

AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, March 9, 2020 at 5:30 PM

I. Call Meeting to Order

The Board can discuss, make motions, and vote on any matter appearing on the agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda item.

II. Flag Salute

III. Spotlight

A. Recognition of the Wrestling 6A State Qualifiers

- 106 Senior Colby Strachan
- 138 Senior Ethan Gilkey
- 170 Senior Laken Clowdus
- 220 Senior Jaden James
- 118 Freshman Raylee Hill
- 136 Junior Reese Powell
- 161 Senior Victoria Post

B. Recognition of Academic All-Stater Stone Yang

C. Recognition of the Swim Teams

- Bruin Swim Team - 6A State Runners-Up
- Lady Bruin Swim Team - 5th in State

IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward

by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

V. Superintendent's Report

A. Pandemic Response Update

B. Construction Update

C. Financial Report

D. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- Regular Meeting - Tuesday, March 9, 2020; 11:00 a.m.
- Regular Meeting - Tuesday, April 14, 2020; 5:30 p.m.
- Regular Meeting - Monday, April 20, 2020; 5:30 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of the discussion, consideration, and vote on items A through L.

A. Approval of Minutes as set out on Attachment "A"

- February 17, 2020 (Regular Meeting)

B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

C. Acceptance of Financial Reports for February 2020 as set out on Attachment "C"

D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

E. Acceptance of Donations as set out on Attachment "E"

F. Acceptance of Treasurer's Report as set out on Attachments "F"

G. Acceptance of Activity Fund Report as set out on Attachment "G"

H. Declaration of Items as Surplus as set out on Attachment "H"

I. Approval of Lease Purchase Items as set out on Attachment "I"

J. Approval of agreement with Barlow Education Management Services, LLC for contract negotiations with the Bartlesville Education Associations as set out on Attachment "J"

K. Approval of Employee Evaluation Systems, Inc./ OKTLE and McRel License Agreement renewal for the 2020-2021 school year as set out on Attachment "K"

L. Approval of a renewed contract with Municipal Accounting Systems, Inc. as set out on Attachment "L"

VII. Action Topics

A. Recommendation, consideration, and vote to accept the Guaranteed Maximum Price Amendment as proposed by Manhattan Construction Company for the addition of an Orchestra Pit Lift at Bartlesville High School

VIII. Discussion Topics

A. Energy Management Program Update

IX. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

X. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

XI. Adjournment

If you need an interpreter or special accommodations for this meeting, please contact Ms. Laci Harris at (918) 336-8600 x 3522 to make such arrangements.

POSTED on the bulletin board by the reception desk and at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., March 6, 2020, by Laci L. Harris, Minutes Clerk of the Board.

KELEHER ARCHITECTS



Bartlesville High School – Press Box & Vo-Ag Building



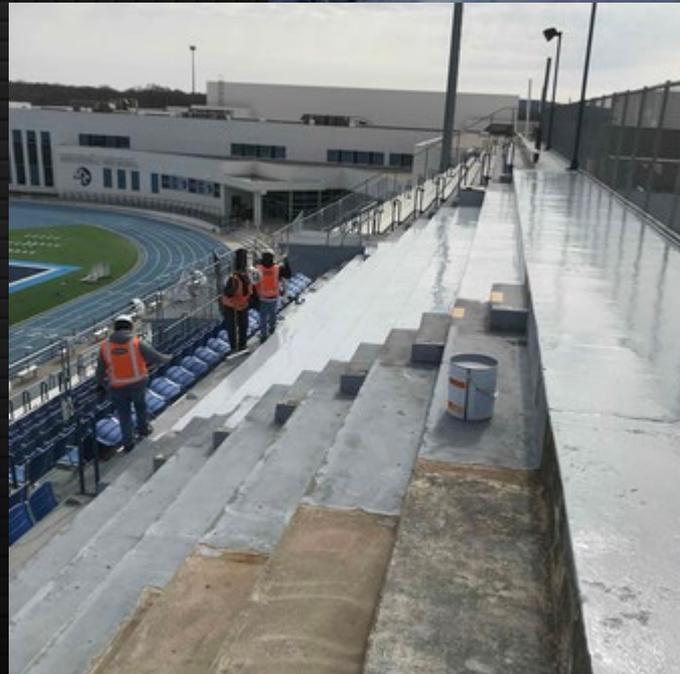


KELEHER ARCHITECTS



Manhattan

Building excellence.



KELEHER ARCHITECTS

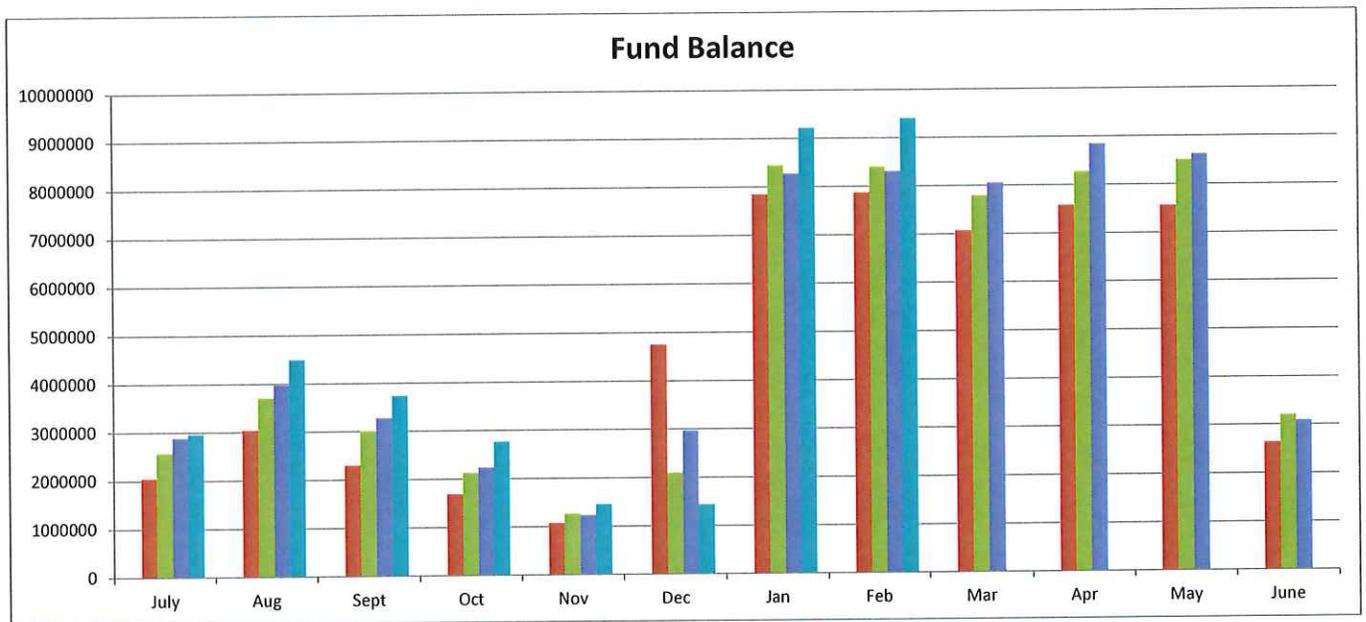


Manhattan

Building excellence.

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239				
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361				



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	February	2019-20 Year to Date Total	Prior Year Year to Date Total
	<u> </u>	<u> </u>	<u> </u>
Beginning balance	\$ 9,216,612	\$ 3,093,101	\$ 3,204,230
<u>Revenue:</u>			
Local	720,178	9,499,799	9,095,995
County	102,341	1,072,530	994,366
State	2,454,500	17,578,593	16,673,850
Federal	382,261	2,232,276	1,462,235
Other sources	36,200	52,973	43,082
	<u>3,695,480</u>	<u>30,436,171</u>	<u>28,269,528</u>
Total cash available	12,912,092	33,529,272	31,473,758
<u>Requirements:</u>			
Salaries	2,327,091	14,847,825	14,562,334
Benefits	795,575	5,145,674	4,917,471
Professional services	30,149	273,943	212,420
Property services	216,682	1,506,186	979,283
Other purchased services	13,795	703,574	770,017
Supplies & materials	114,370	1,281,183	1,344,060
Property		336,815	301,353
Other uses	6,191	25,833	68,942
	<u>3,503,853</u>	<u>24,121,033</u>	<u>23,155,880</u>
Ending balance	<u>9,408,239</u>	<u>9,408,239</u>	<u>8,317,878</u>

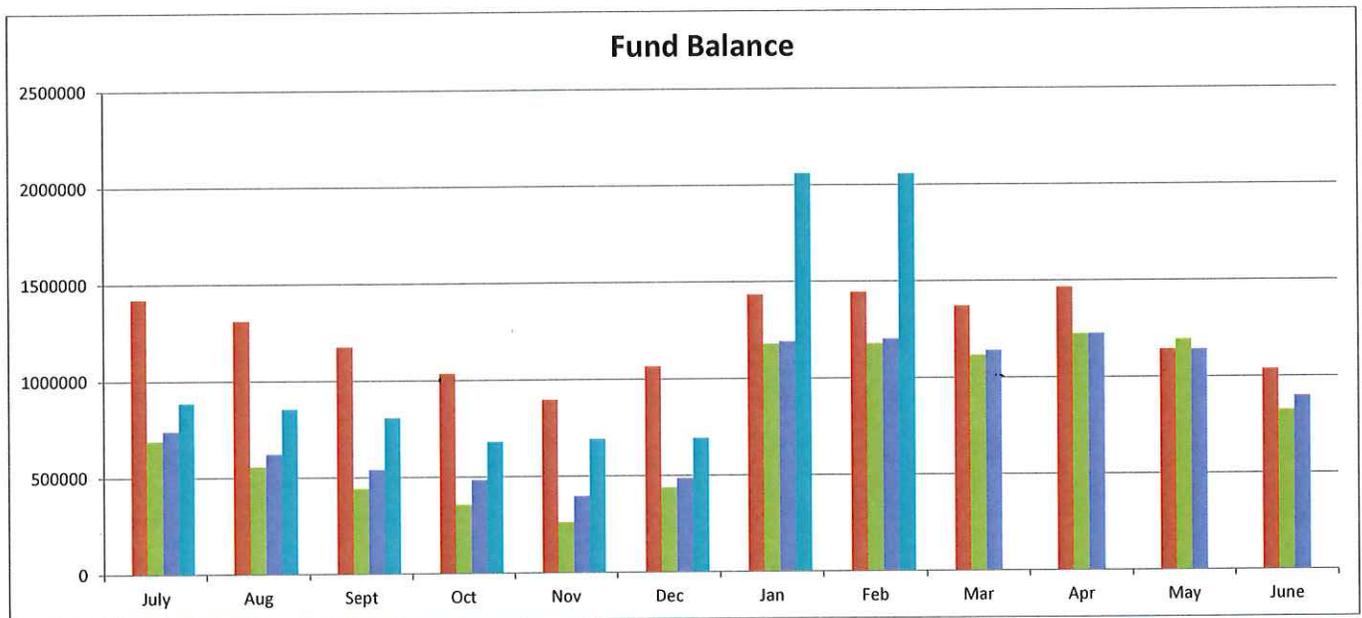
Bartlesville Public Schools
General Fund Revenue Detail

