

Crutch Public Schools
Regular Meeting Agenda
May 10, 2022
Crutch Gymnasium, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141
1:30 PM

1. CALL TO ORDER
2. STATEMENT OF COMPLIANCE
3. ROLL CALL AND DETERMINATION OF QUORUM
 - 3.A. Flag Salute
 - 3.B. Prayer
4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*
5. SUPERINTENDENT'S REPORT
 - 5.A. Introductions of Guests
 - 5.B. Government Day Student Introduction - Mr. Miles
 - 5.C. Celebrations/ Students of the Month - Harvey Bethany
 - 5.D. Financial
 - 5.D.1. Treasurer's Report

CRUTCHO PUBLIC SCHOOLS - 2021-22 FISCAL YEAR
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS
APRIL 30, 2022

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>31 Bond Fund</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 981,721.58	41,833.08	98,794.39	10,789.57	6,317.86	595,156.30	1,734,612.78
Total Assets	981,721.58	41,833.08	98,794.39	10,789.57	6,317.86	595,156.30	1,734,612.78
<u>Liabilities</u>							
O/S Warrants	31,404.33	6,354.00		143.00			37,901.33
Reserves							-
Total Liabilities	31,404.33	6,354.00	-	143.00	-	-	37,901.33
Total Net Assets	950,317.25	35,479.08	98,794.39	10,646.57	6,317.86	595,156.30	1,696,711.45
Net Assets							
June 30, 2021	\$ 779,165.43	24,324.92	72,677.42	667,465.26	449.70	214,896.85	

See Accountant's Compilation Report

5.D.2. Financial Report

GENERAL FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	454,622.3	625,177.32	827,458.14	945,114.43		514,155.23	304,862.57	530,581.36
Payroll			38,266.84	37,076.19	47,483.34	57,963.86	82,975.90	86,019.4
Utilities			3,944.88	11,208.43	1,234.55	7,597.00	10,399.02	10,812.57
Copy Mach			1,738.76	1,744.2	2,044.41	661.83	661.83	661.83
Phones			856.96	1,651.85	740.25	1,058.12	1,054.27	1,030.74
August	461,757.09		766,443.97	945,284.17	610,614.79	430,585.38	325,396.87	525,150.66
Payroll			82,995.51	101,465.72	100,527.68	89,763.69	84,717.39	125,297.15
Utilities			12,901.30	6,817.74	13,391.90	10,311.32	523.78	15,420.72
Copy Mach			0.00	1,614.18	661.83	860.83	661.83	1,402.45
Phones			1,622.96	1,438.06	652.88	1,041.30	1059.03	1,849.01
September	474,278.16	473,356.35	726,072.82	896,109.29	519,148.24	379,043.72	232,819.71	459,052.79
Payroll			131,877.89	166,308.44	150,274.05	138,824.72	170,724.73	180,683.89
Utilities			8,303.11	8,391.93	\$9,134.06	8861.25	0.00	12,304.88
Copy Mach			1,818.79	1,942.69	\$1,021.17	1027.82	207.55	661.83
Phones			1,399.04	1,594.02	\$1,505.58	527.65	1,376.88	1,242.20
October	458,557.69	532,147.19	687,980.84	795,029.13	456,654.45	299,872.29	169,299.53	350,185.42
Payroll			134,804.64	168,827.16	145,594.18	138,107.96	164,232.51	182,320.28
Utilities			6,218.18	6,526.53	5,328.61	8,565.99	0.00	11,472.46
Copy Mach			2,005.97	2,046.87	661.83	661.83	1,323.66	728.01
Phones			1,903.55	2,286.86	1,901.49	3,527.17	1,038.90	1,280.80
November	406,154.72	351,591.6	600,312.10	783,656.36	399,652.00	229,043.23	126,346.28	234,002.43
Payroll			158,106.51	183,808.58	158,063.52	147,559.69	137,484.30	211,030.60
Utilities			3,484.54	3,325.38	812.64	5,178.49	0.00	3,815.10
Copy Mach			2,407.99	377.70	661.83	661.83	661.83	0.00
Phones			973.29	1,623.49	1,067.79	1,067.68	1,039.43	1,820.70
December	251,929.98	445,536.36	664,527.24	814,163.78	474,316.71	351,007.07	193,026.60	478,348.64
Payroll			134,406.14	233,192.85	164,592.91	211,647.94	139,034.30	198,991.99
Utilities			0.00	926.13	0.00	5,301.95	2,467.53	9,775.28
Copy Mach			0.00	1,636.28	661.83	1,646.83	728.01	2,607.11
Phones			971.31	1,865.26	1,067.68	1,344.33	2,449.13	2,065.89
January	536,180.62	785,312.36	969,800.74	892,029.67	711,213.85	564,883.60	471,335.8	898,066.31
Payroll			135,036.61	165,975.75	141,799.16	126,552.52	133,133.95	170,600.33
Utilities			6,712.01	8,716.10	0.00	10,920.84	6,119.03	9,649.34
Copy Mach			3,503.90	3,645.93	661.83	0.00	661.83	794.19
Phones			1,290.08	2,548.39	1,089.32	1,036.04	1,019.30	2,046.65
February	537,237.56	757,287.56	905,962.28	819,280.77	673,404.90	520,979.36	438,345.14	954,781.78
Payroll			133,663.13	136,660.05	\$151,584.44	132,052.41	157,606.37	171,675.93
Utilities			5,157.17	3,624.70	0.00	6,070.73	9,188.92	13,064.10
Copy Mach			1,815.03	1,839.48	661.83	338.66	661.83	753.01
Phones			637.40	1,177.97	1,067.93	1,098.33	1,376.59	448.55
March	530,301.46	850,116.51	923,758.57	973,727.95	651,218.50	544,832.12	500,078.42	928,288.90
Payroll			142,986.45	132,396.66	141,796.28	130,520.55	156,591.80	181,206.65
Utilities			5,093.36	6,300.39	5,812.97	6,909.19	8,733.29	12,445.52
Copy Mach			1,898.08	1,926.55	1,289.27	1,197.28	1,391.50	1,325.59
Phones			716.43	1,225.31	1,030.25	1,035.59	1,451.32	2,291.10
April	676,704		1,022,713.04	950,936.04	699,604.31	568,289.98	495,687.64	950,317.25
Payroll			137,944.95	132,959.68	144,064.81	129,443.00	160,842.69	176,850.30

