



AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 SW Jennings Ave,
Bartlesville, OK 74003

Monday, April 20, 2026 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
- III. Acknowledge receipt of Election Certificates from the Washington County Election Board for Board Offices 7, 4 and 2
- IV. Discussion and possible board action for the annual appointment of President, Vice-President/Deputy Clerk, and Clerk of the Board of Education pursuant to OKLA STAT Title 70, Sections 5-119
- V. Spotlight
 - V.A. Bartlesville Public Schools Foundation
 - Arvest Foundation Donation
 - Bruins on the Run Lead Mentors
 - Kane: Jamie Beckloff
 - Wayside: Lindsay Sedersten
 - Jane Phillips: Jeannine Lee
 - Ranch Heights: Briley Davis
 - Hoover: Jessica Goforth
 - Wilson: Tasha Posch
 - V.B. Fine Arts All-State

- All-State Orchestra
 - Nick Du
- OMEA All-State Choir
 - Presley Osborn
 - Hudson Tesavis
 - Makenzie Scott
 - Ryker Burch
 - Logan Miller
 - Analise Drowatzky
 - Karina Kempf
 - Jackson Miller
 - Eli Swanson
- OkCDA Jr. High All-State Choir
 - Roman Kirkpatrick
 - Grayson Ward
 - Crew Wells
 - Savannah Brayfield
 - Brooklyn Liddell
 - Miranda Moyer
 - Braden Starr
 - Alice Wu
- OkMEA All-State Band
 - Easley Sewell
 - Aaron Lemmon

V.C. Lady Bruin Basketball - 6A State Quarterfinalist

- Addison Jones
- Emma Zimmerman
- Evie Powell
- Cadence Gray
- Jaylin Manley
- Kenzi Stark
- Sami Sheaffer
- Anna Costa
- Aviola Manning
- Shaylyn Ishem
- Kenzie Denny

VI. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

VII. Superintendent's Report

VII.A. Superintendent Transition

VII.B. Bond Issue Planning

VII.C. Financial Update

VII.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, May 18, 2026; 5:30 p.m.

VIII. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VIII.A. Approval of Minutes as set out on Attachment "A"

- March 9, 2026 (Regular Meeting)

VIII.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VIII.C. Acceptance of Financial Reports for March 2026 as set out on Attachment "C"

VIII.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VIII.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VIII.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VIII.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VIII.H. Declaration of Items as Surplus as set out on Attachment "H"

VIII.I. Approval of Lease Purchase Items as set out on Attachment "I"

VIII.J. Approval of the 2026-2027 Application for Temporary Appropriations as set out on Attachment "J"

VIII.K. Approval of Activity Fund Transfer as set out on Attachment "K"

VIII.L. Approval of a contract with Clearwater Enterprises, L.L.C. as the District's third party gas supplier as set out on Attachment "L"

VIII.M. Renewal of Employee Evaluation Systems, Inc. Agreement for OKTLE and McREL Evaluation Licenses for 2026-2027 as set out on Attachment "M"

VIII.N. Approval of SECURE Act Pension plan Restatement Forms and fees structure as set out on Attachment "N"

VIII.O. Approval of the E-rate Resolution as set out on Attachment "O"

IX. Action Topics

IX.A. RECEIVE BIDS FOR THE PURCHASE OF \$17,455,000 COMBINED PURPOSE GENERAL OBLIGATION BONDS, SERIES 2026A OF THE DISTRICT AND VOTE TO AWARD SAID BONDS TO THE LOWEST BIDDER COMPLYING WITH THE NOTICE OF SALE AND INSTRUCTIONS TO BIDDERS OR TO REJECT ALL BIDS.

IX.B. RECOMMENDATION, CONSIDERATION AND VOTE TO APPROVE A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, SERIES 2026A IN THE SUM OF \$17,455,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

IX.C. RECEIVE BIDS FOR THE PURCHASE OF \$1,130,000 GENERAL OBLIGATION BUILDING BONDS, TAXABLE SERIES 2026B OF THE DISTRICT AND VOTE TO AWARD SAID BONDS TO THE LOWEST BIDDER COMPLYING WITH THE NOTICE OF SALE AND INSTRUCTIONS TO BIDDERS OR TO REJECT ALL BIDS.

IX.D. RECOMMENDATION, CONSIDERATION AND VOTE TO APPROVE A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS, TAXABLE SERIES 2026B IN THE SUM OF \$1,130,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

X. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the

public during participation time if such matters are not specific agenda items (Board Policy BDC).

XI. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

XII. Proposed executive session to discuss the employment of those employees listed. 25 O.S. Section 307(B)(1).

- Axsom, Morgan
- Bankston, Staci
- Beckley, Marci
- Birk, Jessica
- Birk, Preston
- Brown, Kevin
- Curtis, Stephanie
- Dilbeck, Thad
- Goodwin, Stacey
- Hancock, Matt
- Harp, Michael
- Harris, Laci
- Hennesy, Matt
- Holmes, Tiffany
- Ickleberry, Kerry
- Imhoff, Shawn
- Kestner, Aaron
- Krause, Tammie

- Kuntz, Aaron
- Langham, Jason
- Lashbrook, Travis
- Massey, Brent
- Myers, Chanda
- Niko, Angie
- Patterson, Lori
- Price, Cody
- Smith, Eliot
- Southwick, Cheron
- Watson, Gretchen

XIII. Discussion and possible board action to rehire administrators listed for the 2026-27 school year

- Axsom, Morgan
- Bankston, Staci
- Beckley, Marci
- Birk, Jessica
- Birk, Preston
- Brown, Kevin
- Curtis, Stephanie
- Dilbeck, Thad
- Goodwin, Stacey
- Hancock, Matt
- Harp, Michael

- Harris, Laci
- Hennesy, Matt
- Holmes, Tiffany
- Ickleberry, Kerry
- Imhoff, Shawn
- Kestner, Aaron
- Krause, Tammie
- Kuntz, Aaron
- Langham, Jason
- Lashbrook, Travis
- Massey, Brent
- Myers, Chanda
- Niko, Angie
- Patterson, Lori
- Price, Cody
- Smith, Eliot
- Southwick, Cheron
- Watson, Gretchen

XIV. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., April 17, 2026, by Laci Harris, Minutes Clerk of the Board.

Laci Harris

Minutes Clerk of the Board

COUNTY ELECTION BOARD
STATE OF OKLAHOMA


WASHINGTON COUNTY
CERTIFICATE OF ELECTION

Pursuant to the Constitution and Statutes of the State of Oklahoma,
the County Election Board certifies that

SCOTT A. BILGER

Having been unopposed is elected to the office of
OFFICE 2
BARTLESVILLE PUBLIC SCHOOLS

In testimony whereof, the County Election Board of Washington County of Oklahoma has caused this Certificate of Election to be issued by the Secretary of the Washington County Election Board and its official seal to be hereunto affixed on the 9TH day of December 2025.


Yvonne House

Yvonne House, Washington County Election Board



COUNTY ELECTION BOARD STATE OF OKLAHOMA

WASHINGTON COUNTY CERTIFICATE OF ELECTION

Pursuant to the Constitution and Statutes of the State of Oklahoma,
the County Election Board certifies that

MANDY JOHNSTON

Having been unopposed is elected to the office of

OFFICE 4

BARTLESVILLE PUBLIC SCHOOLS

In testimony whereof, the County Election Board of Washington County of Oklahoma has caused this Certificate of Election to be issued by the Secretary of the Washington County Election Board and its official seal to be hereunto affixed on the 9TH day of December 2025.

Yvonne House

Yvonne House, Washington County Election Board



COUNTY ELECTION BOARD STATE OF OKLAHOMA

WASHINGTON COUNTY CERTIFICATE OF ELECTION

Pursuant to the Constitution and Statutes of the State of Oklahoma,
the County Election Board certifies that

KRISTEN LINDBLOM

Having been unopposed is elected to the office of

OFFICE 7

BARTLESVILLE PUBLIC SCHOOLS

In testimony whereof, the County Election Board of Washington County of Oklahoma has caused this Certificate of Election to be issued by the Secretary of the Washington County Election Board and its official seal to be hereunto affixed on the 9TH day of December 2025.

Yvonne House

Yvonne House, Washington County Election Board





Shaping the Future of Bruin Graduates

Bartlesville Public Schools conducted a comprehensive survey on February 9, 2026 to evaluate student preparedness and identify the essential skills needed for post-graduation success.

Engagement & Participation

1668
VOICES HEARD



Students: 1034



Parents: 338



Staff: 217



Community Members: 79

90%

CONFIDENCE IN PREPAREDNESS

1345 participants feel students are Moderately to Very Prepared for post-graduation success.

Top Themes Identified for Student Success

Practical Life Skills

Participants overwhelmingly identified skills including cooking, home maintenance, & job application process.



Strong Work Ethic

Emphasis was placed on time management, accountability, & resilience in a challenging market.



Financial Literacy

A major focus area is on personal budgeting, taxes, & overall independent financial management.



Communication Skills

Key areas include effective communication, both verbal & written, & strong social skills to interact with others.



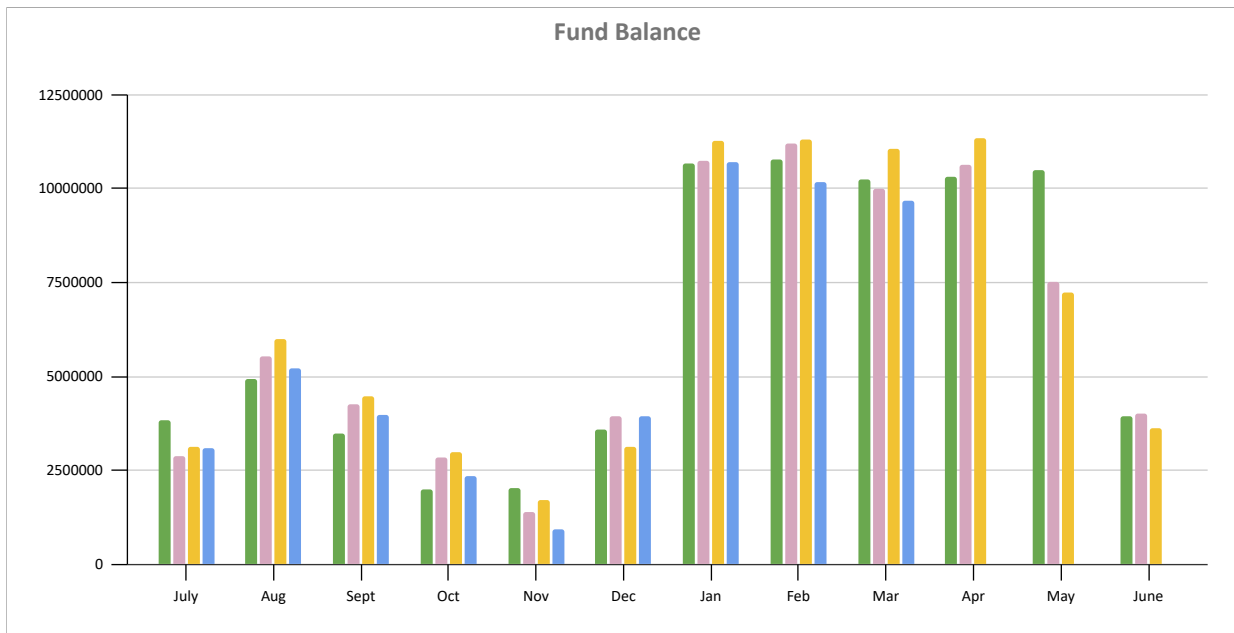
Critical Thinking

Critical thinking, problem-solving, & a strong moral compass are emphasized as essential cognitive abilities.



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041	921,789	3,952,870	10,721,013	10,175,780	9,692,879			
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)	(806,371)	815,519	(563,967)	(1,122,195)	(1,356,962)			



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	March	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 10,175,780	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	610,362	13,349,913	11,996,137	11,937,795
County	48,068	1,542,240	1,412,346	1,360,302
State	3,316,524	26,610,518	27,066,580	25,951,161
Federal	313,466	2,664,220	3,869,209	4,248,082
Other sources	596	35,486	81,554	94,840
	<u>4,289,016</u>	<u>44,202,377</u>	<u>44,425,826</u>	<u>43,592,180</u>
Total cash available	14,464,796	47,811,183	48,438,169	47,524,168
<u>Requirements:</u>				
Salaries	3,216,898	23,725,284	23,163,682	22,298,953
Benefits	1,093,651	8,178,911	7,890,996	7,544,571
Professional services	138,132	1,084,202	935,317	856,630
Property services	59,097	2,611,271	2,647,880	2,663,113
Other purchased services	104,013	358,517	326,682	1,122,083
Supplies & materials	150,792	1,672,546	1,918,951	2,575,063
Property		48,035	68,538	57,691
Other uses	9,334	439,538	436,282	418,895
	<u>4,771,917</u>	<u>38,118,304</u>	<u>37,388,328</u>	<u>37,536,999</u>
Ending balance	<u>9,692,879</u>	<u>9,692,879</u>	<u>11,049,841</u>	<u>9,987,169</u>

**Bartlesville Public Schools
General Fund Revenue Detail**

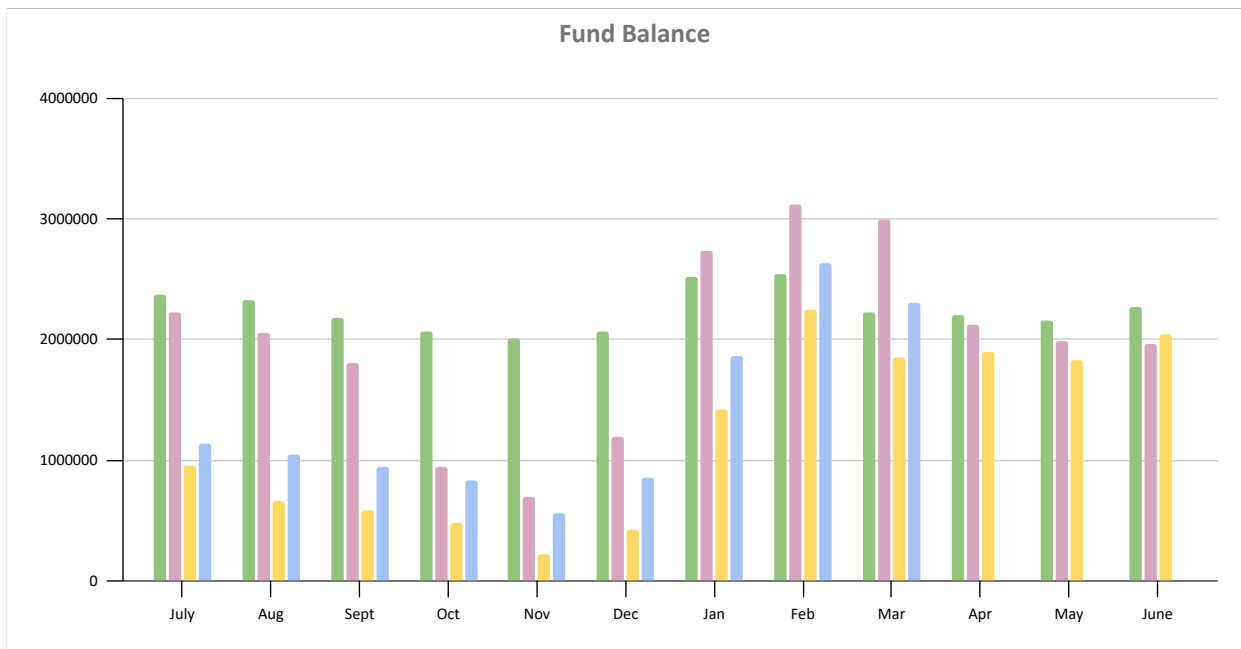
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2025-26 Total
1110 Ad valorem tax - current						3,618,177.02	7,250,280.17	699,639.91	315,420.64				11,883,517.74
1121-1122 Ad valorem tax - prior	73,921.84	50,534.24	89,943.86	14,408.67	10,189.72	32,418.87	74,693.17	20,089.65	8,080.48				374,280.50
1130 In lieu of tax	0.08						230.32						230.40
1140 TIF closeout			228,176.52										228,176.52
1190 Other taxes													-
1213-1214 Testing fees	666.25		701.25	681.25		562.50	705.00		498.75				3,815.00
1230-1290 Tuition									18,540.50				18,540.50
1310 Interest on investments	52,920.40	31,413.29	33,545.48	28,919.52	49,790.04	30,116.73	44,568.63	44,737.31	48,334.66				364,346.06
1351													-
1352 Interest on unapport. Tax	122.64	47.17	85.93	157.07	95.78	248.65	52.35	2,414.69	5,594.36				8,818.64
1353													-
1410 Rent				90.00	600.00		250.00	5,500.00					6,440.00
1440 Sale of equipment				1,500.00									1,500.00
1510 Insurance loss recoveries			16,779.57	1,000.00					4,683.98				22,463.55
1530 Damage recovery			75.00		112.50	100.00	200.00	100.00	1,100.00				1,687.50
1580 Activity trip reimb	9,466.32	7,391.25	611.24	3,042.10	3,641.33	2,537.44	439.95	598.76	3,888.44				31,616.83
1590 Miscellaneous reimb	976.00	5,648.90		5,226.00	14,384.32	771.62	5,083.25	623.20	9,681.40				42,394.69
1610 Donations	1,000.00	59,750.00	4,370.00		17,975.05		81,125.00	1,000.00	194,527.21				359,747.26
1680 Refunds		71.00					720.00						791.00
1690 Miscellaneous			1,014.78	67.41	146.82	103.41	178.23	24.00	12.00				1,546.65
2100 County-wide 4-mill	9,380.65	6,207.03	29,573.29	1,877.91	1,317.19	380,803.88	810,771.66	104,921.84	36,544.96				1,381,398.41
2200 Mortgage tax	11,399.68	14,514.63	22,408.76	16,092.07	17,320.06	40,147.22	13,570.06	13,865.81	11,522.96				160,841.25
2300 Resale Property													-
3110 Gross production tax	3,184.08	2,196.23	2,577.77	2,678.60	2,867.45	937.11	4,525.80	2,149.27	2,407.34				23,523.65
3120 Motor vehicle tax	59,992.81	246,432.22	231,118.54	245,648.60	233,219.25	198,028.53	236,590.37	239,429.97	218,705.99				1,909,166.28
3130 Rural electric tax	4,413.73	5,876.53	6,546.81	5,462.84	4,764.39	4,380.00	4,432.10	5,566.57	5,688.84				47,131.81
3140 State school land earnings	93,133.81	65,952.92	77,440.06	97,211.86	86,855.18	81,770.33	161,738.46	95,420.81	97,611.39				857,134.82
3150 Vehicle tax stamps	797.89	436.94	1,230.18	768.86	1,037.96	1,415.98		1,153.29	1,941.38				8,782.48
3160 Farm implement tax stamps			94.70	60.75	339.47	382.35			617.30				1,494.57
3210 Foundation aid		2,451,057.99	2,451,754.97	2,451,406.48	2,451,406.48	2,451,406.48	2,081,786.11	2,387,235.44	2,389,289.55				19,115,343.50
3250 FBA		459,231.25	459,231.24	459,231.25	459,231.24	459,231.25	473,591.65	461,624.63	466,689.09				3,698,061.60
3310 Alternative education							55,444.77		32,607.16				88,051.93
3412 NBCT Stipend								50,000.00					50,000.00
3414				1,749.00									1,749.00
3415 Reading Sufficiency					120,213.94								120,213.94
3420 State textbooks		35,908.72	35,908.72	35,908.71	35,908.72	35,908.72	37,305.22	36,141.47	36,141.47				289,131.75
3430 Education matching	3,311.38			1,847.66		1,847.66	1,846.09	1,845.41	1,842.28				12,540.48
3436		93,041.47											93,041.47
3437								32,604.60					32,604.60
3440 Drivers education			4,757.50										4,757.50
3470													-
3610			1,082.43										1,082.43
3620								9.63					9.63
3690 Other state					1,927.41								1,927.41
3811 Vocational programs			7,920.00			30,170.00			7,920.00				46,010.00
3812 Vocational programs			55,062.00			55,062.00			55,062.00				165,186.00
3892 Lottery Fund				28,901.28		14,672.05							43,573.33
4140 Title VII	125,903.90												125,903.90
4162 Flood Control				233.72									233.72
4210 Title I - Part A	240,195.39					280,311.38	265,263.53		129,438.52				915,208.82
4271 Title II	20,495.34					175,898.38	21,496.26	2,538.76					220,428.74
4281 Title III	290.10					13,180.12	14,367.16	490.36					28,327.74
4310 IDEA B - Special Education	196,695.03		2,239.80	152,076.79		134,336.92	128,313.57	246,717.94	139,925.86				1,000,305.91
4340 Preschool				7,100.94	7,100.94	7,100.94		8,428.96					29,731.78
4442 Title IV reimb		32,528.85				56,051.59	6,354.28	1,519.45	801.63				97,255.80
4470 Title VI	6,773.70					6,758.98	11,365.61	1,944.95	4,977.95				31,821.19
4550 Johnson-O'Malley		72,071.90											72,071.90
4611 Title II - Adult Education	35,249.42				2,079.95	3,801.05	5,776.72	8,874.00	6,192.73				61,973.87
4617 Rehab services						1,266.94							1,266.94
4689 Other federal													-
4740													-
4821 Carl Perkins				30,487.22		17,072.56			32,129.60				79,689.38
5150-5160 Activity trip reimb	876.43	2,929.03	1,912.34	12,203.10	9,718.61	1,002.81	3,586.66	2,661.46	595.96				35,486.40
6140 Estopped Warrants													-
	951,166.87	3,643,241.56	3,766,162.74	3,606,039.66	3,532,243.80	8,137,981.47	11,796,652.15	4,479,872.14	4,289,016.38	-	-	-	44,202,376.77

3,582,106.16 PY FB

47,784,482.93

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900	559,218	857,332	1,861,642	2,634,710	2,302,419			
FY26-FY25	179,803	384,665	358,417	352,601	336,177	435,919	435,586	382,442	456,354			



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>March</u>	<u>2025-26 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,634,710	\$ 2,042,084	\$ 1,960,216
 <u>Revenue:</u>			
Local	100,356	1,973,681	1,701,113
State	88	877,208	865,028
Other sources	-	-	3,018
	<u>100,444</u>	<u>2,850,889</u>	<u>2,569,159</u>
 Total cash available	 2,735,154	 4,892,973	 4,529,375
 <u>Requirements:</u>			
Professional services	10,000	100,000	102,350
Property services	336,448	987,663	858,173
Other purchased services	-	819,391	900,771
Supplies & materials	39,077	231,274	288,009
Property	47,210	451,926	533,001
Other uses	-	300	1,006
	<u>432,735</u>	<u>2,590,554</u>	<u>2,683,310</u>
 Ending balance	 <u>2,302,419</u>	 <u>2,302,419</u>	 <u>1,846,065</u>



MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - Monday, March 9, 2026

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 SW Jennings Ave, Bartlesville, OK 74003 on Monday, March 9, 2026 at 5:30 PM.

Absent: Scott Bilger, **Present:** Randy Herren, Mandy Johnston, Suzy Keirse, Kristen Lindblom, Andrea Nightingale, Kinder Shamhart. Present: 6, Absent: 1.

I. Call Meeting to Order

II. Flag Salute

III. Spotlight

III.A. National Merit Finalists

- Jackson Boudreaux, Adrianna Van Eman, Jackson Miller, Adit Paul, Griffin Salerno

III.B. Academic All State

- Jackson Boudreaux, Adit Paul, Griffin Salerno

BHS Principal Michael Harp introduced the National Merit Finalists and Academic All-State students.

III.C. Bruin Swim Teams

Girls Team: 6A Academic State Champions & 6A State Runner-up Team

- Nora Craig, Freshman
 - 3rd- Medley Relay
 - 3rd- 400 Free Relay
 - 5th- 100 Backstroke
- Daisy Droege, Sophomore
 - 3rd- Medley Relay
 - 3rd- 400 Free Relay
 - 6th- 200 IM 6th- 100 Backstroke
- Addie Kuntz, Freshman
 - 10th- 100 Freestyle
- Ragavarsha Karuppan Chetty, Freshman
 - Academic State Champion
- Karis Shamhart, Freshman
 - 3rd- 200 Free Relay
 - 3rd- 400 Free Relay
 - 11th- 500 Freestyle
 - 13th- 200 Freestyle
- Macie Stapleton, Senior
 - 14th- 100 Freestyle
 - 16th- 50 Freestyle
- Ashlynn Taylor, Senior
 - State Champion- 100 Breaststroke
 - 3rd- 100 Butterfly
 - 3rd- Medley Relay
 - 3rd- 200 Free Relay
- Alexis Taylor, Sophomore
 - 13th- 100 Breaststroke
 - 20th- 200 Freestyle
- Casey "Anna" Wells, Senior
 - 3rd- Medley Relay
 - 3rd- 200 Free Relay
 - 7th- 200 IM
 - 9th- 100 Butterfly
- Sophia Williams, Junior
 - 14th- 100 Breaststroke
 - 21st- 200 IM
 - Anna Young, Junior
 - State Champion - 200 Freestyle
 - State Runner-Up - 100 Butterfly
 - 3rd- 200 Free Relay
 - 3rd- 400 Free Relay

Boys Team: 6A State 4th Place Team

- Miles Brown, Freshman
 - 6th- Medley Relay
 - 8th- 200 Free Relay
 - 15th- 200 IM
 - 16th- 100 Breaststroke
- Kevin Contreras, Junior
 - 21st- 200 Freestyle
- Grayson Ellis, Sophomore
 - 4th- 400 Free Relay
 - 5th- 500 Freestyle
 - 8th- 200 Free Relay
 - 9th- 200 Freestyle
- Travis Lief, Senior
 - 4th- 500 Freestyle
 - 4th- 400 Free Relay
 - 6th- Medley Relay
 - 10th- 100 Backstroke
- Anthony Mann, Sophomore
 - 4th- 100 Freestyle
 - 4th- 400 Free Relay
 - 6th- 200 Freestyle
 - 8th- 200 Free Relay
- Aysen Offutt, Junior
 - 6th- Medley Relay
 - 19th- 200 IM
 - 21st- 100 Butterfly
- Parker Shoemith, Junior
 - State Runner-Up - 200 IM
 - State Runner-Up - 500 Freestyle
 - 4th- 400 Free Relay
 - 6th- Medley Relay
- Blace Williams, Sophomore
 - 6th- 200 Free Relay
 - 9th- 500 Freestyle
 - 11th- 200 Freestyle

Swim Coach Chad Englehart introduced the swim teams.

IV. Public Comment

There were no public comments.

V. Superintendent's Report

V.A. Bond Issue History

- [Bond Issue History](#)

Superintendent McCauley refreshed the board on the history of bond issues going back to 2013. The district has begun the planning process for its next bond election.

V.B. Superintendent Transition Update

LaDonna Chancellor shared interviews for the upcoming vacant principal positions will be conducted after spring break. Administrators will meet for strategic planning on March 31. The district is working through aligning priorities for an August bond issue election.

V.C. Financial Update

V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, April 20, 2026; 5:30 p.m.

VI. Action Topics

VI.A. Recommendation, consideration and vote to approve a resolution fixing the amount of combined purpose general obligation bonds, series 2026A to mature each year; fixing the time and place the bonds are to be sold; designating a registrar/paying agent and disclosure counsel; approving the Preliminary Official Statement and distribution thereof; authorizing the Clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds.

MOTION #1: to approve Action Topic A. This motion, made by Mandy Johnston and seconded by Kristen Lindblom, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 6, Nay: 0

VI.B. Recommendation, consideration and vote to approve a resolution fixing the amount of general obligation building bonds, taxable series 2026B to mature each year; fixing the time and place the bonds are to be sold; designating a registrar/paying agent and disclosure counsel; approving the Preliminary Official Statement and distribution thereof; authorizing the Clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds.

MOTION #2: to approve Action Topic B. This motion, made by Mandy Johnston and seconded by Kristen Lindblom, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 6, Nay: 0

VII. Consent Agenda

VII.A. Approval of Minutes as set out on Attachment "A"

- February 16, 2026 (Regular Meeting)

VII.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VII.C. Acceptance of Financial Reports for February 2026 as set out on Attachment "C"

VII.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VII.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VII.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VII.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VII.H. Declaration of Items as Surplus as set out on Attachment "H"

VII.I. Approval of Lease Purchase Items as set out on Attachment "I"

VII.J. Approval of the contract for Jenkins & Kemper CPAs to perform the district's annual audit for the year ending June 30, 2026 and prepare the Estimate of Needs for 2026-2027 as set out on Attachment "J"

VII.K. Approval of the Statutory Waiver/Deregulation Application for the ATLAS program at Ranch Heights Elementary School as set out on Attachment "K"

MOTION #3: to approve Consent Agenda items A through K. This motion, made by Mandy Johnston and seconded by Kinder Shamhart, Passed. Kristen Lindblom: Yea, Mandy Johnston: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Kinder Shamhart: Yea, Andrea Nightingale: Yea. Yea: 6, Nay: 0

VIII. Public Comment

There were no public comments.

IX. New Business

There was no new business.

X. Adjournment

There being no further business, the meeting adjourned at 6:05 p.m.

REGULAR MEETING)
STATE OF OKLAHOMA) SS
COUNTY OF WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15 of the last calendar year.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Bartlesville Public Schools
Encumbrance Register
34-2023 BOND - 2025 PROJECTS

PO No	Date	Vendor	Description	Amount
152	03/10/2026	SLIGAR MECHANICAL	MAINT/018/HS	24,660.00
153	03/18/2026	PATRIOT AUTO GROUP 4, LLC	PO for 2026 Chevy Suburban	65,000.00
154	03/23/2026	DIGICERT, INC	TECH-RLTD-SRVCS-019/TECH/ESC	700.00
155	03/23/2026	CERTIFIED LIFE SAFETY, LLC	FIRE SUPPRESSION/018/WAYSIDE	7,985.00
156	03/23/2026	CHARLES DANE WARNER	001/ATHLETICS/EQUIPMENT	2,917.00
157	03/25/2026	JENNIFER STEVENS MCBEE	MAINT/018/HS	8,500.00
158	03/25/2026	REDBUD COMMERCIAL FLOORING	MAINT/018/KANE	9,915.00
159	03/25/2026	REDBUD COMMERCIAL FLOORING	MAINT/018/KANE	17,416.00
160	03/25/2026	C & S AIR INC	MAINT/018/DOENGES	7,144.00
161	03/25/2026	SECONDARY RHODES	MAINT/ATH/001/018/HS	44,418.00
162	03/26/2026	HIGHWAY MAN SIGNS LLC	EQUIPMENT/DOENGES/BHS	2,170.00
163	03/27/2026	COUSIN'S UNIFORM & TUX, LLC	657 UNIFORMS BAND-027/VM/BHS	2,446.20
164	03/30/2026	EARNEST HEAT & AIR INC	MAINT/018/JP	9,621.00
165	03/30/2026	SCHOOLSAFEID, LLC	TECH-RLTD-SPLYS-013/TECH/ESC	46,477.40
166	04/06/2026	SLIGAR MECHANICAL	MAINT/018/ESC	6,512.00
167	04/06/2026	EARNEST HEAT & AIR INC	MAINT/018/WILSON	9,714.00
168	04/06/2026	EARNEST HEAT & AIR INC	MAINT/018/KANE	9,830.00
169	04/10/2026	BROWN PLBG LLC	MAINT/018/HS	11,986.00
170	04/10/2026	SECONDARY RHODES	ROOFING/018/MADISON	14,329.00
171	04/15/2026	J.D. YOUNG COMPANY, INC.	COPIERS/012/DIST	48,835.00
Report Total:				\$350,575.60

Bartlesville Public Schools
Encumbrance Register
39-Bond Interest

PO No	Date	Vendor	Description	Amount
2	04/14/2026	AMAZON CAPITAL SERVICES INC	FURN & FIX - 010/HOOVER	2,645.47
Report Total:				\$2,645.47

Bartlesville Public Schools
Encumbrance Register
81-GIFTS FUND

PO No	Date	Vendor	Description	Amount
5	03/30/2026	BHS AFTER PROM COMMITTEE	DONATIONS-287/CURR/ESC	1,250.00
6	03/30/2026	BHS PROJECT GRADUATION	DONATIONS-287/CURR/ESC	1,250.00
			Report Total:	<u><u>\$2,500.00</u></u>

2025-2026 Fiscal Year
Encumbrance Orders for Approval
April 20, 2026

The following list of Encumbrance Orders (Purchase Orders), totaling \$1,087,115.48 is submitted for consideration by the Bartlesville Board of Education for the dates of March 06, 2026 through April 16, 2026 from 2025-2026 Fiscal Year funds for Funds 11-81.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2025-2026 Fiscal



Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$1,087,115.48.

