

AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, January 20, 2020 at 5:30 PM

I. Call Meeting to Order

The Board can discuss, make motions, and vote on any matter appearing on the agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda item.

II. Flag Salute

III. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

IV. Superintendent's Report

A. School Board Appreciation Month

B. Construction Update

C. Strategic Plan 2023

D. Financial Report

E. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- Regular Meeting - Monday, February 17, 2020; 5:30 p.m.

V. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The

Consent Agenda consists of the discussion, consideration, and vote on items A through H.

A. Approval of Minutes as set out on Attachment "A"

- December 16, 2019 (Regular Meeting)

B. Approval of Purchase Orders and Change Orders through January 15, 2020, as set out on Attachment "B"

C. Acceptance of Financial Reports for December 2019 as set out on Attachment "C"

D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

E. Acceptance of Donations as set out on Attachment "E"

F. Acceptance of Treasurer's Report as set out on Attachments "F"

G. Acceptance of Activity Fund Report as set out on Attachment "G"

H. Approval of Lease Purchase Items as set out on Attachment "H"

VI. Action Topics

A. Discussion and vote to approve an increase in the 2019-2020 Appropriation (Form 307) to the Building Fund in the amount of \$564,000 as set out on Attachment "A"

B. Discussion and vote to approve the proposed Academic Calendar for the 2021-2022 school year as set out on Attachment "B"

VII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

VIII. Proposed executive session to discuss the employment evaluation and related goals of the superintendent Charles R. McCauley. 25 O.S. Section 307(B)(1)

A. Vote to convene in executive session

B. Vote to acknowledge return to open session

C. Statement of minutes from executive session

IX. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

X. Adjournment

If you need an interpreter or special accommodations for this meeting, please contact Ms. Laci Harris at (918) 336-8600 x 3522 to make such arrangements.

POSTED on the bulletin board by the reception desk and at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., January 16, 2020, by Laci L. Harris, Minutes Clerk of the Board.

KELEHER ARCHITECTS



Bartlesville High School – Press Box & Vo-Ag Building

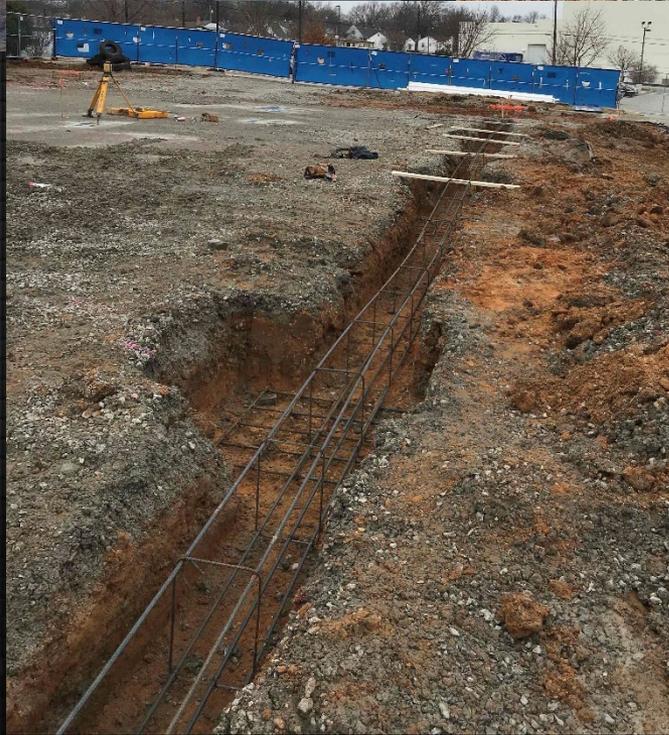
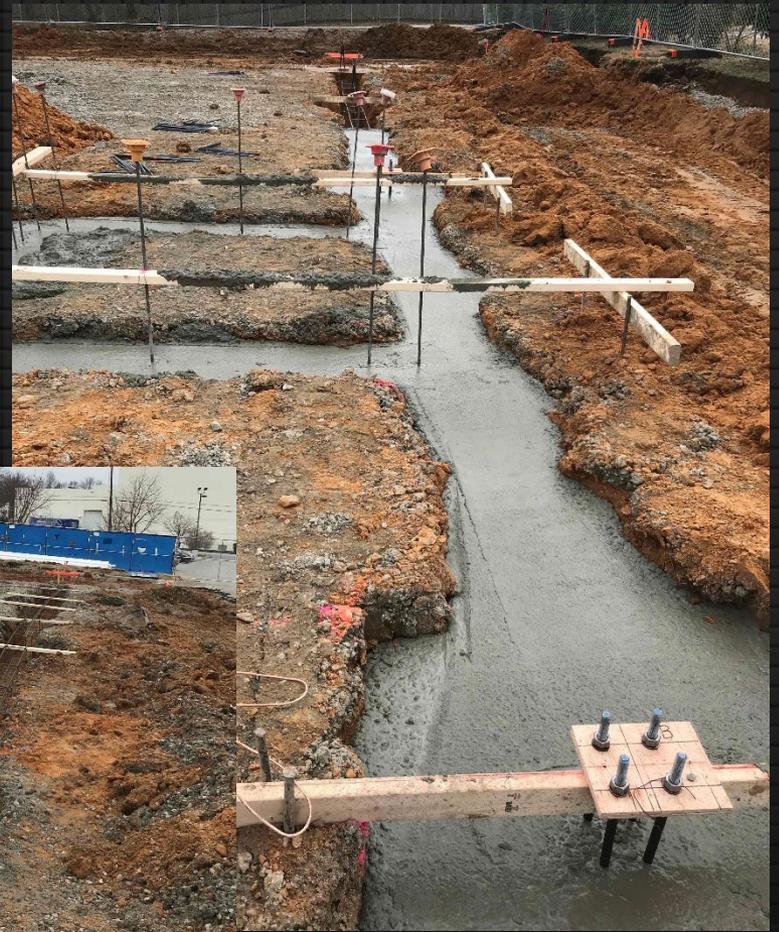




KELEHER ARCHITECTS



Manhattan
Building excellence.



KELEHER ARCHITECTS



Manhattan
Building excellence.

Elementary classes are, by statute, capped at 20 students, and secondary teachers are limited to 140 students per day. These reforms were part of the landmark Education Reform Act of 1990, also known as House Bill 1017.

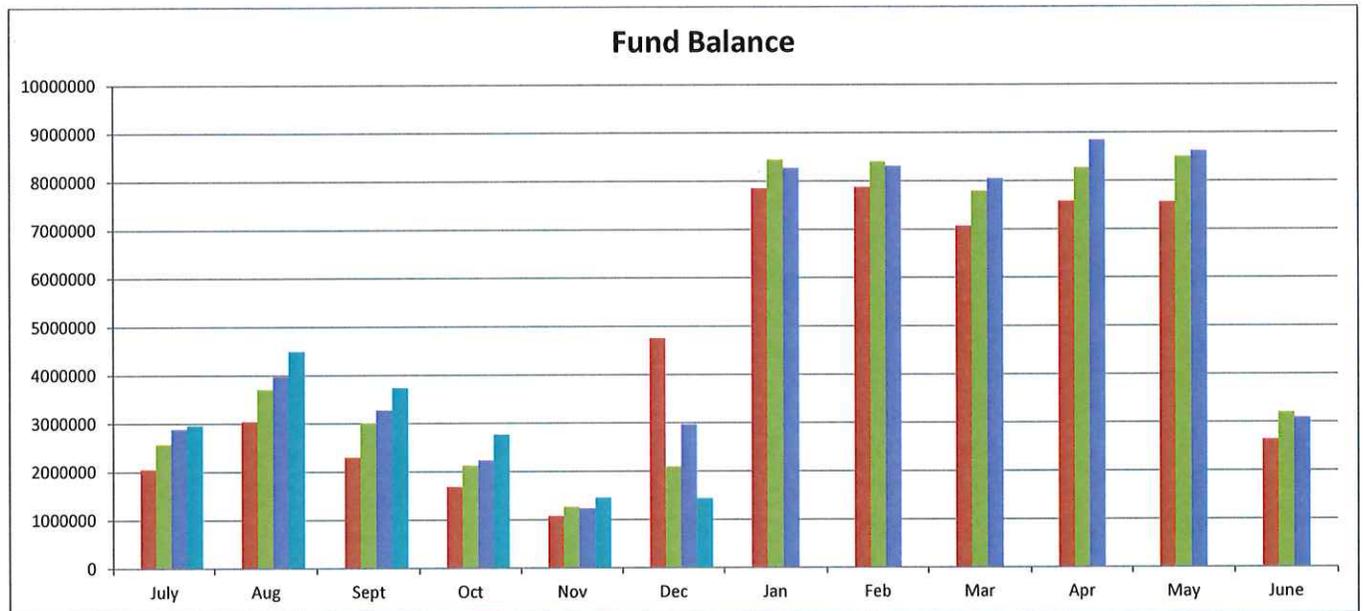
The statewide moratorium on penalties has been in place since 2010.

Elementary Class Sizes			
			Recomend 2020-2021
	HB 1017 Classize Cap	Current Targets	Reduce EC (-3)
PK	20	23	20
K	20	24	21
1st	20	25	22
2nd	20	25	22
3rd	20	25	23
4th	20	25	25
5th	20	25	25
# Teachers needed	28	0	11

Secondary Class Sizes			
	HB 1017 classsize limits	Current Averages	
6th - 8th	140 students per day	100 students per day	
9th - 12th	140 students per day	120 students per day	

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214						
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)						

