



AGENDA

Board of Education Regular Meeting

Monday, June 9, 2014 at 6:00 PM

Maxine and George Morris Alternative/Mustang Education Center 400 North Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon,

Oklahoma 73099

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Board of Education Regular Meeting on Monday, June 9, 2014 at 6:00 PM. The place and street of the meeting will be Maxine and George Morris Alternative/Mustang Education Center 400 North Clear Springs Road, Mustang, OK 73064, 12400 SW 15th St., Yukon, Oklahoma 73099.

The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

- A. Invocation and Flag Salute
- B. Roll Call (may be silent)
- C. Superintendent's Report
 - 1. Citizens of Character - Caring/Forgiveness
 - 2. Above & Beyond - Project Graduation Jeff Vickers (founder) Chris Etheredge Troy Schilling
 - 3. Special Education Services Introduction
 - 4. Special Ed Teacher - Traci Reimer
 - 5. Great Expectations Model Schools - Mustang Elementary, first time ever, Mustang Creek Elementary
 - 6. District 14 - Superintendent of the Year - Dr. Angela Mills
 - 7. June 25, 2014 @ 11:00 a.m. - Ground breaking - Event Center
 - 8. Special Board Meeting - Thursday, June 26, 2014 6:00 p.m. at Mustang Administration Building.

- 9. Legislative Updates
- 10. Board Correspondence
- D. Board Reports
- E. Standing and Financial Resolutions
 - 1. Chief Financial Officer Report
 - a. Vote to approve or not approve the Schedule of Encumbrances and Monthly Financial Reports:
- F. Public Participation
- G. Consent Agenda
 - 1. Board of Education Minutes:
 - a. May 12, 2014 Regular Board Meeting Minutes
 - b. May 29, 2014 Special Board Meeting Minutes
 - 2. Acceptance of Donation:
 - a. Approval of donation in the amount of \$361.20 from Target to Mustang Creek Elementary for instructional materials.
 - b. Approval of donation in the amount of \$551.18 from Homeland to Mustang Creek Elementary for instructional materials.
 - c. Approval of accepting a Math and Science Partnership Grant, Teaching Ahead of the Wave up to \$40,000.00 that will provide training and I-pads for our 4th and 5th grade math, science and special education teachers.
 - d. Approval of donation from the following businesses for the administrative retreat: Bank of Commerce \$600.00 Mustang Tag Agency \$100.00 Oklahoma Family Counseling \$250.00 Mid-First Bank \$ 25.00
 - 3. Transfer of Funds:
 - a. Approval of transfer of \$1,616.89 of funds from the HS Varsity Cheer Activity Fund #861 to MMS-Cheer Fund #831 in the amount of \$404.22, to MNMS-Cheer Fund #837 in the amount of \$555.81 and to HS-Pom Fund #848 in the amount of \$656.86 according to participants that tried out for each squad.

- b. Approval of transfer of \$516.47 from Canyon Ridge Acct#928 to CRI Activity Acct#902 for reimbursement of concession items for Reading Fundraiser.
 - c. Approval of transfer of \$943.00 from ME Art Activity Acct#953 to other sites art activity accounts from T-shirt fundraiser (95) that benefitted all art budgets in district as shown below:
4. Out-of-District Overnight Travel:
 - a. Approval of 13 FFA students and 2 sponsors to attend FFA Alumni Leadership Camp in Wagoner, OK from June 29, 2014 - July 2, 2014.
 - b. Approval of MHS band students and sponsors to attend the Bands of America Regional Competition in St. Louis, Missouri from October 16-19, 2014.
5. Approval of the following administrators to serve on the Negotiating Team for the 2014-2015 School Year: Dr. Sean McDaniel, Charles Bradley, Carol Wood, Laquita Semmler and Ryan McKinney.
6. Approval for two MHS counselors to work during the summer months of June and July, at the rate of \$18.00 per hour not to exceed 120 hours.
7. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:
8. Approval to establish a Site Activity Account for Prairie View Elementary.
9. Approval to establish an Staff Activity Account for Prairie View Elementary.
10. Approval for establishing a Administrative Use of Facility Activity Account.
11. Approval of Revisions of Policies and Procedures:
 - a. Health Services Policy #5045. Changes clarifies some illness/temperature information and adds information regarding skin diseases.
12. Approval of renewal of contract with OU Health Sciences Center; College of Nursing. The agreement allows nursing students to complete clinical experiences required for their degrees. This agreement is September 1, 2014 through September 1, 2017 and there is no cost to district.
13. Approval of renewal of contract with Canadian County Youth and Family Services (YFS),Inc. in the amount of \$1,500.00. YFS provides emergency shelter, counseling, delinquency prevention, independent living, and educational programs to clients from our school.

14. Approval of renewal of contract with Visual Senses (a consulting firm owned by April "Nikki" Keck) to provide educational consultant services of students who present a visual impairment for the 2014-2015 school year. Services will be paid at the rate of \$65.00 per hour through federal funds.
15. Approval of renewal of contract with the State of Oklahoma, Department of Rehabilitation Services, to provide Work Adjustment Training for students with disabilities for SY 2014-2015.
16. Approval of renewal of contract with the Oklahoma Department of Rehabilitation Services to provide a Transition School - to - Work: Work Study program.
17. Approval of renewal of contract with Canadian County Education Center for 12 spots at a cost of \$38,268.00 for the SY 2014-2015.
18. Approval of renewal of contract for the athletic department to use Rank One Sport Athlete Management and Scheduling Software for the 2014-2015 school year at a fee of \$500.00. Paid out of Activity Account #803.
19. Approval of renewal of contract with Big Teams to maintain the Mustang Athletics website, www.mustangbroncos.org for the 2014-2015 school year at a fee of \$1,200.00, paid out of Activity Account #803.
20. Approval of renewal of contract with Northeastern Speech Therapy, PLLC (a consulting firm owned by Chelsea Poteete, M.A., CCC-SLP) to provide Speech/Language to identified students with special needs for the SY 2014-2015.
21. Approval of renewal of contract with Project ECCO for a qualified parent advisor to provide services to students who are identified as deaf/hard of hearing with information and training to the family to enhance the child's communication development for SY 2014-2015.
22. Approval of renewal of contract with JoAnne Walkup for Physical Therapy for identified students with special needs for the SY 2014-2015.
23. Approval of renewal of contract with Sybil George for Occupational Therapy for identified students with special needs for the SY 2014-2015.
24. Approval of renewal of contract with Amy Farris for Occupational Therapy for identified students with special needs for SY 2014-2015.
25. Approval of renewal of contract with Diann Burris for Speech Therapy for identified students with special needs for SY 2014-2015.

26. Approval of renewal of contract with Westmoreland Therapies as Speech Language Pathologist for identified students with special needs for the SY 2014-2015.
27. Approval of renewal of contract with Speech Pathway, LLC for Speech/Language Therapy for identified students with special needs for the SY 2014-2015.
28. Approval of renewal of contract with Lesa Carter as Consultant for the Deaf/Hard of Hearing for identified students with special needs for the SY 2014-2015.
29. Approval of renewal of contract with April Sanders as Occupational Therapy Assistant (COTA) to identified students with special needs for the SY 2014-2015.
30. Approval of renewal of contract with Stephanie Pyle as a physical therapist for identified students with special needs for the SY 2014-2015.
31. Approval of renewal of contract with Jacie Fite as a physical therapist for identified students with special needs for the SY 2014-2015.
32. Approval of renewal of contract with Melody Thomason as a physical therapist for identified students with special needs for the SY 2014-2015.
33. Approval of renewal of contract with Greta Carter-Forcina as a Speech Language Pathologist to provide services for identified students with special needs for SY 2014-2015.
34. Approval of renewal of contract with Canadian County Health Department for services as part of the "Autism Toddler Replication Program" for children birth-3 years identified with suspected or identified Autism Spectrum Disorder for SY 2014-2015.
35. Approval of renewal of Software Lease Agreement with Municipal Accounting Systems, Inc. for the 2014-2015 School Year in the amount of \$11,760.00.
36. Approval of renewal of lease agreement for the MPS Property at 15th and Czech Hall and the property at 44th and Czech Hall in the amount of \$2,500.00.
37. Approval of the application for temporary appropriations for 2014-2015
38. Approval of surplus list of items: MMS Cheer Uniforms: (16) Red MMS Tops (16) Red coordinating skirts (20) Red tank tops with Sequin Bronco (17) Red coordinating skirts (29) Red "MMS CHEER" jerseys (1) Red Mustang Knit Collared shirt
39. Approval of Surplus from Technology throughout district:

H. Business

1. The Board will consider and may vote to approve the MPS property/liability, auto, general and legal liability insurance proposal for the 2014-2015 school year.
2. The Board will consider and may vote to approve the renewal of the lease-purchase for the fiscal year ending June 30, 2015 as required under the provisions of the Sublease Agreement dated August 1, 2009 by and between the District and Canadian County Educational Facilities Authority.
3. The Board will consider and may vote to approve the renewal of the lease-purchase for the fiscal year ending June 30, 2015 as required under the provisions of the Sublease Agreement dated July 1, 2012 by and between the District and Canadian County Educational Facilities Authority.
4. The Board will consider and may vote to approve a new multi-year agreement with Pitney-Bowes for our postal service equipment used in the shipping/receiving department.
5. The Board will consider and may vote to approve a multi-year contract with MSDS On-Line for use District wide by all employees. This on-line service would replace the 18+ three-ring binders we currently maintain and update as new chemicals are added to our inventory.
6. The Board will consider and may vote to approve the purchase of property from 2014 Bond Fund.

I. New Business:

J. Executive Session The Board of Education will consider and may vote to convene in Executive Session.

1. Oklahoma Statutes Title 25, § Section 307(B)(1): Discuss employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee.
 - a. Schedule "A"
 - b. Schedule "B"
2. Oklahoma Statutes Section 307 (B) (3): Discussing the purchase or appraisal of real property

K. Acknowledge Return to Open Session

L. Statement of Executive Session by Board Clerk

- M. Vote to approve or not approve the Superintendent's Recommendation concerning employment as listed on Schedule "A".
- N. Vote to approve or not approve the Superintendent recommendation concerning employment as listed on Schedule "B".
- O. Discussion of Properties
- P. Vote to approve or not approve the purchase of real property.
- Q. Adjournment.

MUSTANG PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 05/2014; Time Frame: For Fiscal Year; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 800 SCHOOL ACTIVITY ACCOUN	\$0.00	\$228.95	\$0.00	\$0.00	\$228.95	\$0.00	\$228.95
Project 801 INDUSTRIAL ARTS	\$542.11	\$1,368.57	\$0.00	\$1,363.46	\$547.22	\$0.00	\$547.22
Project 802 ANNUAL - H.S.	\$19,204.64	\$46,915.76	\$0.00	\$44,701.21	\$21,419.19	\$850.00	\$20,569.19
Project 803 HIGH SCHOOL ATHLETICS	\$77,366.00	\$163,985.53	\$6,950.00	\$187,924.52	\$60,377.01	\$61,652.22	(\$1,275.21)
Project 804 BAND - H.S.	\$33,056.05	\$203,101.58	\$0.00	\$224,678.39	\$11,479.24	\$2,461.50	\$9,017.74
Project 805 BOYS BASKETBALL - H.S.	\$17,645.12	\$25,659.62	\$1,050.00	\$28,656.30	\$15,698.44	\$21,253.10	(\$5,554.66)
Project 806 BOYS SOCCER - H.S.	\$16,133.87	\$20,180.55	\$0.00	\$23,128.81	\$13,185.61	\$12,267.89	\$917.72
Project 807 CENTENNIAL COUNSELING	\$0.00	\$4,093.08	\$1,079.50	\$3,585.02	\$1,587.56	\$0.00	\$1,587.56
Project 808 CENTENNIAL MEDIA	\$4,252.49	\$28,870.02	\$0.00	\$22,870.19	\$10,252.32	\$4,982.64	\$5,269.68
Project 809 D.A.R.E.	\$446.53	\$320.64	\$0.00	\$293.10	\$474.07	\$0.00	\$474.07
Project 810 MUSTANG ELEMENTARY	\$5,471.36	\$19,586.56	\$2,226.23	\$14,889.11	\$12,395.04	\$296.25	\$12,098.79
Project 811 ENRICHMENT ORGANIZATIC	\$7,693.39	\$8.10	\$0.00	\$0.00	\$7,701.49	\$0.00	\$7,701.49
Project 812 ART	\$7,024.58	\$2,707.45	\$159.75	\$6,542.50	\$3,349.28	\$0.00	\$3,349.28
Project 813 CENTENNIAL MUSIC	\$0.00	\$415.10	\$0.00	\$0.00	\$415.10	\$0.00	\$415.10
Project 814 FFA - H.S.	\$24,205.73	\$71,257.96	\$0.00	\$69,789.74	\$25,673.95	\$0.00	\$25,673.95
Project 815 FCCLA - H.S.	\$1,309.37	\$3,520.91	\$0.00	\$3,467.88	\$1,362.40	\$0.00	\$1,362.40
Project 816 FRENCH CLUB - H.S.	\$1,368.65	\$1,597.80	(\$1,200.00)	\$1,615.27	\$151.18	\$0.00	\$151.18
Project 817 FRESHMEN CHEER - H.S.	\$474.59	\$0.75	\$0.00	\$370.00	\$104.84	\$0.00	\$104.84
Project 818 HIGH SCHOOL GENERAL	\$60,943.99	\$114,897.23	(\$10,000.00)	\$48,465.87	\$117,375.85	\$13,633.94	\$103,741.91
Project 819 GIRLS BASKETBALL - H.S.	\$6,473.07	\$5,284.62	\$0.00	\$5,135.07	\$6,622.62	\$31,272.64	(\$24,650.02)
Project 820 GIRLS TRACK - H.S.	\$1,485.51	\$1.58	\$0.00	\$673.08	\$814.01	\$290.00	\$524.01
Project 821 GIRLS VOLLEYBALL - H.S.	\$1,172.03	\$1.42	\$0.00	\$0.00	\$1,173.45	\$1,025.00	\$148.45
Project 822 GOLF-HS	\$545.07	\$500.93	\$0.00	\$531.49	\$514.51	\$142.40	\$372.11
Project 823 LAKEHOMA ELEM	\$30,086.64	\$23,362.70	\$2,186.63	\$11,100.07	\$44,535.90	\$9,881.95	\$34,653.95
Project 824 CENTENNIAL ART	\$61.27	\$1,986.00	\$200.25	\$689.92	\$1,557.60	\$0.00	\$1,557.60
Project 825 MEDIA-HS	\$4,964.15	\$1,121.54	\$0.00	\$458.60	\$5,627.09	\$0.00	\$5,627.09
Project 826 MEDIA - MS	\$1,044.82	\$1,174.31	(\$100.00)	\$963.03	\$1,156.10	\$0.00	\$1,156.10
Project 827 MEDIA -NORTH MS	\$11,738.35	\$12,789.31	\$0.00	\$13,287.06	\$11,240.60	\$0.00	\$11,240.60
Project 828 KEY CLUB HS	\$828.73	\$1,773.20	\$0.00	\$1,570.50	\$1,031.43	\$400.00	\$631.43
Project 829 ATHLETICS - MS	\$60,616.94	\$63,141.56	\$0.00	\$59,505.77	\$64,252.73	\$11,363.05	\$52,889.68
Project 830 BAND - MS	\$6,147.83	\$21,490.85	\$0.00	\$20,249.96	\$7,388.72	\$1,548.10	\$5,840.62
Project 831 CHEER - MS	\$1,528.10	\$880.00	\$0.00	\$1,606.08	\$802.02	\$0.00	\$802.02
Project 832 FCA -MS	\$2,460.74	\$406.25	\$0.00	\$103.45	\$2,763.54	\$0.00	\$2,763.54
Project 833 MIDDLE SCHOOL	\$14,507.34	\$18,805.08	\$3,213.00	\$17,597.44	\$18,927.98	\$4,984.85	\$13,943.13
Project 834 SKILLS FOR LIVING - MS	\$395.39	\$0.38	\$0.00	\$0.00	\$395.77	\$0.00	\$395.77
Project 835 PEP CLUB - MS	\$780.01	\$33.36	\$0.00	\$0.00	\$813.37	\$0.00	\$813.37
Project 836 SCIENCE CLUB - MS	\$62.48	\$145.17	\$100.00	\$28.76	\$278.89	\$0.00	\$278.89
Project 837 CHEER - NORTH MS	\$94.67	\$0.12	\$0.00	\$0.00	\$94.79	\$0.00	\$94.79
Project 838 STUDENT COUNCIL - MS	\$1,482.72	\$1,082.63	\$0.00	\$1,424.67	\$1,140.68	\$0.00	\$1,140.68
Project 839 VOCAL MUSIC - MS	\$13,221.01	\$14,562.10	\$0.00	\$16,731.68	\$11,051.43	\$600.00	\$10,451.43
Project 840 YEARBOOK - MS	\$9,202.49	\$7,148.16	\$0.00	\$7,857.46	\$8,493.19	\$0.00	\$8,493.19
Project 841 MUSTANG VALLEY ELEM	\$22,572.56	\$58,506.15	(\$1,482.95)	\$36,832.26	\$42,763.50	\$20,900.99	\$21,862.51
Project 842 NAT'L HONOR SOCIETY-HS	\$1,330.72	\$2,153.61	\$0.00	\$2,621.00	\$863.33	\$85.00	\$778.33
Project 843 MEDIA -CREEK	\$1,842.46	\$14,726.69	\$0.00	\$14,353.45	\$2,215.70	\$0.00	\$2,215.70
Project 844 ATHLETICS - NORTH MS	\$37,959.64	\$34,171.39	\$0.00	\$41,614.54	\$30,516.49	\$9,743.85	\$20,772.64
Project 845 BAND - NORTH MS	\$8,601.53	\$27,163.31	\$0.00	\$20,627.35	\$15,137.49	\$550.00	\$14,587.49
Project 847 NORTH MIDDLE SCHOOL	\$24,936.53	\$12,384.02	\$349.00	\$22,165.83	\$15,503.72	\$3,416.68	\$12,087.04
Project 848 POM-PON - HS	\$3,056.09	\$2.97	\$0.00	\$622.50	\$2,436.56	\$0.00	\$2,436.56
Project 849 PEP CLUB - NORTH MS	\$1,060.86	\$1.09	\$0.00	\$0.00	\$1,061.95	\$1,000.00	\$61.95
Project 850 SCIENCE CLUB - NORTH MS	\$5,079.79	\$5.34	\$0.00	\$0.00	\$5,085.13	\$0.00	\$5,085.13
Project 851 SPEECH CLUB - NORTH MS	\$51.29	\$522.33	\$0.00	\$257.79	\$315.83	\$200.00	\$115.83
Project 852 STUDENT COUNCIL - NORTI	\$639.60	\$236.79	\$0.00	\$0.00	\$876.39	\$0.00	\$876.39
Project 853 VOCAL MUSIC - NORTH MS	\$1,230.52	\$32,816.55	\$0.00	\$29,035.54	\$5,011.53	\$305.00	\$4,706.53
Project 854 YEARBOOK-NORTH MS	\$8,236.68	\$8,636.16	\$0.00	\$5,369.00	\$11,503.84	\$5,000.00	\$6,503.84
Project 855 JR CLASS - HS	\$17,912.31	\$32,524.49	\$0.00	\$27,745.90	\$22,690.90	\$3,500.00	\$19,190.90
Project 856 SCIENCE/MATH - H.S.	\$580.88	\$3,029.66	\$0.00	\$3,064.59	\$545.95	\$0.00	\$545.95
Project 857 SR CLASS - HS	\$56,417.01	\$40,874.10	\$0.00	\$20,311.48	\$76,979.63	\$15,000.00	\$61,979.63
Project 858 SPECIAL OLYMPICS	\$1,181.69	\$552.62	\$0.00	\$0.00	\$1,734.31	\$0.00	\$1,734.31
Project 859 DRAMA DEPARTMENT/CLUE	\$10,005.39	\$8,679.89	\$0.00	\$9,751.25	\$8,934.03	\$0.00	\$8,934.03
Project 860 STUDENT COUNCIL - HS	\$930.64	\$46,279.39	\$0.00	\$39,505.50	\$7,704.53	\$0.00	\$7,704.53
Project 861 VARSITY CHEER - HS	\$11,691.01	\$19,303.47	\$0.00	\$21,378.75	\$9,615.73	\$0.00	\$9,615.73
Project 862 VOCAL MUSIC - HS	\$3,839.44	\$16,527.17	\$0.00	\$15,164.42	\$5,202.19	\$850.00	\$4,352.19
Project 863 SCHOLARSHIP FUND	\$1,750.65	\$2,001.22	\$0.00	\$1,500.00	\$2,251.87	\$0.00	\$2,251.87

MUSTANG PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 05/2014; Time Frame: For Fiscal Year; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 864 D.E.C.A. - H.S.	\$2,098.76	\$24,836.65	\$407.00	\$20,409.03	\$6,933.38	\$0.00	\$6,933.38
Project 865 BASEBALL - H.S.	\$24,569.66	\$13,286.03	\$1,200.00	\$31,562.38	\$7,493.31	\$24,402.72	(\$16,909.41)
Project 866 SIXTH GRADE - NORTH M.S.	\$887.69	\$0.95	\$0.00	\$0.00	\$888.64	\$0.00	\$888.64
Project 867 ADMINISTRATION	\$8,794.66	\$6,111.73	\$0.00	\$2,854.77	\$12,051.62	\$234.55	\$11,817.07
Project 868 MEDIA - VALLEY	\$13,260.93	\$6,413.23	\$0.00	\$4,288.86	\$15,385.30	\$17.99	\$15,367.31
Project 869 COUNSELING ACTIVITIES - V	\$627.66	\$3,444.51	\$0.00	\$2,889.40	\$1,182.77	\$0.00	\$1,182.77
Project 870 TRAILS ELEMENTARY	\$14,725.54	\$20,025.14	\$855.00	\$25,028.65	\$10,577.03	\$1,197.16	\$9,379.87
Project 871 GIRLS SOFTBALL - H.S.	\$1,072.17	\$3,184.66	\$0.00	\$2,049.41	\$2,207.42	\$19,964.75	(\$17,757.33)
Project 872 SPANISH CLUB - H.S.	\$639.21	\$4,749.91	\$0.00	\$5,371.05	\$18.07	\$0.00	\$18.07
Project 873 MEDIA - MUSTANG TRAILS	\$928.61	\$1,137.92	\$0.00	\$1,441.68	\$624.85	\$99.75	\$525.10
Project 874 M.E.A.D. - MUSTANG ELEME	\$1,874.86	\$3,062.52	\$0.00	\$1,966.44	\$2,970.94	\$0.00	\$2,970.94
Project 875 DRUG FREE CLUB - TRAILS	\$1,205.11	\$3,585.79	\$0.00	\$2,873.87	\$1,917.03	\$0.00	\$1,917.03
Project 876 9TH-VARSITY FOOTBALL H.S.	\$19,547.84	\$9,545.81	\$0.00	\$20,245.28	\$8,848.37	\$40,421.00	(\$31,572.63)
Project 877 GIFTED AND TALENTED	\$1,107.48	\$0.91	(\$349.00)	\$0.00	\$759.39	\$0.00	\$759.39
Project 878 TRANSPORTATION	\$2,004.27	\$700.04	\$0.00	\$409.68	\$2,294.63	\$161.15	\$2,133.48
Project 879 CREEK CHOIR	\$372.12	\$365.51	\$0.00	\$332.98	\$404.65	\$0.00	\$404.65
Project 880 BOYS-GIRLS TENNIS H.S.	\$1,100.41	\$1.11	\$0.00	\$851.04	\$250.48	\$77.70	\$172.78
Project 881 L.E. DRUG FREE LEADERS	\$2,554.26	\$2,335.38	\$0.00	\$2,253.84	\$2,635.80	\$36.00	\$2,599.80
Project 882 BOYS/GIRLS CROSS COUN	\$1,985.39	\$3,479.00	\$0.00	\$2,511.12	\$2,953.27	\$0.00	\$2,953.27
Project 883 GIRLS SOCCER - H.S.	\$4,739.56	\$9,210.01	\$0.00	\$9,548.25	\$4,401.32	\$0.00	\$4,401.32
Project 884 CHISHOLM TRAILS	\$1,728.69	\$2,378.15	\$0.00	\$2,699.34	\$1,407.50	\$40.00	\$1,367.50
Project 885 BUILDER'S CLUB - MS	\$293.17	\$0.20	\$0.00	\$123.93	\$169.44	\$0.00	\$169.44
Project 886 BUILDER'S CLUB - NORTH M	\$2,139.42	\$108.73	\$0.00	\$87.20	\$2,160.95	\$60.00	\$2,100.95
Project 887 DEBATE CLUB - HS	\$557.59	\$0.57	\$0.00	\$0.00	\$558.16	\$75.00	\$483.16
Project 888 MUSTANG CREEK ELEM	\$7,237.24	\$18,284.73	\$0.00	\$8,294.90	\$17,227.07	\$6,524.62	\$10,702.45
Project 889 MEDIA - LE	\$1,592.76	\$13,383.27	\$0.00	\$12,118.37	\$2,857.66	\$0.00	\$2,857.66
Project 890 RENAISSANCE - MS	\$1,087.02	\$1,460.71	\$0.00	\$2,157.74	\$389.99	\$0.00	\$389.99
Project 891 READING - MS	\$6,677.99	\$1,849.61	\$0.00	\$2,875.99	\$5,651.61	\$0.00	\$5,651.61
Project 892 RENAISSANCE - NORTH MS	\$1,402.14	\$1.63	\$0.00	\$286.20	\$1,117.57	\$0.00	\$1,117.57
Project 893 RENAISSANCE - HS	\$5,572.60	\$5.77	\$0.00	\$3,207.12	\$2,371.25	\$0.00	\$2,371.25
Project 894 SPECIAL LIFE SKILLS -MS	\$1,430.11	\$776.55	\$0.00	\$304.57	\$1,902.09	\$0.00	\$1,902.09
Project 895 TECHNOLOGY STUDENT-ME	\$49.47	\$0.00	\$0.00	\$0.00	\$49.47	\$0.00	\$49.47
Project 896 ACADEMIC TEAM -HS	\$1.32	\$0.00	\$0.00	\$0.00	\$1.32	\$0.00	\$1.32
Project 897 ART CLUB -HS	\$845.55	\$7,557.58	\$47.50	\$6,683.56	\$1,767.07	\$0.00	\$1,767.07
Project 898 ATHLETIC TRAINING -HS	\$8,985.93	\$5.51	\$0.00	\$7,290.96	\$1,700.48	\$1,100.20	\$600.28
Project 899 TECHNOLOGY - NORTH MS	\$444.23	\$51.17	\$0.00	\$410.00	\$85.40	\$0.00	\$85.40
Project 900 SPANISH CLUB - MV	\$666.23	\$0.19	(\$666.47)	\$0.00	(\$0.05)	\$0.00	(\$0.05)
Project 901 P.A.S.S. - MEC	\$665.59	\$7,163.12	\$0.00	\$7,304.55	\$524.16	\$100.26	\$423.90
Project 902 CRI ACTIVITY ACCOUNT	\$0.00	\$6,728.35	\$3,000.00	\$4,533.45	\$5,194.90	\$1,352.29	\$3,842.61
Project 903 ADVANCED PLACEMENT -H:	\$10,897.19	\$23,855.13	\$0.00	\$24,189.74	\$10,562.58	\$8,959.03	\$1,603.55
Project 904 GROUNDS IMPROVEMENT	\$1,266.11	\$1.31	\$0.00	\$0.00	\$1,267.42	\$0.00	\$1,267.42
Project 905 CRI STAFF ACCOUNT	\$0.00	\$771.65	\$4,000.00	\$3,007.70	\$1,763.95	\$196.00	\$1,567.95
Project 906 HS FRESHMAN F.C.C.L.A.	\$1,875.99	\$1.81	\$0.00	\$380.00	\$1,497.80	\$0.00	\$1,497.80
Project 907 OUTDOOR CLASSROOM - M	\$2,764.35	\$1,258.30	\$0.00	\$886.51	\$3,136.14	\$0.00	\$3,136.14
Project 908 GOLF - NORTH MS	\$722.17	\$0.77	\$0.00	\$0.00	\$722.94	\$0.00	\$722.94
Project 909 CRI COUNSELING ACTIVITY	\$0.00	\$952.18	\$0.00	\$555.50	\$396.68	\$0.00	\$396.68
Project 910 CANYON RIDGE INT MEDIA	\$0.00	\$14,190.21	\$0.00	\$11,117.02	\$3,073.19	\$1,306.49	\$1,766.70
Project 912 CANYON RIDGE VOCAL/MU:	\$0.00	\$12,281.65	\$0.00	\$7,520.70	\$4,760.95	\$0.00	\$4,760.95
Project 913 CRI ART	\$0.00	\$2,558.07	\$22.50	\$1,248.86	\$1,331.71	\$163.18	\$1,168.53
Project 914 CANYON RIDGE INT ATHLE	\$0.00	\$7,709.47	\$0.00	\$2,862.50	\$4,846.97	\$0.00	\$4,846.97
Project 915 TRACK/CROSS COUNTRY-N	\$1,115.54	\$1.22	\$0.00	\$0.00	\$1,116.76	\$0.00	\$1,116.76
Project 916 CREEK/NORTH OUTDOOR	\$323.06	\$0.34	\$0.00	\$0.00	\$323.40	\$0.00	\$323.40
Project 918 FOOTBALL - NORTH MS	\$249.50	\$0.24	\$0.00	\$0.00	\$249.74	\$0.00	\$249.74
Project 919 LE- 5TH GRADE	\$2,186.63	\$0.00	(\$2,186.63)	\$0.00	\$0.00	\$0.00	\$0.00
Project 920 PRE-KINDERGARTEN- MEC	\$10,354.69	\$18,967.67	\$0.00	\$19,459.28	\$9,863.08	\$590.98	\$9,272.10
Project 921 MUSTANG EDUCATION CEN	\$1,821.51	\$0.25	(\$1,821.88)	\$0.00	\$0.12)	\$0.00	(\$0.12)
Project 922 SPECIAL EDUCATION - M-H	\$360.21	\$382.94	\$0.00	\$111.50	\$631.65	\$188.50	\$443.15
Project 923 ART - LAKEHOMA	\$3,980.88	\$198.24	\$33.75	\$1,694.05	\$2,518.82	\$0.00	\$2,518.82
Project 924 MUSICAL - HS	\$5,726.21	\$15.97	\$0.00	\$400.00	\$5,342.18	\$0.00	\$5,342.18
Project 925 WRESTLING - HS	\$2.47	\$0.02	\$0.00	\$0.00	\$2.49	\$0.00	\$2.49
Project 926 JROTC - HS	\$1,425.09	\$87.68	\$1,200.00	\$0.00	\$2,712.77	\$0.00	\$2,712.77
Project 927 HS ATHLETIC DEPT. STAFF	\$8,453.53	\$51,168.71	(\$2,400.00)	\$41,844.14	\$15,378.10	\$12,302.75	\$3,075.35
Project 928 CANYON RIDGE INT READIN	\$0.00	\$8,006.26	\$0.00	\$1,838.85	\$6,167.41	\$0.00	\$6,167.41

MUSTANG PUBLIC SCHOOLS
Custodians Analysis
SCHOOL ACTIVITY FUNDS

Report Options: As Of Date: 05/2014; Time Frame: For Fiscal Year; Field Order: Project; Group Totals: ; Page Break: No

	Begin Balance	Receipts	Adjusting Entries	Checks	Cash End Balance	Unpaid Purchase Orders	End Balance
Project 929 MUSTANG ELEMENTARY ST	\$3,661.08	\$4,042.60	(\$795.23)	\$3,249.49	\$3,658.96	\$0.00	\$3,658.96
Project 930 MUSTANG VALLEY STAFF	\$2,334.75	\$2,771.32	\$2,500.00	\$2,886.82	\$4,719.25	\$274.95	\$4,444.30
Project 931 MUSTANG LAKEHOMA STAF	\$1,948.22	\$6,459.90	\$2,500.00	\$3,772.81	\$7,135.31	\$80.00	\$7,055.31
Project 932 MUSTANG TRAILS STAFF	\$3,676.44	\$6,205.53	\$2,500.00	\$6,763.33	\$5,618.64	\$1,585.08	\$4,033.56
Project 933 MUSTANG CREEK STAFF	\$2,105.29	\$2,061.47	\$2,500.00	\$2,959.97	\$3,706.79	\$250.00	\$3,456.79
Project 934 MUSTANG MIDDLE SCHOOL	\$10,221.95	\$4,832.27	(\$3,168.00)	\$888.60	\$10,997.62	\$0.00	\$10,997.62
Project 935 MNMS STAFF	\$1,209.76	\$1,932.87	\$0.00	\$1,208.51	\$1,934.12	\$100.00	\$1,834.12
Project 937 HIGH SCHOOL STAFF	\$29,331.82	\$3,056.28	\$0.00	\$16,929.74	\$15,458.36	\$2,621.84	\$12,836.52
Project 938 EDUCATION CENTER STAFF	\$1,447.81	\$3,310.42	\$1,821.88	\$2,387.48	\$4,192.63	\$589.78	\$3,602.85
Project 939 ADMINISTRATION STAFF	\$38,086.19	\$6,596.68	(\$27,000.00)	\$8,754.64	\$8,928.23	\$5,031.75	\$3,896.48
Project 940 HIGH SCHOOL TECH EDUC/	\$618.18	\$3,061.78	\$0.00	\$2,510.33	\$1,169.63	\$0.00	\$1,169.63
Project 941 HIGH SCHOOL BOYS TRACH	\$514.25	\$0.59	\$0.00	\$0.00	\$514.84	\$165.00	\$349.84
Project 942 HS - BUSINESS PROF. OF A	\$1,042.21	\$7,676.18	(\$407.00)	\$4,991.00	\$3,320.39	\$0.00	\$3,320.39
Project 943 MUSTANG CREEK COUNSEL	\$3,475.77	\$2,152.18	(\$943.00)	\$1,832.50	\$2,852.45	\$0.00	\$2,852.45
Project 944 MPS SPECIAL NEEDS	\$44.21	\$0.00	\$0.00	\$0.00	\$44.21	\$0.00	\$44.21
Project 945 MUSTANG CREEK ART	\$4,468.91	\$3,364.84	\$67.50	\$3,073.96	\$4,827.29	\$0.00	\$4,827.29
Project 946 ECO CLUB HIGHSCHOOL	\$255.49	\$0.27	\$0.00	\$0.00	\$255.76	\$0.00	\$255.76
Project 947 LAKEHOMA MUSIC	\$563.62	\$0.59	\$0.00	\$149.00	\$415.21	\$0.00	\$415.21
Project 948 MUSTANG TRAILS ART	\$6,101.13	\$2,838.74	\$236.25	\$2,906.19	\$6,269.93	\$0.00	\$6,269.93
Project 949 MUSTANG TRAILS HONOR C	\$109.76	\$9,569.46	\$0.00	\$8,689.71	\$989.51	\$0.00	\$989.51
Project 950 CENTENNIAL ELEMENTARY	\$19,220.62	\$26,914.62	(\$1,079.50)	\$20,618.43	\$24,437.31	\$2,076.86	\$22,360.45
Project 951 TRAILS SPECIAL ED.	\$437.92	\$0.46	\$0.00	\$0.00	\$438.38	\$0.00	\$438.38
Project 952 CENTENNIAL STAFF	\$1,134.92	\$1,541.49	\$2,500.00	\$1,300.45	\$3,875.96	\$69.58	\$3,806.38
Project 953 MUSTANG ELEM ART	\$3,794.10	\$24,465.01	\$1,069.00	\$19,797.07	\$9,531.04	\$0.00	\$9,531.04
Project 954 MUSTANG ELEM MEDIA	\$5,374.09	\$14,555.49	\$0.00	\$14,343.63	\$5,585.95	\$0.00	\$5,585.95
Project 955 TRAILS READING CARNIVAL	\$74.05	\$17,554.96	(\$855.00)	\$12,037.99	\$4,736.02	\$0.00	\$4,736.02
Project 956 TRAILS STUDENT COUNCIL	\$8,505.27	\$366.77	\$0.00	\$6,884.80	\$1,987.24	\$0.00	\$1,987.24
Project 957 MUSTANG TRAILS PE ACTIV	\$1,443.60	\$3,079.79	\$0.00	\$1,820.71	\$2,702.68	\$3,001.00	(\$298.32)
Project 959 H.S. SPANISH NAT'L HONOF	\$382.28	\$1,231.44	\$0.00	\$485.70	\$1,128.02	\$0.00	\$1,128.02
Project 960 H.S. MAC CHOIR	\$818.98	\$0.83	\$0.00	\$0.00	\$819.81	\$0.00	\$819.81
Project 961 H.S. VIDEO CLUB	\$2,281.83	\$6,763.11	\$1,200.00	\$9,324.58	\$920.36	\$0.00	\$920.36
Project 962 H.S. SWIM TEAM	\$0.34	\$8,115.10	\$0.00	\$7,920.50	\$194.94	\$0.00	\$194.94
Project 963 CREEK ARCHERY CLUB	\$394.49	\$0.37	\$0.00	\$0.00	\$394.86	\$0.00	\$394.86
Project 964 ARCHERY CLUB - MS	\$4,904.40	\$1,190.54	\$0.00	\$3,906.54	\$2,188.40	\$0.00	\$2,188.40
Project 965 VALLEY STUDENT COUNCIL	\$1,291.06	\$3,867.28	\$0.00	\$2,729.33	\$2,429.01	\$0.00	\$2,429.01
Project 966 CENTENNIAL OUTDOOR CL	\$0.00	\$20.90	\$0.00	\$0.00	\$20.90	\$0.00	\$20.90
Project 967 MUSTANG STUDENTS IN NE	\$2,506.21	\$1,236.40	\$0.00	\$100.00	\$3,642.61	\$0.00	\$3,642.61
Project 969 CRI OUTDOOR CLASSROOM	\$0.00	\$4,500.23	\$0.00	\$0.00	\$4,500.23	\$0.00	\$4,500.23
Project 970 CRI STUDENT COUNCIL	\$0.00	\$2,560.87	\$0.00	\$1,406.43	\$1,154.44	\$0.00	\$1,154.44
Project 971 CANYON RIDGE YEARBOOK	\$0.00	\$8,527.48	\$0.00	\$7,119.94	\$1,407.54	\$0.00	\$1,407.54
Project 974 CRI SPANISH ACCT	\$0.00	\$0.54	\$666.47	\$0.00	\$667.01	\$0.00	\$667.01
Project 978 HORIZON INT ACTIVITY ACC	\$0.00	\$19,144.72	\$1,000.00	\$13,705.25	\$6,439.47	\$1,709.02	\$4,730.45
Project 979 HORIZON INT STAFF ACCT	\$0.00	\$11,251.89	\$6,000.00	\$12,278.84	\$4,973.05	\$2,674.74	\$2,298.31
Project 980 HORIZON INT COUNSELING	\$0.00	\$152.07	\$0.00	\$0.00	\$152.07	\$0.00	\$152.07
Project 984 HORIZON INT ART ACCOUN	\$0.00	\$0.00	\$130.50	\$0.00	\$130.50	\$0.00	\$130.50
Project 998 MUSTANG VALLEY PE ACTI'	\$0.00	\$3,867.63	\$1,482.95	\$3,626.40	\$1,724.18	\$5,000.00	(\$3,275.82)
Grand Total	\$1,029,724.49	\$1,793,992.54	\$0.00	\$1,679,519.24	\$1,144,197.79	\$384,258.72	\$759,939.07

MUSTANG PUBLIC SCHOOLS
Cash Balances

Report Options: As Of Date: 5/30/2014

Cash By Account and Fund

AC 0100 MAPS TRUST			
2014	24 OKC MAPS TRUST		\$80,022.52
		Total AC 0100	<u>\$80,022.52</u>
AC 0101 BANK OF OKLAHOMA, N.A.			
2011	11 General Fund		\$1,198.84
2012	11 General Fund		\$2,941.88
2013	11 General Fund		\$93,509.07
2014	11 General Fund		\$8,752,886.38
2013	21 Building Fund		\$55,724.30
2014	21 Building Fund		\$543,948.62
2012	22 Child Nutrition Programs Fund		\$418.30
2013	22 Child Nutrition Programs Fund		\$49,635.20
2014	22 Child Nutrition Programs Fund		\$820,342.26
2014	31 Bond Fund #31		\$203,470.65
2014	32 Bond Fund #32		\$10,061.26
2014	33 Bond Fund #33		\$75,643.76
2014	34 Bond Fund #34		\$176,769.38
2014	35 Bond Fund #35		\$341,340.56
2014	36 Bond Fund #36		\$589,060.46
2014	37 Bond Fund #37		\$1,118,966.07
2014	39 Bond Fund #39		\$324,512.84
2013	41 Sinking Fund		\$34,178.66
2014	41 Sinking Fund		\$3,567,889.36
		Total AC 0101	<u>\$16,762,497.85</u>
AI 0103 YUKON NATIONAL			
2014	41 Sinking Fund		\$245,000.00
		Total AI 0103	<u>\$245,000.00</u>
AI 0110 BANK OF COMMERCE			
2014	41 Sinking Fund		\$240,000.00
		Total AI 0110	<u>\$240,000.00</u>
AI 0111 CORNERSTONE BANK			
2014	11 General Fund		\$240,000.00
		Total AI 0111	<u>\$240,000.00</u>
AI 0112 FIRST NATL BANK OF CHICKASHA			
2014	11 General Fund		\$245,000.00
		Total AI 0112	<u>\$245,000.00</u>
AI 0113 SOONER STATE BANK			
2014	11 General Fund		\$245,000.00
		Total AI 0113	<u>\$245,000.00</u>
AI 0114 BANK OF MIZUHO (BROKERED BOSC)			
2014	11 General Fund		\$249,000.00
		Total AI 0114	<u>\$249,000.00</u>
AI 0120 BANK OF THE WEST			
2014	41 Sinking Fund		\$1,000,000.00
		Total AI 0120	<u>\$1,000,000.00</u>
			<u>\$19,306,520.37</u>

Cash By Fund

Report Options: As Of Date: 5/30/2014

Cash By Account and Fund

2011	11	General Fund	\$1,198.84
2012	11	General Fund	\$2,941.88
2013	11	General Fund	\$93,509.07
2014	11	General Fund	\$9,731,886.38
2013	21	Building Fund	\$55,724.30
2014	21	Building Fund	\$543,948.62
2012	22	Child Nutrition Programs Fund	\$418.30
2013	22	Child Nutrition Programs Fund	\$49,635.20
2014	22	Child Nutrition Programs Fund	\$820,342.26
2014	24	OKC MAPS TRUST	\$80,022.52
2014	31	Bond Fund #31	\$203,470.65
2014	32	Bond Fund #32	\$10,061.26
2014	33	Bond Fund #33	\$75,643.76
2014	34	Bond Fund #34	\$176,769.38
2014	35	Bond Fund #35	\$341,340.56
2014	36	Bond Fund #36	\$589,060.46
2014	37	Bond Fund #37	\$1,118,966.07
2014	39	Bond Fund #39	\$324,512.84
2013	41	Sinking Fund	\$34,178.66
2014	41	Sinking Fund	\$5,052,889.36
			<hr/>
			\$19,306,520.37

MUSTANG PUBLIC SCHOOLS
Balance Sheet

Report Options: As Of Date: 5/30/2014; Include sub-totals by Fund: Yes

Assets

Cash & Investments

11 2011 General Fund	\$1,198.84	
11 2012 General Fund	\$2,941.88	
11 2013 General Fund	\$93,509.07	
11 2014 General Fund	\$8,752,886.38	
		Fund 11 Total
		\$8,850,536.17
21 2013 Building Fund	\$55,724.30	
21 2014 Building Fund	\$543,948.62	
		Fund 21 Total
		\$599,672.92
22 2012 Child Nutrition Programs Fund	\$418.30	
22 2013 Child Nutrition Programs Fund	\$49,635.20	
22 2014 Child Nutrition Programs Fund	\$820,342.26	
		Fund 22 Total
		\$870,395.76
24 2014 OKC MAPS TRUST	\$80,022.52	
		Fund 24 Total
		\$80,022.52
31 2014 Bond Fund #31	\$203,470.65	
		Fund 31 Total
		\$203,470.65
32 2014 Bond Fund #32	\$10,061.26	
		Fund 32 Total
		\$10,061.26
33 2014 Bond Fund #33	\$75,643.76	
		Fund 33 Total
		\$75,643.76
34 2014 Bond Fund #34	\$176,769.38	
		Fund 34 Total
		\$176,769.38
35 2014 Bond Fund #35	\$341,340.56	
		Fund 35 Total
		\$341,340.56
36 2014 Bond Fund #36	\$589,060.46	
		Fund 36 Total
		\$589,060.46
37 2014 Bond Fund #37	\$1,118,966.07	
		Fund 37 Total
		\$1,118,966.07
39 2014 Bond Fund #39	\$324,512.84	
		Fund 39 Total
		\$324,512.84
41 2013 Sinking Fund	\$34,178.66	
41 2014 Sinking Fund	\$3,567,889.36	
		Fund 41 Total
		\$3,602,068.02
		Cash & Investments Total
		\$16,842,520.37

Investments

11 2014 General Fund	\$979,000.00	
		Fund 11 Total
		\$979,000.00

MUSTANG PUBLIC SCHOOLS
Balance Sheet

Report Options: As Of Date: 5/30/2014; Include sub-totals by Fund: Yes

Assets

Investments

41 2014 Sinking Fund		\$1,485,000.00
	Fund 41 Total	\$1,485,000.00
	Investments Total	\$2,464,000.00

Revenue Receivable

11 2013 General Fund		(\$51,805.47)
11 2014 General Fund		(\$56,736,615.24)
	Fund 11 Total	(\$56,788,420.71)
21 2013 Building Fund		(\$7,400.78)
21 2014 Building Fund		(\$3,110,979.13)
	Fund 21 Total	(\$3,118,379.91)
22 2013 Child Nutrition Programs Fund		(\$14,243.26)
22 2014 Child Nutrition Programs Fund		(\$4,207,870.56)
	Fund 22 Total	(\$4,222,113.82)
24 2014 OKC MAPS TRUST		(\$500,031.19)
	Fund 24 Total	(\$500,031.19)
31 2013 Bond Fund #31		\$344,272.50
31 2014 Bond Fund #31		(\$580,515.67)
	Fund 31 Total	(\$236,243.17)
32 2013 Bond Fund #32		\$22,475.76
32 2014 Bond Fund #32		(\$62,420.19)
	Fund 32 Total	(\$39,944.43)
33 2013 Bond Fund #33		\$13,345.98
33 2014 Bond Fund #33		(\$182,598.54)
	Fund 33 Total	(\$169,252.56)
34 2014 Bond Fund #34		(\$218,986.75)
	Fund 34 Total	(\$218,986.75)
35 2014 Bond Fund #35		(\$606,555.20)
	Fund 35 Total	(\$606,555.20)
36 2014 Bond Fund #36		(\$1,091,790.58)
	Fund 36 Total	(\$1,091,790.58)
37 2014 Bond Fund #37		(\$8,211,056.86)
	Fund 37 Total	(\$8,211,056.86)
38 2014 Bond Fund #38		(\$11,034.27)
	Fund 38 Total	(\$11,034.27)
39 2014 Bond Fund #39		(\$324,512.84)
	Fund 39 Total	(\$324,512.84)

MUSTANG PUBLIC SCHOOLS
Balance Sheet

Report Options: As Of Date: 5/30/2014; Include sub-totals by Fund: Yes

Assets		
Revenue Receivable		
41 2013 Sinking Fund		(\$34,178.66)
41 2014 Sinking Fund		(\$15,480,624.36)
	Fund 41 Total	(\$15,514,803.02)
	Revenue Receivable Total	(\$91,053,125.31)
	Assets Total	<u>(\$71,746,604.94)</u>
Liabilities Reserves and Fund Balance		
Fund Balance/Appropriations		
11 2013 General Fund		\$36,355.60
11 2014 General Fund		(\$47,525,432.84)
	Fund 11 Total	(\$47,489,077.24)
21 2013 Building Fund		\$48,323.52
21 2014 Building Fund		(\$2,578,649.55)
	Fund 21 Total	(\$2,530,326.03)
22 2013 Child Nutrition Programs Fund		\$34,748.28
22 2014 Child Nutrition Programs Fund		(\$3,406,754.39)
	Fund 22 Total	(\$3,372,006.11)
24 2014 OKC MAPS TRUST		(\$424,008.67)
	Fund 24 Total	(\$424,008.67)
31 2013 Bond Fund #31		\$344,272.50
31 2014 Bond Fund #31		(\$377,045.02)
	Fund 31 Total	(\$32,772.52)
32 2013 Bond Fund #32		\$22,475.76
32 2014 Bond Fund #32		(\$52,358.93)
	Fund 32 Total	(\$29,883.17)
33 2013 Bond Fund #33		\$13,345.98
33 2014 Bond Fund #33		(\$106,954.78)
	Fund 33 Total	(\$93,608.80)
34 2014 Bond Fund #34		(\$42,217.37)
	Fund 34 Total	(\$42,217.37)
35 2014 Bond Fund #35		(\$265,214.64)
	Fund 35 Total	(\$265,214.64)
36 2014 Bond Fund #36		(\$502,730.12)
	Fund 36 Total	(\$502,730.12)
37 2014 Bond Fund #37		(\$7,092,090.79)
	Fund 37 Total	(\$7,092,090.79)
38 2014 Bond Fund #38		(\$11,034.27)
	Fund 38 Total	(\$11,034.27)
41 2014 Sinking Fund		(\$10,427,735.00)
	Fund 41 Total	(\$10,427,735.00)

MUSTANG PUBLIC SCHOOLS
Balance Sheet

Report Options: As Of Date: 5/30/2014; Include sub-totals by Fund: Yes

Liabilities Reserves and Fund Balance			
Fund Balance/Appropriations		Fund Balance/Appropriations Total	<u>(\$72,312,704.73)</u>
Warrants Outstanding			
11	2011 General Fund		\$1,198.84
11	2012 General Fund		\$2,941.88
11	2013 General Fund		\$5,348.00
11	2014 General Fund		\$520,703.98
		Fund 11 Total	<u>\$530,192.70</u>
21	2014 Building Fund		\$11,619.04
		Fund 21 Total	<u>\$11,619.04</u>
22	2012 Child Nutrition Programs Fund		\$418.30
22	2013 Child Nutrition Programs Fund		\$643.66
22	2014 Child Nutrition Programs Fund		\$19,226.09
		Fund 22 Total	<u>\$20,288.05</u>
24	2014 OKC MAPS TRUST		\$4,000.00
		Fund 24 Total	<u>\$4,000.00</u>
		Warrants Outstanding Total	<u>\$566,099.79</u>
		Liabilities Reserves and Fund Balance Total	<u><u>(\$71,746,604.94)</u></u>

JUNE 9TH, 2014 BOARD MEETING

FISCAL YEAR 2014

PAYROLL

LEASE REVENUE BOND (10)	187-229	
GENERAL FUND (11)	2957-2987	51750-51757
	*skipped 2956, closed and did not use	
BUILDING FUND (21)	49	
FOOD SERVICE (22)	334-352	
LEASE REVENUE BOND (23)	15	
OKC MAPS TRUST (24)	6	
BOND FUND (31)		
BOND FUND (32)		
BOND FUND (33)	18	
BOND FUND (34)		
BOND FUND (35)		
BOND FUND (36)	63-67	
BOND FUND (37)	63-66	
BOND FUND (38)		
BOND FUND (39)	1	

LSE REVENUE ISS 2012 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
58	07/01/2013	CURTIS RESTAURANT SUPPLY	ROLLOVER 2013-10-86	-853.49
			Total Change Orders	-853.49

LSE REVENUE ISS 2012 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
187	05/09/2014	C-NET SECURITY AND CABLE	174 SECURITY SYSTEM FOR P.V.	
(1)		AVIGILON ACC 5 ENTERPRISE LICENSE FOR UP TO 8 CAMERA CHANNELS AND UNLIMITED VIEWING CLIENTS	174-2660-346-000-0000-000-150	2,290.00
(4)		4 PORT VIDEO ENCODERS	174-2660-653-000-0000-000-150	1,380.00
		LABOR FOR INSTALLATION AND SETUP	174-2660-459-000-0000-000-150	1,000.00
			Total Purchase Order	4,670.00
188	05/09/2014	COMTEC ELECTRONIC SYSTEMS, INC	171 ADD'L KEYPADS 4 SECURITY	
(2)		ADDITIONAL KEYPADS FOR SECURITY SYSTEM	171-2660-653-000-0000-000-145	534.00
			Total Purchase Order	534.00
189	05/09/2014	GRAINGER	174 SHELVING 4 PRAIRIE VIEW	
(17)		BOLTLESS SHELVING, 48X24X72, ITEM 1VG44	174-2620-654-000-0000-000-150	3,243.60
(1)		BOLTLESS SHELVING, 36X24X72 ITEM 1VG43	174-2620-654-000-0000-000-150	168.53
(6)		BOLTLESS SHELVING, 48X18X72 ITEM 1VG40	174-2620-654-000-0000-000-150	1,003.08
(2)		BOLTLESS SHELVING 60X24X72 ITEM#1VG45	174-2620-654-000-0000-000-150	447.30
			Total Purchase Order	4,862.51
190	05/09/2014	GRAINGER	175 SHELVING 4 VALLEY GYM RENO	
(7)		BOLTLESS SHELVING 48X24X72, 5	175-2620-654-000-0000-000-110	1,335.60
(1)		BOLTLESS SHELVING 36X24X72, ITEM 1VG43	175-2620-654-000-0000-000-110	168.53
(6)		BOLTLESS SHELVING, 60X24X72, 5 ITEM#1VG45	175-2620-654-000-0000-000-110	1,341.90
			Total Purchase Order	2,846.03
191	05/09/2014	LOWES CREDIT SERVICES	174 SHELVING/BRACKETS 4 P.V.	
(19)		80IN WHITE FASTTRACK RAIL, ITEM246472	174-2620-654-000-0000-000-150	383.80
(16)		25IN WHITE FASTTRACK UPRIGHT, ITEM61990	174-2620-654-000-0000-000-150	71.84
(4)		47.5IN WHITE FAST TRACK UPRIGHT, ITEM62680	174-2620-654-000-0000-000-150	33.84
(37)		70IN WHITE FASTTRACK UPRIGHT, ITEM69781	174-2620-654-000-0000-000-150	419.58
(30)		16IN X 12FT TIGHTMESH WIRE SHELF, ITEM246450	174-2620-654-000-0000-000-150	629.70
(3)		20INX12FT TIGHTMESH WIRE SHELF, ITEM283805	174-2620-654-000-0000-000-150	106.65
(153)		16IN WHITE FASTTRACK BRACKET, ITEM246468	174-2620-654-000-0000-000-150	962.37
(16)		20IN WHITE FASTTRACK BRACKET ITEM84673	174-2620-654-000-0000-000-150	143.84
(2)		100 CT 3 SIZE WHITE END CAPS	174-2620-654-000-0000-000-150	8.00
			Total Purchase Order	2,759.62
192	05/09/2014	LOWES CREDIT SERVICES	175 SHELVING/BRACKETS 4 VALLEY	
(1)		80IN WHITE FASTTRACK RAILING, 246472	175-2620-654-000-0000-000-110	22.44
(4)		47.5IN WHITE FAST TRACK UPRIGHTS, 62680	175-2620-654-000-0000-000-110	37.60
(2)		12INX12FT LINEN SHELF, 474256	175-2620-654-000-0000-000-110	33.96
(16)		12IN FASTTRACK BRACKET, 246465	175-2620-654-000-0000-000-110	79.68
			Total Purchase Order	173.68
193	05/09/2014	OLDHAM ACRES LANDSCAPING, INC.	171 SHRUB BED LANDSCAPE	
		WEST FRONT BEDS:	171-2630-710-000-0000-000-145	45.00
(1)		3 GAL DWF YAUPON HOLLY		
(7)		3 GAL WINTERGREEN BOXWOOD	171-2630-710-000-0000-000-145	315.00
(4)		3 GAL DWF PURPLE NANDINA	171-2630-710-000-0000-000-145	194.00
(2)		3 GAL MAIDENHAIR GRASS	171-2630-710-000-0000-000-145	105.00
(12)		3 GAL DWF CRAPE MYRTLE	171-2630-710-000-0000-000-145	630.00
(1)		4-5' NELLIE STEVENS HOLLY	171-2630-710-000-0000-000-145	325.00
		ALL OTHER BEDS:	171-2630-710-000-0000-000-145	450.00
(10)		3 GAL WINTERGREEN BOXWOOD		
(2)		5 GAL DWF CRAPE MYRTLE	171-2630-710-000-0000-000-145	130.00
(1)		15 GAL YOUNG HOLLY	171-2630-710-000-0000-000-145	175.00
			Total Purchase Order	2,369.00
194	05/15/2014	DEMCO INC.	174 MEDIA EQUIPMENT FOR P.V.	

