



## **AGENDA FOR BOARD OF EDUCATION REGULAR MEETING**

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 SW Jennings Ave,  
Bartlesville, OK 74003

Monday, November 17, 2025 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
  - Ranch Heights lighthouse student leadership team
- III. Spotlight
  - III.A. Bartlesville Softball 6A State Quarterfinalists
  - III.B. Bartlesville Public Schools Foundation Update
- 2025 11 17 BPSF Update
- IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).
- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative
- V. Superintendent's Report
  - V.A. Teaching & Learning Update
- 2025 11 17 Teaching & Learning Update

V.B. Financial Update

V.C. Upcoming Board of Education Meetings

- Regular Meeting - Monday, December 15, 2025; 5:30 p.m.
- Special Meeting - Tuesday, December 2, 2025; 8:00 a.m.
- Special Meeting - Thursday, December 4, 2025; 1:00 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- October 20, 2025 (Regular Meeting)
- October 22, 2025 (Special Meeting)
- October 29, 2025 (Special Meeting)
- November 5, 2025 (Special Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for October 2025 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Approval of Lease Purchase Items as set out on Attachment "H"

VI.I. Approval of Activity Fund Transfers, Expenditures and Fundraisers as listed on Attachments "I"

VI.J. Approval of Sanctioning Applications as set out on Attachment "J"

VI.K. Approval of revised Miscellaneous Pay Rates as set out on Attachment "K"

VI.L. Declaration of Items as Surplus as set out on Attachment "L"

VII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

VIII. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

IX. Adjournment

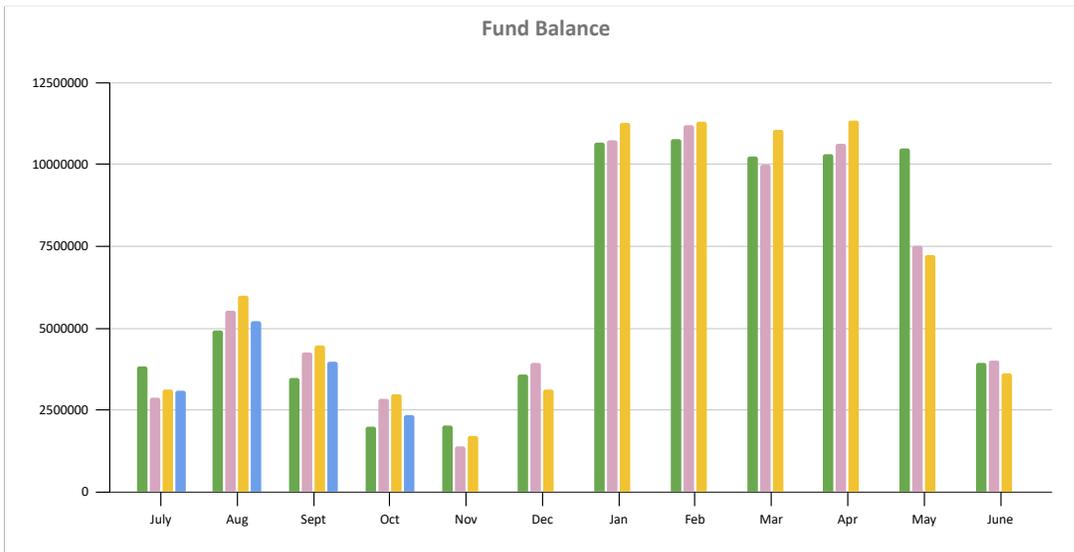
Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., November 14, 2025, by Laci Harris, Minutes Clerk of the Board.



Minutes Clerk of the Board

**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2023-2026**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041								
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)								



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	October	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 3,988,446	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	55,092	724,325	479,708	675,512
County	17,970	111,454	143,769	163,926
State	3,330,876	10,190,569	10,142,554	9,723,459
Federal	189,899	922,343	1,213,218	1,473,302
Other sources	12,203	17,921	3,974	5,957
	<u>3,606,040</u>	<u>11,966,612</u>	<u>11,983,223</u>	<u>12,042,156</u>
Total cash available	7,594,486	15,575,418	15,995,566	15,974,144
<u>Requirements:</u>				
Salaries	3,257,528	7,620,408	7,480,499	7,192,447
Benefits	1,094,093	2,725,639	2,574,284	2,426,632
Professional services	210,217	377,812	445,207	161,661
Property services	316,104	1,272,218	1,226,223	1,165,549
Other purchased services	61,991	156,148	151,743	924,306
Supplies & materials	269,487	945,838	992,075	1,159,555
Property	9,122	42,110	50,606	30,737
Other uses	28,903	88,204	81,322	75,230
	<u>5,247,445</u>	<u>13,228,377</u>	<u>13,001,959</u>	<u>13,136,117</u>
Ending balance	<u><u>2,347,041</u></u>	<u><u>2,347,041</u></u>	<u><u>2,993,607</u></u>	<u><u>2,838,027</u></u>

**Bartlesville Public Schools  
General Fund Revenue Detail**

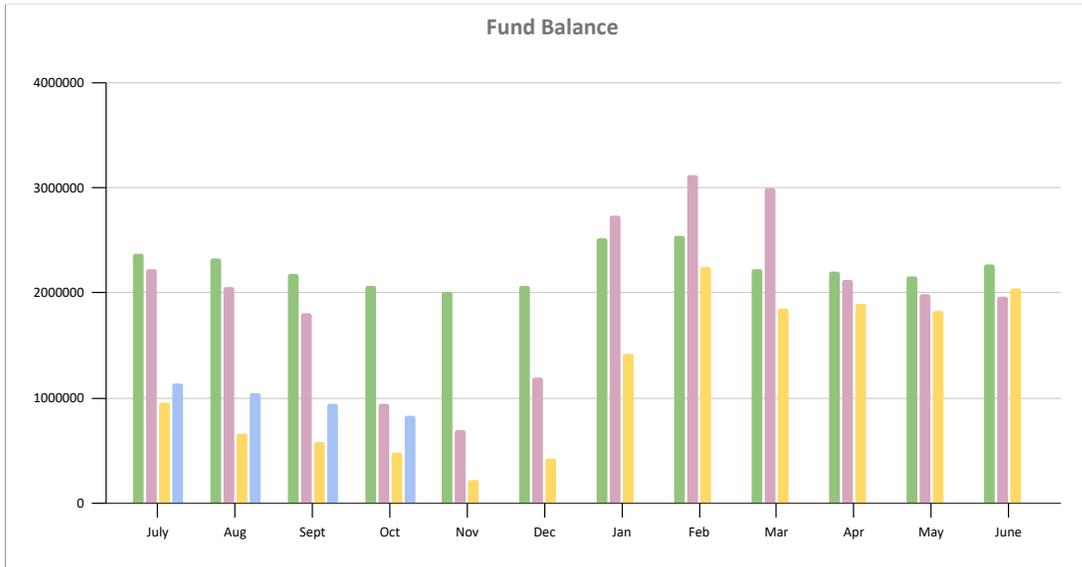
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2025-26 Total
1110 Ad valorem tax - current													-
1121-1122 Ad valorem tax - prior	73,921.84	50,534.24	89,943.86	14,408.67									228,808.61
1130 In lieu of tax	0.08												0.08
1140 TIF closeout			228,176.52										228,176.52
1190 Other taxes													-
1213-1214 Testing fees	666.25		701.25	681.25									2,048.75
1230-1290 Tuition													-
1310 Interest on investments	52,920.40	31,413.29	33,545.48	28,919.52									146,798.69
1351													-
1352 Interest on unapport. Tax	122.64	47.17	85.93	157.07									412.81
1353													-
1410 Rent				90.00									90.00
1440 Sale of equipment				1,500.00									1,500.00
1510 Insurance loss recoveries			16,779.57	1,000.00									17,779.57
1530 Damage recovery			75.00										75.00
1580 Activity trip reimb	9,466.32	7,391.25	611.24	3,042.10									20,510.91
1590 Miscellaneous reimb	976.00	5,648.90		5,226.00									11,850.90
1610 Donations	1,000.00	59,750.00	4,370.00										65,120.00
1680 Refunds		71.00											71.00
1690 Miscellaneous			1,014.78	67.41									1,082.19
2100 County-wide 4-mill	9,380.65	6,207.03	29,573.29	1,877.91									47,038.88
2200 Mortgage tax	11,399.68	14,514.63	22,408.76	16,092.07									64,415.14
2300 Resale Property													-
3110 Gross production tax	3,184.08	2,196.23	2,577.77	2,678.60									10,636.68
3120 Motor vehicle tax	59,992.81	246,432.22	231,118.54	245,648.60									783,192.17
3130 Rural electric tax	4,413.73	5,876.53	6,546.81	5,462.84									22,299.91
3140 State school land earnings	93,133.81	65,952.92	77,440.06	97,211.86									333,738.65
3150 Vehicle tax stamps	797.89	436.94	1,230.18	768.86									3,233.87
3160 Farm implement tax stamps			94.70	60.75									155.45
3210 Foundation aid		2,451,057.99	2,451,754.97	2,451,406.48									7,354,219.44
3250 FBA		459,231.25	459,231.24	459,231.25									1,377,693.74
3310 Alternative education													-
3412 NBCT Stipend													-
3414				1,749.00									1,749.00
3415 Reading Sufficiency													-
3420 State textbooks		35,908.72	35,908.72	35,908.71									107,726.15
3430 Education matching	3,311.38			1,847.66									5,159.04
3436		93,041.47											93,041.47
3437													-
3440 Drivers education			4,757.50										4,757.50
3470													-
3610			1,082.43										1,082.43
3620													-
3690 Other state													-
3811 Vocational programs			7,920.00										7,920.00
3812 Vocational programs			55,062.00										55,062.00
3892 Lottery Fund				28,901.28									28,901.28
4140 Title VII	125,903.90												125,903.90
4162 Flood Control				233.72									233.72
4210 Title I - Part A	240,195.39												240,195.39
4271 Title II	20,495.34												20,495.34
4281 Title III	290.10												290.10
4310 IDEA B - Special Education	196,695.03		2,239.80	152,076.79									351,011.62
4340 Preschool				7,100.94									7,100.94
4442 Title IV reimb		32,528.85											32,528.85
4470 Title VI	6,773.70												6,773.70
4550 Johnson-O'Malley		72,071.90											72,071.90
4611 Title II - Adult Education	35,249.42												35,249.42
4617 Rehab services													-
4689 Other federal													-
4740													-
4821 Carl Perkins				30,487.22									30,487.22
5150-5160 Activity trip reimb	876.43	2,929.03	1,912.34	12,203.10									17,920.90
6140 Estopped Warrants													-
	<u>951,166.87</u>	<u>3,643,241.56</u>	<u>3,766,162.74</u>	<u>3,606,039.66</u>	-	-	-	-	-	-	-	-	<u>11,966,610.83</u>