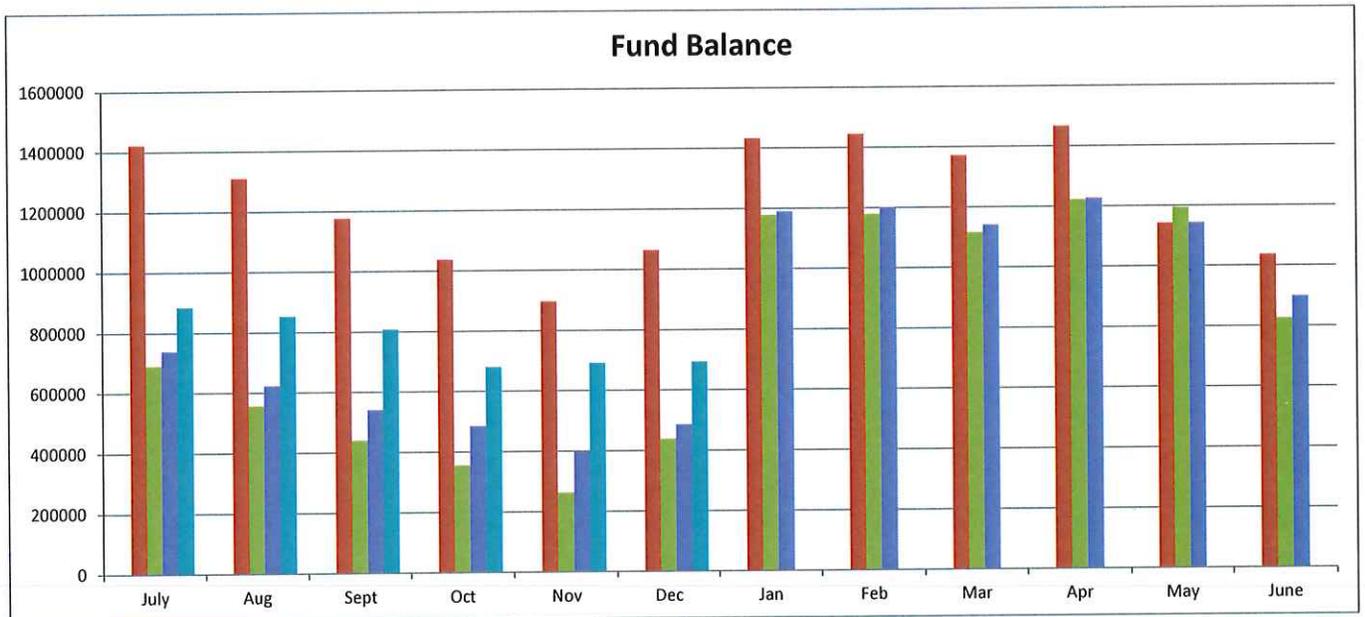


Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	<u>December</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 1,464,034	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	676,518	997,523	2,652,013
County	78,128	164,894	323,918
State	2,410,602	12,436,200	11,892,378
Federal	513,488	1,733,409	1,153,028
Other sources	996	16,672	42,213
	<u>3,679,732</u>	<u>15,348,698</u>	<u>16,063,550</u>
 Total cash available	 5,143,766	 18,441,799	 19,267,780
 <u>Requirements:</u>			
Salaries	2,310,179	10,138,209	9,936,652
Benefits	776,588	3,502,645	3,370,945
Professional services	32,155	209,391	137,822
Property services	212,060	1,076,184	730,587
Other purchased services	28,944	655,552	708,138
Supplies & materials	115,579	1,070,142	1,068,819
Property	231,993	336,815	298,970
Other uses	54	16,647	50,133
	<u>3,707,552</u>	<u>17,005,585</u>	<u>16,302,066</u>
 Ending balance	 <u><u>1,436,214</u></u>	 <u><u>1,436,214</u></u>	 <u><u>2,965,714</u></u>

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312						
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272						



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>December</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 691,925	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	83,268	266,540	335,527
County		-	
State	40	132	96
Federal		-	
Other sources		-	1,251
	<u>83,308</u>	<u>266,672</u>	<u>336,874</u>
 Total cash available	 775,233	 1,166,122	 1,162,710
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	23,630	6,594
Property services	64,481	401,227	325,875
Other purchased services		16,822	24,108
Supplies & materials	16,050	33,517	185,754
Property		-	
Other uses	6,614	6,614	134,339
	<u>90,921</u>	<u>481,810</u>	<u>676,670</u>
 Ending balance	 <u><u>684,312</u></u>	 <u><u>684,312</u></u>	 <u><u>486,040</u></u>

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - December 16, 2019

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room 1100 South Jennings Ave Bartlesville, OK 74003 on Monday, December 16, 2019 at 5:30 PM.

Board Members Present: Mr. Scott Bilger, President; Ms. Andrea Nightingale, Clerk; Mr. Randy Herren; Mr. Tyler Vaclaw; Mr. Kevin Sitton; Ms. Suzy Keirse

Board Members Absent: Mr. Rick Boswell, Vice President

Present: 6, Absent: 1.

I. Call Meeting to Order

II. Flag Salute

III. Public Comment

Ms. Heather Davis, BEA President, reported the Teacher of the Year nominees and upcoming event in February.

Ms. Christie Young, BEPCO President, reported the increase in membership and the recent Thanksgiving basket and ongoing toy drive for Christmas.

IV. Superintendent's Report

IV.A. Strategic Plan 2023

Mr. Granger Meador reviewed the attached presentation regarding a STEM update under the Strategic Plan 2023.

IV.B. Financial Report

Mr. David Boggs gave the financial update which includes General Fund reports and Building Fund reports.

IV.C. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- Regular Meeting - Monday, January 21, 2020; 5:30 p.m.

The correct date is January, 20, 2020.

V. Consent Agenda

V.A. Approval of Minutes as set out on Attachment "A"

- November 21, 2019 (Regular Meeting)

V.B. Approval of Purchase Orders and Change Orders through December 12, 2019 as set out on Attachment "B"

V.C. Acceptance of Financial Reports for November 2019 as set out on Attachment "C"

V.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

V.E. Acceptance of Donations as set out on Attachment "E"

V.F. Acceptance of Treasurer's Report as set out on Attachments "F"

V.G. Acceptance of Activity Fund Report as set out on Attachment "G"

V.H. Approval of Activity Fund Transfers as set out on Attachment "H"

V.I. Declaration of Items as Surplus as set out on Attachment "I"

V.J. Approval of Lease Purchase Items as set out on Attachment "J"

Order #1.2019 – Motion to approve consent agenda items A through J. This motion, made by Tyler Vaclaw and seconded by Andrea Nightingale, Passed. For the Motion: Mr. Bilger, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Mr. Sitton, Ms. Keirse. Against the Motion: None.
Yea: 6, Nay: 0

VI. Action Topics

VI.A. Consideration and vote to accept the 2018-2019 District Audit Report as presented by Jeff Jenkins, District Auditor, as set out on Attachment "A"

Mr. Jeff Jenkins summarized the attached District Audit Report. There were questions regarding the pros and cons of reporting under GAP.

Order #2.2019 – Motion to accept the 2018-2019 District Audit Report as presented by Jeff Jenkins, District Auditor. This motion, made by Tyler Vaclaw and seconded by Kevin Sitton, Passed. For the Motion: Mr. Bilger, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Mr. Sitton, Ms. Keirse. Against the Motion: None. **Yea: 6, Nay: 0**

VI.B. Recommendation, consideration, and vote to accept the Guaranteed Maximum Price proposed by Manhattan Construction Company for completion of the Vocational Agriculture Building and Custer Field Pressbox Replacement Projects and approve a corresponding Purchase Order for the costs thereof as set out on Attachment "B"

Mr. Darren Cottom, from Manhattan Construction Company, summarized the attached document. Mr. Chuck McCauley asked him to speak about the seats, the contingency, and the alternate. There was discussion regarding the layout of the pressbox and its features.

Order #3.2019 – Motion to accept the Guaranteed Maximum Price proposed by Manhattan Construction Company for completion of the Vocational Agriculture Building and Custer Field Pressbox Replacement Projects and approve a corresponding Purchase Order for the costs thereof. This motion, made by Andrea Nightingale and seconded by Kevin Sitton, Passed. For the Motion: Mr. Bilger, Ms. Nightingale, Mr. Herren, Mr. Vaclaw, Mr. Sitton, Ms. Keirse. Against the Motion: None. **Yea: 6, Nay: 0**

VII. Public Comment

There were no public comments.

VIII. New Business

There was no new business.

IX. Adjournment

There being no further business, the meeting adjourned at 6:47 p.m.

REGULAR MEETING)
STATE OF OKLAHOMA) **SS**
COUNTY OF WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15, 2018, and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand this 16th day of December 2019.


Minutes Clerk of the Board

2019-2020 Fiscal Year
Encumbrance Orders for Approval
January 20, 2019

The following list of Encumbrance Orders (Purchase Orders), totaling \$54,473.24 is submitted for consideration by the Bartlesville Board of Education for the date of December 13, 2019 through January 15, 2020, from the 2019-2020 Fiscal Year funds.

I, David Boggs, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2019-2020 Fiscal



 David Boggs

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$54,473.24.

Submitted to the Board of Education
 January 20, 2019

2019-2020 Fiscal Year

	FUND	P.O. #'s	AMOUNT
11	General	974 - 1059	\$ 44,759.74
12	Cooperative Fund	11	\$ 3,209.00
21	Building		
22	Child Nutrition Fund	39 - 40	\$ 36.40
34	Building Bonds Series 2007A		
35	Building Bonds		
36	Building Bonds		
37	Combined Purpose Series 2013A	110 - 114	\$ 3,968.10
38	Building Bond Series 2013B		
39	Bond Interest		
81	Gifts Fund	5	\$ 2,500.00
	TOTAL		\$ 54,473.24

GRAND TOTAL: **\$ 54,473.24**

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
974	12/16/2019	DOUBLETREE HOTEL	TRAVEL-027/VM/MADISON HOTEL ROOM FOR MICHAEL STEVENS WHILE ATTENDING OKMEA WINTER CONFERENCE IN TULSA, OK ON JAN.16 -18, 2020 ONE ROOM FOR ONE NIGHT ON JAN. 16, 2020 TO INCLUDE HOTEL PARKING TWO DAYS AT \$12.00/PER DAY (JAN. 16 - 17, 2020)	141.00
975	12/16/2019	MICHEAL P STEVENS	TRAVEL-027/VM/MADISON MEAL PER DIEM REIMBURSEMENT FOR MICHAEL STEVENS WHILE ATTENDING THE OKMEA WINTER CONFERENCE IN TULSA, OK JAN. 16-17, 2020 TWO DAYS TRAVEL	82.50
976	12/16/2019	SUPER DUPER PUBLICATIONS	COCURR-SPLYS-015/HOOVER MISC. INSTRUCTIONAL SUPPLIES FOR SPEECH PER ORDER FORM RECEIVED 12/13/2019	107.86
977	12/16/2019	SCHOOL SPECIALTY INC.	GENL-COPY-SPLYS-015/HOOVER MISC. GENERAL SUPPLIES AND MATERIALS PER CART 7791422830	159.09
978	12/16/2019	LOVING GUIDANCE	AUDIOVISUAL-015/RANCH HEIGHTS FEELING BUDDIES FOR FAMILIES TOOLKIT HOME EDITION ITEM # V300 SHIPPING	115.00
979	12/16/2019	PENDER'S MUSIC COMPANY	AUDIOVISUAL-SPLYS-008/RANCH HEIGHTS MISC. DIRECTORS KITS FOR USE IN TEACHING MUSIC CLASS TO INCLUDE: (1) ITEM 18820210, LIGHTS CAMERA ACTION (1) ITEM 169243814, GO FISH SHIPPING PER CART DATED 12/13/2019	166.29
980	12/16/2019	DIDAX	BOOKS-572/SS/ESC MISC BOOKS - NON FICTION & FICTION PAIRED TEXTS, GRADES 2-5 SHIPPING PER ORDER FORM DATED 12/11/2019	145.83
981	12/16/2019	TRI-COUNTY TECHNOLOGY CENTER	REGISTRATION-541/SS/ESC REGISTRATION FOR CLAIR BARTLEY TO ATTEND EXECUTIVE LEADERSHIP CLASS AT TRI-COUNTY TECHNOLOGY (PATHS TO INDEPENDENCE PRIVATE SCHOOL ADMIN) FEBRUARY 11 - APRIL 21, 2020 (REMAINDER PAID FOR BY PTI)	992.70
982	12/16/2019	WIESER EDUCATIONAL, INC	BOOKS-015/BHS MISC. BOOKS FOR SPECIAL NEEDS TO INCLUDE: THE BEST OF POE, GULLIVER'S TRAVELS, MYSTERIOUS ISLAND, THE CALL OF THE WILD, KIDNAPPED, THE MAN IN THE IRON MASK, JOURNEY TO THE CENTER OF THE EARTH SHIPPING PER QUOTE # 3733A	78.93

