

Special Meeting for the Purpose of
Superintendent Interviews
Wednesday, November 4, 2020 6:15 PM

Superintendent's Office
1001 M Street
Franklin, NE 68939

Agenda

1. Call the Meeting to Order
2. Roll Call
3. Verification of Open Meetings Act Notice
4. Verification of Publication of Meeting Notice
5. Consider and Approve the Current Board Meeting Agenda
6. Action Items

"The Board may need to take action to enter Executive Session to prevent possible needless injury to the reputation of the applicants, for contract negotiations, and other reasons allowed by law."

Board review of candidate background checks
7. Pre-interview Items
 - a. Review interview schedule **(Handout)**.
 - b. Review of interview question packets and selection rubric. **(Handout)**.
 - c. Interview procedures (room arrangement, questioning procedures, hosting memo).
 - d. Faculty/Staff Committee, Community Committee, and Principals reporting procedures. (Beginning approximately 3:15 p.m. representatives will report to the Board in this order: Community, Faculty/Staff, Principal/Bookkeeper).
 - e. Reminder of NRCSA transition meeting after new Superintendent is selected. Part of basic fee.
 - f. NRCSA Evaluation form to Board President w/envelope. Return to Jack Moles.
 - g. At end of interviews, keep one full set of candidates' application materials for district records. Return rest to secretary for shredding. NRCSA will send electronic file for new Superintendent personnel file.
8. Conduct interviews
9. Receive feedback from: Community and Faculty/Staff Representatives, the Principals. Board deliberation
10. Action Item: Offer a contract to one of the finalists with exact contract details to be determined at a later date.
11. Adjournment or Recess until a stated time/date

