



Clinton Board of Education Regular Meeting  
Monday, January 12, 2026 6:30 PM  
Administration and Technology Center  
1720 Opal Ave  
Clinton, Oklahoma 73601

1. Call to order and roll call.
2. Consent Agenda:  
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on one or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
  - a. Board approval of the minutes of the December 8, 2025 regular meeting.
  - b. Board consideration and vote to pay:  
general fund encumbrances # 665-703 totaling \$16,583.75,  
building fund encumbrances # 19-22 totaling \$38,468.72,  
child nutrition fund encumbrances # 28-31 totaling \$95,447.53.
  - c. Board vote to accept financial reports and activity fund reports for the month of December.
  - d. Board vote to pay the January payroll according to contracts.
3. Superintendent's Report
  - District Celebrations
  - Student Achievement Report
  - CMS Building Project
  - Financial Update
  - OSDE Board Leadership Recap
  - Resignations
4. Board discussion and possible action to approve the grade capacity for Clinton Public Schools.
5. Board discussion and possible action to hire an assistant athletic director and head high school football coach on a temporary contract for the 26-27 school year.
6. Board discussion and possible action to hire a student computer technician.
7. Board discussion and possible action to hire a lay coach for boys and girls wrestling.
8. Board discussion and possible action to hire Mary Barber and Kristian White as workers for REDS 365 after school program.
9. Board discussion and possible action to hire a JAG teacher at the high school on a temporary contract for the remaining 2025-2026 school year.
10. Board discussion and possible action to approve Board Policy GK - Use of School Property, Policy GK-R1 -Use of School Property, Regulations, and Policy GK-E1 - Request for Use of School Property, Rental Fee Form.
11. Board discussion and possible action to approve a CMS Art fundraiser.
12. Discussion on the vacancy of board seat #3.

13. New Business
14. Board discussion and possible vote to approve going into executive session pursuant to Title 25 Section 307(B)(1).
15. Annual evaluation and contract discussion of Superintendent Nathan Meget.
16. Acknowledge the return from executive session and enter into open session with the reading of the executive session statement.
17. Board vote on Superintendent's contract.
18. Adjourn.

---

Donna Warnick, Minutes Clerk

If you need any special assistance to enter the premises or if you need any special consideration for any portion of this meeting, please call 323-1800 at least 10 hours prior to the start of the meeting.

This agenda was posted on the West side of the front door of the Administration and Technology Center on Friday, 4:00 p.m.



**Clinton Board of Education Regular Meeting**

Monday, December 8, 2025, 6:00 PM  
Administration and Technology Center  
1720 Opal Ave  
Clinton, Oklahoma 73601

**1. Call to order and roll call.**

Attendance Taken at 6:00 PM.

John Coleman:	Present
CaraLea Kreizenbeck:	Present
Kim Meacham:	Present
David Mosburg:	Present
Susanna Williams:	Absent

**2. Consent Agenda:**

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on one or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

**Action(s):**

**Motion Passed:** A motion to approve consent items as listed. Passed with a motion made by David Mosburg and a second by CaraLea Kreizenbeck.

**Voting Detail:**

Susanna Williams:	Absent
John Coleman:	Yea
CaraLea Kreizenbeck:	Yea
Kim Meacham:	Yea
David Mosburg:	Yea

**a. Board approval of the minutes of the November 17, 2025, regular meeting.**

**b. Board consideration and vote to pay:**

general fund encumbrances # 633-664 totaling \$23,987.00,  
bond fund #32 encumbrances #8 totaling \$18,500.00,  
child nutrition fund encumbrances #26-27 totaling \$170,500.00.

c. Board vote to accept financial reports and activity fund reports for the month of November.

d. Board vote to pay the December payroll according to contracts.

**3. Principals Report**

**4. Superintendent's Report**

- Celebrations
- Academic Achievement
- School Report Card
- Financial Update

**5. Board discussion and possible action to approve Board Policy GK - Use of School Property, Policy GK-R1 -Use of School Property, Regulations, and Policy GK-E1 -Request for Use of School Property, Rental Fee Form.**

**Action(s) :**

**Motion Passed:** A motion to table all three policies on item 5. Passed with a motion made by David Mosburg and a second by CaraLea Kreizenbeck.

**Voting Detail:**

Susanna Williams:	Absent
John Coleman:	Yea
CaraLea Kreizenbeck:	Yea
Kim Meacham:	Yea
David Mosburg:	Yea

**6. Board discussion and possible action on renting CMS Auditorium to New Life Church of Western Oklahoma.**

**Action(s) :**

**Motion Passed:** A motion to table item 6 on renting the CMS Auditorium. Passed with a motion made by Kim Meacham and a second by David Mosburg.

**Voting Detail:**

Susanna Williams:	Absent
John Coleman:	Yea
CaraLea Kreizenbeck:	Yea
Kim Meacham:	Yea
David Mosburg:	Yea

**7. Board discussion and possible action to approve an agreement between Clinton Public Schools and Joe D. Hall General Contractors, LLC as the general contractor for a new press box at the football field.**

**Action(s) :**

**Motion Passed:** A motion to approve the agreement between Clinton Public Schools and Joe D. Hall General Contractors, LLC to build a new press box at the football field. Passed with a motion made by CaraLea Kreizenbeck and a second by John Coleman.

**Voting Detail:**

Susanna Williams:	Absent
John Coleman:	Yea
CaraLea Kreizenbeck:	Yea
Kim Meacham:	Yea
David Mosburg:	Yea

**8. New Business -** There was no new business.

**9. Board discussion and possible vote to approve going into executive session pursuant to Title 25 Section 307(B)(1)&(7) .**

**Action(s) :**

**Motion Passed:** A motion to go into executive session at 6:32. Passed with a motion made by CaraLea Kreizenbeck and a second by John Coleman.

**Voting Detail:**

Susanna Williams:	Absent
John Coleman:	Yea
CaraLea Kreizenbeck:	Yea
Kim Meacham:	Yea
David Mosburg:	Yea

**a. Superintendent Evaluation**

**10. Acknowledge the return from executive session and enter into open session with the reading of the executive session statement.**

“The Board entered into executive session at 6:32p.m. to discuss the evaluation of the superintendent in accordance with Title 25 O.S. 307(B)(1)&(7). Those present in executive session were Board members David Mosburg, Kim Meacham, Cara Lea Kreizenbeck, John Coleman and Nathan Meget. No action was taken by the board of education. The Board returned to open session at 6:50p.m.”

**11. Adjourn.** The board adjourned at 6:50p.m.

\_\_\_\_\_  
MINUTES CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

I, the undersigned Clerk of the Board of Education of Clinton ISD 99, of Custer County, Oklahoma, do hereby certify that notice of the date, time and place of this meeting was given to the County Clerk of Custer County on November 16, 2024.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda was posted in the east window of the front door of the Board of Education Office.

