

Agenda

- I. Americanism/Curriculum Committee Meeting
- II. Finance Committee Meeting
- III. Call to Order and Roll Call
 - III.A. Oath of Office 1. Lori Bartels 2. Bob Icenogle 3. Brenda Sherman
- IV. Notice of Open Meetings Act - Posted
- V. Board Reorganization
 - V.A. Nomination and Election of Board President for 2013
 - V.B. Nomination and Election of Vice President for 2013
 - V.C. Nomination and Election of Secretary for 2013.
 - V.D. Appoint School District Treasurer for 2013
 - V.E. Appoint Standing Committees for 2013
 - V.F. Appoint Board Negotiating Team for 2013
 - V.G. Appoint SPCS Education Foundation Board Members for 2013
 - V.H. Appoint Ad Hoc Committee for Awards and Special Functions for 2013
 - V.I. Designate Legal Publication for 2013
 - V.J. Designate Financial Institution
 - V.K. Appoint M.A.B.E. Representative for 2013
 - V.L. Appoint NASB Government Relations Network (GRN)
 - V.M. Review Conflict of Interest Policies
- VI. Consent Agenda
 - VI.A. Minutes of the Previous Month's Meetings
 - VI.B. Treasurer's Report
 - VI.C. Statement of Activity Fund Accounts
 - VI.D. Recommendation for Bill Payment
 - VI.E. Open and Option Enrollment Applications
- VII. Items From Patrons on Agenda Items
- VIII. Old Business
 - VIII.A. PHS Student iPad Demonstration
 - VIII.B. Architect Request for Proposal (RFP), Facility Improvement Planning, Security Issues
 - VIII.C. Baseball/ Softball Discussion
- IX. New Business
 - IX.A. Recognition of Exclusive Bargaining Agent for 2014-15 Non-Supervisory Certified Contracts
 - IX.B. Participation Agreement for ALICAP
 - IX.C. New District ACH (Automatic Clearinghouse) Account
- X. Reports
 - X.A. Learning Community Update

- X.B. Legislative Update
- X.C. Board Committee Schedule 2013
- X.D. Student and Staff Successes
- X.E. District Brochure
- X.F. Annual Report 11-12
- X.G. Other Items
- XI. Items from Patrons on Items Not on Agenda
- XII. Advance Planning
- XIII. Executive Session
 - XIII.A. Strategy Session on Real Estate Contracts
- XIV. Adjourn



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Springfield, NE 68059
402-592-1300
www.springfieldplatteview.org

Finance Committee Report
1/14/13

Here are the financial summaries for December:

- Our cash balance for the general fund is \$27,859.48 higher than a year ago. Our cash balance for all funds is \$379,291.76 lower than a year ago, primarily because of the building fund expenditures over the summer not being replenished. Overall we are in excellent shape.
- I did make one correction on a previous treasurer's report from September. I had us previously spending over \$1.5 million from the general fund in September. That had me concerned with our spending as I had mentioned in previous Board meetings, but that was a mistake. That was the expenditures for *all* funds in September, not the general fund. This puts us more in line from previous years in spending as you can see in the General Fund report.
- We have \$2,679,926 in receipts so far this year, compared to last year at this time of \$2,559,773. This is due to Federal revenue coming in after the fiscal year for 11-12. Other than that we are pretty normal in receipts for this time of year.
- The Lunch fund continues to struggle with higher food costs and less students buying lunches this year. We are down over \$18,000 on the school year. As I have said before, we think some of the changes on where we are purchasing food and what we are offering through the lunch lines can offset some of these losses second semester. But, another reason we really need to consider starting to consider outsourcing food service in 2013-14.
- The Bond fund is at \$104,674 after our large payment in december as part of our refinance. We will have a smaller payment this summer and will be receiving additional taxes this year in the Bond fund, mostly in April and August. Our bond fund remains about a year ahead in cash balance.
- I spoke with Bennington late last week and we will be setting up an appointment to visit them next week on their accounting system and reconciliation procedures to respond to the audit and to be able to generate the reports we need each month on budget and spending in our accounting system.

ELECTION OF OFFICERS AND APPOINTMENTS FOR 2013

1. Nominations for President (2012 President - Nick Stolzer)
I nominate _____ for 2013 Board President.
Elected by ballot _____

2. Nominations for Vice President (2012 Vice-President – Brenda Sherman)
I nominate _____ for 2013 Board Vice-President.
Elected by ballot Brenda Sherman

3. Nominations for Secretary (2012 Secretary – Kyle Fisher)
I nominate _____ for 2013 Board Secretary.
Elected by ballot Kyle Fisher

4. School District Treasurer: (2012 Treasurer – Brett Richards)
Recommendation: Move to appoint Brett Richards as School District Treasurer for 2013.

5. Appoint members to Standing Committees:
(2012 Committees) (2013 Committees)

<p><u>FINANCE</u> Chris Dill (chair) Brenda Sherman Nick Stolzer</p> <p><u>AMERICANISM (CURRICULUM)</u> Jenny Kreifels (chair) Brian Wichman Nick Stolzer</p> <p><u>LCCC</u> Chris Dill (chair) Nick Stolzer Jenny Kreifels</p> <p><u>SITE</u> Brian Wichman (chair) Nick Stolzer Kyle Fisher</p> <p><u>POLICY REVIEW</u> Brian Wichman (chair) Chris Dill Jenny Kreifels</p>	<p><u>FINANCE</u></p> <p><u>AMERICANISM</u></p> <p><u>LCCC</u> Patrick Lutz</p> <p><u>SITE</u></p> <p><u>POLICY REVIEW</u></p>
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6. Appointment of 2010 Board of Education Negotiating Team:

<p><u>2012 Members</u> Chris Dill (chair) Kyle Fisher Brian Wichman Nick Stolzer (3 at a time)</p>	<p><u>2013 Members</u></p>
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7. Appointment of School Board Members to the School District #46 Educational Foundation Board of Directors:

<u>2012 Members</u>	<u>2013 Members</u>
Brenda Sherman	
Chris Dill	

8. Appointment of AD HOC Committee for Awards & Social Functions:

<u>2012 Members</u>	<u>2013 Members</u>
Brenda Sherman	
Kyle Fisher	
Nick Stolzer	
Jenny Kreifels	
Chris Dill	
Brian Wichman	

9. Appointment of M.A.B.E. Representative: _____

10. Appointment of NASB Government Relations Network Representative: _____

11. Designate Legal Publication: _____
Recommendation: Motion to designate The Times as legal publication for School Dist. 46.

12. Designate Financial Institution: _____
Recommendation: Motion to designate the Springfield State Bank as the official depository.

13. Conflict of Interest Policies



**Board of Education
Committee Meeting Schedule
2013**

	<u>6:00 p.m.</u>	<u>6:30 p.m.</u>
1/13/13	Americanism/ Curriculum	Finance
2/13/13	Association	Finance
3/12/13	Policy	Finance
4/09/13	Site	Finance
5/14/13	Site	Finance
6/11/13	LCCC	Finance
7/09/13	Policy	Finance
8/13/13	Americanism/Curriculum	Finance
9/10/13	Site	Finance
10/08/13	Site	Finance
11/12/13	Policy	Finance
12/10/13	Americanism/Curriculum	Finance

Committee Members:

Finance:

Americanism/Curriculum:

Site:

Policy:

LCCC:

Internal Board Policies - Board MembersConflict of Interest/Contracts

It shall be the policy of South Sarpy School District No. 46 that any contract whether oral or written, formal or informal, which is entered into by the school district and in which a member of the Board of Education is directly or indirectly interested, is voidable unless certain reporting, disclosure and abstention requirements are met. The school district is authorized to enter into a contract in which a member of the Board of Education is directly or indirectly interested so long as:

1. The Board member makes a declaration on the record regarding the nature of his/her interest prior to official consideration of the contract.
2. The affected Board member does not participate in consideration of the contract.
3. The Board member does not vote on the granting of the contract except that if the number of members of the Board declaring an interest in the contract would prevent the Board with all members present from securing a quorum in the issue, then all members may vote on the matter.
4. The Board member does not in any way participate in the inspection, operation, administration or performance under the contract on the part of the district.

It shall further be the policy of South Sarpy School District No. 46 that the above provisions apply not only to formal contracts but also to open accounts.

Legal Reference: §49-14,103.01

Date of Adoption: June 14, 2010

Internal Board PoliciesConflict of Interest - Employment of Immediate Family Member

1. A member of the Board of Education or an administrator or other employee with supervisory responsibilities may employ or recommend or supervise the employment of an immediate family member if:

- (A) He or she does not abuse his or her official positions as such "abuse" is defined at paragraph 5 below;
- (B) He or she makes a full disclosure on the record to the Board of Education and a written disclosure to the Superintendent and/or Secretary of the Board; and,
- (C) The Board of Education approves the employment or supervisory position.

2. No immediate family member of a Board of Education or an administrator or other employee with supervisory responsibilities shall be employed by the School District:

- (A) Without first having made a reasonable solicitation and consideration of applications for such employment.
- (B) Who is not qualified for and able to perform the duties of the position.
- (C) For any unreasonable high salary.
- (D) Who is not required to perform the duties of the position.

3. Neither the Board of Education nor an administrator or other employee with supervisory responsibilities shall terminate the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.

4. This policy shall not apply to an immediate family member of a member of the Board of Education or an administrator or other employee with supervisory responsibilities who was previously employed in a position with the School District prior to the election or appointment of the Board member or employee. Prior to or as soon as reasonably possible after the official date a Board member takes office or an employee assumes his or her responsibilities, such Board member, administrator or other employee with supervisory responsibilities shall make a full disclosure of any immediate family member employed in a position subject to this policy.

5. Abuse of an official position includes, but is not limited to, employing an immediate family member:

- (A) Who is not qualified for and able to perform the duties of the position;
- (B) For any unreasonably high salary; or,
- (C) Who is not required to perform the duties of the position.

6. A member of the Board of Education may not be employed to teach in the South Sary School District No. 46. Nor shall a member of the Board of Education cast a vote in favor of the election of any employee when the Board member is related by blood or marriage to such employee.

Legal Reference: Neb. Rev. Stat. '79-818; '79-544; '49-1499.04 and '49-1499.05.

Date of Adoption: June 14, 2010

Internal Board Policies

Conflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (a) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (b) Deliver a copy of the statement to the Political Accountability and Disclosure Commission and to the Superintendent and Secretary of the Board of Education who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:

(A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.

(B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes.

Legal Reference: Neb. Rev. Stat. §49-1425;§49-14,101;
§49-14,102; §49-14,103; §49-103.01;
§49-14,103.02; §49-14,103.03;
§49-14,103.04; §49-14,103.05; §49-14,103.06;
§79-818; §79-544 and
Neb. Rev. Stat. §49-1499.

Date of Adoption: June 14, 2010

Board of Education Regular Meeting
December 10, 2012

The Policy Committee started at 6:00 p.m. Chris Dill, Kyle Fisher, and Jenny Kreifels were present. The Board was updated on progress to have all policies published online and when the book would be ready. The committee meeting adjourned at 6:10 p.m.

The Finance Committee started at 6:30 p.m. Finance reports were reviewed by the committee. Discussion of the bills took place. The committee meeting adjourned at 6:50 p.m.

A meeting of the Board of Education of Springfield Platteview Community Schools in the County of Sarpy, in the State of Nebraska, was convened in open and public session at 7:00 p.m., Monday, December 10, 2012, at the District Board Office, Central Services Building. Present: Chris Dill, Kyle Fisher, Jennifer Kreifels, Brenda Sherman, and Nick Stolzer. Absent: Brian Wichman.

Notice of the meeting and committee meetings were given in advance thereof by posting in at least five public places as shown by the certificate of posting notice attached to these minutes. Notice of this meeting was simultaneously given to all members of the Board of Education, and a copy of their acknowledgment of receipt of notice and the agenda was communicated in the advance notice and in the notice to the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Statute 84-1407 to 84-1414 require that the Open Meetings Act be posted in the meeting room. President Stolzer informed the board and the public that the Act is located on the west wall of the board room.

Action to approve the Consent Agenda as presented passed with a motion by Sherman and a second by Fisher. Vote: Yeas - Dill, Fisher, Kreifels, Sherman, Stolzer. Nays - None.

There were no items from patrons on agenda items.

In an effort to be transparent to the public, a public copy of the combined Board evaluation of the Superintendent is available at the district office for any member of the public to have a copy.

According to Policy 4119.3, the Board must decide each year before January 1st if they wish to offer any Voluntary Separation Program (VSP) incentives during that budget year. Action to approve Voluntary Separation incentives for the 2012-13 school year passed with a motion by Sherman and a second by Fisher. Vote: Yeas - Dill, Fisher, Kreifels, Sherman, Stolzer. Nays - None.

Action to approve offering up to two Voluntary Separation Program incentives for the 2012-13 budget year passed with a motion by Fisher and a second by Dill. Vote: Yeas - Dill, Fisher, Kreifels, Sherman, Stolzer. Nays - None.

The Board of Education extended Brett Richards contract one year from ending in June 30, 2014 to ending in June 30, 2015. He will receive an increase in salary of 2.4% for 2013-14 school year pending "meets" or "exceeds" on June evaluation from Board of Education. Action to approve the superintendent's contract for 2013-15 as presented passed with a motion by Sherman and a second by Fisher. Vote: Yeas - Dill, Fisher, Kreifels, Sherman, Stolzer. Nays - None.

Superintendent Richards reported on the policy committee meeting and shared a list of student and staff successes. Board President, Nick Stolzer reviewed the process of board reorganization which will take place at the January 14th meeting. Richards presented recognition plaques to Nick Stolzer and Chris Dill for their years on service on the Board of Education.

Brian Wichman joined the meeting at 7:23 p.m.

There were no items from patrons on items not on the agenda.

Board members reviewed their upcoming schedule of meetings, trainings, and conventions. Significant school calendar items were also discussed.

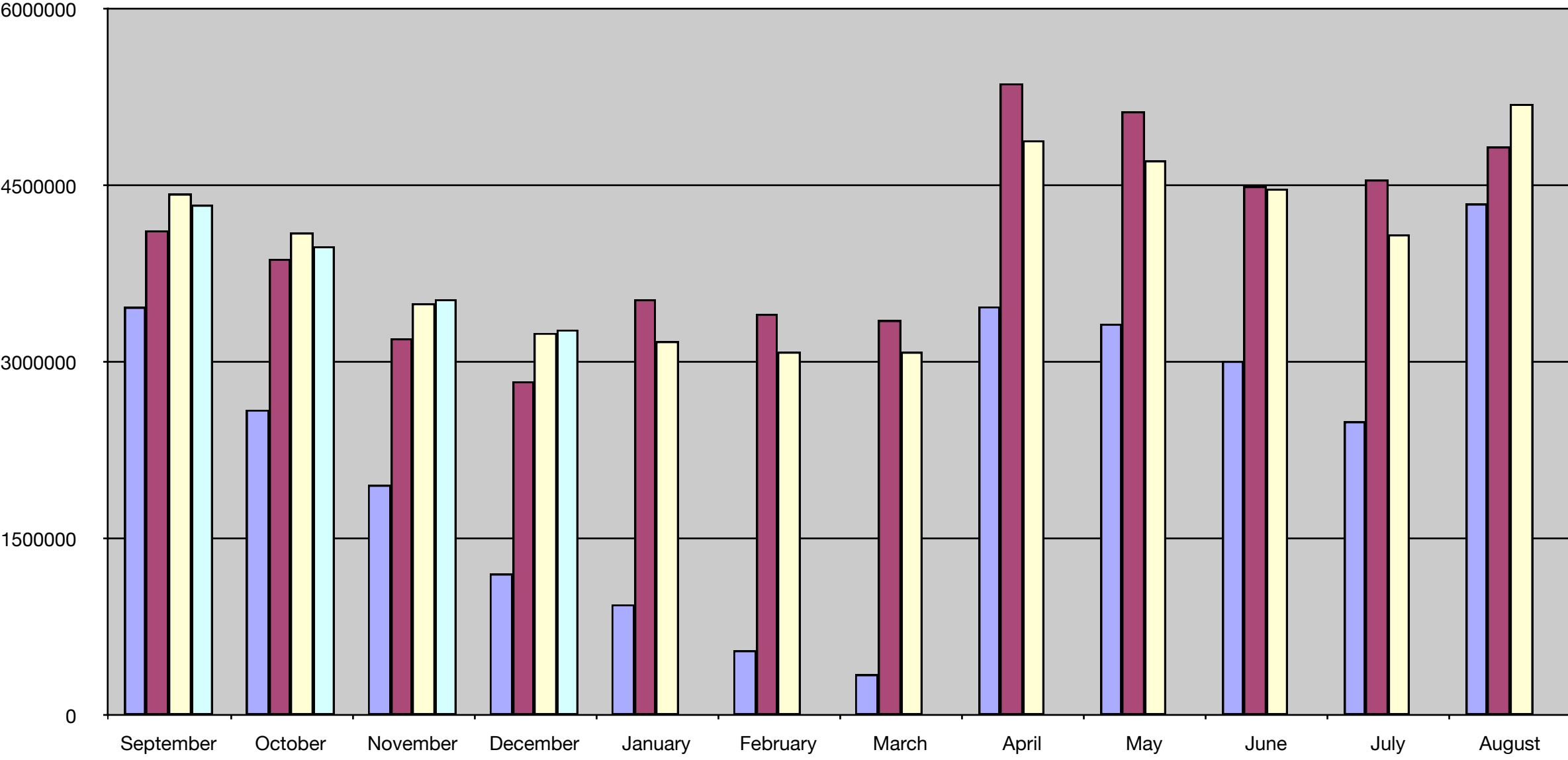
Action to adjourn the meeting at 7:54 p.m. passed with a motion by Dill and a second by Stolzer. Vote: Yeas - Dill, Fisher, Kreifels, Sherman, Stolzer. Nays - None.