2019-20

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110 Ad valorem tax - current	22,772.13	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,692,292.52	596,883.38					8,939,130.34
1121-1122 Ad valorem tax - prior	9,016.82					3,274.92	10,594.81	21,270.19					150,853.46
1130 In lieu of tax								911.26					911.26
1190 Other taxes													
1213-1214 Testing fees	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63					5,431.03
1230-1290 Tuition	4,643.61	100.00		17,447.34	8,702.20	15,027.00	26,247.80	32,800.19					19,770.61
1310 Interest on investments	8,323.43	11,886.54	19,820.65	543.19	563.09	8,160.98	595.11	2,300.28					133,389.13
1352 Interest on unapporpt. Tax	750.74	542.66	653.86			420.42							6,369.35
1410 Rent	2,725.00	500.00	1,250.00	2,500.00	1,250.00								8,225.00
1460 Sale of equipment	485.76												485.76
1530 Damage recovery		80.00											80.00
1580 Activity trip reimb	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42					23,931.36
1590 Miscellaneous reimb	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89					12,252.91
1610 Donations	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,662.79					197,354.94
1680 Refunds	58.74												58.74
1690 Miscellaneous		30.00	85.00	45.00	20.00			1,075.00					1,255.00
2100 County-wide 4-mill	5,870.82	7,776.04	2,290.78	2,287.91	1,147.96	66,429.51	790,584.40	89,815.86					966,153.28
2200 Mortgage tax	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	11,698.84	14,710.20	12,524.75					106,376.56
3110 Gross production tax	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,888.63	3,465.30	4,060.40					27,867.51
3120 Motor vehicle tax	234,101.88	254,672.12	245,842.09	225,099.02	236,363.42	202,133.26	240,019.89	233,710.47					1,871,942.15
3130 Rural electric tax	3,745.85	4,614.04	4,916.19	4,629.54	4,391.46	3,196.39	4,082.72	3,988.87					33,565.06
3140 State school land earnings	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69					508,531.85
3150 Vehicle tax stamps	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81					9,225.29
3160 Farm implement tax stamps		136.42	91.55	131.04	280.03	160.75	60.73	864.46					1,724.98
3190 Other			226.86										
3210 Foundation aid		1,559,640.00	1,949,549.00	1,754,595.00	1,754,594.00	1,754,595.00	1,748,445.00	1,753,570.00					12,274,988.00
3250 FBA		331,558.84	330,219.04	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42					2,314,549.09
3310 Alternative education							70,000.00						70,000.00
3410 Professional development							86,252.02						86,252.02
3412 NBCT Stipend							26,168.93						176,464.69
3415 Reading Sufficiency							4,346.73						13,040.19
3420 State textbooks		25,002.27	25,002.28	4,346.73	25,017.30	25,017.31	25,168.93	25,209.24					13,040.19
3430 Education matching			4,346.73	6,680.00									6,680.00
3440 Drivers education													
3460 Other													
3690 Vocational programs			1,830.00			10,830.00							12,660.00
3811 Vocational programs			19,950.00			19,950.00							39,900.00
3812 Vocational programs													25,597.07
3892 Oklahoma Lottery Fund							14,933.00						200,317.27
4140 Title VI	94,555.22	9,387.32		104,646.32		177,591.42	3,982.19	105,762.05					788,291.50
4210 Title I - Part A	385,489.87	51,925.58		109,641.67		65,050.38	3,341.20	38,579.32					265,224.56
4271 Title II	27.61			12,151.94		7,970.03	94,125.60	156.49					29,416.12
4281 Title III	5,796.46			92,603.55		193,803.56	4,965.56	95,900.40					750,639.60
4310 IDEA B - Special Education	274,206.49			4,965.67		9,931.12	4,748.31	54.96					19,917.31
4340 Preschool							26,604.46						49,769.97
4442 Title IV reimb		18,032.20		9,138.63		10,887.54	5,443.77	27,938.37					53,408.31
4470 Title VI - Indian Education													3,245.84
4480 Title IX - Homeless	3,245.84												17,072.37
4550 Johnson-O'Malley		17,072.37											54,973.81
4611 Title II - Adult Education	26,649.17					21,649.06		6,675.58					32,741.97
4821 Carl Perkins													15,168.18
5150 Child Nutrition													5,062.63
5160 Activity trip reimb		2,136.92	21.00	10,232.08	2,077.13	567.01	59.14	32,741.97					15,168.18
5600 Correcting entries		846.00		77.83	1,076.80	429.00	42.00	3,383.00					5,062.63
	1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,679,732.01	11,391,993.03	3,695,480.08					30,435,643.05

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167				
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331				



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>February</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,060,540	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	89,007	1,858,533	1,235,390
County		-	
State	123	264	96
Federal		-	151
Other sources	1,364	1,364	1,251
	<u>90,494</u>	<u>1,860,161</u>	<u>1,236,888</u>
 Total cash available	 2,151,034	 2,759,611	 2,062,724
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	31,182	9,917
Property services	66,801	537,690	406,733
Other purchased services		16,822	24,108
Supplies & materials	22,290	109,136	285,791
Property		-	
Other uses		6,614	134,339
	<u>92,867</u>	<u>701,444</u>	<u>860,888</u>
 Ending balance	 <u><u>2,058,167</u></u>	 <u><u>2,058,167</u></u>	 <u><u>1,201,836</u></u>

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - February 17, 2020

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room 1100 South Jennings Ave Bartlesville, OK 74003 on Monday, February 17, 2020 at 5:30 PM.

Absent: Scott Bilger, **Present:** Rick Boswell, Randy Herren, Suzy Keirse, Andrea Nightingale, Kevin Sitton, Tyler Vaclaw. Present: 6, Absent: 1.

I. Call Meeting to Order

II. Flag Salute

III. Spotlight

III.A. Recognition of All-State Band Students

- **Becca Waller - 1st Alternate Piccolo, All-State Symphonic Band**
- **Abbie Claussen - 2nd Alternate Bassoon, All-State Symphonic Band**
- **Max Williams - 1st Alternate Percussion, All-State Symphonic Band**

Band Director Alex Claussen introduced the three band students and explained the process of qualifying.

III.B. Recognition of All-State Choir Students

- **Owen King- OkCDA Junior High All-State Mixed Chorus**
- **William Pendergraft -OkCDA Junior High All-State Mixed Chorus**
- **Isabella Cavaceci- OkCDA Junior High All-State Mixed Chorus**
- **Joyce Yang- OkCDA Junior High All-State Treble Chorus**
- **Samantha Robinson- OkCDA Junior High All-State Treble Chorus**
- **Jecelle Dobson- OkCDA Junior High All-State Treble Chorus**
- **Natalie Hart- OkCDA Junior High All-State Mixed Chorus**
- **Carlie Pool- OkMEA High School All-State Mixed Chorus**
- **Maggie Parrett- OkMEA High School All-State Treble Chorus**

Vocal Music Director Marjorie Green introduced the seven students and explained the process for qualifying. Two students were not in attendance.

III.C. Recognition of Tamara Walker for earning the Oklahoma Music Educators' Association Exemplary Teacher award

IV. Public Comment

Heather Davis, Bartlesville Education Association President, invited the board members to join teachers at the capitol for advocacy days. She then reported the professional development which took place today.

V. Superintendent's Report

V.A. Strategic Plan 2023

Superintendent Chuck McCauley stated the upcoming special meetings for thorough strategic plan updates. He commented on the ongoing research being conducted for an onsite daycare to be offered for the children of BPS employees at a discounted rate. The preliminary discussion for the location would be at Richard Kane Elementary.

V.B. Construction Update

Brett Harrison, Manhattan Superintendent, updated the board on the process of the ongoing construction projects which include the Agriculture building and the new press box. The schedule and budget are both on track.

Dan Keleher, Keleher Architects, updated the board on the other projects including the orchestra pit lift, Madison HVAC, parking lots and drives at Ranch Heights and Central, and installation of the new turf. The new turf has been delayed and the projected completion date is February 29.

V.C. Financial Report

Mr. David Boggs reviewed the attached Financial Report. McCauley asked for an update for the next board meeting on the work being done by Cenergistic.

V.D. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- **Regular Meeting - Monday, March 9, 2020; 5:30 p.m.**
- **Special Meeting - Tuesday, March 10, 2020; 11:00 a.m.**
- **Special Meeting - Tuesday, April 14, 2020; 11:00 a.m.**

VI. Consent Agenda

VI.A. Approval of Minutes as set out on Attachment "A"

- **January 20, 2020 (Regular Meeting)**

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for January 2020 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

Mr. Chuck McCauley announced the new appointments of Director of Athletics and Activities and Wilson Elementary Principal, Mr. Thad Dilbeck and Ms. Stacie Bankston, who were in attendance.

VI.E. Acceptance of Donations as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Declaration of Items as Surplus as set out on Attachment "H"

VI.I. Approval of Lease Purchase Items as set out on Attachment "I"

VI.J. Approval of Activity Fund Fundraising Expenditures as set out on Attachment "J"

Order #1.2020 – Motion to approve Consent Agenda items A through J. This motion, made by Tyler Vaclaw and seconded by Kevin Sitton, Passed. For the Motion: Mr. Boswell, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Mr. Sitton, Ms. Keirsey. Against the Motion: None.

Yea: 6, Nay: 0

VII. Action Topics

VII.A. Discuss and vote to approve the contract with Jenkins & Kemper CPAs to perform

Change Order Listing

Options: Fund: 11-General Fund (For Operation), Year: 2019-2020, ReferenceDate: Prior To Begin Date, Date Range: 2/14/2020 - 3/4/2020, PO Range: 1 - 1278, Minimum Percentage Change: 25.01%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
846	10/28/2019	86355	MEGGIN R NAE BLASI	TRAVEL-054/KANE	66.94
Non-Payroll Total:					\$66.94
Payroll Total:					\$0.00
Report Total:					\$66.94

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1279	02/14/2020	ETTINGERS OFFICE SUPPLY	FURN/FIXTURE-015/BHS DURABLE SUPPLIES - UTILITY CART	192.00
1280	02/19/2020	VERNIER SOFTWARE & TECHNOLOGY	TECH-RLDT-SPLYS-015/BHS LABQUEST MINI SHIPPING PER QUOTE 1068970-000	180.00
1281	02/19/2020	SCHOOL NURSE SUPPLY INC	HEALTH-FIRST-AID-HYGIENE-033/BHS FIRST-AID SUPPLIES TO INCLUDE PROBE COVERS, GLOVES, WIPES, PULSE OXIMETER, ETC. PER QUOTE # 0780066	1,106.89
1282	02/19/2020	WHITNEY J PITZER	TRAVEL-541/SS/ESC TRAVEL EXPENSES TO EDMOND, OK TO ATTEND THE 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE FEB. 21 - 22, 2020	300.00
1283	02/20/2020	ROBYN N SCOTT	TRAVEL-054/SS/ESC MILEAGE REIMBURSEMENT TO OWASSO, OK TO ATTEND TRANSITION MEETING ON 02/21/2020 (SUBURBAN CANCELLED BY TRANSPORTATION)	48.30
1284	02/20/2020	DELL MARKETING LP	TECH-RLTD-SPLYS-412/TECH/WRC DELL MOBILE PRECISION 7540 PER QUOTE # 3000055528090.1	9,649.86
1285	02/20/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-015/BHS (4) SCIENTIFIC CALCULATORS	66.76
1286	02/24/2020	CREATIVE SOLUTIONS, INC.	COCURR-SPLYS-026/IM/BHS WIND MUSIC 2020 MARCHING SHOW DESIGN	5,000.00
1287	02/24/2020	ARVEST BANK CORPORATE VISA	TRAVEL-561/OEJOM/MMS (3) NIGHTS STAY FOR LESLIE DONNELL TO ATTEND THE 2020 OKLAHOMA JOM CONFERENCE AT THE WINSTAR CONVENTION CENTER MARCH 24-27, 2020 IN THACKERVILLE, OK	405.00
1288	02/24/2020	TANDY LEATHER FACTORY	EXTRA-CURR-SPLYS-563/OEJOM/MMS RAWHIDE LACE 1/4" X 20 YARDS # 5003-04 SHIPPING	480.00
1289	02/24/2020	APRIL DONNELL	INSTRUCT-SRVCS-561/OEJOM/MMS JOHNSON O'MALLEY PRESENTER FOR CULTURAL CLASS NATIVE BEADING	200.00
1290	02/24/2020	LAURA ELIZABETH MAYNOR	INSTRUCT-SRVCS-563/OEJOM/MMS JOHNSON O'MALLEY PRESENTER FOR CULTURAL CLASS NATIVE BEADING	200.00
1291	02/24/2020	QUANNAH LITTLEAXE	INSTRUCT-SRVCS-563/OEJOM/MMS JOHNSON O'MALLEY PRESENTER FOR CULTURAL CLASS NATIVE BEADING	200.00
1292	02/24/2020	CCOSA, INC	REGISTRATION/006/CURR/ESC	3,300.00

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			REGISTRATION FOR THE 2020 CCOSA SUMMER CONFERENCE ON JUNE 2 - 4, 2020 IN NORMAN, OK	
			ATTENDEES: DIANNE MARTINEZ LADONNA CHANCELLOR MICHAEL HARP MARSHA FOUTS ELIOT SMITH MATT HANCOCK TAMMIE KRAUSE CHANDA MYERS STEPHANIE CURTIS	
1293	02/25/2020	BRANDADVANTAGE	TECH-RLDT-SPLYS-064/BHS/CMS/MMS CUSTOM A1 CHROMEBOOK BOOKCASES FOR SECONDARY SITES	21,000.00
1294	02/25/2020	WAL-MART COMMUNITY	GENL-SPLYS-015/BHS MULTIPLE COLOR, MISC. SIZE POSTER-BOARD	56.45
1295	02/26/2020	ARVEST BANK CORPORATE VISA	REGISTRATION-000/SUPT/ESC REGISTRATION FOR BARTLESVILLE REGIONAL CHAMBER OF COMMERCE EVENTS FOR BPS EMPLOYEES AS DESIGNATED BY THE SUPERINTENDENT	250.00
			DATES AND TIMES TBD	
1296	02/26/2020	BARBARA J PARKER	TRAVEL-006/CURR/ESC MEALS AND TRAVEL EXPENSE REIMBURSEMENT FOR BARBARA PARKER WHILE ATTENDING KANSAS POWERSCHOOL USER GROUP ON APRIL 5 - 8, 2020 IN MANHATTAN, KS	500.00
1297	02/26/2020	KANSAS POWER SCHOOL USER GROUP	REGISTRATION-006/CURR/ESC REGISTRATION FOR BARBARA PARKER TO ATTEND KSPSUG ON APRIL 6 - 8, 2020 IN MANHATTAN, KS	300.00
1298	02/26/2020	ARVEST BANK CORPORATE VISA	TRAVEL-006/CURR/ESC HOTEL EXPENSES FOR BARBARA PARKER TO ATTEND KSPSUG ON APRIL 6 - 8, 2020 IN MANHATTAN, KS (PLUS TAXES \$85.94) CHECK IN: APRIL 5, 2020 CHECK OUT: APRIL 8, 2020 HILTON GARDEN INN MANHATTAN, KS	592.94
1299	02/26/2020	KENNETH G COPELAND	TRAVEL-006/CURR/ESC BLANKET PO FOR OUT OF DISTRICT PROFESSIONAL DEVELOPMENT	500.00
1300	02/26/2020	CCOSA, INC	REGISTRATION-006/CURR/ESC	3,075.00