Witness my hand and seal of this School District this 12th Day of January, 2026.

\_\_\_\_\_  
CLERK, CLINTON BOARD OF EDUCATION

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 12/5/2025 - 1/8/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	52	07/01/2025	1690	LOCKE SUPPLY COMPANY	MAINTENANCE SUPPLIES FOR ALL SITES	322.98
11	66	07/01/2025	2051	ROSENSTEIN, FIST & RINGOLD	PROFESSIONAL SERVICES FOR FY 25-26	0.00
11	98	07/01/2025	1774	MOORE THERAPY SERVICES, INC.	OT SERVICES	1,132.07
11	130	07/01/2025	2299	WEX BANK	GASOLINE AND DIESEL	0.00
11	135	07/01/2025	1622	JOURNEYED.COM	ADOBE K-12 DISTRICT DEVICE LICENSE FOR CAREER TECH	-562.50
11	172	07/01/2025	1006	3P LEARNING INC	MATHSEEDS FOR SPED	0.00
11	194	07/01/2025	1437	EDMENTUM	READING EGGS FOR NANCE & SOUTHWEST	-1,440.00
11	196	07/01/2025	11113	SUTHERLAND LUMBER & HOME CENTER INC	SUPPLIES FOR CTAP CMS AND CHS	0.00
11	359	08/01/2025	1039	ACT, INC.	ACT ONLINE PREP GEAR UP	-1.40
11	364	08/04/2025	2163	SWOSU	CONCURRENT FEES AND BOOKS FOR 12TH GRADE	-14,192.00
11	414	08/12/2025	1039	ACT, INC.	JUNIORS ACT TESTING NOVEMBER 5, 2025	-1,344.00
11	430	08/20/2025	1039	ACT, INC.	PRE ACT TESTING FOR 8TH AND 9TH GRADERS	-516.00
11	441	08/25/2025	11669	ADMIN EXPENSES	SPORTS PHYSICAL FOR MCKINNEY VENTO STUDENT	0.00
11	478	09/08/2025	11782	HOMEWOOD SUITES	HOTEL FOR HURD AND PERKINS FOR NEAHCY	-58.16
11	534	09/29/2025	11805	TESOL	REGISTRATION FOR V AGUINAGA	15.00
11	540	09/29/2025	2167	SWOSU FOOD SERVICE	GEAR UP 8TH GRADE SWOSU VISIT STUDENT MEALS	-168.00
11	573	10/10/2025	11834	FUN & FUNCTION LLC	OPSR GRANT SUPPLIES	-17,200.19
11	586	10/23/2025	11519	MEALS AND MISC.	MEALS FOR GEAR UP AFTER OU TOUR	-85.28
11	587	10/23/2025	11519	MEALS AND MISC.	MEALS FOR GEAR UP AFTER ROSE STATE TOUR	-187.11
11	588	10/23/2025	2167	SWOSU FOOD SERVICE	MEALS FOR GEAR UP AFTER SWOSU TOUR	-392.00
11	613	11/03/2025	2124	SOONER TECHNOLOGY	FIBER REPAIRS FOR THE CLINTON HIGH SCHOOL	0.00
11	621	11/06/2025	1926	OPAA! FOOD MANAGEMENT, INC.	GEAR UP CAREER FAIR MEAL FOR NOVEMBER 20, 2025	-300.00
11	623	11/10/2025	11786	HIBBETT SPORTS	SUPPLIES FOR MCKINNEY VENTO STUDENT	-75.00
11	627	11/12/2025	11873	GOLDEN CORRAL	NATIVE AMERICAN HERITAGE NIGHT NOVEMBER 19, 2025	-2,098.00
11	636	11/17/2025	2108	SHORTGRASS HONOR BAND	ENTRY FEE FOR CMS BAND	-260.00
11	640	11/18/2025	11564	WALMART SUPERCENTER	SUPPLIES FOR MCKINNEY VENTO STUDENT	-9.20
11	665	12/05/2025	1581	J.W. PEPPER & SON, INC.	MUSIC FOR CMS VOCAL	80.00
11	666	12/05/2025	11642	UBIQUITI/ARVEST	CAMERAS AND NETWORK EQUIPMENT FOR THE AG BARN	4,000.00
11	667	12/08/2025	11564	WALMART SUPERCENTER	SUPPLIES FOR MCKINNEY VENTO STUDENT	600.00

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 12/5/2025 - 1/8/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	668	12/08/2025	11900	NFCA	REGISTRATION FOR COACHES CLINIC	338.00
11	669	12/09/2025	11901	HUDSON TECHNOLOGY SOLUTIONS, INC	INTERNET SERVICE FOR THE AG BARN	400.00
11	670	12/09/2025	1090	AMAZON CAPITAL SERVICES	2ND GRADE CONSTRUCTION PAPER ORGANIZER	29.61
11	671	12/10/2025	11903	FALASCO FEED	WOOD CHIPS FOR AG	150.00
11	672	12/10/2025	11113	SUTHERLAND LUMBER & HOME CENTER INC	SUPPLIES FOR BANNERS	115.87
11	673	12/11/2025	1090	AMAZON CAPITAL SERVICES	STANDING DESK FOR V AGUINAGA	113.99
11	674	12/11/2025	1756	MIDWEST MUSIC	YAMAHA INTER BASS CLARINET	2,795.00
11	675	12/11/2025	1090	AMAZON CAPITAL SERVICES	MICROPHONE STANDS FOR MUSIC	36.99
11	676	12/15/2025	1757	MIDWEST SPORTING GOODS	GIRLS SOCCER: SHIRTS, SHORTS, HOODIES, JOGGERS	1,964.00
11	677	12/15/2025	11863	THE EDUCATOR SUMMIT	REGISTRATION FOR C GREGORY CONFERENCE	85.00
11	678	12/15/2025	1912	OKMEA	REGISTRATION FOR CONFERENCE JANUARY 22, 2026	1,040.00
11	679	12/17/2025	2457	THE PUBLIC FINANCE LAW GROUP, PLLC	LEGAL FEES FOR TRANSCRIPT OF 2025 BOND SERIES	2,500.00
11	680	12/17/2025	11532	HOTEL AND MISC.	OKMEA HOTELS FOR JANUARY 21 -24, 2026	3,033.48
11	681	12/17/2025	1756	MIDWEST MUSIC	REPAIRS FOR CMS BAND	2,200.00
11	682	12/18/2025	11910	BALFOUR	GRADUATION CAPS, GOWNS, AND TASSELS	1,140.00
11	683	12/18/2025	1757	MIDWEST SPORTING GOODS	CHS BOYS SOCCER BACKPACKS	785.00
11	684	12/19/2025	1575	ISOGRAD INC	CERTIFICATIONS FOR BMITE CHS	3,750.00
11	685	12/19/2025	11185	JENNIFER DAUBENSPECK	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	686	12/19/2025	81686	KRISHA TICER	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	687	12/19/2025	81716	HOPE MILLER	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	688	12/19/2025	81616	MARYKATHRYN DAUGHERTY	REIMBURSEMENT FOR TRAVEL JANUARY 21-24, 2026	238.00
11	689	12/19/2025	81244	MELINDA L TARKINGTON	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	690	12/19/2025	80457	SUMMER L MORGAN	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	691	12/19/2025	81572	ASHLEY R HOUSE	REIMBURSEMENT FOR TRAVEL JANUARY 21-23, 2026	170.00
11	692	12/19/2025	81755	KIM DUERKSEN	REIMBURSEMENT FOR TRAVEL JANUARY 21-24, 2026	238.00
11	693	12/30/2025	1985	PREMIER TRUCK GROUP	SUPPLIES FOR TRANSPORTATION	1,000.00
11	694	12/30/2025	1365	CUMMINS PONTIAC BUICK GMC CHRYSLER,	SUPPLIES FOR TRANSPORTATION	1,000.00
11	695	01/05/2026	81992	KAYLEI SIERRA DOYLE	REIMBURSEMENT FOR BACKGROUND CHECK	58.25