LSE REVENUE ISS 2012 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
194	05/15/2014	DEMCO INC.	174 MEDIA EQUIPMENT FOR P.V.	
(1)		BOOK END RANGE #W112229260	174-2220-654-000-0000-000-150	250.74
(1)		CARDINAL ROLL LOCK SHELF FOR BOOKS #W114169010	174-2220-654-000-0000-000-150	299.90
(3)		BOOK SUPPORTS FOR BOOKTRUCK #W113940830	174-2220-654-000-0000-000-150	38.97
(1)		BLUE BOOKTRUCK #W112228620	174-2220-654-000-0000-000-150	379.99
(1)		KIK STEP STOOL #W114172260	174-2220-654-000-0000-000-150	55.79
(1)		PRE-INKED DISCARDED STAMP #W113400180	174-2220-619-000-0000-000-150	12.52
(1)		2014 START DATE 7 YR SELF INKING DATE STAMP #WS13618020	174-2220-619-000-0000-000-150	38.09
(1)		STAMP CUSTOM SELF INKING #W120584590	174-2220-619-000-0000-000-150	19.83
(1)		INGENTO MAPLE PAPER TRIMMER #WE14955510	174-2220-655-000-0000-000-150	134.99
(1)		SCOTCH TAPING SYSTEM #WS16335920	174-2220-619-000-0000-000-150	84.99
(1)		SCOTCH TAPE DISPENSER #WS16335850	174-2220-619-000-0000-000-150	59.79
(2)		SCOTCH DESKTOP DISPENSERS #WS16203290	174-2220-619-000-0000-000-150	8.88
(1)		LONG REACH STAPLER #WS16340680	174-2220-619-000-0000-000-150	45.99
(1)		DESKTOP STAPLER #WS16340710	174-2220-619-000-0000-000-150	13.39
(1)		COLLAPSIBLE MAGAZINE FILE #WS12226280	174-2220-654-000-0000-000-150	9.94
(1)		CLEAR ACRYLIC OPTIMIZER #WS13300470	174-2220-654-000-0000-000-150	21.09
(5)		PLYWOOD BOOKSTAND #WF13638790	174-2220-654-000-0000-000-150	17.45
(5)		PLYWOOD BOOKSTAND #WF13638800	174-2220-654-000-0000-000-150	34.45
(1)		DEWEY WORD CLOUD POSTER SET #WV13636940	174-2220-654-000-0000-000-150	12.95
(1)		FIVE FINGER RULE POSTER #WV13584030	174-2220-654-000-0000-000-150	5.95
(1)		DEWEY SEE IT POSTER #WV13578250	174-2220-654-000-0000-000-150	5.95
		SHIPPING/PROCESSING	174-2220-654-000-0000-000-150	397.64
			Total Purchase Order	1,949.28
195	05/15/2014	FOLLETT SCHOOL SOLUTIONS, INC	174 BOOKS 4 MEDIA AT P.V.	
		BOOKS FOR MEDIA AT PRAIRIE VIEW	174-2220-641-000-0000-000-150	62,181.52
			Total Purchase Order	62,181.52
196	05/15/2014	SCHOOL SPECIALTY INC	174 CARPET SQ 4 MUSIC RM P.V.	
(1)		NOTE WORTHY PRESCHOOL CARPET #1305782	174-2620-682-000-0000-000-150	598.67
			Total Purchase Order	598.67
197	05/15/2014	SCHOOL SPECIALTY INC	174 SCIENCE ITEMS FOR P.V.	
(132)		METERSTICK WOOD PAIN END #081901	174-1000-681-000-0000-000-150	120.12
(4)		MEDICINE DROPPER GLASS #569723	174-1000-681-000-0000-000-150	5.92
(6)		EASY GRIP TWEEZERS #1329118	174-1000-681-000-0000-000-150	46.26
(18)		CHART WEATHER TRACKER #078994	174-1000-681-000-0000-000-150	498.42
			Total Purchase Order	670.72
198	05/15/2014	UNITED REFRIGERATION, INC.	174 ICE MACHINE 4 NURSE AT P.V	
		FLAKER A/C SELF CONTAINED ICE MACHINE #RF0244A	174-2620-651-000-0000-000-150	2,799.00
		EVERPURE INSURICE SINGLE SYS PURIFIER #932401	174-2620-651-000-0000-000-150	191.00
		FREIGHT	174-2620-651-000-0000-000-150	60.00
			Total Purchase Order	3,050.00
199	05/15/2014	WORLD BOOKS, INC	174 BOOKS 4 P.V.	
(1)		13V DISCOVERY ENCYCLOPEDIA #20308	174-2220-641-000-0000-000-150	311.20
(1)		BUILDING BLOCKS OF SCIENCE, LIFE SCIENCE 8V #20339	174-2220-641-000-0000-000-150	191.20
(1)		LEARNING LADDERS SETS 1&2 20V #60133	174-2220-641-000-0000-000-150	199.20
(1)		ILLUSTRATED ATLAS 2014 #20293	174-2220-641-000-0000-000-150	32.80
(1)		STUDENT DICTIONARY #20283	174-2220-641-000-0000-000-150	24.80
(1)		DINOSAURS 4V #20306	174-2220-641-000-0000-000-150	20.00
			Total Purchase Order	819.20
200	05/15/2014	TIMBERLAKE CONSTRUCTION	206 CONST FEES 4 MULTI PURP PA	

LSE REVENUE ISS 2012 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
200	05/15/2014	TIMBERLAKE CONSTRUCTION	206 CONST FEES 4 MULTI PURP PA	
		CONSTRUCTION FEES FOR MULTI-PURPOSE PARKING LOT AT HS	206-4300-459-000-0000-000-705	644,000.00
				Total Purchase Order 644,000.00
201	05/15/2014	TIMBERLAKE CONSTRUCTION	175 MUSTANG VALLEY GYM RENO FE	
		CONSTRUCTION FEES FOR MUSTANG VALLEY GYM RENOVATIONS	175-4300-459-000-0000-000-110	651,606.74
				Total Purchase Order 651,606.74
202	05/15/2014	THOMPSON EDUCATIONAL FURNISHINGS	174 FURNITURE FOR PVE	
		CLASSROOM, FLEX ROOM, CAFETERIA, TEACHER'S LOUNGE FURNITURE FOR PVE	174-2620-654-000-0000-000-150	189,098.16
				Total Purchase Order 189,098.16
203	05/15/2014	VIRCO INC	174 ZUMA ROCKERS FOR SPCL ED	
		THIRTY ZUMA ROCKERS FOR SPECIAL ED CLASSES IN PVE	174-2620-654-000-0000-000-150	2,376.30
				Total Purchase Order 2,376.30
204	05/29/2014	AMSAN EVE SUPPLY	174 CUSTODIAL EQUIP 4 P.V.	
		CUSTODIAL EQUIPMENT FOR PRAIRIE VIEW	174-2620-618-000-0000-000-150	27,257.48
		CLEANERS, SCRUBBERS, START-UP CUSTODIAL SUPPLIES	174-2620-656-000-0000-000-150	13,740.00
		FLOOR RIDER 2 = \$13,740.00		
				Total Purchase Order 40,997.48
205	05/29/2014	BARCO PRODUCTS	174 TRASH RECEPTACLES 4 P.V.	
		(18) 30 GAL MINI HEX TRASH CONTAINERS	174-2620-618-000-0000-000-150	2,124.00
				Total Purchase Order 2,124.00
206	05/29/2014	BSN SPORTS, INC.	174 PE BALLS FOR P.V.	
		BASKETBALLS, VOLLEYBALLS, FOOTBALLS, SOCCER BALLS, DODGEBALLS FOR PRAIRIE VIEW	174-1000-681-000-0000-000-150	1,642.69
				Total Purchase Order 1,642.69
207	05/29/2014	BSN SPORTS, INC.	174 PE EQUIPMENT FOR P.V.	
		PE EQUIPMENT FOR PRAIRIE VIEW INTERMEDIATE	174-1000-681-000-0000-000-150	10,291.49
				Total Purchase Order 10,291.49
208	05/29/2014	CAROLINA BIOLOGICAL SUPPLY	174 SCIENCE ITEMS 4 P.V.	
		(5) 6" PROF PROTRACTOR PK/12 #917440B	174-2212-681-000-0000-000-150	50.45
		(8) COLLECTION, INTRO TO ROCKS, #GEO111	174-2212-681-000-0000-000-150	147.04
		(8) FOSSIL KIT, #GEO8406	174-2212-681-000-0000-000-150	95.44
		(7) LAB APRONS VALUE PK, CHILD SIZE #706244	174-2212-681-000-0000-000-150	322.49
				Total Purchase Order 615.42
209	05/29/2014	DALLAS MIDWEST	174 TAK BOARDS 4 P.V.	
		(12) VINYL BULLETIN BOARDS 4X4, STERLING	174-2620-654-000-0000-000-150	969.00
		SHIPPING/HANDLING	174-2620-654-000-0000-000-150	198.00
				Total Purchase Order 1,167.00
210	05/29/2014	DECKER EQUIPMENT	174 CLOCKS 4 P.V.	
		(60) 14" ATOMIC CLOCKS #X72	174-2620-654-000-0000-000-150	1,797.00
		SHIPPING/HANDLING	174-2620-654-000-0000-000-150	91.34
				Total Purchase Order 1,888.34
211	05/29/2014	DEMCO INC.	174 PAPER RACK/PAPER 4 P.V.	21
		(1) MBL HORZL PAPER RACK, 8-ROLL #P14601770	174-2620-654-000-0000-000-150	469.00
		(8) 36X1000 RAINBOW COLORED KRAFT ART PAPER FOR RACK, #P17409180	174-2620-611-000-0000-000-150	592.00

LSE REVENUE ISS 2012 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
211	05/29/2014	DEMCO INC.	174 PAPER RACK/PAPER 4 P.V.	
		SHIPPING	174-2620-654-000-0000-000-150	118.47
			Total Purchase Order	1,179.47
212	05/29/2014	DISCOUNT VAC WORLD, INC.	174 CUSTODIAL EQUIP 4 P.V.	
(2)		HOOVER SHAMPOOER	000-0000-000-000-0000-000-000	359.90
(3)		SANTIAIRE VACUUM	174-2620-618-000-0000-000-150	480.00
			Total Purchase Order	839.90
213	05/29/2014	APPLE INC.	174 IPOD TOUCH 4 MUSIC AT PV	
		IPOD TOUCH 32GB - SILVER PRODUCT# MD720LL/A FOR MUSIC ROOM AT PRAIRIE VIEW	174-1000-681-000-0000-000-150	299.99
			Total Purchase Order	299.99
214	05/29/2014	GRAINGER	174 CUSTODIAL EQUIP 4 P.V.	
(1)		BREAK DOWN CART (WESCO) #1GY99	174-2620-618-000-0000-000-150	260.27
(2)		DESK CART 48", 4AAZ7	174-2620-618-000-0000-000-150	1,113.30
(1)		STACKED CHAIR MOVER, 10" ITEM#4DJW5	174-2620-618-000-0000-000-150	263.70
(1)		STACKED CHAIR MOVER, 14" ITEM#4DJW4	174-2620-618-000-0000-000-150	235.13
(2)		3STEP LADDER ITEM# HEILO 6DHF1	174-2620-618-000-0000-000-150	87.38
(1)		2 WHEELER, ITEM# 6W856	000-0000-000-000-0000-000-000	165.15
(1)		TEACHERS DESK MOVER, ITEM# 8DV38 (WESCO)	000-0000-000-000-0000-000-000	364.50
			Total Purchase Order	2,489.43
215	05/29/2014	GRAINGER	174 KEY BOX 4 ADMIN AT P.V.	
(1)		KEY CONTROL CABINET #2NET5	174-2620-654-000-0000-000-150	184.05
			Total Purchase Order	184.05
216	05/29/2014	INDECO SALES	174 PRE-K/K FURN 4 P.V.	
(7)		5-N-1 KITCHEN CENTERS #WD10800	174-1000-654-000-0000-000-150	2,198.91
(7)		ART/WORKSPACE #WD19100	174-1000-654-000-0000-000-150	1,171.31
(2)		SAND/WATER TABLE W/ SHELF AND LID #WD11810	174-1000-654-000-0000-000-150	466.04
(7)		DRYING RACKS #WD99332	174-1000-654-000-0000-000-150	1,399.23
		FREIGHT	174-1000-654-000-0000-000-150	577.00
			Total Purchase Order	5,812.49
217	05/29/2014	LOWES CREDIT SERVICES	174 CUSTODIAL EQUIP 4 P.V.	
(3)		PLASTIC FOLD DOWN STEP LADDER,	174-2620-618-000-0000-000-150	75.00
(1)		6' LADDER	174-2620-618-000-0000-000-150	89.00
(1)		8' LADDER	174-2620-618-000-0000-000-150	129.00
(3)		50' EXTENSION CORDS	174-2620-618-000-0000-000-150	72.00
(1)		16OZ HAMMER	174-2620-618-000-0000-000-150	20.00
(1)		DRILL BIT SET	174-2620-618-000-0000-000-150	30.00
(1)		CHANNEL LOCKS 10"	174-2620-618-000-0000-000-150	12.00
(1)		NEEDLE NOSE PLIER SET	174-2620-618-000-0000-000-150	15.00
(1)		SCREWDRIVER SET W/DRILL BITS	174-2620-618-000-0000-000-150	23.00
(1)		2PC ALLEN WRENCH	174-2620-618-000-0000-000-150	12.00
(1)		POINTED SHOVEL	174-2620-618-000-0000-000-150	15.00
(1)		SQUARE END SHOVEL	174-2620-618-000-0000-000-150	15.00
(2)		1 1/2GAL PUMP SPRAYER	174-2620-618-000-0000-000-150	39.90
			Total Purchase Order	546.90
218	05/29/2014	MAX-ABILITY INC	174 SPECIAL NEEDS FURNITURE	
(2)		LINIDO CHANGING TABLE, WALL MOUNTED #L12403.1501-02	174-2620-654-000-0000-000-150	1,790.00
		SHIPPING	174-2620-654-000-0000-000-150	125.00
			Total Purchase Order	1,915.00

LSE REVENUE ISS 2012 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
219	05/29/2014	NASCO	171 DRYING RACKS 4 ART AT P.V.	
(2)		JUMBO RACK DRYING BACK2BACK #9708414	171-2620-654-000-0000-000-145	1,598.80
		SHIPPING	171-2620-654-000-0000-000-145	252.89
Total Purchase Order				1,851.69
220	05/29/2014	NASCO	174 SCIENCE ITEMS 4 P.V.	
(6)		BALANCE TRIPLE BEAM, #SB43077	174-1000-681-000-0000-000-150	493.42
(8)		MAGNET ECONOMY KIT, #SB31100	174-1000-681-000-0000-000-150	187.00
(6)		TIMER MYCHRON PK6, #TB17781	174-1000-681-000-0000-000-150	196.35
(70)		GOGGLE SAFETY 5" BLUE, #SB33950	174-1000-681-000-0000-000-150	211.26
(20)		CYLINDER GRADUATED ST7, #TB20546	174-1000-681-000-0000-000-150	330.64
(60)		MAGNIFIER PLASTIC 3X & 6X, #SB18031	174-1000-681-000-0000-000-150	48.42
(20)		BURNER ELECTRIC SINGLE #WA26024	174-1000-681-000-0000-000-150	369.74
(36)		SCALE SPRING DUAL, #SB29121	174-1000-681-000-0000-000-150	367.20
(30)		WEATHER STATION II OPTIX #SB39201	174-1000-681-000-0000-000-150	330.21
(20)		TUNING FORKS ST4 ECONOMY #SB16561	174-1000-681-000-0000-000-150	178.50
(18)		TAPE MEASURE WIND UP 50M #SB33642	174-1000-681-000-0000-000-150	194.31
(150)		RULER INCH/ 1/2 INCH CM, #TB20850	174-1000-681-000-0000-000-150	204.00
(10)		FUNNELS/SET OF 5 #SB33240	174-1000-681-000-0000-000-150	104.55
Total Purchase Order				3,215.60
221	05/29/2014	OFFICE DEPOT	174 TRIMMERS/VISUAL BOARD P.V.	
(3)		SWINGLINE CLASSIC CUT LITE TRIMMER #0452141	174-2620-655-000-0000-000-150	156.57
(1)		MAGNA VISUAL MAGNETIC WORK/PLAN KIT BOARD #MAVOB3648B	174-2620-654-000-0000-000-150	452.99
Total Purchase Order				609.56
222	05/29/2014	OKLAHOMA JANITORIAL SUPPLY	174 CUSTODIAL EQUIP 4 P.V.	
(12)		WET FLOOR SIGNS	174-2620-618-000-0000-000-150	132.00
(10)		GATOR DOLLY FOR BARRELS	174-2620-618-000-0000-000-150	260.00
(6)		METAL THREADED WOOD HANDLE	174-2620-618-000-0000-000-150	23.70
(3)		DOODLE BUG KITS	174-2620-618-000-0000-000-150	40.50
(6)		LOBBY DUST PANS (6 PER CASE)	174-2620-618-000-0000-000-150	78.00
(6)		HOUSE BROOMS	174-2620-618-000-0000-000-150	66.00
(8)		44 GAL TRASH BARRELS	174-2620-618-000-0000-000-150	232.00
Total Purchase Order				832.20
223	05/29/2014	OLDHAM ACRES LANDSCAPING, INC.	171 LANDSCAPE 4 C.R. PER CITY	
		5-6' DOGWOOD	171-2630-710-000-0000-000-145	250.00
		2" CAL DOGWOOD	171-2630-710-000-0000-000-145	375.00
		2" CAL FLOWERING CRABAPPLE	171-2630-710-000-0000-000-145	300.00
		2 1/2" CAL FLOWERING CRABAPPLE	171-2630-710-000-0000-000-145	375.00
		2" CAL OKLAHOMA REDBUD	171-2630-710-000-0000-000-145	337.50
		2 1/2" CAL OKLAHOMA REDBUD	171-2630-710-000-0000-000-145	412.50
		7-8' LOBLOLLY PINE	171-2630-710-000-0000-000-145	300.00
		2 1/2-3" CAL SHUMARD RED OAK	171-2630-710-000-0000-000-145	425.00
		3-3 1/2" AUTUMN BLAZE RED MAPLE	171-2630-710-000-0000-000-145	400.00
		2 1/2-3" CHINESE PISTACHE	171-2630-710-000-0000-000-145	450.00
		3-3 1/2" SAWTOOTH OAK	171-2630-710-000-0000-000-145	400.00
		2 1/2-3" LACEBARK ELM	171-2630-710-000-0000-000-145	425.00
		3 1/2-4" BALDCYPRESS	171-2630-710-000-0000-000-145	400.00
Total Purchase Order				4,850.00
224	05/29/2014	UNITED REFRIGERATION, INC.	174 ICE MACHINE 4 KITCHEN P.V.	23
(1)		IY0606W MAWOC INDIGO 600 SERIES ICE MACHINE W/CUBER 1/2 DICE	174-2620-651-000-0000-000-150	2,926.35
(1)		B970 ICE STORAGE BIN	174-2620-651-000-0000-000-150	1,215.90

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224	05/29/2014	UNITED REFRIGERATION, INC.	174 ICE MACHINE 4 KITCHEN P.V.	
(1)	K00370	MAWOC BIN ADAPTER 30"	174-2620-651-000-0000-000-150	179.55
(1)	932402	EVERPURE INSURICE PURIFIER	174-2620-651-000-0000-000-150	313.98
		FREIGHT	174-2620-651-000-0000-000-150	206.00
			Total Purchase Order	4,841.78
225	05/29/2014	WEST MUSIC	174 MUSIC INSTRUMENTS 4 PV	
		MUSIC INSTRUMENTS FOR PRAIRIE VIEW	174-1000-655-000-0000-000-150	6,252.20
			Total Purchase Order	6,252.20
226	05/29/2014	WESTCO COMPUTER & LAMINATOR	174 LAMINATOR 4 P.V.	
(1)	GBC	U65 LAMINATOR	174-2620-656-000-0000-000-150	1,895.00
			Total Purchase Order	1,895.00
227	05/30/2014	CHICKASAW TELECOM	174TECHNOLOGY - PV	
		10xC2960X-48FPD-L	174-2560-653-000-0000-000-150	73,160.00
		50xAP2702 2xCT5508-50		
		SMARTNET 8X5XNBD 10xC2960X-48FPD-L5	174-2560-653-000-0000-000-150	6,521.76
		1000BASE-T SFP	174-2560-653-000-0000-000-150	979.60
		PRIME INFRASTRUCTURE 1.2 -LIFECYCLE - 50 DEVICE LIC	174-2560-653-000-0000-000-150	3,282.90
		SW APP SUPP + UPGR PI 1.2 LIFECYCLE - 50 DEVICE LIC	174-2560-653-000-0000-000-150	889.56
		CISCO UC PHONE 7962 SOARE	174-2560-653-000-0000-000-150	613.80
		SMARTNET 8X5XNBD CISCO UNIFIED IP PHONE 7962	174-2560-653-000-0000-000-150	16.80
		7915 UC PHONE GRAYSCALE EXPANSION MODULE	174-2560-653-000-0000-000-150	520.80
		SMARTNET 8X5XNBD 7915 IP PHONE GRAYSCALE EXPANISON MODULE	174-2560-653-000-0000-000-150	16.80
		FOOTSTAND KIT FOR SINGLE 7914 7915 7916	174-2560-653-000-0000-000-150	40.92
		IP PHONE POWER TRANSFORMER FOR THE 7900 PHONE SERIES	174-2560-653-000-0000-000-150	55.80
		POWER CORD NORTH AMERICA	174-2560-653-000-0000-000-150	12.40
		UNIFIED WORKSPACE LICENSING STD 1 USER GOVT/EDU	174-2560-653-000-0000-000-150	10,075.00
		ESSENTIAL SW SERVICES MAPPING SKU UNDER 1K UWL STD	174-2560-653-000-0000-000-150	882.00
		CISCO UWL STD UCSS - 1 USER 1 YEAR SUB	174-2560-653-000-0000-000-150	1,085.00
		TRIPP LITE SMARTPRO 1000-UPS-640 WATT-1000VA	174-2560-653-000-0000-000-150	1,895.60
		CISCO UC PHONE 7821	174-2560-653-000-0000-000-150	2,529.60
		SMARTNET 8X5XNBD CISCO UP PHONE 7821	174-2560-653-000-0000-000-150	134.40
		CISCO 2911 VOICE BUNDLE PVDM3-16 UC LICENSE PAK FL-CUBE	174-2560-653-000-0000-000-150	2,228.90
		SMARTNET 8X5XNBD CISCO 2911 VOICE BUNDLE	174-2560-653-000-0000-000-150	369.60
		COMMUNICATION MANAGER EXPRESS OR SRST-25 SEAT LICENSE	174-2560-653-000-0000-000-150	403.00
		TWO PORT VOICE INTERFACE CARD-FXO (UNIVERSAL)	174-2560-653-000-0000-000-150	272.80
		CATALYST 3750X 24 PORT DATA IP SERVICE	174-2560-653-000-0000-000-150	6,510.00
		SMARTNET 8X5XNBD CATALYS 3750X 24 PORT DATA IP SERVICES	174-2560-653-000-0000-000-150	327.60
		CISCO STATE CONTRACT: ITSW1006	174-2560-653-000-0000-000-150	-7,940.04
ADDITIONAL DISCOUNT FROM MANAFACTUER				
			Total Purchase Order	104,884.60
228	06/03/2014	OLDHAM ACRES LANDSCAPING, INC.	171 LANDSCAPE 4 C.R.	
		LANDSCAPE FOR C.R.	171-2630-710-000-0000-000-145	2,025.00
			Total Purchase Order	2,025.00
229	06/03/2014	TIMBERLAKE CONSTRUCTION	173 CONST FEES 4 EVENT CENTER	24
		CONSTRUCTION FEES FOR HS GYM/EVENT CENTER	173-4600-459-000-0000-000-705	11,000,000.00
			Total Purchase Order	11,000,000.00

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			Total Fund 12,777,816.71
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P.O. No.	Date	To Whom Issued	P.O. Description	Amount
8	07/01/2013	A-WELDERS SUPPLY	055 SUPPLIES/MATERIALS	-319.10
11	07/01/2013	ALL SEASON BUILDING & SUPPLY	055 SUPPLIES/MATERIALS	-1,286.90
14	07/01/2013	CARRIER SALES AND DISTRIBUTION, LLC	055 SUPPLIES/MATERIALS	-1,791.44
17	07/01/2013	DEALERS ELECTRICAL SUPPLY	055 ELEC SUPPLIES/MATERIALS	-22.48
21	07/01/2013	GRAINGER	055 MISC SUPPLIES/MATERIALS	-1,274.68
26	07/01/2013	TRANE CO	055 HVAC SUPPLIES/MATERIALS	-1,313.73
31	07/01/2013	ACTION LOCK & SAFE	053 KEYS,SUPPLIES,MATERIALS	-1,047.18
34	07/01/2013	ALL SEASON BUILDING & SUPPLY	053 SUPPLIES/MATERIALS	-2,181.89
38	07/01/2013	DOLESE BROS CO	053 SAND/GRAVEL/CONCRETE	-1,431.82
39	07/01/2013	ENDEX OF OKLAHOMA, INC.	053 INTERCOM REPAIRS/SERVICE	-3,541.98
41	07/01/2013	G & L ROOFING CO.	053 ROOF REPAIRS	-550.00
44	07/01/2013	H-I-S PAINT MFG. CO., INC.	053 PAINT SUPPLIES/MATERIALS	-528.89
47	07/01/2013	LUBER BROS.	053 SUPPLIES/MATERIALS	-2,080.40
49	07/01/2013	MEDLEY MATERIAL HANDLING	053 EQUIPMENT REPAIRS	-2,267.79
62	07/01/2013	AMSAN EVE SUPPLY	057 CUST EQUIP SUPPLIES/MATL	-1,601.58
63	07/01/2013	DISCOUNT VAC WORLD, INC.	057 CUST EQUIP SUPPLIES/MATL	-1,813.07
64	07/01/2013	CINTAS CORPORATION NO. 2	052 DISTRICT WIDE SHREDDING	-3,000.00
69	07/01/2013	PITNEY BOWES	052 LEASE/POSTAGE MACHINE	-86.64
70	07/01/2013	STERICYCLE	052 BIO HAZARD WASTE PICKUP	-814.88
71	07/01/2013	STERICYCLE INC	052 PHARMACEUTICAL PICKUP	-158.95
73	07/01/2013	YOUR MAIL STORE	052 SPEC MAILING SERVICE	-554.45
74	07/01/2013	CONVERGINT TECHNOLOGIES, LLC	050 TEST/INSPECT FIRE ALARMS	-13.08
96	07/01/2013	ROBERTS TRUCK CENTER	054 BUS PARTS	-6,535.86
102	07/01/2013	ALL SEASON BUILDING & SUPPLY	056 TECHNOLOGY	-400.80
103	07/01/2013	AT&T	056 TECHNOLOGY	-17,187.89
123	07/01/2013	WESTEL, INC	056TECHNOLOGY	-54.65
155	07/08/2013	COMTEC ELECTRONIC SYSTEMS, INC	053 SECURITY ALARM REPAIRS	-1,523.84
171	07/08/2013	JL HEIN SERVICE INC	056TECHNOLOGY	-41.00
262	07/15/2013	BRENDA JEAN DUNN	050 TRAVEL REIMBURSEMENT	-161.63
276	07/16/2013	ANITA S CONWAY	050 ELL TEACHER MILEAGE	-199.44
277	07/16/2013	JANA A GALL	561 115 TEACHER MILEAGE	-176.80
278	07/16/2013	KRISTINA KAYE GREEN	000 066 DIRECTOR MILEAGE	87.13
279	07/16/2013	KARIE J GREENWOOD	561 110 TITLE VII MILEAGE	-237.99
281	07/16/2013	LINDA R KOLAR	050 ELL TEACHER MILEAGE	-306.16
282	07/16/2013	LINDA L LITTLE	050 ELL TEACHER MILEAGE	-164.93
283	07/16/2013	STACY MATTINGLY	050 ELL TEACHER MILEAGE	-167.00

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284	07/16/2013	DENICE D MCELHANEY	561 120 TEACHER MILEAGE	11.92
301	07/16/2013	ASHLEY RENE ARMSTRONG	050 NURSE MILEAGE 2013-2014	-52.50
302	07/16/2013	SHAYNA DENISE AUSTIN	PYSCH MILEAGE 2013-2014	-80.71
303	07/16/2013	SASHA CHLOE BRAYTON	NURSE MILEAGE 2013-2014	-500.00
307	07/16/2013	KIMBERLY DIANE GUSHING	NURSE MILEAGE	-500.00
308	07/16/2013	LORI LINN KNOWLES	050 NURSE MILEAGE	-200.00
312	07/16/2013	RACHEL MARIE THOMAS	050 PYSCH MILEAGE 2013/14	-180.44
313	07/16/2013	LORIE L TORRES	NURSE MILEAGE 2013-2014	-300.00
315	07/16/2013	SPEECH PATHWAY, LLC	621 SPEECH SERVICES	-99,775.00
319	07/16/2013	CANADIAN COUNTY HEALTH DEPART.	641 HEALTH SERVICES	-11,000.00
366	07/18/2013	WAL-MART-6032202040025802	510 CLASSROOM SUPPLIES	-150.00
379	07/22/2013	A-WELDERS SUPPLY	412 705 CONSUMABLE SUPPLIES	-1,346.60
380	07/22/2013	JOHN R HARRIS	412 705 expenses for 2013-14	-60.08
382	07/22/2013	KAREN WOODARD	412 705 TRAVEL REIMBURSE	-250.00
386	07/22/2013	DANNY K GRIFFIN	412 EXPENSES	-53.11
387	07/22/2013	KYLE ARDEN GUYER	412 705 REIMBURSEMENT	-150.00
462	07/26/2013	EUREKA WATER COMPANY	050 DISTRICT WATER SERVICE	12.20
492	08/01/2013	OKLAHOMA ASSOC. PUPIL TRANSP.	054 SCHOOL BUS TRAINING	-140.00
498	08/02/2013	WAL-MART-6032202040025802	059 LIFE SKILLS	17.54
503	08/02/2013	OLDHAM ACRES LANDSCAPING, INC.	060 LANDSCAPE MAINTENANCE DW	-7,040.00
508	08/02/2013	CAROL L WOOD	000 067 TRAVEL	69.30
545	08/09/2013	HANCOCK FABRICS	412 MATERIALS, SUPPLIES, EQUIP	-36.92
547	08/09/2013	HOMELAND	412 GROCERIES FOR FACS CLASSE	-9.65
559	08/13/2013	K RENEE BOATMAN	705 TRAVEL REIMBURSEMENT	-1,000.00
560	08/13/2013	CRAIG E CHESTNUT	705 TRAVEL REIMBURSEMENT	-351.22
561	08/13/2013	RAMAE LYNN COLLINS	705 TRAVEL REIMBURSEMENT	-559.30
562	08/13/2013	ROBERT D FOREMAN	705 TRAVEL REIMBURSEMENT	-1,000.00
563	08/13/2013	BELINDA L HARPER	705 TRAVEL REIMBURSEMENT	-1,000.00
564	08/13/2013	KENNY NELSON	705 TRAVEL REIMBURSEMENT	-490.07
565	08/13/2013	TERESA LYNN WILKERSON	705 TRAVEL REIMBURSEMENT	-650.21
573	08/13/2013	ANGELA M CHOATE	050 GATE TEACHER MILEAGE	-243.16
577	08/13/2013	CRYSTAL RUMBAUGH	050 GATE TEACHER MILEAGE	-232.92
591	08/13/2013	UMB BANK N.A.	2013-2014 ADMINISTRATIVE FEE	150.00
616	08/14/2013	WAL-MART-6032202040025802	057 MISC SUPPLIES/MATERIALS	-334.14
625	08/16/2013	PERMA BOUND BOOKS	021 110 SEQUOYAH BOOKS	-37.07
634	08/19/2013	WAL-MART-6032202040025802	505 SUPPLIES SKILLS FOR LIVING	-2.01

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P.O. No.	Date	To Whom Issued	P.O. Description	Amount
638	08/19/2013	KAREN S BRIDGES	505 TRAVEL REIMBURSEMENT	-26.73
641	08/19/2013	LINDA J WILKES	505 TRAVEL REIMBURSEMENT	-230.60
655	08/20/2013	WAL-MART-6032202040025802	412 705 MATERIALS/SUPPLIES	-8.18
663	08/21/2013	PENDER'S MUSIC COMPANY	209 705 BEG.OF YEAR MUSIC	14.60
667	08/21/2013	CALAH CHRISTINE LYNES	050 ELL TEACHER MILEAGE	-306.99
681	08/21/2013	WAL-MART-6032202040025802	510 SKILLS FOR LIVING SUPPLIES	-43.46
722	08/23/2013	LOWES CREDIT SERVICES	412 705 INSTRUCTIONAL TOOLS	-364.73
788	09/03/2013	MICHAEL NEAL RACHLIN	412 705 MILEAGE REIMB/DECA	-116.37
804	09/04/2013	A.S.C. AUTOMOTIVE	054 VEH PARTS	-1,940.82
807	09/04/2013	WAL-MART-6032202040025802	054 PURCHASE SUPPLIES	-348.42
822	09/04/2013	HOMELAND	412 705 Groceries	-195.53
828	09/04/2013	REGAL PLASTIC SUPPLY CO.	412 705 INSTRUCTIONAL MATERIAL	-400.00
899	09/13/2013	RAM PRODUCTS, LTD	054 VEH MAINT	-82.39
922	09/20/2013	AIR & EARTH INC	055 AIR & ASBESTOS SAMPLING	-200.00
925	09/20/2013	A.S.C. AUTOMOTIVE	054 VEH PARTS	-197.66
1016	09/23/2013	HANCOCK FABRICS	014 510 SKILLS FOR LIVING	-45.98
1145	10/04/2013	TANYA LOREE PANCOAST	050 MILEAGE FOR 13-14	-96.26
1200	10/10/2013	KRISTEN KAROL COX	189 705 HMB MILEAGE - B.W.	-116.59
1202	10/10/2013	MUSTANG PUBLIC SCHOOLS	198 FIELD TRIP PRE AP HISTORY	-804.00
1222	10/14/2013	EASTBAY - DEPT 5374	063 808 TENNIS UNIFORMS	-249.97
1251	10/17/2013	THYSSEN KRUPP ELEVATOR	053 ELEVATOR REPAIRS	-399.50
1289	10/22/2013	LIBRARY VIDEO COMPANY	505 VIDEOS FOR SCIENCE	-24.95
1307	10/23/2013	VOSS ELECTRIC SUPPLY COMPANY	057 BULBS/BALLAST DIST WIDE	-7,609.83
1445	11/20/2013	SCHOOL SPECIALTY INC	059 MARILYN NORMAN/HORIZON	-11.59
1453	11/20/2013	WAL-MART-6032202040025802	510 TVS FOR CONFERENCE ROOMS	-1,396.00
1456	11/20/2013	VONTUNGELN TAG AGENCY, INC	054 MV REPORTS/TAGS	-22.00
1481	11/22/2013	BARNES & NOBLE	511 120 BOOKS	-28.84
1487	11/22/2013	HOMELAND	505 SUPPLIES FOR PER. LIVING	-0.40
1509	11/25/2013	SCHOLASTIC INC	561 105 SCHOLASTIC BOOKS	-284.20
1573	12/13/2013	VONTUNGELN TAG AGENCY, INC	054 MV REPORTS/TAGS	-117.00
1632	12/13/2013	ENVIRONMENTAL LOOP SERVICE, INC.	053 GEO-THERMAL FLUSH AT SMS	-1,060.00
1682	12/19/2013	CENTRAL OKLAHOMA WINNELSON	055 PLUMBING SUPPLIES/MATERIAL	-104.63
1693	12/20/2013	CENTURY RECORDS	209 705 STATE CONTEST VIDEO	-50.00
1713	12/20/2013	A. DAIGGER & COMPANY, INC.	511 120 INSTRUCTIONAL SUPPLIES	-235.52
1737	12/20/2013	SYNERGY DATA COM	198 705 AP MONEY - CASEY	2.67
1742	12/20/2013	ADVANCED LAMPS, LLC	198 505 INSTRUCTIONAL	12.17

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1751	12/20/2013	SCHOOL SPECIALTY INC	198 505 INSTRUCTIONAL	-11.61
1754	12/20/2013	QUILL	505 INSTRUCTION	-0.13
1762	12/20/2013	PLAYSCRIPTS, INC	198 705 PLAY SCRIPTS	-9.60
1766	12/20/2013	CAROLINA BIOLOGICAL SUPPLY	198 505 INSTRUCTION	-194.90
1767	12/20/2013	NATIONAL GEOGRAPHIC SCHOOL PUB	198 505 INSTRUCTION	-115.75
1768	12/20/2013	SAM'S CLUB	198 505 INSTRUCTIONAL TECH	-519.87
1773	12/20/2013	OK RUNNER	063 705 COACHES CLOTHING	-100.02
1851	01/06/2014	GAILE ANN LOVING	064 MILEAGE REIMBURSEMENT	-33.20
1852	01/06/2014	TRACY PAIGE SKINNER	064 MILEAGE REIMBURSEMENT	75.12
1889	01/06/2014	SOLUTION TREE	705 REG. FEE FOR BRANDI GORE	-71.00
1922	01/10/2014	ANDRA LEIGH WILLIAMS	HOMEBOUND INSTRUCTION MILEAG	-8.21
1923	01/10/2014	PATRICK COURTNEY	REFUND RETURNED CK FEES	-10.00
1925	01/10/2014	WAL-MART-6032202040025802	412 705 Groceries	-34.02
1927	01/10/2014	MARY BETH EVANS	189 505 HOMEBOUND MILEAGE	12.32
1932	01/10/2014	MCFEELY'S	017 705 SUPPLIES/ BUDGET	-3.00
1946	01/13/2014	UNITED REFRIGERATION, INC.	055 SUPPLIES/MATERIALS	-168.41
2002	01/17/2014	NOAH'S PARK AND PLAYGROUNDS	053 PLAYGROUND BORDERS	-171.00
2004	01/17/2014	MALLORY PAIGE WALTHER	189-120 TRAVEL FOR STAFF	-972.00
2037	01/28/2014	BERNINA OF OKLAHOMA CITY	510 SKILLS FOR LIVING	-122.52
2054	01/28/2014	ERIC ARMIN INC	511 120 INSTRUCTIONAL SUPPLIES	-63.93
2056	01/28/2014	PROVIDER MEDICAL SUPPLY	022 105 health office supplies	-308.30
2077	01/31/2014	CENTRAL OKLAHOMA WINNELSON	053 PLUMBING SUPPLIES	-130.38
2095	02/03/2014	AMAZON.COM-6045787810316675	020 705 MATH TEACH TECHNOLOG	0.04
2097	02/03/2014	SLRS, INC.	050 INTERPRETER SERVICES	68.63
2098	02/03/2014	HOMELAND	412 705 GROC & FOOD SUPPLIES	-138.18
2099	02/03/2014	WAL-MART-6032202040025802	412 705 GROCERIES & SUPPLIES	-136.74
2102	02/03/2014	REALLY GOOD STUFF	021 135 BOOKS CURR-HENAGAR	-55.96
2106	02/03/2014	TRIUMPH LEARNING LLC	184 EOI TEST REVIEW	-114.88
2109	02/03/2014	WAL-MART-6032202040025802	025 705 INSTRUCTION	-23.00
2133	02/10/2014	B&H PHOTO/VIDEO	705 PROJECTORS	-123.80
2136	02/10/2014	VANESSA LYNN MCINTIRE	HOMEBOUND MILEAGE - VB	-7.51
2165	02/12/2014	LOWES CREDIT SERVICES	412 705 Instructional material	-67.00
2175	02/12/2014	KNIGHT PAVING, INC	060 TE - SIDEWALK REPAIR	-980.00
2186	02/14/2014	VANESSA LYNN MCINTIRE	189 705 HB MILEAGE FOR AA	-39.42
2192	02/14/2014	OKLAHOMA ASBO	051 FINANCIAL ACCOUNTING CLASE	-85.00
2201	02/19/2014	OKLAHOMA JANITORIAL SUPPLY	057 CUSTODIAL SUPPLIES	-1.12

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P.O. No.	Date	To Whom Issued	P.O. Description	Amount
2203	02/19/2014	STAPLES BUSINESS ADVANTAGE	156121: 541 135 MATH PD D.LOCKE	-41.81
2213	02/19/2014	SCHOOL SPECIALTY INC	541 135 MATH PD D.LOCKE	-130.11
2217	02/19/2014	ALL SEASON BUILDING & SUPPLY	195 705 SUPPLIES/RESALE	-136.04
2219	02/19/2014	JENIECE BRIDGFORTH	050 MILEAGE FOR PYSCH	-144.37
2225	02/19/2014	FENTON'S	060 DESK CNTR DRAWER AT TRANS	-0.02
2249	02/21/2014	MONOPRICE, INC.	510 BRACKETS FOR PROJECTORS	1.40
2252	02/21/2014	WAL-MART-6032202040025802	510 GROCERIES/ SKILLS LIVING	-165.65
2258	02/21/2014	WAL-MART-6032202040025802	051 Communication Supplies	-56.59
2259	02/21/2014	WESTCO COMPUTER & LAMINATOR	110 SUPPLIES	-30.00
2263	02/21/2014	DIAMOND TROPHIES	053 SIGNS	-305.00
2272	02/26/2014	WAREHOUSE TECHNOLOGY	110 INSTRUCTION	-210.00
2277	02/26/2014	STAPLES BUSINESS ADVANTAGE	156121: 035-120 INSTRUCTIONAL MATERIAL	-58.00
2292	02/28/2014	BATTERIES SOONER LLC	057 LIGHT BULBS	-269.85
2304	03/10/2014	OFFICE DEPOT	056 TECHNOLOGY	8.89
2307	03/10/2014	CONTRACT PAPER GROUP, INC.	052 ADMIN PRINT SHOP	-101.85
2320	03/10/2014	PERMA BOUND BOOKS	021 125 Sequoyah Spring Books	-9.47
2363	03/12/2014	PARTY GALAXY	SUPPLIES FOR ONE ACT PLAY	-9.99
2366	03/12/2014	WAL-MART-6032202040025802	SUPPLIES FOR ONE ACTS	-47.72
2371	03/12/2014	BERNINA OF OKLAHOMA CITY	412 70Machine Parts & Cleaning	-0.32
2372	03/12/2014	HANCOCK FABRICS	412 705 Sewing Supplies	-7.44
2373	03/12/2014	INFOBASE PUBLISHING	412 705 Video	-11.76
2378	03/12/2014	BSN SPORTS, INC.	145 GENERAL BUILDING USE	15.00
2379	03/12/2014	QUILL	TEACHER STUDENT USE	-122.04
2383	03/12/2014	PERMA BOUND BOOKS	505 ORDER BOOKS	-31.21
2401	03/14/2014	DISCOUNT SCHOOL SUPPLY	110 INSTRUCTION	8.78
2402	03/14/2014	DISCOUNT SCHOOL SUPPLY	110 1ST GRADE MATERIALS	23.41
2416	03/14/2014	LOWES CREDIT SERVICES	412 510 TECH ED SUPPLIES	-74.58
2439	03/24/2014	WAL-MART-6032202040025802	561 110 WALMART K GREENWOOD	0.45
2440	03/24/2014	WAL-MART-6032202040025802	561 125 WALMART J GALL	-50.00
2447	03/24/2014	NASCO	145 CLASSROOM SUPPLIES	-34.38
2449	03/24/2014	QUILL	145 CLASSROOM SUPPLIES	-14.22
2450	03/24/2014	QUILL	145 CLASSROOM SUPPLIES	-226.42
2451	03/24/2014	QUILL	000 145 CLASSROOM SUPPLIES	-55.65
2453	03/24/2014	SCHOOL SPECIALTY INC	145 CLASSROOM SUPPLIES	-0.10
2455	03/24/2014	WAL-MART-6032202040025802	145 CLASSROOM SUPPLIES	-8.16
2460	03/24/2014	TEACHER DIRECT	511-120 INSTRUCTIONAL SUPPLIES	-139.79

General Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
2462	03/24/2014	REALLY GOOD STUFF	511-120 INSTRUCT. MATERIALS	-0.01
2465	03/24/2014	HEINEMANN	511 120 INSTRUCTIONAL MAT.	-59.28
2468	03/24/2014	MARDEL	511-125 PARENTAL INVOLVEMNT	-0.45
2476	03/24/2014	NCTM REGISTRATION SERVICES	511 120 PROFESSIONAL DEVELOPM	-1.67
2480	03/24/2014	SAM'S CLUB	511 105 PARENTAL INVOLVEMENT	-64.00
2484	03/24/2014	STAPLES BUSINESS ADVANTAGE 156121	000 145 CLASSROOM SUPPLIES	-22.77
2488	03/27/2014	P & K EQUIPMENT	053 LAWN EQUIPMENT SUPPLIES	-458.85
2508	03/27/2014	B&H PHOTO/VIDEO	043 705 MARZEC - SUPPIES	-2.00
2513	03/27/2014	THE MCGRAW HILL COMPANIES	412 705 TEXTBOOKS - RACHLIN	-75.89
2528	03/27/2014	AMAZON.COM-6045787810316675	705 INSTRUCTION	-3.04
2531	03/27/2014	WAL-MART-6032202040025802	012 705 PHOTO PRINTS	-50.00
2532	03/27/2014	LOWES CREDIT SERVICES	012 705 SET BLDG EQUIP/TOOLS	-584.04
2534	03/27/2014	WAL-MART-6032202040025802	412 705 Classroom Supplies	-5.37
2535	03/27/2014	BASIC PLUS	511-135 PROFESSIONAL DEV	-17.99
2539	03/27/2014	BEST BUY BUSINESS ADVANTAGE ACCO	007 505 DIGITAL RECORDER	-129.99
2540	03/27/2014	CIMC	412 705 Curriculum Ag. Ed.	5.00
2545	03/27/2014	PERMA BOUND BOOKS	021 110 BOOKS	-7.02
2552	03/27/2014	SCHOOL SPECIALTY	110 KINDERGARTEN SUPPLIES	-44.99
2565	03/27/2014	GOPHER SPORT	110 PE INSTRUCTION	-47.01
2589	04/04/2014	DELL COMPUTER CORP	145 OFFICE USE AND INSTRUCTION	-13.60
2590	04/04/2014	DELL COMPUTER CORP	200 130 LAPTOP	72.66
2592	04/04/2014	WAREHOUSE SUPPLIES	023 135 PAPER SUPPLIES	-136.50
2597	04/04/2014	OFFICE DEPOT	705 SUPPLIES - BOATMAN	-799.95
2602	04/04/2014	OFFICE DEPOT	023-120 OFFICE SUPPLIES	-13.30
2615	04/04/2014	AUTOMATED BUILDING SYSTEMS, IN	055 WORK AT HORIZON INTERM	-625.00
2622	04/04/2014	CARSON-DELLOSA PUB.CO.	059 LAURA BOYD/HIGH SCHOOL	1.00
2630	04/04/2014	HANDWRITING WITHOUT TEARS	059 AMY FARRIS/TRAILS	-12.18
2631	04/04/2014	SOCIAL STUDIES SCHOOL SERVICE	059 CATHY STANFORD/HIGH SCHOC	4.00
2633	04/04/2014	LAKESHORE LEARNING	059 KRISTEN KAHRE/NMS	-5.25
2634	04/04/2014	LAKESHORE LEARNING	059 JENNIFER SWANSON/CREEK	-12.00
2636	04/04/2014	LAKESHORE LEARNING	059 TRACY REIMER/TRAILS	5.00
2639	04/04/2014	LAKESHORE LEARNING	059 CINDY STIRLING/CENTENNIAL	7.04
2641	04/04/2014	LAKESHORE LEARNING	059 JOY MORGAN/CENTENNIAL	5.40
2652	04/04/2014	NASCO	059 RACHEL RICHARDSON/ CAN RID	-25.40
2661	04/04/2014	RIVERSIDE PUBLISHING	059 DISTRICT PSYCH'S	7.52
2678	04/04/2014	WIESER EDUCATIONAL	059 TRISHA BASS / NORTH	4.00

General Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
2680	04/04/2014	AMAZON.COM-6045787810316675	705 TEXTBOOKS LOGAN	-2,500.00
2685	04/04/2014	AR&G	705 START UP CLASS - RING	52.96
2686	04/04/2014	BREAK AWAY TRAVEL	705 CONF IN NEW MEXICO TRAVEL	84.00
2694	04/04/2014	SYNERGY DATA COM	026 705 PROJ. MOUNTS - CASEY	-12.25
2695	04/04/2014	TEACHER'S DISCOVERY	013 705 GLYCKHERR SUPPLIES	28.28
2698	04/04/2014	WAL-MART-6032202040025802	705 CHAIRS - BOATMAN	-180.00
2701	04/04/2014	GOPHER SPORT	125 CLASSROOM SUPPLIES-PE	-0.01
2706	04/04/2014	SCHOOL SPECIALTY INC	125 CLASSROOM SUPP-2ND GRADE	-52.38
2709	04/04/2014	SCHOOL SPECIALTY INC	125 CLASSROOM/ OFFICE SUPPLIES	-351.19
2710	04/04/2014	SCHOOL SPECIALTY INC	125 CLASSROOM SUPP-3RD GRADE	-1.46
2720	04/04/2014	OKLAHOMA STATE UNIVERSITY	541/412 505/510 GTT TRAINING	-280.00
2724	04/04/2014	WAL-MART-6032202040025802	145 CLASSROOM INSTRUCTION	-20.82
2730	04/04/2014	AMAZON.COM-6045787810316675	505 INSTRUCTION	11.51
2732	04/04/2014	SADDLEBACK	505 INSTRUCTION	0.96
2733	04/04/2014	AMAZON.COM-6045787810316675	021 510 BOOK FOR STUDENTS	-20.00
2736	04/04/2014	B&H PHOTO/VIDEO	021 705 CABLES AND ADAPTERS	-10.60
2737	04/04/2014	CAROLINA BIOLOGICAL SUPPLY	505 INSTRUCTION	-55.32
2738	04/04/2014	BARNES & NOBLE	140 PROF DEV BOOKS	-17.40
2739	04/04/2014	SCHOOL SPECIALTY	010-120 COUNSELING SUPPLIES	-198.97
2742	04/04/2014	SCHOOL SPECIALTY	033-120 CLASSROOM SUPPLIES	0.10
2743	04/04/2014	REALLY GOOD STUFF	034-120 CLASSROOM SUPPLIES	-4.05
2744	04/04/2014	SCHOOL SPECIALTY	032 135 CLASSROOM SUPPLIES	23.49
2747	04/07/2014	DELL COMPUTER CORP	421 705 VOAG TEACHER LAPTOP	-13.60
2749	04/07/2014	SCHOOL SPECIALTY	029-120 KDG Construction Pape	-3.08
2751	04/07/2014	H-I-S PAINT MFG. CO., INC.	053 PAINTING SUPPLIES - SUMMER	-2,471.92
2755	04/07/2014	CLASSROOM SUPPLY MART	016-120 CLASSROOM SUPPLIES	-1.95
2763	04/07/2014	WESTCO COMPUTER & LAMINATOR	023 135 LAMINATION SUPPLIES	-60.00
2778	04/07/2014	PITSCO	412 505 INSTRUCTION	-8.77
2779	04/07/2014	E GROUP, INC	412 UNIFORMS TSA COMPETITION	-77.50
2782	04/07/2014	GRAINGER	505 STUDENT SAFETY	-22.80
2784	04/07/2014	PITSCO	412 INSTRUCTIONAL MATERIALS	-7.74
2785	04/07/2014	REGAL PLASTIC SUPPLY CO.	412 INSTRUCTINAL MATERIALS	-300.00
2790	04/07/2014	LAKESHORE LEARNING	505 INSTRUCTION	-1.02
2796	04/07/2014	LAKESHORE LEARNING	200 135 CLASSROOM SUPP	-0.01
2798	04/07/2014	WAL-MART-6032202040025802	025 705 INSTRUCTION	-57.81
2801	04/07/2014	MARY ELIZABETH YOUNG	059 MILEAGE REIMBURSEMENT	-227.60

General Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
2802	04/07/2014	WAL-MART-6032202040025802	505 SUPPLIES	-97.32
2812	04/07/2014	LEARNING LINKS INC.	110 CLASSROOM BOOKS	-16.95
2814	04/07/2014	SYNERGY DATA COM	421 705 AG PROJECTOR MOUNT	0.03
2816	04/07/2014	LIBERTY FLAG IN	505 SUPPLIES	-84.40
2817	04/07/2014	NASCO	125 Art Materials	-20.18
2818	04/07/2014	NASCO	505 INSTRUCTIONAL SUPPLIES	-29.91
2821	04/07/2014	PALEN MUSIC CENTER	007 705 BARI SAX MOUTHPIECES	-450.00
2824	04/07/2014	PENDER'S MUSIC COMPANY	027 705ALL-STATE MUSCI PACKETS	-0.28
2826	04/07/2014	QUILL	505 INSTRUCTION	-0.16
2828	04/07/2014	QUILL	505 SUPPLIES	-56.35
2830	04/07/2014	QUILL	505 INSTRUCTION	-35.74
2831	04/07/2014	QUILL	505 INSTRUCTIONAL SUPPLIES	-12.87
2832	04/07/2014	QUILL	505 SCHOOL SUPPLIES	-2.45
2833	04/07/2014	QUILL	505 INSTRUCTION	-7.83
2835	04/07/2014	QUILL	505 SUPPLIES	-0.50
2836	04/07/2014	QUILL	505 SUPPLIES	-20.49
2837	04/07/2014	QUILL	505 INSTRUCTIONAL	-63.69
2843	04/07/2014	SUNDANCE PUBLISHING	023 115 INSTRUCTION	14.51
2846	04/03/2014	AUTOMATED BUILDING SYSTEMS, IN	055 SERV CALL F/HORIZON HVAC	-1,000.00
2848	04/07/2014	EDMOND MUSIC COMPANY	209 705 DRUMLINE R & M	-3.09
2850	04/07/2014	WAREHOUSE SUPPLIES	029 135 PAPER SUPPLY	-136.50
2851	04/07/2014	WAREHOUSE SUPPLIES	505 INSTRUCTION	-1,819.20
2852	04/07/2014	BARNES & NOBLE	311 105 PROFESSIONAL BOOKS	-0.40
2854	04/07/2014	WAREHOUSE SUPPLIES	510 PALET OF PAPER	-909.60
2855	04/08/2014	BARNES & NOBLE	561 TEACHER/CLASSROOM BOOKS	-31.08
2856	04/08/2014	MARDEL	561 TEACHER/CLASSROOM MANIP.	3.24
2858	04/08/2014	DELL COMPUTER CORP	412 LAPTOP COMPUTERS	-4.68
2862	04/09/2014	OFFICE DEPOT	561 TEACHER SUPPLIES	42.81
2864	04/09/2014	BATTERIES SOONER LLC	421 705 VOAG PROJECTOR BULB	-23.00
2866	04/09/2014	BRANDI LYNN GORE	189 HOMEBOUND MILEAGE FOR HS	-44.37
2874	04/11/2014	EARTHSMART CONTROLS, LLC	053 CONTROLLER F/HS E104	42.49
2881	04/11/2014	JL HEIN SERVICE INC	396 GRANT MONEY - SPANISH	40.00
2882	04/11/2014	SYNERGY DATA COM	396 GRANT MONEY - SPANISH	-211.00
2883	04/11/2014	BARNES & NOBLE	511 PD BOOKS	-12.88
2893	04/11/2014	AMAZON.COM-6045787810316675	311 115 INSTRUCTION	-8.61
2896	04/11/2014	RIVERSIDE PUBLISHING	367 ITBS TESTING MATERIALS	0.03

General Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
2897	04/11/2014	SCHOLASTIC INC	561 SIGHT WORD READERS	25.92
2910	04/18/2014	WAREHOUSE TECHNOLOGY	052 INK CARTRIDGE FOR MAINT	-69.99
2912	04/18/2014	WPS PUBLISHERS DISTRIBUTERS	059 SP ED TESTING MATERIALS	1.00
2914	04/18/2014	KATELYN LAURI CAUDLE	189 HOMEBOUND	-14.36
2923	04/22/2014	SCHOOL SPECIALTY	059 JULIE MUSE/VALLEY	11.16
2924	04/22/2014	HARDING UNIVERISITY INC	PROFESSIONAL DEVELOPMENT	-100.00
2925	04/22/2014	JAYMI RHEA HARNLY	189 HOMEBOUND MILEAGE	-19.41
2944	05/01/2014	PITSCO	412 505 CAREER TECH SUPPLIES	1.87
2946	05/01/2014	ELIZABETH M WARREN	572 INCREASE TO PO# 2216	-45.00
2947	05/02/2014	TAMRA SUE LUCAS	050 MILEAGE FOR MAY 2014	-60.69
2948	05/02/2014	LOWES CREDIT SERVICES	412 505 CAREER TECH TIEMS	-43.40
2953	05/02/2014	FROG PUBLICATIONS	367 RSA MATERIALS	50.97
2954	05/02/2014	GREAT SOURCE DIST. CENTER	367 RSA MATERIALS	-425.25
2955	05/02/2014	OFFICE DEPOT	367 RSA SUPPLIES	-16.56
Total Change Orders				-221,931.64

General Fund 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
2957	05/07/2014	AUTOMATED BUILDING SYSTEMS, IN	055 CONTROLLER F/COMP LAB	
		055 NEED TO PURCHASE A CONTROLLER FOR THE AC UNIT THAT CONTROLS THE AC IN THE COMPUTER LAB AT CENTENNIAL ELEMENTARY. THIS LAB IS ALSO USED FOR TESTING	000-2620-618-000-0000-000-055	187.50
Total Purchase Order				187.50
2958	05/13/2014	CCOSA	621 CCOSA SUMMER CONFERENCE	
		REGISTRATION FEES FOR CCOSA SUMMER CONFERENCE FOR: DEBBIE BEEL SHERYL HAZELBAKER KAREN WILSON THURSDAY AND FRIDAY, JUNE 5-6, 2014, EMBASSY SUITES HOTEL, NORMAN, OK	621-2573-860-239-0000-000-059	450.00
Total Purchase Order				450.00
2959	05/13/2014	XEROX CORP	456 XEROX COPY OVERAGES	
		COPY OVERAGES FOR MAY/JUNE 2014	456-2640-436-239-0000-000-705	500.00
Total Purchase Order				500.00
2960	05/13/2014	MEDLEY MATERIAL HANDLING	053 REPAIR ELECTRIC PALLET TRU	
		REMOVE AND REPALCE BOTH LOAD WHEELS AND BEARINGS ON YALE ELECTRIC PALLET TRUCK USED IN THE FOOD SERVICE WAREHOUSE. THIS UNIT IS USED DAILY TO MOVE LARGE PALLETS OF FOOD AND MATERIALS IN AND OUT OF THE MAIN FREEZER AND WAREHOUSE AREA. AS PART OF OUR MAINTENANCE AGREEMENT THIS PROBLEM WAS DETECTED AND LISTED BEFORE ANY MAJOR DAMAGE COULD OCCUR	000-2640-439-000-0000-000-053	426.72
Total Purchase Order				426.72
2961	05/16/2014	BRADFORD SUPPLY	055 COMPRESSOR F/CENT COMP LAB	
		055 PURCHASE A COMPRESSOR TO REPAIR THE AC UNIT AT CENTENNIAL ELEMENTARY COMPUTER LAB, THIS SITE IS HAVING THE SRA AND ESY THIS SUMMER	000-2620-618-000-0000-000-055	1,075.00
		FREIGHT CHARGES TO HAVE NEW COMPRESSOR SHIPPED	000-2620-618-000-0000-000-055	100.00
Total Purchase Order				1,175.00
2962	05/19/2014	A.S.C. AUTOMOTIVE	053 GLASS REPAIR	
		053 REPAIR THE BACK DOOR GLASS ON THE SHIPPING/RECEIVING VAN THAT WAS DAMAGED DUE TO HIGH WINDS	000-2640-439-000-0000-000-053	359.94
Total Purchase Order				359.94
2963	05/19/2014	AMSAN EVE SUPPLY	057 TOILET PAPER/SOAP	
		057 (25) CASES APPEAL TOILET PAPER	000-2620-617-000-0000-000-057	615.00
		057 (2) CASES OF CRANBERRY HAND SOAP	000-2620-618-000-0000-000-057	94.00
Total Purchase Order				709.00
2964	05/19/2014	BELINDA JO WATSON	BAND MILEAGE REIMBURSEMENT	
		BELINDA WATSON BY SEMESTER	050-1000-580-000-0000-000-050	733.16
Total Purchase Order				733.16
2965	05/19/2014	GREGORY SCOTT MANGUS	MILEAGE REIMBURSEMENT	
		GREG MANGUS	050-1000-580-000-0000-000-050	718.92
Total Purchase Order				718.92
2966	05/19/2014	DUSTIN MATTHEW JUSSILA	BAND INSTRUCTOR MILEAGE REIMBU	
		DUSTIN JUSSILA MILEAGE REIMBURSEMENT--\$432.5 PER	050-1000-580-000-0000-000-050	917.73

General Fund 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
2966	05/19/2014	DUSTIN MATTHEW JUSSILA	BAND INSTRUCTOR MILEAGE REIMBU	
		MESTER		
			Total Purchase Order	917.73
2967	05/28/2014	CHEMSEARCH	054 CLEANING SUPPLIES	
		054 CLEANING SUPPLIES	000-2740-618-000-0000-000-054	510.73
			Total Purchase Order	510.73
2968	05/28/2014	D & J FILTER LLC	054 OIL/AIR FILTERS	
		054 OIL/AIR FILTERS	000-2740-612-000-0000-000-054	799.92
			Total Purchase Order	799.92
2969	05/28/2014	FARRINGTON'S WRECKER SERVICE	054 WRECKER SERVICE	
		054 WRECKER SERVICE	000-2740-439-000-0000-000-054	297.50
			Total Purchase Order	297.50
2970	05/28/2014	FUELMAN	054 FUEL	
		054 FUEL	000-2650-623-000-0000-000-054	236.73
			000-2650-625-000-0000-000-054	7,037.53
			000-2740-623-000-0000-000-054	1,501.03
			000-2740-625-000-0000-000-054	1,313.32
			Total Purchase Order	10,088.61
2971	05/28/2014	JERRY'S STARTER & ALTERNATOR	054 BUS PARTS	
		054 BUS PARTS	000-2740-612-000-0000-000-054	297.00
			Total Purchase Order	297.00
2972	05/28/2014	LOBDOCK, INC.	054 DRUG TESTING	
		054 DRUG TESTING	000-2574-336-000-0000-000-054	140.00
			Total Purchase Order	140.00
2973	05/28/2014	OKLAHOMA TURNPIKE ASSOC	054 PIKE PASS	
		054 PIKEPASS	000-2720-810-000-0000-000-054	342.02
			Total Purchase Order	342.02
2974	05/28/2014	ON-SITE FUEL SERVICE	054 FUEL	
		054 FUEL	000-2740-623-000-0000-000-054	29,018.73
			Total Purchase Order	29,018.73
2975	05/28/2014	ROSS TRANSPORTATION	054 BUS PARTS	
		BUS PARTS	000-2740-612-000-0000-000-054	755.50
			Total Purchase Order	755.50
2976	05/28/2014	T & W TIRE	054 TIRES	
		054 TIRES	000-2740-612-000-0000-000-054	1,547.00
			Total Purchase Order	1,547.00
2977	05/28/2014	RIVERSIDE PUBLISHING	367 ITBS RSA TEST MATERIAL	
		Y21-1446176 REUSABLE TEST BOOKLETS FORM A LEVEL 9 GRADE 3	367-2240-614-000-0000-000-125	204.50
		Y21-1446176 REUSABLE TEST BOOKLETS FORM A LEVEL 9 GRADE 3	367-2240-614-000-0000-000-135	204.50
		SHIPPING AND HANDLING	367-2240-614-000-0000-000-135	30.67
		SHIPPING AND HANDLING	367-2240-614-000-0000-000-125	30.68
			Total Purchase Order	470.35
2979	05/29/2014	FOREVER YOUNG REHAB	183 OCCUPATIONAL THER SERVICES	36
		OCCUPATIONAL THERAPY FOR JUNE 2014 ESY	183-2135-323-239-0000-000-059	4,000.00
			Total Purchase Order	4,000.00

General Fund 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
2980	05/29/2014	ERICA LIZETH HERRERA	621 PARENT MILEAGE	
		PARENT MILEAGE FOR SCHOOL YEAR 2014	621-2720-513-239-0000-000-059	311.94
				Total Purchase Order
				311.94
2981	05/29/2014	ERICA LIZETH HERRERA	183 PARENT MILEAGE FOR JUNE	
		PARENT MILEAGE FOR JUNE 2014 ESY	183-2720-513-239-0000-000-059	100.00
				Total Purchase Order
				100.00
2982	05/29/2014	OFFICE DEPOT	059 SPECIAL SERVICES SUPPLIES	
		TIPPI FINGERTIP GRIPS, ASSORTED, PACK OF 10	059-2340-619-239-0000-000-059	26.97
		SWINGLINE RUBBER FINGERTIPS #11, 1/2, 5/8" DIAMETER AMBER BOX OF 12	059-2340-619-239-0000-000-059	6.99
				Total Purchase Order
				33.96
2983	05/29/2014	OFFICE DEPOT	059 SP SERVICEC OFFICE SUPPLIE	
		WESTCOTT TITANIUM BONDED SCISSORS, 8" POINTED, PACK OF 2	059-2340-619-239-0000-000-059	23.29
		SCOTCH DESKTOP TAPE DISPENSER, SILVERTECH	059-2340-619-239-0000-000-059	7.58
		DYMO LABELWRITER 30251 WHITE ADDRESS LABELS, 3.5 X 1.13, PACK OF 2 ROLLS	059-2340-619-239-0000-000-059	21.58
		OFFICE DEPOT BRAND SELF-STICK NOTES, 3 X 5, YELLOW, 100 SHEETS PER PAD, PACK OF 12	059-2340-619-239-0000-000-059	13.99
		SCOTCH TRANSPARENT TAPE, 1" CORE, 3/4 X 1000, PACK OF 6	059-2340-619-239-0000-000-059	16.99
		PAPER MATE LIQUID PAPER CORRECTION FLUID, FAST DRY AND SMOOTH COVERAGE, WHITE, PACK OF 3	059-2340-619-239-0000-000-059	5.79
		CARSON SUREGRIP MAGNIFIER, GLASS	059-2340-619-239-0000-000-059	12.99
				Total Purchase Order
				102.21
2984	05/29/2014	PUTNAM CITY PUBLIC SCHOOLS	621 TRANSFER FEES JUNE ESY	
		TRANSFER FEES FOR STUDENTS WITH DISABILITIES	621-1000-561-239-0000-000-059	1,500.00
				Total Purchase Order
				1,500.00
2985	05/29/2014	JOHN VARUGHESE	183 PARENT MILEAGE JUNE ESY	
		PARENT MILEAGE FOR JUNE ESY 2014	183-2720-513-239-0000-000-059	500.00
				Total Purchase Order
				500.00
2986	05/29/2014	WESTMORELAND THERAPIES SERVICES LLC	621 SPEECH LANGUAGES SERVICE	
		SERVICES FOR SPEECH FOR MAY 2014	621-2152-323-239-0000-000-059	4,840.00
				Total Purchase Order
				4,840.00
2987	06/03/2014	GREAT EXPECTATIONS	GREAT EXPECTATIONS COACHING DA	
		GREAT EXPECTATIONS COACHING DAY	000-2212-322-000-0000-000-125	400.00
			311-2212-322-000-0000-000-125	1,100.00
				Total Purchase Order
				1,500.00
				Total Fund
				63,333.44

MUSTANG PUBLIC SCHOOLS
Encumbrance Register
General Fund 2013-2014

<i>Year</i>	<i>Fund</i>	<i>P.O.</i>	<i>Vendor Name</i>	<i>Description</i>	<i>eDate</i>	<i>Classified</i>
2014	11	51750	RYAN ADAM RAINWATER	PAYROLL	05/09/2014	7,145.95
2014	11	51751	GERALD GLENN CHAMBERLIN	PAYROLL	05/09/2014	5,750.74
2014	11	51752	SARAH REBECCA DODSON	PAYROLL	05/09/2014	6,490.24
2014	11	51753	LYNETTE JONES	PAYROLL	05/09/2014	966.02
2014	11	51754	JANE K MOEN	PAYROLL	05/20/2014	37.68
2014	11	51755	KYLE DUSTIN WARD	PAYROLL	05/20/2014	64.59
2014	11	51756	JOSHUA GRAVES	PAYROLL	05/20/2014	452.13
2014	11	51757	KELLY MOBERLY	PAYROLL	05/20/2014	561.39
Total Printed:						21,468.74
Total Balance Forward:						59,316,056.20
Total to Date:						59,337,524.94

Building Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
1	07/01/2013	CITY OF MUSTANG	050 WATER/SEWER/GARBAGE	-5,000.00
2	07/01/2013	CITY OF OKC	050 WATER/SEWER FOR NORTH DIS	-10,000.00
5	07/01/2013	OKLAHOMA NATURAL GAS	050 NATURAL GAS	-33.18
			Total Change Orders	-15,033.18

Building Fund 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
49	06/03/2014	OG&E	050 DW ELECTRIC SERVICE	
050		DISTRICT WIDE ELECTRIC	000-2620-624-000-0000-000-050	57,391.13
			Total Purchase Order	57,391.13
			Total Fund	57,391.13

Child Nutrition Programs Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount	
5	07/01/2013	AUTO-CHLOR SERVICES, INC	CHEMICAL BLANKET ORDER	-7,243.00	
6	07/01/2013	AUTOMATIC FIRE CONTROL	FIRE INSPECTION BLKT ORDER	-325.88	
8	07/01/2013	BLUE BELL CREAMERIES, L.P.	ICE CREAM BLANKET ORDER	-400.00	
9	07/01/2013	CITY TREASURER	FOOD SVC LICENSES	-125.00	
10	07/01/2013	COMTEC ELECTRONIC SYSTEMS, INC	REFRIG- FRZR MONITORING BLKT	-944.00	
12	07/01/2013	THELMA L COZENS	MILEAGE REIMBURSEMENT BLKT	-50.00	
16	07/01/2013	DUNCAN'S EXTERMINATING SERVICE, INC	EXTERMINATING SERVICES BLKT	-464.00	
18	07/01/2013	GO FRESH	PRODUCE BLANKET ORDER	-45.40	
28	07/01/2013	MELLO SMELLO, LLC	BREAKFAST & LUNCH SACK BLKT	-996.20	
29	07/01/2013	MICHAEL FOODS	COMMODITY EGG PROCESSING BLKT	-6,714.00	
33	07/01/2013	OFFICE DEPOT	OFFICE SUPPLIES	-493.68	
38	07/01/2013	CCH INCORPORATED	NUTRITION NUGGETS NEWSLETTER	-151.00	
39	07/01/2013	SAM'S CLUB	SUPPLIES	-537.40	
40	07/01/2013	EARTHGRAINS BAKING CO. INC.	BREAD BLANKET ORDER	-6,491.00	
41	07/01/2013	TAYLOR OF OKLAHOMA	SYRUP FOR ICE CREAM MACH BLKT	-743.91	
42	07/01/2013	TAYLOR OF OKLAHOMA	ICE CREAM MACH REPAIR BLKT	-647.12	
47	07/01/2013	WAREHOUSE SUPPLIES	WAREHOUSE SUPPLIES	-500.00	
48	07/01/2013	WAREHOUSE TECHNOLOGY	PRINTER CARTRIDGES	-422.49	
62	07/01/2013	JAMIE L CAMPBELL	UNIFORM REIMBURSEMENT BLKT	-112.50	
90	07/01/2013	DEE ANN JOULE	UNIFORM REIMBURSEMENT BLKT	-150.00	
91	07/01/2013	BETTY JOANN JUSTUS	UNIFORM REIMBURSEMENT BLKT	-150.00	
101	07/01/2013	ELIZABETH ANN MCCURRY	UNIFORM REIMBURSEMENT BLKT	-11.08	
116	07/01/2013	SHANNON L SANDERS	UNIFORM REIMBURSEMENT BLKT	-60.00	
132	07/08/2013	OFFICE DEPOT	OFFICE SUPPLIES	-224.40	
134	07/15/2013	DELL COMPUTER CORP	TRANSFER ROLLER FOR PRINTER	-28.49	
136	07/23/2013	UNITED REFRIGERATION, INC.	replace out compressor	-6.90	
140	08/09/2013	WALKER COMPANIES	NOTARY RENEWAL	-57.00	
142	08/14/2013	AMANDA BETH CARTER	UNIFORM REIMBURSEMENT BLKT	-150.00	
146	08/14/2013	CATHERINE EVELYN SANDERS	UNIFORM REIMBURSEMENT BLANKET	-150.00	
147	08/14/2013	STEPHENI EVELINA SELPH	UNIFORM REIMBURSEMENT BLKT	-120.00	
149	08/14/2013	AMY MASCHELL THOMPSON	UNIFORM REIMBURSEMENT BLANKET	-130.00	
156	08/20/2013	OFFICE DEPOT	OFFICE SUPPLIES	-89.64	
158	08/20/2013	BECKY JAREE BRAND	UNIFORM REIMBURSEMENT BLKT	-150.00	
162	08/20/2013	JENNIFER RAE ROLLINS	UNIFORM REIMBURSEMENT BLKT	-125.00	
163	08/21/2013	PLUMBCO	PLUMBING BLANKET ORDER	-500.00	41
173	09/04/2013	OFFICE DEPOT	OFFICE SUPPLIES	-9.88	

Child Nutrition Programs Fund 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
201	09/26/2013	DEALERS ELECTRICAL SUPPLY	PARTS TO HOOK UP NEW STEAMER	-124.45
203	10/01/2013	UNITED PRINTING	RUBBER STAMP BLANKET ORDER	-125.00
211	10/15/2013	OSWALT RESTAURANT SUPPLY	SAND WEDGE & LIDDING FILM BLKT	-1,300.00
213	10/21/2013	HONG TRUONG RITCHAL	UNIFORM REIMBURSEMENT BLKT	-120.00
214	10/21/2013	ALBRIGHT STEEL & WIRE	MATERIALS FOR AWNING	-40.40
230	10/31/2013	OFFICE DEPOT	OFFICE SUPPLIES	-0.28
233	11/05/2013	OFFICE DEPOT	176 OFFICE SUPPLIES	-4.00
242	11/18/2013	OKLAHOMA JANITORIAL SUPPLY	CLEANING SUPPLIES & CHEMICALS	-1,396.00
246	11/20/2013	KRIZIA PEREZ	STUDENT LUNCH REFUND-ETHAN	-10.90
249	12/04/2013	OFFICE DEPOT	OFFICE SUPPLIES	-3.11
271	01/10/2014	NUTRIKIDS- HEARTLAND PAYMNT SYSTE	PIN PAD AND SCANNER	-10.36
276	01/10/2014	NITA K WILSON	UNIFORM REIMBURSEMENT BLKT	-75.00
281	01/27/2014	US FOODSERVICE INC.	FOOD AND NON-FOOD BLANKET	-8.18
284	01/31/2014	MOLLIE JEAN CLARK	UNIFORM REIMBURSEMENT BLANKET	-60.00
288	02/07/2014	GRAINGER	METAL SHELVING FOR VAULT	-56.72
293	02/21/2014	GRAINGER	EYE WASH STATIONS	-300.15
300	03/14/2014	COUNCIL STAINLESS-SHEET METAL	STEEL PLATES FOR EYE WASH STA	-55.70
303	03/26/2014	HILLARY SCHRANZ	UNIFORM REIMBURSEMENT BLKT	-45.00
306	03/31/2014	COUNCIL STAINLESS-SHEET METAL	STEEL PLATES	-197.70
307	03/31/2014	GRAINGER	EYE WASH STATIONS	-360.18
313	04/11/2014	GP OPERATIONS HOLDINGS LLC	CUTLERY & NAPKIN DISPENSERS	-75.00
315	04/24/2014	GP OPERATIONS HOLDINGS LLC	PEDESTAL FOR CUTLERY DISPENSE	-20.00
Total Change Orders				-33,907.10

Child Nutrition Programs Fund 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
334	05/09/2014	TOMMY W. BYRNS	STUDENT LUNCH REFUND-NICHOLAS	
		STUDENT LUNCH REFUND FOR NICHOLAS FROM MUSTANG HIGH SCHOOL	176-5600-930-700-0000-000-705	19.50
Total Purchase Order				19.50
335	05/09/2014	HEARTLAND PAYMENT SYSTEMS, INC.	NUTRIKIDS LICENSES & HARDWARE	
		PRODUCT CODE HSS040, SFW:NK CAFETERIA LICENSE	176-3140-444-700-0000-000-150	1,395.00
		PRODUCT CODE HSS051, SFW: NK STATION LICENSE	176-3140-444-700-0000-000-150	295.00
		PRODUCT CODE HSS029, SFW: NK PRODUCTION SITE LITE LICENSE	176-3140-444-700-0000-000-150	175.00
		PRODUCT CODE HSS037, SFW: NK INVENTORY BUILDING LICENSE	176-3140-444-700-0000-000-150	225.00
		PRODUCT CODE HSS200, HDW: NK PINPAD IDR2 W/OPTICAL SCANNER	176-3140-653-700-0000-000-150	295.00
		SHIPPING	176-3140-653-700-0000-000-150	10.00
Total Purchase Order				2,395.00
336	05/09/2014	OKLAHOMA RESTAURANT ASSOCIATION	SERVSAFE RE-CERTIFICATION	
		SERVSAFE RE-CERTIFICATION FEES	176-3180-860-700-0000-000-050	180.00
Total Purchase Order				180.00
337	05/13/2014	OKLAHOMA RESTAURANT ASSOCIATION	SERVSAFE CERTIF TRAINING	
		SERVSAFE CERTIFICATION TRAINING FOR WENDY WINNINGHAM	176-3180-860-700-0000-000-120	150.00
Total Purchase Order				150.00
338	05/14/2014	HOBART CORPORATION	REPAIR PARTS & SVC BLKT	
		REPAIR PARTS AND SERVICE BLANKET ORDER	176-3140-618-700-0000-000-050	2,500.00
Total Purchase Order				2,500.00
339	05/14/2014	DEBBIE HUGGARD	STUDENT LUNCH REFUND-JOSHUA	
		STUDENT LUNCH REFUND FOR JOSHUA FROM CREEK ELEMENTARY	176-5600-930-700-0000-000-125	43.50
Total Purchase Order				43.50
340	05/14/2014	OFFICE DEPOT	PRINTER CARTRIDGES	
		PRINTER CARTRIGES	176-3140-613-700-0000-000-050	700.00
Total Purchase Order				700.00
341	05/15/2014	OFFICE DEPOT	PRINTER CARTRIDGES	
		PRINTER CARTRIDGES	176-3140-613-700-0000-000-050	200.00
Total Purchase Order				200.00
342	05/19/2014	APRONS AND SMOCKS.COM	APRONS	
		3 POCKET BIB APRONS, RASPBERRY	385-3140-657-700-0000-000-050	152.64
		3 POCKET BIB APRON, SILVER	385-3140-657-700-0000-000-050	152.64
		3 POCKET BIB APRON, BLACK	385-3140-657-700-0000-000-050	210.99
		3 POCKET BIB APRON, LIME, WITH EMBROIDERY	385-3140-657-700-0000-000-050	100.73
		3 POCKET BIB APRONS, YELLOW WITH EMBROIDERY	385-3140-657-700-0000-000-050	100.73
		3 POCKET BIB APRONS, NAVY WITH EMBROIDERY	385-3140-657-700-0000-000-050	94.08
		3 POCKET BIB APRON, NAVY	385-3140-657-700-0000-000-050	39.06
		3 POCKET BIB APRON, RED	385-3140-657-700-0000-000-050	39.06
		3 POCKET BIB APRON, TEAL	385-3140-657-700-0000-000-050	39.18
		3 POCKET BIBI APRON, ROYAL BLUE	385-3140-657-700-0000-000-050	33.48
		3 POCKET BIB APRON, LIME	385-3140-657-700-0000-000-050	39.18
		3 POCKET BIB APRON, YELLOW	385-3140-657-700-0000-000-050	39.18
		SHIPPING	385-3140-657-700-0000-000-050	50.00
Total Purchase Order				1,090.95

Child Nutrition Programs Fund 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
343	05/19/2014	FERGUSON ENVIRONMENTAL RESOURCES	GREASE TRAP CLEANING	
		GREASE TRAP CLEANING	176-3140-429-700-0000-000-050	40.00
			Total Purchase Order	40.00
344	05/29/2014	CITY TREASURER	CLASS E LICENSES	
		CLASS E LICNENSES FOR SALE OF PREPACKAGED FOOD FOR MNMS, CREEK, TRAILS AND VALLEY	176-3190-810-700-0000-000-050	100.00
			Total Purchase Order	100.00
345	05/29/2014	CURTIS RESTAURANT SUPPLY	SMALL EQUIPMENT	
		DIGITAL THERMOMETERS	176-3140-618-700-0000-000-050	399.51
			Total Purchase Order	399.51
346	05/29/2014	LARA M HANEY	STUDENT LUNCH REFUND-NOAH	
		STUDENT LUNCH REFUND FOR NOAH FROM TRAILS ELEM	176-5600-930-700-0000-000-120	75.60
			Total Purchase Order	75.60
347	05/29/2014	HILAND DAIRY	MILK FOR ALL CAFETERIAS	
		MILK FOR ALL CAFETERIAS	176-3150-632-700-0000-000-050	619.44
			176-3150-632-700-0000-000-050	5,193.01
			176-3150-632-700-0000-000-050	6,187.55
			Total Purchase Order	12,000.00
348	05/29/2014	NUTRI-LINK TECHNOLOGIES, INC	SVC FEE- ON-LINE APPS	
		SERVICE FEE FOR ON-LINE APPLICATIONS	176-3140-810-700-0000-000-050	130.00
			Total Purchase Order	130.00
349	05/29/2014	JENNIFER RAE ROLLINS	STD LNCH RFND -MADISON-ADDISON	
		STUDENT LUNCH REFUND FOR MADISON FROM CREEK	176-5600-930-700-0000-000-125	8.10
		STUDENT LUNCH REFUND FOR ADDISON FROM CREEK	176-5600-930-700-0000-000-125	16.00
			Total Purchase Order	24.10
350	05/29/2014	ANDREA MICHELLE SMITH	LUNCH REFUND	
		LUNCH REFUND	176-5600-930-700-0000-000-705	134.65
			Total Purchase Order	134.65
351	05/29/2014	DONNA LEA WADE	LUNCH REFUND	
		LUNCH REFUND	176-5600-930-700-0000-000-705	51.15
			Total Purchase Order	51.15
352	05/30/2014	UNITED PRINTING	DEPOSIT ONLY STAMPS	
		FOR DEPOSIT ONLY STAMPS	176-3140-618-700-0000-000-150	75.00
			Total Purchase Order	75.00
			Total Fund	20,308.96

LEASE REVENUE BOND 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
15	05/09/2014	OLDHAM ACRES LANDSCAPING, INC.	153 LANDSCAPE AT HS	
(165)		3CUFT PREMIUM CEDAR BARK MULCH	153-2630-710-000-0000-000-705	2,062.50
(1)		10' NATCHEZ WHITE CRAPE MYRTLE	153-2630-710-000-0000-000-705	375.00
			Total Purchase Order	2,437.50
			Total Fund	2,437.50

OKC MAPS TRUST 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
6	05/29/2014	TIMBERLAKE CONSTRUCTION	109 PREP 4 MOVING METAL BLDG	
		PREP WORK FOR MOVING METAL BUILDING AT REITER PROPERTY	109-2630-459-000-0000-000-705	780.00
			Total Purchase Order	780.00
			Total Fund	780.00

Bond Fund #33 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

<i>PurOrder</i>	<i>Date</i>	To Whom Issued / Detail Description	Po Description / Classification	
18	05/15/2014	FIRST AMERICAN TITLE AND TRUST CO.	153 CLOSING FEES 4 PROPERTY	
		CLOSING FEES FOR PURCHASE OF PROPERTY AT 120 W. FORSTER	153-4200-710-000-0000-000-705	513.08
			Total Purchase Order	513.08
			Total Fund	513.08

Bond Fund #35 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
4	07/01/2013	COMTEC ELECTRONIC SYSTEMS, INC	ROLLOVER 2013-35-46	-3,250.00
Total Change Orders				-3,250.00

Bond Fund #36 2013-2014
Summary Change Order Listing
As of 06/04/2014

P.O. No.	Date	To Whom Issued	P.O. Description	Amount
41	11/18/2013	BSN SPORTS, INC.	160 BALL CART FOR HORIZON	15.00
Total Change Orders				15.00

Bond Fund #36 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
63	05/09/2014	C-NET SECURITY AND CABLE	164 SECURITY CAMERAS 4 P.V.	
(8)		INDOOR DOME CAMERAS	164-2660-653-000-0000-000-150	1,800.00
(16)		VIDEO BALUNS FOR INDOOR DOME CAMERAS	164-2660-653-000-0000-000-150	160.00
(4)		4 CHANNEL POWER SUPPLIES FOR CAMERAS	164-2660-653-000-0000-000-150	160.00
		LABOR FOR INSTALLATION AND SETUP	164-2660-459-000-0000-000-150	500.00
			Total Purchase Order	2,620.00
64	05/09/2014	C-NET SECURITY AND CABLE	164 CCTV SYSTEM 4 PRAIRIE VIEW	
(4)		AVIGILON 3.0 MEGAPIXEL WDR 3-9MM LENS W/IR	164-2660-653-000-0000-000-150	4,140.00
			Total Purchase Order	4,140.00
65	05/14/2014	TIMBERLAKE CONSTRUCTION	157 CONST FEES 4 MNMS HVAC	
		CONSTRUCTION MANAGER FEES FOR MNMS HVAC PROJECT PHASE 2	157-4300-459-000-0000-000-510	260,000.00
			Total Purchase Order	260,000.00
66	05/29/2014	CONSOLIDATED ELECTRICAL	162 BREAKERS 4 LIGHTS AT HS BB	
		BREAKERS FOR HIGH SCHOOL BASEBALL FIELD LIGHTS	162-2620-618-000-0000-000-705	366.15
			Total Purchase Order	366.15
67	06/03/2014	MR ROOF INC	156 CONST FEES 4 REROOF GYM/G	
		CONSTRUCTION FEES FOR RE-ROOF OF GYM AND G BLDG	156-2620-458-000-0000-000-705	215,000.00
			Total Purchase Order	215,000.00
			Total Fund	482,126.15

Bond Fund #37 2013-2014
 Detail Encumbrance Listing
 As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
63	05/14/2014	TIMBERLAKE CONSTRUCTION	157 CONST FEES 4 MNMS HVAC PRO	
		CONSTRUCTION MANAGER FEES FOR MNMS HVAC PROJECT PHASE 2	157-4300-459-000-0000-000-510	66,000.00
Total Purchase Order				66,000.00
64	05/29/2014	BRADFORD SUPPLY	169 DEHUMIDIFIER 4 HS KITCHEN	
(1)	FRD D70BP	DEHUMIDIFIER	169-2620-651-000-0000-000-705	290.67
Total Purchase Order				290.67
65	06/03/2014	MR ROOF INC	156 CONST FEES 4 REROOF GYM/G	
		CONSTRUCTION FEES FOR RE-ROOF OF HS GYM AND G BLDG	156-2620-458-000-0000-000-705	85,000.00
Total Purchase Order				85,000.00
66	06/03/2014	BRADFORD SUPPLY	157 CONDENSOR FAN MOTORS	
		157 PURCHASE 2 CONDENSOR FAN MOTORS FOR THE HIGH SCHOOL BAND ROOM	157-2620-618-000-0000-000-705	397.40
Total Purchase Order				397.40
Total Fund				151,688.07

Bond Fund #39 2013-2014
Detail Encumbrance Listing
As of 06/04/2014

PurOrder	Date	To Whom Issued / Detail Description	Po Description / Classification	
1	06/04/2014	OLD REPUBLIC TITLE COMPNAY	149 PURCHASE PROP 121 FORSTER	
		PURCHASE PROPERTY AT 121 W FORSTER (AMIRASLANI PROPERTY)	148-4200-710-000-0000-000-705	91,238.82
			Total Purchase Order	91,238.82
			Total Fund	91,238.82

**Mustang Public Schools
Monthly Interest Report
May 2014**

MONTHLY INTEREST TOTALS - FISCAL YEAR 2013-2014													Previous Year	
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTALS	THRU May-13
GEN FUND	120.87	1,282.24	340.06	117.78	41.34	7.59	659.89	1,080.87	718.82	270.76	350.12		4,990.34	\$12,058.61
BLDG - 21	16.86	13.18	37.64	8.73	614.60	0.00	60.35	31.05	24.88	542.76	23.73		1,373.78	\$2,017.79
CNS - 22	12.44	13.14	49.99	32.58	45.47	34.87	49.44	27.97	31.06	26.21	34.44		357.61	\$828.40
MAPS - 24	0.00	0.00	0.00	6.00	2.67	0.00	6.26	3.75	3.91	5.14	3.46		31.19	\$287.02
SINKING-41	91.66	423.19	382.38	1,437.31	662.44	304.55	772.29	737.11	461.40	400.51	441.23		6,114.07	\$8,202.37
FUND 60	66.48	269.40	75.03	60.98	284.80	103.10	96.13	168.13	47.87	39.41	154.98		1,366.31	3,360.23
BONDS														
#31	5.73	5.43	23.72	14.70	22.50	19.57	19.21	8.64	8.67	7.41	8.34		143.92	702.34
#32	0.90	0.84	2.30	1.13	1.92	1.58	17.08	0.95	1.00	0.00	0.00		27.70	\$91.52
#33	3.04	2.68	8.85	5.48	8.26	7.28	6.23	3.40	3.21	2.25	2.99		53.67	\$334.93
#34	3.65	3.35	14.32	8.57	13.13	10.44	11.27	6.09	6.45	5.26	7.10		89.63	\$272.05
#35	10.11	8.01	25.07	15.51	23.47	19.80	21.32	11.61	12.37	10.11	13.51		170.89	\$1,086.88
#36	1,921.43	1,610.47	456.61	324.43	503.41	553.26	864.07	467.80	418.94	364.59	23.31		7,508.32	\$11,149.44
#37	136.90	128.09	120.71	70.07	97.02	82.19	71.10	38.31	40.83	33.52	44.31		863.05	\$0.00
#38	0.19	0.20	0.79	0.50	0.75	0.03	0.00	0.00	0.00	0.00	0.00		2.46	\$255.07
#39	0	0	0	0	0	0	0	0	0	0	12.84		12.84	0
TOTAL	2,390.26	3,760.22	1,537.47	2,103.77	2,321.78	1,144.26	2,654.64	2,585.68	1,779.41	1,707.93	1,120.36	0.00	\$23,105.78	\$40,646.65

YTD TOTAL

The monthly rate for BOK for May 2014: 1550%
The BOK Ending Balance: \$16,855,554.63

**Mustang Public Schools
Monthly Interest Report
May 2014**

BOK ACCT.	GENERAL 1114	BUILDING 2114	CNS 2214	BOND 3114	BOND 3214	BOND 3314	BOND 3414	BOND 3514	BOND 3614	BOND 3714	BOND 3814	BOND 3914	SINKING 4114	TOTAL	MAPS 2414
12 Cash	4,140.72	0.00	418.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,559.02	0.00
Warrants O/S	4,140.72	0.00	418.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,559.02	0.00
12 TOTALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 Cash	93,509.07	55,724.30	49,635.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,178.66	233,047.23	0.00
Warrants O/S	5,348.00	0.00	643.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,991.66	0.00
13 TOTALS	88,161.07	55,724.30	48,991.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,178.66	227,055.57	0.00
14 Cash	8,752,886.38	543,948.62	820,342.26	203,470.65	10,061.26	75,643.76	176,769.38	341,340.56	589,060.46	1,118,966.07	0.00	324,512.84	3,567,889.36	16,524,891.60	80,022.52
Warrants O/S	520,703.98	11,619.04	19,226.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551,549.11	4,000.00
14 TOTALS	8,232,182.40	532,329.58	801,116.17	203,470.65	10,061.26	75,643.76	176,769.38	341,340.56	589,060.46	1,118,966.07	0.00	324,512.84	3,567,889.36	15,973,342.49	76,022.52
BOOK BALANCE	8,320,343.47	588,053.88	850,107.71	203,470.65	10,061.26	75,643.76	176,769.38	341,340.56	589,060.46	1,118,966.07	0.00	324,512.84	3,602,068.02	16,200,398.06	76,022.52
BOK BALANCE	** THIS IS THE CASH BALANCE REFLECTED ON THE BOK REPORT DATED 5/30/2014														
Revenue															
Co Appt. 6th	109,913.74	5,482.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,088.20	141,483.95	0.00
Gross Product 11th	166,242.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,242.48	0.00
Motor Vehicle 11th	233,859.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233,859.58	0.00
Rural Electric 11th	11,482.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,482.59	0.00
SUB-TOTAL	8,841,841.86	593,535.89	850,107.71	203,470.65	10,061.26	75,643.76	176,769.38	341,340.56	589,060.46	1,118,966.07	0.00	324,512.84	3,628,156.22	16,753,466.66	76,022.52
13 Payables	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 Payables	345,000.00	146,361.13	97,610.27	14,733.17	0.00	9,717.00	3,033.77	0.00	41,311.14	22,280.00	0.00	0.00	0.00	680,046.48	0.00
BI WEEKLY JUNE 6 & 20	500,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	525,000.00	0.00
MONTHLY JUNE 20	4,000,000.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,125,000.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3,996,841.86	447,174.76	602,497.44	188,737.48	10,061.26	65,926.76	173,735.61	341,340.56	547,749.32	1,096,686.07	0.00	324,512.84	3,628,156.22	11,423,420.18	76,022.52
State Land 15th	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00
	4,096,841.86	447,174.76	602,497.44	188,737.48	10,061.26	65,926.76	173,735.61	341,340.56	547,749.32	1,096,686.07	0.00	324,512.84	3,628,156.22	11,523,420.18	76,022.52
Revenue															
Exp. State Aid	2,499,528.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,499,528.00	0.00
Cert/Sup FBA	412,560.99	0.00	21,953.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	434,514.20	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL	7,008,930.85	447,174.76	624,450.65	188,737.48	10,061.26	65,926.76	173,735.61	341,340.56	547,749.32	1,096,686.07	0.00	324,512.84	3,628,156.22	14,457,462.38	76,022.52
BOND PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NO BOND PYMT	7,008,930.85	447,174.76	624,450.65	188,737.48	10,061.26	65,926.76	173,735.61	341,340.56	547,749.32	1,096,686.07	0.00	324,512.84	3,628,156.22	14,457,462.38	76,022.52
INVESTMENTS:															
	GENERAL	BUILDING	CNS	BOND	BOND	BOND	BOND	BOND	BOND	BOND	BOND	BOND	SINKING	TOTAL	MAPS
	1114	2114	2214	3114	3214	3314	3414	3514	3614	3714	3814	3914	4114		2414
CORNERSTONE 7/30/14 .60%	240,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240,000.00	0.00
YUKON NATL BANK 8/6/14 .55%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	245,000.00	0.00
FNB CHICKASHA 8/12/14.35%	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	0.00
BANK OF COMMERCE 8/22/14 .	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240,000.00	240,000.00	0.00
SOONER STATE 10/24/14 .35%	0.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245,000.00	0.00
BROKERED BOSC-MIZUHO .30%	249,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	249,000.00	0.00
BANK OF THE WEST MMA .19%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.00
As of 6/3/2014	734,000.00	245,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,485,000.00	2,464,000.00	0.00
Unreconciled to Bank															
														TOTAL CASH BALANCE	19,306,520.37

Mustang Board of Education
Regular Board Meeting Minutes

May 12, 2014

Canyon Ridge Intermediate Center
3600 South Sara Road
Oklahoma City, OK 73099
6:00 PM

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Regular Meeting on Monday, May 12, 2014 at 6:00 PM. The place and street of the meeting was the Canyon Ridge Intermediate Center 3600 South Sara Road Oklahoma City, OK 73099.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Education Center, 400 North Clear Springs Road, Mustang, Oklahoma, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

President Chad Fulton called the meeting to order at 6:02 p.m. with Mike Kessler, Amanda Strassle and Jim Davis in attendance.

Invocation was given by Jim Davis and Mike Kessler led in flag salute.

Superintendent's Report

1. Citizens of Character - Integrity
 - Centennial - Cylie Gather
 - Creek Elementary - Cale Rush
 - Lakehoma - Kasey Spillman
 - Mustang Elementary - Brylei Hague
 - Trails Elementary - Marcell Simpson
 - Valley - Laine Williams
 - Canyon Ridge Intermediate Center - Sawyer Bailey
 - Horizon Intermediate Center - Colton Johnson
 - Mustang Middle School - Rachel Jillson
 - Mustang North Middle School - Nga Dinh
 - Mustang High School - Audrey Easterling
2. Above & Beyond - Aaron Spiegel - postponed to June board meeting
3. Industrial Arts Award Winners:
 - Best in Crafts Level 1: Mackenzie Mount and Kassity Gaskin
 - Best in Crafts Level 2: Manny Castaneda
 - Best in Metal: Raul Rodriguez
 - Best in Drafting: Dorreon Shelby
 - Best in Drafting 2: Austin Nuttle
 - Best in C.A.D.: Dakota Boron
 - Best in Drafting 3: Adam Nixon
 - Best in Woodworking 2: Leo Rojas
 - Best in Woodworking 3: Britney Hoffmeier
4. Relay for Life - Kim Baker, Event Sponsor and Connie Garner Accounting Sponsor, Event Chair Sara Wojcak, Ali Sylvester and Sarah Kellogg as Event Co-Chairs. American Cancer Society Rep - Mel Rogers.
5. Student Ambassadors - Kim Baker

6. MHS Sophomore Josh Turner - 2014 USA Team Sprint Kayak K2 Champion. International Competition in Lake Placid, NY in July and to the World Championship in Szeged Hungary.
7. Special Olympics Pep Rally - Tuesday, May 13th, 6:30 p.m. High School Gym for 43 Athletes to Stillwater, OK. Introduction of coffee cart students.
8. Horizon Intermediate School - Oklahoma A+ Schools
9. Graduation Ceremony for Class of 2014 is May 18th at 3:00 p.m. with 585 graduates at Lloyd Noble Center in Norman, Oklahoma.
10. Board Correspondence - None

Board Reports - Mike Kessler attended Boat races and MNMS Band concert.

On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to approve the Schedule of Encumbrances and Monthly Financial Reports:

Fiscal Year 2014		PAYROLL
Lease Revenue Bond (10)	176-186	
General Fund (11)	2859-2955	51726-51749
Food Service (22)	312-333	50127-50130
Lease Revenue Bond (23)	14	
OKC Maps Trust (24)	5	
Bond Fund (37)	60-62	

<u>aye</u>	<u>absent</u>	<u>aye</u>	<u>aye</u>	<u>aye</u>
Kessler	Landrith	Strassle	Davis	Fulton

Public Participation - None

On a motion made by Jim Davis and seconded by Mike Kessler, the Board voted to approve all the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

1. Board of Education Minutes:
 - a. April 14, 2014 Regular Board Meeting Minutes
2. Acceptance of Donation:
 - a. Approval of donation from Mr. Terry Nixon of a Yamaha DGX500 keyboard valued at \$250.00 to the ME music department.
 - b. Approval of donation of \$250.00 from the family of Jerry Maynard to Mustang Elementary School to purchase books for the remembrance of his career with Mustang Public Schools.
 - c. Approval of donation in the amount of \$300.00 from an anonymous donor in honor of Jerry Maynard to Mustang Elementary to purchase books for the media in remembrance of his career with MPS.
 - d. Approval of donation in the amount of \$1,000.00 from Horizon parent group to Horizon Intermediate School to assist staff and students with end of year activities.
 - e. Acceptance of donation in the amount of \$135.06 from Homeland to Mustang Valley Elementary to be used for instructional materials.
3. Transfer of Funds:
 - a. Approval of transfer in the amount of \$358.50 from MMS #894 Special Life Skills from Fundraiser #182 to Activity Acct#858

Special Olympics.

- b. Approval of transfer in the amount of \$600.00 from HS #818 to JROTC #926 for 67 round commercial quality linen tablecloths and 2 rectangle linen tablecloths used by HS for banquets and activities.
 - c. Approval of transfer in the amount of \$910.00 from MNMS Athletics #844 to MMS Athletics #829 for half of all entry fees for 12-13 and 13-14 wrestling tournaments.
 - d. Approval of transfer in the amount of \$1,101.75 from Canyon Ridge Reading Activity Fund #928 to Canyon Ridge Activity Fund #902 for reimbursement for concession items for fundraiser #299.
 - e. Approval of transfer in the amount of \$2,000.00 from Mustang Trails Reading Carnival Account #955 to Trails PE Activity Account #957 to help purchase AV equipment for the gym.
4. Out-of-District Overnight Travel:
- a. Approval for the 2014-15 MMS Cheerleaders and two sponsors to attend the Jeff and Craig's Cheer camp in Norman, Oklahoma from May 30-June 1st.
 - b. Approval for JROTC to attend the JROTC Cadet Leadership Challenge (JCLC) in Fort Sill, Oklahoma from June 9-14, 2014.
 - c. Approval for optional overnight stay at Roman Nose State Park for administrators to attend the MPS administrators retreat on June 10th, 2014. Funding will come from the Administration Activity Account.
 - d. Approval for MMS teachers Kristi Connors and Regena Bryant to attend the Neuhaus Academy August 4-6, 2014 in Houston, Texas. This extensive training provides teaching strategies for students with the lowest reading levels at the middle school.
5. Approval of Open Transfer requests to attend MPS for the 2014-2015 school year, as listed:
6. Approval of activity account for Mustang Elementary PE department.
7. Approval of activity account for Mustang Elementary Music department.
8. Approval for additional summer curriculum work at the hourly rate of \$18.00 to be paid by Title IIA (541) funds.
9. Approval to pay additional duty stipend in the amount of \$200.00 paid from the 198 Gifted and Talented budget to Matt Moore, JETS sponsor (Junior Engineering Technical Society) for before and/or school instruction for the 2nd semester.
10. Approval to pay additional duty stipend in the amount of \$500.00 each from the 198 Gifted and Talented budget to the following staff for Jazz Band before and/or after school instruction for the 2nd semester: Ryan Edgmon, Belinda Watson, Greg Mangus, Jacob Hofer and Gina Thompson.
11. Approval of Special Services equipment to be declared surplus, items such as: several types and sizes of wheel chairs, walkers, vinyl

circular wall with numerous plastic balls, misc. feeding chairs, lifts and standers.

12. Approval of continuing contract with Oklahoma Family Counseling Services to provide services for up to 24 students in grades 1-8 for Bronco Academy for the 2014-2015 school year. This is at a cost of \$100,000.00 for the academic year.
13. Approval of renewal of contract with Oklahoma Family Counseling Services to provide services as outlined for the 2014-2015 school year. Cost of this contract is split between Federal Funds, Alternative Education and general funds in total amount of \$62,000.00 per year.
14. Approval of Timberlake Change Order #7 for Prairie View Elementary. This will be a net increase to the contingency of \$715.07.
 1. PC#021 - Deduct for changes to the separation walls - \$<604.00> CREDIT
 2. PC#041R1 - Credit for stainless steel frame at roll up counter shutter - \$<928.00> CREDIT
 3. PC#042 - Add sidewalk to east side of bus loop - \$6,396.81
 4. PC#043 - Move all drain tap primers - \$2,142.22
 5. PC#044 - Cut off roof drain pipe & install a 90 degree ell and lamb's tongue splash block - \$633.90
 6. PC#045 - Credit to change condensate drains from copper to PVC - \$<8,356.00> CREDIT

Business

1. On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to approve classroom furniture proposals accepted on April 15, 2014 for Prairie View Elementary, and approving the base bid from Thompson's Educational Furnishings in the amount of \$167,658.02.

<u>aye</u>	<u>absent</u>	<u>aye</u>	<u>aye</u>	<u>aye</u>
Kessler	Landrith	Strassle	Davis	Fulton

2. On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to approve the MNMS HVAC replacement bids which were presented by Timberlake Construction in the total amount of \$325,857.59.

<u>aye</u>	<u>absent</u>	<u>aye</u>	<u>aye</u>	<u>aye</u>
Kessler	Landrith	Strassle	Davis	Fulton

3. On a motion made by Amanda Strassle and seconded by Jim Davis, the Board voted to approve the Mustang Valley gym renovation bids which were presented by Timberlake Const. in the total amount of \$651,606.74.

<u>aye</u>	<u>absent</u>	<u>aye</u>	<u>aye</u>	<u>aye</u>
Kessler	Landrith	Strassle	Davis	Fulton

4. On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to approve the MHS multi-purpose parking bids which were presented by Timberlake Const. in the total amount of \$643,246.22.

aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

5. On a motion made by Mike Kessler and seconded by Amanda Strassle, the Board voted to approve the schematic design phase and to move to the design development phase for the new HS JROTC facility.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

6. On a motion made by Jim Davis and seconded by Mike Kessler, the Board voted to approve the schematic design phase and to move to the design development phase for the new HS Softball/Baseball practice facility.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

7. On a motion made by Mike Kessler and seconded by Amanda Strassle, the Board voted to award the \$16,225,000 General Obligation Combined Purpose Bonds, Series 2014 to lowest and best bidder.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

8. On a motion made by Jim Davis and seconded by Mike Kessler, the Board voted to approve the Resolution providing for the issuance of \$16,225,000 General Obligation Combined Purpose Bonds, Series 2014 by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b) (5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

New Business: NONE

On a motion made by Mike Kessler and seconded by Amanda Strassle, the Board voted to approve the amended Schedule A, page 2 with names of Kathy Knowles as Mustang Middle School Principal and Toby Blair as MHS Assistant Principal.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

On a motion made by Amanda Strassle and seconded by Jim Davis, the Board voted to approve the amended Schedule B, page 1, removing the name Morgan Heller under the Certified Temporary II to Regular Contract.

 aye absent aye aye aye
Kessler Landrith Strassle Davis Fulton

On a motion made by Mike Kessler and seconded by Jim Davis, the Board voted to approve Schedule D.

<u> aye </u>	<u>absent</u>	<u> aye </u>	<u> aye </u>	<u> aye </u>
Kessler	Landrith	Strassle	Davis	Fulton

On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to adjourn at 7:23 p.m.

