

Board of Education Regular Meeting

July 11, 2016 6:00 PM

District Board Office, Central Services
Building
765 Main St
Springfield, NE 68059

Agenda

- I. Policy Committee Meeting
- II. Finance Committee Meeting
- III. Call to Order and Roll Call
- IV. Notice of Open Meetings Act - Posted
- V. Consent Agenda
 - V.A. Minutes of the Previous Month's Meetings
 - V.B. Treasurer's Report
 - V.C. Statement of Activity Fund Accounts
 - V.D. Recommendation for Bill Payment
 - V.E. Open and Option Enrollment Applications
- VI. Items From Patrons on Agenda Items
- VII. Old Business
 - VII.A. Grading Policy- 2nd Reading
- VIII. New Business
 - VIII.A. Student Fee HEARING 7:30 PM
 - VIII.B. Policy 5416- Student Fees (Annual Review and appendix update)
 - VIII.C. Policy 6400- Parent Involvement Policy HEARING 7:35 PM
 - VIII.D. Taher Contract Addendum for 2016-17 Renewal
 - VIII.E. New Nebraska Math Standards- 1st Reading
 - VIII.F. Platteview High School Student Handbook 2016-17
 - VIII.G. Platteview Central JH Handbook 2016-17
 - VIII.H. Elementary Handbook for 2016-17
 - VIII.I. ESU #3 Core Service Funds and Property Tax Levy Funds Purchase
 - VIII.J. Nurse Contract 2016-17
- IX. Reports
 - IX.A. Boundary Transfer Requests
 - IX.B. Facility Projects Update
 - IX.C. Platteview Road 108th St. Project Update
 - IX.D. Board Retreat Agenda
- X. Items from Patrons on Items Not on Agenda
- XI. Advance Planning
- XII. Adjourn

John M. Guthery
Thomas M. Haase
James B. Gessford
Rex R. Schultze***
Daniel F. Kaplan
Gregory H. Perry
Joseph F. Bachmann*
R.J. Shortridge*
Jeanette Stull
Corey L. Stull*
Joshua J. Schauer *
Derek A. Aldridge**
Justin J. Knight****
Charles Kaplan



Of Counsel
Richard D. Sievers
Kelley Baker

*Also Admitted in Iowa
**Also Admitted in Kansas
***Also Admitted in Wyoming
****Also Admitted in Colorado

PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.
233 SOUTH 13TH STREET, SUITE 1400
LINCOLN, NEBRASKA 68508
TELEPHONE (402) 476-9200 • FAX (402) 476-0094
www.perrylawfirm.com

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

Perry Law Firm 2016 Annual Policy Update Service

To: Dr. Dan Schnoes, Administrator, ESU 3
From: Gregory H. Perry and Rex R. Schultze
Date: June 7, 2016

This is the 2016 Annual Policy Update.

For policies that are not entirely new, we have provided both “redline” and “clean” versions.

1. Policy 3090—Sale and Disposal of Property

Policy 3090 was changed to include the sale of real estate. In addition, approval of any sale of school property was changed from requiring four members, to two-thirds of the members of the Board of Education, at a regular meeting.¹

2. Policy 3130—Purchasing Policies

As a result of the State Auditor’s increased attention to and scrutiny of credit card use, we have added a section for the use of credit cards for purchases on behalf of the School District. The procedures set forth in the section of Policy 3130 should satisfy the State Auditor.

3. Policy 3570 – ESSA

The Every Student Succeeds Act was signed on December 10, 2015. The law requires that schools that receive Title I funding:

- Notify parents of the right to receive information about the professional qualifications of their child’s teachers;
- Notify parents that they may opt out of testing; and
- Notify parents of certain matters related opportunities related to the Language Instruction (ELL) program.

¹ Section 79-10,114 requires a vote of “at least two-thirds of all members of the board” for the sale of school property.

4. Policy 4026—Prohibition on Aiding and Abetting Sexual Abuse

Section 8038 of the ESSA requires school districts to have a policy prohibiting helping a person get a job if it is known that the person engaged in sexual misconduct regarding a minor or a student in violation of the law.²

Policy 4026 has been prepared to comply with this part of the ESSA.

² SEC. 8038. PROHIBITION ON AIDING AND ABETTING SEXUAL ABUSE.

Subpart 2 of part F of title VIII, as amended and redesignated by section 8001 of this Act, is further amended by adding at the end the following:

“SEC. 8546. PROHIBITION ON AIDING AND ABETTING SEXUAL ABUSE.

“(a) IN GENERAL.—A State, State educational agency, or local educational agency in the case of a local educational agency that receives Federal funds under this Act shall have laws, regulations, or policies that prohibit any individual who is a school employee, contractor, or agent, or any State educational agency or local educational agency, from assisting a school employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or agency knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law.

“(b) EXCEPTION.—The requirements of subsection (a) shall not apply if the information giving rise to probable cause—

“(1)(A) has been properly reported to a law enforcement agency with jurisdiction over the alleged misconduct; and

“(B) has been properly reported to any other authorities as required by Federal, State, or local law, including title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and the regulations implementing such title under part 106 of title 34, Code of Federal Regulations, or any succeeding regulations; and

“(2)(A) the matter has been officially closed or the prosecutor or police with jurisdiction over the alleged misconduct has investigated the allegations and notified school officials that there is insufficient information to establish probable cause that the school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law;

“(B) the school employee, contractor, or agent has been charged with, and acquitted or otherwise exonerated of the alleged misconduct; or

“(C) the case or investigation remains open and there have been no charges filed against, or indictment of, the school employee, contractor, or agent within 4 years of the date on which the information was reported to a law enforcement agency.

“(c) PROHIBITION.—The Secretary shall not have the authority to mandate, direct, or control the specific measures adopted by a State, State educational agency, or local educational agency under this section.

“(d) CONSTRUCTION.—Nothing in this section shall be construed to prevent a State from adopting, or to override a State law, regulation, or policy that provides, greater or additional protections to prohibit any individual who is a school employee, contractor, or agent, or any State educational agency or local educational agency, from assisting a school employee who engaged in sexual misconduct regarding a minor or student in violation of the law in obtaining a new job.”

5. Policy 4027 – Workplace Privacy Act

LB 821 prohibits employers from accessing employees' electronic information, including passwords to social media accounts.

6. Policy 5006 – Option Enrollment

LB 1066 amended Nebraska's Option Enrollment statute. Specifically, LB 1066 provides that, when adopting standards for accepting or denying late-filed applications (applications filed after March 15) as follows: "Standards shall not include that a request occurred after the deadline set forth in this subsection."

The option enrollment policy we provided previously had included an option of denying an application for the sole reason that the application was filed late. In response to LB 1066, we have deleted that as an option. If your current policy uses that as an option, you will need to amend your policy. If your policy uses different reasons for accepting or denying an application than simply that the application was filed late, you do not need to amend the standards in your policy.

LB 1067 amended the option enrollment statutes to state: "Option students who qualify for free lunches shall be eligible for either free transportation or transportation reimbursement as described in section 79-611 from the option school district pursuant to policies established by the school district . . ." We have revised the option policy to meet this requirement.

7. Policy 5203—Academic Progress

Policy 5203 requires the academic reports (e.g. report cards) be "sent" to parents each quarter. With many schools now using electronic student records systems, it is not quite accurate to say that report cards are "sent" to parents. So we have changed the term to "made available."

8. Policy 5418—Homeless Student Policy

Schools that have been audited by the NDE in the last year have been advised of the need to have a homeless policy with a more robust grievance procedure. Accordingly, Policy 5418 has been amended to provide an enhanced grievance procedure.

The ESSA also added a notice requirement that is reflected in the revised Policy 5418.

We have also removed the NCLB reference in the homeless policy forms.

9. Policy 5419 – Mental Health Assessments or Reporting

The ESSA requires that parental consent be obtained prior to a child under the age of 18 participating in any mental health assessment or service. We have revised Policy 5419 to meet this requirement.

10. Policy 6020—ESSA-Copyright instruction

The ESSA requires that students be given education about the harms of copyright piracy. We have revised Policy 6020 to incorporate this requirement.

11. Policy 6212—Assessments—Academic Content Standards

The statute related to adoption of state standards³ requires districts to adopt academic content standards in the subject areas of reading, writing, mathematics, science, and social studies in accordance with timelines established by the State Board of Education, but in no event later than one year following the adoption or modification of state standards.

We have amended Policy 6212 to incorporate the Mathematics standards that were adopted by the State Board in September, 2015.

12. Policy 6284—Initiations, Hazing, Secret Clubs and Outside Organizations

The anti-hazing statute⁴ had formerly been applicable only to post-secondary students. LB 710 extended the statute to include everyone. LB 710 also expanded the list of what constitutes hazing.

Policy 6284 was developed in 2013 even though the anti-hazing statute had not yet been extended to public school students. We have now revised the policy to include the additional hazing activities that were added by LB 710.

13. Policy 6286—Return to Learn from Cancer

LB 511 from the 2015 legislative session requires schools to “establish a return-to-learn protocol for students returning to school after being treated for pediatric cancer.” Policy 6286 was developed in response.

The policy references training approved by the chief medical officer of the State. However, we have been informed that there is no one currently with HHS in that position. Moreover, HHS does not intend to approve any training on the subject of a student returning to school after being treated for cancer. Accordingly, the reference to the chief medical officer has been stricken from the policy.

³ Section 79-760.02.

⁴ Section 28-311.06.

14. Policy 6410— Title I Parental and Family Involvement ESSA

The ESSA includes changes to parental involvement in the Title I schools. The primary impact is to expand the requirements from parents to “parents and family members.” We have revised Policy 6410 accordingly.

15. Policy 6800—Internet Safety and Acceptable Use Policy/COPPA

Policy 6800 provides that the district’s technology resources are not to be used for personal use. Given that many districts permit personal use if the employee has entered into a limited lease agreement with the district, we have revised the policy to allow personal use where a lease exists.

Also, COPPA requires that schools obtain verifiable parental consent before allowing third parties to access student data on-line. We have updated the internet use policy to incorporate the requirements of COPPA.

16. Policy 6920—Student Self-Management of Asthma, Anaphylaxis, and/or Diabetes

The statute on student self-management of asthma and anaphylaxis⁵ requires medical authorization by the student’s physician. LB 1086 amends the physician reference to also include “other health care professional who prescribed the medication for treatment of the student's condition.”

Policy 6920 and the attendant asthma and self-management plan form have been revised to provide for authorization from other health care professionals (instead of only the student’s physician).

We note that a similar change was not made to the statute on self-management of diabetes.⁶

We have also included these changes made by LB 1086 on Form 6920A.

17. Policy 8270—Conflict of Interest Procedures

The conflict statute related to the employment of family members⁷ requires that Nebraska Accountability and Disclosure Commission (NADC) Form C-4 be filed with the Board of Education.

⁵ Section 79-224.

⁶ Section 79-225.

⁷ Section 49-1499.04: (1) An official or employee of a political subdivision may employ or recommend or supervise the employment of an immediate family member if (a) he or she does not abuse his or her official position as described in section 49-1499.05, (b) he or she makes a full disclosure on the record to the governing body of the political subdivision and a written disclosure to the person in charge of keeping records for the governing body, and (c) the governing body of the political subdivision approves the employment or supervisory position.

Policy 8270 had provided that the form was also to be filed with the NADC. However, the form now provides: “Disclosure need not be made to the Nebraska Accountability and Disclosure Commission.” We have revised Policy 8270 to delete the reference to filing with the NADC.

18. Policy 9341—Voting

The Open Meetings Act requires that motions be made and seconded by “roll call vote of the public body in open session.”⁸ LB 876 amended the Act to permit electronic voting, so long as the votes of the board members may be readily seen by the public.

Policy 9341 was amended to provide for the use of an electronic voting device in the event any Board of Education chooses to use that option.

19. ESSA Changes

The Every Student Succeeds Act was signed on December 10, 2015. It will replace the No Child Left Behind Act of 2001. Policies that refer to the NCLB have been amended to reflect the enactment of the ESSA.

The policies affected include:

- Index – Series 3000
- Index – Series 4000
- Policy 5104—Drug Free Schools
- Index – Series 6000

In addition, the ESSA requires that a notice be posted, in a public place, to inform taxpayers how to report suspected improper use of taxpayer funds. This requirement can be met by posting the enclosed notice in a public place in your District’s building.

Conclusion

If you need anything further with regard to these documents or have questions, please contact either Greg (gperry@perrylawfirm.com) or Rex (rschultze@perrylawfirm.com).

School Districts that receive this Memo and the enclosures should consult with their school attorney for independent legal advice.

⁸ Section 84-1413(2).

Business Operations

Sale and Disposal of School Property

The Superintendent is authorized and directed to dispose of books, furniture, equipment, real estate, and other property that is obsolete or no longer needed for school operations. Any sale of school property is contingent on approval by the vote of at least two-thirds of the members of the Board of Education at a regular meeting.

Such disposal may be by private sale, auction, trade-in, or by taking bids and selling to the highest or most responsible bidder.

The following procedures shall be followed for an auction or when taking bids:

1. The intention to sell shall be publicized, via school newsletter, a weekly memo, a bulletin posting, a newspaper advertisement, or other means suitable to the value and nature of the property.
2. Real estate will be sold to the highest bidder, except that a minimum acceptable price may be established prior to bidding.
3. Items which are offered for sale in an approved manner which are not sold after a reasonable period of time may be considered to have no value and may be disposed of as determined by the Superintendent and reported to the Board of Education.

Property that has little or no value shall be discarded or recycled as appropriate. No school employee shall take such property for their personal use, even if the item has been placed in the trash, without the express approval of the administration.

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Legal Reference: Neb. Rev. Stat. § 79-10,114

Date of Adoption: [Insert Date]

Business Operations

Purchasing Policies

The Superintendent shall ensure that all purchases are made in the interest of economy and efficiency. Where necessary, standards and procedures shall be established to accomplish the following policies of the Board of Education:

1. Purchases up to \$5,000. For the greatest efficiency in expediting purchases, the administration shall be authorized to purchase any item specifically budgeted which has a sale price within the established limit.
2. Purchases from \$5,000 up to \$40,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance. The Board of Education may review all proposals submitted relating to the recommended purchase. Since this is a proposal system, not a bidding process, the school district in no way shall be obligated to arbitrarily award the contract to the lowest proposal, but shall reserve the right to reject any and all proposals or to waive any informality in any proposal it deems advisable, and to award to the proposer which, in its opinion, is most desirable.
3. Purchases of \$40,000 and above. The Superintendent shall advertise for sealed bids which shall be opened in conformity with any applicable laws and in compliance with any procedures established by the Superintendent. The Board retains the right to determine the responsibility of the bidders, and shall award the contract to the lowest responsible bidder meeting specifications, be the bidder a member or apart from the local community.
4. Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or superintendent shall be personally liable for payment for the supplies or equipment purchased.
5. School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.

Credit Card Purchasing Program

1. The Board of Education authorizes the Superintendent or designee to contract with one or more financial institutions, card-issuing banks, credit card companies, charge card companies, debit card companies, or third-party merchant banks capable of operating a purchasing card program on behalf of the District.

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- 2. The Board of Education delegates to the Superintendent or designee: (a) the determination of the type of purchasing card or cards to be utilized in the District's purchasing card program; and (b) the determination of which employees shall be approved or disapproved to be assigned a purchasing card in the District's purchasing card program. The Superintendent shall submit the approved names to the Board, from time to time.
- 3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
- 4. An itemized receipt for purposes of tracking expenditures shall accompany all purchasing card purchases. In the event that a receipt does not accompany an authorized cardholder's purchase, the Superintendent or designee shall temporarily or permanently suspend said cardholder's purchasing card privileges.
- 5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

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Legal Reference: [Neb. Rev. Stat. § 13-610](#)

Date of Adoption: [Insert Date]

Business Operations

ESSA

It is the policy of the District to comply with the Every Student Succeeds Act ("ESSA"), and federal grant programs in which the District participates.

1. Authority to Sign Applications. The Superintendent is authorized to sign applications for any of the ESSA formula grants on behalf of the District and may delegate such authority to other administrators in the Superintendent's discretion. The Superintendent shall submit such applications as determined appropriate so long as acceptance of the funds does not include conditions contrary to the policies of the Board of Education.

2. Supplement not Supplant. Federal funds shall be used to supplement, not supplant the amount of funds or services available from non-federal sources, in compliance with the requirements of federal law. ESSA funds shall not be used to provide services otherwise required by law to be made available.

3. Equitable Allocation. Federal funds shall be used in a manner to ensure equitable allocation of resources. Staff are to be assigned and curriculum materials and instructional supplies are to be distributed to the schools in such a way that equivalence of personnel and materials is ensured among the schools in compliance with the requirements of federal law.

4. Maintenance of Effort. The District shall maintain fiscal effort related to ESSA programs in compliance with the requirements of federal law.

5. Resources. The procurement of resources related to the ESSA programs, including contracts and purchase or service agreements for such program, shall be in accordance with the District's written procedures for purchasing and contracting. Purchase orders and invoices shall indicate an appropriate record of expenditures. All equipment purchased with federal funds, including those used in nonpublic and other facilities, shall be appropriately identified, inventoried, and when no longer useful to the program, properly disposed. Resources such as staff, materials and equipment funded by Title I shall be used only for children participating in the program.

6. Maintenance of Records. Records of all federal financial and program information shall be kept for a minimum of 5 years after the start date of the project.

7. Identification of Eligible Children. The Superintendent and the designees shall implement an appropriate process to identify children eligible for services provided under federal programs.

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- 8. Coordination of Services. Title I services shall be coordinated and integrated with the regular classroom, with other agencies providing services and with other federal, state and local programs.
- 9. Standards and Expectations. Students receiving services in Title I are held to the same standards and expectations as all other students.
- 10. Assessments. Students receiving services in Title I are assessed with the regular population without accommodations.

11. Parents Right to Know. At the beginning of each school year, if the District receives Title I funding, the District shall notify the parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student’s classroom teachers, including at a minimum, the following:

(A) Whether the student’s teacher—

- (i) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- (ii) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- (iii) is teaching in the field of discipline of the certification of the teacher.

(B) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

12. Testing Opt-Out. At the beginning of each school year, if the District receives Title I funding, the District shall notify the parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request (and in a timely manner), information regarding any State or District policy regarding student participation in any State or District assessments, including the District’s policy and procedure on the parental right to opt the child out of such assessment(s). The District shall also make widely available through public means (including by posting in a clear and easily accessible manner on the District’s website) information on each State or District assessment, including:

- (A) the subject matter assessed;
- (B) the purpose for which the assessment is designed and used;
- (C) the source of the requirement for the assessment;
- (D) the amount of time students will spend taking the assessment, and the schedule for the assessment; and
- (E) the time and format for disseminating results.

13. Language Instruction Programs. At the beginning of each school year, if the District receives Title I funding, the District will implement an effective means of outreach to parents of English learners to inform the parents regarding how the parents can—

- (A) be involved in the education of their children; and
- (B) be active participants in assisting their children to—
 - (i) attain English proficiency;
 - (ii) achieve at high levels within a well-rounded education; and

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(iii) meet the challenging State academic standards expected of all students.

The District will also inform parents of an English learner identified student of opportunities to participate in various school programs, as set forth in ESSA.

14. Other Requirements. The Superintendent shall take or cause other staff to take such action as required by law for the District to maintain compliance with ESSA and specific ESSA grant programs in which the District participates.

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Personnel - All EmployeesProhibition on Aiding and Abetting Sexual Abuse

A school employee, contractor, or agent of the school district is prohibited from assisting another school employee, contractor or agent in obtaining a new job if the individual knows or has probable cause to believe, that such other employee, contractor, or agent engaged in sexual misconduct with a minor or student in violation of the law.

“Assisting” does not include the routine transmission of administrative and personnel files.

Exceptions to giving such assistance may only be made where the exception is authorized by the Every Student Succeeds Act (for example, where the matter has been investigated by law enforcement and the person has been exonerated and approved by the Superintendent or designee.)

Legal Reference: **ESSA sec. 8038, § 8546**

Date of Adoption: [Insert Date]

Personnel - All EmployeesWorkplace Privacy Policy

1. The District will abide by the Nebraska Workplace Privacy Act and will not:
 - a. Require or request that an employee or applicant provide or disclose any user name or password or any other related account information in order to gain access to the employee's or applicant's personal Internet account by way of an electronic communication device;
 - b. Require or request that an employee or applicant log into a personal Internet account by way of an electronic communication device in the presence of the District in a manner that enables the District to observe the contents of the employee's or applicant's personal Internet account or provides the District access to the employee's or applicant's personal Internet account;
 - c. Require an employee or applicant to add anyone, including the District, to the list of contacts associated with the employee's or applicant's personal Internet account or require or otherwise coerce an employee or applicant to change the settings on the employee's or applicant's personal Internet account which affects the ability of others to view the content of such account;
 - d. Take adverse action against, fail to hire, or otherwise penalize an employee or applicant for failure to provide or disclose any of the information or to take any of the actions prohibited by the Workplace Privacy Act.
 - e. Require an employee or applicant to waive or limit any protection granted under the Workplace Privacy Act as a condition of continued employment or of applying for or receiving an offer of employment.

Notwithstanding anything to the contrary, all employees must abide by the District's technology policies, procedures and guidelines, including the District's Internet Use policy and/or practice. Pursuant to the Workplace Privacy Act, the District may also:

- a. Monitor, review, access, or block electronic data stored on an electronic communication device supplied by or paid for in whole or in part by the District or stored on the District's network, to the extent permissible under applicable laws;
- b. Access information about an employee or applicant that is in the public domain or is otherwise obtained in compliance with the Workplace Privacy Act;
- c. Conduct an investigation or require an employee to cooperate in an investigation if the District has specific information about potentially wrongful activity taking place on the employee's personal Internet account, for the purpose of ensuring compliance with applicable laws, regulatory requirements, or prohibitions against work-related employee misconduct;
- d. Any other reason permitted by the Workplace Privacy Act.

Legal Reference: Laws 2016, LB 821

Date of Adoption: [Insert Date]

Students

Option Enrollment

A. Process and Time Lines to Option In

For a student to attend [Name] Public Schools as an option enrollment student, the student’s parent or legal guardian must submit an application to the Board of Education of the [Name] Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the “application period”).

Upon receipt of an application, the Superintendent or the Superintendent’s designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline (Choose one or modify as desired):

Option 1 (Waiver unless at capacity):

The application deadline will be waived by the School Board for applications to option into the [Name] Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix “1”), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

Option 2

1.

(Limited Deadline Waiver):

The application deadline will **not** be waived by the School Board for applications to option into the [Name] Public School District, except in the following circumstances:

- 1. **Siblings:** The application deadline will be waived where the application is for a student who is the sibling of a student attending [Name] Public Schools as of the time the application is filed, provided the application is filed at least 30 days prior to the semester in which first enrollment is sought. A “sibling” for this purpose means a child who resides in the same household on a permanent basis with a student who is currently attending [Name] Public Schools and who has the same natural or adoptive parent or who is a stepbrother or stepsister.
- 2. **Kindergarten:** The application deadline will be waived where the application is for a student who is seeking to enroll and attend the Kindergarten grade level provided the application was filed on or before June 1 prior to the first semester of the next school year.

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3. Release Approval: For the foregoing exceptions, the application must contain a release approval from the resident district.
4. Other Conditions: The waiver of the deadline in the above circumstances does not require acceptance of the application, as such applications may be rejected for reasons other than late filing.
5. Capacity: For the foregoing exceptions, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.
6. Capacity for Late Filed Applications: Where an application is filed for enrollment in the same school year in which enrollment is sought, the "projected enrollment" determinations made pursuant to paragraph D shall be replaced with the "actual enrollment" as of the first day of school for the year of application, as determined by the Superintendent or the Superintendent's designee, but only in the event such actual enrollment is higher than the projected enrollment. Actual enrollment shall include all students in attendance and all students registered to attend (even if not in actual attendance on the first day).

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.
4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of

Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including “previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings” and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at [Name] Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at [Name] Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent’s designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix “1” to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out

Provisions for Release (Choose one or modify as desired):

Option 2 (Release unless Expulsion is Pending):

A request for release of a resident student of the [Name] Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration

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determines it is appropriate to complete the expulsion process.

Option 2 (Release Conditions):

A request for release of a resident student of the [Name] Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted only on the following conditions:

1. Kindergarten: A release will be granted where the application is for a student who is seeking to enroll and attend the Kindergarten grade level provided the application was filed on or before June 1 prior to the first semester of the next school year.
2. Siblings: A release will be granted where the application would allow the student to attend the same school as a sibling, provided the application is filed at least 30 days prior to the semester in which first enrollment is sought. A “sibling” for this purpose means a child who resides in the same household on a permanent basis with a student who is currently enrolled in the option district and who has the same natural or adoptive parent or who is a stepbrother or stepsister.
3. Educational Programming: A release will be granted where the needs of the student require the District to obtain additional staffing or equipment and it is in the best interests of the District and the student to enroll in the option district. The determination of whether this condition is met shall be made by the Superintendent or the Superintendent’s designee.
4. No Pending Expulsion: The deadline shall not be waived if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent’s designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the [Name] Public School District, the Superintendent or the Superintendent’s designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the [Name] Public School District, the Superintendent or the Superintendent’s designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by

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certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student’s option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law.

Transportation or transportation reimbursement will be provided in the following circumstances:

2. The [Name] Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
3. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district.
4. For option students receiving special education services, the transportation services required in the student’s Individualized Education Plan shall be provided by the resident school district.

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I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the [Name] Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246
Date of Adoption: [Insert Date]

StudentsHomeless Students

This School District will comply with the federal and state law related to homeless students.

A “homeless child” for purposes of this Policy is a child who lacks a fixed, regular, and adequate nighttime residence, as defined by applicable federal and state law related to homeless students.

An “unaccompanied youth” is a child who is not in the physical custody of a parent or guardian.

1. Homeless Coordinator: The District’s designated Homeless Coordinator is the Superintendent. The Homeless Coordinator may delegate the specified duties as the Homeless Coordinator determines to be appropriate. The Homeless Coordinator shall serve as the school liaison for homeless children and youth.
 - a. Responsibilities. The responsibilities of the Homeless Coordinator are to assist with identification, enrollment, and placement of homeless children and to provide staff development activities to all school personnel regarding the educational rights and needs of homeless children and youth. The Homeless Coordinator shall ensure that:
 - i. homeless children are identified by school personnel;
 - ii. homeless children enroll in, and have a full and equal opportunity to succeed in school;
 - iii. homeless children and their families receive educational service for which they are eligible and referrals to health, dental, and mental health services and other appropriate services;
 - iv. the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
 - v. public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens;
 - vi. enrollment disputes are mediated in accordance with law; and
 - vii. the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law.
 - b. Coordination. The Homeless Coordinator shall coordinate with State coordinators and community and school personnel responsible for the provisions of education and related services to homeless children. Coordination activities with area shelters and other homeless service providers are to be established by the Homeless Coordinator.
 - c. Financial. The Homeless Coordinator shall ensure that financial records are maintained to show expenditures are for authorized activities. Title I, Part A

homeless set-aside funds are also to be used for services for homeless children. Materials and equipment purchased with grant funds are properly identified and inventoried.

- d. Program Activities. The Homeless Coordinator shall design program activities to meet the greatest need as determined by the District and homeless service providers.
 - e. Documentation. The Homeless Coordinator shall document the number of homeless children and youth receiving services.
 - f. Student Records. The Homeless Coordinator shall ensure that any record ordinarily kept related to students, including immunization or medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, are to be maintained so that the records of a homeless child are available, in a timely fashion, when the child enters a new school or school district and in a manner consistent with the Federal Education Rights and Privacy Act.
 - g. Notice. [The District shall annually inform school personnel, service providers, advocates working with homeless families, parents and guardians of homeless children and youths, and homeless children and youths of the duties of the Homeless Coordinator, and shall annually provide to NDE the identity of the District's Homeless Coordinator.](#)
2. Enrollment and Placement of Homeless Children: The enrollment and placement of homeless children shall be in compliance with federal and state law.
- a. Enrollment. A homeless child shall be immediately enrolled even if the child is unable to produce records normally required for enrollment. Lack of previous school records, immunization and medical records, birth certificate, or other documentation from the previous school will not delay the enrollment of a homeless child or youth. Guardianship issues, uniform or dress code requirements, and residency requirements will not be obstacles to delay or deny enrollment. The District may nonetheless require the parent or guardian of the homeless child to submit contact information.
 - b. Obtaining Records. The District shall immediately contact the school last attended by the homeless child to obtain relevant academic and other records. If the homeless child needs to obtain immunizations or medical records, the District shall immediately refer the parent or guardian of the homeless child to the Homeless Coordinator, who shall assist in obtaining necessary immunizations or medical records.
 - c. Placement. Placement decisions for a homeless child shall be made according to the District's determination of the child's best interests.

- i. The placement shall be at either:
 1. The child's "school of origin," which is the school that the child attended when permanently housed or the school in which the child was last enrolled; or
 2. The school of the attendance area in which the child is actually living.
 - ii. If placed in the school of origin, the placement shall continue for the duration of the child's homelessness. If the child becomes permanently housed (no longer homeless) during the school year, the placement in the school of origin will be continued for the remainder of that school year.
 - iii. To the extent feasible the placement shall be in the school of origin except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the District shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian.
 - iv. If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal.
 - v. The grade placement for the homeless child will be the appropriate grade level as determined by the building principal or designee using the same procedures that are used for placing non-homeless children attending that school.
3. Educational Services and Stigmatization or Segregation: It is the District's policy that homeless children not be stigmatized or segregated on the basis of their status as homeless. Homeless children will be provided the same free, appropriate public education as other students. Homeless students will be provided services comparable to services offered to other students in the school in which the homeless child has been placed, including the following: transportation services, educational services for which the student meets the eligibility criteria, such as services provided under Title I, educational programs for children with disabilities, and educational programs for students with limited English proficiency, programs in vocational and technical education, programs for gifted and talented students, and school nutrition programs.
4. Transportation: Transportation will be provided to homeless students to the extent required by law.
- a. Comparable Service. Transportation will be provided to a homeless student comparable to that provided to students who are not homeless.
 - b. School of Origin. When the homeless student attends the school of origin, transportation will be provided to and from the school of origin upon request of the parent or guardian of the homeless child, or upon request of the Homeless

Coordinator in the case of an unaccompanied youth. If the homeless child relocates out of the District but continues to be enrolled in this School District based on it being the school of origin, this School District will negotiate with the school district in which the child is residing to develop a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin. If agreement is not reached, the responsibility and cost for transportation shall be shared equally.

- c. Eliminate Barriers. Transportation will be provided when necessary to eliminate barriers to school enrollment and the retention of students experiencing homelessness.

5. Dispute Resolution Process. The process to resolve disputes concerning the enrollment or placement of a child or youth experiencing homelessness is as follows:

- a. The child and the parent, guardian or other person having legal or actual charge or control of the child shall be referred to the Homeless Coordinator. The Homeless Coordinator shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute within not less than thirty (30) calendar days. The dispute resolution process is as follows:
 - i. The child or parent/guardian will notify the Homeless Coordinator. The District's Dispute Resolution Form shall be used if such is available.
 - ii. When it is determined that additional information would be helpful, the Homeless Coordinator will schedule a meeting within 10 days, or such time as practicable, at which the child and parent/guardian will be given the opportunity to provide information in support of their position.
 - iii. The Homeless Coordinator will contact school officials and others as determined appropriate to obtain information to corroborate the information provided in support of the positions of the child and parent/guardian and the District.
 - iv. The Homeless Coordinator will provide a written response and explanation of a decision regarding the dispute within 30 calendar days after receiving the dispute statement.
 - v. The written response and explanation of the decision will include a notice of the right to appeal using the appeal process provided for in the Nebraska Department of Education Rule 19.

- b. time such complaint or dispute is brought. In the case of an unaccompanied youth, the District liaison will ensure that the youth is enrolled immediately in the school in which enrollment is sought pending resolution of the dispute;
- c. The District will ensure the immediate enrollment of the child in the school in which enrollment is sought pending resolution of the dispute; and
- d. The District's written response will include a notice of the right to appeal as provided in Nebraska Department of Education Rule 19, Section 005.03.

6. Right to Appeal.

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- a. Any parent, guardian or other person having legal or actual charge or control of a homeless child or youth or an unaccompanied youth that is dissatisfied with the decision of the District after the dispute resolution process may file a written appeal with the Nebraska Commissioner of Education within thirty (30) calendar days of receipt of the decision. Refer to NDE, Rule 19, Section 005.03 for further details.
- b. A party may appeal the decision of the Commissioner or designee by filing a Petition with the State Board of Education within thirty (30) calendar days of the receipt of the decision. Refer to NDE, Rule 19, Section 005.03C for further details.

Legal Reference: Neb. Rev. Stat. § 79-215
 Nebraska Department of Education Rule 19
 McKinney-Vento Homeless Assistance Act, 42 USC §§11431, et seq.

Date of Adoption: [Insert Date]

Students

Student Privacy Protection Policy

It is the policy of [Name] Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The District=s policies in this regard include the following:

A. Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties

Parents shall have the right to inspect, upon the parent=s request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent=s child.

B. Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive

The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed Definition of Surveys of Matters Deemed to be Sensitive), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: Notification of and Right to Opt-Out of Specific Events.

C. Right of Parents to Inspect Instructional Materials

Parents shall have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term instructional materials, for purposes of this policy.

The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator=s intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

D. Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations

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or Screenings

The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parent opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: A Notification of and Right to Opt-Out of Specific Events.@

E. Protection of Student Privacy in Regard to Personal Information Collected from Students

The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information.

Personal information, for purposes of this policy means individually identifiable information about a student including: (1) a student or parent=s first and last name, (2) home address, (3) telephone number, and (4) social security number. The term personal information, for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

F. Parent Access to Instruments used in the Collection of Personal Information

While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received.

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The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure, or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy

The District shall provide parents with reasonable notice of the adoption or continued use of this policy and other policies related to the student privacy. Such notice shall be given to parents of students enrolled in the District at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events

The District shall directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

1. The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information);
2. Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and
3. Any nonemergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parent opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities. In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive

Any survey containing one or more of the following matters shall be deemed to be sensitive for purposes of this policy:

1. political affiliations or beliefs of the student or the student=s parent;
2. mental or psychological problems of the student or the student=s parent;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating or demeaning behavior;
5. critical appraisals of other individuals with whom the student has close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
7. Religious practices, affiliations, or beliefs of the students or the student=s parent;
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Mental Health Assessment or Service

The District shall obtain informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under the Every Student Succeeds Act (“ESSA”). Before obtaining the consent, the District shall provide the parent written notice describing in detail such mental health assessment or service, including the purpose for such assessment or service, the provider of such assessment or service, when such assessment or service will begin, and how long such assessment or service may last.

Legal Authorities: Every Student Succeeds Act
Protection of Pupil Privacy Amendment, 20 U.S.C. Sec. 1232h and 34 CFR Part 98;
Family Educational Rights and Privacy Act, 20 U.S.C. Sec. 1232g;
Neb. Rev. Stat. Sec. 79-530 to 79-533

Date of Adoption: [Insert Date]

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Instruction

Assessments—Academic Content Standards

The Board of Education adopts the academic content standards of the State Board of Education (“State Board”). The adoption of the academic content standards includes the:

- Language Arts standards that were adopted by the State Board in September, 2014;
- Mathematics standards that were approved by the State Board in [September, 2015](#);
- Science standards that were adopted by the State Board in November, 2010; and
- Social Studies standards that were adopted by the State Board in December, 2012.

Unless other action is taken, the Board of Education adopts the standards of the State Board as such standards are subsequently adopted or amended by the State Board.

The administration shall be responsible for implementing assessments on the state standards in accordance with the procedures established by the State Board and the Department of Education, including conducting assessments in the same subject areas and the same grade levels as established in the state standards, and the reporting of scores and sub-scores.

This policy does not supersede the existing standards adopted by the Board of Education except as set forth herein.

Legal Reference: Neb. Rev. Stat. §§ 79-760 to 79-760.05

Date of Adoption: [Insert Date]

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Instruction

Initiations, Hazing, Secret Clubs and Outside Organizations

Initiations. Initiations by classes, clubs or athletic teams are prohibited except with the approval of the administration. Any student who engages in or encourages initiations that have not been approved by the administration is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

The administration may only give consent to initiation activities that are consistent with student conduct expectations and that do not present a risk of physical or mental injury or belittlement.

Hazing. Hazing by classes, clubs, athletic teams or other student organizations are prohibited. Hazing means any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership with any school organization. Such prohibited hazing activity includes whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, sexual conduct, nudity, or any brutal treatment or the performance of any act which endangers the physical or mental health or safety of any person or the coercing of any such activity. Hazing is prohibited even though the person who has been the subject of the hazing consents to the activity. Any student who engages in or encourages hazing is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

Secret Organizations. It is unlawful for students to participate in or be members of any secret fraternity or secret organization that is in any degree a school organization. Any student who violates this restriction is subject to disciplinary action, up to and including denial of any or all school privileges and expulsion.

Outside Organizations. It is unlawful for any person, whether a student of the District or not, to enter upon the school grounds or any school building for the purpose of rushing or soliciting, while there, any student to join any fraternity, society, or association organized outside of the schools. Any person who violates this restriction is subject to criminal prosecution and removal and exclusion from school grounds.

Legal Reference: Neb. Rev. Stat. §§ 79-2,101 to 79-2,103
Student Discipline Act, Neb. Rev. Stat. §§ 79-254 to 79-296
Reference Neb. Rev. Stat. §§ 28-311.06 to 28-311.07

Date of Adoption: [Insert Date]

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Instruction

Computer

Internet Safety and Acceptable Use Policy

A. Internet Safety Policy

It is the policy of [Name] Public Schools to comply with the Children’s Internet Protection Act (CIPA) and Children’s Online Privacy Protection Act (COPPA). With respect to the District’s computer network, the District shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called “hacking,” and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable parental consent before allowing third parties to collect personal information online from students; and (f) implement measures designed to restrict minors’ access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. “Inappropriate material” for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District’s online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called ‘hacking,’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

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- 4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent’s designees.
- 5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response. The plan shall be for all students to be provided education on these subjects. The Superintendent or the Superintendent’s designee shall be responsible for identifying educational materials, lessons, and/or programs suitable for the age and maturity level of the students and for ensuring the delivery of such materials, lessons, and/or programs to students.

6. Parental Consent. The District shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.

7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.

B. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District’s Internet Safety Policy.

- 1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
- 2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designee in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

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3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters unless the User has entered into a lease agreement or other similar agreement with the School District that makes such use permissible under law.

Occasional use that the Superintendent or designee determines to ultimately facilitate the mission of the District is not prohibited by this provision. Examples of occasional use that may be determined to ultimately facilitate the mission of the District: sending an e-mail to a minor child or spouse; sending an e-mail related to a community group in which an employee is a member where the membership in the community group facilitates the District's mission.

This occasional use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time; nor may students do so during instructional time.

The occasional use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the internet for non-school use; or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. **Technology-Related Limitations:** Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
 2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. to engage in or promote violations of student conduct rules.
 5. to engage in illegal activity, such as gambling.
 6. in a manner contrary to copyright laws.
 7. in a manner contrary to software licenses.
5. Disclaimer. The technology resources are supplied on an "as is, as available" basis. The District does not imply or expressly warrant that any information

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accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.

6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Legal Reference: Children's Internet Protection Act, 47 USC § 254
[Children's Online Privacy Protection Act, 15 U.S.C. § 6501](#)
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003) (E-rate restrictions)

Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and Disclosure Act)

Date of Adoption: [Insert Date]

[Name] Public Schools
Addition to Employee Code of Conduct
Appendix "I"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

ADMINISTRATORS, FACULTY AND STAFF AGREEMENT

In order to make sure that all members of [Name] Public Schools community understand and agree to these rules of conduct for use of the e-mail and Internet systems of the school district, the [Name] Public School District asks that you, as an administrator, faculty member, or staff member user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the [Name] Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of [Name] Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the [Name] Public Schools, any of its employees, or any institution providing network access to [Name] Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

[Name] Public Schools
Addition to Student Code of Conduct
Appendix "2"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

STUDENT'S AGREEMENT

In order to make sure that all members of [Name] Public Schools community understand and agree to these rules of conduct, [Name] Public Schools asks that you as a student user sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the [Name] Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of [Name] Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the [Name] Public Schools, any of its employees, or any institution providing network access to [Name] Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

[Name] Public Schools
Addition to Student Code of Conduct
Appendix "3"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

PARENT'S AGREEMENT

In order to make sure that all members of [Name] Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by [Name] Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of those Terms and Conditions. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold [Name] Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the [Name] Public Schools, any of its employees, or any institution providing network access to [Name] Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

InstructionStudent Self-Management of Asthma, Anaphylaxis, and/or Diabetes

Students with asthma, anaphylaxis or diabetes will be permitted to self-manage such medical conditions upon:

- (1) written request of the student's parent or guardian;
- (2) authorization of the student's physician [or, for asthma and anaphylaxis, a health care professional who prescribed the medication for treatment of the student's condition](#);
- (3) receipt of a signed no liability statement from the parent or guardian; and
- (4) development of an asthma or anaphylaxis or a diabetes medical management plan for the student.

Students with such a medical management plan may possess the necessary medication to manage their medical condition upon the conditions established in the plan and not be subject to discipline for such possession. Provided that, if the student uses or allows the medication to be used for any reason other than as prescribed or as provided in the plan or possesses the medication other than as provided in the plan the student shall be subject to discipline in accordance with the student conduct and drug-free school policies.

Legal Reference: Neb. Rev. Stat. §§ 79-224 and 79-225

Date of Adoption: [Insert Date]

Internal Board Policies

Conflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

- 4. The Superintendent, or the Superintendent's designee, shall provide:
 - (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
 - (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

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5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes.

Legal Reference: Neb. Rev. Stat. § 49-1425; § 49-14,101; § 49-14,102; § 49-14,103; § 49-14,103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04; § 49-14,103.05; § 49-14,103.06; § 79-818; § 79-544 and § 49-1499.

Date of Adoption: [Insert Date]

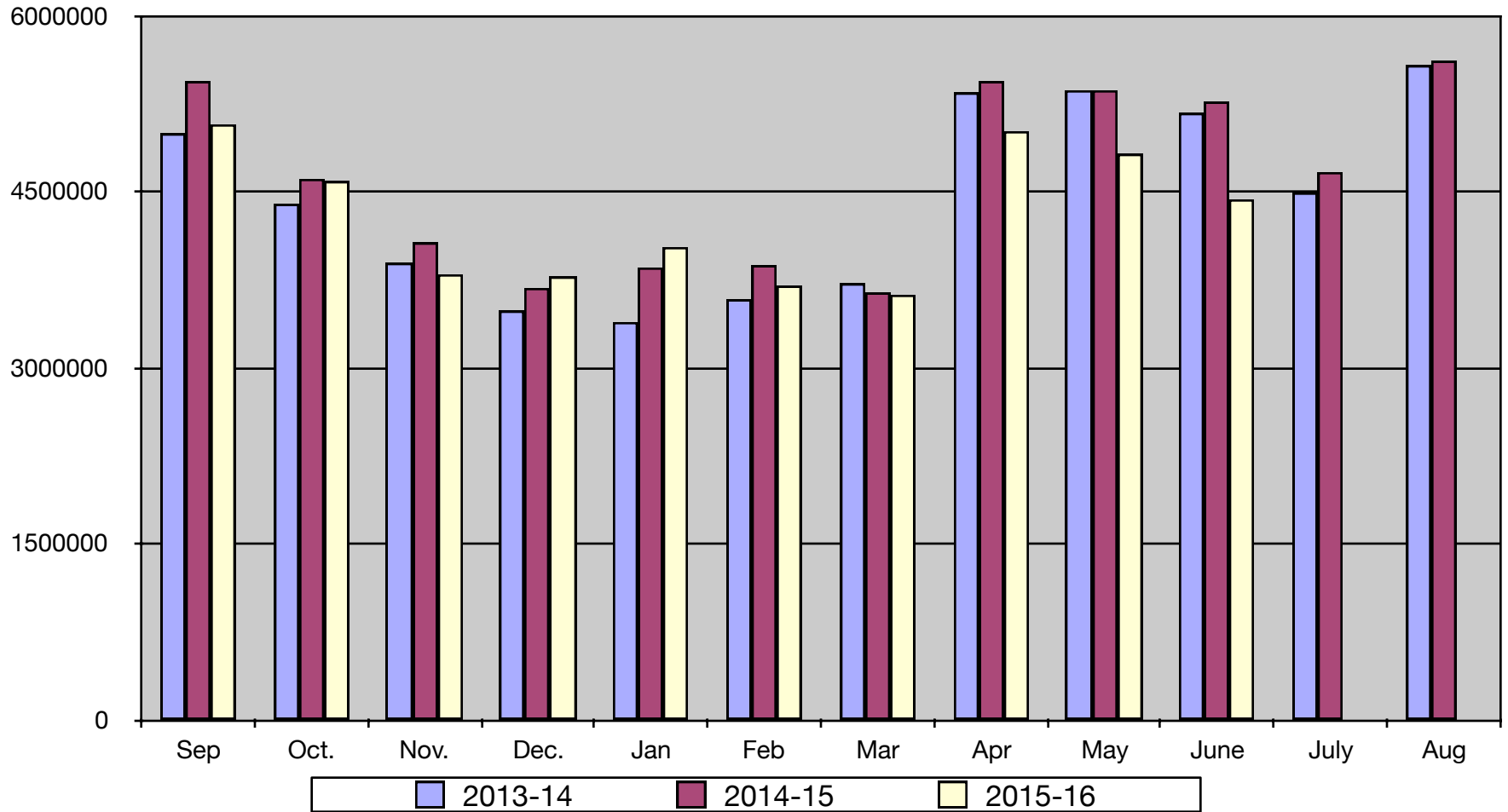
Finance Committee Report
June 2016

- Our cash balance for the General Fund is \$834,068 lower than a year ago at this time at \$4,443,199. This is because of the lack of tax dollars going into the general fund account compared to a year ago. We have another big tax draw in August to help replenish. I still anticipate a cash reserve at the end of the year around \$4.2 million.
- The latest Learning Community projection spreadsheet has us gaining 2.1% or \$210K in revenue for the 16-17 school year. This includes the TERC Committee increase of 7% for parts of Douglas County. We will have more budget 2016-17 budget discussions at the July work session.
- Spending for the fiscal school year is looking pretty good in our general fund at \$11,468,004 with 2 months left. With the summer projects we have scheduled to come out of general fund, we will spend an estimated \$14.1 million this year, compared to \$13.3 a year ago. This is from a \$14.8 million General Fund budget.
- The Depreciation and Employee Benefit Fund have not had any expenditures this year.
- The Lunch Fund has sorted itself out with outstanding bills and sits at \$127,539.47. This is in line with where we should be at this time of year.

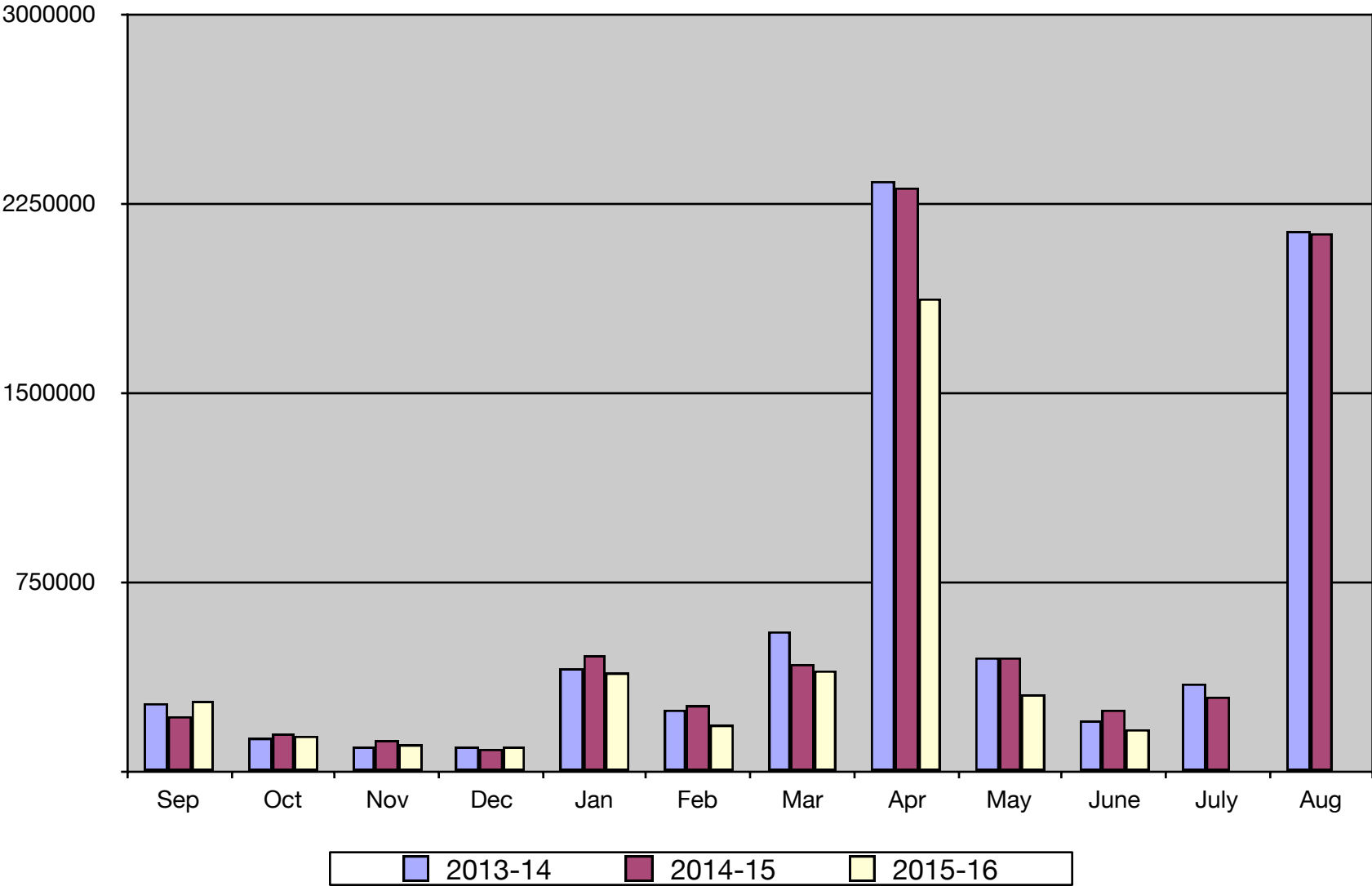
CASH COMPARISONS as of June 30, 2016

			2013-14	2014-15	2015-16
	March	General Fund	\$3,721,366.63	\$3,641,705.43	\$3,621,081.09
		Emp. Benefit Fund	\$ 667,425.49	\$ 667,993.02	\$ 620,857.68
		Building Fund	\$1,063,141.52	\$ 885,963.18	\$ 777,143.40
		School Lunch	\$ 122,063.44	\$ 148,032.45	\$ 176,218.03
		Bond Fund	\$ 141,251.60	\$ 132,604.93	\$ 159,660.37
		Depreciation Fund	\$ 216,055.50	\$ 182,600.00	\$ 149,763.04
		QCPUF			\$ 371,143.30
		March Total	\$5,931,304.18	\$5,658,899.01	\$5,875,866.91
	April	General Fund	\$5,371,706.25	\$5,369,024.60	\$5,029,247.43
		Emp. Benefit Fund	\$ 667,518.75	\$ 668,084.81	\$ 620,899.61
		Building Fund	\$1,045,557.27	\$ 882,634.44	\$1,092,417.37
		School Lunch	\$ 125,020.38	\$ 130,017.86	\$ 183,328.78
		Bond Fund	\$ 347,803.28	\$ 318,926.02	\$ 328,482.23
		Depreciation Fund	\$ 216,085.69	\$ 182,625.09	\$ 149,773.15
		QCPUF			\$ 447,136.48
		April Total	\$ 7,773,691.62	\$ 7,551,312.82	\$ 7,851,285.05
	May	General Fund	\$5,371,706.25	\$5,369,024.60	\$4,826,877.20
		Emp. Benefit Fund	\$ 667,518.75	\$ 668,084.81	\$ 620,945.88
		Building Fund	\$1,045,557.27	\$ 882,634.44	\$ 745,194.36
		School Lunch	\$ 125,020.38	\$ 130,017.86	\$ 169,786.27
		Bond Fund	\$ 347,803.28	\$ 318,926.02	\$ 343,646.08
		Depreciation Fund	\$ 216,085.69	\$ 182,625.09	\$ 149,784.31
		QCPUF			\$ 351,034.32
		May Total	\$ 7,773,691.62	\$ 7,551,312.82	\$ 7,207,268.42
	Jun	General Fund	\$5,173,649.49	\$5,277,266.35	\$4,443,198.83
		Emp. Benefit Fund	\$ 667,566.94	\$ 668,134.60	\$ 620,989.26
		Building Fund	\$1,028,092.90	\$ 877,838.72	\$ 733,414.13
		School Lunch	\$ 87,854.20	\$ 150,638.82	\$ 127,539.47
		Bond Fund	\$ 325,652.93	\$ 322,572.54	\$ 345,101.08
		Depreciation Fund	\$ 187,095.72	\$ 149,667.16	\$ 149,794.77
		QCPUF			\$ 293,769.07
		June Total	\$7,469,912.18	\$ 7,446,118.19	\$6,713,806.61

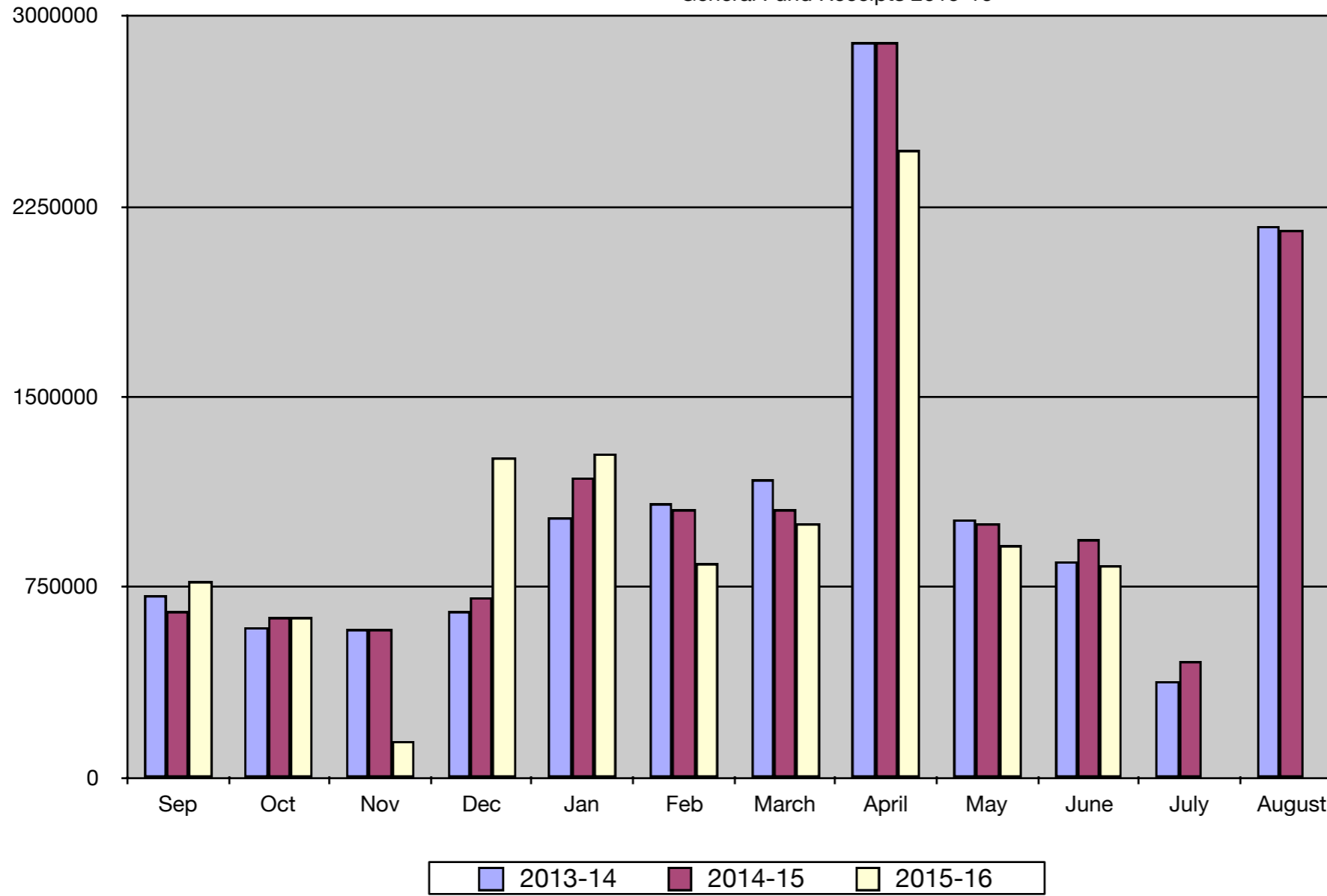
General Fund Balance 2015-16



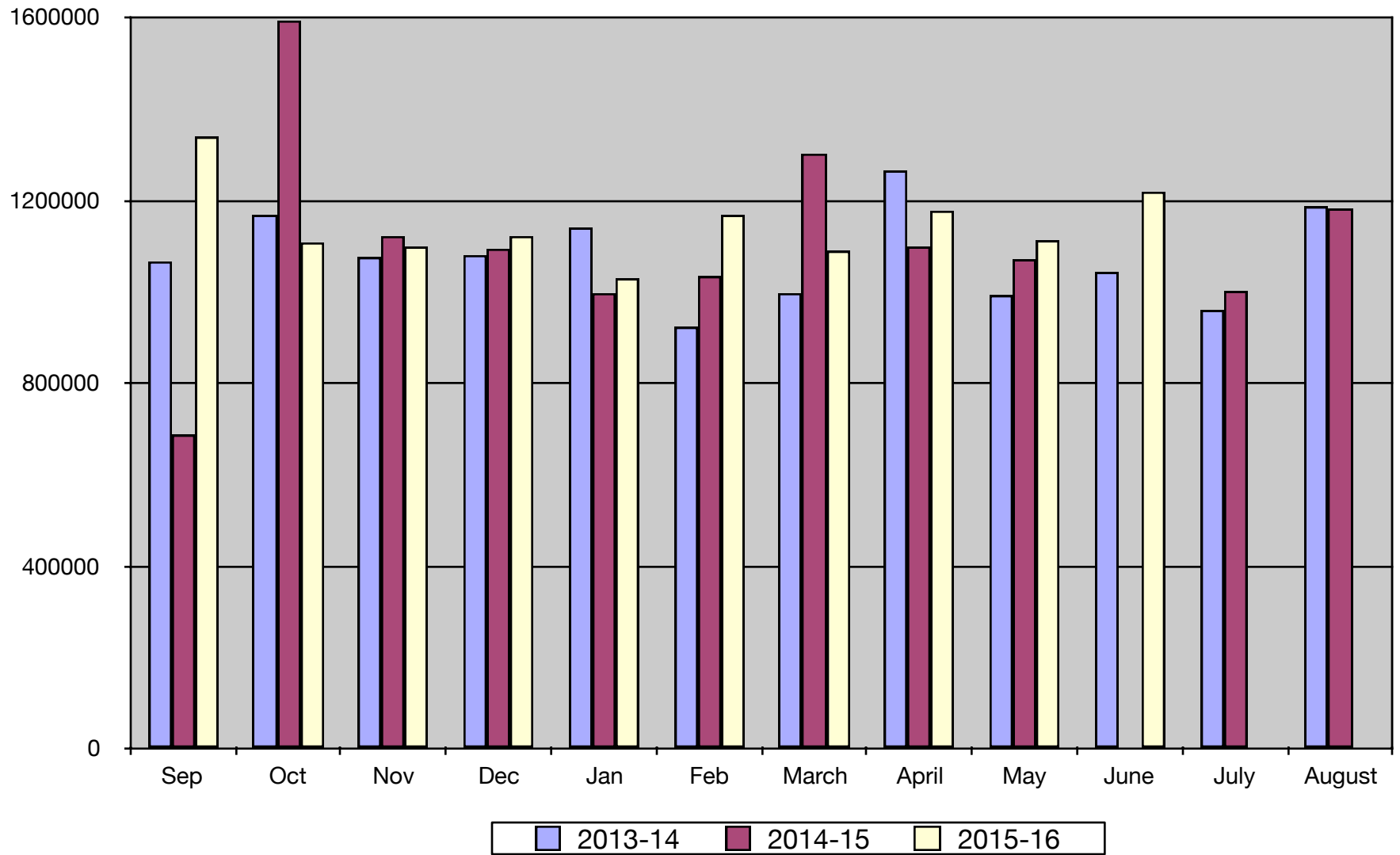
General Fund Tax Draws 2015-16



General Fund Receipts 2015-16



General Fund Expenses 2015-16



Balance as of last day of the month			
Month	2013-14	2014-15	2015-16
September	5,002,123	5,445,181	5,077,586
October	4,403,102	4,616,197	4,603,671
November	3,905,659	4,064,330	3,801,813
December	3,498,799	3,680,234	3,783,372
January	3,385,214	3,865,429	4,034,639
February	3,583,808	3,887,846	3,709,003
March	3,721,367	3,642,705	3,621,081
April	5,347,733	5,438,129	5,029,247
May	5,371,706	5,369,025	4,826,877
June	5,173,649	5,277,266	4,443,199
July	4,498,987	4,669,824	
August	5,584,850	5,629,359	
Tax Draw			
Month	2013-14	2014-15	2015-16
September	272,100	219,694	283,871
October	135,236	157,468	146,052
November	100,586	127,918	112,283
December	101,602	91,671	102,909
January	414,529	463,899	391,690
February	252,258	267,461	187,300
March	555,271	428,426	401,003
April	2,339,560	2,316,815	1,876,324
May	458,059	452,629	305,570
June	207,636	246,680	173,144
July	350,637	304,887	
August	2,149,417	2,135,903	
TOTALS	7,336,891	7,213,451	3,980,146
Receipts			
Month	2013-14	2014-15	2015-16
September	717,640	657,710	773,065
October	591,667	628,360	634,952
November	580,732	580,396	139,905
December	658,879	710,776	1,257,199
January	1,024,114	1,185,235	1,277,993
February	1,081,990	1,056,383	842,115
March	1,174,377	1,056,451	1,002,567
April	2,895,646	2,895,738	2,473,965
May	1,013,524	999,977	910,795
June	848,391	936,801	836,212
July	379,282	461,771	
August	2,173,746	2,160,435	
TOTALS	13,139,988	13,330,033	10,148,768
Expenses			
Month	2013-14	2014-15	2015-16
September	1,064,827	687,596	1,340,475
October	1,169,708	1,595,626	1,109,870
November	1,076,257	1,121,297	1,097,337
December	1,082,081	1,094,775	1,119,750
January	1,138,157	997,275	1,027,409
February	923,031	1,036,226	1,169,749
March	998,881	1,303,896	1,089,345
April	1,264,563	1,098,069	1,178,534
May	994,381	1,069,110	1,114,833
June	1,043,643	1,097,709	1,220,702
July	958,814	999,379	
August	1,185,601	1,182,436	
TOTALS	12,899,944	13,283,394	11,468,004

MONTHLY Summary Report- Sept. 1, 2015 to June 30, 2016

Fund	Budget 15-16	Expenditures	Ending Balance	% spent
1100-Instruction	\$7,053,336	\$5,602,529	\$ 1,450,807	79.43%
1150- Limited English	\$10,000	\$0	\$10,000	0.00%
1160- Poverty Programs	\$124,054	\$100,810	\$23,244	81.26%
1200- SPED Instruction	\$206,092	\$157,335	\$48,757	76.34%
1210- SPED School Psych	\$132,205	\$98,619	\$33,586	74.60%
1220- SPED	\$992,684	\$810,604	\$182,080	81.66%
1230- SPED tuition paid	\$365,000	\$179,154	\$185,846	49.08%
1240- SPED Clerical/ Aide	\$187,642	\$143,366	\$44,276	76.40%
1290- SPED/ Early Childhood	\$106,515	\$121,295	-\$14,780	113.88%
1310- Gifted	\$83,702	\$62,422	\$21,280	74.58%
1320- Special Reading	\$84,751	\$68,506	\$16,245	80.83%
2120- Guidance Services	\$264,326	\$213,990	\$50,336	80.96%
2130- Health Services	\$204,633	\$147,824	\$56,809	72.24%
2190- Other Pupil Services	\$14,000	\$13,996	\$4	99.97%
2210- Learning Improvement	\$247,928	\$185,881	\$62,047	74.97%
2220- Libraries	\$271,571	\$217,949	\$53,622	80.25%
2230- Audio Visual Fund	\$3,500	\$1,770	\$1,730	50.57%
2310- Board of Education	\$35,000	\$28,511	\$6,489	81.46%
2320- Executive Admin	\$327,341	\$283,532	\$43,809	86.62%
2330- Public Relations	\$41,400	\$8,972	\$32,428	21.67%
2410- Office of the Principal	\$965,623	\$749,974	\$215,649	77.67%
2510- Gen. Admin Business Services	\$447,539	\$188,292	\$259,247	42.07%
2520- Vehicle Acquisition	\$15,000	\$9,016	\$5,984	60.11%
2610- Operation of Plant	\$948,680	\$684,101	\$264,579	72.11%
2620- Maintenance	\$537,517	\$346,792	\$190,725	64.52%
2750- Regular Transportation	\$530,500	\$391,958	\$138,542	73.88%
2760- SPED Transportation	\$274,000	\$249,140	\$24,860	90.93%
2790- Learning Community Transportation	\$35,000	\$24,568	\$10,432	70.19%
3135- High Ability	\$8,267	\$9,210	-\$943	111.41%
4100- Title I	\$70,037	\$21,221	\$48,816	30.30%
4320- Title IIA	\$27,172	\$17,775	\$9,397	65.42%
4404- IDEA Base	\$80,614	\$36,348	\$44,266	45.09%
4406- IDEA Pre-Schools	\$14,228	\$11,218	\$3,010	78.84%
4410- IDEA Poverty	\$126,118	\$76,941	\$49,177	61.01%
4412- IDEA Propor Share	\$2,934	\$0	\$2,934	0.00%
4700- Carl Perkins	\$4,500	\$3,300	\$1,200	73.33%
6000- Summer School	\$28,268	\$8,285	\$19,983	29.31%
8000- Transfers	\$74,393	\$0	\$74,393	0.00%
Totals	\$14,946,070	\$11,275,204	\$3,670,866	75.44%
Spending Goal	\$ 13,500,000	\$14,100,000	with facility proj	83.52%

Board of Education

June 13, 2016

The Site Committee started at 6:00 p.m. Brian Osborn, Brian Wichman, and Lori Bartels were present. Topics of discussion included an update on the Westmont project, other summer projects, and the facility budget sheet. The committee meeting adjourned at 6:33 p.m.

