEC® Multipurpose Primer is an acrylic latex based primer for use with TEC® brand self leveling underlayments. It may also be used to enable the bonding of other TEC® brand surface preparation products and latex modified thin set mortars to difficult substrates such as metal, glazed ceramic tile, gypsum based underlayments and concrete treated with certain types of curing compounds (silicate or acrylic resin curing compounds only) and well bonded epoxy coatings. Use to prime resin and metal backings on natural stone and install with latex-modified thin set instead of epoxy mortar. For peel and stick tile installation, primer can be used on dry, porous concrete, gypsum cement underlayments and plywood. May also be used to promote bond over cold-rolled steel substrates.

Key Features and Benefits

- Multipurpose, one primer for all approved porous and non-porous substrates
- Easy to apply with brush or roller
- Enables installation of ceramic tile or natural stone directly to metal, gypsum underlayment, glazed tile (without scarifying) and well bonded epoxy coatings
- Solvent-free, low VOC
- Contributes to LEED® project points

Packaging

1 quart jugs (946 mL)	Product #7050085111
1 quart jugs (946 mL) Canadian	Product #7050085113
1 gallon jugs (3.78 L)	Product #7050085013
5 gallon pails (18.92 L)	Product #7050081513
50 gallon drums (189.21 L)	Product #7050080111

Coverage

Coverages shown are approximate. Actual coverages may vary according to substrate conditions and thickness of applications.

Substrates	Primer to Water Ratio	Coverage Rates in square feet (m²)		
		Quart	Gallon	5 Gallon
Porous concrete (two coats may be required for highly porous substrates)*	1:3	102.5 (9.5)	410 (38.1)	2050 (190.5)
Gypsum underlayments (two coats required, ratios 1:3 and 1:2)	1:3 / 1:2	102.5 / 82.5 (9.5 / 7.7)	410 / 330 (38.1 / 30.7)	2050 / 1650 (190.5 / 153.3)
Wood	3:1	62.5 (5.8)	250 (23.2)	1250 (116.1)
Wood-Peel & Stick Applications	1:1	82.5 (7.6)	330 (30.6)	1650 (153)
Tile / linoleum / steel / concrete curing compounds**	Full Strength	35 (3.3)	140 (13.0)	700 (65.0)
The LiquiDAM® and epoxy coatings (self-leveling and ceramic tile/stone applications)	Full Strength	35 (3.3)	140 (13.0)	700 (65.0)
The LiquiDAM® (skim coat applications)	Full Strength	62.5 (5.8)	250 (23.2)	1250 (116.1)

* Second coat is required if initial application is rapidly absorbed and dries in less than 1 hour. For second coat, primer to water ratio is 1:2.
** Silicate or acrylic resin curing compounds only.

Suitable Substrates

Suitable for use over the following clean, dry, structurally sound and unpainted surfaces: concrete, cementitious backer units (CBU or cement board), exterior grade plywood, oriented strand board (OSB), adhesive residue (except tacky or pressure-sensitive adhesive), cold-rolled steel, existing ceramic tile, gypsum substrates — minimum tensile bond strength 72 psi (0.5 MPa), VCT or non-cushioned sheet goods if they are single layer only and well bonded to a substrate approved for tile. For specific recommendations on other substrates, please contact your TEC® representative.

Substrate Preparation

Remove all surface contaminates such as oil, grease, floor finishes, wax and dirt. Remove adhesive by scraping until all that remains is a thin, transparent layer of adhesive residue. Minimum tensile bond strength of 72 psi (0.5 MPa) is required. For detailed substrate preparation information, refer to appropriate surface preparation product data sheet.

Concrete curing compounds: for use over concrete treated with silicate or acrylic resin curing compounds only. For silicate types, remove all residual salts. Install sample test areas to evaluate bond strength. Samples must achieve minimum 72 psi tensile bond strength. Petroleum based or wax emulsions and dissipating curing compounds are unacceptable and must be removed by mechanical means such as shot blasting.

Storage

DO NOT FREEZE. TEC® Multipurpose Primer must be stored in an unopened container in a cool, dry location out of direct sunlight and protected from weather.

Shelf Life

Maximum of 1 year from date of manufacture in unopened package.

Limitations

- Do not apply over wet areas.
- Do not use in areas subject to hydrostatic pressure.
- Not for use as a wear surface.

Cautions

Read complete cautionary information printed on product container prior to use. For medical emergency information, call 1-888-853-1758.

This Product Data Sheet has been prepared in good faith on the basis of information available at the time of publication. It is intended to provide users with information about and guidelines for the proper use and application of the covered TEC® brand product(s) under normal environmental and working conditions. Because each project is different, H.B. Fuller Construction Products Inc. cannot be responsible for the consequences of variations in such conditions, or for unforeseen conditions.

4. TECHNICAL DATA

Physical Properties

TEC® Multipurpose Primer (TA-560)	
Description	
Physical State	Acrylic emulsion
Open Time	Varies with temperature and humidity
Color	White, dries clear
Odor	Nil
Viscosity	Thin, liquid
Wt. per U.S. Gallon	8.8 lbs. ± 0.1 lb.
Wt. per Liter	1.06 kg ± 0.01 kg
Freeze/Thaw Stability	None. Do not freeze.
Storage	DO NOT FREEZE. Store in cool, dry location. Do not expose to nor store in direct sunlight. Do not store open containers.
Shelf Life	Maximum 1 year from date of manufacture in unopened package.

5. INSTALLATION INSTRUCTIONS

Mixing

For best results, room and product should be kept at 50° to 70°F (10° to 21°C) for 24 hours before, during and 48 hours after application. Mix TEC® Multipurpose Primer in the ratios listed in the coverage chart.

Application

Use a paint brush, short nap roller or a soft push broom to apply an even, continuous film. Do not allow product to puddle.

Curing

TEC® Multipurpose Primer typically dries in 30 minutes to 3 hours. When the TEC® Multipurpose Primer is cured it is transparent in color as opposed to a milky-white color when fresh. Cure times are based on 70°F (21°C) and 50% RH. Colder temperatures and higher humidity will extend cure times. Avoid excessive foot traffic and surface contamination.

Clean-up

Clean tools, hands and excess material immediately (while still fresh) with water. Material that is cured is difficult or impossible to remove.

6. AVAILABILITY

TEC® Premium Tile and Stone Installation Products are available nationwide. To locate TEC® products in your area, please contact:

Phone: 800-832-9002
Website: tecspecialty.com

7. WARRANTY

For warranty details, see your sales associate or tecspecialty.com.

8. MAINTENANCE

Not applicable

9. TECHNICAL SERVICES

Technical assistance

Information is available by calling the Technical Support Hotline.

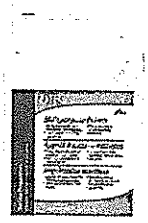
Toll Free: 800-832-9023
Fax: 630-952-1235

Technical and safety literature

To acquire technical and safety literature, please visit our website at tecspecialty.com.

10. FILING SYSTEM

Division 9



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H.B. Fuller CONSTRUCTION PRODUCTS
H.B. Fuller Construction Products Inc.
1105 South Frontenac Street
Aurora, IL 60504-6451

ARDEX MC™ RAPID

One-Coat Moisture Control System For Concrete to Receive ARDEX Underlayments

One-coat epoxy resin system

No sand broadcast required for underlayment applications of 1/4" (6 mm) or less

Ready to prime in just 4 hours

Solvent free, alkali resistant

Tenacious bond to substrate

Reduces vapor emissions to below maximum acceptable levels for floor coverings

For RH readings up to 100%

ASTM E96 perm rating ≤ 0.10

Use under all standard commercial and residential floor coverings on interior substrates only

ARDEX Engineered Cements
400 Ardex Park Drive
Aliquippa, PA 15001 USA
Tel: 724-203-5000
Toll Free: 888-512-7339
Fax: 724-203-5001
www.ardexamericas.com

ARDEX MC™ RAPID

One-Coat Moisture Control System for Concrete to Receive ARDEX Underlayments

Description and Usage

The ARDEX MC™ RAPID MOISTURE CONTROL SYSTEM is a one-coat, 100% solids epoxy moisture management system formulated to suppress excessive moisture vapor emissions in new or existing concrete prior to installing an ARDEX underlayment with flooring. It is especially suited to treat areas of new concrete in critical installations, such as health care and institutional applications where the construction schedule does not allow adequate drying of the concrete. ARDEX MC RAPID is also recommended over existing concrete where the level of moisture emissions from the slab exceeds the maximum allowed by the manufacturer of the finished floor covering. Designed specifically for fast-track installations, ARDEX MC RAPID can be primed to receive an ARDEX underlayment in as little as 4 hours.

The ARDEX MC RAPID system is based on a reactive epoxy that produces a hard surface and tenaciously bonds to the substrate. Once cured, ARDEX MC RAPID is able to reduce any level of moisture emissions to an acceptable level, even over new concrete that is only 7 days old. No sand broadcast is used for underlayment layers of 1/4" (6 mm) thick or less. For thicker applications, apply a second coat of ARDEX MC RAPID with a sand broadcast, or use the ARDEX MC™ PLUS MOISTURE CONTROL SYSTEM or the ARDEX MC™ ULTRA MOISTURE CONTROL SYSTEM.

Moisture Testing

Prior to beginning the installation, measure the relative humidity within the concrete in accordance with ASTM F2170. When installed in accordance with our written recommendations, ARDEX MC RAPID is suitable for moisture levels up to 100% RH.

Please note that very high RH levels (above 98%) could be indicative of external water infiltration from inadequate drainage, leaks, broken pipes, etc. Verify that all external sources of water are controlled sufficiently prior to installation.

The surface of the concrete must be completely dry at the time the ARDEX MC RAPID is installed. For RH levels above 98%, verify concrete surface dryness by mat testing in conformance with ASTM D4263. The test must be conducted for at least 4 hours, which is the time required for ARDEX MC RAPID to be set sufficiently. To ensure that condensation does not form, it is extremely important to check the surface temperature of the concrete just prior to installation to verify that this temperature is at least 5°F (3°C) higher than the dew point for the given temperature and humidity in the space and rising. For example, if the dew point temperature in the space is 60°F (16°C), the slab temperature must be 65°F (19°C) or higher and rising.

Substrate Preparation

All concrete substrates must be structurally sound and solid, surface dry and thoroughly clean and free of oil, wax, grease, asphalt, paint, latex compounds, curing and sealing compounds and any contaminant that could act as a bond breaker. The concrete must have a minimum tensile strength of 150 psi (1.03 N/mm²) for areas to receive normal foot traffic and 200 psi (1.38 N/mm²) for areas of heavy commercial traffic when tested in accordance with ASTM C1583.

Mechanical preparation of the surface is required to obtain a minimum ICRI concrete surface profile of 3 (CSP 3). Substrate preparation must be by mechanical means, such as shot blasting. Broom sweep and vacuum the prepared surface. Acid etching, solvents, sweeping compounds, adhesive removers and sanding are not acceptable means of cleaning the substrate.

If the concrete substrate is too uneven to provide a uniform film thickness of the ARDEX MC RAPID (typically CSP 6 or higher), the substrate can be pre-smoothed using ARDEX K 301™ SELF-LEVELING EXTERIOR CONCRETE TOPPING or ARDEX MRP™ MOISTURE RESISTANT PATCH. Please refer to the appropriate ARDEX technical brochure for installation instructions and necessary cure times.

Recommended Tools

Epoxy mixing paddle, low speed drill, short-nap paint roller or notched squeegee (smoother surfaces), long-nap paint roller (more uneven surfaces) and a paintbrush.

Dormant Cracks and Dormant Saw Cut Joints

To achieve a continuous moisture barrier, ARDEX recommends the use of a two-part, low viscosity, 100% solids, rigid crack and joint filler, such as ARDEX ARDIFIX™, to fill small, non-moving cracks and non-moving saw cuts in existing concrete substrates. Cracks greater than a hairline in width (1/32" / 0.79 mm) and saw cuts must be filled in strict accordance with the installation instructions provided by the ARDEX Technical Service Department. Once the dormant cracks and dormant saw cuts have been filled properly, broadcast sand to refusal, and allow these areas to cure thoroughly prior to proceeding with the ARDEX MC RAPID installation.

Moving Joints and Moving Cracks

All moving joints and moving cracks must be honored up through the ARDEX MC RAPID, the ARDEX underlayment and the floor covering by installing a fully flexible sealing compound designed specifically for use in moving joints, such as ARDEX ARDISEAL™ RAPID PLUS.

ARDEX cannot be responsible for issues arising from expansion and isolation joints, saw cuts or new or existing cracks that may develop, widen or become more narrow after the system has been installed.

For questions regarding the appropriateness of specific joint treatment compounds, please contact the ARDEX Technical Service Department at 888-512-7339.

Mixing and Application

Each individual unit of ARDEX MC RAPID comes in a 22 lb. (10 kg) unit containing separate, pre-measured quantities of hardener (Part B) and resin (Part A). After opening each container, stir the individual components thoroughly before blending. The hardening agent (Part B) is added to the resin (Part A). Pour all of the hardener into the resin portion, and mix thoroughly for a minimum of 3 minutes using a low speed drill and an epoxy mixing paddle. Once mixed, pour some of the epoxy back into the hardener container, mix for 10 seconds, and then pour all of the contents back into the resin container Mix for an additional 30 seconds before applying.

