

## **AGENDA FOR BOARD OF EDUCATION REGULAR MEETING**

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, November 13, 2023 at 5:30 PM

I. Call Meeting to Order

II. Flag Salute

III. Spotlight

III.A. Bartlesville FFA named 2023 Premier Chapter: Growing Leaders

IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

V. Superintendent's Report

V.A. Teaching & Learning Update

V.B. Construction Update

V.C. Financial Update

V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, December 11, 2023; 5:30 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- October 16, 2023 (Regular Meeting)
- October 18, 2023 (Special Meeting)
- October 24, 2023 (Special Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for October 2023 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations & Interest Earnings as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"

VI.H. Declaration of Items as Surplus as set out on Attachment "H"

VI.I. Approval of Lease Purchase Items as set out on Attachment "I"

VI.J. Approval of the 2024 Election Resolution as set out on attachment "J"

VI.K. Approval of Activity Fund Transfers as listed on Attachment "K"

VI.L. Approval of Sanctioning Applications as set out on Attachment "L"

## VII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

## VIII. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

IX. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., November 9, 2023, by Laci Harris, Minutes Clerk of the Board.

## Bartlesville High School

# 2023 AP<sup>®</sup> School Honor Roll

- 48% of graduates of the class of 2023 took at least one AP course.
- AP coursework is equally available to students no matter their backgrounds.





## Professional Development

- Managing Challenging Student Behavior training with Dr. Kevin Dill
  - Elementary Teachers Oct. 11
  - Secondary Teachers Dec. 1
- School Based Coaching with Dr. Kevin Dill
  - Each elementary school 1 full day
    - Feb. 21, 22, 23 & March 5, 6, 7
- District Advisory Committee - Student Behavior

# LaDonna Chancellor

## Teaching & Learning Update

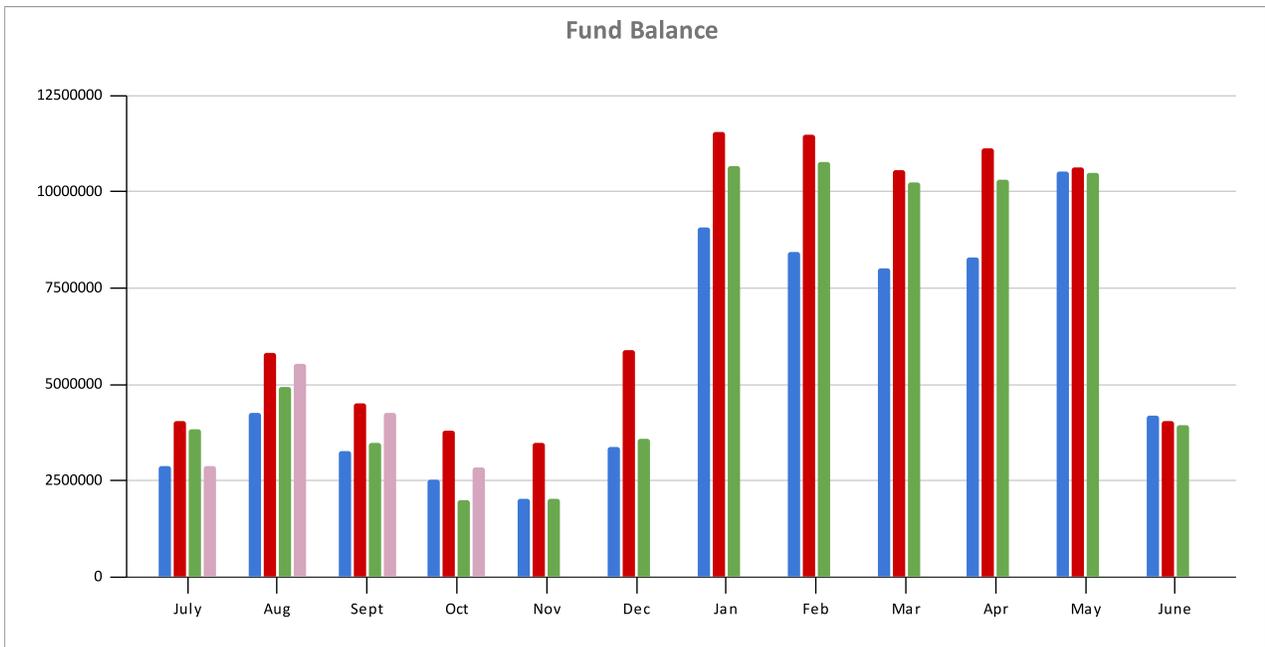
Redefining Ready Site Visit - Mansfield, TX

- Laser focus
- Student scorecards
- Mansfield Early Childhood Center



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027								
FY24-FY23	(979,457)	603,449	780,869	828,485								



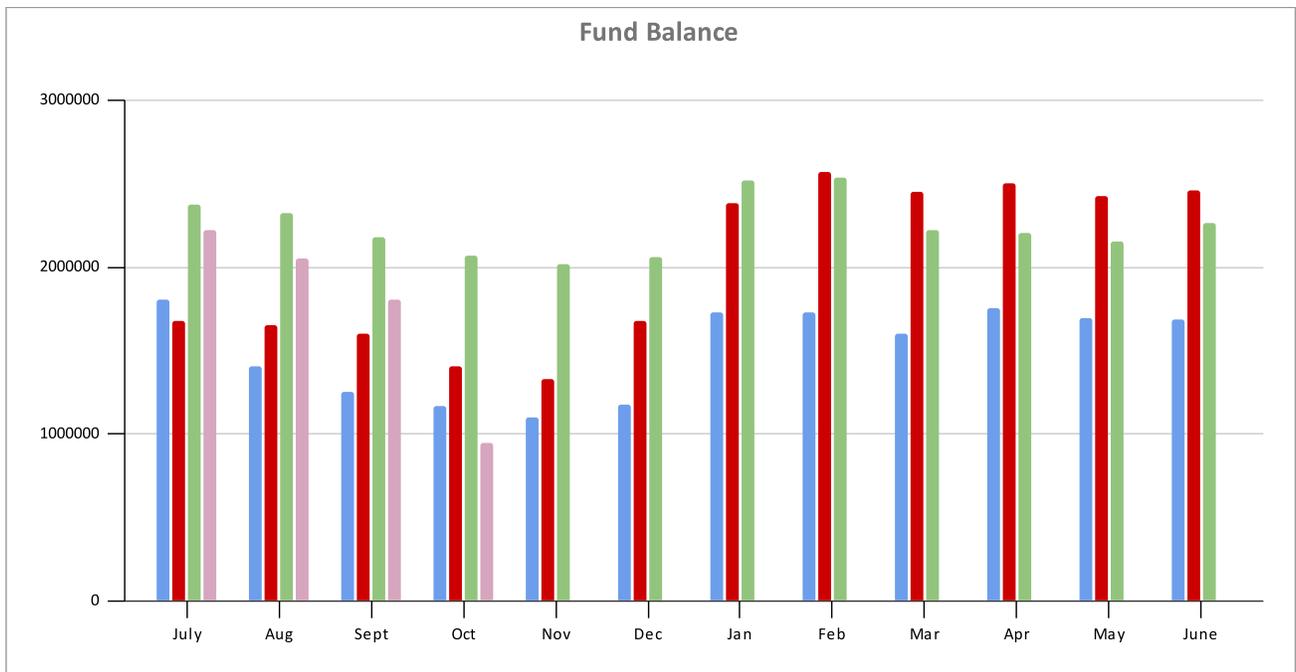
**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	October	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 4,276,609	\$ 3,931,988	\$ 4,065,794	\$ 4,200,803
Local	117,049	675,512	231,719	233,715
County	15,065	163,926	119,039	201,558
State	3,062,691	9,723,459	7,706,568	7,972,621
Federal	134,658	1,473,302	1,606,325	2,117,227
Other sources	993	5,957	4,675	16,487
	<u>3,330,456</u>	<u>12,042,156</u>	<u>9,668,326</u>	<u>10,541,608</u>
Total cash available	7,607,065	15,974,144	13,734,120	14,742,411
<u>Requirements:</u>				
Salaries	3,006,764	7,192,447	6,282,937	5,758,767
Benefits	1,000,832	2,426,632	2,177,398	2,023,100
Professional services	87,119	161,661	121,997	177,316
Property services	309,465	1,165,549	1,173,546	883,289
Other purchased services	54,925	924,306	787,838	673,200
Supplies & materials	319,806	1,159,555	848,599	689,710
Property	(22,166)	30,737	274,937	651,214
Other uses	12,293	75,230	57,326	94,691
	<u>4,769,038</u>	<u>13,136,117</u>	<u>11,724,578</u>	<u>10,951,287</u>
Ending balance	<u><u>2,838,027</u></u>	<u><u>2,838,027</u></u>	<u><u>2,009,542</u></u>	<u><u>3,791,124</u></u>



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532								
FY23-FY22	(149,124)	(272,816)	(371,184)	(1,120,267)								



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>October</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 1,807,955	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	12,118	64,504	22,016
State	61	187	114
Other sources	-	-	-
	<u>12,179</u>	<u>64,691</u>	<u>22,130</u>
 Total cash available	 1,820,134	 2,330,226	 2,479,708
 <u>Requirements:</u>			
Professional services	11,801	55,279	49,000
Property services	88,411	320,314	306,342
Other purchased services	-	-	-
Supplies & materials	5,385	41,267	25,436
Property	767,005	965,834	31,131
Other uses	-	-	-
	<u>872,602</u>	<u>1,382,694</u>	<u>411,909</u>
 Ending balance	 <u><u>947,532</u></u>	 <u><u>947,532</u></u>	 <u><u>2,067,799</u></u>

## **MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - October 16, 2023**

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave Bartlesville, OK 74003 on Monday, October 16, 2023 at 5:30 PM.