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			REGISTRATION FOR THE 2020 CCOSA SUMMER CONFERENCE ON JUNE 2 -4, 2020 IN NORMAN, OK	
			ATTENDING: KENNETH COPELAND STACI BANKSTON JOEY EIDSON MORGAN AXSOM SHAWN IMHOFF KEVIN BROWN	
1301	02/26/2020	EMPLOYEE SCREENING SRVC OF MISSOURI	MEDICAL-SRVCS-000/HR/ESC BLANKET FOR STUDENT DRUG TESTING, SCREENING AND TRAINING	2,900.00
1302	02/26/2020	EMPLOYEE SCREENING SRVC OF MISSOURI	MEDICAL-SRVCS-000/HR/ESC BLANKET PO FOR EMPLOYEE DRUG TESTING, SCREENING AND TRAINING	5,200.00
1303	02/27/2020	SCHOOL SPECIALTY INC.	TECH-RLDT-SPLYS-076/RANCH HEIGHTS INSTRUMENTS DRUM KIT - SET OF 9 ITEM # 1456848	113.55
1304	02/27/2020	UNITED SYSTEMS, INC.	TECH-RLDT-SPLYS-412/BHS (3) RELAY LICENSES FOR STEM LAPTOPS PER QUOTE # 010909	47.64
1305	02/27/2020	SCHOOL SPECIALTY INC.	COCURR-SPLYS-412/MADISON MISC CO-CURRICULAR SUPPLIES AS FOLLOWS: (2) 1571444 IRIS SMALL DIVIDED CASE (2) 2025215 IRIS STORAGE BOX (2) 1537253 STOREX STORAGE BIN PER CART # 12832655325765	129.54
1306	02/27/2020	NASCO	COCURR-SPLYS-412/MADISON MISC CO-CURRICULAR SUPPLIES AS FOLLOWS: (1) SB51401 BALLOONS (2) SB52180 3.5 STAND ALONE DIGITAL MICROSCOPE (1) SB43606 FORENSIC CLASSROOM KIT (20) WA33466 UNDIVIDED BUS/UTILITY BOX (1) SB43606 FORENSIC CHEMISTRY OF HAIR ANALYSIS PER CART	1,478.85
1307	02/27/2020	VEX ROBOTICS, INC	COCURR-SPLYS-412/MADISON VARIOUS ITEMS FOR CLASS PROJECTS INCLUDING HEX DRIVE COUPLER, HINGES, GEAR AD-IN KIT, SHOCK ABSORBER, CONNECTOR PINS, BATTERY HOLDER. CLAW KIT, WHEEL KIT, VEX IQ FIELD CASE, ETC. SHIPPING PER QUOTE 11356746	522.00
1308	02/27/2020	PROJECT LEAD THE WAY, INC	COCURR-SPLYS-412/MADISON (16) SHEEP BRAIN, NORMAL, VACUUM PACK OF 1 (4) SPRAY TRIGGER BOTTLE 10 OZ. PER CART # 1582130874190	256.00
1309	02/27/2020	DEMCO, INC.	COCURR-SPLYS-412/MADISON MISC CO-CURRICULAR SUPPLIES AS FOLLOWS: (1) W13788180 GRATNELLS MAKERSPACE TROLLEY (1) W13759310 GRATNELLS CALLERO STORAGE TRAYS	1,780.88

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			SHIPPING	
			PER QUOTE W0051076	
1310	02/27/2020	B & H PHOTO VIDEO PRO-AUDIO	COCURR-SPLYS-412/MADISON (40) KEK33137 KENSINGTON HI-FI HEADPHONES	650.99
			SHIPPING	
			PER CART 17398935930	
1311	02/27/2020	TECHTERRA EDUCATION, LLC	COCURR-SPLYS-412/MADISON (5) VIR-1002L CURISCOPE VIRTUALI - TEE 6-12 ADULT L	169.44
			SHIPPING	
			PER QUOTE TTE87654	
			(VIRTUAL TEE & HEART TRACKER APP FOR ANATOMY SCIENCE)	
1312	03/02/2020	ENVIRONMENTAL HAZARD CONTROL LAB,	OTHER=CONSTRUCTION-SRVCS-018/FS/ESC BLANKET PO FOR DISTRICT-WIDE ASBESTOS MONITORING	2,000.00
1313	03/03/2020	WASHINGTON COUNTY ELECTION BD	BOARD-OF-ED-SRVCS-000/AP/ESC BLANKET PO FOR ADDITIONAL ELECTION EXPENSES	10,000.00
1314	03/03/2020	KELVIN	COURR-SPLYS-412/MADISON (8) ITEM # 841886 HOUSE FRAMING BALSA 10/PK BULK	2,304.00
			QUOTE 6002	
1315	03/03/2020	NASCO	COCURR-SPLYS-412/MADISON MISC. CO-CURRICULAR SUPPLIES AS FOLLOWS: (20) #9731443 GLUE GUN 40 WATT (20) # 9708336 GLUE STIC DUAL TEMP (3) #9714789 SANDPAPER MEDIUM 9 X 10 (15) TB22322 CUBES WOODEN 1" (3) # 9712883 BALSA WOODS ODDS & ENDS	1,091.44
			PRICING REQUEST # 2004520	
1316	03/03/2020	PITSCO/SYNERGISTIC SYSTEMS	COCURR-SPLYS-412/MADISON MISC. CO-CURRICULAR SUPPLIES AS FOLLOWS: (1) 35564 ZOON HOT AIR BALOONS (1) 23613 KAZOON KITES GETTING STARTED (1) 41743 ENGINEERING ROCKETS CONSUMABLE KIT	712.95
			QUOTE SC60783-1	
1317	03/03/2020	LAKESHORE EQUIPMENT COMPANY DBA	COCURR-SPLYS-552/SS/ESC MISC. CO-CURRICULAR SUPPLIES AS FOLLOWS: (1) WRITE AND WIPE BLUEPRINT MATS- SET OF (8) (1) ZOOB BUILDING SET	63.23
			PER CART DATED 02/25/2020	
			(ST. JOHN CATHOLIC SCHOOL)	
1318	03/03/2020	WASHINGTON CO FAIR BUILDING	OTHR-RENTAL-SRVCS-561/OEJOM/MMS RENTAL OF BUILDING FOR OPERATION EAGLE EVENTS	685.00
1319	03/03/2020	ROBERTS DOCUMENT SOLUTIONS	PRINTING/BINDING-561/OEJOM/MMS PURCHASE ORDER FOR NOTICES, PROGRAMS, FLYERS AND COUPON BOOKS	300.00
1320	03/03/2020	FAWN WILSON	INSTR-SRVCS-561/OEJOM/MMS PRESENTER FOR OPERATION EAGLE PROGRAM AND DESIGN	200.00
1321	03/03/2020	TONYA R KNOLLMAYER	TRAVEL-015/BHS	357.50

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MEAL REIMBURSEMENT WHILE ATTENDING INTERNATIONAL SCIENCE & ENGINEERING CONFERENCE LOCATION TBD ANAHEIM, CA MAY 15 - 21, 2020 (2) DAYS TRAVEL (5) NON TRAVEL DAYS	
1322	03/03/2020	GARY L LAYMAN	TRAVEL-015/BHS MEAL REIMBURSEMENT WHILE ATTENDING INTERNATIONAL SCIENCE & ENGINEERING CONFERENCE ANAHEIM, CA LOCATION TBD MAY 15 - 21, 2020 (2) DAYS TRAVEL (5) NON TRAVEL DAYS	357.50
1323	03/03/2020	CHERYL L FENTRESS	TRAVEL-015/BHS MEAL REIMBURSEMENT WHILE ATTENDING INTERNATIONAL SCIENCE & ENGINEERING CONFERENCE ANAHEIM, CA LOCATION TBD MAY 15 - 21, 2020 (2) DAYS TRAVEL (5) NON TRAVEL DAYS	357.50
1324	03/04/2020	INSTRUCTURE, INC	REGISTRATION-541/SS/ESC REGISTRATION FOR ZACK MICHEL TO ATTEND INSTRUCTURECON 2020 IN NASHVILLE, TN JULY 28 - 31, 2020	650.00
1325	03/04/2020	OK TAX COMMISSION	DUES & FEES-011/TRANSP BLANKET PO TO PURCHASE TAGS FOR (14) NEW BUSES	800.00

Report Total: \$80,731.21

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 12

12-Cooperative Fund

PO No	Date	Vendor	Description	Amount
12	02/24/2020	APPLE COMPUTER, INC.	TECH-RLDT-SPLYS-423/TECH/WRC IMAC 27" W/RETINA 5K DISPLAY FOR AG PROGRAM PER PROPOSAL # 2104166230	3,188.99

Report Total: \$3,188.99

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 22

22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
42	03/02/2020	DARYA LACKEY	REIMBURSEMENT-385/CND/MMS SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 23031 TALON DRAKE LACKEY \$13.40 ACCOUNT # 26322 TITUS ALLEN LACKEY \$ 29.25	42.65
43	03/02/2020	KENTON THAD CLARK	REIMBURSEMENT-385/CND/MMS SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 19456 ALEXIS NICOLE CLARK	33.54
44	03/02/2020	SOWJANYA LEBAKA	REIMBURSEMENT-385/CND/MMS SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 25275 SAHARA GRANDHI	200.00

Report Total: \$276.19

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 37

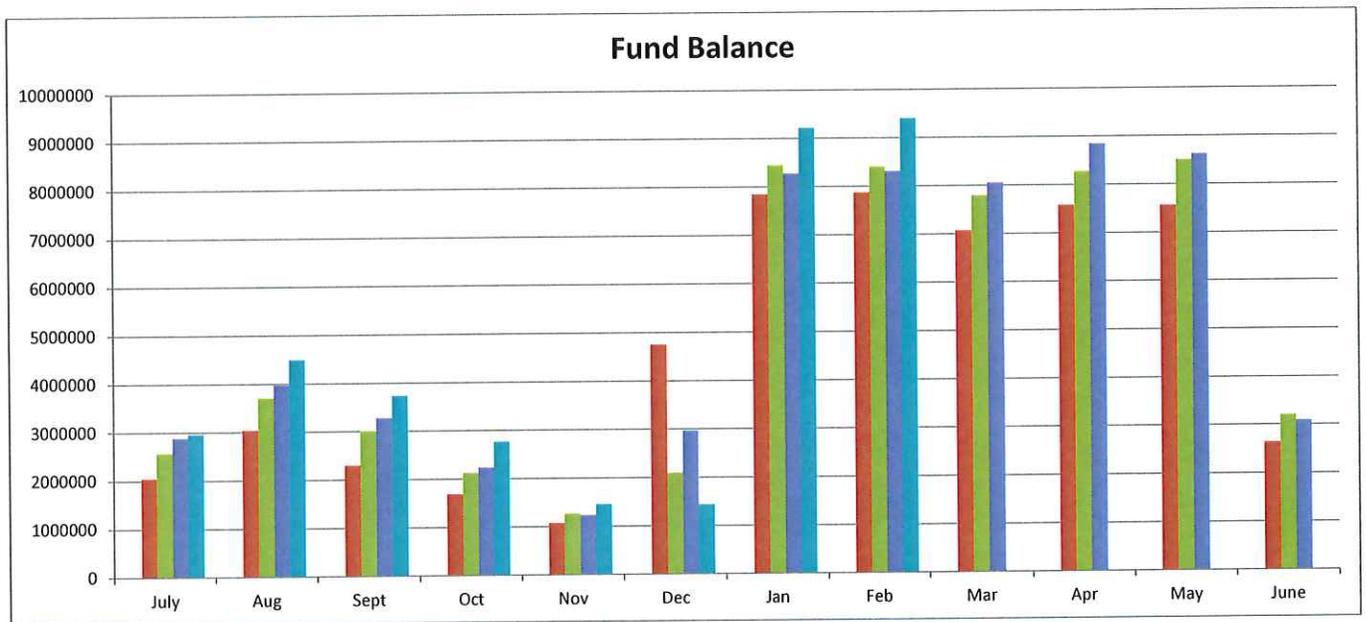
37-Combined Purpose

PO No	Date	Vendor	Description	Amount
129	02/24/2020	STAPLES CONTRACT & COMMERCIAL INC	FURN/FIX/GENL-SPLYS-215/RANCH HEIGHTS (1) MARVEL 50 COMPARTMENT LITERATURE ORGANIZER, GRAY, ITEM # 762805820190 (7) TRU RED PLASTIC MAGAZINE FILE, WHITE, 2/PACK ITEM # 24380802 FOR USE IN STORAGE SYSTEM	1,618.52