<u> aye </u>	<u>absent</u>	<u> aye </u>	<u> aye </u>	<u> aye </u>
Kessler	Landrith	Strassle	Davis	Fulton

Minutes Clerk

Board President

SCHEDULE "A"

May 12,2014

Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Retirement				
Koch	Anna		MVE/ 3rd Grade Teacher	5/23/2014
McIntyre	Carla		CRI/6th Grade ELA Reacher	5/23/2014
Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Resignations				
Aguilar	Jesus		ME/ Custodian	4/11/2014
Albertson	Jill		Creek/ Music Assistant	5/23/2014
Atchley	Kristin		Mustang Horizon/ Counselor	5/28/2014
Bates	Courtney		Centennial/ 2nd Grade Teacher	5/23/2014
Bauer	Stacy		MEC/ Pre-K Teacher	5/23/2014
Brown	Martha		Mustang Horizon/ STEM	5/23/2014
Carmichael	Aimee		MVE/ Nurse Assistant	5/23/2014
Cornelius	Brandy		LE/ Kindergarten Teacher	4/9/2014
Farnsworth	Lawrence		LE/ 3.0 Cafe Assistant	4/25/2014
Ford	Brendo		High School/ Custodian	4/25/2014
Fowler	Amber		Trails/ 3rd Grade Teacher	5/23/2014
Godwin	Samantha		Trails/ 1st Grade Teacher	5/23/2014
Hacker	Susan		MNMS/ Counselor	6/3/2014
Hardie	Janelle		Trails/ 1st Grade Teacher	5/23/2014
Hostetter	Janet		LE/ Spec Ed Teacher Assistant	5/24/2014
Hubbard	Truda		Mustang Horizon/ 5th Grade ELA	5/23/2014
Jones	Lynette		Trails/ Custodian	5/2/2014
Lively	David		ME/Spec Ed TA	5/24/2014
Malloy	Melissa		Centennial/ Assistant Principal	6/1/2014
McDougal	Christie		Trails/ 3rd Grade Teacher	5/23/2014
Melot	Georgie		Creek/ Kindergarten Teacher	5/23/2014
Micieli	Christina		Creek/ Spec Ed Teacher	5/23/2014
Mowrey	Deanna		Admin Business Office/Chief Financial Officer	4/16/2014
Scott	Bill		MVE/ Custodian	5/2/2014
Smith	Kaila		Trails/ 2nd Grade Teacher	5/23/2014
Suttles	Laura		Mustang Horizon/ 5th Grade Math Teacher	5/23/2014
Swanson	Jennifer		Creek/ Spec Ed Teacher	5/23/2014
Treschitta	Deborah		CRI/ Spec Ed Teacher Assistant	4/15/2014
Wade	Tim		HS/ Weightlifting	5/23/2014
Walls	Morgan		Mustang Horizon/ 5th Grade Teacher	5/23/2014
Webb	Tracy		Trails/ Spec Ed Para	5/23/2014
Wedel	Deborah		High School/ Science Teacher	5/23/2014
Whitener	Ronda		MMS/ 3.0 Cafe Assistant	4/11/2014
Wilson	Christina		HS/ Algebra 1 Teacher	5/23/2014
Yeahquo	Timothy		MNMS/ Math Teacher	5/23/2014
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
Reassignments				
Alarcon	Josefina	Mustang Horizon/PM Custodian	MVE/ PM Custodian	5/6/2014
Bailey	Vickie	Lakehoma Elementary	Prairie View Elementary	2014-2015
Bates	Shathar	Centennial/Title I Reading Resource Teacher	Centennial/ 3rd Grade Teacher	2014-2015
Brandon	Kari	Lakehoma Elementary	Prairie View Elementary	2014-2015
Brown	Teri	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Cox	Phyllis	Mustang Elementary	Prairie View Elementary	2014-2015
Last Name	First Name	From: Site/Assignment	To: Site/Assignment	Effective
Reassignments				
George	Angela	Creek Elementary	Prairie View Elementary	2014-2015
Gore	Tamara	Instructional Tech Coordinator	HS/ Teacher	2014-2015

SCHEDULE "A"

May 12,2014

Graham	Nancy	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Guthrie	Jan	Trails Elementary	Prairie View Elementary	2014-2015
Harper	Kim	Centennial Elementary	Prairie View Elementary	2014-2015
Harrington	Casie	Creek Elementary	Prairie View Elementary	2014-2015
Hathaway	Kent	Mustang Elementary	Prairie View Elementary	2014-2015
Higgins	Dawn	Creek Elementary	Prairie View Elementary	2014-2015
Howard	Bryan	Mustang Horizon/Spec Ed Teacher	Creek/ PE Teacher	2014-2015
Howard	Scott	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Johnson	Cheryl	HS/ Spec Ed TA	HS/ Spec Ed Paraprofessional	4/23/2014
Kolar	Linda	Trails/ ELL Teacher	Trails/ Title I Reading Teacher	2014-2015
Lenington	Mark	District/PM Custodial Floater	Creek & MNMS/PM Split Custodian	4/21/2014
Massie	Tiffany	MMS/Spec Ed Teacher	CRI/ Spec Ed Teacher	2014-2015
McDaniel	Tammie	Trails Elementary	Prairie View Elementary	2014-2015
McSperitt	Carin	Trails Elementary	Prairie View Elementary	2014-2015
McWilliams	Britney	Creek Elementary	Centennial Elementary	2014-2015
Osborne	Brittany	Trails Elementary	Prairie View Elementary	2014-2015
Paul	Alice	HS/ Spec Ed TA	HS/ Spec Ed Paraprofessional	4/23/2014
Rasor	Shereen	Creek Elementary	Prairie View Elementary	2014-2015
Sharp	Paula	Creek Elementary	Prairie View Elementary	2014-2015
Shelton	Carissa	Centennial/ Mild/Moderate Spec Ed Teacher	Centennial/ Severe/Profound Spec Ed Teacher	2014-2015
Shoffit	Andrea	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Sloan	Connie	Mustang Elementary	Prairie View Elementary	2014-2015
Southerland	Katie	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Stover	Bettilou	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Stringer	Marki	Trails Elementary	Prairie View Elementary	2014-2015
Trent	Shawnda	Mustang Horizon Intermediate	Prairie View Elementary	2014-2015
Tucker	Cagney	Creek & MNMS/ PM Split Custodian	High School/ PM Custodian	4/21/2014
Wildman	Andrea	Mustang Elementary	Prairie View Elementary	2014-2015
Williamson	Carrie	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Wilson	Amy	Mustang Valley Elementary	Prairie View Elementary	2014-2015
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
Employment				
Open	Kathy Knowles	Replacing Linda Wilkes	MMS/Principal	2014-2015
Open	Toby Blair	Replacing Bendy Harper	MHS/Assistant Principal	2014-2015
Open			Bonds&Construction/One June Summer Worker	6/2/2014
Open			Bonds&Construction/One July Summer Worker	7/1/2014
Open			Custodial/ Five June Summer Workers	6/2/2014
Open			Custodial/ Five July Summer Workers	7/1/2014
Open			Maintenance/Four June Summer Workers	6/2/2014
Open			Maintenance/Four July Summer Workers	7/1/2014
Abernathy	Caroline	New Position	Mustang Horizon/ Spec Ed Teacher	2014-2015
Anderson-Couch	Bonnie	Replacing Truda Hubbard	Mustang Horizon/5th Grade ELA	2014-2015
Andrews	Jayne		ESY June Teacher Assistant	6/2/2014
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
Employment				
Andrews	Jayne		ESY July Teacher Assistant	7/1/2014
Anthony	Teresa		HS/Summer School Substitute	6/2/2014

SCHEDULE "A"
May 12, 2014

Bailey	Victoria		HS/Summer School Math Teacher	6/2/2014
Baldwin	Chris		MNMS/Summer weight Room Supervisor	6/1/2014
Barbic	Jennifer		ESY June Teacher Assistant	6/2/2014
Barbic	Jennifer		ESY July Teacher Assistant	7/1/2014
Barnes	Laureen	Replacing Alisha Suffield	Trails/ Assistant principal	2014-2015
Bates	Shathar		District/RSA Summer Reading Academy	6/2/2014
Bennett	Belinda		District/RSA Summer Reading Academy	6/2/2014
Bieber	Teresa		HS/ Summer Enrollment Center	6/2/2014
Blocker	Lance		MMS/Summer Weight Room Supervisor	6/1/2014
Booth	Ryan		MNMS/Summer weight Room Supervisor	6/1/2014
Burriss	Diane		District/June ESY Speech Therapist	6/9/2014
Burriss	Diane		District/July ESY Speech Therapist	7/1/2014
Chamberlin	Gerald	Replacing Jesus Aguilar	ME/ PM Custodian	4/21/2014
Cicoria	Melanie		HS/Summer School English Teacher	6/2/2014
Cooper	Tami		HS/ Summer Enrollment Center	6/2/2014
Cope	Kendra		District/June ESY Teacher	6/9/2014
Cullen	Jacquelyn	Subbing for Angela Lang	HS/ Long Term Sub	5/9/2014
Cummings	Shanda	New Position	PVE/ Assistant Principal	2014-2015
Cupples	Megan		District/RSA Summer Reading Academy	6/2/2014
Dill	Teresa		District/RSA Summer Reading Academy	6/2/2014
Dobbs	Jon		HS/Summer School Math Teacher	6/2/2014
Dodson	Sarah	Replacing Mark Lenington	District/PM Custodial Floater	4/21/2014
Evans	Madalyn		District/June ESY Substitute	6/9/2014
Evans	Madalyn		District/July ESY Substitute	7/1/2014
Evans	Tony		MNMS/Summer weight Room Supervisor	6/1/2014
Flanary	Angela	Replacing Raylene Rhynes	Creek/ Reading Specialist	2014-2015
Forcina	Greta		District/June ESY Speech Therapist	6/9/2014
Forcina	Greta		District/July ESY Speech Therapist	7/1/2014
Gandy	Debbi	Subbing for Lauren Sanders	MVE/ 4th Grade Teacher	4/29/2014
Glover	Sonya		District/RSA Summer Reading Academy	6/2/2014
Golemon	Troy		MMS/Summer Weight Room Supervisor	6/1/2014
Gomez	Lori		District/RSA Summer Reading Academy	6/2/2014
Harper	Chad		HS/Summer Weight Room Supervisor	6/1/2014
Harper	Jeremy		HS/Summer Weight Room Supervisor	6/1/2014
Harrington	Casie		District/RSA Summer Reading Academy	6/2/2014
Harrison	LeeAnn		District/June ESY Teacher	6/9/2014
Harrison	LeeAnn		District/July ESY Teacher	7/1/2014
Head	Chastity		ESY June Teacher Assistant	6/2/2014
Head	Chastity		ESY July Teacher Assistant	7/1/2014
Herring	Jennifer	Replacing Bryan Howard	Mustang Horizon/ Spec Ed Teacher	2014-2015
Hix-Hyden	Melanie		HS/Summer School English Teacher	6/2/2014
Homer	Jared		MMS/Summer Weight Room Supervisor	6/1/2014
Howard	Stacey	Replacing Shawnda Trent	Mustang Horizon/ 5th Grade ELA	2014-2015
James	Tracy		District/June ESY Teacher	6/9/2014

SCHEDULE "A"
May 12, 2014

James	Tracy		District/July ESY Teacher	7/1/2014
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
Employment				
Johnson	Gina		ESY June Teacher Assistant	6/2/2014
Johnson	Gina		ESY July Teacher Assistant	7/1/2014
Jones	Lynette	Replacing Nancy Platero	Trails/PM Custodian	4/21/2014
Ketch	Doug		HS/Summer School Substitute	6/2/2014
Koeninger	Jennifer		District/RSA Summer Reading Academy	6/2/2014
Krivanek	Sandy		ESY June Teacher Assistant	6/2/2014
Krivanek	Sandy		ESY July Teacher Assistant	7/1/2014
Lakin	Kimberly		ESY June Teacher Assistant	6/2/2014
Lakin	Kimberly		ESY July Teacher Assistant	7/1/2014
Lenington	Mark	Replacing Sonja Sikes	District/ Custodial Floater	4/14/2014
Lively	David	Replacing Laura Suttles	Mustang Horizon/ 5th Grade Math Teacher	2014-2015
Locke	Laurie		District/RSA Summer Reading Academy	6/2/2014
Lovelace	Sandra		CN/ Substitute	2013-2014
Massie	Tiffany		District/July ESY Teacher	7/1/2014
Martin	Jaquita		District/RSA Summer Reading Academy	6/2/2014
Mathes	Brandon		MMS/Summer Weight Room Supervisor	6/1/2014
McCullough	Paula		District/RSA Summer Reading Academy	6/2/2014
McElroy	Diana		District/RSA Summer Reading Academy	6/2/2014
Metcalf	Allison		District/RSA Summer Reading Academy	6/2/2014
Metcalf	Steven	Subbing for Annette Nashire	HS/ Long Term Sub	4/25/2014
Mills	Angela		ESY June Teacher Assistant	6/2/2014
Mills	Angela		ESY July Teacher Assistant	7/1/2014
Orendac	Alison		ESY June Teacher Assistant	6/2/2014
Orendac	Alison		ESY July Teacher Assistant	7/1/2014
Parker	Brittany		District/RSA Summer Reading Academy	6/2/2014
Paul	Alice		ESY June Teacher Assistant	6/2/2014
Paul	Alice		ESY July Teacher Assistant	7/1/2014
Pearce	Nicole	Replacing Marlo Roddy	CRI/ 6th Grade Social Studies	2014-2015
Pumford	Kristin	Replacing Elaine Brown	MMS/Personal Living Teacher	2014-2015
Pyle	Stephanie		District/June ESY Occupational Therapist	6/9/2014
Pyle	Stephanie		District/July ESY Occupational Therapist	7/1/2014
Ramick	Carly		ESY June Teacher Assistant	6/2/2014
Ramick	Carly		ESY July Teacher Assistant	7/1/2014
Ravencraft	Davette		District/RSA Summer Reading Academy	6/2/2014
Reddick	Erika		District/RSA Summer Reading Academy	6/2/2014
Reyes	Andrea	Replacing Jana Thatcher	Mustang Horizon/ 6th Grade Science Teacher	2014-2015
Ring	Glennis		HS/Summer Weight Room Supervisor	6/1/2014
Robinson	Cassidy		District/RSA Summer Reading Academy	6/2/2014
Rogers	Amie		ESY June Teacher Assistant	6/2/2014

SCHEDULE "A"

May 12,2014

Rogers	Amie		ESY July Teacher Assistant	7/1/2014
Rosko	Cassie		ESY June Teacher Assistant	6/2/2014
Rosko	Cassie		ESY July Teacher Assistant	7/1/2014
Ross	Taylir	Replacing Morgan Walls	Mustang Horizon/5th Grade ELA	2014-2015
Sandefur	Christie		District/RSA Summer Reading Academy Sub	6/2/2014
Shade	Pam		District/June ESY Teacher	6/9/2014
Shade	Pam		District/July ESY Teacher	7/1/2014
Shelton	Carissa		District/June ESY Teacher	6/9/2014
Last Name	First Name	New Position/Replacing	To: Site/Assignment	Effective
Employment				
Shelton	Carissa		District/July ESY Teacher	7/1/2014
Solomon	Donna		District/RSA Summer Reading Academy	6/2/2014
Spurgeon	Debra		ESY June Teacher Assistant	6/2/2014
Spurgeon	Debra		ESY July Teacher Assistant	7/1/2014
Stein	Nichol		District/RSA Summer Reading Academy	6/2/2014
Steiner	Elliott		HS/Summer School Math Teacher	6/2/2014
Steiner	Kishia		District/June ESY Teacher	6/9/2014
Steiner	Kishia		District/July ESY Teacher	7/1/2014
Stirling	Cindy		District/June ESY Teacher	6/9/2014
Stirling	Cindy		District/July ESY Teacher	7/1/2014
Taylor	Lesha		District/RSA Summer Reading Academy	6/2/2014
Thomason	Melody		District/June ESY Physical Therapist	6/9/2014
Thomason	Melody		District/July ESY Physical Therapist	7/1/2014
Trotter	Kelly		District/RSA Summer Reading Academy	6/2/2014
Tschetter	Ben		MNMS/Summer weight Room Supervisor	6/1/2014
Turner	Melissa		HS/Summer School Substitute	6/2/2014
Turner	Mistie	Open Position	PVE/ Spec Ed Teacher	2014-2015
Wagnon	Joe		MMS/Summer Weight Room Supervisor	6/1/2014
Walker	Tiffany	Replacing Lindsey Fried	MNMS/ ELA Teacher	2014-2015
Walling	Wade	Replacing Fred Bost	CRI/6th Grade Science Teacher	2014-2015
Wallis	Jane		District/June ESY Teacher	6/9/2014
Wallis	Jane		District/July ESY Teacher	7/1/2014
Warren	Elizabeth		District/RSA Summer Reading Academy	6/2/2014
Watson	Kim		ESY June Teacher Assistant	6/2/2014
Watson	Kim		ESY July Teacher Assistant	7/1/2014
Williams	Kyle		HS/Summer Weight Room Supervisor	6/1/2014
Williamson	Daryl	Replacing Melissa Malloy	Cent/ Assistant Principal	2014-2015
Wilson	Justin		HS/Summer School History Teacher	6/2/2014
Witter	Venessa		CN/ Substitute	4/24/2014
Yates	Mark		HS/Summer Weight Room Supervisor	6/1/2014
Last Name		POSITION	SITE	EFFECTIVE
Extra-Duty/Supplemental:				
Allen	Will	Head Wrestling Coach	High School	2014-2015
Caudle	Katy	Cheer Coach	High School	2014-2015
Hurst	Taylor	Head Girls Tennis Coach	High School	2014-2015

Schedule "B"
May 12,2014

Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Howell, Shelley		
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Doran, Jason	Lizama, Gordon	Waller, Christy
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Barrett, Jennifer	Wood, Windy	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Bernhardt, Caitlyn	Marschall, Justin	Parker, Brittany
Henagar, Kayla	Metcalf, Allison	Polson, Kristen
Henderson, Meredith	Nunley, Linda	Waldrop, Whitney
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Clason, Melanie	Honeycutt, Meghan	Sherrill, Kylie
Davenport, Gina	Kodumthara, Suja	Swanson, Jennifer
George, Angela	Lee, Angela	
	McFarland, Kylee	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Brown, Brooke	Hulsey, Chasidy	Saunders, Kasey
Crews, Megan	McGuirk, Megan	Sealey, Valerie
Green, Ashley	McWilliams, Britney	Shanks, Misty
Heller, Morgan	Neely, Amanda	Story, Terri
Higgins, Dawn	Rush, Tiffany	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Alexander, Pennie	DeMoss, Mary	Dick, Karis
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Bingham, Barbara	Kirby, Karen	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Brown, Timothy	Hill, Gwendolyn	Williams, Julie
Evans, Madalyn	Riggs, Lindsay	
Gorman, Nicole	Wildman, Andrea	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Blevins, Quinton	Jacobson, Emily	Steele, Taryn
Boggs, Jennifer	Killmer, Amber	Trail, Caitlyn
Bryan, Kimberly	Price, Chelsea	Whitehead, Katrina
Hensley, Ayrial	Serjeant, Glenda	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Brown, Tammy	McDaniel, Tammy	Woodward, Courtney
Elliott, Malinda	Pratt, Robbi	
Gleave, Charla	Stevens, Stacey	
Hopper, Gena	Vaught, Lisa	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Duncan, Crystal	Owens, Rachelle	Thomas, Amanda
Gore, Sandy	Parker, Natalie	Walther, Mallory
Loeffelholz, Lisa	Stringer, Melissa	
McSperitt, Carin	Taylor, Whitney	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Botts, Catherine	Howard, Scott	
Brown, Shannon	Muse, Julie	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Barnes, Vallan	Kuhn-Arnett, Karissa	Wauters, Brandy
Eidson, Misty	Lynes, Calah	Wilson, Amy
Grimes, Jacqueline	Schafer, Melissa	
Kelley, Carissa	Villanueva, Kerry	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Fruit, Andrea	Hacker, Lisa	Trail, Monica
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Barrett, Brooke	Norman, Marilyn	Welch, Sandi
Cheek, Julie	Raiber, Erin	Wilson, Sue
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Crabtree, Kathy	Sewell-Delaney, Gina	

Schedule "B"
May 12,2014

Davis, Ginger	Shaffer, Lauren	
Edwards, Jennifer	Watson, Misti	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Flores, Amy	Owens, Angelia	Tuttle, Amanda
Jackson, Kathryn	Price, Courtney	Wilkes, Jessica
Melvin, Travis	Roush, Stacie	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Bennett, Whitney	Smithey, Tonya	Wilkins, Amanda
Carter, Madison	Spradlin, Jamie	Williams, Kay
Cozens, Amy	Tobler, Michelle	Zubor, Kristen
Douglas, Chelsea	Stout, Sohailah	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Blocker, Lance	Hablutzel, Meagan	Watson-Wilkes, Haleigh
Brock, Karissa	Hardin, Brent	
Evans, Mary	Mathes, Brandon	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Massie, Tiffany	Sheetz, Hollie	Webb, Harley
Prock, Jared	Thompson, Gina	Williams, Andra
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Bass, Trisha	Garrett, Rondalyn	Larson, Dana
Dalrymple, Celesta	Kahre, Kristen	Lauen, Marshall
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Baldwin, Chris	Jenkins, Mary Dawn	Nixon, Kelly
Bostic, Tiffany	Johnson, Robert	Page, Jason
Holland, Amy	Mangus, Gregory	Prock, Jared
Hunt, Staci	Moore, Betsy	
Certified Temporary II to Certified Regular Contract for the 2014-2015 School Year		
Boyd, Laura	Glover, Kelly	Osborne, Gregory
Brooks, Bryan	Harp, Janice	Smith, Linda
Bryce, Amanda	Hurst, Taylor	Stanfill, Jordan
Burton, Amanda	Johnson, Kim	Stephens, Kristi
Colbert, Lauren	Jones, Omar	Wilson, Nicole
Easley, Stephanie	Lang, Angela	
Giammario, Jaclyn	Long, Terry	
Certified Temporary I to Certified Temporary II for the 2014-2015 School Year		
Caudle, Katelyn	Korstjens, Kevin	Stough, Kathleen
Coffin, Amanda	Kuczynski, Judith	Vaughan, Matt
Cooper, Brieana	Miller, Joy	Webb, Mark
Dick, Brad	Neel, Caroline	Williams, Kyle
Dombeck, Jeremy	Neitzel, Rebecca	Williamson, Suni
Epling, Jared	Patten, Casey	Wuertz, Whitney
Gore, Brandi	Price, David	Yates, Mark
Harper, Jeremy	Ring, Glennis	
Holmes, Danielle	Self, Christy	
School Nurses Temp II to Regular Contract for the 2014-2015 School Year		
Farmer, Sandra		
School Nurses - Temporary I Temporary II for the 2014-2015 School Year		
Armstrong, Ashley	Knowles, Lori	
School Speech Language Pathologist Temporary I to Temporary II for the 2014-2015 School Year		
Garriott, Gina	Reid, Cara	
Meeks, Amanda	Young, Mary Elizabeth	
School Psychologists- Temporary I to Temporary II for 2014-2015 School Year		
Bridgeforth, Jeniece	Brown, Kimberly	Thomas, Rachel
Certified Substitutes at \$70 per day		
Green, Sarah	Scott, Amanda	

SCHEDULE "D"
May 12, 2014

Retirement Incentive Applicant				
Last Name	First Name		SITE/ASSIGNMENT	EFFECTIVE
Koch	Anna		MVE/ 3rd Grade Teacher	6/30/2014
McIntyre	Carla		CRI/ 6th Grade ELA Teacher	6/30/2014

Mustang Board of Education
Special Business Meeting
May 29, 2014
Mustang Administration Building
906 S Heights Drive
Mustang, OK 73064
6:00 PM

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District I-069 of Canadian County, Oklahoma held a Special Meeting on Thursday, May 29, 2014 at 6:00 PM. The place and street of the meeting was the Mustang Administration Building, 906 S Heights Drive Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Administration Building, 906 S Heights Drive, Mustang, OK 73064, at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

President Chad Fulton called the meeting to order at 6:00 p.m. with Jim Davis, Chad Fulton, Jeff Landrith and Amanda Strassle present.

Updated Attendance:

Mike Kessler was updated to present at: 6:01 PM

Business

1. On a motion made by Jeff Landrith and seconded by Jim Davis, the Board voted to amend contract with Latchkey to include a summer program to be held at Canyon Ridge Intermediate Center beginning June 2, 2014 through August 8, 2014, excluding any holidays.

absent aye aye aye aye
Kessler Landrith Strassle Davis Fulton

2. On a motion made by Jim Davis and seconded by Jeff Landrith, the Board voted to approve the amendment to the Timberlake 2009 Bond Projects contract for the HVAC project at MNMS.

absent aye aye aye aye
Kessler Landrith Strassle Davis Fulton

3. On a motion made by Jim Davis and seconded by Jeff Landrith, the Board voted to approve the amendment to the Timberlake 2012 Bond Projects contract for the following projects:

Multi-purpose parking,
Valley gym renovation

absent aye aye aye aye
Kessler Landrith Strassle Davis Fulton

4. On a motion made by Jim Davis and seconded by Amanda Strassle, the Board voted to approve the construction bids for Mustang High School Event Center presented by Timberlake Construction rejecting Bid Package #28 Signage.

 aye aye aye aye aye
Kessler Landrith Strassle Davis Fulton

5. On a motion made by Jim Davis and seconded by Jeff Landrith, the Board Voted to approve the amendment to the Timberlake 2012 Bond Projects contract for the High School Event Center.

 aye aye aye aye aye
Kessler Landrith Strassle Davis Fulton

6. On a motion made by Jeff Landrith and seconded by Jim Davis, the Board voted to approve the construction bids for Re-roof projects at Mustang High School Gym and "G" Building.

 aye aye aye aye aye
Kessler Landrith Strassle Davis Fulton


On a motion made by Chad Fulton and seconded by Jeff Landrith, the Board voted to adjourn at 6:29 p.m.

 aye aye aye aye aye
Kessler Landrith Strassle Davis Fulton

Minutes Clerk

Board President

Memo

Date: 5/29/2014
To: Mr. Charles Bradley 
From: Dr. Angela Mills
RE: Grant

Please submit to the board for consideration and/or action upon the recommendation to accept the mini MSP Grant. This grant will provide training and I-pads for our 4th & 5th math, science and special education teachers up to \$40,000. It is a partnership with Rose State College and Mid-Del Schools.

Respectfully submitted,



Angela Mills
Assistant Superintendent,
of Academic Services
Mustang Public Schools

Mills, Angela D

From: Loving, Gaile A
Sent: Tuesday, May 20, 2014 9:14 AM
To: Snowden, Cheryl; Warcup, Jessica; Wilkerson, Teresa L; Tilley, Lauren; Pool, Jessica L; Miller, Sue Ann
Cc: Edwards, Stacy L; Mills, Angela D
Subject: Math and Science Partnership Grant

We got it!!

Consider signing up for this unique partnership opportunity. Read more below and **then click on the link to register!!!**

Mustang Public Schools is honored to be partnering with Putnam City and Norman schools to offer you an **exciting** professional development opportunity under the Math and Science Partnership grant, **Teaching Ahead of the WAVE.**

Over the course of four Saturdays, 4th and 5th grade math, science and special education teachers will have an opportunity to work with professionals in the subject content areas of math (fractions and operations), science (waves and applied technologies), technology (ipads) and lesson plan construction (5E model). All this exciting learning will be topped off with a visit to OU's Sharkey Center's seismology lab... **watch out earthquakes HERE WE COME!**

Teacher participants will be working directly with Rose State College professors in math and science, and OU professors in geology and education. Plus, Scott Carlson from the Canadian Valley Technology Center has signed on to give basic instruction in the use of an iPad and several wonderful apps that go along with it.

What besides incredible professional development will you receive?

Money – a stipend of \$550.

I-pad – use of an i-pad for the life of the hardware and as long as you are teaching within one of the three districts

Goodie Bag from OERB. The OERB folks always have something good – so sign up and find out **“what's in the bag”**.

Dates: teachers must be in attendance all four Saturdays, and 2.5 hr. pre and post workshop session.

August 23rd, September 6th, September 27th, and October 25th.

Locations: three days will be held at the Engineering and Math division building on Rose State College, Midwest City and one day to be held at the Sharkey Energy Center, University of Oklahoma Campus, Norman.

Meeting time: 8:30 am – 3:30 pm (includes a lunch break each day)

Pre-Post workshop sessions will occur in the teacher's home district after school prior to the 1st weekend date

SPACE IS LIMITED TO THE FIRST 27 ELIGIBLE TEACHERS WHO REGISTER. [Register by clicking HERE!!!!](#)

I hope that you will be interested in working with us. If you have additional questions please email me directly at Lovingg@mustangps.org

Thank you,

Memo

Date: 5/30/2014
To: Mr. Charles Bradley
From: Dr. Angela Mills
RE: Retreat Donations

Please submit to the board for consideration and/or action upon the recommendation to accept the following donations for the administrative retreat.

Bank of Commerce	\$600.00
Mustang Tag Agency	\$100.00
Oklahoma Family Counseling	\$250.00
Mid-First Bank	\$ 25.00

Respectfully submitted,

Angela Mills
Assistant Superintendent,
of Academic Services
Mustang Public Schools

Mustang Public Schools Request for transfer of Funds

From: HS - VARSITY CHEER 705 Nick McCann
 Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

<u>Account #</u>	<u>Activity Fund Account Name</u>	<u>Amount to be transferred</u>
From: <u>861</u>	<u>HS - VARSITY CHEER</u>	<u>\$ 404.22</u>
From: <u>861</u>	<u>HS - VARSITY CHEER</u>	<u>\$ 555.81</u>
From: <u>861</u>	<u>HS - VARSITY CHEER</u>	<u>\$ 656.86</u>
To: <u>831</u>	<u>MMS - CHEER</u>	<u>\$ 404.22</u>
To: <u>837</u>	<u>MNMS - CHEER</u>	<u>\$ 555.81</u>
To: <u>848</u>	<u>HS - Pom-Pom</u>	<u>\$ 656.86</u>

Reason for funds to be transferred: All try-out fees for the district were deposited into the high school cheer account. Once all expenses were paid the remaining balance should be divided up according to the percent of participants that tried out for each squad.

Sufficient funds in account to complete transaction: Yes
 (to be completed by Activity Fund Custodian) No

Board approval: _____ Approved _____
 Date Disapproved _____

Board President signature: _____

Transfer completed by: Lynda Martin Date: _____
 Activity Fund Custodian

Mustang Public Schools
Request for transfer of Funds

From: Reading 145 Kathy Blackwell
Activity Fund Name Site Sponsor Signature

Please transfer funds as indicated below:

Account #	Activity Fund Account Name	Amount to be transferred
From: <u>928</u>	<u>Reading</u>	\$ <u>516.47</u>
From: _____	_____	\$ _____
From: _____	_____	\$ _____
To: <u>902</u>	<u>Activity</u>	\$ <u>516.47</u>
To: _____	_____	\$ _____
To: _____	_____	\$ _____

Reason for funds to be transferred: _____

#902 bought concession items
for Reading Fundraiser #220. This
is reimbursement.

Sufficient funds in account to complete transaction: Yes
(to be completed by Activity Fund Custodian) No

Board approval: _____ Approved _____
Date Disapproved _____

Board President signature: _____

Transfer completed by: _____ Date: _____

Activity Fund
Custodian

I need to transfer the following funds from M.E. art activity account 953 to other art activity accounts from T-Shirt fundraiser (95) that benefitted all the art budgets in the district.

School Name	Account Transfer	\$ to Transfer
Centennial	From 953 to 824	200.25
Trails	From 953 to 948	236.25
Valley	From 953 to 812	159.75
Creek	From 953 to 945	67.5
Lakehoma	From 953 to 923	33.75
Horizon Canyon Ridge	From 953 to 984	130.5
	From 953 to 913	22.5
MMS / NORTH	From 953 to 833+847	45 (22.50 each)
High School	From 953 to 897	47.5

5/23/14



Memo

To: Tracy Skinner, Director of Secondary Schools
From: Teresa Wilkerson, Principal of Mustang High School
Date: May 23, 2014
Re: Request for FFA students to attend Leadership Camp

aw CB
AM

Please discuss, consider, and/or act upon this request for the Mustang High School Agriculture Education Department to attend the FFA Alumni Camp being held in Wagoner, OK, from June 29 through July 2, 2014, at the Tulsa Baptist Assembly Camp. This is a leadership camp for 13 students, and it is sponsored by the Oklahoma FFA Association. A school van will be utilized for transportation, and the cost of the FFA Alumni Camp is the responsibility of the students attending. Thank you for your consideration of this request.

MUSTANG PUBLIC SCHOOLS

OUT OF DISTRICT, OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL REQUEST FORM

Date of Request: 6/3/14 Site: H.S.
 Staff Member Making Request: Danny Griffin
 Name of Activity: FFA Alumni Camp (Leadership)
 Date/Dates of Activity: June 29 - July 2nd
 Location of Activity: Wagoner, OK. Tuba Baptist Camp
 Number of Days Students Will Miss School: 0
 Number of Students Attending Activity: 13
 Number and Name(s) of Sponsor(s) Attending Activity: Danny Griffin / Randy Harris

Estimate of Expenses For Trip:

	Fund	Estimated Cost
Type of Transportation <u>2 School Vans</u>	Paid by: <u>District</u>	<u>125⁰⁰ RR</u>
Registration Fee <u>0</u>	Paid by: <u>0</u>	<u>0</u>
Meal Expense for Students <u>0 N/A</u>	Paid by: <u>0</u>	<u>0 N/A</u>
Meal Expense for Sponsors <u>0 N/A</u>	Paid by: <u>0</u>	<u>0 N/A</u>
Room Rate for Students <u>0</u>		
Number of Rooms <u>0</u> x Number of Nights = <u>0 N/A</u>	Paid by: <u>0</u>	<u>0</u>
Room Rate for Sponsors <u>0</u>		
Number of Rooms <u>0</u> x Number of Nights = <u>0 N/A</u>	Paid by: <u>0</u>	<u>0 N/A</u>
Number of Days Substitute Will Be Required: <u>N/A</u>	Paid by: <u>0</u>	<u>0 N/A</u>
# of days <u>0</u> x \$70.00 = <u>0</u> x # of sponsors <u>0</u> =		
Estimated Total Costs:		<u>\$ 125⁰⁰ RR</u>

Sponsor Signature: Danny Griffin (Date) 6/3/14

Approved by Principal _____	(Date)
Approved by District Athletic Director (if applicable) _____	(Date)
Approved by Deputy Superintendent <u>Chad Boy</u>	(Date)

May, 2nd, 2014

Mustang Board of Education
Mustang, OK 73064

RE: Request to attend Oklahoma FFA Alumni Camp.

To: Mustang Board of Education:

The Mustang Agriculture Education Department requests the school board approval to attend the FFA Alumni Camp to be held in Wagoner, OK during the days of June 29th – July 2nd, located at the Tulsa Baptist Assembly Camp.

This is a leadership camp that will be very beneficial for these 13 students who will be attending. This camp is sponsored by the Oklahoma FFA Association.

Transportation will include the school van and the cost of the FFA Alumni Camp is the responsibility of the students who will be attending.

Thank You,
Randy Harris and Danny Griffin
Agriculture Education Instructors

42nd Annual FFA Alumni Leadership Camp

Registration and Guidelines

2014 Dates

- Camp 1 — June 29 - July 2
- Camp 2 — July 2 - 5
- Camp 3 — July 6 - 9
- Camp 4 — July 9 - 12

- FFA members who have completed at least one year of Agricultural Education at the 8th Grade level or above and are pre-enrolled in Agricultural Education for the upcoming fall semester are eligible to attend Leadership Camp.
- FFA members may sell 12 Annual Memberships to the Oklahoma FFA Alumni Association at \$15 each to attend Camp. Or, an FFA member may write a check for \$180.
- The State FFA Office will accept Camp Registration beginning March 1. You may choose one of four sessions; however, each session is limited to the first 400 FFA members with paid registration. You will receive a ticket for each paid registration that is specific to the session of camp you are attending. No refunds will be issued by the state office. Camp registrations are not transferable from one camp session to another.
- To complete Registration, send *one school check* to the state FFA office made out to the Oklahoma FFA Alumni Association. The state office will then confirm the Camp session(s) your FFA members have been accepted to attend.
- The Oklahoma FFA Alumni Association leases Camp Tulakogee, a beautiful campground near Wagoner, Oklahoma. FFA members will be provided bunk-style dormitory accommodations and buffet-style meals. All buildings are air-conditioned.
- On-site registration runs 2:00 p.m. to 4:30 p.m. Checkout time is 12 noon.
- Bring the signed Camp Health Form with you. This is important! Medical assistance is on call at all times. First aid is available. Each person is insured at Camp.
- No FFA member will be allowed to leave camp without State Staff approval. Campers will be properly supervised by state staff, alumni council members, and selected Agricultural Education instructors.
- Bring bedding and pillow, towels, soap, other sundry items, camera, swimsuit, and appropriate cool summer clothing. Female campers will not be allowed to wear short shorts, short tops showing any skin, tank tops or spaghetti straps. Male campers will not be allowed to wear sleeveless shirts or cropped shirts that show any skin. No shirts will be allowed that have suggestive or inappropriate words, pictures, or logos. All campers will need close-toed shoes to participate in the ropes course. Bring a little extra money for pop and camp T-shirts.
- FFA members are not required or expected to bring Official FFA Dress to camp.
- There will be tryouts for a member-led Flag Ceremony and the singing of the National Anthem. FFA members who try out for the Flag Ceremony or National Anthem will be required to bring Official FFA Dress with them to camp. If selected for a part, or to sing, a member must wear Official FFA Dress.
- Recreation will include swimming, basketball, volleyball, etc. The Camp will furnish a lifeguard with a Red Cross Senior Certificate. Cutoffs are not allowed in the pool. There will be no wading or swimming in the lake at any time.
- There will be no form of alcoholic beverages, tobacco, gambling, or fireworks allowed on the campgrounds.
- Each camper will be responsible for keeping the grounds and cabins clean during the week.
- Telephone service is available at the Camp for business and emergencies only. The number is 918-462-3212.

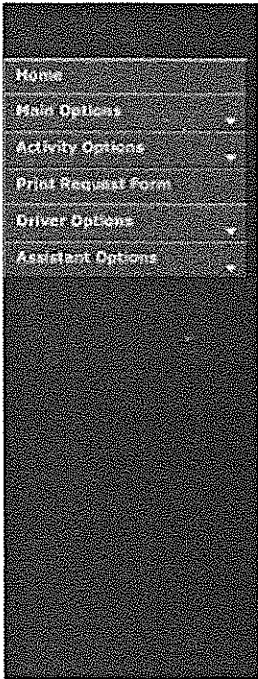
In the past 41 years, we have established a reputation as a very responsible and well-mannered group of young people. Let us keep up this tradition and conduct ourselves in a manner that will be a credit to FFA. This should be a week of leadership development, fellowship, relaxation, and reflection. The exchange of ideas among fellow FFAs and the total camp experience should inspire the campers to share these experiences with their own chapters to the benefit of the total FFA program.

Danny Griffin logged in

Mustang Public Schools
Activity Tracker

Schedule Activity

Activity has not been saved. Verify the following information. Press Submit to schedule activity and request transportation.



School/Department:	Mustang High School
Type of Request:	Activity
Type of Fund:	Activity
Type of Activity:	Out of District
Additional Options:	Use of Facilities: No Custodian Services Needed: No Auditorium: No Field Trip: No Transportation: Yes
Date Needed:	6/29/2014
Date Return:	7/2/2014
Organization/Class:	FFA
Time of Activity Start:	9:00:00 AM
Time of Activity Finish:	5:00:00 PM
Location:	Tulsa Baptist Camp Wagoner, OK
Activity:	FFA Alumni Camp
Number of Riders:	13
Number of Wheelchairs:	0
Sponsor in Charge:	Danny Griffin and Randy Harris
Sponsor Phone Number:	405-503-0102
Facility Needed:	N/A
Special Equipment Needed:	Need 2 vans
Student Liability - Release Forms issued:	No
Vehicle Type:	Van
Time Needed:	9:00:00 AM
Time of Departure:	9:00:00 AM
Time of Return:	5:00:00 PM
Loading Location:	Vo. Ag. Bldg.
Return/Dropoff Location:	Vo. Ag. Bldg.
Transportation to provide driver:	YES
If NO, Name of Driver(s):	
Transportation to provide special needs assistant:	NA
If NO, Name of Assistant(s):	
Wheelchair Students:	N/A
Account Number:	
Activity Fund P.O. Num:	
Unusual Load:	
Additional Information/Comments:	Will need 2 vans
P.A.S.S. Objectives:	

Agenda for FFA Alumni Camp

1. Leave Ag. Bldg June 29th at 9:00 A.M.
2. Arrive at Tulsa Baptist Camp at 1:00 P.M.
3. Registration at 2:00 P.M.
4. Students attend camp from June 29th- July 2nd,
5. Pick students up at noon, July 2nd.
6. Arrive in Mustang , July 2nd 5:00 P.M. with students.
7. Sponsor Phone: 405-503-0102



Memo

To: Tracy Skinner, Director of Secondary Schools *TS*
From: Teresa Wilkerson, Principal of Mustang High School *TW*
Date: May 23, 2014
Re: Consideration of MHS Band Students to Travel to St. Louis for Bands of America Competition

Please discuss, consider, and/or act upon this request to allow the Mustang High School band students to attend the Bands of America Regional Competition in St. Louis, MO, from October 16th to October 19th, 2014. A proposed itinerary is attached. If approved, fundraising and specific details regarding hotel stay, transportation, and student activities will be submitted.

Thank you for your consideration.

MUSTANG PUBLIC SCHOOLS
 OUT OF DISTRICT OVERNIGHT TRAVEL OR OUT OF STATE TRAVEL
 REQUEST FORM

Date of Request: 5/27/14 Site: 705
 Staff Member Making Request: Ryan Edgman
 Name of Activity: Bands of America St. Louis Super Regional
 Date/Dates of Activity: 10/16 - 10/19/2014
 Location of Activity: St. Louis, MO
 Number of Days Students Will Miss School: 0
 Number of Students Attending Activity: 220
 Number and Name(s) of Sponsor(s) Attending Activity: Ryan Edgman, Jacob Hater, Jim Thompson, Greg Mangus, Justin Jussih with 30+ parents

Estimate of Expenses For Trip:

	Fund	#	Estimated Cost
Type of Transportation <u>Village Tours</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$22,044⁸⁰</u>
Registration Fee <u>Bands of America</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$800⁰⁰</u>
Meal Expense for Students <u>Various 8010/</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$17,600</u>
Meal Expense for Sponsors <u>Various 8010/</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$3,200</u>
Room Rate for Students <u>\$130 (Includes Breakfast)</u>			
Number of Rooms <u>80</u> x Number of Nights = <u>240</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$31,200</u>
Room Rate for Sponsors <u>\$130 (Includes Breakfast)</u>			
Number of Rooms <u>10</u> x Number of Nights = <u>30</u>	Paid by: <u>Act.</u>	<u>804</u>	<u>\$3,900</u>
Number of Days Substitute Will Be Required: <u>0</u>	Paid by: <u>n/a</u>		
# of days <u>0</u> x \$65.00 = <u>0</u>		x # of sponsors <u>5</u> =	<u>0</u>

Estimated Total Costs: \$78,744⁸⁰

Sponsor Signature: [Signature] 5/27/14
 (Date)

Approved by Principal [Signature] 5/27/14
 (Date)

Approved by District Athletic Director (if applicable) _____ (Date)

Approved by Deputy Superintendent Chad Bray 6/4/14
 (Date)



BOA St. Louis Itinerary 2014

Thursday, October 16th

7:00am- Rehearsal Begins

10:00am- Depart for St. Louis, MO via Village Tours

12:00pm- Lunch Stop

6:00pm- Dinner Stop

8:00pm- Hotel Check- In

10:00pm- Students must be in rooms.

11:00pm- Lights out

Friday, October 17th

8:00am- Wake Up Calls/Breakfast

9:00am- Depart for Rehearsal

10:00am- Arrive/Unload Rehearsal Begins

1:00pm- Lunch on Site

2:00pm- Rehearsal Continues

4:30pm- Rehearsal Ends Load/Leave

6:00pm- Dinner at Hard Rock Café St. Louis

8:00pm- Return to Hotel

10:00pm- In Rooms

10:30pm- Lights Out

Saturday, October 18th

6:00am- Wake Up Calls/Breakfast

TBA- Remainder of Day Dictated By Performance Schedule

12:00pm- Lunch

5:00pm- Finals Announcement

6:00pm- Dinner on Site

7:30pm- Finals Begin

11:30pm- Back to Hotel

12:00am- Lights Out.

Sunday, October 19th

8:00am- Wake Up Calls/Breakfast

9:00am- Hotel Check-Out Load and Leave

10:00am- Six Flags Great America!

TBA- Lunch and Dinner in Park

6:00pm- Depart for Mustang

Monday, October 20th

2:00am- Arrive/Unload



Charles Bradley
Deputy Superintendent

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: May 29, 2014

Re: Establishing Activity Account

Handwritten initials 'CB' in black ink, positioned to the right of the 'Re:' line.

Please discuss, consider and/or act upon the recommendation to establish a Site Activity Account for Prairie View Elementary.

Receipts: Picture commissions, student newspaper fees, interest, donations, yearbook sales, book orders, special student activity apparel, field trip fees, student vending commissions, student store sales, approved fundraisers, party supplies for classrooms, sale of school agendas, McDonald's night, book fairs, weekly readers fees,

Disbursements: Student awards, student and administrator learning materials, speaker fees, refunds, membership fees, office supplies and furniture, professional magazines, seasonal decorations, school beautification improvements/landscaping supplies, workshop expenses, party items, fundraiser supplies, school agendas, photography supplies and equipments, field trip fees, book orders, classroom supplies, yearbooks, weekly readers, adult visitor lunches, flowers for recognition and awards, parent/student refreshments, costume rentals and purchase, special student activity apparel, student store expenses, student newspapers, assembly entertainment, incidental supplies, staff meeting supplies or materials, media supplies, postage, field trip refunds, recognition and awards for students, plants, decorations, pictures, posters, computers, technology, bus driver & mileage for field trips, incidental supplies, technology equipment/supplies, playground equipment.



Charles Bradley
Deputy Superintendent

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: May 29, 2014

Re: Establishing Activity Account

A handwritten signature in black ink, appearing to be 'CB', is located to the right of the 'Re:' line.

Please discuss, consider and/or act upon the recommendation to establish an Activity Staff Account for Prairie View Elementary.

Receipts: Donations, interest, staff generated vending proceeds and approved fundraisers.

Disbursements: Food, beverage, materials and supplies for meetings, recognitions, fundraiser supplies and expenses, flowers and motivational materials, donations, athletic equipment, uniforms, travel expenses, clinic/workshop fees, mileage/registration reimbursements, membership fees, beautification, office supplies/furniture, T-shirts, motivational speakers, classroom and media supplies.



Charles Bradley
Deputy Superintendent

Memo

To: Mr. Sean McDaniel and the Mustang Board of Education

Date: May 29, 2014

Re: Establishing Activity Account

A handwritten signature in black ink, appearing to be 'CB', is located to the right of the 'To:' line.

Please discuss, consider and/or act upon the recommendation to establish a Use of Facility Activity Account.

Receipts: Interest, donations, and use of facility fees.

Disbursements: Workshop fees and supplies, technology, professional books and magazines, professional development expenses, professional workshop expenses, travel expenses, special events, community based instruction trips, classroom supplies, classroom curriculum, special classroom activities, dues, advertising, registration fees, and disbursements to sites.

Memo

To: Charles Bradley, Asst. Supt.
From: Deborah Beel *DB*
CC: File *CS*
Date: 4/28/2014
Re: Updated Health Services Policy

Please review and consider for board approval the revised Health Services Policy 5045. It clarifies some illness/temperature information and adds information regarding skin diseases. All information was reviewed by the school nurses and athletic trainer.

HEALTH SERVICES

All employees of MPS have a crisis management plan that will be followed during an emergency or crisis. The first call will always be to 911.

A nurse is available at the schools on scheduled days of the week. If an emergency occurs, a nurse will be called to help with the situation. The nurses also act as resource persons and often work with the teachers on units of study concerning health issues. Our nurses act as liaisons between the public health department and the public schools. They inform school staff and patrons of current health problems, epidemics, etc. The nurse maintains student health records. Please inform the school of any chronic illness or conditions. Example: asthma, diabetes, heart condition, ulcer, etc.

ILLNESS

Attendance at school is very important, however, students cannot be expected to perform well if they are ill. Please keep students home if they are running a temperature. Students must be free of fever, vomiting or diarrhea for twenty-four (24) hours without the aid of medication before returning to school. If your child becomes ill during the school day and/or has a temperature of 100 degrees or more, he/she will be sent home. Please make sure the office has current telephone numbers for parents, guardians and all emergency contacts.

HEAD LICE

Per the authority of the Oklahoma School Law Section 815, any student with head lice will be prohibited from attending school and cannot re-enter without certification from a health professional or a representative of the State Department of Health that the child is no longer afflicted with head lice.

"Health professional" means for the purposes of this act any licensed physician, psychologist, dentist, osteopathic physician, podiatrist, chiropractor, registered or licensed practical nurse or physician's assistant.

Any teacher or district employee may check for lice and nits when deemed appropriate and, in addition, there will be periodic and random organized checks for lice and nits. Any individualized checks shall be done outside the presence of other children, and any confirmation of the presence of lice or nits resulting from any check, shall be handled in a professional manner.

Any child excused or prohibited from attending school due to head lice or nits shall not be readmitted or permitted to return to school until said child has been examined by a school nurse or health professional as defined above, and found to be free of lice and nits.

Any teacher or other employee who has contracted head lice is expected to take leave from work until the lice or nits have been eliminated.

SKIN DISEASES

Per the Oklahoma State Department of Health, skin diseases can have many different causes including allergies, skin conditions, infestations and infections. Signs of infection include redness, tenderness, swelling, and in some cases drainage or fever. It is important to prevent the spread of skin infections by keeping the drainage away from other people or surfaces that people may touch.

All skin infections should be covered with clean dry dressings that completely cover the area and successfully contain the drainage. Continue covering the infection site until it is healed. In cases where proper covering cannot be achieved, the student must be removed until the area has healed.

MEDICATION

It is the policy of the Mustang Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication an administrator, school nurse or a designated school employee may administer the medication when authorized in writing by the student's parent or guardian(s) provided by law.

General Procedures for the Authorization of Medication

- A written authorization form must be on file in the clinic or office before the school nurse or designated school employee can administer any medication to a student. The parent(s) or the person having legal custody or the legal guardian of a minor may sign the authorization form

- Each school in which any medication is given shall keep a record of the name of the student to whom the medication was administered; the date the medication was administered; the name of the person who administered the medication and the type or name of the medication, which was administered
- Medication to be administered will be kept in the school clinic or office, properly stored and not readily accessible to persons other than the persons who will administer the medication
- The parent, guardian, or person having legal custody of the student is responsible for informing the school of any change in the student's health or change in medication
- Requests from parents/guardians to change the dosage of any medication from that listed on the label will not be honored without written confirmation from the physician
- A one-month supply of medication will be allowed in the school clinic
- Parents/guardians must pick up any unused prescription/non-prescription by the last day of the school year or it will be disposed
- Students **MAY NOT** carry medicine with them to take during the school day unless it meets the guidelines listed under Procedure for self-administration of a medication
- Any prescription or non-prescription medication is or can be considered dangerous if the above procedures are not followed
- Students in possession or distributing personal medication to other students during school, at school events or on school premises **WILL BE** subject to disciplinary action

Non-Prescription/Over the Counter

If possible, parents are advised to try to give medication at home on a schedule other than during school hours. If, however, it is necessary that a medication be given during the school day, compliance with the following instructions is required:

- It is the responsibility of the parent/guardian of the child to bring in to the office any medication to be given at school
- Medication is not allowed on the school bus and must be brought to school by the parent/guardian or appropriate designee
- Written authorization and instructions from parent/guardian must be on file in the school clinic or office before school employees may administer any medication to the student. A new authorization form must be completed for each school year and any change in medication. Telephone permission will not be accepted
- Non-prescription medicines must be brought to school in the original manufacturer's container with the original label intact, which supplies the following information: ingredients, expiration date, dosage and frequency, route of administration, side effects and contraindications, and other directions as appropriate. The medicine must be age and dose appropriate and must not be past the expiration date
- Non-prescription medication that needs to be given daily or longer than the manufacturer's recommendation for use, must be accompanied by a physician's written order
- Non-prescription inhalers for asthma will not be given at school

- No aspirin or aspirin-type products such as, Excedrin or Pepto-Bismol will be given at school without written authorization from a physician *
- Requests from parents/guardians to increase the dosage of any medication beyond that listed on the label will not be honored without written confirmation from the physician
- All medication to be given at school must be kept in the school clinic or office, regardless of the student's age
- For incidents of major concern or questions regarding the administration of any medication and in the absence of either the written authorization/instructions from the parent/guardian or medication in the properly labeled container, no medication will be administered. Every effort will be made to notify the parent/guardian

*As recommended by the National Reyes Syndrome Foundation, the U.S. Surgeon General, the F.D.A., and the Center for Disease Control.

Prescription Medication

Must be brought to school by a parent/guardian in the original prescription container labeled with (The pharmacist will supply an extra bottle with the following information if you ask.):

- Date
- Name of the prescriber
- Name of the student
- Name and dosage of the medication
- Directions for administration
- Name and phone number of the pharmacy

Sample drugs must be accompanied by a physician's written order, specifying the dosage, frequency, and directions for administration.

Procedures for Self-Administration of a Medication

Students with severe asthma, anaphylaxis or a life threatening condition who need to carry and self-administer an emergency medication must adhere to the following guidelines. Anaphylaxis medication includes but is not limited to Epinephrine injectors, prescribed by a physician and having an individual label. A student who is permitted to self-administer anaphylaxis medication shall be permitted to possess and use the anaphylaxis medication at all times for the school year in which permission for self-administration is granted. (i.e. inhaler, an anaphylaxis medication used to treat anaphylaxis, insulin pump, glucagon injection, and epipen)

- Submit a written statement from the physician treating the student indicating the child's condition and that he/she is capable of and has been instructed in the proper method of self-administration of the medication.
- The parent/guardian must fill out and sign the Authorization to Administer Medication form. This form gives parental consent for administration of the medication and acknowledges that the school district, employees and agents shall incur no liability as a result of any injury arising from the self-administration of the medication by the student.
- It is the parents/guardians responsibility to provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- Permission for the self-administration of medication is effective for the school year for which it is granted and must be renewed each subsequent school year upon the fulfillment of the above requirements.

Field Trips

If a student takes scheduled and/or emergency medication at school and will need this medication during the time of a school-sponsored field trip, the parent will need to send a pharmacy labeled bottle with the

amount of the pills the student will need during the field trip. Each medication must be in a separate, labeled bottle. It is the parent's responsibility to notify the school if any of the student's medication is to be taken on a field trip. **Student's medication will be carried and dispensed by a MPS employee.** If a student is accompanied by his/her parent, that parent may carry and administer their child's medication.

Revised: 07-08

Revised: 07-12-10

Revised: 07-11-11

Revised: 07-09-12

Revised: 05-14

Memo

To: Charles, Bradley, Asst. Supt.
From: Deborah Beel *DB*
CC: File *CB*
Date: 3/27/2014
Re: Continuing Agreement

Please review and consider for board approval the continuing agreement between Mustang Public Schools and the OU Health Sciences Center, College of Nursing. The agreement allows nursing students to complete clinical experiences required for their degrees.

This agreement is for the time of September 1, 2014 through September 1, 2017 and there is no cost to the district.

AGREEMENT

Between

The Board of Regents of the University of Oklahoma, Health Sciences Center
for
The University of Oklahoma College of Nursing
and

MUSTANG PUBLIC SCHOOLS

THIS AGREEMENT, made and entered into as of this **1st day of SEPTEMBER 2014** between The Board of Regents of the University of Oklahoma for The University of Oklahoma College of Nursing, hereinafter referred to as **SCHOOL** and **MUSTANG PUBLIC SCHOOLS, MIAMI, OKLAHOMA**, hereinafter referred to as **AGENCY**

WITNESSETH:

WHEREAS, AGENCY is desirous of assisting **SCHOOL** in the development of a program for individuals to earn a degree in nursing, and

WHEREAS, SCHOOL recognizes the need for such a program to be established to meet the needs for the local and national community and in the interest of assisting the health care community. The **SCHOOL** is agreeable to establish such a program with the **AGENCY'S** assistance and participation which shall be limited to functions as set out herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, it is agreed by and between **AGENCY** and **SCHOOL**, as follows, to-wit:

1. **AGENCY** will make available to **SCHOOL** the facilities and patient care situations to conduct patient care clinical laboratories for students participating in the nursing program.
2. The administration of the total operation at the **AGENCY** shall be the responsibility of and under the control and supervision of **AGENCY** and shall be administered through the staff.
3. The administration and general supervision of the **SCHOOL** instruction shall be the responsibility of and under the control and supervision of the **SCHOOL** and shall be administered through the **SCHOOL** staff.
4. Prior to the first clinical experience, the **SCHOOL** will provide the following information about the participants to the **AGENCY**:
 - 4.1 Student's name
 - 4.2 Schedules and activities to be carried out in the clinical area throughout the experience
 - 4.3 Theory and clinical objectives
 - 4.4 Faculty member's name, address, office and home telephone numbers
 - 4.5 Information on physical and educational requirements per **AGENCY** policy

5. The **SCHOOL** will assume administrative responsibility for providing qualified and competent clinical instructors. The **SCHOOL** shall also assume academic responsibility for all classroom and clinical instruction of the **SCHOOL** students.
6. The responsibility for selecting student experiences, planning the schedule of student assignments and the number of students receiving clinical experiences at **AGENCY** will be mutually agreed upon by **AGENCY** and **SCHOOL**.
7. **AGENCY** will designate a representative to work jointly with the Administration of **SCHOOL** and said **AGENCY'S** representative will serve in a liaison capacity with **SCHOOL** faculty. The **AGENCY** and **SCHOOL** representatives will evaluate the clinical experience to determine performance improvement outcome.
8. The **AGENCY** shall, on reasonable advance notice, permit inspection of clinical facilities, records, or other items relating to the clinical teaching experience of students, by the **SCHOOL** and/or its accrediting agencies.
9. **SCHOOL** will assume full academic and administrative responsibility for the planning and execution of the educational program in nursing, including, but not limited to, administration, programming, curriculum content, faculty appointments, requirements for student admission, matriculation, promotion and graduation.
10. Should the occasion arise, all **SCHOOL** students and clinical instructors will be furnished emergency care and treatment as is available by the **AGENCY** until the individual can be transferred to the care of a personal physician. Charges for such care provided to **SCHOOL** students or faculty are the responsibility of the individual student or faculty.
11. **SCHOOL** and its faculty are self-insured under the Oklahoma Governmental Tort Claims Act. **SCHOOL** agrees to furnish verification of liability insurance covering the participating students. Agency shall maintain insurance in amounts sufficient to cover its responsibilities hereunder.
12. **SCHOOL** shall direct both students and instructors to comply with the applicable published rules and regulations of **AGENCY**, including **JCAHO**. **AGENCY** will be responsible for providing orientation to instructors and students as to rules and regulations of the **AGENCY** and any changes thereto.
13. **SCHOOL**, along with **SCHOOL'S** students, shall respect and conscientiously observe the confidential nature of all information which may come to either or all of them, individually or collectively, with respect to patients and patients' records. The attached College of Nursing Affiliation Confidentiality Agreement must be signed by each student and faculty member (if any) sent to the **AGENCY**. Each party agrees to observe and maintain the confidentiality of the other party's confidential and proprietary information to the extent provided by law.
14. **SCHOOL** accepts the condition that no student or **SCHOOL** faculty member is to be considered an employee of the **AGENCY** under this Agreement. It is understood by the parties that the **AGENCY** will not be paid for its services or for the use of its facilities,

nor will the **SCHOOL** faculty or the students receive any monetary compensation whatsoever from **AGENCY** for their involvement with this contract.

