

## **AGENDA FOR BOARD OF EDUCATION SPECIAL VIRTUAL MEETING**

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, April 20, 2020 at 5:30 PM

### I. Call Meeting to Order

The Board can discuss, make motions, and vote on any matter appearing on the agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda item.

### II. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

### III. Superintendent's Report

A. Construction Update

B. Distance Learning Update

C. Bartlesville High School Graduation 2020 Update

D. Financial Report

E. Upcoming Virtual Board of Education Meetings

- Special Meeting - Monday, May 18, 2020; 5:30 p.m.

### IV. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of the discussion, consideration, and vote on items A through I.

A. Approval of Minutes as set out on Attachment "A"

- March 9, 2020 (Regular Meeting)
- March 10, 2020 (Special Meeting)
- March 18, 2020 (Special Meeting)
- March 25, 2020 (Special Meeting)

B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

C. Acceptance of Financial Reports for March 2020 as set out on Attachment "C"

D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

E. Approval to re-hire Administrators listed below for the 2020-2021 school year

Axson, Morgan  
Bankston, Staci  
Boggs, David  
Brown, Kevin  
Burks, Orville  
Burns, Rene  
Chancellor, LaDonna  
Copeland, Ken  
Curtis, Stephanie  
Eidson, Joey  
Gardner, Keri  
Hancock, Matt  
Harp, Michael  
Imhoff, Shawn  
Krause, Tammie  
Langham, Jason  
Martinez, Dianne  
Meador, Granger  
Myers, Chanda  
Niko, Angie  
Patterson, Lori  
Smith, Eliot  
Sport, Jason

F. Acceptance of Donations as set out on Attachment "F"

G. Acceptance of Activity Fund Report as set out on Attachment "G"

H. Acceptance of Treasurer's Report as set out on Attachments "H"

I. Approval of Lease Purchase Items as set out on Attachment "I"

V. Action Topics

- A. Discussion, consideration, and vote to approve a bid for the installation of HVAC equipment at Madison Middle School and the correlating Purchase Order as set out on Attachment "A"
- B. Discussion, consideration, and vote to approve the bid from TelStar in the amount of \$334,375.51 for security camera installation as set out on Attachment "B"
- C. Discussion, consideration, and vote to accept Guaranteed Maximum Price amendment by Manhattan Construction for back-lit signs for the Press Box and a folding wall for the Vo-Ag Building as set out on Attachment "C"
- D. Discussion, consideration, and vote to approve a resolution fixing the amount of combined purpose general obligation bonds, Series 2020A, to mature each year; Fixing the time and place the bonds are to be sold; Designating a registrar/paying agent for the bonds; Approving the preliminary official statement and distribution thereof; Authorizing the clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds
- E. Discussion, consideration, and vote to approve a resolution fixing the amount of combined purpose general obligation bonds, Taxable Series 2020B, to mature each year; Fixing the time and place the bonds are to be sold; Designating a registrar/paying agent for the bonds; Approving the preliminary official statement and distribution thereof; Authorizing the clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds

VI. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

VII. Adjournment

POSTED on the school district's website at [bps-ok.org/home/district/boardofeducation](https://bps-ok.org/home/district/boardofeducation) in compliance with the Oklahoma Open Meeting Act at 5:30 p.m., April 17, 2020, by Laci Harris, Minute Clerk of the Board.





# Distance Learning & Telecommuting

BARTLESVILLE PUBLIC SCHOOLS

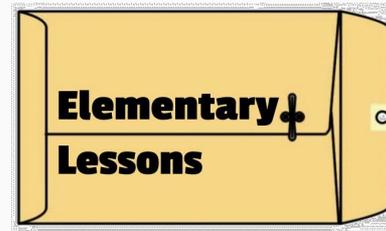
April 20, 2020 Board of Education Update





# Distance Learning

## Elementary Instruction



- Assignment Packets
- Online versions posted at [BPSLEARN.COM](https://www.bpslearn.com)
- Teacher Contact
  - ✓ Connect with child and family to provide support for learning and resources



# Distance Learning

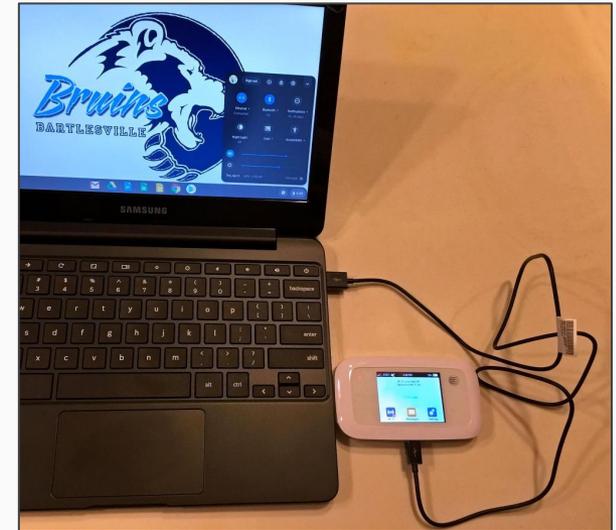
## Secondary Instruction

- Canvas and Google Classroom are primarily being used for grades 6-12
- Google Hangouts Meet and Zoom video may be used for enrichment, but quickly exhaust cell data
- Frequent communication to check for understanding and check on overall well-being of students



## Secondary Instruction Hotspots

- 88 issued to students on April 10 & 15
  - 45 more ready on 4/10 &/or 4/15 but not picked up; about 60 show active use
  - 37 issued to staff with about 24 currently in use
  - 97 spares ready for issuance



April 13-19	# of active devices	Avg. hours/day for active devices	Average data per day per active device	Top educational domains
Staff	24	2 hr. 30 min.	170 MB	Canvas, College Board, Reading Eggs
BHS	29	1 hr. 8 min.	117 MB	Canvas, mit.edu
Central	20	1 hr. 48 min.	162 MB	kidzworld.com, mit.edu
Madison	11	40 min.	62 MB	Canvas, ST Math, mit.edu



# Distance Learning

## Class of 2020 Commencement

- Friday, May 22, 8:00 p.m. – Virtual ceremony
- Friday, July 24, 8:00 p.m. – Traditional ceremony  
@ Custer Stadium (if safe to do so)



# Distance Learning

## Federal Programs

- CARES Stimulus Funding
  - 83% of Title I Allocation = \$1,025,883.07
  - Maintain operations & staffing levels
  - Technology
- Child Nutrition
  - 60,000 meals served



# Telecommuting

## Human Resources

- Recruiting & Hiring
  - Conducting virtual interviews
  - Completing onboarding paperwork electronically using Frontline Recruit & Hire and Frontline Central

# Distance Learning in 2020-2021



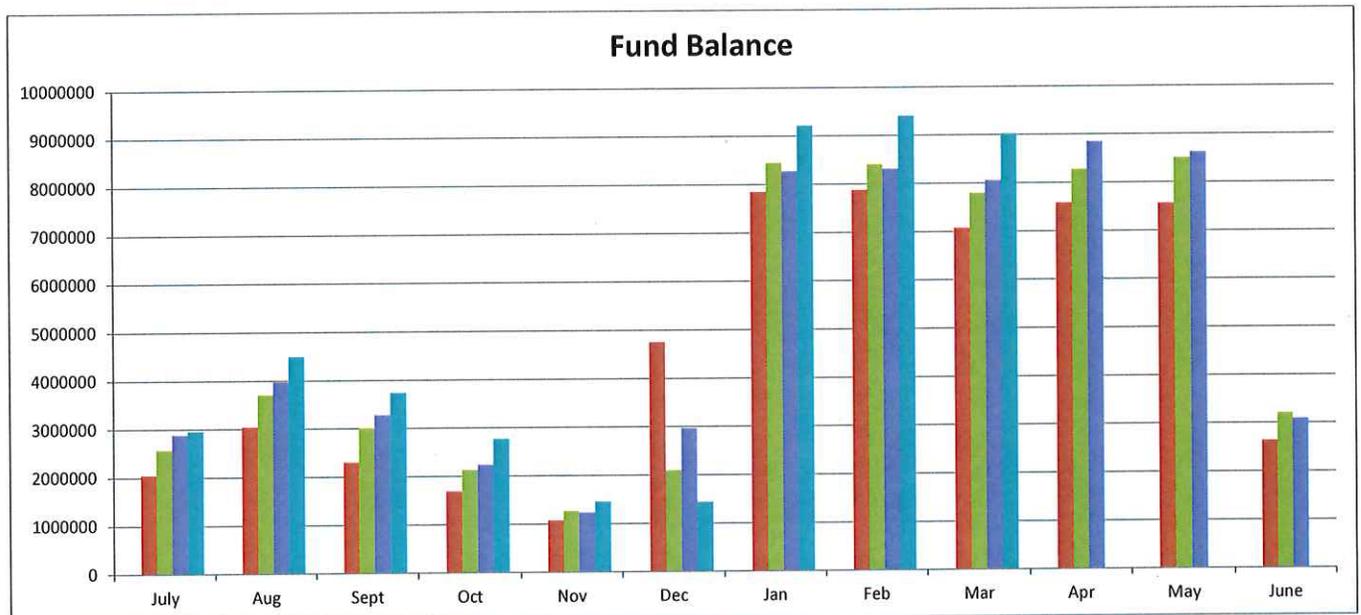
## Elementary online learning

- 90 additional carts, on top of 21 in hand for 5th grade, to have a Chromebook cart in every elementary classroom, ready for Distance Learning issuance if needed
- 4,226 Chromebooks in 154 carts, including 2,200 new 2-in-1 convertibles and 88 new carts, to provide a Chromebook cart in every PreK-2nd Grade classroom to fill the digital divide and allow online assignments across PreK-5 when needed
- United Way/Phillips 66 providing \$100,000 for 250 additional hotspots to help ensure online access for all district students
- Working on pricing for additional online services as well as teacher professional development to support online learning model



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2017-2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239	9,028,227			
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361	966,945			



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	<u>March</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 9,408,239	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	379,437	9,879,236	9,485,022
County	29,276	1,101,806	1,033,966
State	2,447,276	20,025,869	18,938,149
Federal	231,736	2,464,012	1,987,178
Other sources	73	53,046	43,376
	<u>3,087,798</u>	<u>33,523,969</u>	<u>31,487,691</u>
 Total cash available	 12,496,037	 36,617,070	 34,691,921
 <u>Requirements:</u>			
Salaries	2,325,610	17,173,435	16,880,414
Benefits	795,476	5,941,150	5,677,477
Professional services	27,584	301,527	236,293
Property services	11,648	1,517,834	1,108,041
Other purchased services	27,026	730,600	784,472
Supplies & materials	164,727	1,445,910	1,568,608
Property	113,857	450,672	306,194
Other uses	1,882	27,715	69,141
	<u>3,467,810</u>	<u>27,588,843</u>	<u>26,630,640</u>
 Ending balance	 <u><u>9,028,227</u></u>	 <u><u>9,028,227</u></u>	 <u><u>8,061,281</u></u>

