

	"OPEN MEETINGS ACT" City of Blair Regular Council Meeting City Council Chambers July 14, 2026 - 7:00 PM
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A Copy of the "Open Meetings Act" Has Been Posted at Both Exits

AGENDA

NOTE: A current copy of the agenda can be obtained at the City Clerk's Office at 218 S. 16th Street, Blair, Nebraska or on the City website at www.blairne.gov. The City Council reserves the right to go into Executive Session at any time.

- 1.Meeting called to order by Mayor Rump.
- 2.Roll Call.
- 3.Pledge of Allegiance.
- 4.Approval of Consent Agenda - The following items are considered to be routine by the city council and will be enacted by one motion. There will be no separate discussion of these items unless a city council member or citizen so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.
 - 4.a. Approval of Minutes of June 30, 2026, Special 5th Tuesday meeting.
 - 4.b. Clerk report of Mayoral Action of June 30, 2026, meeting.
 - 4.c. City Department reports for June 2026.
 - 4.d. Claims as recommended by the Finance Committee.
 - 4.e. Consider Resolution 2026-075 approving a Procurement and Asset Management Policy for the City of Blair.
- 5.Consider Resolution 2026-076 approving Chasity Hahn as a new member of the Blair Volunteer Fire Department.
- 6.Consider Resolution 2026-077 approving Supplemental Agreement #3 with JEO Consulting Group, Inc for preliminary engineering services for the federal-aid project River Road Connector Trail.

7. Resolution No. 2026-078 awarding the bid for the 2026 Mill and Overlay Project.
8. Consider Resolution 2026-079 approving Amendment No. 10 to the agreement for engineering services with HDR Engineering for the Blair Water Treatment Plant Phase V expansion project.
9. Consider Resolution 2026-080 approving an On-call Agreement with Houston Engineering for Various Flood Regulations and FEMA Assistance.
10. Consider Resolution 2026-081 a Letter of Intent between the City of Blair and Lutheran Family Services regarding the replatting of a portion of Lot 81, Transformation Hill Addition and the dedication of a public alley.
11. City Administrator Report.
12. Motion and second by Council members to adjourn the meeting.

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City of Blair 5th Tuesday Special Meeting
June 30, 2026

The Mayor and City Council met in special session in the City Council Chambers on June 30, 2026, at 5:30 PM. The following were present: Also present were City Administrator Green, Deputy City Administrator Barrow, Deputy City Administrator Heaton, Deputy City Administrator Scott, Finance Director/Treasurer Bach, Library Director Lukert, Community Development Director Beiermann, IT Director White, Public Safety & Communications Coordinator Dunn, and Police Chief Kinsey.

The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Notice of the meeting was given in advance thereof by publication in the Washington County Enterprise as shown by the affidavit of publication filed in the City Clerk's office. Notice of the meeting was simultaneously given to the Mayor and all members of the City Council, and a copy of their acknowledgement of receipt of notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Agenda Item #1, #2 and #3 – Meeting was called to order at 5:30 p.m. by Mayor Rump followed by Roll Call and the Pledge of Allegiance.

Agenda Item #4 – Motion by Brent Clark, second by Kevin Willis to approve the minutes of the June 23, 2026, meeting. Council members voted as follows: Gary Banner: Yea, Brent Clark: Yea, Kirk Highfill: Yea, James Letcher: Yea, Kent Long: Yea, Rick Paulsen: Yea, Kevin Willis: Yea, Frank Wolff: Yea. All Council members voted: Yea: 8, Nay: 0. Mayor Rump declared the motion carried.

Agenda Item #5 – City Administrator Green presented the Fiscal Year Budget 2026-2027 question and answer session which will include department discussions on funding priorities for Fiscal Year 2026-2027. Budget Overview – Green introduced the session as a workshop intended as a conversation. He noted this is his fourth budget presentation to council and the roughest draft he has presented, coming one month earlier than prior years. The general fund currently shows a deficit of over \$1 million, which may be resolved through additional revenue transfers, spending down cash reserves, or expenditure cuts. Department heads were invited to present their desired requests, with the understanding that not everything can be funded this year. Green explained the city's fund system using a 'bucket' analogy. The General Fund covers administration, police, fire, animal control, parks, library, and community development. Enterprise funds (water and wastewater) are self-sustaining through user fees. The Debt Fund holds long-term bond debt funded partly by a dedicated property tax levy. The Sales Tax Fund receives approximately \$4.5 million annually, of which \$3 million is transferred to the General Fund for property tax relief. The Keno Fund supports community betterment projects. The Hotel Occupation Tax Fund supports tourism and marketing activities, recently used for Art Alley projects and Chamber agreements. The current levy is 0.284501 cents per \$100 valuation, down 4.18% from the prior year's 0.296903. The state levy cap is 0.45 cents per \$100. Nebraska's new statutory framework restricts property tax dollar growth not just the levy to the State and Local Consumption Expenditure and Gross Investment Index (5.26% for FY27, up from 5.17% last year) plus real community growth. Real growth is defined only as new construction and improvements assessed as of January 1 each year, not valuation inflation. The city estimates 3% real growth for FY27, yielding an 8.26% combined allowable property tax growth. The actual real growth number from the county is not available until August 20, leaving very little time for final budget adjustments before the September approval deadline. New

legislation moves the 'postcard meeting' (public hearing on property tax increases) to July starting next year, creating additional scheduling complications. The city has successfully avoided the postcard meeting to date. The projected overall levy increase for FY27 is currently showing 8.84%, which Green indicated will likely need to be reduced. Five positions are recommended for grade increases based on performance, comparability with other communities, and supervisor recommendations. These include the Doug Howe promotion to Assistant Director at the Library, Building Inspector Ethan Roe's reclassification to Inspector 2 after 6 years of service, Public Safety & Communications Coordinator Dunn, City Clerk Wheeler and IT Director White. No major structural position changes are included in the base budget, though departments will advocate for additional positions. Green flagged excessive work hours for Finance Director Sara Bach and City Clerk Brenda Wheeler, both regularly logging 100-120 hours per pay period. Efforts to provide relief through stable staffing are ongoing. A part-time parks position is recommended to be converted to a full-time landscaping/flower bed specialist position. Revenue sources include carryover cash (estimated as of June 1, 2026, bank balances pending audit completion), property taxes, user fees, grants, and internal transfers. Key highlights include: \$300K federal land grant (\$250K for RV park bathroom, \$50K from NRD); \$140K park grant (\$90K for Rhodes Park creek improvement, \$50K for trail expansion); \$135K hotel tax transfer (\$60K for Chamber agreement, \$75K for property tax relief); \$1.345M transfer from debt service for the fire truck; and \$3M sales tax transfer for property tax relief. The city hall remodel reserve previously held in the General Fund will be moved to a dedicated line in the Sales Tax Fund for cleaner reporting. IT Director Tom White presented a comprehensive first-time accounting of all citywide software subscriptions and hardware needs. Total estimated annual software expenditure is approximately \$376,749. Software maintenance line items span all departments and include payroll systems (HR Asset, ISOLVED, Spark), GIS (ESRI), public safety (Motorola, LexisNexis, body camera cloud storage at \$26K/year), financial software (BSN&A migration completed this year), library systems (Biblionics, OCLC, Envisionware), and general Microsoft licensing. Hardware needs include end-of-life firewalls (2+ years past end of sale/support, no warranty coverage), switches, servers, and routine desktop replacements across departments (computers 5+ years old). White noted that all IT work is done internally, saving approximately 50% compared to third-party vendors, and that used/pre-owned hardware with warranties is being considered. The library server recently lost a hard drive and likely needs full replacement. Councilman Highfill raised concerns about the trend of growing software subscription costs across departments, noting police software maintenance alone is \$110K (up \$69K year-over-year) and the library is up \$11K to \$52K total. White confirmed these are now accurate actual figures rather than prior-year guesstimates. Next year's numbers should appear more stable now that a detailed baseline has been established. Police Department – Chief Kinsey presented the Blair Police Department FY27 budget with his full leadership team. The department is currently at authorized strength of 22 officers but not fully staffed due to one sergeant deployed, two officers on light duty, and one new officer (Eddie, hired yesterday) still completing re-cross testing in Grand Island (3-4 months to full deployment). Over the last year, five officers have been hired. Recruitment and retention are strong; people are turned away weekly. The department requests include: (1) A new Captain position (not included in city administration's recommendation) to lead the Support Division, manage records, CIP, and investigations, freeing Chief McKenzie from dual roles. Chief stated this is the department's top priority at approximately \$100K+/year. (2) Two additional patrol officers to improve officer safety, reduce single-officer shifts, and address 20% increase in service demand over three years without major population growth, consistent with IACP staffing study recommendations. (3) Two new marked patrol vehicles at ~\$210K total (vehicles ~\$100K each plus ~\$110K outfitting; ~\$20K grant offsets cost), with a recommended ongoing cycle of 2 vehicles/year to maintain 10-vehicle fleet in warranty and reduce maintenance costs. Fleet average mileage is 53,211; three vehicles are at 100,000 miles; oldest unit is 7 years old. During one period this year, 4 of 9 marked vehicles were simultaneously out of service. (4) Technology investments including LPR (License Plate Reader) cameras; surrounding jurisdictions (Douglas County, State Patrol, Fremont, Dodge County, Saunders County)

already use LPRs. A 2023 homicide case was cited as an example where LPRs would have confirmed a suspect left the city, saving significant manhour expenditure. (5) A \$25K facility study (reduced from \$50K budgeted last year but unspent) to evaluate whether the 6,820 sq ft building dedicated June 30, 2003 (exactly 23 years prior to the meeting) can serve needs for the next 15-30 years given evidence storage overflow, single bathroom for male staff, and single interview room limitations. (6) Ongoing training budget as risk management to reduce use-of-force incidents, constitutional violations, and liability claims. Councilman Highfield noted the city administration budget already projects a \$620K increase for police; the department is requesting ~\$1.2M total increase (roughly 20-30% year-over-year). Discussion ensued about potential cuts; the captain position was identified as the top priority even if other items must be deferred. Fire Department – Jake Dunn spoke on behalf of Fire Chief Aten. The department has approximately 671 calls for the first half of 2026 (on pace for ~1,342/year, potentially reaching 1,500). Three new apparatus are arriving within 18 months: a new pumper truck (ordered years ago, delivery in FY27, cost ~\$1.3M funded through debt service/sales tax transfer of \$300K + \$920K from debt fund), a new equipment truck (already delivered), and a new ambulance (late FY27). Building maintenance at North Station was cut from \$40K to \$10K last year; the department has already exceeded that with AC/furnace replacements and will need another AC/furnace unit plus garage door repairs next year. Request is to restore building maintenance to \$30-40K. The line item for a paid fire chief position generated discussion; Councilman Highfill argued it should be removed or relabeled since the department does not want a paid chief. Jake suggested the funds could instead be used to compensate volunteers for EMS responses and incentivize EMT certification. No formal decision was made but the police/fire committee agreed to discuss it further. Library – Library Director Wendy presented with input from IT Director Tom White. The library has served over 10,000 patrons in programs so far this fiscal year, up from 6,558 earlier in the year. The Animal House event on June 30 drew over 330 attendees. Key budget items: software maintenance reflects accurate first-time accounting of Biblionics (catalog/circulation), OCLC (interlibrary loans), Envisionware (self-checkout, public computers), and server/firewall support. The library server recently lost a hard drive and likely requires full replacement (~\$55K one-time request, returning to ~\$5K in subsequent years). HVAC units are approximately 10 years old; one was recently repaired twice (two failed compressors); other units may follow. The custodial contract with Citywide Solutions (Omaha) is a recurring concern of the Library Board due to both cost and quality. Management is considering putting it out to bid and potentially consolidating citywide custodial services. Copiers are original to the building and increasingly expensive to repair; leasing with a maintenance contract is being explored. Doug, Director of Programming and Makerspace, is recommended for promotion to Assistant Director with a pay increase. Community Development – Deputy City Administrator Barrow and Community Development Director Beiermann presented relatively modest changes, primarily reflecting new line items for the annex building (janitorial, cleaning) now that a full year of occupancy data is available. One furnace/air handler at the annex dates to the 1950s and may need replacement. A Planner 1 position was requested but not included in the city administration's recommendation; Barrow noted this position would allow the director's role to focus more on grants, housing studies, and management rather than day-to-day zoning processing. Building Inspector Ethan Roe is recommended for reclassification to Inspector 2. The comprehensive plan has a \$150K line item, though the selected consultant's initial scope of work came in substantially above that amount and will require negotiation. The city transitioned from owning AEDs to a Cintas lease program at \$116/month per unit. The program covers battery replacement, pad replacement, and monthly electronic testing logs (important for liability defense). All units are Zoll brand, matching fire department equipment for seamless field interoperability. The city expanded from 12 to 23 AED units across city facilities. Police Department's 9 recently purchased AEDs will be retained until end of life, then transitioned to the lease program. Animal Control – City Administrator Green stated that the part-time animal control position was converted to a full-time Community Service Officer in the Police Department. This officer now handles animal control, code enforcement, snow and mowing red/yellow tags, and contracted mowing/snow abatement. Related budget

costs have moved from the Community Development budget to the Police Department budget. A protective line item covers contracted mowers and snow pushers when property owners fail to comply. This budget consists mostly of the increase in operating expenses for the Friends of the Animal Shelter to \$175,000 and building maintenance expenses. Contingency Fund – Necessary cash reserve is \$60,000, same as last year. Debt Service Fund – Deputy City Administrator Scott stated the debt fund covers long-term bond payments. Key items: property tax levy for debt service is increasing due to the public safety bond now entering repayment phase. Special assessment revenues are declining as some developers are not selling lots rapidly and are allowing assessments to go delinquent at 14% interest. One developer recently paid off in full assessments for a subdivision. Scott noted that if special assessments do not come in as expected, the burden falls on property and sales taxpayers. The public safety bond payments appear in the debt fund levy. The fire truck (\$1.3M originally; \$920K now in debt fund after \$300K previously transferred from sales tax, plus another \$300K sales tax transfer planned before fiscal year end) will be paid from debt service transferred to general fund. Parks & Cemetery Departments – Deputy City Administrator Heaton CJ presented parks with the following highlights: Recreation assistance to BYSA (Blair Youth Sports Association) doubled from \$60K to \$120K to continue the existing agreement and explore a future structural shift toward city-managed recreation programming. A survey of Nebraska communities is underway to understand how other cities handle youth recreation. Volunteer sustainability is a growing concern, with long-time program leaders wanting to age out but unable to find replacements. Park cameras are budgeted with the Depot, Generations Park and the splash pad completed this year. Motorized equipment requests include a new pickup and replacement of the 11-year-old orange Kubota UTV used for bike trail plowing. \$25K for park furnishings includes signs, tables, and trash cans. \$80K for Lions Park playground resurfacing and \$500K RV park restroom/shower house. A prefab, 4 unisex stalls each with shower, toilet, sink is being proposed. Currently a \$250K Land and Water Conservation Fund grant application is pending, plus \$50K NRD grant for the construction of this facility. The project will not proceed without grants. Councilman Highfill suggested exploring a smaller 2-stall configuration. The facility would also serve as a trailhead bathroom for the Nebraska Street trail extension. \$90K NRD grant for Rhodes Park Grant Creek bank stabilization between 19th Street and the pedestrian bridge. \$50K dollar-for-dollar NRD match grant for trail expansion (approximately \$13K/block with city crews doing the work. The goal is to connect Nebraska Street trail to Highway 30/75 junction near Hardy RV to Taco Bell. Pool – Deputy City Administrator Heaton stated the Blair pool is approximately 96 years old. A triennial sandblast-and-repaint cycle is underway: \$75K budgeted (\$25K/year for 3 years, this being year 3). Frost damage causes basketball-sized chunks to break from walls annually, repaired and repainted each year. No pool study was budgeted this year, though a future planning grant (possibly through the Community Foundation) may be explored to evaluate zero-entry baby pool replacement and potential expansion. Street Fund – Deputy City Administrator Heaton stated the street fund receives revenue from property taxes and state highway allocation funds. Key highlights: \$300K for engineering/stormwater master plan and transportation planning (contingent on comp plan proceeding); \$210K for Safe Streets for All professional services (\$160K federal grant, \$40K city share); \$175K for stormwater culverts (approximately 50 inlet tops at \$3-5K each identified for replacement); Honeybee Lane Phase 2 concrete pour scheduled the following day with Highway 30 turn lane work the following week; \$800K for mill and overlay/street rehabilitation (up from \$450K, justified by backlog); \$250K for concrete street repair contracts; \$9M for potential assessment district street construction (Elk Ridge, etc. - contingent on development proceeding); \$2M for 25th Street and tax street improvements plus Honeybee Lane; \$1M for River Road connector trail (Union Pacific Railroad signed off on design; JEO has notice to proceed); \$2M for Hollow Road box culvert replacement and conversion of Skunk Hollow Road to gravel rural section. A tandem axle dump truck/snowplow was requested at ~\$500K (3-year delivery lead time); a rent-to-own option was discussed as a way to spread payments. 76% of incoming highway allocation funds are already committed to existing debt payments. Holiday lighting budget discussed; \$47K was spent in FY25 replacing damaged

lights; a permanent programmable LED system changeable via an app for holidays/events is being explored.

Rescue Squad Fund – City Administrator Green stated the rescue squad is a separate fund from the fire department, funded by billing for EMS calls. Revenue is used to fund new squad vehicles over time and annual retirement fund contributions. Historically, unpaid bills have not been pursued, creating revenue shortage but improved tracking and billing practices are being implemented.

Sales Tax Fund – City Administrator Green noted the city generates approximately \$4.5M annually in sales tax. \$3M is transferred to the general fund for property tax relief. A motor vehicle sales tax line item generates approximately \$450K/year. Additional transfers support the employee health insurance/wellness program and the library lease. The library building is technically owned by the Library Foundation, but the city makes lease payments from sales tax. Growth in sales tax has been relatively flat recently. Potential new sales tax generators include Calcium Products and a company considering the former Mutual of Omaha building. Discussion of a future half-cent sales tax ballot measure was raised, with consultants recommending waiting until after the current election cycle or approximately 2 years from now in which the city will work to identify specific capital projects (e.g., fire station addition/city hall remodel).

Wastewater Fund – Deputy City Administrator Heaton stated the wastewater fund is projecting a \$1M+ deficit. User fee revenue is budgeted at just over \$1.3M. The wastewater plant was built in 1978 and has received minimal capital improvements since then. The plant is designed for 2M gallons/day; the state caps operational capacity at 1M gallons/day; this threshold has been exceeded multiple times in the last five years. A capacity study is already contracted at \$241K to assess whether the plant can support future development such as apartments and Highway 30 corridor growth). A 10% rate increase was approved last year for each of the next three years, but due to delays in BS&A system conversion, the new rates only took effect in April 2026, meaning only two months of data are available. Green expressed concern about waiting until next April for the second-year increase and suggested aligning rate increases with the fiscal year. Heaton and Scott planned a plant walkthrough the following day with Superintendent Madsen to prioritize maintenance needs. Rate structure review will examine: (1) whether Fort Calhoun and other community partners (Kennard, Fort Calhoun, Country Estates) are paying equitable rates; (2) whether basing sewer rates on winter water usage (December-February) is appropriate for commercial users who contribute high waste volumes but low water usage. Waterworks software (purchased last fiscal year) will model different rate scenarios.

Water Fund – Deputy City Administrator Heaton stated the water plant was also built in 1978. Key updates: new Water Plant Superintendent Corbin Helmandollar started mid-May 2026 (previously at Fort Calhoun); Jeff Combs transitioning toward retirement. The Cargill Capital Fund was established in the new contract: half of Cargill's excess payment above debt service coverage (~\$150K/year) must be designated for water plant capital improvements per Cargill's request to ensure maintenance benefits their operations. Cargill's monthly water bill is approximately \$900K. Total user fee revenue budgeted at nearly \$14M. A \$10M Bond Anticipation Note (BAN) is being paid down: \$6M in FY26, \$4M in FY27, funded through SRF loan reimbursements. Key capital projects: pipe gallery cleaning and valve replacement to remove lime/calcium buildup constricting flow in the original 1978 section of the plant; replacement of corroded CO2 tanks (original site) at approximately \$900K (hard quote obtained); filter media replacement on two additional filters; dark fiber network installation to replace radio-controlled SCADA system (more secure, not vulnerable to lightning interference); Highway 75 pump station (landowner discussions ongoing after recent planning setback); Black Elk pump station pre-construction meeting held June 30 (construction starting in next few months); potential new water tower near Kelly Drive/Bear Creek subdivision; major maintenance budget of \$1.5M (same as two years ago); chemical budget (lime, alum, chlorine, polymers) just over \$2M; vac truck request ~\$550K (with possible grant funding) needed for lead line inventory (federal requirement: all lead service lines must be identified by November 2027) and utility field maintenance. A consultant will be brought in to optimize plant throughput to ensure the full 27M gallon/day design capacity is being achieved. The 30-inch Cargill service line is operational; redundancy upgrades allowing independent operation of both the original 27-inch and new 30-inch lines are complete.

Donated Funds – City

Administrator Green stated the city maintains a donated funds account with separate categories for parks, police, library, and other departments. Funds are held until the responsible department identifies a specific project and requests expenditure. No public funds are commingled with donated funds. LB840 Economic Development Fund – The LB840 fund receives transfers from sales tax for economic development. Current active projects include Lutheran Family Services Dana Village improvement project (\$2M state grant, construction expected to complete fall 2026; receipts processed through Aaron); Hubers Social House downtown (funds reserved, not yet expended; payment pending project completion); Blair Crossings; Prairie Star (repaying previously advanced funds). The Gateway Development Corporation contract of \$140K will be finalized and brought to council before September. Mike (Gateway) was present at the meeting. Keno Fund – Keno Revenue is anticipated to grow slightly. \$100K is tentatively set aside for community betterment projects (council's discretion for non-private projects). \$150K is being transferred to the general fund: \$115K for property tax relief and \$35K potentially for senior center support. Transfers only occur when funds are actually expended. Hotel Occupation Tax – Tax collected from those staying at local hotels and funds used for community betterment projects. TIF Districts – Multiple TIF districts exist, each as its own fund. The Downtown TIF is closed out. TIF4 (Transportation Hill) had public infrastructure components (water/sewer mains) with city bonds being repaid from TIF proceeds. Standard TIF agreements collect incremental property taxes and distribute them to developers twice yearly upon receipt submission, continuing until authorized. City Administrator Green noted the rough budget will be updated at each council meeting through the end of August. Departmental committees (police/fire, water/sewer, transportation, parks) will hold additional meetings over the next six weeks to work through priorities and cuts. The final budget must be approved in September with staffing changes effective October 1, 2026. The county assessor's real growth number will be received by August 20, allowing final levy calculations before approval. Green emphasized the challenge of balancing the \$1M+ general fund deficit, the police captain position, fire department needs, and infrastructure demands within statutory constraints.

Agenda Item #6 – Motion by Gary Banner, second by Rick Paulsen to adjourn the meeting 9:59 p.m. Council members voted as follows: Gary Banner: Yea, Brent Clark: Yea, Kirk Highfill: Yea, James Letcher: Nay, Kent Long: Yea, Rick Paulsen: Yea, Kevin Willis: Yea, Frank Wolff: Yea. All Council members voted: Yea: 7, Nay: 1. Mayor Rump declared the motion carried.

Melinda K. Rump, Mayor

ATTEST:

Brenda Wheeler, City Clerk

Seal

CASH SUMMARY REPORT FOR CITY OF BLAIR

From 06/01/2026 to 06/30/2026

Description	Beginning Balance 6/1/2026	Total Receipts	Total Disbursements	Ending Balance 6/30/2026
BK#01 WCB-CHECKING				
01 GENERAL	902,002.99	501,598.63	726,361.53	677,240.09
02 DEBT SERVICE FUND	74,528.76	45,398.00	3,020.00	116,906.76
04 STREET FUND	80,914.09	68,849.77	617,389.56	(467,625.70)
06 SALES TAX FUND	464,456.18	317,682.82	0.00	782,139.00
08 INSURANCE / SELF FUNDED FUND	141,739.30	12,251.39	14,112.06	139,878.63
10 WASTEWATER FUND	(268,573.72)	108,810.43	258,270.98	(418,034.27)
11 WATER FUND	1,601,897.70	973,069.25	1,889,234.33	685,732.62
14 HOTEL / MOTEL OCC TAX FUND	47,582.47	2,054.23	0.00	49,636.70
16 DONATED FUNDS FUND	74,342.28	282.54	5,563.74	69,061.08
20 ECONOMIC DEVELOPMENT FUND	10,177.01	125.00	273,113.84	(262,811.83)
24 TIF 3 WOODHOUSE FUND	298.69	4,348.48	0.00	4,647.17
25 TIF 4 TRANS HILLS FUND	157,445.41	26,271.84	93,131.65	90,585.60
26 TIF 5 HOLIDAY INN FUND	4,946.56	6,319.46	0.00	11,266.02
28 TIF 6 KJK INVEST WEHRLI FUND	18,379.65	4,981.33	0.00	23,360.98
29 TIF 7 KS COMMERCIAL LLC FUND	63,874.85	3,234.34	0.00	67,109.19
32 TIF 8 JENNING PROPERTY FUND	3,152.58	1,197.58	0.00	4,350.16
33 TIF 9 LION TRAIL TOWNHOMES FUND	(3,630.00)	0.00	0.00	(3,630.00)
WCB-CHECKING	3,373,534.80	2,076,475.09	3,880,197.69	1,569,812.20
BK#02 WCB ACH BANK				
01 GENERAL	8,239.06	0.00	1,749.83	6,489.23
BK#04 WCB-MM				
01 GENERAL	700,519.24	0.00	0.00	700,519.24
02 DEBT SERVICE FUND	1,100,927.21	0.00	0.00	1,100,927.21
04 STREET FUND	1,902,807.92	0.00	0.00	1,902,807.92
06 SALES TAX FUND	1,901,409.35	0.00	0.00	1,901,409.35
08 INSURANCE / SELF FUNDED FUND	350,259.62	0.00	0.00	350,259.62
11 WATER FUND	5,854,116.79	0.00	0.00	5,854,116.79
14 HOTEL / MOTEL OCC TAX FUND	300,222.53	0.00	0.00	300,222.53
16 DONATED FUNDS FUND	150,111.26	0.00	0.00	150,111.26
20 ECONOMIC DEVELOPMENT FUND	3,002,225.29	0.00	0.00	3,002,225.29
WCB-MM	15,262,599.21	0.00	0.00	15,262,599.21

CASH SUMMARY REPORT FOR CITY OF BLAIR

From 06/01/2026 to 06/30/2026

Description	Beginning Balance 6/1/2026	Total Receipts	Total Disbursements	Ending Balance 6/30/2026
BK#05 WCB-KENO				
22 KENO FUND	332,184.18	11,476.82	2,800.00	340,861.00
BK#08 RVR RESCUE				
05 RESCUE FUND	521,755.27	2,227.25	7,379.97	516,602.55
BK#11 WCB - FSA				
08 INSURANCE / SELF FUNDED FUND	6,465.92	0.00	0.00	6,465.92
CDARS ACCOUNTS:				
2015 SEWER BOND	158,600.50	0.00	0.00	158,600.50
2010 WATER BOND	686,976.50	0.00	0.00	686,976.50
2017 WATER BOND RESERVE	203,612.00	0.00	0.00	203,612.00
2016 WATER BOND RESERVE	463,083.88	0.00	0.00	463,083.88
2012 WATER BOND RESERVE	866,147.00	0.00	0.00	866,147.00
RESTRICTED LIBRARY FUND	100,000.00	0.00	0.00	100,000.00
2026 PUBLIC SAFETY BOND I	200,000.00	0.00	0.00	200,000.00
2026 PUBLIC SAFETY BOND II	200,000.00	0.00	0.00	200,000.00
WATER FUND	2,878,419.88	0.00	0.00	2,878,419.88

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdg Used
Fund: 01 GENERAL						
Account Category: Revenues						
Department: 009						
01-009-4001	AD VALOREM TAXES	2,366,032.43	1,747,088.33	107,143.74	618,944.10	73.84
01-009-4002	INTEREST ON TAXES	10,000.00	6,929.26	200.34	3,070.74	69.29
01-009-4005	MOTOR VEHICLE TAXES	220,000.00	176,965.92	17,847.14	43,034.08	80.44
01-009-4007	CASH DEVICE TAX	0.00	1,123.25	397.91	(1,123.25)	100.00
01-009-4008	PRO RATE MOTOR VEHICLE TAX	4,750.00	4,339.45	0.00	410.55	91.36
01-009-4101	IN LIEU OF TAXES	90,000.00	96,162.33	0.00	(6,162.33)	106.85
01-009-4102	CARLINE TAX	500.00	330.75	0.00	169.25	66.15
01-009-4104	PROPERTY TAX CREDIT	150,000.00	177,367.70	88,683.85	(27,367.70)	118.25
01-009-4105	HOMESTEAD EXEMPTION	62,000.00	66,222.52	16,449.87	(4,222.52)	106.81
01-009-4106	FRANCHISE FEE	25,000.00	133,836.68	0.00	(108,836.68)	535.35
01-009-4206	POLICE GRANT	5,000.00	1,258.53	0.00	3,741.47	25.17
01-009-4208	POLICE GRANT CAMERAS	100.00	7,000.00	0.00	(6,900.00)	7,000.00
01-009-4252	LIBRARY STATE AID	3,000.00	1,338.44	0.00	1,661.56	44.61
01-009-4254	LIBRARY GRANT	100.00	0.00	0.00	100.00	0.00
01-009-4256	MISC STATE GRANTS	100.00	0.00	0.00	100.00	0.00
01-009-4261	PARK GRANT	0.00	2,153.67	1,839.27	(2,153.67)	100.00
01-009-4264-2026-0002	DED CCCFF	0.00	7,500.00	0.00	(7,500.00)	100.00
01-009-4301	ZONING FEES	6,930.00	31,466.00	1,545.00	(24,536.00)	454.05
01-009-4302	REGISTRATION FEE	48,510.00	48,805.00	770.00	(295.00)	100.61
01-009-4303	TOBACCO LICENSES REVENUE	240.00	285.00	0.00	(45.00)	118.75
01-009-4304	BUSINESS LICENSES/PERMITS	924.00	2,225.00	30.00	(1,301.00)	240.80
01-009-4305	LIQUOR LICENSES	11,000.00	15,686.75	616.75	(4,686.75)	142.61
01-009-4306	SOLID WASTE FEES	4,158.00	0.00	0.00	4,158.00	0.00
01-009-4307	BUILDING PERMITS	225,000.00	127,122.75	14,707.25	97,877.25	56.50
01-009-4308	ELECTRICAL PERMITS	2,887.50	12,507.00	325.00	(9,619.50)	433.14
01-009-4309	PLUMBING PERMITS	23,100.00	16,452.00	898.00	6,648.00	71.22
01-009-4310	MECHANICAL PERMITS	13,860.00	20,220.00	1,025.00	(6,360.00)	145.89
01-009-4311	DOG & CAT LICENSES	9,350.00	8,566.50	45.25	783.50	91.62
01-009-4312	DOG & CAT STATE LICENSE FEE	800.00	863.75	3.75	(63.75)	107.97
01-009-4314	REPLACEMENT DOG & CAT TAG	110.00	50.00	0.00	60.00	45.45
01-009-4320	POOL MEMBERSHIP	50,000.00	42,424.75	18,399.00	7,575.25	84.85
01-009-4321	CONCESSION STAND	7,500.00	3,951.00	3,951.00	3,549.00	52.68
01-009-4322	POOL N-TAXABLE	3,000.00	16,110.00	3,750.00	(13,110.00)	537.00
01-009-4332	SALE OF FIREWORKS	25,000.00	25,000.00	0.00	0.00	100.00
01-009-4333	SALE OF MAPS/BOOKS/ETC	50.00	0.00	0.00	50.00	0.00
01-009-4335	CEMETERY LOTS	20,000.00	10,830.00	5,880.00	9,170.00	54.15
01-009-4336	GRAVE OPENINGS	23,000.00	14,910.00	1,250.00	8,090.00	64.83
01-009-4338	ROOM REVENUE	0.00	100.00	100.00	(100.00)	100.00
01-009-4339	LIBRARY TAX COLLECTIONS	3,750.00	3,098.35	239.55	651.65	82.62
01-009-4340	LIBRARY N-TAX COLLECTIONS	0.00	4,122.48	388.50	(4,122.48)	100.00
01-009-4341	POLICE LAB FUND	500.00	525.00	100.00	(25.00)	105.00
01-009-4342	UTV FEES	8,000.00	3,350.00	300.00	4,650.00	41.88
01-009-4344	LIBRARY USER FEES	8,000.00	11,008.00	200.00	(3,008.00)	137.60
01-009-4345	TOWING REVENUE	15,000.00	14,760.00	1,770.00	240.00	98.40
01-009-4346	FIREARM PERMITS	500.00	435.00	0.00	65.00	87.00
01-009-4347	RV PARK RECEIPTS	10,000.00	7,505.91	2,023.00	2,494.09	75.06
01-009-4348	VIOLATIONS MOWING/JUNK	1,000.00	25.00	0.00	975.00	2.50
01-009-4502	NRD COST SHARE	5,000.00	0.00	0.00	5,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdgt Used
Fund: 01 GENERAL							
Account Category: Revenues							
Department: 009							
01-009-4504	INTEREST	2,000.00	7,799.92	0.00	(5,799.92)		390.00
01-009-4508	MISC REIMBURSEMENT	5,000.00	8,532.40	1,990.83	(3,532.40)		170.65
01-009-4512	SALE OF LAND	1,000.00	1,200.00	0.00	(200.00)		120.00
01-009-4516	DEPOT / SHELTERS / COURT RENTALS	15,000.00	9,150.00	950.00	5,850.00		61.00
01-009-4517	REIMB SCHOOL SRO	45,000.00	42,323.97	0.00	2,676.03		94.05
01-009-4518	POLICE CONTRACT OVERTIME	3,000.00	0.00	0.00	3,000.00		0.00
01-009-4519	TOWER RENTAL	75,000.00	70,203.11	5,830.00	4,796.89		93.60
01-009-4520	MISC REVENUE	4,000.00	9,028.08	621.58	(5,028.08)		225.70
01-009-4523	INSURANCE PROCEEDS	100.00	597.60	0.00	(497.60)		597.60
01-009-4537	EQUIPMENT SALE/RENTAL	100.00	2,123.55	0.00	(2,023.55)		2,123.55
01-009-4541	III CORPS REIMBURSED EXPENSE	15,000.00	29,608.25	0.00	(14,608.25)		197.39
01-009-4564	DONATION,GRANTS,LIBRARY,PARK	1,000.00	755,642.00	165,642.00	(754,642.00)		75,564.20
01-009-4585	RURAL REIMBURSEMENT	15,000.00	21,185.37	490.96	(6,185.37)		141.24
01-009-4782	TRANS FROM KENO	150,000.00	0.00	0.00	150,000.00		0.00
01-009-4785	TRANS FROM HOTEL TAX	120,000.00	0.00	0.00	120,000.00		0.00
01-009-4786	TRANS FROM DEBT SERVICE	0.00	425,000.00	0.00	(425,000.00)		100.00
01-009-4791	TRANS FROM SALES TAX - PROP TAX RELI	3,000,000.00	1,500,000.00	0.00	1,500,000.00		50.00
01-009-4802	TRANS FROM SALE TAX-LIBR LEASE	137,380.00	0.00	0.00	137,380.00		0.00
Total Dept 009		7,052,331.93	5,754,416.32	466,404.54	1,297,915.61		81.60
Revenues		7,052,331.93	5,754,416.32	466,404.54	1,297,915.61		81.60
Account Category: Expenditures							
Department: 010 ADMINISTRATIVE							
01-010-5001	SALARIES	349,970.16	294,392.55	33,524.27	55,577.61		84.12
01-010-5002	FICA - CITY SHARE	26,772.72	21,851.20	2,676.38	4,921.52		81.62
01-010-5003	WORKMAN'S COMPENSATION	2,000.00	1,859.31	0.00	140.69		92.97
01-010-5004	H.A.L. INSURANCE	38,759.00	33,669.28	3,538.24	5,089.72		86.87
01-010-5005	RETIREMENT - CITY SHARE	18,500.00	14,140.17	1,157.44	4,359.83		76.43
01-010-5006	UNEMPLOYMENT COMP	100.00	0.00	0.00	100.00		0.00
01-010-5007	DISABILITY	1,000.00	654.68	129.39	345.32		65.47
01-010-5008	PENSION ADMINISTRATION	800.00	405.00	0.00	395.00		50.63
01-010-5030	CONTRACT LABOR	20,000.00	0.00	0.00	20,000.00		0.00
01-010-5205	FILING FEES	1,000.00	38.00	0.00	962.00		3.80
01-010-5209	BANK FEES	500.00	206.04	0.00	293.96		41.21
01-010-5210	LEGAL	30,000.00	9,159.76	1,800.00	20,840.24		30.53
01-010-5211	AUDITING	12,000.00	8,400.00	1,920.00	3,600.00		70.00
01-010-5212	ENGINEERING/CONSULTANT	10,000.00	10,032.89	235.47	(32.89)		100.33
01-010-5213	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00		0.00
01-010-5214	EMPLOYEE SWAG STORE	0.00	25.00	0.00	(25.00)		100.00
01-010-5215	EMPLOYEE SCHOOLING	4,500.00	1,969.94	157.50	2,530.06		43.78
01-010-5216	POSTAGE	1,500.00	1,005.37	151.42	494.63		67.02
01-010-5217	PRINTING & PUBLICATION	14,000.00	7,384.31	1,141.35	6,615.69		52.75
01-010-5221	ELECTION EXPENSE	25,000.00	263.54	0.00	24,736.46		1.05
01-010-5222	TRAVEL EXPENSE	14,000.00	2,924.10	185.69	11,075.90		20.89
01-010-5223	TRAINING EXP/CONF REGISTR	20,000.00	6,303.15	82.40	13,696.85		31.52
01-010-5224	DUES	15,000.00	3,690.88	224.75	11,309.12		24.61
01-010-5225	CUSTODIAL SERVICES	7,500.00	5,400.00	600.00	2,100.00		72.00
01-010-5227	SOFTWARE MAINTENANCE	75,000.00	66,503.04	6,085.63	8,496.96		88.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 010 ADMINISTRATIVE							
01-010-5228	UTILITIES	10,000.00	5,607.05	1,024.21		4,392.95	56.07
01-010-5229	TELEPHONE	20,000.00	13,736.18	1,569.45		6,263.82	68.68
01-010-5230	VEHICLE INSURANCE	0.00	3,176.67	0.00		(3,176.67)	100.00
01-010-5231	LIABILITY INSURANCE	2,500.00	1,916.82	0.00		583.18	76.67
01-010-5232	BLDG & CONTENT INSURANCE	20,000.00	19,064.02	0.00		935.98	95.32
01-010-5233	EMPLOYEE BONDS	1,000.00	675.00	0.00		325.00	67.50
01-010-5237	OFFICE EQUIPMENT MAINTENANCE	2,000.00	516.09	0.00		1,483.91	25.80
01-010-5240	BUILDING MAINTENANCE	13,000.00	12,640.44	951.21		359.56	97.23
01-010-5240-2024-0003	BUILDING MAINTENANCE	2,000.00	965.00	0.00		1,035.00	48.25
01-010-5241	TREE/STUMP REMOVAL & PLANTING	100.00	0.00	0.00		100.00	0.00
01-010-5243	CHAMBER SERVICES; MARKING/EXHIBITS	45,000.00	49,100.00	2,750.00		(4,100.00)	109.11
01-010-5245	MEDICAL	600.00	906.38	0.00		(306.38)	151.06
01-010-5249	CAR EXPENSE	100.00	2.50	0.00		97.50	2.50
01-010-5250	BAD ACCOUNTS	100.00	0.00	0.00		100.00	0.00
01-010-5258	OTHER OPERATING EXPENSE	1,500.00	771.01	245.83		728.99	51.40
01-010-5260	FLOOD EXPENSE	100.00	0.00	0.00		100.00	0.00
01-010-5262	COUNTY TREASURER COMMISSIONS	23,000.00	18,198.18	1,237.94		4,801.82	79.12
01-010-5281	STORM DAMAGE	60,000.00	0.00	0.00		60,000.00	0.00
01-010-5298	TOBACCO LICENSES EXP	240.00	255.00	0.00		(15.00)	106.25
01-010-5300	LIQUOR LICENSE EXP	0.00	2,700.00	0.00		(2,700.00)	100.00
01-010-5359	OFFICE EQUIPMENT	1,500.00	3,292.11	0.00		(1,792.11)	219.47
01-010-5360	OFFICE SUPPLIES	10,000.00	10,154.84	348.24		(154.84)	101.55
01-010-5361	JANITORIAL SUPPLIES	3,500.00	1,441.55	60.95		2,058.45	41.19
01-010-5369	SAFETY EQUIPMENT/TRAINING	1,000.00	1,419.60	240.25		(419.60)	141.96
01-010-5372	BOOKS & MAPS	200.00	0.00	0.00		200.00	0.00
01-010-5383	OTHER EXPENSE MATL & SUPP	500.00	0.00	0.00		500.00	0.00
01-010-5390	FALL/SPRING CLEANUP	15,000.00	10,713.19	0.00		4,286.81	71.42
01-010-5395	NON-CAPITAL EQUIPMENT	1,000.00	0.00	0.00		1,000.00	0.00
01-010-5398	OFFICE EQUIPMENT RENTAL	2,500.00	614.04	204.68		1,885.96	24.56
01-010-5401	OFFICE EQUIPMENT - CAPITAL	64,600.00	9,888.71	0.00		54,711.29	15.31
01-010-5461	WEB DESIGN/LASER FICHE	23,700.00	0.00	0.00		23,700.00	0.00
01-010-5462	COUNCIL AGENDA PROG & TABLETS	7,000.00	7,751.00	0.00		(751.00)	110.73
01-010-5490	SPACE NEEDS & FACILITIES	20,000.00	72,632.00	0.00		(52,632.00)	363.16
01-010-5490-2025-0008	SPACE NEEDS & FACILITIES	10,000.00	18,491.47	0.00		(8,491.47)	184.91
01-010-5521	OTHER IMPROVEMENTS	5,000.00	0.00	0.00		5,000.00	0.00
01-010-5523	CAPITAL CONST PROJECT/RESERVE	750,000.00	0.00	0.00		750,000.00	0.00
Total Dept 010 - ADMINISTRATIVE		1,805,641.88	756,907.06	62,242.69		1,048,734.82	41.92
Department: 011 POLICE							
01-011-5001	SALARIES	2,171,820.00	1,726,747.62	191,518.08		445,072.38	79.51
01-011-5002	FICA - CITY SHARE	166,144.23	129,614.00	14,235.35		36,530.23	78.01
01-011-5003	WORKMAN'S COMPENSATION	85,000.00	73,803.76	0.00		11,196.24	86.83
01-011-5004	H.A.L. INSURANCE	467,562.00	294,729.46	37,751.95		172,832.54	63.04
01-011-5005	RETIREMENT - CITY SHARE	198,300.00	150,495.02	16,917.60		47,804.98	75.89
01-011-5006	UNEMPLOYMENT COMP	100.00	0.00	0.00		100.00	0.00
01-011-5007	DISABILITY	27,000.00	20,808.29	2,876.85		6,191.71	77.07
01-011-5008	PENSION ADMINISTRATION	2,000.00	1,306.57	0.00		693.43	65.33
01-011-5210	LEGAL	7,000.00	1,601.55	360.00		5,398.45	22.88
01-011-5211	AUDITING	8,000.00	6,300.00	1,440.00		1,700.00	78.75

