

AGENDA FOR BOARD OF EDUCATION REGULAR MEETING

Bartlesville Public Schools

Education Service Center - Board of Education Meeting Room, 1100 South Jennings Ave, Bartlesville, OK 74003

Monday, July 20, 2020 at 5:30 PM

I. Call Meeting to Order

The Board can discuss, make motions, and vote on any matter appearing on the agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda item.

II. Re-organization of the Board of Education:

A. New Terms of Office: District 3 Suzy Keirse, District 5 Tyler Vaclaw, District 6 Andrea Nightingale

B. Discuss and vote to approve or disapprove Annual Appointment of Officers for President, Vice President/Deputy Clerk, and Clerk of the Board of Education

III. Public Comment

The Board of Education invites public comment at this point in the regular meeting ONLY for items on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

- Bartlesville Education Association Representative
- Bartlesville Education Classified Personnel Organization Representative

IV. Superintendent's Report

A. 2020 Graduation

B. 2020-21 School Year Update

C. Construction Update

D. Financial Report

E. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- Virtual Meeting - Monday, August 17, 2020; 5:30 p.m.

V. Consent Agenda

All the following items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all items. The Consent Agenda consists of the discussion, consideration, and vote on items A through O.

A. Approval of Minutes as set out on Attachment "A"

- June 15, 2020 (Regular Meeting)

- June 29, 2020 (Special Meeting)

B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

C. Acceptance of Financial Reports for June 2020 as set out on Attachment "C"

D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

E. Acceptance of Donations as set out on Attachment "E"

F. Acceptance of Treasurer's Report as set out on Attachments "F"

G. Acceptance of Activity Fund Report as set out on Attachment "G"

H. Approval of Sanctioning Applications as set out on Attachment "H"

I. Approval of Lease Purchase Items as set out on Attachment "I"

J. Approval of revised Miscellaneous Pay Rates for 2020-2021 as set out on Attachment "J"

K. Approval of Athletic Cooperative Agreements with St. John Catholic School as set out on Attachment "L"

L. Approval of the Pepsi contract renewal for the 2020-2021 school year as set out on Attachment "M"

M. Approval of revised Child Nutrition and Physical Fitness Wellness Policy FEAA as set out on Attachment "N"

N. Approval to allow employee contributions to the Bartlesville Public Schools Foundation via payroll deductions

VI. Action Topics

- A. Approval of revised Student Attendance Regulation FC-R as set out on Attachment "A"

VII. Public Comment

The Board of Education invites public comment at this point in the regular meeting for items NOT on tonight's agenda. Please sign up on the form provided prior to the meeting. Please Keep Comments to Five Minutes. Board members and administrative staff will not respond to questions from the public at the Board meeting. The Board will not be able to vote on matters brought forward by the public during participation time if such matters are not specific agenda items (Board Policy BDC).

VIII. New Business

Under this item, the Board can consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

IX. Adjournment

If you need an interpreter or special accommodations for this meeting, please contact Ms. Laci Harris at (918) 336-8600 x 3522 to make such arrangements.

POSTED on the district website at <http://www.bps-ok.org/home/district/boardofeducation> at 5:30 p.m., July 17, 2020, by Laci L. Harris, Minutes Clerk of the Board.

COUNTY ELECTION BOARD STATE OF OKLAHOMA

WASHINGTON COUNTY

CERTIFICATE OF ELECTION

Pursuant to the Constitution and Statutes of the State of Oklahoma,
the County Election Board certifies that

ANDREA NIGHTINGALE

Is elected to the office of
OFFICE 6

BARTLESVILLE PUBLIC SCHOOLS

In testimony whereof, the County Election Board of Washington County of Oklahoma has caused this
Certificate of Election to be issued by the Secretary of the Washington County Election Board and its
official seal to be hereunto affixed on the 14TH day of July, 2020.


Yvonne House, Secretary, Washington County Election Board






*** OFFICIAL CERTIFICATE OF VOTES ***
WASHINGTON COUNTY, OKLAHOMA
JUNE 30, 2020

BARTLESVILLE PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT NO. 030
FOR OFFICE NO. 6 BARTLESVILLE PUBLIC SCHOOLS

Precinct	ANDREA NIGHTINGALE	ROBERT WALL
OSAGE COUNTY PCT 570102	3	0
OSAGE COUNTY PCT 570109	58	20
WASHINGTON COUNTY PCT 740011	382	115
WASHINGTON COUNTY PCT 740012	115	45
WASHINGTON COUNTY PCT 740013	298	119
WASHINGTON COUNTY PCT 740015	388	145
WASHINGTON COUNTY PCT 740022	919	294
WASHINGTON COUNTY PCT 740027	104	47
WASHINGTON COUNTY PCT 740028	860	332
WASHINGTON COUNTY PCT 740031	631	193
WASHINGTON COUNTY PCT 740033	146	76
WASHINGTON COUNTY PCT 740046	158	81
WASHINGTON COUNTY PCT 740048	224	114
WASHINGTON COUNTY PCT 740051	460	188
WASHINGTON COUNTY PCT 740054	576	215
WASHINGTON COUNTY PCT 740074	28	7
WASHINGTON COUNTY PCT 740075	256	118
WASHINGTON COUNTY PCT 740076	33	19
WASHINGTON COUNTY PCT 740711	68	24
Total:	5,707	2,152

WE, THE DULY APPOINTED MEMBERS OF THE WASHINGTON COUNTY ELECTION BOARD, STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING IS A TRUE AND CORRECT NUMBER OF VOTES CAST IN THE ELECTION HELD ON 6/30/2020. RESULTS OF SAID ELECTION ARE SHOWN ABOVE. DATED AT BARTLESVILLE, OKLAHOMA, THIS 3rd DAY OF JULY, 2020.


 CHAIRMAN

 VICE-CHAIRMAN

 SECRETARY



Commencement Ceremony Friday, July 24 8:00 p.m.

- No touch ceremony with social distancing seating for graduates and guests.
- Graduates and guests will be outside at all times.
- Streamline ceremony to eliminate need for rehearsal.
- Each graduate will receive 8 guest tickets for entry.
- Masks will be encouraged while walking inside the stadium.
- Encourage people to watch from home on Bruin TV's Facebook page.
- Request graduates and guests to self screen and stay home if any symptoms.



Planning Update 2020-21

BARTLESVILLE PUBLIC SCHOOLS

Parent & Staff Surveys

Granger Meador



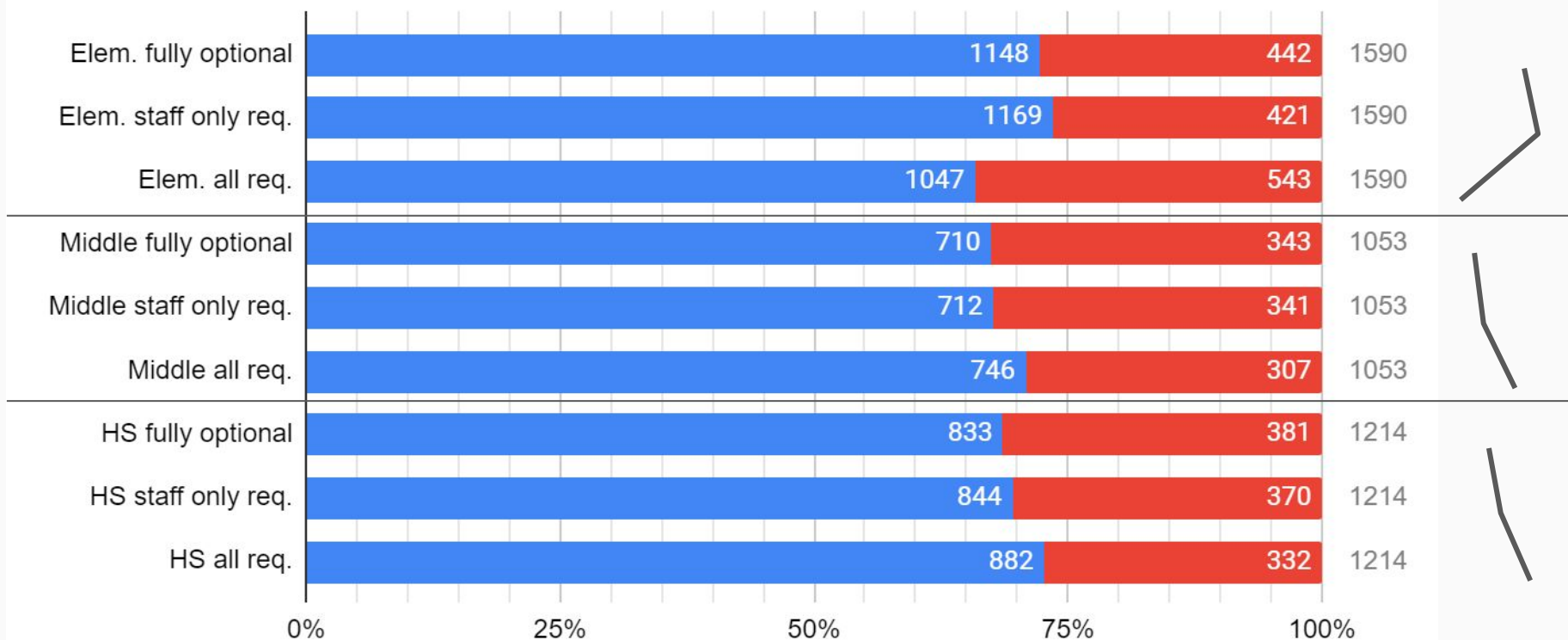
- **Anonymous patron survey July 6-10 about interest in in-school vs. virtual learning under various face covering requirements; there are almost 6,000 students in the district**

IN-SCHOOL and AT-HOME/VIRTUAL

2,479 responses with at least 243 duplicates

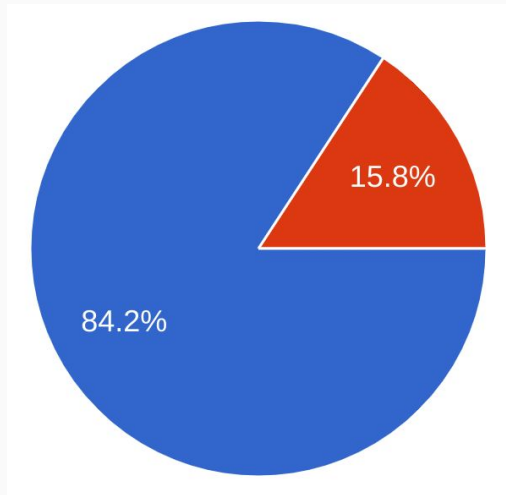
■ IN-SCHOOL ■ AT-HOME/VIRTUAL

COMPARISONS

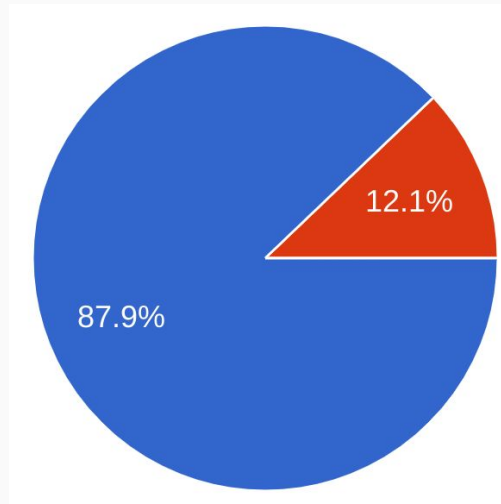


- **Logged staff survey July 6-8 about returning in-person in current role under various face covering requirements**
 - 412 responses (we have about 400 teachers and over 200 support staff plus over 100 contractors)

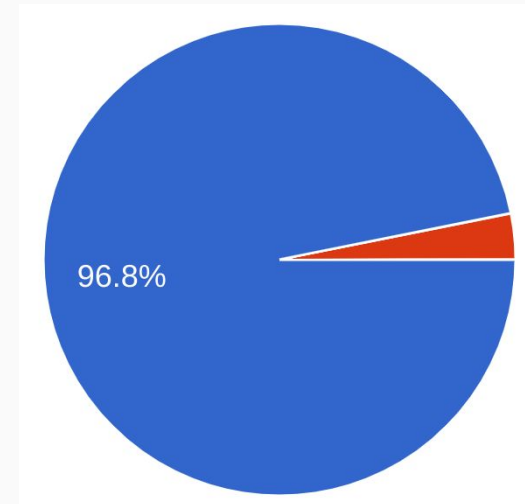
Are you willing to return IN-PERSON in your current job role if face coverings are...



Only encouraged for both students and staff



Required for staff and encouraged for students

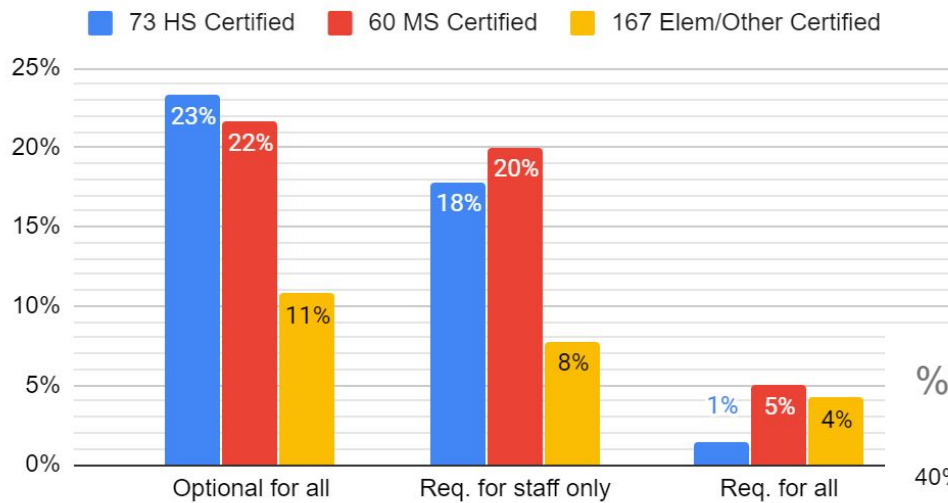


Required for staff and students



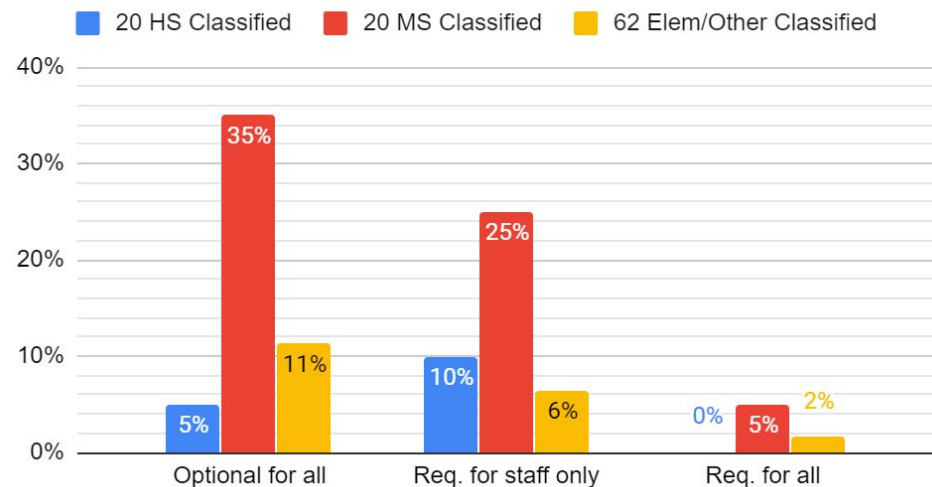
- **Logged staff survey July 6-8 about returning in-person in current role under various face covering requirements**

% Certified Staff Unwilling to Return In-Person



- Certified staff includes teachers, administrators, counselors, librarians, school psychologists, speech pathologists, etc.; about $\frac{3}{4}$ responded
- Classified staff includes secretaries, paraprofessionals, assistants, and many other support roles; a bit under $\frac{1}{2}$ responded

% Classified Staff Unwilling to Return In-Person



Pandemic Response Committee

Chaired by Granger Meador



- Initial draft plan shared with staff on 7/7 and webinars on 7/9
- [General Reopening Guidance for Families](#) released 7/13 with [link to complete revised draft plan](#)
- Community meetings on 7/15 at 8:30 AM & PM
- Students automatically enrolled in the in-person option; parents interested in virtual options need to commit for at least the first quarter with site principals or sign up at BruinVirtual.com by Monday, July 27 so we can ensure staffing to serve them
- Plan still being completed and revised & will be a living document throughout this academic year



- **FEMA – Washington Co. Emergency Management**
 - Disposable face masks, cloth face masks, N95 face masks, gowns, gloves, anti-fog full face shields
- **BPSF – In-kind and Monetary Donations**
 - Anti-fog full face shields, washable face masks for employees, neck gaiters for students and employees, disposable face masks, refills for hand sanitizing stations
- **Sodexo Facilities Management**
 - Wall-mounted hand sanitizing stations, plexiglass barriers in attendance/reception areas, site-refillable spray bottle of sanitizer for every classroom, ordered additional sanitizing spray guns, frequent cleaning of high touch areas
- **CARES Act Formula Grant**
 - Infrared gun thermometers, plexiglass barriers, face shields



- **360 districts applied, 150 grants were awarded**
- **Virtual Learning Support - Learning & Content Management Systems**
 - Seesaw (Elementary Learning Mgmt. System for K-3)
 - BoardWorks (K-12 Instructional Content)
 - Study Island (Reading & Math K-2nd all elementaries)
 - Whitebox Learning (Secondary Science)
 - Explore Learning Gizmos (Secondary Science)
 - Instructure MasteryConnect (K-12 Formative Assessment)
- **Mental Health Support - Social Emotional Learning Tools**
 - Elementary Conscious Discipline Online Teacher PD
- **Expanding Connectivity**
 - Chromebooks

Return to Learn for Elementary Schools

Charied by Dianne Martinez



- **Instruction**

- Curriculum work
- Training (Google Classroom, Clever and Mobile Mind)
- Virtual Enrollment and Staffing
- Classroom Instruction with emphasis on prep for shift to distance learning.
- Grades 3-5 Google Classroom, Grades Pre-K-2 Packets

- **Mitigation Highlights**

- Masks as feasible
- Physical distancing in classrooms and common areas as feasible.
- Modified breakfast and lunch procedures/plans.
- Water Bottle Fill Stations

- **Back to School**

- Offices open July 27
- Virtual Staff Meetings
- Virtual Back to School Nights (teachers send video to students)



Secondary Return to Learn Committee Update:

- ***Instruction:***
 - Teacher lead instruction that will include both synchronous and asynchronous learning opportunities.
 - Summer curriculum work conducted by all core academic area departments.
 - Emphasis on rigor and equity for both virtual and in-person learning.
- ***Mitigation Efforts:***
 - Face coverings worn by all staff and students in grades 6-12.
 - Physical distancing in classrooms and common areas as feasible.
 - Modified breakfast and lunch procedures/plans.
- ***Back to School plans:***
 - Modified middle school transition camps and 9th grade Bruin Camp.
 - Modified registration procedures/plans.
 - Virtual staff meetings (site and district level) to lessen/limit exposure.
 - Virtual Back to School Nights.

Summer Activities

Thad Dilbeck



Starting June 15th

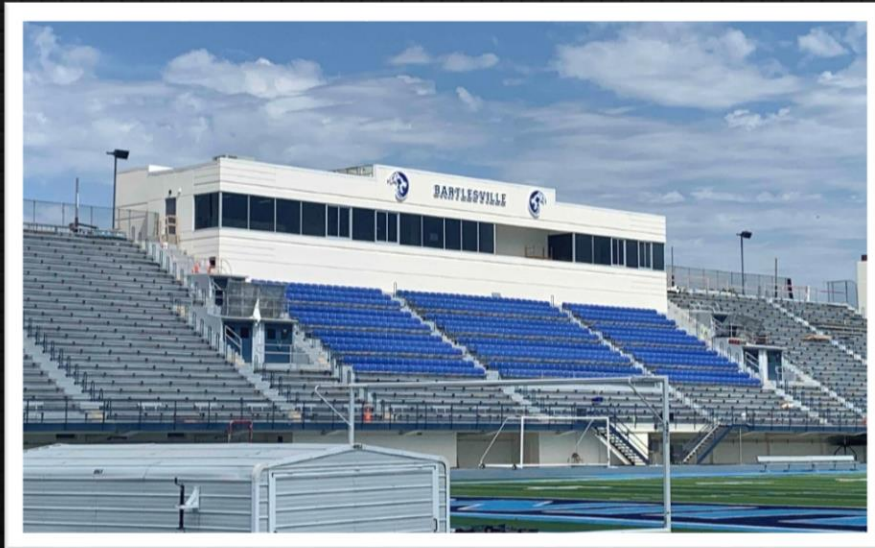
- 8 a.m. to 3 p.m. M-Th
- Non-sport specific strength and conditioning
- Indoor facility & weight room only; the locker rooms and other facilities are not available.
- Students will workout in groups no larger than 16 for one hour. Students will workout in the same group every day.
- Students and coaches will have their temperatures taken and answer health screening questions daily before entering the facility.
- Students must have masks. Masks will be worn when distancing isn't possible.
- Coaches are required to wear masks.
- Weight room racks and equipment will be sanitized after each group.



Bartlesville High School – Press Box & Vo-Ag Building

CONSTRUCTION ADVISORY

Press Box from south end zone



Vocational Agriculture Building southeast view



Current Status:

- A/E Punch List being completed at Press Box & Vo-Ag Building
- Concrete Floor Sealer being applied
- Certificate of Occupancy achieved at Vo-Ag Bldg.
- & Temporary Certificate of Occupancy at Press Box
- Painting existing poles
- General Cleaning

Upcoming Activities:

- Elevator Installation at Press Box
- Final Paint at Elevator Lobby
- Bruins Logo installation at elevator shaft exterior
- Vo-Ag Office Furniture delivery
- Press Box Fixed Seats delivery
- Final Clean
- Final Completion



Bartlesville High School – Orchestra Pit Lift System

CONSTRUCTION ADVISORY

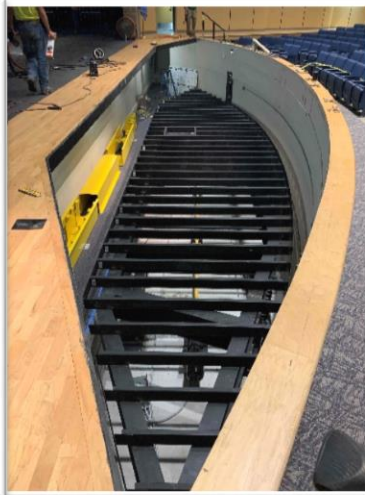
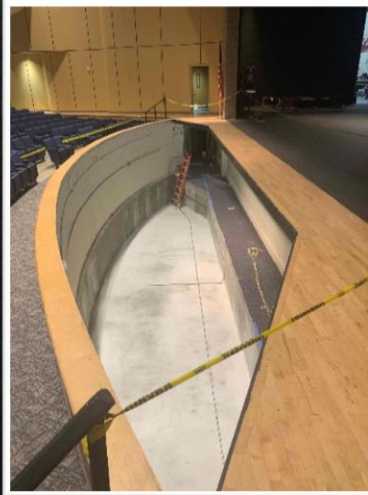
Orchestra Pit after demo

Phase I: Electrical rough-in, rigid chain columns, motors, guide rails installation underway

Phase I: Lift Structural Framing

Phase 2: Wood Substrate over lift platform, sides, and ledgers

Phase 2: Electrical final connections underway



Current Status:

- Orchestra Pit Lift millwork and painting activities
- Orchestra Pit Lift final electrical connections
- Orchestra Pit Lift testing & commissioning

Upcoming Activities:

- Orchestra Pit Lift Owner Testing
- A/E Punch List
- Final Clean
- Substantial/Final Completion



6900 N. Bryant Ave.
 Oklahoma City, OK. 73121
 Phone.405.848.2224
 Fax.405.848.3999

scottriceok.com

2900 N. Hemlock Circle
 Broken Arrow, Ok. 74012
 Phone.918.362.4300
 Fax.918.362.4303

Quotation: 157764

Quote Date: 05/20/20

Customer: 11013T

Terms: NET 30

Account Representative TRAVIS INGLE

Quote To

MANHATTAN CONSTRUCTION
 Attn: Emily Mays
 5601 S. 122nd E. Ave.
 Tulsa, OK 74146

Ship To

BPS AG BUILDING
 Bartlesville OK 74003

Phone 9184377407

Sales Location SCOTT RICE - TULSA

BPS Ag Building

Description	Quantity	Unit Price	Extended Price
1 543 - TEACHERS DESK METAL - SINGLE PEDESTAL	2	1,000.00	2,000.00
2 N218 - N2 SERIES 4 LEG - STACKABLE CHAIR 18-1/2" SEAT HEIGHT	48	71.76	3,444.48
3 OTG11647B - Black Mesh Back & Black Mesh Fabric Seat, Synchro-Tilter w/ Tilt Tension Adjustment, Single Position Tilt Lock, Height Adj. Arms, Pneumatic Seat Height Adjustment, Molded Black Base, Dual Wheel Carpet Casters, OTG MESH Tag For Teacher Chairs	2	156.71	313.42
4 OTG2801 - Mesh Back, Mesh Fabric Seat, Synchro-Tilter w/ Mutli Position Tilt Lock w/ Anti-Kick Back, Forward Tilt Control, Adj. Lumbar Support, Pneu Seat Height Adj., High Rise Molded Black Base, Dual Wheel Carpet Casters, OTG MESH Mesh + Fabric + Luxhide Seating Textiles: ~03: Mesh + Fabric + Luxhide Seating Textiles ~STO: Black Mesh (Stocked) MS20: 1-Black (Stocked) Tag For Conference Chairs	8	249.88	1,999.04
5 SL9644RECS - Conference Table-Rectangular w/Slab Base, 96"w x 44"d x 29.5"h, OTG LAMINATE SUPERIOR Superior Laminate Finishes: ~OTGL: Superior Laminate Finishes AGL: 1-Artisan Grey Laminate	1	414.51	414.51

Steelcase Groupwork table option

Accepted by Emily Mays Title Manhattan/Project Manager Date 5.22.20



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Quotation: 157764

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Description	Quantity	Unit Price	Extended Price
6 TS4TLR2460 - Top-Table, Rectangle, Low pressure laminate, 24D x 60W EDGE: 6053 SEAGULL TOP-SURF: 2L83 SEAGULL LPL	24	142.12	3,410.88
7 TS4FL2724TC2 - Leg-T, Flip top, Casters, Pair, 24D top application, 27H LEGS: 7243 SEAGULL LINKAGE OPT: *OPT:LINKAGE_OPTION LINK 60: 60" LINKAGE BAR FOR 60"W TABLE	24	348.24	8,357.76
Sub Total			11,768.64
OKLAHOMA NON-TAXABLE			0.00
Total			11,768.64
8 SL6030DS - Rectangular Desk Shell - 60"w x 30"d x 29.5"h, OTG LAMINATE SUPERIOR Superior Laminate Finishes: ~OTGL: Superior Laminate Finishes AGL: 1-Artisan Grey Laminate	2	154.80	309.60
9 SL22BBF - Box/Box/File Pedestal W/Lock (Fully Assembled) - 22"d x 15"w x 27"h, OTG LAMINATE SUPERIOR Superior Laminate Finishes: ~OTGL: Superior Laminate Finishes AGL: 1-Artisan Grey Laminate	2	185.14	370.28
10 OTG11642B - Black Mesh Back & Black Mesh Fabric Seat, Swivel Task, Armless, Pneu Seat Height Adjustment, Molded Black Base, Dual Wheel Carpet Casters, OTG11600 Stool Kit Available, OTG11620 Height Adj. Arms Available, OTG TASK	28	133.71	3,743.88
11 INSTALLATION - LABOR TO RECEIVE, DELIVER AND INSTALL DURING NORMAL HOURS (M-F,8-5) *DOES NOT INCLUDE PLUMBING REQUIRED FOR SCIENCE STATION SINKS *LABOR ADJUSTMENTS MAY BE REQUIRED (ADD/SUBTRACT) ONCE SPECIFICS OF LAB STATIONS ARE PROVIDED BR 5.4.2020	1	1,976.00	1,976.00
12 TRUCK - TRUCK & EQUIPMENT BARTLESVILLE, OK	1	175.00	175.00
Quotation Totals			
Sub Total			26,514.85
OKLAHOMA NON-TAXABLE			0.00

Accepted by Emily Mays Title Manhattan/Project Manager Date 5.22.20



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Quotation: 157764

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Grand Total

26,514.85

End of Quotation

Accepted by Emily Mays Title Manhattan/Project Manager Date 5.22.20

Emily Mays

From: Travis Ingle <travis.ingle@scottriceok.com>
Sent: Friday, May 22, 2020 9:03 AM
To: Emily Mays; Dan Keleher
Cc: David Boggs
Subject: RE: BPS K-157764 AG Building 5.5.20.pdf

Received and submitted to AR. I will update the group as soon as I have confirmed ETAs.