**Bartlesville Public Schools  
General Fund Revenue Detail**

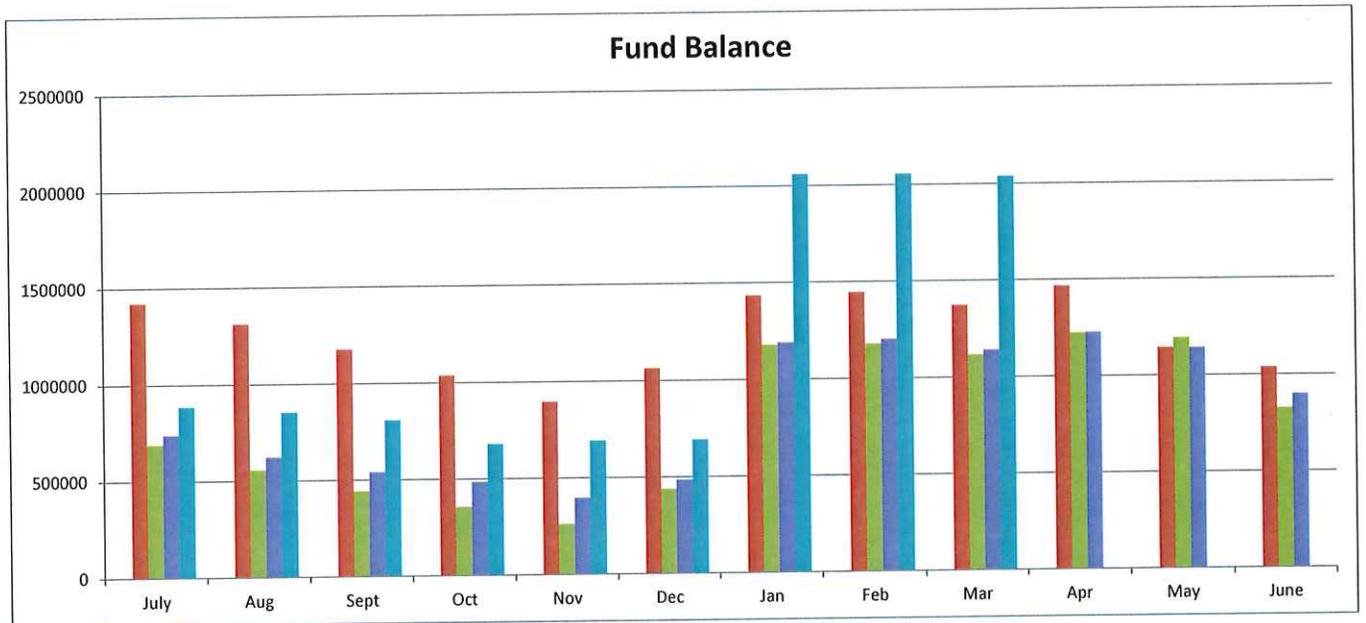
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110	22,772.13												22,772.13
1121-1122	9,016.82	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,692,292.52	596,883.38	162,345.83				9,101,476.17
1130						3,274.92	10,594.81	21,270.19	9,377.95				160,231.41
1190								911.26	531.57				1,442.83
1213-1214	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63	437.50				5,868.53
1230-1290	4,643.61	100.00				15,027.00							19,770.61
1310	8,323.43	11,886.54	19,820.65	17,447.34	8,702.20	8,160.98	26,247.80	32,800.19	27,090.22				160,479.35
1352	7,507.74	542.66	653.86	543.19	563.09	420.42	595.11	2,300.28	1,771.02				8,140.37
1410	2,725.00	500.00	1,250.00	2,500.00	1,250.00								8,225.00
1460	485.76												485.76
1510													80.00
1530		80.00											80.00
1550	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42	467.38				24,398.74
1590	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89	298.91				12,551.82
1610	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,862.79	173,322.31				370,677.25
1680	58.74												58.74
1690		30.00	85.00	45.00	20.00			1,075.00					1,255.00
2100	5,870.82	7,726.04	2,290.78	2,287.91	1,147.96	66,429.51	790,584.40	89,815.86	20,549.51				986,702.79
2200	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	11,698.84	14,710.20	12,524.75	8,726.78				115,103.34
3110	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,888.63	3,465.30	4,060.40	3,594.09				31,461.60
3120	234,101.88	254,672.12	245,842.09	225,099.02	236,363.42	202,133.26	240,019.89	233,710.47	201,467.46				2,073,409.61
3130	3,745.85	4,614.04	4,916.19	4,629.54	4,391.46	3,196.39	4,082.72	3,988.87	4,150.67				37,715.73
3140	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69	83,281.08				591,812.93
3150	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81	1,685.84				10,911.13
3160		136.42	91.55	131.04	280.03	160.75	60.73	864.46	910.90				2,635.88
3190				226.86									
3210	1,559,640.00	1,949,549.00	1,949,549.00	1,754,595.00	1,754,594.00	1,754,595.00	1,748,445.00	1,753,570.00	1,753,570.00				14,028,558.00
3250	331,558.84	330,219.04	330,219.04	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42	336,792.69				2,651,341.78
3310							70,251.32	35,125.66					105,376.98
3410							70,000.00						70,000.00
3412							86,252.02						86,252.02
3415							25,017.31	25,209.24	25,209.24				201,673.93
3420							26,168.93						13,040.19
3430							4,346.73						6,680.00
3440													6,680.00
3690													14,833.85
3811							10,830.00		14,833.85				14,833.85
3812							19,950.00		1,830.00				14,490.00
3892							10,664.07		19,950.00				59,850.00
4140	94,555.22				14,933.00								200,317.27
4210	385,489.87	9,387.32		104,646.32		177,591.42	3,982.19	107,194.38	111,905.87				900,197.37
4271	27.61	51,925.58		109,641.67		65,050.38		38,579.32	5,782.35				271,006.91
4281	5,796.46			12,151.94		7,970.03	3,341.20	156.49	5,851.72				35,267.84
4310	274,206.49			92,603.55		193,803.56	94,125.60	95,900.40	92,830.42				843,470.02
4340				4,965.67		9,931.12	4,965.56	54.96	54.96				19,972.27
4442		18,032.20			385.00	26,604.46	4,748.31	27,938.37	3,116.21				52,886.18
4470				9,138.63		10,887.54	5,443.77		5,457.26				3,245.84
4480													17,072.37
4550													3,245.84
4611	26,649.17				21,649.06								61,710.70
4821													32,741.97
5150		2,136.92	21.00	10,232.08	2,077.13	567.01	59.14	74.90					15,168.18
5160		54.00		77.83	1,076.80	429.00	42.00	3,383.00	73.54				5,136.17
5600	1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,679,732.01	11,391,993.03	3,695,480.08	3,087,798.03				33,519,647.07

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>March</u>	2019-20 Year to Date <u>Total</u>	Prior Year Year to Date <u>Total</u>
Beginning balance	\$ 2,058,167	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	24,849	1,883,382	1,260,771
County		-	
State	130	394	123
Federal		-	151
Other sources		1,364	1,251
	<u>24,979</u>	<u>1,885,140</u>	<u>1,262,296</u>
 Total cash available	 2,083,146	 2,784,590	 2,088,132
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	34,958	11,016
Property services	18,261	555,951	438,711
Other purchased services		16,822	24,108
Supplies & materials	20,951	130,087	338,205
Property		-	
Other uses		6,614	134,339
	<u>42,988</u>	<u>744,432</u>	<u>946,379</u>
 Ending balance	 <u><u>2,040,158</u></u>	 <u><u>2,040,158</u></u>	 <u><u>1,141,753</u></u>

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2017-2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167	2,040,158			
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331	898,405			



## MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - March 9, 2020

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room 1100 South Jennings Ave Bartlesville, OK 74003 on Monday, March 9, 2020 at 5:30 PM.

**Absent:** Rick Boswell, Kevin Sitton, **Present:** Scott Bilger, Randy Herren, Suzy Keirse, Andrea Nightingale, Tyler Vaclaw. Present: 5, Absent: 2.

### I. Call Meeting to Order

### II. Flag Salute

### III. Spotlight

#### III.A. Recognition of the Wrestling 6A State Qualifiers

- 106 Senior Colby Strachan
- 138 Senior Ethan Gilkey
- 170 Senior Laken Clowdus
- 220 Senior Jaden James
- 118 Freshman Raylee Hill
- 136 Junior Reese Powell
- 161 Senior Victoria Post

Coach Pulsifer introduced the wrestlers in attendance and thanked the board and community for its support.

#### III.B. Recognition of Academic All-Stater Stone Yang

LaDonna Chancellor introduced Stone Yang and congratulated him on his achievements.

#### III.C. Recognition of the Swim Teams

- Bruin Swim Team - 6A State Runners-Up
- Lady Bruin Swim Team - 5th in State

Coach Englehart introduced the swim teams and congratulated them on their achievements.

### IV. Public Comment

Heather Davis, BEA President, commented on the Teacher of the Year ceremony and the upcoming conferences. BEA Trivia Night will be April 2 at Ambler Hall.

Sara Rowe invited the board to the Classified Person of the Year reception on March 26 in the BHS Commons.

### V. Superintendent's Report

#### V.A. Pandemic Response Update

Granger Meador updated the board regarding the response planning occurring in the district.

#### V.B. Construction Update

Brett Harrison, Manhattan Superintendent, updated the board on the pressbox and Ag building projects.

Dan Keleher, Keleher Architects, reviewed the Orchestra Pit project, turf installment, and a series of projects at Madison Middle School.

Chuck McCauley mentioned the logos for the turf on Rigdon field will be installed prior to the opening game, where there will be a dedication event for the field.

**V.C. Financial Report**

David Boggs reviewed the attached financial report.

**V.D. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)**

- Special Meeting - Tuesday, March 10, 2020; 11:00 a.m.
- Special Meeting - Tuesday, April 14, 2020; 11:00 a.m.
- Regular Meeting - Monday, April 20, 2020; 5:30 p.m.

**VI. Consent Agenda**

**VI.A. Approval of Minutes as set out on Attachment "A"**

- February 17, 2020 (Regular Meeting)

**VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"**

**VI.C. Acceptance of Financial Reports for February 2020 as set out on Attachment "C"**

**VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"**

**VI.E. Acceptance of Donations as set out on Attachment "E"**

**VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"**

**VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"**

**VI.H. Declaration of Items as Surplus as set out on Attachment "H"**

**VI.I. Approval of Lease Purchase Items as set out on Attachment "I"**

**VI.J. Approval of agreement with Barlow Education Management Services, LLC for contract negotiations with the Bartlesville Education Associations as set out on Attachment "J"**

**VI.K. Approval of Employee Evaluation Systems, Inc./OKTLE and McRel License Agreement renewal for the 2020-2021 school year as set out on Attachment "K"**

**VI.L. Approval of a renewed contract with Municipal Accounting Systems, Inc. as set out on Attachment "L"**

McCauley mentioned the surplus items are the old buses which will be auctioned off soon.

**Order #1.2020 - Motion Passed:** to approve consent agenda items A through L. This motion, made by Tyler Vaclaw and seconded by Andrea Nightingale, Passed. For the Motion: Mr. Bilger, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Ms. Keirse. Against the Motion: None. **Yea: 5, Nay: 0**

**VII. Action Topics**

**VII.A. Recommendation, consideration, and vote to accept the Guaranteed Maximum Price Amendment as proposed by Manhattan Construction Company for the addition of an Orchestra Pit Lift at Bartlesville High School**

Dan Keleher said the district has elected to use Manhattan to oversee this project due to the ease of established work as well as the short time frame for the project.

**Order #2.2020 - Motion Passed:** to approve the Guaranteed Maximum Price Amendment of \$000,000 as proposed by Manhattan Construction Company for the addition of an Orchestra Pit Lift at Bartlesville High School. This motion, made by Tyler Vaclaw and seconded by Randy Herren, Passed. For the Motion: Mr. Bilger, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Ms. Keirse. Against the Motion: None. **Yea: 5, Nay: 0**

**VIII. Discussion Topics**

**VIII.A. Energy Management Program Update**

David Boggs and Donnie Martin reviewed the attached update of the work being done by Cenergistic. All trends are positive and savings to date are \$107,436.

**IX. Public Comment**

There were no public comments.

**X. New Business**

There was no new business.

**XI. Adjournment**

There being no further business, the meeting adjourned at 6:49 p.m.

REGULAR MEETING )  
STATE OF OKLAHOMA ) SS  
COUNTY OF WASHINGTON )

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15, 2019, and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand this 9<sup>th</sup> day of March 2020.

  
Minutes Clerk of the Board



**MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING - March 18, 2020**

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room 1100 South Jennings Ave Bartlesville, OK 74003 on Wednesday, March 18, 2020 at 12:00 PM.

**Absent:** Kevin Sitton, **Present:** Scott Bilger, Rick Boswell, Randy Herren, Suzy Keirse, Andrea Nightingale, Tyler Vaclaw. Present: 6, Absent: 1.

**I. Call Meeting to Order**

**II. Superintendent report and discussion regarding the district Pandemic Response Plan**

Superintendent McCauley reviewed the Pandemic Response information that has been sent out and what is to come today, such as when students may pick up property, children feeding plans, and that instructional time will not be made up as of now.

There was discussion about the unknown such as graduation plans. More clarity will come after the State Board meeting on March 25.

The board was confident that the district is well prepared for the continuance of district-wide instruction if that is what the SDE decides on March 25.

**III. Discussion and board action on purchase orders as set out on Attachment "A"**

Granger Meador explained the purchase order is for 270 hotspots that staff and students will be able to check out in the instance that the district is able to convert to online learning on April 6. For future use, this equipment will also enable activity buses to be Wi-Fi enabled and other district initiatives to provide Wi-Fi to students and staff when needed. There are two Purchase Orders due to the fact that the company was previously offering a discount and then discontinued it because of the recent increase in sales of the equipment.

**Order #1.2020 - Motion Passed:** to approve purchase orders as set out on Attachment "A". This motion, made by Rick Boswell and seconded by Andrea Nightingale, Passed. For the Motion: Mr. Bilger, Mr. Boswell, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Ms. Keirse. Against the Motion: None. **Yea: 6, Nay: 0**

**IV. Adjournment**

There being no further business, the meeting adjourned at 12:30 p.m.

**REGULAR MEETING )**  
**STATE OF OKLAHOMA ) SS**  
**COUNTY OF WASHINGTON )**

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Washington and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of special meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand this 18<sup>th</sup> day of March 2020.

## MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING - March 25, 2020

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met virtually on Wednesday, March 25, 2020 at 12:00 PM.

Per SB 661 and in light of the COVID-19 pandemic, the Bartlesville Board of Education met virtually at zoom.us/j/364636512. This meeting was conducted entirely via videoconferencing.

