

Board of Education Work Session

November 25, 2024 8:00 PM

SPCS Administration Building
765 Main Street
Springfield, NE 68059

Agenda

- I. Meeting Roll Call
- II. Notice of Open Meetings Act - Posted
- III. Public Comment
- IV. Items for Discussion (Discussion Only)
 - IV.A. Coordinator of Special Events Contracted Services
 - IV.B. School Social Worker Job Description Draft
 - IV.C. 2025-2026 School Calendar Draft
 - IV.D. Contracted Food Service
 - IV.E. Jobs for America's Graduates (JAG) Nebraska
 - IV.F. NASB State Education Conference Report
 - IV.G. Holiday Board of Education Luncheon for Staff
- V. Action Items
 - V.A. Contract Approval for Mark Robles for the 2025-2026 School Year
 - V.B. APMA Contract Approval for Design of Tennis Courts
- VI. Future Planning
- VII. Executive Session-Conduct strategy session and receive legal advice regarding potential litigation
- VIII. Executive Session - Strategy session for superintendent contract negotiations
- IX. Adjourn



Agreement For Services

Springfield Platteview Community Schools is entering into an agreement with Jodi Kohl (**K5 Event Planning and Fundraising**) as a Coordinator of Special Events to include the following services for the district:

- Meet with the Director of Public and Community Relations/Superintendent at least once monthly to coordinate special events and fundraising as needed by the Board of Education and the Superintendent.
- Coordinate Special Events including but not limited to Back to School Event, Teacher Appreciation and Employee Banquet Event
- Other activities as needed by the Superintendent, Board of Education, and Director of Community and Public Relations.

This agreement is valid from January 1, **2025 to December 31, 2025**. This agreement will be revisited for continuation of services on or before the December regular board meeting by the SPCS School Board or designee.

Payment Terms: The District will be billed for 12 months at a rate of \$1,537.50 on the 1st day of each month for an annual total of \$18,540.00. Payment for services will be mailed out the day after the Regular Board of Education meeting, which is the 2nd Monday of each Month.

All expenses related to travel, cell phone use, etc are included in the costs of the agreement. Use of an SPCS district laptop, office space, iPad, copiers and other equipment/materials related to district events are available through the district in kind.

Signatures below indicate acceptance of agreement by all parties.

Dr. Ryan Saunders, Superintendent

Jodi Kohl

Date

Date



Springfield Platteview Community Schools
District Social Worker

Qualifications:

1. Bachelor's degree required. Masters Degree in Social Work preferred.
2. Nebraska State Certification as a Social Worker.
3. Knowledge of social work principles, theories, testing, methods, etc. as well as proven behavior management methods.
4. Knowledge of differentiated instruction based upon student learning styles.
5. Knowledge of data information systems, data analysis and the formulation of action plans.
6. Knowledge of applicable federal and state laws regarding education and students. Ability to use computer network systems and software applications as needed.
7. Ability to organize and coordinate work.
8. Ability to communicate effectively with students and parents.
9. Ability to engage in self-evaluation with regard to performance and professional growth.
10. Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

Length of Contract and Hours: The District Social Worker will work a 207-day contract at 37.5 hours per week.

Immediate Supervisor: Director of Special Services

General Job Description: Under the general supervision of the Special Services Director, to provide students, parents, administrators, and other teaching staff with individually-tailored advice and consultation to overcome personal,

emotional, familial, or social issues to maximize the students' learning experience.

Specific Job Functions:

1. Conducts assessments, testing and diagnostic examinations of students for the purpose of identifying learning or social interaction issues, and recommending courses of action or corrective procedures to overcome issues and maximize learning.
2. Performs casework services with students and parents to encourage parental understanding of, and participation in, overcoming social issues to maximize the educational experience of the student.
3. Assists students and teaching staff in implementing students' behavior management plans.
4. Coordinates with outside agencies, organizations and institutions, including state and federal authorities as needed.
5. Coordinates with administrators and other teaching staff members to ascertain individual student's abilities and needs, including students with special needs, and to familiarize stakeholders with social work services.
6. Assists with the school district's attendance initiatives and dropout prevention efforts.
7. Serves as ready resource to students and parents to provide counseling that will lead each student to increased personal growth, self-understanding, and behavioral management; serves as liaison between home and school.
8. Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research, and by maintaining professional relationships.
9. Organizes and maintains a system for accurate and complete record-keeping and providing student information to prospective colleges and employers, as required by district procedures and applicable laws.
10. Encourages parental involvement in students' education and ensures effective communication with students and parents.
11. Assists in the orientation of new teachers, and provides in-service training in guidance.

