

AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, Po Box 1357,
Bartlesville, OK 74005

Monday, May 20, 2024 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
- III. Spotlight
 - III.A. Phillips66 Safety Donation to Bartlesville Public Schools Foundation
 - III.B. Richard Kane Elementary Leadership Students
 - III.C. Spring Sports State Qualifiers and State Champions
- IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

- V. Superintendent's Report
 - V.A. Teaching & Learning Update
 - V.B. Construction Update
 - V.C. Financial Update
 - V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, June 17, 2024; 5:30 p.m.

- VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- April 15, 2024 (Regular Meeting)
- May 10, 2024 (Special Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for April 2024 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations/Interest as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Approval of Activity Fund Transfers as listed on Attachment "H"

VI.I. Approval of Activity Fund Fundraising Expenditures as set out on Attachment "I"

VI.J. Approval of the Cenergistic contract renewal for the 2024-25 school year as set out on Attachment "J"

VI.K. Approval of Junior Achievement contract for JA Biztown as set out on Attachment "K"

VI.L. Approval of OSSBA Employment Services Renewal Agreement for Unemployment Claims as set out on Attachment "L"

VI.M. Approval of Policy FDC Electronic Signatures as set out on Attachment "M"

VI.N. Approval of the Miscellaneous Pay Rates for School Year 2024-2025 as set out on Attachment "N"

VII. Discussion Topics

VII.A. Discussion of Child Nutrition Community Eligibility Provision (CEP)

VIII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

IX. New Business

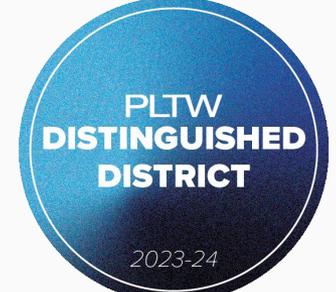
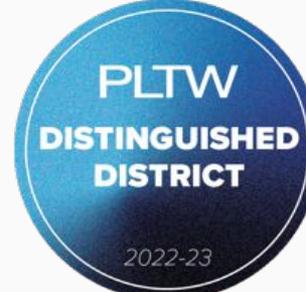
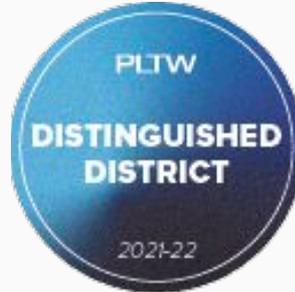
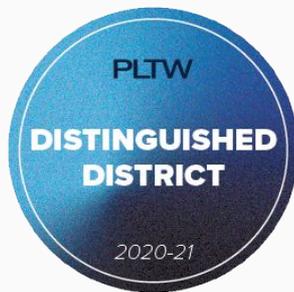
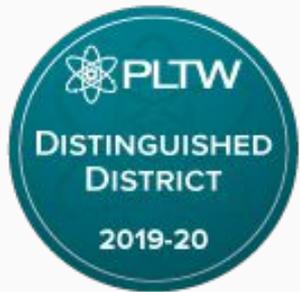
Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

X. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., May 17, 2024, by Laci Harris, Minutes Clerk of the Board.



1 of 17 Project Lead the Way Distinguished Districts in the Country





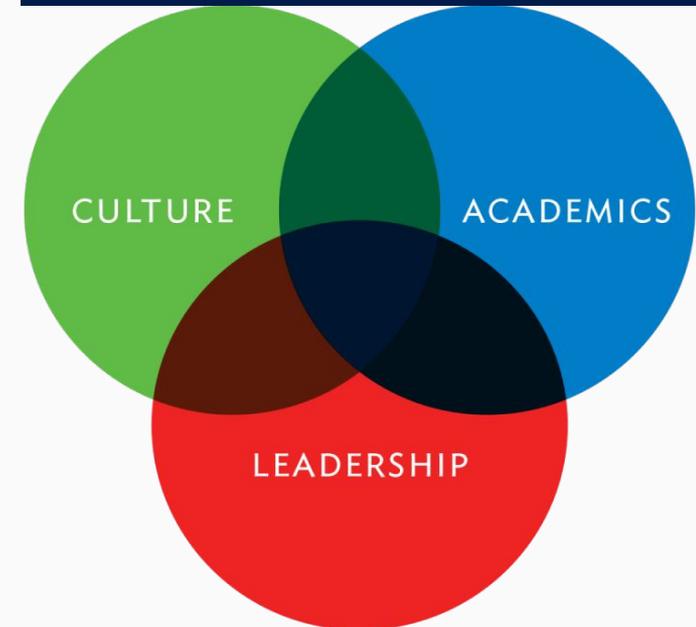
Textbook Adoption

- Content Areas for School Year 2023-2024
 - K - 12th grade Mathematics
 - PreK Comprehensive Reading & Math
- State Level Evaluation
 - Content expert review with set criteria
- District Adoption
 - Fall - initial committee meetings, determine needs, instructional vision, begin review of materials
 - Spring - determine strengths & gaps for each program being evaluated, gather & analyze stakeholder feedback, committee recommends final selections



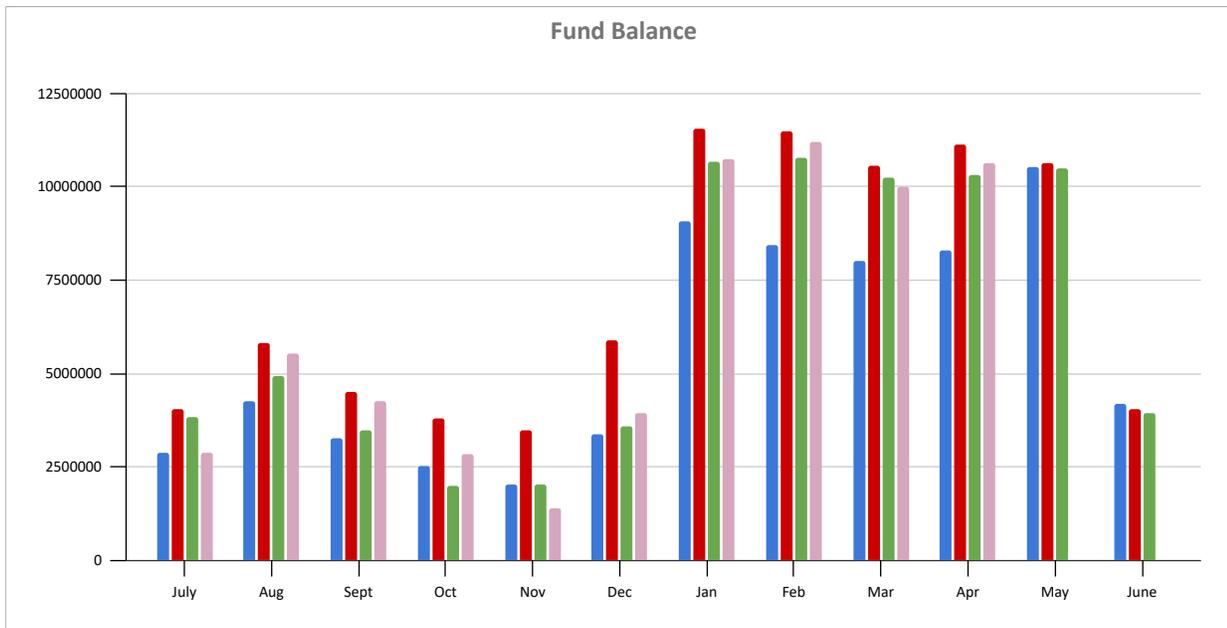
Leader In Me

- Awarded \$315,150 from Franklin Covey Education Sponsor.
- Training
 - District - July 2024
 - School Lighthouse Teams - Fall 2024
 - School teams: certified and classified - Jan. 20, 2025



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299		
FY24-FY23	(979,457)	603,449	780,869	828,485	(657,601)	380,048	72,122	417,544	(274,963)	322,276		



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

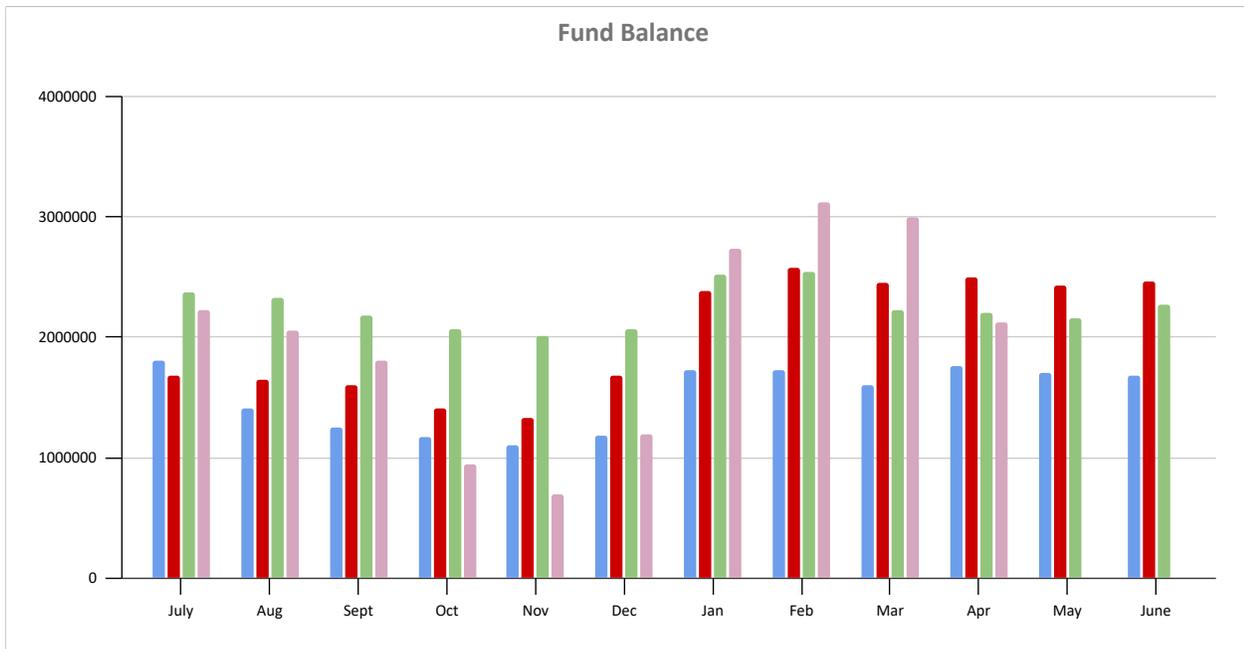
	April	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 9,987,169	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	1,151,847	13,089,642	11,839,747	11,277,451
County	136,882	1,497,184	1,423,500	1,481,104
State	3,181,532	29,132,693	25,156,720	22,791,994
Federal	818,450	5,066,532	4,812,236	7,275,420
Other sources	7,963	102,803	9,738	59,589
	<u>5,296,674</u>	<u>48,888,854</u>	<u>43,241,941</u>	<u>42,885,558</u>
Total cash available	15,283,843	52,820,842	47,307,735	47,086,361
<u>Requirements:</u>				
Salaries	3,013,538	25,312,491	22,180,561	20,638,836
Benefits	1,036,212	8,580,783	7,664,136	7,060,044
Professional services	96,345	952,975	394,279	512,972
Property services	314,360	2,977,473	2,793,513	2,814,681
Other purchased services	21,201	1,143,284	944,261	830,086
Supplies & materials	158,759	2,733,822	2,206,920	2,677,579
Property	11,280	68,971	407,585	1,015,965
Other uses	7,849	426,744	414,457	405,264
	<u>4,659,544</u>	<u>42,196,543</u>	<u>37,005,712</u>	<u>35,955,427</u>
Ending balance	<u><u>10,624,299</u></u>	<u><u>10,624,299</u></u>	<u><u>10,302,023</u></u>	<u><u>11,130,934</u></u>