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 12/5/2025 - 1/8/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	696	01/05/2026	1735	MCG EQUIPMENT, LLC	SUPPLIES FOR MAINTENANCE	2,000.00
11	697	01/06/2026	2124	SOONER TECHNOLOGY	MANAGED BLOCK HOURS FOR TECH	7,000.00
11	698	01/06/2026	1090	AMAZON CAPITAL SERVICES	SUPPLIES FOR CMS CLASSROOMS	500.00
11	699	01/07/2026	2022	REDLANDS COMMUNITY COLLEGE	CONCURRENT FEES AND BOOKS GEAR UP	1,129.00
11	700	01/07/2026	11751	SOUTHER REGIONAL EDUCATION BOARD	WORKSHOP AND COACHING FOR CMS AND CHS STUDENTS	13,200.00
11	701	01/07/2026	11912	HASKELL, BRAD	REIMBURSEMENT FOR BACKGROUND CHECK	58.25
11	702	01/08/2026	1090	AMAZON CAPITAL SERVICES	SUPPLIES FOR BAND	239.10
11	703	01/08/2026	11669	ADMIN EXPENSES	BACKGROUND CHECKS FOR NATIVE AMERICAN CLUB	1,165.00
<b>Non-Payroll Total:</b>						<b>\$16,583.75</b>
<b>Payroll Total:</b>						<b>\$87,665.91</b>
<b>Balance Forward:</b>						<b>\$21,082,124.47</b>
<b>Report Total:</b>						<b>\$21,186,374.13</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 12/5/2025 - 1/8/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	2	07/01/2025	11276	APEX FLOORING LLC	REMODEL OF FIELDS AND WASHINGTON RESTROOMS	-55,216.00
21	11	08/06/2025	11113	SUTHERLAND LUMBER & HOME CENTER INC	SUPPLIES FOR BROILER PENS AT THE NEW AG BARN	-84.41
21	19	12/16/2025	2389	DIGI SECURITY SYSTEMS	ACCESS PANELS AND INSTALLATION FOR A DOOR NEW CMS	3,909.75
21	20	01/05/2026	11113	SUTHERLAND LUMBER & HOME CENTER INC	SHELVES FOR THE NEW CLINTON MIDDLE SCHOOL	350.00
21	21	01/05/2026	1158	ATHLON II ENTERPRISES, INC.	NETTING FOR SOFTBALL FIELDS	7,550.00
21	22	01/06/2026	2389	DIGI SECURITY SYSTEMS	ACCESS CONTROL FOR THE NEW CLINTON MIDDLE SCHOOL	26,658.97
<b>Non-Payroll Total:</b>						<b>(\$16,831.69)</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$1,154,014.67</b>
<b>Report Total:</b>						<b>\$1,137,182.98</b>

## Encumbrance Register

Options: Year: 2025-2026, Date Range: 12/5/2025 - 1/8/2026, Fund(s): CHILD NUTRITION PROGRAMS FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	3	07/01/2025	2421	OK DHS FINANCE-REVENUE PROCESSING	COMMODITY DISTRIBUTION ASSESSMENT FEE	-1,075.60
22	24	10/09/2025	1926	OPAA! FOOD MANAGEMENT, INC.	MEALS SERVED AT CPS FOR OCTOBER 2025	-34,550.56
22	25	11/13/2025	1926	OPAA! FOOD MANAGEMENT, INC.	MEALS SERVED AT CPS FOR NOVEMBER 2025	-54,659.22
22	28	12/08/2025	11333	WEBSTAIRANTSTORE	VULCAN-TRAY SLIDES FOR WARMER	1,187.74
22	29	12/17/2025	1534	HINZ REFRIGERATION	WASHINGTON CAFETERIA FREEZER COMPRESSOR	12,000.00
22	30	01/05/2026	11333	WEBSTAIRANTSTORE	KASON 1094 SURECLOSE HYDRAULIC DOOR CLOSER BODY	345.17
22	31	01/05/2026	1926	OPAA! FOOD MANAGEMENT, INC.	MEALS SERVED AT CPS FOR JANUARY 2026	172,200.00
<b>Non-Payroll Total:</b>						<b>\$95,447.53</b>
<b>Payroll Total:</b>						<b>\$1,419.81</b>
<b>Balance Forward:</b>						<b>\$2,074,635.93</b>
<b>Report Total:</b>						<b>\$2,171,503.27</b>