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
983	12/18/2019	STAPLES CONTRACT & COMMERCIAL INC	FURN/FIX-076/RANCH HEIGHTS MISC. MATERIALS FOR THE SENSORY ROOM PER CART RECD 12/17/2019	116.47
984	12/18/2019	NATIONAL AUTISM RESOURCES INC	ADAPTIVE-SPLYS-076/RANCH HEIGHTS MISC. MATERIALS FOR SENSORY PROCESSING SUCH AS CHEWY TUBES, BOUNCY BANDS & AQUAPODS SHIPPING PER QUOTE 546508	117.13
985	12/18/2019	SCHOOL SPECIALTY INC.	ADAPTIVE-SPLYS-076/RANCH HEIGHTS MISC. MATERIALS FOR SENSORY ROOM SUCH AS: PUMPER CAR, TRIKE CHILDCRAFT EASY RIDER, WOODEN VEHICLE MAGNETS, AND VARIOUS OTHER MATERIAL, ETC. PER CART 7791399058	1,025.18
986	12/18/2019	RENAISSANCE HOTEL	TRAVEL-027/VM/BHS HOTEL ROOM FOR SARAH LONG WHILE ATTENDING OKCDA ALL STATE FESTIVAL IN OKC, OK JANUARY 9-11, 2020 ONE ROOM FOR TWO NIGHTS	330.00
987	12/18/2019	JAIRO A RIVERA	TRAVEL-027/VM/BHS TRAVEL REIMBURSEMENT FOR ALEX RIVERA WHILE ATTENDING OKCDA ALL STATE FESTIVAL IN OKC, OK JANUARY 9-11, 2020	137.50
988	12/18/2019	TAMARA L WALKER	TRAVEL-027/VM/BHS MEAL REIMBURSEMENT FOR TAMARA WALKER WHILE ATTENDING OKCDA ALL STATE FESTIVAL IN OKC, OK JANUARY 9-11, 2020 (2) TRAVEL DAYS & (1) NON TRAVEL DAY	137.50
989	12/18/2019	MARJORIE C GREEN	TRAVEL-027/VM/BHS TRAVEL REIMBURSEMENT FOR MARJORIE GREEN WHILE ATTENDING OKCDA ALL STATE FESTIVAL IN OKC, OK JANUARY 9-11, 2020 (2) TRAVEL DAYS & (1) NON TRAVEL DAY	137.50
990	12/18/2019	OK MUSIC EDUCATORS ASSOC	REGISTRATION-027/VM/BHS REGISTRATION FOR OKMEA WINTER CONFERENCE IN TULSA, OK JANUARY 15-18, 2020 FOR: TAMARA WALKER, ALEX RIVERA, SARAH LONG, & MICHEAL STEVENS	380.00
991	12/18/2019	TAMARA L WALKER	TRAVEL-027/VM/BHS MEAL REIMBURSEMENT FOR TAMARA WALKER WHILE ATTENDING OKMEA WINTER CONFERENCE IN TULSA, OK JANUARY 15-18, 2020 (2) TRAVEL DAYS & (2) NON TRAVEL DAYS	192.50
992	12/18/2019	JAIRO A RIVERA	TRAVEL-027/VM/BHS	192.50

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			TRAVEL REIMBURSEMENT FOR ALEX RIVERA WHILE ATTENDING OKMEA WINTER CONFERENCE IN TULSA, OK JANUARY 15-18, 2020 (2) TRAVEL DAYS & (2) NON TRAVEL DAYS	
993	12/18/2019	MARJORIE C GREEN	TRAVEL-027/VM/BHS TRAVEL REIMBURSEMENT FOR MARJORIE GREEN WHILE ATTENDING OKMEA WINTER CONFERENCE IN TULSA, OK JANUARY 15-18, 2020 (2) TRAVEL DAYS & (2) NON TRAVEL DAYS	192.50
994	12/18/2019	DOUBLETREE HOTEL	TRAVEL-027/VM/BHS HOTEL ROOM FOR SARAH LONG WHILE ATTENDING OKMEA WINTER CONFERENCE IN TULSA, OK (1) ROOM, (2) NIGHTS ON JANUARY 16-17, 2020	230.00
995	12/18/2019	WAL-MART COMMUNITY	GENL-COCURR-SPLYS-015/BHS MISC. OFFICE & CO-CURRICULAR SUPPLIES FOR CLASSROOM	80.69
996	12/18/2019	STAPLES CONTRACT & COMMERCIAL INC	GENL-TECH-RLDT-SPLYS-015/BHS MISC. GENERAL SUPPLIES & TECHNOLOGY RELATED SUPPLIES	82.50
997	12/18/2019	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-015/BHS MISC. GENERAL SUPPLIES TO INCLUDE: (1) BLUE SKY 8 1/2 X 11 LESSON PLANNER (1) THREE TIER STEEL MESH PAPER TRAY (1) BIND IT FLAG CLIPS (1) CRAYOLA 20 CT DETAILING GEL PENS (1) BIC ROUND STICK X-LIFE (1) WHITE OUT EXACT LINER CORRECTION TAPE	79.00
998	12/18/2019	STAPLES CONTRACT & COMMERCIAL INC	COPY-GENL-TECH-RLDT-SPLYS-015/BHS BLANKET PO FOR MISC. COPY, OFFICE & CONSUMABLE TECHNOLOGY FOR THE OFFICE STAFF	2,000.00
999	12/18/2019	SCHOOL SPECIALTY INC.	GENL-SPLYS-015/BHS MISC GENERAL SUPPLIES TO INCLUDE: (2) POCKET FOLDERS - ASSORTED COLORS (5) NO 2 PENCILS ASSORTED COLORS W/ERASER (2) STAEDTLER CAP ERASERS (1) LOW ODOR DRY ERASE MARKER SET OF 16 (1) NON-TOXIC HIGHLIGHTERS SET OF 20 PER CART # 2257928402108	79.95
1000	12/18/2019	WHITNEY J PITZER	TRAVEL-541/SS/ESC TRAVEL EXPENSES WHILE ATTENDING 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020	82.50
1001	12/18/2019	KRIS C MARTENS	TRAVEL-541/SS/ESC TRAVEL EXPENSES WHILE ATTENDING 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020	82.50
1002	12/18/2019	CHERISA L NEILL	TRAVEL-541/SS/ESC	82.50

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			TRAVEL EXPENSES WHILE ATTENDING 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020	
1003	12/18/2019	BRIANA C SECORA	TRAVEL-541/SS/ESC TRAVEL EXPENSES WHILE ATTENDING 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020	82.50
1004	12/18/2019	KAJAL INN LLC	TRAVEL-541/SS/ESC ROOM RESERVATIONS FOR STAFF WHILE ATTENDING 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020 (1) NIGHT X (4) ROOMS FOR: WHITNEY PITZER, KRIS MARTENS, CHERISA NEIL & BRIANNA SECORA	420.00
1005	12/18/2019	UNIV OF CENTRAL OKLAHOMA	REGISTRATION-541/SS/ESC REGISTRATION FOR TEACHERS TO ATTEND 37TH ANNUAL MULTICULTURAL EDUCATION INSTITUTE IN EDMOND, OK FEB. 21-22, 2020 ATTENDING: WHITNEY PITZER, KRIS MARTENS, CHERISA NEIL AND BRIANA SECORA	300.00
1006	12/18/2019	AMERICAN NAT'L RED CROSS & ITS	HEALTH-FIRST-AID-HYGIENE-SPLYS-050/SS/ESC (3) ARC-PRESTAN ULTRALITE MANIKIN 4-PACK (10) PRESTAN ULTRALITE FACE SHIELD/LING BAGS (PK/50) SHIPPING PER CART DATED 12/05/2019	1,530.35
1007	12/18/2019	LAKESHORE EQUIPMENT COMPANY DBA	VOID - REPLACED BY PO 112020-1016	0.00
1008	12/18/2019	CARRIE A KOURI	ADAPTIVE-SPLYS-076/RANCH HEIGHTS MISC ADAPTIVE SUPPLIES TO INCLUDE: (2) ITEM # E07538 PLASMA CAR, RED (1) E001545 HEAVY DUTY SWING ROTATIONAL DEVICE SHIPPING FREE PER QUOTE # 33389 DATED 12/13/2019	185.85
1009	12/19/2019	SCHOOL SPECIALTY INC.	COPY-GENL-SPLYS-015/WILSON MISC. ART SUPPLIES INCLUDING PAINT, STICK GEL, MARKERS, CONSTRUCTION/DRAWING/SCRATCH PAPER, CRAYONS, PENCILS, CUPS, ERASERS, ETC. PER CART # 7791449810	608.82
1010	12/19/2019	SCHOOL SPECIALTY INC.	COPY-GENL-SPLYS-015/JANE PHILLIPS	224.58