Apply the freshly mixed ARDEX MC RAPID to the prepared concrete surface in a uniform direction at a maximum application rate of 270 sq. ft. (25 sq. m) per unit (approx. 10 mils / 250 microns). Use a short-nap paint roller or notched squeegee with back-rolling for smoother surfaces, and a longer nap roller for more uneven substrates. To minimize the potential for pinhole formation, work the ARDEX MC RAPID into the surface with the roller to ensure maximum penetration. ARDEX MC RAPID can also be worked into the surface with a paintbrush for hard to reach areas and corners. Once an area has been coated completely, allow this to dry for a minimum of 4 hours (max. 24 hours).

For ARDEX underlayment applications of 1/4" (6 mm) or less, prime the surface of the ARDEX MC RAPID with ARDEX P 82™ ULTRA PRIME. Allow the ARDEX P 82 to dry thoroughly (min 3 hours; max 24 hours) before installing the underlayment.

For underlayment installations greater than 1/4" (6 mm), or, if the ARDEX MC RAPID was not worked into the surface sufficiently enough to prevent pinholes, you must apply another coat of ARDEX MC RAPID with a sand broadcast. No ARDEX P 82 is required. Apply the second coat of ARDEX MC RAPID at a 90° angle to the direction the first coat was applied. While this coat is still in a fresh state (maximum 20 minutes), broadcast an excess of fine sand (less than 1/50" in grain size or 98.5% passing sieve size #30 or #35) consistently over the entire area. When broadcasting the sand, use a NIOSH-approved dust mask in conformance with OSHA requirements regarding the handling of sand. Do not stand or walk on the freshly applied epoxy when broadcasting the sand. Once an area has been covered completely with sand, the surface of the sand can be walked on, being careful not to expose the epoxy at any time Use approximately 1 lb. of sand per sq. ft. of area. Once the sand broadcast is complete, avoid all general traffic over the surface for a minimum of 4 hours.

After 4 hours, broom sweep and vacuum the surface to remove all loose sand. The clean, prepared surface of the sand is the priming system for the ARDEX underlayment. No additional priming is required. There is no limit to how long the sanded surface can remain open before installing the ARDEX underlayment provided that the surface does not become contaminated. If the underlayment will not be installed immediately, protect its surface from construction traffic, dirt and debris using Masonite or similar. Install the ARDEX underlayment in accordance with the printed instructions found in the corresponding ARDEX technical brochure.

It is not necessary to re-test the substrate for moisture emissions prior to installing the floor covering.

Notes

FOR PROFESSIONAL USE ONLY

The installation of ARDEX MC RAPID does not require calcium chloride testing of the concrete per ASTM F1869, nor does ASTM permit this test over the top of concrete that has been treated with a moisture remediation system. ARDEX MC RAPID is warranted to reduce emissions to an acceptable level for the entire flooring system, regardless of the values obtained by this test.

ARDEX MC RAPID has a working time of approximately 20 minutes at 70°F (21°C). Lower temperatures will lengthen the working time, while higher temperatures will shorten it dramatically. Do not apply ARDEX MC RAPID if the surface temperature is below 50°F (10°C).

Once the ARDEX MC RAPID is mixed thoroughly, use it immediately and without interruption. Due to its high reactivity, this epoxy has a tendency toward intense heat buildup, especially when left in the original container If this occurs, do not touch the container. Close the lid loosely and transport the container by the handle to a cool room or outdoors until it sets and cools.

Precautions

Carefully read and follow all precautions and warnings on the product label. For complete safety information, please refer to the Material Safety Data Sheet (MSDS) available at www.ardexamericas.com.

Technical Data According to ARDEX Quality Standards

All data based on 70°F (21°C) installation temperatures. Physical properties are typical values and not specifications.

Mixing Ratio:	Add entire pre-measured contents of Part B (hardener) into Part A (resin).
Coverage on CSP 3 Prepared Concrete:	Max. 270 sq. ft. (25 sq. m) per mixed unit of ARDEX MC RAPID (Will vary with surface profile)
Permeability (ASTM E96):	1 coat at 10 mils - 0.06 perms 2 coats, each at 10 mils with sand in 2nd coat 0.06 perms
Effect of 14 pH Solution (ASTM D1308):	No effect
Working Time:	20 minutes
Pot Life:	20 minutes
Walkable:	4 hours
Prime and install underlayment:	Min. 4 hours Max 24 hours
VOC:	0 g/L (calculated and reported, SCAQMD 1113)
Packaging:	One 22 lb. (10 kg) unit
Storage:	Store in a cool dry area. Do not leave containers exposed to sun. Keep from freezing. Keep away from heat.
Shelf Life:	1 year, if unopened

Warranty: ARDEX Engineered Cements Standard Limited Warranty applies. Extended system warranty is available. Please note that training by the ARDEX Technical Service Department is required for extended warranty eligibility. Please contact the ARDEX Technical Service Department for details.

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AT301 (09/20/12)

ARDEX Engineered Cements
400 Ardex Park Drive
Aliquippa, PA 15001 USA
Tel: 724-203-5000
Toll Free: 888-512-7339
Fax: 724-203-5001
www.ardexamericas.com

Exhibit C

TIMBERLAKE CONSTRUCTION Co., INC
Mustang Softball/Baseball Training Facility
Summary of Bid Packages And Cost Breakdown
8/28/2014

General Conditions	Base Bids	Apparent Low Bidder
BID PACKAGE #1- Earthwork	$49,728	Washita
BID PACKAGE #2- Site Utilities	$35,560	Grooms
BID PACKAGE #3- Site Concrete	$49,870	Connelly
BID PACKAGE #4- Building Concrete	$81,643	Pedro
BID PACKAGE #5- Masonry	$223,000	C&N
BID PACKAGE #6- Structural Steel Fabrication	$64,000	J&D
BID PACKAGE #7- Steel Erection	$17,525	Bond
BID PACKAGE #8- General Trades	$49,800	Timberlake
BID PACKAGE #9- Roofing I Sheetmetal & Metal Wall Panels	$46,015	Universal
BID PACKAGE #10- Joint Sealer & Waterproofing	$5,245	Bone Dry
BID PACKAGE #11- Hollow Metal Doors & Frames	$4,300	Piper weatherford
BID PACKAGE #12- Flush Wood Doors	$1,200	CBS
BID PACKAGE #13- Overhead Coiling Service Doors	$6,300	Sooner
BID PACKAGE #14- Door Hardware	$11,509	Door Control
BID PACKAGE #15- Drywall & Acoustical Ceiling	$2,003	Timberlake Interiors
BID PACKAGE #16- Ceramic Tile	$4,611	Bentley
BID PACKAGE #17- Painting & Coatings	$24,360	Wiljo
BID PACKAGE #18- Signage	$3,416	Ebko
BID PACKAGE #19- Fire Protection Cabinets & Accessories	$300	CBS
BID PACKAGE #20- Toilet, Bath & Laundry Accessories	$1,300	CBS
BID PACKAGE #21- Plumbing	$57,682	Waggoners
BID PACKAGE #22- HVAC	$50,781	Waggoners
BID PACKAGE #23- Electrical	$70,000	J. Curry
SUBTOTAL	$860,148	
General Requirements	$80,000	
Permit Allowance	By Owner	
Testing Allowance	$5,000	
Staking	$2,500	
Sub-Total	$947,648	
GL Insurance	$6,863	
Bond & Builders Risk	$15,560	
Sub-Total	$970,071	
Fee	$38,803	
Sub-Total	$1,008,874	
5% Contingency	$47,943	
Grand Total	$1,056,817	

120 X 90 29 Additional Eastside

81 x 20sq Canopy

Infield

TIMBERLAKE Construction

Alternates

Refainting Ex Baseball

Reroofing Baseball Facility

	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5
	$1,900	$0	$24,102	$0	$0
	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0
	$23,887	$17,588	$0	$0	$0
	$42,000	$0	$0	$0	$0
	$21,000	$39,000	$0	$0	$0
	$20,000	$12,575	$0	$0	$0
	$13,100	$0	$0	$0	$0
	$14,265	$25,950	$0	$0	$59,610
	$5,943	$0	$0	$0	$0
	$195	$0	$0	$0	$0
	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0
	$531	$0	$0	$0	$0
	$182	$10,450	$0	$0	$0
	$2,244	$0	$0	$0	$0
	$6,700	$700	$0	$5,240	$0
	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0
	$540	$0	$0	$0	$0
	$9,746	$0	$0	$0	$0
	$16,102	$0	$0	$0	$0
	$11,500	$2,220	$0	$0	$0
Sub-Total	$189,835	$108,483	$24,102	$5,240	$59,610
GL	$1,329	$759	$169	$37	$417
Bond	$3,037	$1,736	$386	$84	$954
Sub-Total	$194,201	$110,978	$24,656	$5,361	$60,981
Fee	$7,768	$4,439	$986	$214	$2,439
Sub-Total	$201,969	$115,417	$25,643	$5,575	$63,420
5% Contingency	$10,098	$5,771	$1,282	$279	$3,171
Grand Total	$212,068	$121,188	$26,925	$5,854	$66,591

TIMBERLAKE Construction

Bid Package	Company Name	Base Bid	Apparent Low Bid	Alt #1	Alt #2	Alt #3	Alt #4	Alt #5
BID PACKAGE #1- S Earthwork								
	Washita	$49,728	$49,728	$1,900	$0	$24,102	$0	$0
	Hammer	$61,800		$8,900	$0	$36,900	$0	$0
BID PACKAGE #2- Site Utilities								
	D&D	$278,615		$0	$0	$0	$0	$0
	Grooms	$35,560	$35,560	$0	$0	$0	$0	$0
BID PACKAGE #3- Site Concrete								
	Connelly	$49,870	$49,870	$0	$0	$0	$0	$0
DQ	Dowell	$45,000		$0	$0	$0	$0	$0
BID PACKAGE #4- Building Concrete								
	CEI	$101,500		$30,000	$5,000	$0	$0	$0
	Pedro	$81,643	$81,643	$23,887	$17,588	$0	$0	$0
	Cantera	$87,741		$11,878	$0	$0	$0	$0
BID PACKAGE #5- Masonry								
	C&N	$223,000	$223,000	$42,000	$0	$0	$0	$0
	MCR	$248,746		$28,000	$0	$0	$0	$0
	Wilks	$228,588		$0	$0	$0	$0	$0
	LoneStar	$260,500		$23,200	$0	$0	$0	$0
BID PACKAGE #6- Structural Steel Fabrication								
	J&D	$64,000	$64,000	$21,000	$39,000	$0	$0	$0
DQ	Regency	$60,375		$27,024	$0	$0	$0	$0
DQ	Bountiful	$63,700		$60,000	$33,900	$0	$0	$0
BID PACKAGE #7- Steel Erection								
	Nudawn	$19,825		$2,830	$18,615	$0	$0	$0
	Allied	$32,800		$7,000	$9,000	$0	$0	$0
	Bond	$17,525	$17,525	$20,000	$12,575	$0	$0	$0
	United Steel	$34,000		$0	$0	$0	$0	$0
BID PACKAGE #8- General Trades								
	Timberlake	$49,800	$49,800	$500	$0	$0	$0	$0
BID PACKAGE #9- Roofing I Sheetmetal & Metal Wall Panels								
	Alva	$63,553		$26,546	$38,568	$0	$0	$56,344
	Oklahoma Roofing	$59,402		$8,343	$41,238	$0	$0	$61,629
	Universal	$46,015	$46,015	$14,265	$25,950	$0	$0	$59,610
	Forresters	$47,276		$59,032	$11,659	$0	$0	$42,330
	Mid America	$75,638		$32,195	$36,370	$0	$0	$49,875
BID PACKAGE #10- Joint Sealers & Waterproofing								
	Red sea	$8,280		$1,040	$0	$0	$0	$0
	Bone Dry	$5,245	$5,245	$5,943	$0	$0	$0	$0
	Professional	$8,800		$1,800	$0	$0	$0	$0
BID PACKAGE #11- Hollow Metal Doors & Frames								
	Piper weatherford	$4,300	$4,300	$195	$0	$0	$0	$0
	CBS	$4,400		$0	$0	$0	$0	$0
	Designer	$4,310		$0	$0	$0	$0	$0
Combo	Tex-oma	$16,965		$0	$0	$0	$0	$0
BID PACKAGE #12- Flush Wood Doors								
	Piper weatherford	$1,300		$300	$0	$0	$0	$0
	ABS Wood Spec.	$1,475		$295	$0	$0	$0	$0
	CBS	$1,200	$1,200	$0	$0	$0	$0	$0
	Designer	$1,955		$0	$0	$0	$0	$0
BID PACKAGE #13- Overhead Coiling Service Doors								
	Johnston	$7,886		$0	$0	$0	$0	$0
	Sooner	$6,300	$6,300	$0	$0	$0	$0	$0
	Hall	$7,893		$0	$0	$0	$0	$0