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 011 POLICE							
01-011-5212	ENGINEERING/CONSULTANT	50,000.00	23,725.58	2,345.93		26,274.42	47.45
01-011-5213	PROFESSIONAL SERVICES	1,000.00	0.00	0.00		1,000.00	0.00
01-011-5215	EMPLOYEE SCHOOLING	2,000.00	1,752.96	148.49		247.04	87.65
01-011-5216	POSTAGE	600.00	109.49	0.00		490.51	18.25
01-011-5217	PRINTING & PUBLICATION	3,000.00	1,408.11	96.26		1,591.89	46.94
01-011-5218	EVIDENCE PROCUREMENT	2,500.00	216.35	118.40		2,283.65	8.65
01-011-5219	DRUG TASK FORCE	20,500.00	20,383.00	0.00		117.00	99.43
01-011-5222	TRAVEL EXPENSE	10,000.00	5,960.09	120.00		4,039.91	59.60
01-011-5223	TRAINING EXP/CONF REGISTR	18,000.00	5,936.00	779.00		12,064.00	32.98
01-011-5224	DUES	1,500.00	1,091.80	0.00		408.20	72.79
01-011-5225	CUSTODIAL SERVICES	5,200.00	3,600.00	400.00		1,600.00	69.23
01-011-5226	POLICE TESTING	3,000.00	16,434.41	0.00		(13,434.41)	547.81
01-011-5227	SOFTWARE MAINTENANCE	41,000.00	57,709.71	2,078.17		(16,709.71)	140.76
01-011-5228	UTILITIES	11,000.00	9,328.91	1,007.24		1,671.09	84.81
01-011-5229	TELEPHONE	14,000.00	11,035.48	1,260.20		2,964.52	78.82
01-011-5230	VEHICLE INSURANCE	25,000.00	30,241.75	0.00		(5,241.75)	120.97
01-011-5231	LIABILITY INSURANCE	9,000.00	7,844.00	0.00		1,156.00	87.16
01-011-5232	BLDG & CONTENT INSURANCE	10,000.00	20,549.11	0.00		(10,549.11)	205.49
01-011-5235	POLICE LAB MAINTENANCE	400.00	0.00	0.00		400.00	0.00
01-011-5236	RADIO MAINTENANCE	15,000.00	0.00	0.00		15,000.00	0.00
01-011-5237	OFFICE EQUIPMENT MAINTENANCE	1,500.00	25.27	0.00		1,474.73	1.68
01-011-5239	MOTORIZED EQUIPMENT MAINT	30,000.00	39,477.50	2,921.66		(9,477.50)	131.59
01-011-5240	BUILDING MAINTENANCE	15,000.00	12,446.10	532.87		2,553.90	82.97
01-011-5245	MEDICAL	2,500.00	4,179.00	1,057.00		(1,679.00)	167.16
01-011-5249	CAR EXPENSE	500.00	0.00	0.00		500.00	0.00
01-011-5254	CRIME STOPPER PROGRAM	1,800.00	0.00	0.00		1,800.00	0.00
01-011-5255	TOWING EXP	18,000.00	14,049.12	2,620.96		3,950.88	78.05
01-011-5258	OTHER OPERATING EXPENSE	3,000.00	5,223.71	107.00		(2,223.71)	174.12
01-011-5281	STORM DAMAGE	20,000.00	0.00	0.00		20,000.00	0.00
01-011-5287	PROMOTIONAL ITEMS	3,000.00	2,258.74	0.00		741.26	75.29
01-011-5360	OFFICE SUPPLIES	2,700.00	2,666.87	60.32		33.13	98.77
01-011-5361	JANITORIAL SUPPLIES	1,500.00	1,420.69	221.72		79.31	94.71
01-011-5368	INVESTIGATIVE SUPPLIES	2,000.00	2,499.89	436.91		(499.89)	124.99
01-011-5369	SAFETY EQUIPMENT/TRAINING	15,000.00	20,178.80	5,072.85		(5,178.80)	134.53
01-011-5370	GAS/OIL/DIESEL	40,000.00	31,303.61	5,507.49		8,696.39	78.26
01-011-5371	UNIFORMS	10,000.00	19,762.36	2,737.53		(9,762.36)	197.62
01-011-5372	BOOKS & MAPS	100.00	0.00	0.00		100.00	0.00
01-011-5382	AMMUNITION/RANGE	25,000.00	18,123.78	9,494.10		6,876.22	72.50
01-011-5383	OTHER EXPENSE MATL & SUPP	400.00	0.00	0.00		400.00	0.00
01-011-5389	PURCHASE/GRANT	4,000.00	0.00	0.00		4,000.00	0.00
01-011-5395	NON-CAPITAL EQUIPMENT	1,000.00	0.00	0.00		1,000.00	0.00
01-011-5398	OFFICE EQUIPMENT RENTAL	300.00	146.95	0.00		153.05	48.98
01-011-5401	OFFICE EQUIPMENT - CAPITAL	20,000.00	18,284.19	0.00		1,715.81	91.42
01-011-5402	MOTORIZED EQUIPMENT	200,000.00	195,562.28	0.00		4,437.72	97.78
01-011-5406	RADIO EQUIPMENT CAPITAL	80,000.00	54,600.53	0.00		25,399.47	68.25
01-011-5408	VIDEO/CAMERA EQUIPMENT	45,000.00	33,896.83	107.06		11,103.17	75.33
01-011-5410	AED	3,000.00	109,937.92	0.00		(106,937.92)	3,664.60
01-011-5421	TASER	6,000.00	0.00	0.00		6,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 011 POLICE							
01-011-5423	BODY CAMERA	4,000.00	24,047.20	0.00		(20,047.20)	601.18
01-011-5521	OTHER IMPROVEMENTS	20,000.00	14,115.99	4,360.23		5,884.01	70.58
01-011-5521-2026-0004	OTHER IMPROVEMENTS	0.00	47,285.68	2,404.93		(47,285.68)	100.00
Total Dept 011 - POLICE		3,950,926.23	3,294,226.03	311,096.15		656,700.20	83.38
Department: 013 FIRE							
01-013-5003	WORKMAN'S COMPENSATION	6,000.00	1,503.41	0.00		4,496.59	25.06
01-013-5004	H.A.L. INSURANCE	30,649.00	6,191.05	2,559.60		24,457.95	20.20
01-013-5008	PENSION ADMINISTRATION	0.00	120.00	0.00		(120.00)	100.00
01-013-5210	LEGAL	1,000.00	628.40	80.00		371.60	62.84
01-013-5211	AUDITING	1,500.00	1,400.00	320.00		100.00	93.33
01-013-5212	ENGINEERING/CONSULTANT	5,000.00	6,200.80	0.00		(1,200.80)	124.02
01-013-5213	PROFESSIONAL SERVICES	5,000.00	3,207.50	0.00		1,792.50	64.15
01-013-5216	POSTAGE	100.00	27.18	1.61		72.82	27.18
01-013-5217	PRINTING & PUBLICATION	500.00	199.00	0.00		301.00	39.80
01-013-5222	TRAVEL EXPENSE	2,000.00	0.00	0.00		2,000.00	0.00
01-013-5223	TRAINING EXP/CONF REGISTR	2,000.00	150.00	0.00		1,850.00	7.50
01-013-5225	CUSTODIAL SERVICES	300.00	113.33	0.00		186.67	37.78
01-013-5228	UTILITIES	25,000.00	20,352.20	1,233.25		4,647.80	81.41
01-013-5229	TELEPHONE	3,000.00	1,473.12	158.44		1,526.88	49.10
01-013-5230	VEHICLE INSURANCE	50,000.00	69,739.32	4,642.32		(19,739.32)	139.48
01-013-5231	LIABILITY INSURANCE	2,000.00	1,083.42	0.00		916.58	54.17
01-013-5232	BLDG & CONTENT INSURANCE	16,000.00	27,017.72	0.00		(11,017.72)	168.86
01-013-5236	RADIO MAINTENANCE	500.00	2,374.87	0.00		(1,874.87)	474.97
01-013-5238	SHOP EQUIPMENT MAINTENANCE	500.00	69.53	0.00		430.47	13.91
01-013-5239	MOTORIZED EQUIPMENT MAINT	50,000.00	18,695.35	4,469.67		31,304.65	37.39
01-013-5240	BUILDING MAINTENANCE	10,000.00	31,868.53	191.47		(21,868.53)	318.69
01-013-5245	MEDICAL	1,000.00	2,933.00	100.00		(1,933.00)	293.30
01-013-5258	OTHER OPERATING EXPENSE	150.00	0.00	0.00		150.00	0.00
01-013-5281	STORM DAMAGE	10,000.00	0.00	0.00		10,000.00	0.00
01-013-5285	RURAL CHARGES	16,000.00	19,814.99	724.74		(3,814.99)	123.84
01-013-5294	FIRE SCHOOL	2,000.00	0.00	0.00		2,000.00	0.00
01-013-5306	RADIO EQUIPMENT	5,000.00	4,981.69	0.00		18.31	99.63
01-013-5359	OFFICE EQUIPMENT	500.00	817.13	0.00		(317.13)	163.43
01-013-5360	OFFICE SUPPLIES	500.00	771.91	0.00		(271.91)	154.38
01-013-5361	JANITORIAL SUPPLIES	0.00	328.14	0.00		(328.14)	100.00
01-013-5369	SAFETY EQUIPMENT/TRAINING	15,000.00	5,358.24	0.00		9,641.76	35.72
01-013-5370	GAS/OIL/DIESEL	7,000.00	7,551.14	351.61		(551.14)	107.87
01-013-5375	FIRE PREVENTION	1,000.00	0.00	0.00		1,000.00	0.00
01-013-5376	SIREN REPAIR	1,500.00	0.00	0.00		1,500.00	0.00
01-013-5395	NON-CAPITAL EQUIPMENT	15,000.00	17,052.20	0.00		(2,052.20)	113.68
01-013-5401	OFFICE EQUIPMENT - CAPITAL	3,000.00	0.00	0.00		3,000.00	0.00
01-013-5405	FIRE FIGHTING EQUIPMENT	40,000.00	20,602.17	4,772.99		19,397.83	51.51
01-013-5501	MOTORIZED EQUIPMENT - CAPITALIZED	0.00	425,000.00	0.00		(425,000.00)	100.00
01-013-5526	ELECTRONIC DOOR KEYS	5,000.00	0.00	0.00		5,000.00	0.00
01-013-5534	AIR PACK SYSTEM	6,000.00	0.00	0.00		6,000.00	0.00
Total Dept 013 - FIRE		339,699.00	697,625.34	19,605.70		(357,926.34)	205.37
Department: 014 PARK / CEMETERY / REC							

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdgt Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 014 PARK / CEMETERY / REC							
01-014-5001	SALARIES	328,200.00	257,997.10	30,308.24	70,202.90		78.61
01-014-5002	FICA - CITY SHARE	25,107.30	19,258.56	2,252.99	5,848.74		76.71
01-014-5003	WORKMAN'S COMPENSATION	12,100.00	11,128.86	0.00	971.14		91.97
01-014-5004	H.A.L. INSURANCE	100,300.00	93,366.27	9,794.12	6,933.73		93.09
01-014-5005	RETIREMENT - CITY SHARE	24,775.00	15,648.03	1,688.72	9,126.97		63.16
01-014-5006	UNEMPLOYMENT COMP	500.00	0.00	0.00	500.00		0.00
01-014-5007	DISABILITY	1,500.00	800.73	177.94	699.27		53.38
01-014-5008	PENSION ADMINISTRATION	300.00	208.00	0.00	92.00		69.33
01-014-5210	LEGAL	3,000.00	711.80	160.00	2,288.20		23.73
01-014-5211	AUDITING	2,500.00	2,100.00	480.00	400.00		84.00
01-014-5212	ENGINEERING/CONSULTANT	5,200.00	5,917.33	156.98	(717.33)		113.79
01-014-5213	PROFESSIONAL SERVICES	31,000.00	643.49	643.49	30,356.51		2.08
01-014-5215	EMPLOYEE SCHOOLING	1,000.00	883.64	0.00	116.36		88.36
01-014-5216	POSTAGE	100.00	0.00	0.00	100.00		0.00
01-014-5217	PRINTING & PUBLICATION	1,000.00	3,699.73	3,540.00	(2,699.73)		369.97
01-014-5222	TRAVEL EXPENSE	1,000.00	0.00	0.00	1,000.00		0.00
01-014-5223	TRAINING EXP/CONF REGISTR	1,500.00	1,144.80	679.80	355.20		76.32
01-014-5224	DUES	500.00	68.63	0.00	431.37		13.73
01-014-5227	SOFTWARE MAINTENANCE	7,700.00	9,382.81	608.72	(1,682.81)		121.85
01-014-5228	UTILITIES	40,000.00	33,953.50	3,579.03	6,046.50		84.88
01-014-5229	TELEPHONE	3,500.00	5,313.47	403.89	(1,813.47)		151.81
01-014-5230	VEHICLE INSURANCE	5,000.00	5,809.32	0.00	(809.32)		116.19
01-014-5231	LIABILITY INSURANCE	1,500.00	1,666.80	0.00	(166.80)		111.12
01-014-5232	BLDG & CONTENT INSURANCE	32,000.00	50,438.77	0.00	(18,438.77)		157.62
01-014-5236	RADIO MAINTENANCE	100.00	0.00	0.00	100.00		0.00
01-014-5239	MOTORIZED EQUIPMENT MAINT	12,000.00	4,167.31	238.98	7,832.69		34.73
01-014-5240	BUILDING MAINTENANCE	45,000.00	52,927.13	1,325.51	(7,927.13)		117.62
01-014-5241	TREE/STUMP REMOVAL & PLANTING	20,000.00	14,497.13	6,599.27	5,502.87		72.49
01-014-5244	RECREATION ASSISTANCE	60,000.00	25,277.19	0.00	34,722.81		42.13
01-014-5245	MEDICAL	4,000.00	246.00	0.00	3,754.00		6.15
01-014-5253	REPURCHASE CEMETERY LOTS	2,000.00	0.00	0.00	2,000.00		0.00
01-014-5258	OTHER OPERATING EXPENSE	20,000.00	20,000.00	0.00	0.00		100.00
01-014-5259	BLACK ELK MAINTENANCE	2,000.00	2,000.00	0.00	0.00		100.00
01-014-5263	OPTIMIST BOAT RAMP	3,000.00	268.00	0.00	2,732.00		8.93
01-014-5266	CONTRACT MOWING	80,000.00	63,825.82	20,652.08	16,174.18		79.78
01-014-5276	DEPOT / SHELTERS / COURT REFUNDS	1,000.00	125.00	50.00	875.00		12.50
01-014-5281	STORM DAMAGE	50,000.00	0.00	0.00	50,000.00		0.00
01-014-5359	OFFICE EQUIPMENT	500.00	0.00	0.00	500.00		0.00
01-014-5360	OFFICE SUPPLIES	1,000.00	663.11	0.00	336.89		66.31
01-014-5361	JANITORIAL SUPPLIES	3,000.00	2,639.58	969.24	360.42		87.99
01-014-5363	CHEMICALS	8,000.00	8,024.57	1,171.62	(24.57)		100.31
01-014-5364	SEED, SOD, ETC	3,000.00	0.00	0.00	3,000.00		0.00
01-014-5365	GENERAL SUPPLIES	11,000.00	7,938.11	90.00	3,061.89		72.16
01-014-5369	SAFETY EQUIPMENT/TRAINING	1,850.00	4,790.53	993.03	(2,940.53)		258.95
01-014-5370	GAS/OIL/DIESEL	8,500.00	7,655.72	1,422.36	844.28		90.07
01-014-5371	UNIFORMS	3,000.00	2,037.11	206.72	962.89		67.90
01-014-5372	BOOKS & MAPS	100.00	0.00	0.00	100.00		0.00
01-014-5373	SMALL TOOLS	4,500.00	4,969.37	635.94	(469.37)		110.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 014 PARK / CEMETERY / REC							
01-014-5374	SAND/GRAVEL/ROCK	4,000.00	39.83	0.00		3,960.17	1.00
01-014-5383	OTHER EXPENSE MATL & SUPP	1,000.00	315.99	0.00		684.01	31.60
01-014-5392	MOTORIZED EQUIP/GRAVE OPENING	10,000.00	10,025.00	1,025.00		(25.00)	100.25
01-014-5401	OFFICE EQUIPMENT - CAPITAL	27,500.00	4,779.10	0.00		22,720.90	17.38
01-014-5402	MOTORIZED EQUIPMENT	14,000.00	5,189.30	0.00		8,810.70	37.07
01-014-5403	MOTORIZED EQUIPMENT (LARGE)	130,000.00	129,043.53	15,875.00		956.47	99.26
01-014-5419	OTHER IMPROVEMENTS/PARK SIGNS	64,000.00	7,687.23	0.00		56,312.77	12.01
01-014-5419-2024-0002	OTHER IMPROVEMENTS/PARK SIGNS	0.00	12,616.00	0.00		(12,616.00)	100.00
01-014-5504	PAVING STREET & HIGHWAY	20,000.00	637.50	0.00		19,362.50	3.19
01-014-5506	BUILDING/RESTROOM	5,000.00	0.00	0.00		5,000.00	0.00
01-014-5519	PLAYGROUND EQUIPMENT	7,500.00	7,250.00	0.00		250.00	96.67
Total Dept 014 - PARK / CEMETERY / REC		1,255,832.30	919,776.80	105,728.67		336,055.50	73.24
Department: 015 LIBRARY							
01-015-5001	SALARIES	481,435.00	336,859.05	35,428.64		144,575.95	69.97
01-015-5002	FICA - CITY SHARE	36,829.78	26,153.21	2,687.58		10,676.57	71.01
01-015-5003	WORKMAN'S COMPENSATION	500.00	360.92	0.00		139.08	72.18
01-015-5004	H.A.L. INSURANCE	67,409.00	61,337.77	6,297.45		6,071.23	90.99
01-015-5005	RETIREMENT - CITY SHARE	22,696.00	11,577.92	1,221.03		11,118.08	51.01
01-015-5006	UNEMPLOYMENT COMP	500.00	0.00	0.00		500.00	0.00
01-015-5007	DISABILITY	1,300.00	671.03	141.74		628.97	51.62
01-015-5008	PENSION ADMINISTRATION	300.00	187.00	0.00		113.00	62.33
01-015-5210	LEGAL	1,500.00	355.90	80.00		1,144.10	23.73
01-015-5211	AUDITING	8,600.00	7,700.00	1,760.00		900.00	89.53
01-015-5212	ENGINEERING/CONSULTANT	5,000.00	3,861.60	418.60		1,138.40	77.23
01-015-5213	PROFESSIONAL SERVICES	1,000.00	0.00	0.00		1,000.00	0.00
01-015-5215	EMPLOYEE SCHOOLING	3,000.00	483.00	0.00		2,517.00	16.10
01-015-5216	POSTAGE	3,000.00	1,348.64	425.14		1,651.36	44.95
01-015-5217	PRINTING & PUBLICATION	2,500.00	790.08	0.00		1,709.92	31.60
01-015-5222	TRAVEL EXPENSE	3,000.00	221.00	0.00		2,779.00	7.37
01-015-5223	TRAINING EXP/CONF REGISTR	3,000.00	528.00	110.00		2,472.00	17.60
01-015-5224	DUES	1,600.00	513.63	100.00		1,086.37	32.10
01-015-5225	CUSTODIAL SERVICES	37,000.00	27,171.00	3,019.00		9,829.00	73.44
01-015-5227	SOFTWARE MAINTENANCE	41,500.00	40,938.21	829.10		561.79	98.65
01-015-5228	UTILITIES	30,000.00	24,084.22	2,907.21		5,915.78	80.28
01-015-5229	TELEPHONE	8,500.00	3,968.13	687.74		4,531.87	46.68
01-015-5231	LIABILITY INSURANCE	1,500.00	1,500.12	0.00		(0.12)	100.01
01-015-5232	BLDG & CONTENT INSURANCE	22,000.00	19,503.68	0.00		2,496.32	88.65
01-015-5237	OFFICE EQUIPMENT MAINTENANCE	5,000.00	545.63	0.00		4,454.37	10.91
01-015-5240	BUILDING MAINTENANCE	30,000.00	43,811.83	511.62		(13,811.83)	146.04
01-015-5245	MEDICAL	800.00	1,159.00	571.00		(359.00)	144.88
01-015-5258	OTHER OPERATING EXPENSE	1,000.00	0.00	0.00		1,000.00	0.00
01-015-5264	LEASE PAYMENT	124,800.00	0.00	0.00		124,800.00	0.00
01-015-5281	STORM DAMAGE	20,000.00	0.00	0.00		20,000.00	0.00
01-015-5359	OFFICE EQUIPMENT	500.00	638.22	219.38		(138.22)	127.64
01-015-5360	OFFICE SUPPLIES	16,000.00	12,691.22	2,808.77		3,308.78	79.32
01-015-5361	JANITORIAL SUPPLIES	3,000.00	1,721.65	250.53		1,278.35	57.39
01-015-5363	CHEMICALS	0.00	2,080.88	483.73		(2,080.88)	100.00
01-015-5369	SAFETY EQUIPMENT/TRAINING	1,200.00	2,085.84	326.48		(885.84)	173.82

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Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 015 LIBRARY							
01-015-5371	UNIFORMS	800.00	475.72	475.72		324.28	59.47
01-015-5378	LIBRARY STATE AID EXP	3,000.00	1,614.60	167.60		1,385.40	53.82
01-015-5379	LIBRARY ACQUISITIONS	96,000.00	62,211.39	14,608.47		33,788.61	64.80
01-015-5393	SUMMER READING	10,000.00	11,813.30	569.88		(1,813.30)	118.13
01-015-5395	NON-CAPITAL EQUIPMENT	1,000.00	416.09	0.00		583.91	41.61
01-015-5401	OFFICE EQUIPMENT - CAPITAL	12,000.00	0.00	0.00		12,000.00	0.00
01-015-5559	BUILDING FURNISHINGS & TECH	15,000.00	5,650.87	0.00		9,349.13	37.67
01-015-8103	DEBT RESERVE LIBRARY	112,500.00	0.00	0.00		112,500.00	0.00
Total Dept 015 - LIBRARY		1,236,269.78	717,030.35	77,106.41		519,239.43	58.00
Department: 017 POOL							
01-017-5001	SALARIES	118,560.00	35,150.17	33,311.65		83,409.83	29.65
01-017-5002	FICA - CITY SHARE	9,069.84	3,054.57	2,894.80		6,015.27	33.68
01-017-5003	WORKMAN'S COMPENSATION	3,800.00	3,497.55	0.00		302.45	92.04
01-017-5211	AUDITING	1,600.00	1,400.00	320.00		200.00	87.50
01-017-5212	ENGINEERING/CONSULTANT	5,000.00	0.00	0.00		5,000.00	0.00
01-017-5217	PRINTING & PUBLICATION	500.00	0.00	0.00		500.00	0.00
01-017-5227	SOFTWARE MAINTENANCE	0.00	335.64	321.45		(335.64)	100.00
01-017-5228	UTILITIES	6,000.00	2,317.44	1,259.30		3,682.56	38.62
01-017-5229	TELEPHONE	3,000.00	2,096.24	229.32		903.76	69.87
01-017-5231	LIABILITY INSURANCE	600.00	416.70	0.00		183.30	69.45
01-017-5232	BLDG & CONTENT INSURANCE	2,500.00	2,404.57	0.00		95.43	96.18
01-017-5240	BUILDING MAINTENANCE	15,000.00	1,155.57	199.58		13,844.43	7.70
01-017-5245	MEDICAL	4,000.00	1,934.00	220.00		2,066.00	48.35
01-017-5258	OTHER OPERATING EXPENSE	600.00	200.00	0.00		400.00	33.33
01-017-5281	STORM DAMAGE	1,000.00	0.00	0.00		1,000.00	0.00
01-017-5358	CONCESSION SUPPLIES	7,500.00	0.00	0.00		7,500.00	0.00
01-017-5360	OFFICE SUPPLIES	400.00	0.00	0.00		400.00	0.00
01-017-5361	JANITORIAL SUPPLIES	500.00	592.52	47.97		(92.52)	118.50
01-017-5362	SHOP SUPPLIES	100.00	379.02	0.00		(279.02)	379.02
01-017-5363	CHEMICALS	8,500.00	7,831.15	5,032.15		668.85	92.13
01-017-5369	SAFETY EQUIPMENT/TRAINING	4,000.00	472.63	117.00		3,527.37	11.82
01-017-5395	NON-CAPITAL EQUIPMENT	500.00	0.00	0.00		500.00	0.00
01-017-5401	OFFICE EQUIPMENT - CAPITAL	2,000.00	0.00	0.00		2,000.00	0.00
01-017-5412	POOL IMPROVEMENT	20,000.00	300.00	0.00		19,700.00	1.50
01-017-5413	POOL PAINTING	50,000.00	2,507.54	0.00		47,492.46	5.02
01-017-5508	POOL IMPROVEMENT CAPITAL/MAJOR	10,000.00	3,082.48	0.00		6,917.52	30.82
Total Dept 017 - POOL		274,729.84	69,127.79	43,953.22		205,602.05	25.16
Department: 019 BUILDING - PLANNING/ZONING							
01-019-5001	SALARIES	406,200.00	269,320.49	25,827.66		136,879.51	66.30
01-019-5002	FICA - CITY SHARE	31,074.30	20,668.87	1,950.70		10,405.43	66.51
01-019-5003	WORKMAN'S COMPENSATION	7,000.00	2,682.43	0.00		4,317.57	38.32
01-019-5004	H.A.L. INSURANCE	84,532.00	41,980.42	4,630.81		42,551.58	49.66
01-019-5005	RETIREMENT - CITY SHARE	32,500.00	20,367.07	1,956.84		12,132.93	62.67
01-019-5006	UNEMPLOYMENT COMP	100.00	0.00	0.00		100.00	0.00
01-019-5007	DISABILITY	1,800.00	996.24	210.26		803.76	55.35
01-019-5008	PENSION ADMINISTRATION	500.00	198.00	0.00		302.00	39.60
01-019-5205	FILING FEES	1,000.00	426.00	196.00		574.00	42.60

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 01 GENERAL							
Account Category: Expenditures							
Department: 019 BUILDING - PLANNING/ZONING							
01-019-5210	LEGAL	2,500.00	1,759.90	80.00		740.10	70.40
01-019-5211	AUDITING	1,000.00	700.00	160.00		300.00	70.00
01-019-5212	ENGINEERING/CONSULTANT	150,000.00	22,092.40	104.65		127,907.60	14.73
01-019-5213	PROFESSIONAL SERVICES	5,000.00	12,099.00	6,570.00		(7,099.00)	241.98
01-019-5214	EMPLOYEE SWAG STORE	0.00	119.99	0.00		(119.99)	100.00
01-019-5215	EMPLOYEE SCHOOLING	1,000.00	739.49	0.00		260.51	73.95
01-019-5216	POSTAGE	900.00	809.52	151.36		90.48	89.95
01-019-5217	PRINTING & PUBLICATION	2,500.00	1,909.31	136.77		590.69	76.37
01-019-5222	TRAVEL EXPENSE	6,000.00	3,701.14	889.08		2,298.86	61.69
01-019-5223	TRAINING EXP/CONF REGISTR	5,000.00	1,413.13	0.00		3,586.87	28.26
01-019-5224	DUES	1,200.00	1,061.79	405.00		138.21	88.48
01-019-5225	CUSTODIAL SERVICES	0.00	1,080.00	0.00		(1,080.00)	100.00
01-019-5227	SOFTWARE MAINTENANCE	35,000.00	23,521.90	667.61		11,478.10	67.21
01-019-5228	UTILITIES	0.00	2,193.26	187.84		(2,193.26)	100.00
01-019-5229	TELEPHONE	4,000.00	309.14	40.04		3,690.86	7.73
01-019-5230	VEHICLE INSURANCE	3,800.00	329.12	0.00		3,470.88	8.66
01-019-5231	LIABILITY INSURANCE	600.00	375.03	0.00		224.97	62.51
01-019-5232	BLDG & CONTENT INSURANCE	3,000.00	0.00	0.00		3,000.00	0.00
01-019-5239	MOTORIZED EQUIPMENT MAINT	2,800.00	1,843.34	0.00		956.66	65.83
01-019-5240	BUILDING MAINTENANCE	15,000.00	3,102.34	110.91		11,897.66	20.68
01-019-5245	MEDICAL	300.00	53.00	0.00		247.00	17.67
01-019-5249	CAR EXPENSE	1,200.00	0.00	0.00		1,200.00	0.00
01-019-5258	OTHER OPERATING EXPENSE	100.00	100.00	0.00		0.00	100.00
01-019-5261	VIOLATIONS (MOWING/SNOW)	10,000.00	350.00	0.00		9,650.00	3.50
01-019-5271	WASHINGTON CO INSPECTION FEES	500.00	0.00	0.00		500.00	0.00
01-019-5274	REFUNDS	1,000.00	0.00	0.00		1,000.00	0.00
01-019-5359	OFFICE EQUIPMENT	1,000.00	17.99	0.00		982.01	1.80
01-019-5360	OFFICE SUPPLIES	3,000.00	2,887.19	376.77		112.81	96.24
01-019-5361	JANITORIAL SUPPLIES	0.00	592.35	13.48		(592.35)	100.00
01-019-5363	CHEMICALS	500.00	0.00	0.00		500.00	0.00
01-019-5369	SAFETY EQUIPMENT/TRAINING	0.00	1,964.01	352.38		(1,964.01)	100.00
01-019-5370	GAS/OIL/DIESEL	2,500.00	1,112.83	127.83		1,387.17	44.51
01-019-5371	UNIFORMS	1,000.00	674.61	68.88		325.39	67.46
01-019-5372	BOOKS & MAPS	500.00	0.00	0.00		500.00	0.00
01-019-5373	SMALL TOOLS	500.00	0.00	0.00		500.00	0.00
01-019-5401	OFFICE EQUIPMENT - CAPITAL	2,000.00	1,450.00	0.00		550.00	72.50
01-019-5460	BUILDING PERMIT PROGRAM	0.00	7,751.00	0.00		(7,751.00)	100.00
01-019-5510	CONSTRUCTION CONTRACTS	25,000.00	0.00	0.00		25,000.00	0.00
01-019-5521	OTHER IMPROVEMENTS	0.00	13,521.00	0.00		(13,521.00)	100.00
Total Dept 019 - BUILDING - PLANNING/ZONING		853,106.30	466,273.30	45,214.87		386,833.00	54.66
Department: 020 ANIMAL CONTROL							
01-020-5001	SALARIES	33,000.00	9,737.20	0.00		23,262.80	29.51
01-020-5002	FICA - CITY SHARE	2,524.50	765.28	0.00		1,759.22	30.31
01-020-5003	WORKMAN'S COMPENSATION	400.00	47.34	0.00		352.66	11.84
01-020-5005	RETIREMENT - CITY SHARE	0.00	179.55	0.00		(179.55)	100.00
01-020-5006	UNEMPLOYMENT COMP	100.00	0.00	0.00		100.00	0.00
01-020-5210	LEGAL	1,000.00	355.90	80.00		644.10	35.59
01-020-5211	AUDITING	800.00	700.00	160.00		100.00	87.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 01 GENERAL						
Account Category: Expenditures						
Department: 020 ANIMAL CONTROL						
01-020-5212	ENGINEERING/CONSULTANT	101,760.00	101,760.00	40,440.00	0.00	100.00
01-020-5215	EMPLOYEE SCHOOLING	100.00	100.00	0.00	0.00	100.00
01-020-5216	POSTAGE	200.00	0.00	0.00	200.00	0.00
01-020-5217	PRINTING & PUBLICATION	100.00	0.00	0.00	100.00	0.00
01-020-5222	TRAVEL EXPENSE	100.00	0.00	0.00	100.00	0.00
01-020-5223	TRAINING EXP/CONF REGISTR	300.00	0.00	0.00	300.00	0.00
01-020-5224	DUES	100.00	0.00	0.00	100.00	0.00
01-020-5227	SOFTWARE MAINTENANCE	2,000.00	1,839.58	366.26	160.42	91.98
01-020-5228	UTILITIES	100.00	0.00	0.00	100.00	0.00
01-020-5229	TELEPHONE	500.00	343.67	38.18	156.33	68.73
01-020-5230	VEHICLE INSURANCE	1,000.00	1,340.66	0.00	(340.66)	134.07
01-020-5231	LIABILITY INSURANCE	600.00	583.38	0.00	16.62	97.23
01-020-5232	BLDG & CONTENT INSURANCE	2,200.00	1,914.64	0.00	285.36	87.03
01-020-5236	RADIO MAINTENANCE	100.00	0.00	0.00	100.00	0.00
01-020-5239	MOTORIZED EQUIPMENT MAINT	1,000.00	305.23	0.00	694.77	30.52
01-020-5240	BUILDING MAINTENANCE	20,000.00	4,616.85	110.00	15,383.15	23.08
01-020-5245	MEDICAL	300.00	0.00	0.00	300.00	0.00
01-020-5266	CONTRACT MOWING	800.00	377.10	134.68	422.90	47.14
01-020-5281	STORM DAMAGE	10,000.00	0.00	0.00	10,000.00	0.00
01-020-5360	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
01-020-5366	DOG LICENSE/FEED/VET EXP	100.00	1,481.08	0.00	(1,381.08)	1,481.08
01-020-5369	SAFETY EQUIPMENT/TRAINING	100.00	2,137.38	117.00	(2,037.38)	2,137.38
01-020-5370	GAS/OIL/DIESEL	1,000.00	846.06	0.00	153.94	84.61
01-020-5371	UNIFORMS	500.00	1,157.31	0.00	(657.31)	231.46
01-020-5373	SMALL TOOLS	100.00	0.00	0.00	100.00	0.00
01-020-5401	OFFICE EQUIPMENT - CAPITAL	250.00	0.00	0.00	250.00	0.00
Total Dept 020 - ANIMAL CONTROL		181,234.50	130,588.21	41,446.12	50,646.29	72.05
Department: 021 CONTINGENT RESERVE						
01-021-5299	CONTINGENT RESERVE	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 021 - CONTINGENT RESERVE		60,000.00	0.00	0.00	60,000.00	0.00
Department: 022 DEBT SERVICE						
01-022-9009	NECESSARY CASH RESERVE	334,393.76	0.00	0.00	334,393.76	0.00
Total Dept 022 - DEBT SERVICE		334,393.76	0.00	0.00	334,393.76	0.00
Expenditures		10,291,833.59	7,051,554.88	706,393.83	3,240,278.71	68.52
Fund 01 - GENERAL:						
TOTAL REVENUES		7,052,331.93	5,754,416.32	466,404.54	1,297,915.61	81.60
TOTAL EXPENDITURES		10,291,833.59	7,051,554.88	706,393.83	3,240,278.71	68.52
NET OF REVENUES & EXPENDITURES:		(3,239,501.66)	(1,297,138.56)	(239,989.29)	(1,942,363.10)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdgt Used
Fund: 02 DEBT SERVICE FUND							
Account Category: Revenues							
Department: 022 DEBT SERVICE							
02-022-4001	AD VALOREM TAXES	503,998.19	334,242.72	22,823.24	169,755.47		66.32
02-022-4002	INTEREST ON TAXES	1,500.00	824.77	42.44	675.23		54.98
02-022-4005	MOTOR VEHICLE TAXES	5,000.00	5,457.39	401.06	(457.39)		109.15
02-022-4008	PRO RATE MOTOR VEHICLE TAX	600.00	767.74	0.00	(167.74)		127.96
02-022-4101	IN LIEU OF TAXES	10,000.00	20,483.93	0.00	(10,483.93)		204.84
02-022-4102	CARLINE TAX	70.00	70.46	0.00	(0.46)		100.66
02-022-4104	PROPERTY TAX CREDIT	18,000.00	37,781.80	18,890.90	(19,781.80)		209.90
02-022-4105	HOMESTEAD EXEMPTION	7,000.00	14,016.24	3,504.06	(7,016.24)		200.23
02-022-4110	SPECIAL ASSESSMENTS PRIN	394,852.00	51,375.06	0.00	343,476.94		13.01
02-022-4113	SPECIAL ASSESSMENTS DELINQ INT	500.00	2,263.03	0.00	(1,763.03)		452.61
02-022-4114	SPECIAL ASSESSMENTS INT	225,500.00	15,189.57	0.00	210,310.43		6.74
02-022-4504	INTEREST	3,000.00	3,268.82	0.00	(268.82)		108.96
02-022-4508	MISC REIMBURSEMENT	100.00	0.00	0.00	100.00		0.00
02-022-4512	SALE OF LAND	100.00	0.00	0.00	100.00		0.00
02-022-4604	BOND PROCEEDS	12,230,000.00	0.00	0.00	12,230,000.00		0.00
02-022-4792	TRANS FROM SALE TAX PS SAFE BD	300,000.00	0.00	0.00	300,000.00		0.00
Total Dept 022 - DEBT SERVICE		13,700,220.19	485,741.53	45,661.70	13,214,478.66		3.55
Revenues		13,700,220.19	485,741.53	45,661.70	13,214,478.66		3.55
Account Category: Expenditures							
Department: 022 DEBT SERVICE							
02-022-5227	SOFTWARE MAINTENANCE	7,000.00	580.61	0.00	6,419.39		8.29
02-022-5258	OTHER OPERATING EXPENSE	100.00	0.00	0.00	100.00		0.00
02-022-5262	COUNTY TREASURER COMMISSIONS	3,000.00	3,490.84	263.70	(490.84)		116.36
02-022-5290	ISSUANCE FEE	100.00	0.00	0.00	100.00		0.00
02-022-6301	TRANS TO WATER	1,100,000.00	0.00	0.00	1,100,000.00		0.00
02-022-6302	TRANS TO SEWER	1,500,000.00	0.00	0.00	1,500,000.00		0.00
02-022-6303	TRANS TO STREET	9,630,000.00	0.00	0.00	9,630,000.00		0.00
02-022-6320	TRANS TO GENERAL	0.00	425,000.00	0.00	(425,000.00)		100.00
02-022-7302	BOND PAYMENT PRINCIPAL	750,000.00	140,000.00	0.00	610,000.00		18.67
02-022-7303	BOND PAYMENT INTEREST	350,054.09	189,448.47	3,020.00	160,605.62		54.12
02-022-7304	BOND ISSUE FEE	20,000.00	0.00	0.00	20,000.00		0.00
02-022-7345	OTHER DEBT SERVICE EXP	0.00	473.84	0.00	(473.84)		100.00
02-022-9009	NECESSARY CASH RESERVE	1,932,422.88	0.00	0.00	1,932,422.88		0.00
Total Dept 022 - DEBT SERVICE		15,292,676.97	758,993.76	3,283.70	14,533,683.21		4.96
Expenditures		15,292,676.97	758,993.76	3,283.70	14,533,683.21		4.96
Fund 02 - DEBT SERVICE FUND:							
TOTAL REVENUES		13,700,220.19	485,741.53	45,661.70	13,214,478.66		3.55
TOTAL EXPENDITURES		15,292,676.97	758,993.76	3,283.70	14,533,683.21		4.96
NET OF REVENUES & EXPENDITURES:		(1,592,456.78)	(273,252.23)	42,378.00	(1,319,204.55)		