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Utilities			3,373.78	3,770.62	5,290.64	0.00	6,987.44	10,416.15
Copy Mach			1,800.99	1,954.58	661.83	0.00	1,020.21	661.83
Phones			1,878.32	925.39	1,053.17	875.55	1,022.34	1,367.80
May	818,579		982,710.94	858,447.74	396,996.77	313,099.30	430,962.51	
Payroll			406,349.45	357,101.05	426,888.05	555,322.63	476,244.37	
Utilities			4,580.71	4,123.50	5,003.37	2,392.25	6,488.38	
Copy Mach			2,158.97	1,850.75	661.83	728.01	0.00	
Phones			1,295.04	1,229.90	892.78	320.08	1,023.35	
June	848,409.1	967,926.67	1,137,749.14	770,833.90	629,374.84	463,134.61	703,022.42	
Payroll			22,821.89	26,548.91	39,309.94	0.00	47,371.08	
Utilities			128.16	6,009.15	7,347.50	5,554.05	7,971.78	
Copy Mach			1,614.18	1,870.66	1,385.61	661.83	2,044.43	
Phones			477.36	870.67	1,212.86	1,054.27	1,089.30	

BUILDING FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	98,420.69	142,017.22	199,250.98	211,972.78		36,747.64	114,185.34	19,347.91
August	98,586.85		149,359.56	212,202.65	158,664.90	37,117.10	97,642.58	18,838.09
September	98,627.22	138,581.53	149,510.42	198,765.00	126,894.97	36,813.03	69,167.65	14,092.38
October	98,723.23	138,649.63	149,541.52	198,854.08	109,051.96	36,927.56	31,216.26	13,387.74
November	99,874.16	138,690.34	172,316.29	200,776.86	43,924.14	37,440.31	14,991.49	13,137.60
December	115,878.54	139,698.01	176,606.78	217,380.97	38,258.42	62,612.29	5,803.24	43,901.34
January	149,299.88	175,908.49	217,721.91	244,674.39	46,824.82	96,261.99	42,309.13	43,979.85
February	112,523.79	176,586.87	218,701.68	235,185.27	27,502.46	96,579.51	39,843.81	45,861.50
March	113,848.20	182,081.83	222,734.55	211,656.29	29,274.27	108,910.19	43,325.58	43,209.13
April	140,568.09	198,583.44	241,573.74	256,163.66	35,267.40	113,140.39	42,159.10	35,479.08
May	140,855.71	198,912.27	241,827.10	244,540.62	34,652.52	114,235.50	26,560.87	
June	141,116.34	199,032.28	211,656.29	188,587.43	36,712.79	113,812.18	23,056.83	

CHILD NUTRITION FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	141,223.34	75,084.37	95,625.04	100,938.05		42,933.53	24,708.52	82,471.10
August	117,558.88		95,797.11	98,499.25	119,007.98	42,238.15	2,720.06	64,515.10
September	81,700.28	60,452.00	75,604.87	97,899.48	102,509.92	18,327.66	10,306.08	30,965.10
October	35,515.75	59,258.03	55,521.52	117,022.33	74,973.21	-9,726.96	36,875.15	85,245.93
November	60,608.28	74,360.10	60,466.81	102,278.17	98,650.94	3,526.28	15,859.02	46,748.68
December	87,316.27	94,572.20	90,413.67	123,598.17	72,862.07	-30,766.43	49,385.68	31,720.46
January	105,617.71	87,263.07	91,776.11	102,470.26	46,824.82	5,865.73	38,546.88	56,201.30
February	104,294.29	109,777.69	99,644.91	136,464.35	66,371.16	26,272.95	39,573.55	38,105.08
March	95,080.47	105,866.53	105,177.33	98,566.26	107,599.41	27,086.20	53,337.52	81,457.96
April	97,389.20	73,740.32	109,434.13	146,628.51	84,779.91	10,283.80	55,076.00	98,794.39
May	99,937.89	107,264.89	107,063.31	145,838.80	77,720.87	9,245.43	-1,620.58	
June	80,058.28	100,154.83	105,109.74	126,192.31	47,744.40	24,468.85	-25,466.78	

SINKING FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	72,593.01	15,683.50	94,865.24	20,747.43		137,870.02	316,296.70	216,020.37
August	73,225.82	78,687.86	14,456.63	21,616.63	187,219.91	140,228.59	319,558.23	218,877.31
September	73,386.60	16,839.98	15,008.47	51,661.48	187,519.55	141,296.95	320,339.98	220,069.79
October	71,197.34	17,089.26	15,126.81	21,982.60	187,611.39	141,908.12	320,812.53	221,054.76
November	75,403.37	17,235.93	23,592.85	33,147.22	187,744.99	143,356.26	321,526.70	214,670.34
December	133,383.26	56,853.37	35,104.21	129,733.25	286,699.85	268,630.95	418,628.56	364,193.75
January	253,044.97	186,355.84	196,076.65	325,258.04	494,523.10	436,158.22	627,277.39	537,034.81
February	254,397.65	188,797.23	199,903.11	329,333.64	496,104.81	437,857.64	616,108.66	539,872.29
March	259,194.74	208,599.35	215,693.22	357,944.36	525,773.91	499,254.03	672,648.16	572,919.14
April	93,375.44	272,864.05	289,434.84	476,786.01	611,457.45	308,066.92	706,938.21	595,156.30
May	94,433.34	274,076.36	290,410.10	462,588.68	399,161.50	313,499.10	504,552.03	
June	95,395.93	93,958.29	19,553.06	185,309.30	137,647.55	314,227.09	214,896.85	

GIFT FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	33,502.48	44,909.61	49,720.54	47,848.46		37,887.08	20,835.79	384.34
August	33,502.48		49,720.54	47,838.46	49,350.81	36,327.06	20,466.46	8,748.03
September	33,502.48	45,509.61	48,778.46	48,005.06	45,168.71	35,306.90	17,418.93	8,388.08
October	33,502.48	45,077.51	48,298.50	47,938.06	44,260.99	34,006.56	15,719.43	7,776.64
November	33,502.48	50,888.74	47,601.50	47,672.78	43,159.98	37,687.75	14,433.89	7,576.23
December	38,502.48	50,888.74	47,484.07	46,404.55	42,076.96	36,027.08	13,808.86	7,576.23
January	38,502.48	50,888.74	51,249.43	50,373.39	46,420.18	32,496.50	12,078.18	7,356.58
February	48,502.48	50,272.74	50,303.24	50,173.78	45,064.87	29,585.90	11,297.37	6,806.24
March	48,853.45	50,700.74	50,113.60	47,838.46	44,354.37	26,526.49	10,099.32	6,806.24
April	48,057.95	50,700.74	49,982.27	54,505.07	43,153.77	23,549.55	9,737.49	6,317.86
May	45,407.61	50,728.04	49,151.27	53,361.01	41,756.25	23,607.41	9,245.81	
June	44,909.61	49,720.54	47,917.25	49,584.90	38,663.87	22,104.04	8,813.99	