The Finance Committee started at 6:34 p.m. Brian Osborn, Lori Bartels, and Brian Wichman were present. Finance reports were reviewed by the committee. Discussion of the bills took place. Jennifer Kreifels joined the meeting at 6:52 p.m. The committee meeting adjourned at 6:56 p.m.

A meeting of the Board of Education of Springfield Platteview Community Schools in the County of Sarpy, in the State of Nebraska, was convened in open and public session at 7:00 p.m., Monday, June 13, 2016, at the District Board Office, Central Services Building. Present: Lori Bartels, Jennifer Kreifels, Brian Osborn, and Brian Wichman. Absent: Bob Icenogle, Brenda Sherman.

Notice of the meeting and committee meetings were given in advance thereof by posting in at least five public places as shown by the certificate of posting notice attached to these minutes. Notice of this meeting was simultaneously given to all members of the Board of Education, and a copy of their acknowledgment of receipt of notice and the agenda was communicated in the advance notice and in the notice to the Board of Education of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Statute 84-1407 to 84-1414 require that the Open Meetings Act be posted in the meeting room. President Osborn informed the board and the public that the Act is located on the west wall of the board room.

Action to approve the Consent Agenda as presented passed with a motion by Kreifels and a second by Bartels. Vote: Yeas - Bartels, Kreifels, Osborn, Wichman. Nays - None.

Kathy Gentile officially invited Board Members to the Foundation fund raiser "Beach Bash" to be held on July 15, 2016.

Brett Richards presented the final draft for the 2017-2018 School Calendar. Action to approve the 2017-18 School Calendar as presented passed with a motion by Bartels and a second by Wichman. Vote: Yeas - Bartels, Kreifels, Osborn, Wichman. Nays - None.

Dr. Dlugosh has agreed to facilitate the district's new strategic plan this fall. Richards presented the proposal and details of the process for developing the new strategic plan. Dr. Dlugosh would spend a few hours at the district's retreat with the Board getting feedback on the proposal and the process. Action to approve Emilsson, LLC and Larry Dlugosh proposal to facilitate district's strategic plan as presented passed with a motion by Kreifels and a second by Wichman. Vote: Yeas - Bartels, Kreifels, Osborn, Wichman. Nays - None.

Holli Kirwan reviewed the process for updating Grading Policy 5204 and the recommended changes for 2016-17 on the policy. This was the first reading for changes on this policy. It will be brought back for a 2nd reading and approval at the July meeting.

Richards presented a contract with ESU #3 for driver's education. Total program costs remain at \$350 per student. The student's family pays this amount to the district through the student fee account and the district pays ESU #3. This is no cost to the district. Action to approve the driver's education contract through ESU #3 as presented passed with a motion by Lori Bartels and a second by Jennifer Kreifels. Vote: Yeas - Bartels, Kreifels, Osborn, Wichman. Nays - None.

The Federal Lunch program requires school districts to complete a formula each year to determine lunch prices. This year indicates we have to raise lunch prices at the elementary and secondary level by \$.05. Lunch prices would go to \$2.85 at the secondary level and rise to \$2.65 at the elementary. The district has applied for a waiver exemption on the increase of school lunch prices due to

the program doing financially OK. We will not know until later this summer if that is approved. If it is, Richards recommended staying at the 2015-16 prices. Action to approve the district's new lunch prices as presented, if district is not approved for waiver exemption for price increases passed with a motion by Bartels and a second by Kreifels. Vote: Yeas - Bartels, Kreifels, Osborn, Wichman. Nays - None.

A representative from DLR gave an update on the Westmont construction project and made recommendations for waterproofing the exterior due to leaking. Bob Icenogle joined the meeting at 7:52 p.m. Action to approve waterproofing east side exterior of Westmont Elementary in an amount not to exceed \$73,000 passed with a motion by Wichman and a second by Bartels. Vote: Yeas - Bartels, Icenogle, Kreifels, Osborn, Wichman. Nays - None.

President Osborn reviewed agenda items to be covered at the Board Retreat to be held July 16 at 8:30 a.m. at the District Board Office. Superintendent Richards gave an update on planning for the Foundation's summer fund raising events. Brian Wichman gave a Site Committee report. Building principals shared staff and student successes.

There were no items from patrons on items not on the agenda.

Board members reviewed their upcoming schedule of meetings, trainings, and conventions. Significant school calendar items were also discussed.

Action to adjourn the meeting at 8:25 p.m. passed with a motion by Kreifels and a second by Wichman. Vote: Yeas - Bartels, Icenogle, Kreifels, Osborn, Wichman. Nays - None.

Thoma Bumgardner, Recording Secretary

Accepted: Lori Bartels, Secretary Board of Education

JUNE 2016 ADMIN. REVOLVING

Administrative
7/5/2016

Date	Num	Transaction	Payment	C
6/3/2016	5553	JUST POP'D cat: SUPPLIES memo: 1-01-2210-690	32.00	R
6/6/2016	5554	POSTMASTER-SPRINGFIELD cat: POSTAGE memo: 1-01-2510-341	47.00	R
6/15/2016	TXFR	TRANSFER FROM GENERAL MM cat: /PAYABLES		R
6/16/2016	5555	S.I.D. #23 cat: WATER & SEWER @ WM memo: 1-12-2610-323	109.17	
6/27/2016	5556	KRISTINE LUTZ cat: PARENT REFUND memo: 1-01-6000-690	90.00	
6/28/2016	5557	NE COUNCIL OF SCHOOL ADMINISTRA... cat: CARL PERKINS memo: 1-01-4700-630	280.00	

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			3,226.16
Checks and Payments	1	Item	-3,093.58
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			132.58

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			132.58
Checks and Payments	1	Item	-125.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 6/30/2016:			7.58
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			7.58

Nebraska Public Agency Investment Trust

Account Statement

June 1, 2016 to June 30, 2016

SOUTH SARPY SCHOOL DISTRICT #46
14801 S 108TH ST
SPRINGFIELD, NE 68059-4925

NPAIT
PO BOX 82529
Lincoln, NE 68501
Toll Free: (800) 640-8817
Local: (402) 323-1615

Account Number: XXXXX9-001

Fund Summary

	<u>PRICE PER SHARE</u>	<u>SHARES OWNED</u>	<u>MARKET VALUE</u>
Nebraska Public Agency Investment Trust XXXXX9-001	\$1.00	2,744,970.83	\$2,744,970.83

Transaction Summary

Nebraska Public Agency Investment Trust
XXXXX9-001

<u>TRADE DATE</u>	<u>SETTLEMENT DATE</u>	<u>TRANSACTION DESCRIPTION</u>	<u>SHARES</u>	<u>AMOUNT</u>
6/1/2016		Beginning Shares Balance	41,471.72	\$41,471.72
6/20/2016	6/20/2016	Purchase	2,703,384.25	\$2,703,384.25
6/30/2016	6/30/2016	Interest	114.86	\$114.86
Total :			2,744,970.83	\$2,744,970.83

Accrual Details for Holdings between 06/01/2016 and 06/30/2016

Fund: NPAIT

Account Number: 126649-001

SOUTH SARPY SCHOOL DISTRICT #46
SOUTH SARPY SCHOOL DISTRICT #46

<u>Settlement Date</u>	<u>Price Cycle</u>	<u>Settled Shares</u>	<u>Accrual Factor</u>	<u>Accrual Dividend* (USD)</u>	<u>Non-Div. Distribution Accrual Paid (USD)</u>	<u>Accrual Paid (USD)</u>	<u>Cumulative Accrual Dividend* (USD)</u>
06/01/2016	EOD	41,471.7200	0.0000033096	0.14	0.00	0.00	0.14
06/02/2016	EOD	41,471.7200	0.0000030345	0.13	0.00	0.00	0.26
06/03/2016	EOD	41,471.7200	0.0000091238	0.38	0.00	0.00	0.64
06/06/2016	EOD	41,471.7200	0.0000031152	0.13	0.00	0.00	0.77
06/07/2016	EOD	41,471.7200	0.0000030136	0.12	0.00	0.00	0.90
06/08/2016	EOD	41,471.7200	0.0000030450	0.13	0.00	0.00	1.02
06/09/2016	EOD	41,471.7200	0.0000030554	0.13	0.00	0.00	1.15
06/10/2016	EOD	41,471.7200	0.0000091263	0.38	0.00	0.00	1.53
06/13/2016	EOD	41,471.7200	0.000002762	0.12	0.00	0.00	1.64
06/14/2016	EOD	41,471.7200	0.0000027688	0.11	0.00	0.00	1.76
06/15/2016	EOD	41,471.7200	0.0000027753	0.12	0.00	0.00	1.87
06/16/2016	EOD	41,471.7200	0.0000033011	0.14	0.00	0.00	2.01
06/17/2016	EOD	41,471.7200	0.0000098690	0.41	0.00	0.00	2.42
06/20/2016	EOD	2,744,855.9700	0.0000032866	9.02	0.00	0.00	11.44
06/21/2016	EOD	2,744,855.9700	0.0000035821	9.83	0.00	0.00	21.27
06/22/2016	EOD	2,744,855.9700	0.0000038377	10.53	0.00	0.00	31.81
06/23/2016	EOD	2,744,855.9700	0.0000035810	9.83	0.00	0.00	41.64
06/24/2016	EOD	2,744,855.9700	0.0000107595	29.53	0.00	0.00	71.17
06/27/2016	EOD	2,744,855.9700	0.0000035579	9.77	0.00	0.00	80.93
06/28/2016	EOD	2,744,855.9700	0.0000041316	11.34	0.00	0.00	92.28
06/29/2016	EOD	2,744,855.9700	0.0000041138	11.29	0.00	0.00	103.57
06/30/2016	EOD	2,744,970.8300	0.0000041158	11.30	0.00	114.86	0.00
Total: Accrual computed without daily compounding							114.86
Accrued Dividend prior to 06/01/2016:							0.00

* Displaying Accrual Dividend rounded to two decimal places for reporting purpose only
Printed By: Sandy Mitchell. Print Date and Time: 7/1/2016 03:00 PM. Fund Group Name: NPAIT

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS

Treasurer's Report

For the month ended May 31, 2016

<u>General Fund Now Account</u>			
Bank Balance: Beginning of Reporting Period			\$ 472,593.87
Deposits:			
Springfield State Bank - Interest	\$ 40.12		
Transfer from Admin Revolving	\$ 0.00		
Transfers from Investment Account	\$ 1,219,173.59		
Transfer from Bond Fund	\$ 0.00		
Transfer from QCPUF Fund	\$ 60,452.46		
Transfers from Lunch Fund Investment	\$ 50,669.88		
Transfers from Building Fund Investment	\$ 20,150.81		
			\$ 1,350,486.86
			\$ 1,823,080.73
Disbursements			
Bank Balance: End of Reporting Period			\$ 417,520.62
Outstanding Checks: End of Reporting Period			\$ 152,325.07
NOW Account Balance: End of Reporting Period			\$ 265,195.55
<u>General Fund Investment Account</u>			
Available Balance: Beginning of Reporting Period			\$ 4,558,712.96
Deposits:			
Springfield State Bank - Interest	\$ 291.31		
Sarpy County Treasurer - Local Taxes	\$ 0.00		
Learning Community Common Taxes	\$ 60,401.06		
Sarpy- MVT	\$ 112,742.50		
State Aid	\$ 476,588.40		
SPED School Age Reimb.	\$ 116,563.00		
IDEA/Federal Grants/ Title/ Perkins	\$ 0.00		
Rentals	\$ 1,300.00		
Pre-School/ Summer School tuition	\$ 670.00		
Medicaid Reimbursement	\$ 5,991.33		
Refunds and Reimbursements	\$ 2,734.82		
iPad Fees and Insurance	\$ 1,145.00		
Liquor License Fees and County Fines	\$ 57,784.85		
Postage	\$ 0.00		
			\$ 836,212.27
			\$ 5,394,925.23
Disbursements			
Transfers to General Fund NOW	\$ 1,219,173.59		
Transfer to Depreciation Fund	\$ 0.00		
Administrative Revolving	\$ 1,329.09		
Returned checks/ fees	\$ 110.00		
Bank and other Service Charges	\$ 89.00		
			\$ 1,220,701.68
Investment Account Balance: End of Reporting Period			\$ 4,174,223.55
<u>General Fund Administrative Revolving Account</u>			
Available Balance: Beginning of Reporting Period			\$ 3,472.02

Deposits:			
Transfers From General Fund Investment Acc't	\$	1,329.09	
Transfers From Lunch Fund Investment Acc't	\$	0.00	
Transfers From Building Fund	\$	0.00	
			\$ 1,329.09
			\$ 4,801.11
Disbursements			
Bank Balance: End of Reporting Period			\$ 4,368.90
Outstanding Checks: End of Reporting Period			\$ 589.17
Outstanding Deposits: End of Reporting Period			\$ 0.00
Admin. Revolving Account Balance: End of Reporting Period			\$ 3,779.73
General Fund Administrative Revolving Account			\$ 3,779.73
General Fund NOW Account			\$ 265,195.55
General Fund Investment Account			\$ 4,174,223.55
TOTAL GENERAL FUND BALANCE			\$ 4,443,198.83
<u>Employee Benefit Fund</u>			
Available Balance: Beginning of Reporting Period			\$ 620,945.88
Deposits:			
Springfield State Bank - Interest	\$	43.38	
Transfers From General Fund Investment Acc't	\$	0.00	
Bank Balance: End of Reporting Period	\$		620,989.26
Certificate of Deposit			
Available Balance: End of Reporting Period	\$		620,989.26
Disbursements	\$		0.00
TOTAL EMPLOYEE BENEFIT BALANCE			\$ 620,989.26
<u>Special Building Fund Investment Account</u>			
Available Balance: Beginning of Reporting Period			\$ 745,194.36
Deposits:			
Springfield State Bank - Interest	\$	51.72	
Sarpy County Treasurer - Local Taxes	\$	8,318.86	\$ 8,370.58
			\$ 753,564.94
Disbursements	\$	20,150.81	\$ 20,150.81
Available Balance: End of Reporting Period			\$ 733,414.13
TOTAL SPECIAL BUILDING FUND BALANCE			\$ 733,414.13
<u>School Lunch Investment Account</u>			
Available Balance: Beginning of Reporting Period			\$ 169,786.27
Deposits:			
Springfield State Bank - Interest	\$	10.29	
Hot Lunches	\$	140.35	
State/Federal Aid	\$	8,292.44	

Miscellaneous	\$	0.00	\$	8,443.08
			\$	178,229.35
Disbursements				
Transfers to NOW	\$	50,669.88		
Transfer to Admin Revolving	\$	0.00		
Returned checks/ fees/ charges	\$	20.00		
			\$	50,689.88
Available Balance: End of Reporting Period			\$	50,689.88
TOTAL SCHOOL LUNCH FUND BALANCE			\$	127,539.47
<u>Bond Fund Investment Account</u>				
Available Balance: Beginning of Reporting Period			\$	341,344.33
Deposits:				
Springfield State Bank - Interest	\$	24.03		
Sarpy County Treasurer - Local Taxes	\$	3,732.72	\$	3,756.75
			\$	345,101.08
Disbursements			\$	0.00
Transfer to NOW			\$	0.00
Available Balance: End of Reporting Period			\$	345,101.08
TOTAL BOND FUND BALANCE			\$	345,101.08
<u>Depreciation Fund Account</u>				
Available Balance: Beginning of Reporting Period			\$	149,784.31
Deposits:				
Springfield State Bank - Interest	\$	10.46		
Transfers from General Fund	\$	0.00	\$	10.46
			\$	149,794.77
Disbursements				
Transfer to NOW	\$	0.00	\$	0.00
Available Balance: End of Reporting Period			\$	149,794.77
TOTAL DEPRECIATION FUND BALANCE			\$	149,794.77
<u>QCPUF Fund Account</u>				
Available Balance: Beginning of Reporting Period			\$	351,034.32
Deposits:				
Springfield State Bank - Interest	\$	22.43		
Sarpy County Treasurer- Local Taxes	\$	3,164.78		
			\$	354,221.53
Disbursements				
Transfer to NOW	\$	60,452.46		
Transfer to NPAIT Account	\$	0.00	\$	60,452.46
Available Balance: End of Reporting Period			\$	293,769.07
TOTAL QCPUF FUND BALANCE			\$	293,769.07

Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Platteview High School 06/01/2016 through 06/30/2016

Checking

Bank Statement Reconciliation Summary

Statement Balance	\$ 183,811.42
- Outstanding checks	\$ 4,216.25
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	\$ 179,595.17
+ Investments	\$ 0.00
Book Balance	\$ 179,595.17

SPRINGFIELD STATE BANK
 600 MAIN ST
 SPRINGFIELD, NE 68059-3220
 Tel: (402)253-2222

SPRINGFIELD PLATTEVIEW COMM
 PLATTEVIEW ACTIVITY FUND
 14801 S 108TH STREET
 SPRINGFIELD NE 68059

Statement Date: 06/30/2016 Enclosures: (91)

Account No.: 104812 Page: 1

NOW CHECKING ACCOUNT SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 05/31/16		213,992.15
Deposits	4	11,548.35+
Debits	87	41,630.22
Automatic Withdrawals	2	112.50
Interest Added This Statement		13.64+
Ending Balance On 06/30/16		183,811.42
Annual Percentage Yield Earned	0.09%	
Interest Paid This Year	87.62	
Interest Paid Last Year	169.82	
Average Balance (Collected)	195,253.85+	

STATEMENT PERIOD ACTIVITY

Date	Check/Description	Amount	Check/Description	Amount	Balance
06/01/16	44441	15.00	44122	45.00	213,932.15
06/01/16	44420	115.00	44504	310.90	213,506.25
06/01/16	44500	362.73	44499	599.84	212,543.68
06/01/16	44501	1,503.00			211,040.68
06/02/16	44498	4.86	44492	21.83	211,013.99
06/02/16	44484	22.26	44507	54.19	210,937.54
06/02/16	44502	2,075.00	44506	2,497.00	206,365.54
06/03/16	CLOSED ACCOUNT 0000003279			21.50	206,344.04
06/03/16	44511	73.35	44520	89.10	206,181.59
06/06/16	DEPOSIT	179.76+	DEPOSIT	2,563.00+	208,924.35
06/06/16	DEPOSIT	3,118.59+	DEPOSIT	5,687.00+	217,729.94
06/06/16		1,570.00	44495	63.00	216,096.94
06/06/16	44531	266.24	44544	774.80	215,055.90
06/06/16	44505	1,085.00	44553	1,214.50	212,756.40
06/06/16	44509	1,683.00	44542	1,785.99	209,287.41
06/07/16	44510	6.50	44539	9.20	209,271.71
06/07/16	44556	18.00	44540	55.00	209,198.71
06/07/16	44541	68.00	44533	100.00	209,030.71
06/07/16	44559	110.55	44512	344.61	208,575.55
06/08/16	NOT SUFFICIENT FUNDS 0000001101			91.00	208,484.55
06/08/16	44518	21.71	44503	37.54	208,425.30
06/08/16	44564	40.26	44489	57.00	208,328.04
06/08/16	44519	100.00	44378	150.00	208,078.04
06/08/16	44535	150.00	44529	185.00	207,743.04
06/08/16	44482	200.00	44445	209.00	207,334.04
06/08/16	44558	357.95			206,976.09
06/09/16	44536	115.00	44545	225.00	206,636.09
06/09/16	44537	280.64	44555	400.00	205,955.45

Continued

01/173/1

Adjustment Detail

Detail report. Sorted by Group ID.
From 06/01/2016 to 06/30/2016.

Group	Group Description				
Activity ID	Site ID	Adj. Date	Description		Amount
A	Athletics				
100	SpringPlat	06/30/2016	for 2016-2017 Budget		\$ 8,000.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 2,273.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 4,311.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 870.01
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,986.15
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,002.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 928.74
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 2,313.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 3,695.07
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 4,646.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 747.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 2,525.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 2,271.57
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,996.39
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 3,408.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,611.16
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,060.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 1,105.50
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 924.61
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 202.67
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 840.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 161.67
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 750.00
100	SpringPlat	06/30/2016	2015-2016 expenses		-\$ 275.00
110	SpringPlat	06/30/2016	2015-2016 expenses		\$ 4,311.00
115	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,986.15
120	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,002.00
125	SpringPlat	06/30/2016	2015-2016 expenses		\$ 928.74
130	SpringPlat	06/30/2016	2015-2016 expenses		\$ 2,313.00
135	SpringPlat	06/30/2016	2015-2016 expenses		\$ 4,646.00
140	SpringPlat	06/30/2016	2015-2016 expenses		\$ 747.00
145	SpringPlat	06/30/2016	2015-2016 expenses		\$ 2,525.00
155	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,996.39
160	SpringPlat	06/30/2016	2015-2016 expenses		\$ 3,408.00
165	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,611.16
111	SpringPlat	06/30/2016	2015-2016 expenses		\$ 870.01
131	SpringPlat	06/30/2016	2015-2016 expenses		\$ 3,695.07
150	SpringPlat	06/30/2016	2015-2016 expenses		\$ 2,271.57
180	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,060.00
181	SpringPlat	06/30/2016	2015-2016 expenses		\$ 202.67
184	SpringPlat	06/30/2016	2015-2016 expenses		\$ 1,105.50
185	SpringPlat	06/30/2016	2015-2016 expenses		\$ 924.61
186	SpringPlat	06/30/2016	2015-2016 expenses		\$ 840.00
187	SpringPlat	06/30/2016	2015-2016 expenses		\$ 161.67

Adjustment Detail

Detail report. Sorted by Group ID.
From 06/01/2016 to 06/30/2016.

Group	Group Description			Amount
Activity ID	Site ID	Adj. Date	Description	
190	SpringPlat	06/30/2016	2015-2016 expenses	\$ 750.00
192	SpringPlat	06/30/2016	2015-2016 expenses	\$ 275.00
105	SpringPlat	06/30/2016	2015-2016 expenses	\$ 2,273.00
Group A Totals:				\$ 8,000.00
B	Clubs & Organizations			
210	SpringPlat	06/06/2016	Tiffany Vanosdall check #684 in wrong acct	\$ 100.00
270	SpringPlat	06/06/2016	Tiffany Vanosdall check #684 in wrong acct	-\$ 100.00
Group B Totals:				\$ 0.00
E	Miscellaneous			
710	SpringPlat	06/30/2016	for 2016-2017 Budget	-\$ 8,000.00
Group E Totals:				-\$ 8,000.00
Report Totals :				\$ 0.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2016 to 06/30/2016.

Site ID	Site Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Group ID	Group Name					
Activity ID	Activity Name					
SpringPI Platteview High School						
A	Athletics					
100	Athletics	69,806.98	0.00	548.32	-31,903.54	37,355.12
105	Baseball Contest	-2,273.00	0.00	0.00	2,273.00	0.00
106	Baseball Equip/Supplies	993.57	0.00	0.00	0.00	993.57
110	Boys Basketball Contest	-4,311.00	0.00	0.00	4,311.00	0.00
111	Boys Basketball Equip/Supplies	-870.01	0.00	0.00	870.01	0.00
115	Boys Golf Contest	-1,986.15	0.00	0.00	1,986.15	0.00
116	Boys Golf Equip/Supplies	152.00	0.00	0.00	0.00	152.00
120	Boys Soccer Contest	-1,002.00	0.00	0.00	1,002.00	0.00
121	Boys Soccer Equip/Supplies	1,866.56	0.00	0.00	0.00	1,866.56
125	Cross Country Contest	-928.74	0.00	0.00	928.74	0.00
126	Cross Country Equip/Supplies	1,637.38	0.00	0.00	0.00	1,637.38
130	Football Contest	-2,313.00	0.00	0.00	2,313.00	0.00
131	Football Equip/Supplies	-3,695.07	0.00	0.00	3,695.07	0.00
135	Girls Basketball Contest	-4,646.00	0.00	0.00	4,646.00	0.00
136	Girls Basketball Equip/Supplies	4.56	0.00	0.00	0.00	4.56
140	Girls Golf Contest	-747.00	0.00	0.00	747.00	0.00
141	Girls Golf Equip/Supplies	1,000.00	0.00	0.00	0.00	1,000.00
145	Girls Soccer Contest	-2,525.00	0.00	0.00	2,525.00	0.00
146	Girls Soccer Equip/Supplies	1,077.83	0.00	0.00	0.00	1,077.83
150	Softball Contest	-2,271.57	0.00	0.00	2,271.57	0.00
151	Softball Equip/Supplies	1,806.56	0.00	0.00	0.00	1,806.56
155	Track Contest	-1,996.39	0.00	0.00	1,996.39	0.00
156	Track - Boys Equip/Supplies	723.55	0.00	0.00	0.00	723.55
157	Track - Girls Equip/Supplies	1,586.88	0.00	0.00	0.00	1,586.88
160	Volleyball Contest	-3,408.00	0.00	0.00	3,408.00	0.00
161	Volleyball Equip/Supplies	2,385.37	0.00	0.00	0.00	2,385.37
165	Wrestling Contest	-1,611.16	0.00	0.00	1,611.16	0.00
166	Wrestling Equip/Supplies	2,792.77	0.00	0.00	0.00	2,792.77
180	PC Boys Basketball Contest	-1,060.00	0.00	0.00	1,060.00	0.00
181	PC Boys Basketball Equip/Supplies	-202.67	0.00	0.00	202.67	0.00
182	PC Boys Track Contest	110.04	0.00	168.00	0.00	-57.96
183	PC Boys Track Equip/Supplies	0.00	12.00	0.00	0.00	12.00
184	PC Football Contest	-1,105.50	0.00	0.00	1,105.50	0.00
185	PC Football Equip/Supplies	-924.61	0.00	0.00	924.61	0.00
186	PC Girls Basketball Contest	-840.00	0.00	0.00	840.00	0.00
187	PC Girls Basketball Equip/Supplies	-161.67	0.00	0.00	161.67	0.00
188	PC Girls Track Contest	60.06	0.00	84.00	0.00	-23.94
189	PC Girls Track Equip/Supplies	0.00	12.00	0.00	0.00	12.00
190	PC Volleyball Contest	-750.00	0.00	0.00	750.00	0.00
191	PC Volleyball Equip/Supplies	0.00	0.00	0.00	0.00	0.00
192	PC Wrestling Contest	-275.00	0.00	0.00	275.00	0.00
193	PC Wrestling Equip/Supplies	0.00	0.00	0.00	0.00	0.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2016 to 06/30/2016.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
		A	Totals:	46,100.57	24.00	800.32	8,000.00	53,324.25
B		Clubs & Organizations						
200	Baseball Club			2,145.59	240.00	0.00	0.00	2,385.59
203	Boys Basketball Club			4,845.22	0.00	1,998.22	0.00	2,847.00
205	Boys Golf Club			197.20	0.00	33.77	0.00	163.43
210	Boys Soccer Club			849.85	990.44	0.00	100.00	1,940.29
220	Cheer			-5,521.18	8,250.00	0.00	0.00	2,728.82
230	Cross Country Club			803.04	0.00	0.00	0.00	803.04
240	Dance Team			4,985.33	0.00	2,400.00	0.00	2,585.33
245	Drama Club			430.73	0.00	0.00	0.00	430.73
250	FBLA			678.22	0.00	0.00	0.00	678.22
255	FCCLA			2,330.83	-1,570.00	0.00	0.00	760.83
260	Football Club			4,368.14	0.00	0.00	0.00	4,368.14
265	Future Problem Solvers			397.49	0.00	0.00	0.00	397.49
270	Girls Basketball Club			3,390.82	460.00	791.41	-100.00	2,959.41
280	Girls Golf Club			800.54	0.00	0.00	0.00	800.54
290	Girls Letter Club			2,132.31	0.00	400.00	0.00	1,732.31
300	Girls Soccer Club			4,417.98	50.00	0.00	0.00	4,467.98
330	National Honor Society			510.11	0.00	0.00	0.00	510.11
340	P Club			520.48	0.00	0.00	0.00	520.48
342	Platteview Tech Club			67.66	0.00	0.00	0.00	67.66
345	Softball Club			2,569.94	0.00	0.00	0.00	2,569.94
350	Skills USA			936.03	0.00	0.00	0.00	936.03
360	Spanish Club			935.02	0.00	0.00	0.00	935.02
370	Spirit Club			856.10	0.00	0.00	0.00	856.10
380	Student Council			637.43	0.00	0.00	0.00	637.43
390	Thespian			0.00	0.00	0.00	0.00	0.00
400	Track Club - Boys			4,114.64	0.00	0.00	0.00	4,114.64
405	Track Club - Girls			4,087.70	0.00	0.00	0.00	4,087.70
410	Volleyball Club			3,988.59	130.00	0.00	0.00	4,118.59
420	Wrestling Club			3,704.45	0.00	0.00	0.00	3,704.45
		B	Totals:	50,180.26	8,550.44	5,623.40	0.00	53,107.30

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2016 to 06/30/2016.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	Classes							
	500	Art		2,178.42	0.00	0.00	0.00	2,178.42
	505	Band		6,181.65	-16.00	129.25	0.00	6,036.40
	506	Band Fees		2,157.87	-75.00	0.00	0.00	2,082.87
	510	Choir		972.58	-11.50	0.00	0.00	961.08
	515	Class of 2016		1,437.14	0.00	100.00	0.00	1,337.14
	520	Class of 2017		2,188.10	0.00	0.00	0.00	2,188.10
	525	Class of 2018		1,926.62	0.00	0.00	0.00	1,926.62
	530	Class of 2019		0.00	0.00	0.00	0.00	0.00
	550	Construction Tech		609.29	0.00	70.43	0.00	538.86
	570	Family Consumer Science		464.11	0.00	0.00	0.00	464.11
	580	Industry Tech		1,605.39	0.00	1,707.94	0.00	-102.55
	590	Yearbook		23,525.46	0.00	0.00	0.00	23,525.46
		C Totals:		43,246.63	-102.50	2,007.62	0.00	41,136.51
D	Activities							
	600	Activities		-350.51	0.00	120.00	0.00	-470.51
	640	Fall Play		1,784.03	0.00	0.00	0.00	1,784.03
	650	Mock Trial		-95.93	0.00	0.00	0.00	-95.93
	655	Musical		69.28	0.00	0.00	0.00	69.28
	660	One-Act		1,390.71	0.00	0.00	0.00	1,390.71
	670	Speech		443.07	0.00	0.00	0.00	443.07
		D Totals:		3,240.65	0.00	120.00	0.00	3,120.65
E	Miscellaneous							
	700	Alumni		5,279.57	0.00	0.00	0.00	5,279.57
	705	Capital Improvement		2,146.00	0.00	0.00	0.00	2,146.00
	710	Concessions		12,393.45	0.00	20.67	-8,000.00	4,372.78
	715	D.C. Tour		0.06	0.00	0.00	0.00	0.06
	720	Faculty Courtesy Fund		690.56	0.00	50.00	0.00	640.56
	730	Fine Arts		1,323.95	0.00	0.00	0.00	1,323.95
	740	Guidance		357.80	0.00	0.00	0.00	357.80
	750	Library		468.28	0.00	0.00	0.00	468.28
	760	Principal		1,920.45	477.79	329.51	0.00	2,068.73
	765	Prom		0.00	0.00	0.00	0.00	0.00
	770	Textbook Fines		2,534.08	0.00	0.00	0.00	2,534.08
	780	College Access Grant		6,457.17	0.00	617.52	0.00	5,839.65
		E Totals:		33,571.37	477.79	1,017.70	-8,000.00	25,031.46
F	Dual Credits							
	803	Government		925.00	425.00	0.00	0.00	1,350.00
	805	Math		2,200.00	325.00	0.00	0.00	2,525.00
		F Totals:		3,125.00	750.00	0.00	0.00	3,875.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2016 to 06/30/2016.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
N	Non-Active Accounts							
	90001		AV - Graduation	0.00	0.00	0.00	0.00	0.00
	90002		Class of 2010	0.00	0.00	0.00	0.00	0.00
	90003		Class of 2011	0.00	0.00	0.00	0.00	0.00
	90004		Class of 2012	0.00	0.00	0.00	0.00	0.00
	90005		Class of 2013	0.00	0.00	0.00	0.00	0.00
	90006		Class of 2014	0.00	0.00	0.00	0.00	0.00
	90007		Class of 2015	0.00	0.00	0.00	0.00	0.00
	90060		General Fund	0.00	0.00	0.00	0.00	0.00
	90061		German	0.00	0.00	0.00	0.00	0.00
	90062		GovernmentTrip	0.00	0.00	0.00	0.00	0.00
	90063		Lit Mag	0.00	0.00	0.00	0.00	0.00
		N	Totals:	0.00	0.00	0.00	0.00	0.00
		SpringPI	Totals:	179,464.48	9,699.73	9,569.04	0.00	179,595.17
		Report	Totals:	179,464.48	9,699.73	9,569.04	0.00	179,595.17

BILLS BY FUND FOR PAYMENT JULY 11, 2016			
GENERAL FUND			
Payee	Account Code	Reason	Amount
American Express	1-01-1100-318	JUNE 2016 CREDIT CARD	\$ 809.97
Binary Net, LLC	1-01-1100-318	fs2goplatteviewActive	\$ 24.95
AMAZON	1-01-1100-420	SUPPLIES	\$ 741.87
Houghton Mifflin Harcourt School Publishers	1-01-1100-420	TEXTBOOKS	\$ 14,077.47
American Express	1-01-1100-670	JUNE 2016 CREDIT CARD	\$ 499.00
Staskiewicz, Frank	1-01-1100-670	REIMBR. MILEAGE	\$ 64.80
Kids On The Move Inc	1-01-1210-318	SPED SERVICE	\$ 2,356.00
Midllands Printing & Business Forms, Inc.	1-01-1240-410	SUPPLIES	\$ 203.53
NE Council of School Administrators	1-01-1240-630	16/17 MEMBERSHIP- A. BELSKY	\$ 510.00
NE Council of School Administrators	1-01-1240-630	2016 ADMIN. DAYS- A. BELSKY	\$ 185.00
Holiday Inn-Kearney	1-01-2130-670	ROOM CHG. - H. FELDHACKER	\$ 177.90
Northwest Evaluation Association	1-01-2210-318	MAP- Primary grades, Science &	\$ 13,175.00
AMAZON	1-01-2210-410	SUPPLIES	\$ 248.15
Educational Service #3	1-01-2210-410	COPY MACHINE BILLING	\$ 4.29
Quill Corp	1-01-2210-410	SUPPLIES	\$ 97.64
Staples Advantage	1-01-2210-410	SUPPLIES	\$ 225.96
Advance Education, Inc. PO Box 933823	1-01-2210-630	16/17 ACCREDITATION/ePROVE	\$ 4,125.00
Father Flanagan's Boys Home (Training)	1-01-2210-630	Registration: Karen Moritz	\$ 380.00
NE ASCD	1-01-2210-630	MEMBERSHIP- H. KIRWAN	\$ 35.00
Educational Service #3	1-01-2210-690	DL RETREAT- MEALS	\$ 304.00
HyVee Food & Drug Store	1-01-2210-690	SUPPLIES	\$ 243.23
HyVee Food & Drug Store	1-01-2310-690	SUPPLIES	\$ 52.95
KSB School Law, PC LLO	1-01-2320-317	LEGAL SERVICE	\$ 100.00
American Express	1-01-2320-350	JUNE 2016 CREDIT CARD	\$ 199.00
Omaha World Herald	1-01-2320-350	BOE/LEGLAS	\$ 590.27
NE Council of School Administrators	1-01-2320-630	2016 ADMIN. DAYS- B. RICHARD	\$ 185.00
Richards, Brett A	1-01-2320-670	REIMBR. MILEAGE	\$ 232.20
HyVee Food & Drug Store	1-01-2320-690	SUPPLIES	\$ 19.98
Canon Financial Services, Inc.	1-01-2510-318	COPIER LEASE	\$ 1,455.00
Culligan Us Filter	1-01-2510-318	SUPPLIES	\$ 25.00
One Source	1-01-2510-318	BACKGROUND CHECKS	\$ 175.00
Totalfunds by Hasler	1-01-2510-341	POSTAGE	\$ 500.00
CenturyLink	1-01-2510-342	PHONE @ CO	\$ 319.10
CenturyLink	1-01-2510-342	PHONE @ SP	\$ 430.27
MCI	1-01-2510-342	LONG DISTANCE	\$ 54.63
Verizon Wireless	1-01-2510-342	CELL PHONE	\$ 178.44
Quill Corp	1-01-2510-410	SUPPLIES	\$ 56.47
American Express	1-01-2520-336	JUNE 2016 CREDIT CARD	\$ 418.69
Great Plains Pest Services In	1-01-2620-318	PEST CONTROL	\$ 150.00
Johnson, Charles E	1-01-2620-318	WATER OPERATOR-JULY 2016	\$ 450.00
Kohl Construction, Inc.	1-01-2620-318	WASTEWATER TREATMENT LAG	\$ 106,218.00
Olsson Associates	1-01-2620-318	WASTEWATER LAGOON DESIG	\$ 4,108.50
Papillion Sanitation	1-01-2620-318	SANITATION PICK UP	\$ 455.25
Rosser Lawn Care, Inc.	1-01-2620-318	MOWING @ PHS	\$ 2,625.00
Rosser Lawn Care, Inc.	1-01-2620-318	MOWING @ SP	\$ 660.00
Rosser Lawn Care, Inc.	1-01-2620-318	MOWING @ WM	\$ 975.00
Western Trailer Leasing, Inc.	1-01-2620-318	CO-TRAILER	\$ 175.00
Western Trailer Leasing, Inc.	1-01-2620-318	TRAILER @ WM	\$ 175.00
Western Trailer Leasing, Inc.	1-01-2620-318	WM- TRAILER	\$ 175.00
Western Trailer Leasing, Inc.	1-01-2620-318	WM-TRAILER	\$ 1,400.00
ARR-Boone Brothers Roofing	1-01-2620-319	PC-ROOF REPAIR	\$ 400.00
ARR-Boone Brothers Roofing	1-01-2620-319	REPAIR @ LP	\$ 425.00
ARR-Boone Brothers Roofing	1-01-2620-319	ROOF REPAIR @ PHS	\$ 6,512.00
ARR-Boone Brothers Roofing	1-01-2620-319	SP-ROOF REPAIR	\$ 1,750.00
ARR-Boone Brothers Roofing	1-01-2620-319	WM- ROOF REPAIR	\$ 350.00
Construction Containers & Excavating, Inc.	1-01-2620-319	CONTAINER @ PHS	\$ 255.29
Hayes Mechanical, LLC	1-01-2620-319	GAS METER LEAK, NEAR COOL	\$ 1,195.44
Joseph M Volpert	1-01-2620-319	SPRAY- PHS,WM,SP	\$ 1,205.00
Midwest Floor Covering, Inc.	1-01-2620-319	CARPET & LABOR @ PHS	\$ 8,180.00
Omaha Paving Company	1-01-2620-319	REPAIR @ PC	\$ 3,443.00

BILLS BY FUND FOR PAYMENT JULY 11, 2016			
Omaha Paving Company	1-01-2620-319	REPAIRS @ PHS	\$ 9,500.00
Omaha Paving Company	1-01-2620-319	REPAIRS @ SP	\$ 1,335.00
Penske Truck Leasing Co.,L.P.	1-01-2620-319	RENTAL	\$ 200.04
Decker, Inc.	1-01-2620-410	SUPPLIES	\$ 362.80
DSI Drywall & Supply Inc.	1-01-2620-410	SUPPLIES	\$ 3,169.80
Egan Supply Company	1-01-2620-410	SUPPLIES	\$ 1,040.90
Electrical Engineering & Equipment Co	1-01-2620-410	SUPPLIES	\$ 164.71
Grainger	1-01-2620-410	SUPPLIES	\$ 435.06
Home Depot/GEFCF	1-01-2620-410	SUPPLIES	\$ 244.21
Mark's Plumbing Parts	1-01-2620-410	SUPPLIES	\$ 1,539.94
McKnight, Mary J	1-01-2620-410	REIMBR. SUPPLIES	\$ 23.88
Metal Doors & Hardware Co.	1-01-2620-410	SUPPLIES	\$ 164.74
Pioneer Manufacturing Company	1-01-2620-410	SUPPLIES	\$ 2,034.90
Sherwin-Williams Co. (The)	1-01-2620-410	SUPPLIES	\$ 220.24
ZIMCO	1-01-2620-410	SUPPLIES	\$ 617.00
Comfort Inn (NE139)	1-01-4700-670	ROM CHG. P. LAYHER	\$ 296.85
Layher, Patricia A	1-01-4700-670	REIMBR. MILEAGE	\$ 191.16
Image Market	1-01-6000-410	SUPPLIES	\$ 333.20
Miller, Vanessa A	1-01-6000-410	SUPPLIES	\$ 173.68
Fontenelle Nature Association	1-02-2190-630	OUTDOOR ED-RAPTOROLOGY	\$ 120.00
Omaha Public Power District	1-02-2610-322	LEVEL PAYMENT	\$ 368.95
First Student	1-02-2750-318	ACTIVITY TRIPS	\$ 340.06
First Student	1-02-2750-318	FACILITY RENT	\$ (1,000.00)
First Student	1-02-2750-318	FUEL ESCALATOR	\$ 158.17
First Student	1-02-2750-318	RR ROUTES	\$ 4,243.05
Happy, Yellow and Checker Cab Companies	1-02-2750-318	SPED TRANSPORTATION	\$ 990.06
First Student	1-02-2760-318	ADD. ROUTES ON NON-DIST. D	\$ 1,184.75
First Student	1-02-2760-318	SPED ROUTES	\$ 1,070.76
Michael and/or Tara Stout	1-02-2760-332	PARENT MILEAGE	\$ 90.72
Omaha Public Power District	1-03-2610-322	LEVEL PAYMENT	\$ 351.30
AccuPrint Laser Services Inc	1-10-1200-410	TONER	\$ 74.95
Educational Service Unit #3 (SPED)	1-10-1200-630	WORKSHOP- M. WHITCOMB	\$ 15.00
Educational Service Unit #3 (SPED)	1-10-1200-630	WORKSHOP-GURCHIN,HOBBS,	\$ 55.00
Educational Service Unit #3 (SPED)	1-10-1200-630	WORKSHOP-M. WHITCOMB	\$ 35.00
Lindamood-Bell Learning Processes	1-10-1200-630	Registration: LiPS	\$ 835.05
Craig Resources, Inc.	1-10-1230-318	SPED SERVICE	\$ 9,123.95
Madonna School	1-10-1230-318	SPED SERVICE	\$ 1,486.56
Father Flanagan's Boys' Home-	1-10-1230-362	SPED SERVICE	\$ 2,136.00
Ralston Public Schools	1-10-1230-362	SPED SERVICE	\$ 310.24
Educational Service Unit #3 (SPED)	1-10-1290-318	SPED SERVICE- MAY 2016	\$ 5,404.79
Kids On The Move Inc	1-10-1290-318	SPED SERVICE	\$ 4,030.00
HyVee Food & Drug Store	1-10-1290-410	SUPPLIES	\$ 268.25
Edwards, Elizabeth A	1-10-1290-670	REIMBR. MILEAGE	\$ 176.90
Engaging Technologies LLC	1-11-1100-560	MIMIO STUDIO	\$ 5,488.00
Educational Service Unit No 6	1-11-1100-630	PD WORKSHOP @ SP	\$ 900.00
MobyMax, LLC	1-11-1220-410	TEACHER PRO LICENSE	\$ 99.00
Educational Service Unit #3 (SPED)	1-11-1220-630	WORKSHOP-GURCHIN,HOBBS,	\$ 55.00
Follett School Solutions, Inc.	1-11-2220-430	LIBRARY BOOKS	\$ 66.58
AccuPrint Laser Services Inc	1-11-2410-530	TONER	\$ 769.80
Educational Service Unit No 6	1-11-2410-630	PD WORKSHOP @ SP	\$ 200.00
Omaha Public Power District	1-11-2610-322	LEVEL PAYMENT	\$ 3,371.17
City Of Springfield	1-11-2610-323	WATER & SEWER @ SP	\$ 121.68
Oriental Trading Company, Inc.	1-12-1100-410	SUPPLIES	\$ 499.67
AMAZON	1-12-1100-690	SUPPLIES	\$ 136.85
AMAZON	1-12-2120-410	SUPPLIES	\$ 81.59
Follett School Solutions, Inc.	1-12-2220-430	LIBRARY BOOKS	\$ 38.45
NE Council of School Administrators	1-12-2410-690	WORKSHOP- M. HASTY	\$ 300.00
Omaha Public Power District	1-12-2610-322	LEVEL PAYMENT	\$ 4,027.49
S I D #23	1-12-2610-323	WATER & SEWER @ WM	\$ 58.56
Educational Service Unit #3 (SPED)	1-20-1230-362	SPED SERVICE- MAY 2016	\$ 2,760.00
Omaha Paving Company	1-21-1100-318	REPAIR @ PC	\$ 3,443.00
American Express	1-21-1100-410	JUNE 2016 CREDIT CARD	\$ 11.90

BILLS BY FUND FOR PAYMENT JULY 11, 2016			
Quill Corp	1-21-1100-410	SUPPLIES	\$ 377.98
Culligan Us Filter	1-21-1100-690	SUPPLIES	\$ 6.50
National Honor Society or National Junior Hon	1-21-2120-630	16/17 RENEWAL - D. JOHNSON	\$ 385.00
Demco Inc	1-21-2220-410	SUPPLIES	\$ 250.12
Mackin Educational Resources	1-21-2220-430	LIBRARY BOOKS	\$ 338.77
Office Depot Business Account	1-21-2410-410	SUPPLIES	\$ 142.24
NE Council of School Administrators	1-21-2410-630	ADMIN. DAYS- D. JOHNSON	\$ 185.00
Schoology	1-22-1100-318	WEB TRAINING	\$ 600.00
Home Depot/GECF	1-22-1100-410	SUPPLIES	\$ 449.00
Intermountain Wood Products	1-22-1100-410	SUPPLIES	\$ 1,069.16
Matheson Tri-Gas, Inc.	1-22-1100-410	SUPPLIES	\$ 28.06
Millard Lumber, Inc.	1-22-1100-410	SUPPLIES	\$ 357.95
Quill Corp	1-22-1100-410	SUPPLIES	\$ 2,110.97
Walmart Community/GECRB	1-22-1100-410	SUPPLIES	\$ 649.99
HyVee Food & Drug Store	1-22-1220-410	SUPPLIES	\$ 67.59
Educational Service Unit #3 (SPED)	1-22-1220-630	WORKSHOP-GURCHIN,HOBBS,	\$ 55.00
Quill Corp	1-22-2410-410	SUPPLIES	\$ 409.97
National Association of Student Council	1-22-2410-630	16/17 MEMBERSHIP	\$ 95.00
NE Council of School Administrators	1-22-2410-630	WORKSHOP- A. SIMPSON	\$ 300.00
NE Council of School Administrators	1-22-2410-630	WORKSHOP- S. JOEKEL	\$ 300.00
Holiday Inn-Kearney	1-22-2410-670	ROOM CHG. S. JOEKEL	\$ 94.95
Simpson, Angela M	1-22-2410-670	REIMBR. MILEAGE	\$ 217.29
Omaha Public Power District	1-22-2610-322	LEVEL PAYMENT	\$ 14,797.09
			\$ 284,397.23
BUILDING FUND			
Payee	Account Code	Reason	Amount
DLR Group	3-06-2515-000	SPCS- WM ELEM. REMO	\$ 4,505.08
Prairie Construction Company	3-06-2515-000	WM- RENOVATION	\$ 286,729.25
			\$ 291,234.33
OCPUFUND			
Payee	Account Code	Reason	Amount
ABC Abatement	8-06-2515-000	ABESTOS ABATEMENT @ WM	\$ 1,800.00
DLR Group	8-06-2515-000	SPCS- WM ELEM. REMO	\$ 13,515.24
Prairie Construction Company	8-06-2515-000	WM- RENOVATION	\$ 860,187.75
			\$ 875,502.99
			\$ 1,451,134.55

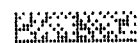


Prepared For
BRETT RICHARDS
 SO SARY SCHOOL 46

Account Number
 XXXX-XXXXX7-21006

Closing Date
 06/22/16

Page 3 of 3



Activity Continued

Card Number	Reference Code	Amount \$
05/22/16 BUYERS GUIDE LISTIN ST PETERSBURG FL 851808961 100327094380 33702 05/20/16 ROC NUMBER 8518089614398016	85180896143 <i>1-01-2320-350</i>	199.00
05/23/16 SIGN MART 9727711143 TX REF# 68088782 PUBLISHING/PRINT 05/23/16 PUBLISHING AND PRIN ROC NUMBER 68088782	68088782000 <i>Golf Tourn. ck. # 1895</i>	195.00
05/24/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026145 402-253-8004 05/23/16	85544026145 <i>fuel</i>	50.68
05/24/16 VISTAPR*VISTAPRINT.C 866-8936743 MA REF# YVIBAI05RUM PRINTING 05/24/16	<i>Auction ck. # 1895</i>	14.98
05/25/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026146 402-253-8004 05/24/16	85544026148	48.93
05/25/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026146 402-253-8004 05/24/16	85544026148	63.80
06/01/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026153 402-253-8004 05/31/16	85544026153 <i>fuel</i>	22.46
06/09/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026161 402-253-8004 06/08/16	85544026161 <i>fuel</i>	49.43
06/10/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026162 402-253-8004 06/09/16	85544026162	22.46
06/13/16 GODADDY.COM SCOTTSDALE AZ REF# 987844405 (480)505-8855 06/13/16 ROC NUMBER 987844405	98784440500 <i>1-01-1100-318</i>	809.97
06/13/16 EB *JAMF NATION USER SAN FRANCISCO CA REF# GBVEBKSK 8014137200 06/13/16	1-01-1100-070 <i>Frank S.</i>	499.00
06/17/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026169 402-253-8004 06/16/16	85544026169 <i>fuel</i>	49.17
06/19/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026171 402-253-8004 06/17/16	85544026171 <i>fuel</i>	35.90
06/21/16 ALWAYS SIGN 0087 HUNTINGTON BE CA REF# 1643731356 714-848-5087 06/20/16 SPECIALTY RETAIL ROC NUMBER 1643731356	16437313560 <i>PC 1-21-1100-410</i>	11.90
06/22/16 B & D Pit Stop LLC SPRINGFIELD NE REF# 85544026174 402-253-8004 06/21/16	85544026174 <i>fuel</i>	75.86
06/22/16 PROCARE SOFTWARE 084 MEDFORD OR REF# 741102663 5418583399 06/21/16	74110266300 <i>Kids Care ck. # 1895</i>	4,255.00

Total for BRETT A. RICHARDS

New Charges/Other Debits 6,403.54
 Payments/Other Credits 0.00

fuel = \$418.69

Grading System

PURPOSE

The Board of Education is committed to maintaining rigorous performance and achievement standards for all students and to providing a fair process for evaluating and reporting student progress that clearly communicates achievement toward learning standards and supports the process of learning.