Submitted to the Board of Education

2025-2026 Fiscal Year

	FUND	P.O. #'s	AMOUNT
11	General	1373 - 1494	\$ 204,811.43
21	Building		
22	Child Nutrition Fund	49 - 52	\$ 525,082.98
31	2019 Bond - Projects		
32	2021 Bond - 2023 Projects		
33	2021 Bond - 2024 Projects	72	\$ 1,500.00
34	2023 Bond - 2025 Projects	152 - 171	\$ 350,575.60
39	Bond Interest	2	\$ 2,645.47
81	Gifts Fund	5 - 6	\$ 2,500.00
	TOTAL		\$ 1,087,115.48

GRAND TOTAL: **\$ 1,087,115.48**

Change Order Listing

Options: Fund(s): 11-General Fund (For Operation), Year: 2025-2026, ReferenceDate: Prior To Begin Date, Date Range: 3/6/2026 - 4/16/2026, PO Range: 1 - 1372, Minimum Amount Change: \$10,000.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
2	07/01/2025	79673	AEP PUBLIC SERVICE COMPANY OF OK	ELECTRICITY-000/AP/ESC	13,282.77
Non-Payroll Total:					\$13,282.77
Payroll Total:					\$0.00
Report Total:					\$13,282.77

Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1373	03/06/2026	AMERICAN HEART ASSOCIATION, INC.	CPR SUPPLIES-033/SS/ESC	1,482.80
1374	03/09/2026	AMAZON CAPITAL SERVICES INC	GENL-SPLYS-015/HOOVER	679.81
1375	03/09/2026	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-027/VM/BHS	300.00
1376	03/09/2026	GULNARA L HOLLOPETER	INSTRUCT-SRVCS-027/VM/BHS	500.00
1377	03/09/2026	AMAZON CAPITAL SERVICES INC	COCURR-SPLYS-027/VM/BHS	700.00
1378	03/09/2026	G & G INVESTMENTS INC	UNIFORMS 026/IM/BHS	720.80
1379	03/09/2026	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-027/VM/BHS	1,261.32
1380	03/09/2026	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-027/VM/BHS	1,300.00
1381	03/09/2026	MEERA-NIAM LLC	TRAVEL-412/STEM/MADISON-510	810.00
1382	03/09/2026	ARVEST BANK CORPORATE VISA	TRAVEL 552/FED PROG/ESC	5,042.55
1383	03/09/2026	AMAZON CAPITAL SERVICES INC	GENL SPLYS FOR Music - 008/HOOVER	315.00
1384	03/09/2026	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-026/IM/BHS	679.99
1385	03/09/2026	RICHARD WADE DANIEL	INSTRUCT-SRVCS-026/IM/BHS	100.00
1386	03/09/2026	COUSIN'S UNIFORM & TUX, LLC	681 COCURR-SPLYS-026/IM/BHS	170.00
1387	03/09/2026	SCHOOL SPECIALTY, LLC	GENERAL SUPPLIES - 015/CENTRAL	75.70
1388	03/09/2026	SHAR PRODUCTS COMPANY	INSTRUMENTS-026/IM/BHS	4,235.20
1389	03/10/2026	AMAZON CAPITAL SERVICES INC	GENL-SUPLYS-COPY-FURN-015/WAYSIDE	1,000.00
1390	03/10/2026	ARVEST BANK CORPORATE VISA	REGISTRATION 552/FED PROG/ESC	500.00
1391	03/10/2026	ARVEST BANK CORPORATE VISA	REGISTRATION 552/FED PROG/ESC	820.00
1392	03/10/2026	ARVEST BANK CORPORATE VISA	TRAVEL 552/FED PROG/ESC	3,361.70
1393	03/10/2026	SEBASTIEN HEINZ	GENERAL SUPPLIES 412 STEM BHS	1,840.00
1394	03/10/2026	PROJECT LEAD THE WAY, INC.	CO-CURRICULAR SUPPLIES 412/BHS/STEM	7,682.50
1395	03/10/2026	AMAZON CAPITAL SERVICES INC	PRINTER SUPPLIES - 291/CENTRAL	62.99
1396	03/10/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 412/CENTRAL	66.32
1397	03/10/2026	ISD#30/TRANSPORTATION	TRAVEL-613/SS/ESC	300.00
1398	03/10/2026	OKLAHOMA VOCATIONAL AG TEACHER'S	REGISTRATION 412/FED PROG/705	400.00
1399	03/10/2026	ARVEST BANK CORPORATE VISA	TRAVEL-613/SS/ESC	1,800.00
1400	03/10/2026	ANGELA M HARRIS	TRAVEL-613/SS/ESC	147.50
1401	03/10/2026	SHAWN E SHEA	TRAVEL-613/SS/ESC	147.50
1402	03/10/2026	EMILEE SHEA BAKER	TRAVEL-613/SS/ESC	147.50
1403	03/10/2026	COLLEEN M SHORROCK	TRAVEL-613/SS/ESC	324.50
1404	03/10/2026	DAWN L SCHAPER	TRAVEL-613/SS/ESC	602.90
1405	03/10/2026	FUTURE FARMERS OF AMERICA	GENERAL SUPPLIES AG 412/FED PROG/705	2,600.00
1406	03/11/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	28.68
1407	03/11/2026	FAWN WILSON	PRESENTER FOR JOM	300.00
1408	03/11/2026	GERAMEY K CABLE	PRESENTER FOR OPERATION EAGLE	400.00
1409	03/11/2026	LEVON KILAN JUDE JACOBS	PRESENTER FOR JOM	600.00
1410	03/11/2026	CINDY TURLEY	PRESENTER FOR JOM	600.00
1411	03/11/2026	AMAZON CAPITAL SERVICES INC	COMMUNICATIONS-552/FED PROG/ST. JOHNS	69.93

Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1412	03/11/2026	SAIED MUSIC CO	IINSTRUMENTS 552/FED PROG/WESLEYAN	747.99
1413	03/11/2026	ZACHARY RAWSON	REGISTRATION 552/FED PROG/705	4,080.00
1414	03/11/2026	TEACHING CHANNEL INC.	PROFESSIONAL DEV 541/FED PROG/WESLEYAN	978.00
1415	03/11/2026	AMAZON CAPITAL SERVICES INC	GENL-SPLYS-015/HOOVER	800.00
1416	03/11/2026	CATHERINE LOIS HINE PAULS	TRAVEL-054/SS/ESC	300.00
1417	03/12/2026	AMAZON CAPITAL SERVICES INC	Federal/Supplies/Jane Phillips title one/130	1,550.08
1418	03/12/2026	FOLLETT CONTENT SOLUTIONS, LLC	BOOKS LIBRARY-015/BHS	2,447.01
1419	03/12/2026	OK TECHNOLOGY STUDENTS ASSOCIATION	REGISTRATION - 412/CENTRAL	25.00
1420	03/12/2026	OK TECHNOLOGY STUDENTS ASSOCIATION	REGISTRATION - 412/CENTRAL	25.00
1421	03/13/2026	AMAZON CAPITAL SERVICES INC	BLANKET GENERAL SUPPLIES 412/ FED PROGRAM/705	1,800.00
1422	03/13/2026	PEARSON EDUCATION	SOFTWARE/412-BMITE/510-MADISON	2,469.74
1423	03/13/2026	DELL MARKETING LP	TECH RLDT SPLYS - 412 STEM/BHS	2,503.46
1424	03/18/2026	WASHINGTON CO FAIR BUILDING	RENTAL OF BUILDING FOR OE	600.00
1425	03/18/2026	MARY LORRAINE ROBINSON	SUPPLIES FOR OPERATION EAGLE	800.00
1426	03/23/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 412/CENTRAL	457.69
1427	03/23/2026	WHITNEY LARAE MOORE	SUPPLIES FOR OPERATION EAGLE	600.00
1428	03/24/2026	AMAZON CAPITAL SERVICES INC	GENL-SPLYS-015/HOOVER	44.69
1429	03/25/2026	AMAZON CAPITAL SERVICES INC	GENL/SPLYS/Appliance-015/Jane Phillips	229.00
1430	03/26/2026	AMAZON CAPITAL SERVICES INC	WOOD/412-BMITE/MADISON	119.98
1431	03/26/2026	STAPLES CONTRACT & COMMERCIAL INC	GEN SPLYS/MADISON/412 BMITE	1,984.43
1432	03/26/2026	GREENWOOD PUBLISHING GROUP LLC DBA	Fed Title /books/ Tech-511/Jane Phillips	12,496.53
1433	03/26/2026	ISD#30/TRANSPORTATION	OUT OF DISTRICT TRAVEL BHS/412-BMITE	300.00
1434	03/30/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 291/294/298 CENTRAL	57.93
1435	03/30/2026	AMAZON CAPITAL SERVICES INC	PRINTER SUPPLIES - 015/CENTRAL	114.89
1436	03/30/2026	STAPLES CONTRACT & COMMERCIAL INC	FURN/000/ESC	800.00
1437	03/30/2026	AMAZON CAPITAL SERVICES INC	COPY & AUDIO/VISUAL SPLYS 412/BMITE/BHS	1,608.88
1438	03/31/2026	AMAZON CAPITAL SERVICES INC	BOOKS/SUPPLIES - 511/CENTRAL	415.00
1439	03/31/2026	NATL ASSOC FOR PUPIL TRANSPORTATION	Membership Fees, Seminars & Conf.	250.00
1440	03/31/2026	EUGENE L CHITWOOD	Out of District Travel	400.00
1441	03/31/2026	PHILLIP J NORRIS	Out of District Travel	400.00
1442	03/31/2026	TRAVIS J LASHBROOK	Out of District Travel	400.00
1443	03/31/2026	ARVEST BANK CORPORATE VISA	Hotel Cost OAPT Conference	2,000.00
1444	03/31/2026	SOUTHERN TIRE MART, LLC	Tires, Labor and other Services	10,000.00
1445	03/31/2026	AMAZON CAPITAL SERVICES INC	GENL/SPLYS-015/Office/Jane Phillips	92.50
1447	04/01/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 511/CENTRAL	387.44
1448	04/01/2026	ARVEST BANK CORPORATE VISA	TRAVEL 552/FEDERAL PROG/ESC	15,000.00
1449	04/01/2026	SAMSARA INC.	Yearly Fee for Drivers Ed Dash Cam	528.00
1450	04/02/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 511/CENTRAL	251.09

Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1451	04/02/2026	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 412/CENTRAL	977.52
1452	04/02/2026	STAPLES CONTRACT & COMMERCIAL INC	GEN SUPPLIES-412 /FED PROG/ESC	1,188.80
1453	04/02/2026	CHARLES DANE WARNER	SUPPLIES-035/GATE/JP	1,294.00
1454	04/02/2026	AMAZON CAPITAL SERVICES INC	PRINTING/GENERAL/TECH SUPPLIES - 412/CENTRAL	2,221.67
1455	04/02/2026	AMAZON CAPITAL SERVICES INC	SUPPLIES-035/GATE/JP	4,306.98
1456	04/06/2026	CAROL STEPHENS	TRAVEL-030/BHS	150.00
1457	04/07/2026	ROBERTS DOCUMENT SOLUTIONS	INFORMATION PROGRAMS AND AWARDS	400.00
1458	04/07/2026	LOWE'S COMPANIES, INC.	MATERIALS-SUPPLIES 412/CONSTRUCTION CTI/BHS	1,653.11
1459	04/07/2026	MULTISERVICE TECH SOLUTIONS, INC	SUPPLIES/ 561/OPERATION EAGLE	600.00
1460	04/07/2026	VITO'S ITALIAN RESTAURANT LLC	FOOD-561/OPERATION EAGLE EVENTS	1,800.00
1461	04/07/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 552/FED PROG/ESC	809.39
1462	04/07/2026	ARVEST BANK CORPORATE VISA	TRAVEL EXPENSES 552/FED PROG/ESC	1,100.00
1463	04/07/2026	LINK MEDIA SERVICES, LLC	COMMUNICATION 016/FED PRO/ESC	1,370.00
1464	04/07/2026	TTF SOLUTIONS LLC	SPEECH PATH SERVICES-621/SS/ESC	25,500.00
1465	04/08/2026	ASHLEE R HIGHTOWER	OUT OF DISTRICT TRAVEL 412/STEM/BHS	600.00
1466	04/08/2026	JULIE N PATTISON	TRAVEL - 030/CENTRAL	150.00
1467	04/08/2026	AMAZON CAPITAL SERVICES INC	TECHNOLOGY SUPPLIES - 412/CENTRAL	839.96
1468	04/08/2026	PENSION SOLUTIONS INC	FEES/000/HR/ESC	975.00
1469	04/08/2026	KERRY G ICKLEBERRY	TRAVEL 552/FED PROG/ESC	500.00
1470	04/08/2026	JEREMY A WILLIAMS	OUT OF DISTRICT TRAVEL 412/STEM/BHS	500.00
1471	04/08/2026	DEMCO, INC.	GENERAL SUPPLIES 552/FED PROG/WESLEYAN	260.84
1472	04/08/2026	WISCONSIN CENTER FOR EDUC RESEARCH	REGISTRATION 541/FED PRG/ESC	1,150.00
1473	04/08/2026	SOLUTION TREE, LLC	REGISTRATION 541/FED PROG/ESC	1,598.00
1474	04/08/2026	ACCUTRAIN CORPORATION	REGISTRATION 511/FED PROG/JP	3,000.00
1475	04/08/2026	ACCUTRAIN CORPORATION	REGISTRATION 541/FED PROG/WESLEYAN	5,355.00
1476	04/08/2026	AMAZON CAPITAL SERVICES INC	SUPPLIES 412/AG/FED PROG/ESC	1,264.00
1477	04/09/2026	AMAZON CAPITAL SERVICES INC	GENL-SPLYS-015/HOOVER	60.00
1478	04/09/2026	AMAZON CAPITAL SERVICES INC	GENL SPLYS-511/TITLE/WILSON	1,158.88
1479	04/13/2026	SHELLEY C BROWN	OUT OF DISTRICT TRAVEL 015/BHS	374.00
1480	04/13/2026	JESSICA D STRAIN	OUT OF DISTRICT TRAVEL 015/BHS	374.00
1481	04/14/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 511/FED PROG/ESC	2,060.00
1482	04/14/2026	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL 541/FED PROG/WESLEYAN	4,100.00
1483	04/14/2026	G & G INVESTMENTS INC	657 UNIFORMS 026/IM/BHS	159.00
1484	04/14/2026	SAMMI MARTIN	REIMBURSEMENT FOR CAP & GOWN	40.00
1485	04/14/2026	NEW HOPE INDIAN UNITED METHODIST	MEAL FOR JOM BANQUET AND RENTAL OF BUILDING	1,300.00
1486	04/14/2026	PROJECT LEAD THE WAY, INC.	REGISTRATION 541/FED PROG/ESC	3,600.00
1487	04/15/2026	AMAZON CAPITAL SERVICES INC	GENL/FURNITURE/015/GOODWIN	386.94

Bartlesville Public Schools
Encumbrance Register
11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1488	04/15/2026	AMAZON CAPITAL SERVICES INC	BOOKS-511/WILSON	99.80
1489	04/15/2026	ISD#30/TRANSPORTATION	TRAVEL 552/FED PROG/ESC	550.00
1490	04/15/2026	AMAZON CAPITAL SERVICES INC	BOOKS/GEN SUP 552/FED PROG/WESLEYAN	2,800.00
1491	04/15/2026	ARVEST BANK CORPORATE VISA	REGISTRATION 552/FED PROG/ESC	4,050.00
1492	04/15/2026	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL 412/BMITE BHS	12,000.00
1493	04/15/2026	WAL-MART COMMUNITY	GEN-COCURR SUPPLIES-035/SS/ESC	1,095.02
1494	04/16/2026	STAPLES CONTRACT & COMMERCIAL INC	GENL-SUPLYS-COPY-FURN-015/WAYSIDE	800.00
Report Total:				\$204,811.43

Bartlesville Public Schools
Encumbrance Register
22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
49	03/23/2026	TANUJ SHARMA	REIMBURSEMENT-000/CND	17.00
50	04/02/2026	AMAZON CAPITAL SERVICES INC	APPLIANCES/FURNITURE/FIXTURES	34.99
51	04/09/2026	SODEXO INC & AFFILIATES	FOOD SERVICE MANAGEMENT	525,000.00
52	04/15/2026	AMAZON CAPITAL SERVICES INC	KITCHEN PRODUCTS AND SUPPLIES	30.99
			Report Total:	<u><u>\$525,082.98</u></u>

Bartlesville Public Schools
Encumbrance Register
33-2021 BOND - 2024 PROJECTS

PO No	Date	Vendor	Description	Amount
72	04/07/2026	COX ENVIRONMENTAL, LLC	MAINT/018/HS	1,500.00
Report Total:				\$1,500.00

Budget Analysis

Options: Year: 2025-2026, Date Range: 7/1/2025 - 3/31/2026, Classification Bolding: FUNCTION-RS, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
Fund - 11 11-General Fund (For Operation)						
0000 **Appropriated Only	1,336,439.74	0.00	0.00	0.00	1,336,439.74	0.00%
1000 INSTRUCTION	52,807,357.04	38,103,706.00	22,812,596.52	15,291,109.48	14,703,651.04	72.16%
2100 SUPPORT SERVICES - STUDENTS	2,653,319.43	5,056,597.46	3,112,347.95	1,944,249.51	-2,403,278.03	190.58%
2200 SUPPORT SERVICES-INSTRT STAFF	790,010.76	2,588,941.96	1,707,699.95	881,242.01	-1,798,931.20	327.71%
2300 SUPPORT SERVICES-GENERAL ADMN	140,829.83	1,051,365.33	696,642.97	354,722.36	-910,535.50	746.55%
2400 SUPPORT SERVICES-SCHOOL ADMN	91,841.41	3,144,222.55	2,315,374.55	828,848.00	-3,052,381.14	3,423.53%
2500 CENTRAL SERVICES	254,135.66	2,265,350.15	1,691,092.94	574,257.21	-2,011,214.49	891.39%
2600 OPERATION & MAINT OF PLANT SVC	718,878.76	4,564,454.34	4,013,607.10	550,847.24	-3,845,575.58	634.94%
2700 STUDENT TRANSPORTATION SERVICE	746,696.23	2,376,104.62	1,514,872.04	861,232.58	-1,629,408.39	318.22%
3300 COMMUNITY SERVICES OPERATIONS	0.00	3,173.63	3,173.63	0.00	-3,173.63	100.00%
5300 CLEARING ACCOUNT	0.00	207,943.00	207,943.00	0.00	-207,943.00	100.00%
5500 PRIVATE NONPROFIT SCHOOLS	68,254.65	30,764.56	25,903.64	4,860.92	37,490.09	45.07%
Total Fund - 11 11-General Fund (For Operation)	\$59,607,763.51	\$59,392,623.60	\$38,101,254.29	\$21,291,369.31	\$215,139.91	99.64 %
Report Total	\$59,607,763.51	\$59,392,623.60	\$38,101,254.29	\$21,291,369.31	\$215,139.91	99.64 %

Date Range: 7/1/2025 - 3/31/2026

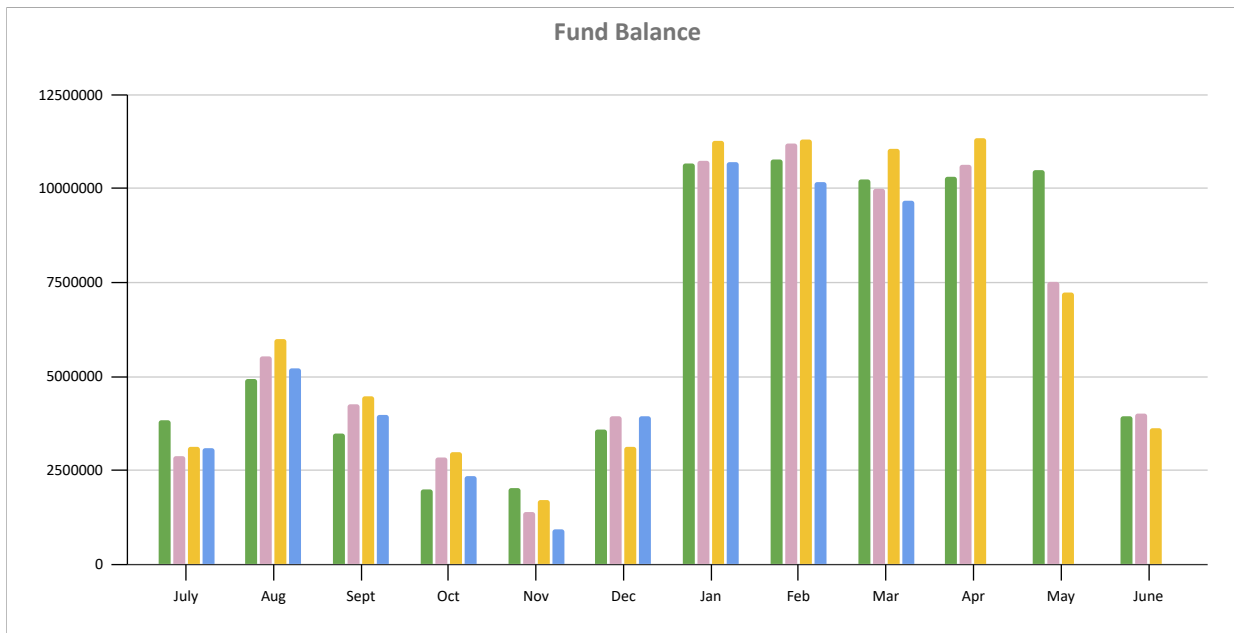
Classification Bolding: FUNCTION-RS

Print Detail: No

Dimension	Group Order	Total	Bold	Filter
Fiscal Year	N/A	N/A	N/A	2026
Fund	1	Yes	No	11
Project	N/A	N/A	N/A	
Function	2	No	Yes	
Object	N/A	N/A	N/A	
Program	N/A	N/A	N/A	
Subject	N/A	N/A	N/A	
JobClass	N/A	N/A	N/A	
Unit	N/A	N/A	N/A	

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041	921,789	3,952,870	10,721,013	10,175,780	9,692,879			
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)	(806,371)	815,519	(563,967)	(1,122,195)	(1,356,962)			



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	March	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 10,175,780	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	610,362	13,349,913	11,996,137	11,937,795
County	48,068	1,542,240	1,412,346	1,360,302
State	3,316,524	26,610,518	27,066,580	25,951,161
Federal	313,466	2,664,220	3,869,209	4,248,082
Other sources	596	35,486	81,554	94,840
	<u>4,289,016</u>	<u>44,202,377</u>	<u>44,425,826</u>	<u>43,592,180</u>
Total cash available	14,464,796	47,811,183	48,438,169	47,524,168
<u>Requirements:</u>				
Salaries	3,216,898	23,725,284	23,163,682	22,298,953
Benefits	1,093,651	8,178,911	7,890,996	7,544,571
Professional services	138,132	1,084,202	935,317	856,630
Property services	59,097	2,611,271	2,647,880	2,663,113
Other purchased services	104,013	358,517	326,682	1,122,083
Supplies & materials	150,792	1,672,546	1,918,951	2,575,063
Property		48,035	68,538	57,691
Other uses	9,334	439,538	436,282	418,895
	<u>4,771,917</u>	<u>38,118,304</u>	<u>37,388,328</u>	<u>37,536,999</u>
Ending balance	<u>9,692,879</u>	<u>9,692,879</u>	<u>11,049,841</u>	<u>9,987,169</u>

**Bartlesville Public Schools
General Fund Revenue Detail**

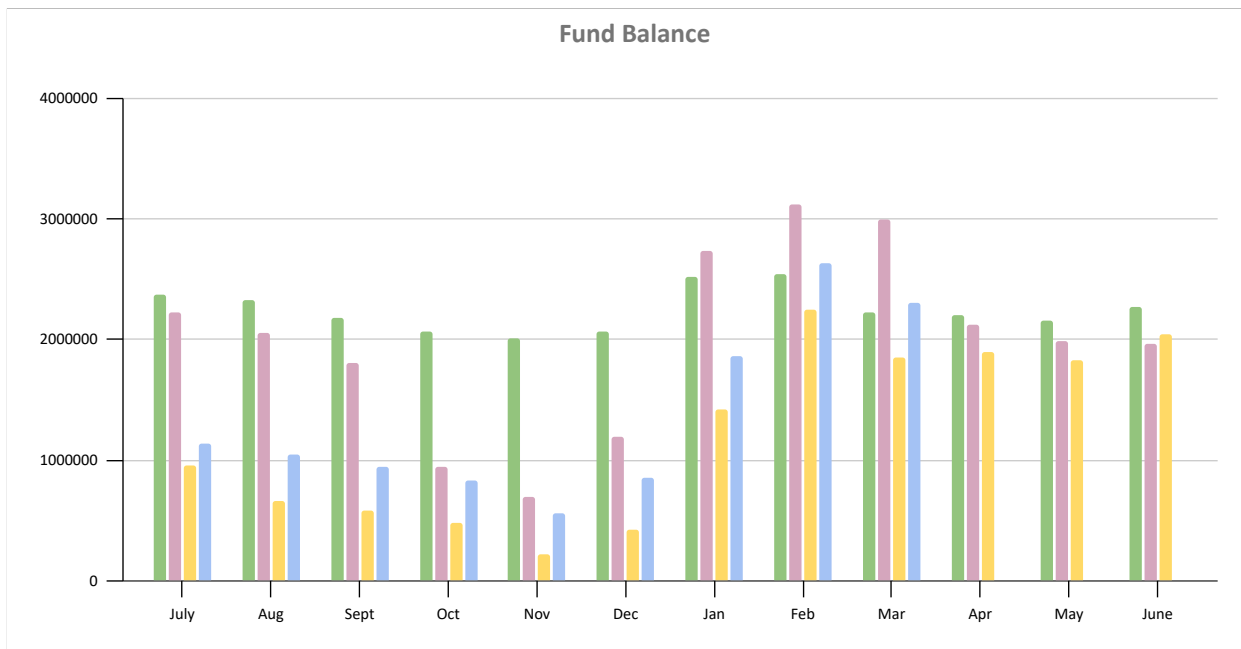
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2025-26 Total
1110 Ad valorem tax - current						3,618,177.02	7,250,280.17	699,639.91	315,420.64				11,883,517.74
1121-1122 Ad valorem tax - prior	73,921.84	50,534.24	89,943.86	14,408.67	10,189.72	32,418.87	74,693.17	20,089.65	8,080.48				374,280.50
1130 In lieu of tax	0.08						230.32						230.40
1140 TIF closeout			228,176.52										228,176.52
1190 Other taxes													-
1213-1214 Testing fees	666.25		701.25	681.25		562.50	705.00		498.75				3,815.00
1230-1290 Tuition									18,540.50				18,540.50
1310 Interest on investments	52,920.40	31,413.29	33,545.48	28,919.52	49,790.04	30,116.73	44,568.63	44,737.31	48,334.66				364,346.06
1351													-
1352 Interest on unapport. Tax	122.64	47.17	85.93	157.07	95.78	248.65	52.35	2,414.69	5,594.36				8,818.64
1353													-
1410 Rent				90.00	600.00		250.00	5,500.00					6,440.00
1440 Sale of equipment				1,500.00									1,500.00
1510 Insurance loss recoveries			16,779.57	1,000.00					4,683.98				22,463.55
1530 Damage recovery			75.00		112.50	100.00	200.00	100.00	1,100.00				1,687.50
1580 Activity trip reimb	9,466.32	7,391.25	611.24	3,042.10	3,641.33	2,537.44	439.95	598.76	3,888.44				31,616.83
1590 Miscellaneous reimb	976.00	5,648.90		5,226.00	14,384.32	771.62	5,083.25	623.20	9,681.40				42,394.69
1610 Donations	1,000.00	59,750.00	4,370.00		17,975.05		81,125.00	1,000.00	194,527.21				359,747.26
1680 Refunds		71.00					720.00						791.00
1690 Miscellaneous			1,014.78	67.41	146.82	103.41	178.23	24.00	12.00				1,546.65
2100 County-wide 4-mill	9,380.65	6,207.03	29,573.29	1,877.91	1,317.19	380,803.88	810,771.66	104,921.84	36,544.96				1,381,398.41
2200 Mortgage tax	11,399.68	14,514.63	22,408.76	16,092.07	17,320.06	40,147.22	13,570.06	13,865.81	11,522.96				160,841.25
2300 Resale Property													-
3110 Gross production tax	3,184.08	2,196.23	2,577.77	2,678.60	2,867.45	937.11	4,525.80	2,149.27	2,407.34				23,523.65
3120 Motor vehicle tax	59,992.81	246,432.22	231,118.54	245,648.60	233,219.25	198,028.53	236,590.37	239,429.97	218,705.99				1,909,166.28
3130 Rural electric tax	4,413.73	5,876.53	6,546.81	5,462.84	4,764.39	4,380.00	4,432.10	5,566.57	5,688.84				47,131.81
3140 State school land earnings	93,133.81	65,952.92	77,440.06	97,211.86	86,855.18	81,770.33	161,738.46	95,420.81	97,611.39				857,134.82
3150 Vehicle tax stamps	797.89	436.94	1,230.18	768.86	1,037.96	1,415.98		1,153.29	1,941.38				8,782.48
3160 Farm implement tax stamps			94.70	60.75	339.47	382.35			617.30				1,494.57
3210 Foundation aid		2,451,057.99	2,451,754.97	2,451,406.48	2,451,406.48	2,451,406.48	2,081,786.11	2,387,235.44	2,389,289.55				19,115,343.50
3250 FBA		459,231.25	459,231.24	459,231.25	459,231.24	459,231.25	473,591.65	461,624.63	466,689.09				3,698,061.60
3310 Alternative education							55,444.77		32,607.16				88,051.93
3412 NBCT Stipend								50,000.00					50,000.00
3414				1,749.00									1,749.00
3415 Reading Sufficiency					120,213.94								120,213.94
3420 State textbooks		35,908.72	35,908.72	35,908.71	35,908.72	35,908.72	37,305.22	36,141.47	36,141.47				289,131.75
3430 Education matching	3,311.38			1,847.66		1,847.66	1,846.09	1,845.41	1,842.28				12,540.48
3436		93,041.47											93,041.47
3437								32,604.60					32,604.60
3440 Drivers education			4,757.50										4,757.50
3470													-
3610			1,082.43										1,082.43
3620								9.63					9.63
3690 Other state					1,927.41								1,927.41
3811 Vocational programs			7,920.00			30,170.00			7,920.00				46,010.00
3812 Vocational programs			55,062.00			55,062.00			55,062.00				165,186.00
3892 Lottery Fund				28,901.28		14,672.05							43,573.33
4140 Title VII	125,903.90												125,903.90
4162 Flood Control				233.72									233.72
4210 Title I - Part A	240,195.39					280,311.38	265,263.53		129,438.52				915,208.82
4271 Title II	20,495.34					175,898.38	21,496.26	2,538.76					220,428.74
4281 Title III	290.10					13,180.12	14,367.16	490.36					28,327.74
4310 IDEA B - Special Education	196,695.03		2,239.80	152,076.79		134,336.92	128,313.57	246,717.94	139,925.86				1,000,305.91
4340 Preschool				7,100.94	7,100.94	7,100.94		8,428.96					29,731.78
4442 Title IV reimb		32,528.85				56,051.59	6,354.28	1,519.45	801.63				97,255.80
4470 Title VI	6,773.70					6,758.98	11,365.61	1,944.95	4,977.95				31,821.19
4550 Johnson-O'Malley		72,071.90											72,071.90
4611 Title II - Adult Education	35,249.42				2,079.95	3,801.05	5,776.72	8,874.00	6,192.73				61,973.87
4617 Rehab services						1,266.94							1,266.94
4689 Other federal													-
4740													-
4821 Carl Perkins				30,487.22		17,072.56			32,129.60				79,689.38
5150-5160 Activity trip reimb	876.43	2,929.03	1,912.34	12,203.10	9,718.61	1,002.81	3,586.66	2,661.46	595.96				35,486.40
6140 Estopped Warrants													-
	951,166.87	3,643,241.56	3,766,162.74	3,606,039.66	3,532,243.80	8,137,981.47	11,796,652.15	4,479,872.14	4,289,016.38	-	-	-	44,202,376.77