12. Maintains a regular and predictable attendance history while employed by the district
13. Performs other duties as assigned.

Springfield Platteview Community Schools

2025-2026

6	New Teacher Workshop	AUGUST 2025	JANUARY 2026	2	Winter Break No School
		Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa		
		1 2	1 2 3		
		3 4 5 6 7 8 9	4 5 6 7 8 9 10		5
		10 11 12 13 14 15 16	11 12 13 14 15 16 17		Teacher Work Day No School
		17 18 19 20 21 22 23	18 19 20 21 22 23 24		6
		24 25 26 27 28 29 30	25 26 27 28 29 30 31		1st Day of 2nd Semester
		31			19
					Martin Luther King Day No School

		SEPTEMBER 2025	FEBRUARY 2026		
		Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa		
		1 2 3 4 5 6	1 2 3 4 5 6 7		11-12
		7 8 9 10 11 12 13	8 9 10 11 12 13 14		Early Dismissal 1:25 PT Conferences
		14 15 16 17 18 19 20	15 16 17 18 19 20 21		13
		21 22 23 24 25 26 27	22 23 24 25 26 27 28		Comp Day - No School
		28 29 30			16
					President's Day No School
1	Labor Day - No School				
29	Teacher In-Service No School				

		OCTOBER 2025	MARCH 2026		
		Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa		
		1 2 3 4	1 2 3 4 5 6 7		6
		5 6 7 8 9 10 11	8 9 10 11 12 13 14		End of 3rd Quarter
		12 13 14 15 16 17 18	15 16 17 18 19 20 21		15-16
		19 20 21 22 23 24 25	22 23 24 25 26 27 28		Early Dismissal 1:25 PT Conferences
		26 27 28 29 30 31	29 30 31		16-20
					Spring Break-No School
10	End of 1st Quarter				
15-16	Early Dismissal 1:25 PT Conferences				
17	Comp Day - No School				

		NOVEMBER 2025	APRIL 2026		
		Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa		
		1	1 2 3 4		3
		2 3 4 5 6 7 8	5 6 7 8 9 10 11		No School
		9 10 11 12 13 14 15	12 13 14 15 16 17 18		6
		16 17 18 19 20 21 22	19 20 21 22 23 24 25		No School
		23 24 25 26 27 28 29	26 27 28 29 30		24
		30			Teacher In-Service No School
26-28	Thanksgiving Break No School				

		DECEMBER 2025	MAY 2026		
		Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa		
		1 2 3 4 5 6	1 2		13
		7 8 9 10 11 12 13	3 4 5 6 7 8 9		Last Day for Seniors Commencement
		14 15 16 17 18 19 20	10 11 12 13 14 15 16		17
		21 22 23 24 25 26 27	17 18 19 20 21 22 23		19-20
		28 29 30 31	24 25 26 27 28 29 30		Early Dismissal 1:25
			31		21
17-18	Early Dismissal 1:25				Early Dismissal 11:25
19	Early Dismissal 11:25 1/2 Teacher Contract Day End of 1st Semester				No school Elementary only
22-31	Winter Break No School				22
					Teacher Work Day

Color Code	
	New Teacher Workshop
	No School
	Early Dismissal
	1 Hour Late Start
	Teacher InService
	Teacher Work Day
	Regular School Day
	No School - Elementary only

1st Qtr	41 Student Days 46 Teacher Days
2nd Qtr	46 Student Days 47 Teacher Days
3rd Qtr	41 Student Days 43 Teacher Days
4th Qtr	46 Student Days 48 Teacher Days
TOTAL	174 Student Days 184 Teacher Days

JAG JR High

Jobs for America's Graduates (JAG) Middle School (7th-8th): In this course, students participate in hands-on, realistic learning experiences through JAG's project-based learning curriculum. This class allows students to practice and master competencies in self-understanding, communication, organization & study skills, decision-making, character development, dream work, lifestyles, negotiation, and career-based learning. Students will also engage in career exploration, civic engagement, public service projects, and state conferences. The goal is to empower students with the personal and professional development skills and support to achieve success in high school and beyond.