Thank you all very much,

Travis Ingle

Account Executive



P: 918.271.9030

"We Create Effective Spaces from Floor to Ceiling and Everything in Between."



Don't forget to like us on Facebook!

From: Emily Mays <EMays@manhattanconstruction.com>
Sent: Friday, May 22, 2020 8:55 AM
To: Travis Ingle <travis.ingle@scottriceok.com>; Dan Keleher <dan@keleherarch.com>
Cc: David Boggs <boggsde@bps-ok.org>
Subject: RE: BPS K-157764 AG Building 5.5.20.pdf
Importance: High

Hi Travis—

Please see the attached signed order forms you requested. I will issue you a formal SCO shortly. Please let us know when the order is placed and confirm the ship date. We are planning on middle of July for delivery as discussed. Thank you and have a great weekend!!

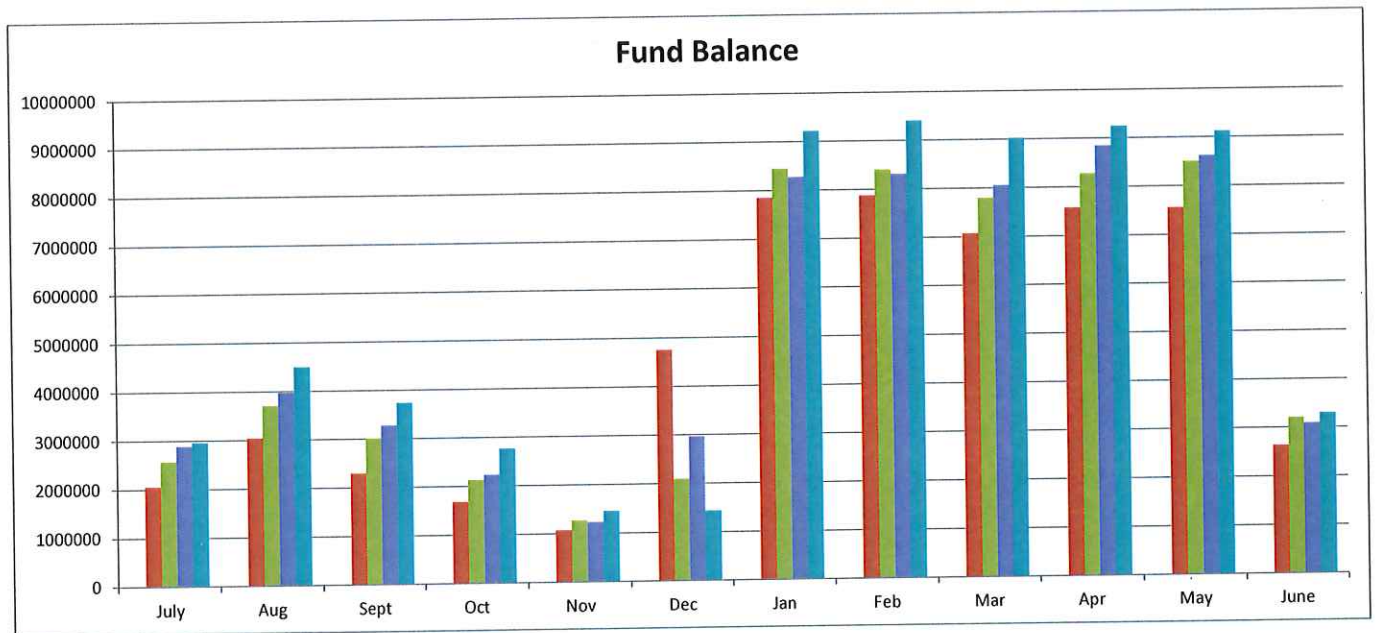


Emily Mays, LEED AP, CHC
Project Manager

From: Travis Ingle <travis.ingle@scottriceok.com>
Sent: Friday, May 22, 2020 8:00 AM
To: Dan Keleher <dan@keleherarch.com>
Cc: David Boggs <boggsde@bps-ok.org>; Emily Mays <EMays@manhattanconstruction.com>
Subject: RE: BPS K-157764 AG Building 5.5.20.pdf

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239	9,028,227	9,249,665	9,125,141	3,297,997
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361	966,945	401,520	497,576	204,896



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	<u>June</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 9,125,141	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	150,217	11,377,725	11,343,701
County	24,029	1,300,689	1,233,067
State	2,404,331	27,527,530	26,196,661
Federal	440,005	3,392,191	3,052,105
Other sources	42,389	97,750	104,458
	<u>3,060,971</u>	<u>43,695,885</u>	<u>41,929,992</u>
 Total cash available	 12,186,112	 46,788,986	 45,134,222
 <u>Requirements:</u>			
Salaries	6,180,160	27,883,396	27,243,926
Benefits	2,170,571	9,689,120	9,242,241
Professional services	21,229	362,446	291,006
Property services	420,029	2,576,566	1,934,149
Other purchased services	22,181	764,145	882,257
Supplies & materials	58,318	1,712,195	1,997,259
Property	7,013	461,152	364,132
Other uses	8,614	41,969	86,151
	<u>8,888,115</u>	<u>43,490,989</u>	<u>42,041,121</u>
 Ending balance	 \$ 3,297,997	 \$ 3,297,997	 \$ 3,093,101

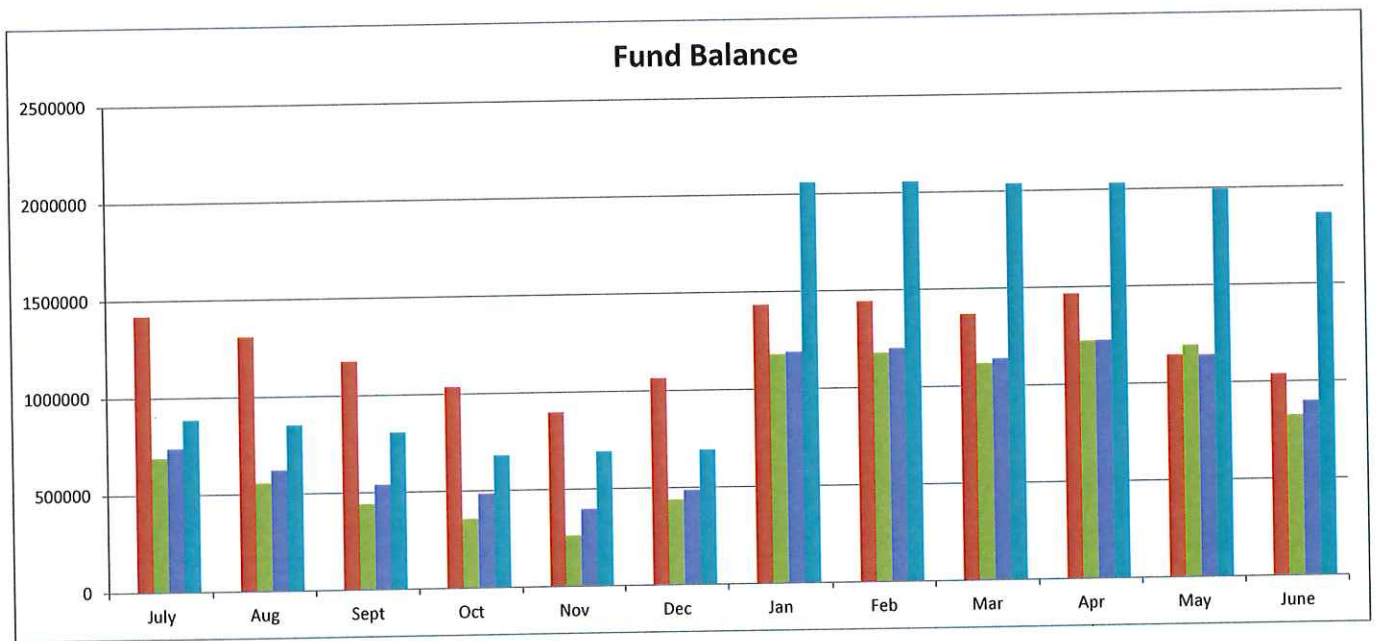
Bartlesville Public Schools
General Fund Revenue Detail

2019-20

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110	Ad valorem tax - current	22,772.13											
1121-1122	Ad valorem tax - prior	9,016.82	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,592,292.52	10,594.81	21,270.19	162,345.83	857,575.89	282,641.72
1130	In lieu of tax												
1130	Other taxes												
1213-1214	Testing fees	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63	437.50	851.25	29,220.00	90,799.61
1230-1290	Tuition	4,643.61	100.00		17,447.34		15,027.00	26,247.80	32,800.19	27,090.22	15,027.00	26,782.00	248,010.14
1310	Interest on investments	8,323.43	11,886.54	19,820.65	543.19	563.09	8,160.98	420.42	2,300.28	1,771.02	17,717.80	57,854.07	11,958.92
1332	Interest on unapport. Tax	750.74	542.66	653.86							898.62	974.87	230.53
1410	Rent	2,725.00	500.00	1,250.00	2,500.00	1,250.00					1,475.00		9,700.00
1460	Sale of equipment	485.76											485.76
1510	Damage recovery		80.00										80.00
1530	Activity trip reimb	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42	467.38	180.50	18,968.94	43,548.18
1580	Miscellaneous reimb	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89	298.91	2,609.97	45.00	15,206.79
1590	Donations	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,662.79	173,322.31	51,676.88	600.00	423,454.13
1610	Refunds	58.74											58.74
1680	Miscellaneous		30.00	85.00	45.00	20.00	1,075.00	1,075.00					1,255.00
1690	County-wide 4-mill	5,870.82	7,726.04	2,290.78	2,287.91	1,147.96	790,584.40	89,815.86	20,549.51	114,900.60	37,383.81	12,662.26	1,151,649.46
2100	Mortgage tax	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	14,710.20	12,524.75	8,726.78	15,456.66	13,555.91	11,566.40	155,482.31
2200	Gross production tax	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,465.30	4,060.40	3,594.09	3,595.93	3,161.60	1,779.08	39,998.21
3110	Motor vehicle tax	234,101.88	254,672.12	245,842.09	225,099.02	202,133.26	240,019.89	233,710.47	201,467.46	253,453.54	3,781.01	216,113.93	2,749,714.64
3120	Rural electric tax	3,745.85	4,614.04	4,916.19	4,291.46	3,196.39	4,082.72	3,988.87	4,150.67	3,781.01	3,782.74	3,359.31	48,638.79
3130	State school land earnings	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69	70,318.06	49,718.91	71,123.39	782,973.29
3140	Vehicle tax stamps	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81	1,685.84	61.93	1,420.12	13,420.12
3150	Farm implement tax stamps	136.42		91.55	131.04	280.03	160.75	864.46	910.90	191.11	100.52	89.30	3,016.81
3160	Other			226.86									
3190	Foundation aid	1,559,640.00	1,949,549.00	1,754,595.00	1,754,595.00	1,754,595.00	1,748,445.00	1,753,570.00	1,753,570.00	1,753,569.00	1,860,034.00	1,750,776.00	19,392,937.00
3210	FBA	331,558.84	330,219.04	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42	336,792.69	331,547.71	323,829.46	334,237.41	3,640,956.36
3250	Alternative education						70,251.32	35,125.66			32,127.31		137,504.29
3410	Professional development						70,000.00	86,252.02					70,000.00
3412	NBCT Stipend						26,168.93	4,346.73					86,252.02
3415	Reading Sufficiency						25,017.30	25,017.31					277,629.42
3420	State textbooks	25,002.27	25,002.28	4,346.73	25,047.36	25,017.30	25,017.31	25,209.24	25,209.24	4,346.75	25,537.01	25,209.24	211,735.12
3430	Education matching				6,880.00								6,880.00
3440	Driver's education												14,833.85
3590	Other			1,830.00			10,830.00		14,833.85		2,000.00		16,490.00
3811	Vocational programs			19,950.00			19,950.00		19,950.00		3,756.00		63,606.00
3812	Okahoma Lottery Fund												25,597.07
3892	Title VI	94,555.22	9,387.32		104,646.32		3,982.19	105,762.05	111,905.87	211,726.94	194,628.05	167,821.84	263,600.66
4140	Title I - Part A	385,489.87	51,925.58		109,641.67		3,341.20	38,579.32	5,782.35	8,189.86	28,806.23	2,400.00	1,474,374.20
4210	Title II	27.61			12,151.94		94,125.60	92,830.42	93,717.98	1,309.45	60.48	1,210,008.96	310,403.00
4271	Title III	5,796.46			92,603.55		4,965.56	54.96	3,116.21				2,915.64
4281	IDEA B - Special Education	274,206.49			4,965.67		26,604.46	4,748.31	5,457.26				45,815.85
4310	IDEA B - Special Education						10,887.54	5,443.77					121,008.96
4340	Preschool		18,032.20										109.92
4422	Title IV reimb				9,138.63								65,577.41
4470	Title VI - Indian Education												64,322.83
4480	Title IX - Homeless	3,245.84	17,072.37										12,247.55
4480	Johnson-O'Malley												17,072.37
4550	Title II - Adult Education	26,649.17											92,492.27
4611	Carl Perkins												10,554.00
4821	Child Nutrition												61,706.24
5150	Activity trip reimb		2,136.92	21.00	10,232.08	2,077.13	59.14	32,741.97	74.90	69.77	6,247.68	4,669.49	26,155.12
5160	Correcting entries		54.00		77.83	1,076.80	42.00	3,883.00	73.54	2,125.03	24.00	8,755.14	16,040.34
5500		1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,679,732.01	11,391,993.03	3,689,507.83	3,376,124.85	3,060,970.69	43,826,250.44	

**Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167	2,040,158	2,033,537	1,994,515	1,865,430
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331	898,405	806,017	851,023	965,980



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	<u>June</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 1,994,515	\$ 899,450	\$ 825,836
 <u>Revenue:</u>			
Local	15,630	2,067,346	1,461,026
County		-	
State		421	96
Federal	13	13	203
Other sources	1,270	2,634	3,124
	<u>16,913</u>	<u>2,070,414</u>	<u>1,464,449</u>
 Total cash available	 2,011,428	 2,969,864	 2,290,285
 <u>Requirements:</u>			
Salaries			
Benefits			
Professional services		42,510	13,214
Property services		738,683	584,746
Other purchased services	7,552	24,374	24,108
Supplies & materials	121,415	275,222	368,792
Property		-	
Other uses	17,030	23,644	134,339
	<u>145,997</u>	<u>1,104,433</u>	<u>1,125,199</u>
 Ending balance	 <u>1,865,431</u>	 <u>1,865,431</u>	 <u>1,165,086</u>

MINUTES OF THE BOARD OF EDUCATION SPECIAL VIRTUAL MEETING - June 15, 2020

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met on Monday, June 15, 2020 at 5:30 PM.

Per SB 661 and in light of the COVID-19 pandemic, the Bartlesville Board of Education met virtually at zoom.us/j/364636512. This meeting was conducted entirely via videoconferencing.

Those present at remote locations were:

Scott Bilger, Board President
Rick Boswell, Board Vice President
Randy Herren, Board Clerk
Suzy Keirse, Board Member
Andrea Nightingale, Board Member
Kevin Sitton, Board Member

Absent: Tyler Vaclaw, Board Member

Present: 6, Absent: 1.

Administrators and staff present at remote locations:

Chuck McCauley, Superintendent
Laci Harris, Executive Assistant to the Superintendent and Minute Clerk

I. Call Meeting to Order

II. Public Comment

There were no public comments.

III. Superintendent's Report

III.A. Construction Update

Dan Keleher from Keleher Architects and Chandler Walker with Manhattan Construction gave an updates on construction projects such as the Ag building, pressbox, and orchestra lift.

III.B. Financial Report

David Boggs, Chief Financial Officer, reviewed the attached report.

III.C. 2020-2021 Planning Update

Granger Meador, Executive Director of Technology and Communications began reviewing the attached update for his departments for the upcoming school year. Dr. Stephanie Curtis, Executive Director of Personnel and School Support reviewed the details regarding personal protective equipment (PPE). Dianne Martinez, Executive Director of Elementary and Jason Langham, Executive Director of Special Education and Secondary Schools, updated the changes and challenges the schools are addressing in preparing for the upcoming school year. Director of Athletics Thad Dilbeck noted the various procedures the department will be implementing as well.

III.D. 2020-21 Academic Calendar

The second, third, and fourth Fridays of the next school year will be scheduled Distance Learning days. These days are intended to be planned practice days for teachers and students to be prepared in the event of future self-quarantine situations in relation to COVID-19.

III.E. Phillips66 and United Way \$100,000 Donation

III.F. School Board District 6 Election on June 30

III.G. Upcoming Board of Education Meetings (all in Board of Education Meeting Room)

- Special Virtual Meeting - Thursday, June 25, 2020; 12:00 p.m.
- Regular Virtual Meeting - Monday, July 20, 2020; 5:30 p.m.

The June 25 meeting will need to be rescheduled to June 29 or later due to bond sale timelines.

IV. Consent Agenda

IV.A. Approval of Minutes as set out on Attachment "A"

- May 18, 2020 (Regular Meeting)

IV.B. Approval of Purchase Orders and Change Orders to date as set out on Attachment "B"

IV.C. Acceptance of Financial Reports for May 2020 as set out on Attachment "C"

IV.D. Approval of Personnel - Appointments, Resignations, Changes of Status - as set out on Attachment "D"

IV.E. Acceptance of Donations as set out on Attachment "E"

IV.F. Acceptance of Treasurer's Report as set out on Attachments "F"

IV.G. Acceptance of Activity Fund Report as set out on Attachment "G"

IV.H. Declaration of Items as Surplus as set out on Attachment "H"

IV.I. Approval of Lease Purchase Items as set out on Attachment "I"

IV.J. Approval of K-9 Narcotics Renewal Agreement for 2020-2021 as set out on Attachment "J"

IV.K. Approval of OSSBA Employment Services Agreement Renewal for 2020-2021 as set out on Attachment "K"

IV.L. Appointment of Dr. Stephanie Curtis, Executive Director of Personnel & School Support, and Valerie Bishop, Child Nutrition Food Service and Office Manager, as Authorized Representatives of the Child Nutrition Program for filing 2020-2021 claims for reimbursement.

IV.M. Appointment of Dr. Stephanie Curtis, Executive Director of Personnel & School Support and Mr. Jason Langham, Executive Director of Special Services & Secondary Education, as Authorized Representatives for filing 2020-2021 federal claims for reimbursement.

IV.N. Approval of renewed contract with Pension Solutions, Inc. as the District's third-party record keeper for the District's 403(b) and 457(b) plans as set out on Attachments "N"

IV.O. Approval of the renewed InTouch Hosting Agreement and InTouch Software License Agreement for cash receipts system as set out on Attachments "O"

IV.P. Approval of the Public Finance Law Group Agreement for legal services regarding bond issues for the 2020-2021 school year as set out on Attachment "P"

IV.Q. Approval of the Municipal Financial Services Agreement for bond issue advisor services for the 2020-2021 school year as set out on Attachment "Q"

IV.R. Approval of the Lease Agreement for 2020-2021 with Paths to Independence (PTI) as set out on Attachment "R"

IV.S. Approval of the renewed contract with Sodexo for maintenance services for the 2020-21 SY as set out on Attachment "S"

IV.T. Approval of the elementary ATLAS program Deregulation Application as set out on Attachment "T"

IV.U. Approval of the BancFirst property insurance quote as set out on Attachment "U"

Order #1.2020 - Motion Passed: to approve items A through U. This motion, made by Andrea Nightingale and seconded by Kevin Sitton, Passed. Suzy Keirsey: Yea, Kevin Sitton: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 6, Nay: 0

V. Action Topics

V.A. Consideration and vote to approve Paid Meal Prices for the 2020-2021 SY as set out on Attachment "A"

Order #2.2020 - Motion Passed: to approve Action Item A. This motion, made by Rick Boswell and seconded by Andrea Nightingale, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 6, Nay: 0

V.B. Consideration and vote to approve an addendum to the Superintendent's contract for Charles R. McCauley as set out on Attachment "B"

The addendum entails a one-year extension to the existing contract.

Order #3.2020 - Motion Passed: to approve an addendum to the contract as set out on Attachment B with an addition identical to the retention incentive that was added last year, a 10% bonus. This motion, made by Scott Bilger and seconded by Randy Herren, Passed. Suzy Keirse: Yea, Kevin Sitton: Yea, Randy Herren: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea, Scott Bilger: Yea. Yea: 6, Nay: 0

VI. Discussion Topics

There were no discussion topics.

VII. Public Comment

There were no public comments.

VIII. New Business

There was no new business.

IX. Adjournment

There being no further business, the meeting adjourned at 7:03 p.m.

REGULAR MEETING)
STATE OF OKLAHOMA) SS COUNTY OF
WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Washington and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this special meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted on the school district's website at bps-ok.org/home/district/boardofeducation in compliance with the Oklahoma Open Meeting Act.

MINUTES OF THE BOARD OF EDUCATION SPECIAL VIRTUAL MEETING – June 29, 2020

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met on Monday, June 29, 2020 at 12:00 PM.

Per SB 661 and in light of the COVID-19 pandemic, the Bartlesville Board of Education met virtually at <https://zoom.us/j/95709463068>. This meeting was conducted entirely via videoconferencing.

Those present at remote locations were:

Rick Boswell, Board Vice President
Andrea Nightingale, Board Clerk
Tyler Vaclaw, Board Member
Kevin Sitton, Board Member

Those absent were:

Scott Bilger, Board President
Randy Herren, Board Member
Suzy Keirse, Board Member

Present: 4. Absent: 3.

Administrators and staff present at remote locations:

Laci Harris, Executive Assistant to the Superintendent & Minute Clerk

I. Call Meeting to Order

II. Consent Agenda

II.A. Approval of Purchase Orders and Change Orders to date as set out on Attachments "A"

Dan Keleher, Keleher Architects, addressed the purpose and details of the change orders.

II.B. Approval of Purchase Orders for FY2021 as set out on Attachment "B"

II.C. Approval of Lease Purchase Items as set out on Attachment "C"

II.D. Approval of Sanctioning Applications as set out on Attachment "D"

II.E. Approval of Purchasing Agents for the 2020-2021 school year as set out on Attachment "E"

II.F. Approval of the Energy Savings Contract with Cenergistic for the 2020-2021 school year as set out on Attachment "F"

II.G. Approval of the 2020-21 Academic Calendar as set out on Attachment "G"

Jason Langham, Executive Director of Special Services and Secondary Schools, outlined the three school days being revised to Virtual Learning days for the district.

Order #1.2020- Motion Passed: to approve items A through G. This motion, made by Andrea Nightingale and seconded by Kevin Sitton, Passed. Kevin Sitton: Yea, Tyler Vaclaw: Yea, Andrea Nightingale: Yea, Rick Boswell: Yea Yea: 4, Nay: 0

III. Adjournment

There being no further business, the meeting was adjourned at 12:22 p.m.

SPECIAL MEETING)
STATE OF OKLAHOMA) **SS**
COUNTY OF WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this special meeting was given at least 48 hours prior to this meeting to the County Clerk of Washington and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this special meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted on the school district's website at bps-ok.org/home/district/boardofeducation in compliance with the Oklahoma Open Meeting Act.

Witness my hand this 29th day of June 2020.

