

## **AGENDA FOR BOARD OF EDUCATION REGULAR MEETING**

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, September 18, 2023 at 5:30 PM

- I. Call Meeting to Order
- II. Flag Salute
- III. Spotlight
  - III.A. Recognize Lauren Lee as National Merit Semifinalist
  - III.B. Recognition of College Board Designated Scholars
- College Board National Indigenous Award
  - Cade Winter
- College Board National Rural & Small Town Award
  - Annabelle Droege
  - Josephine McIver
  - Jyoshikha Vundela
  - Lauren Lee
  - Luke Huck
- College Board National African American Recognition Award
  - Faith Foote
- College Board National Hispanic Recognition Award
  - Jacob Robledo
  - John Ortiz
- IV. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes.

Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

V. Superintendent's Report

V.A. Teaching & Learning Update

V.B. Construction Update

V.C. Financial Update

V.D. Upcoming Board of Education Meetings

- Regular Meeting - Monday, October 16, 2023; 5:30 p.m.
- Special Meeting - Wednesday, October 18, 2023; 4:00 p.m.
- Special Meeting - Tuesday, October 24, 2023; 4:00 p.m.

VI. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of discussion, consideration, and vote.

VI.A. Approval of Minutes as set out on Attachment "A"

- August 21, 2023 (Regular Meeting)

VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

VI.C. Acceptance of Financial Reports for August 2023 as set out on Attachment "C"

VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

VI.E. Acceptance of Donations as set out on Attachment "E"

VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"

- VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"
- VI.H. Approval of Activity Fund Fundraising Expenditures as set out on Attachment "H"
- VI.I. Approval of Lease Purchase Items as set out on Attachment "I"
- VI.J. Approval of Activity Fund Transfers as listed on Attachment "J"
- VI.K. Approval of Revised Policy EC: School Library Media Center and Materials Selection as set out on Attachment "K"
- VI.L. Approval of New Policy EL: Graduation Ceremony (Tribal Regalia) as set out on Attachment "L"
- VI.M. Approval of Revised Policy GG: Misuse of School Bathrooms and Changing Facilities as set out on Attachment "M"
- VI.N. Approval of Revised Policy DECA: Family and Medical Leave (Maternity Leave) as set out on Attachment "N"
- VI.O. Approval of New Policy FECC: Hypoglycemic Emergency Procedures as set out on Attachment "O"
- VI.P. Approval of New Policy FECD: Administration of Emergency Opioid Antagonists as set out on Attachment "P"
- VI.Q. Approval of Sanctioning Applications as set out on Attachment "Q"

VII. Action Topics

- VII.A. Consideration and vote to approve the budget for Fiscal Year 2024 as set out on Attachment "A"

VIII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

IX. New Business

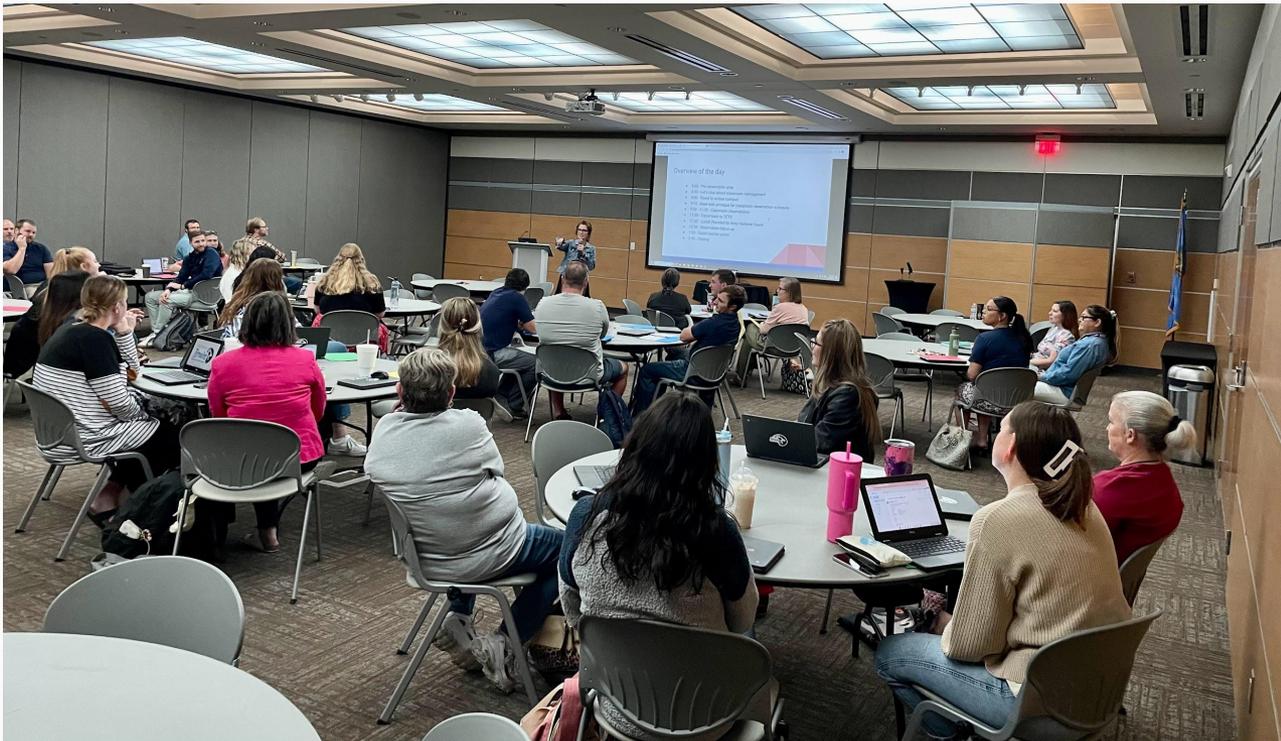
Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

X. Adjournment

Posted at the front door of the Education Service Center, 1100 South Jennings Avenue, Bartlesville, Oklahoma, at 5:30 p.m., September 15, 2023, by Laci Harris, Minutes Clerk of the Board.

## New Teacher Academy Cohort 2

- 39 Teachers Participating
  - 27 First Year Teachers
  - 12 Early Career/limited experience