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bgdt Used
Fund: 04 STREET FUND							
Account Category: Revenues							
Department: 024 STREET							
04-024-4001	AD VALOREM TAXES	257,297.40	187,570.51	11,651.56		69,726.89	72.90
04-024-4002	INTEREST ON TAXES	2,500.00	726.96	21.56		1,773.04	29.08
04-024-4005	MOTOR VEHICLE TAXES	23,000.00	15,991.78	1,804.77		7,008.22	69.53
04-024-4008	PRO RATE MOTOR VEHICLE TAX	500.00	456.73	0.00		43.27	91.35
04-024-4101	IN LIEU OF TAXES	9,000.00	10,457.30	0.00		(1,457.30)	116.19
04-024-4102	CARLINE TAX	100.00	35.97	0.00		64.03	35.97
04-024-4104	PROPERTY TAX CREDIT	20,000.00	19,288.08	9,644.04		711.92	96.44
04-024-4105	HOMESTEAD EXEMPTION	6,000.00	7,155.44	1,788.86		(1,155.44)	119.26
04-024-4219	FEDERAL TAP GRANT	1,347,556.00	0.00	0.00		1,347,556.00	0.00
04-024-4256	MISC STATE GRANTS	1,000.00	0.00	0.00		1,000.00	0.00
04-024-4257	HIGHWAY ALLOCATIONS	1,092,881.00	628,266.94	0.00		464,614.06	57.49
04-024-4258	INCENTIVE PAYMENT	6,000.00	6,000.00	0.00		0.00	100.00
04-024-4259	STATE MAINTENANCE AGREEMENT	39,100.00	43,401.40	0.00		(4,301.40)	111.00
04-024-4260	MOTOR VEHICLE FEE	78,000.00	55,725.67	0.00		22,274.33	71.44
04-024-4263	STATE HWY BUY BACK FUNDS	190,000.00	188,148.63	0.00		1,851.37	99.03
04-024-4504	INTEREST	5,000.00	6,918.10	0.00		(1,918.10)	138.36
04-024-4508	MISC REIMBURSEMENT	100.00	0.00	0.00		100.00	0.00
04-024-4520	MISC REVENUE	100.00	1,500.00	650.00		(1,400.00)	1,500.00
04-024-4523	INSURANCE PROCEEDS	100.00	0.00	0.00		100.00	0.00
04-024-4536	SALE OF ROCK/SAND/GRAVEL	100.00	0.00	0.00		100.00	0.00
04-024-4601	WARRANT INCOME	5,100,000.00	0.00	0.00		5,100,000.00	0.00
04-024-4604	BOND PROCEEDS	5,000,000.00	0.00	0.00		5,000,000.00	0.00
04-024-4785	TRANS FROM HOTEL TAX	40,000.00	0.00	0.00		40,000.00	0.00
04-024-4786	TRANS FROM DEBT SERVICE	9,000,000.00	0.00	0.00		9,000,000.00	0.00
Total Dept 024 - STREET		22,218,334.40	1,171,643.51	25,560.79		21,046,690.89	5.27
Revenues		22,218,334.40	1,171,643.51	25,560.79		21,046,690.89	5.27
Account Category: Expenditures							
Department: 024 STREET							
04-024-5001	SALARIES	654,000.00	513,738.60	53,150.96		140,261.40	78.55
04-024-5002	FICA - CITY SHARE	50,031.00	38,790.07	3,967.62		11,240.93	77.53
04-024-5003	WORKMAN'S COMPENSATION	13,500.00	13,678.10	0.00		(178.10)	101.32
04-024-5004	H.A.L. INSURANCE	150,000.00	119,490.43	11,677.24		30,509.57	79.66
04-024-5005	RETIREMENT - CITY SHARE	53,837.00	35,283.60	3,761.00		18,553.40	65.54
04-024-5006	UNEMPLOYMENT COMP	500.00	0.00	0.00		500.00	0.00
04-024-5007	DISABILITY	4,000.00	1,558.50	341.10		2,441.50	38.96
04-024-5008	PENSION ADMINISTRATION	600.00	341.50	0.00		258.50	56.92
04-024-5210	LEGAL	9,000.00	944.36	200.00		8,055.64	10.49
04-024-5211	AUDITING	12,500.00	11,200.00	2,560.00		1,300.00	89.60
04-024-5212	ENGINEERING/CONSULTANT	140,000.00	21,524.07	183.14		118,475.93	15.37
04-024-5212-2021-0006	ENGINEERING/CONSULTANT	0.00	22,928.21	0.00		(22,928.21)	100.00
04-024-5212-2025-0007	ENGINEERING/CONSULTANT	10,000.00	1,268.00	0.00		8,732.00	12.68
04-024-5212-2025-0009	ENGINEERING/CONSULTANT	0.00	14,547.95	14,547.95		(14,547.95)	100.00
04-024-5213	PROFESSIONAL SERVICES	2,500.00	23,025.00	0.00		(20,525.00)	921.00
04-024-5213-2026-0007	PROFESSIONAL SERVICES	0.00	588.34	588.34		(588.34)	100.00
04-024-5215	EMPLOYEE SCHOOLING	2,500.00	646.48	0.00		1,853.52	25.86
04-024-5216	POSTAGE	200.00	51.30	0.00		148.70	25.65
04-024-5217	PRINTING & PUBLICATION	6,000.00	1,451.58	0.00		4,548.42	24.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 04 STREET FUND							
Account Category: Expenditures							
Department: 024 STREET							
04-024-5222	TRAVEL EXPENSE	4,000.00	3,137.30	1,607.93		862.70	78.43
04-024-5223	TRAINING EXP/CONF REGISTR	4,000.00	4,054.27	409.50		(54.27)	101.36
04-024-5224	DUES	900.00	425.82	0.00		474.18	47.31
04-024-5227	SOFTWARE MAINTENANCE	10,000.00	18,505.80	894.90		(8,505.80)	185.06
04-024-5228	UTILITIES	27,500.00	12,159.23	450.81		15,340.77	44.22
04-024-5229	TELEPHONE	4,100.00	1,728.58	225.27		2,371.42	42.16
04-024-5230	VEHICLE INSURANCE	24,000.00	32,678.29	1,294.41		(8,678.29)	136.16
04-024-5231	LIABILITY INSURANCE	4,500.00	4,875.39	0.00		(375.39)	108.34
04-024-5232	BLDG & CONTENT INSURANCE	32,000.00	41,410.40	0.00		(9,410.40)	129.41
04-024-5236	RADIO MAINTENANCE	750.00	1,155.00	0.00		(405.00)	154.00
04-024-5237	OFFICE EQUIPMENT MAINTENANCE	100.00	0.00	0.00		100.00	0.00
04-024-5238	SHOP EQUIPMENT MAINTENANCE	1,000.00	1,076.13	84.97		(76.13)	107.61
04-024-5239	MOTORIZED EQUIPMENT MAINT	80,000.00	86,430.63	5,357.83		(6,430.63)	108.04
04-024-5240	BUILDING MAINTENANCE	55,000.00	36,102.76	335.00		18,897.24	65.64
04-024-5241	TREE/STUMP REMOVAL & PLANTING	75,000.00	93,848.13	13,330.00		(18,848.13)	125.13
04-024-5245	MEDICAL	1,000.00	554.00	173.00		446.00	55.40
04-024-5249	CAR EXPENSE	2,000.00	49.42	0.00		1,950.58	2.47
04-024-5252	LIGHTING/ST, TRAFFIC, XMAS	240,000.00	276,573.41	15,806.51		(36,573.41)	115.24
04-024-5252-2025-0009	LIGHTING/ST, TRAFFIC, XMAS	0.00	195.00	195.00		(195.00)	100.00
04-024-5258	OTHER OPERATING EXPENSE	500.00	601.51	0.00		(101.51)	120.30
04-024-5262	COUNTY TREASURER COMMISSIONS	2,300.00	1,954.54	134.62		345.46	84.98
04-024-5266	CONTRACT MOWING	15,000.00	18,317.59	6,372.63		(3,317.59)	122.12
04-024-5280	VEHICLE REPAIR STORM	100.00	0.00	0.00		100.00	0.00
04-024-5281	STORM DAMAGE	30,000.00	126,920.00	0.00		(96,920.00)	423.07
04-024-5281-2024-0004	STORM DAMAGE	20,000.00	60,070.00	0.00		(40,070.00)	300.35
04-024-5282	ROOF TOP LIGHTS STORM	20,000.00	0.00	0.00		20,000.00	0.00
04-024-5359	OFFICE EQUIPMENT	500.00	1,693.00	0.00		(1,193.00)	338.60
04-024-5360	OFFICE SUPPLIES	1,000.00	188.78	0.00		811.22	18.88
04-024-5361	JANITORIAL SUPPLIES	800.00	596.44	194.85		203.56	74.56
04-024-5362	SHOP SUPPLIES	2,000.00	6,512.82	231.35		(4,512.82)	325.64
04-024-5363	CHEMICALS	25,000.00	290.31	84.93		24,709.69	1.16
04-024-5364	SEED, SOD, ETC	2,500.00	6,781.38	99.50		(4,281.38)	271.26
04-024-5369	SAFETY EQUIPMENT/TRAINING	8,000.00	2,698.33	388.27		5,301.67	33.73
04-024-5370	GAS/OIL/DIESEL	44,000.00	22,210.44	1,614.04		21,789.56	50.48
04-024-5371	UNIFORMS	10,000.00	6,101.76	493.02		3,898.24	61.02
04-024-5372	BOOKS & MAPS	200.00	464.25	0.00		(264.25)	232.13
04-024-5373	SMALL TOOLS	3,500.00	4,247.27	220.39		(747.27)	121.35
04-024-5374	SAND/GRAVEL/ROCK	70,000.00	41,228.96	468.02		28,771.04	58.90
04-024-5377	ASPHALT/PAINT/CONCRETE	70,000.00	37,704.16	8,184.82		32,295.84	53.86
04-024-5380	CULVERTS	150,000.00	160,007.71	4,941.71		(10,007.71)	106.67
04-024-5381	LUMBER	500.00	0.00	0.00		500.00	0.00
04-024-5383	OTHER EXPENSE MATL & SUPP	200.00	6,166.99	6,000.00		(5,966.99)	3,083.50
04-024-5384	SIGN/POSTS	20,000.00	14,165.70	6,961.29		5,834.30	70.83
04-024-5385	STREET TRAFFIC LIGHT REPAIR	50,000.00	10,031.64	1,041.44		39,968.36	20.06
04-024-5394	HOLIDAY LIGHTING	40,000.00	9,635.00	0.00		30,365.00	24.09
04-024-5397	SNOW REMOVAL EQUIPMENT	15,000.00	10,882.55	0.00		4,117.45	72.55
04-024-5399	MOTORIZED EQUIPMENT RENTAL	10,000.00	2,625.00	0.00		7,375.00	26.25
04-024-5401	OFFICE EQUIPMENT - CAPITAL	21,500.00	0.00	0.00		21,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 04 STREET FUND						
Account Category: Expenditures						
Department: 024 STREET						
04-024-5402	MOTORIZED EQUIPMENT	10,000.00	19,631.45	0.00	(9,631.45)	196.31
04-024-5403	MOTORIZED EQUIPMENT (LARGE)	6,500.00	8,831.00	0.00	(2,331.00)	135.86
04-024-5422	NON MOTORIZED EQUIPMENT	50,000.00	15,589.00	0.00	34,411.00	31.18
04-024-5501	MOTORIZED EQUIPMENT - CAPITALIZED	75,000.00	87,396.70	0.00	(12,396.70)	116.53
04-024-5502	BUILDING IMPROVEMENT	100,000.00	0.00	0.00	100,000.00	0.00
04-024-5504	PAVING STREET & HIGHWAY	450,000.00	0.00	0.00	450,000.00	0.00
04-024-5510	CONSTRUCTION CONTRACTS	55,000.00	0.00	0.00	55,000.00	0.00
04-024-5511	DISTRICT CONSTRUCTION	10,500,000.00	0.00	0.00	10,500,000.00	0.00
04-024-5511-2022-0007	DISTRICT CONSTRUCTION	50,000.00	2,100.00	0.00	47,900.00	4.20
04-024-5511-2025-0007	DISTRICT CONSTRUCTION	650,000.00	947,073.85	39,539.86	(297,073.85)	145.70
04-024-5512	CONSTRUCTION	1,250,000.00	5,339.25	0.00	1,244,660.75	0.43
04-024-5512-2021-0006	CONSTRUCTION	100,000.00	62,729.85	4,761.51	37,270.15	62.73
04-024-5512-2022-0007	CONSTRUCTION	600,000.00	480,493.76	0.00	119,506.24	80.08
04-024-5512-2023-0009	CONSTRUCTION	50,000.00	2,641.59	0.00	47,358.41	5.28
04-024-5521	OTHER IMPROVEMENTS	2,000,000.00	0.00	0.00	2,000,000.00	0.00
04-024-5525	FEMA	100,000.00	0.00	0.00	100,000.00	0.00
04-024-5527	NON MOTORIZED EQUIPMENT	0.00	4,408.22	0.00	(4,408.22)	100.00
04-024-5546	RAILROAD QUIET ZONE	5,000.00	0.00	0.00	5,000.00	0.00
04-024-5549	TRAILS	1,700,000.00	0.00	0.00	1,700,000.00	0.00
04-024-5549-2026-0005	TRAILS	0.00	11,461.48	0.00	(11,461.48)	100.00
04-024-7300	WARRANT PRINCIPAL PAYMENT	5,000,000.00	0.00	0.00	5,000,000.00	0.00
04-024-7301	WARRANT INTEREST PAYMENT	100,000.00	0.00	0.00	100,000.00	0.00
04-024-7316	HWY ALLOC BOND PRINCIPAL	245,000.00	245,000.00	245,000.00	0.00	100.00
04-024-7317	HWY ALLOC BOND INTEREST	317,000.00	402,742.78	158,500.00	(85,742.78)	127.05
04-024-7350	LOAN PRINCIPAL SWEEPER	25,000.00	49,494.27	0.00	(24,494.27)	197.98
04-024-7351	LOAN INTEREST SWEEPER	3,000.00	1,749.87	0.00	1,250.13	58.33
04-024-9009	NECESSARY CASH RESERVE	1,081,013.62	0.00	0.00	1,081,013.62	0.00
Total Dept 024 - STREET		26,830,131.62	4,334,794.85	616,374.73	22,495,336.77	16.16
Expenditures		26,830,131.62	4,334,794.85	616,374.73	22,495,336.77	16.16
Fund 04 - STREET FUND:						
TOTAL REVENUES		22,218,334.40	1,171,643.51	25,560.79	21,046,690.89	5.27
TOTAL EXPENDITURES		26,830,131.62	4,334,794.85	616,374.73	22,495,336.77	16.16
NET OF REVENUES & EXPENDITURES:		(4,611,797.22)	(3,163,151.34)	(590,813.94)	(1,448,645.88)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal (Abnormal)	% Bdgt Used
Fund: 05 RESCUE FUND						
Account Category: Revenues						
Department: 025 RESCUE						
05-025-4334	RESCUE SQUAD RECEIPTS	206,000.00	139,954.65	2,227.25	66,045.35	67.94
05-025-4504	INTEREST	7,000.00	5,973.67	0.00	1,026.33	85.34
05-025-4508	MISC REIMBURSEMENT	0.00	2,139.98	0.00	(2,139.98)	100.00
Total Dept 025 - RESCUE		213,000.00	148,068.30	2,227.25	64,931.70	69.52
Revenues		213,000.00	148,068.30	2,227.25	64,931.70	69.52
Account Category: Expenditures						
Department: 025 RESCUE						
05-025-5012	RECRUITMENT & RETENTION FUND	75,000.00	45,000.00	0.00	30,000.00	60.00
05-025-5209	BANK FEES	50.00	275.00	0.00	(225.00)	550.00
05-025-5216	POSTAGE	100.00	26.64	6.66	73.36	26.64
05-025-5222	TRAVEL EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
05-025-5223	TRAINING EXP/CONF REGISTR	5,000.00	17,073.48	0.00	(12,073.48)	341.47
05-025-5224	DUES	1,000.00	0.00	0.00	1,000.00	0.00
05-025-5229	TELEPHONE	100.00	0.00	0.00	100.00	0.00
05-025-5239	MOTORIZED EQUIPMENT MAINT	20,000.00	0.00	0.00	20,000.00	0.00
05-025-5245	MEDICAL	1,000.00	0.00	0.00	1,000.00	0.00
05-025-5251	LICENSE/SUPPORT	300.00	248.00	0.00	52.00	82.67
05-025-5258	OTHER OPERATING EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
05-025-5273	CONTRACT BILLING	50,000.00	9,553.86	1,229.21	40,446.14	19.11
05-025-5274	REFUNDS	2,000.00	2,843.04	2,843.04	(843.04)	142.15
05-025-5360	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
05-025-5365	RESCUE SQUAD SUPPLIES	30,000.00	36,097.54	3,352.62	(6,097.54)	120.33
05-025-5395	NON-CAPITAL EQUIPMENT	0.00	914.40	0.00	(914.40)	100.00
05-025-8102	RESERVE FUTURE SQUAD EXP	450,000.00	0.00	0.00	450,000.00	0.00
05-025-9009	NECESSARY CASH RESERVE	26,796.27	0.00	0.00	26,796.27	0.00
Total Dept 025 - RESCUE		667,846.27	112,031.96	7,431.53	555,814.31	16.78
Expenditures		667,846.27	112,031.96	7,431.53	555,814.31	16.78
Fund 05 - RESCUE FUND:						
TOTAL REVENUES		213,000.00	148,068.30	2,227.25	64,931.70	69.52
TOTAL EXPENDITURES		667,846.27	112,031.96	7,431.53	555,814.31	16.78
NET OF REVENUES & EXPENDITURES:		(454,846.27)	36,036.34	(5,204.28)	(490,882.61)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 06 SALES TAX FUND						
Account Category: Revenues						
Department: 026 SALES TAX						
06-026-4003	SALES TAX FROM MOTOR VEHICLES	410,000.00	308,400.38	44,100.27	101,599.62	75.22
06-026-4107	LOCAL TAX (EX MOTOR VEH TAX)	3,600,000.00	2,730,497.61	261,313.48	869,502.39	75.85
06-026-4108	CONSUMER USE TAX	300,000.00	170,547.77	22,097.76	129,452.23	56.85
06-026-4504	INTEREST	3,000.00	4,144.67	0.00	(1,144.67)	138.16
Total Dept 026 - SALES TAX		4,313,000.00	3,213,590.43	327,511.51	1,099,409.57	74.51
Revenues		4,313,000.00	3,213,590.43	327,511.51	1,099,409.57	74.51
Account Category: Expenditures						
Department: 026 SALES TAX						
06-026-5204	STATE ADMINISTRATION FEE	120,000.00	95,476.55	9,825.24	24,523.45	79.56
06-026-5206	REFUND 775	120,000.00	26,894.02	3.45	93,105.98	22.41
06-026-6305	TRANS TO DEBT	300,000.00	0.00	0.00	300,000.00	0.00
06-026-6306	TRANS TO GENERAL - OTHER	3,000,000.00	1,500,000.00	0.00	1,500,000.00	50.00
06-026-6322	TRANS TO ECONOMIC DEV	350,000.00	0.00	0.00	350,000.00	0.00
06-026-6323	TRANS TO TIF4	50,000.00	0.00	0.00	50,000.00	0.00
06-026-6326	TRANS TO INSURANCE	0.00	35,000.00	0.00	(35,000.00)	100.00
06-026-6328	TRANS TO GENERAL - LIBRARY	137,380.00	0.00	0.00	137,380.00	0.00
06-026-9009	NECESSARY CASH RESERVE	1,179,076.95	0.00	0.00	1,179,076.95	0.00
Total Dept 026 - SALES TAX		5,256,456.95	1,657,370.57	9,828.69	3,599,086.38	31.53
Expenditures		5,256,456.95	1,657,370.57	9,828.69	3,599,086.38	31.53
Fund 06 - SALES TAX FUND:						
TOTAL REVENUES		4,313,000.00	3,213,590.43	327,511.51	1,099,409.57	74.51
TOTAL EXPENDITURES		5,256,456.95	1,657,370.57	9,828.69	3,599,086.38	31.53
NET OF REVENUES & EXPENDITURES:		(943,456.95)	1,556,219.86	317,682.82	(2,499,676.81)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 08 INSURANCE / SELF FUNDED FUND						
Account Category: Revenues						
Department: 028 INSURANCE / SELF FUNDED						
08-028-4504	INTEREST	500.00	833.92	0.00	(333.92)	166.78
08-028-4560	HRA CONTRIBUTION	150,000.00	80,516.28	666.66	69,483.72	53.68
08-028-4580	DENTAL & VISION INS DEPOSITS	45,000.00	47,189.41	5,684.74	(2,189.41)	104.87
08-028-4583	FLEX PLAN REVENUE	6,000.00	0.00	0.00	6,000.00	0.00
08-028-4584	COBRA D & V (BL HOUSING)	3,000.00	1,810.25	215.25	1,189.75	60.34
08-028-4788	TRANS FROM SALES TAX	0.00	35,000.00	0.00	(35,000.00)	100.00
Total Dept 028 - INSURANCE / SELF FUNDED		204,500.00	165,349.86	6,566.65	39,150.14	80.86
Revenues		204,500.00	165,349.86	6,566.65	39,150.14	80.86
Account Category: Expenditures						
Department: 028 INSURANCE / SELF FUNDED						
08-028-5013	HRA	150,000.00	10,306.44	663.26	139,693.56	6.87
08-028-5014	ADMINISTRATION FEES	2,000.00	0.00	0.00	2,000.00	0.00
08-028-5015	FLEX PLAN EXP	10,000.00	11,337.43	0.00	(1,337.43)	113.37
08-028-5017	DENTAL INSURANCE	50,000.00	39,259.90	6,932.06	10,740.10	78.52
08-028-5018	V S P (VISION CARE)	13,000.00	9,940.33	400.00	3,059.67	76.46
08-028-5020	WELLNESS PROGRAM	35,000.00	0.00	0.00	35,000.00	0.00
08-028-6600	WELLNESS PROGRAM	0.00	1,342.87	432.00	(1,342.87)	100.00
08-028-9009	NECESSARY CASH RESERVE	253,503.04	0.00	0.00	253,503.04	0.00
Total Dept 028 - INSURANCE / SELF FUNDED		513,503.04	72,186.97	8,427.32	441,316.07	14.06
Expenditures		513,503.04	72,186.97	8,427.32	441,316.07	14.06
Fund 08 - INSURANCE / SELF FUNDED FUND:						
TOTAL REVENUES		204,500.00	165,349.86	6,566.65	39,150.14	80.86
TOTAL EXPENDITURES		513,503.04	72,186.97	8,427.32	441,316.07	14.06
NET OF REVENUES & EXPENDITURES:		(309,003.04)	93,162.89	(1,860.67)	(402,165.93)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance Normal	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 10 WASTEWATER FUND							
Account Category: Revenues							
Department: 100 WASTEWATER							
10-100-4010	USER FEES	1,386,000.00	829,619.34	110,962.98	556,380.66		59.86
10-100-4030	MERCHANDISE SALES	0.00	331.16	122.21	(331.16)		100.00
10-100-4504	INTEREST	3,000.00	38.20	0.00	2,961.80		1.27
10-100-4539	REIMBURSED EXPENSE	500.00	0.00	0.00	500.00		0.00
10-100-4601	WARRANT INCOME	1,800,000.00	0.00	0.00	1,800,000.00		0.00
10-100-4604	BOND PROCEEDS	1,600,000.00	0.00	0.00	1,600,000.00		0.00
10-100-4786	TRANS FROM DEBT SERVICE	1,500,000.00	0.00	0.00	1,500,000.00		0.00
Total Dept 100 - WASTEWATER		6,289,500.00	829,988.70	111,085.19	5,459,511.30		13.20
Revenues		6,289,500.00	829,988.70	111,085.19	5,459,511.30		13.20
Account Category: Expenditures							
Department: 100 WASTEWATER							
10-100-5001	SALARIES	638,000.00	481,801.72	50,050.93	156,198.28		75.52
10-100-5002	FICA - CITY SHARE	48,807.00	35,972.07	3,712.66	12,834.93		73.70
10-100-5003	WORKMAN'S COMPENSATION	1,500.00	1,655.07	0.00	(155.07)		110.34
10-100-5004	H.A.L. INSURANCE	168,500.00	108,957.13	12,821.20	59,542.87		64.66
10-100-5005	RETIREMENT - CITY SHARE	51,000.00	32,580.06	3,575.33	18,419.94		63.88
10-100-5006	UNEMPLOYMENT COMP	500.00	0.00	0.00	500.00		0.00
10-100-5007	DISABILITY	2,500.00	1,340.84	311.48	1,159.16		53.63
10-100-5008	PENSION ADMINISTRATION	200.00	159.00	0.00	41.00		79.50
10-100-5209	BANK FEES	300.00	266.71	0.00	33.29		88.90
10-100-5210	LEGAL	4,000.00	889.75	200.00	3,110.25		22.24
10-100-5211	AUDITING	16,000.00	14,000.00	3,200.00	2,000.00		87.50
10-100-5212	ENGINEERING/CONSULTANT	60,000.00	116,345.01	104.65	(56,345.01)		193.91
10-100-5213	PROFESSIONAL SERVICES	10,000.00	81,932.57	5,294.74	(71,932.57)		819.33
10-100-5214	EMPLOYEE SWAG STORE	0.00	95.99	0.00	(95.99)		100.00
10-100-5215	EMPLOYEE SCHOOLING	1,000.00	485.50	0.00	514.50		48.55
10-100-5216	POSTAGE	4,000.00	3,997.03	326.42	2.97		99.93
10-100-5217	PRINTING & PUBLICATION	600.00	121.88	0.00	478.12		20.31
10-100-5222	TRAVEL EXPENSE	5,000.00	3,533.54	424.15	1,466.46		70.67
10-100-5223	TRAINING EXP/CONF REGISTR	9,000.00	4,769.13	582.40	4,230.87		52.99
10-100-5224	DUES	500.00	460.57	74.75	39.43		92.11
10-100-5227	SOFTWARE MAINTENANCE	20,000.00	17,283.52	1,234.74	2,716.48		86.42
10-100-5228	UTILITIES	75,000.00	60,490.61	5,330.92	14,509.39		80.65
10-100-5229	TELEPHONE	6,000.00	2,451.15	281.49	3,548.85		40.85
10-100-5230	VEHICLE INSURANCE	2,500.00	2,647.91	0.00	(147.91)		105.92
10-100-5231	LIABILITY INSURANCE	5,000.00	4,875.39	0.00	124.61		97.51
10-100-5232	BLDG & CONTENT INSURANCE	35,000.00	33,932.12	0.00	1,067.88		96.95
10-100-5236	RADIO MAINTENANCE	0.00	3,100.00	0.00	(3,100.00)		100.00
10-100-5237	OFFICE EQUIPMENT MAINTENANCE	500.00	107.92	0.00	392.08		21.58
10-100-5239	MOTORIZED EQUIPMENT MAINT	5,000.00	475.73	0.00	4,524.27		9.51
10-100-5240	BUILDING MAINTENANCE	20,000.00	36,068.78	60.00	(16,068.78)		180.34
10-100-5245	MEDICAL	600.00	382.23	101.70	217.77		63.71
10-100-5247	MAJOR MAINTENANCE	50,000.00	4,685.91	0.00	45,314.09		9.37
10-100-5248	MAINTENANCE AGREEMENTS	500.00	0.00	0.00	500.00		0.00
10-100-5249	CAR EXPENSE	500.00	0.00	0.00	500.00		0.00
10-100-5266	CONTRACT MOWING	2,500.00	795.10	283.96	1,704.90		31.80
10-100-5280	VEHICLE REPAIR STORM	1,000.00	0.00	0.00	1,000.00		0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdg Used
Fund: 10 WASTEWATER FUND						
Account Category: Expenditures						
Department: 100 WASTEWATER						
10-100-5281	STORM DAMAGE	10,000.00	0.00	0.00	10,000.00	0.00
10-100-5359	OFFICE EQUIPMENT	7,000.00	4,929.73	3,236.73	2,070.27	70.42
10-100-5360	OFFICE SUPPLIES	3,000.00	2,390.02	5.59	609.98	79.67
10-100-5361	JANITORIAL SUPPLIES	500.00	503.28	0.00	(3.28)	100.66
10-100-5362	SHOP SUPPLIES	1,000.00	780.17	59.76	219.83	78.02
10-100-5363	CHEMICALS	100,000.00	150,428.43	13,084.55	(50,428.43)	150.43
10-100-5369	SAFETY EQUIPMENT/TRAINING	4,000.00	1,743.79	273.35	2,256.21	43.59
10-100-5370	GAS/OIL/DIESEL	5,000.00	2,615.94	1,061.95	2,384.06	52.32
10-100-5371	UNIFORMS	2,500.00	1,531.92	147.18	968.08	61.28
10-100-5372	BOOKS & MAPS	100.00	0.00	0.00	100.00	0.00
10-100-5373	SMALL TOOLS	900.00	1,657.55	0.00	(757.55)	184.17
10-100-5374	SAND/GRAVEL/ROCK	500.00	0.00	0.00	500.00	0.00
10-100-5391	SYSTEM MAINTENANCE	90,000.00	95,660.31	3,480.07	(5,660.31)	106.29
10-100-5398	OFFICE EQUIPMENT RENTAL	1,200.00	614.04	204.68	585.96	51.17
10-100-5401	OFFICE EQUIPMENT - CAPITAL	2,000.00	843.29	0.00	1,156.71	42.16
10-100-5402	MOTORIZED EQUIPMENT	160,000.00	21,182.33	0.00	138,817.67	13.24
10-100-5410	AED	100.00	0.00	0.00	100.00	0.00
10-100-5501	MOTORIZED EQUIPMENT - CAPITALIZED	50,000.00	47,216.03	0.00	2,783.97	94.43
10-100-5510	CONSTRUCTION CONTRACTS	1,500,000.00	0.00	0.00	1,500,000.00	0.00
10-100-5511	DISTRICT CONSTRUCTION	1,502,200.00	0.00	0.00	1,502,200.00	0.00
10-100-5527	NON-MOTORIZED EQUIPMENT	150,000.00	146,030.00	146,030.00	3,970.00	97.35
10-100-7300	WARRANT PRINCIPAL PAYMENT	1,500,000.00	0.00	0.00	1,500,000.00	0.00
10-100-7301	WARRANT INTEREST PAYMENT	150,000.00	0.00	0.00	150,000.00	0.00
10-100-7302	BOND PAYMENT PRINCIPAL	115,000.00	115,000.00	0.00	0.00	100.00
10-100-7303	BOND PAYMENT INTEREST	27,692.50	27,692.50	0.00	0.00	100.00
10-100-7320	2012 SE SRF #C317638 PRINCIPAL	47,215.91	47,215.91	0.00	0.00	100.00
10-100-7321	2012 SE SRF #C317638 INTEREST	7,725.91	7,725.91	0.00	0.00	100.00
10-100-7322	2012 SE SRF #C317638 ADMIN FEE	3,679.00	3,679.00	0.00	0.00	100.00
10-100-8108	BOND RESERVE 2015	149,758.00	0.00	0.00	149,758.00	0.00
10-100-9009	NECESSARY CASH RESERVE	231,212.16	0.00	0.00	231,212.16	0.00
Total Dept 100 - WASTEWATER		7,067,790.48	1,736,100.09	255,555.38	5,331,690.39	24.56
Expenditures		7,067,790.48	1,736,100.09	255,555.38	5,331,690.39	24.56
Fund 10 - WASTEWATER FUND:						
TOTAL REVENUES		6,289,500.00	829,988.70	111,085.19	5,459,511.30	13.20
TOTAL EXPENDITURES		7,067,790.48	1,736,100.09	255,555.38	5,331,690.39	24.56
NET OF REVENUES & EXPENDITURES:		(778,290.48)	(906,111.39)	(144,470.19)	127,820.91	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Balance 06/30/2026 Normal (Abnormal)	% Bdg Used
Fund: 11 WATER FUND						
Account Category: Revenues						
Department: 110 WATER						
11-110-4010	USER FEES	13,500,000.00	7,859,212.14	979,239.57	5,640,787.86	58.22
11-110-4030	MERCHANDISE SALES	16,750.00	19,037.00	2,295.00	(2,287.00)	113.65
11-110-4040	FORFEITED DISCOUNTS	15,000.00	26,539.50	4,302.21	(11,539.50)	176.93
11-110-4045	OTHER OPERATING	2,000.00	936.00	75.00	1,064.00	46.80
11-110-4226	FEMA - FEDERAL	880,000.00	0.00	0.00	880,000.00	0.00
11-110-4227	SECURITY GRANT (DHHS)	0.00	10,000.00	0.00	(10,000.00)	100.00
11-110-4504	INTEREST	6,000.00	5,353.20	0.00	646.80	89.22
11-110-4508	MISC REIMBURSEMENT	0.00	70,015.03	0.00	(70,015.03)	100.00
11-110-4520	MISC REVENUE	2,000.00	0.00	0.00	2,000.00	0.00
11-110-4523	INSURANCE PROCEEDS	0.00	46,254.12	0.00	(46,254.12)	100.00
11-110-4533	REIMBURSEMENT NRD	10,000.00	10,395.00	0.00	(395.00)	103.95
11-110-4546	NSF CHECK CHARGE	500.00	960.00	100.00	(460.00)	192.00
11-110-4547	DEPT OF NATURAL RESOURCES	1,445.00	0.00	0.00	1,445.00	0.00
11-110-4603-2023-0007	DIRECT FEDERAL FUNDS	0.00	1,521,739.00	0.00	(1,521,739.00)	100.00
11-110-4604	BOND PROCEEDS	9,100,000.00	0.00	0.00	9,100,000.00	0.00
11-110-4606	SRF STATE LOAN PROCEEDS	1,400,000.00	772,694.00	0.00	627,306.00	55.19
11-110-4607	SRF FEDERAL LOAN PROCEEDS	500,000.00	4,197,777.00	0.00	(3,697,777.00)	839.56
11-110-4608	2022 SRF FEDERAL LOAN PROCEEDS	400,000.00	6,498,064.00	0.00	(6,098,064.00)	1,624.52
11-110-4786	TRANS FROM DEBT SERVICE	1,100,000.00	0.00	0.00	1,100,000.00	0.00
Total Dept 110 - WATER		26,933,695.00	21,038,975.99	986,011.78	5,894,719.01	78.11
Revenues		26,933,695.00	21,038,975.99	986,011.78	5,894,719.01	78.11
Account Category: Expenditures						
Department: 110 WATER						
11-110-5001	SALARIES	1,992,000.00	1,428,171.11	167,606.72	563,828.89	71.70
11-110-5002	FICA - CITY SHARE	152,388.00	108,939.34	12,707.25	43,448.66	71.49
11-110-5003	WORKMAN'S COMPENSATION	30,000.00	34,373.13	0.00	(4,373.13)	114.58
11-110-5004	H.A.L. INSURANCE	396,000.00	322,981.18	23,301.95	73,018.82	81.56
11-110-5005	RETIREMENT - CITY SHARE	159,000.00	86,657.50	9,443.43	72,342.50	54.50
11-110-5006	UNEMPLOYMENT COMP	100.00	0.00	0.00	100.00	0.00
11-110-5007	DISABILITY	8,000.00	5,037.82	1,201.83	2,962.18	62.97
11-110-5008	PENSION ADMINISTRATION	1,000.00	880.00	0.00	120.00	88.00
11-110-5209	BANK FEES	20,000.00	6,714.61	643.50	13,285.39	33.57
11-110-5210	LEGAL	150,000.00	36,996.48	960.00	113,003.52	24.66
11-110-5210-2023-0007	LEGAL	50,000.00	71,797.20	30,405.80	(21,797.20)	143.59
11-110-5211	AUDITING	18,000.00	16,100.00	3,680.00	1,900.00	89.44
11-110-5212	ENGINEERING/CONSULTANT	75,000.00	56,748.72	575.58	18,251.28	75.66
11-110-5213	PROFESSIONAL SERVICES	275,000.00	54,774.82	1,866.50	220,225.18	19.92
11-110-5213-2025-0001	PROFESSIONAL SERVICES	25,000.00	62,063.54	32,804.34	(37,063.54)	248.25
11-110-5213-2025-0002	PROFESSIONAL SERVICES	25,000.00	27,971.92	0.00	(2,971.92)	111.89
11-110-5213-2025-0003	PROFESSIONAL SERVICES	0.00	15,321.48	0.00	(15,321.48)	100.00
11-110-5214	EMPLOYEE SWAG STORE	0.00	50.00	0.00	(50.00)	100.00
11-110-5215	EMPLOYEE SCHOOLING	1,000.00	2,874.94	157.50	(1,874.94)	287.49
11-110-5216	POSTAGE	18,000.00	12,430.19	1,527.15	5,569.81	69.06
11-110-5217	PRINTING & PUBLICATION	8,000.00	3,297.11	0.00	4,702.89	41.21
11-110-5222	TRAVEL EXPENSE	7,500.00	6,948.97	710.46	551.03	92.65
11-110-5223	TRAINING EXP/CONF REGISTR	12,000.00	12,889.51	1,113.00	(889.51)	107.41
11-110-5224	DUES	8,000.00	834.32	149.50	7,165.68	10.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 (Abnormal)	Activity For 06/30/2026 (Decrease)	Available 06/30/2026 (Abnormal)	% Bdg Used
Fund: 11 WATER FUND						
Account Category: Expenditures						
Department: 110 WATER						
11-110-5227	SOFTWARE MAINTENANCE	45,000.00	39,670.80	1,809.05	5,329.20	88.16
11-110-5228	UTILITIES	900,000.00	746,526.75	77,338.03	153,473.25	82.95
11-110-5229	TELEPHONE	34,000.00	10,530.42	4,973.22	23,469.58	30.97
11-110-5230	VEHICLE INSURANCE	6,500.00	11,366.22	0.00	(4,866.22)	174.86
11-110-5231	LIABILITY INSURANCE	22,000.00	24,376.95	0.00	(2,376.95)	110.80
11-110-5232	BLDG & CONTENT INSURANCE	230,000.00	289,603.07	0.00	(59,603.07)	125.91
11-110-5236	RADIO MAINTENANCE	300.00	4,000.00	0.00	(3,700.00)	1,333.33
11-110-5237	OFFICE EQUIPMENT MAINTENANCE	1,300.00	383.14	0.00	916.86	29.47
11-110-5239	MOTORIZED EQUIPMENT MAINT	20,000.00	22,869.73	1,071.43	(2,869.73)	114.35
11-110-5240	BUILDING MAINTENANCE	285,000.00	160,585.41	7,591.44	124,414.59	56.35
11-110-5245	MEDICAL	1,800.00	2,796.44	237.30	(996.44)	155.36
11-110-5246	MAINT-PLANT ELECTRONIC MAINT	75,000.00	87,480.72	2,435.69	(12,480.72)	116.64
11-110-5247	MAJOR MAINTENANCE	495,000.00	597,988.43	139,118.74	(102,988.43)	120.81
11-110-5247-2026-0003	MAJOR MAINTENANCE	10,000.00	870.67	0.00	9,129.33	8.71
11-110-5249	CAR EXPENSE	8,000.00	339.61	0.00	7,660.39	4.25
11-110-5258	OTHER OPERATING EXPENSE	2,000.00	3,367.98	530.09	(1,367.98)	168.40
11-110-5266	CONTRACT MOWING	9,000.00	6,365.35	2,273.34	2,634.65	70.73
11-110-5281	STORM DAMAGE	1,000.00	0.00	0.00	1,000.00	0.00
11-110-5359	OFFICE EQUIPMENT	500.00	3,412.74	26.74	(2,912.74)	682.55
11-110-5360	OFFICE SUPPLIES	7,500.00	5,069.26	254.32	2,430.74	67.59
11-110-5361	JANITORIAL SUPPLIES	3,000.00	1,481.21	269.03	1,518.79	49.37
11-110-5362	SHOP SUPPLIES	25,000.00	11,045.18	210.11	13,954.82	44.18
11-110-5363	CHEMICALS	2,250,000.00	1,763,951.35	265,861.05	486,048.65	78.40
11-110-5369	SAFETY EQUIPMENT/TRAINING	10,000.00	4,543.82	1,018.77	5,456.18	45.44
11-110-5370	GAS/OIL/DIESEL	85,000.00	10,028.11	892.21	74,971.89	11.80
11-110-5371	UNIFORMS	3,000.00	10,508.69	1,919.60	(7,508.69)	350.29
11-110-5372	BOOKS & MAPS	500.00	0.00	0.00	500.00	0.00
11-110-5373	SMALL TOOLS	10,000.00	10,222.46	530.85	(222.46)	102.22
11-110-5383	OTHER EXPENSE MATL & SUPP	0.00	220.00	220.00	(220.00)	100.00
11-110-5391	SYSTEM MAINTENANCE	280,000.00	146,182.34	57,461.74	133,817.66	52.21
11-110-5396	OTHER RENTAL EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
11-110-5398	OFFICE EQUIPMENT RENTAL	5,000.00	614.22	204.74	4,385.78	12.28
11-110-5401	OFFICE EQUIPMENT - CAPITAL	23,000.00	21,439.57	20,678.86	1,560.43	93.22
11-110-5402	MOTORIZED EQUIPMENT	50,000.00	31,347.29	0.00	18,652.71	62.69
11-110-5409	METERS	80,000.00	112,213.35	0.00	(32,213.35)	140.27
11-110-5410	SPECIALIZED EQUIPMENT	350,000.00	0.00	0.00	350,000.00	0.00
11-110-5415	EQUIPMENT - CAPITAL	250,000.00	15,434.00	15,434.00	234,566.00	6.17
11-110-5417	SPECIALIZED EQUIPMENT	200,000.00	0.00	0.00	200,000.00	0.00
11-110-5422	NON MOTORIZED EQUIPMENT	24,000.00	7,189.00	0.00	16,811.00	29.95
11-110-5501	MOTORIZED EQUIPMENT - CAPITALIZED	250,000.00	32,166.62	0.00	217,833.38	12.87
11-110-5503	WATER LINES	0.00	(3,315.54)	0.00	3,315.54	100.00
11-110-5509	PLANT SECURITY CAMERA	30,000.00	0.00	0.00	30,000.00	0.00
11-110-5511	DISTRICT CONSTRUCTION	1,100,000.00	0.00	0.00	1,100,000.00	0.00
11-110-5512	CONSTRUCTION	7,100,000.00	1,046,990.96	0.00	6,053,009.04	14.75
11-110-5512-2023-0007	CONSTRUCTION	2,000,000.00	483,319.04	2,000.00	1,516,680.96	24.17
11-110-5513	LIME SOLIDS PROJECT	700,000.00	11,580.01	11,200.84	688,419.99	1.65
11-110-5513-2022-0006	LIME SOLIDS PROJECT	100,000.00	60,624.71	0.00	39,375.29	60.62
11-110-5515	MAIN MAINTENANCE	1,000,000.00	0.00	0.00	1,000,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