Those present at remote locations were:

Scott Bilger, Board President  
Rick Boswell, Board Vice President  
Andrea Nightingale, Board Clerk  
Randy Herren, Board Member  
Tyler Vaclaw, Board Member  
Kevin Sitton, Board Member  
Suzy Keirse, Board Member

**Present: 7. Absent: None.**

Administrators and staff present at remote locations:

Chuck McCauley, Superintendent  
David Boggs, Chief Financial Officer  
Stephanie Curtis, Executive Director of Personnel and School Support  
Jason Langham, Executive Director of Secondary Schools and Special Services  
Dianne Martinez, Executive Director of Elementary Schools and Professional Development  
Granger Meador, Executive Director of Technology and Communications  
Kerry Ickleberry, Healthy and Safe Schools Coordinator  
LaDonna Chancellor, Bartlesville High School Principal  
Angie Niko, Director of Human Resources and Payroll  
David Barr, Sodexo Director of Facilities  
Laci Harris, Executive Assistant to the Superintendent and Minute Clerk

### **I. Call Meeting to Order**

### **II. Discussion and vote to adopt new and revised board policies**

- **New policy BE-R1 for Teleconferencing or Videoconferencing Regulations**
- **Revised policy BD for Board of Education Meetings and Notification Procedures**
- **Revised policy BDC for Public Participation at Board Meetings**

Dr. Stephanie Curtis explained the new regulation and the two revised policies attached.

**Order #1.2020 - Motion Passed:** to approve the referenced policies. This motion, made by Rick Boswell and seconded by Tyler Vaclaw, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Tyler Vaclaw: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

### **III. Discuss the latest update on school closure due to the COVID-19 Pandemic**

Superintendent Chuck McCauley reported the State Department of Education approved today that districts could enable distance learning beginning April 6 through May 21. He also updated the board on the new feeding program enacted by the Child Nutrition Department on March 23. He gave other updates on projects and planning being done throughout the district in light of school closure and in preparation for distance

learning. It was noted that no one knows for certain when this pandemic is going to end, but the reality is that this could impact the start of next school year, and the district will maintain its planning for that situation.

**IV. Discussion and vote to approve a resolution granting temporary emergency powers to the Superintendent during the COVID-19 State of Emergency**

Dr. Stephanie Curtis explained this resolution was recommended to all districts by the State Department of Education.

**Order #2.2020 - Motion Passed:** to approve agenda item IV. This motion, made by Tyler Vaclaw and seconded by Andrea Nightingale, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Tyler Vaclaw: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**V. Discussion and vote to approve Superintendent Chuck McCauley and Bartlesville Public Schools employees under the direction of the Superintendent to act as the School Board's designees to fulfill the responsibilities listed in the MOU between the board and BEPCO**

Scott Bilger explained this action topic relates to action topic VI in order to officially designate Superintendent McCauley or other employees as directed by the Superintendent.

**Order #3.2020 - Motion Passed:** to approve item V. This motion, made by Rick Boswell and seconded by Kevin Sitton, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Tyler Vaclaw: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**VI. Discussion and vote to approve a Memorandum of Understanding (MOU) between the Bartlesville Public Schools Board of Education and the Bartlesville Education Classified Personnel Organization (BEPCO) authorizing Support Staff Emergency Leave**

Dr. Stephanie Curtis explained this is another item that was recommended by the OSSBA to grant emergency leave to support employees for the rest of the school year. Item number 5 on the MOU is the subject of item V on the agenda.

**Order #4.2020 - Motion Passed:** to approve agenda item VI. This motion, made by Andrea Nightingale and seconded by Rick Boswell, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Tyler Vaclaw: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**VII. Adopt a resolution rescinding that part of the previous election resolution adopted by the Board of Education on October 21, 2019 (agenda item VII.B) calling a general election for Election District Number Six for Tuesday, April 7, 2020, and rescheduling the general election for Election District Number Six to Tuesday, June 30, 2020**

Superintendent McCauley reminded the board that everyone in the school district can vote on Board Elections, unlike City Council Elections where you must live in the seat district to vote for that seat. He encouraged all to vote.

**Order #5.2020 - Motion Passed:** to approve agenda item VII. This motion, made by Tyler Vaclaw and seconded by Kevin Sitton, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Tyler Vaclaw: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**VIII. Adjournment**

There being no further business, the meeting adjourned at 12:58 p.m.

SPECIAL MEETING )  
STATE OF OKLAHOMA ) SS  
COUNTY OF WASHINGTON )

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Washington and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this special meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted on the school district's website at [bps-ok.org/home/district/boardofeducation](https://bps-ok.org/home/district/boardofeducation) in compliance with the Oklahoma Open Meeting Act.

Witness my hand this 25th day of March 2020.



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Minute Clerk of the Board

## Change Order Listing

**Options:** Fund: 01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE, Year: 2019-2020, ReferenceDate: Prior To Begin Date, Date Range: 3/5/2020 - 4/15/2020, PO Range: 1 - 18, Minimum Percentage Change: 25.01%, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
14	12/18/2019	5694	MANHATTAN CONSTRUCTION COMPANY	BUILDINGS-267/268/FS/ESC	426,423.93
<b>Non-Payroll Total:</b>					<b>\$426,423.93</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$426,423.93</b>



# Bartlesville Public Schools

## Encumbrance Register

Year 2019-2020 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1326	03/05/2020	VITAL RECORDS HOLDINGS LLC VRC COMP	NON-TECH-SRVCS-000/FS/ESC BLANKET PO FOR ON-SITE DISTRICT PAPER SHREDDING AT \$35.00 PER 96 GALLON CONTAINER	1,050.00
1327	03/09/2020	PORTEIH RATZLAFF, LLC	VOID -EVENT CANCELLED	0.00
1328	03/09/2020	OK TECHNOLOGY STUDENTS ASSOCIATION	DUES & FEES-412/BHS (1) OK TSA FALL CONFERENCE REGISTRATION - ADVISOR (6) OK TSA FALL CONFERENCE REGISTRATION - STUDENTS TSA FALL LEADERSHIP CONFERENCE IN NORMAN, OK ON OCTOBER 23 - 24, 2019	175.00
1329	03/09/2020	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-541/SS/ESC AIRLINE TICKETS FOR STAFF WHILE ATTENDING ISTE NATIONAL CONFERENCE IN ANAHEIM, CA JUNE 27 - JULY 2, 2020 FOR: LORI PATTERSON ZACH MICHEL KELLI BRYANT JASON LANGHAM MATT HANCOCK ASHLEIGH CALLAHAN	3,000.00
1330	03/09/2020	ARVEST BANK CORPORATE VISA	TRAVEL-541/SS/ESC HOTEL EXPENSES FOR ZACH MICHEL - FIRST NIGHT ADVANCED PAYMENT, WILL ATTEND INSTRUCTURECON 2020 CONFERENCE NASHVILLE, TN JULY 28 - 31, 2020  GAYLORD OPRYLAND RESORT AND CONVENTION CENTER 2800 OPRYLAND DR. NASHVILLE, TN 37214	300.00
1331	03/09/2020	ZACKARY S MICHEL	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1332	03/09/2020	LORI PATTERSON	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1333	03/09/2020	RICHARD J LANGHAM	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1334	03/09/2020	KELLI M BRYANT	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1335	03/09/2020	MATTHEW J HANCOCK	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1336	03/12/2020	MONICA Q REYNOLDS	TRAVEL-511/SS/ESC BLANKET PO FOR MILEAGE FOR REMAINDER OF SY 2019-20 FAMILY SUPPORT COORDINATOR	200.00
1337	03/12/2020	ASHLEIGH A CALLAHAN	VOID - CONFERENCE RESCHEDULED TO NOV 2020	0.00
1338	03/12/2020	LILLY C TYNER	TRAVEL-561/OEJOM/MMS BLANKET PO FOR OUT-OF-DISTRICT TRAVEL FOR OPERATION EAGLE	192.00
1339	03/12/2020	LESLIE J DONNELL	TRAVEL-561/OEJOM/MMS BLANKET PO FOR OUT-OF-DISTRICT TRAVEL FOR OPERATION EAGLE	320.00
1340	03/12/2020	QUADIENT LEASING USA INC	COMMUNICATION-SRVCS-000/FS/ESC	2,739.10

# Bartlesville Public Schools

## Encumbrance Register

Year 2019-2020 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			BLANKET PO FOR MAILING SYSTEM INCLUDING EQUIPMENT, METER, RATES/SOFTWARE UPDATES, AND MAINTENANCE MAILING SYSTEM WITH DYNAMIC WEIGHING PLATFORM - MODEL # IN-700; FOLDER/INSERT-ER MODEL # DS-75 ALSO INCLUDES PROPERTY TAX RECOVERY FEES	
			COMPANY NAME CHANGED FROM MAILFINANCE REPLACES PO 112020-15	
1341	03/12/2020	ETTINGERS OFFICE SUPPLY	GENL-SPLYS-563/OEJOM/MMS SCHOOL SUPPLIES FOR JOM STUDENTS	7,600.00
1342	03/12/2020	FIRST THOUGHT, INC.	AWARDS-563/OEJOM.MMS AWARDS FOR JOM STUDENTS	2,440.00
1343	03/12/2020	JOSTENS	REGALIA-563/OEJOM/MMS (54) CAP & GOWNS FOR JOM SENIORS LIST OF STUDENTS ATTACHED	1,620.00
1344	03/12/2020	NEW HOPE INDIAN UNITED METHODIST	REFRESHMENTS-563/OEJOM/MMS (100) MEALS FOR JOM AWARDS BANQUET - MEAL WILL CONSIST OF SMOTHERED STEAK, POTATOES, GREEN BEANS, MACARONI & CHEESE, DESSERT AND DRINK	1,150.00
1345	03/12/2020	SPENCER DONNELL	INSTRUCT-SRVCS-563/OEJOM/MMS BLANKET PO FOR PRESENTER FOR JOM SINGING	200.00
1346	03/12/2020	MATTHEW S KEAH-TIGH	VOID - WILL NOT BE USING	0.00
1347	03/12/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-026/IM/BHS GENERAL OFFICE SUPPLIES LIST ATTACHED	223.22
1348	03/12/2020	CAROLINA BIOLOGICAL SUPPLY	COCURR-SPLYS-015/MADISON EARTHWORMS LARGE PERFECT SOLUTION UNIT OF 100 #225016	66.00
1349	03/13/2020	EMBASSY SUITES NORMAN	VOID - EVENT CANCELLED	0.00
1350	03/17/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-000/SS/ESC MANILA ENVELOPES TO MAKE VIRTUAL LEARNING PACKETS	1,000.00
1351	03/30/2020	LEORA V SCULLAWL	CORRECT 511 FEDERAL CLAIM FOR JAN 2020 CORRECTION FOR 511 PAID JAN 2020 CORRECTION FOR 511 PAID JAN 2020 CORRECTION TO 511 PROJECT 511 CORRECTION	0.00
1352	04/02/2020	CRAZY CROW TRADING POST	BOOKS/TECH/EXTRACURR-SPLYS-561/OEJOM/MMS BOOKS, CDS, DVDS, AND SUPPLIES FOR OPERATION EAGLE CULTURAL CLASSES AND EVENTS	1,978.42
1353	04/02/2020	SHARP'S PAWN & JEWELRY	BOOKS-TECH-RLT-EXTRACURR-SPLYS-561/OEJOM/MMS BOOKS, CD'S, DVD'S & CULTURAL SUPPLIES FOR OPERATION EAGLE EVENTS AND CLASSES	2,700.00
1354	04/13/2020	ETTINGERS OFFICE SUPPLY	GENL-SPLYS-412/CENTRAL CLASSROOM SUPPLIES - WHITE BOARD	395.19
1355	04/13/2020	ETTINGERS OFFICE SUPPLY	COPY-GENL-SPLYS-412/CENTRAL	858.46

# Bartlesville Public Schools

## Encumbrance Register

Year 2019-2020 Fund 11

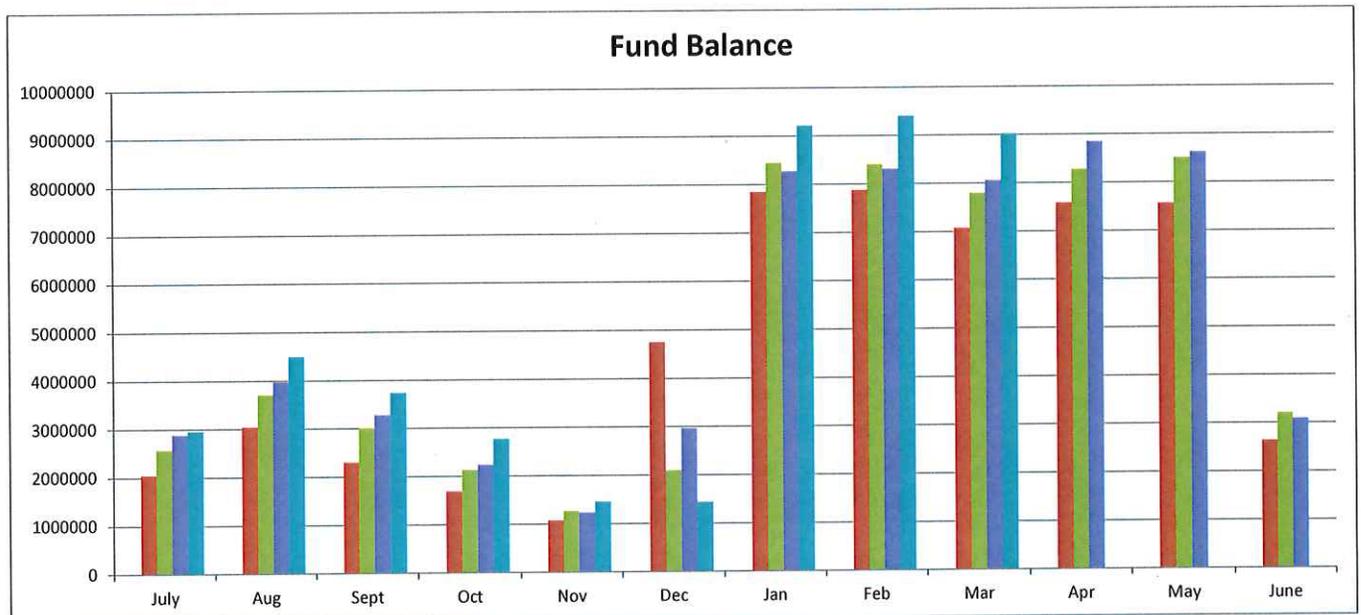
### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MISC. COPY & GENERAL SUPPLIES TO INCLUDE: (1) CF410X - 410A BLACK INK (1) CF412A - 410A YELLOW (1) CF411A - 410A CYAN (1) CF413A - 410A MAGENTA (1) CF226X - 26A BLACK (26) CLIPBOARDS	
1356	04/13/2020	ETTINGERS OFFICE SUPPLY	COPY-SPLYS-412/CENTRAL	734.96
			MISC. COPY SUPPLIES TO INCLUDE: (1) CF410X - 410A BLACK INK (1) CF412A - 410A YELLOW (1) CF411A - 410A CYAN (1) CF413A - 410A MAGENTA (1) CF226X - 26A BLACK	
1357	04/14/2020	ETTINGERS OFFICE SUPPLY	COPY-GENL-TECH-RLDT-SPLYS-412/CENTRAL	1,487.46
			MISC CLASSROOM & TECHNOLOGY RELATED SUPPLIES TO INCLUDE: PENS, NOTEBOOK, FOLDERS, SHARPIES, KEYBOARDS, SD CARDS, LASER POINTER, INK ETC.	