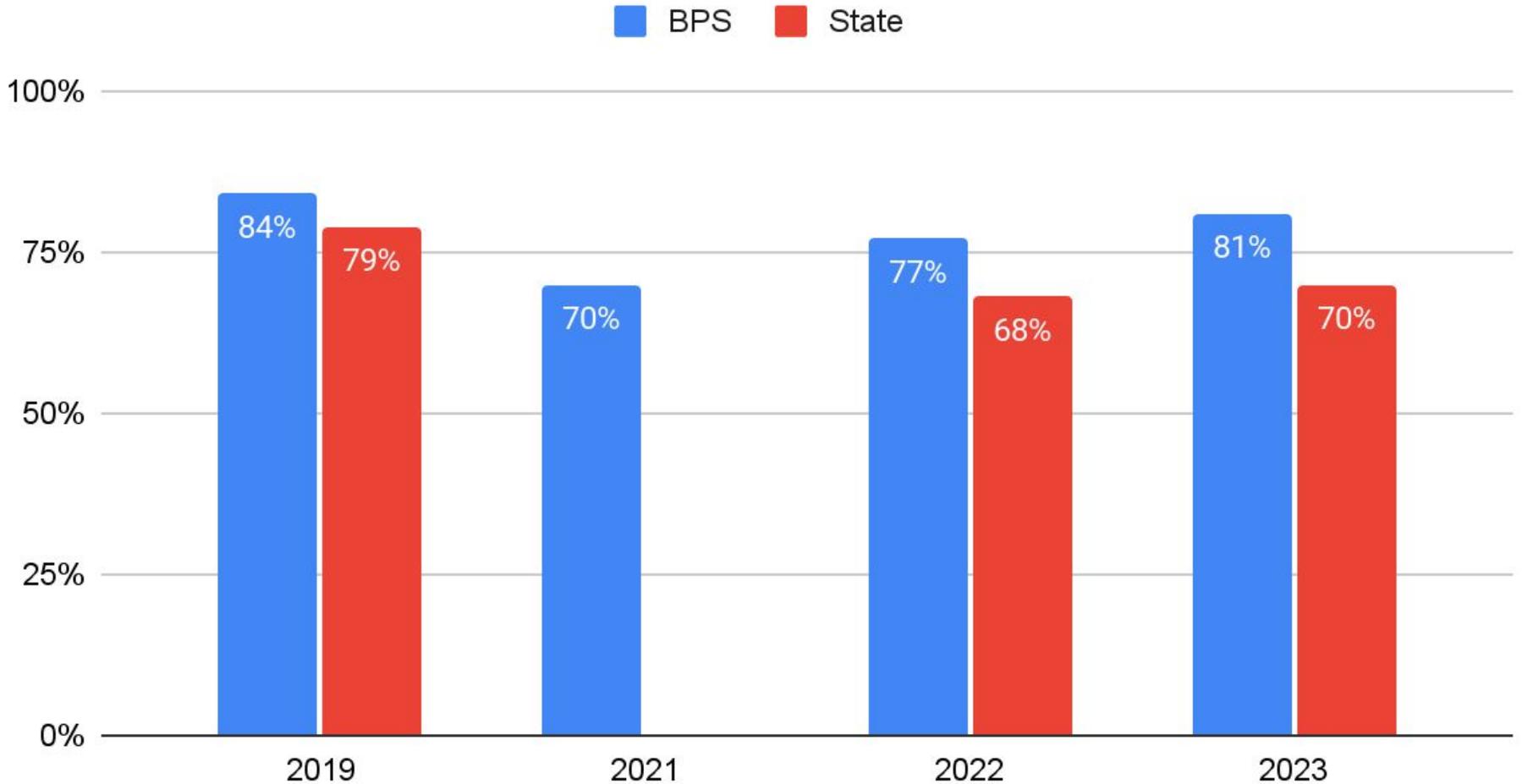


# Teaching & Learning Update

LaDonna Chancellor



## RSA - 3rd Grade Students met criteria

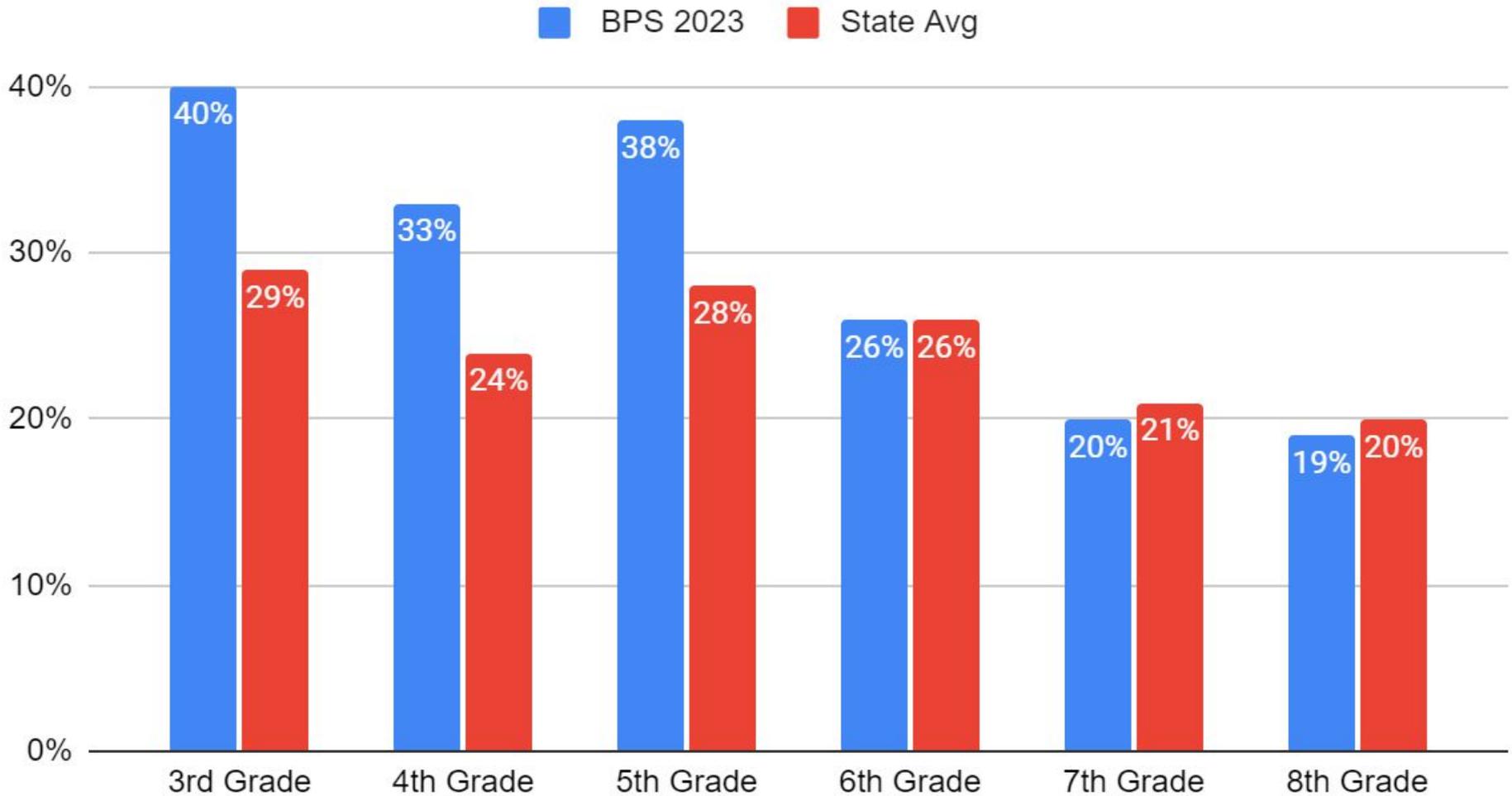


# Teaching & Learning Update

LaDonna Chancellor



## 2023 ELA State Test Scores

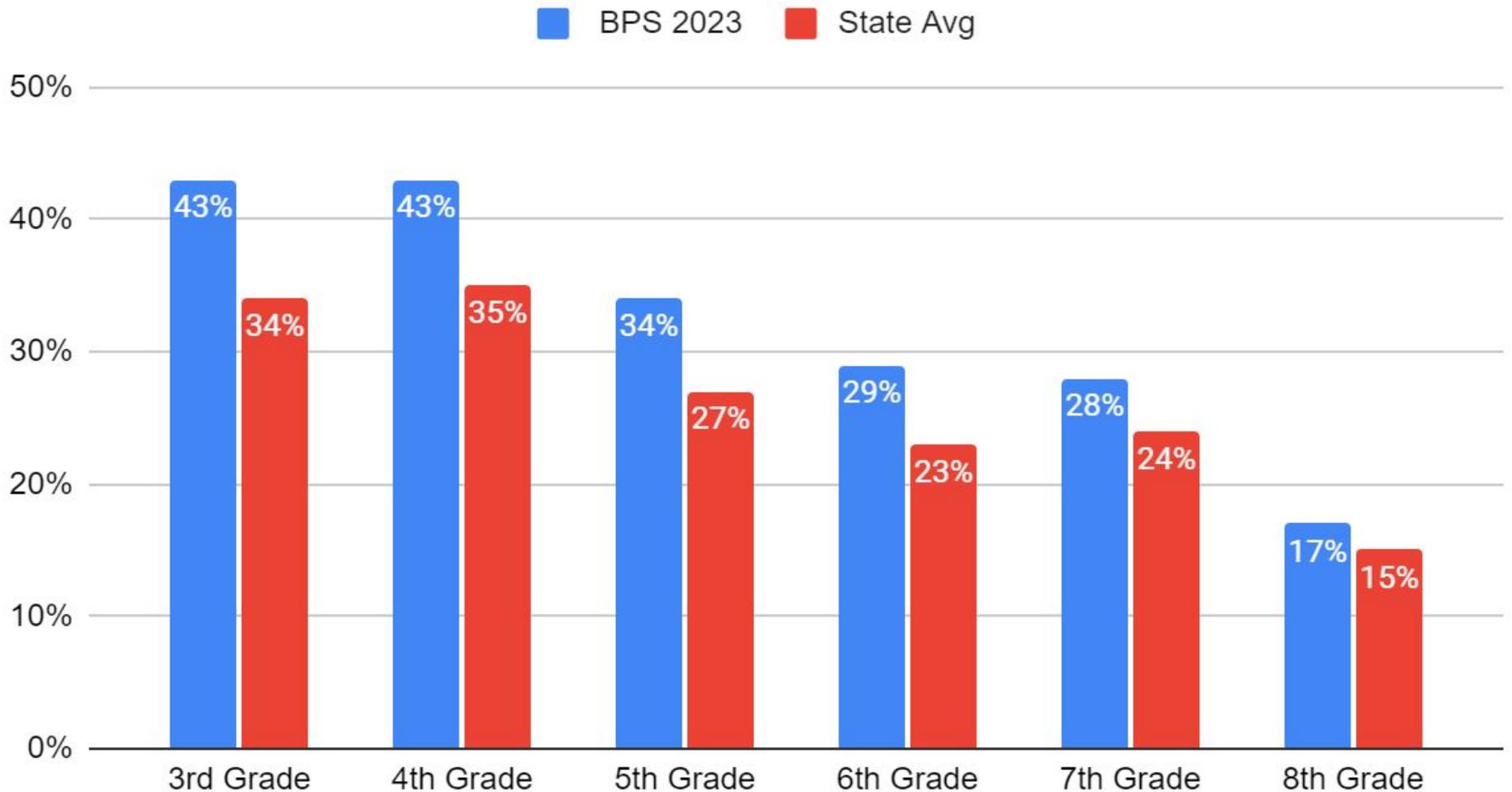


# Teaching & Learning Update

LaDonna Chancellor



## 2023 Math State Test Scores

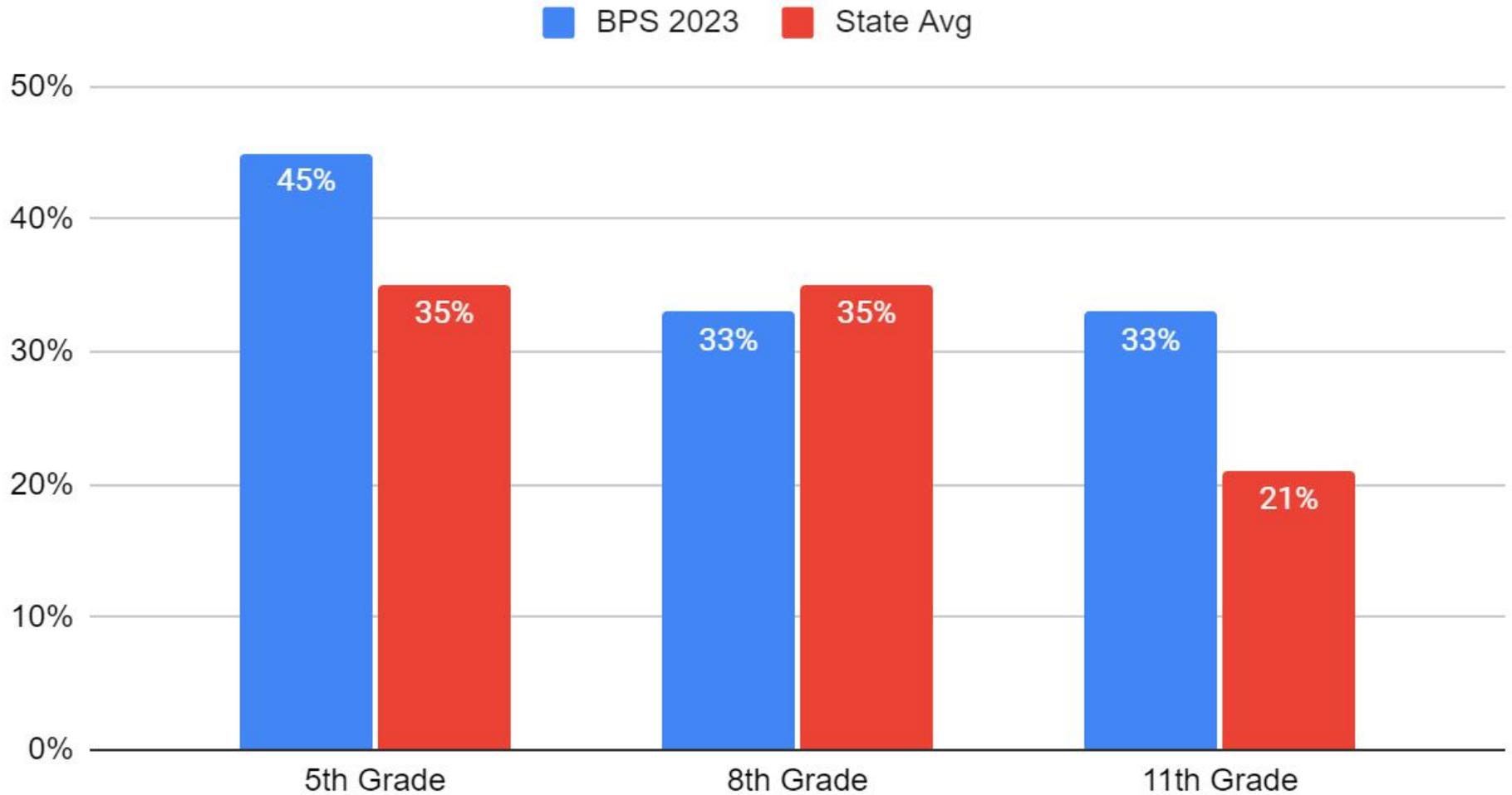


# Teaching & Learning Update

LaDonna Chancellor

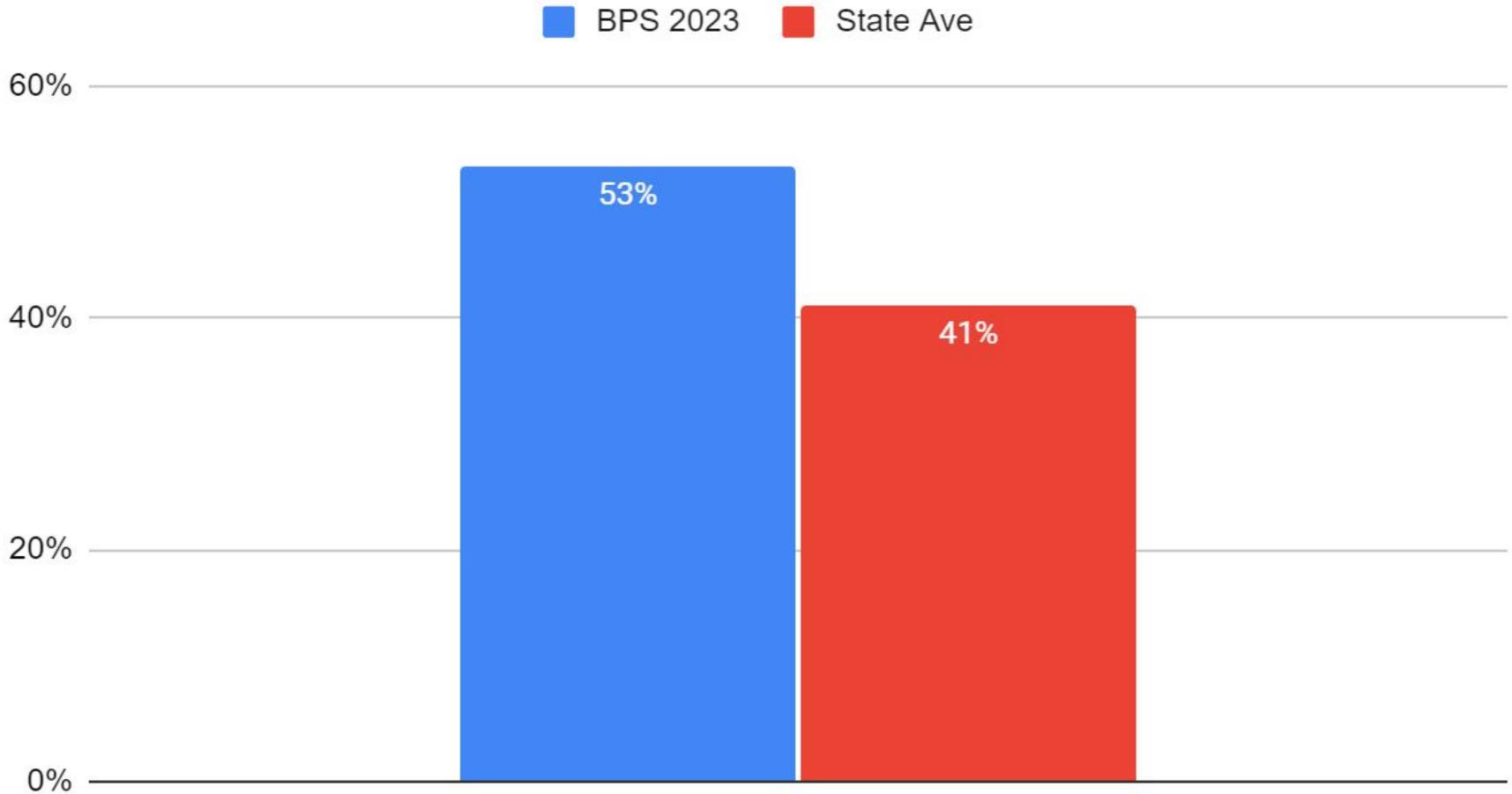


## 2023 Science State Test Scores





## 2023 US History State Test Scores



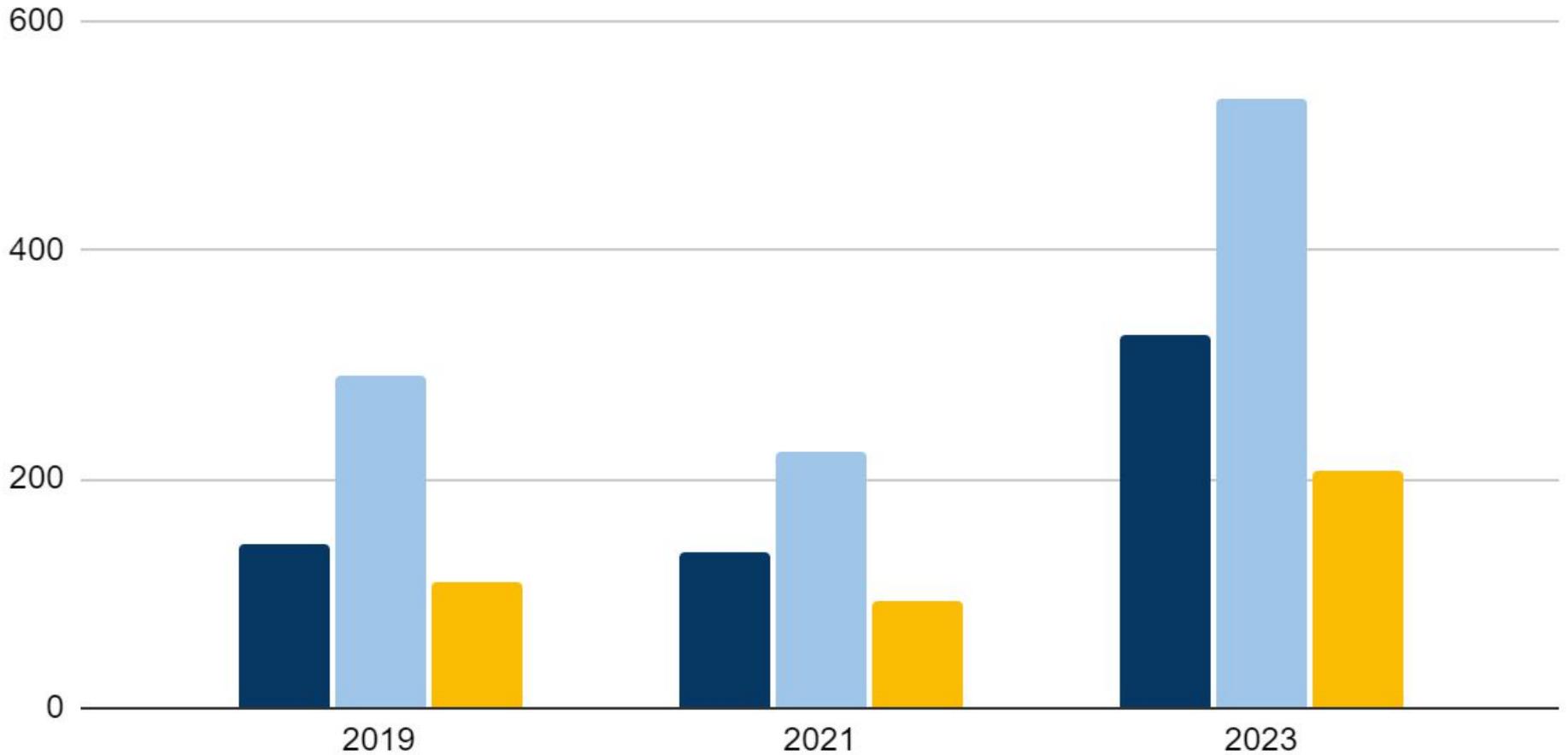
# Teaching & Learning Update

LaDonna Chancellor



## AP Scores

■ Total AP Students   ■ Number of Exams   ■ AP Students with Scores 3+



# WEEKLY UPDATE – 9/15/2023

## Bartlesville Agricultural Center

**Project Team:**  
Adam Stogner – Project Director  
Joel VanDeWeert – Project Manager  
Park Davis - Superintendent  
Ben Cain - Senior Project Engineer

- 1: Wet & Dry Fire Suppression Riser
- 2: Fluid-Applied Weather Barrier
- 3: Decking at Mezzanine

**Upcoming: Complete Weather Barrier at Main Building. Begin Wall Insulation & Metal Panels at Barns. Begin Brick at Main Building. Continue MEP Rough-In & Pour Mezzanine Deck**



# WEEKLY UPDATE – 9/15/2023

## Bartlesville Wayside Elementary

**Project Team:**  
Adam Stogner – Project Director  
Mike Ford - Superintendent  
Joel VanDeWeert - PM  
Tatiana Oje-Humel – Asst. PM

- 1: Building Domestic Water and Fire Line
- 2: Sleeves for the main sewer line through the new Addition.
- 3: Building footer and stem wall in progress.

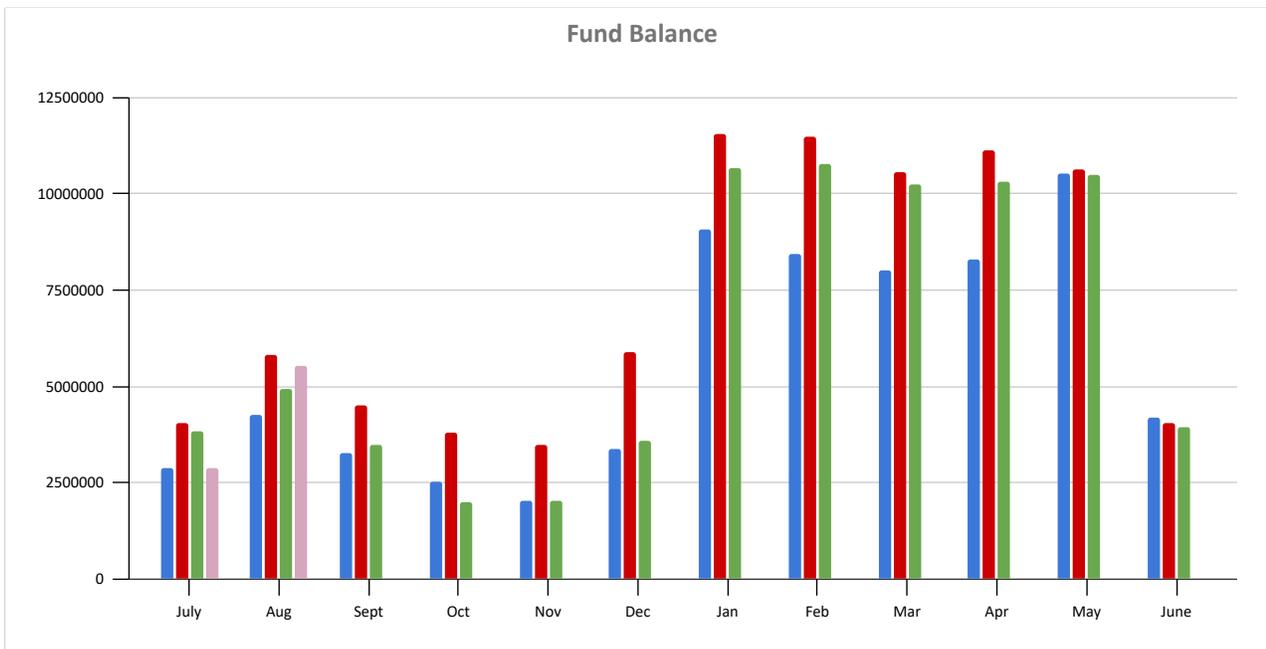
**Upcoming: Underground sewer and electrical homeruns. Continue building foundations and site utilities.**





**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192										
FY24-FY23	(979,457)	603,449										



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

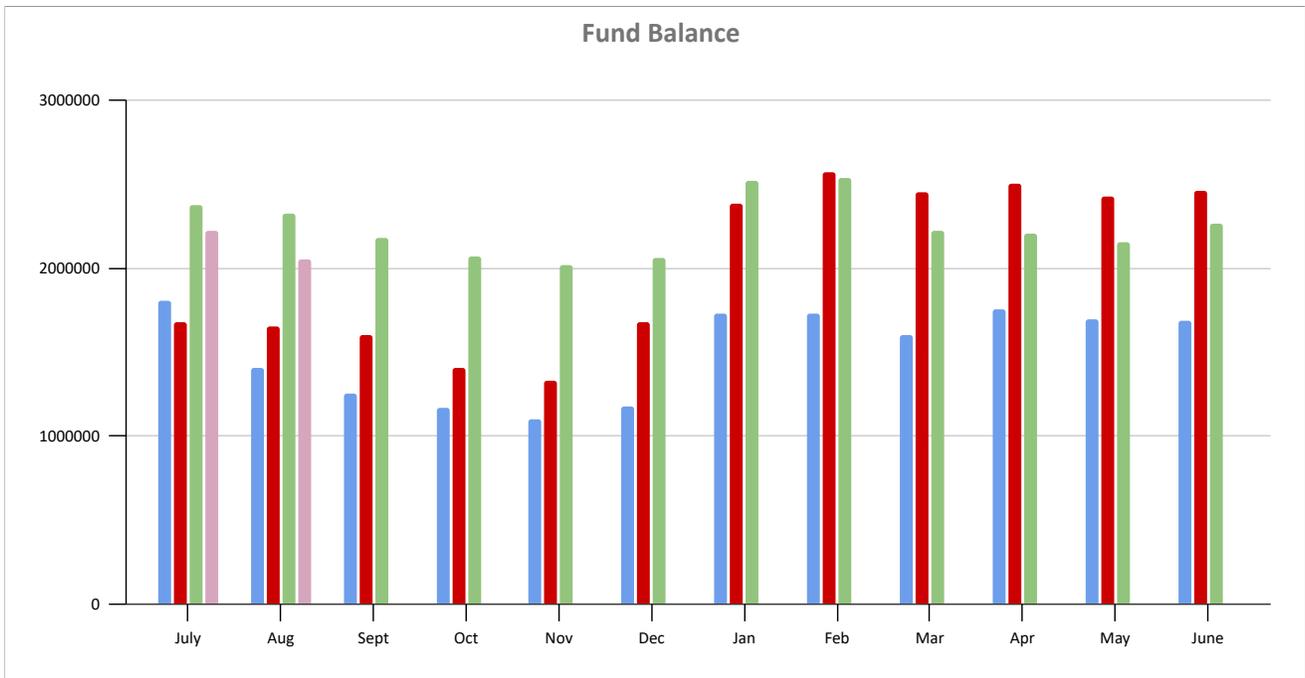
	August	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 2,870,004	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	282,634	404,752	97,246	90,268
County	13,430	41,179	46,735	60,062
State	3,416,451	3,561,392	2,624,541	3,120,479
Federal	492,691	1,336,895	1,431,725	1,650,435
Other sources	2,998	3,516	1,102	800
	<u>4,208,204</u>	<u>5,347,734</u>	<u>4,201,349</u>	<u>4,922,044</u>
Total cash available	7,078,208	9,279,722	8,267,143	9,122,847
<u>Requirements:</u>				
Salaries	675,858	1,154,822	989,356	1,016,517
Benefits	180,658	410,585	367,136	369,159
Professional services	8,709	26,067	49,180	71,170
Property services	353,262	664,195	621,006	456,737
Other purchased services	24,953	850,140	711,923	633,629
Supplies & materials	252,339	547,133	394,000	372,487
Property	22,227	52,903	176,587	344,737
Other uses	19,010	32,685	20,212	37,713
	<u>1,537,016</u>	<u>3,738,530</u>	<u>3,329,400</u>	<u>3,302,149</u>
Ending balance	<u>5,541,192</u>	<u>5,541,192</u>	<u>4,937,743</u>	<u>5,820,698</u>

**Bartlesville Public Schools**  
**General Fund Revenue Detail**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110 Ad valorem tax - current													-
1121-1122 Ad valorem tax - prior	95,532.69	19,903.88											115,436.57
1130 In lieu of tax	0.07												0.07
1190 Other taxes													-
1213-1214 Testing fees	493.13	431.25											924.38
1230-1290 Tuition													-
1310 Interest on investments	19,986.87	19,257.24											39,244.11
1352 Interest on unapport. Tax	157.09	263.00											420.09
1410 Rent		4,942.00											4,942.00
1440 Sale of equipment		4,500.00											4,500.00
1510 Insurance loss recoveries													-
1530 Damage recovery													-
1580 Activity trip reimb	2,340.29	1,411.15											3,751.44
1590 Miscellaneous reimb	1,359.00	18,573.67											19,932.67
1610 Donations		213,228.75											213,228.75
1680 Refunds	2,249.00	97.99											2,346.99
1690 Miscellaneous		25.00											25.00
2100 County-wide 4-mill	11,521.78	3,517.47											15,039.25
2200 Mortgage tax	16,227.08	9,912.73											26,139.81
2300 Resale Property													-
3110 Gross producton tax	2,804.04	3,394.17											6,198.21
3120 Motor vehicle tax	40,923.02	227,201.49											268,124.51
3130 Rural electric tax	4,588.38	5,337.68											9,926.06
3140 State school land earnings	93,412.60	57,862.82											151,275.42
3150 Vehicle tax stamps	1,024.57	2,100.29											3,124.86
3160 Farm implement tax stamps	365.39												365.39
3210 Foundation aid		2,340,979.22											2,340,979.22
3250 FBA		382,113.47											382,113.47
3310 Alternative education													-
3412 NBCT Stipend													-
3415 Reading Sufficiency													-
3420 State textbooks		393,839.52											393,839.52
3430 Education matching	1,823.13	3,622.48											5,445.61
3440 Drivers education													-
3620													-
3690 Other state													-
3811 Vocational programs													-
3812 Vocational programs													-
3892 Lottery Fund													-
4140 Title VII		75,665.09											75,665.09
4162 Flood Control													-
4210 Title I - Part A	366,247.22												366,247.22
4271 Title II	38,987.61												38,987.61
4281 Title III													-
4310 IDEA B - Special Education	373,821.55												373,821.55
4340 Preschool													-
4442 Title IV reimb	7,387.48												7,387.48
4470 Title VI	4,496.95												4,496.95
4550 Johnson-O'Malley	34,715.38												34,715.38
4611 Title II - Adult Education	9,010.66	20,040.09											29,050.75
4689 Other federal	9,537.08	396,986.01											406,523.09
4740													-
4821 Carl Perkins													-
5150-5160 Activity trip reimb	517.61	2,997.92											3,515.53
5600 Correcting entries													-
	<u>1,139,529.67</u>	<u>4,208,204.38</u>	-	-	-	-	-	-	-	-	-	-	<u>5,347,734.05</u>

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836										
FY23-FY22	(149,124)	(272,816)										



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>August</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,224,183	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	22,842	36,482	7,431
State		52	14
Other sources		-	
	<u>22,842</u>	<u>36,534</u>	<u>7,445</u>
 Total cash available	 2,247,025	 2,302,069	 2,465,023
 <u>Requirements:</u>			
Professional services	11,800	31,678	25,400
Property services	27,297	52,184	103,090
Other purchased services		-	
Supplies & materials	14,151	24,430	10,471
Property	140,941	140,941	410
Other uses		-	
	<u>194,189</u>	<u>249,233</u>	<u>139,371</u>
 Ending balance	 <u>2,052,836</u>	 <u>2,052,836</u>	 <u>2,325,652</u>

## **MINUTES OF THE BOARD OF EDUCATION REGULAR MEETING - August 21, 2023**

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave., Bartlesville, OK 74003 on Monday, August 21, 2023 at 5:36 PM.

**Absent:** Scott Bilger, Suzy Keirse, Jason Sauer, **Present:** Rick Boswell, Randy Herren, Andrea Nightingale, Kinder Shamhart. Present: 4, Absent: 3.

### **I. Call Meeting to Order**

### **II. Flag Salute**

### **III. Spotlight**

There were no spotlights.

### **IV. Public Comment**

There were no public comments.

### **V. Superintendent's Report**

#### **V.A. Teaching & Learning Update**

Executive Director of Teaching & Learning LaDonna Chancellor gave the latest update regarding professional development, the Elementary ATLAS program, and the 9th grade Youth Development Program at On the Rock Creamery.

#### **V.B. Construction Update**

Executive Director of Facilities Caleb Rovenstine reported on the latest updates for the construction projects at Wayside Elementary, the Agriculture Center, and the two new video boards.

#### **V.C. Financial Update**

Chief Financial Officer Preston Birk gave the update.

#### **V.D. Upcoming Board of Education Meetings**

- Regular Meeting - Monday, September 18, 2023; 5:30 p.m.