**CLINTON PUBLIC SCHOOLS**

**Receipt Register**

**Options:** Fund: Governmental Funds, Show Detail: Yes, Date Range: 12/1/2025 - 12/31/2025, Account: All, Status: All

Receipt No	Date		Received From			Prg	Unit	Amount	Status
	Year	Fund	Acct Type	Acct No	Prj			Amount	
81		12/3/2025		CUSTER COUNTY				\$335,621.66	Posted
	2026	11	AR	2100	000	000	050	\$28,685.08	
	2026	11	AR	1110	000	000	050	\$140,561.39	
	2026	11	AR	1120	000	000	050	\$6,606.10	
	2026	11	AR	1310	000	000	050	\$15.52	
	2026	11	AR	2200	000	000	050	\$3,023.90	
	2026	11	AR	3150	000	000	050	\$49.59	
						2026	11 Total	\$178,941.58	
	2026	21	AR	1110	000	000	050	\$20,091.39	
	2026	21	AR	1120	000	000	050	\$944.25	
						2026	21 Total	\$21,035.64	
	2026	41	AR	1110	000	000	050	\$129,399.51	
	2026	41	AR	1120	000	000	050	\$6,244.93	
						2026	41 Total	\$135,644.44	
82		12/3/2025		MIN RYLTS & LEASE REVENUE				\$142.68	Posted
	2026	11	AR	1660	000	000	050	\$142.68	
						2026	11 Total	\$142.68	
83		12/8/2025		MISC REIMB				\$1,095.56	Posted
	2026	11	AR	1590	000	000	050	\$1,095.56	
						2026	11 Total	\$1,095.56	
84		12/8/2025		WASHITA COUNTY				\$3,373.58	Posted
	2026	11	AR	1120	000	000	050	\$1,638.77	
						2026	11 Total	\$1,638.77	
	2026	21	AR	1120	000	000	050	\$233.92	
						2026	21 Total	\$233.92	
	2026	41	AR	1120	000	000	050	\$1,500.89	
						2026	41 Total	\$1,500.89	
85		12/9/2025		OKLAHOMA TAX COMMISSION				\$95,418.92	Posted
	2026	11	AR	3110	000	000	050	\$23,561.62	
	2026	11	AR	3130	000	000	050	\$8,744.12	
	2026	11	AR	3120	000	000	050	\$63,113.18	
						2026	11 Total	\$95,418.92	
86		12/11/2025		MISC REIMB				\$359.92	Posted
	2026	11	AR	1590	000	000	050	\$101.56	
	2026	11	AR	5160	000	000	050	\$258.36	
						2026	11 Total	\$359.92	
87		12/11/2025		MISC REIMB				\$174.36	Posted
	2026	11	AR	1590	000	000	050	\$174.36	
						2026	11 Total	\$174.36	
88		12/11/2025		OKLAHOMA SDE				\$1,077,542.02	Posted
	2026	11	AR	3210	000	000	050	\$862,328.31	
	2026	11	AR	3420	333	000	050	\$11,444.38	
	2026	11	AR	3250	332	000	050	\$6,158.36	
	2026	11	AR	3250	335	000	050	\$71,611.02	

# CLINTON PUBLIC SCHOOLS

## Receipt Register

**Options:** Fund: Governmental Funds, Show Detail: Yes, Date Range: 12/1/2025 - 12/31/2025, Account: All, Status: All

Receipt No	Date		Received From				Unit	Amount	Status
	Year	Fund	Acct Type	Acct No	Prj	Prg		Amount	
	2026	11	AR	3250	331	000	050	\$978.73	
	2026	11	AR	3250	334	000	050	\$116,824.68	
							2026 11 Total	\$1,069,345.48	
	2026	22	AR	3250	332	700	050	\$397.32	
	2026	22	AR	3250	335	700	050	\$7,799.22	
							2026 22 Total	\$8,196.54	
89		12/13/2025		OKLAHOMA SDE				\$3,491.46	Posted
	2026	11	AR	4281	572	000	050	\$3,491.46	
							2026 11 Total	\$3,491.46	
90		12/15/2025		OKLAHOMA SDE				\$3,491.46	Voided
	2026	11	AR	4281	572	000	050	\$3,491.46	
							2026 11 Total	\$0.00	
91		12/16/2025		MISC REIMB				\$170.57	Posted
	2026	11	AR	1590	000	000	050	\$170.57	
							2026 11 Total	\$170.57	
92		12/18/2025		RENTAL OF SCHOOL PROPERTY				\$385.00	Posted
	2026	11	AR	1410	000	000	050	\$385.00	
							2026 11 Total	\$385.00	
93		12/19/2025		CAREER TECH				\$23,985.00	Posted
	2026	11	AR	3812	412	000	050	\$14,125.00	
	2026	11	AR	3811	411	000	050	\$9,860.00	
							2026 11 Total	\$23,985.00	
94		12/19/2025		LAND COMMISSION				\$26,060.82	Posted
	2026	11	AR	3620	000	000	050	\$26,060.82	
							2026 11 Total	\$26,060.82	
95		12/19/2025		OKLAHOMA SDE				\$184,119.00	Posted
	2026	22	AR	4720	764	700	050	\$68,008.08	
	2026	22	AR	4710	763	700	050	\$116,110.92	
							2026 22 Total	\$184,119.00	
96		12/22/2025		OKLAHOMA SDE				\$463,110.63	Posted
	2026	11	AR	4210	511	000	050	\$345,292.00	
	2026	11	AR	4310	621	000	050	\$36,574.38	
	2026	11	AR	4340	641	000	050	\$889.79	
	2026	11	AR	4442	552	000	050	\$65,180.17	
	2026	11	AR	4271	541	000	050	\$5,888.94	
	2026	11	AR	4470	587	000	050	\$4,702.02	
	2026	11	AR	3857	487	000	050	\$4,583.33	
							2026 11 Total	\$463,110.63	
97		12/26/2025		OKLAHOMA SDE				\$7,195.88	Posted
	2026	11	AR	4281	572	000	050	\$3,576.40	
	2026	11	AR	4271	541	000	050	\$3,619.48	
							2026 11 Total	\$7,195.88	
98		12/31/2025		OKLAHOMA SDE				\$157,572.33	Posted
	2026	11	AR	4210	511	000	050	\$157,572.33	

# CLINTON PUBLIC SCHOOLS

## Receipt Register

**Options:** Fund: Governmental Funds, Show Detail: Yes, Date Range: 12/1/2025 - 12/31/2025, Account: All, Status: All

Receipt No	Date		Received From			Prg	Unit	Amount	Status
	Year	Fund	Acct Type	Acct No	Prj			Amount	
							2026 11 Total	\$157,572.33	
99		12/31/2025		MISC REIMB				\$16,320.69	Posted
	2026	11	AR	1590	000	000	050	\$16,320.69	
							2026 11 Total	\$16,320.69	
100		12/31/2025		OB&T INTEREST				\$17,263.94	Posted
	2026	11	AR	1310	000	000	050	\$6,922.34	
							2026 11 Total	\$6,922.34	
	2026	21	AR	1310	000	000	050	\$4,986.97	
							2026 21 Total	\$4,986.97	
	2026	22	AR	1310	000	700	050	\$1,697.25	
							2026 22 Total	\$1,697.25	
	2026	31	AR	1310	000	000	050	\$303.80	
							2026 31 Total	\$303.80	
	2026	32	AR	1310	000	000	050	\$2,439.08	
							2026 32 Total	\$2,439.08	
	2026	41	AR	1310	000	000	050	\$914.50	
							2026 41 Total	\$914.50	

