

Board of Education Regular Meeting
Tuesday, February 26, 2019, 6:00 PM
Lincoln Public Schools District Office 5905 O
Street Lincoln, NE 68510

1. LPS BOARD OF EDUCATION INFORMATION
2. CALL TO ORDER
3. ROLL CALL
4. ANNOUNCE OPEN MEETING ACT POSTING AND LOCATION
5. APPROVAL OF MINUTES
6. SPECIAL REPORTS, PRESENTATIONS AND CELEBRATIONS OF SUCCESS
 1. STAFF CELEBRATION: Lincoln Public Schools Honored as the National "Champion for Computer Science" School District for 2018
 2. STUDENT CELEBRATION: Lincoln Public Schools Celebrates Music Curriculum and Instruction
7. PUBLIC COMMENT
8. CONSENT AGENDA
 1. Human Resources Matters
 2. Routine Business
 3. Option Enrollment Student Applications for 2019-20
 4. Late Requests for Enrollment Option Out 2018-19
9. FIRST READING, ACTION AT NEXT MEETING
 1. From Board Committees
 1. Student Calendar Committee Recommendation: 2021-2022
 2. Policy Series 8000 - Board Operating Procedures
 3. Policy 8000 - Philosophy & Vision Statement
 4. Policy 8001 - Statement of Purpose
 5. Policy 8121 - President and Vice President
 6. Policy 8123 - Secretary
 7. Policy 8130 - Committees
 8. Policy 8210 - Filling Vacancies
 9. Policy 8230 - Opportunities for Development
 10. Policy 8270 - Former Members of the Board
 11. Policy 8400 - Meetings
 12. Policy 8460 - Annual Organizational Meeting
 2. From the Superintendent
 1. Support for Improvement (SFI) Grant Through NDE
 2. Chromebooks for 2019 Distribution #9600
 3. Wheelchair School Buses #9579

4. Portable Classrooms #9578

10. SECOND READING, RECOMMENDED FOR ACTION

1. From Board Committees

1. Newly Annexed Property to the City of Lincoln
2. Policy 5504 - Child Abuse and Neglect

2. From the Superintendent

11. EXPEDITED/EMERGENCY ACTIONS

12. ITEM(S) REMOVED FROM CONSENT AGENDA

13. INFORMATIONAL ITEMS/REPORTS

1. From Board Committees

1. Budget Calendar for the 2019-20 Budget

2. From The Career Academy

3. From the Superintendent

1. Superintendent Update
2. Monthly Financial Report

14. ANNOUNCEMENTS OF UPCOMING EVENTS FOR THE BOARD

15. PUBLIC COMMENT

16. REQUEST FOR CLOSED SESSION

1. Request for Closed Session - Negotiations/Collective Bargaining, Property/Real Estate, Litigation, Security, Criminal Misconduct, Personnel, and Legal Advice Matters

17. ADJOURNMENT

LINCOLN PUBLIC SCHOOLS
 REPORT OF GIFTS OVER \$500 IN VALUE
 2/26/19 BOARD MEETING

ATTACHMENT ONE

SCHOOL	DONOR(S)	S T A F F	S T U D E N T	P A R E N T	GIFT	SUGGESTED USE
Eastridge	Eastridge PTO Emily Dutter 6245 L Street Lincoln NE 68510				\$3,885.75	The donation will be used for classroom items.
Fredstrom	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$3,560.00	The donation will be used to purchase chairs for visitors to the school.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$565.00	The donation will be used to purchase a table saw.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$1,031.38	The donation will be used to purchase books for placement in the media center.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$1,915.92	The donation will be used to purchase a complete set of World Drums and auxiliary instruments.

LINCOLN PUBLIC SCHOOLS
 REPORT OF GIFTS OVER \$500 IN VALUE
 2/26/19 BOARD MEETING

Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$1,047.14	The donation will be used to purchase materials for student wood projects.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$671.63	The donation will be used to purchase robotics materials and tools.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$2,398.00	The donation will be used to purchase a treadmill and mat.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$939.00	The donation will be used to provide transportation for the ELL student trip to the Omaha Zoo.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$699.93	The donation will be used to purchase IB Academy Day supplies.

LINCOLN PUBLIC SCHOOLS
 REPORT OF GIFTS OVER \$500 IN VALUE
 2/26/19 BOARD MEETING

Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$725.00	The donation will be used to purchase 8th Grade t-shirts.
Lincoln High	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$937.49	The donation will be used to purchase music folders and a speaker system for use by students in the instrumental music program.
Pershing	Foundation for Lincoln Public Schools 5905 O Street Lincoln NE 68510				\$1,192.45	The donation will be used toward student's virtual exchange program with a school in Heuvelland, Belgium.

BIDS, CONTRACTS, AND OTHER ROUTINE BUSINESS

BIDS

1. CLASSROOM FURNITURE #11860

Quotes were requested to provide classroom furniture for schools throughout the district, including furniture to be kept in stock at the LPS Distribution Center.

It is recommended that award be made to the lowest responsible vendors meeting specifications:

Virco (Torrance, California)	\$70,139.07
All Makes (Lincoln, Nebraska)	281.52
School Specialty (Norcross, Georgia)	<u>140.64</u>
Total	\$70,561.23

A complete tabulation is available in the Purchasing Department.

This will be an expenditure of \$70,561.23 from the General Fund.

The Board, by approving this purchase with the above listed vendors, hereby designates the Director of Purchasing, or another person as selected by the Associate Superintendent for Business Affairs, or a designee from time to time, as its program administrator under these purchase orders.

2. RESURFACE TENNIS COURTS AT NORTH STAR HIGH SCHOOL #9595

It is recommended that award be made to MAC McConnel & Associates for the resurfacing of tennis courts at North Star High School.

MAC McConnel & Associates (Kansas City, Missouri)

\$34,629.00

This will be a total expenditure of \$34,629.00 from the General Fund.

The Board, by approving this agreement with MAC McConnel & Associates, is approving the award, the contract documents for this project, and all associated documents related thereto according to the terms and conditions as on file with district records or such other or additional terms and provisions as negotiated and approved by the Associate Superintendent for Business Affairs or a designee, and the Board is hereby delegating to and authorizing the Associate Superintendent for Business Affairs or a designee to sign, execute, and deliver the contract documents and all such related documents, make all contract payments, and to take or cause to be taken any and all other action and sign any other documents as may be necessary to complete the transaction, and to administer, operate, and/or implement the contract and all associated documents related thereto on a day-to-day basis during this project as contemplated thereby, for and on behalf of this school district, and hereby designates the Director of Operations, or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this agreement.

3. 72-PASSENGER SCHOOL BUSES #9581

Proposals were requested from interested vendors for the purchase of two 72-passenger school buses. The two buses will be replacements. These buses will be used by the Transportation Department. Costs reflect trade-in values.

It is recommended that award be made to:

Cornhuskers International Trucks (Lincoln, Nebraska)	\$258,830.00
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There was one other bidder.

Nebraska Central Equipment (Alda, Nebraska)	\$276,702.00
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A complete proposal tabulation is available in the Purchasing Office.

This will be an expenditure of \$258,830.00 from the Depreciation Fund.

The Board, by approving this agenda item, is approving the purchase order and purchase from Cornhusker International Trucks according to the terms and conditions as presented or such other or additional terms and provisions as negotiated and approved by the Director of Transportation or a designee, and the Board is hereby delegating to and authorizing the Director of Transportation or a designee to take possession of the property and to sign, execute, and deliver all necessary contract documents, make all contract payments, and to take or cause to be taken any and all other action and sign any other documents as may be necessary to complete, administer and implement the stated purchase order and the purchase transaction as contemplated thereby, for and on behalf of this school district.

4. 84-PASSENGER SCHOOL BUSES #9582

Proposals were requested from interested vendors for the purchase of three 84-passenger school buses. The three buses will be replacements. These buses will be used by the Transportation Department. Costs reflect trade-in values.

It is recommended that award be made to:

Cornhuskers International Trucks (Lincoln, Nebraska)	\$388,020.00
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There was one other bidder.

Nebraska Central Equipment (Alda, Nebraska)	\$401,559.00
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A complete proposal tabulation is available in the Purchasing Office.

This will be an expenditure of \$388,020.00 from the Depreciation Fund.

The Board ,by approving this agenda item, is approving the purchase order and purchase from Cornhusker International Trucks according to the terms and conditions as presented or such other or additional terms and provisions as negotiated and approved by the Director of Transportation or a designee, and the Board is hereby delegating to and authorizing the Director of Transportation or a designee to take possession of the property and to sign, execute, and deliver all necessary contract documents, make all contract payments, and to take or cause to be taken any and all other action and sign any other documents as may be necessary to complete, administer and implement the stated purchase order and the purchase transaction as contemplated thereby, for and on behalf of this school district.

5. 54-PASSENGER SCHOOL BUSES #9580

Proposals were requested from interested vendors for the purchase of two 54-passenger school buses. Alternate options of gas buses were also requested. The two buses would be additions to the fleet.

It is recommended that award be made to:

Nebraska Central Equipment (Alda, Nebraska)	\$189,198.00
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There were two other bidders.

Cornhusker International Trucks (Lincoln, Nebraska)	\$206,480.00
Nebraska Central Equipment (Alda, Nebraska)	\$219,430.00

A complete proposal tabulation is available in the Purchasing Office.

This will be an expenditure of \$189,198.00 from the Depreciation Fund.

The Board, by approving this agenda item, is approving the purchase order and purchase from Nebraska Central Equipment according to the terms and conditions as presented or such other or additional terms and provisions as negotiated and approved by the Director Transportation or a designee, and the Board is hereby delegating to and authorizing the Director of Transportation or a designee to take possession of the property and to sign, execute, and deliver all necessary contract documents, make all contract payments, and to take or cause to be taken any and all other action and sign any other documents as may be necessary to complete, administer and implement the stated purchase order and the purchase transaction as contemplated thereby, for and on behalf of this school district.

6. SHEET RUBBER FLOORING #9576

Sealed proposals were requested from interested vendors to provide sheet rubber flooring, installation, and related products and services for Lincoln Public Schools.

The initial term of this agreement will be March 1, 2019, through March 31, 2023, with two additional one-year renewal options.

It is recommended that award be made to:

Midwest Floor Covering (Lincoln, Nebraska) Estimated \$250,000

There were no other proposals.

Copies of the proposals are available in the Purchasing Department.

PROPOSAL RESULTS:

Vendor	SRP Industries Flexi-Flo (per square yard)	Vinyl base (per linear foot)
Midwest Floor Covering (Lincoln, Nebraska)	\$41.50	\$1.23

This will be an estimated expenditure of \$250,000 from the General or other appropriate Building Funds.

The Board, by approving this agreement with Midwest Floor Covering, is approving the award, the contract documents for this project, and all associated documents related thereto according to the terms and conditions as on file with district records or such other or additional terms and provisions as negotiated and approved by the Associate Superintendent for Business Affairs or a designee, and the Board is hereby delegating to and authorizing the Associate Superintendent for Business Affairs or a designee to sign, execute, and deliver the contract documents and all such related documents, make all contract payments, and to take or cause to be taken any and all other action and sign any other documents as may be necessary to complete the transaction, and to administer, operate, and/or implement the contract and all associated documents related thereto on a day-to-day basis during this project as contemplated thereby, for and on behalf of this school district, and hereby designates the Director of Operations, or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this agreement.

7. ATHLETIC TRAINER’S FIRST AID SUPPLIES #11853

Quotes were requested from 17 vendors to provide athletic first aid supplies to be used by all high school and middle school team sport programs for the 2019-20 school year.

It is recommended that award be made to the lowest responsible vendor meeting specifications:

Henry Schein, Inc. (Melville, New York)	\$12,158.91
Medco Supply (Tonawanda, New York)	9,666.93
School Health (Hanover, Illinois)	3,478.89
Pro Orthopedic Devices (Tucson, Arizona)	942.01
See the Trainer (Lincoln, Nebraska)	331.00
Shelton Dehaan (Johnson, Iowa)	140.00
Moore Medical (Farmington, Connecticut)	<u>60.72</u>
	\$26,778.46

One hundred thirty-two (132) items were featured on this quote.

A complete tabulation is available in the Purchasing Department.

This will be a total expenditure of \$26,778.46. Expenditures will be divided as: \$26,546.71 from the Activity Fund and \$231.75 from the General Fund.

The Board, by approving these purchases with the above vendors, hereby designates the Director of Athletics and Activities or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under these purchase orders.

8. 6th GRADE CHROMEBOOK BAGS – 2019 DISTRIBUTION #9601

It is recommended that the Board award **\$61,587.50** to **Brenthaven** (Seattle, Washington) for the purchase of 3,250 Chromebook protective bags that will be distributed to 6th grade students in August 2019.

Tred Sleeve 11” with Pouch	3,250	\$17.45	\$56,712.50
Tred Sleeve Shoulder Strap	3,250	\$1.50	\$4,875.00
Total Cost			\$61,587.50

This will be an expenditure of \$61,587.50 from the General Fund and Depreciation Fund.

The Board, by approving this purchase with Brenthaven, further hereby designates the Chief Technology Officer or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this Agreement.

9. 9th GRADE CHROMEBOOK BAGS – 2019 DISTRIBUTION #9602

It is recommended that the Board award **\$49,643.75** to **Computer Hardware** (Hastings, Nebraska) for the purchase of 3,055 Chromebook protective sleeves that will be distributed to 9th grade students in August 2019.

Description	Quantity	Unit Cost	Total Cost
11" Capsule with Sewn on Pocket	3,055	\$16.25	\$49,643.75

This will be an expenditure of \$49,643.75 from the General Fund and Depreciation Fund.

The Board, by approving this purchase with Computer Hardware, further hereby designates the Chief Technology Officer or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this Agreement.

