

AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, March 11, 2024 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
- III. Spotlight
 - III.A. Recognition of Academic All-State students
 - III.B. Recognition of Bruin Swim teams
 - III.C. Recognition of Clent Stewart

IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

V. Superintendent's Report

- V.A. Teaching & Learning Update
- V.B. Construction Update
- V.C. Financial Update
- V.D. Upcoming Board of Education Meetings

- Special Meeting - Monday, March 25, 2024; 12:00 p.m.
- Regular Meeting - Monday, April 15, 2024; 5:30 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- February 19, 2023 (Regular Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for February 2024 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations/Interest Earnings as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Approval of the contract for Jenkins & Kemper CPAs to perform the district's annual audit for the year ending June 30, 2024 and prepare the Estimate of Needs for 2024-2025 as set out on Attachment "H"

VI.I. Approval of a renewed contract with SylogistEd Inc. (formerly MAS) as set out on Attachment "I"

VI.J. Approval of Policy EIA: Parent Participation in the School District as set out on Attachment "J"

VII. Action Topics

VII.A. Recommendation, Consideration And Vote To Approve A Resolution Fixing The Amount Of Combined Purpose General Obligation Bonds, Series 2024A To Mature Each Year; Fixing The Time And Place The Bonds Are To Be Sold; Designating A Registrar/Paying Agent And Disclosure Counsel; Approving The Preliminary Official Statement And Distribution Thereof; Authorizing The Clerk To Give Notice Of Said Sale As Required By Law And Approving Other Matters Related To The Issuance Of Said Bonds

VII.B. Recommendation, Consideration And Vote To Approve A Resolution Fixing The Amount Of General Obligation Building Bonds,

Series 2024B To Mature Each Year; Fixing The Time And Place The Bonds Are To Be Sold; Designating A Registrar/Paying Agent And Disclosure Counsel; Approving The Preliminary Official Statement And Distribution Thereof; Authorizing The Clerk To Give Notice Of Said Sale As Required By Law And Approving Other Matters Related To The Issuance Of Said Bonds

VIII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

IX. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

X. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., March 8, 2024, by Laci Harris, Minutes Clerk of the Board.

Academic All-Staters



**2024 Oklahoma
Academic
All-Staters**



Lauren Lee



John Ortiz



March Event Highlights

- **Elementary Parent/Teacher Conferences**
 - Tue, March 12 & Th, March 14 4:00 - 7:00
 - No school for elementary students Friday, March 15
- **Grand Area Special Olympics**
 - Sat, March 16 9:00 - 12:00
 - Custer Stadium
 - Grand Area = Craig, Delaware, Ottawa, Mayes, Nowata, Rogers, and Washington counties

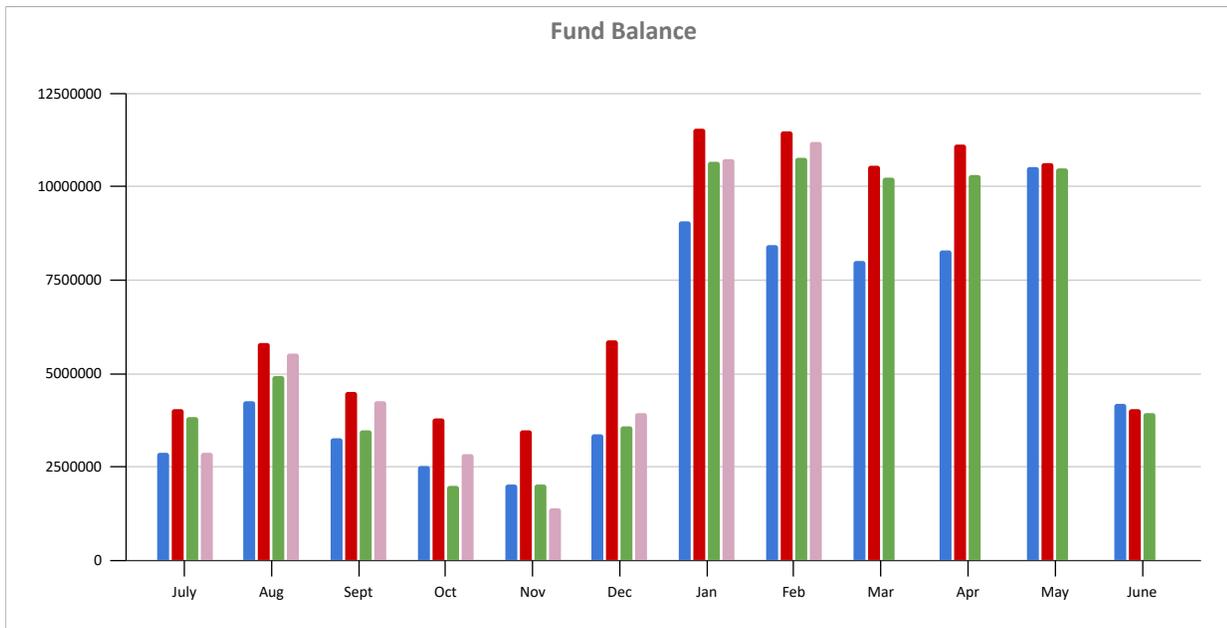


District Teacher Advisory Committee

- Focus: Elementary Student Behavior
- Purpose - Committee formed in response to teacher feedback that student behavior is impacting the classroom environments more frequently and with greater intensity than in the past. The committee will research possible causes and strategies to improve this metric on the district level to improve classroom environments and student outcomes.

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027				
FY24-FY23	(979,457)	603,449	780,869	828,485	(657,601)	380,048	72,122	417,544				



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

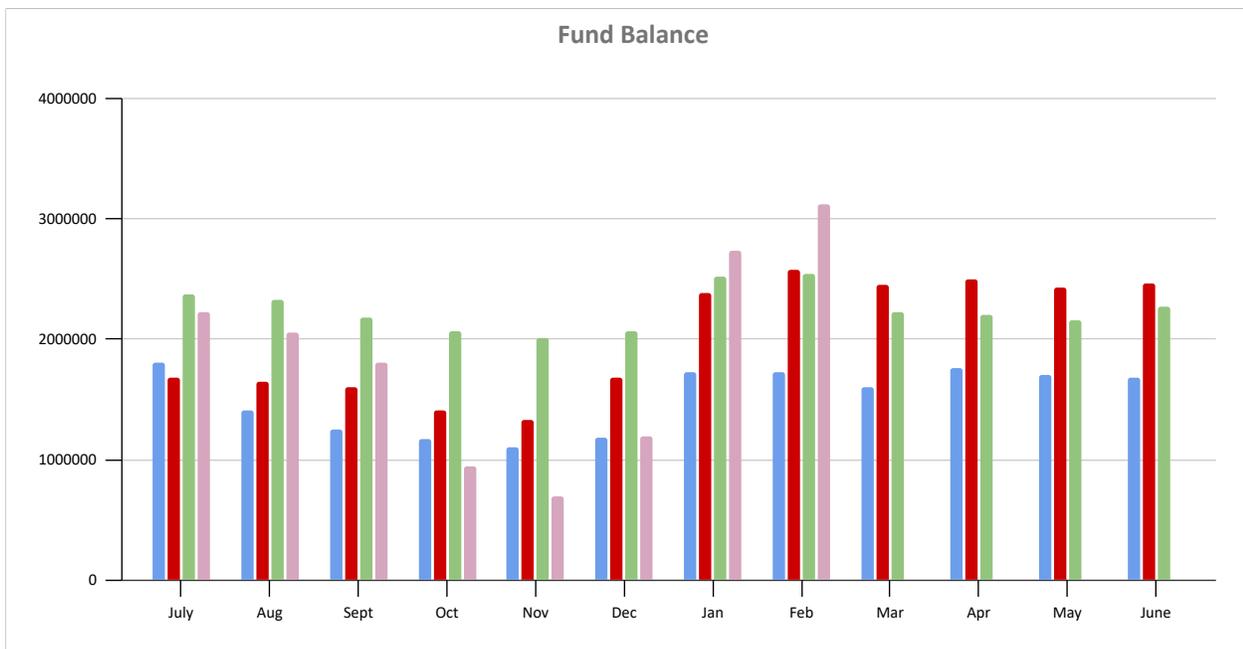
	February	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 10,752,812	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	1,351,409	11,320,414	10,329,034	9,835,435
County	164,440	1,333,028	1,273,364	1,299,502
State	3,180,462	22,757,116	19,647,952	17,996,908
Federal	311,908	3,922,279	4,089,860	5,823,140
Other sources	75,515	93,521	8,498	56,316
	<u>5,083,734</u>	<u>39,426,358</u>	<u>35,348,708</u>	<u>35,011,301</u>
Total cash available	15,836,546	43,358,346	39,414,502	39,212,104
<u>Requirements:</u>				
Salaries	3,069,054	19,273,364	16,900,161	15,795,042
Benefits	1,041,953	6,506,965	5,823,206	5,376,410
Professional services	123,362	728,561	319,739	387,977
Property services	21,699	2,081,164	2,244,480	2,240,430
Other purchased services	44,897	1,083,778	886,377	749,648
Supplies & materials	311,686	2,035,306	1,703,137	1,929,404
Property	6,185	36,922	365,783	880,787
Other uses	20,683	415,259	392,136	369,961
	<u>4,639,519</u>	<u>32,161,319</u>	<u>28,635,019</u>	<u>27,729,659</u>
Ending balance	<u><u>11,197,027</u></u>	<u><u>11,197,027</u></u>	<u><u>10,779,483</u></u>	<u><u>11,482,445</u></u>