3,582,106.16 PY FB

15,548,716.99

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2023-2026**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900								
FY26-FY25	179,803	384,665	358,417	352,601								



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	October	2025-26 Year to Date Total	Prior Year Year to Date Total
	<u>          </u>	<u>          </u>	<u>          </u>
Beginning balance	\$ 940,322	\$ 2,042,084	\$ 1,960,216
<u>Revenue:</u>			
Local	6,224	85,337	46,168
State	9	177	81
Other sources	-	-	-
	<u>6,233</u>	<u>85,514</u>	<u>46,249</u>
 Total cash available	 946,555	 2,127,598	 2,006,465
<u>Requirements:</u>			
Professional services	20,000	50,000	52,350
Property services	83,858	321,546	331,165
Other purchased services	-	819,391	900,771
Supplies & materials	5,797	20,852	19,612
Property	-	78,909	218,268
Other uses	-	-	-
	<u>109,655</u>	<u>1,290,698</u>	<u>1,522,166</u>
 Ending balance	 <u>836,900</u>	 <u>836,900</u>	 <u>484,299</u>



**Bartlesville Public Schools**  
**Encumbrance Register**  
**11-General Fund (For Operation)**

PO No	Date	Vendor	Description	Amount
888	10/20/2025	AMAZON CAPITAL SERVICES INC	CLASSROOM SUPPLIES - 015/CENTRAL	224.99
889	10/21/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL SPLY-015/KANE	900.00
890	10/21/2025	MICHAEL D HARP	TRAVEL-029/CURR/ESC	1,200.00
891	10/22/2025	J.W. PEPPER & SONS, INC.	GENL-SPLY-008-MUSIC/HOOVER	193.49
892	10/22/2025	MULTISERVICE TECH SOLUTIONS, INC	CLASSROOM SUPPLIES - 412/CENTRAL	500.00
893	10/22/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL-SPLY-015/HOOVER	2,000.00
894	10/22/2025	MULTISERVICE TECH SOLUTIONS, INC	CLASSROOM SUPPLIES - 412/CENTRAL	600.00
895	10/22/2025	ISD#30/TRANSPORTATION	TRAVEL-054/SS/ESC	200.00
896	10/23/2025	AMAZON CAPITAL SERVICES INC	CO-CURRICULAR SUPPLIES 015/BHS	39.99
897	10/23/2025	OK TECHNOLOGY STUDENTS ASSOCIATION	DUES & FEES - 412 BHS STEM	50.00
898	10/23/2025	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL 412/BMITE BHS	100.00
899	10/23/2025	AMAZON CAPITAL SERVICES INC	FURN/FIXTURES/APPLIANCES 412/BHS- CONSTRUCTION	159.96
900	10/23/2025	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL 412/BMITE BHS	545.00
901	10/23/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES-572/ELL/ESC	500.00
902	10/23/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES-511/FED PROG/ESC	500.00
903	10/23/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES -412 AG/FED PROG/ESC	750.00
904	10/23/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES-511/FED PROG/ESC	1,200.00
905	10/23/2025	BARNES & NOBLE BOOKSELLERS	BOOKS/GENLSPLY-511-FEDPROG/WILSON	83.12
906	10/23/2025	USI INC.	GENERAL SUPPLIES - 015/CENTRAL	192.33
907	10/23/2025	AMAZON CAPITAL SERVICES INC	SPEAKER/412-BMITE/MADISON	219.99
908	10/23/2025	UNIFIRST HOLDINGS INC	Mechanics Uniforms, Rags- 011/TRANSPORTATION	300.00
909	10/23/2025	MATTHEW STEWART KEAH-TIGH	PRESENTER FOR JOM-563/OEJOM	400.00
910	10/23/2025	JAMES GREGORY BILBY	PRESENTER FOR OE-561/OEJOM	600.00
911	10/23/2025	TATE BOYS LLC	TIRES FOR OE TRAILER-561/OEJOM	1,000.00
912	10/23/2025	DANA C SMITH	PRESENTER FOR JOM-563/OEJOM	1,000.00
913	10/23/2025	JARED LISTON	PRESENTER FOR JOM-563/OEJOM	1,000.00
914	10/23/2025	SPENCER A. DONNELL	PRESENTER FOR JOM-563/OEJOM	1,000.00
915	10/23/2025	QUANNAH LITTLEAXE	PRESENTER FOR JOM-563/OEJOM	1,000.00
916	10/23/2025	LEVON KILAN JUDE JACOBS	PRESENTER FOR JOM-563/OEJOM	1,000.00
917	10/23/2025	MARGARET HICKS	PRESENTER FOR JOM-563/OEJOM	1,200.00
918	10/23/2025	AMAZON CAPITAL SERVICES INC	BOOKS/GENLSPLY-511/FEDPROG/WILSON	1,970.11
919	10/23/2025	MARY LORRAINE ROBINSON	SUPPLIES FOR JOM CLASSES-563/OEJOM	2,000.00
920	10/23/2025	AMAZON CAPITAL SERVICES INC	SUPPLIES FOR JOM-563/OEJOM	2,400.00
921	10/27/2025	MULTISERVICE TECH SOLUTIONS, INC	KITCHEN/COCURR SPLY 015/BHS	100.00
922	10/27/2025	STAPLES CONTRACT & COMMERCIAL INC	TECH RLDT SPLY - 015 BHS	129.99
923	10/27/2025	MULTISERVICE TECH SOLUTIONS, INC	COPY, GENL, FURN/FIX, TECH SUPPLIES 015 BHS	300.00
924	10/27/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL, COCURR SPLY, FURN/FIX 015 BHS	1,000.00

**Bartlesville Public Schools**  
**Encumbrance Register**  
**11-General Fund (For Operation)**

PO No	Date	Vendor	Description	Amount
925	10/27/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL-TECH-RLDT-SPLYS-FURN-FIX/010/CURR/ESC	340.00
926	10/27/2025	PEARSON	TESTING-054/SS/ESC	60.50
927	10/27/2025	AMAZON CAPITAL SERVICES INC	SUPPLIES-054/SS/ESC	500.00
928	10/27/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL SPLYS-TECH RLDT-FURN-015/WILSON	1,500.00
929	10/27/2025	PLANK ROAD PUBLISHING, INC	008 ELEM MUSIC SUPPLIES-URGENT	130.45
930	10/27/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/BHS	76.20
931	10/27/2025	OSPA-OK SCHOOL PSYCHOLOGICAL ASSOC	REGISTRATION-054/SS/ESC	480.00
932	10/27/2025	PAXTON/PATTERSON LLC	CO CURRICULAR 421/FED PROG/705	30,875.00
933	10/28/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL-COPY-COCURR-SPLYS-015/RANCH HEIGHTS	1,500.00
934	10/28/2025	STAPLES CONTRACT & COMMERCIAL INC	COPY SUPPLIES 015/BHS	292.20
935	10/28/2025	ASHLEE R HIGHTOWER	OUT OF DISTRICT TRAVEL 412/STEM/BHS	200.00
936	10/28/2025	JEREMY A WILLIAMS	OUT OF DISTRICT TRAVEL 412/STEM/BHS	400.00
937	10/29/2025	AMAZON CAPITAL SERVICES INC	GENL-SUPLY-COPY-FURN-015/WAYSIDE	475.00
938	10/29/2025	AMAZON CAPITAL SERVICES INC	GENL SPLYS FOR TITLE - 511/HOOVER	100.75
939	10/29/2025	LAKESHORE EQUIPMENT COMPANY DBA	GENL SPLYS FOR TITLE - 511/HOOVER	254.94
940	10/29/2025	MULTISERVICE TECH SOLUTIONS, INC	LAB SUPPLIES/MADISON/510	180.00
941	10/29/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	14.48
942	10/29/2025	CDW LLC	PRINTER - 015/CENTRAL	266.07
943	10/29/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL/SPLYS-015/Jane Phillips	500.00
944	10/29/2025	MULTISERVICE TECH SOLUTIONS, INC	GENL/SPLYS-015/Jane Phillips	800.00
945	10/30/2025	SARAH E ROWE	TRAVEL/511/FED PROG/057	500.00
946	10/30/2025	TRACIE G GOAD	TRAVEL 511/FED PROG/057	500.00
947	10/30/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	19.97
948	10/30/2025	AMAZON CAPITAL SERVICES INC	GENERAL/PRINTER SUPPLIES - 015/CENTRAL	55.55
949	10/31/2025	ISD#30/TRANSPORTATION	TRAVEL-613/SS/ESC	300.00
950	10/31/2025	KIRBY M LOWRY	TRAVEL-054/SS/ESC	500.00
951	10/31/2025	BOARD OF REGENTS OF THE UNIV OF OK	REGISTRATION-613/SS/ESC	1,000.00
952	10/31/2025	AMAZON CAPITAL SERVICES INC	COCURRICULAR SUPPLIES - 015/CENTRAL	132.84
953	10/31/2025	MULTISERVICE TECH SOLUTIONS, INC	SUPPLIES FOR OE-561/OEJOM	1,300.00
954	10/31/2025	OPERATION EAGLE INDIAN	REIMBURSEMENT FOR SUPPLIES-563/OEJOM	1,600.00
955	10/31/2025	AMAZON CAPITAL SERVICES INC	3D PRINTER LAB COMBO/412-BMITE/MADISON	909.00
956	11/02/2025	BOARD OF REGENTS OF THE UNIV OF OK	REGISTRATION-613/SS/ESC	5,000.00
957	11/03/2025	OK SECONDARY SCHOOLS ACTIVITY ASSOC	811 DUES & FEES-026/IM/BHS	175.00
958	11/03/2025	AMAZON CAPITAL SERVICES INC	GENL-SPLYS-015/HOOVER	200.00
959	11/03/2025	MULTISERVICE TECH SOLUTIONS, INC	BLANKET PO FOR STEM CLASSROOM/LAB	400.00
960	11/03/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES - 412/CENTRAL	497.40
961	11/03/2025	ARVEST BANK CORPORATE VISA	GENERAL SUPPLIES-412 AG/FED PROG/705	1,000.00