Minute Clerk of the Board

**Bartlesville Public Schools
Encumbrance Register**

Year 2020-2021 Fund 07

07-2016 BPS LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
12	07/17/2020	GOODHEART WILLCOX COMPANY INC	SUPPLEMENTAL TEXTBOOKS-028/MMS COMMUNICATION TEXTBOOKS PER QUOTE 13569836 SHIPPING	3,543.85
13	07/17/2020	GOODHEART WILLCOX COMPANY INC	SUPPLEMENTAL TEXTBOOKS-028/BHS COMMUNICATION TEXTBOOKS PER QUOTE 13569833 SHIPPING	3,547.01
14	07/17/2020	GOODHEART WILLCOX COMPANY INC	SUPPLEMENTAL TTEXTBOOKS-028/CMS COMMUNICATION TEXTBOOKS PER QUOTE 13569839 SHIPPING	3,547.01

Report Total: \$10,637.87

Bartlesville Public Schools

Encumbrance Register

Year 2020-2021 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
339	07/02/2020	INSTRUCTURE, INC	TECH-RLDT-SPLYS-789/SS/ESC (6000) MASTERYCONNECTION BUNDLE SUBSCRIPTION (6000) CERTICA FORMATIVE ASSESSMENT ITEM BANK STUDENT SUBSCRIPTION (1) MASTERYCONNECT IMPLEMENTATION (2) MASTERCONNECT PROFESSIONAL DEVELOPMENT ON-SITE - FULL DAY FOR ALL SITES PER ORDER # Q-125896-2	45,800.00
340	07/03/2020	ROBERTS DOCUMENT SOLUTIONS	PRINTING & BINDING-015/BHS BLANKET PO FOR MISC. PRINTING COSTS FOR BHS 2019 GRADUATION JULY 24, 2020	2,000.00
341	07/03/2020	TOBII DYNAVOX LLC	TECH-RLDT-SPLYS-054/SS/ESC BOARDMAKER ONLINE - DISTRICT SNAP CORE FIRST SUBSCRIPTION FOR BMO DISTRICT PER QUOTE 017878	1,840.00
342	07/03/2020	WAL-MART COMMUNITY	GENL-SPLYS-015/CENTRAL BLANKET PO FOR MISC. CLASSROOM AND OFFICE SUPPLIES, ETC.	1,500.00
343	07/06/2020	FLINN SCIENTIFIC INC	TECH-RLDT-SPLYS-789/SS/ESC (1) ROCKETS 2.0 (1) MOUSETRAP CAR 2.0 (1) WHITEBOX TEACHER LICENSE PER QUOTE 223750	2,050.00
344	07/07/2020	EXPLORELEARNING LLC	TECH-RLDT-SPLYS-789/SS/ESC SCHOOL GIZMOS FOR SCIENCE PER PROPOSAL DATED 5/14/2020	6,995.00
345	07/07/2020	LOVING GUIDANCE	TECHNOLOGY SOFTWARE-789/SS/ESC BUILDING RESILIENCY IN UNCERTAIN TIMES - LEVEL 3 QUOTE DATED 06/19/2020	10,000.00
346	07/07/2020	EDMENTUM INC	TECH-RLDT-SPLYS-789/SS/ESC STUDY ISLAND FOR ELEMENTARY SCHOOLS ORDER NUMBER Q-261670	9,938.19
347	07/07/2020	VEX ROBOTICS, INC	GENL-SPLYS-412/CENTRAL MISC. STEM SUPPLIES TAX EXEMPT PER QUOTE 11368809	2,622.14
348	07/07/2020	CCOSA, INC	REGISTRATION-541/SS/ESC REGISTRATION FOR UP TO (30) TEACHERS TOM ATTEND UPLIFTING CLASSROOM ENVIRONMENTS - VIRTUALLY AUGUST 4-5 AND SEPTEMBER 11, 2020 NAMES TBD	13,500.00
349	07/07/2020	ETTINGERS OFFICE SUPPLY	COPY-GENL-TECH-RLDT-SPLYS-015/CENTRAL BLANKET PO FOR MISC CLASSROOMS SUPPLIES TO INCLUDE: PRINTER/INK CARTRIDGES, OFFICE SUPPLIES, CLASSROOM SUPPLIES AND TECHNOLOGY RELATED SUPPLIES, ETC.	6,500.00
350	07/09/2020	SEESAW LEARNING INC	TECH-RLDT-SPLYS-789/SS/ESC SEESAW FOR SCHOOLS DIGITAL ELEMENTARY LEARNING MANAGEMENT SYSTEM PER QUOTE 00021672	14,850.00
351	07/09/2020	FIRST THOUGHT, INC.	FURN/FIX-015/BHS	1,000.00

Bartlesville Public Schools

Encumbrance Register

Year 2020-2021 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			BLANKET PO TO PURCHASE PARKING TAGS FOR STAFF & STUDENTS	
			PER QUOTE DATED 06/18/2020	
352	07/09/2020	PITSCO/SYNERGISTIC SYSTEMS	COCOURR-SPLYS-412/CENTRAL MISC. CO-CURRICULAR SUPPLIES FOR STEM AS FOLLOWS: (1) TELLO EDU DRONE 5-PACK, ITEM # W45953	1,100.00
			PER SHOPPING CART RECEIVED 07/06/2020	
353	07/09/2020	WAL-MART COMMUNITY	COCURR-SPLYS-412/CENTRAL BLANKET PO FOR STEM CLASSROOM SUPPLIES	500.00
354	07/09/2020	OKACTE	REGISTRATION-412/CENTRAL REGISTRATION FOR LAURA WILLIAMS TO ATTEND CTE SUMMER CONFERENCE VIRTUAL MEETING AUG. 4-5, 2020	75.00
355	07/09/2020	4IMPRINT	COCURR-SPLYS-085/CENTRAL MISC. CO-CURRICULAR SUPPLIES AS FOLLOWS: (250) EARBUDS, ITEM 106759-C FOR CUB CAMP	404.73
			PER PROFORMA INVOICE # 19944121	
			SHIPPING	
356	07/09/2020	OPERATION EAGLE INDIAN	REFRESHMNTS-EXTRA-CURR-SPLYS-561/OEJOM/MMS BLANKET PO FOR FOOD AND DRINKS AND CULTURAL SUPPLIES FOR OPERATION EAGLE EVENTS AND CLASSES	2,000.00
357	07/09/2020	CRAZY CROW TRADING POST	BOOKS/TECH/EXTRACURR-SPLYS-563/OEJOM/MMS MISC. CULTURAL SUPPLIES FOR JOHNSON O'MALLEY EVENTS AND CLASSES: PATTERNS, BOOKS, CD'S, DVD'S CULTURAL SUPPLIES, INCENTIVES AND AWARDS, ETC.	1,000.00
			YR 2019-20 MONEY	
358	07/09/2020	ETTINGERS OFFICE SUPPLY	GENL-COPY-TECH-RLDT-SPLYS-563/OEJOM/MMS MISC. SUPPLIES FOR JOHNSON O'MALLEY: PAPER, INK CARTRIDGES, OFFICE & SCHOOLS SUPPLIES TO INCLUDE CALCULATORS AND TECHNOLOGY RELATED ITEMS INCLUDING FLASH DRIVES, ETC.	1,500.00
			YR 2019-20 MONEY	
359	07/09/2020	WASHINGTON CO FAIR BUILDING	OTHR-RENTAL-SRVCS-561/OEJOM/MMS BLANKET PO FOR RENTAL PF BUILDING FOR OPERATION EAGLE EVENTS & CLASSES	685.00
360	07/09/2020	FIRST THOUGHT, INC.	EXTRA-CURR-SPLYS-563/OEJOM/MMS DRAW STRING BAGS FOR SCHOOL SUPPLY DISTRIBUTION	1,715.00
			YR 2019-20 MONEY	
361	07/09/2020	LAURA ELIZABETH MAYNOR	EXTRA-CURR-SPLYS-561/OEJOM/MMS PURCHASE OF EMBROIDERY MACHINE AND SUPPLIES	700.00
			YR 2019-20 MONEY	
362	07/09/2020	WATTS DISTRIBUTING	RFRSHMNTS-HEALTH-FIRST-AID-SPLYS-561/OEJOM/MMS	1,500.00

Bartlesville Public Schools

Encumbrance Register

Year 2020-2021 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			BLANKET PO FOR OPERATION EAGLE FOOD & DRINKS, HEALTH & FIRST AID SUPPLIES & CLEANING SUPPLIES FOR OPERATION EAGLE EVENTS & CLASSES	
			YR 2019-20	
363	07/09/2020	DANESSA LITTLEAXE	INSTRUCT-SRVCS-561/OEJOM/MMS SET UP AND HELP FOR SCHOOL SUPPLY DAY	400.00
			YR 2019-20 MONEY	
364	07/09/2020	GERAMEY K CABLE	INSTRUCT-SRVCS-561/OEJOM/MMS SET UP AND HELP FOR SCHOOL SUPPLY DAY	400.00
			YR 2019-20 MONEY	
365	07/09/2020	LILLY C TYNER	TRAVEL-561/OEJOM/MMS BLANKET PO FOR OUT-OF-DISTRICT TRAVEL	1,000.00
366	07/09/2020	LILLY C TYNER	TRAVEL-561/OEJOM/MMS BLANKET PO FOR IN-DISTRICT TRAVEL	800.00
367	07/09/2020	LESLIE J DONNELL	TRAVEL-561/OEJOM/MMS BLANKET PO FOR OUT-OF-DISTRICT TRAVEL	1,000.00
368	07/09/2020	LESLIE J DONNELL	TRAVEL-561/OEJOM/MMS BLANKET PO FOR IN-DISTRICT TRAVEL	800.00
369	07/09/2020	DENNIS LITTLEAXE	INSTRUCT-SRVCS-561/OEJOM/MMS SET UP AND HELP FOR SCHOOL SUPPLY DAY	500.00
370	07/09/2020	CCOSA, INC	REGISTRATION-006/CURR/ESC REGISTRATION FOR KEVIN BROWN TO ATTEND THE VIRTUAL TULSA MODEL 1/2 DAY RE-CERTIFICATION TRAINING ON JULY 14, 2020	75.00
371	07/09/2020	CCOSA, INC	REGISTRATION-006/CURR/ESC REGISTRATION FOR RENE BURNS TO ATTEND THE VIRTUAL TULSA MODEL 1/2 DAY RE-CERTIFICATION TRAINING ON JULY 22, 2020	75.00
372	07/09/2020	SHARP'S PAWN & JEWELRY	BKS-TECH-RLDT-EXTRCURR-SPLYS-563/OEJOM/MMS MISC. SUPPLIES FOR JOHNSON O'MALLEY: BOOKS,CD'S & DVD'S, CULTURAL SUPPLIES, INCENTIVES AND AWARDS, ETC.	690.61
			YR 2019-20 MONEY	
373	07/14/2020	ARVEST BANK CORPORATE VISA	HEALTH-FIRST AID-HYGIENE-788/SS/ESC FACE SHIELDS FOR STAFF	2,324.00
374	07/14/2020	ETTINGERS OFFICE SUPPLY	GENL-COPY-SPLYS-786/SS/ESC BLANKET PO FOR MISC. OFFICE & COPY SUPPLIES FOR FEDERAL PROGRAMS	600.00
375	07/14/2020	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-054/SS/ESC READING COMPREHENSION GAMES FOR CENTRAL MIDDLE SCHOOL SPECIAL EDUCATION STUDENTS PER CART DATED 07/13/2020 SHIPPING SHIPPING CODE YCH815	164.99
376	07/14/2020	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS-054/SS/ESC BOOKS (SOCIAL SKILLS) FOR CENTRAL MIDDLE SCHOOL SPECIAL EDUCATION STUDENTS PER CART DATED 06/29/2020 SHIPPING	76.03

Bartlesville Public Schools

Encumbrance Register

Year 2020-2021 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
377	07/14/2020	LEARNING RESOURCES	GENL-SPLYS-054/SS/ESC BUY IT RIGHT SHOPPING GAME FOR CENTRAL MIDDLE SCHOOL SPECIAL EDUCATION STUDENTS PER CART DATED 06/29/2020 SHIPPING	36.94
378	07/14/2020	THERAPY SHOPPE INC	GENL-SPLYS-054/SS/ESC CUBES, SPINNERS AND BANDS FOR CENTRAL MIDDLE SCHOOL SPECIAL EDUCATION STUDENTS PER CART DATED 06/29/2020 SHIPPING	71.95
379	07/14/2020	OKACTE	REGISTRATION-412/BHS OKLAHOMA CAREER TECH VIRTUAL SUMMER CONFERENCE AUG. 4-5, 2020 JOSHUA WOLFE	110.00
380	07/14/2020	OKACTE	REGISTRATION-412/BHS OKLAHOMA CAREER TECH VIRTUAL SUMMER CONFERENCE AUG. 4-5, 2020 JEREMY WILLIAMS	110.00
381	07/14/2020	OKACTE	REGISTRATION-412/BHS OKLAHOMA CAREER TECH VIRTUAL SUMMER CONFERENCE AUG. 4-5, 2020 DAVID AYRES	110.00
382	07/14/2020	OKACTE	REGISTRATION-412/BHS OKLAHOMA CAREER TECH VIRTUAL SUMMER CONFERENCE AUG. 4-5, 2020 JEREMY HANKS	110.00
383	07/14/2020	ALLIED PLASTIC SUPPLY LLC	HEALTH-FIRST-AID-HYGIENE-788/SS/ESC CLEAR ACRYLIC BARRIERS 32W X 24H SHIPPING	440.00
384	07/14/2020	SUPPORTING SUCCESS FOR CHILDREN	BOOKS-054/SS/ESC BOOKS (HEARING IMPAIRED) FOR SPECIAL EDUCATION STUDENTS PER LIST DATED 05/01/2020 SHIPPING	138.60
385	07/14/2020	ETTINGERS OFFICE SUPPLY	GENL-SPLYS-054/SS/ESC BLANKET PO FOR MISC. OFFICE SUPPLIES FOR SPECIAL SERVICES	500.00

Report Total: \$140,308.18

Bartlesville Public Schools Encumbrance Register

Year 2020-2021 Fund 37

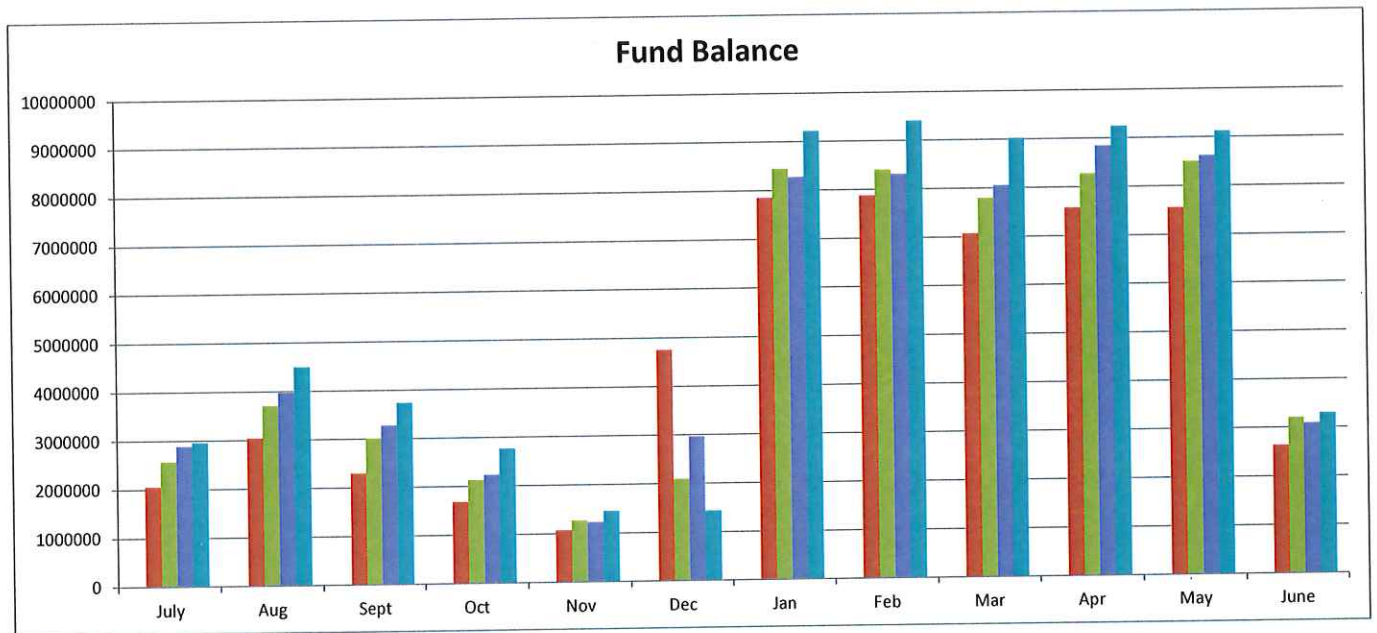
37-Combined Purpose

PO No	Date	Vendor	Description	Amount
53	07/09/2020	FORECAST 5 ANALYTICS, INC	TECHNOLOGY SOFTWARE-019/SS/ESC ANALYTICAL SOFTWARE LICENSE AGREEMENT 5SIGHT, 5CAST, 5CAST PLUS - SUPPORT FEE PER CUSTOMER ACCOUNT 4014701000201	16,800.00

Report Total: \$16,800.00

Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	2,054,856	3,041,830	2,298,765	1,680,316	1,069,570	4,745,656	7,849,201	7,876,475	7,069,604	7,578,339	7,556,031	2,637,570
FY 18	2,570,540	3,706,115	3,014,720	2,132,477	1,268,916	2,101,192	8,450,085	8,406,116	7,796,416	8,278,289	8,504,375	3,204,230
FY 19	2,890,607	3,976,395	3,277,405	2,234,762	1,231,621	2,965,714	8,275,893	8,317,878	8,061,282	8,848,145	8,627,565	3,093,101
FY 20	2,958,937	4,501,529	3,739,634	2,767,640	1,461,034	1,436,214	9,216,612	9,408,239	9,028,227	9,249,665	9,125,141	3,297,997
FY20-FY19	68,330	525,134	462,229	532,878	229,413	(1,529,500)	940,719	1,090,361	966,945	401,520	497,576	204,896



Bartlesville Public Schools
General Fund Cash Flow/Fund Balance Analysis

	<u>June</u>	<u>2019-20 Year to Date Total</u>	<u>Prior Year Year to Date Total</u>
Beginning balance	\$ 9,125,141	\$ 3,093,101	\$ 3,204,230
 <u>Revenue:</u>			
Local	150,217	11,377,725	11,343,701
County	24,029	1,300,689	1,233,067
State	2,404,331	27,527,530	26,196,661
Federal	440,005	3,392,191	3,052,105
Other sources	42,389	97,750	104,458
	<u>3,060,971</u>	<u>43,695,885</u>	<u>41,929,992</u>
 Total cash available	 12,186,112	 46,788,986	 45,134,222
 <u>Requirements:</u>			
Salaries	6,180,160	27,883,396	27,243,926
Benefits	2,170,571	9,689,120	9,242,241
Professional services	21,229	362,446	291,006
Property services	420,029	2,576,566	1,934,149
Other purchased services	22,181	764,145	882,257
Supplies & materials	58,318	1,712,195	1,997,259
Property	7,013	461,152	364,132
Other uses	8,614	41,969	86,151
	<u>8,888,115</u>	<u>43,490,989</u>	<u>42,041,121</u>
 Ending balance	 \$ 3,297,997	 \$ 3,297,997	 \$ 3,093,101

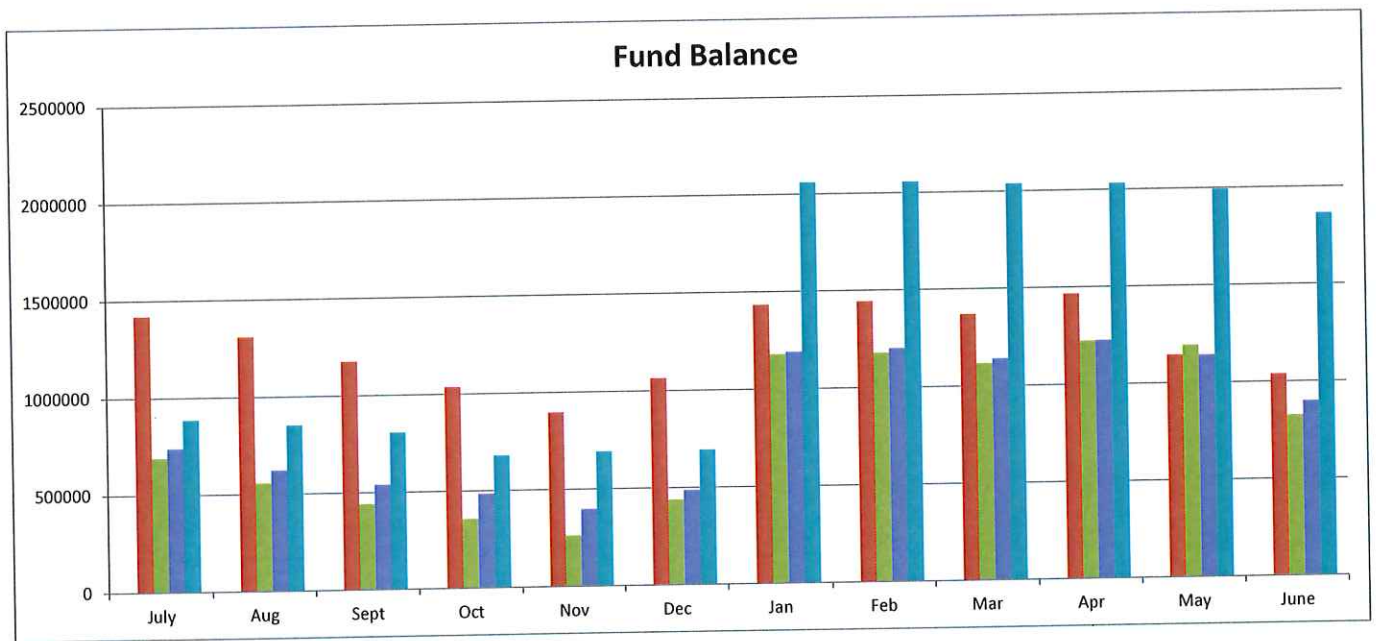
Bartlesville Public Schools
General Fund Revenue Detail

2019-20

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1110	Ad valorem tax - current	22,772.13											
1121-1122	Ad valorem tax - prior	9,016.82	63,058.11	18,062.24	18,541.04	7,035.33	627,182.31	7,592,292.52	10,594.81	21,270.19	596,883.38	162,345.83	857,575.89
1130	In lieu of tax												
1130	Other taxes												
1213-1214	Testing fees	1,188.76	603.75	216.88	376.88		841.25	1,557.88	645.63	437.50	851.25	29,220.00	90,799.61
1230-1290	Tuition	4,643.61	100.00		17,447.34		15,027.00	26,247.80	32,800.19	27,090.22	15,027.00	26,782.00	248,010.14
1310	Interest on investments	8,323.43	11,886.54	19,820.65	543.19	563.09	8,160.98	420.42	2,300.28	1,771.02	17,717.80	11,958.92	10,244.39
1332	Interest on unapport. Tax	750.74	542.66	653.86							974.87	230.53	10,244.39
1410	Rent	2,725.00	500.00	1,250.00	2,500.00	1,250.00					1,475.00		9,700.00
1460	Sale of equipment	485.76											485.76
1510	Damage recovery		80.00										80.00
1530	Activity trip reimb	2,036.86	1,790.39	288.00	3,986.60	1,804.63	9,119.44	1,420.02	3,485.42	467.38	180.50	18,968.94	43,548.18
1580	Miscellaneous reimb	270.00	911.13	212.62	90.00	7,343.79	2,991.76	289.72	143.89	298.91	2,609.97	500.00	15,206.79
1590	Donations	16,500.00	1,000.00	12,675.20	27,100.00	20,816.95	9,500.00	49,100.00	60,662.79	173,322.31	51,676.88	600.00	423,454.13
1610	Refunds	58.74											58.74
1680	Miscellaneous		30.00	85.00	45.00	20.00	1,075.00	1,075.00					1,255.00
1690	County-wide 4-mill	5,870.82	7,726.04	2,290.78	2,287.91	1,147.96	790,584.40	89,815.86	20,549.51	114,900.60	37,383.81	12,662.26	1,151,649.46
2100	Mortgage tax	9,942.50	14,214.97	11,732.17	13,341.41	18,211.72	14,710.20	12,524.75	8,726.78	15,456.66	13,555.91	11,566.40	155,482.31
2200	Gross production tax	847.47	3,737.27	4,205.89	3,922.98	3,739.57	3,465.30	4,060.40	3,594.09	3,595.93	3,161.60	1,779.08	39,998.21
3110	Motor vehicle tax	234,101.88	254,672.12	245,842.09	225,099.02	202,133.26	240,019.89	233,710.47	201,467.46	253,453.54	3,781.01	216,113.93	2,749,714.64
3120	Rural electric tax	3,745.85	4,614.04	4,916.19	4,291.46	3,196.39	4,082.72	3,988.87	4,150.67	3,781.01	3,782.74	3,359.31	48,638.79
3130	State school land earnings	66,340.62	44,873.16	61,896.94	61,766.13	54,256.83	57,830.12	95,510.36	66,057.69	83,281.08	49,718.91	71,123.39	782,973.29
3140	Vehicle tax stamps	1,272.98	1,560.74	916.62	1,176.74	712.24	1,591.70	879.46	1,114.81	1,685.84	61.93	1,420.12	13,420.12
3150	Farm implement tax stamps	136.42		91.55	131.04	280.03	160.75	864.46	910.90	191.11	100.52	89.30	3,016.81
3160	Other			226.86									
3190	Foundation aid	1,559,640.00	1,949,549.00	1,754,595.00	1,754,595.00	1,754,595.00	1,748,445.00	1,753,570.00	1,753,570.00	1,753,569.00	1,860,034.00	1,750,776.00	19,392,937.00
3210	FBA	331,558.84	330,219.04	331,408.84	331,408.84	331,408.84	327,746.27	330,798.42	336,792.69	331,547.71	323,829.46	334,237.41	3,640,956.36
3250	Alternative education						70,251.32	35,125.66					137,504.29
3410	Professional development						70,000.00	86,252.02					70,000.00
3412	NBCT Stipend						26,168.93	4,346.73					86,252.02
3415	Reading Sufficiency						25,017.30	25,017.31					277,629.42
3420	State textbooks	25,002.27	25,002.28	4,346.73	25,047.36	25,017.30	25,017.31	25,209.24	25,209.24	4,346.75	25,537.01	25,209.24	211,735.12
3430	Education matching				6,880.00								6,880.00
3440	Driver's education												14,833.85
3590	Other			1,830.00			10,830.00		14,833.85		2,000.00		16,490.00
3811	Vocational programs			19,950.00			19,950.00		1,830.00		3,756.00		63,606.00
3812	Okahoma Lottery Fund								19,950.00				25,597.07
3892	Title VI	94,555.22	9,387.32		104,646.32		10,664.07	105,762.05	111,905.87	211,726.94	194,628.05	167,821.84	263,600.66
4140	Title I - Part A	385,489.87	51,925.58		109,641.67		3,982.19	107,194.38	5,782.35	8,189.86	28,806.23	2,400.00	1,474,374.20
4210	Title II	27.61			12,151.94		3,341.20	156.49	5,851.72	2,992.77	4,639.60	2,915.64	310,403.00
4271	Title III	5,796.46			92,603.55		94,125.60	95,900.40	92,830.42	93,717.98	91,389.40	181,431.56	45,815.85
4281	IDEA B - Special Education	274,206.49			4,965.67		4,965.66	54.96	3,116.21	1,309.45	60.48	109.92	1,210,008.96
4310	IDEA B - Special Education						26,604.46	4,748.31	3,116.21	60.48			21,391.64
4340	Preschool		18,032.20				5,443.77	27,938.37	5,457.26				65,577.41
4442	Title IV - Indian Education				9,138.63								64,322.83
4470	Title VI - Indian Education	3,245.84	17,072.37						6,736.89	7,508.73	17,241.88		17,072.37
4480	Title IX - Homeless												92,492.27
4550	Johnson-O'Malley	26,649.17											10,554.00
4611	Title II - Adult Education												61,706.24
4821	Carl Perkins												4,669.49
5150	Child Nutrition		2,136.92	21.00	10,232.08	2,077.13	59.14	32,741.97	74.90	69.77	6,247.68		26,155.12
5160	Activity trip reimb		54.00		77.83	1,076.80	42.00	74.90	3,883.00	2,125.03	24.00		16,040.34
5500	Correcting entries	1,180,864.63	2,426,846.84	2,716,074.73	2,848,747.30	2,496,131.29	3,629,732.01	11,391,993.03	3,689,480.08	3,087,798.03	3,376,124.85	3,060,970.69	43,826,250.44

Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis
Fiscal Years 2017-2020

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY 17	1,422,119	1,310,099	1,176,029	1,036,159	895,586	1,063,498	1,432,581	1,444,307	1,370,234	1,466,075	1,141,899	1,036,386
FY 18	690,969	557,279	441,261	355,618	262,410	438,909	1,178,466	1,179,411	1,116,072	1,222,821	1,194,523	825,836
FY 19	740,048	624,113	541,648	485,451	397,638	486,040	1,190,675	1,201,836	1,141,753	1,227,520	1,143,492	899,450
FY 20	885,140	853,862	808,023	680,579	691,925	694,312	2,060,540	2,058,167	2,040,158	2,033,537	1,994,515	1,865,430
FY20-FY19	145,092	229,749	266,375	195,128	294,287	208,272	869,865	856,331	898,405	806,017	851,023	965,980



Bartlesville Public Schools
Building Fund Cash Flow/Fund Balance Analysis

	June	2019-20 Year to Date Total	Prior Year Year to Date Total
	<u> </u>	<u> </u>	<u> </u>
Beginning balance	\$ 1,994,515	\$ 899,450	\$ 825,836
<u>Revenue:</u>			
Local	15,630	2,067,346	1,461,026
County		-	
State		421	96
Federal	13	13	203
Other sources	1,270	2,634	3,124
	<u>16,913</u>	<u>2,070,414</u>	<u>1,464,449</u>
Total cash available	2,011,428	2,969,864	2,290,285
<u>Requirements:</u>			
Salaries			
Benefits			
Professional services		42,510	13,214
Property services		738,683	584,746
Other purchased services	7,552	24,374	24,108
Supplies & materials	121,415	275,222	368,792
Property		-	
Other uses	17,030	23,644	134,339
	<u>145,997</u>	<u>1,104,433</u>	<u>1,125,199</u>
Ending balance	<u>1,865,431</u>	<u>1,865,431</u>	<u>1,165,086</u>

July 20, 2020 Personnel Report

APPOINTMENTS:							
Name	Site	Position	FTE	Hire Date	Temporary Contract		
Garrett, Anna	High School	Assistant POM Coach	N/A	8/10/2020	Yes		
Kirk, Cameron	High School	Social Studies Teacher	1.000	8/10/2020	Yes		
Moseman, Blythe	High School	Language Arts Teacher	1.000	8/10/2020	Yes		
Stewart, Stephanie	High School	POM Coach	N/A	8/10/2020	Yes		
CHANGE OF STATUS:							
Name	CHANGE FROM Site	Position	FTE	CHANGE TO Site	Position	FTE	Date
Duncan, Karie	Richard Kane	Fourth Grade Teacher	1.000	Richard Kane	First Grade Teacher	1.000	8/10/2020
Logsdon, Jennifer	Ranch Heights	ATLAS Teacher Assistant	0.938	Ranch Heights	Teacher Assistant	0.875	8/11/2020
Starkey, Elaine	Wayside	Teacher Assistant	0.875	Ranch Heights	ATLAS Teacher Assistant	0.938	8/1/2020
Williams, Jeremy	High School	Special Education Teacher	1.000	High School	Special Education and STEM Teacher	1.000	8/10/2020
RESIGNATION:							
Name	Site	Position	FTE	Date			
Brewster, Angelia	Hoover	Title 1 Teacher	0.600	5/22/2020			
Burks, Christopher	Transportation	Bus Driver/Service Man	1.000	6/30/2020			
Cook, Terri	Richard Kane	First Grade Teacher	1.000	5/22/2020			
Cornish, Deana	Wilson	Special Education Teacher Asst. Level 3	0.875	5/22/2020			
Donovan, Glenda	Ranch Heights	Special Education Teacher Asst. Level 3	0.875	5/22/2020			
Heurtz, Sara	ESY Online	Special Education ESY Teacher	N/A	7/6/2020			
Hilyard, Cari	Wayside	Fourth Grade Teacher	1.000	6/23/2020			
Knight, Hannah	Ranch Heights	Speech Pathologist	1.000	5/22/2020			
Miner, George	Transportation	Bus Driver	0.375	5/22/2020			
Mull, Tonya	Ranch Heights	Teacher Assistant	0.875	5/22/2020			
Murphy, Sheli	Hoover	Title 1 Teacher	1.000	5/22/2020			
Silver, Tara	Hoover	Teacher Assistant	0.875	5/22/2020			
Steele, Tina	High School	Language Arts Teacher	1.000	5/22/2020			
Ward, Courtney	High School	Social Studies Teacher	1.000	5/22/2020			
Watt, Janice	Madison	Accompanist	0.875	5/22/2020			
DECEASED:							
Name	Site	Position	FTE	Date			
Wagoner, Randy	Jane Phillips	AIMS Teacher Assistant	0.875	5/22/2020			
SUMMER SCHOOL:							
Name	Site	Position	FTE	Date			
Reed, Shellee	Jane Phillips	Summer School Teacher	N/A	6/9/2020			
Reed, Shellee	Jane Phillips	Summer School Teacher	N/A	7/6/2020			

MEMORANDUM

TO: BOARD OF EDUCATION
FROM: DAVID BOGGS
SUBJECT: DONATIONS
DATE: 7/6/2020

Please accept the following donations our school district has received during the month of June.

1. Conoco Phillips Matching Gifts

Education Service Center

\$ 600.00

Receipt Total \$ 600.00

Bartlesville Public Schools**Investment Ledger**

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 6/1/2020 - 6/30/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

Fund: 11**Account:** AI 0111 REGENT BANK - ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	5/29/2020	6/30/2020	6/30/2020	\$2,002,960.20	0.500	\$2,002,960.20
ICS ACCOUNT	REGENT BANK - ICS TRANSACTION	6/30/2020	7/31/2020		\$2,003,783.42	0.500	\$2,003,783.42
Total ICS ACCOUNT							\$2,003,783.42
Total AI 0111 REGENT BANK - ICS							\$4,006,743.62

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$6,092,995.40	0.750	\$6,092,995.40
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$3,197,995.40	1.000	\$3,197,995.40
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$97,995.40	1.000	\$97,995.40
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$159,051.24	1.000	\$159,051.24
Total ICS SAVINGS							\$159,051.24
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$9,548,037.44
Total Fund 11							\$13,554,781.06

Fund: 21**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$1,900,000.00	0.750	\$1,900,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$1,900,000.00	1.000	\$1,900,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$1,900,000.00	1.000	\$1,900,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$1,750,000.00	1.000	\$1,750,000.00
Total ICS SAVINGS							\$1,750,000.00
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$7,450,000.00
Total Fund 21							\$7,450,000.00

Fund: 22**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$181,167.92	0.750	\$181,167.92
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$181,167.92	1.000	\$181,167.92
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$181,167.92	1.000	\$181,167.92
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$281,374.13	1.000	\$281,374.13
Total ICS SAVINGS							\$281,374.13
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$824,877.89
Total Fund 22							\$824,877.89

Fund: 37**Account:** AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$40,000.00	0.750	\$40,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$40,000.00	1.000	\$40,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$40,000.00	1.000	\$40,000.00
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$40,000.00	1.000	\$40,000.00
Total ICS SAVINGS							\$40,000.00
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$160,000.00
Total Fund 37							\$160,000.00

Fund: 39

Bartlesville Public Schools**Investment Ledger**

Options: Funds: 11-59,81, Account Nos: , Investment Nos: , Date Range: 6/1/2020 - 6/30/2020, Exclude Investments Matured in Date Range: False, Exclude Investments Liquidated in Date Range: False

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$29,810.59	0.750	\$29,810.59
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$29,810.59	1.000	\$29,810.59
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$29,810.59	1.000	\$29,810.59
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$29,890.05	1.000	\$29,890.05
Total ICS SAVINGS							\$29,890.05
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$119,321.82
Total Fund 39							\$119,321.82

Fund: 41

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$7,220,179.56	0.750	\$7,220,179.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$7,715,179.56	1.000	\$7,715,179.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$7,715,179.56	1.000	\$7,715,179.56
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$7,715,179.56	1.000	\$7,715,179.56
Total ICS SAVINGS							\$7,715,179.56
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$30,365,718.24
Total Fund 41							\$30,365,718.24

Fund: 81

Account: AI 0114 FIRST NATIONAL BANK OF VINITA ICS

Inv No	Description	Purchased	Maturity	Liquidated	Purchase Amount	Rate	Balance
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	5/29/2020	6/30/2020	6/19/2020	\$236,158.60	0.750	\$236,158.60
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/19/2020	6/30/2020	6/25/2020	\$236,158.60	1.000	\$236,158.60
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/25/2020	6/30/2020	6/30/2020	\$236,158.60	1.000	\$236,158.60
ICS SAVINGS	FNB VINITA - ICS TRANSACTION	6/30/2020	7/31/2020		\$236,427.40	1.000	\$236,427.40
Total ICS SAVINGS							\$236,427.40
Total AI 0114 FIRST NATIONAL BANK OF VINITA ICS							\$944,903.20
Total Fund 81							\$944,903.20

Total All Funds **\$53,419,602.21**

JUNE 2020

	GENERAL FUND	COOPERATIVE FUND	BUILDING FUND	CHILD NUTRITION	BOND FUND 37	BOND FUND 38	BOND INT FUND 39	SINKING FUND	GIFTS & ENDOW.	TOTALS
BEGINNING BALANCE	1,043,239.64	(10,939.44)	94,514.73	643,193.50	120,026.79	-	1,202.20	406,075.02	36,949.67	2,334,262.11
LOCAL SOURCES OF REVENUE	150,217.18		15,630.19	1,622.37	-	-	143.62	92,823.92	269.73	260,707.01
INTERMEDIATE SOURCES OF REVENUE	24,028.66		-	-	-	-	-	-	-	24,028.66
STATE SOURCES OF REVENUE	2,404,331.38	(1,875.50)	12.75	1,320.90	-	-	-	74.25	-	2,403,863.78
FEDERAL SOURCES OF REVENUE	440,004.57	7,296.14	-	217,063.38	-	-	-	-	-	664,364.09
TOTAL NEW RECEIPTS	3,018,581.79	5,420.64	15,642.94	220,006.65	-	-	143.62	92,898.17	269.73	3,352,963.54
INTER-FUND TRANSFERS	650.00	-	-	200.00	-	-	-	-	-	850.00
NON-REVENUE RECEIPTS	33,633.76	-	1,269.83	-	2,003,419.94	-	-	117.00	-	2,038,440.53
TOTAL COMBINED RECEIPTS	3,052,865.55	5,420.64	16,912.77	220,206.65	2,003,419.94	-	143.62	93,015.17	269.73	5,392,254.07
WARRANT PURCHASES (-)	(7,569,850.43)	(19,977.75)	(75,442.92)	(215,897.18)	(16,667.96)	-	-	-	(6,200.00)	(7,904,036.24)
INVESTMENTS MATURED (+)	8,095,955.60		1,900,000.00	181,167.92	40,000.00	-	29,810.59	7,220,179.56	236,158.60	17,703,272.27
C.D./AGENCY INVESTMENTS (-)	(2,162,834.66)		(1,750,000.00)	(281,374.13)	(40,000.00)	-	(29,890.05)	(7,715,179.56)	(236,427.40)	(12,215,705.80)
INTEREST INVESTMENTS (-)	-	-	-	-	-	-	-	-	-	-
MONEY MARKET INVESTMENT (-)	-	-	-	-	-	-	-	-	-	-
CORRECTIONS		-	-	-	-	-	-	-	-	-
ENDING BANK BALANCE	2,459,375.70	(25,496.55)	185,984.58	547,296.76	2,106,778.77	-	1,266.36	4,090.19	30,750.60	5,310,046.41
OUTSTANDING WARRANTS (-)	(1,324,213.03)	(3,342.15)	(70,554.01)	(237,292.48)	-	-	-	-	(3,381.35)	(1,638,783.02)
FUND EQUITY	1,135,162.67	(28,838.70)	115,430.57	310,004.28	2,106,778.77	-	1,266.36	4,090.19	27,369.25	3,671,263.39

Total collateral pledged

31,103,586.41

	BPS LEASE PURCHASE FUND 1	BPS LEASE PURCH/TRANS FUND 2	BEA LEASE PURCHASE FUND 4	BEA LEASE PURCHASE FUND 7
BEGINNING BALANCE	4,218,666.08	128,379.00	0.00	1,520,829.67
REBATES/CONTRIBUTIONS	-	-	-	-
DIVIDENDS/INTEREST	21.39	-	-	7.53
TOTAL NEW RECEIPTS	21.39	-	-	7.53
WARRANT PURCHASES (-)	(417,203.24)	-	-	(147,371.49)
ENDING BANK BALANCE	3,801,484.23	128,379.00	0.00	1,373,465.71
OUTSTANDING WARRANTS (-)	-	-	-	-
FUND EQUITY	3,801,484.23	128,379.00	0.00	1,373,465.71

Sara Vermeire 7/6/2020

Bartlesville Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2020 - 6/30/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 General Administrative	\$156,377.78	\$5,171.36	(\$41.97)	\$1,260.90	\$160,246.27	\$0.00	\$160,246.27
802 General Administrative Athletics	\$229,788.40	\$869.31	\$0.00	\$429.54	\$230,228.17	\$0.00	\$230,228.17
803 General Refund Account	\$2,418.14	\$263.89	\$0.00	\$2,682.03	\$0.00	\$0.00	\$0.00
804 AP Exams	\$26,836.41	\$0.00	\$0.00	\$12,750.00	\$14,086.41	\$0.00	\$14,086.41
805 Alternative High School	\$6,416.06	\$0.00	\$0.00	\$0.00	\$6,416.06	\$0.00	\$6,416.06
806 Tuition Clearing Acct	\$23,350.00	\$6,890.00	\$0.00	\$30,240.00	\$0.00	\$0.00	\$0.00
807 Art Club	\$1,342.25	\$0.00	\$0.00	\$0.00	\$1,342.25	\$0.00	\$1,342.25
809 Sports Broadcasting	\$521.64	\$0.00	\$0.00	\$0.00	\$521.64	\$0.00	\$521.64
811 Baseball Fund	\$145.01	\$0.00	\$0.00	\$0.00	\$145.01	\$0.00	\$145.01
813 Basketball Fund	\$1,692.11	\$0.00	\$0.00	\$0.00	\$1,692.11	\$0.00	\$1,692.11
821 Choral Club	\$1,915.81	\$0.00	\$0.00	\$0.00	\$1,915.81	\$0.00	\$1,915.81
824 Concessions	\$6,096.74	\$0.00	\$0.00	\$0.00	\$6,096.74	\$0.00	\$6,096.74
831 S.A.D.F.	\$3,090.40	\$0.00	\$0.00	\$0.00	\$3,090.40	\$0.00	\$3,090.40
832 Community of Caring	\$1,479.00	\$0.00	\$0.00	\$0.00	\$1,479.00	\$0.00	\$1,479.00
833 Drama	\$19,300.64	\$0.00	\$0.00	\$0.00	\$19,300.64	\$0.00	\$19,300.64
834 VisionQuest	\$104.50	\$0.00	\$0.00	\$0.00	\$104.50	\$0.00	\$104.50
835 BPS-FOUNDATION GRANTS	\$1,007.77	\$0.00	\$0.00	\$0.00	\$1,007.77	\$0.00	\$1,007.77
836 AGRICULTURAL EDUCATION	\$17,148.97	\$0.00	\$0.00	\$5,602.00	\$11,546.97	\$0.00	\$11,546.97
837 ENVIRONMENTAL CLUB	\$293.82	\$0.00	\$0.00	\$0.00	\$293.82	\$0.00	\$293.82
839 BHS SPED	\$1,381.00	\$0.00	\$0.00	\$0.00	\$1,381.00	\$0.00	\$1,381.00
840 Exceptional Education Services	\$8,340.61	\$0.00	\$0.00	\$0.00	\$8,340.61	\$0.00	\$8,340.61
841 Business Prof of America	\$447.58	\$0.00	\$0.00	\$0.00	\$447.58	\$0.00	\$447.58
843 ATLAS	\$1,651.66	\$0.00	\$0.00	\$0.00	\$1,651.66	\$0.00	\$1,651.66
844 STEAM PROGRAM	\$3,940.52	\$0.00	\$0.00	\$1,987.46	\$1,953.06	\$0.00	\$1,953.06
845 French Club	\$227.74	\$0.00	\$0.00	\$0.00	\$227.74	\$0.00	\$227.74
867 Lady Bruins	\$275.62	\$0.00	\$0.00	\$0.00	\$275.62	\$0.00	\$275.62
868 Football	\$1,548.44	\$0.00	\$0.00	\$0.00	\$1,548.44	\$0.00	\$1,548.44
878 Music	\$4,145.07	\$0.00	\$0.00	\$0.00	\$4,145.07	\$0.00	\$4,145.07
880 Musical Production	\$22,136.87	\$0.00	\$0.00	\$0.00	\$22,136.87	\$0.00	\$22,136.87
881 National Honor Society	\$9,077.25	\$360.00	\$0.00	\$0.00	\$9,437.25	\$0.00	\$9,437.25
882 Newspaper	\$1,512.98	\$0.00	\$0.00	\$0.00	\$1,512.98	\$0.00	\$1,512.98
885 National Junior Honor Society	\$1,431.80	\$0.00	\$0.00	\$0.00	\$1,431.80	\$0.00	\$1,431.80
887 Orchestra	\$1,595.54	\$0.00	\$0.00	\$0.00	\$1,595.54	\$0.00	\$1,595.54
889 BHS BAND	\$373.86	\$0.00	\$0.00	\$0.00	\$373.86	\$0.00	\$373.86
895 Pictures	\$716.61	\$0.00	\$0.00	\$0.00	\$716.61	\$0.00	\$716.61
915 Service Club	\$728.77	\$0.00	\$0.00	\$0.00	\$728.77	\$0.00	\$728.77
917 Spanish Club	\$366.53	\$0.00	\$0.00	\$0.00	\$366.53	\$0.00	\$366.53
919 Speech Program	\$2,529.97	\$184.00	\$0.00	\$0.00	\$2,713.97	\$0.00	\$2,713.97
922 Staff Development-In-Service	\$1,505.87	\$0.00	\$0.00	\$0.00	\$1,505.87	\$0.00	\$1,505.87
926 Student Council	\$26,052.60	\$0.00	\$0.00	\$79.00	\$25,973.60	\$0.00	\$25,973.60
939 Science Olympiad	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
950 Dance Club	\$347.71	\$0.00	\$0.00	\$0.00	\$347.71	\$0.00	\$347.71
960 Technology Student Assoc (TSA)	\$2,437.96	\$0.00	\$0.00	\$0.00	\$2,437.96	\$0.00	\$2,437.96
962 Science Trek Club	\$5,817.31	\$0.00	\$0.00	\$0.00	\$5,817.31	\$0.00	\$5,817.31
966 Wrestling	\$385.48	\$0.00	\$0.00	\$0.00	\$385.48	\$0.00	\$385.48
970 TECHNOLOGY SUPPORT TEAM	\$33,890.37	\$0.00	\$0.00	\$5,876.18	\$28,014.19	\$0.00	\$28,014.19
971 Golf	\$1,709.92	\$0.00	\$0.00	\$0.00	\$1,709.92	\$0.00	\$1,709.92
973 Cross Country	\$123.13	\$0.00	\$0.00	\$0.00	\$123.13	\$0.00	\$123.13
977 Soccer	\$50.66	\$0.00	\$0.00	\$0.00	\$50.66	\$0.00	\$50.66
986 Counselors' Special Fund	\$306.68	\$0.00	\$0.00	\$0.00	\$306.68	\$0.00	\$306.68
990 Yearbook	\$10,839.66	\$615.00	\$0.00	\$0.00	\$11,454.66	\$0.00	\$11,454.66
992 Leadership	\$2,085.61	\$0.00	\$0.00	\$0.00	\$2,085.61	\$0.00	\$2,085.61
993 Academic Team	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00
994 Archery Club	\$349.32	\$0.00	\$0.00	\$0.00	\$349.32	\$0.00	\$349.32
995 Homeless Student Assistance	\$1,074.58	\$0.00	\$0.00	\$0.00	\$1,074.58	\$0.00	\$1,074.58
996 Bruin Logo	\$16,142.65	\$0.00	\$0.00	\$0.00	\$16,142.65	\$0.00	\$16,142.65
997 Back To School Rally	\$600.87	\$0.00	\$0.00	\$0.00	\$600.87	\$0.00	\$600.87

Bartlesville Public Schools
Revenue/Expenditure Summary**Options:** Fund: 60, Date Range: 6/1/2020 - 6/30/2020

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Total	\$666,114.25	\$14,353.56	(\$41.97)	\$60,907.11	\$619,518.73	\$0.00	\$619,518.73

BARTLESVILLE PUBLIC SCHOOLS 2019-2020

APPLICATIONS FOR SANCTIONING

School Board Meeting July 20, 2020

- | | |
|----------------------------------|---------|
| 1. BHS - After Prom | Page 2 |
| 2. BHS – Project Graduation | Page 5 |
| 3. BHS – PSG | Page 9 |
| 4. Bartlesville Quarterback Club | Page 14 |
| 5. Central Middle School PSG | Page 18 |
| 6. Hoover Elementary PTO | Page 23 |
| 7. Richard Kane Elementary PTO | Page 27 |
| 8. Ranch Heights Elementary PTO | Page 33 |
| 9. Wayside Elementary PSA | Page 39 |

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: BHS- After Prom

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 1,337.91

Collections:

Fundraiser, Merchandise Sales, Etc.	\$	
Donations	\$	<u>4,450.55</u>
Contributions	\$	
Other (list)	\$	
	\$	
	\$	
	\$	

Total Collections \$ 4,450.55

Expenditures:

Fund Raising Expenses	\$	
Supplies/Materials	\$	
Advertising	\$	
Postage, Mailings, Etc.	\$	
Equipment	\$	
Donations/Contributions	\$	
Other (list)	\$	
<u>Rental Deposit</u>	\$	<u>573.86</u>
	\$	
	\$	

Total Expenditures \$ 573.86

Ending Cash Balance, Jun 30, 2020 \$ 5,214.60

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Linda Shuman 6/28/20
 Officer/Director Date
Treasurer

Received and reviewed by Bartlesville Public Schools:
[Signature] 7/9/20
 David Boggs, Date
 Chief Financial Officer, Financial Services

[Signature] 7/8/2020
 Sara Vermeire, Date
 Activity Fund Custodian

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: BHS - After Prom

Applicant's Address: 1700 Hillcrest
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number: 73-1333467

Applicant's Representative from whom additional information may be obtained: Linda Shaman

Applicant's Telephone Number: 918-914-0927

Applicant's Purpose, Goals, and Organizational Structure:
Provide safe environment for BHS Juniors & Seniors after Prom.

Describe how the school district and its students will benefit if the applicant is sanctioned:
Keep Students Safe.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

BHS - After Prom
Applicant (Organization Name)

By: 

Date: 6/28/20

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: BHS - After Prom

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: [Signature] Date: 6/30/20

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: BHS- Project Graduation

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 3456.51

Collections:

Fundraiser, Merchandise Sales, Etc.	\$	
Donations	\$	<u>5,608.33</u>
Contributions	\$	
Other (list)	\$	
	\$	
	\$	
	\$	

Total Collections \$ 5,608.33

Expenditures:

Fund Raising Expenses	\$	
Supplies/Materials	\$	
Advertising	\$	
Postage, Mailings, Etc.	\$	
Equipment	\$	
Donations/Contributions	\$	
Other (list)	\$	
	\$	
	\$	
	\$	

Total Expenditures \$ 0

Ending Cash Balance, Jun 30, 2020 \$ 9,244.84 ✓

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Linda Shuman 6/28/20
 Officer/Director Date
Treasurer

Received and reviewed by Bartlesville Public Schools:
[Signature] 7/4/20
 David Boggs, Date
 Chief Financial Officer, Financial Services

[Signature] 7/8/2020
 Sara Vermeire, Date
 Activity Fund Custodian

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

BHS - Project Graduation

Applicant's Address:

1700 Hillcrest
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number:

73-~~000000~~ 1333467

Applicant's Representative from whom additional information may be obtained:

Linda Shuman

Applicant's Telephone Number:

918-914-0927

Applicant's Purpose, Goals, and Organizational Structure:

Provide safe environment for BHS Seniors
after graduation.

Describe how the school district and its students will benefit if the applicant is sanctioned:

Keep Students Safe.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

BHS- Project Graduation
Applicant (Organization Name)

By: Sinda Shu Date: 6/28/00

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: BHS Project Graduation

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance
	XXXXXXXXXX			

Completed by: [Signature] Date: 6/30/20

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: BHS PSG

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 22,331.54

See Attached

Collections:	
Fundraiser, Merchandise Sales, Etc.	\$ _____
Donations	\$ _____
Contributions	\$ _____
Other (list)	\$ _____
_____	\$ _____
_____	\$ _____

Total Collections \$ 49,716.92

Expenditures:	
Fund Raising Expenses	\$ _____
Supplies/Materials	\$ _____
Advertising	\$ _____
Postage, Mailings, Etc.	\$ _____
Equipment	\$ _____
Donations/Contributions	\$ _____
Other (list)	\$ _____
_____	\$ _____
_____	\$ _____

Total Expenditures \$ 51,726.10

Ending Cash Balance, Jun 30, 2020 \$ 20,322.38

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Sinda Shum 6/28/20
 Officer/Director Date
Treasurer
 Title

Received and reviewed by Bartlesville Public Schools:
[Signature] 7/9/20
 Date

David Boggs,
 Chief Financial Officer, Financial Services
[Signature] 7/8/2020
 Sara Vermeire, Date
 Activity Fund Custodian

Bartlesville Secondary Schools
 Parent Support Group
 High School Chapter
 July 1, 2019 - June 30, 2020

Checking Account Balance 7/1/19 \$22,331.56

Income:

Concessions+ Parking+ Art Supplies	40,140.47
Interest & Amazon Smile & B-day Fundraiser	126.45
P66/Conoco Donation to High School & Stucco	2,650
P66/Conoco Donation Central	3,900
P66/Conoco Donation to Project Graduation	1,475
P66/Conoco Donation to After Prom	1,425

Total Income: 49,716.92

Expenses:

Concessions	18,262.76
Donations to High School & Teachers	4,246.76
Teacher Appreciation Luncheons	295.65
Classified Personnel Reception Donation	100
Bruin Camp	0
Postage/Supplies/Bank fees	429.5
Tax Prep Fee	265
Pack the Backpack Donation	0
Senior Breakfast	0
Project Graduation Donation	4,200
After Prom Donation	3,400
Matching distributed to Central, After Prom, Proj Graduation	6,800
Teachers Stipend	5,400
Student Summer Bags	0
Senior parking and t-shirts	3,682
Art Supplies	2,144.43
School Start up Donation	2,500

Total Expenses: 51,726.1

Net Income/(Loss) -2,009.18

Checking Account Balance 6/30/20 \$20,322.38

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant:

Bartlesville Secondary Schools
Parent Support Group

Applicant's Address:

1700 Hillcrest
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number:

73-1333467

Applicant's Representative from whom additional information may be obtained:

Linda Shuman

Applicant's Telephone Number:

918-911-0927

Applicant's Purpose, Goals, and Organizational Structure:

The purpose of this organization
is to raise funds which will enable us to encourage
and support excellence in the Secondary
Schools of Bartlesville, OK.