**Bartlesville Public Schools
General Fund Revenue Detail**

		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110	Ad valorem tax - current						2,403,295.05	6,557,026.50	1,169,211.88	187,975.20	1,013,645.58			11,331,154.21
1121-1122	Ad valorem tax - prior	95,532.69	19,903.88	82,205.01	20,671.95	12,348.55	14,117.00	9,447.99	60,733.18	8,230.72	8,275.82			331,466.79
1130	In lieu of tax	0.07									536.30			536.37
1190	Other taxes										258.00			258.00
1213-1214	Testing fees	493.13	431.25	196.25	350.75	275.00	332.50	505.00	173.75		707.50			3,465.13
1230-1290	Tuition							17,242.50						17,242.50
1310	Interest on investments	19,986.87	19,257.24	21,713.45	86,782.91	21,821.17	28,615.43	92,354.00	99,211.39	109,779.76	109,072.60			608,594.82
1351														-
1352	Interest on unapport. Tax	157.09	263.00	41.15	217.69	41.96	545.50		13,927.80	5,010.51	367.77			20,572.47
1353														-
1410	Rent		4,942.00					1,892.62			5,500.00			12,334.62
1440	Sale of equipment		4,500.00						147.00		266.00			4,913.00
1510	Insurance loss recoveries							7,700.81		11,828.10				19,528.91
1530	Damage recovery				320.00									320.00
1580	Activity trip reimb	2,340.29	1,411.15	4,863.79	5,132.97	3,338.83	17,841.10	1,462.27	1,667.84	6,002.96	3,585.23			47,646.43
1590	Miscellaneous reimb	1,359.00	18,573.67	40,000.00	875.00	21,598.49	2,100.00	3,902.50	5,225.94	1,368.71	1,584.22			96,587.53
1610	Donations		213,228.75	4,000.00	500.00		2,500.00	72,500.00	1,000.00	276,753.60	7,908.78			578,391.13
1680	Refunds	2,249.00	97.99		1,874.96									4,221.95
1690	Miscellaneous		25.00	691.00	323.00	325.00	205.00	158.00	110.00	229.00	139.00			2,205.00
2100	County-wide 4-mill	11,521.78	3,517.47	9,767.07	2,415.76	1,487.94	260,846.88	696,722.32	157,290.90	27,274.20	126,809.22			1,297,653.54
2200	Mortgage tax	16,227.08	9,912.73	13,294.27	12,649.05	13,908.23	10,743.86	20,952.59	7,149.21	8,843.91	10,072.74			123,753.67
2300	Resale Property			84,621.00										84,621.00
3110	Gross producton tax	2,804.04	3,394.17	2,119.11	2,901.25	3,499.36	3,366.34	5,427.62	3,405.49	3,096.29	2,584.52			32,598.19
3120	Motor vehicle tax	40,923.02	227,201.49	237,810.51	227,012.98	221,861.55	198,215.42	196,071.39	203,819.32	234,614.57	264,580.66			2,052,110.91
3130	Rural electric tax	4,588.38	5,337.68	5,733.15	5,720.65	4,378.39	3,999.48	4,312.11	4,676.39	6,264.41	4,143.22			49,153.86
3140	State school land earnings	93,412.60	57,862.82	52,676.69	87,838.62	69,657.14	73,174.90	122,505.84	107,495.18	72,684.69	79,093.69			816,402.17
3150	Vehicle tax stamps	1,024.57	2,100.29	779.75	1,521.77	449.16	3,514.98		75.46	1,358.27	309.38			11,133.63
3160	Farm implement tax stamps	365.39		521.22	426.29	112.84	116.42		25.23	569.42	3.60			2,140.41
3210	Foundation aid		2,340,979.22	2,340,979.21	2,340,979.22	2,340,979.21	2,340,979.22	2,670,899.87	2,394,508.88	2,396,626.62	2,395,622.09			21,562,553.54
3250	FBA		382,113.47	410,466.58	396,290.03	396,290.02	396,290.03	487,410.34	433,049.22	414,362.11	414,362.14			3,730,633.94
3310	Alternative education						59,403.02		29,701.50					89,104.52
3412	NBCT Stipend							45,000.00						45,000.00
3415	Reading Sufficiency						92,364.80							92,364.80
3420	State textbooks		393,839.52					8,906.00						402,745.52
3430	Education matching	1,823.13	3,622.48				3,722.36		3,696.26	3,699.48				16,563.71
3436							41,155.83			27,437.22	20,832.50			89,425.55
3440	Drivers education			3,600.00										3,600.00
3470							6,537.02	5,204.00						11,741.02
3690	Other state								9.48					9.48
3811	Vocational programs			5,940.00			18,640.00			5,940.00				30,520.00
3812	Vocational programs			38,750.00			28,750.00			28,750.00				96,250.00
3892	Lottery Fund													-
4140	Title VII		75,665.09											75,665.09
4162	Flood Control				128.15									128.15
4210	Title I - Part A	366,247.22				150,627.96	268,931.95	142,012.24	133,783.46		282,229.33			1,343,832.16
4271	Title II	38,987.61					127,460.72	31,276.16	1,617.55	36,712.75	10,030.66			246,085.45
4281	Title III						15,929.87	53.58		3,319.46				19,302.91
4310	IDEA B - Special Education	373,821.55			117,725.70	184,844.41	121,267.61	295.94	117,447.69	113,165.49	242,241.26			1,270,809.65
4340	Preschool				6,048.56	11,548.70	6,048.86		6,048.86	1,436.63				31,131.61
4442	Title IV reimb	7,387.48				12,139.85	17,237.18	1,431.46	1,301.95	7,021.19	1,301.95			47,821.06
4470	Title VI	4,496.95				9,767.13	30,964.84	4,711.17	27,858.64	4,136.45	13,753.93			95,689.11
4550	Johnson-O'Malley	34,715.38												34,715.38
4611	Title II - Adult Education	9,010.66	20,040.09				12,048.96		16,651.85	14,044.65				71,796.21
4689	Other federal	9,537.08	396,986.01	1,749.00	10,756.01	10,756.87	730,376.01	247,337.43	7,197.92	145,966.47	268,892.87			1,829,555.67
4740														-
4821	Carl Perkins													-
5150-5160	Activity trip reimb	517.61	2,997.92	1,447.43	993.26	1,347.39	1,438.38	9,263.55	75,514.63	1,319.37	7,963.17			102,802.71
5600	Correcting entries													-
		1,139,529.67	4,208,204.38	3,363,965.64	3,330,456.53	3,493,405.15	7,343,076.52	11,463,985.80	5,083,733.85	4,165,822.21	5,296,673.73	-	-	48,888,853.48

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142		
FY24-FY23	(149,124)	(272,816)	(371,184)	(1,120,267)	(1,320,812)	(868,743)	221,711	579,175	773,855	(80,278)		



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>April</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,998,442	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	181,350	2,254,778	1,577,614
State	1	715,591	22,398
Other sources	3,103	3,103	3,103
	<u>181,351</u>	<u>2,973,472</u>	<u>1,600,012</u>
 Total cash available	 3,179,793	 5,239,007	 4,057,590
 <u>Requirements:</u>			
Professional services	23,600	137,878	136,550
Property services	75,448	792,553	801,621
Other purchased services	-	-	-
Supplies & materials	9,321	109,107	226,201
Property	946,282	2,074,327	687,798
Other uses	-	-	-
	<u>1,054,651</u>	<u>3,113,865</u>	<u>1,852,170</u>
 Ending balance	 <u>2,125,142</u>	 <u>2,125,142</u>	 <u>2,205,420</u>

Sanctioning



2024-25 Update



What we know

- Bartlesville School District does not have adequate booster club sanctioning policies or practices
- School Districts across the state have been scrutinized and penalized for booster club misconduct
- Strengthening requirements will bring us closer to compliance and provide security for the district and booster club
- Transparency is vital for booster clubs to operate



Sanctioning Requirements (proposed)

- Organization Name
- Treasurer and President, Vice, Parent Members, BPS staff member information
- Tax ID
- Documentation of publicly held meetings
- Financial Information including:
 - Any audits
 - Financial Statements
- Agreement to:
 - Proper bookkeeping and practices
 - Proper tax filings (1099's, etc.)
 - Following State law and BOE policies
 - Have clear distinction between booster club and school district
 - Have two signatures on all checks/disbursements made
- September 15th annual due date



How this mainly impacts BPS booster clubs

- Booster clubs are required to distribute 1099 tax forms to any individual who exceeds annual payments of \$600 or more
- Additional required documentation (1099's, bank statements, financial reports)
- Meeting transparency - Times, dates, attendance, votes should be easily accessible to parents or school officials requesting information
- Reimbursements should be a last resort for purchasing, and in the instance of use, receipts/invoices/quotes/etc. should be on file as backup



Helpful Information

- Encourage booster organizations to visit ParentboosterUSA website and join
 - www.parentbooster.org
 - For a fee, this website can help with 501(c)(3) status, nonprofit incorporation, EIN, sales tax exemption, filing of taxes
- Sanctioning policy can be found on [our website](#)
- Preston Birk, 918-336-8600 x 3520, birkpj@bps-ok.org



MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING - May 10, 2024

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave., Bartlesville, OK 74003 on Friday, May 10, 2024 at 9:00 AM.

Absent: Scott Bilger, Rick Boswell, Jason Sauer, **Present:** Randy Herren, Suzy Keirse, Andrea Nightingale, Kinder Shamhart. Present: 4, Absent: 3.

I. Call Meeting to Order

II. Recommendation, consideration, and vote to accept the Guaranteed Maximum Price proposed by Manhattan Construction Company for the Ranch Heights Elementary Project as set out on Attachment "A"

The timeline is to begin site work for the new addition in the summer 2024 with turnover being April 10. Renovation of the existing building begins after school is out in May 2025.

Order #1.2024 – Motion Passed to accept the Guaranteed Maximum Price of \$10,249,420 by Manhattan Construction Company for the Ranch Heights Elementary Project. This motion, made by Kinder Shamhart and seconded by Suzy Keirse, Passed. Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea. Yea: 4, Nay: 0

III. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

Order #2.2024 – Motion approve purchase orders and change orders. This motion, made by Kinder Shamhart and seconded by Randy Herren, Passed. Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea. Yea: 4, Nay: 0

IV. Approval of Lease Purchase Items as set out on Attachment "C"

Order #3.2024 – Motion approve lease purchase items. This motion, made by Andrea Nightingale and seconded by Randy Herren, Passed. Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea. Yea: 4, Nay: 0

V. Adjournment

There being no further business, the meeting adjourned at 9:10 a.m.

SPECIAL MEETING)
STATE OF OKLAHOMA) SS
COUNTY OF WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Washington and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of special meetings.

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - April 15, 2024

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave., Bartlesville, OK 74003 on Monday, April 15, 2024 at 5:30 PM.

Absent: Scott Bilger, **Present:** Rick Boswell, Randy Herren, Suzy Keirse, Andrea Nightingale, Jason Sauer, Kinder Shamhart. Present: 6, Absent: 1.

I. Call Meeting to Order

II. Flag Salute

III. Board Changes

III.A. Acknowledge receipt of Election Certificates from the Washington County Election Board for Board Offices 4, 5, and 6

III.B. Discussion and possible board action for the annual appointment of President, Vice-President/Deputy Clerk, and Clerk of the Board of Education pursuant to OKLA STAT Title 70, Sections 5-119

Order #1.2024 – Motion Passed to re-elect Scott Bilger as President. This motion, made by Rick Boswell and seconded by Jason Sauer, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

Order #2.2024 – Motion Passed to re-elect Rick Boswell as Vice President. This motion, made by Andrea Nightingale and seconded by Suzy Keirse, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

Order #3.2024 – Motion Passed to re-elect Andrea Nightingale as Clerk. This motion, made by Jason Sauer and seconded by Rick Boswell, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

IV. Spotlight

IV.A. Bartlesville Public School Foundation

- **Arvest Foundation Donation**
- **Bruins on the Run Lead Mentors**

Bartlesville Public School Foundation Executive Director Blair Ellis introduced the Arvest Foundation and thanked them for their donation towards teacher childcare costs to provide a 50% discount on childcare at Tri County Tech. Ellis then introduced the Bruins on the Run teacher mentors and thanked them for all their volunteer work for the program this year.

IV.B. Introduce New Bruin Basketball Coach

Executive Director of Athletics and Activities introduced Tommy DeSalme as the new Bruin Basketball Coach.

V. Public Comment

There were no public comments.

VI. Superintendent's Report

VI.A. Teaching & Learning Update

LaDonna Chancellor, Executive Director of Teaching and Learning, reviewed the recent New Teacher Academy Cohort 2 Reception for 39 new teachers, Special Olympics Send Off on May 15, and Graduation at 7 p.m. on May 17.

VI.B. Construction Update

VI.C. Financial Update

VI.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, May 20, 2024; 5:30 p.m.