**Bartlesville Public Schools**  
**Encumbrance Register**  
**11-General Fund (For Operation)**

PO No	Date	Vendor	Description	Amount
962	11/03/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	13.89
963	11/03/2025	GROTH MUSIC COMPANY	GENL-INSTUMENTS-008/WAYSIDE	465.58
964	11/04/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	59.98
965	11/05/2025	TREVOR TROWBRIDGE	PRESENTER FOR JOM-563/OEJOM	600.00
966	11/05/2025	MELINDA TROWBRIDGE	PRESENTER FOR JOM-563/OEJOM	600.00
967	11/05/2025	HEATHER BROWN-GIBSON	PRESENTER FOR JOM-563/OEJOM	600.00
968	11/05/2025	CTBOOK HOLDINGS LLC	GENL-SPLYS-BOOKS-FAMILY ENGAGEMENT-511/FED PROG/RH	294.75
969	11/05/2025	CTBOOK HOLDINGS LLC	GENL-SPLYS-BOOKS-511/FEDERAL PROGRAMS/RH	940.00
970	11/06/2025	ERIC GRANGER	GENERAL SUPPLIES-412/CENTRAL	441.75
971	11/06/2025	ROBOSOURCE LLC	CO-CURRICULAR SUPPLIES 412/BHS/STEM	80.45
972	11/06/2025	MCMMASTER-CARR SUPPLY COMPANY	CO-CURRICULAR SUPPLIES 412/BHS/STEM	195.28
973	11/06/2025	VEX ROBOTICS, INC	CO-CURRICULAR SUPPLIES 412/BHS/STEM	1,155.06
974	11/06/2025	MULTISERVICE TECH SOLUTIONS, INC	GENERAL SUPPLIES - 412/CENTRAL	300.00
975	11/06/2025	ARVEST BANK CORPORATE VISA	TRAVEL-511/KANE - URGENT	3,840.00
976	11/06/2025	FRANKLIN COVEY CLIENT SALES, INC	GENL-SPLYS-BOOKS-LEADER IN ME-511/FED PROG/RH	2,367.96
977	11/06/2025	ACCUTRAIN CORPORATION	REGISTRATION-511/KANE - URGENT	2,145.00
978	11/06/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 412/CENTRAL	1,468.66
979	11/06/2025	JULIE A EIDE	TRAVEL-511/KANE - URGENT	600.00
980	11/06/2025	REBECCA ASHLEY DAVIS	TRAVEL-511/KANE - URGENT	600.00
981	11/06/2025	TAMMIE J KRAUSE	TRAVEL-511/KANE - URGENT	600.00
982	11/06/2025	TRISTEN TROWBRIDGE	PRESENTER FOR JOM-563/OEJOM	600.00
983	11/07/2025	DICK BLICK	CO-CURRICULAR SUPPLIES 015/BHS	426.55
984	11/07/2025	AMAZON CAPITAL SERVICES INC	CO-CURRICULAR SUPPLIES 015/BHS	264.90
985	11/07/2025	RUBICON WEST, LLC	PROFESSIONAL DEV/541/FED PROG/WESLEYAN	2,150.00
986	11/07/2025	ISD#30/TRANSPORTATION	STUDENT TRAVEL 412/AG/FED PROG ESC	312.08
987	11/07/2025	AMAZON CAPITAL SERVICES INC	BOOKS 511/FED PROG/ELL/ESC	237.64
988	11/07/2025	TREASURE BAY, INC.	BOOKS 511/FED PROG/ELL/ESC	329.45
989	11/07/2025	AMAZON CAPITAL SERVICES INC	CLASSROOM SUPPLIES	24.99
990	11/07/2025	AMAZON CAPITAL SERVICES INC	TECH RLDT SPLYS - 015 BHS	59.99
991	11/10/2025	OSSBA, INC.	REGISTRATION-054/SS/ESC	100.00
992	11/10/2025	SCHOOL SPECIALTY, LLC	FURN/000/WAYSIDE	15,046.30
993	11/10/2025	VENTRIS LEARNING LLC	BOOKS-FED 511-JP	451.50
994	11/10/2025	AMAZON CAPITAL SERVICES INC	GENL SPLYS-015/Hoover	1,000.00
995	11/10/2025	IND SCH DIST 11 - OWASSO PS	PRESENTER TO JOM	600.00
996	11/10/2025	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-511/KANE - URGENT	1,411.98
997	11/10/2025	LITERACY RESOURCES, INC	FED/Title ONE/Manuals/books-511/Jane Phillips	1,975.68

**Bartlesville Public Schools**  
**Encumbrance Register**  
**11-General Fund (For Operation)**

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
998	11/11/2025	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES - 015/CENTRAL	11.09
999	11/11/2025	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL - 511/CENTRAL	1,306.98
1000	11/11/2025	ACCUTRAIN CORPORATION	REGISTRATION - 511/CENTRAL	2,106.00
1001	11/11/2025	TULSA CHILDREN'S MUSEUM	Fed/Title One/Outreach program-511/Jane Phillips	2,602.24
1002	11/11/2025	ARVEST BANK CORPORATE VISA	TRAVEL/LODGING - 511/CENTRAL	3,608.76
1003	11/11/2025	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL & FURN/FIX/APP - 412/BHS BMITE	327.00
1004	11/11/2025	AMAZON CAPITAL SERVICES INC	AUDIO/VISUAL & FURN/FIX/APPL 015/BHS	536.00
1005	11/12/2025	DOUGLAS J BOUDREAUX	OUT OF DISTRICT TRAVEL 412/CONSTRUCTION/BHS	285.00
<b>Report Total:</b>				<b><u><u>\$132,736.81</u></u></b>

**Bartlesville Public Schools**  
**Encumbrance Register**  
**22-Child Nutrition Programs Fund**

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
38	11/04/2025	ACE MART RESTAURANT SUPPLY CO	APPLIANCES/FURNITURE/FIXTURES	21,586.07
39	11/06/2025	SODEXO INC & AFFILIATES	OTHER FOOD COSTS	2,275.38
40	11/11/2025	TAYLOR K WILSON	IN-DISTRICT TRAVEL - 000/CND	800.00
<b>Report Total:</b>				<b><u><u>\$24,661.45</u></u></b>

**Bartlesville Public Schools**  
Encumbrance Register  
32-2021 BOND - 2023 PROJECTS

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
9	10/21/2025	MICHAEL E COLE	LANDSCAPING/018/MADISON	1,550.00
<b>Report Total:</b>				<b>\$1,550.00</b>

**Bartlesville Public Schools**  
**Encumbrance Register**  
**34-2023 BOND - 2025 PROJECTS**

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
107	10/29/2025	WEATHERPROOFING TECHNOLOGIES, INC	ROOFING/018/HS	2,192.50
108	10/29/2025	STAPLES CONTRACT & COMMERCIAL INC	FURN/000/FED PROG/050	609.99
109	10/30/2025	FLINN SCIENTIFIC INC	CO-CURR-SPLYS-056/SCIENCE/BHS	134.51
110	11/04/2025	SHANNON G. SHEPHERD	PLAYGROUND/018/KANE	10,300.00
111	11/04/2025	MANHATTAN CONSTRUCTION COMP LLC	CONSTRUCTION/262/RH	86,368.27
112	11/04/2025	ETTINGERS OFFICE SUPPLY	CO-CURR-SPLYS-056/SCIENCE/BHS	538.00
113	11/05/2025	MICHAEL E COLE	LANDSCAPING/018/HS	15,000.00
114	11/10/2025	PEARSON	TESTING SUPPLIES-057/GATE/ESC	5,984.00
			<b>Report Total:</b>	<b><u><u>\$121,127.27</u></u></b>

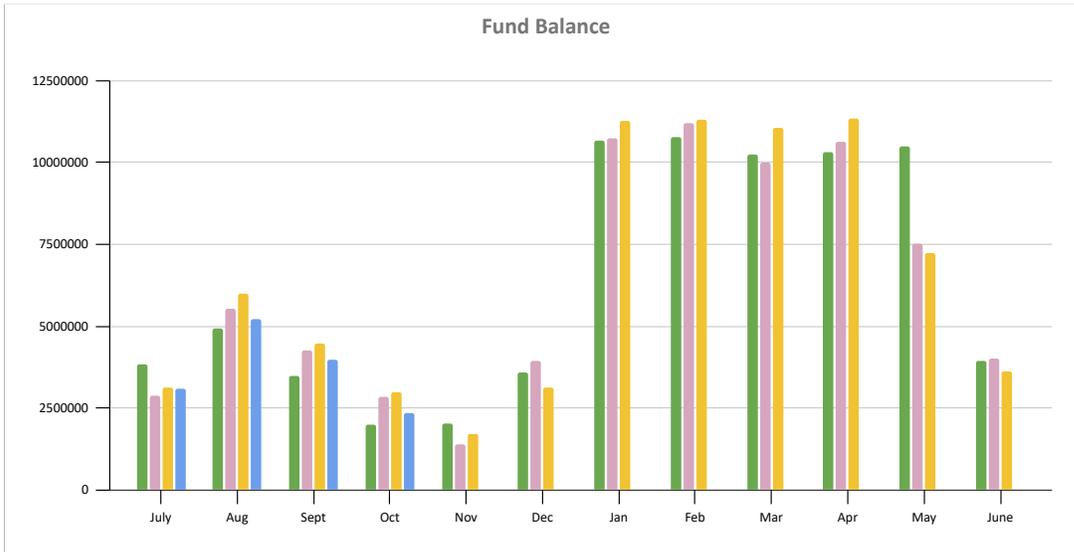
PO # 106 was voided

**Bartlesville Public Schools**  
Encumbrance Register  
81-GIFTS FUND

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
1	11/12/2025	SOUTHWEST BAPTIST UNIVERSITY	SCHOLARSHIP-197/TREAS/ESC	2,500.00
<b>Report Total:</b>				<b>\$2,500.00</b>