**Present:** Scott Bilger, Rick Boswell, Randy Herren, Suzy Keirse, Andrea Nightingale, Jason Sauer, Kinder Shamhart. Present: 7.

### **I. Call Meeting to Order**

### **II. Flag Salute**

### **III. Spotlight**

#### **III.A. Bartlesville Public Schools Foundation**

The Bartlesville Public Schools Foundation Executive Director, Blair Ellis, presented an update on the various programs. Those programs include teacher grants, Bruins on the Run, Imagination Library, Bruin Vision, and more.

### **IV. Public Comment**

There were no public comments.

### **V. Superintendent's Report**

#### **V.A. Teaching & Learning Update**

Superintendent McCauley discussed the update.

#### **V.B. Construction Update**

#### **V.C. Financial Update**

Chief Financial Officer Preston Birk gave the update.

#### **V.D. Upcoming Board of Education Meetings**

- Special Meeting - October 18, 2023; 4:00 p.m.
- Special Meeting - October 24, 2023; 4:00 p.m.
- Regular Meeting - Monday, November 13, 2023; 5:30 p.m.

### **VI. Consent Agenda**

#### **VI.A. Approval of Minutes as set out on Attachment "A"**

- September 18, 2023 (Regular Meeting)

#### **VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"**

#### **VI.C. Acceptance of Financial Reports for September 2023 as set out on Attachment "C"**

#### **VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"**

#### **VI.E. Acceptance of Donations & Interest Earnings as set out on Attachment "E"**

#### **VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"**

#### **VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"**

#### **VI.H. Declaration of Items as Surplus as set out on Attachment "H"**

#### **VI.I. Approval of Lease Purchase Items as set out on Attachment "I"**

#### **VI.J. Approval of Licensing Agreement with JAB Lazer as set out on Attachment "J"**

**VI.K. Approval of a Licensing Agreement with Green Country Laser Design as set out on Attachment "K"**

**VI.L. Approval of a Licensing Agreement with Stuck On You Davis Designs LLC as set out on Attachment "L"**

**VI.M. Approval of the Tri County Tech Academic Credit Joint Program Agreement as set out on Attachment "M"**

**VI.N. Approval of Sanctioning Applications as set out on Attachment "N"**

**Order #1.2023 – Motion Passed** to approve Consent Agenda items A through N. This motion, made by Rick Boswell and seconded by Randy Herren, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**VII. Action Topics**

**VII.A. Consideration and vote to accept the 2022-2023 District Audit Report as presented by Jeff Jenkins, District Auditor, as set out on Attachment "A"**

**Order #2.2023 – Motion Passed** to approve the 2022-2023 District Audit Report. This motion, made by Rick Boswell and seconded by Andrea Nightingale, Passed. Jason Sauer: Yea, Kinder Shamhart: Yea, Suzy Keirse: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 7, Nay: 0

**VIII. Public Comment**

There were no public comments.

**IX. New Business**

There was no new business.

**X. Adjournment**

There being no further business, the meeting adjourned at 6:04 p.m.

**REGULAR MEETING            )  
STATE OF OKLAHOMA        )       SS  
COUNTY OF WASHINGTON    )**

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15, 2022, and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

## MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING - October 18, 2023

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave Bartlesville, OK 74003 on Wednesday, October 18, 2023 at 4:00 PM.

**Absent:** Rick Boswell, Kinder Shamhart, **Present:** Scott Bilger, Randy Herren, Suzy Keirse, Andrea Nightingale, Jason Sauer. Present: 5, Absent: 2. **Present:** Kinder Shamhart. Present: 6, Absent: 1.

### I. Call Meeting to Order

### II. Site Update Presentations and Discussions

#### **II.A. Madison Middle School**

Principal Joey Eidson

#### **II.B. Central Middle School**

Principal Matt Hancock

#### **II.C. Wayside Elementary**

Principal Eliot Smith

#### **II.D. Jane Phillips Elementary**

Principal Kevin Brown

Principals presented updates regarding test scores, celebrations, and areas of focus.

### III. Adjournment

There being no further business, the meeting adjourned at 5:18 p.m.

SPECIAL MEETING            )  
STATE OF OKLAHOMA        )        SS  
COUNTY OF WASHINGTON    )

## MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING - October 24, 2023

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave Bartlesville, OK 74003 on Tuesday, October 24, 2023 at 4:00 PM.

**Absent:** Jason Sauer, **Present:** Scott Bilger, Rick Boswell, Randy Herren, Suzy Keirse, Andrea Nightingale, Kinder Shamhart. Present: 6, Absent: 1.

### I. Call Meeting to Order

### II. Site Update Presentations and Discussions

#### **II.A. Wilson Elementary Principal Staci Bankston**

Principal Staci Bankston

#### **II.B. Hoover Elementary Principal Tiffany Holmes**

Principal Tiffany Holmes

#### **II.C. Richard Kane Elementary Principal Tammie Krause**

Principal Tammie Krause

#### **II.D. Bartlesville High School Principal Michael Harp**

Principal Michael Harp

#### **II.E. Ranch Heights Elementary Principal Chanda Myers**

Principal Chanda Myers

Principals presented updates regarding test scores, celebrations, and areas of focus.

### III. Adjournment

There being no further business, the meeting adjourned at 5:38 p.m.

SPECIAL MEETING            )  
STATE OF OKLAHOMA        )        SS  
COUNTY OF WASHINGTON    )

**2023-2024 Fiscal Year**  
**Encumbrance Orders for Approval**  
**November 13, 2023**

The following list of Encumbrance Orders (Purchase Orders), totaling \$323,818.34 is submitted for consideration by the Bartlesville Board of Education for the date of October 11, 2023 through November 09, 2023 from the 2023-2024 Fiscal Year funds.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2023-2024 Fiscal Year.



\_\_\_\_\_  
Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$323,818.34.

Submitted to the Board of Education  
November 13, 2023

**2023-2024 Fiscal Year**

	FUND	P.O. #'s	AMOUNT
11	General	895 - 982	\$ 112,076.26
12	Coop		
21	Building	20	\$ 137,694.83
22	Child Nutrition Fund	50	\$ 6.80
31	2019 Bond - Projects	30 - 33	\$ 34,699.40
32	2021 Bond - 2023 Projects	205 - 207	\$ 39,341.05
37	Combined Purpose Series 2013A		
39	Bond Interest		
81	Gifts Fund		
	<b>TOTAL</b>		<b>\$ 323,818.34</b>

**GRAND TOTAL:** **\$ 323,818.34**

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
895	10/11/2023	SCHOLASTIC EDUCATION	BOOKS--511/SS/RANCH HEIGHTS 170 TOTAL BOOKS FOR TITLE	1,449.26
896	10/11/2023	CDW LLC	TECH-RLDT-SPLYS-058/SREB/CENTRAL GOOGLE PIXEL TABLET W/ CHARGING SPEAKER DOCK GOOGLE CHROME EDUCATION UPGRADE USING RAISE STEM FUNDS	7,107.84
897	10/12/2023	STAPLES CONTRACT & COMMERCIAL INC	COPY/GENL/COCURR/TECH-SPLYS-015/BHS BLANKET PO FOR MISC GENERAL & COPY SUPPLIES TO INCLUDE: STAPLERS, PENS, DRY ERASE ITEMS, TONER, PAPER, CONSUMABLE TECHNOLOGY, DURABLE SUPPLIES, CALCULATORS, ETC.	1,000.00
898	10/12/2023	AMAZON CAPTIAL SERVICES INC	COCURR-COPY-SPLYS-000/Aviation/BHS MISC CO-CURRICULAR ITEMS TO INCLUDE Balsa wood GLIDERS, NETTING, MAGNETS, COMPASSES, PROPELLORS, ETC AND MISC GENERAL SUPPLIES TO INCLUDE, MARKERS, GLUE, GLUE STICKS, COLORED PENCILS, TAPE, ETC. PER AMAZON CART	900.00
899	10/13/2023	B & H PHOTO VIDEO PRO-AUDIO	TECH RLTD SPLYS-510/MADISON TECH RLTD SPLYS-510/MADISON Canon Prograf Pro-300 13" Photo Printer  TECH RLTD SPLYS-510/MADISON DJI FPV Drone (Combo)  TECH RLTD SPLYS-510/MADISON Canon Image PROGRAF Pro 4100 Printer  TECH RLTD SPLYS-51/MADISON HP Color Laserjet Pro M255dw  COPY SPLYS-510/MADISON HP206A Black Laser Jet Toner Cartridge  COPY SPLYS-512/MADISON HP 206A Cyan LaserJet Toner Cartridge  COPY SPLYS-510/MADISON HP206A Magenta LaserJet Toner Cartridge  COPY-SPLYS-510/MADISON HP 206A Yellow LaserJet Toner Cartridge	7,027.96
900	10/13/2023	AMAZON CAPTIAL SERVICES INC	TECH-SPLYS-510/MADISON TECH-SPLYS-510/MADISON Canon XA60 Pro Camcorder 1/23' 4K  Canon Battery Pack BP-828 for Canon Camcorder  Rode Wireless Go2 Dual Compact Digital wireless Mic system  TI-108 Single 108/BK/D  GBC Ultima 65 Thermal Roll Laminator  Express Toner Outlet/Poster Printer Paper for Canon Printer	5,961.35
901	10/16/2023	LAURA L WILLIAMS	TRAVEL-412/CENTRAL MEAL REIMBURSEMENT WHILE AT TSA LEADERSHIP CONFERENCE IN NORMAN OK ON OCTOBER 17-18, 2023	82.50
902	10/17/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/RANCH HEIGHTS (2) 12X18 YELLOW CONSTRUCTION PAPER (2) 12X18 BLACK CONSTRUCTION PAPER (2) 9X12 YELLOW CONSTRUCTION PAPER (2) 9X12 BLACK CONSTRUCTION PAPER (1) GALLON CRAYOLA BLACK PAINT (1) SET OF 12 ASSORTED COLORS CRAYOLA PAINT (2) BOXES MANILA FILE FOLDER	112.09
903	10/18/2023	CHARACTERSTRONG LLC	TECH-RLTD-SPLYS-587/Fed Prog/ESC	15,886.20