Report Total: \$1,618.52

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239				
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361				



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	February	2019-20 Year to Date Total	Prior Year Year to Date Total
	<u> </u>	<u> </u>	<u> </u>
Beginning balance	\$ 9,216,612	\$ 3,093,101	\$ 3,204,230
<u>Revenue:</u>			
Local	720,178	9,499,799	9,095,995
County	102,341	1,072,530	994,366
State	2,454,500	17,578,593	16,673,850
Federal	382,261	2,232,276	1,462,235
Other sources	36,200	52,973	43,082
	<u>3,695,480</u>	<u>30,436,171</u>	<u>28,269,528</u>
 Total cash available	 12,912,092	 33,529,272	 31,473,758
<u>Requirements:</u>			
Salaries	2,327,091	14,847,825	14,562,334
Benefits	795,575	5,145,674	4,917,471
Professional services	30,149	273,943	212,420
Property services	216,682	1,506,186	979,283
Other purchased services	13,795	703,574	770,017
Supplies & materials	114,370	1,281,183	1,344,060
Property		336,815	301,353
Other uses	6,191	25,833	68,942
	<u>3,503,853</u>	<u>24,121,033</u>	<u>23,155,880</u>
 Ending balance	 <u>9,408,239</u>	 <u>9,408,239</u>	 <u>8,317,878</u>

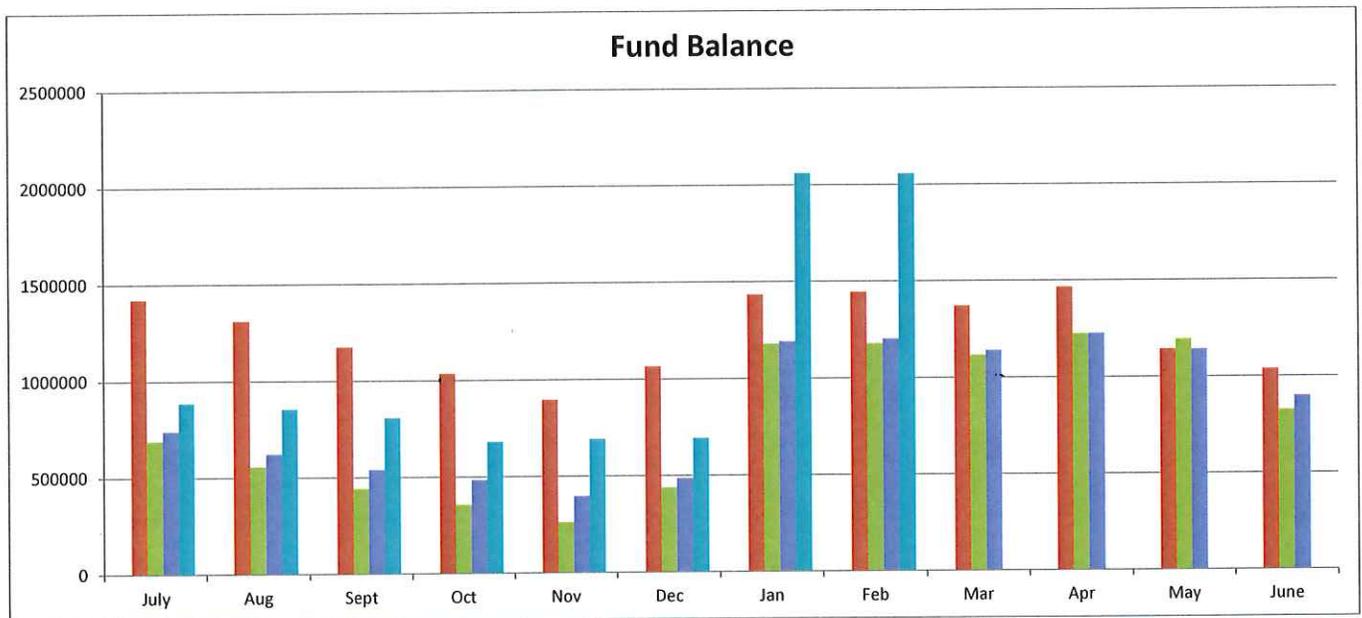
Bartlesville Public Schools
General Fund Revenue Detail

2019-20

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110 Ad valorem tax - current	22,772.13	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,692,292.52	596,883.38					8,939,130.34
1121-1122 Ad valorem tax - prior	9,016.82					3,274.92	10,594.81	21,270.19					150,853.46
1130 Other taxes								911.26					911.26
1213-1214 Testing fees	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63					5,431.03
1230-1290 Tuition	4,643.61	100.00		17,447.34	8,702.20	15,027.00	26,247.80	32,800.19					19,770.61
1310 Interest on investments	8,323.43	11,886.54	19,820.65	543.19	563.09	8,160.98	595.11	2,300.28					133,389.13
1352 Interest on unapport. Tax	750.74	542.66	653.86			420.42							6,369.35
1410 Rent	2,725.00	500.00	1,250.00	2,500.00	1,250.00								8,225.00
1460 Sale of equipment	485.76												485.76
1530 Damage recovery		80.00											80.00
1580 Activity trip reimb	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42					23,931.36
1590 Miscellaneous reimb	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89					12,252.91
1610 Donations	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,662.79					197,354.94
1680 Refunds	58.74												58.74
1690 Miscellaneous		30.00	85.00	45.00	20.00			1,075.00					1,255.00
2100 County-wide 4-mill	5,870.82	7,776.04	2,290.78	2,287.91	1,147.96	66,429.51	790,584.40	89,815.86					966,153.28
2200 Mortgage tax	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	11,698.84	14,710.20	12,524.75					106,376.56
3110 Gross production tax	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,888.63	3,465.30	4,060.40					27,867.51
3120 Motor vehicle tax	234,101.88	254,672.12	245,842.09	225,099.02	236,363.42	202,133.26	240,019.89	233,710.47					1,871,942.15
3130 Rural electric tax	3,745.85	4,614.04	4,916.19	4,629.54	4,391.46	3,196.39	4,082.72	3,988.87					33,565.06
3140 State school land earnings	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69					508,531.85
3150 Vehicle tax stamps	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81					9,225.29
3160 Farm implement tax stamps		136.42	91.55	131.04	280.03	160.75	60.73	864.46					1,724.98
3190 Other			226.86										
3210 Foundation aid	1,559,640.00	1,949,549.00	1,754,595.00	1,754,595.00	1,754,594.00	1,754,595.00	1,748,445.00	1,753,570.00					12,274,988.00
3250 FBA	330,558.84	330,219.04	331,408.84	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42					2,314,549.09
3310 Alternative education							70,000.00						70,000.00
3410 Professional development							86,252.02						86,252.02
3412 NBCT Stipend							26,168.93						176,464.69
3415 Reading Sufficiency							4,346.73						13,040.19
3420 State textbooks	25,002.27	25,002.28	4,346.73	25,047.36	25,017.30	25,017.31	26,168.93	25,209.24					176,464.69
3430 Education matching				6,680.00									6,680.00
3440 Drivers education													
3460 Other													
3690 Vocational programs			1,830.00			10,830.00							12,660.00
3811 Vocational programs			19,950.00			19,950.00							39,900.00
3812 Vocational programs													25,597.07
3892 Oklahoma Lottery Fund							14,933.00						200,317.27
4140 Title VI	94,555.22	9,387.32		104,646.32		177,591.42	3,982.19	105,762.05					788,291.50
4210 Title I - Part A	385,489.87	51,925.58		109,641.67		65,050.38	3,341.20	38,579.32					265,224.56
4271 Title II	27.61			12,151.94		7,970.03	94,125.60	156.49					29,416.12
4281 Title III	5,796.46			92,603.55		193,803.56	4,965.56	95,900.40					750,639.60
4310 IDEA B - Special Education	274,206.49			4,965.67		9,931.12	4,748.31	54.96					19,917.31
4340 Preschool							26,604.46						49,769.97
4442 Title IV reimb		18,032.20		9,138.63		10,887.54	5,443.77	27,938.37					53,408.31
4470 Title VI - Indian Education													3,245.84
4480 Title IX - Homeless	3,245.84												17,072.37
4550 Johnson-O'Malley		17,072.37											54,973.81
4611 Title II - Adult Education	26,649.17					21,649.06							
4821 Carl Perkins													
5150 Child Nutrition													32,741.97
5160 Activity trip reimb		2,136.92	21.00	10,232.08	2,077.13	567.01	59.14	74.90					15,168.18
5600 Correcting entries		846.00		77.83	1,076.80	429.00	42.00	3,383.00					5,062.63
	1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,679,732.01	11,391,993.03	3,695,480.08					30,435,643.05

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167				
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331				



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>February</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,060,540	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	89,007	1,858,533	1,235,390
County		-	
State	123	264	96
Federal		-	151
Other sources	<u>1,364</u>	<u>1,364</u>	<u>1,251</u>
	90,494	1,860,161	1,236,888
 Total cash available	 2,151,034	 2,759,611	 2,062,724
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	31,182	9,917
Property services	66,801	537,690	406,733
Other purchased services		16,822	24,108
Supplies & materials	22,290	109,136	285,791
Property		-	
Other uses	<u>6,614</u>	<u>6,614</u>	<u>134,339</u>
	92,867	701,444	860,888
 Ending balance	 <u><u>2,058,167</u></u>	 <u><u>2,058,167</u></u>	 <u><u>1,201,836</u></u>

March 9, 2020 Personnel Report

APPOINTMENTS:							
Name	Site	Position	FTE	Hire Date	Temporary Contract		
Gruber, Ashley	High School	Tennis Asst Varsity Coach	0.375	3/1/2020	Yes		
Lischefski, Heidi	High School	Science Teacher	1.000	1/6/2020	Yes		
Simmons, Susan	High School	Special Ed Teacher	1.000	8/10/2020	Yes		
Starkey, Kellie	Hoover	Building assistant 3rd-5th grade	0.875	3/4/2020	Yes		
CHANGE OF STATUS:							
CHANGE FROM				CHANGE TO			
Name	Site	Position	FTE	Site	Position	FTE	Date
Henderson, Polly	Madison	Mathematics Teacher	1.000	High School	Mathematics Teacher	1.000	8/10/2020
Payne, Karen	Transportation	Bus Driver	1.000	Transportation	Bus Monitor	0.875	2/7/2020
NON-RENEWAL OF TEMPORARY CONTRACT:							
Name	Site	Position	FTE	Date			
Carden, Brittany	Madison	Softball Junior High Assistant Coach	N/A	2/26/2020			
Sheperd, Brandon	Madison	Football Asst Freshman/Junior High Coach	N/A	2/26/2020			
Southerland, Anna	Madison	Softball Junior High Assistant Coach	N/A	2/26/2020			
RESIGNATION:							
Name	Site	Position	FTE	Date			
Coulter, Laura	Wayside	Special Education Teacher	1.000	5/22/2020			
Douthit, Eric	High School	Social Studies Teacher	1.000	5/22/2020			
Malaske, Tara	Ranch Heights	Special Education Teacher Asst. Level 3	0.875	2/21/2020			
Whitney, Michael	Transportation	Bus Driver	0.750	2/11/2020			
RETIREMENT:							
Name	Site	Position	FTE	Date			
Viles, LaDonna	ESC	Payroll Coordinator	1.000	1/14/2020			
TERMINATION:							
Name	Site	Position	FTE	Date			
Alfred, Kathy	Transportation	Bus Dispatcher	1.000	2/11/2020			

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: DAVID BOGGS
SUBJECT: DONATIONS
DATE: 3/2/20

Please accept the following donation our school district has received during the month of February.