3,582,106.16 PY FB

47,784,482.93

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2023-2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900	559,218	857,332	1,861,642	2,634,710	2,302,419			
FY26-FY25	179,803	384,665	358,417	352,601	336,177	435,919	435,586	382,442	456,354			



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>March</u>	<u>2025-26 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,634,710	\$ 2,042,084	\$ 1,960,216
 <u>Revenue:</u>			
Local	100,356	1,973,681	1,701,113
State	88	877,208	865,028
Other sources	-	-	3,018
	<u>100,444</u>	<u>2,850,889</u>	<u>2,569,159</u>
 Total cash available	 2,735,154	 4,892,973	 4,529,375
 <u>Requirements:</u>			
Professional services	10,000	100,000	102,350
Property services	336,448	987,663	858,173
Other purchased services	-	819,391	900,771
Supplies & materials	39,077	231,274	288,009
Property	47,210	451,926	533,001
Other uses	-	300	1,006
	<u>432,735</u>	<u>2,590,554</u>	<u>2,683,310</u>
 Ending balance	 <u>2,302,419</u>	 <u>2,302,419</u>	 <u>1,846,065</u>

April 20, 2026 Personnel Report

APPOINTMENTS:						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Anderson, Laura	Bartlesville High School	Special Education Teacher	1.000	08/10/2026	Yes	
Brown, Somer	High School	Head Pom Coach	NA	03/26/2026	Yes	
Coleman, Grace	Jane Phillips	First Grade Teacher	1.000	08/10/2026	Yes	
Dietzel, Kaleigh	Jane Phillips	Special Education Teacher	1.000	08/10/2026	Yes	
Elzea, William	Transportation	Bus Driver	0.750	04/06/2026	Yes	
Guinn, Winter	Hoover	Special Education Teacher Assistant Level 3	0.875	04/06/2026	Yes	
Hobbs, Morgan	Wayside	Kindergarten Teacher	1.000	08/10/2026	Yes	
Kight, Deborah	Madison	Registrar	1.000	03/23/2026	Yes	
Moorehouse, Alyssa	Kane	Special Education Teacher Assistant Level 2	0.875	04/06/2026	Yes	
Pence, Kristen	Wayside	Music Teacher	1.000	08/10/2026	Yes	
Pratt, Elizabeth	Hoover	Special Education Teacher Assistant Level 3	0.875	04/06/2026	Yes	
Ross, Beverly	Wilson	Special Education Teacher Assistant Level 2	0.875	04/06/2026	Yes	
Saltsman, Rose	High School	Graduation Coach	1.000	03/23/2026	Yes	
White, Robin	Wilson	Elementary Principal	1.000	07/01/2026	Yes	
Withem, Kamryn	Wayside	Third Grade Teacher	1.000	08/10/2026	Yes	
CHANGE OF STATUS:						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE Date
Adams, Kylie	Richard Kane	Third Grade Teacher	1.000	Richard Kane	Fifth Grade Teacher	1.000 8/10/2026
Bankston, Gunner	Hoover	Third Grade Teacher	1.000	Hoover	FMLA	1.000 4/7/2026
Blundell, Shayla	High School	Special Education Teacher Assistant Level 3	0.875	High School	Attendance Secretary - Secondary	1.000 7/20/2026
Boyce, Jessica	Wilson	Special Education Teacher	1.000	Madison	Special Education Teacher	1.000 8/10/2026
Brewer, Heidi	Jane Phillips	Instructional Coach	1.000	Jane Phillips	Special Education Teacher	1.000 8/10/2026
Bridges, Kelsey	Wayside	Instructional Coach	1.000	Hoover	Elementary Principal	1.000 7/1/2026
Bryant, Kelli	ESC	Teacher Specialist	1.000	Jane Phillips	Instructional Coach	1.000 8/10/2026
Carter, Ashton	Wilson	FMLA	1.000	Wilson	Certified Occupational Therapy Assistant	1.000 3/5/2026
Caulkins, Joy	Wayside	First Grade Teacher	1.000	Jane Phillips	Second Grade Teacher	1.000 8/10/2026
Clement, Celeste	Richard Kane	Fifth Grade Teacher	1.000	Madison	Mathematics Teacher	1.000 8/10/2026
Denison, Lindsey	Richard Kane	FMLA	1.000	Richard Kane	Fourth Grade Teacher	1.000 4/6/2026
Deviney, Tammy	Wilson	FMLA	1.000	Wilson	Certified Occupational Therapy Assistant	1.000 3/23/2026
Eaton, Jason	ESC	Information Technology	1.000	ESC	Director of Technology	1.000 7/1/2026
Grate, Krista	Richard Kane	Fourth Grade Teacher	1.000	Richard Kane	FMLA	1.000 4/13/2026
Hancock, Matthew	Central	Secondary Principal	1.000	High School	Secondary Principal	1.000 7/1/2026
Harp, Eric	High School	Secondary Counselor	1.000	High School	Graduation Coach	1.000 8/10/2026
Haskell, Aubrie	High School	Mathematics Teacher	1.000	High School	FMLA	1.000 3/6/2026
Hogan, Kelsey	Richard Kane	Second Grade Teacher	1.000	Richard Kane	FMLA	1.000 3/23/2026
Jones, Ryan	High School	Lay Coach	N/A	High School	Social Studies Teacher	1.000 8/10/2026
Kohnle, Rhonda	Richard Kane	Special Education Teacher	1.000	Richard Kane	FMLA	1.000 3/9/2026
Kohnle, Rhonda	Richard Kane	FMLA	1.000	Richard Kane	Special Education Teacher	1.000 3/30/2026
Kohnle, Scott	Central	Business Teacher	1.000	Central	FMLA	1.000 3/9/2026
Kyrouac, Kevin	Technology	Information Technology	1.000	ESC	Printer/Building Manager	1.000 7/1/2026
Matney, Katie	Ranch Heights	FMLA	1.000	Ranch Heights	Third Grade Teacher	1.000 3/23/2026
Miller, Jonathan	Wayside	Fourth Grade Teacher	1.000	Central	STEM Teacher	1.000 8/10/2026
Minton, Kyle	High School	Mathematics Teacher	1.000	High School	Assistant Director of Athletics & Activities	1.000 7/1/2026
Morgan, Anne	Wilson	Special Education Teacher	1.000	Wilson	FMLA	1.000 3/9/2026
Murguia, Gabrielle	Wayside	Special Education Teacher Assistant Level 2	0.875	Wayside	Special Education Teacher Assistant Level 3	0.875 1/6/2026
Newton, Lori	Wayside	Attendance Secretary - Elementary	1.000	Wayside	Intermittent FMLA	1.000 4/10/2026
Nickels, Velva	Ranch Heights	FMLA	1.000	Ranch Heights	Kindergarten Teacher	1.000 3/9/2026
Rau, Maria	Jane Phillips	Third Grade Teacher	1.000	Jane Phillips	Second Grade Teacher	1.000 8/10/2026
Rau, Maria	Jane Phillips	Second Grade Teacher	1.000	Jane Phillips	Title 1 Teacher	1.000 8/10/2026
Rohrs, Pamela	Wilson	Kindergarten Teacher	1.000	Wilson	FMLA	1.000 3/30/2026
Salerno, Renate	Central	STEM Teacher	1.000	Central	Science Teacher	1.000 8/10/2026
Scott, Robyn	High School	FMLA	1.000	High School	Special Education Teacher	1.000 3/4/2026
Stage, Kayli	Hoover	Third Grade Teacher	1.000	Hoover	FMLA	1.000 5/1/2026
Thom, RoyAnna	Jane Phillips	Second Grade Teacher	1.000	Jane Phillips	Library Media Specialist	1.000 8/10/2026
Villines, Suzanne	High School	World Languages Teacher	1.000	High School	FMLA	1.000 4/1/2026
RESIGNATION:						
Name	Site	Position	FTE	Date		
Adams, Amy	Richard Kane	Leave of Absence	1.000	6/30/2026		
Beck, Taylor	Jane Phillips	Fifth Grade Teacher	1.000	5/22/2026		
Darsow, Ashley	Madison	Agriculture Education Teacher	1.000	6/30/2026		
Erwin, Sara	High School	Special Education Teacher	1.000	5/22/2026		

April 20, 2026 Personnel Report

Hafler, Gary	Transportation	Bus Driver	0.750	3/13/2026		
O'banion, Corrie	Jane Phillips	Special Education Teacher Assistant Level 3	0.875	3/12/2026		
Pfister, Alissa	Richard Kane	Special Education Teacher Assistant Level 3	0.875	4/9/2026		
Phillips Bowers, Quartlan	Hoover	Special Education Teacher Assistant Level 3	0.875	5/21/2026		
Pickett, Carissa	Hoover	Fifth Grade Teacher	1.000	5/22/2026		
Putney, Cassidy	Hoover	Teacher Assistant	0.875	5/21/2026		
Rodriquez, Kylie	Ranch Heights	Fifth Grade Teacher	1.000	5/22/2026		
Tayrien, Beth	Hoover	Special Education Teacher Assistant Level 1	0.875	5/21/2026		
Williams, Laura	Central	STEM Teacher	1.000	5/22/2026		
Wilson, Sara	Transportation	Bus Monitor	1.000	2/24/2026		
Wright, Lauren	High School	Secondary Attendance Secretary	1.000	6/11/2026		
RETIREMENT:						
Name	Site	Position	FTE	Date		
Alvarado, Anna Lisa	Wilson	Special Education Teacher Assistant Level 3	0.875	5/21/2026		
Coale, Rita	Jane Phillips	Title 1 Teacher	1.000	5/22/2026		
Hughes, Terry	High School	Assistant Athletic Director	0.600	5/22/2026		
Kester, Wade	ESC	Printer/Building Manager	1.000	6/30/2026		
DECEASED:						
Name	Site	Position	FTE	Date		
Johnson, Teresa	Transportation	Bus Driver	0.750	3/31/2026		

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: PRESTON BIRK
SUBJECT: DONATIONS & INTEREST EARNED
DATE: 4/1/2026

Please accept the following donations our school district has received during the month of March.

1. BPSF/Kimrey Foundation – Video Board Donation	
Education Service Center	\$ 50,000.00
2. Cherokee Nation	
Education Service Center	\$ 149,777.21
3. Phillips 66 – Enrichment Grant	
Curriculum	\$ 44,750.00
Education Service Center	\$ <u>5,000.00</u>
Receipt Total	\$ 249,527.21

Please accept the following Interest earned on Lease Purchase received during March.

1. BOK – Fund 6	
March	\$ <u>75.45</u>
Fund 6 Total	\$ 75.45
2. BOK – Fund 8	
March	\$ <u>7,518.15</u>
Fund 8 Total	\$ 7,518.15

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 3/1/2026 - 3/31/2026, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Fund: 11

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$6,312,249.43	3.460	\$6,312,249.43
Total ICS ACCOUNT							\$6,312,249.43
Total AI 0112 GATEWAY BANK - ICS							\$6,312,249.43
Total Fund 11							\$6,312,249.43

Fund: 21

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$1,645,000.00	3.460	\$1,645,000.00
Total ICS ACCOUNT							\$1,645,000.00
Total AI 0112 GATEWAY BANK - ICS							\$1,645,000.00
Total Fund 21							\$1,645,000.00

Fund: 22

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$240,403.78	3.460	\$240,403.78
Total ICS ACCOUNT							\$240,403.78
Total AI 0112 GATEWAY BANK - ICS							\$240,403.78
Total Fund 22							\$240,403.78

Fund: 34

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$2,157,500.00	3.460	\$2,157,500.00
Total ICS ACCOUNT							\$2,157,500.00
Total AI 0112 GATEWAY BANK - ICS							\$2,157,500.00
Total Fund 34							\$2,157,500.00

Fund: 39

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$466,548.50	3.460	\$466,548.50
Total ICS ACCOUNT							\$466,548.50
Total AI 0112 GATEWAY BANK - ICS							\$466,548.50
Total Fund 39							\$466,548.50

Fund: 41

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	3/31/2026	4/30/2026		\$5,120,200.00	3.460	\$5,120,200.00
Total ICS ACCOUNT							\$5,120,200.00
Total AI 0112 GATEWAY BANK - ICS							\$5,120,200.00

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369018490	COMMERCE BANK - TREASURY BILL	1/22/2026	4/23/2026		\$4,499,760.35	3.498	\$4,499,760.35

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 3/1/2026 - 3/31/2026, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

						Total 369018490	\$4,499,760.35	
369018491	COMMERCE BANK - TREASURY	1/20/2026	5/19/2026			\$3,999,404.99	3.497	\$3,999,404.99
	BILL							
						Total 369018491	\$3,999,404.99	
						Total AI 0113 COMMERCE BANK	\$8,499,165.34	
						Total Fund 41	\$13,619,365.34	

Fund: 81

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS	3/31/2026	4/30/2026		\$295,666.30	3.460	\$295,666.30
	TRANSACTION						
						Total ICS ACCOUNT	\$295,666.30
						Total AI 0112 GATEWAY BANK - ICS	\$295,666.30
						Total Fund 81	\$295,666.30
						Total All Funds	\$24,736,733.35

MARCH 2026

	GENERAL FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 31	BOND FUND 32	BOND FUND 33	BOND FUND 34	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
BEGINNING BALANCE	7,452,886.99	1,367,522.82	346,995.15	-	873.91	83,788.40	575,748.01	1,577.88	387.89	17,583.92	9,847,364.97
LOCAL SOURCES OF REVENUE	610,362.42	100,355.55	17,384.21		-	-	-	8,464.85	265,702.38	5,898.75	1,008,168.16
INTERMEDIATE SOURCES OF REVENUE	48,067.92		-	-	-	-	-	-	-	-	48,067.92
STATE SOURCES OF REVENUE	3,316,523.79	88.14	413.87	-	-	-	-	-	506.83	-	3,317,532.63
FEDERAL SOURCES OF REVENUE	313,466.29		381,663.87	-	-	-	-	-	-	-	695,130.16
TOTAL NEW RECEIPTS	4,288,420.42	100,443.69	399,461.95	-	-	-	-	8,464.85	266,209.21	5,898.75	5,068,898.87
INTER-FUND TRANSFERS	595.96	-	-	-	-	-	-	-	-	-	595.96
NON-REVENUE RECEIPTS	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMBINED RECEIPTS	4,289,016.38	100,443.69	399,461.95	-	-	-	-	8,464.85	266,209.21	5,898.75	5,069,494.83
WARRANT PURCHASES (-)	(5,335,550.49)	(510,547.59)	(445,502.51)	-	(55.00)	-	(99,787.25)	-	-	-	(6,391,442.84)
INVESTMENTS MATURED (+)	3,349,153.02	1,345,000.00	339,404.61	-	-	-	2,157,500.00	457,350.67	16,745,865.34	294,798.45	24,689,072.09
C.D./AGENCY INVESTMENTS (-)	(6,312,249.43)	(1,645,000.00)	(240,403.78)	-	-	-	(2,157,500.00)	(466,548.50)	(13,619,365.34)	(295,666.30)	(24,736,733.35)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS				-	-	-	-	-	-	-	-
ENDING BANK BALANCE	3,443,256.47	657,418.92	399,955.42	-	818.91	83,788.40	475,960.76	844.90	3,393,097.10	22,614.82	8,477,755.70
OUTSTANDING WARRANTS (-)	(62,626.79)	-	(3,026.81)	-	-	(3,920.50)	(14,560.00)	-	-	(2,525.00)	(86,659.10)
FUND EQUITY	3,380,629.68	657,418.92	396,928.61	-	818.91	79,867.90	461,400.76	844.90	3,393,097.10	20,089.82	8,391,096.60

Total collateral pledged 17,286,798.60

	PURCHASE FUND 6	PURCHASE FUND 8
BEGINNING BALANCE	30,688.59	3,233,305.25
REBATES/CONTRIBUTIONS	-	
DIVIDENDS/INTEREST	75.45	7,518.15
TOTAL NEW RECEIPTS	75.45	7,518.15
WARRANT PURCHASES (-)	-	(437,446.16)
ENDING BANK BALANCE	30,764.04	2,803,377.24
OUTSTANDING WARRANTS (-)	-	(0.20)
FUND EQUITY	30,764.04	2,803,377.04

Sara Vermeire 4/1/2026

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2026 - 3/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$265,501.09	\$4,743.99	\$0.00	\$4,940.54	\$265,304.54	\$32,436.06	\$232,868.48
802 General Administrative Athletics	\$225,980.30	\$14,484.27	\$0.00	\$23,381.27	\$217,083.30	\$24,809.77	\$192,273.53
803 General Refund Account	\$1,298.75	\$188.50	\$0.00	\$0.00	\$1,487.25	\$0.00	\$1,487.25
804 AP Exams	\$17,511.67	\$18.00	\$0.00	\$0.00	\$17,529.67	\$1,800.00	\$15,729.67
805 Alternative High School	\$2,549.54	\$190.00	\$0.00	\$349.06	\$2,390.48	\$1,672.12	\$718.36
806 Tuition Clearing Acct	\$8,970.00	\$0.00	\$0.00	\$0.00	\$8,970.00	\$0.00	\$8,970.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
809 Broadcasting	\$6,457.31	\$180.00	\$0.00	\$0.00	\$6,637.31	\$0.00	\$6,637.31
810 AVIATION	\$449.35	\$125.00	\$0.00	\$50.00	\$524.35	\$0.00	\$524.35
811 Baseball Fund	\$3,289.39	\$0.00	\$0.00	\$0.00	\$3,289.39	\$0.00	\$3,289.39
813 Basketball Fund	\$865.60	\$0.00	\$0.00	\$0.00	\$865.60	\$0.00	\$865.60
821 Choral Club	\$3,336.26	\$0.00	\$0.00	\$0.00	\$3,336.26	\$0.00	\$3,336.26
830 BVILLE WOMEN'S NETWORK LIBRARY	\$99.84	\$0.00	\$0.00	\$0.00	\$99.84	\$0.00	\$99.84
831 S.A.D.F.	\$885.60	\$0.00	\$0.00	\$0.00	\$885.60	\$0.00	\$885.60
832 Community of Caring	\$1,105.27	\$0.00	\$0.00	\$0.00	\$1,105.27	\$0.00	\$1,105.27
833 Drama	\$11,388.10	\$975.00	\$0.00	\$135.63	\$12,227.47	\$3,146.65	\$9,080.82
834 VisionQuest	\$867.13	\$0.00	\$0.00	\$0.00	\$867.13	\$0.00	\$867.13
835 BPS-FOUNDATION GRANTS	\$18,025.12	\$0.00	\$0.00	\$4,185.86	\$13,839.26	\$7,958.07	\$5,881.19
836 AGRICULTURAL EDUCATION	\$2,838.05	\$2,000.00	\$0.00	\$1,861.38	\$2,976.67	\$2,797.48	\$179.19
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,047.12	\$0.00	\$0.00	\$0.00	\$2,047.12	\$0.00	\$2,047.12
840 Exceptional Education Services	\$12,594.56	\$0.00	\$0.00	\$0.00	\$12,594.56	\$10,196.58	\$2,397.98
841 Business Prof of America	\$763.86	\$75.00	\$0.00	\$513.93	\$324.93	\$0.00	\$324.93
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$4,637.64	\$0.00	\$0.00	\$474.33	\$4,163.31	\$154.74	\$4,008.57
860 BPA	\$748.24	\$866.00	\$0.00	\$440.00	\$1,174.24	\$0.00	\$1,174.24
865 BHS CONSTRUCTION	\$1,209.98	\$200.00	\$0.00	\$0.00	\$1,409.98	\$200.00	\$1,209.98
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$1,322.14	\$0.00	\$0.00	\$0.00	\$1,322.14	\$0.00	\$1,322.14
880 Musical Production	\$1,814.58	\$0.00	\$0.00	\$0.00	\$1,814.58	\$0.00	\$1,814.58
881 National Honor Society	\$13,727.22	\$0.00	\$0.00	\$129.07	\$13,598.15	\$1,549.99	\$12,048.16
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$2,212.14	\$150.00	\$0.00	\$455.46	\$1,906.68	\$0.00	\$1,906.68
887 Orchestra	\$3,244.74	\$0.00	\$0.00	\$0.00	\$3,244.74	\$360.00	\$2,884.74
889 BHS BAND	\$33,226.78	\$26,176.00	\$0.00	\$25,888.85	\$33,513.93	\$8,547.25	\$24,966.68
895 Pictures	\$2,485.45	\$0.00	\$0.00	\$0.00	\$2,485.45	\$0.00	\$2,485.45
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$3,977.22	\$750.00	\$0.00	\$3,607.00	\$1,120.22	\$314.00	\$806.22
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$17,943.79	\$0.00	\$0.00	\$154.55	\$17,789.24	\$3,380.06	\$14,409.18
926 Student Council	\$95,955.88	\$3,614.41	\$0.00	\$773.17	\$98,797.12	\$28,139.18	\$70,657.94
945 LEADER IN ME	\$70.85	\$0.00	\$0.00	\$0.00	\$70.85	\$0.00	\$70.85
955 ROBOTICS	\$2,507.15	\$1,210.00	\$0.00	\$822.77	\$2,894.38	\$400.00	\$2,494.38
960 Technology Student Assoc (TSA)	\$7,778.76	\$2,567.00	\$0.00	\$235.00	\$10,110.76	\$6,504.00	\$3,606.76
962 Science Trek Club	\$346.80	\$4,500.00	\$0.00	\$0.00	\$4,846.80	\$0.00	\$4,846.80
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$119,022.93	\$635.00	\$0.00	\$8,024.10	\$111,633.83	\$16,816.00	\$94,817.83
973 Cross Country	\$1,045.58	\$0.00	\$0.00	\$0.00	\$1,045.58	\$0.00	\$1,045.58
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$639.88	\$0.00	\$0.00	\$0.00	\$639.88	\$0.00	\$639.88
990 Yearbook	\$19,253.58	\$1,522.00	\$0.00	\$0.00	\$20,775.58	\$450.00	\$20,325.58
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
995 Homeless Student Assistance	\$618.54	\$0.00	\$0.00	\$0.00	\$618.54	\$100.00	\$518.54
996 Bruin Logo	\$21,344.35	\$25,000.00	\$0.00	\$0.00	\$46,344.35	\$0.00	\$46,344.35
Total	\$946,348.67	\$90,170.17	\$0.00	\$76,421.97	\$960,096.87	\$151,731.95	\$808,364.92

Surplus List

From the Child Nutrition Department:

1 2-Door Reach-In Freezer

Asset Tag: 43230

Brand: True Manufacturing Company

Model: T-49F

Serial No: 7180402

1 Enclosed Stainless Steel Cabinet w/ 2 Shelves and Sliding Doors

Brand: Advance Tabco

Numbers on manufacturer tag: 29 2231-00 and WCS-15-60

2 Chairs black metal frame w/ black plastic seat

Brand: National Public Seating Corp

Model: 8210

1 Chair black frame w/ blue cloth seat

Brand: Hon Company

Model: 4003GG

Serial No: XDU5A

Bartlesville Public Schools
Encumbrance Register
08-2025 BPS LEASE PURCHASE TECHNOLOGY

PO No	Date	Vendor	Description	Amount
39	04/07/2026	APPLE, INC.	TECH-RLTD-SPLYS-019/TECH/ESC	9,000.00
Report Total:				<u><u>\$9,000.00</u></u>

Bartlesville Public Schools
Encumbrance Register
06-2024 BEA L/P RANCH HEIGHTS

PO No	Date	Vendor	Description	Amount
12	03/09/2026	REDBUD COMMERCIAL FLOORING	MAINT/018/CENTRAL	4,129.00
13	04/10/2026	HIGHWAY MAN SIGNS LLC	MAINT/018/HS	2,906.00
14	04/15/2026	BENNETT/CAHILL CONTRACTORS, LLC	MAINT/018/MAINTENANCE OFFICE	5,507.00
			Report Total:	<u>\$12,542.00</u>

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Bartlesville Public Schools, No. I-030 of Washington County, require the immediate approval of temporary appropriations for the fiscal year 2026-27:

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of Washington County be requested to approve temporary appropriations to the extent of and not to exceed one hundred percent (100%) of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund Current Expense	<u>\$ 59,607,764.00</u>
Building Fund Current Expense	<u>\$ 4,540,932.00</u>
Child Nutrition Fund Current Expense	<u>\$ 3,598,594.00</u>

APPROVED AND ADOPTED this _____ day of _____, 2026.

THE BOARD OF EDUCATION
Bartlesville Public Schools I-030
(Name of School District) (District No.)

ATTEST:

WASHINGTON COUNTY, OKLAHOMA

Clerk

President

APPROVED by the Washington County Excise Board this _____ day of _____, 2026.

THE COUNTY EXCISE BOARD
WASHINGTON COUNTY, OKLAHOMA

ATTEST:

County Clerk

Chairman

Member

Member

BARTLESVILLE PUBLIC SCHOOLS ACTIVITY FUND TRANSFER


Site Name BHS Site # 705 Date 03-25-26

Explanation for Transfer:

To pay for the cost of 500 bumper stickers for AP students by transferring from Activity Fund
801 Administration to FFA Activity Fund 836 per attached quote.

Transfer Coding Information:

PRJ	FUNCT	OBJ	PRG	SUBJ	JOB	SITE	INCREASE \$ +	DECREASE \$ -
801			900			705		\$500.00
836			900			705	\$500.00	

Transfer Requested By Michael Harp/Carol Stephens 

Date Approved by Board of Education _____

Date Transfer Entered _____

PCL XL error

Subsystem: STATE

Error: IllegalAttributeValue

Operator: BeginSession

Position: 1

BARTLESVILLE PUBLIC SCHOOLS ACTIVITY FUND TRANSFER


Site Name BHS Site # 705 Date 03-11-26

Explanation for Transfer:

To make a MAD week donation for B The Light from National Honor Society
Activity Fund 881 to Student Council Activity Fund 926.

Transfer Coding Information:

PRJ	FUNCT	OBJ	PRG	SUBJ	JOB	SITE	INCREASE \$ +	DECREASE \$ -
881			900			705		-\$2,500.00
926			900			705	+\$2,500.00	

Transfer Requested By Joy Nelson/Stacy Pierce/Carol Stephens 

Date Approved by Board of Education _____

Date Transfer Entered _____

NHS Meeting Minutes
March 10, 2026

NHS President: Archer Swisher

NHS Vice President: Ava Dennis

NHS Corresponding Secretary: Reagan Anderson

NHS: Recording Secretary: Sofie Doubt

NHS Co-Sponsor: Stacy Pierce

NHS Co-Sponsor: Joy Nelson

MAD Week: Vote to approve donating \$2500 to the BHS Mad Week Recipient.

Approved Unanimously.

Vote to adjourn the meeting. Approved Unanimously.



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: McCauleyCR@bps-ok.org; birkpj@bps-ok.org

If no email, Via Fax:

April 1, 2025

Bartlesville Public Schools
Attn: Chuck McCauley / Preston Birk

Re: Amendment to Gas Sales Agreement (Contract #21113)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. We would like to renew our services and offer you an Amendment to extend the term of your Agreement. In lieu of your contract automatically extending per the existing Exhibit A-2, we would like to offer an extension through June 30, 2027. This letter shall serve as the required forty-five (45) day notice that we will not extend the existing A-2 past June 30, 2026.

Enclosed is one (1) unexecuted original of the above referenced Amendment which covers July 1, 2026 through June 30, 2027. Should you require duplicate originals to be sent via mail, please let me know and I will send originals to you.

Please return one partially executed original to the undersigned by May 31, 2026. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed Amendment by June 30, 2026, we will operate under the provisions of the attached Amendment as of July 1, 2026.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@cwegas.com

AMENDMENT

This Amendment is made and entered into as of April 1, 2026 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Bartlesville Public Schools** ("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2024 (the "Agreement"), Contract #21113; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Exhibit A-2 is hereby deleted in its entirety and the attached Exhibit A-3 is substituted therefore. All references in the Agreement to Exhibit A-2 shall be amended to reference Exhibit A-3.

- Schedule 2 is hereby deleted in its entirety and the attached Schedule 3 is substituted therefore. All references in the Agreement to Schedule 2 shall be amended to reference Schedule 3.

This Amendment is effective April 1, 2026. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Bartlesville Public Schools

By: _____
 Name: Maria Olivares
 Title: Vice President - Commodity Operations and Contracts
 Date: _____

By: _____
 Name: _____
 Title: _____
 Date: _____

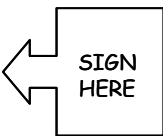


EXHIBIT A-3
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. (“Seller”) and **Bartlesville Public Schools** (“Buyer”) agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2024 between Buyer and Seller (“Agreement”):

Term: July 1, 2026 through June 30, 2027 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 3 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 3 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.095/MMBtu to Seller’s cost. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Agreement at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

Transporting Pipeline: Southern Star Central Gas Pipeline

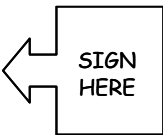
EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater’s execution date shown below.

Seller
Clearwater Enterprises, L.L.C.

