

# Loup City Public Schools Board of Education

Loup City Central Office  
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Loup City, NE

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[www.loupcitypublicschools.org](http://www.loupcitypublicschools.org)

## Regular Session

Monday, June 3, 2024

7:30 PM

Loup City Public Schools Library Board Room

7:30 PM

1. Call Meeting To Order:
  - A. Pledge of Allegiance
  - B. Announce Open Meetings Act - Posted in Meeting Room
  - C. Publication of Meeting
  - D. Approval of Agenda:
2. Financial Report:
3. Hearing of the Audience:
4. Discussion Items:
  - A. BSN Uniform Agreement
  - B. ALC Handbook\_2024-25
  - C. rSchoolToday
  - D. HUDL costs (price increase)
  - E. ALC Coaches Conversation
  - F. ALC Enrollment Projections 2024-2025
5. Action Items:
6. Adjourn:

**Note 1:** The Board in its discretion may revise and consider any listed item at any time during the meeting.

**Note 2:** This agenda does not become final until 24 hours prior to the scheduled commencement of this meeting. All listed reports which are in writing are a part of the Agenda for this meeting and may contain action items or otherwise call for Board action on the subject matter(s) listed therein; complete copies of such reports, except for any legally confidential information are available upon request from the Office of the Superintendent of Schools as part of the agenda.

**Note 3:** The Board of Education is empowered to act on any item listed on the Agenda at any time during the meeting, irrespective of the order listed. Further detail on agenda items may be obtained by speaking to the Superintendent. The Board of Education by the approval of all consent items is also approving, authorizing and directing the Board President, Board Secretary, the Superintendent or their designees to take or cause to be taken all necessary action and sign all documents necessary or appropriate to complete the matter or transaction as approved.

**Note 4:** The Open Meetings Act requires that agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Board releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question about a report or needs clarification about the sufficiency of any item on which action could be taken at this meeting should contact the Office of the Superintendent of Schools.

**Note 5:** The Board of Education reserves the right to go into closed session at its discretion, but will only do so for the prevention of needless injury to a person's reputation or for the protection of the public interest.

# Arcadia & Loup City Public Schools

## Public Notice for June 3, 2024

The Boards of Education of Arcadia and Loup City Public Schools will meet in **joint session** on **June 3, 2024**, at **7:30 PM** in the Loup City Public Schools, Commons Area, 800 North 8th Street, Loup City, NE 68853-0628. An agenda for the meeting, which shall be kept continually current, is readily available for public inspection at the Superintendent's office during normal business hours. The current meeting agenda is also available on our district websites:

<http://www.loupcitypublicschools.org> and <https://www.apshuskies.org/>



## BSN SPORTS NIKE REWARD PROGRAM

### LOUP CITY & ARCADIA HIGH SCHOOL COOP

**BSN SPORTS** is pleased to offer the **LOUP CITY & ARCADIA HIGH SCHOOL** the **BSN SPORTS NIKE REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment.

Loup City and Arcadia High School agree that BSN Sports will be the sole provider of Nike Uniforms. BSN Sports will also be the schools' official supplier of athletic apparel and equipment.

**BSN SPORTS Product Pricing:** Customer shall be able to purchase products at the following discounts:

- |  |                       |
|--|-----------------------|
| • Nike Digital and Custom Uniforms       | 35% off Retail Price  |
| • Nike Stock Team Apparel/Stock Uniforms | 40% off Retail Price  |
| • Nike Footwear                          | 35% off Retail Price  |
| • BSN SPORTS Products                    | 15% off Catalog Price |
| • BSN SPORTS Catalog Branded Products    | 10% off Catalog Price |

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code. BSN SPORTS catalog branded products are products distributed by BSN SPORTS from a manufacturer such as Wilson, Spalding, Rawlings, etc.

Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSN SPORTS will be at the then-current team discount pricing. Decoration charges are not included in the above discounts.

Sales through the following channels will not be included in Spending Level Totals for purposes of calculating the Product Rebates: products sold to the Cheerleading coach, through Fan Cloth, BSN SPORTS Sideline Stores. Fan Cloth is a fundraising partner of BSN SPORTS and this BSN Rewards Program does not prevent the Customer from using Fan Cloth.

**My Team Shop:** BSN SPORTS' online player pay site is required to be used by all varsity programs. Other programs including junior high, elementary, club sports, intramurals and other organizations will be encouraged to participate. My Team Shop sales will be included in the Spending Level Totals. Fundraising dollars will come in a form of a credit placed on your main account that can be applied to invoices or a new order.

**Shipping:** Customer will pay freight charges on all orders. Fans ordering via MTS will also be charged freight regardless of shipping destination (direct to customer or school).

FOOTBALL  
 BASKETBALL  
 VOLLEYBALL  
 SOCCER  
 BASEBALL  
 LACROSSE  
 TENNIS  
 SOFTBALL  
 UNIFORMS  
 TRACK&FIELD  
 STRENGTH&  
 FITNESS  
 WRESTLING  
 SPORTS MED  
 SPEED  
 AGILITY  
 SCOREBOARDS  
 BENCHES&BLEACHERS  
 COACHING  
 AQUATICS



**Additional Benefits (excluded from Product Rebate):**

**NIKE DOLLARS**

- The school will receive Nike dollars based on sport and sets ordered. Nike dollars will range from \$1,000 to \$3,000.

**IDENTITY BRANDING**

- Varsity Brands Identity Branding will include a collaborative design of school logos and mascots. You will receive 1 mascot, 2 word marks, Brand Guide and password protected brand locker to hold the art files. VB reserves the right to use branding elements, facility branding mock-ups and customer/installer photography for use in educational or promotional material in print, multimedia or web form. Retail value of \$10,000.

**SIDELINE STORE**

- Custom built Sideline Store with 10% back in royalties. Royalties come in a form of a credit placed on your main account that can be applied to invoices or a new order.

**Product Rebate:** Subject to the terms below, Customer will receive a Product Rebate selected from a list of products, inclusive of applicable freight charges, provided by BSN SPORTS subject to availability at the time of order. Product Rebates may not be used to reduce outstanding balances. Product Rebates are available after the requirements below are met.

Product Rebates must be redeemed in the first two months of the following year. Unused Product Rebate amounts, as of 5PM CST on the last day of the second month, are forfeited by the Customer. As a result, Product Rebate amounts cannot be carried from one Agreement Year to the next. Rebates only apply to orders placed under the terms and conditions of this BSN Rewards Program (including pricing). Example: Agreement year runs from August 2023 – July 2024. You'd receive your rebate numbers in August 2024 and have thru the end of September to spend them. Come October, any remaining dollars would be forfeited.

**Annual Spending Level**  
**\$100,000+**

**Annual Rebate Amount:**  
10% of annual spend in eligible Nike, BSN Apparel or BSN Equipment at retail price.

**\$50,000 - \$99,999**

**Annual Rebate Amount:**  
8% of annual spend in eligible Nike, BSN Apparel or BSN Equipment at retail price.

**\$0 - \$49,999**

**Annual Rebate Amount:**  
6% of annual spend in eligible Nike, BSN Apparel or BSN Equipment at retail price.

FOOTBALL  
 BASKETBALL  
 VOLLEYBALL  
 SOCCER  
 BASEBALL  
 LACROSSE  
 TENNIS  
 SOFTBALL  
 UNIFORMS  
 TRACK&FIELD  
 STRENGTH&  
 FITNESS  
 WRESTLING  
 SPORTS MED  
 SPEED  
 AGILITY  
 SCOREBOARDS  
 BENCHES&BLEACHERS  
 COACHING  
 AQUATICS



Maximum annual Product Rebate will be the amount above, inclusive of any manufacturer incentives. Orders with discounts greater than stated above will be excluded. Any decoration or customization to rebate product is paid for by the Customer.

**Terms and Conditions:** All purchases will be made through BSN SPORTS. Only products purchased through BSN SPORTS will be eligible for the Product Rebate.

All of Customer's accounts payable owing to BSN SPORTS must be paid within the payment terms provided by BSN SPORTS to receive Product Rebate.

**Term:** The initial term of this BSN Sports Nike Rewards Program shall be for five (5) years (the "Initial Term") commencing on the date this BSN Sports Nike Rewards Program is signed by an authorized officer of both parties and ending on the fifth (5<sup>th</sup>) anniversary of such date. At the expiration of the Initial Term, this BSN Rewards Program will automatically renew for successive one (1) year periods (each a "Renewal Term" and collectively with the Initial Term the "Term") unless a party provides the other party with written notice of its intent not to renew this BSN Rewards Program at least ninety (90) days prior to the expiration of the then current Term. Each 12-month period during the Initial Term or any Renewal Term shall be defined as an Agreement Year.

Acknowledged and Agreed to:

**LOUP CITY**

**BSN SPORTS**

Dean Kubik July 18, 2023  
Authorized Representative Date

Paul Paul 7/24/2023  
Vice President Date

**ARCADIA**

Cj 7/18/23  
Authorized Representative Date

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK & FIELD  
STRENGTH &  
FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES & BLEACHERS  
COACHING  
AQUATICS



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## Varsity Brands IMPACT Program

A collaboration between Loup City Arcadia High School  
and Varsity Brands

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As partners in education, Loup City Arcadia High School and Varsity Brands recognize that the student experience reaches beyond classroom walls and that a school's climate and culture is instrumental in its educational mission. In a collaborative effort to build school pride, student engagement and community spirit, Varsity Brands welcomes Loup City Arcadia High School into the *Varsity Impact Program (VIP)*. As a participant in the VIP, Loup City Arcadia High School will have access to valuable resources which is summarized below:

### Identity Branding (Value \$7,500)

Identity Branding will include a collaborative design of school logos and mascots. Loup City Arcadia High School will receive 1 Mascot, 3 Word Marks, Brand Guide and password protected brand locker to hold the art files. VARSITY reserves the right to use branding elements, facility branding mock-ups and customer/installer photography for use in educational or promotional material in print, multimedia or web.