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GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 11 WATER FUND						
Account Category: Expenditures						
Department: 110 WATER						
11-110-5527	NON-MOTORIZED EQUIPMENT	0.00	10,624.65	0.00	(10,624.65)	100.00
11-110-5530	EQUIPMENT REPAIR/REPLACEMENT	500,000.00	60,761.72	25,898.94	439,238.28	12.15
11-110-5558	WTP EXPANSION	25,000.00	1,652.50	0.00	23,347.50	6.61
11-110-5558-2022-0001	WTP EXPANSION	475,000.00	1,731,354.92	538,476.45	(1,256,354.92)	364.50
11-110-7302	BOND PAYMENT PRINCIPAL	1,125,000.00	1,186,662.50	150,000.00	(61,662.50)	105.48
11-110-7303	BOND PAYMENT INTEREST	473,901.25	412,238.75	228,577.50	61,662.50	86.99
11-110-7304	BOND ISSUE FEE	20,000.00	20,000.00	20,000.00	0.00	100.00
11-110-7323	2010 WA SRF #D311530 PRINCIPAL	87,483.50	87,483.50	0.00	0.00	100.00
11-110-7324	2010 WA SRF #D311530 INTEREST	42,652.92	42,652.92	0.00	0.00	100.00
11-110-7325	2010 WA SRF #D311530 ADMIN FEE	18,956.86	18,956.86	0.00	0.00	100.00
11-110-7326	2021 WA SRF #D311647 PRINCIPAL	437,926.18	553,963.03	0.00	(116,036.85)	126.50
11-110-7330	2023 BANS INTEREST	610,000.00	610,000.00	0.00	0.00	100.00
11-110-7332	2023A SRF #D311682 PRINCIPAL	547,785.22	616,507.56	0.00	(68,722.34)	112.55
11-110-7333	2023A SRF #D311682 INTEREST	177,062.58	192,682.78	0.00	(15,620.20)	108.82
11-110-7334	2023A SRF #D311682 ADMIN FEE	177,062.58	192,682.78	0.00	(15,620.20)	108.82
11-110-7335	2023B SRF #D311704 PRINCIPAL	17,728.48	48,596.53	0.00	(30,868.05)	274.12
11-110-7336	2023B SRF #D311704 INTEREST	5,730.44	10,442.20	0.00	(4,711.76)	182.22
11-110-7337	2023B SRF #D311704 ADMIN FEE	0.00	15,233.48	0.00	(15,233.48)	100.00
11-110-7338	2018 WA SRF #D311619 PRINCIPAL	39,661.54	39,661.54	0.00	0.00	100.00
11-110-7339	2018 WA SRF #D311619 INTEREST	24,562.90	24,562.90	0.00	0.00	100.00
11-110-7340	2018 WA SRF #D311619 ADMIN FEE	6,140.73	6,140.73	0.00	0.00	100.00
11-110-8109	BOND RESERVE 2012	850,000.00	0.00	0.00	850,000.00	0.00
11-110-8110	BOND RESERVE (2010)	648,672.50	0.00	0.00	648,672.50	0.00
11-110-8111	BOND RESERVE (2016)	437,262.88	0.00	0.00	437,262.88	0.00
11-110-8112	BOND RESERVE 2017	200,000.00	0.00	0.00	200,000.00	0.00
11-110-9009	NECESSARY CASH RESERVE	2,255,674.86	0.00	0.00	2,255,674.86	0.00
Total Dept 110 - WATER		30,724,653.42	14,053,105.82	1,867,368.59	16,671,547.60	45.74
Expenditures		30,724,653.42	14,053,105.82	1,867,368.59	16,671,547.60	45.74
Fund 11 - WATER FUND:						
TOTAL REVENUES		26,933,695.00	21,038,975.99	986,011.78	5,894,719.01	78.11
TOTAL EXPENDITURES		30,724,653.42	14,053,105.82	1,867,368.59	16,671,547.60	45.74
NET OF REVENUES & EXPENDITURES:		(3,790,958.42)	6,985,870.17	(881,356.81)	(10,776,828.59)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 14 HOTEL / MOTEL OCC TAX FUND						
Account Category: Revenues						
Department: 140 HOTEL / MOTEL OCC TAX						
14-140-4111	OCCUPATION TAX	140,000.00	66,603.02	2,054.23	73,396.98	47.57
14-140-4504	INTEREST	500.00	659.03	0.00	(159.03)	131.81
Total Dept 140 - HOTEL / MOTEL OCC TAX		140,500.00	67,262.05	2,054.23	73,237.95	47.87
Revenues		140,500.00	67,262.05	2,054.23	73,237.95	47.87
Account Category: Expenditures						
Department: 140 HOTEL / MOTEL OCC TAX						
14-140-6303	TRANS TO STREET	40,000.00	0.00	0.00	40,000.00	0.00
14-140-6320	TRANS TO GENERAL	120,000.00	0.00	0.00	120,000.00	0.00
14-140-6701	TOURISM & COMMUNITY BETTERMENT	25,000.00	36,966.39	0.00	(11,966.39)	147.87
14-140-9009	NECESSARY CASH RESERVE	77,770.98	0.00	0.00	77,770.98	0.00
Total Dept 140 - HOTEL / MOTEL OCC TAX		262,770.98	36,966.39	0.00	225,804.59	14.07
Expenditures		262,770.98	36,966.39	0.00	225,804.59	14.07
Fund 14 - HOTEL / MOTEL OCC TAX FUND:						
TOTAL REVENUES		140,500.00	67,262.05	2,054.23	73,237.95	47.87
TOTAL EXPENDITURES		262,770.98	36,966.39	0.00	225,804.59	14.07
NET OF REVENUES & EXPENDITURES:		(122,270.98)	30,295.66	2,054.23	(152,566.64)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdg Used
Fund: 16 DONATED FUNDS FUND						
Account Category: Revenues						
Department: 160 DONATED FUNDS						
16-160-4504	INTEREST	600.00	363.51	0.00	236.49	60.59
16-160-4680	UNCOMMITTED CASH REVENUE	100.00	0.00	0.00	100.00	0.00
16-160-4681	ANIMAL SHELTER	100.00	0.00	0.00	100.00	0.00
16-160-4682	POLICE REVENUE	1,000.00	600.00	0.00	400.00	60.00
16-160-4684	LIBRARY REVENUE	1,000.00	59,334.08	282.54	(58,334.08)	5,933.41
16-160-4686	PARK REVENUE	100.00	66,182.73	0.00	(66,082.73)	66,182.73
16-160-4687	EMPLOYEE APPRECIATION REVENUE	6,500.00	8,650.00	0.00	(2,150.00)	133.08
16-160-4689	VETERANS TRIBUTE PLAZA REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
16-160-4692	SKATEBOARD PARK REVENUE	100.00	0.00	0.00	100.00	0.00
16-160-4697	FIREWORKS REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
16-160-4698	GENERATIONS PARK REV	0.00	4,749.55	0.00	(4,749.55)	100.00
16-160-4699	FIRE DEPARTMENT REVENUE	100.00	0.00	0.00	100.00	0.00
Total Dept 160 - DONATED FUNDS		11,600.00	139,879.87	282.54	(128,279.87)	1,205.86
Revenues		11,600.00	139,879.87	282.54	(128,279.87)	1,205.86
Account Category: Expenditures						
Department: 160 DONATED FUNDS						
16-160-5201	UNCOMMITTED CASH EXP	6,767.72	0.00	0.00	6,767.72	0.00
16-160-5215	ANIMAL CONTROL	7,927.55	0.00	0.00	7,927.55	0.00
16-160-5220	POLICE EXP	44,912.25	0.00	0.00	44,912.25	0.00
16-160-5242	LIBRARY EXP	60,672.48	11,257.41	109.69	49,415.07	18.55
16-160-5256	PARK EXP	27,834.38	62,324.29	3,945.09	(34,489.91)	223.91
16-160-5267	EMPLOYEE APPRECIATION	9,450.60	7,315.98	28.96	2,134.62	77.41
16-160-5278	VETERANS TRIBUTE PLAZA EXP	2,015.63	1,624.00	1,480.00	391.63	80.57
16-160-5279	SKATEBOARD PARK EXP	3,636.51	0.00	0.00	3,636.51	0.00
16-160-5284	K-9 EXP	13,440.05	0.00	0.00	13,440.05	0.00
16-160-5296	FIREWORKS EXP	6,790.16	0.00	0.00	6,790.16	0.00
16-160-5305	FIRE DEPARTMENT EXP	10,950.00	0.00	0.00	10,950.00	0.00
Total Dept 160 - DONATED FUNDS		194,397.33	82,521.68	5,563.74	111,875.65	42.45
Expenditures		194,397.33	82,521.68	5,563.74	111,875.65	42.45
Fund 16 - DONATED FUNDS FUND:						
TOTAL REVENUES		11,600.00	139,879.87	282.54	(128,279.87)	1,205.86
TOTAL EXPENDITURES		194,397.33	82,521.68	5,563.74	111,875.65	42.45
NET OF REVENUES & EXPENDITURES:		(182,797.33)	57,358.19	(5,281.20)	(240,155.52)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 20 ECONOMIC DEVELOPMENT FUND						
Account Category: Revenues						
Department: 200 ECONOMIC DEVELOPMENT						
20-200-4504	INTEREST	1,000.00	6,178.75	0.00	(5,178.75)	617.88
20-200-4520	MISC REVENUE	0.00	10,000.00	0.00	(10,000.00)	100.00
20-200-4609	LOAN REPAYMENT	7,142.00	250.00	125.00	6,892.00	3.50
20-200-4788	TRANS FROM SALES TAX	350,000.00	0.00	0.00	350,000.00	0.00
Total Dept 200 - ECONOMIC DEVELOPMENT		358,142.00	16,428.75	125.00	341,713.25	4.59
Revenues		358,142.00	16,428.75	125.00	341,713.25	4.59
Account Category: Expenditures						
Department: 200 ECONOMIC DEVELOPMENT						
20-200-5222	TRAVEL EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
20-200-5258	OTHER OPERATING EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
20-200-6616	GATEWAY CONTRACT	120,000.00	120,000.00	120,000.00	0.00	100.00
20-200-6617	840 PROJECTS	460,000.00	110,000.00	0.00	350,000.00	23.91
20-200-6620	RESERVED FOR APPROVED PROJECTS	2,670,000.00	10,000.00	0.00	2,660,000.00	0.37
20-200-6620-2025-0005	RESERVED FOR APPROVED PROJECTS	0.00	270,243.81	153,113.84	(270,243.81)	100.00
20-200-9009	NECESSARY CASH RESERVE	102,063.42	0.00	0.00	102,063.42	0.00
Total Dept 200 - ECONOMIC DEVELOPMENT		3,360,063.42	510,243.81	273,113.84	2,849,819.61	15.19
Expenditures		3,360,063.42	510,243.81	273,113.84	2,849,819.61	15.19
Fund 20 - ECONOMIC DEVELOPMENT FUND:						
TOTAL REVENUES		358,142.00	16,428.75	125.00	341,713.25	4.59
TOTAL EXPENDITURES		3,360,063.42	510,243.81	273,113.84	2,849,819.61	15.19
NET OF REVENUES & EXPENDITURES:		(3,001,921.42)	(493,815.06)	(272,988.84)	(2,508,106.36)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 22 KENO FUND						
Account Category: Revenues						
Department: 220 KENO						
22-220-4011	KENO RECEIPTS	120,000.00	98,455.60	11,476.82	21,544.40	82.05
22-220-4504	INTEREST	100.00	204.85	0.00	(104.85)	204.85
Total Dept 220 - KENO		120,100.00	98,660.45	11,476.82	21,439.55	82.15
Revenues		120,100.00	98,660.45	11,476.82	21,439.55	82.15
Account Category: Expenditures						
Department: 220 KENO						
22-220-6320	TRANS TO GENERAL	150,000.00	0.00	0.00	150,000.00	0.00
22-220-6701	TOURISM & COMMUNITY BETTERMENT	100,000.00	15,300.00	2,800.00	84,700.00	15.30
22-220-6702	PAYMENT OF STATE TAX	25,000.00	21,290.00	0.00	3,710.00	85.16
22-220-6703	STATE LICENSE FEE	150.00	100.00	0.00	50.00	66.67
22-220-9009	NECESSARY CASH RESERVE	144,418.91	0.00	0.00	144,418.91	0.00
Total Dept 220 - KENO		419,568.91	36,690.00	2,800.00	382,878.91	8.74
Expenditures		419,568.91	36,690.00	2,800.00	382,878.91	8.74
Fund 22 - KENO FUND:						
TOTAL REVENUES		120,100.00	98,660.45	11,476.82	21,439.55	82.15
TOTAL EXPENDITURES		419,568.91	36,690.00	2,800.00	382,878.91	8.74
NET OF REVENUES & EXPENDITURES:		(299,468.91)	61,970.45	8,676.82	(361,439.36)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 24 TIF 3 WOODHOUSE FUND						
Account Category: Revenues						
Department: 240 TIF 3 WOODHOUSE						
24-240-4104	PROPERTY TAX CREDIT	3,000.00	8,696.96	4,348.48	(5,696.96)	289.90
24-240-4115	RECEIPTS COUNTY TREASURER	30,000.00	16,359.72	0.00	13,640.28	54.53
Total Dept 240 - TIF 3 WOODHOUSE		33,000.00	25,056.68	4,348.48	7,943.32	75.93
Revenues		33,000.00	25,056.68	4,348.48	7,943.32	75.93
Account Category: Expenditures						
Department: 240 TIF 3 WOODHOUSE						
24-240-5262	COUNTY TREASURER COMMISSIONS	510.00	163.60	0.00	346.40	32.08
24-240-7302	BOND PAYMENT PRINCIPAL	36,880.00	159,197.89	0.00	(122,317.89)	431.66
24-240-7303	BOND PAYMENT INTEREST	3,608.00	4,802.11	0.00	(1,194.11)	133.10
24-240-9009	NECESSARY CASH RESERVE	9,373.76	0.00	0.00	9,373.76	0.00
Total Dept 240 - TIF 3 WOODHOUSE		50,371.76	164,163.60	0.00	(113,791.84)	325.90
Expenditures		50,371.76	164,163.60	0.00	(113,791.84)	325.90
Fund 24 - TIF 3 WOODHOUSE FUND:						
TOTAL REVENUES		33,000.00	25,056.68	4,348.48	7,943.32	75.93
TOTAL EXPENDITURES		50,371.76	164,163.60	0.00	(113,791.84)	325.90
NET OF REVENUES & EXPENDITURES:		(17,371.76)	(139,106.92)	4,348.48	121,735.16	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 25 TIF 4 TRANS HILLS FUND						
Account Category: Revenues						
Department: 250 TIF 4 TRANS HILLS						
25-250-4104	PROPERTY TAX CREDIT	8,000.00	36,944.38	18,694.82	(28,944.38)	461.80
25-250-4105	HOMESTEAD EXEMPTION	6,000.00	6,908.26	1,615.75	(908.26)	115.14
25-250-4115	RECEIPTS COUNTY TREASURER	90,000.00	111,967.34	6,037.80	(21,967.34)	124.41
25-250-4788	TRANS FROM SALES TAX	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 250 - TIF 4 TRANS HILLS		154,000.00	155,819.98	26,348.37	(1,819.98)	101.18
Revenues		154,000.00	155,819.98	26,348.37	(1,819.98)	101.18
Account Category: Expenditures						
Department: 250 TIF 4 TRANS HILLS						
25-250-5262	COUNTY TREASURER COMMISSIONS	400.00	1,184.30	76.53	(784.30)	296.08
25-250-7302	BOND PAYMENT PRINCIPAL	121,273.34	121,263.97	61,390.83	9.37	99.99
25-250-7303	BOND PAYMENT INTEREST	64,989.96	64,999.33	31,740.82	(9.37)	100.01
25-250-9009	NECESSARY CASH RESERVE	59,974.68	0.00	0.00	59,974.68	0.00
Total Dept 250 - TIF 4 TRANS HILLS		246,637.98	187,447.60	93,208.18	59,190.38	76.00
Expenditures		246,637.98	187,447.60	93,208.18	59,190.38	76.00
Fund 25 - TIF 4 TRANS HILLS FUND:						
TOTAL REVENUES		154,000.00	155,819.98	26,348.37	(1,819.98)	101.18
TOTAL EXPENDITURES		246,637.98	187,447.60	93,208.18	59,190.38	76.00
NET OF REVENUES & EXPENDITURES:		(92,637.98)	(31,627.62)	(66,859.81)	(61,010.36)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 26 TIF 5 HOLIDAY INN FUND						
Account Category: Revenues						
Department: 260 TIF 5 HOLIDAY INN						
26-260-4104	PROPERTY TAX CREDIT	2,000.00	12,638.92	6,319.46	(10,638.92)	631.95
26-260-4115	RECEIPTS COUNTY TREASURER	40,000.00	23,595.45	0.00	16,404.55	58.99
Total Dept 260 - TIF 5 HOLIDAY INN		42,000.00	36,234.37	6,319.46	5,765.63	86.27
Revenues		42,000.00	36,234.37	6,319.46	5,765.63	86.27
Account Category: Expenditures						
Department: 260 TIF 5 HOLIDAY INN						
26-260-5262	COUNTY TREASURER COMMISSIONS	420.00	235.95	0.00	184.05	56.18
26-260-7302	BOND PAYMENT PRINCIPAL	15,000.00	1,011.72	0.00	13,988.28	6.74
26-260-7303	BOND PAYMENT INTEREST	40,000.00	30,288.28	0.00	9,711.72	75.72
26-260-9009	NECESSARY CASH RESERVE	10,844.19	0.00	0.00	10,844.19	0.00
Total Dept 260 - TIF 5 HOLIDAY INN		66,264.19	31,535.95	0.00	34,728.24	47.59
Expenditures		66,264.19	31,535.95	0.00	34,728.24	47.59
Fund 26 - TIF 5 HOLIDAY INN FUND:						
TOTAL REVENUES		42,000.00	36,234.37	6,319.46	5,765.63	86.27
TOTAL EXPENDITURES		66,264.19	31,535.95	0.00	34,728.24	47.59
NET OF REVENUES & EXPENDITURES:		(24,264.19)	4,698.42	6,319.46	(28,962.61)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 28 TIF 6 KJK INVEST WEHRLI FUND						
Account Category: Revenues						
Department: 280 TIF 6 KJK INVEST WEHRLI						
28-280-4104	PROPERTY TAX CREDIT	1,000.00	2,834.84	1,417.42	(1,834.84)	283.48
28-280-4115	RECEIPTS COUNTY TREASURER	8,000.00	11,319.21	3,599.91	(3,319.21)	141.49
Total Dept 280 - TIF 6 KJK INVEST WEHRLI		9,000.00	14,154.05	5,017.33	(5,154.05)	157.27
Revenues		9,000.00	14,154.05	5,017.33	(5,154.05)	157.27
Account Category: Expenditures						
Department: 280 TIF 6 KJK INVEST WEHRLI						
28-280-5262	COUNTY TREASURER COMMISSIONS	50.00	113.19	36.00	(63.19)	226.38
28-280-7302	BOND PAYMENT PRINCIPAL	10,000.00	0.00	0.00	10,000.00	0.00
28-280-7303	BOND PAYMENT INTEREST	1,000.00	0.00	0.00	1,000.00	0.00
28-280-9009	NECESSARY CASH REVERSE	7,270.12	0.00	0.00	7,270.12	0.00
Total Dept 280 - TIF 6 KJK INVEST WEHRLI		18,320.12	113.19	36.00	18,206.93	0.62
Expenditures		18,320.12	113.19	36.00	18,206.93	0.62
Fund 28 - TIF 6 KJK INVEST WEHRLI FUND:						
TOTAL REVENUES		9,000.00	14,154.05	5,017.33	(5,154.05)	157.27
TOTAL EXPENDITURES		18,320.12	113.19	36.00	18,206.93	0.62
NET OF REVENUES & EXPENDITURES:		(9,320.12)	14,040.86	4,981.33	(23,360.98)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 29 TIF 7 KS COMMERCIAL LLC FUND						
Account Category: Revenues						
Department: 290 TIF 7 KS COMMERCIAL LLC						
29-290-4104	PROPERTY TAX CREDIT	2,500.00	6,468.68	3,234.34	(3,968.68)	258.75
29-290-4105	HOMESTEAD EXEMPTION	100.00	0.00	0.00	100.00	0.00
29-290-4115	RECEIPTS COUNTY TREASURER	14,000.00	38,354.02	0.00	(24,354.02)	273.96
Total Dept 290 - TIF 7 KS COMMERCIAL LLC		16,600.00	44,822.70	3,234.34	(28,222.70)	270.02
Revenues		16,600.00	44,822.70	3,234.34	(28,222.70)	270.02
Account Category: Expenditures						
Department: 290 TIF 7 KS COMMERCIAL LLC						
29-290-5262	COUNTY TREASURER COMMISSIONS	200.00	383.54	0.00	(183.54)	191.77
29-290-7302	BOND PAYMENT PRINCIPAL	25,000.00	0.00	0.00	25,000.00	0.00
29-290-7303	BOND PAYMENT INTEREST	8,000.00	0.00	0.00	8,000.00	0.00
29-290-9009	NECESSARY CASH REVERSE	6,070.03	0.00	0.00	6,070.03	0.00
Total Dept 290 - TIF 7 KS COMMERCIAL LLC		39,270.03	383.54	0.00	38,886.49	0.98
Expenditures		39,270.03	383.54	0.00	38,886.49	0.98
Fund 29 - TIF 7 KS COMMERCIAL LLC FUND:						
TOTAL REVENUES		16,600.00	44,822.70	3,234.34	(28,222.70)	270.02
TOTAL EXPENDITURES		39,270.03	383.54	0.00	38,886.49	0.98
NET OF REVENUES & EXPENDITURES:		(22,670.03)	44,439.16	3,234.34	(67,109.19)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF BLAIR

Balance As of 06/30/2026

*NOTE: Available Balance / Pct Budget does not reflect amounts encumbered.

GL Number	Description	25-26 Amended Budget	YTD Balance 06/30/2026 Normal (Abnormal)	Activity For 06/30/2026 Increase (Decrease)	Available Balance 06/30/2026 Normal (Abnormal)	% Bdgt Used
Fund: 32 TIF 8 JENNING PROPERTY FUND						
Account Category: Revenues						
Department: 320 TIF 8 JENNING PROPERTY						
32-320-4104	PROPERTY TAX CREDIT	0.00	1,667.25	1,197.58	(1,667.25)	100.00
32-320-4105	HOMESTEAD EXEMPTION	0.00	727.91	0.00	(727.91)	100.00
32-320-4115	RECEIPTS COUNTY TREASURER	100.00	4,505.50	0.00	(4,405.50)	4,505.50
Total Dept 320 - TIF 8 JENNING PROPERTY		100.00	6,900.66	1,197.58	(6,800.66)	6,900.66
Revenues		100.00	6,900.66	1,197.58	(6,800.66)	6,900.66
Account Category: Expenditures						
Department: 320 TIF 8 JENNING PROPERTY						
32-320-5262	COUNTY TREASURER COMMISSIONS	0.00	45.06	0.00	(45.06)	100.00
32-320-7302	BOND PAYMENT PRINCIPAL	0.00	6,829.84	0.00	(6,829.84)	100.00
32-320-7303	BOND PAYMENT INTEREST	0.00	4,670.16	0.00	(4,670.16)	100.00
32-320-9009	NECESSARY CASH RESERVE	3,100.00	0.00	0.00	3,100.00	0.00
Total Dept 320 - TIF 8 JENNING PROPERTY		3,100.00	11,545.06	0.00	(8,445.06)	372.42
Expenditures		3,100.00	11,545.06	0.00	(8,445.06)	372.42
Fund 32 - TIF 8 JENNING PROPERTY FUND:						
TOTAL REVENUES		100.00	6,900.66	1,197.58	(6,800.66)	6,900.66
TOTAL EXPENDITURES		3,100.00	11,545.06	0.00	(8,445.06)	372.42
NET OF REVENUES & EXPENDITURES:		(3,000.00)	(4,644.40)	1,197.58	1,644.40	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		81,809,623.52	33,412,994.20	2,031,433.56	48,396,629.32	40.84
TOTAL EXPENDITURES - ALL FUNDS		101,305,657.06	30,837,749.72	3,849,385.53	70,467,907.34	30.44
NET OF REVENUES & EXPENDITURES:		(19,496,033.54)	2,575,244.48	(1,817,951.97)	(22,071,278.02)	

Permit List

07/06/2026

1/2

Permit	Type	Address	Applicant	Issued	Valuation
RN2026-00015	Res New Construction	2924 SOUTHERN HILL DR BLAIR NE 68008	EXTERIORS PLUS INC	6/1/26	\$246,768.00
ACC2026-00019	Accessory Structure	9531 CO RD 37 BLAIR NE 68008	HARSIN BUILT CONSTRUCTION	6/2/26	\$50,400.00
DR2026-00007	Deck/Ramp	940 N 28TH AVE BLAIR NE 68008	HARSIN BUILT CONSTRUCTION	6/2/26	\$8,640.00
MS2026-00029	Miscellaneous Permit	13232 CO RD 27 BLAIR NE 68008	CREATIVE STRUCTURES	6/2/26	\$89,000.00
MS2026-00077	Roof/Siding	1333 NEBRASKA ST BLAIR NE 68008	HARSIN BUILT CONSTRUCTION	6/2/26	\$5,000.00
MS2026-00078	Roof/Siding	1804 FRONT ST BLAIR NE 68008	HARSIN BUILT CONSTRUCTION	6/2/26	\$5,000.00
MS2026-00079	Miscellaneous Permit	2223 SOUTH ST BLAIR NE 68008	MATZEN CONSTRUCTION	6/2/26	\$10,000.00
MS2026-00080	Roof/Siding	9961 CO RD P35 BLAIR NE 68008	KORTH ROOFING	6/2/26	\$19,000.00
MS2026-00075	Roof/Siding	410 E BARONAGE DR BLAIR NE 68008	MCCOY ROOFING LLC	6/4/26	\$17,500.00
MS2026-00083	Roof/Siding	630 N 12TH ST BLAIR NE 68008	MCCOY ROOFING LLC	6/4/26	\$13,431.00
MS2026-00084	Roof/Siding	950 N 16TH ST BLAIR NE 68008	MCCOY ROOFING LLC	6/4/26	\$21,251.00
MS2026-00085	Roof/Siding	1775 GRANT ST BLAIR NE 68008	ROYALTY ROOFING	6/4/26	\$8,510.00
ACC2026-00018	Accessory Structure	964 N 25TH AVE BLAIR NE 68008	MERRIMAN, JOHN S & SHARON M	6/5/26	\$7,215.00
MS2026-00088	Miscellaneous Permit	833 N 24TH ST BLAIR NE 68008	ANDERSON, CHARLES P & CHRISTINE M	6/5/26	\$20,016.00
DR2026-00006	Deck/Ramp	11178 BRIDGEVIEW DR BLAIR NE 68008	LUDEMANN CONSTRUCTION LLC	6/8/26	\$5,280.00
MS2026-00081	Roof/Siding	554 S 13TH ST BLAIR NE 68008	KORTH ROOFING	6/8/26	\$27,000.00
CA2026-00002	Com Addition	520 S 3RD AVE BLAIR NE 68008	FREMONT AUTOMATION	6/9/26	\$224,000.00
MS2026-00091	Roof/Siding	1236 JACKSON ST BLAIR NE 68008	BLACK BISON CONTRACTING	6/15/26	\$11,000.00
MS2026-00092	Fence	956 N 28TH ST BLAIR NE 68008	FETTERS, JOHN RYAN D & MADISON C	6/15/26	\$5,643.00
MS2026-00090	Roof/Siding	934 STONE CREEK DR BLAIR NE 68008	AGR ROOFING AND CONSTRUCTION	6/16/26	\$23,981.00
RN2026-00016	Res New Construction	1277 S 14TH AVE BLAIR NE 68008	MELVIN SUDBECK HOMES INC	6/16/26	\$243,586.00
RA2026-00003	Res Addition	824 N 24TH ST BLAIR NE 68008	STIREK CONSTRUCTION SERVICES INC	6/18/26	\$81,439.00
MS2026-00082	Roof/Siding	2044 NORTHRIDGE CIR BLAIR NE 68008	KORTH ROOFING	6/22/26	\$55,000.00

Permit List

07/06/2026

2/2

Permit	Type	Address	Applicant	Issued	Valuation
MS2026-00094	Roof/Siding	10097 CO RD 29 BLAIR NE 68008	TURTLE ROOFING	6/22/26	\$2,516.00
MS2026-00095	Roof/Siding	2708 VIKING CIR BLAIR NE 68008	ROYALTY ROOFING	6/22/26	\$6,657.00
DR2026-00009	Deck/Ramp	2404 MEADOW DR BLAIR NE 68008	ERIKSEN CONSTRUCTION	6/23/26	\$6,600.00
MS2026-00089	Miscellaneous Permit	2340 ELM DR BLAIR NE 68008	BART MOORE SUBCONTRACTING INC	6/23/26	\$4,000.00
MS2026-00096	Fence	2754 KREJCI BLVD BLAIR NE 68008	CADA, ERIKA L REVOCABLE TRUST	6/23/26	\$4,500.00
MS2026-00098	Miscellaneous Permit	2018 GRANT ST BLAIR NE 68008	BART MOORE SUBCONTRACTING INC	6/23/26	\$5,000.00
DR2026-00010	Deck/Ramp	550 S 16TH ST BLAIR NE 68008	SCHOENING, JUSTIN	6/24/26	\$7,200.00
MS2026-00086	Miscellaneous Permit	1364 GRANT ST BLAIR NE 68008	GROUNDWORKS NEBRASKA LLC	6/24/26	\$8,369.00
MS2026-00093	Roof/Siding	430 S 22ND ST BLAIR NE 68008	VERNCO ROOFING	6/24/26	\$5,823.00
SA2026-00003	Sign/Awning	815 ANGELS SHARE DR BLAIR NE 68008	DESIGN8 STUDIOS	6/24/26	\$2,000.00
CR2026-00007	Com Remodel	555 JACKSON ST BLAIR NE 68008	SCHOOL DIST # 1 OF	6/25/26	\$112,280.00
SA2026-00012	Sign/Awning	1129 S HWY 30 BLAIR NE 68008	A VITALSIGNS UNLIMITED INC	6/25/26	\$2,850.00
ACC2026-00020	Accessory Structure	1431 GRANT ST BLAIR NE 68008	MORELL, RICH	6/26/26	\$31,680.00
MS2026-00100	Fence	2064 WASHINGTON ST BLAIR NE 68008	FOSTER, KAHLIL JOCELYNN EMERT	6/30/26	\$4,500.00

CV Grand Total \$1,402,635.0

Total Permits: 37.00

BLAIR POLICE DEPARTMENT
Monthly Statistic / June 2026

CLASS A OFFENSES	2026 Month	2026 Yr. To Date	2025 Yr. To Date	CLASS B OFFENSES	2026 Month	2026 Yr. To Date	2025 Yr. To Date
Arson (Pr)	0	0	0	Curfew/Loitering/Vagrancy (S)	0	0	0
Assault Offenses (P)				Dis. Conduct/Dist. Peace (S)	0	3	13
Aggravated Assault	1	3	0	Driving Under the Influence (S)	8	30	20
Simple Assault	3	23	22	Family Offenses, Nonviolent (S)	3	7	6
Intimidation	0	5	7	Liquor Law Violations (S)			
Bribery (Pr)	0	0	0	(To include Minor in Possession)	1	10	5
Burglary (Pr)	0	5	4	Trespass of Real Property (S)	0	5	2
Counterfeiting/Forgery (Pr)	0	9	0				
Vandalism (Pr)	3	19	20				
Drug/Narcotic Offenses (S)				Accidents			
Drug/Narcotic Violations	0	13	18	Property Damage	10	51	52
Drug Equipment Violations	0	5	14	Personal Injury	2	11	9
Embezzlement (Pr)	0	0	0	Hit and Run Accident	1	9	2
				Fatality	0	0	0
Extortion/Blackmail (Pr)	0	0	0				
Fraud (Pr)	0	5	4	Vehicle Impounds	12	43	19
Gambling (S)	0	0	0				
Homicide (P)	0	0	0	Number of Citations	70	345	374
Kidnapping/Abduction (P)	0	1	2	Number of Warnings/Corr.	158	904	1130
Larceny/Theft(Pr)	4	20	28				
Motor Vehicle Theft (Pr)	0	1	2	Calls For Service	807	4749	4389
Pornography (S)	0	0	0	Case Numbers Assigned	55	298	340
Prostitution (S)	1	1	0				
Robbery (Pr)	0	0	0				
Sex Offense, Forcible (P)	0	2	0				
Sex Offense, Nonforcible (P)	0	0	2				
Stolen Property Offenses (Pr)	0	2	2				
Weapon Law Violations (S)	1	4	2				

P = Person Pr = Property S= Society



BVFD June 2026 Response Time Report – Explanation of Mutual Aids

This report is intended to provide department leadership, elected officials, grant providers, and community stakeholders with a clear overview of the Blair Volunteer Fire Department's operational activity, response performance, and service trends. The information contained within this monthly report reflects emergency response data, staffing participation, mutual aid activity, and other key performance indicators that help demonstrate the department's ongoing commitment to public safety, accountability, and service to the Blair and Unincorporated Washington County community.

Explanation of Emergency Tones

Dispatch will tone (dispatch) a department out every 4 minutes until someone answers at their station. There will then be a 2nd tone. If no one answers by the time a 3rd tone is needed, dispatch immediately requests mutual aids to the next nearest department.

****BVFD specific new protocol, if there is less than 2 responders OR no EMT on the responding board when it comes time for the 2nd tone, dispatch is to mutual aid the next closest department. ****

**WC 911 protocol is to automatically dispatch the next nearest department for any car accident, structure/building fire, and CPR in progress calls on the initial dispatch.*

Mutual Aid Breakdown - 8 Mutual Aid Requests

00:00 – 07:00 Hours | 1 Requests (12.5% of all our mutual aids this month)

07:01-15:59 Hours | 5 Request (62.5% of all our mutual aids this month)

16:00 – 23:59 Hours | 2 Request (25% of all our mutual aids this month)

Friday June 12th at 08:26 PM – BVFD was dispatched for a seizure upgraded to CPR in progress at a residence within the county jurisdiction of BVFD – 7 BVFD personnel responded, started treating the patient until family provided DNR paperwork - 1 BVFD apparatus responded - Arlington was mutual aided by crew due to location and needing more manpower. Arlington was cancelled before arriving.

Thursday June 18th at 02:57 PM – BVFD was dispatched for car accident near US Highway 75 and North River Road – 14 BVFD personnel responded and treated patient who refused transport - 2 BVFD apparatuses responded - Herman was dual responded by dispatch due to the nature of the incident - however were cancelled before arriving on location.

Saturday June 20th at 00:53 AM – BVFD was dispatched for a possible house fire at a residence within city limits – 9 BVFD personnel responded & investigated - 2 BVFD apparatuses responded - Kennard was dual responded by dispatch due to the nature of the incident - however were cancelled before arriving on location.



Established 1870

City of Blair, Nebraska
Volunteer Fire & Rescue Department

1873 Nebraska St
Blair, Nebraska 68008-0402
Administrative Office: 402.426.4262 | Administrative Fax: 402.426.4195

Dave Aten, Fire Chief
Tyrel Hernes, EMS Captain

Luke Jones, 1st Assistant Fire Chief
Jake Dunn, 2nd Assistant Fire Chief



Established 1964

Sunday June 21st at 08:37 AM – BVFD was dispatched for difficulty breathing at Good Shepherd Nursing Home – 3 BVFD personnel responded, treated, and transported the patient - 1 BVFD apparatus responded - Kennard was mutual aided by dispatch due to only 1 BVFD member on the board at the time for a second tone - BVFD transported the patient KVFD assisted on scene.

Tuesday June 23rd at 10:44 AM – BVFD was dispatched for a car accident at US Hwy 30 & County Road 26 – 10 BVFD personnel responded and treated patient who refused transport - 2 BVFD apparatuses responded - Kennard was dual responded due to the type of incident, Kennard Squad and Engine assisted on scene. Kennard squad did a refusal on one patient and Blair did refusal on the other

Saturday June 27th at 10:28 AM – BVFD was dispatched for an assist a party up at an apartment complex within city limits – 0 BVFD personnel responded, Fort Calhoun Rescue responded and handled the call.

Monday June 29th at 3:47 PM – BVFD was dispatched for a car accident at Hwy 75 and Hollow Rd – 7 BVFD personnel responded and treated two patients who refused transport - 2 BVFD apparatuses responded - Fort Calhoun was dual responded by dispatch due to the nature of the incident - Ft Calhoun 610 & 630 were en route but cancelled before arriving.

Monday June 29th at 08:26 PM – BVFD was dispatched for abdominal pain at Crowell Home – 5 BVFD personnel responded, treated, and transported the patient - 1 BVFD apparatus responded - Kennard was mutual aided by dispatch due to only 1 EMT and 2 Sr. Cadets responding initially. BVFD responded and transported, Kennard was cancelled before going en route.