JAG 9

This course teaches students skills that are valued in the workplace and the community. JAG (Jobsfor America's Graduates) provides 9 th grade students with introductory employer engagement experiences that allow them to explore a variety of careers. This class integrates project-based learning to guide students to master up to 87 competencies translatable to the workforce. Students will also engage in civic engagement, public service projects, and state conferences. The goal is for students to be introduced to the concept of maintaining meaningful employment and civic engagement.

JAG 11/College and Career Readiness Equivalent

This course teaches students skills that are valued in the workplace and the community. JAG (Jobsfor America's Graduates) prepares students for future job success by building relationships with local employers, participating in hands-on experiences, developing leadership and life skills, learning civic and social responsibility, and joining in student-led activities. Students will participate in employer engagement experiences that will provide them exposure to a variety of careers in their field(s) of interest. Students will also participate in civic engagement, public service projects, and state conferences. The goal is for students to demonstrate the importance of maintaining meaningful employment and civic engagement.

The Board of Education would like to treat you to a

Holiday Luncheon

TUESDAY, DEC. 17

Lunch will be available in break rooms
during staff lunch times

TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Sarpy County County School District 77-0046, commonly known as Springfield Platteview Community Schools, referred to herein as the "Board" and "District" respectively, and **Mark Robles**, a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the District for a school year, which shall begin on August 6, 2025, and conclude on May 22, 2026, and shall consist of 184 contract days of service. Teacher accepts such employment at a salary based upon placement on **Step 14 of Lane MA36** of the salary schedule.

FIRST: Teacher's salary shall be payable in 12 equal installments. The first installment shall be payable on the 20th day of September, 2025, and the remaining installments shall be payable on the 20th day of each month thereafter.

SECOND: Teacher will abide by the District's and Administration's policies, rules, regulations and directives and all state and federal statutes, rules, and regulations. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his/her position in all respects and to perform the assigned duties diligently and faithfully to the best of his/her professional ability.

THIRD: In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and Teacher or by Teacher's duly authorized bargaining agent.

FOURTH: A majority of the Board members may cancel, amend, or terminate this contract during its term for any of the following reasons:
(a) cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) a breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; (i) immorality; and (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation, nonrenewal, termination, or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

FIFTH: Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

SIXTH: Upon termination of this contract, Teacher shall immediately return all District property to the District.

SEVENTH: There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

EIGHTH: This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security, and any legally required deductions and deductions based on benefit elections. This contract is subject to the School Employee Retirement Act. Teacher shall be responsible to pay for damage to District property caused by the Teacher's reckless or intentional actions.


NINTH: Teacher affirms that he/she is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he/she holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

TENTH: Teacher shall report to the District within 24 hours any arrest, criminal charge, or criminal conviction of Teacher. Teacher shall report to the District within 24 hours any filing against the Teacher under section 43-247 of the Nebraska statutes or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect.

ELEVENTH: The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

TWELFTH: Teacher's failure to return a signed copy of the contract to the Superintendent of Schools or Secretary of the Board of Education of the District on or before **November 22, 2024** shall constitute a rejection of this offer of employment.

THIRTEENTH: Other Contract Terms: [THESE MAY INCLUDE TERMS SUCH AS RESIGNATION DEADLINES AND OTHERS NOT ALREADY COVERED BY THE COLLECTIVE BARGAINING AGREEMENT].

By:  _____ Date: 11/15/24

By: _____ Date: _____
Board President

Attest: _____ Date: _____
Board Secretary



11-22-2024

Dr. Ryan Saunders, Superintendent
Springfield Platteview Community Schools
765 Main St.
Springfield, Ne 68059

RE: Proposal for Architectural Design Services
SPCS Tennis Courts

Dear Dr. Saunders:

Thank you for the opportunity to provide an Architectural Services proposal for your tennis court project. We have assembled an excellent team of architects, interior designers, and engineering consultants who will bring expertise and creativity to your project. This letter outlines the terms of the Agreement.