VII. Consent Agenda

VII.A. Approval of Minutes as set out on Attachment "A"

- March 11, 2024 (Regular Meeting)
- March 25, 2024 (Special Meeting)

VII.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VII.C. Acceptance of Financial Reports for March 2024 as set out on Attachment "C"

VII.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VII.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VII.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VII.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VII.H. Approval of Activity Fund Transfers as listed on Attachment "H"

VII.I. Declaration of Items as Surplus as set out on Attachment "I"

VII.J. Approval of Lease Purchase Items as set out on Attachment "J"

VII.K. Approval of Form 307 Supplemental Appropriations for the Co-Op Fund as set out on Attachment "K"

VII.L. Approval of a contract with Clearwater Enterprises, L.L.C. as the District's third party gas supplier as set out on Attachment "L"

VII.M. Approval of renewed contract with Pension Solutions, Inc. as the District's third-party record keeper for the District's 403(b) and 457(b) plans as set out on Attachment "M"

VII.N. Approval of the 2024-2025 Application for Temporary Appropriations as set out on Attachment "N"

VII.O. Approval of Agreement with ESS South Central, LLC, to provide substitute staff placement services as set out on Attachment "O"

VII.P. Approval of the Resolution for Schools and Libraries Universal Services (E-Rate) for 2024-2025 FY as set out on Attachment "P"

Order #4.2024 – Motion Passed to approve Consent Agenda A through P. This motion, made by Andrea Nightingale and seconded by Randy Herren, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

VIII. Action Topics

VIII.A. Receive Bids For The Purchase Of \$10,140,000 Combined Purpose General Obligation Bonds, Series 2024A Of The District And Vote To Award Said Bonds To The Lowest Bidder Complying With The Notice Of Sale And Instructions To Bidders Or To Reject All Bids

Order #5.2024 – Motion Passed to receive bids for the purchase of \$10,140,000 Combined Purpose General Obligation Bonds, Series 2024A. This motion, made by Rick Boswell and seconded by Suzy Keirse, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

VIII.B. Recommendation, Consideration And Vote To Approve A Resolution Providing For The Issuance Of Combined Purpose General Obligation Bonds, Series 2024A In The Sum Of \$10,140,000 By Independent

School District Number 30 Of Washington County, Oklahoma, Authorized At An Election Duly Called And Held For Such Purpose; Prescribing Form Of Bonds; Providing For Registration Thereof; Providing For Levy Of An Annual Tax For The Payment Of Principal And Interest On The Same And Fixing Other Details Of The Issue; Approving The Forms Of A Continuing Disclosure Agreement And An Official Statement; And Authorizing Executions And Actions Necessary For The Issuance And Delivery Of The Bonds

Order #6.2024 – Motion Passed to award to JP Morgan Securities LLC. This motion, made by Rick Boswell and seconded by Jason Sauer, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

VIII.C. Receive Bids For The Purchase Of \$4,700,000 General Obligation Building Bonds, Series 2024B Of The District And Vote To Award Said Bonds To The Lowest Bidder Complying With The Notice Of Sale And Instructions To Bidders Or To Reject All Bids

Order #7.2024 – Motion Passed to receive bids for the purchase Of \$4,700,000 General Obligation Building Bonds, Series 2024B. This motion, made by Rick Boswell and seconded by Andrea Nightingale, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

VIII.D. Recommendation, Consideration And Vote To Approve A Resolution Providing For The Issuance Of General Obligation Building Bonds, Series 2024B In The Sum Of \$4,700,000 By Independent School District Number 30 Of Washington County, Oklahoma, Authorized At An Election Duly Called And Held For Such Purpose; Prescribing Form Of Bonds; Providing For Registration Thereof; Providing For Levy Of An Annual Tax For The Payment Of Principal And Interest On The Same And Fixing Other Details Of The Issue; Approving The Forms Of A Continuing Disclosure Agreement And An Official Statement; And Authorizing Executions And Actions Necessary For The Issuance And Delivery Of The Bonds

Order #8.2024 – Motion Passed to award to Robert W. Baird, Inc. This motion, made by Rick Boswell and seconded by Jason Sauer, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

IX. Proposed executive session to discuss the employment of the employees listed below. 25 O.S. Section 307(B)(1).

- | | | |
|------------------------|-----------------------|-----------------------|
| 1. Axsom, Morgan | 11. Hancock, Matt | 21. Lumbley, Mandy |
| 2. Bankston, Staci | 12. Harp, Michael | 22. Meador, Granger |
| 3. Beckley, Marci | 13. Herald, Damon | 23. Myers, Chanda |
| 4. Birk, Jessica | 14. Holmes, Tiffany | 24. Niko, Angie |
| 5. Birk, Preston | 15. Ickleberry, Kerry | 25. Patterson, Lori |
| 6. Brown, Kevin | 16. Imhoff, Shawn | 26. Smith, Eliot |
| 7. Chancellor, LaDonna | 17. Kestner, Aaron | 27. Southwick, Cheron |
| 8. Curtis, Stephanie | 18. Krause, Tammie | 28. Wright, Harry |
| 9. Dilbeck, Thad | 19. Kuntz, Aaron | |
| 10. Eidson, Joey | 20. Langham, Jason | |

IX.A. Vote to convene in executive session

Order #9.2024 – Motion Passed to convene in executive session. This motion, made by Rick Boswell and seconded by Randy Herren, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

IX.B. Vote to return to open session

Order #10.2024 – Motion Passed to return to open session. This motion, made by Andrea Nightingale and seconded by Rick Boswell, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

IX.C. Statement of executive session minutes

Mr. Boswell read the statement of minutes.

X. Discussion and possible board action to rehire administrators listed on Agenda Item IX for the 2024-25 school year

Order #11.2024 – Motion Passed to approve the employment of the employees listed as submitted. This motion, made by Rick Boswell and seconded by Andrea Nightingale, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 6, Nay: 0

XI. Public Comment

There were no public comments.

XII. New Business

There was no new business.

XIII. Adjournment

There being no further business, the meeting adjourned at 6:59 p.m.

REGULAR MEETING)
STATE OF OKLAHOMA) SS
COUNTY OF WASHINGTON)

2023-2024 Fiscal Year
Encumbrance Orders for Approval
May 20, 2024

The following list of Encumbrance Orders (Purchase Orders), totaling \$215,781.40 is submitted for consideration by the Bartlesville Board of Education for the date of May 09, 2024 through May 15, 2024 from the 2023-2024 Fiscal Year funds.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2023-2024 Fiscal Year.



Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$215,781.40.

Submitted to the Board of Education
May 20, 2024

2023-2024 Fiscal Year

	FUND	P.O. #'s	AMOUNT
11	General	1511 - 1518	\$ 5,173.40
12	Coop		
21	Building	35 - 44	\$ 180,536.00
22	Child Nutrition Fund	66 - 67	\$ 30,072.00
31	2019 Bond - Projects		
32	2021 Bond - 2023 Projects		
37	Combined Purpose Series 2013A		
39	Bond Interest		
81	Gifts Fund		
	TOTAL		\$ 215,781.40

GRAND TOTAL: **\$ 215,781.40**

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1511	05/13/2024	OSSBA, INC.	registration-000/Fed Prog/ESC Registration for Kerry Ickleberry - online training - Safe Schools: Understanding Campus Security Laws	60.00
1512	05/13/2024	NATL ASSOC FOR ED OF YOUNG CHILDREN	registration-541/Fed Prog/ESC Registration for Christy Sanders, private school teacher, to attend virtual trainings in June 2024. See attached list.	405.50
1513	05/13/2024	OKLAHOMA SCHOOLS INSURANCE GROUP	DEDUCT/000/DIST District portion of deductible for claim on 1/20/24	160.00
1514	05/14/2024	SPEARS WORLD TRAVEL SERVICE, INC	airline tickets/Fed Prog/ESC Airline tickets for Madison Middle School students and staff, Bethany Shaw, to Orlando, FL to attend TSA Nationals. June 25-30, 2024.	2,400.00
1515	05/14/2024	BETHANY NOEL SHAW	travel-552/Fed Prog/ESC Travel expenses while attending TSA Nationals in Orlando, FL June 25-30, 2024.	800.00
1516	05/14/2024	TECHNOLOGY STUDENT ASSOCIATION	registration-552/Fed Prog/ESC Registration for 3 students and Bethany Shaw National TSA Conference in Orlando, FL June 25-30, 2024	500.00
1517	05/14/2024	ASHLEE R HIGHTOWER	travel-795/Fed Prog/ESC Blanket - Travel expenses to Tulsa to attend Aero Space Training - Aero Education AOPA Training Summit June 3-6, 2024 and Career Tech Aerospace (Aviation Maintenance) June 11- 13, 2024.	600.00
1518	05/14/2024	AMAZON CAPTIAL SERVICES INC	CLASSROOM SUPPLIES MISC. CLASSROOM SUPPLIES FOR MATH TEACHERS (USING THEIR COMBINED YEARLY CLASSROOM FUNDS)	247.90

Report Total: \$5,173.40

Bartlesville Public Schools

Encumbrance Register

Year 2023-2024 Fund 21

21-Building Fund

PO No	Date	Vendor	Description	Amount
35	05/13/2024	REDBUD COMMERCIAL FLOORING	MAINT/018/HS Blanket po for carpeting freshman academy conference room	8,550.00
36	05/14/2024	CHARLES DANE WARNER	AUDIOVISUAL/258/HS Blanket Po for audio/visual system for new AG building	17,428.00
37	05/14/2024	REDBUD COMMERCIAL FLOORING	GATE/246/JP Blanket po for GATE flooring demo and installation	45,650.00
38	05/14/2024	BENNETT/CAHILL CONTRACTORS, LLC	CONST/GATE/246/JP Blanket po for framing GATE renovation at Jane Phillips	30,014.00
39	05/14/2024	JOHN E THOMPSON	GATE/CONST/246/JP Blanket po for painting of GATE renovation	7,748.00
40	05/14/2024	SLIGAR MECHANICAL	CONST/GATE/246/JP Blanket po for plumbing renovation at GATE room	25,327.00
41	05/14/2024	EARNEST HEAT & AIR INC	GATE/CONST/246/JP Blanket po for HVAC renovations at GATE room	7,861.00
42	05/14/2024	HOLTZ ELECTRIC, INC.	GATE/CONST/246/JP Blanket po for electrical work on GATE renovation	8,600.00
43	05/14/2024	BENNETT/CAHILL CONTRACTORS, LLC	MAINT/018/HS Blanket po for construction of wall in new Construction classroom at HS	5,304.00
44	05/14/2024	JOHN E THOMPSON	MAINT/018/WAYSIDE Blanket po to paint at Wayside	24,054.00

Report Total: \$180,536.00

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 22

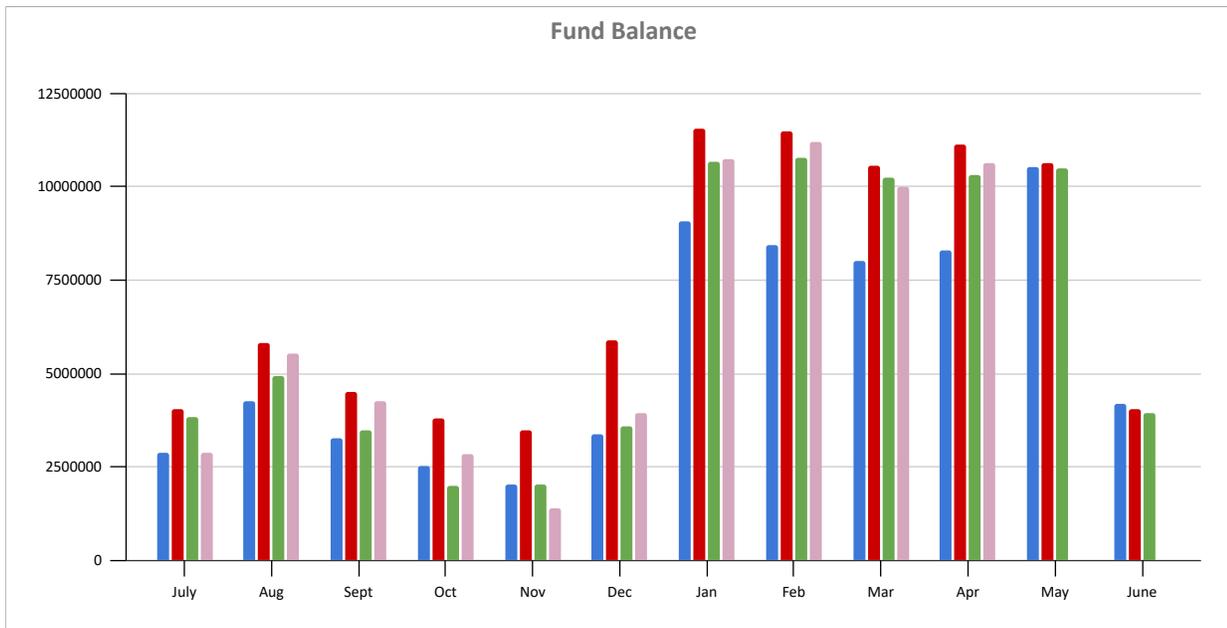
22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
66	05/14/2024	MARISSA VAIL	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 33603 LUKAS VAIL \$36.00 ACCOUNT # 33602 KATARA VAIL \$36.00	72.00
67	05/15/2024	ISD#30/WAREHOUSE	REIMBURSEMENT BLANKET PO FOR UTILITIES	30,000.00

Report Total: \$30,072.00

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027	9,987,169	10,624,299		
FY24-FY23	(979,457)	603,449	780,869	828,485	(657,601)	380,048	72,122	417,544	(274,963)	322,276		