Thoma Bumgardner, Recording Secretary

Accepted: Kyle Fisher, Secretary Board of Education

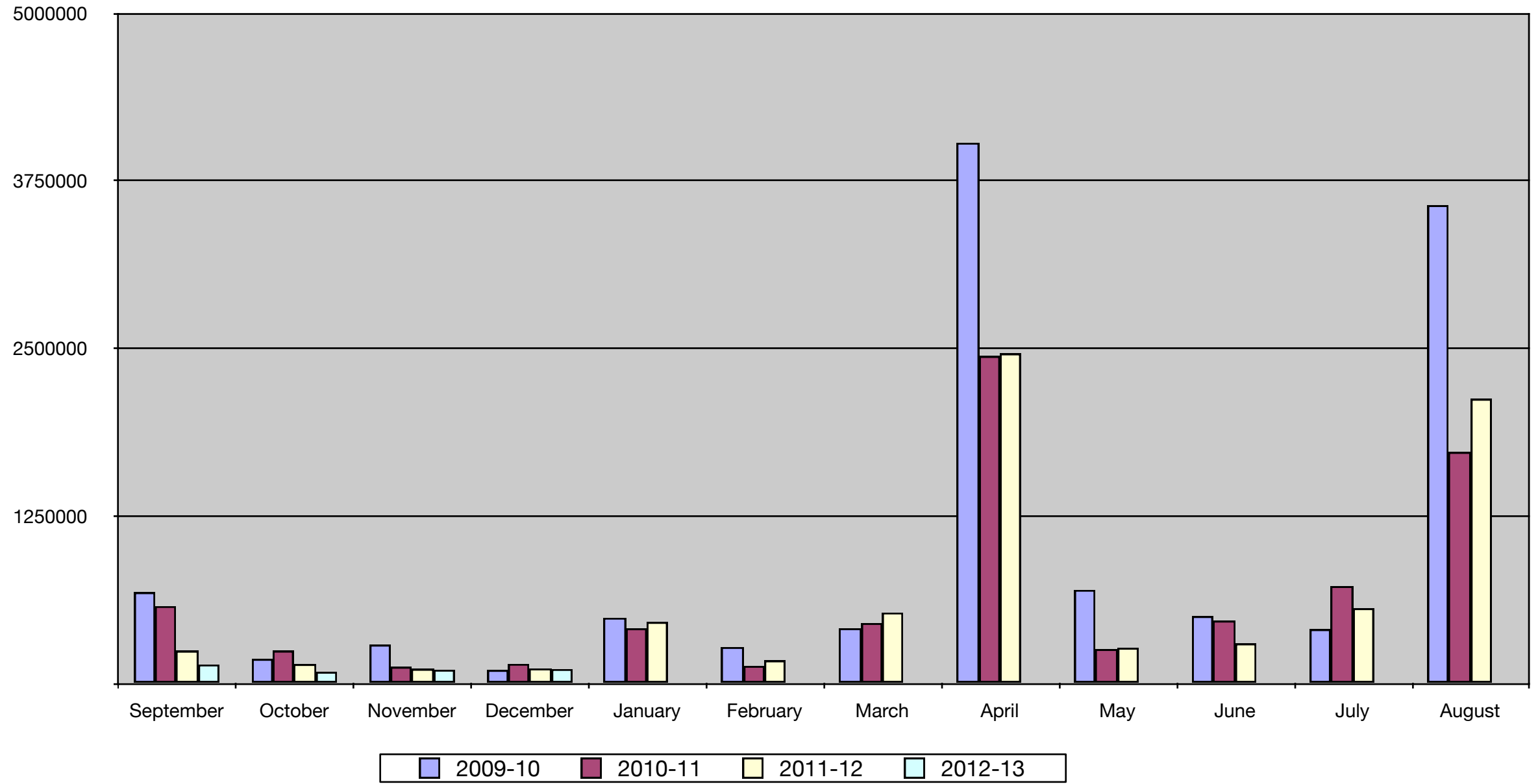
			Cash Comparisons	December of 2012	
			2010	2011	2012
Sept	General Fund		\$ 4,120,936.82	\$ 4,432,866.89	\$ 4,338,547.54
	Emp. Benefit Fund		\$ 432,821.70	\$ 639,876.30	\$ 509,943.64
	Building Fund		\$ 1,225,124.10	\$ 1,553,887.83	\$ 1,198,414.51
	School Lunch		\$ 104,438.86	\$ 127,739.95	\$ 120,376.89
	Bond Fund		\$ 526,070.81	\$ 503,167.36	\$ 486,936.11
	Depreciation Fund		\$ 149,764.81	\$ 210,206.52	\$ 210,516.77
	September Total		\$ 6,559,157.10	\$ 7,467,744.85	\$ 6,864,735.46
Oct	General Fund		\$ 3,878,943.25	\$ 4,102,405.39	\$3,985,892.18
	Emp. Benefit Fund		\$ 432,907.67	\$ 639,960.45	\$509,996.66
	Building Fund		\$ 1,189,132.64	\$ 1,528,891.40	\$1,196,850.31
	School Lunch		\$ 104,992.58	\$ 129,934.79	\$123,243.39
	Bond Fund		\$ 530,220.13	\$ 507,728.09	\$490,608.31
	Depreciation Fund		\$ 149,806.46	\$ 210,238.54	\$210,540.56
	October Total		\$ 6,286,002.73	\$ 7,119,158.66	\$ 6,517,131.41
Nov	General Fund		\$ 3,203,815.70	\$ 3,501,467.31	\$ 3,536,230.31
	Emp. Benefit Fund		\$ 433,002.55	\$ 640,039.35	\$ 510,049.06
	Building Fund		\$ 1,152,164.65	\$ 1,530,268.01	\$ 1,195,272.72
	School Lunch		\$ 101,296.10	\$ 126,046.09	\$ 111,385.34
	Bond Fund		\$ 139,665.71	\$ 120,219.94	\$ 444,637.53
	Depreciation Fund		\$ 149,852.43	\$ 210,268.78	\$ 210,562.19
	November Total		\$ 5,179,797.14	\$ 6,128,309.48	\$ 6,008,137.15
Dec	General Fund		\$ 2,839,223.43	\$ 3,250,923.52	\$ 3,278,783.00
	Emp. Benefit Fund		\$ 433,094.49	\$ 538,203.43	\$ 510,103.21
	Building Fund		\$ 1,151,868.54	\$ 1,528,993.85	\$ 1,184,475.54
	School Lunch		\$ 90,319.78	\$ 121,753.88	\$ 103,456.99
	Bond Fund		\$ 141,346.62	\$ 121,196.20	\$ 104,674.86
	Depreciation Fund		\$ 149,896.97	\$ 210,299.02	\$ 210,584.54
	December Total		\$ 4,805,749.83	\$ 5,771,369.90	\$ 5,392,078.14

General Fund Balance 2012-13

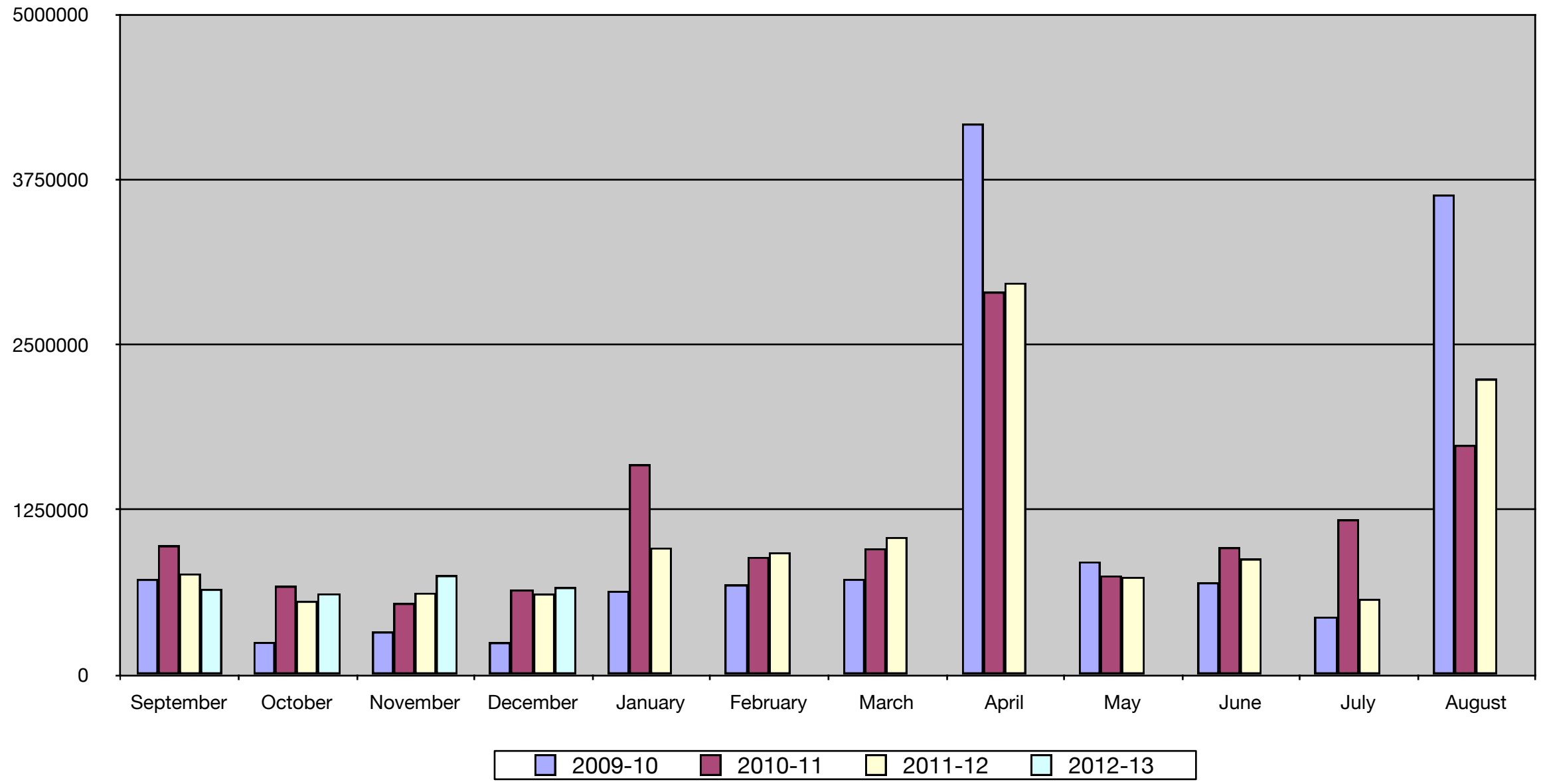


2009-10 2010-11 2011-12 2012-13

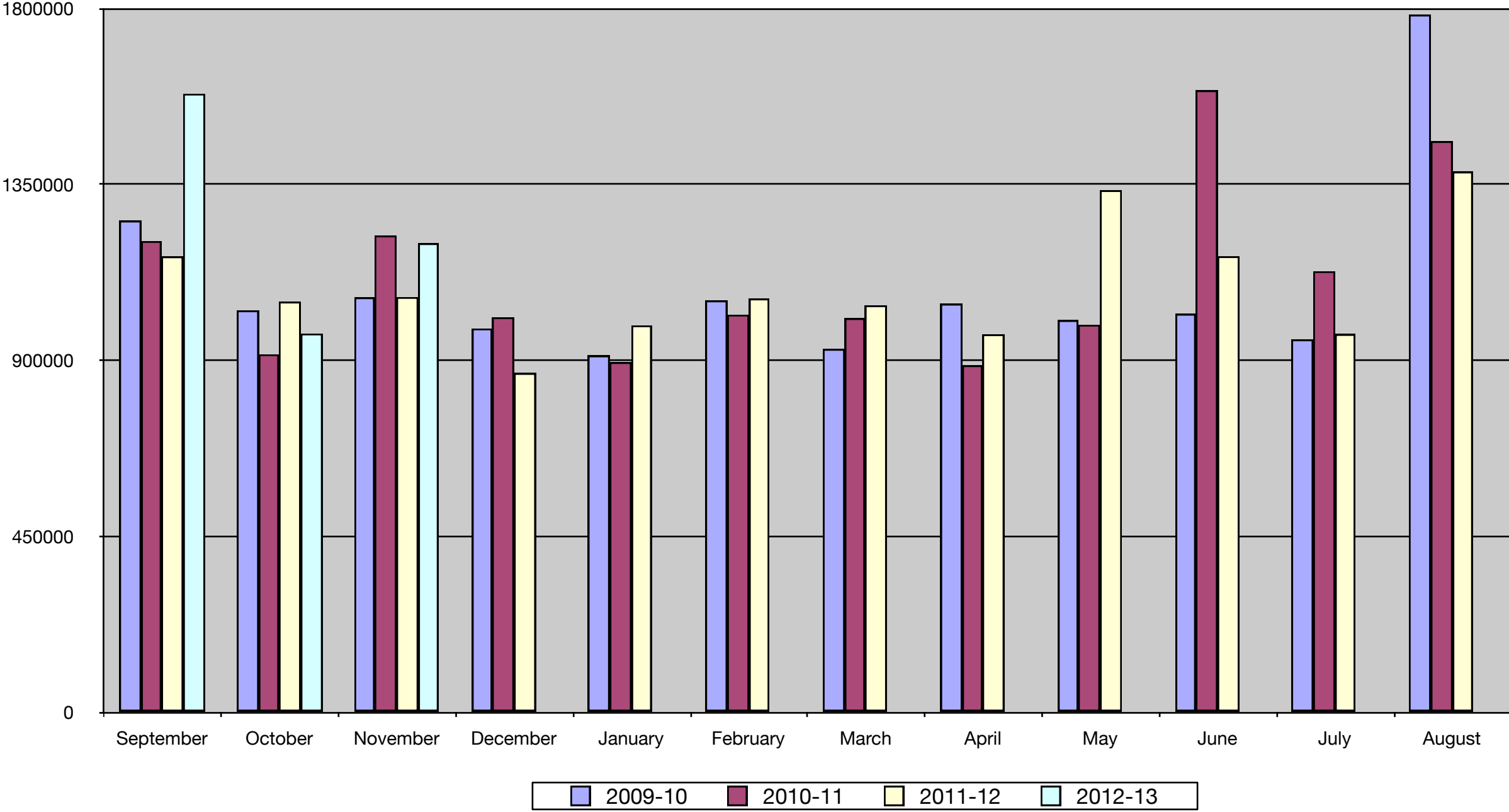
General Fund Tax Draws 2012-13



General Fund Receipts 2012-13



General Fund Expenses 2012-13



Balance as of last day of the month				
Month	2009-10	2010-11	2011-12	2012-13
September	3,470,801	4,120,937	4,432,867	4,338,547
October	2,598,384	3,878,943	4,102,405	3,985,892
November	1,959,378	3,203,816	3,501,467	3,536,230
December	1,205,243	2,839,223	3,250,924	3,278,783
January	944,975	3,535,722	3,179,664	
February	553,697	3,411,905	3,089,943	
March	349,750	3,358,571	3,089,522	
April	3,475,649	5,370,557	4,886,114	
May	3,327,629	5,132,100	4,715,151	
June	3,012,181	4,496,559	4,474,952	
July	2,498,711	4,552,632	4,086,579	
August	4,348,398	4,833,068	5,195,319	
Tax Draw				
Month	2009-10	2010-11	2011-12	2012-13
September	678,894	576,133	242,348	139,895
October	181,646	242,742	143,088	85,459
November	287,738	122,621	107,279	100,777
December	99,235	145,119	110,261	106,390
January	488,975	409,818	457,212	
February	270,334	129,707	170,125	
March	410,234	449,387	527,732	
April	4,032,873	2,441,341	2,460,560	
May	697,311	255,006	264,592	
June	500,771	467,045	296,739	
July	403,194	724,854	559,706	
August	3,567,217	1,725,494	2,122,164	
	11,618,422	7,689,267	7,461,806	
Receipts				
Month	2009-10	2010-11	2011-12	2012-13
September	724,463	978,157	766,094	649,211
October	247,686	671,984	558,644	615,551
November	326,208	542,349	621,089	752,636
December	245,545	644,302	613,946	662,527
January	634,939	1,591,838	962,582	
February	682,008	892,124	926,471	
March	725,054	956,436	1,042,417	
April	4,170,396	2,898,012	2,967,045	
May	857,168	751,225	740,760	
June	698,891	964,938	878,204	
July	439,488	1,175,417	574,017	
August	3,633,444	1,738,765	2,239,318	
	13,385,290	13,805,547	12,890,587	2,679,926
Expenses				
Month	2009-10	2010-11	2011-12	2012-13
September	1,256,835	1,204,718	1,165,400	1,110,071
October	1,027,280	915,102	1,049,702	968,066
November	1,060,672	1,218,763	1,061,521	1,199,125
December	980,985	1,009,674	867,049	1,040,798
January	911,920	894,863	989,049	
February	1,052,664	1,016,341	1,057,630	
March	928,708	1,007,381	1,040,119	
April	1,044,293	886,892	966,107	
May	1,002,329	990,589	1,334,787	
June	1,018,516	1,590,361	1,165,898	
July	953,025	1,127,650	966,746	
August	1,783,757	1,460,208	1382362	
	13,020,984	13,322,542	13,046,370	4,318,060

