

**BOX BUTTE COUNTY SCHOOL DISTRICT #07-0010**  
**HEMINGFORD PUBLIC SCHOOLS**  
**BOARD OF EDUCATION MEETING AGENDA**  
**Monday, January 12, 2026**  
**South Campus**

The Board of Education of School District 07-0010 will meet on Monday, January 12, 2026 in the South Campus as duly advertised in the Alliance Times-Herald.

- I. Pledge of Allegiance
- II. Notices
- III. Call Meeting to Order
  - III.A. Roll Call
  - III.B. Excuse Absent Board Member(s)
- IV. Report from Board Committee(s)
- V. Oath of Office for Student Board Representative
- VI. Organize the 2026 Board of Education
  - VI.A. Nominate and Elect President of the Board of Education
  - VI.B. Nominate and Elect Vice-President of the Board of Education
  - VI.C. Nominate and Elect Secretary of the Board of Education
  - VI.D. Discuss, Consider, and Take All Necessary Action in Regard to Appointment of Board Treasurer/Clerk
- VII. Regular Meeting Agenda
  - VII.A. Recognition of Student Achievement (Bobcat Excellence)
  - VII.B. Public Participation (Maximum of 30 Minutes Allotted for this Portion of the Meeting)
  - VII.C. Correspondence
  - VII.D. NEBA Report
  - VII.E. Consent Agenda
    - Approve Minutes of Prior Meeting(s)
    - Approve Treasurer's Report
    - Approve School Activity Fund Report
    - Approve Control Budget
    - Report Required by State Statute 79-506
  - VII.F. Payment of Claims
  - VII.G. Discuss, Consider, and Take All Necessary Action Regarding Approval of the Following Policies on Second Reading: Proposed Revised Policy 704.06 - INTERNAL CONTROLS, Proposed Revised 802.07 - SCHOOL FOOD PROCUREMENT, Proposed Revised 1002.00 - DISTRICT ANNUAL REPORT
  - VII.H. Discuss, Consider, and Take All Necessary Action Regarding Employment of Certificated Staff (Preschool Teacher)
  - VII.I. Discuss, Consider, and Take All Necessary Action Regarding the Re-Adoption of the Board Code of Ethics Policy 0202.01
  - VII.J. Discuss, Consider, and Take All Necessary Action in Regard to Designation of Depositories for School District Funds
  - VII.K. Discuss, Consider, and Take All Necessary Action in Regard to Board Appointment of Authorized Representative for Local, State, and Federal Matters
  - VII.L. Discuss, Consider, and Take All Necessary Action Regarding Designation of Legal Counsel for the School District
  - VII.M. Discuss, Consider, and Take All Necessary Action Regarding Designation of Auditors for the District

- VII.N. Discuss, Consider, and Take All Necessary Action Regarding the Annual Appointment of a Non-Discrimination Compliance Coordinator to meet Federal equal employment opportunity requirements and a Title IX Coordinator for Title IX Enforcement.
- VII.O. Discuss, Consider, and Take All Necessary Action Regarding the Annual Review and Reaffirmation of the Hemingford Public Schools Mission, Vision, and School Improvement Goals
- VII.P. Discuss, Consider, and Take All Necessary Action Regarding Approval of Use of School Facilities and Printing/Mailing for the Alumni Banquet
- VII.Q. Discuss, Consider, and Take All Necessary Action Regarding the Annual Readoption of Existing Policies, Regulations, and Handbooks for the Governance of the School District.
- VII.R. Discuss, Consider, and Take All Necessary Action Regarding New Goals for the Superintendent
- VIII. Discussion/Possible Action Items
  - VIII.A. Discussion Regarding Draft Proposed Calendar for the 2026-2027 School Year.
  - VIII.B. Discussion Regarding Completion and Filing of Nebraska Accountability and Disclosure Commission Potential Conflict of Interest Forms
- IX. Student Board Representative Report
- X. Administration Reports
- XI. Superintendent Report
- XII. Policy Review
- XIII. Items For Next Board Meeting
- XIV. Adjournment



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School board meetings are a meeting held in public; however, the meetings are not public meetings.

## TALKING POINTS FOR BOARD MEETING

### 3 MINUTES PER INDIVIDUAL/30 MINUTES ON TOPIC

The board chair will recognize these individuals to make their comments at the appropriate time. Only those speakers recognized by the board chair shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments, or other individuals causing disruption may be asked to leave the board meeting.

The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

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\*If you want to speak, you must fill out a Public Comment Request Card. When you have completed this, please submit the card to the superintendent. The cards will be numbered as they are received by the superintendent. You will be called on, by the board president, according to the number on your completed Public Comment Request Card. The board president will signal when the speaker has 30 seconds remaining.

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+++++tear off+++++tear off+++++tear off+++++

Number	
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Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:

# Standard Procedures for Executive (Closed) Session Hemingford Public Schools Board of Education

## [Closed Session Procedures \(Checklist\)](#)

### [Reference/Background Information](#)

[Before the Meeting](#)

[Identify Lawful Purpose\(s\) for Closed Session](#)

[Make a Proper Motion in Open Session](#)

[Vote on the Motion \(In Open Session\)](#)

[Conduct the Closed Session Properly](#)

[Return to Open Session and Record in Minutes](#)

[Document Compliance:](#)

[Formal Action:](#)

## **Closed Session Procedures (Checklist)**

- Make a proper motion in open session
  - Specific subject matter – A brief description of the topic to be discussed **and**
  - Stated purpose – A statement of which section of the Nebraska Open Meetings Act applies
    - protection of the public interest; **or**
    - prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting.
- Vote on the motion in open session)
- The Presiding Officer restates the limitation of the closed session
- Record the time going to the closed session
- The Board locks/leaves all electronic devices and proceeds to the school library
- Conduct the closed session properly
- Return to South Campus
- The Presiding Officer declares return to open session,
- The Presiding Officer restates the limitations of the closed session
- Record the time returning to open session
- If necessary, take formal action and vote in open session

## Reference/Background Information

### Before the Meeting

- Confirm whether the planned subject matter is eligible for a closed session under Nebraska law. (e.g., superintendent or board president consultation with legal counsel).
- Prepare a brief summary of the topic to be cited in the motion.

### Identify Lawful Purpose(s) for Closed Session

- Under the Nebraska Open Meetings Act, a public body (such as a school board) may convene in closed (executive) session only for specific, lawful purposes. Closed/Executive Session must be clearly necessary to ensure:
  - protection of the public interest; or
  - prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting.
- Common reasons include:
  - Strategy sessions with respect to litigation, real estate purchases, pending or imminent.
  - Discussion regarding collective bargaining negotiations.
  - Discussion regarding the evaluation or job performance of a staff member (like the Board evaluation of the Superintendent), or for the prevention of needless injury to an individual's reputation (if that individual has not requested an open meeting).
  - Discussion concerning security personnel or devices.

### Make a Proper Motion in Open Session

- Before moving into a closed session, a board member must make a motion in open session. The motion should include:
  - Specific Subject Matter – A brief description of the topic to be discussed (e.g., “to discuss litigation strategy regarding the [XYZ] lawsuit,” “to discuss negotiations with the local teachers’ association,” etc.) and
  - Stated Purpose – A statement of which section of the Nebraska Open Meetings Act applies (e.g., “to prevent needless injury to the reputation of a staff member” if evaluating job performance).
    - Example: “I move to go into closed session to discuss negotiations (subject matter) for the protection of the public’s interest (reason necessitating the closed session).” “I move to go into closed session to discuss a performance evaluation to protect the reputation of an individual and that individual has been notified and has not requested a public meeting.”

### Vote on the Motion (In Open Session)

- Once the motion is made, the board president (or presiding officer) must call for a vote in open session.
- A majority of board members present must vote in favor of the motion for the board to legally enter closed session.

- The vote must be recorded in the meeting minutes.
- If the motion to close passes, the presiding officer shall restate for the record the limitation of the subject matter of the closed session immediately and prior to moving into closed session.
- Make a note of the time the board entered closed session (Board meeting minutes must include the entire motion, the vote of each member, time in which the closed session started and ended.)

### **Conduct the Closed Session Properly**

- Board Members will close/lock any laptops and will leave their cell phones and any other media or recording devices at South Campus.
- The Board will move to another location to conduct closed sessions (typically the school library in the elementary school).
- Admit Only Necessary Individuals: During the closed session, typically, the board members, required staff (e.g., superintendent, board secretary), legal counsel, or others with relevant input may remain present. Anyone not necessary for the closed-session discussion is welcome to remain at South Campus until the board returns to open session.
- Discuss Only the Announced Topic: The board must limit the discussion strictly to the purpose(s) identified in the motion. Venturing into unrelated topics violates the Open Meetings Act.
- No Formal Action: The board cannot take final action (e.g., vote to approve a policy) during the closed session. Any vote or final decision must be conducted in open session.
- If, during the closed session, a member believes the discussion has strayed away from the reason or motion for the closed session, the board member may challenge the continuation of the closed session. If the board member believes the discussion is inappropriate, next steps:
  - If a challenge is made, the board will return to open session, note the time, and vote in public.
    - If a majority of the board members vote against the challenge to terminate [i.e., motion failed], the board will return to the closed session referencing the original motion to enter closed session, note the time, and continue.
  - If the challenge is made, it shall be reflected in the minutes, and it will list how each member voted.
  - If a challenge is made by a member and the board votes against it, the member making the motion should consider leaving the meeting if he/she believes the board is discussing material that is not relevant to the reason for the closed session. The board member may also return to the closed session.

### **Return to Open Session and Record in Minutes**

- When the board finishes its closed-session discussion:
  - Reconvene in Open Session: The board president (or presiding officer) announces the end of the closed session, restates the limitations of the closed session, and reconvenes the open meeting.
  - Record the Time: The start and end times of the closed session must be noted in the minutes.

**Document Compliance:**

- The minutes should reflect:
  - The motion to go into closed session, including who made and seconded it.
  - The vote (roll call or otherwise) on the motion.
  - The statutory reason for the closed session.
  - The start time of the closed session and the end time when the board returned to open session.

**Formal Action:**

- If any formal action (e.g., a decision or vote) results from the closed-session discussion, that action must be taken in the open session so that it is publicly recorded.

2024

American Civics/Curriculum : Cullan, Randolph, Votruba

Finance : Randolph, Ansley, Cullan

Negotiations : Ansley, Schumacher, Votruba

Transportation : Horstman, Cullan, Ansley

Building and Grounds : Schumacher, Randolph, Horstman

# HEMINGFORD PUBLIC SCHOOLS

## Board Committee Report

Date of Report:

Committee:

Items Reviewed Discussed:

Information for the Full Board:

Recommendations to the Full Board:





**BOX BUTTE COUNTY SCHOOL DISTRICT #10  
STUDENT REPRESENTATIVE OATH OF OFFICE**

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of the Student Representative to the Hemingford School District Board of Education according to law and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me, God.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_





## 203.03 - VICE PRESIDENT

If the board president is unable or unwilling to carry out the duties required, it shall be the responsibility of the vice president of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice president shall serve as president for the balance of the president's term of office, and a new vice president shall be elected.

The vice president of the board shall be elected by a majority vote at the organizational meeting each year to serve a one-year term of office.

The vice president shall accept control of the meeting from the president when the president wishes to make or second a motion. The vice president shall take an active role in board decisions by discussing and voting on matters before the board in the same manner as other board members.

Legal Reference:                   Neb. Statute 79-564  
  79-569 et seq.  
  79-593

Cross Reference:                201.01 Board Powers and Responsibilities

Approved:  
Reviewed: 2-12-2024, 10-13-2025  
Revised:

## 203.04 - SECRETARY

A secretary shall be elected annually by the board.

It shall be the responsibility of the board secretary, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular board meetings; to cause the meeting minutes and a list of all approved claims to be published; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and to complete and maintain the annual school census. The board clerk may assist the secretary in the completion of his/her duties.

Legal Reference:                   Neb. Statute 79-528  
  79-564  
  79-576 to 580

Cross Reference:                104.01 Annual School Census  
  201.01 Board Powers and Responsibilities  
  204.11 Meeting Minutes

Approved:  
Reviewed: 2-12-2024, 10-13-2025  
Revised:

## 203.05 - TREASURER

It shall be the responsibility of the board to annually appoint a board clerk/treasurer.

It shall be the responsibility of the treasurer to receive the funds collected for the district by the county treasurer, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to manage district's investments for the maximum benefit to the district, to report monthly and annually the status of all district funds and investments, and to file required reports with the appropriate state agencies and other entities.

The treasurer will work with the secretary to coordinate the recording, preserving and reporting of financial records, reports, cash flow needs and district investments.

If the treasurer is unable or unwilling to carry out the duties required, it shall be the responsibility of the superintendent or other person designated by board policy to carry out the duties of the treasurer.

The treasurer shall do one of the following within ten days after election to the position:  
Give bond in an amount set by the board of not less than \$500 and not more than double the amount of money to come into his/her hands as treasurer at any one time.  
Give evidence of an equal amount of insurance coverage by the district.

The cost of the bond or insurance coverage will be paid by the school district.

Legal Reference:                   Neb. Statute 79-586 to 590

Cross Reference:                201.01 Board Powers and Responsibilities  
  700     Business Operation

Approved:  
Reviewed:  
Revised:

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Legal Reference:                   Neb. Statute 79-586 to 590

Cross Reference:                201.01 Board Powers and Responsibilities  
  700    Business Operation

Approved:

Reviewed: 2-12-2024, 10-13-2025

Revised:

# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
<b>January 5:00 PM</b>			<ul style="list-style-type: none"> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> <li>• Appoint Superintendent as Authorized Representative for Federal, State, and Local Matters.</li> </ul>	<ul style="list-style-type: none"> <li>• Adopt Board and Superintendent Goals</li> <li>• Review Board Member Code of Ethics</li> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion and/or Appointment of Board Committees</li> <li>• NASB Legislative Issues Conference</li> <li>• Community Engagement Session</li> <li>• Board Retreat/Workshop</li> <li>• Strategic Plan Review/Board Self-Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Oath of Office</li> <li>• Board Officer Elections</li> <li>• Designate Depository</li> <li>• Designate Legal Firm</li> <li>• Designate Treasurer</li> <li>• Designate Auditor for the District</li> <li>• Review Report Required by State Statute 79-506</li> </ul>
<b>February 5:00 PM</b>		<ul style="list-style-type: none"> <li>• Review Report on Multicultural Education</li> </ul>	<ul style="list-style-type: none"> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>	<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• NASB Presidents' Retreat</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Proposed Legislation</li> </ul>
<b>March 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> <li>• Establish Technology Budget for Following Year</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum Committee Review of Curriculum Materials Proposed for Adoption (as needed)</li> <li>• Committee on American Civics Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Establish Salaries for Administrators</li> <li>• Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>	<ul style="list-style-type: none"> <li>• Adopt Resolution Pertaining to Non-Resident Students</li> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• NRCSA Spring Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss School Calendar</li> <li>• Monitor Proposed Legislation</li> </ul>
<b>April 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> </ul>	<ul style="list-style-type: none"> <li>• Consider Adoption of Curriculum and/or Textbooks for Subsequent Year</li> </ul>		<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>		<ul style="list-style-type: none"> <li>• Adopt School Calendar</li> <li>• Review Report Required by State Statute 79-506</li> </ul>
<b>May 7:00 PM</b>	<ul style="list-style-type: none"> <li>• Review State Aid Certification (When Available)</li> </ul>	<ul style="list-style-type: none"> <li>• Review Statewide Assessment Results (Writing)</li> </ul>		<ul style="list-style-type: none"> <li>• Review/Revise Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Attend Graduation Ceremony</li> </ul>	

# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
<b>June</b> 7:00 PM		<ul style="list-style-type: none"> <li>Year End Assessment and Curriculum Review</li> <li>Review School Improvement Plan</li> <li>Committee on American Civics Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Superintendent Evaluation (end of year)</li> </ul>	<ul style="list-style-type: none"> <li>Review Bullying Prevention Policy</li> <li>Approve Student, Athletic, and Staff Handbooks</li> </ul>	<ul style="list-style-type: none"> <li>Board Self-Assessment and Goal Planning</li> <li>NASB School Law Seminar</li> </ul>	
<b>July</b> 7:00 PM	<ul style="list-style-type: none"> <li>Budget Committee Work Session</li> <li>Review Budget Authority and Allowable Reserve Percentage Certification</li> </ul>	<ul style="list-style-type: none"> <li>Review Summer School Program Report</li> </ul>		<ul style="list-style-type: none"> <li>Student Fees Policy</li> <li>Parent Involvement Policy</li> </ul>	<ul style="list-style-type: none"> <li>NASB School Finance Workshop</li> <li>Review NASB Board Awards of Achievement</li> <li>NASB School Law Workshop</li> </ul>	<ul style="list-style-type: none"> <li>Adopt Board Goals</li> <li>Review Report Required by State Statute 79-506</li> </ul>
<b>August</b> 7:00 PM	<ul style="list-style-type: none"> <li>Review Proposed Budget</li> <li>Review Certifications of District's Assessed Valuation</li> </ul>				<ul style="list-style-type: none"> <li>NASB Area Membership Meeting</li> </ul>	<ul style="list-style-type: none"> <li>Facilities Tour</li> </ul>
<b>September</b> 7:00 PM	<ul style="list-style-type: none"> <li>Budget Hearing</li> <li>Adopt Budget</li> <li>Tax Request Hearing</li> <li>Approve Tax Request for Fund Levies</li> </ul>	<ul style="list-style-type: none"> <li>Review ACT Results</li> <li>Review School Improvement Plan</li> <li>Review Statewide Assessment Results (Reading, Math, Science)</li> </ul>	<ul style="list-style-type: none"> <li>Consider HEA Request for Recognition as Bargaining Agent (if delivered to Board)</li> </ul>		<ul style="list-style-type: none"> <li>NASA/NASB Labor Relations Conference</li> </ul>	<ul style="list-style-type: none"> <li>Review Statewide Assessment Results (when available)</li> </ul>
<b>October</b> 7:00 PM	<ul style="list-style-type: none"> <li>Review Fall Enrollment Figures</li> <li>Prepare for Negotiations</li> </ul>		<ul style="list-style-type: none"> <li>Consider HEA Request for Recognition as Bargaining Agent</li> </ul>			<ul style="list-style-type: none"> <li>Review Annual Emergency Safety Plan</li> <li>Review Report Required by State Statute 79-506</li> </ul>
<b>November</b> 5:00 PM	<ul style="list-style-type: none"> <li>Audit Committee Review of Audit Report</li> </ul>	<ul style="list-style-type: none"> <li>Review District Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>Distribute/Complete Superintendent Evaluation</li> <li>Begin Negotiations</li> </ul>		<ul style="list-style-type: none"> <li>NASB/NASA State Education Conference</li> </ul>	
<b>December</b> 5:00 PM	<ul style="list-style-type: none"> <li>Approve Fiscal Year Audit Report</li> </ul>	<ul style="list-style-type: none"> <li>Review School Improvement Plan</li> </ul>	<ul style="list-style-type: none"> <li>Approve Negotiated Agreement with HEA (Upon Mutual Acceptance)</li> </ul>		)	<ul style="list-style-type: none"> <li>Host Board/Staff Recognition Dinner</li> </ul>

# Hemingford Public Schools

## Annual Board of Education Calendar

Month	Budget	Curriculum	Personnel	Policy	Board Development	Other
	(November or December)		<ul style="list-style-type: none"><li>• Superintendent Evaluation</li></ul>			

Revised February 2023

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The purpose of public participation is a forum for the public to provide information and be heard by the members of the board. By law, the board is not allowed to respond, discuss, or take action on items that are not included in the published agenda.