**Bartlesville Public Schools
General Fund Revenue Detail**

		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110	Ad valorem tax - current						2,403,295.05	6,557,026.50	1,169,211.88					10,129,533.43
1121-1122	Ad valorem tax - prior	95,532.69	19,903.88	82,205.01	20,671.95	12,348.55	14,117.00	9,447.99	60,733.18					314,960.25
1130	In lieu of tax	0.07												0.07
1190	Other taxes													-
1213-1214	Testing fees	493.13	431.25	196.25	350.75	275.00	332.50	505.00	173.75					2,757.63
1230-1290	Tuition							17,242.50						17,242.50
1310	Interest on investments	19,986.87	19,257.24	21,713.45	86,782.91	21,821.17	28,615.43	92,354.00	99,211.39					389,742.46
1352	Interest on unapport. Tax	157.09	263.00	41.15	217.69	41.96	545.50		13,927.80					15,194.19
1410	Rent		4,942.00					1,892.62						6,834.62
1440	Sale of equipment		4,500.00						147.00					4,647.00
1510	Insurance loss recoveries							7,700.81						7,700.81
1530	Damage recovery				320.00									320.00
1580	Activity trip reimb	2,340.29	1,411.15	4,863.79	5,132.97	3,338.83	17,841.10	1,462.27	1,667.84					38,058.24
1590	Miscellaneous reimb	1,359.00	18,573.67	40,000.00	875.00	21,598.49	2,100.00	3,902.50	5,225.94					93,634.60
1610	Donations		213,228.75	4,000.00	500.00		2,500.00	72,500.00	1,000.00					293,728.75
1680	Refunds	2,249.00	97.99		1,874.96									4,221.95
1690	Miscellaneous		25.00	691.00	323.00	325.00	205.00	158.00	110.00					1,837.00
2100	County-wide 4-mill	11,521.78	3,517.47	9,767.07	2,415.76	1,487.94	260,846.88	696,722.32	157,290.90					1,143,570.12
2200	Mortgage tax	16,227.08	9,912.73	13,294.27	12,649.05	13,908.23	10,743.86	20,952.59	7,149.21					104,837.02
2300	Resale Property			84,621.00										84,621.00
3110	Gross producton tax	2,804.04	3,394.17	2,119.11	2,901.25	3,499.36	3,366.34	5,427.62	3,405.49					26,917.38
3120	Motor vehicle tax	40,923.02	227,201.49	237,810.51	227,012.98	221,861.55	198,215.42	196,071.39	203,819.32					1,552,915.68
3130	Rural electric tax	4,588.38	5,337.68	5,733.15	5,720.65	4,378.39	3,999.48	4,312.11	4,676.39					38,746.23
3140	State school land earnings	93,412.60	57,862.82	52,676.69	87,838.62	69,657.14	73,174.90	122,505.84	107,495.18					664,623.79
3150	Vehicle tax stamps	1,024.57	2,100.29	779.75	1,521.77	449.16	3,514.98		75.46					9,465.98
3160	Farm implement tax stamps	365.39		521.22	426.29	112.84	116.42		25.23					1,567.39
3210	Foundation aid		2,340,979.22	2,340,979.21	2,340,979.22	2,340,979.21	2,340,979.22	2,670,899.87	2,394,508.88					16,770,304.83
3250	FBA		382,113.47	410,466.58	396,290.03	396,290.02	396,290.03	487,410.34	433,049.22					2,901,909.69
3310	Alternative education						59,403.02		29,701.50					89,104.52
3412	NBCT Stipend							45,000.00						45,000.00
3415	Reading Sufficiency						92,364.80							92,364.80
3420	State textbooks		393,839.52					8,906.00						402,745.52
3430	Education matching	1,823.13	3,622.48				3,722.36		3,696.26					12,864.23
3436							41,155.83							41,155.83
3440	Drivers education			3,600.00										3,600.00
3470							6,537.02	5,204.00						11,741.02
3690	Other state								9.48					9.48
3811	Vocational programs			5,940.00			18,640.00							24,580.00
3812	Vocational programs			38,750.00			28,750.00							67,500.00
3892	Lottery Fund													-
4140	Title VII		75,665.09											75,665.09
4162	Flood Control				128.15									128.15
4210	Title I - Part A	366,247.22				150,627.96	268,931.95	142,012.24	133,783.46					1,061,602.83
4271	Title II	38,987.61					127,460.72	31,276.16	1,617.55					199,342.04
4281	Title III						15,929.87	53.58						15,983.45
4310	IDEA B - Special Education	373,821.55			117,725.70	184,844.41	121,267.61	295.94	117,447.69					915,402.90
4340	Preschool				6,048.56	11,548.70	6,048.86		6,048.86					29,694.98
4442	Title IV reimb	7,387.48				12,139.85	17,237.18	1,431.46	1,301.95					39,497.92
4470	Title VI	4,496.95				9,767.13	30,964.84	4,711.17	27,858.64					77,798.73
4550	Johnson-O'Malley	34,715.38												34,715.38
4611	Title II - Adult Education	9,010.66	20,040.09				12,048.96		16,651.85					57,751.56
4689	Other federal	9,537.08	396,986.01	1,749.00	10,756.01	10,756.87	730,376.01	247,337.43	7,197.92					1,414,696.33
4740														-
4821	Carl Perkins													-
5150-5160	Activity trip reimb	517.61	2,997.92	1,447.43	993.26	1,347.39	1,438.38	9,263.55	75,514.63					93,520.17
5600	Correcting entries													-
		<u>1,139,529.67</u>	<u>4,208,204.38</u>	<u>3,363,965.64</u>	<u>3,330,456.53</u>	<u>3,493,405.15</u>	<u>7,343,076.52</u>	<u>11,463,985.80</u>	<u>5,083,733.85</u>	-	-	-	-	<u>39,426,357.54</u>

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725				
FY24-FY23	(149,124)	(272,816)	(371,184)	(1,120,267)	(1,320,812)	(868,743)	221,711	579,175				



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	February	2023-24 Year to Date Total	Prior Year Year to Date Total
	<u>\$ 2,737,169</u>	<u>\$ 2,265,535</u>	<u>\$ 2,457,578</u>
Beginning balance			
 <u>Revenue:</u>			
Local	433,943	2,041,247	1,433,037
State	5	715,509	22,348
Other sources	3,103	3,103	
	<u>437,051</u>	<u>2,759,859</u>	<u>1,455,385</u>
 Total cash available	 3,174,220	 5,025,394	 3,912,963
 <u>Requirements:</u>			
Professional services	11,800	102,478	112,300
Property services	31,244	588,051	639,914
Other purchased services		-	
Supplies & materials	6,437	88,095	154,508
Property	6,014	1,128,045	466,691
Other uses		-	
	<u>55,495</u>	<u>1,906,669</u>	<u>1,373,413</u>
 Ending balance	 <u>3,118,725</u>	 <u>3,118,725</u>	 <u>2,539,550</u>

MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - February 19, 2024

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave., Bartlesville, OK 74003 on Monday, February 19, 2024 at 5:30 PM.

Present: Scott Bilger, Rick Boswell, Andrea Nightingale, Randy Herren, Suzy Keirse, Kinder Shamhart. **Absent:** Jason Sauer. Present: 6, Absent: 1.

I. Call Meeting to Order

II. Flag Salute

III. Spotlight

III.A. Recognition of All-State Music students

- Emily Dickey - All State Symphonic Band - Trumpet
- Logan Young - All State Symphonic Band - Percussion
- Luke Olsen - All State Symphonic Band - Bass Violin
- Keira Betenson - All State Alternate - Bassoon
- Adrianna Van Eman - All State Alternate - Horn
- Hayes Farley - Oklahoma Choral Directors Jr. High All-State Choir
- Noah Ramirez-Riddle - Oklahoma Choral Directors Jr. High All-State Choir
- Nathan Van Noy - Oklahoma Choral Directors Jr. High All-State Choir
- Caroline Boudreaux - Oklahoma Choral Directors Jr. High All-State Choir
- Izabelle Bilby - Oklahoma Choral Directors Jr. High All-State Choir
- Kate Fullerton - Oklahoma Music Educators Association High School All State Choir
- Connor Hart - Oklahoma Music Educators Association High School All State Choir
- Karina Kempf - Oklahoma Music Educators Association High School All State Choir
- Emma Lehman - Oklahoma Music Educators Association High School All State Choir
- Jackson Miller - Oklahoma Music Educators Association High School All State Choir
- Carter Wells - Oklahoma Music Educators Association High School All State Choir

III.B. Recognition of the OkMEA Award for Chris Koehn

Principal Michael Harp outlined Mr. Koehn's recognition.

III.C. Recognition of National FFA Week

Marty Jones spoke about the dinner the FFA members provided to the board members prior to the meeting and the various events for FFA week.

IV. Public Comment

There were no public comments.

V. Superintendent's Report

V.A. Teaching & Learning Update

LaDonna Chancellor reviewed updates regarding professional development and various upcoming events.

V.B. Construction Update

Caleb Rovenstine updated the board regarding the Wayside Elementary renovation project.

V.C. Financial Update

Preston Birk reported on the financial update.

V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, March 11, 2024; 5:30 p.m.

VI. Consent Agenda

VI.A. Approval of Minutes as set out on Attachment "A"

- January 18, 2024 (Special Meeting)
- January 26, 2024 (Special Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for January 2024 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Approval of Activity Fund Transfers as listed on Attachment "H"

VI.I. Approval of Activity Fund Fundraising Expenditures as set out on Attachment "I"

VI.J. Approval of Form 307 Supplemental Appropriations for the Building Fund as set out on Attachment "J"

Order #1.2024 – Motion Passed to approve Consent Agenda items A through J. This motion, made by Rick Boswell and seconded by Randy Herren, Passed. Kinder Shamhart: Yea, Suzy Keirsey: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 6, Nay: 0

VII. Action Topics

VII.A. Recommendation, Consideration And Vote To Approve A Resolution Approving A Lease Purchase Agreement Pertaining To The Acquisition And Financing Of School District Facility Improvements, Acquiring School Furniture, Fixtures And Equipment, And/or Acquiring Transportation Equipment; Approving An Escrow And Paying Agent Agreement; Approving The Forms Of Lease Purchase Agreement, Ground Lease Agreement, Tax Regulatory Agreement, Continuing Disclosure Agreement, And Official Statement; Approving Other Documents And Certificates Related Thereto; And Containing Other Provisions Related Thereto.