Mustang Softball/Baseball Training Facility
8/19/2014

Bid Package	Company Name	Base Bid	Apparent Low Bid	Alt #1	Alt #2	Alt #3	Alt #4	Alt #5
BID PACKAGE #1- S	Earthwork							
	Washita	$49,728	$49,728	$1,900	$0	$24,102	$0	$0
	Hammer	$61,800		$8,900	$0	$36,900	$0	$0
BID PACKAGE #14-	Door Hardware							
	Designer	$13,038		$0	$0	$0	$0	$0
	Door Control	$11,509	$11,509	$531	$0	$0	$0	$0
	CBS	$11,800		($100)	$0	$0	$0	$0
	Piper	$13,000		$800	$0	$0	$0	$0
BID PACKAGE #15-	Drywall & Acoustical Ceiling							
	Timberlake Interiors	$2,003	$2,003	$182	$10,450	$0	$0	$0
	Wiljo	$2,160		$0	$17,200	$0	$0	$0
BID PACKAGE #16-	Ceramic Tile							
	Bentley	$4,611	$4,611	$2,244	$0	$0	$0	$0
BID PACKAGE #17-	Painting & Coatings							
	BETT	$32,400		$4,300	$350	$0	$19,800	$0
	Wiljo	$24,360	$24,360	$6,700	$700	$0	$5,240	$0
	JS Blast & Paint	$39,500		$13,000	$3,500	$0	$10,500	$0
BID PACKAGE #18-	Signage							
	Ebko	$3,416	$3,416	$0	$0	$0	$0	$0
BID PACKAGE #19 -	Fire Extinguisher Cabinets							
	Piper	$600		$0	$0	$0	$0	$0
	CBS	$300	$300	$0	$0	$0	$0	$0
BID PACKAGE #20-	Toilet, Bath & Laundry Accessories							
	Piper	$1,600		$400	$0	$0	$0	$0
	CBS	$1,300	$1,300	$540	$0	$0	$0	$0
BID PACKAGE #21-	Plumbing							
	Waggoners	$57,682	$57,682	$9,746	$0	$0	$0	$0
	Lieber	$75,000		$18,000	$0	$0	$0	$0
BID PACKAGE #22-	HVAC							
	Lieber	$77,000		$24,000	$0	$0	$0	$0
	Allstate	$51,783		$15,100	$0	$0	$0	$0
	Waggoners	$50,781	$50,781	$22,152	$0	$0	$0	$0
DQ	Speath	$56,948		$22,381	$0	$0	$0	$0
Combo	Harrison	$138,820		$39,707	$0	$0	$0	$0
Combo	Lieber	$150,000		$40,000	$0	$0	$0	$0
BID PACKAGE #23-	Electrical							
	All Star	$143,450		$15,300	$2,750	$0	$0	$0
	J. Curry	$70,000	$70,000	$11,500	$2,220	$0	$0	$0
	Tri State	$87,500		$12,870	$2,050	$0	$0	$0
DQ	CCW	$41,688		$6,385	$1,870	$0	$0	$0
	Metro Tech	$107,000		$12,300	$2,400	$0	$0	$2,000
			$860,148					
		General Requirments	$80,000					
		Permit Allowance	By Owner					
		Testing	$5,000					
		Staking	$2,500					
		Sub Total	$947,648					
		GL Insurance	$6,863					
		Bond & Builders Risk	$15,560					
			$970,071					
		Fee	$38,803					
		Contingency	$47,943					
		Grand Total	$1,056,817					

BID TABULATION SHEET														
MUSTANG ELEMENTARY AND LAKEHOMA PLAYGROUND REPLACEMENT PROJECT UNDER BOND 39, PROJECT 151														
				PROPOSAL 1		PROPOSAL 2		PROPOSAL 3						
				WOOD FIBER		WOOD FIBER		LOOSE RUBBER						
NOAH'S PARK & PLAYGROUND			ME	**$89,732.00**		$83,310.25								
								LOOSE RUBBER						
			LH	$64,030.25		$68,800.25		**$72,287.25**						
ACS PLAYGROUND			ME	$86,975.00		$85,975.00								
			LH	$81,975.00		$65,975.00								
CHILDREN'S SPECIALTIES			ME	$88,546.00				$97,639.00						
			LH	$77,093.00				$89,229.00						
CHILD'S PLAY			ME	$70,221.00		$76,522.34								
			LH	$71,780.00		$71,631.00								
PLAYWELL			ME	$62,609.05										
			LH	$70,886.22										
KID'S PLACE			ME	$87,400.00										
			LH	$76,400.00										
CUNNINGHAM & ASSOCIATES			ME	$89,816.47				$89,973.58						
			LH	$49,087.33										

Memo

To: Dr. Sean McDaniel, Superintendent
From: Ron Martin, Chief Operating Officer
Date: August 28, 2014
Re: September agenda item regarding playground projects for ME & LH

Bids were received for replacement playground equipment for Mustang Elementary and Lakehoma Elementary as part of the February 2014 bond election which included this project. All submittals were under budget and principals from both sites have reviewed and made their recommendation for consideration not abased on price, but amount of activity stations for student fitness and number of stations to keep students attentive and active during their recess experience.

Both site principals chose Noah's Park & Playgrounds, LLC as their first choice from the seven vendors submitting proposals.

Recommend the board approve Noah's Park & Playground for both sites:

$ 89,732.00 for Mustang Elementary

$ 72,287.25 for Lakehoma Elementary.

MEMO

To: Sean McDaniel, Superintendent SMM 8/28/14
From: Jeff Woodard, Director of Bonds/Construction
Date: August 25, 2014
Re: Prairie View Elementary Substantial completion approval

Respectfully request that the Board discuss, consider, and/or act upon approving the substantial completion for Prairie View Elementary school.

AIA® Document G704™ – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
County Line Elementary School
9201 SW 59th St.
Mustang, OK 73064

PROJECT NUMBER: 12-1245-E823/
CONTRACT FOR: General Construction
CONTRACT DATE:

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

TO OWNER:
(Name and address)
Mustang Public Schools
906 South Heights Drive
Mustang, OK 73064-3542

TO CONTRACTOR:
(Name and address)
Timberlake Construction
7613 North Classen
Oklahoma City, OK 73116

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Completion of the entire project.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty **Date of Commencement**

LWPB, P.C.	Steven T. Sprague	August 14, 2014
ARCHITECT	**BY**	**DATE OF ISSUANCE**

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: $

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Timberlake Construction		8/19/14
CONTRACTOR	**BY**	**DATE**

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 7:00 a.m. (time) on August 14, 2014 (date).

Mustang Public Schools		
OWNER	**BY**	**DATE**

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Responsibilities transfer to the Owner at the time of acceptance.

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User Notes:
(1665225035)

AIA® Document G704™ – 2000

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CONTRACT DATE:

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Warranty **Date of Commencement**

LWPB, P.C.	Steven T. Sprague	August 14, 2014
ARCHITECT	**BY**	**DATE OF ISSUANCE**

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Cost estimate of Work that is incomplete or defective: $

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Timberlake Construction		3/19/14
CONTRACTOR	**BY**	**DATE**

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Mustang Public Schools		
OWNER	**BY**	**DATE**

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MUSTANG PUBLIC SCHOOLS

Mustang, Oklahoma

Resolution

The Bank of Oklahoma which is in fact the bank of record for Mustang Independent School District Number 69 of Canadian County, OK for 2014-2015 school year, is hereby notified, authorized, directed, and requested to accept the signature of Jon Dotson, who is in fact the treasurer of Mustang Independent School District Number 69 of Canadian County, OK as the valid agent for Mustang Independent School District Number 69, in regard to all transactions associated with the Mustang Independent School District Number 69 and the Bank of Oklahoma, including but not limited to the execution of an overdraft agreement for the 2014-2015 school year.

Dated this _____ day of September, 2014

Motion By: _____

Second By: _____

Vote: _____

President of the Board: _____

Clerk of the Board: _____

Schedule A
September 8,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Cartwright	Michael		Admin/Technology Support Specialist	9/5/2014
Dougherty	Holly		ME/Teacher Assistant	5/23/2014
Hunter	Michelle		CRI/Crossing Guard	5/23/2014
Jenkins	Mary Dawn		MNMS/Bronco Academy	9/5/2014
Lakin	Kimberly		Creek/Music assistant	5/23/2014
Leverts	Rebecca		Transportation/Bus Driver	8/18/2014
Mills	Angela		Trails/Spec Ed TA	9/5/2014
Mitchell	Kerri		MEC/Teacher Assistant	9/5/2014
Sikes	Sonja		LE/Custodian	8/25/2014
Wallace	Gail		MVE/Cafe Assistant	5/25/2014
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Austin	Shayna	LE/Psychologist Home Site	Trails/Psychologist Home Site	2014-2015
Bosarge	Courtney	MMS/3.0 Cafe Assistant	MMS/6.0 Cafe Assistant	8/11/2014
Bridgforth	Jeniece	LE/Psychologist Home Site	Cent/Psychologist Home Site	2014-2015
Brown	Kimberly	LE/Psychologist Home Site	PVE/Psychologist Home Site	2014-2015
Courtney	Patrick	High School/Broadcasting	MEC/PASS Math	2014-2015
Dennis	Allison	CRI/Media Assistant	CRI/Music Assistant	2014-2015
Eiler	Amanda	LE/4.0 Cafe Assistant	LE/7.0 Cafe Assistant	8/11/2014
Ellison	Danny	High School/PM Custodian	PVE/PM Custodian	8/4/2014
Erdley	Deanna	CRI/Music Assistant	CRI/Media Assistant	2014-2015
Evans	Terri	MHI/ELA	MHI/6th Grade Math	2014-2015
Henthorn	Patricia	MMS/3.0 Cafe Assistant	MHI/2 Hour Noon Supervisor	8/11/2014
Henthorn	Patricia	Transportation/5 Hour Special Needs Bus Assistant	Transportation/6 Hour Special Needs Bus Assistant	8/12/2014
Johnson	Kyla	MEC/Pre-K Teacher	PVE/Pre-K Teacher	8/11/2014
Lucas	Tami	LE/Psychologist Home Site	MMS/Psychologist Home Site	2014-2015
Mattingly	Stacy	LE/ELL Home Site	PVE/ELL Home Site	2014-2015
McDaniel	Holly	MHI/6th Grade Math	MHI/ELA	2014-2015
Schrick	Tamara	LE/Psychologist Home Site	Creek/Psychologist Home Site	2014-2015
Shepard	Diana	MNMS/4.0 Cafe Assistant	MNMS/5.25 Cafe Assistant	8/15/2014
Sikes	Sonja	Trails/PM Custodian	LE/PM Custodian	8/4/2014
Upchurch	Lacie	CRI/Crossing Guard	CRI/Spec Ed TA	8/13/2014
Wilkerson	D'Liza	Trails/2nd Grade	PVE/2nd Grade	8/11/2014
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
Berry	Norman	New Position	Transportation/ Special Needs Bus Assistant	8/12/2014
Brewer	Henry	Replacing Diane Woodward	Transportation/Bus Driver	2014-2015
Brown	Margaret	Replacing Marie Schorsack	Admin/Student Database Administrator	9/15/2014
Coffey	Kasey	Replacing Nita Wood	LE/4.0 Cafe Assistant	8/21/2014
Dorman	Mark	Replacing Lori Bryant	MHI/Mild/Moderate Spec Ed	2014-2015
Dossey	Crystal	New position	ME/Spec Ed TA	9/3/2014
Geile	Rick	Replacing Tim Adams	Maintenance/HVAC Journeyman Technician	8/18/2014
Goodman	Virginia	New Position	PVE/4.0 Cafe Assistant	8/11/2014
Gray	Rosie	Replacing Lawrence Farnsworth	LE/4.0 Cafe Assistant	8/11/2014
Henry	Darcy		Cafeteria Substitute	8/12/2014
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
Herbers	Laurie	New Position	PVE/4th Grade	2014-2015
Hill	Kameron	Bus Driver	Transportation	8/14/2014