### **VI. Consent Agenda**

#### **VI.A. Approval of Minutes as set out on Attachment "A"**

- July 17, 2023 (Regular Meeting)
- August 2, 2023 (Special Meeting)

#### **VI.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"**

#### **VI.C. Acceptance of Financial Reports for July 2023 as set out on Attachment "C"**

#### **VI.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"**

#### **VI.E. Approval of Sanctioning Applications as set out on Attachment "E"**

#### **VI.F. Acceptance of Treasurer's Report as set out on Attachments "F"**

#### **VI.G. Acceptance of Activity Fund Report as set out on Attachment "G"**

#### **VI.H. Declaration of Items as Surplus as set out on Attachment "H"**

#### **VI.I. Approval of Lease Purchase Items as set out on Attachment "I"**

#### **VI.J. Approval of Form 307 Supplemental Appropriations for the Co-Op Fund as set out on Attachment "J"**

**VI.K. Approval of the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Programs (STEM and AG) for SY2023-2024 as set out on Attachment "K"**

**VI.L. Approval of the 2023-2024 Negotiated Agreement as set out in Attachment "L"**

**VI.M. Approval of Junior Achievement contract with JA Biztown for the 2023-2024 school year as set out on Attachment "M"**

**Order #1.2023 – Motion Passed** to approve Consent Agenda items A through M. This motion, made by Andrea Nightingale and seconded by Randy Herren, Passed. Kinder Shamhart: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 4, Nay: 0

**VII. Action Topics**

**VIII. Discussion and possible board action on the 2023-24 Estimate of Needs as set out on Attachment "A"**

**Order #2.2023 – Motion Passed** to approve Action Topic A. This motion, made by Rick Boswell and seconded by Kinder Shamhart, Passed. Kinder Shamhart: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea. Yea: 4, Nay: 0

**IX. Public Comment**

There were no comments.

**X. New Business**

There was no new business.

**XI. Adjournment**

There being no further business, the meeting adjourned at 5:55 p.m.

**REGULAR MEETING            )  
STATE OF OKLAHOMA        )        SS  
COUNTY OF WASHINGTON    )**

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15, 2022, and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

**2023-2024 Fiscal Year**  
**Encumbrance Orders for Approval**  
**September 18, 2023**

The following list of Encumbrance Orders (Purchase Orders), totaling \$2,372,143.60 is submitted for consideration by the Bartlesville Board of Education for the date of August 19, 2023 through September 14, 2023 from the 2023-2024 Fiscal Year funds.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2023-2024 Fiscal Year.



\_\_\_\_\_  
Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$2,372,143.60.

Submitted to the Board of Education  
September 18, 2023

**2023-2024 Fiscal Year**

	FUND	P.O. #'s	AMOUNT
11	General	615 - 745	\$ 2,190,783.37
12	Coop		
21	Building	19	\$ 2,000.00
22	Child Nutrition Fund	30 - 42	\$ 5,294.06
31	2019 Bond - Projects	22 - 28	\$ 38,922.87
32	2021 Bond - 2023 Projects	183 - 196	\$ 135,143.30
37	Combined Purpose Series 2013A		
39	Bond Interest		
81	Gifts Fund		
	<b>TOTAL</b>		<b>\$ 2,372,143.60</b>

**GRAND TOTAL:** **\$ 2,372,143.60**

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
615	08/21/2023	GENERATION GENIUS, INC	TECH-RLDT-SPLYS-511/Fed Prog/RH See attached quote #163013 for 1 school license for Generation Genius Videos and lessons for science and math.	1,795.00
616	08/21/2023	PASCO SCIENTIFIC	COCURR-SPLYS-366/Fed Prog/HS See attached quote #156645 for AP Science Materials.	1,449.00
617	08/21/2023	AMAZON CAPTIAL SERVICES INC	COPY-SPLYS-015/BHS OFFICEWORRLD COMPATIBLE TONER CARTRIDGE FOR BROTHER TN-650 BLACK, 2 PK	29.99
618	08/21/2023	STAPLES CONTRACT & COMMERCIAL INC	FURN/FIX-015/CENTRAL STAPLES 2 DRAWER VERTICAL FILING CABINET, LOCKING, LETTER, GRAPHITE, 18"D PER CART DATED 8-18-23	93.95
619	08/21/2023	TECHNOLOGY STUDENT ASSOCIATION	COCURR-SPLYS-DUES & FEES-412/BHS BLANKET PO FOR CURRICULUM BLUE CAP NATIONAL TSA & OK STATE ADVISOR FEES FOR SY 2023-2024	530.00
620	08/21/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-LIBRARY-015/BHS PO TO PURCHASE MISC GENERAL SUPPLIES INCLUDING BOOK COVERS, ETC.	71.50
621	08/21/2023	AMAZON CAPTIAL SERVICES INC	GENL-COPY-SPLYS-015/HOOVER STORYBOOK PAPER/611 binder organizer, wall file, Mouse pad, wireless mouse/619	125.00
622	08/21/2023	AMAZON CAPTIAL SERVICES INC	COCURR-SPLYS-412/BHS PO FOR MISC CO CURRICULAR SUPPLIES FOR AVIATION/STEM PER CART DATED 8/21/23 INCLUDING Balsa GLIDERS, Balsa FLYING MACHINES, DRONE, BALANCE SCALE, BALLOONS, HAIR DRYER, AND MISC OTHER SUPPLIES, ETC.	564.86
623	08/21/2023	OKLAHOMA CAREER AND TECH EDUCATION	REGISTRATION-412/CENTRAL REGISTRATION FEE FOR ODACTE NEW TEACHER ACADEMY JULY 12-13, 2023 STILL WATER OK VIOLATION FORM TO FOLLOW - WRONG VENDOR # LISTED FOR PREVIOUS PO # 232	85.00
624	08/21/2023	SCHOOL SPECIALTY, LLC	GENL-TECH-RLDT-SPLYS-035/GATE/Jane Phillips See attached list for cubelets cards, folders, etc.	133.06
625	08/21/2023	EXPLORELEARNING LLC	TECH-RLDT-SPLYS-License-511/Fed Prog/RH Reflex Site License for 10 months - September 2023-June 30, 2024.	2,745.83
626	08/21/2023	AMAZON CAPTIAL SERVICES INC	HEALTH-FIRST-AID-GENL-SPLYS-015/RANCH HEIGHT BLANKET PO FOR NURSING SUPPLIES, GENERAL OFFICE SUPPLIES, ETC.	1,000.00
627	08/21/2023	BOARD OF REGENTS OF THE UNIV OF OK	REGISTRATION-054/SS/ESC Registration for Morgan Axsom and Olive Foust to virtually attend Reducing Challenging Behavior for Students with Autism and Conducting FBAs and Writing BIPs trainings, August 30, 2023.	350.00
628	08/22/2023	HIGHWAY MAN SIGNS LLC	FURN/FIX-015/RANCH HEIGHTS 2: 18X24 STAFF ONLY PARKING SIGN	45.00
629	08/22/2023	SCHOOL SPECIALTY, LLC	COCURR-SPLYS-015/CENTRAL FREY CHOICE PRESERVED GRASS FROGS, PAIL OF 100 FREY SCIENTIFIC CHOICE PLAIN INJECTED PRESERVED EARTHWORMS, PK OF 100	564.64
630	08/22/2023	STAPLES CONTRACT & COMMERCIAL INC	GENL-SPLYS-015/CENTRAL 3M PRIVACY FILTER FOR 17" MONITOR PER CART DATED 8-21-23	65.99

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
631	08/22/2023	AMAZON CAPTIAL SERVICES INC	COCURR-SPLYS-015/BHS PO TO PURCHASE MISC CO CURRICULAR ART SUPPLIES PER AMAZON CART	81.90
632	08/23/2023	STATE OF OKLAHOMA	DUES & FEES-011/TRANSPORTATION BLANKET PO TO PURCHASE TAGS FOR THE DISTRICT	455.50
633	08/24/2023	ASSOC OF PUBLIC-SAFETY COMMUNICATIO	TECH-RLTD-SPLYS-011/TRANSPORTATION SINGLE PAY PO FOR EMERGENCY RENEWAL OF BHS RADIO FREQUENCCY LICENSE.	310.00
634	08/24/2023	ETTINGERS OFFICE SUPPLY	GENL-SPLYS-015/BHS PO TO PURCHASE ONE SIGNATURE STAMP FOR DAMON HERALD PER QUOTE	40.99
635	08/24/2023	MARIA KATRINA SMITH	TRAVEL-015/BHS REIMBURSEMENT FOR TRAVEL TO UCO IN EDMOND, OK TO ATTEND UCO'S HIGH SCHOOL COUNSELOR DAY ON SEPTEMBER 20, 2023	225.00
636	08/24/2023	WAL-MART COMMUNITY	COCURR-SPLYS-412/CENTRAL BLANKET PO FOR MISC. STEM CLASSROOM SUPPLES, ETC	500.00
637	08/24/2023	LOWE'S COMPANIES, INC.	COCURR-SPLYS-412/CENTRAL BLANKET PO FOR MISC. STEM CLASSROOM SUPPLIES, ETC	600.00
638	08/24/2023	FUTURE FARMERS OF AMERICA	REGISTRATION-587/Fed Prog/ESC Registration for Cameron Dale and Marty Jones to attend The BriefCASE Institute in Stillwater, OK, Nov 10-11, 2023.	700.00
639	08/24/2023	ARVEST BANK CORPORATE VISA	TRAVEL-587/Fed Prog/ESC Hotel expenses for Marty Jones and Cameron Dale while attending The BriefCASE Institute in Stillwater, OK, Nov. 10-11, 2023. (2 rooms for one night)	700.00
640	08/24/2023	JAMES MARTIN JONES	TRAVEL-587/Fed Prog/ESC Travel expenses while attending The BriefCASE Institute in Stillwater, OK, Nov. 10-11, 2023.	150.00
641	08/24/2023	CAMERON K DALE	TRAVEL-587/Fed Prog/ESC Travel expenses while attending The BriefCASE Institute in Stillwater, OK, Nov. 10-11, 2023.	150.00
642	08/24/2023	OKLAHOMA SOCIETY FOR TECHNOLOGY EDU	REGISTRATION-541/Fed Prog/ESC Registration for staff to attend 2023 OKSTE Conference in Tulsa, OK, Nov. 1-2, 2023. See attached list.	2,450.00
643	08/24/2023	GRANGER B MEADOR	TRAVEL-541/Fed Prog/ESC Travel expenses to Tulsa for two days to attend OKSTE 2023 Conference. Nov. 1-2, 2023.	300.00
644	08/24/2023	KIMBERLY H LASHBROOK	TRAVEL-541/Fed Prog/ESC Parking expenses for two days to while attending OKSTE 2023 Conference in Tulsa, Nov. 1-2, 2023.	50.00
645	08/24/2023	DENISE H MAGEE	TRAVEL-541/Fed Prog/ESC Parking expenses for two days to while attending OKSTE 2023 Conference in Tulsa, Nov. 1-2, 2023.	50.00
646	08/24/2023	AMAZON CAPTIAL SERVICES INC	GENL-COPY-SPLS-FURN-015/WAYSIDE BLANKET PO FOR CLASSROOM SUPPLIES, PAPER, AND FURNITURE	600.00
647	08/24/2023	MARENEM INC	COCURR-SPLYS-291/KANE MISC CLASSROOM CO-CURRICULAR SUPPLIES TO INCLUDE RED KIT AND FLASHCARD KIT	217.80
648	08/24/2023	NAT'L ASSOC FOR THE ED OF HOMELESS	REGISTRATION-797/Fed Prog/ESC	5,593.00

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			Registration for 7 staff members to attend NAEHCY Annual Conference in New Orleans, LA November 11-14, 2023. Sarah Rowe, Leah Dennis, Lindsay Hammond, Josh Wolfe, Kendra Bartel, Hayley Lame and Darcy Barnes - virtual	
649	08/24/2023	ARVEST BANK CORPORATE VISA	TRAVEL-797/Fed Prog/ESC 7 hotel rooms for staff while attending NAEHCY 2023 Annual Conference. Sarah Rowe, Leah Dennis, Josh Wolfe, Kendra Bartel, Hayley Lame and Lindsay Hammond in New Orleans, LA Nov. 12-14, 2023.	5,000.00
650	08/24/2023	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-797/Fed Prog/ESC Airline tickets for staff to New Orleans to attend 2023 NAEHCY Annual Conference. Sarah Rowe, Leah Dennis, Josh Wolfe, Kendra Bartel, Hayley Lame and Lindsay Hammond	3,500.00
651	08/24/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-587/Fed Prog/ESC See attached list of books for Native American Studies books for libraries and BHS Native American Studies Course.	3,500.00
652	08/24/2023	MARCI LOUAVA BECKLEY	TRAVEL-795/Fed Prog/ESC Reimbursement for travel expenses while attending Power School University Express Conference in Huntsville, AL Nov. 6-7, 2023. (Travel dates 11/5-8/2023)	500.00
653	08/24/2023	CHERON RENEE SOUTHWICK	TRAVEL-795/Fed Prog/ESC Reimbursement for travel expenses while attending Power School University Express Conference in Huntsville, AL Nov. 6-7, 2023. (Travel dates 11/5-8/2023)	500.00
654	08/24/2023	AARON KYLEE KESTNER	TRAVEL-795/Fed Prog/ESC Reimbursement for travel expenses while attending Power School University Express Conference in Huntsville, AL Nov. 6-7, 2023. (Travel dates 11/5-8/2023)	500.00
655	08/24/2023	ASSOCIATION OF THREAT ASSESSMENT	REGISTRATION-552/Fed Prog/ESC Registration for Jason Langham and Kerry Ickleberry to attend Violence Prevention Symposium, Oct. 5th - 6th, 2023 in Tulsa, OK	250.00
656	08/24/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-015/BHS PO TO PURCHASE EXTEME OWNERSHIP BOOKS PER AMAZON CART	124.74
657	08/25/2023	POWER SCHOOL HOLDING LLC	REGISTRATION-795/Fed Prog/ESC Registration for staff to attend Power School University Express Conference in Huntsville, AL November 6-7, 2023. Marci Beckley, Cheron Southwick, and Aaron Kestner.	3,000.00
658	08/25/2023	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-795/Fed Prog/ESC Airline tickets to Huntsville, AL for Marci Beckley, Cheron Southwick, and Aaron Kestner while attending Power School University Express Conference 11/6-7/2023 (Travel dates 11/5-11/8/23)	3,000.00
659	08/25/2023	ARVEST BANK CORPORATE VISA	TRAVEL-795/Fed Prog/ESC Hotel stay for for Marci Beckley, Cheron Southwick, and Aaron Kestner while attending Power School University Express Conference 11/6-7/2023 (Travel dates 11/5-11/8/23) in Huntsville, AL  Taxes coded separately to project 070.	2,000.00
660	08/28/2023	LEVON KILAN JUDE JACOBS	INSTRUCT-SRVCS-563/OEJOM/MMS PRESENTER FOR JOHNSON O'MALLEY EVENTS & CLASSES-DANCE INSTRUCTION	1,000.00
661	08/28/2023	BEST WESTERN BIG SPRING LODGE	TRAVEL-561/OEJOM/MMS	3,329.60

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			ROOMS FOR OPERATION EAGLE FIELD TRIP 9/7-9/10/23 TO WYANDOTTE POWWOW 4 ROOMS-9/7-9/1023 TOTAL \$1,248.60; 10 ROOMS 9/8-9/10/23 TOTAL \$2081.00. WILL SEND ROOM LIST WITH NAMES WHEN COMPLETED. ROOMS \$104.05 PER NIGHT.	
662	08/28/2023	ISD#30/TRANSPORTATION	TRAVEL-561/OEJOM/MMS IN-DISTRICT AND OUT-OF-DISTRICT TRANSPORTATION TO OE EVENTS AND FIELD TRIPS BLANKET PURCHASE ORDER	800.00
663	08/28/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/CENTRAL MISC GENERAL SUPPLIES PER CART DATED 8/28/23	132.12
664	08/28/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/CENTRAL MISC. CLASSROOM SUPPLIES PER CART DATED 8/28/23	59.57
665	08/28/2023	KERI D GARDNER	TRAVEL-010/CURR/ESC BLANKET PO FOR MILEAGE IN AND OUT OF DISTRICT TRAVEL REIMBURSEMENT FOR SY 23-24	800.00
666	08/28/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-628/SS/ESC 18 locks for classroom cabinets.	325.00
667	08/29/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/HOOVER puzzle cube, corrective tape, light covers/619	100.00
668	08/29/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/JANE PHILLIPS Misc classroom supplies such as labels tape file folders book marks	170.84
669	08/29/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/WAYSIDE GAIAM CLASSIC BALANCE BALL CHAIR BALL - EXTRA 52 CM - ORANGE	9.99
670	08/29/2023	S&S WORLDWIDE INC	COCURR-SPLYS-015/KANE MISC ITEMS FOR PE CLASSROOM/GYM  SEE QUOTE# QU77322	140.55
671	08/31/2023	SHAR PRODUCTS COMPANY	COURR-SPLYS-026/IM/BHS Ingles Cello/Bass Stand  Ingles Violin Stand  Polish  Cleaner  Shipping	701.77
672	08/31/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-628/SS/RH Classroom timers for Ranch Heights Special Education classroom use.	50.00
673	08/31/2023	AMAZON CAPTIAL SERVICES INC	BOOKS-572/SS/Wilson See attached list of Spanish novels for elementary ELL students.	300.00
674	08/31/2023	NORTHEASTERN OKLAHOMA CHORAL	DUES & FEES-027/VM/BHS Director's Fees for Northeast Choral Directors' Association Directors Fees for Northeast Choral Directors Association Directors Fees for Northeast Choral Directors Association	90.00
675	08/31/2023	ROBOTICS EDUCATION AND	STUDENT-DUES & FEES-552/Fed Prog/HS Blanket PO for VEX competitions for STEM High School students for SY 23/24.	2,000.00
676	08/31/2023	WAL-MART COMMUNITY	GENL-SPLYS-015/MADISON GENL-SPLYS-015/MADISON	140.00

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
677	08/31/2023	JEREMY J HANKS	TRAVEL-412/BHS BLANKET PO FOR TRAVEL REIMBURSEMENT FOR ATTENDING MISC CONFERENCES, MEETINGS, WORKSHOPS, ETC.	300.00
678	08/31/2023	AARON ROBERT CARAPELLA	GENL-SPLYS-563/OEJOM/MMS NATIVE AMERICAN MAPS	300.00
679	08/31/2023	AMAZON CAPTIAL SERVICES INC	COCURR-TECH-RLTD-SPLYS-412/BHS/AVIATION/BHS PO TO PURCHASE MISC COCURRICULAR SUPPLIES & TECH SUPPLIES FOR AVIATION & STEM PER AMAZON LIST DATED 8/30/23 INCLUDING DIGITAL LUGGAGE SCALE, SHARPIE PERMANENT MARKERS, GLASS BABY FOOD JARS, PENCIL SHARPENERS, 5 VARIOUS SIZED BASEBALL NETS, A DELL PERFORMANCE DOCK, ETC.	442.11
680	09/01/2023	EDUCATION ADVANCED, INC	TECH-RLTD-SPLYS-license-795/Fed Prog/ESC License subscription renewal to Cardonex for SY 23/24 Cardonex Training for SY 23/24	26,745.25
681	09/01/2023	ACTION COMMUNICATIONS LLC	AUTO/BUS SPLY-OTHER EQUIP-SRVCS-011/TRANSPORTATION BLANKET PO FOR MISC. REPAIRS, SUPPLIES AND LABOR, ETC.	2,500.00
682	09/01/2023	SODEXO OPERATIONS, LLC	CONTR SVC/000/DIST Blanket PO for contracted services with Sodexo for Facilities maintenance	2,018,931.00
683	09/01/2023	ASSOC OF CHRISTIAN SCHOOLS INT'L	TECH-RLDT-541/Fed Prog/ESC Online course subscription for professional development for Wesleyan Christian School Sept. 1, 2023 - June 30, 2024	2,772.00
684	09/01/2023	REBECCA JOYNER	TECH-RLDT-SPLYS-015/BHS PO TO PURCHASE ANATOMY CURRICULUM AND ANATOMY EXAM PACK PER QUOTE	310.00
685	09/05/2023	AMAZON CAPTIAL SERVICES INC	COCUUR-SPLYS-015/BHS PO TO PURCHASE MISC PE EQUIPMENT INCLUDING ANT MARCH PREACHER CURL WEIGHT BENCH, AN EVERLAST 80 LB HEAVY PUNCHING BAG, AND A FISTRAGE SPEED BALL LEATHER BOXING BAG PER CART & SHIPPING	300.96
686	09/05/2023	MICHAEL DALE BROYLES	PROFESSIONAL-EDUCATION-SRVCS-027/VM/BHS Guest Clinician for Tenor/Bass Festival 9/14/2023	300.00
687	09/05/2023	VEX ROBOTICS, INC	COCURR-SPLYS-412/MADISON COCURR-SPLYS-412/MADISON	752.68
688	09/05/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS/015/MADISON GENL-SPLYS/015/MADISON PE Supplies	116.12
689	09/05/2023	CODECOMBAT INC	TECH-RLDT-SPLYS-412/STEM/BHS PURCHASE ORDER FOR (100) 9 WEEK SOFTWARE LICENSES FOR CODECOMBAT AND OZARIA PER QUOTE	1,500.00
690	09/05/2023	CARE SOLACE, INC.	Serv. Agreement-795/Fed Prog/ESC Care Solace Service Agreement. Care Solace is a mental health treatment coordination service for students & families. The agreement is from 9/15/23 - 6/30/24.	19,662.00
691	09/05/2023	DEMCO, INC.	BINDING/REPAIRS-COPY-GENL-SPLY-015/MADISON BINDING/REPAIRS-COPY-GENL-SPLYS-015/MADISON	457.78
692	09/05/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/CENTRAL ART SUPPLIES PER CART/QUOTE DATED 9/5/23	888.18
693	09/06/2023	RENAISSANCE LEARNING, INC	TECH-RLDT-SPLYS-361/CURR/ESC RENAISSANCE LEARNING PROFESSIONAL DEVELOPMENT TRAINING FOR FRECKLE SOFTWARE.	6,000.00
694	09/06/2023	BUREAU OF EDUC & RESEARCH	REGISTRATION-006/CURR/ESC	1,650.00