1. Bartlesville Community Foundation – Teacher of the Year	
Education Service Center	\$ 5,387.79
2. Conoco Phillips – Elementary Stem Donation	
Education Service Center	\$ 29,000.00
3. Conoco Phillips – Stem Donation	
Education Service Center	\$ 21,000.00
4. Phillips 66 Volunteer Grant	
Education Service Center	\$ 2,000.00
Ranch Heights Elementary	\$ 500.00
5. Phillips 66 Matching Gift	
Education Service Center	\$ 650.00
Richard Kane Elementary	\$ 500.00
Central Middle School	\$ 625.00
Bartlesville High School	<u>\$ 1,000.00</u>
Receipt Total	\$ 60,662.79

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 2/1/2020 - 2/29/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

Fund: 11**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015678	COMMERCE BANK - TREASURY BILL	1/21/2020	2/18/2020	2/18/2020	\$2,400,000.00	1.470	\$2,400,000.00
Total 290015678							\$2,400,000.00
290015724	COMMERCE BANK - TREASURY BILL	2/18/2020	3/12/2020		\$2,400,000.00	1.500	\$2,400,000.00
Total 290015724							\$2,400,000.00
Total AI 0113 COMMERCE BANK							\$4,800,000.00

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$5,903,541.75	2.150	\$5,903,541.75
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$5,933,013.83	2.150	\$5,933,013.83
Total ICS SAVINGS							\$5,933,013.83
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$11,836,555.58
Total Fund 11							\$16,636,555.58

Fund: 21**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$1,900,000.00	2.150	\$1,900,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$1,900,000.00	2.150	\$1,900,000.00
Total ICS SAVINGS							\$1,900,000.00
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$3,800,000.00
Total Fund 21							\$3,800,000.00

Fund: 22**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015678	COMMERCE BANK - TREASURY BILL	1/21/2020	2/18/2020	2/18/2020	\$150,000.00	1.470	\$150,000.00
Total 290015678							\$150,000.00
Total AI 0113 COMMERCE BANK							\$150,000.00

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$180,263.42	2.150	\$180,263.42
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$180,571.60	2.150	\$180,571.60
Total ICS SAVINGS							\$180,571.60
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$360,835.02
Total Fund 22							\$510,835.02

Fund: 37**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$120,000.00	2.150	\$120,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$120,000.00	2.150	\$120,000.00
Total ICS SAVINGS							\$120,000.00
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$240,000.00
Total Fund 37							\$240,000.00

Fund: 39**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
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Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 2/1/2020 - 2/29/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

290015678	COMMERCE BANK - TREASURY BILL	1/21/2020	2/18/2020	2/18/2020	\$7,500.00	1.470	\$7,500.00
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Total 290015678 **\$7,500.00**
Total AI 0113 COMMERCE BANK **\$7,500.00**

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$29,218.05	2.150	\$29,218.05
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$29,473.15	2.150	\$29,473.15

Total ICS SAVINGS **\$29,473.15**
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS **\$58,691.20**
Total Fund 39 **\$66,191.20**

Fund: 41

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015678	COMMERCE BANK - TREASURY BILL	1/21/2020	2/18/2020	2/18/2020	\$145,460.86	1.470	\$145,460.86

Total 290015678 **\$145,460.86**

290015724	COMMERCE BANK - TREASURY BILL	2/18/2020	3/12/2020		\$659,116.45	1.500	\$659,116.45
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Total 290015724 **\$659,116.45**

Total AI 0113 COMMERCE BANK **\$804,577.31**

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$9,435,704.56	2.150	\$9,435,704.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$9,435,704.56	2.150	\$9,435,704.56

Total ICS SAVINGS **\$9,435,704.56**
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS **\$18,871,409.12**
Total Fund 41 **\$19,675,986.43**

Fund: 81

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	1/31/2020	2/28/2020	2/28/2020	\$259,879.76	2.150	\$259,879.76
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	2/28/2020	3/31/2020		\$260,324.05	2.150	\$260,324.05

Total ICS SAVINGS **\$260,324.05**
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS **\$520,203.81**
Total Fund 81 **\$520,203.81**

Total All Funds **\$41,449,772.04**

FEBRUARY 2020

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 37	BOND FUND 38	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
BEGINNING BALANCE	1,031,406.81	(11,598.26)	164,485.62	205,278.11	79,666.97	3,546.94	310.93	779.26	10,275.43	1,484,151.81
LOCAL SOURCES OF REVENUE	720,178.03		89,005.99	84,005.31	-	-	275.18	514,665.41	446.11	1,408,576.03
INTERMEDIATE SOURCES OF REVENUE	102,340.61		0.55		-	-	-	3.19	-	102,344.35
STATE SOURCES OF REVENUE	2,454,500.02	814.25	123.43	14,494.87	-	-	-	718.76	-	2,470,651.33
FEDERAL SOURCES OF REVENUE	382,261.55	7,312.13		385,641.37	-	-	-	-	-	775,215.05
TOTAL NEW RECEIPTS	3,659,280.21	8,126.38	89,129.97	484,141.55	-	-	275.18	515,387.36	446.11	4,756,786.76
INTER-FUND TRANSFERS	3,383.00	-	-	-	-	-	-	-	-	3,383.00
NON-REVENUE RECEIPTS	32,816.87	-	1,364.25	-	-	-	-	-	-	34,181.12
TOTAL COMBINED RECEIPTS	3,695,480.08	8,126.38	90,494.22	484,141.55	-	-	275.18	515,387.36	446.11	4,794,350.88
WARRANT PURCHASES (-)	(2,851,449.92)	(5,930.11)	(92,576.15)	(340,522.68)	(30,784.24)	(3,546.94)	(6,663.06)	-	(2,500.00)	(3,333,973.10)
INVESTMENTS MATURED (+)	8,303,541.75		1,900,000.00	330,263.42	120,000.00	-	36,718.05	9,581,165.42	259,879.76	20,531,568.40
C.D./AGENCY INVESTMENTS (-)	(8,333,013.83)		(1,900,000.00)	(180,571.60)	(120,000.00)	-	(29,473.15)	(10,094,821.01)	(260,324.05)	(20,918,203.64)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	-	-	-	-	-	-	-	-	-	-
ENDING BANK BALANCE	1,845,964.89	(9,401.99)	162,403.69	498,588.80	48,882.73	-	1,167.95	2,511.03	7,777.25	2,557,894.35
OUTSTANDING WARRANTS (-)	(770,739.52)	(2,051.90)	(4,237.12)	(3,232.79)	(2,338.26)	-	-	-	-	(782,599.59)
FUND EQUITY	1,075,225.37	(11,453.89)	158,166.57	495,356.01	46,544.47	-	1,167.95	2,511.03	7,777.25	1,775,294.76

Total collateral pledged **31,367,833.90**

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 7
BEGINNING BALANCE	6,287,021.04	1,535,000.00	0.00	2,136,175.42
REBATES/CONTRIBUTIONS	-	-	-	-
DIVIDENDS/INTEREST	5,964.07	-	-	1,625.44
TOTAL NEW RECEIPTS	5,964.07	-	-	1,625.44
WARRANT PURCHASES (-)	(406,284.49)	(25,375.00)	-	(88,582.55)
ENDING BANK BALANCE	5,886,700.62	1,509,625.00	0.00	2,049,218.31
OUTSTANDING WARRANTS (-)	-	-	-	-
FUND EQUITY	5,886,700.62	1,509,625.00	0.00	2,049,218.31

Sara Vermeire 3/3/2020

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2020 - 2/29/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$163,964.97	\$10,345.80	\$0.00	\$9,560.12	\$164,750.65	\$39,093.80	\$125,656.85
802 General Administrative Athletics	\$231,446.88	\$17,177.05	\$0.00	\$24,523.99	\$224,099.94	\$43,134.51	\$180,965.43
803 General Refund Account	\$1,382.21	\$322.95	\$0.00	\$0.00	\$1,705.16	\$0.00	\$1,705.16
804 AP Exams	\$26,372.28	\$198.72	\$0.00	\$0.00	\$26,571.00	\$24,364.00	\$2,207.00
805 Alternative High School	\$6,758.98	\$645.00	\$0.00	\$0.00	\$7,403.98	\$4,055.64	\$3,348.34
806 Tuition Clearing Acct	\$12,410.00	\$410.00	\$0.00	\$0.00	\$12,820.00	\$0.00	\$12,820.00
807 Art Club	\$1,416.34	\$0.00	\$0.00	\$74.09	\$1,342.25	\$114.43	\$1,227.82
808 Adult Fees Clearing Acct	\$85.00	\$150.00	\$0.00	\$0.00	\$235.00	\$0.00	\$235.00
809 Sports Broadcasting	\$935.00	\$0.00	\$0.00	\$281.54	\$653.46	\$188.83	\$464.63
811 Baseball Fund	\$145.01	\$0.00	\$0.00	\$0.00	\$145.01	\$0.00	\$145.01
813 Basketball Fund	\$1,692.11	\$0.00	\$0.00	\$0.00	\$1,692.11	\$0.00	\$1,692.11
821 Choral Club	\$1,915.81	\$0.00	\$0.00	\$0.00	\$1,915.81	\$0.00	\$1,915.81
824 Concessions	\$6,096.74	\$0.00	\$0.00	\$0.00	\$6,096.74	\$0.00	\$6,096.74
831 S.A.D.F.	\$3,090.40	\$0.00	\$0.00	\$0.00	\$3,090.40	\$0.00	\$3,090.40
832 Community of Caring	\$1,479.00	\$0.00	\$0.00	\$0.00	\$1,479.00	\$500.00	\$979.00
833 Drama	\$18,903.68	\$1,885.00	\$0.00	\$485.00	\$20,303.68	\$6,178.58	\$14,125.10
834 VisionQuest	\$104.50	\$0.00	\$0.00	\$0.00	\$104.50	\$100.96	\$3.54
835 BPS-FOUNDATION GRANTS	\$14,466.29	\$0.00	\$0.00	\$10,458.52	\$4,007.77	\$3,000.00	\$1,007.77
836 AGRICULTURAL EDUCATION	\$17,617.25	\$7,211.40	\$0.00	\$5,232.00	\$19,596.65	\$7,800.00	\$11,796.65
837 ENVIRONMENTAL CLUB	\$293.82	\$0.00	\$0.00	\$0.00	\$293.82	\$0.00	\$293.82
839 BHS SPED	\$1,790.21	\$0.00	\$0.00	\$0.00	\$1,790.21	\$1,629.21	\$161.00
840 Exceptional Education Services	\$6,840.61	\$0.00	\$0.00	\$0.00	\$6,840.61	\$6,204.40	\$636.21
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$145.46	\$302.12
843 ATLAS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$854.89	\$1,645.11
844 STEAM PROGRAM	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00
845 French Club	\$227.74	\$0.00	\$0.00	\$0.00	\$227.74	\$0.00	\$227.74
867 Lady Bruins	\$275.62	\$0.00	\$0.00	\$0.00	\$275.62	\$0.00	\$275.62
868 Football	\$3,334.29	\$0.00	\$0.00	\$0.00	\$3,334.29	\$0.00	\$3,334.29
878 Music	\$4,292.32	\$0.00	\$0.00	\$0.00	\$4,292.32	\$0.00	\$4,292.32
880 Musical Production	\$25,885.63	\$0.00	\$0.00	\$3,748.76	\$22,136.87	\$6,000.00	\$16,136.87
881 National Honor Society	\$9,597.25	\$180.00	\$0.00	\$0.00	\$9,777.25	\$937.58	\$8,839.67
882 Newspaper	\$1,422.98	\$90.00	\$0.00	\$0.00	\$1,512.98	\$741.18	\$771.80
885 National Junior Honor Society	\$2,039.71	\$70.00	\$0.00	\$0.00	\$2,109.71	\$248.26	\$1,861.45
887 Orchestra	\$1,595.54	\$0.00	\$0.00	\$0.00	\$1,595.54	\$0.00	\$1,595.54
889 BHS BAND	\$373.86	\$0.00	\$0.00	\$0.00	\$373.86	\$0.00	\$373.86
895 Pictures	\$716.61	\$0.00	\$0.00	\$0.00	\$716.61	\$0.00	\$716.61
915 Service Club	\$623.98	\$129.21	\$0.00	\$0.00	\$753.19	\$110.66	\$642.53
917 Spanish Club	\$366.53	\$0.00	\$0.00	\$0.00	\$366.53	\$195.70	\$170.83
919 Speech Program	\$2,785.97	\$52.00	\$0.00	\$192.00	\$2,645.97	\$740.00	\$1,905.97
922 Staff Development-In-Service	\$1,505.87	\$0.00	\$0.00	\$0.00	\$1,505.87	\$0.00	\$1,505.87
926 Student Council	\$28,837.76	\$0.00	\$0.00	\$0.00	\$28,837.76	\$3,501.41	\$25,336.35
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
950 Dance Club	\$347.71	\$0.00	\$0.00	\$0.00	\$347.71	\$0.00	\$347.71
960 Technology Student Assoc (TSA)	\$2,420.25	\$860.00	\$0.00	\$417.29	\$2,862.96	\$1,093.39	\$1,769.57
962 Science Trek Club	\$4,317.31	\$0.00	\$0.00	\$0.00	\$4,317.31	\$0.00	\$4,317.31
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$67,672.66	\$212.70	\$0.00	\$31.70	\$67,853.66	\$6,916.01	\$60,937.65
971 Golf	\$2,069.02	\$0.00	\$0.00	\$0.00	\$2,069.02	\$0.00	\$2,069.02
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$306.68	\$0.00	\$0.00	\$0.00	\$306.68	\$0.00	\$306.68
990 Yearbook	\$12,144.81	\$0.00	\$0.00	\$2,000.00	\$10,144.81	\$2,331.61	\$7,813.20
992 Leadership	\$2,085.61	\$0.00	\$0.00	\$0.00	\$2,085.61	\$125.00	\$1,960.61
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58
996 Bruin Logo	\$15,870.84	\$64.96	\$0.00	\$0.00	\$15,935.80	\$730.00	\$15,205.80