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			License renewal for Character Strong Elementary Tier 2 Solutions K-5. Middle School, 6-8, and High School, 9-12.	
904	10/18/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/CENTRAL GENERAL OFFICE SUPPLIES PER CART DATED 10-18-23	77.93
905	10/18/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-572/Fed Prog/Wilson See attached list for ELL books for Family Support Program.	300.00
906	10/18/2023	TREASURE BAY, INC.	BOOKS-572/Fed Prog/Wilson See attached list for ELL books for Family Support Program	281.77
907	10/18/2023	JESSICA M RUMERY	TRAVEL-541/Fed Prog/ESC Reimbursement for Paths to Independence private school teacher travel expenses. (max \$864.86 - balance of allocation) To include hotel, meals, mileage, taxi, etc. to San Antonio, TX to attend Innovative Schools Summit, Nov. 30 - Dec. 3, 2023.	864.86
908	10/18/2023	CENTRAL OKLAHOMA WORKFORCE	OTHER PURCHASED SRVCS-731/Fed Prog/ESC One stop fee for Adult Education SY 23/24 shared space cost with Green Country Workforce Development Board (GCWDB).	98.71
909	10/19/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/BHS TO PURCHASE MISC GENERAL SUPPLIES INCLUDING PENS, DESK CALENDAR, TAPE, ETC PER AMAZON CART	64.52
910	10/20/2023	STAPLES CONTRACT & COMMERCIAL INC	MARY CORE/CHANDA MYERS (2) 12X18 WHITE CONSTRUCTION PAPER (2) 9X12 WHITE CONSTRUCTION PAPER (1) 4 PACK PENS (2) BOX LETTER SIZE FILE FOLDER (1) 10 BOXES PAPER CLIPS (1) 3X3 24 PACK STICKY NOTE (1) 18 PACK WHITE OUT (2) 12X18 BROWN CONSTRUCTION PAPER (2) 9X12 BROWN CONSTRUCTION PAPER	116.29
911	10/20/2023	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS-015/JANE PHILLIPS Books for Library see attached Quote	1,703.50
912	10/20/2023	WAL-MART COMMUNITY	GENL-KITCHEN-COCURR SPLYS-015/BHS BLANKET PO TO PURCHASE MISC CO-CURRICULAR FOOD SUPPLIES, MISC KITCHEN PAPER GOODS, INCL PLATES, NAPKINS, ETC & MISC CLASSROOM SUPPLIES INCLUDING TAPE, MARKERS, PENS, ETC.	200.00
913	10/20/2023	PERMA-BOUND BOOKS	BOOKS-015/KANE MISC BOOKS FOR KANE LIBRARY SEE ATTACHED LIST  QUOTE # O-17680869	382.51
914	10/20/2023	AMAZON CAPTIAL SERVICES INC	MISC KANE LIBRARY BOOKS MISC BOOKS FOR KANE LIBRARY  SEE ATTACHED LIST	20.13
915	10/23/2023	WEST MUSIC COMPANY INC	INSTRUMENTS/008/RANCH HEIGHTS (10) BASIC BEAT SLEIGH BELLS ON HANDLE (10) WESTCO 6" STEEL TRIANGLE (2) 12 PAIR ON-STAGE HICKORY TIP DRUMSTICKS	206.90
916	10/23/2023	HAL LEONARD CORPORATION	BOOKS/008/RANCH HEIGHTS (1) 2ND GRADE ARF! CLASSROOM KIT (1) 3RD GRADE SQUIRM! CLASSROOM KIT	179.98
917	10/23/2023	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-027/VM/MADISON MUSIC FOR WINTER CONCERT	513.14
918	10/23/2023	CDW LLC	TECH-RLTD SPLYS-510/MADISON TCH RLTD SPLYS-510/MADISON HP LaserJet Pro M182nw Laser Multifunction Printer 5965079  HP 215A Magenta Laser Toner Cartridge	517.70

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			HP 215A Yellow Laser toner	
			HP215A Cyan Laser Cartridge	
			HP 215A Black Laser Toner	
919	10/23/2023	ROBOTICS EDUCATION AND	DUES & FEES-552/Fed Prog/Central/Madison Blanket PO for Vex competitions for STEM Middle School Students for SY 23/24.	2,000.00
920	10/24/2023	PROJECT LEAD THE WAY, INC.	COCURR-SPLYS-412/BHS TO PURCHASE MISC STEM COCURRICULAR SUPPLIES INCLUDING EES BREADBOARD KITS, EES VEX IQ KITS, EES VEX IQ SUPPLEMENTAL KITS, EES MICRO BIT KIT, POWER SUPPLIES, ETC PER QUOTE & CART	2,354.60
921	10/24/2023	CROW-BURLINGAME CO.	AUTO/BUS-SPLYS-011/TRANSPORTATION BLANKET PO FOR MISC. AUTO AND BUS SUPPLIES, ETC.	3,500.00
922	10/24/2023	MIDWEST BUS SALES, INC.	BUS-SPLYS-OTHR-EQUIP-SRVCS-011/TRANSPORTATION BLANKET PO FOR MISC. BUS SUPPLIES & SERVICES, ETC.	7,000.00
923	10/25/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-511/Fed Prog/Wilson SMARTIVITY & DOCTOR JUPITER SCIENCE KITS USED AS A STEM EXTENSION	788.41
924	10/25/2023	SCHOLASTIC EDUCATION	BOOKS-511/Fed Programs/Wilson MISC. BOOKS FOR VENDING MACHINE QUOTE#E91EA09C40778CD214AA3C13B8240 SHIPPING AND HANDLING	3,017.39
925	10/25/2023	CLUBHOUSE TRAILER CO., LLC	SEMI TRAILER PARTS-011/TRANSPORTATION BLANKET PO FOR SEMI TRAILER ACTUATORS AND MISC PARTS	4,500.00
926	10/27/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/CENTRAL GENERAL SUPPLIES PER ATTACHED CART	58.98
927	10/30/2023	SCHOOL HEALTH CORPORATION	MACHINE-054/SS/ESC See attached quote #4273355-00 for Audiometer for speech pathology services. (Charity Pierce)	1,462.88
928	10/30/2023	LAURA L WILLIAMS	TRAVEL-412/CENTRAL MILEAGE REIMBURSEMENT FOR ROBOTICS TOURNAMENT ON 10/28/23 IN NOWATA, OK	25.88
929	10/30/2023	CAROLINA BIOLOGICAL SUPPLY	COCURR-SPLYS-412/CENTRAL MISC. COCURRICULAR SUPPLIES PER ATTACHED CART	1,212.65
930	10/30/2023	ARVEST BANK CORPORATE VISA	TRAVEL-511/Fed Prog/Central 4 hotel rooms for Innovative Schools Summit in New York, Feb. 27-March 2, 2024. Carol Porter, Heather Davis, Tanya Horton, and Landelle Steanson.	5,000.00
931	10/30/2023	ACCUTRAIN CORPORATION	REGISTRATION-511/Fed Prog/Central Registration for Carol Porter, Heather Davis, Tanya Horton, and Landelle Steanson to attend Innovative Schools Summit in New York, Feb. 27-March 2, 2024.	2,580.00
932	10/30/2023	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-511/Fed Prog/Central Airline tickets for staff travel to Innovative Schools Summit, New York, NY; Feb. 27-March 2, 2024. Carol Porter, Heather Davis, Tanya Horton, Landelle Steanson	2,500.00
933	10/30/2023	DEMCO, INC.	GENL SPYLS-015/WILSON MISC. BOOK SUPPLIES FOR THE LIBRARY INCLUDES SHIPPING AND PROCESSNG \$15.30 QUOTE#W3291153	154.42
934	10/30/2023	DICK BLICK	GENL-COPY-SPLYS-015/HOOVER	63.98

