

Board of Education Work Session

August 22, 2022 7:00 PM

Board Room, Central Services Building

14801 S 108th St
Springfield, NE 68059

Agenda

- I. Meeting Roll Call
- II. Notice of Open Meetings Act - Posted
- III. Consent Agenda
 - III.A. Recommendation for Bill Payment
- IV. Public Comment
- V. Items for Discussion (Discussion Only)
 - V.A. Facility Projects Update - APMA Presentation
 - V.B. Budget Update and Timeline
 - V.C. Strategic Planning Comparison
 - V.D. Review of School Access Procedures and Policies
 - V.E. Calendar Change for 22-23 School Year
- VI. Action Items
 - VI.A. Transfer of funds from the General Fund to the Depreciation Fund.
 - VI.B. Transfer of funds from General Fund to Activity Account
 - VI.C. Discuss, consider, and take all necessary action regarding conflicting policies resolution
 - VI.D. Discuss, consider, and take all necessary action regarding removing the 2-read requirement.
- VII. Future Planning
- VIII. Adjourn

Vendor Name	Invoice Description	Amount
GENERAL FUND		
95 PERCENT GROUP INC	TEXTBOOKS	1,438.80
AWS WELL COMPANY, INC.	New Well Piping	6,327.65
CHILDREN SUCCEED THERAPY, LLC	SERVICES	750.50
CUMMINS SALES AND SERVICE	PC Generator	394.71
EAI EDUCATION	Supplies	65.39
EDUCATIONAL SERVICE UNIT NO. 3	FEES	270.00
ESGI	SOFTWARE	896.00
FIRST WIRELESS INC.	EQUIPMENT	4,188.00
FOLLETT	LIBRARY SUPPLIES	462.73
GANDER PUBLISHING	SUPPLIES	441.05
GOPHER SPORT	SUPPLIES	1,960.41
LAKESHORE LEARNING MATERIALS	SUPPLIES	85.08
LIBRARY STORE INC., THE	SUPPLIES	235.90
MCS	SUPPLIES	4,510.71
NCSA-NE COUNCIL OF SCHOOL ADMINISTRATORS	2022 Admin Day- Hasty	675.00
NE ASSOC OF SCHOOL BOARDS	Area Membership meeting	1,190.37
PEARSON ASSESSMENTS	SUPPLIES	443.61
PENSKE TRUCK LEASING CO.,L.P.	Truck Rental	1,888.46
PHS ACTIVITY ACCOUNT	TRANSFER	50,000.00
RAKA	RENTAL	817.84
SCHOOL SPECIALTY, LLC	TEXTBOOKS	4,562.86
SOCIALTHINKING.COM	SUPPLIES	257.31
SOFTWARE UNLIMITED, INC.	Annual Fee	14,462.00
SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS-DEPRECIATION FUND	TRANSFER	400,000.00
Stewart, Bethany	Reimbursement Stewart, Bethany	209.91
STUDENT CONDUCTOR, INC.	Student Conductor System	560.00
SUPER DUPER PUBLICATIONS	SUPPLIES	716.14
TEACHER DIRECT	SUPPLIES	2,261.00
U.S. BANK	FEES	677.38
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		500,748.81

Community RelationsCommunity Use of School Facilities

The Board of Education desires to have its facilities and grounds used by the community served by the school district.

School facilities and grounds, although primarily intended for school use, may be available to groups so as to contribute to the recreational and cultural opportunity for the community. Further, the use of school facilities shall be accomplished without additional cost to the district through a system of building maintenance charges.