Horinek	Denise		Cafeteria Substitute	8/22/2014
Horinek	Denise	Replacing Kerri Mitchell	MEC/Pre-K TA	9/8/2014
Johnson	Matthew	Replacing Lidia Lenington	MVE/PM Custodian	2014-2015
Keiser	Cynthia	Replacing Mary Dawn Jenkins	MNMS/Bronco Academy	9/8/2014
Langguth	Melissa	Replacing Barbara Hill	High School/4.0 Cafe Assistant	8/11/2014
Leaman	Gordon	Replacing Kody Grimes	High School/PM Custodian	2014-2015
Liberty	Adam		(Adjunct) Coach	2014-2015
Madison	Brenda	New Position	Spec Ed TA	2014-2015
Marquez	Kelly	Replacing Michael Graham	Bonds & Construction/Carpenter	8/25/2014
Meyer	Lisa	Replacing Shelly Davis	MEC/Pre-K TA	2014-2015
Moates	Linsey	Replacing Sandra Krivanek	Cent/Spec Ed TA	2014-2015
Mount	Tina		Cafeteria Substitute	8/19/2014
Piland	Emily		Cafeteria Substitute	8/8/2014
Piland	Emily	Replacing Diana Shepard	MNMS/4.0 Cafe Asst	8/26/2014
Pool	Stefani	New Position	Cent/Spec Ed TA	2014-2015
Pruett	Katie	New Position	PVE/1st Grade	2014-2015
Purser	Jenna	Replacing Dalycia Phipps	Creek/Noon Supervisor	2014-2015
Saucedo	Marivel	Replacing Michelle Hunter	CRI/Crossing Guard	8/28/2014
Sizemore	Tiffany	New Position	MMS/Spec Ed TA	2014-2015
Stinnett	Gary	Replacing deborah Wedel	High School/Physical science	2014-2015
Taft	Allison	New Position	MVE/Spec Ed	8/25/2014
Unruh	Rebecca	Replacing Robin Patton	High School/PM Custodian	2014-2015
Venters	David	Replacing Paul Shade	Transportation/Bus Driver	2014-2015
Witter	Venessa	Replacing Gail Wallace	MVE/4.0 Cafe Assistant	8/18/2014
Witvoet	Lorie	Replacing Beverly Greeff	CRI/4.0 Cafe Assistant	8/11/2014
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Resignation				
Ring	Glennis	Assistant Boys Track Coach	High School	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Allen	Carie	Counselor	High School	2014-2015
Allen	Carie	Summer Training Program Counselor	High School	2014-2015
Anderson	Bonnie	Detention Teacher	Mustang Horizon	2014-2015
Aynes	Keith	Student Council Sponsor	Creek	2014-2015
Aynes	Keith	4th Grade Team Leader	Creek	2014-2015
Bailey	Vicki	Mentor Teacher	PVE	2014-2015
Barber	Liz	Math Data Analyst	Lakehoma	2014-2015
Barber	Liz	2nd Grade Team Leader	Lakehoma	2014-2015
Bates	Shathar	3rd Grade Team Leader	Centennial	2014-2015
Bennett	Belinda	Kindergarten Team Leader	Lakehoma	2014-2015
Bernhardt	Tanya	Yearbook	Mustang Elementary	2014-2015
Berry	Julie	Team Leader	MMS	2014-2015
Bilbrey	Marilyn	Team Leader	MNMS	2014-2015
Blackwell	Amber	Member	MEC	2014-2015
Boren	Alison	Specials Team Leader	Creek	2014-2015
Boren	Alison	Special Ed Dept Head Team Leader	Creek	2014-2015
Bornemann	Britney	Awards Program Coordinator	Mustang Horizon	2014-2015
Brown	Teri	4th Grade Team Leader	PVE	2014-2015
Bryant	Lori	Team Leader	MEC	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Buck	Carla	Specials Team Leader	Centennial	2014-2015
Bullard	Kelly	Student Council Sponsor	Mustang Elementary	2014-2015
Bullard	Kelly	4th Grade Team Leader	Mustang Elementary	2014-2015
Cameron	Courtney	Counselor	PVE	2014-2015

Carothers	Rhoda	Team Leader	MNMS	2014-2015
Casey	Andy	Head Social Studies	High School	2014-2015
Charboneau	Annette	Counselor	High School	2014-2015
Chavez	Rose	Senior Sponsor	High School	2014-2015
Cherian	Lisa	Student Services Team Leader	Trails	2014-2015
Choate	Angie	Yearbook	Lakehoma	2014-2015
Clason	Melanie	Kindergarten Team Leader	Creek	2014-2015
Collins	Jacob	Student Council Sponsor	MMS	2014-2015
Collins	Jacob	Team Leader	MMS	2014-2015
Combs	Cara	Counselor	High School	2014-2015
Combs	Christie	5th Grade Team Leader	Canyon Ridge	2014-2015
Combs	Christie	Student Council Sponsor	Canyon Ridge	2014-2015
Cooper	Josh	Volunteer Asst. Football Coach	High School	2014-2015
Cox	Phyllis	2nd Grade Team Leader	PVE	2014-2015
Creach	Jessica	Science Fair	MMS	2014-2015
Creach	Jessica	Webmaster	MMS	2014-2015
Creger	Aimee	Volunteer Asst. Softball Coach	High School	2014-2015
Cullen	Carnie	6th Grade Team Leader	Canyon Ridge	2014-2015
Cullen	Carnie	Yearbook Sponsor	Canyon Ridge	2014-2015
Davenport	Gina	Yearbook Sponsor	Creek	2014-2015
Day	Alecia	Student Council Sponsor	High School	2014-2015
Day	Alecia	Counselor	High School	2014-2015
DeMoss	Mary	Awards Program Coordinator	Lakehoma	2014-2015
DeMoss	Mary	Student Council Sponsor	Lakehoma	2014-2015
Dillard	Joanie	Senior Sponsor	High School	2014-2015
Dillard	Tom	Scholastic Coach	MNMS	2014-2015
Douglas	Andrea	Electives Team Leader	MNMS	2014-2015
Douglas	Andrea	Webmaster	MNMS	2014-2015
Duncan	Pamela	Team Leader	MMS	2014-2015
Easley	Stephanie	Asst. Vocal Music	High School	2014-2015
Edgmon	Ryan	Head Instrumental Music	High School	2014-2015
Edgmon	Ryan	Head Summer Band	High School	2014-2015
Ervin	Dana	Team Leader	MEC	2014-2015
Falkner	Cathy	Senior Sponsor	High School	2014-2015
Farnham	Emily	Head Speech/Drama/Debate	High School	2014-2015
Fruit	Andrea	6th Grade Scholastic Coach	Mustang Horizon	2014-2015
Garner	Tom	Head Honor Society	High School	2014-2015
Garner	Tom	Head Science	High School	2014-2015
Gass	Cynthia	Head Vocal Music	High School	2014-2015
Gentry	Sue	Detention Teacher	Mustang Horizon	2014-2015
George	Breanne	Specials Team Leader	Creek	2014-2015
Gonzales	Kelly	Detention Teacher	High School	2014-2015
Good	Desiree	6th Grade Team Leader	Canyon Ridge	2014-2015
Gorman	Nicole	Kindergarten Team Leader	Mustang Elementary	2014-2015
Gray	Kevin	Detention Teacher	Mustang Horizon	2014-2015
Green	Sarah	Music	Mustang Horizon	2014-2015
Guidry	Korey	2nd Grade Team Leader	Centennial	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Guyer	Kyle	Site Webmaster	High School	2014-2015
Hacker	Lisa	5th Grade Team Leader	Mustang Horizon	2014-2015
Hammer	Valerie	Head Language Arts	High School	2014-2015
Harnly	Jaymi	Special Ed Department Chair	MMS	2014-2015
Harper	Jeremy	Asst Wrestling Coach	High School	2014-2015
Harper	Kim	3rd Grade Team Leader	PVE	2014-2015

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Harper	Kristin	Awards Program Coordinator	MMS	2014-2015
Harper	Kristin	Renaissance Sponsor	MMS	2014-2015
Harper	Kristin	Scholastic Coach	MMS	2014-2015
Harrington	Casie	Yearbook	PVE	2014-2015
Harrison	Cheryl	4th Grade Team Leader	Centennial	2014-2015
Harrison	Cheryl	Awards Program Coordinator	Centennial	2014-2015
Hasty	Jami	Special Ed Department Chair	Canyon Ridge	2014-2015
Henagar	Kayla	Site Webmaster	Centennial	2014-2015
Henagar	Kayla	Yearbook	Centennial	2014-2015
Hill	Gwen	1st Grade Team Leader	Mustang Elementary	2014-2015
Hofer	Jacob	Asst. Summer Band	High School	2014-2015
Hofer	Jacob	Asst. Instrumental Music	High School	2014-2015
Hood	Teri	Speech/Drama/Debate Spring Semester	MMS	2014-2015
Hood	Teri	Speech/Drama/Debate-Fall Semester	MNMS	2014-2015
Horton	Becky	Vocal Music	MNMS	2014-2015
Hunt	Staci	Renaissance Sponsor	MNMS	2014-2015
Hyden-Hix	Melanie	Head Yearbook	High School	2014-2015
Hyden-Hix	Melanie	Professional Development Member	High School	2014-2015
Jackson	Kate	6th Grade Team Leader	Canyon Ridge	2014-2015
Jeffers	Joy	Special Ed Department Head	High School	2014-2015
Johnson	Cindy	Kindergarten Team Leader	Trails	2014-2015
Johnson	Diane	Vocal Music	Trails	2014-2015
Jones	Amy	Essentials Team Leader	Lakehoma	2014-2015
Joy	Jennifer	Special Ed Department Head	MNMS	2014-2015
Jussila	Dustin	Asst. Instrumental Music	High School	2014-2015
Jussila	Dustin	Asst. Summer Band	High School	2014-2015
Karn	Heather	Awards Program Coordinator	Canyon Ridge	2014-2015
Ketch	Doug	Head Math	High School	2014-2015
Koch	Kevin	Webmaster	Canyon Ridge	2014-2015
Kodumthara	Suja	2nd Grade Team Leader	Creek	2014-2015
Kodumthara	Suja	Webmaster	Creek	2014-2015
Koeninger	Jennifer	3rd Grade Team Leader	Lakehoma	2014-2015
Krug	Nancy	Science Fair	MMS	2014-2015
Larza	Darla	Student Council Sponsor	MNMS	2014-2015
Larza	Darla	Team Leader	MNMS	2014-2015
Limke	Jason	Counselor	High School	2014-2015
Lindsay	Brenda	Junior Sponsor	High School	2014-2015
Lindsay	Brenda	Professional Development Chair	High School	2014-2015
Lindsey	Samantha	Life App Elective Team Leader	Mustang Horizon	2014-2015
Lindsey	Hillary	1st Grade Team Leader	Lakehoma	2014-2015
Locke	Laurie	Member	Centennial	2014-2015
Lupton	Trudi	Team Leader	MMS	2014-2015
Mahan	Stephanie	Kindergarten Team Leader	Centennial	2014-2015
Mangus	Greg	Asst. Instrumental Music	High School	2014-2015
Mangus	Greg	Asst. Summer Band	High School	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Mangus	Kaylee	Site Webmaster	Mustang Elementary	2014-2015
Mangus	Kaylee	2nd Grade Team Leader	Mustang Elementary	2014-2015
Mason	John	Volunteer Asst. Girls soccer	High School	2014-2015
Mason	Matt	Volunteer Asst. Girls soccer	High School	2014-2015
McCann	Nikki	District Cheer/Pom Coach	High School	2014-2015
McCann	Nikki	Athletic Facilitator	High School	2014-2015
McCullough	Paula	Student Services Team Leader	Lakehoma	2014-2015
McDaniel	Rachel	Yearbook Sponsor	Mustang Horizon	2014-2015

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McDaniel	Rachel	Webmaster	Mustang Horizon	2014-2015
McDaniel	Tammy	Awards Program Coordinator	PVE	2014-2015
McInnis	Cheryl	Yearbook	MNMS	2014-2015
McIntire	Vanessa	Junior Sponsor	High School	2014-2015
McIntire	Vanessa	Head Scholastic Coach	High School	2014-2015
Miller	Joy	Special Ed Department Head	High School	2014-2015
Murray	Molly	Site Webmaster	MEC	2014-2015
Muse	Julie	Special Ed Depatment Head	MVE	2014-2015
Myers	Rita Jane	Vocal Music	Mustang Elementary	2014-2015
Myers	Rita Jane	Special Team Leader	Mustang Elementary	2014-2015
Nixon	Kelly	Science Fair	MNMS	2014-2015
Osborne	Brittany	Kindergarten Team Leader	PVE	2014-2015
Osborne	Brittany	Webmaster	PVE	2014-2015
Osborne	Joy	5th Grade Team Leader	Mustang Horizon	2014-2015
Ozinga	Chris	Asst. Instrumental Music	High School	2014-2015
Ozinga	Chris	Asst. Summer Band	High School	2014-2015
Papera	Katherine	Student Council Sponsor	Mustang Horizon	2014-2015
Peebles	Ylene	3rd Grade Team Leader	Creek	2014-2015
Peery	Bobbi	Math Data Analyst	Canyon Ridge	2014-2015
Prather	Jenny	Webmaster	Lakehoma	2014-2015
Pratt	Robbi	Yearbook	Trails	2014-2015
Price	Megan	1st Grade Team Leader	Creek	2014-2015
Puckett	Angel	6th Grade Team Leader	Mustang Horizon	2014-2015
Raisley	Brent	Science Fair	High School	2014-2015
Reed	Jennifer	Team Leader	MEC	2014-2015
Reed	Stephanie	5th Grade Team Leader	Canyon Ridge	2014-2015
Ring	Glennis	Detention Teacher	High School	2014-2015
Sabo	Cathy	2nd Grade Team Leader	Trails	2014-2015
Sanders	Gaye	4th Grade Team Leader	Trails	2014-2015
Schrick	Tamara	Department Head	Psychologist	2014-2015
Shade	Pam	Bldg Coordinator	Mustang Horizon	2014-2015
Shade	Pam	Special Ed Department Chair	Mustang Horizon	2014-2015
Shelton	Carissa	Special Ed Department Chair	Centennial	2014-2015
Shelton	Kim	6th Grade Team Leader	Mustang Horizon	2014-2015
Simmons	Jae	Team Leader	MMS	2014-2015
Simmons	Janette	Pre-K Team Leader	Centennial	2014-2015
Slavik	Deborah	Yearbook	MMS	2014-2015
Slavik	Deborah	Detention Teacher	MMS	2015-2015
Slupe	Julie	Essentials Team Leader	Trails	2014-2015
Snowden	Cheryl	Detention Teacher	Canyon Ridge	2014-2015
Spain	Alicia	Counselor	High School	2014-2015
Steele	Taryn	3rd Grade Team Leader	Mustang Elementary	2014-2015
Stein	Nikki	Math Data Analyst	Centennial	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Stevens	Kathy	Awards Program Coordinator	MNMS	2014-2015
Stevens	Kathy	Team Leader	MNMS	2014-2015
Stevens	Kathy	Detention Teacher	MNMS	2014-2015
Stevens	Stacey	3rd Grade Team Leader	Trails	2014-2015
Stewart	Ashley	Junior Sponsor	High School	2014-2015
Stout	Sohailah	Music	Canyon Ridge	2014-2015
Stover	Bettilou	Essentials Team Leader	PVE	2014-2015
Stover	Chas	Detention Teacher	High School	2014-2015
Stricker	Holly	Math Data Analyst	Creek	2014-2015
Summers	Sarah	Student Council Sponsor	MNMS	2014-2015