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			Watercolor pad - 4 Inking Plate/bench hook - 2 Free Shipping with CODE: CFFH	
935	10/30/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-GENL SPLYS-511/FED PROG/WILSON Books, activities, puppets, vet sets, games, etc.	1,106.05
936	10/30/2023	BARNES & NOBLE BOOKSELLERS	BOOKS-511/Fed Prog/WILSON 105 COPIES OF THE BAT AND THE WAITING GAME BOOKS (FOR FAMILY ENGAGEMENT)	733.95
937	10/30/2023	AMAZON CAPTIAL SERVICES INC	FURN-015/WAYSIDE HOME OFFICE CHAIR BY LLS INCLUDES 39.99 SHIPPING	159.98
938	10/30/2023	GROTH MUSIC COMPANY	GENL-SUPLYS-015/WAYSIDE MPI 2-PC SAPPHIRE SOPRANO RECORDER W/FLAP BAG 211220 SHIPPING	365.95
939	10/30/2023	OSPA-OK SCHOOL PSYCHOLOGICAL ASSOC	REGISTRATION-054/SS/ESC Registration for Amanda Washington and Tiffany Fitzsimmons to attend OSPA Annual Conference in Tulsa, OK - Nov. 30-12/1/23.	320.00
940	10/31/2023	J.W. PEPPER & SONS, INC.	COCURR-SPLYS-026/IM/BHS BLANET FOR SHEET MUSIC	500.00
941	10/31/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/HOOVER Instructional Games Free Shipping	125.00
942	10/31/2023	CAROL Z PORTER	TRAVEL-511/Fed Prog/ESC Reimbursement for travel expenses while attending Innovative Schools Conference in New York, Feb. 27-March 2, 2024.	600.00
943	10/31/2023	HEATHER J DAVIS	TRAVEL-511/Fed Prog/ESC Reimbursement for travel expenses while attending Innovative Schools Conference in New York, Feb. 27-March 2, 2024.	600.00
944	10/31/2023	TANYA M HORTON	TRAVEL-511/Fed Prog/ESC Reimbursement for travel expenses while attending Innovative Schools Conference in New York, Feb. 27-March 2, 2024.	600.00
945	10/31/2023	LANDELLE L STEANSON	TRAVEL-511/Fed Prog/ESC Reimbursement for travel expenses while attending Innovative Schools Conference in New York, Feb. 27-March 2, 2024.	600.00
946	10/31/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-511/Fed Prog/CENTRAL TITLE I BOOKS FOR CLASSROOM USE PER ATTACHED CART	635.14
947	10/31/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-035/GATE/JP See attached list for GATE supplies to include grow lights, hanging planters, Apple pencil tips, Daily Word Ladders, etc.	150.00
948	10/31/2023	SCHOLASTIC, INC.	GENL-SPLYS/511/Fed Prog/MADISON Outcasts United The Unteachables Shipping	129.93
949	10/31/2023	THE READING WAREHOUSE INC	BOOKS- 511/Fed Prog/MADISON Inkheart Trilogy Book 1 Inkspell Volume 2 Inkdeath Volume 3 The House with a Clock in its Walls Flunked Tricked	405.08

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			Switched	
			Wished	
			Cursed	
			Dicey's Song Reprint Edition	
			Shipping	
950	10/31/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/HOOVER File folder, erasers, flash cards, privacy shields/619 headphones/653 free shipping	225.00
951	10/31/2023	SCHOLASTIC NEWS	MAGAZINES-015/RANCH HEIGHTS SHOLASTIC NEWS 1 SCIENCESPIN K-1 SHIPPING	153.56
952	10/31/2023	AMAZON CAPTIAL SERVICES INC	COPY-SPLYS-015/BHS TO PURCHASE MISC COPY SUPPLIES INCLUDING BLACK TONER C4127X FOR COUNSELING CENTER PER AMAZON CART	35.00
953	11/01/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-511/FED PROG/WILSON BOOKS, ETC. used for instruction.	124.97
954	11/01/2023	AMAZON CAPTIAL SERVICES INC	GENL SPLYS/511/Fed Prog/Madison Cards, Games, Workbooks, Sharpies, Books	224.28
955	11/02/2023	ROBOSOURCE LLC	GENL SPLYS-412/MADISON 4 Battery Stations V5 Electronics Storage & Competition Case for V5, including shipping	349.91
956	11/02/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-572/Fed Prog/Wilson Books for ELL students - see attached	89.85
957	11/02/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/CENTRAL KICHWIT PRIVACY SIGN PER ATTACHED CART	9.99
958	11/02/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/CENTRAL GENERAL CLASSROOM SUPPLIES PER ATTACHED QUOTE DATED 10/31/23	67.42
959	11/02/2023	STAPLES CONTRACT & COMMERCIAL INC	GENL-COPY SPLYS-015/BHS TO PURCHASE MISC COPY SUPPLIES INCLUDING HP 65XL BLACK INK/TONER AND MISC ENERAL OFFICE SUPPLIES INCLUDING A BOSTITCH ELECTRIC PENCIL SHARPENER PER STAPLES CART	83.91
960	11/03/2023	AMANDA R WASHINGTON	TRAVEL-054/SS/ESC Mileage reimbursement to Tulsa on Nov. 30 and Dec 1, 2023 to attend OSPA Annual Conference.	123.14
961	11/06/2023	AMAZON CAPTIAL SERVICES INC	COPY-SPLYS-015/CENTRAL TONER CARTRIDGES, 4 PK FOR 206X PER ATTACHED CART	189.99
962	11/06/2023	STAPLES CONTRACT & COMMERCIAL INC	COPY-SPLYS-015/RANCH HEIGHTS (2) HP 138A BLACK STANDARD YIELD TONER CARTRIDGE	143.38
963	11/06/2023	AMAZON CAPTIAL SERVICES INC	COPY-SPLYS-412/CENTRAL TONER CARTRIDGES, 4 PK FOR 206X FOR STEM CLASSROOM/WILLIAMS	189.99
964	11/06/2023	CLAMPITT PAPER CO	COPY-SPLYS-012/PRINT/ESC BLANKET PO FOR MISC. EQUIPMENT, PARTS, SUPPLIES & SERVICE, ETC.	7,500.00
965	11/06/2023	MARIA KATRINA SMITH	TRAVEL-015/BHS	200.00

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			REIMBURSEMENT FOR TRAVEL TO SHAWNEE, OK TO ATTEND THE TRIBAL EDUCATION DEPARTMENT'S SCHOLARSHIP FORUM ON NOVEMBER 9, 2023	
966	11/06/2023	CDW LLC	TECH-RLTD-SPLYS-412/BHS TO PURCHASE TECH SUPPLIES INCLUDING A META QUEST 2 - 256 GB - 3D VIRTUAL REALITY SYSTEM - USB-C PER QUOTE #NPWF398	393.74
967	11/06/2023	STAPLES CONTRACT & COMMERCIAL INC	PRINTING-BINDING-SRVCS-015/KANE BLANKET PO FOR MISC. OFFICE/CLASSROOM PRINTING, INCLUDING POSTERS, PAMPHLETS, FLYERS, ETC.	300.00
968	11/07/2023	AMAZON CAPTIAL SERVICES INC	GENL-COPY-SUPLYS-FURN-015/WAYSIDE BLANKET PO FOR SUPPLIES, PAPER AND FURNITURE, ETC.	1,000.00
969	11/07/2023	CAROLINA BIOLOGICAL SUPPLY	GENL SPLYS-015/MADISON Basic Protozoa Set, Living. Do not ship for arrival on a weekend. We are closed Nov 20-24, 2023 Includes Shipping	80.05
970	11/07/2023	OKLAHOMA ASSOC FOR PERSONS IN	REGISTRATION-613/SS/ESC Registration for Robyn Scott to attend OK Transition Institute in Glenpool, OK Nov. 14-15, 2023.	50.00
971	11/07/2023	ROBYN N SCOTT	TRAVEL-613/SS/ESC Reimbursement for mileage to Glenpool to attend Oklahoma Transition Institute Nov. 14-15, 2023.	159.82
972	11/07/2023	ROBERTS DOCUMENT SOLUTIONS	PRINTING-BINDING SERVICES-015/KANE BLANKET PO FOR MISC. OFFICE/CLASSROOM PRINTING, INCLUDING POSTER, PAMPHLETS, FLYERS, ETC.	300.00
973	11/08/2023	USI INC.	GENL-SPLYS-015/CENTRAL (4) STANDARD LAMINATING FILM 25" X 500', 1.5 MIL 1" CORE PER CART DATED 11/6/23	184.68
974	11/08/2023	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-511/Fed Progs/MADISON Poster Board, Cardstock, Copy paper Hot Cups, miscellaneous Title 1 Parent & Family Engagement Funds	169.81
975	11/08/2023	OTC BRANDS, INC	GENL-SPLYS-511/Fed Progs/MADISION Crayola Modeling Dough, Craft Sticks, including shipping	738.90
976	11/08/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-511/Fed Progs/MADISON Assorted games for Title 1 Family Night	1,667.17
977	11/08/2023	SCANNING PENS INC	TECH-RLTD-SPLYS-054/SS/ESC Blanket PO - 2 handheld pens that read to students -trial basis for 30 days.	650.00
978	11/08/2023	DELL MARKETING LP	TECH-RLTD-SPLYS-412/BHS TO PURCHASE ALIENWARE X14 R2 PER QUOTE #3000164799903.1 TO PURCHASE DELL ADAPTER - USB-C TO ETHERNET (PXE BOOT) PER QUOTE #3000165094880.1	2,523.23
979	11/09/2023	DICK BLICK	GENL-COPY-SPLYS-015/HOOVER sharpie, markers, model magic, paint - 619 Free shipping with code QD15000	196.81
980	11/09/2023	WEST MUSIC COMPANY INC	INSTRUMENTS-008/HOOVER musical instruments Shipping - 15.95	159.50
981	11/09/2023	OK MUSIC EDUCATORS ASSOC	DUES & FEES-027/VM/BHS Registration for OKMEA Winter Conference in Tulsa 1/17/23 - 1/20/23 Tamara Walker Chelsea Arnold	600.00