Order #2.2024 – Motion Passed to approve Action Topic A. This motion, made by Rick Boswell and seconded by Kinder Shamhart, Passed. Kinder Shamhart: Yea, Suzy Keirsey: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 6, Nay: 0

VIII. Public Comment

There were no public comments.

IX. New Business

There was no new business.

X. Adjournment

There being no further business, the meeting adjourned at 6:12 p.m.

REGULAR MEETING)
 STATE OF OKLAHOMA) SS
 COUNTY OF WASHINGTON)

Bartlesville Public Schools

Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1368	02/16/2024	CDW LLC	TECH-RLDT- SPLYS-PRINTER-412/CENTRAL HP COLOR LASERJET PRO MFP M283FDW FOR RENATE SALERNO	531.15
1369	02/16/2024	AMAZON CAPTIAL SERVICES INC	COPY/PRINTER SUPPLIES-015/CENTRAL 206X TONER CARTRIDGES, 4 PK (ALL COLORS) WITH CHIP SEE ATTACHED CART	399.09
1370	02/16/2024	WAL-MART COMMUNITY	GENL-SUPPLIES-000/AOPA GRANT/BHS TO PURCHASE MISC GENERAL SUPPLIES INCLUDING HOT GLUE GUNS, GLUE STICKS, MARKERS, ETC	83.00
1371	02/16/2024	EMBASSY SUITES NORMAN	TRAVEL-000/FS/ESC PO for lodging at OKASBO conference in Norman on 4/24-25	357.00
1372	02/16/2024	SCHOOL SPECIALTY, LLC	GENL-SUPPLIES-015/CENTRAL BLANKET PO FOR GENERAL OFFICE/CLASSROOM SUPPLIES PER CART#1040912406	91.30
1373	02/17/2024	ARVEST BANK CORPORATE VISA	DUES & FEES-000/HR/ESC BLANKET PO FOR DUES AND FEES RELATED TO CERTIFICATION	6,000.00
1374	02/19/2024	STAPLES CONTRACT & COMMERCIAL INC	GNL SPLYS/412/MADISON BLANKET PO FOR MISC. GENERAL & COPY SPLYS, ETC.	500.00
1375	02/19/2024	OK ASSOC SCHOOL BUSINESS	REGISTRATION-000/FS/ESC Registration for Encumbrance Clerk Series Training for Debbie Champon	125.00
1376	02/19/2024	AMAZON CAPTIAL SERVICES INC	GENL-BOOKS-SPLYS-015/HOOVER book, learning resources, pencils shipping included	205.00
1377	02/22/2024	ENCYCLOPEDIA BRITANNICA, INC	Britannica-Tech-Rltd-Subscription-015/Wayside OLSV-Britannica School Subscription 2/23/24-2/22/25	700.00
1378	02/22/2024	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-511/Federal Programs/Jane Phillips Bulk Crayons for Title one Parent involvement	101.91
1379	02/22/2024	AMAZON CAPTIAL SERVICES INC	Copy-Supplies-054/SS/ESC Misc. Raised Lines Paper for special education students includes shipping	50.00
1380	02/22/2024	ARVEST BANK CORPORATE VISA	Genl AG supplies-412/Fed Prog/HS AG Burpee Seeds for High School AG program. (company does not accept POs)	600.00
1381	02/22/2024	MAKERBOT INDUSTRIES, LLC	Genl-Supplies-AG-412/Fed Prog/HS/AG See attached list for MakeBot Method Accessory Tool Kit and Build Plate for Makerbot Sketch	254.50
1382	02/22/2024	GRAPHIC SOLUTIONS GROUP, INC.	Genl-Copy Supplies-AG-412/Fed Prog/HS AG See attached list for ink and paper supplies, etc.	1,856.73
1383	02/27/2024	STAPLES CONTRACT & COMMERCIAL INC	GNL SPLYS, FURN-015/MADISON Blanket for Poster Printer Supplies, including toner cartridges and paper	2,499.99
1384	02/28/2024	CDW LLC	HARD DRIVE FOR OE LAPTOP HARD DRIVE FOR OPERATION EAGLE LAPTOP FOR LESLIE DONNELL	62.53
1385	02/28/2024	REALLY GREAT READING COMPANY, LLC	TECH-RLDT-SPLYS-367/CURR/ESC SCIENCE OF READING eLEARNING COURSE-MINIMUM 20 TEACHER LICENSES. SEE ATTACHED QUOTE #38251	6,250.00
1386	02/29/2024	STAPLES CONTRACT & COMMERCIAL INC	GNL SPLYS-FURN-Paper-015/MADISON Blanket to include furniture, office/classroom supplies, paper, toner, etc.	1,500.00

Bartlesville Public Schools

Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1387	02/29/2024	ARVEST BANK CORPORATE VISA	hotel-054/SS/ESC Hotel expenses for Tiffany Fitzsimmons and Amanda Washington while attending OSPA Conference in Norman, OK 4/12/24 for one night, 4/11/24.	200.00
1388	02/29/2024	ARVEST BANK CORPORATE VISA	hotel-613/SS/ESC Hotel expenses for Dawn Schaper, Shawn Shea, and Philip Steedman while attending 2024 OK Deaf Education Conference in Sulphur, OK, June 5-6, 2024. 2 rooms x 2 nights	500.00
1389	02/29/2024	DAWN L SCHAPER	travel-613/SS/ESC Travel expenses while attending OK Deaf Education Conference in Sulphur, OK 6/4-6/2024.	500.00
1390	02/29/2024	SHAWN E SHEA	travel-613/SS/ESC Travel expenses while attending Ok Deaf Education Conference in Sulphur, OK June 4-6, 2024	147.50
1391	02/29/2024	PHILIP STEEDMAN	travel-613/SS/ESC Travel expenses while attending Ok Deaf Education Conference in Sulphur, OK June 4-6, 2024	147.50
1392	02/29/2024	AMANDA R WASHINGTON	travel -054/SS/ESC Travel expenses to Norman, OK on 4/11-12/2024 to OSPA Conference.	400.00
1393	02/29/2024	MICHAEL D HARP	TRAVEL-029/CURR/ESC BLANKET PO FOR OUT OF DISTRICT TRAVEL FOR PROFESSIONAL DEVELOPMENT AND SUPERVISION	970.00
1394	02/29/2024	ROBERTS DOCUMENT SOLUTIONS	PRINTING-BINDING-SERVICES BLANKET PO FOR MISC PRINTING INCLUDING BUSINESS CARDS FOR BHS PRINCIPAL AND ASSISTANT PRINCIPALS ETC TO BE PRINTED.	250.00
1395	02/29/2024	2024 OKLAHOMA JOM CONFERENCE	REGISTRATION FOR JOM CONFERENCE REGISTRATION FOR DENESSA LITTLEAXE AND LESLIE DONNELL TO ATTEND 2024 OKLAHOMA JOM CONFERENCE	825.00
1396	02/29/2024	TIFFANY R FITZSIMMONS	travel-054/SS/ESC Travel expenses to Norman, OK to OSPA Conference 4/11-12/2024.	88.50
1397	03/05/2024	CURB APPEAL LAWN CARE	LAWN-CARE-SRVCS-015/MADISON Lawn-Service Care/510/Madison, Dirt, Mulch, trees, etc	2,000.00
1398	03/05/2024	CINTAS CORP #2	health-first aid supplies-412/AG/HS Blanket - medical and first aid supplies for AG lab, etc.	150.00
1399	03/05/2024	KELLI M BRYANT	TRAVEL-010/CURR/ESC BLANKET PO FOR MILEAGE OUT OF DISTRICT TRAVEL REIMBURSEMENT FOR SY 23-24	400.00
1400	03/05/2024	FIRST THOUGHT, INC.	FURNITURE/FIX-AWARDS, GIFTS, REGALIA BLANKET PO FOR MISC SUPPLIES INCLUDING DOOR SIGNS, ENGRAVINGS, PLAQUES, STAFF NAME TAGS, ETC	600.00
1401	03/05/2024	JESSICA D STRAIN	TRAVEL-015/BHS REIMBURSEMENT FOR TRAVEL TO SCIENCE FAIR AT OSU IN STILLWATER, OK MARCH 8-9, 2024	88.50
1402	03/07/2024	TONYA R KNOLLMAYER	TRAVEL REIMBURSEMENT FOR TRAVEL TO SCIENCE FAIR AT OSU IN STILLWATER, OK MARCH 8-9, 2024	88.50
1403	03/07/2024	SHELLEY C BROWN	TRAVEL REIMBURSEMENT FOR TRAVEL TO SCIENCE FAIR AT OSU IN STILLWATER, OK, MARCH 8-9, 2024	88.50

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1404	03/07/2024	ARVEST BANK CORPORATE VISA	ROOM LODGING-561/OEJOM/MMS ROOM LODGING FOR LESLIE DONNELL TO ATTEND JOM CONFERENCE IN TULSA, OK MARCH 25-28, 2024. HOTEL WON'T TAKE PO.	340.26
1405	03/07/2024	GERAMEY K CABLE	INSTRUCT-SRVCS-561/OEJOM/MMS PRESENTER FOR JOHNSON O'MALLEY CULTURAL CLASS-DRUM STICK CLASS	400.00
1406	03/07/2024	LEVON KILAN JUDE JACOBS	INSTRUCT-SRVCS-563/OEJOM/MMS PRESENTER FOR JOHNSON O'MALLEY CULTURAL CLASSES-DANCE INSTRUCTION	300.00
1407	03/07/2024	FAWN WILSON	INSTRUCT-SRVCS-563/OEJOM/MMS PRESENTER FOR JOHNSON O'MALLEY-NATIVE DESIGNS	300.00
1408	03/07/2024	LESLIE J DONNELL	TRAVEL-561/OEJOM/MMS REIMBURSEMENT FOR OUT-OF-DISTRICT TRAVEL	500.00
1409	03/07/2024	THOMPSON BROS	cylinder lease-412/AG/HS One year cylinder lease renewal for one year for AG program.	277.00