Describe how the school district and its students will benefit if the applicant is sanctioned:

All proceeds are used
to fund Teacher / Staff requests, teacher & Students
events as well as worthwhile area organizations
that support the Bartlesville Public School District.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

Bartlesville Secondary Schools PSG
Applicant (Organization Name)

By: Glenda Shu Date: 6/28/20

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: BHS PSG

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: *Jude Sk* Date: 6/30/20

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: Bartlesville Quarterback Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 27,037.00

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ 33,597.61
Donations	\$ 18,445.51
Contributions	\$ 0
Other (list)	\$
<u>Scrimmage</u>	\$ 1,221.30
	\$
	\$

Total Collections \$ 53,264.12

Expenditures:

Fund Raising Expenses	\$ 18,296.40
Supplies/Materials	\$ 14,813.64
Advertising	\$ 0
Postage, Mailings, Etc.	\$ 0
Equipment	\$ 9,210.86
Donations/Contributions	\$ 0
Other (list)	\$
<u>Banquet</u>	\$ 7,077.97
<u>meals</u>	\$ 7,207.92
<u>Coaches Clinics</u>	\$ 6,048.52

Total Expenditures \$ 62,625.31

Ending Cash Balance, Jun 30, 2020 \$ 17,675.81

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Linda Shuman 6/28/20
 Officer/Director Date

Title Treasurer

Received and reviewed by Bartlesville Public Schools:
[Signature] 7/9/20
 Date

David Boggs,
 Chief Financial Officer, Financial Services

[Signature] 7/8/2020
 Date

Sara Vermeire,
 Activity Fund Custodian

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Bartlesville Quarterback Club

Applicant's Address: PO Box 2182
Bartlesville, OK 74005

Applicant's Taxpayer I.D. Number: 20-3808730

Applicant's Representative from whom additional information may be obtained: Linda Shuman

Applicant's Telephone Number: 918-914-0927

Applicant's Purpose, Goals, and Organizational Structure: The QBC is led by an elected set of officers who are governed by approved by-laws. It's purpose is to provide financial & volunteer support for the High School Football Team, with the overall intent of assisting the coaches in development of boys on the team.

Describe how the school district and its students will benefit if the applicant is sanctioned: The Club raises funds & provides volunteer services to assist coaches & players. The funds purchase equipment, game day needs and other support to those involved in the football program.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

Bartlesville Quarterback Club
Applicant (Organization Name)

By: Shank Shen

Date: 6/28/20

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Quarter back Club

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Stella Sh Date: 6/30/20

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: Central Middle School

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 45,441.79

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ _____
Donations	\$ _____
Contributions	\$ _____
Other (list)	\$ _____
	\$ _____
	\$ _____
	\$ _____

See Attached

Total Collections \$ 41,244.45

Expenditures:

Fund Raising Expenses	\$ _____
Supplies/Materials	\$ _____
Advertising	\$ _____
Postage, Mailings, Etc.	\$ _____
Equipment	\$ _____
Donations/Contributions	\$ _____
Other (list)	\$ _____
	\$ _____
	\$ _____
	\$ _____

See Attached

Total Expenditures \$ 24,926.21

Ending Cash Balance, July 1, 2020 \$ 61,760.03

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Jana Gorman July 1, 2020
 Officer/Director Date
 treasurer
 Title

Received and reviewed by Bartlesville Public Schools:

[Signature] 7/9/20
 Date

[Signature] 7/8/2020
 Date

Sara Vermeire,
 Activity Fund Custodian

Bartlesville Secondary Schools Parent Support Group
Central Middle School Chapter
July 1, 2019 - July 1, 2020

Checking account balance July 1, 2019 **\$45,441.79**

Income:

Concessions	\$16,496.54
5K fundraiser	\$20,865.00
Central T-Shirts	\$2,928.48
Christmas Bags	\$415.00
ConocoPhillips/P66 Volunteer Grant	\$0.00
Bruin Bash- Madison 1/2 of expenses	\$0.00
Central Madness Event	\$0.00
donations /misc	\$333.39
Ryan Huff Memorial funds	\$206.04

Total Income: **\$41,244.45**

Expenses:

5K Run	\$9,205.22
concession	\$8,530.02
Central T-Shirts	\$2,188.85
Teacher Luncheons/Hospitality	\$218.28
Teacher Appreciation Gifts, Door Signs	\$1,469.91
Christmas Bags	\$1,000.00
Classified Personnel Door Prizes	\$100.00
Battle of the Books (Sequoyah books)	\$147.98
Spelling Bee	\$225.00
Geography Bee	\$90.00
Math Counts	\$181.60
Survivor Attendance Award(split to semesters)	\$150.00
Department Teaching Supplements	\$357.67
Academic Awards Lunch/Reception	\$0.00
Talent Show Awards	\$30.00
Writing Contest 8th grade	\$60.00
Yearbook Raffle/Signing Party	\$0.00
8th Grade Promotion Breakfast	\$0.00
8th Grade Bruin Bash All Expenses	\$0.00
Donation - Pack the Backpacks	\$0.00
Central Madness Event	\$13.07
Scholastic for Teachers	\$0.00
Sam's membership	\$100.00
Tax Preparation Fee	\$200.00
Petty Cash (Cub Café)	\$0.00
Park Day	\$0.00
Science Fair	\$0.00
Senior Reception	\$0.00
Bank Expenses	\$32.25
Central upgrades	\$626.36
special olympics donation	\$0.00

Total Expenses: **\$24,926.21**

Net income/(loss) **\$16,318.24**

Checking account balance July 1, 2020 **\$61,760.03**

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Central Middle School

Applicant's Address: 815 Delaware Avenue
Bartlesville, OK 74003

Applicant's Taxpayer I.D. Number: 463611

Applicant's Representative from whom
additional information may be obtained: Jana Gorman- treasurer

Applicant's Telephone Number: 918-914-2001

Applicant's Purpose, Goals, and
Organizational Structure: _____

To support and encourage our school. To get parents
involved, to make our school better, and to improve
and help our students.

Describe how the school district and its
students will benefit if the applicant is
sanctioned: When parents know what their

children do from day to day, this can help build their
confidence. When financial resources are provided this
can help with tools to improve children academics.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357**

Central Middle School
Applicant (Organization Name)

By: Jana Gorman

Date: July 1, 2020

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently **doesn't** hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Central Middle School Parent Support Group

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Jana Gorman Date: July 9, 2020

**BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED**

Name of Organization/Association: Hoover Elementary PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 10,860.57

Collections:

Fundraiser, Merchandise Sales, Etc.	<u>\$ 39,367.61</u>
Donations	<u>\$ 20,879.97</u>
Contributions	<u>\$</u>
Other (list)	<u>\$</u>
	<u>\$</u>
	<u>\$</u>
	<u>\$</u>

Total Collections \$ 60,247.58

Expenditures:

Fund Raising Expenses	<u>\$ 13,980.26</u>
Supplies/Materials	<u>\$ 13,312.62</u>
Advertising	<u>\$</u>
Postage, Mailings, Etc.	<u>\$</u>
Equipment	<u>\$</u>
Donations/Contributions	<u>\$</u>
Other (list)	<u>\$</u>
Teacher Appreciation	<u>\$ 1,767.63</u>
Teacher Grants	<u>\$ 4,950</u>
Electronis-IPads & Chromebooks	<u>\$ 14,369.15</u>

Total Expenditures \$ 48,379.66

Ending Cash Balance, July 1, 2020 \$ 22,728.49

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Lacie Autry 7/1/2020
Officer/Director Date
Hoover Elementary Treasurer
Title

Received and reviewed by Bartlesville Public Schools:

 7/9/20
Date
David Boggs,
Chief Financial Officer, Financial Services

 7/8/2020
Date
Sara Vermeire,
Activity Fund Custodian

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Hoover Elementary PTO

Applicant's Address: 512 S Madison
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number: 73-1307215

Applicant's Representative from whom additional information may be obtained: Lacie Autry

Applicant's Telephone Number: 918-855-0539

Applicant's Purpose, Goals, and Organizational Structure: The Hoover Elementary PTO's purpose is to provide students with and teachers with any educational supplies to be successful in the classroom. Our goal is to work together with our Hoover community to provide these extra supplies to be successful.

Describe how the school district and its students will benefit if the applicant is sanctioned: Hoover Elementary PTO is able to provide much needed supplies to our students and teachers. Hoover Students greatly benefit from the added support that the PTO can provide through supplies, field trip and educational materials.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357**

Hoover Elementary PTO
Applicant (Organization Name)

By: Lacie Autry Date: 6-28-2020

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information

Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Hoover Elementary PTO

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance
PTO Liability Policy #NANPO0046422	RVNA Insurance Brokers			

Completed by: Lacie Autry Date: 7/1/2020

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: Richard Kane Elem. PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019

\$ 28,741.58

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ 19,871.24
Donations	\$ 2,500.16
Contributions	\$
Other (list)	\$
<u>Interest income</u>	\$.01
<u>MISC. (uncat)</u>	\$ 246.84
	\$

\$ 22,618.25

Total Collections

Expenditures:

Fund Raising Expenses	\$ 4,422.26
Supplies/Materials	\$ 5,893.18
Advertising	\$
Postage, Mailings, Etc. <u>Library</u>	\$ -1,068.65
Equipment	\$ 3,865.11
Donations/Contributions	\$
Other (list)	\$
<u>Student Activities</u>	\$ 250.78
<u>Principal Fund</u>	\$ 935.15
<u>Hospitality</u>	\$ 1,766.07

\$ 16,063.90

Total Expenditures

Ending Cash Balance, June 23, 2020

\$ 35,295.93

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Yolene Brinson _____ Date 7-2-2020
 Officer/Director President
 Title

Received and reviewed by Bartlesville Public Schools:

David Boggs _____ Date 7/9/20
 Chief Financial Officer, Financial Services
Sara Vermeire _____ Date 7/8/2020
 Activity Fund Custodian

Richard Kane Elementary Parent Teacher Association

PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Income	
100 Fundraising Income	293.10
101 Candy Grams	2,042.73
102 Freckles Friday	475.70
103 Restuarant Nights	157.40
104 BoxTops/Coke Rewards	194.00
105 Kane Spirit Shirts	53.03
106 Amazon Smile	16,655.28
107 Trick-or-Trot-a-Thon	19,871.24
Total 100 Fundraising Income	2,500.16
150 Donations	0.01
interest income	\$22,371.41
Total Income	\$22,371.41
GROSS PROFIT	
<i>uncategorized Asset transfer 11/04/2019 \$246.85</i>	
Expenses	
200 Principal's Discretionary Fund	935.15
300 Hospitality	1,766.07
400 Supplies & Materials	130.68
402 Teacher Requests	5,461.14
403 PTO Supplies	598.61
404 Yearbook Expense Spring 2019	-297.25
Total 400 Supplies & Materials	5,893.18
500 Student Activities	250.78
501 Bus Transportation	0.00
503 Field Trips	250.78
Total 500 Student Activities	-1,068.65
600 Library	3,865.11
700 Equipment (Building)	4,422.26
800 Trick or Trot Expenses	\$16,063.90
Total Expenses	\$6,307.51
NET OPERATING INCOME	\$6,307.51
NET INCOME	\$6,307.51

Transfer

Online banking matches

Transfer Funds From

Uncategorized Asset ▼

Balance

\$ -246.85

Transfer Funds To

0040 CHECKING (KING) ▼

Balance

\$35,295.93


Transfer Amount

246.85

Date

11/04/2019

Memo

 Attachments Maximum size: 20MB

Drag/Drop files here or click the icon

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BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Richard Kane Elem. PTO

Applicant's Address: 801 E 13th St
Bartlesville, OK 74003

Applicant's Taxpayer I.D. Number: 45-4196100

Applicant's Representative from whom additional information may be obtained: Jolene Bryant, President

Applicant's Telephone Number: 918-440-5070

Applicant's Purpose, Goals, and Organizational Structure: Richard Kane Elem. PTO

parents and teachers collaborate to enrich the education of Kane students. Our goal is to provide a positive learning environment where students can thrive.

Jolene Bryant - President Stephanie Hathaway - VP
Suzy Kiensy - Secretary Keeli Proege - treasurer

Describe how the school district and its students will benefit if the applicant is sanctioned:

PK PTO provides additional funding for classroom materials, software, educational field trips, school equipment, books, music, and other supplies to improve the quality of each student's education.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

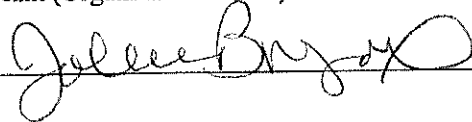
1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

Richard Kane Elementary School PTO

Applicant (Organization Name)

By:



Date:

6/30/2020

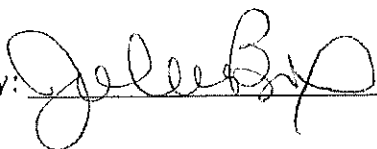
BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information

Check here if your Organization/Association currently doesn't hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: Richard Kane Elementary PTO

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by:  Date: 7-13-2020

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: RANCH HEIGHTS ELEMENTARY PTO

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 23,429

Collections:	
Fundraiser, Merchandise Sales, Etc.	<u>\$ 40,394</u>
Donations	<u>\$ 5,413</u>
Contributions	<u>\$ 3,475</u>
Other (list)	<u>\$</u>
LIBRARY	<u>\$ 9,511</u>
	<u>\$</u>
	<u>\$</u>
Total Collections	<u>\$ 58,793</u>

Expenditures:	
Fund Raising Expenses	<u>\$ 11,136</u>
Supplies/Materials	<u>\$</u>
Advertising	<u>\$</u>
Postage, Mailings, Etc.	<u>\$</u>
Equipment	<u>\$</u>
Donations/Contributions	<u>\$ 15,158</u>
Other (list) YEARBOOK	<u>\$ 2,122</u>
TEACHER STIPENDS	<u>\$ 10,144</u>
LIBRARY	<u>\$ 7,593</u>
TAXES/OP EXP	<u>\$ 461</u>

Total Expenditures \$ 46,614

Ending Cash Balance, June 30, 2020 \$ 35,608.00

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Sara Jones 7/13/2020
 Officer/Director _____ Date
 Treasurer _____
 Title _____

Received and reviewed by Bartlesville Public Schools: 7/15/20
 _____ Date
 David Boggs,
 Chief Financial Officer, Financial Services

Sara Vermeire 7/14/2020
 _____ Date
 Sara Vermeire,
 Activity Fund Custodian

Ranch Heights Elementary School PTO

PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Income	
Amazon Smiles	97.08
Box Tops	153.70
Donations	5,412.50
Field Trip Assistance	2,121.00
FundRaisers	0.00
Bingo Night/Basket Raffle	863.62
Discount Cards	5,423.00
Jog-athon	14,167.50
Mother/Son Game Night	672.00
Pickles and Popcorn	6,799.72
Princess Ball	2,985.00
Skate Night	4,413.11
Total FundRaisers	35,323.95
Library Fund--Book Fair INC	9,510.57
Other Types of Income	0.00
Miscellaneous Revenue	76.46
Total Other Types of Income	76.46
Restaurant Fundraisers	1,339.76
T-shirt Sales	3,577.00
Yearbook	1,181.00
Total Income	\$58,793.02
GROSS PROFIT	\$58,793.02
Expenses	
Fundraiser Expenses	0.00
Bingo Night	465.00
Box Tops	14.35
CHANGE FOR EVENT	0.00
Dad/Daughter Dance	306.11
Discount Cards	585.18
Jog-athon	3,003.74
Mother/Son Game Night	416.75
Pickles and Popcorn	4,088.77
Spirit Sales	2,044.00
Total Fundraiser Expenses	10,923.90
Ice Cream Social	88.80
Library Fund--Book Fair EXP	8,713.15
Meeting Approved Expense	8,600.69
Operations	0.00
Bank Fees/Charges	0.00
Total Operations	0.00

Ranch Heights Elementary School PTO

PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Other Miscellaneous Service Cost	461.00
PTO Service Programs	345.26
Field Trip Assistance	1,342.18
Landscaping	143.44
Staff Appreciation/Hospitality	2,983.66
Total PTO Service Programs	4,814.54
Skate Night	212.36
Teacher Stipends	10,144.06
WatchDOGS	534.55
Yearbook EXP	2,122.28
Total Expenses	\$46,615.33
NET OPERATING INCOME	\$12,177.69
NET INCOME	\$12,177.69

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

This is a request for sanctioning by the Applicant to the Board of Education of Bartlesville, Oklahoma, pursuant to which the funds collected by the Applicant are exempt from the statutory controls over school activity funds. The Applicant is a student achievement program or a parent-teacher association or organization.

Name of Applicant: Ranch Heights Elementary PTO

Applicant's Address: 5101 Woodland Rd. Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number: 73-1327882

Applicant's Representative from whom additional information may be obtained: Sara Jones

Applicant's Telephone Number: (918) 333-3810 (school) (918) 841-6600 (Sara)

Applicant's Purpose, Goals, and Organizational Structure: To promote the welfare of children in the school, home, and community. To promote close communication, understanding, and cooperation among the students, faculty, and parents. To support and improve the school environment.

Describe how the school district and its students will benefit if the applicant is sanctioned: The school receives financial support for field trips, teacher stipends, special projects, as well as supporting teachers through appreciation events. PTO also volunteers at the school.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

Applicant also acknowledges that, in order for the school district to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year, the audit report, if any, for Applicant's recently ended fiscal year, prepared by an independent accounting firm.

INSTRUCTIONS FOR COMPLETING APPLICATION:

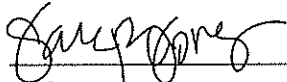
1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

**Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357**

Ranch Heights Elementary PTO

Applicant (Organization Name)

By:



Sara Jones

Date: 7/13/2020

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information

Check here if your Organization/Association currently **doesn't** hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: _____

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: *Sara Jones* Date: 7/13/2020

Sara Jones

BARTLESVILLE PUBLIC SCHOOLS
ORGANIZATION/ASSOCIATION FINANCIAL STATEMENT
UNAUDITED

Name of Organization/Association: Wayside Parent Support Association

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2019-2020

Beginning Cash Balance, July 1, 2019 \$ 74,022.78

Collections:

Fundraiser, Merchandise Sales, Etc.	\$	<u>89,514.38</u>	<u>1</u>
Donations	\$	<u>14,691.00</u>	<u>2</u>
Contributions	\$		
Other (list)	\$		
<u>Intrest Income</u>	\$	<u>105.40</u>	<u>3</u>
	\$		
	\$		

Total Collections \$ 104,310.78

Expenditures:

Fund Raising Expenses	\$	<u>20,597.93</u>	<u>1</u>
Supplies/Materials	\$	<u>22,764.29</u>	<u>2</u>
Advertising	\$		
Postage, Mailings, Etc.	\$		
Equipment	\$	<u>62.02</u>	<u>3</u>
Donations/Contributions	\$	<u>9,450.18</u>	<u>4</u>
Other (list)	\$		
<u>Fees</u>	\$	<u>700</u>	<u>5</u>
<u>Field Trip Expense</u>	\$	<u>4,121.85</u>	<u>6</u>
	\$		

Total Expenditures \$ 57,696.27

Ending Cash Balance, June 29, 2020 \$ 118,367.11

*120,637.29
should be
amount
\$2,270.18
outstanding
expenses)*

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2019-2020 school year, to the best of my knowledge and belief. I further certify that, in accordance with policy of the Bartlesville Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the Board of Education, and the failure to do so may result in revocation of the Board's sanctioning approval.

Kate Ruddick (Katie Ruddick) 6-29-2020
 Officer/Director Date
Treasurer
 Title

Received and reviewed by Bartlesville Public Schools:

[Signature] 6/30/20
 David Boggs, Date
 Chief Financial Officer, Financial Services

[Signature] 6/30/2020
 Sara Vermeire, Date
 Activity Fund Custodian

Banking Summary

7/1/2019 through 6/29/2020

Category	7/1/2019- 6/29/2020		
INCOME			
Box Tops - Income	1,484.50	1	1 89,514.38
Carnival - Income	4,867.26	1	2 14,691.00
Corporate Contributions	4,050.00	2	3 105.40
Dining Income	1,409.53	1	104,310.78
Directory - Income	542.00	1	
Donations-Income	683.00	2	
Interest - Income	105.40	3	
Library - Income	9,160.93	1	
Popcorn - Income	3,990.00	1	
School Supplies - Income	513.96	1	
Spring Fundraiser - Income	19,867.26	1	
T Shirt - Income	4,061.00	1	
T-Shirt - Income	6,355.96	1	
Thomas Charitable Fund - Income	2,500.00	2	
Walk-a-Thon - Bottles Income	1,300.00	2	
Walk-a-Thon Corporate Contributions	4,483.00	2	
Walk-a-Thon - Income	29,456.98	1	
Water Bottles - Income	1,675.00	2	
Yearbook - Income	7,805.00	1	
TOTAL INCOME	104,310.78		
EXPENSES			
Box Tops - Expense	101.89	1	1 20,597.93
Carnival - Expense	2,047.68	1	2 22,764.29
Charity*Donations	200.00	4	3 62.02
Directories - Expense	416.25	1	4 9,450.18
Field Trip - Expense	4,121.85	6	5 700.00
Hospitality - Expense	2,047.50	2	6 4,121.85
Library - Expense	2,921.35	1	57,696.27
Operations - Expense - WPSA Checks	130.00	2	
Operations - Expense - Safe Deposit Box	100.00	5	
Operations - Expense - Bond Renewal	100.00	5	Beg Cash 74022.78
Operations - Expense - Tax Prep	500.00	5	Revenus 104310.78
Operations - Expense	4,087.08	2	Exp -57696.27
Popcorn - Expense	717.22	1	Ending Cash 120637.29
Spring Fundraiser - Expense	3,884.32	1	Actual Cash 118367.11
T-Shirt - Expense	4,761.25	1	Diff 2270.18
Teacher & Principal Recurring - Expense	3,898.40	2	
Teacher & Principal Request - Expense	3,101.31	2	
Teacher Stipends - Expense	6,750.00	4	
Thomas Charitable Fund - Expense	2,500.18	4	
Walk-a-Thon - Bottles Expense	1,189.50	1	
Walk-a-Thon - Fund Usage	9,500.00	2	
Walk-a-Thon - Expense	1,324.97	1	
Walk-a-Thon - Prior Year Utilization	62.02	3	
Water Bottles - Expense	100.00	1	
Yearbook - Expense	3,133.50	1	
TOTAL EXPENSES	57,696.27		
TRANSFERS			
FROM WPSA Checking	31,248.51		
TO Money Market	-31,248.51		
TOTAL TRANSFERS	0.00		
OVERALL TOTAL	46,614.51		

BARTLESVILLE PUBLIC SCHOOLS

APPLICATION FOR SANCTIONING

UNDER OKLAHOMA STAT. TITLE 5-129.1 (HB 2107)

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Name of Applicant: Wayside Parent Support Association

Applicant's Address: 8000 Wayside Dr.
Bartlesville, OK 74006

Applicant's Taxpayer I.D. Number: 31-1728971

Applicant's Representative from whom additional information may be obtained: Katie Ruddick

Applicant's Telephone Number: 918-261-4465

Applicant's Purpose, Goals, and Organizational Structure: The Wayside Parent Support Association is an organization bringing parents together to support the teachers, students, and school through volunteerism and money contributions.

Describe how the school district and its students will benefit if the applicant is sanctioned: The teachers of Wayside receive stipends and requested supplies to use in their classrooms. The students are able to go on field trips throughout the year paid solely by our organization. We have purchased chrome carts to further STEM teaching. We purchased other items to improve our school also such as playground equipment, basketball goals, and water bottle fillers to promote health. We continually raise funds to benefit the students and teachers.

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline the applicant, and the decision of Board of Education is final and non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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1. Complete this application, the Insurance Coverage Form, and the attached financial statement.
Please print or type. If necessary, use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to:

Sara Vermeire
Bartlesville Public Schools
1100 S. Jennings
P.O. Box 1357
Bartlesville, OK 74005-1357

Wayside Parent Support Association
Applicant (Organization Name)

By: Katie RUDDICK Date: 6-29-2020

BARTLESVILLE PUBLIC SCHOOLS
Organization/Association Insurance Coverage Information



Check here if your Organization/Association currently **doesn't** hold any insurance policies

❖ If applicable please provide the following information on the various insurance policies taken out by your organization.