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Number	
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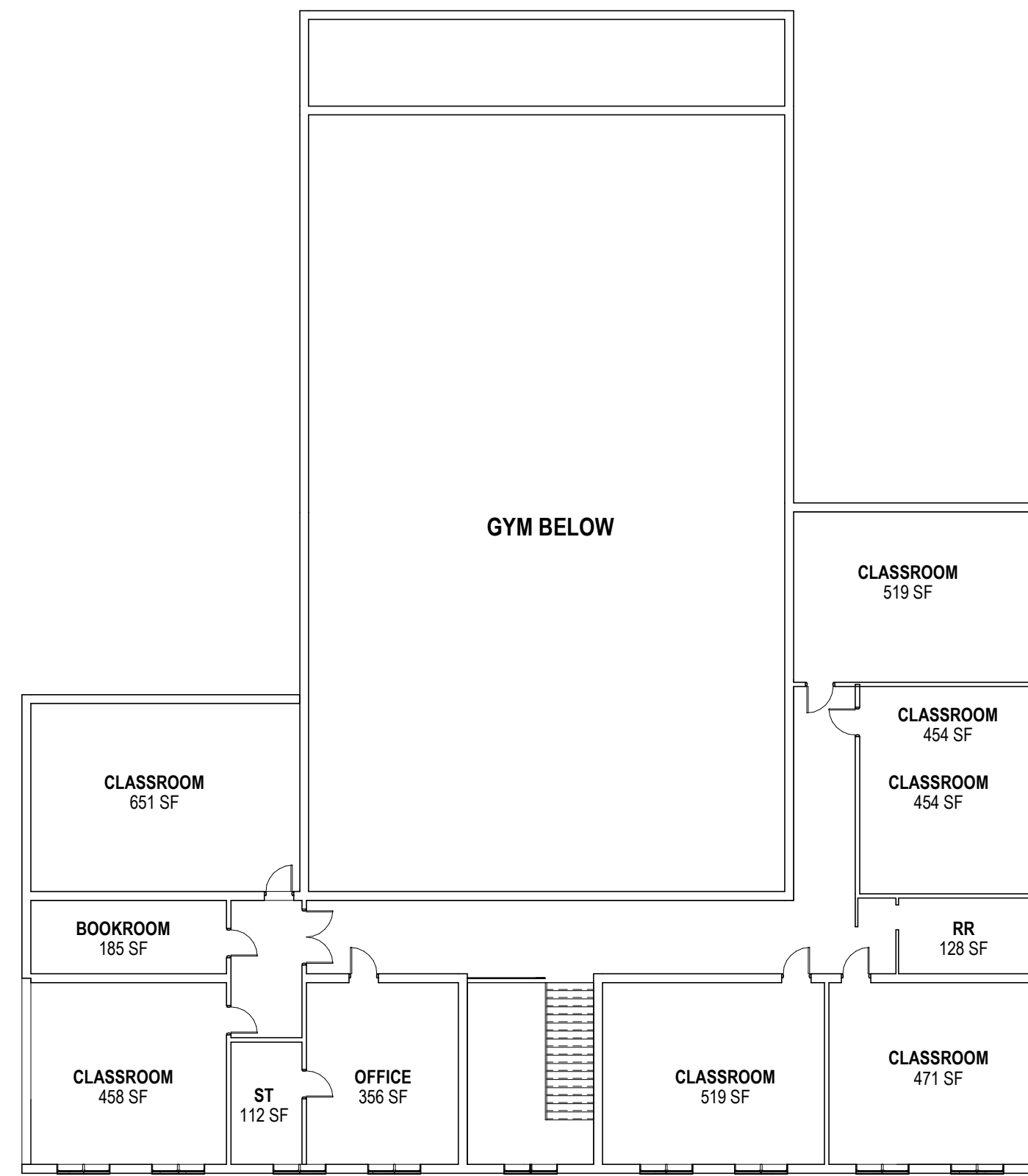
Hemingford School District—Board of Education
Public Comment Request Card
Name:
District resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:
City/State/Zip Code:
Agenda Item or Topic to address:
Signature:



ENGINEERING  
ARCHITECTURE  
PLANNING  
SURVEYING

jeo.com

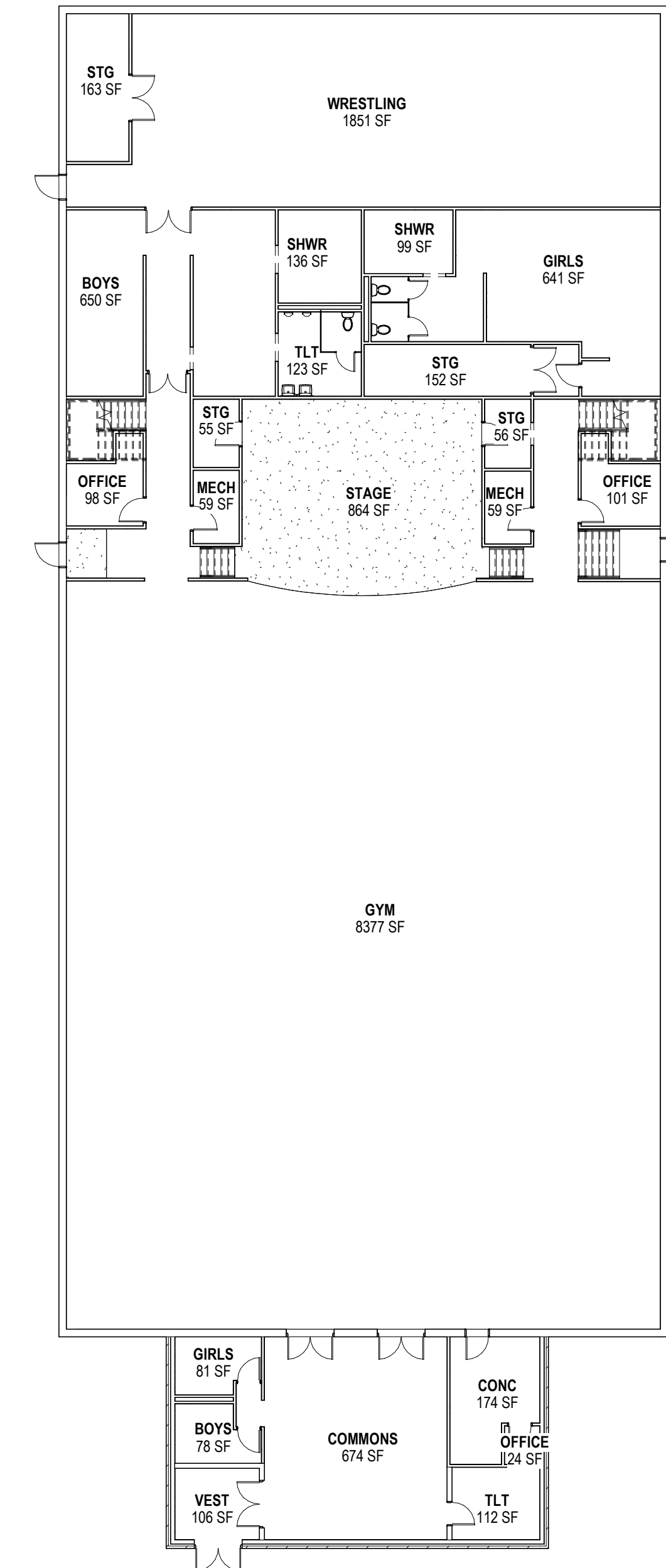
© JEO Architecture, Inc.



2 SECOND LEVEL FLOOR PLAN - EXISTING  
1/16" = 1'-0"



1 FIRST LEVEL FLOOR PLAN - EXISTING  
1/16" = 1'-0"



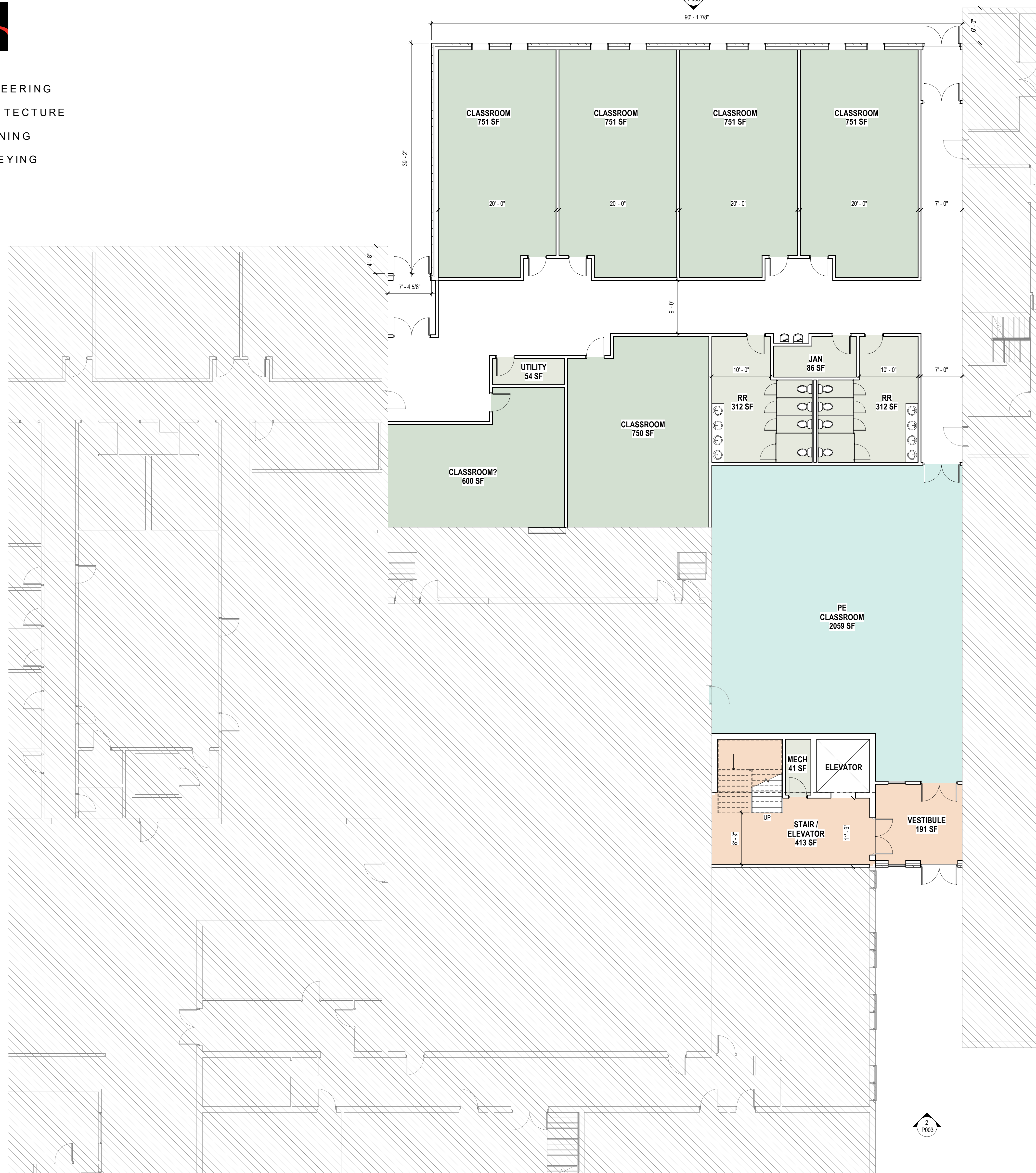
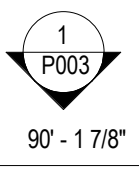
# HEMINGFORD PUBLIC SCHOOLS - EXISTING FLOOR PLANS

JEO ARCHITECTURE INC

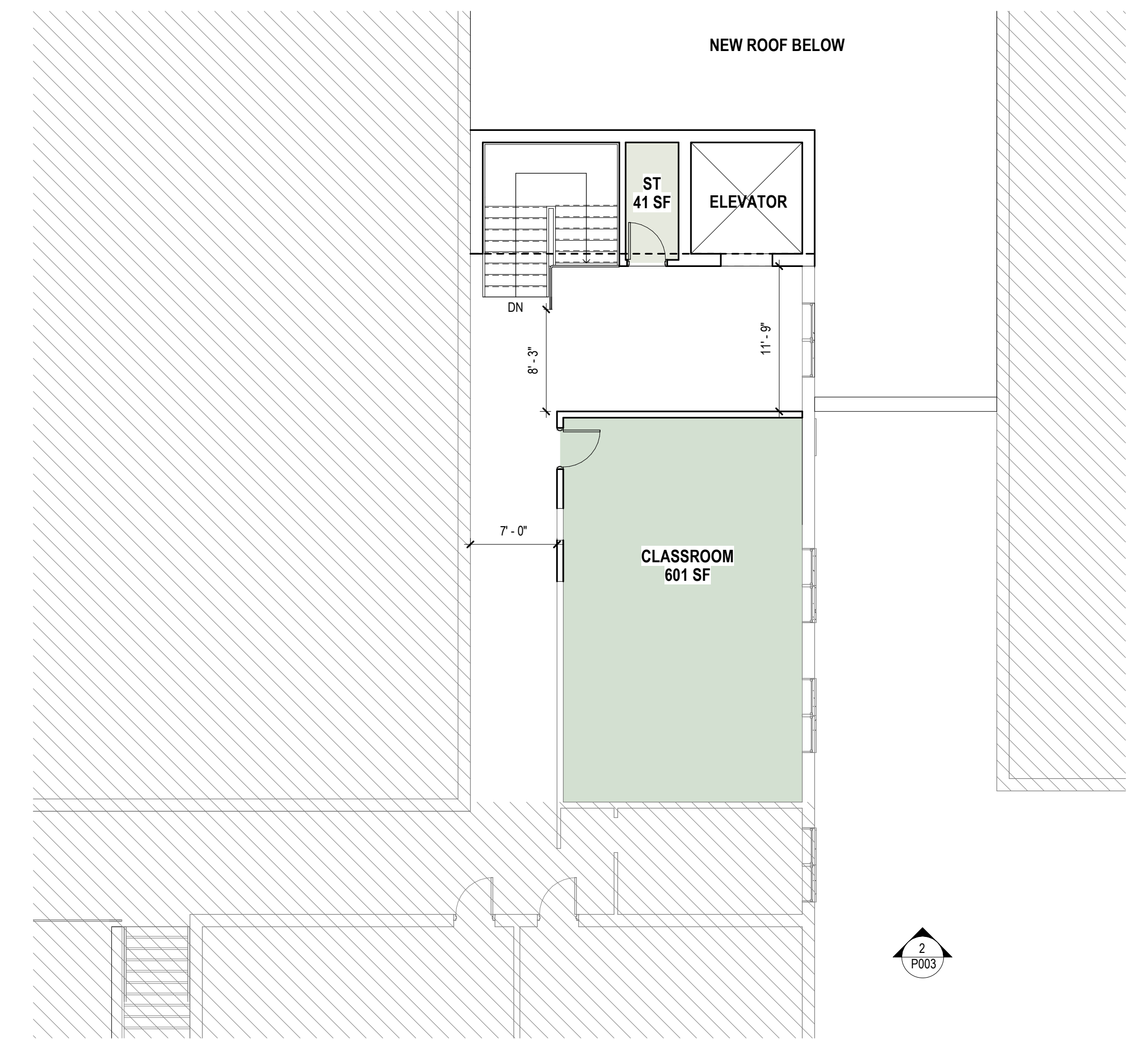


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PLANNING  
SURVEYING

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1 FIRST LEVEL FLOOR PLAN  
1/8" = 1'-0"



2 SECOND LEVEL FLOOR PLAN  
1/8" = 1'-0"

HEMINGFORD PUBLIC SCHOOLS - NEW FLOOR PLANS

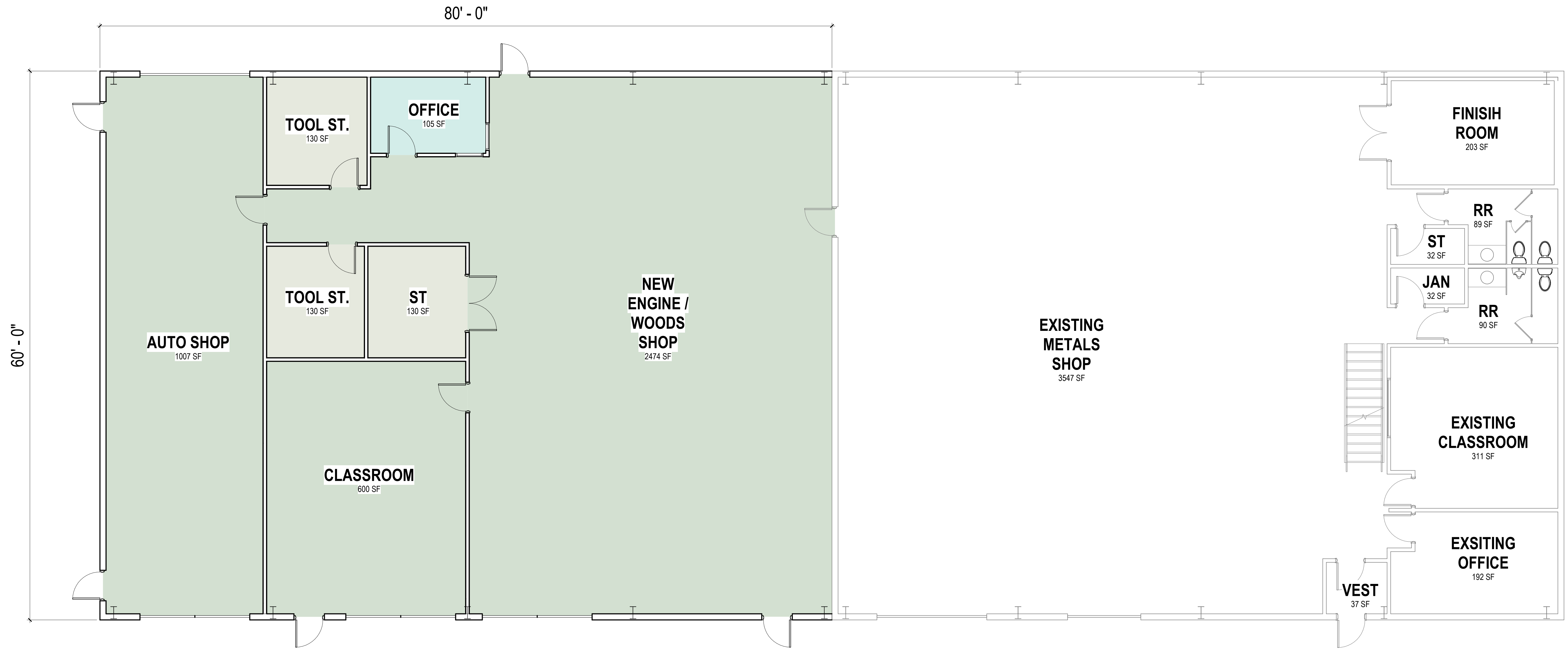
JEO ARCHITECTURE INC



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ARCHITECTURE  
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SURVEYING

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© JEO Architecture, Inc.