Buyer
Bartlesville Public Schools

By: _____
Name: Maria Olivares
Vice President - Commodity
Title: Operations and Contracts
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

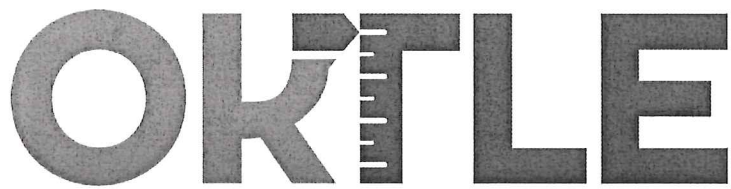


SCHEDULE 3 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

<u>Facility(ies)</u>													
ONG Contract #	Account Name				ONG Account #			Address					
<u>Estimated Monthly Usage (MMBtus)</u>													
706	BARTLESVILLE PS HOOVER ELEM				210159117			512 S Madison Blvd; BARTLESVILLE, OK 74006					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	423	285	147	64	23	10	8	13	15	38	138	264	1428
707	BARTLESVILLE HIGH SCHOOL				211166535			1700 Hillcrest Dr; BARTLESVILLE, OK 74003					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	2081	1344	832	515	249	129	131	229	340	539	889	1420	8698
3955	BARTLESVILLE PS MADISON MIDDLE				210159685			5900 SE Balylor Dr; BARTLESVILLE, OK 74006					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	701	550	257	118	64	16	12	22	26	63	206	499	2534
4510	BARTLESVILLE PS CENTRAL MIDDLE				210167752			800 S Cherokee Ave; BARTLESVILLE, OK 74003					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	555	279	143	67	35	14	17	15	15	51	250	356	1797
4512	BARTLESVILLE PS TRANSPORTATION				210163033			811 E 13th St; BARTLESVILLE, OK 74003					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	288	171	114	59	11	1	1	1	4	39	126	216	1031
7282	BARTLESVILLE PS RANCH HEIGHTS				210163436			5100 David Dr; BARTLESVILLE, OK 74006					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	237	259	213	183	118	15	6	19	18	47	135	223	1473
7845	BARTLESVILLE PS WILSON SCHOOL				211169649			245 N Spruce Ave; BARTLESVILLE, OK 74006					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	399	334	280	184	44	1	0	8	2	23	377	427	2079
7864	BARTLESVILLE PS WAYSIDE ELEMEN				211164056			3000 Wayside Dr; BARTLESVILLE, OK 74006					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	283	218	136	79	53	12	1	8	13	28	148	238	1217
10816	KANE ELEMENTARY SCHOOL				210163032			801 E 13th St; BARTLESVILLE, OK 74003					
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
	215	186	125	87	53	23	23	22	7	34	29	97	901

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.



Oklahoma Teacher & Leader Effectiveness

Please Scan and Email a signed copy to info@OKTLE.com

or

Mail to: **OKTLE**
2801 N. Lincoln Blvd., Suite 226
Oklahoma City, OK 73105

or

Fax to: 405-495-2610

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the “Agreement”), dated as of April 20, 2026, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC.** (“EES”), whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. 30 OF Washington COUNTY, OKLAHOMA, a/k/a Bartlesville PUBLIC SCHOOLS** (“District”).

RECITALS:

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2026-2027 school year and thereafter.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2026 and ending June 30, 2027.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

OKTLE – Teacher Evaluation

\$27.50 per teacher

\$24.75 per teacher for members of OROS, ORES or USSA

For the 2026-2027 school year, the District will have

450 teachers

X 27.50 per teacher

OKTLE TOTAL \$ 12,375.00

McRel – Leader Evaluation

~~\$200.00 per Leader/Principal~~

\$160.00 per Leader/Principal for OKTLE districts

For the 2026-2027 school year, the District will have

17 Leaders/Principals,

X \$160.00 per Leader/Principal

McREL TOTAL \$ 2720.00

SEES - Support Employee Evaluation

~~\$20.00 per employee~~

\$16.00 per employee for OKTLE districts

For the 2026-2027 school year, the District will have

 support employees

X \$16.00 per employee

SEES TOTAL 0

TOTAL 2026-2027 SCHOOL YEAR COST \$ 15,095

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the 20th day of April, 2026.

EMPLOYEE EVALUATION SYSTEMS, INC.

By: 
President

“EES”

INDEPENDENT SCHOOL DISTRICT NO. 30
OF Washington COUNTY, OKLAHOMA,
a/k/a Barthesville PUBLIC SCHOOLS

By: _____
For the District

“DISTRICT”

MEMORANDUM

Date: April 6, 2026
To: Plan Sponsor, Bartlesville Public Schools
From: Mark Lester, General Counsel
Re: Cycle 2 403(b) Plan Restatement Period

Background and Legal Authority

Pursuant to Internal Revenue Services (“IRS”) Notice 2022-8¹, a cumulative list has been provided that identifies changes to Section 403(b) of the Code. These changes must be adopted by Plan Sponsors of 403(b) plans prior to **December 31, 2026**. The cumulative list includes legislative changes contained in various congressional acts, including Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. In addition, in accordance with Revenue Procedure 2023-37 an Interim Amendment covering the SECURE 2.0 Act must also be adopted prior to **December 31, 2026**. The discretionary or allowable changes are significant due to the aggressive legislation adopted by the Congress of the United States since the formulation of the last cumulative list in 2018.

Required Action

On the following pages we have attempted to provide relevant information without overwhelming you with particulars. That said, the restatement period is a great time to make changes to the Plan and to ensure the Plan addresses current retirement plan objectives. If during your review you decide to change any of the plan’s current provisions or the contents of the Interim Amendment, please contact Lindsay Kyle or me. We will be happy to discuss any discretionary changes you may like to consider.

To streamline the process, documents related to the restatement of the Plan are provided in three (3) parts:

- **Exhibit 1 – Necessary Documents**. Exhibit 1 contains documents that require your consideration and review. **Final versions of the restated Plan documents will be sent in electronic form for signatures.**
- **Exhibit 2 – Optional Documents**. Exhibit 2 contains documents that you may elect to incorporate as part of the Plan’s administration. The documents contained in Exhibit 2 are not mandatory.
- **Exhibit 3 – Authorizing Documents**. Exhibit 3 contains the documents and agreements authorizing the Plan restatement and ongoing third-party administrative services. Also included in Exhibit 3 is a service agreement for the corresponding 457(b) plan that was previously restated in the last quarter of 2025.

If you have questions about any of the documents or need certain modifications, please contact us.

Costs

The restatement process falls under the “extraordinary services” provision of our service agreement. Pursuant to such agreement, extraordinary services are not performed without the consent of the plan sponsor. Our fee for the restatement is **\$975.00**. The effective date of the restated plan documents will be January 1, 2026. To expedite the restatement process, please review, sign (as necessary) and return the following forms no later than **May 31, 2026**.

As always, we appreciate the opportunity to serve you and provide administrative services to the Plan.

Sincerely,



Mark Lester, JD, QKA

Enclosures

c: Holli Taylor, Financial Advisor

¹ 2022 Cumulative list also provides 2022-7 Internal Revenue Bulletin (IRB) 491, and certain other requirements of IRC Section 403(b) as detailed in Section 13 of Revenue Procedure (Rev. Proc.) 2021-37, 2021-38 IRB 385.

Dates, Checklist, and Delivery Instructions

Deadline: **May 31, 2026**

Please review, complete, sign, and return the following documents:

Required Documents

- Authorization for Restatement Forms
- An Administrative Service Agreement for both the 403(b) Plan and the 457(b) Plan
- Limited Service Agreement(s)
- Plan Summary
- Cycle 2 403(b) Interim Amendment

Optional Documents

- Removal of Spousal Consent

Delivery Instructions

The preferred method of delivery is through our secure portal, Plan Sponsor Link. If you do not have a login credential to the Plan Sponsor Link portal, please contact Lindsay Kyle at (405) 478-4321, Option 2.

Alternatively, documents may be returned by email to 401k@pension-solutions.net or by mail to Pension Solutions, Inc. Attention: NonERISA Group, 9116 N. Kelley Ave., Oklahoma City, OK 73131.

Exhibit 1

Necessary Documents

Please review the following documents and edit as necessary. If there are no changes, please check the box at the end of the document, indicating that you do not care to make any changes.

1. **Plan Summary**. The Plan Summary is a summary/list of the Plan's current benefits, rights, and features prior to the Cycle 2 restatement. If you care to change or amend the benefits, rights, and/or features of the Plan, please edit (mark-up) the features you care to change, check the appropriate box at the end of the Plan Summary, sign, date, and return to Pension Solutions.

As described in the Plan Summary, certain provisions of the CARES and SECURE Act Interim Amendment that became effective December 31, 2022, have been codified and made part of the Restated Adoption Agreement. The provisions primarily relate to required minimum distributions ("RMDs") rules. In addition, the revised provisions require minimum benefit level of not less than \$7,000.00 to be maintained by separated employees to avoid a potential Involuntary Distribution of Plan Benefits.

2. **Cycle 2 403(b) Interim Amendment – SECURE 2.0 Act**. As provided herein, the SECURE 2.0 Act Interim Amendment includes certain default elections selected by the plan document provider. The default elections may be changed by the Plan Sponsor. However, Pension Solutions believes the default selections align with the intent and public purpose of supplemental retirement plans and further the administrative integrity of the Plan. If you care to make an alternative election, please edit (mark-up) the provisions you care to change, check the appropriate box at the end of the SECURE 2.0 Act Interim Amendment, sign, date, and return to Pension Solutions. A final version of the Interim Amendment will be provided with the restated Plan Adoption Agreement and sent for your electronic signature.

If you have any questions regarding the Plan Summary, SECURE 2.0 Act Interim Amendment, or other questions regarding the Plan, please call me or Lindsay Kyle at (405) 478-4321, Option 2.

BARTLESVILLE PUBLIC SCHOOLS 403(B) PLAN
C2 403(b) Governmental AA
Plan Document Summary
Prepared as of 4/2/2026

This Plan Document Summary ("Summary") is intended to provide you with a high-level overview of the major features of your plan based on the most recently drafted plan document in our files. The Summary is not intended to replace your plan document or Summary Plan Description (SPD). If this Summary describes any provisions of your plan that have not been adopted (including provisions in an amendment to the plan that has not been signed), those provisions will not be operational until the plan or amendment has been signed and dated. Finally, if the provisions described in this Summary and the plan document or SPD conflict, the provisions of the plan document and SPD govern.

EMPLOYER/PLAN INFORMATION
 [AA §1 / AA §2]

EFFECTIVE DATE OF PLAN:

- Plan restatement effective: January 1, 2026
- Original effective date: January 1, 2009

PLAN NUMBER: 001

EMPLOYER INFORMATION

Name: Independent School Dist #30 (Bartlesville)
Address: P.O. Box 1357
 Bartlesville, OK 74005
Phone: (918) 336-8600
EIN: 73-6021263

PARTICIPATING ERS: No

MULTIPLE EMPLOYER PLAN: No

PLAN ADMINISTRATOR: Plan Administrator is Employer

ENTITY TYPE: Public School

EMPLOYER TAX YEAR END: 06/30

PLAN YEAR: Calendar Year

COMPENSATION
 [AA §5]

DEFINITION OF PLAN COMPENSATION:

TOTAL COMPENSATION: W-2 Compensation

Deferrals	Employer Contributions	Matching Contributions
PLAN COMPENSATION: No exclusions COMPENSATION PERIOD: Plan Year	PLAN COMPENSATION: No exclusions COMPENSATION PERIOD: Plan Year COMPENSATION ONLY WHILE PARTICIPANT: Yes	PLAN COMPENSATION: No match

EXCLUDED EMPLOYEES
 [AA §3]

Deferrals	ER Contributions	Match
Following Employees excluded: • Employees who normally work less than 20 hours a week	Following Employees excluded: • Employees who normally work less than 20 hours a week	No Matching Contributions

MINIMUM AGE AND SERVICE
 [AA §4]

Deferrals	ER Contributions	Match
Minimum Age and Service: None	Minimum Age: Age 18 Minimum Service: None Special Eligibility Provisions: As provided by separate agreements or arrangements in accordance with applicable provisions of this Adoption Agreement. Effective Date of Eligibility Requirements: Employees automatically eligible if employed on 7-1-2018 • See AA §4-4 for special rules	No match

ENTRY DATES
 [AA §4-2]

Deferrals	Employer Contributions	Matching Contributions
Entry Dates: Immediate	Entry Dates: Immediate	No match

SALARY DEFERRALS
 [AA §6A]

MAXIMUM DEFERRAL AMOUNT: No limit other than 402(g) and 415 limits

AGE 50 CATCH-UP CONTRIBUTIONS: Yes

SPECIAL CATCH-UP CONTRIBUTIONS: Yes

FREQUENCY OF DEFERRAL CHANGES: As designated in Salary Reduction Agreement (or other written procedures)

SALARY DEFERRAL ELECTIONS FOR REHIRES: An election to defer ends upon Severance from Employment

ROTH CONTRIBUTIONS: Yes

IN-PLAN ROTH CONVERSIONS: Yes

EMPLOYER CONTRIBUTIONS
 [AA §6]

EMPLOYER CONTRIBUTION FORMULA:

- Employer contribution determined under Collectively Bargained Agreement, employment contract or equivalent arrangement: The Employer Contribution will be determined in accordance with any

applicable employment contract or other arrangement the Employer has with the Participant.

• Age 59½	• Age 59½	In-Service Distributions: No Matching Contributions
• Hardship		

ALLOCATION CONDITIONS:

- No allocation conditions for Employer Contributions

MATCHING CONTRIBUTIONS
[AA §6B]

NO MATCHING CONTRIBUTIONS

SAFE HARBOR CONTRIBUTIONS
[AA §6C]

PLAN IS NOT SAFE HARBOR

AFTER-TAX CONTRIBUTIONS
[AA §6D]

NOT ALLOWED

MANDATORY CONTRIBUTIONS
[AA §6-6]

NOT ALLOWED

VESTING
[AA §8]

ER Contributions	Match
Normal Vesting Schedule: 100% vesting	No Matching Contributions

EXCLUDED SERVICE: All service counts

FORFEITURES:

Employer Contributions	Matching Contributions
• N/A. Contributions are 100% vested	No Matching Contributions

RETIREMENT AGE AND DISTRIBUTIONS
[AA §7 / AA §9 / AA §10]

NORMAL RETIREMENT AGE: Age 65

FORM OF DISTRIBUTION:

- Lump sum
- Partial lump sum

TIMING OF DISTRIBUTIONS – ABOVE \$7,000: Reasonable time following Severance from Employment

TIMING OF DISTRIBUTIONS – NOT EXCEEDING \$7,000:
Reasonable time following Severance from Employment

INVOLUNTARY CASH-OUT THRESHOLD: \$7,000

TREATMENT OF ROLLOVER CONTRIBUTIONS: Rollover contributions are included in determining a Participant's Involuntary Cash-Out Distribution threshold.

AUTOMATIC ROLLOVER RULES: Do not apply to Cash-Outs \$1,000 or less

Deferrals	Employer Contributions	Matching Contributions
In-Service Distributions:	In-Service Distributions:	

ROLLOVER CONTRIBUTIONS: May be distributed at any time

LIMITS ON IN-SERVICE DISTRIBUTIONS:

- Must be 100% vested
- No more than 1 distribution(s) in a Plan Year
- No more than \$1,000

ADMINISTRATIVE PROVISIONS
[AA §11 / APPENDIX A / APPENDIX B / APPENDIX C]

Deferrals	Employer Contributions	Matching Contributions
VALUATION DATE: Daily	VALUATION DATE: Annual	VALUATION DATE: No Matching Contributions

LOANS: Permitted

PARTICIPANT DIRECTION: Allowed from all Accounts, with no restrictions

ROLLOVERS: Yes

CONTRACT EXCHANGES: Yes

PLAN-TO-PLAN TRANSFERS: Yes

SPECIAL EFFECTIVE DATES: Yes. See Appendix A of AA for more details

Please check one (1) of the following boxes , sign, date, and return to Pension Solutions.

- Prior to restating the Plan and delivering for e-signature, please revise the Plan Adoption Agreement according to the edits contained herein.
- Please send the Plan Adoption Agreement according to the terms provided herein without revision.

By:

Signature

Date

**SECURE 2.0 ACT INTERIM AMENDMENT
ELECTIVE PROVISIONS**

These Elective Provisions provide for elections related to the SECURE 2.0 Act Interim Amendment. All provisions and elections made below are your document Provider's defaults. Application of the SECURE 2.0 Act Interim Amendment and the Elective Provisions may depend on the Investment Arrangement(s) associated with the Plan.

ELECTIVE PROVISIONS RELATING TO EMPLOYER CONTRIBUTIONS

S2-1. OPTIONAL TREATMENT OF EMPLOYER CONTRIBUTIONS AS DESIGNATED ROTH NONELECTIVE CONTRIBUTIONS. (S2IA §3.01)

- (a) A Participant may not elect to treat a nonforfeitable Employer Contribution made on behalf of such Participant as a Designated Roth Nonelective Contribution.
- (b) Effective ___ (insert date on or after December 30, 2022), a Participant MAY elect to treat a nonforfeitable Employer Contribution made on behalf of such Participant as a Designated Roth Nonelective Contribution.
- (c) Describe special any special rules relating to the optional treatment of nonforfeitable Employer Contributions as a Designated Roth Nonelective Contribution: _____

ELECTIVE PROVISIONS RELATING TO SALARY DEFERRALS

S2-2. MANDATORY AUTOMATIC ENROLLMENT. (S2IA §4.01)

[Note: The mandatory automatic enrollment requirements do not apply to the Pre-Approved Retirement Income Account (RIA) 403(b) Plan (#09-001), the Church 403(b) Plan (#11-001) or the Public School/Dual Status 403(b) Plan (#12-001). The mandatory automatic enrollment requirements also do not apply to the Pre-Approved 403(b) Plan for 501(c)(3) Organizations and Electing Churches (#08-001) or the Salary Reduction Only 403(b) Plan (#10-001), if such Plan is exempted from the requirements under Code §414A, including a Plan maintained by an Employer that normally employs 10 or fewer Employees, a Plan maintained by an Employer that has been in existence for less than 3 years, or a Plan established before December 29, 2022. (See S2IA §4.01(e).)]

- (a) The Plan is exempt from the mandatory automatic enrollment requirements. [Note: Designation under this S2-2(a) as to whether and why the Plan is exempt from the automatic enrollment requirements is optional. The exemption may be determined administratively.]

The Plan is exempt from the mandatory automatic enrollment requirements because:

- (1) The Plan was established before December 29, 2022.
- (2) The Plan is maintained by an Employer that normally employs 10 or fewer Employees.
- (3) The Plan is maintained by an Employer that has been in existence for less than 3 years.
- (4) The Plan is a governmental plan (within the meaning of Code §414(d).
- (5) The Plan is a church plan (within the meaning of Code §414(e).

[Note: If the Plan is exempt from the mandatory automatic enrollment requirements, do not complete the elective provisions under (b) – (f) below. Additionally, an Employer is not required to complete the following elective provisions if the elections in the Adoption Agreement already satisfy the mandatory automatic enrollment requirements.]

The following elections apply for the first Plan Year beginning after December 31, 2024 or, if later, the date the Plan is initially effective, unless the Employer designates a special effective date under subsection (f) below.

- (b) Eligible Automatic Contribution Arrangement deferral percentage and automatic increase.
- (1) Initial automatic (default) Salary Deferral percentage. ____% of Plan Compensation (percentage must be between 3% and 10%)
- (2) Automatic (default) Salary Deferral percentage increase. For each Plan Year beginning after an Employee's initial period under the arrangement, the percentage of the default Salary Deferral is increased by 1 percentage point until the percentage is ____% of Plan Compensation (must be at least 10%, but may not exceed 15%)

- (3) **Special application of automatic increase provisions.** The Employer may describe under this subsection (3) special rules applicable to automatic increase provisions: _____

[*Note: Special rules must satisfy all applicable statutory and regulatory requirements.*]

- (c) **Application of automatic (default) Salary Deferral provisions.** The automatic (default) Salary Deferral election under subsection (b) will apply to Participants who enter the Plan after the automatic (default) Salary Deferral provisions are effective and to current Participants eligible to participate in the Plan at the time the automatic (default) Salary Deferral provisions are effective as set forth below.

- (1) **Current Participants.** The automatic (default) Salary Deferral provisions apply to all other eligible Participants as follows:

- (i) Automatic (default) Salary Deferral provisions apply to current Participants who have not entered into an affirmative Salary Deferral election. (*Under this election, the automatic (default) Salary Deferral provisions do not apply to current Participants who have made an affirmative Salary Deferral election to not defer into the Plan.*)
- (ii) Automatic (default) Salary Deferral provisions apply to current Participants who have not entered into a Salary Deferral election and to current Participants who have made an affirmative Salary Deferral election not to defer under the Plan.
- (iii) Automatic (default) Salary Deferral provisions apply to all current Participants who have not entered into a Salary Deferral election that is at least equal to the automatic (default) Salary Deferral amount under subsection (b)(1). Current Participants who have made a Salary Deferral election that is less than the automatic (default) Salary Deferral amount, or who have not made a Salary Deferral election, will automatically be increased to the automatic (default) Salary Deferral amount unless the Participant enters into a new Salary Deferral election on or before the effective date of the automatic (default) Salary Deferral provisions.

- (iv) Describe: _____

- (2) **Expiration of affirmative deferral elections.** Unless this subsection (2) is elected, for purposes of the automatic (default) Salary Deferral provisions of the Plan, a Participant's affirmative Salary Deferral election will not expire. If this subsection (2) is elected, a Participant's affirmative Salary Deferral election will expire:

- (i) At the end of each Plan Year.
- (ii) Describe date that the affirmative Salary Deferral election will expire: _____

Expiration applies to the following:

- (iii) All affirmative Salary Deferral elections.
- (iv) Only to affirmative Salary Deferral elections that are less than the current automatic (default) Salary Deferral rate.

If a Participant fails to complete a new affirmative Salary Deferral election subsequent to the prior election expiring, the Participant becomes subject to the automatic (default) Salary Deferral percentage as specified in the Plan pursuant to the automatic (default) Salary Deferral provisions. Each year, the Participant may always complete a new affirmative Salary Deferral election and designate a new Salary Deferral percentage.

- (3) **Treatment of automatic (default) Salary Deferral.** Any Salary Deferrals made pursuant to an automatic (default) Salary Deferral election will be treated as Pre-Tax Deferrals, unless designated otherwise under this subsection (3).

- Any Salary Deferrals made pursuant to an automatic (default) Salary Deferral election will be treated as Roth Deferrals.

[*Note: This subsection (3) may only be checked if Roth Deferrals are permitted under the Plan.*]

- (d) **Permissive redetermination of periods without automatic (default) Salary Deferrals.** The uniform automatic (default) Salary Deferral percentages under (b) above are based on the date the Employee's initial period begins. However, if, after the Employee's initial period began, the Employee did not have automatic (default) Salary Deferral made for an entire Plan Year, then an Employee's initial period is redetermined as follows or under separate administrative procedures: (If no elections are made below or under separate administrative procedures, the initial period is not redetermined.)
- (1) **Redetermination for Employee who became ineligible.** If, for an entire Plan Year, no automatic (default) Salary Deferral were made solely because the Employee was not eligible to make Salary Deferrals under the Plan for that Plan Year, then the Employee's initial period is redetermined so that it begins on the date the Employee is again eligible to make Salary Deferrals under the Plan.
 - (2) **Redetermination for Employee who remained eligible and made an affirmative Salary Deferral election.** If, for an entire Plan Year, no automatic (default) Salary Deferral were made to the Plan solely because the Employee made an affirmative Salary Deferral election in a different amount (including an election not to make Salary Deferrals), then the Employee's initial period is redetermined so that it begins:
 - (i) On the first day of the Plan Year that begins after the first full Plan Year in which the affirmative election was in effect.
 - (ii) Describe date for which an Employee's initial period is redetermined (may not be earlier than the first day of the Plan Year beginning after the last day of the Plan Year that follows the Plan Year that includes the date the initial period began): _____
- (e) **Permissible withdrawals.**
- (1) **Time period for electing a permissible withdrawal.** A Participant who had an automatic (default) Salary Deferral made under the Plan must be allowed to withdraw such contributions (and earnings attributable thereto). Unless otherwise elected below, a Participant must request a permissible withdrawal no later than 90 days after the date of the Participant's first automatic (default) Salary Deferral under the EACA.
 - Instead of a 90-day election period, a Participant must request a permissible withdrawal no later than ____ [may not be less than 30 nor more than 90] days after the date the Plan Compensation from which automatic (default) Salary Deferral are withheld would otherwise have been included in gross income.
 - (2) **Employee with no automatic (default) Salary Deferral for a full Plan Year.** Unless elected otherwise below, an Employee who would otherwise be subject to the automatic (default) Salary Deferral requirements but who for an entire Plan Year did not have automatic (default) Salary Deferral made under the Plan (e.g., a Participant who terminated employment) may elect a permissible withdrawal within the applicable time period if automatic (default) Salary Deferral begin at a later time (e.g., the Employee is rehired).
 - The ability to take permissible withdrawals does not apply to an Employee who would otherwise be subject to the automatic (default) Salary Deferral requirements but who for an entire Plan Year did not have automatic (default) Salary Deferral made under the Plan.
 - (f) Describe special rules, including effective date rules, applicable to the mandatory automatic enrollment under the Plan: _____

S2-3. AGE 50 CATCH-UP CONTRIBUTIONS. (S2IA §4.02) [If the Employer has elected to not permit Age 50 Catch-Up Contributions under the Adoption Agreement, no elections are necessary under this §S2-3. Note that the Plan default is that the Plan permits Age 50 Catch-Up Contributions.]

- (a) **Age 50 Catch-Up Contribution elections.** Unless otherwise elected under this §S2-3(a), a Plan that permits Age 50 Catch-Up Contributions added the higher Age 50 Catch-Up Contribution Limit for Participants who have attained ages 60 - 63, effective for taxable years beginning on January 1, 2025.
- (1) The higher Age 50 Catch-Up Contribution Limit for Participants who have attained ages 60 - 63 is not permitted under the Plan.
 - (2) The higher Age 50 Catch-Up Contribution Limit for Participants who have attained ages 60 - 63 was added to the Plan effective ____ [insert date after January 1, 2025].
 - (3) The higher Age 50 Catch-Up Contributions for Participants who have attained ages 60 - 63 were permitted for taxable years beginning on or after January 1, 2025, but are no longer permitted under the Plan, effective ____ [insert date].
 - (4) Collectively Bargained Employees who are eligible to make Salary Deferrals under the Plan are not eligible for the higher Age 50 Catch-Up Contribution Limit for Participants who have attained ages 60 - 63.

- (b) **Age 50 Catch-Up Contributions that are eligible for Matching Contributions.** Unless elected otherwise under this §S2-3(b), a Plan that includes an election to make Age 50 Catch-Up Contributions that are eligible for Matching Contributions (see AA §6B-3) will provide such Matching Contributions on all Age 50 Catch-Up Contributions (including higher Age 50 Catch-Up Contributions) that are permitted under the Plan.
- (1) Only regular Age 50 Catch-Up Contributions are eligible for Matching Contributions. Higher Age 50 Catch-Up Contributions for Participants who have attained ages 60 - 63 are not eligible for Matching Contributions.
- (2) Only regular Age 50 Catch-Up Contributions are eligible for Matching Contributions. Matching Contributions on higher Age 50 Catch-Up Contributions for Participants who have attained ages 60 - 63 are no longer made to the Plan, effective ____ [insert date after January 1, 2025].
- (3) Describe any special rules or provisions, including effective dates, relating to Age 50 Catch-Up Contributions and their eligibility for Matching Contributions: _____

[Note: If no elections are made above, the Plan will treat higher Age 50 Catch-Up Contributions in the same manner as Age 50 Catch-Up Contributions as designated under AA §6B-3.]

(c) **Elections relating to Roth Deferrals and Age 50 Catch-Up Contributions.**

- (1) Age 50 Catch-Up Contributions are removed from the Plan effective ____ [insert date on or after January 1, 2024].
- (2) Roth Deferrals are added to the Plan effective ____ [enter a date on or after January 1, 2024].

[Note: In lieu of making elections under this subsection (c), the Employer may make appropriate elections (i.e., to remove Age 50 Catch-Up Contributions or to add Roth Deferrals) under the Adoption Agreement. If Roth Deferrals are added under (2) above, the Plan defaults for Roth Deferrals will apply unless otherwise described under subsection (f) below.]

- (3) Highly Paid Individuals (i.e., any eligible Participant whose wages (as defined in Code §3121(a)) for the preceding calendar year from the employer sponsoring the Plan exceeded \$150,000 (as adjusted) are not eligible to make Age 50 Catch-Up Contributions under the Plan.
- (4) Highly Compensated Employees and Highly Paid Individuals (i.e., any eligible Participant whose wages (as defined in Code §3121(a)) for the preceding calendar year from the employer sponsoring the Plan exceeded \$150,000 (as adjusted) are not eligible to make Age 50 Catch-Up Contributions under the Plan.
- (5) Highly Compensated Employees with net earnings from self-employment for the preceding calendar year that exceeded \$150,000 (as adjusted) and Highly Paid Individuals (i.e., any eligible Participant whose wages (as defined in Code §3121(a)) for the preceding calendar year from the employer sponsoring the Plan exceeded \$150,000 (as adjusted) are not eligible to make Age 50 Catch-Up Contributions under the Plan.

(d) **Deemed Roth Age 50 Catch-Up Contribution election.** Unless elected otherwise below, the Plan deems a Participant who is subject to the Roth Age 50 Catch-Up Contribution requirement to have irrevocably designated any Age 50 Catch-Up Contributions as a Roth Deferral.

- (1) The Plan does not provide for a deemed Roth Catch-Up Contribution election, unless the Plan Administrator notifies the Participant of such a deemed Roth Catch-Up Contribution election before the Participant makes a Salary Deferral election. (See SECURE 2.0 Act IA §4.02(d).)
- (2) The Plan does not provide for a deemed Roth Catch-Up Contribution election. The Participant must make an election to treat Catch-Up Contributions as Roth Catch-Up Contributions. (See SECURE 2.0 Act IA §4.02(d).)

- (e) **Aggregation of employers for determining the “employer sponsoring the Plan” for purposes of Code §414(v)(7).** For purposes of Code §414(v)(7) and determining wages from the “employer sponsoring the Plan,” the following employers are aggregated, as allowed under Treas. Reg. §1.414(v)-2(b)(4) (e.g., employers using a common paymaster or part of a Related Employer group): _____

[Note: In lieu of listing aggregated employers above, the Employer may describe such aggregated employers in a separate written administrative procedure.]

- (f) Describe other special rules or provisions, including effective date rules, relating to Age 50 Catch-Up Contributions: _____

S2-4. LTPT EMPLOYEES. (S2IA §4.03) Effective for Plan Years beginning on or after January 1, 2025, the Plan must permit LTPT Employees to make Salary Deferrals into the Plan, as required under Code §§403(b)(12). The Employer may make elections under this Elective Provisions §S2-4 consistent with the requirements of Code §§403(b)(12) and S2IA §4.03. Elections under this Elective Provisions §S2-4 are not necessary if no Employees will ever be eligible to make Salary Deferrals solely because of the LTPT Employee requirements or if the Plan is not subject to Title I of ERISA.

[*Note: Because the LTPT Employee requirements do not apply to plans not subject to Title I of ERISA, these requirements do not apply to the Pre-Approved Retirement Income Account (RIA) 403(b) Plan (#09-001), the Salary Reduction Only Plan (#10-001), the Church 403(b) Plan (#11-001) or the Public School/Dual Status 403(b) Plan (#12-001).*]

- (a) **Eligibility for Employer Contributions and Matching Contributions.** Unless elected otherwise below, LTPT Employees are not eligible for Employer Contributions or Matching Contributions under the Plan.

In addition to the ability to make Salary Deferrals, LTPT Employee may receive the following in the same manner and under the same conditions as other Eligible Employees under the Plan: [Note: The elections below are effective for Plan Years beginning on or after January 1, 2025 or such later date as designated.]