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			REGISTRATION FOR ELEMENTARY LIBRARIANS TO ATTEND WHAT'S NEW IN CHILDREN'S BOOKS: 2024 (VIRTUAL) ON NOVEMBER 28, 2023. ATTENDEES: LAURIE MARSHALL KATHY HIXON JESSICA CALLAHAN CHRISTEL POSTON SHANNON KRAFT DENISE MAGEE	
695	09/06/2023	KEITH J CAMPBELL	FURN/FIX-026/IM/BAND 70' WIDE X 50' TALL WHITE POLY-CHINA FLYOVER (FOR BAND)	3,045.00
696	09/07/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/RANCH HEIGHTS (2) CRAYOLA WASHABLE PAINT, (1) SAX WATERCOLOR PAPER FOR ART	159.80
697	09/07/2023	NOTABLE INC	TECH-RLDT-SPLYS-015/BHS PO TO PURCHASE 1 KAMI TEACHER PLAN LICENSE FOR A 12-MONTH SUBSCRIPTION FOR 1 TEACHER AND A LIMIT OF 150 STUDENTS PER QUOTE	99.00
698	09/07/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/Jane Phillips Misc Classrrom supplies and What should Danny do? Book see attached cart	170.95
699	09/07/2023	LAURIE D MARSHALL	PROF-DEVELOP-541/Fed Prog/ESC Travel expenses to Tulsa Nov. 1 and 2, 2023 (to include parking and mileage) while attending OKSTE.	200.00
700	09/07/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-054/SS/Hoover Supplies for special education classroom students to include flushable wipes, disposal diaper liners, Incontinence Disposal System, and KinderMat.	200.00
701	09/07/2023	SCHOOL NURSE SUPPLY INC	FIRST-AID-SPLYS-033/SS/High School See attached quote 0966770 for school nurse supplies.	1,476.00
702	09/07/2023	READ TO THEM INC	BOOKS-511/SS/ESC One School, One Book Including the following: A Boy called Bat 560 student copies, 35 Spanish copies, 30 Staff comp copies, 35 Staff and remining copies	4,327.75
703	09/07/2023	KIDSHINE INTERNATIONAL, LLC	STUDENT-SRVCS-511/FED-PROGRAMS/WILSON MAD SCIENCE/TEAM SCIENCE STEM FOCUSED FAMILY NIGHT PROGRAM NOVEMBER 14TH AND 16TH 2023	2,750.00
704	09/08/2023	AMAZON CAPTIAL SERVICES INC	AUDIOVISUAL-294/WILSON WALKIE TALKIES FOR SCHOOL EVENTS/CAR DUTY ONE FOR EVERY STAFF MEMBER	1,182.93
705	09/08/2023	PROJECT LEAD THE WAY, INC.	TECH-RLDT-SPLYS-412/STEM/BHS PLTW NETWORK SECURITY LAB HOSTING FEE SY 23-24	1,000.00
706	09/08/2023	REALLY GREAT READING COMPANY, LLC	TECH-RLDT-SPLYS-628/SS/ESC See attached quote #34446 for HD Word Online, Blast Online and workbooks. For all elementary sites special education students.	3,705.90
707	09/08/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-511/SS/ESC JACK BOX WITH VOLUME CONTROL, HEADPHONES	398.20
708	09/08/2023	ARVEST BANK CORPORATE VISA	TRAVEL-541/Fed Prog/ESC Hotel expenses for Tammie Krause while attending Redefining Ready! in Fort Worth, TX, Oct. 15-18, 2023.	1,142.12
709	09/08/2023	AASA	REGISTRATION-541/Fed Prog/ESC	0.00

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
710	09/08/2023	SCHOOL SPECIALTY, LLC	GENL-SPLYS-015/RANCH HEIGHTS (1) SAX WATERCOLOR PAPER FOR ART	99.64
711	09/08/2023	IXL LEARNING	LICENSE-552/Fed Prog/ESC (St. John) See attached quote 2632166-2023-001-2 IXL site license for St. John Catholic School	3,238.00
712	09/08/2023	NOREDINK CORP.	LICENSE-552/Fed Prog/ESC (PTI School) NoRedInk Premium for designated students for Paths To Independence private school.	1,093.60
713	09/08/2023	HAYLEY PAIGE LAME	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
714	09/08/2023	KENDRA MIA BARTEL	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
715	09/08/2023	JOSHUA W WOLFE	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
716	09/08/2023	SARAH E ROWE	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
717	09/08/2023	LEAH M DENNIS	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
718	09/08/2023	LINDSAY G HAMMOND	TRAVEL-797/Fed Prog/ESC Travel expenses to New Orleans to attend NAEHCY Annual Conference Nov. 11-14, 2023.	600.00
719	09/08/2023	DICK BLICK	COCURR-SPLYS-015/BHS PO TO PURCHASE MISC CO-CURRICULAR ART SUPPLIES PER QUOTE QRSBXO	639.44
720	09/08/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/CENTRAL MISC. CLASSROOM SUPPLIES PER AMAZON CART 9/8/23	47.98
721	09/08/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-051/CENTRAL MISC GENERAL SUPPLIES PER CART DATED 9/8/23	135.94
722	09/11/2023	PALEN MUSIC CENTER INC	GENL-SPLYS-026/IM/BHS Yamaha DGX 660 Keyboard power cord	29.99
723	09/11/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/HOOVER markers, sentence strips/619	120.00
724	09/11/2023	AASA	REGISTRATION-541/Fed Prog/ESC Registration for the following to attend Redefining Ready in Fort Worth/Mansfield, TX Oct. 15-18, 2023. Morgan Axsom, Michael Harp, Joey Eidson, Matt Hancock, Tiffany Holmes, and Tammie Krause.	3,600.00
725	09/11/2023	LADONNA M CHANCELLOR	TRAVEL-541/Fed Prog/ESC Travel expenses to Fort Worth, TX to attend Redefining Ready! Oct. 15-18, 2023.	500.00
726	09/11/2023	KAGEWORKS, INC.	COCURR-SPLYS-AG-587/Fed Prog/HS See attached quote 1110 for AG supplies to include scale, cage, sawhorse, etc.	1,755.66
727	09/11/2023	ARVEST BANK CORPORATE VISA	DUES & FEES-412/BHS PO TO PURCHASE AN ANNUAL MEMBERSHIP FOR REAL PYTHON, A PROFESSIONAL DEVELOPMENT PROGRAM & COMMUNITY FOR THE PROGRAMMING LANGUAGE PYTHON PER CART	299.99

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 11

### 11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
728	09/12/2023	SCHOOL SPECIALTY, LLC	GENL-SUPLYS/015/MADISON GENL-SPLYS/015/MADISON Quote Q-382997	285.90
729	09/12/2023	ROBOTICS EDUCATION AND	DUES & FEES-412/MADISON DUES & FEES-412/MADISON TEAM 11128 A,B,C,D,E, & F VRC Team Registration 2023-2024	950.00
730	09/12/2023	PITSCO/SYNERGISTIC SYSTEMS	GENL-SPLYS-412/MADISON GNRL-SPLYS-412?MADISON BLANKET	1,500.00
731	09/12/2023	FLINN SCIENTIFIC INC	GENL-SPLYS/412-MADISON GNRL-SPLYS/412/MADISON BLANKET	1,500.00
732	09/12/2023	PITSCO EDUCATION, LLC	COCURR-SPLYS-412/AVIATION/STEM DRONE FLIGHT GUIDE CURRICULUM AND FIELD ELEMENTS KIT AND TELLO TALENT DRONE 10-PACK PER QUOTE INCLUDING 253.25 FREIGHT CHARGE	5,318.25
733	09/12/2023	TIME, LLC	SUBSCRIPTION-035/GATE/JP Time for Kids subscription for SY 23/24 for GATE program.	297.00
734	09/12/2023	SCHOOL NURSE SUPPLY INC	FIRST-AID-SPLYS-033/SS/ESC See attached quote 0968089 for infectious waste collectors, etc.	110.44
735	09/13/2023	DICK BLICK	GENL-SPLYS/510/MADISON GENL SPLYS/510/MADISON Art Supplies	752.46
736	09/13/2023	OK SECONDARY SCHOOLS ACTIVITY ASSOC	DUES & FEES-026/IM/BHS OSSAA 5A/6A East Regional Contest Entry Fee Muskogee, OK 10/25/23	150.00
737	09/13/2023	NORTHEAST BAND DIRECTORS ASSOC	DUES & FEES-026/IM/BHS ENTRIES FOR NORTHEAST BAND DIRECTORS ASSOCIATION AUDITIONS NOVEMBER 4, 2023 IN BROKEN ARROW. OK	600.00
738	09/13/2023	OK MUSIC EDUCATORS ASSOC	DUES & FEES-026/IM/BHS OKMEA All State Entries	800.00
739	09/13/2023	BENTONVILLE BAND BOOSTERS	DUES & FEES-026/IM/BHS Bentonville Marching Invitational Entry Fee Bentonville Arkansas Oct 7th 2003	250.00
740	09/13/2023	PRIDE OF BAND BAND BOOSTERS	DUES & FEES-026/IM/BHS Entry fees for Branson Marching Invitational Branson, MO 10/14/23	275.00
741	09/13/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS/BOOKS-015/Jane Phillips Classroom Supplies-Books see attached Quote	302.16
742	09/14/2023	ASB CLASSROOM LLC	DUES & SUBSCRIPTIONS/510/MADISON DUES/SUBSCRIPTIONS/510/MADISON	199.00
743	09/14/2023	JARED LISTON	INSTRUCT-SRVCS-563/OEJOM/MMS PRESENTER FOR OPERATION EAGLE-DANCE INSTRUCTION/SINGER	1,200.00
744	09/14/2023	DANA C SMITH	INSTRUCT-SRVCS-563/OEJOM/MMS PRESENTER FOR JOHNSON O'MALLEY-CULTURAL FOODS	1,000.00
745	09/14/2023	WAL-MART COMMUNITY	AWARDS-REGALIA-XTRA-CURR-563/OEJOM/MMS SUPPLIES FOR JOHNSON O'MALLEY CLASSES AND EVENTS	1,500.00

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
				Report Total: <u>\$2,190,783.37</u>

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 21

21-Building Fund

PO No	Date	Vendor	Description	Amount
19	09/08/2023	CHAD CLIFTON	DISPOSAL-SVCS-013/SAFETY/DIST Blanket po for pickup and disposal of medical waste at sites	2,000.00

Report Total: \$2,000.00

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 22

### 22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
30	08/21/2023	MINGFEI LIU	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 24287 EMILY LIU \$ 31.29 ACCOUNT # 27459 ANNIE LIU \$ 149.50	181.46
31	08/21/2023	GABRIELLA JOY ENGELHART FARNHAM	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 27292 CATHERINE FARNHAM \$ 156.70 ACCOUNT # 29304 THOMAS FARNHAM \$ 51.40	208.10
32	08/21/2023	ROSE SUTTON	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 31825 MICHAEL LAWRIE \$16.55	16.55
33	08/21/2023	EXAMINER ENTERPRISE/OK HOLDINGS	ADVERTISING-385/CND BLANKET PO FOR ADVERTISING OF SUMMER FEEDING PROGRAMS	200.00
34	08/23/2023	BOULOS MEGALY	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 28599 EVAN MEGALY	31.10
35	08/23/2023	EMILY MCAFEE	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 32981 CONNOR MACFEE	35.00
36	08/23/2023	JILL FRANCIS	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 31084 BONNIE FRANCIS	11.60
37	09/07/2023	ANDREW MUNN	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 19254 ETHAN MUNN	114.70
38	09/07/2023	ANNA SHORT	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 28525 PEYTON SHORT	17.80
39	09/07/2023	EMILY MCAFEE	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 32981 CONNOR MCAFEE	30.00
40	09/11/2023	GLOBAL PAYMENTS, INC	TECH-RLDT-SPLYS-385/CND REPLACEMENT BARCODE SCANNERS FOR ELEMENTARY SCHOOLS QUOTE Q-17885	1,770.00
41	09/11/2023	GLOBAL PAYMENTS, INC	TECH-RLDT-SPLYS/SRVCS-385/CND VERIFONE T650c CREDIT CARD DEVICES AND TRAINING FEE QUOTE Q-14119	2,555.00
42	09/11/2023	ANDREW MUNN	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND AUTOMATIC REFILL PROCESSED AFTER ACCOUNT WAS REFUNDED. ETHAN TAYLOR MUNN ACCOUNT 19254	122.75

**Report Total: \$5,294.06**

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 31

### 31-2019 BOND - 2022 PROJECTS

PO No	Date	Vendor	Description	Amount
22	08/22/2023	ARCHWAY SCM	TEXTBOOKS-028/CURR/ESC BLANKET PO FOR ELEMENTARY OKLAHOMA INTO READING K-2 STRUCTURED LITERACY TEACHER EDITION	8,859.38
23	08/22/2023	THOMPSON SCHOOL BOOK DEPOSITORY	STATE-ADOPTED-TEXTBOOKS-028/CURR/ESC SCIENCE TEXTBOOKS FOR BARTLESVILLE HIGH SCHOOL. SEE ATTACHED COST PROPOSAL.	3,053.72
24	08/30/2023	TYLER TECHNOLOGIES	TECHNOLOGY SOFTWARE-011/TRANSPORTATION SINGLE PAY PO FOR STUDENT TRANSPORTATION MONITORING SOFTWARE POWERED BY TRAVERSA, QUOTED BY JIM ASH 2023-422904-M3N277	25,000.00
25	09/05/2023	FLINN SCIENTIFIC INC	COCURR-SPLYS-056/SCIENCE/BHS MISC EQUIPMENT FOR SCIENCE CLASSROOM PER ONLINE QUOTE.	1,239.77
26	09/06/2023	AMAZON CAPTIAL SERVICES INC	TEXTBOOKS-028/CURR/ESC BLANKET PO FOR SECONDARY ENGLISH & ELL TEXTBOOKS. SEE ATTACHED AMAZON CART.	170.00
27	09/14/2023	LOWE'S COMPANIES, INC.	COCURR-SPLYS-010/CURR/ESC BLANKET PO FOR MISC. SUPPLIES FOR THE LAUNCH KITS FOR THE ELEMENTARY SITES.	300.00
28	09/14/2023	WAL-MART COMMUNITY	COCURR-SPLYS-010/CURR/ESC BLANKET PO FOR MISC SUPPLIES FOR LAUNCH KITS FOR THE ELEMENTARY SITES.	300.00

**Report Total: \$38,922.87**

# Bartlesville Public Schools

## Encumbrance Register

Year 2023-2024 Fund 32

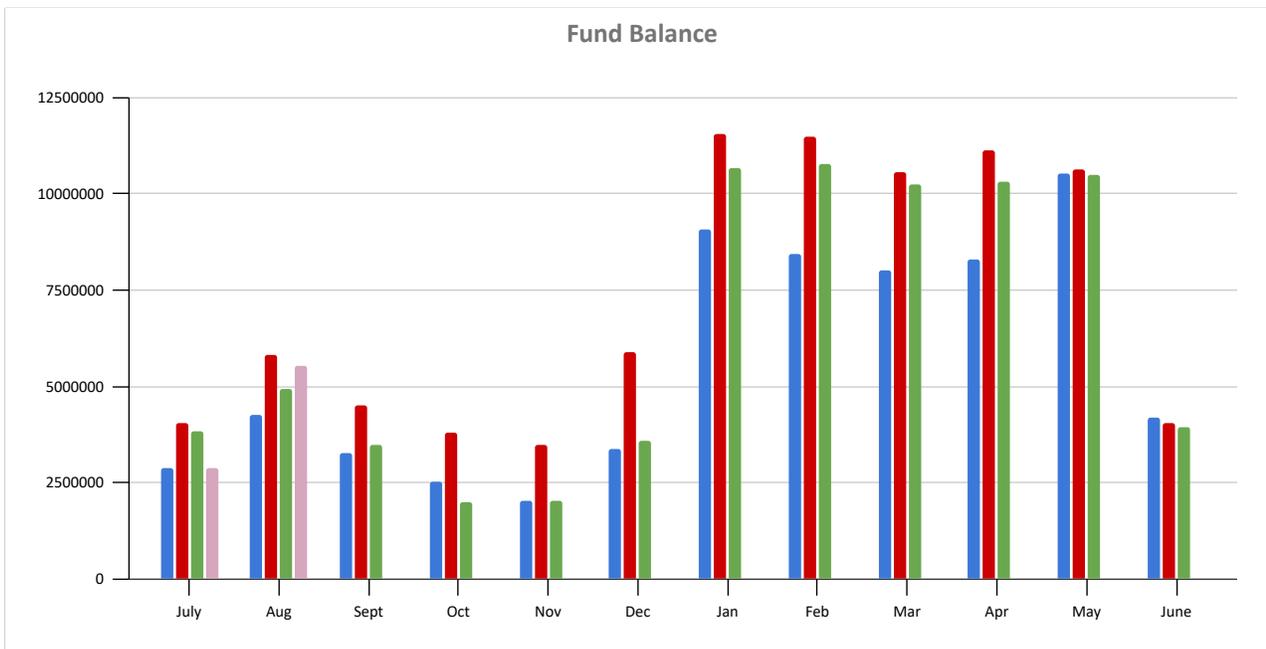
### 32-2021 BOND - 2023 PROJECTS

PO No	Date	Vendor	Description	Amount
183	08/23/2023	SAIED MUSIC CO	INSTRUMENTS-026/IM/BHS Instruments for Band	59,423.00
184	08/24/2023	AMAZON CAPTIAL SERVICES INC	FURN/FIX-026/IM/BAND Tents for marching band halftime show/contest	539.40
185	08/24/2023	AMAZON CAPTIAL SERVICES INC	FURN/FIX-026/IM/BAND CLIMBING HARNESS	399.80
186	08/24/2023	KEITH J CAMPBELL	COCURR-SPLYS-026/IM/BHS Flags for Color Guard	795.00
187	08/25/2023	PALEN MUSIC CENTER INC	INSTRUMENTS-026/IM/BHS Cello's for Orchestra	7,900.00
188	08/28/2023	BUILDERS SUPPLY	MAINT/018/RH Blanket PO for damages to RH gym door when car repeatedly hit it	4,139.00
189	08/29/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-026/IM/BHS Climbing Harness	1,599.20
190	09/05/2023	SLIGAR MECHANICAL	MAINT/018/ESC Blanket PO for furnishing and installing new OEM spray pump for ESC HVAC system	4,982.90
191	09/08/2023	CLASSIC TULSA C LLC	TRUCKS-011/TRANSPORTATION 2024 CHEVROLET 1500 SILVERADO 2WD REG CAB PICKUP VIN # 3GCNAAEK1RG100281 STOCK #RG100281	37,870.00
192	09/13/2023	JOHN E THOMPSON	MAINT/018/DIST Blanket po for painting HS, Madison, RH and Wilson's Elevators	1,645.00
193	09/13/2023	BROWN PLBG LLC	MAINT/018/SOFTBALL Blanket po to fix water leak in ground at softball complex	1,950.00
194	09/13/2023	MICHAEL E COLE	LANDSCAPING/018/DIST Blanket PO for tree removal at Wayside, Central and Madison	3,700.00
195	09/13/2023	BUILDING AUTOMATION COMPANY INC	MAINT/018/DIST Blanket PO for HVAC labor around the district	5,200.00
196	09/13/2023	GARLAND/DBS, INC.	MAINT/018/DIST Blanket PO for roof repairs across district	5,000.00

**Report Total: \$135,143.30**

**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	2,866,022	4,253,890	3,280,533	2,531,505	2,047,304	3,375,303	9,092,868	8,455,975	8,009,283	8,310,849	10,538,119	4,200,803
FY 22	4,038,487	5,820,698	4,514,519	3,791,124	3,473,996	5,890,844	11,543,174	11,482,445	10,580,756	11,130,934	10,639,955	4,065,794
FY 23	3,849,461	4,937,743	3,495,740	2,009,542	2,034,853	3,581,279	10,680,690	10,779,483	10,262,132	10,302,023	10,511,033	3,931,988
FY 24	2,870,004	5,541,192										
FY24-FY23	(979,457)	603,449										