**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2023-2026**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299	7,524,869	4,012,343
FY 25	3,114,772	5,993,256	4,486,033	2,993,607	1,728,160	3,137,351	11,284,980	11,297,975	11,049,841	11,326,872	7,252,189	3,608,806
FY 26	3,108,625	5,203,689	3,988,446	2,347,041								
FY26-FY25	(6,147)	(789,567)	(497,587)	(646,566)								



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	October	2025-26 Year to Date Total	2024-25 Year to Date Total	2023-24 Year to Date Total
Beginning balance	\$ 3,988,446	\$ 3,608,806	\$ 4,012,343	\$3,931,988
Local	55,092	724,325	479,708	675,512
County	17,970	111,454	143,769	163,926
State	3,330,876	10,190,569	10,142,554	9,723,459
Federal	189,899	922,343	1,213,218	1,473,302
Other sources	12,203	17,921	3,974	5,957
	<u>3,606,040</u>	<u>11,966,612</u>	<u>11,983,223</u>	<u>12,042,156</u>
Total cash available	7,594,486	15,575,418	15,995,566	15,974,144
<u>Requirements:</u>				
Salaries	3,257,528	7,620,408	7,480,499	7,192,447
Benefits	1,094,093	2,725,639	2,574,284	2,426,632
Professional services	210,217	377,812	445,207	161,661
Property services	316,104	1,272,218	1,226,223	1,165,549
Other purchased services	61,991	156,148	151,743	924,306
Supplies & materials	269,487	945,838	992,075	1,159,555
Property	9,122	42,110	50,606	30,737
Other uses	28,903	88,204	81,322	75,230
	<u>5,247,445</u>	<u>13,228,377</u>	<u>13,001,959</u>	<u>13,136,117</u>
Ending balance	<u><u>2,347,041</u></u>	<u><u>2,347,041</u></u>	<u><u>2,993,607</u></u>	<u><u>2,838,027</u></u>

**Bartlesville Public Schools  
General Fund Revenue Detail**

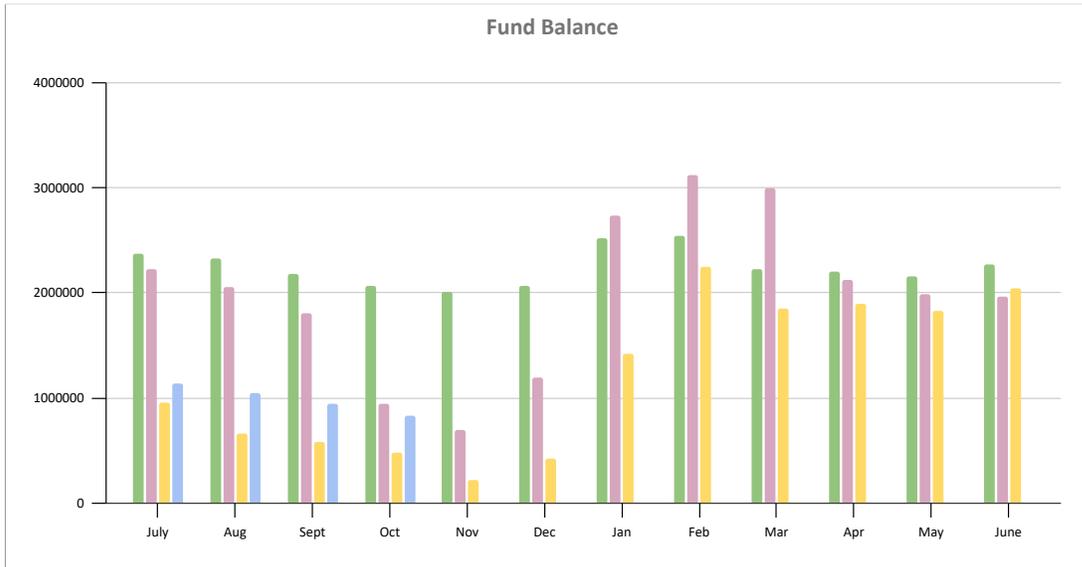
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2025-26 Total
1110 Ad valorem tax - current													-
1121-1122 Ad valorem tax - prior	73,921.84	50,534.24	89,943.86	14,408.67									228,808.61
1130 In lieu of tax	0.08												0.08
1140 TIF closeout			228,176.52										228,176.52
1190 Other taxes													-
1213-1214 Testing fees	666.25		701.25	681.25									2,048.75
1230-1290 Tuition													-
1310 Interest on investments	52,920.40	31,413.29	33,545.48	28,919.52									146,798.69
1351													-
1352 Interest on unapport. Tax	122.64	47.17	85.93	157.07									412.81
1353													-
1410 Rent				90.00									90.00
1440 Sale of equipment				1,500.00									1,500.00
1510 Insurance loss recoveries			16,779.57	1,000.00									17,779.57
1530 Damage recovery			75.00										75.00
1580 Activity trip reimb	9,466.32	7,391.25	611.24	3,042.10									20,510.91
1590 Miscellaneous reimb	976.00	5,648.90		5,226.00									11,850.90
1610 Donations	1,000.00	59,750.00	4,370.00										65,120.00
1680 Refunds		71.00											71.00
1690 Miscellaneous			1,014.78	67.41									1,082.19
2100 County-wide 4-mill	9,380.65	6,207.03	29,573.29	1,877.91									47,038.88
2200 Mortgage tax	11,399.68	14,514.63	22,408.76	16,092.07									64,415.14
2300 Resale Property													-
3110 Gross production tax	3,184.08	2,196.23	2,577.77	2,678.60									10,636.68
3120 Motor vehicle tax	59,992.81	246,432.22	231,118.54	245,648.60									783,192.17
3130 Rural electric tax	4,413.73	5,876.53	6,546.81	5,462.84									22,299.91
3140 State school land earnings	93,133.81	65,952.92	77,440.06	97,211.86									333,738.65
3150 Vehicle tax stamps	797.89	436.94	1,230.18	768.86									3,233.87
3160 Farm implement tax stamps			94.70	60.75									155.45
3210 Foundation aid		2,451,057.99	2,451,754.97	2,451,406.48									7,354,219.44
3250 FBA		459,231.25	459,231.24	459,231.25									1,377,693.74
3310 Alternative education													-
3412 NBCT Stipend													-
3414				1,749.00									1,749.00
3415 Reading Sufficiency													-
3420 State textbooks		35,908.72	35,908.72	35,908.71									107,726.15
3430 Education matching	3,311.38			1,847.66									5,159.04
3436		93,041.47											93,041.47
3437													-
3440 Drivers education			4,757.50										4,757.50
3470													-
3610			1,082.43										1,082.43
3620													-
3690 Other state													-
3811 Vocational programs			7,920.00										7,920.00
3812 Vocational programs			55,062.00										55,062.00
3892 Lottery Fund				28,901.28									28,901.28
4140 Title VII	125,903.90												125,903.90
4162 Flood Control				233.72									233.72
4210 Title I - Part A	240,195.39												240,195.39
4271 Title II	20,495.34												20,495.34
4281 Title III	290.10												290.10
4310 IDEA B - Special Education	196,695.03		2,239.80	152,076.79									351,011.62
4340 Preschool				7,100.94									7,100.94
4442 Title IV reimb		32,528.85											32,528.85
4470 Title VI	6,773.70												6,773.70
4550 Johnson-O'Malley		72,071.90											72,071.90
4611 Title II - Adult Education	35,249.42												35,249.42
4617 Rehab services													-
4689 Other federal													-
4740													-
4821 Carl Perkins				30,487.22									30,487.22
5150-5160 Activity trip reimb	876.43	2,929.03	1,912.34	12,203.10									17,920.90
6140 Estopped Warrants													-
	<u>951,166.87</u>	<u>3,643,241.56</u>	<u>3,766,162.74</u>	<u>3,606,039.66</u>	-	-	-	-	-	-	-	-	<u>11,966,610.83</u>

3,582,106.16 PY FB

15,548,716.99

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2023-2026**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142	1,991,800	1,960,216
FY 25	953,273	661,858	581,905	484,299	223,041	421,413	1,426,056	2,252,268	1,846,065	1,895,367	1,830,499	2,042,084
FY 26	1,133,076	1,046,523	940,322	836,900								
FY26-FY25	179,803	384,665	358,417	352,601								



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	October	2025-26 Year to Date Total	Prior Year Year to Date Total
	<u>          </u>	<u>          </u>	<u>          </u>
Beginning balance	\$ 940,322	\$ 2,042,084	\$ 1,960,216
<u>Revenue:</u>			
Local	6,224	85,337	46,168
State	9	177	81
Other sources		-	
	<u>6,233</u>	<u>85,514</u>	<u>46,249</u>
Total cash available	946,555	2,127,598	2,006,465
<u>Requirements:</u>			
Professional services	20,000	50,000	52,350
Property services	83,858	321,546	331,165
Other purchased services		819,391	900,771
Supplies & materials	5,797	20,852	19,612
Property		78,909	218,268
Other uses		-	
	<u>109,655</u>	<u>1,290,698</u>	<u>1,522,166</u>
Ending balance	<u>836,900</u>	<u>836,900</u>	<u>484,299</u>

**Budget Analysis**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 10/31/2025, Classification Bolding: FUNCTION-RS, Print Detail: False