15. **AGENCY** may exclude from the clinical experience any student or faculty whose professional conduct or health status is a detriment to the successful completion of the clinical experience or the welfare of the patients, or whose performance continues to fall below the level required to do practice. However, **AGENCY** must first notify the **SCHOOL** of the problems thereby affording the **SCHOOL** an opportunity to address and correct such problems.
16. **SCHOOL** and **AGENCY** will mutually agree to appropriate attire, including identification badges for students and faculty, which will meet **AGENCY** standards.
17. This Agreement shall be effective SEPTEMBER 1, 2014 and shall continue until AUGUST 31, 2017. It may be terminated by either party upon ninety (90) days written notice thereof; provided, however, that students shall be allowed to complete their clinical experiences should termination occur during a semester. Either party may terminate the Agreement immediately in the event of material breach of the Agreement.
18. The **AGENCY** has complete responsibility for the quality of nursing care rendered to patients.
19. This Agreement and/or rights, duties and obligations hereunder may not be assigned by either party.
20. This Agreement and any disputes arising under it shall be governed by the laws of the State of Oklahoma, without regard to its choice of law provision. The validity, construction, and enforcement of this Agreement shall also be governed by the laws of the State of Oklahoma, without regard to its choice of law provisions. The parties agree that any legal action relating to this Agreement shall be filed in a court of competent jurisdiction in the State of Oklahoma, to which jurisdiction and venue the parties expressly agree.
21. As applicable, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60-1.4(a), 60-300.5(a) and 60-741.5(a) et. seq.), are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The parties represent that all services are provided and affirmative action to employ and advance in employment individuals is taken without discrimination on the basis of race, color, religion, national origin, sex, disability, political beliefs, or veteran's status; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Readjustment Assistance Act of 1974, 38 U.S.C. §4212.
22. In accordance with federal law, Agency acknowledges and agrees that University may have legal obligations to investigate and remedy potential harassment or discriminatory actions taken against its students or employees while they are engaged in the clinical rotation at Agency. Agency agrees to cooperate with University in any such

COLLEGE OF NURSING
AFFILIATION CONFIDENTIALITY AGREEMENT

This Affiliation Confidentiality Agreement (“Agreement”) is effective this ____ day of _____, 20__, by and between the _____ (“Facility”) and _____, (“Affiliate”), a __student __faculty member at the University of Oklahoma Health Sciences Center (“OUHSC”).

Affiliate acknowledges that as a result of the clinical and related activities it will undertake at or through Facility, Affiliate may have access to confidential information, including patient identities. Affiliate shall hold confidential all identifiable patient and Facility information obtained as a participant in these activities and will not disclose any personal, medical, financial, or related information to third parties, including family members, students and faculty members, or other health care providers. Affiliate is committed to protecting from any disclosure, whether written or oral, any and all confidential information that Affiliate may come into contact with. Affiliate may not view or copy patient schedules, procedure schedules, patient medical records, or similar documents, except as permitted under this Agreement and any related affiliation agreements. Affiliate may not use any confidential information in presentations, reports, or publications of any kind.



Except as permitted in this Agreement or by law, Affiliate will not use or disclose patient information in a manner that would violate the applicable requirements of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). Affiliate acknowledges that any breach of confidentiality or misuse of information may result in termination of Affiliate’s participation hereunder or in other actions deemed necessary by Facility. Unauthorized disclosure may cause irreparable injury to the owner of the information.

I have read these terms and I understand and agree to them. I also understand I may have additional obligations or limitations under the related Affiliation Agreement between OUHSC and Facility.

Affiliate

Date

Memo

To: Charles, Bradley, Asst Supt.
From: Deborah Beel  
CC: File
Date: 3/27/2014
Re: Continuing Contract for 2014-2015 School Year

Please review and consider for board approval the continuing contract between Mustang Public Schools and Canadian County Youth and Family Services (YFS), Inc. in the amount of \$1,500.

YFS provides emergency shelter, counseling, delinquency prevention, independent living, and educational programs to clients from our school.

CONTRACT
FY 14/15


Comes now **Mustang Public School System**, Mustang, Oklahoma (hereafter called ("School")), and Youth & Family Services, Inc. (hereafter called "YFS"), a non-profit, 501-C3 Corporation and agrees as follows:

1. The school, acting in the best interest of the school, students, and staff recognizes a duty to provide individual, group, and family counseling services; that there is a general benefit to the school to provide students with counseling in the area of school truancy, teen pregnancy, teen suicide, school problems, family problems, drug and alcohol problems, and crisis intervention.
2. The school recognizes that it has limited funds to provide these services and has determined that its available funds may be most efficiently administered by contracting for these services with a private organization engaged in similar activities.
3. YFS, being a non-profit organization engaged in similar activities, is willing to administer the school funds in accordance with the criteria set forth in paragraph #1 above.
4. YFS, agrees that no funds granted to it by the school will accrue directly or indirectly to the benefit of any private individual.
5. YFS, agrees that it will account to the school for the use of said funds at such time and in such form as it may designate.
6. YFS agrees to provide individual or group counseling services in the student's school by referral from the student, teacher, counselor, principal, or family in an effort to assist students with problems he/she may be having. Counseling services will be available to youth ages 12 through 17 and crisis intervention available to all ages.
7. The school, in consideration of the agreements of YFS and in accordance with the best interests of the students, hereby contract to provide: **\$1,500.00 (One thousand Five Hundred Dollars)**, to YFS for counseling services, informational services, and crisis intervention services on the terms set forth above.

Wherefore, for their mutual benefit, both parties hereto execute their signatures and bind themselves in accordance with the terms and conditions set forth herein for **the school year 2014/2015**.

Dated this _____ day of _____, 20__ in Canadian County.

Youth & Family Services:

By: 
Title: **Executive Director**

Mustang Public School:

By: _____
Title: _____



Say YES to a Better Tomorrow

Post Office Box 1207
El Reno, OK 73036-1207
Telephone: (405) 262-6555
Yukon Office:
Telephone: (405) 354-0846
Fax: (405) 262-6557

Dee Blouse

March 24, 2014

Sean McDaniel, Superintendent
Mustang Public Schools
906 S. Heights
Mustang, Ok 73064

RE: Contract for Services with Youth & Family Services, Inc. for FY 14/15 in the amount of \$1,500.00.

Dear Sean McDaniel:

The goal of the Board of Directors and Youth & Family Services staff is to continue providing emergency shelter, counseling, delinquency prevention, independent living, multi-systemic therapy, and educations programs to clients from your schools.

Youth & Family Services (YFS) is partially funded by state and federal sources which do not fulfill total budget needs; and as a result, the YFS Board of Directors seeks nominal funding from each school system we serve to pay for the services provided.

If a formal presentation is needed for your board's information about services provided, a call to this office at 405-262-6555 would be greatly appreciated. I have attached a FY2014/2015 contract for approval and return if approved, advise if changes are needed. Your continued support is appreciated.

Thanks,

Dee Blouse

Dee Blouse, Executive Director
Youth & Family Services, Inc.

DB/ag

CC: File

Enclosure: FY14/15 Contract



A United Way Partner Agency



Memo

To: Carol Wood, Executive Director of Human Resources, Mustang Public Schools
Charles Bradley, Deputy Superintendent, Mustang Public Schools

From: Karen Wilson, Director of Special Services *KW*

Date: 5/5/2014

Subject: Contracted Services

Please consider for board renewal of a contract between Visual Senses (a consulting firm owned by April "Nikki" Keck) and Mustang Public School District to provide educational consultant services of students who present a visual impairment for the 2014-15 school year. Services will be paid at the rate of \$65 per hour. The contract will be paid for through federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

Contract Agreement

This agreement is established between Mustang Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Mustang Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

The fee for these services is agreed upon at \$65 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Mustang) and return to point of origin.

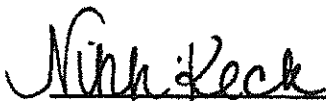
In order to achieve these purposes, the following general provisions apply:

- 1. The scope of these services will be determined by the LEA team.***
- 2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.***
- 3. A monthly itemized billing will be furnished by Nikki Keck to Mustang Public Schools following rendering of services. Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.***
- 4. If scheduled meeting or consults are canceled for any reason, a reasonable notice or 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.***
- 5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.***
- 6. Mustang Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a Visual Impairment that Nikki Keck and/or Visual Senses consultants will be servicing.***
- 7. This agreement becomes effective when the proper signatures are affixed below.***

This agreement shall expire on June 30, 2015 unless review and renewed by both parties prior to that date.

**Authorized Representative
Mustang Public Schools**

Date




**Nikki Keck, TVI, COMS
Certificaiton # 187920 Exp.: 6/30/2018
National O&M # 4086 Exp. 9/30/2016**

5-5-14
Date

Memo

To: Charles Bradley, Asst. Supt.

From: Deborah Beel 

CC: File

Date: 5/21/2014

Re: Continuing Contract

Please review and consider for board approval the continuing contract between Mustang Public Schools and the State of Oklahoma, Department of Rehabilitation Services, to provide Work Adjustment Training for students with disabilities beginning July 1, 2015 and ending June 30th 2015.

The Transition Work Adjustment Training program is designed to prepare high school age youth with significant disabilities and barriers for independent competitive employment in the community by developing important work habits, attitudes, and personal and social adjustment skills.

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES
VENDOR INFORMATION FORM

Please complete all blanks below.

Vendor Name MUSTANG PUBLIC SCHOOLS. EIN# 73-0766864

Mailing Address 906 S HEIGHTS DR

City/State MUSTANG, OK

9-Digit Zip Code 73064 - 3542 Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>.

Payment Address
(If different from mailing address)

City/State

9-Digit Zip Code - Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>.

Telephone: () - Fax: () - Email Address:
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Name of Contact Person: DEBORAH BEEL

Telephone: (405) 376 7332 Email Address: Deeld@mustangps.org
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Signature and Date

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION WORK ADJUSTMENT TRAINING**

This agreement, consisting of fifteen (15) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**MUSTANG PUBLIC SCHOOLS
906 S HEIGHTS DRIVE
MUSTANG, OK 73064-3542**

("Contractor"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services, O.A.C. 612: 10-7-164 to provide work adjustment training; and

WHEREAS, the Oklahoma Department of Rehabilitation Services desires employment training for its individuals.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties, or July 1, 2014, whichever is the latter, through June 30, 2015. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

A. Contractor's Obligations

The Contractor agrees to submit, on an annual basis or as requested, a proposal that includes a description of the referral process, staff qualifications, admission criteria, individualized assessment tools, individualized training plan forms, curriculum, progress assessment and reporting methods and tools, a plan for post-training services, and information about facilities and equipment to be utilized. Upon approval, a contract will be issued to the Contractor. **The Transition Work Adjustment Training program is designed to prepare high school age youth with significant barriers for independent competitive employment in the community by developing important work habits, attitudes and personal and social adjustment skills.**

DRS clients preauthorized to participate in WAT may do so for up to 18 consecutive months, as approved on an individual basis by the DRS counselor. If the client requires more time to make additional progress, the DRS counselor may authorize additional time. Summer months spent in WAT count in the total consecutive 18 months if provided. **The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.**

Students eligible to participate include those DRS transition students:

- Determined eligible for DRS services;
- With an approved DRS case;
- With an individualized plan for employment (IPE) in place;
- With WAT as a line of service on the IPE;
- Who have been provided by DRS written authorization as to their start date; and
- Who are at least 16 years of age.

There are rare cases where students NOT on an IPE may participate in WAT through a trial work basis, as approved by the DRS counselor. No services may begin without prior written authorization from DRS.

Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease participation upon their last day of school/graduation. They may not continue to participate in WAT beyond their last day of high school (unless in rare cases and only with DRS Counselor approval).

Work Adjustment Training provided under the provisions of the Contract must comply with the component parts as described:

1. Referral

The Contractor agrees to provide Transition Work Adjustment Training to eligible individuals of the DRS who are referred to the Contractor by the DRS and pre-authorized in writing by the DRS Counselor. All services for DRS individuals will be pre-authorized in writing by the DRS Counselor as "Transition Work Adjustment Training".

2. Staff Qualifications

The work adjustment training center will assure that all instructional staff and assistants are properly trained to perform their assigned functions. The instructional staff must also have access to technical assistance and receive update training as appropriate. The Contractor will document qualifications and ongoing training/professional development.

3. Admission Criteria

The work adjustment training center shall provide specific admission criteria for individuals expressing a desire to obtain independent competitive employment in the community after completing work adjustment training. Admission criteria shall be made available in accordance with the DRS requirements. The Contractor shall make every effort to educate clients and parents about working toward independent competitive community employment.

4. Individualized Assessment

The work adjustment training center will assure that each individual is afforded, **on a monthly basis**, an individualized assessment of interpersonal and competitive work related skills. The individualized assessment shall be documented and must include:

- An assessment of the individual's interpersonal skills, including the ability to interact socially;
- Capacity to understand verbal and written instructions;
- Job skills, including the ability to meet both the physical and social aspects of competitive employment;
- Work speed and endurance;
- Career interest and awareness;
- Work behaviors, which include the ability to work independently; and
- Physical capacities and psychomotor skills.

The Contractor will assist each client in developing a realistic vocational goal upon completion of one school year in the work adjustment training center program. This will include working with clients to identify strengths, interests, abilities, challenges, job matches and mismatches, and alternative jobs within various career fields. This vocational goal shall be shared with the DRS counselor upon development with the intent of aligning this goal with the IPE

goal and jointly planning activities to reach the goal. The contractor shall share with the DRS concerns regarding client participation or lack of progress as soon as possible.

5. Individualized Training Plan (ITP)

The work adjustment training center will assure that an individualized competitive employment training plan be prepared for each individual served within 60 calendar days of admission. The goal of the training plan shall be working towards independent competitive community employment and will be based on input from the individual and his/her parent(s) or authorized representative. It should address areas of strength and needed services based on the individualized assessment, and provide the basis for periodic evaluation of progress towards competitive employment. ITPs for each client must be submitted to the DRS Counselor within 60 calendar days.

This ITP shall be reviewed regularly and shall also contain a detailed description of how each client will progress through work adjustment training and ultimately into a paid work experience through the Transition School-to Work: Work Study contract, or other paid or unpaid work experience (e.g., job shadowing, on the job training). DRS counselors will work with the Contractor on an individual basis to determine when a client is ready to transition out of work adjustment training and into a work experience; however, the DRS counselor and the Contractor will be given the flexibility to allow for alternate plans for individual cases. The Contractor will also assist each DRS client with developing a transportation plan for employment upon completion of services (e.g., city bus, call-a-ride, taxi, walking, carpooling, parent driving, driving self, riding a bicycle). This may be included in the ITP or another document but must be in writing.

6. Curriculum

The work adjustment training center will provide instruction and orientation to work practices which is tailored to individual needs and that encompasses:

- Career Interest/Awareness and Job seeking skills (e.g., utilize resources for finding jobs, stating job interests, recognizes purpose for work and need to develop skills);
- Work Behaviors (e.g., attendance, punctuality, working independently or in groups, dressing appropriately, demonstrating safety and maturity, and following work rules);
- Job Skills (e.g., switching tasks, remaining on task, obtaining supplies, and cleaning up work area);
- Work Speed and Endurance (e.g., completing tasks with accuracy, increasing time on task, asks for additional work, and adjusts to change);
- Interpersonal/Communication Skills (e.g., ability to interact socially, cooperate, ask for help, use appropriate manners, and respond to criticism);

- Understanding Verbal and Written Instructions (e.g., following directions, responding to directions in a timely manner, remembering steps, and asking for help); and
- Work Related Skills (e.g., dealing with work pressures, counting, measuring, telling/managing time, travel and transportation—including safety training, and money management, including budgeting, spending, and saving). Safety training may include real life practice, class discussion and activities, role playing, watching safety videos, having guest speakers, etc. Sample topics may include, but are not limited to:
 - Specific equipment and documentation to keep in vehicle or on your person;
 - Emergency procedures for specific transportation options;
 - Communication between program and driver before, during, and after transport;
 - Maintenance and inspection of vehicles and bicycles;
 - Safety in and around vehicles;
 - School zones, railroad crossings;
 - Unloading and double-checking vehicles after unloading;
 - Knowing your surroundings and people around you;
 - Seatbelts, car seats, booster seats, helmets, and other safety devices;
 - Waiting on the curb;
 - Crossing the street;
 - Waiting at bus stops;
 - Rules for bicycles;
 - Strangers; and
 - Being street smart.

Contractor will integrate the use of technology for clients and ensure clients are accessing technology in meaningful ways that will help better prepare them for ways to use technology for employment purposes (e.g., resume development, online applications, job searches, e-mail, and interest inventories).

The curriculum must also include real work observation and include a variety of work experiences in the community (e.g., ability to transfer work skills, learn new job tasks, and demonstrate appropriate behavior). The Contractor will ensure that each client is afforded the opportunity to experience at least six (6) different types of jobs in various community settings (e.g., retail, hotel, restaurant, manufacturing, industry, customer service, medical) throughout each school year. This must include at least 6 separate experiences in the community.

7. Progress Assessment And Reporting

The work adjustment training center shall have established procedures for evaluating the individual's progress toward independent competitive employment and skills identified in items 4 and 5 above and must report results periodically in accordance with the DRS requirements. Evaluation of progress of individuals will

be required every 30 days, and an additional evaluation of level of independence every 90 days, with work adjustment training not to exceed an 18 month period unless approved by the DRS staff. All progress reports and time sheets must be submitted to the DRS Counselor by the 15th of the following month for timely payment to the Contractor for students participating in work adjustment training.

8. Post-Training Services

The work adjustment training center shall provide post-training referral services for each individual in accordance with the individual's needs. Such services should include but not be limited to referrals for job placement assistance and/or continuing education.

9. Facilities And Equipment

The work adjustment training center shall have adequate equipment and facilities to facilitate the training services provided by the center. The equipment and facilities used for training purposes shall meet or exceed all appropriate safety standards. Additionally, the facilities must meet the ADA requirements for accessibility. The Contractor shall ensure adequate staff to supervise students in the various facilities utilized for work adjustment training. Staff assigned to implement WAT program requirements must have appropriate training and qualifications (e.g., job coach training). Contractor shall require (essential) WAT staff (that you identify) to attend the Annual Oklahoma Transition Institute and continue to serve on and work with the local transition team in its area throughout the year.

10. Reporting

The Contractor agrees to maintain all appropriate training standards and provide monthly attendance and progress reports for each authorized individual. These reports will be processed through the assigned Counselor. The DRS staff will conduct annual evaluations to ensure compliance with the DRS guidelines. Should the DRS find areas of noncompliance, the Contractor will be required to submit a corrective action plan (CAP) within 30 days. The DRS will do a follow-up visit within two months to ensure all areas on noncompliance are corrected. Final reporting and recommendation regarding competitive employment abilities or obstacles will be completed by the Contractor on each individual at the conclusion of the work adjustment training period. This final report shall include each client's plans for future employment.

B. DRS's Obligations

1. The DRS agrees to provide payment to the Contractor for Transition Work Adjustment Training as set forth in Paragraph III, A.
2. All services for the DRS individuals will be pre-authorized in writing by the DRS Counselor before services are to begin.

3. The DRS agrees to conduct annual audits of the Contractor's WAT program. This may or may not include an onsite visit by DRS staff.
4. The DRS agrees to provide technical assistance to the Contractor.
5. The DRS agrees to make regular visits to the WAT program, either at the facility or in the community to observe activities and client progress.
6. The DRS agrees to process payment in a timely manner.
7. The DRS counselor agrees to provide to the Contractor a signed copy of each client's IPE within 30 days of beginning the WAT program.

III. **Compensation**

A. **Contract Amount**

In consideration of the satisfactory performance of said services, the DRS agrees to pay the Contractor as per the amounts set forth below.

The DRS will pay a fixed rate to the Contractor up to \$375.00 per month for half day (3 hour) training periods, \$250.00 per month for 2 hour per day training periods, or \$125.00 per month for 1 hour per day training periods per individual client. The Contractor will be paid at the full amount for clients who participate in trainings for at least 75% of school days in each month. A school day is defined as a day in which school is in session and students are expected to be in attendance. Snow days do not count as school days. Participation of 74% or less must be prorated accordingly. For example, if a student was present 12 out of the 20 possible school days in a month (i.e., 60%) and was in the program daily for at least 2 hours (i.e., \$250), the Contractor would bill the DRS for \$150.00 (i.e., 60% of \$250). A school month begins effective the first day the student is authorized to attend. For example, if school starts August 1, but the student is not authorized to attend until August 15, the school days that month available to that student begin on August 15.

For all school months containing 10 school days or less, the DRS will pay to the Contractor on a prorated daily rate per individual client. The daily rates to be utilized are as follows.

- * Daily rate for clients participating for 3 hours at \$375.00 per month--\$18.75 per day.
- * Daily rate for clients participating for 2 hours at \$250.00 per month--\$12.50 per day.
- * Daily rate for clients participating for 1 hour at \$125.00 per month--\$6.25 per day.

For example, if a student was present 10 out of the 10 school days for the month of December (100% of the days in the short month) and was in the program daily for at least 3 hours (which would be at the \$375.00 per month amount), the Contractor would bill the DRS at a daily rate of \$18.75 for each day (i.e., \$187.50, which is \$18.75 times 10 school days).

This daily rate is to account for the months in which a school incurs a long holiday or significant break of any kind in which the students would not be attending school the typical number of days in a month (i.e., an average of 20 school days), and to account for schools that go year-round.

A student is considered in attendance for the day if the student is present at least 50% of the time that day that they are designated to be in Work Adjustment Training. For example, if a student is enrolled in Work Adjustment Training for 3 hours per day, and they are present in the program for at least 1 ½ hours of the program that day, they are considered in attendance. If they are present less than that amount of time due to illness or other reason, they are considered not in attendance. If they are enrolled in 2 hours, they would need to be present for at least 1 hour that day, and for 1 hour of enrollment, they would need to be present for at least a half an hour that day to be counted in attendance. Billing invoices must be adjusted if a student averages less time during the month than which he or she was originally authorized (e.g., a student who is authorized 3 hours a day who really ends up averaging about 2 hours a day over the month shall only be billed at 2 hours that month).

Time in WAT begins when instruction or employment readiness/practice begins and ends when said instruction/readiness ends. Breaks are not allowable billed time for DRS WAT programs. Travel time to get to the WAT facility does not count toward billable time.

There are no "free/excused" absences that may still be billed for by the Contractor. Daily student attendance must be counted.

The Contractor is responsible for providing transportation to clients and may not seek reimbursement from the DRS for travel expenses. If an individual does not participate in training during any given month, payment will not be made for that month. Payment will be made upon submission of properly completed and approved progress reports and time sheets documenting services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided and accepted by the DRS pursuant to the Contract.

Contractor may use funds to develop, enhance, and implement the WAT program. All funds paid to Contractor by DRS must be put back into the program and used for implementing the program. Examples of ways in which funds may be spent include, but are not limited to:

- WAT staff salaries and compensation package;
- Facility and maintenance costs;
- Substitutes to cover staff when at trainings;

- Training costs for staff to attend the Annual Oklahoma Transition Institute (OTI), job coach training, and other training relevant to fulfilling the requirements of the WAT contract (and may include registration fees, hotel, per diem, mileage, and parking for WAT staff);
- Curriculum;
- Gas for transporting DRS clients to and from community businesses for the required minimum 6 community visits;
- WAT vehicle maintenance, repairs, and depreciation;
- Program materials; and
- Uniforms or protective clothing and equipment required by community business partners.

DRS funds shall NOT be used to purchase food without the written permission from the designated DRS contract monitor. DRS will only authorize the use of funds for food in situations in which independent living skills are taught to DRS clients, and the clients have a role in planning the menu, preparing shopping lists, budgeting, shopping, preparing and cooking, serving, and cleaning after the skills instruction.

Upon request, Contractor will submit to DRS monitor an expenditure report or other proof of purchase/payment for expenditures of DRS funds.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice/claim, timesheets, and progress reports documenting the provision of services to issue payment to the Contractor. Invoice/claims, time sheets and progress reports shall be sent to the DRS counselor who authorized services for each DRS client. The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

All students who are placed in the Transition Work Adjustment Training program must be active VR/VS clients and have a trial work plan and/or an Individualized Plan of Employment (IPE) in place in order for the training facility to be paid a fixed rate.

C. Lapse Of Invoices/Claims

Proper invoices/claims documenting the provision of services shall be submitted within ninety (90) calendar days of the provision of those services. Supporting encumbrances may be cancelled upon a lapse of six months from the actual provision of services, unless specified otherwise in the Contract.

IV. Special Terms And Assurances

A. Grievance

The Contractor shall operate a system for resolution of grievances by recipients of the services provided under the Contract, regarding the substance or application of any written or unwritten policy or rule of the Contractor, or any decision, behavior, or action by the Contractor, its agents or employees. The grievance system used by the Contractor shall be subject to approval by the DRS.

B. Insurance

The Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

C. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

D. Prior DRS Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months.

E. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with 25 O.S. §1313, and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312, and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

V. Standard Terms And Assurances

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701 *et seq.*; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment, or modification of any federal grant or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment, Suspension, And Other Responsibility Matters

In accordance with Presidential Executive Order 12549, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise ineligible for participation in federal assistance programs.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract, or fails to provide services in accordance with the provisions of the Contract, the DRS may, upon written notice of default transmitted via Certified Mail to the Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such a decision, as provided by the rules and regulations promulgated by the State of Oklahoma, Department of Central Services, Central Purchasing Division.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records, and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment, and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

K. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

L. Audit

1. Federal Funds

Organizations that expend five hundred thousand dollars (\$500,000.00) or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with OMB Circular A-133, (June 26, 2003 Revision), "Audits of States, Local Governments and Non-Profit Organizations," pursuant to the Single Audit Act of 1984 31 U.S.C. 7501 *et seq.*, and subsequent amendments thereto.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive fifty thousand dollars (\$50,000.00) or more in a year in state funds from the DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. Auditor Approval And Audit Distribution

The audit shall be performed by a certified public accountant, or a public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. The DRS retains the right to examine the workpapers of said auditor. The Contractor shall submit two copies of the annual audit report to the Oklahoma Department of Rehabilitation Services - Contracts Unit, 3535 N.W.

58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, corrective action plan to all audit findings, and the auditor's latest external quality control review report within one hundred twenty (120) days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request for an extension to the address listed above, citing the reason for delay. The DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to the Contract, if the DRS has not received the prior year audit.

M. Energy Efficiency

The Contractor agrees to meet mandatory standards and policies relating to energy efficiency in compliance with the Energy Policy and Conservation Act [P.L. 94-163], codified at 42 USC 6201 et seq.

N. Environmental Protection

If the payments pursuant to the Contract are expected to exceed one hundred thousand dollars (\$100,000.00), the Contractor must comply with Section 306 of the Clear Air Act [42 U.S.C. 1857 {h}], Section 508 of the Clean Water Act [33 U.S.C. 1368], Executive Order 11738, and Environmental Protection Agency Regulations [40 C.F.R. Part 15], which prohibit the use under nonexempt federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.



P. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

Q. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

Memo

To: Charles, Bradley, Asst. Supt.
From: Deborah Beel  
CC: File
Date: 3/27/2014
Re: Continuing Agreement for 2014-2015 School Year

Please review and consider for board approval the continuing agreement between Mustang Public Schools and the Oklahoma, Department of Rehabilitation Services to provide a Transition School – To-Work: Work Study program.

The Transition School-to-Work program provides work-readiness training and work experience for student with identified disabilities.

March 26, 2014

Dear Contractor:

**ATTENTION: PLEASE READ THE REQUIREMENTS BELOW
BEFORE MAILING YOUR DOCUMENTS TO US**

1. **You must submit** two (2) copies of the contract, all with **original** signatures and the same date prior to DRS affixing its signatures. A signed original will be mailed back to you with the Award of Contract (Purchase Order).
2. **You must also submit** One (1) Vendor Information Form with all fields completed. The EIN number is your federal ID number.
3. If changes or corrections to the contract are necessary, please line through the incorrect information and write in the correct information. Please do not use white out or erase in any manner. *The same individual who signed the agreements must initial each change.*
4. We must receive the completed **Vendor Information Form** along with the **two (2) signed contracts** before we can process your contract. Please note that the time period from submission of the above signed documents until receipt of the Award of Contract may be several weeks. Please submit as soon as possible.

Services may not be provided until the Award of Contract has been issued.

**Please return the two (2) signed contracts and the
completed Vendor Information Form to:**

The Department of Rehabilitation Services
ATTN: Larry Hartzell
5813 South Robinson
Oklahoma City, OK 73109

If you have any questions, please contact Mr. Larry Hartzell, Program Field Representative for Transition, by phone at (405) 635-2759, or by e-mail at lhartzell@okdrs.gov.

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES
VENDOR INFORMATION FORM

Please complete all blanks below.

Vendor Name MUSTANG PUBLIC SCHOOLS EIN# 73-0766864

Mailing Address 906 S HEIGHTS DR

City/State MUSTANG, OK

9-Digit Zip Code 73064 - 3542 Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>

Payment Address
(If different from mailing address)

City/State

9-Digit Zip Code - Look up 9-digit zip code at: <http://zip4.usps.com/zip4/welcome.jsp>

Telephone: () - Fax: () - Email Address:
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Name of Contact Person: DEBORA BEELE

Telephone: (405) 376 7332 Email Address: deeld@mustangps.org
Email address will only be used for sending contract documents to you, and to communicate with you about information regarding your contract.

Signature and Date

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY**

This agreement, consisting of thirteen (13) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

**Mustang Public Schools
906 Heights
Mustang, Oklahoma 73064-3542**

("Contractor"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services, O.A.C. 612: 10-7-244 – 249, and by the State Plan for Vocational Rehabilitation Services to implement the Transition from School-to-Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the IEP and some are provided by the Oklahoma Department of Rehabilitation Services under the IPE. Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties, or July 1, 2014, whichever is the latter, through June 30, 2015. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

A. Work Study Program: There are three types of Work Study:

1. School Work Study allows students with disabilities to work on the school campus. The students are supervised or closely monitored by school personnel, and the school pays the students a wage with the DRS making reimbursement to the school for that payment. The school maintains liability for the students while working on campus.

2. Work Site Learning allows students with disabilities to work in the community. The students are supervised or closely monitored by school personnel, and the school pays the students a wage with the DRS making reimbursement to the school for that payment. The school maintains liability for the students while working off campus.

3. Employer Work Study allows students with disabilities employment experience in part-time jobs in the community with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, and **the DRS does not reimburse the employers for the wages/salary(ies).**

Participating students may work up to 10 hours per week during the school year (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students must be given school credit for their participation, and the school staff and the DRS counselor will provide important guidance and instructional help around the work experience. The school will provide staff to work with the DRS counselor in the area of transition. The school will have at least one person designated to serve as the "Teacher/Transition Coordinator". Paraprofessionals could serve as Transition Coordinator or could also be assigned to help with the process. The Contractor agrees to provide designated staff time for performing the needed duties related to transition. The Contractor agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students eligible to participate include those DRS transition students:

- Determined eligible for DRS services;
- With an approved case;
- With an individualized employment plan (IPE) in place;
- With SWS as a line of service on the IPE;
- Who are at least 16 years of age; and
- Who are attending high school.

DRS clients preauthorized to participate in Work Study may do so for up to 24 total months, as approved on an individual basis by the DRS counselor. The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the client requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the total 24 months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 months,

Students wishing to continue working 10 hours per week through the summer as part of Transition School-To-Work: Work Study may do so under the current contract through June 30, 2015 as part of the Contract. Beginning July 1, 2015, the student could continue working if a new contract for the 2015-2016 fiscal year has been processed and approved. The DRS will reimburse **50%** of wages for hours worked during the summer through this partnership. If students intend on working more than the specified 10 hours per week in the summer, any hours over the 10 and up to 20 per week must be preapproved by the DRS Counselor. All Child Labor Laws apply and must be adhered to. **The school is required to continue supervising, monitoring, and reporting on students working in the school or in the community during the summer.**

Paid work positions must reflect real work/jobs and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The Contractor must ensure that students have access to a wide variety of work/job types and must also ensure the Contractor has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the school include, but are not limited to, the following.

- *Custodial/bus barn:* learning simple maintenance of school vehicles, detailing school vehicles.
- *Manager of sports teams:* scheduling, scorekeeping, ordering, inventory maintenance, hauling, moving.
- *Teacher's Aid/Assistant:* reading to groups of or individual children, cleaning, organizing, grading, designing bulletin boards.
- *Office Assistant:* Making ID badges, taking photos for badges, using a camera, laminating, answering phones, taking phone messages, greeting visitors and directing to locations, data entry, filing.
- *Information Technology Assistant:* use compressed air to clean computers and keyboards, replace batteries, replace mice, clean monitors, conduct virus scans, clean out old hard drives, organizing, inventory maintenance, stocking, ordering.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

The final 9 months of their Work Study must be outside the school/district and in the community (unless approved by the DRS counselor in special circumstances).

Students may not work in their family owned business unless approved by the DRS Transition Coordinator, Kimberly Osmani. This includes farms and other businesses.

B. Contractor's Obligations The designated Teacher/Transition Coordinator(s) will:

1. Be knowledgeable about the contents and requirements of the Contract;
2. Obtain written preauthorization from the DRS counselor before initiating services for students;
3. Complete the DRS Student Case Sheet for each client prior to participation in DRS services;
4. Maintain an updated copy of the DRS Student Case Sheet in each client's folder;
5. Serve as a member of the transition team;
6. Provide information regarding the program to school personnel, students, and parents;
7. Provide job readiness instruction and assistance to the students in the program (e.g., helping them prepare for interviewing for the potential position);
8. Assist with job placement and regular follow-up on the students' progress;
9. Work with the DRS Counselor to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change;
10. Assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE);
11. Submit by the 15th of the following month, at the same time, monthly time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid for students participating in School Work Study or Work Site Learning; and

If claiming mileage reimbursement for teacher coordinator travel to/from job sites of DRS clients, submit monthly itineraries and travel claims which are each signed and verified by the school district superintendent.

C. DRS's Obligations The DRS Counselor will:

1. Provide Teacher/Transition Coordinators blank copies of the DRS Student Case Sheet;
2. Provide Teacher/Transition Coordinators updated information (as available) for the DRS Student Case Sheet;
3. Provide Teacher/Transition Coordinators written preauthorization prior to initiation of services;
4. Serve as a member of the transition team;
5. Organize his or her work schedule in order to be available to confer with the school personnel, the students in the program, parents, employers and other partners in the process;
6. Accept referrals, process applications, and assist with the coordination of the IEP and the IPE;
7. Arrange and provide services as needed, including vocational evaluations, and counseling and guidance;

8. Assist with job placement and regular follow-up on the students' progress;
9. Work with the school staff/teachers to maintain a list of all authorized participating students, the place of employment, job title, and tasks learned or practiced, at least one time per semester or updated as new students join or jobs/job duties change;
10. Regularly monitor students at job sites;
11. Ensure the school/district is submitting monthly time sheets, and progress reports;
12. Provide reimbursement for the wages of students participating in School Work Study and Work Site Learning; and
13. Provide mileage reimbursement at the state rate for teacher coordinator travel to/from job sites of DRS clients participating in School Work Study and Work Site Learning.

D. Student Wage

1. The DRS and the Contractor agree that students who are employed by a school as part of a training program are not independent contractors, but employees of the school. **The Contractor agrees to deduct state and federal income tax from wages paid to the student.** The Contractor is responsible for costs incurred for workman's compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA).

2. The DRS and the Contractor further agree that **IRS regulations provide that services performed by a student, who is employed by the school in which the student is enrolled, are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax) payroll deductions.** 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(b). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the school. Section 31.3121(b)(10)-2(c). **The DRS and the Contractor agree that students who are employed by a school as part of a training program are not subject to FICA or FUTA.** The employee/student must be enrolled and regularly attending classes at the school at which the employee is employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than the school, as part of an internship program. *The student must be employed by the school in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the OESC. 40 O.S. §1-210 (15)(l). **At the end of the calendar year, students are to be provided with a W-2, Wage and Tax Statement, and not a 1099-Misc Form for Independent Contractors.**

3. For the school to be reimbursed for the student's wage, the student must have a trial work plan and/or an Individualized Plan of Employment (IPE) with the Oklahoma Department of Rehabilitation Services, and be participating in School Work Study or Work Site Learning. **Additionally, the school must have received in writing preauthorization for students to begin working before payments will be issued.**

4. The maximum number of hours of training per student reimbursable by the DRS cannot exceed 10 hours per week during the school year. The number of hours worked may exceed 10 for summer work only, when pre-approved by the DRS counselor; however, the DRS will reimburse only 50% of the wages for up to 20 hours per week for wages paid by the school. Students may begin working up to 20 hours per week beginning with the first day of summer break; however, upon the first day back to school, the students must go back to working only up to 10 hours per week.

5. Students who are completing high school at the end of the school year and who are participating in services through the Contract must cease work upon their last day of school/graduation. They may not continue to work through School Work Study or Work Site Learning beyond their last day of high school.

III. Compensation

A. Contract Amount

The DRS shall reimburse the Contractor an amount equal to the current federal minimum wage for the wage paid by the school to students under the Transition Work Study Program. For students working through the school in the summer, the DRS will also reimburse for FICA and FUTA paid by the school district as summer work is not exempt since students are not enrolled at least half-time in school. Payment will be made upon receipt of properly completed and approved invoices, time sheets and progress reports documenting the provision of services, and/or a proper claim for reimbursement of Contractor-paid travel expenses pursuant to the contract for services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided and accepted by the DRS pursuant to the Contract.

The DRS will cancel the Contract if procedures are not followed (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the contract). If a settlement agreement must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma."

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CAN NOT backdate in order to pay for services for any youth with disabilities.

According to Oklahoma Senate Bill 2199, school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the school district up to \$45.00 per client who:

- * Is going to participate in School Work Study or Work Site Learning;
- * Is at least 18 years of age; and
- * Who has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check (\$58.00) from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the \$45.00.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice, timesheets and progress reports documenting the provision of services, and/or a proper claim for reimbursement of Contractor-paid travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices, time sheets and progress reports shall be sent to the DRS counselor who authorized services for each DRS client.

The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

All students who are placed in the Transition Work Study program must be active VR/VS clients and have a trial work plan and/or an IPE in place in order for the school/district to be reimbursed for wages paid through School Work Study or Work Site Learning, or for the student to participate in Employer Work Study.

C. Lapse Of Invoices/Claims

Proper invoices documenting the provision of services, and/or proper claims for reimbursement of Contractor-paid travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services, and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services, and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. Special Terms and Assurances

A. Grievance

The Contractor shall operate a system for resolution of grievances by recipients of the services provided under the Contract, regarding the substance or application of any written or unwritten policy or rule of the Contractor, or any decision, behavior, or action by the Contractor, its agents or employees. The grievance system used by the Contractor shall be subject to approval by the DRS.

B. Insurance

The Contractor is hereby required to carry liability insurance adequate to compensate persons for injury to their person or property occasioned by an act of negligence by the Contractor, its agents or employees. Said policy must provide that the carrier may not cancel or transfer the policy without giving the DRS thirty (30) days written notice prior to the cancellation or transfer. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

C. Punitive Actions

The Contractor understands that payment for services to DRS clients pursuant to the Contract shall be made by the DRS. Accordingly, the Contractor shall not restrict or refuse services under the Contract to DRS clients based on nonpayment by the DRS. No actions shall be taken against the DRS client, including collection actions for any service covered under the Contract, or for any late payment for which the DRS has responsibility. In addition, the Contractor agrees that no punitive actions will be taken against any client of the DRS for late payment of any tuition, fees, books, supplies, etc. for which the DRS has responsibility. This includes, but is not limited to, withholding grades, Pell or other financial aids, or delaying enrollment.

D. Prior DRS Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months.

E. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

F. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with 25 O.S. §1313, and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312, and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

V. Standard Terms and Assurances

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701 *et seq.*; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment, or modification of any federal grant or cooperative agreement;
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment, Suspension, And Other Responsibility Matters

In accordance with Presidential Executive Order 12549, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise ineligible for participation in federal assistance programs.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract, or fails to provide services in accordance with the provisions of the Contract, the DRS may, upon written notice of default transmitted via Certified Mail to the Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such a decision, as provided by the rules and regulations promulgated by the State of Oklahoma, Department of Central Services, Central Purchasing Division.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records, and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract, in order to audit, examine, make excerpts and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment, and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State & Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

K. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

L. Audit

1. Federal Funds

Organizations that expend five hundred thousand dollars (\$500,000.00) or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with OMB Circular A-133, (June 26, 2003 Revision), "Audits of States, Local Governments and Non-Profit Organizations," pursuant to the Single Audit Act of 1984 31 U.S.C. 7501 *et seq.*, and subsequent amendments thereto.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive fifty thousand dollars (\$50,000.00) or more in a year in state funds from the DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. Auditor Approval And Audit Distribution

The audit shall be performed by a certified public accountant, or a public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control review report prior to the audit being conducted. The DRS retains the right to examine the workpapers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Oklahoma Department of Rehabilitation Services - Contracts Unit, 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, corrective action plan to all audit findings, and the auditor's latest external quality control review report within one hundred twenty (120) days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request for an extension to the address listed above, citing the reason for delay. The DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to the Contract, if the DRS has not received the prior year audit.

M. Energy Efficiency

The Contractor agrees to meet mandatory standards and policies relating to energy efficiency in compliance with the Energy Policy and Conservation Act [P.L. 94-163], codified at 42 USC 6201 *et seq.*

N. Environmental Protection

If the payments pursuant to the Contract are expected to exceed one hundred thousand dollars (\$100,000.00), the Contractor must comply with Section 306 of the Clear Air Act [42 U.S.C. 1857 {h}], Section 508 of the Clean Water Act [33 U.S.C. 1368], Executive Order 11738, and Environmental Protection Agency Regulations [40 C.F.R. Part 15], which prohibit the use under nonexempt federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.


P. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

Q. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

Memo

Date: 5/29/2014
To: Mr. Charles Bradley
From: Dr. Angela Mills 
RE: CCEC

Please submit to the board for consideration and/or action upon the recommendation to approve the contract with CCEC for the 14-15 school year. This contract provides for 12 spots at an annual cost of \$38,268.00. The contract is attached.

Respectfully submitted,



Angela Mills
Assistant Superintendent,
of Academic Services
Mustang Public Schools

Education Contract
2014-2015 Fiscal Year

Agreement entered into as of the ____ day of _____, 2014, By and between Independent School District No. 09I069, Canadian County, Oklahoma, a/k/a Mustang Public Schools (MPS) and the Board of County Commissioners of Canadian County, Oklahoma (COUNTY) on behalf of the Canadian County Justice Center (CCJC).

WHEREAS, the CCJC is located within the boundaries of the El Reno Public Schools District (ERPS) and will include an alternative education facility to be used for alternative education students who are in the 6th grade through the 12th grades from various school districts within Canadian County, Oklahoma.

NOW THEREFORE, in consideration of their mutual covenants and obligations, and other good and valuable consideration, the parties hereto agree as follows:

1. CCJC Alternative Education Facility. The County will be responsible for the maintenance of the Canadian County Education Center. The CCJC will be responsible for providing and maintaining all furnishings, equipment, materials, supplies, textbooks and teaching aides used in the CCJC Education Center. The Education Facility will include five (5) classrooms and appropriate office space.
2. Education Facility Staff. The staff will consist of a director and an appropriate number of teachers (estimated to be 5). The staff will be hired by the Lead Educational Agency (LEA) which is El Reno Public Schools, subject to approval of the CCJC Director, and will be employees of the LEA. The staff will receive all compensation and benefits provided by the LEA to other employees in comparable positions and will be subject to all applicable policies of the LEA's Board of Education.
3. Staff Qualifications/Certification. The LEA will be responsible for hiring only those persons who have the qualifications and certification required by law for the CCJC Education Program.
4. Program Certification. The LEA and the Education Program staff will, through joint efforts, take the steps necessary to obtain and maintain the necessary certification of the program.
5. Staff Compensation/Benefits Reimbursement. The County, through the CCJC will reimburse the LEA for all costs of compensation and benefits paid by the LEA to the Education facility Staff. The reimbursement payments will be made at regular intervals, preferably monthly. The LEA will provide documentation of the costs of such compensation and benefits.

6. CCJC Alternative Education Program. The education program offered pursuant to this Agreement, will be separate from the educational services provided to those juveniles who are in detention at the CCJC. The Canadian County Education Center will not replace the alternative education program of the MPS, but will be available as a supplement or alternative to that program.
7. CCJC Education Program Students. Administration of the CCJC Education program will establish and enforce the student admission and enrollment criteria. Students in the sixth (6th) through the twelfth (12th) grades will be eligible for referral. The CCJC Education Center will accept qualifying students from the MPS and from other school districts that have entered into contracts with the COUNTY for such alternative education services.
8. Status of Students. MPS students who attend the CCJC Education Center will remain students of the MPS district and will be subject to the applicable graduation requirements of the MPS district. MPS will be responsible for maintaining the records and submitting the reports on the students in the CCJC Education Center that are required by state and/or federal law.
9. CCJC Education Program Term. The education services at the CCJC Education Center will be provided throughout the academic year of the MPS.
10. Number of Students. The number of students that the CCJC Education Center will be able to serve will be limited. In order to insure availability, the MPS agrees to pay the CCJC and/or the COUNTY for 12 students of the MPS to attend the CCJC Education Center during the 2014-2015 fiscal year, ending June 30, 2015. The CCJC Education Center will hold and reserve 12 spaces for MPS students and MPS will pay for that number of spaces, whether or not that many students actually attend the Program. If additional students are in need of the CCJC Educational Center, additional spaces may be purchased on a per diem basis, as space is available.
11. Payment. MPS will pay the CCPFA and/or the COUNTY, \$3,189.00 for each space as designated in paragraph 10 hereinabove, for the remainder of the 2014-2015 fiscal year. MPS will pay the COUNTY, through the Canadian County Justice Center, the sum of \$ 38,268.00 for utilization of the CCJC Education Program. Payments shall be made in ten monthly installments, beginning September, 2014 in the amount of \$3,826.80.
12. Transportation of Students. During the academic year, the MPS will be responsible for transportation of MPS students, if needed, to the CCJC Education Center.
13. Terms of Agreement. This Agreement shall be effective from the date it is executed by the parties through the end of the 2014-2015 fiscal year on June 30, 2015. This Agreement may be renewed for subsequent fiscal years, upon mutual ratification of

the parties of all terms, including any modifications of the provisions in paragraphs 10 and 11 hereinabove.

Entered into as of the date first appearing above.

DISTRICT ATTORNEY: 

BOARD OF EDUCATION OF INDEPENDENT SCHOOL
DISTRICT NO. 091069 CANADIAN COUNTY, OKLAHOMA
(Mustang Public Schools)
906 S. Heights
Mustang, Oklahoma 73064

By: _____, President

Attest:

Board Clerk

BOARD OF COUNTY COMMISSIONERS OF
CANADIAN COUNTY, OKLAHOMA

By: _____
Phil Carson, Chair & Commissioner

By: _____
Jack Stewart, Commissioner

By: _____
Dave Anderson, Commissioner

Attest:

Shelley Dickerson, County Clerk



This Agreement ("Agreement") is made between RANK ONE SPORT, LP and Mustang public schools athletic department ("Client"). This Agreement shall commence on execution of the Agreement and shall continue for one year in full force and effect and shall automatically renew until terminated by either party upon at least thirty (30) days prior written notice. Client agrees to pay RANK ONE SPORT, LP the amount of \$500.00 per high school for the use of the website and software. If the client chooses to retain the services of Rank One Sport for years 2, 3, and 4 the amount will be locked in at \$500.00 per high school. This amount shall be due on or before the one-year anniversary date of the Effective Date of this Agreement. Middle school will be provided at no extra charge.

RANK ONE SPORT, LP agrees to maintain the confidentiality of confidential materials and information (hereinafter referred to as "Confidential Information") of Client that RANK ONE SPORT, LP learns or has access to due to client's use of RANK ONE SPORT, LP's software. RANK ONE SPORT, LP shall take various security measures designed to maintain such confidentiality and security of information, including, but not limited to the following:

- (1) RANK ONE SPORT, LP shall use Secure Sockets Layer (SSL) protocols in encrypt data transmission and to protect access to Client data maintained by RANK ONE SPORT, LP and; without the prior written consent of Client, RANK ONE SPORT, LP shall not disclose, give or transfer such Confidential Information to any third party. To the extent permitted by law, Client agrees to maintain the confidentiality of confidential materials and information (hereinafter referred to as "Confidential Information") of RANK ONE SPORT, LP that client learns or has access to due to its use of the website and shall take various security measures designed to maintain such confidentiality; without the prior written consent of RANK ONE SPORT, LP, client shall not disclose, give or transfer such Confidential Information to any third party.

RANK ONE SPORT, LP shall not be responsible for delays or failures of the website or software if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.

This Agreement is binding on and inures to the benefit of the parties and their respective heirs, representatives, successors, and assigns. This Agreement contains the entire Agreement between the parties. It supersedes any and all prior Agreements, arrangements or understandings between the parties concerning the subject matter. No oral understandings, statements, promises or inducements contrary to or inconsistent with the terms of this Agreement exist. This Agreement is subject to modification, waiver or addition only by means of a writing signed by

both parties. This Agreement shall be governed by, construed and enforced in accordance with and subject to the laws of the State of Texas and the jurisdiction shall be considered to be Dallas County. The parties agree to attempt resolution of any disagreement by and through mediation before resorting to litigation if the parties can agree upon a mediator. Each party has had an ample opportunity and has been encouraged to review this document with their attorney of choice. If any term or provision of this Agreement shall be invalid or unenforceable under applicable law, then such term or provision shall be fully severable from the remainder and shall not affect the validity or enforceability of any other provision or term contained herein. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to other relief to which he, she or it may be entitled.

Rank One Sport, LP and Mustang Public Schools have executed this Agreement as of the 4th day of June, 2014 ("Effective Date").

Rank One Sport, LP
By: Rank One Sport GP, LLC, and its general partner

Client

By: Brian Mann, Manager

Mustang Public Schools
School Name Here

Your User Agreement

The following describes the terms on which BigTeams offers you access to our services.

Introduction

Welcome to the BigTeams network. BigTeams provides web-based tools allowing schools and organizations to provide content to the community. By using BigTeams (including BigTeams.com and its related sites, services and tools), you agree to the following terms with BigTeams, LLC and the general principles for the websites of our subsidiaries and international affiliates.

This Agreement is effective on December 28, 2010

Scope

By using this site, or any site within the BigTeams network, you are accepting all of the terms in, and linked to, this User Agreement and the BigTeams Privacy Policy. By accepting this User Agreement, you agree that this User Agreement and Privacy Policy will apply whenever you use BigTeams sites or services, or when you use the tools we make available to interact with BigTeams sites and services. If you use another BigTeams site, you agree to accept the User Agreement and Privacy Policy applicable to that site. Some BigTeams sites, services and tools may have additional or other terms that we provide to you when you use those sites, services or tools.

Using BigTeams

While using BigTeams sites, services and tools, you will not:

- post content or items in an inappropriate category or areas on our sites and services;
- violate any laws, third party rights or our policies;
- post content or edit our sites, services or tools if you are not able to form legally binding contracts, are under the age of 18, or are temporarily or indefinitely suspended from using our sites, services or tools;
- fail to deliver payment for items purchased by you;
- post false, inaccurate, misleading, defamatory, or libelous content (including personal information);
- transfer your BigTeams account (including feedback) and User ID to another party without our consent;
- distribute or post spam, unsolicited, or bulk electronic communications, chain letters, or pyramid schemes;
- distribute viruses or any other technologies that may harm BigTeams, or the interests or property of BigTeams users;
- export or re-export any BigTeams tools except in compliance with the export control laws of any relevant jurisdictions;
- copy, modify or distribute rights or content from the BigTeams sites, service or tools or BigTeams's copyrights and trademarks; or

Your User Agreement

investor or employer with information about users, including email addresses, without their consent.

Abusing BigTeams

BigTeams and the Community work together to keep our sites and services working properly and the Community safe. Please report problems, offensive content, and policy violations to the school or organization administering the website.

Without limiting other remedies, we may limit, suspend or terminate our service and user accounts, prohibit access to our sites and their content, services and tools, delay or remove hosted content, and take technical and legal steps to keep users off the sites if we think that they are creating problems or possible legal liabilities, infringing the intellectual property rights of third parties, or acting inconsistently with the letter or spirit of our policies (for example, and without limitation, policies related to skill bidding, conducting off-BigTeams transactions, feedback manipulation, circumventing temporary or permanent suspensions or users who we believe are harassing our employees or other users). Additionally, we may, in appropriate circumstances and at our discretion, suspend or terminate accounts of users who may be repeat infringers of intellectual property rights of third parties. We also reserve the right to cancel unconfirmed accounts or accounts that have been inactive for a long time, or to modify or discontinue BigTeams sites, services or tools.

Content

When you provide the BigTeams network with content, you grant us a non-exclusive, worldwide, perpetual, irrevocable, royalty-free, sublicensable (through multiple tiers) right to exercise any and all copyright, trademark, publicity, and database rights (but no other rights) you have in the content, in any media known now or in the future.

Limitation of Liability

You will not hold BigTeams responsible for other users' content, actions or inactions, including copyright infringements. While we may help facilitate the resolution of disputes through various programs, we have no control over and do not guarantee the quality, safety or legality of content, the truth or accuracy of users' content or listings.

Privacy

We do not sell or rent your personal information to third parties for their marketing purposes without your explicit consent. We use your information only as described in the Privacy Policy which can be accessed below. We view protection of users' privacy as a very important community principle. We store and process your information on computers located in the United States that are protected by physical as well as technological security devices. You can access and modify the information you provide us and choose not to receive certain communications by signing-in to your account.

Indemnity

Your User Agreement

You will indemnify and hold us (our officers, directors, agents, subsidiaries, joint ventures and employees) harmless from any claim or demand, including reasonable attorneys' fees, made by any third party due to or arising out of your breach of this Agreement, or your violation of any law or the rights of a third party.



Northeastern Speech Therapy, PLLC

Chelsea R. Poteete, M.A., CCC-SLP
13928 Drakes Way
Yukon, OK 73099
P: 918.931.8941
cpoteete.slp@gmail.com

AGREEMENT TO PROVIDE SPEECH THERAPY SERVICES

MUSTANG PUBLIC SCHOOLS AND NORTHEASTERN SPEECH THERAPY, PLLC

THIS AGREEMENT (the "Agreement") is made as of the ____ day of _____, 20____ by and between Northeastern Speech Therapy, P.L.L.C. (the "COMPANY"), and MUSTANG PUBLIC SCHOOLS ("MPS").