**Bartlesville Public Schools**  
**General Fund Cash Flow/Fund Balance Analysis**

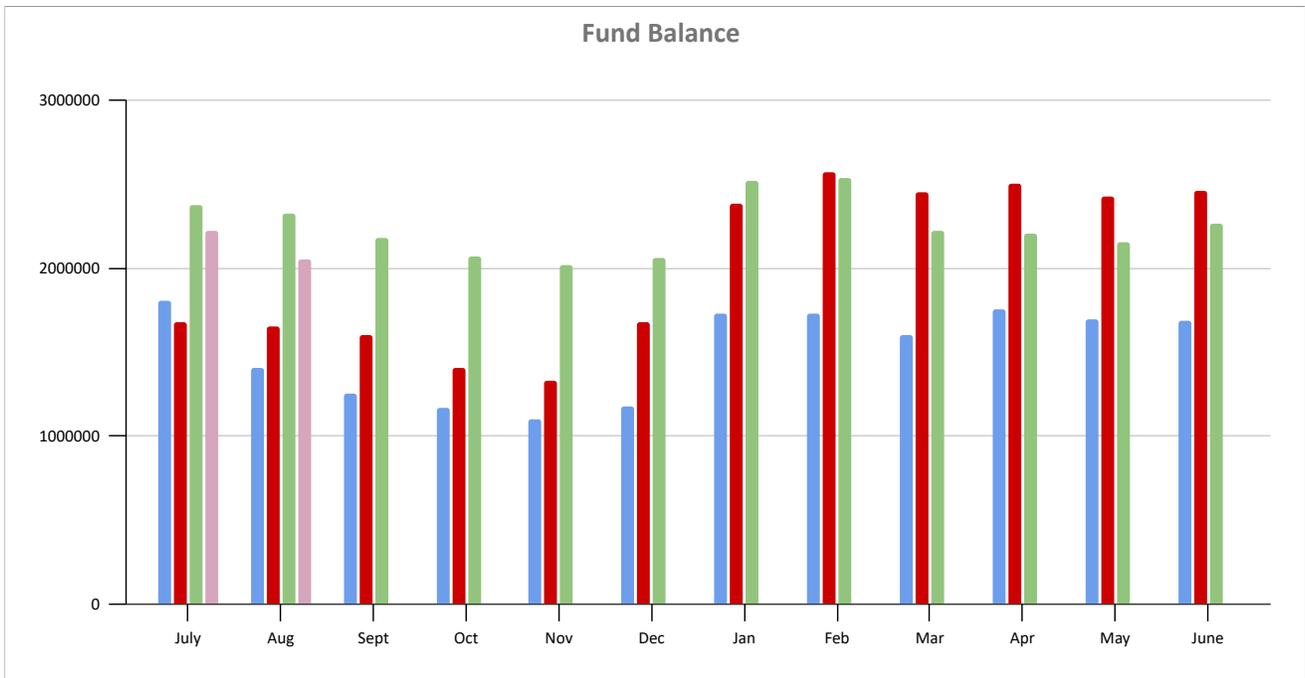
	August	2023-24 Year to Date Total	2022-23 Year to Date Total	2021-22 Year to Date Total
Beginning balance	\$ 2,870,004	\$ 3,931,988	\$ 4,065,794	\$4,200,803
Local	282,634	404,752	97,246	90,268
County	13,430	41,179	46,735	60,062
State	3,416,451	3,561,392	2,624,541	3,120,479
Federal	492,691	1,336,895	1,431,725	1,650,435
Other sources	2,998	3,516	1,102	800
	<u>4,208,204</u>	<u>5,347,734</u>	<u>4,201,349</u>	<u>4,922,044</u>
Total cash available	7,078,208	9,279,722	8,267,143	9,122,847
<u>Requirements:</u>				
Salaries	675,858	1,154,822	989,356	1,016,517
Benefits	180,658	410,585	367,136	369,159
Professional services	8,709	26,067	49,180	71,170
Property services	353,262	664,195	621,006	456,737
Other purchased services	24,953	850,140	711,923	633,629
Supplies & materials	252,339	547,133	394,000	372,487
Property	22,227	52,903	176,587	344,737
Other uses	19,010	32,685	20,212	37,713
	<u>1,537,016</u>	<u>3,738,530</u>	<u>3,329,400</u>	<u>3,302,149</u>
Ending balance	<u>5,541,192</u>	<u>5,541,192</u>	<u>4,937,743</u>	<u>5,820,698</u>

**Bartlesville Public Schools**  
**General Fund Revenue Detail**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	2023-24 Total
1110 Ad valorem tax - current													-
1121-1122 Ad valorem tax - prior	95,532.69	19,903.88											115,436.57
1130 In lieu of tax	0.07												0.07
1190 Other taxes													-
1213-1214 Testing fees	493.13	431.25											924.38
1230-1290 Tuition													-
1310 Interest on investments	19,986.87	19,257.24											39,244.11
1352 Interest on unapport. Tax	157.09	263.00											420.09
1410 Rent		4,942.00											4,942.00
1440 Sale of equipment		4,500.00											4,500.00
1510 Insurance loss recoveries													-
1530 Damage recovery													-
1580 Activity trip reimb	2,340.29	1,411.15											3,751.44
1590 Miscellaneous reimb	1,359.00	18,573.67											19,932.67
1610 Donations		213,228.75											213,228.75
1680 Refunds	2,249.00	97.99											2,346.99
1690 Miscellaneous		25.00											25.00
2100 County-wide 4-mill	11,521.78	3,517.47											15,039.25
2200 Mortgage tax	16,227.08	9,912.73											26,139.81
2300 Resale Property													-
3110 Gross producton tax	2,804.04	3,394.17											6,198.21
3120 Motor vehicle tax	40,923.02	227,201.49											268,124.51
3130 Rural electric tax	4,588.38	5,337.68											9,926.06
3140 State school land earnings	93,412.60	57,862.82											151,275.42
3150 Vehicle tax stamps	1,024.57	2,100.29											3,124.86
3160 Farm implement tax stamps	365.39												365.39
3210 Foundation aid		2,340,979.22											2,340,979.22
3250 FBA		382,113.47											382,113.47
3310 Alternative education													-
3412 NBCT Stipend													-
3415 Reading Sufficiency													-
3420 State textbooks		393,839.52											393,839.52
3430 Education matching	1,823.13	3,622.48											5,445.61
3440 Drivers education													-
3620													-
3690 Other state													-
3811 Vocational programs													-
3812 Vocational programs													-
3892 Lottery Fund													-
4140 Title VII		75,665.09											75,665.09
4162 Flood Control													-
4210 Title I - Part A	366,247.22												366,247.22
4271 Title II	38,987.61												38,987.61
4281 Title III													-
4310 IDEA B - Special Education	373,821.55												373,821.55
4340 Preschool													-
4442 Title IV reimb	7,387.48												7,387.48
4470 Title VI	4,496.95												4,496.95
4550 Johnson-O'Malley	34,715.38												34,715.38
4611 Title II - Adult Education	9,010.66	20,040.09											29,050.75
4689 Other federal	9,537.08	396,986.01											406,523.09
4740													-
4821 Carl Perkins													-
5150-5160 Activity trip reimb	517.61	2,997.92											3,515.53
5600 Correcting entries													-
	<u>1,139,529.67</u>	<u>4,208,204.38</u>	-	-	-	-	-	-	-	-	-	-	<u>5,347,734.05</u>

**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**  
**Fiscal Years 2021-2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 21	1,807,129	1,408,354	1,248,623	1,167,400	1,098,130	1,178,096	1,729,731	1,724,323	1,599,899	1,757,509	1,698,321	1,684,445
FY 22	1,679,068	1,650,738	1,603,511	1,409,125	1,330,742	1,679,650	2,379,737	2,573,301	2,450,148	2,501,582	2,427,095	2,457,578
FY 23	2,373,307	2,325,652	2,179,139	2,067,799	2,013,071	2,061,346	2,515,458	2,539,550	2,224,587	2,205,420	2,153,904	2,265,535
FY 24	2,224,183	2,052,836										
FY23-FY22	(149,124)	(272,816)										



**Bartlesville Public Schools**  
**Building Fund Cash Flow/Fund Balance Analysis**

	<u>August</u>	<u>2023-24 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 2,224,183	\$ 2,265,535	\$ 2,457,578
 <u>Revenue:</u>			
Local	22,842	36,482	7,431
State		52	14
Other sources		-	
	<u>22,842</u>	<u>36,534</u>	<u>7,445</u>
 Total cash available	 2,247,025	 2,302,069	 2,465,023
 <u>Requirements:</u>			
Professional services	11,800	31,678	25,400
Property services	27,297	52,184	103,090
Other purchased services		-	
Supplies & materials	14,151	24,430	10,471
Property	140,941	140,941	410
Other uses		-	
	<u>194,189</u>	<u>249,233</u>	<u>139,371</u>
 Ending balance	 <u>2,052,836</u>	 <u>2,052,836</u>	 <u>2,325,652</u>

September 18, 2023 Personnel Report

<b>APPOINTMENTS:</b>						
Name	Site	Position	FTE	Hire Date	Temporary Contract	
Alberty, Carleya	High School	Special Education Teacher Assistant Level 2	0.875	09/06/2023	Yes	
Archambo, A. J	High School	Assistant Vr Football Coach	N/A	09/06/2023	Yes	
Billingsley, Hayden	High School	Spirit JV Head Coach	N/A	08/07/2023	Yes	
Gardner, Keri	ESC	Secondary Instructional Coach	0.828	09/01/2023	Yes	
Moore, Audrey	Madison	Pass/BOT	1.000	09/06/2023	Yes	
Thomas, Bailey	High School	Counselor Secretary	1.000	08/15/2023	Yes	
Turinetti, Neal	Transportation	Bus Driver	0.750	09/06/2023	Yes	
<b>ADDITIONAL COMPENSATION:</b>						
Name	Site	Position	Amount	Date		
Avery, Brandi	High School	Traffic Duty	\$1,000.00	8/7/2023		
Erwin, Sara	High School	Traffic Duty	\$1,000.00	8/7/2023		
Gardner, Keri	ESC	Secondary Instructional Coach - 14 addtl days	daily rate	9/1/2023		
<b>CHANGE OF STATUS:</b>						
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE Date
Boulanger, Nicole	Wilson	Kindergarten Teacher	1.000	Wilson	PreKindergarten Teacher	1.000 8/7/2023
Burke, Lea	High School	Art Teacher	0.297	High School	Art Teacher	0.434 8/7/2023
Cauthen, Kimberly	Jane Phillips/Kane	Operation Eagle Tutor	0.750	Jane Phillips/Wayside	Operation Eagle Tutor	0.750 8/9/2023
Deviney, Tammy	Wilson	FMLA	1.000	Wilson	Certified Occupational Therapy Assistant	1.000 8/9/2023
Gullane, Binnie	Wilson	Special Education Teacher Assistant Level 1	0.875	Wilson	Special Education Teacher Assistant Level 3	0.875 8/8/2023
Lawrence, Michael	Transportation	Bus Driver	0.750	Transportation	Bus Driver	1.000 8/21/2023
Pierce, Charity	Wayside	Speech Pathologist	1.000	Wayside	FMLA	1.000 10/11/2023
Rodarte, Blanca	Transportation	Bus Driver	0.875	Transportation	Bus Driver	1.000 9/11/2023
Vincent, Susan	High School	FMLA	1.000	High School	Intermittent FMLA	1.000 9/5/2023
Walls, Wayne	High School	Special Education Teacher Assistant Level 3	0.875	High School	Special Education Teacher Assistant Level 3	0.750 8/8/2023
<b>NON-RENEWAL OF TEMPORARY CONTRACT:</b>						
Name	Site	Position	FTE	Date		
Dickey, Brandie	High School	Special Education Teacher Assistant Level 3	0.875			
Whitman, Blanca	Hoover	Special Education Teacher Assistant Level 2	0.875	8/22/2023		
<b>RESIGNATION:</b>						
Name	Site	Position	FTE	Date		
Anderson, Angela	Central	Special Education Teacher Assistant Level 1	0.875	8/28/2023		
Byars, Angela	Wayside	Kindergarten Teacher	1.000	12/19/2023		
Buie, Kitiyakorn	Wilson	Special Education Teacher Assistant Level 3	0.875	8/31/2023		
Dicks, Tara	High School	Assistant Girls Basketball Coach	N/A	9/5/2023		
Faubion, Mason	Transportation	Bus Driver	1.000	8/21/2023		
Miller, Cynthia	Wilson	Special Education Teacher Assistant Level 3	0.875	8/8/2023		
Morris, Jennifer	Hoover	Special Education Teacher Assistant Level 3	0.875	8/22/2023		
Scrappier, Bryant	High School	Girls Varsity Assistant Soccer coach	N/A	9/5/2023		
Woody, Julie	Central	Registrar - Middle School	1.000	10/1/2023		
<b>SPECIAL SALARY PROVISIONS:</b>						
Name	Site	Position	Amount	Date		
Gardner, Keri	ESC	Secondary Instructional Coach	\$19,470 contract	9/1/2023		

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**MEMORANDUM**

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**TO:** BOARD OF EDUCATION  
**FROM:** PRESTON BIRK  
**SUBJECT:** DONATIONS  
**DATE:** 9/1/2023

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Please accept the following donations our school district has received during the month of August.

<b>1. Bartlesville Public Schools Foundation – Teacher Childcare Support</b>	
Education Service Center	\$ 10,000.00
<b>2. Bartlesville Public Schools Foundation – SRO Salaries</b>	
Education Service Center	\$ 100,000.00
<b>3. Bartlesville Community Foundation/M Garber</b>	
Elementary, Middle & High School Tutoring/Elem Books, etc	\$ 100,300.00
<b>4. Bartlesville Public Schools Foundation – BOTR Stipend</b>	
Education Service Center	<u>\$ 2,928.75</u>
<b>Receipt Total</b>	<b>\$ 213,228.75</b>

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 8/1/2023 - 8/31/2023, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

**Fund: 11**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$1,975,545.15	3.500	\$1,975,545.15
<b>Total ICS ACCOUNT</b>							<b>\$1,975,545.15</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$1,975,545.15</b>
<b>Total Fund 11</b>							<b>\$1,975,545.15</b>

**Fund: 21**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$1,800,000.00	3.500	\$1,800,000.00
<b>Total ICS ACCOUNT</b>							<b>\$1,800,000.00</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$1,800,000.00</b>
<b>Total Fund 21</b>							<b>\$1,800,000.00</b>

**Fund: 22**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$1,104,160.02	3.500	\$1,104,160.02
<b>Total ICS ACCOUNT</b>							<b>\$1,104,160.02</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$1,104,160.02</b>
<b>Total Fund 22</b>							<b>\$1,104,160.02</b>

**Fund: 31**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$167,000.00	3.500	\$167,000.00
<b>Total ICS ACCOUNT</b>							<b>\$167,000.00</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$167,000.00</b>
<b>Total Fund 31</b>							<b>\$167,000.00</b>

**Fund: 32**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$67,500.00	3.500	\$67,500.00
<b>Total ICS ACCOUNT</b>							<b>\$67,500.00</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$67,500.00</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369016158	COMMERCE BANK - TREASURY BILL	6/22/2023	12/7/2023		\$2,930,280.00	5.183	\$2,930,280.00
<b>Total 369016158</b>							<b>\$2,930,280.00</b>
<b>Total AI 0113 COMMERCE BANK</b>							<b>\$2,930,280.00</b>
<b>Total Fund 32</b>							<b>\$2,997,780.00</b>

**Fund: 39**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$35,417.41	3.500	\$35,417.41

# Bartlesville Public Schools

## Investment Ledger

**Options:** Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 8/1/2023 - 8/31/2023, Exclude Investments Matured in Date Range: True, Exclude Investments Liquidated in Date Range: True

<b>Total ICS ACCOUNT</b>	<b>\$35,417.41</b>
<b>Total AI 0111 REGENT BANK - ICS</b>	<b>\$35,417.41</b>
<b>Total Fund 39</b>	<b>\$35,417.41</b>

**Fund: 41**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$1,158,925.42	3.500	\$1,158,925.42
<b>Total ICS ACCOUNT</b>							<b>\$1,158,925.42</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$1,158,925.42</b>

**Account:** AI 0113 COMMERCE BANK

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
369016173	COMMERCE BANK - TREASURY BILL	6/27/2023	10/24/2023		\$3,933,617.83	5.190	\$3,933,617.83
<b>Total 369016173</b>							<b>\$3,933,617.83</b>
<b>Total AI 0113 COMMERCE BANK</b>							<b>\$3,933,617.83</b>
<b>Total Fund 41</b>							<b>\$5,092,543.25</b>

**Fund: 81**

**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	8/31/2023	9/29/2023		\$260,008.68	3.500	\$260,008.68
<b>Total ICS ACCOUNT</b>							<b>\$260,008.68</b>
<b>Total AI 0111 REGENT BANK - ICS</b>							<b>\$260,008.68</b>
<b>Total Fund 81</b>							<b>\$260,008.68</b>
<b>Total All Funds</b>							<b>\$13,432,454.51</b>

**AUG 2023**

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 31	BOND FUND 32	BOND FUND 37	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
<b>BEGINNING BALANCE</b>	1,747,639.57	741.84	428,182.92	246,574.61	489,388.34	389,675.87	16,894.58	6,047.58	99.56	13,526.80	3,338,771.67
LOCAL SOURCES OF REVENUE	282,633.93	-	22,841.83	67,403.72	-	-	-	35,398.44	16,447.22	785.77	425,510.91
INTERMEDIATE SOURCES OF REVENUE	13,430.20	-	-	-	-	-	-	-	-	-	13,430.20
STATE SOURCES OF REVENUE	3,416,451.14	76.05	-	963.62	-	-	-	-	-	-	3,417,490.81
FEDERAL SOURCES OF REVENUE	492,691.19	-	-	82,635.17	-	-	-	-	-	-	575,326.36
<b>TOTAL NEW RECEIPTS</b>	<b>4,205,206.46</b>	<b>76.05</b>	<b>22,841.83</b>	<b>151,002.51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,398.44</b>	<b>16,447.22</b>	<b>785.77</b>	<b>4,431,758.28</b>
INTER-FUND TRANSFERS	-	-	-	-	-	-	-	-	-	-	-
NON-REVENUE RECEIPTS	2,997.92	-	-	-	-	-	-	-	-	-	2,997.92
AR-6140	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMBINED RECEIPTS</b>	<b>4,208,204.38</b>	<b>76.05</b>	<b>22,841.83</b>	<b>151,002.51</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,398.44</b>	<b>16,447.22</b>	<b>785.77</b>	<b>4,434,756.20</b>
WARRANT PURCHASES (-)	(2,239,782.34)	(741.84)	(53,436.86)	(28,514.23)	(11,396.75)	(797,332.70)	-	-	-	(1,000.00)	(3,132,204.72)
INVESTMENTS MATURED (+)	1,960,899.57	-	1,800,000.00	1,100,882.86	167,000.00	6,967,774.44	-	34,616.29	5,092,543.25	259,236.97	17,382,953.38
C.D./AGENCY INVESTMENTS (-)	(1,975,545.15)	-	(1,800,000.00)	(1,104,160.02)	(167,000.00)	(2,997,780.00)	-	(35,417.41)	(5,092,543.25)	(260,008.68)	(13,432,454.51)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-	-
CORRECTIONS	-	-	-	-	-	-	-	-	-	-	-
<b>ENDING BANK BALANCE</b>	<b>3,701,416.03</b>	<b>76.05</b>	<b>397,587.89</b>	<b>365,785.73</b>	<b>477,991.59</b>	<b>3,562,337.61</b>	<b>16,894.58</b>	<b>40,644.90</b>	<b>16,546.78</b>	<b>12,540.86</b>	<b>8,591,822.02</b>
OUTSTANDING WARRANTS (-)	(135,768.98)	(2,999.99)	(144,752.19)	(26,978.25)	(21,805.96)	(200,318.48)	-	-	-	(3,025.00)	(535,648.85)
<b>FUND EQUITY</b>	<b>3,565,647.05</b>	<b>(2,923.94)</b>	<b>252,835.70</b>	<b>338,807.48</b>	<b>456,185.63</b>	<b>3,362,019.13</b>	<b>16,894.58</b>	<b>40,644.90</b>	<b>16,546.78</b>	<b>9,515.86</b>	<b>8,056,173.17</b>

Total collateral pledged 20,156,490.98

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 3	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 5
<b>BEGINNING BALANCE</b>	<b>136,787.88</b>	<b>1,300.32</b>	<b>4,253,260.99</b>	<b>3,513.96</b>	<b>8,184,192.54</b>
REBATES/CONTRIBUTIONS	-	-	-	-	-
DIVIDENDS/INTEREST	586.47	-	16,989.72	-	34,032.96
<b>TOTAL NEW RECEIPTS</b>	<b>586.47</b>	<b>-</b>	<b>16,989.72</b>	<b>-</b>	<b>34,032.96</b>
WARRANT PURCHASES (-)	(57,600.00)	-	(1,346,107.61)	-	(546,984.39)
<b>ENDING BANK BALANCE</b>	<b>79,774.35</b>	<b>1,300.32</b>	<b>2,924,143.10</b>	<b>3,513.96</b>	<b>7,671,241.11</b>
Credit in Transit/PD to 2022A GO Bond	-	-	-	-	-
<b>FUND EQUITY</b>	<b>79,774.35</b>	<b>1,300.32</b>	<b>2,924,143.10</b>	<b>3,513.96</b>	<b>7,671,241.11</b>