BOND FUND

MONTH	FY 2015 - Bond 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
July	826,898.21	450,416.06	200,327.50	18,968.83	18,968.83	563,306.06	45,552.12	406,268.61
August	763,715.19		194,387.24	18,968.83	18,968.83	361,940.96	31,630.34	282,383.82
September	744,006.08	356,834.74	124,421.22	18,968.83	18,968.83	317,646.68	15,023.17	201,580.46
October	623,922.30	294,440.29	96,618.90	18,968.83	0.00	314,881.37	4,092.30	118,956.90
November	613,919.68	248,261.57	86,200.72	18,968.83	0.00	301,973.89	(367.18)	65,458.02
December	605,057.28	245,762.57	84,155.47	18,968.83	0.00	266,790.76	(2,308.75)	46,388.09
January	599,832.28	245,762.57	84,155.47	18,968.83	0.00	222,970.20	(2,308.75)	29,355.86
February	570,496.18	245,762.57	84,155.47	18,968.83	0.00	212,848.28	(2,308.75)	12,372.54
March	575,100.24	245,762.57	84,155.47	18,968.83	0.00	176,456.37	(2,308.75)	11,148.07
April	566,877.74	235,787.63	84,155.47	18,968.83	0.00	151,770.96	0.00	10,646.57
May	544,179.84	235,787.63	84,155.47	18,968.83	0.00	79,210.65	0.00	
June	457,057.06	219,296.33	25,861.47	18,968.83	684,828.45	61,039.06	659,493.49	

5.E. Upcoming Events - See Attachment

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

6.A. 4th Grade Fundraiser Request



Crutcho Public School

2401 N. Air Depot
Oklahoma City, OK 73141
Phone 405-427-3771 Fax 405-427-3816

BOARD APPROVAL FOR FUND RAISER/ACTIVITY ACCOUNT

As a rule, money earned by a fund-raiser is for student benefit. All money earned must be spent on students. Money spent on student's behalf must be by written school check. No cash transactions are within the law. Fund-raisers must be approved by the Crutcho School Board. All activity fund budgets must be approved by the school board before any activity can occur on the account.

Please submit this completed form to the Superintendent for Board Approval

*Fund-raisers cannot be undertaken without School Board Approval. You may use additional forms as needed. This policy is not meant to make things more difficult, but is specifically stated in Oklahoma School Law.

Account Name Principal

Sponsor (s) Name Brade Robertson

Describe Fund-Raiser Activity Dunk Tank For Funds-

Dates for fund-raiser 5-18-22

Expected amount of money to be deposited _____

Cost of fund-raiser/activity \$200

Estimated profit from fund-raiser _____

How will profit be used: Future MS events

[Signature]
Sponsor Signature

05/10/2022
Date

Superintendent's Approval

Date

Date Submitted to Board _____

Approved _____ Denied _____

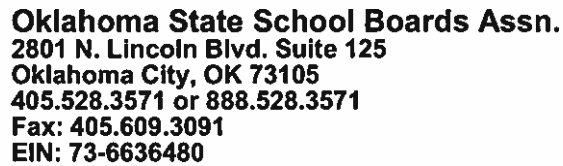
Erika James
President

BOARD OF EDUCATION MEMBERS

Paul Keeler
Vice-President

Antonia Jennings
Clerk

6.B. FY 2022-2023 OSSBA Renewal



Invoice	16555
Date	7/15/2022
Page	1
Amount Due	\$1,680.00
Customer #	6977

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Crutcho Public School
2401 N Air Depot
Oklahoma City OK 73141

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutcho Public School			7/15/2022	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2022-2023	1	\$0.00	\$1,680.00	\$1,680.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	\$1,680.00
Tax	\$0.00
Total	\$1,680.00

Questions? Contact accounting@ossba.org



April 23, 2022

Re: 2022-2023 Oklahoma State School Boards Association Membership

Dear Superintendent and Board President:

The Oklahoma State School Boards Association is proud to serve Oklahoma school districts and school board members – the elected officers whose leadership most impacts Oklahoma children.

OSSBA belongs to its members and is the only organization that exists to represent the school board member. OSSBA membership ensures board members and district leaders have on-demand access to legal and policy expertise, free and low-cost training opportunities and other money-saving resources.

This has been another extraordinary year in which OSSBA has focused on delivering our core services and support while providing needed resources and information.

OSSBA will continue to improve on these services in the 2022-2023 school year, add more ways for districts to make the most of limited resources and support you in your efforts to provide an excellent education for every child.

Your district's invoice is enclosed. You may notice an amount that differs from previous years. Last fall at OSSBA's Delegate Assembly, delegates unanimously approved a dues increase for the first time since 2005. Most districts will see a dues increase ranging from \$55 to \$230, and dues will be increased 2% annually in subsequent years. Prompt payment ensures continued membership. A membership renewal form is also included for your convenience. You can also submit your renewal form online at www.ossba.org/membership.

We look forward to continuing to serve you. If you have any questions, please do not hesitate to call at (405) 528-3571 or toll free at (888) 528-3571.

Sincerely,

Shawn Hime
Executive Director

Oklahoma State School Boards Association
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 • www.ossba.org



Membership Renewal

To renew your membership online, please visit: www.ossba.org/membership

To renew your membership via email or fax, please complete the information below and email this form to: jenniferp@ossba.org or fax to: **(405)609-3091**.

Please continue _____ Public School's
(School Name)

membership with OSSBA for 2022-2023.

The school board voted to join OSSBA on _____, 2022.

PO Number: _____

Is the Superintendent new this year?

☐

YES

☐

NO

First Year Superintendent?

☐

YES

☐

NO

Superintendent Name: _____

Superintendent Email: _____

Superintendent Start Date: _____

Minutes Clerk Name: _____

Minutes Clerk Email: _____

Board Clerk Signature

Date: _____

Pages (with cover): _____

If your board membership has changed since the election, please provide an updated list with this form.

Oklahoma State School Boards Association

2801 N. Lincoln Blvd., Suite 125 • Oklahoma City, OK 73105

405.528.3571 • 888.528.3571 • www.ossba.org



Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	17097
Date	7/15/2022
Page	1
Amount Due	\$1,500.00
Customer #	6977

To pay online via credit card please visit: www.ossba.org/payonline

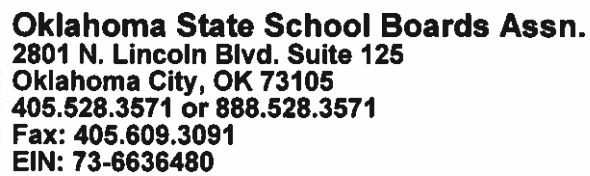
Customer:

Crutcho Public School
2401 N Air Depot
Oklahoma City OK 73141

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutcho Public School			7/15/2022	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2023	1	\$0.00	\$1,500.00	\$1,500.00
				Subtotal	\$1,500.00
				Tax	\$0.00
				Total	\$1,500.00

Questions? Contact accounting@ossba.org



Invoice	17225
Date	7/15/2022
Page	1
Amount Due	\$200.00
Customer #	6977

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Crutcho Public School
2401 N Air Depot
Oklahoma City OK 73141

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutch Public School			7/15/2022	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3205	Superintendent Evaluation Tool through June 30, 2023	1	\$0.00	\$200.00	\$200.00

Questions? Contact accounting@ossba.org



To pay online via credit card please visit: www.ossba.org/payonline

Crutch Public School
2401 N Air Depot
Oklahoma City OK 73141

For proper credit please return top portion

Subtotal	\$1,000.00
Tax	\$0.00
Total	\$1,000.00

Questions? Contact accounting@ossba.org



April 23, 2022

Dear Superintendent:

Thank you for subscribing to OSSBA's policy services. We are hopeful that the services provided are meeting the policy needs of your school district. The policy subscription service rate for the 2022-2023 school year is \$1,000. Your district's invoice is enclosed.