1 CTE FLOOR PLAN  
3/16" = 1'-0"

# HEMINGFORD PUBLIC SCHOOLS - CTE FLOOR PLAN

JEO ARCHITECTURE INC

JEO Project No.: 231859.01

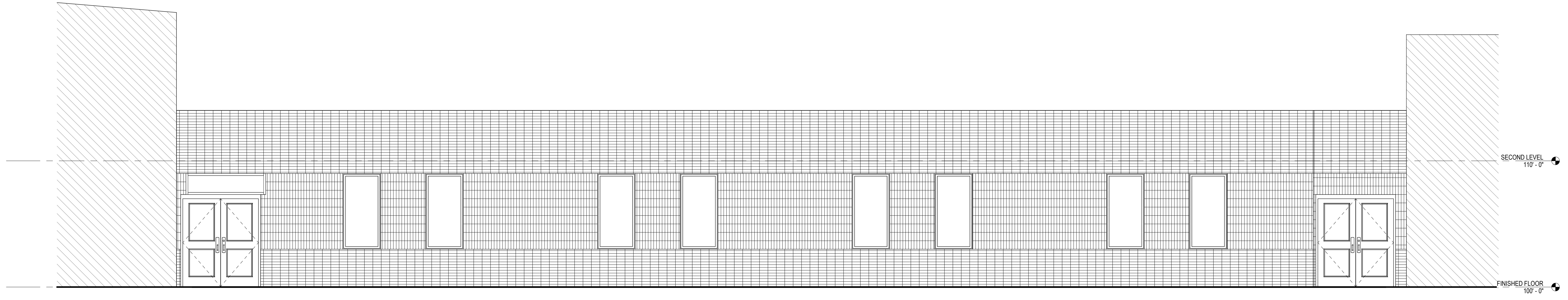
Date: 09/29/2025



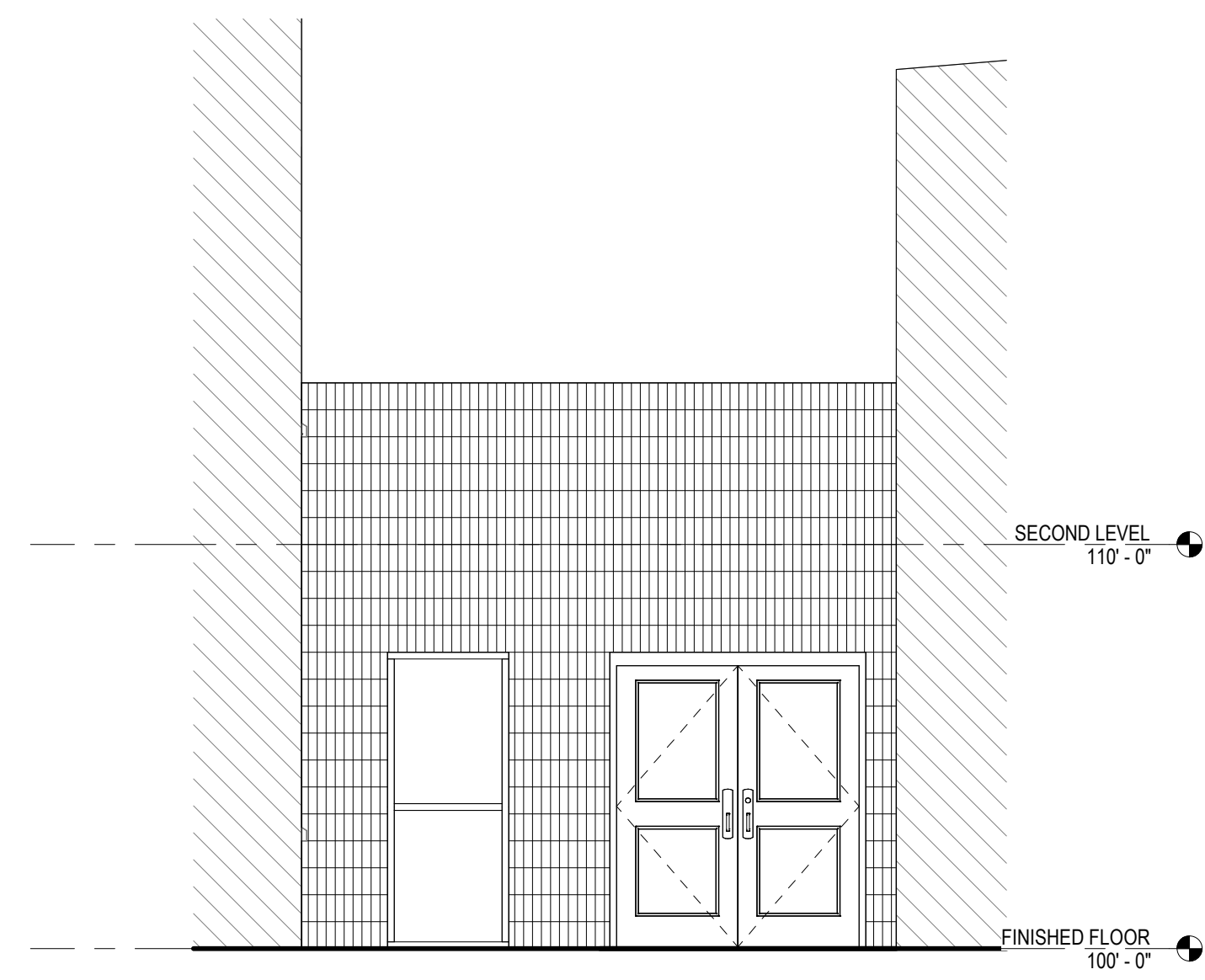
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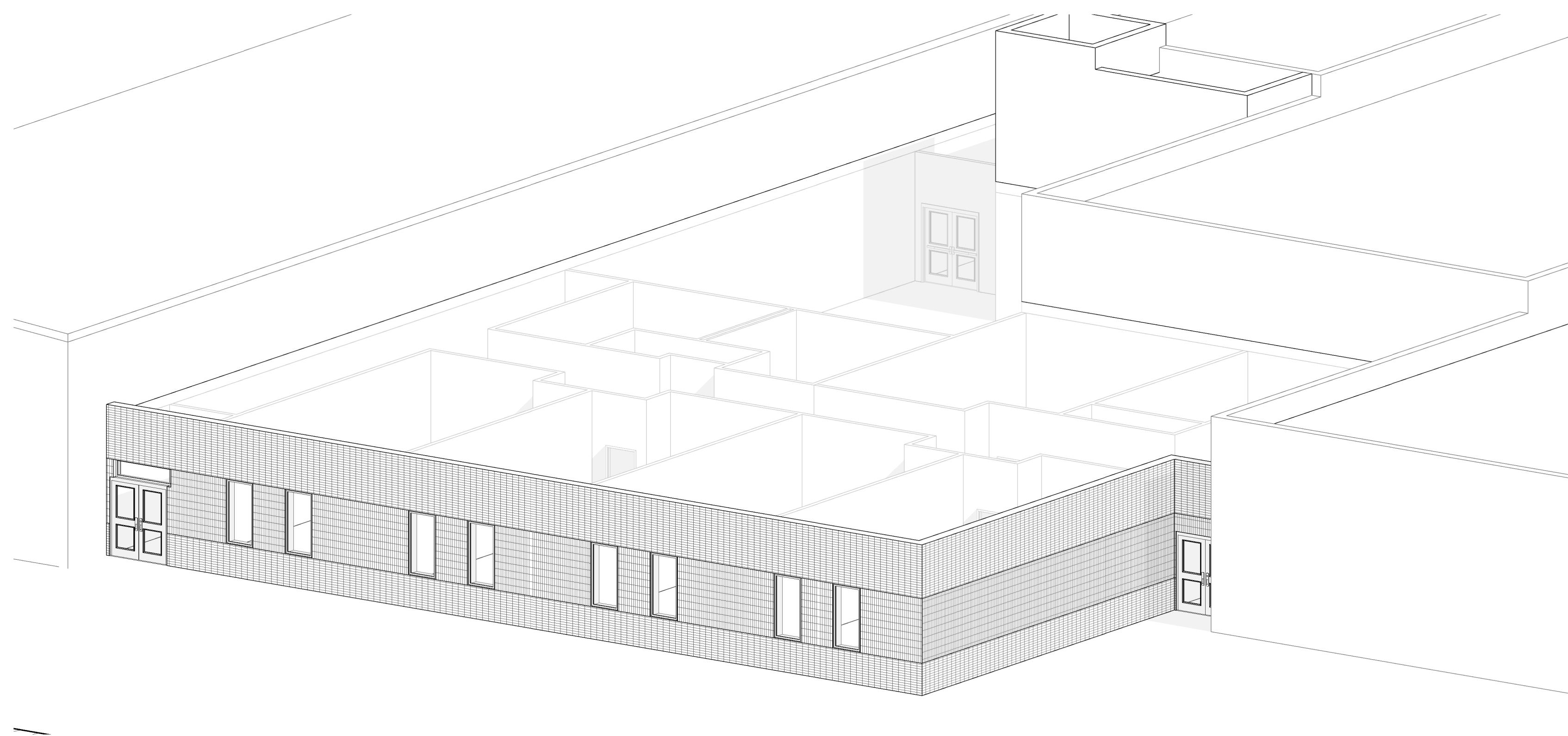
© JEO Architecture, Inc.



① NORTH ELEVATION  
1/4" = 1'-0"



② SOUTH ELEVATION  
1/4" = 1'-0"



# Open House

## Moving Forward: Facility Solutions for Hemingford Public Schools

**What:** Hemingford Public Schools / NEBA Open House

**Where:** HPS South Campus

**When:** January 14, 2026

**Time:** 2:00 – 7:00 p.m.

**Stop by anytime during the open-house window.**

Through our partnership with NEBA, the district is moving forward with solutions that support student safety, educational programming, and long-term facilities planning.

This Open House is designed to be informational, welcoming, and transparent. Your questions, feedback, and involvement are valued.

This Open House will provide an opportunity to:

- Learn about the NEBA–Hemingford partnership
- Review the facility project concept
- Understand the anticipated timeline and next steps
- Ask questions and visit directly with district leaders and project partners

Hemingford Public Schools invites community members, staff, families, and stakeholders to attend an Open House to learn more about our established partnership with the Nebraska Educational Building Association (NEBA).





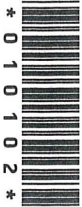
FINANCIAL SERVICES STATEMENT  
NE.bank



Date 12/31/2025 Page 1 of 1

Date 12/31/25 Page 1

NEBRASKA EDUCATIONAL BUILDING ASSOCIATIO  
C/O COUNTY OF BOX BUTTE  
SCHOOL DISTRICT 10  
911 NIOBRARA  
PO BOX 217  
HEMINGFORD NE 69348-0217



Checking Account(s)

MONEY MARKET		Number of Enclosures	0
Account Number	18005980	Statement Dates	12/29/25 thru 12/31/25
Previous Balance	.00	Days in the statement period	3
1 Deposits/Credits	7,935,000.00	Average Ledger	5,117,533.33
2 Checks/Debits	258,700.00	Average Collected	5,117,533.33
Service Charge	.00	Interest Earned	634.71
Interest Paid	634.71	Annual Percentage Yield Earned	1.52%
Current Balance	7,676,934.71	2025 Interest Paid	634.71

Activity in Date Order

Date	Description	Amount	
12/30	189989 PROCEEDS	7,935,000.00	7,935,000.00
12/30	WIRE TO GILMORE & BELL	100,000.00-	7,835,000.00
12/30	WIRE TO DA DAVIDSON	158,700.00-	7,676,300.00
12/31	Interest Deposit	634.71	7,676,934.71

Interest Rate Summary

Date	Rate
12/29	0.329000%
12/30	1.509000%

\*\*\* Thank You \*\*\*

**NEBA Project Design Anticipated Schedule**

Schematic Design (25%)	03/04/2026
Design Development (60%)	04/15/2026
Construction Documents (90% Review)	06/03/2026
Construction Documents (100%)	06/24/2026

## Report Required by State Statute 79-506

Regarding Board Member Purchase of Health Insurance

Hemingford Public Schools

One member of the Board of Education currently participates in the District's health insurance program. Trish Schumacher is a participant.

Trish Schumacher pays the full cost of the insurance in accordance with State Statute 79-506. There is no cost to the district associated with her participation in this program.

BOX BUTTE COUNTY SCHOOL DISTRICT 07-0010  
HEMINGFORD PUBLIC SCHOOLS  
HEMINGFORD, NEBRASKA

December 15, 2025  
Board of Education Regular Meeting Minutes

A regular meeting of the Board of Education of School District 07-0010 was called to order at 5:00 PM at South Campus by Justin Ansley. Notice of the meeting was given in advance through the Alliance Times-Herald. Board members were notified in advance of the meeting.

Justin Ansley: Present, Brett Cullan: Present, Rick Horstman: Present, Blanche Randolph: Absent, Trish Schumacher: Absent, Micki Votruba: Present.

Motion by Brett Cullan to excuse absent board members Blanche Randolph and Trish Schumacher. Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Micki Votruba to approve the Consent Agenda Seconded by Brett Cullan Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Brett Cullan claims for December be approved as presented in the amount of General Fund: \$82,593.69, Building Fund: \$34,572.00 Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Micki Votruba to approve financing and lease terms for the Nebraska Educational Building Association (NEBA) facilities project at Hemingford Public Schools using Nebraska Bank as the lender. Seconded by Rick Horstman Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Brett Cullan to accept professional services agreement with JEO Consulting Group, Inc. for the Nebraska Educational Building Association (NEBA) Facilities Project at Hemingford Public Schools. Seconded by Micki Votruba Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Micki Votruba to approve the request by the culture and climate committee for the annual staff recognition dinner to be held on February 27, 2026. Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Brett Cullan to approve second reading of Policy 801.04R1 (Use of Safety Restraints) Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Motion by Micki Votruba to approve first reading of the following policies: Proposed Revised Policy 704.06 - INTERNAL CONTROLS, Proposed Revised 802.07 - SCHOOL FOOD PROCUREMENT, Proposed Revised 1002.00 - DISTRICT ANNUAL REPORT Seconded by Justin Ansley Roll Call: Ansley: Aye, Cullan: Aye, Horstman: Aye, Randolph: Absent, Schumacher: Absent, Votruba: Aye 4-0 Motion carried

Student board representative report was provided by Dakota Horstman. The Board recognized Dakota for her work this semester as student board representative and thanked her for her service.

Administrative reports were provided by Mr. Arneson, Mrs. Plog, Mr. Redden, Mr. Westover, Mrs. Hanks, and Dr. Miller.

The Board received a brief presentation by Jr. High students who have participated in leadership development opportunities on the University of Nebraska-Lincoln campus.

The Board of Education recognized the following students for Bobcat Excellence: State Football Playoffs - Owen Plog, Jayce Haas, Carson Haas, Warner Tallon, Ryan Ragsdale, Gattlen Bell, Lucas Sulzbach, Jacob Bryner, Tayten Haas, Zaine Feist, James Lanier, Porter Sorensen, Trydon Sorensen, Grayson Hunter, Jonathan Moreno, Talon Payne, Josh Miller, Cash Keane

Policy review for the month was conducted for the entire 300-series of policies. The board will review the policies 400 through 403.07 next month.

Meeting was adjourned at 5:52 PM.

The next regular meeting of the Hemingford Board of Education will be held on January 12th at 5:00 PM at South Campus.

Dr. Travis Miller  
Superintendent

Blanche Randolph  
Board Secretary

**GENERAL FUND INVOICES/CLAIMS:**

ACTE CAREER TECH, 625.00, ADAMSON AUTOMOTIVE, 4,780.48, ALLIANCE TIMES HERALD, 83.57, ALLIANZ, 14.49, AMAZON, 1,838.65, ANGUS BURGERS & SHAKES, 21.33, B & C STEEL CORP., 161.77, B&H PHOTO & VIDEO, 126.17, BLACK HILLS ENERGY, 3,032.05, BLOEDORN'S LUMBER CO., 526.94, BLUUM USA, INC., 806.61, BUD'S PEST CONTROL, 350.00, CULLIGAN WATER CONDITIONING, 235.60, DARREN'S CARQUEST AUTO PARTS, 790.33, DAS STATE ACCOUNTING - CENTRAL FINANCE, 635.74, DOCUSHRED, 45.00, EAKES OFFICE SOLUTIONS, 1,822.17, ED PUZZLE, 11.50, EDCLUB INC, 891.10, EDUCATIONAL SERVICE UNIT #13, 8,426.47, ELEMENT OMAHA MIDTOWN CROSSING, 263.51, ESU COORDINATING COUNCIL, 357.93, FAMILY DOLLAR, 80.33, FREDDYS, 15.85, FUEL TRIPS- ELAN, 872.11, GOOGLE, 12.00, GROCERY KART, 29.80, H & H SANITATION, 150.00, HEMINGFORD CHAMBER OF COMMERCE, 4,240.00, HEMINGFORD CO-OP TELEPHONE CO, 1,011.94, HEMINGFORD MUNICIPAL UTILITIE, 7,801.68, HEMINGFORD PUBLIC SCHOOLS, 77.03, HILTON OMAHA, 1,356.00, HOLIDAY INN EXPRESS NORTH PLATTE, 220.00, HOMETOWN LEASING, 365.83, HOTEL PARKING, 22.50, HUSS AUTO REPAIR, 97.13, IDEAL LINEN AND UNIFORM, 269.84, IDEAL/BLUFFS FACILITY SOLUTIONS, 1,126.38, INNOVATIVE OFFICE SOLUTIONS, LLC, 957.88, J.J. PRATT ENTERPRISES, LLC, 3,240.00, KEANE, SHANE, 59.01, KITTLEMAN, TRAVIS, 369.07, KRAMER, KRISTINA, 29.92, KSB School Law PC, LLO, 520.00, LEGACY COOP, 43.96, LINCOLN JOURNAL STAR, 31.99, LISA BRIGGS, OT, LLC, 2,308.60, LORE, MIKAELA, 101.74, MAILCHIMP, 13.00, MAIN STREET APPLIANCE, 70.00, MAR-BOW MUSIC CO., 95.00, MATHCOUNTS FOUNDATION, 560.00, MATHESON TRI-GAS INC., 198.80, MIDPLAINS COMMUNITY COLLEGE, 3,400.00, NASB, 1,832.00, NATA, 192.45, NE COUNCIL OF SCHOOL ADMINISTRATORS, 205.00, NE DEPARTMENT OF MOTOR VEHICLES, 255.00, NEBRASKA CHORAL DIRECTORS ASSOCIATION, 414.00, NEBRASKA STATE PATROL, 300.00, OLIVE GARDEN, 31.58, OMNIFY BENEFITS, 105.10, PHILLIPS 66, 40.07, PLANBOOK INC., 612.00, PRAIRIE STORAGE CONTAINERS, 150.00, QUILL CORPORATION, 3,407.69, RABEN'S MARKET, 539.18, RETIREMENT PLAN CONSULTANTS LLC, 400.00, ROCKY MOUNTAIN AIR SOLUTIONS, 38.15, ROES FARMS TRUCKING LLC, 3,481.72, RUNZA, 11.55, SAFEWAY, 26.33, SCHOOL NURSE SUPPLY, INC., 116.70, SCOTTSBLUFF SCREENPRINTING & EMB LLC, 86.94, SERVSAFE, 90.00, SOAR PEDIATRIC THERAPY, LLC, 2,528.46, SYSCLOUD INC., 1,560.00, THINGS REMEMBERED, 160.99, TREASURED GROUNDS, 159.94, UNITED AIRLINES, 715.47, UNMC CENTER FOR CONTINUING EDUCATION, 78.00, VENTRIS LEARNING LLC, 90.00, WALMART, 8.98, WEBSTAIRANT, 4,402.51, WESTCO, 4,808.08, WPCI, 152.00, **TOTAL, 82,593.69**