CONTRACTS

1. GALE CENGAGE LEARNING ONLINE DATABASE SUBSCRIPTION RENEWAL 2019-2020 #9596

It is recommended that renewal be made with Gale Cengage Learning (Farmington Hills, Michigan) for subscription to a package for full-text online periodicals, multimedia, and reference resources. Read-aloud and translation features are included. The package includes: Educator's Reference Complete, Student Resources in Context, Kid InfoBits (K-5), Gale Interactive Science, Science in Context, Opposing Viewpoints in Context, Research in Context, U.S. History in Context, and Smithsonian Primary Sources in U.S. History.

This digital content is available to students and staff to access 24/7 from school or home. The subscription term is from August 1, 2019, until July 31, 2020.

Gale Cengage Learning (Farmington Hills, Michigan) \$40,950.00

This will be a total expenditure of \$40,950.00 from the ESU 18 Fund.

The Board, by approving this purchase with Gale Cengage Learning, hereby designates the Director of Library Media Services or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this purchase order.

2. WORLD BOOK DIGITAL SUBSCRIPTIONS 2019-2020 #9597

It is recommended that renewal be made for digital access to World Book's suite of leveled encyclopedias and research tools, including dictionaries, atlases, magazines, historical documents, audio, video, images, and 3D photographs. In addition, the World Book eBooks collection offers unlimited access to 460 high quality eBooks.

The digital subscriptions are for district-wide use, grades K-12. These resources are available to all students and staff simultaneously, accessible from both school and home. The subscription term is from August 1, 2019, until July 31, 2020.

ESU Coordinating Council (Ainsworth, Nebraska) \$26,650.00

This will be an expenditure of \$26,650.00 from the ESU 18 Fund.

The Board, by approving this purchase with the ESU Coordinating Council, hereby designates the Director of Library Media Services or another person as selected by the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this purchase order.

3. CAPSTONE DIGITAL SUBSCRIPTIONS 2019-2020 #9599

It is recommended that renewal be made to Capstone Press, Inc. (North Mankato, Minnesota) to provide PebbleGo digital software subscriptions for 45 school library media centers.

The subscriptions include databases for: Animals, Science, Biographies, Social Studies, and Dinosaurs. Price includes volume discounts for multiple databases and site locations. The subscription term is from August 1, 2019, until July 31, 2020.

Capstone Press, Inc. (North Mankato, Minnesota)

\$44,051.25

This will be an expenditure of \$38,619.75 from the ESU 18 Fund and \$5,431.50 from the General Fund.

The Board, by approving this purchase with Capstone Press, Inc., hereby designates the Director of Library Media Services or another person as selected by Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this purchase order.

4. AGREEMENT WITH MENTOR NEBRASKA FOR REFUGEE MENTORING #9603

It is recommended that an agreement be made between **Mentor Nebraska** and Lincoln Public Schools whereas LPS will coordinate day-to-day project activities with project oversight from Mentor Nebraska. This will include recruiting eligible students and mentors at Northeast High School, leading group mentoring activities and tailoring the Mentor Nebraska curriculum for local implementation, conducting field trips and extended learning opportunities toward civic awareness and engagement, coordinating staff professional development, and facilitating a series of workshops for students and parents on making the transition to college.

The term of the agreement will be March 18, 2019, through September 30, 2019.

This will be a payment to LPS for up to \$50,029.00.

A complete copy of the proposed agreement is available in the Purchasing Department.

The Board, by approving this agreement with the Mentor Nebraska, hereby designates the Associate Superintendent for Business Affairs or a designee from time to time as its program administrator under this agreement.

OTHER ROUTINE BUSINESS

1. PUBLIC SURPLUS SYSTEM AND THE SALE, RECYCLING OR TRANSFER OF DISTRICT SURPLUS PROPERTY #7613

In accordance with LPS Policy 3400, Sale of Real or Other Property, in December of 2013, the Board approved the on-line auction of district surplus inventory with Public Surplus System (Provo, Utah), an internet auction system designed specifically for public agencies.

At this time, the following groups of items will be listed for auction:

School furniture (chairs, tables, a/v carts, book cases, library carts, cabinets, choral risers)
Teaching aids (maps, globes, unique demonstration items, outdated material or technology)
Operations (replaced/old tools and machines, slide)
Nutrition Services (replaced/old equipment)
Athletics (outdated weight equipment, uniforms and training aids)

Sales will be reported on a quarterly basis.

The Board, by approving this recommendation, hereby authorizes the Director of Purchasing, or another person as selected by the Associate Superintendent for Business Affairs, to sell the listed property via the Public Surplus System on-line program or other selected disposal method and to sign and deliver all sale documents and to otherwise administer the on-line auction program on a day-to-day basis for and on behalf of the district.

LINCOLN PUBLIC SCHOOLS
Board of Education
Lincoln Public Schools District Office
5905 O Street
Lincoln, NE 68510

MINUTES OF MEETING – FEBRUARY 12, 2019

1. OPENING PROCEDURES

Notice of the time and place of the Lincoln Board of Education meeting was e-mailed to an extensive list of local and regional news media. A mailing list is maintained at the Lincoln Public Schools District Office. A public notice was published in the *LINCOLN JOURNAL STAR*.

2. CALL TO ORDER

Board Vice President, Connie Duncan, called the meeting to order at 6:04 p.m.

3. ROLL CALL

PRESENT BOARD MEMBERS:

Barbara Baier
Lanny Boswell
Kathy Danek
Connie Duncan
Don Mayhew
Annie Mumgaard
Matt Schulte

STAFF IN ATTENDANCE:

Mr. Jim Gessford, Attorney for the Board
Dr. Steve Joel, Superintendent of Schools
Dr. Matt Larson, Interim Assistant Superintendent for Instruction
Mr. John Neal, Assistant Superintendent for Governmental Relations
Dr. Liz Standish, Associate Superintendent for Business Affairs
Dr. Eric Weber, Associate Superintendent for Human Resources

A list of other people in attendance is set forth in Report File No. Gg-72.

4. ANNOUNCE OPEN MEETING ACT POSTING AND LOCATION

The Lincoln Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of this meeting, the President announced and informed the public about the location of the posted information.

5. APPROVAL OF MINUTES

The January 8, 2019, minutes of the Lincoln Board of Education regular meeting were approved as distributed.

6. SPECIAL REPORTS, PRESENTATIONS, AND CELEBRATIONS OF SUCCESS

6.1. Doreen Ainslie Honored with California Casualty Award for Teaching Excellence

The National Education Association Foundation, honored Mickle Middle School social studies teacher, Doreen Ainslie, with the California Casualty Award for Teaching Excellence. The National Education Association Foundation is a public charity founded in 1969 by educators, for educators, to improve public education for all students. The award recognizes dedication to the profession, community engagement, professional development, attention to diversity, and advocacy for fellow educators.

Mrs. Danek moved, Mr. Schulte seconded

That the Lincoln Board of Education adopts the following resolution:

WHEREAS, Doreen Ainslie has been honored with the California Casualty Award for Teaching Excellence by the National Education Association Foundation; and

WHEREAS, Doreen Ainslie has been recognized as one of the best teachers in the country by winning this award; and

WHEREAS, Doreen Ainslie was chosen for this award because of her dedication to the profession, community engagement, professional development, attention to diversity and advocacy for fellow educators; and

WHEREAS, Doreen Ainslie keeps the promise of public education by creating learning opportunities for her students that are relevant and rigorous; and

WHEREAS, Doreen Ainslie demonstrates a passion for teaching that greatly benefits Lincoln Public Schools and all of her students.

NOW THEREFORE BE IT RESOLVED that the Lincoln Board of Education does hereby congratulate Doreen Ainslie for being honored with the California Casualty Award for Teaching Excellence by the National Education Association Foundation.

MOTION PASSED

- Barbara Baier Yes
- Lanny Boswell Yes
- Kathy Danek Yes
- Connie Duncan Yes
- Don Mayhew Yes
- Annie Mumgaard Yes
- Matt Schulte Yes

7. PUBLIC COMMENT

There were no speakers at this portion of the meeting.

8. CONSENT AGENDA

8.1. HUMAN RESOURCES MATTERS

Human Resources Matters, as set forth in Report File No. Gg-73, were presented.

8.2. ROUTINE BUSINESS

8.2.a. Claims/Wire Transfers

Claims were presented for the periods ending January 22 and February 12, 2019, and the following wire transfers were made: Federal Tax ACH Deposit of \$5,821,131.61; State Tax ACH Deposit of \$888,506.93; Procurement Card ACH Transfer of \$132,319.32; Child Support ACH Transfer of \$19,976.89; Office Depot ACH Transfer of \$18,887.24; Blue Cross/Blue Shield ACH Transfer of \$5,128,308.97; Term Life/Disability ACH Transfer of \$199,632.50; Retirement ACH Transfer of \$5,149,247.95; and Vendor ACH Transfer of \$300,064.99. A copy of the claims is set forth in Report File No. Gg-74.

8.2.b. Payroll

Payroll in the amount of \$16,843,721.38 was presented for the periods ending January 15 and January 31, 2019.

8.2.c. Gifts

A list of approved gifts was presented, as set forth in Report File No. Gg-75.

8.2.d. Bids/Contracts/Future Bids/Other Routine Business

Bids/contracts/future bids/other routine business discussed at the Board's prior meeting or which are under \$500,000 were presented, as set forth in Report File No. Gg-76.

8.3. Option Enrollment Student Application for 2018-19

On February 13, 2018, the Board adopted a resolution to accept an option enrollment student for the 2018-19 school year. An application for enrollment during the 2018-19 school year has been received and is in compliance with the Board resolution of February 13, 2018.

The applications included in this agenda item have been examined by staff and meet one of the criteria set forth by the Board in the resolution of February 13, 2018. Staff recommends approval of these applications and that the Board adopt the following resolution:

WHEREAS, the students who have been assigned student numbers 272098, 294965, 256222 (for purposes of confidentiality, assigned numbers are being used) meet one or more of the criteria of the Board resolution of February 13, 2018, with regard to such option students;

THEREFORE, BE IT RESOLVED that the aforementioned students be accepted as option students on the condition and with the express understanding that all programs, all classes and all buildings of assignment, except as otherwise required by law, shall at all times and from time to time during attendance at Lincoln Public Schools be determined solely by Lincoln Public Schools.

8.4. Late Request for Enrollment Option Out 2018-19

March 15, 2018, was the deadline for enrollment option applications to be completed for students wishing to attend school in a district other than the one in which they reside for the 2018-19 school year. The Lincoln Public Schools Board of Education has authority to waive the deadline for late enrollment option requests (NDE Rule 7, Section 004.05).

Requests from students who reside in the district of Lincoln Public Schools and wish to attend school outside of Lincoln Public Schools were received after the March 15, 2018, deadline. The Lincoln Board of Education may deny or approve these requests. If the requests are approved by the Board of Education, they will be forwarded to the option school districts for their approval.

Student No.	Option District	Student No.	Option District
286382	Raymond Central	409736	Omaha
261772	Raymond Central	423031	Omaha
273850	Omaha	402208	Omaha
414790	Omaha	293829	Ashland-Greenwood
401472	Omaha	429544	Seward
296478	Ashland-Greenwood	429543	Seward
429444	Ashland-Greenwood	429542	Seward
429443	Ashland-Greenwood	429541	Raymond Central

Mrs. Danek moved, Ms. Mumgaard seconded

Mrs. Duncan declared a conflict of interest and advised that she would abstain on Agenda Item 8.2.a, Regular Claims. The filed conflict form is set forth in Report File No. Gg-77.

That the Board approve Consent Agenda items 8.1, 8.2, 8.3, and 8.4 as presented.

MOTION PASSED

Barbara Baier	Yes
Lanny Boswell	Yes
Kathy Danek	Yes
Connie Duncan	Yes
Don Mayhew	Yes
Annie Mumgaard	Yes
Matt Schulte	Yes

9. FIRST READING, ACTION AT NEXT MEETING

9.1. From Board Committee

9.1.1. Newly Annexed Property to the City of Lincoln

The City of Lincoln has annexed a parcel of land, which automatically brings this property into the district of Lincoln Public Schools. This property needs to be assigned attendance centers so that potential purchasers of homes in this area will know which schools they will be attending:

Wandering Creek PUD, Annexation Ordinance #20731, for 2018-19 school year: Pyrtle Elementary School, Lux Middle School, East High School.

9.1.2. Policy 5504 - Child Abuse and Neglect

Mr. Boswell said the revisions to this policy added clarity regarding the responsibility and reporting procedures for child abuse and neglect.

9.2. From The Superintendent

9.2.1. Resolution for Option Enrollment Students 2019-20

Nebraska students may attend a school other than the one in the district in which they reside under the option enrollment statutes. The attached resolution would admit any K-12 option students who meet the statutory and legal conditions and whose application is received by August 2, 2019.

The resolution specifies the circumstances under which late-filed applications would be accepted.

9.2.2. High School Auxiliary Cooling Project #9546

Bids were requested from interested vendors for the auxiliary cooling projects at North Star, Southeast, and Southwest High Schools. The project includes the installation of Air-Cooled Fluid Coolers, Heat Exchangers, and Pumps at all three schools, corresponding electrical, general and control work as required.

It is recommended that award be confirmed to the lowest responsible bidder meeting specifications:

Hayes Mechanical (La Vista, Nebraska)	\$1,142,000.00
There were two other bidders.	
Grunwald Mechanical (Omaha, Nebraska)	\$1,425,500.00
NIFCO Mechanical (Lincoln, Nebraska)	\$1,599,930.00

A complete bid tabulation is available in the Purchasing Department.

This will be a total expenditure of \$1,142,000.00 from the Building and other facility funds.

Staff asked the board to move this item forward to expedite the work.

Ms. Baier noted that North Star and Southwest were the district's newest high schools. She wondered if this was anticipated or unexpected.

Mr. Wieskamp reminded the Board that both aforementioned high schools were 20 years old, and the amount of school and community use was heavier than anticipated. This solution adapts the current systems to this greater use and effectively addresses the district's concern about overheating the earth.

Mrs. Danek asked if this investment still provides resource savings in the long term and inquired if the district intended to upgrade equipment for future builds.