**Report Total: \$30,429.81**

**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2017-2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239	9,028,227			
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361	966,945			



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	<u>March</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 9,408,239	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	379,437	9,879,236	9,485,022
County	29,276	1,101,806	1,033,966
State	2,447,276	20,025,869	18,938,149
Federal	231,736	2,464,012	1,987,178
Other sources	73	53,046	43,376
	<u>3,087,798</u>	<u>33,523,969</u>	<u>31,487,691</u>
 Total cash available	 12,496,037	 36,617,070	 34,691,921
 <u>Requirements:</u>			
Salaries	2,325,610	17,173,435	16,880,414
Benefits	795,476	5,941,150	5,677,477
Professional services	27,584	301,527	236,293
Property services	11,648	1,517,834	1,108,041
Other purchased services	27,026	730,600	784,472
Supplies & materials	164,727	1,445,910	1,568,608
Property	113,857	450,672	306,194
Other uses	1,882	27,715	69,141
	<u>3,467,810</u>	<u>27,588,843</u>	<u>26,630,640</u>
 Ending balance	 <u><u>9,028,227</u></u>	 <u><u>9,028,227</u></u>	 <u><u>8,061,281</u></u>

Bartlesville Public Schools  
General Fund Revenue Detail

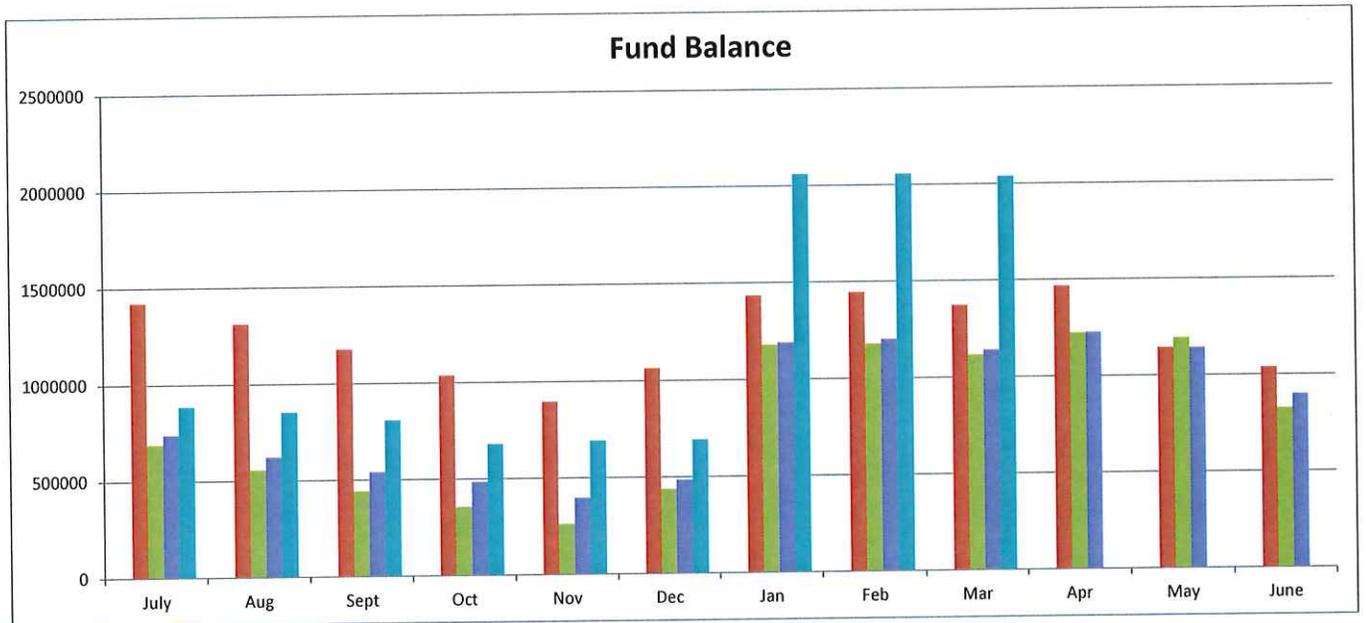
	2019-20	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110	Ad valorem tax - current	22,772.13												9,101,476.17
1121-1122	Ad valorem tax - prior	9,016.82	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,692,292.52	596,883.38	162,345.83	9,377.95	21,270.19	9,377.95	160,231.41
1130	In lieu of tax						3,274.92	10,594.81	9,112.26	531.57				1,442.83
1190	Other taxes	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63	437.50				5,868.53
1213-1214	Testing fees	4,643.61	100.00				15,027.00							19,770.61
1230-1290	Tuition	8,323.43	11,886.54	19,820.65	17,447.34	8,702.20	8,160.98	26,247.80	32,800.19	27,090.22				160,479.35
1310	Interest on investments	7,507.74	542.66	653.86	543.19	563.09	420.42	595.11	2,300.28	1,771.02				8,140.37
1352	Interest on unapport. Tax	2,725.00	500.00	1,250.00	2,500.00									8,225.00
1410	Rent	485.76												485.76
1460	Sale of equipment									3,794.01				
1510														80.00
1530	Damage recovery	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42	467.38				24,398.74
1580	Activity trip reimb	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89	298.91				12,551.82
1590	Miscellaneous reimb	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,862.79	173,322.31				370,677.25
1610	Donations	58.74												58.74
1680	Refunds			85.00	45.00	20.00			1,075.00					1,255.00
1690	Miscellaneous	5,870.82	7,726.04	2,290.78	2,287.91	1,147.96	66,429.51	790,584.40	89,815.86	20,549.51				986,702.79
2100	County-wide 4-mill	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	11,698.84	14,710.20	12,524.75	8,726.78				115,103.34
2200	Mortgage tax	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,888.63	3,465.30	4,060.40	3,594.09				31,461.60
3110	Gross producton tax	234,101.88	254,672.12	245,842.09	225,099.02	236,363.42	202,133.26	240,019.89	233,710.47	201,467.46				2,073,409.61
3120	Motor vehicle tax	3,745.85	4,614.04	4,916.19	4,629.54	4,391.46	3,196.39	4,082.72	3,988.87	4,150.67				37,715.73
3130	Rural electric tax	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69	83,281.08				591,812.93
3140	State school land earnings	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81	1,685.84				10,911.13
3150	Vehicle tax stamps		136.42	91.55	131.04	280.03	160.75	60.73	864.46	910.90				2,635.88
3160	Farm implement tax stamps				226.86									
3190	Other	1,559,640.00	1,949,549.00	1,949,549.00	1,754,595.00	1,754,594.00	1,754,595.00	1,748,445.00	1,753,570.00	1,753,570.00				14,028,558.00
3210	Foundation aid	331,558.84	330,219.04	331,408.84	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42	336,792.69				2,651,341.78
3250	FBA							70,251.32	35,125.66					105,376.98
3310	Alternative education							70,000.00						70,000.00
3410	Professional development							86,252.02						86,252.02
3412	NBCT Stipend							25,017.31						25,017.31
3415	Reading Sufficiency							25,017.31						25,017.31
3420	State textbooks							25,017.31						25,017.31
3430	Education matching							4,346.73						4,346.73
3440	Drivers education							6,680.00						6,680.00
3690	Other							14,833.85						14,833.85
3811	Vocational programs							1,830.00						1,830.00
3812	Vocational programs							19,950.00						19,950.00
3892	Oklahoma Lottery Fund							10,664.07						10,664.07
4140	Title VI	94,555.22	9,387.32	104,646.32	104,646.32	177,591.42	3,982.19	3,982.19	107,194.38	111,905.87				900,197.37
4210	Title I - Part A	385,489.87	51,925.58	109,641.67	12,151.94	65,050.38	38,579.32	3,341.20	156.49	5,851.72				271,006.91
4271	Title II	27.61				7,970.03								7,970.03
4281	Title III	5,796.46				193,803.56		94,125.60	95,900.40	92,830.42				843,470.02
4310	IDEA B - Special Education	274,206.49				9,931.12		4,965.56	54.96	3,116.21				19,972.27
4340	Preschool					385.00		4,748.31	27,938.37	5,457.26				32,886.18
4442	Title IV reimb							5,443.77						5,443.77
4470	Title VI - Indian Education													
4480	Title IX - Homeless	3,245.84												3,245.84
4550	Johnson-O'Malley													
4611	Title II - Adult Education	26,649.17												26,649.17
4821	Carl Perkins													
5150	Child Nutrition													
5160	Activity trip reimb													
5600	Correcting entries	1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,679,732.01	11,391,993.03	3,695,480.08	3,087,798.03				35,519,647.07

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>March</u>	2019-20 Year to Date <u>Total</u>	Prior Year Year to Date <u>Total</u>
Beginning balance	\$ 2,058,167	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	24,849	1,883,382	1,260,771
County		-	
State	130	394	123
Federal		-	151
Other sources		1,364	1,251
	<u>24,979</u>	<u>1,885,140</u>	<u>1,262,296</u>
 Total cash available	 2,083,146	 2,784,590	 2,088,132
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	34,958	11,016
Property services	18,261	555,951	438,711
Other purchased services		16,822	24,108
Supplies & materials	20,951	130,087	338,205
Property		-	
Other uses		6,614	134,339
	<u>42,988</u>	<u>744,432</u>	<u>946,379</u>
 Ending balance	 <u><u>2,040,158</u></u>	 <u><u>2,040,158</u></u>	 <u><u>1,141,753</u></u>

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2017-2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167	2,040,158			
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331	898,405			