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

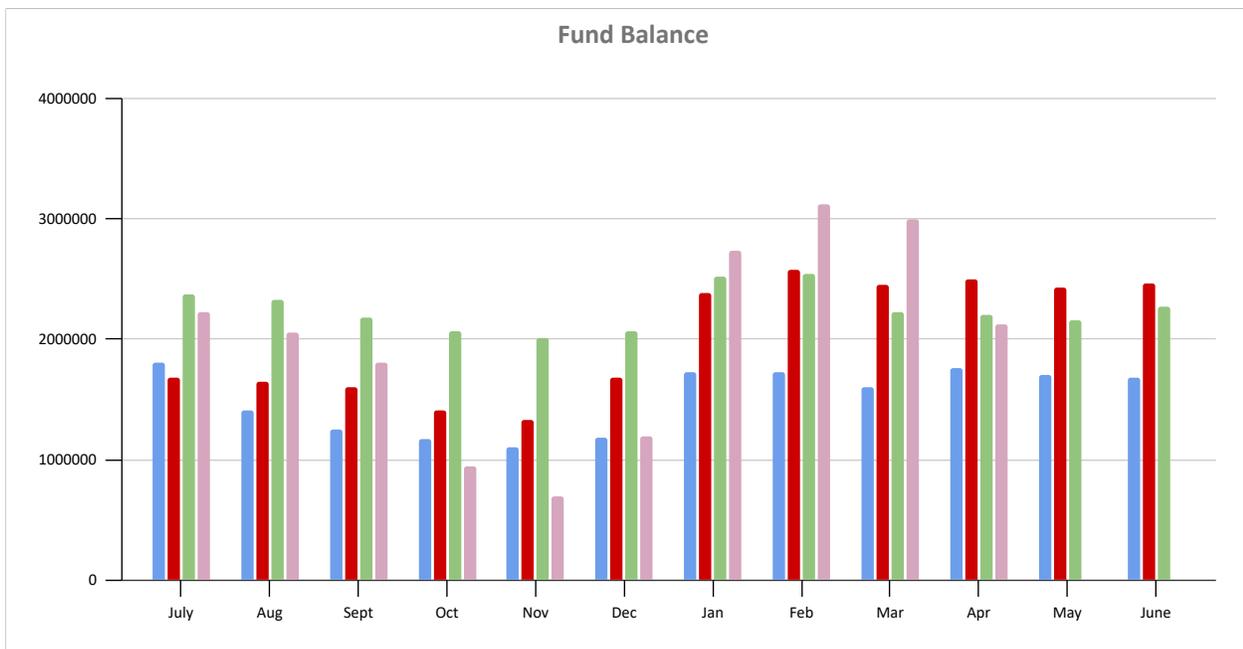
	April	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 9,987,169	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	1,151,847	13,089,642	11,839,747	11,277,451
County	136,882	1,497,184	1,423,500	1,481,104
State	3,181,532	29,132,693	25,156,720	22,791,994
Federal	818,450	5,066,532	4,812,236	7,275,420
Other sources	7,963	102,803	9,738	59,589
	<u>5,296,674</u>	<u>48,888,854</u>	<u>43,241,941</u>	<u>42,885,558</u>
Total cash available	15,283,843	52,820,842	47,307,735	47,086,361
<u>Requirements:</u>				
Salaries	3,013,538	25,312,491	22,180,561	20,638,836
Benefits	1,036,212	8,580,783	7,664,136	7,060,044
Professional services	96,345	952,975	394,279	512,972
Property services	314,360	2,977,473	2,793,513	2,814,681
Other purchased services	21,201	1,143,284	944,261	830,086
Supplies & materials	158,759	2,733,822	2,206,920	2,677,579
Property	11,280	68,971	407,585	1,015,965
Other uses	7,849	426,744	414,457	405,264
	<u>4,659,544</u>	<u>42,196,543</u>	<u>37,005,712</u>	<u>35,955,427</u>
Ending balance	<u><u>10,624,299</u></u>	<u><u>10,624,299</u></u>	<u><u>10,302,023</u></u>	<u><u>11,130,934</u></u>

**Bartlesville Public Schools
General Fund Revenue Detail**

		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110	Ad valorem tax - current						2,403,295.05	6,557,026.50	1,169,211.88	187,975.20	1,013,645.58			11,331,154.21
1121-1122	Ad valorem tax - prior	95,532.69	19,903.88	82,205.01	20,671.95	12,348.55	14,117.00	9,447.99	60,733.18	8,230.72	8,275.82			331,466.79
1130	In lieu of tax	0.07									536.30			536.37
1190	Other taxes										258.00			258.00
1213-1214	Testing fees	493.13	431.25	196.25	350.75	275.00	332.50	505.00	173.75		707.50			3,465.13
1230-1290	Tuition							17,242.50						17,242.50
1310	Interest on investments	19,986.87	19,257.24	21,713.45	86,782.91	21,821.17	28,615.43	92,354.00	99,211.39	109,779.76	109,072.60			608,594.82
1351														-
1352	Interest on unapport. Tax	157.09	263.00	41.15	217.69	41.96	545.50		13,927.80	5,010.51	367.77			20,572.47
1353														-
1410	Rent		4,942.00					1,892.62			5,500.00			12,334.62
1440	Sale of equipment		4,500.00						147.00		266.00			4,913.00
1510	Insurance loss recoveries							7,700.81		11,828.10				19,528.91
1530	Damage recovery				320.00									320.00
1580	Activity trip reimb	2,340.29	1,411.15	4,863.79	5,132.97	3,338.83	17,841.10	1,462.27	1,667.84	6,002.96	3,585.23			47,646.43
1590	Miscellaneous reimb	1,359.00	18,573.67	40,000.00	875.00	21,598.49	2,100.00	3,902.50	5,225.94	1,368.71	1,584.22			96,587.53
1610	Donations		213,228.75	4,000.00	500.00		2,500.00	72,500.00	1,000.00	276,753.60	7,908.78			578,391.13
1680	Refunds	2,249.00	97.99		1,874.96									4,221.95
1690	Miscellaneous		25.00	691.00	323.00	325.00	205.00	158.00	110.00	229.00	139.00			2,205.00
2100	County-wide 4-mill	11,521.78	3,517.47	9,767.07	2,415.76	1,487.94	260,846.88	696,722.32	157,290.90	27,274.20	126,809.22			1,297,653.54
2200	Mortgage tax	16,227.08	9,912.73	13,294.27	12,649.05	13,908.23	10,743.86	20,952.59	7,149.21	8,843.91	10,072.74			123,753.67
2300	Resale Property			84,621.00										84,621.00
3110	Gross producton tax	2,804.04	3,394.17	2,119.11	2,901.25	3,499.36	3,366.34	5,427.62	3,405.49	3,096.29	2,584.52			32,598.19
3120	Motor vehicle tax	40,923.02	227,201.49	237,810.51	227,012.98	221,861.55	198,215.42	196,071.39	203,819.32	234,614.57	264,580.66			2,052,110.91
3130	Rural electric tax	4,588.38	5,337.68	5,733.15	5,720.65	4,378.39	3,999.48	4,312.11	4,676.39	6,264.41	4,143.22			49,153.86
3140	State school land earnings	93,412.60	57,862.82	52,676.69	87,838.62	69,657.14	73,174.90	122,505.84	107,495.18	72,684.69	79,093.69			816,402.17
3150	Vehicle tax stamps	1,024.57	2,100.29	779.75	1,521.77	449.16	3,514.98		75.46	1,358.27	309.38			11,133.63
3160	Farm implement tax stamps	365.39		521.22	426.29	112.84	116.42		25.23	569.42	3.60			2,140.41
3210	Foundation aid		2,340,979.22	2,340,979.21	2,340,979.22	2,340,979.21	2,340,979.22	2,670,899.87	2,394,508.88	2,396,626.62	2,395,622.09			21,562,553.54
3250	FBA		382,113.47	410,466.58	396,290.03	396,290.02	396,290.03	487,410.34	433,049.22	414,362.11	414,362.14			3,730,633.94
3310	Alternative education						59,403.02		29,701.50					89,104.52
3412	NBCT Stipend							45,000.00						45,000.00
3415	Reading Sufficiency						92,364.80							92,364.80
3420	State textbooks		393,839.52					8,906.00						402,745.52
3430	Education matching	1,823.13	3,622.48				3,722.36		3,696.26	3,699.48				16,563.71
3436							41,155.83			27,437.22	20,832.50			89,425.55
3440	Drivers education			3,600.00										3,600.00
3470							6,537.02	5,204.00						11,741.02
3690	Other state								9.48					9.48
3811	Vocational programs			5,940.00			18,640.00			5,940.00				30,520.00
3812	Vocational programs			38,750.00			28,750.00			28,750.00				96,250.00
3892	Lottery Fund													-
4140	Title VII		75,665.09											75,665.09
4162	Flood Control				128.15									128.15
4210	Title I - Part A	366,247.22				150,627.96	268,931.95	142,012.24	133,783.46		282,229.33			1,343,832.16
4271	Title II	38,987.61					127,460.72	31,276.16	1,617.55	36,712.75	10,030.66			246,085.45
4281	Title III						15,929.87	53.58		3,319.46				19,302.91
4310	IDEA B - Special Education	373,821.55			117,725.70	184,844.41	121,267.61	295.94	117,447.69	113,165.49	242,241.26			1,270,809.65
4340	Preschool				6,048.56	11,548.70	6,048.86		6,048.86	1,436.63				31,131.61
4442	Title IV reimb	7,387.48				12,139.85	17,237.18	1,431.46	1,301.95	7,021.19	1,301.95			47,821.06
4470	Title VI	4,496.95				9,767.13	30,964.84	4,711.17	27,858.64	4,136.45	13,753.93			95,689.11
4550	Johnson-O'Malley	34,715.38												34,715.38
4611	Title II - Adult Education	9,010.66	20,040.09				12,048.96		16,651.85	14,044.65				71,796.21
4689	Other federal	9,537.08	396,986.01	1,749.00	10,756.01	10,756.87	730,376.01	247,337.43	7,197.92	145,966.47	268,892.87			1,829,555.67
4740														-
4821	Carl Perkins													-
5150-5160	Activity trip reimb	517.61	2,997.92	1,447.43	993.26	1,347.39	1,438.38	9,263.55	75,514.63	1,319.37	7,963.17			102,802.71
5600	Correcting entries													-
		1,139,529.67	4,208,204.38	3,363,965.64	3,330,456.53	3,493,405.15	7,343,076.52	11,463,985.80	5,083,733.85	4,165,822.21	5,296,673.73	-	-	48,888,853.48

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725	2,998,442	2,125,142		
FY24-FY23	(149,124)	(272,816)	(371,184)	(1,120,267)	(1,320,812)	(868,743)	221,711	579,175	773,855	(80,278)		



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>April</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,998,442	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	181,350	2,254,778	1,577,614
State	1	715,591	22,398
Other sources	3,103	3,103	3,103
	<u>181,351</u>	<u>2,973,472</u>	<u>1,600,012</u>
 Total cash available	 3,179,793	 5,239,007	 4,057,590
 <u>Requirements:</u>			
Professional services	23,600	137,878	136,550
Property services	75,448	792,553	801,621
Other purchased services	-	-	-
Supplies & materials	9,321	109,107	226,201
Property	946,282	2,074,327	687,798
Other uses	-	-	-
	<u>1,054,651</u>	<u>3,113,865</u>	<u>1,852,170</u>
 Ending balance	 <u>2,125,142</u>	 <u>2,125,142</u>	 <u>2,205,420</u>