VIP participants realize the value of these resources at no cost when they partner with Varsity Brands' subsidiaries (BSN SPORTS and VIP Branding) for five years to be their preferred provider of athletic and physical education supplies and equipment, team sports uniforms, apparel and accessories and facility branding products. This document states our mutual intent to join efforts to build school pride, student engagement and community spirit at Loup City Arcadia High School as an added benefit and joint resource in Sport, Spirit and Achievement. As used in this document 'preferred provider' is defined to mean that when Loup City Arcadia High School is making purchase of the products listed in this section, Loup City Arcadia High School will first come to Varsity Brands for the purchase of such products. If Varsity Brands is unable to fulfill, Loup City Arcadia High School can utilize another vendor.

As a measure of good faith and a commitment to the needs and timeline of Loup City Arcadia High School, Varsity Brands offers said resources immediately upon signature of this agreement. This agreement must be signed within six months of its origination to be valid. Once the six-month period expires, a new agreement must be requested. If Loup City Arcadia High School chooses to use another vendor for the items listed above without allowing Varsity Brands first right of refusal, Varsity Brands reserves the right to invoice for all or a portion of realized products and services provided to Loup City Arcadia High School.



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Varsity Brands IMPACT Program  
A collaboration between Loup City Arcadia High School  
and Varsity Brands

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\_\_\_\_\_ The IMPACT Artwork Addendum is attached and agreed to by Loup City Arcadia High School.

**On behalf of Loup City Arcadia High School**

Authorized Contact Name: Mr. Dean Tickle

Contact Phone: 308.745.0548

Contact Email: [dean.tickle@lcpublic.org](mailto:dean.tickle@lcpublic.org)

*Dean Tickle*

Signature

Date: July 18, 2023

**On behalf of Varsity Brands, LLC**

Authorized Contact Name: Anne Marie McQueen

Contact Phone: 714.262.6130

Contact Email: [arye@varsity.com](mailto:arye@varsity.com)

*anne marie mcQueen*

Signature

Date: July 11, 2023

# ARCADIA-LOUP CITY SCHOOLS

## BRAND GUIDE



**HOME OF THE REBELS**



## Letter To The School

The Arcadia-Loup City Schools brand is an expression of who we are, what we stand for and what kind of impact we want to make on our community and beyond. Use these guidelines to ensure our brand is communicated consistently across print, digital and social media. We recommend all parties using any part of the Arcadia-Loup City Schools brand identity, including our logo, artwork, color palette and typography, meet the standards outlined in this guide.

Questions? Please contact the Arcadia-Loup City Schools administration.

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### Typography

#### 4.1 Fonts



The following manual provides you with specifications to accurately utilize the Arcadia-Loup City Schools brand elements. The Arcadia-Loup City Schools brand has been designed to reflect your all-around standard of excellence in academics, athletics and all other programs valued by the school. It will also serve to reinforce the core essence of your school pride, accomplishment and spirit. It is critical that all parties utilizing any of the Arcadia-Loup City Schools brand elements follow this manual with attention to detail in order to preserve and protect the Arcadia-Loup City Schools brand image.

Thank you in advance for reviewing this manual, thoroughly understanding its contents, and abiding by the specifications provided.

## Brand Standards

### USE OF THE LOGOS



Creation, application or any use of the Arcadia-Loup City Schools brand elements must conform to approved standards as authorized by Arcadia-Loup City Schools. Additionally, it is imperative that Arcadia-Loup City Schools brand elements are used properly on all merchandise, web, printed materials, signage, etc. in a quality manner.

When using the Arcadia-Loup City Schools brand elements, whether the item on which the element is applied is for internal use, departmental use, organization use, being publicly displayed, being sold or otherwise distributed in commerce, all specifications for usage must be met and visually approved by an authorized party within Arcadia-Loup City Schools.



## Approved Logos

### Primary Marks

Can be used on official school documents and displays such as on the front of the school, diplomas, stationery, business cards, website home page, etc.

### Mascots and Word Marks

Can be used on general fashion gear, uniforms, general club designs, general sport designs, stadiums, gym floor, signage, informal letterhead, etc.

### Initial Marks

Interchangeable with Mascot and Word Mark, but are more appropriate for embroidery or applications requiring less detail. (eg. Left Chest Polo Shirt)

### ELECTRONIC FILES

Electronic files in EPS or AI format are available. Original art should always be used when possible.



1 - A



1 - B\*



2



3



4 - A



4 - B\*

## Approved Logos

- 1 Primary Mark - "A" with shadow  
Primary Mark - "B" no shadow\*
- 2 Word Mark
- 3 Initials Mark
- 4 Mascot - "A" with shadow  
Mascot - "B" no shadow\*

### \* USE OF UNSHADED FACE IMAGES

The unshaded face is for use on embroidery, for everything else the shaded version should be used. For questions about proper usage please contact **the school administration.**



The outline shown in white, in the right image, is necessary for dark colored backgrounds. The color of the outline can be altered, modified, or removed in order to enhance the overall aesthetics of the image as shown in the other examples.  
See Page 3.2



The grey shading should be omitted for use on embroidery products, the shaded version should be used for everything else.

## Approved Logos

### LOGO MODIFICATIONS

### SCHOOL APPROVAL

When possible, it is preferred to use the full color versions of all logos. Use of any other non-official colors in the logo mark **must be approved by the school administration.**



**Scarlet Red**

Pantone PMS 186 C  
Web #C8102E  
CMYK C: 2 M: 100 Y: 85 K: 6  
RGB R: 200 G: 16 B: 46



**Black**

Pantone Black  
Web #000000  
CMYK C: 50 M: 50 Y: 50 K: 100  
RGB R: 0 G: 0 B: 0



**White**

Pantone White  
Web #FFFFFF  
CMYK C: 0 M: 0 Y: 0 K: 0  
RGB R: 255 G: 255 B: 255



**Grey**

Pantone PMS Cool Grey 5 C  
Web #b2b2b2  
CMYK C: 31 M: 25 Y: 25 K: 0  
RGB R: 178 G: 178 B: 178  
Greyscale: 27.45

Pantone  
Web  
CMYK  
RGB

Pantone  
Web  
CMYK  
RGB

# Approved Colors

## IDENTITY COLORS

Scarlet Red, Black, White and Grey are the official approved colors of Arcadia-Loup City Schools and play a major role in supporting the core visual identity of the brand.

Scarlet Red and Black are the primary foundation colors and should always be the first colors used in any application where a single color predominates. White and Grey should only be used as secondary accent colors.

**\*All Logos were created using the PANTONE+ Solid Coated color book.**

**\*Pantone Uncoated shares the same PMS numbers as Pantone Coated.**

The colors shown on this page have not been evaluated by PANTONE, Inc. for accuracy and may not match the PANTONE color standards. Refer to the current edition of the PANTONE Color Formula Guide for accurate colors. PANTONE® is a registered trademark of PANTONE, Inc.

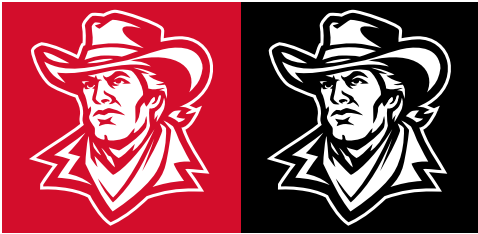


## Approved Colors

### LOGO GUIDELINES AGAINST BACKGROUND COLORS

The logo is recommended to be used against Scarlet Red, Black, transparent or neutrals such as Grey/Silver. Please contact the school administration for approval on use of any other non-official school color backgrounds (eg. light blue, pink, etc).

The logo should always be used on a solid color (or transparent) background (vs. against an image, pattern or texture).



### Approved Colors

#### ONE COLOR LOGOS



In one color designs, the eyes will always be dark.



Simply inverting the color will result in a photo negative look that is not acceptable for the brand.

## Approved Colors

### ACCEPTABLE COLOR VARIATIONS

The approved ink colors include the official primary and secondary colors, accent colors if mentioned on page 3.1, white and black.

Empera

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
ABCDEFGHIJKLMNOPQRSTUVWXYZ



Atletico Bold

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz

## Typography

The approved fonts are Empera and Atletico Bold. Empera and Atletico Bold should always be used for Arcadia-Loup City Schools and used when identifying a sport, department, club or other secondary priority associated with the school.

### FONT FILES

\*VIP Branding does not provide fonts to clients for use. Fonts are a licensed product from the manufacturer and need to be purchased from said manufacturer for clients personal and commercial use.

NOW IT IS TIME TO

# ELEVATE YOUR BRAND

WITH...

Avenue Banners

Pop-Up Tents

Windscreens

Table Cloths

Wall Murals

Decals

Vinyl Banners

Window Graphics

Flags

Media Backdrops

AND MORE!

Contact **BSN SPORTS** Campus Branding for more info!

[BSNSPORTS.com/CampusBranding](http://BSNSPORTS.com/CampusBranding)

**VIP BRANDING**

POWERED BY VARSITY BRANDS

**Varsity // Brands**

# Arcadia-Loup City Rebels

## Cooperative Agreement Handbook



**2024-25**

Revised 6/3/2022

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**Mission Statement:**

The purpose of the Arcadia-Loup City athletic cooperative is to provide a comprehensive and balanced athletic program that will provide more opportunities and experiences for our students that neither school may be able to provide individually.