Summers	Sarah	Team Leader	MNMS	2014-2015
Terrell	Amber	4th Grade Team Leader	Lakehoma	2014-2015
Thomas	Amanda	Vocal Music	PVE	2014-2015
Thompson	Gina	Asst. Instrumental Music	High School	2014-2015
Thompson	Gina	Asst. Summer Band	High School	2014-2015
Tilley	Lauren	5th Grade Team Leader	Mustang Horizon	2014-2015
Trotter	Kelly	Detention Teacher	Mustang Horizon	2014-2015
Turner	Melissa	Detention Teacher	High School	2014-2015
Tuttle	Amanda	5th Grade Team Leader	Canyon Ridge	2014-2015
Tuttle	Amanda	Detention Teacher	Canyon Ridge	2014-2015
VanBuskirk	Bree	Asst. Girls Basketball Coach	High School	2014-2015
Wagnon	Joe	Electives Team Leader	MMS	2014-2015
Waldrop	Whitney	Vocal Music	Centennial	2014-2015
Walther	Mallory	Student Council Sponsor	Trails	2014-2015
Watson	Belinda	Asst. Instrumental Music-Non-Marching Band	High School	2014-2015
Watson	Misti	Math Data Analyst	Mustang Horizon	2014-2015
Weaver	Stephanie	6th Grade Team Leader	Mustang Horizon	2014-2015
Wiesemann	Rebecca	1st Grade Team Leader	Trails	2014-2015
Wiesemann	Rebecca	Webmaster	Trails	2014-2015
Wilkes	Jessica	6th Grade Scholastic Coach	Canyon Ridge	2014-2015
Wilkes	Jessica	Professional Development Committee Bldg Coordinator	Canyon Ridge	2014-2015
Williams	Danny	Detention Teacher	High School	2014-2015
Williams	Loy	Student Council Sponsor	Creek	2014-2015
Wilson	Amy	1st Grade Team Leader	PVE	2014-2015
Wilson	Amy	Mentor Teacher	PVE	2014-2015
Wilson	Justin	Student Council Sponsor	High School	2014-2015
Wilson	Karmen	Awards Program Coordinator	Creek	2014-2015
Wilson	Nicole	Counselor	High School	2014-2015
Witthuhn	Rebecca	1st Grade Team Leader	Centennial	2014-2015
Woods	Jeanna	Vocal Music	MMS	2014-2015
Wyckoff	Kristen	Team Leader	MNMS	2014-2015
Yates	Mark	Detention Teacher	High School	2014-2015

Schedule "B"
September 8,2014

Support Substitutes - $7.25 per hour		
Allen,Dyann	Girkin,Leanne	Phillips,Susan Kay
Anderson,Devra	Gray,Angeliqa	Piper,Angela
Baig,Saadia	Grayson,Deborah	Plumlee,Amanda
Baird,Leah	Greene,Anna	Pollard,Kimberly
Banda,Amy	Hammer,Carl	Potter,William
Barbee,Stephanie	Handke,Amber	Presson,Christine
Bays,Kimberly	Hanson,Jodi	Prodoehl,Maree
Birdsley,Christina	Hanson,Richard	Pruett,Katie
Booth,Mandi	Harding,Joan	Ridinger,Melanie
Bottoms,Marian	Hathaway,Brenda	Schweinfurth,Janet
Brewer,Juliet	Hays,Shannon	Scott,Darla
Bright,Judith	Higgins,Rebecca	Shafer,Lisa
Browne,Judith	Hightower,melissa	Shroll,Audrey Paige
Buel,Cherish	Horinek,Denise	Simmons,Ronda
Calhoun,Carisa	Hunter,Michelle	Slocum,Phillip
Campbell,April	Ingle,Jennifer	Smith,Paula
Carlson,Delaney	Jones,Jennifer	Smith,Sandra
Carrington,Deborah	Jones,J Elizabeth	Spaan,Wendy
Cato,Kathryn	Kain,Kaylee	Stehr,Vivian
Charles,Raimey	Lagaly,Stephanie	Stout,Kristin
Coghill,Barbara	Lane,Linda	Thomas,Jene'
Coone,James	LeBlanc,Michelle	Thompson,Marcia
Crites,Danielle	Ledford,Erika	Treschitta,Deborah
Cullen,Jacquelyn	Longstreet,Jennifer	Vickers,Ronald
Cypert,Christina	Martin,Sheila	Wagner,Christine
Deal,LaDale	McAroy,Tammy	Walker,Sonja
Devonshire,Maria Elena	McGriff,Laura	Walls,Sharon
Dobbs,Annabel	McIntire,Jennifer	Welle,Michelle
Dotson,Chaka	Meadows,Amber	Ward,Kyle
Drake,Laurie	Meek,Kendra	Watson,Angela
Edwards,Jamie	Mercer,Ginger	Wentworth,Kylee
Emmons,Anita	Mitchell-Wilson,Janet	
Estabrook,Shannon	Mount,Tina	
Estabrooks,Lora	Murray,Caroline	
Farrah-Cox,Julie	Patterson,Amelia	
Gibson,Trent	Phillips,Paul	
Non-Certified/Non-Degreed Substitutes at $60 per day		
Allen,Dyann	Farrah-Cox,Julie	Piper,Angela
Anderson,Devra	Graves,Joshua	Plumlee,Amanda
Baird,Leah	Gray,Angeliqua	Pollard,Kimberly
Banda,Amy	Grayson,Deborah	Potter,William
Bays,Kimberly	Greene,Anna	Presson,Christine
Birdsley,Christina	Hammer,Carl	Prodoehl,Maree
Booth,Mandi	Harding,Joan	Ridinger,Melanie
Bottoms,Marian	Hays,Shannon	Scott,Darla
Bright,Judith	Henagar,Rochelle	Shafer,Lisa

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Schedule "B"
September 8,2014

Non-Certified/Non-Degreed Substitutes at $60 per day		
Brewer,Juliet	Higgins,Rebecca	Spaan,Wendy
Browne,Julie	Horinek,Denise	Stehr,Vivian
Calhoun,Carisa	Hunter,Michelle	Stout,Kristin
Campbell,April	Ingle,Jennifer	Strange,Michelle
Carlson,Delaney	Jones,J Elizabeth	Treschitta,Deborah
Carrington,Deborah	Lagaly,Stephanie	Vickers,Ronald
Cato,Kathryn	Longstreet,Jennifer	Walls,Sharon
Coghill,Barbara	Martin,Sheila	Ward,Kyle
Cypert,Christina	McAroy,Tammy	Watson,Angela
Deal,LaDale	McGriff,Laura	Welle,Michelle
Devonshire,Maria Elena	Meadows,Amber	Wentworth,Kylee
Dobbs,Annabel	Mercer,Ginger	Wheeler,William
Dotson,Chaka	Mitchell-Wilson,Janet	Wright,Betty
Drake,Laurie	Morrow,Janice	
Edwards,Jamie	Mount,Tina	
Emmons,Anita	Murray,Caroline	
Estabrook,Shannon	Phillips,Paul	
Non-Certified/Degreed Substitutes at $60 per day		
Awbrey,Cody	Gibson,Trent	Patterson,Amelia
Baig,Saadia	Gordon,Keisha	Phillips,Susan Kay
Barbee,Stephanie	Handke,Amber	Reed,Jamie
Bowman,Janice	Hanson,Richard	Sheets,Sharbee
Boydston,Curtis	Herbers,Laurie	Shroll,Audrey Paige
Buel,Cherish	Hightower,melissa	Simmons,Ronda
Charles,Raimey	Ingram,Jeffrey	Slocum,Phillip
Coone,James	Jones,Jennifer	Smith,Paula
Crites,Danielle	Kain,Kaylee	Smith,Sandra
Erdley,Steven	LeBlanc,Michelle	Stephenson,Marty
Estabrooks,Lora	Ledford,Erika	Thompson,Marcia
Gafford,Charles	Meek,Kendra	Walker,Sonja
Certified Substitutes at $70 per day		
Childress,Debra	Lally,Karen	Steiner,David
Crowdis,Jennifer	Lane,Linda	Steiner,Quannah
Cullen,Jacquelyn	McIntire,Jennifer	Stinnett,Gary
Dely,Rebecca	Norris,Patricia	Thomas,Jene'
Girkin,Leanne	Pruett,Katie	Wagner,Christine
Hale,Jimmie	Ross,Patricia Ann	Wheeler,Adrian
Hanson,Jodi	Schweinfurth,Janet	
Hathaway,Brenda	Smei,Mahria	

Schedule A
September 8,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Cartwright	Michael		Admin/Technology Support Specialist	9/5/2014
Dougherty	Holly		ME/Teacher Assistant	5/23/2014
Hunter	Michelle		CRI/Crossing Guard	5/23/2014
Jenkins	Mary Dawn		MNMS/Bronco Academy	9/5/2014
Lakin	Kimberly		Creek/Music assistant	5/23/2014
Leverts	Rebecca		Transportation/Bus Driver	8/18/2014
Mitchell	Kerri		MEC/Teacher Assistant	9/5/2014
Sikes	Sonja		LE/Custodian	8/25/2014
Wallace	Gail		MVE/Cafe Assistant	5/25/2014
Last Name	**First Name**	**From: Site/Assignment**	**To: Site/Assignment**	**Effective**
Reassignments				
Austin	Shayna	LE/Psychologist Home Site	Trails/Psychologist Home Site	2014-2015
Bosarge	Courtney	MMS/3.0 Cafe Assistant	MMS/6.0 Cafe Assistant	8/11/2014
Bridgforth	Jeniece	LE/Psychologist Home Site	Cent/Psychologist Home Site	2014-2015
Brown	Kimberly	LE/Psychologist Home Site	PVE/Psychologist Home Site	2014-2015
Courtney	Patrick	High School/Broadcasting	MEC/PASS Math	2014-2015
Dennis	Allison	CRI/Media Assistant	CRI/Music Assistant	2014-2015
Eiler	Amanda	LE/4.0 Cafe Assistant	LE/7.0 Cafe Assistant	8/11/2014
Ellison	Danny	High School/PM Custodian	PVE/PM Custodian	8/4/2014
Erdley	Deanna	CRI/Music Assistant	CRI/Media Assistant	2014-2015
Evans	Terri	MHI/ELA	MHI/6th Grade Math	2014-2015
Henthorn	Patricia	MMS/3.0 Cafe Assistant	MHI/2 Hour Noon Supervisor	8/11/2014
Henthorn	Patricia	Transportation/5 Hour Special Needs Bus Assistant	Transportation/6 Hour Special Needs Bus Assistant	8/12/2014
Johnson	Kyla	MEC/Pre-K	PVE/Pre-K	8/11/2014
Lucas	Tami	LE/Psychologist Home Site	MMS/Psychologist Home Site	2014-2015
Mattingly	Stacy	LE/ELL Home Site	PVE/ELL Home Site	2014-2015
McDaniel	Holly	MHI/6th Grade Math	MHI/ELA	2014-2015
Schrick	Tamara	LE/Psychologist Home Site	Creek/Psychologist Home Site	2014-2015
Shepard	Diana	MNMS/4.0 Cafe Assistant	MNMS/5.25 Cafe Assistant	8/15/2014
Sikes	Sonja	Trails/PM Custodian	LE/PM Custodian	8/4/2014
Upchurch	Lacie	CRI/Crossing Guard	CRI/Spec Ed TA	8/13/2014
Wilkerson	D'Liza	Trails/2nd Grade	PVE/2nd Grade	8/11/2014
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**
Employment				
Berry	Norman	New Position	Transportation/ Special Needs Bus Assistant	8/12/2014
Brewer	Henry	Replacing Diane Woodward	Transportation/Bus Driver	2014-2015
Brown	Margaret	Replacing Marie Schorsack	Admin/Student Database Administrator	9/15/2014
Coffey	Kasey	Replacing Nita Wood	LE/4.0 Cafe Assistant	8/21/2014
Dorman	Mark	Replacing Lori Bryant	MHI/Mild/Moderate Spec Ed	2014-2015
Dossey	Crystal	New position	Spec Ed Para	9/3/2014
Geile	Rick	Replacing Tim Adams	Maintenance/HVAC Journeyman Technician	8/18/2014
Goodman	Virginia	New Position	PVE/4.0 Cafe Assistant	8/11/2014
Gray	Rosie	Replacing Lawrence Farnsworth	LE/4.0 Cafe Assistant	8/11/2014
Henry	Darcy		Cafeteria Substitute	8/12/2014
Herbers	Laurie	New Position	PVE/4th Grade	2014-2015
Horinek	Denise		Cafeteria Substitute	8/22/2014
Horinek	Denise	Replacing Kerri Mitchell	MEC/Pre-K TA	9/8/2014
Johnson	Matthew	Replacing Lidia Lenington	MVE/PM Custodian	2014-2015
Last Name	**First Name**	**New Position/Replacing**	**To: Site/Assignment**	**Effective**