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BVFD June 2026 Response Time Report Continued

Total Calls for Service | 108

- 94 Medical | 87%
- 14 Fire-Related | 13%

Average Members Per Call | 6

Average Enroute Time

- June = 7 Minutes 21 Seconds
- May = 7 Minutes 32 Seconds
- April = 6 Minutes 43 Seconds
- March = 5 Minutes 49 Seconds
- February = 7 Minutes 40 Seconds
- January = 7 Minutes 5 Seconds

Average Time To On-Scene

- June = 9 Minutes 58 Seconds
- May = 9 Minutes 49 Seconds
- April = 9 Minutes 41 Seconds
- March = 8 Minutes 47 Seconds
- February = 10 Minutes 44 Seconds
- January = 9 Minutes 40 Seconds

Time Spent On Calls = 70 Hours, 33 Minutes

- 39 minutes, 12 Seconds Per Call Average

Call Location Distribution

90 Blair City | 83.3%

- 5 Fire-Related | 5.6 %
- 85 Medical | 94.4 %

18 Rural (Unincorporated Wash. Co.) | 16.6%

- 8 Fire-related | 44.4%
- 10 Medical | 55.6%
 - o 9 Mutual Aid Calls to Neighboring Departments | 50%
 - 6 to Herman Fire Department
 - 2 to Fort Calhoun Fire Department
 - 1 to Arlington Fire Department
 - 0 to Kennard Fire Department
 - 0 to Tekamah Fire Department



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BVFD June 2026 Response Time Report Continued

Top Response Locations

27 Nursing Homes & Assisted Living Facilities | 25.4%

- 16 to Good Shepherd
 - o 14 on Skilled Care Side
 - o 2 on Assisted Living Side
- 8 to Crowell Home
 - o 8 on Skilled Care Side
 - o 0 on Assisted Living Side
- 2 to Carter House
- 1 to Johansen Manor

Other Locations:

- 6 to Angel Share Apartments
- 3 to Blair Housing Authority
- 1 to Cargill
- 3 to Washington County Jail

Most EMS Primary Care Providers & Report Written

1. Jake Dunn – 28
2. Bob Horst – 13
3. Derek Paper - 12
4. David McIntosh – 9
5. Skyler Puffer – 7
6. Anthony Borders – 6
7. Ty Hernes – 5
8. Joe Maguire – 5
9. Brian Keller – 4
10. Dave Aten – 4

Most Dispatched Calls For Service

1. 15 – Injured Party from Fall
2. 12 – Sick Party
3. 10 – Chest Pain
4. 7 – Car Accident
5. 6 – Medical Nature Unknown
6. 5 – Unconscious Person
7. 4 – Abdominal Pain
8. 4 – Assist A Party Up



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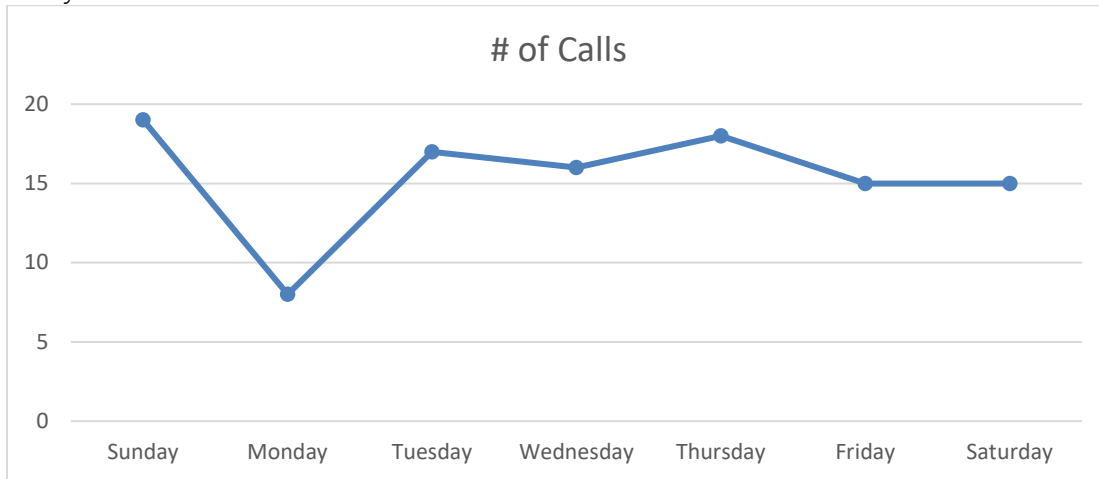
Established 1964

- 9. 4 – Authority Blair PD – Medical
- 10. 4 – Injured Person

BVFD June 2026 Response Time Report Continued

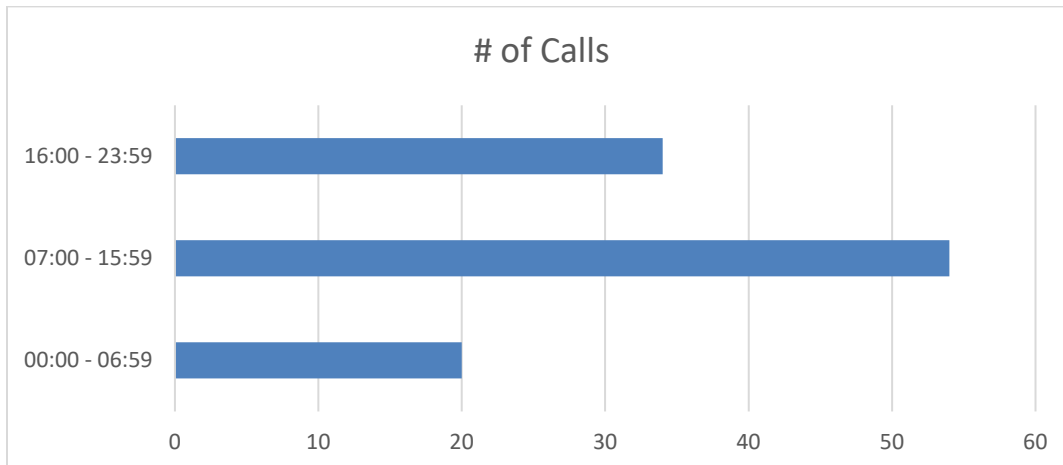
Busiest Days of The Week

- 1. Sunday – 19 Calls
- 2. Thursday – 18 Calls
- 3. Tuesday - 17 Calls
- 4. Wednesday – 16 Calls
- 5. Friday – 15 Calls
- 6. Saturday – 15 Calls
- 7. Monday – 8 Calls



Busiest Times of The Day

- 1. 07:01 – 15:59 = 54 Calls For Service
- 2. 16:00 – 23:59 = 34 Calls For Service
- 3. 00:01 – 07:00 = 20 Calls For Service



Date	Type	Time of Call	Disp	2nd	Enrt	Arr	Cancel	City/Rural	Disp to Enr	Disp to On Loc.
6/1/2026	MED	10:00	10:00		10:08	10:10		CITY	0:08:00	10:00.0
6/2/2026	MED	02:28	02:28	02:35	02:39	02:40		CITY	0:11:00	12:00.0
6/2/2026	MED	10:14	10:14		10:18	10:21		CITY	0:04:00	07:00.0
6/2/2026	MED	12:21	12:21		12:27	12:29		CITY	0:06:00	08:00.0
6/2/2026	MED	12:37	12:37		12:46	12:47		CITY	0:09:00	10:00.0
6/3/2026	TC	12:06	12:06		12:10	12:10		CITY	0:04:00	04:00.0
6/3/2026	MED	12:55	12:55		12:58	12:59		CITY	0:03:00	04:00.0
6/3/2026	ALMMED	15:40	15:40	15:48	15:53	15:55		CITY	0:13:00	15:00.0
6/4/2026	MED	02:32	02:32		02:42	02:42		CITY	0:10:00	10:00.0
6/4/2026	MED	12:35	12:35		12:37	12:39		CITY	0:02:00	04:00.0
6/4/2026	FIRE	19:30	19:30		19:32	19:36		CITY	0:02:00	06:00.0
6/4/2026	MED	20:27	20:27		20:29	20:31		CITY	0:02:00	04:00.0
6/4/2026	MED	21:57	21:57		22:00	22:02		CITY	0:03:00	05:00.0
6/5/2026	MED	07:21	07:21		07:27	07:29		CITY	0:06:00	08:00.0
6/5/2026	MED	15:12	15:12		15:17	15:19		CITY	0:05:00	07:00.0
6/5/2026	MED	16:19	16:19		16:25	16:27		CITY	0:06:00	08:00.0
6/6/2026	MED	05:03	05:03		05:14	05:16		CITY	0:11:00	13:00.0
6/6/2026	MED	12:33	12:33		12:36	12:38		CITY	0:03:00	05:00.0
6/6/2026	MED	13:28	13:28				13:45	CITY	cancelled	
6/6/2026	MED	13:46	13:46		13:47	13:50		CITY	0:01:00	04:00.0
6/6/2026	MED	15:14	15:14		15:17	15:21		CITY	0:03:00	07:00.0
6/6/2026	TC	15:46	15:46		16:48	16:54		CITY	1:02:00	08:00.0
6/7/2026	MED	12:57	12:57		13:04	13:06		CITY	0:07:00	09:00.0
6/7/2026	MED	23:47	23:47		23:54	23:55		CITY	0:07:00	08:00.0
6/8/2026	MED	16:02	16:02		16:08		16:13	COUNTY	0:06:00	Cancelled
6/9/2026	ALMMED	04:09	04:09		04:17	04:21		CITY	0:08:00	12:00.0
6/9/2026	MED	10:27	10:27		10:32	10:36		CITY	0:05:00	09:00.0
6/9/2026	FIRE	12:55	12:55		13:00	13:09		COUNTY	0:05:00	14:00.0
6/9/2026	MED	20:29	20:29	20:34	20:39	20:40		CITY	0:10:00	11:00.0
6/10/2026	FIRE	00:44	00:44				01:14	COUNTY	cancelled	
6/10/2026	FIRE	11:37	11:37				11:43	COUNTY	cancelled	
6/11/2026	MED	00:33	00:33		00:43	00:44		CITY	0:10:00	11:00.0
6/11/2026	MED	05:59	05:59	06:04	06:11	06:12		CITY	0:12:00	13:00.0
6/11/2026	MED	11:15	11:15		11:23	11:24		CITY	0:08:00	09:00.0
6/11/2026	MED	13:57	13:57		14:04	14:06		CITY	0:07:00	09:00.0
6/12/2026	MED	03:17	03:17		03:26	03:27		CITY	0:09:00	10:00.0
6/12/2026	MED	11:26	11:26	11:31	11:33	11:35		CITY	0:07:00	09:00.0
6/12/2026	FIRE	13:48	13:48		13:54	13:56		CITY	0:06:00	08:00.0
6/12/2026	MED	14:49	14:49	14:55	14:56	14:58		CITY	0:07:00	09:00.0
6/12/2026	MED	17:38	17:38	17:43	17:49	17:51		CITY	0:11:00	13:00.0
6/12/2026	CPR	20:27	20:27		20:36	20:44		COUNTY	0:09:00	17:00.0
6/12/2026	FIRE	21:33	21:33		21:36	21:38		COUNTY	0:03:00	05:00.0

6/12/2026	MED	23:59	23:59		00:03	00:09		CITY	cancelled	
6/13/2026	MED	04:25	04:25	04:36	04:44	04:46		CITY	0:19:00	21:00.0
6/13/2026	MED	19:45	19:45		19:51	19:53		CITY	0:06:00	08:00.0
6/14/2026	MED	08:08	08:08	08:18	08:15	08:18		CITY	0:07:00	10:00.0
6/14/2026	MED	09:09	09:09	09:17	09:19	09:20		CITY	0:10:00	11:00.0
6/14/2026	MED	09:48	09:48		09:49	09:56		COUNTY	0:01:00	08:00.0
6/14/2026	MED	12:13	12:13		12:22	12:24		CITY	0:09:00	11:00.0
6/14/2026	MED	12:17	12:17		12:24	12:26		CITY	0:07:00	09:00.0
6/14/2026	MED	13:04	13:04		13:06	13:08		CITY	0:02:00	04:00.0
6/14/2026	FIRE	15:46	15:46		15:52	15:55		CITY	0:06:00	09:00.0
6/14/2026	MED	17:16	17:16		17:24	17:26		CITY	0:08:00	10:00.0
6/15/2026	MED	08:14	08:14		08:19	08:21		CITY	0:05:00	07:00.0
6/16/2026	MED	21:29	21:29		21:34		21:34	CITY	0:05:00	Cancelled
6/17/2026	AFDS	08:01	08:01				08:01	CITY	cancelled	
6/17/2026	MED	12:49	12:49		12:50	12:51		CITY	0:01:00	02:00.0
6/17/2026	FIRE	12:58	12:58		13:02	13:05		COUNTY	0:04:00	07:00.0
6/17/2026	MED	14:32	14:32	14:38	14:35	14:37		CITY	0:03:00	05:00.0
6/17/2026	ALMMED	14:55	14:55		15:01	15:10		COUNTY	0:06:00	15:00.0
6/17/2026	MED	15:26	15:26		15:27	15:35		COUNTY	0:01:00	09:00.0
6/17/2026	MED	23:37	23:37		23:44	23:46		CITY	0:07:00	09:00.0
6/18/2026	MED	04:29	04:29		04:39	04:42		CITY	0:10:00	13:00.0
6/18/2026	MED	06:31	06:31		06:38	06:40		CITY	0:07:00	09:00.0
6/18/2026	TC	14:56	14:56		15:01	15:04		COUNTY	0:05:00	08:00.0
6/19/2026	MED	08:24	08:24		08:32	08:34		CITY	0:08:00	10:00.0
6/19/2026	TC	10:57	10:57	11:04	11:11	11:23		COUNTY	0:14:00	26:00.0
6/19/2026	MED	17:01	17:01		17:07	17:09		CITY	0:06:00	08:00.0
6/20/2026	FIRE	00:53	00:53		01:04	01:06		CITY	0:11:00	13:00.0
6/20/2026	FIRE	17:06	17:06				17:11	COUNTY	cancelled	
6/20/2026	MED	22:41	22:41		22:46	22:49		CITY	0:05:00	08:00.0
6/21/2026	MED	03:58	03:58		04:08	04:11		CITY	0:10:00	13:00.0
6/21/2026	MED	08:36	08:36	08:41	08:49	08:51		CITY	0:13:00	15:00.0
6/21/2026	MED	13:11	13:11		13:18	13:20		CITY	0:07:00	09:00.0
6/21/2026	MED	19:29	19:29		19:35	19:36		CITY	0:06:00	07:00.0
6/21/2026	MED	21:52	21:52		21:58	22:00		CITY	0:06:00	08:00.0
6/22/2026	MED	11:28	11:28		11:33	11:33		CITY	0:05:00	05:00.0
6/22/2026	MED	13:49	13:49		13:54	13:55		CITY	0:05:00	06:00.0
6/23/2026	MED	06:00	06:00		06:08	06:09		CITY	0:08:00	09:00.0
6/23/2026	TC	10:44	10:44		10:49	10:52		COUNTY	0:05:00	08:00.0
6/23/2026	MED	16:45	16:45				16:51	CITY	cancelled	
6/23/2026	TC	19:16	19:16		19:21	19:23		CITY	0:05:00	07:00.0
6/23/2026	MED	20:14	20:14		20:16	20:18		CITY	0:02:00	04:00.0
6/24/2026	MED	05:35	05:43		05:52	06:02		COUNTY	0:09:00	19:00.0
6/24/2026	MED	12:31	12:31		12:36	12:38		CITY	0:05:00	07:00.0
6/24/2026	FIRE	13:23	13:23		13:26	13:33		COUNTY	0:03:00	10:00.0

6/24/2026	MED	13:57	13:57		13:59	14:00		CITY	0:02:00	03:00.0
6/24/2026	MED	18:20	18:20	18:26	18:33	18:35		CITY	0:13:00	15:00.0
6/25/2026	FIRE	04:10	04:10		04:21	04:26		CITY	0:11:00	16:00.0
6/25/2026	MED	06:22	06:22		06:25	06:27		CITY	0:03:00	05:00.0
6/25/2026	MED	13:57	13:57		14:02	14:03		CITY	0:05:00	06:00.0
6/25/2026	MED	15:26	15:26	15:33	15:35	15:36		CITY	0:09:00	10:00.0
6/25/2026	MED	17:04	17:04				17:05	CITY	cancelled	
6/25/2026	MED	22:16	22:16		22:21	22:25		COUNTY	0:05:00	09:00.0
6/26/2026	MED	18:37	18:37		18:46	18:48		CITY	0:09:00	11:00.0
6/27/2026	MED	02:26	02:26		02:34	02:35		CITY	0:08:00	09:00.0
6/27/2026	MED	04:43	04:43		04:57	04:59		CITY	0:14:00	16:00.0
6/27/2026	MED	10:28	10:28	10:34				CITY	cancelled	
6/27/2026	MED	17:46	17:46	17:51	17:57	17:58		CITY	0:11:00	12:00.0
6/28/2026	MED	10:54	10:54				11:00	CITY	cancelled	
6/28/2026	TC	12:55	12:55		13:01	13:01		CITY	0:06:00	06:00.0
6/28/2026	AFDS	18:33	18:33				18:34	COUNTY	cancelled	
6/28/2026	MED	20:32	20:32				20:37	COUNTY	cancelled	
6/29/2026	MED	05:40	05:40		05:50	05:52		CITY	0:10:00	12:00.0
6/29/2026	TC	15:47	15:47		15:55	15:58		CITY	0:08:00	11:00.0
6/30/2026	AFDS	11:38	11:38				11:41	CITY	cancelled	
6/30/2026	MED	20:26	20:26	20:30	20:34	20:36		CITY	0:08:00	10:00.0
6/30/2026	MED	20:55	20:55		21:02	21:03		CITY	0:07:00	08:00.0
6/30/2026	MED	21:49	21:49		21:52	21:55		CITY	0:03:00	06:00.0
						Average for the month			0:07:21	09:58.1

CLAIMS REPORT
06/24/2026 - 06/30/2026

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
AARON BARROW		64.53	57790	06/30/2026
ABE'S TRASH SERVICE INC		327.75	57791	06/30/2026
ACCESS TECHNOLOGIES INC		4,323.79	57792	06/30/2026
ACCO		1,899.89	57793	06/30/2026
AFLAC		1,540.00	57794	06/30/2026
AIR PRODUCTS & CHEMICALS		15,201.35	57795	06/30/2026
AMAZON SALES INC		7,683.77	57796	06/30/2026
AMERICAN UNDERGROUND SUPPLY		2,620.58	57797	06/30/2026
AQUA-CHEM INC		2,834.75	57798	06/30/2026
ARPS RED-E-MIX INC		2,343.34	57799	06/30/2026
ASSETHR		300,291.41	336(E)	06/25/2026
BART MOORE SUBCONTRACTING INC		50.00	57800	06/30/2026
BELFOR USA GROUP INC		500.00	57801	06/30/2026
BENJAMIN GUHL		251.90	57802	06/30/2026
BISHOP BUSINESS		4,391.00	57803	06/30/2026
BLAIR ACE HARDWARE		1,296.79	57804	06/30/2026
BLUE CROSS & BLUE SHIELD OF NE		122,063.72	57806	06/30/2026
BOBCAT OF OMAHA		70.67	57807	06/30/2026
BOUND TREE MEDICAL LLC		1,076.07	2292	06/30/2026
CARQUEST AUTO PARTS		13.42	57808	06/30/2026
CDW GOVERNMENT INC		1,183.32	57809	06/30/2026
CENTURY HOMES CO		1,070.14	57810	06/30/2026
CHAD FERRARI		120.00	57811	06/30/2026
CHARLES J HEATON		314.73	57812	06/30/2026
CHRIS OLSON		500.00	57813	06/30/2026
CINTAS CORPORATION		6,852.19	57814	06/30/2026
CONCRETE EQUIPMENT CO		400.00	57817	06/30/2026
CONNER PSYCHOLOGICAL SERVICES		930.00	57818	06/30/2026
COUNTRY TIRE INC		2,147.64	57819	06/30/2026
COX, TRISTAN		599.98	2293	06/30/2026
DANKO EMERGENCY EQUIPMENT CO		319.39	57820	06/30/2026
DATASHIELD		245.83	57821	06/30/2026
DEBORAH WOOD		400.00	57822	06/30/2026
DICK'S ELECTRIC CO		8,089.63	57823	06/30/2026
EAKES OFFICE PLUS		4,893.79	57825	06/30/2026
ECOLAB		77,640.83	57826	06/30/2026
ELECTRIC PUMP		32,555.00	57827	06/30/2026
EMS MANAGEMENT & CONSULTING		1,229.21	2294	06/30/2026
ERIKSEN CONSTRUCTION CO INC		589,276.45	57828	06/30/2026
FAIRWAY OIL CO		233.23	57829	06/30/2026
FCX PERFORMANCE, INC		3,160.63	57830	06/30/2026

CLAIMS REPORT
06/24/2026 - 06/30/2026

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
FIRSTNET AT&T MOBILITY		229.29	57831	06/30/2026
FLYNN BOB & BRENDA		50.00	57832	06/30/2026
FREMONT ROOFING COMPANY		500.00	57833	06/30/2026
FRIENDS OF THE JEANETTE HUNT		25,440.00	57834	06/30/2026
GALLS LLC		1,765.69	57835	06/30/2026
GATEWAY DEVELOPMENT CORP		120,000.00	57836	06/30/2026
GERHOLD CONCRETE		3,729.60	57837	06/30/2026
GETHMANN CONSTRUCTION CO INC		29,710.84	57838	06/30/2026
GINGERICH STRUCTURES		500.00	57839	06/30/2026
GREAT PLAINS COMMUNICATIONS		4,730.72	57840	06/30/2026
GREAT PLAINS UNIFORMS LLC		678.46	57841	06/30/2026
GT DISTRIBUTORS INC		2,165.00	57842	06/30/2026
HACH CO		1,801.33	57843	06/30/2026
HACKEL CONSTRUCTION INC		500.00	57844	06/30/2026
HANSEN CONTRACTING		500.00	57845	06/30/2026
HARSIN BUILT CONSTRUCTION		50.00	57846	06/30/2026
HAWKINS INC		14,124.00	57847	06/30/2026
HDR ENGINEERING INC		32,804.34	57848	06/30/2026
HELMANDOLLAR, CORBAN		50.00	57849	06/30/2026
HENTON TRENCHING INC		5,657.71	57850	06/30/2026
HENTON WORX LLC		468.02	57851	06/30/2026
HOLIDAY INN EXPRESS		321.33	57952	06/30/2026
HOLLY HAFFER		243.01	57852	06/30/2026
HORIZON REHABILITATION CENTERS		1,026.00	57853	06/30/2026
HOUSTON ENGINEERING INC		14,547.95	57854	06/30/2026
HOWARD D THOMPSON AGENCY		2,559.60	57855	06/30/2026
HRAM		150.00	57856	06/30/2026
HRB ENTERPRISES LLC		564.40	57857	06/30/2026
HSA BANK		82.50	330(E)	06/26/2026
INGRAM INDUSTRIES INC		6,309.95	57858	06/30/2026
INTERNATIONAL CODE COUNCIL		405.00	57859	06/30/2026
J NIELSEN CONSTRUCTION LLC		1,000.00	57860	06/30/2026
JACKSON SERVICES		927.67	57861	06/30/2026
JAMES NIELSEN DBA		1,365.56	57863	06/30/2026
JDW MIDWEST LLC		3,780.00	57864	06/30/2026
JEFF BEIERMANN		64.53	57865	06/30/2026
JEH SPECIALIZED TRANSPORT		4,453.60	57866	06/30/2026
JENSEN WELL COMPANY INC		300.00	57867	06/30/2026
JEO CONSULTING GROUP INC		5,558.01	57868	06/30/2026
JEREDITH BRANDS LLC		3,019.00	57869	06/30/2026
JETTER'S PLUMBING INC		737.41	57870	06/30/2026

CLAIMS REPORT
06/24/2026 - 06/30/2026

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
KELLY RYAN EQUIPMENT CO		6,000.00	57871	06/30/2026
KRAMER, MARIE		51.56	2295	06/30/2026
LAIRD, ROBERT		1,172.50	2296	06/30/2026
LEAGUE ASSOCIATION OF RISK		4,642.32	57872	06/30/2026
LEAGUE OF NE MUNICIPALITIES		1,294.41	57873	06/30/2026
LITTLE BLOSSOMS CHILD CARE & PRE-SCHOOL		50.00	57874	06/30/2026
LOGAN CONTRACTORS SUPPLY		942.56	57875	06/30/2026
LOGIX TRANSPORTATION INC		2,750.00	57876	06/30/2026
LONG'S OK TIRE STORES		183.00	57877	06/30/2026
LUTHERAN FAMILY SERVICES OF NEBRASKA INC		153,113.84	57878	06/30/2026
MACQUEEN EQUIPMENT		3,428.74	57879	06/30/2026
MARTINWOOD CABINETRY		483.73	57880	06/30/2026
MCCOY ROOFING LLC		150.00	57881	06/30/2026
MCGARGILL, ZACHARY THOMAS		1,680.30	57882	06/30/2026
MCGILL, TERI		880.00	2297	06/30/2026
MEMORIAL COMMUNITY HOSPITAL		227.00	57883	06/30/2026
MENARDS		816.90	57884	06/30/2026
METONIC REAL ESTATE SOLUTIONS		39,539.86	57885	06/30/2026
MIDLAND SCIENTIFIC INC		1,529.71	57886	06/30/2026
MIDWEST LABORATORIES INC		619.58	57887	06/30/2026
MIDWEST MARITIME SERVICES		17,660.00	57888	06/30/2026
MIKE HANSEN BUILDING SERVICE		600.00	57889	06/30/2026
MISSISSIPPI LIME CO LLC		58,732.51	57890	06/30/2026
MUNICIPAL PIPE SERVICES INC		42,800.00	57891	06/30/2026
NATIONAL SIGN COMPANY LLC		2,688.54	57892	06/30/2026
NEBRASKA DWEE		400.00	57894	06/30/2026
NEBRASKA PUBLIC HEALTH		594.00	57895	06/30/2026
NE-IA INDUSTRIAL FASTENERS		460.71	57893	06/30/2026
NIPPON SANSO MATHESON INC		711.91	2298	06/30/2026
NIPPON SANSO MATHESON INC		162.75	57896	06/30/2026
NORTHEAST DOCUMENT CONSERVATION CENTER INC		110.00	57788	06/24/2026
ODELL SERVICE & REPAIR		1,134.00	57898	06/30/2026
OLSSON ASSOCIATES		5,294.74	57899	06/30/2026
OMNI EXTERIORS		100.00	57900	06/30/2026
ONE CALL CONCEPTS INC		252.78	57901	06/30/2026
ONE SOURCE		277.00	57902	06/30/2026
OPPD		106,712.62	57903	06/30/2026
ORCHARD VALLEY INC		500.00	57904	06/30/2026
O'REILLY AUTOMOTIVE STORES INC		50.36	57897	06/30/2026
OS MEDIA GROUP LLC		1,875.00	57905	06/30/2026
OSTRONIC, TYLER		900.00	57906	06/30/2026

CLAIMS REPORT
06/24/2026 - 06/30/2026

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
PIONEER CLEANING LLC		600.00	57907	06/30/2026
PITNEY BOWES GLOBAL FINANCIAL		614.10	329(E)	06/30/2026
POINT C		651.27	331(E)	06/26/2026
PRINCIPAL FINANCIAL GROUP		15,338.10	333(E)	06/26/2026
PRINCIPAL FINANCIAL GROUP		14,527.93	334(E)	06/26/2026
PRINCIPAL FINANCIAL GROUP		12,872.00	335(E)	06/26/2026
RED FLINT SAND AND GRAVEL LLC		60,820.90	57908	06/30/2026
RED RHINO ROOFS & SOLAR		100.00	57909	06/30/2026
RELX INC		310.00	57910	06/30/2026
S & S PUMPING SERVICE LLC		28,530.00	57911	06/30/2026
S.E. SMITH & SONS		572.26	57912	06/30/2026
SAPP BROS PETROLEUM INC		4,018.44	57913	06/30/2026
SAVILLE, JAY KEITH		50.00	57914	06/30/2026
SCOTT, DAVID		329.40	57915	06/30/2026
SEH INC		588.34	57916	06/30/2026
SIRCHIE ACQUISITION COMPANY		436.91	57917	06/30/2026
SPARTAN STORES LLC		239.40	57918	06/30/2026
STAHLNECKER BIEKER, KIMBERLY		360.00	57919	06/30/2026
STANGL, THERESA J		100.00	57920	06/30/2026
STREAKWAVE WIRELESS INC		18,677.05	57921	06/30/2026
SUNSET LAW ENFORCEMENT		9,494.10	57922	06/30/2026
SUPERIOR GREEN INC		30,308.96	57923	06/30/2026
SWANSON, PAUL J.		779.00	57924	06/30/2026
TALBOT LAW OFFICE PC LLO		4,315.00	57925	06/30/2026
THE ASSOCIATION FOR RURAL & SMALL LIBRARIES		100.00	57926	06/30/2026
THE GARAGE COMPANY		500.00	57927	06/30/2026
THE GUARDIAN LIFE INS CO		14,456.74	57928	06/30/2026
THE SIGN DEPOT		705.74	57929	06/30/2026
THERMAL HEATING AIR & PLUMBING		923.87	57930	06/30/2026
THIBAUT SUHR & THIBAUT INC		739.90	57931	06/30/2026
THIELE GEOTECH INC		2,000.00	57932	06/30/2026
THOMAS, MARIAN		87.44	2299	06/30/2026
TIMOTHY & KAREN LAWSON		50.00	57933	06/30/2026
TITAN EXTERIORS		150.00	57934	06/30/2026
TREKK DESIGN GROUP		43,899.50	57935	06/30/2026
TY'S OUTDOOR POWER & SERVICE		16,542.47	57936	06/30/2026
UNIVAR SOLUTIONS USA		23,781.29	57789	06/24/2026
UNIVAR SOLUTIONS USA		21,482.60	57937	06/30/2026
US POSTAL SERVICE		6.66	2300	06/30/2026
US POSTAL SERVICE		1,883.10	57938	06/30/2026
USABBLUEBOOK		2,328.93	57939	06/30/2026

CLAIMS REPORT
06/24/2026 - 06/30/2026

VENDOR	REFERENCE	AMOUNT	CHECK #	CHECK DATE
VELOCITY SYSTEMS LLC		1,875.00	57940	06/30/2026
VERIZON 883740345-00001		1,507.23	57941	06/30/2026
VESSCO INC		3,347.34	57942	06/30/2026
WAKEFIELD TOWING AND RECOVERY		2,600.00	57943	06/30/2026
WASHINGTON COUNTY ENTERPRISE		4,039.12	57944	06/30/2026
WASHINGTON COUNTY REGISTER		196.00	57945	06/30/2026
WASTE MANAGEMENT OF NE		154.55	57946	06/30/2026
WATERTIGHT ROOFING		250.00	57947	06/30/2026
WESTERN OIL II LLC		8,391.45	57948	06/30/2026
WILLIAMSEN, MICHAEL S & ROXANNE R		50.00	57949	06/30/2026
WOODHOUSE FORD INC		4,469.67	57950	06/30/2026
WOODS & AITKEN LLP		15,458.45	57951	06/30/2026
ZOLL MEDICAL CORP		1,564.64	2301	06/30/2026
Total Disbursements		2,333,625.02		

RESOLUTION NO. 2026

COUNCIL MEMBER ----- INTRODUCED THE FOLLOWING RESOLUTION:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, ADOPTING A PROCUREMENT AND ASSET MANAGEMENT POLICY; ESTABLISHING PROCEDURES FOR PROCUREMENT, PURCHASING, CONTRACTING, ASSET MANAGEMENT, SURPLUS PROPERTY DISPOSITION, AND RELATED ADMINISTRATIVE PRACTICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Blair is authorized under Nebraska law to acquire goods, services, equipment, public improvements, and municipal assets necessary to carry out municipal operations; and

WHEREAS, the Mayor and City Council find it desirable to establish uniform procedures governing procurement, purchasing, contracting, asset administration, surplus property disposal, abandoned property management, and related municipal activities; and

WHEREAS, the City Council finds that adoption of a comprehensive Procurement and Asset Management Policy will promote transparency, accountability, ethical practices, competition, fiscal responsibility, and compliance with applicable state and federal laws; and

WHEREAS, the proposed Procurement and Asset Management Policy establishes procedures governing items as outlined in the attached “Exhibit A”; and

WHEREAS, the City Council finds that adoption of the Procurement and Asset Management Policy is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA that the City Council hereby adopts the **Procurement & Asset Management Policy**, identified as Policy No. 205, effective July 14, 2026, as presented and attached hereto and incorporated herein by reference as though fully set forth. Furthermore, the City Administrator is authorized and directed to administer the policy and establish such administrative procedures, forms, workflows, and internal controls as may be necessary for its implementation and enforcement and all City officials, employees, departments, boards, commissions, and agents involved in procurement, purchasing, contracting, capital expenditures, asset management, or property disposition shall comply with the requirements of the Procurement & Asset Management Policy and all applicable federal, state, and local laws. This Resolution shall take effect and be in full force from and after its passage and approval as provided by law.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----- UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING “AYE” AND COUNCIL MEMBERS ----

-- AND VOTING 'NAY," THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
):ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified, and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK



CITY OF BLAIR

Section: 200 Organization, Management & Administration
Number: 204
Subject: Procurement & Asset Management
Issued By: Melinda K. Rump, Mayor
Effective Date: July 14, 2026
Revised Date:

Purpose:

The purpose of this policy is to establish uniform procedures governing the procurement, authorization, acquisition, management, disposition, and administration of goods, services, professional services, equipment, public improvements, purchase orders, and municipal assets by the City of Blair.

This policy is intended to:

- Ensure compliance with applicable Nebraska statutes governing cities of the first class;
- Promote fairness, transparency, competition, accountability, and fiscal responsibility;
- Establish clear procurement authority and purchasing controls;
- Provide consistent purchasing, contracting, purchase order, and asset management practices;
- Protect public funds and municipal property through appropriate internal controls, approvals, and documentation;
- Establish ethical standards for procurement and asset administration; and
- Provide procedures for the lawful acquisition, retention, disposition, and use of municipal assets, including abandoned property where authorized by law.

This policy shall be administered in accordance with applicable Nebraska law, including but not limited to:

- Neb. Rev. Stat. § 16-321;
- Neb. Rev. Stat. § 16-321.01;
- Neb. Rev. Stat. §§ 73-101 through 73-105;
- Neb. Rev. Stat. §§ 60-1901 through 60-1905;
- Applicable State Procurement Act provisions;
- Applicable federal grant and procurement requirements; and
- Other applicable State and Federal laws and regulations.

Policy:

The City of Blair shall procure goods, services, equipment, public improvements, and professional services in a manner that promotes:

- Open and fair competition;
- Transparency and accountability;

- Responsible stewardship of public funds and assets;
- Compliance with applicable laws and regulations; and
- Ethical and impartial procurement and asset management practices.

Purchases, contracts, purchase orders, acquisitions, and dispositions shall be conducted only as authorized by this policy, applicable City ordinances, and Nebraska law.

No employee or official shall circumvent procurement or bidding requirements through:

- Artificial division of purchases;
- Sequential purchasing intended to avoid bidding thresholds;
- Improper emergency declarations;
- Unauthorized procurement methods; or
- Purchases made prior to required approvals.

The City reserves the right to reject any or all bids, quotations, or proposals when determined to be in the best interest of the City.

Definitions:

Abandoned Property: Property, including vehicles, that has vested in the City pursuant to Nebraska law governing abandoned property or abandoned vehicles.

Capital Expense: A purchase, acquisition, construction project, improvement, or asset having a useful life extending beyond a single fiscal year and meeting the capitalization threshold established by the City's finance policies, accounting procedures, or annual budget administration practices. Capital expenses may include, but are not limited to:

- land acquisition;
- buildings and building improvements;
- infrastructure improvements;
- vehicles;
- heavy equipment;
- major technology systems;
- utility system improvements; and
- other long-term municipal assets.

Capital expenses are typically funded through:

- capital improvement budgets;
- bond proceeds;
- grants;
- dedicated infrastructure funds; or
- other authorized funding sources.

Cooperative Purchasing: Procurement through contracts competitively solicited by another governmental entity or cooperative purchasing organization authorized under Nebraska law.

Cooperative Purchasing Organization: A governmental or quasi-governmental organization that competitively solicits and administers contracts for goods or services on behalf of participating public agencies and governmental entities.

The City may utilize contracts awarded through cooperative purchasing organizations when authorized by Nebraska law and when determined to be in the best interest of the City.

Examples include:

- Sourcewell
- NASPO ValuePoint
- Nebraska Administrative Services (State Bid)

Emergency Procurement: A procurement necessary to prevent:

- Serious harm to life, health, safety, or property;
- Interruption of essential public services; or
- Significant operational disruption.

Procurement: The acquisition of supplies, materials, equipment, services, professional services, construction, or public improvements by purchase, lease, rental, or contract.

Professional Services: Services requiring specialized knowledge, training, licensing, or expertise, including but not limited to:

- Legal services;
- Engineering;
- Architecture;
- Surveying;
- Planning;
- Auditing; and
- Information technology consulting.

Public Bid: A formal competitive procurement process requiring:

- public notice;
- solicitation documents or specifications;
- sealed bids;
- a designated submission deadline;
- public bid opening; and
- documentation and retention of bid records.

Public Improvement: Any public works project, street improvement, utility improvement, building construction, repair, enlargement, or infrastructure project undertaken by the City.

Purchase Order: A written authorization issued by the City approving the purchase of goods or services and identifying:

- the vendor;
- authorized expenditure amount;
- funding source;
- procurement method; and
- applicable approvals.

Responsible Bidder: A bidder possessing the skill, judgment, integrity, financial resources, and ability necessary to faithfully perform the contract requirements.

Surplus Property: Any City-owned equipment, materials, vehicles, supplies, or property determined to be obsolete, unused, uneconomical to repair, or no longer necessary for municipal operations.

Procedure:

1. Procurement Authority

- a. The City Administrator shall oversee administration of procurement procedures, internal controls, purchase order procedures, and asset management procedures established by this policy.
- b. Department heads may initiate procurement requests subject to:
 - i. budget authorization;
 - ii. approval authority limits; and
 - iii. compliance with this policy.
- c. The City Council shall approve contracts, acquisitions, public improvements, and procurements as required by Nebraska law or City ordinance.

2. Purchase Orders and Preauthorization

- a. Except as otherwise authorized by this policy, departments shall obtain an approved purchase order prior to ordering, purchasing, or acquiring goods or services on behalf of the City.
- b. Purchase order requests shall include:
 - i. vendor name;
 - ii. description of goods or services;
 - iii. estimated cost;
 - iv. budget account information;
 - v. applicable quotations, bids, or procurement documentation; and
 - vi. justification for sole source or emergency procurements where applicable.

- c. Departments shall not:
 - i. authorize purchases without sufficient budget authority;
 - ii. divide purchases to avoid procurement thresholds; or
 - iii. make purchases prior to required approvals.
- d. Retroactive or “after-the-fact” purchase orders are prohibited except where specifically approved by the City Administrator due to documented emergency circumstances.
- e. Departments shall verify receipt of goods or satisfactory completion of services prior to approving invoices for payment.
- f. Unauthorized purchases made outside this policy may become the personal responsibility of the employee or official making the purchase.
- g. The City Administrator may establish administrative procedures identifying:
 - i. purchase order exemptions;
 - ii. recurring payment procedures;
 - iii. emergency procurement documentation requirements; and
 - iv. financial approval workflows.

3. Procurement Procedures

a. Small Purchases – Under \$5,000

- i. Departments may procure goods or services under \$5,000 without formal quotations provided:
 - 1. funds are budgeted;
 - 2. pricing is reasonable;
 - 3. an approved purchase order is issued when required; and
 - 4. procurement documentation is maintained.
- ii. Departments are encouraged to obtain competitive pricing whenever practical.

b. Informal Quotations – \$5,000 to \$25,000

- i. Purchases between \$5,000 and \$25,000 shall require:
 - 1. a minimum of three verbal or written quotations when practical;
 - 2. an approved purchase order; and
 - 3. documentation of pricing and vendor selection.
- ii. The department shall maintain records of:
 - 1. vendors contacted;
 - 2. pricing received; and
 - 3. justification for vendor selection.

c. Written Quotations – \$25,000 to \$90,000

- i. Purchases between \$25,000 and \$90,000 shall require:
 - 1. written quotations or informal competitive proposals from multiple vendors whenever practical;
 - 2. documented evaluation of pricing and qualifications;
 - 3. an approved purchase order; and
 - 4. approval by the City Administrator or City Council as required.
- ii. The City may utilize:
 - 1. requests for quotations (RFQs),
 - 2. informal requests for proposals (RFPs), or
 - 3. cooperative purchasing contracts.

d. Formal Competitive Bidding – Over \$90,000

- i. Contracts for public improvements or purchases subject to Neb. Rev. Stat. § 16-321 exceeding \$90,000 shall require formal competitive bidding unless otherwise authorized by law.
- ii. Formal bidding procedures shall include:
 - 1. preparation of specifications;
 - 2. public advertisement for bids;
 - 3. sealed bids;
 - 4. public opening of bids;
 - 5. bid tabulation;
 - 6. approved purchase authorization; and
 - 7. City Council approval.
- iii. Where required by statute:
 - 1. the City Engineer shall prepare cost estimates prior to bidding.
- iv. The City may reject bids substantially Exceeding:
 - 1. Engineering estimates;
 - 2. Department estimates;
 - 3. Available budget authority; or
 - 4. Appropriated funding levels.

(Refs: Neb. Rev. Stat. §§ 16-321 and 73-101 through 73-105)

4. Cooperative Purchasing

- a. The City may utilize cooperative purchasing contracts, State contracts, or intergovernmental purchasing agreements when authorized by Nebraska law.

- b. Municipal bidding procedures may be waived:
 - i. when purchasing through State Procurement Act contracts;
 - ii. when utilizing cooperative purchasing organizations;
 - iii. when required for federal grants or programs; or
 - iv. as otherwise authorized by statute.

(Ref: Neb. Rev. Stat. § 16-321.01)

5. Professional Services

- a. Professional services may be procured using:
 - i. direct negotiation;
 - ii. qualifications-based selection;
 - iii. requests for qualifications (RFQs); or
 - iv. requests for proposals (RFPs).
- b. Selection criteria may include:
 - i. qualifications;
 - ii. experience;
 - iii. specialized expertise;
 - iv. project understanding;
 - v. references; and
 - vi. pricing when appropriate.
- c. The City is not required to select professional services solely on lowest cost.

6. Sole Source and Specialized Purchases

- a. The City may authorize sole source procurements where:
 - i. goods or services are available from only one source;
 - ii. compatibility with existing systems or equipment is necessary;
 - iii. standardized equipment or software is operationally required;
 - iv. unique or specialized equipment is necessary; or
 - v. other circumstances justify sole source procurement in the best interest of the City.
- b. Departments requesting sole source procurement shall provide written justification documenting:
 - i. the basis for sole source determination;
 - ii. operational necessity;
 - iii. compatibility considerations; and
 - iv. why competitive procurement is impractical.
- c. Sole source determinations shall be retained with procurement records.

7. Emergency Procurement

- a. In the event of an emergency requiring immediate procurement action:
 - i. competitive bidding requirements may be suspended as authorized by Nebraska law;
 - ii. emergency purchases shall be limited to those necessary to address the emergency condition.
- b. Emergency procurements shall:
 - i. be documented in writing;
 - ii. identify the nature of the emergency;
 - iii. identify the vendor selected;
 - iv. identify the goods or services acquired; and
 - v. be reported to the City Council.
- c. *(Ref: Neb. Rev. Stat. § 16-321 emergency provisions)*

8. Grant Funding Compliance

- a. Procurements involving federal or state funding shall comply with:
 - i. funding agency procurement requirements;
 - ii. grant conditions;
 - iii. Uniform Guidance requirements where applicable; and
 - iv. other applicable State or Federal regulations.
- b. Nothing in this policy shall be construed to waive or supersede any applicable federal or state procurement requirement. Where federal or state statutes, regulations, grant conditions, funding agreements, or agency directives establish procurement standards that are more restrictive than this policy, those requirements shall govern.
- c. Departments administering grant-funded projects shall maintain procurement documentation sufficient to demonstrate compliance with all applicable funding requirements.

9. Ethical Standards and Conflicts of Interest

- a. City officials and employees involved in procurement or asset administration shall:
 - i. avoid conflicts of interest;
 - ii. avoid favoritism or preferential treatment;
 - iii. disclose financial or personal interests in procurement matters; and
 - iv. comply with all applicable ethics policies and Nebraska law.

- b. No employee or official shall participate in procurement decisions involving:
 - i. immediate family members;
 - ii. businesses in which they hold a financial interest; or
 - iii. situations creating actual or perceived conflicts of interest.

10. Records and Documentation

- a. The City Clerk or designated staff shall maintain procurement and asset management records sufficient to document:
 - i. purchase orders;
 - ii. solicitations;
 - iii. quotations;
 - iv. bids;
 - v. proposals;
 - vi. evaluations;
 - vii. contracts;
 - viii. approvals;
 - ix. change orders;
 - x. invoices;
 - xi. procurement correspondence;
 - xii. asset acquisition records;
 - xiii. surplus disposition records; and
 - xiv. abandoned property documentation.
- b. Records shall be maintained in the City's records management system in accordance with applicable records retention requirements.

11. Public Notice and Bid Openings

- a. Where formal bidding is required:
 - i. public notice shall be published in accordance with Nebraska law;
 - ii. bids shall be publicly opened at the designated time and place; and
 - iii. bid results shall be documented and retained.