<b>Classification</b>	<b>Appropriation</b>	<b>Encumbered</b>	<b>Paid</b>	<b>Encumbered Balance</b>	<b>Unencumbered Balance</b>	<b>% Enc Budget</b>
Fund - 11 11-General Fund (For Operation)						
0000 **Appropriated Only	1,289,777.74	111.47	111.47	0.00	1,289,666.27	0.01%
1000 INSTRUCTION	52,965,716.80	37,166,010.43	6,856,114.53	30,309,895.90	15,799,706.37	70.17%
2100 SUPPORT SERVICES - STUDENTS	2,566,374.23	4,928,001.64	979,075.24	3,948,926.40	-2,361,627.41	192.02%
2200 SUPPORT SERVICES-INSTRT STAFF	779,420.76	2,508,059.29	708,256.66	1,799,802.63	-1,728,638.53	321.79%
2300 SUPPORT SERVICES-GENERAL ADMN	147,997.12	977,765.57	318,999.15	658,766.42	-829,768.45	660.67%
2400 SUPPORT SERVICES-SCHOOL ADMN	91,852.45	3,125,840.14	1,015,867.17	2,109,972.97	-3,033,987.69	3,403.11%
2500 CENTRAL SERVICES	247,730.06	2,223,242.57	659,253.93	1,563,988.64	-1,975,512.51	897.45%
2600 OPERATION & MAINT OF PLANT SVC	718,878.76	4,530,212.58	1,887,526.66	2,642,685.92	-3,811,333.82	630.18%
2700 STUDENT TRANSPORTATION SERVICE	731,760.94	2,286,071.98	562,558.90	1,723,513.08	-1,554,311.04	312.41%
3300 COMMUNITY SERVICES OPERATIONS	0.00	2,613.40	2,613.40	0.00	-2,613.40	100.00%
5300 CLEARING ACCOUNT	0.00	207,943.00	207,943.00	0.00	-207,943.00	100.00%
5500 PRIVATE NONPROFIT SCHOOLS	68,254.65	14,956.35	13,006.35	1,950.00	53,298.30	21.91%
<b>Total Fund - 11 11-General Fund (For Operation)</b>	<b>\$59,607,763.51</b>	<b>\$57,970,828.42</b>	<b>\$13,211,326.46</b>	<b>\$44,759,501.96</b>	<b>\$1,636,935.09</b>	<b>97.25 %</b>
<b>Report Total</b>	<b>\$59,607,763.51</b>	<b>\$57,970,828.42</b>	<b>\$13,211,326.46</b>	<b>\$44,759,501.96</b>	<b>\$1,636,935.09</b>	<b>97.25 %</b>

**Date Range:** 7/1/2025 - 10/31/2025

**Classification Bolding:** FUNCTION-RS

**Print Detail:** No

<b>Dimension</b>	<b>Group Order</b>	<b>Total</b>	<b>Bold</b>	<b>Filter</b>
Fiscal Year	N/A	N/A	N/A	2026
Fund	1	Yes	No	11
Project	N/A	N/A	N/A	
Function	2	No	Yes	
Object	N/A	N/A	N/A	
Program	N/A	N/A	N/A	
Subject	N/A	N/A	N/A	
JobClass	N/A	N/A	N/A	
Unit	N/A	N/A	N/A	

November 17, 2025 Personnel Report

<b>APPOINTMENTS:</b>						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Alley, Jennifer	High School	PASS/Back on Track	1.000	11/05/2025	Yes	
Bell, Loretta	Transportation	Bus Monitor	1.000	11/05/2025	Yes	
Brasel Reavis, Summer	Transportation	Bus Monitor	1.000	11/05/2025	Yes	
Gordon, Kenzie	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	11/05/2025	Yes	
Harris, Arlea	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	11/05/2025	Yes	
Hawkins, April	Jane Phillips	Special Education Teacher Assistant Level 3	0.875	11/05/2025	Yes	
<b>CHANGE OF STATUS:</b>						
<b>CHANGE FROM</b>			<b>CHANGE TO</b>			
Name	Site	Position	FTE	Site	Position	FTE Date
Chitwood, Eugene	Transportation	Bus Driver	1.000	Transportation	Mechanic	1.000 11/3/2025
Crook, Amber	Hoover	Kindergarten Teacher	1.000	Hoover	FMLA	1.000 10/23/2025
Diveley, Sara	High School	Secondary Counselor	1.000	High School	FMLA	1.000 11/10/2025
Harper, Brandi	Madison	Science Teacher	1.000	Madison	FMLA	1.000 10/31/2025
Hemke, Harley	Jane Phillips	Special Education Teacher Assistant Level 3	0.875	Richard Kane	Special Education Teacher Assistant Level 3	0.875 10/20/2025
Hymel, Monta	Hoover	First Grade Teacher	1.000	Hoover	FMLA	1.000 11/19/2025
Johnson, Olivia	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	High School	Special Education Teacher Assistant Level 3	0.875 11/3/2025
Joice, Gary	High School	PASS/Back on Track	1.000	High School	Special Education Teacher Assistant Level 2	0.875 10/29/2025
Larkin, Barbara	Richard Kane	FMLA	1.000	Richard Kane	Fifth Grade Teacher	1.000 10/10/2025
Reese, Casey	Central	FMLA	1.000	Central	Intermittent FMLA	1.000 10/21/2025
<b>RESIGNATION:</b>						
Name	Site	Position	FTE	Date		
Cabler, Phillip	Madison	Special Education Teacher Assistant Level 3	0.875	10/15/2025		
Coats, Walter	Transportation	Bus Driver	0.750	11/21/2025		
Crockett, Hannah	Ranch Heights	Special Education Teacher Assistant Level 1	0.875	11/12/2025		
Owens, Rusty	Hoover	Special Education Teacher Assistant Level 3	0.875	10/29/2025		
Parks, David	Transportation	Mechanic	1.000	10/30/2025		
Wickham, Sarah	Hoover	Special Education Teacher Assistant Level 3	0.875	11/21/2025		
Wright, Harry	High School	Director of Football Operations/Assistant Athletic Director	1.000	6/30/2026		
<b>TERMINATION:</b>						
Name	Site	Position	FTE	Date		
Wilson, James	Transportation	Bus Driver	0.750	11/5/2025		

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**MEMORANDUM**

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**TO:** BOARD OF EDUCATION  
**FROM:** PRESTON BIRK  
**SUBJECT:** DONATIONS & INTEREST EARNED  
**DATE:** 11/4/2025

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Please accept the following Interest earned on Lease Purchase received during October.

**1. BOK – Fund 6**

October \$ 686.57

**Fund 6 Total** **\$ 686.57**

**2. BOK – Fund 8**

October \$ 10,259.22

**Fund 8 Total** **\$ 10,259.22**

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 10/1/2025 - 10/31/2025, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

**Fund: 11**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$1,236,689.90	3.880	\$1,236,689.90
<b>Total ICS ACCOUNT</b>							<b>\$1,236,689.90</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$1,236,689.90</b>
<b>Total Fund 11</b>							<b>\$1,236,689.90</b>

**Fund: 21**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$545,000.00	3.880	\$545,000.00
<b>Total ICS ACCOUNT</b>							<b>\$545,000.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$545,000.00</b>
<b>Total Fund 21</b>							<b>\$545,000.00</b>

**Fund: 22**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$337,133.57	3.880	\$337,133.57
<b>Total ICS ACCOUNT</b>							<b>\$337,133.57</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$337,133.57</b>
<b>Total Fund 22</b>							<b>\$337,133.57</b>

**Fund: 34**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$2,830,500.00	3.880	\$2,830,500.00
<b>Total ICS ACCOUNT</b>							<b>\$2,830,500.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$2,830,500.00</b>
<b>Total Fund 34</b>							<b>\$2,830,500.00</b>

**Fund: 39**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$411,093.22	3.880	\$411,093.22
<b>Total ICS ACCOUNT</b>							<b>\$411,093.22</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$411,093.22</b>
<b>Total Fund 39</b>							<b>\$411,093.22</b>

**Fund: 41**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$5,638,700.00	3.880	\$5,638,700.00
<b>Total ICS ACCOUNT</b>							<b>\$5,638,700.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$5,638,700.00</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369018176	COMMERCE BANK - TREASURY BILL	7/22/2025	11/12/2025		\$1,764,905.25	4.227	\$1,764,905.25

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 10/1/2025 - 10/31/2025, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

<b>Total 369018176</b>	<b>\$1,764,905.25</b>
<b>Total AI 0113 COMMERCE BANK</b>	<b>\$1,764,905.25</b>
<b>Total Fund 41</b>	<b>\$7,403,605.25</b>

**Fund:** 81

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2025	11/28/2025		\$291,263.68	3.880	\$291,263.68
<b>Total ICS ACCOUNT</b>							<b>\$291,263.68</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$291,263.68</b>
<b>Total Fund 81</b>							<b>\$291,263.68</b>
<b>Total All Funds</b>							<b>\$13,055,285.62</b>