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS			
Treasurer's Report			
For the month ended December 31, 2012			
General Fund Now Account			
Bank Balance: Beginning of Reporting Period			\$ 174,398.17
Deposits:			
Springfield State Bank - Interest	\$ 22.44		
Transfer from Employee Benefit	\$ 0.00		
Transfers from Investment Account	\$ 1,039,251.11		
Transfer from Bond Fund	\$ 341,218.05		
Transfers from Lunch Fund Investment	\$ 39,573.67		
Transfers from Building Fund Investment	\$ 0.00		
			<u>\$ 1,420,065.27</u>
			\$ 1,594,463.44
Disbursements			<u>\$ 1,312,588.49</u>
Bank Balance: End of Reporting Period			\$ 281,874.95
Outstanding Checks: End of Reporting Period			<u>\$ 154,397.89</u>
			\$ 127,477.06
General Fund Investment Account			
Available Balance: Beginning of Reporting Period			\$ 3,523,577.34
Deposits:			
Springfield State Bank - Interest	\$ 343.47		
Sarpy County Treasurer - Local Taxes	\$ 6,029.33		
Learning Community Common Taxes	\$ 16,064.46		
Sarpy County- MVT	\$ 84,296.41		
Liquor License	\$ 0.00		
State Aid	\$ 406,538.10		
Federal Grants/ Title	\$ 145,818.00		
Rentals	\$ 1,800.00		
Perkins- ESU #3	\$ 0.00		
Pre-School Tuition	\$ 760.00		
Refunds and Reimbursements	\$ 376.84		
iPad Fees	\$ 500.00		
Postage	\$ 0.00		
			<u>\$ 662,526.61</u>
			\$ 4,186,103.95
Disbursements			
Transfers to General Fund NOW	\$ 1,039,251.11		
Administrative Revolving	\$ 1,432.90		
Returned checks/ fees	\$ 0.00		
Bank and other Service Charges	\$ 113.80		
			<u>\$ 1,040,797.81</u>
			\$ 3,145,306.14
General Fund Administrative Revolving Account			
Available Balance: Beginning of Reporting Period			\$ 4,289.20
Deposits:			
Transfers From General Fund Investment Acc't	\$ 1,432.90		
Transfers From Lunch Fund Investment Acc't	\$ 0.00		
Outstanding Deposits: End of Reporting Period	<u>\$ 4,012.22</u>		<u>\$ 5,445.12</u>
			\$ 9,734.32
Disbursements			\$ 2,352.53
Outstanding Checks: End of Reporting Period			\$ 1,381.99
			\$ 5,999.80
Admin. Revolving Account Balance: End of Reporting Period			
General Fund Administrative Revolving Account			\$ 5,999.80
General Fund NOW Account			\$ 127,477.06
General Fund Investment Account			<u>\$ 3,145,306.14</u>
			\$ 3,278,783.00
TOTAL GENERAL FUND BALANCE			
Employee Benefit Fund			
Available Balance: Beginning of Reporting Period			\$ 510,049.06
Deposits:			
Springfield State Bank - Interest		\$ 54.15	
Transfers From General Fund Investment Acc't		\$ 0.00	
PayFlex startup money		\$ 0.00	
Bank Balance: End of Reporting Period			<u>\$ 510,103.21</u>
Certificate of Deposit			\$ 510,103.21
Available Balance: End of Reporting Period			<u>\$ 510,103.21</u>
Disbursements			\$ 0.00
			\$ 510,103.21
TOTAL EMPLOYEE BENEFIT BALANCE			
Special Building Fund Investment Account			
Available Balance: Beginning of Reporting Period			\$ 1,183,980.72
Deposits:			
Springfield State Bank - Interest	\$ 125.72		
Sarpy County Treasurer - Local Taxes	\$ 369.10		
			<u>\$ 494.82</u>
			\$ 1,184,475.54
Disbursements			
			\$ 0.00
Available Balance: End of Reporting Period			<u>\$ 1,184,475.54</u>
			\$ 1,184,475.54
TOTAL SPECIAL BUILDING FUND BALANCE			
School Lunch Investment Account			
Available Balance: Beginning of Reporting Period			\$ 111,385.34
Deposits:			
Springfield State Bank - Interest	\$ 11.88		
Hot Lunches	\$ 17,111.80		
State/Federal Aid	\$ 13,890.04		
Miscellaneous	\$ 631.60		
			<u>\$ 31,645.32</u>
			\$ 143,030.66
Disbursements			
Coin Short	\$ 0.00		
Transfers to NOW	\$ 39,573.67		
			<u>\$ 39,573.67</u>
Available Balance: End of Reporting Period			<u>\$ 103,456.99</u>
			\$ 103,456.99
TOTAL SCHOOL LUNCH FUND BALANCE			
Bond Fund Investment Account			
Available Balance: Beginning of Reporting Period			\$ 444,637.53
Deposits:			
Springfield State Bank - Interest	\$ 23.93		
Sarpy County Treasurer - Local Taxes	\$ 1,231.45		
			<u>\$ 1,255.38</u>
			\$ 445,892.91
Disbursements			
Transfer to NOW			\$ 341,218.05
			<u>\$ 0.00</u>
Available Balance: End of Reporting Period			<u>\$ 104,674.86</u>
			\$ 104,674.86
TOTAL BOND FUND BALANCE			
Depreciation Fund Account			
Available Balance: Beginning of Reporting Period			\$ 210,562.19
Deposits:			
Springfield State Bank - Interest	\$ 22.35		
Transfers from General Fund	\$ 0.00		
			<u>\$ 22.35</u>
			\$ 210,584.54
Disbursements			
Transfer to NOW			\$ 0.00
Available Balance: End of Reporting Period			<u>\$ 210,584.54</u>
			\$ 210,584.54
TOTAL DEPRECIATION FUND BALANCE			

Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

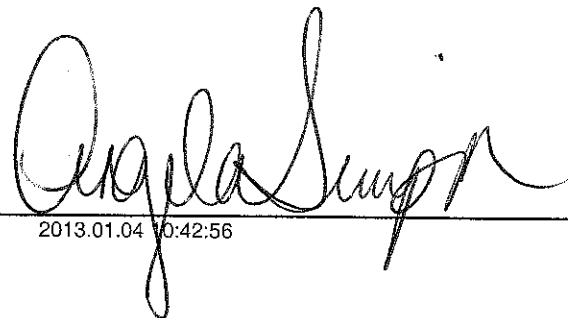
Platteview High School

12/01/2012 through 12/31/2012

Checking

Bank Statement Reconciliation Summary

1. Statement Balance	\$ 135,621.73
2. - Outstanding checks	\$ 1,377.56
3. + Outstanding Deposits	\$ 0.00
4. + Outstanding Adjustments	\$ 0.00
5. Total	\$ 134,244.17
6. + Investments	\$ 0.00
7. Book Balance	\$ 134,244.17



SPRINGFIELD STATE BANK
 600 MAIN ST
 SPRINGFIELD, NE 68059
 Tel: (402)253-2222

SPRINGFIELD PLATTEVIEW COMM
 PLATTEVIEW ACTIVITY FUND
 14801 S 108TH STREET
 SPRINGFIELD NE 68059

Statement Date: 12/31/2012 Enclosures: (76)

Account No.: 104812 Page: 1

NOW CHECKING ACCOUNT SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 11/30/12		149,391.53
Deposits	8	14,294.01+
Debits	68	28,078.65
Interest Added This Statement		14.84+
Ending Balance On 12/31/12		135,621.73

Annual Percentage Yield Earned	0.13%
Interest Paid This Year	161.32
Interest Paid Last Year	121.23
Average Balance (Collected)	139,751.76+

STATEMENT PERIOD ACTIVITY

Date	Check/Description	Amount	Check/Description	Amount	Balance
12/03/12	40958	100.00	40951	173.20	149,118.33
12/04/12		300.00	40945	46.00	148,772.33
12/04/12	40957	115.00	40961	240.00	148,417.33
12/04/12	40959	1,539.00			146,878.33
12/05/12	40962	50.00	40949	60.00	146,768.33
12/06/12	40950	33.00			146,735.33
12/07/12	DEPOSIT	3,004.26+		920.00	148,819.59
12/07/12	40963	59.90			148,759.69
12/10/12	40955	50.00	40965	250.00	148,459.69
12/10/12	31424	463.74			147,995.95
12/11/12	40974	23.80	40984	30.00	147,942.15
12/11/12	31425	95.98	40948	115.00	147,731.17
12/11/12	40966	246.77	40969	469.20	147,015.20
12/11/12	40977	600.91	40986	1,668.00	144,746.29
12/11/12	40983	2,684.45			142,061.84
12/12/12	40971	45.00	40987	75.00	141,941.84
12/12/12	40970	2,682.00	40964	5,436.60	133,823.24
12/13/12	40991	45.00	40981	90.94	133,687.30
12/14/12	DEPOSIT	1,486.00+	DEPOSIT	4,121.25+	139,294.55
12/14/12		920.00	41002	5.25	138,369.30
12/14/12	41001	7.35	40992	45.00	138,316.95
12/14/12	40976	1,155.00			137,161.95
12/17/12	DEPOSIT	1,098.60+	DEPOSIT	1,563.00+	139,823.55
12/17/12	40989	18.75	40990	45.00	139,759.80
12/17/12	40993	45.00	40730	100.00	139,614.80
12/17/12	40975	1,156.00			138,458.80
12/18/12		500.00		500.00	137,458.80

Continued

01/168/1

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 12/01/2012 to 12/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
SpringPI Platteview High School								
A Athletics								
100	Athletics			39,298.39	3,196.81	1,390.00	-625.00	40,480.20
105	Boys Basketball Contest			-300.00	0.00	730.00	0.00	-1,030.00
106	Boys Basketball Equip/Supplies			0.00	0.00	0.00	0.00	0.00
110	Boys Golf Contest			-750.00	0.00	0.00	0.00	-750.00
111	Boys Golf Equip/Supplies			0.00	0.00	0.00	0.00	0.00
115	Boys Soccer Contest			0.00	0.00	0.00	0.00	0.00
116	Boys Soccer Equip/Supplies			0.00	0.00	0.00	0.00	0.00
120	Cross Country Contest			0.00	0.00	0.00	0.00	0.00
121	Cross Country Equip/Supplies			0.00	0.00	0.00	0.00	0.00
125	Football Contest			0.00	0.00	0.00	0.00	0.00
126	Football Equip/Supplies			0.00	0.00	0.00	0.00	0.00
130	Girls Basketball Contest			-100.00	0.00	435.00	0.00	-535.00
131	Girls Basketball Equip/Supplies			0.00	0.00	0.00	0.00	0.00
135	Girls Golf Contest			0.00	0.00	0.00	0.00	0.00
136	Girls Golf Equip/Supplies			0.00	0.00	0.00	0.00	0.00
140	Girls Soccer Contest			0.00	0.00	0.00	0.00	0.00
141	Girls Soccer Equip/Supplies			0.00	0.00	0.00	0.00	0.00
145	Track Contest			0.00	0.00	0.00	0.00	0.00
146	Track Equip/Supplies			0.00	0.00	0.00	0.00	0.00
150	Volleyball Contest			0.00	0.00	0.00	0.00	0.00
151	Volleyball Equip/Supplies			0.00	0.00	0.00	0.00	0.00
155	Wrestling Contest			-440.00	1,938.00	895.89	625.00	1,227.11
156	Wrestling Equip/Supplies			-150.00	0.00	140.00	0.00	-290.00
A Totals:				37,558.39	5,134.81	3,590.89	0.00	39,102.31
B Clubs & Organizations								
200	Boys Basketball Club			5,848.49	323.00	2,927.25	0.00	3,244.24
205	Boys Golf Club			53.24	0.00	0.00	0.00	53.24
210	Boys Soccer Club			1,727.87	0.00	0.00	0.00	1,727.87
220	Cheer			5,264.46	60.00	419.59	0.00	4,904.87
240	Dance Team			2,269.10	0.00	0.00	0.00	2,269.10
245	Drama Club			2,780.46	0.00	0.00	0.00	2,780.46
250	FBLA			1,750.37	0.00	0.00	0.00	1,750.37
260	Football Club			6,736.50	0.00	0.00	0.00	6,736.50
270	Girls Basketball Club			4,801.66	0.00	2,684.45	0.00	2,117.21
280	Girls Golf Club			5.73	0.00	0.00	0.00	5.73
290	Girls Letter Club			3,771.29	25.00	0.00	0.00	3,796.29
300	Girls Soccer Club			2,136.25	0.00	0.00	0.00	2,136.25
330	National Honor Society			697.17	0.00	13.59	509.50	1,193.08
340	P Club			1,596.47	0.00	0.00	0.00	1,596.47
350	Skills USA			217.28	125.00	0.00	0.00	342.28
360	Spanish Club			626.52	0.00	0.00	0.00	626.52
370	Spirit Club			700.00	8.00	90.94	0.00	617.06
380	Student Council			1,013.44	0.00	0.00	0.00	1,013.44

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 12/01/2012 to 12/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
390			Thespian	0.00	0.00	0.00	0.00	0.00
400			Track Club	1,929.27	0.00	0.00	0.00	1,929.27
410			Volleyball Club	2,241.08	0.00	0.00	0.00	2,241.08
420			Wrestling Club	633.96	1,486.00	0.00	0.00	2,119.96
B Totals:				46,800.61	2,027.00	6,135.82	509.50	43,201.29
C Classes								
500			Art	2,960.29	0.00	126.99	0.00	2,833.30
505			Band	6,141.96	1,675.90	6,013.91	0.00	1,803.95
510			Choir	1,691.72	1,202.15	747.84	0.00	2,146.03
515			Class of 2016	0.00	0.00	0.00	0.00	0.00
520			Class of 2013	1,052.96	0.00	0.00	0.00	1,052.96
530			Class of 2014	2,191.20	0.00	0.00	0.00	2,191.20
540			Class of 2015	1,726.92	0.00	0.00	0.00	1,726.92
550			Construction Tech	52.82	0.00	0.00	0.00	52.82
570			Family Consumer Science	767.32	0.00	0.00	0.00	767.32
580			Industry Tech	1,767.68	0.00	0.00	0.00	1,767.68
590			Yearbook	6,785.82	590.00	0.00	0.00	7,375.82
C Totals:				25,138.69	3,468.05	6,888.74	0.00	21,718.00
D Activities								
600			Activities	0.00	0.00	0.00	0.00	0.00
650			Mock Trial	1.57	45.00	0.00	0.00	46.57
655			Musical	0.00	0.00	0.00	0.00	0.00
660			Play Production	0.00	0.00	0.00	0.00	0.00
670			Speech	0.00	0.00	88.75	0.00	-88.75
D Totals:				1.57	45.00	88.75	0.00	-42.18
E Miscellaneous								
700			Alumni	2,780.53	0.00	0.00	0.00	2,780.53
705			Capital Improvement	10,000.00	0.00	0.00	0.00	10,000.00
710			Concessions	10,068.84	3,537.60	2,768.41	-509.50	10,328.53
720			Faculty Courtesy Fund	894.98	0.00	35.00	0.00	859.98
730			Fine Arts	1,523.95	0.00	0.00	0.00	1,523.95
740			Guidance	405.80	0.00	0.00	0.00	405.80
750			Library	735.60	0.00	0.00	0.00	735.60
760			Principal	1,130.96	96.39	691.14	0.00	536.21
770			Textbook Fines	806.57	0.00	0.00	0.00	806.57
780			College Access Grant	1,999.38	0.00	0.00	0.00	1,999.38
E Totals:				30,346.61	3,633.99	3,494.55	-509.50	29,976.55
F Dual Credits								
805			Math	250.00	0.00	0.00	0.00	250.00
F Totals:				250.00	0.00	0.00	0.00	250.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 12/01/2012 to 12/31/2012.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
N	Non-Active Accounts							
	90001		AV - Graduation	0.00	0.00	0.00	0.00	0.00
	90002		Class of 2010	0.00	0.00	0.00	0.00	0.00
	90003		Class of 2011	0.00	0.00	0.00	0.00	0.00
	90004		Class of 2012	0.00	0.00	0.00	0.00	0.00
	90005		General Fund	0.00	0.00	0.00	0.00	0.00
	90006		German	0.00	0.00	0.00	0.00	0.00
	90007		Government	38.20	0.00	0.00	0.00	38.20
	90008		Lit Mag	0.00	0.00	0.00	0.00	0.00
	N Totals:			38.20	0.00	0.00	0.00	38.20
	SpringPI Totals:			140,134.07	14,308.85	20,198.75	0.00	134,244.17
	Report Totals:			140,134.07	14,308.85	20,198.75	0.00	134,244.17