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			Registration for OKMEA Winter Conference in Tulsa 1/17/23-1/20/23 Sarah Long	
			Registration for OKMEA Winter Conference in Tulsa 1/17/23-1/20/23 Marissa Shaw Julie Pattison	
982	11/09/2023	R. K. BLACK	TECH-RLTD-SPLYS-511/Fed Prog/Hoover Canon Poster Printer for Title	4,886.75

**Report Total: \$112,076.26**

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 21

21-Building Fund

PO No	Date	Vendor	Description	Amount
20	10/30/2023	FARMERS BANK AND TRUST	LED/000/DIST Blanket PO for bi annual lease purchase payment for LED lighting upgrades (Replaces PO 212024-6)	137,694.83

**Report Total: \$137,694.83**

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 22

## 22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
50	11/03/2023	TONYA LAFOLLETTE	REIMBURSEMENT-385/CND SCHOOL MEALL ACCOUNT REFUND ACCOUNT #31120 KENNA LAFOLLETTE	6.80

Report Total: \$6.80

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 31

### 31-2019 BOND - 2022 PROJECTS

PO No	Date	Vendor	Description	Amount
30	10/16/2023	HIGHWAY MAN SIGNS LLC	OTHR EQUIP/VEHIC SRVCS-011/TRANSPORTATION BOX TRUCK WRAP(BOX ONLY INSTALLED)	2,995.00
31	10/18/2023	P & K EQUIPMENT INC	MOWER/000/DOENGES Blanket po for mower to replace stolen one at Doenges (quote includes trade in valuation of Surplused gator)	1,649.00
32	10/24/2023	ADVANCE BOILER REPAIR & SERVICE INC	MAINT/018/JP/WAYSIDE Blanket po for labor and materials to repair boilers at JP and Wayside	6,065.40
33	11/08/2023	GLENN SECURITY SYSTEMS, INC.	SEC/258/HS Blanket po for access controlled doors and security system for Vo-Ag building	23,990.00

**Report Total:** \$34,699.40

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 32

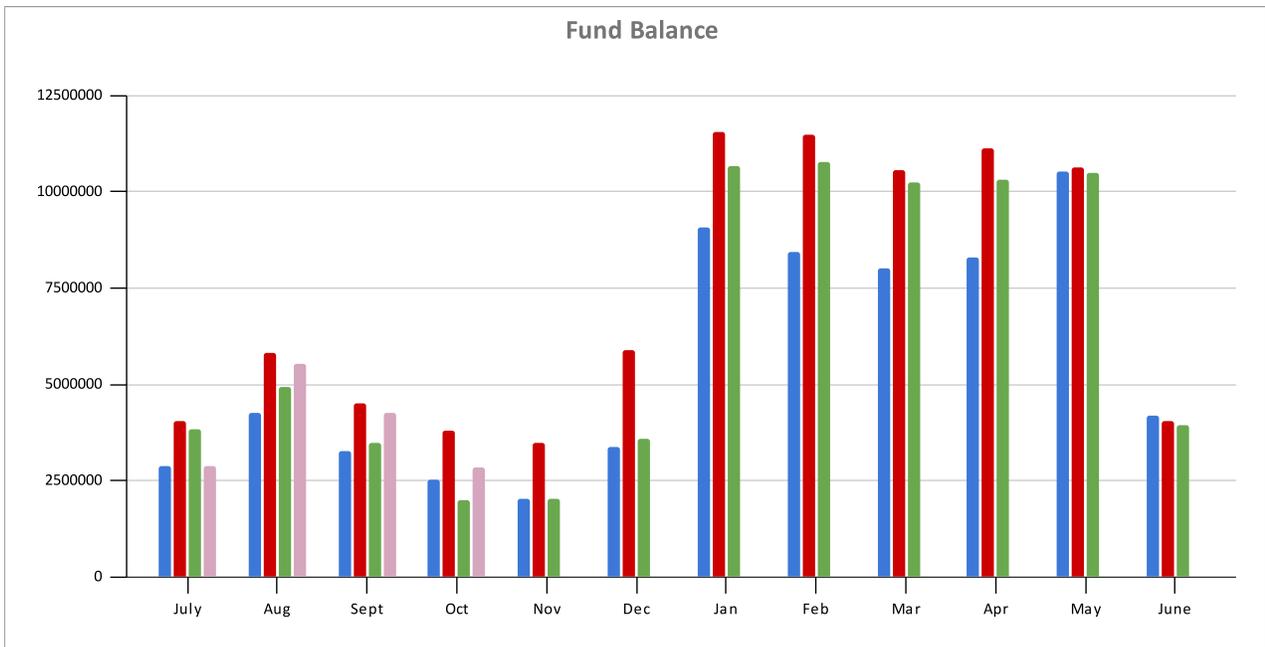
### 32-2021 BOND - 2023 PROJECTS

PO No	Date	Vendor	Description	Amount
205	11/07/2023	J.D. YOUNG COMPANY, INC.	COPIERS-012/DIST Blanket PO for copiers to replace old ones across district per quote dated 9/12/23	33,050.00
206	11/08/2023	CHARLES DANE WARNER	AUDIO/VISUAL-061/FINE ART/BHS Yamaha tabletop mixer included shipping \$85 JBL Reference Monitor Installation Materials Labor	1,533.00
207	11/08/2023	VARSITY BRANDS HOLDING CO., INC.	UNIFORMS-001/ATHLETICS/BHS VARSITY GIRLS SOCCER UNIFORMS SEE ATTACHED QUOTE SHIPPING \$248.05	4,758.05

**Report Total:** \$39,341.05

**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192	4,276,609	2,838,027								
FY24-FY23	(979,457)	603,449	780,869	828,485								



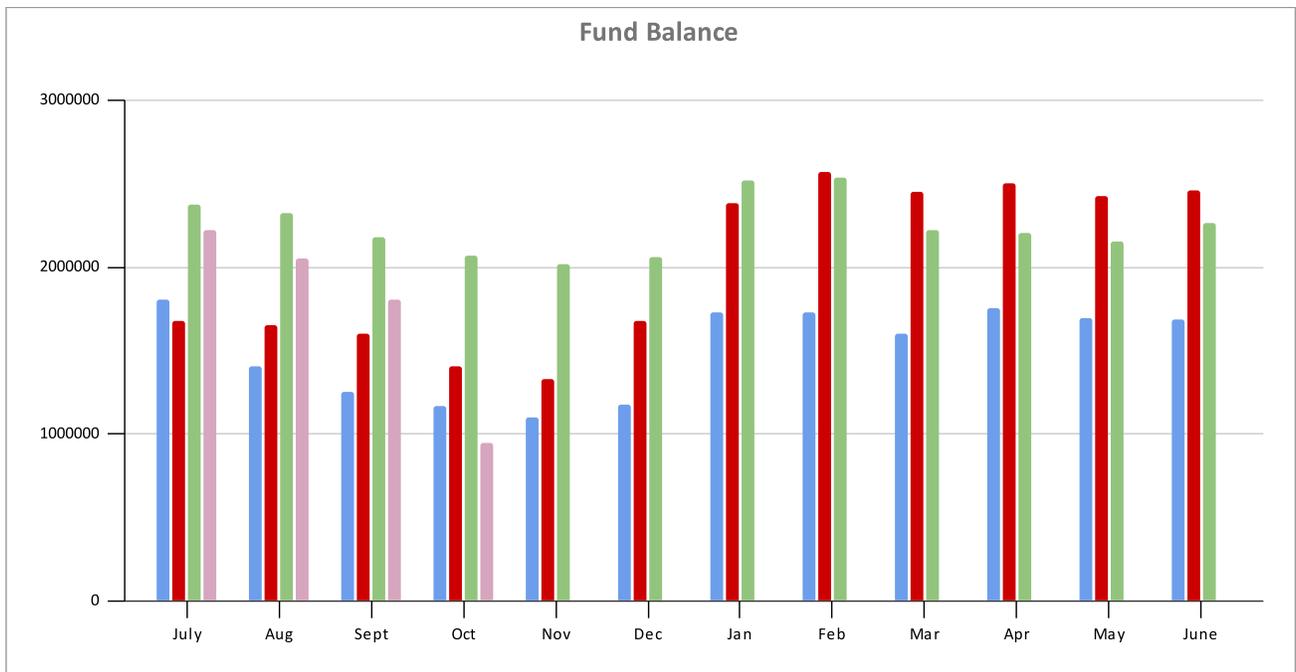
**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