The Superintendent will be responsible for implementing a system for appraising and reporting the development of students' academic and behavioral knowledge and skills based upon the standards of learning established by the District/State.

COMMUNICATION OF ACADEMIC AND BEHAVIORAL PROGRESS

Communicating student progress to students and parents shall be the responsibility of the building administrator and the classroom teacher. In grades 3-12, student progress will be communicated every 4-5 weeks. In grades K-2, student progress will be formally communicated mid-semester and semester. Two parent-teacher conferences will be scheduled in the elementary, junior high school and senior high school each year. Additional communication of student progress is expected between required progress reporting in a timely manner when students are struggling.

Communication of student progress must be aligned with District assessment expectations outlined in *Policy No. 6211: Springfield Platteview Community Schools "has adopted an assessment plan and has aligned the curriculum with the state (and/or national standards in non-core content areas) approved content standards. Teachers are to clearly articulate the learning targets and align instruction to the learning targets within each of the content standards. Teachers are to give students instruction on the content prior to students being assessed on each content standard in order to provide learning opportunities for all students. Teachers are to conduct the assessment in a manner that assures it accurately assesses whether or not students are meeting the targets outlined by the content standards."*

The following are the grading parameters:

1. Grading procedures shall only be related directly to the prescribed curriculum and the College and Career Readiness learning goals established by the District. Learning goals shall be reported based upon a semester grading period. Extra credit will not be given.
2. Grades on the report card will be based upon content area standards and goals. Group grades will not be given.
3. Life skills, as defined in our College Career Readiness framework, are reported separately with established criteria.

- a. Effort, participation, attitude, and other behaviors shall not be included in grades but will be reported separately unless they are a stated part of a learning goal established by the District/State.
 - b. Late work and incomplete work (formative assessments such as homework) shall be handled as follows:
 - i. Students are expected to complete all required formative work through each summative assessment period.
 - ii. Before summative assessments, teachers may set due dates and deadlines for all marked work that will be part of a student grade.
 - iii. In determining semester grades, teachers must decide whether they have sufficient evidence of achievement. Work that is not submitted will be identified as I (Incomplete). Zeros will not be used unless the student fails to complete required work prior to the student taking the summative/unit assessment. Penalties on late work shall not exceed 10% if it is turned in prior to the student taking the summative/unit assessment.
 - c. Absences shall be handled as follows:
 - i. Students shall not be penalized for excused absences. Course work during unexcused absences will be treated as late work.
 - ii. Students with excused absences shall be given at least 1 day, per day of absence, for make-up opportunities for all missed assignments/assessments (marked work that will be part of student grades) without penalty.
 - iii. See each school's student-parent handbook for additional attendance procedures/policies.
4. Summative/unit assessments shall be determined as follows:
- a. Grades from formative assessment shall not exceed 30% of overall grade.
 - b. Summative assessments shall account for at least 70% of the overall grade.
 - c. Students who fail a summative assessment are given an opportunity to retake an assessment. Second chance assessment opportunities shall be made available to students who score below a 79% in grades 6-12. Second chance assessment opportunities shall be made available to students who score "Progressing" or below in grades K-5. Students must follow teacher guidelines for second chance assessment opportunities. The highest grade a student can attain on a second chance summative assessment is a 79% or "Proficient". Retake opportunities are not available for finals assessments or finals projects.

d. Summative projects: If a student does not complete a summative project on the due date, they will have a 10% reduction on their project grade. The student's parents will be informed of a late summative project. On the 5th day the project is late, the student may not receive higher than a 79% on the project grade. If the student does not turn in the project on the 6th day, the student will receive a zero.

e. Grading Scale for grades K-5 and K-6 Specials (Art, PE and Music):

Advanced AD	Advanced level of understanding beyond grade level expectations.
Proficient PF	Proficient level indicates a solid understanding of grade level expectations.
Progressing PG	Progressing level indicates a partial understanding of grade level expectations.
Beginning BG	Beginning level indicates a limited understanding of grade level expectations.

f. Grading Scale for grades 6-12:

Letter Grade	<i>Percentage</i>	Mark Points	Weight (Grades 9-12)
A+	97-100	4.0	5.0
A	93-96	4.0	5.0
A-	90-92	3.67	4.67
B+	87-89	3.33	4.33
B	83-86	3.0	4.0
B-	80-82	2.67	3.67
C+	77-79	2.33	3.33
C	73-76	2.0	3.0
C-	70-72	1.67	2.67
D+	67-69	1.33	2.33
D	63-66	1	2.0
D-	60-62	0.67	1.67
F	0-59	0	0.0

5. Other procedures on grading can be found in parent/student handbooks and course syllabi at each school.

Adopted by Board of Education: _____

StudentsStudent Fees Policy

The Board of Education of South Sarpy School District No. 46 adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students for the upcoming school year. Parents, guardians, and students are encouraged to contact their building administration, their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing,

turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir, show choir or honor choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the upcoming school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's

designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or before-and-after pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

(14) Each year in June or July, the school board will hold a public hearing at a meeting of the school board to review this policy. Such public hearing will include a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the preceding school year.

Legal References:

Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)

Neb. Constitution, Article VII, section 1.

Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)

Neb. Rev. Stat. §79-2,104 (student files or records)

Neb. Rev. Stat. §79-715 (eye-protective devices)

Neb. Rev. Stat. §79-737 (liability of students for damages to school books)

Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)

Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: August 9, 2010

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
 Appendix to Policy 5416

Program	General Description of Fee or Material
Elementary Schools	
Physical Education classes	Appropriate clothing (non-specialized attire)
4th Grade (Music Class)	Recorder
Elementary/JH Students	Yearbook
Art classes and special projects or events	Appropriate clothing (non-specialized attire)
Music-Optional band courses	Musical instruments
Music-Optional Honor Choir	Coordinating group attire
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.
Field Trips	Transportation and admission costs of field trips.
Picture Packets	Optional - Pictures are still taken for use in school yearbook.
Summer school courses	Classes offered during the summer, or at night, if any
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
 Appendix to Policy 5416

School Meals	
Program	General Description of Fee or Material
Secondary Program	
Physical Education classes	Appropriate clothing (non-specialized attire)
Art Fees	Fee for materials
Art and shop classes and special projects, science classes	Appropriate clothing (non-specialized attire) Goggles-1 pair provided per year. If lost or damaged, students are required to purchase a new pair.
Music-Optional band courses	Musical instruments
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.
Classroom Projects, i.e., Industrial Technology, Family and Consumer Science	Project Cost (Which may be a fee charged)
Advanced math or science classes	Specialized calculators
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).
School Meals	

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
 Appendix to Policy 5416

Post-secondary education classes	Tuition and fees for college courses taken for credit.
End of year lost or damaged books	Damage fee or replacement cost
Yearbooks - Optional	School Book
College entrance tests and preparation	Prep programs & tests
Summer school courses	Classes offered during the summer, or at night, if any
Locker usage	Use of school padlock
Industrial Technology	Fees for general materials
Family and Consumer Science	Fees for general materials
Business Classes	Workbooks
Music Theory	Fees for general materials
Photography	Fees for general materials
Marching Band and Musical Groups	Equipment and attire.
iPad Use	Fee for self-insurance program for iPads.
Extracurricular and other programs General Description of Fee or Material	
Athletic Programs	
Admission	Spectator fees for admission to events

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
 Appendix to Policy 5416

Athletic Physicals	NSAA required athletic physicals
Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged, students will be assessed fees in the amount of replacement cost.
Travel meals	Meals
Locker use	Padlock for locker
Camps and Clinics	Registration and other costs of camps or clinics
Athletic Clubs	Letterman's club and other clubs supporting the athletic program
Music Optional Show Choir	Coordinating group attire
Clubs/Organizations	
SkillsUSA	State & national dues, meals and activities
FBLA	State & national dues, meals and activities
National Honor Society	State & national dues, meals and activities
Student Council	State & national dues, meals and activities
Destination Imagination	State & national dues, meals and activities
Social & Recognition Activities	

Article 5
Students
2016-17 Student Fees
Springfield Platteview Community Schools
Appendix to Policy 5416

School plays, musicals and social activities	Admission to events
School dances	Admission to prom, home-coming, etc.
Class dues	
Picture Packets	Optional - Pictures are still taken for use in school yearbook.
Senior recognition assessment	Optional graduation activities

Article 5
Students
2016-17 Student Fees
Springfield Platteview Community Schools
Appendix to Policy 5416

Trips	Transportation, lodging, meals, admission to events, etc.

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
 Appendix to Policy 5416

\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required			
Soft Soled/Tennis shoes and socks, running shorts, T-shirt			
\$10			
The book is optional (Appx. \$20)			
Old shirt for painting; other clothing which may get paint on it or otherwise be damaged			
Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, piece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Instrument Rental Fee is \$35 for Tier 1 and \$60 for Tier 2 per year for use of school owned instrument.			
Special shirts (Appx. \$8)			
None-necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists.			
None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$10.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for over night field trips. Currently, 6th grade Outdoor Education is \$50.). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.			
Students purchase packets as desired and pay directly to photo company.			
None for Guided Reading/Library use. \$35 to \$200 per class for electives; None - Free-reduced lunch students			
Ten cents (.10) per page when charges apply.			

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 Students
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Lunch—\$2.65 elementary; Breakfast \$1.55 elementary; Milk - \$0.55; Prices are maximums based on one meal per day, and will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.			
\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required			
Soft Soled/Tennis shoes and socks, running shorts, T-shirt			
Advanced Art, Commercial Design, Painting - \$20 Semester; Drawing - \$8 Semester; Independent Art - \$10 Semester; Three Dimensional Art - \$25			
Old shirt for painting; other clothing which may get paint on it or otherwise be damaged, protective clothing for shop classes; approved protective goggles for science classes.			
Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Instrument Rental Fee is \$45 for Tier 1 and \$75 for Tier 2 per year for use of school owned instrument.			
Necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.			
Student pays cost that is beyond the standard project provided by the school.			
Some calculators will be available at school. If lost or damaged, a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment for their personal use.			
Ten cents (.10) per page when charges apply.			
Lunch--\$2.85; Breakfast \$1.85; Milk - \$0.55; Prices are maximums based on one meal per day, and will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.			

Article 5
 Students
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Postsecondary education costs are a maximum of \$500 per class.			
Fees and fines up to \$6.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$70.			
Yearbooks are published and made available for purchase every year. Cost is generally about \$75.			
Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.			
Drivers education class: \$330; other classes \$50 to \$200 per class; none for free-reduced lunch students			
\$5.00 fee if damaged or not returned at the end of the year.			
Manufacturing Technology - \$120 Year; Production Systems - \$65; Technology Systems - \$15			
Nutrition and Foods, Advanced Nutrition and Foods - \$10; Culinary Arts - \$15			
\$25			
\$25			
No more than \$50 per year.			
Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Instrument Rental Fee is \$35 for Tier 1 and \$60 for Tier 2 per year for use of school owned instruments. Uniforms for the marching band will be supplied by the school. For High School Band students, a \$25 uniform cleaning fee is required. For High School Vocal students, a \$15 choir robe cleaning fee is required.			
\$20 per year; max \$80 per family per year. See iPad handbook for damage and replacement fees.			
\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required			
\$5.00 per event maximum. Students may purchase an Activity Pass for \$40.00 per year. Family passes \$190.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.			

Article 5
 Students
 2016-17 Student Fees
 Springfield Platteview Community Schools
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Cost varies; payable directly to student's physician or clinic.			
Required items include athletic undergarments (supporter, bra, socks, and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.) Additional required items for particular sports or activities include: Basketball -- No additional, Football -- Mouthpiece, Golf -- Golf bag and clubs, Speech -- Dress attire; copies of research; Track -- No additional, Volleyball -- Volleyball knee pads, Wrestling -- No additional, Cheerleading and Flag Team Squads -- Shoes, approved uniforms (top & skirt; jacket), poms and other accessories			
Students are responsible for their own meals while traveling.			
\$5.00 fee if damaged or not returned at the end of the year.			
Students are responsible for the cost of all clinics, camps, and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.			
Annual dues not to exceed \$50.00 per club.			
Students will pay for outfits selected by the group. Cost will be based on selection at a maximum of \$200.			
Annual dues not to exceed \$30.00 per club.			
Annual dues not to exceed \$20.00 per club.			
Currently no dues required. Annual dues not to exceed \$20.00 per club.			
Currently no dues required. Annual dues not to exceed \$20.00 per club.			
Annual dues not to exceed \$30.00 per club.			

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Up to \$5.00 per play or activity			
Up to \$40.00 per event			
<p>Each of the six secondary classes may assess its members an amount not to exceed \$60.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.</p>			
<p>Students purchase packets as desired and pay directly to photo company.</p>			
<p>Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. This may include the rental of graduation robes (\$35), caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities. Expenses for above mentioned items will be paid out of the "Class Activity" account until funds are depleted. After this fund is empty, students will be responsible for all optional graduation activity costs.</p>			

Article 5
 Students
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<p>For the extracurricular and options trip - students will be assessed a fee no more than \$20 and will be responsible for meals. Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply; it is not supervised or administered by the school; attendance on the trip does not count toward graduation credit or grade advancement; and participation on the trip is voluntary for students.</p>			

InstructionParental/Community Involvement in Schools

South Sarpy School District No. 46, after having conducted a public hearing concerning parental involvement and participation in the school district herewith declares that it shall be the policy of the District to provide access to parents to all textbooks, tests, curriculum materials, and any other instructional materials used by the school.

It shall further be the policy of the District in the event any parent has a complaint or objection to any such materials to make such provision for personal conferences with the parent and appropriate school personnel to discuss such concerns as the superintendent or his/her designee may deem appropriate. The superintendent or his/her designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.

It shall further be the policy of the District to upon reasonable advance request by a parent to attend and monitor courses, assemblies, counseling sessions, and other instructional activities, to permit such parent to be in attendance at such activities unless such attendance would substantially interfere with a legitimate school interest.

It shall further be the policy of the district to encourage communications from the parents concerning when a parent believes it to be appropriate for his/her student to be excused from testing, classroom instruction, and other school experiences that the parent may find objectionable. The superintendent or his/her designee shall make a provision on the complaint form hereinabove referred to for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent.

It shall further be the policy of the District to provide full access to the records of the students to a parent or guardian all as set forth in Section 79-2,104, the Federal Education Right To Privacy Act, and other applicable law during regular business hours of the school at the school headquarters or wherever the student's records may regularly be maintained by the District.

It is the further policy of the District to notify a parent or parents of any student who may be subjected to a standard norm referenced or criterion referenced test or standard tests such as but not limited to the Northwest Evaluation Assessment or the Nebraska State Assessment, to

notify the parent when reasonable to do so, where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to his/her resident student.

Prior to any school sponsored survey being administered to the students of the District, it shall be the duty of the superintendent or his/her designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.

It shall be the policy of the District as a general matter to leave substantive decision making processes to the professional staff, administration and Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in all activities of the school as it relates to the student of the District.

Date of Adoption: _____, 200_

ADDENDUM
SCHOOL FOOD SERVICE AGREEMENT
2016/17

The following is additional language to the Agreement for Management of a School Food Service Program dated July 1, 2013 between **TAHER, INC.**, a Minnesota corporation, with its principal place of business at 5570 Smetana Drive, Minnetonka, MN 55343 (called CONTRACTOR) and **SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS**, 14801 S. 108th St., Springfield, NE 68059 (called SPONSOR).

THE PARTIES AGREE AS FOLLOWS:

1. Personnel Matters.

- A. Solicitation; Hiring. During the term of this Agreement and for a period of two years following its termination, neither SPONSOR nor its successors or assigns, shall employ, or seek to employ, any supervisory or management person (Chef, Food Service Director, District Manager) employed by CONTRACTOR who participated in providing the Food Service under this Agreement. SPONSOR acknowledges and agrees that the CONTRACTOR'S employees have acquired special knowledge, information, skills and contacts as a result of being employed with and trained by CONTRACTOR. If SPONSOR hires, makes any agreement with, or permits employment of, any such employee, within the restricted period of time, SPONSOR agrees that CONTRACTOR shall suffer damages and SPONSOR shall pay CONTRACTOR a liquidated sum equal to two and one half times the annual compensation for each such person hired. This paragraph shall survive the termination of the Agreement.
- B. New Employee Work Eligibility Verification. Pursuant to Nebraska Revised Statute § 4-114 the Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 W.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee. The Contractor is further required and hereby agrees to include this same provision in every contract with subcontractors which will be physically performing services within the state of Nebraska in conjunction with the contractors' contract with the District.

Pursuant to Nebraska Revised Statute § 4-108, if the Contractor is an individual or sole proprietorship, then the following also applies:

- 1) The Contractor must complete the United States Citizenship Attestation Form, available on the Nebraska Department of Administrative Services website at www.das.state.ne.us.

- 2) If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the U.S. Citizenship and Immigration Services documentation required to verify the contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
- 3) The Contractor understands and agrees that lawful presence in the United States is required and the contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. State. § 4-108.

2. CONTRACTOR'S Compensation.

- A. General Compensation Structure. The gross receipts from CONTRACTOR's operation of the Food Service shall be retained by SPONSOR, including all cash, credits, reimbursements and commodity payments. Commodities received by the SPONSOR will be turned over to the CONTRACTOR for use only in SPONSOR's school lunch program. The CONTRACTOR shall provide a report that identifies contents of each deposit by the type of sale to SPONSOR at the close of each month. The SPONSOR shall maintain control of the school lunch account, has overall financial responsibility for the food service and shall pay the CONTRACTOR from the gross receipts deposited in the SPONSOR's food service bank account.
- B. Definitions. The following definitions shall be used in this Agreement:
 - 1) Billing Rates: CONTRACTOR shall provide the Food services on a basis whereby CONTRACTOR shall be reimbursed a Meal Fee per Meal Type. The fee charged by the Contractor during the 2016/17 school year will be as follows: \$3.298 for student lunches, \$1.573 for student breakfasts, \$.827 for snacks, and \$3.296 for Ala Carte Equivalents.
 - 2) Equivalent. The term "Meal Equivalent" shall mean the total of the sales for a la carte items, milk, and miscellaneous items in the operation of the food service divided by the equivalent rate of \$3.1075 per meal.
 - 3) Costs of Business. The term "Costs of Business" shall mean the sum of all costs, charges, and expenses incurred by CONTRACTOR in connection with its operation of the Food Service including, but not limited to the following items:
 - a) CONTRACTOR'S direct cost of labor for the operation of the Food Service, including wages and overtime, salaries, bonuses, retirement plans, vacation, sick pay and severance pay; group benefits such as health insurance and pension; worker's compensation and unemployment compensation insurance; payroll taxes, employee meals, travel expenses and other directly related labor costs;

- b) CONTRACTOR'S cost of food, beverages, merchandise, materials, expendables and supplies purchased by it for the operation of the Food Service, excluding donated commodities but including applicable taxes and delivery charges, less all applicable discounts and rebates that will be subtracted on the original invoice;
- c) CONTRACTOR'S costs of all other operating expenses incurred by it with respect to its operation of the Food Service including, but not limited to: costs of licenses, permits, maintenance and rental expenses, rent, security costs and cash losses or disappearances incurred by CONTRACTOR on SPONSOR'S Premises not involving CONTRACTOR'S employees or agents, information systems, software, armored car services, promotions or proprietary materials, decorations, necessary overnight delivery, general liability insurance based on the average manual rates for such insurance in the geographic area of SPONSOR'S Premises, other insurance maintained pursuant to the Agreement, out-of-pocket travel and related expenses for training of employees assigned to the Food Service operation, including the costs of an on-site trainer temporarily assigned to SPONSOR'S Premises, sales and use taxes; and any other services related to the operation of the Food Service; and
- d) Any tax plus penalties, which any government determines is payable by CONTRACTOR in the operation of the Food Service;

C. Assumptions. Financial terms of this Agreement are based upon the following assumptions (the "Assumptions"), based on information supplied by SPONSOR:

- 1) That all relevant federal, state and local statutes, rules and regulations relating to school lunch and breakfast programs in effect as of the date hereof shall remain consistent throughout the term of this Agreement;
- 2) That SPONSOR will comply with all federal and state requirements, rules and regulations pertaining to school lunch and breakfast programs and that SPONSOR will obtain all available school lunch and breakfast reimbursements;
- 3) That the quantity, quality and variety of donated commodities throughout the term of this Agreement will be a minimum of \$.2375 per reimbursable meal served;
- 4) That the hours of service of meals, service requirements, type or number of facilities selling food and beverages on SPONSOR'S Premises will remain consistent throughout the year;
- 5) That the federal reimbursement rate will be a minimum of \$3.13 for each free lunch, \$2.73 for each reduced price lunch and \$.35 for each paid lunch (all including the \$.06 per meal HHFKA reimbursement); \$1.66 for each free breakfast, \$1.36 for each reduced breakfast, and \$.29 for each paid breakfast;

- 6) That the prices charged for school lunches will be \$2.65 for elementary students, \$2.85 for secondary students; \$1.55 for elementary student breakfast and \$1.85 for secondary breakfast; \$.55 each for milk; and that these charges will remain constant through the term of this Agreement;
- 7) That SPONSOR's enrollment will be at or above what is specified in the request for proposal throughout the term of this Agreement;
- 8) That there will be at least 177 days of Food Service operation for lunch and breakfast. If there is a significant deviation in the days of service, there may need to be a recalculation of the budgeted return; and
- 9) That there occur no fires, floods, wars, riots, strikes, labor unrest, weather, or other events or acts beyond CONTRACTOR's control, which adversely affect the cost of CONTRACTOR's performance of this Agreement.

D. Inventory. Prior to the start of initial operation of the Food Service, SPONSOR and CONTRACTOR will take a beginning inventory of all usable food, supplies and donated commodities on SPONSOR's Premises. CONTRACTOR shall use such inventory which it determines, in its reasonable discretion, is usable in the Food Service at a value determined by invoice cost. On termination of this Agreement, SPONSOR and CONTRACTOR will take another inventory of the usable food, supplies and donated commodities on hand at that time. If, in using the same valuation method used in the initial inventory, it is found that the value of ending inventory is greater than the value of beginning inventory, the difference shall be added to CONTRACTOR's Costs of Business, and if the value of the ending inventory is less, the difference shall be subtracted from CONTRACTOR's Cost of Business. All inventory shall remain on SPONSOR's Premises.

E. SPONSOR's Net Return; Unanticipated Profits. Provided that actual occurrences do not vary from the Assumptions, CONTRACTOR's budget provides for a net return to the SPONSOR on the Food Service based on the approved meals prices and budget for the school year (□Target Net Return□). If SPONSOR's Target Net Return is less than such amount for reasons other than a variance from the Assumptions due to causes beyond the control of CONTRACTOR, CONTRACTOR's Fees otherwise payable under this Agreement shall be reduced by 100% of the amount of the deficiency. Any and all guaranteed returns must remain in the SPONSOR's nonprofit food service fund.

3. Budget. Prior to May 1 of each year, CONTRACTOR shall submit a budget with billing rates for the upcoming school year pursuant to the Assumptions. The variance of actual occurrences during the upcoming school year from the Assumptions shall be at the risk of SPONSOR. If any of the Assumptions or details as presented in the RFP shall prove to be inaccurate, the budget and all other financial terms of this Agreement shall be adjusted in proportion to the actual occurrences.

4. Payment; Deposit. CONTRACTOR shall account to SPONSOR on a calendar month basis over ten (10) months beginning on the first month of the school year. Prior to the end of the following month, CONTRACTOR shall submit to SPONSOR an itemized monthly invoice. Invoices are payable within ten (10) days of receipt, with past due amounts subject to a monthly service charge of 1.5% per month (or maximum legal rate if lesser) and collection costs (including reasonable attorneys' fees) as incurred. Any interest payments due CONTRACTOR for non-payment shall not be paid to CONTRACTOR out of the nonprofit lunch fund, but rather SPONSOR'S general fund. Before the school year begins, CONTRACTOR shall submit an invoice to SPONSOR equal to one month's meal counts. On the final invoice for the school year, CONTRACTOR shall credit SPONSOR for payment of said invoice and any net credit balance shall be paid to SPONSOR.

5. Indemnity.

- A. CONTRACTOR'S Obligation. CONTRACTOR shall indemnify and hold SPONSOR harmless from and against all claims, liability, losses, costs, expenses including reasonable attorney's fees, and damages arising out of production, preparation, sales and delivery of food products by CONTRACTOR or out of CONTRACTOR'S use of delivery vehicles; provided, however, that SPONSOR shall give CONTRACTOR and its insurers the opportunity to defend, litigate and settle such claims and SPONSOR shall cooperate in such defense.
- B. SPONSOR'S Obligation. SPONSOR shall indemnify and hold CONTRACTOR harmless from and against all claims, liability, losses, costs, expenses including reasonable attorney's fees, and damages arising out of any personnel action taken by SPONSOR or by CONTRACTOR at SPONSOR'S direction or out of injury or death of persons or damage to property, except those described in paragraph 14A above, if such claims are covered by insurance maintained by or for the benefit of SPONSOR. SPONSOR shall also indemnify and hold CONTRACTOR harmless from and against any liability or assessment, including related interest and penalties, arising from tax assessment on the Food Service operation other than CONTRACTOR'S employee taxes and city, state or federal income taxes, and shall pay expenses, including reasonable attorney's fees, incurred by CONTRACTOR in enforcement of the indemnity.
- C. Mutual Obligations. Each party shall indemnify and hold the other harmless from and against any claims, liability, losses, costs, expenses including reasonable attorney's fees, and damages arising out of any injury (whether to body, property, or personal or business character or reputation) sustained by any person or to any person or to property by reason of any act, neglect, default, or omission of it or any of its agents, employees, or other representatives, and it shall pay all sums to be paid or discharged in case of an action for any such damages or injuries. If either party is sued in any court for damages by reason of any of the acts of the other party referred to herein, such other party shall defend said action, or cause same to be defended, at its own expense and shall pay and discharge any judgment that may be rendered in any such action. If such other party fails to or neglects to so defend the said action, the party sued may defend the same and any expenses, including reasonable attorneys' fees, which it may pay or incur in defending said action and the amount of any judgment which it may be

required to pay shall be promptly reimbursed by the other party upon demand. Nothing herein is intended to nor shall it relieve either party from liability for its own acts, omissions, or negligence.

- D. Survival. Information specified in Section 6 shall survive termination of the Agreement.

6. Insurance.

- A. CONTRACTOR'S Obligation. CONTRACTOR shall maintain, as a direct cost of operation, Worker's Compensation insurance as required by law; General Liability, including products liability, insurance with limits of \$1,000,000 for injury or death of any one person, \$4,000,000 for injury or death of two or more persons in any one occurrence; and \$500,000 for property damage for each occurrence; and Automobile Liability insurance with limits of \$1,000,000 for injury or death to any one person, \$3,000,000 for injury or death of two or more persons in any one occurrence; and \$500,000 property damage for each occurrence. At SPONSOR'S request, CONTRACTOR shall deliver to SPONSOR certificates evidencing such insurance.
- B. SPONSOR'S Obligation. SPONSOR shall maintain fire and extended coverage insurance on SPONSOR'S Premises, the equipment and the utensils for their full insurable value. SPONSOR shall endeavor to secure an appropriate clause in or an endorsement upon, each fire or extended coverage or rent insurance policy obtained by it covering SPONSOR'S Premises and the equipment, fixtures, and other personal property located thereon, pursuant to which the respective insurance companies waive subrogation or permit the insured, prior to any loss, to agree with a third party to waive any claim it might have against such third party. The waiver of subrogation or permission for waiver of any claim shall extend to CONTRACTOR and its employees and agents. At CONTRACTOR'S request, SPONSOR shall obtain and deliver to CONTRACTOR certificates evidencing such insurance.

7. **Force Majeure.** CONTRACTOR shall not be responsible for any delay or failure to perform its obligations under this Agreement resulting from fires, floods, wars, riots, strikes, weather, or other events or acts beyond its control, provided, however, in the event of strike or other work stoppage which interferes with the operation of the Food Service, CONTRACTOR shall, upon SPONSOR'S request, take all reasonable steps to continue to provide Food Service, subject to reimbursement by SPONSOR.

8. **Renewal.** This Agreement is renewable each year for one (1) additional one-year term at the SPONSOR'S discretion and by mutual agreement. The contract may be terminated at the option of either party upon written notice of non-renewal given to the other party at least sixty (60) days prior to the start of the school year. By May 1st of each year, the CONTRACTOR shall indicate its desire to renew this Agreement by submitting to SPONSOR a budget for the operation of the Food Service for the upcoming school year. The budget shall contain all of the detail of the budget attached to the Food Service Agreement and shall set out any amendments of the Assumptions on which CONTRACTOR has relied in preparing the new budget. The fixed price per Meal/Meal Equivalent may be increased on

an annual basis by the Yearly Percentage Change in the Consumer Price Index for All Urban Consumers, as measured from January-December of the renewal year and published by the U.S. Department of Labor, Bureau of Labor Statistics, Food Eaten Away from Home (CPI).

9. Termination. This Agreement shall be terminated as follows:

- A. **For Cause.** If either party breaches a material provision of this Agreement, the non-breaching party may give the breaching party notice of such breach. If the breach is remedied within ten days, in the case of failure to make payment when due, or within sixty days in the case of any other breach, the notice shall be null and void. If such breach is not remedied within the time specified, the party giving notice shall have the right to terminate this Agreement upon expiration of such remedy period. These rights of termination are not exclusive, but are in addition to any other rights available to a party at law or in equity.

- B. **Without Cause.** Either party may terminate this Agreement at any time without cause upon sixty days written notice to the other party.

Upon termination of this Agreement, CONTRACTOR shall be compensated as provided herein for its performance of this Agreement through the date of termination and CONTRACTOR shall surrender SPONSOR'S Premises, equipment and utensils in the same condition as received by CONTRACTOR, reasonable wear and tear excepted.

IN WITNESS WHEREOF, the parties execute this Agreement as of the date first above written.


SCHOOL FOOD AUTHORITY:

By: _____

Title: _____

Date: _____

FOOD SERVICE MANAGEMENT COMPANY:

By:  _____

Title: CEO _____

Date: 6/17/16 _____

APPROVED BY STATE AGENCY:

By: _____

Title: _____

Date: _____

**School Nutrition Program
Renewal of Food Service Management Contract
Fixed Price
School Year 2016-17**

Springfield Platteview Community Schools
School District Name

Agreement #

14801 S. 108th St

SPRINGFIELD, NE

68059

Address

City

Zip

BRETT RICHARDS

6/17/16

Contact Person

Date:

TAHER, INC.

FSMC:

Initial SY of Contract 2015/16

Year of Renewal (circle) 1 2 **3** 4

This document is between the Sponsor and FSMC/Contractor. The term of this contract renewal shall be for one (1) year beginning on July 1, 2016 and continuing until June 30, 2017 unless terminated by either party as provided in the contract. The terms and conditions of the original contract are applicable to the contract renewal.

Price per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received. Meal Equivalency Factor for School Year 2016-17, is \$3.3875.

	<u>2015/16 Price</u>	<u>2016/17 Price</u>	<u>Percentage Change/Increase**</u>
Reimbursable Breakfast	1. <u>\$1.529</u>	1. <u>\$1.573</u>	1. <u>2.9%</u>
Reimbursable Lunches	2. <u>\$3.206</u>	2. <u>\$3.298</u>	2. <u>2.9%</u>
Afterschool Snack	3. <u>\$0.804</u>	3. <u>\$0.827</u>	3. <u>2.9%</u>
A la Carte Meal Equivalent	4. <u>\$3.204</u>	4. <u>\$3.296</u>	4. <u>2.9%</u>
SFSP Breakfast	5. _____	5. _____	5. _____
SFSP Lunch/Supper Meals	6. _____	6. _____	6. _____
SFSP Snacks	7. _____	7. _____	7. _____

Percentage increase must not exceed the allowable increase established in the original contract.

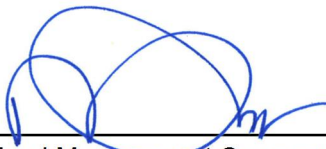
**Consumer Price Index (CPI-U), for all Urban Consumers, Food Eaten away from home, CPI Percent used 2.9%

Identify reference time period used: Annual Increase for 2015

Amendments as required by USDA include:

1. All new and current employees of the contractor will meet minimum continuing education standards as specified in the Professional Standards Final Rule at <http://www.fns.usda.gov/school-meals/professionastandards>. The CONTRACTOR shall also comply with the hiring and education standards for new Food Service Directors as specified in the Professional Standards Rule. The CONTRACTOR must provide documentation to the SPONSOR to show compliance with the annual training requirements of the Professional Standards Final Rule. Such documentation shall include training hours and topics completed by the employees of the contractor. All training cost incurred by the CONTRACTOR will be the responsibility of the CONTRACTOR and shall not be passed on to the SPONSOR.
2. Per 7 CFR Part 210.14(f). Sponsors must comply with the non-program foods and revenue requirement. Therefore: per SP 20-2016 the CONTRACTOR will annually provide to the sponsor information on food costs and revenues. The information must include food cost for reimbursable meals and food cost for non-program foods which include: a la carte; catering; vending; and student stores, or any other sales generated through the nonprofit school food service account not already described.

The FSMC shall operate in accordance with all applicable programs laws and regulation.

Signed:  _____ 6/17/16 _____
Food Management Company Representative Date
CEO _____
Title

Acceptance of Contract Renewal Agreement

Signed: _____ Date _____
School Food Authority Representative

Title

ANTI-COLLUSION AFFIDAVIT

STATE OF MINNESOTA)

COUNTY OF HENNEPIN)

Bruce Taher of lawful age, being first sworn on oath say, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official of employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning exchange of money or other thing of value for special consideration in the letting of contract; that the bidder/contractor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contact pursuant to this bid.

Signed [Signature]

Subscribed and sworn before me this 1st day of May, 2016 .

Notary Public (or Clerk or Judge) [Signature]

My commission expires 1/31/2021



Download, complete and submit the following forms if there are status changes for the FSMC.

SUSPENSION AND DEBARMENT CERTIFICATION

<http://www.ocio.usda.gov/sites/default/files/docs/2012/AD1047-F-01-92.PDF>

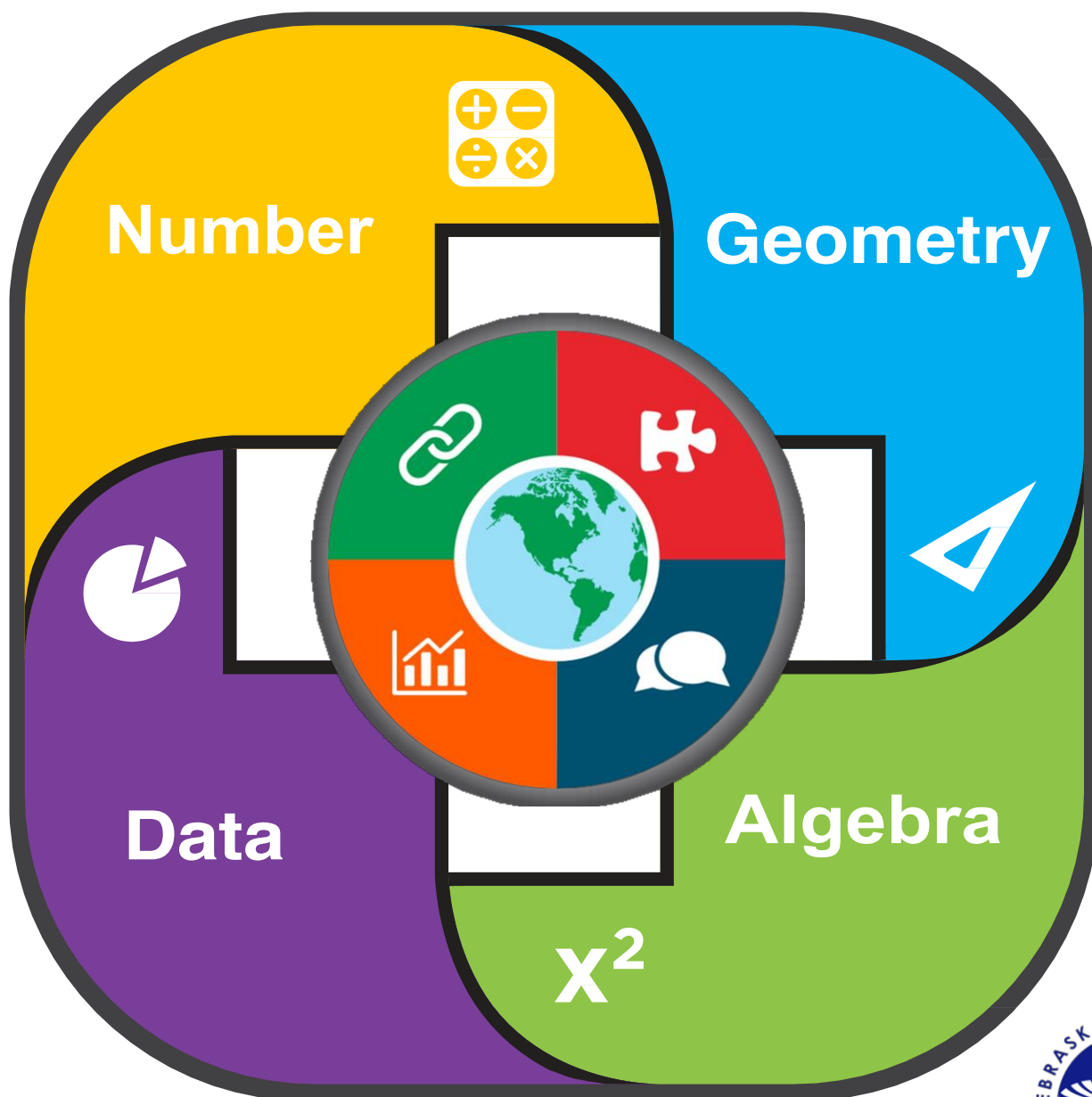
NEW Restrictions on Lobbying and CERTIFICATION REGARDING LOBBYING

http://www.ecfr.gov/cgi-bin/text-idx?SID=cbc9d16d90a0d25e1f089e2405c3047e&node=ap2.1.418_1605.a&rgn=div9

http://www.ecfr.gov/cgi-bin/text-idx?SID=cbc9d16d90a0d25e1f089e2405c3047e&node=ap2.1.418_1605.b&rgn=div9

School Year	Pre-Assessment Phase Stage 1 - Identifying the Curriculum Targets	Assessment and Development Phase Stage 2 - Assessments	Implementation & Evaluation Phase Stage 3 - Lesson Design & Implementation
Professional Development Throughout All Phases			
2007-08	Reading/L. Arts K-12		
2008-09	Math K-12	Reading/L. Arts K-12	
2009-10	Science K-12	Math K-12	Reading/L. Arts K-12
2010-11	Voc. Ed./Business/ Ind.Tech/Coop	Science K-12	Math K-12
2011-12	F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12	Voc. Ed./Business/ Ind.Tech/Coop	Science K-12
2012-13	Social Studies K-12	F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12	Voc. Ed./Business/ Ind.Tech/Coop
2013-14	Foreign Language, PE	Social Studies K-12	F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12
2014-15	Reading/L. Arts K-12 (FALL 2014)	Foreign Language, PE	Social Studies K-12
2015-16	Math K-12 (FALL 2015)	Reading/L. Arts K-12	Foreign Language, PE
2016-17	Voc. Ed./Ind.Tech (FALL 2017) FCS (FALL 2016)	Math K-12	Reading/L. Arts K-12
2017-18	Science K-12 (FALL 2017)	Voc. Ed./ Ind.Tech/FCS	Math K-12
2018-19	Business (FALL 2018)	Science K-12	Voc. Ed./Ind.Tech/FCS
2019-20	Foreign Language (FALL 2019), PE (FALL 2016)	Business	Science K-12
2020-21	Social Studies K-12 (FALL 2020)	Foreign Language, PE	Business
2021-22	Reading/L. Arts K-12 (FALL 2021)F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12 (FALL 2021); Health K-12 (FALL 2021)	Social Studies K-12	Foreign Language, PE
2022-23	Math K-12 (FALL 2022)	Reading/L. Arts K-12; F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12; Health K-12	Social Studies K-12
2023-24	Voc. Ed./Business/ Ind.Tech/Coop/FCS	Math K-12	Reading/L. Arts K-12; F. Arts, Art, V. Music, I. Music, Spch & Drama. K-12; Health K-12

NEBRASKA MATHEMATICS STANDARDS



PROBLEM SOLVING

REPRESENTATIONS

COMMUNICATION

CONNECTIONS

Approved by the Nebraska State Board of Education 9/4/15



Nebraska’s College and Career Ready Standards for Mathematics

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It is the policy of the Nebraska Department of Education not to discriminate on the basis of gender, disability, race, color, religion, marital status, age, national origin or genetic information in its education programs, administration, policies, employment or other agency programs.

Categories for Mathematics Standards

NUMBER: Students will communicate number concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

Numeric Relationships
Operations

ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

Algebraic Relationships
Algebraic Processes
Applications

GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

Characteristics
Coordinate Geometry
Measurement

DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

Representations
Analysis & Applications
Probability

NEBRASKA MATHEMATICAL PROCESSES

The Nebraska Mathematical Processes reflect overarching processes that students should master as they work towards college and career readiness. The Nebraska Mathematical Processes reflect the interaction of skills necessary for success in math coursework as well as the ability to apply math knowledge and processes within real-world contexts. The processes highlight the applied nature of math within the workforce and clarify the expectations held for the use of mathematics in and outside of the classroom.

1. Solves mathematical problems.

Through the use of appropriate academic and technical tools, students will make sense of mathematical problems and persevere in solving them. Students will draw upon their prior knowledge in order to employ critical thinking skills, reasoning skills, creativity, and innovative ability. Additionally, students will compute accurately and determine the reasonableness of solutions.

2. Models and represents mathematical problems.

Students will analyze relationships in order to create mathematical models given a real-world situation or scenario. Conversely, students will describe situations or scenarios given a mathematical model.

3. Communicates mathematical ideas effectively.

Students will communicate mathematical ideas effectively and precisely. Students will critique the reasoning of others as well as provide mathematical justifications. Students will utilize appropriate communication approaches individually and collectively and through multiple methods, including writing, speaking, and listening.

4. Makes mathematical connections.

Students will connect mathematical knowledge, ideas, and skills beyond the math classroom. This includes the connection of mathematical ideas to other topics within mathematics and to other content areas. Additionally, students will be able to describe the connection of mathematical knowledge and skills to their career interest as well as within authentic/real-world contexts.

Nebraska Mathematics Standards Kindergarten

MA 0.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.0.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among whole numbers within the base-ten number system.

MA 0.1.1.a Perform the counting sequence by counting forward from any given number to 100, by ones. Count by tens to 100 starting at any decade number.

MA 0.1.1.b Demonstrate cardinality (i.e. the last number name said indicates the number of objects counted), regardless of the arrangement or order in which the objects were counted.

MA 0.1.1.c Use one-to-one correspondence (pairing each object with one and only one spoken number name, and each spoken number name with one and only one object) when counting objects to show the relationship between numbers and quantities of 0 to 20.

MA 0.1.1.d Demonstrate the relationship between whole numbers, knowing each sequential number name refers to a quantity that is one larger.

MA 0.1.1.e Count up to 20 objects arranged in a line, a rectangular array, or a circle. Count up to 10 objects in a scattered configuration. Count out the number of objects, given a number from 1 to 20.

MA 0.1.1.f Write numbers 0 to 20 and represent a number of objects with a written numeral 0 to 20.

MA 0.1.1.g Compose and decompose numbers from 11 to 19 into ten ones and some more ones by a drawing, model, or equation (e.g., $14 = 10 + 4$) to record each composition and decomposition.

MA 0.1.1.h Compare the number of objects in two groups by identifying the comparison as greater than, less than, or equal to by using strategies of matching and counting.

MA 0.1.1.i Compare the value of two written numerals between 1 and 10.

MA 0.1.2 Operations: Students will demonstrate the meaning of addition and subtraction with whole numbers and compute accurately.

MA 0.1.2.a Fluently (i.e. automatic recall based on understanding) add and subtract within 5.

MA 0.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 0.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 0.2.1.a Decompose numbers less than or equal to 10 into pairs in more than one way, showing each decomposition with a model, drawing, or equation (e.g., $7 = 4 + 3$ and $7 = 1 + 6$).

MA 0.2.1.b For any number from 1 to 9, find the number that makes 10 when added to the given number, showing the answer with a model, drawing, or equation.

MA 0.2.2 Algebraic Processes: Students will apply the operational properties when adding and subtracting.

No additional indicator(s) at this level.

MA 0.2.3 Applications: Students will solve real-world problems involving addition and subtraction.

MA 0.2.3.a Solve real-world problems that involve addition and subtraction within 10 (e.g., by using objects, drawings or equations to represent the problem).

MA 0.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 0.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 0.3.1.a Describe real-world objects using names of shapes, regardless of their orientation or size (e.g., squares, circles, triangles, rectangles, hexagons, cubes, cones, spheres, and cylinders).

MA 0.3.1.b Identify shapes as two-dimensional (“flat”) or three-dimensional (“solid”).

MA 0.3.1.c Compare and analyze two- and three-dimensional shapes, with different sizes and orientations to describe their similarities, differences, parts (e.g., number “corners”/vertices), and other attributes (e.g., sides of equal length).

MA 0.3.1.d Model shapes found in the real world by building shapes from materials (e.g., clay and pipe cleaners) and drawing shapes.

MA 0.3.1.e Combine simple shapes to compose larger shapes (e.g., use triangle pattern blocks to build a hexagon).

MA 0.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 0.3.2.a Describe the relative positions of objects (e.g., above, below, beside, in front of, behind, next to, between).

MA 0.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 0.3.3.a Describe measurable attributes of real-world objects (e.g., length or weight).

MA 0.3.3.b Compare length and weight of two objects (e.g., longer/shorter, heavier/lighter).

MA 0.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 0.4.1 Representations: Students will create displays that represent data.

No additional indicator(s) at this level.

MA 0.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 0.4.2.a Identify, sort, and classify objects by size, shape, color, and other attributes. Identify objects that do not belong to a particular group and explain the reasoning used.

MA 0.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 1

MA 1.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.1.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among whole numbers within the base-ten number system.

MA 1.1.1.a Count to 120 by ones and tens, starting at any given number.

MA 1.1.1.b Read and write numerals within the range of 0 – 120.

MA 1.1.1.c Write numerals to match a representation of a given set of objects for numbers up to 120.

MA 1.1.1.d Demonstrate that each digit of a two-digit number represents amounts of tens and ones, knowing 10 can be considered as one unit made of ten ones which is called a “ten” and any two-digit number can be composed of some tens and some ones (e.g., 19 is one ten and nine ones, 83 is eight tens and three ones) and can be recorded as an equation (e.g., $19 = 10 + 9$).

MA 1.1.1.e Demonstrate that decade numbers represent a number of tens and 0 ones (e.g., $50 = 5$ tens and 0 ones).

MA 1.1.1.f Compare two two-digit numbers by using symbols $<$, $=$, and $>$ and justify the comparison based on the number of tens and ones.

MA 1.1.2 Operations: Students will demonstrate the meaning of addition and subtraction with whole numbers and compute accurately.

MA 1.1.2.a Fluently (i.e., automatic recall based on understanding) add and subtract within 10.

MA 1.1.2.b Add and subtract within 20, using a variety of strategies (e.g., count on to make a ten).

MA 1.1.2.c Find the difference between two numbers that are multiples of 10, ranging from 10 – 90 using concrete models, drawings or strategies, and write the corresponding equation (e.g., $90 - 70 = 20$).

MA 1.1.2.d Mentally find 10 more or 10 less than a two-digit number without having to count and explain the reasoning used (e.g., 33 is 10 less than 43).

MA 1.1.2.e Add within 100, which may include adding a two-digit number and a one-digit number, and adding a two-digit number and a multiple of ten using concrete models, drawings, and strategies which reflect understanding of place value.

MA 1.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 1.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 1.2.1.a Use the meaning of the equal sign to determine if equations are true and give examples of equations that are true (e.g., $4 = 4$, $6 = 7 - 1$, $6 + 3 = 3 + 6$, and $7 + 2 = 5 + 4$).

MA 1.2.1.b Use the relationship of addition and subtraction to solve subtraction problems (e.g., find $12 - 9 = \underline{\quad}$, using the addition fact $9 + 3 = 12$).

MA 1.2.1.c Find numerical patterns to make connections between counting and addition and subtraction (e.g., adding two is the same as counting on two).

MA 1.2.1.d Determine the unknown whole number in an addition or subtraction equation (e.g. $7 + ? = 13$).

MA 1.2.2 Algebraic Processes: Students will apply the operational properties when adding and subtracting.

MA 1.2.2.a Decompose numbers and use the commutative and associative properties of addition to develop addition and subtraction strategies including (making 10's and counting on from the larger number) to add and subtract basic facts within 20 (e.g., decomposing to make 10, $7 + 5 = 7 + 3 + 2 = 10 + 2 = 12$; using the commutative property to count on $2 + 6 = 6 + 2$; and using the associative property to make 10, $5 + 3 + 7 = 5 + (3 + 7) = 5 + 10$).

MA 1.2.3 Applications: Students will solve real-world problems involving addition and subtraction.

MA 1.2.3.a Solve real-world problems involving addition and subtraction within 20 in situations of adding to, taking from, putting together, taking apart, and comparing, with unknowns in all parts of the addition or subtraction problem (e.g., by using objects, drawings, and equations with a symbol for the unknown number to represent the problem).

MA 1.2.3.b Solve real-world problems that include addition of three whole numbers whose sum is less than or equal to 20 by using objects, drawings, and equations with a symbol to represent the unknown number in the problem.

MA 1.2.3.c Create a real-world problem to represent a given equation involving addition and subtraction within 20.

MA 1.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 1.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 1.3.1.a Determine defining and non-defining attributes of two-dimensional shapes; build and draw shapes that match the given definition.

MA 1.3.1.b Decompose circles and rectangles into two and four equal parts, using the terms “halves”, “fourths” and “quarters”, and use the phrases “half of”, “fourths of”, and “quarter of”.

MA 1.3.1.c Use two-dimensional shapes (e.g., rectangles, squares, trapezoids, triangles, half-circles, and quarter-circles) and three-dimensional shapes (e.g., cubes, rectangular prisms, cones, and cylinders) to compose and describe new shapes.

MA 1.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 1.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 1.3.3.a Identify, name, and understand the value of dimes and pennies (e.g., a dime is equal to ten pennies) relating to tens and ones, and solve real-world problems involving dimes and pennies, using ¢ symbol appropriately (e.g., If you have four dimes and two pennies, how many cents do you have?).

MA 1.3.3.b Tell and write time to the half hour and hour using analog and digital clocks.

MA 1.3.3.c Measure objects by using a shorter object end-to-end and know that the length of the object is the amount of same-size objects that span it lined up end-to-end.

MA 1.3.3.d Order three objects by directly comparing their lengths, or indirectly by using a third object.

MA 1.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 1.4.1 Representations: Students will create displays that represent data.

MA 1.4.1.a Organize and represent a data set with up to three categories using a picture graph.

MA 1.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 1.4.2.a Ask and answer questions about the total number of data points, how many in each category, and compare categories by identifying how many more or less are in a particular category using a picture graph.

MA 1.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 2

MA 2.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.2.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among whole numbers within the base-ten number system.

MA 2.1.1.a Count within 1000, including skip-counting by 5s, 10s, and 100s starting at a variety of multiples of 5, 10 or 100.

MA 2.1.1.b Read and write numbers within the range of 0 – 1,000 using standard, word, and expanded forms.

MA 2.1.1.c Demonstrate that each digit of a three-digit number represents amounts of hundreds, tens and ones (e.g., 387 is 3 hundreds, 8 tens, 7 ones).

MA 2.1.1.d Demonstrate that 100 represents a group of ten tens.

MA 2.1.1.e Compare two three-digit numbers by using symbols $<$, $=$, and $>$ and justify the comparison based on the meanings of the hundreds, tens, and ones.

MA 2.1.2 Operations: Students will demonstrate the meaning of addition and subtraction with whole numbers and compute accurately.

MA 2.1.2.a Fluently (i.e. automatic recall based on understanding) add and subtract within 20.

MA 2.1.2.b Add and subtract within 100 using strategies based on place value, including the standard algorithm, properties of operations, and/or the relationship between addition and subtraction.

MA 2.1.2.c Mentally add or subtract 10 or 100 to/from a given number 100-900.

MA 2.1.2.d Add up to three two-digit numbers using strategies based on place value and understanding of properties.

MA 2.1.2.e Add and subtract within 1000, using concrete models, drawings, and strategies, which reflect understanding of place value and properties of operations.

MA 2.1.2.f Use addition to find the total number of objects arranged in an array no larger than five rows and five columns and write an equation to express the total (e.g., $3 + 3 + 3 = 9$).

MA 2.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 2.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 2.2.1.a Identify a group of objects from 0-20 as even or odd by counting by 2's or by showing even numbers as a sum of two equal parts.

MA 2.2.2 Algebraic Processes: Students will apply the operational properties when adding and subtracting.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 2.2.3 Applications: Students will solve real-world problems involving addition and subtraction.

MA 2.2.3.a Solve real-world problems involving addition and subtraction within 100 in situations of addition and subtraction, including adding to, subtracting from, joining and separating, and comparing situations with unknowns in all positions using objects, models, drawings, verbal explanations, expressions and equations.

MA 2.2.3.b Create real-world problems to represent one- and two-step addition and subtraction within 100, with unknowns in all positions.

MA 2.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 2.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 2.3.1.a Recognize and draw shapes having a specific number of angles, faces, or other attributes, including triangles, quadrilaterals, pentagons, and hexagons.

MA 2.3.1.b Partition a rectangle into rows and columns of equal sized squares. Count to find the total.

MA 2.3.1.c Divide circles and rectangles into two, three, or four equal parts. Describe the parts using the language of halves, thirds, fourths, half of, a third of, a fourth of.

MA 2.3.1.d Recognize that equal shares of identical wholes need not have the same shape.

MA 2.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 2.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 2.3.3.a Solve real-world problems involving dollar bills, quarters, dimes, nickels, and pennies, using \$ and ¢ symbols appropriately.

MA 2.3.3.b Identify and write time to five-minute intervals using analog and digital clocks and both a.m. and p.m.

MA 2.3.3.c Identify and use appropriate tools for measuring length (e.g., ruler, yardstick, meter stick, and measuring tape).

MA 2.3.3.d Measure the length of an object using two different length units and describe how the measurements relate to the size of the specific unit.

MA 2.3.3.e Measure and estimate lengths using inches, feet, centimeters, and meters.

MA 2.3.3.f Compare the difference in length of objects using inches and feet or centimeters and meters.

MA 2.3.3.g Represent whole numbers as lengths from 0 on a number line diagram with equally spaced points corresponding to the numbers 0, 1, 2, etc., and represent whole number sums and differences within 100 on a number line.

MA 2.3.3.h Use measurement lengths and addition and subtraction within 100 to solve real-world problems.

MA 2.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 2.4.1 Representations: Students will create displays that represent data.

MA 2.4.1.a Create and represent a data set using pictographs and bar graphs to represent a data set with up to four categories.

MA 2.4.1.b Create and represent a data set by making a line plot.

MA 2.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 2.4.2.a Interpret data using bar graphs with up to four categories. Solve simple comparison problems using information from the graphs.

MA 2.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 3

MA 3.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.3.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among whole numbers and simple fractions within the base-ten number system.

MA 3.1.1.a Read, write and demonstrate multiple equivalent representations for numbers up to 100,000 using objects, visual representations, including standard form, word form, expanded form, and expanded notation.

MA 3.1.1.b Compare whole numbers through the hundred thousands and represent the comparisons using the symbols $>$, $<$ or $=$.

MA 3.1.1.c Round a whole number to the tens or hundreds place, using place value understanding or a visual representation.

MA 3.1.1.d Represent and understand a fraction as a number on a number line.

MA 3.1.1.e Express whole numbers as fractions, and recognize fractions that are equivalent to whole numbers.

MA 3.1.1.f Show and identify equivalent fractions using visual representations including pictures, manipulatives, and number lines.

MA 3.1.1.g Find parts of a whole and parts of a set using visual representations.

MA 3.1.1.h Explain and demonstrate how fractions $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$ and a whole relate to time, measurement, and money, and demonstrate using visual representation.

MA 3.1.1.i Compare and order fractions having the same numerators or denominators using visual representations, comparison symbols, and verbal reasoning.

MA 3.1.2 Operations: Students will demonstrate the meaning of multiplication and division with whole numbers and compute accurately.

MA 3.1.2.a Add and subtract within 1,000 with or without regrouping.

MA 3.1.2.b Select and apply the appropriate methods of computation when solving one- and two- step addition and subtraction problems with four-digit whole numbers through the thousands (e.g., visual representations, mental computation, paper-pencil).

MA 3.1.2.c Use drawings, words, arrays, symbols, repeated addition, equal groups, and number lines to explain the meaning of multiplication.

MA 3.1.2.d Use words and symbols to explain the meaning of the Zero Property and Identity Property of multiplication.

MA 3.1.2.e Multiply one digit whole numbers by multiples of 10 in the range of 10 to 90.

MA 3.1.2.f Use objects, drawings, arrays, words and symbols to explain the relationship between multiplication and division (e.g., if $3 \times 4 = 12$ then $12 \div 3 = 4$).

MA 3.1.2.g Fluently (i.e. automatic recall based on understanding) multiply and divide within 100.

MA 3.1.2.h Determine the reasonableness of whole number sums and differences in real-world problems using estimation, compatible numbers, mental computations, or other strategies.

MA 3.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 3.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 3.2.1.a Identify arithmetic patterns (including patterns in the addition or multiplication tables) using properties of operations.

MA 3.2.1.b Interpret a multiplication equation as equal groups (e.g., interpret 4×6 as the total number of objects in four groups of six objects each). Represent verbal statements of equal groups as multiplication equations.

MA 3.2.2 Algebraic Processes: Student will apply the operational properties when multiplying and dividing.

MA 3.2.2.a Apply the commutative, associative, and distributive properties as strategies to multiply and divide.

MA 3.2.2.b Solve one-step whole number equations involving addition, subtraction, multiplication, or division, including the use of a letter to represent the unknown quantity.

MA 3.2.3 Applications: Students will solve real-world problems involving equations with whole numbers.

MA 3.2.3.a Solve real-world problems involving two-step equations (involving two operations) involving whole numbers using addition and subtraction.

MA 3.2.3.b Write an equation (e.g., one operation, one variable) to represent real-world problems involving whole numbers.

MA 3.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 3.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 3.3.1.a Identify the number of sides, angles, and vertices of two-dimensional shapes.

MA 3.3.1.b Sort quadrilaterals into categories (e.g., rhombuses, squares, and rectangles).

MA 3.3.1.c Draw lines to separate two-dimensional figures into equal areas, and express the area of each part as a unit fraction of the whole.