*Sara Vermeire 9/4/2023*

# Bartlesville Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 8/1/2023 - 8/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$220,105.24	\$6,408.87	\$0.00	\$16,534.05	\$209,980.06	\$42,303.76	\$167,676.30
802 General Administrative Athletics	\$254,360.03	\$26,461.00	\$0.00	\$40,772.26	\$240,048.77	\$52,481.72	\$187,567.05
803 General Refund Account	\$382.84	\$200.80	\$0.00	\$0.00	\$583.64	\$0.00	\$583.64
804 AP Exams	\$17,729.62	\$198.00	\$0.00	\$0.00	\$17,927.62	\$2,250.00	\$15,677.62
805 Alternative High School	\$3,146.59	\$275.00	\$0.00	\$675.17	\$2,746.42	\$1,324.83	\$1,421.59
806 Tuition Clearing Acct	\$2,090.00	\$4,370.00	\$0.00	\$0.00	\$6,460.00	\$0.00	\$6,460.00
807 Art Club	\$422.08	\$0.00	\$0.00	\$0.00	\$422.08	\$0.00	\$422.08
808 Adult Fees Clearing Acct	\$0.00	\$122.00	\$0.00	\$0.00	\$122.00	\$0.00	\$122.00
809 Broadcasting	\$2,037.04	\$0.00	\$0.00	\$0.00	\$2,037.04	\$0.00	\$2,037.04
810 AVIATION	\$348.09	\$0.00	\$0.00	\$0.00	\$348.09	\$0.00	\$348.09
811 Baseball Fund	\$1,200.01	\$0.00	\$0.00	\$0.00	\$1,200.01	\$0.00	\$1,200.01
813 Basketball Fund	\$1,750.23	\$0.00	\$0.00	\$0.00	\$1,750.23	\$0.00	\$1,750.23
821 Choral Club	\$3,408.94	\$0.00	\$0.00	\$0.00	\$3,408.94	\$0.00	\$3,408.94
824 Concessions	\$5,810.17	\$0.00	\$0.00	\$0.00	\$5,810.17	\$0.00	\$5,810.17
830 BVILLE WOMEN'S NETWORK LIBRARY DONATIONS	\$2,077.64	\$0.00	\$0.00	\$971.84	\$1,105.80	\$0.00	\$1,105.80
831 S.A.D.F.	\$3,095.40	\$0.00	\$0.00	\$0.00	\$3,095.40	\$571.00	\$2,524.40
832 Community of Caring	\$1,167.21	\$0.00	\$0.00	\$0.00	\$1,167.21	\$100.00	\$1,067.21
833 Drama	\$21,755.07	\$0.00	\$0.00	\$693.88	\$21,061.19	\$4,013.57	\$17,047.62
834 VisionQuest	\$141.59	\$0.00	\$0.00	\$0.00	\$141.59	\$0.00	\$141.59
835 BPS-FOUNDATION GRANTS	\$2,414.09	\$8,759.99	\$0.00	\$0.00	\$11,174.08	\$8,759.99	\$2,414.09
836 AGRICULTURAL EDUCATION	\$5,074.06	\$145.00	\$0.00	\$721.90	\$4,497.16	\$4,050.10	\$447.06
837 ENVIRONMENTAL CLUB	\$282.43	\$0.00	\$0.00	\$0.00	\$282.43	\$0.00	\$282.43
839 BHS SPED	\$2,484.12	\$0.00	\$0.00	\$0.00	\$2,484.12	\$113.54	\$2,370.58
840 Exceptional Education Services	\$17,186.07	\$0.00	\$0.00	\$440.65	\$16,745.42	\$2,000.00	\$14,745.42
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$0.00	\$447.58
843 ATLAS	\$98.26	\$0.00	\$0.00	\$0.00	\$98.26	\$0.00	\$98.26
844 STEAM PROGRAM	\$22,337.86	\$0.00	\$0.00	\$2,810.54	\$19,527.32	\$15,095.73	\$4,431.59
867 Lady Bruins	\$333.75	\$0.00	\$0.00	\$0.00	\$333.75	\$0.00	\$333.75
868 Football	\$67.03	\$0.00	\$0.00	\$0.00	\$67.03	\$0.00	\$67.03
878 Music	\$3,273.93	\$0.00	\$0.00	\$0.00	\$3,273.93	\$0.00	\$3,273.93
880 Musical Production	\$6,611.19	\$0.00	\$0.00	\$0.00	\$6,611.19	\$0.00	\$6,611.19
881 National Honor Society	\$7,553.88	\$0.00	\$0.00	\$0.00	\$7,553.88	\$635.00	\$6,918.88
882 Newspaper	\$223.98	\$0.00	\$0.00	\$0.00	\$223.98	\$0.00	\$223.98
885 National Junior Honor Society	\$1,048.24	\$0.00	\$0.00	\$0.00	\$1,048.24	\$0.00	\$1,048.24
887 Orchestra	\$24,311.40	\$0.00	\$0.00	\$0.00	\$24,311.40	\$0.00	\$24,311.40
889 BHS BAND	\$37,159.40	\$17,184.75	\$0.00	\$8,328.00	\$46,016.15	\$28,525.14	\$17,491.01
895 Pictures	\$1,674.53	\$0.00	\$0.00	\$0.00	\$1,674.53	\$0.00	\$1,674.53
915 Service Club	\$429.77	\$0.00	\$0.00	\$0.00	\$429.77	\$0.00	\$429.77
917 World Language Club	\$465.16	\$0.00	\$0.00	\$0.00	\$465.16	\$0.00	\$465.16
919 Speech Program	\$2,702.55	\$100.00	\$0.00	\$248.00	\$2,554.55	\$577.52	\$1,977.03
922 Staff Development-In-Service	\$1,491.94	\$0.00	\$0.00	\$0.00	\$1,491.94	\$0.00	\$1,491.94
923 BVILLE EDUCATION PROMISE	\$12,638.93	\$13,700.00	\$0.00	\$7,125.94	\$19,212.99	\$880.00	\$18,332.99
926 Student Council	\$29,731.99	\$0.00	\$0.00	\$0.00	\$29,731.99	\$254.99	\$29,477.00
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
960 Technology Student Assoc (TSA)	\$3,660.44	\$525.00	\$0.00	\$0.00	\$4,185.44	\$0.00	\$4,185.44
962 Science Trek Club	\$17,411.31	\$0.00	\$0.00	\$7,094.00	\$10,317.31	\$5,050.00	\$5,267.31
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$114,280.23	\$30,455.00	\$0.00	\$2,468.48	\$142,266.75	\$9,428.39	\$132,838.36
971 Golf	\$0.54	\$0.00	\$0.00	\$0.00	\$0.54	\$0.00	\$0.54
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$139.88	\$0.00	\$0.00	\$0.00	\$139.88	\$0.00	\$139.88
990 Yearbook	\$24,563.64	\$727.50	\$0.00	\$302.55	\$24,988.59	\$0.00	\$24,988.59
992 Leadership	\$2,016.66	\$0.00	\$0.00	\$0.00	\$2,016.66	\$0.00	\$2,016.66
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58

**Bartlesville Public Schools**  
**Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 8/1/2023 - 8/31/2023

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
996 Bruin Logo	\$24,392.48	\$7.33	\$0.00	\$0.00	\$24,399.81	\$138.60	\$24,261.21
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87
<b>Total</b>	<b>\$910,759.15</b>	<b>\$109,640.24</b>	<b>\$0.00</b>	<b>\$89,187.26</b>	<b>\$931,212.13</b>	<b>\$178,553.88</b>	<b>\$752,658.25</b>

**ACTIVITY ACCOUNT  
REQUEST FOR FUNDRAISING AND/OR EXPENDITURES**

Site Name: Transportation School Year: 2023-2024

Account Name/Number General Administrative / 801 Sponsor(s): Orville Burks

**FUNDRAISERS** to be Approved: Or Additional Revenue for Existing Funds:

<u>Fundraiser</u>	<u>Start/End Date</u>	<u>On/Off Campus</u>	<u>Est. Income</u>
1. <u>Little Caesars Pizza</u>	<u>Ongoing</u>		<u>\$</u>
2. <u>Bake/Craft Sale Bizarre</u>	<u>Ongoing</u>		<u>\$</u>
3. <u>Cornhole Tournament</u>	<u>Ongoing</u>		<u>\$</u>
4. <u>Donations/Grants</u>	<u>Ongoing</u>		<u>\$</u>
5. <u>Fundraiser</u>	<u>Ongoing</u>		<u>\$</u>
6. <u>Silent Auction</u>	<u>Ongoing</u>		<u>\$</u>
7. <u>Refreshment Sales</u>	<u>Ongoing</u>		<u>\$</u>
8. <u>Food Sales</u>	<u>Ongoing</u>		<u>\$</u>
9. _____			<u>\$</u>
10. _____			<u>\$</u>

**EXPENDITURES** to be Approved:

1. Catering Service
2. Gifts/Awards
3. Refreshment Banquet Supplies
4. Staff Recognition/Awards
5. Bus Safety Educational Material
6. T-Shirts/Polos/Sweatshirts/Jackets
7. Cups/Mugs/Tumblers
8. Event Registrations
9. \_\_\_\_\_
10. \_\_\_\_\_

  
\_\_\_\_\_  
Principal's Signature

*Sara Vermeire*  
\_\_\_\_\_  
Activity Fund Custodian's Signature

\_\_\_\_\_  
Sponsor's Signature (if applicable)

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Board Approval Date

# Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 01

## 01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
2	08/22/2023	TEL-STAR TECHNOLOGIES, INC	CONST/258/VOAG/HS Blanket PO for Clocks, Cameras, and Paging system at new Vo-Ag building per quotes	59,436.94

**Report Total: \$59,436.94**

## BARTLESVILLE PUBLIC SCHOOLS ACTIVITY FUND TRANSFER

Site Name Site # Date

Bartlesville High School 705 8/4/23 to Bartlesville Athletics 8/4/23

Explanation for Transfer:

To purchase Student Athletic passes for door prizes at Bruin Camp 8/4/23

Transfer Coding Information:

PRJ	FUNCT	OBJ	PRG	SUBJ	JOB	SITE	INCREASE \$ +	DECREASE \$ -
802			819			705	300.00	
923			900			705		300.00

Transfer Requested By

*Bruin and Athletics Michael [Signature]*

Date Approved by Board of Education

Date Transfer Entered

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>School Library Media Center and Materials Selection</b>	<b>EC</b>
	Adopted: July 24, 1989 Revision Date(s): 12/5/91, 8/19/02, 6/16/08, 9/18/23		Page 1 of 1

## SCHOOL LIBRARY MEDIA CENTER AND MATERIALS SELECTION

It is the policy of the Bartlesville Board of Education that efforts be made to staff and maintain a school library media center adequate for the needs of students and teachers.

The library media program shall be an age-appropriate collection of print materials, non-print materials, multimedia resources, equipment and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program. Material in the library and within classrooms shall be reviewed for educational suitability and shall be age-appropriate for students. Procedures have been adopted to review material, receive, investigate, and respond to complaints regarding materials in libraries throughout the district.

The superintendent is directed to develop regulations governing the selection of materials for and the use of the library media center. Procedures governing the selection of materials and reconsideration of materials are outlined in regulation EC-R1.

LEGAL REFERENCE: 70 O.S. § 11-201  
OAC 210:35-3-126

CROSS REFERENCE: EC-R1: School Library Media Center and Materials Selection  
EC-E1: Citizen's Request for Reconsideration of Instructional Materials  
EC-E2: Report of Reconsideration

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Graduation Ceremony</b>	<b>EL</b>
	Adopted: September 18, 2023 Revision Date(s):		Page 1 of 1

## Graduation Ceremony

The Bartlesville Board of Education recognizes that graduation ceremonies are important events for our students, patrons, guests, and community. In order to participate in the graduation ceremony a student must be in good standing. Students who have not conformed with student discipline policies, those that have been charged, are under investigation, or have been convicted of a crime, and those that have unpaid fines or fees to the school district are not in good standing, To ensure that graduation ceremonies are enjoyable for all participants and spectators, the board enacts the following:

1. Students may wear tribal regalia during graduation ceremonies. Tribal regalia will include traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole or similar objects of culture and religious significance worn by members of a federally recognized Indian tribe or the tribe of another country. Tribal regalia does not include any firearm or other weapon. Tribal regalia does not include any object that is otherwise prohibited by federal law, except in compliance with an appropriate federal permit.
  
2. Stoles may be worn by students if the stole is representative of academics, fine arts, school organizations, or cultural heritage. Stoles must be pre-approved by the high school administration.
  
3. Students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the Student Handbook. In addition, students shall not engage in the following conduct during graduation exercises:
  - A. Engaging in any disruptive activity that substantially interferes with the graduation process or the rights of other individuals.
  
  - B. Students shall be prohibited from decorating their graduation caps or gowns.
  
  - C. Students shall be prohibited from carrying or displaying flags.

Reference: Title 70 § 24-160

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Disciplinary Action for Misuse of School Bathrooms and Changing Facilities</b>	<b>GG</b>
	Adopted: August 15, 2022 Revision Date(s): 9/19/2022, 9/18/2023		Page 1 of 1

## Disciplinary Action for Misuse of School Bathrooms and Changing Facilities

The board of education has adopted this policy to provide disciplinary action for individuals who refuse to:

- A. Use the multiple occupancy restroom or changing area designed for their Sex;
- B. Designate multiple occupancy restrooms or changing areas for the exclusive use of one Sex; or
- C. Provide access to a single-occupancy restroom or changing area to an individual who does not wish to utilize the multiple occupancy restroom or changing area designed for their Sex; provided that such individual is authorized to be on the school premises.

All individuals are expected to comply with Oklahoma law. Individuals who fail to comply with Oklahoma law regarding the use of school bathrooms or changing facilities may be disciplined as follows:

1. **Students:** Students may be subject to the disciplinary methods listed in the student discipline code.
2. **Staff:** Staff members may be subject to disciplinary action. Due process procedures will be followed as required by law or negotiated agreement.
3. **Patrons:** Patrons may be removed from the premises for interfering with peaceful orderly conduct in accordance with 21 O.S. § 1375 and 1376.

If a complaint is filed with the State Department of Education that the district or an employee is not complying with Oklahoma law on this topic, the board of education will have fifteen (15) days to request an opportunity to appear before the State Board of Education and/or submit a written response to address the allegations.

If a suitable meeting room or area is not available, a coach may enter a locker room before, during, or after a school-sponsored athletic activity; provided:

1. All students present are fully clothed;
2. The coach is accompanied by at least one additional adult at all times; and
3. If the coach is the opposite sex of the students present, the coach shall be accompanied by at least one adult of the same sex as the students present.

The adult addressed in enumerated items 2 and 3 shall not be a current high school student.

**LEGAL REFERENCE: 70 O.S. Section 1-125.**

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Family and Medical Leave</b>	<b>DECA</b>
	Adopted: August 19, 2022 Revision Date(s): 6/19/2006, 5/18/2009, 9/18/2023		Page 1 of 6

## Family and Medical Leave

It is the policy of the Bartlesville School District to comply fully with the requirements of the Family and Medical Leave Act of 1993 (FMLA). This Act, as supplemented by the National Defense Authorization Act of 2008 (NDAA), requires that a covered employer provide up to 12 workweeks of unpaid leave to eligible employees or up to 26 workweeks of leave for servicemember family leave. "Eligible employees" are those employees who: (1) have been employed for at least one year by the School District; (2) worked at least 1,250 hours during the previous 12 month period; and (3) have requested leave for a reason covered by the FMLA or NDAA.

### Reasons for Leave

All eligible employees who meet FMLA or NDAA requirements may be granted leave as provided in this policy and required by law for the following reasons:

1. for the birth of a child and to care for such child, or placement for adoption or foster care of a child;
2. to care for a spouse, child or parent with a serious health condition;
3. for a serious health condition of the employee that makes the employee unable to perform his or her job functions;
4. because the employee's circumstances qualify for active duty leave due to a spouse, child, or parent being called up for or on active duty in the Armed Forces during a war or national emergency declared by the President or Congress; or
5. for military caregiver leave to care for a servicemember who is a spouse, child, parent, or next of kin and becomes seriously ill or injured while serving on active duty in the Armed Forces.

The term "serious health condition" means one which requires either in-patient care, or continuing treatment by a health care provider. This term is intended to cover conditions or illnesses affecting health to the extent that in-patient care is required, or absences are necessary on a recurring basis or for more than just a few days. A "serious health condition" does not cover short-term conditions for which treatment and recovery are very brief. Such conditions would normally be covered by the School District's sick leave policies.

The term "year" as used in this Policy shall mean a rolling 12-month period measured backward from the date an employee uses any leave.

### Active Duty Leave

The District must grant up to 12 workweeks of leave during a 12-month period because an eligible employee's circumstances qualify for leave due to a spouse, child, or parent who is a servicemember of the Armed Forces Reserve components or National Guard or retired servicemember of the Armed Forces or Reserves and is on active duty or called to active duty status in support of a contingency operation. As part of active duty leave, employees only can take up to 7 calendar days of leave for a short-notice deployment exigency beginning on the date servicemembers are notified of an impending call or order to active duty; they also only can take up to 5 days of leave for each rest and recuperation exigency.

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Family and Medical Leave</b>	<b>DECA</b>
	Adopted: August 19, 2022 Revision Date(s): 6/19/2006, 5/18/2009, 9/18/2023		Page 2 of 6

## Qualifying Exigencies for Purposes of Active Duty Leave

Qualifying exigencies are defined as:

- Short-notice deployment: employees can take leave to address issues that arise from servicemembers' call or order to active duty seven calendar days or less prior to the date of deployment;
- Military events and related activities: employees can take leave to attend official ceremonies, programs, or events sponsored by the military that are related to servicemembers' active duty or call to active duty or attend family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to servicemembers' active duty or call to active duty;
- Childcare and school activities: employees can take leave to arrange alternative childcare, provide childcare on an urgent, immediate need (but not everyday) basis, enroll in or transfer a child to a new school or day care facility, or attend meetings with school or day care staff (such as parent-teacher conferences) due to servicemembers' active duty or call to active duty;
- Financial and legal arrangements: employees can take leave to make or update financial or legal arrangements to address servicemembers' absence while on active duty or call to active duty, such as executing powers of attorney, transferring bank account signature authority, or obtaining military identification cards and to act as the servicemembers' representative before governmental agencies to obtain, arrange, or appeal military service benefits while servicemembers are on active duty or called to active duty and for 90 days following termination of active duty status;
- Counseling: Employees can take leave to attend counseling that is provided by someone other than a healthcare provider for servicemembers or their children for needs arising from servicemembers' active duty or call to active duty;
- Rest and recuperation: employees can take leave to spend time with servicemembers on short-term, temporary rest and recuperation leave during a period of deployment;
- Post-deployment activities: Employees can take leave to attend arrival ceremonies, reintegration briefings and events and other official ceremony or program sponsored by the military that occurs within 90 days following termination of servicemembers' active duty status or to address issues arising from servicemembers' death while on active duty, including meeting and recovering the body and making funeral arrangements;
- Additional activities: employees can take leave to address any other events that arise from servicemembers' active duty or call to active duty when the District and employee agree that such leave qualifies as an exigency and agree upon the timing and duration of the leave.

## Servicemember Family Leave

Servicemember family leave entitles an eligible employee, who is the spouse, son, daughter, parent or next of kin of a covered servicemember to a total of 26 workweeks of leave during a single 12-month period to care for the servicemember.

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A “covered servicemember” is generally any member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing treatment or therapy for a serious injury or illness incurred while on active duty.

“Serious injury or illness” means an injury or illness incurred by the member in the line of duty in the Armed Forces that may render the member medically unfit to perform the duties of the member’s office, grade, rank, or rating.

Eligible employees are entitled to a combined total of 26 workweeks of FMLA leave and may not exceed that amount during the 12-month period by combining servicemember family leave with other forms of FMLA leave. Eligible employees must provide at least 30 days’ notice of their intention to take servicemember family leave whenever the necessity for such leave is foreseeable based on planned medical treatment; otherwise, notice of leave must be reasonable and practicable. As with other leave provided pursuant to this policy, an employee approved for servicemember family leave is required to substitute accrued paid leave for any part of the 26-week period of servicemember family leave.

## Maternity Leave

The board of education shall provide maternity leave to all full-time employees of the school district who have been employed by the school district for at least one year and have worked for the school district for at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period. Eligible employees shall be entitled to six (6) weeks of paid maternity leave following the birth of the employee’s child. The six (6) weeks of maternity leave shall be immediately following the birth of the school district employee’s child.

## Availability of Leave

In determining the availability of leave, the School District will consider the employee’s accrued leave entitlement (whether paid or unpaid) by virtue of existing employment policies. The intent of the School District is to insure that each individual covered by FMLA or NDAA shall have the leave benefits available as a result of the Act’s requirements. It is not the intent of the School District or this policy to provide leave benefits that exceed those authorized by rule, policy or existing law as supplemented by FMLA or NDAA. Thus, an eligible employee must use any accrued paid vacation leave, personal leave, sick leave, and maternity leave for any part of the 12 week or other period. It is the policy of the School District that all paid leave will be used first before unpaid leave.