**Year and Fund Totals:**

2026	11	\$2,052,331.99
2026	21	\$26,256.53
2026	22	\$194,012.79
2026	31	\$303.80
2026	32	\$2,439.08
2026	41	\$138,059.83

**Total Receipts Posted =** \$2,413,404.02

**Total Receipts Not Posted =** \$0.00

**CLINTON PUBLIC SCHOOLS**

**Cash Balances**

**Options:** Funds: 11-41, As Of Date: 12/31/2025, Account Types: All

**Cash By Account and Fund**

AC 0101	GOV FUND			
2023	11	GENERAL FUND		\$0.00
2023	22	CHILD NUTRITION PROGRAMS FUND		\$0.00
2023	31	BOND FUND		\$0.00
2024	11	GENERAL FUND		\$0.00
2024	21	BUILDING FUND		\$0.00
2024	22	CHILD NUTRITION PROGRAMS FUND		\$0.00
2024	31	BOND FUND		\$0.00
2024	32	BOND FUND		\$0.00
2024	41	SINKING FUND		\$0.00
2025	11	GENERAL FUND		\$7,242.87
2025	21	BUILDING FUND		\$0.00
2025	22	CHILD NUTRITION PROGRAMS FUND		\$695.00
2025	31	BOND FUND		\$0.00
2025	32	BOND FUND		\$0.00
2025	41	SINKING FUND		\$0.00
2026	11	GENERAL FUND		\$2,626,529.90
2026	21	BUILDING FUND		\$2,065,314.46
2026	22	CHILD NUTRITION PROGRAMS FUND		\$702,196.94
2026	31	BOND FUND		\$125,861.68
2026	32	BOND FUND		\$1,010,043.32
2026	41	SINKING FUND		\$378,739.90
			Total AC 0101	<u>\$6,916,624.07</u>
AC 0102	ACTIVITY FUND			
2025	11	GENERAL FUND		\$0.00
			Total AC 0102	<u>\$0.00</u>
				<u>\$6,916,624.07</u>

**Cash By Fund**

2023	11	GENERAL FUND		\$0.00
2023	22	CHILD NUTRITION PROGRAMS FUND		\$0.00
2023	31	BOND FUND		\$0.00
2024	11	GENERAL FUND		\$0.00
2024	21	BUILDING FUND		\$0.00
2024	22	CHILD NUTRITION PROGRAMS FUND		\$0.00
2024	31	BOND FUND		\$0.00
2024	32	BOND FUND		\$0.00
2024	41	SINKING FUND		\$0.00
2025	11	GENERAL FUND		\$7,242.87
2025	21	BUILDING FUND		\$0.00
2025	22	CHILD NUTRITION PROGRAMS FUND		\$695.00
2025	31	BOND FUND		\$0.00
2025	32	BOND FUND		\$0.00
2025	41	SINKING FUND		\$0.00
2026	11	GENERAL FUND		\$2,626,529.90
2026	21	BUILDING FUND		\$2,065,314.46
2026	22	CHILD NUTRITION PROGRAMS FUND		\$702,196.94
2026	31	BOND FUND		\$125,861.68
2026	32	BOND FUND		\$1,010,043.32
2026	41	SINKING FUND		\$378,739.90

# CLINTON PUBLIC SCHOOLS

## Cash Balances

**Options:** Funds: 11-41, As Of Date: 12/31/2025, Account Types: All

---

---

\$6,916,624.07

25-26 CASH BALANCE Share D

File Edit View Insert Format Data Tools Extensions Help

Menus 100% \$ % .0 .00 123 Arial 10 B I A

J8  $\sum$  =SUM(D8:I8)

	C	D	E	F	G	H	I	J	K	L
19		\$0.00	\$9,250.00	\$25,200.00	\$1,696,661.42	\$0.00	\$288,414.41	\$2,019,525.83	\$2,019,525.83	
20	<b>ION</b>	<b>TOTAL ALL FUNDS</b>	<b>BOND 31</b>	<b>BOND 32</b>	<b>SINKING</b>	<b>GENERAL</b>	<b>BUILDING</b>	<b>CNP</b>	<b>OB&amp;T</b>	
21								\$0.00		
22								\$0.00		
23										
24		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
25	<b>ION</b>	<b>TOTAL ALL FUNDS</b>	<b>BOND 31</b>	<b>BOND 32</b>	<b>SINKING</b>	<b>GENERAL</b>	<b>BUILDING</b>	<b>CNP</b>	<b>OB&amp;T</b>	<b>TOTAL</b>
26	ES 24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27										
28	ES 25	\$2,010,275.83	\$0.00	\$9,250.00	\$25,200.00	\$1,696,661.42	\$0.00	\$288,414.41	\$2,019,525.83	
29										
30	CE 24	\$7,937.87	\$0.00	\$0.00	\$0.00	\$7,242.87	\$0.00	\$695.00	\$7,937.87	
31										
32	CE 25	\$6,908,686.20	\$125,861.68	\$1,010,043.32	\$378,739.90	\$2,626,529.90	\$2,065,314.46	\$702,196.94	\$6,908,686.20	
33										
34		\$6,916,624.07	\$125,861.68	\$1,010,043.32	\$378,739.90	\$2,633,772.77	\$2,065,314.46	\$702,891.94	\$6,916,624.07	\$6,916,622.08
35										
36										
37										
38										
39										
40										
41										
42										
43										
44										
45										





Donna Warnick &lt;donna.warnick@clintonokschools.org&gt;

---

## Summary of Accounts-December 2025

1 message

---

**Natalie Blundell** <natalie.blundell@clintonokschools.org>  
To: Donna Warnick <Donna.warnick@clintonokschools.org>

Thu, Jan 8, 2026 at 8:22 AM

Attached is Activity Fund Summary of Accounts for December 2025

Thanks!



**Natalie Blundell**  
Activity Fund/Child Nutrition, Clinton Public Schools  
580.323.1800 ext 8006 | 580.309.1169  
[www.clintonokschools.org](http://www.clintonokschools.org)

CONFIDENTIALITY NOTICE: This e-mail and the documents accompanying this e-mail may contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual or entity named above as recipient. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on or regarding the contents of this e-mailed information is strictly prohibited. If you have received this e-mail in error, please notify me immediately by telephone.

CONFIDENTIALITY NOTICE: This e-mail and the documents accompanying this e-mail may contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual or entity named above as recipient. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on or regarding the contents of this e-mailed information is strictly prohibited. If you have received this e-mail in error, please notify me immediately by telephone.