May 20, 2024 Personnel Report

APPOINTMENTS:						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Alexander, Crystal	High School	Special Education Teacher Assistant Level 3	0.875	04/08/2024	Yes	
Boyle, Emma	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	04/08/2024	Yes	
Callahan, Lenora	Transportation	Bus Driver	0.750	04/08/2024	Yes	
Cantrell, Jennifer	Ranch Heights	Kindergarten Teacher	1.000	08/12/2024	Yes	
Corter, Kimberly	Hoover	Teacher Assistant	0.875	08/12/2024	Yes	
Dorough, Darbi	Madison	Science Teacher	1.000	08/12/2024	Yes	
Eaves, Tamara	Jane Phillips	Prekindergarten Teacher	1.000	08/12/2024	Yes	
Flaherty, Pamela	Wayside	Kindergarten Teacher	1.000	08/12/2024	Yes	
Ostermaier, Elizabeth	Madison	Mathematics Teacher	1.000	08/12/2024	Yes	
Reeves, Julie	Jane Phillips	Special Education Teacher	1.000	08/12/2024	Yes	
Reid, Gracie	Hoover	Fourth Grade Teacher	1.000	08/12/2024	Yes	
Reid, James	Madison	Mathematics Teacher	1.000	08/12/2024	Yes	
Stockton, Rachel	Wilson	Fifth Grade Teacher	1.000	08/12/2024	Yes	
Terrell, Hannah	High School	Mathematics Teacher	1.000	08/12/2024	Yes	
Vashus, Bryan	High School	Science Teacher	1.000	08/12/2024	Yes	
White, Clayton	Transportation	Bus Driver	0.750	05/06/2024	Yes	
ADDITIONAL COMPENSATION:						
Name	Site	Position	Amount	Date		
10 Additional Days	High School	Football Coach	Daily Rate	7/1/2024		
Band Assistant	High School	Band Assistant	\$19,000.00	7/1/2024		
CHANGE OF STATUS:						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE Date
Anderson, Shannon	Hoover/Wilson	Library Assistant - Elementary	1.000	Hoover/Wilson	Library Assistant - Elementary	0.875 8/12/2024
Boudreaux, Douglas	Ranch Heights	Construction Technology Teacher	1.000	High School	Construction Technology Teacher	1.000 8/12/2024
Flick, Kristin	Wayside	Fourth Grade Teacher	1.000	Central	Language Arts Teacher	1.000 8/12/2024
Foote, Stella	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	Wayside	Special Education Teacher Assistant Level 3	0.875 8/13/2024
Fullwood, Tasha	Richard Kane	Teacher Assistant	0.875	Jane Phillips	Art Teacher	1.000 8/12/2024
Goodnight, Jeri	High School	Graduation Coach	1.000	High School	Secondary Counselor	1.000 8/12/2024
Kertson, Morgan	Wayside	Teacher Assistant	1.000	Wayside	Library Media Specialist	1.000 8/12/2024
Randolph, Loren	Madison	FMLA	1.000	Madison	Mathematics Teacher	1.000 4/29/2024
Reynolds, Macy	Hoover	Kindergarten Teacher	1.000	Hoover	Second Grade Teacher	1.000 8/12/2024
Schultz, Andrew	Wayside	Special Education Teacher Assistant Level 3	0.875	Wayside	Third Grade Teacher	1.000 8/12/2024
Shoemaker, Bradley	Technology	FMLA	1.000	Technology	Information Technology	1.000 5/6/2024
Thitte, Allison	Ranch Heights	Teacher Assistant	0.875	Wayside	Special Education Teacher Assistant Level 2	0.875 8/13/2024
Vysotsky, Erin	Ranch Heights	Second Grade Teacher	1.000	Hoover	Kindergarten Teacher	1.000 8/12/2024
Webb, Brandon	High School	Health/PE & Life Skills Teacher	1.000	High School	Health/PE Teacher	1.000 8/12/2024
Webb, Kristie	Wayside	Special Education Teacher Assistant Level 3	0.875	Wayside	Special Education Teacher	1.000 8/12/2024
NON-RENEWAL OF TEMPORARY CONTRACT:						
Name	Site	Position	FTE	Date		
Bridges, Precious	Central	Special Education Teacher Assistant Level 2	0.875	5/17/2024		
Grisson, Rena	High School	Color and Winter Guard Coach	N/A	5/17/2024		
Smith, Maria	High School	Secondary Counselor	1.000	5/17/2024		
Wilson, Amanda	Hoover	Teacher Assistant	0.875	5/17/2024		
RESIGNATION:						
Name	Site	Position	FTE	Date		
Benedict, Courtney	Ranch Heights	Prekindergarten Teacher	1.000	5/17/2024		
Bird, Natalie	High School	Secondary Counselor	1.000	5/17/2024		
Collier, Leslie	Richard Kane	Title 1 Teacher	1.000	5/17/2024		
Herald, Damon	High School	Secondary Assistant Principal	1.000	6/28/2024		
Hicks, Hillary	Central	Virtual Mathematics & Science Teacher	1.000	5/17/2024		
McKay, Kaitlyn	Wayside	Teacher Assistant	0.875	5/17/2024		
Merritt, John	High School	ESports Coach	N/A	5/16/2024		
Minton, James	Transportation	Bus Driver	0.750	4/17/2024		
Panther, Dacia	Wayside	Special Education Teacher Assistant Level 3	0.875	5/6/2024		
Renfrow, Laura	Richard Kane	LPN	0.875	5/17/2024		

May 20, 2024 Personnel Report

Rosette, Joseph	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	4/12/2024		
White, Casey	Hoover	Third Grade Teacher	1.000	5/17/2024		
Winston, Mark	High School	Science Teacher	1.000	5/17/2024		
RETIREMENT:						
Name	Site	Position	FTE	Date		
Himes, Shelly	Wilson	Special Education Teacher Assistant Level 2	0.875	5/17/2024		
Ryan, Lillian	Central	Special Education Teacher Assistant Level 3	0.875	5/17/2024		
Wall, Barbara	Jane Phillips	Special Education Teacher Assistant Level 3	0.875	5/17/2024		
REDUCTION IN FORCE:						
Name	Site	Position	FTE	Date		
Burks, Orville	Transportation	Director of Transportation	1.000	6/28/2024		
SUMMER SCHOOL:						
Name	Site	Position	FTE	Date		
Almendarez, Lizet	Jane Phillips	Elementary Summer School Teacher Assistant	N/A	5/28/2024		
Boggs Thompson, Shelby	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Bottorff, Traci	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Boudreaux, Douglas	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Bridges, Kelsey	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Brown, Ruth	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Callender, Jessica	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Chapman, Kealy	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Coleman, Grace	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Freeman, Ashley	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Gregston, Kayla	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Hamilton, Kathryn	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Hicks, Casey	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Hight, Lisa	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Hockett, Nicole	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Krause, Callie	Hoover	Elementary Summer School Teacher Assistant	N/A	5/28/2024		
Langham, Sherry	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Larkin, Barbara	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Larkin, Ronald	Jane Phillips	Elementary Summer School Teacher Assistant	N/A	5/28/2024		
Lehmer, Shayna	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Morris, Savannah	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Powell, Amanda	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Primeaux, Elizabeth	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Reed, Shellee	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Rohrs, Pamala	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Rucker, Robin	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		
Sandwith, Lorene	Jane Phillips	Elementary Summer School Teacher Assistant	N/A	5/28/2024		
Sumner, Stacia	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Toulouse, Renee	Jane Phillips	Elementary Summer School Teacher	N/A	5/28/2024		
Wikel, Deborah	Hoover	Elementary Summer School Teacher	N/A	5/28/2024		

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: PRESTON BIRK
SUBJECT: DONATIONS & INTEREST EARNED
DATE: 5/1/2024

Please accept the following donations our school district has received during the month of April.

1. Bartlesville Community Foundation – Classified Person of the Year	
Education Service Center	\$ 1,000.00
2. Harry & Wanna Brookby Leadership Scholarship	
Education Service Center	\$ 1,667.00
3. Bartlesville Community Foundation – Teacher of the Year	
Education Service Center	\$ 6,908.78
4. Betty Turk Memorial Literature Award	
Education Service Center	<u>\$ 3,000.00</u>
Receipt Total	\$ 12,575.78

Please accept the following Interest earned on Lease Purchase received during April.

1. BOK – Fund 1	
April	<u>\$ 366.18</u>
Fund 1 Total	\$ 366.18
2. BOK – Fund 3	
April	<u>\$ 1,712.54</u>
Fund 3 Total	\$ 1,712.54
3. BOK – Fund 5	
April	<u>\$ 10,257.67</u>
Fund 5 Total	\$ 10,257.67

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 4/1/2024 - 4/30/2024, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Fund: 11

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$8,471,105.98	5.130	\$8,471,105.98
Total ICS ACCOUNT							\$8,471,105.98
Total AI 0112 GATEWAY BANK - ICS							\$8,471,105.98
Total Fund 11							\$8,471,105.98

Fund: 21

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$1,850,000.00	5.130	\$1,850,000.00
Total ICS ACCOUNT							\$1,850,000.00
Total AI 0112 GATEWAY BANK - ICS							\$1,850,000.00
Total Fund 21							\$1,850,000.00

Fund: 22

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$1,243,152.25	5.130	\$1,243,152.25
Total ICS ACCOUNT							\$1,243,152.25
Total AI 0112 GATEWAY BANK - ICS							\$1,243,152.25
Total Fund 22							\$1,243,152.25

Fund: 32

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$1,394,500.00	5.130	\$1,394,500.00
Total ICS ACCOUNT							\$1,394,500.00
Total AI 0112 GATEWAY BANK - ICS							\$1,394,500.00

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369016942	COMMERCE BANK - TREASURY BILL	4/30/2024	6/11/2024		\$3,061,618.30	5.232	\$3,061,618.30
Total 369016942							\$3,061,618.30
Total AI 0113 COMMERCE BANK							\$3,061,618.30
Total Fund 32							\$4,456,118.30

Fund: 39

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$245,547.42	5.130	\$245,547.42
Total ICS ACCOUNT							\$245,547.42
Total AI 0112 GATEWAY BANK - ICS							\$245,547.42
Total Fund 39							\$245,547.42

Fund: 41

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$14,288,925.42	5.130	\$14,288,925.42

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 4/1/2024 - 4/30/2024, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Total ICS ACCOUNT	\$14,288,925.42
Total AI 0112 GATEWAY BANK - ICS	\$14,288,925.42
Total Fund 41	\$14,288,925.42

Fund: 81

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	4/30/2024	5/31/2024		\$267,890.11	5.130	\$267,890.11
Total ICS ACCOUNT							\$267,890.11
Total AI 0112 GATEWAY BANK - ICS							\$267,890.11
Total Fund 81							\$267,890.11
Total All Funds							\$30,822,739.48

APR 2024

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 31	BOND FUND 32	BOND FUND 33	BOND FUND 37	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
BEGINNING BALANCE	1,575,100.91	(5,624.24)	1,187,503.12	106,587.12	417,525.44	323,418.04	-	16,894.58	3,964.81	2,338.85	9,029.43	3,636,738.06
LOCAL SOURCES OF REVENUE	1,151,846.80	-	181,350.87	65,600.94	-	-	-	-	32,558.33	837,976.77	5,824.14	2,275,157.85
INTERMEDIATE SOURCES OF REVENUE	136,881.96	-	-	-	-	-	-	-	-	-	-	136,881.96
STATE SOURCES OF REVENUE	3,181,531.80	746.39	0.52	985.08	-	-	-	-	-	2.95	-	3,183,266.74
FEDERAL SOURCES OF REVENUE	818,450.00	6,783.17	-	215,885.22	-	-	-	-	-	-	-	1,041,118.39
TOTAL NEW RECEIPTS	5,288,710.56	7,529.56	181,351.39	282,471.24	-	-	-	-	32,558.33	837,979.72	5,824.14	6,636,424.94
INTER-FUND TRANSFERS	-	-	-	-	-	-	296,800.00	-	-	-	-	296,800.00
NON-REVENUE RECEIPTS	7,963.17	-	-	-	-	-	-	-	-	-	-	7,963.17
AR-6140	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMBINED RECEIPTS	5,296,673.73	7,529.56	181,351.39	282,471.24	-	-	296,800.00	-	32,558.33	837,979.72	5,824.14	6,941,188.11
WARRANT PURCHASES (-)	(4,775,657.14)	(7,175.89)	(1,071,801.79)	(520,556.38)	(20,892.68)	(303,968.95)	-	(16,894.58)	-	-	-	(6,716,947.41)
INVESTMENTS MATURED (+)	8,607,565.73	-	1,850,000.00	1,537,922.01	-	4,733,075.70	-	-	238,647.35	13,448,925.42	266,763.04	30,682,899.25
C.D./AGENCY INVESTMENTS (-)	(8,471,105.98)	-	(1,850,000.00)	(1,243,152.25)	-	(4,456,118.30)	-	-	(245,547.42)	(14,288,925.42)	(267,890.11)	(30,822,739.48)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	-	-	-	-	-	-	-	-	-	-	-	-
ENDING BANK BALANCE	2,232,577.25	(5,270.57)	297,052.72	163,271.74	396,632.76	296,406.49	296,800.00	(0.00)	29,623.07	318.57	13,726.50	3,721,138.53
OUTSTANDING WARRANTS (-)	(79,384.58)	-	(21,910.97)	(1,310.26)	(410.00)	(860.00)	-	-	-	-	(25.00)	(103,900.81)
FUND EQUITY	2,153,192.67	(5,270.57)	275,141.75	161,961.48	396,222.76	295,546.49	296,800.00	(0.00)	29,623.07	318.57	13,701.50	3,617,237.72

Total collateral pledged 20,155,019.75

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 3	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 5	BEA LEASE PURCHASE FUND 6
BEGINNING BALANCE	83,737.57	-	225,995.51	128.24	2,075,355.46	9,746,204.37
REBATES/CONTRIBUTIONS	-	-	-	-	-	4,984.99
DIVIDENDS/INTEREST	366.18	-	1,712.54	-	10,257.67	-
TOTAL NEW RECEIPTS	366.18	-	1,712.54	-	10,257.67	4,984.99
WARRANT PURCHASES (-)	(84,103.75)	-	(50,790.42)	-	(692,614.02)	(21,775.00)
ENDING BANK BALANCE	-	-	176,917.63	128.24	1,392,999.11	9,729,414.36
Credit in Transit/PD to 2022A GO Bond	-	-	-	-	-	-
FUND EQUITY	-	-	176,917.63	128.24	1,392,999.11	9,729,414.36