In the event the application of School District policies, pursuant to Okla. Stat. tit. 70, § 509.1 *et seq.* results in less leave than is required by FMLA or NDAA, an eligible individual will be entitled to such additional unpaid leave as is necessary to result in the minimum leave specified in both laws for covered individuals.

Where the employee’s spouse is also employed by the School District, the total number of workweeks of FMLA leave to which both spouses are entitled is limited to 12 workweeks during a year if such leave is for the birth of a child or to care for a child or for placement for adoption or foster care of a child.

## Application for Leave

An employee requesting leave must notify their direct supervisor in writing. The notice for leave must be submitted at least 30 days before family or medical leave because of an expected birth or placement of a child, or because a planned medical treatment is to begin. If, for reasons beyond the employee’s reasonable control, the leave is to begin in less than 30 days, an employee must give notice to his or her immediate supervisor and to the

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Family and Medical Leave</b>	<b>DECA</b>
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office of the Superintendent as soon as is practicable, ordinarily within one or two school days of when the employee learns of the need for leave.

In the absence of notification for leave from an eligible employee the School District may, in its discretion, place an eligible employee on FMLA leave if the employee is absent for any of the reasons set forth above in the "Reasons for Leave" provisions.

## **Leave Based on a Serious Health Condition**

A Medical Certification Statement must be submitted based on the serious health condition of the employee or the employee's spouse, child or parent. This statement must be completed by the applicable health care provider. It must state the date on which the health condition began, the estimated duration of the condition, and the relevant medical facts related to the condition.

If the employee has a serious health condition, the certification must state that the employee cannot perform the functions of his or her position. Likewise, when the employee is prepared to return to work, the employee must provide certification by his or her health care provider that the employee is able to resume work with or without limitations of accommodations. The School District reserves the right to require the employee to obtain a second medical opinion at the School District's expense. If the opinions of the first and second health care provider differ, the School District may require a third opinion from a health care provider mutually agreed upon by the School District and the employee.

The School District may require subsequent certifications to support FMLA leave but not more often than every 30 days unless the employee: (1) requests an extension of leave; (2) changed circumstances occur regarding the illness or injury; or (3) the School District receives information that casts doubt on the validity of an existing certification. Certification periods for conditions that are certified as long term and involve no material change in the condition are different than stated in this paragraph. In any instance, re-certification requests will be the same as designated in the FMLA or NDAA.

In the event the employee is applying for leave to care for a spouse, child or parent, the certification must state that fact along with an estimate of the amount of time the employee will be needed for care. Where leave is requested due to the serious illness or injury of a servicemember, certification may also be required.

## **Intermittent Leave or Leave on a Reduced Leave Schedule**

An employee may request to use available leave intermittently or on a reduced leave schedule. Where leave is requested in connection with a serious health condition of the employee or immediate family member, the request for leave must be supported with a certification from the health care provider that such leave is medically necessary and stating the expected duration and schedule of such leave. There must be a medical need for the leave and evidence that the medical need can best be accommodated through an intermittent or reduced leave schedule. Any eligible employee seeking leave on an intermittent or reduced leave basis must complete a request for leave and must submit the medical certification or other information required.

Intermittent or reduced leave may also be taken in connection with the birth or because of the placement for adoption or foster care of a child. However, intermittent leave or leave on a reduced leave schedule for this purpose may only be taken with the approval of the School District.

In any instance, whether because such leave is medically necessary or in connection with the birth or placement of a child, or due to servicemember leave, the employee must try to schedule the leave so as not to unduly disrupt

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the School District's operations. In the event the employee takes intermittent leave or reduced leave, the School District reserves the right to place the employee in an alternative position which better accommodates intermittent or reduced leave.

When an instructional employee requests intermittent or reduced leave for planned medical treatment for more than 20 percent of the total number of working days in the period during which the leave would be used, the School District may require the employee to elect either to (1) take leave for a "particular duration" of time which is not greater than the duration of the planned treatment, or (2) be transferred to an alternative position.

If the instructional employee requesting intermittent leave or leave on a reduced leave schedule does not give proper notice as required the School District may deny the taking of leave until 30 days after notice was provided, or may require the employee to take leave for either a "particular duration" or accept an alternative position.

### **Leave Taken Near the End of an Academic Term**

If an instructional employee begins any type of covered leave more than 5 weeks before the end of a term, and if the leave will last at least 3 weeks and the employee would otherwise return to work during the 3 weeks before the end of the term, the School District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which commences during the 5 weeks before the end of the term, and if the leave will last more than 2 weeks and the employee would otherwise return to work during the last 2 weeks of the term, the School District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which begins during the last 3 weeks of the term, and if the leave will last more than 5 working days, the School District may require the employee to take leave until the end of the term.

For the purposes of this Policy, the word "term" means the first term or Fall semester term of each academic year and the second term or Spring semester term of each academic year.

### **The Effect of Leave on Benefits**

During a period of family or servicemember leave, an employee will be retained on the School District's medical insurance plan under the same conditions that applied before leave began. In order to continue medical insurance coverage the employee must continue to make any contributions that he or she made to the plan before leave. Failure of the employee to pay his or her share of the medical insurance premium by deadlines established for the coverage may result in a loss of coverage. The employee is required to pay all of the premiums for any other type of insurance coverage which may exist.

If the employee fails to return to work after the expiration of the leave, the employee will be required to reimburse the School District for payment of health insurance premiums during the family or medical leave, unless the reason the employee fails to return is the presence of a serious health condition which prevents the employee from performing his or her job or to circumstances beyond the employee's control.

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The employee may not accrue any seniority or employment benefits that would have accrued if not for the taking of qualifying leave. However, the employee who takes family or medical leave will not lose any seniority or employment benefits that accrued before the date leave began.

## **Reinstatement to Former Position**

An employee generally is entitled to be restored to an equivalent position and to equivalent conditions of employment. This may not be applicable to employees who are designated as “highly compensated employees.” The School District cannot guarantee that an employee will be returned to his or her original job. A determination as to whether a position is an “equivalent position” will be made by the School District. A highly compensated employee is one who is salaried, and is “among the highest paid 10 percent” of the employees employed within 75 miles of the employee’s worksite. An employee who qualifies as a “highly compensated” employee may be denied restoration to employment if necessary to prevent substantial and grievous economic injury to the operations of the School District.

An employee who is ready to return from leave must submit a release from their medical provider before he or she can be returned to work. An employee may return to work before the expiration of a family or medical leave of absence. In this event notification must be given to the employee’s supervisor at least 5 working days prior to the employee’s planned return.

## **Failure to Return From Leave**

The failure of an employee to return to work upon the expiration of a family or medical leave of absence will subject the employee to immediate termination unless an extension is granted. Any termination, as a result of this provision, is subject to the same rights as a termination for cause. An employee who requests an extension of family leave or medical leave due to the continuance, recurrence or onset of her or his own serious health condition, or the serious health condition of the employee’s spouse, child or parent, must submit a request for an extension, in writing, to the employee’s immediate supervisor with a copy to the office of the Superintendent. This written request should be made as soon as the employee realizes that she or he will not be able to return at the expiration of the leave period.

## **Interpretation of Acts**

The School District intends to remain faithful to the requirements of FMLA and NDAA. Questions regarding the interpretation, administration, and application of the Acts to eligible employees shall be resolved by reliance on the FMLA or NDAA and their interpretive regulations. Where relevant, the School District will also consider its policies, rules, and practices; however, any conflict between the applicable Act and District policies will be resolved by reference to the relevant Act.

REFERENCE: 70 O.S. §6-104.8

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Hypoglycemic Emergency Procedures</b>	<b>FECC</b>
	Adopted: September 18, 2023 Revision Date(s):		Page 1 of 1

## Hypoglycemic Emergency Procedures

In the event a student is believed to be having a hypoglycemic emergency, a school employee shall contact 911 immediately. The employee will notify the parent or legal guardian of the student as soon as possible.

The school district has decided to stock glucagon to treat a student with diabetes who experiences a hypoglycemic emergency or to provide glucagon when a student's prescribed glucagon is not available on site or has expired. The Superintendent shall designate the employee who will be responsible for obtaining the glucagon at each school site. The glucagon shall be maintained on school premises in accordance with the manufacturer's instructions.

The parent or legal guardian of each student who has a diabetes management plan will be notified that the district has a school nurse, a school employee trained by a healthcare professional, or a volunteer diabetes care assistant who may administer, with parent or legal guardian written consent, but without a health care provider order, glucagon to a student with diabetes whom the employee in good faith believes is having a hypoglycemic emergency or if the student's prescribed glucagon is not available on site or has expired.

A waiver of liability must be executed by a parent or legal guardian and must be on file prior to the administration of glucagon. This waiver of liability is effective for the school year for which it is granted and shall be renewed each subsequent school year.

REFERENCE: 70 O.S. §1210.196.9

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Administration of Emergency Opioid Antagonists</b>	<b>FECB</b>
	Adopted: September 18, 2023 Revision Date(s):		Page 1 of 2

## **Administration of Emergency Opioid Antagonist**

It is the policy of the Bartlesville Board of Education, in light of the increased opioid addiction crisis nationwide, to authorize medical personnel at school to administer an opioid antagonist to any student or person they in good-faith suspect is having an opioid related drug overdose.

State law defines "medical personnel at schools" to include a certified school nurse or any other nurse employed by or under contract with a school, any licensed practitioner of the healing arts, or any person designated by the school administration to administer an opioid antagonist in the event of a suspected overdose.

The board of education hereby designates any school nurse, public health nurse, licensed practitioner of the healing arts, nurse working under contract with a school district or any person designated by the school administration to administer an emergency opioid antagonist in the event of a suspected overdose is authorized regardless of whether there is a prescription or standing order in place, to administer an emergency opioid antagonist when encountering a student or other individual exhibiting signs of an opioid overdose.

The administration of the school district may formally authorize one or more persons employed by the school to receive training offered by the Department of Mental Health and Substance Abuse Services, a law enforcement agency or any other entity in recognizing the signs of an opioid overdose and administering an emergency opioid antagonist. Persons designated to receive this training may include, but are not limited to, the certified and noncertified staff members required to receive annual training in cardiopulmonary resuscitation and the Heimlich maneuver in accordance with statute. If in-person training is not readily available in the area, the person or persons designated under this provision may access opioid antagonist training materials available online through the State Department of Health or another entity. Such training shall include information on how to recognize symptoms of an overdose, instruction in basic resuscitation techniques, instruction on proper administration of an opioid antagonist and the importance of calling 911 for help.

In the absence of the person or persons specifically designated and trained to administer an emergency opioid antagonist under the provisions of this section, the administration of a school may authorize any person to administer an emergency opioid antagonist to a student or other individual exhibiting signs of an overdose.

Any person administering an opioid antagonist to a student or other individual at a school site or school-sponsored event in a manner consistent with addressing opioid overdose shall be covered under the Good Samaritan Act. A school and any of its employees or designees shall be immune from civil liability in relation to the administration of an emergency opioid antagonist in the event of a suspected overdose

The person(s) who has been approved by the administration of the school to administer an emergency opioid antagonist to a student suspected to be undergoing an opioid-related drug overdose, may administer the antagonist, and, as soon as practicable, shall notify first responders of the situation.

	<b>BARTLESVILLE BOARD OF EDUCATION</b>	<b>Administration of Emergency Opioid Antagonists</b>	<b>FECB</b>
	Adopted: September 18, 2023 Revision Date(s):		Page 2 of 2

The emergency opioid antagonist supplied by the school district shall be approved by the United States Food and Drug Administration.

Each school site shall maintain a supply of opioid antagonists in a secure but unlocked and easily accessible location. The antagonists shall be maintained in quantities and types deemed adequate by the administration, in consultation with local first responders.

The emergency opioid antagonists shall be accessible in the school during regular school hours and during school-sponsored functions that take place on school grounds. The board of education, at its discretion, may make emergency opioid antagonists accessible during school-sponsored functions that take place off school grounds and/or on school transportation.

Each person approved to administer the emergency opioid antagonist shall be required to receive training on proper administration of the antagonist, to be chosen by the administration and paid for by the school district.

**REFERENCE: 68 O.S. 1-2506.1**  
**70 O.S. 1210.242**

BARTLESVILLE PUBLIC SCHOOLS 2022-2023

APPLICATIONS FOR SANCTIONING

School Board Meeting September 18, 2023

- |  |        |
|--|--------|
| 1. Central Parent Support Group                | Page 2 |
| 2. Bartlesville Bruins Special Athletic Assoc. | Page 7 |



Bartlesville Secondary Schools Parent Support Group  
**Central Middle School Chapter**  
**July 1, 2022 - June 30, 2023**

**Checking account balance July 1, 2022** \$37,601.15 \*\* 2 outstanding Checks  
**Actual balance July 1, 2022** \$36,888.59

<b>Income:</b>	
Concessions	\$19,931.73
5K fundraiser	\$705.00
Central T-Shirts	\$0.00
Christmas Bags Donations	\$3,810.00
ConocoPhillips/P66 Volunteer Grant	\$1,832.04
Donations/Misc	\$901.00

**Total Income:** \$27,179.77

<b>Expenses:</b>	
5K Run	\$125.00
Academic Awards Lunch/Reception	\$330.00
Bank Expenses	\$36.75
Battle of the Books (Sequoyah books)	\$185.85
Bruin Bash Expenses (8th Grade)	\$840.00
Central Madness Event	\$277.94
Christmas Bags	\$3,810.00
Classified Personnel Door Prizes	\$75.00
Cub Café / Concessions	\$12,432.65
Math Counts	\$120.00
Park Day- last day of school party	\$740.90
Principal's Discretionary Fund	\$420.57
Spelling Bee	\$275.00
Tax Preparation Fee	\$242.50
Teacher Appreciation Gifts, Door Signs	\$1,565.41
Teacher Luncheons/Hospitality	\$716.75
Teacher Requests/Teaching Supplements	\$1,565.92
Library	-\$20.00
Prior Year Carryforward: 5K Fund expenditures (from Teacher's 5K)	\$2,151.89

**Total Expenses:** \$25,892.13

**Net income/(loss)** \$1,287.64

**Balance as of June 30, 2023** \$38,176.23

**Checking Account Balance as of June 30, 2023** \$38,942.65 \*\*\* 2 outstanding Checks

Beginning Balance Difference  
 \*\* Checking account balance June 30, 2022 \$37,601.15  
 PRIOR YR Beginning Balance + Income - Expenses \$36,888.59  
 Difference \$712.56

Reconcile: 2 outstanding checks that had not yet been cashed  
 Check 2004 252.56  
 Check 1995 460  
 \$712.56

Ending Balance Difference  
 \*\*\* Checking account balance June 30, 2023 \$38,942.65  
 Beginning Balance + Income - Expenses \$38,176.23  
 Difference \$766.42

Reconcile: 2 outstanding checks that had not yet been cashed  
 Check 2074 125  
 Check 2077 641.42  
 \$766.42

# BARTLESVILLE PUBLIC SCHOOLS

## APPLICATION FOR SANCTIONING

### UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Central Parent Support Group

Applicant's Address: 815 Delaware Ave  
Bartlesville, OK 74003

Applicant's Taxpayer I.D. Number: 73-1333467 (we are a chapter of Bartlesville Secondary School Parent Support Group)

Applicant's Representative from whom additional information may be obtained: Megan Proctor - Treasurer

Applicant's Telephone Number: 918-914-3111

Applicant's Purpose, Goals, and Organizational Structure: To support and encourage our school. To get parents involved, to make our school better, and to improve and help our students.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe how the school district and its students will benefit if the applicant is sanctioned: We keep parents informed of events/opportunities/happenings at the school as well as provide them an opportunity to get involved and stay connected. We fundraise in order to help fund tools to improve student's academics, help fund building/equipment improvements, and provide support for students and teachers where needed.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.  
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire  
Bartlesville Public Schools  
1100 S. Jennings  
P.O. Box 1357  
Bartlesville, OK 74005-1357**

Central Parent Support Group

Applicant (Organization Name)

By: Megan Proctor

Date: 7/1/2023

**BARTLESVILLE PUBLIC SCHOOLS**  
Organization/Association Insurance Coverage Information

Check here if your Organization/Association currently **doesn't** hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Central Parent Support Group

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Megan Proctor Date: 7/1/2023

**BARTLESVILLE PUBLIC SCHOOLS**  
**ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT**  
**UNAUDITED**

Name of Organization/Association: Bartlesville Bruins Special Athletic Assoc.

**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2022-2023**

Beginning Cash Balance, July 1, 2022		<u>\$ 11,860.71</u>
<b>Collections:</b>		
Fundraiser, Merchandise Sales, Etc.	\$ 2722.70	
Donations	\$ 293.30	
Contributions	\$	
Other (list)	\$	
	\$	
	\$	
	\$	
<b>Total Collections</b>		<u>\$ 3,016.00</u>
<b>Expenditures:</b>		
Fund Raising Expenses	\$ 374.81	
Supplies/Materials	\$ 337.09	
Advertising	\$	
Postage, Mailings, Etc.	\$ 89.62	
Equipment	\$ 26.68	
Donations/Contributions	\$	
Other (list)	\$	
physicals	\$ 90.00	
event meals	\$ 3,000.00	
	\$	
<b>Total Expenditures</b>		<u>\$ 3,918.20</u>
Ending Cash Balance, <u>6/30</u> , 2023		<u>\$ 10,958.51</u>

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2022-2023 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

<u>Susan Droz</u>	<u>9/8/23</u>
Officer/Director	Date
President	
Title	

Received and reviewed by Bartlesville Public Schools:

<u></u>	<u>Sep 14, 2023</u>
<small>Preston Birk (Sep 14, 2023 09:40 CDT)</small>	Date
Preston Birk,	
Chief Financial Officer, Financial Services	

<u>Sara Vermeire</u>	<u>9/14/2023</u>
Sara Vermeire,	Date
Activity Fund Custodian	

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Bartlesville Bruins Special Athletic Assoc.

Applicant's Address: 1936 Limestone Road  
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number: 81-4360624

Applicant's Representative from whom additional information may be obtained: Susan Droz

Applicant's Telephone Number: 918-397-4850

Applicant's Purpose, Goals, and Organizational Structure: A parent run organization that supports the Bville Bruins Special Olympics Team by raising funds to help with equipment, uniforms, event fees, lodging, meals, and other operational costs, etc. Also support coaches with various needs throughout hte year.