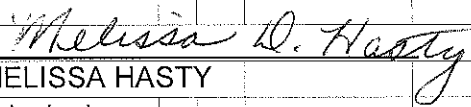
Statement of Activity Fund
Springfield Elementary
For the Period of Dec. 1, 2012 to Dec. 31, 2012

Activity	Balance Last Report	Receipts	Expenditures	Transactions In-Out	Balance On Hand
Library	\$ 1,903.26	\$ -	\$ -	\$ -	\$ 1,903.26
Pop	\$ 360.97	\$ 62.00	\$ 115.00	\$ -	\$ 307.97
General	\$ 1,908.17	\$ 43.57	\$ 204.57	\$ -	\$ 1,747.17
Student Council	331.79	\$ -	\$ -	\$ -	\$ 331.79
Technology Funds	2265.59	\$ -	\$ -	\$ -	\$ 2,265.59
Total	\$ 6,769.78	\$ 105.57	\$ 319.57	\$ -	\$ 6,555.78

Bank Balance	\$ 6,873.40
Deposits	\$ 105.57
Checks Paid	\$ 423.19
Balance	\$ 6,555.78
Outstanding Cks.	\$ -
Cash on Hand	\$ -
Balance	\$ 6,555.78

Wes Reed

Wes Reed, Principal
November 6, 2012

STATEMENT OF ACTIVITY FUND					
WESTMONT ELEMENTARY					
FOR THE PERIOD:		Dec. 2012			
Activity	Balance Last Report	Receipts	Expenditures	Balance On Hand	
Library Fund	\$2,934.21	\$5.99	\$0.00	\$2,940.20	
General Fund	\$3,891.38	\$50.00	\$33.01	\$3,908.37	
Pop	\$1,227.29	\$130.56	\$110.57	\$1,247.28	
Student Council	\$839.13	\$0.00	\$0.00	\$839.13	
Totals	\$8,892.01	\$186.55	\$143.58	\$8,934.98	
Previous Bank Balance	\$8,995.63				
Deposits Made This Month	\$186.55				
Checks Paid This Month	\$247.20				
New Bank Balance	\$8,934.98				
Minus Outstanding Checks	\$0.00				
Plus Outstanding Deposits	\$0.00				
Final Account Balance	\$8,934.98				
				 MELISSA HASTY Principal	

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			2,158.56
Checks and Payments	1	Item	-139.60
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			2,018.96

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			2,018.96
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 12/31/2012:			2,018.96
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			2,018.96



Prepared For
BRETT RICHARDS
SO SARPY SCHOOL 46

Account Number
 XXXX-XXXXX7-21006

Closing Date
 12/22/12

Page 3 of 3

Activity Continued

Card Number	Reference Code	Amount \$
11/27/12 B & B PITSTOP SPRINGFIELD NE REF# 000016401 GAS STATION 11/26/12 PURCHASE ROC NUMBER 000016401	00001640100	48.28 ✓
11/29/12 B & B PITSTOP SPRINGFIELD NE REF# 000016523 GAS STATION 11/28/12 PURCHASE ROC NUMBER 000016523	00001652300	74.81 ✓
11/30/12 CASEYS GEN STORE 285 SPRINGFIELD NE REF# 04292853001 5159656100 11/29/12 AUTOMATED FUEL ROC NUMBER 04292853001	04292853001	51.32 ✓
11/30/12 CASEYS GEN STORE 285 SPRINGFIELD NE REF# 04292853001 5159656100 11/29/12 AUTOMATED FUEL ROC NUMBER 04292853001	04292853001	48.73 ✓
11/30/12 CASEYS GEN STORE 285 SPRINGFIELD NE REF# 04292853001 5159656100 11/29/12 SERVICE STATION ROC NUMBER 04292853001	04292853001	72.00 ✓
12/01/12 B & B PITSTOP SPRINGFIELD NE REF# 000016673 GAS STATION 11/30/12 PURCHASE ROC NUMBER 000016673	00001667300	49.00 ✓
12/11/12 B & B PITSTOP SPRINGFIELD NE REF# 000017572 GAS STATION 12/10/12 PURCHASE ROC NUMBER 000017572	00001757200	73.57 ✓
12/12/12 PAPER MART 323-726-8200 CA REF# VUYEA28AD30 3237268200 12/11/12	Supplier X-mas tea 1-01-2310-690	131.19 ✓
12/13/12 B & B PITSTOP SPRINGFIELD NE REF# 000017734 GAS STATION 12/12/12 PURCHASE ROC NUMBER 000017734	00001773400	74.29 ✓
12/13/12 B & B PITSTOP SPRINGFIELD NE REF# 000017737 GAS STATION 12/12/12 PURCHASE ROC NUMBER 000017737	00001773700	77.68 ✓
12/13/12 B & B PITSTOP SPRINGFIELD NE REF# 000017738 GAS STATION 12/12/12 PURCHASE ROC NUMBER 000017738	00001773800	9.32 ✓
12/18/12 B & B PITSTOP SPRINGFIELD NE REF# 000018141 GAS STATION 12/17/12 PURCHASE ROC NUMBER 000018141	00001814100	75.00 ✓
12/19/12 B & B PITSTOP SPRINGFIELD NE REF# 000018229 GAS STATION 12/18/12 PURCHASE ROC NUMBER 000018229	00001822900	26.65 ✓
12/21/12 B & B PITSTOP SPRINGFIELD NE REF# 000018499 GAS STATION 12/20/12 PURCHASE ROC NUMBER 000018499	00001849900	48.19 ✓
Total for BRETT A. RICHARDS		
New Charges/Other Debits		860.03
Payments/Other Credits		0.00

fuel = \$ 719.52 = 01-2520-330
 \$ 131.19 = 01-2310-690
 \$ 9.32 = 01-2210-410

Sorted By	Value	Description	
Fund	1	General	
Payee	Account Code	Reason	Amount
Prime Communications, Inc.	1-01-1100-318	BACK-UP POWER SUPPLY	\$ 921.00
State of NE-Office of CIO	1-01-1100-318	ON-LINE FEE	\$ 222.15
Westmont SID #23	1-01-1100-318	12/13 WIRELESS LEASE	\$ 300.00
Follett Educational Services	1-01-1100-420	TEACHER EDITION TEXTBOOKS	\$ 437.80
Prime Communications, Inc.	1-01-1100-530	DISTANCE LEARNING	\$ 19,769.04
Kids On The Move Inc	1-01-1210-318	SPED SERVICE	\$ 1,563.50
Ralston Public Schools	1-01-1210-318	SPED SERVICE	\$ 195.90
Belsky, Anita C	1-01-1240-670	REIMBR. MILEAGE/SUPPLIES	\$ 439.01
Belsky, Anita C	1-01-1240-690	REIMBR. MILEAGE/SUPPLIES	\$ 16.60
Educational Service Unit #3 (ADMIN)	1-01-2130-120	INTERLOCAL SUBS	\$ 230.00
Educational Service Unit #3 (ADMIN)	1-01-2130-210	INTERLOCAL SUBS	\$ 17.60
Educational Service Unit #3 (ADMIN)	1-01-2130-290	INTERLOCAL SUBS	\$ 1.20
Diversified Health Care Inc.	1-01-2130-318	RN SUB	\$ 171.50
Feldhacker, Heather L	1-01-2130-670	REIMBR. MILEAGE	\$ 47.73
ACT	1-01-2210-410	PLAN-SUPPLIES	\$ 11.25
AMAZON	1-01-2210-410	SUPPLIES	\$ 48.34
American Express	1-01-2210-410	CREDIT CARD PAYMENT	\$ 9.32
American Express	1-01-2310-690	CREDIT CARD PAYMENT	\$ 131.19
Anderson Awards & Engraving	1-01-2310-690	SUPPLIES	\$ 128.00
Classic Sportswear & Awards	1-01-2310-690	SUPPLIES	\$ 7,099.60
Kern, Kathryn A	1-01-2310-690	REIMBR. SUPPLIES	\$ 195.04
Springfield Platteview Community Schools Lunch	1-01-2310-690	HOLIDAY TEA	\$ 533.00
Harding & Shultz, P.C.,L.L.O.	1-01-2320-317	LEGAL SERVICE	\$ 6,600.93
Morningfire, Inc.	1-01-2330-350	DEC 2012 ADVERTISING	\$ 735.00
Morningfire, Inc.	1-01-2330-350	NOV 2012 OUTDOOR ADVERTISING	\$ 860.00
Omaha World Herald	1-01-2330-350	LEGALS	\$ 156.94
Omaha World Herald	1-01-2330-350	LEGALS/EMPLOYMENT AD	\$ 1,051.87
Midwest Office Automations	1-01-2510-318	COPIER LEASE	\$ 2,765.99
One Source	1-01-2510-318	HOMEWORK HOTLINE	\$ 35.00
Frankel, Zacharia	1-01-2510-319	ANNUAL AUDIT	\$ 2,479.47
Blair Telephone Co	1-01-2510-342	HOMEWORK HOTLINE	\$ 19.19
CenturyLink	1-01-2510-342	PHONE SERVICE	\$ 614.15
MCI	1-01-2510-342	LONG DISTANCE	\$ 113.89
Verizon Wireless	1-01-2510-342	CELL PHONE	\$ 163.45
Culligan Us Filter	1-01-2510-410	SUPPLIES	\$ 42.00
Harris	1-01-2510-410	W2 SUPPLIES	\$ 168.00
Retoner Inc (The)	1-01-2510-410	TONER	\$ 161.85
American Express	1-01-2520-336	CREDIT CARD PAYMENT	\$ 719.52
Buskirk, Richard	1-01-2520-336	OIL CHANGE-WHITE TRUCK	\$ 44.50
Great Plains Pest Services In	1-01-2620-318	PEST CONTROL	\$ 150.00
Protex Central Inc	1-01-2620-318	FIRE ALARM INSPECTION @ LP,P	\$ 750.00
Protex Central Inc	1-01-2620-318	FIRE ALARM REPAIR @ LP	\$ 161.00
Protex Central Inc	1-01-2620-318	FIRE ALARM REPAIR @ PHS	\$ 425.00
Rosser Lawn Care, Inc.	1-01-2620-318	SNOW REMOVAL @ LP	\$ 75.00

Rosser Lawn Care, Inc.	1-01-2620-318	SNOW REMOVAL @ PHS	\$	1,365.00
Rosser Lawn Care, Inc.	1-01-2620-318	SNOW REMOVAL @ SP	\$	210.00
Rosser Lawn Care, Inc.	1-01-2620-318	SNOW REMOVAL @ WM	\$	617.50
Jetz Midwest, Inc.	1-01-2620-319	REPAIR WASHER @ PHS	\$	93.95
Rainbow Glass And Supply	1-01-2620-319	SOUTH SIDE WINDOW @ PC	\$	1,452.00
Decker, Inc.	1-01-2620-410	SUPPLIES	\$	56.98
Egan Supply Company	1-01-2620-410	SUPPLIES	\$	129.21
Grainger	1-01-2620-410	SUPPLIES	\$	74.55
Home Depot/GECE	1-01-2620-410	SUPPLIES	\$	37.44
Jensen Gardens, Inc.	1-01-2620-410	MULCH @ SP	\$	189.00
Papillion Hardware	1-01-2620-410	SUPPLIES	\$	35.91
Sherwin-Williams Co. (The)	1-01-2620-410	SUPPLIES	\$	37.39
Bureau Of Education & Research	1-01-4320-630	Jeanne Tagel	\$	229.00
Bureau Of Education & Research	1-01-4320-630	Jessica Hewett	\$	229.00
Bureau Of Education & Research	1-01-4320-630	Mikaela Vobejda	\$	229.00
Balsillie, Lois	1-01-4404-318	SPED ECERS-R PEEC/WEEC EVAL	\$	20.00
Balsillie, Lois	1-01-4406-318	SPED ECERS-R PEEC/WEEC EVAL	\$	64.00
Metropolitan Utilities Dist	1-02-2610-321	LEVEL PAYMENT	\$	200.00
Omaha Public Power District	1-02-2610-322	LEVEL PAYMENT	\$	389.47
First Student	1-02-2750-318	ACTIVITY TRANSPORTATION	\$	7,368.71
First Student	1-02-2750-318	FACILITY RENT	\$	(1,000.00)
First Student	1-02-2750-318	REGULAR ROUTES	\$	33,141.78
First Student	1-02-2750-318	ROUTE EXTENTIONS	\$	1,841.28
First Student	1-02-2760-318	SPED ROUTES	\$	19,835.10
Happy, Yellow and Checker Cab Companies	1-02-2760-318	SPED TRANSPORTATION	\$	432.35
First Student	1-02-2790-318	LC HOURS	\$	2,367.36
Metropolitan Utilities Dist	1-03-2610-321	LEVEL PAYMENT	\$	160.00
Omaha Public Power District	1-03-2610-322	LEVEL PAYMENT	\$	370.76
Educational Service Unit #3 (ADMIN)	1-10-1100-120	INTERLOCAL SUBS	\$	6,014.50
Educational Service Unit #3 (ADMIN)	1-10-1100-210	INTERLOCAL SUBS	\$	460.15
Educational Service Unit #3 (ADMIN)	1-10-1100-290	INTERLOCAL SUBS	\$	33.16
Sarpy County Treasurer's Offi	1-10-1100-313	SRO 2013 FY	\$	5,361.95
Educational Service Unit #3 (SPED)	1-10-1200-318	SPED SERVICE	\$	991.40
AccuPrint Laser Services Inc	1-10-1200-410	TONER	\$	66.95
Super Duper Publications	1-10-1200-410	SUPPLIES	\$	79.00
Barrios, Melissa M	1-10-1200-670	REIMBR. MILEAGE	\$	72.48
Educational Service Unit #3 (SPED)	1-10-1230-362	SPED SERVICE	\$	6,082.80
Balsillie, Lois	1-10-1290-318	SPED ECERS-R PEEC/WEEC EVAL	\$	688.30
Kids On The Move Inc	1-10-1290-318	SPED SERVICE	\$	457.25
Snyder Charleson Therapy Services	1-10-1290-318	SPED SERVICE	\$	4,785.00
AMAZON	1-10-1290-410	SUPPLIES	\$	99.99
Edwards, Elizabeth A	1-10-1290-410	REIMBR. MILEAGE/SUPPLIES	\$	47.86
First Student	1-10-1290-410	ACTIVITY TRANSPORTATION	\$	174.98
HyVee Food & Drug Store	1-10-1290-410	SUPPLIES	\$	330.95
Springfield Platteview Community Schools Lunch	1-10-1290-410	PRESCHOOL SUPPLIES	\$	369.45
Apple, Inc.	1-10-1290-460	VOUCHER	\$	500.00
Edwards, Elizabeth A	1-10-1290-670	REIMBR. MILEAGE/SUPPLIES	\$	193.92