Report Total: \$31,728.46

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 21

21-Building Fund

PO No	Date	Vendor	Description	Amount
24	03/06/2024	BELLCO GLASS LLC	MAINT/018/RH Blanket PO for replacement and installation of new window broken by student	1,054.00

Report Total: \$1,054.00

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 22

22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
58	03/06/2024	KRAFT HEINZ FOODS COMPANY	APPLIANCES/FURNITURE/FIXTURES-385/CND BLANKET PO FOR MISC. EQUIPMENT, PARTS & SUPPLIES ETC.	6,000.00
59	03/06/2024	CYNTHIA O'BANNION	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 19013 RYLANN O'BANNION	111.25

Report Total: \$6,111.25

Bartlesville Public Schools
Encumbrance Register

Year 2023-2024 Fund 31

31-2019 BOND - 2022 PROJECTS

PO No	Date	Vendor	Description	Amount
46	02/17/2024	WEATHERPROOFING TECHNOLOGIES, INC	MAINT/018/DIST Urgent Blanket po to replace 312024-42 for roof repairs across district	7,500.00
47	02/22/2024	FIRST THOUGHT, INC.	GATE/246/JP Blanket PO for plaque and acrylic signs per quote dated 2/20/24	1,057.06

Report Total: \$8,557.06

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 32

32-2021 BOND - 2023 PROJECTS

PO No	Date	Vendor	Description	Amount
229	02/17/2024	CDW LLC	TECH-SRVCS-019/TECH/ESC BLANKET PO FOR (6) JOEY 30 CLASSROOM CARTS & LOCKS	6,660.48
230	02/19/2024	XPRESSMYSELF.COM LLC	TECH-RLTD-SPLYS-019/TECH/ESC TAMPERPROOF ASSET LABELS (6000)	1,884.00

Report Total: \$8,544.48

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 81

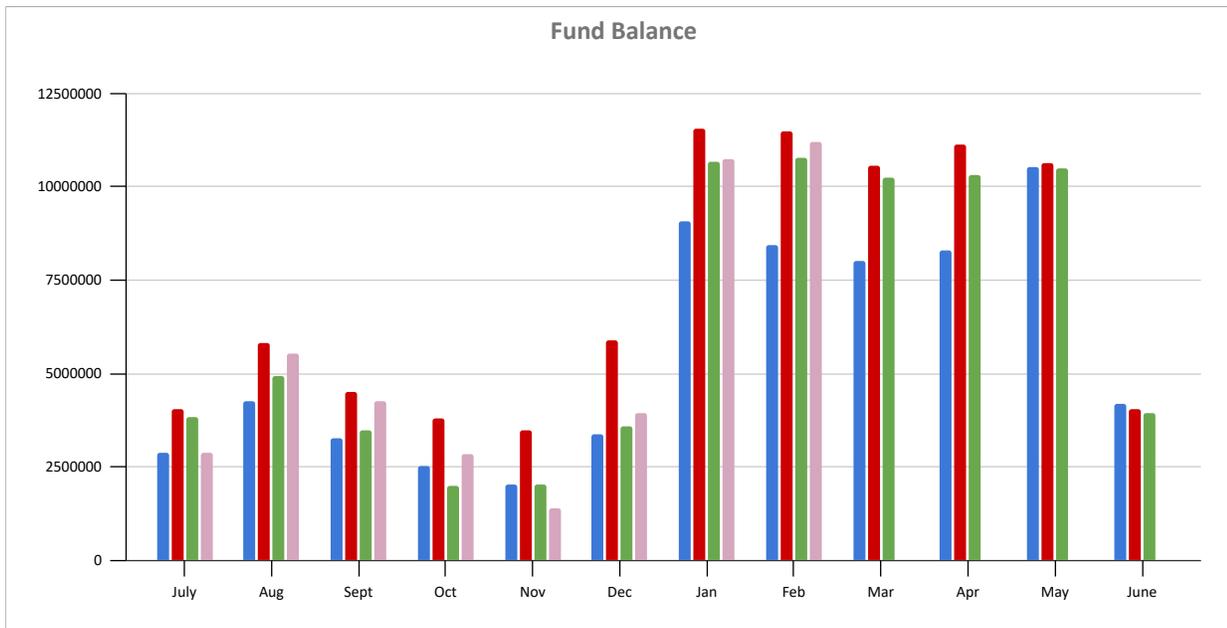
81-GIFTS FUND

PO No	Date	Vendor	Description	Amount
2	03/07/2024	BHS PROJECT GRADUATION	DONATIONS-287/297/CURR/ESC PROJECT GRADUATION DONATIONS FROM CONOCO PHILLIPS AND PHILLIPS 66	5,000.00
3	03/07/2024	BHS AFTER PROM COMMITTEE	DONATIONS-287/297/CURR/ESC AFTER PROM DONATIONS FROM CONOCO PHILLIPS & PHILLIPS 66	5,000.00

Report Total: \$10,000.00

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027	1,377,252	3,961,327	10,752,812	11,197,027				
FY24-FY23	(979,457)	603,449	780,869	828,485	(657,601)	380,048	72,122	417,544				



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

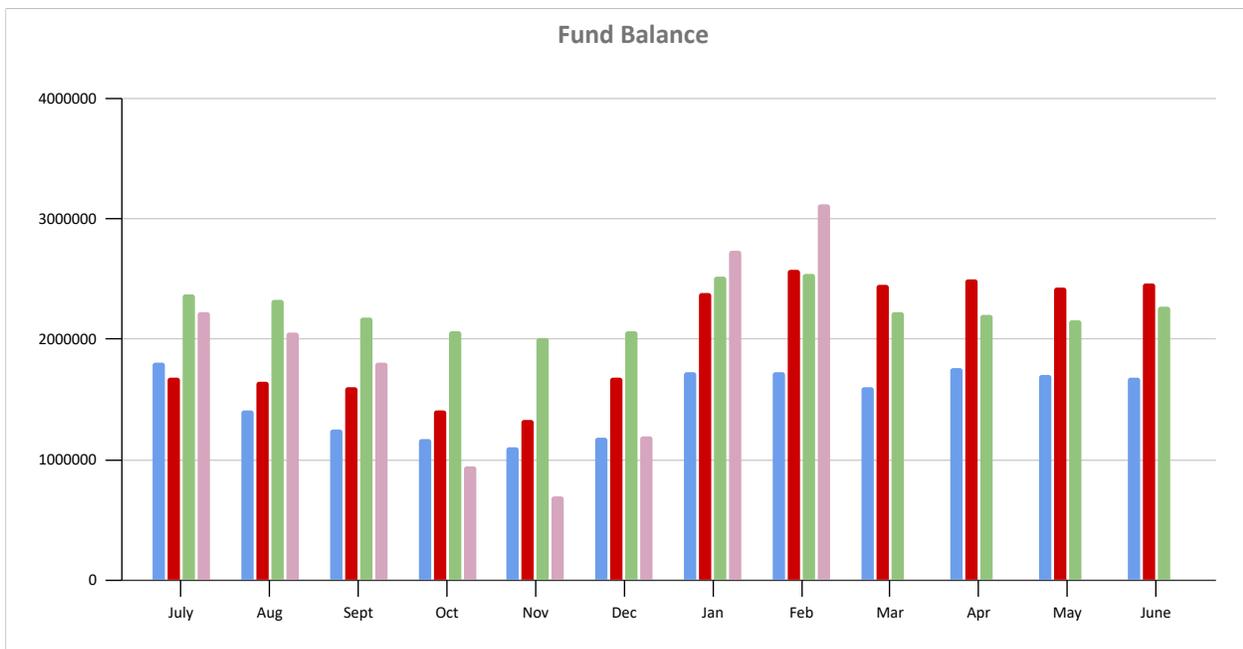
	February	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 10,752,812	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	1,351,409	11,320,414	10,329,034	9,835,435
County	164,440	1,333,028	1,273,364	1,299,502
State	3,180,462	22,757,116	19,647,952	17,996,908
Federal	311,908	3,922,279	4,089,860	5,823,140
Other sources	75,515	93,521	8,498	56,316
	<u>5,083,734</u>	<u>39,426,358</u>	<u>35,348,708</u>	<u>35,011,301</u>
Total cash available	15,836,546	43,358,346	39,414,502	39,212,104
<u>Requirements:</u>				
Salaries	3,069,054	19,273,364	16,900,161	15,795,042
Benefits	1,041,953	6,506,965	5,823,206	5,376,410
Professional services	123,362	728,561	319,739	387,977
Property services	21,699	2,081,164	2,244,480	2,240,430
Other purchased services	44,897	1,083,778	886,377	749,648
Supplies & materials	311,686	2,035,306	1,703,137	1,929,404
Property	6,185	36,922	365,783	880,787
Other uses	20,683	415,259	392,136	369,961
	<u>4,639,519</u>	<u>32,161,319</u>	<u>28,635,019</u>	<u>27,729,659</u>
Ending balance	<u><u>11,197,027</u></u>	<u><u>11,197,027</u></u>	<u><u>10,779,483</u></u>	<u><u>11,482,445</u></u>