- (1) All available Employer Contributions and Matching Contributions, effective ____.
- (2) Employer Contributions (including Qualified Nonelective Employer Contributions), effective ____.
- (3) Matching Contributions (including Qualified Matching Contributions), effective ____.
- (4) Safe Harbor 403(b) Plan Contributions, effective ____.
- (5) Describe: _____

- (b) **Eligibility Computation Period (ECP).** Unless elected otherwise below, the ECP rules under the Plan apply to LTPT Employees.

- (1) The ECP for an LTPT Employee is based on Anniversary Years and will not switch to the Plan Year.
- (2) Describe ECP rules applicable to LTPT Employees: _____
[*Note: Any description under this (2) must be consistent with requirements for ECPs under the Plan.*]

- (c) **Entry Date.** Unless elected otherwise below, the Entry Date rules under the Plan apply to LTPT Employees.

- (1) The Entry Date for LTPT Employees will be the first day of the 1st and 7th month of the Plan Year.
- (2) Describe the Entry Date rules applicable to LTPT Employees: _____
[*Note: Any description under this (2) must be consistent with requirements for Entry Dates under the Plan.*]

- (d) **Collectively Bargained Employees and non-resident aliens.** If Collectively Bargained Employees and/or non-resident aliens who receive no compensation from the Employer that constitutes U.S. source income are otherwise eligible for the Plan, the Employer may elect to exclude such Employees from the LTPT Employee rules below:

- (1) Collectively Bargained Employees are excluded from eligibility as LTPT Employees.
- (2) Non-resident aliens who receive no compensation from the Employer that constitutes U.S. source income are excluded from eligibility as LTPT Employees.

- (e) **Roth Deferrals.** LTPT Employees may make Roth Deferrals if Roth Deferrals are permitted under the Plan, unless the Employer elects otherwise below:

- LTPT Employees are not permitted to make Roth Deferrals under the Plan.

- (f) **After-Tax Employee Contributions.** LTPT Employees may make After-Tax Employee Contributions if After-Tax Employee Contributions are permitted under the Plan, unless the Employer elects otherwise below:

- LTPT Employees are not permitted to make After-Tax Employee Contributions under the Plan.

- (g) **Rollover Contributions.** LTPT Employees may make Rollover Contributions if Rollover Contributions are permitted under the Plan, unless the Employer elects otherwise below:

- LTPT Employees are not permitted to make Rollover Contributions under the Plan.

- (h) **Automatic Contribution Arrangements.** LTPT Employees are subject to the Plan's Automatic Contribution Arrangement provisions (including automatic escalation), unless the Employer elects otherwise below:

- (1) LTPT Employees are not subject to the Automatic Contribution Arrangement provisions of the Plan.
- (2) LTPT Employees are subject to the Plan's Automatic Contribution Arrangement provisions (**excluding automatic escalation**).

[*Note: If the Plan is subject to the mandatory automatic enrollment rules under S2IA §4.01, LTPT Employees must be automatically enrolled in the Plan and the above elections do not apply.*]

- (i) **Vesting Computation Periods (VCPs).** LTPT Employee will not receive vesting credit for VCPs beginning before

January 1, 2023, unless the Employer elects otherwise below:

- (1) All VCPs beginning before January 1, 2023 will be taken into account for determining vesting credit for LTPT Employees.
- (2) Describe the VCPs beginning before January 1, 2023 that will be taken into account for determining vesting credit for LTPT Employees: _____
- (j) **Nondiscrimination and coverage election.** If the Plan is not a Safe Harbor 403(b) Plan, the Employer may administratively elect on an annual basis to exclude LTPT Employee from all nondiscrimination and coverage tests.
- If the Plan is a Safe Harbor 403(b) Plan, the Employer excludes LTPT Employees from all nondiscrimination and coverage tests, unless elected otherwise below:
- The Plan is a Safe Harbor 403(b) Plan and the Employer elects to INCLUDE LTPT Employees in all nondiscrimination and coverage tests. (The Employer must make this nondiscrimination and coverage election before the Plan Year for which the election applies.)
- (k) **Automatic Increase for Participants with Affirmative Salary Deferral election.** LTPT Employees are subject to the Plan's provisions relating to automatic increase for Participants with affirmative Salary Deferral Election under AA §6A-6.
- LTPT Employees are not subject to the Plan's provisions relating to automatic increase for Participants with affirmative Salary Deferral Election under AA §6A-6.
- (l) **Describe other rules applicable to LTPT Employees.** _____
- [Note: Any rules under this (l) must be consistent with requirements for the participation of LTPT Employees as set forth under S2IA §4.03.]*

S2-5. STARTER 403(b) PLANS FOR EMPLOYERS WITH NO RETIREMENT PLAN. (S2IA §4.05)

[Note: The Starter 403(b) Plan provisions do not apply to Pre-Approved Public School/Dual Purpose 403(b) Plan (#12-001).]

- Establishment of Starter 403(b) Plan.** The Employer establishes a Starter 403(b) Plan, as of the effective date indicated on the Employer Signature Page of the Adoption Agreement. The effective date may be no earlier than December 31, 2023.

An Employer adopting a Starter 403(b) Plan should complete the Adoption Agreement consistent with the requirements applicable to a Starter 403(b) Plan, as described under S2IA §4.05. The Employer must designate an automatic (default) deferral percentage of at least 3% and not more than 15%, a minimum service requirement of not more than one Year of Service, a minimum age requirement of not more than age 21, and an Entry Date.

S2-6. PENSION-LINKED EMERGENCY SAVINGS ACCOUNT (PLESA). (S2IA §4.06)

- (a) **Establishment of a PLESA.** Unless otherwise elected below, the Plan does not include PLESAs.
- Effective for Plan Years beginning on or after ____ [enter a date no earlier than January 1, 2024], the Employer establishes, as part of the Plan, a PLESA for the benefit of eligible Participants, as provided under Code §402A(e) and ERISA §§801 – 804.
- (b) **Elections relating to PLESAs.** If PLESAs are established under the Plan, the Employer may make the following elections:
- (1) Instead of \$2,500 the Plan limits the portion of a Participant's Account attributable to PLESA contributions to \$____ [insert amount less than \$2,500]
- (2) Instead of requiring an affirmative election by a Participant to contribute to the PLESA, the Plan will automatically enroll eligible Participants at a rate of ____% [must be 3% or less]

ELECTIVE PROVISIONS RELATING TO MATCHING CONTRIBUTIONS

S2-7. OPTIONAL TREATMENT OF MATCHING CONTRIBUTIONS AS DESIGNATED ROTH MATCHING CONTRIBUTIONS. (S2IA §5.01)

- (a) A Participant may not elect to treat a nonforfeitable Matching Contribution made on behalf of such Participant as a Designated Roth Matching Contribution.
- (b) Effective ____ [insert date on or after December 30, 2022], a Participant MAY elect to treat a nonforfeitable Matching Contribution made on behalf of such Participant as a Designated Roth Matching Contribution.

- (c) Describe any special rules relating to the optional treatment of nonforfeitable Matching Contributions as a Designated Roth Matching Contribution: _____

S2-8. TREATMENT OF QUALIFIED STUDENT LOAN PAYMENTS (QSLPs) AS SALARY DEFERRALS FOR PURPOSES OF MATCHING CONTRIBUTIONS. (S2IA §5.02)

- (a) The Plan does not treat QSLPs as Salary Deferrals (or After-Tax Employee Contributions, if applicable) for purposes of Matching Contributions.
- (b) Effective for Plan Years beginning on or after ____ [enter a date no earlier than January 1, 2024], the Plan will treat QSLPs as Salary Deferrals (or After-Tax Employee Contributions, if applicable) for purposes of Matching Contributions, as provided for under §110 of the SECURE 2.0 Act.
- (c) Describe any special rules relating to the treatment of QSLPs as Salary Deferrals (or After-Tax Employee Contributions, if applicable) for purposes of Matching Contributions: _____

S2-9. FEDERAL SAVER'S MATCHING CONTRIBUTION. (S2IA §5.03)

- (a) Employer will not accept receipt of the federal saver's matching contribution.
- (b) The Employer elects to accept the receipt of the federal saver's matching contribution, effective ____ [insert date on or after January 1, 2027].
- (c) Describe special rules applicable to the federal saver's matching contribution: _____

ELECTIVE PROVISIONS RELATING TO DISTRIBUTIONS

S2-10. AVAILABILITY OF INVOLUNTARY CASH-OUT DISTRIBUTIONS. (S2IA §6.01)

- (a) **No change to Involuntary Cash-Out Distribution related-provisions as elected under the Adoption Agreement and as applicable before January 1, 2024 (i.e., prior to the effective date of §304 of the SECURE 2.0 Act).**
- (b) **Involuntary Cash-Out Distributions.** Beginning January 1, 2024, or, if later, January 1, 2026 ____ [insert date after January 1, 2024], a Participant who has a Severance from Employment with a vested Account Balance of \$7,000 or less will receive an Involuntary Cash-Out Distribution, subject to the Automatic Rollover provisions under the Plan.
- (c) **No Involuntary Cash-Out Distributions.** Beginning January 1, 2024, or, if later, ____ [insert date after January 1, 2024], the Plan does not provide for Involuntary Cash-Out Distributions. A Participant who has a Severance from Employment must consent to any distribution from the Plan.
- (d) **Lower Involuntary Cash-Out Distribution threshold.** Beginning January 1, 2024, or, if later, ____ [insert date after January 1, 2024], a Participant who has a Severance from Employment will receive an Involuntary Cash-Out Distribution only if the Participant's vested Account Balance is less than or equal to:
- (1) \$1,000
- (2) \$5,000
- (3) \$ ____ (must be less than \$7,000)
- (e) **Application to spousal consent requirements.** Beginning January 1, 2024, or, if later, ____ [insert date after January 1, 2024], if the Plan is subject to the Qualified Joint and Survivor Annuity rules and this subsection (e) is elected, the elections in subsections (a) - (d) do not apply in determining the dollar threshold for spousal consent under the Plan and instead the spousal consent threshold is \$7,000 or such lower amount as selected below:
- (1) \$1,000
- (2) \$5,000
- (3) \$ ____ (must be less than \$7,000)
- (f) Describe any special rules relating to Involuntary Cash Out Distributions and/or spousal consent requirements: The availability of Involuntary Cash-out Distributions is subject to the following rules and fees: 1.) The Plan Administrator reserves the right to assess fees on participant assets for "skip tracing" and other location services and methods for finding missing participants, beneficiaries, alternate payees, and heirs, as well as assessing fees for proof of service/delivery as may be determined by the Plan Administrator to be reasonable and appropriate according to applicable federal, state, and local law, including, but not limited to, guidance from the U.S. Department of Labor and the Internal Revenue Service of the U.S. Treasury. Fees for such services are unrelated to distribution fees that may also be assessed by a Plan service provider. Please refer to the Plan's 404(a)(5) Participant Fee Disclosure for additional information and how such fees may be subject to increases according to the changes in the Consumer Price Index (CPI)

or similar index. 2.) Contrary to any provision of the Plan regarding spousal consent requirements, the Plan Administrator shall not be required to obtain spousal consent to facilitate and implement any Involuntary Cash Out Distributions.

S2-11. AVAILABILITY OF IN-SERVICE DISTRIBUTIONS. (S2IA §§6.02, 6.03, 6.04, 6.05, 6.07) A Participant may withdraw all or any portion of such Participant’s vested Account Balance, to the extent designated, upon the occurrence of any of the event(s) selected under this S2-11. If more than one option is selected for a particular contribution type under this S2-11, a Participant may take an in-service distribution upon the occurrence of any of the selected events, unless designated otherwise under this S2-11.

If the Plan allows for Rollover Contributions under AA §C-2 or After-Tax Employee Contributions under AA §6D, unless elected otherwise under this S2-11, a Participant may take an in-service distribution from such Participant’s Rollover Account and After-Tax Employee Contribution Account at any time. If the Plan provides for Safe Harbor Contributions (SH) under AA §6C, unless elected otherwise under this S2-11, a Participant may take an in-service distribution from such Participant’s Safe Harbor Contribution Account at the same time as elected for Salary Deferrals under S2-11. Unless otherwise described under S2-11(e), a Participant may take an in-service distribution from a Transfer Account as allowed for the underlying contribution source.

[*Note: In-service distributions must satisfy the distribution restrictions applicable to Custodial Accounts and Salary Deferral Accounts.*]

All Available Sources	Deferral	Match	ER	R/O	AT	SH	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) As an Emergency Personal Expense Distribution beginning January 1, 2024, or, if later, ____ [insert date after January 1, 2024].
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) As a Domestic Abuse Distribution beginning January 1, 2024, or, if later, ____ [insert date after January 1, 2024].
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) As a Qualified Long-Term Care Distribution beginning December 30, 2025, or, if later, ____ [insert date after December 30, 2025].
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(d) As a Terminally Ill Individual Distribution beginning December 30, 2022, or, if later, ____ [insert date after December 30, 2022]. [<i>Note: Not available with respect to Salary Deferrals or amounts held under a Custodial Account unless legislation amends Code §72(t)(2)(L) to allow a Terminally Ill Individual Distribution as a permissible distribution event under Code §403(b).</i>]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(e) Describe: _____

[*Note: Unless designated otherwise under subsection (e), any selection(s) in the Deferral column also apply to Roth Contributions, QMACs and QNECs. Elections under the ER column also apply to Mandatory Contributions, unless otherwise provided in subsection (e). Any event described in subsection (e) may not violate the permissible distribution events under the Plan.*]

(f) **Special distribution rules for in-service distributions.**

(1) The following are not available to Participants who have had a Severance from Employment:

- (i) Emergency Personal Expense Distributions
- (ii) Domestic Abuse Distributions
- (iii) Qualified Long-Term Care Distributions
- (iv) Terminally Ill Individual Distributions

- (2) The following are not available unless the Participant is 100% vested in the source from which the distribution is taken:
 - (i) Emergency Personal Expense Distributions
 - (ii) Domestic Abuse Distributions
 - (iii) Qualified Long-Term Care Distributions
 - (iv) Terminally Ill Individual Distributions
- (3) Unless otherwise elected below, Hardship distributions may include earnings on Pre-Tax Deferral Accounts and Roth Deferral Accounts, effective for Plan Years beginning on or after January 1, 2024.
 - (i) Hardship distributions may NOT include earnings on Pre-Tax Deferral Accounts and Roth Deferral Accounts.
 - (ii) Hardship distributions may include earnings on Pre-Tax Deferral Accounts and Roth Deferral, effective ____ [insert date after January 1, 2024].
- (4) Unless otherwise elected below, Hardship distributions may include QNEC, QMAC, Traditional Safe Harbor Contribution and QACA Safe Harbor Contribution Accounts (including earnings), effective for Plan Years beginning January 1, 2024.
 - (i) Hardship distributions may NOT include the following Accounts (including earnings):
 - (A) QNEC Account
 - (B) QMAC Account
 - (C) Traditional Safe Harbor Contribution Accounts
 - (D) QACA Safe Harbor Contribution Accounts.
 - (ii) Hardship distributions may include QNEC, QMAC, Traditional Safe Harbor and QACA Safe Harbor Accounts (including earnings), effective ____ [insert date after January 1, 2024].
- (5) Describe any special rules relating to Hardship distributions: _____
- (6) Other distribution rules: _____

S2-12. PEP FIDUCIARY FOR COLLECTING CONTRIBUTIONS TO THE PEP. (S2IA §8.01)

- Instead of the PPP, the fiduciary for collecting contributions to the PEP is: _____

S2-13. SPECIAL PROVISIONS.

If the Employer wishes to provide additional or clarifying provisions to this SECURE 2.0 Act Interim Amendment, the Employer may include such provisions below.

- Describe any special rules related to this SECURE 2.0 Act Interim Amendment: _____

APPLICATION OF SECURE 2.0 ACT INTERIM AMENDMENT

Pursuant to Revenue Procedure 2023-37 and Section 14.01(a) of the Plan, this SECURE 2.0 Act Interim Amendment has been adopted by the Pre-Approved Plan Provider on behalf of all adopting Employers. If the Employer wishes to override the Provider's (default) elections, the Employer (or the authorized representative of the Employer) must execute this SECURE 2.0 Act Interim Amendment by signing below. This amendment applies to the signatory Employer and all Participating Employers under the Plan.

Bartlesville Public Schools 403(b) Plan
Name of Plan

Independent School Dist #30 (Bartlesville)
(Name of Employer)

Preston Birk
(Name of Authorized Representative, if applicable)

Chief Financial Officer
(Title)

(Signature)

(Date)

Please check one (1) of the following boxes , sign, date, and return to Pension Solutions.

Prior to restating the Plan and delivering for e-signature, please revise this SECURE 2.0 Act Interim Amendment according to the edits contained herein.

Please send this SECURE 2.0 Act Interim Amendment for e-signature according to the terms provided herein without revision.

By:

Signature

Date

Exhibit 2

Optional Documents

1. **Renewed Authorization**. A DRAFT resolution is enclosed for your consideration and potential Board approval or the adoption of certain portions of the DRAFT resolution into the Board minutes. Although, the Board has likely authorized certain individuals in your organization to carry out certain action and/or execute certain documents, Pension Solutions recommends seeking renewal of the Board's prior authorizations and delegation of duties.
2. **Participant Acknowledgement of E-Storage and Delivery of Personal Identifiable Information Form**. Due to the dominance and prevalence of electronic delivery and storage of documents containing Personal Identifiable Information ("PII"), and the proliferation of illegal access to both private and public electronic infrastructure and data centers, we encourage employees participating in the Plan to sign and date the Participant Acknowledgement of E-Storage and Delivery of Personal Identifiable Information Form.
3. **Removal of Spousal Consent**. Also, connected to the electronic storage and delivery of PII, many Plan Sponsor of supplemental retirement plans have elected to remove spousal consent from their administrative procedures, unless required by federal or state law. If your current administrative procedures require spousal consent, and you no longer care to continue the requirement, please sign and date the Notice to Discontinue Spousal Consent and distribute the Notice of Removal of Spousal Consent, when distributing the Summary Plan Description after executing the Cycle 2 403(b) Restated Plan Documents.

If your plan requires spousal consent for loans, an amendment to your plan's loan policy and procedures will be required to remove the spousal consent requirement. Of course, you may continue to require spousal consent for participant e-requests, including both withdrawals and loans, or you may apply spousal consent requirements to only withdrawals or only loans. Please note, spousal consent will continue to be required for participants that reside in community property states (AZ, CA, ID, LA, NV, NM, TX, WA, and WI).

No action is required regarding Spousal Consent if:

- If your Administrative Procedure do not currently require Spousal Consent.
- At this time, you want to continue requiring Spousal Consent.

DRAFT FORM OF RESOLUTION

A RESOLUTION OF THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. THIRTY, WASHINGTON COUNTY, OKLAHOMA APPROVING AND ADOPTING THE RESTATEMENT OF THE BARTLESVILLE PUBLIC SCHOOLS 403B PLAN (“PLAN”) AND APPROVING CERTAIN SERVICE AGREEMENTS FOR THE CONTINUING ADMINISTRATION OF THE PLAN

WHEREAS, previously, based on the recommendation of the professional staff of Independent School District No. Thirty, Washington County, Oklahoma, (commonly referred to as Bartlesville Public Schools and hereinafter referred to as “Employer”) the Board of Education of Bartlesville Public Schools (“Board”) approved the benefits and costs associated with the Bartlesville Public Schools 403b Plan (“Plan”); and

WHEREAS, pursuant to applicable law the Plan must be restated every six (6) years to ensure plan compliance with new laws and regulations. In this regard, the Internal Revenue Service (“IRS”) has issued Notice 2022-8, providing a cumulative list that identifies changes to Section 403(b) of the Code that must be adopted by Plan Sponsors of 403(b) plans prior to December 31, 2026.

WHEREAS, the cumulative list includes legislative changes contained in various congressional acts, including Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

WHEREAS, in addition to the cumulative list, Revenue Procedure 2023-37 provides for an Interim Plan Amendment covering the applicable provisions of the SECURE 2.0 Act, which must also be adopted prior to December 31, 2026.

WHEREAS, in order to facilitate the Plan Restatement and adoption of the Interim Plan Amendment, it is recommended that the Employer approve a Limited Service Agreement with Pension Solutions, Inc. for the restatement of the Plan by December 31, 2026, as well as renew the Administrative Service Agreement with Pension Solutions, Inc. for the ongoing third-party plan administration, implementation, support, and compliance services; and

WHEREAS, the cost associated with the Plan Restatement and the Interim Plan Amendment is \$975.00, with the participant transaction fees for withdrawals after the Plan Restatement increasing to \$75.00 from \$50.00 per transaction.

DRAFT FORM OF RESOLUTION

A RESOLUTION OF THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. THIRTY, WASHINGTON COUNTY, OKLAHOMA APPROVING AND ADOPTING THE RESTATEMENT OF THE BARTLESVILLE PUBLIC SCHOOLS 403B PLAN ("PLAN") AND APPROVING CERTAIN SERVICE AGREEMENTS FOR THE CONTINUING ADMINISTRATION OF THE PLAN

WHEREAS, previously, based on the recommendation of the professional staff of Independent School District No. Thirty, Washington County, Oklahoma, (commonly referred to as Bartlesville Public Schools and hereinafter referred to as "Employer") the Board of Education of Bartlesville Public Schools ("Board") approved the benefits and costs associated with the Bartlesville Public Schools 403b Plan ("Plan"); and

WHEREAS, pursuant to applicable law the Plan must be restated every six (6) years to ensure plan compliance with new laws and regulations. In this regard, the Internal Revenue Service ("IRS") has issued Notice 2022-8, providing a cumulative list that identifies changes to Section 403(b) of the Code that must be adopted by Plan Sponsors of 403(b) plans prior to December 31, 2026.

WHEREAS, the cumulative list includes legislative changes contained in various congressional acts, including Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

WHEREAS, in addition to the cumulative list, Revenue Procedure 2023-37 provides for an Interim Plan Amendment covering the applicable provisions of the SECURE 2.0 Act, which must also be adopted prior to December 31, 2026.

WHEREAS, in order to facilitate the Plan Restatement and adoption of the Interim Plan Amendment, it is recommended that the Employer approve a Limited Service Agreement with Pension Solutions, Inc. for the restatement of the Plan by December 31, 2026, as well as renew the Administrative Service Agreement with Pension Solutions, Inc. for the ongoing third-party plan administration, implementation, support, and compliance services; and

WHEREAS, the cost associated with the Plan Restatement and the Interim Plan Amendment is \$975.00, with the participant transaction fees for withdrawals after the Plan Restatement increasing to \$75.00 from \$50.00 per transaction.

DRAFT FORM OF RESOLUTION

WHEREAS, the Board has previously determined it is in the best interest of the Employer to appoint Preston Birk, Chief Financial Officer (“CFO”) and his respective successors to serve as authorized representatives of the Plan and to be responsible for performing all actions necessary to carry out the implementation and administration of the Plan, including the Plan Restatement; and

WHEREAS, it is in the best interest of the Employer to authorize the CFO to designate other employees, persons, and/or entities to perform the actions necessary to properly implement and administer the Plan and to negotiate and enter into service agreements as necessary and appropriate to support the Plan; and

WHEREAS, to facilitate the implementation of the Plan, the Board should further authorize the CFO and those employees, persons and/or entities designated by the CFO to implement and administer the Plan, communicate the provisions of the Plan to the employees of Bartlesville Public Schools, and to take such actions as necessary to carry out the Plan in accordance with applicable law, the terms of the Plan, and the service agreement(s) contemplated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. THIRTY, WASHINGTON COUNTY, OKLAHOMA, THAT:

1. The Board approves the Plan Restatement in accordance with the cumulative list and applicable law and authorizes the implementation of the Plan Restatement prior to December 31, 2026.
2. The Board approves the adoption of an Interim Plan Amendment in accordance with Revenue Procedure 2023-37 to ensure the Plan complies with the applicable provisions of the SECURE 2.0 Act.
3. The CFO and employees, persons, and/or entities designated by the CFO are authorized to implement the provisions of the Plan, communicate the provisions of the Plan with the employees of Bartlesville Public Schools, and take such actions as necessary to carry out the Plan in accordance with applicable law, the terms of the Plan, and any service agreements between the Employer and Pension Solutions, Inc., and/or their successors.

DRAFT FORM OF RESOLUTION

4. The Board reserves the right to appoint and/or rescind the appointment of any authorized representative and to designate and/or terminate the designation of any person selected to perform certain responsibilities on behalf of the authorized representative.
5. The CFO is authorized to finalize and execute such agreements and documents that may be necessary for the implementation and administration of the Plan Restatement, including but not limited to documents necessary to facilitate payment of third-party administration fees from Plan assets.
6. The attached Limited-Service Agreements and Administrative Services Agreements by and between the Employer and Pension Solutions, Inc. are hereby approved, and the CFO is authorized to finalize and execute said services agreements and fee schedule(s).

PASSED AND APPROVED at a regular meeting of the Bartlesville Public Schools 403b Plan Board of Education this _____ day of _____ 2026.

DRAFT FORM OF RESOLUTION

A RESOLUTION OF THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. THIRTY, WASHINGTON COUNTY, OKLAHOMA APPROVING AND ADOPTING THE RESTATED BARTLESVILLE PUBLIC SCHOOLS 457B PLAN AND APPROVING CERTAIN SERVICE AGREEMENTS FOR THE CONTINUING ADMINISTRATION OF THE PLAN

WHEREAS, the professional staff of Independent School District No. Thirty, Washington County, Oklahoma (commonly referred to as Bartlesville Public Schools and hereinafter referred to as “Employer”) has reviewed the Bartlesville Public Schools 457b Plan (“Plan”) restatement documents and recommends the Bartlesville Public Schools Board of Education’s (“Board”) approval; and

WHEREAS, the Board previously approved and adopted the Plan in accordance with 26 U.S. Code 457 for the benefit of the Employer’s eligible employees; and

WHEREAS, for the purpose of ensuring the Plan complies with applicable law, it has become necessary to restate the Plan to provide for the authorizations and provisions of certain federal law, including, but not limited to, Setting Every Community Up for Retirement Enhancement Act of 2019 (“SECURE Act”), Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), and Setting Every Community Up for Retirement Enhancement 2.0 Act of 2022 (“SECURE 2.0 Act”); and

WHEREAS, it is further recommended that the appointment of Preston Birk, Chief Financial Officer (“CFO”) as Trustee and authorized representative of the Plan for the Employer be confirmed during the restatement Plan; and

WHEREAS, it remains in the best interest of the Employer to continue to serve as the administrator of the Plan and be responsible for performing all actions necessary to carry out the administration of the Plan, including the designation of any other persons to perform the actions necessary to properly administer the Plan; and

WHEREAS, it is in the best interest of the Employer and its employees to engage the services of Pension Solutions, Inc., and authorize the CFO to execute such services agreements and fee schedules as necessary and appropriate.

WHEREAS, to facilitate the implementation and administration of the Plan, the CFO and those employees designated by the CFO should continue to be authorized to carry out the implementation and administration of the Plan, communicate the provisions of the Plan to the employees of Bartlesville Public Schools, and to take such actions as necessary to carry out the Plan in accordance with applicable law, the terms of the Plan and the services agreements contemplated herein.

DRAFT FORM OF RESOLUTION

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLESVILLE PUBLIC SCHOOLS THAT:

1. The Bartlesville Public Schools Board hereby approves and adopts the restatement of Bartlesville Public Schools 457b Plan for the benefit of the eligible employees of the Employer to be effective January 1, 2026.
2. The Board authorizes the execution of the restated Plan documents and authorizes the performance of any other actions necessary to implement the restatement of the Plan by the CFO, and as may be appropriate the CFO may designate member(s) of the Board or employee(s) of Broken Arrow Public Schools to perform such actions as necessary to restate the Plan with the exception of executing the Plan document(s). A copy of the Plan shall be retained in the business office of the Employer.
3. The Employer's CFO and employees designated by the CFO are authorized to implement the provisions of the Plan, communicate the provisions of the Plan with the employees of Bartlesville Public Schools, and take such actions as necessary to carry out the Plan in accordance with applicable law, the terms of the Plan, and the service agreements between the Employer and Pension Solutions, Inc., and/or their successors.
4. The Board reserves the right to appoint and/or rescind the appointment of any Trustee and to designate and/or terminate the designation of any person selected to perform certain actions of administration on behalf of the Plan Administrator.
5. The Board hereby appoints Preston Birk to serve as Trustee of the Plan, and designates the Employer to serve as Plan Administrator, which duties and actions shall be carried out by the CFO, or successor, in accordance with the authorizations stated herein.
6. The Board authorizes the Plan Administrator to perform all actions necessary to carry out the administration of the Plan and reserves the right to designate other persons other than the Employer's CFO as may be appropriate to perform the actions necessary to administer the Plan.
7. The attached service agreement and fee schedules by and between the Employer and Pension Solutions, Inc. are hereby approved and the Employer's CFO is authorized to finalize and execute such service agreement and fee schedules.

PASSED AND APPROVED at a regular meeting of the Bartlesville Public Schools Board of Education this _____ day of _____ 2026.

Participant Name: _____

Plan Sponsor: Bartlesville Public Schools

Plan Name: Bartlesville Public Schools 403b Plan

By signing this form, I acknowledge and agree to the following regarding my retirement account through the above-referenced Plan:

1. Electronic Delivery of Documents (E-Delivery)

- I consent to receive all legally required plan documents, disclosures, statements, and notices (including Summary Plan Descriptions, fee disclosures, and tax notices) via electronic medium (email or secured participant website) rather than in paper form.
- I understand I am responsible for maintaining a current email address with the Plan Administrator/Investment Platform.
- I understand I have the right to receive hardcopies of certain plan documents at no charge and that such documents will be made available for me to retrieve at the Plan Sponsor's principal place of business.
- I understand that at any time I may withdrawal one, some, or all consents contained herein by contacting the Investment Platform and Plan Representative.

2. Electronic Recordkeeping and Data Security

- I authorize the Investment Platform(s) and employer to maintain my records in electronic form.
- I understand that the Plan has reasonable controls to ensure the security, integrity, and confidentiality of my electronic records.

3. Exchange of Information

- I acknowledge that, pursuant to certain regulations, the Employer and its agents must exchange information with investment providers to ensure compliance with tax laws (e.g., contribution limits, loan limits, and hardship withdrawal rules).
- I authorize my current and future investment providers to share my personal information (including name, salary, employment status, account balance, and transaction history) with the Employer, Plan Administrator, or authorized third-party recordkeeper.

4. Authorization for Online Transactions

- I authorize the use of electronic signatures and digital verification for initiating transactions (e.g., exchanges, distributions, loans) within my account, recognizing these are as legally binding as a paper signature.

5. Responsibility for Access

- I am responsible for maintaining the confidentiality of my username, password, or any other credentials used to access my account information electronically.

Acknowledgment of Understanding

I have read and understand the above provisions. My signature indicates my agreement to participate in the Plan's electronic and information-sharing protocols.

Signature: _____ **Date:** _____

**Notice to Discontinue Spousal Consent
Modification to Plan Administrative Procedures
Bartlesville Public Schools 403b Plan (“Plan”)**

Effective **July 1, 2026** (“Effective Date”), the Plan Administrator, Bartlesville Public Schools, for the above-referenced Plan, elects to make the following changes to the Plan’s Administrative Procedures.