**OCTOBER 2025**

	<b>GENERAL FUND</b>	<b>BUILDING FUND</b>	<b>CHILD NUTRITION</b>	<b>BOND FUND 31</b>	<b>BOND FUND 32</b>	<b>BOND FUND 33</b>	<b>BOND FUND 34</b>	<b>BOND INT FUND 39</b>	<b>SINKING FUND</b>	<b>GIFTS &amp; ENDOW.</b>	<b>TOTALS</b>
<b>BEGINNING BALANCE</b>	3,142,628.22	395,321.49	488,174.19	-	3,849.73	150,096.50	590,096.99	192,757.42	258,522.16	12,127.94	5,233,574.64
LOCAL SOURCES OF REVENUE	55,092.02	6,223.93	25,686.77		-	-	-	11,763.24	12,020.22	999.46	111,785.64
INTERMEDIATE SOURCES OF REVENUE	17,969.98		-	-	-	-	-	-	-	-	17,969.98
STATE SOURCES OF REVENUE	3,330,875.89	8.67	413.87	-	-	-	-	-	50.89	-	3,331,349.32
FEDERAL SOURCES OF REVENUE	189,898.67		406,189.67	-	-	-	-	-	-	-	596,088.34
<b>TOTAL NEW RECEIPTS</b>	<b>3,593,836.56</b>	<b>6,232.60</b>	<b>432,290.31</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,763.24</b>	<b>12,071.11</b>	<b>999.46</b>	<b>4,057,193.28</b>
INTER-FUND TRANSFERS	12,203.10	-	-	-	-	-	-	-	-	-	12,203.10
NON-REVENUE RECEIPTS	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMBINED RECEIPTS</b>	<b>3,606,039.66</b>	<b>6,232.60</b>	<b>432,290.31</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,763.24</b>	<b>12,071.11</b>	<b>999.46</b>	<b>4,069,396.38</b>
WARRANT PURCHASES (-)	(5,600,204.32)	(96,850.63)	(465,984.09)	-	(55.00)	(13,998.34)	(160,213.48)	-	(296,800.00)	-	(6,634,105.86)
INVESTMENTS MATURED (+)	1,334,464.96	545,000.00	336,010.22	-	-	-	2,830,500.00	250,791.87	7,430,605.25	290,293.17	13,017,665.47
C.D./AGENCY INVESTMENTS (-)	(1,236,689.90)	(545,000.00)	(337,133.57)	-	-	-	(2,830,500.00)	(411,093.22)	(7,403,605.25)	(291,263.68)	(13,055,285.62)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS				-	-	-	-	-	-	-	-
<b>ENDING BANK BALANCE</b>	<b>1,246,238.62</b>	<b>304,703.46</b>	<b>453,357.06</b>	<b>-</b>	<b>3,794.73</b>	<b>136,098.16</b>	<b>429,883.51</b>	<b>44,219.31</b>	<b>793.27</b>	<b>12,156.89</b>	<b>2,631,245.01</b>
OUTSTANDING WARRANTS (-)	(135,887.52)	(12,803.75)	(4,248.98)	-	-	-	(39,165.88)	(35,706.24)	-	(25.00)	(227,837.37)
<b>FUND EQUITY</b>	<b>1,110,351.10</b>	<b>291,899.71</b>	<b>449,108.08</b>	<b>-</b>	<b>3,794.73</b>	<b>136,098.16</b>	<b>390,717.63</b>	<b>8,513.07</b>	<b>793.27</b>	<b>12,131.89</b>	<b>2,403,407.64</b>

Total collateral pledged **17,880,715.37**

	<b>BEA LEASE PURCHASE FUND 6</b>	<b>BEA LEASE PURCHASE FUND 8</b>
<b>BEGINNING BALANCE</b>	<b>132,843.92</b>	<b>3,525,656.91</b>
REBATES/CONTRIBUTIONS	-	
DIVIDENDS/INTEREST	686.57	10,259.22
<b>TOTAL NEW RECEIPTS</b>	<b>686.57</b>	<b>10,259.22</b>
WARRANT PURCHASES (-)	(71,654.36)	(18,611.28)
<b>ENDING BANK BALANCE</b>	<b>61,876.13</b>	<b>3,517,304.85</b>
OUTSTANDING WARRANTS (-)	-	-
<b>FUND EQUITY</b>	<b>61,876.13</b>	<b>3,517,304.85</b>

*Sara Vermeire 11/4/2025*

## Bartlesville Public Schools Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 10/1/2025 - 10/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$240,110.07	\$8,394.36	(\$20.00)	\$6,300.19	\$242,184.24	\$35,613.98	\$206,570.26
802 General Administrative Athletics	\$258,449.53	\$41,879.02	\$0.00	\$37,598.35	\$262,730.20	\$57,849.82	\$204,880.38
803 General Refund Account	\$520.03	\$389.24	\$0.00	\$49.28	\$859.99	\$0.00	\$859.99
804 AP Exams	\$20,264.00	\$99.00	\$0.00	\$3,450.33	\$16,912.67	\$1,800.00	\$15,112.67
805 Alternative High School	\$2,604.96	\$361.00	\$0.00	\$331.12	\$2,634.84	\$1,868.88	\$765.96
806 Tuition Clearing Acct	\$4,600.00	\$0.00	\$0.00	\$0.00	\$4,600.00	\$0.00	\$4,600.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
808 Adult Fees Clearing Acct	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	\$50.00
809 Broadcasting	\$6,364.11	\$300.00	\$0.00	\$100.82	\$6,563.29	\$200.00	\$6,363.29
811 Baseball Fund	\$1,651.01	\$744.20	\$0.00	\$0.00	\$2,395.21	\$0.00	\$2,395.21
813 Basketball Fund	\$11,930.65	\$0.00	\$0.00	\$672.00	\$11,258.65	\$10,244.05	\$1,014.60
821 Choral Club	\$4,415.30	\$100.00	\$0.00	\$570.00	\$3,945.30	\$0.00	\$3,945.30
830 BVILLE WOMEN'S NETWORK LIBRARY	\$99.84	\$0.00	\$0.00	\$0.00	\$99.84	\$0.00	\$99.84
831 S.A.D.F.	\$885.60	\$0.00	\$0.00	\$0.00	\$885.60	\$0.00	\$885.60
832 Community of Caring	\$1,105.27	\$0.00	\$0.00	\$0.00	\$1,105.27	\$200.00	\$905.27
833 Drama	\$10,565.88	\$2,986.00	\$0.00	\$1,806.49	\$11,745.39	\$3,378.59	\$8,366.80
834 VisionQuest	\$931.32	\$0.00	\$0.00	\$64.19	\$867.13	\$0.00	\$867.13
835 BPS-FOUNDATION GRANTS	\$2,861.14	\$0.00	\$0.00	\$0.00	\$2,861.14	\$400.00	\$2,461.14
836 AGRICULTURAL EDUCATION	\$10,179.23	\$76,867.00	\$20.00	\$82,078.81	\$4,987.42	\$2,563.88	\$2,423.54
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$1,786.91	\$0.00	\$0.00	\$67.94	\$1,718.97	\$0.00	\$1,718.97
840 Exceptional Education Services	\$10,642.17	\$2,670.00	\$0.00	\$307.32	\$13,004.85	\$4,087.32	\$8,917.53
841 Business Prof of America	\$953.18	\$20.00	\$0.00	\$238.00	\$735.18	\$477.27	\$257.91
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$5,008.57	\$0.00	\$0.00	\$0.00	\$5,008.57	\$500.00	\$4,508.57
860 BPA	\$798.98	\$206.40	\$0.00	\$610.00	\$395.38	\$50.00	\$345.38
865 BHS CONSTRUCTION	\$884.68	\$0.00	\$0.00	\$594.70	\$289.98	\$0.00	\$289.98
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$1,941.64	\$0.00	\$0.00	\$619.50	\$1,322.14	\$0.00	\$1,322.14
880 Musical Production	\$1,814.58	\$0.00	\$0.00	\$0.00	\$1,814.58	\$0.00	\$1,814.58
881 National Honor Society	\$9,895.13	\$3,805.00	\$0.00	\$385.00	\$13,315.13	\$125.00	\$13,190.13
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,892.14	\$0.00	\$0.00	\$0.00	\$1,892.14	\$0.00	\$1,892.14
887 Orchestra	\$3,434.74	\$80.00	\$0.00	\$0.00	\$3,514.74	\$0.00	\$3,514.74
889 BHS BAND	\$27,060.08	\$32,581.05	\$0.00	\$13,267.72	\$46,373.41	\$4,649.02	\$41,724.39
895 Pictures	\$2,114.10	\$0.00	\$0.00	\$0.00	\$2,114.10	\$0.00	\$2,114.10
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$4,478.00	\$1,223.00	\$0.00	\$272.00	\$5,429.00	\$3,790.00	\$1,639.00
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$22,122.44	\$0.00	\$0.00	\$258.29	\$21,864.15	\$1,407.50	\$20,456.65
926 Student Council	\$109,485.47	\$9,246.56	\$0.00	\$4,466.74	\$114,265.29	\$15,835.01	\$98,430.28
955 ROBOTICS	\$2,757.15	\$60.00	\$0.00	\$0.00	\$2,817.15	\$750.00	\$2,067.15
960 Technology Student Assoc (TSA)	\$3,566.08	\$1,760.00	\$0.00	\$350.00	\$4,976.08	\$1,414.84	\$3,561.24
962 Science Trek Club	\$816.10	\$0.00	\$0.00	\$349.88	\$466.22	\$0.00	\$466.22
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$114,061.23	\$2,937.00	\$0.00	\$5,950.00	\$111,048.23	\$0.00	\$111,048.23
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$639.88	\$0.00	\$0.00	\$0.00	\$639.88	\$0.00	\$639.88
990 Yearbook	\$16,907.41	\$718.00	\$0.00	\$0.00	\$17,625.41	\$659.88	\$16,965.53
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
995 Homeless Student Assistance	\$618.54	\$0.00	\$0.00	\$0.00	\$618.54	\$0.00	\$618.54
996 Bruin Logo	\$20,249.37	\$0.00	\$0.00	\$0.00	\$20,249.37	\$0.00	\$20,249.37
<b>Total</b>	<b>\$946,030.18</b>	<b>\$187,476.83</b>	<b>\$0.00</b>	<b>\$160,808.67</b>	<b>\$972,698.34</b>	<b>\$147,865.04</b>	<b>\$824,833.30</b>

**Bartlesville Public Schools**  
**Encumbrance Register**  
**06-2024 BEA L/P RANCH HEIGHTS**

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
7	11/05/2025	WEATHERPROOFING TECHNOLOGIES, INC	ROOFING/018/HS	15,000.00
8	11/07/2025	SECONDARY RHODES	ROOFING/018/WAYSIDE	2,875.00
9	11/11/2025	JT PAINT AND DESIGN	PAINTING/018/HS	1,650.00
			<b>Report Total:</b>	<b>\$19,525.00</b>

**Bartlesville Public Schools**  
Encumbrance Register  
**08-2025 BPS LEASE PURCHASE TECHNOLOGY**

<b>PO No</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	10/27/2025	CHICKASAW TELECOM, INC.	TECH-RLTD-SPLYS-019/TECH/ESC	7,444.65
22	11/03/2025	ULINE	TECH-RLTD-SPLYS-019/TECH/ESC	2,450.00
			<b>Report Total:</b>	<b><u><u>\$9,894.65</u></u></b>