April 20, 2020 Personnel Report

<b>APPOINTMENTS:</b>							
Name	Site	Position	FTE	Hire Date	Temporary Contract		
Avery, Brandi	High School	Special Education Teacher	1.000	8/10/2020	Yes		
Bale, Vanessa	Transportation	Bus Driver	0.500	3/4/2020	Yes		
Dale, Cameron	High School	Agricultural Education Teacher	1.000	7/1/2020	Yes		
Maillet, Tanya	High School	Special Education Teacher	1.000	8/10/2020	No		
Shaddox, Christine	Transportation	Bus Dispatcher	1.000	4/6/2020	Yes		
Young, Michelle	Ranch Heights	Spec Ed Assistant Level 3	1.000	3/4/2020	Yes		
<b>CHANGE OF STATUS:</b>							
<b>CHANGE FROM</b>				<b>CHANGE TO</b>			
Name	Site	Position	FTE	Site	Position	FTE	Date
Abbe, Stacia	Richard Kane	Pre-Kindergarten Teacher	1.000	Wilson	Pre-Kindergarten Teacher	1.000	8/10/2020
Blake, Stacee	Madison	Social Studies Teacher	1.000	Madison	Language Arts Teacher	1.000	8/10/2020
Boyd, Chelsea	High School	Freshman Cheerleading Coach	N/A	High School	Head Cheerleading Coach	1.000	7/1/2020
Brashear, Debra	Ranch Heights	Pre-Kindergarten Teacher	1.000	Ranch Heights	First Grade Teacher	1.000	8/10/2020
Bridges, Kelsey	Madison	Science Teacher	1.000	Ranch Heights	Fifth Grade Teacher	1.000	8/10/2020
Burson, Ashley	Richard Kane	Title I Teacher	1.000	Richard Kane	Kindergarten Teacher	1.000	8/10/2020
Callahan, Ashleigh	Hoover	Gifted & Talented Teacher	1.000	ESC	Technology Integration Specialist	1.000	3/25/2020
Dean, Megan	Richard Kane	First Grade Teacher	1.000	Richard Kane	Third Grade Teacher	1.000	8/10/2020
Diedrich, Camille	Jane Phillips	FMLA	1.000	Jane Phillips	Fourth Grade Teacher	1.000	1/20/2020
Dowell, Kyler	Ranch Heights	Fifth Grade Teacher	1.000	Ranch Heights	Second Grade Teacher	1.000	8/10/2020
Ebert, Allison	Central	Secondary Counselor	1.000	Wayside	Assistant Principal	1.000	7/1/2020
Elkins, Dana	Ranch Heights	Teacher Assistant	0.875	Ranch Heights	Attendance Secretary	1.000	5/1/2020
England, Jennifer	Madison	Language Arts Teacher	1.000	Ranch Heights	Fourth Grade Teacher	1.000	8/10/2020
Fouts, Marsha	High School	Assistant Principal	1.000	High School	Secondary Counselor	1.000	7/1/2020
Grissom, Rena	Richard Kane	Fourth Grade Teacher	1.000	Central	Language Arts Teacher	1.000	8/10/2020
Hemphill, Donna	Jane Phillips	Fifth Grade Teacher	1.000	Jane Phillips	First Grade Teacher	1.000	8/10/2020
Holloway, Kylee	Ranch Heights	Third Grade Teacher	1.000	Ranch Heights	Pre-Kindergarten Teacher	1.000	8/10/2020
Holmes, Tiffany	Central	Language Arts Teacher	1.000	Ranch Heights	Fifth Grade Teacher	1.000	8/10/2020
Ingersol-Carr, Rhonda	High School	Intermittent FMLA	1.000	High School	Music Teacher	1.000	3/23/2020
Jones, Crystal	Madison	Science Teacher	1.000	Madison	Mathematics Teacher	1.000	8/10/2020
Keller, Theresa	High School	Science Teacher	1.000	High School	FMLA	1.000	3/23/2020
Keller, Theresa	High School	FMLA	1.000	High School	Science Teacher	1.000	3/23/2020
Larkin, Ronald	Wilson	Teacher Assistant	0.875	Richard Kane	AIMS Teacher Assistant	0.875	8/12/2020
Lumbley, Mandy	High School	Language Arts Teacher	1.000	High School	Secondary Assistant Principal	1.000	7/1/2020
McCraw, Shannon	Ranch Heights	Fifth Grade Teacher	1.000	Ranch Heights	Fourth Grade Teacher	1.000	8/10/2020
Meijer, Tori	Hoover	Intermittent FMLA	1.000	Hoover	Third Grade Teacher	1.000	2/28/2020
Miller, Theresa	Madison	FMLA	1.000	Madison	Science Teacher	1.000	3/30/2020
Perry, Erin	Richard Kane	Second Grade Teacher	1.000	Richard Kane	First Grade Teacher	1.000	8/10/2020
Reese, Bryan	Madison	Social Studies Teacher	1.000	High School	Social Studies Teacher	1.000	8/10/2020
Rigdon, Christina	High School	Family Support Coordinator	1.000	Central	Secondary Counselor	1.000	8/10/2020
Roberson, Shayla	Wayside	Second Grade Teacher	1.000	Wilson	Fifth Grade Teacher	1.000	8/10/2020
Rohrs, Pamala	Richard Kane	Kindergarten Teacher	1.000	Wilson	Kindergarten Teacher	1.000	8/10/2020
Smith, Jacqueline	Ranch Heights	First Grade Teacher	1.000	Ranch Heights	Art Teacher	1.000	8/10/2020
Stage, Kayli	Hoover	FMLA	1.000	Hoover	Third Grade Teacher	1.000	3/23/2020
Starkey, Kellie	Hoover	Teacher Assistant	0.875	Wayside	Teacher Assistant	0.875	8/12/2020
Stephens, Derek	Central	Science Teacher	1.000	Madison	Mathematics Teacher	1.000	8/10/2020
Ward, Courtney	Central	Social Studies Teacher	1.000	High School	Social Studies Teacher	1.000	8/10/2020
Wikel, Deborah	Wilson	Kindergarten Teacher	1.000	Wilson	First Grade Teacher	1.000	8/10/2020
<b>NON-RENEWAL OF TEMPORARY CONTRACT:</b>							
Name	Site	Position	FTE	Date			
Alix, Natalie	Richard Kane	Fifth Grade Teacher	1.000	5/22/2020			
Blevins, Tyler	Madison	Basketball Head 8th Coach	N/A	3/5/2020			
Dennis, Stacy	Ranch Heights	Art Teacher	1.000	5/22/2020			
Durward, Gilkey	Central	Wrestling Junior High Assistant Coach	N/A	3/3/2020			
Frank, David	Central	Wrestling Head Junior High Coach	N/A	3/3/2020			
Grissom, Rena	Kane	4th Grade Teacher	1.000	5/22/2020			
Johnson, Jarrod	Central	Science Teacher	1.000	5/22/2020			
Mushero, James	Richard Kane	AIMS Teacher Assistant	1.000	5/22/2020			

April 20, 2020 Personnel Report

Pratt, Tamara	Central	Volleyball Head 8th Coach	N/A	3/5/2020		
Saucedo, Kayla	High School	Spirit Squad Co-Head Varsity Coach	N/A	3/5/2020		
Watters, Jim	High School	Social Studies Teacher	1.000	5/22/2020		
Williams, Heather	High School	Volleyball Head Freshman Coach	N/A	3/5/2020		
<b>RESIGNATION:</b>						
<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>FTE</b>	<b>Date</b>		
Anderson, Elizabeth	Kane	Leave of Absence	1.000	5/22/2020		
Collins, Gregory	Ranch Heights	Teacher Assistant	0.875	4/17/2020		
Gurule, Rachel	Wayside	Elementary Counselor	1.000	5/22/2020		
Kobel, Kaylee	Wilson	2nd Grade Teacher	1.000	5/22/2020		
Lay, Marissa	Ranch Heights	Attendance Secretary	1.000	4/30/2020		
Lewis, Alexis	Ranch Heights	1st Grade Teacher	1.000	5/22/2020		
Martens, Kris	High School	World Language/Yearbook Teacher	1.000	5/22/2020		
Rawlinson, Therese	Wayside	Third Grade Teacher	1.000	5/22/2020		
Rule, Patricia	High School	Secondary Counselor	1.000	5/22/2020		
Scalf, Taylor	Jane Phillips	Fourth Grade Teacher	1.000	5/22/2020		
Serratos, Rachel	Wilson	Teacher Assistant	0.875	5/22/2020		
Spina, Jennifer	Kane	Kindergarten Teacher	1.000	5/22/2020		
Stuart, Lyndsey	High School	Social Studies Teacher	1.000	5/22/2020		
Whitley, Brittany	Richard Kane	Fourth Grade Teacher	1.000	5/22/2020		
Wombwell, Nora	High School	Social Studies Teacher	1.000	5/22/2020		
<b>RETIREMENT:</b>						
<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>FTE</b>	<b>Date</b>		
Cooper, Carrie	Ranch Heights	Second Grade Teacher	1.000	5/22/2020		
Frye, Marilyn	Wilson	First Grade Teacher	1.000	5/22/2020		
Fulk, Mark	Wilson	Fifth Grade Teacher	1.000	5/22/2020		
McFarland, Sylvia	Ranch Heights	Fourth Grade Teacher	1.000	5/22/2020		
Wailes, Debra	Wilson	First Grade Teacher	1.000	5/22/2020		
<b>REDUCTION IN FORCE:</b>						
<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>FTE</b>	<b>Date</b>		
Parrett, Margaret	ESC	Financial Services Assistant	1.000	6/30/2020		

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**MEMORANDUM**

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**TO:** BOARD OF EDUCATION  
**FROM:** DAVID BOGGS  
**SUBJECT:** DONATIONS  
**DATE:** 4/14/20

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Please accept the following donation our school district has received during the month of March.

<b>1. Cherokee Nation</b>	
Education Service Center	\$ 122,172.31
<b>2. Phillips 66 – Enrichment Grant</b>	
Curriculum	\$ 47,500.00
<b>3. Phillips 66 Enrichment Grant</b>	
Education Service Center	\$ 2,500.00
<b>4. Conoco Phillips – Matching Gift</b>	
Education Service Center	\$ 2,150.00
<b>5. Conoco Phillips – Volunteer Grant</b>	
Education Service Center	\$ 500.00
Jane Phillips Elementary	\$ 500.00
Wayside Elementary	<u>\$ 500.00</u>
<b>Receipt Total</b>	<b>\$ 175,822.31</b>

## Bartlesville Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2020 - 3/31/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$164,750.65	\$6,849.07	\$0.00	\$8,728.19	\$162,871.53	\$33,842.47	\$129,029.06
802 General Administrative Athletics	\$224,099.94	\$22,551.24	\$0.00	\$20,152.51	\$226,498.67	\$17,964.02	\$208,534.65
803 General Refund Account	\$1,705.16	\$165.07	\$0.00	\$0.00	\$1,870.23	\$0.00	\$1,870.23
804 AP Exams	\$26,571.00	\$265.41	\$0.00	\$0.00	\$26,836.41	\$24,364.00	\$2,472.41
805 Alternative High School	\$7,403.98	\$0.00	\$0.00	\$987.92	\$6,416.06	\$2,825.44	\$3,590.62
806 Tuition Clearing Acct	\$12,820.00	\$4,680.00	\$0.00	\$0.00	\$17,500.00	\$0.00	\$17,500.00
807 Art Club	\$1,342.25	\$0.00	\$0.00	\$0.00	\$1,342.25	\$114.43	\$1,227.82
808 Adult Fees Clearing Acct	\$235.00	\$136.00	\$0.00	\$0.00	\$371.00	\$0.00	\$371.00
809 Sports Broadcasting	\$653.46	\$0.00	\$0.00	\$131.82	\$521.64	\$0.00	\$521.64
811 Baseball Fund	\$145.01	\$0.00	\$0.00	\$0.00	\$145.01	\$0.00	\$145.01
813 Basketball Fund	\$1,692.11	\$0.00	\$0.00	\$0.00	\$1,692.11	\$0.00	\$1,692.11
821 Choral Club	\$1,915.81	\$0.00	\$0.00	\$0.00	\$1,915.81	\$0.00	\$1,915.81
824 Concessions	\$6,096.74	\$0.00	\$0.00	\$0.00	\$6,096.74	\$0.00	\$6,096.74
831 S.A.D.F.	\$3,090.40	\$0.00	\$0.00	\$0.00	\$3,090.40	\$0.00	\$3,090.40
832 Community of Caring	\$1,479.00	\$0.00	\$0.00	\$0.00	\$1,479.00	\$500.00	\$979.00
833 Drama	\$20,303.68	\$0.00	\$0.00	\$933.04	\$19,370.64	\$939.26	\$18,431.38
834 VisionQuest	\$104.50	\$0.00	\$0.00	\$0.00	\$104.50	\$100.96	\$3.54
835 BPS-FOUNDATION GRANTS	\$4,007.77	\$0.00	\$0.00	\$0.00	\$4,007.77	\$3,000.00	\$1,007.77
836 AGRICULTURAL EDUCATION	\$19,596.65	\$0.00	\$0.00	\$6,997.68	\$12,598.97	\$300.00	\$12,298.97
837 ENVIRONMENTAL CLUB	\$293.82	\$0.00	\$0.00	\$0.00	\$293.82	\$0.00	\$293.82
839 BHS SPED	\$1,790.21	\$0.00	\$0.00	\$409.21	\$1,381.00	\$1,220.00	\$161.00
840 Exceptional Education Services	\$6,840.61	\$1,500.00	\$0.00	\$0.00	\$8,340.61	\$6,204.40	\$2,136.21
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$145.46	\$302.12
843 ATLAS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$1,837.28	\$662.72
844 STEAM PROGRAM	\$4,000.00	\$0.00	\$0.00	\$59.48	\$3,940.52	\$3,940.52	\$0.00
845 French Club	\$227.74	\$0.00	\$0.00	\$0.00	\$227.74	\$0.00	\$227.74
867 Lady Bruins	\$275.62	\$0.00	\$0.00	\$0.00	\$275.62	\$0.00	\$275.62
868 Football	\$3,334.29	\$0.00	\$0.00	\$0.00	\$3,334.29	\$1,785.85	\$1,548.44
878 Music	\$4,292.32	\$0.00	\$0.00	\$0.00	\$4,292.32	\$0.00	\$4,292.32
880 Musical Production	\$22,136.87	\$0.00	\$0.00	\$0.00	\$22,136.87	\$0.00	\$22,136.87
881 National Honor Society	\$9,777.25	\$0.00	\$0.00	\$0.00	\$9,777.25	\$1,257.58	\$8,519.67
882 Newspaper	\$1,512.98	\$0.00	\$0.00	\$0.00	\$1,512.98	\$951.18	\$561.80
885 National Junior Honor Society	\$2,109.71	\$40.00	\$0.00	\$717.91	\$1,431.80	\$248.26	\$1,183.54
887 Orchestra	\$1,595.54	\$0.00	\$0.00	\$0.00	\$1,595.54	\$0.00	\$1,595.54
889 BHS BAND	\$373.86	\$0.00	\$0.00	\$0.00	\$373.86	\$0.00	\$373.86
895 Pictures	\$716.61	\$0.00	\$0.00	\$0.00	\$716.61	\$0.00	\$716.61
915 Service Club	\$753.19	\$27.00	\$0.00	\$51.42	\$728.77	\$0.00	\$728.77
917 Spanish Club	\$366.53	\$0.00	\$0.00	\$0.00	\$366.53	\$195.70	\$170.83
919 Speech Program	\$2,645.97	\$0.00	\$0.00	\$0.00	\$2,645.97	\$740.00	\$1,905.97
922 Staff Development-In-Service	\$1,505.87	\$0.00	\$0.00	\$0.00	\$1,505.87	\$0.00	\$1,505.87
926 Student Council	\$28,837.76	\$454.00	\$0.00	\$86.38	\$29,205.38	\$3,515.03	\$25,690.35
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
950 Dance Club	\$347.71	\$0.00	\$0.00	\$0.00	\$347.71	\$0.00	\$347.71
960 Technology Student Assoc (TSA)	\$2,862.96	\$195.00	\$0.00	\$0.00	\$3,057.96	\$1,528.39	\$1,529.57
962 Science Trek Club	\$4,317.31	\$1,500.00	\$0.00	\$0.00	\$5,817.31	\$0.00	\$5,817.31
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$67,853.66	\$290.40	\$0.00	\$4,072.97	\$64,071.09	\$33,126.47	\$30,944.62
971 Golf	\$2,069.02	\$0.00	\$0.00	\$0.00	\$2,069.02	\$359.10	\$1,709.92
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$306.68	\$0.00	\$0.00	\$0.00	\$306.68	\$0.00	\$306.68
990 Yearbook	\$10,144.81	\$490.00	\$0.00	\$0.00	\$10,634.81	\$2,131.61	\$8,503.20
992 Leadership	\$2,085.61	\$0.00	\$0.00	\$0.00	\$2,085.61	\$125.00	\$1,960.61
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58
996 Bruin Logo	\$15,935.80	\$0.00	\$0.00	\$0.00	\$15,935.80	\$0.00	\$15,935.80