MA 3.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 3.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 3.3.3.a Find the perimeter of polygons given the side lengths, and find an unknown side length.

MA 3.3.3.b Tell and write time to the minute using both analog and digital clocks.

MA 3.3.3.c Solve real-world problems involving addition and subtraction of time intervals and find elapsed time.

MA 3.3.3.d Identify and use the appropriate tools and units of measurement, both customary and metric, to solve real-world problems involving length, weight, mass, liquid volume, and capacity (within the same system and unit).

MA 3.3.3.e Estimate and measure length to the nearest half inch, quarter inch, and centimeter.

MA 3.3.3.f Use concrete and pictorial models to measure areas in square units by counting square units.

MA 3.3.3.g Find the area of a rectangle with whole-number side lengths by modeling with unit squares, and show that the area is the same as would be found by multiplying the side lengths.

MA 3.3.3.h Identify and draw rectangles with the same perimeter and different areas or with the same area and different perimeters.

MA 3.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 3.4.1 Representations: Students will create displays that represent data.

MA 3.4.1.a Create scaled pictographs and scaled bar graphs to represent a data set—including data collected through observations, surveys, and experiments—with several categories.

MA 3.4.1.b Represent data using line plots where the horizontal scale is marked off in appropriate units—whole numbers, halves, or quarters.

MA 3.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 3.4.2.a Solve problems and make simple statements about quantity differences (e.g., how many more and how many less) using information represented in pictographs and bar graphs.

MA 3.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 4

MA 4.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.4.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among fractions and decimals within the base-ten number system.

MA 4.1.1.a Read, write, and demonstrate multiple equivalent representations for whole numbers up to one million and decimals to the hundredths, using objects, visual representations, standard form, word form, and expanded notation.

MA 4.1.1.b Recognize a digit in one place represents ten times what it represents in the place to its right and $\frac{1}{10}$ what it represents in the place to its left.

MA 4.1.1.c Classify a number up to 100 as prime or composite.

MA 4.1.1.d Determine whether a given whole number up to 100 is a multiple of a given one-digit number.

MA 4.1.1.e Determine factors of any whole number up to 100.

MA 4.1.1.f Compare whole numbers up to one million and decimals through the hundredths place using $>$, $<$, and $=$ symbols, and visual representations.

MA 4.1.1.g Round a multi-digit whole number to any given place.

MA 4.1.1.h Use decimal notation for fractions with denominators of 10 or 100.

MA 4.1.1.i Generate and explain equivalent fractions by multiplying by an equivalent fraction of 1.

MA 4.1.1.j Explain how to change a mixed number to a fraction and how to change a fraction to a mixed number.

MA 4.1.1.k Compare and order fractions having unlike numerators and unlike denominators using visual representations (number line), comparison symbols and verbal reasoning (e.g., using benchmarks or common numerators or common denominators).

MA 4.1.1.l Decompose a fraction into a sum of fractions with the same denominator in more than one way and record each decomposition with an equation and a visual representation.

MA 4.1.2 Operations: Students will demonstrate the meaning of addition and subtraction of whole numbers and fractions and compute accurately.

MA 4.1.2.a Add and subtract multi-digit numbers using the standard algorithm.

MA 4.1.2.b Multiply a four-digit whole number by a one-digit whole number.

MA 4.1.2.c Multiply a two-digit whole number by a two-digit whole number using the standard algorithm.

MA 4.1.2.d Divide up to a four-digit whole number by a one-digit divisor with and without a remainder.

MA 4.1.2.e Use drawings, words, and symbols to explain the meaning of addition and subtraction of fractions with like denominators.

MA 4.1.2.f Add and subtract fractions and mixed numbers with like denominators.

MA 4.1.2.g Multiply a fraction by a whole number.

MA 4.1.2.h Determine the reasonableness of whole number products and quotients in real-world problems using estimation, compatible numbers, mental computations, or other strategies.

MA 4.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 4.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 4.2.1.a Create a simple algebraic expression or equation using a variable for an unknown number to represent a math process (e.g., $3 + n = 15$, $81 \div n = 9$).

MA 4.2.1.b Generate and analyze a number or shape pattern to follow a given rule, such as $y = 3x + 5$ is a rule to describe a relationship between two variables and can be used to find a second number when a first number is given.

MA 4.2.2 Algebraic Processes: Students will apply the operational properties when evaluating expressions and solving equations.

MA 4.2.2.a Solve one- and two-step problems which use any or all of the four basic operations and include the use of a letter to represent the unknown quantity.

MA 4.2.3 Applications: Students will solve real-world problems involving equations with fractions.

MA 4.2.3.a Solve real-world problems involving multi-step equations comprised of whole numbers using the four operations, including interpreting remainders.

MA 4.2.3.b Solve real-world problems involving addition and subtraction of fractions and mixed numbers with like denominators.

MA 4.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 4.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 4.3.1.a Recognize angles as geometric shapes that are formed where two rays share a common endpoint.

MA 4.3.1.b Classify an angle as acute, obtuse, or right.

MA 4.3.1.c Identify and draw points, lines, line segments, rays, angles, parallel lines, perpendicular lines, and intersecting lines, and recognize them in two-dimensional figures.

MA 4.3.1.d Classify two-dimensional shapes based on the presence or absence of parallel and perpendicular lines, or the presence or absence of specific angles.

MA 4.3.1.e Identify right triangles.

MA 4.3.1.f Measure angles in whole number degrees using a protractor.

MA 4.3.1.g Sketch angles of a specified measure.

MA 4.3.1.h Recognize and draw lines of symmetry in two-dimensional shapes.

MA 4.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 4.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 4.3.3.a Apply perimeter and area formulas for rectangles.

MA 4.3.3.b Identify and use the appropriate tools, operations, and units of measurement, both customary and metric, to solve real-world problems involving time, length, weight, mass, capacity, and volume.

MA 4.3.3.c Generate simple conversions from a larger unit to a smaller unit within the customary and metric systems of measurement.

MA 4.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 4.4.1 Representations: Students will create displays that represent data.

MA 4.4.1.a Represent data using line plots where the horizontal scale is marked off in appropriate units (e.g., whole numbers, halves, quarters, or eighths).

MA 4.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 4.4.2.a Solve problems involving addition or subtraction of fractions using information presented in line plots.

MA 4.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards Grade 5

MA 5.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.5.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among whole numbers, fractions, and decimals within the base-ten number system.

MA 5.1.1.a Determine multiple equivalent representations for whole numbers and decimals through the thousandths place using standard form, word form, and expanded notation.

MA 5.1.1.b Compare whole numbers, fractions, mixed numbers, and decimals through the thousandths place and represent comparisons using symbols $<$, $>$, or $=$.

MA 5.1.1.c Round whole numbers and decimals to any given place.

MA 5.1.1.d Recognize and generate equivalent forms of commonly used fractions, decimals, and percents (e.g., halves, thirds, fourths, fifths, and tenths).

MA 5.1.1.e Write powers of 10 with exponents.

MA 5.1.2 Operations: Students will demonstrate the meaning of operations and compute accurately with whole numbers, fractions, and decimals.

MA 5.1.2.a Multiply multi-digit whole numbers using the standard algorithm.

MA 5.1.2.b Divide four-digit whole numbers by a two-digit divisor, with and without remainders using the standard algorithm.

MA 5.1.2.c Multiply a whole number by a fraction or a fraction by a fraction using models and visual representations.

MA 5.1.2.d Divide a unit fraction by a whole number and a whole number by a unit fraction.

MA 5.1.2.e Explain division of a whole number by a fraction using models and visual representations.

MA 5.1.2.f Interpret a fraction as division of the numerator by the denominator.

MA 5.1.2.g Add, subtract, multiply, and divide decimals to the hundredths using concrete models or drawings and strategies based on place value, properties of operations (i.e. Commutative, Associative, Distributive, Identity, Zero), and/or relationships between operations.

MA 5.1.2.h Add and subtract fractions and mixed numbers with unlike denominators.

MA 5.1.2.i Determine the reasonableness of computations involving whole numbers, fractions, and decimals.

MA 5.1.2.j Multiply and divide by powers of 10.

MA 5.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 5.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions and equations.

MA 5.2.1.a Form ordered pairs from a rule such as $y=2x$, and graph the ordered pairs on a coordinate plane.

MA 5.2.2 Algebraic Processes: Students will apply the operational properties when evaluating expressions and solving equations.

MA 5.2.2.a Interpret and evaluate numerical or algebraic expressions using order of operations (excluding exponents).

MA 5.2.3 Applications: Students will solve real-world problems involving equations with fractions and mixed numbers.

MA 5.2.3.a Solve real-world problems involving addition and subtraction of fractions and mixed numbers with like and unlike denominators.

MA 5.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 5.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 5.3.1.a Identify three-dimensional figures including cubes, cones, pyramids, prisms, spheres, and cylinders.

MA 5.3.1.b Identify faces, edges, and vertices of rectangular prisms.

MA 5.3.1.c Justify the classification of two-dimensional figures based on their properties.

MA 5.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 5.3.2.a Identify the origin, x axis, and y axis of the coordinate plane.

MA 5.3.2.b Graph and name points in the first quadrant of the coordinate plane using ordered pairs of whole numbers.

MA 5.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 5.3.3.a Recognize that solid figures have volume that is measured in cubic units.

MA 5.3.3.b Use concrete models to measure the volume of rectangular prisms in cubic units by counting cubic units.

MA 5.3.3.c Generate conversions within the customary and metric systems of measurement.

MA 5.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 5.4.1 Representations: Students will create displays that represent data.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 5.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 5.4.2.a Use observations, surveys, and experiments to collect, represent, and interpret the data using tables (e.g., frequency charts) and bar graphs.

MA 5.4.2.b Formulate questions that can be addressed with data and make predictions about the data.

MA 5.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 6

MA 6.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.6.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among fractions, decimals, percents, and integers within the base-ten number system.

MA 6.1.1.a Determine common factors and common multiples using prime factorization of numbers with and without exponents.

MA 6.1.1.b Represent non-negative whole numbers using exponential notation.

MA 6.1.1.c Compare and order rational numbers both on the number line and not on the number line.

MA 6.1.1.d Convert among fractions, decimals, and percents using multiple representations.

MA 6.1.1.e Determine ratios from drawings, words, and manipulatives.

MA 6.1.1.f Explain and determine unit rates.

MA 6.1.1.g Model integers using drawings, words, manipulatives, number lines, and symbols.

MA 6.1.1.h Compare and order integers and absolute value both on the number line and not on the number line.

MA 6.1.1.i Determine absolute value of rational numbers.

MA 6.1.2 Operations: Students will compute with fractions and decimals accurately.

MA 6.1.2.a Multiply and divide non-negative fractions and mixed numbers.

MA 6.1.2.b Evaluate expressions with positive exponents.

MA 6.1.2.c Divide multi-digit whole numbers using the standard algorithm.

MA 6.1.2.d Add, subtract, multiply, and divide decimals using the standard algorithms.

MA 6.1.2.e Estimate and check reasonableness of answers using appropriate strategies and tools.

MA 6.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 6.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions, equations, and inequalities.

MA 6.2.1.a Create algebraic expressions (e.g., one operation, one variable as well as multiple operations, one variable) from word phrases.

MA 6.2.1.b Recognize and generate equivalent algebraic expressions involving distributive property and combining like terms.

MA 6.2.1.c Represent and analyze the relationship between two variables using graphs, tables, and one-step equations.

MA 6.2.2 Algebraic Processes: Students will apply the operational properties when evaluating expressions and solving expressions, equations, and inequalities.

MA 6.2.2.a Simplify expressions using the distributive property and combining like terms.

MA 6.2.2.b Use substitution to determine if a given value for a variable makes an equation or inequality true.

MA 6.2.2.c Evaluate numerical expressions, including absolute value and exponents, with respect to order of operations.

MA 6.2.2.d Given the value of the variable, evaluate algebraic expressions (which may include absolute value) with respect to order of operations (non-negative rational numbers).

MA 6.2.2.e Solve one-step equations with non-negative rational numbers using addition, subtraction, multiplication and division.

MA 6.2.2.f Use equivalent ratios relating quantities with whole numbers to create a table. Find missing values in the table.

MA 6.2.2.g Represent inequalities on a number line (e.g., graph $x > 3$).

MA 6.2.3 Applications: Students will solve real-world problems involving ratios, unit rates, and percents.

MA 6.2.3.a Write equations (e.g., one operation, one variable) to represent real-world problems involving non-negative rational numbers.

MA 6.2.3.b Solve real-world problems involving non-negative rational numbers.

MA 6.2.3.c Solve real-world problems involving percents of numbers.

MA 6.2.3.d Solve real-world problems using ratios and unit rates.

MA 6.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 6.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 6.3.1.a Identify and create nets to represent two-dimensional drawings of prisms, pyramids, cylinders, and cones.

MA 6.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 6.3.2.a Identify the ordered pair of a given point in the coordinate plane.

MA 6.3.2.b Plot the location of an ordered pair in the coordinate plane.

MA 6.3.2.c Identify the quadrant of a given point in the coordinate plane.

MA 6.3.2.d Draw polygons in the coordinate plane given coordinates for the vertices.

MA 6.3.2.e Calculate vertical and horizontal distances in the coordinate plane to find perimeter and area.

MA 6.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 6.3.3.a Determine the area of quadrilaterals, including parallelograms, trapezoids, and triangles by composition and decomposition of polygons as well as application of formulas.

MA 6.3.3.b Determine the surface area of rectangular prisms and triangular prisms using nets.

MA 6.3.3.c Apply volume formulas for rectangular prisms.

MA 6.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 6.4.1 Representations: Students will create displays that represent data.

MA 6.4.1.a Represent data using line plots, dot plots, box plots, and histograms.

MA 6.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 6.4.2.a Solve problems using information presented in line plots, dot plots, box plots, and histograms.

MA 6.4.2.b Compare and interpret data sets based upon their graphical representations (e.g., center, spread, and shape).

MA 6.4.2.c Find and interpret the mean, median, mode, and range for a set of data.

MA 6.4.2.d Compare the mean, median, mode, and range from two sets of data.

MA 6.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level.

Nebraska Mathematics Standards

Grade 7

MA 7.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.7.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among rational numbers within the base-ten number system.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 7.1.2 Operations: Students will compute with rational numbers accurately.

MA 7.1.2.a Solve problems using proportions and ratios (e.g., cross products, percents, tables, equations, and graphs).

MA 7.1.2.b Add, subtract, multiply, and divide rational numbers (e.g., positive and negative fractions, decimals, and integers).

MA 7.1.2.c Apply properties of operations as strategies for problem solving with rational numbers.

MA 7.1.2.d Use multiple strategies to add, subtract, multiply, and divide integers.

MA 7.1.2.e Estimate and check reasonableness of answers using appropriate strategies and tools.

MA 7.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 7.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions, equations, and inequalities.

MA 7.2.1.a Describe and create an inequality from words and pictures (e.g., one-step, one-variable).

MA 7.2.1.b Represent real-world situations with proportions.

MA 7.2.2 Algebraic Processes: Students will apply the operational properties when evaluating expressions, and solving equations and inequalities.

MA 7.2.2.a Solve equations using the distributive property and combining like terms.

MA 7.2.2.b Use factoring and properties of operations to create equivalent algebraic expressions (e.g., $2x + 6 = 2(x + 3)$).

MA 7.2.2.c Given the value of the variable(s), evaluate algebraic expressions (including absolute value).

MA 7.2.2.d Solve two-step equations involving rational numbers which include the integers.

MA 7.2.2.e Solve one-step inequalities involving integers and rational numbers and represent solutions on a number line.

MA 7.2.3 Applications: Students will solve real-world problems involving expressions, equations, and inequalities.

MA 7.2.3.a Describe and write linear equations from words and tables.

MA 7.2.3.b Write a two-step equation to represent real-world problems involving rational numbers in any form.

MA 7.2.3.c Solve real-world problems with equations that involve rational numbers in any form.

MA 7.2.3.d Solve real-world problems with inequalities.

MA 7.2.3.e Use proportional relationships to solve real-world problems, including percent problems, (e.g., % increase, % decrease, mark-up, tip, simple interest).

MA 7.2.3.f Solve real-world problems involving scale drawings using a proportional relationship.

MA 7.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 7.3.1 Characteristics: Students will identify and describe geometric characteristics of two-dimensional shapes.

MA 7.3.1.a Apply and use properties of adjacent, complementary, supplementary, and vertical angles to find missing angle measures.

MA 7.3.1.b Draw triangles (freehand, using a ruler and a protractor, and using technology) with given conditions of three measures of angles or sides, and notice when the conditions determine a unique triangle, more than one triangle, or no triangle.

MA 7.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 7.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 7.3.3.a Solve real-world problems involving perimeter and area of composite shapes made from triangles, quadrilaterals and polygons.

MA 7.3.3.b Solve real-world problems involving surface area and volume of composite shapes made from rectangular and triangular prisms.

MA 7.3.3.c Determine the area and circumference of circles both on and off the coordinate plane.

MA 7.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 7.4.1 Representations: Students will create displays that represent data.

MA 7.4.1.a Represent data using circle graphs.

MA 7.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 7.4.2.a Solve problems using information presented in circle graphs.

MA 7.4.2.b Explain the difference between a population and a sample.

MA 7.4.2.c Generate conclusions about a population based upon a random sample.

MA 7.4.2.d Determine and critique biases in different data representations.

MA 7.4.3 Probability: Students will interpret and apply concepts of probability.

MA 7.4.3.a Generate a list of possible outcomes for a simple event.

MA 7.4.3.b Describe the theoretical probability of an event using a fraction, percentage, and decimal.

MA 7.4.3.c Find theoretical probabilities for independent events.

MA 7.4.3.d Perform simple experiments and express the degree of likelihood (possible, impossible, certain, more likely, equally likely, or less likely); write as fractions and percentages.

MA 7.4.3.e Find experimental probability for independent events.

MA 7.4.3.f Compare and contrast theoretical and experimental probabilities.

MA 7.4.3.g Find the probability of dependent compound events.

MA 7.4.3.h Identify complementary events and calculate their probabilities.

Nebraska Mathematics Standards

Grade 8

MA 8.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.8.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among real numbers within the base-ten number system.

MA 8.1.1.a Determine subsets of numbers as natural, whole, integer, rational, irrational, or real, based on the definitions of these sets of numbers.

MA 8.1.1.b Represent numbers with positive and negative exponents and in scientific notation.

MA 8.1.1.c Describe the difference between a rational and irrational number.

MA 8.1.1.d Approximate, compare, and order real numbers (both rational and irrational) and order real numbers both off and on the number line.

MA 8.1.2 Operations: Students will compute with exponents and roots.

MA 8.1.2.a Evaluate the square roots of perfect squares less than or equal to 400 and cube roots of perfect cubes less than or equal to 125.

MA 8.1.2.b Simplify numerical expressions involving exponents and roots (e.g., $4^{(-2)}$ is the same as $1/16$).

MA 8.1.2.c Simplify numerical expressions involving absolute value.

MA 8.1.2.d Multiply and divide numbers using scientific notation.

MA 8.1.2.e Estimate and check reasonableness of answers using appropriate strategies and tools.

MA 8.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 8.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with expressions, equations, and inequalities.

MA 8.2.1.a Create algebraic expressions, equations, and inequalities (e.g., two-step, one variable) from word phrases, tables, and pictures.

MA 8.2.1.b Determine and describe the rate of change for given situations through the use of tables and graphs.

MA 8.2.1.c Describe equations and linear graphs as having one solution, no solution, or infinitely many solutions.

MA 8.2.1.d Graph proportional relationships and interpret the slope.

MA 8.2.2 Algebraic Processes: Students will apply the operational properties when evaluating expressions and solving expressions, equations, and inequalities.

MA 8.2.2.a Solve multi-step equations involving rational numbers with the same variable appearing on both sides of the equal sign.

MA 8.2.2.b Solve two-step inequalities involving rational numbers and represent solutions on a number line.

MA 8.2.3 Applications: Students will solve real-world problems involving multi-step equations and multi-step inequalities.

MA 8.2.3.a Describe and write equations from words, patterns, and tables.

MA 8.2.3.b Write a multi-step equation to represent real-world problems using rational numbers in any form.

MA 8.2.3.c Solve real-world multi-step problems involving rational numbers in any form.

MA 8.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 8.3.1 Characteristics: Students will identify and describe geometric characteristics of two-dimensional shapes.

MA 8.3.1.a Determine and use the relationships of the interior angles of a triangle to solve for missing measures.

MA 8.3.1.b Identify and apply geometric properties of parallel lines cut by a transversal and the resulting corresponding, alternate interior, and alternate exterior angles to find missing measures.

MA 8.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 8.3.2.a Perform and describe positions and orientation of shapes under single transformations including rotations (in multiples of 90 degrees about the origin), translations, reflections, and dilations on and off the coordinate plane.

MA 8.3.2.b Find congruent two-dimensional figures and define congruence in terms of a series of transformations.

MA 8.3.2.c Find similar two-dimensional figures and define similarity in terms of a series of transformations.

MA 8.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 8.3.3.a Explain a model of the Pythagorean Theorem.

MA 8.3.3.b Apply the Pythagorean Theorem to find side lengths of triangles and to solve real-world problems.

MA 8.3.3.c Find the distance between any two points on the coordinate plane using the Pythagorean Theorem.

MA 8.3.3.d Determine the volume of cones, cylinders, and spheres, and solve real-world problems using volumes.

MA 8.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 8.4.1 Representations: Students will create displays that represent data.

MA 8.4.1.a Represent bivariate data (i.e. ordered pairs) using scatter plots.

MA 8.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 8.4.2.a Solve problems and make predictions using an approximate line of best fit.

MA 8.4.3 Probability: Students will interpret and apply concepts of probability.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

Nebraska Mathematics Standards Grades 9 – 11

MA 11.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.11.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among the subsets of real numbers and the complex number system.

MA 11.1.1.a Compare and contrast subsets of the complex number system, including imaginary, rational, irrational, integers, whole, and natural numbers.

MA 11.1.1.b Recognize that closure properties apply to the subsets of the complex number system, under the standard operations.

MA 11.1.1.c Use drawings, words, and symbols to explain the effects of operations such as multiplication and division on the magnitude of quantities in the real number system, including powers and roots (e.g., if you take the square root of a number, will the result always be smaller than the original number?).

MA 11.1.2 Operations: Students will compute with real and complex numbers.

MA 11.1.2.a Compute with subsets of the complex number system, including imaginary, rational, irrational, integers, whole, and natural numbers.

MA 11.1.2.b Simplify expressions with rational exponents.

MA 11.1.2.c Select, apply, and explain the method of computation when problem solving using real numbers (e.g., models, mental computation, paper-pencil, or technology).

MA 11.1.2.d Use estimation methods to check the reasonableness of real number computations and decide if the problem calls for an approximation (including appropriate rounding) or an exact number.

MA 11.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 11.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with functions.

MA 11.2.1.a Define a function and use function notation.

MA 11.2.1.b Analyze a relation to determine if it is a function given graphs, tables, or algebraic notation.

MA 11.2.1.c Classify a function given graphs, tables, or algebraic notation, as linear, quadratic, or neither.

MA 11.2.1.d Identify domain and range of functions represented in either algebraic or graphical form.

MA 11.2.1.e Analyze and graph linear functions and inequalities (point-slope form, slope-intercept form, standard form, intercepts, rate of change, parallel and perpendicular lines, vertical and horizontal lines, and inequalities).

MA 11.2.1.f Analyze and graph absolute value functions (finding the vertex, symmetry, transformations, determine intercepts, and minimums or maximums using the piecewise definition).

MA 11.2.1.g Analyze and graph quadratic functions (standard form, vertex form, finding zeros, symmetry, transformations, determine intercepts, and minimums or maximums).

MA 11.2.1.h Represent, interpret, and analyze inverses of functions algebraically and graphically.

MA 11.2.2 Algebraic Processes: Students will apply the operational properties when evaluating rational expressions, and solving linear and quadratic equations, and inequalities.

MA 11.2.2.a Convert equivalent rates (e.g., miles per hour to feet per second).

MA 11.2.2.b Identify and explain the properties used in solving equations and inequalities.

MA 11.2.2.c Simplify algebraic expressions involving integer and fractional exponents.

MA 11.2.2.d Perform operations on rational expressions (add, subtract, multiply, divide, and simplify).

MA 11.2.2.e Evaluate expressions at specified values of their variables (polynomial, rational, radical, and absolute value).

MA 11.2.2.f Solve an equation involving several variables for one variable in terms of the others.

MA 11.2.2.g Solve linear and absolute value equations and inequalities.

MA 11.2.2.h Analyze and solve systems of two linear equations and inequalities in two variables algebraically and graphically.

MA 11.2.2.i Perform operations (addition subtraction, multiplication, and division) on polynomials.

MA 11.2.2.j Factor polynomials to include factoring out monomial terms and factoring quadratic expressions.

MA 11.2.2.k. Recognize polynomial multiplication patterns and their related factoring patterns (e.g., $(a + b)^2 = a^2 + 2ab + b^2$, $a^2 - b^2 = (a + b)(a - b)$).

MA 11.2.2.l Make the connection between the factors of a polynomial and the zeros of a polynomial.

MA 11.2.2.m Combine functions by composition and perform operations (addition, subtraction, multiplication, division) on functions.

MA 11.2.2.n Solve quadratic equations involving real coefficients and real or imaginary roots.

MA 11.2.3 Applications: Students will solve real-world problems involving linear equations and inequalities, systems of linear equations, quadratic, exponential, square root, and absolute value functions.

MA 11.2.3.a Analyze, model, and solve real-world problems using various representations (graphs, tables, linear equations and inequalities, systems of linear equations, quadratic, exponential, square root, and absolute value functions).

MA 11.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 11.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 11.3.1.a Know and use precise definitions of ray, line segment, angle, perpendicular lines, parallel lines, and congruence based on the undefined terms of geometry: point, line and plane.

MA 11.3.1.b Prove geometric theorems about angles, triangles, congruent triangles, similar triangles, parallel lines with transversals, and quadrilaterals using deductive reasoning.

MA 11.3.1.c Apply geometric properties to solve problems involving similar triangles, congruent triangles, quadrilaterals, and other polygons.

MA 11.3.1.d Identify and apply right triangle relationships including sine, cosine, tangent, special right triangles, and the converse of the Pythagorean Theorem.

MA 11.3.1.e Create geometric models to visualize, describe, and solve problems using similar triangles, right triangles, and trigonometry.

MA 11.3.1.f Know and use precise definitions and terminology of circles, including central angle, inscribed angle, arc, intercepted arc, chord, secant, and tangent.

MA 11.3.1.g Apply the properties of central angles, inscribed angles, angles formed by intersecting chords, and angles formed by secants and/or tangents to find the measures of angles related to the circle.

MA 11.3.1.h Sketch, draw, and construct appropriate representations of geometric objects using a variety of tools and methods which may include ruler/straight edge, protractor, compass, reflective devices, paper folding, or dynamic geometric software.

MA 11.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 11.3.2.a Derive and apply the midpoint formula.

MA 11.3.2.b Use coordinate geometry to analyze linear relationships to determine if lines are parallel or perpendicular.

MA 11.3.2.c Given a line, write the equation of a line that is parallel or perpendicular to it.

MA 11.3.2.d Derive and apply the distance formula.

MA 11.3.2.e Use coordinate geometry to prove triangles are right, acute, obtuse, isosceles, equilateral, or scalene.

MA 11.3.2.f Use coordinate geometry to prove quadrilaterals are trapezoids, isosceles trapezoids, parallelograms, rectangles, rhombi, kites, or squares.

MA 11.3.2.g Perform and describe positions and orientation of shapes under a single translation using algebraic notation on a coordinate plane.

MA 11.3.2.h Perform and describe positions and orientation of shapes under a rotation about the origin in multiples of 90 degrees using algebraic notation on a coordinate plane.

MA 11.3.2.i Perform and describe positions and orientation of shapes under a reflection across a line using algebraic notation on a coordinate plane.

MA 11.3.2.j Perform and describe positions and orientation of shapes under a single dilation on a coordinate plane.

MA 11.3.2.k Derive the equation of a circle given the radius and the center.

MA 11.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 11.3.3.a Convert between various units of length, area, and volume (e.g., such as square feet to square yards).

MA 11.3.3.b Convert between metric and standard units of measurement.

MA 11.3.3.c Apply the effect of a scale factor to determine the length, area, and volume of similar two- and three-dimensional shapes and solids.

MA 11.3.3.d Find arc length and area of sectors of a circle.

MA 11.3.3.e Determine surface area and volume of spheres, cones, pyramids, and prisms using formulas and appropriate units.

MA 11.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 11.4.1 Representations: Students will create displays that represent data.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 11.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 11.4.2.a Identify and compute measures of central tendency (mean, median, mode) when provided data both with and without technology.

MA 11.4.2.b Explain how transformations of data, including outliers, affect measures of central tendency.

MA 11.4.2.c Compare data sets and formulate conclusions.

MA 11.4.2.d Support conclusions with valid arguments.

MA 11.4.2.e Develop linear equations for linear models to predict unobserved outcomes using the regression line and correlation coefficient with technology.

MA 11.4.2.f Describe the shape, identify any outliers, and determine the spread of a data set.

MA 11.4.2.g Explain the impact of sampling methods, bias, and the phrasing of questions asked during data collection, and the conclusions that can rightfully be made.

MA 11.4.2.h Explain the differences between a randomized experiment and observational studies.

MA 11.4.2.i Using scatter plots, analyze patterns and describe relationships in paired data.

MA 11.4.2.j Recognize when arguments based on data confuse correlation with causation.

MA 11.4.2.k Interpret data represented by the normal distribution, formulate conclusions, and recognize that some data sets are not normally distributed.

MA 11.4.3 Probability: Students will interpret and apply concepts of probability.

MA 11.4.3.a Construct sample spaces and probability distributions.

MA 11.4.3.b Use appropriate counting techniques to determine the probability of an event.

MA 11.4.3.c Determine if events are mutually exclusive and calculate their probabilities in either case.

Nebraska Mathematics Standards Grade 12 – Advanced Topics (AT)

MA 12.1 NUMBER: Students will communicate number sense concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA.12.1.1 Numeric Relationships: Students will demonstrate, represent, and show relationships among the complex numbers.

MA 12.1.1.a (AT) Graph complex numbers on the complex plane.

MA 12.1.1.b (AT) Determine the magnitude of complex numbers.

MA 12.1.1.c (AT) Use matrices to represent and manipulate data.

MA 12.1.1.d (AT) Recognize the role that additive and multiplicative identities play in matrix operations.

MA 12.1.1.e (AT) Recognize that, unlike multiplication of numbers, matrix multiplication for square matrices is not a commutative operation, but still satisfies the associative and distributive properties.

MA 12.1.1.f (AT) Derive and use the formulas for the general term and summation of finite arithmetic and geometric series.

MA 12.1.2 Operations: Students will compute with matrices.

MA 12.1.2.a (AT) Multiply matrices by scalars to produce new matrices.

MA 12.1.2.b (AT) Add, subtract, and multiply matrices of appropriate dimensions.

MA 12.2 ALGEBRA: Students will communicate algebraic concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 12.2.1 Algebraic Relationships: Students will demonstrate, represent, and show relationships with non-linear and trigonometric functions.

MA 12.2.1.a (AT) Analyze and graph non-linear functions (e.g., quadratic, trigonometric, square root, logarithmic, rational, higher-order polynomials, exponential, absolute value, piecewise, and sinusoidal).

MA 12.2.1.b (AT) Use the unit circle to define the trigonometric functions on all real numbers.

MA 12.2.1.c (AT) Evaluate sine, cosine, and tangent functions at positive and negative multiples of 30, and 45 degrees.

MA 12.2.1.d (AT) Create new functions out of existing functions using addition, subtraction, multiplication, division, translation, dilation, and composition.

MA 12.2.1.e (AT) Use limits to describe the behavior of a function near its asymptotes and removable discontinuities.

MA 12.2.1.f (AT) Understand that the radian measure of an angle is the length of the arc on the unit circle subtended by that angle.

MA 12.2.1.g (AT) Convert between radian and degree measures of an angle.

MA 12.2.2 Algebraic Processes: Students will apply the identities when evaluating and solving trigonometric equations.

MA 12.2.2.a (AT) Use trigonometric identities to solve trigonometric equations.

MA 12.2.2.b (AT) Explain symmetry (odd and even) and periodicity of trigonometric functions.

MA 12.2.2.c (AT) Create an invertible function from a non-invertible function by restricting the domain (e.g., arcsin, arccos, and arctan).

MA 12.2.2.d (AT) Find the period, amplitude, and midline of a trigonometric function of the form $y=A + B\sin(Cx)$, where A, B, and C are parameters, and identify these properties on a graph of the function.

MA 12.2.3 Applications: Students will solve real-world problems involving trigonometric functions.

MA 12.2.3.a (AT) Model periodic events with specified amplitude, frequency, and shifts.

MA 12.2.3.b (AT) Solve real-world problems using trigonometric and inverse trigonometric functions.

MA 12.3 GEOMETRY: Students will communicate geometric concepts and measurement concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 12.3.1 Characteristics: Students will identify and describe geometric characteristics and create two- and three-dimensional shapes.

MA 12.3.1.a (AT) Apply the Law of Sines and the Law of Cosines to find unknown measures in triangles.

MA 12.3.1.b (AT) Prove and apply properties of lengths of chords, secant segments, and tangent segments.

MA 12.3.2 Coordinate Geometry: Students will determine location, orientation, and relationships on the coordinate plane.

MA 12.3.2.a (AT) Identify features of a function (e.g., local and global maxima and minima, concavity, approximate locations of points of inflection and vertical and horizontal asymptotes) from its graph.

MA 12.3.2.b (AT) Identify symmetry properties of a function (e.g., axis of symmetry of a parabola) and know the connection between its symmetry properties and specific transformations.

MA 12.3.2.c (AT) Recognize that vector quantities have both magnitude and direction and can be represented by directed line segments.

MA 12.3.2.d (AT) Add and subtract vectors graphically and algebraically.

MA 12.3.2.e (AT) Perform scalar multiplication of a vector and show it graphically.

MA 12.3.2.f (AT) Derive the equations of parabolas, ellipses, and hyperbolas from a graph or given parameters.

MA 12.3.2.g (AT) Determine the three-dimensional object created by rotating or revolving a two-dimensional object about an axis.

MA 12.3.2.h (AT) Determine the shape of a two-dimensional cross-section of a three-dimensional object.

MA 12.3.3 Measurement: Students will perform and compare measurements and apply formulas.

MA 12.3.3.a (AT) Use Cavalieri's Principle to determine the volume of a sphere and other solid figures.

MA 12.3.3.b (AT) Determine the tolerance interval and percent of error in measurement.

MA 12.4 DATA: Students will communicate data analysis/probability concepts using multiple representations to reason, solve problems, and make connections within mathematics and across disciplines.

MA 12.4.1 Representations: Students will create displays that represent data.

No additional indicator(s) at this level. Mastery is expected at previous grade levels.

MA 12.4.2 Analysis & Applications: Students will analyze data to address the situation.

MA 12.4.2.a (AT) Make inferences and justify conclusions from sample surveys, experiments, and observational studies.

MA 12.4.3 Probability: Students will interpret and apply concepts of probability.

MA 12.4.3.a (AT) Calculate the expected value of a random variable and interpret it as the mean of a probability distribution.

MA 12.4.3.b (AT) Determine possible outcomes of a decision by assigning probabilities to outcome values and finding expected values.

MA 12.4.3.c (AT) Evaluate and compare strategies on the basis of expected values.

MA 12.4.3.d (AT) Analyze decisions and strategies using probability concepts (e.g., medical testing and product testing).

Parent & Student Handbook 2016-2017



Welcome to Platteview

This parent-student handbook is designed to provide the reader with valuable information about the everyday operation of Platteview High School. Included you will find academic information helpful to each student along with graduation requirements, activity information, and behavior expectations for all of our students.

If you have any questions about the information contained in this handbook please contact the main office of Platteview High School at 402-339-3606.



SECTION 1

Letter to Parents

Students and Parents:

SECTION 2

School Calendar

Platteview High School | 2016-2017 CALENDAR

8 FB Golf & SB practices begins 9 New Teachers 10-12 Teacher In-Service 15 Teacher In-Service VB & CC practices begins 16 First Day of School	AUGUST 2016 <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				JANUARY 2017 <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					2-3 No School 4 Teacher In-Service 5 First Day of Semester 2 16 No School														
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Blue	No School for Students & Teachers
Orange	No School for Students
Yellow	Late Start - 9:10am
Green	First & Last Day of Semester
Light Green	Early Dismissal

School Day
8:10-3:25pm

Professional Staff

Board of Education

Mr. Brian Osborn, President
Mrs. Jennifer Kreifels, Vice President
Mrs. Lori Bartels, Secretary
Mr. Bob Icenogle
Mr. Brenda Sherman
Mr. Brian Wichman

Springfield Platteview Administration

Mr. Brett Richards, Superintendent
Mrs. Holli Kirwan, Director of Learning
Mrs. Anita Belsky, Director of Special Services
Ms. Angela Simpson, Director of Student Support Services

Platteview Administration

Mr. Ron Alexander, Principal
Mr. Steve Joekel, Assistant Principal/Activities Director

Teaching Staff

Art

Mrs. Allison Behrens
abehrens@springfieldplatteview.org

Family & Consumer Sciences

Miss Nikki Pedeliski
npedeliski@springfieldplatteview.org

Industrial Technology

Mr. Michael Bos
mbos@springfieldplatteview.org
Mr. Dustin Foutch
dfoutch@springfieldplatteview.org

Language Arts

Mrs. Shannon Clayton , Department Chair
sclayton@springfieldplatteview.org
Mrs. Kelly Falch
kfalch@springfieldplatteview.org
Mr. Nathan Horner
nhorner@springfieldplatteview.org
Mrs. Michelle Janda
mjanda@springfieldplatteview.org

Mathematics

Mr. Alex Dostal
adostal@springfieldplatteview.org
Mr. Andrew Hopp, Department Chair
ahopp@springfieldplatteview.org
Mrs. Julie Lodes
jlodes@springfieldplatteview.org

Media Specialist

Mrs. Amy Thayer
athayer@springfieldplatteview.org

Music

Mrs. Marla Janak
mjanak@springfieldplatteview.org

Mr. Matt King
mking@springfieldplatteview.org

Mr. Jerry Layher
jlayher@springfieldplatteview.org

Physical Education

Mrs. Christina Elder
celder@springfieldplatteview.org

Mr. Scott Jenson
sjenson@springfieldplatteview.org

Mr. Adam Kuhl
akuhl@springfieldplatteview.org

Science

Mr. Bryan Dutcher
bdutcher@springfieldplatteview.org

Mrs. Christine Gustafson, Department Chair
cgustafson@springfieldplatteview.org

Miss Alexis Hoagland
ahoagland@springfieldplatteview.org

School Nurse

Mrs. Heather Feldhacker
hfeldhacker@springfieldplatteview.org

School Resource Officer

Deputy Becky Roberts
broberts@springfieldplatteview.org

Social Sciences

Mr. Jon Comine
jcomine@springfieldplatteview.org

Mr. Frank Laughlin
flaughlin@springfieldplatteview.org

Mr. Steve Lundeen
slundeen@springfeildplatteview.org

Mr. Brad Schlieman
bschlieman@springfieldplatteview.org

Mr. Andrew Soneson
asoneson@springfieldplatteview.org

Special Education

Mr. Darin Cheney
dcheney@springfieldplatteview.org

Mr. Nick Ferguson
nferguson@springfieldplatteview.org

Mrs. Kelley Gurchin
kgurchin@springfieldplatteview.org

World Language

Mrs. Kerstin Ehrke
kehrke@springfieldplatteview.org

Mrs. Kimberly Zeleny
kzeleny@springfieldplatteview.org

Office Staff

Mrs. Jacki Case, Bookkeeper

jcase@springfieldplatteview.org

Mrs. Kellie Jones, Activities

kjones@springfieldplatteview.org

Mrs. Sheryl Krapp, Principal's Secretary

skrapp@springfieldplatteview.org

Mrs. Andrew Nowka, Attendance/Student Services

anowka@springfieldplatteview.org

Maintenance Staff

Mary McKnight

Rich Peterson

Tony Robertson

Patty Porter

Kevin Wilson

SECTION 4

Activity Sponsors

Boys' Baseball

Bryan Dutcher, Head Coach

Boys' Basketball

Tim Brotzki, Head Coach

Girls' Basketball

Ron Coughlin, Head Coach

Cross Country

Robyn Marshall, Head Coach

Football

Chris Stier, Head Coach

Boys' Golf

Frank Laughlin

Girls' Golf

Frank Laughlin

Boys' Soccer

Caleb Brown, Head Coach

Girls' Soccer

Amber Richardson, Head Coach

Girls' Softball

Adam Theel, Head Coach

Girls' & Boys' Track

Greg Gentile, Head Boys' Track

Christina Elder, Head Girls' Track

Volleyball

Michelle Levinson, Head Coach

Wrestling

Dustin Foutch, Head Coach

Band

Jerry Layher

Cheerleading

Meryl Engen & Courtney McElroy

Color Guard

Patti Layher

Dance Team

Crystal Arch

Drama Club/One Act

Shannon Clayton

FBLA

Teresa Starks & Patti Layher

FCCLA

Nicki Pedeliski

Freshman Class

Kelly Falch

Future Problem Solvers

Jeremy Mahoney

Junior Class

Shannon Clayton

Scott Jenson

Boys' Letter Club

Chris Stier

Girls' Letter Club

Teresa Starks & Christina Elder

Mock Trial

Nancy Diekmann

National Honor Society

Julie Lodes

Quiz Bowl

Bob Icenogle

Senior Class

John Stanton

Skills USA

Michael Bos

Sophomore Class

Amy Thayer

Spanish Club

Kim Zeleny

Speech

Nathan Horner

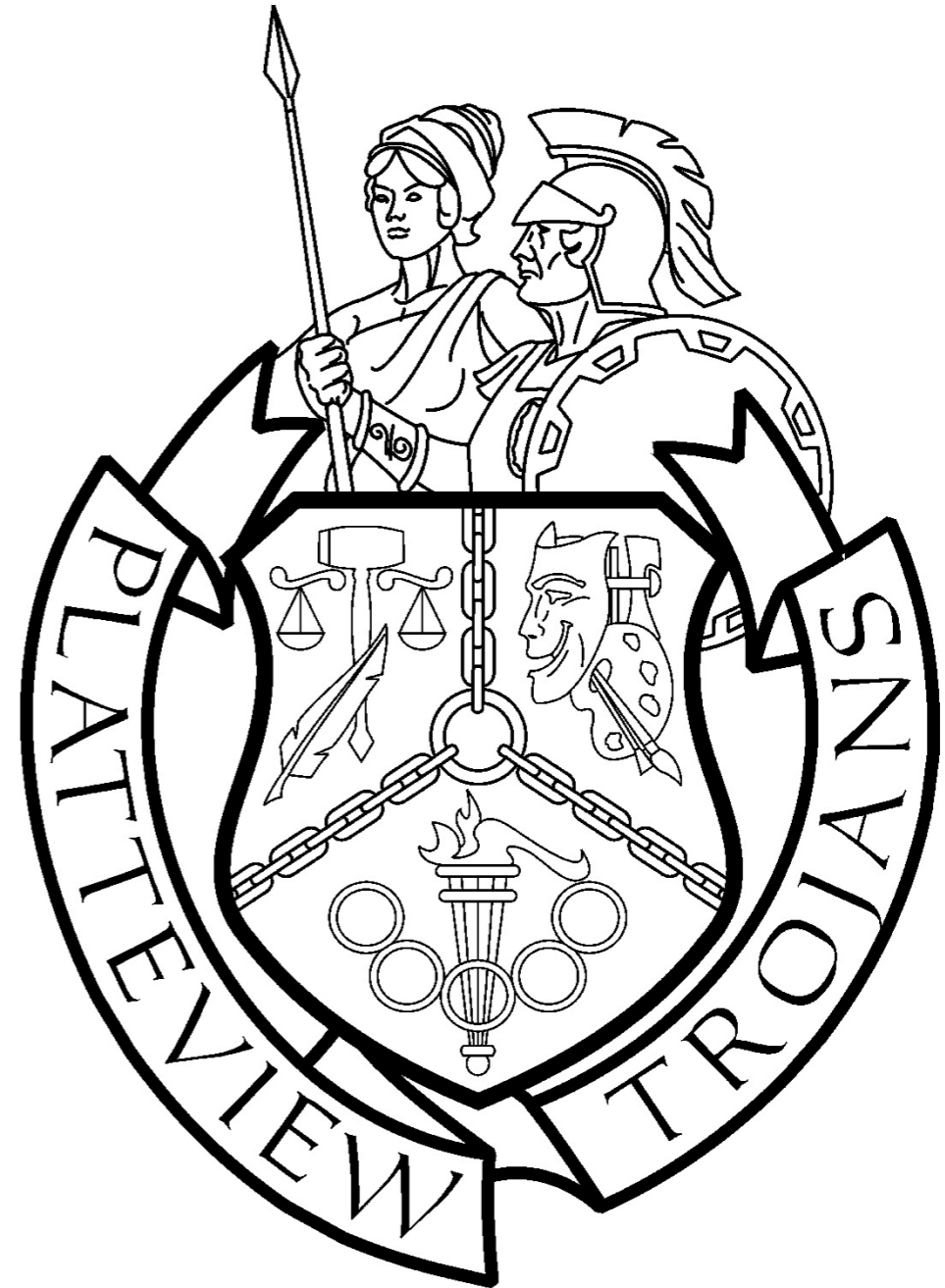
Student Council

Jon Comine

Vocal Music

Matt King

Academics



SECTION 1

Academic Guidance & Counseling

Academic Awards

Class Rank

Class rank is determined at the end of each semester and may be obtained from the counselor.

Principals List

A student who achieves a grade point average of 4.00 in a semester and is enrolled in each of the 4 core academic classes.

Honor Roll

This is an academic achievement award for students who have achieved a grade point average of 3.75 or above and is enrolled in each of the 4 core academic classes. This recognition is given only at the end of the semester grading periods.

Merit Roll

This is an academic achievement for students who have achieved a grade point average of 3.50 or above. This recognition is given only at the end of the semester grading periods.

Academic Counseling and Scheduling

Counseling is available for academic planning. The counselor will oversee scheduling to see that each student can meet graduation requirements while preparing for a post-high school career. Parents are encouraged to be an integral part of this planning.

Academic Course Load

Students are required to carry a minimum of six subjects during each year of high school.

Career Counseling

Career counseling is provided all students through testing, group guidance, subject exposure in the classroom, and through individual counseling. This service is designed to facilitate each student in making college, vocational, and occupational choices. Assistance is available to students and parents in select-

ing a college, or vocational school, taking appropriate entrance exams, applying for scholarships, and obtaining financial aid. Career choices can be aided by using the Guidance Information System via computer, utilizing catalogues, and materials available through the counselor's office.

Class Officers

Class officers will be chosen in the fall of the academic year. Class officers are required to uphold high academic standards and leadership standards. The senior class president will serve as the keynote speaker and the senior class vice president will facilitate the turning of the tassels in the commencement exercises.

Commencement Exercises

Each year Platteview High School will sponsor a commencement ceremony. This ceremony is a privilege and not required to complete a diploma. Students will be notified each year of upcoming commencement dates and requirements for participation.

Course Requirements by Grade Level

9th Grade

English 9
World Geography/Civics Mathematics
Biology
Physical Education 9 /Information Tech 1

10th Grade

World History
English 10
Science
Mathematics
Health 10

11th Grade

English 11
American History
Science
Mathematics

12th Grade

English 12
American Government/Social Studies

Cumulative Records

Cumulative records are maintained for each student that attends Platteview High School. These files are accessible to students, parents, teachers, administration, and counselors.

Early Graduation (Board of Education Policy):

Any senior that wishes to graduate at midterm must adhere to the following guidelines:

- 1) He/She must declare intent to graduate at midterm no later than June 1st preceding their senior year by filling out a form which is available in the counselor's office.
- 2) Upon an examination of credits to see if midterm graduation is possible, a letter will be sent to the student and a duplicate put in the student's file to confirm the intent of midterm graduation.
- 3) Any intent to graduate early is contingent upon the student passing course work he/she is enrolled in.
- 4) Midterm graduates may participate in graduation exercises in the spring with the rest of their class. There will be no formal midterm graduation ceremony.
- 5) Application to waive a semester of attendance must be made no later than June 1st of the preceding school year.
- 6) Students must have attended Platteview High School for 2 semesters.
- 7) At the point of withdrawal from classes the student shall become ineligible for participation in any interscholastic activity sanctioned by the Nebraska School Activities Association.

Final Examinations

All students at Platteview High School are expected to take final examinations at the end of each semester. These final exams will be counted as 10 - 20% of the final semester grade average.

Grade Classifications

The following guidelines will be used to determine class standings:

12th Grade 40 + Credits

11th Grade 26 to 39 Credits

10th Grade 13 to 26 Credits

9th Grade 0 to 13 Credits

*Credit - One credit is given for the successful completion of a one semester class that meets five days a week.

Grading Scale

<u>Letter Grade</u>	<u>Percentage</u>
A+	93-100%
A	93-96%
A-	90-92%
B+	87-89%
B	83-86%
B-	80-82%
C+	77-79%
C	73-76%
C-	70-72%
D+	67-69%
D	63-66%
D-	60-62%
F	0-59%

Graduation Requirements

Students are required to earn 50 credits for graduation presently. The credits shall include:

Social Studies	8 credits
English	8 credits
Mathematics	6 credits
Science	6 credits
Physical Ed. & Health	3 credits
Information Technology	1 credit
Personal Finance	1 credit
Electives	18 credits
Total Required:	50 credits

Graduation at the End of the Junior Year:

The Board of Education has authorized the Superintendent of schools to permit students to graduate after the junior year in very special circumstances. The procedure to be followed to request graduation after the junior year is as follows:

1. The student or parent will request a meeting with the Principal and the Senior Counselor. Both student and parent will attend this meeting.
2. The student and parent will explain the special circumstances that they believe necessitate an early graduation.
3. The Principal and Counselor, based on the parent/student meeting will make a recommendation to the Superintendent of Schools.

4. The Superintendent will make the final decision and notify the parent and student.
5. The student will have to successfully pass all graduation requirements in order to graduate early.

Honor Awards

Academic Lettering

Students who have been named to the Honor Roll for 4 consecutive semesters may request recognition and an academic letter.

English Excellence Award

3.75 GPA, English Composite Score in the 85th percentile on the ACT, SAT, or PSAT, Entered 3 to 5 writing contests or submissions to publications, Earn a '1' in all Honors or Honors Related English Courses or Complete four years of Honors English Courses.

Writing Awards

Students Submitted Papers.

Boys State/Girls State

Junior Boys and Girls voted on by the American Legion and Auxiliary.

Academic Excellence in Mathematics

Students with who have completed 4 years of mathematics courses, no more than 2 Bs in their math courses and score in the 75th percentile or greater on the ACT.

Key Staffer Awards

Based on participation and excellence in the Journalism Department

Perfect Attendance

No Absences throughout the school year

Hugh O'Brian Award

Sophomore Student selected by staff to represent Platteview at the Youth Leadership Institute.

Most Representative Students

Voted on by Teachers

Man/Woman of the Year

Voted on by Students

Top Ten Percent of the Senior Class

Determined by the Mark Point Average, Total Mark Points and Combined Rank

Incompletes

It is important that work assigned to students be completed on time. There may be circumstances that occur wherein a student has a legitimate reason for not completing work on time. If this situation occurs at the end of a quarter grading period, the student may be given no more than two weeks from the day the quarter ends to make up the work and have it counted in the quarter grade.

For semester grades, the student may receive credit for work no later than ten days after the semester has ended.

Parent/Teacher Conferences

At the end of the first and the middle of third quarter, convenient times are scheduled for Parent-Teacher conferences. These conferences are made available for parents to pick up report cards and/or visit any teacher or the staff. Parents can schedule conferences any time throughout the year with any teachers by calling the school and making arrangements for the conferences.

Personal Counseling

Personal and group counseling are provided on a voluntary basis at student and/or parent request. All personal counseling is kept confidential. Contact the counselor if you wish to utilize this service.

Progress Reports

Progress Reports are sent out to parents at the 5, 9 and 14 week mark of the semester. These reports are sent out only as a reminder to the parents and students of progress throughout the semester. It is our belief that this progress report gives the student time to improve work in a subject and for the communication of concerns between teacher and parent. It is important that a student keep track constantly of his/her progress.

Schedule Change Procedure

The registration information is the foundation of our teacher needs, textbook requisitions, space requirements, and other related educational decisions. It is for these reasons that we encourage you to seriously consider your course selections. Final schedules will be mailed approximately one week prior to the start of the new school year. If you notice an error, please bring your schedule in to the Guidance Office immediately. Otherwise, there should be no need for

a schedule change once school has begun. All schedule changes should take place in the first 5 days of the semester. Students who drop the course after the first 5 days of school will record a “WP” or a “WD” depending on the current grade. Any student allowed to drop a course after the first mark period will receive a “5.”

School Testing Program

Springfield Platteview Community Schools administers a number of testing instruments to supplement information on students. Students in grades 9-11 will take the MAP test in the fall and spring. Students in grade 11 will take the NeSA in reading, writing, mathematics and science. The PSAT test will be available to students in grades 10 and 11.

Special Parent Reports:

Parents and/or students requesting more frequent feedback about progress of a student should contact the counselor or administrators if they have immediate needs. Increasing communication between home and school is a goal of the counseling and guidance services.

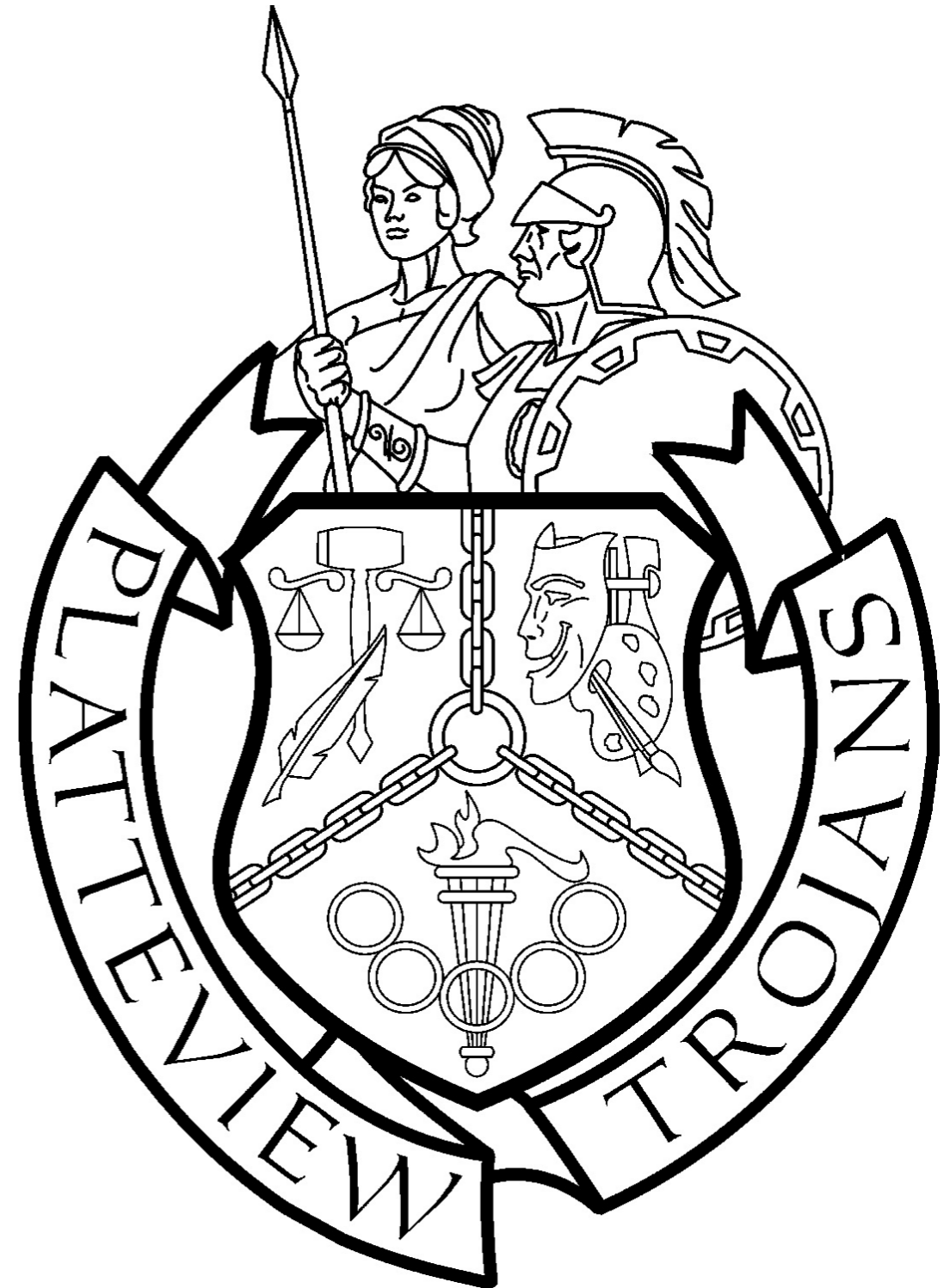
Student Council

Student council members will be elected in the fall of each academic year. Each class will elect 3 members and all students will select a student council president.

Watch List

Students who are in the area of academic concern by having a current course grade of D+ or below will be placed on the student watch list at 9am on Monday mornings. Students who are on the watch list will be required to meet with their teacher for academic help. Students will not be allowed to leave their study hall unless they are meeting with the teacher with whom they are listed on the watch list.

Student Regulations



SECTION 1

Student Regulations

Attendance Policy

Parents are asked to call prior to 9am any morning that your student(s) will be absent. In the event the school is not contacted, parents will be called at home or work after this time. An unexcused absence will be recorded for any absence where parent contact is not able to be made or if there is an invalid reason for a student absence.

Excused vs. Unexcused Absence:

Circumstances of Absences. Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused.

Excused Absence. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/ or death in the family, require advance approval.

An absence for any of the following reasons may be excused, provided the required procedures have been followed:

. Attendance at a funeral for a member of the immediate family (parents, siblings, and grandparents),

Illness which causes a student to be absent from school,

- Doctor or dental appointment which require student to be absent from school,
- Court appearances that are required by a court order,
- School sponsored activities which require students to be absent from school,
- Family trips in which student accompanies parent(s)/legal guardian(s), and
- Other absences which have received prior approval from the Principal.

The Principal shall have the discretion to deny approval for any of the foregoing reasons, depending on circumstances such as the student's number of other absences (in which case the principal may ask for doctor's notes excusing student from school), the student's academic status, tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:

- Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments, which are excessive in nature.
- Other absences are those in which the parent has not communicated a reason for the student's absence.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

- Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
- One or more meetings between the school's attendance officer, the child's parent(s) or guardian(s), and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance.