- Spousal consent evidenced by an executed and/or notarized Spousal Consent Form will no longer be required with regard to a Plan participant’s election to take a distribution from the Plan unless one (1) or both of the following conditions apply:
 1. A participant or participant’s spouse resides in or are a resident of a state (AZ, CA, ID, LA, NV, NM, TX, WA, and WI) that recognizes spousal community property rights.
 2. A participant is in the process of becoming divorced or are separated from participant’s spouse, legally, or otherwise.

The discontinuation of an executed Spousal Consent Form is limited to a Plan participant’s election to take a post service or in-service distribution. A Spousal Consent Form may continue to be required for other Plan participant elections available through the Plan such as Plan loans (if applicable) or a beneficiary designation other than a Plan participant’s spouse. Further, the discontinuation of an executed Spousal Consent Form is not intended to and does not alter any state definition of marital property as recognized by a court of competent jurisdiction or as defined by law. Furthermore, it is the sole responsibility of the Plan participant to ensure and disclose to the Plan Administrator any reason or belief that a Spousal Consent Form may be required. Nothing in this Notice or the Plan Administrative Procedures prevents a Plan participant from opting to execute a Spousal Consent Form if a Plan participant chooses to do so.

Bartlesville Public Schools

By: _____
Preston Birk, Chief Financial Officer

Date: _____

Exhibit 3

Authorizing Documents

The restatement process falls under the “extraordinary services” provision of our service agreement. Pursuant to such agreement, extraordinary services are not performed without the consent of the plan sponsor. Our fee for the restatement is \$975.00. On the accompanying authorization form, please authorize Pension Solutions to restate the Plan by having the authorized signer initial on the line corresponding with the selected form of payment and signing the form where indicated.

1. The restated documents will be delivered by email and prepared for electronic signatures. You may elect to opt-out of electronic receipt and signature of the documents as indicated on the enclosed Authorization for Restatement Form. An additional fee will be assessed for the mailing and processing of documents via the United States Postal Service (“USPS”) or private delivery service.
2. Payment for the restatement from plan assets other than forfeitures, may require employees and/or participants to receive fee disclosures regarding fees associated with the restatement process.

The effective date of the restated plan documents will be January 1, 2026. To expedite the restatement process, please review, sign (as necessary) and return the following forms no later than **May 31, 2026**:

- A. **Limited Service Agreement**. The Limited Service Agreement is a separate agreement, specifically covering the restatement of the 403(b) plan and if applicable the 457(b) plan.
- B. **Administrative Service Agreement**. The following fee increases are included in the updated Administrative Service Agreement:

403(b) Plan

Employer’s/Plan Sponsor’s fees with the exception of the restatement fee remain unchanged. Participant fees also remain unchanged with the exception of participant withdrawal fees that have increased from \$50.00 to \$75.00 per withdrawal.

457(b) Plan

Employer’s/Plan Sponsor’s fees restatement fee was discounted to \$295.00 due to the accompanying 403(b) plan. Participant fees also remain unchanged with the exception of participant withdrawal fees that have increased from \$50.00 to \$75.00 per withdrawal.

These fees will be assessed by custodial investment platforms and annuity providers, if applicable. New fee disclosures will be provided to the Plan Sponsor and through websites of custodial provider’s websites.

- C. **Restatement Verification Form**. This form will ensure Pension Solutions and the Plan’s investment platforms have the correct individuals listed and associated with the Plan. Please be aware that if you are making changes the Plan’s investment platform may require the completion of additional forms.

LIMITED SERVICE AGREEMENT FOR RESTATEMENT OF THE BARTLESVILLE PUBLIC SCHOOLS 403(b) PLAN

THIS LIMITED SERVICE AGREEMENT (the "Agreement") is entered into by and between Pension Solutions, Inc., an Oklahoma corporation ("PSI") and Bartlesville Public Schools, an independent school district operating in the state of Oklahoma in accordance with the Oklahoma School Code, 70 O.S. § 1-101 *et. seq* ("Plan Sponsor").

The Plan Sponsor maintains the Bartlesville Public Schools 403(b) Plan (the "Plan"), a supplemental 403(b) retirement plan for the benefit of its employees. The Plan is required to be restated in accordance with 2022 IRS Cumulative List (IRS Notice 2022-8), the Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act and other applicable guidance (commonly referred to as the 403(b) Cycle 2 restatement).

PSI is a pre-approved document provider and has agreed to restate the plan by December 31, 2026, on a preapproved document according to the options and fees provided in Table I below. In addition, in accordance with Revenue Procedure 2023-37 an Interim Amendment covering the SECURE 2.0 Act must also be adopted prior to **December 31, 2026**. PSI has also agreed to prepare the Interim Amendment, which is included in the costs listed in Table I.

The Plan Sponsor acknowledges that the restatement must be executed no later than December 31, 2026, to ensure the Plan remains compliant with applicable law.

TABLE I – LIMITED ADMINISTRATIVE SERVICES	
ADMINISTRATIVE SERVICES	COSTS/FEES
The restatement of the Plan pursuant to IRS Notice 2022-8, and the applicable cumulative list that identifies changes to Section 403(b) of the Code and the adoption of an Interim Amendment covering the SECURE 2.0 Act in accordance with Revenue Procedure 2023-37 prior to December 31, 2026 .	\$975.00
OPTIONAL SERVICES	
<p>_____ By initialing this line, I am electing to opt-out of electronic delivery and signing of the restatement documents. I acknowledge and understand that a fee of \$45.00 will be charged for the preparation and processing of documents for delivery via the USPS or private delivery service.</p>	

Plan Sponsor: **Bartlesville Public Schools**

By: _____
Board of Education President

Attest: _____
X _____

Please Print Name and Title

_____, Clerk
Please Print Name

Date
By:

Date

X _____
Preston Birk, CFO

Date

PSI: **Pension Solutions, Inc.**

By: 

X _____
Geoff Stallings

April 6, 2026
Date

LIMITED SERVICE AGREEMENT FOR RESTATEMENT OF THE

Bartlesville Public Schools 457(b) Plan

THIS LIMITED SERVICE AGREEMENT (the "Agreement") is entered into by and between Pension Solutions, Inc., an Oklahoma corporation ("PSI") and Bartlesville Public Schools, an independent school district operating in the state of Oklahoma in accordance with the Oklahoma School Code, 70 O.S. § 1-101 *et. seq* ("Plan Sponsor").

The Plan Sponsor maintains the Bartlesville Public Schools 457(b) Plan (the "Plan"), a supplemental 457(b) retirement plan for the benefit of its employees. Due to significant legislation in recent years, including Congress passing the Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act and other applicable guidance, the Plan document provider has revised the Plan documents in order to appropriately collate and incorporate applicable legislative provisions.

PSI has provided Plan Sponsor with the restated document provider for execution prior to December 31, 2025, according to the fees provided in Table I below.

TABLE I – LIMITED ADMINISTRATIVE SERVICES	
ADMINISTRATIVE SERVICES	COSTS/FEES
The restatement of the Plan to incorporate and collate various provisions of federal legislation including applicable portions of the Setting Every Community Up for Retirement Enhancement (SECURE) Act and the Coronavirus Aid, Relief, and Economic Security (CARES) Act.	\$295.00
OPTIONAL SERVICES	
<p>_____ By initialing this line, I am electing to opt-out of electronic delivery and signing of the restatement documents. I acknowledge and understand that a fee of \$45.00 will be charged for the preparation and processing of documents for delivery via the USPS or private delivery service.</p>	

Plan Sponsor: **Bartlesville Public Schools**

By: _____

 Board of Education President

Attest: _____

 Please Print Name and Title

_____, Clerk
 Please Print Name

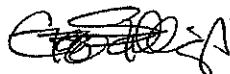
 Date
 By:

 Date

X _____
 Preston Birk, CFO

 Date

PSI: Pension Solutions, Inc.

By: 
 X _____
 Geoff Stallings

April 6, 2026
 Date

ADMINISTRATIVE SERVICES AGREEMENT

THIS ADMINISTRATIVE SERVICES AGREEMENT and the attached Fee Schedule Addendum are entered into as of July 1, 2026 (“Effective Date”) by and between Pension Solutions, Inc., an Oklahoma corporation (“PSI”) and Independent School District Number Thirty of Washington County, Oklahoma d/b/a Bartlesville Public Schools, an independent school district operating in the state of Oklahoma in accordance with the Oklahoma School Code, 70 O.S. § 1-101 *et. seq.* (the “District”). (Hereinafter, this Administrative Services Agreement and the Fee Schedule Addendum shall be collectively referred to as the “Agreement” and reference to the Fee Schedule Addendum specifically shall be referred to as the “Addendum.”)

WHEREAS, pursuant to a duly adopted resolution of the Board of Education for Independent School District Number Thirty of Washington County, Oklahoma, (“Board” the governing body of the District), the District has approved the adoption and subsequent restatement(s) of the Bartlesville Public Schools 403(b) Plan (the “Plan”), in accordance with applicable law; and

WHEREAS, in accordance with the adopting resolution, the District is the Plan Sponsor of the Plan and appointed itself the Plan Administrator of the Plan and as such is responsible for performing all actions necessary to carry out the administration of the Plan in accordance with applicable law, including express limitations regarding the performance of certain duties; and

WHEREAS, the District has designated its Preston Birk (“Designee”) as the person authorized to carry out the Plan, execute Plan documents, and take such actions as may be necessary to administer the Plan on the behalf of the District; and

WHEREAS, the Board is a beneficiary of this Agreement and hereby agrees to ensure the performance of the District as Plan Administrator and its obligations, responsibilities and duties contained in this Agreement and to hold PSI harmless for any failure of the Plan Administrator to perform its duties and responsibilities in accordance with this Agreement as amended from time to time; and

WHEREAS, the Plan Administrator desires to engage PSI to perform certain third-party administrative services for the Plan and PSI agrees to perform certain administrative services for the Plan in accordance with this Agreement and applicable law; and

WHEREAS, as applicable, this Agreement serves to satisfy the disclosure requirements of applicable law.

NOW THEREFORE, the Board, the District (as Plan Sponsor and Plan Administrator), and PSI agree as follows:

1. Scope of Services

PSI agrees to perform the administrative services and only those services set forth in this Agreement (the "Services"). PSI is not responsible for any services rendered, or to be rendered, on behalf of the Plan by any party prior to the date of this Agreement, or for any services that PSI has not specifically agreed to perform on behalf of the Plan. Pursuant to this Agreement, PSI is serving as a limited third-party administrator for the Plan. PSI is not the Plan Administrator and is not a fiduciary with respect to the Plan. The District specifically acknowledges that PSI provides no investment advice whatsoever, and has no authority, discretionary or otherwise, over Plan assets or administrative decisions.

2. Fees

The District agrees to pay PSI the administration fees and other fees for the Services rendered through the date of termination of this Agreement in accordance with the Addendum. In addition to the fees set forth in this Agreement, the District agrees to pay PSI for any services performed by PSI that are in addition to the Services expressly stated in this Agreement, if such services are requested by the Plan Administrator, pursuant to the provisions of the Addendum, "Extraordinary Services," or pursuant to an agreement for additional services outside the scope of this Agreement, which may be entered into by the District and PSI for mutually agreed upon fees and costs.

The District acknowledges that PSI may also receive compensation indirectly ("Indirect Compensation") from sources other than the District or from Plan assets in connection with the Services as described in the Addendum. Any Indirect Compensation received by PSI shall be in addition to and separate from the fees payable pursuant to the Addendum. PSI represents that it will not receive any compensation, direct or indirect, for the Services provided in accordance with this Agreement, except for Indirect Compensation as defined and disclosed herein and the fees disclosed on the Addendum. In addition to continuing monthly, quarterly, semi-annual, or annual fees referenced on the Addendum, PSI will invoice associated fees and costs for the Services after such Services are completed. Payment of invoices should be received by PSI within thirty (30) days of the invoice date. If payment is not received in full within thirty (30) days, PSI reserves the right to impose late fees in accordance with the Addendum and deduct such late fees and any amounts owed from the Plan assets.

3. Term

This Agreement is effective from July 1, 2026, to June 30, 2027, for an annual term. Subsequent annual renewals must be approved by the Board in accordance with applicable state law. Either party may terminate this Agreement upon written notice in accordance with Section 9(g) of this Agreement. PSI shall not be responsible for the performance of the Services, including the maintaining of the Plan Administrator's files after the date this Agreement is terminated.

4. Confidentiality

PSI and the District may disclose certain business, financial, technical, intellectual property, materials, data, and other information to each other. All such non-public information that has been identified or otherwise designated as confidential or proprietary information or that is otherwise subject to safeguards or protection under applicable law shall be considered "Confidential Information." The receiving party shall use Confidential Information solely for the

purposes of rendering the Services pursuant to and in accordance with this Agreement and shall not, without the prior written consent of the other party, disclose any Confidential Information to any third party, except as may be disclosed as required by law, regulation, order of a court of competent jurisdiction or regulatory authority with subject matter jurisdiction. Nothing in this Agreement is intended to grant any rights to either party under any patent, copyright, trademark, service mark, or other intellectual property of the other party, except for the use of Confidential Information that is expressly permitted herein. PSI and the District acknowledge that any disclosure or unauthorized use of Confidential Information will constitute a material breach of this Agreement and cause substantial harm to the party that provided such Confidential Information initially for which damages would not be a fully adequate remedy.

5. Timeliness of Data

Timely processing of information is essential to the proper administration of the Plan and avoids costly adverse consequences with regard to government oversight and compliance. The District will provide the information requested by PSI within fifteen (15) days after unless specifically stated otherwise or required by governing law.

6. Responsibilities of Plan Administrator

- (a) The District represents that in accordance with applicable law, it has delegated the control and management of the assets of the Plan, including, but not necessarily limited to, the selection and monitoring of service providers for the Plan, interpretation of Plan provisions, evaluation of claims made by participants, eligibility of participants, selection of any qualified default investment alternative, and all other plan administrator responsibilities. The District may elect to have certain fees for the Services deducted from Plan assets, and it is the responsibility of the District to determine whether Plan assets may be used to pay any fee. The District further represents that an unsigned copy of this Agreement and the Addendum serves as a disclosure of certain fees as of the date this Agreement was provided to the Plan Administrator. Furthermore, the District acknowledges that such fees may change from time to time.
- (b) The District will provide PSI with requested information on a timely basis. PSI will rely on information provided by the District or its representatives, including third-parties, and will have no responsibility to independently verify the accuracy of the information. PSI assumes no responsibility to acquire information other than to request it from the District and will not be liable for any errors or omissions made as a result of incomplete or incorrect information provided by the Plan Administrator. Additional services that need to be performed or revised due to incomplete or inaccurate data furnished by or on behalf of the Plan or the District will be subject to additional fees. Information and data requested by PSI shall be provided by the District or its agents within thirty (30) days or by the date referenced in PSI's request for information or as required by governing law. The District will be responsible for all consequences, including but not limited to, penalties and/or sanctions imposed by the Internal Revenue Service ("IRS"), the United States Department of Labor ("DOL"), and any other local, state or federal governing authority.
- (c) As applicable, the District is responsible for ensuring that funds are actually and properly contributed to the Plan's custodial account and/or to Plan participants' individual custodial accounts as required:

- for tax deductibility; and
- to satisfy applicable minimum funding standards for pension plans; and
- to ensure employee deferrals and loan payments are deposited to within the time parameters required by the DOL and applicable law.

PSI has no obligation to monitor Plan contributions or to ensure that such contributions or loan payments are timely contributed to the Plan's custodial account and/or to Plan participants' individual custodial accounts.

- (d) Fees, costs, charges, additional contributions, refunds of employee deferrals, or any other penalties imposed by a governmental agency having jurisdiction over the Plan, are the sole responsibility of the Plan and the Plan Administrator. In accordance with the fees and costs referenced on the Addendum, PSI may be engaged to represent the Plan during an examination conducted by any governmental agency having jurisdiction over the Plan, including, but not limited to the IRS and DOL.
- (e) The District will be responsible for providing the notices and information required by law to Plan participants, including, without limitation, notices and distribution forms, as well as obtaining applicable signatures on distribution forms.
- (f) The District will be responsible for ensuring PSI is authorized to conduct business on behalf of the District for the Services provided herein and shall promptly execute such forms of the Custodians (as defined below) and PSI, as are necessary and appropriate.
- (g) The District shall provide PSI a census of all Plan participants within thirty (30) days of the end of the District's fiscal year. Such census information shall include: each participant's first and last name; each participant's social security number; and, each participant's date of birth, date of hire, and as applicable the date of separation from employment ("Census Information"). For the purpose of this paragraph, all Plan participants means, all employees or prior employees with plan assets maintained by an active custodial investment arrangement according to the Plan Adoption Agreement and/or inactive investment arrangements maintained by grandfathered recordkeepers, custodians, or annuity providers. In addition, the District is to provide PSI Census Information regarding all new enrollees in the Plan.
- (h) Due to the Plan's inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and annuity providers, it is important that the District provide a plan participant's phone number and email address along with the completion of any necessary forms. The District acknowledges that in order to expedite a participant's request, PSI may communicate directly with the Plan participant.
- (i) The Plan's operation and tax qualification is affected by other plans sponsored by the District. Other entities owned/operated by the District or governed by the Board may also affect the Plan. The District is responsible for informing PSI of other potentially related plans or entities (including controlled groups and affiliated service groups), and any change in such information.

7. Administrative Services

The following sets forth the Services to be performed by PSI under the terms and conditions of this Agreement:

- (a) Takeover/Installation services for transition to PSI, including review of plan provisions, compliance review with the Custodians, and completion of installation forms and documents.
- (b) Assistance with conversion of plan assets from another service provider (if applicable).
- (c) Perform data requests and analysis of census data from Custodians and/or Plan Administrator.
- (d) Assistance in the Plan Administrator's determination of participant eligibility, vesting and eligibility to receive employer contributions.
- (e) Interface with custodial websites of active investment arrangements to facilitate administration and benefit payments.
- (f) Serve as an authorized third-party signatory to facilitate benefit payments with inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and/or annuity providers, as necessary and appropriate.
- (g) Serve as authorized third-party signatory to facilitate in-service transfers of Plan participants' funds with inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and/or annuity providers to Custodians, as necessary and appropriate.
- (h) Routine calls and inquiries relating to the Services.
- (i) Assisting with Plan participant communication materials.
- (j) One (1) semi-annual meeting with the District and such additional meetings as reasonably necessary in connection with the Services at rates contained in the Addendum.

8. Limitation on Liability and Indemnity Provisions

- (a) General. District agrees that the only responsibilities of PSI hereunder are to render the Services provided in this Agreement. In no event shall PSI be responsible for delays or failures in the performance of its duties that are caused by or result from acts of God, epidemic, war, acts of terrorism, computer viruses, governmental interference, fire or other casualty, software or hardware malfunction, communication line failure, power failure, acts or omission by the District or any other circumstances beyond the control of PSI. The Board agrees to ensure the performance of the District's obligations, responsibilities and duties contained in this Agreement (through its Designee or otherwise), including the payment of fees and costs, and, to hold PSI harmless for any

failure of the District to perform its duties and responsibilities in accordance with this Agreement as amended from time to time.

- (b) Payment for Response to Subpoenas and Document Production Requests. In the event that PSI and/or any of its employees, officers, directors or agents receive a subpoena to provide testimony, or to produce documents, in connection with any judicial or quasi-judicial proceeding, relative to services provided by PSI pursuant to this Agreement, the District agrees to pay PSI an amount equal to the actual out of pocket expenses associated with producing said documents and/or appearing at said proceeding, and to pay to PSI an hourly fee for all time incurred by PSI personnel or its agents in preparing for and appearing at said proceeding, and for preparing documents to be produced, pursuant to the Addendum, "Extraordinary Services."
- (c) Non-representation. PSI is not a tax advisor; nor, the Plan Administrator. PSI will make recommendations to the District and Designee; however, in no way should such recommendations be relied upon in lieu of advice and counsel from the Plan's certified public accountant and/or licensed attorney.

9. General Provisions

- (a) Amendment. This Agreement may not be modified or amended except in writing signed by the parties. PSI shall communicate any proposed modification or amendment to the District not less than sixty (60) days prior to the effective date of the proposed modification or amendment. If the District objects to any such modification or amendment, it may exercise its termination rights under Section 3 of this Agreement.
- (b) Communications. The exchange of information between the parties regarding the implementation and administration of the Plan may be effectuated via the parties' designated email addresses or PSI's client portal. If the District elects not to exchange information by email or through the client portal, the District may be billed for the delivery of hardcopy documents according to the Addendum. Except as required in accordance with Section 9(f) - Event of Default, PSI may elect to deliver invoices, past due information, and other related items via email or through the client portal.
- (c) The District acknowledges that its employees consent to the storage and delivery of Personally Identifiable Information ("PII") when voluntarily electing to participate in the Plan. The District acknowledges and authorizes the electronic exchange of PII for the purpose of implementing and administering the Plan. Further, the District acknowledges that PSI has access to its employees' PII, and that in executing its duties under this Agreement, PSI must frequently acquire and exchange PII. The District recognizes that the acquisition and exchange of PII is generally performed through electronic means, including software operated in full or in part by Artificial Intelligence. The District shall hold PSI harmless for any unauthorized release of PII, plus any ensuing damages or losses experienced by an employee due to an unauthorized release or disclosure of PII unless there is an adjudicated finding of gross negligence or willful misconduct on the part of PSI.

For the purposes of this Agreement PII shall mean:

- i. Complete date of birth without redaction
- ii. Combination of first and last names or first initial and last name
- iii. Participant/ employee address that includes street number (P.O. Box), city, and zip code
- iv. Full nine (9) digit social security number without any redaction

For an unauthorized release or disclosure of PII to occur, PSI's actions must be unrelated or outside the scope of its duties under this Agreement. In addition, a combination of not less than three (3) of the above enumerated items must be released or disclosed within a single electronic exchange of information. The District acknowledges and authorizes the electronic exchange of information including PII in the course of implementing and administering the Plan.

- (d) Interpretation. This Agreement is not assignable by either party hereto without the prior written consent of the other party. Section and other headings are for reference only and shall not affect the meaning or interpretation of this Agreement. This Agreement is binding upon and shall inure to the benefit of the parties and their respective heirs, successors, survivors, administrators and assigns. This Agreement constitutes and contains the entire understanding between the parties and supersedes all prior oral or written statements dealing with the subject matter herein.
- (e) Severability. If any one or more of the provisions of this Agreement shall, for any reason, be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement, and this Agreement shall be enforced as if such illegal or invalid provision had not been contained herein. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same Agreement.
- (f) Event of Default. An Event of Default shall occur if any party fails to perform its responsibilities, duties, and obligations contained in this Agreement and such Event of Default is not remedied within sixty (60) days upon delivery of written notice by the injured party to the offending party in accordance with the notice requirements contained in this Agreement. Notice of an Event of Default by electronic means shall be deemed non-delivered. Written notice of an Event of Default by an injured party must include the following:
 - i. The Event of Default being alleged by the injured party; and
 - ii. The date the Event of Default occurred; and
 - iii. The date the injured party discovered the Event of Default; and
 - iv. Evidence supporting each alleged Event of Default stated in the written notice; and
 - v. The total actual damages sought, including, relief of the offending party to perform certain responsibilities or duties contained in this Agreement; and
 - vi. The date the alleged Event of Default must be remedied by the offending party, which date shall not be less than sixty (60) days from the delivery of the written notice.

(g) Notice. Any and all notices required or permitted under this Agreement between the parties hereto shall be sufficient in all respects if: (i) reduced to writing; and, (ii) provided to the other party or parties not less than thirty (30) days prior to the effective date of the notification. Delivery of any notice is effective if:

- (i) delivered personally; or
- (ii) mailed by registered or certified mail, return receipt requested and postage prepaid; or
- (iii) delivered via a nationally recognized overnight courier service.

Delivery shall be made to the addresses set forth in this Agreement under the signatures of the parties or to such other address as either party may designate in writing to the other pursuant to Section 9(b) above.

(h) Arbitration. If this Agreement is breached or a party fails to perform its responsibilities, duties, and obligations contained herein and such breach or default is not cured and the injured party is not made whole within sixty (60) days upon delivery of written notice as provided herein, then such injured party may seek a settlement and remedies for damages by initiating a proceeding to arbitrate the matter pursuant to the rules and standards of the American Arbitration Association with such proceeding occurring in Oklahoma City, Oklahoma County, Oklahoma. The parties to this Agreement mutually agree as follows regarding the settlement of any dispute or damages through arbitration:

- i. The injured party must have provided the opposing party written notice of the claimed default, damages, and the requested remedy within no less than sixty (60) days from the delivery of such written notice for the opposing party to cure such default and make acceptable restitution.
- ii. Each party shall pay for its own costs and expenses incurred to arbitrate any dispute among the parties.
- iii. The arbitration shall be final and binding on all parties.
- iv. Judgment of an arbitrator's award may only be entered in a court having jurisdiction pursuant to this Agreement.
- v. The parties waive their right to a jury trial.
- vi. The arbitrator's award is not required to include factual findings or legal reasoning.
- vii. Any party's right to appeal or seek modification of an arbitrator's award is strictly limited.
- viii. The panel of arbitrators selected to arbitrate a settlement will typically include a minority of arbitrators who are familiar or affiliated with the retirement plan administration industry.
- ix. By law, an arbitration agreement does not preclude a party from seeking settlement of a dispute and/or remedies for damages in small claims court.

(i) Governing Law and Forum Selection. Except for the application of Section 9(f) above, this Agreement shall be governed by and construed according to the laws of the State of Oklahoma, without reference to conflict of law principles, except federal law preempts state law. The exclusive forum for any dispute between the Board, the District, and PSI

that arises out of or relates to this Agreement shall be a court of competent jurisdiction in Oklahoma County, Oklahoma.

- (j) Disclosures. The disclosures set forth in this Agreement constitute all of the disclosures required to be made by PSI pursuant to the provisions of 29 C.F.R. §2550.408b-2(c), regardless of whether this document is signed on behalf of the District or the Plan fails to satisfy the definition of “covered” as defined by 29 C.F.R. §2550.408b-2. In addition, as required by law or otherwise, this Agreement serves as notice and satisfaction of any fee disclosures to be provided by PSI to the District in its capacity as a limited Plan fiduciary.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have caused this Agreement to be executed and effective the date first written above.

[SIGNATURE PAGE FOLLOWS]

PSI:

Pension Solutions, Inc.
9116 North Kelley Avenue
Oklahoma City, OK 73131



By: _____
Geoffrey O. Stallings, President

Board of Education:

Independent School District Number Thirty of Washington
County, Oklahoma d/b/a Bartlesville Public Schools
1100 SW Jennings Avenue
Bartlesville, OK 74003

By: _____

_____, Board of Education President

Attest:

_____, Clerk

District:
(Plan Sponsor and Plan Administrator)

By: _____
Preston Birk, Chief Financial Officer

FEE SCHEDULE ADDENDUM

Effective Date: July 1, 2026

Bartlesville Public Schools 403(b) Plan (“Plan”) ADMINISTRATIVE SERVICE FEES AND FEE DISCLOSURE

I. SUMMARY OF FEES AND COSTS

A summary of the fees and costs associated with the administrative services provided by Pension Solutions, Inc. (“PSI”) are listed in Table I below. Additional information regarding the services and associated fees and costs are provided in Sections II through V of this Fee Schedule Addendum (“Addendum”).

TABLE I – SUMMARY OF ADMINISTRATIVE FEES AND COSTS

Employer/ Plan Sponsor Fees	
<u>Administrative Service</u>	<u>Fees/Costs</u>
Plan Restatement Fee (elective or statutory)	\$975.00
Loan Policy Document/Implementation Fee	\$250.00 (as applicable to the Plan)
Plan Document Fees:	\$250.00 per single provision amendment
Extraordinary Services Fees	\$85.00 - \$350.00 per hour based on expertise
Other Fees:	
Fees for Late Payment of Invoices	\$50.00
Fees for Reproduction of Documents	\$0.35 per page
Private/Premium Delivery Fees	\$30.00 minimum delivery fee
Employee/Participant Paid Fees	
<u>Administrative Service</u>	<u>Fees/Costs</u>
Distribution Fee	\$75.00 per transaction
Loan Processing Fee (as applicable to the Plan)	\$125.00 per loan/refinance
Basic Plan Administration Fees:	
Per Participant Administration Fee	\$8.55 Quarterly
Annual Plan Administration Fee	0.05% (annual percentage)
Extraordinary Services (Qualified Domestic Relations Order (s) – QDRO)	\$125.00 Minimum Fee – Billed Hourly

FEE SCHEDULE ADDENDUM

II. EMPLOYER/SPONSOR PAID FEES

- **Plan Restatement Fee- \$975.00.** The Plan Restatement Fee is a *one-time* fee that includes certain electronic enrollment materials and preparation of the Plan document and Summary Plan Description.
- **Loan Policy Document/Implementation Fee - \$250.00 (as applicable to the Plan).** A *one-time* fee of \$250.00 will be invoiced to the Employer for preparation of loan policies and procedures and implementation of a loan policy and loan services. The Loan Policy Document/Implementation Fee does not apply to the Plan if a loan policy was implemented prior to Cycle 2 Plan restatement. The Loan Policy Document/Implementation Fee applies to the adoption of a loan policy subsequent to the Cycle 2 restatement of the Plan documents. For the purposes of this Administrative Services Agreement, the adoption of a loan policy is not considered a plan amendment.
- **Extraordinary Services - \$85.00-\$350.00 per hour for services rendered based on level of expertise.** No fees for Extraordinary Services are invoiced for work performed without authorization of the Employer/Sponsor or the Plan's designated Plan Administrator except for the following:
 - Extraordinary Service Fees will apply for the preparation of the necessary and appropriate extensions regarding any filing with the Department of Labor ("DOL") or the Internal Revenue Service ("IRS") including but not limited to the calculation of penalties for late remittance of deferrals and associated excise tax return, if any. The minimum fee charged for such Extraordinary Services is \$150.00 for the first hour worked. Services rendered outside the initial first hour will be invoiced at the hourly rates associated with the level of expertise required.
 - Pension Solutions reserves the right to charge a Rush Fee regarding the performance of services that do not provide sufficient time to comply with statutory notice requirements, including, but not limited to the preparation of plan documents, communications and filings with governing jurisdictions, communication with other service providers of the District and interested parties.
 - Manual manipulation of census information submitted to Pension Solutions that is not contained in a Microsoft Excel spreadsheet or other electronic format compatible with Microsoft Excel. An hourly rate of \$85.00 to manually enter census data, perform extensive modifications to submitted materials, or convert data into a format compatible with Microsoft Excel will be assessed and invoiced.
 - As may be applicable to the Plan, Extraordinary Service Fees will apply for assisting independent third-parties or government agency conducting an audit of the Plan. The minimum fee charged for such Extraordinary Services is \$250.00 for the first one and one-half hours worked. Services rendered outside the initial first one and one-half hours will be invoiced at the hourly rates associated with the level of expertise required.
 - Plan Amendments and Plan Restatements. A minimum fee of \$250.00 is charged for a single provision plan amendment. Additional amendments are billed in accordance with hourly rate charged for Extraordinary Service fees listed herein, in addition to any applicable Rush Fee.

FEE SCHEDULE ADDENDUM

Fees and costs for plan restatements will be provided in accordance with applicable law and industry practices. Plan Amendments and Plan Restatements are prepared based on information received from the Plan Sponsor or Plan Administrator.