---

**Dec. 2025-Activity Fund Summary of Accounts.pdf**  
74K



Donna Warnick &lt;donna.warnick@clintonokschools.org&gt;

---

**Fwd: Music accompanist**

1 message

---

**Nathan Meget** <nathan.meget@clintonokschools.org>

Tue, Dec 16, 2025 at 11:23 AM

To: Teresa Grant &lt;teresa.grant@clintonokschools.org&gt;, Donna Warnick &lt;donna.warnick@clintonokschools.org&gt;

----- Forwarded message -----

From: **Gail Simpson** <gailsimpson@sbcglobal.net>

Date: Tue, Dec 16, 2025 at 10:19 AM

Subject: Music accompanist

To: [nathan.meget@clintonokschools.org](mailto:nathan.meget@clintonokschools.org) <nathan.meget@clintonokschools.org>

Cc: Kim Duerksen &lt;kim.duerksen@clintonokschools.org&gt;

[511 E. Davis Ave.](#)[Weatherford, OK 73096](#)

December 16, 2025

Dear Mr. Meget and Board of Education:

It has been my pleasure to be accompanist for the Clinton Public Schools Vocal Music Program for the past year and a half. Currently, I feel the need to focus on my life in other areas, so I am resigning my position.

Sincerely,

Gail Simpson

**Gail Simpson****Being happy doesn't mean that everything is perfect...****it just means that you have decided to see beyond the imperfections. 😊**

--

Nathan Meget  
Superintendent  
Clinton Public Schools  
[1720 Opal Ave.](#)  
[Clinton, OK 73601](#)

Work: 580.323.1800

Cell: 580.330.0482

CONFIDENTIALITY NOTICE: This e-mail and the documents accompanying this e-mail may contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual or entity named above as recipient. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on or regarding the contents of this e-mailed information is strictly prohibited. If you have received this e-mail in error, please notify me immediately by telephone.

To whom this may concern,

I, Madison Warnke, am turning in my resignation from my position as a Paraprofessional with Clinton Schools. I have had many conversations with Mrs. Jefferson and Mrs. Adkinson. Unfortunately, due to my upcoming spring semester in college I will not be able to keep my position. Per Mrs. Jefferson and I's conversation my last date of employment at Nance will be December 19th. I have greatly enjoyed my time at Nance and I greatly appreciate the experience and kindness I have received from everyone. I will truly miss working with the amazing staff and children.

Signed: Madison Warnke

Date: 12/10/2025

Grade	Enrollment	Available spots	Capacity
PK3	7	3	10
PK4	83	37	120
K	114	26	140
1	120	40	160
2	121	39	160
3	142	18	160
4	150	30	180
5	144	36	180
6	136	44	180
7	159	21	180
8	134	46	180
9	149	31	180
10	128	52	180
11	143	37	180
12	127	53	180

# Policy GK

## USE OF SCHOOL PROPERTY

The Clinton Board of Education believes that the first priority in the use of its school property is the education of children in the district. However, local citizens are encouraged to use the property for other reasonable general public use including religious, political, literary, community, cultural, scientific, mechanical, agricultural, or parental involvement purposes.

The school district will make school property available for public recreation before or after normal school hours, on weekends, or during school vacations. Specific property that will be open includes: (list property that will be open). The school district will not provide supervision during these hours and any use should be carefully monitored by parents or legal guardians.

The school district will not provide emergency shelter for patrons during weather emergencies. Animals will not be permitted in the school district's tornado shelter.

If the school renders emergency care, aid, shelter, or other assistance during a national disaster or catastrophic event, the school district shall not be liable for damages resulting from the rendering of the emergency care, aid, shelter or other assistance unless the damage was caused by the gross negligence or willful or wanton misconduct of the individual or entity rendering the emergency care, aid, shelter or assistance.

The board shall exercise its authority to fix and collect rentals, rates, and charges for the occupancy or use of school property in such amounts and in such manner as may be determined.

The superintendent is directed to establish rules and regulations in support of this policy. The rules and regulations will require evidence of appropriate liability insurance coverage. The school district will not permit the use of school property or equipment by any person or organization that does not furnish evidence of sufficient insurance coverage.

If the district has provided classroom space or other school facilities for a federally sponsored Head Start program and is planning to make a material change in the arrangement, the superintendent will give notice to the director of the Head Start program at least seven (7) days prior to a school board hearing on the matter.

**REFERENCE: 20 USC §7905  
70 O.S. §5-130  
70 O.S. §11-103.7**

**Adopted: September 8, 2014**

**NOTE: Senate Concurrent Resolution 60 of 1994 recommends that school districts make school transportation equipment available to community-based organizations in transporting elderly persons.**

# Policy GK-E1

## REQUEST FOR USE OF SCHOOL PROPERTY

Request for use of

\_\_\_\_\_

\_\_\_\_\_

(School Property)

Date of use

\_\_\_\_\_

\_\_\_\_\_

Starting time \_\_\_\_\_ Ending  
time \_\_\_\_\_

Request made by

\_\_\_\_\_

\_\_\_\_\_

(Sponsoring Group or Organization)

Purpose of use

\_\_\_\_\_

\_\_\_\_\_

Admission charge: Yes \_\_\_\_\_ No \_\_\_\_\_

The following stipulations apply to non-school-related individuals, groups, and organizations.

The undersigned user of school property hereby agrees to:

1. Observe the rules and regulations for the use of school property as established in Section GK of the adopted board policy.
2. Assume full responsibility for loss or damage to school district property resulting from such use.
3. Assume full responsibility for personal injury sustained by any person as a result of such use and waive all school district liability.
4. Pay the usual and customary fee for such use.
5. Sign a hold-harmless agreement with the District.
6. Signing this statement acknowledges that the person below has provided the school district with proof of insurance coverage.

\_\_\_\_\_

Signature

Request approved \_\_\_\_\_ Fee

\_\_\_\_\_

**Adopted: February 10, 2014**

# Policy GK-R1

## USE OF SCHOOL PROPERTY(REGULATIONS)

Obtain from the district office the necessary application forms.

Application must be submitted at least one week in advance.

Return the forms to the district office.

If a rental charge is required, it shall be paid in the district business office. All checks shall be made payable to: Clinton Public Schools.

School property shall not be available on occasions or during hours that have been scheduled in advance by the various school principals for school exercises or functions in connection with regular schoolwork.

Persons or organizations using school property that include a stage and stage equipment shall not be permitted to remove or displace furniture or apparatus. Pianos shall not be moved on or off the stage, except under the direction of the district personnel in charge.

Access to rooms or facilities, including playing fields, other than approved by application, shall not be permitted.

**No intoxicants or narcotics** shall be used in or about school buildings, premises, and transportation equipment, including playing fields; nor shall profane language, quarreling, fighting, or gambling be permitted.

**Smoking in school buildings is prohibited.** Violations of this rule by any organization during occupancy shall be sufficient cause for denying further use of school premises to the organization. The school district's policy regarding tobacco use will be provided, which policy discloses the school's rules regarding tobacco products on school premises.