Project Description:

The Project is the design of 4-6 tennis courts and associated fencing and equipment. The courts are to be placed on the campus of Platteview HS located at 14801 S 108th St, Springfield, NE.

This fee proposal is based on fixed fee lump sum with hourly architectural support that assumes a 4-5 month design duration.

Scope of Services:

1. Meet with key staff members and confirm the quantity, type, and size of desired courts to be included and overall project aspirations.
2. Provide multiple conceptual site plan options to confirm location.
3. Provide conceptual renderings to illustrate design intent.
4. Provide (2) High resolution renderings.
5. Assist Owner in hiring Construction Manager at Risk.
6. Review contractor pricing.

ARCHITECTURAL

1. Preliminary site plans and building code study.
2. Up to (3) marketing quality renderings of the interior and/or exterior, along with a presentation to update your members at the appropriate time.
3. Assist the Owner in hiring a Construction Manager at Risk.
4. Construction Administration Services

STRUCTURAL

1. Per attached Proposal.

Scope of Supplemental Services:

CIVIL ENGINEERING

1. Per attached Proposal.

Optional Supplemental Services

1. Landscape design services.
2. Cost estimating.
3. Experiential Graphic Design
 - a. Signage and wayfinding
 - b. Donor recognition displays.

Services Not Included

1. Geotechnical services.
2. Property survey.
3. Environmental investigation or mitigation services.
4. Phased design or multiple bid packages.
5. Permit costs.
6. Phased construction or phased occupancy punch lists.

Design Team

Architecture	APMA
Structural	Olsson
Civil	Olsson

Schedule for Services

- 2-4 weeks for conceptual site planning and court locating.
- 8-10 weeks for document production.

Fee Proposal

Based on the above scope of services outlined in the project description above, we propose the following fees :

BASIC SERVICES

Architectural Services (Hourly):	\$	Standard Hourly Rates
Structural Services (Fixed Lump Sum):	\$	8,000

SUPPLEMENTAL SERVICES

Civil (Fixed Lump Sum):	\$	23,950
Civil HNTE (Hourly, Not to Exceed):		3,000
Total:	\$	31,950 + Hourly

Billing Schedule

Billing will occur monthly and be billed on a percentage based on complete work. Hourly billing will be billed as it occurs.

Terms

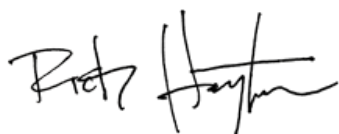
1. In addition to the fees outlined above, standard reimbursable expenses such as mileage, long distance phone charges, incidental printing costs, project specific website fees, and delivery charges will be billed at cost plus a 10% fee.
2. Bulk printing of Contract Documents, permitting fees, and other non-standard items related to Basic Services are not included in this fee proposal.