Schedule A
September 8,2014

Employment				
Keiser	Cynthia	Replacing Mary Dawn Jenkins	MNMS/Bronco Academy	9/8/2014
Langguth	Melissa	Replacing Barbara Hill	High School/4.0 Cafe Assistant	8/11/2014
Leaman	Gordon	Replacing Kody Grimes	High School/PM Custodian	2014-2015
Liberty	Adam		High School/Asst. Boys Basketball (Adjunct) Coach	2014-2015
Madison	Brenda	New Position	Spec Ed TA	2014-2015
Marquez	Kelly	Replacing Michael Graham	Operations/Carpenter	8/25/2014
Meyer	Lisa	Replacing Shelly Davis	MEC/Pre-K TA	2014-2015
Moates	Linsey	Replacing Sandra Krivanek	Cent/Spec Ed TA	2014-2015
Mount	Tina		Cafeteria Substitute	8/19/2014
Piland	Emily		Cafeteria Substitute	8/8/2014
Pool	Stefani	New Position	Cent/Spec Ed TA	2014-2015
Pruett	Katie	New Position	PVE/1st Grade	2014-2015
Purser	Jenna	Replacing Dalycia Phipps	Creek/Noon Supervisor	2014-2015
Saucedo	Marivel	Replacing Michelle Hunter	CRI/Crossing Guard	8/28/2014
Sizemore	Tiffany	New Position	MMS/Spec Ed TA	2014-2015
Stinnett	Gary	Replacing deborah Wedel	High School/Physical science	2014-2015
Taft	Allison	New Position	MVE/Spec Ed	8/25/2014
Unruh	Rebecca	Replacing Robin Patton	High School/PM Custodian	2014-2015
Venters	David	Replacing Paul Shade	Transportation/Bus Driver	2014-2015
Witter	Venessa	Replacing Gail Wallace	MVE/4.0 Cafe Assistant	8/18/2014
Witvoet	Lorie	Replacing Beverly Greeff	CRI/4.0 Cafe Assistant	8/11/2014
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Resignation				
Ring	Glennis	Assistant Boys Track Coach	High School	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Extra-Duty/Supplemental:				
Allen	Carie	Counselor	High School	2014-2015
Allen	Carie	Summer Training Program Counselor	High School	2014-2015
Anderson	Bonnie	Detention Teacher	Mustang Horizon	2014-2015
Aynes	Keith	Student Council Sponsor	Creek	2014-2015
Aynes	Keith	4th Grade Team Leader	Creek	2014-2015
Bailey	Vicki	Mentor Teacher	PVE	2014-2015
Barber	Liz	Math Data Analyst	Lakehoma	2014-2015
Barber	Liz	2nd Grade Team Leader	Lakehoma	2014-2015
Bates	Shathar	3rd Grade Team Leader	Centennial	2014-2015
Bennett	Belinda	Kindergarten Team Leader	Lakehoma	2014-2015
Bernhardt	Tanya	Yearbook	Mustang Elementary	2014-2015
Berry	Julie	Team Leader	MMS	2014-2015
Bilbrey	Marilyn	Team Leader	MNMS	2014-2015
Blackwell	Amber	Professional Development Committee Member	MEC	2014-2015
Boren	Alison	Specials Team Leader	Creek	2014-2015
Boren	Alison	Special Ed Dept Head Team Leader	Creek	2014-2015
Bornemann	Britney	Awards Program Coordinator	Mustang Horizon	2014-2015
Brown	Teri	4th Grade Team Leader	PVE	2014-2015
Bryant	Lori	Team Leader	MEC	2014-2015
Buck	Carla	Specials Team Leader	Centennial	2014-2015
Bullard	Kelly	Student Council Sponsor	Mustang Elementary	2014-2015
Bullard	Kelly	4th Grade Team Leader	Mustang Elementary	2014-2015
Cameron	Courtney	Counselor	PVE	2014-2015
Carothers	Rhoda	Team Leader	MNMS	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**

Schedule A
September 8,2014

Extra-Duty/Supplemental:				
Casey	Andy	Head Social Studies	High School	2014-2015
Charboneau	Annette	Counselor	High School	2014-2015
Chavez	Rose	Senior Sponsor	High School	2014-2015
Cherian	Lisa	Student Services Team Leader	Trails	2014-2015
Choate	Angie	Yearbook	Lakehoma	2014-2015
Clason	Melanie	Kindergarten Team Leader	Creek	2014-2015
Collins	Jacob	Student Council Sponsor	MMS	2014-2015
Collins	Jacob	Team Leader	MMS	2014-2015
Combs	Cara	Counselor	High School	2014-2015
Combs	Christie	5th Grade Team Leader	Canyon Ridge	2014-2015
Combs	Christie	Student Council Sponsor	Canyon Ridge	2014-2015
Cooper	Josh	Volunteer Asst. Football Coach	High School	2014-2015
Cox	Phyllis	2nd Grade Team Leader	PVE	2014-2015
Creach	Jessica	Science Fair	MMS	2014-2015
Creach	Jessica	Webmaster	MMS	2014-2015
Creger	Aimee	Volunteer Asst. Softball Coach	High School	2014-2015
Cullen	Carnie	6th Grade Team Leader	Canyon Ridge	2014-2015
Cullen	Carnie	Yearbook Sponsor	Canyon Ridge	2014-2015
Davenport	Gina	Yearbook Sponsor	Creek	2014-2015
Day	Alecia	Student Council Sponsor	High School	2014-2015
Day	Alecia	Counselor	High School	2014-2015
DeMoss	Mary	Awards Program Coordinator	Lakehoma	2014-2015
DeMoss	Mary	Student Council Sponsor	Lakehoma	2014-2015
Dillard	Joanie	Senior Sponsor	High School	2014-2015
Dillard	Tom	Scholastic Coach	MNMS	2014-2015
Douglas	Andrea	Electives Team Leader	MNMS	2014-2015
Douglas	Andrea	Webmaster	MNMS	2014-2015
Duncan	Pamela	Team Leader	MMS	2014-2015
Easley	Stephanie	Asst. Vocal Music	High School	2014-2015
Edgmon	Ryan	Head Instrumental Music	High School	2014-2015
Edgmon	Ryan	Head Summer Band	High School	2014-2015
Ervin	Dana	Team Leader	MEC	2014-2015
Falkner	Cathy	Senior Sponsor	High School	2014-2015
Farnham	Emily	Head Speech/Drama/Debate	High School	2014-2015
Fruit	Andrea	6th Grade Scholastic Coach	Mustang Horizon	2014-2015
Garner	Tom	Head Honor Society	High School	2014-2015
Garner	Tom	Head Science	High School	2014-2015
Gass	Cynthia	Head Vocal Music	High School	2014-2015
Gentry	Sue	Detention Teacher	Mustang Horizon	2014-2015
George	Breanne	Specials Team Leader	Creek	2014-2015
Gonzales	Kelly	Detention Teacher	High School	2014-2015
Good	Desiree	6th Grade Team Leader	Canyon Ridge	2014-2015
Gorman	Nicole	Kindergarten Team Leader	Mustang Elementary	2014-2015
Gray	Kevin	Detention Teacher	Mustang Horizon	2014-2015
Green	Sarah	Music	Mustang Horizon	2014-2015
Guidry	Korey	2nd Grade Team Leader	Centennial	2014-2015
Guyer	Kyle	Site Webmaster	High School	2014-2015
Hacker	Lisa	5th Grade Team Leader	Mustang Horizon	2014-2015
Hammer	Valerie	Head Language Arts	High School	2014-2015
Harnly	Jaymi	Special Ed Department Chair	MMS	2014-2015
Harper	Kim	3rd Grade Team Leader	PVE	2014-2015
Harper	Kristin	Awards Program Coordinator	MMS	2014-2015
Harper	Kristin	Renaissance Sponsor	MMS	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**

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Extra-Duty/Supplemental:				
Harper	Kristin	Scholastic Coach	MMS	2014-2015
Harrington	Casie	Yearbook	PVE	2014-2015
Harrison	Cheryl	4th Grade Team Leader	Centennial	2014-2015
Harrison	Cheryl	Awards Program Coordinator	Centennial	2014-2015
Hasty	Jami	Special Ed Department Chair	Canyon Ridge	2014-2015
Henagar	Kayla	Site Webmaster	Centennial	2014-2015
Henagar	Kayla	Yearbook	Centennial	2014-2015
Hill	Gwen	1st Grade Team Leader	Mustang Elementary	2014-2015
Hofer	Jacob	Asst. Summer Band	High School	2014-2015
Hofer	Jacob	Asst. Instrumental Music	High School	2014-2015
Hood	Teri	Speech/Drama/Debate Spring Semester	MMS	2014-2015
Hood	Teri	Speech/Drama/Debate-Fall Semester	MNMS	2014-2015
Horton	Becky	Vocal Music	MNMS	2014-2015
Hunt	Staci	Renaissance Sponsor	MNMS	2014-2015
Hyden-Hix	Melanie	Head Yearbook	High School	2014-2015
Hyden-Hix	Melanie	Professional Development Member	High School	2014-2015
Jackson	Kate	6th Grade Team Leader	Canyon Ridge	2014-2015
Jeffers	Joy	Special Ed Department Head	High School	2014-2015
Johnson	Cindy	Kindergarten Team Leader	Trails	2014-2015
Johnson	Diane	Vocal Music	Trails	2014-2015
Jones	Amy	Essentials Team Leader	Lakehoma	2014-2015
Joy	Jennifer	Special Ed Department Head	MNMS	2014-2015
Jussila	Dustin	Asst. Instrumental Music	High School	2014-2015
Jussila	Dustin	Asst. Summer Band	High School	2014-2015
Karn	Heather	Awards Program Coordinator	Canyon Ridge	2014-2015
Ketch	Doug	Head Math	High School	2014-2015
Koch	Kevin	Webmaster	Canyon Ridge	2014-2015
Kodumthara	Suja	2nd Grade Team Leader	Creek	2014-2015
Kodumthara	Suja	Webmaster	Creek	2014-2015
Koeninger	Jennifer	3rd Grade Team Leader	Lakehoma	2014-2015
Krug	Nancy	Science Fair	MMS	2014-2015
Larza	Darla	Student Council Sponsor	MNMS	2014-2015
Larza	Darla	Team Leader	MNMS	2014-2015
Limke	Jason	Counselor	High School	2014-2015
Lindsay	Brenda	Junior Sponsor	High School	2014-2015
Lindsay	Brenda	Professional Development Chair	High School	2014-2015
Lindsey	Samantha	Life App Elective Team Leader	Mustang Horizon	2014-2015
Lindsey	Hillary	1st Grade Team Leader	Lakehoma	2014-2015
Locke	Laurie	Professional Development Committee Member	Centennial	2014-2015
Lupton	Trudi	Team Leader	MMS	2014-2015
Mahan	Stephanie	Kindergarten Team Leader	Centennial	2014-2015
Mangus	Greg	Asst. Instrumental Music	High School	2014-2015
Mangus	Greg	Asst. Summer Band	High School	2014-2015
Mangus	Kaylee	Site Webmaster	Mustang Elementary	2014-2015
Mangus	Kaylee	2nd Grade Team Leader	Mustang Elementary	2014-2015
Mason	John	Volunteer Asst. Girls soccer	High School	2014-2015
Mason	Matt	Volunteer Asst. Girls soccer	High School	2014-2015
McCann	Nikki	District Cheer/Pom Coach	High School	2014-2015
McCann	Nikki	Athletic Facilitator	High School	2014-2015
McCullough	Paula	Student Services Team Leader	Lakehoma	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**