**Statement of Philosophy:**

A comprehensive and balanced athletic program is an essential complement of the basic program of instruction. The athletic program should provide opportunities for students to further develop interests and talents in sports and other health-related areas. The opportunity for participation is a privilege that carries with it responsibilities to the school, to the sport, to the student body, to the communities, and to the students themselves.

While Arcadia-Loup City takes great pride in winning, it does not condone “winning at any cost” and discourages any and all pressures that might tend to neglect good sportsmanship and good mental health. Participation in these activities should provide many students with a lifetime basis for personal values, and for work and leisure activities.

The interscholastic athletic program shall be conducted in accordance with the existing School Board policies, rules, and regulation. At all times, the athletic program must be conducted in such a way so as to justify it as an educational activity. Athletics play an important part in helping an individual student develop a healthy self-concept as well as a healthy body. Athletics add to both schools’ spirit and help all students and spectators develop pride in their schools.

Every effort will be made to support the athletics programs with the best facilities, with the necessary equipment, and with the most qualified staff available. The ultimate goals of the sports should be:

1. To realize the value of participation including, but without overemphasizing, the importance of winning.
2. To develop and improve positive citizenship traits among the program’s participants.

**Cooperative Advisory Committee:**

A cooperative advisory committee will consist of two (2) board of education members from each district and the superintendents from each district. The advisory committee will meet on the Wednesday following the state volleyball tournament, two Wednesdays after the state boys’ basketball tournament, and the Wednesday after the state track meet if no Joint Board Meeting is planned for that year, or as agreed upon by both districts. The advisory committee will take no action, but will provide recommendations for policies, rules, and procedures to be approved through each individual district’s board of education. A joint board meeting will be held each June for discussion on this handbook and improvements that can be made to the co-op.

**Cooperative Information:**

- Official School Cooperative Name: Arcadia-Loup City
- Official Cooperative Mascot: Rebels
- Official Cooperative Colors: Red, Black, and White
- Official Fight Song: Forward Rebels

**Sports and Activities Included:**

The sports included in this cooperative agreement, at all levels 7-12, are:

- |                                 |                               |
|---------------------------------|-------------------------------|
| Football                        | Volleyball                    |
| Boys Cross Country              | Girls Cross Country           |
| Boys Golf (high school only)    | Girls Golf (high school only) |
| Boys Wrestling                  | Girls Wrestling               |
| Boys Basketball                 | Girls Basketball              |
| Boys Track & Field              | Girls Track & Field           |
| Cheerleading (high school only) |                               |

All other activities will be conducted by each individual district according to their policies and rules.

**NSAA Membership:**

The cooperative and both individual districts are members of the Nebraska School Activities Association (NSAA) and agree to comply with all of its rules.

**Policies:**

The superintendents of each district will work together to review policies from both districts that affect athletic programs and participation. The superintendents will make suggestions for policy changes to their respective Board of Education in order to have consistency between athletic policies at each district.

**Communication:**

Effective communication is vital to the success of this cooperative. The administration from both schools shall meet via telephone, DL equipment, or computer software on a weekly basis in order to discuss transportation, contests, coaches, or other issues as they might arise. The superintendents at each district are charged with keeping each other, their respective boards, staff, and students, and their communities informed on anything concerning this cooperative.

**Cooperative Athletic Director:**

A cooperative athletic director will be hired to be the main contact for athletic purposes. This individual will be in charge of scheduling events, organizing contracts with schools, contracting officials, evaluating coaches, and recommending coaches for open positions. An Assistant Athletic Director from the other district will also be named. Job descriptions for the Cooperative Athletic Director and the Cooperative Assistant Athletic Director are in this handbook and also the Coaches Handbook. The host site principal will assist the Coop AD in finding workers needed for games, arranging for groups to run the concession stand, and making sure the facilities are ready for the game.

**Selection, Evaluation, and Retention of Athletic Director:**

The Superintendents from both districts will be responsible for interviewing candidates for the Head and Assistant Athletic Director positions. The Superintendents will recommend candidates to be approved by both School Boards. The Superintendents will evaluate and meet with both the Head and Assistant Athletic Directors each school year, preferably before the April Board Meeting. The evaluation will include a recommendation of employment for the upcoming school year. Recommendations for retention of these positions will be brought to both Boards during the April Board Meeting.

### **Fiscal Management:**

The Business Manager from Loup City will act as the primary fiscal agent for the cooperative. The cost of the cooperative will be split, with Loup City responsible for 70%, while Arcadia will be responsible for 30%. A cooperative account will be held through the Loup City school district with each district contributing the prorated amount per year to cover expenses paid out of that account. The amount to be contributed to the account by each school will be determined by August 1<sup>st</sup> of each year and the deposit will be made by September 15<sup>th</sup> of each year.

The cooperative account will only be used for expenses associated with cooperative agreement athletic programs. These costs include, but are not limited to: payment for officials, entry fees, uniforms, medical/first aid supplies (e.g., athletic tape, tape cutters/scissors, thera-gesic cremes), practice balls, game balls, scorebooks, awards, hotels, and meals for state-bound teams/athletes. The cooperative will pay for expenses up to, but not beyond, state level competitions. All revenues directly related to cooperative athletic programs (gate receipts, purchased passes, entry fees, etc.) will be deposited into the cooperative account.

**Payment of Officials:** A list of officials will be given to the Co-op Business Manager no later than three (3) days before each contest. Checks will be made out from the co-op account to pay all officials and workers at both locations. The Superintendents, Athletic Director, and Assistant Athletic Director will meet to determine who gets paid during events held at both schools.

Money bags will be provided by the school hosting the event. Each bag will have a form included that indicates the amount of starting money and denominations. The monies collected from the activity or game will be counted by two gate people. The amounts of each denomination and totals will be indicated on the Gate Form provided with the bag. All individuals that count the money will sign the form after completing it. One copy of the form will be placed in the money bag. The locked money bag and key will be given to the host administrator. The money bag in Arcadia will be placed in a secure location. The administration in Arcadia will make every attempt to have the money bag delivered to Loup City Public Schools at the earliest possible date following the home contest. The money bag in Loup City will be placed in the drop box at Citizens Bank. The key will be given to the Business Office the next working morning. The Business Office, along with another staff member, will verify the amounts or make corrections as needed on the enclosed form, sign it, and send copies to the Coop Athletic Director and both superintendents.

If an outside entity volunteers to take tickets for an event (ie: football), then the following procedure will take place. The volunteers will place all of the money into a locked money bag and bring the key and bag to either the AD or an administrator. The AD and one administrator will count the money as soon as possible and fill out a gate form. The money will then be locked in the money bag and dropped off at the money drop box that evening.

All expenses explained above will be taken out of the cooperative account. Expenses for games/events should not be deducted from gate receipts before depositing them in the account. Cooperative monthly financial reports to include receipts and expenditures will be provided to both schools.

### **Fundraisers:**

Any fundraisers, other than concession stands, conducted by a cooperative activity must be approved by the Coop Athletic Director & Building Principals before the fundraiser has begun. Coaches must indicate to the Coop Athletic Director what they plan to sell, what the money will be used for, and what expectations they have for the students involved.

### **Uniforms and Equipment:**

Uniforms and equipment from both schools will be used as much as possible. Uniforms may be purchased as needed during the terms of the Cooperative Agreement and will be paid out of the cooperative account. Surplus uniforms may be purchased at replacement cost upon the approval of both boards of education.

### **Ordering:**

All ordering must be approved by the Cooperative Athletic Director, who will then place the order. Orders to be placed in excess of \$1,000 must be approved by both superintendents. All uniform purchases must be approved by both superintendents.

The Coop A.D. will meet with the fall season coaches at the completion of their season for inventory and ordering needs. Any orders will be placed by December 31 of that year. The Coop A.D. will meet with the winter season coaches at the completion of their season for inventory and ordering needs. Any orders will be placed by April 1 of that year. The Coop A.D. will meet with the spring season coaches at the completion of their season for inventory and ordering needs. Any orders will be placed by June 1 of that year.

### **Coaching Positions:**

1. The Cooperative Athletic Director will be in charge of recommending candidates for each coaching position. Input will be sought from the Assistant Athletic Director. Input will be sought from the principals, and established head coaches with final decision being made by the superintendents.
2. Full job descriptions for all coaching positions are available in the Coaches Handbook. Head coaches will be evaluated at the conclusion of each season with input from the Cooperative Athletic Director, Assistant Athletic Director and also an administrator. In the event the Athletic Director is not a certificated administrator the meeting will be conducted by a certified building administrator.
3. Coaches will not be required to submit an application each year. If there is sufficient cause to open a coaching position, the coach will be asked to submit a new application.
4. Each sport will have one (1) head coach at the high school level and one (1) head coach at the junior high level.
5. Each district will decide how many coaches they will pay and what the pay for those coaches will be, in accordance with their local negotiated agreements. The cost for coaches will not be considered a cooperative expense.
6. Any volunteer coaches that are not certificated employees of either school district must be approved by both superintendents. In accordance with NSAA by-law 2.12.3, the following will be adhered to by ALC programs using a non-certificated volunteer coach:
  - A. A volunteer coach job description will be included in the ALC Coaches Handbook.
  - B. The volunteer coach must be supervised at all times by the Head Coach during practices and games.
  - C. During practices, the volunteer coach may only instruct/supervise drills that have been assigned by the Head Coach. These drills may not be changed or other drills initiated by the volunteer coach without the Head Coach's approval.

### **Coaching Expectations:**

In addition to the expectations stated in the job descriptions, the Cooperative Advisory Committee expects the following from all of the coaches:

1. To be upstanding, ethical, and moral individuals that set the example of sportsmanship for all of our students.
2. To develop practice schedules ahead of time and keep them on file.
3. To communicate effectively with the Boards, administration, staff, students, parents, and communities from both districts.
4. To promote all activities at both districts, along with their own.
5. To understand that conflicts with other activities may arise and that we need to work together with other cooperative athletics and district activities to give all students a well-rounded educational experience.
6. To hold pre-season parent meetings to discuss expectations and rules.
7. To allow for equal opportunities for all students, regardless of the school they attend.