The COMPANY and MPS hereby agrees as follows:

SECTION 1: ENGAGEMENT

MPS engages the COMPANY to render the services according to the schedule and as described in Exhibit "A" (collectively, the "Services").

SECTION 2: COMPENSATION

A. In full consideration for the performances of the Services, MPS shall pay as follows (and not to exceed) for the 2014-2015 calendar school year:

\$ 65 Per hour, up to four (4) calendar school days in a week

B. The COMPANY acknowledges and agrees that, except as provided in this SECTION 2, it shall be entitled to, and MPS shall not be obligated to pay, any monies or other compensation for the Services provided and rights granted under this agreement.

SECTION 3: ASSURANCE OF SERVICES

A. The COMPANY will assure that the following individuals (the "Key Employees") will be available to perform, and will perform, the Services hereunder until they are completed (identify by title and name as applicable):

CHELSEA R. POTEETE, M.A., CCC-SLP
Name of Key Employee

SPEECH-LANGUAGE PATHOLOGIST
Title

B. The Key Employees may not be changed, with the exception of prior written approval of MPS, which approval shall not be unreasonably withheld.

SECTION 4: COMPANY AND MPS CONTRACT RELATIONSHIP

A. The COMPANY agrees to perform the Services hereunder solely as a Contractor. The parties to this Agreement recognize that this Agreement does not create any actual or apparent agency, partnership, franchise, or relationship of employer and employee between the parties. The COMPANY is not authorized to enter into or commit MPS to any agreements, and the COMPANY shall not be entitled to any compensation, benefits, or expenses other than as specifically provided for in this Agreement.

B. MPS shall not be liable for taxes, Worker's Compensation, unemployment insurance, employer's liability, employer's FICA, social security, withholding tax, or other taxes or withholding for or on behalf of the COMPANY.

SECTION 5: CONFIDENTIALITY

A. Following the expiration of this Agreement, the COMPANY shall not disclose client lists, information, evaluation reports, or any other confidential information of MPS.

B. The COMPANY agrees that the client caseload provided by the MPS, including all evaluation protocols, response recordings, and all other information obtained that is relative to the client belongs to MPS and shall not be disclosed.

SECTION 6: WARRANTIES AND INDEMNIFICATIONS

A. The COMPANY represents and warrants that:

i) The services shall be performed in accordance with, and shall not violate, applicable laws, rules, or regulations, and standards prevailing in the industry and the COMPANY shall obtain all licenses and certificates required to comply with such laws, rules, or regulations;

ii) The COMPANY has full power and authority to enter into and perform its obligations under this Agreement; this Agreement is legal, valid, and binding obligation of the COMPANY, enforceable against it in accordance with its terms.

iii) The COMPANY will perform the Services in accordance with the specifications established by MPS;

B. The COMPANY shall comply with all of MPS's standards and procedures when working on-site.

SECTION 7: TERM AND TERMINATION

A. The term of this Agreement shall commence on the date hereof and shall continue for one (1) calendar school year until the 29 day of May, 2015.

B. This Agreement may be terminated by either party upon fifteen (15) days prior written notice if the other party breaches or is in default of any obligation hereunder and such default has not been cured within such fifteen (15) day period.

C. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement or interruption of service resulting, directly or indirectly, from acts of God, civil or military authority, acts of the public enemy, war, riots, civil disturbances, insurrections, accidents, fire, explosions, earthquakes, floods, the elements, strikes, labor disputes, shortages of suitable parts, materials, labor or transportation or any causes beyond the control of such party.

D. Upon termination by either party, the COMPANY shall provide MPS any and all copies, in whole or in part, of the Materials (as they then exist) and any and all tangible materials MPS provided to the COMPANY in connection with this Agreement.

SECTION 8: GENERAL TERMS

A. This Agreement shall be governed and construed in accordance with the laws of the State of Oklahoma applicable to contracts made and fully performed therein, and the state and federal courts located in Oklahoma shall have exclusive jurisdiction of all suits and proceedings arising out of or in connection with this agreement. Both parties hereby submit to the jurisdiction of said courts for purposes of any such suit or proceeding, and waive any claim that any such forum is an inconvenient forum.

B. Following the expiration or termination of this Agreement, whether by its terms, operation of law, or otherwise, the terms and conditions set forth, as well as any term, provision, or condition required for the interpretation of this Agreement or necessary for the full observation and performance by each party hereto of all rights and obligations arising prior to the date of termination, shall survive such expiration or termination.

C. This Agreement represents the entire Agreement between the parties. The Agreement may not be amended, changed, or supplemented in any way except by written Agreement signed by both parties.

MUSTANG PUBLIC SCHOOLS

By: _____

Title: _____

NORTHEASTERN SPEECH THERAPY, PLLC

By: Chelsea R. Potato, M.A., CCC-SLP
Chelsea R. Potato, M.A., CCC-SLP
Speech-Language Pathologist
OWNER

EXHIBIT "A"

SERVICES PROVIDED BY SPEECH LANGUAGE PATHOLOGIST IN
ACCORDANCE WITH OKLAHOMA STATE LICENSURE REQUIREMENTS:

1. Speech Therapy Treatments/Evaluations
2. Consultative Services as related to Speech Therapy
3. Evaluations and progress reports
4. Participation in IEP's and eligibility staffings as necessary
5. Provision of written home programs when appropriate
6. Professional development activities as agreed upon by MPS and the COMPANY
7. Supervision and staffings as necessary with any assigned SLPAs.

NON-REIMBURSABLE ACTIVITIES:

1. Sick days
2. Holidays
3. Vacation days
4. Continuing Education activities other than those included in Item 6 above
5. Travel/Mileage

PROJECT ECCO AGREEMENT

The following agreement between Mustang Public Schools and Project Enriching Children's Communication Opportunities, hereafter referred to as Project ECCO, a program managed by the Oklahoma School for the Deaf (OSD), is for the 2014-2015 school year. Project ECCO is a family-centered program for children aged three through five years who are identified as deaf or hard of hearing and is for the provision of weekly home visits by a Project ECCO Parent Advisor for the purpose of providing information and training to the family to enhance the child's communication development. The terms of this agreement are as follows:

1. The ECCO Service Provider is a representative of Project ECCO and is a Qualified Project ECCO Parent Advisor willing to provide weekly home visits and services as required of a Project ECCO Parent Advisor.
2. The ECCO Service Provider will hold all information related to the assigned children and families and related work confidential and private and will not disclose it to anyone other than the parent(s) or guardian of the student, authorized personnel of Project ECCO or authorized personnel of Mustang Public Schools without the written permission of the student's parent(s) or guardian.
3. Mustang Public Schools will contract in the amount of \$650.00 to include fees for one home visit per week per student at the rate of \$50.00 per home visit and mileage to and from the Parent Advisor's office and the student's home at the State of Oklahoma standard rate for in state mileage reimbursement. This maximum amount includes all contracted provider services, presentation materials, supplies and other costs. Mustang Public Schools will pay Parent Advisor for services upon receipt of appropriately completed ECCO claim forms.

Service Provider	Date	Project ECCO Coordinator	Date
Director of Special Services	Date	Superintendent	Date

MUSTANG PUBLIC SCHOOLS
SUPPORT PERSONNEL EMPLOYMENT CONTRACT

THIS CONTRACT is made and entered into this 9th day of June 2014 by and between INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY, OKLAHOMA, hereinafter referred to as ("MUSTANG") and Joanne Walkup, hereinafter referred to as ("EMPLOYEE").

THE PARTIES TO THIS CONTRACT HEREBY AGREE AS FOLLOWS:

1. EMPLOYEE shall be employed in the position of Physical Therapist for up to 4 days per week during the 2014-2015 school year. This contract shall become effective on the first day of employment of the support employee during the 2014-2015 school year and shall remain in affect until the end of the 2014-2015school year. In no event will this contract remain in effect beyond the 2014-2015 school year. Provided that EMPLOYEE has not been employed by "MUSTANG" for more that one (1) year, "MUSTANG" may terminate this contract at its discretion without right to a hearing. If EMPLOYEE has been employed by "MUSTANG" for a period of one (1) year or more, EMPLOYEE shall only be suspended, demoted or terminated in accordance with the provisions of Title 70, Oklahoma Statutes Section 6-101.40 and such policies and support handbook provisions adopted in accordance therewith.
2. EMPLOYEE shall faithfully perform such duties and responsibilities as are assigned to EMPLOYEE. EMPLOYEE shall abide by all laws, policies, regulations and rules relating to such employment.
3. EMPLOYEE'S compensation will be paid as full and total compensation for the services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$60.00 per hour for all services rendered at the request of Mustang. The hours of coverage will be approximately 7 hours per day for a maximum of 30 hours per week. If mutually agreed, the amount of services can be changed if necessary depending on the caseload.
4. EMPLOYEE shall receive no additional benefits provided by Mustang Schools.

"MUSTANG"
Independent School District No. 69
Of Canadian County, Oklahoma

BY _____
President Mustang Public Schools Board of Education

Employee Signature

MUSTANG PUBLIC SCHOOLS
SUPPORT PERSONNEL EMPLOYMENT CONTRACT

THIS CONTRACT is made and entered into this 9th day of June 2014 by and between INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY, OKLAHOMA, hereinafter referred to as ("MUSTANG") and Sybil Geroge, hereinafter referred to as ("EMPLOYEE").

THE PARTIES TO THIS CONTRACT HEREBY AGREE AS FOLLOWS:

1. EMPLOYEE shall be employed in the position of **Occupational Therapist** for up to **2 days per week** during the 2014-2015 school year. This contract shall become effective on the first day of employment of the support employee during the 2014-2015 school year and shall remain in affect until the end of the 2014-2015school year. In no event will this contract remain in effect beyond the 2014-2015 school year. Provided that EMPLOYEE has not been employed by "MUSTANG" for more that one (1) year, "MUSTANG" may terminate this contract at its discretion without right to a hearing. If EMPLOYEE has been employed by "MUSTANG" for a period of one (1) year or more, EMPLOYEE shall only be suspended, demoted or terminated in accordance with the provisions of Title 70, Oklahoma Statutes Section 6-101.40 and such policies and support handbook provisions adopted in accordance therewith.
2. EMPLOYEE shall faithfully perform such duties and responsibilities as are assigned to EMPLOYEE. EMPLOYEE shall abide by all laws, policies, regulations and rules relating to such employment.
3. EMPLOYEE'S compensation will be paid as full and total compensation for the services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of **\$60.00** per hour for all services rendered at the request of Mustang. The hours of coverage will be approximately **7 hours per day** for a maximum of **14 hours per week**. If mutually agreed, the amount of services can be changed if necessary depending on the caseload.
4. EMPLOYEE shall receive no additional benefits provided by Mustang Schools.

"MUSTANG"
Independent School District No. 69
Of Canadian County, Oklahoma

BY _____
President Mustang Public Schools Board of Education

Employee Signature

MUSTANG PUBLIC SCHOOLS
SUPPORT PERSONNEL EMPLOYMENT CONTRACT

THIS CONTRACT is made and entered into this 9th day of June 2014 by and between INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY, OKLAHOMA, hereinafter referred to as ("MUSTANG") and Amy Farris, hereinafter referred to as ("EMPLOYEE").

THE PARTIES TO THIS CONTRACT HEREBY AGREE AS FOLLOWS:

1. EMPLOYEE shall be employed in the position of **Certified Occupational Therapist** for up to **4 days per week** during the 2014-2015 school year. This contract shall become effective on the first day of employment of the support employee during the 2014-2015 school year and shall remain in affect until the end of the 2014-2015 school year. In no event will this contract remain in effect beyond the 2014-2015 school year. Provided that EMPLOYEE has not been employed by "MUSTANG" for more that one (1) year, "MUSTANG" may terminate this contract at its discretion without right to a hearing. If EMPLOYEE has been employed by "MUSTANG" for a period of one (1) year or more, EMPLOYEE shall only be suspended, demoted or terminated in accordance with the provisions of Title 70, Oklahoma Statutes Section 6-101.40 and such policies and support handbook provisions adopted in accordance therewith.
2. EMPLOYEE shall faithfully perform such duties and responsibilities as are assigned to EMPLOYEE. EMPLOYEE shall abide by all laws, policies, regulations and rules relating to such employment.
3. EMPLOYEE'S compensation will be paid as full and total compensation for the services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of **\$45.00** per hour for all services rendered at the request of Mustang. The hours of coverage will be approximately **7 hours per day** for a maximum of **30 hours per week**. If mutually agreed, the amount of services can be changed if necessary depending on the caseload.
4. EMPLOYEE shall receive no additional benefits provided by Mustang Schools.

"MUSTANG"
Independent School District No. 69
Of Canadian County, Oklahoma

BY _____
President Mustang Public Schools Board of Education

Employee Signature

MUSTANG PUBLIC SCHOOLS

SUPPORT PERSONNEL EMPLOYMENT CONTRACT

THIS CONTRACT is made and entered into this 9th day of June 2014 by and between INDEPENDENT SCHOOL DISTRICT NO. 69 OF CANADIAN COUNTY, OKLAHOMA, hereinafter referred to as ("MUSTANG") and Diann Burris, hereinafter referred to as ("EMPLOYEE").

THE PARTIES TO THIS CONTRACT HEREBY AGREE AS FOLLOWS:

1. EMPLOYEE shall be employed in the position of Speech Language Pathologist for up to 20 hours per week during the 2014-2015 school year. This contract shall become effective on the first day of employment of the support employee during the 2014-2015 school year and shall remain in affect until the end of the 2014-2015 school year. In no event will this contract remain in effect beyond the 2014-2015 school year. Provided that EMPLOYEE has not been employed by "MUSTANG" for more that one (1) year, "MUSTANG" may terminate this contract at its discretion without right to a hearing. If EMPLOYEE has been employed by "MUSTANG" for a period of one (1) year or more, EMPLOYEE shall only be suspended, demoted or terminated in accordance with the provisions of Title 70, Oklahoma Statutes Section 6-101.40 and such policies and support handbook provisions adopted in accordance therewith.
2. EMPLOYEE shall faithfully perform such duties and responsibilities as are assigned to EMPLOYEE. EMPLOYEE shall abide by all laws, policies, regulations and rules relating to such employment.
3. EMPLOYEE'S compensation will be paid as full and total compensation for the services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$65.00 per hour for all services rendered at the request of Mustang. The hours of coverage will be approximately 8 hours per day for a maximum of 20 hours per week. If mutually agreed, the amount of services can be changed if necessary depending on the caseload.
4. EMPLOYEE shall receive no additional benefits provided by Mustang Schools.


"MUSTANG"
Independent School District No. 69
Of Canadian County, Oklahoma

BY _____
President Mustang Public Schools Board of Education

Employee Signature



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services 
Date: 6/2/2014
Subject: Continuing Contract between Susan Westmoreland and Mustang Public Schools

This memo is to request the approval of a continuing contract between Susan Westmoreland and Mustang Public Schools for a contract certified Speech Language Pathologist to provide services to identified students with special needs. The attached contract covers from August 13, 2014 through May 31, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Certified Speech Language Pathologist (SLP)
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") **WESTMORELAND Therapies, LLC** (hereinafter referred to as "**WESTMORELAND**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **August 13, 2014** through **May 31, 2015**, at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **WESTMORELAND** agrees to provide the following services when and if requested by **MUSTANG**:

1. Perform tests, measurements and other evaluations/screenings to ascertain student's status and to establish performance baselines.
2. Consult with teachers in relation to student's educational needs.
3. Participate in IEP meetings as requested by the Director of Special Services.
4. Provide required services to identified students of Mustang Public Schools.

All contracted services shall be performed by **WESTMORELAND**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing a/or certification documentation from **WESTMORELAND**, which documentation shall be immediately provided by **WESTMORELAND**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **WESTMORELAND**, shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$60.00, per hour for all services rendered at the request of **MUSTANG**. Total compensation will not exceed a total of 40 hours per week, without prior consent of **MUSTANG** administration. The billing will specifically identify the student referred by Mustang, the Mustang representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **WESTMORELAND** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **WESTMORELAND** pertaining to the contracted services except for the compensation herein set forth.

WESTMORELAND and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **WESTMORELAND** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **WESTMORELAND**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **WESTMORELAND**, shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

WESTMORELAND shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **WESTMORELAND**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **WESTMORELAND** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, MUSTANG shall make available to **WESTMORELAND** only such information as is relevant to the services to be performed. **WESTMORELAND** shall not release or disclose any information regarding any student referred by MUSTANG to third parties without the express written consent of MUSTANG, the express written consent of a custodial parent or legal guardian of the student, or a court order. MUSTANG shall have unrestricted access to student records kept and maintained by **WESTMORELAND** if the custodial parent or legal guardian of the student has given MUSTANG or **WESTMORELAND** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **WESTMORELAND** will refer the student back to MUSTANG and the student will be ineligible to obtain any contracted services reimbursed or paid for by MUSTANG until and unless such releases are executed and the student is again referred to **WESTMORELAND** by MUSTANG.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **WESTMORELAND**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with MUSTANG. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **WESTMORELAND** provided, however, **WESTMORELAND** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **WESTMORELAND** shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **WESTMORELAND**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **WESTMORELAND**.

LIABILITY INSURANCE: **WESTMORELAND** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **WESTMORELAND**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **WESTMORELAND**, for any and all liability, injury and damages, of any kind or nature, to MUSTANG, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **WESTMORELAND**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **WESTMORELAND**. A copy of such policy shall be provided to MUSTANG upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:

Sean McDaniel, Superintendent


PRESIDENT, Mustang Board of Education

Westmoreland Therapies, LLC
4404 N. Donald
Bethany, OK 73008
Cell (405) 234-7534



Memo

To: Carol Wood, Executive Director of Human Resources, Mustang Public Schools
Charles Bradley, Deputy Superintendent, Mustang Public Schools

From: Karen Wilson, Director of Special Services 

Date: 6/2/2014

Subject: Contracted Services

Please consider for board approval the continuing contract between Speech Pathway, LLC and Mustang Public Schools for Speech/Language Therapy to provide services to identified students with special needs. The attached contract covers from August 13, 2014 through May 22, 2015. The contract will be paid for through federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

Speech Pathway, LLC

Emily Hathaway, M.S., CCC-SLP & Associates
Certified, Licensed Speech-Language Pathologists
6924 NW 112th Street
OKC, OK 73162
Phone (405) 603-6622
Fax (405) 722-3244

Contract Agreement for Speech-Language Pathology Services

This Agreement is entered into this 2nd day of June, 2014 between Speech Pathway, LLC and Mustang Public Schools of Canadian County, Oklahoma.

1. Purpose of Agreement: District has need for Speech Pathway, LLC to provide Speech-Language Pathology services for District that cannot be performed by District's teachers and other employees.
2. Terms of Agreement: This Agreement shall commence on the date on which it is executed by the parties and shall continue in effect until May 22nd, 2015. The parties may renew the Agreement for subsequent fiscal years upon mutual ratification.
3. Provision of Services: Speech Pathway, LLC, shall provide Speech-Language Pathology services for District. Provided Speech-Language Pathologist is not an employee of District. A Speech-Language Pathologist will perform duties for District according to the terms of this Agreement, the needs of the District, needs of students to be served, following OSDE policies and procedures.
4. Compensation and Status: Speech Pathway, LLC, is providing Speech-Language Pathologist. This Speech-Language Pathologist is not an employee of District. Speech-Language Pathologist will be responsible for all applicable taxes and withholdings. District will not provide health, life, dental, disability, life insurance, unemployment insurance, workers compensation insurance, or any other benefits. Speech Pathway, LLC shall be paid an hourly rate of \$65.00 an hour for time worked for District by Speech-Language Pathologist.
5. Calculation of Time Worked: Speech-Language Pathologist shall maintain timesheets and shall submit timesheets monthly to the person designated by District as its representative. District's representative shall be responsible for verifying and approving hours actually worked.
6. Termination of Agreement: There will be NO EARLY TERMINATION of the contract. Both parties agree to terms of agreement for the duration of the 2014-2015 school year.
7. Policies and Procedures: While providing services to District's students, Speech-Language Pathologist will comply with any applicable regulations, and with District's policies and procedures.
8. Materials and equipment: Any materials/supplies/equipment(ie. Computers, phones, etc.)/test and test protocols related to compliance with OSDE policies and procedures are the responsibility of District.
9. Location services and population served: Speech Pathway, LLC will provide Speech-language therapy services to students located in Mustang Public Schools and shall conduct speech-language evaluations at designated school sites as needed per contracted days.

10. Amount of Services Provided: Speech Pathway, LLC will provide Speech-Language Pathology services for 5 school days per week (not to exceed 40 hours per school week) with additional hours as requested by Mustang Public Schools as needed for therapy sessions, evaluations or non-clinical (documentation, progress notes, evaluation reports, etc.) work per contracted school year to be provided on an as needed basis as speech pathologist is available. If students fail to show or are absent, monies will still be paid according to the fee schedule. Contract is effective from August 13th, 2014 through May 22nd, 2015. Therapy provided will consist of speech/language evaluations, speech therapy, written evaluation reports, periodic student progress reports, staff consultation, planning and writing Individual Education Plans for students determined in need of this services. A caseload of up to 50 students is appropriate for this amount of services. A caseload resulting in more than 55 students (total) would result in either an increase in number of hours per week, or an hourly rate increase of \$5.00 to a new rate \$70.00 an hour for time worked for District by Speech-Language Pathologist. Caseload is not to exceed 60 students unless weekly hours are added. Speech Pathway, LLC, will determine days therapy is provided. Therapy services will be provided on days school is in session. Therapist will follow school calendar and shall make up or reschedule missed sessions if possible.

If travel between schools is necessary, mileage will be paid at the rate of \$0.55 per mile.

Hours worked will be up to 40 hours per week.

Day(s) services will be rendered Monday, Tuesday, Wednesday, Thursday, and Friday (subject to therapist availability)

Method of Notification of School Closings:

_____ The school shall notify *Speech Pathway* via phone 405-603-6622 or cell phone 405-413-6361 or email Emily@speechpathway.net no later than 7:00am on the day of closings due to weather, and no later than 24 hours in advance of any other type of closing not already listed on the district calendar.

11. Payments will be made monthly.

Checks to be mailed directly to:

Speech Pathway, LLC
6924 NW 112th Street
OKC, OK 73162

12. Miscellaneous: This Agreement shall be governed and interpreted according to the law of the State of Oklahoma.

Signatures

DISTRICT: _____

By:

Title:

Date:

Emily Hathaway, MS, CCC-SLP

Speech Pathway, LLC
Emily Hathaway, M.S., CCC-SLP


By: Emily Hathaway, MS, CCC-SLP

Title: Owner, Clinical Director

Date: 6-02-2014



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services 
Date: 6/2/2014
Subject: Continuing Contract between Lesa Carter and Mustang Public Schools

This memo is to request the approval of a continuing contract between Lesa Carter and Mustang Public Schools as Consultant for the Deaf/Hard of Hearing to provide services to identified students with special needs. The attached contract covers from July 1, 2014 through June 30, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Consultant for the Deaf/Hard of Hearing
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") and **LESA CARTER**, (hereinafter referred to as "**CARTER** ") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **July 1, 2014**, through **June 30, 2015**, at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **CARTER** agrees to provide the following services when and if requested by **MUSTANG**:

Consultation and assistance at the request of the Director of Special Services, to educational staff with duties relating to the provision of special education services for students who are classified as Deaf/Hard of Hearing. Such services may include: review of confidential educational records, participation in Individualized Education Program (IEP) meetings and other staffings, timely completion of forms/reports, classroom observations, and progress monitoring of student programs.

All contracted services shall be performed by **CARTER**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing an/or certification documentation from **CARTER**, which documentation shall be immediately provided by **CARTER**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **CARTER** shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$65.00 per hour and reimbursed for mileage at the rate in effect under the "State Travel Reimbursement Act" of the State of Oklahoma (74).S. Sections 500B for all services rendered at the request of **MUSTANG**. The billing will specifically identify the student referred by Mustang, the Mustang representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. Total compensation will not exceed a total of 20 hours per week, without prior consent of **MUSTANG** administration. **CARTER** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **CARTER** pertaining to the contracted services except for the compensation herein set forth.

CARTER and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **CARTER** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **CARTER**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **CARTER** shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

CARTER shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **CARTER**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **CARTER** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, MUSTANG shall make available to **CARTER** only such information as is relevant to the services to be performed. **CARTER** shall not release or disclose any information regarding any student referred by MUSTANG to third parties without the express written consent of MUSTANG, the express written consent of a custodial parent or legal guardian of the student, or a court order.

MUSTANG shall have unrestricted access to student records kept and maintained by **CARTER** if the custodial parent or legal guardian of the student has given MUSTANG or **CARTER** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **CARTER** will refer the student back to MUSTANG and the student will be ineligible to obtain any contracted services reimbursed or paid for by MUSTANG until and unless such releases are executed and the student is again referred to **CARTER** by MUSTANG.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **CARTER**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with MUSTANG. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **CARTER** provided, however, **CARTER** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **CARTER** shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **CARTER**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER**.

LIABILITY INSURANCE: **CARTER** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **CARTER**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER**, for any and all liability, injury and damages, of any kind or nature, to MUSTANG, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **CARTER** her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER**. A copy of such policy shall be provided to MUSTANG upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:

Sean McDaniel, Superintendent

PRESIDENT, Mustang Board of Education


Lesa Carter
9217 S. Anderson Rd.
Oklahoma City, OK 73165
405-640-3608

THIS CONTRACT NOT VALID UNLESS AND UNTIL APPROVED BY THE
MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION



Memo

To: Carol Wood, Executive Director of Human Resources, Mustang Public Schools
Charles Bradley, Deputy Superintendent, Mustang Public Schools

From: Karen Wilson, Director of Special Services 

Date: 6/2/2014

Subject: Contracted Services

Please consider for board approval the continuing contract between April Sanders and Mustang Public Schools for an Occupational Therapy Assistant (COTA) to provide services to identified students with special needs. The attached contract covers from August 13, 2014 through May 22, 2015. The contract will be paid for through federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Occupational Therapist (COTA)
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") and **April Sanders**, (hereinafter referred to as "**SANDERS**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **August 13, 2014** through **May 22, 2015**, at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **SANDERS** agrees to provide the following services when and if requested by **MUSTANG**:

- A. Review student's applicable records and physician's referral;
- B. Evaluate each referred student appropriately, formally, or informally;
- C. Determine specific program needs and plans appropriate sensorimotor activities, therapeutic exercises, mobility training, self help skills, and the use of special rehabilitation equipment, if appropriate;
- D. Orient train and supervise professional on nonprofessional staff in the appropriate therapy methods needed to integrate services;
- E. Assess, modify, and improve each individualized occupational therapy program as the student changes and his/her needs change;
- F. Provide periodic verbal and written reports, attend Individualized Education Program (IEP) meetings, as required;
- G. Provide in-service training for staff and families, if required.

All contracted services shall be performed by **SANDERS**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from **SANDERS**, which documentation shall be immediately provided by **SANDERS**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **SANDERS** shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$45.00 per hour for all services rendered at the request of **MUSTANG**. The hours of coverage will be approximately seven (7) hours per day for a maximum of four (4) days per week. If mutually agreed, the amount of services required can be changed if necessary depending on the caseload. The billing will specifically identify the student referred by **Mustang**, the **Mustang** representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **SANDERS** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **SANDERS** pertaining to the contracted services except for the compensation herein set forth.

SANDERS and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **SANDERS** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **SANDERS**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **SANDERS** shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

SANDERS shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **SANDERS**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **SANDERS** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to **SANDERS** only such information as is relevant to the services to be performed. **SANDERS** shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order.

MUSTANG shall have unrestricted access to student records kept and maintained by **SANDERS** if the custodial parent or legal guardian of the student has given **MUSTANG** or **SANDERS** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **SANDERS** will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to **SANDERS** by **MUSTANG**.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **SANDERS**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **SANDERS** provided, however, **SANDERS** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **SANDERS** shall be exclusively responsible for, and hold **MUSTANG** fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any **MUSTANG** student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **SANDERS**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **SANDERS**.

LIABILITY INSURANCE: **SANDERS** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **SANDERS**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **SANDERS**, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **SANDERS**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **SANDERS**. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:

Sean McDaniel, Superintendent

PRESIDENT, Mustang Board of Education

April Sanders
613 S. Portland
Newcastle, OK 73065
924-5393 cell

THIS CONTRACT NOT VALID UNLESS AND UNTIL APPROVED BY THE
MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district

AFFIDAVIT

State of Oklahoma]
]
County of Oklahoma] SS

I, April Sanders, of lawful age and being first duly sworn upon oath, state that I am the designated agent, officer or official of Stephanie Pyle (hereinafter referred to as "bidder") duly authorized to submit that attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant _____

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the _____ day of _____, 20_____.

(SEAL)

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

AFFIDAVIT OF COMPLIANCE

(Regarding Prohibition of Felony & Sex Offenders on School Premises)

State of Oklahoma]
] ss
 County of Oklahoma]

I, April Sanders, an independent contractor with and for the MUSTANG PUBLIC SCHOOLS, being first duly sworn upon oath, herewith allege and state as follows:

(1) That I have not ever been convicted in the State, the United States or another State, of any sex defense subject to the Sex Offenders Registration act or am I subject to another State's or the federal sex offender registration provisions.

(2) That no employee who will be working on school premises during normal working hours, or with Mustang students, under the authority of the contract between myself and the Mustang Public Schools, has been convicted in this State, the United States or another State of any sex defense subject to the Sex Offenders Registration act or is subject to another State's or the federal sex offender registration provisions.

(3) That I have not been convicted of a felony offense within the past ten (10) years in this State, the United States, or another State.

(4) That no employee who will be working on school premises during normal working hours, or with Mustang students, under the authority of the contract between myself and the Mustang Public Schools, has been convicted of a felony offense within the past ten (10) years in this State, the United States, or another State.

(5) further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

"it is unlawful for any person registered pursuant to the Sex Offenders Registration act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contract for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Sex Offenders Registration act. Upon conviction for any violation of this shall be guilty of misdemeanor and/or punishable by a fine not to exceed One Thousand Dollars (\$1000.00). In addition, the violator may be liable for civil damages."

Dated this the _____ day of _____, 20_____.

PRINT NAME _____

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the _____ day of _____, 20_____.

NOTARY PUBLIC

MY COMMISSION EXPIRES:



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services *cb*
Date: 6/2/2014
Subject: Continuing Contract between Stephanie Pyle and Mustang Public Schools

This memo is to request the approval of a contract between Stephanie Pyle and Mustang Public Schools for a contract physical therapist to provide services to identified students with special needs. The attached contract covers from August 13, 2014 through June 30, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Occupational Therapist
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") and **Stephanie Pyle**, (hereinafter referred to as "**PYLE**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **August 13, 2014** through **June 30, 2015**, at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **PYLE** agrees to provide the following services when and if requested by **MUSTANG**:

- A. Review student's applicable records and physician's referral;
- B. Evaluate each referred student appropriately, formally, or informally;
- C. Determine specific program needs and plans appropriate sensorimotor activities, therapeutic exercises, mobility training, self help skills, and the use of special rehabilitation equipment, if appropriate;
- D. Orient train and supervise professional on nonprofessional staff in the appropriate therapy methods needed to integrate services;
- E. Assess, modify, and improve each individualized occupational therapy program as the student changes and his/her needs change;
- F. Provide periodic verbal and written reports, attend Individualized Education Program (IEP) meetings, as required;
- G. Provide in-service training for staff and families, if required.

All contracted services shall be performed by **PYLE**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from **PYLE**, which documentation shall be immediately provided by **PYLE**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **PYLE** shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$60.00 per hour for all services rendered at the request of **MUSTANG**. The hours of coverage will be approximately six (6) hours per day for a maximum of five (5) days per week. If mutually agreed, the amount of services required can be changed if necessary depending on the caseload. The billing will specifically identify the student referred by **Mustang**, the **Mustang** representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **PYLE** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **PYLE** pertaining to the contracted services except for the compensation herein set forth.

PYLE and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **PYLE** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **PYLE**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **PYLE** shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

PYLE shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **PYLE**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **PYLE** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to **PYLE** only such information as is relevant to the services to be performed. **PYLE** shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order.

MUSTANG shall have unrestricted access to student records kept and maintained by **PYLE** if the custodial parent or legal guardian of the student has given **MUSTANG** or **PYLE** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **PYLE** will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to **PYLE** by **MUSTANG**.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **PYLE**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **PYLE** provided, however, **PYLE** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **PYLE** shall be exclusively responsible for, and hold **MUSTANG** fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any **MUSTANG** student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **PYLE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **PYLE**.

LIABILITY INSURANCE: **PYLE** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **PYLE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **PYLE**, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **PYLE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **PYLE**. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:

Sean McDaniel, Superintendent

Stephanie Pyle
11205 Folkstone Dr.
Yukon, OK 73099
283-0026

PRESIDENT, Mustang Board of Education

THIS CONTRACT NOT VALID UNLESS AND UNTIL APPROVED BY THE
MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services
Date: 6/2/2014
Subject: Continuing Contract between Jacie Fite and Mustang Public Schools

CB

This memo is to request the approval of a contract between Jacie Fite and Mustang Public Schools for a contract physical therapist to provide services to identified students with special needs. The attached contract covers from August 14, 2014 through May 31, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Physical Therapist
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") and **FITE, Jacie**, (hereinafter referred to as "**FITE**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **August 14, 2014** through **May 31, 2015** at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **FITE** agrees to provide the following services when and if requested by **MUSTANG**:

- A. Review student medical records and physician's referrals;
- B. Perform tests, measurements and other evaluative procedures to ascertain student's status and to establish performance baselines;
- C. Record, evaluate and interpret findings and evaluative services;
- D. Plan, prepare and establish appropriate written Individualized Education Program (IEP) plans;
- E. Reassess and revise student programs as necessary and as student status changes;
- F. Orient train and supervise professional and non-professional staff in the appropriate therapy methods needed to integrate services;
- G. Confer with physicians and other health practitioners to obtain information and make recommendations and revisions in therapy programs;
- H. Confer and make recommendations regarding orthotic, prosthetic, and other assisting devices.

All contracted services shall be performed by **FITE**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from **FITE**, which documentation shall be immediately provided by **FITE**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **FITE** shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$60.00 per hour for all services rendered at the request of **MUSTANG**. The hours of coverage will be approximately seven (7) hours per day for a maximum of TWO (2) days per week. If mutually agreed, the amount of services required can be changed if necessary depending on caseload. The billing will specifically identify the student referred by **Mustang**, the **Mustang** representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **FITE** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **FITE** pertaining to the contracted services except for the compensation herein set forth.

FITE and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **FITE** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **FITE**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **FITE** shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

FITE shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **FITE**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **FITE** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to **FITE** only such information as is relevant to the services to be performed. **FITE** shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order.

MUSTANG shall have unrestricted access to student records kept and maintained by **FITE** if the custodial parent or legal guardian of the student has given **MUSTANG** or **FITE** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **FITE** will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to **FITE** by **MUSTANG**.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **FITE**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **FITE** provided, however, **FITE** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **FITE** shall be exclusively responsible for, and hold **MUSTANG** fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any **MUSTANG** student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **FITE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **FITE**.

LIABILITY INSURANCE: **FITE** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **FITE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **FITE**, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **FITE**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **FITE**. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:


Sean McDaniel, Superintendent

Jacie Fite
732 Blue Oak Way
Edmond, OK 73034
405-255-5995

PRESIDENT, Mustang Board of Education



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services 
Date: 6/2/2014
Subject: Continuing Contract between Melody Thomason and Mustang Public Schools

This memo is to request the approval of a contract between Melody Thomason and Mustang Public Schools for a contract Physical Therapist to provide services to identified students with special needs. The attached contract covers from July 1, 2014 through June 30, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Physical Therapist
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") and **THOMASON, Melody**, (hereinafter referred to as "**THOMASON**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **July 1, 2014** through **June 30, 2015** at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **THOMASON** agrees to provide the following services when and if requested by **MUSTANG**:

- A. Review student medical records and physician's referrals;
- B. Perform tests, measurements and other evaluative procedures to ascertain student's status and to establish performance baselines;
- C. Record, evaluate and interpret findings and evaluative services;
- D. Plan, prepare and establish appropriate written Individualized Education Program (IEP) plans;
- E. Reassess and revise student programs as necessary and as student status changes;
- F. Orient train and supervise professional and non-professional staff in the appropriate therapy methods needed to integrate services;
- G. Confer with physicians and other health practitioners to obtain information and make recommendations and revisions in therapy programs;
- H. Confer and make recommendations regarding orthotic, prosthetic, and other assisting devices.

All contracted services shall be performed by **THOMASON**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from **THOMASON**, which documentation shall be immediately provided by **THOMASON**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **THOMASON** shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$60.00 per hour for all services rendered at the request of **MUSTANG**. The hours of coverage will be approximately seven (7) hours per day for a maximum of TWO (2) days per week. If mutually agreed, the amount of services required can be changed if necessary depending on caseload. The billing will specifically identify the student referred by Mustang, the Mustang representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **THOMASON** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **THOMASON** pertaining to the contracted services except for the compensation herein set forth.

THOMASON and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **THOMASON** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **THOMASON**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **THOMASON** shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

THOMASON shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **THOMASON**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **THOMASON** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to **THOMASON** only such information as is relevant to the services to be performed. **THOMASON** shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order.

MUSTANG shall have unrestricted access to student records kept and maintained by **THOMASON** if the custodial parent or legal guardian of the student has given **MUSTANG** or **THOMASON** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **THOMASON** will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to **THOMASON** by **MUSTANG**.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **THOMASON**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **THOMASON** provided, however, **THOMASON** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **THOMASON** shall be exclusively responsible for, and hold **MUSTANG** fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any **MUSTANG** student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **THOMASON**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **THOMASON**.

LIABILITY INSURANCE: **THOMASON** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **THOMASON**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **THOMASON**, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, its students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **THOMASON**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **THOMASON**. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:


Sean McDaniel, Superintendent

Melody R. Thomason
11229 NW 8th
Yukon, OK 73099
(405) 517-8387

PRESIDENT, Mustang Board of Education



Memo

To: Charles Bradley, Deputy Superintendent, Mustang Public Schools
CC: Sean McDaniel, Superintendent, Mustang Public Schools
From: Karen Wilson, Director of Special Services 
Date: 6/2/2014
Subject: Continuing Contract between Greta Carter-Forcina and Mustang Public Schools

This memo is to request the approval of a contract between Greta Carter-Forcina and Mustang Public Schools for a contract Speech Language Pathologist to provide services to identified students with special needs. The attached contract covers from August 13, 2014 through May 31, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES
Certified Speech Language Pathologist (SLP)
2014-2015

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between **INDEPENDENT SCHOOL DISTRICT NO. 1069 of CANADIAN COUNTY, OKLAHOMA**, (hereinafter referred to as "**MUSTANG**") **Greta Carter-Forcina** (hereinafter referred to as "**Carter-Forcina**") as follows:

TERMS OF CONTRACT: The term of this contract shall commence on **August 13, 2014** through **May 31, 2015**, at which time this contract shall automatically terminate. No contracted services of any kind or nature performed after the termination date.

CONTRACTED SERVICES: During the term of this contract, **CARTER-FORCINA** agrees to provide the following services when and if requested by **MUSTANG**:

1. Perform tests, measurements and other evaluations/screenings to ascertain student's status and to establish performance baselines.
2. Consult with teachers in relation to student's educational needs.
3. Participate in IEP meetings as requested by the Director of Special Services.
4. Provide required services to identified students of Mustang Public Schools.

All contracted services shall be performed by **CARTER-FORCINA**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing a/or certification documentation from **CARTER-FORCINA**, which documentation shall be immediately provided by **CARTER-FORCINA**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: **CARTER-FORCINA**, shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, the sum of \$65.00, per hour for all services rendered at the request of **MUSTANG**. Total compensation will not exceed a total of 35 hours per week, without prior consent of **MUSTANG** administration. The billing will specifically identify the student referred by Mustang, the Mustang representative making the referral, the services, the date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. **CARTER-FORCINA** shall submit billing statements on a monthly basis.

MUSTANG shall not be liable for any costs, expenses, or services of **CARTER-FORCINA** pertaining to the contracted services except for the compensation herein set forth.

CARTER-FORCINA and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness, and efficiency of services delivered. **CARTER-FORCINA** shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **CARTER-FORCINA**.

COMPLIANCE WITH STATE AND FEDERAL LAWS: **CARTER-FORCINA**, shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules and regulations applicable to the performance of contracted services.

CARTER-FORCINA shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of **CARTER-FORCINA**, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, to be on the premises of **CARTER-FORCINA** during the performance of any contracted service, to work with or be around or in the presence of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, MUSTANG shall make available to **CARTER-FORCINA** only such information as is relevant to the services to be performed. **CARTER-FORCINA** shall not release or disclose any information regarding any student referred by MUSTANG to third parties without the express written consent of MUSTANG, the express written consent of a custodial parent or legal guardian of the student, or a court order. MUSTANG shall have unrestricted access to student records kept and maintained by **CARTER-FORCINA** if the custodial parent or legal guardian of the student has given MUSTANG or **CARTER-FORCINA** a release. If the custodial parent or legal guardian of the student refuses to execute such release, **CARTER-FORCINA** will refer the student back to MUSTANG and the student will be ineligible to obtain any contracted services reimbursed or paid for by MUSTANG until and unless such releases are executed and the student is again referred to **CARTER-FORCINA** by MUSTANG.

TERMINATION: This contract may be prematurely terminated by either party upon ten (10) days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: In the performance of all services herein specified, **CARTER-FORCINA**, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with MUSTANG. The means of carrying out the contracted professional services herein required shall be within the professional discretion of **CARTER-FORCINA** provided, however, **CARTER-FORCINA** shall perform all services in a timely, competent and professional manner and consistent herewith.

HOLD HARMLESS: **CARTER-FORCINA** shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of **CARTER-FORCINA**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER-FORCINA**.

LIABILITY INSURANCE: **CARTER-FORCINA** herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of \$100,000.00 per occurrence insuring **CARTER-FORCINA**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER-FORCINA**, for any and all liability, injury and damages, of any kind or nature, to MUSTANG, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of **CARTER-FORCINA**, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of **CARTER-FORCINA**. A copy of such policy shall be provided to MUSTANG upon request.

INTERPRETATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SCHOOLS by:

Sean McDaniel, Superintendent

PRESIDENT, Mustang Board of Education

Greta Carter-Forcina
3827 Marked Tree Dr
Edmond, OK 73013
Cell (405) 306-8421



Memo

To: Carol Wood, Executive Director of Human Resources, Mustang Public Schools
Charles Bradley, Deputy Superintendent, Mustang Public Schools

From: Karen Wilson, Director of Special Services

Date: 6/3/2014

Subject: Memorandum of Understanding

This memo is to request the approval of a continuing agreement between the Canadian County Health Department (CCHD) and Mustang Public Schools to perform the services as a part of the “Autism Toddler Replication Program” (Replication of Early Foundations: Autism Model and Outreach Project), a joint venture by the parties to provide services through the Canadian County Sooner Start program to children birth-3 years identified as children with suspected or identified Autism Spectrum Disorder. The attached contract is effective from July 1, 2014 through June 30, 2015. This contract will be paid for from federal funds.

If you have any questions, please do not hesitate to contact Karen Wilson.

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into by and between the Canadian County Health Department, (CCHD), and Mustang Public Schools, (MPS), jointly, "parties".

Purpose of the Agreement: The purpose of this agreement is to perform the services listed below as part of the "Autism Toddler Replication Program" (Replication of Early Foundations: Autism Model and Outreach Project), a joint venture by the aforementioned parties to provide services through the Canadian County SoonerStart program to children birth-3 yrs identified as children with suspected or identified Autism Spectrum Disorder. Also to negotiate terms pertaining to the use of space, utilities, telephone and internet within the MCDC and purchase of consumable supplies to include snacks.

Agreement Period: The agreement is to be effective on July 1, 2014, and will remain in effect until June 30, 2015. Any modifications to this agreement, including but not limited to extensions and renewals, shall be valid only if the change is made by mutual agreement and approved in writing by an authorized official of each party directly impacted by the modification.

Terms of Agreement:

Duties of the CCHD include:

1. Provide a Program Coordinator for the Early Foundations Program who will be available to the Early Foundations Program for a minimum of 3 hours per day. The Program Coordinator will be an employee of the Oklahoma State Department of Health (OSDH).
2. Early Foundation Program will provide materials, toys, supplies and furniture necessary to implement and maintain the Early Foundations Program, including, if necessary, computer equipment and related software.
3. CCHD will hire and train teaching assistants for each child. The teaching assistants will be trained in the Early Foundations model and will receive training in confidentiality procedures including Family Educational Rights and Privacy Act (FERPA) and Health Insurance Portability and Accountability Act (HIPAA).
4. Keep accurate records of attendance and programming in the Early Foundations Program.
5. Keep accurate records of child objectives and activities designed to attain child objectives (i.e. individual program development, data collection, etc.)
6. Program Coordinator will provide weekly home visits to children participating in the Early Foundations Program and related parent support services.

Duties of Mustang Public Schools include:

1. Mustang Public Schools will pay a monthly fee of \$1,000.00 per child (not to exceed 2 children) for a teaching assistant for each child who reaches the age of three years and are enrolled in the Early Foundations program and choose to continue in the Early Foundations Program, provided that:
 - a. The child resides in their School District; and
 - b. The IEP team from that school determines that placement in the Early Foundations Program is appropriate for said child.

Use of Mustang Child Development Center Facilities: CCHD, EFP, and associated schools affirmatively represent that each will comply with those policies and procedures relating to discipline and to the conduct and performance of educational activities on the premises of Mustang Child Development Center.

Liability: Parties are responsible for their own negligent and intentional acts and omissions under this agreement and each party indemnifies the other parties against any liability, damages, losses or expenses arising from the other parties' responsibilities hereunder.

Confidentiality: Parties agree that any obvious or identified confidential or proprietary information, including but not limited to medical/educational records and/or financial records, will be kept confidential and shall not be disclosed to any third party without specific written permission from the other party, or as otherwise required under state or federal law and/or regulation, or valid court order. Procedures for FERPA and HIPAA will be followed by all parties.

Cancellation: This agreement is subject to termination upon thirty (30) days written notice by either party. Either party may terminate this agreement immediately upon written notice to the other party in the event of a material breach of this agreement.

Signatures:

Canadian County Health Department

Administrator

Date: _____

Mustang Public Schools

Board President

Date: _____

Approved:

County Commissioner

County Commissioner

County Commissioner

Date: _____

Attest:

County Clerk

Date: _____

SURFACE LEASE OF REAL PROPERTY

This agreement is entered into on this the 9th day of June 2014, between Independent School District No. 69 of Canadian County, Oklahoma a/k/a Mustang Public Schools ("Lessor") and Brandon Mitchell ("Lessee") for the lease of **surface rights only** for the following real property owned by Lessor:

Tract 1: 50 acres at 15th and Czech Hall Road (west of Canadian Valley Technology Center). This land is located in Canadian County and described as follows:

The North Half of the Northeast Quarter (N/2 NE/4) of Section Eight (8), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma.

LESS AND EXCEPT:

A tract of land beginning at the Northeast corner (NE/c) of the Northeast Quarter (NE/4) of said Section 8, Township 11 North, Range 5 West;

Thence South 00° East along the East line of said N/2 NE/4 a distance of 1,246.25 feet;

Thence South 89° 35'32" West and parallel with South line of Said N/2 NE/4 a distance of 1049.69 feet;

Thence North 00° 18'42" West a distance of 1,245.69 feet to a point on the North line of said N/2 NE/4;

Thence North 89° 33'41" East along said North line a distance of 1,047.96 feet to the Point of Beginning.

Tract 2: 80 acres at SW 44th and Czech Hall Road

All of the Northwest Quarter (NW/4) of Section Twenty-one (21), Township Eleven (11) North, Range Five (5) West of the Indian Meridian, Canadian County, Oklahoma. Said tract of land being particularly described as follows:

BEGINNING at the Northwest corner of said Northwest Quarter (NW/4);

THENCE North 90° 00'00" East, along the North line of said Northwest Quarter (NW/4), a distance of 2,648.65 feet to the Northeast corner of said Northwest Quarter (NW/4);

THENCE South 00°20'37" East, along the East line of said Northwest Quarter (NW/4), a distance of 2,644.44 feet to the Southeast corner of said Northwest Quarter (NW/4);

THENCE North 89°58'32" West, along the South line of said Northwest Quarter (NW/4), a distance of 2,650.37 feet to the Southwest corner of said Northwest Quarter (NW/4);

THENCE North 00°West, along the West line of said Northwest Quarter (NW/4), a distance of 2,643.30 feet to the POINT OF BEGINNING.

Said tract of land containing 7,004,835 square feet of 160.8089 acres, more or less.

This lease agreement is subject to the following terms and conditions:

1. Lessee may utilize the surface of Tracts 1 and 2 for agricultural purposes.

2. Lessee is entitled to plant, maintain and harvest agricultural products on Tracts 1 and 2. Lessee is totally responsible for all costs associated with any agricultural enterprise on Tracts 1 and 2.
3. Lessee promises to maintain Tracts 1 and 2 in such a manner that they will not become a nuisance, specifically to ensure that there are no tall weeds or grass (other than agricultural products) that will be allowed to stand on said Tracts. This obligation exists even if Lessee does not plant agricultural products on said land.
4. Lessee shall hold the Lessor harmless from any and all liability arising from Lessee's use of the surface of Tracts 1 and 2.
5. Lessee shall not sublease Tracts 1 or 2 without written permission of the Lessor.
6. Lessee is not allowed to have cattle, sheep, goats, horses, or other farm animals on Tracts 1. Cattle is allowed on Track 2.
7. In exchange for the above promises, Lessee is entitled to 100% of all proceeds from the sale of all agricultural products harvested from Tracts 1 and 2.
8. Lessor has the right to have employees, agents, or representatives of Lessor on Tracts 1 or 2 if the need arises during the term of the lease.
9. Lessor has the right to terminate this lease if the Lessee does not abide by the above promises and covenants.
10. Lessor shall pay the Lessee a rental fee of \$1,000.00 per year for Tract 1 and \$1,500.00 per year for Tract 2, for a total of \$2,500.00 per year, payable in July 2014.
11. This lease shall expire on June 30, 2015. If the Lessee has a crop growing on Tracts 1 or 2 at the time of the expiration of the lease, he shall be entitled to harvest the crop past the expiration of the lease term.

LESSOR:

LESSEE:

 President
 Mustang Board of Education

 Brandon Mitchell

 Clerk
 Mustang Board of Education

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Mustang Public Schools District No. I-69 Of Canadian County, require the immediate approval of temporary appropriations for the fiscal year 2014-2015: NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Canadian County is hereby requested to approve temporary appropriations to the extent of and not to exceed one hundred (100%) percent of the total estimated funds available to said board as follows:

	REQUESTED APPROPRIATIONS
General Fund	\$ <u>57,250,000.00</u>
Building Fund	\$ <u>3,125,000.00</u>
Child Nutrition Fund	\$ <u>4,210,000.00</u>
MAPS Fund	\$ <u>400,000.00</u>

APPROVED AND ADOPTED this 9th day of June, 2014.

THE BOARD OF EDUCATION

Mustang Public Schools I-69

Canadian COUNTY, OKLAHOMA

ATTEST:

Clerk

President

APPROVED by the _____ County Excise Board this _____ day of _____, 2014.

THE COUNTY EXCISE BOARD

COUNTY, OKLAHOMA.

Chairman

ATTEST:

Member

County Clerk

Member

Memo

To: Sean McDaniel, Superintendent
From: Ron Martin, Chief Operating Officer
Date: May 23, 2104
Re: Surplus items for June board agenda

*SM 5-29-14
RM*

Please submit the following items to the board for review and consideration as surplus property and equipment to be sold or discarded depending on the condition of the items submitted.

South Middle School Cheer uniforms –

- (16) Red MMS Tops
- (16) Red coordinating skirts
- (20) Red tank tops with Sequin Bronco
- (17) Red coordinating skirts
- (29) Red "MMS CHEER" jerseys
- (1) Red Mustang Knit Collared shirt

Transportation –

Multiple numbers of discarded bus seats removed from the handicap buses for wheel chairs over the past few years.

Several Ford and Chevrolet rear van seats removed from the vehicles to limit number of students transported from 12 - 8 per DOT/CDL requirements.

(36) mobile home tires and wheels from Lakehoma modular classroom units.

Memo

To: Mustang Public Schools Board of Education, Dr. McDaniel

From: Geromy Schrick

CC: Charles Bradley

Date: May 28, 2014

Re: Surplus equipment

Please consider the attached list of computers, monitors and peripheral components from the district to be declared surplus. They are of no value to the district.

Schrick, Geromy

From: Prange, Sharon
Sent: Wednesday, May 28, 2014 8:28 AM
To: Scott, Carol; Schrick, Geromy
Subject: 2013-14 Valley surplus

Valley 2013-14

Location Surplus is stored: Must all be in same area for pickup.