Your subscription will include the following benefits:

- Revise or develop new, customized policies based on information from board minutes (within the subscription period).
 - 12 new/revised district policies per year are included with the subscription.
 - Additional policies requested are available in paper and/or digital format for \$75 per policy.
- New or newly updated SDE required policies – customized.
- Monthly policy newsletter which features at least three sample policies.
- Annual policy revisions based on legislative action during subscription year.

Please use the enclosed invoice to ensure uninterrupted access to OSSBA's policy service. If you have questions, are interested in a complete policy book review or online policy services, please contact me at 888.528.3571 or juliem@ossba.org. The OSSBA looks forward to working with your school district in the future.

Sincerely,

Julie L. Miller
Deputy Executive Director and General Counsel



Policy Subscription Renewal

To renew your membership online, please visit:

<https://www.ossba.org/services/policy-services/policy-subscription-form/>

To renew your membership via email or fax, please complete the information below and email this form to: **jenniferp@ossba.org** or fax to: **(405) 609-3091**.

Please continue _____ Public School's
(School Name)

policy subscription for 2022-2023.

The school board voted to subscribe to policy services on _____, 2022.

PO Number: _____

Is the Superintendent new this year?

☐

YES

☐

NO

First Year Superintendent?

☐

YES

☐

NO

Superintendent Name: _____

Superintendent Email: _____

Superintendent Start Date: _____

Minutes Clerk Name: _____

Minutes Clerk Email: _____

Board Clerk Signature (board clerk's signature is also a grant of permission to receive faxes from OSSBA)

Date: _____

Pages (with cover): _____

If your board membership has changed since the election, please provide an updated list with this form.

Oklahoma State School Boards Association

2801 N. Lincoln Blvd., Suite 125 • Oklahoma City, OK 73105

405.528.3571 • 888.528.3571 • www.ossba.org

6.C. FY 2022-2023 OK County General Mutual Cooperation Agreement

OK County -

GENERAL MUTUAL COOPERATION AGREEMENT

**CRUTCHO PUBLIC SCHOOLS
OF OKLAHOMA COUNTY, OKLAHOMA**

&

THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

THIS MUTUAL COOPERATION AGREEMENT (the "**Agreement**") is entered into effective July 1, 2022, between the **CRUTCHO PUBLIC SCHOOLS OF OKLAHOMA COUNTY, OKLAHOMA**, a public school organized and existing under the laws of the State of Oklahoma (the "School"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

RECITALS:

WHEREAS, 19 O.S. Section 339, paragraph 18, authorizes the County to utilize county-owned equipment, labor and supplies at their disposal on property owned by the county, public schools, two-year colleges or technical branches of colleges that are members of The Oklahoma State System of Higher Education; and

WHEREAS, the School wishes to call upon the County from time to time to use the County's equipment, labor and supplies to assist the School District with parking areas, playgrounds, athletic fields, access roads, drainage areas, and other areas on property that is owned by the School; and

WHEREAS, the School and the County wish to enter into an agreement providing for the County's assistance to the School to the extent permitted by law, and

WHEREAS, the School and the County find that it is to the mutual benefit to both the School and the County to enter into this agreement; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **COUNTY'S WORK**: The County may, at their discretion, perform the requested work on property that is owned by the School, subject to the terms of this agreement.
2. **SCHOOL'S WRITTEN REQUESTS**: The School must submit written requests to the County regarding particularly described property for which the School District needs assistance in reconstruction, improvement, repair or maintenance. Said requests shall adequately and specifically describe the location and the specific type of assistance needed from the County and describe the anticipated period of time that such assistance shall be needed. If the County approves the School District's request for assistance, said request shall be performed pursuant to the authority of this Agreement and the specific agreement.

3. **SCHOOL'S DUTY:** The School understands and agrees that this Agreement in no way relieves the School from their primary duty to maintain the property which is the subject of any agreement in a safe manner for the welfare of the students and public.

4. **REIMBURSEMENT:** The School shall furnish to the County the funds to pay the School District's share of the costs of labor, engineering, equipment, and/or materials, subject to the provisions of Title 19, Section 359, and any other applicable law.

5. **TORT LIABILITY:** Each party will be solely responsible for the acts or omissions of each party's officials, employees or agents performing this Agreement, subject to the limitations described in the Oklahoma Governmental Tort Claims Act, title 51, Sections 151 *et seq*, and shall not be responsible for the acts or omissions of the other, subject to the provisions of paragraph 3 above. Each party reserves all rights and defenses available at law or in equity.

6. **NO AGENCY:** All persons acting for the County or the School District in performance of this agreement will, at the time of such action, be an official, employee or agent of their respective public bodies. The parties agree that nothing contained in this Agreement will be construed as creating an employment or agency relationship between the parties or between the officials, agents, and employees of either party.

7. **THIRD PARTY BENEFICIARIES:** The parties do not intent to create any rights in any third parties by entering into this Agreement.

8. **OWNERSHIP OF PROPERTY UPON WHICH WORK IS REQUESTED:** The School District avers that the School District owns the property on which the requested work is to be performed.

9. **AMENDMENT OR ASSIGNMENT:** This Agreement may not be amended or assigned by either party without the prior express written agreement of both parties.

10. **ENTIRE AGREEMENT:** It is mutually understood and agreed by the parties that this Agreement contains all of the covenants, stipulations, and provisions contemplated by the parties, and no employee, agent or other person has authority to alter or change the terms hereof, except as provided herein, and no party is or will be bound by any statement of representation not in conformity with this Agreement.

11. **COUNTERPART ORIGINALS:** This Agreement may be executed in counterparts, each of which will be deemed an original document, but all of which will constitute a single document. This document will not be binding on or constitute evidence of a contract between the parties until both parties have executed and delivered the Agreement.

12. **TERMS OF AGREEMENT:** This Agreement shall commence on July 1, 2022, and continue through June 30, 2023. Either party may sooner terminate this Agreement by prior written notice to the other party.

APPROVED AND ADOPTED BY THE CRUTCHO PUBLIC SCHOOLS OF OKLAHOMA COUNTY, OKLAHOMA this _____ day of _____.