Mr. Wieskamp responded that the geo-thermal system was very efficient compared to traditional systems. Mr. Wieskamp indicated that a great deal had been learned from the use of these systems and that information has been considered in all new designs.

Mr. Boswell stated that the addition of the cooling equipment to the geo-thermal is essentially a hybrid system and commonly used in new installations. What alternatives to adding the cooling system were considered?

Mr. Wieskamp said this hybrid plan is an attempt to reverse the trend. Expanding the well fields was considered, but it was determined that plan would not reverse the trend as efficiently as this would.

Ms. Mumgaard asked about the expected lifecycle of the original equipment.

Mr. Wieskamp said the current equipment was achieving its expected 20-25 year lifecycle.

Mr. Mayhew asked if this issue was unique to the three sites listed, or if this same thing could happen at our other sites.

Mr. Wieskamp said at this time it was not a concern, but increased use of other sites would need to be monitored.

Mr. Schulte moved, Mrs. Danek seconded

That the Board approve the proposed award.

MOTION PASSED

Barbara Baier	Yes
Lanny Boswell	Yes
Kathy Danek	Yes
Connie Duncan	Yes
Don Mayhew	Yes
Annie Mumgaard	Yes
Matt Schulte	Yes

10. SECOND READING, RECOMMENDED FOR ACTION

10.1. From Board Committees

10.1.1. Kooser Outlot Property #9549

It is recommended that Lincoln Public Schools (LPS) surplus and sell approximately 4.36 acres of real estate owned by LPS located in the Kooser Addition near North 14th Street and Alvo Road. The property originally was purchased by LPS in 1998. Kooser Elementary was constructed and opened in August 2009 on a portion of the original tract. The excess property not used for the elementary school has been platted and subdivided into outlots, which generally are sized for residential lots.

The exact legal description for the property proposed to be sold will be determined before closing by survey or plat, but generally will consist of:

Outlots G, H and I, Kooser Addition, Lincoln, Lancaster County, Nebraska; and a portion of Outlot F, Kooser Addition, as subdivided and replatted ("Property").

The sale calls for a sale price of \$36,842 per acre for the Property. The exact sale price to be determined at Closing based on the final number of acres based on subdivision and platting.

It is recommended under Policy 8314 that Regulation 3400.1 and any other relevant policies or regulations be suspended and that the Lincoln Public Schools Board of Education authorize and approve the Property sale as so provided. Under Section 79-10,114, R.R.S., an affirmative vote of two-thirds (5 of 7) is required to approve this transaction, sale, and conveyance of interests in the Property at this regular meeting. It is further recommended that Lincoln Public Schools approve the proposal.

10.1.2. Kooser Outlot Property #9550

It is recommended that Lincoln Public Schools (LPS) surplus and sell approximately 4.15 acres of real estate owned by LPS located in the Kooser Addition near North 14th Street and Alvo Road. The property originally was purchased by LPS in 1998. Kooser Elementary was constructed and opened in August 2009 on a portion of the original tract. The excess property not used for the elementary school has been platted and subdivided into outlots, which generally are sized for residential lots.

The exact legal description for the property proposed to be sold will be determined before closing by survey or plat, but generally will consist of:

Outlots B, C, D, and E, Kooser Addition, Lincoln Lancaster County, Nebraska; and a portion of Outlot F, Kooser Addition, as subdivided and replatted ("Property").

The sale calls for a sale price of \$47,848.00 per acre for the Property. The exact sale price to be determined at Closing based on the final number of acres based on subdivision and platting.

It is recommended under Policy 8314 that Regulation 3400.1 and any other relevant policies or regulations be suspended and that the Lincoln Public Schools Board of Education authorize and approve the Property sale as so provided. Under Section 79-10,114, R.R.S., an affirmative vote of two-thirds (5 of 7) is required to approve this transaction, sale, and conveyance of interests in the Property at this regular meeting. It is further recommended that Lincoln Public Schools approve the proposal.

Mr. Schulte moved, Ms. Mumgaard seconded

That the Board approve the proposed resolutions for Kooser Outlot Properties #9549 and #9550.

MOTION PASSED

Barbara Baier	Yes
Lanny Boswell	Yes
Kathy Danek	Yes
Connie Duncan	Yes
Don Mayhew	Yes
Annie Mumgaard	Yes
Matt Schulte	Yes

10.1.3. Policy 6000 Series - Instruction

Periodically, new circumstances or changes in legislation or regulation from the state or federal government requires the school district to make a number of minor updates to align existing policy without changing its original intent. When the Board has a number of such policies to revise, it collects them into a single Board agenda item.

Policy 6521 contains a minor grammatical correction. Policy 6603 contains an updated acronym.

The following policies were submitted for affirmation as written and do not require revisions: 6000, 6100, 6110, 6120, 6121, 6130, 6200, 6210, 6222, 6230, 6283, 6300, 6310, 6320, 6330, 6340, 6350, 6400, 6410, 6411, 6412, 6420, 6421, 6430, 6442, 6443, 6445, 6450, 6500, 6510, 6520, 6522, 6523, 6524, 6525, 6526, 6530, 6550, 6570, 6580, 6600, 6601, 6602, 6604, 6610, 6620, 6621, 6720, 6740.

10.1.4. Policy 6220 - Program for Students, Requirements for Graduation

Lincoln Public Schools reviews policies on an on-going basis and updates policies to ensure that they accurately reflect the ever-changing work of the district. Deletion of Policy 6220 was needed as the graduation requirements of the class of 2010 have expired.

10.1.5. Policy 6441 - Technology Resources and Internet Safety

The revisions included in Policy 6441 have been made to accurately reflect current technology and terminology used at Lincoln Public Schools.

10.1.6. Policy 6700 - Authorization of Student Activities

The revisions in Policy 6700 include updates to the activity program for students in secondary schools and identifies which activities may include participation in Nebraska Schools Activities Association (NSAA) competitions. Finally, the policy revision clarifies that LPS will follow rules and guidelines that meet or exceed the standards of the NSAA when participating in NSAA activities.

Mr. Boswell moved, Mr. Mayhew seconded

That the Board approve Policy 6000 Series, Policy 6220, Policy 6441, and Policy 6700 as presented.

MOTION PASSED

Barbara Baier	Yes
Lanny Boswell	Yes
Kathy Danek	Yes
Connie Duncan	Yes
Don Mayhew	Yes
Annie Mumgaard	Yes
Matt Schulte	Yes

10.2. From the Superintendent

There were no items presented for Second Reading from the Superintendent this evening.

11. EXPEDITED/EMERGENCY ACTIONS

There were no expedited or emergency actions presented this evening.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda at this meeting.

13. INFORMATIONAL ITEMS/REPORTS

13.1. From Board Committees

There were no reports from Board Committees at this meeting.

13.2. From The Career Academy

There was no report from The Career Academy at this meeting.

13.3. From the Superintendent

13.3.1. Lincoln Public Schools External Accreditation Visit

Sarah Salem, director of Continuous Improvement & Professional Learning, reviewed the findings of the recent External Accreditation Visit, as set forth in Report File No. Gg-78.

13.3.2. Superintendent Update

Dr. Joel offered a small token of appreciation to the Lincoln Board of Education for National School Boards Recognition Week.

Dr. Joel announced the 2017-18 Annual Report was now available. He thanked the LPS Communications Team for streamlining this information.

13.3.3. Monthly Financial Report

The monthly financial report for the month ending December 31, 2018, was presented, as set forth in Report File No. Gg-79.

14. ANNOUNCEMENTS OF UPCOMING EVENTS FOR THE BOARD

- February 13: Face the Chamber, 12:00 pm, Country Club
- February 14: FLPS Board Meeting, 8:15 am, Clifton
- February 20: GNSA, 9:30 am, NCSA
- February 26: LPS Learning Lunch, 12:00 pm, LPSDO
FLPS/LPS Board Rep Meeting, 1:30 pm, LPSDO
Board Work Session, 4:30 pm, LPSDO
Board Meeting, 6:00 pm, LPSDO

15. PUBLIC COMMENT

There were no speakers at this portion of the meeting.

16. REQUEST FOR CLOSED SESSION

Mrs. Duncan advised that there was no request for a closed session this evening.

17. ADJOURNMENT

There being no further business, the Lincoln Board of Education adjourned at 6:41 p.m. Recorded votes may be superseded or nullified by a previously announced or filed conflict of interest statement.

Connie Duncan
President of the Board

Stephen C. Joel
Secretary of the Board

Calendar Committee

2021-2022 Student Calendar

February 26, 2019

Calendar Committee

Professional Agreement

- Authorized in Article XIV of the Professional Agreement between the LPS and LEA (2018-2019)
- Section 3 identifies the Calendar Committee as one of the joint standing Professional Committees.

Calendar Committee

Joint Committee: Board, LEA, LPS, and Parents

- Doreen Ainslie
- Rita Bennett
- Lana Bliemeiser
- Christine Boden
- Julie Colby
- Sarah Kripal
- Mark Larson
- Julie McAndrews
- Annie Mumgaard
- Colby Myers
- John Neal
- Laurie Oxley
- David Peters
- Deb Petersen
- Robbie Seybert

Student Calendar

Purpose: The school calendar demonstrates the district's commitment to learning. It is based on sound instructional considerations and priorities ensuring the continuity, efficiency, and effectiveness of teaching and learning. LPS established the following calendar variables to be considered by the Lincoln Public Schools Calendar Committee in devising the student calendar.

Student Calendar 21-22

Primary Variables

- Semester and quarter breaks typically will be the same for elementary and secondary schools.
- The four quarters typically will include at least the minimum number of days necessary for students to reasonably learn the curriculum (42 days).
- Student vacation days typically will not interrupt instruction just prior to major LPS, state, or national assessments.

Secondary Variables

- Each student week typically will be at least three days long.
- Non-student day typically will be scheduled between quarters.
- The last day of school typically will fall after the completion of NSAA and similarly sanctioned local and state competitions
- Whenever possible, non-student days typically will occur on "common holidays," including days such as Federal and State recognized Holidays.

Federal and State Holidays: New Year's Day, Birthday of Martin Luther King, Jr., Washington's Birthday/Presidents' Day, Arbor Day, Memorial Day, Labor Day, Independence Day, Columbus Day, Veteran's Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas

Creating the School Calendar



Major Discussions:

Started with Primary Variables then jumped to Secondary Variables

Incredibly varied discussions in community and with community groups included:

- How to end first semester
 - Last student day in first semester will be December 24 with an additional vacation day elsewhere.
 - Last student day in first semester will be December 23
- How to end second Semester
 - Recognize more holidays and end immediately before Memorial Day weekend
 - Fewer short weeks and end the school year a week earlier
- How early is too early to get out of 4th quarter.
- How many 4 day weeks work.

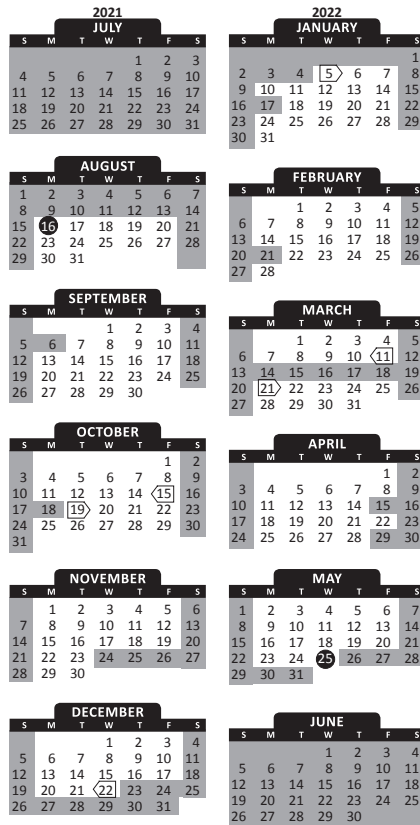
2021-2022 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Draft 2



- First and last days of class for students
- Schools not in session
- Quarter start dates
- Quarter end dates

Graduation, May TBA, 2022
Bryan Community Focus Program
(at TBA)

Graduation, May TBA, 2022
LNS/LHS/LSW/East/LSE/LNE
(at TBA)

Potential Graduation Dates
Thursday, May 26, 2022
Sunday, May 29, 2022

The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Quarter Start/End Dates

1st	Aug. 16 - Oct. 15	44 days
2nd	Oct. 19 - Dec. 22	44 days
3rd	Jan. 5 - March 11	46 days
4th	March 21 - May 24	46 days

Non-School Days

Labor Day	September 6
Quarter Break	October 18
Thanksgiving	November 24-26
Winter Break	December 23-January 5
MLK, Jr. Day	January 17
President's Day	February 21
Quarter Break	March 14-18
Spring Break	April 15
Arbor Day State Holiday	April 29
Potential Teacher Work Days	January 4 May 26

Dates Determined Later

PLCs Early Release	TBD
Early Release Days in August	TBD
Elementary Plan Days	TBD

Other Dates Considered

New Teachers Report	TBD
Open for Flex Staff Development	TBD
Teachers Report to Work	TBD
Only 9th Grade Report to HS	TBD
Semester End Staff Work Day	TBD
Year End Staff Work Day	TBD

Notes

Calendar Variables

Primary:

- ✓ Semester and quarter breaks aligned between elementary and secondary
- ✓ Four quarters include sufficient days to cover curriculum.

- ✓ Student vacation days do not interrupt assessments.

Secondary:

- ✓ Three day weeks.
- ✓ Last day of the year is after NSAA-type events/competitions
- ✓ Whenever possible, student vacation days fall on common holidays.

First Semester

Fall Semester Highlights

- Start – August 16th
- Last Day 1st Qtr. - October 15th
- Qtr. Break – October 18th
- First Day 2nd Qtr. – October 19th
- Thanksgiving – November 24th-26th
- Last Day 2nd Qtr. – December 22nd
- First Day of Winter Break – December 23rd

Second Semester

Spring Semester Highlights

- *Teacher Work Day – January 4th*
- Start of Second Semester – January 5th
- MLK – January 17th, Pres. Day – February 21st
- Last Day 3rd Qtr. – March 11th
- Qtr. Break – March 14th-18th
- First Day 4th Qtr. – March 21st
- Spring Break – April 15th
- Arbor Day – April 29th
- Last Day 4th Qtr. – May 24th
- Teacher Work Day – May 25th
- *Graduation – May 29th*

Questions

Thank You

BOARD OPERATING PROCEDURES

Former Members of the Board

Former members of the Lincoln Board of Education shall be appropriately recognized and thanked for their service to the schools and community.