**Bartlesville Public Schools**  
**Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 3/1/2020 - 3/31/2020

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
<b>Total</b>	<b>\$703,495.04</b>	<b>\$39,143.19</b>	<b>\$0.00</b>	<b>\$43,328.53</b>	<b>\$699,309.70</b>	<b>\$143,262.41</b>	<b>\$556,047.29</b>

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 3/1/2020 - 3/31/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

**Fund: 11****Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	3/13/2020	3/31/2020	3/31/2020	\$2,000,000.00	1.000	\$2,000,000.00
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	3/31/2020	4/30/2020		\$2,000,652.06	0.500	\$2,000,652.06
<b>Total ICS ACCOUNT</b>							<b>\$2,000,652.06</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$4,000,652.06</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015724	COMMERCE BANK - TREASURY BILL	2/18/2020	3/12/2020	3/12/2020	\$2,400,000.00	1.500	\$2,400,000.00
<b>Total 290015724</b>							<b>\$2,400,000.00</b>
<b>Total AI 0113 COMMERCE BANK</b>							<b>\$2,400,000.00</b>

**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$5,933,013.83	2.150	\$5,933,013.83
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$6,036,281.57	1.150	\$6,036,281.57
<b>Total ICS SAVINGS</b>							<b>\$6,036,281.57</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$11,969,295.40</b>
<b>Total Fund 11</b>							<b>\$18,369,947.46</b>

**Fund: 21****Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$1,900,000.00	2.150	\$1,900,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$1,900,000.00	1.150	\$1,900,000.00
<b>Total ICS SAVINGS</b>							<b>\$1,900,000.00</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$3,800,000.00</b>
<b>Total Fund 21</b>							<b>\$3,800,000.00</b>

**Fund: 22****Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$180,571.60	2.150	\$180,571.60
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$180,814.90	1.150	\$180,814.90
<b>Total ICS SAVINGS</b>							<b>\$180,814.90</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$361,386.50</b>
<b>Total Fund 22</b>							<b>\$361,386.50</b>

**Fund: 37****Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$120,000.00	2.150	\$120,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$40,000.00	1.150	\$40,000.00
<b>Total ICS SAVINGS</b>							<b>\$40,000.00</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$160,000.00</b>
<b>Total Fund 37</b>							<b>\$160,000.00</b>

**Fund: 39****Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$29,473.15	2.150	\$29,473.15

**Bartlesville Public Schools****Investment Ledger**

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 3/1/2020 - 3/31/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

ICS SAVINGS FNB VINITA - ICS TRANSACTION 3/31/2020	4/30/2020				\$29,674.55	1.150	\$29,674.55
<b>Total ICS SAVINGS</b>							<b>\$29,674.55</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$59,147.70</b>
<b>Total Fund 39</b>							<b>\$59,147.70</b>

**Fund: 41****Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	3/13/2020	3/31/2020	3/31/2020	\$800,000.00	1.000	\$800,000.00
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	3/31/2020	4/30/2020		\$800,000.00	0.500	\$800,000.00
<b>Total ICS ACCOUNT</b>							<b>\$800,000.00</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$1,600,000.00</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015724	COMMERCE BANK - TREASURY BILL	2/18/2020	3/12/2020	3/12/2020	\$659,116.45	1.500	\$659,116.45
<b>Total 290015724</b>							<b>\$659,116.45</b>
<b>Total AI 0113 COMMERCE BANK</b>							<b>\$659,116.45</b>

**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$9,435,704.56	2.150	\$9,435,704.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$9,435,704.56	1.150	\$9,435,704.56
<b>Total ICS SAVINGS</b>							<b>\$9,435,704.56</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$18,871,409.12</b>
<b>Total Fund 41</b>							<b>\$21,130,525.57</b>

**Fund: 81****Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020	3/31/2020	\$260,324.05	2.150	\$260,324.05
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	3/31/2020	4/30/2020		\$260,674.81	1.150	\$260,674.81
<b>Total ICS SAVINGS</b>							<b>\$260,674.81</b>
<b>Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS</b>							<b>\$520,998.86</b>
<b>Total Fund 81</b>							<b>\$520,998.86</b>
<b>Total All Funds</b>							<b>\$44,402,006.09</b>

**MARCH 2020**

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 37	BOND FUND 38	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
<b>BEGINNING BALANCE</b>	1,845,964.89	(9,401.99)	162,403.69	498,588.80	48,882.73	-	1,167.95	2,511.03	7,777.25	2,557,894.35
LOCAL SOURCES OF REVENUE	379,436.70		24,849.04	53,921.92	-	-	224.56	143,189.49	2,853.22	604,474.93
INTERMEDIATE SOURCES OF REVENUE	29,276.29		-	-	-	-	-	-	-	29,276.29
STATE SOURCES OF REVENUE	2,447,275.82	814.25	130.06	1,320.87	-	-	-	757.38	-	2,450,298.38
FEDERAL SOURCES OF REVENUE	231,735.68	-	-	207,021.85	-	-	-	-	-	438,757.53
<b>TOTAL NEW RECEIPTS</b>	<b>3,087,724.49</b>	<b>814.25</b>	<b>24,979.10</b>	<b>262,264.64</b>	<b>-</b>	<b>-</b>	<b>224.56</b>	<b>143,946.87</b>	<b>2,853.22</b>	<b>3,522,807.13</b>
INTER-FUND TRANSFERS	73.54	-	-	-	-	-	-	-	-	73.54
NON-REVENUE RECEIPTS	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMBINED RECEIPTS</b>	<b>3,087,798.03</b>	<b>814.25</b>	<b>24,979.10</b>	<b>262,264.64</b>	<b>-</b>	<b>-</b>	<b>224.56</b>	<b>143,946.87</b>	<b>2,853.22</b>	<b>3,522,880.67</b>
WARRANT PURCHASES (-)	(4,154,660.77)	(12,800.80)	(46,745.25)	(323,748.41)	(33,163.64)	-	-	-	-	(4,571,118.87)
INVESTMENTS MATURED (+)	8,333,013.83		1,900,000.00	180,571.60	120,000.00	-	29,473.15	10,094,821.01	260,324.05	20,918,203.64
C.D./AGENCY INVESTMENTS (-)	(8,036,933.63)		(1,900,000.00)	(180,814.90)	(40,000.00)	-	(29,674.55)	(10,235,704.56)	(260,674.81)	(20,683,802.45)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-
CORRECTIONS		-	-	-	-	-	-	-	-	-
<b>ENDING BANK BALANCE</b>	<b>1,075,182.35</b>	<b>(21,388.54)</b>	<b>140,637.54</b>	<b>436,861.73</b>	<b>95,719.09</b>	<b>-</b>	<b>1,191.11</b>	<b>5,574.35</b>	<b>10,279.71</b>	<b>1,744,057.34</b>
OUTSTANDING WARRANTS (-)	(83,888.56)	(3,400.73)	(479.85)	(648.96)	(32,335.08)	-	-	-	(5,000.00)	(125,753.18)
<b>FUND EQUITY</b>	<b>991,293.79</b>	<b>(24,789.27)</b>	<b>140,157.69</b>	<b>436,212.77</b>	<b>63,384.01</b>	<b>-</b>	<b>1,191.11</b>	<b>5,574.35</b>	<b>5,279.71</b>	<b>1,618,304.16</b>

Total collateral pledged 6,517,499.35

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 7
<b>BEGINNING BALANCE</b>	<b>5,886,700.62</b>	<b>1,509,625.00</b>	<b>0.00</b>	<b>2,049,218.31</b>
REBATES/CONTRIBUTIONS	-	-	-	-
DIVIDENDS/INTEREST	5,531.55	-	-	1,519.46
<b>TOTAL NEW RECEIPTS</b>	<b>5,531.55</b>	<b>-</b>	<b>-</b>	<b>1,519.46</b>
WARRANT PURCHASES (-)	(1,095,334.99)	(1,381,246.00)	-	(63,417.85)
<b>ENDING BANK BALANCE</b>	<b>4,796,897.18</b>	<b>128,379.00</b>	<b>0.00</b>	<b>1,987,319.92</b>
OUTSTANDING WARRANTS (-)	-	-	-	-
<b>FUND EQUITY</b>	<b>4,796,897.18</b>	<b>128,379.00</b>	<b>0.00</b>	<b>1,987,319.92</b>

*Sara Vermeire* 4/7/2020

## Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 01

### 01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
19	04/15/2020	TEL-STAR TECHNOLOGIES, INC	TECH-RLTD-HARDWARE-013/TECH/WRC BLANKET PO FOR DISTRICT-WIDE SECURITY CAMERA PROJECT EQUIPMENT AND INSTALLATION FOR ALL DISTRICT BUILDINGS  PER QUOTE 4850	334,375.51
20	04/15/2020	CDW-G	TECH-RLDT-HARDWARE-013/TECH/WRC PHONE SWITCHES (16) HPE OFFICECONNECT 1920S 24G 2SFP POE+ 370W - SWITCH - 24 PORTS - MANAGED CDW # 4611589 MFG PART # JL385ABA, UNSPSC: 43222612  (15) HPE OFFICECONNECT 1920S 24G 2SFP PPOE+ 185W - SWITCH - 24 PORTS - SMART - R CDW # 4546762 MFG PART # JL384A3ABA, UNSPSC: 43222612  (1) HPE OFFICECONNECT 1920S 24G 2SFP PPOE+ 65W - SWITCH - 8 PORTS - SMART - MANAGED - RACK MO CDW # 4574460 MFG PART # JL383A#ABA, UNSPSC: 43222612  PER QUOTE # LJFV468	11,836.08

**Report Total: \$346,211.59**

# Bartlesville Public Schools

## Encumbrance Register

Year 2019-2020 Fund 07

### 07-2016 BPS LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
123	03/12/2020	ARCHITECTURAL FABRICATORS INC	OTHER-BLDG-SRVCS-018/FS/ESC MATERIALS AND LABOR FOR FRONT ENTRY DOOR REPLACEMENT (BUS LOOP) AT RANCH HEIGHTS REMOVE EXISTING DOORS, FRAMES & GLASS, REPLACE W/PAIR OF MED STYLE DOORS WITH NEW SARGENT HARDWARE AND REMOVABLE CENTER MULL. REPLACE ALL DOOR FRAMING AND GLASS, REUSING EXISTING PANELS IN NEW FRAMING.  SEE PROPOSAL # 7361 FOR DETAILS	12,488.00
124	03/13/2020	KAJEET, INC	TECH-RLDT-SPLYS-019/TECH/WRC COMPLETE 500 PLAN KAJEET SMARTSPOT 923 W/CASE, POWER CABLE, INSTRUCTION MANUAL, (PURCHASE) FOR AT&T NETWORK PRICE ADJUSTMENT TELECOM ADMIN FEES  PER QUOTE NUMBER Q#202003-005489 SHIPPING	4,800.88
125	03/17/2020	KAJEET, INC	TECH-RLDT-SPLYS KAJEET SMARTSPOT W/CASE, POWER CABLE, INSTRUCTION MANUAL  COMPLETE 500 PLAN SOFTWARE TELECOM FEES SHIPPING  PER QUOTE NUMBER Q# 202003-005806	68,601.03
126	03/17/2020	KAJEET, INC	TECH-RLDT-SPLYS-019/TECH/WRC COMPLETE 500 PLAN  TELECOM FEES	9,601.76
127	04/07/2020	XPRESSMYSELF.COM LLC	TECH-RLDT-SPLYS-019/TECH/WRC (6000) TAMPER-PROOF LABELS  PER QUOTE # Q-324748 / LEAD # 978220	643.80
128	04/09/2020	CHICKASAW TELECOM, INC.	TECH-RLDT-SPLYS-019/TECH/WRC CISCO WIRELESS CONTROLLER 1 YEAR SUBSCRIPTION INCLUDES POWER CABLES, NETWORK MODULES, INSTALLATION AND CONFIGURATION  PER QUOTE 771214 DISTRICT 20% E-RATE PORTION	10,409.26

**Report Total: \$106,544.73**

**FORM OF PROPOSAL**

**PROJECT:**

Bartlesville Public Schools  
Independent School District #30  
Madison Middle School HVAC Installation  
5900 Baylor Drive  
Bartlesville, Oklahoma

Gentlemen:

The undersigned having carefully examined the Notice to Bidders, Instructions to Bidders, Form of Proposal, General Conditions, General Requirements, Specifications, and Working Drawings, and having visited the site of the proposed work and examined the conditions surrounding the construction of the proposed project, including the availability of materials and labor; hereby propose to furnish all labor, materials, supplies, and to construct the project in strict accordance with the Contract Documents and Specifications prepared by Dan Keleher, Jr. PLLC Architect, at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this bid is a part.