The plan shall consider, but not be limited to:

- (i) Illness related to physical or behavioral health of the child;

- (ii) Educational counseling;
- (iii) Educational evaluation;
- (iv) Referral to community agencies for economic services;
- (v) Family or individual counseling;
- (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

Informing Parents of Student Absenteeism

Although students may be excused from school, individual students (and parents) should not ignore the natural consequences of missing class. The grades earned by a student may be affected by extended or excessive absences.

Attendance Procedures

1. A semester absence of more than nine days from any class will place a student in non-credit status regardless of grade record in the class.
2. An absence count will begin with the student's first day of enrollment in the class.
3. Class absences as the result of school related activities will not count within the nine day limit, i.e. athletic contests, field trips, or other school sponsored activities. Class absences caused by administrator or counselor calls to the office fall within this "related" activities category unless otherwise specified.
4. Any days or periods of absence which are verified in writing by a doctor or dentist will not be counted within the nine day absence limit. Notes or appointment cards signed by the doctor must indicate the times or days involved in the excuse and must be presented to the attendance secretary when the student returns to school from the absence.
5. All absences not falling within the school related absence category will count toward a student's nine absence count.
6. The following schedule will be followed to communicate with the student and parents:

- a. On the sixth day of absence in the semester in any class, the principal will mail a letter to the home informing the student and parents of the absence status in all classes.
 - b. On the ninth day of absence in a class, a letter will be mailed to the home informing the student and parent that the next absence in that class will place the student in non-credit status.
7. A student who is absent from a class for a tenth or eleventh absences may choose to make up the day(s) by serving a Saturday School for each absence. Students are only allowed to attend two Saturday schools.
 8. The student or a parent, once the student is placed in non-credit status, may request that the teacher(s) have his/her non-credit status voided through action of an appeals committee. An appeal may be filed with the attendance committee based on the following criteria:
 - a. The student must be passing the class.
 - b. Once non-credit status has been reached, the student's attendance improves.
 - c. All make-up work and make-up tests have been completed.
 - d. The student's behavior in the class is acceptable.
 - e. The student's absences are a result of extenuating circumstances.
 9. The appeals committee will meet near or at the end of each semester to consider any appeals from teachers. The committee will include the following membership: Principal, Assistant Principal and School Counselors. The committee will consider the appeal based on the criteria used by the teacher to make the appeal as well as the reasons for the student's excessive absences. While considering the appeal, the committee will consider only the relevant criteria outlined above without the benefit of the student's name.
 10. If there is no appeal or if the appeal is unsuccessful, the student with more than nine days of absence in a semester from any class(es) will receive no credit for that class(es).

College Visits

Students choosing to visit a college during their junior year must pre-arrange the absence with their teachers by using the pre arranged absence form. Jun-

iors will be allowed one absence in the second semester for a post- secondary visit. Seniors will be allowed one absence in each semester to visit a post- secondary institution. Students must have pre-arranged the absence with the attendance secretary and provide documentation from the post- secondary institution of the visit upon their return.

Make-Up Work due to Absence

Students will be given one day to complete make-up work for each day of excused absence. The responsibility for obtaining assignments is that of the student. If the absence is planned, the student should make up the work in advance or as per the instruction from each individual teacher. Class work should be completed before a student leaves school for a trip or school-related function. Assignments made well in advance will still be due as scheduled on the first day that a student returns to school; i.e. research paper.

Excused absence

- Student is required to make up all assignments and test, and have the opportunity to earn full credit.

Unexcused absence

- Student is required to make up all assignments and tests.

In-School Suspension

- Student is required to do all assignments and tests and have the opportunity to receive full credit.

Out of School Suspension

- Student is required to make up all assignments and tests.

School Activity Absences

Students involved in school activities must be in attendance the half day preceding the activity, i.e., afternoon classes for an evening activity; morning classes for an afternoon activity. Students not in attendance the half day preceding the activity may be excluded from the activity that afternoon or evening.

Tardy Policy

- A student who enters the classroom after the tardy bell has rung will be considered tardy unless he/she has a pass from another teacher.

- After the first tardy to class, the student will be warned. After the third tardy a detention will be assigned to be served with the teacher or in the detention room.
- A student will be counted as absent if he/she is absent for more than 15 minutes of any class period. Any student arriving at school after the beginning of the school day is to sign in at the main office. No student will be allowed into first period class without a pass from the office.
- Students will be referred to the Administration on the fifth tardy in any class. The student will be assigned to a detention for that tardy and every tardy there after by the office prior to entering the classroom.
- This policy will continue for on semester, and then the sequence will start over.

Unexcused Absences

Students will have absences classified as “unexcused” if:

- they fail to report to school and do not have an excuse from parents or guardians within 24 hours
- they leave the building without checking out with the main office or school nurse.
- they are not in their assigned class, but remain in the school building without permission.

Cafeteria Expectations

Platteview High School is a closed campus. Students are required to remain in the building during school hours, this includes the lunch period. Students at Platteview High School are scheduled for a thirty minute lunch period. In order to assume an orderly lunch period, students are requested to observe the following rules:

1. All students must report to the cafeteria during the time they are scheduled for lunch, regardless of whether they plan to eat or not. Students with passes may go to the library.
2. There should be no running in the hallway or "cutting in" or saving places in the lunch line.
3. No food or drinks may be removed from the lunch room.

4. When a student is finished eating, he/she will return the food tray to the wash area and return to his/her table or to the commons.
5. Students caught throwing food in the cafeteria will be referred to the administration.
6. A student who violates the closed campus rules will be referred to the administration.
7. Due to Federal lunch program guidelines students may not bring in outside hot food items for others during the lunch period.

Money may be placed in accounts before school in the food service office from 7:45 am to 8:05am.

Students are required to pay for all lunches received. Parents should keep enough money in the food service account to stay current. Each week on Tuesdays and Fridays – generic emails will be sent to families with low account balances (\$5.00 or less in a student account).

The School Nutrition program understands that situation may occur when a child forgets their lunch money and will allow a student to charge a meal. A meal charge is defined as a short-term loan for a child to eat because the child forgot lunch, their lunch money or has lost it. On the first negative charge school personnel will send home a slip with the student. The Food Service Office as well will mail letters notifying the parents or guardians of their child's negative account. If there is no response from the parent or guardian a meal application for free or reduced lunch will be mailed out. If negative charges continue to occur the matter will be turned over to the school principal for resolution. Insufficient funds checks do count as charges for these rules. A \$5.00 fee will be added to all returned checks.

Free or reduced price lunches are provided for those children whose parents can meet federal income guidelines. Application forms for this service are available in each school office and are sent home at the beginning of the school year with each child. The school district must have an approved application (or a list of student names from the state's direct certification list) before

meal benefits can be given. The school district cannot claim any free and reduced meals to new children without a processed application. Lunch applications are processed daily upon arrival in the School Nutrition Office. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call toll free (866)632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800)877-8339 or (800)845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Classroom Policies

Students are expected to comply with teacher classroom policies and expectations. Failure to do so can result in detentions or referral to the principal. Detention period is a time when the student is assigned to stay after school, or an other arranged time, for any infractions of accepted student behavior. Detention time is set at the discretion of the teacher or principal. Any student may be kept one hour after school for detention. Any student sent to the office for disciplinary reasons will be dealt with according the Student Code of Conduct.

If a rural bus student is detained after school, the teacher must see that he/she has transportation home or give the student 24 hours so that he/she will have a chance to arrange transportation. Students that are involved with activities after school must serve their detention first. Students should visit with their teacher if they have a problem staying for a detention. Students who intentionally skip detentions are eligible for short-term suspension in addition to the detention.

Directory Information

When requested, school district personnel may release directory information such as student's name, address, date of birth, major field of study, participa-

tion in officially recognized activities and sports, weight and height of members of athletic teams, date of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students, parents/guardians of students under 18 years of age, and eligible students may inform the school district personnel that any or all of the directory information should not be released without their prior consent.

Fine or Damage Procedure

Any text, resource material, and/or other school property on loan to a student is the responsibility of the student. Students can be held accountable for the replacement of any item which is lost or damaged beyond normal use as per State Statute. This includes textbooks or other school property taken from unlocked lockers.

Media Center

The PHS library is available for student use from 8:00 am until 4:00 pm. Students who wish to use the library should obtain a pass from the librarian between classes. Five minutes before the end of the period students sign out and return to study hall. All library materials are checked out for a specified period of time. Reserve and reference books, magazines, and vertical file materials are checked out for overnight. Books, other than reserve and reference books, are checked out for a two week period. Magazine articles and vertical file materials should be copied whenever possible to prolong the life of these materials and make them more readily available. Since the library is designed as a resource center where several activities are going on simultaneously, a business like atmosphere is necessary.

Military Recruiters

Each year by federal law Platteview High School submits a list of juniors and seniors to the branches of the United States Military. If you choose not to have your child's name appear on the list you must notify the office by September 1 of each year.

School Bus Regulations

Safety is our first consideration when transporting children to school. If the driver is distracted or directs attention away from the road, danger exists. Authority of Driver: Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus. It may become necessary for the driver of the bus to assign seating in order to maintain an orderly environment. All busses are owned and operated by the First Student School Bus Company.

Conduct Rules

1. Cooperate with your driver.
2. Stay seated facing the front of the bus.
3. Students are to be dropped off at their assigned stop. Drivers must receive a signed note by parent/guardian giving permission for other drop-off arrangements.
4. Keep head, hands, and feet to yourself and inside the school bus.
5. Talk quietly, be courteous-- no profane language.
6. Students must be quiet at railroad crossings.
7. No radios, including headphones, will be allowed on buses.
8. Aisles shall be clear and unobstructed at all times.
9. Help keep your bus clean. Do not litter in or out of the bus.
10. Do not eat or drink on the bus. (Candy, gum, etc.)
11. Do not bring hazardous materials on the bus.
12. No animals are allowed on the bus.
13. Do not tamper with or damage the bus or its equipment.
14. Students shall not use the emergency exits unless an emergency exists.
15. The following inappropriate behavior will have immediate action and may include, but is not limited to the following, resulting in automatic suspension of transportation privileges: 1) fighting, 2) defiance of bus driver, 3) using matches/smoking, 4) vandalism, 5) harassment.
16. Students should respect all employees and fellow students of the district and may be subject to discipline policies set forth by the Nebraska School Bus Co. and Platteview High School.

Consequences for violating school bus rules:

- 1st Incident: Driver verbally warns student.
- 2nd Incident: Student receives citation; parent and principal are verbally notified of the infraction.
- 3rd Incident: Student receives citation and is suspended from the bus for three to five days; parent is notified of the infraction by the principal.
- 4th or More Severe: Student receives citation and is suspended from the bus up to the remainder of the school year.

Sexual Harassment

Sexual Harassment of students by any student, officer, administrator, or employee of the District is strictly prohibited. Sexual Harassment is a violation of both state and federal law.

In the student context, sexual harassment includes any unwelcome conduct of a sexual nature directed at or to a specific student or students, or conduct that has the purpose or effect of unreasonable interfering with a student's work or performance, or which creates an intimidating, hostile, or offensive environment.

Both verbal and nonverbal conduct occurring outside the context of the school's authorized curriculum may constitute prohibited sexual harassment. Specific types of conduct which are prohibited include, but are not limited to, jokes, statements, or comments, whether derogatory or complimentary in nature, which either explicitly or by implication, contain or can reasonable be interpreted to contain or refer to matters of a sexual nature; physical contact, touching, or physical interference; and visual conduct such as gestures, pictures, posters, cartoons, drawings or other written, printed or published materials of a like or similar nature, which either explicitly or by implication, contain or can be reasonable inferred to contain or refer to matters of a sexual nature.

The School cannot prevent violations of this policy, unless such behavior is observed by the staff, or the staff is told of violations. If a student has any reason to believe that he/she or any other student has been sexually harassed, that student should immediately report the violation to a classroom teacher,

his/her counselor, or principal. If the student feels that his/her classroom teacher or counselor does not give him/her satisfactory results, or if the student feels that his/her classroom teacher or counselor is part of the problem, or the student is for any other reason otherwise uncomfortable in discussing the matter with that individual, then the student is advised to contact the building principal or any other teacher or administrator of your choice, including, but not limited to, the Superintendent of Schools. Except to the extent disclosures are required by law or are necessary for investigation or disciplinary action, all complaints will be kept strictly confidential. Students can be assured that they will not suffer any negative consequence as a result of bringing concerns to the attention of the staff. All complaints will be promptly and thoroughly investigated. If the investigation reveals that the student or others have been the subject of sexual harassment, appropriate disciplinary action will be immediately taken against the individual or individuals involved.

Study Hall Procedures

Since students should know what is expected of them in study halls, the same procedures will be carried out during all study halls and by all study hall teachers.

1. Each study hall period will follow the following schedule.
 - 15 minutes of Silent Sustained Reading
 - 15 minutes of Individual Work Time
 - 15 minutes of Group Work Time or Intervention with a Teacher
2. Students will not talk to other students without permission. Study halls are intended for quiet study.
3. Students wishing to use the rest room must sign out at the desk. Only one boy and one girl may sign out at the same time. This privilege may be revoked if it is abused. This will be part of any students 2 passes for the school day.
4. Students are expected to bring enough work with them to keep them busy.
5. Students wishing to go to other rooms or Central must have a pass signed by the teacher requesting them to come. Late passes from other teachers may be accepted.

SECTION 2

Federal Notifications

Notice of Nondiscrimination

Springfield Platteview Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students, Employees, and Others: Anita Belsky, Director of Special Services, 14801 South 108th Street, Springfield, NE 68059, (402)592-1300, abelsky@springfieldplatteview.org.

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the US Department of Education (OCR), please contact the OCR at 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114, (816)268-0550 voice, or (877)521-2172 TDD, or ocr.kansascity@ed.gov.

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Platteview High School receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the Platteview High School to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the re-

cords request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that [School District], with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Springfield Platteview Community Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the [School District] to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless par-

ents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Springfield Platteview Community Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 1, 2013. Springfield Platteview Community Schools has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- The most recent educational agency or institution attended
- Dates of attendance
- Grade level
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive* notice and an opportunity to opt a student out of –
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
 - *Inspect*, upon request and before administration or use –
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Springfield Platteview Community Schools has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Springfield Platteview Community Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Springfield Platteview Community Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Springfield Platteview Community Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys

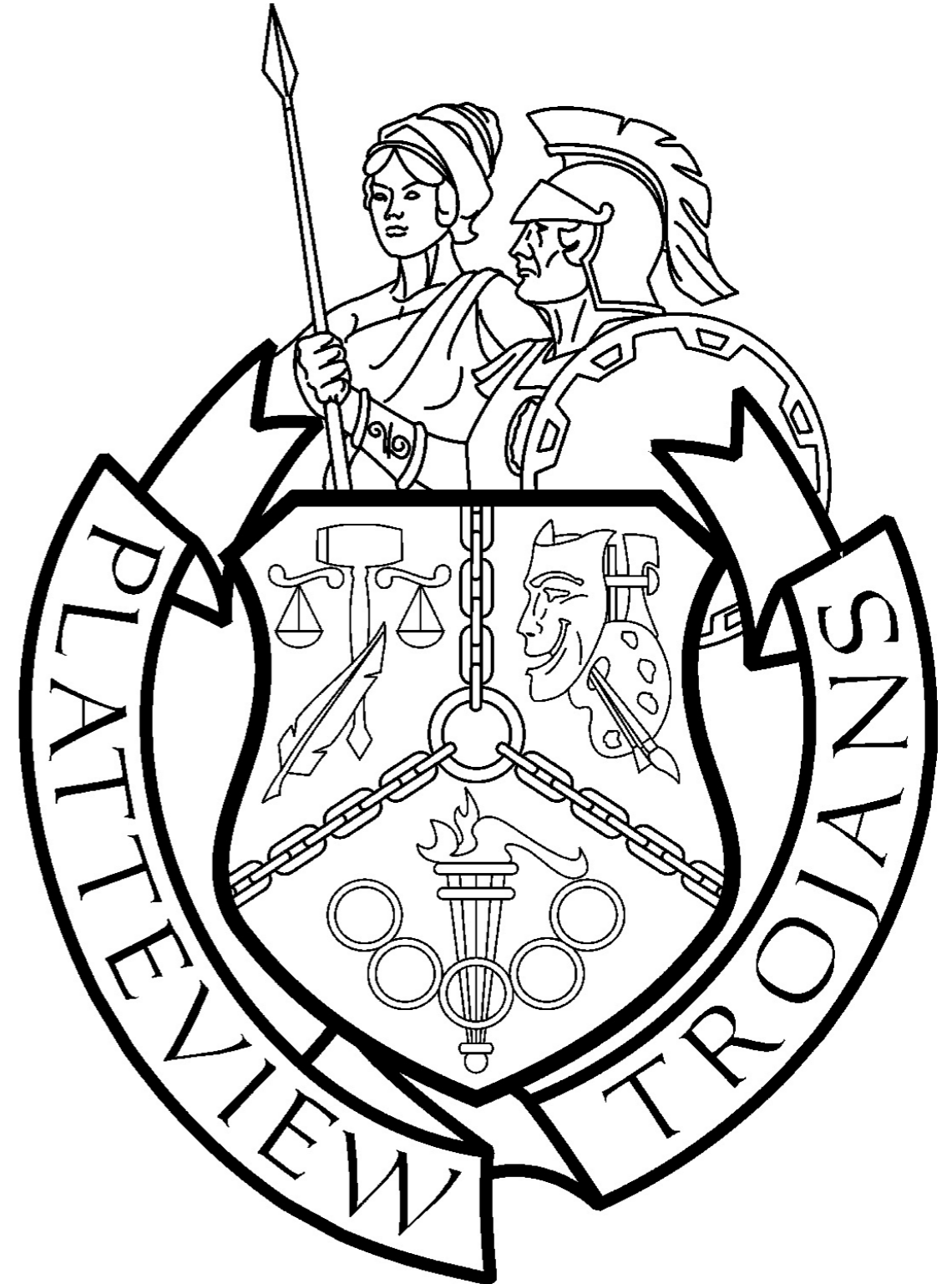
and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
 U.S. Department of Education
 400 Maryland Avenue, SW
 Washington, D.C. 20202

General Procedures



SECTION 1

General Procedures

Child Abuse

To comply with current Nebraska Statute, pertaining to Abuse of Minor Children or Incompetent or Disabled Persons, any teacher or other school employee who suspects that a child's physical or mental health or welfare may be adversely affected by abuse or neglect shall report or cause a report to be made on any suspected case.

Abuse or neglect shall mean knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (a) placed in a situation that may endanger his life or physical or mental health, (b) tortured, cruelly confined, or cruelly punished, (c) deprived of necessary food, clothing, shelter, or care, (d) left unattended in a motor vehicle, if such a child is six years of age or younger, or (e) sexually abused. State law provides immunity from liability to reporting or investigating child abuse.

Closed Campus

Platteview High School operates under a closed campus rule. Students will not be permitted to leave the school after arriving in the morning until classes dismiss at 3:25 pm unless permission to do so is obtained from the Principal's office. If a student is given permission to leave the building, he/she must sign out at the office before leaving.

Contagious or Infectious Disease

Whenever a student shall show symptoms of any contagious or infectious disease, the student shall be sent home. The superintendent shall be notified as per State Statute.

Regulations set up by the state and local Health Departments for excluding children with communicable diseases from school will be followed.

A student who has been absent due to a communicable disease must have a release from his physician, or the school nurse before returning to school.

Daily Class Schedule

Late Start/Homeroom Monday Schedule

Period 1	9:10-9:47
Period 2	9:51-10:26
Homeroom	10:30-11:00
Period 3	11:04-11:39
Period 5	11:43-12:49
A Lunch	11:39-12:09
B Lunch	12:19-12:49
Period 4	12:53-1:28
Period 6	1:32-2:07
Period 7	2:11-2:46
Period 8	2:50-3:25

Regular Tuesday-Friday Schedule

Period 1	8:10-8:58
Period 2	9:02-9:49
Period 3	9:53-10:40
Period 4	10:44-11:31
Period 5	11:35-12:50
A Lunch	11:31-12:01
B Lunch	12:22-12:52
Period 6	12:56-1:43
Period 7	1:47-2:34
Period 8	2:38-3:25

Early Dismissal 1:25 Dismissal Schedule

Period 1	8:10-8:43
Period 2	8:47-9:19
Period 3	9:23-9:55
Period 4	9:59-10:32
Period 6	10:36-11:09
Period 5	11:13-12:13
A Lunch	11:13-11:43
B Lunch	11:43-12:13
Period 7	12:17-12:49
Period 8	12:53-1:25

Early Dismissal 11:25 Dismissal Schedule

Period 1	8:10-8:31
Period 2	8:35-8:56
Period 3	9:00-9:21
Period 4	9:25-9:46
Period 5	9:50-10:11
Period 6	10:15-10:36
Period 7	10:40-11:01
Period 8	11:05-11:25

Cellular Phones

Cellular phones can be a distraction in the classroom. Students will be allowed to utilize their cellular phones in the hallways during passing periods only. Students must have all ringers turned off during the school day and the phones will be confiscated if they are seen or heard during a class period. By bringing a cellular phone to school the student and parents are giving consent for administrators to search the phone if there is a reasonable belief the search will turn up a violation of school rules.

Fire and Tornado Drill Information

Fire and tornado drills are required by law and are an important safety precaution as per State Statute. It is essential that when the first signal is given, everyone obeys orders promptly and reports to the appropriate areas by the prescribed route as quickly as possible. Teachers in each classroom will give the students instructions and stay with their group.

Food Items in the Building

Students will not be allowed to bring open containers into the building. Beverages may only be consumed with the consent of the teacher. No food items may be consumed in the classroom unless part of a class activity.

Hall Passes

Students in the hallways during class periods must have a pass signed by a teacher. If a student wants to see a teacher or go to another room during study hall, the student must have a pass signed by that teacher requesting that student before they report to study hall.

Health Regulations

The supervision and administration of the district health services will be the general responsibility of the school administration and school nurse. The responsibility for implementing individual health services shall rest with building principals.

Goals of Health Services:

- To provide emergency service for injury or sudden illness.
- To appraise the health status of students.
- To discuss health problems with students and their parents.
- To encourage the correction of remedial defects.
- To assist in identification of handicapped children.
- To help prevent and control disease.

Homework Policy

Students are required to complete their assigned work whether it is assigned to be completed in the classroom or at home. Students who fail to complete their work will be required to meet with the appropriate teacher before or after school to complete the assignment. Students who choose not to comply with this request will be referred to the Assistant Principal for due process.

iPads in the Classroom

Each student will have the opportunity to utilize their iPad in the the daily learning. Students are reminded that the machines are school property and should be treated accordingly. Students using the iPad for inappropriate uses at home or school will conference with an administrator to determine an appropriate consequence. Students who violate the educational intent of the iPad will follow the continuum of disciplinary procedures.

- Each class will begin with iPads put face down on the desk or below the desk, depending on the classroom, to begin each period.
- Teachers who begin the day with an iPad activity will give specific instructions for the activity or for the beginning
- Teachers will notify students when the iPads are appropriate for use in the classroom.
- Students may not use any gaming or social media applications during a scheduled class time. Students on the academic watch list may not use gaming applications during study hall.
- Students must keep volume on mute or will use earbuds.
- Students must have a case on their iPad that protects the corners at all times. iPads that do not have a case attached will be confiscated.

Consequences for an iPad Use Infraction:

- 1st Offense: Student will conference with an administrator and the iPad may be removed for the remainder of the day.
- 2nd Offense: Student iPad will be confiscated for the remainder of the school day, if less than half a day the iPad will be confiscated until 5th period of the following day. Student will conference with an administrator. If the confiscation period is on each side of a weekend the confiscation will include the weekend.
- 3rd Offense: Student iPad will be confiscated for two (2) full days. If the confiscation period is on each side of a weekend the confiscation will include the weekend. Student will conference with an administrator. Administrator will contact parents.
- 4th Offense: Student iPad will be confiscated for three (3) full school days. If the confiscation period is on each side of a weekend the confiscation will include the weekend. Student will conference with an administrator. Administrator will contact parents.
- 5th Offense: Student iPad will be confiscated for a full school week (five days). If the confiscation period is on each side of a weekend the confiscation will include the weekend. Administrator will contact parents to set up a parent conference for a plan for further action. Student may lose the iPad for the remainder of the grading period.

Illness or Accident in School

Students who find themselves ill during the school day must report to the health room. The school health personnel will contact the parents. If any student sustains a significant injury at school, the parent or guardian, or the person designated by the parent or guardian on the student data form, shall be notified immediately. If deemed advisable, the school will request the person to pick up the child from school.

In case of an emergency, the school may call the family physician, or an available emergency physician for administration of temporary relief or aid. If, in the opinion of the principal, or attending adult, a student has sustained a serious injury, or his life is in jeopardy, a rescue squad shall be called immediately.

Immunizations

All students shall show evidence of immunizations as stipulated by State Statute upon entering school. Students who do not have the proper immunizations will not be allowed to attend until the guidelines have been met.

Lockers

Student lockers are property of the school district. For convenience the Board of Education gives each student permission to use a locker during the school year. Therefore, students cannot expect their locker to be free from inspection by the school if the administration considers a search necessary to maintain the integrity of the school environment and to protect other students.

1. Lockers will be assigned to each student at the beginning of the school year.
2. Students should not leave valuables in any locker (hallway or PE). Money, jewelry, and other valuable items are enticements for untrustworthy people and impossible to trace.
3. Material, which by its nature might offend another student, may not be hung in lockers. Also writing on lockers, inside or out, is prohibited.
4. Lockers are to be locked at all times. Never give your lock combination to anyone.
5. At the end of the school year students are required to clean out their assigned locker to the condition it was checked out in. Failure to clean out the locker will result in a \$5 fine.
6. The school is not responsible for losses from lockers, whether locked or not.

Lost and Found

Students who have found any lost items are requested to turn these in to the main office. A lost and found area is located at the main office and students may pick up lost items there.

Medication in School

The Springfield Platteview Community Schools requires that all students who need medication during school hours must do the following:

1. Over the counter (OTC) medications. Present a written consent form signed by the parent or legal guardian for over the counter (OTC) medications and the medication is to be in the original bottle and properly labeled with instructions for giving. If med is to be given longer than 4 weeks would prefer to have a doctor's prescription.
2. Prescription medication. Present a written consent form signed by the parent or legal guardian and a prescription from the doctor. Bring the medi-

cation in the original prescription bottle, properly labeled by a registered pharmacist as prescribed by law.

Long-term medication (longer than 4 weeks may be given by district personnel provided that the prescribing physician completes the district medication per mission request form.)

Notice of Nondiscrimination

Springfield Platteview Community Schools does not discriminate on the basis of race, color, national origin, sex, disability, religion, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Students, Employees, and Others: Anita Belsky, Director of Special Services, 14801 South 108th Street, Springfield, NE 68059, (402)592-1300, abelsky@springfieldplatteview.org.

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the US Department of Education (OCR), please contact the OCR at 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114, (816)268-0550 voice, or (877)521-2172 TDD, or ocr.kansascity@ed.gov.

Physical Examinations

During the first quarter of each school year, health screenings will be conducted as per the Dept. of Health and Human Services minimum requirements per grade. The screening may consist of all or some of the following: hearing, vision, dental, height and weight. Parents/ guardians shall be notified in writing of any defects and encouraged to seek a professional evaluation. If parent/guardian wishes to refuse school health screening they must submit written statement(s) from a qualified examiner that the child has received the minimum required screenings within the previous six months, or the child will be screened at school.

Poster Displays

In order to avoid misunderstandings and perhaps unfortunate publicity, all notices, posters, or signs by the students appearing on the bulletin boards or displayed in any manner or place must carry the approval of an administrator.

School Cancellations

All weather related announcements concerning the cancellations of school, late starts, early dismissals, as well as emergency closings, are made on radio station KFAB (1110 AM). These announcements are made as early as possible in the morning. Please note that our school district is described as Springfield Platteview Community Schools. Determining weather conditions is somewhat subjective. As a parent or guardian, if you feel your child's safety is in jeopardy you may pick your child up anytime severe weather develops.

The Office of Civil Defense has assisted each school principal in developing a comprehensive plan for safety procedures to be followed in case of tornado warnings. If immediate danger occurs at the time of dismissal, students will be kept inside until the danger has passed. Parents are urged to make an alternate plan and file it with the teacher for their children on those occasions when parents are away from the home during an emergency school closing.

School Dances

Our dances are sponsored for the benefit of Platteview Students. The dances are for students in grades 9-12 unless otherwise noted. Out-of-class or out-of-school dates must be accompanied by a Platteview student, must be enrolled in the ninth grade at a minimum. All out-of-school dates must have a guest form completed prior to the dance. All students and dates are subject to a breathalyzer as they enter the dance.

All students must be admitted to the site of the dance one hour after the beginning time. After the first hour the doors will be locked. Any student leaving the dance for any reason before the dance is over will not be readmitted. Any student caught using, possessing, or under the influence of alcohol or drugs, may have their parents contacted and law authorities will be contacted. School penalties as described in section on alcoholic beverages may also be imposed.

School Hours

The school building will be open at 7:30am. In case of extreme cold or inclement weather, the front doors will be opened earlier and all students will report to the cafeteria or the commons. The final class is dismissed at 3:25pm. All students are expected to leave the school unless they are at a sponsored activity. Students may see teachers prior to 7:55 am or after 3:40 pm if arrangements are made with the teacher.

Search and Seizure

School officials may conduct reasonable searches and seizures of students, school premises, and/or automobiles located on school premises when there is

reasonable suspicion to believe that students may be in possession of contraband (drugs, weapons, alcohol and other materials), in violation of school policy and/or state and federal laws. Law enforcement will be contacted when circumstances dictate.

Drug Dogs/Locker Searches

Drugs and weapons are a safety concern for every school. Parents and students are here notified that, since the lockers at Platteview High School are the property of the school and loaned to the students for use during the school year, searches of lockers by school officials based on reasonable suspicion of rule violation may occur. In addition, drug sniffing dogs will be brought to the school to canvass the lockers and the parking lot on a regular basis. Lockers and cars will be searched based on alerts by the drug dogs.

Drug Dog Policy

The District retains the right to utilize the services of area law enforcement authorities' canine units in the detection of illegal drugs and/or contraband at any time, announced or unannounced at the District's schools.

1. A building principal may request the canine unit be utilized to search all inside areas of a school building at any time.
2. A building principal may request that a canine unit be utilized to search vehicles on school property during or after school hours. If a dog alerts to a student's vehicle, the student will be required to unlock the vehicle doors and trunk for an internal inspection. Any refusal to unlock the vehicle will be handled by law enforcement.
3. Any illegal drugs and/or contraband found on school grounds, whether in a student locker, vehicle, or any other place on school grounds, will be confiscated and the student may be subject to disciplinary action specified in the student handbook.
4. The student's parent(s) or guardian(s) shall be notified should illegal drugs and/or contraband be discovered.

Student Attire and Appearance

Student dress and appearance is usually a concern of students and parents. The school administration also has the responsibility to help develop values which contribute to good taste in matters and modesty of dress and appearance as per Board of Education Policy.

1. Student appearance should be of a high enough standard as to contribute to the general learning environment rather than detract from it.
2. Shoes will be worn at all times during the school day. Students should not wear bedroom slippers inside the school building.
3. Printed wording or pictures on clothing advertising or promoting alcohol, drugs, tobacco, or sexual content. Any clothing explicitly or implicitly is vulgar in interpretation will not be permitted to be worn.
4. Head wear is not to be worn in the building during the school day. Examples of head wear would include hats, bandanas, and scarves.
5. Clothing that exposes a bare midriff or undergarments will not be permitted during the school day. This would include muscle shirts, halter tops, spaghetti strap tops, strapless tops, tube tops, and midriffs. Shorts and skirts will be worn at a modest length. Apparel that is revealing, suggestive, backless, or low cut will not be allowed.
6. Students are not permitted to wear clothing that is ripped or torn, i.e. holes in pants above the knees.
7. Students are not permitted to wear "sagging" pants or shorts. "Sagging" is defined for the purposes of this policy to include pants or shorts worn with the waist area of the clothing below the hip bones.
8. Chains - Students will not be allowed to wear chains on their clothing.
9. Inappropriate Clothing - All staff members have been given the responsibility to check for inappropriate clothing. Students wearing inappropriate clothing will be referred to the administration. The inappropriate clothing will be documented and an appropriate sanction will be administered. Sanctions could be as little as asking the student to turn a shirt inside out or cover an objectionable part of the clothing or suspension from school for repeat offenders.

Students Leaving the Building

Any student who finds it necessary to leave school during the school day must be excused by a principal. To gain permission from the Principal students will need to have their parents call the main office, students will not be allowed to present a note to be dismissed. Any student leaving without a principal's authorization may be considered unexcused from school and dealt with accordingly.

Student Parking and Driving

Cars are to remain in the parking lot until the student leaves school at the completion of the day. Permission to move cars during the day must be obtained from the office. When school buses are stopped for the purpose of loading or unloading students, all vehicles must stop until the bus proceeds onward or un-

til the bus driver signals for the vehicle to proceed. The parking lot is off limits to students during the day and being in cars during the day without permission will result in consequences. Cars must be registered in the office.

Suspensions

Students who are serving an in-school suspension will not be allowed to compete or travel with activities until the completion of their suspension. Students who are serving an out-of-school suspension will not be allowed to practice or compete until the completion of their suspension.

Telephone

There is a courtesy phone available outside of the office for student use during the day. The phone may be used between classes, over the noon hour and before and after school. There will be a 2 minute time limit and no long distance phone calls.

Tobacco Policy

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by the smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings. For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars and chewing tobacco), vapor products (such as e-cigarettes, non-medical, and other vapor dispensers - regardless whether such products contain nicotine), alternative nicotine products, look-alike tobacco products, and products intended to replicate tobacco products either by appearance or effect.

Visitors

It is not the policy of Platteview High School to allow non-students to attend classes or participate in the lunch period with a student. We feel it is important not to interrupt the educational process.

Student Rights and Responsibilities



SECTION 1

Springfield Platteview Student Rights and Responsibilities

This mission is based on beliefs and principles about how students learn and what they must know to behave as responsible citizens and productive workers in a highly competitive, increasingly global society.

This policy statement provides the general guidelines of conduct, which are expected of our students. It also describes the responsibilities of the students in relation to this conduct standard.

These rules and standards apply to all school buildings and grounds, during and immediately before or after school hours. They also apply to school-sponsored functions both on and off school property.

The Board of Education has adopted the following policies of general application governing student conduct in all schools. Principals will establish other rules and regulations applicable to conduct at their respective sites that are consistent with those established by the Board of Education.

I. GENERAL STANDARDS OF BEHAVIOR:

It is expected that students will conduct themselves in a manner, which is considerate of others, respectful of property and mindful of the good of all.

Students should therefore:

- Attend school regularly and punctually.
- Act in a manner that will enhance the learning environment for all students.
- Use school facilities in a way that will conserve their continued usefulness.
- Apply themselves to the best of their ability to the learning tasks assigned.
- Abide by school regulations and assist in their enforcement and modification.
- Participate constructively in school government and assist in modification or regulations for general school improvement.

II. STUDENT USE/ABUSE OF ALCOHOL AND OTHER SUBSTANCES:

All students have a right to attend school in an environment conducive to learning. Since alcohol and other drug use is illegal, contagious, and interferes with both effective learning and the healthy development of children and adolescents, the school has a fundamental legal and ethical obligation to prevent drug use and to maintain a drug-free educational environment.

No student may use, possess, be under the influence of, sell, or distribute alcohol or other substances, nor may use or possess drug paraphernalia (except drugs as prescribed by a physician) on school grounds or at school-sponsored events. The same restrictions apply to students participating in extracurricular activities. The terms “alcohol or other substances” shall refer to the use of all substances including, but not limited to, alcohol, tobacco, inhalants, illicit drugs, and look-a-likes. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited. This policy applies to all school buildings, grounds and school-sponsored functions or events whether on or off school grounds.

The school district will provide a health curriculum that will include strategies of prevention and intervention designed to educate students on the use/abuse of alcohol and other substances.

Violations of this policy will be handled in accordance with the rules and regulations set forth in this document.

III. ATTENDANCE POLICY

Nebraska State Statute (79-201) requires that all students between the ages of 6 - 18 attend school. It is the responsibility of the parent/guardian to see that the student is at school at the appropriate time in a proper state of health and cleanliness. Notification of an absence must be made to the school office or the absence will be considered unexcused. The school district is required by law to notify juvenile justice officials when students reach 20 absences in a school year. Building administrators will establish attendance guidelines for their respective buildings and they are published in the school’s parent/student handbook.

IV. CONSEQUENCES OF DISRUPTIVE BEHAVIOR:

Conduct which violates the rules and regulations and policies adopted by the Board of Education and as set forth below will subject the student to disciplinary action. Disciplinary action may be, but is not limited to:

- A. Counseling of the student. In alcohol/drug related incidents students shall have an alcohol evaluation performed by a qualified drug/alcohol counselor. Payment will be at the student's expense.
- B. Parent conferences.
- C. Rearrangement of schedule/assignment to another school.
- D. Requirement that the student remain in school after regular hours, summers and Saturdays to complete additional work.
- E. Restriction of participation in extracurricular activity.
- F. Involving law enforcement and/or social service agencies.

Short-term suspension: Any student may be excluded from the Springfield Platteview Community Schools for a period of time not to exceed five school days provided that the suspension is assigned under the guidelines provided by Nebraska State Law and as set forth below.

1. *Circumstances warranting short-term suspension:*

- a. If the student has a dangerous communicable disease transmissible through normal school contacts.
- b. If the student is infected with or can be proven to be a carrier of external parasites (such as head lice) which may be transmissible through normal school contacts and which pose a threat to the safety and well-being of the school community.
- c. If the student is involved in behavior or activities which interfere with any educational function or which infringe upon the rights of other students to pursue an education. Some **objectionable activities or behavior** which could result in short-term suspensions are as follows:
 1. Refusal to comply with reasonable standards of behavior established by teachers or building administrator.
 2. Use of abusive or profane language.
 3. Fighting.
 4. Willful truancy or willful and repeated tardiness.
 5. Vandalism, theft or pilferage of property belonging to the school district staff members or students.
 6. Engaging in the unlawful possession, being under the influence of, selling, dispensing, or use of an illegal substance, tobacco or alcoholic beverage.

7. Committing any other act or becoming involved in any other activity, which causes a disruption in the normal educational opportunity for other students.
- d. If the student's conduct presents a clear threat to the physical safety of himself/herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.
- e. Conduct constituting grounds for expulsion or long-term suspension as set out in Nebraska law.

2. *Procedure for short-term suspension:*

- a. When a student is accused of conduct which might result in suspension under this section, the building administrator is to conduct an investigation into the charges made and ascertain whether there is evidence of a violation of sufficient seriousness to warrant further action.
- b. When the building administrator believes that further action is needed, he/she shall inform the student of the charges against him/her and give the student an opportunity to present his/her version of the incident.
- c. Should the building administrator believe that a short-term suspension is justified, the building administrator shall make every reasonable attempt to notify the student's parent or guardian immediately.
- d. The suspension shall take effect at the time specified by the building administrator. Written notification of the suspension shall be sent by regular mail to the parent or guardian as soon, as is reasonably possible.
- e. Such suspension may be either "in-school," where in a student does not attend classes but reports for study under supervised conditions as the building administrator may direct, or "out-of-school," where in as student is not permitted to be present on school property. In either case, students may not participate in or attend any activities sponsored by the Springfield Platteview Community Schools.
- f. Opportunity will be given students so suspended to make up work missed. This work must be completed by the time they return to their regular schedule.

Long-term suspension/expulsion:

Long-term suspension shall mean the exclusion of a student from attendance in all schools within the Springfield Platteview Community Schools System for

a period of time exceeding **five but less than twenty school days**.

Expulsion shall mean exclusion from attendance in all schools within the system.

1. Length of expulsions for regular and special circumstances
 - a. *Regular Circumstances*. The expulsion of a student shall be for a period not to exceed the remainder of the semester in which it took effect, unless the misconduct occurred (1) First Semester - within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester or (2) Second Semester - within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year (subject to automatic review).
 - b. *Special circumstances involving firearms*. Expulsion period not less than one calendar year.
2. **The following student conduct shall constitute grounds for a long-term suspension or expulsion** subject to the procedural provisions of Nebraska State Law when such activity occurs on school grounds or during a school function or event off school grounds:
 - a. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
 - b. Willfully causing or attempting to cause substantial damage to private or school property, stealing or attempting to steal private or school property of substantial value, or repeated damage or theft involving private or school property of small value.
 - c. Threatening, intimidating, causing or attempting to cause physical injury to a school employee or to any student. Physical injury caused by accident, self-defense or an action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 - d. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from such student.
 - e. Students are forbidden, knowingly or voluntarily, to bring to school, possess, handle, transmit, or use any firearm, knife, or other dangerous weapon in school, on school grounds, or at a school function off school grounds. Dangerous weapons shall include: a) firearms [including starter pistols, B-B guns (rifles and pistols), shotguns, air rifles and pistols, CO2 propelled rifles and pistols, copy-cat or look-a-like rifles or pistols whether or not they are capable of expelling a projectile, see also

definition below]; b) bombs, razor blades, grenades, rockets, explosives, or similar devices; c) knives, dirks or stilettos of any type, or any other dangerous instrument capable of inflicting cutting, stabbing, or tearing wounds; d) knuckles consisting of finger rings, guards or similar devices made of a hard substance that is designed, made or adapted for the purpose of inflicting serious bodily injury by striking a person with a fist or open hand which is either enclosed by, worn on, or held by the hand or knuckles.

- f. Knowingly possessing, handling or transmitting any object or material that is ordinarily or generally considered a firearm. The term "firearm" as described in 18 U.S.C. 921 means (1) any weapon (including a starter gun), which will, or is designed to, or may readily be converted to expel a projectile by the action of an explosive. [This would include rifles, pistols and shotguns.] (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm silencer, or (4) any destructive device. Such term does not include an antique firearm.

The term "destructive device" means

- any explosive, incendiary, or poison gas such as a (1) bomb, (2) grenade, (3) rocket having a propellant charge of more than four ounces, (4) missile having an explosive or incendiary charge of more than one-quarter ounce, (5) mine, or (6) device similar to any of the devices described in the preceding clauses;
 - any type of weapon by whatever name known which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter (a shotgun or a shotgun shell which is generally recognized as particularly suitable for sporting purposes is not a destructive device within the meaning of this definition since a shotgun is a firearm as defined above); and
 - any combination of parts either designed or intended for use in converting any device into any destructive device described in paragraph A. or B. and from which a destructive device may be readily assembled.
- g. Engaging in the unlawful possession being under the influence of, selling or use of an illegal substance or alcoholic beverage or that, which is represented to be an illegal substance or alcoholic beverage.
 - h. Engaging in unlawful possession being under the influence of, selling or use of illegal substance or alcoholic beverage or that, which is represented to be an illegal substance or alcoholic beverage.
 - i. Public indecency.

- j. Sexually assaulting or attempting to sexually assault any school employee or student (this may result in mandatory reassignment).
 - k. Engaging in any other activity forbidden by the laws of the State of Nebraska when this activity constitutes a danger to other students or interferes with school purposes.
 - l. Continuation of disruptive activities, which resulted in disciplinary action or short-term suspension(s), if such violation constitutes a substantial interference with school, purposes.
3. **Procedure for long-term suspension/expulsion:** The procedure shall be the same as that of short-term suspension except as follows.
- a. The principal may suspend a student immediately, regardless of the fact that a hearing was requested within five days of notice of expulsion or long-term suspension by the school, if the principal determines that such immediate suspension is necessary to prevent or substantially reduce the risk of: a) interference with an educational function or school purpose or b) personal injury to the student, other students, school employees, or school volunteers. Although the preferable practice is that the principal makes such determination in writing, nothing in this policy shall so require. If no hearing is requested, the immediate suspension will continue until the date the long-term suspension, expulsion, or mandatory reassignment takes effect. If a hearing is requested, the suspension will continue until the date the hearing examiner files the report of his or her findings with the Superintendent, if the principal has made a determination as above described.
 - a. The principal may suspend a student immediately, regardless of the fact that a hearing was requested within five days of notice of expulsion or long-term suspension by the school, if the principal determines that such immediate suspension is necessary to prevent or substantially reduce the risk of: a) interference with an educational function or school purpose or b) personal injury to the student, other students, school employees, or school volunteers. Although the preferable practice is that the principal makes such determination in writing, nothing in this policy shall so require. If no hearing is requested, the immediate suspension will continue until the date the long-term suspension, expulsion, or mandatory reassignment takes effect. If a hearing is requested, the suspension will continue until the date the hearing examiner files the report of his or her findings with the Superintendent, if the principal has made a determination as above described.
 - b. On the date of the decision a written charge and a summary of the evidence supporting such charge shall be filed with the Superintendent.

The school shall, within two school days of the decision, send written notice by registered or certified mail to the student's parent or guardian and by regular mail to the student. b. On the date of the decision a written charge and a summary of the evidence supporting such charge shall be filed with the Superintendent. The school shall, within two school days of the decision, send written notice by registered or certified mail to the student's parent or guardian and by regular mail to the student.

- c. Such written notice shall include the following
 - 1. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension or expulsion, including a summary of the evidence to be presented against the student.
 - 2. The penalty, if any, which the building administrator has recommended in the charge, and any other penalty to which the student may be subject.
 - 3. A description of the hearing procedures provided along with procedures for appealing any decision rendered at the hearing.
 - 4. A statement that the building administrator, legal counsel for the school, the student, the student's parent or guardian, and/or the student's representative (or legal counsel) shall have the right to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct, and the right to know the identity of the witnesses to appear at the hearing and the substance of their testimony.
 - 5. A form on which the student, student's parent, or guardian may request a hearing to be signed by such parties and delivered to the building administrator or Superintendent in person or by registered or certified mail as prescribed by state law.
- d. Nothing in this policy shall preclude the student or the student's parent guardian or representative from discussing and settling this matter with appropriate school personnel prior to the hearing.
- e. If a hearing shall be requested within five school days of the receipt of the written notice by the student or the student's parent or guardian, the Superintendent shall appoint a hearing examiner and all of the provisions of the Nebraska statutes which relate to such a hearing shall be adhered to.
- f. If the student, parent or guardian institutes the appeal following the determination of the Superintendent, they may appeal to the Norfolk Board of Education. Such an appeal shall be made within seven school

days following receipt of the written notice of the determination of the Superintendent.

- g. A hearing shall be held before the Board of Education within a period of ten school days after it is requested and such time for a hearing may be changed by mutual agreement of the student and Superintendent, except that the hearing may be held before the Board of Education of not less than three members.

SECTION 2

Code of Conduct

Students are encouraged to help make their time at Platteview High School both pleasant and beneficial. Students are expected to:

- Act in a responsible manner following all rules and regulations of Platteview and the Springfield Platteview Community Schools.
- Respect each person’s individuality and his/her right to an education.
- Act appropriately and work cooperatively with everyone in the building.
- Attend all classes, coming to each class with required materials, to include completing assignments.
- Never verbally or physically abuse or harass anyone.
- Respect authority and comply to directions appropriately.
- Use appropriate language and good manners in all personal dealings.
- Communicate with teachers, staff, and other students.
- Respect the property of others.
- Constantly work to improve.

Those offenses that on their own may not lead to long term suspension or expulsion, if repeated, may lead to long term suspension or expulsion.

This is the guide used by Platteview High School to conduct disciplinary action. The code of conduct allows for interpretation by the administration due to circumstances and the severity of the incident.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
A1 Assault on a student without injury	ISS 1-3 days Notify parents	OSS 1-3 days Notify parents	OSS 5-10 days Notify parents possible expulsion.
A2 Assault on a student with injury	OSS 3-5 days Notify parents and police Possible recommendation for expulsion.	OSS 5-19 days. Notify parents and police. Recommendations for expulsion.	
A3 Assault on school personnel, with or without result of injury.	OSS 10-19 Days. Notify parents and police. Recommendation for expulsion.		
A4 Fighting	ISS/OSS 1-3 days. Notify parents.	ISS/OSS 3-5 days. Notify Parents	OSS 5-10 days. Notify parents. Possible expulsion.

- The level of violence may affect the length of suspension.
- If both students are involved in physical contact, both are considered to have fought and using self-defense is not a defense.
- Individuals that verbally entice a fight, call out another student, or challenge the other students are also considered to be guilty of fighting if it results in a fight.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
A5 Threats intimidating, or menacing another student including hazing.	1-3 days ISS Administrative documentation.	ISS 3 days. Notify parents.	ISS 6 days. Notify parents.
A6 Threats, intimidating, or menacing school personnel.	OSS 3 days. Notify parents.	OSS 5 days. Notify parents. Possible expulsion.	
A7 Swearing at school personnel.	OSS 3 days. Notify parents.	OSS 3-5 days. Notify parents.	OSS 5-10 days. Possible expulsion.
A8 Initiating threatening calls to school, i.e. bomb threats, etc.	OSS 5-19 days. Notify parents, police, and fire marshal. Recommendation for expulsion.		

Weapons

See the Student Rights and Responsibilities on page 57 for the legal definitions for Weapons according to the Nebraska Legislature.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
B1 Weapon	OSS 10-19 days. Retain the object. Notify parents and police. Possible recommendations for expulsion.	Retain the object. Notify parents and police. Recommendation for expulsion.	
B2 Firearm	Mandatory 1 calendar year expulsion.		
B3 Nuisance or dangerous items: stink bombs, squirt guns, snowballs, etc.	ISS 1-3 days. Notify parents.	ISS 3-5 days. Notify parents.	OSS 1-3 days. Notify parents.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
C1 Possession, under the influence of, and/or use of alcohol, controlled substance, intoxicant or placebo/lookalike/imitation	OSS 19 days. Notify parents and police. Recommend drug/alcohol evaluation.	Recommendation for expulsion.	
C2 Selling or offering a controlled substance, prescription drug, alcohol, and intoxicant of any kind.	Recommendation for expulsion.		
C3 Possession of drug paraphernalia and or sale of.	OSS 5 days. Notify parents and police. Possible recommendation for expulsion.	OSS 5-10 days. Notify parents and police. Possible recommendation for expulsion.	Recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
D1 Robbery (use of force or fear)	OSS 5 days. Notify parents and police. Possible recommendation for expulsion.	OSS 5-19 days. Notify parents and police. Recommendation for expulsion.	
D2 Extortion	2 Detentions. Notify parents.	ISS 1-3 days. Notify parents. Notify police.	OSS 3-5 days. Notify parents and police. Possible recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
E1 Fire setting, arson.	OSS 10 days. Notify parents, police, and fire marshal. Reimburse district for loss. Recommendation for expulsion.		
E2 Graffiti or causing damage	ISS 1-3 days. Notify parents and police. Reimburse for loss	ISS 3-5 days. Notify parents and police. Reimburse for loss.	OSS 3-5 days. Notify parents and police. Reimburse for loss. Recommendation for expulsion.
E3 Signaling false fire alarm, tampering with equipment or extinguishers.	OSS 3-5 days. Notify parents, police, and fire marshal. Reimburse district for loss.	OSS 5-19 days. Notify parents, police, and fire marshal. Reimburse district for loss. Possible recommendations for expulsion.	Recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
F1 Theft or attempted theft of school or private property	ISS 1-3 days. Notify parents and police. Reimburse for loss.	ISS 3-5 day. Notify parents and police. Reimburse for loss.	OSS 1-5 days. Notify parents and police. Reimburse for loss. Possible recommendation for expulsion.
F2 Wrongful possession of school or private material.	ISS 1-3 days. Notify parents. Notify police.	ISS 3-5 days. Notify parents. Notify police.	OSS 3-5 days. Notify parents. Notify police. Possible recommendation for expulsion.
F3 Knowingly receiving stolen school property.	OSS 3 days. Notify parents. Notification of police. Reimburse for loss.	OSS 3-5 days. Notify parents and police. Reimburse for loss.	OSS 5 days. Notify parents and police. Reimburse for loss. Possible recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
G1 Smoking or use of tobacco products.	ISS 1-3 days. Notify parents.	OSS 1-3 days. Notify parents.	OSS 5 days. Notify parents.
G2 Possession of matches, lighter, or cigarettes.	ISS 1-3 days. Confiscation of matches, lighter, or cigarettes. Notify parents.	ISS 3-5 days. Confiscation of matches, lighter, or cigarettes. Notify parents.	OSS 1-3 days. Confiscation of matches, lighter, or cigarettes. Notify parents.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
H1 Written or oral harassment: including profane or abusive language/gestures towards staff or students, bullying, jokes, slurs, graphic or verbal comments about an individual's body of a sexual nature or racial background.	Conference with administrator.	ISS 3 days. Notify parents.	OSS 5 days. Notify parents.
H2 Visual harassment: offensive poster, pornography, photos, cards, cartoons, graffiti, drawings, objects or gestures, PDA, and locker decor.	Conference with administrator.	ISS 3 days. Notify parents.	ISS 3-5 days. Notify parents.
H3 Physical harassment: Intentional or obvious unwelcome or offensive physical contact.	OSS 3 days. Notify parents and police.	OSS 5 days. Notify parents and police.	OSS 5-10 days. Notify parents and police. Recommendation for expulsion.

****Please refer to the Platteview policy included in Student Rights and Responsibilities. The victim may take action beyond the scope of building discipline in regards to harassment.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
I1 Defiance of authority. Failure to obey a direct instruction including lying and refusing to provide or falsifying information.	2 detentions. Notify parents.	ISS 1-5 days. Notify parents.	ISS 3-5 days. Notify parents.
I2 Disruption of school activities, i.e. excessive talking, horseplay, play fighting, misuse of passes, etc.	Conference with administrator.	2 detentions. Notify parents.	ISS 1-3 days. Notify parents.
I3 Disruption while in ISS	OSS for 2 days. Return to complete ISS days assigned	OSS 3 days. Returned to complete ISS days assigned	OSS 5 days. Recommendation for expulsion.
I4 Use of electronic devices i.e. beepers, radios, tape players, cellular phones, laser pointers, etc.	Confiscate device. Conference with administrator. Device may be reclaimed at the end of the school day.	Detention. Confiscate device. Conference with administrator.	2 detentions. confiscate device. Parents pick up the device.
I5 No Show to after school detention assigned by an administrator.	Assigned to 2 detentions	ISS 1 day	ISS 1-3 days.
I6 Any lunchroom misconduct	Detention	3-5 Detentions. Notify parents	ISS 1-3 days. Notify parents.
I7 Fraudulent use of school or public phone.	ISS 3 days. Notify parents. Notify police	ISS 6 days. Notify parents. Notify police.	OSS 5 days. Notify parents. Notify police.
I8 Buying or selling food, drinks, or any unauthorized use of a student ID Number.	Detention. Notify parents.	ISS 3 days. Notify parents.	ISS 6 days. Notify parents.

I9 Falsifying or altering signatures, misrepresenting or calling self in.	ISS 1-3 Days. Notify parents.	ISS 3-5 days. Notify parents.	OSS 1-3 Days. Notify parents.
I10 Gambling in any form: pitching coins, dice, wagering with cards, etc.	1-3 detentions. Conference with Administrator.	3-5 Detentions. Notify parents	ISS 1-3 days. Notify parents.
I11 Wrongful use of skateboard, roller blades, bicycles, etc. on school property	Confiscate. Notify parents. Parents pick up.	1 detention. Confiscate. Notify parents. Parents must pick up.	2 detentions. Confiscate. Notify parents. Parents must pick up.
I12 Truancy (1Period)	Detention	Detention	Detention
I13 Truancy (More than 3 periods)	ISS 1-3 days.	ISS 3-5 days.	
I14 Unauthorized entry into any unattended school area	Detention	3-5 Detentions	ISS 1-3 days
I15 Loitering	Conference with administrator May issue detention.	Detentions	Detentions
I16 Leaving school without following procedure	Detentions. Notify parents.	1-3 Detentions. Notify parents.	ISS 1-3 days. Notify parents.
I17 Willful violation of other school rules and regulations (i.e. bringing open beverages into the building, dress code violation, etc.	Warning issued to student. Staff may confiscate and retain items for parent. Clothing changed or corrected.	2 Detentions. Clothing changed or corrected.	3 Detentions. Clothing changed or corrected.
I18 Violating the closed campus policy	Detention	1-3 Detentions.	ISS 3 Days. Notify parents.

I19 No show for a Teacher detention	2 Detentions.	4 Detentions	ISS 1-3 days. Notify parents.
I20 Misconduct for a Guest Teacher	2 Detentions.	ISS 1-3 Days. Notify Parents.	ISS 3-5 Days. Notify Parents.
I21 Continual violation of school rules	ISS 3-5 Days. Notify Parents	OSS 1-3 Days. Notify Parents.	OSS 3-5 Days. Notify Parents.
I22 Violation of Tardy Policy	1 Detention with teacher.	2 Detentions. Notify Parents.	ISS 1 day. Notify parents.

SECTION 3

Activities Program

From the Activities Director

“OUR GOAL IS TO COMPETE AT THE STATE CHAMPIONSHIP LEVEL IN EVERYTHING THAT WE DO.”

The purpose of this section of the handbook is to share important information and explain rules, regulations and expectations to the parents and students who choose to participate in extracurricular activities and athletics. We invite parents and students to join us in building a cohesive activities program in which any activity is offered and conducted in a manner that exceeds the performance of schools of our stature in Nebraska.

The philosophy at Platteview is that activities are considered an integral part of the school's program of education. They provide experiences that will help students develop physically, mentally, and emotionally.

Taking part in athletics, student organizations and the arts as both a participant and spectator, is an important part of a student's total educational development. Such participation is a privilege that carries with it responsibilities to the school, to the parents, to the community, to the entire student body, and to the student who gets involved. These experiences contribute to the knowledge and skill of the student and will engage them and enable them to feel connected to the school and better prepare them for the future.

Upon entering this school year as a member of a team or organization representing Platteview High School, it is understood that participation is a privilege and requires a standard of behavior somewhat higher than others.

Upon recommendation of the coach or sponsor to the Assistant Principal/ Activities Director, it is understood that failure to adhere to these guidelines could result in a suspension or dismissal from the sport or activity.

Academic Participation Policy

Participating and competing in extra curricular activities offered by Platteview High School is a privilege offered to our students. Extracurricular activities are an important part of a high school culture. They teach skills and lessons beyond the academic classroom. Participation by a student carries with it an increased responsibility to earn and maintain good grades. A student who chooses to participate in extracurricular activities and athletic programs must meet standards of the Nebraska School Activities Association and those of Platteview High School in order to continue to participate and perform. Failure to do so, may result in a loss of the privilege to participate in competition or performances, as outlined in the guidelines to follow.