Services provided to former Board members may include, but not be limited to, the following:

1. Copies of selected reports.
2. Complimentary passes to athletic events and other school activities.
3. Personal invitations to special public functions of the Board.
4. Present diplomas at graduation ceremonies

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

8250

Legal Reference:

BOARD OPERATING PROCEDURES

Committees

Committees shall not have legislative or administrative functions, except as specifically authorized in Lincoln Board of Education minutes or policy. All matters except those of routine or emergency nature should be referred to a committee before action by the Board.

The President shall appoint the members and chair of each committee; members will serve on an “at-will” basis until the next Annual Organizational Meeting. Any such appointment is at-will and may be removed at any time ~~for the violation of board policy~~ by action agreed upon by the President and Vice President of the Board.

Summaries of all committee meetings shall be reported to the Board for its information, recording and possible action, and to the Superintendent.

Committee of the Whole

The Lincoln Board of Education may function as a Committee of the Whole during a regularly scheduled or special meeting to discuss the budget, facility planning, annual goals, strategic planning, instructional programs, or when it is necessary to extend discussion on an issue. Any member may refer an item to the Committee of the Whole through a motion to commit or to refer.

The Secretary shall keep a memorandum of the matters discussed and prepare a Committee of the Whole report for submission at a regularly scheduled business or special meeting.

~~The following are the Committees of the Whole:~~

~~Board Development/Boardsmanship-
Public Engagement/Strategic Planning-
Superintendent Evaluation~~

Standing Committees

Standing committees provide the opportunity for staff and Board members to research and discuss issues so as to adequately prepare materials for Board consideration at School Board meetings. The following are the Board’s standing committees:

Americanism/Multicultural/Transportation Committee – Required by law and shall perform the functions required by the law.

Finance Committee – Review issues regarding the presentation and tracking of the General Fund Budget.

BOARD OPERATING PROCEDURES

Standing Committees (Continued)

Governmental Relations – Review issues regarding federal, state, and local legislation or regulations, NSBA and NASB resolutions, and issues of interest regarding other governmental bodies.

Personnel Policy – Review issues regarding human resources organization and management.

Planning Committee – Review issues regarding building facilities, safety and security, enrollment, boundaries, the Site and Building Fund budget, and facility bond issues.

Policy Review and Revision – Review and revise existing policies and prepare for the adoption of new policies.

Student Learning – Review issues regarding strategies and systems to improve student learning.

Technology – Review issues related to technology and their impact on safety and achievement of students.

Temporary, Special or Ad Hoc Committees

Additional temporary, special, or ad hoc committees of the Board may be established only by Board action or by the President.

The President shall appoint such temporary and special committees as may be deemed necessary or advisable by the Board to make such appointments. Any such appointment is at-will and may be removed at any time ~~for violation of board policy~~ by action agreed upon by the President and Vice President of the Board.

Special Appointments

Members of the Board may be appointed to represent the Board on joint committees with other agencies or as advisors to other agencies. The President will make such special appointments unless otherwise designated by the Board. The members so appointed will serve “at-will.” Any such appointment is at-will and may be removed at any time ~~for violation of board policy~~ by action agreed upon by the President and Vice President of the Board.

BOARD OPERATING PROCEDURES

Special Appointments (Continued)

The following are the committees to which annual Board appointments are made: Calendar

Committee

The Foundation for Lincoln Public Schools Mayor's

Neighborhood Roundtable

NASB Board of Directors and Government Relations Network NASB

Legislative Committee

[Lincoln Safe and Successful Kids Interlocal Board](#)

[Joint Board of the Career Academy Board](#)

Reviewed and Affirmed by the Board:

Last Revision:

2017-07-25

Original Adoption or Oldest Version:

2014-10-28

Related Policies and Regulations:

1230, 1230.1

Legal Reference:

79-724

BOARD OPERATING PROCEDURES

Purpose and Role of the Board

As an agency of the state, the Lincoln Board of Education is the governing body for the Lincoln Public Schools. It has full responsibility for the general control and direction of the school system.

In discharging its responsibilities, the Lincoln Board of Education will function as a policy-forming and legislative body. It places responsibility for the execution of its policies with its executive officer, the Superintendent of Schools.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

79-408, 79-501

BOARD OPERATING PROCEDURES

Specific Functions

Specific functions retained by the Lincoln Board of Education include but are not limited to the following:

1. To select the Superintendent ~~of Schools~~.
2. To act upon personnel changes including all appointments and dismissals of staff, to determine salaries and working conditions of employees, and to establish procedures for development of personnel policy.
3. To adopt courses of study and to approve instructional materials for use in the schools, and to provide the student services needed to support a sound instructional program.
4. To determine facility needs, and to purchase sites, employ architects, adopt plans, erect new buildings, remodel existing buildings, and close and maintain buildings as necessary to meet the educational needs of all the students in the District.
5. To adopt an annual budget which provides a detailed plan of income and expenditures.
6. To require, consider and evaluate reports of the Superintendent concerning progress of the school system, including reports of business transacted or pending and reports showing the financial status of the District.
7. To designate transportation, food service, or other auxiliary services to be provided to students or the community.
8. To establish attendance areas for the schools.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

79-526

BOARD OPERATING PROCEDURES

School Board Code of Conduct

The members of the Lincoln Board of Education willingly agree, to the best of their ability, to:

- Recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting;
- Abide by and not undermine policies and decisions of the board, while retaining the right to seek changes;
- Attend all scheduled board meetings unless excused, and become informed concerning the issues to be considered at those meetings;
- Render all decisions based on the available facts and independent judgment;
- Work with other board members to establish effective board policies and to delegate authority for the administration of the schools to the superintendent;
- Communicate with the superintendent and administration in an appropriate and timely manner to ensure that appropriate materials are available for board discussion;
- Be informed about current educational issues by individual study and through participation in programs providing needed information;
- Support and respect the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
- Declare all conflicts of interest;
- Take no private action that might compromise the board or administration and to respect the confidentiality of information from executive or closed sessions and information that is privileged or confidential under applicable law;
- Remember always that the primary concern of all board members is the educational welfare of all students attending the Lincoln Public Schools, while being fiscally accountable to the community; and
- Attend and participate in committees and special appointments as assigned.

Reviewed and Affirmed by the Board:

Last Revision:

Original Adoption:

2017-07-25

Related Policies and Regulations:

Legal Reference:

BOARD OPERATING PROCEDURES

Organization

Public education is legally a function of the state. In Nebraska, broad powers are delegated to local school units governed by a Board of Education. The Lincoln Board of Education therefore derives its powers and certain of its responsibilities through legislative enactments and by constitutional requirements of the state.

The School District of Lincoln, officially designated as the Lancaster County School District 001, is a corporation for public purposes created by the State of Nebraska, governed by state statute, and legally separate and distinct from the government of the City of Lincoln. As such it is one unit of the state school system. The general school laws and particularly chapter 79 apply to the Lincoln District. Lincoln is classified as a Class IV District.

Inasmuch as the organization, management and control of the ~~School~~ District is vested by law in the Board, the Board hereby establishes and will continue to maintain policies, amending them as needed, to guide its internal operations.

Those policies shall be drafted, adopted, and amended with full consideration for the Board's wish to provide education of the best obtainable quality for the residents of the ~~School~~ District within the limitations of the ability to support such education.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

79-408

BOARD OPERATING PROCEDURES

Officers of the Board

The officers of the Lincoln Board of Education shall be the President, the Vice President, the Treasurer and the Secretary, who shall be the Superintendent ~~of Schools~~.

If both the President and Vice President are absent from a meeting, the Board members present will designate the chair for the meeting.

The Superintendent ~~of Schools~~ is also the Clerk of the Board of Education whose duty it is to maintain the official records of the District.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

8122

Legal Reference:

13-905; 79-566; 79-569; 79-575; 79-576;
79-577; 79-578; 79-579

BOARD OPERATING PROCEDURES

Orienting New Board Members

The Lincoln Board of Education and the administrative staff shall assist each new member-elect to understand the Board's functions, policies and procedures and the operation of the school system both before and after [the new member](#) ~~he~~/she takes office. Each member-elect:

1. Shall be given selected material on the function of the Board and the school system.
2. Shall be invited to attend Board meetings.
3. Shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.
4. Shall be given copies of the Board's policies and bylaws, administrative regulations, and copies of pertinent materials developed by the Nebraska Association of School Boards.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures

A uniform policy for the payment or reimbursement of actual and necessary expenses incurred by ~~School~~ Board members, employees or volunteers and for the payment or reimbursement of miscellaneous expenditures is hereby determined to further the educational interests of the ~~School~~ District.

The adoption of this uniform policy has taken place after a public hearing and the ~~School~~ Board of this ~~School~~ District has taken into consideration all material and information provided at this public hearing in adopting this uniform policy.

The ~~School~~ Board of this ~~School~~ District hereby determines that the educational interests of this ~~School~~ District would be best served by adoption of the uniform policies herein contained.

Board members, employees or volunteers of the ~~School~~ District are expected to maintain effectiveness by being well informed on educational and related issues and are encouraged to diligently perform their required duties, attend educational workshops, conferences, training programs, official functions, hearings or meetings which are necessary to perform required duties, sponsored by the ~~School~~ District or state and national educational organizations or which are otherwise in the best interests of this School District as follows:

- a. Unless the total cost of such activities exceeds \$1,000 per Board member, Board members ~~as a result of this policy~~ are hereby given prior approval by this ~~School~~ Board and are specifically authorized to attend such functions without additional or further approval by the ~~School~~ Board and the ~~School~~ District shall pay or reimburse the registration costs, tuition costs, fees or charges for such functions along with actual travel expenses. If travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be paid or reimbursed based upon substantiated costs actually and necessarily incurred. Board members seeking the District to cover the cost of development opportunities exceeding \$1,000 must receive advance approval of the Board President and Vice President.
- b. Employees and volunteers are authorized to attend such functions upon prior approval by the Superintendent or the Superintendent's designee, and the ~~School~~ District shall pay or reimburse for amounts not to exceed actual registration costs, tuition costs, fees or charges for such functions along with actual travel expenses. If travel is by commercial or charter means or if a personal automobile is used, mileage shall be allowed at the rate provided by law with meals and lodging to be paid or reimbursed based upon substantiated costs actually and necessarily incurred, subject to any limitation upon amounts allocated for the particular function or expense item.

BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures (Continued)

Payment or reimbursement for expenses incurred by Board members, employees or volunteers as otherwise specifically permitted by law may also be allowed as provided by such law.

Since it is hereby determined to be important and in the best interest of this ~~School~~ District to recognize service by Board members, employees and volunteers, the ~~School~~ Board hereby authorizes the President, Superintendent or the Superintendent's designee to determine when and to whom plaques, certificates of achievement, or other items of value shall be granted, provided that no such plaque, certificate or other item of value to be awarded shall cost more than \$100.

When appropriate because of the timing, length or other factors, sandwiches or meals may be provided to ~~School~~ Board members, employees and volunteers attending hearings, meetings, staff development programs, or in other appropriate or necessary situations.

Nonalcoholic beverages and refreshments may be provided to individuals attending public meetings, private meetings, discussions or public or private conferences as determined necessary or appropriate by the Superintendent or the Superintendent's designee to be in the best interest of this ~~School~~ District.

Nonalcoholic beverages and meals may be provided for individuals while performing or immediately after performing relief, assistance or support activities in emergency situations or during or immediately following their participation in any activity approved by the ~~School~~ Board.

In addition to the other matters covered and allowed by this policy, one recognition dinner each fiscal year may be held for Board members, employees or volunteers provided the maximum cost per person, to be paid or reimbursed by the District for such dinner, shall not exceed \$50.

The authority necessary to carry out the provisions of this policy should be and is hereby delegated from the ~~School~~ Board to the designated officials so indicated herein.

BOARD OPERATING PROCEDURES

Reimbursement and Miscellaneous Expenditures (Continued)

Nothing in this policy shall authorize the expenditure of public funds to pay for any expenses incurred by a spouse of a Board member, employee or volunteer unless the spouse is also a Board member, employee or volunteer.

Last Revision:	2018-10-09
Original Adoption or Oldest Version:	2008-09-23
Related Policies and Regulations:	
Legal Reference:	13-2201 to 13-2204; 79-546

BOARD OPERATING PROCEDURES

Agenda Construction

Written meeting agendas will be prepared by the President of the Lincoln Board of Education in collaboration with the Superintendent of Schools. An item shall be placed on the agenda upon written request of two Board members. Any staff member or patron may submit agenda items which will be placed in the agenda file for consideration by the Board President and the Superintendent.

Control of Agenda

Control of the agenda is the responsibility of the chair.

Final action will not be taken on items of new business which have not been on the agenda, except upon approval of a majority of a quorum or for items of an emergency nature. Such matters will be referred to the staff for recommendations for action at subsequent meetings.