**Bartlesville Public Schools
General Fund Revenue Detail**

		July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110	Ad valorem tax - current						2,403,295.05	6,557,026.50	1,169,211.88					10,129,533.43
1121-1122	Ad valorem tax - prior	95,532.69	19,903.88	82,205.01	20,671.95	12,348.55	14,117.00	9,447.99	60,733.18					314,960.25
1130	In lieu of tax	0.07												0.07
1190	Other taxes													-
1213-1214	Testing fees	493.13	431.25	196.25	350.75	275.00	332.50	505.00	173.75					2,757.63
1230-1290	Tuition							17,242.50						17,242.50
1310	Interest on investments	19,986.87	19,257.24	21,713.45	86,782.91	21,821.17	28,615.43	92,354.00	99,211.39					389,742.46
1352	Interest on unapport. Tax	157.09	263.00	41.15	217.69	41.96	545.50		13,927.80					15,194.19
1410	Rent		4,942.00					1,892.62						6,834.62
1440	Sale of equipment		4,500.00						147.00					4,647.00
1510	Insurance loss recoveries							7,700.81						7,700.81
1530	Damage recovery				320.00									320.00
1580	Activity trip reimb	2,340.29	1,411.15	4,863.79	5,132.97	3,338.83	17,841.10	1,462.27	1,667.84					38,058.24
1590	Miscellaneous reimb	1,359.00	18,573.67	40,000.00	875.00	21,598.49	2,100.00	3,902.50	5,225.94					93,634.60
1610	Donations		213,228.75	4,000.00	500.00		2,500.00	72,500.00	1,000.00					293,728.75
1680	Refunds	2,249.00	97.99		1,874.96									4,221.95
1690	Miscellaneous		25.00	691.00	323.00	325.00	205.00	158.00	110.00					1,837.00
2100	County-wide 4-mill	11,521.78	3,517.47	9,767.07	2,415.76	1,487.94	260,846.88	696,722.32	157,290.90					1,143,570.12
2200	Mortgage tax	16,227.08	9,912.73	13,294.27	12,649.05	13,908.23	10,743.86	20,952.59	7,149.21					104,837.02
2300	Resale Property			84,621.00										84,621.00
3110	Gross producton tax	2,804.04	3,394.17	2,119.11	2,901.25	3,499.36	3,366.34	5,427.62	3,405.49					26,917.38
3120	Motor vehicle tax	40,923.02	227,201.49	237,810.51	227,012.98	221,861.55	198,215.42	196,071.39	203,819.32					1,552,915.68
3130	Rural electric tax	4,588.38	5,337.68	5,733.15	5,720.65	4,378.39	3,999.48	4,312.11	4,676.39					38,746.23
3140	State school land earnings	93,412.60	57,862.82	52,676.69	87,838.62	69,657.14	73,174.90	122,505.84	107,495.18					664,623.79
3150	Vehicle tax stamps	1,024.57	2,100.29	779.75	1,521.77	449.16	3,514.98		75.46					9,465.98
3160	Farm implement tax stamps	365.39		521.22	426.29	112.84	116.42		25.23					1,567.39
3210	Foundation aid		2,340,979.22	2,340,979.21	2,340,979.22	2,340,979.21	2,340,979.22	2,670,899.87	2,394,508.88					16,770,304.83
3250	FBA		382,113.47	410,466.58	396,290.03	396,290.02	396,290.03	487,410.34	433,049.22					2,901,909.69
3310	Alternative education						59,403.02		29,701.50					89,104.52
3412	NBCT Stipend							45,000.00						45,000.00
3415	Reading Sufficiency						92,364.80							92,364.80
3420	State textbooks		393,839.52					8,906.00						402,745.52
3430	Education matching	1,823.13	3,622.48				3,722.36		3,696.26					12,864.23
3436							41,155.83							41,155.83
3440	Drivers education			3,600.00										3,600.00
3470							6,537.02	5,204.00						11,741.02
3690	Other state								9.48					9.48
3811	Vocational programs			5,940.00			18,640.00							24,580.00
3812	Vocational programs			38,750.00			28,750.00							67,500.00
3892	Lottery Fund													-
4140	Title VII		75,665.09											75,665.09
4162	Flood Control				128.15									128.15
4210	Title I - Part A	366,247.22				150,627.96	268,931.95	142,012.24	133,783.46					1,061,602.83
4271	Title II	38,987.61					127,460.72	31,276.16	1,617.55					199,342.04
4281	Title III						15,929.87	53.58						15,983.45
4310	IDEA B - Special Education	373,821.55			117,725.70	184,844.41	121,267.61	295.94	117,447.69					915,402.90
4340	Preschool				6,048.56	11,548.70	6,048.86		6,048.86					29,694.98
4442	Title IV reimb	7,387.48				12,139.85	17,237.18	1,431.46	1,301.95					39,497.92
4470	Title VI	4,496.95				9,767.13	30,964.84	4,711.17	27,858.64					77,798.73
4550	Johnson-O'Malley	34,715.38												34,715.38
4611	Title II - Adult Education	9,010.66	20,040.09				12,048.96		16,651.85					57,751.56
4689	Other federal	9,537.08	396,986.01	1,749.00	10,756.01	10,756.87	730,376.01	247,337.43	7,197.92					1,414,696.33
4740														-
4821	Carl Perkins													-
5150-5160	Activity trip reimb	517.61	2,997.92	1,447.43	993.26	1,347.39	1,438.38	9,263.55	75,514.63					93,520.17
5600	Correcting entries													-
		<u>1,139,529.67</u>	<u>4,208,204.38</u>	<u>3,363,965.64</u>	<u>3,330,456.53</u>	<u>3,493,405.15</u>	<u>7,343,076.52</u>	<u>11,463,985.80</u>	<u>5,083,733.85</u>	-	-	-	-	<u>39,426,357.54</u>

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2021-2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532	692,259	1,192,603	2,737,169	3,118,725				
FY24-FY23	(149,124)	(272,816)	(371,184)	(1,120,267)	(1,320,812)	(868,743)	221,711	579,175				



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	February	2023-24 Year to Date Total	Prior Year Year to Date Total
	<u>\$ 2,737,169</u>	<u>\$ 2,265,535</u>	<u>\$ 2,457,578</u>
Beginning balance			
 <u>Revenue:</u>			
Local	433,943	2,041,247	1,433,037
State	5	715,509	22,348
Other sources	3,103	3,103	
	<u>437,051</u>	<u>2,759,859</u>	<u>1,455,385</u>
 Total cash available	 3,174,220	 5,025,394	 3,912,963
 <u>Requirements:</u>			
Professional services	11,800	102,478	112,300
Property services	31,244	588,051	639,914
Other purchased services		-	
Supplies & materials	6,437	88,095	154,508
Property	6,014	1,128,045	466,691
Other uses		-	
	<u>55,495</u>	<u>1,906,669</u>	<u>1,373,413</u>
 Ending balance	 <u>3,118,725</u>	 <u>3,118,725</u>	 <u>2,539,550</u>

March 11, 2024 Personnel Report

APPOINTMENTS:						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Bush, Emma	Ranch Heights	Special Ed Teacher Assistant Level 3	0.875	02/06/2024	Yes	
Cook, Kamryn	Wayside	Teacher Assistant	0.875	02/06/2024	Yes	
Dilbeck, Adele	High School	Varsity Girls Soccer Assistant Coach	N/A	03/01/2024	Yes	
Janssen, Kasi	Wilson	Teacher Assistant	0.875	02/06/2024	Yes	
Larmore, Jaclyn	Jane Phillips	Teacher Assistant	0.875	02/06/2024	Yes	
Nelson, Angela	High School	Social Studies Teacher	1.000	08/12/2024	Yes	
Petmichl, Kevin	High School	JV Boys Soccer Coach	N/A	03/01/2024	Yes	
Rios, Aubriayana	Ranch Heights	Special Ed Teacher Assistant Level 3	0.875	03/06/2024	Yes	
Soria, Melissa	Transportation	Transportation Secretary	1.000	02/29/2024	Yes	
Tanner, Barron	High School	Special Ed Teacher Assistant Level 3	0.875	02/06/2024	Yes	
Walsh, Hosteen	High School	Varsity Boys Soccer Assistant Coach	N/A	03/01/2024	Yes	
CHANGE OF STATUS:						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE Date
Bingham, Ila	Wayside	Kindergarten Teacher	1.000	Wayside	PreKindergarten Teacher	1.000 8/12/2024
Conway-Champon, Deborah	ESC	Encumbrance Clerk	1.000	ESC	Intermittent FMLA	1.000 2/26/2024
Dodson, Kaleigh	Wayside	LPN	0.875	Wayside	Nurse Assistant	0.875 3/8/2024
Harmon, Molly	Transportation	Bus Monitor	1.000	Transportation	FMLA	1.000 3/14/2024
Himes, Shelly	Wilson	FMLA	0.875	Wilson	Special Education Teacher Assistant Level 3	0.875 2/5/2024
Neill, Cherisa	Madison	English as a Second Language/Title 1 Teacher	1.000	Madison	FMLA	1.000 3/8/2024
Patterson, Melissa	Wilson	Prekindergarten Teacher	1.000	Wilson	Kindergarten Teacher	1.000 8/7/2023
Shoemaker, Bradley	ESC	Information Technology	1.000	ESC	FMLA	1.000 2/23/2024
Woodard, Sarah	Hoover	Special Education Teacher Assistant Level 2	0.875	Hoover	Special Education Teacher Assistant Level 3	0.875 2/6/2024
NON-RENEWAL OF TEMPORARY CONTRACT:						
Name	Site	Position	FTE	Date		
Robinson, Andrew	Transportation	Bus Driver	0.750	2/15/2024		
RESIGNATION:						
Name	Site	Position	FTE	Date		
Coffman, Klayton	Ranch Heights	Second Grade Teacher	1.000	5/17/2024		
Fisher, Tonia	High School	Special Education Teacher	1.000	5/17/2024		
Lame, Hailey	Wayside	Elementary Counselor	1.000	5/17/2024		
LeFlore, Alisha	Hoover	First Grade Teacher	1.000	5/17/2024		
Noel, Simone	Ranch Heights	Special Education Teacher	1.000	5/17/2024		
Pendley, Suzanne	Wayside	Fifth Grade Teacher	1.000	5/17/2024		
Stewart, Clent	High School	Head Boys Basketball Coach	N/A	3/5/2024		
Walker, Dakota	Ranch Heights	Teacher Assistant	0.875	5/17/2024		
RETIREMENT:						
Name	Site	Position	FTE	Date		
Cells, Judith	Ranch Heights	Kindergarten Teacher	1.000	5/17/2024		
Hixon, Kathryn	Wayside	Library Media Specialist	1.000	5/17/2024		
NEW PAYROLL ITEMS:						
Name	Amount					
Human Resources Office Temp	\$12.15/hr					
Nurse Assistant	Grade R					

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: PRESTON BIRK
SUBJECT: DONATIONS & INTEREST EARNED
DATE: 3/1/2024

Please accept the following donations our school district has received during the month of February.