**BASE BID FOR MADISON MIDDLE SCHOOL:** Four Hundred Three Thousand  
Seventy Two and 00/100 Dollars (\$ 403,072.00 )

**ALTERNATE NO.1: ELEC WORK**

Replace lighting in Auditorium shown on E104. Include relamping of fixture Cs shown in lobby.

ADD: Forty One Five Hundred Thirty Dollars (\$ 41,536.00 )  
Six and 00/100

**ALTERNATE NO.2: ELEC WORK**

Remove and replace existing ceilings and lighting in hallways as shown on plans E101-E104.

ADD: Fifty Four Thousand Seven Hundred Dollars (\$ 54,764.00 )  
Sixty Four and 00/100

**ALTERNATE NO.3: MECH WORK**

Remove existing ductwork in gyms as shown on plan MD112.

ADD: Fifteen Thousand, Six Hundred Forty Dollars (\$ 15,648.00 )  
Eight and 00/100

It is estimated that 90 calendar days will be required for completion of this project.

**NOTE:** If written notice of acceptance of this bid is mailed, telegraphed, or delivered to the undersigned within 30 days after the date of opening of the bids, or anytime thereafter before this bid is withdrawn, the undersigned will, within ten (10) days after the date of such notice, execute and deliver a construction contract in accordance with the specifications and bid.

List all Addendum Received by Number and Date:

Addendum 1 - April 2nd, 2020. Addendum 2 - April 8th, 2020. Addendum 3 - April, 15th, 2020.

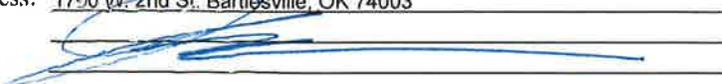
Respectively Submitted,

April 16th, 2020

Firm: Gorman Construction Company

Title: President

Address: 1700 W. 2nd St. Bartlesville, OK 74003



(SEAL: If bid is by a Corporation)

***Proposed Bids for Security Camera Project - 2020***

Telstar Technologies	334,375.51
Chickasaw Telecom	507,615.66
Orion Security Solutions	683,659.31

# Authorization Request

Detailed Form, Grouped by Number (with CE Breakdown)

**BHS Pressbox and Agriculture Building**

Project # 3971

**Authorization Request: 010**

**Date: 3/19/2020**

<b>To:</b> David Boggs Bartlesville Public Schools - Independent School District #30 1100 SW Jennings Ave. Bartlesville, OK 74003	<b>From:</b> Darren Cottom Manhattan Construction Company 5601 South 122nd East Avenue Tulsa, OK 74146
--	---

Description	Category	Status
Project Alternates	Pending	Pricing & Proceeding

Reference	Required By	Days Req	Amount Requested
Project Alternates	3/26/2020	0	\$21,695.00

**Notes**

This is a Prime Contract Change Order. See CE for more details.

CE No	Date	Reference	Amount Proposed	Days Req	Category	Reason
033	3/5/2020		\$21,695.00	0	Change Order	Owner Directive

**Description**

Project Alternates - Backlit Signage and Operable Partition

**Notes**

The Owner has accepted the following project alternates:

Alternate # 01 - Folding Wall per Specification - Provide Structural Support for Wall in Base Bid. See Detail 5/AG401:

Alt. 01 - ADD: \$ 12,037 \_\_\_\_\_ Murray Womble

Alternate # 02 - Install Backlit Logo of Same Diameter in These Locations (See Keynotes on Sheet A201):

Alt. 02 - ADD: \$ 6,219 \_\_\_\_\_ Highway Man Signs  
 CREDIT: (\$5,000) \_\_\_\_\_ Talon

Alternate # 03 - Install Backlit Letter Signage of Same Font (See Keynotes on Sheet A201):

Alt. 03 - ADD: \$ 4,082 \_\_\_\_\_ Highway Man Signs  
 NA \_\_\_\_\_ Talon

Talon - credit for base bid of paint in lieu of alternates #2 and 3 (see above).

This work is outside of the MCC GMP and requires a Prime Contract Change Order including General Contractor's 3% Fee. A slight increase in the General Liability and Builder's Risk Insurance coverage will be required due to the increase in overall project value.

Additional MCC General Conditions costs were incurred including Project Manager's and Project Engineer's subcontractor coordination and administrative time. Safety labor foreman additional man-hours will be required. This includes all supervision and clean-up activities.

**Cost Event Breakdown:**

Item No	Item Description	Amount Proposed	Reference
001	PROJECT MANAGER	\$810.00	
002	PROJECT ENGINEER	\$816.00	
004	SAFETY FOREMAN	\$1,536.00	
005	DRYWALL -- TALON	(\$5,000.00)	
006	SIGNAGE - HIGHWAYMAN SIGN	\$10,301.00	
007	FOLDING PARTITIONS - STD - MURRAY WOMBLE	\$12,037.00	
012	BUILDER'S RISK	\$171.00	

**Authorization Request**  
Detailed Form, Grouped by Number (with CE Breakdown)

013	GENERAL LIABILITY @ .82%	\$8.00
014	FEE @ 3%	\$632.00
015	SAFETY FOREMAN LABOR BURDEN	\$384.00

In order to mitigate possible delays and expedite the approval for the direct cost of work related to this change, unless specifically noted above, we are submitting this change request without schedule time/cost impact. We reserve the right to submit for cost/time impacts related to this change under separate cover when that information is available.

Construction Manager does not release impacts that arise out of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, labor dispute, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption or failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.

---

Authorization Request: 010

Approved By:

  
David Boggs –

SIGNATURE

3/18/20

DATE

# BID PACKAGE – Bartlesville High School – Press Box and Ag Building

## SCOPE PACKAGE 10.01 – Signage

Submitted by (Company Name per W-9 Form): Highway Man Signs, LLC

Provide the following *Lump Sum Proposal* as requested in accordance with all scope items listed in Scope of Work.

Scope Package 10.01 Base Bid (Including Bond if Required): \$ 9332.00

Written out: \$ Nine thousand eight hundred thirty two dollars + zero cents.

**Price Breakout:** The Base Bid amount is for the completion of BOTH the Press Box and Ag Building projects. Provide the following price breakout amounts. This price breakout is for accounting purposes only, Bid Packages will only be awarded based on the Base Bid amount stated above.

Press Box \$ 9349.00

Ag Building \$ 433.00

**ON THE PRESS BOX PROJECT, MANHATTAN CONSTRUCTION COMPANY WILL HAVE AN 80 FOOT TELESCOPING FORKLIFT, AS WELL AS SCAFFOLDING ON THE EAST SIDE OF THE PRESS BOX BUILDING. THESE CONVENIENCES WILL BE AVAILABLE FOR ALL SUBCONTRACTORS TO USE.**

**BID ALTERNATES:** See project specifications for detailed description of each alternate. See drawings for additional information. If no cost is associated with any alternate write "No Cost"

Alternate # 01 – Folding Wall per Specification – Provide Structural Support for Wall in Base Bid. See Detail 5/AG401:

Alt. 01 – ADD: \$ No Cost

Alternate # 02 – Install Backlit Logo of Same Diameter in These Locations (See Keynotes on Sheet A201):

Alt. 02 – ADD: \$ 6219.00

Alternate # 03 – Install Backlit Letter Signage of Same Font (See Keynotes on Sheet A201):

Alt. 03 – ADD: \$ 4082.00

Project  
Alternates  
#2 & #3

## BID PACKAGE – Bartlesville High School – Press Box and Ag Building SCOPE PACKAGE 10.04 – Operable Partition

Submitted by (Company Name per W-9 Form): Murray Womble, Inc.

Provide the following *Lump Sum Proposal* as requested in accordance with all scope items listed in Scope of Work.

Scope Package 10.04 Base Bid (Including Bond if Required): \$ 2,923.00

Written out: \$ Two thousand nine hundred and twenty three

**Price Breakout:** The Base Bid amount is for the completion of BOTH the Press Box and Ag Building projects. Provide the following price breakout amounts. This price breakout is for accounting purposes only, Bid Packages will only be awarded based on the Base Bid amount stated above.

Press Box \$ n/a

Ag Building \$ 2,923.00

**ON THE PRESS BOX PROJECT, MANHATTAN CONSTRUCTION COMPANY WILL HAVE AN 80 FOOT TELESCOPING FORKLIFT, AS WELL AS SCAFFOLDING ON THE EAST SIDE OF THE PRESS BOX BUILDING. THESE CONVENIENCES WILL BE AVAILABLE FOR ALL SUBCONTRACTORS TO USE.**

**BID ALTERNATES:** See project specifications for detailed description of each alternate. See drawings for additional information. If no cost is associated with any alternate write "No Cost"

**Alternate # 01** – Folding Wall per Specification – Provide Structural Support for Wall in Base Bid. See Detail 5/AG401:

Alt. 01 – ADD: \$ 12,037.00

**Alternate # 02** – Install Backlit Logo of Same Diameter in These Locations (See Keynotes on Sheet A201):

Alt. 02 – ADD: \$ n/a

**Alternate # 03** – Install Backlit Letter Signage of Same Font (See Keynotes on Sheet A201):

Alt. 03 – ADD: \$ n/a

Project  
Alternate  
#1

**BID PACKAGE – Bartlesville High School – Press Box and Ag Building**  
**SCOPE PACKAGE 09.03 – Paint**Submitted by (Company Name per W-9 Form): Talon commercial servicesProvide the following *Lump Sum Proposal* as requested in accordance with all scope items listed in Scope of Work.Scope Package 9.03 Base Bid (Including Bond if Required): \$ 23,472.00Written out: \$ twenty three thousand four hundred seventy two

**Price Breakout:** The Base Bid amount is for the completion of BOTH the Press Box and Ag Building projects. Provide the following price breakout amounts. This price breakout is for accounting purposes only, Bid Packages will only be awarded based on the Base Bid amount stated above.

Press Box \$ 13,631.00Ag Building \$ 9,841.00

ON THE PRESS BOX PROJECT, MANHATTAN CONSTRUCTION COMPANY WILL HAVE AN 80 FOOT TELESCOPING FORKLIFT, AS WELL AS SCAFFOLDING ON THE EAST SIDE OF THE PRESS BOX BUILDING. THESE CONVENIENCES WILL BE AVAILABLE FOR ALL SUBCONTRACTORS TO USE.

**BID ALTERNATES:** See project specifications for detailed description of each alternate. See drawings for additional information. If no cost is associated with any alternate write "No Cost"

Alternate # 01 – Folding Wall per Specification – Provide Structural Support for Wall in Base Bid. See Detail 5/AG401:

Alt. 01 – ADD: \$ NO COST

Alternate # 02 – Install Backlit Logo of Same Diameter in lieu of painted logo (See Keynotes on Sheet A201):

Alt. 02 – DED: \$ NO COST

Alternate # 03 – Install Backlit Letter Signage of Same Font in lieu of plastic lettering (See Keynotes on Sheet A201):

Alt. 03 – ADD: \$ NO COST



**MANHATTAN ALTERNATES:** See drawings for additional information. If no cost is associated with any alternate write "No Cost"

**MCC Alternate # 04** – Provide deductive pricing to combine any bid packages on this project:

Bid Packages to be combined: N/A MCC Alt. 04 – DEDUCT: \$ N/A

**UNIT PRICING:**

Painting  
Credit

**Unit Price # 01** – Provide price for performance and payment bond in accordance with Exhibit "B" issued with the bid documents. This amount if required should be included in the Base Bid amount above, this Unit Price is for accounting purposes only. Manhattan Construction shall pay all bond premiums directly to the Bonding Company:

U.P. 01 – ADD: \$ 277.00

**Unit Price # 02** – Provide price for accounting purposes only of 7' diameter Bruin Logos per Line Item 8 in Scope of Work

U.P. 02: \$ 5,000.00

**Unit Price # 02** – Provide price to provide 50 additional man hours of paint touch up, this is in addition to Scope of Work line item 22 below.