The buildings/grounds maintenance charges shall recognize direct costs to the district, as well as the nature and activity of the organization requesting use of the facilities. Youth oriented, nonprofit groups in which there is a majority of students of Springfield Platteview Community Schools participating may be permitted use of facilities at no fee. The youth oriented, nonprofit groups approved by the Board of Education to use the facilities at no fee are South Sarpy Athletic Program (SSAP); Sarpy Youth Athletic Association (SYAA); Junior Trojans; Platteview Wrestling Club; Local Boys and Girl Scouts, Brownies, Daisies, Boy Scouts, Cub Scouts; Good News Club; Mid-America Woodcarvers; Celebrate Safe Parent Organization; Platteview Junior and Senior High School Booster Clubs; Each school's PTO; St. Joseph's CCD; and Community Associations within school district boundaries. However, the sponsoring group will be responsible for custodial costs if a custodian isn't already on duty at the school during their regular hours. Only space requested may be used. Any other community groups wishing to waive their fee for facility use will need to request a waiver from the Board of Education. No tobacco/alcoholic beverage will be allowed on school grounds. Any abuse of this policy will result in immediate withdrawal of facility use privileges.

It is not the general policy of the school district to permit use of facilities to individuals or groups for private profit. The administration will, however, consider such requests when the nature of the activity is such that it provides a program of general interest to the community. Generally, organizations' sponsoring such an activity will be charged the appropriate fee and custodial costs in an amount sufficient to defray expenses.

The Board of Education shall require a "Hold Harmless Agreement" with any group using facilities. Furthermore, proof of liability protection may be required by the group or organization requesting use of the facility.

When meals are served and full use of the kitchen and facilities are required, an additional maintenance fee amount may be required. No groups which advocate or condone the violent overthrow of the Constitution of the United States Government will be granted use of the school district facilities.

All arrangements for use of the building(s) shall be made with the Superintendent, Building Principal, Athletic Director or the Superintendent's designee. All groups must complete required

paperwork and application before use of the facilities or grounds.

All use of the Springfield Platteview Community Schools facilities shall be supervised by responsible adults or security personnel. In the absence of school personnel, supervision should extend to the entire facility. Supervision may be provided by a school district certificated staff member or by other responsible adults who have executed the required paperwork. At no time will students or other minors be permitted in the facilities without proper supervision.

Date of Adoption: December 12, 2011

CONTRACT FOR USE OF SCHOOL BUILDINGS AND GROUNDS*Springfield Platteview Community Schools*

This contract for use of district facilities is between Sarpy County School District 77-0046 and (Name and Mailing Address)

To finalize this contract, the party using the facility is required to complete the following forms:

1. Contract for Use of School District Buildings and Grounds _____
2. Application for School Building Space _____
3. Release and Indemnification Agreement _____

Also, at the discretion of building administrators and/or the superintendent's designee, the party using the facility may need to provide proof of insurance and/or an advanced deposit.

Both parties to this contract agree to the following terms

1. The party using the facility or grounds shall be responsible for any liability suit filed by any person(s) who was (were) present in the facility at the time of use.
2. There shall be no alcoholic beverages or drugs permitted in or around the school facility, either prior to, during or immediately following the activity for which the facilities are being used.
3. There shall be no smoking permitted on any district campus.
4. If two different groups use the same facility on a given date, each group shall be considered as an individual party and each shall be responsible for a separate maintenance fee.
5. A \$100 deposit may be required prior to use of the gym to cover either damage or loss of district property or equipment. This deposit will be refunded to each party at the end of the contract period, provided there is no damage or loss. However, any party using the facilities will be held responsible for the total cost of damage or loss, regardless of the activity.
6. Unless otherwise approved, the total fee plus maintenance costs, plus deposit, will be paid to the district, prior to or on the first date of use. A party must provide a complete schedule at that time also.
7. The party using the facilities/grounds shall be responsible to leave the facilities in the same condition that it was when the party arrived. If used, the gym floor is to be swept; all equipment is to be properly placed in the location designated for storage; and any paper or other debris cleaned up.
8. There is to be no one permitted in any other area other than those areas that were requested for use.
9. Equipment that has not been made available to the party under this agreement shall not be used.
10. If any school personnel are needed as part to this contract, it shall be stipulated in the contract, and payment for services is the responsibility of the party requesting facility use.