	October	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 4,276,609	\$ 3,931,988	\$ 4,065,794	\$ 4,200,803
Local	117,049	675,512	231,719	233,715
County	15,065	163,926	119,039	201,558
State	3,062,691	9,723,459	7,706,568	7,972,621
Federal	134,658	1,473,302	1,606,325	2,117,227
Other sources	993	5,957	4,675	16,487
	<u>3,330,456</u>	<u>12,042,156</u>	<u>9,668,326</u>	<u>10,541,608</u>
Total cash available	7,607,065	15,974,144	13,734,120	14,742,411
<u>Requirements:</u>				
Salaries	3,006,764	7,192,447	6,282,937	5,758,767
Benefits	1,000,832	2,426,632	2,177,398	2,023,100
Professional services	87,119	161,661	121,997	177,316
Property services	309,465	1,165,549	1,173,546	883,289
Other purchased services	54,925	924,306	787,838	673,200
Supplies & materials	319,806	1,159,555	848,599	689,710
Property	(22,166)	30,737	274,937	651,214
Other uses	12,293	75,230	57,326	94,691
	<u>4,769,038</u>	<u>13,136,117</u>	<u>11,724,578</u>	<u>10,951,287</u>
Ending balance	<u>2,838,027</u>	<u>2,838,027</u>	<u>2,009,542</u>	<u>3,791,124</u>



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836	1,807,955	947,532								
FY23-FY22	(149,124)	(272,816)	(371,184)	(1,120,267)								



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>October</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 1,807,955	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	12,118	64,504	22,016
State	61	187	114
Other sources	-	-	-
	<u>12,179</u>	<u>64,691</u>	<u>22,130</u>
 Total cash available	 1,820,134	 2,330,226	 2,479,708
 <u>Requirements:</u>			
Professional services	11,801	55,279	49,000
Property services	88,411	320,314	306,342
Other purchased services	-	-	-
Supplies & materials	5,385	41,267	25,436
Property	767,005	965,834	31,131
Other uses	-	-	-
	<u>872,602</u>	<u>1,382,694</u>	<u>411,909</u>
 Ending balance	 <u>947,532</u>	 <u>947,532</u>	 <u>2,067,799</u>

November 13, 2023 Personnel Report

<b>APPOINTMENTS:</b>							
Name	Site	Position	FTE	Hire Date	Temporary Contract		
Bear, Benjamin	Transportation	Bus Driver	0.750	10/02/2023	Yes		
Burgess, Linda	Jane Phillips	Special Ed Teacher Assistant Level 3	0.875	10/02/2023	Yes		
Cosar, Joni	Madison	Registrar - Middle School	1.000	09/29/2023	Yes		
Hays, NaTosha	Hoover	Special Education Teacher Assistant Level 3	0.875	10/02/2023	Yes		
Jackson, Mary	High School	Special Education Teacher Assistant Level 2	0.875	10/02/2023	Yes		
Price, Nicole	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	10/02/2023	Yes		
Rushing, Mark	Jane Phillips	Special Education Teacher Assistant Level 3	0.875	10/02/2023	Yes		
Smith, Sarah	High School	Special Education Teacher Assistant Level 3	0.875	10/02/2023	Yes		
Tanner, Barron	Central	7th Grade Boys Basketball Coach	N/A	11/01/2023	Yes		
Woodard, Sarah	Hoover	Special Education Teacher Assistant Level 2	0.875	10/02/2023	Yes		
<b>CHANGE OF STATUS:</b>							
Name	Site	Position	FTE	Site	Position	FTE	Date
Beck, Zachery	Jane Phillips	FMLA	1.000	Jane Phillips	Fifth Grade Teacher	1.000	10/20/2023
Bingham, Ila	Wayside	Teacher Assistant	0.875	Wayside	Kindergarten Teacher	1.000	1/3/2023
Grate, Krista	Richard Kane	FMLA	1.000	Richard Kane	Third Grade Teacher	1.000	10/30/2023
Muteshi, Cedric	High School	Varsity Girls Head Soccer Coach	N/A	High School	Varsity Boys Head Soccer Coach	N/A	10/10/2023
Phillips Bowers, Quartlan	Hoover	Special Education Teacher Assistant Level 1	0.875	Hoover	Special Education Teacher Assistant Level 3	0.875	10/11/2023
Pierce, Charity	Wayside/Central/High School	Speech Pathologist	1.000	Wayside/High School	Speech Pathologist	1.000	8/7/2023
Pierce, Charity	Wayside/High School	FMLA	1.000	Wayside/High School	Speech Pathologist	1.000	10/23/2023
Riley, Wendy	Jane Phillips	First Grade Teacher	1.000	Jane Phillips	Intermittent FMLA	1.000	9/11/2023
Sedersten, Lindsay	Wayside	First Grade Teacher	1.000	Wayside	Third Grade Teacher	1.000	8/7/2023
Vincent, Susan	High School	Principal Secretary - Secondary	1.000	High School	FMLA	1.000	11/8/2023
Webb, Brandon	Central/High School	Health/PE & Life Skills Teacher	1.000	Central	Health/PE & Life Skills Teacher	1.000	8/7/2023
White, Spencer	High School	Junior High Boys Soccer Coach	N/A	High School	Varsity Girls Head Soccer Coach	N/A	10/10/2023
Wikel, Deborah	Wilson	FMLA	1.000	Wilson	First Grade Teacher	1.000	11/1/2023
<b>NON-RENEWAL OF TEMPORARY CONTRACT:</b>							
Name	Site	Position	FTE	Date			
Maldonado, Nora	Hoover	Special Education Teacher Assistant Level 3	0.875	11/3/2023			
Ruvalcaba, Alisha	Hoover	Special Education Teacher Assistant Level 3	0.875	10/23/2023			
<b>RESIGNATION:</b>							
Name	Site	Position	FTE	Date			
Campbell, Richard	Transportation	Bus Driver	0.750	11/27/2023			
Miller, Constance	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	10/10/2023			
Morrow, Kyrrah	Ranch Heights	Special Education Teacher Assistant Level 1	0.875	10/31/2023			
Rovenstine, Hannah	Ranch Heights	Special Education Teacher Assistant Level 3	0.875	10/31/2023			
<b>SPECIAL SALARY PROVISIONS:</b>							
Name	Site	Position	Amount	Date			
Felker, Krista	Central	Special Education Teacher Assistant Level 1	\$10 per hour	11/3/2023			
Simpson, Amanda	Wayside	Long-Term Substitute Position	\$150 per day	9/25/2023			

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**MEMORANDUM**

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**TO:** BOARD OF EDUCATION  
**FROM:** PRESTON BIRK  
**SUBJECT:** DONATIONS & INTEREST EARNED  
**DATE:** 11/1/2023

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Please accept the following donations our school district has received during the month of October.

<b>1. Conoco Phillips – Volunteer Grant</b>	
Richard Kane Elementary	<u>\$ 500.00</u>
	<b>Receipt Total            \$ 500.00</b>

Please accept the following Interest earned on Lease Purchase received during October.

<b>1. BOK – Fund 1</b>	
October	<u>\$ 346.28</u>
	<b>Fund 1 Total            \$ 346.28</b>
<b>2. BOK – Fund 3</b>	
October	<u>\$ 11,289.75</u>
	<b>Fund 3 Total            \$ 11,289.75</b>
<b>3. BOK – Fund 5</b>	
October	<u>\$ 28,540.44</u>
	<b>Fund 5 Total            \$ 28,540.44</b>

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 10/1/2023 - 10/31/2023, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

**Fund: 11**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$254,669.56	4.000	\$254,669.56
<b>Total ICS ACCOUNT</b>							<b>\$254,669.56</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$254,669.56</b>
<b>Total Fund 11</b>							<b>\$254,669.56</b>

**Fund: 21**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$400,000.00	4.000	\$400,000.00
<b>Total ICS ACCOUNT</b>							<b>\$400,000.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$400,000.00</b>
<b>Total Fund 21</b>							<b>\$400,000.00</b>

**Fund: 22**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$1,212,035.81	4.000	\$1,212,035.81
<b>Total ICS ACCOUNT</b>							<b>\$1,212,035.81</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$1,212,035.81</b>
<b>Total Fund 22</b>							<b>\$1,212,035.81</b>

**Fund: 31**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$167,000.00	4.000	\$167,000.00
<b>Total ICS ACCOUNT</b>							<b>\$167,000.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$167,000.00</b>
<b>Total Fund 31</b>							<b>\$167,000.00</b>

**Fund: 32**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$1,267,500.00	4.000	\$1,267,500.00
<b>Total ICS ACCOUNT</b>							<b>\$1,267,500.00</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$1,267,500.00</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369016158	COMMERCE BANK - TREASURY BILL	6/22/2023	12/7/2023		\$2,930,280.00	5.183	\$2,930,280.00
<b>Total 369016158</b>							<b>\$2,930,280.00</b>
<b>Total AI 0113 COMMERCE BANK</b>							<b>\$2,930,280.00</b>
<b>Total Fund 32</b>							<b>\$4,197,780.00</b>