3. All taxes levied on professional services and reimbursables shall be passed through to the Owner/Client.
4. APMA will perform the services outlined in this proposal for the fee stated, invoices will be presented monthly as the work progresses and are payable upon receipt. Accounts unpaid 60 days after the invoice date shall bear monthly interest at a rate of 1.5% per month.
5. Unpaid invoices that exceed 60 days past due may result in APMA suspending work until the account is brought current.
6. Owner/Client's Responsibilities:
 - a. Shall make decision and provide information to APMA in a timely manner.
 - b. Shall establish the Owner/Client's budget for the project.
 - c. Shall furnish property surveys that includes reference points, legal description and utility locations.
 - d. Shall furnish testing, inspections and reports required by law.
7. Owner and APMA agree that the laws of the State of Nebraska govern this Agreement, and any lawsuit arising out of this Agreement or the Services herein shall be brought in the County where the Project is located. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.
8. It is intended by the parties to this Agreement that the Architect's services in connection with the Project shall not subject the Architect's individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Owner agrees that as the Owner's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Alley Poyner Macchietto Architecture Incorporated, a Nebraska Corporation, and not against any of the Architect's individual employees, officers, or directors.
9. The Architect and Owner agree to waive all claims against each other for any consequential damages arising out of this agreement.
10. The Architect's cumulative liability to the Owner/Client for claims of any type in connection with the Project shall not exceed 2 times the total fees paid to the Architect.
11. Nothing contained in this proposal shall create a contractual relationship with, or a cause of action in favor of a third party against either the Owner/Client or the Architect.
12. APMA will strive to perform its services in a manner consistent with the professional skill and care ordinarily exercised by architects practicing in the same or similar locality under the same or similar circumstances. This proposal creates no other representation, warranty or guarantee, expressed or implied.
13. The Owner/Client may not use documents produced by APMA or its consultants under this agreement for any other endeavor without the expressed written consent of APMA.
14. Changes to the scope of services including but not limited to total project size, quality, complexity, or change in the Owner/Client's schedule, budget or project delivery method shall be subject to additional services per APMA standard hourly rates.
15. Force Majeure: Architect shall not be responsible for delays caused by factors beyond the Architect's reasonable control, including but not limited to delays because of labor strikes, lockouts, work slowdowns or stoppages, government ordered industry shutdowns, power or server outages, acts of nature, widespread infectious disease outbreaks (including, but not limited to epidemics and pandemics), failure of any governmental or other regulatory authority to act in a timely manner, failure of the Owner to furnish timely information or approve or disapprove of Architect's services or work project, or delays caused by faulty performance by the Owner's contractors of any level or any other events or circumstances not within the reasonable control of the party affected, whether similar or dissimilar to any of the foregoing. When such delays beyond the Architect's reasonable control occur, the Owner agrees that the Architect shall not be responsible for damages, nor shall the Architect be deemed in default of this Agreement, and the parties will negotiate an equitable adjustment to the Architect's schedule and/or compensation if impacted by the force majeure event or condition.

If the terms of this letter are acceptable, we will provide an AIA Agreement which will further delineate our engagement.

Sincerely,

Alley Poyner Macchietto Architecture Incorporated



Rick Hauptman, AIA
Partner

Acceptance:

I accept this proposal and authorize APMA to perform the work described herein:

SIGNATURE

TITLE

DATE

SCOPE OF SERVICES

This exhibit is hereby attached to and made a part of the Letter Agreement for Professional Services dated November 18, 2024, between Alley Poyner Macchietto Architecture (“Client”) and Olsson, Inc. (“Olsson”) providing for professional services. Olsson’s Scope of Services for the Agreement is indicated below.

PROJECT DESCRIPTION AND LOCATION

Project will be located at: Platteview High School, 14801 S 108th St, Springfield, NE 68059

Project Description: Project consists of one (1) post tensioned tennis court slab. It is anticipated that the slab is a (4) court battery approximately 204’-0” by 122’-0”. The slab will have standard tennis court embeds as well as fencing located within the slab extents.

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Structural Engineering

Documentation

Drawings and Specifications will be prepared in accordance with standards set forth by the local government agencies and the Client’s design criteria. Drawings will be stamped and signed for the state of Iowa by a licensed professional engineer. The submittal will include:

- One (1) set of Structural contract drawings to the Client for Permitting, Bidding and Construction purposes.
- Edited copies of Structural-related specification sections (on drawings). Client shall incorporate edits into final version of the Specifications.

Meetings

- Attendance at up to one (1) design meeting.

Construction Administration

- Respond to written Requests for Information (RFI’s) from the Contractor during bidding and construction phases.
- Review of Shop Drawings and other Submittals pertaining to our portion of the work for conformance with the contract documents and the intent of the design, excluding matters such as checking dimensions or quantities or the review of the general contractor’s safety measures or methods of construction.

EXCLUSIONS

The following services are **NOT** included in this proposal but can be provided by Olsson as an additional service if requested:

- Changes in scope, complexity, diversity or magnitude of the original building project, or after selection of the primary structural system.
- Alternate designs or product or substitute systems, requested by the client or the general contractor.
- Preparation or assistance with cost estimates or reviewing cost estimates prepared by others.
- Preparation of documents for tendering segregated contracts, re-tendered contracts, phased or fast-track construction.
- Review of the General Contractor's methods, procedures, and construction equipment.
- Changes due to construction cost over-runs outside the control of the SER.
- Changes or corrections due to errors or omissions by the General Contractor.
- Quantity take-offs and preparation of bills of materials.
- Preparation of record drawings.
- Tenant-related design services.
- Services as an expert witness.