- 11. Failure to comply with the above provisions shall result in the cancellation of existing and all future facility use contracts with that party.
- 12. All arrangements for the use of the building(s) shall be made with the building principal, superintendent or his/her designee.
- 13. The fees for the use of school district facilities shall be calculated by the Administration, so that the use of those facilities is comparable with charges for similar private facilities, while assuring that the costs of utilities and scheduling are paid. It is the intent of the fee structure that district residents receive a benefit of reduced fees because of their support of the district with property taxes. The fees and maintenance costs for use of school district facilities or grounds are as follows:

Fees

Organizations/Individuals within District 46:	<u>Nonprofit</u>	<u>For Profit</u>
Cafeteria (any building)	\$ 100.00	\$ 200.00
PHS Auditorium	400.00	600.00
Gymnasium (per gym)	150.00	300.00
Stadium (Track, Football field)	300.00	500.00

Organizations/Individuals outside District 46:

High School Cafeteria	\$400.00
Gymnasium (per gym)	600.00
Auditorium	1,000.00
Elementary & Jr. High Gym/Cafeteria	400.00
Stadium (Track, Football field)	1,000.00

Maintenance/Supervision Costs Not Included In Fees

\$25/hour for weekend supervision and maintenance (required on weekends)

\$25/hour for overtime (during week) (Not all use during week will require overtime)

The stipulations as listed are agreed to by the party requesting facility use and the contracting party agrees to use the facility on the basis outlined in the contract.

Principal or designee signature

Sponsor for organization requesting facility use

Date

Date

RELEASE AND INDEMNIFICATION AGREEMENT*Springfield Platteview Community Schools*

In consideration of the undersigned being allowed or granted permission to use Sarpy County School District 77-0046 a/k/a Springfield Platteview Community Schools (hereinafter referred to as "SPCS") buildings, grounds, facilities or equipment, the undersigned hereby releases and waives any and all claims, demands, causes of action, suits, debts or damages which the undersigned has or which may in the future accrue, for all personal injuries, known or unknown, or injuries or damage to property, caused or arising out of the undersigned's use of SPCS building, grounds, facilities or equipment.

Additionally, in consideration of the undersigned being allowed or granted permission to use SPCS buildings, grounds, facilities or equipment, the undersigned hereby covenants to indemnify and save harmless the SPCS buildings, grounds, facilities or equipment. The undersigned acknowledges that the party using the facility maintains adequate liability insurance and will provide a copy if required.

The undersigned acknowledges and agrees that without executing this Release and Indemnification Agreement permission would not be granted to use SPCS buildings, grounds, facilities or equipment. The undersigned further understands and agrees that this Release shall be binding on the undersigned, and the undersigned's heirs, executors, administrators or assigns, and that by executing this Release and Indemnification Agreement, the undersigned is hereby releasing and agreeing to indemnify SPCS all of its present or future Board members in their individual or official capacities, and all of the school district's employees or agents in their individual or official capacities, and all successors thereto.

SPCS does not sponsor or in any way endorse the views, aims, policies, opinions or content of any speakers, or presenters, or materials disseminated as part of the program of the

person or persons or entity allowed access to SPCS facilities, and remains totally neutral with regard thereto.

The undersigned acknowledges having read this Agreement, understands the rights which are being waived or released hereby, understands the indemnification obligation assumed hereby, and executes the same voluntarily and with full knowledge of its significance.

DATED this _____ day of _____, 20 .

NOTE: THIS DOCUMENT HAS SIGNIFICANT LEGAL RAMIFICATIONS AND SHOULD BE CAREFULLY READ AND UNDERSTOOD. IF THERE ARE ANY QUESTIONS, THE SIGNER OF THIS DOCUMENT SHOULD CONSULT HIS OR HER OWN ATTORNEY.