**CRUTCHO PUBLIC SCHOOLS
OF OKLAHOMA COUNTY, OKLAHOMA,**

By _____
President – School Board

By _____
Superintendent

ATTEST:

Board Clerk

COUNTY

April **APPROVED** by the Board of County Commissioners this 4th day of _____.

**BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA**

By Bruce Mangham
Chairman

By Kevin Calvey
Member

By Carrie Blumetto
Member

ATTEST:

D. B. Hooten
County Clerk



APPROVED as to form and legality this 15th day of June 2022.

Alan Curran
Assistant District Attorney

A127

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: 03-15-2022

COUNTY DEPARTMENT MAKING REQUEST: District #1

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: *Please review the General Mutual Agreement between the Crutch Public School District and the Board of County Commissioners enabling Oklahoma County, at the request of the Crutch Public Schools, to use county owned equipment, labor and supplies on property owned by the School within the extent provided by law.*

If our request does not fall within the statute(s) cited, please research and advise our office which statute(s) would support the requested action.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

COUNTY OFFICER

.....

DATE RECEIVED BY DISTRICT ATTORNEY: Received 3-15-22
D. W. Prater

**DAVID W. PRATER
DISTRICT ATTORNEY**

By: _____

RECEIVED
MAR 15 2022
**CIVIL DIVISION
DISTRICT ATTORNEY**

DATE OF REQUEST: _____ APPROVED BY: _____
CHAIRMAN

6.D. FY 2022-2023 Smith Renewal

HOMER SMITH JR, - CONSULTANT

5405 N.W. 106th ST
Oklahoma City, OK 73162

CONTRACT AGREEMENT

TERMS & CONDITIONS

This agreement, made on March 14, 2019, covers I.T. consultant services from July 1, 2022 through June 30th 2023, between Homer Smith Jr., a consultant and Crutch Public School District.

The consultant will focus on Infinite Campus only. The consultant will provide 18 hours per month at the billable rate of \$50.00 per hour.

TRAINING: Consultant will provide professional development and/or training at a rate of \$500.00 per day.

PAYMENT: Crutch will pay Consultant at a rate of \$900.00 per month, said sum being a guaranteed minimum amount to retain Consultant to be available for the services described herein.

GOVERNING LAW: This agreement shall be governed and construed in accordance with the laws of the state of Oklahoma.

TERMINATION: Either party may terminate this agreement with a 30-day written notice after the initial term of this Agreement.

ADDITIONAL SERVICES: Consultant will provide additional services if needed at billable rate of \$75.00 per hour not to exceed 22 hours per month in addition to the Infinite Campus consulting work.

No additional services will be provided during the term of this contract unless it's agreed upon between Homer Smith, Jr. and Crutch Public Schools.

During the term of this Consulting Contract, Homer Smith, Jr. shall have the ability to use Crutch Public Schools printers for Crutch work. For any other entity, Homer Smith, Jr. will use his personal computer or such other computer as may be provided by said entity or employer. Homer Smith, Jr may perform the services at such location as he, in his discretion, deems appropriate to the services needed.

For: Consultant

For: Crutch Public School District

Printed Name: Homer Smith, Jr.

Printed Name: _____

Title: Consultant

Title: _____

Date: _____

Date: _____

- 6.E. Request approval of recommended food service vendor RFP for the 2022-2023 school year.
- 6.F. Request approval to purchase with a trade-in or outright a sport utility vehicle
- 6.G. Request approval to sell by best bid or trade-in the 2005 sport utility vehicle.
- 6.H. Request approval for Teacher and Staff Appreciation Incentives
- 7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET
 - 7.A. Minutes - April

Crutcho Public Schools
Minutes
Tuesday, April 12, 2022
Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141
1:30 PM

2:06 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. OATH OF OFFICE

5.A. Oath of Office for Paul Keeler

Oath of Office by Judge Timmons

6. SUPERINTENDENT'S REPORT

6.A. Introductions of Guests

6.B. Celebrations/ Students of the Month

6.B.1.

2nd Grade: Zayven Mitchell-Johnson

4th Grade: Jaycee Worthy

8th Grade: Pierre Jackson

6.C. Financial

6.C.1. Treasurer's Report

6.C.2. Financial Report

6.D. Upcoming Events - See Attachment

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Items 7a - 7e were approved. by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7.A. 2022-2023 Jostens School Annual Renewal

7.B. 2022-2023 OneNet Agreement Renewal

7.C. 2022-2023 CRW E-Rate Contract

7.D. 2022-2023 OCAS Contract Renewal

7.E. 2022-2023 Temporary Appropriations

8. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 8a-8c by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

8.A. Minutes - March

8.B. Encumbrances and Purchases FY 2021-2022

8.B.1. General Fund (11) P.O. #'s 109-111

8.B.2. Bond Fund (31) P.O. #'s NONE

8.B.3. Building Fund (21) P.O. #'s NONE

8.B.4. Child Nutrition (22) P.O. #'s NONE

8.B.5. Gift Fund (81) P.O. #'s NONE

8.B.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

8.C. Activity Fund Revenue and Expenditure Report

9. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

Motion to enter or not enter executive session by Antonia Jennings second by Erika James was approve

Erika James: Yea
Antonia Jennings: Yea
Paul Keeler: Yea
Yea: 3, Nay: 0

9.A. Melvin Perry, Promotion - Superintendent

9.B. Dr. James Branscum, Consultant

9.C. Harvey Bethany, District Administrator

9.D. Angelica Dancy, Promotion - Director of Operations

9.E. Leota G. Augustine, New Employment - Special Education Teacher 2023 School Year

10. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

Return to Open Session by Antonia Jennings second by Erika James was approve

Erika James: Yea
Antonia Jennings: Yea
Paul Keeler: Yea
Yea: 3, Nay: 0

11. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Motion approved for personnel by Antonia Jennings second by Erika James was approve

Erika James: Yea
Antonia Jennings: Yea
Paul Keeler: Yea
Yea: 3, Nay: 0

12. NEW BUSINESS

12.A. REORGANIZATION OF THE BOARD

President Erika James Vice President Paul Keeler Clerk Antonia Jennings by Antonia Jennings second by Paul Keeler was approve

Erika James: Yea
Antonia Jennings: Yea
Paul Keeler: Yea
Yea: 3, Nay: 0

12.A.1. Reorganization of the Crutchto Board of Education

12.A.2. Vote to approve or not approve the reorganization of the Crutchto Board of Education

13. ADJOURNMENT

Motion to adjourn at 2:06pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:06 PM

Antonia Jennings, President

Paul Keeler, Vice President

Erika James, Clerk

7.B. Transfer of Funds

7.C. Encumbrances and Purchases FY 2021-2022

7.C.1. General Fund (11) P.O. #'s 112-115

Purchase Order Register

Options: Year: 2021-2022, Fund: GENERAL FUND (FOR OPERATION), Date Range: 4/8/2022 - 5/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
112	04/14/2022	53770	DILLMEDIA, LLC	BLANKET	10,000.00
113	04/19/2022	53591	CYNTHIA J GILLION	EVENT PHOTOGRAPHY	800.00
114	04/19/2022	53771	SQUARE COMPASS MEDIA	MEDIA	500.00
115	05/07/2022	53706	BOB HOWARD CHEVROLET	SUV	65,000.00
Non-Payroll Total:					\$76,300.00
Payroll Total:					\$0.00
Report Total:					\$76,300.00

