

Loup City Public Schools Board of Education

Loup City Central Office
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Loup City, NE

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Regular Session

Monday, June 8, 2020

7:30 PM

Loup City Public Schools Library Board Room

7:30 PM

1. Call Meeting To Order:
 - A. Pledge of Allegiance
 - B. Announce Open Meetings Act - Posted in Meeting Room
 - C. Publication of Meeting
2. Approval of Agenda:
3. Consent Agenda:
 - A. Approve of contract for 2020-21 for Holly Myers for Media Specialist
 - B. Approve the Minutes for May 11, 2020
4. Financial Report:
5. Hearing of the Audience:
6. Discussion Items:
 - A. Discussion of the KSB Policy Service proposal for 2020-21 and 2021-22
 - B. Discussion of Summer Projects
 - C. Discussion of LCPS Board Retreat scheduling
 - D. Discussion from the Marquee Ad Hoc committee
 - E. Discussion of Summer Meal program
 - F. Discuss the Superintendent's Re-Opening Committee's purpose and agenda
 - G. Discussion of summer school for 2020
7. Action Items:
 - A. Discuss, consider and take all necessary action to approve the first reading of proposed revisions to Policy 1003.
 - B. Discuss, consider and take all necessary action to approve Loup City Public Schools continuing in the Title I consortium with ESU 10.
 - C. Discuss, consider and take all necessary action to approve closed bids.
8. Leadership Reports:
 - A. School Board Committee/Training Reports
 - B. Superintendent's Report
9. Future Meetings/Reminders:
10. Shouts Outs!
11. Executive Session:
12. Adjourn:

Note 1: The Board in its discretion may revise and consider any listed item at any time during the meeting.

Note 2: This agenda does not become final until 24 hours prior to the scheduled commencement of this meeting. All listed reports which are in writing are a part of the Agenda for this meeting and may contain action items or otherwise call for Board action on the subject matter(s) listed therein; complete copies of such reports, except for any legally confidential information are available upon request from the Office of the Superintendent of Schools as part of the agenda

Note 3: The Board of Education is empowered to act on any item listed on the Agenda at any time during the meeting, irrespective of the order listed. Further detail on agenda items may be obtained by speaking to the Superintendent. The Board of Education by the approval of all consent items is also approving, authorizing and directing the Board President,

Board Secretary, the Superintendent or their designees to take or cause to be taken all necessary action and sign all documents necessary or appropriate to complete the matter or transaction as approved.

Note 4: The Open Meetings Act requires that agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Board releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question about a report or needs clarification about the sufficiency of any item on which action could be taken at this meeting should contact the Office of the Superintendent of Schools.

Note 5: The Board of Education reserves the right to go into closed session at its discretion, but will only do so for the prevention of needless injury to a person's reputation or for the protection of the public interest.

Loup City Public Schools Board of
Education Regular Session
Monday, May 11, 2020 7:30 PM Central

Loup City High School Commons
800 North 8th Street
Loup City, NE 68853-0628

Ericson: Present, Friesen: Present, Heil: Present, Klein: Present, Kowalski: Present, Krzycki:
Present, Lewandowski: Present, Mroczek: Present, Panowicz: Present. Present: 9.

1. Call Meeting To Order:

Scott Friesen and Jamie Lewandowski were in the meeting via Zoom.

1.A. Pledge of Allegiance

1.B. Announce Open Meetings Act - Posted in Meeting Room

1.C. Publication of Meeting

Lorraine and Eric verified publication of the meeting.

2. Approval of Agenda:

Motion by Wayne Klein, seconded by Tami Heil, to approve the agenda as presented..

Motion Carried

Cindy Ericson: Yes, Scott Friesen: Yes, Tami Heil: Yes, Wayne Klein: Yes, Eric Kowalski:
Yes, Janelle Krzycki: Yes, Jamie Lewandowski: Yes, Ron Mroczek: Yes, Loraine Panowicz:
Yes

Yes: 9, No: 0

3. Consent Agenda:

Jamie Lewandowski and Scott Friesen are in the meeting via Zoom. The meeting is being
conducted via Zoom.