APPLICATION FOR USE OF SCHOOL BUILDING SPACE AND/OR GROUNDS
Springfield Platteview Community Schools

APPLICANT _____ DATE _____

CONTACT PERSON _____ PHONE _____

BUILDING/GROUND REQUESTED _____

AREA NEEDED _____

DATE OF PROPOSED ACTIVITY _____ TIMES _____

TYPE OF MEETING OR ACTIVITY, PLEASE EXPLAIN FULLY _____

WILL ADMISSION BE CHARGED? _____ YES _____ NO

IF YES, AMOUNT \$ _____ ANTICIPATED ATTENDANCE _____

WILL FOOD/BEVERAGES BE SERVED? _____ YES _____ NO

I AGREE TO FOLLOW ALL RULES AND POLICIES IN THE USE OF THE SCHOOL FACILITIES AND PLEDGE THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE. MY SIGNATURE INDICATES I HAVE READ THE RULES FOR USE OF FACILITIES, INCLUDING FEES AND COSTS, AND I HAVE READ AND SIGNED THE CONTRACT FOR USE AND THE RELEASE AND INDEMNIFICATION AGREEMENT.

SIGNED _____ DATE _____

PRINT NAME _____ PHONE _____

ORGANIZATION _____

PROOF OF LIABILITY INSURANCE REQUIRED: _____ YES _____ NO

IF YES, PLEASE ATTACH PROOF OF INSURANCE TO APPLICATION.

RENTAL FEE \$ _____

CUSTODIAL FEE \$ _____

OTHER FEES \$ _____

TOTAL DUE \$ _____

APPROVED BY:

ADMINISTRATOR _____ DATE _____

RULES FOR USE OF SCHOOL FACILITIES*Springfield Platteview Community Schools*

1. The school reserves the right to first claim to the use of school district property. Cancellations may be ordered by school district authorities, with or without notice.
2. The building principal reserves the right to demand sufficient time to fully investigate an application.
3. The party making application agrees to reimburse the district for any damage to school property by a person or persons attending the activity or meeting.
4. Rental agreements are NOT transferable.
5. Rental agreements may be cancelled by applicants with at least 24 hours notice. For Saturday and Sunday Activities, 48 hours are required.
6. Occupancy beyond the closing hour stated on the rental agreement may entail additional charges.
7. All payments are to be made to Springfield Platteview Community Schools Activities Fund.
8. Only the portion of the building/grounds specified in the rental agreement is to be used by the participants of the activity.
9. There shall be absolutely no smoking, use of possession of drugs, or use or possession of alcohol on any of the school facilities at any time.
10. Adult supervision is required at all times for all activities. The school district reserves the right to require additional security.
11. Permission to utilize any or all parts of the kitchen facility must be received by the Superintendent of Schools or the Food Service Director previous to a given activity.
12. Any group utilizing the PHS kitchen free of charge due to appropriate board policy or administrative waiver shall have a designee previously trained by food service staff to be ultimately responsible for all activities that occur.
13. If a group does not have a previously food service trained designee, and they wish to utilize the kitchen, an hourly supervision fee will be assessed to the group to have a kitchen staff member present during the activity.
14. Any consumable materials or items utilized from the kitchen will be charged back to the group accordingly.

Date of Adoption: April 14, 2010
Date of Revision: December 12, 2011
Date of Review: November 14, 2011

DELAYED POLICY IMPLEMENTATION RESOLUTION

WHEREAS, the general organization, management, and control of the school district is vested in the Board of Education through adopted board policies; and

WHEREAS, the Board has determined that it is in the school district's best interest to adopt a new and updated set of policies; and

WHEREAS, the Board has determined to update its policies by considering proposed new policies from KSB School Law; and

WHEREAS, in order to avoid conflicting policies, the Board has determined that it is best to delay implementation of the new policies and continue with its current policies, as amended from time to time, and then to implement all of the new policies at one time;

WHEREAS, the Board will approve the new policies but delay implementation of the new policies until an effective date in the future, unless otherwise indicated by the Board, understanding that the Board may need to implement or update policies immediately, in which case the Board may add and amend policies by simple motion vote;

NOW, THEREFORE, BE IT RESOLVED, that unless the Board indicates otherwise, it will approve the new policies over several board meetings but delay the implementation of the new policies, and then implement the newly adopted policies all at one time, which shall then supersede any prior conflicting policies.