Bartlesville Public Schools
Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 2/1/2020 - 2/29/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
Total	\$720,495.26	\$40,004.79	\$0.00	\$57,005.01	\$703,495.04	\$165,035.51	\$538,459.53

Out of Service 3/3/2020

1BAKBCKH46F234178	2006	33	Blue Bird Bus	BBCV	212786
4DRBUAFP97B424942	2007	23	International 71P	CESB	131718
1BAKGCKH26F233046	2006	68	Blue Bird Bus 71P	BBCV	200493
1BAKGCKH85F220820	2005	70	Vision BL Bird 71 Pass	BBCV	166574
1BAKGCKHX5F220821	2005	71	Vision BL Bird 71 Pass	BBCV	212449
1DAKGCPH38F253818	2008	A-1	BlueBird Bus 71 P	3303	150937
1DAKGCPH58F253819	2008	A-2	BlueBird Bus 71 P	3303	149954
1BAKGCPH99F256787	2009	A-3	BlueBird Bus 71 P	3303	142553
1BAKGCPH79F256786	2009	A-4	BlueBird Bus 71 P	3303	217721
4DRBUAAPXCB622365	2012	A-5	International Bus 71P	CE200	127024
4DRBUAAP3CB622367	2012	A-6	International Bus 71P	CE200	114023
4DRBUAAP1CB622366	2012	A-7	International Bus 71P	CE200	101436
4DRBUAAP6CB622363	2012	A-9	International Bus 71P	CE200	100699
4DRBUAAP8CB622364	2012	A-10	International Bus 71P	CE200	106627

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 01

01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
18	03/03/2020	THE TRANE COMPANY	COOLING-SRVCS-260/MADISON BLANKET PO FOR MATERIALS & LABOR FOR AIR CONDITIONERS (10) 3-10 TON R-410A PKGD UNITARY GAS/ELECTRIC ROOFTOP UNITS (5) GAS/ELECTRIC ROOFTOP UNITS PER ATTACHED PROPOSAL L2-90571-5	150,063.00

Report Total: \$150,063.00

**Bartlesville Public Schools
Encumbrance Register**

Year 2019-2020 Fund 07

07-2016 BPS LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
120	02/19/2020	CHICKASAW TELECOM, INC.	TECH-RLDT-SPLYS-019/TECH/WRC (4) CISCO 10BASE-SR SFP MODULE QUOTE # 771214	1,609.92
121	02/27/2020	APPTGY, INC.	TECH-SOFTWARE-019/TECH/ESC SOFTWARE AND SERVICES AGREEMENT FOR MAINTAINING THE DISTRICT WEBSITE PER ATTACHED AGREEMENT	29,800.00
122	02/27/2020	HEARTLAND LEASING SERVICES, INC	OTHER-EQUIP-SRVCS-018/FS/ESC MATERIALS TO REPLACE EXISTING 20" PLASTIC BACKS AND SEAT PANS ON (3) SECTIONS OF SEATING X 11 ROWS WITH 22" SEAT PANS AND BACKS AT BHS CUSTER STADIUM PER QUOTE 01-31-2020	30,840.00

Report Total: \$62,249.92

CONTRACT

THIS AGREEMENT is made by and between Bartlesville Independent School District Number Thirty of Washington County, Oklahoma ("School District") and Lou Barlow of Barlow Education Management Services, LLC ("Barlow").

RECITALS:

- A. The School District has recognized the Bartlesville Education Association, ("Association") as the bargaining representative of the bargaining unit composed of the School District's classroom teachers.
- B. The School District desires to employ Barlow, and Barlow desires to be employed by the School District to serve as chief negotiator of the School District in contract negotiations with the Association.

Wherefore, the School District and Barlow covenant and agree to be bound as follows:

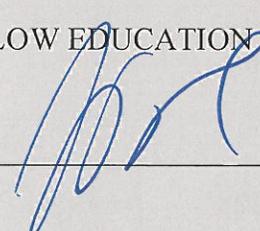
1. This Agreement shall commence on January 1, 2020 and expire upon the completion of negotiations regarding the 2020-2021 Negotiated Agreement.
2. The School District agrees to compensate Barlow for services rendered as the School District's chief negotiator at an initial engagement fee rate of Five Thousand Five Hundred Dollars (\$5,500.00), plus Ninety-five Dollars (\$95.00) for each hour worked and Fifty Dollars (\$50.00) for each hour traveled. There shall be no hourly charges for the initial Board/Administrative planning Sessions, the training sessions, telephone consultation throughout negotiations, and the post negotiations Administrative/Board seminar.
 - a. Upon presentation of a written statement, the School District shall compensate Barlow at the rate of One Thousand One Hundred Dollars (\$1,100.00) for the first five (5) months of this Agreement. Hourly fees will be compensated upon a written statement on a monthly basis.
 - b. The total billing for the negotiations process regarding the 2020-2021 Negotiated Agreement, including all hourly and engagement fees, shall not exceed Twelve Thousand Dollars (\$12,000.00).
3. Barlow shall act as the School District's chief negotiator and perform all such duties as may be assigned by the Board and the Superintendent including but not limited to:
 - a. Meetings and conference with the Board of Education, individual Board members, members of the administrative staff and School District legal counsel.
 - b. Meetings and conferences with the members of the Board's negotiating team.

- c. All sessions at which negotiations are conducted with the Association.
 - d. All meetings and conferences with members of the Association's negotiation team or its representatives.
 - e. Meetings and conferences with mediators and fact finding representatives.
 - f. Research and preparation necessary to the negotiating process.
4. The School District agrees to provide direction to Barlow on all issues to be negotiated with the Association and Barlow agrees to present to the Association only those proposals and counter proposals that are consistent with the direction given by the Board of Education and Administration of the School District.
5. Barlow expenses incurred in performing the duties required by this Agreement shall be reimbursed upon presentation of a written statement on the following basis:
- a. Mileage shall be compensated at the current Internal Revenue Service rate.
 - b. Meals consumed away from Barlow's office shall be reimbursed at the actual cost of such meal, not to exceed Fifteen Dollars (\$15.00) per meal.
 - c. Lodging expenses necessary in order to perform the work outlined herein will be reimbursed at the actual cost.
 - d. Copying, duplicating, telephoning, postage and other normal and reasonable business expenses shall be reimbursed upon presentation of a statement setting forth such expenditures.

BARTLESVILLE INDEPENDENT SCHOOL DISTRICT
NUMBER THIRTY OF
WASHINGTON COUNTY, OKLAHOMA

BY: _____

BARLOW EDUCATION MANAGEMENT SERVICES, LLC

BY:  _____

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the “Agreement”), dated as of March 9, 2020, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC. (“EES”)**, whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. 30 OF Washington COUNTY, OKLAHOMA, a/k/a Bartlesville PUBLIC SCHOOLS (“District”)**.

RECITALS:

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system. EES has developed a web application known as Hire for Ed for use in managing the employee hiring process.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2020-2021 school year and thereafter.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2020 and ending June 30, 2021.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

OKTLE – Teacher Evaluation

Previous TAS Client \$20.00 per teacher

Previous TAS Client and member of OROS \$18.00 per teacher

For the 2020-2021 school year, the District will have

420 teachers

X 20.00 per teacher

OKTLE TOTAL \$ 8400.00

McRel – Leader Evaluation

\$200.00 per Leader/Principal

\$160.00 per Leader/Principal for OKTLE districts

For the 2020-2021 school year, the District will have

16 Leaders/Principals,

X \$160.00 per Leader/Principal

McREL TOTAL \$ 2560.00

SEES - Support Employee Evaluation

\$20.00 per employee

\$16.00 per employee for OKTLE districts

For the 2020-2021 school year, the District will have

_____ support employees

X \$16.00 per employee

SEES TOTAL _____

HIRE FOR ED – Teacher Recruitment and Hiring

Post jobs, accept applications, and manage your hiring process *online* simply and easily.

Admin office plus up to 3 school sites ~~\$1,200~~ \$960 for OKTLE districts

+ Additional school sites _____ x \$300 = _____

HIRE FOR ED TOTAL _____

TOTAL 2020-2021 SCHOOL YEAR COST \$ 10,960.00

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, Hire For Ed, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the 9th day of March, 2020.

EMPLOYEE EVALUATION SYSTEMS, INC.

By: [Signature]
President

“EES”

INDEPENDENT SCHOOL DISTRICT NO. ___
OF _____ COUNTY, OKLAHOMA,
a/k/a _____ PUBLIC SCHOOLS

By: _____
For the District

“DISTRICT”

Customer: BARTLESVILLE PUBLIC SCHOOLS
Addr: P.O. BOX 1357
 BARTLESVILLE OK 74005-1357
October Membership: 5963

MAS: MUNICIPAL ACCOUNTING SYSTEMS, INC.
Addr: 908 EAST 35TH STREET
 SHAWNEE, OK 74804
Phone: (800)749-5691 **Fax:** (405)275-7091

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$12,176.00
-Additional Contact(s): 1 - Amount: \$250.00	
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$2,385.20
Activity Funds	\$1,192.60
Personnel	\$2,385.20
Purchase Requisition	NA

Total 2020-2021 Fiscal Year Charges: \$18,139.00

Terms and Conditions

1. The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
2. The software charge includes interactive online training via training videos and webinars.
3. On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and \$.55/mile roundtrip. Additional time is \$100.00 per hour.
4. Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
5. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
6. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology,

algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).

(f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.

(g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.

(h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.

(i) Usag Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.

2. Service.

(a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; and (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service.

(b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii), to accurately represent Customer's use of the Service and data obtained from the Service.

3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.

4. Access to the Service, Attribution, and Charges.

(a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.

(b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.

5. Availability, Maintenance, and Technical Support.

(a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.

(b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.

6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.

(a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.

(b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.

(c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Par 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Par 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Par 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Par 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

- (a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usag Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.
- (b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usag Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.
- (c) Feedback Relating to Services. MAS shall have a perpetual royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.
- (d) Derivatives and Compilations of Usag Data. MAS shall have a perpetual royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usag Data.
8. Privacy and Personal Information.
- (a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at www.wengage.com.
9. Term; Termination.
- (a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.
- (b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.
- (c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.
10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."
- (a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.
- (b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.
- (c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.
11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically

conform to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By:

Pam Humphrey

Date Prepared:

2/18/2020

Accepted By (please circle one): Superintendent / Board President

Signature:

Date Accepted:



**Bartlesville Public Schools
Orchestra Pit Lift
GMP**

March 6, 2020



Bartlesville Public Schools

► **Orchestra Pit Lift**

Prepared for:

Bartlesville Public Schools
1100 SW Jennings Ave.
Bartlesville, OK 74003

Prepared by:

Manhattan Construction Company
5601 South 122nd East. Ave.
Tulsa, OK 74146

Manhattan Preconstruction Team:

Emily Mays, Project Manager
emays@manhattanconstruction.com
405.210.7334

Steve Ortwein, Director of Preconstruction
sortwein@manhattanconstruction.com
918.878.3392

Darren Cottom, Project Director
dcottom@manhattanconstruction.com
918.671.0202

Contents

Section 1: GMP

Section 2: Assumptions and Clarifications

Section 3: Project Schedule

Bid Date: March 6th 2020

Bartlesville High School Orchestra Pit Lift Renovation - Provisional Bid Results



Bidder	Base Bid	UP 01: Bond Cost	Alt. 1	Alt. 2	Alt. 3	Alt. 4		Total
			Not Accepted	Not Accepted	Not Accepted	Not Accepted		
6.01 Millwork								
Wood Systems Inc.	\$33,955		0	0	0	0		33,955
FADCO	\$34,503	878	0	0	0	0		34,503
JBH Construction Inc	\$44,000							
8.01 Doors Frames and Hardware								
Precision Door and Hardware	\$1,703		0	0	0	0		1,703
Builders Supply	\$1,983		0	0	0	0		1,983
JBH Construction Inc	\$2,060		0	0	0	0		2,060
9.01 Drywall								
Talon Commercial	\$1,874		0	0	0	0		1,874
9.03 Paint								
Talon Commercial	\$1,592		0	0	0	0		1,592
14.01 Orchestra Pit Lift								
Serapid	\$184,800		0	0	0	0		184,800
Gala Systems	\$225,000		0	0	0	0		225,000
26.01 Electrical								
Holtz Electric Inc.	\$41,079		0	0	0	0		41,079



► Clarifications & Assumptions

Project Name: Bartlesville Public Schools – BHS PAC Orchestra Pit Lift

Description: Addition of Orchestra Pit Lift to Existing PAC Facility

Location: Bartlesville, OK

Pre-construction Phase: Guaranteed Maximum Price (GMP)

Date: 3/6/2020

Narrative

1. Installation of new Orchestra Pit Lift at Existing Bartlesville High School Performing Arts Facility. Power infrastructure, wood flooring and other miscellaneous work as indicated in the Contract Documents is included.