Organization/Association Name: _____

Type of Insurance	Insurer	Broker/ Agent	Coverage Limits	Deductibles/ Coinsurance

Completed by: Katie Ruddick Date: _____

Bartlesville Public Schools Encumbrance Register

Year 2020-2021 Fund 01

01-2019 BOND-GENERAL PROJ - BEA LEASE PURCHASE

PO No	Date	Vendor	Description	Amount
6	07/14/2020	LOCKE SUPPLY	FURN/FIX-018/PLANT SERVICES (10) LZS8WSSP 8GPM BOTTLE AND BUBBLER UNITS PER QUOTE 40635330-00	10,919.83

Report Total: \$10,919.83

BARTLESVILLE ISD #30
MISCELLANEOUS PAY RATES
2020-2021
 Effective 7/20/2020

JOB DESCRIPTION	HOURLY RATE OF PAY	SET RATE
ACADEMICS & INSTRUCTION		
ALGEBRA ACADEMY TEACHER	\$25.00	
CURRICULUM WRITING	\$25.00	
DRIVERS ED INSTRUCTOR	\$20.00	
NIGHT SCHOOL TEACHERS (added 1/16/06)	Not to exceed \$2000/semester	
SATURDAY SCHOOL	\$25.00	
TEXTBOOK COORDINATOR GRADES 6-8 (added 8/17/09)		\$1250 per year
TEXTBOOK COORDINATOR GRADES 9-12 (revised 7/1/18)		\$1250 per year
TUTORING - CERTIFIED TEACHER (revised 7/1/18)	\$25.00	
TUTORING - NON CERTIFIED		Employee's hourly rate
TUTORS - NON-CONTRACTED	\$9.00	
ADULT EDUCATION AND LITERACY (AEL)		
AEL CLASSROOM TEACHING - CERTIFIED (non-contracted, revised 7/1/18))	\$25.00	
AEL SUBSTITUTE (CERTIFIED) (1/11/05)	\$14.00	
AEL SUBSTITUTE (NON-CERTIFIED) (1/11/05)	\$12.00	
ASSESSMENT ADMINISTRATION		
AP TEST ADMINISTRATOR (added 8/16/2010)	\$17.00	
AP TEST COORDINATOR (added 8/16/2010)		\$500 per year
ELEMENTARY SCHOOL ENTRY SCREENING (PK-5; added 8/08/07)	\$7.50 per test	
PEARSON VUE TEST ADMINISTRATOR		\$500.00 per year
PEARSON VUE TEST CENTER MANAGER		\$2000.00 per year
PSAT PROCTORS (added 1/16/06)		\$40/session
PSAT TESTERS (added 1/16/06)		\$50/session
PSAT TUTOR	\$20.00	
SUMMER RSA CONFERENCING - CERTIFIED	\$25.00	
TEST CENTER COORDINATOR - BHS ACT/ASVAB/SAT/PSAT (added 8/16/2010)		\$970 per year
CAREER TECH TEACHERS		
REQUIRED CORE CURRICULUM TRAINING FOR SECONDARY CAREER TECH AND PLTW COURSES (Executive Director Approved, outside of contracted hours, added 7/1/18)		Employee's Daily Rate
VOCATIONAL AGRICULTURE - WORKFORCE/PROGRAM DEVELOPMENT		up to \$2,000/year
HUMAN RESOURCES - NEW EMPLOYEES & SUBSTITUTES		

BARTLESVILLE ISD #30
MISCELLANEOUS PAY RATES
2020-2021
Effective 7/20/2020

NEW EMPLOYEES WAITING ON CONTRACT CYCLE	Employee's Hourly Rate	
SUBSTITUTE FOR ANY CLASSIFIED POSITION EXCEPT BUS DRIVERS, NURSES	Step 0 at corresponding grade	
SUBSTITUTE TEACHER CERTIFIED		\$80.00/day
SUBSTITUTE TEACHER NON-CERTIFIED		\$60.00/day
SUBSTITUTE TEACHERS 21ST CONSECUTIVE DAY IN SAME CLASSROOM (Long-Term sub)	base teacher salary daily rate	
INDIAN EDUCATION (OPERATION EAGLE)		
INDIAN EDUCATION COORDINATOR (added 8/1/2010)		\$2,000 per year
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1/2 HOUR		\$50.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - 1 HOUR		\$100.00
INDIAN EDUCATION CULTURAL PRESENTER NON-CONTRACTED - FULL DAY		\$300.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1/2 HOUR		\$60.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - 1 HOUR		\$120.00
INDIAN EDUCATION CULTURAL PRESENTER RETIRED/CONTRACTED - FULL DAY		\$360.00
JANE PHILLIPS ELEMENTARY SCHOOL IMPROVEMENT GRANT (Project Code 515)		
CSI/CIP LEADERSHIP TEAM COLLABORATION (After School)	\$25.00	
CSI PROFESSIONAL DEVELOPMENT FOR CERTIFIED STAFF (After School)	\$15.00	
CSI PROFESSIONAL DEVELOPMENT FOR CERTIFIED STAFF (Full day outside of contracted hours)		\$80/day
CSI TRAINING FOR CLASSIFIED STAFF	Employee's hourly rate	
PROFESSIONAL DEVELOPMENT (PD) & TRAINING		
DISTRICT LEVEL TRAINING FOR JANUARY / FEBRUARY INSERVICE WORKSHOPS - PREPARATION AND PRESENTATION (Executive Director Approved, added 7/1/18)	\$30 flat rate per one hour workshop	
ELEMENTARY STEM SITE TRAINERS (added 7/1/18)		\$250 per year
PD PREPARATION OUTSIDE OF CONTRACTED HOURS (maximum time is 1/2 presentation time)	\$25.00	
STAFF DEVELOPMENT PRESENTATION (outside of contracted hours)	\$25.00	
REQUIRED TRAINING ATTENDANCE FOR CLASSIFIED STAFF	Employee's hourly rate	
TRAINING ATTENDANCE FOR CERTIFIED STAFF (outside of contracted hours, revised 7/8/2020)		\$80/day, \$40/half-day
SPECIAL SERVICES		
HOMEBOUND / HOMEBASED TEACHER (added 4/16/2018)	\$25.00	
OCCUPATIONAL THERAPIST (increased 7/20/2020)	\$65.00	
PHYSICAL THERAPIST (ADDITIONAL COMPENSATION)		\$4,735.00
PHYSICAL THERAPIST EXTENDED SCHOOL YEAR	\$40.00	
PHYSICAL THERAPIST CONTRACTED (added 7/20/2020)	\$65.00	
SPECIAL EDUCATION TRAINER - CERTIFIED		\$1,000.00
SPEECH THERAPIST (increased 7/20/2020)	\$65.00	
SPEECH THERAPIST EXTENDED SCHOOL YEAR	\$35.00	

BARTLESVILLE ISD #30
MISCELLANEOUS PAY RATES
2020-2021
Effective 7/20/2020

WORK SITE LEARNING (for Student Workers Reimbursed thru VocRehab - changed 8/17/09)		minimum wage
SUMMER SCHOOL		
BRUIN ACADEMY SUMMER SCHOOL TEACHER	\$25.00	
EXTENDED SCHOOL YEAR COORDINATOR (per session)		\$500.00
EXTENDED SCHOOL YEAR TEACHER (certified) (Includes +5%)	\$26.25	
EXTENDED SCHOOL YEAR ASSISTANT CONTRACTED DURING YEAR		Employee's hourly rate
EXTENDED SCHOOL YEAR ASSISTANT NOT CONTRACTED DURING YEAR		Grade P Step 0
MENTOR TEACHER		\$500.00
MIDDLE SCHOOL SUMMER SCHOOL TEACHER	\$25.00	
REGIONAL SUMMER SCHOOL SECRETARY (BHS)		Employee's hourly rate
REGIONAL SUMMER SCHOOL TEACHER (BHS)	\$25.00	
SUMMER BOOST / PROGRAM ASSISTANT (Elementary)		Employee's hourly rate or \$8.33 for non-
SUMMER BOOST / PROGRAM TEACHER (Elementary)	\$25.00	
SUMMER BOOST ADMINISTRATOR SUBSTITUTE	\$37.50	
SUMMER PROGRAM COORDINATOR		\$500.00
SUPPORT SERVICES		
MEDICATION DISPENSING (limit 2 per site)		\$250.00 per year
SECURITY (increased 6/9/2016)	\$25.00	
VOLUNTEER COORDINATOR FOR DISTRICT		\$2000 per year
TECHNOLOGY		
CHROMEBOOK DISTRIBUTION - Certified	\$20.00	
CHROMEBOOK DISTRIBUTION - Classified		Employee's hourly rate
SCHOOL WEBMASTER (increased 6/9/2016)		\$1,000.00 per year
TRANSPORTATION		
SUBSTITUTE BUS DRIVERS/NON-CONTRACTED ACTIVITY DRIVERS		Grade O Step 19
TEACHER/SPONSOR BUS DRIVER IN DISTRICT (added 11/17/08)		\$20.00 per week
TEACHER/SPONSOR BUS DRIVER OUT OF DISTRICT (added 11/17/08)		\$20.00 per trip
ATHLETICS AND ACTIVITIES		
ANNOUNCER JV, 8th & 9th		\$20.00
ANNOUNCER VARSITY		\$50.00
CHAIN CREW JV, 8th & 9th		\$10.00
CHAIN CREW VARSITY		\$25.00
CLOCK KEEPER JV, 8th & 9th		\$20.00
CLOCK KEEPER VARSITY		\$30.00
CONCESSION MANAGER (added 8/16/2010)	\$15.00	

BARTLESVILLE ISD #30
MISCELLANEOUS PAY RATES
2020-2021
Effective 7/20/2020

CONCESSION WORKER VARSITY	\$10.00	
EVENT MANAGER (added 8.16.2010)		\$75.00
EVENT SUPERVISION (Name Change 8/16/2010)		\$60.00
SCORE KEEPER JV, 8th & 9th		\$20.00
SCORE KEEPER VARSITY		\$30.00
TICKET/PASS WORKERS VARSITY	\$10.00	
TRAFFIC CONTROL VARSITY		\$45.00
TICKET SUPERVISOR VARSITY		\$45.00
TICKET/PASS WORKERS JV, 8th & 9th	\$8.00	
USHER (Added 8/16/2010)		\$10.00
VIDEO/SOUND WORKER (Added 8/16/2010)		\$40.00

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Football For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)
A. Bartlesville B. St. John Catholic School
Address 1700 Hillcrest Address 816 S. Keeler Ave.
City Bartlesville ZIP 74003 City Bartlesville ZIP 74003
Supt. Chuck McCawley Supt. David Dean
Prin. _____ Prin. Cristel Miller
A.D. Thad Dilbeck A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):
Name Thad Dilbeck Work Phone 918 336-3311 ext 1010

4. Do the boundaries of the school districts join? Yes No _____

5. NAME OF COOPERATIVE TEAM or GROUP St. John School(s) Eagle
6. DISTANCE BETWEEN SCHOOLS 0-5 miles. Mascot, if applicable _____

7. COACHING STAFF OR SPONSOR
Head Coach/Sponsor Jason Sport School Bartlesville
Assistant _____ School Bartlesville

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for III, no ADM numbers are necessary)
School A ADM (9-12) 1640
School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - b. Administrative Responsibility
 - c. Liability and Insurance
 - d. Uniforms (colors, cost, identifying names, etc.)
 - e. Financial Arrangements
 - f. Operating Procedures
 - g. Facilities
 - h. Practice Sites and Schedules
 - i. Staffing
 - j. Evaluation of Staff
 - k. Supervision at Contests, home and away
 - l. Transportation
 - m. Contracting Game Officials
 - n. Cheerleaders/Pep Squads
 - o. OSSAA Eligibility Reports
 - p. Periodic In-School Eligibility Checks
 - q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville P.S.
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date June 29, 2020

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program.

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: _____

SCHOOL A. Bartlesville PS
(Host)

SCHOOL B. St. John Catholic School

Bd. Pres. _____

Bd. Pres. _____

Supt. _____

Supt. _____

Prin. _____

Prin. Cristof Miller

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Track For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A.)

A. Bartlesville
Address 1700 Hillcrest
City Bartlesville ZIP 74003
Supt. Chuck McCauley
Prin. _____
A.D. Thad Dilbeck

B. St. John Catholic School
Address 816 S. Keeler
City Bartlesville ZIP 74003
Supt. David Dean
Prin. Cristel Miller
A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Thad Dilbeck Work Phone 918 336 3311 ext 1010

4. Do the boundaries of the school districts join? Yes No _____

5. NAME OF COOPERATIVE TEAM or GROUP St. Johns

Eagles
Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 0-5 miles

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor David Ayres School Bartlesville
Assistant _____ School Bartlesville

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville PS
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date June 29, 2000

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application _____

SCHOOL A Bartlesville
(Host)

SCHOOL B St. John Catholic School

Bd. Pres. _____

Bd. Pres. _____

Supt. _____

Supt. _____

Prin. _____

Prin. Cruick Miller

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Girls Golf For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)

A <u>Bartlesville P.S.</u>	B <u>St. John Catholic School</u>
Address <u>1700 Hillcrest</u>	Address <u>816 S. Keeler Ave.</u>
City <u>Bartlesville</u> ZIP <u>74003</u>	City <u>Bartlesville</u> ZIP <u>74003</u>
Supt <u>Chuck McCauley</u>	Supt <u>David Dean</u>
Prin _____	Prin <u>Cristel Miller</u>
A.D. <u>Thad Dilbeck</u>	A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program).

Name Thad Dilbeck Work Phone 918 336-3311 ext 1010

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP St. John Eagles
School(s) _____
Mascot, if applicable _____

6. DISTANCE BETWEEN SCHOOLS 0-5 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Carl Holmes School _____
Assistant _____ School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville PS
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date July 1, 2020

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application: _____

SCHOOL A Bartlesville PS
(Host)

SCHOOL B St. John Catholic School

Bd. Pres. _____

Bd. Pres. _____

Supt. _____

Supt. _____

Prin. _____

Prin. Cassid Millh

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1 ACTIVITY Boys Golf For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2 SCHOOLS MAKING APPLICATION (List host school under A)

A <u>Bartlesville P.S.</u>	B <u>St. John Catholic School</u>
Address <u>1700 Hillcrest</u>	Address <u>816 S. Keeler Ave.</u>
City <u>Bartlesville</u> ZIP <u>74003</u>	City <u>Bartlesville</u> ZIP <u>74003</u>
Supt. <u>Chuck McCauley</u>	Supt. <u>David Dean</u>
Prin. _____	Prin. <u>Cristel Miller</u>
A.D. <u>Thad Dilbeck</u>	A.D. _____

3 ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program):

Name Thad Dilbeck Work Phone 918 336-3311 ext 1010

4 Do the boundaries of the school districts join? Yes No

5 NAME OF COOPERATIVE TEAM or GROUP St. John School(s) Eagles
Mascul, if applicable

6 DISTANCE BETWEEN SCHOOLS 0-5 miles.

7 COACHING STAFF OR SPONSOR

Head Coach/Sponsor Jeff Rude School _____
Assistant _____ School _____

8 SITE OF CONTEST _____

9 SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640
School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville PS
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date July 1, 2020

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application: _____

SCHOOL A Bartlesville PS
(Host)

SCHOOL B St. John Catholic School

Bd Pres _____

Bd Pres _____

Supt _____

Supt _____

Prin _____

Prin Cassie Miller

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Girls Basketball For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)

A. <u>Bartlesville P.S.</u>	B. <u>St. John Catholic School</u>
Address <u>1700 Hillcrest</u>	Address <u>816 S. Keeler Ave.</u>
City <u>Bartlesville</u> ZIP <u>74003</u>	City <u>Bartlesville</u> ZIP <u>74003</u>
Supt. <u>Chuck McCauley</u>	Supt. <u>David Dean</u>
Prin. _____	Prin. <u>Cristel Miller</u>
A.D. <u>Thad Dilbeck</u>	A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program)

Name Thad Dilbeck Work Phone 918 336 3311 ext 1010

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP St. John Eagles
School(s) _____ Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 0-5 miles.

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Michael Martin School _____
Assistant _____ School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640
School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA)

- Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- Administrative Responsibility
- Liability and Insurance
- Uniforms (colors, cost, identifying names, etc.)
- Financial Arrangements
- Operating Procedures
- Facilities
- Practice Sites and Schedules
- Staffing
- Evaluation of Staff
- Supervision at Contests, home and away
- Transportation
- Contracting Game Officials
- Cheerleaders/Pep Squads
- OSSAA Eligibility Reports
- Periodic In-School Eligibility Checks
- Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved

School A Bartlesville PS
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date July 1, 2020

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program.

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: _____

SCHOOL A Bartlesville PS.
(Host)

SCHOOL B St. John Catholic School

Bd. Pres. _____

Bd. Pres. _____

Supt. _____

Supt. _____

Prin. _____

Prin. Cassell Miller

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Boys Basketball For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)

A Bartlesville P.S.

Address 1700 Hillcrest

City Bartlesville ZIP 74003

Supt Chuck McCauley

Prin _____

A.D. Thad Dilbeck

B St. John Catholic School

Address 816 S. Keeler Ave.

City Bartlesville ZIP 74003

Supt David Dean

Prin Cristel Miller

A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program)

Name Thad Dilbeck

Work Phone 918 336 3311 ext 1010

4. Do the boundaries of the school districts join? Yes No _____

5. NAME OF COOPERATIVE TEAM or GROUP St. John

Eagles

6. DISTANCE BETWEEN SCHOOLS 0-5 miles

School(s)

Mascot, if applicable

7. COACHING STAFF OR SPONSOR

Head Coach Sponsor Clint Stewart

School _____

Assistant _____

School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved

School A Bartlesville PS
 (Host)
 Date _____ Location Bartlesville, Ok
 School B St. John Catholic School
 Date July 1, 2020 Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application _____

SCHOOL A Bartlesville PS SCHOOL B St. John Catholic School
 (Host)
 Bd. Pres. _____ Bd. Pres. _____
 Supt. _____ Supt. _____
 Prin. _____ Prin. Cassid Milh

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Wrestling For School Year(s) 2020-21
(One Activity Per Application Form)
Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)
A. Bartlesville P.S. B. St. John Catholic School
Address 1700 Hillcrest Address 816 S. Reeler Ave.
City Bartlesville ZIP 74003 City Bartlesville ZIP 74003
Supt. Chuck McCauley Supt. David Dean
Prin. _____ Prin. Cristel Miller
A.D. Thad Dilbeck A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program)
Name Thad Dilbeck Work Phone 918 336-3311 ext 1010

4. Do the boundaries of the school districts join? Yes No _____

5. NAME OF COOPERATIVE TEAM or GROUP St. John School(s) Eagles
6. DISTANCE BETWEEN SCHOOLS 0-5 miles Mascot, if applicable _____

7. COACHING STAFF OR SPONSOR
Head Coach/Sponsor Josh Pubiter School _____
Assistant _____ School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)
School A ADM (9-12) 1640
School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA)
- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - b. Administrative Responsibility
 - c. Liability and Insurance
 - d. Uniforms (colors, cost, identifying names, etc.)
 - e. Financial Arrangements
 - f. Operating Procedures
 - g. Facilities
 - h. Practice Sites and Schedules
 - i. Staffing
 - j. Evaluation of Staff
 - k. Supervision at Contests, home and away
 - l. Transportation
 - m. Contracting Game Officials
 - n. Cheerleaders/Pep Squads
 - o. OSSAA Eligibility Reports
 - p. Periodic In-School Eligibility Checks
 - q. Procedures for Awarding Athletic Letters

11 Indicate the date and location of the school board meeting at which the filing of this application was approved

School A Bartlesville PS
(Host) Date _____ Location Bartlesville, Ok

School B St. John Catholic School
Date July 1, 2020 Location Bartlesville, Ok

As a part of this application; please include, on school letterhead, the school board resolution approving participation in this cooperative program

12 AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application: _____

SCHOOL A Bartlesville PS. SCHOOL B St. John Catholic School
(Host)

Bd. Pres _____ Bd. Pres _____

Supt _____ Supt _____

Prin _____ Prin. Crescent Mills

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Volleyball For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)

A Bartlesville P.S.
Address 1700 Hillcrest
City Bartlesville ZIP 74003
Supt. Chuck McCauley
Prin. _____
A.D. Thad Dilbeck

B St. John Catholic School
Address 816 S. Reeler Ave.
City Bartlesville ZIP 74003
Supt. David Dean
Prin. Cristel Miller
A.D. Emily Carothers

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person listed below, when seeking information about the program)

Name Thad Dilbeck Work Phone 918 336-3311 ext 1010

4. Do the boundaries of the school districts join? Yes No

5. NAME OF COOPERATIVE TEAM or GROUP St. John School(s) Eagles
Mascot, if applicable

6. DISTANCE BETWEEN SCHOOLS 0-5 miles

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor JENN WARD School _____
Assistant _____ School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640

School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc.)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11 Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville PS
 (Host)
 Date _____ Location Bartlesville, Ok

School B St. John Catholic School
 Date July 1, 2020 Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12 AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application: _____

SCHOOL A Bartlesville PS SCHOOL B St. John Catholic School
 (Host)
 Bd. Pres. _____ Bd. Pres. _____

Supr. _____ Supr. _____

Prin. _____ Prin. Cassie Miller

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Softball For School Year(s) 2020-21
(One Activity Per Application Form)

Check one: High School Junior High

2. SCHOOLS MAKING APPLICATION (List host school under A)

A <u>Bartlesville P.S.</u>	B <u>St. John Catholic School</u>
Address <u>1700 Hillcrest</u>	Address <u>816 S. Keeler Ave.</u>
City <u>Bartlesville</u> ZIP <u>74003</u>	City <u>Bartlesville</u> ZIP <u>74003</u>
Supt <u>Chuck McCauley</u>	Supt <u>David Dean</u>
Prin _____	Prin <u>Cristel Miller</u>
A.D. <u>Thad Dilbeck</u>	A.D. _____

3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program).

Name Thad Dilbeck Work Phone 918 336 3311 ext 1010

4. Do the boundaries of the school districts join? Yes No _____

5. NAME OF COOPERATIVE TEAM or GROUP St. John Eagles
School(s) _____
Mascot, if applicable _____

6. DISTANCE BETWEEN SCHOOLS 0-5 miles

7. COACHING STAFF OR SPONSOR

Head Coach/Sponsor Kyle Minton School _____
Assistant _____ School _____

8. SITE OF CONTEST _____

9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)

School A ADM (9-12) 1640
School B ADM (9-12) _____

10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS

Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):

- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
- b. Administrative Responsibility
- c. Liability and Insurance
- d. Uniforms (colors, cost, identifying names, etc)
- e. Financial Arrangements
- f. Operating Procedures
- g. Facilities
- h. Practice Sites and Schedules
- i. Staffing
- j. Evaluation of Staff
- k. Supervision at Contests, home and away
- l. Transportation
- m. Contracting Game Officials
- n. Cheerleaders/Pep Squads
- o. OSSAA Eligibility Reports
- p. Periodic In-School Eligibility Checks
- q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved.

School A Bartlesville PS
(Host)
 Date _____ Location Bartlesville, Ok
 School B St. John Catholic School
 Date July 1, 2020 Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein

Date of Application: _____

SCHOOL A <u>Bartlesville PS</u> <small>(Host)</small>	SCHOOL B <u>St. John Catholic School</u>
Bd. Pres _____	Bd. Pres _____
Supt _____	Supt _____
Prin _____	Prin <u>Cassie Miller</u>

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION
PO Box 14590, Oklahoma City, Oklahoma 73113-0590

APPLICATION FOR CONDUCTING PILOT COOPERATIVE ACTIVITIES PROGRAM
(To Be Jointly Completed By Participating Schools)

1. ACTIVITY Cross Country For School Year(s) 2020-21
(One Activity Per Application Form)
Check one: High School Junior High
2. SCHOOLS MAKING APPLICATION (List best school under A.)
- | | |
|---|---|
| A. <u>Bartlesville P.S.</u> | B. <u>St. John Catholic School</u> |
| Address <u>1700 Hillcrest</u> | Address <u>816 S. Keeler Ave.</u> |
| City <u>Bartlesville</u> ZIP <u>74003</u> | City <u>Bartlesville</u> ZIP <u>74003</u> |
| Supt. <u>Chuck McCauley</u> | Supt. <u>David Dean</u> |
| Prin. _____ | Prin. <u>Cristel Miller</u> |
| A.D. <u>Thad Dilbeck</u> | A.D. _____ |
3. ADMINISTRATOR OF RECORD (The OSSAA will contact one person, listed below, when seeking information about the program)
- Name Thad Dilbeck Work Phone 918 336 3311 ext 1010
4. Do the boundaries of the school districts join? Yes No
5. NAME OF COOPERATIVE TEAM or GROUP St. John Eagles
School(s) _____ Mascot, if applicable _____
6. DISTANCE BETWEEN SCHOOLS 0-5 miles
7. COACHING STAFF OR SPONSOR
- Head Coach/Sponsor David Ayres School _____
- Assistant _____ School _____
8. SITE OF CONTEST _____
9. SCHOOL ENROLLMENTS (if co-op application is for JH, no ADM numbers are necessary)
- School A ADM (9-12) 1640
- School B ADM (9-12) _____
10. ADDITIONAL AGREEMENTS BETWEEN SCHOOLS
- Written agreement between the two participating schools shall include the following (does not need to be submitted to the OSSAA):
- a. Conditions Prompting Application for Cooperative Agreement and Goal of Coop
 - b. Administrative Responsibility
 - c. Liability and Insurance
 - d. Uniforms (colors, cost, identifying names, etc.)
 - e. Financial Arrangements
 - f. Operating Procedures
 - g. Facilities
 - h. Practice Sites and Schedules
 - i. Staffing
 - j. Evaluation of Staff
 - k. Supervision at Contests, home and away
 - l. Transportation
 - m. Contracting Game Officials
 - n. Cheerleaders/Pep Squads
 - o. OSSAA Eligibility Reports
 - p. Periodic In-School Eligibility Checks
 - q. Procedures for Awarding Athletic Letters

11. Indicate the date and location of the school board meeting at which the filing of this application was approved

School A Bartlesville PS
(Host)

Date _____

Location Bartlesville, Ok

School B St. John Catholic School

Date July 1, 2020

Location Bartlesville, Ok

As a part of this application, please include, on school letterhead, the school board resolution approving participation in this cooperative program

12. AUTHORIZATION FOR THE FILING OF THIS APPLICATION

The undersigned have jointly filed this application and verify the information contained herein.

Date of Application: _____

SCHOOL A Bartlesville PS
(Host)

SCHOOL B St. John Catholic School

Bd. Pres _____

Bd. Pres _____

Supt. _____

Supt. _____

Prin. _____

Prin. Cassidy Miller



SCHOOL DISTRICT AGREEMENT

This Agreement ("*Agreement*") is made effective as of July 1, 2018 between Bottling Group, LLC and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located at 510 W. Skelly Drive, Tulsa, OK 74107 ("*Pepsi*") and Bartlesville Public Schools having its principal place of business at 1100 S. Jennings, Bartlesville, OK 74003 ("*Customer*").

RECITALS

WHEREAS, Pepsi desires the right to be the exclusive supplier of Beverages (defined below) to the Customer.

WHEREAS, Pepsi has submitted a bid in response to an invitation to bid issued by the Customer for the exclusive right to develop and carry out a program for the sale of its Products (defined below) in the Facilities (as hereinafter defined).

WHEREAS, Pepsi is experienced in installing, operating, servicing and maintaining equipment for dispensing Beverage products and the Customer determined that it is in the best interests of the Customer to contract with Pepsi to provide services for the sale of Beverage products.

WHEREAS, the parties desire to confirm the terms and conditions under which the Customer will contract with Pepsi to install, operate, service and maintain all equipment dispensing Beverage products.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

1. Definitions.

"*Beverage*" or "*Beverages*" means all carbonated and non-carbonated, non-alcoholic drinks, however dispensed, including but not limited to, (i) colas and other flavored carbonated drinks; (ii) fruit juice, fruit juice containing and fruit flavored drinks; (iii) chilled coffee drinks; (iv) chilled tea products; (v) hypertonic, isotonic and hypotonic drinks (sports drinks and fluid replacements); (vi) energy drinks, (vii) packaged carbonated or still water (including spring, mineral or purified), (viii) liquid concentrate teas ("*LCT*"), (ix) frozen carbonated and non-carbonated beverages ("*FB*"), and (x) any future categories of nonalcoholic beverage products that may be distributed by Pepsi.

"*Cases*" shall mean the number of cases of Packaged Products purchased by the Customer from Pepsi, initially delivered in quantities of 24, 15, and 12 bottle/can units, and thereafter in such other size, quantity and type of containers as determined by Pepsi, from time to time.

"*Competitive Products*" means any and all Beverages that are not Products (as defined herein), excluding hot coffee, hot tea and non shelf-stable, non-flavored fluid milk as currently defined by the USDA (i.e., milk beverages containing at least 6.5% non-fat milk solids).



"Equipment" means the following types of equipment owned and operated by Pepsi and used to sell or dispense the Products: (1) full service vending machines (**"Vending Machines"**); (2) retail single-serve food service equipment and (3) fountain service equipment.