3.A. Reading and Approval of Minutes of April 13, 2020

Motion by Tami Heil, seconded by Eric Kowalski, to to approve consent agenda.. Motion
Carried

Cindy Ericson: Yes, Scott Friesen: Yes, Tami Heil: Yes, Wayne Klein: Yes, Eric
Kowalski: Yes, Janelle Krzycki: Yes, Jamie Lewandowski: Yes, Ron Mroczek: Yes,
Lorraine Panowicz: Yes

Yes: 9, No: 0

add the meeting was available on zoom and members

3.B. Approve Contracts & Resignations

4. Financial Report:

Motion by Wayne Klein, seconded by Ron Mroczek, to to approve.. Motion Carried

Cindy Ericson: Yes, Scott Friesen: Yes, Tami Heil: Yes, Wayne Klein: Yes, Eric Kowalski:
Yes, Janelle Krzycki: Yes, Jamie Lewandowski: Yes, Ron Mroczek: Yes, Loraine Panowicz:
Yes

Yes: 9, No: 0

This month is a quarterly payment for preschool and head start. The board discussed the
increased amount of legal bills for this month and Ms Simpson explained the additional \$6300
was for our legal response to an Open Meetings complaint filed by 5 community members. She

explained the process of the complaint and how much more may be involved in the process and possible costs.

MAY 2020 BOARD BILLS

VENDOR NAME	INVOICE AMT\$
ALMQUIST MALTZAHN GALLOWAY & LUTH	\$166.00
AMAZON	\$1,818.78
BLACK HILLS ENERGY	\$6,136.00
CENTRAL NE COMMUNITY ACTION	\$23,757.13
	\$39,218.85
CENTURY LINK	\$446.56
CITY OF LOUP CITY	\$252.48
COGNIA, INC.	\$1,200.00
CORPORATE PAYMENT SYSTEMS	\$1,585.66
CULLIGAN	\$312.10
DAS STATE ACCOUNTING	\$360.44
DOLLAR GENERAL	\$86.29
E S U #10	\$11,192.48
HAND2MIND, INC.	\$15.29
HOME DEPOT PRO	\$9,819.77
KSB SCHOOL LAW	\$9,542.50
KUSZAK HARDWARE & VARIETY	\$2,458.50
LOUP CITY AUTO PARTS	\$134.99
LOUP CITY LUMBER	\$1,398.00
LOUP CITY PROPANE	\$179.50
MATHESON TRI-GAS, INC.	\$67.75
MCI	\$61.84
MENARD'S	\$158.97
MID-AMERICAN RESEARCH CHEM.	\$1,943.81
MIDTOWN TIRE & AUTO LLC	\$106.90
NE COUNCIL OF SCHOOL ADMIN.	\$150.00
NPPD	\$3,455.53
PAPER101	\$3,532.93
	\$3,390.00
PERRY GUTHERY LAW	\$75.00

PRESTO-X CO	\$133.00
QUILL CORP	\$170.90
ST PAUL PUBLIC SCHOOL	\$180.00
STAPLES ADVANTAGE	\$12.93
TK SNOW REMOVAL	\$1,055.00

T-N-Z WELDING	\$391.00
TROTTER SERVICE	\$124.30
VERIZON WIRELESS	\$61.78
WELLS FARGO VENDOR FIN SERV	\$1,025.56
TOTAL	<u>\$126,178.</u> <u>52</u>
PAYROLL	<u>\$323,471.</u> <u>69</u>
	\$449,650. 21
LUNCH PAYROLL	\$12,053.6 8

5. Meet the Teachers

We did not have teachers report via Zoom.

6. Hearing of the Audience:

We did not have anyone request to speak to the board.

7. Discussion Items:

7.A. Current Summer Projects for 2020

The board discussed the concrete work, painting, carpeting, remodeling of the main offices and additional cleaning.

7.B. Preliminary Staffing and Room Assignments for 2020-21

Ms Simpson discussed the movement of the 2nd grade to the main building and how each teacher was moving and the reason for the moves.

7.C. Discussion of Committee Calendar for the remainder of 2020

We discussed having a fixed monthly committee meeting calendar. Committee chairs will get back to the superintendent with their dates.

8. Action Items:

8.A. Discuss, consider and take all necessary action to surplus the following district items.