Educational Service #3	1-10-1310-630	HAL-GRADE 4-6	\$	195.00
TEACHER DIRECT	1-11-1100-410	SUPPLIES	\$	49.64
Apple, Inc.	1-11-1100-560	CREDIT MEMO	\$	(237.00)
Janak, Marla	1-11-1100-670	REIMBR. MILEAGE	\$	130.43
Ralston Public Schools	1-11-1220-318	SPED SERVICE	\$	662.35
Center Trophy Company	1-11-2410-410	SUPPLIES	\$	14.00
Metropolitan Utilities Dist	1-11-2610-321	LEVEL PAYMENT	\$	390.00
Omaha Public Power District	1-11-2610-322	LEVEL PAYMENT	\$	3,558.69
Black Hills Energy	1-11-2610-323	GAS SERVICE/DEPOSIT @ LP	\$	867.93
City Of Springfield	1-11-2610-323	WATER & SEWER @ SP	\$	222.80
Hillyard/Sioux Falls	1-11-2610-410	SUPPLIES	\$	152.05
Gopher Performance	1-12-1100-410	24-Player Set	\$	149.00
Gopher Performance	1-12-1100-410	S/H	\$	25.33
AMAZON	1-12-1100-460	SUPPLIES	\$	68.28
Educational Service Unit No 6	1-12-1100-630	WORKSHOP-J. LITTLE	\$	70.00
Creative Product Sourcing, Inc	1-12-1100-690	SUPPLIES	\$	211.14
Educational Service Unit #3 (ADMIN)	1-12-1220-120	INTERLOCAL SUBS	\$	867.12
Educational Service Unit #3 (ADMIN)	1-12-1220-210	INTERLOCAL SUBS	\$	65.99
Ralston Public Schools	1-12-1220-318	SPED SERVICE	\$	74.63
Apple, Inc.	1-12-1220-560	KEYBOARD	\$	138.00
Grainger	1-12-2220-560	SUPPLIES	\$	125.90
Omaha Public Power District	1-12-2610-322	LEVEL PAYMENT	\$	4,251.29
S I D #23	1-12-2610-323	WATER & SEWER @ WM	\$	76.61
Hillyard/Sioux Falls	1-12-2610-410	SUPPLIES	\$	152.06
Educational Service Unit #3 (ADMIN)	1-20-1100-120	INTERLOCAL SUBS	\$	6,555.00
Educational Service Unit #3 (ADMIN)	1-20-1100-210	INTERLOCAL SUBS	\$	501.50
Educational Service Unit #3 (ADMIN)	1-20-1100-220	INTERLOCAL SUBS	\$	34.08
Educational Service Unit #3 (ADMIN)	1-20-1100-290	INTERLOCAL SUBS	\$	32.09
Sarpy County Treasurer's Offi	1-20-1100-313	SRO 2013 FY	\$	5,361.95
Midwest Office Automations	1-20-1100-410	SUPPLIES	\$	130.00
Career Solutions, Inc.	1-20-1230-362	SPED SERVICE	\$	4,655.00
Educational Service Unit #3 (SPED)	1-20-1230-362	SPED SERVICE	\$	3,420.00
Heartland Foundation	1-20-1230-362	SPED SERVICE	\$	2,325.00
Metropolitan Community College	1-20-1230-362	SPED SERVICE	\$	213.50
NE Council of School Administrators	1-21-1100-630	CONFERENCE-JOHNSON	\$	125.00
Quia Subscriptions Department	1-21-1100-630	SUBSCRIPTION	\$	49.00
Culligan Us Filter	1-21-1100-690	SUPPLIES	\$	97.12
Educational Service Unit #3 (ADMIN)	1-21-1220-120	INTERLOCAL SUBS	\$	230.00
Educational Service Unit #3 (ADMIN)	1-21-1220-210	INTERLOCAL SUBS	\$	17.60
Educational Service Unit #3 (ADMIN)	1-21-1220-290	INTERLOCAL SUBS	\$	1.20
Subscription Serv Of America	1-21-2220-440	MAGAZINE SUBSCRIPTION	\$	294.82
Fairfield Inn & Suites by Marriott-Kearney	1-21-2410-670	ROOM-JOHNSON	\$	92.95
Hillyard/Sioux Falls	1-21-2610-410	SUPPLIES	\$	180.07
Adams Professional Service, Inc.	1-22-1100-318	PIANO TUNES	\$	160.00
Bothwell, Shawna	1-22-1100-318	CHOREPGRAPHY	\$	250.00
Jenna L Meuret	1-22-1100-318	CHOREOGRAPHY	\$	125.00
Lowe's	1-22-1100-318	SUPPLIES	\$	58.43

Falch, Kelly A	1-22-1100-410	REIMBR. SUPPLIES	\$	19.25
Home Depot/GECF	1-22-1100-410	SUPPLIES	\$	4.86
Lowe's	1-22-1100-410	SUPPLIES	\$	23.67
Nebraska Scientific	1-22-1100-410	Shipping	\$	83.55
Nebraska Scientific	1-22-1100-410	Supplies	\$	166.00
Percussion Source (The)	1-22-1100-410	SUPPLIES	\$	30.00
Poppler's Music, Inc	1-22-1100-410	SUPPLIES	\$	152.00
Quill Corp	1-22-1100-410	SUPPLIES	\$	559.85
Rainbow Recording Studio, Inc.	1-22-1100-410	REPAIR	\$	45.00
Rainbow Recording Studio, Inc.	1-22-1100-410	SUPPLIES	\$	25.00
Tighton Fastener & Supply Inc.	1-22-1100-410	REPAIR	\$	38.00
AMAZON	1-22-1100-530	SUPPLIES	\$	647.88
Cornhusker State Industries	1-22-1100-530	CABINET W/HUTCH	\$	2,374.00
Embassy Suites-Lincoln	1-22-1100-670	ROOMS	\$	865.00
Janak, Marla J	1-22-1100-670	REIMBR. MILEAGE	\$	64.50
Jennings, James P	1-22-1100-670	REIMBR. MILEAGE	\$	101.56
Bobby's Dancewear, Inc.	1-22-1100-690	SUPPLIES	\$	135.92
Lowe's	1-22-1100-690	SUPPLIES	\$	124.91
Walmart Community/GECRB	1-22-1100-690	SUPPLIES	\$	53.93
Educational Service Unit #3 (ADMIN)	1-22-1220-120	INTERLOCAL SUBS	\$	115.00
Educational Service Unit #3 (ADMIN)	1-22-1220-210	INTERLOCAL SUBS	\$	8.80
Educational Service Unit #3 (ADMIN)	1-22-1220-290	INTERLOCAL SUBS	\$	0.60
Target	1-22-1220-410	SUPPLIES	\$	56.14
Discount Magazine Subscription Service Inc	1-22-2220-440	MAGAZINE RENEWAL	\$	591.61
AMAZON	1-22-2230-530	SUPPLIES	\$	155.76
Educational Service #3	1-22-2230-530	A/V REPAIR	\$	205.26
Lundeen, Steve C	1-22-2230-530	REIMBR. SUPPLIES	\$	29.50
Educational Service #3	1-22-2410-318	A/V REPAIR	\$	102.04
Harris	1-22-2410-318	AA WEB ANNUAL MAINT.	\$	1,007.00
Midlands Printing & Business Forms, Inc.	1-22-2410-318	SUPPLIES	\$	234.80
Des Moines Stamp	1-22-2410-410	SUPPLIES	\$	30.70
Quill Corp	1-22-2410-410	SUPPLIES	\$	31.13
NASSP Conference	1-22-2410-630	Angela Simpson	\$	495.00
NE Council of School Administrators	1-22-2410-630	CONFERENCE-SIMPSON	\$	125.00
Case, Jacki L	1-22-2410-670	REIMBR. SUPPLIES	\$	42.74
Fairfield Inn & Suites by Marriott-Kearney	1-22-2410-670	ROOM-SIMPSON	\$	142.74
Metropolitan Utilities Dist	1-22-2610-321	LEVEL PAYMENT	\$	1,720.00
Omaha Public Power District	1-22-2610-322	LEVEL PAYMENT	\$	15,619.79
Egan Supply Company	1-22-2610-410	SUPPLIES	\$	112.30
Hillyard/Sioux Falls	1-22-2610-410	SUPPLIES	\$	432.43
			\$	211,732.12

Sorted By	Value	Description
Fund	2	Lunch
Payee	Account Code	Reason
		Amount

ECOLAB	2-23-6000-410	SUPPLIES	\$	215.68
Sam's Club	2-23-6000-410	FOOD/SUPPLIES	\$	13.56
Sysco Lincoln	2-23-6000-410	FOOD/SUPPLIES	\$	649.89
Thompson Company (The)	2-23-6000-410	FOOD/SUPPLIES	\$	435.39
Food Distribution Program	2-23-6000-470	FOOD	\$	1,370.91
Food Distribution Program	2-23-6000-470	FOOD-ACCT ADJ	\$	26.69
Greenberg Fruit Company	2-23-6000-470	FOOD	\$	1,524.19
Roberts Dairy Company	2-23-6000-470	FOOD	\$	2,264.40
Rotella's Italian Bakery, Inc.	2-23-6000-470	FOOD	\$	424.68
Sam's Club	2-23-6000-470	FOOD/SUPPLIES	\$	611.04
Sysco Lincoln	2-23-6000-470	FOOD/SUPPLIES	\$	6,321.57
Thompson Company (The)	2-23-6000-470	FOOD/SUPPLIES	\$	7,431.58
Nordin, Ruth Ann	2-23-6000-690	LUNCH ACCOUNT REFUND	\$	73.60
			\$	21,363.18

Sorted By	Value	Description		
Fund	5	Employee Benefit		
Payee	Account Code	Reason		Amount
Special Pay Trust	5-06-0005-000	VSP PAYMENT -V. BISHOP & M.MC	\$	27,217.50
		Total	\$	260,312.80

REQUEST FOR PROPOSALS FOR QUALIFICATIONS

in connection with



THE PLANNING AND APPROVAL

of

Facility Improvements

for

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS

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PUBLIC NOTICE:

Springfield Platteview Community Schools requests a letter of interest from architectural planning services companies for pre-bond project planning and services. The Proposal is due on February 22, 2013 at 3 PM in the Springfield Platteview Community Schools. Notification of the interview process and requirements will be sent to the three most qualified firms based on the criteria following the proposal submittal. The interviews will be conducted during the week of February 25, 2013. The final selection will be presented for approval at the Board Meeting on March 11, 2013. The letter of Interest shall be sent to Springfield Platteview Community Schools, Attention: Mr. Brett Richards, Superintendent; 14801 S. 108th Street; Springfield, NE 68059 Office: (402) 592-1300 Fax: (402) 597-8551 and e-mail of brichards@springfieldplatteview.org.

“Springfield Platteview Community Schools” reserves the right to reject any and all proposals received that are not deemed to be in the best interests of the school district. The school district further reserves the right to cancel or amend the RFP Manual, at any time and will notify all persons requesting proposal documents accordingly.

REQUEST FOR PROPOSALS

1. Invitation to submit proposals

- 1.1. Notice is given that the Springfield Platteview Community Schools, Springfield, Nebraska, a public school district (hereinafter referred to as “SPCS”) is accepting proposals from pre-qualified firms to perform **Architectural Project Planning Services** in connection with the design and renovation and/or addition to existing “SPCS” facilities.
- 1.2. The School District has procured a facility audit performed by Archi + Etc LLC. The audit includes an evaluation and executive summary of the facility needs of “SPCS.” The facility audit can be viewed in the Office of the Superintendent of SPCS.
- 1.3. The School District hereby invites interested persons to submit sealed proposals for the position of Architectural Project Planning Services to provide the following services:
 - 1.3.1. Design with costs for facility improvements
 - 1.3.2. Strategies and implementation for community engagement
- 1.4. For purposes of this “Request for Proposal,” proposals and any contract awarded pursuant to the same, “SPCS” shall be “the School District/Owner” and shall be referred to herein as the same.
- 1.5. By submitting a proposal, each Firm agrees to waive any claim it has or may have against the School District/Owner and the architects retained by the School District/Owner, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any proposal; a waiver of any requirements under the documents; acceptance or rejection of any proposals; and award of the contract.
- 1.6. Project sites are located at all district schools located in the SPCS district.
- 1.7. The Architectural Project Planning Services will provide planning services necessary to the projects in accordance with the guidelines, standards and limitations contained in this proposal. The projects must be completed within a negotiated budget and schedule. Participation in this “Request for Proposals” process by an interested Architectural Project Planning Service shall be at no cost or obligation to the School District/Owner.

2. The pre-proposal conference is scheduled on Friday, February 8, 2013 at 2 PM. The conference will be held at the Superintendent's Office, 14801 S. 108th Street, Springfield, Nebraska. The purpose of the conference is to acquaint you with planning outcomes, the existing facilities and answer any questions.
3. The proposal should include a proposing firm description and information including:
 - 3.1. Firm Information:
 - 3.1.1. Firm Name
 - 3.1.2. Firm Address
 - 3.1.3. Address of the office in charge
 - 3.1.4. Telephone number
 - 3.1.5. FAX Number
 - 3.1.6. Federal I.D. Number
 - 3.2. Firm Licensure:
 - 3.2.1. To be considered responsive to the requirements of the RFP, the Educational Planning Firm team shall provide evidence that their team is appropriately licensed in the State of Nebraska and meet all the requirements and qualifications described herein.
 - 3.3. Please answer: How many years has your firm provided educational planning services?
 - 3.4. Please answer: Has your firm failed to complete work for which Educational Planning Firm services was contracted? If yes, explain.
 - 3.5. Please answer: Are there any civil or criminal actions pending against any proposed A/E professional lead or consultant?
4. The final proposal will include these key priorities and strategies for developing, planning, and estimated pricing for possible facility improvements for SPCS.
 - 4.1. General Items
 - 4.1.1. Desire for "High Performance Educational Buildings:" The school district would like our schools to be a model of high performance for education of our students. The remodeling of classrooms, security and safety, and upgrades to areas to meet the needs of our strategic plan are necessary components to a proposal.

4.1.2. Local Codes: The program/project will have to meet all codes, including but not limited to Department of Education requirements, county and state guidelines and building codes. There may be other local and federal codes to be met not mentioned here.

4.1.3. Working with the staff, administration, and the Board of Education in identifying priority projects for a possible bond in the near future.

4.2. Community Engagement: The community engagement piece will be an important element for the project. The selected team will be expected to employ effective community engagement strategies throughout the planning period. This effort will develop community or “civic” design issues, program planning, i.e., analysis of school district and community programs; and partnerships.

4.2.1. STRATEGIES:

4.2.1.1. Present to the SPCS Board of education for approval.

4.2.1.2. Identify areas of excellence for promotion

4.2.1.3. Work with administration on strategies to promote projects to students, staff, and community to enhance the possibility of success of a bond issue.

4.2.2. SUGGESTED GOALS:

4.2.2.1. Identify publicized projects and estimated costs associated

4.2.2.2. Implementation with team of strategies associated with promoting of projects

4.3. Design with costs for facility improvement projects: Working with administration and the Board of Education, identifying necessary projects to improve the condition, efficiency, and appeal of each school building.

4.3.1. STRATEGIES:

4.3.1.1. Find innovative facility space needs

4.3.1.2. Consider land use

4.3.1.3. Consider use of the existing facility and programs

4.3.1.4. Use sustainability and LEED strategies

4.3.2. SUGGESTED GOALS:

4.3.2.1. Provide space/facility planning

4.3.2.1.1. Develop site plans to communicate land use

4.3.2.1.2. Design space layout/ floor plan

4.3.2.1.3. Include 3-D modeling for fuller facility vision

4.3.2.2. Create facilities needs and the shared areas with the existing district facilities

4.3.2.3. Identify improvements needed for strategic plan initiatives.

5. Project Schedule/Process:

5.1. The preliminary schedule would be to hold a bond issue in the fall of 2013.

5.1.1. First notice in paper – Week of January 20, 2013

5.1.2. Pre-proposal meeting – February 8, 2013 at 2 pm

5.1.3. Request for proposal due February 22, 2013 at 2 pm

5.1.4. Interviews – Week of February 25, 2013

5.1.5. Board Approval – March 11, 2013

5.2. The schedule and process will organize the planning and design of identified projects. Recognizing a lack of in-depth input from the school district, please develop conceptual schedules and work process diagrams.

5.3. Project schedule: Develop a conceptual schedule indicating durations of all phases; major milestones; Please develop what you would consider to be a realistic schedule given the parameters stated in this RFP, considering a possible bond campaign in the fall of 2013.

6. Interface with School District/Owner:

6.1. Describe how your planning and design team will work with the School District/ Owner planning and building committee? How will the committee be engaged at the outset and during each work phase? What contributions do you expect from these committees and how will you organize to realize those contributions?

6.2. Public relations: Explain how you can work with the school district to keep the public informed of planning and design progress?

7. Composition and Management of the Planning/Design Team:

- 7.1. Team structure: Describe the team structure in terms of decision-making and lines of responsibility. What entities are responsible for what services and what are the contractual relationships?
- 7.2. Planning team manager: Who will have the key management responsibility for the planning and design team? What experience does this person have running an integrated or multidisciplinary team? Include his/her education, background and experience. Highlight any special experience making this person particularly suited to this role.
- 7.3. Lead planner: Who will have the key responsibility for community planning? What are his/her community planning education, background and experiences? Highlight any education facilities planning experience.
- 7.4. Lead designer: Who will have the overall architectural design responsibility for this project? What is his/her architectural education, background and experience? Has he/she designed award winning educational facilities? Highlight experience designing LEED or high performance facilities.
- 7.5. Planning and design team resumes: Please include team member resumes.
8. Relevant experience: Indicate if the planning and design team has done other projects as a "team."
 - 8.1. Educational program planning: Describe up to three (3) planning projects involving schools and communities completed during the past five (5) years. Highlight community planning experience involving educational programs.
 - 8.2. Educational facilities planning and design: Describe three (3) schools programmed and designed during the past five (5) years. Highlight those facilities incorporating High Performing Educational concepts.
 - 8.3. High performance building design LEED: Describe three (3) high performance building projects designed during the past five (5) years. Describe special energy saving and sustainable products strategies used. Explain how LEED was used in these projects.
9. Team Selection Process
 - 9.1. The School District has selected a 6 member Selection Committee. The committee will evaluate the merits of each proposal and recommend three planning teams to interview. The interviews are planned to occur during the week of February 25, 2013. Following the interviews, the selection committee will select one team for contract negotiation and recommendation to the School Board. Final planning team approval should occur no later than March 8, 2013.
 - 9.1.1. Board of Education Site Committee – 3 individuals

9.1.2. SPCS Administration- 2 individuals

9.1.3. District Superintendent- 1 Individual

10. RFP Procedure shall be followed by all Architectural Project Planning Services firms.

10.1.A committee of "SPCS" will evaluate the responses received. Interviews will be conducted as described in the Public Notice. The recommendation will be made to the School Board of Education for review and approval.

10.2.Educational Planning Firms having questions or requiring clarification shall make a written request via e-mail to the Superintendent Dr. Brett Richards, SPCS; brichards@springfieldplattview.org.

10.3.Addenda

10.3.1.Interpretations, corrections, and changes of the RFP shall be made by addendum.