Sara Vermeire 5/1/2024

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$240,827.60	\$11,949.35	(\$500.00)	\$9,221.75	\$243,055.20	\$33,336.72	\$209,718.48
802 General Administrative Athletics	\$232,842.63	\$26,229.13	\$0.00	\$13,397.46	\$245,674.30	\$17,057.61	\$228,616.69
803 General Refund Account	\$2,402.46	\$629.85	\$0.00	\$0.00	\$3,032.31	\$0.00	\$3,032.31
804 AP Exams	\$18,550.04	\$0.00	\$0.00	\$0.00	\$18,550.04	\$0.00	\$18,550.04
805 Alternative High School	\$2,796.01	\$364.00	\$0.00	\$335.22	\$2,824.79	\$1,331.81	\$1,492.98
806 Tuition Clearing Acct	\$9,880.00	\$0.00	\$0.00	\$0.00	\$9,880.00	\$0.00	\$9,880.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
808 Adult Fees Clearing Acct	\$258.00	\$75.00	\$0.00	\$258.00	\$75.00	\$0.00	\$75.00
809 Broadcasting	\$2,191.21	\$120.00	\$0.00	\$95.58	\$2,215.63	\$112.50	\$2,103.13
810 AVIATION	\$400.09	\$0.00	\$0.00	\$0.00	\$400.09	\$0.00	\$400.09
811 Baseball Fund	\$1,200.01	\$0.00	\$0.00	\$0.00	\$1,200.01	\$0.00	\$1,200.01
813 Basketball Fund	\$1,750.23	\$0.00	\$0.00	\$0.00	\$1,750.23	\$0.00	\$1,750.23
821 Choral Club	\$6,585.54	\$0.00	\$0.00	\$4,490.36	\$2,095.18	\$0.00	\$2,095.18
824 Concessions	\$5,810.17	\$0.00	\$0.00	\$0.00	\$5,810.17	\$0.00	\$5,810.17
830 BVILLE WOMEN'S NETWORK LIBRARY DONATIONS	\$605.80	\$0.00	\$0.00	\$60.12	\$545.68	\$0.00	\$545.68
831 S.A.D.F.	\$3,095.40	\$0.00	\$0.00	\$0.00	\$3,095.40	\$2,049.00	\$1,046.40
832 Community of Caring	\$1,167.21	\$0.00	\$0.00	\$0.00	\$1,167.21	\$100.00	\$1,067.21
833 Drama	\$18,926.67	\$0.00	\$0.00	\$444.75	\$18,481.92	\$962.66	\$17,519.26
834 VisionQuest	\$82.00	\$0.00	\$0.00	\$0.00	\$82.00	\$80.41	\$1.59
835 BPS-FOUNDATION GRANTS	\$1,946.00	\$0.00	\$0.00	\$251.96	\$1,694.04	\$0.00	\$1,694.04
836 AGRICULTURAL EDUCATION	\$3,500.55	\$1,350.00	\$0.00	\$748.80	\$4,101.75	\$3,084.00	\$1,017.75
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,131.56	\$0.00	\$0.00	\$0.00	\$2,131.56	\$0.00	\$2,131.56
840 Exceptional Education Services	\$17,409.75	\$3,513.40	\$0.00	\$1,313.88	\$19,609.27	\$8,996.77	\$10,612.50
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$0.00	\$447.58
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$9,462.33	\$0.00	\$0.00	\$7,808.99	\$1,653.34	\$382.42	\$1,270.92
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$3,273.93	\$0.00	\$0.00	\$236.19	\$3,037.74	\$200.00	\$2,837.74
880 Musical Production	\$10,010.87	\$0.00	\$0.00	\$2,003.91	\$8,006.96	\$4,067.28	\$3,939.68
881 National Honor Society	\$8,614.60	\$285.00	\$0.00	\$0.00	\$8,899.60	\$900.00	\$7,999.60
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,119.24	\$0.00	\$0.00	\$0.00	\$1,119.24	\$0.00	\$1,119.24
887 Orchestra	\$25,061.40	\$0.00	\$0.00	\$3,225.40	\$21,836.00	\$11,760.45	\$10,075.55
889 BHS BAND	\$32,145.53	\$33,825.15	\$0.00	\$10,970.79	\$54,999.89	\$26,457.70	\$28,542.19
895 Pictures	\$1,674.53	\$0.00	\$500.00	\$0.00	\$2,174.53	\$0.00	\$2,174.53
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$1,586.99	\$70.00	\$0.00	\$100.00	\$1,556.99	\$601.55	\$955.44
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$13,540.49	\$0.00	\$0.00	\$0.00	\$13,540.49	\$3,008.05	\$10,532.44
926 Student Council	\$22,311.01	\$17,819.30	\$2,016.66	\$6,674.38	\$35,472.59	\$4,183.73	\$31,288.86
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
960 Technology Student Assoc (TSA)	\$8,924.19	\$564.50	\$0.00	\$3,558.00	\$5,930.69	\$4,045.75	\$1,884.94
962 Science Trek Club	\$2,354.93	\$0.00	\$0.00	\$0.00	\$2,354.93	\$0.00	\$2,354.93
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$155,251.30	\$1,047.50	\$0.00	\$11,647.45	\$144,651.35	\$54,317.68	\$90,333.67
971 Golf	\$0.54	\$0.00	\$0.00	\$0.00	\$0.54	\$0.00	\$0.54
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$139.88	\$0.00	\$0.00	\$0.00	\$139.88	\$0.00	\$139.88
990 Yearbook	\$22,225.28	\$980.00	\$0.00	\$59.35	\$23,145.93	\$4,889.80	\$18,256.13
992 Leadership	\$2,016.66	\$0.00	(\$2,016.66)	\$0.00	\$0.00	\$0.00	\$0.00
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58

Bartlesville Public Schools
Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
996 Bruin Logo	\$23,770.42	\$178.85	\$0.00	\$0.00	\$23,949.27	\$0.00	\$23,949.27
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
Total	\$925,329.07	\$99,001.03	\$0.00	\$76,902.34	\$947,427.76	\$181,925.89	\$765,501.87

BARTLESVILLE PUBLIC SCHOOLS ACTIVITY FUND TRANSFER

Site Name Bartlesville High School Site # 705 Date 04-15-24

Explanation for Transfer:

To make a MAD week donation for Oklahoma Make-A-Wish Foundation from National Honor Society Activity Fund 881 to Student Council Activity Fund 926.

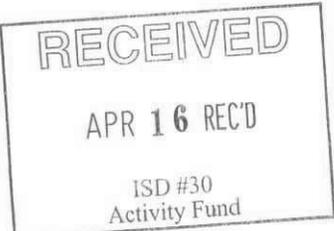
Transfer Coding Information:

PRJ	FUNCT	OBJ	PRG	SUBJ	JOB	SITE	INCREASE \$ +	DECREASE \$ -
881			900			705		-\$2000.00
926			900			705	+\$2000.00	

Transfer Requested By Carol Stephens

Date Approved by Board of Education _____

Date Transfer Entered _____



National Honor Society-April 12, 2024

Duration of Time of Meeting: 9:00-9:15

9:00-9:05-Welcome and Seating

9:05-9:06-NHS Pledge

9:06-9:08-Vote for the passing of NHS Donating \$2000 towards MAD Week.

-This goes towards a kid with terminal illness that attends Wilson Elementary School in Bartlesville, Oklahoma. ---Approved!

9:08-9:09-NHS Hours due **May 16, 2024**

- Dues must be paid by the end of the year.

9:09-9:12- Volunteer Opportunities:

-Martha Task

-BPD BLock Party

-Special Olympic Corn-hole Tournament

-Ranch Heights Family Skate Night

9:12-9:13-Stoles go on sale for seniors today

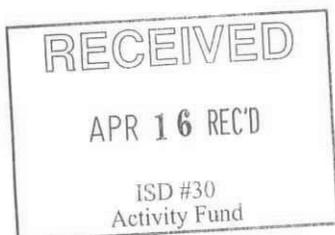
-May be purchased in Mrs. Watsons or Mrs. Andersons room

-In order to purchase stole all hours must be submitted and approved

-Dues must be paid

9:13-9:15-Questions??

9:15-Break



ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES

Site Name: Madison Middle School Year: _____
Account Name/Number Yearbook 1990 Sponsor(s): Garrett Giles

FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

Fundraiser	Start/End Date	On/Off Campus	Est. Income
1. <u>Pen sales</u>	<u>Ongoing</u>		\$
2. <u>Buttonsales</u>	<u>Ongoing</u>		\$
3. _____			\$
4. _____			\$
5. _____			\$
6. _____			\$
7. _____			\$
8. _____			\$
9. _____			\$
10. _____			\$

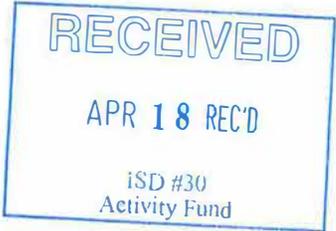
EXPENDITURES to be Approved:

- Pens for resale
- Materials for Buttons
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Principal's Signature
Garrett Giles
Sponsor's Signature (if applicable)

[Signature]
Activity Fund Custodian's Signature
4-17-24
Date of Request

Board Approval Date



**ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

Site Name: Transportation School Year: 2023-2024
 Account Name/Number 801-040 Sponsor(s): Orville Burks

FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. _____			\$ _____
2. _____			\$ _____
3. _____			\$ _____
4. _____			\$ _____
5. _____			\$ _____
6. _____			\$ _____
7. _____			\$ _____
8. _____			\$ _____
9. _____			\$ _____
10. _____			\$ _____

EXPENDITURES to be Approved:

1. Student Gifts and Rewards
2. Bus Safety Promotional Items to give away
3. School Bus Safety Educational Material
4. Small Office Equip, Supplies, Etc
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



 Principal's Signature



 Activity Fund Custodian's Signature



 Sponsor's Signature (if applicable)

04/22/2024

 Date of Request

 Board Approval Date

**ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

Site Name: BHS School Year: 2023-24
 Account Name/Number TSA - 960 Sponsor(s): Jeremy Williams

FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. _____			\$ _____
2. _____			\$ _____
3. _____			\$ _____
4. _____			\$ _____
5. _____			\$ _____
6. _____			\$ _____
7. _____			\$ _____
8. _____			\$ _____
9. _____			\$ _____
10. _____			\$ _____

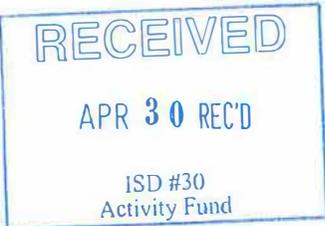
EXPENDITURES to be Approved:

1. Reward & Incentive Activities
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Michael [Signature]
Principal's Signature
[Signature]
Sponsor's Signature (if applicable)

[Signature]
Activity Fund Custodian's Signature
04-29-24
Date of Request

Board Approval Date



**ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

Site Name: BHS School Year: 2024-25

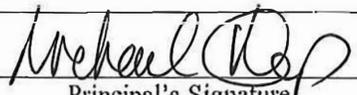
Account Name/Number Speech & Debate 919 Sponsor(s): Michelle Johnson

FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

	<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1.	Restaurant Fundraiser	ongoing	off campus	\$ 5000.00
2.				\$
3.				\$
4.				\$
5.				\$
6.				\$
7.				\$
8.				\$
9.				\$
10.				\$

EXPENDITURES to be Approved:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



Principal's Signature



Sponsor's Signature (if applicable)



Activity Fund Custodian's Signature

05-02-24

Date of Request

Board Approval Date

**ACTIVITY ACCOUNT
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

Site Name: Central MS School Year: 23-24

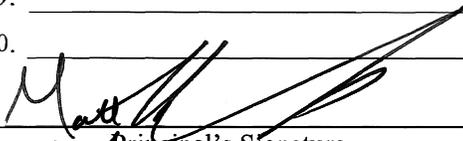
Account Name/Number TSA #960 Sponsor(s): Laura Williams

FUNDRAISERS to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. _____			\$ _____
2. _____			\$ _____
3. _____			\$ _____
4. _____			\$ _____
5. _____			\$ _____
6. _____			\$ _____
7. _____			\$ _____
8. _____			\$ _____
9. _____			\$ _____
10. _____			\$ _____

EXPENDITURES to be Approved;

1. Incentive/Recognition Activities
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____


Principal's Signature

Laura Williams
Sponsor's Signature (if applicable)

Activity Fund Custodian's Signature

5-6-24
Date of Request

Board Approval Date

Energy Savings Contract Addendum #2

This Energy Savings Contract Addendum #2 ("**Addendum #2**") is entered into on _____, 2024 ("**Effective Date**"), by and between the Independent School District No. 30 of Washington County, Oklahoma, a/k/a Bartlesville Public Schools (the "**District**") and Cenergistic LLC ("**Cenergistic**"), to amend that certain Energy Savings Contract by and between the District and Cenergistic with a Start Date of June 1, 2019, as amended by Addendum #1 to Energy Savings Contract with an effective date of July 1, 2019 (as amended, "**Contract**").