Motion by Tami Heil, seconded by Ron Mroczek, to surplus the bus and minivan to be sold by sealed bid by June 1 at 4pm, offer 130 chrome books to students in our school district with, re evaluate on June 15.. Motion Carried

Cindy Ericson: Yes, Scott Friesen: Yes, Tami Heil: Yes, Wayne Klein: Yes, Eric Kowalski: Yes, Janelle Krzycki: Yes, Jamie Lewandowski: Yes, Ron Mroczek: Yes, Loraine Panowicz: Yes

Yes: 9, No: 0

9. Leadership Reports:

9.A. School Board Committee/Training Reports

9.B. Elementary Principal Report

9.C. High School Principal Report

9.D. Superintendent's Report

Ms Simpson discussed a possible calendar if we would have to return to school after Labor Day, no action is taken just to make public aware of the timeline. She also shared youth sports guidelines for summer sports and the possibility of the weight room.

10. Future Meetings/Reminders:

Our next regular board meeting is June 8th at 7:30pm.

11. Shouts Outs!

12. Executive Session:

No executive session needed.

13. Adjourn:

Motion by Ron Mroczek, seconded by Tami Heil, to to adjourn at 9:18.. Motion Carried

Cindy Ericson: Yes, Scott Friesen: Yes, Tami Heil: Yes, Wayne Klein: Yes, Eric Kowalski:

Yes, Janelle Krzycki: Yes, Jamie Lewandowski: Yes, Ron Mroczek: Yes, Loraine Panowicz:

Yes

Yes: 9, No: 0

SCHOOL DISTRICT #1	
GENERAL FUND - 01	
May 31, 2020	
<i>Balance forward</i>	\$612,645.66
Deposits	\$1,643,372.17
Checks/Debits	\$1,693,522.95
Transfers from ICS	\$420,000.00
Transfers to ICS	\$1,210,000.00
Interest	\$12.58
ICS Interest	\$124.81
BOOK BALANCE	\$63,987.80
ICS BALANCE	\$1,288,647.47
FUND BALANCE	\$1,352,635.27

Certificates of Deposit	
May 31, 2020	
Unemployment Fund	\$22,444.49
Special Building Fund ***	\$249,328.18
Heritage Bank (Gen Fund)	\$0.00
Ashton State Bank (Gen Fund)	\$238,199.33
TOTAL	\$509,972.00

UNEMPLOYMENT FUND - 03	
May 31, 2020	
<i>Balance forward</i>	\$109,571.30
Deposit	\$0.00
Interest earned	\$0.40
ICS Interest earned	\$13.55
Checks/Debits	\$0.00
BANK BALANCE	\$3,146.38
ICS BALANCE	\$106,438.87
FUND BALANCE	\$109,585.25

LUNCH FUND -06	
May 31, 2020	
<i>Balance forward</i>	\$6,529.42
Deposit	\$32,050.73
Interest earned	\$1.38
Checks/Debits	\$22,035.76
FUND BALANCE	\$16,545.77

SPECIAL BUILDING FUND -08	
May 31, 2020	
<i>Balance forward</i>	\$147,388.42
Deposit	\$30,765.59
Interest earned	\$4.96
Checks/Debits	\$0.00
BANK BALANCE	\$51,067.63
ICS Interest earned	\$16.16
ICS BALANCE	\$127,107.50
FUND BALANCE	\$178,175.13

REVENUES	
May 31, 2020	
Local Receipts	\$986,217.41
County & ESU Receipts	\$1,328.67
State Receipts	\$237,389.22
Federal Receipts	\$0.00
Misc.	\$0.00
Non-Program Receipts	\$0.00
FUND BALANCE	\$1,224,935.30

DEPRECIATION FUND -02	
May 31, 2020	
<i>Balance forward</i>	\$913,714.81
Deposit	\$0.00
Interest earned	\$1.03
ICS Interest	\$115.34
Checks/Debits	\$0.00
BANK BALANCE	\$8,062.68
ICS BALANCE	\$905,748.50
FUND BALANCE	\$913,811.18

ACTIVITY FUND ACCOUNT -05	
May 31, 2020	
<i>Balance forward</i>	\$121,395.75
Deposit	\$2,424.10
Interest earned	\$2.05
Checks/Debits	\$4,832.09
BANK BALANCE	\$13,947.32
ICS Interest earned	\$13.36
ICS BALANCE	\$105,055.85
FUND BALANCE	\$119,003.17

BOND FUND -07	
May 31, 2020	
<i>Balance forward</i>	\$8,559.28
Deposit	\$0.00
Interest earned	\$1.09
Checks/Debits	\$0.00
FUND BALANCE	\$8,560.37

ARCADIA/LOUP CITY ACT. CO-OP -15	
May 31, 2020	
<i>Balance forward</i>	\$3,284.28
Deposit	\$0.00
Interest earned	\$0.32
Checks/Debits	\$1,846.75
BANK BALANCE	\$1,437.85