10.3.2.Addenda will be faxed or e-mailed to all who are known by the issuing office to have received a complete RFP.

10.3.3.Copies of addenda will be made available for inspection wherever the RFP and reference materials are on file for that purpose

10.3.4.No addenda will be issued later than 3:00 pm on February 22, 2013, except an addendum withdrawing the RFP.

10.4.Proposal Format:

10.4.1.Your proposal should closely follow the outline of this Request for Proposal. Other information you may wish to include that is not included in this outline format, should be included in a separate binder or in appendices.

10.5.Proposal Copies Requested:

10.5.1.Please submit seven (7) bound copies of your proposal. Provide one (1) un-bound copy for purposes of future reproduction if necessary. Your submittal will include a total of eight (8) copies. Please label packaging as "SPCS Facility Improvements Proposal."

10.6.Proposal due date and opening:

10.6.1.Proposals must be received at the:

Springfield Plattview Community Schools District Office

14801 South 108th Street

Springfield, NE 68059

(402) 592-1300

10.6.2. At the date:

February 22, 2013

Time: 3:00 pm

10.6.3. For the purpose of this RFP the term “received” shall mean the actual in hand receipt of all required information. Facsimile transmittals, e-mail or other electronic or telephonic transmittals shall not be accepted. Proposals shall be public records, and shall not be considered proprietary and confidential.

11. Receiving and Evaluating Proposals:

11.1. Architectural project planning services firms shall submit proposals as required by the request for proposals. The school district may only proceed to negotiate and enter into an Educational Planning Firm contract if there are at least two proposals from prequalified Educational Planning Firms.

11.2. Proposals shall be sealed and shall not be opened until expiration of the time established for making proposals as set forth in the request for proposals.

11.3. Proposals may be withdrawn at any time prior to acceptance. The school district shall have the right to reject any and all proposals except for the purpose of evading the provisions and policies of the Nebraska Schools Construction Alternatives Act. The school district may then solicit new proposals using the same or different project performance criteria.

11.4. The school board shall rank in order of preference the Architectural Project Planning Services firm pursuant to the criteria in the request for proposals and taking into consideration the recommendation of the selection committee.

12. Selection criteria proposals evaluation:

12.1. The selection of the Architectural Project Planning Services firm shall be based upon a careful and objective consideration of the ability of each firm submitting a proposal to perform the services described in this RFP Manual and any requirements of any federal, state, local laws and regulations, and School District/Owner’s policies, regulations, written staff directives, and practices.

13. Percentage of total points for evaluation: The weight to be given to each of the foregoing criteria shall be determined by the School District/Owner in its sole and absolute discretion.

13.1.1. Ten (10) percent – Community Involvement and Interface with School District/Owner

13.1.2. Twenty (20) percent – Management Team: The ability of the proposed personnel of the Educational Planning Firm to perform.

13.1.3. Twenty (20) percent – Experience: The quality of performance on previous projects.

13.1.4. Thirty (30) percent – The ability of the Educational Planning Firm to perform within the time specified including schedule and work plan.

13.1.5. Twenty (20) percent –: The ability of the Educational Planning Firm with Educational Facilities Planning and Design and estimated fee associated with pre-bond services.

13.1.6. The weight to be given to each of the foregoing criteria shall be determined by the School District/Owner in its sole and absolute discretion.

13.2. Interview phase

13.2.1. Upon completion of the review of the proposal submission by the interested candidates, the Educational Planning Firms determined to be qualified will be invited to interview with the School District/Owner the week of February 25, 2013.

13.2.2. Each firm to be interviewed will be provided with instructions as to what is expected at the interview.

13.2.3. Questions will be relative to each firm's written proposal, technical capability and approached and planned execution of the Project and the ability to furnish the required services. The School District/Owner reserves the right to call back one or more of the Educational Planning Firms for additional interview(s).

14. Contract Agreement:

14.1. "SPCS" would prefer to contract for professional services with one legal entity. Further, the school district would prefer to contract on a "lump sum" basis where there is no public perception the planning and design team is expanding the scope to enrich the professional fee. Professional services for change orders would be accomplished on a time basis. Both parties would have to agree on "change of scope" thresholds.

14.2. Contracting Entity: Describe the legal contracting entity, e.g., joint venture, partnership, corporation, etc., years it has been in business, state of incorporation, principal home office, responsible officers or partners, principal banking relationships and professional liability insurance carrier including limits.

14.3. Work Location: Where will the planning and design work take place when not accomplished on site?

14.4. Example of Agreement: Please include a draft version of the Contract Agreement recommended.

14.5. Fee: Include a proposed fee for project services in a separate sealed envelope. The team selection will be based on professional qualifications/expertise/estimated fees as written in previous section. A contract will be negotiated into following the selection and approval of a qualified firm.

14.6. Should such Architectural Project Planning Services firm be unable or unwilling to enter into the agreement consistent with the proposal submitted by said firm and/or unable to reach agreement on fee, said proposal shall be deemed withdrawn and the School District/Owner will forward a letter to such firm terminating said proposal.

15. Rejection of proposals, process and or Educational Planning Firms

15.1. "SPCS" reserves the right to reject any and all proposals received that are not deemed to be in the best interests of the school district. The school district further reserves the right to cancel or amend the RFP Manual, at any time and will notify all persons requesting proposal documents accordingly.

15.2. The School District/Owner reserves the right to terminate the RFP process at any time; to reject any or all proposals; and to waive formalities and minor irregularities in the proposals received.

15.3. The School District/Owner reserves the right to conduct a pre-award survey of any firm under consideration to confirm any of the information furnished by the firm or to require other evidence of managerial, financial, technical and other capabilities. The positive establishment of which is determined by the School District/Owner to be necessary for the successful performance of the contract.

15.4. The School District/Owner reserves the right to reject any and all proposals in response to this RFP or that are deemed not to be in the School District/Owner's best interests. The School District/Owner further reserves the right to cancel or amend this RFP at any time and will notify all recipients accordingly.

15.5. Only individual firms or formal joint ventures may apply. Two firms may not apply jointly unless they have formed a joint venture. Any associations will be disqualified. (This does not preclude an applicant from having consultants.)

16. Modification or withdrawal of proposals

- 16.1.1. A proposal may not be modified, withdrawn or canceled by the Educational Planning Firm during the stipulated time period following the time and date designated for the receipt of Proposals and each firm agrees in submitting a proposal.
- 16.1.2. Prior to the time and date designated for receipt of proposals, a proposal submitted may be modified or withdrawn by notice to the party receiving the proposals at the place designated for the receipt of proposals. Such notice shall be in writing over the signature of an authorized representative of the Educational Planning Firm. A change shall be worded not to reveal the original proposal.
- 16.1.3. Withdrawn proposals may be resubmitted up to the date and time designated for the receipt of proposals provided that they are then fully in conformance.
- 16.1.4. The Educational Planning Firm's signature on this proposal is the guarantee that the information is correct and accurate.
- 16.1.5. Proposals must be received at the location by the date and time to receive consideration. Proposals received after the specified date and time are considered late and not opened. Owner is not responsible for any late proposals received by mail or any other methods of delivery.



Nebraska State Education Association

Nancy Fulton, *President* • Craig R. Christiansen, *Executive Director*

A member-directed union representing 28,000 public school teachers, faculty and education support professionals across Nebraska.

January 3, 2013

Superintendent Brett Richards
Springfield Platteview Community Schools
14801 S 108th St
Springfield, NE 68059-4925

Dear Superintendent Richards:

Due to bargaining calendar requirements imposed by LB 397 (Laws 2011), it is necessary that the Springfield Platteview Education Association request recognition as bargaining agent sufficiently in advance of the 2014-15 contract year in order to secure certification if recognition is not granted by the School District. Your Board of Education may have already acted upon a request for recognition from the Springfield Platteview Education Association in this regard. If so, thank you for acting on that request.

To the extent the Board of Education has yet to take action regarding recognition, please consider this request on behalf of NSEA's affiliate, Springfield Platteview Education Association, that the Board of Education of Springfield Platteview Community Schools take action to recognize the Springfield Platteview Education Association as exclusive bargaining agent for the School District's non-supervisory certificated staff for the 2014-15 contract year.

Please place this request on the agenda for action at the Board's next regularly scheduled meeting. Due to statutory bargaining calendar requirements, if this request for recognition is not acted upon by the Board at its January meeting it may be necessary for the Springfield Platteview Education Association to initiate proceedings with the CIR to hold a certification election.

Sincerely,

Trish Guinan
NSEA Director of Advocacy

cc: Christina Di Buono; Marlene Wehrbein

Participation Agreement

for the

NASB All Lines Interlocal Cooperative Aggregate Pool
(ALICAP)

Agreement between local governmental subdivision and the Pool

NASB All Lines Interlocal Cooperative Aggregate Pool (ALICAP)

1. **Parties.** The parties to this Agreement are the Nebraska public school districts which are signatories hereto.

2. **Recitals.** This Agreement is based upon certain understandings and in furtherance of certain purposes, as follows:
 - 2.1 The Nebraska Intergovernmental Risk Management Act permits two or more public agencies to enter into agreements to form risk-management pools to provide risk-management services and insurance coverage for property, general liability, automobile, crime, dishonesty, school board liability and workers compensation losses.

 - 2.2 The participants have determined that there is a desire to operate a pool to fund some or all of the types of coverages which are identified in Section 2.1 hereof.

 - 2.3 The participant desires to enter into an agreement for the purpose of participating in a risk-management pool.

 - 2.4 The Nebraska Association of School Boards (NASB) is a non-profit corporation formed by Nebraska public school boards to stimulate and contribute to the continuing improvement of public elementary and secondary education including increased efficiency and economy for the ultimate benefit of Nebraska citizens. The NASB shall furnish, provide, or contract for the necessary administrative and management services required by the pool.

3. **Definitions.**
 - 3.1 Pool shall mean the **NASB All Lines Interlocal Cooperative Aggregate Pool** otherwise referred to as **(ALICAP)**.

 - 3.2 Board shall mean the Board of Trustees of the Pool.

 - 3.3 Agreement shall mean this participation agreement between the school district and the Pool.

 - 3.4 Memorandum shall mean each memorandum of coverage stating what coverages are provided, the limits of coverages provided, members deductibles, the Pool's retentions and the Pool's excess carriers.

- 3.5 Members and/or school districts shall mean (a) those public school districts defined in §79-101, (b) those educational service units established under §79-2201, and (c) those technical community colleges established under §79-2636, the governing boards of which are members of NASB which have passed resolutions pursuant to law entering into this agreement.
- 3.6 Director shall mean the State of Nebraska Director of Insurance.
- 3.7 Act shall mean the Intergovernmental Risk Management Act, §44-4301 *et seq.*, and all amendments thereto.
- 3.8 Bylaws shall mean the bylaws governing the operation of the Pool.
- 3.9 NASB shall mean the Nebraska Association of School Boards.
4. **Affiliation of Membership.** The undersigned member hereby jointly and voluntarily agrees to participate in a risk-management pool under the provisions of the Act with all the rights, powers, and privileges vested in and conferred upon such a pool under the laws of the State of Nebraska. The member has read and understands its rights and responsibilities as described in this agreement and as prescribed in state and federal laws and regulations. The name of the pool shall be the NASB All Lines Interlocal Cooperative Aggregate Pool otherwise referred to as (ALICAP).
5. **Purposes.** The purpose of this Agreement is to define a member's participation in ALICAP whereby Nebraska school districts may fund some or all of their property, general liability, automobile, crime, dishonesty, school board liability and workers' compensation losses, as may be agreed to by each such school district and the Pool.
6. **Powers.** In order to carry out these purposes, the Pool shall exercise and enjoy all of the powers, privileges, and authority exercised or capable of being exercised pursuant to the Act, including, but not limited to, the power to issue bonds or other obligations on behalf of a member or to otherwise assist in the issuance by such member of such obligations; provided, however, that nothing herein shall prevent any other parties hereto from separately exercising any such powers, privileges, or authority.
7. **Participation.** The member hereby agrees to participate in the Pool as set forth herein, under the terms and conditions described in this agreement in the Memorandum, the Bylaws, the application for a Certificate of Authority, the Certificate of Authority issued by the Department of Insurance, the Nebraska Workers' Compensation Act and all rules of the Nebraska Workers' Compensation Court.

- 7.1 This Agreement shall become effective only upon receipt by a Pool representative of a signed written execution of this agreement by an authorized representative of the member, and the subsequent issuance of a Coverage Memorandum from the Pool.
- 7.2 A member may not withdraw from participation during the initial thirty-six (36) months after the effective date of this agreement, except that coverage may be suspended or terminated for nonpayment of contribution or other violations by the member of the terms of this Agreement, as set forth in the Intergovernmental Risk Management Act.
- 7.3 A member may withdraw from participation in the pool at any time after the initial thirty-six (36) months, effective as of the anniversary date as stated on the current Coverage Memorandum, by giving written notice of termination to the Pool, the other members in the Pool, and the Director of Insurance at least ninety (90) days prior to such anniversary date. Such termination shall not be effective until approved by the Director as provided by §44-4309(1).
- 7.4 After a member ceases to participate in the Pool, the former member shall remain liable for any costs and obligations incurred by the Pool while the member was a participant, and any contractual obligation the member entered into with the Pool on or before the date of termination, as provided by §44-4309(3).
- 7.5 After a member ceases to participate in the Pool, the member shall not be eligible to receive any future distribution of surplus paid in or accumulated during its period of participation.
- 7.6 The member desiring to either obtain or maintain certain types of coverages from the Pool agrees to adopt any and all necessary policies and procedures as promulgated by the Pool and approved by its board which are deemed necessary for exposures which the member desires coverage from the Pool.
- 7.7 Only those members who are members in good standing with NASB shall be eligible to participate in the Pool.

8. **Financial Plan.**

- 8.1 **Coverages.** Each Memorandum of Coverage shall be adopted by the Board and incorporated as an integral part of the Agreement. Each such Memorandum of Coverage shall include a financial plan setting forth the following:

- a) that property, general liability, automobile, crime, dishonesty, school board liability and workers' compensation coverage is to be offered by the Pool, applicable deductible levels, and maximum levels of claims which the Pool will purchase aggregate insurance coverage;
- b) amount of cash reserves to be set aside for the payment of claims;
- c) amount of standard insurance to be purchased by the Pool to provide coverage over and above the claims which are not to be satisfied directly from the Pool's resources;
- d) amount of aggregate excess insurance coverage and specific excess insurance coverage to be purchased in a given fiscal period; and
- e) the identification of funds and reserves by exposure area.

The terms of the Memorandum of Coverage may be amended for subsequent fiscal periods by a majority vote of the Board, provided that the member shall be given at least thirty (30) days prior written notice thereof.

Additional lines of coverages may be offered through a separate and distinct Memorandum of Coverage. Such additional Memorandum of Coverage is not binding on members until such time as adopted by the individual member and shall be filed with the Director thirty (30) days in advance of the effective date of the change, as stated in §44-4308.

8.2 Pool Funding. The Pool shall be funded as follows:

- a) **Deposit Contribution.** As of the effective date of this agreement, and as of the first day of each fiscal year of the Pool thereafter, the anticipated liabilities and expenses of the Pool for the fiscal year shall be calculated by the administrator of the Pool. Such liabilities and expenses shall include expected losses to be covered by the Memorandum, the cost of excess insurance and reinsurance, debt service owed or an obligation of the Pool, and other costs deemed appropriate by the Board. Such liabilities and expenses shall be paid from monies held by the Pool and monies collected from the participant by allocating such liabilities and expenses among the Pool's participants based on rating plans adopted by the Board, uniformly applied to all participants.

The member agrees to furnish all information requested by the Pool to determine the contribution of the member. The member shall pay its deposit contribution for the whole year to the Pool in cash within thirty (30) days of such notification, or by such later date as shall be specified in the notice.

- b) **Retrospective Contribution Adjustment.** Nine months following the close of the fiscal year and at annual intervals thereafter, the Pool may calculate each member's retrospective contribution or contribution adjustment for the year. Any retrospective contribution adjustment shall be charged only to cover losses and exposures of the fiscal year requiring a contribution adjustment. The retrospective contribution adjustment for any fiscal year shall be charged to each member in the same proportion as its share of the total contributions collected for that year. If it is determined that the Deposit Contribution paid is in excess of the contributions needed, such excess shall be applied as a credit towards the next annual Deposit Contribution. If it is determined that the Deposit Contribution paid into the Pool is less than the required amounts needed, such additional funds may be requested and included in the next annual contribution billing. Retrospective contribution adjustments for each fiscal year shall continue until all claims are closed or until the Board determines that sufficient facts are known to make a final adjustment for the year.
- c) **Assessment.** If the Pool becomes insolvent or is otherwise unable to discharge its legal liabilities and other obligations, the member may be assessed by the Board for an additional contribution for any and/or all years deemed attributable to the insolvency. Such assessment would be based on each member's contribution for such fiscal year divided by the contribution of all participants for such year, times the amount of such deficiency. Any such assessment, and the manner of calculating the same, shall be given to each member in writing, and each member shall thereafter have sixty (60) days in which to pay the amount of such assessment. Each member shall remain liable for such assessment, regardless of a member's withdrawal from participation or the termination of this Agreement. Such an assessment would only be for any liabilities incurred by the Pool during that member's participation period in the pool, as provided by §44-4309 and §44-4312.