WHEREAS, the Contract terminates pursuant to its terms on June 30, 2024 and whereas the Contract may be modified by a writing signed by the parties pursuant to Section 13(a) of the Contract; and

WHEREAS, the parties desire to (1) extend the term beyond June 30, 2024, (2) identify the focus of services during the Extended Term, (3) change the Monthly Fee (as defined in the Contract) for services delivered during the Extended Term, and (4) amend certain other provisions of the Contract.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree, and the Contract hereby is ratified and amended as follows:

1. **Definitions.** All terms used herein but not defined herein shall have the meanings assigned to them in the Contract.

2. **Amendment to Section 3(c).** The last sentence of Section 3(c) is amended and restated in its entirety as follows:

"The energy specialist will use an energy accounting software ("**Energy Accounting Software**") to maintain energy consumption and other information concerning District energy consumption."

3. **New Section 4(f).** A new subsection (f) is added to the end of Section 4 in the Contract as follows:

"(f) The primary focal points of services during the Extended Term shall include:

- Onsite and remote support from Cenergistic experts & engineers
- Enhanced sustainability driven by Cenergistic Optimize® technology
- Assistance with Program promotion and public relations opportunities
- Student engagement through Cenergistic Community®
- Healthy Building assessments with periodic CO₂ monitoring"

4. **Amendment to Section 6.** The following language is added after the first sentence in Section 6 in the Contract as follows:

"At the end of the Term, the Contract is extended for an additional thirty-six (36) month period (the "**Extended Term**") such that the Contract shall terminate on June 30, 2027. Notwithstanding anything in the Contract to the contrary, each twelve (12) month period during the Extended Term shall

be a Performance Year, with the first twelve (12) month period being the “Sixth Year” and so on through the “Eighth Year”. The Contract shall include eight (8) Performance Years.”

5. Amendment to Section 6(b). The third sentence of section 6(b) is amended to change the reference from Fifth Year to a reference to Eighth Year.

6. Amendment to Section 7(b). The first and second sentences of Section 7(b) are amended and restated as set forth below; all remaining language in Section 7(b) remains:

“The District shall pay Cenergistic a fee of Eleven Thousand Eight Hundred Dollars (\$11,800) per month (“**Original Fee**”) for sixty (60) months during the Term and a fee of Ten Thousand Dollars (\$10,000) per month (“**Extended Fee**”) for thirty-six (36) months during the Extended Term (collectively, the “**Fee Period**”; and the Original Fee and the Extended Fee also being referred to as the “**Monthly Fee**”). The District acknowledges and agrees that the Extended Fee amount is a discounted fee amount based on the District’s agreement to enter into this Addendum #2 for the entire Extended Term and that the amount of the Extended Fee would be higher if the District had not agreed to the length of the Extended Term. Therefore, the District agrees to pay the Work Fee to compensate Cenergistic for the work performed by Cenergistic and for the benefits received by the District (and not as a penalty) in the event a Work Fee payment obligation is triggered.”

7. Amendment to Section 9(a). The following language is added to the last sentence of the first paragraph in Section 9(a):

“, (v) during the Sixth and Seventh years, \$60,000, (vi) during the Eighth year, the lesser of the remaining Extended Fees for the Extended Term or \$60,000.”

8. Certain References in the Contract.

a. References to Term: The following references to “Term” in the Contract are hereby amended to read “Term and/or Extended Term”: (1) last sentence of Section 3(d), (2) the first sentence of Section 5(d)(iv), (3) second sentence of Section 8(a), (4) first sentence of Section 9(a), (5) Section 11(a); (6) the two references in Section 13(e); and (7) Section 14 of the M&V Plan.

b. References to Software: All references to “Third Party Software” are replaced with “Energy Accounting Software”.

c. References to EnergyCAP: The two references to EnergyCAP in Section 8 of the M&V Plan are replaced with “Energy Accounting Software”.

9. Deletion of Section 12. Section 12 is deleted.

10. Ratification of Contract. All other terms and conditions contained in the Contract, as modified by this Addendum #2, shall remain in full force and effect and are hereby ratified by the parties.

The Parties have executed this Addendum #2 effective as of the Effective Date.

Independent School District No. 30 of Washington
County, Oklahoma, a/k/a Bartlesville Public Schools

CENERGISTIC LLC

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: John Bernard

Title: President and Chief of Staff

Date: _____



“To Inspire and Prepare Young People to Succeed in a Global Economy”

CONTRACT

This Agreement is made and entered into this 20 day of May, 2024, by and between Junior Achievement of Oklahoma, Inc., an Oklahoma non-profit corporation (“Junior Achievement”) and The Independent School District No. 30 of Washington County, Oklahoma a/k/a Bartlesville Public Schools (the “District”), for the purpose of securing certain services to be provided by Junior Achievement for the 2024-2025 academic school year.

RECITALS:

WHEREAS, Junior Achievement is the owner and operator of a Junior Achievement Facility used for interactive instructional programs (including, but not limited to “JA BizTown®”); and

WHEREAS, Junior Achievement provides, at the Junior Achievement Facility, a hands-on learning environment designed to supplement and reinforce student curriculum correlated to the Oklahoma State Standards and Common Core through the use of technology and real-life application in Junior Achievement’s “JA BizTown Program”; and

WHEREAS, Junior Achievement has agreed to provide the District with access to the JA Tulsa Facility and to the JA BizTown Program on the terms and conditions set forth herein.

NOW, THEREFORE, Junior Achievement and the District agree as follows:

1. Junior Achievement agrees to enroll 520 of the District’s 5th (grade options for curriculum delivery 4-5-6) grade students in the JA BizTown Program. In addition, Junior Achievement agrees to provide the following services and materials in support of the JA BizTown Program:
 - Technical assistance and training for teachers and staff of the District, including curriculum and program materials and such other materials and assistance as are necessary for the implementation of the JA BizTown Program in the District’s curriculum.
 - On-line training & onsite training of parent/community volunteers.
 - On-site training of teachers at the Junior Achievement Facility.
 - Support and program assistance at the Junior Achievement Facility for each school group participating in the JA BizTown Program.
 - All necessary materials for implementation of the JA BizTown Program as a part of the District’s in-school curriculum and on-site participation.
2. Junior Achievement will provide the JA BizTown Program in a safe and appropriate facility that supports and fosters learning. This facility is located at 3947 South 103rd East Avenue, Tulsa, Oklahoma.
 - If for any reason (ie: inclement weather, school district decision to cancel school day, or an Act of God) students are not able to attend the on-site portion of the JA BizTown Program as scheduled, Junior Achievement will make every attempt to reschedule with the District. If no arrangements can be made for the on-site portion of the JA BizTown Program, Junior Achievement will refund 25% of the student fees for those students who are unable to be rescheduled. Twenty-five percent of the student fee represents that portion of the on-site visit.

Seventy-five percent of the student fee represents program pieces that occur prior to or are delivered in the classroom to participating students.

3. The District will pay Junior Achievement Thirty Dollars (\$30.00) for each of the District's students who enroll in the JA BizTown Program, including the experiential learning on-site portion of the Program, not to exceed a maximum of Fifteen Thousand, Six Hundred Dollars (\$15,600) for the 2024-2025 year. Enrollment is based on the number of student curriculum given to each school in the District.
 - Payment is due within **30 days** of receipt of JA BizTown student materials.
 - Registration of students who will participate in the JA BizTown Program will be delivered to Junior Achievement at the beginning of each semester.
 - By accepting the District's registration and payment, Junior Achievement agrees to provide the JA BizTown Program (both curriculum and on-site experience) to each enrolled student.

4. In addition to the fee for enrollment, the District agrees to provide the following personnel and/or support for its students participating in the JA BizTown Program:
 - The District will provide a coordinator for each school who will act as liaison and will assist Junior Achievement and individual teachers and students in their participation in the JA BizTown Program.
 - The District will require participating teachers to attend a JA BizTown training session and assume the responsibility for providing any necessary substitute teachers with notification to Junior Achievement of staff changes pertaining to the JA BizTown Program curriculum.
 - Use the JA BizTown Program curriculum and materials with the understanding that they are the sole property of Junior Achievement and may not be shared, given away, copied or in any way distributed to or used by any party other than those set forth in this contract.
 - The District will provide transportation to and from the Junior Achievement Facility for all enrolled students.
 - On the day of the site visit, the District will provide at least 14 (and a maximum of 18-20) Junior Achievement trained volunteers for students participating in the JA BizTown Program to facilitate the individual JA BizTown businesses and assist with the day's activities.
 - The District will implement the JA BizTown Program into its curriculum so that students are prepared to participate in advance of their attendance at the Junior Achievement Facility. If the students have not been adequately prepared prior to their visit to the on-site facility they will not receive maximum learning benefit of the program.
 - The District will obtain and maintain a parental consent form and a photo release form for each participating JA BizTown Program student with notification to Junior Achievement staff. Students may be present during Junior Achievement media opportunities. Junior Achievement will notify the school of any scheduled media visits.
 - The District will schedule individual classes from participating schools through coordination with Junior Achievement and JA BizTown Program staff. There is a maximum of 114 students who can participate on any given JABT day. Allowance for additional students must be discussed with the JA BizTown Manager.

➤ The District will provide or make arrangements for student lunches for each student enrolled in the JA BizTown Program.

5. Junior Achievement agrees that it will maintain student privacy and confidentiality, as required by state and federal law and implementing regulations.
6. Junior Achievement agrees to and shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorney's fees, or claims for injury or damages that are directly caused by or directly result from the gross negligence or willful misconduct of Junior Achievement, its officers, agents, employees or contractors.
7. Junior Achievement agrees that, prior to entering into this Agreement, Junior Achievement has obtained a commercial general liability insurance policy insuring Junior Achievement in an amount not less than \$125,000 for personal injury to or the death of any individual, and \$1,000,000 in the aggregate for personal injury or death. Junior Achievement must maintain such insurance policy at all times while this Agreement is in effect. Junior Achievement agrees to furnish the District, upon request, with a copy of its current insurance policies, together with assurance that, if its insurance policies are cancelled during the term of this Agreement, Junior Achievement must immediately notify the District.
8. This Agreement may only be amended or modified in writing, executed by both parties.
9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

Dated this _____ day of _____, 20_____.

Junior Achievement of Oklahoma, Inc.

The Independent School District No. _____ of
_____ County, Oklahoma,
a/k/a _____ Public Schools

Shannan Beeler

By: _____
Shannan Beeler, President

By: _____
Superintendent or Board Chair



"Empowering young people to own their economic success"

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this 20th day of May, 2024, by and between Bartlesville Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2024-2025 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, not more than once each month, *an amount will be deducted from the School's OSSBA Employment Services Program Account* until the total annual administrative fee is paid in full. OSSBA records indicate 818 school employees, for a total annual administrative fee of \$5,726.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2024-2025 fiscal year which ends on June 30, 2025. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:



Shawn Hime
OSSBA Executive Director

School Board President or Designee
Bartlesville Public Schools 030

04/25/2024

Date

Date

	BARTLESVILLE BOARD OF EDUCATION	Electronic Signatures	FDC
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Electronic Signatures

The Board recognizes the effective and efficient use of electronic communications to conduct business. Under certain conditions electronic signatures satisfy the requirements of a written signature when transacting business. Although all electronic signatures are represented digitally, they can take many forms and can be created using many different types of technology. The authenticity and reliability of electronic signatures relating to transactions are dependent on the accompanying processes, supplemental records and the overall context in which records are created, transferred, signed, and stored.

Definitions

Attribution - an electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any security procedure applied to determine the person to which the electronic signature was attributable.

Electronic Signature - an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

Electronic Record - any record created, generated, sent, communicated, received or stored by electronic means.

An electronic signature may be used if the law requires a signature unless there is a specific law, regulation, or order that requires records to be signed in nonelectronic form. The issuance and/or acceptance of an electronic signature by the District shall be permitted in accordance with the provisions of this policy and all applicable state and federal laws. Such electronic signature shall have the full force and effect of the manual signature only if the electronic signature satisfies all of the following requirements:

1. The electronic signature identifies the individual signing the document by his/her name and title;
2. The identity of the individual signing with an electronic signature is capable of being validated through the use of an audit trail;
3. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been affixed; and
4. The electronic signature conforms to all other provisions of this policy.