Items of an emergency nature shall require approval of a majority of a quorum of the Board and may be introduced for final action during any business or special meeting.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

84-1407 to 84-1414

BOARD OPERATING PROCEDURES

Order of Business*

1. Opening Procedures
 - a. Call to Order
 - b. Roll Call
 - c. Announce Open Meeting Act Posting and Location
 - d. Approval of Minutes
2. Special Reports, Presentations and Celebrations of Success
3. Public Comment
4. Consent Items
 - a. Human Resources Matters
 - b. Routine Business
 - i. Claims/Wire Transfers
 - ii. Payroll
 - iii. Gifts
 - iv. Bids, Contracts and Other Routines Business Discussed at Prior Meeting or Under \$500,000
 - v. Bids, Contracts and Other Routine Business
 - c. Option Enrollment (In/Out)
5. *First Reading, Action at Next Meeting
 - a. From Board Committees
 - b. From the Superintendent
 - c. Bids, Contracts and Other Routine Business over \$500,000
6. Second Reading, Recommended for Action
 - a. From Board Committees
 - b. From the Superintendent
 - c. Expedited/Emergency Actions
 - d. Item(s) Removed from Consent Agenda

BOARD OPERATING PROCEDURES

Order of Business* (Continued)

7. *Informational Items/Reports
 - a. From Board Committees
 - b. From The Career Academy
 - c. From the Superintendent
8. Announcements of Upcoming Events for the Board
9. Public Comment
10. Request for Closed Session
11. Adjournment

If a motion for closed session has been passed at the meeting, other than as the last business item immediately prior to the closed session, the Chair immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

** The above Order of Business may be modified and/or some listed components may be reordered or eliminated for special meetings, retreats, work sessions or as circumstances may demand at the discretion of the chair. The Lincoln Board of Education is empowered to act on any item listed on the Agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Board releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.*

Reviewed and Affirmed by the Board:

Last Revision:	2016-10-11
Original Adoption or Oldest Version:	2015-05-18
Related Policies and Regulations:	8460
Legal Reference:	

BOARD OPERATING PROCEDURES

Preparation and Arrangements for Meetings

Support Materials

In addition to the agenda, the Superintendent ~~of Schools~~ shall prepare such supplementary reports, summaries or other support materials which aid the Lincoln Board of Education in the conduct of its meeting.

Communications to the Board will be entered in the appropriate section of the agenda, and a copy will become a part of the official Board proceedings.

Support materials that are cited in the minutes of the Board will be identified serially by code number and become a part of official proceedings.

Copies of policies, regulations, budgets and other pertinent documents of the Board will be available at meetings except for items classified as confidential.

Room Arrangements

Preparation of the room for meetings shall provide that the public may be seated to view and hear the work of the Board, and to the extent possible, see materials being displayed.

Reports

Reports and other written material to be discussed will be conveniently displayed so that those attending the meeting may have access to them upon entry.

The Board will be seated to best expedite its work but also so that staff or others may speak directly to Board members and join in their discussion as appropriate.

Board members will be identified to the public by signs at their seating places.

BOARD OPERATING PROCEDURES

Preparation and Arrangements for Meetings (Continued)

Smoking at Board Meetings

All facilities and grounds of Lincoln Public Schools are smoke-free.

Reviewed and Affirmed by the Board:	
Last Revision:	2008-09-23
Original Adoption or Oldest Version:	2008-09-23
Related Policies and Regulations:	4890
Legal Reference:	84-1407 to 84-1414

BOARD OPERATING PROCEDURES

Conduct of Public Hearings on Personnel

Any required personnel hearings shall be held before a quorum of the Lincoln Board of Education. The President of the Board of Education shall preside. Due and proper notice of the hearing shall be given and the hearing shall be held in accordance with the open meetings law.

An attorney, other than the attorney for the Lincoln Public School District, shall be selected and designated as the advisory attorney. The advisory attorney shall rule upon evidence and objections and shall perform other duties as are provided by these rules of procedure but shall not otherwise participate in the hearing. Prior knowledge of the facts involved shall not, in itself, be a reason for disqualification.

The advisory attorney shall remind the Board members of their oath of office and of the fact that if any Board member is not able to make a fair and impartial determination based upon the evidence presented at the hearing, the Board member ~~he or she~~ should self-disqualify ~~themselves~~ prior to commencement of the hearing.

The parties or their counsel may make opening statements outlining the issues and facts involved.

The attorney for the ~~School~~ District shall then offer evidence in support of the reasons given. The employee or the employee's attorney shall then be entitled to present evidence material to the issues. Rebuttal evidence may then be offered.

All witnesses shall be sworn by the advisory attorney. Testimony shall be offered in question and answer form and all witnesses shall be subject to cross-examination. Objections and admissibility of evidence will be ruled upon by the advisory attorney.

At the conclusion of the evidence, both parties may make closing statements.

During the deliberations the advisory attorney may answer legal questions and shall assist the Board in drafting of the specific findings and determinations for any minority opinions. The Board of Education shall reduce its findings and determinations to writing. The findings and determinations shall be based solely upon evidence presented at the hearing. Copies of the findings and determinations shall be furnished to the employee as soon as practical.

Formal action will be taken at the time, place and date specified in the original notice and the employee will be advised of the action taken at said meeting.

Reviewed and Affirmed by the Board:

Last Revision:	2008-09-23
Original Adoption or Oldest Version:	2008-09-23
Related Policies and Regulations:	1130
Legal Reference:	

BOARD OPERATING PROCEDURE

School District Boundary Alignment

To the extent possible, School-District boundary changes should result from organized, careful planning. The statutes of Nebraska provide, however, for changes of boundaries and responsibility for providing educational services through various processes over which the Lincoln Board of Education has little, if any, actual control. To the extent that the District can influence or control such changes, the Board will take into consideration whether or not the property involved is contiguous to the boundaries of the School-District, the present and prospective number of students involved, the present and probable future valuation of the property, the present and probable future use of the property, and any other educational or economic factors that may be pertinent to the proposed change.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

LINCOLN PUBLIC SCHOOLS
OFFICE OF BUSINESS AFFAIRS
LINCOLN, NEBRASKA

January 31, 2019

FINANCIAL REPORT
FUND BALANCE
ALL FUNDS

	<u>2018-2019</u>	<u>2017-2018</u>
Balance, September 1	\$169,457,395	\$159,030,322
Receipts Year to Date	<u>\$153,910,018</u>	<u>\$162,755,847</u>
Total Balance Forward and Receipts	\$323,367,413	\$321,786,169
Expenditures Year to Date	<u>\$246,030,893</u>	<u>\$238,332,138</u>
Balance	\$77,336,520	\$83,454,031

Kelli Ackerman
Director of Accounting & Payroll

Liz Standish
Associate Superintendent
for Business Affairs

**LINCOLN PUBLIC SCHOOLS
FUND BALANCE-ALL FUNDS
FOR THE PERIOD ENDING JANUARY 31, 2019**

	9/1/2018	Receipts			Expenditures			Fund Balance	
	<u>Fund Balance</u>	<u>Current Month</u>	<u>2018-2019 YTD</u>	<u>2017-2018 YTD</u>	<u>Current Month</u>	<u>2018-2019 YTD</u>	<u>2017-2018 YTD</u>	<u>1/31/2019</u>	<u>1/31/2018</u>
General Fund	\$86,924,796	\$34,643,039	\$119,514,205	\$118,713,063	\$34,414,475	\$179,050,745	\$170,767,953	\$27,388,255	\$29,509,625
Federal Fund	(\$6,615,499)	\$2,719,086	\$5,540,192	\$10,308,335	\$1,631,994	\$8,141,589	\$9,151,213	(\$9,216,895)	(\$9,809,457)
Special Grant Fund	\$1,633,332	\$396,438	\$2,452,413	\$2,405,657	\$426,263	\$2,148,342	\$2,469,744	\$1,937,403	\$1,832,108
QCPUF	\$5,850,671	\$248,412	\$1,060,988	\$1,606,544	\$5,021,389	\$5,198,455	\$5,540,570	\$1,713,204	\$1,812,334
Building Fund	\$11,359,862	\$97,742	\$333,700	\$1,155,590	\$381,606	\$2,479,890	\$6,291,253	\$9,213,672	\$15,490,340
CIAF	\$1,816,895	\$81,963	\$801,713	\$803,454	\$89,208	\$452,572	\$403,763	\$2,166,036	\$1,724,927
Cooperative Fund	(\$43,364)	\$199,960	\$741,784	\$631,542	\$470,412	\$1,964,521	\$1,910,779	(\$1,266,101)	(\$1,322,853)
Debt Service Fund	\$28,479,542	\$1,661,597	\$3,746,841	\$5,222,697	\$27,650,635	\$27,651,509	\$22,563,706	\$4,574,874	\$5,674,398
Depreciation Fund	\$20,821,791	\$33,843	\$1,413,901	\$3,324,563	\$195,165	\$2,473,499	\$2,024,854	\$19,762,193	\$18,838,351
Nutrition Services Fund	\$8,516,939	\$1,769,279	\$10,360,396	\$10,588,577	\$1,513,436	\$8,192,713	\$8,371,153	\$10,684,622	\$9,439,991
Insurance Fund	\$3,927,257	\$17,418	\$3,278,682	\$3,002,198	\$143,341	\$2,447,763	\$2,629,720	\$4,758,176	\$5,011,700
Resale Fund	\$1,817	\$79,384	\$502,032	\$584,358	\$74,938	\$368,181	\$602,343	\$135,669	\$302,284
Activity Fund	\$2,336,386	\$204,610	\$1,557,538	\$1,854,179	\$319,263	\$1,834,946	\$2,093,168	\$2,058,977	\$2,001,667
Student Fees Fund	\$11,809	\$162	\$18,229	\$17,364	\$0	\$2,874	\$4,123	\$27,164	\$18,811
TOTAL	\$165,022,234	\$42,152,933	\$151,322,614	\$160,218,121	\$72,332,123	\$242,407,599	\$234,824,345	\$73,937,249	\$80,524,226
ESU 18 Fund	\$3,372,175	\$513,696	\$1,791,542	\$1,933,663	\$608,001	\$3,067,570	\$3,006,607	\$2,096,147	\$1,981,617
ESU 18 Special Grant Fund	(\$1,048)	\$75,389	\$226,166	\$604,064	\$22,070	\$120,911	\$501,186	\$104,207	\$948,189
ESU 18 Federal Fund	\$1,064,033	\$111,738	\$569,696	\$2,537,727	\$92,448	\$434,813	\$3,507,794	\$1,198,916	\$2,929,806
ESU TOTAL	\$4,435,160	\$700,823	\$2,587,405	\$5,075,453	\$722,519	\$3,623,294	\$7,015,587	\$3,399,271	\$5,859,611
LPS & ESU TOTAL	\$169,457,395	\$42,853,756	\$153,910,018	\$165,293,574	\$73,054,642	\$246,030,893	\$241,839,932	\$77,336,520	\$86,383,838

**LINCOLN PUBLIC SCHOOLS
GENERAL FUND FINANCIAL REPORT
FOR THE PERIOD ENDING JANUARY 31, 2019**

PERCENTAGE OF FISCAL YEAR ELAPSED: 41.67%

	<u>2018-2019 Budget</u>	<u>Current Month</u>	<u>2018-2019 Year-to-Date *</u>	<u>Percent of Budget</u>	<u>2017-2018 Year-to-Date *</u>	<u>Percent of Budget</u>
RECEIPTS						
Property Taxes	\$230,022,990	\$11,049,065	\$24,722,985	10.7%	\$34,952,542	15.9%
State Aid	\$146,654,723	\$14,665,472	\$73,327,360	50.0%	\$63,340,325	50.0%
Other Local	\$31,035,000	\$2,089,203	\$10,572,495	34.1%	\$9,735,220	34.3%
County	\$2,000,000	\$2,326,161	\$2,326,161	116.3%	\$2,037,167	92.6%
Spec. Ed. and Other State	\$39,810,000	\$3,814,959	\$7,828,831	19.7%	\$8,272,539	21.7%
Federal	\$1,450,000	\$694,369	\$694,369	47.9%	\$310,018	22.5%
Non Revenue	\$150,000	\$3,809	\$42,002	28.0%	\$65,252	65.3%
TOTAL RECEIPTS	\$451,122,713	\$34,643,039	\$119,514,205	26.5%	\$118,713,063	28.5%
EXPENDITURES						
Regular Instruction	\$299,906,860	\$23,972,754	\$120,420,227	40.2%	\$115,768,533	40.9%
Special Education Instruction	\$67,036,450	\$5,434,589	\$27,582,717	41.1%	\$25,507,900	39.8%
Administration	\$17,749,480	\$846,189	\$5,649,234	31.8%	\$5,353,259	30.8%
Transportation	\$12,273,699	\$385,605	\$6,253,825	51.0%	\$5,634,348	52.4%
Utilities	\$8,520,580	\$819,169	\$3,750,074	44.0%	\$3,624,029	42.7%
Operation & Maintenance	\$36,773,730	\$2,956,169	\$15,247,732	41.5%	\$14,723,588	41.2%
Insurance Liab. Premiums	\$1,613,350	\$0	\$1,613,350	100.0%	\$1,428,980	100.0%
Expenditures Placed on Hold	\$0	\$0	\$0	0.0%	\$0	0.0%
TOTAL EXPENDITURES	\$443,874,149	\$34,414,475	\$180,517,159	40.7%	\$172,040,635	40.9%

* Year to Date Expenditures include Outstanding Encumbrances.