1. Conoco Phillips – Matching Gift	
Education Service Center	\$ 1,000.00
2. The Lyon Foundation – Ag. Center Greenhouse	
Education Service Center	<u>\$ 250,000.00</u>
Receipt Total	\$ 251,000.00

Please accept the following Interest earned on Lease Purchase received during January.

1. BOK – Fund 1	
February	<u>\$ 363.65</u>
Fund 1 Total	\$ 363.65
2. BOK – Fund 3	
February	<u>\$ 4,266.27</u>
Fund 3 Total	\$ 4,266.27
3. BOK – Fund 5	
February	<u>\$ 18,053.84</u>
Fund 5 Total	\$ 18,053.84

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 2/1/2024 - 2/29/2024, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Fund: 11

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$8,943,318.05	5.190	\$8,943,318.05
Total ICS ACCOUNT							\$8,943,318.05
Total AI 0112 GATEWAY BANK - ICS							\$8,943,318.05
Total Fund 11							\$8,943,318.05

Fund: 21

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$1,600,000.00	5.190	\$1,600,000.00
Total ICS ACCOUNT							\$1,600,000.00
Total AI 0112 GATEWAY BANK - ICS							\$1,600,000.00
Total Fund 21							\$1,600,000.00

Fund: 22

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$1,531,221.29	5.190	\$1,531,221.29
Total ICS ACCOUNT							\$1,531,221.29
Total AI 0112 GATEWAY BANK - ICS							\$1,531,221.29
Total Fund 22							\$1,531,221.29

Fund: 32

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$1,694,500.00	5.190	\$1,694,500.00
Total ICS ACCOUNT							\$1,694,500.00
Total AI 0112 GATEWAY BANK - ICS							\$1,694,500.00

Account: AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369016690	COMMERCE BANK - TREASURY BILL	1/30/2024	3/7/2024		\$3,022,992.49	5.238	\$3,022,992.49
Total 369016690							\$3,022,992.49
Total AI 0113 COMMERCE BANK							\$3,022,992.49
Total Fund 32							\$4,717,492.49

Fund: 39

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$210,311.77	5.190	\$210,311.77
Total ICS ACCOUNT							\$210,311.77
Total AI 0112 GATEWAY BANK - ICS							\$210,311.77
Total Fund 39							\$210,311.77

Fund: 41

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$13,278,925.42	5.190	\$13,278,925.42

Bartlesville Public Schools

Investment Ledger

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 2/1/2024 - 2/29/2024, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

Total ICS ACCOUNT	\$13,278,925.42
Total AI 0112 GATEWAY BANK - ICS	\$13,278,925.42
Total Fund 41	\$13,278,925.42

Fund: 81

Account: AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	2/29/2024	3/29/2024		\$265,600.75	5.190	\$265,600.75

Total ICS ACCOUNT	\$265,600.75
Total AI 0112 GATEWAY BANK - ICS	\$265,600.75
Total Fund 81	\$265,600.75
Total All Funds	\$30,546,869.77

FEB 2024

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 31	BOND FUND 32	BOND FUND 37	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
BEGINNING BALANCE	3,426,438.27	(14,584.05)	1,447,066.51	453,010.68	454,006.22	775,963.64	16,894.58	4,567.35	2,514.03	16,975.08	6,582,852.31
LOCAL SOURCES OF REVENUE	1,351,408.78	-	433,942.58	66,906.13	-	-	-	9,110.89	1,008,632.14	1,046.92	2,871,047.44
INTERMEDIATE SOURCES OF REVENUE	164,440.11	-	-	-	-	-	-	-	-	-	164,440.11
STATE SOURCES OF REVENUE	3,180,462.41	3,415.08	4.95	14,804.72	-	-	-	-	28.45	-	3,198,715.61
FEDERAL SOURCES OF REVENUE	311,907.92	6,495.52	-	244,012.08	-	-	-	-	-	-	562,415.52
TOTAL NEW RECEIPTS	5,008,219.22	9,910.60	433,947.53	325,722.93	-	-	-	9,110.89	1,008,660.59	1,046.92	6,796,618.68
INTER-FUND TRANSFERS	-	-	-	-	-	-	-	-	-	-	-
NON-REVENUE RECEIPTS	75,514.63	-	3,102.74	-	-	-	-	-	-	-	78,617.37
AR-6140	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMBINED RECEIPTS	5,083,733.85	9,910.60	437,050.27	325,722.93	-	-	-	9,110.89	1,008,660.59	1,046.92	6,875,236.05
WARRANT PURCHASES (-)	(4,649,696.69)	(7,226.93)	(54,301.20)	(108,085.08)	(27,195.56)	(377,916.46)	-	-	-	(500.00)	(5,224,921.92)
INVESTMENTS MATURED (+)	7,452,668.77	-	1,300,000.00	1,225,394.63	-	4,717,492.49	-	203,063.51	12,278,925.42	264,590.08	27,442,134.90
C.D./AGENCY INVESTMENTS (-)	(8,943,318.05)	-	(1,600,000.00)	(1,531,221.29)	-	(4,717,492.49)	-	(210,311.77)	(13,278,925.42)	(265,600.75)	(30,546,869.77)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	-	-	-	-	-	-	-	-	-	-	-
ENDING BANK BALANCE	2,369,826.15	(11,900.38)	1,529,815.58	364,821.87	426,810.66	398,047.18	16,894.58	6,429.98	11,174.62	16,511.33	5,128,431.57
OUTSTANDING WARRANTS (-)	(116,116.98)	-	(11,091.05)	(274,019.08)	-	(13,480.10)	-	-	-	(25.00)	(414,732.21)
FUND EQUITY	2,253,709.17	(11,900.38)	1,518,724.53	90,802.79	426,810.66	384,567.08	16,894.58	6,429.98	11,174.62	16,486.33	4,713,699.36

Total collateral pledged

20,155,299.02

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 3	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 5
BEGINNING BALANCE	81,732.34	1,300.32	920,697.15	128.24	4,007,445.15
REBATES/CONTRIBUTIONS	-	-	-	-	-
DIVIDENDS/INTEREST	363.65	-	4,266.27	-	18,053.84
TOTAL NEW RECEIPTS	363.65	-	4,266.27	-	18,053.84
WARRANT PURCHASES (-)	-	-	(245,225.64)	-	(1,114,067.12)
ENDING BANK BALANCE	82,095.99	1,300.32	679,737.78	128.24	2,911,431.87
Credit in Transit/PD to 2022A GO Bond	-	-	-	-	-
FUND EQUITY	82,095.99	1,300.32	679,737.78	128.24	2,911,431.87

Sara Vermeire 3/1/2024

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$237,825.39	\$13,950.93	\$1,000.00	\$8,139.04	\$244,637.28	\$40,118.70	\$204,518.58
802 General Administrative Athletics	\$246,493.20	\$18,442.27	(\$1,250.00)	\$26,469.69	\$237,215.78	\$18,246.61	\$218,969.17
803 General Refund Account	\$2,061.97	\$219.60	\$0.00	\$0.00	\$2,281.57	\$0.00	\$2,281.57
804 AP Exams	\$18,550.04	\$0.00	\$0.00	\$0.00	\$18,550.04	\$0.00	\$18,550.04
805 Alternative High School	\$2,767.15	\$269.00	\$0.00	\$226.94	\$2,809.21	\$2,050.92	\$758.29
806 Tuition Clearing Acct	\$9,880.00	\$0.00	\$0.00	\$0.00	\$9,880.00	\$0.00	\$9,880.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
808 Adult Fees Clearing Acct	\$122.00	\$86.00	\$0.00	\$0.00	\$208.00	\$0.00	\$208.00
809 Broadcasting	\$2,252.05	\$40.00	\$0.00	\$0.00	\$2,292.05	\$215.62	\$2,076.43
810 AVIATION	\$400.09	\$0.00	\$0.00	\$0.00	\$400.09	\$0.00	\$400.09
811 Baseball Fund	\$1,200.01	\$0.00	\$0.00	\$0.00	\$1,200.01	\$0.00	\$1,200.01
813 Basketball Fund	\$1,750.23	\$0.00	\$0.00	\$0.00	\$1,750.23	\$0.00	\$1,750.23
821 Choral Club	\$2,874.62	\$4,759.79	\$0.00	\$1,048.87	\$6,585.54	\$4,501.92	\$2,083.62
824 Concessions	\$5,810.17	\$0.00	\$0.00	\$0.00	\$5,810.17	\$0.00	\$5,810.17
830 BVILLE WOMEN'S NETWORK LIBRARY DONATIONS	\$605.80	\$0.00	\$0.00	\$0.00	\$605.80	\$60.12	\$545.68
831 S.A.D.F.	\$2,655.40	\$0.00	\$0.00	\$0.00	\$2,655.40	\$2,049.00	\$606.40
832 Community of Caring	\$1,167.21	\$0.00	\$0.00	\$0.00	\$1,167.21	\$100.00	\$1,067.21
833 Drama	\$21,910.01	\$0.00	\$0.00	\$2,169.42	\$19,740.59	\$524.14	\$19,216.45
834 VisionQuest	\$82.00	\$0.00	\$0.00	\$0.00	\$82.00	\$80.41	\$1.59
835 BPS-FOUNDATION GRANTS	\$16,367.48	\$0.00	\$0.00	\$14,421.48	\$1,946.00	\$251.96	\$1,694.04
836 AGRICULTURAL EDUCATION	\$21,693.66	\$50.00	\$0.00	\$18,057.51	\$3,686.15	\$2,204.00	\$1,482.15
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,382.78	\$0.00	\$0.00	\$251.22	\$2,131.56	\$0.00	\$2,131.56
840 Exceptional Education Services	\$17,868.68	\$1,789.25	\$0.00	\$4,182.72	\$15,475.21	\$3,120.23	\$12,354.98
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$0.00	\$447.58
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$9,579.91	\$0.00	\$0.00	\$117.58	\$9,462.33	\$5,319.06	\$4,143.27
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$3,273.93	\$0.00	\$0.00	\$0.00	\$3,273.93	\$0.00	\$3,273.93
880 Musical Production	\$4,033.77	\$7,450.44	\$0.00	\$200.00	\$11,284.21	\$2,500.00	\$8,784.21
881 National Honor Society	\$8,513.04	\$0.00	\$0.00	\$0.00	\$8,513.04	\$0.00	\$8,513.04
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,048.24	\$360.00	\$0.00	\$0.00	\$1,408.24	\$289.00	\$1,119.24
887 Orchestra	\$25,161.40	\$0.00	\$0.00	\$100.00	\$25,061.40	\$3,416.00	\$21,645.40
889 BHS BAND	\$34,372.71	\$40,254.75	\$0.00	\$5,358.40	\$69,269.06	\$57,964.98	\$11,304.08
895 Pictures	\$1,674.53	\$0.00	\$0.00	\$0.00	\$1,674.53	\$0.00	\$1,674.53
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$1,744.99	\$299.00	\$0.00	\$320.00	\$1,723.99	\$606.00	\$1,117.99
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$11,277.99	\$4,725.00	\$0.00	\$231.25	\$15,771.74	\$4,556.07	\$11,215.67
926 Student Council	\$31,037.09	\$708.00	\$0.00	\$1,015.93	\$30,729.16	\$8,085.17	\$22,643.99
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
960 Technology Student Assoc (TSA)	\$6,041.93	\$785.00	\$250.00	\$888.60	\$6,188.33	\$1,802.43	\$4,385.90
962 Science Trek Club	\$922.29	\$1,500.00	\$0.00	\$67.36	\$2,354.93	\$0.00	\$2,354.93
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$153,591.30	\$760.00	\$0.00	\$0.00	\$154,351.30	\$59,900.03	\$94,451.27
971 Golf	\$0.54	\$0.00	\$0.00	\$0.00	\$0.54	\$0.00	\$0.54
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$139.88	\$0.00	\$0.00	\$0.00	\$139.88	\$0.00	\$139.88
990 Yearbook	\$25,740.64	\$80.00	\$0.00	\$632.00	\$25,188.64	\$135.50	\$25,053.14
992 Leadership	\$2,016.66	\$0.00	\$0.00	\$0.00	\$2,016.66	\$0.00	\$2,016.66
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58