Document Acknowledgement

1. Project Drawings per Manhattan Drawings Log attached as part of this GMP Proposal.
2. Project Drawings – **100% Construction Documents** Package dated **February 18, 2020** prepared by **Keleher Architects**.
3. Specifications – **100% Specifications** Package dated **February 18, 2020** prepared by **Keleher Architects**.

General

1. Acceptance of these Clarifications and their inclusion as a Contract Document is condition-precendent to our Proposal. We specifically exclude any Bid and/or Contract Document requirements to the contrary, as these Assumptions and Clarifications shall supersede any other Drawings, Specifications, proposed Contract language, and/or all other Bid Documents.
2. We include all work clearly and specifically shown on the Contract Documents. We specifically exclude anything that has been discussed, all references to “intent of the drawings”, “additional work required to produce a workable component or system”, etc. We do not include any requirements for meeting or fulfilling Code Requirements that are not clearly and specifically shown on the Contract Documents.
3. Manhattan has prepared this proposal based on the included schedule and bids received. We have not included Owner contingency costs and suggest a separate contingency pool be carried by the Owner appropriate for the current level of design and complexity of the project.



4. The following items are not included in this Guaranteed Maximum Price, but should be taken into consideration or provided by the Owner or Design Team:
 - a) Design Fees for Architects and Consultants.
 - b) Verification that the design indicated in the drawings and specifications meet code requirements.
 - c) Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.
 - d) Cost for materials engineering and/or geotechnical engineering.
 - e) Cost for construction and permanent water, gas, and electrical power usage is not included in this Guaranteed Maximum Price and is to be provided by the Owner.
 - f) The unloading, stocking, distribution, installation, and waste removal of Owner FF&E items (e.g.: furniture, wall hangings, point of sale items, etc...)
5. This Work Authorization includes the costs for Manhattan's temporary conditions and general conditions. This time frame is based on the current project schedule and is pro-rated for this scope of work.
6. Reference the Manhattan estimate cost detail and estimate cost summary for scope of work items included in the proposal.
7. We exclude any contractual provisions contained in the Invitation to Bidders or other pre-bid documents.
8. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any Notices to Proceed, Subcontracts, Purchase Orders, etc.
9. All Pre-Construction RFI's are assumed to have been responded to by the Architect through Addenda.
10. No costs have been included for 3rd party review of the project plans for permitting, energy code inspections, or as might be required by governing authorities.

11.

Owner Contract

1. Manhattan Construction Company's contract AIA 133 & AIA 201 has been executed & will be amended by AIA 133-2009 exhibit 'A' document.



Schedule

1. Proposal is based on the enclosed Manhattan Construction Company Proposed Construction Schedule plus time extensions as may be required by any Change Order(s). The overall project construction duration is Sixty-One (61) Calendar Days and is based on full access to area to commence work on June 1, 2020, with a substantial completion date of July 31, 2020. Schedule Duration is predicated upon a notice to proceed on 3/10/2020, to properly order materials and get submittal approvals, due to expected lead times from vendors and mobilization.
2. All construction Float in the Construction Schedule shall accrue for the exclusive use of Manhattan Construction Company, unless mutually agreed otherwise, regardless of any bid documents or specifications to the contrary. Manhattan Construction Company shall be compensated with Time Extensions and General Conditions costs for time delays not the fault of Manhattan Construction Company.
3. This project is based on a 6-day work week. No premium time beyond this stated schedule is included unless specifically noted otherwise elsewhere in our Proposal.
4. We exclude additional costs and/or time as a result of a broadly defined act of war or terrorism or increases in security or procedures and/or security instituted or enforced as a result of or during any federal government alert or threat condition level above a "Guarded Condition".

Contingencies

1. In preparing the Construction Manager's Guaranteed Maximum Price proposal, the Construction Manager has included a contingency amount in an amount of 3% of the cost of work.

Insurance, Staff Cost and Bonds

1. Manhattan Construction is assumed to provide an "all risk" (Builders Risk) policy with terms, limits, form and deductibles.
2. Builder's Risk ("all-risk") Insurance is included per Manhattan policy terms and conditions.
3. It is also understood that the Builder's Risk Policy will not extend past the substantial completion date.
4. Costs for Project Liability Coverage have been included per the amounts specified in the Contract and will not be subject to audit.
5. General Conditions & Staff cost will be performed for a lump sum of Ten Thousand dollars (\$10,000) and will not be subject to audit.
6. A payment and performance bond for Manhattan Construction has been excluded.
7. All subcontractors with contracts over fifty thousand dollars (\$50,000) will be required to provide a payment and performance bond.



8. Manhattan Construction has not included providing Owner's Protective Liability Insurance or any premium cost therefore.

Permits

1. The Subcontractors will provide and pay for the basic, major trade permits **only** (Plumbing, Mechanical and Electrical). Manhattan has not included the building permit cost in the General Requirements for this GMP, it is understood that this cost has been waived for the project.
2. We have not included any costs or cost adjustments for any "comments or deficiencies", which the City of Bartlesville, Washington County, Local or State Department of Health, Fire Marshall, Federal Aviation Commission, Federal Communication Commission, Public Service Company of Oklahoma, Oklahoma Natural Gas, Corps of Engineers, US Fish and Wildlife, EPA, or any jurisdictional governing authority which may have issue(s) with the design of the Architect and his consultants, or from the Designer's delegated design performance criteria as stipulated per construction documents.

Taxes

1. Manhattan has not included any sales and use taxes in the Guaranteed Maximum Price (GMP) for incorporated materials.

Testing

1. Testing Laboratory Services: Manhattan has not included any amounts for "Testing & Inspections" as a part of this GMP to retain the services of an independent testing agency that will provide these services, and the liability associated with any long-term failures associated with the Testing and Inspection services. This clarification shall supersede any differing or contradictory requirements elsewhere within the Contract Documents.

Warranty

1. Manhattan is providing an express warranty for a period of one year from the date of substantial completion and excludes all implied warranties beyond the specific warranties required by the contract documents.
2. Any requirements within the specifications that are not possible or available as standard are not included within our Proposal (i.e. 5-year manufacturer's warranties, etc.).



Division 01

1. We have assumed the Owner will provide adequate sources of on-site parking, for our use at no additional charge for the Construction.
2. We have excluded the cost for any Jobsite Security, Surveillance or Building Engineer fees imposed by the Owner / Others. If needed, this is assumed to be furnished and paid for by Others.
3. MCC has not included any provisions for BIM.

Division 02 Existing Conditions

1. Manhattan has excluded the removal of existing platform which currently resides in orchestra pit. It is our understanding that this material will be removed by BHS staff.
2. Allowance in the amount of \$2,000 has been included should surrounding conditions require modification to accommodate new lift equipment.

Division 03 Concrete

1. Orchestra pit lift to be installed in existing cast-in-place concrete PAC pit. Allowance is the amount of \$2,000 has been included should existing pit floor require leveling to accommodate new lift equipment.

Division 04 Masonry

1. N/A.

Division 05 Metals

1. N/A.

Division 06 Woods, Plastics and Composites

1. None.

Division 07 Thermal and Moisture Protection

2. N/A.

Division 08 Openings

1. None.



Division 09 Finishes

1. None.

Division 10 Specialties

1. N/A.

Division 11 Equipment

1. N/A.

Division 12 Furnishings

1. N/A

Division 13 Special Construction

1. N/A

Division 21 Fire Suppression

1. N/A

Division 22 Plumbing

1. N/A

Division 23 HVAC

1. N/A

Division 26 Electrical

1. None.

Division 27 Communications

1. N/A

Division 28 Electronic Safety and Security

1. N/A



Division 31 Earthwork

1. N/A

Division 32 Exterior Improvements

2. N/A

▶ Alternates

1. N/A

▶ Allowances

1. See below for listed allowances:

a)	Existing Conditions / Demolition	\$ 2,000
b)	Stage Floor Leveling Allowance	\$ 2,000
2. All listed Allowance items include all costs of materials, freight/shipping, labor, burden, equipment, ancillary items, overhead and profit.



► **Unit Costs**

The unit costs listed below are actual costs from subcontractors and do not include and general liability insurance, builders risk insurance or fee. These amounts will be added when unit costs are submitted for change order. Unit Costs include all costs of materials, freight/shipping, labor, burden, equipment, ancillary items, subcontractor overhead and profit.

1. N/A

Discipline	Drawing No.	Drawing Title	Drawing Set (Date)
Architectural	A101	ORCHESTRA PIT FLOOR PLAN	100% CDs (2/17/2020)
Architectural	A102	ENLARGED ORCHESTRA PIT FLOOR PLAN/SECTION	100% CDs (2/17/2020)
Architectural	A301	ORCHESTRA PIT SECTION	100% CDs (2/17/2020)
Electrical	E101	STAGE POWER PLANS	100% CDs (2/18/2020)
Electrical	e201	ELECTRICAL NOTES	100% CDs (2/18/2020)

Here's What You'll Hear from Us Today:

- Energy Program Goals
- Early Energy Program Initiatives
- Energy Use Intensity Trends
- Cost Avoidance Trends



Energy Program Goals:

1. Improve Comfort
2. Generate Savings
3. Create a culture of sustainability



Energy Management Team

**Donnie Martin – Bartlesville Public Schools
Energy Specialist**

**David Barr – Sodexo
Director of Facilities**

**Kevin Edwards – Cenergistic
Client Manager**

**Merlin Koehn – Cenergistic
Mechanical Advisor**

**Drew Rhodes – Cenergistic
Measurement & Verification Lead**

Early Program Initiatives

- ✓ District hired and Cenergistic trained energy specialist (COMPLETE)
- ✓ Energy guidelines put in place and distributed to staff (COMPLETE)
- ✓ Intentional and strategic conservation measures put in place for extended breaks; i.e. Thanksgiving & Winter Break (COMPLETE)
- ✓ Regular energy team meetings/ communication between District staff, Sodexo, and Cenergistic (ONGOING)
- ✓ HVAC and building automation control assessments (ONGOING)
- ✓ Implement Energy Management Action Plan (EMAP) (ONGOING)

Energy Management Action Plan next steps...

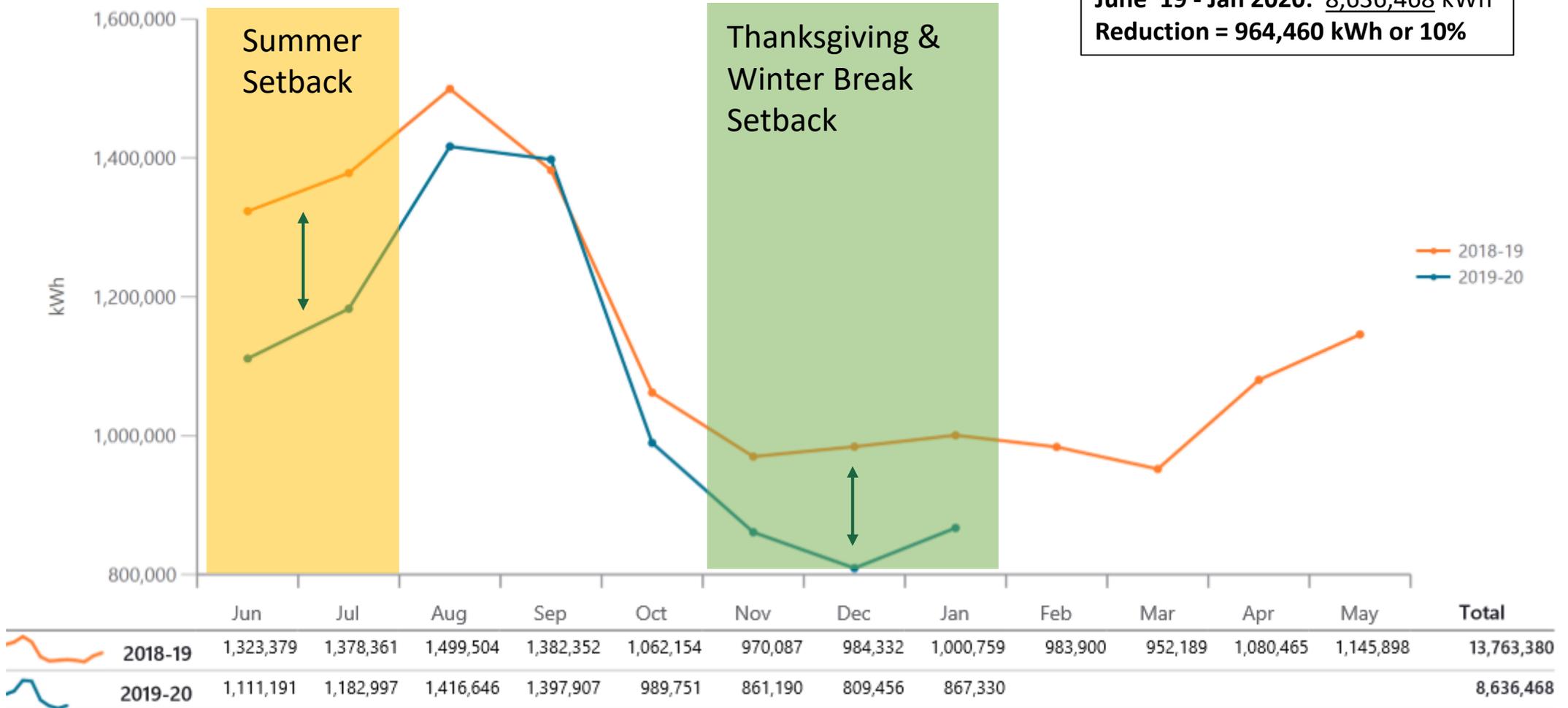
- Execute Spring Break setback plan
- Summer break plan for energy efficient use of buildings.
- Evaluation and placement of HVAC units on daily schedule at Kane ES.
- Evaluation and placement of central plant equipment on daily schedule.
- Evaluation and potential replacement of variable frequency drives at Bartlesville HS.