7.C.2. Bond Fund (31) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: Building Bond Fund(s) FY 2022, Date Range: 4/8/2022 - 5/6/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.3. Building Fund (21) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: BUILDING FUND, Date Range: 4/8/2022 - 5/6/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.4. Child Nutrition (22) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: CHILD NUTRITION PROGRAMS FUND, Date Range: 4/8/2022 - 5/6/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.5. Gift Fund (81) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: GIFT FUND, Date Range: 4/8/2022 - 5/6/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

Change Order Listing

Options: Fund: GENERAL FUND (FOR OPERATION), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 4/8/2022 - 5/6/2022, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2021	21	CITY OF MIDWEST CITY	BLANKET	5,504.95
4	07/01/2021	9	OG&E	BLANKET	4,029.36
5	07/01/2021	52445	SYMMETRY ENERGY SOLUTIONS	BLANKET	1,022.49
6	07/01/2021	14	OKLAHOMA NATURAL GAS	BLANKET	297.41
7	07/01/2021	53724	COX COMMUNICATIONS	BLANKET	758.60
9	07/01/2021	52303	CONSOLIDATED NETWORKS CORP	BLANKET	4,840.95
10	07/01/2021	52573	CRW CONSULTING LLC	BLANKET	2,000.00
12	07/01/2021	22	PITNEY BOWES BANK INC	BLANKET	208.99
16	07/01/2021	50019	OSSBA	BLANKET	470.00
20	07/01/2021	51175	OFFICE DEPOT	BLANKET	672.25
21	07/01/2021	51575	WAL-MART	BLANKET	65.53
22	07/01/2021	4	SAM'S CLUB	BLANKET	581.33
23	07/01/2021	52255	AT&T MOBILITY	BLANKET	449.02
25	07/01/2021	53653	IDEMIA	BLANKET	100.00
28	07/01/2021	52991	VERIZON WIRELESS	BLANKET	160.04
30	07/01/2021	53258	PROSPERITY BANK	BLANKET	7,235.47
31	07/01/2021	52642	CHATTERBOX INC	BLANKET	5,362.50
32	07/01/2021	53689	OCCUPATIONAL THERAPY	BLANKET	637.50
33	07/01/2021	16	XEROX FINANCIAL SERVICES	BLANKET	661.83
39	07/01/2021	52677	LOWES HOME CENTER	BLANKET	394.09
43	07/01/2021	53569	OKLAHOMA CONSULTING & ACCOUNTING	BLANKET	2,350.00
48	07/01/2021	51387	CCOSA	BLANKET	2,091.00
49	07/01/2021	51960	HOMER SMITH JR	BLANKET	900.00
61	07/01/2021	53678	DESIREE JONES	BLANKET	3,600.00
65	07/01/2021	50012	HORACE MANN	BLANKET	19.50
71	07/01/2021	53654	SCHOOL SAFE ID, LLC	BLANKET	189.95
76	07/07/2021	52738	LOGIX	FINAL INVOICE	4,585.28
87	08/25/2021	53752	AMAZON	BLANKET	828.10
89	09/01/2021	53687	LEE'S FLOORING & CLEANING LLC	BLANKET	12,780.00
96	11/09/2021	51911	HOME DEPOT	BLANKET	64.98

Non-Payroll Total: **\$62,861.12**

Payroll Total: **\$49,615.65**

Report Total: **\$112,476.77**

Crutchcho Public School
Change Order Listing

Options: Fund: Building Bond Fund(s) FY 2022, Year: 2021-2022, ReferenceDate: PO Date, Date Range: 4/8/2022 - 5/6/2022, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2021	53578	TECH LOCK	BLANKET	363.00
38	07/02/2021	50042	WASTE MANAGEMENT	BLANKET	358.50
Non-Payroll Total:					\$721.50
Payroll Total:					\$0.00
Report Total:					\$721.50

Change Order Listing

Options: Fund: CHILD NUTRITION PROGRAMS FUND, Year: 2021-2022, ReferenceDate: PO Date, Date Range: 4/8/2022 - 5/6/2022, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
11	07/01/2021	51119	HERMAN'S PLUMBING	BLANKET	660.00
12	07/01/2021	51113	HAGAR RESTAURANT	BLANKET	353.22
Non-Payroll Total:					\$1,013.22
Payroll Total:					\$0.00
Report Total:					\$1,013.22

7.D. Activity Fund Revenue and Expenditure Report

Crutch Public School

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2022 - 4/30/2022

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 Superintendent Miscellaneous	\$1,928.58	\$0.00	\$0.00	\$100.00	\$1,828.58	\$1,200.00	\$628.58
802 Concession	\$1,684.99	\$488.25	\$0.00	\$195.86	\$1,977.38	\$0.00	\$1,977.38
804 Vocal Music	\$464.33	\$0.00	\$0.00	\$0.00	\$464.33	\$0.00	\$464.33
806 Athletics	\$1,237.38	\$0.00	\$0.00	\$315.00	\$922.38	\$900.00	\$22.38
807 1st Grade	\$29.43	\$0.00	\$0.00	\$0.00	\$29.43	\$0.00	\$29.43
808 Pep Club/Cheerleaders	\$402.73	\$0.00	\$0.00	\$0.00	\$402.73	\$0.00	\$402.73
809 Student Council	\$964.94	\$0.00	\$0.00	\$0.00	\$964.94	\$0.00	\$964.94
810 Band	\$116.21	\$0.00	\$0.00	\$0.00	\$116.21	\$0.00	\$116.21
811 Library	\$186.83	\$0.00	\$0.00	\$0.00	\$186.83	\$0.00	\$186.83
812 Book Orders	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
814 Pre-Kindergarten	\$20.97	\$0.00	\$0.00	\$0.00	\$20.97	\$0.00	\$20.97
815 7th Grade	\$65.38	\$0.00	\$0.00	\$0.00	\$65.38	\$0.00	\$65.38
816 Tech. Students / TSA	\$41.38	\$0.00	\$0.00	\$0.00	\$41.38	\$0.00	\$41.38
819 2nd Grade	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
821 4th Grade	\$435.11	\$280.20	\$0.00	\$82.66	\$632.65	\$316.32	\$316.33
823 3rd Grade	\$15.03	\$0.00	\$0.00	\$0.00	\$15.03	\$0.00	\$15.03
824 6th Grade	\$7.78	\$0.00	\$0.00	\$0.00	\$7.78	\$0.00	\$7.78
825 8th Grade	\$192.48	\$1,150.00	\$0.00	\$0.00	\$1,342.48	\$0.00	\$1,342.48
826 Staff Account	\$39.59	\$0.00	\$0.00	\$0.00	\$39.59	\$0.00	\$39.59
828 Humanities/Art	\$532.01	\$0.00	\$0.00	\$0.00	\$532.01	\$0.00	\$532.01
831 School Uniforms	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
832 Principal's Miscellaneous	\$1,635.22	\$0.00	\$0.00	\$0.00	\$1,635.22	\$0.00	\$1,635.22
834 HORNETS	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00
837 YEAR BOOK	\$1,006.74	\$243.00	\$0.00	\$0.00	\$1,249.74	\$0.00	\$1,249.74
838 KINDERGARTEN	\$48.90	\$0.00	\$0.00	\$0.00	\$48.90	\$0.00	\$48.90
839 After School Program PK-2nd	\$557.96	\$0.00	\$0.00	\$0.00	\$557.96	\$0.00	\$557.96
840 CRUTCHO PTO	\$371.63	\$0.00	\$0.00	\$0.00	\$371.63	\$0.00	\$371.63
843 Tiger Store	\$190.52	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	\$190.52
844 Coca Cola Give	\$344.64	\$0.00	\$0.00	\$0.00	\$344.64	\$0.00	\$344.64
845 Box Tops	\$5,628.05	\$0.00	\$0.00	\$0.00	\$5,628.05	\$0.00	\$5,628.05
846 Device Insurance	\$1,944.00	\$0.00	\$0.00	\$0.00	\$1,944.00	\$0.00	\$1,944.00
Total	\$20,162.91	\$2,161.45	\$0.00	\$693.52	\$21,630.84	\$2,416.32	\$19,214.52