Media Center

Unit#	Unit Description	Serial #
1	HP ScanJet 5200C	SG91N1618X
2	1700 3M Overhead Projector	S171019498
3	Lenovo Monitor	VIB6886
4	Elmo Overhead projector	529949
5	Buhl Overhead	C-37273
6	Sharp VC A552	605814544
7	Buhl overhead	C37205
8	HP Office Jet	SGE99E1109
9	Dell Monitor	MXOH63044760557FAXYK
10	Keyboard Microsoft	802645001
11	Dell CPU	1SW6Y71
12	3M Overhead	276408
13	Samsung TV	3CDFB00283
14	Samsung TV	3CDFB00345
15	Wollensak Cassette System	
16	Dell Monitor	CNOT6116716184BRAFRW
17	Dell Monitor	CNOC182J7445921CGRU
18	Dell Monitor	MXOH60447605571A1SR
19	Dell Monitor	MXOH63044760557DAWQB
20	Dell Monitor	MXOH630447605571A18T
21	Dell Monitor	CNOJ1677287265JOP7F
22	Dell Monitor	MXO863447605571A1MG
23	Dell 620	CTW6Y71
24	Dell 620	CYK5Y71
25	Dell 620	5NH5Y71
26	Dell 620	66J6HB1
27	Dell 620	D3S5Y71
28	Dell 620	90F6Y71
29	Dell 620	DZF9HB1
30	(6) Keyboards	

2013-2014 Spring Surplus

Mustang Elementary

ME Library

Number

Device Description

Serial Number

1	Dell 2145cn	J18XJH1
2	Dell Monitor	MX0H63044760557DAWNX
3	Dell Monitor	CN0UH8374822065V02ZV
4	Maganavox VHS/DVD Player	U19166485
5	3M Overhead Projector	291802
6	Optimus Karaoke	32-1166
7	Dell GX620	GGNBHB1
8	Dell GX620	SDNBHB1
9	Dell GX620	36S5Y71
10	Dell GX620	2K79HB1
11	Dell GX620	7LW6Y71
12	Dell GX620	4D78Y71
13	Dell GX620	9M16Y71
14	Dell GX620	7916Y71
15	Dell GX620	C7F6Y71
16	Dell GX620	B0JDHB1
17	Dell GX620	FXK5Y71
18	Dell GX620	D25FW91
19	Dell GX620	9BS5Y71
20	Dell GX620	58S5Y71
21	Dell GX620	41F6Y71
22	Dell GX620	9G56HB1
23	Keyboards & Mice	
24	Dell Monitor	CN0M1619641803BU0C6H
25	Dell GX620	D2F6Y71
26	Dell GX620	3RW6Y71
27	Dell GX620	DQN671
28	Dell Monitor	MXDH63044760557DAWP2
29	Mice & Keyboards	
30	Dell Monitor	MX0H630447605571A183
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2013-2014 Spring Surplus

Lakehoma Elementary School

Location of Surplus: Computer Lab

Number	Device Description	Serial Number
1	RCA VHS Player	D043NN0ZP
2	3M Overhead Project	SN1700
3	Front Row Microphone	202-01-420-00
4	3M Overhead Project	SN1179957
5	HP DeskJet 600 Printer	MV62C1T28W
6	Zenith Keyboard	TBCM6505457
7	Zenith Keyboard	BCM6702356
8	Dell Keyboard	DS-NTH-04N454-37171-28721
9	Kodak Printer	SN1271160
10	G KBJ Keyboard	SN90400202
11	Lenovo Keyboard	SN553811
12	Accel Scan	101950B3129395
13	AlTech TV Plus	SN30115005000660
14	Speaker SBS	SN10225
15	Box of Cords	SN43128
16	Califone Cassette Recorder	AL580448
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Column1	Column2	Column3
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2013-2014 Spring Surplus

ang Middle School

Storage location of Surplus: Library, SE corner

Number	Device Description	Serial Number
1	DELL MONITOR	CN-OM1619-64180-455-1USH
2	DELL MONITOR	CN-OM1619-64180-455-1URH
3	DELL MONITOR	CN-OM1619-64180-451-1DWH
4	DELL MONITOR	CN-OM1619-64180-451-1DLH
5	DELL MONITOR	CN-OM1619-64180-455-1TZH
6	DELL MONITOR	CN-OM1619-64180-451-1EJH
7	DELL MONITOR	CN-OM1619-64180-444-1TOH
8	DELL MONITOR	CN-OM1619-64180-455-1V5H
9	DELL MONITOR	CN-OM1619-46633-457-20RU
10	DELL MONITOR	CN-OM1619-64180-44U-1QVH
11	DELL MONITOR	CN-OM1619-64180-451-1EUH
12	DELL MONITOR	CN-OM1619-64180-455-1V4H
13	DELL MONITOR	CN-OM1619-64180-45B-OPPH
14	DELL MONITOR	CN-OM1619-64180-455-1UCH
15	DELL MONITOR	CN-OM1619-64180-451-1EMH
16	DELL MONITOR	CN-OM1619-64180-455-1TKH
17	DELL MONITOR	CN-OM1619-64180-451-1DVH
18	DELL MONITOR	CN-OM1619-64180-455-1UDH
19	DELL MONITOR	CN-OM1619-64180-44U-1SQH
20	DELL MONITOR	CN-OM1619-64180-44U-1TCH
21	DELL MONITOR	MX-OV2363-48323-421-3WJL
22	DELL MONITOR	CN-OM1619-64180-451-1ETH
23	DELL MONITOR	CN-OM1619-64180-41F-147H
24	DELL MONITOR	CN-OM1619-64180-451-1DYH
25	DELL MONITOR	CN-OM1619-64180-455-1V3H
26	DELL MONITOR	CN-OU4931-46633-531-361L
27	DELL MONITOR	MX-OH6304-47605-571-A1Q3
28	DELL MONITOR	MX-OH6304-47605-571-A18A
29	DELL MONITOR	MX-OH6304-47605-57D-AW8N
30	DELL MONITOR	MX-OH6304-74605-57D-AWNY
31	DELL MONITOR	MX-OH6304-74605-571-A1Q8
32	DELL MONITOR	MX-OH6304-47605-57D-AW8L
33	DELL MONITOR	MX-OH6304-47605-571-A26W
34	DELL MONITOR	MX-OH6304-47605-57D-AW8R
35	DELL MONITOR	MX-OH6304-47605-57E-AWZR
36	DELL MONITOR	MX-OH6304-47605-57D-AW8M
37	DELL MONITOR	MX-OH6304-47605-571-A17H
38	DELL MONITOR	MX-OH6304-47605-57F-AXYD

39	DELL MONITOR	MX-OH6304-47605-571-A186
40	DELL MONITOR	MX-OH6304-47605-57E-AWZN
41	DELL MONITOR	MX-OH6304-47605-571-A17P
42	DELL MONITOR	MX-OH6304-47605-571-A26Z
43	DELL MONITOR	MX-OH6304-47605-571-A1SN
44	DELL MONITOR	MX-OH6304-47605-571-A1Q6
45	DELL MONITOR	CN-OCC352-64180-63V-078S
46	DELL MONITOR	CN-OCC352-64180-62H-AD9L
47	DELL MONITOR	CN-OPM372-72872-74U-2VJI
48	DELL MONITOR	CN-OCC352-64180-65J-257S
49	DELL MONITOR	CN-OCJ167-72872-65V-1MLU
50	DELL MONITOR	CN-OPM372-72872-74U-2G9I
51	DELL MONITOR	CN-OCJ167-72872-65J-ONOL
52	DELL MONITOR	CN-OPM372-72872-74U-2V6I
53	DELL MONITOR	CN-OPM372-72872-76P-ODCI
54	ACER MONITOR	ETLNSO80332100E21C4234
55	Emachine MONITOR	MLP6B50C04982
56	Emachine MONITOR	MLM6A05C03034
57	DELL CPU OPTIPLEX GX 620	2ZK5Y71
58	DELL CPU OPTIPLEX GX 620	4056HB1
59	DELL CPU OPTIPLEX GX 620	HPZ6Y71
60	DELL CPU OPTIPLEX GX 620	1DY6Y71
61	DELL CPU OPTIPLEX GX 620	BF7AY71
62	DELL CPU OPTIPLEX GX 620	GDNBHB1
63	DELL CPU OPTIPLEX GX 620	7SH5Y71
64	DELL CPU OPTIPLEX GX 620	H4F6Y71
65	DELL CPU OPTIPLEX GX 620	86S5T71
66	DELL CPU OPTIPLEX GX 620	GJNBHB1
67	DELL CPU OPTIPLEX GX 620	BBS5Y71
68	DELL CPU OPTIPLEX GX 620	6QZ6Y71
69	DELL CPU OPTIPLEX GX 620	5QZ6Y71
70	DELL CPU OPTIPLEX GX 620	DD78Y71
71	DELL CPU OPTIPLEX GX 620	CPZ6Y71
72	DELL CPU OPTIPLEX GX 620	7HNBH1
73	DELL CPU OPTIPLEX GX 620	CF6YW71
74	DELL CPU OPTIPLEX GX 620	HZK5Y71
75	DELL CPU OPTIPLEX GX 620	11G9HB1
76	DELL CPU OPTIPLEX GX 620	FM16Y71
77	DELL CPU OPTIPLEX GX 620	2CY6Y71
78	DELL CPU OPTIPLEX GX 620	H9S5Y71
79	DELL CPU OPTIPLEX GX 620	BLW6Y71
80	DELL CPU OPTIPLEX GX 620	9PZ6Y71
81	DELL CPU OPTIPLEX GX 620	9CY6Y71
82	DELL CPU OPTIPLEX GX 620	88F6Y71
83	DELL CPU OPTIPLEX GX 620	8QW6Y71
84	DELL CPU OPTIPLEX GX 620	19S5Y71
85	DELL CPU OPTIPLEX GX 620	64F6Y71

86	DELL CPU OPTIPLEX GX 620	8PZ6Y71
87	DELL CPU OPTIPLEX GX 620	GL79HB1
88	DELL CPU OPTIPLEX GX 620	13S5Y71
89	DELL CPU OPTIPLEX GX 620	GMP6HB1
90	DELL CPU OPTIPLEX GX 620	DO88Y71
91	DELL CPU OPTIPLEX GX 620	8QZ6Y71
92	DELL CPU OPTIPLEX GX 620	8F56HB1
93	DELL CPU OPTIPLEX 745	5MWC5D1
94	DELL CPU OPTIPLEX 745	2MWC5D1
95	DELL CPU OPTIPLEX 745	6MWC5D1
96	DELL CPU - TAGS MISSING	B4F6Y71
97	DELL CPU OPTIPLEX 760	11QJGCK1
98	DELL CPU OPTIPLEX 270	GOBNB51
99	Emachine CPU	GRD6B50010452
100	Emachine CPU	GGM6B10001577
101	Entuitive Touch Monitor	723244999C
102	Entuitive Touch Monitor	72325004C
103	DELL 1210S PROJECTOR	CN-OK98J8-S0081-9BS-0190
104	DELL 1210S PROJECTOR	CN-OK98J8-S0081-9BS-0202
105	DELL 1209S PROJECTOR	CN-OKW418-S0081-8CF-0369
106	DELL 1209S PROJECTOR	CN-OKW418-S0081-8CF-0390
107	DELL 2400MP PROJECTOR	CN-OCF901-S0081-78K-0060
108	DELL 2400MP PROJECTOR	CN-OCF901-S0081-67J-0429
109	DELL 1201 MP PROJECTOR	CN-OYY452-72671-788-0342
110	NEC VT460 PROJECTOR	3501024NF
111	INFOCUS PROJECTOR	AZMB83500314
112	HP LASERJET 2300DN PRINTER	CNBFC51915
113	BOX-COMPUTER POWER CORDS	
114	BOX-VGA CABLES, 6 FT DATA SWITCH CABLE, S-VIDEO CORDS	
115	BOX-3 PRONG POWER CORDS, VARIOUS REMOTES	
116	BOX-AV CORDS, 'Y' ADAPTERS	
117	BOX-CAT 5 ETHERNET CABLES	
118	BOX-COMPUTER MICE	
119	BOX-COMPUTER MICE	
120	BOX-HEADPHONES	
121	BOX-2 NIKON N55 CAMERAS	
122	BOX-DELL KEYBOARDS	
123	BOX-DELL KEYBOARDS	
124	BOX-DELL KEYBOARDS	
125	BOX-3 HARDDRIVES,1 DVI CARD,1 BAR CODE SCANNER, 1 SWITCH BOX,3 MICE	
126	BOX-DELL KEYBOARDS	
127	3 DELL SPEAKER BARS,VARIOUS COMPUTER POWER CORDS, VARIOUS TV/VCR/DVD REMOTES	

MNMS SURPLUS 2014

Location Surplus is stored: Must all be in same area for pickup.

BY THE RAMPS 1st Floor

UNIT #	UNIT DESCRIPTION	SERIAL #	
1	DELL LAPTOP INSPIRON	1H3P971	
2	TOSHIBA LAP TOP		3606781811
3	DELL LAP TOP	JXX3Z51	
4	HP LAP TOP	CNV73711D2	
5	TOSHIBA LAP TOP	85074413H	
6	DELL LAPTOP INSPIRON	J396FD1	
7	DELL LAP TOP	6ZYKN81	
8	DELL LAPTOP INSPIRON	7296FD1	
9	TOSHIBA LAP TOP	850723491H	
10	TOSHIBA LAP TOP	35149579H	
11	DELL LAPTOP INSPIRON	FFSS971	
12	DELL LAPTOP INSPIRON	H596FD1	
13	SONY HANDY CAM		54219
14	DESK JET 520		51802
15	MIMEO		
16	PRINTER HP		11499
17	DIGITAL CAMERA ZIRE72		
18	HP PRINTER PSC 750XI		
19	BAG OF CABLES		
20	EIKI CASSETTE PLAYER		51158
21	EIKI CASSETTE PLAYER		51156
22	EIKI CASSETTE PLAYER		51163
23	LINKSYS	EH1040KA	
24	LINKSYS	ADD6KA	
25	LINKSYS	ADD6KA	
26	AIPTEK DIGITAL CAMERA		3549
27	SUPERCAM DIGITAL CAMERA		56647
28	INSTRUCTION CPS CHALKBOARD	00CB628	
29	PROMETEAN ACTIVE SLATE		812985068
30	PHILLIPS VCR	563C0541014111	
31	SYLVANIA VCR		56256
32	SYLVANIA VCR/DVD	U23881545	
33	DVD SAMSUNG		55947
34	DVD SAMSUNG		55860
35	CALIFONE DVD		56656
36	CALIFONE DVD		57617
37	CALIFONE DVD		58302
38	HP PSC 750XI		
39	VIDEO LAB FLEX CAM	N2500F1	
40	FLEX CAM BLUE		55642
41	3M OVERHEAD		41267
42	3M OVERHEAD		704132
43	SPIRIT CD PLAYER		53844
44	LINKSEY HP PAVILLIAN SLIMLINE PC	S7627C	
45	CD PLAYER PACIFIC DIGITAL	SA0135004742	

2013-2014 Spring Surplus

Tms
School Name

media center
Storage location of Surplus
on B1 media cart

Number

Device Description

Serial Number

1	Acer Monitor	21005933342
2	Optimus Cassette Player	435130
3	Sharp Cassette Player	930328962
4	JVC DVD/VCR Combo Player	DR-MV100BJ
5	Sharp Flatscreen TV	811845053
6	Metal TV Wall Mount	MC6007470957
7	Pioneer Stereo Cassette Deck	KG3923505
8	Scott Digital Synthesizer Tune	T-81914451
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2013-2014 Spring Surplus

MHS
School Name

Media Cate - SE corner
Storage location of surplus
Yellow Stickers

Number

Device Description

Serial Number

1	Overhead Projector 3M	N/A
2	HP Officejet 4300 Printer	CN7BLGZ231 Q8080A
3	ViewSonic PJD6211 Projector	RCT093803103
4	ViewSonic PJD6211 Projector	RCT094404081
5	Dell 2300MP Projector	CN0G5371S008162F0002
6	Box of Calculators	N/A
7	Kodak Carousel	4-275094
8	TI-82 overhead calculator	VS441299
9	Sharp overhead calculator	8G002736
10	HP Office Jet G55xi Printer/Scanner/Copier	SGF0BEGZTV
11	HP Laser Jet 1320n Printer	CNHC64W2J3
12	HP Laser Jet 1200 Printer	CNBJG77550
13	Mitsubishi XL30U projector	5024
14	Mitsubishi XL30U projector	5034
15	Mitsubishi XL30U projector	5040
16	Mitsubishi XL30U projector	5044
17	Dell 2300MP Projector	TWOC27277064143O0857
18	Dell 1200MP Projector	CN0WF136725716911803
19	Toshiba TDP-S20 Projector	86118165
20	Dell 1201MP Projector	CN0YY452725717910431
21	Panasonic VHS Movie Camera	D8WAT2014
22	Sony Digital8 Handycam	81875
23	HP PhotoSmart C200 Digital Camera	MYA97AEM 08
24	Olympus SP-550UZ Digital Camera	L08203636
25	Advantage 1200	S10040
26	Samsung VHS Recorder/Player	6RAH403097
27	Toshiba VHS Recorder/Player	25508592
28	Classroom Performance System	N/A
29	Targus RM Slate	10CPE2000841
30	Targus RM Slate	10BPE2072904
31	Targus RM Slate	10CPE2000760
32	Box of Cords, etc.	N/A
33	Assorted Equipment Bags	N/A
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2013-2014 Spring Surplus

School Name *Centennial Elementary* Storage location of Surplus *Library on brown tables*

Number	Device Description	Serial Number
1	Dell 745 Optiplex	DCSKED1
2	DELL 755 OPTIPLEX	HQ4YEG1
3	DELL 755 OPTIPLEX	9W3YFG1
4	Dell 745 Optiplex	GDARKF71
5	DELL 755 OPTIPLEX	5Y25TG1
6	DELL 755 OPTIPLEX	4W25TG1
7	DELL MONITORS	CNOGPO04-72872-7CA-OG24
8	DELL MONITORS	CNOPM372-72872-76P-0021
9	DELL MONITORS	CNOgP004-72872-85g-2JCS
10	DELL MONITORS	CNOGPO04-72872-855-OYEU
11	DELL GX 620	CRN6Y71
12	DELL MONITORS	MX-OH6304-47605-571-A118K
13	DELL MONITORS	CN-OPM372-72872-76P-003I
14	DELL MONITORS	MX-OH6304-47605-570-AWPZ
15	DELL MONITORS	MX-OM1609-46634-446-286U
16	DELL MONITORS	MX-OH6304-47605-57D-AW9M
17	DELL MONITORS	MX-OH6304-47605-57i-A1M4
18	DELL MONITORS	MX-OH6304-47605-57i-A1BN
19	DELL MONITORS	MX-OH6304-47605-57D-AWP5
20	DELL MONITORS	MX-OH6304-47605-57i-A18H
21	DELL MONITORS	MX-OH6304-47605-57i-A18F
22	DELL MONITORS	MX-OH6304-47605-57d-AW9V
23	DELL MONITORS	MX-Oh6304-47605-571-A1H8K
24	DELL MONITORS	CN-OPM372-72872-76P-2WYI
25	DELL MONITORS	CN-OPM372-72872-76P-2WAI
26	DELL MONITORS	CN-OPM372-78272-78A-2E9S
27	DELL MONITORS	CN-OPM372-72872-76P-2RGI
28	DELL MONITORS	CN-OPM372-72872-76P-261I
29	DELL MONITORS	CN-OPM372-72872-76P-275I
30	DELL MONITORS	CN-OPM372-72872-76P-25PI
31	DELL MONITORS	CN-OPM372-72872-76P-2W4I
32	DELL MONITORS	CN-OPM372-72872-76P-05NI
33	DELL MONITORS	CN-OPM372-72872-76P-00FI
34	DELL MONITORS	CN-OPM372-72872-76P-OKTI
35	DELL MONITORS	CN-OPM372-72872-76P-25TI
36	DELL MONITORS	CN-OPM372-72872-76P-2VWI
37	DELL MONITORS	CN-OPM372-72872-76P-25UI
38	DELL MONITORS	CN-OM1619-64180-451-1EQH
39	DELL MONITORS	CN-OM1619-64180-451-1D4H
40	DELL MONITORS	CN-OPM372-72872-76P-006I
41	DELL MONITORS	CN-PM372-72872-76P-05NI

42	DELL OPTIPLEX GX620	FLW6Y71
43	DELL OPTIPLEX GX620	7556Y71
44	DELL OPTIPLEX GX620	3D6YW71
45	DELL OPTIPLEX GX620	4NW6Y71
46	DELL OPTIPLEX GX620	22S6Y77
47	DELL OPTIPLEX 745	DFXKFD1
48	DELL OPTIPLEX 745	8DXKFD1
49	DELL OPTIPLEX 745	JCXKFD1
50	DELL OPTIPLEX 745	6TXKFD1
51	DELL OPTIPLEX 745	5DXKFD2
52	DELL OPTIPLEX 745	ZTXKFD1
53	DELL OPTIPLEX 745	7WXKFD1
54	DELL OPTIPLEX 745	DRWKFD1
55	DELL OPTIPLEX 745	4TKFD1
56	DELL OPTIPLEX 755	3UZ7Y71
57	DELL OPTIPLEX 755	2V2FTG1
58	DELL OPTIPLEX 755	CT2V6G1
59	DELL MONITORS	CN0PM372-72872-76P-2W6I
60	DELL OPTIPLEX 620	H3S6471
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2013-2014 Spring Surplus

School Name: Mustang Creek

Storage location of Surplus: Front of library by door

Number	Device Description	Serial Number
1	Zenith CRT TV	719957
2	Zenith CRT TV	723008
3	TV cart	
4	TV cart	
5	Elmo Overhead projector	530765
6	Elmo Overhead projector	525442
7	Elmo Overhead projector	506933
8	Elmo Overhead projector	527244
9	overhead cart	
10	overhead cart	
11	Accelscan	11C04140090
12	3 Accelscans	
13	Sharp video recorder	407313243
14	cart	
15	Tel Trex Controller	H91010160
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Insurance Proposal

PREPARED FOR:

Mustang Public Schools, District #69

PROPOSED TERM:

July 1st, 2014 to July 1st, 2015

PRESENTED BY:

Tom Caraway

Agar-Ford-Jarmon & Muldrow
3101 West Tecumseh Road, Suite 202
Norman, OK 73072

This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that may be placed for you. Please refer to your specific insurance contracts for details on coverages, conditions, and exclusions.



AGAR-FORD-JARMON
& MULDROW INSURANCE

INSURICA INSURANCE
MANAGEMENT
NETWORK

**MUSTANG PUBLIC SCHOOLS
2014-2015 PREMIUM SUMMARY**

COVERAGE SECTION	INSURANCE COMPANY	EXPIRING PREMIUMS	RENEWAL PREMIUMS	OPTION #1 RENEWAL PREMIUMS	OPTION #2 RENEWAL PREMIUMS
				Travelers & OSIG	Lexington & OSIG
Property, Including: Flood Earthquake Business Income Equipment Breakdown Crime Inland Marine	Travelers Insurance	\$278,500	Travelers \$379,965	<p style="text-align: center;">Deductible Option A) Travelers \$379,965</p> <p>Travelers Deductible is \$10,000, except for <u>wind & hail</u>, which is \$100,000 Per Occurrence, Per Premises. \$50,000 deductible for Flood & Earthquake.</p> <p style="text-align: right;">\$5,000,000 Flood \$5,000,000 Earthquake</p> <p style="text-align: center;">Deductible Option B) Travelers \$353,859</p> <p>Travelers Deductible is \$10,000, except for <u>wind & hail</u>, which is 5%/\$250,000 Minimum per Premise Location \$50,000 deductible for Flood & Earthquake.</p> <p style="text-align: right;">\$5,000,000 Flood \$5,000,000 Earthquake</p>	\$317,423
General Liability	OSIG	OSIG \$38,462	OSIG \$40,159	OSIG \$40,159	OSIG \$40,159
Business Auto	OSIG	OSIG \$65,252	OSIG \$67,694	OSIG \$67,694	OSIG \$67,694
School Board Legal Liability	OSIG	OSIG \$38,461	OSIG \$40,158	OSIG \$40,158	OSIG \$40,158
Excess Auto Physical Damage	Lexington			\$17,338	\$17,338
Total Annual Premium		\$420,675		A) \$545,314 B) \$519,208	\$482,772

NOTIFY US IF

CHANGES:

It is important we be informed when a significant change in your operation takes place, such as any:

- Additional locations, new construction
- Changes in property values
- Change in ownership
- Sudden change in sales
- Increased or decreased hazards (i.e. type of work to be insured or new activities undertaken)
- Change in security or protection
- Change in product lines
- New contractual obligations
- Changes in vehicles and/or drivers
- Expansion or moving of operations to a new state
- Employees hired in a new state
- Higher limits and/or additional coverages required or desired (i.e. Flood, Earthquake, Pollution, Professional Liability)
- Vacancy of building you own, operate, or occupy
- Possible claim or incident; notification of suit

The above are examples of situations of which we should be made aware; there are many others as well.

If any questions arise, please contact us at (405) 321-2700 or by fax at (405) 360-8892.

Disclaimer: While this list is not inclusive, failure to notify us can affect your coverage.



INSURICA EXECUTIVE OVERVIEW

INSURICA Insurance Management Network is a family-owned business made up of independent retail insurance agencies, wholesalers, program administrators, and risk pool managers that specialize in core industries and business disciplines, and share their expertise with the entire group.

This unique structure provides INSURICA customers with unparalleled access to the most unique coverage and risk management expertise available, all delivered through a local agent relationship.

INDUSTRY SPECIALIZATIONS

Our industry-specific knowledge and in-depth experience gives us valuable insight into the unique and often challenging needs of the following key industries:

- Agriculture
- Construction
- Education
- Energy
- Environmental
- Financial
- Healthcare
- Hospitality
- Manufacturing
- Ministries
- Not-For-Profit
- Staffing
- Technology
- Transportation

OUR APPROACH

Our approach is not about selling an individual policy, but rather understanding our clients' entire business structure and developing a comprehensive insurance management plan. Our in-depth understanding of their business allows us to uncover often unseen risks and opportunities that can dramatically lower exposure and costs. We dig deeper to efficiently minimize risk through proven loss prevention and loss reduction techniques.

OUR FUTURE

With over \$80M in annual revenue, INSURICA is among the largest insurance brokers in the United States and is the 17th largest privately-held independent agency in the country. INSURICA has offices located throughout Oklahoma, Texas, Arkansas, Colorado, Arizona and California. We are constantly looking to expand our geographic footprint with partners who bring additional value and expertise to the network.

Our focus on finding quality and experienced partners positions INSURICA as one of the preeminent insurance brokerages in the country and further emphasizes our customer pledge that we "Specialize in You."

NAMED INSURED SCHEDULE

The coverages detailed in this proposal apply to the entities listed below. If this list is not complete, please notify us immediately.

Mustang Public Schools, District #69

PROPERTY

INSURER: Lexington Insurance Co.

A.M. Best Rating: A

Admitted Carrier

Non-Admitted Carrier

POLICY TERM: 7/1/2014 to 7/1/2015

LIMITS:	Blanket Building	\$221,356,608
	Blanket Personal Property	\$ 29,073,808
	Blanket Business Income & Extra Expense	\$ 2,000,000
	Blanket EDP Hardware, Media and Data	\$ 250,000
	Blanket Bond Instruments	\$ 630,000
	Blanket Earth Movement	\$ 10,000,000
	Blanket Flood	\$ 10,000,000

SCHEDULE OF LOCATIONS: SEE SOV

CAUSES OF LOSS: Special - Provides coverage for direct losses subject to exclusions, conditions, and limitations of the policy.

VALUATION: Replacement Cost

DEDUCTIBLES: \$10,000 All Other Losses Any One Occurrence
\$100,000 Wind/Hail Per Occurrence - Per Premises (\$300,000 Max Per Occurrence)
\$50,000 Earthquake/Flood Any One Occurrence

\$278,500.00	Premium		
\$11,250.00	Loss Control Fee	Minimum Earned Premium:	25%
\$1,500.00	Policy Fee		
\$8,205.00	Terrorism		
\$17,967.30	Surplus Lines Tax		
\$317,422.30	Total Premium		

See Policy for Specific Coverage, Exclusions, Limitations, Conditions and Definitions

CAUSES OF LOSS: Basic: Insures against loss or damage caused by fire, lightning, explosion, smoke, windstorm or hail, aircraft, vehicles, riot or civil commotion, vandalism, sprinkler leakage, sinkhole, and volcanic eruption. Sprinkler leakage may be excluded especially when the risk is not sprinklered and coverage is not needed.

- Broad:** Insures against loss or damage caused by fire, lightning, explosion, smoke, windstorm or hail, aircraft, vehicles, riot or civil commotion, vandalism, sprinkler leakage, sinkhole, and volcanic eruption plus falling objects, weight of ice, snow or sleet, water damage from plumbing fixtures and collapse due to any of the named incidents in the basic and broad causes of loss.
- Special:** Provides coverage for direct losses subject to exclusions, conditions, and limitations of the policy.
- Flood:** Coverage for the peril of Flood as defined by the policy subject to policy provisions and conditions of coverage.
- Earthquake:** Coverage for the peril of Earthquake or Earth Movement as defined by the policy subject to policy provisions and conditions of coverage.

FLOOD COVERAGE: Unless specifically noted under the Limits of Insurance or Causes of Loss, this policy does not provide Flood Coverage for any property. Flood coverage may be available upon request subject to specific carrier provisions, underwriting criteria, and additional premium.

EARTHQUAKE COVERAGE: Unless specifically noted under the Limits of Insurance or Causes of Loss, this policy does not provide Earthquake Coverage for any property. Earthquake coverage may be available upon request subject to specific carrier provisions, underwriting criteria, and additional premium.

VACANCY: Coverage for buildings that are considered "vacant" varies from by carrier and policy form. Please read the policy for vacancy provisions that could affect coverage in the event of a loss. Please advise our office should a building become vacant or unoccupied. Definitions vary as to what is considered vacant or unoccupied.

- VALUATION METHODS:**
- Actual Cash Value:** The cost to replace an item at the time of loss after subtracting depreciation.
 - Reproduction:** The cost of reproducing the lost or damaged property.
 - Functional Replacement Cost:** The cost to replace the property with similar property intended to perform the same function when replacement with identical property is impossible or unnecessary.
 - Actual Loss Sustained:** The carrier will pay for the actual loss of Business Income you sustain and the necessary Extra Expense (if applicable) you incur due to the necessary suspension of your operation during the period of restoration.
 - Invoice Cost:** The insured's purchase price of the subject(s) of insurance.
 - Market Value:** Property to be valued at the market price as of the time and place of loss or damage.
 - Replacement Cost:** The amount it would cost to replace an asset at current prices.
 - Stated Amount:** The amount specifically scheduled on the policy declarations is valued at the amount shown.
 - Agreed Value:** Item is valued at and insured for the amount indicated in the policy schedule and without depreciation.

CRIME

INSURER: Lexington Insurance Co.

A.M. Best Rating: A

Admitted Carrier

Non-Admitted Carrier

POLICY TERM: 7/1/2014 to 7/1/2015

LIMITS & COVERAGE:	<u>Coverage</u>	<u>Limit</u>	<u>Deductible</u>
	Employee Theft	\$50,000	\$1,000
	Inside the Premises:		
	Money and Securities	\$50,000	\$1,000
	Robbery or Safe Burglar	\$50,000	\$1,000
	Outside the Premises:		
	Money and Securities	\$50,000	\$1,000

Included with Property **Premium**

See Policy for specific Coverages, Exclusions, Limitations, Conditions and Definition.

COMMERCIAL GENERAL LIABILITY

INSURER: OSIG

A.M. Best Rating: A

POLICY NUMBER: OSIG-2014

Admitted Carrier

Non-Admitted Carrier

POLICY TERM: 7/1/2014 to 7/1/2015

OKLAHOMA TORT LIMITS APPLY. THESE LIMITS ARE:

\$125,000 Bodily Injury Per Person
 \$ 25,000 Property Damage
 \$1,000,000 Each Occurrence

LIMITS OF LIABILITY:	General Aggregate Limit	\$2,000,000
	Products & Completed Operations Aggregate Limit	\$2,000,000
	Personal Injury and Advertising Injury Limit	\$1,000,000
	Bodily Injury and Property Damage Occurrence Limit	\$1,000,000
	Damage to Premises Rented to You	\$100,000
	Medical Expense-Any One Person(Students Excluded)	\$5,000
	Employee Benefits Liability – Each Employee Limit	\$1,000,000
	Employee Benefits Liability - Aggregate Limit	\$1,000,000
	Employee Benefits Liability Retroactive Date:	09/01/2000

DEDUCTIBLE(S): \$1,000 Employee Benefits Liability Each Employee

COVERAGE PLAN: Occurrence Basis

COVERAGE:

- Premises and Operations
- Independent Contractors
- Products and Completed Operations
- Personal Injury Liability
- Advertising Injury Liability
- Broad Form Property Damage (Including Completed Operations)
- Non-Owned Watercraft (Up to 26' Length)
- Damage to Premises Rented to You
- Host Liquor Liability
- Incidental Medical Malpractice
- Premises Medical Payments
- Contractual Liability

\$40,159.00 **Premium**

POLICY AUDITABLE: Yes

The following are provided to assist you in understanding the Forms, Endorsements and Exclusions most commonly used in the Commercial General Liability Coverage Form. This list is not all inclusive; please see your policy for Specific Coverages, Exclusions, Limitations, Conditions and Definitions.

Please do not depend on insurance to fund indemnification responsibilities you have agreed to on behalf of an indemnitee. Insurance policies have exclusions and specific maximum limits of protection. Legal obligations arising from indemnification agreements are often broader than coverage provided by insurance policies.

ADDITIONAL COVERAGES:

*Misc Medical Professional (nurses, counselors)

*Violent Malicious Acts Coverage:

\$1,000,000 Limit Each Occurrence, \$1,000,000 Annual Aggregate
\$7,500 Deductible

Insures the necessary extra expense you incur to continue the normal conduct of the school district's operations following a violent malicious act.

Coverage compensates the school if the school board determines that it will permanently cease use of the affected location as a direct result of the VMA and relocate elsewhere.

Coverage trigger is bodily Injury.

*Disaster Management:

\$1,000,000 Limit Each Occurrence Per Member

\$1,000,000 Annual Aggregate Per Member

\$5,000,000 Pool Annual Aggregate

Coverage will respond in the event of a sudden unforeseen natural disaster or manmade catastrophe which affects five (5) or more lives.

All services provided to be coordinated by DMI: 1) Onsite Management of the incident; 2) Incident coordination at the school's principal location; 3) Family assistance

DISCLAIMERS:

Please do not depend on insurance to fund indemnification responsibilities you have agreed to on behalf of an indemnitee. Insurance policies have exclusions, limitations, and specific maximum limits of protection. Legal obligations arising from indemnification/hold harmless agreements are often broader than coverage provided by insurance policies. The information provided by INSURICA is limited to insurance-specific issues. For advice on legal matters, we recommend that you consult an attorney.

Additionally, INSURICA's review of contracts and other documents is limited to insurance-specific issues. We are not in a position to anticipate all facts that could impact insurance coverage and needs. We recommend that you secure the advice of legal counsel to assist with contractual relationships.

See Policy for Specific Coverage, Exclusions, Limitations, Conditions and Definitions

SCHEDULE

EXPOSURES:

Code	Classification	Rating Basis	Expiring Exposure	Renewal Exposure
OK				
Location: 906 Heights Dr, Mustang, OK 73064				
47471	Schools Public Elementary & Junior High	# of Students	7,139	7,392
47473	High Schools 10-12	# of Students	2,770	2,630
48637	Stadiums operated by the Insured	Receipts	\$66,000	\$66,000
87777	Abuse or Molestation Liability	# of Students	9,300	10,022
Location: NW1/4 11N 5W Canadian County, Mustang, OK 73064				
49452	Vacant Land	Acres	22	22

AUTOMOBILE

INSURER: OSIG

A.M. Best Rating: A

Admitted Carrier

Non-Admitted Carrier

POLICY NUMBER: OSIG-2014

POLICY TERM: 7/1/2014 to 7/1/2015

LIMITS & COVERAGE:		<u>Symbols</u>	<u>Limits of Liability</u>
Bodily Injury/Property Damage (CSL)		1	\$1,000,000 per Accident
Uninsured Motorist & Underinsured Motorist		7	\$1,000,000 per Accident

PHYSICAL DAMAGE:		<u>Deductibles</u>
Collision		7 \$1,000
Comprehensive		7 \$1,000
Actual Cash Value		
\$100,000 Per Occurrence Limit		

** Primary OSIG policies provide \$100,000 of Auto Physical Damage. Excess coverage can be purchased by adding to the Property Policy - \$17,338 additional premium.

<u>AUTO SYMBOL</u>	<u>Symbol #</u>	<u>Description</u>
	1	Any Auto
	2	All Owned Autos
	3	Owned Private Passenger Autos
	4	Owned Autos Other Than Private Passenger
	5	All Owned Autos Requiring No-Fault Coverage
	6	All Owned Autos Subject to Compulsory UM Law
	7	Autos Specified on Schedule
	8	Hired Autos
	9	Non-Owned Autos

\$67,694.00 **Premium**

See Policy for Specific Coverage, Exclusions, Limitations, Conditions and Definitions

AUTOMOBILE

AUTO SCHEDULE

Vehicle Information																
Veh #	Insured ID	Year	Make	Model	VIN	Body Type	GVW	Class Code	Cost New	Garaging Location	Liab	Med Pay	UM	Comp (Ded)	Coll (Ded)	Specified (Ded)
1		2003	Chev	Bus	1GBM7T1C12J514965	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
2		2003	Chev	Bus	1GBM7T1C02J514505	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
3		2003	Chev	Bus	1GBM7T1C52J515049	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
4		2003	Chev	Bus	1GBM7T1C42J514927	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
5		2003	Chev	Bus	1GBM7T1C82J514476	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
6		2003	Chev	Bus	1GBMT1C92J514910	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
7		2003	Freightliner	Bus	4UZAAWAK34CL83551	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000	
8		2004	Ford E450	Bus	1FDWE45F53HB77578	Other School Bus		6184	\$51,500	Mustang OK	X		X	\$1,000	\$1,000	
9		2005	Bluebird	Bus	1BAKGCKA45F228668	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
10		2005	Bluebird	Bus	1BAKGCKA45F228660	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
11		2005	Bluebird	Bus	1BAKGCKA65F228661	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
12		2005	Bluebird	Bus	1BAKGCKA85F228662	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
13		2005	Bluebird	Bus	1BAKGCKAX5F228663	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
14		2005	Bluebird	Bus	1BAKGCKA15F228664	Other		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	

						School Bus										
15		2005	Bluebird	Bus	1BAKGCKA35F228665	Other School Bus		6184	\$49,600	Mustang OK	X		X	\$1,000	\$1,000	
16		2006	Bluebird	Bus	1BAKGCKAX6F233072	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
17		2006	Bluebird	Bus	1BAKGCKA16F233073	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
18		2006	Bluebird	Bus	1BAKGCKA36F233074	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
19		2006	Bluebird	Bus	1BAKGCKA36F233075	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
20		2006	Bluebird	Bus	1BAKGCKA76F233076	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
21		2006	Bluebird	Bus	1BAKGCKA36F236007	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
22		2006	Bluebird	Bus	1BAKGCKA46F236002	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
23		2006	Bluebird	Bus	1BAKGCKA66F236003	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
24		2006	Bluebird	Bus	1BAKGCKA86F236004	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
25		2006	Bluebird	Bus	1BAKGCKAX6F236005	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
26		2006	Bluebird	Bus	1BAKGCKA16F236006	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
27		2006	Bluebird	Bus	1FDXE45P96DA32102	Other School Bus		6184	\$51,700	Mustang OK	X		X	\$1,000	\$1,000	
28		2007	Bluebird	Bus	1FDXE45P56DA32100	Other School Bus		6184	\$53,000	Mustang OK	X		X	\$1,000	\$1,000	
29		2007	Bluebird	Bus	1FDXE45P76DA32101	Other School Bus		6184	\$53,000	Mustang OK	X		X	\$1,000	\$1,000	
30		2009	Bluebird	Bus	1BAKGCPAX9F266618	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	

31		2009	Bluebird	Bus	1BAKGCPA29F66614	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
32		2009	Bluebird	Bus	1BAKGCPA09F266613	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
33		2009	Bluebird	Bus	1BAKGCPA49F266615	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
34		2009	Bluebird	Bus	1BAKGCPA89F266617	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
35		2009	Bluebird	Bus	1BAKGCPA99F266612	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
36		2009	Bluebird	Bus	1BAKGCPA69F266616	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
37		2009	Bluebird	Bus	1BAKCCPA49F266609	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
38		2009	Bluebird	Bus	1BAKCCPA9F266610	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
39		2009	Bluebird	Bus	1BAKCCPA29F266611	Other School Bus		6184	\$59,000	Mustang OK	X		X	\$1,000	\$1,000	
40		2010	Bluebird	Bus	1BAKCCPA1AF277510	Other School Bus		6184	\$65,000	Mustang OK	X		X	\$1,000	\$1,000	
41		2010	Bluebird	Bus	1BAKGCPA8AF277508	Other School Bus		6184	\$65,000	Mustang OK	X		X	\$1,000	\$1,000	
42		2010	Bluebird	Bus	1BAKGCPAXAF277509	Other School Bus		6184	\$65,000	Mustang OK	X		X	\$1,000	\$1,000	
43		2011	Bluebird	Bus	1BABNBXA8BF278983	Other School Bus		6184	\$69,000	Mustang OK	X		X	\$1,000	\$1,000	
44		2011	Bluebird	Bus	1BABNBXAXBF278984	Other School Bus		6184	\$69,000	Mustang OK	X		X	\$1,000	\$1,000	
45		2000	International	Bus	1HVBABL2YH282956	Other School Bus		6184	\$40,000	Mustang OK	X		X	\$1,000	\$1,000	
46		1996	International	Bus	1HVBBABN9TH417750	Other School Bus		6184		Mustang OK	X		X			
47		1996	International	Bus	1HVBBABN0TH417751	Other School		6184		Mustang OK	X		X			

						Bus											
48		1997	Internationa I	Bus	1HVBBABN6TH417754	Other School Bus		6184		Mustang OK	X		X				
49		1997	Internationa I	Bus	1HVBBABN1TH417757	Other School Bus		6184		Mustang OK	X		X				
50		1997	Internationa I	Bus	1HVBBABNXTH417756	Other School Bus		6184		Mustang OK	X		X				
51		1997	Internationa I	Bus	1HVBBABN2TH417752	Other School Bus		6184		Mustang OK	X		X				
52		1997	Internationa I	Bus	1HVBBABN4TH417753	Other School Bus		6184		Mustang OK	X		X				
53		1997	Internationa I	Bus	1HVBBABN2TH417749	Other School Bus		6184		Mustang OK	X		X				
54		1997	Internationa I	Bus	1HVBBABN3TH417758	Other School Bus		6184		Mustang OK	X		X				
55		2000	Internationa I	Bus	1HVBBABN4YH282944	Other		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
56		2000	Internationa I	Bus	1HVBBABN9YH282941	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
57		2000	Internationa I	Bus	1HVBBABN6YH282945	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
58		2000	Internationa I	Bus	1HVBBABN0YH282939	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
59		2000	Internationa I	Bus	1HVBBABNXYH282950	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
60		2000	Internationa I	Bus	1HVBBABN7YH282954	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
61		2000	Internationa I	Bus	1HVBBABN5YH282953	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
62		2000	Internationa I	Bus	1HVBBABN1YH282951	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
63		2000	Internationa I	Bus	1HVBBABN7YH282940	Other School Bus		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		
64		2000	Internationa I	Bus	1HVBBABN8YH282946	Other School		6184	\$36,700	Mustang OK	X		X	\$1,000	\$1,000		

						Truck											
122			FLEET INSURANCE					6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000		
123		2013	Micro-Bird Vision	43 passenger Bus	1BAKCCPA5DF292581	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000		
124		2013	Micro-Bird Vision	43 passenger Bus	1BAKCCPA7DF292582	Other School Bus		6184	\$61,000	Mustang OK	X		X	\$1,000	\$1,000		
125		2013	Chevrolet	3500	1GB3CZCG8DF151578	Truck		6181	\$22,045	Mustang OK	X		X	\$1,000	\$1,000		
126		2013	Chevrolet	3500	1GB3CZCG0DF151073	Truck		6181	\$22,045	Mustang OK	X		X	\$1,000	\$1,000		
127		2013	Chevrolet	3500	1GNZGXFGXD1149961	Other School Bus		6181	\$23,835	Mustang OK	X		X	\$1,000	\$1,000		
129		2000	Ford	Van	1FMRE11LOYHB24060	Van		01499	\$22,445	Mustang OK	X		X	\$1,000	\$1,000		
130		2000	Ford	Van	1FMRE11LOYHB24061	Van		01499	\$22,445	Mustang OK	X		X	\$1,000	\$1,000		
131		2010	Red	Dump Trailer	1A9B10722AC857029	Trailer		68499	\$4,494	Mustang OK	X		X				
132		2011	Chevrolet	3500	1GB3CZG6BF149958	Truck		01499	\$25,000	Mustang OK	X		X	\$1,000	\$1,000		
133		2011	Chevrolet	3500	1GB3CZGBF146707	Truck		01499	\$25,000	Mustang OK	X		X	\$1,000	\$1,000		
134		2013	Chevrolet	Tahoe	1GNSC4E07DR193577	Truck		01499	\$39,080	Mustang OK	X		X	\$1,000	\$1,000		
135		2013	Chevrolet	Tahoe	1GNSC4E02DR251918	Truck		01499	\$39,080	Mustang OK	X		X	\$1,000	\$1,000		
136		2014	Blue Bird	Vision 77 Passenger	1BAKGCPAXEF299046	Other School Bus		6184	\$81,865	Mustang OK	X		X	\$1,000	\$1,000		
137		2014	Blue Bird	Vision 77 Passenger	1BAKGCPA3EF299048	Other School Bus		6184	\$81,865	Mustang OK	X		X	\$1,000	\$1,000		
138		2014	Blue Bird	Vision 77 Passenger	1BAKGCPA1EF299047	Other School Bus		6184	\$81,865	Mustang OK	X		X	\$1,000	\$1,000		
139		2014	Chevrolet	3500	1GAZGXFG6E1134876	Van		01499	\$25,057	Mustang OK	X		X	\$1,000	\$1,000		

DISCLAIMER: Please review schedule for accuracy. Notify your agent if autos requiring insurance is not listed here.

PUBLIC OFFICIALS SCHOOL BOARD LEGAL LIABILITY

INSURER: OSIG

A.M. Best Rating: A
 Admitted Carrier
 Non-Admitted Carrier

POLICY NUMBER: OSIG-2014

POLICY TERM: 7/1/2014 to 7/1/2015

COVERAGE FORM: Claims Made Form. Unlimited Prior Acts/No Retro Date

LIMITS:	Professional Liability Limit per	\$ 1,000,000
	Professional Liability Aggregate	\$ 1,000,000
	Employment Practices Liability	\$ 1,000,000

RETENTION: \$ 2,500 per wrongful act

\$40,158.00 **Premium**

See Policy for Specific Coverage, Exclusions, Limitations, Conditions and Definitions

DISCLOSURES

Compensation Disclosure to our Customers

INSURICA is part of the American Independent Agency system (Independent Agents), which consists of some 40,000 insurance agencies nationwide. For our efforts, primarily commissions paid by insurance companies compensate us. The amount is based on the commission schedules established individually by each insurance company and is typically calculated as a percentage of the premium.

Our agency may also be eligible to receive various forms of incentive compensation, including contingent commissions and other awards and bonuses. This incentive compensation is based upon criteria that may include the volume, growth, profitability, and retention of business we place or other performance measures established by the individual insurers with whom we do business. If our agency does not meet the criteria set by any individual insurer in a given year, we will not receive any incentive compensation from the carrier for that year.

On occasion insurance carriers will issue a policy at a net premium (no commission factored into the premium) and at that time, our agency will determine an appropriate fee which fairly reflects the various services the agency will provide for the policy being issued. These fees are disclosed and itemized as a separate billing amount to our customer.

Our agency is delighted to have you as a customer, and we welcome any comments, questions, or suggestions you have for us. We appreciate your business.

Proposal Summary of Coverage

The abbreviated outlines of coverages used throughout this proposal are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverages. Please read your policy for specific details of coverage.

Limits of Coverage

Higher limits of coverage are available upon request.

Property Coverages

Vacant Properties: Property policies include a vacancy provision which excludes or reduces coverage for certain perils if your building or suite are vacant for more than 60 days. A building or suite is considered vacant if less than 31% of the total square footage is used to conduct customary operations.

Flood and Earthquake Coverage: Unless specifically noted on the policy, Flood and Earthquake coverage is not provided. It is important to consider this coverage and it is available upon request subject to underwriting consideration and additional premium.

DEFINITIONS & COVERAGE EXPLANATIONS

The abbreviated outlines of coverages used throughout this proposal are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverages. Please read your policy for specific details of coverage.

The inclusion of these definitions and explanations of coverages DOES NOT determine if coverage is included on the policy proposed herein. These merely serve as an explanation of general coverages and are meant to offer the client a better understanding of insurance coverage. Also the coverage explanations do not necessarily reflect all the coverage options that may be available. Please discuss your unique risks with your agent.

COMMERCIAL PROPERTY COVERAGES

Property Insurance is any type of insurance that indemnifies an insured party who suffers a financial loss because property has been damaged or destroyed. Property is considered to be any item that has a value. Property can be classified as real property or personal property. Real property is land and the attachments to the land, such as buildings. Personal Property is all property that is not real property. The Building and Personal Property coverage form is the form used to insure almost all types of commercial property. The insuring agreement in the Building and Personal Property coverage form promises to pay for direct physical loss or damage to covered property at the premises described in the policy when caused by or resulting from a covered cause of loss. The following is a brief outline of coverages and how they are used within the Commercial Building and Personal Property coverage form.

BUILDINGS AND BUSINESS PERSONAL PROPERTY:

Coverage for the building includes the building and structures, completed additions to covered buildings, outdoor fixtures, permanently installed fixtures, machinery and equipment. The building material used to maintain and service the insured's premises is also insured. Business Personal Property owned by the insured and used in the insured's business is covered for direct loss or damage. The coverage includes furniture and fixtures, stock, and several other similar business property items when not specifically excluded from coverage. The policy is also designed to protect the insured against loss or damage to the personal property of others while in the insured's care, custody or control.

COVERAGE EXTENSIONS AND ADDITIONAL COVERAGES:

In addition to the limits stated in the Building and Personal Property coverage form, the policy has a coverage extensions section and an additional coverages section. The coverage extensions section provides limited coverage for newly acquired or constructed property, property of others, certain outdoor property, and the cost to research and reconstruct information on destroyed records. When coverage is placed on the special form, two additional extensions are added for property in transit and coverage for certain repair costs related to damage caused by water. The two additional extensions are covered by certain perils only. The additional coverage section provides coverage for indirect losses that result from a direct loss. The coverage applies to removal of debris, preservation of property, fire department service charges and pollutant cleanup and removal. The coverage extensions and the additional coverages have limitations and are subject to certain conditions.

DEFINITIONS & COVERAGE EXPLANATIONS

LIMITS OF INSURANCE:

The most the insurer will pay for loss or damage in any one occurrence is the limit of insurance stated in the policy declarations.

DEDUCTIBLE:

The standard property deductible is \$250. Your insurance policies may have different deductibles. Check your current policies for exact deductibles.

CAUSES OF LOSS:

The term peril is used when discussing losses. A peril is a cause of loss. Basic property insurance policies are written to cover the perils of fire, lightning, explosion, windstorm, hail, smoke, aircraft or vehicle damage, riot or civil commotion, vandalism, sprinkler leakage, sinkhole collapse, and volcanic action. Other property insurance policies, often referred to as the broad form policy, add coverages for water damage (other than flood), weight of snow, ice or sleet, breakage of glass and coverage for falling objects. The broadest coverage is the special form, which was previously known as the "all risk" form. Special form covers all causes of loss, except those specifically excluded from coverage.

REPLACEMENT COST and ACTUAL CASH VALUE:

Property can be valued in several different ways. Insurance companies commonly use two approaches to determine value, which also determines how a loss will be paid; the replacement cost method and the actual cash value method. Insurers consider replacement cost of a property item to be the cost to replace it with new property of like kind. Actual cash value is replacement cost, minus the accumulated depreciation for age and condition.

AGREED VALUE:

When the agreed value option is used the coinsurance requirement is removed and the insurer agrees to cover losses for its agreed value. As an example, the insured has property insured for \$100,000 and the agreed value is also \$100,000, if a loss occurs, any loss up to \$100,000 is covered at 100%. When this option is used the insured and the insurance company agree on the value of the property before the policy is issued. This option is usually assigned to one-of-a-kind property.

COINSURANCE:

Most building and business personal property policies have a coinsurance clause which requires the insured to carry insurance equal to at least a specified percentage of the actual cash value of the property. If a loss occurs, and it is determined that the amount of insurance carried is less than the amount required, a penalty could be placed on the insured.

FLOOD COVERAGE:

This endorsement extends your cause of loss to include physical destruction or damage that result directly from a flood. Flood includes partial or complete inundation of normally dry land areas from overflow of inland or

DEFINITIONS & COVERAGE EXPLANATIONS

tidal waters; unusual and rapid accumulation of surface waters; or mudslides caused by flood. A separate limit and deductible applies to the flood cause of loss.

EARTHQUAKE COVERAGE

This endorsement extends your cause of loss to include damage that results directly from an earthquake. Coverage is provided for replacement of buildings only. All earthquake shocks that occur within a 168 hour period (one week) are considered to be a single occurrence. A separate deductible applies and is determined by the value of the insured property.

DEFINITIONS & COVERAGE EXPLANATIONS

BUSINESS INCOME COVERAGES

Business Income is the net profit or loss that would have been earned or incurred if the suspension of the business had not occurred, plus any normal operating expenses that must continue during the suspension of the business. Business Income insurance pays the actual loss of business income sustained by the insured because of a necessary suspension of the insured's operation during the period of restoration following a loss. The suspension must result from direct physical loss or damage to real or personal property. Coverage is provided against the same causes of loss covered under the insured's property policy. Under certain conditions, the policy also provides an extension of coverage for newly acquired property.

The insured's operations are the business activities of the insured, which occur at the location listed in the policy. The period of restoration is the period beginning on the date of the direct loss, and ending when the damaged or destroyed property could have been restored.

The business income and extra expense form provides the following additional coverages:

EXTRA EXPENSES:

Extra Expenses are any expenses over and above those that would have been incurred during normal operation of the business. Some of the covered extra expenses are; expenses incurred to avoid or minimize the suspension of operations, expense to repair or replace property, and expense paid for overtime work to speed up the restoration of the business.

CIVIL AUTHORITY:

Civil Authority is when access to an insured's premises is denied by civil authority as the direct result of damage or destruction of a neighboring or adjacent property belonging to others. If the damage or destruction is caused by a cause of loss covered by the insured's policy, this coverage would apply. The insured's premises would be covered for the loss of income during the period of suspension, up to a maximum of three weeks.

ALTERATIONS/NEW BUILDINGS:

Alterations/New Buildings provides coverage for loss of income resulting from a delay in beginning operations. The delay must be the result of damage to new buildings or structures, either completed or under construction. Damage to additions or alterations to existing buildings are also covered. The damage must be the result of a covered cause of loss.

EXTENDED BUSINESS INCOME:

This coverage provides the time needed for the insured's former customers to return once the business suspension is over by providing coverage for loss of income until sales return to normal, or up to a maximum of thirty days

OPTIONAL COVERAGES:

DEFINITIONS & COVERAGE EXPLANATIONS

Maximum Period of Indemnity - Maximum Period of Indemnity is a restriction of the period of restoration provided under the policy. If this option is selected the insured's loss payment is limited to the lesser of (1) the amount of loss sustained during the 120 days immediately following the loss or (2) the policy limit. The coinsurance requirement does not apply if this option is chosen.

Monthly Limit of Indemnity - Monthly Limit of Indemnity is an option that allows the insured to recover a percentage of the actual policy limit during each thirty day period of interrupted operations. If a loss occurs, payment would be made for the lesser of the actual amount of the loss, or the maximum amount allowed to recover with this option. Under this option, the coinsurance requirement does not apply.

Extended Period of Indemnity - Extended Period of Indemnity is an option that extends the "extended business income coverage" over the standard thirty-day period. The insured can extend the coverage to 60 days, or up to a maximum of 360 days. The selected time would depend on the time the insured estimates it would take for revenues to return to normal after a suspension of the business.

Agreed Value - Agreed Value is an option that requires the insured to complete a business income report/worksheet showing the actual financial data for the previous twelve months, and estimated financial data for the next twelve months. An agreed value is determined from the financial data submitted. If a loss occurs, the insured's policy limit must be equal to the agreed value amount, if losses are to be paid in full. When this option is in force, the coinsurance clause does not apply.

EQUIPMENT FLOATER COVERAGES

Inland marine policies are divided into two categories; filed and non-filed. Filed policies are characterized by a large number of potential insureds and reasonably similar loss exposures. The rates and forms of filed policies must be filed with the state insurance department. Non-filed policies are characterized by a relatively small number of potential insureds, and diverse loss exposures or both. The rates and forms for Non-filed policies are not filed with the state.

Non-Filed Forms

Contractors Equipment Floater

The property covered on the contractors equipment floater might range from simple hand tools to very large cranes. Virtually any type of mobile equipment or tool can be insured. The equipment covered can be used in a wide variety of operations such as, home improvements to strip mining. It might be used to build roads, buildings, pipelines, or many other types of structures. The coverage provided is for direct physical loss to the equipment. Rental reimbursement coverage can be added by endorsement to cover the cost of renting substitute equipment if covered property is out of service by a covered cause of loss.

Builders Risk / Installation

The inland marine builders risk portion of the policy form covers structures being built, temporary structures at the building site, and building materials that have not yet become part of the building. The building materials are covered while on the insured location, in transit, or in storage at another location. Business income coverage can also be provided on the policy. The installation portion of the policy usually insures a contractor's interest in building supplies or in fixtures that the contractor has been hired to install.