### **Cheerleading:**

Cheerleading will be a co-op activity. The program will follow the outlined expectations:

1. Each school will provide a sponsor for cheerleading.
2. One sponsor will be named the head sponsor, and the other will be the assistant.
3. Tryouts will not be required. Squad members will be asked to participate in a clinic in lieu of tryouts.
4. The cheer team will consist of any student interested in participating with no expectation that a certain number has to come from either school.
5. The purchase of uniforms will be the Cheerleader's responsibility and will not exceed \$300..
6. A cheerleading account in the Cooperative Activity Fund will be established.

### **Student Participation:**

All students from Arcadia and Loup City are strongly encouraged to participate in cooperative athletics. The following expectations should be taken into account for all students:

1. All students will be given an equal opportunity to participate.
2. All students at the junior high level will be allowed to participate at each game/contest. The junior high coaches should strive for equal time as much as possible for all students.
3. All students participating in the sub-varsity levels in high school (C/JV) shall be given opportunities to participate during games/events, but may not get equal time and may not get to participate in every game/event. Coaches shall strive to provide guidance and equal opportunities in practice for athletes to increase their game time throughout the season.
4. All students participating at the varsity level shall be given equal opportunities to earn participation time during games/events, but may not get equal time. Coaches shall strive to provide guidance and equal opportunities in practice for athletes to increase their chances at game time throughout the season.
5. As a general rule, seniors will not be allowed to participate on reserve teams. Exceptions to this rule may be made if the coach involved will justify in writing to the Coop A.D. the reasons for the senior playing on the reserve team. The coach and the Coop A.D. will make the final decision.
6. The Arcadia-Loup City Cooperative will use a "no cut" policy for all student activities.

### **Transportation:**

1. All transportation costs for practices, home games held at the other school, and away games will be split between both districts as evenly as possible.
2. All safety and capacity regulations will be followed at all times by both schools.
3. Transportation for away games and events will be scheduled by the Cooperative Athletic Director. All other transportation (to and from practices, to and from games held at the other school, etc.) will be organized by the individual school's Athletic Director.
4. All students will be transported via bus or school vehicle to and from the schools for practice, home games held at the other school, away games, and team camps. With prior building administrative approval, students may drive themselves to practice at the other site. This could be allowed if the student needs to drive themselves due to medical appointments, funerals, or other extenuating circumstances. Under no circumstances shall a student be able to drive another student, other than a sibling, to a practice.
5. Practices at the golf course and athletic complex will be set for a specific time and it will be up to the students to make it to practices on time. Coaches may set expectations for running/walking to practices if they choose. Coaches may be asked to transport students to practices or games.

6. Teams may stay overnight at the discretion of both Superintendents, the Cooperative Athletic Director, and the Assistant Athletic Director. Generally, teams will not be allowed to stay during the regular season unless they would have to leave before 5:00 a.m., or would return after 1:00 a.m. the day of the contest.

### **Practice and Game Schedules:**

1. The Cooperative Athletic Director is in charge of making the schedule for all sports, including the paperwork needed to conduct these events. The Cooperative Athletic Director will work with the Assistant Athletic Director to determine which school will host the home events for each sport. Arcadia will host one (1) home JV/Varsity basketball game each year.
2. The location of the visiting team and their expected attendance will be considered when determining location of games.
3. The small gym in Arcadia will only be used for coop activities of low intensity with supervision. Coop games and full court practices in the Arcadia small gym will not be held.
4. Tournaments, triangulars, and double headers held on the same day will count as one contest for the sake of this agreement.
5. If one district does not have any participants in a given activity, all home games and practices will be at the other district.
6. In the fall season, practices will be distributed based on the percentage of participants from each school at the beginning of the 3<sup>rd</sup> week of practice. If a school does not have at least 20% of the participants then all practices will be in the school with the larger percentage with only one (1) practice prior to a home game being at the other site.
7. For basketball, a three-gym rotation will be used. The three gyms include both gyms at Loup City, and the new gym in Arcadia.
8. The Rebel Volleyball Tournament and Rebel Wrestling Duals will be held in Loup City. The Junior High Rebel Volleyball Tournament will be held in Arcadia.
9. Attempts will be made to include at least one high school wrestling meet at Arcadia, depending on interest from other schools. The wrestling triangular with Broken Bow and Wood River can continue to be held in the Arcadia small gym on its rotation.
10. All home track and field, cross country, and golf meets/invites will be held in Loup City. Attempts will be made to conduct a Junior High, JV, or Varsity Cross Country Meet in Arcadia.
11. All Conference meets/invites will be held in Loup City.
12. All volleyball triangular matches that include JV contests will be held in Loup City.
13. If the Varsity Football schedule cycle includes nine (9) total home games over two years, the schools will host the additional game on a rotating basis.
14. The Co-op Athletic Director, with the input from head coaches, will produce a practice schedule before the beginning of the season. This practice schedule could be subject to change on short notice.
15. Practices will last no longer than two hours, with the exception of the first week of practices. All practices will be completed no later than 6:15 p.m. Wednesday practices will be completed by 5:30 p.m.
16. No practices will be held during the school day without prior approval from the Co-Op Athletic Director and both Superintendents.

### **Football Scheduling:**

This information is a historical record of extra home games and playoff games hosted by the ALC Co-op. This information shall be updated each year to reflect any additional football scheduling that has taken place.

#### *Extra Home Games:*

2018 – Loup City hosted 2 varsity games and Arcadia hosted 2 varsity games

2019 – Loup City hosted 2 games and Arcadia hosted 2 games.

**\*\*Loup City will host the next extra varsity game\*\***

#### *Home Playoff Games:*

2018- Loup City hosted Elm Creek, Arcadia hosted Burwell

2019- Loup City hosted Alma, Arcadia hosted Sutherland

2020- Loup City hosted Stanton

**\*\*Arcadia will host the next home playoff game regardless of opponent\*\***

### **Overnight Trips:**

Coaches will be expected to provide the Coop Athletic Director with an itinerary for all overnight trips at least three (3) days prior to departure. The itinerary will include the following: Departure date and time, hotel information, meal plans/schedules, performance schedules, and potential arrival times. The itinerary must be approved by the Coop Athletic Director before departure and should be shared with both superintendents, building principals, and parents of participating students. Out of state trips/camps need to be approved by both boards beforehand. When meals are provided to participants and coaches the limit will be \$15 per person per person and a receipt for purchases is required, school districts will provide a method of payment.

The coaches/sponsors of an activity involved in an overnight trip have the sole responsibility for the supervision of the students who are involved in that activity. Questions that may arise would need to proceed up the chain-of-command – meaning to the Coop AD, then both superintendents.

### **Facilities and Insurance:**

Each district certifies that they have adequate facilities to implement this cooperative and adequate insurance protection to cover all applicable provisions and situations that may arise from this cooperative.

All teams involved will be provided a locker room at each game. If the boys and girls teams have to share a locker room for double-headers, appropriate processes will be put in place to make sure students are allowed time to change before and after their game. A classroom will be made available for pre-game/halftime meetings as needed. The procedure for sharing locker rooms when home contests are at Arcadia are:

1. The locker rooms will be assigned by the Arcadia Activities Director a minimum of three (3) days prior to the game date and will communicate the locker room assignments to both programs AD's and coaches;
2. When the opposing team arrives at Arcadia, the Arcadia Activities Director will escort the teams to their assigned locker room;
3. The Arcadia Activities Director will, when communicating the locker room assignments to the programs Activities Director and coaches, emphasizing the following:
  - a. An adult coach from the team will be present to supervise the students while in the locker room, before and after the game;
  - b. No students will be allowed in the locker rooms without adult supervision;
  - c. The students will need to put their street clothes and other belongings in their travel bag for safekeeping;

- d. The players of the game just ending are required to go to their assigned locker room, shower and change back to street clothes in a timely manner – the locker room should be cleared of the previous players before halftime of the following game. For example, the JV girls will need to be out of the locker room before halftime of the JV boys' game, and so on.

Facilities will be maintained and improved at the sole discretion of each individual school district.

#### **Admissions and Passes:**

Cost of admissions and passes shall be the same for both districts. The cost will be coordinated through the Cooperative Advisory Committee and approved by each Board. All revenue from admissions and passes will be deposited into the cooperative account. All passes given by each district will be honored at all games held at Arcadia and Loup City. The only exceptions to this rule would be for games that are held at either school under the direction of the Lou-Platte Conference or the NSAA.

The Superintendents and *Coop* Athletic Director will create a standard Cooperative Pass. Passes will be \$20 for K-12 students, \$50 for an adult and \$100 for family passes to include spouses and children in grades K-12. Each individual family member will be given their own pass. Each school will also offer a free Golden Rebel pass to anyone the age of 65 or older.

#### **Concession Stands:**

Concession stands will be the responsibility of the host school. Both schools use concessions as fundraisers for other activities, so the revenue generated will not be included in the cooperative account. If either school is asked to host an event as a neutral site for sub-state contests for the sports included in this agreement, then that school will have the responsibility for staffing the concession stand.

#### **Hosting School:**

The hosting school will determine any additional programs or entertainment during the games they host. This includes, but is not limited to performances by the band, cheerleaders, or dance teams, educational awards, and coronation/Homecoming recognition.