**Fund: 39**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$59,589.45	4.000	\$59,589.45

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 10/1/2023 - 10/31/2023, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

<b>Total ICS ACCOUNT</b>	<b>\$59,589.45</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>	<b>\$59,589.45</b>
<b>Total Fund 39</b>	<b>\$59,589.45</b>

**Fund: 41**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$2,988,925.42	4.000	\$2,988,925.42
<b>Total ICS ACCOUNT</b>							<b>\$2,988,925.42</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$2,988,925.42</b>
<b>Total Fund 41</b>							<b>\$2,988,925.42</b>

**Fund: 81**

**Account:** AI 0112 GATEWAY BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	GATEWAY BANK - ICS TRANSACTION	10/31/2023	11/30/2023		\$261,705.61	4.000	\$261,705.61
<b>Total ICS ACCOUNT</b>							<b>\$261,705.61</b>
<b>Total AI 0112 GATEWAY BANK - ICS</b>							<b>\$261,705.61</b>
<b>Total Fund 81</b>							<b>\$261,705.61</b>
<b>Total All Funds</b>							<b>\$9,541,705.85</b>

**OCT 2023**

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 31	BOND FUND 32	BOND FUND 37	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
<b>BEGINNING BALANCE</b>	2,389,417.48	(63,883.66)	1,037,007.48	298,741.08	438,614.57	2,433,652.87	16,894.58	25,908.85	5,106.35	10,059.02	6,591,518.62
LOCAL SOURCES OF REVENUE	117,049.23	-	12,118.15	70,314.11	-	-	-	5,973.61	16,814.18	885.94	223,155.22
INTERMEDIATE SOURCES OF REVENUE	15,064.81	-	-	-	-	-	-	-	-	-	15,064.81
STATE SOURCES OF REVENUE	3,062,690.81	76.05	60.87	963.62	-	-	-	-	354.80	-	3,064,146.15
FEDERAL SOURCES OF REVENUE	134,658.42	63,966.05	-	487,731.98	-	-	-	-	-	-	686,356.45
<b>TOTAL NEW RECEIPTS</b>	<b>3,329,463.27</b>	<b>64,042.10</b>	<b>12,179.02</b>	<b>559,009.71</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,973.61</b>	<b>17,168.98</b>	<b>885.94</b>	<b>3,988,722.63</b>
INTER-FUND TRANSFERS	-	-	-	-	-	-	-	-	-	-	-
NON-REVENUE RECEIPTS	993.26	-	-	-	-	-	-	-	-	-	993.26
AR-6140	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMBINED RECEIPTS</b>	<b>3,330,456.53</b>	<b>64,042.10</b>	<b>12,179.02</b>	<b>559,009.71</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,973.61</b>	<b>17,168.98</b>	<b>885.94</b>	<b>3,989,715.89</b>
WARRANT PURCHASES (-)	(4,729,268.16)	(6,558.43)	(901,654.17)	(543,703.76)	(58,786.73)	(253,883.10)	-	-	-	-	(6,493,854.35)
INVESTMENTS MATURED (+)	1,991,177.40	-	800,000.00	1,307,657.97	167,000.00	3,697,780.00	-	56,272.50	5,172,543.25	260,832.38	13,453,263.50
C.D./AGENCY INVESTMENTS (-)	(254,669.56)	-	(400,000.00)	(1,212,035.81)	(167,000.00)	(4,197,780.00)	-	(59,589.45)	(2,988,925.42)	(261,705.61)	(9,541,705.85)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	-	-	-	-	-	-	-	-	-	-	-
<b>ENDING BANK BALANCE</b>	<b>2,727,113.69</b>	<b>(6,399.99)</b>	<b>547,532.33</b>	<b>409,669.19</b>	<b>379,827.84</b>	<b>1,679,769.77</b>	<b>16,894.58</b>	<b>28,565.51</b>	<b>2,205,893.16</b>	<b>10,071.73</b>	<b>7,998,937.81</b>
OUTSTANDING WARRANTS (-)	(143,756.21)	-	-	(1,472.70)	-	(68,252.64)	-	-	-	(525.00)	(214,006.55)
<b>FUND EQUITY</b>	<b>2,583,357.48</b>	<b>(6,399.99)</b>	<b>547,532.33</b>	<b>408,196.49</b>	<b>379,827.84</b>	<b>1,611,517.13</b>	<b>16,894.58</b>	<b>28,565.51</b>	<b>2,205,893.16</b>	<b>9,546.73</b>	<b>7,784,931.26</b>

Total collateral pledged

20,156,044.53

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 3	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 5
<b>BEGINNING BALANCE</b>	<b>80,309.28</b>	<b>1,300.32</b>	<b>2,920,746.52</b>	<b>128.24</b>	<b>7,024,923.50</b>
REBATES/CONTRIBUTIONS	-	-	-	-	-
DIVIDENDS/INTEREST	346.28	-	11,289.75	-	28,540.44
<b>TOTAL NEW RECEIPTS</b>	<b>346.28</b>	<b>-</b>	<b>11,289.75</b>	<b>-</b>	<b>28,540.44</b>
WARRANT PURCHASES (-)	-	-	(625,147.57)	(3,385.72)	(654,549.37)
<b>ENDING BANK BALANCE</b>	<b>80,655.56</b>	<b>1,300.32</b>	<b>2,306,888.70</b>	<b>(3,257.48)</b>	<b>6,398,914.57</b>
Credit in Transit/PD to 2022A GO Bond	-	-	-	-	-
<b>FUND EQUITY</b>	<b>80,655.56</b>	<b>1,300.32</b>	<b>2,306,888.70</b>	<b>(3,257.48)</b>	<b>6,398,914.57</b>

*Sara Vermeire 11/1/23*

## Bartlesville Public Schools

### Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2023 - 10/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$200,979.86	\$9,700.77	\$0.00	\$8,412.25	\$202,268.38	\$39,842.35	\$162,426.03
802 General Administrative Athletics	\$283,042.72	\$31,176.52	\$0.00	\$44,657.84	\$269,561.40	\$45,208.88	\$224,352.52
803 General Refund Account	\$663.70	\$837.69	\$0.00	\$0.00	\$1,501.39	\$0.00	\$1,501.39
804 AP Exams	\$19,410.62	\$36.00	\$0.00	\$0.00	\$19,446.62	\$2,250.00	\$17,196.62
805 Alternative High School	\$3,062.98	\$292.00	\$0.00	\$616.98	\$2,738.00	\$1,134.94	\$1,603.06
806 Tuition Clearing Acct	\$6,460.00	\$0.00	\$0.00	\$0.00	\$6,460.00	\$0.00	\$6,460.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
808 Adult Fees Clearing Acct	\$222.00	\$75.00	\$0.00	\$222.00	\$75.00	\$0.00	\$75.00
809 Broadcasting	\$2,097.04	\$235.00	\$0.00	\$60.00	\$2,272.04	\$224.50	\$2,047.54
810 AVIATION	\$348.09	\$258.00	\$0.00	\$0.00	\$606.09	\$0.00	\$606.09
811 Baseball Fund	\$1,200.01	\$0.00	\$0.00	\$0.00	\$1,200.01	\$0.00	\$1,200.01
813 Basketball Fund	\$1,750.23	\$0.00	\$0.00	\$0.00	\$1,750.23	\$0.00	\$1,750.23
821 Choral Club	\$4,408.94	\$100.00	\$0.00	\$1,209.32	\$3,299.62	\$590.68	\$2,708.94
824 Concessions	\$5,810.17	\$0.00	\$0.00	\$0.00	\$5,810.17	\$0.00	\$5,810.17
830 BVILLE WOMEN'S NETWORK LIBRARY DONATIONS	\$1,105.80	\$0.00	\$0.00	\$0.00	\$1,105.80	\$0.00	\$1,105.80
831 S.A.D.F.	\$3,095.40	\$0.00	\$0.00	\$440.00	\$2,655.40	\$0.00	\$2,655.40
832 Community of Caring	\$1,167.21	\$0.00	\$0.00	\$0.00	\$1,167.21	\$100.00	\$1,067.21
833 Drama	\$18,909.06	\$1,925.00	\$0.00	\$92.84	\$20,741.22	\$3,348.33	\$17,392.89
834 VisionQuest	\$141.59	\$0.00	\$0.00	\$59.59	\$82.00	\$80.41	\$1.59
835 BPS-FOUNDATION GRANTS	\$6,590.09	\$1,000.00	\$0.00	\$4,176.00	\$3,414.09	\$843.34	\$2,570.75
836 AGRICULTURAL EDUCATION	\$38,983.66	\$19,470.00	\$0.00	\$53,288.79	\$5,164.87	\$3,591.59	\$1,573.28
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,389.99	\$0.00	\$0.00	\$7.21	\$2,382.78	\$0.00	\$2,382.78
840 Exceptional Education Services	\$16,745.42	\$29.00	\$0.00	\$6.22	\$16,768.20	\$2,793.78	\$13,974.42
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$0.00	\$447.58
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$19,483.12	\$0.00	\$0.00	\$610.42	\$18,872.70	\$14,941.11	\$3,931.59
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$3,273.93	\$0.00	\$0.00	\$0.00	\$3,273.93	\$0.00	\$3,273.93
880 Musical Production	\$6,611.19	\$0.00	\$0.00	\$0.00	\$6,611.19	\$0.00	\$6,611.19
881 National Honor Society	\$6,918.88	\$0.00	\$0.00	\$50.00	\$6,868.88	\$0.00	\$6,868.88
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,048.24	\$0.00	\$0.00	\$0.00	\$1,048.24	\$0.00	\$1,048.24
887 Orchestra	\$25,311.40	\$0.00	\$0.00	\$0.00	\$25,311.40	\$0.00	\$25,311.40
889 BHS BAND	\$14,360.66	\$13,952.50	\$0.00	\$6,950.61	\$21,362.55	\$6,036.70	\$15,325.85
895 Pictures	\$1,674.53	\$0.00	\$0.00	\$0.00	\$1,674.53	\$0.00	\$1,674.53
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$2,496.60	\$600.00	\$0.00	\$449.47	\$2,647.13	\$531.10	\$2,116.03
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$17,160.54	\$0.00	\$0.00	\$1,680.56	\$15,479.98	\$4,028.84	\$11,451.14
926 Student Council	\$26,500.70	\$9,295.00	\$0.00	\$2,422.72	\$33,372.98	\$5,590.78	\$27,782.20
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
960 Technology Student Assoc (TSA)	\$4,865.44	\$2,070.00	\$0.00	\$673.46	\$6,261.98	\$2,035.39	\$4,226.59
962 Science Trek Club	\$5,267.31	\$0.00	\$0.00	\$3,665.02	\$1,602.29	\$0.00	\$1,602.29
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$137,970.26	\$2,575.49	\$0.00	\$4,622.45	\$135,923.30	\$4,717.68	\$131,205.62
971 Golf	\$0.54	\$0.00	\$0.00	\$0.00	\$0.54	\$0.00	\$0.54
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$139.88	\$0.00	\$0.00	\$0.00	\$139.88	\$0.00	\$139.88
990 Yearbook	\$25,806.09	\$483.50	\$0.00	\$13.75	\$26,275.84	\$2,527.37	\$23,748.47
992 Leadership	\$2,016.66	\$0.00	\$0.00	\$0.00	\$2,016.66	\$0.00	\$2,016.66
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58