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MISC. PAINT SETS SUCH AS WARM COLORS, COOL COLORS, BLACK, YELLOW, RED, AND WHITE, ETC. BRUSH BIG KIDS SIZE AND MIC. CONSTRUCTION PAPER SUCH AS COOL, WARM, MAGENTA, FESTIVE RED, TURQUOISE AND YELLOW, ETC. PER CART # 7791427218	
1011	12/19/2019	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS MISC. CLASSROOM SUPPLIES SUCH AS: SCINECE FILE FOLDER GAMES, PHONICS INTERACTIVE JOURNAL, SUBTRACTION TOWER OF MATH, READ ABOUT SCIENCE LEARNING CENTER, AND MORE. CODE 7989 -\$30.00 DISCOUNT SHIPPING PER CART	102.64
1012	12/19/2019	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS MISC. SUPPLIES SUCH AS: FINE MOTOR TWEEZERS, ARE YOU READY FOR KINDERGARTEN, LAKESHORE COUNTING CONES, COLORED KINETIC SAND, MAGIC MARBLES, ETC. CODE 7989 -\$30.00 DISCOUNT SHIPPING PER CART	321.84
1013	12/19/2019	ETTINGERS OFFICE SUPPLY	GENL-SPLYS-15/JANE PHILLIPS BLANKET PO FOR MISC. GENERAL OFFICE CLASSROOM SUPPLIES FOR TEACHERS SUCH AS: PENS, PENCILS, STAPLES, PAPER, CONSUMABLE TECHNOLOGY, FURNITURE, ETC.	500.00
1014	12/19/2019	WEST MUSIC COMPANY INC	GENL-SPLYS-INSTRUMENTS-008/JANE PHILLIPS MISC. GENERAL SUPPLIES & INSTRUMENTS SUCH AS: (1) ITEM # 200403 TUBE CAPS BOOM WHACKERS (1) ITEM # 200266 BEAN BAGS (30) ITEM # 530240 MAKER-BOARD PEOPLE KEYBOARD (1) ITEM #202411 SONOR ALTO XYLOPHONE	591.30
1015	12/19/2019	REBECCA A WADSWORTH	TRAVEL-015/RANCH HEIGHTS TRAVEL REIMBURSEMENT FOR REBECCA WADSWORTH WHILE ATTENDING THE K20 INNOVATION LEARNING INSTITUTE 2019 IN EDMOND, OK ON NOV.21, 2019	197.20
1016	01/06/2020	LAKESHORE EQUIPMENT COMPANY DBA	COCURR-SPLYS-051/092/WAYSIDE MISC. SENSORY SUPPLIES PER CART SHIPPING	168.95
1017	01/06/2020	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS MISC. GENERAL SUPPLIES TO INCLUDE: (1) ITEM # LA278 UPPERCASE ALPHABET NUMBER STAMPERS (1) ITEM # LA532 LOWER ALPHABET DOUGH STAMPERS (1) ITEM # LA558 GIANT STENCILS BOX (1) ITEM # PP239 SUPER FUN MARBLE RUN MASTER SET PER CART SHIPPING	120.70
1018	01/06/2020	DEMCO, INC.	GENL-SPLYS-BIND & REPAIR-015/JANE PHILLIPS	177.09

Bartlesville Public Schools
Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MISC. GENERAL SUPPLIES AND BINDING & REPAIRS, ETC. TO INCLUDE: (4) ITEM # W13721330 CRYSTAL CLEAR TAPE 3.5 MIL 60 YARDS (1) ITEM # W13721320 CRYSTAL CLEAR TAPE 3.5 MIL 60 YARDS (1) ITEM # W20004540 LABELS PERMANENT CHRISTMAS (1) ITEM # W14201320 KAPCO EASY COVER (1) ITEM # W14200290 KAPCO EASY COVER	
1019	01/06/2020	SUPER DUPER PUBLICATIONS	GENL-SPLYS-015/JANE PHILLIPS MISC. GENERAL SUPPLIES TO INCLUDE: (1) ITEM # BK380 PHOTO CLASSIFYING FLIPS (1) ITEM # FD13 LET'S PREDICT FUN DECK SHIPPING PER CART	65.40
1020	01/07/2020	APPLE COMPUTER, INC.	TECH-RLTD-SPLYS-587/KANE MISC. TECHNOLOGY RELATED SUPPLIES AS FOLLOWS: (4) 10.2 IN IPAD WI-FI 32 GB - SILVER FOR USE IN THE KANE LIBRARY SEE QUOTE # 2104099717	1,196.00
1021	01/07/2020	ORIENTAL TRADING	GENL-SPLYS-511/SS/ESC MISC. GENERAL SUPPLIES AS FOLLOWS: (11) DECKS OF PLAYING CARDS ITEM # 13616142 TO BE USED AT TEST PREP FAMILY INVOLVEMENT NIGHT PROMO CODE P518542 PER CART	103.29
1022	01/07/2020	SCHOOL SPECIALTY INC.	COCURR-SPLYS-015/WAYSIDE MISC. CO-CURRICULAR SUPPLIES TO INCLUDE; (3) ITEM # 081859, SHARPENER PENCIL MANUAL, MULTI HOLE BOSTITCH ANTIMICROBIAL (3) ITEM # 380144, SHARPENER PENCIL MANUAL MULTI-HOLE X-ACTO KS 8SZS CHROME/BLACK EPI1031	53.19
1023	01/07/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-015/BHS MISC. OFFICE SUPPLIES TO INCLUDE: STICKERS, STAPLER, TAPE, BINDER CLIPS, PLASTIC BINS, SPINE AND SHEETS	84.74
1024	01/07/2020	PAUL STUMPF AND ASSOC, INC	PROPERTY-INSURANCE-090/FS/ESC BLANKET PO FOR SY 2019-2020 FLOOD INSURANCE	9,882.00
1025	01/07/2020	PEARSON	TESTING SUPPLIES & MATERIALS-035/SS/ESC MISC. TESTING SUPPLIES FOR OTIS LENNON SCHOOL ABILITY TEST 8 LEVEL C WITH SCORING SERVICES SHIPPING PER ORDER # 68946 CUSTOMER ACCOUNT # 3874757	3,519.20
1026	01/08/2020	SARAH DAWN LONG	TRAVEL-027/VM/BHS MEAL REIMBURSEMENT FOR SARAH LONG WHILE ATTENDING OKCDA ALL STATE FESTIVAL AT THE COX CONVENTION CENTER IN OKC, OK JANUARY 9-11, 2020 (2) TRAVEL DAYS & (1) NON TRAVEL DAY	137.50
1027	01/08/2020	SARAH DAWN LONG	TRAVEL-027/VM/CMS	192.50

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MEAL REIMBURSEMENT FOR SARAH LONG WHILE ATTENDING OKMEA WINTER CONFERENCE TULSA, OK ON JANUARY 15 - 18, 2020 (2) TRAVEL DAYS (2) NON TRAVEL DAYS	
1028	01/08/2020	GROTH MUSIC COMPANY	INSTRUMENTS-008/WAYSIDE MPI 2 - PC SAPHIRE SOPRANO RECORDER W/FLAP BAG SHIPPING	260.28
1029	01/08/2020	OK MUSIC EDUCATORS ASSOC	REGISTRATION-026/IM/BHS/CMS/MMS REGISTRATION FOR ATTENDEES WHILE ATTENDING THE OKMEA WINTER CONFERENCE IN TULSA CONVENTION CENTER, OK ON JANUARY 15-18, 2019 ATTENDEES: GREG CARR RHONDA INGERSOL-CARR MATTHEW HILDEBRAND SHANE HOLMQUIST JONATHON KNOPFEL SARAH STOGNER TERRY (MARK) VILLINES ***ALEX CLAUSSEN (NO CHARGE)***	665.00
1030	01/08/2020	SHAR PRODUCTS COMPANY	COCURR-SPLYS-026/IM/BHS MISC CO-CURRICULAR SUPPLIES TO INCLUDE: (8)MULLER/RUSCH BASS BOOK 3 (10) MULLER/RUSCH CELLO BOOK 3 (10) MULLER/RUSCH VIOLA BOOK (24) MULLER/RUSCH VIOLIN BOOK 3	200.20
1031	01/08/2020	THE NATIONAL ASSOCIATION FOR	DUES & FEES-026/IM/BHS NAFME 2020 MEMBERSHIP FOR GREGG CARR & RHONDA CARR	264.00
1032	01/08/2020	EXAMINER ENTERPRISE	ADVERTISING-561/OEJOM/MMS BLANKET PO FOR ADVERTISING OF OPERATION EAGLE EVENTS AND NOTICES	500.00
1033	01/08/2020	TANDY LEATHER FACTORY	EXTRA-CURR-SPLYS-563/OEJOM/MMS CULTURAL SUPPLIES FOR JOHNSON O'MALLEY CULTURAL CLASSES	600.00
1034	01/08/2020	CRAZY CROW TRADING POST	EXTRA-CURR-SPLYS-563/OEJOM/MMS BLANKET PURCHASE ORDER FOR CULTURAL SUPPLIES FOR JOHNSON O'MALLEY EVENTS AND CLASES	600.00
1035	01/08/2020	SPENCER DONNELL	INSTRUCT-SRVCS-563/OEJOM/MMS BLANKET PO FOR PRESENTER FOR JOHNSON O'MALLEY EVENTS AND CLASSES - SINGING	400.00
1036	01/08/2020	DENNIS LITTLEAXE	INSTRUCT-SRVCS-563/OEJOM/MMS BLANKET PO FOR PRESENTER FOR JOHNSON O'MALLEY EVENTS AND CLASSES - SINGING	400.00
1037	01/08/2020	QUANNAH LITTLEAXE	INSTRUCT-SRVCS-563/OEJOM/MMS BLANKET PO FOR PRESENTER FOR JOHNSON O'MALLEY EVENTS AND CLASSES - DANCE INSTRUCTION	400.00
1038	01/08/2020	ELI CROWELS	INSTRUCT-SRVCS-563/OEJOM/MMS BLANKET PO FOR PRESENTER FOR JOHNSON O'MALLEY EVENTS AND CLASSES - DANCE INSTRUCTION	400.00
1039	01/08/2020	INDEPENDENT SCHOOL DISTRICT NO 30	COMM-SRVCS-563/OEJOM/MMS	500.00

