

Crutcho Public Schools  
Regular Meeting Agenda  
October 12, 2021  
Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141  
1:30 PM

1. CALL TO ORDER
2. STATEMENT OF COMPLIANCE
3. ROLL CALL AND DETERMINATION OF QUORUM
  - A. Flag Salute
  - B. Prayer
4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*
5. SUPERINTENDENT'S REPORT
  - A. Introductions of Guests
  - B. Celebrations/ Students of the Month
  - C. Financial
    1. Treasurer's Report
    2. Financial Report
  - D. Upcoming Events - See Attachment
6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS
  - A. 2021-2022 Calendar Updates
  - B. Discussion and possible board action to pass 2022 School Election Resolution
  - C. Approval of Estimated Revenue Budget
7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET
  - A. Minutes - September

Crutch Public Schools  
Minutes  
Tuesday, September 14, 2021  
Crutch Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141  
1:30 PM

1:30 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

2.A. Flag Salute

2.B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

4.A. Introductions of Guests

4.B. Celebrations/ Students of the Month

4.C. Financial

4.C.1. Treasurer's Report

4.D. Upcoming Events - See Attachment

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Approved by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

5.A. Estimate of Needs

5.B. SDE - Days to Hours

5.C. Deregulation - Librarian

5.D. Updated Return to Learn Plan

5.E. Gifted & Talented Committee

5.F. Safe School/Healthy Kids Committee

5.G. Oklahoma Excel Committee

5.H. Teacher Residency Committee

5.I. Out of District Student Transfers

5.J. Mid-Del PS - IEP Service Agreement

5.K. Food Service Loan Agreement between General Fund & Child Nutrition Fund

5.L. Staff & Board Travel - Annual Conferences

Approved by Antonia Jennings second by Paul Keeler was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

5.M. Approve or Disapprove Closing Student Activity Fund Account at Chase Bank and Opening New Account at First Fidelity Bank

5.N. Approve 2021-2022 Activity Fund Expenditures & Revenue

5.O. Board of County Commissioners of Oklahoma County - Contract for Construction

5.P. Request to Approve State Aid and/or Federal Funds for School Child Nutrition Fund

## 6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Approved by Antonia Jennings second by Paul Keeler was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

6.A. Minutes - August

6.B. Transfer of Funds

6.C. Encumbrances and Purchases FY 2021-2022

6.C.1. General Fund (11) P.O. #'s 85-89

6.C.2. Bond Fund (31) P.O. #'s 47-50

6.C.3. Building Fund (21) P.O. #'s 22

6.C.4. Child Nutrition (22) P.O. #'s NONE

6.C.5. Gift Fund (81) P.O. #'s NONE

6.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

6.D. Activity Fund Revenue and Expenditure Report

6.E. Activity Fund New Account Request Form

7. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

8. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

9. NEW BUSINESS

10. ADJOURNMENT

Motion to adjourn at 2:09 pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:09 PM

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Antonia Jennings, President

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Paul Keeler, Vice President

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Erika James, Clerk

B. Encumbrances and Purchases FY 2021-2022

1. General Fund (11) P.O. #'s 90

## Purchase Order Register

**Options:** Year: 2021-2022, Fund: GENERAL FUND (FOR OPERATION), Date Range: 9/10/2021 - 10/8/2021

| <b>PO No</b>              | <b>Date</b> | <b>Vendor No</b> | <b>Vendor</b>            | <b>Description</b> | <b>Amount</b>     |
|---------------------------|-------------|------------------|--------------------------|--------------------|-------------------|
| 90                        | 10/07/2021  | 53645            | PROLAWNS OF OKLAHOMA LLC | BLANKET            | 2,860.00          |
| <b>Non-Payroll Total:</b> |             |                  |                          |                    | <b>\$2,860.00</b> |
| <b>Payroll Total:</b>     |             |                  |                          |                    | <b>\$565.16</b>   |
| <b>Report Total:</b>      |             |                  |                          |                    | <b>\$3,425.16</b> |

2. Bond Fund (31) P.O. #'s 51-52

**Crutch Public School**

**Purchase Order Register**

**Options:** Year: 2021-2022, Fund: Building Bond Fund(s) FY 2022, Date Range: 9/10/2021 - 10/8/2021

| <b>PO No</b>              | <b>Date</b> | <b>Vendor No</b> | <b>Vendor</b>                          | <b>Description</b> | <b>Amount</b>      |
|---------------------------|-------------|------------------|--|--------------------|--------------------|
| 51                        | 09/27/2021  | 53685            | ULINE                                  | CABINETS           | 1,250.87           |
| 52                        | 10/05/2021  | 51970            | STEPHEN H. MCDONALD & ASSOCIATES<br>IN | BOND FEE           | 14,450.00          |
| <b>Non-Payroll Total:</b> |             |                  |  |                    | <b>\$15,700.87</b> |
| <b>Payroll Total:</b>     |             |                  |  |                    | <b>\$0.00</b>      |
| <b>Report Total:</b>      |             |                  |  |                    | <b>\$15,700.87</b> |

3. Building Fund (21) P.O. #'s NONE



4. Child Nutrition (22) P.O. #'s NONE



5. Gift Fund (81) P.O. #'s NONE



- 6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)
- C. Activity Fund Revenue and Expenditure Report
- D. Transfer of device insurance funds from the Activity Fund Superintendent Sub Account to the Activity Fund Device Insurance Account
- 8. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL
  - A. Employment of a part-time maintenance employee
- 9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION
- 10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL
  - A. Employment of a part-time maintenace employee
- 11. NEW BUSINESS
- 12. ADJOURNMENT

Any person wishing to address an issue on the agenda must sign in with the Board President and give subject matter prior to roll call. The Board of Education may vote to convene in executive session to discuss any matter on this agenda deemed appropriate and take action on any agenda matter.

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_.M., in the encased outside bulletin board and by the entrance to the District Administration Offices, Crutcho Public Schools, 2401 N. Air Depot Blvd., Oklahoma City, Oklahoma.

Name of Person Posting: Sheila Cavett Title: Superintendent Secretary

Signature: \_\_\_\_\_