Any student who is participating in an extracurricular activity or athletic program, must be enrolled in and pass at least 4 classes (20 credit hours) the previous semester in order to be eligible for varsity competition (NSAA Rule). In addition, no student may compete if they are in failing status in more than one class during a 1 week grading period, within the school semester. Students in failing status in more than one class, will be declared ineligible to participate in game competitions or performances, but may continue to practice. Students in failing status may be assigned detentions before or after school, in order to meet with teachers and/ or get missing assignments or assessment scores completed and raised. Detentions may be assigned by individual teachers or the administration. Students notified of their ineligibility for competition or performance, must initiate contact with their teacher(s) to create a plan of improvement.

Procedures:

1. Academic Watch List will be run beginning on the THIRD week of any new semester.
2. Teachers review grades and update by end of day on Thursday each week.
3. Academic Watch List is run on Monday mornings by 10:00 AM.
4. Teachers notify students of their failing status on Friday and of any missing, incomplete or unsatisfactory homework, projects or exam retakes due.
5. Work would be due no later than by start of school on the following Monday morning.
6. Coach/ Sponsors will inform the Activities Director of their team's / groups students who are on the list for more than one failing grade.
7. Activities Director's office will communicate to students that they are on the ineligible list. They will be informed that they have until the following Monday to raise their grade to passing status. IF they are still in fail-

ing status in more than one class on the next Monday morning, they will be declared ineligible for competition that week.

8. Activities Director office will notify parent/guardian of students on the ineligible list.
9. Coach/Sponsors will make contact with the students on the ineligible list at practice or during class to to notify them of their status.
10. When teachers notify the Activities Director of a student's change of grade to passing, the student may be reinstated to eligible for competition and notified. The head coach will be notified also.

Academic Requirement for College Athletic Participation

If you want to practice and play your freshman year at an NCAA Division I or Division II college, you must satisfy the requirements of the NCAA Bylaw 14.3, commonly known as Proposition 48.

The NCAA has established many new guidelines effective August 1, 1996 which directly affects participants. These involve information regarding ACT sum scores, eighth grade courses, grade changes, duplicate courses, academic requirements for an official visit prior to the early signing period for the National Letter of Intent, along with Division I and Division II Freshman Eligibility Standards.

In addition, any freshman wishing to participate in any Division I or II sports must first be certified by an NCAA Initial-Eligibility Clearinghouse. Information about the NCAA Clearinghouse can be obtained from the counselor.

Activities Eligibility/NSAA Requirements

Several of the non-athletic activities fall under the same eligibility guidelines set forth by the Nebraska School Activities Association for athletics. These non-athletic activities are as follows: vocal/instrumental music, speech, journalism, one-act plays, and debate. In order to represent a high school in interscholastic athletic competition, a student must abide by eligibility rules of the Nebraska School Activities Association. If a student does not understand a summary of these rules listed below or he/she needs an explanation of other requirements, consult the high school principal or athletic director.

1. The student must be an undergraduate.
2. The student must be enrolled in at least twenty hours per week and regular in attendance.
3. The student must be enrolled in some high school on or before the eleventh school day of the current school year.

4. The student is ineligible if he/she reaches nineteen years of age before September 1 of the current school year.
5. After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school attendance. After a student's initial enrollment in grade ten, he/she shall be ineligible after six semesters of school attendance.
6. The student must have been enrolled in school the immediate preceding semester.
7. The student must have passed twenty (20) semester hours of credit the immediate preceding semester.
8. Once the season of a sport begins, a student shall compete only in athletic contests/meets in that sport which are scheduled by his/her school. Any other competition will render the student ineligible for the remainder of the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules. The fall sports' season begins in August and ends with the state meet. The winter sports' season begins in November and ends with the state meet. The spring sports' season begins in February and ends with the state meet.
9. A student shall not participate in sports' camps or clinics during the season of a sport in which he/she is involved, either as an individual or as a member of a team.
10. A student shall not participate on an all-star team while a high school undergraduate.
11. A student is ineligible if his/her parents have changed their domicile to another school district and the student has remained in the former school which is in a different school district unless proper option enrollment forms have been approved.

EXCEPTION: If parents have moved after school has started, the student will be eligible to compete for the remainder of the school year, or if parents have moved during the summer which immediately precedes the school year and the student is in grade twelve and has attended the high school for two or more years, the student is eligible for that school year in the school district from which the parents moved.

12. Guardianship does not fulfill the definition of a parent. If a guardian has been appointed for a student, the student is eligible in the school district where his/her natural parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Board of Control for their review and ruling.
13. A student shall not participate in a contest under an assumed name.

14. A student must maintain his/her amateur status.

Activity Bus Rules:

1. No student shall stand when the bus is moving.
2. Students shall not exchange seats when the bus is moving.
3. Students shall not extend their hands, heads, or objects from the bus when it is moving.
4. Excessive student noise shall be kept to a minimum. (This includes screaming and loud singing.)
5. Students shall be quiet at all railroad crossings.
6. Anything a student brings on the bus should be taken off by that student. (Sponsors should check the bus for litter at the end of each trip.)
7. The bus driver is to drive the bus. Conduct is the responsibility of the activity sponsor or coach and should be assumed by them.
8. Sponsors should be seated so they can observe the entire group and their actions.
9. Communication between the bus driver and sponsor is essential if we are to have safe and organized bus trips.
10. Students should respect all employees and fellow students of the district and may be punished by the principal for their use of profanity, disrespectful actions, or improper behavior. Students are financially responsible for any damage they cause.
11. Food and beverages may not be allowed on the bus, except during activity-related trips as authorized by the sponsor.

Activities on Wednesday night and Sunday

According to the Nebraska School Activities Association, no athletic contests may be scheduled on Sunday. In addition to this, the school wishes to work cooperatively with the churches in the community. There will be no activities scheduled on Wednesday evening. An exception to this will be if a team is required to play in conference, district, or tournament competition.

Chain of Command

Items regarding athletic department policies and problems will be handled within the confines of the athletic department first. All coaches are directly responsible to the Athletic Director, who in turn is responsible to the Principal and Superintendent. Any concerns of the athletic department should first be brought to the Coach and if not resolved to the Athletic Director. If it is of such magnitude that requires outside suggestions or opinions, the Principal or Superintendent will be involved.

Cutting the Squad

1. Cutting an athlete from a squad is a difficult task for any coach. However, with the increasing number of participants, and limited space some athletes must be cut, and this will be done at the coaches' discretion. Any athlete that gets cut from a team may, if he/she desires, try out for another sport during the same season or try out again next year.
2. Athletes can be cut when as an individual they do not follow the athletic guidelines.

Due Process

Due process procedures regarding any of the before mentioned rules, regulations or guidelines will be followed if violations occur. Should a question arise regarding a rule or regulation of the Nebraska School Activities Association and the need arises for an individual to know the operational procedure of the NSAA, they may be found in the NSAA yearbook which can be obtained from the activities' director.

Equipment

All equipment will be checked out to individuals at the beginning of the season by the coach in charge. The athlete will be responsible for this equipment and should be prepared to pay for the cost of replacement if it is not checked in at the end of the season in reasonable condition.

It is the responsibility of the athletes to check in the equipment at the end of the season or immediately should they quit a sport. If the athletes fail to check in their equipment at the designated time, or immediately should they quit a sport, they will be expected to pay for the cost of replacement. Students who refuse to check in or pay for equipment will not be allowed to participate in another sport until the problem is rectified.

All collections for lost equipment will be handled in the respective principal's office.

At no time should an athlete wear equipment checked out to him/her except for practices and contests or when authorized by the coach to do so during the school day. Any athlete found to be wearing school equipment outside of the above mentioned situations or possessing school athletic equipment, can expect to be treated as possessing property not belonging to him or her.

Insurance Coverage

The Platteview School district does not provide injury insurance for athletic participation. Each parent/guardian must return the parent/guardian consent form, and insurance waiver and physical form before the student may participate. The consent form includes a section in which the parent confirms that their student/athlete is sufficiently covered by their own family insurance.

Parents not owning a basic health insurance plan can purchase such insurance through the school office. This insurance must be purchased before practice starts or at the beginning of school, whichever occurs first.

Locker Room Policies

All athletes will be under the direct supervision of the coach in charge while dressing. An athlete must not linger in the dressing room, be rowdy or endanger the safety of others. All cases of misconduct while dressing will be dealt with by the coach in charge.

Athletes are always to respect all equipment and supplies in the training room. Coach's offices and equipment rooms are off-limits to all athletes.

Maintaining Eligibility to Compete

To further the academic mission and team goals of Platteview and/or benefit the welfare of an individual student toward their academic progress, a student may be placed on probation or declared academically ineligible from participation and competition.

In order to maintain academic eligibility to compete in interscholastic activities and athletics, a student must maintain enrollment in and be currently passing a minimum of 4 classes or 20 credit hours. Any Platteview student who fails to maintain passing status is a minimum of 4 classes or 20 credit hours may be declared ineligible to participate and compete, or placed on probation with conditions to be met.

The decision to place a student on probation or be declared ineligible to participate will be at the discretion of the Principal and/or Assistant Principal/Activities Director when a determination is made that the student is not maintaining passing status. Reinstatement to full participation will be at the discretion of the administrator who placed the student on probation or declared him/her ineligible.

Responsibilities

Through voluntary participation, the athlete gives time, energy, and loyalty to the program. He/She also accepts the training rules, regulations, and responsibilities which are unique to an athletic program. In order to contribute to the welfare of the group, the athlete must willingly assume these obligations on and off school property as the role demands that the individual must make sacrifices not required of others during the school year.

School Activity Participation

In order for any student to participate in an activity, they must be in attendance the half day preceding the activity; i.e., afternoon classes for an evening activity, morning classes for an afternoon activity. This includes practices as well as games. Certain exceptions can be made in case of emergencies if the school is consulted prior to the absence. Only the principal or assistant principal can make the exception for you. Students will be required to provide written notification of an absence in the event of a doctor appointment.

Sports Season Information

NSAA Practice Regulations

According to the NSAA rules, no organized practices may be held in any sport between the close of the previous season and the opening date of practice for the following season. An organized practice shall be defined as such:

Football

An organized practice shall mean more than five players under the direct supervision of a sponsor.

Basketball & Volleyball

An organized practice shall mean more than four players under the direct supervision of a sponsor.

Track, Wrestling, Golf, Cross Country, and Soccer

An organized practice shall mean more than three players under the direct supervision of a sponsor.

Platteview Athletes may not participate in outside, same sport, same season activities.

PRE-PRACTICE REQUIREMENTS

Academically eligible, students in grades 9-12 must be passing four classes, twenty semester hours, the previous semester to be academically eligible. Ninth grade students are automatically eligible for the first semester.

Every athlete must obtain clearance from the Activities Director's office before the sport season begins. To obtain clearance, the athlete must have a current Physical Exam Form, Parental Consent/Permission Form, Athletic Insurance Waiver Form, signed and on file in the Activity office. The Activities Office will then forward an updated clearance list to the head coach of each sport before the first day of practice. No athlete will be able to participate in practice until these forms are turned in to the Head Coach, then forwarded to the A.D. office.

Examples of these forms are displayed at the end of this handbook. All of the necessary signatures must be complete before this form can be accepted.

Additional Practice Regulations

1. No individual will be allowed to change sports during a season unless they have the approval of both coaches involved.
2. If an individual is dropped from a squad, because of disciplinary reasons, by the coaching staff or if they quit on their own accord, they may not practice for the next sport season using school facilities or under the supervision of a coach until the sport which he/she quit is completed.
3. If an individual is cut from a squad by the coaching staff, he/she may then participate in another sport of that season if permissible under the rules of the Nebraska School Activities Association.
4. No athlete will ever work out using school facilities unless he or she is under the direct sponsorship of a coach or sponsor.

College or Commercial Sponsored Sports' Camps

An athlete can:

1. Compete unattached in the summer and out-of-season during the school year as long as:
 - a. shall not use any school suit or be identified with the school.
 - b. contestants shall not use school equipment.
 - c. the school shall provide no resources for the participants nor release coaches on school time to transport participants to or from the event or to coach out-of-season athletic events.
2. Participate in summer leagues formed for competition by their high school coaches acting on their own, in these leagues. Member schools shall not provide any financial assistance to the students, coach, or organizer of the league, nor shall the school be represented in any way. The school shall not provide uniforms or pay for entrance fees.

Team Travel

Platteview's athletic teams and staff members travel to and from athletic events by school bus or school vehicles. All members of a team will return from a contest by the same transportation - when transportation is provided. Exceptions: An athlete may continue on a trip with only his or her parents after a contest, if the parent has provided written notification to the head coach prior to the team leaving for the activity.

Code of Conduct

CODE OF CONDUCT PLATTEVIEW ATHLETICS & ACTIVITIES

Students participating in activities and clubs will be expected to follow the code of conduct, rules, regulations and consequences as mentioned and detailed throughout this handbook. In situations where participation is part of the grade and the student is suspended from that performance or activity, the student will be given an alternative written assignment to replace the participation aspect of the class.

Any boy or girl is welcome to try out for the interscholastic teams available to them providing they meet the requirements established by the Nebraska State Activities Association and the school and they agree to follow the guidelines established in this booklet.

Athletics are very demanding upon an individual, both mentally and physically. Therefore, an athlete is expected to meet certain requirements:

1. **Attendance at practice and contests:** Athletes are expected to be at all practices scheduled by the coach. Should an athlete not be able to attend a practice, he must contact the coach in advance. Athletes are always expected to be on time for all practices, contests, and departures for contests.

Should an athlete miss a practice or contest without being excused in advance, the athlete may be required to make up this practice, either before or after a regular practice or on an off day, but the total time of the practice will never exceed the normal length of a practice. Should an athlete miss a second practice or contest without being excused in advance, the athlete may be withheld from the next contest which he/she is scheduled to take part in. Should an athlete miss a third practice or contest without being excused in advance, the athlete may be dismissed from the squad for the remainder of the season.

All practices are important, not only to the individual athlete, but to the team as a whole. In some cases, where an athlete must miss practice when he/she is excused in advance, the athlete may be required to also spend some extra time before or after regular practices to make up for the practice time lost. This is the only way coaches can help the individual regain skills which they missed out on because of the absence from practice.

2. **Ejection from contest:** Athletes or fans that are ejected from a contest will be suspended from play from the date of the ejection through the completion of the next contest the athlete or fan was suspended from. If the ejection was during the last contest of the season the suspension will be carried over into the next sport or year.
3. **Quitting or being removed from a sport:** Any athlete who quits a sport or who is removed from a team automatically forfeits any letter he/she has earned during that season for that sport.
4. **No smoking, use of alcohol, use of tobacco(chewing), or use of e-Cigs (Vapors): (On or off school property)**
Any student/participant engaging in the sale, use, possession (on or off school property) of, or dispensing of alcoholic liquor or controlled substances, as the same may be defined by the laws of the United States of America or the State of Nebraska, and any and all other just causes, as stated in LB503, can, and will, be suspended from competition. This policy also pertains to any senior still under some form of athletic competition, whether they have, or have not, received their diploma.

First offense

A first-offense for smoking, drinking, or drugs will result in forfeiture of participation of one-fourth (1/4) of the season of the interscholastic competition or meets. The athlete may continue to attend and participate in all practice sessions during the first offense suspension; if the infraction occurs with less than one-fourth (1/4) of the season remaining. The percentage of non-participation may be carried over to the next sport in which the athlete is a participant, not to be carried over to the next school year.

Note: Students should be aware that if they are suspended from activities due to a violation of the school participation rules, this means you are in-

eligible for all school activities during the period of suspension. These are minimum penalties.

Self-Reporting

On a student's first violation of a rule listed in this policy, the student may reduce the exclusion from the activity or activities by one-half by:

- Self-reporting to the athletic director within the first school day after the violation occurs.

Self-Reporting is an admission that the student violated a rule. And:

- In drug/alcohol violations completing an evaluation performed by a qualified drug/alcohol counselor (at the parent's expense) and following the recommendations.
- In other violations an intervention with the student, parent, coach, Athletic Director, and School Counselor will be held. Students that violate a rule at school, at a school activity, or being witnessed by a school staff member may not self-report.

The self-report option is only available to first-time offenders once during their high school (grade 9-12) career.

Second offense

A second offense will result in forfeiture of all privileges of athletic participation for the current activity for the remainder of the season, which may be carried into the next activity season if there is less than 1/4 of the current season remaining.

Third Offense

A third offense will result in forfeiture of all privileges of athletic participation for one calendar year.

Fourth Offense

A fourth offense will result in forfeiture of all privileges of athletic participation for the remainder of their enrollment at Platteview High School.

Probationary Period:

Students who violate any provision of this activity policy will be given a probationary period of one year. During the probationary period, Platteview High School will support and work with the student/athlete by arranging meetings with the school counselor and assigned head coach. The meetings will continue until all parties are in agreement that the offense will not reoccur. Upon successful completion of the probationary

period the student/athlete may have the activity code violation removed from their record.

Criminal or delinquent charges: Any student of Platteview Junior/Senior High School who, during the school term (school term to include fall season practices before the school term starts), is:

- self admitting to being involved or possessing any illegal drug or alcoholic beverage
- convicted of any criminal charge involving the use or possession of any illegal drug or of an alcoholic beverage; or,
- determined to be a delinquent child under the juvenile statutes as a result of the use or possession of any illegal drug or of an alcoholic beverage; or,
- convicted of any criminal charge or determined to be a delinquent child under any other circumstance.

The student shall be ruled ineligible to participate in one-fourth of the interscholastic contests. The individual may continue to practice with the squad during this suspension period. The student may be withheld from contests from the time of known arrest or from the time of known charge under criminal or juvenile act if the activities' director and/or coach feels the evidence supports the charge. If convicted as charged or found to be delinquent as above stated, the suspension period will start at the time of the arrest or at the time the charge is made. If found not guilty, or found not delinquent, the suspension will be lifted immediately. Should the student be in violation of the before mentioned policy for the second time during any school year, the student will be withheld from the activity program for the remainder of the semester.

All cases of misconduct by the student concerning the above policy will be reviewed by the activities' director, the respective head coach, and the building principal. Should a student and/or his/her parents ever have a question concerning this activity policy or any other parts of these athletic guidelines, they may request a conference with the before-mentioned to discuss the matter.

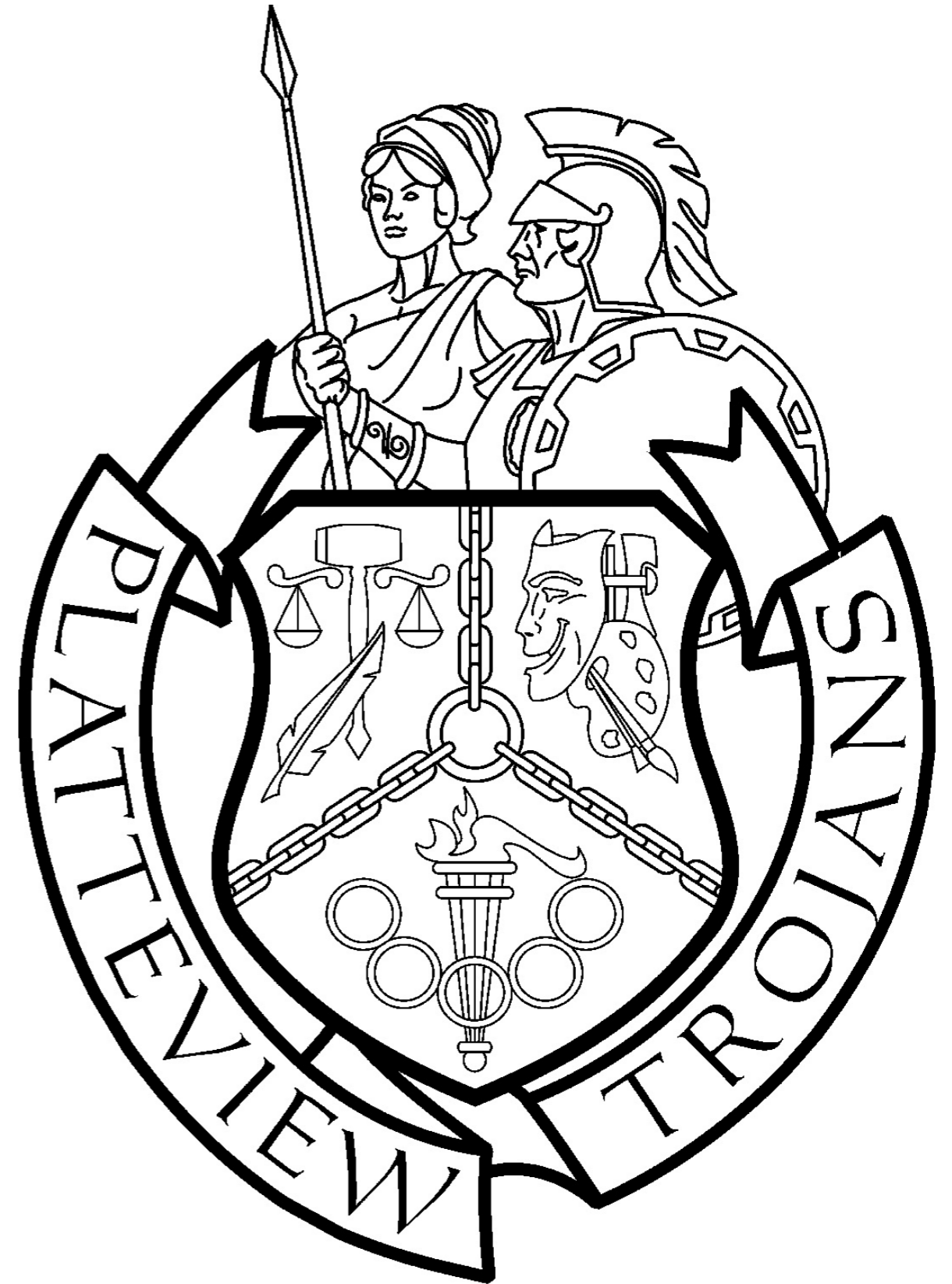
Upon the knowledge of the school of any student being in conflict with the before-mentioned policy, a contact will be made within three days between the student, the building principal, and the activities' director. All penalties administered to the student by the school as the result of this conference will be forwarded immediately to the parents by letter for the

parents' information. After receipt of the letter by the parents, should there still remain a question; the parents may then request, within three calendar days, a conference between the before-mentioned individuals to discuss the matter further.

DUE PROCESS

Due process procedures regarding any of the before mentioned rules, regulations or guidelines will be followed if violations occur. Should a question arise regarding a rule or regulation of the Nebraska School Activities Association and the need arises for an individual to know the operational procedure of the NSAA, they may be found in the NSAA yearbook which can be obtained from the activities' director.

Student Fees Schedule



Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Secondary Program		
Physical Education classes	Appropriate clothing (non-specialized attire)	Soft Soled/Tennis shoes and socks, running shorts, T-shirt
Art Fees	Fee for materials	Advanced Art, Commercial Design, Painting - \$20 Semester; Drawing - \$8 Semester; Independent Art - \$10 Semester; Three Dimensional Art - \$25
Art and shop classes and special projects, science classes	Appropriate clothing (non-specialized attire) Goggles-1 pair provided per year. If lost or damaged, students are required to purchase a new pair.	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged, protective clothing for shop classes; approved protective goggles for science classes.
Music-Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Instrument Rental Fee is \$45 for Tier 1 and \$75 for Tier 2 per year for use of school owned instrument.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	Necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e., Industrial Technology, Family and Consumer Science	Project Cost (Which may be a fee charged)	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged, a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment for their personal use.
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Breakfast--\$1.80; Lunch--\$2.85; Milk - \$0.55; Prices are maximums based on one meal per day, and will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$70.
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Summer school courses	Classes offered during the summer, or at night, if any	Drivers education class: \$330; other classes \$50 to \$200 per class; none for free-reduced lunch students
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
Industrial Technology	Fees for general materials	Manufacturing Technology - \$120 Year; Production Systems - \$65; Technology Systems - \$15
Family and Consumer Science	Fees for general materials	Nutrition and Foods, Advanced Nutrition and Foods - \$10; Culinary Arts - \$15
Business Classes	Workbooks	\$25
Music Theory	Fees for general materials	\$25
Photography	Fees for general materials	No more than \$50 per year.
Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Instrument Rental Fee is \$35 for Tier 1 and \$60 for Tier 2 per year for use of school owned instruments. Uniforms for the marching band will be supplied by the school. For High School Band students, a \$25 uniform cleaning fee is required. For High School Vocal students, a \$15 choir robe cleaning fee is required.
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
iPad Use	Fee for self-insurance program for iPads.	\$25 per year; max \$100 per family per year. See iPad handbook for damage and replacement fees.
Athletic Programs		
Admission	Spectator fees for admission to events	\$6.00 per event maximum. Students may purchase an Activity Pass for \$40.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged, students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks, and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.) Additional required items for particular sports or activities include: Basketball -- No additional, Football -- Mouthpiece, Golf -- Golf bag and clubs, Speech -- Dress attire; copies of research; Track -- No additional, Volleyball -- Volleyball knee pads, Wrestling -- No additional, Cheerleading and Flag Team Squads -- Shoes, approved uniforms (top & skirt; jacket), poms and other accessories
Travel meals	Meals	Students are responsible for their own meals while traveling.
Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.
Camps and Clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps, and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.
Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Annual dues not to exceed \$50.00 per club.
Music Optional Show Choir	Coordinating group attire	Students will pay for outfits selected by the group. Cost will be based on selection at a maximum of \$200.
Clubs/Organizations		
Skills USA	State & national dues, meals and activities	Annual dues not to exceed \$30.00 per club.
FBLA	State & national dues, meals and activities	Annual dues not to exceed \$20.00 per club.
National Honor Society	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$20.00 per club.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$20.00 per club.
Social & Recognition Activities		
School plays, musicals and social activities	Admission to events	\$3.00 per play or activity

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
School dances	Admission to prom, home-coming, etc.	Up to \$40.00 per event
Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$60.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. This may include the rental of graduation robes (\$35), caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities. Expenses for above mentioned items will be paid out of the "Class Activity" account until funds are depleted. After this fund is empty, students will be responsible for all optional graduation activity costs.

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Trips	Transportation, lodging, meals, admission to events, etc.	For the extracurricular and options trip - students will be assessed a fee no more than \$20 and will be responsible for meals. Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored: it is not supervised or administered by the school, attendance on the trip does not count toward graduation credit or grade advancement, and participation on the trip is voluntary for students.

Updates to Student / Parent Handbook 2016-17

- * Board of Education Updated - Page 1
- * Table of Contents Updated, Page 3
- * Staff Directory Updated - Page 6
- * Calendar Updated - Page 7
- * Supply List Updated - Page 10-11
- * Grading Policy updated to reflect amended policy 5204 - p. 12
- * Progress Report language updated to reflect new grading periods (no quarters, rather semesters) - p. 15
- * Bus information amended to reflect change to Student Transportation of America as our contracted transportation provider - p. 22
- * Updated Fee Schedule to reflect school issued student case at \$30 replacement fee - p. 46

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS



MISSION STATEMENT

The Mission of Springfield Platteview Community Schools is to ensure that all students acquire the 21st century skills and behaviors necessary for each student to succeed now and into his/her future.

DISTRICT ADMINISTRATION

Mr. Brett Richards, Superintendent
Mrs. Holli Kirwan, Director of Learning
Mrs. Anita Belsky, Director of Special Education

BOARD OF EDUCATION

Mr. Brian Osborn, President
Mrs. Jenny Kreifels, Vice President
Mrs. Lori Bartels, Secretary

Mr. Robert Icenogle, Member
Mrs. Brenda Sherman, Member
Mr. Brian Wichman, Member

PURPOSE OF STUDENT AND PARENT HANDBOOK

The Platteview Central Junior High School Student and Parent Handbook outlines conduct expectations for students. At the same time, it outlines federal privacy, due process, special education, use of technology and other issues for parents and students.

The handbook establishes the responsibilities of all students:

- Attend school to receive an education.
- Be on time for all classes.
- Come to class with necessary materials.
- Complete all in-class and homework assignments. Meet all deadlines.
- Obey school rules and school personnel.
- Cooperate with and respect school faculty and staff.
- Respect other students and their property.
- Respect public property.

MESSAGE FROM THE PRINCIPAL

I invite all students and parents to participate in Platteview Central's educational opportunities. As part of our philosophy, we feel that teachers, support staff, students, parents, counselors, community, and administrators mutually share the responsibility of guiding each student in a positive direction regarding our school's curriculum, extra-curricular offerings and district mission. This partnership is crucial to each student's success here at Platteview Central.

Please feel welcome to communicate with any of our staff concerning areas that affect your student(s). Always start with the person closest to your area(s) of concern, then work your way up to the principal, if necessary. As a staff, we have made a commitment to serving you and your children and we always try to make the best decisions based on individual student needs, while protecting our outstanding learning environment.

We are looking forward to an exciting school year and thank you for choosing Platteview Central for your child's educational needs. We feel we offer the best education in the Learning Community and have the test scores and educational climate to prove it! Thanks for your support. Let's have a great year!

Sincerely,

Darin Johnson
Principal

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Contact Information and School / Office Hours:

Mr. Darin Johnson, Principal 402-339-5052
 djohnson@springfieldplatteview.org
 Mrs. Sarah Svoboda, Counselor 402-339-5052
 ssvoboda@springfieldplatteview.org
 Mrs. Tren Svendsen, Office Manager 402-339-5052
 tsvendsen@springfieldplatteview.org

School Hours: Monday 9:10 AM-3:25 PM
 Tuesday through Friday 8:10 AM- 3:25 PM

Office Hours: 7:30 AM to 4:00 PM Monday through Friday.

Address: 14801 South 108th Street
 Springfield, NE 68059

Website: <http://pc.springfieldplatteview.org>

Facebook: www.facebook.com/platteviewcentral

Twitter: @platteviewcent

Daily Bell Schedule:

Mondays	<u>Late Start</u>	Regular	<u>Tues-Fri</u>	Early Dismissal	<u>1:25 PM</u>
<i>Period</i>	<i>Times</i>	<i>Period</i>	<i>Times</i>	<i>Period</i>	<i>Times</i>
1	9:10- 9:48	1	8:10- 9:00	1	8:10- 8:43
2	9:52- 10:27	2	9:04-9:50	2	8:47- 9:19
Homeroom	10:31- 11:01	3	9:54-10:40	3	9:23- 9:55
3	11:05- 11:40	4	10:44- 11:31	4	9:59- 10:32
5	11:44- 12:49	5	11:35- 12:51	6	10:36- 11:09
7 th Lunch	11:40- 12:10	7 th Lunch	11:31- 12:01	5	11:13- 12:13
8 th Lunch	12:19- 12:49	8 th Lunch	12:21- 12:51	7 th Lunch	11:09- 11:39
4	12:53- 1:28	6	12:55- 1:42	8 th Lunch	11:43- 12:13
6	1:32- 2:07	7	1:46- 2:33	7	12:17- 12:49
7	2:11- 2:46	8	2:37- 3:25	8	12:53- 1:25
8	2:50- 3:25				

Visitors

Parents and/or guardians are welcome at Platteview Central Junior High. Please check in at the office before moving about on campus. Parents asking to visit a classroom in session are asked to contact the school office one day in advance to help with necessary planning. Students are NOT allowed to bring student visitors to school. Any visitor to the campus must be approved ahead of time with the principal.

Staff Directory

Staff Name	Assignment	Email Address
Behrens, Allison	Art	abehrens@springfieldplatteview.org
Bos, Michael	Industrial Tech II	mbos@springfieldplatteview.org
Elder, Christina	PE / Health	celder@springfieldplatteview.org
Farr, Denise	Evening Custodian	dfarr@springfieldplatteview.org
Foutch, Dustin	Industrial Tech I	dfoutch@springfieldplatteview.org
Goodrich, Mary Ann	Reading	mgoodrich@springfieldplatteview.org
Jamber, Kim	Food Service	kjamber@springfieldplatteview.org
Janak, Marla	Band	mjanak@springfieldplatteview.org
Jennings, Jim	Keyboarding	jjennings@springfieldplatteview.org
Jenson, Scott	Phys Ed	sjenson@springfieldplatteview.org
Johnson, Darin	Principal	djohnson@springfieldplatteview.org
Karnik, Billie Jo	Asst Office Manager	bjkarnik@springfieldplatteview.org
King, Matt	Choir	mking@springfieldplatteview.org
Layher, Jerry	Band	jlayher@springfieldplatteview.org
Layher, Patti	Business	playher@springfieldplatteview.org
Laughlin, Frank	Social Studies 8	flaughlin@springfieldplatteview.org
Lusienski, Zach	Math 7	zlusconi@springfieldplatteview.org
Lynam, Jim	Math 8	jlynam@springfieldplatteview.org
Murphy, Bobbi	Nurse Para	bomurphy@springfieldplatteview.org
Neill, Melissa	Paraprofessional	mneill@springfieldplatteview.org
Scanlan, Arlis	Science 7	ascanlan@springfieldplatteview.org
Schroeder, Dennis	Daytime Custodian	dschroeder@springfieldplatteview.org
Seifert, Jean	Media Para	jseifert@springfieldplatteview.org
Soneson, Andrew	Social Studies 7	asoneson@springfieldplatteview.org
Staskiewicz, Frank	Technology Dir.	fstaskiewicz@springfieldplatteview.org
Stier, Chris	Language Arts 7	cstier@springfieldplatteview.org
Svendsen, Tren	Office Manager	tsvendsen@springfieldplatteview.org
Svoboda, Sarah	Counselor	ssvoboda@springfieldplatteview.org
Thayer, Amy	Media Specialist	athayer@springfieldplatteview.org
Thomas, Tina	Science 8	tthomas@springfieldplatteview.org
Tiller, Michele	Language Arts 8	mtiller@springfieldplatteview.org
Woodward, Marty	Special Education	mwoodward@springfieldplatteview.org
Zeleny, Kim	Spanish 8	kzeleny@springfieldplatteview.org

Important Dates

***All Mondays that school is in session will be a 9:10 AM start time

Quarter 1

August 9-15	Teacher Workdays
August 8-9	iPad Deployment Days, ALL paperwork turned in
August 11	7th/8th Orientation
August 16	1 st day of School
August 30	School Pictures
September 5	Labor Day NO SCHOOL
September 26	NO SCHOOL - Teacher Professional Development Day
October 21	Mid-Semester * Dismiss at 1:25 PM * NeSA Celebration

Quarter 2

October 26/27	P/T Conferences 2-7:30 PM - Early Dismissal 1:25 PM
October 28	Teacher Comp Day - NO SCHOOL
November 23	Early Dismissal 11:25 AM
November 26/27	Thanksgiving Break- NO SCHOOL
December 20/21	Early Dismissal 1:25 PM - Semester Finals
December 22	Early Dismissal 11:25 AM - Semester Finals
December 23-Jan 4	Winter Break - NO SCHOOL

Quarter 3

January 4	Teacher In-Service - NO SCHOOL
January 5	1 st day of 2nd Semester
January 16	Martin Luther King Jr. Day- NO SCHOOL
February 15/16	P/T Conferences 2-7:30 PM - Early Dismissal 1:25 PM
February 17	Teacher Comp Day - NO SCHOOL
February 20	President's Day - NO SCHOOL
March 10	Mid-Semester * Dismiss at 1:25 PM * Big Read Celebration

Quarter 4

March 13-17	NO SCHOOL - Spring Break
April 14-17	NO SCHOOL
May 22/23	Early Dismissal 1:25 PM - Semester Finals
May 24	Last Day for Students - Early Dismissal 11:25 AM - Finals
May 25	Teacher Work Day

Closed Campus

Platteview Central is a closed campus and students may not leave school grounds during regular school hours. The campus is also closed during lunch time. Students may leave during lunch time only if a parent signs them out and accompanies them off campus. Exceptions must be approved by the principal.

Student Records

Parents have rights to: 1) inspect and review educational records; 2) request an amendment of the student's record to ensure accuracy; 3) consent to disclosures of personally identifiable information to the extent of the law; 4) file a complaint concerning alleged failures by the school to comply with regulations; 5) obtain a copy of the school district's policy on records. See FERPA and PPRA attachments on pages 49-54.

Withdrawal of a Student

Parents should notify the school at least two days ahead of the student's last day of attendance. The student will be given a withdrawal form to take to all classes. All textbooks, iPad (cord and puck), materials, and equipment must be returned to the school. Items lost or damaged must be paid before withdrawing from Platteview Central.

Telephone Use

Telephones are primarily for business use. Office and classroom phones are available to students in the event of an emergency or to conduct business as authorized by a staff member. Telephone use during the school day by students is restricted to only school phones. Cell phones may only be used with faculty permission during the school day at Platteview Central. See page 38 in the discipline matrix for cell phone/device violations.

Curriculum and Course of Study

The course of study at Platteview Central is designed to provide learning experiences for each student to develop the readiness skills necessary for future learning and life. All students in grades 7-8 take courses in Mathematics, Science, Language Arts, and Social Studies. The curriculum is aligned to the Nebraska State Standards for education.

In addition to the core classes, 7th graders will also take Reading. Students will have the opportunity to receive instruction in other areas as well, including Art, Physical Education, Health, Keyboarding, Business, Vocational Technology, Media Skills, General Music, Choir, Band, Spanish and Family Consumer Science.

7th Grade Course of Study

Subject	Length of Course
Math 7 or JH Pre-Algebra	Year
Life Science 7	Year
Language Arts 7	Year
Social Studies 7	Year
Reading 7	Year
Physical Education	Year, every other day
Choir (elective)	Year, every other day
Band (elective)	Year
Business	1 Semester
Keyboarding	1 Semester
Technology I	1 Semester
Art	1 Semester
Special Education	Individually scheduled
Guided Study	Year (if in Band, every other day)

***7th grade students may take junior high Pre-Algebra if test scores, classroom performance and teacher recommendation align. Parents, teachers, and administrators may be asked to participate in math course selection to ensure adequate placement.

8th Grade Course of Study

Subject	Length of Course
Pre-Algebra or HS Algebra	Year
Language Arts 8	Year
Physical Science 8	Year
Social Studies 8	Year
Physical Education	Year, every other day
Choir (elective)	Year, every other day
Band (elective)	Year
Art	1 Semester
Business	1 Semester
Health	1 Semester
Media Skills	1 Semester
Technology II	1 Semester
Spanish	1 Semester
Family Consumer Science	1 Semester
Exploratory Music	1 Semester
Special Education	Individually Scheduled
Guided Study	Year (if in Band, every other day)

Additional information on curriculum and assessments can be found on our district's website at [www.http://springfieldplatteview.org](http://springfieldplatteview.org) and in the Platteview Central Curriculum guide. Parents are always welcome to review textbooks and curricular materials used for student instruction.

Supply List - 7th Grade

All Classes: Bring a bag to carry things to and from school. A small pencil bag is recommended. Bring your iPad to all classes as directed by your teachers. Please have your iPad charged and ready for each school day.

Art: Wood pencils (not mechanical), eraser, personal pencil sharpener, small box of Kleenex, pocket folder with ring fasteners

Band: Bring your instrument to class. For concerts, wear a band shirt, black slacks, black socks, and band shoes. (The band shirt and shoes are available through the band department)

Language Arts: One large spiral notebook, one folder, and pens and/or pencils

Math: One black 3-ring binder (1") with loose leaf paper, multiple pencils, and a separate eraser

Physical Education: Tennis shoes, socks, athletic shorts (not made of jean or khaki material), t-shirt, and sweats

Reading: One folder, pens and/or pencils

Science: One black 3-ring binder (1"), pens, and pencils

Social Studies: One folder for handouts and old tests, one spiral notebook, pens and/or pencils

Supply List - 8th Grade

All Classes: Bring a bag to carry things to and from school. A small pencil bag is recommended. Bring your iPad to all classes as directed by your teachers. Please have your iPad charged and ready for each school day.

Art: Q-tips, Wood pencils (not mechanical), eraser, personal pencil sharpener, small box of Kleenex, pocket folder with ring fasteners

Band: Bring your instrument to class. For concerts, wear a band shirt, black slacks, black socks, and band shoes. (The band shirt and shoes are available through the band department)

Exploratory Music: One three-ring binder, paper, a folder for assignments, and a pencil

Family /Consumer Sciences: Notebook, pens and/or pencils

Health: Notebook, pens and/or pencils.

Language Arts: Loose leaf paper (50–100 pages per quarter), two pocket folders, blue or black ink pens for class and two pens with colored ink (red or green) for use when editing

Media / Information Skills: Pencils, loose leaf paper

JH Algebra: One black 3-ring binder (1”) with loose leaf paper, pencils, scientific calculator (optional)

Pre-Algebra: Notebook, paper, folder, pencils, and scientific calculator (optional)

Physical Education: Tennis shoes, socks, athletic shorts (not made of jean or khaki material), t-shirt, and sweats

Science: notebook or folder, pencils and/or pens, earbuds/headphones (optional)

Social Studies: One folder for handouts and old tests, two spiral notebooks, pens and/or pencils

Spanish: Folder or binder, pens and/or pencils, notebook or loose leaf paper, coloring utensils.

Grading Policy

The district grading system uses a letter grade to represent each student's progress. To more accurately reflect the precise grade, a plus or minus may be used. The following table shows the range and GPA assigned for each possible grade.

A+	97-100	4.0	C+	77-79	2.33
A	93-96	4.0	C	73-76	2.0
A-	90-92	3.67	C-	70-72	1.67
B+	87-89	3.33	D+	67-69	1.33
B	83-86	3.0	D	63-66	1.0
B-	80-82	2.67	D-	60-62	0.67
			F	0-59	0.0

The following are important aspects of Grading Policy 5204 (adopted for 2015-16; amended for 2016-17). For full policy review, see our district website and click "Board of Education" then click "News and Information" to see this policy, among others.

1. Formative assessments (homework, quizzes, daily work, other checks for understanding) shall make up no more than 30% of a student's grade. Summative assessments (end of unit tests, projects, presentations) shall make up at least 70% of a student's grade. Extra credit is not allowable, nor permitted.
2. Final Exams, whether cumulative or a unit ending test, presentation or project, will fall into the Summative grading category as part of the 70% (or more).
3. The penalty for formative late work shall not exceed 10% of the possible grade for the assignment. If the student has not completed the work prior to the summative assessment, a zero may be submitted for the student's grade.
4. A student who fails a summative assessment is provided an opportunity to retake the assessment. A student who scores below a 79% on a summative assessment may choose to retake the assessment. The student who chooses the retake may earn up to a 79%, but not more.

Citizenship Grade

Good citizenship is valued at Platteview Central. Along with an academic grade, each student will receive a citizenship grade on his/her progress report and report card based on established criteria.

- Student comes to class prepared.
- Student completes assignments on time.
- Student follows all classroom rules and procedures.
- Student attends class regularly.
- Student is actively involved in class.
- Student is respectful to themselves, others, and property.

- Student works independently and/or well in groups.
- Student cooperates and participates in class activities.
- Student graciously accepts “no” for an answer.
- Student stays on task.
- Student uses technology appropriately.
- Student makes appropriate comments at appropriate times.

Homework and Make-Up Work Policies

Homework supports the educational program at Platteview Central. It is used to reinforce skills already being taught in the classroom, to work on independent study, complete projects, and to complete classroom assignments. Students and parents should develop a study time set aside at night for this purpose (70 minutes for a 7th grader and 80 minutes for an 8th grader is recommended). This will develop habits for your student to become successful at high school and college levels of education, as well as future careers.

With each Platteview Central student being assigned an iPad, the expectation is that each student will use a homework and/or calendar app for purposes of staying current with homework, upcoming quizzes, tests or projects. Daily assignments are posted online on our webpage.

Students need to make-up assignments and tests due to an absence from school. The student is responsible for requesting missing assignments from the teacher and turning them in at the designated deadline set by the teacher (minimum 1 day for each day missed). Any parent wishing to pick up work for a student who is absent, needs to request it from the Office Manager before noon. Collected work will then be available by 3:25 PM unless arrangements are made with the Office Manager to pick it up sooner.

Parent Web

Student assignments, grades, progress reports, and attendance records are available through use of our Parent Web.

To learn more about our Parent Web, please go to the Platteview Central website at www.pc.springfieldplatteview.org (click on Parent Web) or contact the school office 402-339-5052 and request the necessary application form. Paper application forms can be downloaded from our school’s web site.

You can use any web browser installed on your computer. Once your account is set up, simply go to <http://simsweb.esu3.org> and log in with your assigned User ID and Password. You will then be able to navigate through the information available for your student(s).

Complete guidelines and instructions will be included in your account activation letter. It is important that each legal guardian protect their password. **The Parent Web is not intended to replace teacher – student and / or teacher – parent communication.** Please contact the individual teacher if you have questions about your student's progress before contacting the school counselor and/or principal.

Homework Online

All daily homework can be found online. When accessing homework online, go to our school website at www.pc.springfieldplatteview.org and click "homework 7" or "homework 8" in the left hand menu, under "Parents." Homework remains posted for one week.

Lunch Study

Students who do not turn in their homework on time will be assigned to Lunch Study. Students must meet in the Social Studies 8 classroom by the cafeteria before eating lunch to complete the late assignment. This program has been a huge success in helping students who are late with assignments to stay current with what is being taught in the classroom. Students may also voluntarily attend Lunch Study to get ahead on work or study for an afternoon test.

Middle School Assistance Process (MSAP):

Students are expected to complete, on time, each assignment given by each teacher. The following process will be used to help students experience success when having trouble completing assignments on time. The probability of student learning is increased significantly when each teacher given assignment is completed in a timely and thorough manner.

- (1) If an assignment is not completed or presented, the student will be directed by the teacher to stay after school or be assigned Lunch Study that same day.
- (2) The student will be directed to call her/his parent(s) or guardian to make necessary ride arrangements.
- (3) MSAP (Middle School Assistance Process) will be from 3:25-4:05 PM on a daily basis for all teacher identified students.
- (4) Student assignments completed during this time will receive credit for work completed by 4:05 PM.
- (5) Students not appearing as directed by a teacher, if appropriate parent contact is made, may earn discipline consequences. It is expected that assignments be completed as directed by each teacher (regardless of grade assigned).

A student refusing to complete teacher assignments and to work to their potential may be assigned to In-School Suspension (ISS), Saturday School, suspended from class and/or school, and be subject to other appropriate school action which includes expulsion for the remainder of the current semester.

Watch List MSAP

Students who appear on our Monday Watch List (D's and F's) three or more times will earn MSAP during the week they are listed on the Watch List. Parents will be notified and asked to make transportation arrangements.

Guided Study Class

Platteview Central students will be assigned to Guided Study in both 7th and 8th grade. Students not in band will have Guided Study each day, while band students will attend every other day. This study period will be used for mandatory silent reading (15 minutes to begin class), interventions for struggling students, additional assistance, homework completion, gifted opportunities and test make-ups. All core teachers are available during this time. Students will be assigned to a particular Guided Study, but can request a pass to get help from any teacher, as needed. This is an excellent way to make sure your student understands the work before he/she comes home.

Progress Reports

Semester grades are issued at the end of the first and second semester. In addition, progress report grades are sent home with students at the 4.5 week, 9 week and 13.5 week points in each semester. These reports communicate academic achievement, citizenship standing, tardies and student absences to parents. Semester grades are used to establish GPA in both the high school and junior high.

Student Activities and Programs

Student Council:

The Platteview Central Student Council is composed of ten 7th and 8th grade students who are elected by the student body. The student council serves as a liaison between students and members of the faculty and administration. Members are expected to be positive student leaders who exhibit proper behavior and acceptable grades. Student Council members who do not meet these prerequisites may be replaced by an alternate member.

The Student Council is responsible for planning student activities throughout the school year and also functions in a leadership and organizational role. Individual students are encouraged to seek out their Student Council representatives to express views concerning school activities and programs.

Music Programs:

1. Vocal Music Program:

Choir is an elective course for all 7th and 8th grade students. In 8th grade, students take Exploratory Music as one of their rotation classes if they are not in band or choir.

2. Instrumental Music Program:

Junior High Band is offered (as an elective) to both 7th and 8th grade students as a continuation of the elementary music curriculum. The junior high band participates in a Holiday Concert, a Winter Concert, a Spring Concert and a District Music Contest. It also marches at a high school home football game in the fall of the year.

National Junior Honor Society:

The National Junior Honor Society (NJHS) was established at Platteview Central to stimulate high scholarship, develop leadership, provide service to school and community, and to recognize students who excel academically. Qualifications for induction into the National Junior Honor Society include a 3.5 GPA, recommendations by members of the faculty and the school principal. Candidates for induction into the National Junior Honor Society will be judged on character, leadership, and service in addition to academic excellence.

Gifted / HAL / DEM (Discovery Educational Model):

The purpose of the DEM program is to provide gifted students with challenges that go beyond those offered in the regular classroom. DEM also provides an opportunity to improve decision-making skills by planning individual/group activities. Qualification for the DEM program involves three levels of criteria. The student must qualify in all of the following areas: test scores, teacher recommendation, and gifted placement exams. Students will be allowed to choose the units and activities they'd like to be involved in, with permission and cooperation from the supervising instructor.

Student of the Month Awards: This student recognition by staff members is made to students who demonstrate the following characteristics:

Cooperation in class	Academic improvement
Responsibility in completing work	Concern for quality work
Positive classroom leadership	Consistent academic achievement

E.L.I.T.E. Club Recognition: Nominations for an E.L.I.T.E. Club membership come when students demonstrate outstanding qualities in specific areas, such as: Trustworthiness, Responsibility, Respect, Fairness, Caring, Citizenship, Determination, Enthusiasm, Kindness, Patience, Helpfulness, Perseverance, Reliability and Humor. These are awarded on a monthly basis with students winning small prizes, including five t-shirt winners each month.

Activity Period: An activity period (30 minutes) is used at Platteview Central on each Monday when school is in session. The purpose is:

1. to provide an opportunity for clubs, organizations, and other student groups to meet;
2. to give students an additional opportunity to meet with teachers for help on academic issues;
3. to recognize student achievement.

Students attending a meeting announced in our daily bulletin may attend after signing out with their Activity Period teacher. A student planning to receive help from another teacher during Activity Period should obtain a pre-signed pass from the teacher before the start of Activity Period. It is expected that students leaving their Activity Period class will remain at their meeting with the teacher.

Guidance Services:

There is a full-time counselor assigned to students in Grades 7-9. Counselor goals include: providing assistance to all students in selecting classes and activities; administering and interpreting the junior high testing program; working with teachers, students and parents in assuring educational continuity; establish bullying prevention and dating violence lessons in accordance with state statutes; and assisting junior high students both on the personal and academic level.

Contact with the Counselor: Students may arrange for an appointment with the school counselor during study halls or before/after school. Parents may contact the counselor and arrange for a conference to discuss areas of concern, test results or other school related matters.

Testing Program: Northwest Evaluation Assessment (NWEA - a.k.a. MAP Test for Measures of Academic Progress) is administered twice a year and the Nebraska State Accountability (NeSA) assessment is administered during the fourth quarter. NWEA testing includes assessments in Math, Science, Language, and Reading. NeSA tests will cover Math and Reading in grades 7 and 8 and Science in grade 8. Individual student profiles with test data are returned to parents along with the students' report card after school's completion in late May. Additional information may be obtained from the counselor regarding interpretation of the data.

Student Scheduling: Students register for classes in the spring of the school year with the guidance counselor. A parental signature is required on the student registration form to ensure parental involvement in this process. Questions concerning recommendations, requirements, electives, etc. should be referred to the counselor.

Schedule Changes: Elective courses may be dropped or added only after a parental note of approval has been given to the counselor. These schedule changes may be performed only during the first seven days of each semester. Changes are also dependent upon space availability in the new class. Exceptions to these rules are

discouraged and will not be made unless there is teacher, parent, counselor, and administrative consensus.

Special Parent Reports: Parents/students requesting more frequent feedback about progress of a student should contact the teacher/counselor if they have immediate needs. Increasing communication between home and school is a goal of the counseling and guidance service.

Honor Roll: Any student who receives a 3.5 grade point average or better will be placed on the Honor Roll. In addition, students who receive a GPA ranging between 3.0 - 3.49 will be placed on the Merit Roll.

Health Services

Purpose: School health services are intended to provide emergency service for injury or sudden illness in addition to helping prevent and control diseases. School officials will work hard to respect/support parent decisions to withhold a sick child from school.

Health Office: The Health Office is located next to the counselor's office on the upper level. Services provided by the school nurse/health paraprofessional/authorized school personnel are not intended to substitute for those provided by your family physician.

Illness: If a student becomes ill during school, he/she should obtain a pass from the classroom teacher and report directly to the health office. If the nurse/health paraprofessional is not scheduled at Platteview Central that day, the student should report to the school secretary. Based on the severity of the illness or injury, the parents will be contacted. If we are unable to contact parents, persons listed on the student's Health and Accident card will be notified. An accident report will be filed for all serious accidents. ** Please note that it is not proper protocol for students to text parents that they are sick. This leads to parents coming to get students without office verification of an illness. Following the proper protocol is important.

Physical Examinations and Immunizations: Seventh grade students and other new students at Platteview Central must have a complete physical and immunization record by the first day of class. Immunizations: All students should show evidence of immunizations as stipulated by State School Law upon entering school, they are: 3 doses of DTaP, DTP, or Td vaccine, one given on or after the 4th birthday; 1 dose of Tdap (must contain Pertussis booster) which can be received any time after 10 or 11 years of age, depending on which brand of vaccine is used; 3 doses of Polio vaccine; 2 doses of MMR vaccine, given on or after 12 months of age and separated by at least one month; 3 doses of Hepatitis B vaccine; 2 doses of Varicella (chickenpox), given on or after 12 months of age. Written documentation, including the year, of Varicella disease from parent/guardian or health care provider will be accepted if the child has had Varicella disease. In this case, they do not need any Varicella shots. Students whose immunizations are not completed may NOT be allowed in school until these Nebraska Department of Health Standards have been met. The 7th grade physical will be accepted for athletic participation providing proper signatures and doctor release is present. Eighth graders must have a sports physical to participate in athletic practices/ events. Please have sports physicals scheduled on or after June 1st for the upcoming

school year. Any questions concerning school health care can be answered by contacting the school nurse (402-339-5052).

Medication(s) in school: State law prohibits the nurse (or any other school official) from giving medication (including aspirin) without written authorization from the parent. Springfield Platteview Community Schools requires that all students, who need medication during school hours, do the following:

Over the Counter (OTC) Medication – Present the Springfield Platteview Community Schools Over-The-Counter consent form signed by the parent or legal guardian for over the counter medications. The medication must be in the original bottle and properly labeled with instructions for administration.

Prescription Medication – Present the Springfield Platteview Community Schools Prescription Medication consent form signed by the parent or legal guardian and prescription from the physician. Bring the medication in the original prescription bottle, properly labeled by a registered pharmacist as prescribed by law. Control Substance medication (some ADHD medication) needs to be brought in by the parent and counted with the school nurse/health paraprofessional/authorized school personnel and initialed. Also these medications need to be picked up at the end of the school year by the parent and counted again with parent initials.

Medication Administration: The school nurse/health paraprofessional/authorized school personnel may refuse to administer medication if the parent/guardian is unavailable at the time of administration or safety is in question.

Health Screening: During the school year, health screenings may be conducted as per the Department of Health and Human Services minimum requirements per grade. The screening may consist of all or some of the following: hearing, vision and dental check-ups in addition to measuring height and weight. Parents/guardians shall be notified in writing of any defects and encouraged to seek a professional evaluation. If a parent/guardian wishes to refuse school health screening they must submit a written statement(s) from a qualified examiner that the child has received minimum required screenings within the previous six months.

Food Service - Lunch Program

Hot lunch programs are provided in all Springfield Platteview schools and will be outsourced by Taher Food Management Services. A hot lunch may be purchased or a child may bring his/her lunch and buy a milk at the cafeteria. Parents/guardians are always welcome to eat at school if they call the office by 9 AM. The price of an adult lunch is \$3.20. Copies of all menus are sent home monthly or can be found on our school website at www.pc.springfieldplatteview.org.

The price of a student lunch at Platteview Central is \$2.85, which includes milk. Each student will have their own lunch account that money can be deposited into. Children are welcome to bring a sack lunch and are required to eat in the lunchroom with their classmates. Milk may be purchased separately for \$.55 cents.

Breakfast is served daily at the high school. Platteview Central students are welcome to walk over to PHS for breakfast from 7:50-8:05 AM. Breakfast is \$1.80 for students. Free and reduced qualifications also apply to breakfast meals.

Students are required to pay for all lunches received. Parents should keep enough money in the food service account to stay current. Each week on Tuesday and Friday, generic emails will be sent to families with low account balances (\$5.00 or less per student on account).

The School Nutrition program understands that situations may occur when a child forgets their lunch money and will allow a student to charge a meal. A meal charge is defined as a short-term loan for a child to eat as a result of forgetting their lunch, losing their money, etc. On the first negative charge, school personnel will send home a slip with the student detailing the negative balance. The Food Service Office will mail a letter notifying parents of the negative account. If there is no response from the parents or guardian, a meal application for free or reduced lunch may be mailed out. If negative charges continue to occur, the matter will be turned over to the school principal for resolution. Insufficient funds checks do count as charges for these rules. A \$5.00 fee will be added to all returned checks.

Free or reduced price lunches are provided to those children whose parents meet federal income guidelines. Application forms for this service are available in each school office and are sent home at the beginning of the year with each child. The forms are also available on the school website. The school district must have an approved application (or a list of student names from the state's direct certification list) before meal benefits can be given. The school district cannot claim any free and reduced meals to new children without a processed application. Lunch applications are processed daily upon arrival in the School Nutrition Office.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1500 Independence Ave., S.W., Washington D.C. 20250-9410 or call toll free (866) 632-9992. Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Lost and Found

If your student has lost anything at school, chances are it can be found at the "Lost and Found" located in the school cafeteria. Parents, please feel free to browse if your student is missing something.

Media Center - Computer Lab

All students at Platteview Central will have an opportunity to utilize our outstanding media center facility. Students will contact the person in charge of the Media Center to receive the necessary pass. The media center is designed to be used as a resource center for students. When students report to the media center, they should be businesslike, possess paper and writing instrument(s) and display appropriate behavior throughout the entire period. Students who violate media center or computer room policies are subject to the loss of media center/computer room privileges for a stated period of time and/or additional school discipline to include expulsion from Platteview Central. Media Center privileges can be adjusted for students having failing grades or failing to meet other achievement expectations.

Book Responsibility: Each student is responsible for his/her library books. Books damaged/lost as a result of misuse will result in fines and/or replacement fees for the cost of the book. Library materials may be checked out for a maximum of two weeks. A fine of 5 cents per day will be charged for late books. Students consistently having late books, etc. will lose book checkout privileges. Students will be allowed to use both the junior high and senior high libraries for reference materials.

If a book is lost, the student who checked out the book is responsible for payment. The money for the book will be returned if the book is found in that school year. As replacement books are ordered over the summer, money will not be returned on books paid for in the previous year.

Transportation Guidelines and Regulations

Bus Service: Springfield Platteview Community Schools provides transportation as a privilege to all students throughout the district. The school bus is considered an extension of the school, and all rules and regulations are considered in effect while on the bus.