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1040	01/08/2020	EMBASSY SUITES NORMAN	BLANKET PO FOR POSTAGE EXPENSES FOR JOHNSON O'MALLEY TRAVEL-000/FS/ESC (2) HOTEL ROOMS FOR (2) NIGHTS FOR SARA VERMEIRE AND DAVID BOGGS WHILE ATTENDING OKASBO SPRING CONFERENCE AT NORMAN, OK EMBASSY SUITES HOTEL & CONFERENCE CENTER ON APRIL 28, 2020 AND APRIL 29, 2020 405-364-8040/866-577-1273	384.00
1041	01/09/2020	PERMA-BOUND BOOKS	BOOKS/587/SS/ESC MISC. BOOKS FOR USE IN THE KANE LIBRARY PROCESSING FEE PER QUOTE L-17294771	2,790.63
1042	01/10/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-015/RANCH HEIGHTS BLANKET PO FOR GENERAL SUPPLIES AND TECHNOLOGY RELATED SUPPLIES FOR THE OFFICE AND CLASSROOMS	499.99
1043	01/10/2020	REALLY GOOD STUFF	GENL-SPLYS-015/RANCH HEIGHTS (2) SETS OF (12) EXTENDED SIDE PRIVACY PANELS ITEM # 159057 SHIPPING PER QUOTE 6739500	86.93
1044	01/10/2020	SCHOOL SPECIALTY INC.	COPY-GENL-SPLYS-015/WAYSIDE MISC. PAPER AND BINDING COMBS PER CART 7791537663	65.44
1045	01/10/2020	STAPLES CONTRACT & COMMERCIAL INC	COPY-GENL-SPLYS-015/BHS MISC. GENERAL & COPY SUPPLIES TO INCLUDE: (1) X-ACTO SCHOOL PRO ELECTRIC PENCIL SHARPENER (2) HP 26 A PRINTER TONER	302.37
1046	01/10/2020	ETTINGERS OFFICE SUPPLY	COPY-SPLYS-015/BHS MISC. COPY SUPPLIES TO INCLUDE: (4) 26 A TONER CARTRIDGE	507.96
1047	01/10/2020	HILTON GARDEN INN	TRAVEL-561/OEJOM/MMS (3) HOTEL ROOMS FOR GERAMY CABLE FOR HEAD SINGER AND HIS GROUP FOR BATTLE OF THE PLAINS POWWOW 01/18/20	279.00
1048	01/13/2020	PLANK ROAD PUBLISHING, INC	MAGAZ-BOOKS-COCURR-SPLYS-008/KANE MISC. ITEMS FOR MUSIC CLASSROOM INCLUDING MAGAZINE SUBSCRIPTION, MUSIC BOOKS, PROGRAM KITS, CD'S, ETC. SHIPPING PO/INVOICE PROCESSING FEE	333.73
1049	01/13/2020	WEST MUSIC COMPANY INC	BKS-COCURR-SPLYS-INSTRUMENTS-008/KANE MISC. MUSIC CLASSROOM SUPPLIES INCLUDING MUSIC CD'S, INSTRUMENTS BOOKS, MUSIC RELATED MANIPULATIVE'S, ETC. SHIPPING 5% OF ORDER	430.19
1050	01/13/2020	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS MISC. GENERAL SUPPLIES TO INCLUDE: (1) ITEM # TT293 IT'S A SNAP SIMPLE ADDITION (1) ITEM # PP246 MATCH & SORT (1) ITEM # FG248 SPIN A ROO SORTING AND COUNTING (1) ITEM # TT818 GETTING READY TO WRITE GUMBALL GRAB SHIPPING PER CART	114.96
1051	01/13/2020	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS	163.24

**Bartlesville Public Schools
Encumbrance Register**

Year 2019-2020 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			MISC. GENERAL SUPPLIES TO INCLUDE: (1) ITEM # LC554 LITERATURE - BASED SORTING CENTER (1) ITEM # EE883 SHAPES AND PATTERNING SELF CHECK (1) ITEM # GG737 SIGHT-WORDS STEPS (2) ITEM # KC70 WRITE AND WIPE LAPBOARD SHIPPING PER CART	
1052	01/13/2020	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/JANE PHILLIPS MISC. GENERAL SUPPLIES TO INCLUDE: (1) ITEM # EA165 JUMBO TIME TIMERS (1) ITEM # JJ689 PRIVACY PARTITION SET OF 10 SHIPPING PER CART	88.98
1053	01/13/2020	SCHOOL SPECIALTY INC.	GENL-SPLYS-015/JANE PHILLIPS MISC. GENERAL SUPPLIES TO INCLUDE: (3) ITEM # 404531 CRAYOLA DOUGH (4) ITEM # 085335 PAPER CHART (1) ITEM # 085620 PAPER BAGS (1) ITEM # 224766 PENCIL GRIPS PER CART DATED 01/08/2020	105.92
1054	01/13/2020	SCHOOL SPECIALTY INC.	COPY-SPLYS-015/RANCH HEIGHTS MISC. COPY SUPPLIES INCLUDING CONSTRUCTION PAPER, ROLLS OF PAPER AND CHART TABLETS PER CART # 7791546366	207.58
1055	01/13/2020	SCHOOL SPECIALTY INC.	ADAPTIVE-SPLYS-076/RANCH HEIGHTS MISC. ADAPTIVE EQUIPMENT FOR SPED CLASSROOM PER CART NUMBER 7791547483	1,299.65
1056	01/13/2020	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-511/SS/ESC (3) PACKAGES OF BOOK RINGS, SILVER, 100 PER PACK ITEM # 0804211 FOR USE AT FAMILY TEST PREP NIGHT	30.78
1057	01/13/2020	PEERS FOUNDATION	STUDENT-SRVCS-552/SS/ESC PRESENTATION ON VAPING AWARENESS FOR STUDENTS WESLEYAN CHRISTIAN SCHOOL	1,900.00
1058	01/13/2020	STEVA HOUSE	INSTRUCTIONAL-SRVCS-563/OEJOM/MMS BLANKET PO FOR RESOURCE PERSON FOR JOHNSON O'MALLEY CLASSES AND EVENTS - CULTURAL FOOD	600.00
1059	01/14/2020	CAROLINA BIOLOGICAL SUPPLY	COCURR-SPLYS-015/MADISON MISC CO-CURRICULAR SUPPLIES TO INCLUDE: (2) 706336 NITRILE DISPOSABLE GLOVES (M) (1) 706337 NITRILE DISPOSABLE GLOVES (L) (2) 706335 NITRILE DISPOSABLE GLOVES (S) (3) 62850 SCAPEL HANDLE ECONOMY NO 3 (1) 626642 SCAPEL BLADES NO 22 (1) 849159 BROMTHYMOL BLUE 0.0% LAB GRADE (1) 848267 ACID INDICATOR PH 107 LAB GRADE (100) 227446 CAROLINA PERFECT SOLUTION PLAIN BULK (1) 141630 EARTHWORMS LARGE PROPOSAL # P16403	865.65

Report Total: \$44,759.74

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Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

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Year 2019-2020 Fund 11

PO No	Date	Vendor	Description	Amount
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Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 12

12-Cooperative Fund

PO No	Date	Vendor	Description	Amount
11	01/14/2020	POWER PHOTO CORP	TECH-RLDT-SPLYS-423/SS/ESC MISC TECHNOLOGY RELATED SUPPLIES TO INCLUDE: (1) DJI MAVIC 2 ZOOM FOLDABLE QUADCOPTER WITH FLY MORE KIT, DJI SMART CONTROLLER, DELUXE ATOMOS NINJA V BUNDLE FOR AG CLASSROOM USE SKU: DJIMAV2ZOOMFLYMORECONNINVBUN PER QUOTE DATED 01/07/2020	3,209.00

Report Total: \$3,209.00

**Bartlesville Public Schools
Encumbrance Register**

Year 2019-2020 Fund 22

22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
39	01/06/2020	AMIT KAPUR	REIMBURSEMENT-385/CND/MMS SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 27306 ADVAY KAPUR \$6.75 ACCOUNT # 27304 ANMAY KAPUR \$8.15	14.90
40	01/13/2020	LYNDA GILLMAN	REIMBURSEMENT-385/CND/MMS SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 11683 SORA GABRIELLE	21.50

Report Total: \$36.40

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 37

37-Combined Purpose

PO No	Date	Vendor	Description	Amount
110	01/06/2020	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS/MADISON MISC. BOOK TITLES FOR MADISON MIDDLE SCHOOL LIBRARY PER QUOTE 10152811	260.09
111	01/10/2020	W A KRAPF INC	FURN/FIX-215/BHS EXCT 49 4' X 9' MAGNETIC BOARD SHIPPING PER QUOTE E000017458	1,606.62
112	01/13/2020	PERMA-BOUND BOOKS	BOOKS-215/JANE PHILLIPS MISC. BOOKS FOR LIBRARY ACCREDITATION SUCH AS: I LOVE MY WHITE SHOES, PETE THE CAT CHECKS OUT THE LIBRARY, SLACKER, SWINDLE AND MANY MORE, ETC. PER ORDER NUMBER: L-17327379	448.17
113	01/13/2020	PERMA-BOUND BOOKS	BOOKS-215/JANE PHILLIPS MISC. BOOKS FOR THE LIBRARY SUCH AS: CHRISTMAS TREE, BIG CATS, CLOUD SEARCHERS, DINOSAUR MYSTERY, DOG MAN AND CAT KID, ELOISE THROWS A PARTY, ELOISE HAS A LESSON, FANCY NANCY AND MANY MORE, ETC. PER ORDER NUMBER L-17319026	983.34
114	01/14/2020	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS-215/HOOVER MISC. BOOKS FOR THE LIBRARY PER QUOTE ID 10164482	669.88

Report Total: \$3,968.10

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 81

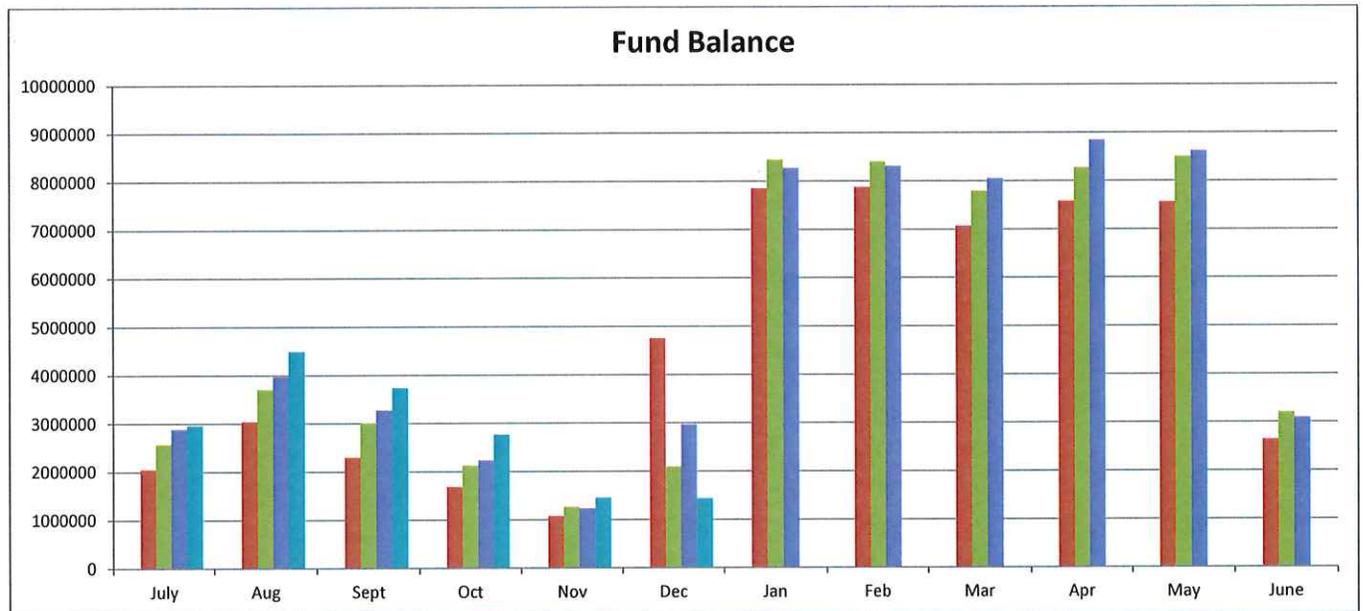
81-GIFTS FUND

PO No	Date	Vendor	Description	Amount
5	01/15/2020	UNIVERSITY OF TULSA	SCHOLARSHIP-197/TREAS/ESC SECOND HALF OF SCHOLARSHIP PAYMENT FOR HARRY AND WANNA BROOKBY LEADERSHIP SCHOLARSHIP AWARDED TO LIZA JANE WILLIAMS ON 5/17/2019. VERIFICATION OF ENROLLMENT RECEIVED 01/15/2020	2,500.00