"Facilities" means the entire premises of every school and facility owned or operated by the Customer, now or in the future, including all elementary, middle, high, and alternative schools, athletic facilities, convenience stores, book stores, student operated stores, teachers' lounges, and concession stands, parking lots, dining facilities, unbranded and branded food service outlets and vending areas. All elementary, middle and high schools within the School District shall be listed on Exhibit A attached hereto.

"Food Service Area" means all locations within the Facilities where meals, snacks and beverages are served or consumed or areas managed or operated by the Customer's designated Food Service Operator.

"Food Service Operator" means the Customer or any third party that provides food, Beverage or vending services at the Facilities.

"Gallons" shall mean the number of gallons of Postmix Products purchased by the Customer from Pepsi.

"Packaged Products" shall mean Beverages that are sold and/or distributed by Pepsi in pre-packaged form (e.g., Bottles & Cans). A current list of Pepsi's Packaged Products is found in attached Exhibit B which may be amended from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy.

"Postmix Products" shall mean beverage products sold and/or distributed by Pepsi and used to create and dispense fountain Beverages. A current list of Pepsi's Postmix Products is found in attached Exhibit B which may be amended by Pepsi from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy.

"Products" shall mean Postmix Products and Packaged Products manufactured, bottled, sold and/or distributed, now or in the future, by Pepsi. A current list of Products is attached hereto as Exhibit B, which may be amended from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy (defined below).

"Special Events" means any athletic contests, booster club activities, and all other special events conducted at the Facilities where parents and other adults are a significant part of an audience.

"Units" means Gallons and Cases (including Cases sold through Vending Machines). For the purposes of determining Units sold, 1 Case shall equal 1 Gallon.

"Year" means each 12-month period during the Term commencing on the first day of the Term or an anniversary thereof.

2. **Term.**

The term of this Agreement shall be for a one (1) year period beginning on July 1, 2018 (the **"Effective Date"**) and expiring on June 30, 2019, unless sooner terminated as provided hereinafter (the **"Initial Term"**). This agreement will be automatically renewed for four (4) additional one year terms. Written

notice must be provided by either party not less than sixty (60) days prior to the end of the Initial term or renewal period if either party wishes to not renew agreement.

3. Exclusive Beverage Availability Rights.

The Customer hereby grants to Pepsi the following exclusive Beverage availability rights:

(A) Pepsi shall have the exclusive right to make the Beverages available for sale and distribution at the Facilities, including the right to provide all Beverages sold at Special Events. Subject to the terms and conditions set forth in this Agreement, the Customer agrees that Products shall be the exclusive Beverages sold, dispensed or served or available at the Facilities. The hours during which the Products will be available for sale, both through Vending Machines and the Food Service Area, are attached hereto as Exhibit C.

(B) Pepsi shall have the exclusive right to install Equipment throughout the Facilities. Pepsi shall have the further right to install additional Equipment in buildings and facilities acquired and/or constructed by the Customer after the date of this Agreement. Pepsi shall install Equipment at its sole expense, except where otherwise prescribed by law. Pepsi shall have the right to place full trademark panels on all sides of its Equipment. Pepsi, or one of its affiliates, shall retain title to all Equipment. The Customer shall not permit the operation of any other equipment used for the sale of Beverages at the Facilities without the prior written consent of Pepsi.

(C) The Customer shall purchase, and shall require that all concessionaires, Food Service Operators, booster clubs or other third parties selling Beverages at the Facilities purchase all Products, cups, lids and carbon dioxide directly from Pepsi.

(D) The Customer agrees to comply with Pepsi's School Policy, attached hereto as Exhibit D ("*School Policy*") as may be updated from time to time during the Term. A copy of the Policy in effect as of the beginning of the Term is attached hereto as Exhibit D. The Customer agrees that it shall, at all times during the Term comply with the School Policy and shall cause any designated Food Service Operator to comply with the School Policy, including applicable Beverage type, size and timing requirements/restrictions. The Customer's or Food Service Operator's failure to comply with the School Policy shall be a material breach of this Agreement.

(E) The Customer shall permit Pepsi, its employees, agents and representatives, during normal school hours, to enter the Facilities for purposes of servicing and stocking the Equipment, and verifying the Customer's compliance with the School Policy.

4. Pricing.

(A) Products sold through Vending Machines. The price for Products sold from Pepsi's Vending Machines shall be determined by Pepsi from time to time during the Term.

(B) Products purchased by the Customer. Pricing for Products purchased by the Customer, its designated Food Service Operator or any other party from Pepsi for sale at the Facilities are listed on Exhibit B. The Customer recognizes that such pricing is available for the first Year of this Agreement, thereafter, the pricing may increase at Pepsi's sole discretion and Pepsi shall provide the Customer with notice of any increases.

(C) The Customer acknowledges that the Annual Sponsorship Fee (as herein defined) was calculated based on the Customer and its purchasing representatives (including any designated Food Service Operator(s)) purchasing Products directly from Pepsi at the pricing structure established by this Agreement during the entire Term. Therefore, if the Food Service Operator demands or requires the purchase of Products from Pepsi at prices other than those established by this Agreement, then such action shall constitute a material breach of this Agreement.

5. Consideration.

In consideration of the exclusive rights granted in this Agreement and provided the Customer is not in breach of this Agreement, Pepsi shall provide to the Customer the following:

(A) An Annual Sponsorship Fee, payable annually pursuant to the following:

Year	Applicable Time Period	Amount	Due Date: within 60 days after:
1	July 1, 2018 – June 30, 2019	\$15,000	The execution of this Agreement by both parties.
2	July 1, 2019 – June 30, 2020	\$15,000	July 1, 2019
3	July 1, 2020 – June 30, 2021	\$15,000	July 1, 2020
4	July 1, 2021 – June 30, 2022	\$15,000	July 1, 2021
5	July 1, 2022 – June 30, 2023	\$15,000	July 1, 2022

(B) Commissions, as a percentage of the actual cash ("cash in bag" or "CIB") collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable government imposed taxes/fees and deposits, as applicable ("Commissions"). Such Commissions shall be at the rate(s) set forth below (the "Commission Rate") and shall be calculated as follows:

$$(CIB - \text{applicable taxes/fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

Product	Minimum Vend Price	Commission Rate*
12oz Products	\$1.00	25%
20oz Products	\$1.50	25%

*Commission Rate stated above shall only apply to Products sold by Pepsi through its Vending Machines at the beginning of the Term. If Pepsi proposes any new Products to the Customer during the Term, then Pepsi shall have the right to apply a different Commission Rate and/or Minimum Vend Price for such new Product.

(1) **Commissions Payment.** Commissions shall be remitted by Pepsi to the Customer within thirty (30) days of the end of each 4-week accounting period established by Pepsi. Pepsi shall make all pertinent revenue and sales records respecting the Vending Machines available to Customer. Customer agrees that it is responsible for reviewing such records and that any claim or dispute relating to the Commissions must be brought by Customer in writing within one (1) year of the date such Commissions payment is due. Customer further acknowledges and agrees that it shall not receive any Commissions payment from Pepsi if Commissions fail to reach a certain threshold amount per period or

quarter. The applicable threshold amounts vary based on the payment period and will be established and communicated pursuant to Pepsi's policies and procedures related to its full service vending business, as may be revised by Pepsi from time to time.

(2) **Change to Commission Rate.** Customer acknowledges and agrees that Pepsi established the Commission Rate based on any applicable tax associated with the sale of the Products through the Vending Machines as of the commencement date of this Agreement. If, during the Term, applicable sales taxes should increase by more than five percent (5%), then Pepsi shall have the right to automatically reduce the Commission Rate by the same percentage amount.

(3) **Change to Commission Formula.** In addition to the above, Customer agrees that Pepsi shall have the right to change its formula/method for calculating Commissions at any time in its reasonable discretion provided that any such formula adjustments shall not result in a material change to the Commissions due with respect to the same sales of Products.

(4) **Vend Price.** The minimum vend price necessary for Customer to qualify for any Commissions is set forth above. Pepsi shall have the absolute right, at its sole discretion, to change such vend prices as it deems appropriate in light of cost of goods increases or to otherwise stay reasonably consistent with applicable vending prices for similar accounts operating in the relative geography. Pepsi can take a mech rate increase of \$0.25 in year 3 of the agreement.

(C) **Rebates.** Each Year throughout the Term, Pepsi shall calculate the total applicable Cases of bottle and can Products and applicable Gallons of postmix Products purchased from Pepsi by the Customer and its Food Service Operator pursuant to this Agreement, and shall provide the Customer with rebates calculated based on applicable amounts set forth below (the "Rebates"). The Rebates, if applicable, shall be paid by Pepsi within sixty (60) days of the end of each applicable Year during the Term.

Rebate Amount	Applicable Products
\$1.00/Case	20oz 24-pk carbonated soft drinks and Gatorade, + Aquafina WTR

(D) Any additional consideration set forth on Exhibit E.

6. **Competitive Products.** During the entire Term of this Agreement:

(A) No Competitive Products shall be sampled, sold, served or dispensed anywhere at the Facilities;

(B) No permanent or temporary advertising, signage or trademark visibility for Competitive Products shall be displayed anywhere at the Facilities.

(C) No agreement will be entered into or maintained by the Customer and/or its designated Food Service Operator pursuant to which Competitive Products will be associated with the Customer or the Facilities in any advertising or promotional activity that creates a relationship or connection between Competitive Products and the Customer or the Facilities.

Handwritten notes: "Aquafina WTR" and "7/25/18" with initials.

7. Equipment and Service.

(A) Pepsi shall place Equipment based upon Pepsi's survey of the Customer's needs, and shall have the right to replace all current beverage vending, retail and dispensing equipment located at the Facilities that is not identified as equipment of Pepsi with Equipment owned by Pepsi. Pepsi shall be allowed to place and maintain Vending Machines at the Facilities during the Term. Notwithstanding the foregoing, Pepsi reserves the absolute right to remove any glass front Vending Machines that sells less than eight (8) cases of Product per week or any other Vending Machines that sells less than two (2) cases of Product per week.

(B) Pepsi or one of its subsidiaries or affiliates shall retain ownership in and title to all Equipment.

(C) The Equipment may not be removed from the Facilities without Pepsi's written consent, and the Customer agrees not to encumber the Equipment in any manner or permit other equipment to be attached thereto except as authorized by Pepsi in writing. At the end of the Term, Pepsi shall have the right to, and shall upon request of the Customer, remove all Equipment from the Facilities at no expense to the Customer.

(D) Pepsi will provide, at no charge to the Customer, preventative maintenance and service to the Equipment. Pepsi's service of the Equipment will be provided during normal school hours, and Pepsi will not be obligated to provide service during periods in which it is prevented from doing so due to strikes, civil disturbances, unavailability of parts or other causes beyond the control of Pepsi, and shall not be liable for damages of any nature arising out of delays in rendering service.

(E) Pepsi shall be responsible for collecting, for its own account, all cash monies from the Vending Machines and for all related accounting for all cash monies collected therefrom. Customer agrees to provide reasonable assistance to Pepsi in apprehending and prosecuting vandals. Pepsi shall not be obligated to pay Commissions on documented revenue losses resulting from vandalism or theft of Product with respect to any Vending Machines.

8. Breach of Contract and Termination.

(A) The Customer may terminate this Agreement for any breach of this Agreement's material terms by Pepsi, provided that the Customer shall first provide Pepsi with written notice of the breach and a thirty (30) day opportunity for Pepsi to cure such breach. If Pepsi fails to cure the breach within the thirty (30) day period, the Customer may terminate the Agreement upon written notice to Pepsi.

(B) If any of the material terms of this Agreement, including but not limited to the exclusive rights to sell any one or more of the Products, are terminated, violated, prohibited or limited during the Term of this Agreement for any reason, other than by Pepsi, including but not limited to: (1) if Pepsi is restricted from vending or the Food Service Operator is restricted from selling any of the Products on Exhibit B, or (2) if Pepsi is restricted from vending or the Food Service Operator is restricted from selling one or more of the Products during the permitted hours set forth in Exhibit C ("*Affected Rights*"), then Pepsi may give the Customer written notice of such

event and the Customer shall have a thirty (30) day period within which to cure such breach. If the Customer fails to cure such breach within a thirty (30) day period, Pepsi shall have the right to:

(1) (a) reduce Pepsi's ongoing fees including support and Commissions payable hereunder to an amount equal to the then-current ongoing fees and Commissions Pepsi would pay for the right to market, sell or distribute the remaining Products as a result of such Affected Rights; and

(b) recover, if applicable, an amount pursuant to Subsection (2)(b) below relative to the Products subject to such Affected Rights, as determined by Pepsi.

or

(2) (a) terminate this Agreement in its entirety; and

(b) then, if applicable, Pepsi shall, without prejudice to any other right or remedy available to Pepsi, obtain a reimbursement from the Customer of any unearned funding paid by Pepsi to the Customer which remains unearned as of the time of termination. With respect to the Annual Sponsorship Fee, the amount of such reimbursement shall be determined by multiplying the Annual Sponsorship Fee paid in the Year during which such termination occurs by a fraction, the numerator of which is the number of months remaining in such Year at the time of such termination or limitation and the denominator of which is twelve.

9. Taxes.

Customer acknowledges and agrees that neither Pepsi nor its affiliates shall be responsible for any taxes payable, fees or other tax liability incurred by the Customer in connection with any fees payable by Pepsi under this Agreement. In addition, Pepsi shall be responsible only for the payment of taxes on the sales of Products through Vending Machines. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to its Equipment.

10. Representations and Warranties

(A) Each party represents and warrants to the other: (1) it has full power and authority to enter into this Agreement and to grant and convey to the other the rights set forth herein; and (2) all necessary approvals for the execution, delivery and performance of this Agreement have been obtained and this Agreement has been duly executed and delivered by the parties and constitutes the legal, valid and binding obligation, enforceable in accordance with its terms, and nothing contained in this Agreement violates, interferes with or infringes upon the rights of any third party; (3) the respective signatory of this Agreement is duly authorized and empowered to bind the party to the terms and conditions of this Agreement for the duration of the Term; and (4) the parties have complied with all applicable laws, ordinances, codes, rules and regulations relating to its entering into this Agreement and its performance hereunder.

(B) Each of the parties hereto agree that: (1) the representations, warranties and covenants contained herein shall survive the execution and delivery of this Agreement, and (2) except

as expressly set forth herein, neither party has made, and neither party is relying on, any representation or warranty, express or implied, with respect to the subject matter hereof.

11. Indemnification.

(A) Pepsi will indemnify and hold the Customer harmless from any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of: (i) its breach of any term or condition of this Agreement; (ii) product liability suits resulting from the use or consumption of Products purchased directly from Pepsi; and/or (iii) the negligence or willful misconduct of Pepsi, (excluding claims arising out of the Customer's negligence or willful misconduct).

(B) To the extent permitted by applicable law, the Customer will indemnify and hold Pepsi, its subsidiaries, affiliates or assigns harmless from and against any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of (i) its breach of any term or condition of this Agreement, including failure to comply with the School Policy; and/or (ii) the negligence or willful misconduct of the Customer (excluding claims arising out of Pepsi's negligence or willful misconduct).

(C) The provisions of this Section shall survive the termination of this Agreement.

12. Injunctive Relief.

It is understood that the rights granted to Pepsi in this Agreement are special, unique and extraordinary, and are of peculiar value, the loss of which cannot be fully compensated by damages in an action at law or any application of any of the other remedies described herein. Accordingly, in the event the Products are not made available as provided in this Agreement or if any of the provisions concerning Competitive Products are not complied with, the Customer acknowledges and agrees that Pepsi shall be entitled to seek and obtain equitable relief including an injunction requiring the Customer to comply fully with its obligations under this Agreement to the extent permitted by law.

13. Relationship of Parties.

(A) The Customer and Pepsi are acting herein as independent contractors and independent employers. Nothing herein shall create or be construed as creating a partnership, joint venture or agency relationship between any of the parties and no party shall have the authority to bind the other in any respect. Pepsi and any person employed by or conducting business with the Customer shall not be a partner, employee, agent or joint venturer of the Customer. The sole relationship of the parties hereto created by this Agreement is that of licensor and licensee.

(B) No goods or equipment shall be purchased in the name of the Customer by Pepsi or any person employed by or conducting business with Pepsi nor shall any goods or equipment be purchased by the Customer in the name of Pepsi. No debts, liabilities, obligations or contracts of whatever kind made or incurred by either of the parties hereto or any person employed by or conducting business with said party shall be in the name or upon the credit of the other party, and the other party shall not be liable or responsible therefor.

14. **Retention of Rights.**

The Customer shall not obtain by virtue of this Agreement, any right, title or interest in the trademarks of Pepsi or PepsiCo, Inc., nor shall this Agreement give the Customer the right to use, refer to, or incorporate in marketing or other materials the name, logos, trademarks or copyrights of Pepsi or PepsiCo, Inc.

15. **Confidentiality.**

(A) Except as otherwise required by law or the rules or regulations of any national securities exchange or the rules or regulations of the Customer, the Customer and Pepsi agree not to disclose Confidential Information (as hereinafter defined) to any third party other than to their respective directors, officers, employees and agents (and directors, officers, employees and agents of their respective Affiliates) and advisors (including legal, financial and accounting advisors) (collectively, "Representatives"), as needed.

(B) "Confidential Information" shall include all non-public, confidential or proprietary information that the Customer or its Representatives make available to Pepsi or its Representatives or that Pepsi or its Representatives make available to Customer or its Representatives in connection with this Agreement. "Confidential Information" shall include, but not be limited to, the terms and conditions of this Agreement. It is expressly understood that the disclosure in or pursuant to this Agreement by the Customer, Pepsi or their respective Representatives of Confidential Information is not a public disclosure thereof, nor is a sale or offer for sale of any product, equipment, process or service of the Customer or Pepsi.

(C) The provisions of this Section and the obligations of the parties hereunder will survive the expiration or sooner termination of this Agreement for a period of three (3) years following such date of expiration or termination of this Agreement.

16. **Governing Law.**

This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to conflicts of laws principles.

17. **Insurance.**

(A) Each party hereto maintains and agrees to maintain, at all times during the Term and for a period of three (3) years thereafter, a comprehensive program of risk retention and insurance with such insurance carriers and in such amounts of insurance coverage reasonably acceptable to the other party. Each party agrees to name the other, and each of its Affiliates, and their respective officers, directors, employees, agents, representatives and successors and assigns, as additional insureds on such insurance during the Term. Such insurance will contain a waiver of subrogation with respect to the additional insureds.

(B) Either party shall have the right, during the Term from time to time, to request copies of certificates of insurance and/or other evidence of the adequacy of the above insurance coverages.

18. Entire Agreement.

(A) This document is intended by the parties as the final and binding expression of their agreement and is a complete and exclusive statement of the terms thereof and supersedes all prior negotiations, representations, and agreements and no representations, understandings, or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth herein.

(B) No modification or waiver of any of the terms and conditions of this Agreement shall be effective unless such modification or waiver is expressed in writing and signed by each of the parties. This Agreement may be amended only in writing signed by each of the parties. No course of prior dealings between the parties and no use of trade shall be relevant or admissible to supplement, explain or vary the terms of this Agreement, whether the same be consistent with the terms of this Agreement or otherwise.

19. Assignment; Binding Nature; Multiple Originals.

To the extent permitted by law, this Agreement shall be binding upon and inure to the benefit of Pepsi and the Customer and its respective successors and permitted assigns. The Customer may not subcontract or assign its rights or obligations under this Agreement to any other entity or person without the express written consent of Pepsi, which consent may be withheld at its sole discretion. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

20. Savings Clause.

If any provision of this Agreement shall be deemed or declared unenforceable, invalid or void, the same shall not impair any of the other provisions contained herein which shall continue to be enforceable in accordance with their respective terms, except that this clause shall not deprive any party of any remedy afforded under this Agreement.

21. Waiver.

No waiver of any breach of any provision of this Agreement shall operate as a waiver of such provision of this Agreement or as a waiver or subsequent or other breaches of the same or any other provisions of this Agreement, nor shall any action or non-action by either party be construed as a waiver of any provisions of this Agreement or of any breach thereof unless the same has been expressly declared or recognized as a waiver by such party in writing.

22. Fortius Contra Proferentem.

The parties agree that they have had meaningful discussion and/or negotiation of the provisions, terms and conditions contained in this Agreement. Therefore, doubtful and ambiguous provisions, if any, contained in this Agreement, shall not be construed against the party who physically prepared this Agreement. The rule commonly referred to as *Fortius Contra Proferentem* shall not be applied to this Agreement or any interpretation thereof.

23. Right of Offset.



Pepsi reserves the right to withhold payments due hereunder as an offset against amounts not paid by Customer for Products ordered from and delivered by Pepsi pursuant to this Agreement.

24. Notices.

Any notices or other communication hereunder shall be in writing, shall be sent via registered or certified mail, and shall be deemed given when received.

If to Pepsi: Pepsi Beverages Company
510 W. Skelly Dr.
Tulsa, OK 74107
Attn: Director, Food Service

With a copy to: Pepsi Beverages Company
1111 Westchester Avenue
White Plains, NY 10604
Attn: General Counsel

If to the Customer: Bartlesville Public Schools
1100 S. Jennings
Bartlesville, OK 74003
Attn: Superintendent

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed on the dates set forth below.

Bottling Group, LLC

Customer

By: Jessica Jones
Print Name: Jessica Jones
Title: Key Account Manager
Date: 6/25/18

By: Scott A. Bilger
Print Name: Scott A. Bilger
Title: Board Pres.
Date: 6/18/18



EXHIBIT A

List of Elementary, Middle and High Schools within the School District

Elementary Schools:

1. _____
2. _____
3. _____
4. _____

Middle Schools:

1. _____
2. _____
3. _____
4. _____

High Schools:

1. _____
2. _____
3. _____
4. _____

Combined Middle and High Schools:

1. _____
2. _____
3. _____
4. _____

Exhibit B

Products & Pricing

Customer acknowledges and agrees (and shall require that any third parties or Food Service Providers purchasing Products through this Agreement agree) that Pepsi shall be entitled to pass-through any incremental fees, deposits, taxes or other governmentally imposed charges (whether local, state, federal or judicially imposed) and that the pass-through of any such governmentally imposed fees, deposits, taxes or charges on the Products shall not be deemed as a price increase subject to any pricing cap or notification restrictions that may be specified in this Agreement.

Package	Product	Price
20oz 24/CS	CARBONATED SOFT DRINK (CSD) BOTTLES	\$26.36
20oz 24/CS	GATORADE BOTTLES	\$24.36
20oz 24/CS	AQUAFINA WATER BOTTLES	\$16.14
20oz 24/CS	BUBLY WATER BOTTLES	\$15.50
20oz 24/CS	GATORADE PROPEL BOTTLES	\$30.94
20oz 24/CS	LIFEWTR BOTTLES	\$24.00
Can 12oz 24/CS	CARBONATED SOFT DRINK (CSD) CANS	\$11.55



Exhibit C

Vending and Food Service Hours

All hours permitted under applicable laws, unless otherwise stated below.

Exhibit D

PepsiCo U.S. School Policy for Beverages (Updated as of September 2014)

SUMMARY

PepsiCo follows all federal, state and local regulations governing beverage sales in schools and the company's Global School Beverage Policy (available on pepsico.com). In addition, PepsiCo will not offer caffeinated beverages that are marketed as energy drinks for sale to students in elementary, middle or high schools, even if they meet the nutrition thresholds in these standards.

PERMITTED PRODUCTS

Consistent with federal regulations issued by the U.S. Department of Agriculture (USDA) and PepsiCo's Global School Beverage Policy, PepsiCo will offer schools only those beverage products that meet the following standards, if such products are to be sold to students. In addition, PepsiCo will not offer caffeinated beverages that are marketed as energy drinks for sale to students in elementary, middle or high schools, even if they meet these standards, and will follow state and local regulations if stricter than these standards.

Elementary School

- Plain water or plain carbonated¹ water (no size limit)
- 100% fruit/vegetable juice (up to 8-ounce)
- 100% fruit/vegetable juice diluted with water - with or without carbonation¹ - and no added sweeteners (up to 8-ounce)
- Low-fat milk, unflavored (up to 8-ounce)
- Non-fat milk, flavored or unflavored, including nutritionally equivalent milk alternatives (up to 8-ounce)

Middle School

- Same as elementary school except that juice and milk meeting elementary school criteria may be up to 12-ounce
- If a middle school and high school are in the same building and students of all ages have access to the areas where beverages are sold, beverages must meet the middle school standards. If, in the above situation, the middle school students do not have access to the area where beverages are sold to high school students, high school beverage standards may be implemented for that area.

High School

Same as middle school except that the following beverages are also permitted:

- Zero-calorie beverages with or without flavors and with or without carbonation up to 20-ounce. (As defined by U.S. Food and Drug Administration (FDA), "zero-calorie" beverages are labeled to contain less than 5 calories per 8-ounce, or no more than 10 calories per 20-ounce)
- Low-calorie beverages with or without flavors and with or without carbonation up to 12-ounce. (As defined by FDA, "low calorie" beverages are labeled to contain no more than 40 calories per 8-ounce, or no more than 60 calories per 12-ounce)
- Sports drinks with more than 40 calories per 8-ounce: only before, during and after physical activity/exposure to heat (such as at sport practices, training sessions and competitions), when such



sales take place either (1) during the "extended day" (as defined in this policy below) in those schools not subject to USDA regulations, or (2) outside of the "school day" (as defined by USDA¹) in those schools subject to USDA regulations

APPLICATION OF POLICY

Schools: This school beverage policy applies to all elementary, middle and high schools in the United States, whether public or private and whether or not such schools participate in the reimbursable school breakfast or lunch plan run by the Federal government.

Time of Day: This policy applies to beverages sold to students on school grounds during the school day as well as the extended school day. The "extended school day" is the time before and after school when students are involved in events (e.g., clubs, yearbook, band and choir practice, student government, drama and childcare programs) that are primarily under the control of the school or third parties on behalf of the school.

As noted above, the inclusion of the extended day in this school beverage policy does not prohibit sales of sports drinks with more than 40 calories per 8-ounce during the extended school day to student athletes at practices, training sessions and competitions or to other students engaged in physical activity/exposed to heat, except in those schools subject to the USDA regulations where sports drinks may be sold to these students only during the period from 30 minutes after the school day until midnight prior to the next school day.

Special Circumstances: This policy does not apply to the sale of beverages: (1) in staff areas of schools that are not accessible to students; (2) at, or immediately before or after, school-related events where parents and other adults are a significant part of an audience (e.g., sporting events, school plays and band concerts); or (3) for fundraisers held at schools (other than fundraising through vending machines, school stores, snack bars, à la carte sales).

Providing Choices and Information

PepsiCo will work to provide vending machines in a variety of graphic designs, including designs featuring low-calorie brands; to show calorie counts on vendor selection buttons; and to include a calorie awareness message such as "Calories Count – Check then Chose" (or similar) on vendor fronts.

Promoting Wellness and Education

PepsiCo will encourage schools to use contract-related sponsorship and marketing funds, if any, to promote student fitness, wellness and health education programs in schools.