#### **Parent Complaint Protocol:**

Complaints should be handled in the following manner:

1. Parents should encourage their child to meet with the coach if there is an issue/complaint. However, this meeting should not take place immediately following a contest.
2. If no solution is reached with that meeting, the parent and child should meet with the coach to discuss the issue/complaint. However, this should not take place immediately following a contest.
3. If no solution is reached, the parent and child should meet with the coach and the athletic director.
4. If no solution is reached, the parent and child should meet with the coach, both school principals, and the athletic director.
5. If no solution is reached, the parent and child shall appeal, in writing, to the superintendent of the school their child is enrolled in. The appeal shall also include the meetings that were held to try to remedy the situation. The superintendent will have ten (10) working days to respond to the complaint in writing.
6. If the parent is not satisfied with the response, they may appeal to the school board of the district their child is enrolled in. The Board will then hold an executive session with the parents, child, coach, the athletic director, both principals, and district superintendent at the next regular board meeting. The Board will then have ten (10) working days to respond to the hearing in writing.

**Coaches Complaint Protocol:**

Complaints from coaches should be handled in the following manner:

1. Coach will meet with the Cooperative Athletic Director to discuss the complaint.
2. If no solution is reached, the coach will meet with both school principals and the athletic director.
3. If no solution is reached, the coach will meet with both superintendents, both school principals, and the athletic director.
4. If no solution is reached, the coach may appeal to the school board of the district that they are an employee of. The Board will then hold an executive session with the coach, athletic director, both principals, and both superintendents to discuss the complaint. The Board will then have ten (10) working days to respond to the hearing in writing.

**Letter Awards:**

It will be up to the head high school coach of each activity to develop their lettering policy. These rules need to be given to each participant and the Cooperative Athletic Director prior to the start of the season.

**Athletic Banquet:**

One athletic banquet will be held in the spring of each year. The location will alternate between the two schools. All ALC sports will be given time to be recognized and to hand out awards.

**Updates:**

The effectiveness of this agreement and the regulations contained within will be assessed once per year. Changes will be proposed and discussed during the Cooperative Advisory meeting that is conducted after the spring season. This agreement, and any changes made during the summer, will be approved at each district's August board meeting every year.



**GATE FEE FORM**

Level: Varsity JV JH

Sport: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Bills</b>	<i>Indicate total \$ amount for each</i>
\$1's	
\$5's	
\$10's	
\$20's	
\$50's	
\$100's	
<b>Total</b>	

<b>Coin</b>	<i>Indicate total \$ amount for each</i>
Pennies	
Nickels	
Dimes	
Quarters	
Other	
<b>Total</b>	

Total Checks \_\_\_\_\_

**Grand Total** \_\_\_\_\_

\*\*\*\*\*

Ticket Seller (Printed): \_\_\_\_\_

Ticket Seller (Signatures): \_\_\_\_\_

Business Office (Printed): \_\_\_\_\_

Business Office (Signatures): \_\_\_\_\_

## **Athletic Director**

### **QUALIFICATIONS:**

Holds a current Nebraska Teaching Certificate

Previous experience as a coach is desirable

Administrative certificate preferred

### **REPORTS TO:**

Building Principal / Superintendent of District of Employment

Superintendent of Cooperative District(s)

### **JOB GOAL:**

The Athletic Director will be responsible for the total athletic programs at the Arcadia Loup City Cooperative Junior and Senior High Schools.

### **PERFORMANCE RESPONSIBILITIES:**

1. Handles all correspondence and other liaison necessary to arrange, schedule and contract for all interscholastic athletic contests grades 7-12; this shall include but not be limited to:
  - a. Contracts in the scheduling of contests
  - b. Contracts for officials
  - c. Information sheets (schedules, rosters, etc.) to opposing teams
  - d. Getting eligibility lists to NSAA
2. Coordinates the hiring of all scorekeepers, timers, linesmen and other auxiliary personnel to hold athletic contests with the assistance of the Assistant Cooperative Athletic Director
3. Communicates and discusses aspects of the Cooperative regularly with the Assistant Cooperative Athletic Director
4. Seeks the input of the Assistant Cooperative Athletic Director on all aspects of the athletic programs
5. Is responsible for ensuring that all students from their school have met pre-practice requirements before the first practice.
6. Is in charge of crowd supervision at all home events
7. Is responsible for making sure an administrator is present at all away events
8. Is in charge of keeping the school calendar current as it pertains to athletics
9. Assists in the selection of coaches
10. Completes the evaluations of coaches, with the assistance of the Assistant Cooperative Athletic Director; evaluations are to be completed 14 days following the state event in that sport
11. Represents Arcadia and Loup City Public Schools at conference, area and state meetings involving interscholastic athletics
12. Serves as tournament director for any conference or district athletic events scheduled at Loup City or Arcadia
13. Helps close gym, field, etc., following an athletic event.
14. Helps secure police protection, medical aid and facilities for athletic events
15. Keeps an accurate record of all varsity athletic events from year to year
16. Assists in the evaluation of all aspects of the athletic program
17. Oversees and develop procedures for inventory, care, maintenance and storage of all athletic equipment and supplies
18. Handles all communication with and interpret NSAA rules and regulations in regard to athletics
19. Cooperates with the Superintendent and Principals in attending out-of-town contests as needed
20. Is responsible for securing change for the ticket takers at varsity athletic events at their school
21. Is responsible for having programs printed for athletic contests at their school

22. Arranges field and gym practice schedules
23. Schedules athletic staff meetings as the need arises
24. Is responsible for the operation and organization of the press box at their school
25. Supervises all radio and television broadcasts and the public address system
26. Has the authority to remove spectators from events and bar them from attending further activities.
27. Facilitates and coordinates with coaches and sponsoring agencies the annual athletic awards night
28. Attends Booster Club meetings as appropriate
29. All other district-related duties as assigned by supervisor

**ESSENTIAL FUNCTION:**

Regular and reliable attendance is an essential function of the job.

Regular and constant communication with Assistant Cooperative Athletic Director and Cooperative Superintendents is an essential function of the job.

**TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement of the District of Employment.

**EVALUATION:**

The Athletic Director will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Arcadia and Loup City Superintendents.

## **Assistant Cooperative Athletic Director**

### **QUALIFICATIONS:**

1. Holds a current Nebraska Teaching Certificate
2. Previous experience as a coach is desirable
3. Administrative certificate preferred

### **REPORTS TO:**

Building Principal / Superintendent of District of Employment  
Superintendent of Cooperative District(s)

### **JOB GOAL:**

The Assistant Cooperative Athletic Director will be responsible for assisting the Cooperative Athletic Director with the total athletic programs at the Arcadia Loup City Cooperative Junior and Senior High Schools.

### **PERFORMANCE RESPONSIBILITIES:**

1. Assists with all correspondence and other liaison necessary to arrange, schedule and contract for all interscholastic athletic contests grades 7-12 as necessary or when requested by the Cooperative Athletic Director; this shall include but not be limited to:
2. Contracts in the scheduling of contests
3. Contracts for officials
4. Information sheets (schedules, rosters, etc.) to opposing teams
5. Getting eligibility lists to NSAA
6. Assists with the hiring of all scorekeepers, timers, linesmen and other auxiliary personnel to hold athletic contests
7. Communicates and discusses aspects of the Cooperative regularly with the Cooperative Athletic Director
8. Is responsible for ensuring that all students from their school have met pre-practice requirements before the first practice.
9. Assists with crowd supervision at all home events
10. Assists with keeping the school calendar current as it pertains to athletics
11. Assists in the selection of coaches
12. Assists in the evaluations of coaches; evaluations are to be completed 14 days following the state event in that sport
13. Represents Arcadia and Loup City Public Schools at conference, area and state meetings involving interscholastic athletics
14. Helps close gym, field, etc., following an athletic event
15. Helps secure police protection, medical aid and facilities for athletic events
16. Assists in keeping an accurate record of all varsity athletic events from year to year
17. Assists in the evaluation of all aspects of the athletic program
18. Assists in the oversight and development of procedures for inventory, care, maintenance and storage of all athletic equipment and supplies
19. Assists with all communication with and interpret NSAA rules and regulations in regard to athletics
20. Cooperates with the Cooperative Athletic Director, Superintendent and Principals in attending out-of-town contests as needed
21. Is responsible for securing change for the ticket takers at varsity athletic events at their school
22. Is responsible for having programs printed for athletic contests at their school
23. Assists with scheduling field and gym practice schedules
24. Schedules athletic staff meetings as the need arises

25. Is responsible for the operation and organization of the press box at their school
26. Supervises all radio and television broadcasts and the public address system at their school
27. Has the authority to remove spectators from events and bar them from attending further activities
28. Facilitates and coordinates with coaches and sponsoring agencies the annual athletic awards night
29. Attends Booster Club meetings as appropriate
30. All other district-related duties as assigned by supervisor

**ESSENTIAL FUNCTION:**

Regular and reliable attendance is an essential function of the job.

Regular and constant communication with Cooperative Athletic Director and Cooperative Superintendents is an essential function of the job.

**TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement of the District of Employment.

**EVALUATION:**

The Athletic Director will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Arcadia and Loup City Superintendents.

## **Head Coach**

### **QUALIFICATIONS:**

1. Holds a current Nebraska Teaching Certificate
2. Has knowledge of adolescent young men and women and the ability to apply said knowledge
3. Has the ability to organize materials and people

### **REPORTS TO:**

Athletic Director

### **JOB GOAL:**

To instruct athletes in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success; at the same time, the student shall receive instruction that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.