12. Lowest Responsible Bidder

- a. The City shall not be required to award contracts solely based upon lowest price. The City may consider whether a bidder is the lowest responsible bidder based upon factors including, but not limited to:
 - i. the ability, capacity, and skill of the bidder to perform the contract required;
 - ii. the character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 - iii. whether the bidder can perform the contract within the time specified;

- iv. the quality of performance on previous contracts;
 - v. previous and existing compliance with laws and regulations relating to the contract;
 - vi. financial capacity and stability;
 - vii. life-cycle costs and maintenance costs associated with the goods or services;
 - viii. operational compatibility with existing City systems or equipment;
 - ix. energy efficiency and operational performance;
 - x. delivery schedules and responsiveness;
 - xi. references and documented performance history;
 - xii. previous performance for the City;
 - xiii. compliance history with City ordinances, utility accounts, permits, taxes, or fees;
 - xiv. responsiveness to specifications and solicitation requirements; and
 - xv. other information determined relevant to the best interests of the City.
- b. The City reserves the right to reject bids determined not to be in the best interest of the City.
- c. *(Refs: Neb. Rev. Stat. §§ 73-102 through 73-105)*

13. Vendor Suspension or Disqualification

- a. The City Council may declare a vendor or contractor to be suspended, disqualified, or an irresponsible bidder for a stated period of time when determined to be in the best interest of the City.
- b. Grounds for suspension or disqualification may include, but are not limited to:
 - i. default on previous bids, quotations, contracts, or projects;
 - ii. unresolved performance deficiencies;
 - iii. failure to timely complete prior work;
 - iv. repeated nonperformance or poor workmanship;
 - v. collusion or procurement misconduct;
 - vi. fraud, misrepresentation, or false statements;
 - vii. violation of procurement requirements;
 - viii. delinquent debts, taxes, utility accounts, or fees owed to the City;
 - ix. debarment or suspension by another governmental entity; or
 - x. failure to comply with applicable laws, ordinances, permits, or licensing requirements.
- c. Prior to disqualification:
 - i. the vendor shall receive notice of the proposed action;
 - ii. the vendor shall be provided an opportunity to respond; and
 - iii. the City Council shall consider the matter at a public meeting.
- d. The determination of the City Council shall be final unless otherwise provided by law.

14. Local and Regional Vendor Participation

- a. The City encourages participation by local and regional vendors whenever practical and permitted by law. Nothing in this policy shall:
 - i. require award based upon geographic preference;
 - ii. supersede federal or state grant requirements; or
 - iii. prevent the City from selecting the procurement option determined to be in the best interest of the City.

15. Contract Administration

- a. Departments administering contracts shall:
 - i. monitor contractor performance;
 - ii. verify satisfactory completion of work;
 - iii. approve invoices only for acceptable work or delivered goods;
 - iv. document deficiencies or disputes; and
 - v. maintain contract records.
- b. Change orders exceeding budget authority or materially altering the scope of work shall require approval consistent with City procedures.

16. Capital Expenses

- a. Capital expenses shall remain subject to all applicable procurement, quotation, bidding, purchase order, approval, and documentation requirements established by this policy and applicable Nebraska law.
- b. The classification of a purchase or project as a capital expense shall not exempt the procurement from required competitive procedures or approval requirements.

17. Surplus Property

- a. The City may dispose of surplus or obsolete property through:
 - i. trade-in;
 - ii. public sale;
 - iii. auction;
 - iv. sealed bids;
 - v. cooperative governmental transfer; or
 - vi. other methods approved by the City Council or City Administrator.
- b. Disposition shall be documented and conducted in the best interest of the City.

18. Acquisition and Use of Abandoned or Forfeited Property

- a. The City may acquire title to abandoned vehicles or other property in accordance with applicable Nebraska law.
- b. Where authorized by statute, the City may:
 - i. retain property for municipal use;
 - ii. transfer property between departments;
 - iii. sell property;
 - iv. auction property; or
 - v. otherwise dispose of property in the best interest of the City.
- c. Prior to retaining abandoned property for municipal use:
 - i. statutory notice and title procedures shall be completed;
 - ii. ownership shall vest in the City as required by law;
 - iii. the property shall be evaluated for operational suitability and safety; and
 - iv. approval shall be obtained from the City Administrator or City Council, as applicable.
- d. The City shall maintain records documenting:
 - i. acquisition;
 - ii. statutory compliance;
 - iii. title transfer;
 - iv. departmental assignment;
 - v. inventory records; and
 - vi. final disposition.
- e. Nothing in this policy shall supersede requirements governing:
 - i. evidence retention;
 - ii. criminal forfeiture;
 - iii. seized property; or
 - iv. other property subject to court jurisdiction.
- f. *(Refs: Neb. Rev. Stat. §§ 60-1901 through 60-1905)*

19. Enforcement

- a. Violations of this policy may result in:
 - i. cancellation of procurements;
 - ii. disciplinary action;
 - iii. contract termination;
 - iv. referral for investigation; or
 - v. other remedies authorized by law.

- b. Unauthorized purchases or acquisitions made outside this policy may become the personal responsibility of the employee or official making the purchase or acquisition.

RESOLUTION NO. 2026-

COUNCIL MEMBER ----- INTRODUCED THE FOLLOWING RESOLUTION:

WHEREAS, the City of Blair has a Volunteer Fire Department and Volunteer Rescue Squad Department that provide Emergency response services to the City of Blair.

WHEREAS, pursuant to Neb. Rev. Stat. §16-222 and the Blair City Code, Chapter 3, Article 4, §3-401, a person may be appointed to the Blair Volunteer Fire Department by the Mayor, with the approval of the Blair City Council;

WHEREAS, Blair Fire Chief recommends that Chasty Hahn be appointed as a new member of the Blair Volunteer Fire Department;

NOW, THEREFORE, BE IT RESOLVED that Chasty Hahn is hereby appointed to the Blair Volunteer Fire Department, and the above resolution is hereby adopted and approved by the municipality and the Mayor and City Clerk of the City of Blair are hereby authorized and directed to execute the same on behalf of the municipality.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----. UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING “AYE” AND COUNCIL MEMBERS ---- VOTING ‘NAY,” THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY: _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

[illegible]

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City, held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK

RESOLUTION
SIGNING OF PRELIMINARY ENGINEERING SUPPLEMENTAL
AGREEMENT BK2349-003

City of Blair

Resolution No. _____

Whereas: City of Blair is developing a transportation project for which it intends to obtain Federal funds; and

Whereas: City of Blair as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State, and local laws, rules, regulations, policies, and guidelines applicable to the funding of the Federal-aid project; and

Whereas: City of Blair and JEO Consulting Group, Inc. wish to enter into a Professional Services Agreement to provide Preliminary Engineering Services for the Federal-aid project.

Be It Resolved: by the City Council of Blair that:

Melinda K. Rump, Mayor, is hereby authorized to sign the attached Preliminary Engineering Services Supplemental Agreement between City of Blair, Nebraska and JEO Consulting Group, Inc.

NDOT Project Number: TAP-89(35)

NDOT Control Number: 22928

NDOT Project Description: River Road Connector Trail

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----. UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING "AYE" AND COUNCIL MEMBERS ---- VOTING "NAY," THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY: _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
) ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City, held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK

Agreement No.	BK2349-003
Effective (NTP) Date	6/5/2026
Supplement Amount	\$200,973.95
Total Agreement Amount	CPFF \$221,768.15

PROFESSIONAL SERVICES AGREEMENT SUPPLEMENT NO. 3

CITY OF BLAIR
JEO CONSULTING GROUP, INC.
PROJECT NO. TAP-89(35)
CONTROL NO. 22928
RIVER ROAD CONNECTOR TRAIL
PRELIMINARY ENGINEERING SERVICES

THIS SUPPLEMENTAL AGREEMENT is between the City of Blair ("LPA") and JEO Consulting Group, Inc. ("Consultant"), collectively referred to as the "Parties".

WHEREAS, Consultant and LPA entered into an agreement ("Original Agreement") executed by LPA on February 27, 2024; Supplemental Agreement No. 1 executed by LPA on March 11, 2025, and Supplemental Agreement No. 2 executed by LPA on October 28, 2025 for Consultant to provide Preliminary Engineering services for LPA's project, and

WHEREAS, it is necessary that services as outlined in Exhibit "A" be added under this Supplemental Agreement, and

WHEREAS, it is necessary to increase Consultant's compensation by this Supplemental Agreement for the additional work necessary to complete the services under this Agreement, and

WHEREAS, LPA desires that this project be developed and constructed under the designation of Project No. TAP-89(35) and formally authorizes the signing of this Agreement, as evidenced by the Resolution of LPA dated _____ day of _____, 20____, attached as Exhibit "C" and incorporated herein by this reference.

NOW THEREFORE, in consideration of these facts and mutual promises, the Parties agree as follows:

SECTION 1. SCOPE OF SERVICES

Consultant will perform the additional work as set out in Exhibit "A", Scope of Services, and Exhibit "B", Consultant's Fee Proposal, attached and incorporated herein by this reference.

SECTION 2. NOTICE TO PROCEED AND COMPLETION

- 2.1 State, on behalf of LPA, issued Consultant a written Notice-to-Proceed on June 5, 2026, only for Topographic and Right-of-Way Surveys, and Title Reports. Any work or services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed is not eligible for reimbursement.
- 2.2 Consultant will complete all work stipulated in the Original Agreement, and this Supplemental Agreement by June 30, 2028.

SECTION 3. FEES AND PAYMENTS

Section 2 in Exhibit "C" of the Original Agreement is hereby amended in accordance with Exhibit "B" and as shown below.

PROFESSIONAL SERVICES AGREEMENT – SUPPLEMENT

Previous Amount*	This Supplement Amount	Amended Agreement Amount	
\$ 6,088.60	\$59,413.50	\$65,502.10	For actual direct labor costs
\$12,609.42	\$121,436.10	\$134,045.52	For indirect labor costs & direct expenses
\$ 2,096.18	\$20,124.35	\$22,220.53	For a fixed fee for profit
\$20,794.20	\$200,973.95	\$221,768.15	Total agreement amount

*includes all prior supplements

SECTION 4. CONFIDENTIAL INFORMATION

Documents submitted to LPA, including invoices, supporting documentation, and other information are subject to disclosure by LPA under the Nebraska Public Records Act found at Neb.Rev.Stat. § 84-712 et.seq. Accordingly, Consultant shall redact or not submit to LPA information that is confidential, including, but not limited to, financial information such as social security numbers, tax ID numbers, or bank account numbers. Consultant understands that LPA does not have sufficient resources to review and redact confidential information submitted by Consultant. If such confidential information is submitted, Consultant shall have no right of action of any kind against LPA for the disclosure of such information.

SECTION 5. CONSULTANT CERTIFICATION AND REAFFIRMATION

The undersigned duly authorized representative of Consultant, by signing this Supplemental Agreement, hereby reaffirms, under penalty of law, the truth of the certifications set out in the Original Agreement and all Supplements thereto, including this Supplement. Further, Consultant has a duty to inform LPA of any material changes in the accuracy of all assertions set out in the Original Agreement and all Supplements thereto.

SECTION 6. CERTIFICATION BY LPA

By signing this Supplemental Agreement, I do hereby certify that, to the best of my knowledge, Consultant or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay or agree to pay to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

I acknowledge that this certification is to be furnished to the FHWA, upon their request, in connection with this agreement involving participation of Federal-Aid highway funds and is subject to applicable state and federal laws, both criminal and civil.

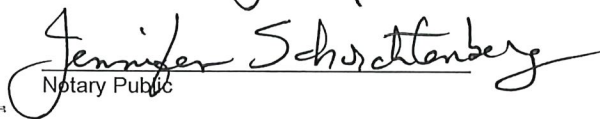
SECTION 7. ENTIRE AGREEMENT

The Original Agreement, any and all other previous supplements thereto, and this Supplemental Agreement, constitute the entire agreement ("The Agreement") between the Parties. The Agreement supersedes any and all other previous communications, representations, or other understandings, either oral or written; all terms and conditions of the Original Agreement and all previous supplements thereto, to the extent not superseded, remain in full force and effect, and are incorporated herein as if set forth in their entirety.

IN WITNESS WHEREOF, the Parties hereby execute this Supplemental Agreement pursuant to lawful authority as of the date signed by each party. Further, the Parties, by signing this Supplemental Agreement, attest and affirm the truth of each and every certification and representation set out herein.

President _____

SUBSCRIBED AND SWORN to before me this 11th day of June, 2026.



CITY OF BLAIR
Melinda K. Rump

Mayor

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____.

Clerk

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION
Form of Agreement Approved for
Federal Funding Eligibility:

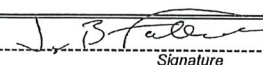
Date _____

Consultant Work Order (Local Projects)

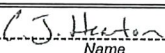
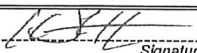
Project No.: TAP-89(35)		Control No.: 22928	
Consultant: (Name and Representative) JEO Consulting Group Inc. / Jay Fallick		Agreement No.: BK2349-003	Work Order No.: CWO#3
LPA: (Name and Representative) City of Blair / Phil Green		Constr. Change Order No.: (If applicable) N/A	
All parties agree the following described work needs to be performed by the consultant as part of the referenced project. All parties concur and hereby give notice to proceed based on the following: justification to modify contract, scope of services, deliverables, schedule, and estimated total fee. All other terms of existing agreements between the parties are still in effect. It is understood by all parties that the work described herein will become part of a future supplement to the agreement indicated above. Justification to modify agreement: (Include scope of services, deliverables, and schedule) This consultant work order provides for topographic survey, right-of-way survey, and title reports.			
Work Title		Summary of Fee	
Topographic Survey and Title Reports		A. Total Direct Labor Cost	= 6,187.92
		B. Overhead (Factor * x A)	= 12,197.63
		C. A + B	= 18,385.55
		D. Profit/Fee (Factor ** x C)	= 2,095.95
*Overhead Factor:	197.12%	E. FCCM (Factor*** x A)	= 134.90
**Profit/Fee Factor:	11.40%	F. Direct Non-Labor Cost	= 3,025.00
***Facility Capital Cost of Money (FCCM):	2.18%	G. Subconsultant Services	= 0.00
Total Fee Notes:		TOTAL FEE: C + D + E + F + G	= \$23,641.40
		☐ ESTIMATED TOTAL FEE:	\$44,435.60
		☐ FINAL TOTAL FEE:	

Work Order Authorization – May be granted by email and attached to this document.

Consultant:

Jay B. Fallick  6/2/2026
 Name Signature Date

LPA:

  6-2-26
 Name Signature Date

LPS PC (for Preliminary Engineering) and State Rep. (for Construction Engineering):

Name Signature Date

LPS Unit Head Review (for PE Phase):

Kar Sia  6/3/26
 Name Signature Date

LPS Manager or Construction Engineer (Construction Phase):

Name Signature Date

FHWA: (FHWA Approval on Full Oversight Projects Only):

Name Signature Date

Notice to Proceed
 will be granted by
 email by:
 LPS PC for
 Preliminary
 Engineering &
 CD PC for
 Construction
 Engineering.

FMIS Approval Date:

6/2/26

Notice to Proceed Date:

6/5/26

EXHIBIT "A"

Scope of Services

Project Name River Road Connector Trail

Project No. TAP-89(35)

CN: 22928

Engineering Design Services

Text shown below that has been struck through (example) is not a part of this scope and has been left in this document simply as a place holder.

Upon receipt of notice to proceed from State and/or LPA, Consultant agrees to complete all the following services as part of developing construction plans that are ready for State's use in a bid-letting for this project.

PROJECT DESCRIPTION

This project consists of 4,450 feet of new trail in the City of Blair, Washington County. The trail begins at the terminal of an existing trail on Grant Street, located approximately 360-feet west of the intersection with 5th Street, and extends east to 4th Street; thence north on 4th Street to River Road; thence east on River Road to the end of the project terminating at the existing trail located on the north side of Jackson Street. Construction may begin and/or end approximately 500-feet ahead of or beyond the actual project limits. The improvements on this project consist of constructing new 10-foot-wide trail, curb ramps, and drainage improvements. Additional improvements to be designed by others includes street lighting and railroad crossings.

TASKS AND TASK ASSIGNMENTS

~~Projects located in the jurisdictional area of a Metropolitan Planning Organization (MPO) and has a Responsible Charge (RC) who is an employee of the respective Local Public Agency will manage the project. Nebraska Department of Transportation (NDOT) will manage the project and will act as the RC when located outside of the MPO.~~

It is anticipated the project will require the following major tasks:

- a. Environmental Documents and coordination (Design Consultant/NEPA Consultant)
- b. Project Management and Quality Control
- c. Preliminary Field Survey
- d. Right of Way Survey
- e. Roadway Design (including Right-of-Way Design)
- f. Hydrology and Hydraulic Design
- ~~g. Bridge Design and Concrete Box Culvert Design.~~
- h. The National Pollutant Discharge Elimination System/ and the Storm water Pollution Prevention Plan/SWPPP will be prepared by the NDOT's Roadside Stabilization Unit. The erosion control plans will be designed by the Design Consultant. NDOT's Roadside Stabilization Unit will submit the Notice of Intent, NPDES permit and the SWPPP.
- i. PS&E Submittals
- j. Project Meetings (Kick off meeting, Progress, Plan in Hand (PIH) meeting, Utility meeting, and Project Coordination meetings)

k. Public Involvement

l. ~~Geological Studies~~

APPLICABLE PUBLICATIONS

Overview: Work shall be done in accordance with the most current version of the following materials. The most current versions of the NDOT materials can be obtained from the NDOT Website.

- 1) LPA Guidelines Manual for Federal-Aid Projects. NDOT April 2009
- 2) A Policy on Geometric Design of Highways and Streets 2018 (AASHTO)
- 3) Federal Emergency Management Agency (F.E.M.A.) National Flood Insurance, Flood Boundary and Floodway Map, and Flood Insurance Study (FIS)
- 4) Manual on Uniform Traffic Control Devices (FHWA), 2023 11th Edition
- 5) MUTCD - Nebraska 2011 Supplement to the MUTCD
- 6) Nebraska Minimum Design Standards – Counties, Municipalities, State - 2016 (or most current) (Nebraska Administrative Code Title 428; Rules and Regulations of the Board of Public Roads Classifications and Standards
- 7) Nebraska State Plane Coordinate System Datum Adjustment Computations Lambert Conformal System Manual
- 8) Roadside Design Guide, 2011 (AASHTO)
- 9) Standard Specifications for Highway Construction 2017 (or latest edition) (NDOT)
- 10) NDOT Hydraulic Analysis Guidelines for Consultant
- 11) NDOT Roadway Design Manual & Drainage Design and Erosion Control Manual
- 12) Bridge Office Policies and Procedures Manual
- 13) NDOT Geotechnical Policies and Procedures Manual
- 14) Uniform Relocation Assistance and Real Property Acquisition Act (the Uniform Act)
- 15) The NDOT Right-of-Way Manual.
- 16) Evidencing Nebraska Land Titles (Nebraska Land Title Association)
- 17) So you Want Access to the Highway (March 2008)
- 18) Access Control Policy to the State Highway System, 2006 or latest (NDOT)
- 19) Union Pacific and BNSF Railway Guidelines for Railroad Grade Separation Projects
- 20) Guide for the Development of Bicycle Facilities, 2024 (AASHTO)

SOFTWARE AND EQUIPMENT REQUIREMENTS

1. The Consultant's design and drafting software and design files must be compatible with NDOT's design and drafting software. Information on NDOT's design

protocol can be found on NDOT's website on the Roadway Design page;
<https://dot.nebraska.gov/business-center/design-consultant/>.

2. The Consultant's design must be accomplished using the design software OPENROADS but no version later than that in use by NDOT. The consultant's design must follow NDOT's drafting procedures, guidelines, and file naming convention using the appropriate version of OpenRoads format CAD software. Consultant's use of an earlier version of Bentley OpenRoads may be approved for specific activities with written permission of NDOT and at NDOT's sole discretion.
3. In many cases, projects will require that a 3D model be generated using Bentley OpenRoads technology.
4. Reports and documents must be submitted in a form compatible with Microsoft Office products unless otherwise directed.
5. The Consultant will provide all software and computer equipment required to complete the work including any analysis software required to perform the bridge design work.
6. The Consultant is required to complete work (CAD/OpenRoads files) within the ProjectWise environment. All project document submittals (non CAD/OpenRoads) are to be uploaded into the State's FTP site. Modeling files to be located within ProjectWise

EXPECTATIONS FOR THE DELIVERABLES

1. The consultant shall provide to NDOT acceptable final plans, specifications, and estimates (PS&E) for use in a bid letting and construction of the project. The Consultant shall seal and sign the final plans and applicable deliverables in accordance with the Nebraska Engineers and Architects Regulation Act. Consultant shall also provide to NDOT all applicable supporting documentation and reports as described in the Task Order.
2. Plans and special provisions shall be developed in compliance with the manuals, guidelines and specifications as listed in the Qualifications, Knowledge and Experience.
3. Consultant shall submit to the NDOT roadway design plans at the following stages, when applicable: before the plan-in-hand field inspection, before public meetings, at draft PS&E completion stage, and final PS&E package. Deliverables must be completed and submitted in accordance with the schedule set out in the Task Order.
4. Deliverables must be submitted in electronic form as outlined in the Task Order.
5. Submittals will be reviewed and approved by NDOT. Consultant shall address all issues raised by NDOT's review and make all necessary changes to the work.

DESIGN PLAN PREPARATION AND ASSEMBLY

Overview. These tasks are to develop design plans and assembly of design plans of items not shown in the Roadway Design section. Items to be included, but not limited to, can be found in the NDOT Roadway Design Manual under Highway Plans Assembly. These are the plans which will be let to contract; therefore, plans should be thoroughly checked for completeness, accuracy, and formatting by the design technician, the roadway designer, and other contributing parties.

Drafting Procedures. Consultants using MicroStation will follow the State's CADD drafting procedures and guidelines in preparing plans. File names must follow the State's CADD naming convention. Line weights, line styles, text size and leveling must follow the State's guidelines.

NDOT's CADD drafting standards do not apply for projects developed in AutoCAD, however, the Consultant shall make an effort to follow the State's CADD drafting procedures and guidelines in preparing plans.

Format of Project Plans

1. The Consultant shall prepare plan and profile plan sheets on a scale of 1" = 20' and "J" (enlarged detail) sheets on a scale of 1" = 50' (rural) or 1" = 20' (urban).
2. All full-sized plan sheets must be approximately 24" x 36". The border sheet information is on NDOT's website. All half-size plan sheets must be 11" x 17".
3. Any materials submitted to the State by the Consultant must be on equivalent to white bond.
4. Any material which does not produce an acceptable reproduction will be returned to the Consultant for rectification.
5. The Consultants shall follow the State's CADD Drafting procedures and guidelines in preparing the project plans.
 - a. Sheets must be set up according to the State's procedures.
 - b. File names must follow the State's CADD naming convention.
 - c. Line weights, line styles, text size and leveling must follow the State's guidelines.
6. The CADD files must also conform to the following standards and conventions:
 - (a) Working units must be:
 1. Master Units = Survey Feet (sf)
 2. Sub Units = inches (in)
 3. Resolution = 1000 per survey foot
 4. Accuracy = 0.1234
 5. Working Area = 813.442402 miles
 - (b) The Consultant shall tie the project into the State Plane Coordinate System using NAD 1983 for horizontal control. Consultant shall coordinate with the Geodetic Survey office for the Project Datum Adjustment Factor (DAF). Prepare all topography information in a MicroStation. Line weights, line styles, text sizes and leveling will follow NDOT's guidelines

Format of cross-sections

1. Plot all cross-sections. This includes labeling stations on the right side of the sheet, labeling existing and design centerline elevations at centerline and labeling offset distances every 5 or 10 feet at the bottom of each sheet.
2. Plot cross-sections on standard size sheets (same size as project plan sheets) according to the State's standards.

3. Stamp or plot in the upper right corner of each sheet the control number, horizontal and vertical scale. Plot the roadway cross-sections at the scale of 1" = 10' H & V, or 1" = 20'H & V.
4. Plot cross-sections with stations progressing upward from the bottom to the top of the sheet.
5. Plot the cross-sections so that there is room for the improvement cross-section. Do not overlap cross-sections.
6. Cut cross-sections at 100-foot intervals (maximum) and at other locations as needed.
7. Plot a cross-section at each location when there may be a drainage structure needed and at driveways, intersections, or other unusual features.
8. Plot drainage structure cross-sections and keep them separate from roadway cross-sections.
9. Plot drainage structure cross-sections at the following scales:
 - a. Storm Sewer 1" = 10' H & V.
 - b. Roadway Culverts 1" = 10' H & V.
10. Plot roadway cross-sections in the following manner:
 - a. Plot original ground with a dashed line.
 - b. Plot design template with a solid line.
11. Plan Sheets. The consultant will refer to NDOT Roadway Design Manual for a complete list of plans sheets to be included in the plan set. The Consultant will develop special plans. Standard plans are not included with the plan set, but a current up to date list of Standard Plans used for the project will be included to be placed on the Title Sheet.

The State or LPA Shall Provide:

PRELIMINARY ITEMS

1. As-built or design plans of the existing and adjacent roadways (if available).
2. Existing work already completed including traffic study, geotechnical report, and survey.
3. Any drainage studies completed in the area (if available).
4. Names of known utilities, addresses and permits listing use and occupancy permit data along the project.
5. Electronic files of current aerial photographs (if available).
6. Existing cadastral maps, plat maps, etc. electronic right-of-way files of the project area (if available).
7. Traffic count information. (NDOT)
8. Crash history for study corridor. (NDOT)
9. Detour route.
10. Section Corner Ties to corner monuments.
11. Existing benchmark information.
12. ROW negotiations and acquisitions.
13. Permit to occupy ROW (NDOT Form 19)
14. Local Public Agency (LPA) Project Programming Request (NDOT Form 530)
15. Probable Class of NEPA Action (NDOT 53) Form.

Consultant Shall Provide:

I. PROJECT MANAGEMENT AND QUALITY CONTROL

Coordination of Design Professional and Scheduling. The Consultant Project Manager will serve as point of contact, maintain project schedule and coordinate work of sub-Consultants

THE CONSULTANT SHALL NOTIFY THE LPA AND NDOT OF ANY CHANGES MADE TO THE DESIGN OR PLANS AFTER THEY HAVE BEEN SUBMITTED TO AND/OR REVIEWED BY THE BOTH THE LPA AND STATE. SUCH CHANGES ARE DISCOURAGED, UNLESS THEY ARE IMPERATIVE OR AT THE REQUEST OF THE LPA AND/OR STATE.

1. **Project Management.** This task includes activities to initiate and monitor project schedules, workload assignments and internal cost controls throughout the project. Also included are efforts to prepare and process invoices, prepare monthly progress reports and prepare project correspondence with the Responsible Charge (RC) and to NDOT and maintain project records.

2. **Project Description/ Purpose and Need/ Project Details:** The Consultant shall work with the NDOT and the NEPA Consultant when updates or corrections are needed to the existing approved corresponding documents. The Consultant are required to create and update these documents using Nebraska Environmental Document System (NEDS). Assume three (3) updates.

3. **Quality Assurance/Quality Control.** The Consultant will perform QA/QC checks at various stages of the project including prior to any official submittal.

II. MEETINGS

1. **Plan-In-Hand Meeting** the Consultant will schedule and attend a plan-in-hand meeting to review the pre-PIH roadway design plans. (On-site meeting)
2. **Project Coordination Meetings** the Consultant will meet with the LPA and NDOT to discuss the status of plan development and coordinate design activities at different stages throughout the project. The consultant should anticipate **six** meetings (PCMs 20, 30, 35, 50, 70, and 90). The Consultant will be responsible for preparing meeting minutes.
3. **Project Coordination Meeting Forms** the Design Consultant will collaborate with the NEPA Consultant to complete their section of the PCM Forms. The Design Consultant will submit the completed PCM Forms to NDOT PC for review and finalized prior to each of the anticipated six scheduled meetings.
4. **Meetings with Utilities.** One virtual utility review meeting will be scheduled. Effort is also included for coordination via the phone and up to two total one-on-one meetings with affected utilities.
5. **Concept Level Plan Review.** The Design Consultant will meet with the LPA and NDOT to review the conceptual level of design a minimum of one month prior to the PCM 30 meeting.

III. SURVEY

1. **Preliminary Field Survey.** The topographic survey will be completed by the design consultant for the project corridor in accordance with current NDOT survey specifications. The design consultant will perform the necessary topographical ground survey including the existing centerline, intersecting streets, and drives, tying the location of land monuments to the existing centerline, cross-sections, and profiles. A topographical survey will be performed using GPS and electronic "Total Station" technology in MicroStation *dgn. format. Copies of field book records and electronic records will be submitted to the RC at the completion of final design. Natural topographic features and man-made features, will be recorded by coordinates to the nearest one-tenth (0.1) of a foot. All such topographic features, which are pertinent to the design or are necessary to properly show the effect of the proposed work upon the adjoining property and/or improvements, will be recorded. The topographical survey will not include an exact and detailed tree count. The consultant will complete a site visit after LOC's are created noting the size, type and location of trees to be removed. Station and offset will be noted on the plans. Unless otherwise noted the limits of the survey are to be from the edge of pavement to edge of pavement of adjacent streets and roads and at least 75 feet on the side of the adjacent roadway centerline where the proposed trail is located (unless noted otherwise), or to corners of structures on tracts and must include enough information to build the proposed typical cross-section and show the limits of construction. The survey limits will extend 100 feet before the start of the project and 100 feet beyond the end of the project. The topographic survey will extend along intersecting streets a minimum distance of 50 feet from roadway centerline.

The preliminary field survey will include the following areas:

- Grant Street, Project Beginning to 5th Street: Proposed trail could be on either side of the existing roadway. Field survey will include both sides of Grant Street and will encompass as area 50-feet each side of centerline.
- Grant Street, 5th Street to 4th Street: Proposed trail will be on the north side of the Grant with a potential crossing placed at the west leg of the intersection with 5th Street. Field survey will be on the north side of Grant and will be 75-feet from centerline.
- 4th Street, Grant Street to River Road: Proposed trail will be on the west side of 4th Street. Field survey will be on the west side of 4th Street and will be 75-feet from centerline.
- River Road, 4th Street to Project Ending at Jackson Street: Proposed trail will be on the north side of River Road. Field survey will be on the north side of River Road and will be 75-feet from centerline.
- Intersection of Jackson Street and River Road: Proposed trail may require a portion of the existing trail to be reconstructed. Field survey will encompass the entire intersections and extend 50-feet east and west along Jackson Street.

2. Digital Terrain Model. A Digital Terrain Model will be provided for use in cross-section creation. Natural topographic features and man-made features above ground (including existing adjacent building limits) will be recorded. All above and below ground utilities will be located once Digger's Hotline marks them. Sanitary and storm sewer manholes will have rim and flow line elevations surveyed.

3. Base Map Preparation. Consultant will create the base maps using the topographic survey data.

4. Horizontal and Vertical Control. The design consultant will establish control points along the project corridor at regular intervals and provide control "reference" point ties to topographic features of permanent nature.

- a) Horizontal control points will be established and referenced to existing section corners. The control points will be permanent in nature and tied to Nebraska State Plane Coordinate system.
- b) Vertical control points will be established and referenced to USGS NAVD88 datum. There will be a minimum of three permanent benchmarks established with additional temporary benchmarks set along the project corridor at intervals not to exceed 500 feet.

5. Section/Property Corners. The consultant will locate necessary section corners, quarter section and property corners for use in drafting existing right-of-way and property lines. The Consultant will work with the County Surveyor on any corners not found to be set by the County Surveyor.

6. Existing Utilities. The consultant will call in a One-Call utility locate ticket. Utilities will be shown based on visible, above ground, evident in the field and utility locator's markings. The project liaison will assist in providing utility locations and contact information.

7. Note Reduction/Preliminary Plotting. This task will include the effort for gathering data to create the existing topography file to use for preliminary design. Placing station offsets for all topographic items.

8. PIH Staking the Right of Way. For the PIH field visit the Consultant will stake new and existing right of way, assume twelve (12) tract (s):

9. Negotiations Staking the Right of Way. During the negotiations, the Consultant will stake new and existing right of way, assume six (6) tract (s).

10. Staking Right of Way for Condemnation Hearing. ~~(Will be handled as a Supplement to this contract)~~ The Consultant will stake the new and existing right of way prior to the Condemnation Hearing so the Board of Appraiser's can view the proposed taking (to include temporary and permanent easements), assume _____ tract (s).

11. Condemnation Plats. *(Will be handled as a Supplement to this contract)* The Consultant will prepare condemnation plats. The plat is a unique plan sheet showing the condemned tract along with the metes and bounds reflected in the legal description. A reduced drawing of the section(s) and how the tract in question is situated in that section is also included as part of the plat. Emphasis should be made to keep the plat(s) to a manageable size yet easily readable. A CADD file of the condemnation plat and an electronic version of the legal descriptions will also be submitted, assume _____ tract(s).

12. Condemnation Hearings. *(Will be handled as a Supplement to this contract)* The Engineer is to attend the Condemnation Hearing to provide an expert opinion regarding the need for the taking, assume _____ tract(s).

ROW staking should be done to clearly and accurately represent information that is illustrated on the ROW plans. When a tract requires ROW staking the following items should be staked:

1. Existing ROW
2. Existing Control of Access.
3. Existing Control of Access Breaks.
4. Existing Permanent Easements (except utility easements are generally not staked).
5. New ROW
6. New Permanent Easements
7. New Temporary Easements.
8. New Control of Access Breaks

For each line the ROW staking should at a minimum include the staking of points at the following:

1. The ends of each line.
2. Their intersection with a property line.
3. Their intersection with lot lines, section, quarter section line, etc.
4. Any deflection points within the line (turn points).
5. If a line involves a long straight run interim stakes along the line should be placed as needed to clearly denote the line in the field.
6. Any critical points along a line such as the portion coming close to a significant feature such as a structure, center-pivot, well, etc.
7. The stakes should be clearly visible in the field and denote the type of line(s) it is representing. Information to be included on the stakes include.
8. A color identification (surveyors' tape and/or paint) unique to the type of line. Generally, Orange for ROW and Yellow - Green for easements.
9. The line designation (ROW, PE, TE, CA, etc.)
10. The distance to Centerline.
11. The Station

See NDOT's Construction Manual for additional ROW staking information.

IV. PRE-PIH ROADWAY AND ROW DESIGN PLANS

Overview. The following task will be used to accomplish Roadway Design and in the development of design plans. This task includes roadway design services during the Plan-in-Hand phase.

The Design shall be in conformance to "Nebraska Minimum Design Standards" for New and Reconstructed Projects, 3R Standards (Resurfacing, Restoration and Rehabilitation) and the "NDOT, Standard Specifications for Highway Construction". Reference to local standard plans and specifications is not allowed, such plans and specifications must be included within the PS&E package as special plan sheets or special provisions.

The consultant is to make every effort to use NDOT standard items, standard plans, and products from the NDOT approved product list in the design of the project. Items unique to the project and not on the standard item list, will need a special provision stating the method of construction, the unit of measure, and method of payment. Specialty items not on the approved product list will require the consultant to provide a list of 3 or more products/suppliers and an "or approved equal statement". Approval by NDOT is needed before the item may be incorporated into the project.

Factors Affecting Roadway Design Data Effort (edit as necessary)	Occurrences and Complexities
Project Length:	<u>4,450 linear feet of trail</u>
Meeting Minimum Design Standards	<u>PROWAG</u> <u>Guide for the Development of Bicycle Facilities, 2024 (AASHTO)</u>
Multiple alignments (side roads)	<u>5 total alignments</u>
Curb & flume (new, repair, or replacement)	<u>N/A</u>
Drives and intersections (typically not modeled on 3R jobs unless new or modifying)	<u>Trail crossings of drives and intersections would be evaluated for ADA compliance and reconstructed as necessary.</u>
Culvert work (new, extensions, replacement)	<u>One drop structure and one culvert extension is anticipated.</u>
Special ditches	<u>4 locations</u>

Right turn lanes (new or modifying)	<u>N/A</u>
Construction phasing including temporary surfacing/grading, contractor crossing, etc.	<u>Potential temporary trail surfacing at tie-in to existing trail on north side of Jackson Street</u>
Other complex designs (roundabouts etc.)	<u>Coordination with Union Pacific Railroad related to the at grade crossings of two rail lines</u>

1. **Horizontal/Vertical Alignments:** This task includes effort to create any vertical alignments, produce required Horizontal Alignment Sheets, etc. The Consultant will create the existing Control Point/PI/Curve Data Sheet(s), Tie Sheets (from NDOT's tie sheets) as well as any Horizontal Alignment and Orientation on any design alignments. This task involves eight (8) Horizontal Alignment Sheets ("F Sheets").
2. **Plan and/or Profile Sheets:** This task includes effort to provide Plan/Profile or Plan/Plan Sheets. This task involves eleven (11) Plan Sheets ("L Sheets").
3. **Template Roadway Cross Sections.** Develop the design templates necessary to template the cross sections, including design of special ditches. This task involves twenty one (21) Roadway Cross-Section Plan Sheets ("X Sheets").
4. **Limits of Construction.** This task includes efforts to create LOCs for the project. The Consultant will define and draft the limits of construction on the plan sheets. These limits are to be used to determine environmental impacts and right-of-way requirements.
5. **Earthwork.** Determine earthwork balance factor. Process the earthwork for each alignment, including any extra earthwork due to large driveways, guardrail, or any other cause for earthwork. Calculate earthwork quantities and produce earthwork summary and plan notes. This task involves two (2) Earthwork Data Sheets ("Q Sheets").
6. **Roadway Geometric Design.** This task includes the geometric design of all Roadway alignments, intersections, driveways, parking lot reconstruction, sidewalks, and pavement transitions, which includes setting up all the geometric sheets for the project and labeling. This task involves four (4) Geometric and Grade Sheets ("J Sheets").
7. **Storm Sewer and Drainage:** This task includes hydrologic and hydraulic analysis for design of the new storm sewer system for the new and reconstruction portion of the project. This would include hydrologic review to determine drainage areas and discharges to the roadways for multiple storm events; development of a hydraulic model;

identification of outlet storm sewers or drainage ways; and required improvements to outlet storm sewers or drainage ways. The storm sewer design will review the 10-year storm event to determine if a reasonable and practical storm sewer system can be provided to meet the current criteria. If it is determined that it is not practical to meet a 10-year storm event, a practical design approach will be used to determine a reasonable design that meets or exceeds the capacity required to convey a 2-year design storm. The design of the storm sewer will be developed in a manner to accommodate phased construction of the project that will maintain existing roadway drainage while providing outlets for the new storm sewer being constructed. This work also includes of drainage plans and storm sewer profiles. Storm sewer design will be based upon the new and reconstruction urban segment. This task involves one (1) Drainage Sheets ("J Sheets") and one (1) Drainage Cross-Section Plan Sheets ("R Sheets").

8. **Roadway and Driveway Culverts.** This task is for roadway and driveway culverts and includes the preparation of a drainage map outlining all drainage areas and completion of the following for each area. This task involves one (1) Drainage Sheets ("J Sheets") and one (1) Drainage Cross-Section Plan Sheets ("R Sheets").NDOT's Pipe Policy will be followed.
 - a. Compute area size and Q.
 - b. Determine allowable H.W.
 - c. Size culvert and compute H.W.
 - d. Using design cross sections, determine length of culvert.
 - e. For each culvert, show the Station, D.A., Q., H.W., Size and Length.
 - f. Determine location of new/existing culverts with special ditch locations
 - g. Draft culvert build notes
9. **Construction and Removal.** Development of Construction and Removal notes detailing construction and removal items not specifically identified elsewhere in this scope. NDOT CAD standards and construction/removal notes/tabs are to be used. This task involves eleven (11) Construction & Removal Sheets ("J Sheets").
10. **Utility Coordination/Verification.**
 - a. **Utility Rehabilitation Sheets:** This task includes effort to develop Utility Rehabilitation Sheets displaying existing utilities, relocation plans generated by others, utility owners, facility type, and all applicable Subgrade Utility Engineering data for purposes of coordination with NDOT Utility Section and providing information during the construction phase. This task involves eleven (11) Utility Rehabilitation Sheets ("K Sheets"). When this section is utilized, the Utility Rehabilitation Sheets will replace the Existing Utility Plans being submitted at the Design and Plan Detail Phases.
 - b. **Utility Conflict Memo and Plans:** This task includes effort to complete the Utility Conflict Template identifying locations where existing utilities will be impacted by construction efforts. This Template will be utilized by the Consultant to coordinate with respective Utilities and provide subsequent relocation plans. ~~A copy of the Utility Rehabilitation Sheets with conflicts clearly identified will accompany this submittal.~~ This Template will be updated when project changes occur that

remove or add conflicts.

- ~~11. Construction Phasing/Detour Route/Temporary Roads.~~ The Consultant shall develop traffic phasing concepts to allow for reasonable access during construction for highway and local traffic that may include detours and staging of construction. The Consultant shall prepare a written description of the Construction Phasing, noting detour routes if applicable. This phasing plan shall be submitted at the time of the first submittal. This task involves (0) Phasing Sheets ("H Sheets").
12. **Erosion Control.** This task includes effort required to design and draft both temporary and permanent erosion control measures for the project. The consultant will submit the erosion control plans to the LAD of NDOT for review and concurrence by NDOT Roadside Stabilization Unit. This task involves eleven (11) Erosion and Sediment Control Sheets ("J Sheets").
13. **Quantities/Estimates.** Develop and tabulate all the preliminary quantities. Computation sheets will be submitted with all Quantities to the RC and/or the LAD of NDOT for all submittals, including Pre/Post Plan-in-Hand and Final Plans, using NDOT standard bid items, NDOT Project Information sheet (NDOT Form 342), and NDOT quantities forms (NDOT Form 343 and NDOT Form 355). In addition to these submittals, opinion of probable cost will be updated and submitted yearly (**January 31**) throughout the preliminary engineering and final design phases. Estimate of probable cost will be prepared by the Consultant using recent bid tabulations and other available information. Task assumes three (3) updates/submittals.
14. **Typical Sections.** This includes design and drafting the typical cross sections and other details as needed for the project. This task involves two (2) Typical Cross Sections ("B Sheets").
15. **E Sheets.** This task includes developing the wetland aerial plan sheets ("E" Sheets) from the ortho. This task will include effort to illustrate and label wetlands, restricted areas, channels, alignments, impacted areas, reference files, and other wetland features. This task includes effort to illustrate sensitive areas including, but are not limited to, 4(f) properties, Section 106 sites, and T&E areas. This task involves eleven (11) Environmental or Aerial Sheets ("E Sheets").
- ~~16. ——— Guardrail.~~ This task includes effort to analyze potential guardrail locations and design new guardrail at locations that do not meet current standards or are affected by other elements of the project. Guardrail will be designed to meet current NDOT standards unless justified by an accepted design as governed by the current Roadside Design Guide. There are approximately (0) locations of W-beam guardrail and (0) installations of cable guardrail. This task involves (0) Special Plan Sheets ("U Sheets").