Independent Bottlers and Third Party Distributors

Independent bottlers and third-parties that distribute PepsiCo products to schools should comply with all federal, state and local regulations governing the sale of beverages in schools. In addition, PepsiCo encourages independent bottlers and third-party distributors to follow the product standards and other guidance outlined within PepsiCo's policy above.

Notes:

1. The USDA regulations which took effect July 1, 2014 do not apply to (1) beverages sold to students in schools that do not participate in the reimbursable school breakfast or lunch plan run by the Federal government; or (2) beverages sold to students outside the "school day" ("school day" is defined by USDA as the period from midnight before, to 30 minutes after the end of the official school day).

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Exhibit E

Additional Consideration/Benefits

In addition to the consideration specified in the Agreement, Pepsi shall provide the following further consideration to the Customer:

(A) Pepsi will provide annual Product donations of up to a total of 100 cases of 16.9 oz 24 pk water and/or 12 oz 24 pk cans per Year upon Customer's request, provided however, that the Customer will administer all requests through a central contact so that the Customer may prioritize the requests.

(B) Pepsi will provide 1 Gatorade Sideline Kit annually


(C) Pepsi will provide 10 free banners annually

The Customer acknowledges that any marketing support or product donation set forth above does not represent a cash payment to the Customer and any unused marketing support or product donation (in whole or in part) shall not be carried over to the next Year.

The consideration set forth in this Exhibit will only be provided by Pepsi if signed below by a Pepsi representative:

Approved and Accepted

By: Jessica Jones
Print Name: Jessica Jones
Title: Key Account Manager
Date: 6/25/18

	BARTLESVILLE BOARD OF EDUCATION	Child Nutrition and Physical Fitness (Wellness Policy)	FEAA
	Adopted: June 19, 2006 Revision Date(s): 9/21/15, 7/16/18, 7/20/2020		Page 1 of 7

CHILD NUTRITION AND PHYSICAL FITNESS PROGRAM

Purpose

The Bartlesville School District (the District) recognizes the important role that schools play in the development of children’s lifelong health habits, their ability to learn and their overall well-being. Schools can improve the health of students not only by educating them about the importance of healthy behaviors, but also by implementing policies that promote these behaviors.

Therefore, the District establishes the following policy to ensure its schools comply with those standards established by federal and state law.

WELLNESS POLICY

Definitions

- School campus – All areas of the property under the jurisdiction of the school that are accessible to students during the school day.
- School day – The period of time from the midnight before to 30 minutes after the end of the instructional day.
- Competitive foods and beverages – Foods and beverages that are sold on campus outside of the federal reimbursable school meals program during the school day (e.g., in vending machines or school stores).
- Smart Snacks standards – Nutrition standards, issued by the USDA that set limits on the amount of calories, salt, sugar, and fat in competitive foods and beverages.


NUTRITION GUIDELINES/STANDARDS

Child Nutrition Programs

The District will make nutritious foods available on campus during the school day to promote student and staff health. At a minimum, the District Child Nutrition Program will serve reimbursable meals that meet the United States Department of Agriculture’s (USDA) requirements and follow the Dietary Guidelines for Americans (DGA).

Specifically, the District will ensure reimbursable meals meet the following:

- Meals are accessible to all children.
- Meals are calorically appropriate, moderate in sodium, low in saturated fat and have zero grams of trans fat.
- Meals contain fresh fruits and vegetables from local sources to the greatest extent possible.
- Meals contain plenty of whole grains and fat-free/low-fat milk to meet their nutritional needs.

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The District will:

- Encourage students to start each day with a healthy breakfast.
- Provide breakfast through the USDA School Breakfast Program.
- Make safe, unflavored, cool drinking water available and accessible without restriction at no charge throughout the school day. Only low or non-fat varieties of milk will be allowed.
- Serve 100 % juice with no added caloric sweeteners.
- Ensure food and beverages are not used to punish academic performance or student behavior

Information and Promotion of the School Lunch Program

As required under the National School Lunch Program (7 CFR 210.12), the District will promote activities to involve students and parents in the School Lunch Program.

Child Nutrition Staff


- Child Nutrition staff will be engaged in wellness activities and educational opportunities that support healthy eating behavior and food safety.
- Annual training is provided to Child Nutrition staff on basic nutrition, nutrition education, safe food preparation and nutrition standards for preparing healthy meals.
- Training and support are provided to enable Child Nutrition staff to become full partners in providing excellent food to our students.

Nutrition Guidelines and Standards for Competitive Foods

All competitive foods and beverages sold to students during the school day, including fundraising, vending machines, ala carte and school stores, must meet Smart Snack standards set by the United States Department of Agriculture (USDA).

Fundraising on Campus during the School Day

- Only fundraisers that feature non-food items or foods and beverages that meet the Smart Snacks standards will be permitted.
- The District, however, may allow exemptions for up to 30 fundraisers at each school site per semester, during which the foods and beverages sold are not required to meet the Smart Snacks standards.
- The maximum duration of any individual fundraiser shall be fourteen (14) days.
- Exempt fundraisers are prohibited from taking place while meals are being served to students under the National School Lunch Program or the National School Breakfast Program. ~~The end of a meal service period is when the last student is served.~~
- Each school site shall designate an Exempt Fundraiser Contact Person, who shall be responsible for maintaining up-to-date documentation regarding each exempt fundraiser held at the school site. For each individual exempt fundraiser, documentation must be kept on file

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at the school site showing the school organization, activity, class, or other group that benefits from the fundraiser, and the date(s) the fundraiser is conducted.

- The Paw Mart at Bartlesville High School will operate as an exempt fundraiser. Due to the number of days that the Paw Mart operates, it will count as 13 BHS fundraisers. The Paw Mart sponsors will complete one Exempt Fundraiser Form for each 14 day period.

Other Foods Provided at School


- Food items that are provided to students free of charge or contribution or the exchange of any tokens or tickets of any sort do not have to meet Smart Snack standards or competitive food guidelines.
- Parents are encouraged to provide healthy food options for classroom parties and/or school celebrations.
- The District will provide parents and teachers with a list of ideas for healthy foods as well as non-food alternatives for classroom parties and celebrations.

Marketing of Food and/or Beverages

Only foods and beverages that meet the USDA’s Smart Snacks standards may be marketed in schools. Marketing, advertising, banners, brochures, coupons and/or signage that shows only the brand or logo is acceptable to display in school buildings, stadiums and athletic fields. Such items cannot display foods (pictures, videos or other) or promote purchasing foods that are not Smart Snacks approved during the school day. If the non-compliant advertising is a permanent feature of a permanent fixture (e.g. a scoreboard), such advertising can remain until the permanent fixture is removed or replaced. After the school day, use of any marketing, advertising, banners, brochures, coupons, and/or signage is acceptable.

Nutrition and Healthy Food Promotion Goals

- The District will promote healthy food and beverage choices and appropriate portion sizes by implementing the following goals:
- Exhibit posters, signs, or other displays on the school campus that promote healthy nutrition choices.
- Provide age-appropriate activities, such as contests, food demonstrations, and taste-testing that promote healthy eating habits.
- Provide information to families (via communications with parents, educational workshops, screening services, and health-related exhibitions and fairs) and encourage them to teach their children about nutrition and healthy eating behaviors.
- Encourage school staff to display healthy eating habits and physical activity choices to students (e.g., by eating with students during meal times, consuming only healthy snacks, meals,

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- and beverages in front of students, sharing positive experiences with physical activity with students, etc.).

HEALTH AND NUTRITION EDUCATION CURRICULUM

The purpose of nutrition education is to facilitate the adoption of healthy eating and other health-promoting nutrition-related behaviors. Schools will offer and integrate into the curriculum nutrition education where applicable, providing students the knowledge and skills necessary for lifelong health eating behaviors.

Health and Nutrition Education Goals

- Align nutrition education with state learning standards and objectives.
- Integrate nutrition education across disciplines.
- Integrate nutrition education in the classroom as well as the larger school community.
- Coordinate with Child Nutrition Services to reinforce messages on healthy eating.

Nutrition education topics will include:


- The relationship between eating, personal health and disease.
- Eating a variety of foods every day including eating more fruits, vegetables, and whole grain products.
- Balancing food intake and physical activity.
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain trans fat.
- Choosing foods and beverages with little added sugars.
- Eating more calcium-rich foods.
- Risks of unhealthy weight control practices.
- Importance of water consumption and reducing sodium intake.
- Social influences on eating, including media, family, peers, and culture.

PHYSICAL ACTIVITY AND CURRICULUM GUIDELINES

The Bartlesville School District recognizes the importance of physical activity and physical education in promoting health and academic achievement. Physical activity is an important part of a student’s comprehensive, well-rounded education program that will positively impact life-long health and well-being. The District supports high-quality physical activity throughout the school day. Elementary students will participate in 120 minutes of physical activity per week, including physical education (PE), recess, and other opportunities for physical activity.

Physical Education Goals

- All students, except those excused due to medical necessity, will participate in age-appropriate, sequential PE classes as required by state and federal curriculum standards.

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- Students may participate in state and/or federal assessments which promote fitness.
- The District will provide opportunities for participation in a broad range of competitive and noncompetitive physical activities for students of all abilities that help to develop the skills needed to participate in a lifetime of physical activities.

Health and physical education topics will include:

- How physical activity can contribute to a healthy weight.
- The physical, psychological and social benefits of physical activity.
- How physical activity can contribute to the academic learning process.
- How an inactive lifestyle contributes to chronic disease.
- Health-related fitness (cardiovascular endurance, muscular endurance, muscular strength, flexibility and body composition).

Recess

- All elementary students will receive a minimum of 20 minutes of daily recess.
- Recess is a separate activity from PE classes.
- Playground equipment and facilities will meet required safety standards.

Other Physical Activity Opportunities


- Teachers and other school personnel are encouraged to use physical activity opportunities as rewards.
- Teachers will provide students with brief, periodic activity breaks for stretching.
- Movement and kinesthetic learning will be routinely incorporated into lessons for all subjects.
- Opportunities for physical activity will be integrated into the school day.
- The District supports active transport to and from school such as walking or biking
- The District promotes activities such as International and National Walk and Bike to School Week.

OTHER ACTIVITIES THAT PROMOTE SCHOOL WELLNESS

Staff Wellness

The District recognizes that employee health is essential to student health and to creating healthy school environments. The District will encourage the following activities to support staff wellness:

- Provide employees access to a refrigerator and sink with a water faucet.
- Provide or partner with community organizations to offer nutrition education through activities such as seminars, workshops, classes, meetings, and newsletters.

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- Promote employee participation in physical activity by sponsoring District and community events, employee sports teams and partnering with local organizations to provide employee discounts for fitness club memberships.
- Use posters, pamphlets, and other forms of communication to promote physical activity and healthy eating.
- Partner with community organizations or agencies to offer voluntary health screenings annually to staff, including free or low-cost health assessments.
- Partner with community organizations or agencies to provide Employee Assistance Services programs to staff.
- Promote tobacco prevention and provide referral information on cessation services through the
- Oklahoma Tobacco Helpline.
- Ensure access to a private space (other than a restroom) that has an electrical outlet, and provide flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed.
- Provide or partner with community organizations or agencies to offer free or low-cost first aid and CPR training.
- Partner with community organizations or agencies to offer immunization clinics to staff.

Safe, Healthy and Fit School Advisory Committee


The District Superintendent or Designee will ensure the formation of Safe, Healthy and Fit School Advisory Committee at each school site. The Safe, Healthy and Fit School Advisory Committee will be encouraged to establish a regular meeting schedule (a minimum of quarterly meetings).

Local Wellness Committee

District Superintendent or Designee will ensure the formation of a Wellness Committee for the District. The Wellness Committee will include, minimally, the child nutrition director or designee, a PE teacher, a school administrator and site liaisons. Each building principal will annually designate the site liaison for their school and will publicize this information on the district's website. Membership in the committee will also be open to interested parents, students, health care providers, social service workers and school representatives. The committee will be encouraged to establish a regular meeting schedule (a minimum of biannual meetings) in which time will be used to improve, implement, review and update the district's wellness policy.

Community and Family Involvement

The district recognizes that parents and guardians have a primary and fundamental role in promoting and protecting their children's health and well-being. The district supports parents' efforts to provide a healthy diet and daily physical activity for their children. The district encourages parents to provide healthy lunches and snacks and to refrain from including beverages and foods that do not

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meet good nutrition standards for foods and beverages. The school will further promote family and community involvement of the district’s wellness initiatives through various school activities and functions. Information will be communicated through a variety of methods, including publication in newsletters, on the website, back to school nights, enrollment and similar activities.

IMPLEMENTATION, MONITORING, AND EVALUATION

LEAs are required to assess compliance with the District’s Wellness Policy every three years at a minimum. The District will assess the extent to which schools are in compliance with the local wellness policy, as well as progress made in attaining the policy’s goals. Once the assessment is completed, the committee will develop an action plan to implement the wellness policy within the district. The plan will be regularly assessed, reviewed and updated due to district needs and to ensure compliance with the latest local, state and federal regulations.

The District will designate one or more officials to facilitate the development of the local school wellness policy, oversee appropriate updates to the policy, and ensure each school’s compliance with the policy. A copy of all assessments, plans and progress reports will be available through the designees. The designees will also maintain minutes from committee meetings, notes regarding wellness activities conducted and information regarding how this information was publicized to families and community members. The District will ensure that the designated officials fully understand the federal and state laws related to wellness policies.

Designated Officials:


Position:

Executive Director, Personnel & School Support or Designee

District Safe and Healthy School Coordinator or Designee

Director of Child Nutrition or Designee

Contact Information for Designated Officials: (918) 336-8600

	BARTLESVILLE BOARD OF EDUCATION	Student Attendance Adopted: July 23, 1989	FC-R
	Revision Date(s): 3/90, 7/90, 7/18/94, 2/16/98, 5/19/03, 4/19/04, 8/19/19, 7/20/2020		

STUDENT ATTENDANCE REGULATION

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. However, it is important for those students who are ill to stay home when sick. Students who have a fever or a measured temperature greater than or equal to 100 degrees Fahrenheit should not be at school or school activities. The board recognizes, however, that the cocurricular program of the school also has educational benefits. Therefore, it shall be the policy of this board to minimize absenteeism from regular classes while providing students the opportunity to participate in cocurricular activities.


ABSENCES

Excused absence will be granted for the following reasons:

1. Personal or family illnesses
2. Medical appointments
3. Legal matters, including service on a grand, multicounty grand, or petit jury *
4. Extenuating circumstances deemed necessary by the principal
5. Observance of holidays required by a student's religious affiliation.
6. Absence by arrangement with approval of the Principal

It is the responsibility of the parent to notify the school if a child is to be absent for one of the above reasons. The school will contact those students' parents who do not call. If no contact is made, the parent must send a note or call the day the child returns before the student can be excused. The student may promptly make up all work missed without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see that the work is made up.

The district will not require medical documentation to support personal or family illness that results in an excused absence. However, students will be required to make up any work that has been missed. Student absences due to a severe, chronic, or life-threatening physical or mental illness, injury, or trauma will be exempted from inclusion in the calculation of the chronic absenteeism indicator of the applicable school site so long as the determination of eligibility is made by the district's medical exemption review committee. The district's medical exemption review committee will be designated by the superintendent on a yearly basis and shall report student absences that are medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability.

	BARTLESVILLE BOARD OF EDUCATION	Student Attendance Adopted: July 23, 1989	FC-R
	Revision Date(s): 3/90, 7/90, 7/18/94, 2/16/98, 5/19/03, 4/19/04, 8/19/19, 7/20/2020		

A student will not be considered absent from school if:

1. They are not physically present at school but are completing work in a distance learning program or virtual online program approved by the school district and are meeting the following attendance requirements:
 - a. The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in a virtual or distance learning format. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communications or meetings with school personnel via teleconference, videoconference, email, text, or phone,
 - b. The student is on pace for on-time completion of the course as required by the school district,
 - c. The student has completed instructional activities within the time that services were provided in a virtual or distance learning format during the academic year; or
2. They have a medical condition that incapacitates the student and precludes them from participating in instruction in a traditional school setting and the student is able to progress in instruction via alternative education delivery methods approved by the local board of education.

School Activity

1. The student will be allowed to be absent from the classroom for a maximum of ten days per semester to participate in activities sponsored by the school.
2. The student will be allowed to make up any work missed while participating.

Unexcused Absence


This is any absence that does not fall within one of the above categories.

Truancy

A student is considered truant when absent from the classroom without the knowledge of either the school or the parent or if the parent does not compel the student to attend school.

Chronic Absenteeism


Chronic absentee means a student who is absent 10 percent or more of the school days in the school year exclusive of a significant medical condition, when the total number of days the student is absent is divided by the total number of days the student is enrolled, and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. When a student is identified as a chronic absentee, the Superintendent or designee shall communicate with the student and his/her parents/guardians to determine the reason(s) for the excessive absences, ensure the student and

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parents/guardians are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student's school attendance.

A significant medical condition means a severe, chronic, or life-threatening physical or mental illness, infection, injury, disease, or emotional trauma. Any COVID-19 related absences due to a child's medical needs will be considered a significant medical condition.

* LEGAL REFERENCE: 38 O.S. §37
 70 O.S. § 10-105
 70 O.S. § 3-145.8

	BARTLESVILLE BOARD OF EDUCATION	Student Attendance Adopted: July 23, 1989	FC-R
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STUDENT ATTENDANCE REGULATION

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. However, it is important for those students who are ill to stay home when sick. Students who have a fever or a measured temperature greater than or equal to 100 degrees Fahrenheit should not be at school or school activities. The board recognizes, however, that the cocurricular program of the school also has educational benefits. Therefore, it shall be the policy of this board to minimize absenteeism from regular classes while providing students the opportunity to participate in cocurricular activities.


ABSENCES

Excused absence will be granted for the following reasons:

1. Personal or family illnesses
2. Medical appointments
3. Legal matters, including service on a grand, multicounty grand, or petit jury *
4. Extenuating circumstances deemed necessary by the principal
5. Observance of holidays required by a student's religious affiliation.
6. Absence by arrangement with approval of the Principal

It is the responsibility of the parent to notify the school if a child is to be absent for one of the above reasons. The school will contact those students' parents who do not call. If no contact is made, the parent must send a note or call the day the child returns before the student can be excused. The student may promptly make up all work missed without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see that the work is made up.

The district will not require medical documentation to support personal or family illness that results in an excused absence. However, students will be required to make up any work that has been missed. Student absences due to a severe, chronic, or life-threatening physical or mental illness, injury, or trauma will be exempted from inclusion in the calculation of the chronic absenteeism indicator of the applicable school site so long as the determination of eligibility is made by the district's medical exemption review committee. The district's medical exemption review committee will be designated by the superintendent on a yearly basis and shall report student absences that are medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability.

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A student will not be considered absent from school if:

1. They are not physically present at school but are completing work in a distance learning program or virtual online program approved by the school district and are meeting the following attendance requirements:
 - a. The student has completed instructional activities for no less than ninety (90%) of the time that services were provided in a virtual or distance learning format. Instructional activities may include online logins to curriculum or programs, offline activities, completed assignments, testing, face-to-face communications or meetings with school personnel via teleconference, videoconference, email, text, or phone.
 - b. The student is on pace for on-time completion of the course as required by the school district.
 - c. The student has completed instructional activities within the time that services were provided in a virtual or distance learning format during the academic year; or

2. They have a medical condition that incapacitates the student and precludes them from participating in instruction in a traditional school setting and the student is able to progress in instruction via alternative education delivery methods approved by the local board of education.

School Activity

1. The student will be allowed to be absent from the classroom for a maximum of ten days per semester to participate in activities sponsored by the school.
2. The student will be allowed to make up any work missed while participating.

Unexcused Absence


This is any absence that does not fall within one of the above categories.

Truancy

A student is considered truant when absent from the classroom without the knowledge of either the school or the parent or if the parent does not compel the student to attend school.

Chronic Absenteeism

Chronic absentee means a student who is absent 10 percent or more of the school days in the school year exclusive of a significant medical condition, when the total number of days the student is absent is divided by the total number of days the student is enrolled, and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. When a student is identified as a chronic absentee, the Superintendent or designee shall communicate with the student and his/her

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parents/guardians to determine the reason(s) for the excessive absences, ensure the student and parents/guardians are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student's school attendance.

A significant medical condition means a severe, chronic, or life-threatening physical or mental illness, infection, injury, disease, or emotional trauma. Any COVID-19 related absences due to a child's medical needs will be considered a significant medical condition.

* LEGAL REFERENCE: 38 O.S. §37
 70 O.S. § 10-105
 70 O.S. § 3-145.8

In accordance with the policy of the board of education, the following regulation shall govern student attendance:

Chronic Absenteeism

~~A student is considered chronically absent after missing 10 percent or more of school days. This includes both excused and unexcused absences. Missing 10 percent of school days would be approximately 18 days in a normal 180 day school calendar—just two days per month. Chronic absenteeism looks beyond truancy and average daily attendance. Missing school days can affect an individual's path to success.~~

Secondary Absences (Grades 6 – 12)


~~A student may not have more than nine (9) absences each semester to receive credit for any course in which the student is enrolled. If a student exceeds the allowed 9 days because of serious illness or injury, the administrator in charge of attendance must concur that the illness or injury is serious enough to prevent the student from attending school. A doctor's note will be required for a waiver to be considered.~~

~~Any student who is more than 10 minutes tardy shall be classified as absent and absence regulations shall apply.~~

~~All exceptions to these rules must be approved by the administrator in charge of attendance.~~

Loss of Credit (Grades 6 – 8)

~~Students will be notified of their attendance status on progress reports and semester grade cards. After a student's fourth absence, the parent or guardian will be asked to sign an agreement stating~~

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his/her intention for the student to attend school, acknowledgment of the nine-day attendance policy, and awareness of loss of credit after the tenth absence.

Loss of Credit (Grades 9 – 12)

An “eligible student” is one who has reached the age of 18.

Students who, for any reason other than school sponsored activities miss more than 9 periods in one class during a semester will have an “NC” recorded on their transcripts if they have earned a grade of “A,” “B,” “C,” or “D” for the semester. Students receiving an “F” at the end of the semester will have an “F” recorded on their transcripts.

Students will be notified of their attendance status on progress reports and semester grade cards. After a student’s fourth absence, the parent /guardian or eligible student will be asked to sign an agreement stating his/her intention for the student to attend school, acknowledgment of the nine day attendance policy.

When a student reaches the tenth absence, a letter will be sent to his/her parent / guardian or eligible student stating that no credit will be granted for the class(es) which the student missed ten times.

Students who, for any reason other than school sponsored activities miss more than nine periods in one class during a semester will have an “NC” recorded on their report cards if they have earned a passing grade for the semester. Students receiving an “F” at the end of the semester will have an “F” recorded on their transcripts.

Elementary Absences (Grades PK – 5)


Violation of the nine day attendance policy by elementary students will be used as one of the factors considered in reviewing their academic program in terms of promotion to the next grade level. Grade level promotion will be determined following a conference to review the student’s academic progress. This conference may consist of the principal, counselor, teacher, and parent or guardian.

Excused Absences (Grades PK-12)

For an absence to be excused, a parent, guardian, or eligible student must notify the school attendance office of the absence. Except where suitable justification is provided, failure to do so shall be grounds for an absence to be unexcused.

Make-up Work for Absences (Grades PK-12)

Receiving assignments and make up work is the student’s responsibility to initiate. Upon return to class, students shall be granted two class days to make up each day of class work missed. The make up period for each class starts upon return to that class. Homework, tests, and other activities required

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by the teacher for make-up and completed in the period granted shall receive full credit. At the teacher's discretion, the number of make-up days allowed for make-up work may be extended.

Students are required to take any examination or test announced during the student's presence in class or which has been regularly scheduled. Any test missed by the student as a result of an absence other than unexcused/truancy shall be made up on the day the student returns to class.

Unexcused Absences (Grades PK-12)

An absence is classified as unexcused if the student is out of school for other than school-sponsored activities or excused absences. A student's absence (although approved by the parent) may be classified by the principal as unexcused. An accumulation of unexcused absences may be considered truancy and will be treated according to board of education policy and the compulsory attendance laws of the State of Oklahoma.

Absences Due To School-Sponsored Activities (Grades PK-12)


Only those activities approved by the principal's office shall qualify as an activity absence. Students will be allowed not more than ten absences in any class period per school year for school-sponsored activities, i.e. choir, debate, sports events.

1. Should a teacher be granted permission to take a group of students away from school for any part of the school day, that teacher shall compile a list of students and a schedule of activities.
2. The list and schedule must be provided to the office of the principal two class days prior to the scheduled absence from class.
3. The principal's office will distribute the list and schedule to all concerned faculty before the students are to be excused from classes.
4. A student must attend all classes on the day of the activity, unless participation in the activity requires early dismissal from school.
5. Exceptions to these regulations must be approved in writing by the principal.

Checking Out

Students who have reached the age of 18 may not leave school during class hours without the approval of the attendance office.

Students under the age of 18 may not leave school during class hours without parental consent and approval of the attendance office. Students who become ill should report to the attendance office so parents may be notified. Failure to observe these rules may cause a class absence to be classified unexcused or truant.

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Truancy (Grades PK-12)

Truancies are classified as unexcused absences. A student is truant when his/her absence has not been approved by the school attendance office and the parent in case of students under the age of 18 prior to or at the time of the absence. Examples include being absent from class without permission, improper use of a hall pass, and becoming ill and staying in the restroom instead of reporting to the attendance office.

The following shall govern truancy and attendance in the Bartlesville school district.

1. The principal of each elementary school shall be the designated attendance officer for that school; principals or their designees shall be attendance officers of middle and secondary schools.
2. Each attendance officer shall develop procedures to notify students, parents, guardian, or other responsible person of a student's absence. The parent, guardian, eligible student or other responsible person should be made aware of Oklahoma Statutes, Title 70, Section 10-105, which requires compulsory school attendance of school age children, and which provides criminal penalties for failure to comply.
3. Truancy Notification Requirements

Reported Illness — Notification of Parents/Guardian or Eligible Students


When an investigation reveals that the reported illness of a student is inappropriate, the attendance officer shall give written warning to the parents/guardian and/or Eligible Student that the student is required to attend some public, private, or other school as provided by law.

Unexcused Absences — Notification of Parents/Guardian or Eligible Student and District

Attorney. If a student is absent from school four or more days or parts of days within a four week period without a valid excuse or is absent without valid excuse for 9 or more days during a semester, the attendance officer will inform the parents that they are not in compliance with Oklahoma Statutes, Title 70, Section 10-101, et seq., and will notify the district attorney in the county in which the school is located.

If the parents/guardians do not comply with the attendance provisions within five days after the warning is received, the attendance officer shall make a complaint against the parents/guardian or Eligible Student in a court of competent jurisdiction.

Disciplinary Action for Truancy: Secondary Schools (Grades 6-12)

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Disciplinary action will be based on an ongoing review of student information and progress.

~~Disciplinary Action for Truancy: Elementary Schools (Grades PK-5)~~

When the school becomes aware of a student's truancy, the parent(s) or guardian(s) will be notified.

*REFERENCE: ~~38 O.S. §37~~