Bartlesville Public Schools
Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
996 Bruin Logo	\$23,587.08	\$183.34	\$0.00	\$0.00	\$23,770.42	\$0.00	\$23,770.42
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
Total	\$967,963.88	\$96,712.37	\$0.00	\$83,898.01	\$980,778.24	\$218,097.87	\$762,680.37



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

February 21, 2024

Bartlesville School District
Attn: Mr. Preston Birk
PO Box 1357
Bartlesville, OK 74005

Dear Mr. Birk:

We are pleased to confirm our understanding of the services we are to provide Bartlesville School District (the School District) for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the School District as of and for the year ended June 30, 2024. We understand the financial statements will be presented in accordance with the financial reporting model as prescribed by the Oklahoma State Department of Education (the Regulatory Basis).

We have also been engaged to report on supplementary information other than RSI that accompanies the School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Combining statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education, which differs from GAAP, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996, and the provisions of the Uniform Guidance, and will include tests of the accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement.

Audit Procedures—Internal Controls

We will obtain an understanding of the entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion

on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the School District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee had complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, annual estimate of needs, schedule of expenditures of federal awards, and related notes of the School District in conformity with the Regulatory Basis and the Uniform Guidance based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and

objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements; schedule of expenditures of federal awards, and all accompanying information in conformity with the Regulatory Basis; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by the date of final audit work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the Regulatory Basis. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the Regulatory Basis; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the Regulatory Basis; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collections Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Jenkins & Kemper, Certified Public Accountants, P.C., and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Department of Education, the Oklahoma Department of Career Tech, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Jenkins & Kemper, Certified Public Accountants, P.C.'s personnel. Furthermore, upon request, we may provide photocopies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs such as report reproduction, typing, postage, travel, copies, etc., except that we agree that our gross fee, including expenses, will not exceed \$13,400.00. However, the filing fee to the State Auditors and Inspectors Office will be an additional \$100. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Education of the School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Bartlesville School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described herein, please sign the enclosed copy and return it to us.

Very truly yours,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

RESPONSE:

This letter correctly sets forth the understanding of Bartlesville School District, I-030, Washington County.

By: _____

Title: _____

Date: _____



Software Service Order Agreement

Term of Agreement: 2024-2025 Fiscal Year

Customer: BARTLESVILLE PUBLIC SCHOOLS

Addr: P.O. BOX 1357
BARTLESVILLE OK 74005-1357

October Membership: 6121

SYLOGISTED, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$13,530.00
-Additional Contact(s): 1 - Amount: \$250.00	
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$2,693.24
Activity Funds	\$1,346.62
Personnel	\$2,693.24
Purchase Requisition	\$2,693.24
Fixed Assets	NA
Document Management	NA
Accounting Query Designer	NA

Total 2024-2025 Fiscal Year Charges: \$22,956.34

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
- For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
 - (a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges.

SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information").

Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be

	BARTLESVILLE BOARD OF EDUCATION	Parent Participation in the School District	EIA
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Parent Participation in the School District Parent Bill of Rights

The board of education, in consultation with parents, teachers, and administrators, has developed and adopted this policy to promote and encourage the involvement of parents and guardians of children within the school district.

1. Parent participation in the schools is encouraged to improve parent and teacher cooperation in such areas as homework, attendance and discipline. At the beginning of each school year, each teacher shall provide parents with contact information so that a parent has the opportunity to contact the teacher or administration to address concerns related to homework, attendance and discipline.
2. Parents may request additional information from the administration to learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.
3. Parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality, or religion. Parents are hereby informed that the withdrawal of a child from any state mandated courses could prevent their child from being eligible to receive a high school diploma.
4. If the school district offers any sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes or pursuant to any rules adopted by the State Board of Education, parents may opt their child out of sex education instruction if the child's parent provides written objection to the child's participation in the sex education curricula.
5. Parents are hereby notified and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes;
6. Parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, as well as extracurricular clubs and activities that have been approved by the school. A list of school clubs that have been approved by the board of education is available from the administration upon request.
7. Specific parent rights and responsibilities provided under the laws of this state, include the following:
 - a. the right to opt out of a sex education curriculum if one is provided by the school district,
 - b. open enrollment rights,
 - c. the right to opt out of assignments,

	BARTLESVILLE BOARD OF EDUCATION	Parent Participation in the School District	EIA
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- d. the right to be exempt from the immunization laws of the state pursuant to Section 1210.192 of Title 70 of the Oklahoma Statutes,
- e. the promotion requirements prescribed in Section 1210.508E of Title 70 of the Oklahoma Statutes,
- f. the minimum course of study and competency requirements for graduation from high school prescribed in Section 11-103.6 of Title 70 of the Oklahoma Statutes,
- g. the right to opt out of instruction on the acquired immune deficiency syndrome pursuant to Section 11-103.3 of Title 70 of the Oklahoma Statutes,
- h. the right to review test results,
- i. the right to participate in gifted programs pursuant to Sections 1210.301 through 1210.308 of Title 70 of the Oklahoma Statutes,
- j. the right to inspect instructional materials used in connection with any research or experimentation program or project pursuant to Section 11-106 of Title 70 of the Oklahoma Statutes,
- k. the right to receive a school report card,
- l. the attendance requirements prescribed in Section 10-106 of Title 70 of the Oklahoma Statutes,
- m. the right to public review of courses of study and textbooks,
- n. the right to be excused from school attendance for religious purposes,
- o. policies related to parental involvement pursuant to this section,
- p. the right to participate in parent-teacher associations and organizations that are sanctioned by the board of education of a school district, and
- q. the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.

8. Additional parent rights may be specified in Oklahoma Administrative Code.

Parents may submit a written request for information during regular business hours to either the school principal at the school site or the superintendent at the office of the school district. Within ten (10) days of receiving the request for information, the school principal or superintendent shall deliver the requested information to the parent or provide a written explanation of the reasons for the denial of the requested information. If the request is denied or the parent does not receive the requested information within fifteen (15) days after submitting the request, the parent may submit a written request for the information to the board of education. The board of education shall formally consider the request at the next scheduled public meeting if the request can be properly noticed on the agenda. If the request cannot be properly noticed on the

	BARTLESVILLE BOARD OF EDUCATION	Parent Participation in the School District	EIA
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agenda, the board of education shall formally consider the request at the next subsequent meeting of the board of education.

NOTICE OF SALE OF 2024A BONDS

In accordance with Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 30 of Washington County, Oklahoma (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 15th day of April, 2024, at 11:00 o'clock A.M., Central Time, at the Bartlesville Public Schools Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003 for the sale of \$10,140,000 Combined Purpose General Obligation Bonds, Series 2024A dated May 1, 2024, of said School District, of which \$5,070,000 of such Bonds will mature on May 1, 2026, and \$5,070,000 of such Bonds will mature on May 1, 2027. The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the Bonds; the Board of Education is presently scheduled to convene at 5:30 o'clock, P.M. on April 15, 2024, in the Board Room of the Education Service Center, 1100 SW Jennings Avenue, Bartlesville, Oklahoma, 74003, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the Bonds, or \$202,800.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose deposit is guaranteed by such financial surety bond. All bids must comply with the parameters set forth in the Notice of Sale and Instructions to Bidders, a copy of which may be obtained by contacting the School District's Financial Advisor (Municipal Finance Services, Inc., c/o Jericah Dawson (405) 340-1727 or jericahdawson@mfsok.com). The Board reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 11th day of March, 2024.