**ACTIVITY ACCOUNT  
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

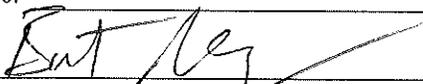
Site Name: Madison School Year: 2025-2024  
 Proj # 945  
 Account Name/Number Madison Leader in Me Sponsor(s): Hanna Smith

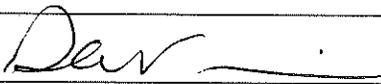
**FUNDRAISERS** to be Approved: Or Additional Revenue for Existing Funds:

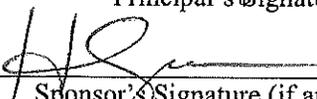
<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. <u>You've Been Boo'd</u>	<u>ongoing</u>	<u>On</u>	<u>\$ \$300</u>
2. <u>Spring Fundraiser</u>	<u>ongoing</u>	<u>On</u>	<u>\$ \$600</u>
3. _____			<u>\$</u>
4. _____			<u>\$</u>
5. _____			<u>\$</u>
6. _____			<u>\$</u>
7. _____			<u>\$</u>
8. _____			<u>\$</u>
9. _____			<u>\$</u>
10. _____			<u>\$</u>

**EXPENDITURES** to be Approved:

- Items for monthly teacher cart (snacks/drinks)
- Decor items to update bulletin boards
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

  
Principal's Signature

  
Activity Fund Custodian's Signature

  
Sponsor's Signature (if applicable)

11/5/2025  
Date of Request

\_\_\_\_\_  
Board Approval Date

**BARTLESVILLE PUBLIC SCHOOLS  
ACTIVITY FUND TRANSFER**

Proj. 945

Site Name Madison Middle School Site # 510 Date 11/11/25

Explanation for Transfer:

Hanna Smith has requested to start an account for  
leader in Me funds to help with purchases for  
supplies.

Transfer Coding Information:

PRJ	FUNCT	OBJ	PRG	SUBJ	JOB	SITE	INCREASE \$ +	DECREASE \$ -
945			900			510	148.00	
801			900			510		148.00

Transfer Requested By Kaiti Gempe

Date Approved by Board of Education \_\_\_\_\_

Date Transfer Entered \_\_\_\_\_

Bartlesville Public Schools 2025-2026  
APPLICATIONS FOR SANCTIONING  
School Board Meeting November 17, 2025

1. Woodrow Wilson Elementary PTO Page 2
2. Bartlesville Band & Orchestra Booster Page 6

**BARTLESVILLE PUBLIC SCHOOLS**  
**ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT**  
**UNAUDITED**

Name of Organization/Association: Woodrow Wilson Elementary Parent Teacher org.

**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2024-2025**

Beginning Cash Balance, July 1, 2024 \$ 32,378.37

Collections:

Merchandise Sales, Etc.	\$ <u>8,029.81</u>
Donations	\$ <u>2,500.00</u>
Dues/Fees	\$ _____
Fundraisers (list all - use add'l pgs if needed)	\$ _____
<u>Carnival Income</u>	\$ <u>32,425.35</u>
<u>Other small fund</u>	\$ <u>1,003.97</u>
<u>Reimburs for exp</u>	\$ <u>4,508.47</u>
<b>Total Collections</b>	<b>\$ <u>48,467.60</u></b>

Expenditures:

Reimbursements	\$ _____
Supplies/Materials	\$ <u>2,200.55</u>
Advertising	\$ _____
Equipment	\$ _____
Donations/Contributions	\$ <u>25,616.80</u>
Fundraisers (list all - use add'l pgs if needed)	\$ _____
<u>Carnival</u>	\$ <u>7,836.32</u>
<u>Other small fund</u>	\$ <u>782.40</u>
<u>Field Trips</u>	\$ <u>3,854.47</u>
<b>Total Expenditures</b>	<b>\$ <u>40,296.54</u></b>
Ending Cash Balance, <u>June 30</u> , 2025	<u>\$ 40,549.43</u>

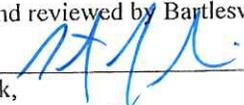
\*\*\*Beginning Cash Balance, plus Collections, minus Expenses should equal Ending Cash Balance.

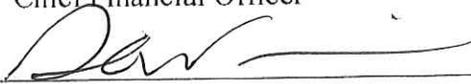
I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2024-2025 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

 10-20-25  
 Officer/Director Co-President Date

Title \_\_\_\_\_

Received and reviewed by Bartlesville Public Schools:

 11-13-25  
 Preston Birk, Chief Financial Officer Date

 11/13/25  
 Sara Vermeire, Business Manager Date

# BARTLESVILLE PUBLIC SCHOOLS

## APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Date Submitted: 10-20-25 Select One: Initial Application \_\_\_\_\_ Renewal

Name of Sanctioned Organization Woodrow Wilson Elementary

Organization's Official Email Parent Teacher Org, Inc  
Wilsonbrulnspto@gmail.com

Organization's Taxpayer ID # 55-0905096

Please list all Board Members' Name & Phone # below (include President, Treasurer, Staff Member at a minimum).

Mitch Gailey-918-697-6150

Kristina Tupper-918-914-3270

Chenin Patton-918-406-7118

Tarah Gailey-918-857-8321

Brendon Christenson-  
405-880-3677

Brittany Whaling-520-271-4852

Describe Organization's Purpose, Goals and Benefits to District Students:

To provide sufficient funds in order to maintain a safe, fun school atmosphere for all students and staff. Our activities will improve each child's experience. We exist for the betterment of our school.

Please list where information for organization (such as dates, times and places for meetings/meeting minutes, etc) can be found (social media sites, websites, school location, etc).

Information can be found on the PTO Facebook page, Wilson School website, Remind, Wilson School and flyers.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by September 15 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.  
Please print or type. If necessary, use additional sheets of paper.
2. Attach Bank Statements (July & June) and Copies of 1099's for most recent tax year.
3. Sign and date this application.
4. Deliver this application to:

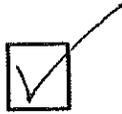
**Sara Vermeire  
Bartlesville Public Schools  
1100 S. Jennings  
P.O. Box 1357  
Bartlesville, OK 74005-1357**

Woodrow Wilson Elementary Parent Support Organization, Inc.  
Applicant (Organization Name)

By: Chenin Patton

Date: 10-20-25

**BARTLESVILLE PUBLIC SCHOOLS**  
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Woodrow Wilson Elementary Parent Teacher Organization, Inc

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Cherlin Patton Date: 10-20-25

**BARTLESVILLE PUBLIC SCHOOLS**  
**ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT**  
**UNAUDITED**

Name of Organization/Association: Bartlesville Band + Orchestra Booster Club

**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2024-2025**

Beginning Cash Balance, July 1, 2024 \$ 111,728

Collections:

Merchandise Sales, Etc.	\$	_____
Donations	\$	<u>5,787</u>
Dues/Fees Investment Income	\$	<u>1,056</u>
Fundraisers (list all - use add'l pgs if needed)	\$	_____
<u>Concessions (net)</u>	\$	<u>33,920</u>
_____	\$	_____
_____	\$	_____

Total Collections \$ 40,763

Expenditures:

Reimbursements	\$	_____
Supplies/Materials	\$	_____
Advertising	\$	_____
Equipment	\$	_____
Donations/Contributions	\$	_____
Fundraisers (list all - use add'l pgs if needed)	\$	_____
_____	\$	_____
<u>Club Expenses</u>	\$	<u>2,176</u>
<u>Band Expenses</u>	\$	<u>40,198</u>
<u>Guard Expenses</u>	\$	<u>2,186</u>

Total Expenditures \$ 44,560

Ending Cash Balance, June 30, 2025 \$

\*\*\*Beginning Cash Balance, plus Collections, minus Expenses should equal Ending Cash Balance. \$ 107,931 ending cash balance

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2024-2025 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Nathy Waddm 10/17/2025  
 Officer/Director Date  
Treasurer  
 Title

Received and reviewed by Bartlesville Public Schools:  
Preston Birk 11-6-25  
 Chief Financial Officer Date

Sara Vermeire 11/6/25  
 Business Manager Date

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Date Submitted: 10/17/2025      Select One: Initial Application \_\_\_\_\_ Renewal

Name of Sanctioned Organization Bartlesville Band + Orchestra  
Booster Club

Organization's Official Email bbobtreasury@gmail.com

Organization's Taxpayer ID # 73-1095243

Please list all Board Members' Name & Phone # below (include President, Treasurer, Staff Member at a minimum).

Josh Brown - President      918-886-0378  
Kathy Waddell - Treasurer      405-708-1448  
Chris Koch - Band Director      918-633-7720

Describe Organization's Purpose, Goals and Benefits to District Students:

The club is a group of parents + community  
members who support BHS instrumental  
music programs by providing financial  
support.

Please list where information for organization (such as dates, times and places for meetings/meeting minutes, etc) can be found (social media sites, websites, school location, etc).