Should Client request work in addition to the Scope for services, Olsson shall invoice Client for such additional services at the start at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses, if any. Olsson shall not commence work on any additional services without the Clients prior written approval.

Olsson agrees to provide all of its services in a timely, competent, and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality, and scope.

COMPENSATION

Client shall pay to Olsson for the performance of the Scope of Services a fixed fee of **Eight Thousand Dollars (\$8,000.00)**. Olsson shall submit invoices on a monthly basis and payment is due within 30 calendar days of invoice date.

SCOPE OF SERVICES

Project Meetings / Conference Calls

- Olsson shall prepare for and attend project-related meetings, Meetings/calls included in this scope include preparation and attendance at the following but not limited to:
 - Project meetings with the Client, their representatives, and their consultants.
 - Public Planning Board, and City Council meetings.
- This scope includes a total of eight (8) anticipated meetings/calls at a cost of \$400 per meeting, each attended by two (2) Olsson staff; when possible, only one Olsson staff member will attend the meetings/calls to save cost, but if necessary due to the topics covered in the meeting more staff will attend.
- Note: Should the project duration be extended beyond the estimated fee, Olsson shall coordinate with the Client to amend the contract accordingly to relate to the revised project schedule.

Fee is estimate for hourly services; Olsson shall obtain email approval from client for additional effort beyond the fee listed and shall invoice accordingly.

Civil Construction Documents

Using the approved site plan, attached as **Exhibit “A”**, Olsson shall prepare a base site drawing and construction plans for the development. Plans shall be prepared in accordance with standards set forth by the local government agencies and the Client’s design criteria. Plans shall include the following:

- Demolition Plan: Shall show existing structures, utilities and vegetation to be removed.
- Site Plan (Horizontal Control Plan): Site plan shall follow the requirements set by the Client and Sarpy County to provide a site plan meeting current zoning requirements. Plan shall locate curbs and gutters, sidewalks, parking stall striping, and required signage to meet City of Omaha Municipal Code requirements.
- Final Grading and Drainage Plan: Shall include proposed and existing contours, vertical control information for building pads and common areas around them. Spot grades shall be shown as to indicate surface drainage patterns, curb returns, grade breaks, and near drainage structures.
- Paving Plan: Shall include horizontal design information necessary for construction, identifying parking lot areas and details for pavement type. Plan shall also identify sidewalk and ramp locations.
- Storm Sewer Plan and Profiles: Shall include plan and profile sheets, location and elevation of service stubs and construction details and notes. Plan shall indicate locations of roof drain connections to the building, which shall be coordinated with the Client.
- SWPPP Plan: Includes a more detailed erosion and sediment control plan based on final proposed improvements which shall meet the requirements of the State NPDES Permit and local agency requirements and which shall include BMP’s such as silt fence, construction entrances, sediment basins, etc.
- Construction Details: Shall include miscellaneous construction details required to construct the Project.

- Construction Specifications: Shall reference City of Omaha Standards and shall be in the form of notes on the plans.

Post Construction Stormwater Management Plan (PCSMP)

- This site is subject to the Sarpy County Stormwater ordinance which requires water quality treatment for the first 0.5" of runoff from the site for all impacted impervious coverage, and stormwater detention for the 2-year storm for any new impervious coverage.
- A Post Construction Stormwater Management Plan shall be prepared and submitted to Sarpy County which shall include:
 - PCSMP Application
 - PCSMP Plan Sheet(s)
 - PCSMP drainage report and supporting calculations including calculations for treatment of the first 0.5" of runoff and 2-year detention analysis.
 - BMP Maintenance Requirements
 - PCSMP Maintenance Agreement & Exhibit(s)
- On-site BMP's shall be analyzed to meet the Sarpy County requirements.
- Note: Client must supply contact information for entity performing annual inspection reports of BMP's with permit application. This service can be provided by Olsson, but not included in this scope of services.
- PCSMP Observations and Record Drawings
 - Periodically observe construction of PCSMP facilities.
 - Schedule final walk-thru with PCSMP contractor at completion of work.
 - Submit record drawings of PCSMP plans and as-built certification form.