**LINCOLN PUBLIC SCHOOLS
FOR THE PERIOD ENDING JANUARY 31, 2019**

GENERAL FUND BALANCE

	2018-2019 Balance	Percent of Receipt Budget	2017-2018 Balance	Percent of Receipt Budget	Difference
Sept. 30	\$76,797,514	17.0%	\$77,527,808	18.6%	-\$730,294
Oct. 31	\$58,420,711	13.0%	\$57,475,167	13.8%	\$945,544
Nov. 30	\$41,079,104	9.1%	\$40,047,389	9.6%	\$1,031,715
Dec. 31	\$27,159,691	6.0%	\$23,255,818	5.6%	\$3,903,873
Jan. 31	\$27,388,255	6.1%	\$29,509,625	7.1%	-\$2,121,370
Feb. 28			\$47,233,366	9.6%	
Mar. 31			\$37,160,395	8.3%	
Apr. 30			\$93,823,694	23.8%	
May 31			\$106,410,845	26.4%	
June 30			\$91,926,971	23.1%	
July 31			\$64,656,660	16.4%	
Aug. 31			\$87,166,658	20.5%	

**GENERAL FUND PROPERTY TAX, MOTOR VEHICLE TAX,
HOMESTEAD EXEMPTION, AND STATE TAX CREDIT RECEIPTS**

	2018-2019 Year-to-Date	Cumulative Percent of Budget	2017-2018 Year-to-Date	Cumulative Percent of Budget	Percent of Total Collected
Sept.	\$13,458,977	5.4%	\$15,951,635	6.7%	6.6%
Oct.	\$2,940,989	6.5%	\$3,333,630	8.1%	8.0%
Nov.	\$2,259,024	7.4%	\$2,507,623	9.1%	9.0%
Dec.	\$1,986,911	8.2%	\$1,839,952	9.9%	9.8%
Jan.	\$12,803,646	13.4%	\$19,665,369	18.1%	17.9%
Feb.			\$22,365,352	22.0%	27.1%
Mar.			\$4,480,057	24.9%	29.0%
April			\$72,737,250	59.3%	59.0%
May			\$21,897,897	67.4%	68.0%
June			\$4,187,050	69.3%	69.7%
July			\$5,578,247	71.5%	72.0%
Aug.			\$67,722,880	100.2%	100.0%
Total	<u>\$33,449,547</u>		<u>\$242,266,941</u>		

GENERAL FUND RECEIPTS

	Budget 2018-2019	Actual 2018-2019	Actual 2017-2018	Difference
Property Taxes	\$230,022,990	\$24,722,985	\$34,952,542	-\$10,229,557
Motor Vehicle Taxes	\$20,500,000	\$8,726,562	\$8,345,667	\$380,895
Homestead Exempt/Tax Credit	\$0	\$0	\$0	\$0
Public Power Sales	\$7,000,000	\$0	\$0	\$0
Investment Interest	\$600,000	\$722,497	\$220,790	\$501,706
City Fines	\$2,500,000	\$1,034,105	\$1,016,063	\$18,042
State Aid	\$146,654,723	\$73,327,360	\$63,340,325	\$9,987,035
Special Education	\$27,500,000	\$7,381,723	\$7,824,976	-\$443,253
Special Ed. Transportation	\$4,300,000	\$0	\$0	\$0
Apportionment	\$7,200,000	\$0	\$0	\$0
Early Childhood Special Education	\$0	\$0	\$0	\$0
Other	\$4,845,000	-\$31,044,066	\$24,518,021	-\$55,562,087
Total Receipts	<u>\$451,122,713</u>	<u>\$84,871,166</u>	<u>\$118,713,063</u>	<u>-\$33,841,897</u>

**LINCOLN PUBLIC SCHOOLS
GENERAL FUND ASSETS AND LIABILITES
AS OF JANUARY 31, 2019**

ASSETS	Sept. 30	Oct. 31	Nov. 30	Dec. 31	Jan. 31	Feb. 28	Mar. 31	Apr. 30	May 31	June 30	July 31	Aug. 31
Cash & Investments	\$93,976,750	\$71,193,283	\$53,275,930	\$33,635,185	\$39,601,534							
Inventory	\$322,956	\$338,418	\$355,295	\$395,344	\$375,651							
Petty Cash & Change	\$72,782	\$71,232	\$42,332	\$41,772	\$41,572							
Receivables	\$795	\$113	\$199	\$355	\$389							
TOTAL ASSETS	\$94,373,283	\$71,603,045	\$53,673,756	\$34,072,656	\$40,019,145							
LIABILITIES												
Federal Withholding	\$1,991,994	\$2,274,523	\$1,987,328	-\$506	\$1,939,587							
State Withholding	\$889,416	\$945,443	\$877,396	\$888,498	\$871,700							
FICA Withholding	\$3,840,836	\$4,054,007	\$3,833,612	\$140	\$3,791,372							
Retirement Withholding	\$5,220,631	\$5,155,487	\$5,133,352	\$5,149,111	\$5,137,797							
Insurance, Dues, Annuities	\$5,632,892	\$752,874	\$762,963	\$875,721	\$890,434							
Accounts Payable	\$0	\$0	\$0	\$0	\$0							
TOTAL LIABILITIES	\$17,575,770	\$13,182,334	\$12,594,652	\$6,912,964	\$12,630,890							
FUND BALANCE	\$76,797,514	\$58,420,711	\$41,079,104	\$27,159,691	\$27,388,255							

FOR FISCAL YEAR 2017-2018

ASSETS	Sept. 30	Oct. 31	Nov. 30	Dec. 31	Jan. 31	Feb. 29	Mar. 31	Apr. 30	May 31	June 30	July 31	Aug. 31
Cash & Investments	\$94,363,725	\$69,564,348	\$52,147,806	\$29,404,939	\$41,166,483	\$59,023,638	\$49,127,339	\$105,701,795	\$118,607,762	\$105,278,528	\$76,775,758	\$100,661,832
Inventory	\$278,867	\$307,853	\$343,321	\$319,161	\$312,471	\$351,809	\$319,963	\$338,206	\$210,209	\$282,100	\$273,187	\$491,714
Petty Cash & Change	\$69,785	\$55,685	\$41,285	\$40,435	\$40,435	\$41,185	\$40,685	\$40,885	\$39,265	\$31,255	\$36,814	\$64,132
Receivables	\$638	\$310	\$929	\$0	\$3,456	\$525	\$595	\$530	\$286	\$322	\$343	\$444
TOTAL ASSETS	\$94,713,015	\$69,928,196	\$52,533,340	\$29,764,535	\$41,522,845	\$59,417,157	\$49,488,581	\$106,081,415	\$118,857,521	\$105,592,205	\$77,086,102	\$101,218,122
LIABILITIES												
Federal Withholding	\$2,321,372	\$2,333,245	\$2,328,872	-\$691	\$1,854,134	\$1,876,673	\$1,902,990	\$1,879,713	\$1,902,501	\$2,092,183	\$1,970,725	\$1,898,380
State Withholding	\$840,770	\$831,550	\$829,523	\$834,542	\$819,951	\$832,379	\$841,653	\$830,311	\$838,802	\$915,937	\$859,959	\$832,048
FICA Withholding	\$3,671,464	\$3,689,430	\$3,682,367	-\$113	\$3,642,027	\$3,706,401	\$3,737,179	\$3,686,750	\$3,724,033	\$3,975,992	\$3,649,249	\$3,597,983
Retirement Withholding	\$5,016,144	\$4,923,525	\$4,915,485	\$4,923,614	\$4,903,112	\$4,933,367	\$4,944,064	\$4,889,803	\$4,905,776	\$5,301,463	\$4,946,519	\$4,836,278
Insurance, Dues, Annuities	\$5,335,459	\$675,278	\$729,703	\$751,365	\$793,996	\$834,972	\$902,300	\$971,144	\$1,075,564	\$1,379,659	\$1,002,990	\$2,886,775
Accounts Payable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$17,185,207	\$12,453,029	\$12,485,951	\$6,508,716	\$12,013,220	\$12,183,791	\$12,328,186	\$12,257,721	\$12,446,676	\$13,665,234	\$12,429,442	\$14,051,464
FUND BALANCE	\$77,527,808	\$57,475,167	\$40,047,389	\$23,255,818	\$29,509,625	\$47,233,366	\$37,160,395	\$93,823,694	\$106,410,845	\$91,926,971	\$64,656,660	\$87,166,658

**LINCOLN PUBLIC SCHOOLS
FEDERAL FUNDS CASH POSITION BY PROJECT
FOR THE PERIOD ENDING JANUARY 31, 2019**

<u>No.</u>	<u>Project</u>	<u>Year</u>	<u>Budget</u>	<u>RECEIPTS</u>		<u>EXPENDITURES</u>		<u>Balance</u>
				<u>Current</u>	<u>Project-to-Date</u>	<u>Current</u>	<u>Project-to-Date</u>	
4118	CLC STATE 11	2018	\$64,750	\$0	\$64,750	\$0	\$64,750	\$0
4128	CLC STATE 12	2018	\$119,625	\$0	\$119,625	\$0	\$119,625	\$0
4138	CLC STATE 13	2018	\$137,025	\$0	\$137,025	\$0	\$137,025	\$0
4148	CLC STATE 14	2018	\$143,985	\$0	\$143,985	\$0	\$143,985	\$0
4158	CLC STATE 15	2018	\$140,940	\$0	\$140,940	\$0	\$140,940	\$0
4168	CLC STATE 10	2018	\$137,460	\$0	\$137,460	\$0	\$137,461	(\$1)
4178	CLC STATE 17	2018	\$87,000	\$0	\$87,000	\$0	\$87,000	\$0
4209	NSPDG EVERETT	2018	TBD	\$0	\$997	\$0	\$997	\$0
4229	TITLE IA	2018	\$10,626,979	\$1,945,564	\$9,248,435	-\$15	\$9,746,879	(\$498,444)
4239	TITLE IV	2018	\$392,157	\$0	\$361,639	\$0	\$379,448	(\$17,809)
4244	TITLE I ACCOUNTABILITY	2018	\$295,254	\$0	\$295,254	\$0	\$295,254	\$0
4252	TITLE I DELINQUENT	2018	\$145,178	\$0	\$66,268	\$0	\$101,494	(\$35,226)
4269	TITLE III LEP	2018	\$486,484	\$64,635	\$426,031	\$0	\$425,042	\$989
4279	TITLE III IMMIGRANT	2018	\$44,990	\$16,468	\$42,924	\$0	\$42,924	(\$0)
4289	REFUGEE IMPACT	2018	\$89,861	\$0	\$89,861	\$0	\$89,861	(\$0)
4395	TITLE IIA	2018	\$1,131,583	\$0	\$849,733	\$0	\$1,026,850	(\$177,117)
4404	IDEA 611 BASE	2018	\$2,560,924	\$483,925	\$2,366,756	\$0	\$2,560,924	(\$194,168)
4406	IDEA 619 BASE	2018	\$194,125	\$0	\$183,575	\$0	\$194,125	(\$10,550)
4409	IDEA PART B	2018	\$5,307,786	\$0	\$4,755,935	\$0	\$5,214,003	(\$458,068)
4412	IDEA NON PUBLIC	2018	\$341,930	\$65,394	\$341,930	\$0	\$341,930	\$0
4418	RDA TIP SUPPORT	2018	\$255,530	\$0	\$139,292	\$0	\$139,213	\$79
4419	IDEA E/P-ECSE	2018	\$358,762	\$0	\$344,089	\$0	\$375,136	(\$31,047)
4473	MIGRANT	2018	\$86,722	\$0	\$80,921	\$0	\$80,921	(\$0)
4717	PERKINS	2018	\$378,170	\$0	\$378,170	\$0	\$378,170	\$0
4862	SCHOOL IMPROVEMENT	2018	\$350,262	\$0	\$282,778	\$0	\$350,262	(\$67,484)
4913	SCHOOL CLIMATE	2018	\$286,880	\$0	\$270,894	\$0	\$270,876	\$18
4967	PLANNING REGION	2018	\$47,660	\$0	\$17,357	\$0	\$17,381	(\$24)
4990	BIRST	2017	\$3,000	\$0	\$2,583	\$0	\$4,333	(\$1,750)
4991	BIRST	2018	\$3,000	\$0	\$2,977	\$0	\$1,054	\$1,923
6129	CLC STATE 12	2019	\$119,625	\$16,196	\$16,196	\$14,060	\$40,495	(\$24,299)
6139	CLC STATE 13	2019	\$137,025	\$26,039	\$26,039	\$10,753	\$51,111	(\$25,072)
6149	CLC STATE 14	2019	\$143,985	\$35,127	\$35,127	\$3,198	\$48,903	(\$13,776)
6159	CLC STATE 15	2019	\$140,940	\$19,171	\$19,171	\$15,720	\$47,379	(\$28,208)
6169	CLC STATE 16	2019	\$137,460	\$10,179	\$10,179	\$4,278	\$24,604	(\$14,425)
6179	CLC STATE 17	2019	\$87,000	\$23,829	\$23,829	\$8,715	\$44,495	(\$20,666)
6189	CLC STATE 18	2019	\$103,530	\$12,559	\$12,559	\$1,399	\$32,285	(\$19,726)
6209	TITLE IA	2019	TBD	\$0	\$0	\$567,257	\$2,779,027	(\$2,779,027)
6219	ACCOUNTABILITY	2019	\$441,175	\$0	\$0	\$35,944	\$186,739	(\$186,739)
6239	TITLE ID	2019	TBD	\$0	\$0	\$7,876	\$43,903	(\$43,903)
6319	TITLE IIA	2019	TBD	\$0	\$0	\$83,443	\$412,157	(\$412,157)
6404	IDEA 611 BASE	2019	\$2,560,924	\$0	\$0	\$206,482	\$1,025,043	(\$1,025,043)
6406	IDEA 619 BASE	2019	\$200,935	\$0	\$0	\$16,441	\$82,967	(\$82,967)
6409	IDEA E/P-ECSE	2019	\$367,872	\$0	\$0	\$29,926	\$149,631	(\$149,631)
6410	IDEA PART B	2019	\$5,470,800	\$0	\$0	\$445,446	\$2,199,004	(\$2,199,004)
6412	IDEA NON PUBLIC	2019	\$373,322	\$0	\$0	\$28,200	\$140,997	(\$140,997)
6416	PROMOTING ENGAGEMENT	2019	\$313,028	\$0	\$0	\$2,208	\$2,208	(\$2,208)
6529	SCHOOL CLIMATE	2019	\$189,989	\$0	\$9,132	\$4,293	\$27,735	(\$18,603)
6531	NSPDG EVERETT	2019	\$1,000	\$0	\$0	\$0	\$0	\$0
6539	MCKINNEY HOMELESS	2019	TBD	\$0	\$0	\$0	\$0	\$0
6569	PLANNING REGION	2019	\$65,750	\$0	\$0	\$1,012	\$2,813	(\$2,813)
6589	REFUGEE	2019	TBD	\$0	\$0	\$5,308	\$18,514	(\$18,514)
6709	PERKINS	2019	\$392,240	\$0	\$0	\$58,074	\$124,769	(\$124,769)
6759	SIG YEAR 4	2019	\$294,860	\$0	\$0	\$17,117	\$92,467	(\$92,467)
6919	MIGRANT	2019	TBD	\$0	\$0	\$5,125	\$27,517	(\$27,517)
6929	TITLE III EL	2019	TBD	\$0	\$0	\$37,017	\$184,231	(\$184,231)
6939	INDIAN ED	2019	\$151,709	\$0	\$35,151	\$6,710	\$53,007	(\$17,856)
6949	INDIAN ED DEMO	2019	\$499,861	\$0	\$0	\$8,644	\$8,644	(\$8,644)
6979	TITLE IV	2019	TBD	\$0	\$0	\$7,365	\$64,956	(\$64,956)
Totals			\$36,411,052	\$2,719,086	\$21,566,566	\$1,631,994	\$30,783,462	(\$9,216,896)