Report Total: \$2,500.00

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214						
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)						

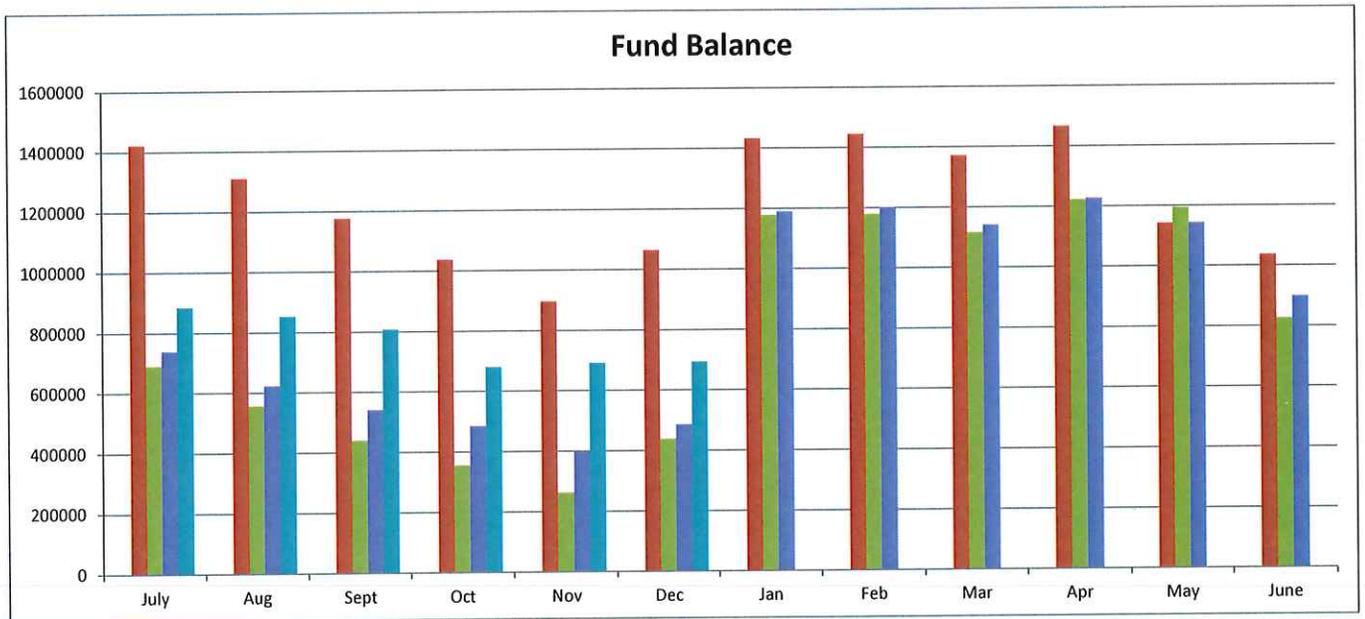


Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	<u>December</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 1,464,034	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	676,518	997,523	2,652,013
County	78,128	164,894	323,918
State	2,410,602	12,436,200	11,892,378
Federal	513,488	1,733,409	1,153,028
Other sources	996	16,672	42,213
	<u>3,679,732</u>	<u>15,348,698</u>	<u>16,063,550</u>
 Total cash available	 5,143,766	 18,441,799	 19,267,780
 <u>Requirements:</u>			
Salaries	2,310,179	10,138,209	9,936,652
Benefits	776,588	3,502,645	3,370,945
Professional services	32,155	209,391	137,822
Property services	212,060	1,076,184	730,587
Other purchased services	28,944	655,552	708,138
Supplies & materials	115,579	1,070,142	1,068,819
Property	231,993	336,815	298,970
Other uses	54	16,647	50,133
	<u>3,707,552</u>	<u>17,005,585</u>	<u>16,302,066</u>
 Ending balance	 <u><u>1,436,214</u></u>	 <u><u>1,436,214</u></u>	 <u><u>2,965,714</u></u>

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312						
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272						



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>December</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 691,925	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	83,268	266,540	335,527
County		-	
State	40	132	96
Federal		-	
Other sources		-	1,251
	<u>83,308</u>	<u>266,672</u>	<u>336,874</u>
 Total cash available	 775,233	 1,166,122	 1,162,710
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services	3,776	23,630	6,594
Property services	64,481	401,227	325,875
Other purchased services		16,822	24,108
Supplies & materials	16,050	33,517	185,754
Property		-	
Other uses	6,614	6,614	134,339
	<u>90,921</u>	<u>481,810</u>	<u>676,670</u>
 Ending balance	 <u><u>684,312</u></u>	 <u><u>684,312</u></u>	 <u><u>486,040</u></u>

January 20, 2020 Personnel Report

APPOINTMENTS:						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Askins, Jeanette	Wilson	4th Grade Teacher	1.000	1/6/2020	Yes	
Sheperd, Brandon	Madison	Football Assistant FR/JH Coach	0.375	12/1/2019	Yes	
Thompson, Marra	Jane Phillips	Special Ed Assistant Level 3	0.875	2/6/2020	Yes	
CHANGE OF STATUS:						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE
						Date
Cooper, Carrie	Ranch Heights	Second Grade Teacher	1.000	Ranch Heights	FMLA	1.000 12/16/2019
Langham, Jason	ESC	FMLA	1.000	ESC	Exe. Dir. Of Spec Services & Secondary Educ.	1.000 11/18/2019
NON-RENEWAL OF TEMPORARY CONTRACT:						
Name	Site	Position	FTE	Date		
Carden, Brittany	Madison	Softball Assistant Junior High Coach	N/A	12/1/2019		
RESIGNATION:						
Name	Site	Position	FTE	Date		
Ashley, Brittany	Hoover	Teacher Assistant	0.875	12/20/2019		
Bailey, Shannon	Bartlesville High School	Spirit Squad Head High School Coach	N/A	5/21/2020		
Gant, Whitney	Wilson Elementary	4th grade Teacher	1.000	12/20/2019		
Moll, Robbie	Jane Phillips	Special Education Teacher Asst. Level 3	0.875	12/20/2019		
Montanez-Clayborn, Yocelin	Bartlesville High School	Science Teacher	1.000	12/20/2019		

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: DAVID BOGGS
SUBJECT: DONATIONS
DATE: 1/8/20

Please accept the following donation our school district has received during the month of December.

1. Cherokee Nation – Stem Award	
Education Service Center	\$ 4,000.00
2. Daryl Reese Scholarship Fund	
Education Service Center	\$ 1,000.00
3. Harry & Wanna Brookby Leadership Scholarship	
Education Service Center	\$ 3,334.00
4. Phillips 66 – Volunteer Grant	
Education Service Center	\$ 3,500.00
5. Conoco Phillips – Matching Gift	
Richard Kane Elementary	\$ 500.00
Central Middle School	\$ 500.00
Bartlesville High School	<u>\$ 1,000.00</u>
Receipt Total	\$ 13,834.00

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 12/1/2019 - 12/31/2019, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

Fund: 11**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$550,000.00	1.450	\$550,000.00
Total 290015560							\$550,000.00
Total AI 0113 COMMERCE BANK							\$550,000.00

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/6/2019	12/31/2019	12/31/2019	\$671,160.78	2.150	\$671,160.78
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/31/2019	1/31/2020		\$678,350.17	2.150	\$678,350.17
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	11/29/2019	12/31/2019	12/6/2019	\$671,160.78	2.150	\$671,160.78
Total ICS SAVINGS							\$671,160.78
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$2,020,671.73
Total Fund 11							\$2,570,671.73

Fund: 21**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$400,000.00	1.450	\$400,000.00
Total 290015560							\$400,000.00
290015600		12/10/2019	1/7/2020		\$300,000.00	1.460	\$300,000.00
Total 290015600							\$300,000.00
Total AI 0113 COMMERCE BANK							\$700,000.00
Total Fund 21							\$700,000.00

Fund: 22**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$300,000.00	1.450	\$300,000.00
Total 290015560							\$300,000.00
290015600		12/10/2019	1/7/2020		\$400,000.00	1.460	\$400,000.00
Total 290015600							\$400,000.00
Total AI 0113 COMMERCE BANK							\$700,000.00
Total Fund 22							\$700,000.00

Fund: 37**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$175,000.00	1.450	\$175,000.00
Total 290015560							\$175,000.00
290015600		12/10/2019	1/7/2020		\$100,000.00	1.460	\$100,000.00
Total 290015600							\$100,000.00
Total AI 0113 COMMERCE BANK							\$275,000.00
Total Fund 37							\$275,000.00

Fund: 38**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015600		12/10/2019	1/7/2020		\$3,500.00	1.460	\$3,500.00
Total 290015600							\$3,500.00
Total AI 0113 COMMERCE BANK							\$3,500.00

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 12/1/2019 - 12/31/2019, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

Total Fund 38 **\$3,500.00**

Fund: 39

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$34,455.22	1.450	\$34,455.22
Total 290015560							\$34,455.22
290015600		12/10/2019	1/7/2020		\$35,562.12	1.460	\$35,562.12
Total 290015600							\$35,562.12
Total AI 0113 COMMERCE BANK							\$70,017.34
Total Fund 39							\$70,017.34

Fund: 41

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015560	COMMERCE BANK - TREASURY BILL	11/14/2019	12/10/2019	12/10/2019	\$40,000.00	1.450	\$40,000.00
Total 290015560							\$40,000.00
Total AI 0113 COMMERCE BANK							\$40,000.00

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/6/2019	12/31/2019	12/31/2019	\$3,135,704.56	2.150	\$3,135,704.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/31/2019	1/31/2020		\$3,135,704.56	2.150	\$3,135,704.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	11/29/2019	12/31/2019	12/6/2019	\$2,612,704.56	2.150	\$2,612,704.56
Total ICS SAVINGS							\$2,612,704.56
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$8,884,113.68
Total Fund 41							\$8,924,113.68

Fund: 81

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
290015535	COMMERCE BANK - CD	10/30/2019	12/3/2019	12/3/2019	\$255,000.00	1.500	\$255,000.00
Total 290015535							\$255,000.00
Total AI 0113 COMMERCE BANK							\$255,000.00