- Transfer of the Plan to a funding successor or termination of the Plan will incur a Deconversion Fee of \$250.00. This fee covers the cost of providing Plan records and acting as a liaison between the Plan Sponsor and the new funding provider. Deconversion fees are separate from fees that may be assessed for the preparation of a Plan Amendment in connection with the termination/deconversion of a Plan.
- Preparation of Plan amendment(s) and other forms and documents necessary to facilitate a Plan termination and/or liquidation. The Plan Sponsor may request services related to the termination of the Plan (or deconversion), including, but not limited to, preparation of participant notices, participant distribution options, assistance with the liquidation of assets, etc. Such services are performed at an hourly rate of \$85.00 to \$350.00, plus other costs such as delivery by private carrier or reproduction of documents.
- Secretarial and support functions such as data input, formatting of data, preparing participant mailings, assisting or setting up administrative options on custodial websites, etc. are performed at an hourly rate of \$85.00.
- Actual fees and costs of attorneys, certified public accountants, and other professionals engaged to assist and/or represent PSI in the preparation or appearance of any proceeding, including, but not limited to, an administrative hearing, a federal or state court proceeding, or a proceeding before any government body or self-regulating body with jurisdiction to hear the subject matter as related to services provided by PSI pursuant to the Administrative Services Agreement and this Fee Schedule Addendum.
- Posting of payroll contributions and loan payments for the benefit of participants via a custodial platform website or required manual procedures, including, but not limited to, hardcopy forms and spreadsheets. A fee of \$45.00 is assessed for each contribution file processed and submitted by PSI. The processing and submitting of payroll contributions will require the Plan Sponsor to execute a hold harmless agreement for the benefit of PSI.

Extraordinary Services for which authorization will be necessary include, but are not limited to: discretionary *plan amendments*, redetermination and preparation of annual employer report or participant statements due to client's error, unusual travel, overnight mailing or delivery service, termination fees other than Deconversion fees, and depositions. Plan documents must be restated from time to time, and we will seek the employer's approval and disclose the fee prior to completing any restatement.

III. EMPLOYEE/PARTICIPANT PAID FEES

- **Basic Plan Administration Fees**

- **Per Participant Administration Fee of \$8.55 per quarter for each Plan Participant.** Per Participant Administration Fees cover a portion of the costs associated with recordkeeping, communications, applicable compliance testing, and participant statements. Per Participant Administration Fees are assessed on all participant accounts with a balance maintained by any active custodial account investment arrangement and/or recordkeeper listed on

FEE SCHEDULE ADDENDUM

Addendum B of the Plan Adoption Agreement. Per Participant Administration Fees are deducted from participants' accounts as scheduled and implemented by the custodial recordkeeper. *PSI reserves the right to assess fees on participant plan assets maintained by inactive investment arrangement providers as appropriate and allowed by applicable law.*

- **Annual Plan Administration Fee Equal to 0.05% of the Plan Assets.**
Employee/Participant Annual Administration fee is equal to 0.05% of the Plan assets, which amount is deducted from Plan assets (see Section IV for additional details).
- **Transaction Based Fees.** Employee/Participant transaction-based fees include the following:
 - Distribution Fee – \$75.00 will be deducted from the participant's account to process a distribution.
 - Loan Processing Fee - \$125.00 will be deducted from the participant's account to process a loan.
- **Extraordinary Services - \$125.00 per hour for services rendered.**
 - Review of Qualified Domestic Relations Order(s) (QDRO) and related services are billed to the participant and/or deducted from participant's Account. Fees incurred for QDRO related services are solely deducted from the plan participant's benefits and are **not** prorated between the plan participant and alternate payee unless specifically stated in the approved QDRO.

IV. OTHER FEES AND INDIRECT FEES

- **Asset Management Fees.** Payments are received from Nationwide for various administrative functions which may include but are not necessarily limited to: preparing proposals, assisting in the enrollment process, processing transactions, training financial advisors, and communicating with Sponsors and/or Participants. This payment is paid from the Asset Management Charge or Asset Fee/Standard Asset Fee, as applicable to your Plan.

These payments help cover administrative overhead costs. Without them the administrative costs of the Plan would be much higher. The payments are disclosed in the *Disclosure Statement* previously provided by Nationwide. PSI is the Designee/Authorized Representative. The payments are typically stated as a percentage of assets. These payments are also disclosed on Nationwide's website.

- **Incentive Payments.** Payments may be received from Nationwide based on agreed goals such as production, assets, and retention. This payment is indirect and is not deducted from Plan Participant assets.
- **Late Fees**
 - A late fee, not to exceed \$50.00, will be assessed for each outstanding invoice that is past due by thirty (30) days or more.
 - Past due amounts, including applicable late fees, that are sixty (60) days or older will be deducted from participant accounts (plan assets) on a pro-rata basis.

FEE SCHEDULE ADDENDUM

- **Reproduction of Documents Fee – \$0.35 per page:**

- Hardcopies of Plan records provided upon request of Employer/Sponsor or Plan Administrator.
- Hardcopies of Plan records requested or required during the performance of any Extraordinary Service.

- **Private/Premium Delivery Fees – not less than \$30.00 per package:**

- Private/premium delivery fees in the continental United States may be provided for a fee of not less than \$30.00 per package. It is the Plan Sponsor's responsibility to inquire about current private/premium delivery fees.
- PSI shall designate the private/premium carrier.

Notes: Any changes to the fees disclosed herein will be communicated to the Plan Administrator and/or Plan Sponsor no later than sixty (60) days after the change becomes effective.

PSI is not a tax advisor, or a Plan Administrator as defined in Employee Retirement Income Security Act of 1974, nor is PSI acting in a fiduciary capacity or as a fiduciary to the Plan, Plan Participants, Plan Administrator(s), Plan Trustee(s), or Plan Sponsor(s). In no way should the recommendations of PSI be relied upon in lieu of the advice and counsel of the Plan's certified public accountant or attorney. PSI does not provide legal advice, including advice with regard to Internal Revenue Code and related regulations (United State Federal Tax Law).

This document is intended to assist Plan Sponsors in complying with the regulations promulgated under Internal Revenue Code Section 408(b)(2).

PSI is independent with respect to Nationwide Life Insurance Co., and its affiliates.

Any Employer paid fees may be deducted from the Plan's forfeiture and/or retainer accounts (to the extent available) or Participant accounts if invoices are not paid pursuant to PSI *Overdue Invoice Policy*. This authority is derived from the Nationwide Program Agreement in the *Administrative Fees* section of the *Executive Summary*. This authority may also be found in Nationwide's *Appointment of Plan Sponsor's Authorized Representative* form.

V. ELECTRONIC DELIVERY AND ELECTRONIC SIGNATURES

As allowed by applicable law and as possible, documents will be delivered by email to the email address(es) of the signatories of record for execution by officials, assignees, agents, and representatives of the Plan Sponsor. It is the responsibility of the Plan Sponsor to notify Pension Solutions, Inc. of any changes or revisions of signatories and/or email addresses. Unless directed otherwise in writing or prohibited by law, the Plan Sponsor acknowledges and accepts the delivery of documents via the email address(es) of record in accordance with the Administrative Services Agreement and this Addendum.

Read and accepted on behalf of the Independent School District Number Thirty of Washington County, Oklahoma d/b/a Bartlesville Public Schools, in its capacity as both Plan Sponsor and Plan Administrator by the Chief Financial Officer as of the Effective Date first written above:

By: _____ Date: _____
Preston Birk, Chief Financial Officer

OVERDUE INVOICE POLICY

Bartlesville Public Schools 403(b) Plan (“Plan”)

Effective Date: July 1, 2026

1. All invoices are prepared in accordance with the fees and costs approved by the Plan Sponsor as listed on the Fee Schedule Addendum.
2. All invoices are due within thirty (30) days of the date of the invoice, including invoices delivered by email.
3. A late payment of \$50.00 is assessed on each outstanding invoice that is past due by thirty (30) days.
4. In accordance with the Agreement for Administrative Services and the Fee Schedule Addendum, the balance due on invoices aged more than sixty (60) days will be deducted first from available forfeitures then from the accounts of Plan participants. It is the Plan Sponsor’s responsibility to ensure the necessary plan participant fee disclosures are timely prepared and delivered to plan participants. In accordance with the Extraordinary Services listed in the Fee Schedule Addendum, the Plan Sponsor may engage Pension Solutions to prepare and/or deliver the required disclosures.
5. Deductions from participant accounts for plan administrative expenses cannot be reversed.
6. Failure to receive a reminder or late payment notice from Pension Solutions will not cure non-payment of invoices sixty (60) days or older.
7. If Pension Solutions is unable to deduct the amount owed from participant accounts for amounts due that are sixty (60) days or older, Pension Solutions reserves the right to refer your account for collection.
8. For questions regarding invoices and payments, contact your Plan Administrator, Lindsay Kyle, by email at 401k@pension-solutions.net.
9. All checks are to be made payable to Pension Solutions, Inc.
10. Payments and related correspondence are to be delivered to:

Accounts Payable
Pension Solutions, Inc.
9116 N. Kelley Avenue
Oklahoma City, OK 73131

Read and accepted on behalf of the Independent School District Number Thirty of Washington County, Oklahoma d/b/a Bartlesville Public Schools, in its capacity as both Plan Sponsor and Plan Administrator by the Preston Birk as of the Effective Date first written above:

By: _____
Preston Birk, Chief Financial Officer

Date: _____

AGREEMENT FOR ADMINISTRATIVE SERVICES

THIS AGREEMENT FOR ADMINISTRATIVE SERVICES and the attached Fee Schedule Addendum are entered into as of July 1, 2026 (“Effective Date”) by and between Pension Solutions, Inc., an Oklahoma corporation (“PSI”) and Independent School District Number Thirty, Washington County, Oklahoma d/b/a Bartlesville Public Schools, an independent school district operating in the state of Oklahoma in accordance with the Oklahoma School Code, 70 O.S. § 1-101 *et. seq.* (the “District”). (Hereinafter, this Agreement for Administrative Services and the Fee Schedule Addendum shall be collectively referred to as the “Agreement” and reference to the Fee Schedule Addendum specifically shall be referred to as the “Addendum.”)

WHEREAS, pursuant to a duly adopted resolution of the Board of Education for Independent School District Number Thirty, Washington County, Oklahoma, (“Board” the governing body of the District), the District has approved the adoption and subsequent restatement(s) of the Bartlesville Public Schools 457(b) Plan (the “Plan”), which Plan was adopted in accordance with applicable law; and

WHEREAS, in accordance with the adopting resolution, the District is the Plan Sponsor of the Plan and appointed itself the Plan Administrator of the Plan and as such is responsible for performing all actions necessary to carry out the administration of the Plan in accordance with applicable law, including express limitations regarding the performance of certain duties; and

WHEREAS, the District has named and appointed Preston Birk as the fiduciary and trustee of the Plan (hereinafter referred to as the “Trustee”), which appointment may be rescinded at any time by the Board. Immediately upon separation of employment, Preston Birk’s appointment as trustee, as well as all rights and obligations shall terminate and become vested in the Board unless a successor trustee has been named; and

WHEREAS, the Board is a beneficiary of this Agreement and hereby agrees to ensure the performance of the District as Plan Administrator and its obligations, responsibilities and duties contained in this Agreement and to hold PSI harmless for any failure of the Plan Administrator to perform its duties and responsibilities in accordance with this Agreement as amended from time to time; and

WHEREAS, the Plan Administrator desires to engage PSI to perform certain third-party administrative services for the Plan and PSI agrees to perform certain administrative services for the Plan in accordance with this Agreement and applicable law; and

WHEREAS, as applicable, this Agreement serves to satisfy the disclosure requirements of applicable law.

NOW THEREFORE, the Board, the District (as Plan Sponsor and Plan Administrator), and PSI agree as follows:

1. Scope of Services

PSI agrees to perform the administrative services and only those services set forth in this Agreement (the "Services"). PSI is not responsible for any services rendered, or to be rendered, on behalf of the Plan by any party prior to the date of this Agreement, or for any services that PSI has not specifically agreed to perform on behalf of the Plan. Pursuant to this Agreement, PSI is serving as a limited third-party administrator for the Plan. PSI is not the Plan Administrator and is not a fiduciary with respect to the Plan. The District specifically acknowledges that PSI provides no investment advice whatsoever, and has no authority, discretionary or otherwise, over Plan assets or administrative decisions.

2. Fees

The District agrees to pay PSI the administration fees and other fees for the Services rendered through the date of termination of this Agreement in accordance with the Addendum. In addition to the fees set forth in this Agreement, the District agrees to pay PSI for any services performed by PSI that are in addition to the Services expressly stated in this Agreement, if such services are requested by the Plan Administrator, pursuant to the provisions of the Addendum, "Extraordinary Services," or pursuant to an agreement for additional services outside the scope of this Agreement, which may be entered into by the District and PSI for mutually agreed upon fees and costs.

The District acknowledges that PSI may also receive compensation indirectly ("Indirect Compensation") from sources other than the District or from Plan assets in connection with the Services as described in the Addendum. Any Indirect Compensation received by PSI shall be in addition to and separate from the fees payable pursuant to the Addendum. PSI represents that it will not receive any compensation, direct or indirect, for the Services provided in accordance with this Agreement, except for Indirect Compensation as defined and disclosed herein and the fees disclosed on the Addendum. In addition to continuing monthly, quarterly, semi-annual, or annual fees referenced on the Addendum, PSI will invoice associated fees and costs for the Services after such Services are completed. Payment of invoices should be received by PSI within thirty (30) days of the invoice date. If payment is not received in full within thirty (30) days, PSI reserves the right to impose late fees in accordance with the Addendum and deduct such late fees and any amounts owed from the Plan assets.

3. Term

This Agreement is effective from July 1, 2026, to June 30, 2027, for an annual term. Subsequent annual renewals must be approved by the Board in accordance with applicable state law. Either party may terminate this Agreement upon written notice in accordance with Section 9(f) of this Agreement. PSI shall not be responsible for the performance of the Services, including the maintaining of the Plan Administrator's files after the date this Agreement is terminated.

4. Confidentiality

PSI and the District may disclose certain business, financial, technical, intellectual property, materials, data, and other information to each other. All such non-public information that has been identified or otherwise designated as confidential or proprietary information or that is otherwise subject to safeguards or protection under applicable law shall be considered "Confidential Information." The receiving party shall use Confidential Information solely for the purposes of rendering the Services pursuant to and in accordance with this Agreement and shall not, without the prior written consent of the other party, disclose any Confidential Information to any third party, except as may be disclosed as required by law, regulation, order of a court of competent jurisdiction or regulatory authority with subject matter jurisdiction. Nothing in this Agreement is intended to grant any rights to either party under any patent, copyright, trademark, service mark, or other intellectual property of the other party, except for the use of Confidential Information that is expressly permitted herein. PSI and the District acknowledge that any disclosure or unauthorized use of Confidential Information will constitute a material breach of this Agreement and cause substantial harm to the party that provided such Confidential Information initially for which damages would not be a fully adequate remedy.

5. Timeliness of Data

Timely processing of information is essential to the proper administration of the Plan and avoids costly adverse consequences with regard to government oversight and compliance. The District will provide the information requested by PSI within fifteen (15) days after unless specifically stated otherwise or required by governing law.

6. Responsibilities of Plan Administrator

- (a) The District represents that in accordance with applicable law, it has delegated the control and management of the assets of the Plan, including, but not necessarily limited to, the selection and monitoring of service providers for the Plan, interpretation of Plan provisions, evaluation of claims made by participants, eligibility of participants, selection of any qualified default investment alternative, and all other plan administrator responsibilities. The District may elect to have certain fees for the Services deducted from Plan assets, and it is the responsibility of the District to determine whether Plan assets may be used to pay any fee. The District further represents that an unsigned copy of this Agreement and the Addendum serves as a disclosure of certain fees as of the date this Agreement was provided to the Plan Administrator. Furthermore, the District acknowledges that such fees may change from time to time.
- (b) The District will provide PSI with requested information on a timely basis. PSI will rely on information provided by the District or its representatives, including third-parties, and will have no responsibility to independently verify the accuracy of the information. PSI assumes no responsibility to acquire information other than to request it from the District and will not be liable for any errors or omissions made as a result of incomplete or incorrect information provided by the Plan Administrator. Additional services that need to be performed or revised due to incomplete or inaccurate data furnished by or on behalf of the Plan or the District will be subject to additional fees. Information and data requested by PSI shall be provided by the District or its agents within thirty (30) days or by the date referenced in PSI's request for information or as required by governing law.

The District will be responsible for all consequences, including but not limited to, penalties and/or sanctions imposed by the Internal Revenue Service ("IRS"), the United States Department of Labor ("DOL"), and any other local, state or federal governing authority.

- (c) As applicable, the District is responsible for ensuring that funds are actually and properly contributed to the Plan's custodial account and/or to Plan participants' individual custodial accounts as required:
- for tax deductibility; and
 - to satisfy applicable minimum funding standards for pension plans; and
 - to ensure employee deferrals and loan payments are deposited within the time parameters required by the DOL and applicable law.

PSI has no obligation to monitor Plan contributions or to ensure that such contributions or loan payments are timely contributed to the Plan's custodial account and/or to Plan participants' individual custodial accounts.

- (d) Fees, costs, charges, additional contributions, refunds of employee deferrals, or any other penalties imposed by a governmental agency having jurisdiction over the Plan, are the sole responsibility of the Plan and the Plan Administrator. In accordance with the fees and costs referenced on the Addendum, PSI may be engaged to represent the Plan during an examination conducted by any governmental agency having jurisdiction over the Plan, including, but not limited to the IRS and DOL.
- (e) The District will be responsible for providing the notices and information required by law to Plan participants, including, without limitation, notices and distribution forms, as well as obtaining applicable signatures on distribution forms.
- (f) The District will be responsible for ensuring PSI is authorized to conduct business on behalf of the District for the Services provided herein and shall promptly execute such forms of the Custodians (as defined below) and PSI, as are necessary and appropriate.
- (g) The District shall provide PSI a census of all Plan participants within thirty (30) days of the end of the District's fiscal year. Such census information shall include: each participant's first and last name; each participant's social security number; and, each participant's date of birth, date of hire, and as applicable the date of separation from employment ("Census Information"). For the purpose of this paragraph, all Plan participants means, all employees or prior employees with plan assets maintained by an active custodial investment arrangement according to the Plan Adoption Agreement and/or inactive investment arrangements maintained by grandfathered recordkeepers, custodians, or annuity providers. In addition, the District is to provide PSI Census Information regarding all new enrollees in the Plan.
- (h) Due to the Plan's inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and annuity providers, it is important that the District provide a plan participant's phone number and email address along with the completion of any necessary forms. The District acknowledges that in order to expedite a participant's request, PSI may communicate directly with the Plan participant.

- (i) The Plan's operation and tax qualification is affected by other plans sponsored by the District. Other entities owned/operated by the District or governed by the Board may also affect the Plan. The District is responsible for informing PSI of other potentially related plans or entities (including controlled groups and affiliated service groups), and any change in such information.

7. Administrative Services

The following sets forth the Services to be performed by PSI under the terms and conditions of this Agreement:

- (a) Takeover/Installation services for transition to PSI, including review of plan provisions, compliance review with the Custodians, and completion of installation forms and documents.
- (b) Assistance with conversion of plan assets from another service provider (if applicable).
- (c) Perform data requests and analysis of census data from Custodians and/or Plan Administrator.
- (d) Assistance in the Plan Administrator's determination of participant eligibility, vesting and eligibility to receive employer contributions.
- (e) Interface with custodial websites of active investment arrangements to facilitate administration and benefit payments.
- (f) Serve as an authorized third-party signatory to facilitate benefit payments with inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and/or annuity providers, as necessary and appropriate.
- (g) Serve as authorized third-party signatory to facilitate in-service transfers of Plan participants' funds with inactive investment arrangements maintained by grandfathered recordkeepers, custodians, and/or annuity providers to Custodians, as necessary and appropriate.
- (h) Routine calls and inquiries relating to the Services.
- (i) Assisting with Plan participant communication materials.
- (j) One (1) semi-annual meeting with the District and such additional meetings as reasonably necessary in connection with the Services at rates contained in the Addendum.

8. Limitation on Liability and Indemnity Provisions

- (a) General. District agrees that the only responsibilities of PSI hereunder are to render the Services provided in this Agreement. In no event shall PSI be responsible for delays or failures in the performance of its duties that are caused by or result from acts of God, epidemic, war, acts of terrorism, computer viruses, governmental interference, fire or other casualty, software or hardware malfunction, communication line failure, power failure, acts or omission by the District or any other circumstances beyond the control of

PSI. The Board agrees to ensure the performance of the District's obligations, responsibilities and duties contained in this Agreement (through its Designee or otherwise), including the payment of fees and costs, and, to hold PSI harmless for any failure of the District to perform its duties and responsibilities in accordance with this Agreement as amended from time to time.

- (b) Payment for Response to Subpoenas and Document Production Requests. In the event that PSI and/or any of its employees, officers, directors or agents receive a subpoena to provide testimony, or to produce documents, in connection with any judicial or quasi-judicial proceeding, relative to services provided by PSI pursuant to this Agreement, the District agrees to pay PSI an amount equal to the actual out of pocket expenses associated with producing said documents and/or appearing at said proceeding, and to pay to PSI an hourly fee for all time incurred by PSI personnel or its agents in preparing for and appearing at said proceeding, and for preparing documents to be produced, pursuant to the Addendum, "Extraordinary Services."
- (c) Non-representation. PSI is not a tax advisor; nor, the Plan Administrator. PSI will make recommendations to the District and Designee; however, in no way should such recommendations be relied upon in lieu of advice and counsel from the Plan's certified public accountant and/or licensed attorney.

9. General Provisions

- (a) Amendment. This Agreement may not be modified or amended except in writing signed by the parties. PSI shall communicate any proposed modification or amendment to the District not less than sixty (60) days prior to the effective date of the proposed modification or amendment. If the District objects to any such modification or amendment, it may exercise its termination rights under Section 3 of this Agreement.
- (b) Communications. The exchange of information between the parties regarding the implementation and administration of the Plan may be effectuated via the parties' designated email addresses or PSI's client portal. If the District elects not to exchange information by email or through the client portal, the District may be billed for the delivery of hardcopy documents according to the Addendum. Except as required in accordance with Section 9(e) - Event of Default, PSI may elect to deliver invoices, past due information, and other related items via email or through the client portal.
- (c) Interpretation. This Agreement is not assignable by either party hereto without the prior written consent of the other party. Section and other headings are for reference only and shall not affect the meaning or interpretation of this Agreement. This Agreement is binding upon and shall inure to the benefit of the parties and their respective heirs, successors, survivors, administrators and assigns. This Agreement constitutes and contains the entire understanding between the parties and supersedes all prior oral or written statements dealing with the subject matter herein.
- (d) Severability. If any one or more of the provisions of this Agreement shall, for any reason, be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement and this Agreement shall be enforced as if such illegal or invalid provision had not been contained herein. This Agreement may be executed in multiple counterparts,

each of which shall be deemed an original and all of which taken together shall constitute one and the same Agreement.

(e) Event of Default. An Event of Default shall occur if any party fails to perform its responsibilities, duties, and obligations contained in this Agreement and such Event of Default is not remedied within sixty (60) days upon delivery of written notice by the injured party to the offending party in accordance with the notice requirements contained in this Agreement. Notice of an Event of Default by electronic means shall be deemed non-delivered. Written notice of an Event of Default by an injured party must include the following:

- i. The Event of Default being alleged by the injured party; and
- ii. The date the Event of Default occurred; and
- iii. The date the injured party discovered the Event of Default; and
- iv. Evidence supporting each alleged Event of Default stated in the written notice; and
- v. The total actual damages sought, including, relief of the offending party to perform certain responsibilities or duties contained in this Agreement; and
- vi. The date the alleged Event of Default must be remedied by the offending party, which date shall not be less than sixty (60) days from the delivery of the written notice.

(f) Notice. Any and all notices required or permitted under this Agreement between the parties hereto shall be sufficient in all respects if: (i) reduced to writing; and, (ii) provided to the other party or parties not less than thirty (30) days prior to the effective date of the notification. Delivery of any notice is effective if:

- (i) delivered personally; or
- (ii) mailed by registered or certified mail, return receipt requested and postage prepaid; or
- (iii) delivered via a nationally recognized overnight courier service.

Delivery shall be made to the addresses set forth in this Agreement under the signatures of the parties or to such other address as either party may designate in writing to the other pursuant to Section 9(b) above.

(g) The District acknowledges that its employees consent to the storage and delivery of Personally Identifiable Information ("PII") when voluntarily electing to participate in the Plan. The District acknowledges and authorizes the electronic exchange of PII for the purpose of implementing and administering the Plan. Further, the District acknowledges that PSI has access to its employees' PII, and that in executing its duties under this Agreement, PSI must frequently acquire and exchange PII. The District recognizes that the acquisition and exchange of PII is generally performed through electronic means, including software operated in full or in part by Artificial Intelligence. The District shall hold PSI harmless for any unauthorized release of PII, plus any ensuing damages or losses experienced by an employee due to an unauthorized release or disclosure of PII unless there is an adjudicated finding of gross negligence or willful misconduct on the part of PSI.

For the purposes of this Agreement PII shall mean:

- a. Complete date of birth without redaction
 - b. Combination of first and last names or first initial and last name
 - c. Participant/ employee address that includes street number (P.O. Box), city, and zip code
 - d. Full nine (9) digit social security number without any redaction
- (h) For an unauthorized release or disclosure of PII to occur, PSI's actions must be unrelated or outside the scope of its duties under this Agreement. In addition, a combination of not less than three (3) of the above enumerated items must be released or disclosed within a single electronic exchange of information. The District acknowledges and authorizes the electronic exchange of information including PII in the course of implementing and administering the Plan.
- (i) Arbitration. If this Agreement is breached or a party fails to perform its responsibilities, duties, and obligations contained herein and such breach or default is not cured and the injured party is not made whole within sixty (60) days upon delivery of written notice as provided herein, then such injured party may seek a settlement and remedies for damages by initiating a proceeding to arbitrate the matter pursuant to the rules and standards of the American Arbitration Association with such proceeding occurring in Oklahoma City, Oklahoma County, Oklahoma. The parties to this Agreement mutually agree as follows regarding the settlement of any dispute or damages through arbitration:
- i. The injured party must have provided the opposing party written notice of the claimed default, damages, and the requested remedy within no less than sixty (60) days from the delivery of such written notice for the opposing party to cure such default and make acceptable restitution.
 - ii. Each party shall pay for its own costs and expenses incurred to arbitrate any dispute among the parties.
 - iii. The arbitration shall be final and binding on all parties.
 - iv. Judgment of an arbitrator's award may only be entered in a court having jurisdiction pursuant to this Agreement.
 - v. The parties waive their right to a jury trial.
 - vi. The arbitrator's award is not required to include factual findings or legal reasoning.
 - vii. Any party's right to appeal or seek modification of an arbitrator's award is strictly limited.
 - viii. The panel of arbitrators selected to arbitrate a settlement will typically include a minority of arbitrators who are familiar or affiliated with the retirement plan administration industry.
 - ix. By law, an arbitration agreement does not preclude a party from seeking settlement of a dispute and/or remedies for damages in small claims court.
- (j) Governing Law and Forum Selection. Except for the application of Section 9(e) above, this Agreement shall be governed by and construed according to the laws of the State of Oklahoma, without reference to conflict of law principles, except federal law preempts state law. The exclusive forum for any dispute between the Board, the District, and PSI

that arises out of or relates to this Agreement shall be a court of competent jurisdiction in Oklahoma County, Oklahoma.

- (k) Disclosures. The disclosures set forth in this Agreement constitute all of the disclosures required to be made by PSI pursuant to the provisions of 29 C.F.R. §2550.408b-2(c), regardless of whether this document is signed on behalf of the District, or the Plan fails to satisfy the definition of “covered” as defined by 29 C.F.R. §2550.408b-2. In addition, as required by law or otherwise, this Agreement serves as notice and satisfaction of any fee disclosures to be provided by PSI to the District in its capacity as a limited Plan fiduciary.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have caused this Agreement to be executed and effective the date first written above.

[SIGNATURE PAGE FOLLOWS]

PSI:

Pension Solutions, Inc.
9116 North Kelley Avenue
Oklahoma City, OK 73131



By: _____
Geoffrey O. Stallings, President

Board of Education:

Independent School District Number Washington, Washington
County, Oklahoma d/b/a Bartlesville Public Schools
1100 SW Jennings Avenue
Bartlesville, OK 74003

By: _____
_____, Board of Education President

Attest:

_____, Clerk

District:
(Plan Sponsor and Plan Administrator)

By: _____
Preston Birk, Chief Financial Officer

FEE SCHEDULE ADDENDUM

Effective Date: July 1, 2026

BARTLESVILLE PUBLIC SCHOOLS 457(b) PLAN (“Plan”) ADMINISTRATIVE SERVICE FEES AND FEE DISCLOSURE

I. SUMMARY OF FEES AND COSTS

A summary of the fees and costs associated with the administrative services provided by Pension Solutions, Inc. (“PSI”) are listed in Table I below. Additional information regarding the services and associated fees and costs are provided in Sections II through V of this Fee Schedule Addendum (“Addendum”).

TABLE I – SUMMARY OF ADMINISTRATIVE FEES AND COSTS

Employer/ Plan Sponsor Fees	
<u>Administrative Service</u>	<u>Fees/Costs</u>
Plan Restatement	To be determined
Loan Policy Document/Implementation Fee	\$250.00 (as applicable to the Plan)
Plan Document Fees:	\$250.00 per single provision amendment
Extraordinary Services Fees	\$85.00 - \$350.00 per hour based on expertise
Other Fees:	
Fees for Late Payment of Invoices	\$35.00
Fees for Reproduction of Documents	\$0.35 per page
Private/Premium Delivery Fees	\$20.00 minimum delivery fee
Employee/Participant Paid Fees	
<u>Administrative Service</u>	<u>Fees/Costs</u>
Distribution Fee	\$75.00 per transaction
Loan Processing Fee (as applicable to the Plan)	\$125.00 per loan/refinance
Basic Plan Administration Fees:	
Per Participant Administration Fee	8.55 Quarterly
Annual Plan Administration Fee	0.05% (annual percentage)
Extraordinary Services (Qualified Domestic Relations Order (s) – QDRO)	\$125.00 Minimum Fee – Billed Hourly

FEE SCHEDULE ADDENDUM

II. EMPLOYER/SPONSOR PAID FEES

- **Plan Restatement – To be determined.** The Plan Restatement Fee occurs infrequently with regard to 457(b) Plan. Occasionally, due to significant changes in federal law a comprehensive restatement of the plan provisions is required by the document provider.
- **Loan Policy Document/Implementation Fee - \$250.00 (as applicable to the Plan).** A *one-time* fee of \$250.00 will be invoiced to the Employer for preparation of loan policies and procedures and implementation of a loan policy and loan services. The Loan Policy Document/Implementation Fee does not apply to the Plan if a loan policy was implemented prior to Cycle 2 Plan restatement period for corresponding 403(b) plans. The Loan Policy Document/Implementation Fee applies to the adoption of a loan policy subsequent to the Cycle 2 restatement of 403(b) plan documents. For the purposes of this Agreement, the adoption of a loan policy is not considered a plan amendment.
- **Extraordinary Services - \$85.00-\$350.00 per hour for services rendered based on level of expertise.** No fees for Extraordinary Services are invoiced for work performed without authorization of the Employer/Sponsor or the Plan's designated Plan Administrator except for the following:
 - Extraordinary Service Fees will apply for the preparation of the necessary and appropriate extensions regarding all filing with the Department of Labor ("DOL") or the Internal Revenue Service ("IRS") including, but not limited to the calculation of penalties for late remittance of deferrals and associated excise tax return, if any. The minimum fee charged for such Extraordinary Services is \$150.00 for the first hour worked. Services rendered outside the initial first hour will be invoiced at the hourly rates associated with the level of expertise required.
 - Pension Solutions reserves the right to charge a Rush Fee regarding the performance of services that do not provide sufficient time to comply with statutory notice requirements, including, but not limited to the preparation of plan documents, communications and filings with governing jurisdictions, communication with other service providers of the District and interested parties.
 - Manual manipulation of census information submitted to Pension Solutions that is not contained in a Microsoft Excel spreadsheet or other electronic format compatible with Microsoft Excel. An hourly rate of \$85.00 to manually enter census data, perform extensive modifications to submitted materials, or convert data into a format compatible with Microsoft Excel will be assessed and invoiced.
 - As may be applicable to the Plan, Extraordinary Service Fees will apply to assist independent third-parties conducting an annual audit of the Plan. The minimum fee charged for such Extraordinary Services is \$250.00 for the first one and one-half hours worked. Services rendered outside the initial first one and one-half hours will be invoiced at the hourly rates associated with the level of expertise required.