U.P. 02: \$ 2,250.00

**RESOLUTION AUTHORIZING SALE OF 2020A BONDS**

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN SPECIAL VIRTUAL SESSION ON THE 20<sup>TH</sup> DAY OF APRIL, 2020, AT 5:30 P.M.

PRESENT:

ABSENT:

Notice of this special virtual meeting was given in writing to the County Clerk of Washington County, Oklahoma at \_\_\_\_\_.m. on the \_\_\_\_ day of April, 2020, and public notice of this virtual meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at \_\_\_\_\_ o'clock \_\_\_\_\_.m. on the \_\_\_\_ day of April, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes 2011, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, which was read by title by the Clerk and upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

## RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, SERIES 2020A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 27<sup>th</sup> day of June, 2013, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$36,720,000 to provide funds for the purpose of acquiring or improving school sites, constructing, repairing, remodeling and equipping buildings, and acquiring school furniture, fixtures, and equipment, as authorized by Section 26, Article X, of the Oklahoma Constitution, to include constructing and equipping a 9<sup>th</sup> Grade Center and additional classrooms at the High School to accommodate moving 9<sup>th</sup> and 10<sup>th</sup> grade students to the high school site, constructing and equipping a Science Wing addition at the high school site, replacing chillers at the High School, renovating and equipping four story portion of Central Middle School, renovating and equipping cafeteria building at Central Middle School, constructing and equipping gymnasium addition at Central Middle School, renovating and equipping Mid-High School (New Madison) including classroom air conditioning and science room upgrades, safety and security upgrades district wide, Technology upgrades at Mid-High, Central Middle School and High School, new furniture for schools district wide, or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2013 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 5,817 votes, of which 4,438 were in favor of and 1,379 were against the issuance of said 2013 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2013 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$4,185,000 of 2013 Building and Equipment Bonds as part of its \$4,185,000 Building Bonds, Series 2013B dated December 1, 2013; and

WHEREAS, the Board of Education of the School District previously issued \$800,000 of 2013 Building and Equipment Bonds as part of its \$800,000 Building Bonds, Series 2014B dated June 1, 2014; and

WHEREAS, the Board of Education of the School District previously issued \$6,525,000 of 2013 Building and Equipment Bonds as part of its \$6,525,000 Building Bonds, Series 2015 dated June 1, 2015; and

WHEREAS, the Board of Education of the School District previously issued \$14,150,000 of Building and Equipment Bonds as part of its \$15,500,000 Combined Purpose General Obligation Bonds, Series 2018 dated June 1, 2018; and

WHEREAS, the Board of Education of the School District previously issued \$10,500,000 of Building and Equipment Bonds as part of its \$10,500,000 General Obligation Building Bonds, Series 2019 dated June 1, 2019; and

WHEREAS, there is currently authorized, yet unissued, \$560,000 of 2013 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$560,000 of 2013 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2013 Building and Equipment Bond projects; and

WHEREAS, on the 23<sup>rd</sup> day of August, 2016, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$17,450,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures, and equipment and acquiring and improving school sites; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2016 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 5,857 votes, of which 4,081 were in favor of and 1,776 were against the issuance of said 2016 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2016 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 23<sup>rd</sup> day of August, 2016, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$1,950,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2016 Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered

qualified electors of said School District 5,869 votes, of which 4,259 were in favor of and 1,610 were against the issuance of said 2016 Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said 2016 Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$2,020,000 of 2016 Building and Equipment Bonds as part of its \$2,020,000 Building Bonds, Series 2016D dated November 1, 2016; and

WHEREAS, the Board of Education of the School District previously issued \$1,350,000 of 2016 Building and Equipment Bonds as part of its \$15,500,000 Combined Purpose General Obligation Bonds, Series 2018 dated June 1, 2018; and

WHEREAS, there is currently authorized, yet unissued, \$14,080,000 of 2016 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$1,950,000 of 2016 Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$2,100,000 of 2016 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2016 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That with respect to the June 27, 2013, election authorization, the \$560,000 2013 Building and Equipment Bonds, as referenced above, and in addition, with respect to the August 23, 2016 election authorization, the \$2,100,000 2016 Building and Equipment Bonds, as referenced above, shall be combined for the purpose of sale as authorized by Title 62, Oklahoma Statutes 2011, Section 354 and shall be called “Combined Purpose General Obligation Bonds, Series 2020A” (referred to herein as the “2020A Bonds”), shall collectively total \$2,660,000 and shall be combined for purposes of sale and sold as one unit with bids received for this combined purpose bond issue as only one unit.

SECTION 2. That the bids for said Combined Purpose General Obligation Bonds, Series 2020A of Independent School District Number 30 of Washington County, Oklahoma, in the amount of \$2,660,000, voted on the 27<sup>th</sup> day of June, 2013, and the 23<sup>rd</sup> day of August, 2016, respectively, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Education Service Center, 1100 SW Jennings

Ave., Bartlesville, Oklahoma, 74003, on the 18<sup>th</sup> day of May, 2020 at 11:00 o'clock A.M., Central Daylight Time, and that said 2020A Bonds shall become due as follows:

Combined Purpose General Obligation Bonds, Series 2020A

<u>Due Date</u>	<u>Amount</u>
6/1/2022	\$665,000
6/1/2023	\$665,000
6/1/2024	\$665,000
6/1/2025	\$665,000

The Board of Education of the School District will convene at 5:30 o'clock, P.M. in the Board of Education Meeting Room, at said location and date to consider the bids and take action to award the 2020A Bonds; provided, however, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2020A Bonds shall be made by sealed or electronic bids, that the 2020A Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on true interest cost as calculated from June 1, 2020, and that each bidder on the 2020A Bonds shall submit with its bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the 2020A Bonds.

SECTION 3. That BOKF, NA, is hereby designated as Registrar/Paying Agent for said 2020A Bonds and the President of the Board of Education is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2020A Bonds is hereby adopted and approved, is deemed by the Board of Education of the School District to be "final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District, and thereupon the President or Vice President is authorized and directed to execute and deliver same for and on behalf of the School District, and distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2020A Bonds is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2020A Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2020A Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the 2020A Bonds, including

specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2020A Bonds.

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Adopted this 20<sup>th</sup> day of April, 2020.

(SEAL)

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President, Board of Education

ATTEST:

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Clerk, Board of Education

STATE OF OKLAHOMA            )  
  )  
COUNTY OF WASHINGTON        )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a special meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the notice of special virtual meeting of the governing body of Independent School District Number 30 of Washington County, Oklahoma having been given in writing to the County Clerk of Washington County, Oklahoma, at \_\_\_\_\_.m. on the \_\_\_ day of April, 2020, and public notice of this virtual meeting, setting forth the date, time, place and agenda was posted on the School District’s website (<http://www.bps-ok.org/>) at \_\_\_\_\_ o’clock \_\_.m. on the \_\_\_\_ day of April, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District’s website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

WITNESS my hand and official seal this 20<sup>th</sup> day of April, 2020.

(SEAL)

\_\_\_\_\_  
Clerk, Board of Education

## NOTICE OF SALE OF 2020A BONDS

In accordance with Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 30 of Washington County, Oklahoma (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 18<sup>th</sup> day of May, 2020, at 11:00 o'clock A.M., Central Time, at the Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003, for the sale of \$2,660,000 Combined Purpose General Obligation Bonds, Series 2020A dated June 1, 2020, of said School District, of which \$665,000 of such Bonds will mature on June 1, 2022, and shall mature \$665,000 annually each year thereafter until paid. The Board of Education intends to convene at 5:30 o'clock P.M. at said location and date to consider and take action to award the Bonds; provided, however, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the Bonds, or \$53,200.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose Deposit is guaranteed by such financial surety bond. The School District reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 20<sup>th</sup> day of April, 2020.

(SEAL)

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Clerk, Board of Education

**RESOLUTION AUTHORIZING SALE OF 2020B BONDS**

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN SPECIAL VIRTUAL SESSION ON THE 20<sup>TH</sup> DAY OF APRIL, 2020, AT 5:30 P.M.

PRESENT:

ABSENT:

Notice of this special virtual meeting was given in writing to the County Clerk of Washington County, Oklahoma at \_\_\_\_\_.m. on the \_\_\_\_ day of April, 2020, and public notice of this virtual meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at \_\_\_\_\_ o'clock \_\_\_\_\_.m. on the \_\_\_\_ day of April, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes 2011, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, which was read by title by the Clerk and upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

## RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, TAXABLE SERIES 2020B TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 23<sup>rd</sup> day of August, 2016, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$17,450,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures, and equipment and acquiring and improving school sites; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2016 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 5,857 votes, of which 4,081 were in favor of and 1,776 were against the issuance of said 2016 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2016 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 23<sup>rd</sup> day of August, 2016, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$1,950,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2016 Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 5,869 votes, of which 4,259 were in favor of and 1,610 were against the issuance of said 2016 Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said 2016 Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$2,020,000 of 2016 Building and Equipment Bonds as part of its \$2,020,000 Building Bonds, Series 2016D dated November 1, 2016; and

WHEREAS, the Board of Education of the School District previously issued \$1,350,000 of 2016 Building and Equipment Bonds as part of its \$15,500,000 Combined Purpose General Obligation Bonds, Series 2018 dated June 1, 2018; and

WHEREAS, there is currently authorized, yet unissued, \$14,080,000 of 2016 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$1,950,000 of 2016 Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$354,000 of 2016 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2016 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$196,000 of 2016 Transportation Equipment Bonds (Proposition No. 2) to finance a portion of the 2016 Transportation Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That with respect to the August 23, 2016, election authorization, the \$354,000 2016 Building and Equipment Bonds and the \$196,000 2016 Transportation Equipment Bonds, as referenced above, shall be combined for the purpose of sale as authorized by Title 62, Oklahoma Statutes 2011, Section 354 and shall be called “Combined Purpose General Obligation Bonds, Taxable Series 2020B” (referred to herein as the “2020B Bonds”), shall collectively total \$550,000 and shall be combined for purposes of sale and sold as one unit with bids received for this combined purpose bond issue as only one unit.

SECTION 2. That the bids for said Combined Purpose General Obligation Bonds, Taxable Series 2020B of Independent School District Number 30 of Washington County, Oklahoma, in the amount of \$550,000, voted on the 23<sup>rd</sup> day of August, 2016, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003, on the 18<sup>th</sup> day of May, 2020 at 11:00 o’clock A.M., Central Daylight Time, and that said 2020B Bonds shall become due as follows:

Combined Purpose General Obligation Bonds, Taxable Series 2020B

<u>Due Date</u>	<u>Amount</u>
6/1/2022	\$180,000
6/1/2023	\$180,000
6/1/2024	\$190,000

The Board of Education of the School District will convene at 5:30 o'clock, P.M. in the Board of Education Meeting Room, at said location and date to consider the bids and take action to award the 2020B Bonds; provided, however, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2020B Bonds shall be made by sealed or electronic bids, that the 2020B Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on true interest cost as calculated from June 1, 2020, and that each bidder on the 2020B Bonds shall submit with its bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the 2020B Bonds.

SECTION 3. That BOKF, NA, is hereby designated as Registrar/Paying Agent for said 2020B Bonds and the President of the Board of Education is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2020B Bonds is hereby adopted and approved, is deemed by the Board of Education of the School District to be "final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District, and thereupon the President or Vice President is authorized and directed to execute and deliver same for and on behalf of the School District, and distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2020B Bonds is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2020B Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2020B Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the 2020B Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other

letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2020B Bonds.

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Adopted this 20<sup>th</sup> day of April, 2020.

(SEAL)

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President, Board of Education

ATTEST:

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Clerk, Board of Education

STATE OF OKLAHOMA            )  
  )  
COUNTY OF WASHINGTON        )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a special meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the notice of special virtual meeting of the governing body of Independent School District Number 30 of Washington County, Oklahoma having been given in writing to the County Clerk of Washington County, Oklahoma, at \_\_\_\_\_.m. on the \_\_\_ day of April, 2020, and public notice of this virtual meeting, setting forth the date, time, place and agenda was posted on the School District’s website (<http://www.bps-ok.org/>) at \_\_\_\_\_ o’clock \_\_.m. on the \_\_\_\_ day of April, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District’s website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

WITNESS my hand and official seal this 20<sup>th</sup> day of April, 2020.

(SEAL)

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Clerk, Board of Education

**NOTICE OF SALE OF 2020B BONDS**

In accordance with Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 30 of Washington County, Oklahoma (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 18<sup>th</sup> day of May, 2020, at 11:00 o'clock A.M., Central Time, at the Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003, for the sale of \$550,000 Combined Purpose General Obligation Bonds, Taxable Series 2020B dated June 1, 2020, of said School District, of which \$180,000 of such Bonds will mature on June 1, 2022, and shall mature \$180,000 annually each year thereafter until paid, except the final maturity due June 1, 2024, shall be in the amount of \$190,000. The Board of Education intends to convene at 5:30 o'clock P.M. at said location and date to consider and take action to award the Bonds; provided, however, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the Bonds, or \$11,000.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose Deposit is guaranteed by such financial surety bond. The School District reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 20<sup>th</sup> day of April, 2020.

(SEAL)

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Clerk, Board of Education