Juvenile organizations must have adequate adult sponsorship and supervision.

The person or group receiving the permit shall be responsible in case of loss or damage.

No preparation shall be used on the floors at any time by groups using a building for dancing.

A school employee must be on the school grounds at all times when facilities are being used by outside groups. When custodians are normally not on duty, any group using school facilities must reimburse the school for all employment costs incurred by the district for such employment of school personnel, in addition to any rental fee as prescribed. The custodian is paid at his/her time and one-half rate.

All functions must close by midnight unless special arrangements have been made with the school principal.

Any person applying for the use of school property on behalf of any society, group, or organization shall be a member of such applicant group and must present written authorization from such applicant group to make such application.

It is the responsibility of the organization to provide proof of liability insurance before using any facility or transportation equipment. A copy of the organization's liability insurance shall be maintained on file in the district administration office.

The school district reserves the right to reschedule any or all school property for another purpose or group should a priority need arise.

### During School Hours

School buildings, property, or equipment may be used only by student groups for student group meetings or activities that are related to the curriculum during normal school hours. Such use shall be arranged according to the official school schedule.

The use of school buildings, property, or equipment by students during normal school hours shall be free of charge. However, consent of the superintendent must be obtained. The building custodian and a member of the faculty must be present at the school.

#### During Non-School Hours

School buildings, property, or equipment may be made available to student or non-student groups for non-curriculum use of a general public interest during non-school hours. A schedule of fees, rates, and charges is outlined below.

These regulations shall be made available to applicants and the observance of these regulations is a condition of the use of the facilities.

#### Schedule of Fees, Rates, and Charges for Non-Student-Led Groups

Gyms - \$10.00 for practice (minimum rental of 3 hours).

Custodial service will be made available at the actual cost incurred by the school district for the employee's services.

Cafeterias - \$10.00 per hour (minimum rental of 3 hours). If the kitchen is used, at least one cafeteria employee regularly assigned to that kitchen must be used for an additional rate of the actual cost incurred by the school district for the employee's services. Custodial service will be available the actual cost incurred by the school district for the employee's services.

Classrooms - \$10.00 per hour per room (minimum rental of 3 hours).

Other buildings, property, or equipment may be available for use as described above at the discretion of the board of education.

School buses may be rented with the permission of the transportation director and the superintendent.

**Adopted: February 10, 2014**

# Policy GK

## USE OF SCHOOL PROPERTY

The Clinton Board of Education believes that the first priority in the use of its school property is the education of children in the district. However, local citizens are encouraged to use the property for other reasonable general public use including religious, political, literary, community, cultural, scientific, mechanical, agricultural, or parental involvement purposes. The school district shall allow use of school buildings and facilities to youth groups listed in Title 36 of the United States Code as a patriotic society in accordance with the rules and requirements set forth in the school district's regulation on use of school facilities.

The school district will make school property available for public recreation before or after normal school hours, on weekends, or during school vacations. In making the determination as to whether property is available, the superintendent shall review current recommended guidelines regarding social distancing and gatherings to determine whether the district space that is requested will be able to be utilized. If a group is allowed to use school property, it will be the responsibility of the person who fills out the application for use to ensure that all appropriate steps are taken with regard to social distancing and that the CDC guidelines are followed with regard to sanitation and cleaning. The school district will not provide supervision during these hours and any use should be carefully monitored by parents or legal guardians.

The school district will not provide emergency shelter for patrons during weather emergencies. Animals will not be permitted in the school district's tornado shelter.

If the school renders emergency care, aid, shelter, or other assistance during a national disaster or catastrophic event, the school district shall not be liable for damages resulting from the rendering of the emergency care, aid, shelter or other assistance unless the damage was caused by the gross negligence or willful or wanton misconduct of the individual or entity rendering the emergency care, aid, shelter or assistance.

The board shall exercise its authority to fix and collect rentals, rates, and charges for the occupancy or use of school property in such amounts and in such manner as may be determined.

The superintendent is directed to establish rules and regulations in support of this policy. The rules and regulations will require evidence of appropriate liability insurance coverage. The school district will not permit the use of school property or equipment by any person or organization that does not furnish evidence of sufficient insurance coverage.

If the district has provided classroom space or other school facilities for a federally sponsored Head Start program and is planning to make a material change in the arrangement, the superintendent will give notice to the director of the Head Start program at least seven (7) days prior to a school board hearing on the matter.

**REFERENCE:** 20 USC §7905  
70 O.S. §§5-129.3 and 5-130  
11 O.S. §33-103

**NOTE:** Senate Concurrent Resolution 60 of 1994 recommends that school districts make school transportation equipment available to community-based organizations in transporting elderly persons.

**REVISED:** Dec 8, 2025

# Policy GK-R1

## USE OF SCHOOL PROPERTY (REGULATIONS)

Individuals, groups, or organizations wishing to use Clinton Public Schools facilities will fall into one of these four groups. The group level will determine the cost for use and the priority level.

**Group 1:** Clinton Public School teams, organizations, clubs, and programs sponsored by the school.

**Group 2:** School Booster Clubs, Area Emergency Personnel using the facilities for training, Clinton non-school groups/organizations which meet the following criteria:

- a) Only Clinton Public School PK-12 students
- b) No cost of any kind to students
- c) Activity is not a fundraiser

**Group 3:** Clinton non-school based PK-12 groups/organizations

**Group 4:** All Individuals/organizations/groups who do not meet criteria for Groups 1, 2 or 3

Facility	Group 1	Group 2	Group 3	Group 4
Tornado Bowl	No Charge	No Charge	\$15/hour, \$75/day	\$30/hour, \$150/day
Any Gym	No Charge	No Charge	\$15/hour, \$75/day	\$30/hour, \$150/day
CMS Auditorium	No Charge	No Charge	\$15/hour, \$75/day	\$30/hour, \$150/day
Any School Cafeteria				
• Kitchen only	No Charge	No Charge	\$10/hour, \$50/day	\$20/hour, \$100/day
• Dining Room only	No Charge	No Charge	\$10/hour, \$50/day	\$20/hour, \$100/day
• Kitchen and Dining	No Charge	No Charge	\$15/hour, \$75/day	\$30/hour, \$150/day
Classroom	No Charge	No Charge	\$5/hour, \$25/day	\$10/hour, \$50/day
Batting Barn	No Charge	No Charge	\$15/hour, \$75/day	\$30/hour, \$150/day

Plus: Custodial, Cafeteria and Supervision (Monitor) - \$17.50 per hour for each person assigned (no organization may have access to the cafeteria, kitchen, or equipment unless the cafeteria manager or designated cafeteria employee is present and in charge.) There will not be a charge to Group 2 or Group 3 for custodial work that can be accomplished during the normal workday. Group 2 or Group 3 may be charged for custodial work if the facility is left unclean.