125 CAFETERIA PLAN -38	
May 31, 2020	
<i>Balance forward</i>	\$20,101.78
Deposit	\$4,444.30
Interest	\$2.44
Claims	\$4,855.69
BOOK BALANCE	\$19,692.83

ACTIVITY FUND BALANCES	
May 31, 2020	
General	\$45,621.76
Red Raider Drama	\$4,248.80
Red Raider Speech	(\$1,399.99)
District Events	\$50.84
Cheerleaders	(\$273.58)
Cross Country	\$281.04
Girls Basketball	\$0.00
Track	\$480.90
Volleyball	\$522.54
FFA	\$17,302.83
Dance Team	\$446.88
Band Fundraiser/Resale	\$3,391.83
Annual Staff	\$2,302.66
Student Council	\$4,843.55
FCCLA	\$3,927.35
FCA	\$2,045.28
Class of 2020	\$2,199.24
Class of 2021	\$2,104.28
Class of 2022	\$2,735.29
Class of 2023	\$1,381.75
Class of 2024	\$1,358.76
Class of 2025	\$75.00
Scholarship Fund	\$4,153.00
Special Projects	\$7,026.86
Technology Fees	\$8,595.98
Courtesy Fund	\$249.00
Industrial Technolgy Classes	\$317.20
After School Program	\$575.33
LCPS Wellness	\$1,971.61
Local 2 Lunch	(\$1,742.86)
HS Principal	\$174.55
Elem Principal	\$315.80

HAZARDOUS MATERIAL/ADA FUND -39	
May 31, 2020	
<i>Balance forward</i>	\$8,679.87
Deposit	\$0.00
Interest earned	\$1.11
Checks/Debits	\$0.00
FUND BALANCE	\$8,680.98

CO-OP EXPENDITURES	
May 31, 2020	
General	\$2,164.25
Basketball	
Cross Country	
Football	\$1,846.75
Golf	
Track	
Volleyball	
Wrestling	
	\$4,011.00
CO-OP REVENUES	
Arcadia Transfer	n/a
Loup City Transfer	n/a
General	\$0.32
Basketball	
Cross Country	
Football	
Golf	
Track	
Volleyball	
Wrestling	
	\$0.32

OUTSTANDING CHECK AMOUNTS	
General Fund	\$613.62
Activity Fund	\$1,744.52
Co-Op Fund	\$257.00
125 Plan Fund	\$591.73
Lunch Fund	\$75.75
Unemployment Fund	\$0.00

JUNE 2020 BOARD BILLS

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>INVOICE AMT\$</u>
ACCO BRANDS	GUIDANCE SUPPLIES	\$29.76
ALMQUIST MALTZAHN GALLOWAY & LUTH	125 PLAN ADMIN	\$166.00
AMAZON	SUPPLIES/FURN	\$695.72
BLACK HILLS ENERGY	SERVICE	\$3,520.31
BOCHART HEATING COOLING	LED BULBS	\$1,382.00
CENTURY LINK	SERVICE	\$427.05
CHEMSEARCH	CUSTODIAL SUPPLIES	\$706.95
CITY OF LOUP CITY	SERVICE	\$781.86
CORPORATE PAYMENT SYSTEMS	SUPPLIES/STAFF APPREC SIGNS	\$980.86
CULLIGAN	SALT	\$176.80
DAS STATE ACCOUNTING	SERVICE	\$360.44
DATA MANAGEMENT, INC	ELEM/HS OFFICE SUPPLIES	\$338.00
E S U #10	SERVICE	\$10,801.55
HARRIS SCHOOL SOLUTIONS	NE CENSUS (7/2020--6/2021)	\$578.81
HOME DEPOT PRO	CUSTODIAL SUPPLIES	\$789.48
HOMETOWN LEASING	BOBCAT LEASE	\$3,800.00
KNLV RADIO	LCPS SPOTS	\$100.00
KUSZAK HARDWARE & VARIETY	CUSTODIAL SUPPLIES	\$258.17
LC AUTO PARTS	MAINT SUPPLIES	\$96.09
LOUP CITY LUMBER	CUSTODIAL SUPPLIES	\$39.63
MATHESON TRI-GAS, INC.	IND TECH SUPPLIES	\$69.21
MCI	SERVICE	\$62.67
MENARD'S	CUSTODIAL SUPPLIES	\$12.67
MID-AMERICAN RESEARCH CHEMICAL	CUSTODIAL SUPPLIES	\$145.78
MYSTERY SCIENCE INC	'2020-2021' SUBSCRIPT	\$999.00
NPPD	SERVICE	\$3,106.49
NHS/NASSP	NATL HONOR SOC AFFILIATION	\$385.00
ONE SOURCE	BACKGROUND CHECK	\$30.00
PRESTO-X COMPANY	SERVICE	\$140.00
QUILL CORPORATION	SUPPLIES	\$692.42
RENAISSANCE LEARNING	AR SUBSCRIPT RENEWAL (7/1/20--6/30/21)	\$3,679.00
SCHOOL HEALTH CORP	NURSE SUPPLIES	\$59.52
SCHOOL SPECIALTY SUPPLY	SUPPLIES	\$276.06
SHERMAN CO TIMES	ADVERTISING	\$241.06
TROTTER SERVICE	FUEL/TIRE REPAIR	\$183.39
VAN DIEST SUPPLY CO	FERTILIZER	\$735.60
VERIZON WIRELESS	SERVICE	\$61.58
WELLS FARGO VENDOR FIN SERV	COPIER LEASE	\$722.05
WHOA AND GO	FUEL	\$41.00
WOOLLEN, MAKENZI	REIMB--MILEAGE STAFF APPREC WEEK	\$18.40
YANDA'S MUSIC	BAND SUPPLIES	\$59.00
TOTAL		\$37,749.38
PAYROLL		\$315,625.88
		\$353,375.26