**BUILDING FUND INVOICES/CLAIMS:**

R&J INDUSTRIES, 34,572.00, **TOTAL, 34,572.00**

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

09/2025 - 01/2026

Regular; Beginning Month 09/2025; Processing Month 01/2026; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	729,592.06	0.00	0.00	(729,592.06)	0.00
05 704 1010	ATHLETICS / ACTIVITIES	(386,032.54)	21,164.07	404,463.24	41,437.31	38,703.94
05 704 1015	UNIFORMS	(7,000.00)	8,722.28	7,000.00	12,419.90	3,697.62
05 704 1020	ATHLETIC CLUB / CONCESSION STAND	0.00	12,333.73	13,718.30	5,547.23	6,931.80
05 704 1025	RANDOM DRUG TESTING	(2,000.00)	0.00	2,000.00	367.30	367.30
05 704 1030	CHEERLEADERS - FUNDRAISING	(3,011.94)	1,766.49	4,617.36	512.93	351.86
05 704 1035	FOOTBALL FUNDRAISING	0.00	11,619.00	14,768.00	6,270.21	9,419.21
05 704 1036	FOOTBALL	(12,000.00)	12,498.16	12,000.00	9,825.70	(2,672.46)
05 704 1040	VOLLEYBALL - FUNDRAISING	0.00	1,193.25	974.64	3,836.27	3,617.66
05 704 1041	VOLLEYBALL	(3,000.00)	4,298.98	3,000.00	1,701.24	(2,597.74)
05 704 1042	BOYS BASKETBALL FUNDRAISING	0.00	0.00	0.00	1,017.79	1,017.79
05 704 1043	BASKETBALL	0.00	6,650.00	0.00	918.62	(5,731.38)
05 704 1044	WRESTLING	(11,000.00)	6,661.47	11,000.00	4,596.91	(2,064.56)
05 704 1045	BOYS WRESTLING FUNDRAISER	0.00	410.30	1,505.93	4,431.25	5,526.88
05 704 1046	GIRLS WRESTLING FUNDRAISER	0.00	557.98	2,328.11	590.75	2,360.88
05 704 1050	XC FUNDRAISER	0.00	1,005.51	2,453.00	3,941.61	5,389.10
05 704 1051	XC	(3,800.00)	2,525.41	3,800.00	2,366.85	(158.56)
05 704 1052	GOLF	(3,800.00)	0.00	3,800.00	2,660.59	2,660.59
05 704 1053	GOLF FUNDRAISING	0.00	0.00	0.00	105.00	105.00
05 704 1054	TRACK	(12,000.00)	955.00	12,000.00	13,612.34	12,657.34
05 704 1055	TRACK FUNDRAISING	0.00	0.00	0.00	769.31	769.31
05 704 1056	GIRLS ATH FUNDRAISING	0.00	6,829.17	1,924.00	11,452.80	6,547.63
05 704 1057	GIRLS ON THE RUN	0.00	360.19	0.00	360.19	0.00
05 704 1060	UNIFIED SPORTS	0.00	20.00	800.00	2,082.31	2,862.31
05 704 1999	GRADUATED CLASSES	0.00	0.00	0.00	8,783.66	8,783.66
05 704 2023	CLASS OF 2023	0.00	0.00	0.00	69.81	69.81
05 704 2024	CLASS OF 2024	0.00	0.00	0.00	1,175.74	1,175.74
05 704 2025	CLASS OF 2025	0.00	0.00	0.00	2,180.89	2,180.89
05 704 2026	CLASS OF 2026	0.00	620.00	0.00	3,206.94	2,586.94
05 704 2027	CLASS OF 2027	0.00	0.00	799.00	3,148.14	3,947.14
05 704 2028	CLASS OF 2028	0.00	0.00	1,029.08	1,900.91	2,929.99
05 704 2029	CLASS OF 2029	0.00	0.00	2,340.24	1,224.64	3,564.88
05 704 2030	CLASS OF 2030	0.00	0.00	325.00	1,129.67	1,454.67
05 704 2031	FUND BALANCE	0.00	0.00	0.00	150.00	150.00
05 704 3010	WORLDSTRIDES	0.00	1,896.00	8,673.02	3,414.55	10,191.57
05 704 3012	ESPORTS	(2,000.00)	1,270.80	2,000.00	454.35	(816.45)

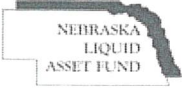
**Activity Fund Balance Report - Summary - Exclude Encumbrances**

09/2025 - 01/2026

Regular; Beginning Month 09/2025; Processing Month 01/2026; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      ACTIVITY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 3013	eSPORTS FUNDRAISING	0.00	1,132.02	874.08	330.68	72.74
05 704 3015	SPEECH	(2,800.00)	426.11	2,800.00	760.93	334.82
05 704 3016	SPEECH FUNDRAISING	0.00	0.00	0.00	60.03	60.03
05 704 3020	ONE ACT	(1,475.52)	2,416.88	1,475.52	2,475.93	59.05
05 704 3021	ONE ACT - FUNDRAISING	0.00	20.54	635.00	2,792.77	3,407.23
05 704 3030	FFA	0.00	19,423.41	10,963.00	28,270.95	19,810.54
05 704 3035	FFA - SHOP MATERIALS	0.00	548.35	0.00	10,500.34	9,951.99
05 704 3040	FCCLA	0.00	1,790.00	341.00	928.53	(520.47)
05 704 3050	NHS - HONOR SOCIETY	0.00	0.00	160.00	1,257.69	1,417.69
05 704 3070	MUSIC	0.00	162.00	286.44	4,676.49	4,800.93
05 704 3080	SCHOLARSHIPS	0.00	0.00	72.00	4,808.00	4,880.00
05 704 3090	STUCO - MIDDLE SCHOOL	0.00	348.58	0.00	3,886.98	3,538.40
05 704 3100	STUDENT COUNCIL - HS	0.00	1,015.06	270.00	2,061.66	1,316.60
05 704 3110	HOSA-HEALTH PROFESSIONS CLUB	0.00	200.00	0.00	989.17	789.17
05 704 3120	YEARBOOK	0.00	3,395.00	2,310.00	5,287.31	4,202.31
05 704 3150	4TH GRADE - JESPERSEN	0.00	0.00	0.00	3,400.97	3,400.97
05 704 3151	4TH GRADE FUNDRAISING	0.00	0.00	0.00	622.14	622.14
05 704 3200	SCIENCE	0.00	0.00	0.00	1,256.07	1,256.07
05 704 3535	SCIENCE OLYMPIAD	0.00	472.00	135.00	2,620.90	2,283.90
05 704 4010	COURTESY FUND	0.00	39.59	155.00	2,850.13	2,965.54
05 704 4020	ELEMENTARY TEACHERS	0.00	0.00	0.00	8,955.70	8,955.70
05 704 4021	ELEM PRINCIPAL FUND	0.00	0.00	0.00	1,822.11	1,822.11
05 704 4025	HIGH SCHOOL TEACHERS	0.00	0.00	0.00	8,077.81	8,077.81
05 704 4026	HS PRINCIPAL FUND	0.00	0.00	0.00	1,550.78	1,550.78
05 704 4040	MISC/STUDENT OPPORTUNITIES	0.00	0.00	60.00	3,759.07	3,819.07
05 704 4045	BOOKFAIR	0.00	0.00	1,229.31	5,451.10	6,680.41
05 704 4050	FINE ARTS & CULTURE CLUB	0.00	3,240.23	1,280.00	2,530.18	569.95
05 704 4060	HOPE SQUAD	0.00	1,893.89	235.18	5,445.15	3,786.44
05 704 4070	BOBCAT CARES	0.00	201.01	2,725.00	788.23	3,312.22
05 704 4075	CULTURE & CLIMATE	(2,000.00)	906.07	2,060.00	1,790.55	944.48
05 704 4080	BOBCAT BREW	0.00	1,192.44	678.63	0.00	(513.81)
Fund Total: 05		277,672.06	142,180.97	546,064.08	(451,920.00)	229,635.17



**Account Statement**

For the Month Ending **December 31, 2025**

**Hemingford Public Schools - Hemingford Public Schools - 9300699**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>NLAF</b>					
<b>Opening Balance</b>					<b>464,344.15</b>
12/31/25	01/02/26	Accrual Income Div Reinvestment - Distributions	1.00	1,417.71	465,761.86
<b>Closing Balance</b>					<b>465,761.86</b>

	Month of December	Fiscal YTD September-December
<b>Opening Balance</b>	464,344.15	459,915.84
<b>Purchases</b>	1,417.71	5,846.02
<b>Redemptions (Excl. Checks)</b>	0.00	0.00
<b>Check Disbursements</b>	0.00	0.00
<b>Closing Balance</b>	<b>465,761.86</b>	<b>465,761.86</b>
<b>Cash Dividends and Income</b>	1,417.71	5,846.02

<b>Closing Balance</b>	465,761.86
<b>Average Monthly Balance</b>	464,389.88
<b>Monthly Distribution Yield</b>	3.59%

**Expenditure Report by Function/Object -  
Summary**

01/09/2026 09:51 AM

Regular; Processing Month 01/2026

User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
01	GENERAL FUND								
0500	0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	3,628,556.45	285,543.28	1,456,387.94	40.30	2,172,168.51	0.00	5,840.37	2,166,328.14
1120	1120	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1130	1130	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1140	1140	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1150	VO AG PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	609.93	(609.93)
1160	POVERTY PROGRAMS	76,575.00	17,997.62	93,380.46	121.95	(16,805.46)	0.00	0.00	(16,805.46)
1170	1170	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1180	1180	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1190	EARLY CHILDHOOD ED PROGRAMS	167,243.88	13,196.17	65,387.15	39.43	101,856.73	0.00	560.00	101,296.73
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	640,564.18	44,873.47	231,332.87	36.13	409,231.31	0.00	75.75	409,155.56
1212	1212	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1213	1213	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1252	1252	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1253	1253	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1291	SPED AGES 3-5	824.97	0.00	0.00	0.00	824.97	0.00	0.00	824.97
1292	SPED AGES 0-2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1300	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	50.00	(50.00)
2120	GUIDANCE SERVICES	172,856.32	10,855.65	60,091.71	35.00	112,764.61	0.00	400.00	112,364.61
2130	HEALTH SERVICES	67,028.63	0.00	1,036.24	7.42	65,992.39	0.00	3,939.96	62,052.43
2140	PSYCHOLOGICAL SERVICES	0.00	1,811.70	5,435.10	0.00	(5,435.10)	0.00	0.00	(5,435.10)
2141	PSYCHOLOGICAL SERVICES SPED SCHOOL AGE	32,764.91	0.00	1,811.70	5.53	30,953.21	0.00	0.00	30,953.21
2142	PSYCHOLOGICAL SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2150	SPEECH & AUDIOLOGY SERVICES	1,037.34	0.00	0.00	0.00	1,037.34	0.00	0.00	1,037.34
2151	SPEECH & AUDIOLOGY SERV SPED SCHOOL AGE	52,622.34	10,348.03	53,470.90	101.61	(848.56)	0.00	0.00	(848.56)
2152	SPEECH & AUDIOLOGY SERV SPED AGE 3-5	32,218.68	0.00	0.00	0.00	32,218.68	0.00	0.00	32,218.68
2153	SPEECH & AUDIOLOGY SERV SPED AGE 0-2	16,113.42	0.00	0.00	0.00	16,113.42	0.00	0.00	16,113.42
2161	OT SERVICES SPED SCHOOL AGE	28,578.81	1,901.51	10,810.84	37.83	17,767.97	0.00	0.00	17,767.97
2162	OT SERVICES SPED AGE 3-5	1,549.88	41.61	673.76	43.47	876.12	0.00	0.00	876.12
2163	OT SERVICES SPED AGE 0-2	3,616.39	289.48	1,356.80	37.52	2,259.59	0.00	0.00	2,259.59
2171	PT SERVICES SPED SCHOOL AGE	15,983.76	1,718.00	7,929.83	49.61	8,053.93	0.00	0.00	8,053.93
2172	PT SERVICES SPED AGE 3-5	2,838.38	143.50	1,134.16	39.96	1,704.22	0.00	0.00	1,704.22
2173	PT SERVICES SPED AGE 0-2	3,616.38	54.67	54.67	1.51	3,561.71	0.00	0.00	3,561.71
2180	VISION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2181	VISION SERVICES SPED SCHOOL AGE	13,388.38	609.45	2,819.45	21.06	10,568.93	0.00	0.00	10,568.93
2182	VISION SERVICES SPED AGE 3-5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2190	OTHER PUPIL SUPPORT SERVICES	5,105.00	80.00	2,178.00	42.66	2,927.00	0.00	0.00	2,927.00
2210	IMPROVEMENT OF INSTRUCTION	3,800.16	0.00	0.00	0.00	3,800.16	0.00	0.00	3,800.16
2211	SCHOOL IMPROVEMENT	13,568.07	0.00	2,978.50	22.69	10,589.57	0.00	100.50	10,489.07
2212	INST STAFF CURR DEV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2213	INST STAFF TRAINING	7,534.98	0.00	2,075.63	27.55	5,459.35	0.00	0.00	5,459.35
2214	IMPLEMENTATION OF STANDARDS	2,471.84	0.00	0.00	0.00	2,471.84	0.00	0.00	2,471.84
2220	LIBRARY/MEDIA SERVICES	46,977.23	9,887.56	49,091.78	104.50	(2,114.55)	0.00	0.00	(2,114.55)
2224	EDUCATIONAL TELEVISION SERVICES	25,644.46	1,762.33	10,503.00	40.96	15,141.46	0.00	0.00	15,141.46
2230	INSTRUCTION-RELATED TECHNOLOGY	90,697.48	1,349.72	18,165.62	30.65	72,531.86	0.00	9,637.26	62,894.60
2240	ACADEMIC STUDENT ASSESSMENT	14,913.75	0.00	0.00	0.00	14,913.75	0.00	0.00	14,913.75
2310	BOARD OF EDUCATION	61,230.39	4,997.60	20,076.72	34.65	41,153.67	0.00	1,141.44	40,012.23
2320	EXECUTIVE ADMINISTRATION	196,830.44	15,138.93	76,999.16	39.31	119,831.28	0.00	380.48	119,450.80
2330	DISTRICT LEGAL SERVICES	25,881.33	1,230.00	2,030.00	7.84	23,851.33	0.00	0.00	23,851.33
2410	OFFICE OF PRINCIPAL	435,936.40	35,996.31	177,831.54	41.13	258,104.86	0.00	1,484.69	256,620.17
2440	2440	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2500	2500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2510	GENERAL ADMIN-BUSINESS SERVICE	150,243.21	9,497.60	77,536.17	51.61	72,707.04	0.00	0.00	72,707.04



**Expenditure Report by Function/Object -  
Summary**

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Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
6998	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000	54,790.94	0.00	0.00	0.00	54,790.94	0.00	0.00	54,790.94
8002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000	980,832.83	948.09	4,740.45	0.48	976,092.38	0.00	0.00	976,092.38
01	8,902,899.00	571,540.86	3,036,978.85	34.57	5,865,920.15	0.00	41,027.63	5,824,892.52

**Expenditure Report by Function/Object -  
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Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
02 DEPRECIATION FUND								
4700 BUILDING IMPROVEMENTS	326,838.00	0.00	0.00	0.00	326,838.00	0.00	0.00	326,838.00
9000 NON-PROGRAM EXPENDITURES	0.00	0.00	299,800.00	0.00	(299,800.00)	0.00	0.00	(299,800.00)
02 DEPRECIATION FUND	<u>326,838.00</u>	<u>0.00</u>	<u>299,800.00</u>	<u>91.73</u>	<u>27,038.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,038.00</u>

**Expenditure Report by Function/Object -  
Summary**

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User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
03	EMPLOYEE BENEFIT FUND								
0101	0101	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	107,546.00	0.00	0.00	0.00	107,546.00	0.00	0.00	107,546.00
2900	OTHER SUPPORT SERIVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9000	NON-PROGRAM EXPENDITURES	0.00	0.00	85,000.00	0.00	(85,000.00)	0.00	0.00	(85,000.00)
9999	9999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03	EMPLOYEE BENEFIT FUND	107,546.00	0.00	85,000.00	79.04	22,546.00	0.00	0.00	22,546.00

**Expenditure Report by Function/Object -  
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Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
05								
0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2900	595,823.00	0.00	142,180.97	24.74	453,642.03	0.00	5,216.13	448,425.90
05	595,823.00	0.00	142,180.97	24.74	453,642.03	0.00	5,216.13	448,425.90

**Expenditure Report by Function/Object -  
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Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
06	NUTRITION FUND								
0500	0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2300	2300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3100	FOOD SERVICE OPERATIONS	447,370.00	12,466.50	135,057.84	30.19	312,312.16	0.00	0.00	312,312.16
4000	4000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06	NUTRITION FUND	<u>447,370.00</u>	<u>12,466.50</u>	<u>135,057.84</u>	<u>30.19</u>	<u>312,312.16</u>	<u>0.00</u>	<u>0.00</u>	<u>312,312.16</u>

**Expenditure Report by Function/Object -  
Summary**

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User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance	
08	BUILDING FUND								
0500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2620	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2670	0.00	0.00	509.99	0.00	(509.99)	0.00	0.00	(509.99)	
3552	38,798.00	0.00	0.00	0.00	38,798.00	0.00	0.00	38,798.00	
4200	267,536.48	0.00	68,617.00	25.65	198,919.48	0.00	0.00	198,919.48	
4300	76,575.00	0.00	0.00	0.00	76,575.00	0.00	0.00	76,575.00	
4600	0.00	0.00	8,900.00	0.00	(8,900.00)	0.00	0.00	(8,900.00)	
4700	626,084.11	20,944.00	50,719.00	8.10	575,365.11	0.00	0.00	575,365.11	
9000	2,634,637.41	0.00	0.00	0.00	2,634,637.41	0.00	0.00	2,634,637.41	
9999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
08	3,643,631.00	20,944.00	128,745.99	3.53	3,514,885.01	0.00	0.00	3,514,885.01	

**Expenditure Report by Function/Object -  
Summary**

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User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
09	QCPUF								
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2670	SAFETY	130,975.00	0.00	0.00	0.00	130,975.00	0.00	0.00	130,975.00
9000	NON-PROGRAM EXPENDITURES	0.00	0.00	68,500.00	0.00	(68,500.00)	0.00	0.00	(68,500.00)
9999	9999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09	QCPUF	<u>130,975.00</u>	<u>0.00</u>	<u>68,500.00</u>	<u>52.30</u>	<u>62,475.00</u>	<u>0.00</u>	<u>0.00</u>	<u>62,475.00</u>

**Expenditure Report by Function/Object -  
Summary**

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User ID: KAH

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
10	COOPERATIVE FUND								
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	105,712.00	8,378.16	41,890.80	39.63	63,821.20	0.00	0.00	63,821.20
10	COOPERATIVE FUND	<u>105,712.00</u>	<u>8,378.16</u>	<u>41,890.80</u>	<u>39.63</u>	<u>63,821.20</u>	<u>0.00</u>	<u>0.00</u>	<u>63,821.20</u>

**Expenditure Report by Function/Object -  
Summary**

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User ID: KAH

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
Grand Total:	14,260,794.00	613,329.52	3,938,154.45	27.94	10,322,639.55	0.00	46,243.76	10,276,395.79