BBDB Facebook page, Band Parents' App

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by September 15 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.  
Please print or type. If necessary, use additional sheets of paper.
2. Attach Bank Statements (July & June) and Copies of 1099's for most recent tax year.
3. Sign and date this application.
4. Deliver this application to:

**Sara Vermeire  
Bartlesville Public Schools  
1100 S. Jennings  
P.O. Box 1357  
Bartlesville, OK 74005-1357**

Bartlesville Band &  
Orchestra Booster Club

Applicant (Organization Name)

By: Lathy Wadman Date: 10/17/2025

**BARTLESVILLE PUBLIC SCHOOLS**  
Organization/Association Insurance Coverage Information

Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Bartlesville Band + Orchestra

Organization/Association Name: Booster Club

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance
Directors + Officers	Ovenman Phoenix	Laura Kelly	\$1m	\$500
General Liability	Ovenman Phoenix	Laura Kelly	\$1m/ \$2m	—
Trailer	State Farm	Jim Moore	\$5k	\$250

Completed by: Nathy Wasson Date: 10/17/2025

<b>INCOME</b>					
Concession Sales					61,228
Donations					5,787
Interest Earned					1,056
Other Income					
<b>TOTAL INCOME</b>					<b>68,071</b>
<b>EXPENSES</b>					
Club Expenses					
	Concession Costs				27,308
	Awards & Scholarships				1,250
	Senior Billboard				659
	Board Discretion				267
Admin Expenses					
	Insurance				1,087
	Other Admin Expenses				556
	Tax Prep				0
Band Expenses					
	Clinician/Lay Staff				10,000
	Apparel/Uniforms				1,960
	Meals for Students				7,243
	Field Props				4,581
	MFA Camp				5,014
	Banquet				4,864
	State Auditions				0
	Student Financial Assistance				0
	Senior Night				1,822
	Miscellaneous				3,061
Guard Expenses					
	Color Guard Expenses				2,196
<b>TOTAL EXPENSES</b>					<b>71,868</b>
<b>NET INCOME/DEFICIT</b>					<b>(3,797)</b>

JOB DESCRIPTION	HOURLY RATE OF PAY	SET RATE
<b>ACADEMICS &amp; INSTRUCTION</b>		
ALGEBRA ACADEMY TEACHER	\$40.00	
CURRICULUM WRITING	\$40.00	
DRIVERS ED INSTRUCTOR	\$20.00	
ELL COORDINATOR		\$3000.00
INTERPRETER	Employee's Hourly Rate +\$5.00	
MENTOR TEACHER		\$500.00
NIGHT SCHOOL TEACHERS	Not to exceed \$2000/semester	
SATURDAY SCHOOL	\$40.00	
TEXTBOOK COORDINATOR - MIDDLE SCHOOL		\$1250 per year
TEXTBOOK COORDINATOR - HIGH SCHOOL		\$1250 per year
TUTORING - IN-PERSON - CERTIFIED TEACHER	\$50.00	
TUTORING - NON CERTIFIED	Employee's hourly rate	
<b>ADULT EDUCATION AND LITERACY (AEL)</b>		
AEL CLASSROOM TEACHING - CERTIFIED (non-contracted)	\$40.00	
AEL SUBSTITUTE (CERTIFIED)	\$14.00	
AEL SUBSTITUTE (NON-CERTIFIED)	\$12.00	
<b>ASSESSMENT ADMINISTRATION</b>		
AP TEST ADMINISTRATOR	\$17.00	
AP TEST COORDINATOR		\$500 per year
ELEMENTARY SCHOOL ENTRY SCREENING (PK & K)	\$25.00	hourly rate
PEARSON VUE TEST ADMINISTRATOR		\$500 per year
PEARSON VUE TESTING CENTER - MANAGER		\$2000 per year
PEARSON VUE TESTING CENTER - ASSISTANT MANAGER		\$500 per year
PSAT PROCTORS		\$40/session
PSAT TESTERS		\$50/session
PSAT TUTOR	\$20.00	
SUMMER RSA CONFERENCING - CERTIFIED	\$25.00	
TEST CENTER COORDINATOR - BHS ACT/ASVAB/SAT/PSAT		\$970 per year
<b>CAREER TECH TEACHERS</b>		

REQUIRED CORE CURRICULUM TRAINING FOR SECONDARY CAREER TECH AND PLTW		Employee's Daily Rate
VOCATIONAL AGRICULTURE - WORKFORCE/PROGRAM DEVELOPMENT		up to \$2,000/year
<b>HUMAN RESOURCES - NEW EMPLOYEES &amp; SUBSTITUTES</b>		
NEW EMPLOYEES WAITING ON CONTRACT CYCLE		Employee's Hourly Rate
SUBSTITUTE FOR ANY CLASSIFIED POSITION-		Step 0 at corresponding grade
SUBSTITUTE TEACHER CERTIFIED		\$100.00/day
SUBSTITUTE TEACHER NON-CERTIFIED		\$80.00/day
SUBSTITUTE TEACHERS 10TH CONSECUTIVE DAY IN SAME CLASSROOM (Long-Term)		base teacher salary daily rate, backdated to day one
<b>INDIAN EDUCATION (OPERATION EAGLE)</b>		
INDIAN EDUCATION COORDINATOR		\$2,000 per year
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1/2 HOUR		\$50.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1 HOUR		\$100.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - FULL DAY		\$300.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1/2 HOUR		\$60.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1 HOUR		\$120.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - FULL DAY		\$360.00
<b>PROFESSIONAL DEVELOPMENT (PD) &amp; TRAINING</b>		
DISTRICT LEVEL TRAINING FOR JANUARY / FEBRUARY INSERVICE WORKSHOPS - PREPARATION AND PRESENTATION (Executive Director Approved)		\$60 flat rate per one hour workshop
ELEMENTARY PLTW LAUNCH LEADERSHIP TEAM MEMBER		\$500 per year
PD PREPARATION OUTSIDE OF CONTRACTED HOURS (max. time is 1/2 presentation time))	\$40.00	
STAFF DEVELOPMENT PRESENTATION (outside of contracted hours)	\$40.00	
REQUIRED TRAINING ATTENDANCE FOR CLASSIFIED STAFF		Employee's hourly rate
TRAINING ATTENDANCE FOR CERTIFIED STAFF (outside of contracted hrs)		\$100/day,\$50/half-day
TRAINING ATTENDANCE FOR CERTIFIED STAFF (after school, Executive Director Approved)	\$25.00	
<b>SPECIAL SERVICES</b>		
ASSISTIVE TECHNOLOGY COORDINATOR		\$2000 per year
HOMEBOUND / HOME BASED TEACHER	\$25.00	
OCCUPATIONAL THERAPIST	\$75.00	
PHYSICAL THERAPIST EXTENDED SCHOOL YEAR	\$40.00	
PHYSICAL THERAPIST NON-CONTRACTED	\$75.00	
SPECIAL EDUCATION TRAINER - CERTIFIED		\$1000 per year
SPEECH LANGUAGE PATHOLOGIST NON-CONTRACTED	\$75.00	

SPEECH THERAPIST EXTENDED SCHOOL YEAR	\$35.00	
STATE / NATIONAL LICENSURE FOR RELATED SERVICE PROVIDERS		\$350 per year
WORK SITE LEARNING (for Student Workers Reimbursed thru Voc Rehab)		minimum wage
<b>SUMMER SCHOOL</b>		
BRUIN ACADEMY SUMMER SCHOOL TEACHER	\$40.00	
EXTENDED SCHOOL YEAR COORDINATOR (per session)		\$500
EXTENDED SCHOOL YEAR TEACHER (Certified) (Includes +10%)	\$44.00	
EXTENDED SCHOOL YEAR BEHAVIOR SPECIALIST (Includes +10%)	\$44.00	
EXTENDED SCHOOL YEAR ASSISTANT CONTRACTED DURING YEAR		Employee's Hourly Rate + \$5.00
EXTENDED SCHOOL YEAR ASSISTANT NOT CONTRACTED DURING YEAR		Grade P Step 0
MIDDLE SCHOOL SUMMER SCHOOL TEACHER	\$40.00	
REGIONAL SUMMER SCHOOL TEACHER (BHS)	\$40.00	
ELEMENTARY SUMMER SCHOOL / PROGRAM ASSISTANT CONTRACTED DURING SCHOOL YEAR		Employee's Hourly Rate + \$5.00
ELEMENTARY SUMMER SCHOOL/ PROGRAM ASSISTANT NOT CONTRACTED DURING YEAR		Grade M Step 0
ELEMENTARY SUMMER SCHOOL/ PROGRAM TEACHER	\$40.00	
ELEMENTARY SUMMER SCHOOL ADMINISTRATOR SUBSTITUTE	\$50.00	
ELEMENTARY SUMMER SCHOOL COORDINATOR		\$500
TUTORING - SUMMER SCHOOL VIRTUAL - CERTIFIED TEACHER	\$40.00	
<b>SUPPORT SERVICES</b>		
BRUINS ON THE RUN COORDINATOR		\$2500 per year
HOMELESS LIAISON/ COORDINATOR FOR DISTRICT		\$3000 per year
MEDICATION DISPENSING (limit 2 per site)		\$250 per year
SECURITY	\$50.00	
TRAFFIC DUTY - BHS		\$1000 per year
<b>TECHNOLOGY</b>		
CHROMEBOOK DISTRIBUTION - Certified	\$25.00	
CHROMEBOOK DISTRIBUTION - Classified		Employee's hourly rate
SCHOOL WEBMASTER		\$1,000 per year
<b>TRANSPORTATION</b>		
CDL TRAINING & PASSING TEST - Certified Teacher		\$1,200
<b>ATHLETICS AND ACTIVITIES</b>		
ANNOUNCER - SUB-VARSITY		\$25.00
ANNOUNCER - VARSITY		\$60.00

BOOSTER CLUB - WORK PAID BY A BOOSTER CLUB		\$50.00 Per Hour
BUS DRIVER - COACH/ TEACHER/ SPONSOR - LESS THAN 60 MILES ROUND TRIP		\$75.00
BUS DRIVER - COACH/ TEACHER/ SPONSOR - MORE THAN 60 MILES ROUND TRIP		\$100.00
CHAIN CREW - SUB-VARSITY		\$10.00
CHAIN CREW - VARSITY		\$30.00
CLOCK KEEPER - SUB-VARSITY		\$25.00
CLOCK KEEPER - VARSITY		\$40.00
COACHING INCENTIVE - 2 SEASON SPORTS		\$2000 per year
COACHING INCENTIVE - 3 SEASON OR MORE SPORTS		\$3000 per year
CONCESSION MANAGER	\$20.00	
CONCESSION WORKER VARSITY	\$15.00	
EVENT MANAGER		\$90.00
EVENT SUPERVISION		\$75.00
SCOREKEEPER - SUB-VARSITY		\$25.00
SCOREKEEPER - VARSITY		\$35.00
TICKET/PASS WORKERS	\$12.00	
TRAFFIC CONTROL		\$50.00
TICKET SUPERVISOR		\$50.00
USHER		\$12.00
VIDEO/SOUND WORKER		\$50.00