### **PERFORMANCE RESPONSIBILITIES:**

1. Is responsible for the total program of his/her respective sport
2. Is responsible for the public relations of his/her respective sport, including the reporting of game results.
3. Is responsible for attending a meeting with the Athletic Director prior to the first practice
4. Is responsible for turning in to the Athletic Director an inventory of all equipment under his/her responsibility within two weeks of the last contest
5. Is responsible for turning in to the Athletic Director a list of letter winners, varsity participants, and special awards within two weeks of the last contest
6. Is responsible for turning in to the Athletic Director the equipment requests for the following year within two weeks of the last contest
7. Is responsible for delegating specific duties and responsibilities to assistant coaches
8. Is responsible for securing all doors, lights, windows and locks before leaving the building and/or field after practice
9. Is responsible for checking the safety of equipment, grounds and floors on a weekly basis
10. Is responsible for the actions and conduct of the team when under his/her jurisdiction
11. Is responsible for attending a yearly NSAA rules meeting in his/her respective sport
12. Is responsible for developing a daily practice schedule
13. Is responsible for informing the Athletic Director of rules he/she establishes before they are implemented
14. Is responsible for knowing all rules, regulations and policies that affect his/her respective sport
15. All other district-related duties as assigned by supervisor

### **ESSENTIAL FUNCTION:**

Regular and reliable attendance is an essential function of the job.

### **TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement by the District of Employment.

### **EVALUATION:**

The Head Coach will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Co-Op Athletic Director.

## **Assistant Coach**

### **QUALIFICATIONS:**

1. A current Nebraska Teaching Certificate is preferred
2. Has knowledge of adolescent young men and women and the ability to apply said knowledge
3. Has the ability to organize materials and people

### **REPORTS TO:**

Head Coach

### **JOB GOAL:**

To carry out the aims and objectives of the sport program as outlined by the Head Coach

### **PERFORMANCE RESPONSIBILITIES:**

1. Attends a meeting with the Athletic Director prior to the first practice
2. Assists the Head Coach in securing all doors, lights, windows and locks before leaving the building and/or field after practice and games
3. Is responsible for the actions and conduct of the team when under his/her jurisdiction
4. Has knowledge of all rules, regulations and policies that affect his/her respective sport
5. Assists the Head Coach in checking out equipment prior to the start of the season and in checking in and inventorying all equipment at the end of the season
6. Attends all games and practices, unless excused by the Head Coach
7. Assumes the duties of the Head Coach when the Head Coach is absent
8. Serves as the Head Coach for the Junior Varsity and Freshman teams
9. Assists the Head Coach during all varsity games
10. Carries out all other duties and responsibilities assigned by the Head Coach
11. All other district-related duties as assigned by supervisor

### **ESSENTIAL FUNCTION:**

Regular and reliable attendance is an essential function of the job.

### **TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement of the District of Employment.

### **EVALUATION:**

The Assistant Coach will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Head Coach and the Athletic Director.

## **Volunteer Coach**

### **QUALIFICATIONS:**

1. Has knowledge of adolescent young men and women and the ability to apply said knowledge;
2. Has the ability to organize materials and people.

### **REPORTS TO:**

Head Coach

### **JOB GOAL:**

To carry out the aims and objectives of the sport program as outlined by the Head Coach

### **PERFORMANCE RESPONSIBILITIES:**

1. Attends a meeting with the Athletic Director prior to the first practice;
2. Assists the Head Coach in securing all doors, lights, windows and locks before leaving the building and/or field after practice and games;
3. Is responsible for the actions and conduct of the team when under his/her jurisdiction;
4. Has knowledge of all rules, regulations and policies that affect his/her respective sport;
5. Assists the Head Coach in checking out equipment prior to the start of the season and in checking in and inventorying all equipment at the end of the season;
6. Attends all games and practices, unless excused by the Head Coach;
7. Assists the Head Coach during all varsity games, and the assigned coach(es) for reserve level competition;
8. Will instruct/supervise practice drills that have been assigned by the Head Coach. These drills may not be changed or other drills initiated by the volunteer coach without the Head Coach's approval.
9. Carries out all other duties and responsibilities assigned by the Head Coach;
10. All other district-related duties as assigned by the supervisor.

### **ESSENTIAL FUNCTION:**

Regular and reliable attendance is an essential function of the job.

### **TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement of the District of Employment.

### **EVALUATION:**

The Volunteer Coach will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Head Coach and the Athletic Director.

## INSTITUTION PARTNERSHIP QUOTE

<b>INSTITUTION NAME:</b> Loup City Public Schools						
<b>INSTITUTION ADDRESS:</b> 800 N 8th St PO Box 628				<b>CITY/STATE/ZIP:</b> Loup City, NE 68853		
<b>CONTACT NAME:</b> Jason Sullivan				<b>CONTACT CELL PHONE:</b> 308.325.4601		
<b>CONTACT EMAIL:</b> jason.sullivan@lcpublic.org						
<b>SET UP CONTACT INFO:</b> Jason Sullivan						
<b>DISTRICT ENROLLMENT:</b>				<b>SCHOOL ENROLLMENT:</b> 150		
VNN SOLUTION	PRODUCT	QTY	ONE-TIME SET UP FEE	ANNUAL FEE	TOTAL	
VNN Sportshub Site	<input type="checkbox"/> Website Platform		\$	\$	\$	
Advertising Rights Option	<input type="checkbox"/> Partial <input type="checkbox"/> Full <input type="checkbox"/> No Programmatic		\$	\$	\$	
Side-Panel Artwork	<input type="checkbox"/> _____		\$	\$	\$	
VNN Fundraising	<input type="checkbox"/> _____		\$	\$	\$	
Always On Donations	<input type="checkbox"/> _____		\$	\$	\$	
Promotional Banner	<input type="checkbox"/> 3'x8' Vinyl Banner		\$	\$	\$	
PARTNER SOLUTION <sup>1</sup>	PRODUCT	QTY	ONE-TIME SET UP FEE	ANNUAL FEE	TOTAL	
ScoreBird - Live Scoring	<input type="checkbox"/> NeST Subscription		\$	\$	\$	
BoxOut - Graphics	<input type="checkbox"/> _____		\$	\$	\$	
Digital Ticketing	<input type="checkbox"/> Sportshub Box Office		\$0	\$0	\$0	
Live Streaming	<input type="checkbox"/> _____		\$	\$	\$	
rSCHOOLTODAY PRODUCT	SET UP FEE	ANNUAL FEE	PRO RATE	GRANT	TRAINING	TOTAL
<input checked="" type="checkbox"/> Activity Scheduler	\$	\$ 300	\$	\$	\$ 160	\$ 460
<input type="checkbox"/> Activity Registration	\$	\$	\$	\$	\$	\$
<input type="checkbox"/> Facilities Scheduler	\$	\$	\$	\$	\$	\$
<input type="checkbox"/> _____	\$	\$	\$	\$	\$	\$
<input type="checkbox"/> _____	\$	\$	\$	\$	\$	\$
<input type="checkbox"/> _____	\$	\$	\$	\$	\$	\$
<input type="checkbox"/> _____	\$	\$	\$	\$	\$	\$
				<b>TOTAL SET UP FEE</b>		\$
				<b>TOTAL ANNUAL FEE</b>		\$ 300
				<b>GRANT/PRO RATE</b>		\$
				<b>GRAND TOTAL</b>		\$ 460
<b>SERVICE START DATE:</b>						

1. All Partner Solutions are subject to Institution's acceptance of the Terms of Service of each partner.

**ADDITIONAL INFORMATION:**

Notes:

This quote ("Quote") is subject to the terms of service ("Terms of Service") found at VNNSports.net/TermsOfService and which are hereby accepted by the Institution. In any conflict of between the Terms of Service and this Quote, the Terms of Service will prevail. Institution agrees that the Point of Contact (POC) has the authority to bind the Institution to any Terms of Service. Below is a summary of the key terms that will be in the terms of service:

1. VNN is the **sole owner of the URL**, domain(s) and website(s) that Institution is leasing from VNN. VNN Solutions terms effective for **36 months from site launch and renews yearly unless terminated in the 35th month or 30 days prior to June 30 of each renewal year. Partner Solutions will be for 12 months from date of execution and will** renew annually unless POC gives notice 30 days' notice of intent to terminate. Note that Partner Solutions are also subject to Institution's acceptance of the Partner's terms of service found on each Partner's website.
2. Unless Partial or Full advertising option has been selected, VNN, on behalf of the Institution, has exclusive rights to sell, and will make reasonable efforts to, secure appropriate advertisements for the Institution Site(s). After the first \$1,200 collected annually the Institution will be entitled to 15-30% of local advertising revenues associated with the VNN site(s) (based upon the amount of traffic to the VNN site(s)) in cash or towards VNN credit program. If Partial or Full advertising option is selected, school agrees to an additional fee of \$100 per sponsor per year for ads placed by VNN, and \$150 per sponsor per year for ads designed and placed by VNN, unless otherwise specified in the notes section below.
3. Institution agrees to replace all athletic pages on current site with VNN site and also agrees the VNN site will be the exclusive online platform for hosting Institution's sports related activity and reporting.