(SEAL)

Clerk, Board of Education

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 11TH DAY OF MARCH, 2024, AT 5:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2024 was given in writing to the County Clerk of Washington County, Oklahoma, at 9:11 o'clock a.m. on the 12th day of December, 2023, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of March, 2024, by posting on the School District's Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with [Section 3106.2 of Title 74](#) of the Oklahoma Statutes, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

The President introduced a Resolution by reading the Title and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, SERIES 2024A TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 13th day of August, 2019, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$16,065,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 3,212 votes, of which 2,597 were in favor of and 615 were against the issuance of said Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 13th day of August, 2019, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$1,850,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 3,213 votes, of which 2,652 were in favor of and 561 were against the issuance of said Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$1,100,000 of Building and Equipment Bonds as part of its \$1,100,000 General Obligation Building Bonds, Series 2021B dated June 1, 2021; and

WHEREAS, the Board of Education of the School District previously issued \$6,470,000 of Building and Equipment Bonds as part of its \$6,470,000 General Obligation Building Bonds, Series 2022A dated June 1, 2022; and

WHEREAS, the Board of Education of the School District previously issued \$205,000 of Building and Equipment Bonds as part of its \$205,000 General Obligation Building Bonds, Taxable Series 2022B dated June 1, 2022; and

WHEREAS, there is currently authorized, yet unissued, \$8,290,000 of Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$1,850,000 of Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$8,290,000 of Building and Equipment Bonds (Proposition No. 1) to finance a portion of the Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$1,850,000 of Transportation Equipment Bonds (Proposition No. 1) to finance a portion of the Transportation Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That the \$8,290,000 Building and Equipment Bonds and \$1,850,000 of Transportation Equipment Bonds of Independent School District Number 30 of Washington County, Oklahoma, are hereby combined for purposes of sale as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, and shall be sold at public sale in the amount of \$8,700,000 and shall be sold at public sale in the amount of \$10,140,000 and shall be called “Combined Purpose General Obligation Bonds, Series 2024A”.

SECTION 2. That the bids for said Combined Purpose General Obligation Bonds, Series 2024A of Independent School District Number 30 of Washington County, Oklahoma, in the amount of \$10,140,000 (referred to herein as the “2024A Bonds”), voted on the 13th day of August, 2019, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Bartlesville Public Schools Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003, on the 15th day of April, 2024, at 11:00 o’clock A.M., Central Time, and that said 2024A Bonds shall become due as follows:

Combined Purpose General Obligation Bonds, Series 2024A

<u>Due Date</u>	<u>Amount</u>
5/1/2026	\$5,070,000
5/1/2027	\$5,070,000

The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the 2024A Bonds; the Board of Education is presently scheduled to convene at 5:30 o'clock, P.M. on April 15, 2024, in the Board Room of the Education Service Center, 1100 SW Jennings Avenue, Bartlesville, Oklahoma, 74003, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2024A Bonds shall be made by sealed or electronic bids, that the 2024A Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on true interest cost as calculated from May 1, 2024, and that each bidder on the 2024A Bonds shall submit with its bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the 2024A Bonds.

SECTION 3. That BOKF, NA, is hereby designated as Registrar/Paying Agent for said 2024A Bonds and the President of the Board of Education is authorized to execute an agreement for such services. That Kutak Rock LLP is hereby designated as Disclosure Counsel for said Bonds and the President or Vice President is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2024A Bonds is hereby adopted and approved, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District. Thereupon, the President or Vice President is authorized and directed to execute and deliver the Preliminary Official Statement for and on behalf of the School District, and further, the President or Vice President is authorized and directed to execute and deliver for and on behalf of the School District a certificate deeming the Preliminary Official Statement to be "final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. Distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2024A Bonds is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2024A Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2024A Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate

in order to effectuate the issuance, execution and delivery of the 2024A Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2024A Bonds.

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Adopted this 11th day of March, 2024.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2024 having been given in writing to the County Clerk of Washington County, Oklahoma, at 9:11 o'clock a.m. on the 12th day of December, 2023, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of March, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 11th day of March, 2024.

(SEAL)

Clerk, Board of Education

NOTICE OF SALE OF 2024B BONDS

In accordance with Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 30 of Washington County, Oklahoma (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 15th day of April, 2024, at 11:00 o'clock A.M., Central Time, at the Bartlesville Public Schools Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003 for the sale of \$4,700,000 General Obligation Building Bonds, Series 2024B dated May 1, 2024, of said School District, of which \$2,350,000 of such Bonds will mature on May 1, 2026, and \$2,350,000 of such Bonds will mature on May 1, 2027. The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the Bonds; the Board of Education is presently scheduled to convene at 5:30 o'clock, P.M. on April 15, 2024, in the Board Room of the Education Service Center, 1100 SW Jennings Avenue, Bartlesville, Oklahoma, 74003, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the Bonds, or \$94,000.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose deposit is guaranteed by such financial surety bond. All bids must comply with the parameters set forth in the Notice of Sale and Instructions to Bidders, a copy of which may be obtained by contacting the School District's Financial Advisor (Municipal Finance Services, Inc., c/o Jericah Dawson (405) 340-1727 or jericahdawson@mfsok.com). The Board reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 11th day of March, 2024.

(SEAL)

Clerk, Board of Education

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM OF THE EDUCATION SERVICE CENTER, 1100 SW JENNINGS AVENUE, BARTLESVILLE, OKLAHOMA, 74003, IN SAID SCHOOL DISTRICT ON THE 11TH DAY OF MARCH, 2024, AT 5:30 O'CLOCK P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2024 was given in writing to the County Clerk of Washington County, Oklahoma, at 9:11 o'clock a.m. on the 12th day of December, 2023, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of March, 2024, by posting on the School District's Internet website (www.bps-ok.org) the date, time, place and agenda for the meeting in accordance with [Section 3106.2 of Title 74](#) of the Oklahoma Statutes, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

The President introduced a Resolution by reading the Title and upon motion by _____, seconded by _____, was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BUILDING BONDS, SERIES 2024B TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT AND DISCLOSURE COUNSEL; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 10th day of August, 2021, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$27,890,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 2,271 votes, of which 1,729 were in favor of and 542 were against the issuance of said Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, on the 10th day of August, 2021, pursuant to notice duly given, an election was held in Independent School District Number 30 of Washington County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 2, the question of the issuance of the general obligation bonds of said School District, in the sum of \$650,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire a portion of such property pursuant to a lease purchase arrangement (the “Transportation Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Washington County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered qualified electors of said School District 2,273 votes, of which 1,763 were in favor of and 510 were against the issuance of said Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 2 cast their ballots in favor of the issuance of said Transportation Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued \$8,575,000 of Building and Equipment Bonds and \$125,000 of Transportation Equipment Bonds as part of its \$8,700,000 Combined Purpose General Obligation Bonds, Series 2023 dated June 1, 2023; and

WHEREAS, there is currently authorized, yet unissued, \$19,315,000 of Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, \$525,000 of Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$4,700,000 of Building and Equipment Bonds (Proposition No. 1) to finance a portion of the Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a single issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 30 OF WASHINGTON COUNTY, OKLAHOMA:

SECTION 1. That the \$4,700,000 Building and Equipment Bonds of Independent School District Number 30 of Washington County, Oklahoma, shall be sold at public sale in the amount of \$4,700,000 and shall be called “General Obligation Building Bonds, Series 2024B”.

SECTION 2. That the bids for said General Obligation Building Bonds, Series 2024B of Independent School District Number 30 of Washington County, Oklahoma, in the amount of \$4,700,000 (referred to herein as the “2024B Bonds”), voted on the 10th day of August, 2021, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Bartlesville Public Schools Education Service Center, 1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003, on the 15th day of April, 2024, at 11:00 o’clock A.M., Central Time, and that said 2024B Bonds shall become due as follows:

General Obligation Building Bonds, Series 2024B

<u>Due Date</u>	<u>Amount</u>
5/1/2026	\$2,350,000
5/1/2027	\$2,350,000

The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the 2024B Bonds; the Board of Education is presently scheduled to convene at 5:30 o’clock, P.M. on April 15, 2024, in the Board Room of the Education Service Center, 1100 SW Jennings Avenue, Bartlesville, Oklahoma, 74003, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma

Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2024B Bonds shall be made by sealed or electronic bids, that the 2024B Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on true interest cost as calculated from May 1, 2024, and that each bidder on the 2024B Bonds shall submit with its bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two (2%) percent of the par value of the 2024B Bonds.

SECTION 3. That BOKF, NA, is hereby designated as Registrar/Paying Agent for said 2024B Bonds and the President of the Board of Education is authorized to execute an agreement for such services. That Kutak Rock LLP is hereby designated as Disclosure Counsel for said Bonds and the President or Vice President is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2024B Bonds is hereby adopted and approved, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District. Thereupon, the President or Vice President is authorized and directed to execute and deliver the Preliminary Official Statement for and on behalf of the School District, and further, the President or Vice President is authorized and directed to execute and deliver for and on behalf of the School District a certificate deeming the Preliminary Official Statement to be "final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. Distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2024B Bonds is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2024B Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2024B Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the 2024B Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2024B Bonds.

[Remainder of Page Left Blank Intentionally]

Adopted this 11th day of March, 2024.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF WASHINGTON)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 30 of Washington County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 30 of Washington County, Oklahoma for the calendar year 2024 having been given in writing to the County Clerk of Washington County, Oklahoma, at 9:11 o'clock a.m. on the 12th day of December, 2023, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the School District's website (<http://www.bps-ok.org/>) at ___ o'clock __.m. on the ___ day of March, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (1100 SW Jennings Ave., Bartlesville, Oklahoma, 74003) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and seal this 11th day of March, 2024.

(SEAL)

Clerk, Board of Education