CRUTCHO ACTIVITY FUND BANK RECONCILIATION MARCH

CHASE BANK STATEMENT BALANCE PREVIOUS BALANCE				\$1,364.40		
BANK ACCOUNT CLOSED						
TOTAL DEPOSITS				\$0.00		
BANK FEES				\$0.00		
CHASE STATEMENT BALANCE				\$0.00		
FIRST FIDELITY STATEMENT				\$18,712.51		
DEPOSITS				\$3,513.85		
CHECKS PAID				\$190.00		
FIRST FIDELITY STATEMENT BALANCE				\$22,036.36		
UNPAID PURCHASE ORDERS FY22				\$512.52		
				\$21,526.84	\$21,630.84	
RECONCILED BY						
	Melvin Perry					



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218-2051

April 01, 2022 through April 29, 2022

Account Number: **000000710381268**



00000118 DRI 662 141 12022 NNYNNNNNNN \$ 00000000 60 0000

CRUTCHO SCHOOL ACTIVITY
2401 N AIR DEPOT
OKLAHOMA CITY OK 73141

CUSTOMER SERVICE INFORMATION

Web site: **Chase.com**
Service Center: **1-800-935-9935**
Deaf and Hard of Hearing: **1-800-242-7383**
Para Espanol: **1-877-312-4273**
International Calls: **1-713-262-1679**



119600110370000694000100000000

CHECKING SUMMARY

Chase Total Checking

	AMOUNT
Beginning Balance	\$1,352.40
Other Withdrawals	-1,352.40
Ending Balance	\$0.00

Please note that this account was closed on 04/28/22.

OTHER WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
04/28	04/28 Withdrawal	\$1,352.40
Total Other Withdrawals		\$1,352.40

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC



**First
Fidelity
Bank**

Member FDIC

[First Fidelity Bank Home](#) [Apply for a Loan](#) [Errors or Questions](#) [Annual Privacy Notice](#)

Date 4/29/22
Account Number

Page 1

Crutch Public School Activities
2401 N Air Depot Blvd
Oklahoma City OK 73141-1407

Account Title: Crutch Public School Activities

Effective June 1, 2022 the following fees will be increased
Cashiers Check \$6.00 Paper Statement Fee \$3.00
Online Domestic Wire \$10.00 Outgoing domestic wire \$25.00
Effective July 1, 2022 the following fees will be increased
Chargeback Fee \$7.00

Free Small Business Checking 1		11
Account Number		Statement Dates 4/01/22 thru 5/01/22
Previous Balance	18,712.51	Days This Statement Period 31
9 Deposits/Credits	3,513.85	Average Ledger 19,984.80
2 Checks/Debits	190.00	Average Collected 19,936.33
Service Charge	.00	
Interest Paid	.00	
Current Balance	22,036.36	

Date	Description	Amount
4/01	Deposit	150.00
4/08	Deposit	380.00
4/12	Deposit	366.20
4/14	Deposit	115.00
4/18	Deposit	678.25
4/21	Deposit	200.00
4/26	Deposit	222.00
4/28	Deposit	50.00
4/28	Deposit	1,352.40

Date	Check No	Amount	Detail by Check Number	Amount
4/20	30	150.00	4/18 32*	40.00

* Indicates Break in Check Number Sequence

Date	Balance	Date	Balance	Date	Balance
4/01	18,862.51	4/12	19,608.71	4/18	20,361.96
4/08	19,242.51	4/14	19,723.71	4/20	20,211.96



**First
Fidelity
Bank**

Member FDIC

[First Fidelity Bank Home](#) [Apply for a Loan](#) [Errors or Questions](#) [Annual Privacy Notice](#)

Date 4/29/22
Account Number

Page 2

Crutcho Public School Activities
2401 N Air Depot Blvd
Oklahoma City OK 73141-1407

Free Small Business Checking 1

[REDACTED] (Continued)

Date		Balance		Date		Balance	
4/21		20,411.96		4/26		20,633.96	
				4/28		22,036.36	

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-1-22
NAME Crutcho Public School

AMOUNT \$ 150.00

150.00

45030-00104 # 2653250268# 20

Deposit Date: 04/01 Amount: \$150.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-14-22
NAME Crutcho Public School

AMOUNT \$ 113.00

113.00

45030-00104 # 2653250268# 20

Deposit Date: 04/14 Amount: \$115.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-26-22
NAME Crutcho Public School

AMOUNT \$ 222.00

222.00

45030-00104 # 2653250268# 20

Deposit Date: 04/26 Amount: \$222.00

CREDITED SCHOOL ACTIVITY FUND
PAY TO THE ORDER OF

SCHOOL ACTIVITY FUNDS Series 3021-3022 04/01/2022 30 \$150.00

*****\$150 Dollars and 00 Cents

SPANNET HIGH SCHOOL
MADE IN KANSAS
BRIDGEVIEW
BRIDGEVIEW OK 73801

45030-00104 # 2653250268# 20

Check 30 Date: 04/20 Amount: \$150.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-8-22
NAME Crutcho Public School

AMOUNT \$ 380.00

380.00

45030-00104 # 2653250268# 20

Deposit Date: 04/08 Amount: \$380.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-18-22
NAME Crutcho Public School