Signature <u><i>Dean Tickle</i></u> Authorized Institution Representative	Signature <u><i>Marc Largent</i></u> rSchoolToday Representative
Print Name <u>Dean Tickle</u> Date <u>3/29/23</u>	Print Name <u>Marc Largent</u> Date <u>03/29/2023</u>

**BILLING INFORMATION**

Billing Contact: <u>Dean Tickle</u>			
Email: <u>dean.tickle@lcpublic.org</u>		Phone: <u>308.745.0120</u>	
Payment Method:	<input checked="" type="checkbox"/> Check	<input type="checkbox"/> Credit Card	<input type="checkbox"/> ACH
Purchase Order Needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
W9 Needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Billing Notes: <u>We pay invoices at our Board meeting which are held every second Monday of the month.</u> <u>P.O. # 4968 DIST</u>			

# Loup City Public Schools

800 N 8th Street PO Box 628  
 Loup City, NE 68853  
 Phone: (308) 745-0120  
 Fax: (308) 745-0130



# PURCHASE ORDER

**DIST 4968**

DATE: 07/15/2022

**VENDOR**

rSchoolToday

marc.largent@rschoolday.com  
 336-408-9402

**SHIP TO**

Loup City Public Schools  
 Attn: Dean Tickle  
 800 North 8th Street  
 Loup City, NE 68853

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL	BUDGET LINE
	Activity Scheduler monthly subscription	1		300.00	
	initial PD on scheduler	1		160.00	
				-	
				-	
				-	
				-	

SUBTOTAL \$460.00

S & H

**TOTAL \$460.00**

Rationale and Reasoning for Allowance:

*Dean Tickle*

Superintendent

3/29/23

Date

If you have any questions about this purchase order, please contact Becky Mroczek- (308)745-0603 ext 100

**For LCPS Use Only:**

**REQUISITION**

Approved

Not Approved

Principal's Initials

# Hudl AD Packages include:

- All activities, coaches, athletes (any level) • Record, upload, livestream- all automatically • Online & mobile video analysis tools • Tagged play-by-play stats, game breakdowns, and reports • One invoice w/ renewal rate protection • Enhanced recruiting platform
- Quick-filtered playlists and highlights • Dedicated support team • ... and a whole lot more

## Essential

- Silver Storage (100 Hrs) for ALL
- Assist Unlimited (24 hr Game Film Only)
- Two (2) Focus Auto-Capture Cameras
- Sideline Replay, Play Tools + Unlimited Accounts
- Automatic Away Game Recording & Streaming
- Hudl TV w/ Production Truck, Fan Suite

**\$8,000/yr**  
\$20,349/min.retail

## Select

- Gold Storage (200 Hrs) for ALL
- Assist Unlimited (24 hr Game & Scout Film)
- Two (2) Focus Auto-Capture Cameras
- Sideline Replay, Play Tools + Unlimited Accounts
- Automatic Away Game Recording & Streaming
- Hudl TV (Premium) w/ Production Truck, Fan Suite

**\$13,000/yr**  
\$34,899/min.retail

## Total

- Platinum Storage (500 Hrs) for ALL
- Priority Assist Unlimited (Game & Scout <12 Hrs)
- Three (3) Focus Auto-Capture Cameras
- Sideline Replay, Play Tools + Unlimited Accounts
- Automatic Away Game Recording & Streaming
- Hudl TV (Premium) w/ Production Truck, Fan Suite

**\$20,000/yr**  
\$57,099/min.retail

<b><u>LouPlatte</u></b>	<b><u>Gym Focus</u></b>	<b><u>Outdoor Focus</u></b>	<b><u>Add'l Focus</u></b>		<b><u>FB Assist</u></b>	<b><u>Boys BB Assist</u></b>	<b><u>Girls BB Assist</u></b>	<b><u>VB Assist</u></b>		<b><u>Hudl TV (Simulcasts)</u></b>	<b><u>AD PACKAGE (FXN)</u></b>
<b>Arcadia/Loup City (Arcadia)</b>	<b>No</b> ▼	<b>No</b> ▼	▼		Game ▼	Game ▼	Game ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Arcadia/Loup City (Loup City)</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		Game ▼	Game ▼	Game ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Central City</b>	<b>YES</b> ▼	<b>YES</b> ▼	<b>YES</b> ▼		<b>Scout</b> ▼	<b>Scout</b> ▼	<b>Scout</b> ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Centura</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		<b>Scout</b> ▼	<b>Scout</b> ▼	<b>Scout</b> ▼	Game ▼		▼	<b>YES</b> ▼
<b>Doniphan-Trumbull</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		Game ▼	Game ▼	Game ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Gibbon</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		<b>Scout</b> ▼	Game ▼	Game ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Ord</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		<b>Scout</b> ▼	<b>Scout</b> ▼	<b>Scout</b> ▼	<b>Scout</b> ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Ravenna</b>	<b>No</b> ▼	<b>No</b> ▼	▼		Game ▼	Game ▼	Game ▼	▼		▼	<b>No</b> ▼
<b>St. Paul</b>	<b>YES</b> ▼	<b>YES</b> ▼	▼		<b>Scout</b> ▼	<b>Scout</b> ▼	<b>Scout</b> ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼
<b>Wood River</b>	<b>YES</b> ▼	<b>No</b> ▼	<b>YES</b> ▼		<b>Scout</b> ▼	Game ▼	Game ▼	Game ▼		<b>YES</b> ▼	<b>YES</b> ▼



Invoice  
H00044432

Remit payment to:

All other mail:

Hudl  
29775 Network Place  
Chicago, IL 60673-1775 USA  
Hudl's W9: [hudl.com/p/w9](http://hudl.com/p/w9)  
[billing@hudl.com](mailto:billing@hudl.com)

Hudl  
600 P Street, Suite 400  
Lincoln, NE 68508 USA

Invoice Date: 09/01/2023  
Due Date: 10/01/2023  
PO # 5136

**Payments via ACH**

Please include your invoice number in the transaction details field to ensure proper credit to your account (H00044432).  
Send all payment remittance emails to [USAccountsReivable@hudl.com](mailto:USAccountsReivable@hudl.com).

Bank Name: JP Morgan Chase  
Bank Address: 42 Broadway  
New York, NY 10004  
Account Name: Agile Sports Technologies, Inc.  
Account Number: 659831215  
Routing Number: 111000614

To: **Arcadia/Loup City High School**  
  
800 North 8th Street  
Loup City, Nebraska 68853-8020  
United States

	Subscription Dates	Unit Price	Row Total
Hudl AD Package	10/01/2023-09/30/2024	8,000.00	8,000.00
		Sales Tax	0.00
		<b>Total</b>	<b>8,000.00</b>
		<b>Balance</b>	<b>8,000.00</b>

Notes

The package above was developed exclusively for Arcadia/Loup City High School.  
- Arcadia/Loup City High School 18540

## Payments and Adjustments

All payments and adjustments have already been applied to the balance shown on this invoice. The following list is for your records.

All amounts are in USD

DATE	TRANSACTION NUMBER	TYPE	NOTES	APPLIED AMOUNT
------	--------------------	------	-------	----------------

No payments or adjustments have been applied to this invoice.

## Tax Breakdown by Tax Rate

All taxes have already been applied to the balance shown on this invoice. The following list is a breakdown by tax rate for your records.

All amounts are in USD

TAX NAME	TAX RATE TYPE	TAX RATE	TAX AMOUNT
----------	---------------	----------	------------

No taxes have been applied to this invoice due to customer's tax exemption status.

## Additional Information

By paying this invoice, you agree that the purchase is subject to the Organization Terms of Service found at [www.hudl.com/eula](http://www.hudl.com/eula).

Agile Sports Technologies, Inc. dba Hudl. EIN is 26-0568054. Go to [hudl.com/p/w9](http://hudl.com/p/w9) for a copy of Hudl's W9.

### W9 Address:

#### Hudl

600 P Street, Ste. 400

Lincoln, NE 68508

Play to Win.

600 P Street, Suite 400 | Lincoln, NE | 68508  
billing@hudl.com

# ALC Coach Conversation

April 29, 2024

As we near the end of the 2023-2024 school year, we want to thank all of you for the time and effort you have put into coaching the students of Arcadia and Loup City.

As we prepare for the 2024-2025 school year, the administrators at APS and LCPS would like to take some time to meet with you as a coaches' group and listen, problem-solve and prepare for the upcoming sports seasons. We fully realize coaching within a cooperative that combines FOUR communities, TWO school districts into ONE program comes with unique challenges. We've put together some questions for you to ponder before we meet. We also want to define our collective philosophy when it comes to our programs. This conversation will include our

- Weights and conditioning program,
- Access to facilities,
- Injury protocol,
- Summer camps and leagues,
- ALC program branding,
- Fund-raising/Booster club role,
- Scheduling,
- Communication,
- Coaches' evaluation and development,
- Parent/school communication,
- Elementary programs/travel teams,
- BSN agreement / Equipment purchases
- other items that you feel need to be addressed or defined.

**Simple Philosophy**...it's about relationships with kids and creating moments. We also believe if you want them to be champions, you need to treat them like champions.

- **Wins and losses**...we definitely want to win at the varsity level. Jr. High and JV levels are geared toward student/athlete development. We want to discuss playing time philosophy, schedules and developmental activities that our kids need at the non-varsity levels in order to see success at the varsity level.

**Weights and Conditioning Program:** The Loup City Board is changing its community access policy. Instead of a \$25 deposit for lifetime access, we will move to a \$25 annual fee. We will use the revenue to upgrade equipment and pay for supervision of the weight room and gym. We hope this will increase the access to facilities for our students outside of school hours, without requiring a parent present. It will also increase open gym time.

We are examining and redesigning our weights and conditioning program. We want more structure, emphasis on proper techniques, measured results, rehabilitation when needed, incentives and improved participation. *\*All of our success starts and ends with helping kids be*

*bigger, faster, stronger and developing the mental toughness that comes with effort in the weight/conditioning program.*

While each of you has the best interests of the program you lead in mind, our ALC cooperative goal is to create an overall program that provides each individual sport what it needs to be the best it can be, while providing balance for all of our programs. It is sometimes challenging to think “big-picture” when your focus is on what you control. Your feedback will help us be sensitive to your program’s needs.