Electronic Data Processing Equipment Form

The inland marine electronic data processing policy is used to insure damage to data processing hardware, software, and media. The policy also covers the extra expense to continue data processing operations following a covered loss that resulted in damage to the system.

Bailee Policy

Bailee policies are written to insure dry cleaners, repair shops, public warehouses, and several other types of businesses with large amounts of the customers' goods in the insured's possession. There are two major types of bailee policies. The Bailee Liability Policy covers damage to customer's goods only if the insured is legally liable for the damage. The Bailee's Customers Policy covers damage to customers' goods without regard to the bailee's liability.

Filed Policy Forms

Sign Coverage Form

The sign coverage form is used to insure neon fluorescent, automatic or mechanical electric signs, and lamps. All covered signs must be written on a schedule with a limit of insurance shown for each item on the schedule.

Equipment Dealers Coverage Form

The primary purpose of the equipment dealers coverage form is to insure the stock in trade of dealers in agriculture and construction equipment. Coverage is provided for customers equipment in the care, custody, or control of the named insured. The coverage can be written on a reporting basis or non reporting basis.

Commercial Articles Coverage Form

The commercial articles coverage form is used to cover photographic equipment and musical instruments used on a commercial basis. Coverage is provided for photographers, motion picture producers, professional musicians, and others. The form is not intended to provide coverage for dealers of these types of property. Coverage can be written on a schedule or blanket basis.

Mail Coverage Form

The mail coverage form is written for banks, trust companies, insurance companies, investment brokers and similar firms that frequently ship securities by mail. The mail coverage form purpose is to cover securities and other negotiable instruments while in transit by first class mail, certified mail, express mail, or registered mail.

DEFINITIONS & COVERAGE EXPLANATIONS

ACCOUNTS RECEIVABLE & VALUABLE PAPERS COVERAGES

ACCOUNTS RECEIVABLE:

This coverage form covers the insured's accounts receivable records. If a loss ensues, the insurer will pay the amount of accounts receivable the insured is unable to collect from customers because of the destruction of records. The form also covers the cost to reconstruct accounts receivable records, interest on loans made necessary by the inability to collect accounts receivable and increased collection costs resulting from loss of records. Coverage may be written on either a reporting or a non-reporting form. The policy provides a coverage extension that pays for removal and return of accounts receivable to a safe place because of imminent danger. All accounts receivables, except those in transit, must be insured for at least 80% of their total value.

CAUSE OF LOSS:

Coverage is provided for all risk of direct physical loss to the insured's records, except those causes of loss excluded in the policy.

REPORTING FORM:

Insureds with increasing and decreasing receivables have the option of using the reporting form endorsement. When this endorsement is added, it covers the fluctuations and premiums are based on the values actually at risk. Adding this endorsement requires the insured to report the amount of accounts receivables at each insured location within 30 days after the end of each reporting period listed in the policy declaration pages. Reporting periods are usually on a monthly basis.

RATING CREDITS:

The insurer requires the insured to keep all records in storage containers when records are not in use and when the insured is not open for business. When these conditions are met, the insurer gives rating discounts from 10 to 40% depending on the type of storage container used and other loss control measures taken by the insured.

COVERAGE TERRITORY:

Coverage applies while the accounts receivables are within the premises stated in the policy declarations, while the records are in transit or while the records are within the premises of others within the United States, Puerto Rico, or Canada.

LIMITS OF INSURANCE:

The accounts receivable form shows three different limits of insurance. A limit is provided for property at the named insured premises, for property away from the premises of the insured and a coverage limit for all locations. These limits represent the most the insurer will pay for a loss in any one occurrence. The insured defines premises as the interior portion of the building at the address shown in the policy declarations that the insured occupies for its business.

DEDUCTIBLES:

DEFINITIONS & COVERAGE EXPLANATIONS

A standard deductible of \$250 applies to accounts receivable coverage. Your insurance policies may have different deductibles. Check your current policies for exact deductibles.

VALUABLE PAPERS COVERAGE:

This coverage form provides coverage for valuable papers in records that are the named insured's property or the property of others in the named insured's care, custody or control. Valuable papers and records are defined as inscribed, printed or written documents, manuscripts, records, abstracts, books, deeds, drawings, films, maps and mortgages. The policy covers the cost of necessary research to reconstruct the records. Property may be insured on either a scheduled basis or for a blanket amount, or both.

CAUSE OF LOSS:

The form provides coverage for accidental loss or damage from any covered cause of loss. A covered cause of loss means risk of direct physical loss except causes of loss listed as exclusions in the policy.

COVERED TERRITORY:

This coverage form applies to property within the named insured's premises and to property away from the premises while in transit or within premises of others, whenever located within the United States, Puerto Rico, or Canada.

VALUATION:

The valuable papers and records coverage form contains a valuation clause pertaining only to specifically scheduled insured items. The clause states that the value of each item of property specifically scheduled is the limit for that item. This means that scheduled items are insured on an agreed-value basis. Property insured under the blanket limit is covered on an actual cash value basis.

LIMITS OF INSURANCE:

The valuable papers and records form shows three limits of insurance. There is a separate limit for each item of specifically described property. There is a limit for all other covered property on a blanket basis and property away from the insured's premises. The coverage form states that the most the insurer will pay for any one loss is the applicable limit of insurance shown on the declaration page.

DEDUCTIBLE:

The valuable papers and records form has a \$250 deductible. The deductible applies only one for each occurrence. For example, if the insured suffered a loss of two scheduled items in the same occurrence, the deductible would only apply once. Your insurance policies may have different deductibles. Check your current policies for exact deductibles.

COMMERCIAL CRIME COVERAGES

EMPLOYEE DISHONESTY:

Employee dishonesty is considered to be a criminal act committed by an employee acting alone or in collusion with others. There must be intent by the employee to cause the employer a loss and to obtain a financial benefit for the employee or someone else.

Coverage is provided for dishonest acts of employees of the named insured only. Coverage insures against loss of money, securities, and property other than money and securities. The blanket form provides coverage for dishonest acts of all employees. The limit for blanket coverage applies per loss, regardless of how many employees are involved. The scheduled form provides coverage only for the dishonest acts of employees specifically listed in the policy. On the scheduled form, a separate limit applies to each employee listed on the schedule.

FORGERY OR ALTERATION:

Forgery is generating a document or signature that is not genuine.

Alteration is changing a document in a manner that is neither authorized nor intended.

This form insures against loss caused by the forgery or alteration of a covered item drawn against the insured's accounts. A covered item might be a check, draft, promissory note, bill of exchange or similar instrument.

THEFT, DISAPPEARANCE, AND DESTRUCTION:

Theft means the unlawful taking of money, securities, or other property to the insured's deprivation

Disappearance is unknown causes of loss. Disappearance lacks the elements of knowing if the crime was a theft, burglary or robbery.

Destruction is the loss of certain property and is usually the result of another cause of loss.

Section (1) of the form covers money and securities against loss by theft, disappearance, or destruction inside the premises. Section (2) covers money and securities outside the premises in the care and custody of a messenger.

ROBBERY AND SAFE BURGLARY:

Robbery is the unlawful taking of property from a person by causing or by the threat of personal injury to that person.

Safe Burglary is a specific kind of burglary that means the taking of property from a safe or vault that shows visible signs of forcible entry.

DEFINITIONS & COVERAGE EXPLANATIONS

This form covers property other than money and securities inside and outside the premises. Property other than money and securities is covered while outside the premises and only in the care and custody of a messenger. Coverage inside the premises is for loss or damage resulting from robbery of a custodian or from safe burglary. A custodian is the named insured or a partner or employee of the insured.

PREMISES BURGLARY:

Covers property other than money and securities inside the premises. It also covers damage to the insured's premises resulting from a covered cause of loss.

COMPUTER FRAUD:

Computer fraud is a specialized kind of theft where a computer is used to steal property from its rightful owner.

This form covers money and securities and property other than money and securities.

PREMISES THEFT & ROBBERY OUTSIDE:

Section (1) covers property other than money and securities inside the premises for loss caused by actual or attempted theft. Section (2) Robbery Outside the premises covers property other than money and securities while it is in the care and custody of a messenger.

DEFINITIONS & COVERAGE EXPLANATIONS

COMMERCIAL GENERAL LIABILITY COVERAGES

The Commercial General Liability Policy provides the insurance protection needed to pay damages for bodily injury or property damages for which the insured is legally responsible. The policy provides coverage for liability arising from personal injury and advertising injury. Coverage for medical expense is also provided. The policy also covers accidents occurring on the premises or away from the premises. Coverage is provided for injury or damages arising out of goods or products made or sold by the named insured. The insured is the named insured and the employees of the named insured. However, several individuals and organizations, other than the named insured, may be covered, depending upon certain circumstances specified in the policy. In addition to the limits, the policy may provide supplemental payments for attorney fees, court costs and other expenses associated with a claim or the defense of a liability suit.

There are two commercial general liability coverage forms available, the occurrence form and the claims-made form. The main difference is in the way claims are handled under the two forms. The occurrence form covers bodily injury or property damage claims that occur during the policy term, regardless of when the claim is reported. The claims-made policy form only covers claims made against the insured during the policy term. A claim made after the policy expires is not covered by a claims-made policy unless the claim is covered by an extended reporting period. Only the claims-made policy will have the extended reporting period. The following terms reflect both forms.

GENERAL AGGREGATE:

The General Aggregate Limit is the most money the insurer will pay under a certain coverage for all claims occurring during the policy term.

PREMISES/OPERATIONS:

Coverage is provided for damages arising out of ownership or occupancy of the insured premises when not maintained in a reasonable manner. This also covers damages arising out of operations performed by the insured business.

PRODUCTS/COMPLETED OPERATIONS:

Products coverage is provided for damages arising out of products manufactured, sold, handled or distributed by the insured. Completed Operations covers damages occurring after operations have been completed or abandoned, or after an item is installed or built and released for its intended purpose.

MEDICAL EXPENSE LIMIT:

Medical payments coverage pays medical expenses resulting from bodily injury caused by an accident on premises owned or rented by the insured, or locations next to such property, or when caused by the insured's operations. These payments are made without regard to the liability of the insured.

FIRE DAMAGE LIMIT:

The fire damage limit provides coverage for fire damage caused by negligence on the part of the insured to premises rented to the named insured. If a fire occurs because of negligence of the insured and causes damage to property not rented to the insured, coverage would be provided under the occurrence limit.

DEFINITIONS & COVERAGE EXPLANATIONS

PERSONAL INJURY:

Personal Injury means injury other than bodily injury. Coverage is provided for injury resulting from offenses such as false arrest, malicious prosecution, detention or imprisonment, the wrongful entry into, wrongful eviction from and other acts of invasion, or rights of private occupancy of a room. Coverage for libel and slander is also provided in the policy.

ADVERTISING INJURY:

Personal Injury means injury other than bodily injury. Coverage is provided for injury resulting from offenses such as false arrest, malicious prosecution, detention or imprisonment, the wrongful entry into, wrongful eviction from and other acts of invasion, or rights of private occupancy of a room. Coverage for libel and slander is also provided in the policy.

EACH OCCURRENCE:

Each occurrence is considered to be an accident, which could include continuous or repeated exposure to the same harmful conditions. An occurrence can also be a sudden event, or a result of a long term series of events.

DEFINITIONS & COVERAGE EXPLANATIONS

COMMERCIAL AUTOMOBILE COVERAGES

The liability coverage of the commercial auto policy provides protection against legal liability arising out of the ownership, maintenance, or use of any insured automobile. The insuring agreement agrees to pay damages for bodily injury or property damage for which the insured is legally responsible because of an automobile accident resulting from the ownership, maintenance, or use of a covered auto. The insuring agreement also states that in addition to the payment of damages for which the insured is legally liable for, the insurer also agrees to defend the insured for all legal defense costs. The defense cost may be in addition to the policy limits.

MEDICAL PAYMENTS:

The insuring agreement states that the insurer will pay all reasonable and necessary medical and funeral expenses incurred by an insured because of bodily injury caused by an accident. The insured is the named insured, the insured's employees and guests, and any other person occupying a covered auto. These payments are made without regard to fault.

PASSENGER ACCIDENT COVERAGE:

The Standard Passenger Accident Endorsement states that the insurer will pay reasonable and necessary medical expense, in excess of any applicable (1) auto or premises medical expense insurance, (2) accident, disability or hospitalization insurance, (3) medical or hospital expense benefit or reimbursement plan, or (4) workers' compensation benefits, incurred by an occupant of a covered auto. In the event of death, this coverage will be primary.

UNINSURED/UNDERINSURED MOTORIST COVERAGE:

Uninsured Motorist - This insuring agreement pays for bodily injury to an insured who is injured by an uninsured motorist, a hit-and-run driver, or a driver whose insurer becomes insolvent. These benefits are paid under the named insured's policy.

Underinsured Motorist - This coverage is added to supplement the Uninsured Motorist Coverage, the coverage applies only when the other driver has liability limits at the time of an accident, but the liability limits carried may be insufficient to pay for damages for which the driver is responsible. This is when the insured's underinsured motorists coverage would apply and payment for the difference could be made. The two coverages are mutually exclusive and do not overlap or duplicate each other.

ANY AUTO:

Coverage is provided for any auto, including autos owned by the insured, autos the named insured hires or borrows from others, and other non-owned autos used in the insured's business.

OWNED AUTO:

Coverage is provided for all autos owned by the named insured. The owned auto symbol is used for liability insurance only.

DEFINITIONS & COVERAGE EXPLANATIONS

NON-OWNED AUTO:

Coverage is provided only for autos not owned, leased, hired, or borrowed by the named insured. Coverage includes autos owned by the insured's employees or members of their households, but only while used in the named insured's business or personal affairs.

HIRED AUTO:

Coverage is provided only for autos leased, hired, rented or borrowed for use in the named insured's business.

PHYSICAL DAMAGE COVERAGES:

Collision Coverage - This coverage provides protection against loss or damage to a covered auto or a non-owned auto resulting from the impact with another vehicle or object. Collision losses are paid regardless of fault.

Comprehensive Coverage - Comprehensive coverage provides protection against loss or damage to a covered auto resulting from loss other than a collision or upset.

Specified Cause of Loss - This provides coverage against loss from fire, lightning, or explosion; theft; windstorm, hail, or earthquake; flood; mischief or vandalism; and sinking, burning, collision or derailment of a conveyance transporting the covered auto.

ENDORSEMENTS:

Rental Reimbursement - The business auto policy provides a coverage extension if an auto is insured for comprehensive or specified cause of loss coverage that insures against loss of use of a covered auto only if the auto is a private passenger type auto and is stolen. The coverage extension pays up to a daily limit of \$20 and a maximum limit of \$600. Payments begin forty-eight hours after the theft and ends when the insured auto is returned or when the insurer has paid the insured for the auto.

However, for broader coverage the insured can pay an additional premium for rental reimbursement coverage. Rental reimbursement pays the cost of renting a substitute auto for replacement of any covered auto that has suffered a covered loss. The daily and maximum limit for this coverage varies among insurers.

Towing & Labor - When this coverage is added, the insurer pays for towing and labor costs each time a covered auto or non-owned auto is disabled, up to a stated amount.

Specified Cause of Loss - This provides coverage against loss from fire, lightning, or explosion; theft; windstorm, hail, or earthquake; flood; mischief or vandalism; and sinking, burning, collision or derailment of a conveyance transporting the covered auto.

DEFINITIONS & COVERAGE EXPLANATIONS

MCS 90 - This provides automobile liability insurance in compliance with Motor Carrier Act of 1980 in which the insurer agrees to pay, within the limits of liability described on the endorsement, any final judgment recovered against the insured for public liability resulting from negligence in operation, maintenance, or use of motor vehicles. The insured agrees to reimburse the company for an payment made by the company on account of any accident, claim of suit involving a breach of the terms of the policy.

UMBRELLA LIABILITY COVERAGES

Umbrella liability insurance provides excess liability coverage over several of the insured's primary liability policies. Most umbrella liability policies provide coverage that is broader than the insured's primary policies. An excess liability policy may be what is called a following form policy, which means it is subject to the same terms as the underlying policies; it may be a self-contained policy, which means it is subject to its own terms only; or it may be a combination of these two types of excess policies. Most umbrella liability policies contain one comprehensive insuring agreement. The agreement usually states it will pay the ultimate net loss, which is the total amount in excess of the primary limit for which the insured becomes obligated to pay for damages of bodily injury, property damage, personal injury, and advertising injury, subject to the policy limits.

LIMITS OF INSURANCE:

All umbrella liability policies contain an each occurrence limit of insurance. Some umbrella liability policies may have a separate limit that applies to all personal and advertising injury for one person or for the organization. Also, some policies are written with aggregate limits for only one type of loss. Other policies may have one or more aggregates for all losses. Umbrella policies can be written with several different variations of the aggregate limits. There are no standard umbrella policies.

PAY ON BEHALF:

This is an insuring agreement used in some umbrella policies. The agreement promises to make direct payment on behalf of the insured for those sums of money the insured becomes legally obligated to pay because of liability imposed upon the insured by law, or assumed under contract.

INDEMNITY:

This is an insuring agreement used in some umbrella policies. The agreement promises to make direct payment on behalf of the insured for those sums of money the insured becomes legally obligated to pay because of liability imposed upon the insured by law, or assumed under contract.

SELF INSURED RETENTION:

The self insured retention is the amount of the loss an insured must pay before the umbrella policy would be required to respond. The self insured retention would only apply when a loss is excluded from coverage under the primary policy, but not excluded under the umbrella policy.

REQUIRED UNDERLYING LIMITS:

The self insured retention is the amount of the loss an insured must pay before the umbrella policy would be required to respond. The self insured retention would only apply when a loss is excluded from coverage under the primary policy, but not excluded under the umbrella policy.

DEFINITIONS & COVERAGE EXPLANATIONS

WORKERS COMPENSATION COVERAGES

WORKERS COMPENSATION INSURANCE:

This coverage agreement obligates the insurer to pay compensation and other benefits required of the insured by the workers compensation law or occupational disease law of any state listed in the policy. The coverage applies to bodily injury by accident and by disease. Bodily injury includes death. Coverage (A) shows no dollar limit for the benefits provided since any applicable limits would be those established within the law. Benefits under coverage (A) are paid to the employee without regard to fault.

EMPLOYERS LIABILITY:

This coverage protects employers for their legal liability for bodily injury by accident or disease to an employee arising out of and in the course of the employee's employment when not covered under the workers compensation law. Before benefits are paid under this coverage, the employee must prove the employer is liable for the injury.

BODILY INJURY BY ACCIDENT:

This amount is the most an insurer will pay under coverage (B) for all claims arising from any one accident, regardless of how many employees are involved in the accident. The standard limit is \$100,000 for any one accident, which can be increased.

BODILY INJURY BY DISEASE (POLICY LIMIT):

This amount is the most an insurer will pay under coverage (B) for all claims arising from any one accident, regardless of how many employees are involved in the accident. The standard limit is \$100,000 for any one accident, which can be increased.

BODILY INJURY BY DISEASE (EACH EMPLOYEE):

This amount is the most an insurer will pay under coverage (B) for damages due to bodily injury by disease to any one employee. The standard limit of liability for each employee is \$100,000, which can be increased.

OTHER STATES COVERAGE:

This provides workers compensation coverages if the insured expands operations into other states not declared at the time the policy is issued or renewed. If the insured elects this coverage and operations begin in a state listed under other states, the insurer provides the same coverage as if the state was declared in the policy at the time of policy issuance.

**RESOLUTION OF Mustang Public Schools
TO JOIN
THE OKLAHOMA SCHOOLS INSURANCE GROUP
(OSIG)**

WHEREAS, the Interlocal Cooperation Act, Title 74, Oklahoma Statutes, Section 1001 et seq., and Title 51, Oklahoma Statutes, Section 168(C), enable school districts to cooperate with each other to make the most efficient use of their powers and resources on the basis of mutual advantage; and,

WHEREAS, Mustang Public Schools, desires to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and,

WHEREAS, the Oklahoma Schools Insurance Group (“OSIG”) provides a basis for Mustang Public Schools to more economically obtain insurance coverage,

NOW, THEREFORE BE IT RESOLVED THAT, Mustang Public Schools joins with other school districts, which have formed the OKLAHOMA SCHOOLS INSURANCE GROUP (“OSIG”);

BE IT FURTHER RESOLVED THAT, in agreeing to become a member of OSIG, Mustang Public Schools agrees to adhere to and comply with the Bylaws and claim-reporting procedures adopted by OSIG; and

BE IT FURTHER RESOLVED THAT, by the adoption and signing of this resolution, Mustang Public Schools understands and agrees that school district members should be responsible for their own loss experience and will not be singly responsible for other members’ losses.

Adopted by the Board of Education of Mustang Public Schools, Canadian County, Oklahoma, on this day of _____, 2013.

President, Board of Education

ATTEST:

Clerk, Board of Education

Memo

To: Sean McDaniel, Superintendent *SM 5/22/14*
From: Ron Martin, Chief Operating Officer *RM*
Date: May 19, 2014
Re: June agenda item – postal lease agreement

Request this item be placed on the June board agenda for the review and consideration of approving a new multi-year agreement with Pitney-Bowes for our postal service equipment used in the shipping/receiving department.

NEW POSTAGE/TRACKING PROPOSAL FOR FY2014-2015

Old Contracted Amount: Paid Quarterly - \$1,365.00 (postage machine only), this amount also includes a preventive maintenance agreement.

MPS also pays for a maintenance agreement on the tracking system purchased scanner device and software. The amount paid on an annual basis is \$427.00, however, this does not include any software updates for the scanner.

Total paid for the current plan annually is \$ 5887.00.

New Proposal amounts: New proposal agreement is \$2,448.00, paid quarterly. This amount includes a new tracking system; with scanner and software, a new 100 pound scale for bulk packages. This portion of the proposal would alleviate having to use a local outside vendor "Your Mail Store", where we spend \$1,716.95 in the FY2013-2014. The reason for the use of an outside vendor for outgoing bulk packages and returns was due to our small scale which only weighs packages up to 25lbs. Another feature of the bulk mail portion is to allow MPS the ability to choose the least expensive ground service for oversized packages.

This new agreement would be a five year (renewable annually) contract with Pitney Bowes.

The increased cost to the District to enter into this new agreement is:

\$ 3905.00 - \$ 1716.95 to mail store = \$ 2188.05 total cost increase annually.

Memo

To: Sean McDaniel, Superintendent
From: Ron Martin, Chief Operating Officer
Date: April 21, 2014
Re: May agenda item

*SM 4/22/14
RM 5-22-14*

Request the following item be placed on the ^{June} May board agenda for the review and consideration of approving a multi-year contract with MSDS On-Line for use District wide by all employees. Attached is the same information provided to the cabinet that outlines the program and a copy of the contract renewable on an annual basis. This on-line service would replace the 18+ three- ring binders we currently maintain and update as new chemicals are added to our inventory.

Customer:	Mustang Public Schools	Contract Number:	024374
Attn:	Ron Martin	Contract Date:	4/8/2014
Address:	906 S Heights Dr Mustang, OK 73064	Sales Rep:	Chris Capek
PO Number:		Term:	3 Years
		Coverage:	12 Location(s)

Account Type: HQ Account (1) HQ RegXR Account (1) GM Account (1) Other

Standard MSDS Inclusions:

(1) Primary Account Administrator & (1) Additional Admin, Unlimited MSDS Searches, Views & Additions to eBinder, 50 MSDS Requests/Year, 100 MSDS Uploads/Year

	Total Fees (US \$)	MSDS Management		Services				Additional Compliance Solutions		
		Base Subscription	Additional Admin(s)	Implementation Services	Compliance Services	Fax-Back Service	Other	Safety Tool Kit	On-Demand Training	Incident Management
			0 Admin(s)		Up To 0 MSDS	0 Events		0 Users	0 Seats	0 Admin(s)
Year 1	\$5,279.00	\$4,799.00		\$480.00						
Year 2	\$4,799.00	\$4,799.00								
Year 3	\$4,799.00	\$4,799.00								
Total Due Year 1:	\$5,279.00									

Special Instructions

MSDS MANAGEMENT: Base Subscription pricing includes an annual HQ Subscription for the Customer and its employees for the Coverage (# Locations) identified above; a Primary Account Administrator and one (1) Additional Administrator; unlimited MSDS database searches, views and additions to the eBinder; the annual allocated MSDS Requests and MSDS Uploads as referenced above in the Standard Inclusions; Implementation Services and Customer/Technical Support. All contracted out year MSDS Requests and MSDS Uploads allotments will be front-loaded in Year One. Additional MSDS Requests may be purchased in bundles of fifty (50) for \$200.00. Additional MSDS Uploads may be purchased in bundles of (100) for \$200.00. Additional Administrators may be purchased for \$100 per Administrator.

All Year One (1) fees (except Compliance Services fees) become due upon Subscription and/or Additional Compliance Solution delivery. Additional years, covering any Subscription, Service & Additional Compliance Solution identified above, and Technical & Customer Support, will be invoiced approximately 45-60 days ahead of the anniversary of the Year One (1) Subscription(s) delivery. Customer may at its discretion pre-pay the full term of the agreement.

This Customer Order is governed by the terms and conditions of the MSDSOnline Master Subscription Agreement, as posted on www.MSDSOnline.com. By signing below, Customer agrees to be bound by such terms and conditions. This Customer Order must be executed by 5/30/2014. If not received by MSDSOnline within such period, MSDSOnline may deem this Customer Order null and void.

Customer:	Mustang Public Schools	MSDSOnline, Inc.
Signature:		Signature:
Name:		Name:
Title:		Title:
Date:		Date:

Signature:

Email: martinro@mustangps.org

Title:

EH&S Compliance Solution

Prepared for
Ron Martin
Mustang Public Schools
3/6/2014

Chris Capek
Sales Executive - South

Direct: (312) 881-2845
Email: ccapek@msdsonline.com
Web: www.MSDSonline.com
Blog: www.MSDSonline.com/blog



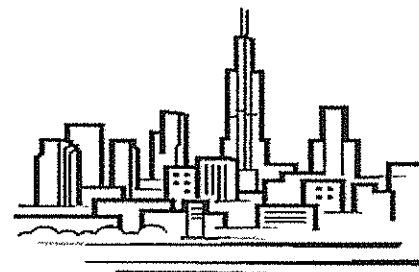
About MSDSonline



It is estimated that more than 5 million facilities in North America handle chemical materials. Today, as concern over the environment heightens, the cost of non-compliance is not limited to penalties and fines alone. Failure to comply with EH&S regulations can result in; increased workplace incidents, increased employee days away from work, higher workers' compensation claims, operational slowdowns, or potential legal and litigation expenses.

Unfortunately, manual paper-based systems are inefficient and labor intensive. MSDSonline® has responded by developing revolutionary, on-demand, EH&S compliance management solutions. These solutions were created to help safety professionals better understand and manage their risks, simplify compliance, promote a safer work environment and implement sustainability practices throughout their organization.

Modular in design, the MSDSonline Web-based platform offers a robust suite of MSDS/chemical inventory management, environmental and regulatory reporting, injury & illness recordkeeping, workplace training, and compliance education capabilities in one, affordable and easy-to-use system.



MSDSonline At-A-Glance

Year Founded:	1996
Headquarters:	Chicago, Illinois
Employees:	150 (+)
Customers:	7,500 (+)
Registered Users:	800,000 (+)

On-Demand EH&S Compliance Solutions

- ☑ **MSDS/Chemical Inventory Management & Compliance** — Cost-effectively comply with the OSHA Hazard Communication Standard (29 CFR –1910.1200), Canada's Workplace Hazardous Materials Information System (WHMIS) requirements, as well as the recently adopted elements of the Globally Harmonized System of Classification and Labeling of Chemicals (GHS).
- ☑ **Environmental & Regulatory Reporting** — Leverage our sophisticated regulatory cross-referencing (RegXR) engine to identify products and ingredients that are regulated on various state, federal and international hazardous substance lists.
- ☑ **Injury & Illness Recordkeeping** — Streamline compliance with OSHA's Recordkeeping Standard (29 CFR 1904) and better identify workplace hazards, implement corrective actions, and promote a safer work environment.
- ☑ **Workplace Training** — Compliance with federal and state regulatory requirements, coupled with our effective Web-based training solutions can help reduce costs and prevent accidents.
- ☑ **Compliance Education** — On-demand regulatory tool kits deliver one comprehensive point of access to hundreds of resources including, federal and state compliance analyses, best practices, regulatory developments, daily news and more.

Key Industries/Segments Served:

- ☑ Hospitals & Health Care Facilities
- ☑ Universities & Junior Colleges
- ☑ Emergency Response
- ☑ Chemicals & Allied Products
- ☑ Plastics & Allied Products
- ☑ Electronic & Electric Equipment
- ☑ Durable Goods Manufacturing
- ☑ Industrial & Machinery
- ☑ Hotels & Motels
- ☑ Facilities Management
- ☑ K-12 Education
- ☑ Utilities
- ☑ Government & Municipalities
- ☑ Food Products
- ☑ Construction



MSDSonline is proud to be a member of the Inc. magazine 5000 fastest growing companies in the United States.

Needs Requirements



Your Need	Our Solution
<p>Improve employee accessibility to safety data sheets for right-to-know compliance</p>	<p>MSDSOnline HQ Account:</p> <ul style="list-style-type: none"> ☑ Easy-to-use, on-demand solution for meeting company-wide HazCom 2012 requirements ☑ 24/7 unlimited access to industry-leading MSDS database ☑ 24/7 unlimited access to secure, password protected eBinder ☑ Robust chemical / MSDS management and regulatory reporting tools ☑ Customizable Web interface providing employees with immediate access to MSDSs, labels and other safety information
<p>Access to a comprehensive database of safety data sheets</p>	<p>MSDSOnline Database:</p> <ul style="list-style-type: none"> ☑ Unlimited access to industry-leading MSDS database containing millions of indexed safety data sheets ☑ Up to 15,000 new or revised safety data sheets added each week ☑ Request missing MSDSs ☑ Auto-updates & alerts for revised or updated MSDSs
<p>Easy-to-use electronic solution for managing material safety data sheets</p>	<p>Exclusive eBinder Technology:</p> <ul style="list-style-type: none"> ☑ Secure, password-protected eBinder to build and manage a company-specific chemical / MSDS inventory ☑ Comprehensive suite of indexing tools for easier inventory management, quicker MSDS retrieval and simplified reporting ☑ Organize inventory by product groups, storage locations, regulatory categories, custom keywords and more ☑ Assign and manage products to multi-level (customizable) location or custom groups ☑ Quickly generate / print secondary container labels (OSHA, WHMIS, GHS, custom formats)
<p>Access MSDSs on mobile devices</p>	<p>Mobile Capabilities:</p> <ul style="list-style-type: none"> ☑ Access chemical inventory (eBinder) from any mobile device ☑ Manage chemical containers via mobile device from where your chemicals are stored ☑ Admin and employee search and access of needed MSDSs ☑ Manage and approve chemicals at their point of origin
<p>Identify and track newly formatted GHS safety data sheets</p>	<p>Manage Incoming GHS Safety Data Sheets:</p> <ul style="list-style-type: none"> ☑ Unlimited access to our industry-leading database ☑ Up to 15,000 new or updated MSDSs added to database each week ☑ System flags safety data sheets in the GHS format and sends alert when an updated documents are available
<p>Mitigate redundant MSDS updating across multiple facilities / locations</p>	<p>MSDS Update & Verification Services:</p> <ul style="list-style-type: none"> ☑ Periodic, client-determined (monthly, quarterly or annually) eBinder review to verify MSDSs are current and up-to-date ☑ MSDS scanning and indexing services (as needed from eBinder review) to ensure MSDS library is complete ☑ Archival of older-version MSDS documents ☑ Stamp last-verified date on MSDS
<p>Ongoing maintenance (updating & archiving) of MSDSs</p>	<p>MSDS Update & Verification Services:</p> <ul style="list-style-type: none"> ☑ Periodic, client-determined (monthly, quarterly or annually) eBinder review to verify MSDSs are current and up-to-date ☑ MSDS scanning and indexing services (as needed from eBinder review) to ensure MSDS library is complete ☑ Archival of older-version MSDS documents ☑ Stamp last-verified date on MSDS

<p>Hazard Label printing system</p>	<p>Secondary Container Labeling:</p> <ul style="list-style-type: none"> ☑ Access to easy-to-use tools to quickly generate / print secondary container labels (OSHA, WHMIS, GHS, custom formats) ☑ Labeling tools pull information indexed from MSDS and use variety of standard label sizes for easy printing ☑ Indexing services on key label elements to facilitate easy label creation ☑ Custom label development services (specific content, label size) are available for unique container labeling requirements
<p>Bring every department onto a unified system to improve transparency</p>	<p>MSDSonline HQ Account:</p> <ul style="list-style-type: none"> ☑ Easy-to-use, on-demand solution for meeting company-wide HazCom 2012 requirements ☑ 24/7 unlimited access to industry-leading MSDS database ☑ 24/7 unlimited access to secure, password protected eBinder ☑ Robust chemical / MSDS management and regulatory reporting tools ☑ Customizable Web interface providing employees with immediate access to MSDSs, labels and other safety information
<p>Implement a streamlined chemical approval system to govern rouge chemicals coming onsite</p>	<p>Chemical Approval Management:</p> <ul style="list-style-type: none"> ☑ Multi-Level Location Tracking ☑ Real-time status of all the chemical hazards in your work environment ☑ Advanced material approval routing tools & configurable email alerts ☑ Tools to flag and manage banned chemicals

Proposed Solution



Solution	Year 1	Year 2	Year 3
MSDS/Chemical Management			
<input type="checkbox"/> HQ Account <input type="checkbox"/> Standard Inclusions <ul style="list-style-type: none"> • (1) Primary Account Administrator & (1) Additional Admin, Unlimited MSDS Searches, Views & Additions to eBinder • 50 MSDS Requests/Year • 100 MSDS Uploads/Year 	\$4,799.00	\$4,799.00	\$4,799.00
<input type="checkbox"/> Implementation Services*	\$480.00		
TOTAL ANNUAL COST	\$5,279.00	\$4,799.00	\$4,799.00

*Implementation Services includes standard account start-up & system training costs.

Pricing Terms & Conditions: This Proposal is valid for 60 days from the Proposal Date set forth above. If not received by MSDSonline within such period, MSDSonline may deem this pricing null and void.



"The HQ Account gives my entire company an affordable way to meet Hazard Communication compliance."

Benefits

- Millions of MSDSs at Your Fingertips**
24/7 access to the industry's leading database of safety data sheets ensures your company's MSDS library is up-to-date and in compliance.
- Simplify Compliance**
Easy-to-use tools help you meet hazard communication requirements (OSHA / WHMIS / GHS), including hazard determination, Right-to-Know access, labeling, safe chemical handling, PPE, and more.
- Improve Chemical Management**
Robust chemical management tools provide greater container-level control over the location, status and risks associated with the chemical products you use. Our free mobile Chemical Inventory Scanner application, enables you to scan barcode/QR code labels for in-the-field chemical container management.
- Mobile Enabled Admin Functionality**
Intelligent UI design delivers administrator-level access and control of your chemical inventory information to your mobile device, whenever and wherever you need it.
- Regulatory Compliant**
Multiple back-up options means your system meets OSHA, WHMIS and other regulatory requirements for electronic MSDS/ chemical management.
- Quick ROI & Low Cost of Ownership**
The HQ Account pays for itself by eliminating time-consuming manual administrative tasks. Plus, there's no software to install or maintain and you get immediate access to new features and enhancements.

Contact Us Now

-  www.MSDSonline.com
-  Toll Free 1.888.362.2007
-  sales@MSDSonline.com
-  www.MSDSonline.com/blog

HQ Account


Centralize hazard communication across your organization

Overview

It's estimated that over 5 million facilities in North America alone handle chemical materials. In the United States, OSHA reports that more than 43 million American workers are exposed to hazardous chemicals each year. To better protect employees in industries where workplace hazards and chemical exposures are commonplace, OSHA revised the Hazard Communication Standard (HCS) to align with the Globally Harmonized System (GHS). OSHA calls the revised HCS -- HazCom 2012.

Canada is also in the process of revising its hazard communication standard, WHMIS, to join the more than 65 countries that have either adopted or are in the process of adopting GHS. The end goal of GHS, which was spearheaded by the United Nations, is to synchronize hazard communication standards between nations.

As an EH&S professional, you have a lot of responsibilities. Inventorying chemicals, obtaining and ensuring your employees have access to safety data sheets, training employees and keeping up-to-date with changing regulatory requirements are just a few of the tasks on your plate.

 **Do Away with the Paper Binders**

Managing your regulatory programs using paper-based methods is cumbersome, costly and often leads to noncompliance. As a result, hazard communication is one of the most frequently cited violations annually, costing businesses millions in fines and litigation expenses. Now there's an easy and affordable way to manage your chemicals and MSDSs electronically in order to save time, save money and improve compliance.

 **Streamline HCS Compliance**

The HQ Account from MSDSonline® is ideal for single- or multi-facility businesses that need a robust hazardous chemical management and compliance solution. As the name suggests, the HQ Account enables you to centralize compliance across your organization.

You get unlimited access to our industry-leading database of safety data sheets to ensure you have an MSDS for every chemical product onsite. Plus, an easy-to-use Web interface ensures your employees receive Right-to-Know access to your specific MSDSs, secondary container labels and other critical safety information.

Better still, the HQ Account is mobile enabled, giving you access to your chemical inventory information from any mobile device for accurate in-the-field inventory management.

 **Better Manage Chemical Hazards**

On-demand chemical inventory tools, including barcoding, help you to track, manage and properly label the chemicals in your site-specific inventories -- down to the storage location and container level for simplified Tier II and other compliance reporting. At the same time, chemical inventory workflow and approval management tools give you control over when, where and what chemicals are allowed onsite. It's a comprehensive and compliant safety management solution, all in one easy-to-use and familiar Web environment.

Return On Investment

Time & Labor-Saving ROI

- ☑ Quicker MSDS Search & Retrieval for Employees
- ☑ Reduced Hard-Copy Filing & Paper Binder Printing
- ☑ Immediate Access to MSDSs for Filling in Missing Documents
- ☑ Simplified MSDS Management, Updating & Version Control
- ☑ Streamlined Compliance Reporting

Low Total Cost of Ownership

- ☑ No Up-Front Capital Investment or Additional Hardware
- ☑ No Software to Install & Maintain Locally
- ☑ Quick Implementation without IT Staff Support
- ☑ Immediate Access to New Features & Enhancements
- ☑ Easy and Intuitive to Use Requiring Little-to-No Extra Training



HazCom 2012 Revision

What to Expect from OSHA's Adoption of GHS

OSHA recently modified its Hazard Communication Standard (HCS) to conform with the United Nations' (UN) Globally Harmonized System of Classification and Labeling of Chemicals (GHS). The revised standard is now referred to as HazCom 2012 and includes the following changes:

1. Revised criteria for classification of chemical hazards
2. Revised labeling provisions, including use of standardized signal words, pictograms, hazard statements, and precautionary statements
3. A specified format for safety data sheets (formerly called material safety data sheets)
4. Revisions to definitions of terms
5. Requirements for updated employee training on labels and safety data sheets

Chemical manufacturers and importers will be required to develop new SDSs for the chemicals they produce/import and employers will see their entire MSDS library updated in a short time frame. The phase in period has already begun and extends through June 2016. Employers will have a mix of MSDSs and new format SDS co-existing during this transition period. The main focus during the transition period will be ensuring that employers continue to have an effective HazCom program in place.

Simplify the GHS Transition

Manage the Influx of MSDSs

OSHA's adoption of GHS will result in an influx of MSDSs that will affect your entire chemical inventory. We make it simple to manage the safety data sheet churn while organizing and deploying MSDSs across your organization.

Auto Updates

Our industry leading database of safety data sheets is available 24/7 and is updated with up to 10,000 new or revised MSDSs weekly. MSDSs, added to the database and matching MSDSs in your library, are automatically sent to you.

Flagging of MSDSs in GHS Format

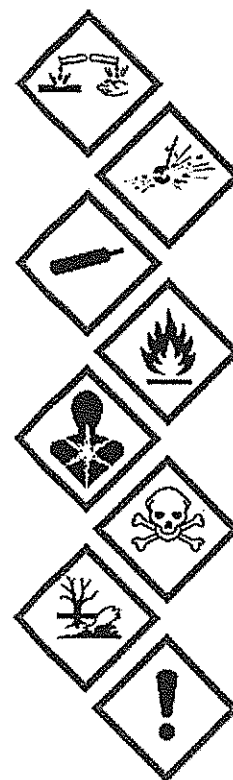
Safety Data Sheets in the GHS format are flagged in our database so you can quickly and easily identify updated MSDSs in your system. Take the guess work out of GHS compliance and manage your chemical inventory with confidence.

Universal Labeling System

Our system allows you to easily generate GHS compliant labels as well as WHMIS, NFPA, HMIS and/or custom labels. Implement a unified labeling structure for your entire facility while reducing the potential for human error that comes with hand-written labels.

HazCom 2012 Training

Training has been called the most important element of OSHA's revised standard. Our online training course, *Hazard Communication 2012*, can help you meet OSHA's first compliance deadline of Dec. 1, 2013 — the date by which your employees must be trained on the new label elements and updated safety data sheet (SDS) formats.

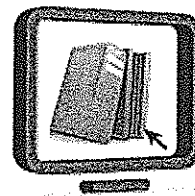


**GHS Pictograms:
One of Six New
Label Elements**

Why Go Electronic?

Paper vs. MSDSonline

Managing your regulatory programs using paper-based methods is cumbersome, costly and often leads to noncompliance. As a result, hazard communication is one of the most frequently cited violations annually, costing businesses millions in fines, penalties and litigation expenses. An electronic system is an easy and affordable way to manage your chemicals and to save time, save money and improve compliance.



By giving you unlimited access to over 4 million safety data sheets in our database, with over 10,000 new or updated documents added each week, our system will significantly reduce the time you spend hunting for missing MSDSs. Additional features like Auto-Updates and Archiving eliminate duplicative MSDS management activities across departments and make it easy to comply with OSHA's Employee Exposure and Medical Records Standard - a standard that requires companies to keep chemical information on hand for 30 years beyond their use.

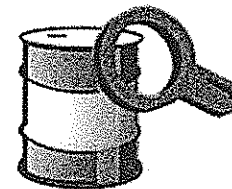


Maintaining a fully electronic system, and eliminating the use of paper and redundant processes, is the sustainable approach to HazCom compliance.

Regulatory Reporting

Tier II/Threshold Tracking

Annual Tier II reporting is an important obligation for facilities covered by the EPA's Emergency Planning and Community Right-to-Know Act (EPCRA), also known as SARA Title III. A Tier II report provides information on the types, quantities and locations of chemicals tracked by the EPA. MSDSonline makes it easy for safety professionals to group chemicals and reconcile chemical inventories, as well as print submittable Tier II forms and other reports, directly from the system.



Detailed Inventory and Container Tracking

Our powerful container-level chemical management, tracking and compliance reporting tools provide a complete and accurate picture of the chemical hazards in your workplace. At the same time, advanced chemical approval and notification workflow tools enable you to control what hazardous chemicals are accepted and prevent banned chemicals from entering your environment.



Identify Regulated Chemicals

Our sophisticated regulatory cross-referencing engine automatically identifies products and ingredients that are regulated on various state, federal and international hazardous substance lists. Used in conjunction with our chemical inventory management tools, you have a powerful, all-encompassing system to help you better understand the material composition of the products you use, simplify environmental and regulatory compliance reporting, and facilitate the use of more sustainable and renewable raw materials.

Managing the GHS Transition



OSHA recently modified its Hazard Communication Standard (HCS), to conform with the United Nations' (UN) Globally Harmonized System of Classification and Labelling of Chemicals (GHS). The revised standard is now referred to as HazCom 2012 and it sets in motion a series of steps safety professionals must take to keep their companies in compliance.

Employer Responsibility

1 Train Your Employees on GHS

Employers should train workers on how to recognize, read and understand GHS formatted labels and safety data sheets as soon as they can. The OSHA deadline for compliance is Dec. 1, 2013, however, the sooner you can train the better.

2 Manage Influx of New MSDSs

Your entire MSDS library will be replaced with GHS formatted safety data sheets in a relatively short time frame. GHS styled safety data sheets have 16 sections in a strict order and are called SDSs. Regardless of the name change, SDSs and MSDSs serve the same purpose under HazCom 2012. Chemical manufacturers and distributors have until June 1, 2015, to revamp their safety data sheet. However, many have already made the switch, meaning your employees may already be seeing documents in the new style.

3 Get a Viable Label Strategy

Make sure you have an effective way to print HazCom 2012/GHS compliant secondary container labels. Be prepared to re-label existing chemical inventory as necessary. OSHA's GHS aligned labels have six standard elements:

1. Product Identifier
2. Manufacturer Contact Information
3. Hazard Pictograms
4. Signal Word
5. Hazard Statements
6. Precautionary Statements

How MSDSonline Helps

1 GHS/HazCom 2012 Training

MSDSonline's suite of online training courses and traditional styled training materials can help you quickly get your employees up to speed on OSHA's revised HazCom Standard. Online courses include the best selling Hazard Communication 2012.

2 Safety Data Sheet Management Tools

MSDSonline's HQ and HQ RegXR Accounts were specifically designed with GHS in mind and feature unlimited access to our industry leading database of MSDSs. In addition to 10,000 new and updated MSDSs added to the database each week, we flag safety data sheets in the GHS format as they enter the system and automatically alert you when an updated document is available.

3 GHS Compliant Label Capabilities

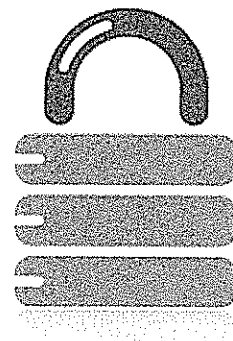
With MSDSonline, information indexed from the safety data sheet is used to generate secondary container labels in the GHS alignment style. Our system also enables you to customize or print labels in the WHMIS, NFPA and HMIS formats.

System Requirements / Data Security

At MSDSOnline, all of our tools are delivered in an easy-to-use, cloud-based platform that's available around-the-clock from any computer connected to the Internet.

Basic System Requirements

- ☒ Internet access
- ☒ Internet Explorer 7.0+, Firefox 3.5+ (Mac and Windows), Safari 5.0+ (Mac and Windows),
- ☒ Opera 10.0+, Chrome 6.0+ (JavaScript, AJAX and cookies enabled)
- ☒ Adobe® Reader® (v.9 or higher recommended)
- ☒ All standard operating systems
- ☒ VGA resolution of 1024x768 or higher recommended
- ☒ MSDS Library Backup requires Windows® XP (SP-3), Vista or 7



Secure On-Demand Platform

- ☒ **SSL Data Encryption** — MSDSOnline leverages the strongest encryption products to protect your data, including 128-bit SSL certification.
- ☒ **Physical Security** — Our secure hosting facility is equipped with state-of-the-art security features, including 24-hour staffing, photo identification systems, and biometric identification devices.
- ☒ **System Redundancy** — Our hosting system is designed for 24/7/365 operation, and has built-in redundancy at every point. It includes RAID 5 storage, multiple redundant web, application, database and file servers, and redundant power supplies, air conditioning and back-up equipment.
- ☒ **Perimeter Defense** — Our servers are continuously monitored for attempted network attacks on a 24/7/365 basis, using sophisticated software tools.
- ☒ **Back-Up** — All customer data is automatically backed up on a nightly basis and stored at a secure off-site facility.
- ☒ **User Authentication** — A valid username and password are required to access all MSDSOnline tools. All transactions are authenticated.
- ☒ **Operating System Security** — MSDSOnline enforces tight operating system-level security by using a minimal number of access points to all production servers. We protect all system accounts with passwords and follow best practices for periodically modifying them.

Legal Disclaimer



This Proposal is confidential between the intended party and MSDSonline and is to be used for the sole purpose of developing a relationship between the two companies. Publication or reproduction of this document in whole or in part, without the prior written permission of MSDSonline, is prohibited.

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Memo

To: Charles Bradley, Asst. Supt.
From: Deborah Beel *DB*
CC: File *CS*
Date: 4/28/2014
Re: Updated Health Services Policy

Please review and consider for board approval the revised Health Services Policy 5045. It clarifies some illness/temperature information and adds information regarding skin diseases. All information was reviewed by the school nurses and athletic trainer.

HEALTH SERVICES

All employees of MPS have a crisis management plan that will be followed during an emergency or crisis. The first call will always be to 911.

A nurse is available at the schools on scheduled days of the week. If an emergency occurs, a nurse will be called to help with the situation. The nurses also act as resource persons and often work with the teachers on units of study concerning health issues. Our nurses act as liaisons between the public health department and the public schools. They inform school staff and patrons of current health problems, epidemics, etc. The nurse maintains student health records. Please inform the school of any chronic illness or conditions. Example: asthma, diabetes, heart condition, ulcer, etc.

ILLNESS

Attendance at school is very important, however, students cannot be expected to perform well if they are ill. Please keep students home if they are running a temperature. Students must be free of fever, vomiting or diarrhea for twenty-four (24) hours without the aid of medication before returning to school. If your child becomes ill during the school day and/or has a temperature of 100 degrees or more, he/she will be sent home. Please make sure the office has current telephone numbers for parents, guardians and all emergency contacts.

HEAD LICE

Per the authority of the Oklahoma School Law Section 815, any student with head lice will be prohibited from attending school and cannot re-enter without certification from a health professional or a representative of the State Department of Health that the child is no longer afflicted with head lice.

"Health professional" means for the purposes of this act any licensed physician, psychologist, dentist, osteopathic physician, podiatrist, chiropractor, registered or licensed practical nurse or physician's assistant.

Any teacher or district employee may check for lice and nits when deemed appropriate and, in addition, there will be periodic and random organized checks for lice and nits. Any individualized checks shall be done outside the presence of other children, and any confirmation of the presence of lice or nits resulting from any check, shall be handled in a professional manner.

Any child excused or prohibited from attending school due to head lice or nits shall not be readmitted or permitted to return to school until said child has been examined by a school nurse or health professional as defined above, and found to be free of lice and nits.

Any teacher or other employee who has contracted head lice is expected to take leave from work until the lice or nits have been eliminated.

SKIN DISEASES

Per the Oklahoma State Department of Health, skin diseases can have many different causes including allergies, skin conditions, infestations and infections. Signs of infection include redness, tenderness, swelling, and in some cases drainage or fever. It is important to prevent the spread of skin infections by keeping the drainage away from other people or surfaces that people may touch.

All skin infections should be covered with clean dry dressings that completely cover the area and successfully contain the drainage. Continue covering the infection site until it is healed. In cases where proper covering cannot be achieved, the student must be removed until the area has healed.

MEDICATION

It is the policy of the Mustang Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication an administrator, school nurse or a designated school employee may administer the medication when authorized in writing by the student's parent or guardian(s) provided by law.

General Procedures for the Authorization of Medication

- A written authorization form must be on file in the clinic or office before the school nurse or designated school employee can administer any medication to a student. The parent(s) or the person having legal custody or the legal guardian of a minor may sign the authorization form

- Each school in which any medication is given shall keep a record of the name of the student to whom the medication was administered; the date the medication was administered; the name of the person who administered the medication and the type or name of the medication, which was administered
- Medication to be administered will be kept in the school clinic or office, properly stored and not readily accessible to persons other than the persons who will administer the medication
- The parent, guardian, or person having legal custody of the student is responsible for informing the school of any change in the student's health or change in medication
- Requests from parents/guardians to change the dosage of any medication from that listed on the label will not be honored without written confirmation from the physician
- A one-month supply of medication will be allowed in the school clinic
- Parents/guardians must pick up any unused prescription/non-prescription by the last day of the school year or it will be disposed
- Students **MAY NOT** carry medicine with them to take during the school day unless it meets the guidelines listed under Procedure for self-administration of a medication
- Any prescription or non-prescription medication is or can be considered dangerous if the above procedures are not followed
- Students in possession or distributing personal medication to other students during school, at school events or on school premises **WILL BE** subject to disciplinary action

Non-Prescription/Over the Counter

If possible, parents are advised to try to give medication at home on a schedule other than during school hours. If, however, it is necessary that a medication be given during the school day, compliance with the following instructions is required:

- It is the responsibility of the parent/guardian of the child to bring in to the office any medication to be given at school
- Medication is not allowed on the school bus and must be brought to school by the parent/guardian or appropriate designee
- Written authorization and instructions from parent/guardian must be on file in the school clinic or office before school employees may administer any medication to the student. A new authorization form must be completed for each school year and any change in medication. Telephone permission will not be accepted
- Non-prescription medicines must be brought to school in the original manufacturer's container with the original label intact, which supplies the following information: ingredients, expiration date, dosage and frequency, route of administration, side effects and contraindications, and other directions as appropriate. The medicine must be age and dose appropriate and must not be past the expiration date
- Non-prescription medication that needs to be given daily or longer than the manufacturer's recommendation for use, must be accompanied by a physician's written order
- Non-prescription inhalers for asthma will not be given at school

- No aspirin or aspirin-type products such as, Excedrin or Pepto-Bismol will be given at school without written authorization from a physician *
- Requests from parents/guardians to increase the dosage of any medication beyond that listed on the label will not be honored without written confirmation from the physician
- All medication to be given at school must be kept in the school clinic or office, regardless of the student's age
- For incidents of major concern or questions regarding the administration of any medication and in the absence of either the written authorization/instructions from the parent/guardian or medication in the properly labeled container, no medication will be administered. Every effort will be made to notify the parent/guardian

*As recommended by the National Reyes Syndrome Foundation, the U.S. Surgeon General, the F.D.A., and the Center for Disease Control.

Prescription Medication

Must be brought to school by a parent/guardian in the original prescription container labeled with (The pharmacist will supply an extra bottle with the following information if you ask.):

- Date
- Name of the prescriber
- Name of the student
- Name and dosage of the medication
- Directions for administration
- Name and phone number of the pharmacy

Sample drugs must be accompanied by a physician's written order, specifying the dosage, frequency, and directions for administration.

Procedures for Self-Administration of a Medication

Students with severe asthma, anaphylaxis or a life threatening condition who need to carry and self-administer an emergency medication must adhere to the following guidelines. Anaphylaxis medication includes but is not limited to Epinephrine injectors, prescribed by a physician and having an individual label. A student who is permitted to self-administer anaphylaxis medication shall be permitted to possess and use the anaphylaxis medication at all times for the school year in which permission for self-administration is granted. (i.e. inhaler, an anaphylaxis medication used to treat anaphylaxis, insulin pump, glucagon injection, and epipen)

- Submit a written statement from the physician treating the student indicating the child's condition and that he/she is capable of and has been instructed in the proper method of self-administration of the medication.
- The parent/guardian must fill out and sign the Authorization to Administer Medication form. This form gives parental consent for administration of the medication and acknowledges that the school district, employees and agents shall incur no liability as a result of any injury arising from the self-administration of the medication by the student.
- It is the parents/guardians responsibility to provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
- Permission for the self-administration of medication is effective for the school year for which it is granted and must be renewed each subsequent school year upon the fulfillment of the above requirements.

Field Trips

If a student takes scheduled and/or emergency medication at school and will need this medication during the time of a school-sponsored field trip, the parent will need to send a pharmacy labeled bottle with the

amount of the pills the student will need during the field trip. Each medication must be in a separate, labeled bottle. It is the parent's responsibility to notify the school if any of the student's medication is to be taken on a field trip. **Student's medication will be carried and dispensed by a MPS employee.** If a student is accompanied by his/her parent, that parent may carry and administer their child's medication.

Revised: 07-08

Revised: 07-12-10

Revised: 07-11-11

Revised: 07-09-12

Revised: 05-14