Schedule A
September 8,2014

Extra-Duty/Supplemental:				
McDaniel	Rachel	Yearbook Sponsor	Mustang Horizon	2014-2015
McDaniel	Rachel	Webmaster	Mustang Horizon	2014-2015
McDaniel	Tammy	Awards Program Coordinator	PVE	2014-2015
McInnis	Cheryl	Yearbook	MNMS	2014-2015
McIntire	Vanessa	Junior Sponsor	High School	2014-2015
McIntire	Vanessa	Head Scholastic Coach	High School	2014-2015
Miller	Joy	Special Ed Department Head	High School	2014-2015
Murray	Molly	Site Webmaster	MEC	2014-2015
Muse	Julie	Special Ed Depatment Head	MVE	2014-2015
Myers	Rita Jane	Vocal Music	Mustang Elementary	2014-2015
Myers	Rita Jane	Special Team Leader	Mustang Elementary	2014-2015
Nixon	Kelly	Science Fair	MNMS	2014-2015
Osborne	Brittany	Kindergarten Team Leader	PVE	2014-2015
Osborne	Brittany	Webmaster	PVE	2014-2015
Osborne	Joy	5th Grade Team Leader	Mustang Horizon	2014-2015
Ozinga	Chris	Asst. Instrumental Music	High School	2014-2015
Ozinga	Chris	Asst. Summer Band	High School	2014-2015
Papera	Katherine	Student Council Sponsor	Mustang Horizon	2014-2015
Peebles	Ylene	3rd Grade Team Leader	Creek	2014-2015
Peery	Bobbi	Math Data Analyst	Canyon Ridge	2014-2015
Prather	Jenny	Webmaster	Lakehoma	2014-2015
Pratt	Robbi	Yearbook	Trails	2014-2015
Price	Megan	1st Grade Team Leader	Creek	2014-2015
Puckett	Angel	6th Grade Team Leader	Mustang Horizon	2014-2015
Raisley	Brent	Science Fair	High School	2014-2015
Reed	Jennifer	Team Leader	MEC	2014-2015
Reed	Stephanie	5th Grade Team Leader	Canyon Ridge	2014-2015
Ring	Glennis	Detention Teacher	High School	2014-2015
Sabo	Cathy	2nd Grade Team Leader	Trails	2014-2015
Sanders	Gaye	4th Grade Team Leader	Trails	2014-2015
Shade	Pam	Professional Development Committee Bldg Coordinator	Mustang Horizon	2014-2015
Shade	Pam	Special Ed Department Chair	Mustang Horizon	2014-2015
Shelton	Carissa	Special Ed Department Chair	Centennial	2014-2015
Shelton	Kim	6th Grade Team Leader	Mustang Horizon	2014-2015
Simmons	Jae	Team Leader	MMS	2014-2015
Simmons	Janette	Pre-K Team Leader	Centennial	2014-2015
Slavik	Deborah	Yearbook	MMS	2014-2015
Slavik	Deborah	Detention Teacher	MMS	2015-2015
Slupe	Julie	Essentials Team Leader	Trails	2014-2015
Snowden	Cheryl	Detention Teacher	Canyon Ridge	2014-2015
Spain	Alicia	Counselor	High School	2014-2015
Steele	Taryn	3rd Grade Team Leader	Mustang Elementary	2014-2015
Stein	Nikki	Math Data Analyst	Centennial	2014-2015
Stein	Tamara	Department Head	Psychologist	2014-2015
Stevens	Kathy	Awards Program Coordinator	MNMS	2014-2015
Stevens	Kathy	Team Leader	MNMS	2014-2015
Stevens	Kathy	Detention Teacher	MNMS	2014-2015
Stevens	Stacey	3rd Grade Team Leader	Trails	2014-2015
Stewart	Ashley	Junior Sponsor	High School	2014-2015
Stout	Sohailah	Music	Canyon Ridge	2014-2015
Stover	Bettilou	Essentials Team Leader	PVE	2014-2015
Stover	Chas	Detention Teacher	High School	2014-2015
Stricker	Holly	Math Data Analyst	Creek	2014-2015
Last Name	**First Name**	**Assignment**	**Site**	**Effective**

Schedule A
September 8,2014

Extra-Duty/Supplemental:				
Summers	Sarah	Student Council Sponsor	MNMS	2014-2015
Summers	Sarah	Team Leader	MNMS	2014-2015
Terrell	Amber	4th Grade Team Leader	Lakehoma	2014-2015
Thomas	Amanda	Vocal Music	PVE	2014-2015
Thompson	Gina	Asst. Instrumental Music	High School	2014-2015
Thompson	Gina	Asst. Summer Band	High School	2014-2015
Tilley	Lauren	5th Grade Team Leader	Mustang Horizon	2014-2015
Trotter	Kelly	Detention Teacher	Mustang Horizon	2014-2015
Turner	Melissa	Detention Teacher	High School	2014-2015
Turner	Mistie	Special Education Department Chair	PVE	2014-2015
Tuttle	Amanda	5th Grade Team Leader	Canyon Ridge	2014-2015
Tuttle	Amanda	Detention Teacher	Canyon Ridge	2014-2015
VanBuskirk	Bree	Asst. Girls Basketball Coach	High School	2014-2015
Wagnon	Joe	Electives Team Leader	MMS	2014-2015
Waldrop	Whitney	Vocal Music	Centennial	2014-2015
Walther	Mallory	Student Council Sponsor	Trails	2014-2015
Watson	Belinda	Asst. Instrumental Music-Non-Marching Band	High School	2014-2015
Watson	Misti	Math Data Analyst	Mustang Horizon	2014-2015
Weaver	Stephanie	6th Grade Team Leader	Mustang Horizon	2014-2015
Wiesemann	Rebecca	1st Grade Team Leader	Trails	2014-2015
Wiesemann	Rebecca	Webmaster	Trails	2014-2015
Wilkes	Jessica	6th Grade Scholastic Coach	Canyon Ridge	2014-2015
Wilkes	Jessica	Professional Development Committee Bldg Coordinator	Canyon Ridge	2014-2015
Williams	Danny	Detention Teacher	High School	2014-2015
Williams	Loy	Student Council Sponsor	Creek	2014-2015
Wilson	Amy	1st Grade Team Leader	PVE	2014-2015
Wilson	Amy	Mentor Teacher	PVE	2014-2015
Wilson	Justin	Student Council Sponsor	High School	2014-2015
Wilson	Karmen	Awards Program Coordinator	Creek	2014-2015
Wilson	Nicole	Counselor	High School	2014-2015
Witthuhn	Rebecca	1st Grade Team Leader	Centennial	2014-2015
Woods	Jeanna	Vocal Music	MMS	2014-2015
Wyckoff	Kristen	Team Leader	MNMS	2014-2015
Yates	Mark	Detention Teacher	High School	2014-2015

Schedule "B"
September 8,2014

Support Substitutes - $7.25 per hour		
Allen,Dyann	Gray,Angeliqa	Patterson,Amelia
Anderson,Devra	Grayson,Deborah	Phillips,Paul
Baig,Saadia	Greene,Anna	Phillips,Susan Kay
Baird,Leah	Hammer,Carl	Piper,Angela
Barbee,Stephanie	Handke,Amber	Plumlee,Amanda
Birdsley,Christina	Hanson,Jodi	Pollard,Kimberly
Booth,Mandi	Hanson,Richard	Potter,William
Bottoms,Marian	Harding,Joan	Presson,Christine
Brewer,Juliet	Hathaway,Brenda	Prodoehl,Maree
Bright,Judith	Hays,Shannon	Pruett,Katie
Browne,Judith	Higgins,Rebecca	Ridinger,Melanie
Buel,Cherish	Hightower,melissa	Schweinfurth,Janet
Calhoun,Carisa	Horinek,Denise	Scott,Darla
Campbell,April	Hunter,Michelle	Shafer,Lisa
Carlson,Delaney	Ingle,Jennifer	Shroll,Audrey Paige
Carrington,Deborah	Jones,Jennifer	Simmons,Ronda
Cato,Kathryn	Jones,J Elizabeth	Slocum,Phillip
Charles,Raimey	Kain,Kaylee	Smith,Paula
Coghill,Barbara	Lagaly,Stephanie	Smith,Sandra
Coone,James	Lane,Linda	Spaan,Wendy
Crites,Danielle	LeBlanc,Michelle	Stehr,Vivian
Cullen,Jacquelyn	Ledford,Erika	Stout,Kristin
Cypert,Christina	Longstreet,Jennifer	Thomas,Jene'
Deal,LaDale	Martin,Sheila	Thompson,Marcia
Devonshire,Maria Elena	McAroy,Tammy	Treschitta,Deborah
Dobbs,Annabel	McGriff,Laura	Vickers,Ronald
Dotson,Chaka	McIntire,Jennifer	Wagner,Christine
Drake,Laurie	Meadows,Amber	Walker,Sonja
Edwards,Jamie	Meek,Kendra	Walls,Sharon
Emmons,Anita	Mercer,Ginger	Welle,Michelle
Estabrook,Shannon	Mitchell-Wilson,Janet	Ward,Kyle
Estabrooks,Lora	Mount,Tina	Watson,Angela
Gibson,Trent	Murray,Caroline	Wentworth,Kylee
Non-Certified/Non-Degreed Substitutes at $60 per day		
Allen,Dyann	Graves,Joshua	Phillips,Paul
Anderson,Devra	Gray,Angeliqua	Piper,Angela
Baird,Leah	Grayson,Deborah	Plumlee,Amanda
Birdsley,Christina	Greene,Anna	Pollard,Kimberly
Booth,Mandi	Hammer,Carl	Potter,William
Bottoms,Marian	Harding,Joan	Presson,Christine
Bright,Judith	Hays,Shannon	Prodoehl,Maree
Brewer,Juliet	Henagar,Rochelle	Ridinger,Melanie
Browne,Julie	Higgins,Rebecca	Scott,Darla
Calhoun,Carisa	Horinek,Denise	Shafer,Lisa
Campbell,April	Hunter,Michelle	Spaan,Wendy
Carlson,Delaney	Ingle,Jennifer	Stehr,Vivian

Carrington,Deborah	Jones,J Elizabeth	Stout,Kristin
Cato,Kathryn	Lagaly,Stephanie	Strange,Michelle
Coghill,Barbara	Longstreet,Jennifer	Treschitta,Deborah
Cypert,Christina	Martin,Sheila	Vickers,Ronald
Deal,LaDale	McAroy,Tammy	Walls,Sharon
Devonshire,Maria Elena	McGriff,Laura	Ward,Kyle
Dobbs,Annabel	Meadows,Amber	Watson,Angela
Dotson,Chaka	Mercer,Ginger	Welle,Michelle
Drake,Laurie	Mitchell-Wilson,Janet	Wentworth,Kylee
Edwards,Jamie	Morrow,Janice	Wheeler,William
Emmons,Anita	Mount,Tina	Wright,Betty
Estabrook,Shannon	Murray,Caroline	
Non-Certified/Degreed Substitutes at $60 per day		
Awbrey,Cody	Gibson,Trent	Patterson,Amelia
Baig,Saadia	Gordon,Keisha	Phillips,Susan Kay
Barbee,Stephanie	Handke,Amber	Reed,Jamie
Bowman,Janice	Hanson,Richard	Sheets,Sharbee
Boydston,Curtis	Herbers,Laurie	Shroll,Audrey Paige
Buel,Cherish	Hightower,melissa	Simmons,Ronda
Charles,Raimey	Ingram,Jeffrey	Slocum,Phillip
Coone,James	Jones,Jennifer	Smith,Paula
Crites,Danielle	Kain,Kaylee	Smith,Sandra
Erdley,Steven	LeBlanc,Michelle	Stephenson,Marty
Estabrooks,Lora	Ledford,Erika	Thompson,Marcia
Gafford,Charles	Meek,Kendra	Walker,Sonja
Certified Substitutes at $70 per day		
Childress,Debra	Lally,Karen	Smei,Mahria
Crowdis,Jennifer	Lane,Linda	Steiner,David
Cullen,Jacquelyn	McIntire,Jennifer	Steiner,Quannah
Dely,Rebecca	Norris,Patricia	Stinnett,Gary
Hale,Jimmie	Pruett,Katie	Thomas,Jene'
Hanson,Jodi	Ross,Patricia Ann	Wagner,Christine
Hathaway,Brenda	Schweinfurth,Janet	Wheeler,Adrian

A. Settlement Statement

U.S. Department of Housing and Urban Development

OMB No. 2502-0265

B. Type of Loan

1. ¨ FHA	2. ¨ FmHA	6. File Number	7. Loan Number	8. Mortgage Ins Case Number
3. ¨ Conv Unins	4. ¨ VA	**14164029**		
5. ¨ Conv Ins.	6. ¨ Seller Finance			
7. x Cash Sale				

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower	E. Name & Address of Seller	F. Name & Address of Lender
MUSTANG PUBLIC SCHOOLS **906 S. HEIGHTS DRIVE , MUSTANG , OK 73064**	**GERALD LAWRENCE AKERS, SAMANTHA JOAN AKERS** **115 W PERRY DRIVE, MUSTANG, OK 73064-0637**	**,**

G. Property Location	H. Settlement Agent Name	
18-22/4 MUSTANG, Canadian County **115 W PERRY DRIVE** **MUSTANG, OK 73064** **Property ID: 8829**	**Old Republic Title Company of Oklahoma - Mustang** **1448 N. Mustang Rd. Suite 100** **Mustang, OK 73064 Tax ID: 73-1320109** **Underwritten By: American Guaranty Title Insurance** **Escrow Officer: Sandy Ricketts**	
	Place of Settlement **Old Republic Title Company of Oklahoma** **1448 N. Mustang Rd. Suite 100** **Mustang, OK 73064**	I. Settlement Date **9/9/2014** Fund: **9/9/2014**