17. Floodplain Permit if a Floodplain Permit is required, The Design Consultant will certify the project construction occurring in a floodplain, whether crossing or parallel, complies with floodplain regulation:

State Minimum Standards require, when construction occurs in Base Floodplains, it does not increase, cumulatively, the floodplain base flood elevation more than one foot (1').

State Minimum Standards require, when construction occurs in floodways, it does not increase the base flood elevation any amount.

The Consultant is to provide a Certification of Compliance for each floodplain encroachment utilizing the Certification of Compliance Form. NDOT will provide Certification of Compliance for all floodplain crossings involving bridge-sized structures.

The Consultant is to provide a Floodplain Certification Memo which includes an abbreviated project description, including beginning and ending locations, project activities that will occur, floodplain locations and impacts (if any) to floodplain base flood elevations. (NDOT can provide template and examples for the floodplain certification memo.) This memo will be sent to the Consultant Coordinator and will not be placed on OnBase by the Consultant.

18. Plan-In-Hand Report. The Consultant will prepare and submit a draft Plan-in-Hand report within two (2) weeks of the meeting summarizing the findings and decisions made regarding the project design. The draft PIH report will be submitted and routed for review and comments. The consultant will address the comments (within 2 weeks) and submit the final PIH report.

19. Working Day Calculations. Working Days for construction activities will be calculated at the Plan in Hand plan stage and incorporated into the draft PIH report and updated at the Draft Final PS&E plan stage.

20. Pavement Determination. The Consultant shall provide complete documentation of the structural pavement design analysis used for the project. The pavement analysis must be a nationally recognized method, such as AASHTO, AIM, PCA, etc. The Pavement Determination Data Sheet (supplied by NDOT) shall be completed by the Consultant and included as part of the documentation

Deliverables

- a) Meeting Minutes for all meetings to be summarized emailed to the Client, NDOT and applicable stakeholders within (2) days of meetings.
- b) Hydraulic Report and Data Sheet
- c) Deliverables for the Plan-in-Hand Phase include:
 - i) Preliminary Waterway Permit Data Sheet, NDOT Form 290
 - ii) Erosion Control Plan-in-Hand Checklist, Exhibit G of the NDOT Roadway Design Process Outline (DPO), if applicable
 - iii) FAA Form 7460-1 when applicable
 - iv) Plan-in-Hand Plans
 - v) Project Information Sheet, NDOT Form 342

- vi) Project Quantity Sheet, NDOT Form 343E
- vii) Draft Plan-in-Hand Report (pdf format)
- viii) Plan-in-Hand plans with comments consolidated on one set
- d) Final Plan-in-Hand Report (pdf format)
- e) ~~Plans/display showing project in relation to mapped floodplains/floodways, if applicable~~
- f) Opinion of Probable Construction Cost
- g) Construction and working day estimates
- h) Updated project description, project details, and purpose and need as necessary (using Nebraska Environmental Document System (NEDS))
- i) ~~Pavement Determination~~
- j) Working Day Calculations
- k) Cost Estimates
- l) KMZ file at each plan submittal
- m) Utility Call Reports or equivalent documentation

Refer to last page of this Scope of Services for detailed list of required plan sheets at each phase of project.

V. POST PLAN IN HAND PLANS

1. **Post Plan in Hand plans** incorporate review comments needing revisions identified during the plan in hand and serves as a mid-point check of the design. Task assumes ten (10) total sheets will need revisions.
2. **Post Plan in Hand Plan Submittal** plans with the limits of construction are to be submitted to the LAD PC at the completion of the post plan in hand design.

VI. DRAFT PS&E SUBMITTAL PLAN REVIEW

NOTE: upon receipt of the Draft PS&E Plans on projects NDOT has assumed the duties of the Responsible Charge (typically projects located outside of MAPA and LCLC) the NDOT's Right of Way Division will prepare the ROW Cost Estimate.

1. **Incorporate review comments** the Consultant will address and incorporate review comments from the Post Plan in Hand Plan review. Task assumes twelve (12) total sheets will need revisions.
2. **Draft PS&E Submittal** the Consultant shall submit a draft PS&E package, to the Project Liaison and LAD PC for final review. The package will include the plan set and total project quantities.

The only revisions to the Draft PS&E plans would be modifications resulting from right of way negotiations and/or NDOT Division Reviews.

VII. FINAL PS&E SUBMITTAL/BLUE LINE CORRECTIONS

1. **Final PS&E Submittal.** Upon incorporating review comments into the plan set and special provisions, the Consultant shall prepare and submit all drawings, special provisions, and an estimate of quantities to the LAD Project Coordinator for the final PS&E review. The completed PS&E plans to be submitted by the Consultant shall include the following:
 - i. ~~Electronic Plan Data for the Contractor:~~
 - i. ~~Slope staking information at locations where grading is to be completed to flatten slopes, construct guardrail and mailbox turnouts, and construct new erosion control curb and flumes. The Consultant shall provide the State with samples of these items for approval of the formats and information. Final construction information to be submitted as directed by the NDOT Project Coordinator.~~
 - ii. ~~Subgrade and finish grade information for new construction (previously blue tops and paving grades).~~
2. **Address comments or questions** during PS&E Review this includes the effort of addressing any questions or comments that arise during the PS&E review. And making corrections per PS&E Comments (not to include errors or omissions), this includes corrections based on PS&E comments that make the plans biddable (bluelines).
 - i. After PS&E corrections, the Consultant shall upload all electronic CADD files into ProjectWise and create a zip file containing the Electronic Plan Data, to be uploaded into OnBase - NDOT RD Construction Model. Electronic Plan Data to be provided per NDOT's "Modeling Design Guidelines" available in OnBase.
3. **Electronic CADD files** Roadway Design will provide a Basic Digital Package For Information Only (FIO) for all non-maintenance project types. This package will include many of the same digital elements NDOT previously provided post-letting, along with a few additional items, but it will be delivered prior to letting. For pavement replacement or wetland mitigation project types, Roadway Design will provide a Detailed Digital Package FIO, which includes the Basic Package plus 3D elements such as 3D linestrings and pavement surfaces. Additional guidance on these packages can be found in the Standard Operating Procedures for Delivering Models and Digital Data For Information Only on NDOT Projects, available on both the Digital Project Delivery and Design Consultant Information webpages.
4. **Printing** this includes effort to print and resubmit any sheets that change based on PS&E comments (not to include errors or omissions).
5. **SWPPP** ~~When required by the NPDES Construction Stormwater Permit,~~ the Consultant shall provide a Stormwater Pollution Prevention Plan (SWPPP) for the project. The SWPPP must be developed using NDOT's SWPPP template that will be provided by the Roadside Stabilization Unit. The Roadside

Stabilization Unit will complete a redline review of the SWPPP and Erosion Control Plans. The Consultant shall incorporate comments received from the Roadside Stabilization Unit prior to delivery of the final documents.

6. **Letting Task**

- a. Answering questions received from Contractors during Letting Phase
- b. Supplying Information to NDOT for preparing addendums (*will be supplemented with future contract if needed*)
- c. Supplying information to NDOT for bid analysis.
- d. Shop drawing review/approvals (*will be supplemented with future contract if needed*)

DELIVERABLES FOR FINAL PLANS (PS&E) PHASE INCLUDE

- a. Opinion of Probable Construction Cost
- b. Two full-size sets of Final Plan electronic files
 - a. Prelim. Stamp OFF/Seal OFF
("12345 Roadway Prelim Plans" and "12345 Roadway Prelim Cross Sections")
 - b. Prelim. Stamp OFF/Seal ON and signed
("12345 Roadway Final Plans" and "12345 Roadway Final Cross Sections")
- c. Project Information Sheet, NDOT Form 342
- d. Project Quantity Sheet, NDOT Form 343E
- e. Summary of Quantity Sheets, NDOT Form 355
- f. ~~Guardrail Summary, NDOT Form 195~~
- g. Summary of Quantities and Locations of Surfaced Driveways/Intersections
- h. Table of Drainage Summary Items, "Horse blankets"
- i. Length Sheet, NDOT Form 415
- j. PS&E Required Sheet, NDOT Form 280
- k. Grading Item Summary, NDOT Form 64E
- l. Special Provisions (word format)
- m. Standard Plan listing
- n. Special Plan listing
- o. ~~Certification of Compliance, NDOT Form 366~~
- p. ~~Floodplain Certification and Permit (If applicable)~~
- q. Construction and working day estimates

VIII. RIGHT-OF-WAY DESIGN SERVICES

Overview: The following tasks will be completed to establish the existing Right-of-Way and to design the proposed Right-of-Way. The consultant will complete and submit title research, legal description, and ROW plans.

Qualifications, Knowledge and Experience. The Services must be completed by, or under the direct supervision of a registered abstractor who is qualified and in good

standing to complete the Services in Nebraska. Consultant must be knowledgeable and have substantial experience completing Services of this type.

Software, Equipment, and Submission Requirements. Title researcher will be responsible for providing all necessary equipment, supplies, materials, and software to complete the Services. The Certificate of Title reports shall be signed, converted to pdf format and submitted in readable electronic form. Supporting documents shall be submitted in pdf, jpeg or tiff format. All deliverables shall be submitted using the specified file naming convention.

Format of Right-of-Way plans The Consultant shall submit all Right-of-Way plans as half-size plans plotted at the appropriate scale. They must measure the standard 11"x17" paper that is used in any normal Xerox machine. The margins must measure as follows: left margin must be approx. 1-inch, right margin must be approx. 5/16 inch, and the top and bottom margins must be approx. 3/8 inch. The border used must be the one supplied with the ROW cell file. It measures approximately 15 5/8 inches x 10 3/8 inches when plotted at 1" = 200' scale. The scale of the ROW plan sheets will match the scale of the roadway plan sheets. Any materials submitted to the State by the Consultant must be on or equivalent to white bond. Any material, which does not produce an acceptable reproduction, will be returned to the Consultant for rectification. The Consultant shall follow the State's "CADD Drafting procedures and guidelines" in preparing the project plans. Sheets must be set up according to the State's procedures. File names must follow the State's CADD naming convention. Line weights, line styles, text size and leveling must follow the State's guidelines. The CADD files must conform to the following standards and conventions:

Graphic elements must be placed in accordance with the State MicroStation Right-of-Way element attributes standards. Working units must be:

1. Master Units = Ft
2. Sub Units = 1000 TH
3. Position Units = 1

File names must use State CADD naming convention.

Data Transfer It shall be the Consultant's responsibility to obtain the necessary software to translate to and from the specified format for all electronic files supplied by the State and for all electronic files prepared by the Consultant and supplied to the LPA/State. The State and the Consultant shall transfer all Graphic files in a MicroStation dgn. Format. A data sheet must accompany all electronic file submittals listing the file names and detailing the method of placement so the State will know how to restore the data in our system. All computer files shall be provided on either compact disk (CD) or loaded to State's FTP site unless otherwise specified. The State will provide instructions and password for FTP site with final contract documents.

- 1) **Existing Right-of-Way Base.** This task involves certified title research including collecting the Plat drawings, reviewing property titles, reviewing survey data, and other

necessary information to establish the existing Right-of-Way, including easements, for the properties abutting the project. Title Searches to be completed by a certified abstractor. Ownership plans will be developed from this information and the consultant will have this task completed prior to the plan-in-hand meeting.

- 2) **Proposed Right-of-Way.** The Consultant will determine the easements (temporary and permanent) and right-of-way required to construct the project. It is estimated that there will be up to eleven tracts associated with this project.
- 3) **Right-of-Way Plan Sheets.** The Consultant will prepare right-of-way plan sheets to include in the plan set. The sheets will include existing property lines and all proposed right-of-way ownerships, easements and takings will be tabulated and shown on the sheets. Tract Maps with all legal description will be provided by the Consultant. This task involves eleven (11) Right of Way Plan Sheets ("W Sheets").
- 4) **Title Research.** All title research services will be completed in compliance with the Uniform Relocation Assistance and Real Property Acquisition Act (the Uniform Act) and with the NDOT Right-of-Way Manual. The Services must be completed by, or under the direct supervision of a registered abstractor who is qualified and in good standing to complete the Services in Nebraska. Consultant must be knowledgeable and have substantial experience completing Services of this type. The State will provide instructions and password for FTP site with final contract documents. Consultant will be responsible for providing all necessary equipment, supplies, materials, and software to complete the Services. The Certificate of Title reports shall be signed, converted to pdf format, and submitted to State in readable electronic form. Supporting documents shall be submitted in pdf, jpeg, or tiff format. All deliverables shall be uploaded to an ftp site specified by State using State's file naming convention.
- 5) **Permit to occupy right of way** Projects encroaching on NDOT right of way (utilities, drainage structures, grading, etc.) need to be permitted by the NDOT District Construction office. At the Plan in Hand Plan design stage, NDOT will assist the LPA/LPA's with contacting the District Engineer or Permits Officer to determine if a permit or permits are needed.

All requests for permitted access shall first be submitted to the District Engineer in whose District such access lies. Requests must be submitted on standard access permit application form available from the Department (NDOT Form 19). The consultant shall provide the following items to the RC for evaluation of encroachments or an access application or the construction of an access:

1. Highway and access plan and profile.
2. Complete drainage plan of the site showing impact to the highway right of way.
3. Map and letters detailing the utility locations before and after development in and along the highway.
4. Subdivision zoning and development plan. These should be coordinated with the local officials and their comments should be included with the application.

5. Property map indicating other accesses and abutting public roads and streets, including those on the opposite side of the highway.
6. Proposed access design details, such as, ADA requirements, or wetlands.
7. A Traffic Impact Study, if required.

The District Engineer will make appropriate comments and forward the application together with the plans and other supporting data to the LADS PC/RC who will coordinate with the Right of Way Division for issuance of the permit.

ROW Deliverables at the Post Plan in Hand Design Stage.

- a) The title researcher shall review the title research study area ("Study Area") and search the County real estate records to identify each separate parcel of land located within the Study Area. A separate parcel of land is all contiguous land owned by the same owner and held in the same title (e.g., sole owner, joint tenants, tenants in common, etc.).
- b) The title researcher shall provide a copy of the title-vesting document for the current owner of each parcel of land in the Study Area.
- c) The title researcher shall list all owners of record of the parcel within the preceding 5-years and include a copy of each additional instrument conveying title to each owner identified.
- d) Title researcher shall provide a Certificate of Title Report for each parcel within the study area. This Title Report shall be on the State's approved Certificate of Title Report form (or a preapproved form) to report such information. Each Title Report shall also include the following information:
 - i) The name of the current parcel owner(s) and how the title is held, exactly as shown on the title vesting document(s).
 - ii) The owner's mailing address as shown in the County Assessor or Treasurer's records.
 - iii) If the owner of record is known to be deceased, the Case Number of the Deceased's Probate along with the name(s) of court appointed Personal Representative(s) if available.
 - iv) Active Mortgages, Deeds of Trusts, and other financing documents, and any assignments of such documents.
 - v) Active liens, agreements, conditions, limitations, restrictions or covenants affecting title.
 - vi) Easements such as private water, sewer, ingress/egress (access), cell towers, flood, and irrigation or others that encumber or restrict the use of the land. Consultant should not provide easements for public utilities (water, sanitary sewer, power, gas, cable, telephone, and telegraph).
 - vii) All recorded leases except oil and gas leases.
 - viii) List the document recording information for each record listed in the title report to include the date of record and instrument number.
 - ix) The legal description for the subject parcel of land.
 - x) Comments the abstractor believes are necessary for a full understanding of the information reviewed for the parcel.
 - xi) Name, signature, and license number of abstractor and title effective date.

- e) Provide copies of all supporting documentation (deeds, easements, etc.) that are listed in the title report in an electronic format type using the document naming convention as specified. Consultant should not provide copies of the active mortgages, deeds of trust or assignments that are listed on the Title Report.
- f) If applicable, Consultant shall provide copies of subdivision plats and surveys of irregular tracts and tax lots with metes and bounds field notes.
- g) Provide copies of deeds, easements, dedications, plats, etc., for any property acquired by or conveyed to governmental entities.
- h) Provide copies of County Cadastral Maps in counties that do not have a GIS website.

Title Report and Supporting Document Naming Convention. For each parcel - two separate electronic files must be submitted as detailed below:

1. For each parcel - One electronic file containing the Title Report
2. For each parcel - One electronic file containing all supporting documents. This file should include all documents as specified under the above ROW Deliverables at the Post Plan in Hand Plan Stage.
3. For each electronic file - file names should be simple, easy, and logical. File names should include last name of private owner or first name of company.

Examples of File Names

Vesting Owner	Title Report File Name	Documents File Name
Joe Smith	Smith TR	Smith Documents
Lincoln Methodist Church	Methodist Church TR	Methodist Church Documents
MSD LLC	MSD TR	MSD Documents
Sam Jones and Doug Peters	Jones TR	Jones Documents
AJ Brown Auto Body	Brown TR	Brown Documents

The Consultant is to submit a geographically oriented base file in MicroStation *.dgn format showing the following information for the entire project. Files may be submitted in one file or in reference files, all necessary reference files need to be in the submittal.

- Surveyed Topography
- All construction items (feature file)
- Limits of construction.
- ROW Survey (section corners, lot corners, etc.)
- Ownership information (property lines, owner names, lot numbers, lot lines, tract numbers, etc.)
- ROW Design (new ROW, PE's and TE's)

- ROW patterning (if placed in the base file)
- Air photo if used

On Projects that NDOT is acquiring ROW, the consultant shall submit a kmz file.

Prepare, Right of Way Cost Estimate

Overview NDOT will prepare the ROW Cost Estimate on projects located outside of the Metropolitan Planning Organizations (MPO) of Metropolitan Area Planning Agency, Omaha (MAPA) and of Lincoln City Lancaster County (LCLC). If project is within an MPO, ROW Cost Estimate will be completed by the LPA as detailed below.

If an LPA in MAPA or LCLC elect to outsource preparation of the ROW Cost Estimate, they may do so provided the ROW Cost Estimate is prepared by a real estate professional knowledgeable of land values in the area of the project and the ROW Cost Estimate is prepared using the following criteria.

ROW Cost Estimates should include an estimate of the current value of the takings, any damage costs, incidental costs (such as appraisal fees, negotiator fees, title fees, etc.), relocation expenses, possible condemnation costs, and demolition fees, (ROW Cost Estimate form PA-4).

The following items are required in the estimate:

1. ~~Land Value~~—The land value for all fee takings and easements shall be calculated on a square foot cost basis in urban areas and by the acre in rural areas. Each tract shall be evaluated as to zoning and type of use, such as business, residential, and public use. Not all tracts will be valued at the same square foot price.
2. ~~Damage Costs~~—Damage costs must be determined for each tract. These will include cost to cure items and damages to the remainder of the property.
3. ~~Relocation Costs~~—Any residential properties or businesses that will be acquired, as part of the project needs to be included in the ROW Estimate. The estimated value of the home or business and the additional relocation costs (relocation payments to the owner, tenant, and Consultant fees) for each tract will be identified on the Estimate as Relocation Costs.
4. ~~Administrative Costs and Incidental Expenses~~—These costs will include the fees for the Appraisal, Appraisal Review, and Consultant negotiation fees. An incidental cost should be included for each tract on the project if the LPA is hiring ROW Consultants.
5. ~~Demolition Contracts~~—should also include any costs associated with hazardous materials removal.
6. ~~Advertising Sign Cost~~ if applicable
7. ~~Condemnation Costs/Administrative Settlements~~—indicate the anticipated percent of parcels affected by either condemnation costs or administrative settlements.

The ROW Cost Estimate includes the cost to research and acquire the right-of-way for the project, including easements. It includes the right-of-way costs for storm water

management, wetland mitigation, and other work outside of the roadway prism. Contractual obligations with property owners to relocate fencing, reconstruct gates, relocate sprinkler systems, etc. are a ROW cost and are not to be a construction item.

The cost to repair sprinkler systems on public right-of-way is ineligible for federal participation. However, Local Public Agency policies may provide local funding to repair underground sprinkler systems located in the public ROW and damaged by a public project.

The cost to repair sprinkler systems on public property is ineligible for federal participation. However, Local Public Agency policies may provide for local funding to repair underground sprinkler systems located in the public ROW and damaged by a public project. The ROW Cost Estimate is to note if local funding is available and the estimated cost of repair of the system in the public right of way.

If the extent of the right of way acquisition is not known, then a contingency should be added based upon historical settlements and awards for condemnation cases, which must include costs for attorneys, engineering research, witness research, survey, and staff time. The right of way acquisition schedule needs to be considered. Right of way acquisition costs will increase quickly in rapidly developing areas. Costs must include relocation assistance and benefits for displaced individuals, families, businesses, governments, and nonprofit organizations. Special acquisitions, such as those from government sites can be time consuming and costly. The LPA recognizes right of way estimates are dependent upon the accuracy and reliability of information concerning the locations of the right of way limits on a project. A small change in the locations of the right of way line, or a change in access control or drainage retentions placement, particularly in commercial areas, can affect the right of way cost estimate by millions of dollars because of required damage payments such as severance or business damages.

It is anticipated a ROW Cost Estimated is needed for _____ tracts.

Deliverables: ROW Cost Estimate form PA-4.

VIII. BRIDGE DESIGN SERVICES

IX. ENVIRONMENTAL SERVICES AND COORDINATION

Environmental coordination requires the Design Consultant to work with the NEPA Consultant to ensure environmental commitments are met. The RC is responsible for coordinating these efforts.

- 1) **Review of NEPA documents and commitments.** The Design Consultant shall review the NEPA Documents for any commitments made that must be addressed during the design.
- 2) **NEPA exhibits.** The Design Consultant will provide the NDOT with exhibits as needed for the development of Public Involvement.
- 3) **Preliminary Waterway Permit Data Sheet.** The Design Consultant will complete form NDOT-290 for the project.
- 4) **Wetlands Impacts.** The Design Consultant will provide limits of construction to the Environmental Consultant for calculation of impacts to wetland areas delineated. This information shall be provided in the final plans on the E Sheet.
- 5) **Airport Coordination.** The Design Consultant shall coordinate and submit formal correspondence and approval from NDOA.
 - a. The need or potential need for a FAA Form 7460-1 should be noted in the plan-in-hand report and added as a special provision in the PS&E package by the design consultant.

X. PUBLIC INVOLVEMENT

The Consultant) shall serve as the agent for the Client, representing the Client in all matters related to public involvement services for this project, with the exception of *(list any tasks to be conducted by the Client or others)*:

1. Civil Rights Analysis
2. Preparation of a distribution list of stakeholders and contiguous property owners
3. Preparation and dissemination of a press release in regard to public involvement
4. Ordering and posting temporary public meeting highway signs (if needed)

It is anticipated that the project will require the following major tasks *(include the following, as appropriate)*:

1. Public Information Meeting (PIM)

APPLICABLE PUBLICATIONS:

Work shall be done in accordance with the most current version of the following materials. The most current versions of the NDOT materials can be obtained from the NDOT website.

NDOT Public Involvement Procedure

<http://dot.nebraska.gov/media/3964/ndor-public-involvement-procedure.pdf>

CLIENT SHALL PROVIDE:

- ~~1. If applicable, cover any costs associated with securing or using meeting venue(s)~~
- ~~2. Distribution list of stakeholders and contiguous property owners~~
- ~~3. Press Release to be sent two weeks prior to public information meeting (optional)~~
- ~~4. Temporary signage to be installed 15 days prior to public information meeting (if needed)~~
- ~~5. Templates for standard reports, legal notices, handouts, comment response letters, etc., for materials being developed for Client~~

CONSULTANT SHALL PROVIDE THE FOLLOWING SERVICES:

Consultant will work with the Client to develop a Public Involvement Plan to address public notification, develop a database of project stakeholders and plan for the PIM, one-on-one meetings, or agency meetings that might be necessary. ~~Consultant will assist the Client in conducting a Public Information Meeting (PIM) including setup, facilitation and teardown. Consultant will:~~

- ~~1. Identify Venue and arrange for booking. Provide a meeting venue floor plan including identification of ADA compliant access routes, location of display and~~

presentation materials, and seating arrangement, if applicable;

2. ~~Prepare a Legal Notice~~ of meeting to include project location, purpose and need, planned construction, state if additional right of way or easements will be needed to construction the project, additional impacts and construction schedule
3. ~~Public Notice Publication~~, verify local newspaper distribution schedule and critical dates and submittal information related to legal advertisements. Client will place advertising for the public notice in one local (Nebraska Press Association (NPA) certified paper at least 15 days prior to event with two affidavits of publication.
4. ~~Postal Outreach~~, Prepare and distribute invitations to property owners directly adjacent to the project and other project stakeholders from a list provided by the Client, anticipate ____ invitations sent through the U.S. Postal Service.
5. ~~4f Informational Poster~~, ____ posters showing publicly owned park and recreation areas that are open to the general public, publicly owned wildlife and waterfowl refuges, and public or privately owned historic sites. The term historic sites include prehistoric and historic districts, sites, buildings, structures or objects listed in, or eligible for, the National Register of Historic Places, if applicable;
6. ~~Prepare aeriels~~ with proposed alternatives and potential impacts;
7. ~~Posters~~, anticipate ____ other informational posters, note types of posters.
8. ~~Develop Advertising~~ for public meetings ____ radio ads, ____ website.
9. ~~Provided Translators~~ for public information meeting and for public meeting anticipate ____ documents (if needed).
10. ~~Prepare a Fact Sheet~~ suitable for a mailer or handout at the PIM; The Fact Sheet will be similar to the legal notice and include the project location, purpose and need, scope of work, traffic volumes, construction schedule, accommodations of traffic, ROW, potential impacts, additional costs, location map/detour map and appropriate logos (FHWA, NDOT, Client's logo, Preliminary Plan Stamp — NO consultant logos / branding);
11. ~~Prepare for and Attend the Public Meeting~~ meet approximately 15 minutes before the actual public meeting for the project team to review key facts/information and to go over any potential issues and to provide suggestions on how to approach questions and/or conflicts.
12. ~~Prepare a matrix~~ summarizing general comments and concerns from the public meeting and written comments. The client will identify those comments which

warrant a response. The Consultant will prepare ____ draft responses and revise them as needed based on the Clients review comments. The approved responses will be mailed by U.S. Postal Service. The Consultant is to anticipate ____ responses.

13. Summary Memo, the Summary Memo is summary of what done to involve and inform the public of the proposed improvements and to solicit the public's comments and concerns.

14. Public Involvement Report, (which will include a summary of the outreach performed [tools used, information about the distribution list, legal notice publication dates, specified comment period date, etc.], a table of summarized comment/responses, and attachments that consist of what the public received in their project information packet, the comments received, and the final signed responses to the comments. The public involvement report/summary memo and attachments shall be attached to the CE. [Additional deliverables shall be inserted for various levels of public outreach.]

15. Public Information Packet. Consultant will assist the Client in the development of a Public Information Packet, as described by NDOT's PI Reports outline. Consultant will:

- Prepare Cover Letter
- Develop Comment Form
- Include the **Legal Notice**
- Include the **Fact Sheet** in the packet

16. Packet Distribution. Consultant will coordinate the mailing of the Public Information Packet, using a distribution list provided by the Client. The Client will coordinate hand delivery of packets to the businesses and property owners adjacent to the project

17. MEETINGS

Meetings anticipate;

- ___ Kickoff meeting
- ___ Project status meeting(s)
- ___ Public meeting
- ___ Comment review meeting(s)
- ___ One on one meeting(s)
- ___ Agency meeting(s)

Other: (Additional project specific tasks may be added here).

DIRECT COST ITEMS

- Venue;

- ~~Nametags, Sign-In Sheets, comment forms.~~
- ~~Informational posters~~

DELIVERABLES: —

1. ~~Project Schedule~~
2. ~~Monthly Invoices and Progress Reports~~
3. ~~Meeting Minutes~~
4. ~~Public Information Meeting Documents and Maps~~
5. ~~Public Involvement Summary Memo of entire public involvement process, public comments and responses to written comments~~
6. ~~Public Involvement Report~~
7. ~~Stakeholder letters addressing Comments~~

XI. WATERLINE/SANITARY SEWER RELOCATION/RECONSTRUCTION

XII. GEOTECHNICAL

XIII. COORDINATION FOR RAILROAD

The consultant's personnel shall complete a Railroad approved safety course and obtain appropriate Rights of Entry from the applicable railroad.

BNSF: <https://bnsf.railpermitting.com/>

UPRR: See section 12.2 of the Public Projects Manual.

<https://www.up.com/content/dam/upcom/migration/uprr/realestate/documents/up-pdf-native/docs/re-nonintrusive-survey-app-v2.pdf>

If a railroad crossing or runs adjacent within 250 feet of project centerline are encountered, the following information shall be collected:

1. Railroad should be identified by name
2. Coordinates and elevations of the top of rail shall be collected every 300 feet. More frequent shots may be required to accurately depict the horizontal curvature of railroad alignment. It shall be noted which rail of the line is surveyed (North, South, East, or West).
3. If multiple tracks are present, it shall be noted which line is the mainline track as this is typically the reference from which railroad right-of-way is measured.
4. Survey data should include data on all railroad crossings from which length, width, elevations and skew angles can be plotted. A description of the crossing should be included to indicate type of crossing materials used, such as wood plank, concrete planks, steel plate, etc. The condition of the crossing should also be noted. The type, location, and condition of crossing protection devices, if any, including control boxes shall collected and described. If electricity is used to power warning devise, the name of the utility company is desirable.
5. If cross-section data is required, railroad crossings shall be handled in a manner similar to intersecting roads. Top of rail shots shall be taken. Additional shots shall be taken 1000 feet in each direction to show the profile of the tracks.
6. All culverts and bridges serving an adjacent rail-line shall be surveyed. Information collected shall be similar to the information gathered for structures along the roadway (Culvert Data Sheet).
7. Railroad accessors, such as switch stands, signals, communication lines, sheds, tanks, railroad mile posts, etc. shall be identified and located.

XIV. **SCHEDULE**

Project Timeline. The Consultant shall prepare a schedule for project milestone dates and the schedule will be updated upon Notice to Proceed as well as quarterly or if dates change. The consultant will show old dates with the updated schedule dates. The document will include the project name, the project number, project control number consultant firm name, project manager and date.

Milestones		Duration	Comments	Date
From	To			
NTP for Scoping PE/NEPA	PCM 0 and Red Flag Site Visit	2-3 month		
PCM 0	PCM 20	1-2 month(s)		
PCM 20	PCM 30	4-5 months		
PCM 30	PCM 35	1 month	Submit Post-PIH plans and ROW Design	
PCM 35	Approved NEPA	Varies	4 months is consistent with a CE-1. More time will be needed for CE-2 and CE-3.	
Approved NEPA	PCM 70	1 month		
PCM 70	ROW Negotiation Complete	Varies	No ROW – Duration will be plan development time ROW – Min. 6-12 months, depending on # of tracts	
ROW Negotiation Complete	PS&E Turn In/PCM 90	3 months	NDOT M&R, Bridge, Erosion Control Reviews. Note: PS&E Turn In and PCM 90 does not need to happen on the same day.	
Official PS&E Turn In	LET	4 months		

Nebraska Department of Transportation - Local Assistance
Division Plans Assembly (Current as of July 2021)

Sheet Number & Order	Plan Sheet (As Required)	Created By	Sheet Description *See KDOT Roadway Design Manual	Sheets Required for Plan Set			
				PH	Functional	PS&E	PS&E
A	Title Sheet	Consultant/PDU	See Section 4.A	X	X	X	X
B	Typical Cross-Sections	Consultant	See Section 4.B	X	X	X	X
C	Summary of Quantities	PDU	See Section 4.C				X
D_	Summary of Soil and Materials Survey Information	Consultant	See Section 4.D				X
E_	Environmental or Aerial Sheets including Wetlands (when applicable)	Consultant	See Section 4.E	X	X	X	X
F_	Horizontal Alignment and Control Points	Consultant	See Section 4.F	X	X	X	X
G_	General Information Sheets	Consultant	See Section 4.G	X	X	X	X
H_	Phasing Plans	Consultant	See Section 4.H	X	X	X	X
J1 Thru J_	Large Scale Plans:	Consultant	See Section 4.I				
J_	Geometrics and Grades	Consultant	See Section 4.I	X	X	X	X
J_	Drainage	Consultant	See Section 4.I	X	X	X	X
J_	Construction & Removal (on separate sheets if necessary)	Consultant	See Section 4.I	X	X	X	X
J_	Erosion & Sediment Control w/ Wetland Areas	Consultant	See Section 4.I	X	X	X	X
K_	Utility Rehabilitation (project by project basis)	Consultant	See Section 4.J				
L_	Plan and Profile or Plan Over Plan Sheets	Consultant	See Section 4.K	X	X	X	X
M1	Traffic Control Plans	Consultant	See Section 4.L		X	X	X
M_	Temporary Pavement Marking Plan	Consultant	See Section 4.L			X	X
M_	Signing Plans	Consultant	See Section 4.L			X	X
N_	Roadway Lighting Plans	Consultant	See Section 4.M	X	X	X	X
O_	Intelligent Transportation Project Plans	Consultant/	See Section 4.N and Chapter Fourteen: Traffic, Section 5				X
P_	Landscaping	Consultant	See Section 4.O			X	X
Q_	Earthwork Data Sheets	Consultant	See Section 4.P		X	X	X
R_	Drainage Structure Cross-Section Sheets	Consultant	See Section 4.Q	X	X	X	X
S_	Bridge Plans (Bridge, Approach Slab, Paving Section)	Consultant	See Section 4.R	X	X	X	X
T_	Special Plans from Bridge (CBC, etc.)	Consultant	See Section 2.C			X	X
U_	Special Plans from Roadway (Area Inlets, Guardrail etc.)	Consultant/ PDU	See Sections 2.B & 2.C			X	X
V_	Other Plans as Needed		See Section 2.C				
W1 Thru W_	Right-of-Way Plans	Consultant	See Sect. 4.S and Chap. Fifteen: Right-of-Way				
	Ownership	Consultant	Chap. Fifteen, Sect. 2.B	X	X		
	Appraisal	Consultant	Chap. Fifteen, Sect. 2.D		X	X	
	PS&E Turn-in	Consultant	Chap. Fifteen, Sect. 2.F				X
X1 Thru X_	Roadway Cross-Sections	Consultant	See Section 4.P	X	X	X	X
Std. Plans	Standard Plans	Consultant PDU	See Section 2.A				X

Preliminary & Final Design

Project Number: TAP-89(35)
Control Number: 22928

NEBRASKA
Good Life. Great Journey.
DEPARTMENT OF TRANSPORTATION

Overhead Rate ^[1]	197.12%
Fee for Profit Rate ^[2]	11.40%
FCCM (if applicable)	2.18%

Template: T-WB-B-2 LPA PF (rev 10-07-2025) CPEE

Employee Name	Job Title & Certifications ⁽³⁾	Current Actual Salary Rate/Hr ⁽⁴⁾	% Assigned
Project Manager			
Jay Fallick	Senior Project Manager, PE	\$92.02	100%
	Blended Rate:	\$92.02	
Sr. Engineer			
Jordan Vietz	Senior Project Engineer, PE	\$56.15	70%
Jay Fallick	Senior Project Manager, PE	\$92.02	20%
Brogan Andrews	Senior Project Engineer, PE	\$53.00	5%
Anthony Cameli	Project Manager, PE	\$66.60	5%
	Blended Rate:	\$63.69	
Engineer			
Ryan Weyers	Project Engineer, EI	\$38.10	85%
Nicholas Moresette	Project Engineer, EI	\$38.10	15%
	Blended Rate:	\$38.10	
Sr. Designer/Technician			
Mark Templeman	Senior Designer	\$88.34	100%
	Blended Rate:	\$88.34	
Registered Land Surveyor			
Noah Jensen	Survey Project Manager, RLS	\$50.00	100%
	Blended Rate:	\$50.00	
Survey Party Chief			
Tim Moeller	Survey Party Chief	\$37.75	40%
Alex Kraenow	Survey Party Chief	\$35.50	30%
Heath Howser	Survey Party Chief	\$33.25	15%
Ethan Fangmeir	Survey Party Chief	\$33.25	15%
	Blended Rate:	\$35.73	
Survey Technician			
Ryan O'Toole	Survey Technician, RLS	\$46.64	50%
Brandon Wood	Survey Technician	\$36.50	50%
	Blended Rate:	\$41.57	
Public Engagement Specialist			
Alyssa Vaughan	Public Engagement Specialist	\$45.63	70%
Maddie Mulder	Junior Graphic Designer	\$25.96	15%
Samantha Huebner	Public Engagement Specialist	\$36.25	15%
	Blended Rate:	\$41.27	

BLENDED RATES TABLE

Template: T-WB-B-2 LPA PE (rev 10-07-2025) CPFF

Employee Name	Job Title & Certifications ^[3]	Current Actual Salary Rate/Hr ^[4]	% Assigned
Administrative			
Caitlin Kersten	Invoicing	\$29.33	75%
Grace Werner	Administrative Professional	\$26.25	25%
Blended Rate:		\$28.56	

Estimate of Hours

Preliminary & Final Design

Project Name: River Road Connector Trail
 Consultant: JEO Consulting Group, Inc.
 Consultant PM: Jay Fallick, 402-392-9912, jfallick@jeo.com
 NDOT PC: Karen Majerus, 402-479-3600, karen.majerus@nebraska.gov
 Date: May 27, 2026

Project Number: TAP-89(35)
 Control Number: 22928

TASKS	PERSONNEL CLASSIFICATIONS										Total
	PM	SENG	ENG	SDES	RLS	SPC	STEC	PEN	ADM		
I. Project Management	85	8		20					7		120
1. Project Management	65								7		72
2. Project Description / Purpose and Need / Project Details		8									8
3. Quality Assurance / Quality Control	20			20							40
II. Meetings		80									80
1. Plan-In-Hand Meeting		26									26
2. LP/NDOT Coordination Meetings		22									22
3. PCM Forms		6									6
4. Meetings with Utilities		8									8
5. Concept Level Plan Review		18									18
III. Survey					10	108	44				162
1. Preliminary Field Survey						48					48
2. Digital Terrain Model							8				8
3. Base Map Preparation							16				16
4. Horizontal and Vertical Control					1	8					9
5. Section / Property Corners					4	24	8				36
6. Existing Utilities					1	4	4				9
7. Note Reduction / Preliminary Plotting							8				8
8. PIH Staking the Right of Way					2	12					14
9. Negotiations Staking the Right of Way.					2	12					14
10. Staking Right-of-Way for Condemnation Hearing.											
11. Condemnation Plats											
12. Condemnation Hearings											
IV. Preliminary Roadway Design (PIH)		188	120	32							340
1. Horizontal/Vertical Alignments		18	10								28
2. Plan and/or Profile Sheets		16	10								26
3. Template Roadway Cross Sections		40	12	20							72
4. Limits of Construction		4	4								8
5. Earthwork		4	4	4							12
6. Roadway Geometric Design		20	16	6							42
7. Storm Sewer and Drainage		8									8
8. Roadway and Driveway Culverts		8									8
9. Construction and Removal		10	28	2							40
10a Utility Rehabilitation Sheets		8	8								16
10b Utility Conflict Memo and Plans		8	4								12
11. Construction Phasing/Detour Route/Temp Roads											
12. Erosion Control		8	10								18
13. Quantities/Estimates		8	4								12
14. Typical Sections		6	6								12
15. E Sheets		2	4								6
16. Guardrail											
17. Floodplain Permitting Identification											
18. Plan-in Hand Report		12									12
19. Working Day Calculations		8									8
20. Pavement Determination.											

TASKS	PERSONNEL CLASSIFICATIONS										
	PM	SENG	ENG	SDES	RLS	SPC	STEC	PEN	ADM		Total
V. Post Plan in Hand Plans		34	26	14							74
1. Post Plan in Hand Plans		28	22	14							64
2. Plan Submittal		6	4								10
VI. Draft PS&E Plan Review		28	22	6							56
1. Incorporate comments		10	8	6							24
2. Draft PS&E Plan Submittal		18	14								32
VII. Final PS&E Submittal/Blue Line Corrections		28	10	10							48
1. Final PS&E Submittal		10	4	4							18
2. Address comments or questions		4	4	2							10
3. Electronic CADD files		6		4							10
4. Printing		2	2								4
5. SWPPP											
6. Letting Task		6									6
VIII. Right of Way Design		24	22		24		34				104
1. Existing Right-of-Way Base					8		8				16
2. Proposed Right-of-Way		6	4		12		22				44
3. Right-of-Way Plan Sheets		10	18								28
4. Title Research		2			4		4				10
5. Permit to occupy right of way		6									6
6. Prepare ROW Cost Estimate											
IX. Bridge Design Services											
X. Environmental Coordination		22	12								34
1. Review of NEPA documents and commitments		8									8
2. NEPA exhibits		8	6								14
3. Preliminary Waterway Permit Data Sheet		4	4								8
4. Wetlands Impacts		2	2								4
5. Airport Coordination											
XI. Public Involvement								8			8
1. Public Involvement Plan								8			8
XIV. Coordination for Railroad		2				16					18
1. Railroad survey		2				16					18
Total Days	10.6	51.8	26.5	10.3	4.25	15.5	9.75	1	0.9		131
Total Hours	85	414	212	82	34	124	78	8	7		1,044.0

Direct Expenses**Preliminary & Final Design**

Project Name: River Road Connector Trail

Project Number: TAP-89(35)

Consultant: JEO Consulting Group, Inc.