Bus Regulations and Procedures

In order to increase the probability of safe transportation for each/all students riding school transportation, we will use the following plan. Please read and review these rules with your student(s).

SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS BUS REGULATIONS

Authority of Driver: Students transported in a school bus shall be under the authority of the driver. The driver shall be responsible for the orderly conduct of the children while they are on the bus.

PHILOSOPHY: Safety is the first consideration when transporting students to/from school. If the driver is distracted or directs attention away from the road, danger exists. This is why there must be rigid standards of discipline established. These standards must be maintained for your students' safety.

BUS RULES:

1. **Cooperate with your driver.**
2. Stay seated and face the front of the bus.
3. Bus drivers may assign seats as necessary.
4. Students are to be dropped off at their stop. Drivers must receive a signed note by parent/guardian giving permission for other "drop-off" arrangements.
5. Keep head, hands, and feet to yourself. (No fighting, pushing, spitting, teasing, etc.)
6. Talk quietly. Be courteous and do not use profane language.
7. Students must be absolutely quiet at railroad crossings.
8. Keep head, hands, feet and objects inside the bus.
9. Aisles shall be clear and unobstructed at all times.
10. Help keep your bus clean. Do not litter.
11. Do not eat or drink on the bus (candy, gum, etc.).
12. Do not bring hazardous materials on the bus.
13. No animals may be brought on the bus.

14. Do not tamper with/damage the bus or its equipment.
15. Students shall not use the emergency door unless an emergency exists.

IF A STUDENT BREAKS A BUS TRANSPORTATION RULE:

- 1st Incident: Driver verbally warns student.
- 2nd Incident: Student receives citation; parent and principal are notified of the infraction by the bus driver. Consequences may be given by the principal.
- 3rd Incident: Student receives citation and is suspended from the bus for 3 to 5 days; parent is notified of the infraction by the principal.
- 4th Incident: Student receives citation and is suspended from the bus up to the remainder of the semester/school year.

Activity Bus Rules:

1. No student shall stand when the bus is moving.
2. Students shall not exchange seats when the bus is moving.
3. Students shall not extend their hands, heads, or objects from the bus when it is moving.
4. Student noise shall be kept to a minimum (this includes screaming and loud singing).
5. Students shall be quiet at all railroad crossings.
6. Anything a student brings on the bus should be taken off by that student. (Sponsors should check the bus for litter at the end of each trip.)
7. The bus driver is to drive the bus. Conduct is the responsibility of the activity sponsor or coach and should be assumed by them.
8. Sponsors should be seated so they can observe the entire group and their actions.
9. Communication between the bus driver and sponsor is essential if we are to have safe and organized bus trips.
10. Students should respect all employees and fellow students of the district and may be disciplined by the activity sponsor/ school personnel for their use of profanity, disrespectful actions, or improper behavior. Students are financially responsible for any damage they cause.
11. Food and beverages may not be allowed on the bus, except during activity related trips as authorized by the sponsor.

Bus Stop Rules:

1. School rules apply at the bus stop. Students will be held accountable for their actions. The bus stop is an extension of the school day, both before and after class.
2. Do NOT arrive at the bus stop more than five minutes before your scheduled pick up time.

For additional information on school transportation, please contact Student Transportation of America at 402-670-0890. In the event you have a need for additional assistance please call 402-339-5052 and we will work with you.

Student Expectations

- *Attend school to receive an education.* Schools cannot educate students who do not attend. Students must attend school daily unless ill or legally excused.
- *Be on time for all classes.* Students who enter a classroom after a lesson has begun are interfering with the rights of others to learn and study. Punctuality is a habit that students must develop if they are to be successful in the world of work. This includes the first period of the day..... be on time for school!
- *Come to class with necessary materials.* A teacher should not have to delay instruction because a student comes to class unprepared. This interferes with the rights of others to learn and study.
- *Complete all in-class and homework assignments and meet all deadlines.* The full responsibility for student learning does not rest solely with the teacher. Educational efforts cannot be effective unless students participate in class and complete all assignments.
- *Obey school rules and school personnel.* No one has the right to interfere with the education of others. Rules are designed to allow a school to meet its obligation to educate students. Students are required to obey and be courteous to everyone who works in our schools.
- *Cooperate with school staff.* Every community depends upon its citizens to uphold the rules by which everyone has agreed to live. Students have the responsibility to provide truthful information when asked by school authorities.
- *Respect the rights and property of others.* Respecting the rights and properties of others and demonstrating personal integrity should guide student behavior at school, on the way to and from school, and school sponsored events. Always be a good neighbor.
- *Respect public property.* Schools are a community investment and resource for young people. People who damage school property will be held responsible.
- *See that school correspondence to parents reaches home.* From time to time, we will send important paperwork home (grade reports, notification of events, etc.).

Boys Town Social Skills: Springfield Platteview Community Schools is committed to teaching all students important social skills. Examples of social skills are “following directions” and “accepting no for an answer.” These examples have specific and observable behaviors which are taught and reinforced by staff. Student success in the social skill area is critical to a quality learning environment for all students.

STUDENTS' RIGHTS AND RESPONSIBILITIES

Platteview Central Junior High School

This section is based on beliefs and principles about how students learn and what they must know to act as responsible citizens and productive workers in a highly competitive and increasingly global society.

This policy statement provides the general guidelines of conduct, which are expected of our students. It also describes the responsibilities of the students in relation to this conduct standard.

These rules and standards apply to all school buildings and grounds, during and immediately before or after school hours. They also apply to school-sponsored functions both on and off school property, including the bus stop and other extensions of the school day.

The Board of Education has adopted the following policies of general application governing student conduct in all schools. Principals will establish other rules and regulations applicable to conduct at their respective sites that are consistent with those established by the Board of Education.

I. GENERAL STANDARDS OF BEHAVIOR:

It is expected that students will conduct themselves in a manner, which is considerate of others, respectful of property and mindful of the good of all. Students should therefore:

- Attend school regularly and punctually.
- Act in a manner that will enhance the learning environment for all students.
- Use school facilities in a way that will conserve their continued usefulness.
- Apply themselves to the best of their ability to the learning tasks assigned.
- Abide by school regulations and assist in their enforcement and modification.
- Participate constructively in school government and assist in modification or regulations for general school improvement.

II. STUDENT USE/ABUSE OF ALCOHOL AND OTHER SUBSTANCES:

All students have a right to attend school in an environment conducive to learning. Since alcohol and other drug use is illegal, addictive, and interferes with both effective learning and the healthy development of children and adolescents, the school has a fundamental legal and ethical obligation to prevent drug use and to maintain a drug-free educational environment.

No student may use, possess, be under the influence of, sell, or distribute alcohol or other substances, nor may use or possess drug paraphernalia (except drugs/medications as prescribed by a physician) on school grounds or at school-sponsored events. The same restrictions apply to students participating in extracurricular activities. The terms "alcohol or other substances" shall refer to the use of all substances including, but not limited to, alcohol, tobacco, E-Cigarettes (Vapor Cigarettes), inhalants, illicit drugs, and look-a-likes. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited. This policy applies to all school buildings, grounds and school-sponsored functions or events whether on or off school grounds.

The school district will provide a health curriculum that will include strategies of prevention and intervention designed to educate students on the use/abuse of alcohol and other substances.

Violations of this policy will be handled in accordance with the rules and regulations set forth in this document.

III. ATTENDANCE POLICY

- A. Nebraska State Statute (79-201) requires that all students between the ages of 6 - 18 attend school. It is the responsibility of the parent/guardian to see that the student is at school at the appropriate time in a proper state of health and cleanliness. Notification of an absence must be made to the school office or the absence will be considered unexcused. The school district may be required by law to notify the county attorney when students reach 20 absences in a school year, regardless if the absences are school excused or not school excused.

IV. CONSEQUENCES OF DISRUPTIVE BEHAVIOR:

Conduct which violates the rules and regulations and policies adopted by the Board of Education and as set forth below will subject the student to disciplinary action. Disciplinary action may be, but is not limited to:

- A. Counseling of the student. In alcohol/drug related incidents students may have an alcohol evaluation performed by a qualified drug/alcohol counselor. Payment will be at the student's expense.
- B. Parent conferences.
- C. Rearrangement of schedule/assignment to another school.
- D. Requirement that the student remain in school after regular hours, during summer and Saturdays to complete additional work.
- E. Restriction of participation in extracurricular activities.
- F. Involving law enforcement and/or social service agencies.

Short-term suspension: Any student may be excluded from Springfield Platteview Community Schools for a period of time not to exceed five school days provided that the suspension is assigned under the guidelines provided by Nebraska State Law and as set forth below.

1. Circumstances warranting short-term suspension:

- a. If the student has a dangerous communicable disease transmissible through normal school contacts.
- b. If the student is infected with or can be proven to be a carrier of external parasites (such as head lice) which may be transmissible through normal school contacts and which pose a threat to the safety and well-being of the school community.
- c. If the student is involved in behavior or activities which interfere with any educational function or which infringe upon the rights of other students to pursue an education. Some **objectionable activities or behavior** which could result in short-term suspensions are as follows:
 - 1. Refusal to comply with reasonable standards of behavior established by teachers or building administrator and the general guidelines within this Student / Parent Handbook.
 - 2. Use of abusive or profane language.
 - 3. Fighting.
 - 4. Willful truancy or willful and repeated tardiness.
 - 5. Vandalism, theft or pilferage of property belonging to the school district staff members or students.
 - 6. Engaging in the unlawful possession, being under the influence of, selling, dispensing, or use of an illegal substance, tobacco, E-Cigarette (vapor cigarette) or alcohol.
 - 7. Committing any other act or becoming involved in any other activity, which causes a disruption in the normal educational opportunity for other students.
- d. If the student's conduct presents a clear threat to the physical safety of himself/herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.
- e. Conduct constituting grounds for expulsion or long-term suspension as set out in Nebraska law.

2. Procedure for short-term suspension:

- a. When a student is accused of conduct which might result in suspension under this section, the building administrator is to conduct an investigation into the charges made and ascertain whether there is evidence of a violation of sufficient seriousness to warrant further action.
- b. When the building administrator believes that further action is needed, he/she shall inform the student of the charges against him/her and give the student an opportunity to present his/her version of the incident.
- c. Should the building administrator believe that a short-term suspension is justified, the building administrator shall make every reasonable attempt to notify the student's parent or guardian immediately.
- d. The suspension shall take effect at the time specified by the building administrator. Written notification of the suspension shall be sent by regular mail to the parent or guardian as soon as is reasonably possible.
- e. Such suspension may be either "in-school," wherein a student does not attend classes but reports for study under supervised conditions as the building administrator may direct, or "out-of-school," wherein a student is

not permitted to be present on school property. In either case, students may not participate in or attend any activities sponsored by Springfield Platteview Community Schools.

- f. Opportunity will be given students so suspended to make up work missed. This work must be completed by the time they return to their regular schedule.

Long-term suspension/expulsion:

Long-term suspension shall mean the exclusion of a student from attendance in all schools within Springfield Platteview Community Schools for a period of time exceeding five but less than twenty school days. **Expulsion** shall mean exclusion from attendance in all schools within the system.

1. Length of expulsions for regular and special circumstances:
 - **Regular Circumstances.** The expulsion of a student shall be for a period not to exceed the remainder of the semester in which it took effect, unless the misconduct occurred (1) *First Semester*, within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester or (2) *Second Semester* - within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year (subject to automatic review).
 - **Special circumstances involving firearms.** Expulsion period not less than one calendar year.
2. **The following student conduct shall constitute grounds for a long-term suspension or expulsion** subject to the procedural provisions of Nebraska State Law when such activity occurs on school grounds or during a school function or event off school grounds:
 - a. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
 - b. Willfully causing or attempting to cause substantial damage to private or school property, stealing or attempting to steal private or school property of substantial value, or repeated damage or theft involving private or school property of small value.
 - c. Threatening, intimidating, causing or attempting to cause physical injury to a school employee or to any student. Physical injury caused by accident, self-defense or an action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
 - d. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from such student.
 - e. Students are forbidden, knowingly or voluntarily, to bring to school, possess, handle, transmit, or use any firearm, knife, or other dangerous weapon in school, on school grounds, or at a school function off school grounds. Dangerous weapons shall include: a) firearms [including starter pistols, B-B guns (rifles and pistols), shotguns, air rifles and pistols, CO₂ propelled rifles and pistols, copy-cat or look-a-like rifles or pistols whether or not they are capable of expelling a projectile, see also definition below]; b) bombs, razor blades, grenades, rockets, explosives, or similar devices; c) knives, dirks or stilettos of any type, or any other dangerous instrument capable of inflicting cutting, stabbing, or tearing wounds; d) knuckles consisting of finger rings, guards or similar devices made of a hard substance that is designed, made or adapted for the purpose of inflicting serious bodily injury by striking a person with a fist or open hand which is either enclosed by, worn on, or held by the hand or knuckles.
 - f. Knowingly possessing, handling or transmitting any object or material that is ordinarily or generally considered a firearm. The term "firearm" as described in 18 U.S.C. 921 means (1) any weapon (including a starter gun), which will, or is designed to, or may readily be converted to expel a projectile by the action of an explosive. [This would include rifles, pistols and shotguns.] (2) the frame or receiver of any such weapon; (3) any firearm muffler or firearm silencer, or (4) any destructive device. Such term does not include an antique firearm.

The term "destructive device" means

- any explosive, incendiary, or poison gas such as a (1) bomb, (2) grenade, (3) rocket having a propellant charge of more than four ounces, (4) missile having an explosive or incendiary charge of more than one-quarter ounce, (5) mine, or (6) device similar to any of the devices described in the preceding clauses;
- any type of weapon by whatever name known which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of

- more than one-half inch in diameter (a shotgun or a shotgun shell which is generally recognized as particularly suitable for sporting purposes is not a destructive device within the meaning of this definition since a shotgun is a firearm as defined above); and
 - any combination of parts either designed or intended for use in converting any device into any destructive device described in paragraph A. or B. and from which a destructive device may be readily assembled.
- g. Engaging in the unlawful possession, being under the influence of, selling or use of an illegal substance or alcoholic beverage, or that which is represented to be an illegal substance or alcoholic beverage.
- h. Public indecency.
- i. Sexually assaulting or attempting to sexually assault any school employee or student (this may result in mandatory reassignment).
- j. Engaging in any other activity forbidden by the laws of the State of Nebraska when this activity constitutes a danger to other students or interferes with school purposes.
- k. Continuation of disruptive activities, which resulted in disciplinary action or short-term suspension(s), if such violation constitutes a substantial interference with school purposes.

3. **Procedure for long-term suspension/expulsion:**

The procedure shall be the same as that of short-term suspension except as follows:

- a. The principal may suspend a student immediately, regardless of the fact that a hearing was requested within five days of notice of expulsion or long-term suspension by the school, if the principal determines that such immediate suspension is necessary to prevent or substantially reduce the risk of: a) interference with an educational function or school purpose or b) personal injury to the student, other students, school employees, or school volunteers. Although the preferable practice is that the principal makes such determination in writing, nothing in this policy shall so require. If no hearing is requested, the immediate suspension will continue until the date the long-term suspension, expulsion, or mandatory reassignment takes effect. If a hearing is requested, the suspension will continue until the date the hearing examiner files the report of his or her findings with the Superintendent, if the principal has made a determination as above described.
- b. On the date of the decision a written charge and a summary of the evidence supporting such charge shall be filed with the Superintendent. The school shall, within two school days of the decision, send written notice by registered or certified mail to the student's parent or guardian and by regular mail to the student.
- c. Such written notice shall include the following:
 - 1. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension or expulsion, including a summary of the evidence to be presented against the student.
 - 2. The penalty, if any, which the building administrator has recommended in the charge, and any other penalty to which the student may be subject.
 - 3. A description of the hearing procedures provided along with procedures for appealing any decision rendered at the hearing.
 - 4. A statement that the building administrator, legal counsel for the school, the student, the student's parent or guardian, and/or the student's representative (or legal counsel) shall have the right to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct, and the right to know the identity of the witnesses to appear at the hearing and the substance of their testimony.
 - 5. A form on which the student, student's parent, or guardian may request a hearing to be signed by such parties and delivered to the building administrator or Superintendent in person or by registered or certified mail as prescribed by state law.
- d. Nothing in this policy shall preclude the student or the student's parent/guardian or representative from discussing and settling this matter with appropriate school personnel prior to the hearing.
- e. If a hearing shall be requested within five school days of the receipt of the written notice by the student or the student's parent or guardian, the Superintendent shall appoint a hearing examiner and all of the provisions of the Nebraska statutes which relate to such a hearing shall be adhered to.
- f. If the student, parent or guardian institutes the appeal following the determination of the Superintendent, they may appeal to the Springfield Platteview Community Schools Board of Education. Such an appeal shall be made within seven school days following receipt of the written notice of the determination of the Superintendent.

- g. A hearing shall be held before the Board of Education within a period of ten school days after it is requested and such time for a hearing may be changed by mutual agreement of the student and Superintendent, except that the hearing may be held before the Board of Education of not less than three members.

Dress Code:

Platteview Central's Junior High staff believes that there is a connection between student dress and academic success. As such, any attire that detracts from the learning environment is not acceptable. Students should dress in a manner that takes into consideration the educational environment. The following guidelines are not intended to be entirely inclusive of all dress code situations.

Therefore, school administrators will have the final decision when applying the guidelines to student appearance standards.

Shirts/Tops

- Must not include tank tops, spaghetti straps, halter tops, strapless tops, racer back tops. Tank tops are any sleeveless top with a strap of less than 2 inches. Apparel that is revealing, backless, too tight, or *low cut* will not be allowed.
- Boys are not allowed to wear tank tops.
- Must not include any reference to a gang.
- Must not include any defamatory writing, obscene language or symbols, or symbols of drugs, sex or alcohol.
- Must not expose any part of the midriff when sitting, bending or standing.

Pants/ Shorts

- Must not expose undergarments when sitting, bending or standing.
- Must be worn at the waist at all times and not sag.
- Must not include any reference to a gang.
- Must not include any defamatory writing, obscene language or symbols, or symbols of drugs, sex or alcohol.
- Must cover the entire buttocks when sitting or bending and have at least a 2 inch inseam.
- Must not be see-through.
- Must not be severely ripped, have large holes, or be torn above acceptable length for shorts.

Shoes

- Must be worn at all times.
- Must be closed-toe shoes for any type of physical activity.

Accessories

- Must not present a safety hazard to self or others at the administrator's discretion.
- Must not include any reference to a gang including, but not limited to bandanas or other head covering material.
- Must not include any defamatory writing, obscene language or symbols, or symbols of drugs, sex or alcohol.
- Must not include hats or any other head apparel inside school building unless for pre-approved religious, medical or safety reasons.
- Must not include sunglasses worn inside any building.

Other Guidelines

- Must not include Pajamas or other loungewear.
- Must not include undergarments worn as outergarments.
- Must not contribute to an atmosphere of threat, intimidation or negative peer pressure.
- Must not display anything that is otherwise illegal to possess at school.
- Prohibited is dress which causes or has the potential to cause either a substantial disruption or material interference with the educational process or may be offensive to a group of students.

Inappropriate Clothing

All Staff members have been given the responsibility to check for inappropriate clothing. Students wearing inappropriate clothing will be referred to the administration or counselor. The inappropriate clothing will be documented and an appropriate sanction will be administered. Sanctions could be as little as asking the student to turn a shirt inside out or cover an objectionable part of the clothing to suspension from school for repeat offenders.

Student Code of Conduct and Discipline:

Code of Conduct: The students, teachers, support staff, and administration at Platteview Central Junior High strive for an atmosphere of cooperation, mutual respect, safety, and an equal opportunity to learn for all students. Discipline is essential to maintaining a quality learning environment, which will enable students to achieve at their highest level(s) of success. Students will be required to behave appropriately at school to meet these objectives at Platteview Central.

Student Discipline: The teaching and administrative staff will maintain close contact with the parents and students in disciplinary matters. All parents and students are asked to understand that all possible circumstances that may lead to a student being disciplined cannot all be listed in this handbook. The rules listed in this handbook represent the most frequently violated policies in most schools. The principal will be required to handle all other situations that occur in the school and use the legal remedies available to them to resolve situations and maintain a safe and productive learning environment.

Behavior Expectations and other areas of student conduct:

- 1) Keep **hands, feet** and objects to yourself.
- 2) Use **appropriate language and keep volume level of voice** down on campus.
- 3) **Snacks and gum** are allowed on campus, however certain teachers may not allow these in the classroom. You must respect different rules in different classrooms. We ask that you respect the school property and not put gum under desks or litter on floors of school. Snacks and gum are a privilege and can be revoked if the school is not kept clean.
- 4) **No running** on campus.
- 5) **No throwing objects**, such as snowballs or rocks.
- 6) **Water pistols and fake weapons** are NOT allowed on school grounds. These can be mistaken for real weapons and cause a substantial disruption to the school environment.
- 7) **Public Displays of Affection** are not allowed on campus. Hugging, kissing, and other forms of intimate behavior are prohibited.
- 8) **School Vandalism** is the willful destruction of school or personal property and is prohibited. Students and parents are required to pay for any damage done to school or personal property and students will face appropriate consequences.
- 9) **Gang language, signs, and clothes are strictly prohibited.** Students will face at minimum a detention and up to a long term suspension for gang related behavior.
- 10) **Bullying** is unacceptable. Students are severely affected by continual jokes/harassment being made at their expense. Students who choose to make fun of or continuously joke about other students will face consequences from a detention up to a long term suspension.
- 11) If a parent and student decides an **Electronic Device**, such as cell phones or ipods, are important to bring to school, please remember:
 - The district and school are NOT responsible for the loss or theft of any of these types of devices.
 - In order to use these items, teacher permission must be obtained in order for their use to be acceptable.

Bullying, Hazing, and/or Harassment of Students

Bullying and/or harassment of students are prohibited. Harassment and bullying mean physical or psychological abuse of another student by means of verbal or physical threats, intimidation, insults or other aggressive behavior and include abuse based upon race, ethnicity, gender, religion, sexual orientation or disability. Hazing means forcing a student to risk or suffer physical or mental harm or degradation to join, participate or remain in a school-affiliated organization. If a student believes that he or she has been harassed, bullied or hazed, the student and/or parent should report the behavior to the principal and/or counselor. Students who engage in harassment, bullying or hazing will be subject to disciplinary and possible criminal sanctions. *Students and parents should be aware that bullying, hazing, and harassment off school grounds through various means including Facebook, text messaging,*

Twitter, Instagram and other modes of social networking could lead to school disciplinary action(s) if the bullying, hazing, and/or harassment affects another student's learning or disrupts the educational environment here at school. Bullying, hazing, and harassment will not be tolerated at Platteview Central Junior High. Required counseling and/or consequences will be applied when appropriate to ensure behavior stops.

Prohibited Student Conduct:

Fighting and Violence:

Fighting on school property, fighting directly adjacent to school property during school hours, fighting at bus stops or on the way to or from school, and/or setting up a fight to be held off school campus, and/or fighting at school sponsored activities will result in disciplinary action to include suspension or expulsion. Causing or attempting to cause physical injury to a school employee or to any student will result in suspension or expulsion. Regardless of how a fight starts, any student guilty of posturing to fight, throwing punches, and/or contributing to the fight may be suspended. The principal will investigate the fight and one student may have more consequences than the other student involved depending on the circumstances of the fight. Self-defense is allowed when a student chooses to walk away and is assaulted by another student.

Abusive Language:

The use of abusive, derogatory, profane, or obscene language or gestures is prohibited and offenders may be given detention(s) or suspended from class or school.

- **Abusive language means: any words spoken or written about any student or school employee which may be interpreted as slanderous or defamatory including, but not limited to: racial, ethnic, religious background, sexual orientation or physical appearance.**

Fire Alarm or Smoke Detector:

A student guilty of intentionally setting off a fire alarm or smoke detector will be suspended for nine (9) days. The school resource officer will also be notified and the student may be ticketed.

Mace/Tear Gas:

The topic of mace/tear gas canisters for self protection has become a current concern in schools. Due to the unpleasant and potentially harmful effect that this gas can have on people, these canisters will be considered a weapon when discharged in school unless being used for legitimate self defense. Accidental discharge of a canister will be viewed as the use of a weapon carelessly. Mace or tear gas are prohibited from being brought to school.

Tobacco Policy

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by the smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings. For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars and chewing tobacco), vapor products (such as e-cigarettes, non-medical, and other vapor dispensers - regardless whether such products contain nicotine), alternative nicotine products, look-alike tobacco products, and products intended to replicate tobacco products either by appearance or effect.

Drug dogs/Locker Searches:

Drugs and weapons are a safety concern for every school. Parents and students are here notified that, since the lockers at Platteview Central are the property of the school and loaned to the students for use during the school year, searches of lockers by school officials based on reasonable suspicion of rule violation may occur. In addition, drug sniffing dogs can/will be brought to the school to canvas the lockers and the parking lot on a regular basis. Lockers and cars will be searched based on alerts by the drug dogs.

Drug Dog Policy:

The District retains the right to utilize the services of area law enforcement authorities' canine units in the detection of illegal drugs and/or contraband at any time, announced or unannounced at the District's schools.

1. A building principal may request the canine unit be utilized to search all inside areas of a school building at any time.
2. A building principal may request that a canine unit be utilized to search vehicles on school property during or after school hours. If a dog alerts to a student's vehicle, the student will be required to unlock the vehicle doors and trunk for an internal inspection. Any refusal to unlock the vehicle will be handled by law enforcement.
3. Any illegal drugs and/or contraband found on school grounds, whether in a student locker, vehicle, or any other place on school grounds, will be confiscated and the student may be subject to disciplinary action specified in the student handbook.
4. The student's parent(s) or guardian(s) shall be notified should illegal drugs and/or contraband be discovered.

In-School Suspension:

An alternative to out-of-school suspension is in-school-suspension. The administration can choose to assign students to serve suspension days for most ordinary reasons in the In-School suspension facility. While serving ISS, students will be provided all assigned work from their classes to be completed while serving ISS. Students may also be assigned a writing activity to be completed for each day in ISS.

Any student who does not comply with the rules of ISS will be suspended out-of-school for a period of time (generally two days). At the conclusion of out-of-school suspension time, the student will be returned to ISS to complete the original suspension.

Students in ISS are not allowed to talk to other students. They are not allowed to eat, drink, or sleep while in ISS. There will be one restroom break per half day.

After-School Detentions

Teachers may assign students detentions after school for inappropriate behavior in the classroom or hallway. Each teacher has their own expectations and rules to be followed in their classroom. Students will be given a warning for inappropriate behavior or not following rules before assigning a detention. Detentions are after-school for 35 to 45 minutes each, dependent on the violation. Individual teachers are generally responsible for supervising students in detention. Parents will be called or emailed to choose a day for the detention to be served so proper transportation home can be arranged. Students will never be held after-school without proper notification to parents. Once detentions are arranged, students that skip detentions may have consequences double for each time skipped.

Sexual Harassment:

Sexual harassment of students by any student, officer, administrator, or employee of the district is strictly prohibited. Sexual harassment is a violation of both state and federal law.

In the student context, sexual harassment includes any unwelcome conduct of a sexual nature directed at or to a specific student or students, or conduct that has the purpose or effect of unreasonably interfering with a student's work or performance, or which creates an intimidating, hostile, or offensive environment.

Both verbal and nonverbal conduct occurring outside the context of the district's authorized curriculum may constitute prohibited sexual harassment. Specific types of conduct which are prohibited include, but

are not limited to, jokes, statements, or comments, whether derogatory or complimentary in nature, which either explicitly or by implication, contain or can reasonably be interpreted to contain or refer to matters of a sexual nature; physical contact, touching, or physical interference; and visual conduct such as gestures, pictures, posters, cartoons, drawings or other written, printed or published materials of a like or similar nature, which either explicitly or by implication, contain or can be reasonably inferred to contain matters of a sexual nature.

The district cannot prevent violations of this policy, unless such behavior is observed by the staff, or the staff is told of violations. If you have any reason to believe that you or any other student has been sexually harassed, you should immediately report the violation to your classroom teacher or counselor. If you feel that your classroom teacher or counselor do not give you satisfactory results, or if you feel that your classroom teacher or counselor is part of the problem or you are for any other reason uncomfortable in discussing the matter with that individual, then please contact the building principal or any other teacher or administrator of your choice, including, but not limited to, the superintendent of schools.

Except to the extent disclosures are required by law or are necessary for investigation or disciplinary action, all complaints will be kept confidential. You can be assured that you will not suffer any negative consequence as a result of bringing your concerns to the attention of the staff. All complaints will be promptly and thoroughly investigated. If the investigation reveals that you or others have been the subject of sexual harassment, appropriate disciplinary action will be immediately taken against the individual or individuals involved.

Those offenses that on their own may not lead to long term suspension or expulsion, if repeated, may lead to long term suspension or expulsion.

The guide beginning on the following page is used by Platteview Central Junior High to conduct disciplinary action. The code of conduct allows for interpretation by the administration due to circumstances and the severity of the incident.

Discipline Matrix Guide

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
A1 Assault on student without injury	ISS 1-3 days. Notify parents	OSS 1-3 days. Notify parents	OSS 5-10 days. Notify parents. Possible expulsion.
A2 Assault on student with injury	OSS 3-5 days. Notify parents and police. Possible recommendation for expulsion.	OSS 5-19 days. Notify parents and police. Recommendation for expulsion.	
A3 Assault on school personnel, with or without result of injury	OSS 10-19 days. Notify parents and police. Recommendation for expulsion.		
A4 Fighting	ISS/OSS 1-3 days. Notify parents.	ISS/OSS 3-5 days. Notify parents.	OSS 5-10 days. Notify parents. Possible expulsion.
A5 Threats, intimidating, or menacing another student, including hazing.	2 Detentions Administrative Documentation	ISS 3 Days. Notification of Parents	ISS 3-5 Days. Notification of Parents
A6 Threats, intimidating, or menacing school personnel.	ISS 3 Days Notify parents	OSS 3-5 Days Notification of Parents Possible Expulsion	
A7 Swearing at school personnel	ISS 3 Days Notification of Parents	OSS 3-5 Days Notification of Parents Possible Expulsion	OSS 5-10 days. Notify parents. Possible expulsion.
A8 Initiating threatening calls to school, i.e. bomb threats, etc.	OSS 5-19 Days Notify parents, police, and fire marshal.... Recommendation for Expulsion		

- The level of violence may affect the length of suspension.
- If both students are involved in physical contact, both are considered to have fought and using self-defense is not a defense.
- Individuals that verbally entice a fight, call out another student, or challenge the other students are also considered to be guilty of fighting if it results in a fight.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
B1 Weapon	OSS 10-19 days. Retain the object. Notify parents and police. Possible Recommendation for expulsion.	Retain the object. Notify parents and police. Recommendation for expulsion.	
B2 Firearm	Mandatory 1 calendar year expulsion.		
B3 Nuisance or dangerous items: stink bombs, squirt guns, snowballs, etc.	ISS 1-3 days. Notify parents.	ISS 3-5 days. Notify parents.	OSS 1-3 days. Notify parents.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
C1 Possession, under the influence of, and/or use of alcohol, controlled substance, intoxicant or placebo/lookalike/imitation	OSS up to 19 days. Notify parents. Notify police. Recommend drug/alcohol evaluation.	Recommendation for expulsion.	
C2 Selling or offering a controlled substance, prescription drug, alcohol, and intoxicant of any kind	Recommendation for expulsion.		
C3 Possession and/or sale of drug paraphernalia.	OSS 5 days. Notify parents and police. Possible recommendation for expulsion.	OSS 5-10 days. Notify parents and police. Possible recommendation for expulsion.	Recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
D1 Robbery Use of Force or Fear	OSS 5 days. Notify parents and police. Possible recommendation for expulsion.	OSS 5-19 days. Notify parents and police. Recommendation for expulsion.	
D2 Extortion	2 Detentions Notify parents.	ISS 1-3 days. Notify parents. Notify police.	OSS 3-5 days. Notify parents and police. Possible recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
E1 Fire setting, arson.	OSS 10 days. Notify parents, police, and fire marshal. Reimburse district for loss. Recommendation for expulsion.		
E2 Graffiti or causing damage to school property, private property	ISS 1-3 days. Notify parents and police. Reimburse for loss	ISS 3-5 days. Notify parents and police. Reimburse for loss	OSS 3-5 days. Notify parents and police. Reimburse for loss. Recommendation for expulsion.
E3 Signaling false fire alarm, tampering with equipment or extinguishers.	OSS 3-5 days. Notify parents, police, and fire marshal. Reimburse district for loss.	OSS 5-19 days. Notify parents, police, and fire marshal. Reimburse district for loss. Possible recommendation for expulsion.	Recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
F1 Theft or attempted theft of school or private property.	ISS 1-3 days. Notify parents and police. Reimburse for loss.	ISS 3-5 days. Notify parents and police. Reimburse for loss..	OSS 1-5 days. Notify parents and police. Reimburse for loss. Possible recommendation for expulsion.

F2 Wrongful possession of school or private material	ISS 1-3 days. Notify parents. Notify police.	ISS 3-5 days. Notify parents. Notify police.	OSS 3-5 days. Notify parents. Notify police. Possible recommendation for expulsion.
F3 Knowingly receiving stolen school property.	OSS 3 days. Notify parents. Notification of police. Reimburse for loss.	OSS 3-5 days. Notify parents and police. Reimburse for loss.	OSS 5 days. Notify parents and police. Reimburse for loss. Possible recommendation for expulsion.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
G1 Smoking, E-cigarettes (vapor cigarettes) or use of tobacco products.	ISS 1-3 days. Notify parents.	OSS 1-3 days. Notify parents.	OSS 5 days. Notify parents.
G2 Possession of matches, lighter, or cigarettes (including E-cigarettes or vapor cigarettes)	ISS 1-3 days. Confiscation of matches, lighter, or cigarettes. Notify parents.	ISS 3-5 days. Confiscation of matches, lighter, or cigarettes. Notify parents.	OSS 1-3 days. Confiscation of matches, lighter, or cigarettes. Notify parents.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
H1 Written or oral harassment: including profane or abusive language/gestures towards staff or students, bullying, jokes, slurs, graphic or verbal comments about an individual's body of a sexual nature or racial background.	Conference with administrator.	ISS up to 3 days. Notify parents.	ISS up to 5 days. Notify parents.
H2 Visual harassment: offensive posters, pornography, photos, cards, cartoons, graffiti, drawings, objects or gestures, PDA, and locker décor.	ISS up to 3 days	ISS 3 days. Notify parents.	ISS 3-5 days. Notify parents.

H3 Physical harassment: Intentional or obvious unwelcome or offensive physical contact.	ISS up to 3 days. Notify parents and police.	ISS up to 5 days. Notify parents and police.	OSS 3-5 days. Notify parents and police. Recommendation for expulsion.
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****Please refer to the Platteview Central JH policy included in Student Rights and Responsibilities. The victim may take action beyond the scope of building discipline in regards to harassment.

Infraction	1st Intervention/ Consequence	2nd Intervention/ Consequence	3rd Intervention/ Consequence
I1 Defiance of authority. Failure to obey a direct instruction including lying and refusing to provide or falsifying information.	Up to 2 detentions. Notify parents.	ISS 1-3 days. . Notify parents.	ISS 3-5 days. Notify parents.
I2 Disruption of school activities, i.e. excessive talking, horseplay, play fighting, misuse of passes, etc.	Conference with administrator.	2 detentions. Notify parents.	ISS 1-3 days. Notify parents.
I3 Disruption while in ISS	OSS for 2 days. Return to complete ISS days assigned.	OSS 3 days. Return to complete ISS days assigned.	OSS 5 days. Recommendation for expulsion.
I4 Use of electronic devices i.e. beepers, radios, tape players, cellular phones, laser pointers, etc.	Confiscate device. Conference with administrator. Device may be reclaimed at the end of the school day.	Detention. Confiscate device. Conference with administrator.	2 Detentions. Confiscate device. Parent picks up the device.
I5 NO SHOW to after school detention assigned by an administrator.	Assignment to 2 detentions.	ISS 1 day	ISS 1-3 days
I6 Any lunchroom misconduct	Detention.	2-5 Detentions. Notify parents.	ISS 1-3 days. Notify parents.

I7 Fraudulent use of school or public phone	ISS 1-3 days. Notify parents. Notify police.	ISS 3-5 days. Notify parents. Notify police.	OSS 5 days. Notify parents. Notify police.
I8 Buying or selling food, drinks, or any unauthorized use of a student id number.	Detention. Notify parents.	ISS 1-3 days. Notify parents.	ISS 3-5 days. Notify parents.
I9 Falsifying or altering signatures, misrepresenting or calling self in.	ISS 1-3 days. Notify parents.	ISS 3-5 days. Notify parents.	OSS 1-3 days. Notify parents.
I10 Gambling in any form: pitching coins, dice, wagering with cards, etc.	1-3 Detentions. Conference with Administrator.	3-5 Detentions. Notify parents.	ISS 1-3 days. Notify parents.
I11 Wrongful use of skateboard, roller blades, bicycles, etc. on school property	Confiscate. Notify parents. Parents must pick up.	1 detention. Confiscate. Notify parents. Parents must pick up.	2 detentions. Confiscate. Notify parents. Parents must pick up.
I12 Truancy (1 period)	2 Detentions.	3-5 Detentions.	ISS 1 day. Notify parents.
I13 Truancy (More than 3 periods)	ISS 1-3 days.	ISS 3-5 days.	
I14 Unauthorized entry into any unattended school area	Detention.	2-5 Detentions.	ISS 1-3 days.
I15 Loitering	Conference with administrator. May issue detention.	2 Detentions	3-5 Detentions
I16 Leaving school without following procedure	Detention Notify parents.	2-5 Detentions. Notify parents.	ISS 1-3 days. Notify parents.

I17 Willful violation of other school rules and regulations (i.e. bringing open beverages into the building, dress code violation, etc)	Warning issued to student. Staff may confiscate and retain items for parent. Clothing changed or corrected.	2 Detentions Clothing changed or corrected.	3-5 Detentions Clothing changed or corrected
I18 Violating the closed campus policy	Detention.	1-3 Detentions.	ISS 3 Days. Notify parents.
I19 No show for Teacher detention	2 Detentions.	4 Detentions.	ISS 1-3 Days. Notify parents.
I20 Misconduct for a Guest Teacher	2 Detentions.	ISS 1-3 days. Notify parent.	ISS 3-5 days. Notify parents.
I21 Continual violation of school rules	ISS 3-5 Days. Notify parents.	OSS 1-3 Days. Notify parents.	OSS 3-5 Days. Notify parents.
I22 Violation of Tardy Policy	1 Detention with teacher.	2 Detentions. Notify parents.	ISS 1 day. Notify parents.
I23 Cell Phone/Device Violation	Documentation of Violation. Phone/Device will be returned at the end of the school day.	Parents will be notified. Phone/Device will be returned to Parent Only	Parents notified. Phone/Device will be returned to Parent Only. Detention(s) assigned.
I24 Misuse of School issued technology (iPad or other)	Conference with administrator.....up to 3 Days ISS dependent upon violation. Possible loss of device.	3-5 Days ISS, dependent upon violation. Loss of device for a set period of time, dependent upon the violation.	1-5 Days OSS, dependent upon violation. Loss of device for remainder of the semester/school year.

Attendance

Parents are asked to call between 7:30 AM and 8:45 AM any morning that your student(s) will be absent. In the event the school is not contacted, parents will be called at home or work after this time. An unexcused absence will be recorded for any absence where parent contact is not able to be made or if there is an invalid reason for a student absence.

Excused vs. Unexcused Absence:

Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as **School Excused** or **Not School Excused**.

Excused Absence. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/ or death in the family, require advance approval.

An absence for any of the following reasons may be excused, provided the required procedures have been followed:

- . Attendance at a funeral for a member of the immediate family (parents, siblings, and grandparents),
- . Illness which causes a student to be absent from school,
- . Doctor or dental appointment which require student to be absent from school,
- . Court appearances that are required by a court order,
- . School sponsored activities which require students to be absent from school,
- . Family trips in which student accompanies parent(s)/legal guardian(s), and
- . Other absences which have received prior approval from the Principal.

The Principal shall have the discretion to deny approval for any of the foregoing reasons, depending on circumstances such as the student's number of other absences (in which case the principal may ask for doctor notes excusing student from school), the student's academic status, tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:

- . Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the

parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments, which are excessive in nature.

Other absences are those in which the parent has not communicated a reason for the student's absence.

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and

One or more meetings between the school's attendance officer, the child's parent(s) or guardian(s), and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (i) Illness related to physical or behavioral health of the child;
- (ii) Educational counseling;
- (iii) Educational evaluation;
- (iv) Referral to community agencies for economic services;
- (v) Family or individual counseling;
- (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

Informing Parents of Student Absenteeism

Although students may be excused from school, individual students (and parents) should not ignore the natural consequences of missing class. The grades earned by a student may be affected by extended or excessive absences.

Attendance letters will be sent home to parents when:

- * a student has five or more days of unexcused absences at any time during the school year;
- * seven or more excused absences in the first semester;
- * 15 total absences at any time during the school year; or

- * at the Principal's discretion as deemed necessary.

Reporting Excessive Absenteeism to the County Attorney

The school may report to the county attorney when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Attendance at School Activities

To participate in any after school or evening activity that is sponsored by the school, the student must be in attendance during the school day or not less than half the school day which includes the afternoon session of school (last four periods). This rule applies to school dances, band and choir performances, sporting events and club activities. Scenarios may apply where the principal may make exceptions.

Tardies

Being prompt is a valuable lifetime habit and should be encouraged by staff and parents. Tardiness affects everyone. A student who arrives late to school should report to the office to sign in. When students continue to be tardy to a class or school the following consequences will serve as a reminder to the importance of being on time and to help build proper habits. Tardies are kept on a 9-week basis, per period and include tardies to school. Regardless if parents call the school to notify the office, a student is still tardy if they do not have a valid reason (doctor note, appointment verification, etc.).

- 1) **1-2 Tardies**- student signs tardy sheet.
- 2) **3-4 Tardies**- 35 minute detention assigned on each.
- 3) **5-6 Tardies**- 45 minute detention assigned on each.
- 4) **7 plus Tardies**- Parent meeting required and student put on behavior plan, signed by student/parent/ teachers/ and principal. Possible suspension time may be required.

Locker Rules and Regulations:

Locker combinations will be given to students at the beginning of the school year. Lockers should be kept neat and appropriate at all times. There will be periodic "locker clean-outs" during the school year. **The school administration reserves the right to inspect lockers for any reasonable cause at any time during the school year.** Students should use only the locker assigned to them. Taking property not belonging to you is considered theft and will be subject to appropriate school discipline which can

include suspension and expulsion. Students are not to tamper with other lockers ***nor give their combinations to another student(s).***

P. E. Lockers: Lockers are provided for Platteview Central student use during P.E. classes. **Students are required to place a lock on their P. E. locker to protect valuables.** This lock is to be used at all times to help protect your valuables.

Platteview Central students will be issued a school padlock at the beginning of the school year. The padlock is to be used at the direction of the Physical Education Teacher(s). The padlock is to be returned in satisfactory condition at the end of the school year. *Students losing or having the padlock damaged will be expected to pay the \$5.00 replacement cost.* Students are not to tamper with other lockers *nor give their padlock combinations to another student(s).*

If students elect to use a padlock brought from home an extra key or a copy of the combination must be given to the P.E. teacher before the padlock is used. In the event school officials need access to the padlocked locker and a student has not provided the necessary information or key, the padlock will be cut off in order that locker access is obtained. Periodic checks of student lockers are made.

Any missing property should immediately be reported to the P.E. teacher. After reporting the missing property to the P.E. teacher, contact the school office manager and fill out a **Theft Report** when appropriate. Timeliness in this process is very important!

Child Abuse

To comply with current Nebraska Statute, Article 15, Abuse of Minor Children, Incompetent or Disabled Persons, Sections 28-1501 to 28-1508, any teacher or other school employee who suspects that a child's physical or mental health or welfare may be adversely affected by abuse or neglect shall report or cause a report to be made on any suspected case.

Abuse or neglect shall mean knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (a) placed in a situation that may endanger his life or physical or mental health, (b) tortured, cruelly confined, or cruelly punished, (c) deprived of necessary food, clothing, shelter, or care, (d) left unattended in a motor vehicle, if such a child is six years of age or younger, or (e) sexually abused.

State School Law provides immunity from liability to those reporting or investigating child abuse.

School Dances

Dances will be held periodically throughout the school year. The dances are open to students in grades 7 and 8 only and anyone attending must be a student of Platteview Central. NO EXCEPTIONS WILL BE MADE.....this includes friends, relatives, and former students. The following are guidelines for school dances:

- 1) All regular school rules are in effect before, during, and after school dances. Students not following rules or displaying inappropriate behavior will be asked to leave the dance and parents will be called to come pick up the student.
- 2) All students are to enter the dance through the designated door. Students will not be allowed to leave the dance once being admitted unless a parent is picking them up early.
- 3) Students who are under the influence of drugs or alcohol will be referred to the police, parents will be called, and school disciplinary procedures will follow.

Dropoff and Pickup of Students

The main drive in front of the building has a lane for drop-off and pick-up of students. ***Buses will have priority - parents in vehicles need to stay clear until the buses have loaded and unloaded in the morning and afternoons.*** Buses leave the area at 3:35 PM, so any parent picking up their student should plan on being there after 3:30 PM. The drive in front of PC is a one way route during arrival and departure. Please exit our campus onto 108th street when delivering or picking up a student. Returning to Platteview Road via the top/east entrance is prohibited during morning and afternoon busing hours.

Safety Drills

Platteview Central will conduct a variety of safety drills throughout the year. All safety drills, including fire, severe weather, bomb, or intruder, are important precautionary measures. It is essential that when the first signal is given, everyone obeys instructions promptly and reports to the various areas assigned for safety. All classrooms have maps on where to go for safety and teachers will lead students to those areas of safety during a severe weather or crisis situation. Most importantly, it is critical to follow ALL teacher directions.

School Closings

Any time school may be closed due to inclement weather, please listen to local television stations and check the district website. Television will be notified as early as possible. PLEASE DO NOT CALL THE SCHOOL FOR INFORMATION ON SCHOOL CLOSINGS. If school is open during inclement weather, parents should decide whether or not their children should attend school. We will work with you on an excused absence.

Athletics

Various athletic programs are available for both male and female students. Activities throughout the school year include:

- 7th-8th grade boys' / girls' cross country
- 7th-8th grade girls' volleyball
- 7th-8th grade boys' football
- 7th-8th grade boys' basketball
- 7th-8th grade girls' basketball
- 7th-8th grade boys' wrestling
- 7th-8th grade girls' track
- 7th-8th grade boys' track

A current school physical must be on file prior to participation in athletic practices or games.

Items regarding athletic department policies and problems will be handled within the confines of the athletic department first. All coaches are directly responsible to the Activities Director, who in turn is responsible to the Principal and Superintendent. Any concerns of the athletic department should first be brought to the coach, and if not resolved, to the Activities Director. If it is of such magnitude that requires outside suggestions or opinions, the Principal or Superintendent may be involved.

Fee Schedule

Program	Amount of Fee (\$) OR Specific Material Needed
PE / Physical Education	Soft Soled/Tennis Shoes and socks, running shorts, T-Shirt(s)
Music - Optional (Band)	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments are available for use by any student. Instrument Rental Fee is \$35 for Tier 1 and \$60 for Tier 2 per year for use of school owned instrument(s).
Classroom Supplies	Necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
School Meals	Lunch - \$2.85; Milk - \$0.55; Breakfast - \$1.80; Prices are maximums based on one meal per day and will vary depending on the number of meals or items purchased by the student and may be adjusted during the year.
Lost or Damaged Books (textbooks)	Costs are variable based on age of textbook. Binding replacement begins at \$9.50. Replacement costs are prorated and max out at \$70 per book.
Yearbook	Yearbooks are published and made available annually at a cost estimated to be around \$20. Yearbooks are an optional purchase.
Locker and Lock Use	\$5.00 fee if lock not returned at the end of the year or damaged beyond use.
iPad Usage and Insurance	\$20 per year, per student; \$100 maximum insurance fee per family.
iPad Damage or Lost/Stolen iPad	\$75 for damaged or broken iPad \$250 for lost or stolen iPad
iPad Puck and Cord	\$10 to replace damaged/lost/stolen cord * \$5 to replace puck * \$15 for both
School iPad Case	\$30 to replace damaged/lost/stolen case
Athletic Physicals	Costs varies; payable directly to student's physician or clinic.
School Pictures	Students purchase pictures as desired and pay directly to photo company. Pictures are optional for purchase but necessary for yearbook(s).
Field Trips	Costs of school sponsored field trips will remain minimal. Costs will not exceed \$20 on any single occasion. Students are responsible for meals as directed by the school officials in charge of the trip.

Community Relations

Sportsmanship, Ethics, and Integrity

The Board of Education of Springfield Platteview Community Schools recognizes the value of extracurricular activities in the educational process and the values that students may develop when they have an opportunity to participate in organized activities outside of the traditional classroom.

Student participants and district appointed sponsors involved with school board and/or school approved extracurricular activities are expected to demonstrate the same level of responsibility and behavior at practice, competitions, and extracurricular events as is expected in the classroom. School district representatives and students are responsible for maintaining sportsmanlike behavior, exhibiting ethical conduct and demonstrating integrity. The Board of Education of Springfield Platteview Community Schools further encourages the development and promotion of sportsmanship, ethics, and integrity in all phases of the educational process as well as segments of the community. This includes administrators, participants, adult supervisors, parents, fans, spirit groups, and support/booster groups.

Spectators are permitted to attend extracurricular activities only as guests of the school district. Accordingly, as a condition of this permission, they must comply with the school district's rules and policies. Spectators will not be allowed to interfere with the enjoyment of the students participating, other spectators or with the performance of employees and officials supervising the extracurricular activity. Spectators, like the student participants, are expected to display mature behavior and sportsmanship. The failure of spectators to do so is not only disruptive, but also embarrassing to the students, the school district, and the entire community.

Any spectator, including adults, who behave in a manner that is not consistent with school district expectations and this policy, may be removed from the event by security personnel, school officials, or by the individual in charge of the event. In addition, the individual may be denied admittance to future school events or activities for a specified period of time. School officials shall send a notice of exclusion from future extracurricular activities to the spectator involved. Such notice is to be provided from the activities director and/or the respective building principal. Due process shall be provided in accordance with school district policies and shall include the opportunity for a hearing with school officials. In the event the spectator removed or denied future admittance is a student from a visiting school, an effort will be made to work with the administration of the visiting school with respect to future exclusion.

The district shall also have full authority to invoke penalties or pursue legal action as consistent with district rules, regulations, school board policies, and Nebraska and Federal laws.

To protect the rights of students to participate without fear of interference and to permit the sponsors and officials of extracurricular activities to perform their duties without interference, the following provisions are in effect, but not limited to:

1. Abusive verbal or physical conduct of spectators directed at participants, officials or sponsors of extracurricular activities or conduct that interferes with the administration of the extracurricular activity will not be tolerated.

2. The use of vulgar or obscene language directed at students, officials or sponsors participating in an extracurricular activity or at other spectators will not be tolerated.

The Board of Education of Springfield Platteview Community Schools hereby adopts the following Spectator Code of Sportsmanship Behavior, Ethics, and Integrity.

It is the responsibility of the spectator to:

- 1. Keep cheers positive. There should be no profanity or degrading language / gestures.**
- 2. Avoid actions that offend visiting teams or individual players**
- 3. Show appreciation of good play by both teams**
- 4. Learn the rules of the game in order to be a better informed spectator.**
- 5. Treat all visiting teams in a manner in which you would be expected to be treated.**
- 6. Accept the judgment of coaches and officials.**
- 7. Encourage other spectators to participate in the spirit of good sportsmanship**
- 8. Obey the instructions of school employees and officials supervising the extracurricular activity.**

Date of Adoption: May 10, 2004

Board of Education Policy 1114

FERPA Notification of Rights for Springfield Platteview Community Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day Springfield Platteview Community Schools receives a request for access.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask Springfield Platteview Community Schools to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it

should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

[Optional] Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Springfield Platteview Community Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

[NOTE: In addition, a school may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.]

[Optional] See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as “directory information” under § 99.37. (§ 99.31(a)(11))

**Family Educational Rights and Privacy Act (FERPA)
Notice for Directory Information for Springfield Platteview Community Schools**

[Note: Per § 99.37(d), your school may adopt a limited directory information policy. If you do so, the directory information notice to parents and eligible students must specify the parties and/or purposes that may receive directory information.]

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Springfield Platteview Community Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, Springfield Platteview Community Schools may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Springfield Platteview Community Schools to include this type of information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA

that they do not want their student's information disclosed without their prior written consent. [Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

If you do not want Springfield Platteview Community Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by August 18, 2015. Springfield Platteview Community Schools has designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- | | |
|--------------------------|---|
| -Student's name | -Participation in officially recognized activities and sports |
| -Address | -Weight and height of members of athletic teams |
| -Telephone listing | -Degrees, honors, and awards received |
| -Electronic mail address | -The most recent educational agency or institution attended |
| -Photograph | -Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.) |
| -Date and place of birth | |
| -Major field of study | |
| -Dates of attendance | |
| -Grade level | |

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA) Springfield Platteview Community Schools

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of*–
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use –
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Springfield Platteview Community Schools will/has develop[ed] and adopt[ed]] policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Springfield Platteview Community Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Springfield Platteview Community Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Springfield Platteview Community Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Springfield Platteview Community Schools

Elementary Student & Parent Handbook 2016-2017



Westmont Elementary School
13210 Glenn Street
Omaha, NE 68138
(402) 895-9602



SPRINGFIELD
ELEMENTARY SCHOOL

Springfield Elementary School
765 Main Street
Springfield, NE 68059
(402) 253-2245

Springfield Platteview Community Schools
Springfield, Nebraska

Springfield Platteview Community Schools

Board of Education

Brian Osborn, President
Jenny Kreifels, Vice President
Lori Bartels, Secretary
Robert Icenogle
Brenda Sherman
Brian Wichman

Administrative Office

District Administrative Offices
14801 South 108th Street
P.O. Box 365
Springfield, NE 68059
402-592-1300

Brett Richards
Anita Belsky
Holli Kirwan
Angela Simpson

Superintendent
Director of Special Services
Director of Learning
Director of Student Support Services

Elementary Schools

Springfield Elementary
765 Main Street
Springfield, NE 68059
402-253-2245
Kaela Heneger, Principal

Westmont Elementary
13210 Glenn Street
Omaha, NE 68138
402-895-9602
Melissa Hasty, Principal

Secondary Schools

Platteview Central Junior High
108th & Platteview Road
Springfield, NE 68059
402-339-5052
Darin Johnson, Principal

Platteview Senior High
108th & Platteview Road
Springfield, NE 68059
402- 339-3606
Ron Alexander, Principal
Steve Joekel, Assistant Principal/Activities
Director

Springfield Platteview Community Schools

Mission Statement

The Mission of Springfield Platteview Community Schools (SPCS) is to ensure that all students acquire the 21st century skills and behaviors necessary for each student to succeed now and into his/her future.

21st century skills and behaviors are defined as follows:

Core Knowledge/Literacy (Essential Learning Proficiency (Standards); Global Literacy; Financial and Economic Literacy; Civic Literacy; Health and Wellness Literacy, Beginning Career Knowledge)

Higher Level Thinking Skills(Problem Solving; Decision Making; Making Inferences; Application; Synthesis and Creativity/ Innovation; and Analysis and Evaluation)

Communications Literacy (Communications and Information Technology; Reading/Writing/Speaking/Listening Proficiency; Collaboration; and Research)

Life Skills (Ethics; Responsibility and Personal Productivity; Self-Reflection and Direction; Social Responsibility; Leadership; and Adaptability)

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SCHOOL DAY

Arrival and Dismissal Times

Westmont Elementary	Springfield Elementary
Monday: <ul style="list-style-type: none"> ● 9:00 Students enter the building ● 9:10 Tardy bell rings ● 3:05 Kindergarten dismiss ● 3:10 1st-6th Grade dismiss 	Monday: <ul style="list-style-type: none"> ● 9:10 Students enter the building ● 9:20 Tardy bell rings ● 3:15 Kindergarten dismiss ● 3:20 1st-6th Grade dismiss
Tuesday-Friday: <ul style="list-style-type: none"> ● 8:00 Students enter the building ● 8:10 Tardy bell rings ● 3:05 Kindergarten dismiss ● 3:10 1st-6th Grade dismiss 	Tuesday-Friday: <ul style="list-style-type: none"> ● 8:10 Students enter the building ● 8:20 Tardy bell rings ● 3:15 Kindergarten dismiss ● 3:20 1st-6th Grade dismiss
Breakfast Served: <ul style="list-style-type: none"> ● Monday 8:45-9:05 ● Tuesday- Friday 7:45-8:05 	Breakfast Served: <ul style="list-style-type: none"> ● Monday 8:45-9:15 ● Tuesday- Friday 7:45-8:15

We would appreciate your cooperation on this arrival time. There is no supervision for students before 7:45 a.m. as teachers are preparing for the school day. We encourage students to arrive no earlier than 8:00 a.m. unless the student is eating breakfast. Students should enter the building through their designated door.

Attendance

It is our goal to have every student in school as many school days as possible, and to work with parents and guardians to help students understand the importance of being in school. Students may be excused for illness, or if parents request, the student may miss school for a family emergency or special family need.

Parents and guardians are asked to call the school office if a student will be absent. Students may also be excused from school to participate in a school approved activity. Unless the school is notified, a call will be made to the student's home or parents place of work to verify the absence.

Students not in class on time will be counted as tardy. Because many times parents do not know that their child has been tardy to school, parents will be notified after 5 tardies and if deemed necessary a conference may be requested after 10 tardies. We hope that by keeping you informed, we can work together to help your child get to school on time.

Before and After-School Care

Springfield Platteview Educational Foundation is proud to offer a before and after school program beginning at the start of the 2016-17 school year for K-6 students at Springfield and Westmont Elementary Schools. If you are interested in the program and have additional

questions, please contact Kids Care program director Angela Simpson at kidscare@springfieldplatteview.org or 402-657-8125.

Birthday Treats/Prizes

Bringing birthday treats or prizes is optional for parents/students. All treats and prizes must be approved by classroom teacher or building principal in advance. The most convenient birthday treats are easy to hand out, do not require refrigeration, and are easy to clean up. Please provide the teacher with any serving items necessary to distribute the treats such as spatulas, eating utensils, plates, bowls, napkins, etc.

Controlled Access Entry

All visitors will have to be buzzed in during school hours. Building doors will be locked at the start time of each of the school day. To enter any of the buildings, visitors will have to identify themselves to a secretary or other designated staff member who will have to grant them access. Once inside, all visitors must adhere to the following procedure: Upon entering the building, all parents and visitors are asked to sign in at the office and wear a visitor badge.