# HEMINGFORD PUBLIC SCHOOLS

January 12, 2026

## GENERAL FUND:

Statement Balance 12-31-25	\$ 441,247.13
G/F MM Statement Balance 12-31-25	\$ 2,210,238.54
3 Month CD-2094 Mat. 01-29-26	\$ 327,404.33
3 Month CD-0776 Mat. 02-28-26	\$ 331,120.89
3 Month CD-0962 Mat. 03-27-26	\$ 330,440.57
- Outstanding Checks	<u>\$ 136,149.87</u>

Balance 12-31-25 \$ 3,504,301.59

+ December Tax Receipts \$ 497,752.27

+ State Aid \$ 121,994.00

Subtotal \$ 4,124,047.86

January Bills: \$ 60,115.34

January Payroll: \$ 543,467.60

- Total December Expenses \$ 603,582.94

**General Fund Balance:** \$ 3,520,464.92

## BUILDING FUND:

Statement Balance 12-31-25	\$ 373,984.71
Liquid Asset Fund (\$1,417.71 Dividend)	\$ 465,761.86
3 CD's : 6 Month CD-2604 Mat. 04-30-26	\$ 888,169.07
3 Month CD-0954 Mat. 03-27-26	\$ 550,734.29
3 Month CD-0784 Mat. 02-28-25	\$ 551,868.16
December Tax Receipts:	\$ 57,080.93
- Outstanding Checks	<u>\$ -</u>

**Building Fund Balance:** \$ 2,887,599.02

## QCPUF:

Statement Balance 12-31-25	\$ 6,445.17
6 Month CD-3422 Mat. 03-16-26	\$ 69,156.48
December Tax Receipts:	<u>\$ 5,897.65</u>

**QCPUF Fund Balance:** \$ 81,499.30

Additional Non-Taxing Funds with Certificates of Deposit:

**EBF:**

Statement Balance 12-31-25	\$ 2,621.45
6 Month CD-3414 Mat. 03-16-26	\$ 85,814.61
<b>EBF Balance:</b>	<u>\$ 88,436.06</u>

**DEPREC FUND:**

Statement Balance 12-31-25	\$ 2,732.17
6 Month CD-3716 Mat. 06-17-2026	\$ 302,774.34
<b>Depreciation Fund Balance:</b>	<u>\$ 305,506.51</u>

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User ID: KAH

Vendor Name	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND
21ST CENTURY EQUIPMENT	GASKET	14.10
Check Number 8239 Total	21ST CENTURY EQUIPMENT	14.10
AMAZON	Music Supplies	121.47
AMAZON	Craft Resin 34 oz Silicone resin mold	28.48
AMAZON	Elem office supplies	151.95
AMAZON	AG ED SUPPLY	36.75
AMAZON	Portable PA system	1,499.00
AMAZON	AG ED SUPPLY	115.19
AMAZON	Amazon order for coffee shop	160.93
AMAZON	Elem supplies	71.22
AMAZON	2nd tension sustain rod for the bathroom	14.99
AMAZON	Wall Mountable Sanitary Receptacles	72.34
AMAZON	AG ED SUPPLY	37.96
AMAZON	AG ED SUPPLY	54.44
AMAZON	AG ED SUPPLY	12.89
AMAZON	3D printer for science department	339.00
AMAZON	Xmas Cards	89.47
AMAZON	AR Store	570.58
AMAZON	Fall Library Order	227.50
Check Number 305 Total	AMAZON	3,604.16
AMIGOS	BUS DRIVING TEST	24.25
Check Number 305 Total	AMIGOS	24.25
BERNIE'S ACE HARDWARE	MAINTENANCE SUPPLY	39.98
Check Number 8240 Total	BERNIE'S ACE HARDWARE	39.98
BLACK HILLS ENERGY	GAS-SCHOOL	5,078.92
BLACK HILLS ENERGY	GAS-SUPT	139.02
Check Number 8241 Total	BLACK HILLS ENERGY	5,217.94
BLOEDORN'S LUMBER CO.	MAINTENANCE SUPPLY	35.37
BLOEDORN'S LUMBER CO.	MAINTENANCE SUPPLY	33.27
Check Number 8242 Total	BLOEDORN'S LUMBER CO.	68.64
BOX BUTTE AG SERVICE, INC	MAINTENANCE REPAIR	12.39
Check Number 8243 Total	BOX BUTTE AG SERVICE, INC	12.39
BOX BUTTE GENERAL HOSPITAL	DOT TESTING	123.00
Check Number 8244 Total	BOX BUTTE GENERAL HOSPITAL	123.00
BUD'S PEST CONTROL	PEST CONTROL	175.00
Check Number 8245 Total	BUD'S PEST CONTROL	175.00
BUTLER, MILLIE	REIMB-CLASSROOM SUPPLY	46.50
Check Number 8246 Total	BUTLER, MILLIE	46.50
CEDAR ROOM	BUS DRIVING -TESTING	84.12
Check Number 306 Total	CEDAR ROOM	84.12
CENEX	FUEL	20.00

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Posted - All; Batch Description 4 Records Selected

User ID: KAH

Vendor Name	Description	Amount
Check Number 305 Total CENEX		20.00
CRESCENT ELECTRIC SUPPLY CO.	LIGHTS	353.21
CRESCENT ELECTRIC SUPPLY CO.	LIGHTS - RETURNED	(248.38)
Check Number 8247 Total CRESCENT ELECTRIC SUPPLY CO.		104.83
CULLIGAN WATER CONDITIONING	SOFTENER RENTAL	29.95
CULLIGAN WATER CONDITIONING	SOFT WATER SERVICE	174.80
Check Number 8248 Total CULLIGAN WATER CONDITIONING		204.75
DARREN'S CARQUEST AUTO PARTS	MAINTENANCE SUPPLY	327.20
DARREN'S CARQUEST AUTO PARTS	MAINTENANCE SUPPLY	14.20
DARREN'S CARQUEST AUTO PARTS	MAINTENANCE SUPPLY	8.40
DARREN'S CARQUEST AUTO PARTS	MAINTENANCE SUPPLY	16.24
Check Number 8249 Total DARREN'S CARQUEST AUTO PARTS		366.04
DOANE UNIVERSITY	Oregon Trails Honor Band	60.00
Check Number 8228 Total DOANE UNIVERSITY		60.00
EAKES OFFICE SOLUTIONS	TOOTHED BELT	18.99
Check Number 8250 Total EAKES OFFICE SOLUTIONS		18.99
ED PUZZLE	MONTHLY SUBSCRIPTION	11.50
Check Number 305 Total ED PUZZLE		11.50
EDUCATIONAL SERVICE UNIT #13	DL;INTERNET;NEVA;MIPS;PSYCH;VIS;SPED	5,977.17
Check Number 8251 Total EDUCATIONAL SERVICE UNIT #13		5,977.17
EL TORO MEXICAN RESTAURANT	NASB STATE ED CONFERENCE	88.75
Check Number 306 Total EL TORO MEXICAN RESTAURANT		88.75
FROST, JAKE	MILEAGE REIMBURSEMENT	84.00
Check Number 8252 Total FROST, JAKE		84.00
FUEL TRIPS- ELAN	FUEL	720.74
Check Number 306 Total FUEL TRIPS- ELAN		720.74
GREAT AMERICAN INC.	AG SUPPLY - RETURN	(59.34)
Check Number 305 Total GREAT AMERICAN INC.		(59.34)
H & H SANITATION	MONTHLY ROLL OFF BOX/LANDFILL	666.45
Check Number 8253 Total H & H SANITATION		666.45
HEMINGFORD CO-OP TELEPHONE CO	INTERNET;PHONE; CAMERA SYST UPGRADE	1,741.13
Check Number 8254 Total HEMINGFORD CO-OP TELEPHONE CO		1,741.13
HEMINGFORD MUNICIPAL UTILITIE	UTILITIES	9,029.37
Check Number 8255 Total HEMINGFORD MUNICIPAL UTILITIE		9,029.37
HILTON OMAHA	NASB STATE ED CONFERENCE	18.09
Check Number 306 Total HILTON OMAHA		18.09
HOLIDAY INN OMAHA DOWNTOWN	SPED LAW CONFERENCE	171.00

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Posted - All; Batch Description 4 Records Selected

User ID: KAH

Vendor Name	Description	Amount
Check Number 306 Total	HOLIDAY INN OMAHA DOWNTOWN	171.00
HOME DEPOT	STORAGE CONTAINERS FOR ICE MELT	19.98
HOME DEPOT	STORAGE CONTAINERS FOR ICE MELT	239.76
Check Number 306 Total	HOME DEPOT	259.74
HOMETOWN LEASING	COPIER LEASE PAYMENT	365.83
Check Number 8256 Total	HOMETOWN LEASING	365.83
HOTEL PARKING	SPED LAW CONF PARKING	30.00
Check Number 306 Total	HOTEL PARKING	30.00
HUSS AUTO REPAIR	TRAVERSE - SERVICE	97.13
HUSS AUTO REPAIR	OLD SUB SERVICE & REPAIR	581.50
HUSS AUTO REPAIR	SUB #3 SERVICE	155.93
HUSS AUTO REPAIR	SUB #2 SERVICE	113.93
HUSS AUTO REPAIR	SUB #4 SERVICE	113.93
Check Number 8257 Total	HUSS AUTO REPAIR	1,062.42
HYATT REGENCY DENVER	NCTE CONFERENCE	62.84
Check Number 306 Total	HYATT REGENCY DENVER	62.84
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	134.92
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	134.92
IDEAL LINEN AND UNIFORM	CUSTODIAL SUPPLIES	134.92
Check Number 8258 Total	IDEAL LINEN AND UNIFORM	404.76
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	434.64
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	329.40
IDEAL/BLUFFS FACILITY SOLUTIONS	CUSTODIAL SUPPLIES	1,047.44
Check Number 8259 Total	IDEAL/BLUFFS FACILITY SOLUTIONS	1,811.48
INNOVATIVE OFFICE SOLUTIONS, LLC	Toner	1,349.72
Check Number 8260 Total	INNOVATIVE OFFICE SOLUTIONS, LLC	1,349.72
JAYMAR BUSINESS FORMS INC	2025 TAX FORMS	201.30
Check Number 8261 Total	JAYMAR BUSINESS FORMS INC	201.30
KSB School Law PC, LLO	LEGAL SERVICES	1,230.00
Check Number 8262 Total	KSB School Law PC, LLO	1,230.00
LEGACY COOP	AG ED SUPPLIES	4.29
LEGACY COOP	AG ED SUPPLIES	18.98
LEGACY COOP	CUSTODIAL SUPPLIES	16.71
Check Number 8263 Total	LEGACY COOP	39.98
LINCOLN JOURNAL STAR	MONTHLY SUBSCRIPTION	31.99
LINCOLN JOURNAL STAR	MONTHLY SUBSCRIPTION	31.99
Check Number 306 Total	LINCOLN JOURNAL STAR	63.98
LINCOLN MARRIOT CORNHUSKER	LIC - BLANCHE RANDOLPH RESERVATION	137.50
Check Number 8229 Total	LINCOLN MARRIOT CORNHUSKER	137.50

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User ID: KAH

Vendor Name	Description	Amount
LISA BRIGGS, OT, LLC	OT SERVICE/MILEAGE	2,232.60
Check Number 8264 Total	LISA BRIGGS, OT, LLC	<u>2,232.60</u>
LORE, MIKAELA	DEC MILEAGE REIMB.	83.79
Check Number 8265 Total	LORE, MIKAELA	<u>83.79</u>
MAILCHIMP	MONTHLY SUBSCRIPTION	13.00
Check Number 306 Total	MAILCHIMP	<u>13.00</u>
MATHESON TRI-GAS INC.	GAS RENTAL	46.20
Check Number 8266 Total	MATHESON TRI-GAS INC.	<u>46.20</u>
MID-AMERICAN RESEARCH CHEMICAL	Custodial Supplies	1,133.92
Check Number 8267 Total	MID-AMERICAN RESEARCH CHEMICAL	<u>1,133.92</u>
NE SAFETY CENTER	DL - BUS TRAINING	255.00
Check Number 8268 Total	NE SAFETY CENTER	<u>255.00</u>
NEBRASKA SCHOOL COUNSELOR ASSOCIATION	2026 NCSA MEMBERSHIP	40.00
Check Number 8269 Total	NEBRASKA SCHOOL COUNSELOR ASSOCIATION	<u>40.00</u>
OMNIFY BENEFITS	PARTICIPATION FEE	97.60
Check Number 8270 Total	OMNIFY BENEFITS	<u>97.60</u>
PERKINS	BUS DRIVING TEST	48.16
Check Number 305 Total	PERKINS	<u>48.16</u>
PIZZA HUT	FASFA Event	247.33
Check Number 306 Total	PIZZA HUT	<u>247.33</u>
PRAIRIE STORAGE CONTAINERS	MONTHLY STORAGE RENT	150.00
Check Number 8271 Total	PRAIRIE STORAGE CONTAINERS	<u>150.00</u>
QUICKCARE MEDICAL SERVICES	DOT PHYSICAL	125.00
QUICKCARE MEDICAL SERVICES	DOT PHYSICAL	125.00
Check Number 8272 Total	QUICKCARE MEDICAL SERVICES	<u>250.00</u>
QUILL CORPORATION	Office supplies, Coffee and batteries	458.35
QUILL CORPORATION	CALCULATORS	149.32
Check Number 306 Total	QUILL CORPORATION	<u>607.67</u>
RABEN'S MARKET	25-26 Class Grocery Supply	444.29
RABEN'S MARKET	CUSTODIAL SUPPLIES	23.81
Check Number 8273 Total	RABEN'S MARKET	<u>468.10</u>
REGULATOR AND TORCH EXCHANGE	AG ED REPAIR	18.90
Check Number 305 Total	REGULATOR AND TORCH EXCHANGE	<u>18.90</u>
ROCKY MOUNTAIN AIR SOLUTIONS	AG ED GAS	37.50
Check Number 8274 Total	ROCKY MOUNTAIN AIR SOLUTIONS	<u>37.50</u>
RUBY TUESDAY	BUS DRIVING - TESTING	20.96
Check Number 306 Total	RUBY TUESDAY	<u>20.96</u>

Vendor Name	Description	Amount
SCREENCLOUD	SERVICE	24.25
SCREENCLOUD	FOREIGN TRANSACTION FEE	0.48
SCREENCLOUD	SERVICE CREDIT	(23.84)
Check Number 306 Total	SCREENCLOUD	<u>0.89</u>
SOAR PEDIATRIC THERAPY, LLC	PT SERVICE/MILEAGE	1,916.17
Check Number 8275 Total	SOAR PEDIATRIC THERAPY, LLC	<u>1,916.17</u>
SONESTA DENVER	NCTE LODGING	995.08
Check Number 306 Total	SONESTA DENVER	<u>995.08</u>
SPARQ DATA SOLUTIONS	MEETING & NEGOTIATIONS SUBSCRIPTIONS	4,900.00
Check Number 8276 Total	SPARQ DATA SOLUTIONS	<u>4,900.00</u>
SQUAREUP.COM	Square stand POS system for Bobcat Brew.	159.43
Check Number 306 Total	SQUAREUP.COM	<u>159.43</u>
STARBUCKS	NCTE CONFERENCE	30.97
Check Number 306 Total	STARBUCKS	<u>30.97</u>
TACO BELL	NCTE CONFERENCE	26.47
Check Number 306 Total	TACO BELL	<u>26.47</u>
TEACHERS LOUNGE	NCTE	53.76
Check Number 306 Total	TEACHERS LOUNGE	<u>53.76</u>
THIRSTY LION	NCTE CONFERENCE	57.02
Check Number 306 Total	THIRSTY LION	<u>57.02</u>
U.S. POSTAL SERVICE	ENVELOPES/POSTAGE STAMPS	4,884.00
U.S. POSTAL SERVICE	POSTAGE FOR MAILING	12.40
Check Number 306 Total	U.S. POSTAL SERVICE	<u>4,896.40</u>
UNO COLLEGE OF BUSINESS ADMINISTRATION	SCO Olympiad Registration	300.00
Check Number 306 Total	UNO COLLEGE OF BUSINESS ADMINISTRATION	<u>300.00</u>
WESTCO	DEC FUEL	5,299.32
Check Number 8277 Total	WESTCO	<u>5,299.32</u>
WPCI	DOT TESTING	38.00
WPCI	DOT TESTING	38.00
Check Number 8278 Total	WPCI	<u>76.00</u>
Fund Number 01		<u>60,115.34</u>
Checking Account ID 1		<u>60,115.34</u>

Vendor Name	Description	Amount
Checking Account ID 8	Fund Number 08 BUILDING FUND	
WOOD CONSTRUCTION	REPLACE MODULAR DOORS	<u>20,944.00</u>
Check Number 1570 Total WOOD CONSTRUCTION		<u>20,944.00</u>
Fund Number 08		<u>20,944.00</u>
Checking Account ID 8		<u>20,944.00</u>

Vendor Name	Description	Amount
Checking Account ID 6	Fund Number 06 NUTRITION FUND	
CASH-WA DISTRIBUTING	FOOD SUPPLIES	1,774.47
CASH-WA DISTRIBUTING	FOOD SUPPLIES	107.09
CASH-WA DISTRIBUTING	FOOD SUPPLIES	2,448.80
CASH-WA DISTRIBUTING	FOOD SUPPLIES	4,118.39
CASH-WA DISTRIBUTING	FOOD SUPPLIES	2,454.18
CASH-WA DISTRIBUTING	FOOD- RETURNED	(25.34)
Check Number 7278 Total	CASH-WA DISTRIBUTING	<u>10,877.59</u>
GROCERY KART	FOOD SUPPLIES	72.61
GROCERY KART	FOOD SUPPLIES	122.07
Check Number 7279 Total	GROCERY KART	<u>194.68</u>
HILAND DAIRY	MILK	445.02
HILAND DAIRY	MILK	148.58
HILAND DAIRY	MILK	(15.00)
HILAND DAIRY	MILK	445.02
HILAND DAIRY	MILK	297.98
HILAND DAIRY	MILK	248.72
HILAND DAIRY	MILK	98.51
HILAND DAIRY	MILK	397.30
HILAND DAIRY	MILK	248.72
Check Number 7280 Total	HILAND DAIRY	<u>2,314.85</u>
RABEN'S MARKET	FOOD SUPPLIES	20.11
Check Number 7281 Total	RABEN'S MARKET	<u>20.11</u>
SIMPLY CLEAN	DISHWASHER SERVICE	335.01
Check Number 7283 Total	SIMPLY CLEAN	<u>335.01</u>
US FOODS	FOOD SUPPLIES	2,894.11
Check Number 7282 Total	US FOODS	<u>2,894.11</u>
Fund Number 06		<u>16,636.35</u>
Checking Account ID 6		<u>16,636.35</u>

## 704.06 - INTERNAL CONTROLS

The District will develop and maintain internal control procedures as required by law and in accordance with sound fiscal monitoring practices that will ensure appropriate oversight of state and federal funds. The following internal control procedures will be utilized for all federal grants:

Generally: If the District receives federal awards, grants, or other funds, the District will:

1. Establish and maintain effective internal control over the federal award that provides reasonable assurance that the District manages the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. The District will endeavor to develop and align these internal controls consistent with the "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO);
2. Comply with the U.S. Constitution, federal statutes, regulations, and the terms and conditions of the federal award;
3. Evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of federal award;
4. Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
5. Take reasonable cybersecurity and other measures to safeguard protected personally identifiable information and other information the federal awarding agency, or pass-through entity, designates as "sensitive" or the District considers sensitive, consistent with applicable federal, state, and local laws regarding privacy and responsibility over confidentiality.

Legal Reference: 2 C.F.R. § 200.303.