Cost Avoidance Energy Management Program (“EMP”)

	<u>Year 1</u>	<u>Year 2 No EMP</u>	<u>Year 2 With EMP</u>
• Total kilowatts used 522,000	580,000		580,000
• Rate per kilowatt	<u>.06</u>	<u>.07</u>	<u>.07</u>
• Actual Cost	\$ 34,800	\$ 40,600	\$ 36,540
 Actual cost difference – no EMP		\$ 5,800	
Actual cost difference – EMP		\$ 1,740	
“Cost avoidance” – EMP		(\$ 4,060)	

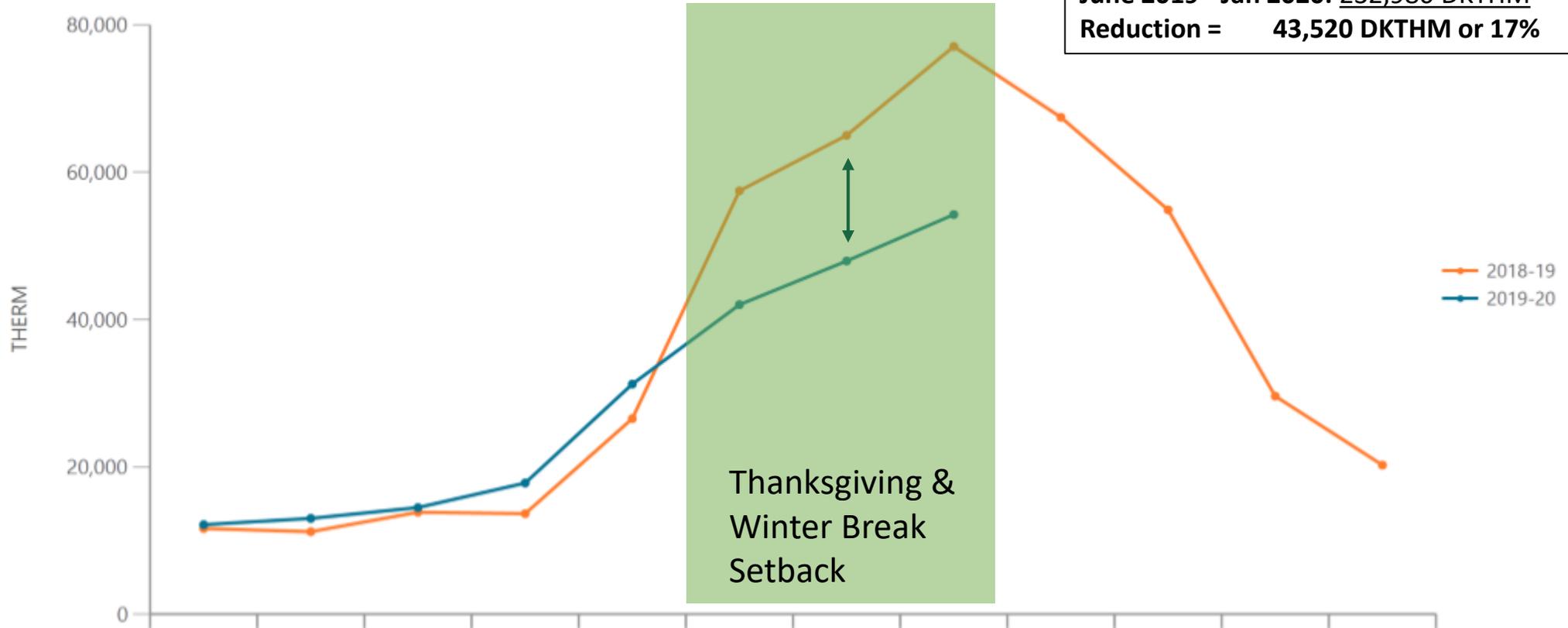
Electricity Usage Trend

June '18 – Jan 2019: 9,600,928 kWh
June '19 - Jan 2020: 8,636,468 kWh
Reduction = 964,460 kWh or 10%



Natural Gas Usage Trend

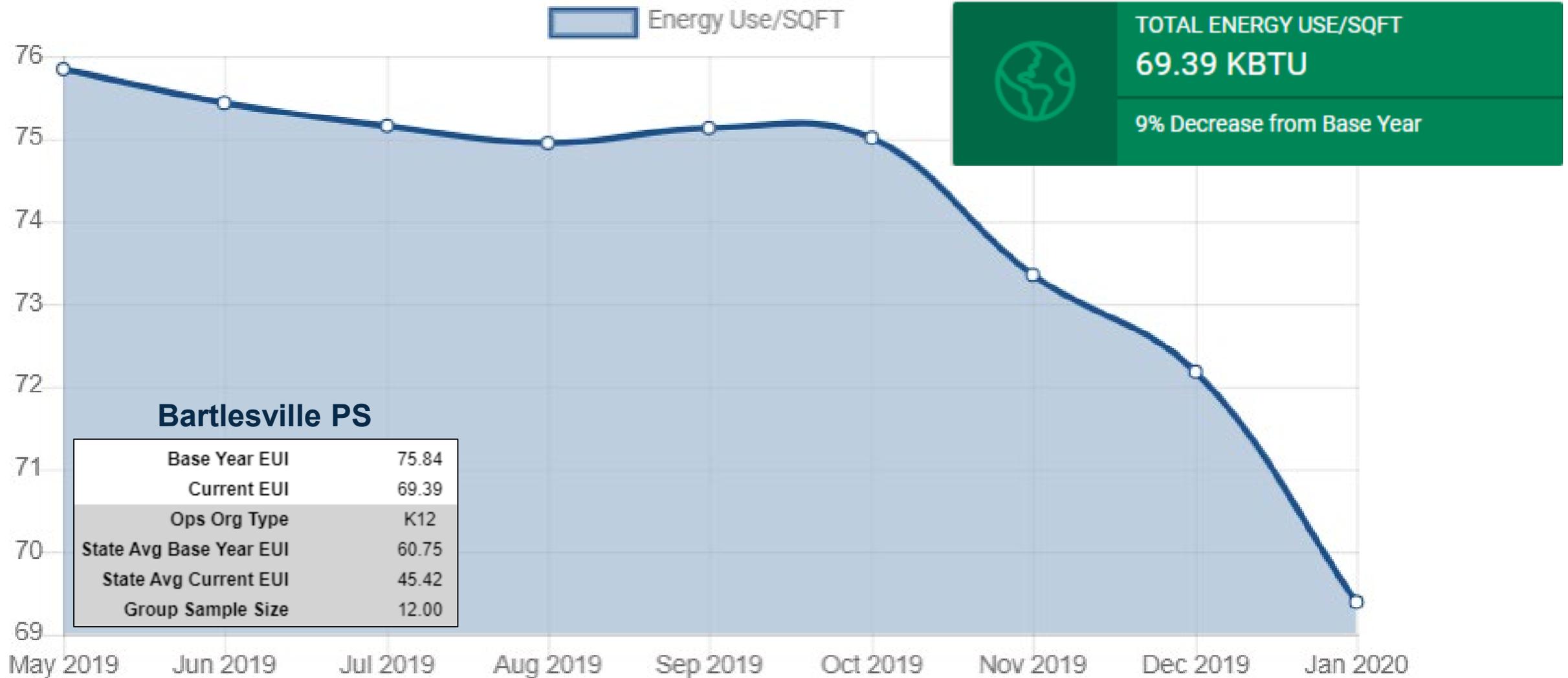
June 2018 - Jan 2019: 276,506 DKTHM
 June 2019 - Jan 2020: 232,986 DKTHM
 Reduction = **43,520 DKTHM or 17%**



	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total
 2018-19	11,646	11,212	13,852	13,665	26,560	57,489	65,008	77,074	67,461	54,895	29,609	20,253	448,725
 2019-20	12,167	13,017	14,488	17,821	31,248	42,029	47,956	54,260					232,985

Energy Use Intensity (EUI) Trend

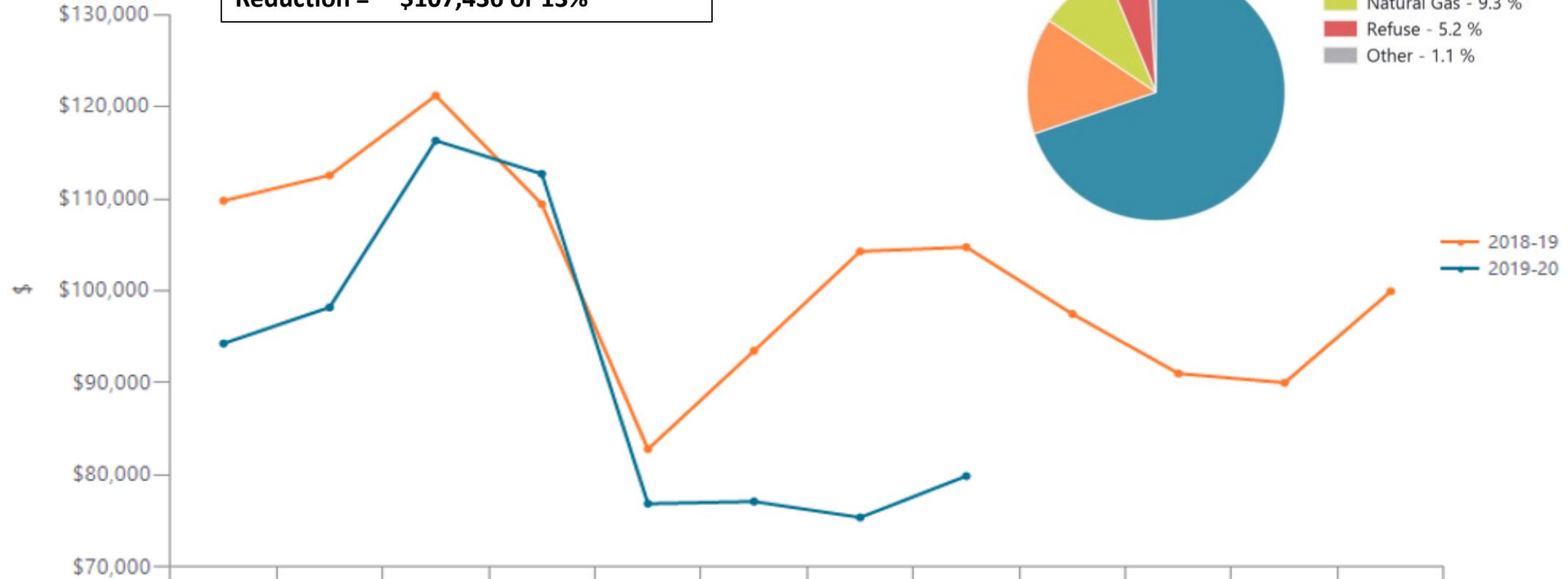
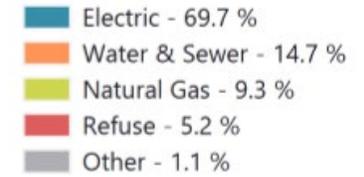
Contributing Factors: Electricity and Natural Gas



Raw Electricity and Natural Gas Cost Trend

June 2018 - Jan 2019: \$838,334
June 2019 - Jan 2020: \$730,898
Reduction = \$107,436 or 13%

Cost Percentage



	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total
2018-19	\$109,793	\$112,546	\$121,202	\$109,422	\$82,828	\$93,503	\$104,289	\$104,751					\$838,334
2019-20	\$94,293	\$98,218	\$116,313	\$112,705	\$76,912	\$77,143	\$75,407	\$79,908					\$730,898
Raw utility spend difference													\$107,436