**Bartlesville Public Schools**  
**Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 10/1/2023 - 10/31/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
996 Bruin Logo	\$24,399.81	\$535.62	\$0.00	\$0.00	\$24,935.43	\$1,497.22	\$23,438.21
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
<b>Total</b>	<b>\$951,376.38</b>	<b>\$94,647.09</b>	<b>\$0.00</b>	<b>\$134,387.50</b>	<b>\$911,635.97</b>	<b>\$141,914.99</b>	<b>\$769,720.98</b>

## **Surplus List**

2016 4x2 John Deere TX VIN# 1M04X2XDKGM111279

# BOARD OF EDUCATION ELECTION RESOLUTION

TO: Washington County Election Board

FROM: The Bartlesville Public School District, Independent School District No. 30 of Washington County, Oklahoma

The Board of Education of the Bartlesville Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

## Date of the Election:

A Board of Education Primary Election shall be held on February 13, 2024, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 2, 2024, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

## Board Member Position on Ballot:

The voters shall elect a board member for board position No. 5, which has a 4-year term of office. The voters shall elect a board member for board position No. 6, which has a 4-year term of office. The voters shall also elect a board member for board position No. 4, an unexpired term with 2 years remaining.

## Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate

for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

#### Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

#### Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Bartlesville Public School Board Position No. 5:
2. Select one candidate for Bartlesville Public School Board Position No. 6:
3. Select one candidate for Bartlesville Public School Board Position No. 4:

Approved by the Bartlesville Public School Board of Education on this 13th day of November, 2023.

\_\_\_\_\_  
President of the Board of Education

\_\_\_\_\_  
Clerk of the Board of Education



# Quote

Date: 8/7/2023



Quantity	Unit	Item	Price/Unit	Total Price	Notes
3	pieces	#2 Nickle Grommet & Washer	\$0.12	\$0.36	
34.14	ml	Ink	\$0.26	\$8.80	
26.25	sq feet	13OZ Matte Frontlit Banner	\$0.03	\$0.79	54"x70" Total -- Per square foot
20	feet	Tape	\$0.20	\$4.00	242" Total -- Per foot
3	hour	Labor	\$10.00	\$0.00	Complimentary

**Total** **\$13.95**

**Price for 4** **\$55.81**

BARTLESVILLE PUBLIC SCHOOLS 2022-2023

APPLICATIONS FOR SANCTIONING

School Board Meeting November 13, 2023

1. Bartlesville HS/MS Choir Boosters

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**BARTLESVILLE PUBLIC SCHOOLS**  
**ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT**  
**UNAUDITED**

Name of Organization/Association: Bartlesville HS Choir Boosters

**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2022-2023**

Beginning Cash Balance, July 1, 2022 \$ 28,991.74

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ <u>See attached</u>
Donations	\$ _____
Contributions	\$ _____
Other (list)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Collections \$ 150,700.84

Expenditures:

Fund Raising Expenses	\$ <u>See attached</u>
Supplies/Materials	\$ _____
Advertising	\$ _____
Postage, Mailings, Etc.	\$ _____
Equipment	\$ _____
Donations/Contributions	\$ _____
Other (list)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Expenditures \$ 141,103.09

Ending Cash Balance, 6/30, 2023 \$ 38,589.54

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2022-2023 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

L. Suzanne Ortiz 10/15/2023  
 Officer/Director Date  
Treasurer  
 Title

Received and reviewed by Bartlesville Public Schools:  
AT AN 10-24-23  
 Preston Birk, Date  
 Chief Financial Officer, Financial Services

Sara Vermeire 10/17/23  
 Sara Vermeire, Date  
 Activity Fund Custodian

BARTLESVILLE PUBLIC SCHOOLS  
 ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT  
 UNAUDITED

Name of Organization/Association: BHS Choir Boosters  
 with Madison and Central

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FINANCIAL ACTIVITY FOR SCHOOL YEAR 2022-2023

Beginning Cash Balance, July 1, 2022	\$	28,991.79
Collections:		
Fundraiser, Merchandise Sales, Etc.	\$	74,098.38
Donations	\$	11,980.85
Contributions	\$	848.59
Other		
Uniforms	\$	40.00
Activity Fees/Honor Choir/Solos	\$	13,254.98
Banquet	\$	1,634.00
Memphis/Nashville Trip	\$	29,051.35
Musical	\$	17,889.69
Field Trip	\$	1,903.00
Total Collections	\$	150,700.84
Expenditures:		
Fund Raising Expenses	\$	44,684.58
Supplies/Materials	\$	6,901.56
Advertising (and Printing)	\$	2,552.43
Postage, Mailings, Etc.	\$	340.09
Equipment	\$	-
Donations/Contributions	\$	-
Other		
Scholarship	\$	1,500.00
Field Trip	\$	12,919.85
Director Expense	\$	1,822.37
Uniforms	\$	8,732.44
Accompaniment/Music	\$	1,887.01
Activity Fees/Honor Choir/Solos	\$	7,021.21
Professional Fee	\$	575.00
Musical	\$	10,439.25
Memphis/Nashville Trip	\$	38,872.77
Interest	\$	1.56
Banquet	\$	2,852.97
Total Expenditures	\$	141,103.09
Ending Cash Balance, June 30, 2023	\$	38,589.54

# BARTLESVILLE PUBLIC SCHOOLS

## APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

Bartlesville HS Choir Boosters

Applicant's Address:

PO Box 173  
Bartlesville, OK 74005

Applicant's Taxpayer I.D. Number:

73-7228149

Applicant's Representative from whom additional information may be obtained:

Suzanne Ortiz, Treasurer

Applicant's Telephone Number:

(918) 607-7949

Applicant's Purpose, Goals, and Organizational Structure:

To provide organizational, financial & volunteer support for the vocal music program of Bartlesville Public Schools. The Board of Directors is comprised of elected officers & choir directors.

Describe how the school district and its students will benefit if the applicant is sanctioned:

The school district & its students will benefit as described above. The Booster Club handles such tasks as uniform distribution, replacement, fundraisers, escrow accounts, trip planning & execution

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

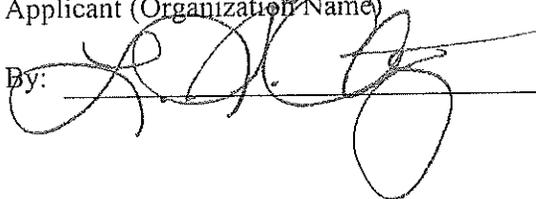
INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.  
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire  
Bartlesville Public Schools  
1100 S. Jennings  
P.O. Box 1357  
Bartlesville, OK 74005-1357**

Bartlesville High School Choir Boosters  
Applicant (Organization Name)

By: \_\_\_\_\_



Date: \_\_\_\_\_

10/12/23

## BARTLESVILLE PUBLIC SCHOOLS

### Organization/Association Insurance Coverage Information

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Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Bartlesville High School Choir Boosters

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Suzanne Ortiz Date: 10/12/23