**LINCOLN PUBLIC SCHOOLS
NUTRITION SERVICES FINANCIAL REPORT
FOR THE PERIOD ENDING JANUARY 31, 2019**

	<u>2018-2019 Budget</u>	<u>Current Month</u>	<u>2018-2019 Year-to-Date</u>	<u>2017-2018 Year-to-Date</u>
RECEIPTS				
*Sales Yet to be Distributed	\$0	\$19,829	\$122,451	\$104,560
Breakfast	\$403,000	\$34,917	\$195,750	\$185,533
Paid Sales	\$5,500,000	\$392,224	\$2,345,907	\$2,360,594
Ala Carte Sales	\$1,300,000	\$106,902	\$565,074	\$564,751
Student Lunches-Other Sources	\$490,000	\$91,951	\$297,553	\$286,234
Free Lunch Reimb.	\$7,700,000	\$569,931	\$3,616,276	\$3,640,406
Red. Lunch Reimb.	\$1,500,000	\$101,277	\$658,874	\$631,573
Paid Lunch Reimb.	\$865,000	\$55,957	\$351,178	\$366,751
Breakfast Reimb, Severe Need	\$2,300,000	\$180,401	\$1,092,345	\$994,933
Free Breakfast Reimb.	\$200,000	\$10,210	\$60,815	\$84,443
Reduced Break. Reimb.	\$38,000	\$1,898	\$11,227	\$15,485
Breakfast Reimb.	\$38,000	\$2,160	\$12,884	\$15,623
State Reimb.	\$125,000	\$0	\$0	\$0
Snack Program Reimb.	\$1,000,000	\$26,635	\$340,509	\$494,048
Commodities Received	\$2,400,000	\$166,440	\$658,540	\$828,970
Interest on Investments	\$0	\$8,545	\$31,011	\$14,673
TOTAL RECEIPTS	\$23,859,000	\$1,769,279	\$10,360,396	\$10,588,577
EXPENDITURES				
Salaries	\$7,552,870	\$556,126	\$2,918,783	\$2,830,279
Benefits	\$3,936,740	\$302,093	\$1,542,299	\$1,490,429
Indirect Costs	\$1,100,000	\$0	\$0	\$0
Rep. and Rpl. of Equip.	\$250,000	(\$39,126)	(\$18,574)	\$47,636
Operation and Supplies	\$1,877,000	\$78,305	\$435,925	\$476,324
Food	\$8,875,000	\$580,868	\$3,415,429	\$3,477,129
Equipment	\$2,000,000	\$33,392	(\$142,170)	\$0
Staff Development	\$234,960	\$1,614	\$40,856	\$49,356
Contingency	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$25,826,570	\$1,513,272	\$8,192,549	\$8,371,153
FUND BALANCE				
Cash Balance, January 1			\$9,216,144	\$8,172,005
Inventory Balance, January 1			\$1,212,635	\$812,620
Fund Balance, January 1			<u>\$10,428,779</u>	<u>\$8,984,625</u>
Receipts Current			\$1,769,279	\$1,955,455
Expenditures Current			\$1,513,272	\$1,500,089
Cash Balance, January 31			\$9,551,146	\$8,553,423
Inventory Balance, January 31			\$1,133,476	\$886,568
Fund Balance, January 31			<u>\$10,684,622</u>	<u>\$9,439,991</u>

**EDUCATIONAL SERVICE UNIT 18
GENERAL & FEDERAL FUND FINANCIAL REPORT
FOR THE PERIOD ENDING JANUARY 31, 2019**

PERCENTAGE OF FISCAL YEAR ELAPSED: 41.67%

	<u>2018-2019 Budget</u>	<u>Current Month</u>	<u>2018-2019 Year-to-Date **</u>	<u>Percent of Budget</u>	<u>2017-2018 Year-to-Date **</u>	<u>Percent of Budget</u>
RECEIPTS						
Property Taxes	\$3,317,971	\$159,355	\$354,747	10.7%	\$500,628	15.9%
Core Services & Tech Infrastructure	\$2,233,601	\$223,360	\$1,116,801	50.0%	\$1,117,352	50.0%
Interlocal Agreements *	\$6,118,710	\$0	\$0	0.0%	\$0	0.0%
Other Local and County	\$902,464	\$129,185	\$317,173	35.1%	\$303,720	33.7%
State	\$7,500	\$1,796	\$78,210	1042.8%	\$2,740	36.5%
Federal	\$250,000	\$187,127	\$730,767	292.3%	\$613,286	37.9%
Non Revenue	\$0	\$0	\$0	0.0%	\$0	0.0%
TOTAL RECEIPTS	\$12,830,246	\$700,823	\$2,597,697	20.2%	\$2,537,727	18.0%
GENERAL FUND EXPENDITURES						
Salaries	\$5,322,270	\$428,294	\$2,169,279	40.8%	\$2,099,486	41.5%
Benefits	\$1,671,160	\$159,158	\$698,378	41.8%	\$676,062	43.5%
Contracted Services	\$840,430	\$11,532	\$122,386	14.6%	\$129,252	15.3%
Co-op Agreements *	\$4,471,560	\$0	\$0	0.0%	0	0.0%
Supplies ***	\$355,520	\$5,877	\$52,137	14.7%	\$84,928	12.9%
Equipment ***	\$14,650	\$0	(\$14,348)		\$20,919	0.0%
Staff Development	\$117,350	\$3,141	\$25,836	22.0%	\$30,698	26.2%
Contingency	\$0	\$0	\$0		\$0	0.0%
TOTAL GENERAL FUND	\$12,792,940	\$608,001	\$3,053,668	23.9%	\$3,041,345	24.6%
SPECIAL GRANT FUND EXPENDITURES	\$0	\$22,070	\$98,888		\$0	
FEDERAL FUND EXPENDITURES	\$2,016,480	\$92,448	\$347,627	17.2%	\$501,187	24.9%
TOTAL EXPENDITURES	\$14,809,420	\$722,519	\$3,500,182	23.6%	\$3,542,531	24.6%

* Co-op Agreements are the interlocal agreements with LPS. The transfers are recorded in August each year.

** Year to Date Expenditures include Outstanding Encumbrances.

*** Equipment purchases under \$5,000 per item will be posted as Supplies to follow federal guidelines effective 9-1-17 .

**LINCOLN PUBLIC SCHOOLS
INVESTMENTS-ALL FUNDS
FOR PERIOD ENDED JANUARY 31, 2019**

<u>Date Invest</u>	<u>Description</u>	<u>Purchase Price</u>	<u>Rate</u>	<u>Value to Maturity</u>	<u>Due Date</u>
	GENERAL FUND				
various	STFIT	\$5,111,405.73	variable	\$5,111,405.73	ongoing
various	NPAIT	\$15,347,949.12	variable	\$15,347,949.12	ongoing
	TOTAL	\$20,459,354.85		\$20,459,354.85	
	BOND FUND				
various	STFIT	\$6,217,866.80	variable	\$6,217,866.80	ongoing
	TOTAL	\$6,217,866.80		\$6,217,866.80	
	BUILDING FUND				
various	NPAIT	\$2,064,972.34	variable	\$2,064,972.34	ongoing
	TOTAL	\$2,064,972.34		\$2,064,972.34	
	DEBT SERVICE FUND				
various	STFIT	\$4,086,998.87	variable	\$4,086,998.87	ongoing
	TOTAL	\$4,086,998.87		\$4,086,998.87	
	DEPRECIATION FUND				
various	STFIT	\$5,111,405.73	variable	\$5,111,405.73	ongoing
various	NLAF	\$3,597,751.60	variable	\$3,597,751.60	ongoing
	TOTAL	\$8,709,157.33		\$8,709,157.33	
	NUTRITION SERVICES FUND				
various	STFIT	\$5,102,378.20	variable	\$5,102,378.20	ongoing
	TOTAL	\$5,102,378.20		\$5,102,378.20	
	INSURANCE FUND				
various	STFIT	\$2,040,951.27	variable	\$2,040,951.27	ongoing
	TOTAL	\$2,040,951.27		\$2,040,951.27	
TOTAL	ALL FUNDS	\$48,681,679.66		\$48,681,679.66	

LINCOLN PUBLIC SCHOOLS
NEBRASKA ENROLLMENT OPTION PROGRAM
2019-2020 OPTION IN STUDENTS

2/18/2019

RECOMMEND APPROVAL

ID#	RESIDENT DISTRICT	SPED	REQUESTING LPS DISTRICT	GRADE LEVEL	DATE REC'D
400177	Palmyra	N	Eastridge	KDG	01/14/2019
429199	Norris	N	Wysong	KDG	09/17/2018
239216	Palmyra	N	Lincoln High	9	01/30/2019
291260	Raymond Central	N	Southwest	10	02/05/2019
429726	Freeman Public School	N	Moore	6	01/09/2019
412427	Milford	N	Hill	KDG	01/15/2019
412428	Milford	N	Hill	KDG	01/15/2019
429791	Norris	N	Wysong	KDG	09/13/2018
259493	Waverly	N	Southeast	11	01/28/2019
428382	Norris	N	Hill	KDG	10/04/2018
298481	Norris	N	Wysong	KDG	10/17/2018
429730	Freeman Public School	N	East	9	01/09/2019
429772	Raymond Central	N	Fredstrom	KDG	12/26/2018
429721	Crete	N	Hill	KDG	02/05/2019
299583	Norris	N	Kloefkorn	KDG	09/05/2018
429775	Waverly	N	East	9	01/28/2019
242793	Crete	N	Southwest	9	12/07/2018
429776	Palmyra	N	Kloefkorn	5	12/17/2018
299060	Waverly	N	Meadowlane	KDG	01/04/2019
298892	Norris	N	Humann	KDG	12/05/2018
406623	Waverly	N	Morley	KDG	01/25/2019
429780	Crete	N	Southeast	11	01/23/2019
301484	Waverly	N	Kahoa	KDG	12/11/2018
420358	Malcolm	Y	Fredstrom	1	02/11/2019
223806	Raymond Central	N	Northeast	12	02/14/2019

2021-2022 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Draft 2

2021							2022								
JULY							JANUARY								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	3	2	3	4	5	6	7	8	
4	5	6	7	8	9	10	9	10	11	12	13	14	15		
11	12	13	14	15	16	17	16	17	18	19	20	21	22		
18	19	20	21	22	23	24	23	24	25	26	27	28	29		
25	26	27	28	29	30	31	30	31							
AUGUST							FEBRUARY								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7	6	7	8	9	10	11	12		
8	9	10	11	12	13	14	13	14	15	16	17	18	19		
15	16	17	18	19	20	21	20	21	22	23	24	25	26		
22	23	24	25	26	27	28	27	28							
29	30	31													
SEPTEMBER							MARCH								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	3	4	6	7	8	9	10	11	12
5	6	7	8	9	10	11	13	14	15	16	17	18	19		
12	13	14	15	16	17	18	20	21	22	23	24	25	26		
19	20	21	22	23	24	25	27	28	29	30	31				
26	27	28	29	30											
OCTOBER							APRIL								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	3	4	3	4	5	6	7	8	9
3	4	5	6	7	8	9	10	11	12	13	14	15	16		
10	11	12	13	14	15	16	17	18	19	20	21	22	23		
17	18	19	20	21	22	23	24	25	26	27	28	29	30		
24	25	26	27	28	29	30									
31															
NOVEMBER							MAY								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	4	5	6	1	2	3	4	5	6	7		
7	8	9	10	11	12	13	8	9	10	11	12	13	14		
14	15	16	17	18	19	20	15	16	17	18	19	20	21		
21	22	23	24	25	26	27	22	23	24	25	26	27	28		
28	29	30					29	30	31						
DECEMBER							JUNE								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	1	2	3	4	5	6	7		
5	6	7	8	9	10	11	12	13	14	15	16	17	18		
12	13	14	15	16	17	18	19	20	21	22	23	24	25		
19	20	21	22	23	24	25	26	27	28	29	30				
26	27	28	29	30	31										

- First and last days of class for students
- Schools not in session
- ◁ Quarter start dates
- ▷ Quarter end dates

Graduation, May TBA, 2022
Bryan Community Focus Program
(at TBA)

Graduation, May TBA, 2022
LNS/LHS/LSW/East/LSE/LNE
(at TBA)

Potential Graduation Dates
Thursday, May 26, 2022
Sunday, May 29, 2022

The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Quarter Start/End Dates

1st	Aug. 16 - Oct. 15	44 days
2nd	Oct. 19 - Dec. 22	44 days
3rd	Jan. 5 - March 11	46 days
4th	March 21 - May 24	46 days

Non-School Days

Labor Day	September 6
Quarter Break	October 18
Thanksgiving	November 24-26
Winter Break	December 23-January 5
MLK, Jr. Day	January 17
President's Day	February 21
Quarter Break	March 14-18
Spring Break	April 15
Arbor Day State Holiday	April 29

Potential Teacher Work Days..... January 4
May 26

Dates Determined Later

PLCs Early Release	TBD
Early Release Days in August	TBD
Elementary Plan Days	TBD

Other Dates Considered

New Teachers Report	TBD
Open for Flex Staff Development	TBD
Teachers Report to Work	TBD
Only 9th Grade Report to HS	TBD
Semester End Staff Work Day	TBD
Year End Staff Work Day	TBD

Notes

BOARD OPERATING PROCEDURES

Filling Vacancies

The Lincoln Board of Education shall fill by appointment any vacancy that may occur. When a vacancy occurs on the Board, it will be filled by the following procedure:

1. At a regular meeting of the Board, the Superintendent will present a list of the legal qualifications for Board members.