Management requirements: The District will manage equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until the District disposes of such equipment. The District will, as a minimum, meet the following requirements:

1. Maintain property records of the equipment (including equipment description, serial number or other identification number, source of funding, acquisition date, and the like);
2. Maintain a physical inventory procedure, with an inventory occurring at a minimum of every two (2) years;

3. Implement a control system to ensure safeguards for preventing property loss, damage, or theft;
4. Implement adequate maintenance procedures for the equipment; and
5. Implement sales and disposition procedures for the equipment to ensure the highest possible return.

All equipment, whether acquired in whole or in part under a federal award, with a current fair market value of \$10,000 or less (per unit) may be retained, sold, or otherwise disposed of in accordance with the Board's Sale and Disposal of Property Policy.

All equipment, whether acquired in whole or in part under a federal award, with a current fair market value in excess of \$10,000 (per unit), may only be sold or otherwise disposed of in accordance with the provisions of 2 C.F.R. § 200.313(e)(2)-(3).

Legal Reference: 2 C.F.R. §§ 200.313 & 200.303.

Procurement: The District will use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the requirement standards imposed by law, including:

- 1) A procedure for micro-purchases (Under ~~\$15,000~~~~40,000~~);
- 2) A procedure for simplified acquisition thresholds (between ~~\$15,000~~~~40,000~~ to ~~\$350,000~~~~250,000~~);
- 3) A procedure for sealed bids (over ~~\$350,000~~~~250,000~~);
- 4) A procedure for competitive proposals (with an explanation for why sealed bids were not accepted if over ~~\$350,000~~~~250,000~~); and
- 5) A procedure for noncompetitive bids.

Legal Reference: 2 C.F.R. §§ 200.317 through 200.326.

Cross-Reference: Policies 3130 & 3131.

Contract Terms: All contracts funded (in whole or in part) by federal funds and/or federal awards must contain the following terms or, via this Policy, the following terms are required and incorporated into any such contracts:

1. An assurance that minority business enterprises and labor surplus area firms are used, when possible;
2. An Anti-Lobbying clause for all contracts, including an Anti-Lobbying Certification, for contracts exceeding \$100,000;
3. A Suspension and Debarment clause;
4. A provision for termination for cause and for convenience, including the manner by which it will be affected and the basis for settlement;

5. A clause that addresses administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and a provision for sanctions and penalties;
6. For contracts in excess of \$150,000, a clause addressing the Clean Air Act and the Federal Water Pollution Control Act;
7. A provision maintaining contract oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders;
8. A provision addressing the District's conflict of interest policies; and
9. A requirement that the contractor maintains records related to the contracted work.

Legal Reference: 2 CFR § 200.319(d); 2 CFR § 200.321; 2 CFR § 200, Appendix II(I); 2 CFR § 200, Appendix II(H); 2 CFR § 200, Appendix II(B); 2 CFR § 200, Appendix II(A); 2 CFR § 200, Appendix II(G); 2 CFR § 200.318(b); 2 CFR § 200.318(c)(1); 2 CFR § 200.318(i); 2 CFR § 200.324(a); 2 CFR § 200.324(b).

Federal Interest Reporting: The District will follow the required federal interest reporting and recording requirements, if applicable, for any real property or improvement interest financed, in whole or in part, with federal funds.

Legal Reference: 2 CFR §§ 200.310-200.313.

Record Retention: Financial records, supporting documents, statistical records, and all other related records pertinent to a federal award will be retained for a period of three (3) years from the date of submission of the final expenditure report or, for federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the federal awarding agency or pass-through entity in the case of a sub-recipient, or as otherwise specified by the federal award or federal law.

For all other records, the District will retain such records for the length of time as required by law.

Legal Reference: 2 C.F.R. § 200.333, 2 C.F.R. § 200.34 & 34 C.F.R. § 81.31.

Suspension and Debarment: The District will not contract with any entity or individual who has been debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities. Before entering into a contract regarding a federal award, the District will either: (1) verify that a vendor has not been debarred, suspended or otherwise excluded via SAM.gov, (2) collect a verification from that vendor; or (3) add a clause to the contract with the vendor. The District will maintain a copy of said verification or documentation.

Legal Reference: 2 C.F.R. § 200.213.

Financial Management: The District will maintain financial management systems to account for the federal funds, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award. These records will be sufficient to permit the District to prepare reports required by general and program-specific terms and conditions and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the federal statutes, regulations, and the terms and conditions of the federal award. The financial management system will provide for the following:

- 1) Identifying all of the federal awards received and expended and the federal programs under which they were received;
- 2) Ensuring that accurate, current, and complete disclosure of the financial results of each federal award or program are maintained in accordance with reporting requirements;
- 3) Maintaining records and documentation that sufficiently identify the amount, source, and expenditure of funds for federally funded activities;
- 4) Ensuring effective controls over accountability and safeguards for all funds, property, and other assets;
- 5) Comparing actual expenditures with budget amounts for each federal award;
- 6) Ensuring payments of federal funds are made in accordance with applicable law, including 2 CFR § 200.305; and
- 7) Determining the allowability of costs in accordance with applicable law and the conditions of the federal award.

Legal Reference: 2 C.F.R. § 200.302.

Program Income: The District will consult with the federal awarding agency and refer to the applicable law and federal program terms and conditions to determine how to account for, deduct and otherwise handle income from federal programs.

Legal Reference: 2 C.F.R. § 200.307.

Cost Sharing or Matching: For all federal awards, any shared costs or matching funds and all contributions, including cash and third party in-kind contributions, must be accepted as part of the District's cost sharing or matching, when such contributions meet all of the following criteria:

1. Are verifiable from the District's records;
2. Are not included as contributions for any other federal award;
3. Are necessary and reasonable for accomplishment of project or program objectives;
4. Are allowable under the applicable Cost Principles requirements;
5. Are not paid by the Federal Government under another federal award, except where the federal statute authorizing a program specifically provides that federal funds made available for such program can be applied to matching or cost sharing requirements of other federal programs;

6. Are provided for in the approved budget when required by the federal awarding agency; and
7. Conform to other provisions of the law or terms and conditions of the federal award, as applicable.

Legal Reference: 2 C.F.R. § 200.306.

Compensation: Compensation for personal services includes all remuneration for services of employees rendered during the period of performance under the federal award, including, but not limited to wages, salaries, and fringe benefits. Costs of compensation may be allowable under federal law and the federal grant to the extent that they satisfy the following requirements:

1. Is reasonable for the services rendered; and
2. Conforms to the established written expectations of the District, as applied consistently to both federal and non-federal activities.

If the District intends to charge compensation to federal awards, such charges will be based on records that accurately reflect the work performed, and will:

1. Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
2. Be incorporated into the official records of the District;
3. Reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of compensated activities;
4. Encompass both federally assisted, and all other activities compensated by the District on an integrated basis, but may include the use of subsidiary records as defined in the District's written procedures;
5. Comply with the established accounting policies and practices of the District; and
6. Differentiate and account for the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) federal award; a federal award and non-federal award; an indirect cost activity and a direct cost activity; two (2) or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

Any leave and/or fringe benefits charged to a federal award must satisfy all criteria set forth in 2 C.F.R. § 200.431(b) and/or (c).

Budget estimates will generally not be used to support charges to federal awards but may be used for interim accounting purposes.

Legal Reference: 2 C.F.R. §§ 200.430 & 200.431.

Federal Funds for Construction Projects: If the District is granted the authority to use federal funds for a construction project, the District will follow the Davis-Bacon and Related Acts,

including the payment of “prevailing wages” to those who work on the job site, as well as the contractor bonding requirements.

Legal Reference: 40 U.S.C. § 3141, et seq; 2 C.F.R. § 200.326.

Capitalization and Depreciation: The District will follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E, when charging these specific expenditures to a federal grant. When applicable, District staff will check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, federal, state, or program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those requirements. The following rules of allowability apply to equipment and other capital expenditures:

1. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the federal awarding agency or pass-through entity.
2. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$10,000 or more have the prior written approval of the federal awarding agency or pass-through entity.
3. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the federal awarding agency or pass-through entity.
4. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 CFR § 200.436 and 2 CFR § 200.465.
5. When approved as a direct cost by the federal awarding agency or pass-through entity under Sections A - C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the federal awarding agency.
6. If the District is instructed by the federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.
7. Any depreciation will be computed, charged, and recorded in a manner consistent with federal regulations and any requirements of the federal awarding agency.

Legal Reference: 2 C.F.R. §§200.436 & 200.439.

Conflict of Interest: No District employee, agent, or Board Member with a real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by or with federal funds. A “conflict of interest” includes, but is not limited to, a

financial or other interest in or a tangible personal benefit from federal funds that would directly or indirectly benefit either (1) the employee, agent, or board member; (2) any member of their immediate family; or their spouse or partner, or (3) an organization that employs or is about to employ those individuals. District employees, agents, and Board Members may only accept gratuities, favors, or anything of monetary value from federally funded contractors in accordance with the District's Conflict of Interest Policy. Any District employee, agent, or Board Member who knowingly violates these terms may be subject to discipline, up to and including termination of employment and/or referral for possible criminal prosecution.

Legal Reference: 2 C.F.R. §§ 200.112 & 200.318.

Unexpected or Extraordinary Circumstances: For all federal awards, if the District does not currently have in place a sufficient policy that addresses extraordinary circumstances, such as those caused by COVID-19, the District may amend or create a policy at a later date in order to put emergency contingencies in place for federal and non-federal similarly situated employees. If the conditions exist for charges to be made to the federal grant, then charges may also be made to any non-federal sources that are used by the District in order to meet a matching requirement. The District will take other steps to comply with federal award requirements in the event of unexpected or extraordinary circumstances.

Legal Reference: 2 C.F.R. § 200, et seq.

Travel Costs: Travel costs (including transportation, lodging, subsistence, and related items) incurred by an employee who travels on official business for a federal award may only be charged to the federal award on an actual cost basis, a per diem or mileage basis, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip. The District will ensure that the method used will be consistent with the method normally allowed in similar circumstances in the District's other travel and Board Policies. Any travel costs charged directly to a federal award must be documented to justify that (1) the individual's participation is necessary for the federal award and (2) the costs are reasonable and consistent with the District's travel costs and expectations. All travel costs must be reasonable and not in excess of what the District typically allows for other travel. All reasonable rates and amounts will be consistent with the rates and amounts established under 5 U.S.C. 5701-11.

Legal Reference: 2 C.F.R. § 200.475

Approved: 11-10-2025

Reviewed:

Revised:

## 802.07 - SCHOOL FOOD PROCUREMENT

The following procurement policy statement shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. This statement is meant to provide guidance to our personnel and vendors on acceptable and / or required procurement practices. Our goal is to fully implement all required and recommended procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and by the State Agency.

### Procurement Policy

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than ~~\$350,000~~150,000 per year (per procurement event or in aggregate purchases) this District will follow the informal Small Purchase Procedure.
- When the annual total for food service program related items is greater than ~~\$350,000~~150,000 per year (per procurement event or in aggregate purchases) this District will follow the Formal Competitive Solicitation Procedures.

### Micro-Purchase Procedures

Micro-Purchases may be used for a single purchase under ~~\$15,000~~3,500 made with a vendor [2 CFR 200.320(a)].

Prices will be reviewed for reasonableness [2 CFR 200.320(a)].

Purchases will be spread equitably among all qualified sources [2 CFR 200.320(a)].

### Small Purchase Procedures

For purchases made below the small purchase threshold, a Small Purchase Procedures will be utilized be purchase necessary goods and services. When Small Purchase Procedures are used, this District will take the following steps:

Contact a minimum of three potential vendors

Document each vendor's quoted price

Select the company that provides the lowest, most responsive, and responsible bid

Inform all bidding companies in writing of the final decision made by the sponsor

Write contract for meal service between the sponsor and the winning bidder.

### Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation Procedures are used, this District will take the following steps:

1. Prepare an IFB or RFP document specifically addressing the items to be procured
  - a. Include detailed specifications
  - b. Ensure price will be most heavily weighted

2. Publicly announce and advertise the bid/proposal at least 30 calendar days prior to bid opening
  - a. Announcements will include the date, time and location in which bids will be opened
3. Determine the most responsive and responsible bid/proposal by using the selection criteria set forth in the bid/proposal document
  - a. Responsive bidders will be those whose bid/proposal conform to all of the terms, conditions and requirements of the IFB/RFP
4. Award the contract
  - a. To the most responsive and responsible bidder based on the criteria set forth in the IFB/RFP
  - b. At least two weeks before program operations begin
  - c. If a protest is received, it must be handled in accordance with 7 CFR 210.21
5. Retain all records pertaining to the formal competitive bid process for a period of five years plus the current year

(Note: If the bid threshold established in the sponsor's procurement policy statement is less than ~~\$350,000~~450,000, the smaller bid threshold will govern.)

This District incorporates the following elements into the Procurement Policy Statement, as required by 2 CFR 200 and 7 CFR parts 210.

- A. Competition: We shall demonstrate our goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted. [7 CFR 210.21(c)(1)] [2 CFR Part 200.319(a)(1-7)]
- B. Comparability: We recognize for true competition to take place, we must maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles. 2 CFR 200.319(a)(6)
- C. Documentation: We shall maintain for the current year and the preceding three years all menus, production records, invitations to bid, bid results, bid tabulations or any other significant materials that will serve to document our policies and procedures. [2 CFR 200.318(i)]
- D. Code of Conduct: This program shall be governed by the attached Code of Conduct and it shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program. [2 CFR 200.318(c)(1)]
- E. Procurement Review Process: This procurement plan shall receive an internal program review on an annual basis by a staff person who is not associated with food service

procurement process. This review shall be summarized in written form and kept with the other required program documentation.

F. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation file. [2 CFR Part 200.318(b)]

G. General Requirements:

- Small, minority and women's businesses enterprises and labor surplus firms are used when possible. [2 CFR 200.321]
- Ensure compliance with Buy American Provision. [7 CFR 210.21(d)]
- A cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. [2 CFR 200.323(a)]
- Documented Procurement Procedures and activities will be maintained. [2 CFR 200.318(a)]

H. Duties of Food Service Supervisor:

1. To work with staff and clients in developing acceptable menus for breakfast and lunch.
2. To compile market orders or requisitions for purchases which accurately reflect the total quantities of required foods to be ordered per (day, week or month).
3. To place and confirm orders with vendors, or make plans to purchase the required items.
4. To keep program menus up to date by testing and using new products and seeking feedback from staff and clients.
5. To send out bid quotation forms to vendors who have expressed an interest in doing business with the sponsor.
6. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service and price.
7. To work with vendors on a fair and equal basis.
8. To develop a list of acceptable brands. (multiple Brands per bid item when possible)
9. To conduct an in-house procurement review once per year

#### School Food Authority Code of Conduct

The District seeks to conduct all procurement procedures in compliance with state and federal regulations and to prohibit conflicts of interest with employees engaged in the selection, award and administration of contracts.

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by Federal, State, or local funds if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

Officers, employees, or agents of the District who violate this policy shall be subject to appropriate disciplinary actions.

Legal Reference:     2 CFR 200 Uniform Admin. Reqrmnts, Cost Principles,  
                                  and Audit Reqrmnts for Federal Awards  
                                  7 CFR 210 National School Lunch Program  
                                  2 CFR 200.317-326 Super Circular  
                                  7 CFR 210.21 NSLP Procurement  
                                  7 CFR 220.16 Breakfast Program  
                                  7 CFR 225 Summer Food Service Program  
                                  7 CFR 3016—Uniform Admin. Reqrmnts For Grants And  
                                  Coop. Agreements To State And Local Govnmnts

Approved:

Reviewed: 09/11/2023, 06-16-2025

Revised:

## 1002.00 - DISTRICT ANNUAL REPORT

The superintendent or designee shall annually prepare a written report informing the public of the following areas of district characteristics and student achievement results:

- Student demographics, including enrollment by grade ~~and site~~, number percentage of students receiving free or reduced meals and ~~number~~ percentage of special education students.
- District financial information including levy, total budget, valuation per pupil, per pupil costs and local, state and federal revenue.
- Student academic performance including results of standardized tests, ~~average g.p.a. for elementary and secondary students, graduation rates and dropout rates.~~ and a link to the Nebraska Department of Education website with additional statewide accountability reports.
- Transportation and facilities summary data.
- Graduation requirements and survey results of recent graduating classes.
- A link to course-offering information.
- ~~Community attitudes survey information.~~

The annual report shall be communicated to the public by electronic distribution via social media and by posting ~~mailing to all district residents,~~ and on the Hemingford Public Schools Website, <http://www.hemingfordschools.org>.

Legal Reference:                   NDE Rule 10.005.02  
  NDE Rule 10.010.01

Cross Reference:                1001 Principles and Objectives for Community Relations  
  1004 Press, Radio and Television News Media  
  1005 Public Participation in the School District

Approved:  
Reviewed: 12-11-2023, 8-11-2025  
Revised:

## 202.01 - BOARD MEMBER CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

### AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

#### IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY:

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

#### IN MY RELATIONSHIP WITH THE SUPERINTENDENT AND EMPLOYEES:

1. I will function, in meeting the legal responsibility that is mine, as part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to hire employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

#### TO COOPERATE WITH OTHER SCHOOL BOARDS:

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.

2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the individual under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference:                      Neb. Statute 79-526

Cross Reference:                      201.01 Board Powers and Responsibilities  
   202.02 Board Member Conflict of Interest

Adopted:

Reviewed: 1-9-2023, 1-15-2024, 2-12-2024, 10-13-2025

Revised:



# Hemingford Public Schools Goals and Plan for Growth

Educator Name: Dr. Travis Miller

Building/Position: Superintendent

School Year: 2025-2026  
(January)

Evaluator: Board of Education

All teachers, educational specialists, principals, and administrators are required to develop goals and a plan for growth annually. These goals may be set based on reflecting on student performance data, alignment of practice to the Nebraska Teacher and Principal Performance Standards and Self-Reflection Rubrics, or other areas of opportunities for personal and professional growth. The sole intent of this process is to improve individual effectiveness.

An additional or supplementary plan may also be implemented for educators who receive a rating of “Developing” on any of the Standards covered by their evaluation. A plan may also be implemented in response to other performance concerns.

Additional information about the *Nebraska Teacher and Principal Performance Standards and self-reflection rubrics* can be found at <https://www.education.ne.gov/EducatorEffectiveness>.

Standard(s) identified for growth based on self-reflection and/or consultation with the evaluator.	Goals: Opportunities or Strategies for Growth	Assistance and/or Resources Requested (if appropriate)	Timeline for Growth
Standard 3: Budget Planning and Management	As we near a start date on the building project, monitor financial and budgetary processes to ensure current and future financial needs are met. Maintain transparency through each stage.		1 Year
Standard 5: Organizational and Cultural Leadership	Engage in a process to connect with all staff to understand their needs. Explore opportunities to enable staff to engage and experience a positive work, family, and life balance.	Time	1 Year
Standard 2: Strategic Planning	As we near the end of the current strategic planning cycle begin identifying and compiling a list of opportunities for district improvement.		Prior to the end of the 2026-2027 School Year

My signature verifies that we have discussed goals and plans for growth.