Approved by the Board on _____, 2022.

Board President

KSB Policy Service Implementation Schedule and Checklist

Springfield Platteview Public Schools

August 2022

- Approve implementation resolution
- Confirm review process with board
- Review 1000 and 2000 series
(Note: this is not the full board; this is review by the individual(s) and/or committee(s) you choose, typically after that month's meeting)
- Share questions and/or schedule conference to discuss series
(Note: this is the review with KSB; you can log questions via email or Google Doc; schedule a Zoom; or schedule a call to review the questions you have prior to taking policies to the board for approval)

September 2022

- Board approves 1000 and 2000 series
- Review 3000-3030
- Share questions and/or schedule conference to discuss series

October 2022

- Board approves 3000-3030
- Review 3031-3057
- Share questions and/or schedule conference to discuss series

November 2022

- Board approves 3031-3057
- Review 4000-4031
- Share questions and/or schedule conference to discuss series

December 2022

- Board approves 4000-4031
- Review 4032-4062
- Share questions and/or schedule conference to discuss series

January 2023

- Board approves 4032-4062

- Review 5000-5034
- Share questions and/or schedule conference to discuss series

February 2023

- Board approves 5000-5034
- Review 5035-5067
- Share questions and/or schedule conference to discuss series

March 2023

- Board approves 5035-5067
- Review 6000 series (6000-6036)
- Share questions and/or schedule conference to discuss series
- Provide handbooks to principals for review

April 2023

- Board approves 6000 series
- Review 1000-6000 series forms (no board approval required)
- Review handbooks with principals
- *Only if desired*, review old policies, forms, handbooks for any unique provisions to your district
 - Compile questions for KSB
 - Schedule call/Zoom to discuss

May 2023

- Review handbooks with principals
- Finalize and approve any remaining policy reviews/modifications from the series
- Review policy updates/forms and watch KSB policy update webinar (hopefully out in May with short Unicameral session)

June 2023

- Approve policy updates
(Note: KSB will designate any policies you need to implement immediately that aren't subject to the delayed implementation resolution)
- Approve handbooks (if completed)

July 2023

- Approve any policy updates remaining
- Approve handbooks (if not already done)
- Approve implementation memo
- Conduct required hearings and reviews on policies to stay on your typical schedule, if preferred

RESOLUTION REMOVING 2-READING REQUIREMENT

WHEREAS, the Board of Education currently uses a two-reading process for adopting, amending, and rescinding board policy; and

WHEREAS, the Board has found this process unwieldy and wishes to remove this restriction which could cause undue delay in complying with changes to state and federal law and/or could cause undue delay in the efficient operation of the school district; and

WHEREAS, state law does not require a 2-reading system.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rescinds its 2-reading requirement and may adopt, amend, or rescind policies on a simple motion vote.

Approved by the Board on _____, 2022.

Board President



**Future Planning
August, 2022**

- 9/1/22 NASB Area Membership Meeting @ La Vista @ 4:30 (Register by August 24)
- 9/12/22 Site Committee 5:45pm
Finance Committee 6:15pm
Budget Hearing 6:45pm
Regular Board Meeting 7:00pm or to follow Budget Hearing
- 9/22/22 Sarpy County Joint Tax Hearing 6:05 Location TBD
- 9/26/22 SPCS Tax Hearing
Board Meeting 7:00pm
Budget Resolution
- 9/30/22 Homecoming & Grand Opening Celebration
- 10/10 Policy Committee 6:00pm
Finance Committee 6:30pm
Regular Board Meeting 7:00pm