Describe how the school district and its students will benefit if the applicant is

Special needs student athletes will be able to participate on sporting teams and compete at the local, area and state level. Seign students smile and achieve goals and awards is an incredible experience for them.

sanctioned:

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.  
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire**  
**Bartlesville Public Schools**  
**1100 S. Jennings**  
**P.O. Box 1357**  
**Bartlesville, OK 74005-1357**

BBSAA

\_\_\_\_\_  
Applicant (Organization Name)

By: Susan Droz

Date: 9/8/23

**BARTLESVILLE PUBLIC SCHOOLS**  
**Organization/Association Insurance Coverage Information**

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Check here if your Organization/Association currently **doesn't** hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: BBSAA

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_



# **ANNUAL BUDGET**

Fiscal Year 2023-24

Bartlesville Public Schools  
Independent School District #30 – Washington County  
Bartlesville, OK



## **BARTLESVILLE PUBLIC SCHOOLS SCHOOL DISTRICT OFFICIALS**

### **BOARD OF EDUCATION**

President	District 2	Scott Bilger
Vice President	District 7	Rick Boswell
Clerk	District 6	Andrea Nightingale
Member	District 1	Randy Herren
Member	District 3	Suzy Keirse
Member	District 5	Kinder Shamhart
Member	District 4	Jason Sauer

### **SUPERINTENDENT**

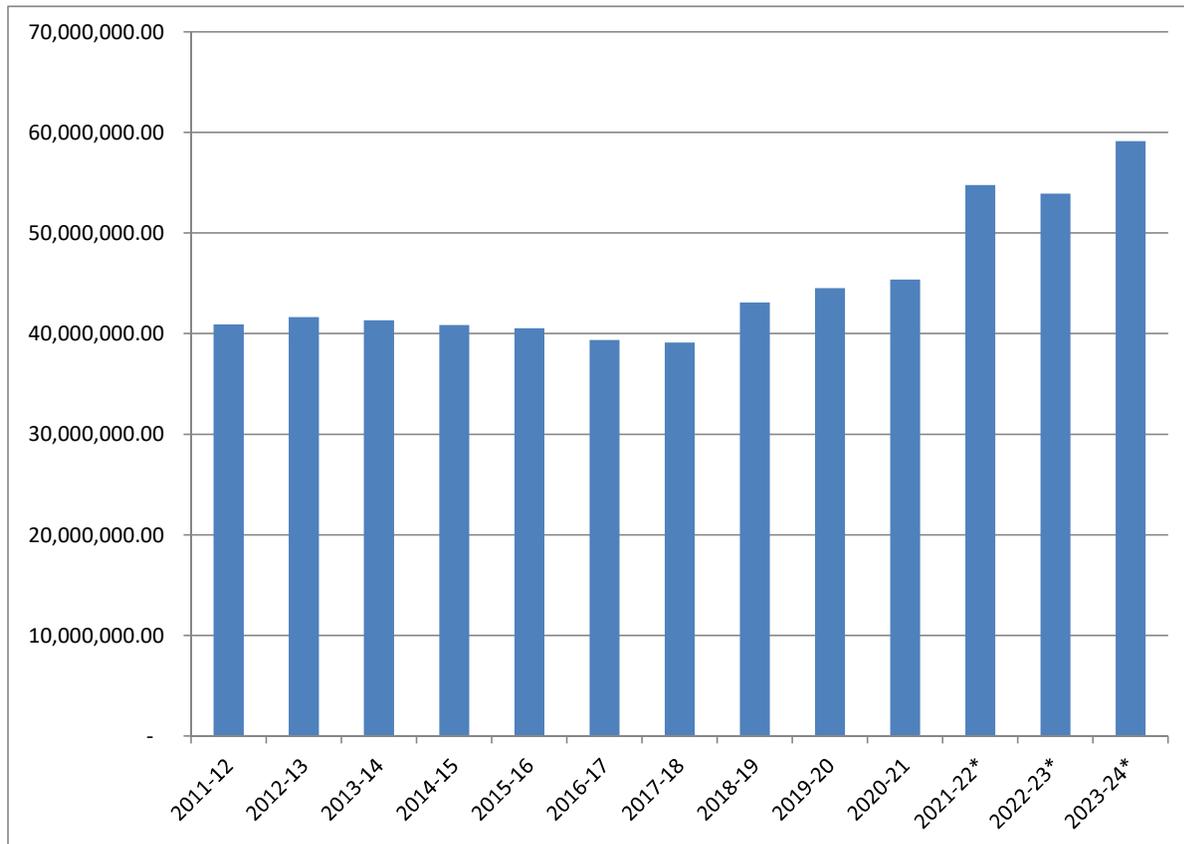
Chuck McCauley

### **EXECUTIVE DIRECTORS**

LaDonna Chancellor – Teaching and Learning  
Jason Langham – Special Services and School Operations  
Dr. Stephanie Curtis – Personnel and School Support  
Granger Meador – Technology and Communications  
Preston Birk – Finance

**GENERAL FUND  
TOTAL BUDGET**

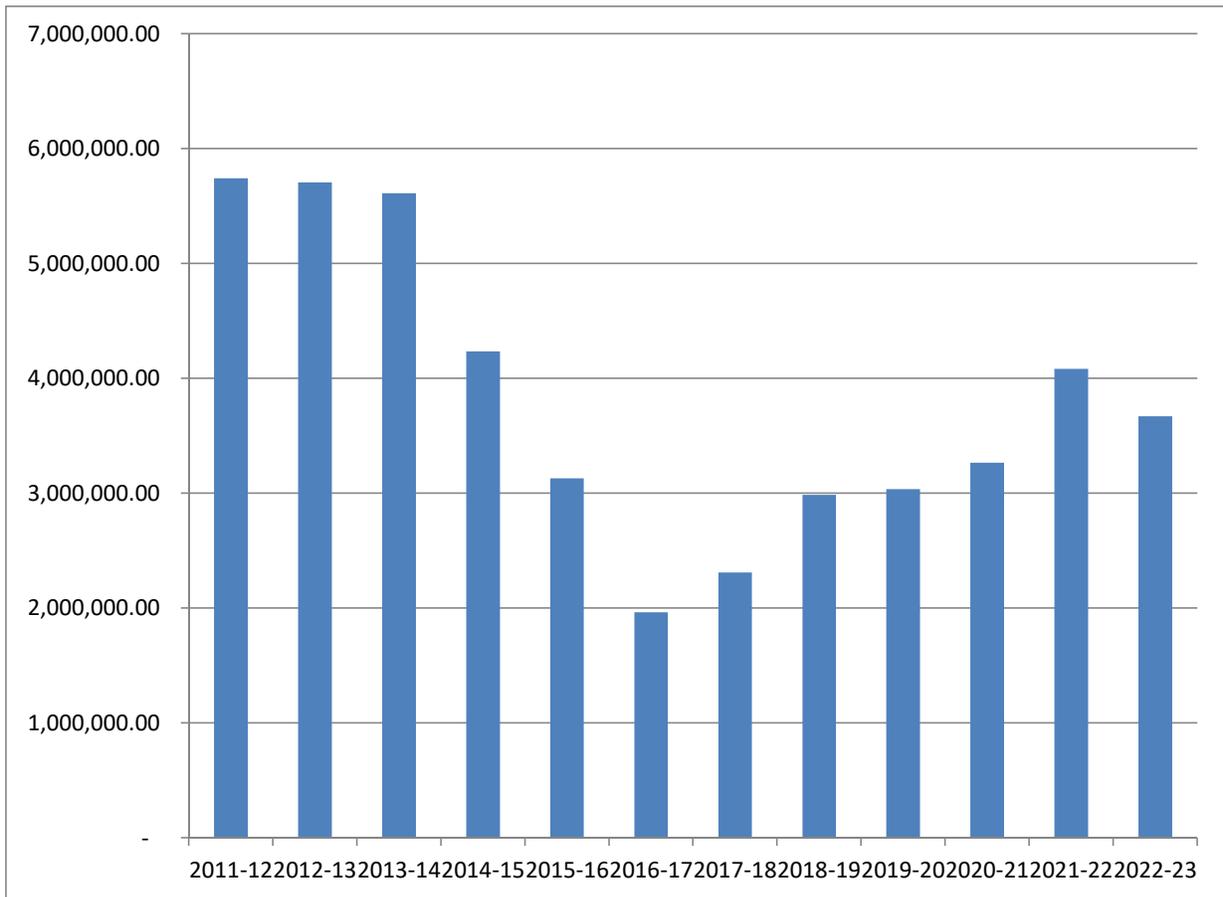
Fiscal Year	Total Budget	Change From Previous Year	Percent Change
2011-12	40,921,722.83		
2012-13	41,642,628.73	720,905.90	1.8%
2013-14	41,357,351.48	(285,277.25)	-0.7%
2014-15	40,862,498.50	(494,852.98)	-1.2%
2015-16	40,566,712.41	(295,786.09)	-0.7%
2016-17	39,387,063.51	(1,179,648.90)	-2.9%
2017-18	39,131,867.80	(255,195.71)	-0.6%
2018-19	43,119,462.02	3,987,594.22	10.2%
2019-20	44,545,602.52	1,426,140.50	3.3%
2020-21	45,401,549.85	855,947.33	1.9%
2021-22*	54,788,026.44	9,386,476.59	20.7%
2022-23*	53,930,380.37	(857,646.07)	-1.6%
2023-24*	59,161,620.51	5,231,240.14	9.7%



\* Includes federal stimulus funds.

**GENERAL FUND  
CARRYOVER TREND**

Fiscal Year	Beginning Carryover	Carryover Percentage*
2011-12	5,740,622.81	14.6%
2012-13	5,704,419.09	15.0%
2013-14	5,609,958.13	15.0%
2014-15	4,234,786.72	11.1%
2015-16	3,128,866.33	8.1%
2016-17	1,962,899.66	5.1%
2017-18	2,309,446.73	6.1%
2018-19	2,985,958.06	7.8%
2019-20	3,035,477.29	7.2%
2020-21	3,265,240.79	7.5%
2021-22	4,081,297.93	9.1%
2022-23	3,669,808.00	7.5%
2023-24	3,867,724.87	6.5%



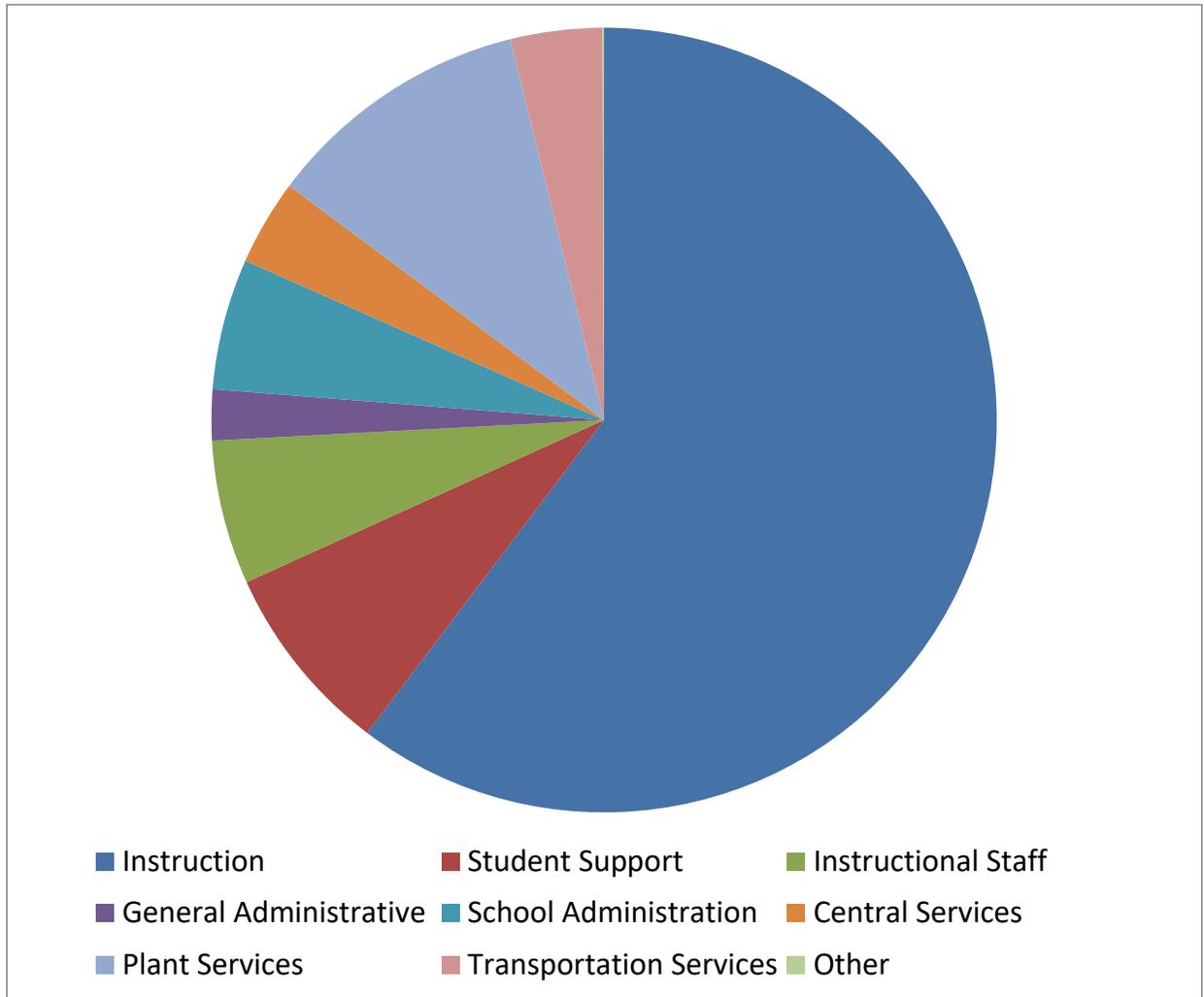
\* Carryover balance as a percentage of total revenues.

**GENERAL FUND  
REVENUE BY SOURCE**

	2022-23 Actual	2023-24 Budget
<b>Local sources:</b>		
Ad valorem tax - current	\$ 11,251,933.23	\$ 11,604,619.20
Ad valorem tax - prior years	252,563.24	
Tuition and fees	50,870.01	
Interest earnings	526,842.19	400,000.00
Rentals and commissions	18,850.00	
Reimbursements	200,403.62	
Other local	439,157.39	
	<u>12,740,619.68</u>	<u>12,004,619.20</u>
<b>Intermediate sources:</b>		
County 4-mill levy	1,279,833.97	1,279,833.97
Mortgage tax	217,661.25	217,661.25
Resale property distribution		
	<u>1,497,495.22</u>	<u>1,497,495.22</u>
<b>State sources:</b>		
Gross production tax	56,673.74	56,673.74
Motor vehicle tax stamps	2,589,283.88	2,589,283.88
Rural electric tax	52,411.55	52,411.55
State school land earnings	917,519.91	917,519.91
Vehicle tax stamps	14,989.37	14,989.37
Farm implement tax stamps	2,067.64	2,067.64
State incentive aid	22,360,563.50	26,010,880.18
Flexible benefit allowance	4,166,789.16	4,239,943.68
Alternative education	119,441.88	119,000.00
State Categorical	559,113.71	393,839.52
Reading Sufficiency Act	33,125.45	
Vo-Ag Program	149,855.54	124,431.00
	<u>31,021,835.33</u>	<u>34,521,040.47</u>
<b>Federal sources:</b>		
Title VII - Indian Education	422,927.91	180,000.00
Title I - Part A	1,554,745.84	1,751,047.90
Title II - Training	258,302.73	287,623.12
Title III - English Language	20,685.48	22,232.28
Special Education - IDEA	1,201,900.62	1,503,016.95
Title IV	36,441.93	110,257.85
Title VI	137,629.92	97,490.40
Johnson O'Malley Program	36,596.64	
Carl Perkins	13,932.72	
ESSER	2,325,805.52	3,319,072.25
Other federal revenues	71,398.68	
	<u>6,080,367.99</u>	<u>7,270,740.75</u>
<b>Other transfers</b>	111,426.56	
Total revenues	51,451,744.78	55,293,895.64
Fund balance carryover	<u>3,826,761.88</u>	<u>3,867,724.87</u>
Totals	<u>\$ 55,278,506.66</u>	<u>\$ 59,161,620.51</u>

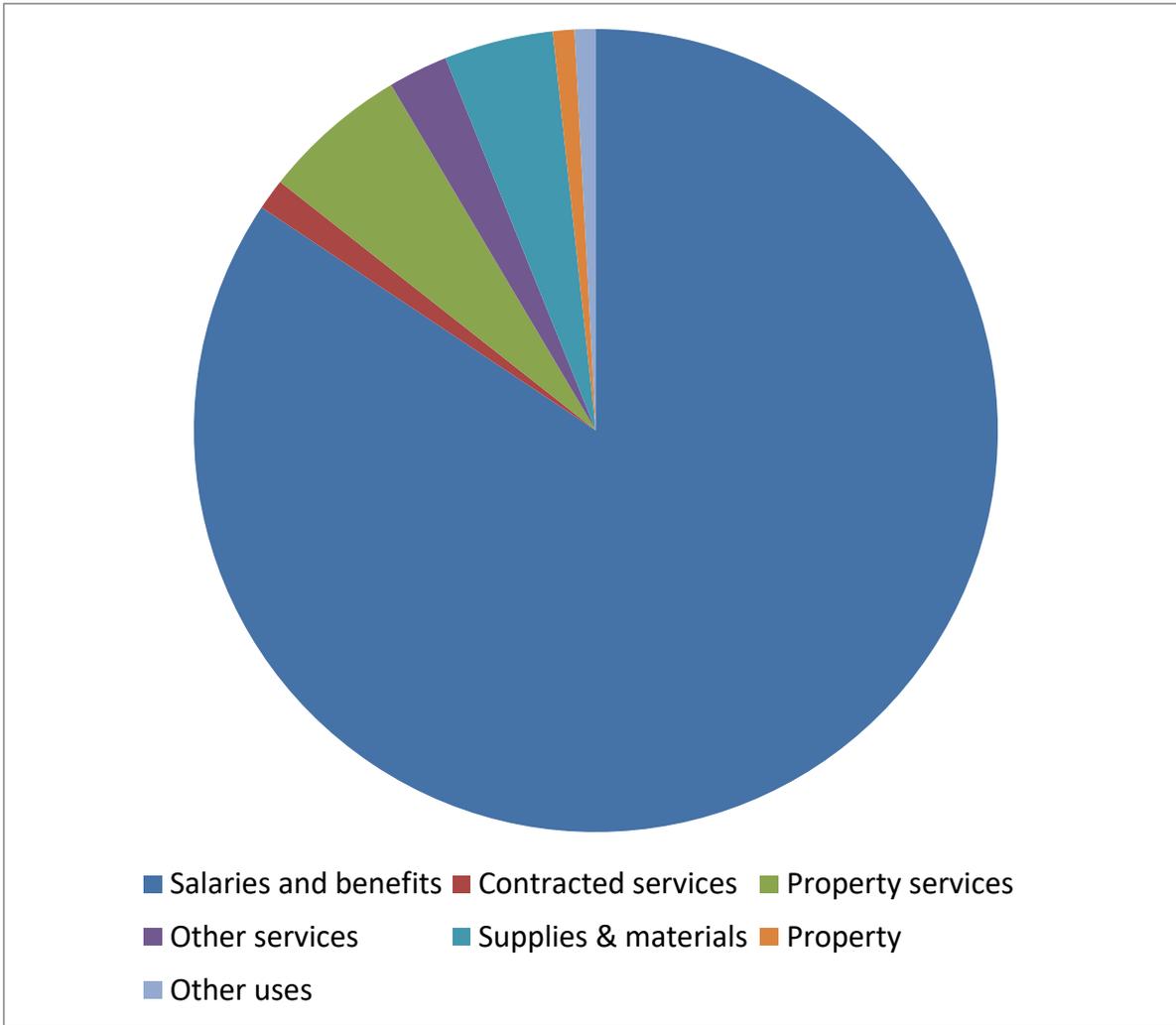
**GENERAL FUND  
EXPENDITURES BY FUNCTION**

	Actual 2022-23		Budget 2023-24	
Instruction	\$ 31,421,802.02	61.2%	\$ 33,923,624.55	60.3%
Student Support	4,005,269.94	7.8%	4,446,916.07	7.9%
Instructional Staff	2,527,646.55	4.9%	3,343,991.46	5.9%
General Administrative	770,813.21	1.5%	1,178,373.71	2.1%
School Administration	2,741,912.49	5.3%	3,040,023.33	5.4%
Central Services	1,897,110.58	3.7%	1,979,052.77	3.5%
Plant Services	5,822,086.47	11.3%	6,174,892.47	11.0%
Transportation Services	2,122,230.81	4.1%	2,122,230.81	3.8%
Other	37,646.16	0.1%	37,646.16	0.1%
	<u>\$ 51,346,518.23</u>		<u>\$ 56,246,751.33</u>	



**GENERAL FUND  
EXPENDITURES BY OBJECT**

	Actual 2022-23		Budget 2023-24	
Salaries and benefits	\$ 43,041,792.41	83.8%	\$ 47,454,966.51	84.4%
Contracted services	704,847.74	1.4%	704,847.74	1.3%
Property services	3,152,508.43	6.1%	3,302,508.43	5.9%
Other services	1,017,318.79	2.0%	1,354,377.79	2.4%
Supplies & materials	2,463,666.66	4.8%	2,463,666.66	4.4%
Property	487,735.41	0.9%	487,735.41	0.9%
Other uses	478,648.79	0.9%	478,648.79	0.9%
	<u>\$ 51,346,518.23</u>		<u>\$ 56,246,751.33</u>	



**BUILDING FUND  
EXPENDITURES BY FUNCTION**

	Actual 2022-23		Budget 2023-24	
Support Services	1,273,515.00	58.7%	1,749,185.00	50.8%
Facilities Acquisition	894,508.00	41.3%	1,697,032.00	49.2%
	<u>\$ 2,168,023.00</u>		<u>\$ 3,446,217.00</u>	

**CHILD NUTRITION FUND  
EXPENDITURES BY OBJECT**

	Actual 2022-23		Budget 2023-24	
Salaries & benefits	\$ 136,735.00	4.6%	\$ 140,000.00	4.2%
Property services	62,318.00	2.1%	75,000.00	2.3%
Other services	2,586,636.00	87.4%	2,900,000.00	87.3%
Supplies & maintenance	78,474.00	2.7%	100,000.00	3.0%
Other uses	96,395.00	3.3%	105,000.00	3.2%
	<u>\$ 2,960,558.00</u>		<u>\$ 3,320,000.00</u>	

## NET ASSESSED VALUATION

	Washington County	Osage County	Total	Percent Change	Sinking Fund Mills
2007-08	207,783,530	3,500,397	211,283,927		19.87
2008-09	224,966,684	3,876,377	228,843,061	8.3%	20.44
2009-10	233,460,902	3,732,005	237,192,907	3.6%	24.35
2010-11	232,873,675	3,804,182	236,677,857	-0.2%	27.11
2011-12	230,445,640	4,053,829	234,499,469	-0.9%	25.83
2012-13	240,221,404	4,158,161	244,379,565	4.2%	25.76
2013-14	243,404,439	4,362,394	247,766,833	1.4%	27.33
2014-15	252,358,891	4,672,993	257,031,884	3.7%	26.72
2015-16	258,588,595	4,760,646	263,349,241	2.5%	26.89
2016-17	263,490,521	4,935,995	268,426,516	1.9%	25.72
2017-18	271,553,107	4,816,610	276,369,717	3.0%	32.01
2018-19	275,097,716	4,967,908	280,065,624	1.3%	30.39
2019-20	283,950,532	4,827,686	288,778,218	3.1%	30.34
2020-21	291,075,905	5,034,064	296,109,969	2.5%	30.43
2021-22	298,875,029	5,120,254	303,995,283	2.7%	27.95
2022-23	313,109,195	5,301,561	318,410,756	4.7%	30.37
2023-24	328,248,202	5,662,381	333,910,583	4.9%	29.91