After reviewing the legal requirements, the Board may establish additional qualifications as it deems appropriate.

The Board will adopt a statement of qualifications which will be made public. At the same meeting the Board will designate with whom nominations or suggestions may be filed and what form such nominations should take.

At the request of the Board, the staff will present a list of all candidates and prepare an informal dossier on those candidates who meet the Board's statement of qualifications.

2. At the discretion of the Board, candidates for the Board vacancy may be invited to interview with members of the Board.
3. At a meeting of the Board, an appointee will be selected as follows:
 - a. Each member of the Board will nominate, in signed written ballots, three candidates.
 - b. The nominations will be tallied to identify the names most frequently nominated.
 - c. From the reduced list, each Board member will nominate, on signed written ballots, two candidates.
 - d. The resulting nominations will be tallied to identify the names most frequently nominated.
 - e. From the resulting nominations the Board will vote, in signed written ballots, for the final appointee, repeating the vote until a majority is reached. A majority in this instance requires four votes. The vote must be ratified in a formal roll call vote.
 - f. The Board's legal counsel will oversee the tally of votes with the assistance of

the Superintendent of Schools. All signed nominations and ballots will become part of the official minutes.

BOARD OPERATING PROCEDURES

Filling Vacancies (Continued)

The person selected to fill a vacancy will serve as per state law. ~~until the next election; at that time a person will be elected to fill the unexpired term.~~

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

32-570; 79-545

BOARD OPERATING PROCEDURES

Statement of Purpose

The Lincoln Board of Education supports the educational mission of the State of Nebraska as established by the legislature. ~~In accordance with this commitment, the Board declares that it is the purpose of the Lincoln School District to:~~

1. Offer each individual the opportunity to develop competence in the basic skills of communications, computations and knowledge of basic facts concerning the environment, history and society;
2. Offer each individual the opportunity to develop higher order thinking and problem-solving skills by means of adequate preparation in mathematics, science, the social sciences and foreign languages and through appropriate and progressive use of technology;
3. Inspire in each individual the ability and desire to continue learning throughout his or her life;
4. Encourage knowledge and understanding of political society and democracy in order to foster active participation therein;
5. Encourage the creative potential of each individual through exposure to the fine arts and humanities;
6. Encourage a basic understanding of and aid the development of good health habits; and
7. Offer each individual the opportunity for career exploration and awareness.

Reviewed and Affirmed by the Board:

Last Revision: 2008-09-23

Original Adoption or Oldest Version: 2008-09-23

Related Policies and Regulations:

Legal Reference: 79-701, 79-702

STUDENTS

Child Abuse – Neglect

Any Lincoln Public Schools employee who has reasonable cause to believe that a child has been subject to abuse or neglect, [including sexual abuse](#), or observes such person being subject to conditions or circumstances which would reasonably result in abuse or neglect shall [promptly](#) report the same to: Lincoln Police Department, the Department of Health and Human Services, [or the appropriate law enforcement agency](#).

In addition to reporting the alleged abuse or neglect to the proper authorities, the employee shall also inform the employee's principal or other immediate supervisor of the making of the report and the basis for making the report, [who will ensure that the report has been made to the proper law enforcement agency or other agency as required by law](#).

[Federal law requires prompt reporting within a 24-hour period by all school employees, including coaches and volunteers, participating in interstate amateur athletic competition. By policy, Lincoln Public Schools extends such reporting obligation to those participating in any interstate extracurricular activity or trip.](#)

Reviewed and Affirmed by the Board:

Last Revision:

2010-05-25

Original Adoption or Oldest Version:

2010-05-25

Related Policies and Regulations:

Legal Reference:

28-710, 28-711, 28-716, 28-717,

BOARD OPERATING PROCEDURES

Secretary

The Secretary shall be responsible for publication of the agenda in accordance with Board rules.

The Secretary shall be responsible for publication of official notices and for the completion of reports required of the Board.

The Secretary is the Clerk of the ~~School~~ Board and of all District meetings when present. The Secretary shall fulfill all duties of Secretary to the Board of Education as required by the statutes and regulations of the State of Nebraska.

When a notice is required to be given to the Secretary by the Superintendent, the Treasurer will be designated as the Secretary for the purpose of receiving the notice.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

Legal Reference:

79-575; 79-576; 79-577; 79-578; 79-580;
79-581; 79-582

BOARD OPERATING PROCEDURES

Annual Organizational Meeting

An organizational meeting of the Lincoln Board of Education shall be held on the third Monday of May each year for the purpose of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new members are sworn in by the Board's legal counsel, the Board will elect from its members a President and a Vice President with the Board's legal counsel acting as chair for the election of a President.
2. The Board will then elect as Secretary, the Superintendent, and elect as Treasurer, the Associate Superintendent for Business Affairs. All officers will assume office upon election. and elect as Secretary, Treasurer, ex officio, the Superintendent of Schools, all of whom will assume office at the organizational meeting.
- ~~2. The Board's legal counsel will act as chair for the election of a President.~~
3. Upon call for nominations for each office by the chair, nominations will be made by written ballot. Voting will be by written ballot on all members nominated and repeated until a majority is achieved for a nominee. If a tie is not broken after five ballots, the chair will determine the winner by a flip of a coin.
4. The President will assume the chair immediately upon being his or her elected.
5. The motions for the officers election should read: Move that (nominee's name) be elected as (name of office) to serve a term of one year, or until the person's successor is elected and qualified.

The order of business for the remainder of the meeting should will be as follows:

1. The election of a Vice President by the same method as used for the election of the President.
2. Election of the ~~Secretary and~~ Treasurer.
3. The adoption of an order of business to guide in the preparation of future agendas and conduct of meetings.
4. Review of existing temporary committees or special appointments involving Board members.

BOARD OPERATING PROCEDURES

Annual Organizational Meeting (Continued)

5. Approval of current Board policies and regulations.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

8441

Legal Reference:

79-566, 84-1407 to 84-1414

BUSINESS**Budget Development**

A budget calendar will be presented to the Lincoln Board of Education no later than March 1 of each year unless circumstances change due to changes implemented by the Legislature or otherwise. The development calendar will include time lines for:

1. a preliminary list of budgetary goals for the purpose of allowing the Board to establish budgetary priorities for the next fiscal year with a calendar for the budget process;
2. a preliminary budget to meet the needs of the school system for the next fiscal year.
3. a projection based upon the latest enrollment and revenue estimates for the succeeding fiscal year.
4. tentative dates for necessary publications, public hearings and budget adoption.

Reviewed and Affirmed by the Board:	2017-10-24
Last Revision:	2010-01-26
Original Adoption or Oldest Version:	2010-01-26
Related Policies and Regulations:	
Legal Reference:	

BOARD OPERATING PROCEDURES

Opportunities for Development

Attendance at meetings and conferences related to education or school matters shall be encouraged for the value they have to the school system and to the professional growth of Lincoln Board of Education members.

The Superintendent shall notify Board members of scheduled meetings and conferences which might be of interest or benefit.

Lincoln Board of Education members shall be expected to maintain their effectiveness by being well informed on educational issues.

Members of the Board are authorized to attend, at Lincoln Public School District expense, conventions sponsored by the National School Boards Association, the Nebraska Association of School Boards and other pertinent professional meetings, unless the cost of such development opportunity exceeds \$1000. A Board member seeking the District to cover the cost of development opportunities exceeding \$1000 must receive advance approval from the Board President and Vice President.

Reviewed and Affirmed by the Board:

Last Revision:

2008-09-23

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

8250

Legal Reference:

BOARD OPERATING PROCEDURE

Philosophy Statement

The Lincoln Board of Education is committed to providing the highest quality education for all Lincoln Public Schools students. The Board sees the primary mission of the District schools to be the development of responsible adults:

- who are productive citizens of a pluralistic community, nation and world;
- who are prepared to learn throughout their lives; and
- who are appreciative of the arts, history and culture.

The Board holds the District staff accountable for achieving the schools' District's mission through the most effective and efficient use of available resources.

The Board further recognizes that students in the Lincoln Public Schools are educated for the future and therefore expects the ~~School~~-District to be self-renewing, flexible and capable of adjusting to the needs of its various constituencies.

As the elected governing body of the ~~School~~-District, the Board believes in sharing its decision-making processes with parents, students, other citizens and staff members.

Vision Statement

The overarching vision of Lincoln Public Schools is to prepare ALL students to be college, career, and civic-life ready with a goal of 90% on-time graduation.

Reviewed and Affirmed by the Board:

Last Revision: 2008-09-23

Original Adoption or Oldest Version: 2008-09-23

Related Policies and Regulations:

Legal Reference:

BOARD OPERATING PROCEDURES

Meetings

The Lincoln Board of Education will hold one or more regular meeting each month. Special meetings may be held as circumstances demand.

A meeting of the Board occurs when the body is intentionally convened for the transaction of business and advance publicized notice is given of the meeting (except in the case of emergencies) in accordance with the Open Meetings Act.

Regular Meetings

The Board will schedule regular meetings for the purpose of conducting the business of the District in accordance with Nebraska State law.

Work Sessions

Work sessions are a special meeting. The Board may schedule informal work sessions between regular meetings. Work sessions are desirable when extended or informal discussion is needed in advance of taking formal action, when hearing major reports of staff committees, or when reviewing or formulating extensive plans for later ratification.

During work sessions the Board shall function as a Committee of the Whole.

Other Special Meetings

Special meetings shall be held upon request of the President or at the request of at least two members of the Board.

Special meetings require reasonable advanced publicized notice except in cases of emergency.

A closed or executive session may be conducted when called for by an affirmative, majority vote of members of the Board if a closed session is clearly necessary for one or more of the following reasons the protection of the public interest or for the prevention of needless injury to the reputation of an individual and such individual has not requested a public meeting. The following are the most common reasons for convening a closed session:

BOARD OPERATING PROCEDURES

Meetings (Continued)

1. For strategy session with respect to negotiations/collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 2. For strategy session with respect to property/real estate matters clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 3. For strategy session with respect to pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 4. For discussion regarding deployment of security personnel or devices clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 5. For investigative proceedings regarding allegations of criminal misconduct clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 6. For personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
 7. For discussions of the legal consequences of specific action and legal advice clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.
- ~~(a) Strategy sessions with respect to collective bargaining, real estate purchases or litigation;~~
- ~~(b) Discussion regarding deployment of security personnel or devices;~~
- ~~(c) Investigative proceedings regarding allegations of criminal misconduct, or personnel matters.~~

BOARD OPERATING PROCEDURES

Meetings (Continued)

Meetings for Public Hearings

The Board may hold public hearings as necessary or as required by statute.

Open Meetings

All meetings of the Board are open to the public except for closed sessions permitted by law.

Reviewed and Affirmed by the Board:

Last Revision:

2016-11-22

Original Adoption or Oldest Version:

2008-09-23

Related Policies and Regulations:

1130

Legal Reference:

79-560; 84-1407 to 84-1414

BOARD OPERATING PROCEDURES xxxx

President

The Lincoln Board of Education President presides at all meetings of the Board, except Committee of the Whole meetings.

The President ~~He/she~~ exercises such powers and performs such duties as usually fall to the presiding officer of a governing body; and in addition thereto, unless further modified or overruled by Board action, the President is specifically hereby delegated by the Board full power and authority to approve minutes, adjourn meetings and excuse member absences for and on behalf of the Board.

The President appoints those special committees or special appointees ~~he or she~~ deemed necessary, or those The President ~~he or she~~ is requested to appoint by the Board.

The President advises the Superintendent in matters of procedure and works with the Superintendent to set the agenda for meetings of the Board.

The President or the President's designee represents the Board at ceremonial events, community meetings, and other special occasions. Upon request, the Communications Department will assist in preparing remarks for these events.

Vice President

The Board Vice President performs the duties of the President in the absence or disability of the President to perform.

The Vice President acts as chair of the Committee of the Whole.

Terms of Office

The President and Vice president will serve terms of up to one-year.

Reviewed and Affirmed by the Board:

Last Revision: 2017-06-27

Original Adoption or Oldest Version: 2008-09-23

Related Policies and Regulations:

Legal Reference: 79-569; 79-572

*****DRAFT*****

**2019-20 Tentative Budget Development Calendar
Lincoln Public Schools and Educational Service Unit Number 18**

February 26, 2019	Board of Education Meeting – Budget Calendar
March 1	State Aid and 2019/20 Budget Authority (Current Law) Allowable Reserve Percentage Certification (Current Law)
April 20 (approximate)	Abstract of Assessed Valuations from County Assessor
March – June	Executive Committee Works with Board Finance Committee
June 6	End of Legislative Session
June 11	Budget Work Session, 4:30 p.m. at LPSDO
May – July	Community/District Constituent Presentations <ul style="list-style-type: none"> ➤ Presentation and Budget Forum at LPSDO (June 13 at 5:00 p.m.) ➤ Presentation and Budget Forum at TBD (June 27 at 7:00 p.m.) Presentations to Various Community/District Constituent Groups Key Communicators Community Curriculum Council LIBA (Lincoln Independent Business Association) LPS Parent Leader Group Lincoln Area Chamber of Commerce Lincoln Neighborhood Alliance
June 25	Second Budget Work Session 4:30 p.m. at LPSDO
August 4	Publication of Budget Hearings/Forums (LPS and ESU 18)
August 13	Public Hearing/Budget Forum (6:00-6:45 p.m.) and Budget Approval (First Reading)
August 20	Certified Assessed Valuation
August 27	Budget Approval (Second Reading/Action)
September 3	Publication of Property Tax Request Hearing
September 10	Property Tax Request Hearing and First Reading
September 24	Property Tax Request (Second Reading)

2019-20 Tentative Budget Development Milestones