Control Number: 22928

Date: May 27, 2026

Subconsultants:			Amount
Subtotal			
Printing and Reproduction:	Qty	Unit Cost	Amount
Subtotal			
Mileage/Travel:	Qty	Unit Cost	Amount
Mileage/Travel:		\$0.725	
Subtotal			
Lodging/Meals:	Qty	Unit Cost	Amount
Motel - Standard Rate \$110+tax		\$130.00	
Motel - Omaha/Douglas Co. \$122+tax		\$145.00	
Meals & Incidentals (70% GSA Standard Rate, full days)		\$47.60	
Meals & Incidentals (70% GSA Standard Rate, 1st & last days)		\$35.70	
Meals & Incidentals (70% GSA Rate, full days, Omaha/Douglas Co.)		\$56.00	
Meals & Incidentals (70% GSA Rate, 1st & last days, Omaha/Douglas Co.)		\$42.00	
Subtotal			
Other Miscellaneous Costs:	Qty	Unit Cost	Amount
Title Reports	11	\$275.00	\$3,025.00
Subtotal			\$3,025.00
TOTAL DIRECT EXPENSES			\$3,025.00

Notes & Assumptions	Preliminary & Final Design
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Notes & Assumptions	Preliminary & Final Design
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Project Name:	<u>River Road Connector Trail</u>	Project Number:	<u>TAP-89(35)</u>
Consultant:	<u>JEO Consulting Group, Inc.</u>	Control Number:	<u>22928</u>
Date:	<u>May 27, 2026</u>		

Project Number: TAP-89(35)
Control Number: 22928

Notes & Assumptions

Pursuant to email dated May 8th, 2026, there are anticipated direct expenses associated with survey work on the railroad right-of-way.
Direct expenses could be, but not limited to, right of entry permit, flagger, insurance, and safety course. The UPRR associated direct expenses are unknown at this time. There will be a future agreement that will provide compensation for these direct expenses.

Project Cost & Breakdown**Preliminary & Final Design**

Project Name: River Road Connector Trail Project Number: TAP-89(35)
Consultant: JEO Consulting Group, Inc. Control Number: 22928
Consultant PM: Jay Fallick, 402-392-9912, jfallick@jeo.com
NDOT PC: Karen Majerus, 402-479-3600, karen.majerus@nebraska.gov
Date: May 27, 2026

DIRECT LABOR COSTS			
Classification	Hours	Rate	Amount
Project Manager	85	\$92.02	\$7,821.70
Sr. Engineer	414	\$63.69	\$26,367.66
Engineer	212	\$38.10	\$8,077.20
Sr. Designer/Technician	82	\$88.34	\$7,243.88
Registered Land Surveyor	34	\$50.00	\$1,700.00
Survey Party Chief	124	\$35.73	\$4,430.52
Survey Technician	78	\$41.57	\$3,242.46
Public Engagement Specialist	8	\$41.27	\$330.16
Administrative	7	\$28.56	\$199.92
Ave. Salary Rate/Hour = \$56.91 ; Incl. OH+P = \$189.61		1044	Subtotal \$59,413.50

DIRECT EXPENSES	Amount
Subconsultants:	
Printing And Reproduction:	
Mileage/Travel:	
Lodging/Meals:	
Other Miscellaneous Costs:	\$3,025.00
Subtotal	\$3,025.00

TOTAL PROJECT COSTS	Amount
Direct Labor Costs	\$59,413.50
Labor Cost Escalation Factor for Multi-year Projects (if allowed): n	
Overhead @ 197.12%	\$117,115.89
Facility Capital Cost of Money (FCCM) @ 2.180% (labor costs x FCCM%)	\$1,295.21
Direct Expenses	\$3,025.00
Fee for Profit Rate @ 11.40%	\$20,124.35
TOTAL COST	\$200,973.95



CITY OF BLAIR

MEMORANDUM

To: Blair Mayor and City Council
From: CJ Heaton, Deputy City Administrator of Public Works
Date: 7/14/26
Re: Supplemental Agreement #3 – River Road Connector Trail

Attached is a copy of the Supplemental Agreement for Preliminary Engineering for the River Road Trail. This will incorporate the feedback from UPRR into the design and allow for the project to continue. The additional fee for this change is \$200,973.95, for a total of \$221,768.15. With the TAP grant tied to this project, the city portion will be 20% of the costs associated with the project. This agreement will also take the project through the engineering phase. Amendment

Financial Impact: 20% of \$200,973.95, for a total of 20% of \$221,768.15.

Recommendation: Approval of the amendment with JEO/NDOT.





CITY OF BLAIR

MEMORANDUM

To: Blair Mayor and City Council
From: CJ Heaton, Deputy City Administrator of Public Works
Date: 7/14/26
Re: 2026 Mill and Overlay Bids

The city received three bids for the 2026 Mill and Overlay project. The bid tab is as follows.

Omni Engineering - \$382,961.95
Midwest Coatings - \$478,055.73
Western Engineering - \$517,278.90

All three bids were based on the approved project scope

Financial Impact: \$382,961.95

Recommendation: Acceptance of the bid from Omni Engineering for \$382,961.95



RESOLUTION NO. 2026

COUNCIL MEMBER ---- INTRODUCED THE FOLLOWING RESOLUTION:

A RESOLUTION AWARDING THE BID FOR THE 2026 MILL AND ASPHALT OVERLAY PROJECT TO OMNI ENGINEERING, INC., AND AUTHORIZING THE MAYOR TO EXECUTE THE NECESSARY CONTRACT DOCUMENTS.

WHEREAS, the City of Blair advertised for bids for the 2026 Mill and Asphalt Overlay Project, identified as ITB-2026-0003; and

WHEREAS, bids were received and publicly opened on June 18, 2026; and the City received three (3) bids for the project as follows:

Bidder	Total Bid
Omni Engineering, Inc.	\$382,961.95
Midwest Coatings Company, Inc.	\$475,055.73
Western Engineering	\$517,278.90

WHEREAS, City staff reviewed the bids and determined that Omni Engineering, Inc. submitted the lowest responsive and responsible bid in the amount of Three Hundred Eighty-Two Thousand Nine Hundred Sixty-One Dollars and Ninety-Five Cents (\$382,961.95); and

WHEREAS, the bids submitted were based upon the approved project scope;

WHEREAS, the Deputy City Administrator of Public Works has recommended acceptance of the bid submitted by Omni Engineering, Inc. in the amount of \$382,961.95.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, AS FOLLOWS: that the City Council hereby awards the contract for the 2026 Mill and Asphalt Overlay Project to **Omni Engineering, Inc.** in the amount of **\$382,961.95**. The Mayor is hereby authorized to execute the contract and any related documents necessary to complete the project, and City staff are authorized to take all actions necessary to administer the contract. This Resolution shall take effect and be in full force from and after its passage and approval as provided by law.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----- UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING “AYE” AND COUNCIL MEMBERS ---- -- AND VOTING ‘NAY,” THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
):ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified, and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK



City of Blair
City of Blair 2026 Mill and Overlay Project
 ITB-2026-0003
 June 18, 2026 at 12:00 PM CDT

SUPPLIER AGGREGATE TABULATION

Supplier	Grand Total
Midwest Coatings Company Inc	\$475,055.73
Western Engineering	\$517,278.90
Omni Engineering	\$382,961.95

				Midwest	Western		Omni Engineering		
Bids Received: 3									
Item #	Description	Qty	U/M	Unit Price	Line Total	Unit Price	Line Total	Unit Price	Line Total
Line Items (Price List)									
1	Package A Asphalt	1597	ton (US shipping)	\$ 135.37	\$ 216,185.89	\$ 137.00	\$ 218,789.00	\$ 127.00	\$ 202,819.00
2	Package A Milling	14519	square yard	\$ 5.13	\$ 74,482.47	\$ 5.10	\$ 74,046.90	\$ 1.85	\$ 26,860.15
3	Package B Asphalt	1013	ton (US shipping)	\$ 135.37	\$ 137,129.81	\$ 167.00	\$ 169,171.00	\$ 130.40	\$ 132,095.20
4	Package B Milling	9212	square yard	\$ 5.13	\$ 47,257.56	\$ 6.00	\$ 55,272.00	\$ 2.30	\$ 21,187.60
Sub-Total:						\$ 475,055.73		\$ 517,278.90	\$ 382,961.95
Grand Total:						\$ 475,055.73		\$ 517,278.90	\$ 382,961.95



CITY OF BLAIR

MEMORANDUM

To: Blair Mayor and City Council
From: CJ Heaton, Deputy City Administrator of Public Works
Date: 7/14/26
Re: Amendment #10 with HDR – Phase V

Due to some final adjustments on the Phase V project and the completion of the redundancy work on the Cargill High Service line, we need to amend the contract with HDR. The amended amount is \$45,729, with a new total for the project of \$2,288,553. Phase V is 99 Percent complete with only a few final touches remaining. As the project came to a close, staff recognized a few items they wanted to change or add to improve workflow and processing. We have added an extra air compressor to provide redundancy for air-activated valves and move ventilation, drain line work, and chlorine pump room modifications to improve safety.

Financial Impact: \$45,729

Recommendation: Approval of the amendment with HDR.



RESOLUTION NO. 2026

COUNCIL MEMBER ---- INTRODUCED THE FOLLOWING RESOLUTION:

A RESOLUTION APPROVING AMENDMENT NO. 10 TO THE AGREEMENT FOR ENGINEERING SERVICES WITH HDR ENGINEERING, INC. FOR THE BLAIR WATER TREATMENT PLANT EXPANSION PHASE V PROJECT

WHEREAS, the City of Blair and HDR Engineering, Inc. entered into an Agreement for Engineering Services on December 14, 2021, for professional engineering services related to the Blair Water Treatment Plant Expansion Project; and

WHEREAS, the City and HDR Engineering, Inc. desire to execute Amendment No. 10 to provide additional construction administration, design, and as-recorded drawing services necessary to complete final project modifications and closeout activities associated with Phase V of the Water Treatment Plant Expansion Project; and

WHEREAS, the additional work includes engineering and design services related to installation of an additional air compressor for redundancy of air-operated valves, modifications to chlorine piping and pump room facilities, softening basin drain line improvements, industrial high service main modifications, and preparation of final as-recorded drawings; and,

WHEREAS, Amendment No. 10 as outlined in “**Exhibit A**” increases the contract amount by Forty-Five Thousand Seven Hundred Twenty-Nine Dollars (\$45,729.00), resulting in a revised total contract amount not to exceed Two Million Two Hundred Eighty-Eight Thousand Five Hundred Fifty-Three Dollars (\$2,288,553.00); and

WHEREAS, Amendment No. 10 also extends the construction phase services completion date to October 15, 2026; and

WHEREAS, City staff have reviewed the proposed amendment and recommends approval of Amendment No. 10 as being in the best interest of the City and necessary for the successful completion of the Phase V Water Treatment Plant Expansion Project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, as follows:

1. The Mayor and City Council hereby approve Amendment No. 10 to the Agreement for Engineering Services with HDR Engineering, Inc. for the Blair Water Treatment Plant Expansion Phase V Project.
2. The amendment increases the contract amount by \$45,729.00 for a revised not-to-exceed contract total of \$2,288,553.00.
3. The Mayor is authorized to execute Amendment No. 10 and all documents necessary to carry out the intent of this Resolution.

4. This Resolution shall take effect immediately upon its passage and approval according to law.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----- UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING "AYE" AND COUNCIL MEMBERS ---- -- AND VOTING 'NAY," THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
):ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified, and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK

**AMENDMENT NO. TEN TO AGREEMENT
FOR
ENGINEERING SERVICES
FOR
BLAIR WATER TREATMENT PLANT EXPANSION**

WHEREAS:

HDR ENGINEERING, INC. ("HDR") entered into an Agreement on December 14, 2021 to perform engineering services for the City of Blair, Nebraska ("OWNER");

OWNER desires to amend this Agreement in order for HDR to perform services beyond those previously contemplated;

HDR is willing to amend the agreement and perform the additional engineering services.

NOW, THEREFORE, HDR and OWNER do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section I Scope of Service: Exhibit A – Scope of Services shall be modified by the attached Exhibit A-1 – Amendment No. 10 Scope of Services – Additional Construction Administration Services – August 2025 to September 2026.

Section IV Compensation shall be amended to increase the not to exceed amount by \$45,729 to \$2,288,553

Section IV Compensation shall be amended to state that the compensation terms for the Work in Exhibit A-1 – Amendment No. 10 Scope of Services are defined as follows:

- Per Diem shall mean an hourly rate equal to Direct Labor Cost times a multiplier of three point one eight (3.18) to be paid as total compensation for each hour an employee works on the project, plus Reimbursable Expenses.
- Direct Labor Cost shall mean salaries and wages, (basic and overtime) paid to all personnel engaged directly on the Project. The Direct Labor Costs and the factor applied to Direct Labor Costs will be adjusted annually as of the first of every year to reflect equitable changes to the compensation payable to Engineer.
- Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, technology charges, telephone, telex shipping and express, and other incurred expense. ENGINEER will add ten percent

(10%) to invoices received by ENGINEER from subconsultants and subcontractors to cover administrative expenses and vicarious liability.

Section V Period of Service shall be amended for completion of the construction phase services by October 15, 2026.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

HDR ENGINEERING, INC. ("HDR") City of Blair, Nebraska ("OWNER")

By: Ann Williams By: _____
Ann Williams (06/30/2026 15:38:55 CDT)

Its: Senior Vice President Its: Mayor

Date: 06/30/2026 Date: _____

EXHIBIT A-1 | AMENDMENT NO. 10 SCOPE OF SERVICES

Additional Construction Administration Services – August 2025 to September 2026

PART 2.0 – SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER

Add changes to scope of work and hours to Task Series 1000 to the Scope of Services as previously approved Amendment No. 9. Changes are resulting from additional scope items added to project after August 9, 2025.

TASK SERIES 1000 – CONSTRUCTION PHASE – WATER TREATMENT PLANT EXPANSION

Task 1030B – Added Design Scope Items

Additional Tasks; Time Tracked Through 6/13/26 and estimated cost to complete between 6/13/26 and September 2026:

- Additional design for new air compressor and associated building modifications, beyond that covered in Amendment No. 9.
- Additional design for Softening Basin drain line cleanout and associated site piping, beyond that covered in Amendment No. 9.
- Additional design for existing chlorine piping modifications, beyond that covered in Amendment No. 9.
- Additional modifications to Industrial High Service Main, including 24-inch valve on parallel Industrial High Service Main, line stop, and other Industrial High Service discharge main modifications (requested by the City).

Task 1060 – As-Recorded Drawings

Additional Tasks; Time Tracked Through 6/13/26 and estimated cost to complete between 6/13/26 and September 2026.

- Incorporate construction changes recorded by the Contractor or Owner into the contract drawings.
 - As-Recorded Drawing preparation required more time than was estimated in Amendment No. 9.

Task Series 1000 Key Understandings:

- The estimated additional fee for Task 1030 is based on an estimate of labor hours expected to be spent through September 2026.
- The estimated additional fee for Task 1060 is based on an estimate of labor hours and expenses expected to be spent through September 2026.

PROJECT SCHEDULE – CONSTRUCTION PHASE SERVICES

Water Treatment Plant Expansion Construction	
Milestone	Milestone Date
Substantial Completion	June 25, 2025
Final Completion	October 15, 2026

BLAIR WTP AND WATER MAIN AMENDMENT NO. 10 - FEE SUMMARY																																	
TASK DESCRIPTION	Project Manager	Project Engineer	Process Lead 2 - Presed/Soft/Clearwell/HSPS	Jr. Process Engineer	General BIM	Architectural	Jr. Arch	Structural Engineer	Jr. Structural	Mechanical Engineer	Jr. Mechanical	Electrical Engineer	Jr. Electrical	WTP Civil Engineer	Jr. Civil	I/C Engineer	Jr. I/C	FLS Engineer	Geotech Engineer	Jr. Geotech Engineer	Shop Drwg Clerk	Environmental	Jr. Environ	Water Main Task Manager	Water Main Civil Engineer	Water Main CAD	Project Accountant	Spec Editor	TOTAL HOURS	TOTAL LABOR COST	SUBCONTRACTORS	ESTIMATED EXPENSES	
																													hours	cost		General Expenses	
TASK SERIES 1000: Construction Phase - Water Treatment Plant Expansion	10	44	20	64	130	0	0	0	17	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	290	\$45,429	\$0	\$300	\$45,729
Task 1030B - Added Design Scope Items	10	44	20	31	0	0	0	0	17	0	0	5.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	127	\$22,899	\$0	\$0	
Additional design estimated for completion of new air compressor CPR, changes to existing chlorine gas piping, addition of chlorine analyzer to Phase V filters, HVAC modifications to High Service Pump Station room, Chlorine Piping Revisions, new WST Cleanout Manhole, 24" Valve on Parallel Industrial High Service Main, IHSP Line Stop, Other Industrial High Service Discharge Main Modifications. Time for work occurring between 8/9/25 and 6/13/26.	10	44		31				0	17			5.5																107	\$19,980	\$0			
Additional design estimated for final completion of new air compressor CPR, expected in August and September 2026			20																									20	\$2,919				
Task 1060 – As-Recorded Drawings	0	0	0	33	130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	163	\$22,530	\$0	\$300	
Incorporate construction changes recorded by the Contractor or Owner into the contract drawings. Additional Work through 6/13/26, above that previously included in Amendment No. 9.				29	120																							149	\$20,582	\$0			
Additional As-Recorded Drawings estimated for picking up final changes to Industrial High Service Main and final completion of new air compressor CPR, expected in August and September 2026				4	10																							14	\$1,948		\$300	Printing	
TASK 1000 SERIES TOTALS	10	44	20	64	130	0	0	0	17	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	290	\$45,429	\$0	\$300	\$45,729



CITY OF BLAIR

MEMORANDUM

To: Blair Mayor and City Council
From: CJ Heaton, Deputy City Administrator of Public Works
Date: 7/14/26
Re: On-call Agreement with Houston Engineering – Flood/FEMA Issues

City staff has been working with FEMA regarding the erosion damage from the August 2025 storms. Staff have identified many areas in town that have had significant erosion or debris collection in and along the many creeks in town. FEMA may be willing to assist with some of these repairs and future mitigation. However, to get to that point, the city needs to evaluate each site, determine if there are any CORPS concerns, and present cost estimates on repairs vs mitigation. Due to the scope and complexity of this work, staff have been working with Houston engineering to help review each site and get guidance on the proper documentation. Houston has been working on the Cauble Creek project as well. Attached is an on-call agreement to cover all of these smaller items, with a total not to exceed \$150,000. Any costs that would be tied back to a FEMA-approved project could be recovered through FEMA. Staff will only spend the funds are necessary to get the projects completed. Funds will come from various departments' professional services GL.

Financial Impact: Not to exceed \$150,000.00

Recommendation: Approval of the resolution.



RESOLUTION NO. 2026

COUNCIL MEMBER ---- INTRODUCED THE FOLLOWING RESOLUTION:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, APPROVING A MASTER SERVICES AGREEMENT WITH HOUSTON ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ASSOCIATED TASK ORDERS.

WHEREAS, the City of Blair has a need for professional engineering and consulting services related to water resources, drainage, stormwater, floodplain management, and related municipal infrastructure projects; and

WHEREAS, Houston Engineering, Inc. has submitted a Client/Owner Master Services Agreement dated June 12, 2026, as outlined in “Exhibit A” under which Houston Engineering, Inc. would provide professional engineering services to the City on an as-needed basis through individual Task Orders approved by the City; and

WHEREAS, the Agreement provides for services including, but not limited to, hydrologic and hydraulic analysis, drainage and stormwater evaluation and design, floodplain analysis, permitting assistance for municipal water resources projects, and design and preparation of construction documents for small water resources projects; and

WHEREAS, the Agreement establishes a term beginning June 12, 2026, and continuing through June 2029, unless earlier terminated in accordance with its provisions; and

WHEREAS, the Agreement provides that specific projects and scopes of work shall be authorized by separate Task Orders, with compensation based upon negotiated hourly services, and establishes that the total value of services authorized under the Master Services Agreement shall not exceed \$150,000; and

WHEREAS, the City Council finds it to be in the best interests of the City of Blair to approve the Master Services Agreement and authorize its execution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA that the Mayor is hereby authorized and directed to execute the Master Services Agreement on behalf of the City of Blair, and the City Clerk is authorized to attest the same. The Mayor, City Administrator, and other appropriate City officials are authorized to execute individual Task Orders issued pursuant to the Agreement, provided that sufficient budgeted funds are available and the cumulative amount authorized under the Agreement does not exceed \$150,000 unless further approved by the City Council. This Resolution shall take effect and be in force from and after its passage and approval as provided by law.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ,
WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----- UPON ROLL
CALL, COUNCIL MEMBERS ----- VOTING “AYE” AND COUNCIL MEMBERS ----
-- AND VOTING ‘NAY,” THE MAYOR DECLARED THE FOREGOING RESOLUTION
PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
):ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified, and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK



Omaha Office
12702 Westport Parkway #300
Omaha, NE 68138
P: (402) 502-7131 | F: (402) 932-6940
Email: ContractNotices@houstoneng.com

CLIENT/OWNER MASTER SERVICES AGREEMENT

HOUSTON MSA NO.: C00074-26 HOUSTON CONTACT: Sara Mechtenberg
CLIENT/OWNER NAME: City of Blair
CLIENT/OWNER ADDRESS: 218 S. 16th Street Blair, NE 68008
CLIENT/OWNER PHONE NO.: 402-426-4191 CLIENT/OWNER CONTACT: C.J. Heaton

This Client/Owner Master Services Agreement ("Agreement") is made and entered into as of this 12 day of June, 2026, ("Effective Date") by and between **HOUSTON ENGINEERING, INC.** ("Houston") and City of Blair ("Client").

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

Recitals

- A. Client desires to retain Houston, a professional engineering firm, to provide professional engineering, consulting and related services ("Services") on one or more projects in which Client is involved; and
- B. From time to time, Client may request Houston to perform certain services in connection with such projects as more fully described in this Agreement.
- C. Houston desires to perform such services in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Houston and Client agree as follows:

1. Executing Professional Services. Client will make requests for professional services on projects by issuing Task Orders to Houston. Houston will review each Task Order and prepare a scope of services, budget, and schedule to complete the project. A Houston representative will sign the Task Order as an indication of ability to execute the task. The scope of services for each Task Order will be segmented by the potential project phases based upon the services requested by Client. The Client representative must sign the completed task order to authorize execution of the Services, which will be performed per this Agreement and associated Task Orders. Houston will not begin work on any Task Order under this Agreement until it receives a fully executed Task Order from Client. Compensation shall be on an hourly basis.

2. Term of Agreement. This Agreement shall commence on the date first stated above, and shall terminate on June, 2029, unless terminated earlier pursuant to the terms and conditions of this Agreement, or extended by any individual Task Order issued prior to the termination date set forth herein. Houston shall complete the Services in accordance with the time schedule set forth in each Task Order, including any intermediate milestones and phase submittals.

3. Exhibits. The Exhibits marked below are hereby specifically incorporated into and made a part of this Agreement:

- ☒ EXHIBIT A - General Description of Services
- ☒ EXHIBIT B - General Terms and Conditions dated September 30, 2024
- ☒ EXHIBIT C - Blank Task Order Form
- ☐ EXHIBIT D - Duties, Responsibilities and Limitations of Authority of Resident Project Representative (for applicable Task Orders)
- ☒ EXHIBIT E - Amendment to General Terms and Conditions

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written:

CLIENT

BY: _____
AUTHORIZED REPRESENTATIVE

TITLE: _____

HOUSTON ENGINEERING, INC.

BY: 
AUTHORIZED REPRESENTATIVE

TITLE: 6/19/2026

PLEASE SIGN AND RETURN ONE COPY TO HOUSTON AT THE
U.S. MAIL OR ELECTRONIC MAIL ADDRESS ABOVE

Houston Engineering Inc. (HEI) will provide professional engineering services to the City of Blair, Nebraska as authorized by the City from time to time. Services included in the MSA will include, but are not limited to:

- Hydrologic and Hydraulic Analysis
- Drainage and Stormwater Evaluation and Design
- Floodplain Analysis
- Permitting Assistance for Municipal Water Resources Projects
- Small Water Resources Projects Design and Construction Documents

Authorized work will be assigned to Houston Engineering through Task Orders with a scope and fee negotiated prior to task order approval. Total value of services under this MSA shall not exceed a value of \$150,000.

General Terms and Conditions

1. STANDARD OF CARE

Houston shall perform its Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the region where the Project is located.

2. PAYMENT TERMS

Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. Client agrees to pay a service charge on all accounts 30 days or more past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from Client without accrued service charges shall not be deemed to be a waiver of such service charges by Houston. In the event Client is past due with respect to any invoice Houston may, after giving seven (7) days written notice to Client, suspend all services without liability until Client has paid in full all amounts owing Houston on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by Client.

3. CHANGES OR DELAYS

If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston's judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. Houston may also proceed with additional services specifically requested in writing by the Client, including electronic communications, without a written modification to the Agreement. Client shall compensate Houston for the additional services in an amount equal to the cumulative hours worked multiplied by the billing rates specified in the Agreement, or based on Houston's standard billing rates if billing rates are not specified in the Agreement; plus reimbursement of expenses incurred in connection with providing the additional services. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination and will also include equitable adjustment to reimburse Houston for any termination settlement costs incurred relating to commitments that had become firm before termination plus a 10 percent markup on those settlement costs.

4. PAYMENT

Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense, per diem, etc.), the following shall apply: (a) the minimum time segment for charging work is one-quarter hour; (b) labor (hours worked) and expenses will be charged at rates commensurate with the attached fee schedule or, if none is attached, with Houston's current fee schedule (at the time of the work); (c) when applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task, or phase; and (d) invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by Client, Houston shall provide supporting documentation at Client's cost, including labor and copying costs.

5. TERMINATION

Either party may terminate this Agreement, in whole or in part, by giving thirty (30) days written notice to the other party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. In such event, and subject to the limitations set forth in this Agreement, the non-defaulting party may pursue its rights and remedies as contemplated by this Agreement and as allowed by law.

6. BETTERMENT

If any item or component of the Services or an amended Task Order is required due to omission from the original documents or Task Order provided to Houston, Houston's liability shall be limited to the reasonable costs of correction of the omission, less the cost to Client if the omitted item or component had been initially included in the original documents or Services documents. All costs of errors, omissions or other changes that result in betterment shall be borne by Client and shall not be a basis of a claim against Houston. In no event will Houston be responsible for that portion of any cost or expense that provides betterment or upgrades or enhances the value of the Services.

7. LIMITATION OF LIABILITY

In no event shall Houston be liable for punitive, special, incidental, indirect, consequential, or lost profit damages of any kind or nature, regardless of the form of action to which such damages are sought. Houston's maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of \$50,000 or the total compensation received by Houston under this Agreement, whether such claim is based on negligence, breach of contract, or any other theory. The disclaimers and limitations of liability set forth in this Agreement shall apply regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. Client hereby releases Houston from any and all liability over and above the limitations set forth in this paragraph.

8. INSURANCE

Houston shall obtain and maintain during the term of this Agreement, at its own expense, workers' compensation insurance and commercial general liability insurance in amounts determined by Houston and will, upon request, furnish insurance certificates to Client. The existence of any such insurance shall not increase Houston's liability as limited by paragraph 7 above.

9. HAZARDOUS SUBSTANCES

Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant, or hazardous substance, however defined ("Hazardous Substances") at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project. If Hazardous Substances are identified or located at the Project site, Houston may suspend all Services without liability until remediation of the Hazardous Substances is complete. Houston reserves the right to adjust the attached Fee Schedule or any rate schedule of

Houston's subconsultants for specialized fees or services related to remediation of Hazardous Substances as agreed in writing between Houston and Client. Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants and subconsultants from and against all fees, costs, claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for third-party remediation specialists, experts, attorneys, and court and arbitration costs, arising out of or resulting from the performance of Houston's Services hereunder, or claims brought against Houston by third parties arising from Houston's Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.

10. INDEMNIFICATION

Client shall indemnify, defend, and hold harmless Houston, together with its officers, directors, shareholder, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's breach of this Agreement or Client's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, and employees from and against any and all, costs, losses and damages, including reasonable attorneys' fees and other costs of litigation or dispute resolution to the extent caused by Houston's fault, negligent acts or omissions in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

11. WARRANTY

Except as specifically set forth in this Agreement, Houston has not made and does not make any warranties or representations whatsoever, express or implied, as to Services performed or products provided including, without limitation, any warranty or representation as to: (a) the merchantability or fitness or suitability of the Services or products for a particular use or purpose whether or not disclosed to Houston; and (b) delivery of the Services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like. Houston does not warrant and will not be liable for any design, material or construction criteria furnished or specified by Client and incorporated into the Services provided hereunder.

12. CONTRACTOR MEANS AND METHODS

Houston has no control over, supervision of, or responsibility for construction of the Project or at the Project site. Client is solely responsible for retaining a qualified contractor or contractors licensed in the jurisdiction of the project (separately or collectively, the "Contractor") to implement the construction of the Project ("Work"). Contractor shall coordinate, control, supervise, and direct all portions of the Work and shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, procedures, safety, and security. Houston shall not be responsible for and shall bear no liability for Contractor's failure to perform the Work in accordance with the requirements of the Project and any documents or contracts related to the Project. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless Client, Houston, and Houston's subconsultants, officers, directors, shareholder, agents, consultants, and employees from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees and costs, arising out of or resulting from performance of the Work. Contractor shall provide insurance and name Client, Houston, and Houston's subconsultants as additional insureds on Contractor's commercial general liability insurance policies on a primary and non-contributory basis. The amount of coverage available to the additional insureds shall be the amount of coverage required in the Client-Contractor agreement.

13. PROJECT SITE

Client shall furnish such reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by Houston for proper performance of its Services. Houston shall be entitled to rely upon Client provided documents and information in performing the Services required under this Agreement. Houston assumes no responsibility or liability for the accuracy or completeness of any such documents or information. Houston will not direct, supervise, or control the Work, means or methods of Contractor or its/their subcontractors in connection with the Project. Houston's Services will not include a review or evaluation of the Contractor's or subcontractor's safety measures. The presence of Houston, its employees, agents, or subcontractors on a site shall not imply that Houston controls the operations of others, nor shall it be construed to be an acceptance by Houston of any responsibility for jobsite safety.

14. CONFIDENTIALITY

Houston shall maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.

15. RE-USE OF DOCUMENTS

All documents, including drawings and specifications, prepared or furnished by Houston (and Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and Houston shall retain ownership thereof, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by Houston for the specific purpose intended will be at Client's sole risk and without liability to Houston or Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom. Any such verification or adaptation will entitle Houston to further compensation at rates to be agreed upon by Client and Houston. Client shall indemnify, defend, and hold harmless Houston, together with its officers, directors, shareholder, agents, consultants and employees from and against any and all claims, costs, losses, and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's re-use of all information, documents, drawings, specifications prepared as part of the Project.

16. REMEDIES

Subject to the limitations set forth in this Agreement, in the event any party is in default of this Agreement, the non-defaulting party shall be entitled to pursue all rights and remedies available to it under this Agreement or as allowed by law.

17. PROPRIETARY DATA

The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston.

18. GOVERNING LAW

The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of North Dakota. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for Cass County, North Dakota.

19. DATA PRACTICES ACT REQUESTS

Houston considers certain information developed during the execution of services as “not public” and “protected” from public disclosure under the various local, state, and federal data practices laws. Client shall reimburse Houston for any and all costs and expenses, including attorneys’ fees associated with any requests for release of information under any such laws.

20. FORCE MAJEURE

Houston shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to, without limitation, causes beyond its reasonable control including, without limitation, acts of God, acts of nature or the Client, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, pandemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of Houston, if such could have not been overcome by the exercise of reasonable efforts by Houston (each, an “Event of Force Majeure”). Any delay due to an Event of a Force Majeure shall not be deemed to be a breach of or failure to perform this Agreement or any part hereof; provided, however, Houston shall provide reasonable notice to the Client of any Event of Force Majeure which notice shall provide the particulars of the cause of the event of Force Majeure in writing. In the event of any such delay, Houston’s performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

21. WAIVER OF JURY

In the interest of expediting any disputes that might arise between Houston and Client, Client hereby waives its rights to a trial by jury of any dispute or claim concerning this Agreement, the Services, the Project and any other documents or agreements contemplated by or executed in connection with this Agreement.

22. BUSINESS ENTITY

Client acknowledges that Houston is a business corporation and agrees that any claim made by Client arising out of any act or omission of any shareholder, director, officer, or employee of Houston in the execution or performance of this Agreement shall be made solely against Houston and not against any individual or group of individuals in any capacity.

23. NOTICES

Any and all notices, demands or other communications required or desired to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; deposited in the United States Mail, certified or registered, postage prepaid, return receipt requested; or sent by electronic mail with read receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, electronic mail, or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service or by transmission by electronic mail. Notices, demands, or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the U.S. mail or electronic addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

24. MISCELLANEOUS

This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding the Services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the Services under this Agreement and the termination of this Agreement. This Agreement gives no rights or benefits to anyone other than Houston and Client and has no third-party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied, or amended unless in writing signed by the parties. Prior negotiations, writings, quotes, and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement. This Agreement and the rights and duties hereunder may not be assigned by Client, in whole or in part, without Houston’s prior written approval. No failure or delay on the part of Houston in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

– END OF DOCUMENT –

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Omaha Office
12702 Westport Parkway #300
Omaha, NE 68138
P: (402) 502-7131 | F: (402) 932-6940
Email: ContractNotices@houstoneng.com

TASK ORDER NO. _____:

PROJECT NAME: _____

HOUSTON JOB NO.: _____ HOUSTON PROJ. MGR.: _____

CLIENT/OWNER NAME: _____

CLIENT/OWNER ADDRESS: _____

CLIENT/OWNER PHONE NO.: _____ CLIENT/OWNER CONTACT: _____

This Task Order is issued pursuant to the Client/Owner Master Services Agreement ("Agreement") dated _____, 20____, by and between **HOUSTON ENGINEERING, INC.** ("Houston") and _____ ("Client").

In consideration of the mutual covenants and promises contained therein, the parties agree as follows:

Recitals

- A. Client requests Houston to perform certain professional services on _____, the "Project", as described below:

- B. Houston desires to perform such services in accordance with the Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Houston and Client agree as follows:

1. **Services.** Houston has attached to this Task Order as Attachment "A", a scope of services ("Services"), budget, and schedule to complete the Project. Upon Houston's receipt of a fully executed copy of this Task Order, Houston shall perform the Services in accordance with the Agreement.
2. **Term.** The Services contemplated by this Task Order shall be completed per the schedule set forth in Attachment "A".
3. **Fee.** Attach a copy of the fee schedule if required, otherwise describe below.

IN WITNESS WHEREOF, the parties have caused this Task Order to be executed as of the dates written below:

CLIENT

HOUSTON ENGINEERING, INC.

BY: _____
AUTHORIZED REPRESENTATIVE Date

BY: _____
AUTHORIZED REPRESENTATIVE Date

TITLE: _____

TITLE: _____

PLEASE SIGN AND RETURN ONE COPY TO HOUSTON AT THE U.S. MAIL OR ELECTRONIC MAIL ADDRESS ABOVE

Amendment to the General Terms and Conditions (“GC’s”), which are part of the Client/Owner Master Services Agreement (“Agreement”) dated June, 2026, by and between Houston Engineering, Inc. (“Houston”) and City of Blair (“Client”).

The following clauses are hereby incorporated and made a part of the Agreement, to either replace or supplement the terms thereof. In the event of any conflict or discrepancy between the terms of this Amendment and the terms of the GC’s, the terms of this Amendment shall control.

25. Document Accessibility

Prior to executing this Agreement, Client shall disclose to Houston which contract deliverables, if any, will be required to be compliant with local, state, or federal document accessibility requirements, including, but not limited to, Title II of the Americans With Disabilities Act, and specifically with applicable Web Content Accessibility Guidelines. Unless specifically stated in the Services to be performed, or otherwise in this Agreement, Houston shall not be responsible for producing documents or web applications that are compliant with document accessibility requirements, nor shall Houston be responsible for mitigating or remediating any prior work products to bring them into compliance. If document accessibility compliance is duly specified in the Agreement, Houston will endeavor to produce specifically identified work products that are compliant with document accessibility requirements known as of the effective date of the Agreement, consistent with the standard of care. If either party becomes aware of document accessibility requirements or guidelines that change after the effective date of the Agreement, that party shall notify the other party and the two parties shall negotiate a contract amendment addressing any changes to the scope, schedule or price resulting from the revised requirements.

RESOLUTION NO. 2026

COUNCIL MEMBER ---- INTRODUCED THE FOLLOWING RESOLUTION:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, APPROVING A LETTER OF INTENT BETWEEN THE CITY OF BLAIR AND LUTHERAN FAMILY SERVICES OF NEBRASKA REGARDING THE REPLATTING OF A PORTION OF LOT 81, TRANSFORMATION HILL ADDITION, AND THE DEDICATION OF A PUBLIC ALLEY

WHEREAS, Lutheran Family Services of Nebraska ("LFS") is the owner of Lot 81, Transformation Hill Addition, Parcel ID No. 890087269, located within the corporate limits of the City of Blair, Nebraska desiring to pursue the replatting of the southeast portion of said property and dedicate a fifty-foot (50') wide public alley as part of the replatting process; and

WHEREAS, the City of Blair and LFS have negotiated a Letter of Intent establishing the parties' general understanding and cooperation regarding the proposed replatting process; and

WHEREAS, the Letter of Intent provides that LFS will prepare or cause to be prepared all surveys, legal descriptions, plats, engineering documents, and other materials required for consideration of the proposed replat, and that the City intends to review and consider the proposed replat in accordance with applicable laws, ordinances, regulations, and approval procedures; and

WHEREAS, the parties acknowledge that the proposed replat remains subject to all required municipal reviews and approvals and that execution of the Letter of Intent does not obligate either party to approve any future development proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BLAIR, NEBRASKA, AS FOLLOWS: The Letter of Intent between the City of Blair, Nebraska, and Lutheran Family Services of Nebraska regarding the proposed replatting of the southeast portion of Lot 81, Transformation Hill Addition (Parcel ID No. 890087269), and the dedication of a fifty-foot (50') public alley, is hereby approved in substantially the form presented to the City Council and the Mayor is hereby authorized to execute the Letter of Intent on behalf of the City of Blair, and the City Clerk is authorized to attest the same. This Resolution shall take effect and be in full force from and after its passage and approval as provided by law.

COUNCIL MEMBER ---- MOVED THAT THE RESOLUTION BE ADOPTED AS READ, WHICH SAID MOTION WAS SECONDED BY COUNCIL MEMBER ----- UPON ROLL CALL, COUNCIL MEMBERS ----- VOTING "AYE" AND COUNCIL MEMBERS --- -- AND VOTING "NAY," THE MAYOR DECLARED THE FOREGOING RESOLUTION PASSED AND APPROVED THIS 14TH DAY OF JULY 2026.

CITY OF BLAIR, NEBRASKA

BY _____
MELINDA K. RUMP, MAYOR

ATTEST:

BRENDA WHEELER, CITY CLERK

(SEAL)

STATE OF NEBRASKA)
):ss:
WASHINGTON COUNTY)

BRENDA WHEELER, hereby certifies that she is the duly appointed, qualified, and acting City Clerk of the City of Blair, Nebraska, and that the above and foregoing Resolution was passed and adopted at a regular meeting of the Mayor and City Council of said City held on the 14th day of July 2026.

BRENDA WHEELER, CITY CLERK

LETTER OF INTENT

Between the City of Blair, Nebraska and Lutheran Family Services of Nebraska

Regarding the Replatting of Lot 81, Transformation Hill Addition (Parcel ID #890087269)

Date: July 14, 2026

This Letter of Intent (“LOI”) is entered into by and between the **City of Blair, Nebraska** (“City”) and **Lutheran Family Services of Nebraska** (“LFS”) for the purpose of expressing the parties’ mutual intent regarding the replatting of **Lot 81, Transformation Hill Addition (Parcel ID #890087269)** located within the City of Blair, Nebraska.

Purpose

The purpose of this Letter of Intent is to establish the general understanding and cooperation between the City and LFS concerning the proposed replat of the southeast portion of Lot 81, Transformation Hill Addition (Parcel ID #890087269) and dedication of a 50-foot wide alley. The parties acknowledge that the replat is intended to facilitate the use of the property in a manner consistent with applicable municipal regulations, zoning requirements, and community development objectives.

Intent of the Parties

LFS intends to pursue the replatting of the southeast portion of Lot 81, Transformation Hill Addition (Parcel ID #890087269) and shall prepare or cause to be prepared the necessary surveys, legal descriptions, plats, engineering documents, and other materials required by the City for consideration of the proposed replat.

As part of the replatting process, LFS intends to dedicate to the public use a 50-foot wide alley located along the parcel boundary (as shown on Exhibit A) and will appear on the final approved replat. Subject to approval of the final replat, the City intends to accept such dedicated right-of-way for public use.

The City intends to work cooperatively with LFS throughout the review process and to consider the proposed replat in accordance with all applicable laws, ordinances, regulations, and approval procedures.

Both parties acknowledge that:

1. The proposed replat remains subject to all required municipal reviews and approvals.
2. Some grading for stormwater management may be performed by City prior to the approval of the replat. Any such activities shall be coordinated between the parties and performed in accordance with applicable laws and mutually agreed-upon terms.

3. No additional development of the alley following approval of the replat shall be done expect additional grading for stormwater management and the application of rock.
4. Neither party is obligated to approve any subsequent development proposal solely by virtue of this Letter of Intent.

Cooperation and Pre-Closing Activities

The City and LFS agree to maintain open communication and cooperate in good faith throughout the replatting process. This cooperation may include coordination regarding planning requirements, utility availability, public infrastructure considerations, and scheduling of applicable review and approval processes.

Signatures

IN WITNESS WHEREOF, the parties have executed this Letter of Intent on July 14, 2026.

City Of Blair, Nebraska

BY: _____
Melinda K. Rump, Mayor

Lutheran Family Services of Nebraska

BY: _____
Chris Tonniges, President & CEO

EXHIBIT A

50' Wide Alley to be Dedicated by LFS to the City of Blair
for Public Use in a Future Replat