LUNCH PAYROLL\$11,049.52

File: 1003

PUBLIC EXAMINATION OF SCHOOL DISTRICT RECORDS

Public records of the school district may be viewed by the public during the regular business hours of the administration offices of the school district. These hours are 9:00 a.m. to 4:00 p.m. Monday through Friday, except for holidays and recesses.

Records defined by law as confidential records shall be viewed or copied upon receipt of written permission by the administration office from the person or entity whose confidential records are being requested. Lacking such permission, the superintendent will issue a written denial of the request.

Persons wishing to view the school district's public records shall contact the central administration office and make arrangements for the viewing. The office personnel will make arrangements for viewing the records as soon as practicable, and within 4 business days if possible.

Persons wanting copies may be assessed a fee for the copies not to exceed the actual costs. Pursuant the Nebraska 84-713 Section 3c: "The actual added cost used as the basis for the calculation of a fee for records shall not include any charge for the existing salary or pay obligation to the public officers or employees with respect to the first four cumulative hours of searching, identifying, physically redacting, or copying. A special service charge reflecting the calculated labor cost may be included in the fee for time required in excess of four cumulative hours, since that large a request may cause some delay or disruption of the other responsibilities of the custodian's office, except that the fee for records shall not include any charge for the services of an attorney to review the requested public records seeking a legal basis to withhold the public records from the public." If the estimated cost of the records exceeds \$50.00, the office will obtain an advance deposit equal to the estimated cost. Records will not be made available in any form in which that record is not already maintained or produced. Persons making requests to use their own copying equipment must make arrangements satisfactory to the administration office. It shall be the responsibility of the administration office to maintain accurate and current records of the school district.

It shall be the responsibility of the office to respond in a timely manner to requests for viewing and receiving public information of the school district. If the office is unable to provide the requested records within 4 business days, the secretary will issue a written explanation with a revised date for completion, an estimate of cost, and allow the requester to modify or prioritize the information request.

Legal Reference: Nebraska Statutes 84-712.0 et seq.

Cross Reference: 507.01 Student Records Access

Approved ___06/11/2012

Reviewed ___11/13/2017

Revised _____

Future Meetings Remaining 2020

June 24	ALICAP Summer Workshop - Kearney
July 13	Regular Session
July 27	NASB Candidate Webinars
August 10	Regular Session
August 31	Special Session
September 14	Regular Session
September 21	NASB Candidate Webinars
September 23	NASB Area Membership Meeting
September 24	NASB Facilities & Construction Workshop - Kearney
October 12	Regular Session NASB Candidate Webinars
October 14-15	NASB Labor Relations Conference-Lincoln
November 9	Regular Session
November 18--20	NASB State Convention - Omaha
November 30	Work Session
December 8	NASB New Board Member Workshop-Broken Bow
December 14	Regular Session