FEE SCHEDULE ADDENDUM

- Plan Amendments and Plan Restatements. A minimum fee of \$250.00 is charged for a single provision plan amendment. Additional amendments are billed in accordance with hourly rate charged for Extraordinary Service fees listed herein, in addition to any applicable Rush Fee. Fees and costs for plan restatements will be provided in accordance with applicable law and industry practices. Plan Amendments and Plan Restatements are prepared based on information received from the Plan Sponsor or Plan Administrator.
- Transfer of the Plan to a funding successor or termination of the Plan will incur a Deconversion Fee of \$250.00. This fee covers the cost of providing Plan records and acting as a liaison between the Plan Sponsor and the new funding provider. Deconversion fees are separate from fees that may be assessed for the preparation of a Plan Amendment in connection with the termination/deconversion of a Plan. The Plan Sponsor may request other services related to the deconversion or termination of the Plan, including, but not limited to, preparation of participant notices, participant distribution options, assistance with the liquidation of assets, etc. Such services are performed at an hourly rate of \$85.00 to \$350.00, plus other costs such as delivery by private carrier or reproduction of documents.
- Secretarial and support functions such as data input, formatting of data, preparing participant mailings, assisting or setting up administrative options on custodial websites, etc. are performed at an hourly rate of \$85.00.
- Actual fees and costs of attorneys, certified public accountants, and other professionals engaged to assist and/or represent PSI in the preparation or appearance of any proceeding, including, but not limited to, an administrative hearing, a federal or state court proceeding, or a proceeding before any government body or self-regulating body with jurisdiction to hear the subject matter as related to services provided by PSI pursuant to the Agreement for Administrative Services and this Fee Schedule Addendum.
- Posting of payroll contributions and loan payments for the benefit of participants via a custodial platform website or required manual procedures, including, but not limited to, hardcopy forms and spreadsheets. A fee of \$35.00 is assessed for each contribution file processed and submitted by PSI. The processing and submitting of payroll contributions will require the Plan Sponsor to execute a hold harmless agreement for the benefit of PSI.

Extraordinary Services for which authorization will be necessary include, but are not limited to: discretionary *plan amendments*, redetermination and preparation of annual employer report or participant statements due to client's error, unusual travel, overnight mailing or delivery service, termination fees other than Deconversion fees, and depositions. Plan documents must be restated from time to time and we will seek the employer's approval and disclose the fee prior to completing any restatement.

FEE SCHEDULE ADDENDUM

III. EMPLOYEE/PARTICIPANT PAID FEES

- **Basic Plan Administration Fees**
 - **Per Participant Administration Fee of \$8.55 per quarter for each Plan Participant.** Per Participant Administration Fees cover a portion of the costs associated with recordkeeping, communications, applicable compliance testing, and participant statements. Per Participant Administration Fees are invoiced on all participant accounts with a balance maintained by any active custodial account investment arrangement and/or recordkeeper listed on Addendum B of the Plan Adoption Agreement. Per Participant Administration Fees are deducted from participants' accounts as scheduled and implemented by the custodial recordkeeper. *PSI reserves the right to assess fees on participant plan assets maintained by inactive investment arrangement providers as appropriate and allowed by applicable law.*
 - **Annual Plan Administration Fee Equal to 0.05% of the Plan Assets.** Employee/Participant Annual Administration fee is equal to 0.05% of the Plan assets, which amount is deducted from Plan assets (see Section IV for additional details).
- **Transaction Based Fees.** Employee/Participant transaction-based fees include the following:
 - Distribution Fee – \$75.00 will be deducted from the participant's account to process a distribution.
 - Loan Processing Fee - \$125.00 will be deducted from the participant's account to process a loan.
- **Extraordinary Services - \$125.00 per hour for services rendered.**
 - Review of Qualified Domestic Relations Order(s) (QDRO) and related services are billed to the participant and/or deducted from participant's Account. Fees incurred for QDRO related services are solely deducted from the plan participant's benefits and are **not** prorated between the plan participant and alternate payee unless specifically stated in the approved QDRO.

IV. OTHER FEES AND INDIRECT FEES

- **Incentive Payments**

Payments may be received from VRIAC based on agreed goals such as production, assets, and retention. This payment is indirect and is not deducted from Plan Participant assets. Payments are calculated monthly and paid quarterly by VRIAC out of VRIAC's general assets. The contract fees that a particular Plan pays to VRIAC are not adjusted based on whether the Plan's Third-Party Administrator ("TPA") participates in VRIAC's Partnership Program. If applicable, the amount of Partnership Program payments received by a TPA and attributable to a plan will be disclosed on a schedule to Form 5500 for such Plan's plan year.

- **Late Fees**

- A late fee, not to exceed \$50.00, will be assessed for each outstanding invoice that is past due by thirty (30) days or more.

FEE SCHEDULE ADDENDUM

- Past due amounts, including applicable late fees, that are sixty (60) days or older will be deducted from participant accounts (plan assets) on a pro-rata basis.
- Any Employer paid fees may be deducted from the Plan's forfeiture and/or retainer accounts (to the extent available) or Participant accounts if invoices are not paid pursuant to Pension Solutions, Inc.'s *Overdue Invoice Policy*.
- **Reproduction of Documents Fee – \$0.35 per page:**
 - Hardcopies of Plan records provided upon request of Employer/Sponsor or Plan Administrator.
 - Hardcopies of Plan records requested or required during the performance of any Extraordinary Service.
- **Private/Premium Delivery Fees – not less than \$20.00 per package:**
 - Private/premium delivery fees in the continental United States may be provided for a fee of not less than \$20.00 per package. It is the Plan Sponsor's responsibility to inquire about current private/premium delivery fees.
 - PSI shall designate the private/premium carrier.

Notes: Any changes to the fees disclosed herein will be communicated to the Plan Administrator and/or Plan Sponsor no later than sixty (60) days after the change becomes effective.

PSI is not a tax advisor, or a Plan Administrator as defined in Employee Retirement Income Security Act of 1974, nor is PSI acting in a fiduciary capacity or as a fiduciary to the Plan, Plan Participants, Plan Administrator(s), Plan Trustee(s), or Plan Sponsor(s). In no way should the recommendations of PSI be relied upon in lieu of the advice and counsel of the Plan's certified public accountant or attorney. PSI does not provide legal advice, including advice with regard to Internal Revenue Code and related regulations (United State Federal Tax Law).

This document is intended to assist Plan Sponsors in complying with the regulations promulgated under Internal Revenue Code Section 408(b)(2).

Pension Solutions, Inc. is independent with respect to VRIAC, and its affiliates.

V. ELECTRONIC DELIVERY AND ELECTRONIC SIGNATURES

As allowed by applicable law and as possible, documents will be delivered by email to the email address(es) of the signatories of record for execution by officials, assignees, agents, and representatives of the Plan Sponsor. It is the responsibility of the Plan Sponsor to notify Pension Solutions, Inc. of any changes or revisions of signatories and/or email addresses. Unless directed otherwise in writing or prohibited by law, the Plan Sponsor acknowledges and accepts the delivery of documents via the email address(es) of record in accordance with the Administrative Services Agreement and this Addendum.

Read and accepted on behalf of the Independent School District Number Thirty, Washington County, Oklahoma d/b/a Bartlesville Public Schools, in its capacity as both Plan Sponsor and Plan Administrator by the Chief Financial Officer as of the Effective Date first written above:

By: _____ Date: _____
Preston Birk, Chief Financial Officer

OVERDUE INVOICE POLICY

Bartlesville Public Schools 457(b) Plan (“Plan”)

Effective Date: July 1, 2026

1. All invoices are prepared in accordance with the fees and costs approved by the Plan Sponsor as listed on the Fee Schedule Addendum.
2. All invoices are due within thirty (30) days of the date of the invoice, including invoices delivered by email.
3. A late payment of \$50.00 is assessed on each outstanding invoice that is past due by thirty (30) days.
4. In accordance with the Agreement for Administrative Services and the Fee Schedule Addendum, the balance due on invoices aged more than sixty (60) days will be deducted first from available forfeitures then from the accounts of Plan participants. It is the Plan Sponsor’s responsibility to ensure the necessary plan participant fee disclosures are timely prepared and delivered to plan participants. In accordance with the Extraordinary Services listed in the Fee Schedule Addendum, the Plan Sponsor may engage Pension Solutions to prepare and/or deliver the required disclosures.
5. Deductions from participant accounts for plan administrative expenses cannot be reversed.
6. Failure to receive a reminder or late payment notice from Pension Solutions will not cure non-payment of invoices sixty (60) days or older.
7. If Pension Solutions is unable to deduct the amount owed from participant accounts for amounts due that are sixty (60) days or older, Pension Solutions reserves the right to refer your account for collection.
8. For questions regarding invoices and payments, contact your Plan Administrator, Lindsay Kyle, by email at 401k@pension-solutions.net.
9. All checks are to be made payable to Pension Solutions, Inc.
10. Payments and related correspondence are to be delivered to:

Accounts Payable
Pension Solutions, Inc.
9116 N. Kelley Avenue
Oklahoma City, OK 73131

Read and accepted on behalf of the Independent School District Number Thirty, Washington County, Oklahoma d/b/a Bartlesville Public Schools, in its capacity as both Plan Sponsor and Plan Administrator by the Chief Financial Officer as of the Effective Date first written above:

By: _____ Date: _____
Preston Birk, Chief Financial Officer

RESTATEMENT VERIFICATION FORM

BARTLESVILLE PUBLIC SCHOOLS 403(b) PLAN		Initial if correct:	Change to:
Plan Sponsor Name:	Bartlesville Public Schools		
Employer Identification Number:	73-6021263		
Form of Business:	Independent School District, state of Oklahoma in accordance with 70 O.S. §1-101 et. seq.		
Plan Restatement Date	January 1, 2026		
Tax Year Ending:	06/30		
Plan Document Signer	Preston Birk (this is the person named by the board to sign the restated Plan documents)		
Authorized Representative:	Person(s) authorized to approve participant transactions.		
Employer's Primary Daily Contact:	Name: Angie Niko Title: _____ Email: _____		
Employer's Secondary Daily Contact:	Name: _____ Title: _____ Email: _____		
Physical Address:	1100 SW Jennings Avenue		
Mailing Address:	PO Box 1357, Bartlesville, OK 74005		
Telephone Number:	(918) 336-8600		

Plan Sponsor: **Bartlesville Public Schools**

By:

Signature of Authorized Plan Representative

Date

Print Name

RESOLUTION

Be it resolved that the governing board for Bartlesville School District

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered for the fiscal year 07/01/2026-06/30/2027.

2. Authorizes payment of the applicant's share subject to the following conditions:
 - (1) Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
 - (2) Receipt of services during the fiscal year 07/01/2026-06/30/2027.

Signature: _____ Date: _____

Printed Name: _____ Title: _____



FRN Report

04/02/26

Report Filters:
 Entity Number: 140038
 Funding Year: 2026
 Used Consultant? YES
 Contact: 16024809

BEN	Applicant Name					Applicant City	ST	Sites	471 No.	Filing Date	SPIN	Service Provider		471 Nickname
Year	FRN	Status	Wave	Type	486 SSD	Cont. Date	Contract Number	Award Amt.	Disc%	Request	Commitment	Disbursed	Contract Exp	FRN Nickname
140038	Bartlesville School District					Bartlesville	OK	9	261002751	2026-03-02	143031484	BTC Broadband		BART 2026-C1
2026	2699002173	Pending	N/A	IA		12/04/2023		41,100.00	90%	36,990.00	0.00	0.00	2027-06-30	1- Internet Access 10 Gbps
140038	Bartlesville School District					Bartlesville	OK	9	261002751	2026-03-02	143029868	Unite Private Networks, LLC		BART 2026-C1
2026	2699002175	Pending	N/A	IA		03/21/2022	BART UPN #32622 WAN	70,440.24	90%	63,396.22	0.00	0.00	2027-06-30	2 - Wan 10 Gbps
140038	Bartlesville School District					Bartlesville	OK	9	261003654	2026-03-02	143028698	Chickasaw Telecom, Inc.		BART 2026-C2
2026	2699003329	Pending	N/A	IC		01/07/2026	BART C2 528238 Chick	217,706.50	85%	185,050.53	0.00	0.00	2029-09-30	1- Wireless
Grand Total								329,246.74		285,436.75	0.00	0.00		

MINUTES OF SALE OF 2026A BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE “SCHOOL DISTRICT”), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 20TH DAY OF APRIL, 2026, AT 5:30 O’CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o’clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o’clock __.m. on the ___ day of April, 2026, by posting on the School District’s Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would offer for sale on this date and at this hour and at this place its \$17,455,000 of Combined Purpose General Obligation Bonds, Series 2026A dated May 1, 2026 (the “2026A Bonds”), maturing \$2,180,000 in two years from their date and \$2,180,000 annually each year thereafter until paid, except the final maturity due May 1, 2035, shall be in the amount of \$2,195,000. The Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

Bidders	True Interest Cost	Net Interest Cost	Premium
	_%	\$ _	\$ _
	_%	\$ _	\$ _
	_%	\$ _	\$ _

The Board required each bidder to submit with his/her bid a sum in cash or its equivalent, equal to two (2%) percent of the 2026A Bonds, and after due consideration of all bids received by the Board, a motion was made by _____ that the 2026A Bonds be awarded, sold and delivered to _____, upon fulfillment of the terms as set out in said contract and bid for the purchase of said 2026A Bonds. Said motion was seconded by _____ and was adopted by the following vote:

AYE:

NAY:

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of the transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2026 having been given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of April, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 20th day of April, 2026.

(SEAL)

Clerk, Board of Education

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF 2026A BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 20TH DAY OF APRIL, 2026, AT 5:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of April, 2026, by posting on the School District's Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

The President introduced a Resolution by reading the Title and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, SERIES 2026A IN THE SUM OF \$17,455,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

WHEREAS, on the 10th day of August, 2021, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$27,890,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2021 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 2,271 votes, of which 1,729 were in favor of and 542 were against the issuance of said 2021 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2021 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 10th day of August, 2021, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$650,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “2021 Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 2,273 votes, of which 1,763 were in favor of and 510 were against the issuance of said 2021 Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said 2021 Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$8,575,000 of 2021 Building and Equipment Bonds and \$125,000 of 2021 Transportation Equipment Bonds as part of its \$8,700,000 Combined Purpose General Obligation Bonds, Series 2023 dated June 1, 2023; and

WHEREAS, the Board of Education of the School District previously issued \$4,700,000 of 2021 Building and Equipment Bonds as part of its \$4,700,000 General Obligation Building Bonds, Series 2024B dated May 1, 2024; and

WHEREAS, the Board of Education of the School District previously issued \$160,000 of 2021 Building and Equipment Bonds and \$525,000 of 2021 Transportation Equipment Bonds as part of its \$1,035,000 Combined Purpose General Obligation Bonds, Taxable Series 2025B dated May 1, 2025; and

WHEREAS, there is currently authorized, yet unissued, \$14,455,000 of 2021 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$0 of 2021 Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$14,455,000 of 2021 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2021 Building and Equipment Bond projects; and

WHEREAS, on the 14th day of February, 2023, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$37,400,000 to provide funds for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the “2023 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 2,522 votes, of which 1,989 were in favor of and 533 were against the issuance of said 2023 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2023 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 14th day of February, 2023, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$600,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the “2023 Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 2,528 votes, of which 2,018 were in favor of and 510 were against the issuance of said 2023 Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said 2023 Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$3,860,000 of 2023 Building and Equipment Bonds and \$600,000 of 2023 Transportation Equipment Bonds as part of its \$4,460,000 Combined Purpose General Obligation Bonds, Series 2025A dated May 1, 2025; and

WHEREAS, the Board of Education of the School District previously issued \$350,000 of 2023 Building and Equipment Bonds as part of its \$1,035,000 Combined Purpose General Obligation Bonds, Taxable Series 2025B dated May 1, 2025; and

WHEREAS, there is currently authorized, yet unissued, \$33,190,000 of 2023 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$0 of 2023 Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$3,000,000 of 2023 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2023 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, the \$14,455,000 of 2021 Building and Equipment Bonds and \$3,000,000 of 2023 Building and Equipment Bonds, as referenced above, are hereby combined for purposes of sale and

ordered and directed to be issued in accordance with the form as hereinafter set out, in the aggregate amount of Seventeen Million Four Hundred Fifty Five Thousand Dollars (\$17,455,000) which said Bonds shall be designated “Combined Purpose General Obligation Bonds, Series 2026A”, shall be dated May 1, 2026, and shall become due and payable and bear interest from their date until paid as follows:

\$2,180,000 maturing on May 1, 2028 at ___% percent
\$2,180,000 maturing on May 1, 2029 at ___% percent
\$2,180,000 maturing on May 1, 2030 at ___% percent
\$2,180,000 maturing on May 1, 2031 at ___% percent
\$2,180,000 maturing on May 1, 2032 at ___% percent
\$2,180,000 maturing on May 1, 2033 at ___% percent
\$2,180,000 maturing on May 1, 2034 at ___% percent
\$2,195,000 maturing on May 1, 2035 at ___% percent

Such interest payable semi-annually on the 1st day of May and November of each year, commencing on the 1st day of May, 2027. The Bonds are issuable as registered Bonds in denominations of \$1,000.00 or integral multiples thereof, provided when a book entry system is utilized, the Bonds may be represented by one Bond for each maturity of Bonds.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

INDEPENDENT SCHOOL DISTRICT NO. 30
OF WASHINGTON COUNTY, OKLAHOMA

COMBINED PURPOSE GENERAL OBLIGATION BOND, SERIES 2026A

NO. _____ \$ _____

INTEREST RATE: _____% MATURITY DATE: May 1, 20__ DATED DATE: May 1, 2026 CUSIP: _____

KNOW ALL PERSONS BY THESE PRESENTS: That Independent School District Number 30 of Washington County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____ or registered assigns (hereinafter called the "Registered Holder"), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the first day of May and the first day of November, respectively, in each year, beginning May 1, 2027.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of BOKF, NA, Oklahoma City, Oklahoma, as Paying Agent/Registrar (herein called the "Bank") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Bank.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of Seventeen Million Four Hundred Fifty Five Thousand Dollars (\$17,455,000) and is issued for the purpose of (i) constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites (\$14,455,000), as described in a Resolution calling the election held on August 10, 2021, approved by the Board of Education of the District on May 17, 2021, and (ii) acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites (\$3,000,000), as described in a Resolution calling the election held on February 14, 2023, approved by the Board of Education of the District on December 12, 2022, all within and for the benefit of the School District under Section 26, Article 10, of the Oklahoma Constitution, and Title 70, Article XV, Oklahoma Statutes 2021, and other statutes of the State supplementary and amendatory thereto.

The Bonds are not subject to optional redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Bank as the Registrar of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bank, duly executed by the Registered Holder hereof or his/her attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

The Registered Holder of this Bond, upon request in writing pursuant to the book-entry-only system or if no longer in effect by surrender of this Bond to the Registrar prior to payment of the entire amount of principal hereof, shall be entitled to be issued, in exchange for this Bond, Bonds in aggregate principal amount equal to the unpaid principal of this Bond in registered Bonds identical herewith except as to respective denominations, in denominations of \$1,000.00 or integral multiples thereof except one denomination may be in such amount as needed to complete the issue.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of May, 2026.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the Combined Purpose General Obligation Bonds, Series 2026A of Independent School District Number 30 of Washington County, Oklahoma.

Date of Registration
and Authentication

BOKF, NA

STATE OF OKLAHOMA)
)SS
COUNTIES OF WASHINGTON)
 OSAGE)

Authorized Officer

We, the undersigned, District Attorneys and County Clerks, respectively, of said Counties, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said Counties this _____ day of _____, 2026.

County Clerk, Washington County

District Attorney, District Number 11

County Clerk, Osage County

District Attorney, District Number 10

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: _____

Signature guaranteed by:

In the presence of:

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his/her approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund designated 2021 Building and Equipment Project Account and 2023 Building and Equipment Project Account (or names of similar import), with respective deposits to the Accounts for such purposes in the amounts of \$14,455,000 and \$3,000,000, less pro rata portions of the costs of issuance, and with said proceeds to be used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that the proceeds of the Bonds will be used to acquire tangible property under Article 10, Section 26 of the Oklahoma Constitution, and that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws. The contracts attached hereto between the School District and the Financial Advisor, Bond Counsel, Disclosure Counsel and Paying Agent Bank, respectively, are hereby ratified and confirmed for fiscal year 2025/2026.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Paying Agent/Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Paying Agent/Registrar shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Paying Agent/Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Paying Agent/Registrar for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Paying Agent/Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Paying Agent/Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Paying Agent/Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar, executed by the Registered Holder thereof or his/her attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the

Paying Agent/Registrar for registration of transfer shall be canceled by the Paying Agent/Registrar on the face thereof and the Paying Agent/Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$1,000.00 or integral multiples thereof except one Bond may be in an amount so as to complete the issue. The Paying Agent/Registrar shall not be obligated to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The Record Date for the Bonds shall be the 15th day, whether or not such is a business day, of the calendar month preceding each interest payment date on the Bonds.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2026, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "Combined Purpose General Obligation Bonds, Series 2026A Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Continuing Disclosure Agreement and Official Statement, forms of which are provided herewith and incorporated herein by reference, are hereby approved and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are authorized to execute the Continuing Disclosure Agreement and the President or Vice President is authorized to sign the Official Statement for and on behalf of the School District.

A Continuing Disclosure Agreement, as a material inducement to the Purchaser(s) of the Bonds, in substantially the form of the draft thereof presented at the meeting at which this Resolution is adopted and to be dated the date of initial delivery of the Bonds, is hereby authorized to be executed and delivered by the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Agreement shall not be considered an event of default on the

Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section. “Continuing Disclosure Agreement” shall mean that certain Continuing Disclosure Agreement executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

The School District hereby covenants and agrees for the benefit of the Bondholders to provide annual financial information on the School District in accordance with the Continuing Disclosure Agreement and to provide, in a timely manner, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The annual financial information and any notices of material events will be provided by the School District to the Municipal Securities Rulemaking Board via the Electronic Municipal Market Access System (“EMMA”) @ www.emma.msrb.org.

The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

SECTION 9. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities-related documents, disbursement orders, or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

[Remainder of Page Left Blank Intentionally]

ADOPTED AND APPROVED THIS 20TH DAY OF APRIL, 2026.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2026 having been given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of April, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 20th day of April, 2026.

(SEAL)

Clerk, Board of Education

MINUTES OF SALE OF 2026B BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE “SCHOOL DISTRICT”), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 20TH DAY OF APRIL, 2026, AT 5:30 O’CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o’clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o’clock __.m. on the ___ day of April, 2026, by posting on the School District’s Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would offer for sale on this date and at this hour and at this place its \$1,130,000 of General Obligation Building Bonds, Taxable Series 2026B dated May 1, 2026 (the “2026B Bonds”), maturing \$1,130,000 on May 1, 2028. The Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

Bidders	True Interest Cost	Net Interest Cost	Premium
	%	\$	\$_
	%	\$	\$_
	%	\$	\$_

The Board required each bidder to submit with his/her bid a sum in cash or its equivalent, equal to two (2%) percent of the 2026B Bonds, and after due consideration of all bids received by the Board, a motion was made by _____ that the 2026B Bonds be awarded, sold and delivered to _____, upon fulfillment of the terms as set out in said contract and bid for the purchase of said 2026B Bonds. Said motion was seconded by _____ and was adopted by the following vote:

AYE:

NAY:

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of the transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2026 having been given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of April, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 20th day of April, 2026.

(SEAL)

Clerk, Board of Education

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF 2026B BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 20TH DAY OF APRIL, 2026, AT 5:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of April, 2026, by posting on the School District's Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

The President introduced a Resolution by reading the Title and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS, TAXABLE SERIES 2026B IN THE SUM OF \$1,130,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

WHEREAS, on the 14th day of February, 2023, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$37,400,000 to provide funds for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the “2023 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 2,522 votes, of which 1,989 were in favor of and 533 were against the issuance of said 2023 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2023 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 14th day of February, 2023, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$600,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the “2023 Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 2,528 votes, of which 2,018 were in favor of and 510 were against the issuance of said 2023 Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said 2023 Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$3,860,000 of 2023 Building and Equipment Bonds and \$600,000 of 2023 Transportation Equipment Bonds as part of its \$4,460,000 Combined Purpose General Obligation Bonds, Series 2025A dated May 1, 2025; and

WHEREAS, the Board of Education of the School District previously issued \$350,000 of 2023 Building and Equipment Bonds as part of its \$1,035,000 Combined Purpose General Obligation Bonds, Taxable Series 2025B dated May 1, 2025; and

WHEREAS, there is currently authorized, yet unissued, \$33,190,000 of 2023 Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$0 of 2023 Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$1,130,000 of 2023 Building and Equipment Bonds (Proposition No. 1) to finance a portion of the 2023 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a single issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, the \$1,130,000 2023 Building and Equipment Bonds, as referenced above, are hereby ordered and directed to be issued in accordance with the form as hereinafter set out, in the aggregate amount of One Million One Hundred Thirty Thousand Dollars (\$1,130,000) which said Bonds shall be designated “General Obligation Building Bonds, Taxable Series 2026B”, shall be dated May 1, 2026, and shall become due and payable and bear interest from their date until paid as follows:

\$1,130,000 maturing on May 1, 2028 at ___% percent

Such interest payable semi-annually on the 1st day of May and November of each year, commencing on the 1st day of May, 2027. The Bonds are issuable as registered Bonds in denominations of \$1,000.00 or integral multiples thereof, provided when a book entry system is utilized, the Bonds may be represented by one Bond for each maturity of Bonds.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

INDEPENDENT SCHOOL DISTRICT NO. 30
OF WASHINGTON COUNTY, OKLAHOMA

GENERAL OBLIGATION BUILDING BOND, TAXABLE SERIES 2026B

NO. _____ \$ _____

INTEREST RATE: _____% MATURITY DATE: May 1, 20__ DATED DATE: May 1, 2026 CUSIP: _____

KNOW ALL PERSONS BY THESE PRESENTS: That Independent School District Number 30 of Washington County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____ or registered assigns (hereinafter called the “Registered Holder”), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the first day of May and the first day of November, respectively, in each year, beginning May 1, 2027.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of BOKF, NA, Oklahoma City, Oklahoma, as Paying Agent/Registrar (herein called the “Bank”) payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Bank.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of One Million One Hundred Thirty Thousand Dollars (\$1,130,000) and is issued for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites (\$1,130,000), as described in a Resolution calling the election held on February 14, 2023, approved by the Board of Education of the District on December 12, 2022, all within and for the benefit of the School District under Section 26, Article 10, of the Oklahoma Constitution, and Title 70, Article XV, Oklahoma Statutes 2021, and other statutes of the State supplementary and amendatory thereto.

The Bonds are not subject to optional redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Bank as the Registrar of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bank, duly executed by the Registered Holder hereof or his/her attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

The Registered Holder of this Bond, upon request in writing pursuant to the book-entry-only system or if no longer in effect by surrender of this Bond to the Registrar prior to payment of the entire amount of principal hereof, shall be entitled to be issued, in exchange for this Bond, Bonds in aggregate principal amount equal to the unpaid principal of this Bond in registered Bonds identical herewith except as to respective denominations, in denominations of \$1,000.00 or integral multiples thereof except one denomination may be in such amount as needed to complete the issue.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of May, 2026.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds, Taxable Series 2026B of Independent School District Number 30 of Washington County, Oklahoma.

Date of Registration
and Authentication

BOKF, NA

STATE OF OKLAHOMA)
)SS
COUNTIES OF WASHINGTON)
 OSAGE)

Authorized Officer

We, the undersigned, District Attorneys and County Clerks, respectively, of said Counties, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said Counties this _____ day of _____, 2026.

County Clerk, Washington County

District Attorney, District Number 11

County Clerk, Osage County

District Attorney, District Number 10

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated: _____

Signature guaranteed by:

In the presence of:

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his/her approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund designated 2023 Building and Equipment Project Account (or name of similar import), with deposits to the Account for such purposes in the amounts of \$1,130,000, less the costs of issuance, and with said proceeds to be used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that the proceeds of the Bonds will be used to acquire tangible property under Article 10, Section 26 of the Oklahoma Constitution, and that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws. The contracts attached hereto between the School District and the Financial Advisor, Bond Counsel, Disclosure Counsel and Paying Agent Bank, respectively, are hereby ratified and confirmed for fiscal year 2025/2026.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Paying Agent/Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Paying Agent/Registrar shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Paying Agent/Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Paying Agent/Registrar for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Paying Agent/Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Paying Agent/Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Paying Agent/Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar, executed by the Registered Holder thereof or his/her attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the Paying Agent/Registrar for registration of transfer shall be canceled by the Paying Agent/Registrar

on the face thereof and the Paying Agent/Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$1,000.00 or integral multiples thereof except one Bond may be in an amount so as to complete the issue. The Paying Agent/Registrar shall not be obligated to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The Record Date for the Bonds shall be the 15th day, whether or not such is a business day, of the calendar month preceding each interest payment date on the Bonds.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2026, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "General Obligation Building Bonds, Taxable Series 2026B Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Continuing Disclosure Agreement and Official Statement, forms of which are provided herewith and incorporated herein by reference, are hereby approved and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are authorized to execute the Continuing Disclosure Agreement and the President or Vice President is authorized to sign the Official Statement for and on behalf of the School District.

A Continuing Disclosure Agreement, as a material inducement to the Purchaser(s) of the Bonds, in substantially the form of the draft thereof presented at the meeting at which this Resolution is adopted and to be dated the date of initial delivery of the Bonds, is hereby authorized to be executed and delivered by the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. Notwithstanding any other provision of this Resolution, failure of the School District to comply with the Continuing Disclosure Agreement shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate,

including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section. “Continuing Disclosure Agreement” shall mean that certain Continuing Disclosure Agreement executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

The School District hereby covenants and agrees for the benefit of the Bondholders to provide annual financial information on the School District in accordance with the Continuing Disclosure Agreement and to provide, in a timely manner, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The annual financial information and any notices of material events will be provided by the School District to the Municipal Securities Rulemaking Board via the Electronic Municipal Market Access System (“EMMA”) @ www.emma.msrb.org.

The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

SECTION 9. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities-related documents, disbursement orders, or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

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ADOPTED AND APPROVED THIS 20TH DAY OF APRIL, 2026.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2026 having been given in writing to the County Clerk of Washington County, Oklahoma, at 1:26 o'clock p.m. on the 3rd day of December, 2025, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of April, 2026, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 20th day of April, 2026.

(SEAL)

Clerk, Board of Education