- 8.3 **Loss Reserves.** The Pool shall maintain funds adequate to pay case reserves and claims that have been incurred but not reported. The Pool shall also maintain a surplus deemed appropriate by the Board, and which meets the regulations of the Department.

- 8.4 **Director's Approval of Dividends.** No dividends shall be distributed without prior approval of the Director, as set forth in §44-4308(2).
- 8.5 **Banking Relationships.** The Pool shall establish bank accounts necessary to carry out the terms of this Agreement. Controls shall be established and funds shall be invested so that the Pool is managed in a conservative, prudent manner.
- 8.6 **Distribution of Surplus.** At the termination of the Pool's existence, any surplus funds in the Pool, over and above those necessary to pay or reserve against the expenses and liabilities of the Pool, shall be distributed among the existing participants in the Pool. Such distribution shall be allocated among such participants in proportion to the contributions made by each participant, as required by §44-4306(2)(b).
- 8.7 **Financial Records.** The Board shall maintain complete financial records for each type of coverage provided by the Pool, including the amount of reserves and surplus for each type of coverage as required by §44-4306(2)(d).

9. **Plan of Management.**

- 9.1 **Board of Trustees.** The Pool shall be operated by a Board of Trustees consisting of two ex officio members and nine (9) persons, who are elected officials or appointed officials of school districts, which are signatories hereto. The two ex officio members of the Board of Directors shall be the President and the Executive Director of NASB. The other nine members shall be elected by a vote of the Board of Directors of NASB. A vacancy on the Board shall be filled by a vote of the Board of Directors of NASB. The person appointed to fill a vacancy shall serve for the remainder of the term of the vacating director.

All board members, whether ex officio, elected or appointed shall be entitled to one vote each in all matters that come before the Board.

- 9.2 **Powers of the Board.** The Board shall have the power to:
- a) establish a Memorandum of Coverage, as stated in §44-4306(1);
 - b) ensure that all claims covered by the Memorandum are paid promptly, as stated in §44-4306(2)(e);

- c) take all necessary precautions to safeguard the assets of the Pool;
- d) maintain minutes of meetings;
- e) establish reasonable reimbursement to the NASB for the day-to-day administration and management of the Pool;
- f) interview, select, and contract with claims administration firms, brokerage firms and insurance consulting firms as deemed necessary by the Board;
- g) notify the Director of the existence of the Pool and file all documents required by the Intergovernmental Risk Management Act;
- h) establish the rating plan to be used by the Pool;
- i) authority to sue and be sued, make contracts, hold and dispose of real and personal property, borrow money, contract debt, and pledge Pool assets in the name of the Pool;
- j) establish a system or program of loss control; and,
- k) such other powers as may be necessary to carry out the terms of this agreement.

9.3 Election of the Board.

- a) Elections of members to the board shall be made by the nominating committee. The nominating committee shall consist of three persons: the chairperson of the Board, an individual from a member school district selected by the Board, and the Executive Director of NASB. Nominations shall be requested from the floor of the annual meeting of the participants.
- b) Each of the nine elected trustees on the board shall serve for a three-year term of office, with members terms staggered so as to create three open seats each year.

The term of office for each board member shall commence January 1st.

9.4 New Members. All school districts, as members of NASB, are eligible to make application to the Pool in the following manner:

- a) the applicant school districts must provide such loss and exposure information as is required by the Board.

- b) The school district must enter this Agreement by resolution passed by its governing board.
- c) The Board, in its sole discretion, shall accept or reject each application. Each such school district shall become a member of the Pool only after both of the following requirements are met: (1) approval of the application of such school district by the Board and (2) due execution of this Agreement.

9.5 **Termination of a Member.** A member may be involuntarily terminated as a member of the Pool if, after due notice and hearing, the Director of Insurance finds one of the following: 1) the member has failed to pay its contribution or assessment to the Pool, 2) has failed to discharge any other obligation it owes to the Pool, 3) violated the laws of the state, rules of the Department of Insurance or Bylaws of the Pool, 4) has failed to meet the terms of participation as provided in paragraph 7. Such hearing may be initiated by the Director of Insurance or at the request of the Pool's Board of Directors, as provided in §44-4309(2).

9.6 **Inspection and Audit.** The Pool and its representatives shall be permitted, but shall not be obligated, to inspect the member's properties and operations at any time. Neither the Pool's right to make inspections nor the making thereof shall constitute an undertaking on behalf of, or for the benefit of, such member or others to determine or warrant that such property or operations are safe or are in compliance with any law, rule, or regulation.

- a) The Pool may examine and audit the member's records at any time during the period that this Agreement is in effect, and during any extensions hereof, and within three years after such school district is no longer a member of the Pool, insofar as said records may relate to the subject matter of this Agreement.
- b) The Pool shall be audited annually at the expense of the Pool by a certified public accountant. A copy of the report shall be submitted to the governing board of each member.

9.7 **Bylaws and Rules of Operation.** The board has bylaws and rules pertaining to the exercise of its purpose and powers. The Board may revise the Bylaws from time-to-time, by a majority vote. Any revision of the Bylaws shall become effective only after approved by the NASB Board of Directors. The Board may also from time-to-time adopt policies, rules, and procedures by majority vote for the administration and operation of the Pool so long as such policies, rules, and procedures are consistent with this Agreement, the Bylaws or applicable law. No provisions of the Bylaws, policies, rules, or

procedures shall be inconsistent with the terms of the Agreement or be contrary to applicable law.

9.8 **Place of Business.** The Principal place of business for the Pool shall be 1301 Stockwell Street, Lincoln, Nebraska. The Board may employ necessary staff and may purchase, lease, or rent real and personal property in order to carry out the business and purpose of the Pool.

9.9 **Professional Services.** The Board may retain the services of such legal counsel, actuaries, auditors, engineers, consultants, and other advisors as it deems necessary to carry out the business and purpose of the Pool.

9.10 **No Private Benefit.** No part of the net earnings or assets of the Pool shall inure to the benefit of any private person, as stated in §44-4306(2)(f).

10. **Dissolution of the Pool.**

10.1 **Event of Dissolution.** The Pool shall be dissolved upon the first to occur of the following:

- a) when all participants in the Pool have ceased to participate;
or
- b) at such time as the Board shall determine that the number of participants and/or the size of the Pool is too small to adequately indemnify against the risks specified in the Memorandum.

10.2 **Required Approval.** The Board shall submit a written application to the Director of Insurance for approval of the plan to terminate the Pool as provided by §44-4311. Said application shall comply with applicable statutes and rules and regulations, including, without limitations, provisions for all pending and anticipated claims.

10.3 **Approval of Participants.** Any dissolution pursuant to this Section 10 shall not be effective until approval is obtained from the participants in the Pool upon a vote of at least two-thirds majority of all such participants granting approval. Such vote shall occur within thirty (30) days after approval by the Director of Insurance.

10.4 **Termination of the Agreement.** This Agreement shall terminate upon the occurrence of all of the following events: (1) the Pool has terminated pursuant to Section 10 herein; (2) all amounts owed by the Public Agency have been paid in full, and (3) all amounts owed for claims and other expenses have been paid in full.

- 10.5 **Distribution of Assets.** At the termination of the Pool's existence, any surplus funds in the Pool over and above those necessary to pay or reserve against the expenses and liabilities of the Pool shall be distributed among the existing participants in the Pool. Such distribution shall be allocated among such participants in proportion to the contributions made by each participant, as stated in §44-4306(2)(b).
11. **Conformity with Law.** In the event any term or provision of this Agreement shall be in conflict with the statutes, laws, rules, and regulations of the State of Nebraska as they now exist or are hereafter amended, this Agreement shall automatically be deemed amended to conform to such statutes, laws, rules, and regulations.
12. **Fiscal Year.** The Pool's fiscal year shall begin on September 1 of each year and end on August 31 of each year.
13. **Liability.** No participant in the Pool shall by reason of this Agreement, have any liability for claims brought by third parties against any other participant other than the obligation to contribute certain funds to the Pool as expressly provided herein. The liability for any claim against the member shall remain the sole and exclusive liability of the member; the obligation of the Pool is to indemnify the member against such loss as provided in the Memorandum to the extent and under the conditions contained therein.
14. **Execution in Counterpart.** This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

The parties hereto have entered this Agreement on the dates set forth in the attached Resolutions.

**RESOLUTION
COMMITMENT TO ENTER INTO
ALICAP
INTERLOCAL AGREEMENT**

HEREBY, the participant is entering into an interlocal agreement with other public entities to participate in the NASB All Lines Interlocal Cooperative Aggregate Pool (otherwise referred to as ALICAP) as authorized by the Intergovernmental Risk Management Act, Neb Stat. §44-4301 and

WHEREAS, participant is allowed to participate in said cooperative undertakings; and

NOW THEREFORE, BE IT RESOLVED that the governing board hereby:

1. Declares that the board commits to participate in NASB ALICAP for an initial three-year agreement, all as set forth in the Participation Agreement which is attached to this resolution.

After motion duly made by _____ and seconded by _____, the following members voted by roll call vote in favor of passage and adoption of the said Resolution:

The following members voted against the same:

The following members voted absent or not voting:

PASSED AND APPROVED this _____ day of _____, 20__.

Participant Name (*School, ESU or college*) _____

Signature from an Official of the Participant _____

Please print name and title _____



**Board of Education
Committee Meeting Schedule
2013**

	<u>6:00 p.m.</u>	<u>6:30 p.m.</u>
1/13/13	Americanism/ Curriculum	Finance
2/13/13	Association	Finance
3/12/13	Policy	Finance
4/09/13	Site	Finance
5/14/13	Site	Finance
6/11/13	LCCC	Finance
7/09/13	Policy	Finance
8/13/13	Americanism/Curriculum	Finance
9/10/13	Site	Finance
10/08/13	Site	Finance
11/12/13	Policy	Finance
12/10/13	Americanism/Curriculum	Finance

Committee Members:

Finance:

Americanism/Curriculum:

Site:

Policy:

LCCC:

iPads for Students Small Class Sizes
GREATER Opportunities



Springfield Platteview Community Schools

One of the Best Kept Secrets in the Learning Community

Welcome to Springfield Platteview Community Schools! Our district is one of the best kept secrets in the Learning Community. Our test scores, graduation rate, attendance rate and low number of discipline issues show that we are one of the top school districts in the state of Nebraska.

We have an excellent professional faculty and staff, along with a very supportive community and group of parents. Our district is at the cutting edge of technology with a 1-to-1 iPad learning initiative. An iPad is available 24/7 for every student in grades 7-12 throughout the school year.

We have two main goals with the iPads:

1

Increase student engagement in the classroom.

2

Help prepare students for college and career readiness by focusing on 21st century skill development.

The mission of Springfield Platteview Community Schools is to ensure that all students acquire the 21st century skills and behaviors necessary for each student to succeed now and into his/her future.

Technology has become a vital part of life and successful businesses, so we want our students to be at the forefront of being able to use the skills to compete in their future career choice.

Our district includes Platteview High School for freshmen through seniors, Platteview Central Junior High School for students in grades seventh and eighth and Springfield Elementary School and Westmont Elementary School for K-6 students.

Springfield Platteview Community Schools is a suburban school district located directly south and adjacent to the greater Omaha metro area. We are only 25 minutes from downtown Omaha. We educate approximately 1,000 students within a pre-kindergarten through 12th grade framework and pride ourselves on small class sizes and personal learning opportunities for our students.



iPads IN ACTION

Looking for Lunch Menu or School Event?
There's an App for That at Springfield Platteview

Assessment Excellence

Platteview High School was well represented in the Nebraska State Accountability Assessment results.

Platteview ranked fourth in reading and fifth in math and science among all Class B high schools in testing for 11th grade students during the 2011-12 school year.

Nebraska Gov. Dave Heineman acknowledged Platteview for its improved reading and math scores. All Springfield Platteview schools scored much higher than the state average and near the top of the Learning Community in district test scores.

TOP
5

"It was such a group effort to improve our assessment scores last year," Platteview Principal Angie Simpson said. "Our teachers did a great job of focusing on our curriculum and instruction strategies to help prepare our students for the tests."

Springfield Platteview Community Schools is extremely proud of its professional faculty and staff, along with its highly supportive community and parents.

Do you want to know what is for lunch or look up an event at Springfield Platteview Community Schools? If you have an Apple device, there is an app for that.

The free Springfield Platteview Community Schools app is available through the Apple Store. The app includes a local business directory for Springfield and Westmont, school calendar, staff directory and link to the district's website.

At Springfield Platteview Community Schools, you are not just a number in a big district or school. You are a student who receives individual attention. You also can choose from a variety of activities outside the classroom.

We take pride in providing our students with the education, activities and athletic experiences they need to reach their goals and achieve their potential. Our schools offer small class sizes that are characterized by a thoughtful approach to each student throughout the unique stage of development.

Many students participate in multiple activities and sports at the junior high and high school levels. We invite you to discover the difference and schedule a visit today!

Discover the Difference!





14801 S. 108th St. | Springfield, NE 68059
402-592-1300 | springfieldplatteview.org

Find Us on Facebook



facebook.com/SpringfieldPlatteview
facebook.com/Platteviewhighschool
facebook.com/SpringfieldElementarySchool
facebook.com/Platteviewcentral
facebook.com/WestmontElementarySchool



Platteview High School

14801 S. 108th St. | Springfield, NE 68059
402-339-3606 | phs.springfieldplatteview.org
Angela Simpson, Principal



Platteview Central Junior High School

14801 S. 108th St. | Springfield, NE 68059
402-339-5052 | pc.springfieldplatteview.org
Darin Johnson, Principal



Springfield Elementary School

765 Main St. | Springfield, NE 68059
402-253-2245 | se.springfieldplatteview.org
Wes Reed, Principal



Westmont Elementary School

13210 Glenn St. | Omaha, NE 68138
402-895-9602 | we.springfieldplatteview.org
Melissa Hasty, Principal

December 2012



Annual Report 11-12

DEAR COMMUNITY,

We are proud to present the Springfield Platteview Community Schools 2011-12 Annual Report. This publication is our report card to you to show you our progress as a district. We want to keep you up to date on our current strategic plan, student achievement scores, finances, and other pertinent news about our district. I can tell you with absolute certainty, that this is a great school district, full of excelling students, engaged teachers, and progressive leadership.

Highlights of this report include:

- Continuing excellence in student test scores on Nebraska State Assessments (NeSA).
- Aggressive strategic plan initiatives planned for future.
- Ongoing fiscal responsibility
- A stabilizing enrollment
- A need for facility improvements

Springfield Platteview Community Schools success is highly noted. Please take some time to look through our annual report and I'm sure you will find we are still one of the best kept secrets in the metro area. We hope you are able to join us in our journey to an unprecedented level of success in the future.

Sincerely,

Brett Richards

Superintendent

2011-12 Board of Education:

Nick Stolzer, President

Brenda Sherman, Vice President

Kyle Fisher, Secretary

Chris Dill

Jenny Kreifels

Brian Wichman

FACTS ABOUT STUDENT ACHIEVEMENT...

- **Springfield Platteview measures student learning from a variety of assessments, Grades, teacher made assessments, district assessments, and state and federal assessments. All help to create evidence of a student's progress.**
 - This information allows teachers and administrators to identify strengths and weaknesses of different strategies in place in instructional, curricular, and intervention areas.
 - The state and federal assessments allow us to compare our district, schools, and students to others statewide and nationally.
 - Data is used from all these sources for continuous improvement plan development, both at the district and school levels to help us improve student achievement and help prepare our students for college and careers in a PK-12 system.
- **Highlights of Springfield Platteview student testing results...**
 - Rank near top of Learning Community districts in state reading, math, and science test results.
 - Rank in top 5 of all Class B high schools in state reading, math, and science test results.
 - Junior high test scores are near top of all junior high scores statewide in reading, math, and science.
 - Grew from 21.5 in average ACT composite score in 2011, to 22.8 in 2012. Better than state averages.
 - **See pages 3 and 4** for NeSA test results compared to state averages.