Educator Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Evaluator Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# Hemingford Public Schools

## 2026-2027 Calendar

**Get Up Bobcat Nation!**  
<https://www.hemingfordschools.org/>

2025							2026							
AUGUST							JANUARY							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
						1							1	2
2	3	4	5	6	7	8	3	4	5	6	7	8	9	
9	10	11	12	13	14	15	10	11	12	13	14	15	16	
16	17	18	19	20	21	22	17	18	19	20	21	22	23	
23	24	25	26	27	28	29	24	25	26	27	28	29	30	
30	31						31							
SEPTEMBER							FEBRUARY							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
1	2	3	4	5	6	7	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	15	16	17	18	19	20	21	
22	23	24	25	26	27	28	22	23	24	25	26	27	28	
29	30						29	30	31					
OCTOBER							MARCH							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
				1	2	3	1	2	3	4	5	6	7	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30	31					
NOVEMBER							APRIL							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
1	2	3	4	5	6	7	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	15	16	17	18	19	20	21	
22	23	24	25	26	27	28	22	23	24	25	26	27	28	
29	30						29	30						
DECEMBER							MAY							
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	
						1							1	
2	3	4	5	6	7	8	2	3	4	5	6	7	8	
9	10	11	12	13	14	15	9	10	11	12	13	14	15	
16	17	18	19	20	21	22	16	17	18	19	20	21	22	
23	24	25	26	27	28	29	23	24	25	26	27	28	29	
30	31						30	31						

Event	Staff	Students
Box Butte County Fair	48	44
Open House	40	39
Graduation (2:00 pm)	45	43
End of 9 Weeks/Semester	51	48
In-Service No School for Students	184	174
<b>Total</b>	<b>368</b>	<b>348</b>

**NOTE:** Proposed in-service dates are subject to revision, pending availability of consultants &/or district needs.  
 Preschool will not be in session on half days and on Parent-Teacher Conference Days.  
 Preschool sessions will be shortened during late starts or early outs due to inclement weather.  
 Breakfast will not be served on late starts due to inclement weather.

**NOTE:** This calendar does not allow for any inclement weather days as forgiven days. Depending on time of year and calendar status, days missed due to inclement weather, contagious disease, pandemic flu, or other Acts of God, may or may not be re-scheduled as make-up days, subject to administrative discretion. If make-up days are added to the end of the year, the last day for students (May) and last day for teachers (May) will be later than noted herein.

	Staff	Student
August	15	12
September	21	21
October	20	18
November	18	18
December	14	14
January	20	19
February	20	19
March	19	18
April	22	22
May	15	14

	Whole (7.267hrs)	2:00 (5.5 hrs)	11:30	Total
Semester 1	66	17		83
	479,622 hrs	93.5 hrs		573,122 total hrs.
Semester 2	74	16	1	91
	537,758	88	3.5	629,258 total hrs
1,202.38 Total hrs =roughly 16.8 snow days				

## STUDENT BOARD REPRESENTATIVE - MONTHLY REPORT TEMPLATE



Student Board Representative  
Board of Education Report  
Date:1/12/2025

Submitted by: Cody Penaluna

### 1. Student Activities

- a. Wrestlers are growing throughout their season and improving in the wrestling room each day.
- b. Quiz Bowl is preparing for the first meet on the 21st.
- c. Speech's first meet is this Saturday in Scottsbluff, and we have an impressive increase in members within the speech team: 9 people for this 2026 season compared to the 3 members last year.
- d. Basketball has been playing well, and team bonds are strengthening.

### 2. Other Pertinent Student Information/Feedback from Students

- a. The new semester has started well. Morals are good, and the student body has been enthusiastic about getting back into the swing of things.
- b. Athletes have appreciated the student body coming to support them at games.
- c. The Bobcat brew has been a hit among students and staff. There is always a line of students waiting for their cold or hot drinks in the mornings.

3. Progress on Student Board Member Initiative

- a. The initiative that I have set for myself to work on this year has been to get students more involved with community activities and finding volunteer opportunities.
- b. I am looking to bring a smile to whoever I can throughout each day.
- c. The school moving forward with the NEBA has and will continue to be something that intrigues me. I intend to stay up to date on this subject through attendance at the open house on Wednesday.
- d. I have been getting more involved with finding volunteer opportunities and encouraging others to join them.

# Hemingford Public Schools

## Administrative Reports to Board of Education

January 12, 2026

Mr. Arneson

### HES Enrollment

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	Total
21	20	26	21	19	23	41	31	202

- Preschool Interviews - We had great applicants and interviews for our preschool opening.
- Dean Jacobs in February - We have a guest speaker coming to talk with our Elementary Students on February 19th. He's a world traveler and focuses on, "Dream Big", "Live Tall", and "Make the World Better"
- MAP Growth Testing - We'll be MAP Growth testing this week and the next. This is the middle testing date of our assessment schedule for the year. The winter testing can be interesting as we can see how far the students have progressed, but we still have time to adjust and for the rest of the school year.

**Mr. Redden**  
**HHS Enrollment**

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Total
33	36	26	28	26	31	180

- We are off and running with the second semester. We have begun to make plans for next year with scheduling ideas and changes.
- As Mr. Arneson stated, MAP testing will be happening this week in the High School using our modified schedule. This data is useful in helping us to determine if students need any extra support.
- Grades from Semester 1 have been finalized for the most part. There are a few students that I am having to make some corrections on and will hopefully have an honor roll ready to go by the end of the week.

**Mrs. Plog**  
**Special Education Numbers - From SRS (Student Records System) Current as of 1/9/26**  
**(This includes students in the process of being evaluated)**

<b>Birth-3</b>
2

Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	(B-6th) Total
4	5	5 (+1)	3 (+1)	7	5	6	5	42 (+2)

7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	12+ (To age 21)	(7-12+) Total
6	6 (-1)	3	5	7	3	0	30 (-1)

**Total Enrollment in PowerSchool as of 1/9/26 - 387 - High School 181, Elementary 206**  
**Total Special Education Students - 72 (+1)**  
**Special Education Percentage - 18.6%**  
**State Average- 17% (NDE State Education Profile as of 2024-2025, the most recent data year available)**

- Welcome to the New Year!!!! I can tell 2026 is going to be the best year yet!!

- We were very fortunate to have six excellent applicants for our Early Childhood position. It was a hard decision to make among all the great interviews, but I believe Danielle Walters will do an amazing job for us as our preschool teacher next year.
- This month, I completed the Sped Teacher Retention Report on the CDC (Consolidated Data Collection) on the NDE Legacy Portal. It was very easy to complete since we retained all of our special education teachers from last year to this year. We hope to keep that trend going!!
- Please save the date and plan to attend the Staff Recognition Dinner to be held on February 27, 2026, at the Hemingford American Legion. Doors will open at 5:30 with the meal to be served at 6:00.
- I would like to take a picture of our full School Board for this year, so if I haven't done it during the meeting before this point, this is my reminder!!
- Let me know if you have any questions. Thanks so much!!

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HEMINGFORD PUBLIC  
SCHOOLS  
ANNUAL REPORT

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'25

*Empowering Individuals to become Resourceful, Respectful, and Responsible Lifelong Learners.*



# HEMINGFORD PUBLIC SCHOOL





# HEMINGFORD PUBLIC SCHOOLS

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HEMINGFORD PUBLIC SCHOOLS

MESSAGE FROM  
THE SUPERINTENDENT

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Dear Patrons:

As the superintendent of Hemingford Public Schools, I am pleased to share our annual report with you. We continuously strive to meet all local, state, and federal requirements for accountability, and we are committed to providing transparency and access to school information for our community members.

We are proud of our students, parents, and staff for their continued efforts in working toward academic excellence. As a fully accredited school district, our elementary school has maintained a "Great" rating on the state accountability system. Our middle grades were rated as "Good". The high school was rated as "Excellent". We are proud of our students for their performance and hard work. As a school, we still have work to do to meet high performance for all learners.

Work continues as we recognize the importance of addressing areas for improvement. We continue to implement the Strategic Plan of Hemingford Public Schools to guide our efforts.

Our Strategic Plan, adopted by the Board of Education, is a living document that provides strategic direction and guidance for Hemingford Public Schools. Our strategic plan has six guiding principles. These guiding principles are at the forefront of our work.

- Student-Centered Learning
- Personnel Effectiveness
- Student and Staff Well-Being
- Communication and Engagement
- District Resources
- Board Governance

We are committed to successfully implementing the objectives outlined in this plan, which we anticipate will be completed by the end of the 2026-2027 school year. Much work is already underway to continuously improve.

We invite you to access additional information about state and federal accountability on the Nebraska Department of Education's official education profile website: <https://nep.education.ne.gov>. Locally, we publish this annual report and school improvement profile to provide accountability and transparency to our community.

We believe this report will provide our citizens with a basis for positive action within our community and school district. Thank you for your continued support of Hemingford Public Schools.

DR. TRAVIS MILLER

*Superintendent*

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# MISSION, VISION AND GOALS

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## HEMINGFORD PUBLIC SCHOOLS

### MISSION, VISION, AND SCHOOL IMPROVEMENT GOALS

#### **Mission Statement**

Empowering individuals to become Resourceful, Respectful, and Responsible Lifelong Learners.

#### **Vision Statement**

Our vision at Hemingford Public Schools is to work with parents and the community to:

- create a safe and healthy learning environment for all,
- provide and promote opportunities for academic success,
- inspire involvement using career interests and strengths, and
- prepare caring, responsible, and successful citizens.

#### **School Improvement Goals**

##### **Academic Goal:**

All students will demonstrate growth in math on state and/or national assessments by the end of the 2025-2026 school year.

##### **Instructional Goal:**

Students and teachers will be engaged in evidence-based instructional strategies to improve learning.

**Adopted by the Board of Education on January 9, 2023**

# HEMINGFORD PUBLIC SCHOOLS AT A GLANCE



## DISTRICT DESCRIPTION



Hemingford Public Schools is located in Hemingford, a Panhandle town of 900. Hemingford District #10 is composed of an Elementary School (K-6) and High School (7-12). The Elementary and High School each have a principal. The elementary principal also serves as K-12 Assessment Director to coordinate assessment. The principals share the duties of curriculum and staff development. The district is served by a PK-21 Director of Student Services. Our elementary school has 206 students. Our 7-12 enrollment is 181. We have three SPED resource teachers for the district, and two counselors that work with all students of the District. We have a full time registered nurse that serves our students and staff.

Our High School Course Catalog can be found at the following link: [Course Catalog](#)

## FINANCE BY THE NUMBERS

Certified Valuation: \$868,502,082

Total General Fund Receipts: \$9,135,875

- Local: \$4,548,406
- County: \$18,959
- State: \$3,595,791
- Special Education: \$397,208
- Federal: \$508,926
- Other: \$66,585
- Levy: .793243
- General Fund Budget: \$8,902,899
- Total Budget (All Funds): \$14,206,794
- Valuation per pupil: \$2,238,407
- Adjusted General Fund Operating Expenditures per Formula Student: \$16,770

## TRANSPORTATION

- Total annual mileage of school owned, contracted, or leased vehicles driven over regular school bus routes to and from school: 109,746
- Total annual mileage of school owned, contracted or leased vehicles used between schools and for activity trips, etc. (other than regular routes): 129,067

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# SCHOOL BOARD STRATEGIC PLAN

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## HEMINGFORD'S GUIDING PRINCIPLE OVERVIEW



# STUDENT ENROLLMENT

Student Population

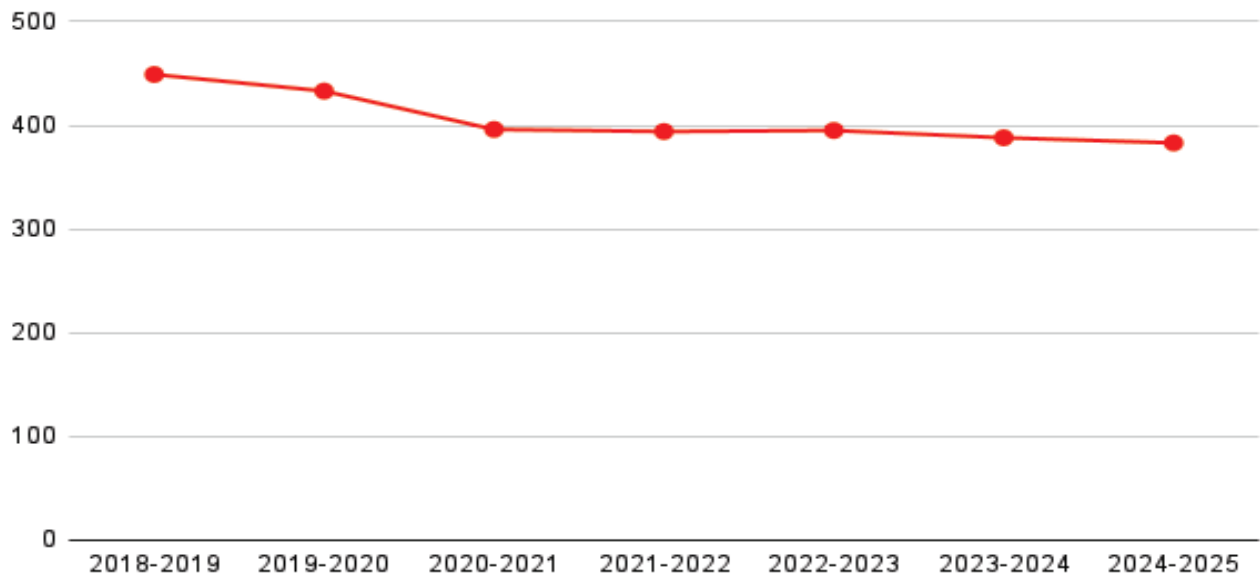
## ENROLLMENT DATA

2020 through 2025

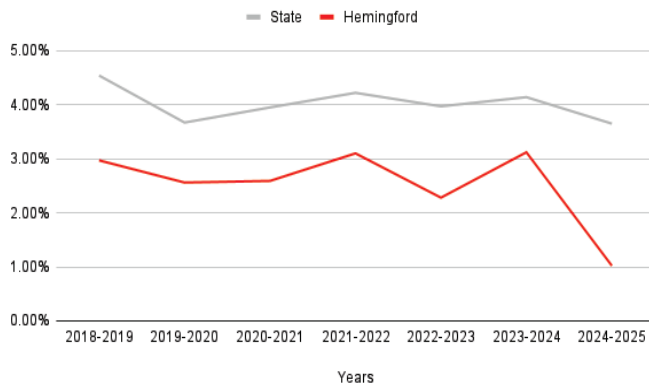


	PK	KG	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
2024-2025	14	26	21	19	26	42	29	32	36	24	32	28	30	24	383
2023-2024	26	25	21	24	37	27	30	37	24	29	29	33	23	23	388
2022-2023	20	22	25	37	26	32	38	24	26	29	34	26	22	34	395
2021-2022	23	24	33	27	33	42	26	25	29	35	25	20	35	17	394
2020-2021	21	32	27	31	36	30	25	28	36	26	24	38	15	27	396

## Enrollment



### Highly Mobile Students

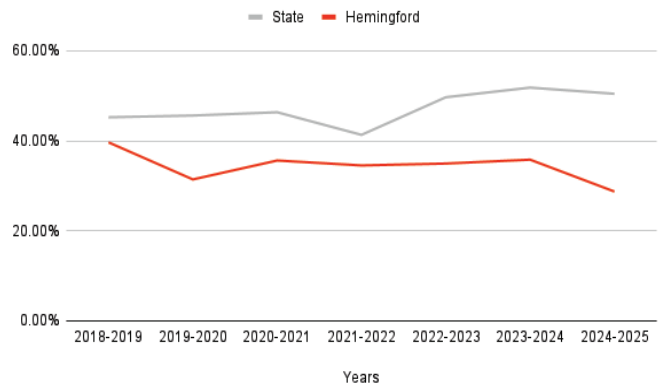


### HIGHLY MOBILE STUDENTS

2020 through 2025

	State	Hemingford
2024-2025	3.65%	1.02%
2023-2024	4.14%	3.12%
2022-2023	3.97%	2.28%
2021-2022	4.22%	3.10%
2020-2021	3.95%	2.59%

### Free and Reduced Lunch Eligibility

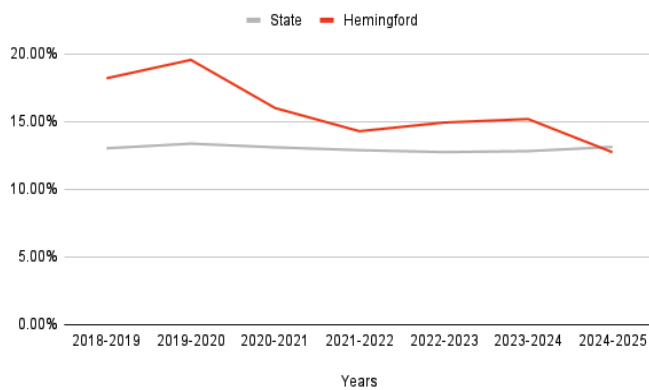


### FREE AND REDUCED LUNCH ELIGIBILITY

2020 through 2025

	State	Hemingford
2024-2025	50.43%	28.72%
2023-2024	51.8%	35.8%
2022-2023	49.66%	34.94%
2021-2022	41.31%	34.52%
2020-2021	46.33%	35.61%

### Students Qualifying for High Ability Learners

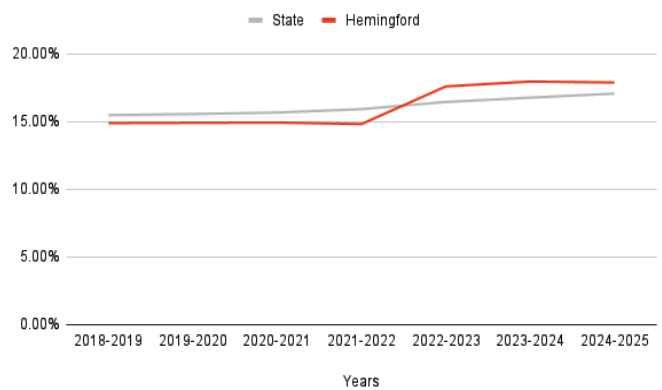


### STUDENTS QUALIFYING FOR HIGH ABILITY LEARNERS

2020 through 2025

	State	Hemingford
2024-2025	13.13%	12.74%
2023-2024	12.82%	15.19%
2022-2023	12.75%	14.93%
2021-2022	12.89%	14.29%
2020-2021	13.10%	16.00%

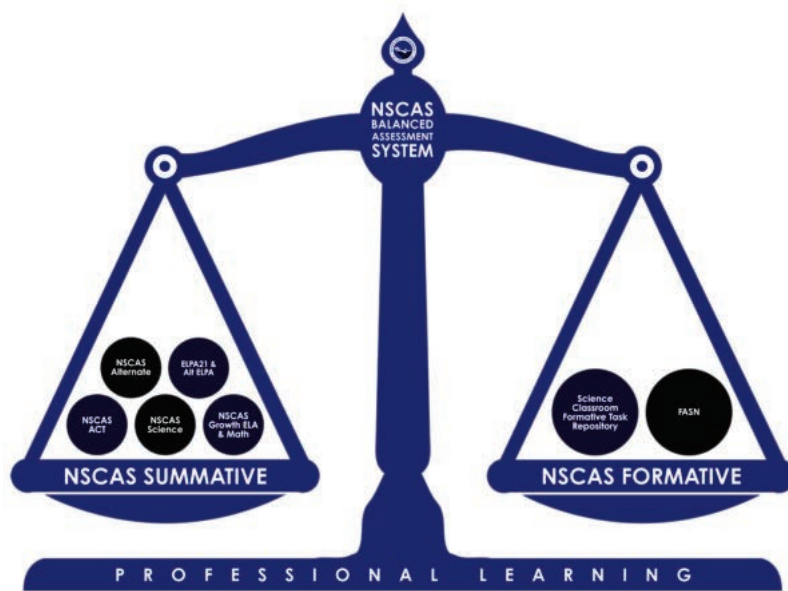
### Students Qualifying for Special Education