Preliminary

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100. Gross Amount Due from Borrower		**400. Gross Amount Due to Seller**	
101. Contract Sales Price	**$205,000.00**	401. Contract Sales Price	**$205,000.00**
102. Personal Property		402. Personal Property	
103. Settlement Charges to borrower	**$910.00**	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		**Adjustments for items paid by seller in advance**	
106. Homeowners Assoc. Dues		406. Homeowners Assoc. Dues	
107. County Property Taxes		407. County Property Taxes	
108. Rents		408. Rents	
109. Security		409. Security	
110. Other		410. Other	
111. Aggregate		411. Aggregate	
112.		412.	
113.		413.	
114.		414.	
115.		415.	
116.		416.	
120. Gross Amount Due From Borrower	**$205,910.00**	**420. Gross Amount Due to Seller**	**$205,000.00**
200. Amounts Paid By Or in Behalf Of Borrower		**500. Reductions in Amount Due to Seller**	
201. Deposit or earnest money	**$10.00**	501. Earnest money held by seller	**$10.00**
202. Principal amount of new loan(s)		502. Settlement Charges to Seller (line 1400)	**$832.50**
203. Existing loan(s) taken subject to		503. Existing Loan(s) Taken Subject to	
204. Loan Amount 2nd Lien		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		**Adjustments for items unpaid by seller**	
210. Homeowners Assoc. Dues		510. Homeowners Assoc. Dues	
211. County Property Taxes 01/01/14 thru 09/09/14	**$598.59**	511. County Property Taxes 01/01/14 thru 09/09/14	**$598.59**
212. Rents		512. Rents	
213. Security		513. Security	
214. Other		514. Other	
215. Aggregate		515. Aggregate	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. Total Paid By/For Borrower	**$608.59**	**520. Total Reduction Amount Due Seller**	**$1,441.09**
300. Cash At Settlement From/To Borrower		**600. Cash At Settlement To/From Seller**	
301. Gross Amount due from borrower (line 120)	**$205,910.00**	601. Gross Amount due to seller (line 420)	**$205,000.00**
302. Less amounts paid by/for borrower (line 220)	**$608.59**	602. Less reductions in amt. due seller (line 520)	**$1,441.09**
303. Cash From Borrower	**$205,301.41**	**603. Cash To Seller**	**$203,558.91**

File No. **14164029**

L. Settlement Charges

			Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Sales/Broker's Commission based on price	**$205,000.00**	**@ % = $0.00**		
Division of Commission (line 700) as follows:				
701.	to **INDIVIDUAL**			
702.	to **INDIVIDUAL**			
703. Commission Paid at Settlement			**$0.00**	**$0.00**
800. Items Payable in Connection with Loan				
801. Loan Origination Fee **%**	to			
802. Loan Discount **%**	to			
803. Appraisal Fee	to			
804. Credit Report	to			
805. Lender's Inspection Fee	to			
806. Mortgage Insurance Application	to			
807. Assumption Fee	to			
900. Items Required by Lender To Be Paid in Advance				
901. Interest from **9/9/2014** to **10/1/2014** @ **$0**/day				
902. Mortgage Insurance Premium for months	to			
903. Hazard Insurance Premium for years	to			
1000. Reserves Deposited With Lender				
1001. Hazard insurance	months @	per month		
1002. Homeowner's insurance	months @	per month		
1003. Homeowners Assoc. Dues	months @	per month		
1004. County Property Taxes	months @ **$72.25**	per month		
1005. Rents	months @	per month		
1006. Security	months @	per month		
1007. Other	months @	per month		
1008. Aggregate	months @	per month		
1009. **0**	months @			
1010. **0**	months @			
1011.				
1100. Title Charges				
1101. Settlement or closing fee	to **Old Republic Title Company of Oklahoma**		**$75.00**	**$75.00**
1102. Abstract or title search	to **Old Republic Title Company of Oklahoma**			**$450.00**
1103. Title examination	to **Old Republic Title Company of Oklahoma**		**$130.00**	
1104. Title insurance binder	to			
1105. Document preparation	to **Old Republic Title Company of Oklahoma**			
1106. Notary fees	to			
1107. Attorney's fees	to			
(includes above items numbers:)				
1108. Title insurance	to **Old Republic Title Company of**		**$572.00**	
(includes above items numbers:)				
1109. Lender's coverage	**$0.00/$0.00** .			
1110. Owner's coverage	**$205,000.00/$572.00**			
1111. Overnight Service Fee	to **Old Republic Title Company of Oklahoma**			
1112. Gap Search Fee	to **Old Republic Title Company of Oklahoma**		**$120.00**	
1113. Federal Court Check	to **Old Republic Title Company of Oklahoma**			
1200. Government Recording and Transfer Charges				
1201. Recording Fees	Deed **$13.00** ; Mortgage	; Releases	**$13.00**	
1202. City/county tax/stamps	Deed ; Mortgage	to		
1203. State tax/stamps	Deed **$307.50** ; Mortgage	to **CANADIAN COUNTY CLERK**		**$307.50**
1204. Mortgage Certification Fee	to			
1205. Service Charge for Recording	to **Old Republic Title Company of Oklahoma**			

Preliminary
Preliminary
Preliminary

File No. **14164029**

1300. Additional Settlement Charges			
1301. Lenders Inspection Cert.	to		
1302. Pest Inspection	to		
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)		**$910.00**	**$832.50**

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a completed copy of pages 1, 2 and 3, if applicable of this HUD-1 Settlement Statement.

BORROWER(S)/PURCHASER(S)

MUSTANG PUBLIC SCHOOLS

BY:

SELLER(S)

GERALD LAWRENCE AKERS

SAMANTHA JOAN AKERS

The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused the funds to be disbursed in accordance with this statement.

Settlement Agent: Sandy Ricketts

Date

WARNING: It is a crime to knowingly make false statements in the United States on this or any other similar form. Penalties upon conviction can include a fine or imprisonment. For Details see: Title 18 U.S. Code Section 1001 and Section 1010.

Section 5 of the Real Estate Settlement Procedures Act (RESPA) requires the following: • HUD must develop a Special Information Booklet to help persons borrowing money to finance the purchase of residential real estate to better understand the nature and costs of real estate settlement services;
• Each lender must provide the booklet to all applicants from whom it receives or for whom it prepares a written application to borrow money to finance the purchase of residential real estate; • Lenders must prepare and distribute with the Booklet a Good Faith Estimate of the settlement costs that the borrower is likely to incur in connection with the settlement. These disclosures are mandatory.

Section 4(a) of RESPA mandates that HUD develop and prescribe this standard form to be used at the time of loan settlement to provide full disclosure of all charges imposed upon the borrower and seller. These are third party disclosures that are designed to provide the borrower with pertinent information during the settlement process in order to be a better shopper.
The Public Reporting Burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.
The information requested does not lend itself to confidentiality.

MEMO

To: Sean McDaniel, Superintendent
From: Jeff Woodard, Director of Bonds/Construction JW 9-2-14
Date: September 2, 2014
Re: Property Purchase Approval

Respectfully request that the Board discuss, consider, and/or act upon approval of the purchase of the property located at 131 N Juniper, Mustang, OK.

ISD 61 #148
15-39-148-4200-710-050

(4910)

A. Settlement Statement

U.S. Department of Housing and Urban Development

OMB No. 2502-0265

B. Type of Loan

1. ☐ FHA	2. ☐ FmHA	6. File Number	7. Loan Number	8. Mortgage Ins Case Number
3. ☐ Conv Unins	4. ☐ VA	14164055		
5. ☐ Conv Ins.	6. ☐ Seller Finance			
7. ☒ Cash Sale				

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower	E. Name & Address of Seller	F. Name & Address of Lender
MUSTANG PUBLIC SCHOOLS	**MK COMPANIES, LLC** **PO BOX 472, MUSTANG, OK 73064**	

G. Property Location	H. Settlement Agent Name	
/SE/NE, 33-11N-5W, Canadian County **131 N JUNIPER** **MUSTANG, OK 73064** **Property ID: 8358** **See Addendum** Martin Property	**Old Republic Title Company of Oklahoma - Mustang** **1448 N. Mustang Rd. Suite 100** **Mustang, OK 73064 Tax ID: 73-1320109** **Underwritten By: American Guaranty Title Insurance** **Escrow Officer: Sandy Ricketts**	
	Place of Settlement **Old Republic Title Company of Oklahoma** **1448 N. Mustang Rd. Suite 100** **Mustang, OK 73064**	I. Settlement Date **9/23/2014** Fund: **9/23/2014**

J. Summary of Borrower's Transaction		**K. Summary of Seller's Transaction**	
100. Gross Amount Due from Borrower		**400. Gross Amount Due to Seller**	
101. Contract Sales Price	**$228,000.00**	401. Contract Sales Price	**$228,000.00**
102. Personal Property		402. Personal Property	
103. Settlement Charges to borrower	**$950.80**	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		**Adjustments for items paid by seller in advance**	
106. Homeowners Assoc. Dues		406. Homeowners Assoc. Dues	
107. County Property Taxes		407. County Property Taxes	
108. Rents		408. Rents	
109. Security		409. Security	
110. Other		410. Other	
111. Aggregate		411. Aggregate	
112.		412.	
113.		413.	
114.		414.	
115.		415.	
116.		416.	
120. Gross Amount Due From Borrower	**$228,950.80**	**420. Gross Amount Due to Seller**	**$228,000.00**
200. Amounts Paid By Or in Behalf Of Borrower		**500. Reductions in Amount Due to Seller**	
201. Deposit or earnest money	**$10.00**	501. Earnest money held by seller	**$10.00**
202. Principal amount of new loan(s)		502. Settlement Charges to Seller (line 1400)	**$1,017.00**
203. Existing loan(s) taken subject to		503. Existing Loan(s) Taken Subject to	
204. Loan Amount 2nd Lien		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		**Adjustments for items unpaid by seller**	
210. Homeowners Assoc. Dues		510. Homeowners Assoc. Dues	
211. County Property Taxes 01/01/14 thru 09/23/14	**$1,494.70**	511. County Property Taxes 01/01/14 thru 09/23/14	**$1,494.70**
212. Rents		512. Rents	
213. Security		513. Security	
214. Other		514. Other	
215. Aggregate		515. Aggregate	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. Total Paid By/For Borrower	**$1,504.70**	**520. Total Reduction Amount Due Seller**	**$2,521.70**
300. Cash At Settlement From/To Borrower		**600. Cash At Settlement To/From Seller**	
301. Gross Amount due from borrower (line 120)	**$228,950.80**	601. Gross Amount due to seller (line 420)	**$228,000.00**
302. Less amounts paid by/for borrower (line 220)	**$1,504.70**	602. Less reductions in amt. due seller (line 520)	**$2,521.70**
303. Cash From Borrower	**$227,446.10**	**603. Cash To Seller**	**$225,478.30**

File No. **14164055**

L. Settlement Charges			Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Sales/Broker's Commission based on price	**$228,000.00**	**@ % = $0.00**		
Division of Commission (line 700) as follows:				
701.	to			
702.	to			
703. Commission Paid at Settlement			**$0.00**	**$0.00**
800. Items Payable in Connection with Loan				
801. Loan Origination Fee %	to			
802. Loan Discount %	to			
803. Appraisal Fee	to			
804. Credit Report	to			
805. Lender's Inspection Fee	to			
806. Mortgage Insurance Application	to			
807. Assumption Fee	to			
900. Items Required by Lender To Be Paid in Advance				
901. Interest from **9/23/2014** to **10/1/2014** @ $0/day				
902. Mortgage Insurance Premium for months	to			
903. Hazard Insurance Premium for years	to			
1000. Reserves Deposited With Lender				
1001. Hazard insurance	months @	per month	**$0.00**	
1002. Homeowner's insurance	months @	per month	**$0.00**	
1003. Mortgage insurance	months @	per month	**$0.00**	
1004. County Property Taxes	months @	per month	**$0.00**	
1005. Rents	months @	per month	**$0.00**	
1006. Security	months @	per month	**$0.00**	
1007. Other	months @	per month	**$0.00**	
1008. Aggregate	months @	per month	**$0.00**	
1009.	**0** months @		**$0.00**	
1010.	**0** months @		**$0.00**	
1011.				
1100. Title Charges				
1101. Settlement or closing fee	to **Old Republic Title Company of Oklahoma**		**$75.00**	**$75.00**
1102. Abstract or title search	to **Old Republic Title Company of Oklahoma**			**$600.00**
1103. Title examination	to **Old Republic Title Company of Oklahoma**		**$130.00**	
1104. Title insurance binder	to			
1105. Document preparation	to **Old Republic Title Company of Oklahoma**			
1106. Notary fees	to			
1107. Attorney's fees	to			
(includes above items numbers:)				
1108. Title insurance	to **Old Republic Title Company of**		**$612.80**	
(includes above items numbers:)				
1109. Lender's coverage	**$0.00/$0.00** .			
1110. Owner's coverage	**$228,000.00/$612.80**			
1111. Overnight Service Fee	to **Old Republic Title Company of Oklahoma**			
1112. Gap Search Fee	to **Old Republic Title Company of Oklahoma**		**$120.00**	
1113. Federal Court Check	to **Old Republic Title Company of Oklahoma**			
1200. Government Recording and Transfer Charges				
1201. Recording Fees	Deed **$13.00** ; Mortgage	; Releases	**$13.00**	
1202. City/county tax/stamps	Deed ; Mortgage	to		
1203. State tax/stamps	Deed **$342.00** ; Mortgage	to **CANADIAN COUNTY CLERK**		**$342.00**
1204. Mortgage Certification Fee	to			
1205. Service Charge for Recording	to **Old Republic Title Company of Oklahoma**			

File No. **14164055**

1300. Additional Settlement Charges			
1301. Lenders Inspection Cert.	to		
1302. Pest Inspection	to		
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)		**$950.80**	**$1,017.00**

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a completed copy of pages 1, 2 and 3, if applicable of this HUD-1 Settlement Statement.

BORROWER(S)/PURCHASER(S)
MUSTANG PUBLIC SCHOOLS

BY:

SELLER(S)
MK COMPANIES, LLC

BY: MARK E. MARTIN, MANAGER

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Settlement Agent: Sandy Ricketts

Date

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File No. **14164055**

Addendum to HUD Settlement Statement
Section G – Additional Tracts of Land
//NE, 33-11N-5W, Canadian County 611 S MUSTANG ROAD MUSTANG, OK 73064