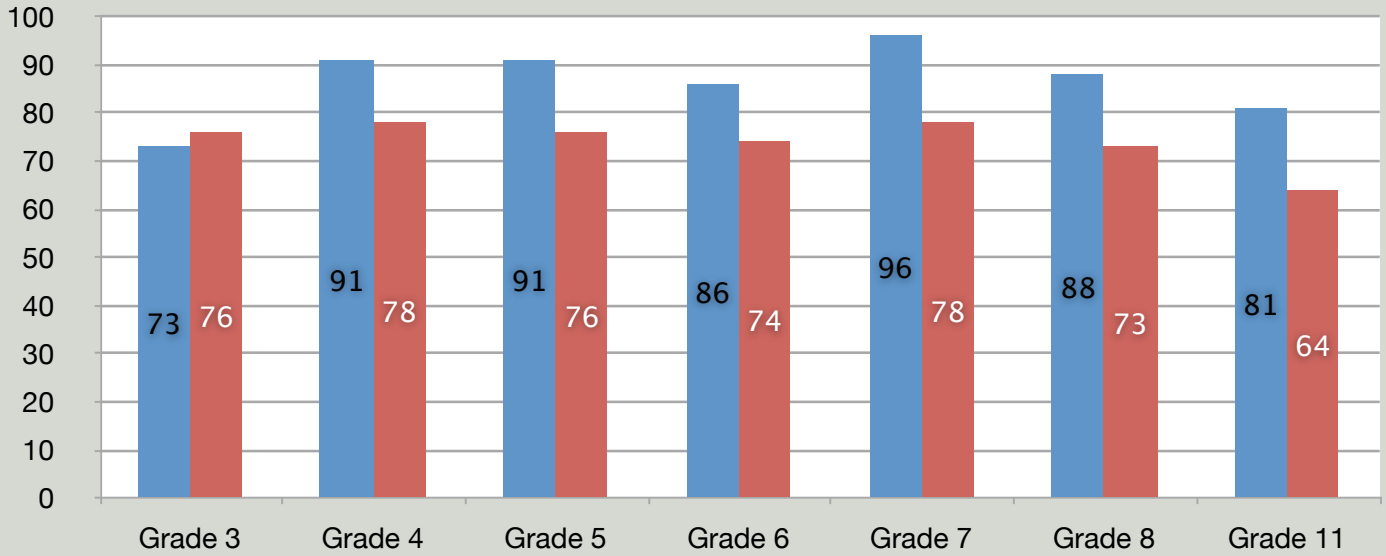
STRATEGIC PLAN DRIVES FOCUS FOR STRONG FUTURE

The Board of Education believes in a strong plan to help guide the future of our district. The future of our district looks strong. We are well positioned financially, due to past Board of Education's being conservative with spending. This allows us to be aggressive with our plans to help our student's achieve at the highest level and have the best in classroom technology. Our strategic plan over the next 4-5 years will help put us in position to continue to have high student achievement and allow our students to have an edge over their peers heading for college or their careers.

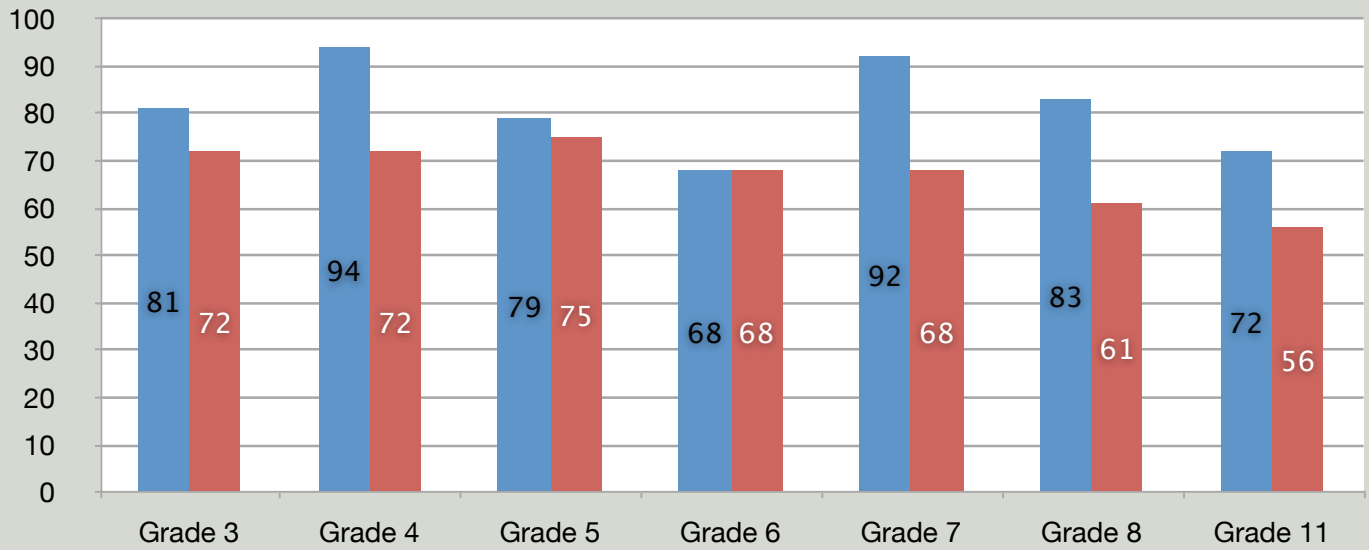
Here are some of the major initiatives of the strategic plan:

- 🎧 1 to 1 iPad technology for students in grades 7-12 to enable an increase student engagement and college and career readiness skills.
- 🎧 1 iPad Cart at each grade level at our elementary schools to enhance and individualize learning needs.
- 🎧 More rigorous curriculum through alignment with college and career readiness skills and through tougher advanced placement, dual credit, and college level courses at the high school level.
- 🎧 Additional pathways for vocational/ business programs, including internships with local businesses.
- 🎧 Facility improvements and upgrades in classrooms, parking, security for schools, and additional space for programming needs.

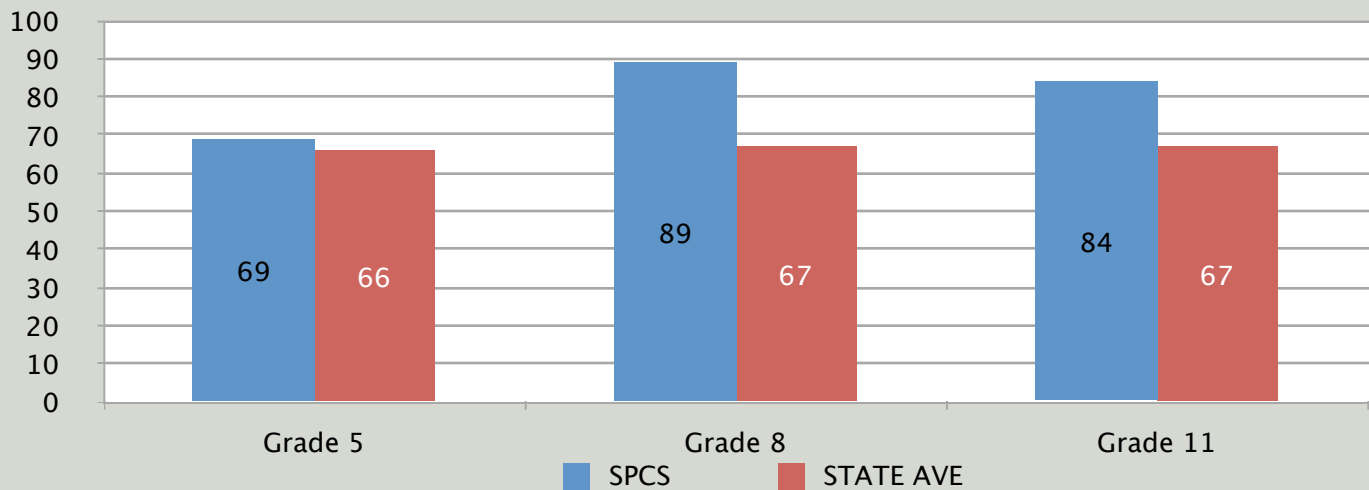
NeSA Reading 2012 Grade Level Averages



NeSA Math 2012 Grade Level Averages



NeSA Science 2012 Grade Level Averages



Governor Recognizes Platteview High School As One of the Best In Class B

Governor Dave Heineman released state rankings for each “class” of high schools based on enrollment. Governor Heineman says this data allows parents, citizens, school boards, superintendents, principals, teachers and elected officials to compare results from one district to another in order to improve student and school academic achievement performance.

The top 5 scores for reading, math, science and writing for Class B are as follows:

	<i>Reading</i>	<i>Math</i>	<i>Science</i>	<i>Writing</i>
Class B	Bennington	Elkhorn South	Elkhorn South	Bennington
	Elkhorn South	Elkhorn	Elkhorn	Elkhorn South **
	Elkhorn	Bennington	Bennington	Norris**
	Platteview	Seward	Crete	Blair
	Gretna	Platteview	Norris	Platteview

The Governor went on to say “among Class B schools, I want to especially recognize Bennington, Elkhorn South, Elkhorn and Platteview. Bennington was first in reading and science, and third in math and writing.

Elkhorn South was first in math and writing and second in reading and science while Elkhorn was second in math and writing, and third in reading. Platteview was fourth in reading and fifth in math and science.

I also want to note that Millard North, Platteview and Nebraska City have improved their reading scores every year. Omaha Central, Omaha Northwest, Papillion-LaVista, Alliance, Columbus, Crete and Platteview all made a significant percentage improvement in math scores from last year to this year.”

You can review all of the reading, math, science and writing data for Class A and B schools at the Governor’s website, governor.nebraska.gov, by clicking on the icon “columns.”

Enrollment Stable in 2011-12

SCHOOL	2011-12 ENROLLMENT	TEACHERS
Platteview High School	334	28.5
Platteview Central J.H.	149	13.5
Springfield Elementary*	247	22.5
Westmont Elementary*	242	21.5
TOTAL	972	86

* includes preschool enrollment.

District Finances Strong, But Learning Community Levy Limits Budget Potential

Springfield Platteview Community Schools was forced into the Metro's Learning Community over three years ago by the state legislature and our budget has never been the same since. We are now more reliant on state aid than ever, which is now over 30% of our budget and almost \$5 million dollars. Our district, if we were not part of the Learning Community, would have \$1.2 million more revenue annually. Most of our District tax dollars are put into the Learning Community tax levy formula and spread out and shared amongst the other (10) Learning Community school districts based on need and enrollment.

The district is still doing well financially by being smart with the dollars we do have and by cutting back our spending each year to deal with a stagnant revenue flow. This includes analyzing each certified and support staff position when someone leaves or retires to see if we can absorb through attrition, continuing to offer early retirement incentives, reducing benefits for new hires on support staff, and examining cost saving programs and cuts outside the classroom. Also, previous Board of Education's have been conservative spending wise, which has allowed us to save money for our own possible fiscal cliff should the state's budget picture become more dire.

Overall, the district is still in strong financial position and will continue to be this way unless something else happens at the state level to take away additional dollars from the district. But, with a stagnant revenue picture for the foreseeable future, the district will continue to look at cost saving ideas and ways to stay ahead of any possible budget shortfalls.

Below is our district revenues vs. expenditures for 2011-12:

District Revenue- GENERAL FUND

LEARNING COMMUNITY TAXES	\$ 5,376,720
LOCAL TAXES	\$ 1,084,672
STATE AID	\$ 4,901,146
OTHER LOCAL (COUNTY FINES/FEES, ETC)	\$ 1,274,942
FEDERAL PROGRAMS	\$ <u>306,266</u>
TOTAL	\$12,943,746

District Expenditures- GENERAL FUND

INSTRUCTION	\$ 8,001,978
SUPPORT SERVICES	\$ 4,380,145
FEDERAL PROGRAMS	\$ 348,978
TRANSFERS	\$ <u>250,263</u>
TOTAL	\$12,981,364

CURRENT TAX LEVIES 2011-12

Springfield Platteview Community Schools remains one of the lowest tax rates in the Learning Community. We've all known that attending our schools are the best kept secret in the Metro area. Now you know it is one of the top values for education in the Metro area!

Lowest Tax Rates in Area:

Bellevue	1.0493
Springfield Platteview	1.0796
DC West	1.0960
Ft. Calhoun	1.1270
Blair	1.1858
Norris	1.1888
Louisville	1.1972
Omaha	1.2090
Millard	1.2100
Papillion	1.2568
Westside	1.2700

Future Building Improvement Needs Include:

- Classroom renovations
- Parking Lot work
- Security Improvements
- Playground resurfacing
- Additional classrooms
- Media Center renovations
- Career Center
- Additional athletic space
- Walls and doors at Westmont and Platteview Central
- Maintenance Items

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS

14801 S. 108TH STREET
SPRINGFIELD, NE 68059

Non-Profit
Organization U.S.
Postage PAID
Springfield, NE
Permit No. 4

Administrative Office:

402-592-1300 phone
402-597-8551 fax

springfieldplatteview.org

Brett Richards
Superintendent

Anita Belsky
Special Services

Holli Kirwan
Director of Learning

Postal Patron

**Springfield Platteview Community Schools
Board of Education
Future Planning
January 14, 2013**

1. 1/13-14/12- NASB Legislative Update, Cornhusker Hotel, Lincoln
2. 1/14/12- Regular Board Meeting, 6 PM Americanism/ Curriculum, 6:30 PM- Finance
3. Remembering Our Fallen exhibit Jan 14-17 at PHS
4. 1/21/12- Martin Luther King Day- No School
5. 1/22/12- Foundation Meeting, 7:30 AM
6. 1/28/12- Board Work Session 7 PM
7. 2/4-5/13- NASB Education Forum in Kearney

***NSBA Annual Conference in San Diego, April 13-15



14801 S. 108th St.
Springfield, NE 68059
402-592-1300
www.springfieldplatteview.org

Board of Education Calendar

	General Monthly Activities
January	<p>Personnel</p> <ul style="list-style-type: none"> • Appoint Director of Student Services as district's non-discrimination compliance coordinator • Board Office Elections • Board appoints School District Treasurer • NASB Legislative Issues Conference • Board President appoints negotiating team • Board President appoints NASB GRN Representative • Board President appoints M.A.B.E. representative • Board President appoints Ad Hoc Committee for Awards/ Events • Board President appoints two Board members to Foundation Board • Foundation Board Meeting • Designates legal publication • Designates banking institution • Review Board policies on conflict of interest for Board • Community Advisory Meeting • Board Work Session and Regular Meeting
February	<ul style="list-style-type: none"> • Certified Negotiations must submit to resolution if not settled (by Feb. 8) • NASB Leadership workshop • Voluntary Separation program requests due • Board Work Session and Regular Meeting



	General Monthly Activities
March	<ul style="list-style-type: none"> • Certified Negotiations, fact finding, mediations must end and go to CIR • Certified Staff acceptance of employment • Staffing Plans for upcoming school year • State Aid Certification • Recognition Banquet planning • Learning Community Open enrollment deadline (15th) • NASB School Board as Judge and Jury Workshop • Foundation Board Meeting • Board Work Session and Regular Meeting
April	<ul style="list-style-type: none"> • Teacher non-renewal, Reduction in Force (RIF), and Termination notices • Recognition banquet planning • NSBA Annual Conference • Board Work Session and Regular Meeting
May	<ul style="list-style-type: none"> • Approve Staff contracts • High School Commencement • Classified staff budget, intent to return • Recognition banquet • Last Day of School, Last Day of Teacher Contract • Honors Night at PHS • Foundation Board Meeting • Community Advisory Meeting • National Honor Society Banquet PHS • Regular Board Meeting (usually no work session)



General Monthly Activities	
June	<ul style="list-style-type: none"> • Negotiations Prep • Annual Administrator Retreat • Review bully prevention policy • Submit Legislative resolution or standing position to NASB Legislative Committee • Board Self- Assessment • NASB School Law Seminar • Superintendent Evaluation (1st Year Only) • Foundation Golf Tournament • Board Work Session and Regular Meeting
July	<ul style="list-style-type: none"> • Year End Assessment and Curriculum Review • Review/Adjust district strategic plan and board goals • New policies in place from legislative changes • Board/ Administrative Retreat w/ S.I. Plan presentations to Board from each school • Board/ Superintendent Budget part of work session • Budget Authority and Allowable Reserve percentage certification • Parent Involvement Policy- public hearing and adoption • Student Fees policy- Public Hearing and Adoption • Review NASB Board Awards of Achievement-points • Approve district and school handbooks • Foundation Dinner/Auction



	General Monthly Activities
August	<ul style="list-style-type: none"> • Beginning of school workshops/ activities • First Day of School • Proposed Taxes/Levy- Hearing and Adoption • Certification of District's Assessed Valuation • NASB School Law Workshop • End of year bills paid during work session- push back work session towards end of month • Review summer school programs • Public Budget Hearing • Emergency Safety Plan- Annual Adoption • Association request due for recognition as exclusive bargaining agent (before Sept. 1) • Open Houses at each school • Board activity passes out • Board Work Session and Regular Meeting
September	<ul style="list-style-type: none"> • if Certified Negotiations go to CIR, CIR must issue decision (by Sept. 15th) • Budget Adoption • Review ACT results • Homecoming Week • NASB Area Membership Meetings • Board response to association request (due Oct. 1) • Foundation Board Meeting • Community Advisory Meeting • Board Work Session and Regular Meeting
October	<ul style="list-style-type: none"> • Fall District enrollment figures • Review statewide assessment results • Appoint delegate for NASB assembly • Board Work Session and Regular Meeting



	General Monthly Activities
<i>November</i>	<ul style="list-style-type: none"> • Certified Negotiations must begin by Nov. 1 • Annual Report to district stakeholders • NASB/ NASA State Education Conference • Community Advisory Meeting • Board Work Session and Regular Meeting
<i>December</i>	<ul style="list-style-type: none"> • Superintendent Evaluation/ Contract • Fiscal year audit report • NDE State of the schools report/ rankings • Mid-year review of district goals • Voluntary Separation Program- decide if want and how many to allow for this fiscal year • Holiday Tea for Staff • Regular Board Meeting (usually no work session)