### STUDENTS QUALIFYING FOR SPECIAL EDUCATION

2020 through 2025

	State	Hemingford
2024-2025	17.07%	17.89%
2023-2024	16.77%	17.96%
2022-2023	16.45%	17.60%
2021-2022	15.92%	14.82%
2020-2021	15.67%	14.93%



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## ASSESSMENT DATA

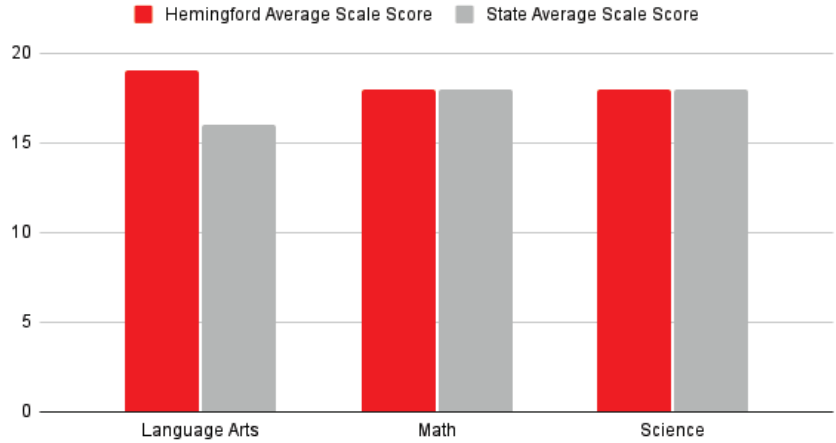
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Nebraska Student Centered Assessment System

*The Nebraska Student-Centered Assessment System (NSCAS), pronounced “en-skass,” is a new statewide assessment system that embodies Nebraska’s holistic view of students and helps them prepare for success in postsecondary education, career, and civic life. It uses multiple measures throughout the year to provide educators and decision makers at all levels with the insights they need to support student learning.*

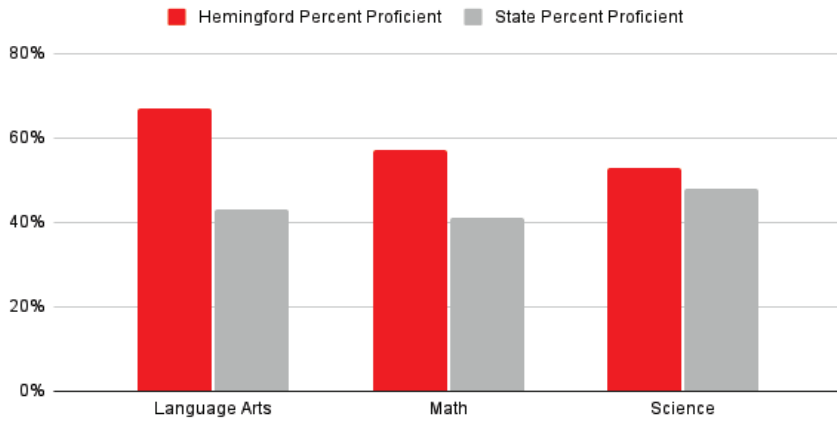
### Spring 2025 ACT Average Scale Score

	Hemingford Average Scale Score	State Average Scale Score
Language Arts	19	16
Math	18	18
Science	18	18



## ACT RESULTS

### Spring 2025 ACT Percent Proficient



	Hemingford Percent Proficient	State Percent Proficient
Language Arts	67%	43%
Math	57%	41%
Science	53%	48%

*The Nebraska State Statute 79-760 was updated by passage of LB 930 in spring 2016 to require that state accountability testing at the high school level be completed through the administration of a college entrance exam. ACT was selected as the exam to be administered beginning spring 2017 to all public school third-year cohort students, except those identified as needing alternate assessment.*

*Students will participate in ACT Reading, English, Math, Science and Writing each spring. Although ACT writing is optional for Saturday administrations, the ACT writing test is required for state testing for all students.*

*All students, including special education students and English Learners who are in their third-year cohort of high school must participate in the ACT.*

# NSCAS GROWTH

Nebraska Student Centered Assessment System

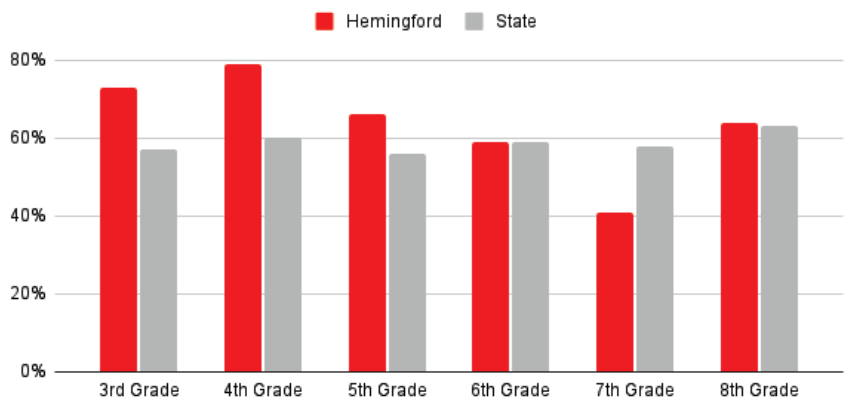
Nebraska has embarked on a transition to an adaptive through-year assessment model, one which combines the best of MAP Growth and the NSCAS General Summative test, builds on the work Nebraska educators have done statewide to create an assessment system that is instructionally useful, meaningful to students, and connected to classroom practice. NSCAS Growth will be aligned to both the state standards and to the state summative blueprint. Adaptive outside of grade level and measuring growth, it will yield grade level performance data throughout the school year and produce summative proficiency scores at year's end. The NSCAS Growth will be operational in 2022-2023.



## ENGLISH LANGUAGE ARTS RESULTS

	Hemingford	State
3rd Grade	73%	57%
4th Grade	79%	60%
5th Grade	66%	56%
6th Grade	59%	59%
7th Grade	41%	58%
8th Grade	64%	63%

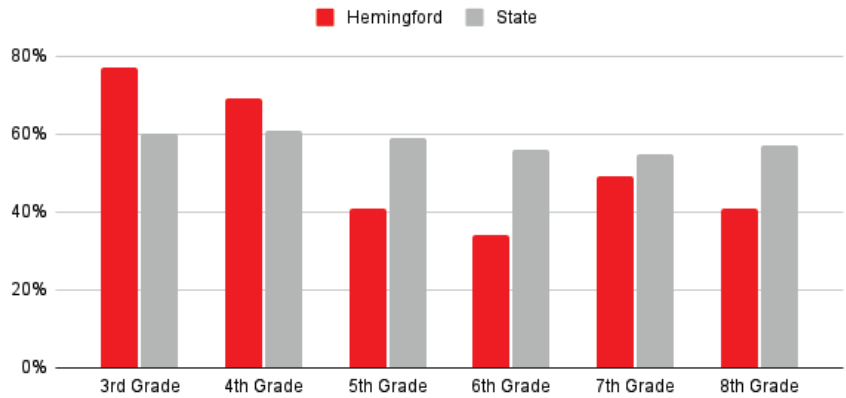
Spring 2025 NSCAS Growth (Language Arts)



2024-2025 Language Arts NSCAS (Percent Proficient)

	Hemingford	State
3rd Grade	77%	60%
4th Grade	69%	61%
5th Grade	41%	59%
6th Grade	34%	56%
7th Grade	49%	55%
8th Grade	41%	57%

### Spring 2025 NSCAS Growth (Math)

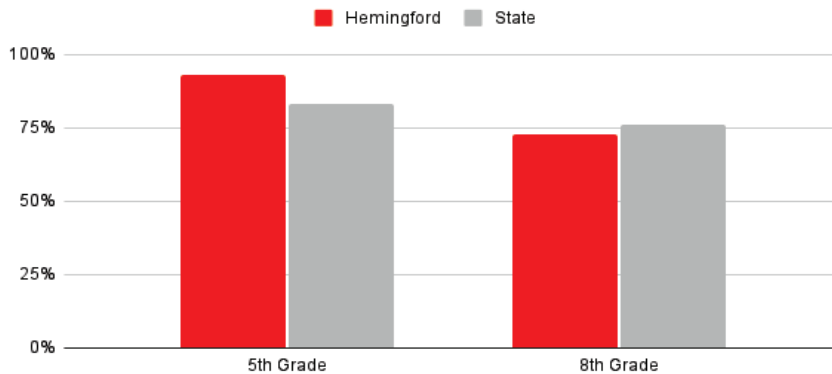


2024-2025 Math NSCAS (Percent Proficient)

## MATH AND SCIENCE RESULTS



### Spring 2025 NSCAS Growth (Science)



2024-2025 Science NSCAS (Percent Proficient)

	Hemingford	State
5th Grade	93%	83%
8th Grade	73%	76%



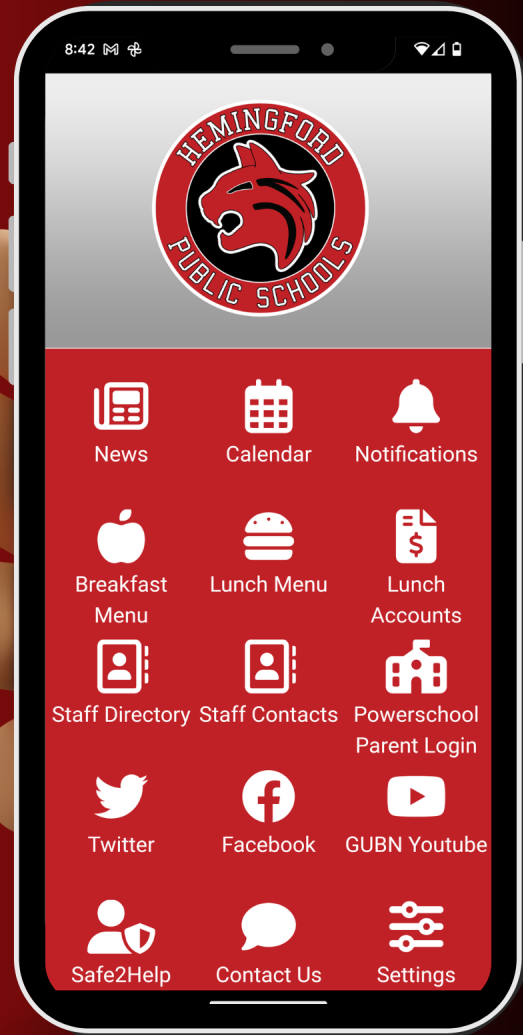
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SCHOOLS

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Hemingford/NE/69348

**Phone (High School)**  
(308)487-3328

**Phone (Elementary School)**  
(308) 487-3330

**Email**  
tmiller@gubn.org

**Website**  
<https://hemingfordschools.org>

# Superintendent's Report

January 12, 2026

## Mission/Vision/Goals

- During our January in-service, Mrs. Johnston led our staff through a review of our vision, mission, and goals, along with a reflective conversation and an opportunity to provide input on future planning and opportunities for the school through the Continuous Improvement Process/MTSS approach. The CIP/MTSS Team will meet in the near future to review the input and begin developing potential goals.

## Policy

- The [policy manual](#) has been updated as of December 18, 2025, and the changes from the December 15, 2025, board meeting have been incorporated.

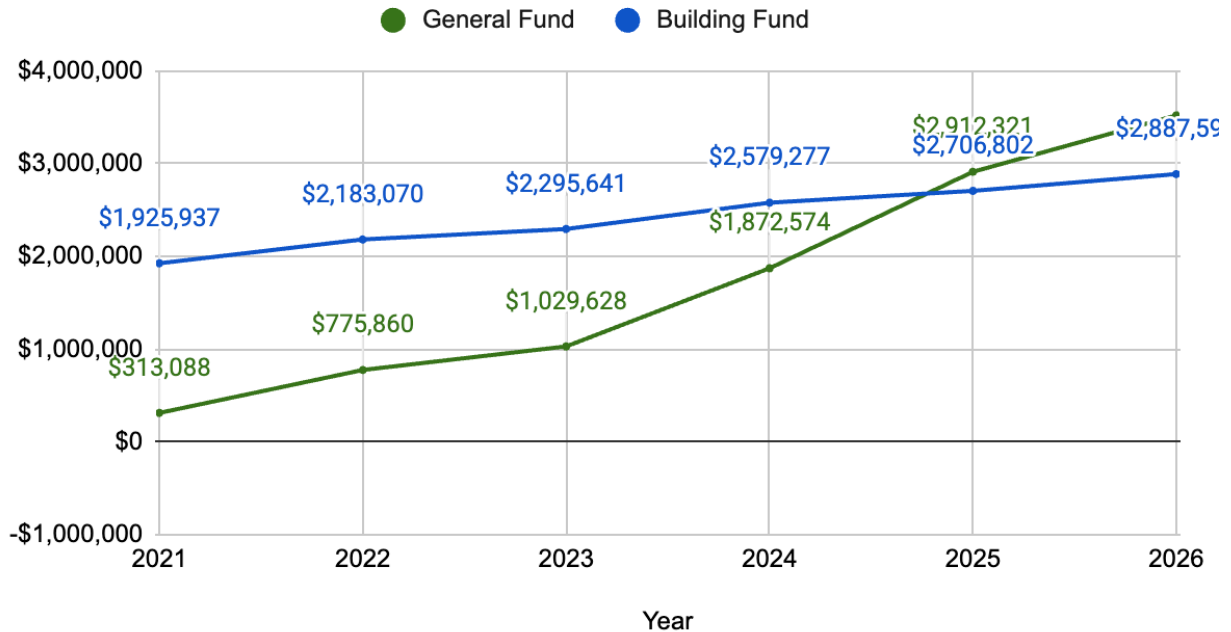
## Budget Planning and Management

- The NPERS (Nebraska Public Employees Retirement System) contribution rates have been adjusted in accordance with LB 645 for the coming year. The most recent actuarial valuation of the plan indicates the school plan is funded at 102.1%, which allows for a decreased contribution rate for employees, employers, and the state. Beginning July 1, 2026 the employee contribution rate will decrease from 8% to 7.25%, the school employer rate will decrease from 8.08% to 7.3225%, and the State of Nebraska contribution will decrease from 0.07% to 0.00%. The following table lists the contribution adjustments that will be made each year based on future annual actuarial valuations:

Funded Status	Employee	Employer	State
100% or above	7.25%	7.32%	0.0%
Between 98% and less than 100%	8.00%	8.08%	0.7%
Between 96% and less than 98%	8.75%	8.84%	0.7%
Less than 96%	9.75%	9.85%	2.0%

- Financial Data is current on the [Strategic Dashboard Indicators Page](#). Here is the monthly fund balance trend report for the General Fund and Building Fund:

## January Fund Balances



### Educational Leadership

- Mrs. Johnston has been working hard to put together our 2nd annual Career and College Fair. At the moment, we have 47 employers and post-secondary institutions planning to attend. Troy Sorenson with Western Potatoes is donating potatoes for a potato bar for the visiting organizations' representatives.

### Organizational and Cultural Leadership

- I would like to commend the Culture and Climate Committee for their ongoing work in preparation for the staff recognition dinner at the end of February.

### Professional Leadership

- Mr. Arneson is commended for continuing to serve as a hearing officer when needed by the educational community. His leadership in providing this service is appreciated by area schools when needed.

### Community Relations

- The Hemingford Scholarship Foundation recently met and awarded scholarships to graduates of the class of 2025. Congratulations to Gavin Bell and Boady Hunter on being scholarship awardees for the spring semester.
- I continue to appreciate the communication from the Village of Hemingford with our team throughout the village street project.

### Board-Superintendent Relations

- The Legislature is in session again. This will be a "short" 60-day session. If you are interested in attending any of the upcoming Legislative Workshops or conferences, please let me know.

- Legislative Issues Conference - January 25-26, 2026 - Lincoln (Blanche Randolph is registered for this one)
- The 2026 NRCSA Legislative Forum - February 26, 2026, in Lincoln.
- I appreciate the goals committee's work in putting together goals for the coming year. I am looking forward to a new focus as we move into 2026.

### **Strategic Plan (Highlights)**

- Reporting order on these Principles is based on the Prioritization Summary:
  - **Guiding Principle III: Student and Staff Well-Being**
    - Here is the next item in our series of presentations to our students:
      - Mr. Dean Jacobs will present to elementary students on the topic of dreaming big and making the world a better place in February.
  - **Guiding Principle I: Student-Centered Learning**
    - I would like to commend our counselors for putting together college visit opportunities for students. Juniors and seniors have an opportunity to tour UNL later this week.
    - Students with one-semester courses have transitioned to new placements/courses for the second semester.
  - **Guiding Principle IV: Communication and Engagement**
    - Remind Conversations and Messages this past month: 38,731 messages.
  - **Guiding Principal II: Personnel Effectiveness**
    - First-semester evaluations for probationary staff were completed and filed with the business office.
  - **Guiding Principal V: District Resources**
    - Over the break, lighting was updated at the west door of the high school and in a couple of classrooms (Mrs. Anderson and Mrs. Studemeier). Exterior door installation was completed on the modulars.
    - Mr. Dean is in the process of exploring surfacing possibilities for the facilities for the jump events (high jump, long jump, pole vault, and triple jump). I hope to have some proposals for the board to consider at a future meeting.

### **Planned Professional Travel**

- I am planning to attend the University of Nebraska President's Advisory Council on Excellence in Lincoln on January 27th.
- If schedules allow, I anticipate attending one or more of the legislative conferences this winter/spring in Lincoln.
- I plan to attend student activities as my schedule allows.

### **Board Reminders (from the Contract with the Superintendent)**

- **Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the regular November meeting. The Superintendent shall: remind the Board members in writing of this provision no later than its regular October meeting; make the Superintendent evaluation an agenda item for the

regular November Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.

- **Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before the seventh day after the regular December 2024 board meeting (and each December thereafter) of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of one year from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than its regular November meeting of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular December board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

### **Leave Log**

- I have used 7 ½ days of PTO leave. (July 9, 10, 11, 17, 18, 21, and 28 ½, November 25)  
The current balance is 33 days. I am planning to take some PTO time in February.

## Hemingford Public School District # 10 Policy Review Schedule : Revised September 2025

September 2025	section 100 : 100 - 104.01 end	8 policies total
October 2025	section 200 : 200.00 - 204.01	25 policies total
November 2025	section 200 : 204.02 - 206.05 end	25 policies total
December 2025	section 300 : In full	27 policies total
January 2026	section 400 : 400 - 403.07	27 policies total
February 2026	section 400 : 403.08 - 406.09	27 policies total
March 2026	section 400 : 406.50 - 411.53	27 policies total
April 2026	section 400 : 412.01 - 415.50 end	28 policies total
May 2026	section 500 : 500 - 504.04	26 policies total
June 2026	section 500 : 504.04R1 - 504.23	26 policies total
July 2026	section 500 : 504.24 - 508.01	26 policies total
August 2026	section 500 : 508.01E1 - 50801E4_end	25 policies total
September 2026	section 600 : 600 - 605.06	27 policies total
October 2026	section 600 : 605.07 - 610.02	26 policies total
November 2026	section 600 : 611.01 - 612.17 end	26 policies total
December 2026	section 700 : 700 - 705.02	18 policies total
January 2027	section 700 : 705.03 - 716.00 end	18 policies total
February 2027	section 800 : In full	27 policies total
March 2027	section 900 : In full	26 policies total
April 2027	section 1000 : In full	23 policies total