Questions:

1. What is your coaching philosophy? *\*What do you hope student/athletes will gain by being a part of a program that you lead?*
2. What are the areas that you would like to discuss specific to your program concerning **Weights and Conditioning?**
3. What are the areas that you would like to discuss specific to your program concerning **Access to facilities or facility upkeep?**
4. What are the areas that you would like to discuss specific to your program concerning **Injury protocol?** *\*concussion protocol, athletic training access, follow-up on injuries with athletes, parents, administration are all points to consider.*

5. What are the areas that you would like to discuss specific to your program concerning **summer camps and leagues**? *\*As a small school program, we share almost all of our athletes. Points to consider: coordination between programs, school transportation, camp fees, etc...*
  
6. What are the areas that you would like to discuss specific to your program concerning **ALC program branding**? *\*We have worked on a new ALC Rebel mascot and ALC lettering. In order to bring uniformity and create our brand, we are going to ask that we stay brand instead of creating alternate logos. If you have a concern with this expectation, please expound.*
  
7. What are the areas that you would like to discuss specific to your program concerning **fund-raising/Booster club role**. *\*In the past fund-raising has been without much overall ALC Cooperative coordination. This has created a deluge of requests for money from parents, patrons and local businesses. We certainly want to make sure every program has what it needs to provide our students with what they need to be successful. Our goal is to provide those resources with cooperation from the Booster Club without individual programs having to do much, if any fundraising. As a program leader, we ask that you take a larger ALC cooperative perspective on this issue.*

8. What are the areas that you would like to discuss specific to your program concerning **scheduling**? *\*We have established schedules and contracts at the varsity level. We do however want to make sure we are putting ourselves in the best position for success. We also want to maximize our opportunities at our JV and Jr. High levels. There have been occasional breakdowns in communication on the scheduling chain of command, which we need to clearly define.*
  
9. What are the areas that you would like to discuss specific to your program concerning **Communication**? *\*This could very well be the #1 item on our list. I'm sure everyone, at some point in time, has been frustrated with communication. Working within a cooperative sports program, this is bound to be an issue if we are not very intentional with our processes and procedures. We would like to clearly define those processes and procedures so there is no ambiguity concerning communication. Also know that the Arcadia and Loup City superintendents/coop administrators have a Zoom call every Thursday to discuss issues. Having you add items to that agenda would be welcome.*
  
10. What are the areas that you would like to discuss specific to your program concerning **coaches' evaluation and development**? *\*Having clear goals and expectations always makes working within a system much easier. Great programs always come down to great people. Having an evaluative instrument that is collaborative is key. Points to consider: How well do the coaches of our individual programs work together. Are you able or comfortable asking for help? What does the support look like concerning coaches clinics and professional development?*

11. What are the areas that you would like to discuss specific to your program concerning **parent/school communication**? *\*We have a parent/school communication guide. Do we know it and use it? What do preseason parent meetings look like? Is communication consistent across all programs? Are we satisfied with how we communicate with parents that have concerns or are critical of our processes and procedures?*
12. What are the areas that you would like to discuss specific to your program concerning **uniformity between the high school and jr. high levels**. *\*As a varsity head coach, how do we support, develop and respect the coaches working with younger kids within your sport at the JV and Jr. High levels?*
13. What are the areas that you would like to discuss specific to your program concerning **elementary programs/travel teams**? *\*What is our philosophy on being the guiding force for little kids programs? Do we help develop community coaches, providing them with ideas for developing effective practice plans/skills, coaching techniques, playing time standards, behavior management, parental communication? As a Cooperative Program what should our level of support be?*

14. What are the areas that you would like to discuss specific to your program concerning our **BSN agreement and equipment purchases**. *\*Having a uniform agreement with BSN and specifically Nike at the varsity level is new. Purchasing team apparel and from whom has been a common question. We would like to have an ALC Cooperative plan for purchasing equipment and team apparel. This issue also plays into the fundraising question posed earlier. I want our kids to look and feel great, but having a unified plan makes it easier on our parents and donor's bank accounts.*

15. What are the areas that you would like to discuss specific to your program concerning: **any issue not addressed above?** *\*Point to consider: Do we want to rethink our awards banquet at the end of year? Should we configure that so we do something in the fall, winter and spring? Coaching apparel? Do we celebrate ourselves enough?*

# ALC REBEL – HEAD COACH ASSESSMENT AND EVALUATION

**Name:**

**Evaluator:**

**Assignment:**

**School:**

**School Year:**

*Pre- Season Goals- Completed by Head Coach*

*Activity Director Pre-Season Comments*

Pre-Season Meeting Date:

**Post-Season Evaluation – Completed by Athletic Director**

0: Not Observed    1: Not Meeting Expectations    2: Needs Improvement 3: Meeting Expectations    4: Exceeding Expectations
--

## **Player Development –**

Plans and conducts safe, effective, and organized in-season practice sessions. This includes, but is not limited to individual skill development, team strategies, strength and conditioning as per sport demand.

0 1 2 3 4

Promotes positive life skills, appropriate decision making, and informs athletes of the dangers of drug and alcohol use.

0 1 2 3 4

Assists the student-athlete in post-secondary athletic opportunities

0 1 2 3 4

**Professional/Personal Development –**

Maintains appropriate communication with all stakeholders.

0 1 2 3 4

Pursues professional development that will enhance program success.

0 1 2 3 4

Models appropriate and respectful behaviors and maintains high expectations for athletes' behavior.

0 1 2 3 4

***Evaluator Comments (optional):***

**Program Development –**

Assigns duties and evaluates performance of assistant coaches to promote growth.

0 1 2 3 4

Plans and conducts effective off-season programs.

0 1 2 3 4

Prepares for practices and games by planning, scouting, and game analysis as per sport demand.

0 1 2 3 4

Plans and conducts effective staff meetings, tryouts, practices, team meetings, and athletic contests.

0 1 2 3 4

Develops programs and clinics to reach out to future and current athletes in the community.

0 1 2 3 4

Supports the entire athletic program and is an active participant in striving to improve the activities program as well as the total educational program of the schools.

0 1 2 3 4

**Administrative Duties –**

- Adheres to the NSAA, district, and school athletic policies and procedures.  Yes  No
- Maintains an accurate squad roster at all times.  Yes  No
- Submits contest results and statistics in a timely manner.  Yes  No
- Cooperates with the activities director in verifying that athletes have met all eligibility requirements prior to equipment check out and participation.  Yes  No
- Assumes responsibility for supervision of all athletes.  Yes  No
- Inspect and maintain equipment in regards to safety. Enforce rules regarding care and proper use of equipment.  Yes  No
- Issues and collects equipment and submits inventory records. Prepares equipment and supply budget requests to the activities director.  Yes  No
- Conducts pre-season parent meeting.  Yes  No
- Appropriate supervision of site and spectators when a site administrator is not present.  Yes  No
- Monitors health and safety of the players.  Yes  No
- Monitors student's grades and behavior  Yes  No
- Keeps current with all required certifications.  Yes  No
- Ensure a safe environment for games and practices.  Yes  No
- Report injuries of participants to athletic trainer and provides appropriate follow-up.  Yes  No
- Supports and contributes to the success of the entire athletic program.  Yes  No
- Submit to the activities office all required forms.  Yes  No

**Post Season Reflection** – *Completed by Athletic Director and Coach, separate fields, coach respond first.*

**Completed by Head Coach:**

**What are your actions for the off-season to meet you program goals?**

**Completed by Athletic Director:**

**Athletic Director: Check One**

- 
- 
- |                          |                           |   |
|--------------------------|---------------------------|---|
| <input type="checkbox"/> | <b>Successful:</b>        | To be recommended for continued assignment  |
| <input type="checkbox"/> | <b>Needs Improvement:</b> | To be recommended for reassignment, provided an understanding can be reached in areas where improvement is suggested. |
| <input type="checkbox"/> | <b>Unsatisfactory:</b>    | Not recommended for continued assignment.   |
- 
- 

**These signatures indicate that all parties have read the appraisal; they do not necessarily indicate agreement.**

Comments:

\_\_\_\_\_  
Activities Director's Signature

\_\_\_\_\_  
Date

Comments:

\_\_\_\_\_  
Coach's Signature

\_\_\_\_\_  
Date

Comments:

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

**PRINCIPAL: CHECK ONE**

- Agrees with assessment by Activities Director

- Disagrees with assessment by Activities Director

ORIGINAL-COACH

COPY-ACTIVITIES DIRECTOR

**ALC REBELS**  
**2024-2025 Projected Enrollments**

<u>Grade</u>	<u>Arcadia</u> <u>Girls</u>	<u>Loup City</u> <u>Girls</u>	<u>Total Girls</u>	<u>Arcadia</u> <u>Boys</u>	<u>Loup City</u> <u>Boys</u>	<u>Total Boys</u>	<u>Total</u>
K	3	8	11	8	14	22	33
1st	3	10	13	5	9	14	27
2nd	9	12	21	2	17	19	40
3rd	5	8	13	6	9	15	28
4th	6	11	11	6	10	10	21
5th	2	11	13	4	14	18	31
6th	5	13	18	4	13	17	35
7th	4	4	8	3	12	15	23
8th	8	12	20	3	17	20	40
9th	1	7	8	3	10	13	21
10th	5	10	15	5	14	19	34
11th	7	7	14	4	12	16	30
12th	4	7	11	1	7	8	19

23-24#
24-25 #

**5-Year Projected Enrollments & Classifications**

	<u>NSAA</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>
Cross Country	119	83	85	95	84	98
*Football	47	n/a	52	n/a	52	n/a
*Girls' Golf	121	37	43	36	46	39
*Volleyball	60 / 39	37	43	36	46	39
*Girls' Basketball	60 / 39	37	43	36	46	39
*Boys' Basketball	62 / 43	48	52	48	52	50
*Wrestling	51	48	52	48	52	50
*Boys' Golf	99 / 44	48	52	48	52	50
Track	78	85	85	84	98	89

\*classification is dependent on either boy or girl enrollments