Dismissal and Pick Up of Students

Students should go directly home or to a school sanctioned activity after dismissal. Students should not play on school grounds after school unless supervised by a parent. Parents should call the office before 2:30 p.m. if there is a change in pick up routine for the child. The office will notify the child's teacher. Students who are not picked up 10 minutes after dismissal should go to the office to call parents and/or wait for parents.

Westmont Elementary (additional procedures)

- Kindergarten parents should park in designated areas (Richland Avenue) and pick up students in front of the school. Staff will walk Kindergarten students to buses or day-care buses/vans. If older siblings are picking up Kindergartners, parents should inform the teachers of this plan or any deviation in routine. Each parent is asked to complete a form indicating each child's before and after school plan.
- Due to the buses parking in the loop at the front of the school at dismissal time, parents should park along the east side of Richland Drive and our students will walk over there for pick up.

Springfield Elementary (additional procedures)

- The drive in front of the school has two lanes. Parking is limited in the narrow drive and only allowed on the north side of the drive. The other lane is designated as a drive through for loading and unloading students. This lane needs to remain open with traffic moving.
- Please drive as far forward as possible when picking up or dropping off students. If your child is not outside at the time you pass through, a second trip through the drive may be necessary to keep the traffic flowing. To ease traffic congestion directly in front of the school, parents may elect to meet their youngsters at a designated location off school grounds. Please do not stop on Main Street to load or unload children. The safety of the children is our primary concern.

- At the end of the days school busses will be parked on the far east side of the private drive loading students.

Lost and Found

To help prevent lost articles, put your child's name on his/her belongings. If an article belonging to your child is missing, he/she should look in the lost and found box. **Students are asked not to bring expensive or fragile possessions to school.** It is important for the school and home to stress to our children the importance of being responsible with one's personal belongings. Please know that the school cannot be responsible for lost, stolen, or broken personal items.

Lunch Procedures

Students may choose to eat hot lunch at school or bring a cold lunch.

1. If a child wants a hot lunch he/she may:
 - a. bring cash or check (\$2.65)
 - b. deposit money in e-Funds Account
 - c. purchase an extra milk (\$.55) cash or use e-Funds account.
2. If using the e-Funds account system, please check regularly to be sure adequate money is in the account. Each child will receive a note to bring home and the parents will receive an e-mail when accounts grow close to negative or become negative.
3. Parents may apply for free or reduced cost (\$.40) lunch for their child. Applications are available online at springfieldplatteview.org. Please complete a new application available at the beginning of each year. Paper applications are available for families to complete or pick up at the district office or at Westmont/Springfield Elementary Office. (Eligibility for the free/reduced lunch program is determined by federal guidelines.)
4. Parents may attend the lunch with their child at any time, and are encouraged to let the office know by 9:30 a.m. if purchasing a hot lunch. An adult lunch costs \$3.20.

If you are planning to join us for lunch you are welcome to order a lunch through the cafeteria or bring your own meal. If you choose to bring your lunch, we would ask you to bring your lunch in an unmarked container/bag as not to advertise or promote an outside company. This request is due to Federal Lunch Program Guidelines. Those guidelines prohibit the advertising or encouragement of competition for the federally subsidized lunch program. Thank you for understanding. We look forward to you joining us for lunch.

School Breakfast Program

Westmont and Springfield Elementary Schools offer an optional before school breakfast program. Breakfast is served at 7:45 a.m. each morning. Cost of breakfast is \$1.55. Children of families whose income falls within federal guidelines may eat breakfast at a cost of \$.40 (reduced) or free.

e-Funds Lunch Account

e-Funds is the name of our cafeteria cash register system. With the e-Funds cash register system a student will deposit money in their account which is accessed by a four digit number on a keypad. If your child is returning to our school or been in another SPCS school, they will have the same number as last year. It is very important your child learn their number so they can enter

it on the keypad the first day of school. Money in the e-Funds account at the end of the school year will roll over into the next year.

Physical Education

Students should wear tennis shoes for participation in physical education classes. Students are not allowed to wear anything that may cause injury to themselves or to their classmates. All students will be expected to participate in physical education classes. A written note from the child's physician should be provided in order to excuse a child from participating in physical education classes.

SAFETY

Abuse and Neglect Reporting Procedures

Nebraska Child Abuse Reporting Law, State Statute 28-711, includes the following: When any physician, medical institution, nurse, school employee, social worker, or any other person has reasonable cause to believe that a child or an incompetent or disabled person has been subjected to conditions or circumstances which reasonably would result in abuse or neglect, he or she shall report such incident or cause a report to be made to the proper law enforcement agency or to the department. Such report may be made orally by telephone, with the caller giving his or her name and address, and shall be followed by a written report, and to the extent available all contain the address of the person or persons having custody of the abused or neglected person, the nature and extent of the abuse or neglect, or the conditions and circumstances which would reasonably result in such abuse or neglect, and evidence of previous abuse or neglect including the nature and extent, and other information which, in the opinion of the person, may be helpful in establishing the cause of such abuse or neglect and the identity of the perpetrators.

Arrival and Dismissal Practices

To provide safety for the pedestrian and the driver, your cooperation in helping your child observe the following rules will be appreciated:

1. Parents are encouraged to plan with their children the shortest and safest route to/from school.
2. Students should cross streets using the proper crosswalks.
3. Parents should instruct their children to cross at corners or areas where school crossing signs are posted and should assist students in understanding safety procedures.
4. If students are transported by motor vehicle to school, we suggest that you follow the procedure outlined below:
 - a. Instruct your child to enter and leave your vehicle from the curb side. Never enter or leave on the street side of a vehicle. A serious accident could result from a child darting across the street or coming out between two parked cars.
 - b. If you choose to meet your child along streets not adjacent to the school, instruct your child to use proper crosswalks or to cross at the proper intersection.
 - c. Please do not drop off students in the parking lot.

Behaviors That Lead to Success

Behaviors that lead to success tell us what we can do to become good school citizens. These rules are written to keep us safe in our schools and protect the rights of all students.

Students who are responsible:

- A. Follow directions given by any school staff member. They speak to and treat school staff respectfully.
- B. Solve problems peacefully. They do not fight, threaten, “Put down” others, or force others to do what they don’t want to do.
- C. Respect the property of others. They do not take or break things that belong to the school or others.
- D. Care about how others feel. They do not hurt or try to hurt others.
- E. Treat others fairly. They do not bully or force a student to give them money or valuables.
- F. Help keep the school a safe place. They do not bring weapons, or items that resemble weapons, of any kind to school.
- G. Care about themselves. They follow the laws and do not have, sell or use tobacco, alcohol, inhalants, other drugs or any imitations of these.
- H. Know that it is important to be in school every day. They are not truant.
- I. Arrive at school on time. They are not tardy.
- J. Use language that is respectful of all people. They do not use offensive gestures, profanity, or “put down” people because of their race, religion, gender or ethnic background.
- K. Act in a way that makes others feel comfortable at school. They follow the rules of public decency.
- L. Help make school a good place to learn. They do not repeatedly break the rules of the classroom, playground, lunchroom and school.
- M. Are good citizens. They follow the laws of our state and nation.
- N. Dress properly for school. They do not wear clothing that is unsafe, that offends or that distracts the learning of others.
- O. Help keep buses safe for everyone. They follow school bus rules.
- P. Respect their own bodies and the privacy of others. They do not touch others inappropriately.

Springfield Platteview Elementary Rules

• BE SAFE • BE RESPONSIBLE • BE RESPECTFUL

Be Safe

Keep their bodies and objects to self. Always walk in the building.

Be Responsible

Follow directions of all adults the first time. Take good care of all property. Listen actively and be ready to learn. Do your personal best.

Be Respectful

Use appropriate language and tone of voice. Treat everyone as you would like to be treated.

No bullying.

Students and staff are asked to follow this guideline: Treat everyone as you would like to be treated. We believe in holding children accountable for behavior by allowing consequences that

teach children appropriate behavior. Children are given opportunities to think about their behavior and make good decisions. We encourage students to manage their own behavior by not making problems for themselves or others. Good social skills are equally important for strong academic development. The following social skills are taught throughout the year in all classrooms. Parents are urged to practice these skills with their children at home as well.

- 1) How to greet someone.
- 2) How to follow instructions.
- 3) How to accept criticism.
- 4) How to accept no for an answer.
- 5) How to get the teacher's attention. (Asking permission)
- 6) How to make a request.
- 7) How to disagree appropriately.
- 8) How to give negative feedback.
- 9) How to resist peer pressure (or say no).
- 10) How to apologize.
- 11) How to engage in a conversation.
- 12) How to give a compliment.
- 13) How to accept a compliment.
- 14) How to volunteer.
- 15) How to report peer behavior.
- 16) How to introduce yourself.

Bicycles, Skateboards, Rollerblades, and Scooters

Parents should use their judgment concerning the capabilities of their children to handle a bicycle and the traffic in which the child will have to ride. Bikes must be walked on and off the school grounds on the sidewalks. Bicycles racks are provided for bikes to be parked during the school day. We recommend your child lock the bicycle while in the rack.

Rollerblades, scooters, skateboards, and shoes with wheels are not to be used on school grounds. If your child has any of these items, they must be taken off and carried once they arrive on school grounds. Storing these items during the school day is a concern. Students are responsible for storing their own items within the personal space allotted in the classroom.

Bullying

SPCS is proactive in educating all students with good social skills and behaviors through our counseling courses, all school assemblies and programming. Bullying is not acceptable and will be dealt with on a case by case basis under the code of conduct policies and procedures outlined within this handbook.

Bullying Defined: Bullying is an unwanted act committed by someone trying to exert power over another person by repeatedly and intentionally harming or intimidating that person either emotionally or physically. It involves a real or perceived power imbalance. Bullying is more than rude behavior or poor social skills. Bullying can include: making threats, spreading rumors, attacking someone physically or verbally, or excluding someone on purpose.

Copyright and Fair Use Policy

It is the intent of the SPCS to adhere to the provisions of the U.S. Copyright Law (Title 17). All students and staff are prohibited from copying or transmitting materials not specifically allowed by fair use, copyright law, licenses or contractual agreements or permission. The SPCS disapproves of unauthorized duplication in any form. Anyone who willfully disregards copyright policy is in violation and assumes all responsibility.

Custodial/Non-Custodial Parents

It is a goal of SPCS to foster and facilitate parental information about, and involvement in, the education of their children. Divorced and separated parents maintain all parental rights with their children unless altered by a court order.

If parental rights have been changed, the school principal must have access to a copy of the court order stipulating those changes. School officials will follow the directives stated in the order and in other such directives regarding access to the child as provided by the parent having legal custody. With regard to visiting children during school hours, attempts will be made to accommodate both parents. However, in cases of concern and dispute between parents, the court order will be followed. Parents are asked to resolve issues of child visitation at school outside of the school setting.

Occasionally, information will be mailed using the parent name and address provided at the time of enrollment. If a non-custodial parent or parent with joint custody wants information from school, please notify the office.

Emergency Protocol

In the interest of creating the safest environment possible for all our students and staff, Springfield Platteview Public Schools has adopted a consistent district-wide vocabulary, protocol and practice for defining our response to various school incidents. The ability to effectively respond to natural or manmade emergencies and disasters is an essential component of any emergency operations/response plan in our schools – and a critical ingredient in the safe school recipe is the uniform classroom response to an incident at school. Weather events, fires, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

SPCS has expanded the school district's safety program to include what is called the Standard Response Protocol. The premise is simple. There are now four specific actions that can be performed during a critical incident: Lockout (secure the perimeter), Lockdown (locks, lights, out of sight), Evacuate (to the announced location) and Shelter (using announced type and method). By standardizing the vocabulary, all stakeholders can understand the response and status of an event. For students, this provides continuity of expectations and actions throughout their educational career. For teachers, this becomes a simpler process to train and drill. For first responders, the common vocabulary and protocols establish a greater predictability that persists through the duration of an incident. Parents and community members can easily understand the practices and can reinforce the protocol.

Field Trips

Field trips provide students with opportunities to learn about our community and more in-depth about an area of study. School buses are primarily used to transport students on field trips. Parents/ Guardians are asked to sign a form at the beginning of the school year giving permission for students to participate in field trips throughout the school year. Parents will be notified before each field trip as to the destination, date, and time of the trip. Students are expected to demonstrate appropriate conduct, as a basis for participation on field trips.

Fire, Intruder, and Tornado Drills

All schools have periodic drills so students know what to do in case of emergency, fire, or tornado in order to be safe. The safety of students is a top priority. All schools cooperate with the local authorities to make sure the most effective safety procedures are followed.

Nuisance Items

Because schools are not equipped to handle the security of personal items of value, items such as hand-held computer games, sporting equipment, sporting apparel, electronic devices, trading cards, toys, etc., are not to be brought to school. If items of this nature do come to school, they may upon the request of teachers or administrators be stored in the office or parents may be contacted to pick them up. SPCS does not provide insurance for personal items nor is it responsible for lost or stolen items or money.

If parents want students to have cell phones for after school communication, the cell phone must be turned off during the school day. Any use of a cell phone during the day, including a ringing cell phone, will be cause for a teacher to store the phone in the office. We discourage students from bringing ipads or other electronic devices to school. If brought it is the student's responsibility to secure and must be turned off during the school day.

Knives, or any other item that might be considered a weapon are strictly prohibited and should NEVER be brought to school.

According to state law, school personnel have the right at any time to search desks, school space assigned to students, or other school property such as computers. Student's personal belongings can be searched if there is reasonable suspicion of evidence of a rule or criminal violation.

Playground

When weather permits, every attempt will be made to use the playground for recess. If children are not well enough to play outside, they are usually not well enough to be in school. Unless a physician's excuse has been obtained, a note from a parent is required if a child is to remain indoors during recess. The note should state the reason for the request.

Students are encouraged to dress appropriately for the weather. During wet, snowy weather, students not adequately attired for the conditions (outdoor boots, snow pants, etc.) will be asked to remain on the blacktop play area for recess.

Student Appearance

It is everyone's responsibility to promote a school atmosphere in which all SPCS students make the most of their learning opportunities. Students are asked to dress comfortably and appropriately for the weather, and are reminded that items which disrupt the learning environment, including inappropriate clothing, will not be permitted. If a student's dress results in a disruption to the educational process parents will be notified and a change of clothing required, or disruptive item removed.

Students are expected to dress in a way that is appropriate for a school setting. Students should not dress in a manner that is:

- dangerous to the student's health and safety or to the health and safety of others.
- distracting or indecent to the extent that it interferes with the learning and teaching process.

The following are examples of attire that are not considered appropriate. Such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:

- Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or would encourage "horse-play," or that exhibits beer, alcohol, tobacco, illegal drugs, obscene or lewd words or images that carry double meanings.
- Head wear including hats, caps, bandannas, and scarves (except during designated times).
- Clothing that shows an inappropriate amount of bare skin or underwear (no "sagging" pants).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval.

Student Rights, Conduct, Rules & Regulations and Responsibilities

The SPCS has established rights and responsibilities of students. The rights and responsibilities are designed to assure that students have the best opportunity possible to learn in a safe, clean environment without disruption. Please review the rights and responsibilities with your child.

These responsibilities, rights, rules and standards apply to behavior within the school building and school grounds whether curricular or extra-curricular activity. They also apply to any school function or event whether on or off school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his/her designee, or at a school-sponsored activity.

The following is an elementary school version of the rights and responsibilities of students. It is written to help students understand responsible behavior. Students who are not responsible and break these rules may have a consequence which could range from a simple time-out or loss of recess to a possible in school or out of school suspension. Our staff will focus on building

problem solving skills with students, communication with parents and helping students grow in their ability to interact with others appropriately.

Technology & Network Use Guidelines

At the beginning of each year, parent/guardians will receive agreement form(s) that address technology networking usage. These forms must be signed and returned prior to students using any school issued technology.

Textbook and Material Fines

It is the responsibility of each student to give proper care to instructional equipment, materials and supplies. Where carelessness leads to destruction or loss of equipment or materials beyond normal use, the student and parent should make appropriate restitution.

Weather Guidelines:

We will be going outside for recess or lining up in the morning outside if the temperature (actual, feels like, and wind chill) is **above 10 degrees**.

- Precipitation may cause us to stay indoors even if the temperature is above 10 degrees.
- Boots, snow pants, and a pair of dry shoes to change into are required for any student wishing to leave the blacktop area when snow is present.
- When the temperature drops students may be asked to add an additional layer of clothing to what they are wearing while in the building. (Coats, hats, and gloves are the best attire to keep students' skin covered while playing outside.)

SUPPORT SERVICES

Allergies

Due to the increasing number of students with allergies to certain foods, animals, or other materials, parents must get approval from the classroom teacher or building principal prior to bringing in any snack, treats, or pets into the building. Principals have the authority to restrict any foods, pets, or items allowed into the building, if they believe the risk to other students warrants such restrictions.

Child Find Notice

The Early Development Network (EDN) serves children ages birth through two years of age who qualify for special education services according to Nebraska State Guidelines (Rule 52). Services are provided at no cost to the family, are provided in the child's natural environment (e.g. home, childcare) and are confidential. Childcare and preschool providers can make a referral to EDN, but the parent ultimately has to consent to proceed with any screenings or evaluations. Early interventionists use a coaching model to build the capacity of the caregiver and enhance the child's developmental learning opportunities in their natural environment. These learning opportunities and strategies are designed to be a natural part of the child's daily routine.

If a child is between the ages of three and five, the family can contact their local school district directly to inquire about supports and services. All Nebraska school districts are obligated to provide services beginning at birth for children who meet eligibility criteria and demonstrate a

need for early intervention. To make a referral call [1-800-593-3198](tel:1-800-593-3198). Also, the local EDN's number is [402-597-4936](tel:402-597-4936). To make a referral specifically for a family in the Springfield Platteview Community School District, please call Anita Belsky at [402-592-1300](tel:402-592-1300).

Counseling Services

SPCS is proud to be able to offer elementary counseling service. Our counselor provides classroom lessons to help students see the many ways social skills can be used to communicate more effectively. The school counselor is also available for private counseling for any student needing his/her assistance. Parents/guardians are welcome to call the counselor directly to answer any questions you might have in this area of development.

Gifts

Giving gifts by children to school personnel is not encouraged.

Health, Accidents, Illnesses, and Medications

The health of all students is one of our primary concerns. We encourage children to be in regular attendance at school. However, if a child has signs of illness such as vomiting or fever over 100 degrees within the last 24 hours, he/she should stay home. Parents are required to contact the school office by 9:00 a.m. to report the child's illness or absence. All children are expected to participate in recess and outdoor activities unless they have a signed excuse from their parents.

Since accidents can occur even though reasonable precautions are taken, we require an immediate and complete report of injury. If a child is injured or becomes ill while at school, the school will make every effort to notify the parent or person to be contacted in case of emergency. No child will be sent home unless contact is made with the parent or guardian. In the case of an accident or illness of a serious nature, a rescue unit will be called immediately.

The school district provides a school nurse who has various hours in each of the schools. She is, however, on call to any building at any time during school hours. If the nurse is not available, a health room paraprofessional will be available to assess the needs.

If over the counter (OTC) medication is needed at school, please provide a written consent form signed by parent/guardian for the medication with detailed directions for administering with a start and stop date. If you would like to have OTC medication left at school for the year, please have a physician send a prescription for that medication. All medication must be in the original bottle and properly labeled.

If prescription medication is needed at school, please provide a written consent form signed by the parent/guardian with a prescription from the doctor. Bring the medication in the original prescription bottle, properly labeled by a registered pharmacist as prescribed by law. Prescription medication is to be brought in by an adult and picked up by an adult.

During the first quarter of each school year, health screenings will be conducted as per the Department of Health and Human Services minimum requirements per grade. The screening may consist of all or some of the following: hearing, vision, dental, height and weight. Parents/Guardians shall be notified in writing of any concerns and encouraged to seek a

professional evaluation. If a Parent/Guardian wishes to refuse school health screening they must submit written statement(s) from a qualified examiner that the child has received the minimum required screenings within the previous six months, or the child will be screened at school.

Pets at School

Pets are an important part of many students' lives and can provide many good learning experiences. The school principal must approve a visit by a pet in advance. Pets should be brought for a school visit by a parent or guardian and in suitable carriers. The principal will ask for verification that the pet is up to date on vaccinations.

Smoke-Free Environment

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by the smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings. For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars and chewing tobacco), vapor products (such as e-cigarettes, non-medical, and other vapor dispensers - regardless whether such products contain nicotine), alternative nicotine products, look-alike tobacco products, and products intended to replicate tobacco products either by appearance or effect.

Home/School Communication

Change of Address, Phone Numbers, Work, etc.

Parents are requested to notify the school secretary whenever there is an address, a home telephone or work telephone number change. Also, please report any change in emergency numbers. This information is vital for the safety and well-being of your child if an emergency occurs. It is imperative that the school be able to contact you in case of emergency or illness.

Communicating Student Progress

Report cards and progress reports will be sent home throughout school year. Although teacher conferences with parents are scheduled twice a year, parents with questions about their child's academic progress should feel free to contact the teacher through email or by phone before or after the school day.

Homework

Homework refers to the tasks that a student is given to do on his/her own time after school hours. A student should experience a regularly scheduled time at home, free of distractions or interruptions where he/she can develop self-discipline and individual responsibility for learning. The type of home study assigned will be appropriate for the developmental and instructional level of the student. When students are not assigned specific homework practice, it would be beneficial for them to read a book, practice spelling words, or math facts, or write a story.

At the beginning of the year, classroom teachers will send home homework expectations appropriate to the age of the students.

Make-up Work

We appreciate parent/guardians' conscientious regard for picking up homework for their child.

- If your child will be absent only one day, work may be made up or taken home upon return to school.
- If your child will be absent for an extended period of time, please contact the classroom teacher to plan for completion of work. Students receive a minimum one day for each day missed to complete make-up work.

Please call the school in the morning to request homework to be picked up after school.

Parent Concern Procedure

If parents have a concern regarding a situation in their child's school, as outlined by Board of Education policy, they should first contact the student's teacher to discuss the problem and possible solutions. Teachers are available for telephone calls between 7:55 a.m. - 8:05 a.m. and 3:15 p.m. - 3:25 p.m. If the matter cannot be resolved, the parent should then request a conference with the building principal. If the parent still believes their concern has not received favorable consideration, they may appeal to the Superintendent of Schools and Board of Education.

Parent/Teacher Conferences

Parent/teacher conferences are held during the first and third academic quarters. Conferences are opportunities for parents and teachers to discuss progress, strengths, and areas for improvement in each child. Please note, we will only be able to provide one conference time per child. Multiple conferences for extended family members will not be held. Parents are encouraged at anytime to contact their child's teacher(s) in the event of questions or concerns about their child's progress.

Parent-Teacher Organizations

The Parent/Teacher Organization (PTO) is organized to foster a better understanding and cooperation between the home and school. Since its beginning, the PTO has been giving its support to our schools in many ways. Parents are urged to participate and support this excellent organization. Information concerning your school's PTO scheduled activities is published throughout the year within our school's newsletters.

School News

Announcements are published in the school Newsletter and Website. To access the website enter <http://springfieldplatteviewcs.schoolinsites.com/>, click on Schools and Westmont/Springfield Elementary. The newsletters will be published throughout the year and will be available both online and sent through email. Another way that we will be sharing school updates and news will be through our official Twitter account and Facebook Page. The links to these accounts are on the websites. In order to receive information via Notify Me parents need to register through the school website by clicking the Notify Me tab on each building website. Special announcements may be sent home as needed through Notify Me or hard copy with your child. Please check your child's weekly Friday folder for news items.

Student Placement

All teachers work as a professional learning community at SPCS. As a team we collaborate about all students in their grade levels to discuss the best approaches to meet the needs of the students academically, behaviorally, socially, and emotionally. Many components are considered when developing a class list. The teachers at each grade level, specialists, and building administration begin building class lists for the next year using the following criteria:

- Gender Ratio
- Academic Needs
- Learning Styles
- Classroom Dynamics (behavior, social, emotional, and personality considerations among students)

A great deal of thought and effort goes into making these class lists. Granting every request would undo the long process that has been carefully put together and jeopardize the integrity of that work. In addition, children need to work in and with a variety of circumstances now and in the future, both in terms of personnel and environment.

If you feel you have some circumstances that you feel you must address, please do the following:

- Make a formal request in writing addressing your child's learning style and the type, not the name, of the teacher that would benefit your child.
- If there has been a request made in a previous year that still applies, such as not placing your child with another particular student, please make sure we are aware of the necessary details again, for placement.

The building principal has the final say when developing a class list. We appreciate your understanding of the process, and we look forward to another terrific school year.

Student Use of Telephone

Parents who need to contact or visit with their child during the school day will be asked to leave the message with the secretaries. Families should make arrangements for after school pick up prior to each day so as to eliminate the need to use the telephone after school. Permission for students use of the phone will be determined by office staff.

Visitors

Parents or legal guardians are encouraged to visit school. We prefer classroom visits to be 20-30 minutes. All visitors will check in at the main entrance. Office staff will issue a nametag to assure other building staff the permission has been given by the office. Children not enrolled at Westmont/Springfield may visit school during lunch period when accompanied by an adult.

Weather Emergencies

The decision to close schools due to extreme weather is made as early as possible by the Superintendent of Schools. All weather related announcements concerning the cancellations of school, late starts, early dismissals, as well as emergency closings, are made on local television and radio stations. Notification will also be sent out to parents who are registered to receive Notify Me notices. Every attempt will be made to avoid closing schools once classes are in session. Parents will be asked to complete an emergency plan for their child to follow if

emergency closings during the school day should occur. The ultimate decision as to whether a child will attend school rests with the parents.

District and Federal Regulations/Notices

Accreditation

All elementary schools in SPCS (Springfield and Westmont) are fully accredited by the Nebraska State Department of Education. In addition, the schools are also AdvancEd accredited. This accreditation process assures that the schools programs and operations are reviewed on an annual basis and will continually strive to improve the quality of education.

Annual Notice of the Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords parents and students under 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are outlined below:

1. The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the SPCS to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student by the superintendent or designee when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interest. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task such as an attorney, auditor, medical consultant, or a therapist; or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting in another school official in performing his or her tasks. A school official has a legitimate education interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request the SPCS discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by SPCS, District 46, Sarpy County, Nebraska, to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Upon request, the SPCS may disclose directory information about former students.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§ 99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile

justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))

Asbestos Notification

IEA, Inc. has been retained by the SPCS to review and prepare an asbestos management plan identifying the presence of asbestos, if any, within any of the school district buildings. The intent of these inspections is to comply with the requirements of the Environmental Protection Agency's (EPA's) Asbestos Hazard Emergency Response Act (AHERA). The district will conduct periodic surveillance of all asbestos materials on an annual basis. The periodic surveillance has been conducted to provide continuous assessment to assure safety conscious management of any asbestos materials in all buildings. The detailed plan and updated information for each building, or for the entire district, is open to public review and is located in the office of each building. If you have any questions, please contact the Superintendent at (402) 592-1300.

Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires SPCS to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

The SPCS will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that SPCS, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, SPCS may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the SPCS to include this type of information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent. **[Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]**

If you do not want SPCS to disclose directory information from your child’s education records without your prior written consent, you must notify the District in writing by September 1. SPCS has designated the following information as directory information:

- | | |
|------------------------------------|--|
| ● Student’s name | ● Participation in officially recognized activities and sports |
| ● Address | ● Weight and height of members of athletic teams |
| ● Telephone listing | ● Degrees, honors, and awards received |
| ● Electronic mail address | ● The most recent educational agency or institution attended |
| ● Photograph | ● Student ID number, user ID, or other unique personal identifier used to |
| ● Date & Place of Birth | |
| ● Major field of study | |
| ● Date of attendance | |
| ● Grade level | |

communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Entrance Age

The Nebraska legislature passed LB 1006 during the spring 2011, which revises the age requirements for students entering kindergarten beginning in the 2012-2013 school year. To be eligible for enrollment in kindergarten, a child must have reached his or her fifth birthday on or before July 31st.

The compulsory attendance age for any child is age 6 prior to January 1st of the current school year. The child must be enrolled in Kindergarten or a higher grade level. Pupils upon entering school shall present a birth certificate as satisfactory evidence of age, record of immunizations, eye exam, dental exam, and physical. Failure to provide these materials may result in a student being ineligible for entrance.

Students entering school for the first time, or from a homeschool setting, may be placed at the school's discretion based on the school's educational assessment of the child. The child will be placed in the appropriate grade/class.

Starting with the 2012 – 2013 school year, students who turn five after July 31st and before October 16th of the current school year are eligible to request early entrance into kindergarten, provided that the child's parent or legal guardian requests admission under one of the following:

- The parent/guardian provides a written statement that the child attended kindergarten in another public school in the current school year or that the family anticipates relocation to another school district where kindergarten admission will be allowed within the current school year;
- The child demonstrates that he/she is capable of carrying out the work of the kindergarten curriculum through appropriate assessment procedures and entrance guidelines approved by the school board.

A student admitted for early kindergarten entrance should demonstrate an advanced level of comprehension; have extensive speaking vocabularies; and advanced listening/memory skills or numerical ability. A student should also demonstrate a social competence commensurate with the expectations of the kindergarten curriculum.

As part of the process of determining your child's eligibility for early entrance into kindergarten, a battery of assessments will be administered by trained personnel to gather information concerning your child's general knowledge, reasoning skills, adaptive skills, and visual motor skills.

Evaluation components will include:

Wechsler Preschool and Primary Scale of Intelligence-Third Edition (WPPSI-III)

- A norm-referenced, standardized, diagnostic tool which provides an overall score or estimate of a child’s “ability” to learn
- Child must score at or above the 95th percentile/standard score of 125 or greater

Wechsler Individual Achievement Test-Third Edition (WIAT-III)

- A norm-referenced, standardized, diagnostic tool which measures a child’s basic academic skills including phonemic awareness and early number concepts
- Child must score at or above the 95th percentile/standard score of 125 or greater in all areas assessed

Behavior Assessment System for Children-Second Edition (BASC-2)

- A norm-referenced, standardized, rating scale completed by a child’s parent, and, if applicable, a preschool teacher
- Child must score within the average range on all subscales

Administrative Procedures

- Parents/guardians seeking early kindergarten entrance for their child must submit the completed consent form, a copy of the child’s birth certificate, and appropriate fee by July 15th. The academic testing fee is \$25. If they pass that assessment, the cognitive assessment is given and the fee is \$50. The a behavioral assessment may be administered following those and comes with a \$25 fee. Evaluations will be completed prior to the first day of the upcoming school year. Results will be discussed with parents/guardians, and a decision will be made to accept or decline the early entrance application based upon assessment results.
- An evaluation report documenting results and the eligibility decision shall be written by the school psychologist. This report will be provided to the parents/guardians and become part of the child’s school records.
- There is no provision in this policy and administrative procedures for a reevaluation, retest, or appeal of the decision of the evaluator(s).

Title IX and the Rehabilitation Act Compliance

It is the policy of SPCS to comply with the Title IX guidelines that, no person in the United States shall, on the basis of sex, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.

SPCS complies with the Rehabilitation Act of 1973 which states, no qualified individual with disabilities, shall, solely by reason of her or his disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Use of School Facilities

Permission for the use of school facilities and equipment must be obtained from the principal. An application for use of the school facilities form must be completed and submitted to the building principal for approval. This contract must be signed for acceptance of responsibility for use of school facilities and liability in case of injury or damage to school property. A proof

of liability insurance must be provided at the time of application. The school's daily educational and athletic programs shall always have priority, in terms of granting permission.

Withdrawals

Pupils moving from this school district are to report to their teacher before checking out. Parents should give the school advance notice, when possible, of an imminent transfer. Children are to return all school district property and pay all bills before leaving. Parents are asked to sign a Release/Request for Records form that permits the new school to receive the student's academic records. After all obligations have been met, records will be sent upon request. Parents are also required to sign a School Withdrawal form.

Board Responsibilities

The Board of Education may establish written policies governing student conduct in its schools. The Board may also extend Emergency Exclusion days beyond the five prescribed by LB503. The building administrators, additionally, may establish building rules and regulations consistent and within the framework of Board policies.

Prohibited Student Conduct

The following student conduct shall constitute grounds for short term suspension (up to 5 days) long term (up to 20 days) and expulsion, subject to due process of the law as established by Nebraska Legislative Bill 503.

- 1) The use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
- 2) Willfully causing or attempting to cause damage to private or school property.
- 3) Stealing or attempting to steal private or school property.
- 4) Causing or attempting to cause physical injury to a school employee or to any student. (Snowball throwing is included.)
- 5) Threatening or intimidating any student with the intent of obtaining money or anything of value from a student.
- 6) Possessing, handling, or transmitting any object that is generally considered a weapon.
- 7) Engaging in the unlawful possession, selling, using, or dispensing of alcoholic beverages, smoking, chewing tobacco, narcotics, drugs, or controlled substances.
- 8) Truancy or failure to attend assigned classes or activities.
- 9) The repeated violation of any school rule which interferes with the purpose of the school.
- 10) Insubordination, defined as the willful refusal of a reasonable request or the voicing of disrespect to those in authority.
- 11) The use of profanity or obscene language, or the possession and/or distribution of obscene printed material while on school premises.
- 12) Engaging in any other activity forbidden by the laws of the State of Nebraska which constitutes a danger to other students or interferes with the school program.

Emergency Exclusion

A student may be excluded by an Emergency Clause from school for a period up to 5 days for the following reasons, but this time may be extended by Board Policy:

- 1) Dangerous communicable disease.
- 2) Creating a danger to self or others.
- 3) Disrupting others opportunities to learn.

Terms Defined

- 1) Short Term Suspension - Excluded from attendance in school up to 5 days.
- 2) Long Term Suspension – Excluded from attendance in school from 6 to 19 days.
- 3) Expulsion – Excluded from attendance in all schools for a period not to exceed the remainder of the semester in which it took effect.
- 4) Mandatory Reassignment - The involuntary transfer of a student to another school within the district for disciplinary action.

The following documents will be added for the individual schools:

2016-2017 School Calendar

Springfield Elementary | 2016-2017 CALENDAR

<p>8 PHS FB, Golf & SB practices begins 9 New Teachers 10-12 Teacher In-Service 15 Teacher In-Service PHS VB & CC practices begins 16 First Day of School</p>	AUGUST 2016 <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				JANUARY 2017 <table border="1" style="width: 100%; text-align: center;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>2-3 No School 4 Teacher In-Service 5 First Day of Semester 2 16 No School</p>							
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	No School for Students & Teachers
	No School for Students
	Late Start -9:10am
	First & Last Day of Semester
	Early Dismissal

School Day
8:10-3:20pm

2016-2017 Pre-school Calendar

Springfield Platteview Community Schools Morning and Afternoon Preschool for PEEC and WEEC 2016-2017																							
July 2016							August 2016							September 2016									
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa			
					1	2		1	2	3	4	5	6					1	2	3			
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31																							
October 2016							November 2016							December 2016									
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23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31			
30	31																						
January 2017							February 2017							March 2017									
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April 2017							May 2017							June 2017									
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30																							

Bold: Contract Day/No Classes **Double:** No Classes, - No Teachers **|** 1st Day of Quarter **|** Last Day of Quarter **Strike:** Early Dismissal **Bold-Strike:** One (1) Hour Late Start **Note:** All Mondays that school is in session is a one hour late start.

First Semester

- 8/9 New Teacher Workshop
- 8/10-12, 15 All Staff Report
- 8/15 Preschool Paras Report
- 8/16 First Day of Class for School Age Students
- 8/17 Parent Orientation 7-8 pm
- 8/18 Open House 4-6 pm
- 8/22 First Day of Class for Preschool Students
- 9/5 Labor Day – No Classes
- 9/26 Teacher In-Service – No Classes, No Preschool

Second Semester

- 1/4 Teacher In-Service – No Classes, No Preschool
- 1/16 No School – Martin Luther King Day
- 2/15-16 Early Dismissal – P/T Conf. No Preschool
- 2/17 Comp Day – No Classes
- 2/20 No School – President's Day
- 3/13-17 Break
- 4/14 & 17 Break
- 5/17 Last Day for Seniors
- 5/19 Last Day of Class for Preschool Students

10/21 Early Dismissal – No Preschool
10/26-27 Early Dismissal – P/T Conf., No Preschool
10/28 Comp Day – No Class
11/23 Early Dismissal – ½ Contract Day, No Preschool
11/24-25 No School - Thanksgiving
12/20-22 Early Dismissal – Sem. Finals, No Preschool
12/22 ½ Contract Day, No Preschool
12/23-¼ Break

5/22 Commencement
5/23 Last Day of Work for Preschool Paras
5/24 Last Day of Class for School Age Students
5/25 Teacher Work Day

The AM Preschool Sessions will be from 9:00 to 11:00 am on Mondays and 8:00 to 11:00 am on Tuesdays through Fridays.

The PM Preschool Sessions will be from 1:15 to 3:15 pm on Mondays and 12:15 to 3:15 pm on Tuesdays through Fridays
Total Preschool Student Days 161 (474 hours)

School Fees

Supply List: The supply lists vary slightly between the schools. We will add the individual list at the building level before sending it out to parents.

To: ESU #3 Member School District Representatives
From: Dr. Dan J. Schnoes, ESU #3 Administrator
Date: June 17, 2016
Re: Member School District Approval Forms for 2016-2017

The ESU #3 Service Worksheets identifying the services and costs for the 2016-17 fiscal year are included with the 2016-17 ballots for approval. These are draft copies, but are close to being in final form. The transition of LIF Program funds into specific budget areas will change a few of the budget lines, but the overall dollar amount will remain the same.

Based upon the updated worksheets, there are two (2) separate proposals enclosed in this email for your written Approval or Disapproval:

1. Core Service Funds Purposes
2. Property Tax Levy Funds Purposes

A packet containing this information will be mailed to each district as well.

I will be available on Monday, June 27th all day for anyone that would like to come in and review any of this information, or please let me know if there is another time and day that will work for you. If there are any additional questions, please contact me at 402-597-4802 or by email at dschnoes@esu3.org.

Please return the two approval / disapproval forms by July 18th, 2016 to ESU #3 by mail, fax or email.

As per Nebraska statute, if the approval / disapproval forms are not returned by July 18, 2016 your school district is considered to have approved the proposed core service and property tax funds for the 2016-17 school year.

ESU #3

Core Service Funds Purposes for the 2016-2017 Budget Year

Nebraska Revised Statutes 79-1241.03 Funds appropriated for Core Services shall be used for purposes approved by representatives of two-thirds of the member school districts in an educational service unit, representing a majority of the students in the member school districts.

Proposal #1: Core Service Funds Purposes

Each member school district of ESU #3 is requested to complete this document to determine if the school district approves or disapproves the **purposes** of **Core Service Funds** for ESU #3. The purposes for the 2016-2017 fiscal year are outlined in the ESU #3's Service Worksheets.

The _____ Schools

Approves / Disapproves

(Circle the appropriate decision for your District)

ESU #3 Core Service fund purposes for the 2016-2017 fiscal year.

By: _____
(Signature of Representative as Appointed by the School District's Governing Board)

Date: _____

ESU #3

Property Tax Levy Funds Purposes for the 2016-2017 Budget Year

Nebraska Revised Statutes 79-1242. Funds generated from the Property Tax Levy shall only be used for purposes approved by representatives of two-thirds of the member school districts in an educational service unit, representing a majority of the students in the member school districts.

Proposal #2: Property Tax Levy Fund Purposes

Each member school district of ESU #3 is requested to complete this document to determine if the school district approves or disapproves the purposes of the property tax levy for ESU #3. The purposes for the 2016-2017 fiscal year are outlined in the ESU #3's Service Worksheets.

The _____ Schools

Approves / Disapproves

(Circle the appropriate decision for your District)

ESU #3 property tax levy fund purposes for the 2016-2017 fiscal year.

By: _____
(Signature of Representative as Appointed by the School District's Governing Board)

Date: _____

Service Worksheets 101

The **Service Worksheet** is designed to provide information to ESU #3 member districts regarding the services that ESU #3 provides in two ways:

- 1) The service is provided to all member districts.
- 2) The service is available for member districts to choose to participate.

The **allocation of services** allotted to each district are assigned for each column using one of the following methods:

- 1) Student Count (NDE Membership by Report issued in the Fall)
- 2) Valuation (Certified School Adjusted Value report / Fall)
- 3) Using an Average of Student Count and Valuation
- 4) Other applicable method

ESU #3 Revenues:

- Core Service Funds (ESUs version of state aid)
- Property Taxes (levy up to 1.5 cents)
- Other revenues
 - Interest
 - Administrative fees from grants
 - Rent income
 - E-Rate received previous fiscal year

ESU #3 Expenses:

- Required services: per statute / policy
- Optional services: each district decides

ESU #3 Revenues minus ESU #3 Expenses equals ESU #3 Services

Each year, ESU #3 sets its budget according to the amount of revenue generated and the expenditures (required or optional) for ESU #3. Once all budget requirements are met, the additional revenue may be provided for its member school districts in the form of additional services.

**ESU #3 Service Worksheet
2016-2017**

	Revenue Allocation			Service Allocation					Total
	Core Service Funding	Property Tax Funding	Total	Administrative Services	Professional Learning	Data and Networking	Transitional Services	Total	
Arlington	32,210	95,284	127,494	31,646	23,317	47,191	25,340	127,494	
Belleuve	511,739	385,193	896,932	127,881	337,441	211,101	220,509	896,932	
Bennington	109,112	146,765	255,877	48,672	78,172	90,951	38,082	255,877	
Blair	119,983	244,884	364,867	81,244	86,723	137,871	59,029	364,867	
Conestoga	32,613	107,540	140,153	35,718	22,204	36,249	45,982	140,153	
DC West Commun	43,484	133,245	176,729	44,231	31,991	49,571	50,936	176,729	
Elkhorn	413,900	732,691	1,146,591	243,876	276,530	317,248	308,937	1,146,591	
Elmwood-Murdock	21,339	68,391	89,730	22,763	13,580	18,346	35,041	89,730	
Fort Calhoun	33,015	52,370	85,385	17,396	23,696	26,902	17,391	85,385	
Gretna	217,821	294,795	512,616	97,900	154,320	210,630	49,766	512,616	
Louisville	30,600	73,964	104,564	24,614	19,379	33,514	27,057	104,564	
Millard	1,230,025	1,448,017	2,678,042	486,438	691,340	762,806	737,458	2,678,042	
Papillion/LaVista	590,654	712,888	1,303,542	236,700	361,531	521,415	183,896	1,303,542	
Plattsmouth	80,525	105,183	185,708	34,977	64,136	48,130	38,465	185,708	
Ralston	167,090	234,518	401,608	77,913	131,897	164,108	27,690	401,608	
Springfield Platteview	57,576	193,686	251,262	67,942	47,376	71,951	63,993	251,262	
Weeping Water	15,300	57,103	72,403	18,877	10,811	14,926	27,789	72,403	
Westside	319,282	488,814	808,096	162,117	225,377	226,769	193,833	808,096	
Total	4,026,268	5,575,331	9,601,599	1,860,905	2,599,821	2,989,679	2,151,194	9,601,599	
Amount per student	\$52.97	\$73.34	\$126.31						

NOTE regarding transitional services: This column shows the additional services to be provided to each district, formerly under the LIF program. The Final Service Worksheet will show this column removed as "services" costs will be transferred to the Professional Learning and Data & Networking Departments.

**Professional Learning Service Worksheet
2016-2017**

District	Students	Service Days (1450)	Department Services	NWEA Consort.	Media	Learn360	Science	TLC Maint	Online Services ProQuest	Transitional Services	Total
Arlington	609	12	18,104	239	1,859	166	1,447	0	1,502	0	23,317
Belleuve	9,664	184	287,625	4,523	0	2,649	0	0	42,644	0	337,441
Bennington	2,063	39	61,327	0	6,291	566	4,901	0	5,087	0	78,172
Blair	2,268	43	67,437	0	6,916	622	5,391	0	6,357	0	86,723
Conestoga	619	12	18,330	348	1,887	169	1,470	0	0	0	22,204
DC West Commun	821	16	24,440	362	2,501	226	1,953	0	2,509	0	31,991
Elkhorn	7,815	149	232,635	2,233	0	2,141	18,569	0	20,952	0	276,530
Elmwood-Murdock	402	8	11,994	248	1,228	110	0	0	0	0	13,580
Fort Calhoun	622	12	18,556	0	1,898	171	0	2,668	403	0	23,696
Gretna	4,115	78	122,427	0	12,549	1,127	0	0	18,217	0	154,320
Louisville	576	11	17,199	268	1,754	158	0	0	0	0	19,379
Millard	23,225	443	691,342	0	0	0	0	0	0	0	691,342
Papillion/LaVista	11,151	212	331,980	0	0	3,055	26,496	0	0	0	361,531
Plattsmouth	1,521	29	45,260	848	4,637	417	0	0	12,974	0	64,136
Ralston	3,153	60	93,914	1,548	9,616	864	0	10,670	15,285	0	131,897
Springfield Platteview	1,090	21	32,361	1,028	3,325	298	2,590	5,333	2,441	0	47,376
Weeping Water	287	6	8,599	161	869	78	685	0	419	0	10,811
Westside	6,016	115	179,455	663	0	1,649	14,291	17,339	11,978	0	225,375
TOTALS	76,017	1,450	2,262,985	12,469	55,330	14,466	77,793	36,010	140,768	0	2,599,821

* National/Regional Programs, ESU #3 Staff Training, and Direct Service Day Costs. All districts participate.

** This Transitional Services column and others will have transition funds allocated to them on the Final Draft

**Data and Networking Service Worksheet
2016-2017**

	Department Services	Financial Software and Service (eFinance)	(Laserfiche) Document Imaging	SNDLC	SIS SIMS	Time Clock Plus	E-Mail	Zito Dark Fiber	Sub Caller	Transitional Services	Server Housing	TOTAL
Arlington	23,163	9,041	0	417	13,145	0	0	1,010	415	0	0	47,191
Belleuve	208,494	0	0	0	0	2,607	0	0	0	0	0	211,101
Bennington	53,356	0	3,221	931	28,463	0	0	2,254	1,774	0	952	90,951
Blair	66,554	26,604	0	1,252	38,926	0	0	3,032	1,503	0	0	137,871
Conestoga	24,499	9,612	0	453	0	0	589	1,096	0	0	0	36,249
DC West Commun	30,576	12,472	3,221	575	0	0	749	1,392	586	0	0	49,571
Elkhorn	210,626	83,654	3,221	4,008	0	1,409	0	9,709	4,621	0	0	317,248
Elmwood-Murdock	16,976	0	0	290	0	0	378	702	0	0	0	18,346
Fort Calhoun	19,207	6,319	0	303	0	0	0	733	0	0	340	26,902
Gretna	103,486	38,767	0	1,863	56,965	0	2,484	4,513	2,552	0	0	210,630
Louisville	20,554	0	0	350	10,955	0	0	848	327	0	480	33,514
Millard	547,853	200,499	0	0	0	0	0	0	14,454	0	0	762,806
Papillion/LaVista	266,520	98,873	0	0	146,539	2,465	0	0	7,018	0	0	521,415
Plattsmouth	39,951	0	3,221	678	0	0	0	1,643	1,954	0	683	48,130
Ralston	80,976	30,251	0	1,451	44,440	0	0	3,514	1,954	0	1,522	164,108
Springfield Platteview	41,101	0	3,221	0	25,726	0	0	0	646	0	1,257	71,951
Weeping Water	13,850	0	0	226	0	0	296	554	0	0	0	14,926
Westside	155,685	60,334	3,215	0	0	0	0	0	4,362	0	3,172	226,768
TOTAL	1,923,427	576,426	19,320	12,797	365,159	6,481	4,496	31,000	42,166	0	8,406	2,989,678

* Wide area network, Internet, Filtering and Programming. All districts participate.

** This Transitional Services column and others will have transition funds allocated to them on the Final Draft.

DISTRICT NURSE EMPLOYMENT CONTRACT

This Contract of Employment made and entered into this 14th day of June, 2016, by and between Sarpy County School District No. 46, a/k/a Springfield Platteview Community Schools, a political subdivision of the State of Nebraska, with its primary offices in Springfield, Sarpy County, Nebraska, hereinafter referred to as the "District", and Heather Feldhacker, hereinafter referred to as the "Employee".

WHEREAS the Board of Education of the District, hereinafter referred to as the "Board", desires to employ the Employee and the Employee desires to accept employment; and

NOW, THEREFORE, the District hereby agrees to employ the Employee, and the Employee hereby agrees to accept employment on and subject to the following terms and conditions:

1. **Term.** This Contract shall be for a term of one (1) year commencing on or about September 1, 2016, continuing thereafter until the close of business on or about August 31, 2017.
2. **Professional Status.** The Employee hereby affirms that he/she is not under contract with another school district or board of education for all or any part of the term provided for in this Contract. The Employee further affirms that throughout the term of this Contract, he/she will hold such valid credentials and certificates as are necessary or appropriate to act as a school nurse in the State of Nebraska, and will register and maintain such certificate(s) on file with the Office of the Superintendent of Schools in Springfield Platteview Community Schools, as required by law.
3. **Duties.** The Employee shall be assigned district nurse duties for which the Employee is qualified by reason of certification and endorsement. Specific assignments will be made by the Superintendent of Schools based on available staff and the needs of the District. The Employee will be engaged on a full time (1.0 FTE) basis for a period of 207 days, 8 hours per day, which shall include 3 paid vacation days, exclusive of the following holidays (Martin Luther King Day, Monday after Easter, Memorial Day, July 4, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas, and New Year's Day). Vacation Days may not be used when school is in session unless approved by the superintendent. The Employee's work schedule shall be established by the Superintendent consistent with the school calendar and the needs of the District. For and during the term of this Agreement and when scheduled to work, the Employee shall devote his/her entire time, skill and effort to the performance of his/her duties on behalf of the District, and shall undertake and perform his/her duties in an efficient and business-like manner and in accordance with state and federal law and Board policy. The duties and responsibilities of the Employee shall be those which are normally and customarily performed by individuals holding the school nurse position in a Class III school district to which the Employee is assigned and shall include, but not be limited to, those duties and responsibilities set forth in the position description for that position, and such additional duties and responsibilities as may from time to time be assigned to him/her by his/her immediate supervisor, the Superintendent or the Board. Except when the Employee is not scheduled to perform duties under the Agreement, the Employee shall not engage in any other business, profession or occupation without the Employer's prior written consent.

4. **Pay.** The District shall pay the Employee an hourly rate of \$24.70. Monthly pay will be subject to applicable deductions and state and federal withholding commencing in August, in accordance with the usual and customary payroll practices of the District for staff. Any overtime hours worked, need to be pre-approved by the Employee's direct supervisor.
5. **Fringe Benefits and Leave.** During the term of this contract, the employee will receive the following benefits and leave:
 - (a) single health insurance paid by the District consistent with the EHA plan type and deductible level of the District's principals;
 - (b) single dental paid for by the District;
 - (c) 6 days of sick leave per year (accumulative to 45 days). Accumulated sick days will be paid out the same way as other certified staff pursuant to the District's negotiated agreement;
 - (d) 3 paid vacation days to be used consistent with Paragraph 3, above. Upon the commencement of any subsequent contract term, the Board shall give the Employee the number of days necessary to restore his/her total to 3 days. For example, if he/she uses 2 days of vacation one year, the board will provide him/her with 2 days the following year to bring the total to 3 days. At the termination of this agreement, any accrued, unused vacation days will be paid out at the daily rate of pay;
 - (e) 1 personal day per year to be used or paid out at the daily rate at the end of the contract year.
 - (f) life insurance having a primary death benefit of \$20,000.00 under the District's group term life insurance program, with the premium paid for by the District;All insurance coverage shall be provided under such group plans or policies as the District may from time to time maintain for the benefit of its certificated employees. Eligibility, participation and benefit entitlement for all benefit and leave programs shall be subject to and determined in accordance with the express terms and conditions of each such plan or program and any contracts or policies of insurance applicable thereto. The District expressly reserves the right, at its sole discretion, to alter, amend, curtail or terminate any or all such plans, policies, or programs at any time, provided only that, if taken, such action shall be of general applicability to all certificated employees.
6. **Professional Meetings.** With the prior approval of the Superintendent, the Employee shall be authorized to attend appropriate professional meetings at the local, state, and national level, provided such attendance is in accord with District policy and does not materially interfere with the proper performance of his/her duties under this Contract. The reasonable and necessary expenses incurred by the Employee in connection with the attendance of such meeting may be paid by the District, when recommended by and approved in advance by the Superintendent.
7. **Transportation.** During the term of this Contract, the District shall, when a school vehicle is unavailable, reimburse the Employee for use of his/her personal vehicle on official school business at the current NDE approved mileage rate.
8. **Evaluation.** The Employee shall be evaluated as required by state law and at more frequent intervals as the Superintendent, in his/her sole discretion may determine to be necessary or

appropriate. A copy of each evaluation shall be furnished to the Employee and a copy of each evaluation shall be retained in and become a part of the Employee's permanent personnel file.

9. **Nonrenewal, Termination, Cancellation or Mid-Term Amendment.** Nonrenewal, termination, cancellation, or amendment of this contract shall be in accordance with state statutes. During any applicable probationary period, the Board may nonrenew or amend this contract for any reason so long as it is not unconstitutional. At all other times, the Board may terminate, cancel or amend this contract for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Employee's certificate or nursing license; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Employee's continued performance of Employee's duties; (m) any arrest, criminal charge, or criminal conviction of Employee or the failure to report the same; (n) any filing against the Employee under NEB. REV. STAT. § 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying District records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of the District's and Employee's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician.
10. **Resignation.** Employee may resign from this Contract upon sixty (60) days prior written notice to the Board. There shall be no penalty for release or resignation by the Employee from this Contract, provided no resignation shall become effective until the end of the contract year during which notice is given, unless agreed to by the Board, and in that event, the Board shall fix the time at which the resignation shall take effect.
11. **Compensation In the Event of Cancellation of Resignation.** In the event this Contract is terminated during its terms, whether by cancellation or resignation, or in the event this Contract is not renewed, then, in that event, the sole obligation of the District will be to pay the Employee for work actually performed through and including the date on which employment terminates. For this purpose, the Employee's annual salary shall be prorated by multiplying the annual salary for the twelve-month period, in which the termination occurs by a fraction, the numerator of which is the number of duty days for which the Employee has been employed during such year, up to the date effective of such termination, and the denominator of which is the total number of duty days specified in paragraph 3 hereof. Any portion of the salary which has been paid, but not earned, prior to the date on which termination occurs, shall be refunded by the Employee.
12. **Deductions.** This contract shall conform to the statutes and regulations governing deductions from compensation. The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Employee or the value

of property or money entrusted to the Employee or owed by the Employee to the District during the course of or as a result of the Employee's employment, if such property or money have not properly been returned to the District. The school district shall withhold other deductions as the Employee and Board may agree.

13. **Disability**. If the Employee is unable to perform his/her duties by reason of illness, accident or other disability beyond Employee's control, and the disability continues for a period of more than 30 days or if the disability is permanent, irreparable, or of such a nature as to make performance of Employee's duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, ties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Employee under any insurance coverage furnished by the district.
14. **Governing Laws**. This Contract shall be governed by the laws of the State of Nebraska.
15. **Amendments to be in Writing**. Except as may otherwise be authorized by law, this Contract may not be modified or amended during its term except by a written amendment duly authorized and executed by the Employee and the Board.
16. **Severability**. In the event any provision of this Contract shall be declared to be invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract this 11th day of July, 2016.

SARPY COUNTY SCHOOL DISTRICT NO. 46
a/k/a SPRINGFIELD PLATTEVIEW
COMMUNITY SCHOOLS

Attest:

By: _____
President Board of Education

Secretary Board of Education

Employee

5/6/16

Summer Buildings/Grounds Projects

2016

Building	Item	Cost	Fund
All	Heat Pump Replacements at JH installation only	\$ 7,500	GF
All	Seal cracks, grind lips in sidewalks,replace areas unsafe/ all sites	\$ 7,000	GF
All	Mulch for playgrounds	\$ 7,000	GF
All	Repair Ashpalt/ Paint parking, cross walks, fire hydrants/ lanes, playground	\$ 25,000	GF
All	Tree Trimming	\$ 7,000	GF
All	Mulch	\$ 5,000	GF
All	Fertilize and Spray Fields/Lawns/Seed/ all sites	\$ 6,000	GF
All	Painting	\$ 10,000	GF
All	Roofing Repairs/ Maintenance district-wide	\$ 15,000	GF
PC	Routine Maintenance, include above	\$ 0	BF
PHS	Renovation of Science Room 117	\$ 99,950	BF
PHS	Renovation of Science Room 120	\$ 99,950	BF
PHS	New gym floor	\$ 140,000	GF, NPAIT
PHS	Windows replaced- north courtyard	\$ 41,794	BF
PHS	Door's refinished	\$ 5,000	GF
PHS	Carpet for the office area	\$ 8,200	GF
SP	Routine maintenance, included above	\$ 0	GF
WM	Extend storage garage	\$ 5,000	BF
	Total	\$ 489,394	
	General Fund	\$ 202,700	
	Building Fund	\$ 246,694	
	NPAIT Fund	\$ 40,000	



**Board Retreat Agenda
Saturday, July, 2016, 8:30 AM**

8:30- 9:10	Pat Phalen, DLR, Growth Projections/Study
9:10- 9:50	Cody Wickham, D.A. Davidson, Facility Finance Options
9:50-10:00	Break
10:00- 11:30`	Larry Dlugosh, Strategic Planning
11:30- 12:00	Lunch
12:00-1:15	Strategic Plan Review/ Board Goals Report/ Planning 16-17
1:15- 2:00	Facility Improvement Planning/ Boundaries
2:00-2:10	Break
2:10-3:00	Post-common levy budgets/ staffing vision
3:00- 3:30	Board/ Superintendent Evaluation/ Communications
3:30	Action Item- Creation of Math Interventionist classified position at PHS for 2016-17
Adjourn	Questions, Other, and Wrap-up



14801 South 108th St.
Springfield, NE 68059
Phone: 402-592-1300
Fax: 402-597-8551

Future Planning July 11, 2016

1. 7/15/16 Foundation dinner/ auction 6 PM
2. 7/16/16 Board Retreat 8:30 AM
3. 7/25/16 Board Work Session 7 PM
4. 8/3/16 PHS iPad Rollout- day 1
5. 8/8/16 PC iPad Rollout- day 1
6. 8/8/16 Regular Board Meeting 7 PM, Site Committee 6, Finance 6:30
7. 8/9/16 New Teachers Report
8. 8/9/16 PC iPad Rollout- day 2
9. 8/10/16 1st Day for Certified Staff
10. 8/10/16 PHS iPad Rollout- day 2
11. 8/10/16 9th Grade Orientation- Open House @ PHS
12. 8/11/16 Orientation/ Open House Night @ P.C.J.H. 6 PM
13. 8/15/16 Springfield/ Westmont Open Houses 6 PM
14. 8/16/16 1st Day of Classes