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/6/2019	12/31/2019	12/31/2019	\$252,000.00	2.150	\$252,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	12/31/2019	1/31/2020		\$252,000.00	2.150	\$252,000.00
Total ICS SAVINGS							\$252,000.00
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$504,000.00
Total Fund 81							\$759,000.00

Total All Funds **\$14,002,302.75**

DECEMBER 2019

	GENERAL	COOPERATIVE	BUILDING	CHILD	BOND	BOND	BOND INT	SINKING	GIFTS &	TOTALS
	FUND	FUND	FUND	NUTRITION	FUND 37	FUND 38	FUND 39	FUND	ENDOW.	
BEGINNING BALANCE	270,989.92	(45,831.31)	291,924.84	453,956.43	126,687.02	3,546.94	1,885.47	671.26	7,122.65	1,110,953.22
LOCAL SOURCES OF REVENUE	676,518.08		93,285.43	65,902.68	-	-	263.99	524,169.51	5,146.53	1,365,286.22
INTERMEDIATE SOURCES OF REVENUE	78,128.35		-	-	-	-	-	-	-	78,128.35
STATE SOURCES OF REVENUE	2,410,602.00	814.25	22.95	1,320.87	-	-	-	133.65	-	2,412,893.72
FEDERAL SOURCES OF REVENUE	513,487.57	38,682.38	-	-	-	-	-	-	-	552,169.95
TOTAL NEW RECEIPTS	3,678,736.00	39,496.63	93,308.38	67,223.55	-	-	263.99	524,303.16	5,146.53	4,408,478.24
INTER-FUND TRANSFERS	621.01	-	-	-	-	-	-	-	-	621.01
NON-REVENUE RECEIPTS	375.00	-	-	-	-	-	-	-	-	375.00
TOTAL COMBINED RECEIPTS	3,679,732.01	39,496.63	93,308.38	67,223.55	-	-	263.99	524,303.16	5,146.53	4,409,474.25
WARRANT PURCHASES (-)	(3,675,573.66)	(7,643.59)	(90,920.61)	(284,651.48)	(52,433.56)			-	-	(4,111,222.90)
INVESTMENTS MATURED (+)	1,221,160.78		400,000.00	300,000.00	175,000.00		34,455.22	2,652,704.56	255,000.00	5,038,320.56
C.D./AGENCY INVESTMENTS (-)	(678,350.17)		(300,000.00)	(400,000.00)	(100,000.00)	(3,500.00)	(35,562.12)	(3,135,704.56)	(252,000.00)	(4,905,116.85)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	(375.00)	-	-	-	-	-	-	-	-	(375.00)
ENDING BANK BALANCE	817,583.88	(13,978.27)	394,312.61	136,528.50	149,253.46	46.94	1,042.56	41,974.42	15,269.18	1,542,033.28
OUTSTANDING WARRANTS (-)	(59,719.64)	(263.44)	-	(7,153.88)	-	-	-	-	-	(67,136.96)
FUND EQUITY	757,864.24	(14,241.71)	394,312.61	129,374.62	149,253.46	46.94	1,042.56	41,974.42	15,269.18	1,474,896.32

Total collateral pledged **31,312,401.14**

	BPS LEASE	BPS LEASE	BEA LEASE	BEA LEASE
	PURCHASE	PURCH/TRANS	PURCHASE	PURCHASE
	FUND 1	FUND 2	FUND 4	FUND 7
BEGINNING BALANCE	6,574,381.22	1,535,000.00	3.06	2,246,757.12
REBATES/CONTRIBUTIONS	-	-	-	-
DIVIDENDS/INTEREST	6,383.83	-	0.12	1,784.19
TOTAL NEW RECEIPTS	6,383.83	-	0.12	1,784.19
WARRANT PURCHASES (-)	(199,709.00)	-	(3.18)	(79,790.39)
ENDING BANK BALANCE	6,381,056.05	1,535,000.00	0.00	2,168,750.92
OUTSTANDING WARRANTS (-)	-	-	-	-
FUND EQUITY	6,381,056.05	1,535,000.00	0.00	2,168,750.92

Sara Vermeire 1/7/2020

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2019 - 12/31/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$166,798.40	\$19,421.27	(\$4,000.96)	\$10,442.32	\$171,776.39	\$36,199.76	\$135,576.63
802 General Administrative Athletics	\$231,930.51	\$6,402.51	\$0.00	\$11,574.57	\$226,758.45	\$37,949.91	\$188,808.54
803 General Refund Account	\$1,372.27	\$39.66	\$0.00	\$0.00	\$1,411.93	\$0.00	\$1,411.93
804 AP Exams	\$13,267.58	\$13,104.70	\$0.00	\$0.00	\$26,372.28	\$24,364.00	\$2,008.28
805 Alternative High School	\$6,962.76	\$300.00	\$0.00	\$710.52	\$6,552.24	\$2,375.56	\$4,176.68
806 Tuition Clearing Acct	\$9,850.00	\$560.00	\$0.00	\$0.00	\$10,410.00	\$0.00	\$10,410.00
807 Art Club	\$1,449.44	\$0.00	\$0.00	\$0.00	\$1,449.44	\$417.53	\$1,031.91
808 Adult Fees Clearing Acct	\$686.00	\$75.00	\$0.00	\$0.00	\$761.00	\$0.00	\$761.00
809 Sports Broadcasting	\$1,000.00	\$0.00	\$0.00	\$65.00	\$935.00	\$335.13	\$599.87
811 Baseball Fund	\$145.01	\$0.00	\$0.00	\$0.00	\$145.01	\$0.00	\$145.01
813 Basketball Fund	\$1,692.11	\$0.00	\$0.00	\$0.00	\$1,692.11	\$0.00	\$1,692.11
821 Choral Club	\$1,969.81	\$0.00	\$0.00	\$0.00	\$1,969.81	\$1,341.00	\$628.81
824 Concessions	\$6,096.74	\$0.00	\$0.00	\$0.00	\$6,096.74	\$0.00	\$6,096.74
831 S.A.D.F.	\$3,090.40	\$0.00	\$0.00	\$0.00	\$3,090.40	\$0.00	\$3,090.40
832 Community of Caring	\$1,479.00	\$0.00	\$0.00	\$0.00	\$1,479.00	\$500.00	\$979.00
833 Drama	\$19,024.08	\$235.00	\$0.00	\$468.18	\$18,790.90	\$5,740.80	\$13,050.10
834 VisionQuest	\$114.92	\$0.00	\$0.00	\$10.42	\$104.50	\$100.96	\$3.54
835 BPS-FOUNDATION GRANTS	\$21,977.96	\$2,931.06	\$0.00	\$929.43	\$23,979.59	\$23,556.75	\$422.84
836 AGRICULTURAL EDUCATION	\$23,339.50	\$2,587.00	\$0.00	\$11,737.50	\$14,189.00	\$8,000.00	\$6,189.00
837 ENVIRONMENTAL CLUB	\$293.82	\$0.00	\$0.00	\$0.00	\$293.82	\$0.00	\$293.82
839 BHS SPED	\$2,186.73	\$0.00	\$0.00	\$308.46	\$1,878.27	\$1,867.26	\$11.01
840 Exceptional Education Services	\$6,635.61	\$0.00	\$0.00	\$0.00	\$6,635.61	\$1,864.90	\$4,770.71
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$145.46	\$302.12
843 ATLAS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
844 STEAM PROGRAM	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
845 French Club	\$227.74	\$0.00	\$0.00	\$0.00	\$227.74	\$0.00	\$227.74
867 Lady Bruins	\$275.62	\$0.00	\$0.00	\$0.00	\$275.62	\$0.00	\$275.62
868 Football	\$3,334.29	\$0.00	\$0.00	\$0.00	\$3,334.29	\$0.00	\$3,334.29
878 Music	\$4,292.32	\$0.00	\$0.00	\$0.00	\$4,292.32	\$0.00	\$4,292.32
880 Musical Production	\$25,885.63	\$0.00	\$0.00	\$0.00	\$25,885.63	\$0.00	\$25,885.63
881 National Honor Society	\$8,661.15	\$1,360.00	\$0.00	\$62.42	\$9,958.73	\$1,604.58	\$8,354.15
882 Newspaper	\$2,174.98	\$0.00	\$0.00	\$752.00	\$1,422.98	\$741.18	\$681.80
885 National Junior Honor Society	\$2,351.45	\$0.00	\$0.00	\$465.92	\$1,885.53	\$284.08	\$1,601.45
887 Orchestra	\$1,595.54	\$0.00	\$0.00	\$0.00	\$1,595.54	\$0.00	\$1,595.54
889 BHS BAND	\$673.86	\$0.00	\$0.00	\$300.00	\$373.86	\$0.00	\$373.86
895 Pictures	\$775.99	\$0.00	\$0.00	\$0.00	\$775.99	\$59.38	\$716.61
915 Service Club	\$948.65	\$0.00	\$0.00	\$324.67	\$623.98	\$110.66	\$513.32
917 Spanish Club	\$386.47	\$250.00	\$0.00	\$269.94	\$366.53	\$195.70	\$170.83
919 Speech Program	\$2,728.30	\$390.00	\$0.00	\$233.33	\$2,884.97	\$425.00	\$2,459.97
922 Staff Development-In-Service	\$1,505.87	\$0.00	\$0.00	\$0.00	\$1,505.87	\$0.00	\$1,505.87
926 Student Council	\$28,582.89	\$945.50	\$0.00	\$192.38	\$29,336.01	\$4,205.16	\$25,130.85
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
950 Dance Club	\$347.71	\$0.00	\$0.00	\$0.00	\$347.71	\$0.00	\$347.71
960 Technology Student Assoc (TSA)	\$3,115.14	\$430.00	\$0.00	\$1,064.77	\$2,480.37	\$787.25	\$1,693.12
962 Science Trek Club	\$4,317.31	\$0.00	\$0.00	\$0.00	\$4,317.31	\$0.00	\$4,317.31
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$72,784.05	\$209.50	\$0.00	\$2,584.27	\$70,409.28	\$6,972.18	\$63,437.10
971 Golf	\$2,069.02	\$0.00	\$0.00	\$0.00	\$2,069.02	\$0.00	\$2,069.02
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$306.68	\$0.00	\$0.00	\$0.00	\$306.68	\$0.00	\$306.68
990 Yearbook	\$13,998.60	\$1,515.00	\$0.00	\$2,634.60	\$12,879.00	\$2,900.80	\$9,978.20
992 Leadership	\$2,462.67	\$0.00	\$0.00	\$0.00	\$2,462.67	\$502.06	\$1,960.61
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58
996 Bruin Logo	\$17,066.79	\$0.00	\$0.00	\$1,195.95	\$15,870.84	\$730.00	\$15,140.84