Acceptance, Use and Issuance of Electronic Records and Signatures

The District may utilize electronic recordkeeping systems that can receive, store, and reproduce electronic records and signatures relating to transactions in their original form. Such system shall include security procedures whereby the District can:

1. Verify the attribution of a signature to a specific individual;
2. Detect changes or errors in the information contained in a record submitted electronically;
3. Protect and prevent access, alteration, manipulation or use by an unauthorized person; and

	BARTLESVILLE BOARD OF EDUCATION	Electronic Signatures	FDC
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4. Provide for nonreproduction through strong and substantial evidence that will make it difficult for the signer to claim that the electronic representation is not valid.

The District shall ensure that all electronic signatures are capable of being accurately reproduced for later reference and retained until such time as all legally mandated retention requirements are satisfied.

The District may elect to receive and accept as original, electronic records and signatures so long as the communication, on this face, appears to be authentic, and conforms to all other provisions of this policy.

The District will retain in its records this policy and all statements of exclusive use, until such time as all legally mandated retention requirements are satisfied.

The District will not accept electronic signatures on student records including, but not limited to, absence excuses from parents/guardians, educational trip requests, and certain documents related to the Individuals with Disabilities Education Act.

JOB DESCRIPTION	HOURLY RATE OF PAY	SET RATE
ACADEMICS & INSTRUCTION		
ALGEBRA ACADEMY TEACHER	\$40.00	
CURRICULUM WRITING	\$40.00	
DRIVERS ED INSTRUCTOR	\$20.00	
ELL COORDINATOR		\$3000.00
INTERPRETER	Employee's Hourly Rate +\$5.00	
MENTOR TEACHER		\$500.00
NIGHT SCHOOL TEACHERS	Not to exceed \$2000/semester	
SATURDAY SCHOOL	\$40.00	
TEXTBOOK COORDINATOR - MIDDLE SCHOOL		\$1250 per year
TEXTBOOK COORDINATOR - HIGH SCHOOL		\$1250 per year
TUTORING - IN-PERSON - CERTIFIED TEACHER	\$50.00	
TUTORING - NON CERTIFIED	Employee's hourly rate	
TUTORS - NON-CONTRACTED	\$9.00	
ADULT EDUCATION AND LITERACY (AEL)		
AEL CLASSROOM TEACHING - CERTIFIED (non-contracted)	\$40.00	
AEL SUBSTITUTE (CERTIFIED)	\$14.00	
AEL SUBSTITUTE (NON-CERTIFIED)	\$12.00	
ASSESSMENT ADMINISTRATION		
AP TEST ADMINISTRATOR	\$17.00	
AP TEST COORDINATOR		\$500 per year
ELEMENTARY SCHOOL ENTRY SCREENING (PK & K)	\$25.00	hourly rate
PEARSON VUE TEST ADMINISTRATOR		\$500 per year
PEARSON VUE TESTING CENTER - MANAGER		\$2000 per year
PEARSON VUE TESTING CENTER - ASSISTANT MANAGER		\$500 per year
PSAT PROCTORS		\$40/session
PSAT TESTERS		\$50/session
PSAT TUTOR	\$20.00	
SUMMER RSA CONFERENCING - CERTIFIED	\$25.00	
TEST CENTER COORDINATOR - BHS ACT/ASVAB/SAT/PSAT		\$970 per year

CAREER TECH TEACHERS		
REQUIRED CORE CURRICULUM TRAINING FOR SECONDARY CAREER TECH AND PLTW		Employee's Daily Rate
VOCATIONAL AGRICULTURE - WORKFORCE/PROGRAM DEVELOPMENT		up to \$2,000/year
HUMAN RESOURCES - NEW EMPLOYEES & SUBSTITUTES		
NEW EMPLOYEES WAITING ON CONTRACT CYCLE		Employee's Hourly Rate
SUBSTITUTE FOR ANY CLASSIFIED POSITION		Step 0 at corresponding grade
SUBSTITUTE TEACHER CERTIFIED		\$100.00/day
SUBSTITUTE TEACHER NON-CERTIFIED		\$80.00/day
SUBSTITUTE TEACHERS 10TH CONSECUTIVE DAY IN SAME CLASSROOM (Long-Term)		base teacher salary daily rate, backdated to day one
INDIAN EDUCATION (OPERATION EAGLE)		
INDIAN EDUCATION COORDINATOR		\$2,000 per year
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1/2 HOUR		\$50.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1 HOUR		\$100.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - FULL DAY		\$300.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1/2 HOUR		\$60.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1 HOUR		\$120.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - FULL DAY		\$360.00
PROFESSIONAL DEVELOPMENT (PD) & TRAINING		
DISTRICT LEVEL TRAINING FOR JANUARY / FEBRUARY INSERVICE WORKSHOPS - PREPARATION AND PRESENTATION (Executive Director Approved)		\$60 flat rate per one hour workshop
ELEMENTARY PLTW LAUNCH LEADERSHIP TEAM MEMBER		\$500 per year
PD PREPARATION OUTSIDE OF CONTRACTED HOURS (max. time is 1/2 presentation time))	\$40.00	
STAFF DEVELOPMENT PRESENTATION (outside of contracted hours)	\$40.00	
REQUIRED TRAINING ATTENDANCE FOR CLASSIFIED STAFF		Employee's hourly rate
TRAINING ATTENDANCE FOR CERTIFIED STAFF (outside of contracted hrs)		\$100/day,\$50/half-day
SPECIAL SERVICES		
ASSISTIVE TECHNOLOGY COORDINATOR		\$2000 per year
HOMEBOUND / HOME BASED TEACHER	\$25.00	
OCCUPATIONAL THERAPIST	\$75.00	
PHYSICAL THERAPIST EXTENDED SCHOOL YEAR	\$40.00	
PHYSICAL THERAPIST NON-CONTRACTED	\$75.00	
SPECIAL EDUCATION TRAINER - CERTIFIED		\$1000 per year
SPEECH LANGUAGE PATHOLOGIST NON-CONTRACTED	\$75.00	

SPEECH THERAPIST EXTENDED SCHOOL YEAR	\$35.00	
STATE / NATIONAL LICENSURE FOR RELATED SERVICE PROVIDERS		\$350 per year
WORK SITE LEARNING (for Student Workers Reimbursed thru Voc Rehab)		minimum wage
SUMMER SCHOOL		
BRUIN ACADEMY SUMMER SCHOOL TEACHER	\$40.00	
EXTENDED SCHOOL YEAR COORDINATOR (per session)		\$500
EXTENDED SCHOOL YEAR TEACHER (certified) (Includes +10%)	\$44.00	
EXTENDED SCHOOL YEAR ASSISTANT CONTRACTED DURING YEAR		Employee's Hourly Rate + \$5.00
EXTENDED SCHOOL YEAR ASSISTANT NOT CONTRACTED DURING YEAR		Grade P Step 0
MIDDLE SCHOOL SUMMER SCHOOL TEACHER	\$40.00	
REGIONAL SUMMER SCHOOL TEACHER (BHS)	\$40.00	
ELEMENTARY SUMMER SCHOOL / PROGRAM ASSISTANT CONTRACTED DURING SCHOOL YEAR		Employee's Hourly Rate + \$5.00
ELEMENTARY SUMMER SCHOOL/ PROGRAM ASSISTANT NOT CONTRACTED DURING YEAR		Grade M Step 0
ELEMENTARY SUMMER SCHOOL/ PROGRAM TEACHER	\$40.00	
ELEMENTARY SUMMER SCHOOL ADMINISTRATOR SUBSTITUTE	\$50.00	
ELEMENTARY SUMMER SCHOOL COORDINATOR		\$500
TUTORING - SUMMER SCHOOL VIRTUAL - CERTIFIED TEACHER	\$40.00	
SUPPORT SERVICES		
BRUINS ON THE RUN COORDINATOR		\$2500 per year
HOMELESS LIAISON/ COORDINATOR FOR DISTRICT		\$3000 per year
MEDICATION DISPENSING (limit 2 per site)		\$250 per year
SECURITY	\$35.00	
TRAFFIC DUTY - BHS		\$1000 per year
VOLUNTEER COORDINATOR FOR DISTRICT		\$2000 per year
TECHNOLOGY		
CHROMEBOOK DISTRIBUTION - Certified	\$25.00	
CHROMEBOOK DISTRIBUTION - Classified		Employee's hourly rate
SCHOOL WEBMASTER		\$1,000 per year
TRANSPORTATION		
CDL TRAINING & PASSING TEST - Certified Teacher		\$1,200
ATHLETICS AND ACTIVITIES		
ANNOUNCER JV, 8th & 9th		\$25.00
ANNOUNCER VARSITY		\$60.00

BARTLESVILLE ISD #30 MISCELLANEOUS PAY RATES 2024-2025

Effective 5/21/2024

BUS DRIVER - COACH/ TEACHER/ SPONSOR - LESS THAN 60 MILES ROUND TRIP		\$75.00
BUS DRIVER - COACH/ TEACHER/ SPONSOR - MORE THAN 60 MILES ROUND TRIP		\$100.00
CHAIN CREW JV, 8th & 9th		\$10.00
CHAIN CREW VARSITY		\$30.00
CLOCK KEEPER JV, 8th & 9th		\$25.00
CLOCK KEEPER VARSITY		\$40.00
COACHING INCENTIVE - 2 SEASON SPORTS		\$2000 per year
COACHING INCENTIVE - 3 SEASON OR MORE SPORTS		\$3000 per year
CONCESSION MANAGER	\$20.00	
CONCESSION WORKER VARSITY	\$15.00	
EVENT MANAGER		\$90.00
EVENT SUPERVISION		\$75.00
SCOREKEEPER JV, 8th & 9th		\$25.00
SCOREKEEPER VARSITY		\$35.00
TICKET/PASS WORKERS	\$12.00	
TRAFFIC CONTROL		\$50.00
TICKET SUPERVISOR		\$50.00
USHER		\$12.00
VIDEO/SOUND WORKER		\$50.00

FREE BREAKFAST & LUNCH PROGRAM



BACKGROUND

- During the COVID pandemic emergency, we were able to provide free breakfast and lunch for students. After that, we returned to paid meals with free-and-reduced pricing for eligible students.
- For some years, some districts like OKC, Putnam City, & Shawnee have been able to provide free breakfast and lunch to ALL in-person students via the federal [Community Eligibility Provision](#) (CEP).
- Oklahoma has added Medicaid Free to the direct certification process for lunch programs. That makes it feasible for ALL of our schools to participate in CEP.

COMMUNITY ELIGIBILITY PROVISION

- Over 51% of our elementary and 42% of our secondary students are already direct-certified for free-and-reduced meals via Medicaid Free, food stamps, Temporary Assistance for Needy Families, Food Distribution Program on Indian Reservations, or children identified as homeless, migrant, or runaway youth.
- That is high enough to make it possible to provide free meals for the in-person students and still break even after federal CEP reimbursement.

PREVENTING FUNDING LOSSES

Three programs currently receive funding based on free-and-reduced lunch participation, but two of them can instead qualify for that funding via the Low Income Report:

- Title I Allocation ✓
- E-Rate ✓
- State Aid for Economically Disadvantaged ✗

We would maintain our funding for the last category by having ALL families complete a simple *Economically Disadvantaged Form*.

ECONOMICALLY DISADVANTAGED FORM

This form would need to be completed by each family.

School Year 2024 - 2025
Economically Disadvantaged Form

This application should be completed even if your student attends a Community Eligibility Provision or Provision School.

School: _____ Grade: _____ Student Number: _____

Student Name: _____

Please select the income range that represents the total annual gross income:

<input type="radio"/> Less than \$27,861	<input type="radio"/> Between \$57,720 and \$67,673	<input type="radio"/> Between \$97,532 and \$107,485
<input type="radio"/> Between \$27,861 and \$37,814	<input type="radio"/> Between \$67,673 and \$77,626	<input type="radio"/> Between \$107,485 and \$117,438
<input type="radio"/> Between \$37,814 and \$47,767	<input type="radio"/> Between \$77,626 and \$87,579	<input type="radio"/> Between \$117,438 and \$127,391
<input type="radio"/> Between \$47,767 and \$57,720	<input type="radio"/> Between \$87,579 and \$97,532	<input type="radio"/> Between \$127,391 and \$137,344

Please select the total number of people in your household:

<input type="radio"/> One (1)	<input type="radio"/> Five (5)	<input type="radio"/> Nine (9)
<input type="radio"/> Two (2)	<input type="radio"/> Six (6)	<input type="radio"/> Ten (10)
<input type="radio"/> Three (3)	<input type="radio"/> Seven (7)	<input type="radio"/> Eleven (11)
<input type="radio"/> Four (4)	<input type="radio"/> Eight (8)	<input type="radio"/> Twelve (12)

Signature: I certify that all information provided on this form is true to the best of my knowledge and that all household income is reported. I understand that this information will impact federal and state funding to the school.

Sign Here: _____ Date: _____

Print Name: _____