# Policy GK-R1

## USE OF SCHOOL PROPERTY, REGULATIONS (Cont.)

### Conditions for Facility Use:

1. It is our desire that the renting of a facility be a positive experience for everyone. If any member of the Group is disrespectful, belligerent, demeaning, etc. to a school employee or representatives of the school the group will not be allowed to use school facilities.
2. It is our desire that Groups 2 and 3 use school facilities at the above rate when the activity is only for Clinton student/residents. If an organization chooses to have groups/individuals outside of Clinton in school facilities then they will be charged Group 4 rates.
3. Group 1 has first access to school facilities; Group 2 has second access; Group 3 has third access and Group 4 has fourth access; Groups 2 through 4 must have their event on the district calendar to have access to the facilities secured.
4. Deposit fees are separate from usage fees. The deposit fee is due when an event is scheduled and is equal to half the estimated usage fee. Usage fees are due at the time of the event. All fees are to be made payable to Clinton Public Schools.
5. Each Group will be responsible for finding a school employee to help them with their rental. Keys to school facilities will only be given to school employees. For Groups 1, 2 and 3 the school employee will be required to open the facility and lock up when the group is finished. The school employee will make sure no damage has occurred when they lock up. The school employee is not personally responsible for damage to the school by the groups; they are only responsible to report the damage to the Principal. For Group 4; a school employee will be required to open the facility, be present at all times and lock up after cleanup. The Group must pay the school for the cost of the school employee. The school may request additional custodial service if needed for the cleanup and the group will bear the cost.
6. A school employee will be required to open the facility, be present at all times and lock up after cleanup at pay rate stated above. The group/organization is responsible to find the school employee. Additional custodial service can be requested. Cleanup is subject to the school employee approval.
7. A minimum of one food service employee must be present and in charge during use of kitchen at pay rate stated above. The food service director will schedule employee for service. Additional kitchen personnel can be requested. Kitchen cleanup is subject to supervision employee's approval.
8. Organization must provide adequate volunteer workers for proper preparation, serving and cleanup, or bear the responsibility for wages required for additional staff called to do work.
9. Organization is responsible for repair of any damage to facility caused by any participant in this activity. Clinton Public Schools is released from responsibility regarding accidents or liability involving organization member or activity participants. Organization may be required to show proof of insurance.
10. Use of tobacco is not permitted on school grounds or in school buildings.
11. School facilities must be used in a manner consistent with all local and state laws and codes.
12. A day's rent and use of school facilities will not extend beyond the hours of 12:00 midnight. Renters that arrange to use the building after midnight must pay additional rent.
13. No children under the age of 16 can be permitted in the kitchen areas due to insurance policies.
14. A minimum of one organization member must remain with school employee and/or employees until cleanup is completed properly. Cleanup is subject to the school employee approval.
15. School Buses may be rented with the permission of the transportation director and the superintendent.

# Policy GK-E1

## REQUEST FOR USE OF SCHOOL PROPERTY, RENTAL FEE, AND PROJECTED SALARY

Request for the use of:

Date of use:

Starting time:

Request made by (include organization name and sponsor name):

Purpose of request:

To determine if you are in Group 1,2,3 or 4, please answer the following questions:

- Do you represent a school team, organization, club or sponsored by the school?
- Do you represent a school booster club?
- Do you represent an area emergency organization using the facility for training only?
- Is your group a non-Clinton School group with only Clinton Public School students PreK-12? If Yes then complete the following:
  - Is your group only Clinton Public School students in grades PreK-12?
  - Is there a cost of any type to be part of your group?
  - Is this a fundraiser?
  - Is this open to all students within the defined grade level(s)?
- Is your group a Non-Clinton PreK-12 organization?
- Do you represent a non-profit organization?

Who is the Clinton Public School employee opening and closing the facility.

---

# Policy GK-E1

Facility Deposit ..... \$ \_\_\_\_\_

Facility Rent ..... \$ \_\_\_\_\_

Custodian service assignment and estimated fee:

Name:

Hours Worked:

(at 1.5 times pay rate for person assigned)

#1 _____	Hrs. _	x \$ _	Total due\$ ____
#2 _____	Hrs. _	x \$ _	Total due\$ ____

Food service staff assignment and estimated fee:

#1 _____	Hrs. _	x \$ _	Total due\$ ____
#2 _____	Hrs. _	x \$ _	Total due\$ ____
#3 _____	Hrs. _	x \$ _	Total due\$ ____
#4 _____	Hrs. _	x \$ _	Total due\$ ____

## RENTAL FEE AND PROJECTED SALARY (Cont.)

Total Projected Cost	\$ ____
Adjustments	\$ ____
Total Due	\$ ____

The Board of Education reserves the right to cancel any permission granted. The superintendent and/or Board of Education may make alternatives to the above requirements.

# Policy GK-E1

The undersigned user of school property hereby agrees to:

1. Observe the rules and regulations for the use of school property as established in section GK of the adopted board policy.
2. Assume full responsibility for loss or damage to school district property resulting from such use.
3. Assume full responsibility for personal injury sustained by any person as a result of such use and waive all school district liability.
4. Pay the usual and customary fee for such use.
5. Signing this statement below acknowledges that the person below has provided the school district with proof of insurance coverage.

Sponsor (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date:

Request:

Approved \_\_\_\_\_

Denied \_\_\_\_\_

CPS Authority (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date:

**Revised: December 8, 2025**

# CLINTON PUBLIC SCHOOLS

APPROVAL REQUEST FOR A FUNDRAISING PROJECT

School Year 2025-2026 Site CMS Acct # 813

Date of Request: 1/6/26

Organization: Art

OFFICE USE ONLY
Sponsor signature
Principal signature
Dated
Account #

Fundraising Project (List all services or items you plan to sell.)

Paint with me party  
Community paint with me party

Beginning date of project 02/01/26 Ending date of project 05/31/26

Funds to be used for (Be as specific as possible.)

purchase of art supplies supporting student art projects & classroom instruction

Estimated Income that will be brought in from the fundraiser: \$1,000

Estimated Expense it will cost for the fundraiser: 204

Estimated Profit from the fundraiser: 796

Name and address of the company (from whom you are receiving your fundraiser)

School sponsored Fundraiser Hosted by Malloy

Sponsor Signature: 

Principal Signature: 

**DISTRIBUTION:** In order to be included on the agenda, all forms are to be turned in a week in advance prior to each Board Meeting. Board Meetings are held on the 2<sup>nd</sup> Monday of each month. Site principal's signature is required before delivering the original to the Board Clerk.

### PROJECT APPROVALS:

BOARD OF EDUCATION \_\_\_\_\_ DATE \_\_\_\_\_  
board president signature