AMOUNT \$ 678.25

678.25

45030-00104 # 2653250268# 20

Deposit Date: 04/18 Amount: \$678.25

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-28-22
NAME Crutcho Public School

AMOUNT \$ 500.00

500.00

45030-00104 # 2653250268# 20

Deposit Date: 04/28 Amount: \$50.00

CREDITED SCHOOL ACTIVITY FUND
PAY TO THE ORDER OF

SCHOOL ACTIVITY FUNDS Series 3021-3022 04/18/2022 32 \$40.00

*****\$40 Dollars and 00 Cents

EDWARD TRAILER
7001 NE 30th
OKC OK 73155

45030-00104 # 2653250268# 20

Check 32 Date: 04/18 Amount: \$40.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-12-22
NAME Crutcho Public School

AMOUNT \$ 366.20

366.20

45030-00104 # 2653250268# 20

Deposit Date: 04/12 Amount: \$368.20

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2653250268

DATE 4-21-22
NAME Crutcho Public School

AMOUNT \$ 200.00

200.00

45030-00104 # 2653250268# 20

Deposit Date: 04/21 Amount: \$200.00

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER
2655250268

DATE 4/28/2022
NAME CRUTCHO SCHOOL ACTIVITY

AMOUNT \$ 1352.40

1352.40

45030-00104 # 2653250268# 20

Deposit Date: 04/28 Amount: \$1,352.40

Crutch Public School

Receipt Register

Options: Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 4/1/2022 - 4/30/2022, Account: CHASE, FIRST FIDELITY, Status: All

Receipt No	Date		Received From		Project	Program	Unit	Amount	Status
	Year	Fund	Acct Type	Acct No				Amount	
40	4/1/2022		YEARBOOK					\$100.00	Posted
	2022	60	AR	1950	837	900	105	\$100.00	
						2022	60 Total	\$100.00	
41	4/1/2022		GRADUATION					\$50.00	Posted
	2022	60	AR	1950	825	900	105	\$50.00	
						2022	60 Total	\$50.00	
42	4/5/2022		YEARBOOK					\$60.00	Posted
	2022	60	AR	1950	837	900	105	\$60.00	
						2022	60 Total	\$60.00	
43	4/8/2022		GRADUATION					\$320.00	Posted
	2022	60	AR	1950	825	900	105	\$320.00	
						2022	60 Total	\$320.00	
44	4/11/2022		YEARBOOK					\$53.00	Posted
	2022	60	AR	1950	837	900	105	\$53.00	
						2022	60 Total	\$53.00	
45	4/11/2022		4TH GRADE					\$73.20	Posted
	2022	60	AR	1950	821	900	105	\$73.20	
						2022	60 Total	\$73.20	
46	4/12/2022		GRADUATION					\$240.00	Posted
	2022	60	AR	1950	825	900	105	\$240.00	
						2022	60 Total	\$240.00	
47	4/14/2022		GRADUATION					\$100.00	Posted
	2022	60	AR	1950	825	900	105	\$100.00	
						2022	60 Total	\$100.00	
48	4/14/2022		YEARBOOK					\$15.00	Posted
	2022	60	AR	1950	837	900	105	\$15.00	
						2022	60 Total	\$15.00	
49	4/18/2022		GRADUATION					\$190.00	Posted
	2022	60	AR	1950	825	900	105	\$190.00	
						2022	60 Total	\$190.00	
50	4/18/2022		CONCESSION					\$448.25	Posted
	2022	60	AR	1830	802	800	105	\$448.25	
						2022	60 Total	\$448.25	
51	4/18/2022		START UP CONCESSION					\$40.00	Posted
	2022	60	AR	5120	802	800	105	\$40.00	
						2022	60 Total	\$40.00	
52	4/21/2022		GRADUATION					\$200.00	Posted
	2022	60	AR	1950	825	900	105	\$200.00	
						2022	60 Total	\$200.00	
53	4/26/2022		YEARBOOK					\$15.00	Posted
	2022	60	AR	1950	837	900	105	\$15.00	
						2022	60 Total	\$15.00	
54	4/26/2022		4TH GRADE					\$207.00	Posted
	2022	60	AR	1950	821	900	105	\$207.00	
						2022	60 Total	\$207.00	
55	4/28/2022		GRADUATION					\$50.00	Posted

Crutch Public School**Receipt Register**

Options: Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 4/1/2022 - 4/30/2022, Account: CHASE, FIRST FIDELITY, Status: All

Receipt No	Date		Received From					Amount	Status
	Year	Fund	Acct Type	Acct No	Project	Program	Unit	Amount	
	2022	60	AR	1950	825	900	105	\$50.00	
						2022	60 Total	\$50.00	

Year and Fund Totals:

2022 60 \$2,161.45

Total Receipts Posted = \$2,161.45

Total Receipts Not Posted = \$0.00

Crutchcho Public School**Payment Clearing Register**

Options: Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 4/1/2022 - 4/30/2022, Account: FIRST FIDELITY,
Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
8	4/30/2022		108	AC	\$190.00	Posted
	2022	60	30	\$150.00		
	2022	60	32	\$40.00		
		2022	60 Total	\$190.00		

Year and Fund Totals:

2022 60 \$190.00

Total Payment Clearing Posted = \$190.00

Total Payment Clearing Not Posted = \$0.00

Options: Fiscal Years: 2022, Funds: 60, As Of Date: 4/30/2022

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2022	60	14	12/3/2021	12/3/2021	53558	CUSTOM TEES BOLEYONE	\$9.00
2022	60	33	4/29/2022	4/29/2022	51957	OKLAHOMA COACHES ASSOCIATIO	\$165.00
2022	60	34	4/29/2022	4/29/2022	4	SAM'S CLUB	\$82.66
2022	60	35	4/29/2022	4/29/2022	51575	WAL-MART	\$100.00
2022	60	36	4/29/2022	4/29/2022	4	SAM'S CLUB	\$155.86
Total: 2022 60							\$512.52
Total Outstanding:							\$512.52

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL
 - 8.A. A. Mack, Resignation
 - 8.B. Brittany Jarvis, New Employment
 - 8.C. Jehrika Williams, New Employment
 - 8.D. Briana Lawrence, New Employment
9. AKNOWLEDGEMENT RETURN TO OPEN SESSION
10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL
11. NEW BUSINESS
12. ADJOURNMENT

Any person wishing to address an issue on the agenda must sign in with the Board President and give subject matter prior to roll call. The Board of Education may vote to convene in executive session to discuss any matter on this agenda deemed appropriate and take action on any agenda matter.

Posted this _____ day of _____, 20____, at _____ o'clock _____.M., in the encased outside bulletin board and by the entrance to the District Administration Offices, Crutcho Public Schools, 2401 N. Air Depot Blvd., Oklahoma City, Oklahoma.

Name of Person Posting: Sheila Cavett

Title: Superintendent Secretary

Signature: _____