Bartlesville Public Schools
Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 12/1/2019 - 12/31/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
Total	\$728,402.99	\$50,756.20	(\$0.96)	\$46,326.65	\$732,831.58	\$164,277.05	\$568,554.53

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 01

01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
13	12/16/2019	STEPHEN W CARLETON	TECH-RLTD-SPLYS-268/267/TECH/WRC EQUIPMENT AND LABOR FOR: PRESS BOX TV'S AG BUILDING TV'S PER ESTIMATES 84 AND 93	4,249.60
14	12/18/2019	MANHATTAN CONSTRUCTION COMPANY	BUILDINGS-267/268/FS/ESC BLANKET PO FOR RENOVATION OF THE FOOTBALL PRESS BOX AND CONSTRUCTION OF THE NEW VOCATIONAL AGRICULTURAL BUILDING AT THE HIGH SCHOOL	1,847,720.00
15	12/18/2019	TEL-STAR TECHNOLOGIES, INC	TECH-RLDT-SPLYS-268/267/TECH/WRC EQUIPMENT & LABOR FOR PRESS BOX TECHNOLOGY EQUIPMENT & LABOR FOR AG BUILDING TECHNOLOGY	36,778.49

Report Total: \$1,888,748.09

Bartlesville Public Schools

Encumbrance Register

Year 2019-2020 Fund 07

07-2016 BPS LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
94	12/18/2019	SKULLS UNLIMITED INERNAT'L	COCURR-SPLYS-056/BHS SUPPLIES AND EQUIPMENT FOR THE SCIENCE PROGRAM TO INCLUDE: (2) SK-115-N COMPARATIVE SKULL SET (1) KO-180 REPLICA FRUIT BAT WING (1) SK-206 REPLICA NORTH AMERICAN DIETARY KIT SHIPPING PER QUOTE # D3430	1,544.69
95	01/07/2020	VARSITY BRANDS HOLDING CO., INC.	ATHLETIC AREAS-001/ATHLECTICS COMPLETE VOLLEYBALL SYSTEM SHIPPING PER CART # 5617706	7,277.60
96	01/07/2020	SCHOOL SPECIALTY INC.	COCURR-SPLYS-056/CURR/ESC MISC. CO-CURRICULAR SUPPLIES TO INCLUDE: (1) ITEM # 034-0977 CUBES DENSITY (7) ITEM # 2000094 SET STEM EXPLORATIONS VEHICLES PER QUOTE # 7791457164	183.84
97	01/07/2020	FLINN SCIENTIFIC INC	COCURR-SPLYS-056/CURR/ESC MISC. CO-CURRICULAR EQUIPMENT/SUPPLIES FOR THE SCIENCE CLASSROOM TO INCLUDE: (1) SE3000 FLINN ONLINE CHEMVENTORY RENEWAL PER QUOTE # 215972	349.00
98	01/09/2020	SCHOOL SPECIALTY INC.	FURN/FIX-000/WAYSIDE PREPSTER TABLE WITH 16 STOOLS FOR CAFETERIA PER QUOTE 77919464540	1,972.47
99	01/10/2020	VARSITY BRANDS HOLDING CO., INC.	DECOR-REGALIA-001/ATHLETICS (12) ELITE HURDLE GRAPHICS SHIPPING PER QUOTE 5640373	2,310.00
100	01/10/2020	REFURBUPS.COM	TECH-RLDT-SPLYS-019/TECH/WRC (11) SWAP-APC-SYBT5 REPLACEMENT BATTERY CARTRIDGE SHIPPING PER QUOTE QTE-76899	3,724.89
101	01/13/2020	VARSITY BRANDS HOLDING CO., INC.	UNIFORMS-001/ATHLETICS UA REPLACEMENT SHORTS/TOPS/SINGLETS TRACK UNIFORMS SHIPPING QUOTE CART # 5656813	2,484.83
102	01/15/2020	EARNEST HEAT & AIR INC	HEATING-SRVCS-018/FS/ESC	5,830.00

Bartlesville Public Schools Encumbrance Register

Year 2019-2020 Fund 07

07-2016 BPS LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
			MATERIALS AND LABOR FOR HEAT PUMP SYSTEM FOR RANCH HEIGHTS LEARNING CENTER	
			TRANE 4TWR4036G1000A--1923270Y4F	
			TEM4A0B36S31SB--19223R3R3V	
			RECONNECT TO EXISTING REFRIGERANT LINES AND ELECTRIC FILTER BASE	
			CHANGE SINGLE PHASE HEAT STRIPS TO 3 PHASE 208/230/3	
			BAYHTR3510LUG--1917B1E9XX	
			HONEYWELL DIGITAL THEROMSTAT--ADD	

Report Total: \$25,677.32

REQUEST FOR APPROVAL OF STATE AID AND/OR FEDERAL FUNDS FOR SCHOOLS

COOP Fund

S.A.&I. 307 (1990)

SCHOOL DISTRICT NO. 30

DATE: 01/20/2020 INITIALS: DB

To the County Clerk of

Washington

County, State of Oklahoma:

We, the undersigned duly qualified and acting officers of the Governing Board of the aforementioned school district of said County and State hereby certify that the notice of approval of the following State and/or Federal funds has been received and is currently on file in the school's business office.

1. <u>Donation for construction project</u>	\$	400,000.00
2. <u>Proceeds from sale of Will Rogers Complex</u>		164,000.00
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		
11. _____		
12. _____		
13. _____		
14. _____		
 Total	\$	<u>564,000.00</u>

We further certify that these funds are in addition to and in excess of the State and/or Federal funds previously appropriated for the school district. We, therefore, request that the school's appropriations be increased by the following amounts:

PURPOSE OR ITEM OF APPROPRIATION	Prior Approved Appropriations	Requested Application Of Funds	Current Approved Appropriations	Added by County Clerk
1. Current Expense	2,290,742.82	564,000.00	2,854,742.82	564,000.00
2. Interest Reserve				
3. Grand Total	2,290,742.82	564,000.00	2,854,742.82	564,000.00

Submitted, by order of the Board, this _____ day of _____ 20____.

President of the Board

Clerk

CERTIFICATE OF COUNTY CLERK

STATE OF OKLAHOMA, COUNTY OF WASHINGTON, ss:

I, the duly qualified and acting County Clerk in and for the said County and State, do hereby certify that I have added the requested amounts to the appropriations of the school district in the manner requested by the School's Board of Education.

Done at _____ Oklahoma, this _____ day of _____ 20____.

County Clerk

(SEAL)

By _____ Deputy



Bartlesville Public School District

2021-22 Academic Year Calendar



S M T W T F S

August 2021						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct.	November 2021					
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Important Dates

Staff Orientation.....	Aug. 9-11
First Day of School.....	Aug. 12
Labor Day.....	Sept. 6
End of 1st Qtr (41 days).....	Oct. 8
Fall Break.....	Oct. 14-15
Elem. Parent/Teacher Conf.....	Oct. 22
Thanksgiving Break.....	Nov. 22-26
End of 2nd Qtr (43 days).....	Dec. 17
Winter Break.....	Dec. 20-Jan. 2
Classes Resume.....	Jan. 3
Professional In-Service Day.....	Jan. 17
Professional In-Service Day.....	Feb. 21
End of 3rd Qtr (43 days).....	March 4
PK-12th Parent/Teacher Conf.....	March 11
Spring Break.....	March 14-18
Classes Resume.....	March 21
No School.....	April 15
End of 4th Qtr (47 days).....	May 19
School Commencement.....	May 20
Professional In-Service Day.....	May 20

Note: If Inclement Weather days are utilized, the certified employees will be scheduled to match the days missed.

S M T W T F S

January 2022						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Jan.	February 2022					
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
						1
						2
						3
						4
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Symbol Chart

Non-School Day	□	Professional In-Service Day	◊
Parent-Teacher Conference	○	End of Nine-Week Period	☆
First/Last Day of Semesters	△		

(Approved by the Bartlesville Board of Education on XXX) Version A

BARTLESVILLE PUBLIC SCHOOLS SUPERINTENDENT EVALUATION

Superintendent's performance in each area: **1=Exceptional 2=Exceeds Expectations 3=Meets Expectations 4=Needs Improvement 5=Does Not Meet Expectations**

Overall Rating In addition to the rating scale, each board member is encouraged to comment on specific areas, to offer suggestions for improvement, and to provide specific examples.

	1	2	3	4	5
CULTURE					
1. Creates a culture that encourages and supports open communication, innovation and shared ideas for improvement.					
2. Actively seeks input in an effort to make informed decisions and build support for the selected path forward					
3. Provides an administration visibility and presence in the school buildings					
<i>Comments:</i>					
COMMUNITY PARTNERSHIPS					
1. Promotes positive public relations and actively promotes the interests of the district in the community.					
2. Actively and effectively builds relationships with businesses and community leaders, seeking sustainable partnerships therein.					
3. Maintains good media relations and represents school district well in community through necessary public speaking.					
<i>Comments:</i>					
HUMAN RESOURCES					
1. Understands the staffing needs of the districts and implements strategies to ensure successful staff are in place.					
2. Provides opportunities and guidance for continuing growth and professional development of staff.					
3. Enables direct reports as appropriate to facilitate and enable the advancement of the district vision					
<i>Comments:</i>					
TEACHING AND LEARNING					
1. Maintain/improve upon the academic excellence and level of student achievement which is consistent with the history of the district.					
2. Create a consistent and meaningful method of measurement and communication for the performance of BPS in relation to its peer districts					
3. Provide an open exchange with local and state officials as to the impact of actions/legislation on BPS and provide meaningful feedback to the community around same.					
<i>Comments:</i>					
BUSINESS OPERATIONS					
1. Guides the process of fiscal planning and budget development, and keeps spending within the agreed limits.					
2. Proposes a budget which balances educational objectives, financial concerns, and represents board direction.					
3. Creates a culture of continuous improvement in the identification of opportunities for operational efficiencies within the district.					
<i>Comments:</i>					
BELIEFS/VISIONS/MISSIONS					
1. Works with board to establish and prioritize goals for the district and makes a concerted effort to accomplish such goals.					
2. Mobilizes staff toward the attainment of visions and mission set by the district.					
4. Provides a written, focused and relevant site improvement plan that supports the district's strategy.					
<i>Comments:</i>					
SCHOOL BOARD RELATIONSHIPS					
1. Presents important issues to the board and makes appropriate recommendations for board action.					
2. Advises the board on the need for new and revised policies and ensures that policies of the board are implemented.					
3. Proactively keeps board informed and seeks involvement from members in furtherance of district objectives.					
<i>Comments:</i>					

Superintendent, Bartlesville Public Schools

Date

President, Board of Education

Date