On-Site Construction Permitting

- Prepare and submit application to the appropriate agencies for the following permits:
 - State NPDES Grading Permit.
 - Sarpy County Grading Permit

On-Site Construction Administration

- Perform periodic site visits by project manager at the request of the Client to gauge project status (anticipate 2 visits throughout construction).
- Review shop drawings for general compliance with the plans and specifications.
- Review and respond to RFI's.
- Perform punch list walk-through.

Fee is estimate for hourly services; Olsson shall obtain email approval from client for additional effort beyond the fee listed and shall invoice accordingly.

PCSMP Observations and Record Drawings

- Periodically observe construction of PCSMP facilities.
- Schedule final walk-thru with PCSMP contractor at completion of work.
- Submit record drawings of PCSMP plans and as-built certification form.

COMPENSATION

Meetings - \$3,200 – HNTE

CDs - \$14,550 – LS

PCSMP - \$4,500 – LS

On-site Construction Permitting - \$1,900 - LS

On-site CA - \$3,000

(1) Not all of the fees listed above include reimbursable expenses. Reimbursable expenses (i.e. mileage, reproduction costs, application fees, postage, etc.) shall be billed in addition to the contract amount. See General Provisions for additional information.

(2) Anticipated total project fee for hourly phase of proposal. Final compensation may vary depending on amount of actual work requested.

(3) Anticipated total fee for monthly services based upon duration defined in scope of services above.

Project Assumptions

We have made several assumptions in the preparation of this proposal. These assumptions are as follows:

- Included is one revision at Client's request and one revision to address City Comments. Repetition of any tasks, beyond normal design/review processes, shall be considered additional services.
- Client will provide all architectural design elements as necessary for completion of the entitlement or permitting processes.
- No public improvements plans are necessary. If required, design and construction services fees would be considered additional services.
- Civil plans will be included with Architect's plans for submittal with the building permit.
- Specifications will be included on the plan sheets.
- All permit fees will be by Client or their representatives.

Exclusions

The following services are **not** included in this proposal but can be provided by Olsson as an additional service if requested:

- Additional plan revisions beyond those identified in the Project Assumptions
- Entitlements
- As-built drawings/certifications.
- Irrigation design and specifications.
- Sitewide post construction stormwater analysis
- PCSMP requirements and design are limited to impervious coverage added by Tennis Courts and associated site improvements.
- Utility design and specifications
- Retaining wall design
- Field and Construction Services including Construction Staking, Testing, Observation.
- Permit Fees.

- Signage design and details.
- Building electrical service entrance and details.
- Site Lighting
- Mechanical, Electrical, Plumbing Design Services.
- Building Structural Design Services.
- Project-related permitting outside of the scope of the proposal and fees.
- Additional easement legal descriptions and exhibits outside the scope of the proposal and fees.
- Items not specifically included in the Scope of Services above.



**Future Planning
November 2024**

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|--------------|--|
| 11/27-11/29 | No School - Thanksgiving break |
| 12/9/24 | Policy Committee Meeting 6:00 P.M.
Finance Committee Meeting 6:30 P.M.
Board Meeting 7:00 P.M. |
| 12/11/24 | New Board Member WorkShop - LaVista |
| 12/18-12/20 | Early Dismissal |
| 12/20/24 | Foundation Work Session Meeting 7:30 A.M. |
| 12/23-1/3/25 | No School - Winter Break |
| 1/3/25 | Teacher Work Day |
| 1/6/25 | Start of Second Semester |
| 1/13/25 | Finance Committee 6:30 P.M.
Board Meeting 7:00 P.M. |
| 1/20/25 | No School |
| 1/26-1/27 | Legislative Issues Conference - Lincoln |
| 1/27/25 | Board Work Session 7:00 P.M. |
| 4/4-4/6/25 | NSBA Conference - Atlanta |