

# Agenda of Special Meeting

## The Board of Trustees Seguin ISD

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A Special Meeting of the Board of Trustees of Seguin ISD will be held June 30, 2025, beginning at 6:00 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Establish Quorum
- B. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. Pledges to the United States Flag and Texas Flag. Moment of silence.

2. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

3. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act

- A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
- B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).
- C. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.
- D. Pursuant to Texas Government code Sections § 551.0821 - Deliberation regarding public school student.

4. **Reconvene to Open Meeting,** the Board will take appropriate action on items, if necessary, as discussed in Closed Session

- A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).

- 5. **Action Items:**
  - A. Personnel Action - Professional Employees 3
    - 5.A.1. Director of Special Education
    - 5.A.2. Director of Accountability and TIA
    - 5.A.3. Federal Programs Coordinator
    - 5.A.4. MBLC Principal
    - 5.A.5. SHS Associate Principal
    - 5.A.6. SHS Assistant Principal
    - 5.A.7. AJB Associate Principal
    - 5.A.8. AJB Assistant Principal
    - 5.A.9. Barnes Assistant Principal
    - 5.A.10. Ball Speech & Language Pathologist Assistant
    - 5.A.11. Ball ARD Facilitator/Instructional Coach
    - 5.A.12. Occupational Therapist
  - B. Discussion and Possible Approval to Select an Auditor for an Efficiency Audit 4
  - C. Early Childhood Partnership - Zoo School San Antonio 6
- 6. **Adjourn**

**ACTION ITEM:** **Personnel Action - Professional Employees**

**RECOMMENDATION:** Recommended that Board of Trustees approve the appointment of contractual employees recommended in June 2025.

**RATIONALE:** Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE and COMPLIANCE:** DC (LOCAL), Employment Practices - The Board retains final authority for employment of contractual personnel in a position other than teacher, librarian, school counselor, or school nurse. The Board delegates to the Superintendent the authority to employ teachers, librarians, school counselors, and school nurses.

**BUDGET IMPACT/ INFORMATION:** New hires associated with replacement of personnel have been budgeted prior to the hiring process.

**PAPERWORK IMPACT:** Minimal

**EXHIBITS:** Personnel Information

**RESOURCE PERSONNEL:** Joel S. Treviño, Chief Human Resources Officer

Submitted by:  
(Name) Elizabeth Banks, Interim Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 06/30/25

**ACTION ITEM:** **Discussion and Possible Approval to Select an Auditor for an Efficiency Audit**

**RECOMMENDATION:** That the Board of Trustees Consider and take possible action to select Moak Casey as the auditor for the efficiency audit.

**RATIONALE:** Moak Casey did perform the district's efficiency audit last year. The district's independent auditor can also perform this function, but Moak Casey will also verify revenue projections and the truth in taxation piece required with a VATRE. Those are not services our independent auditor can perform.

**REFERENCE and COMPLIANCE:** BAA (LEGAL), CCG (LEGAL)

**PAPERWORK IMPACT:** None

**BUDGET IMPACT / INFORMATION:** We are doing an internal budget amendment for this cost that will not increase the budget deficit. This does not require board approval.

**EXHIBITS:** Efficiency Audit Quotes

**RESOURCE PERSONNEL:** Elizabeth Banks, Interim Superintendent / Chief Financial Officer, RTSBA

Submitted by:  
(Name) Elizabeth Banks, Interim Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 06/30/25

	Moak Casey	Crowe LLP
<b>Cost:</b>		
<b>In Person Cost</b>	\$22,750.00	\$22,000.00
<b>Virtual Cost</b>	\$21,250.00	-
<b>Date of Services:</b>	06/01/2025 - 10/31/2025	-
<b>Services:</b>		
<b>Efficiency Audit - LBB 2019 Guidance Services</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Key Statutory Deadlines</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Revenue Template Development</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>TNT Documents</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Ballot Language</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**ACTION ITEM:**

**Early Childhood Partnership - Zoo School San Antonio**

**RECOMMENDATION:**

That the Board of Trustees enter into a partnership with San Antonio Zoo School that will be located at the Irma Lewis Outdoor Learning Center.

**RATIONALE:**

This is partnership with San Antonio Zoo School for a pre-K program on site at the Irma Lewis Outdoor Learning Center. It would also allow Seguin ISD to "co-enroll" not only the Prekindergarten students at the OLC, but also kindergarten students participating at the San Antonio Zoo School location.

**REFERENCE and COMPLIANCE:**

BAA Board Legal Status Powers and Duties

**BUDGET IMPACT / INFORMATION:**

Some increase in revenue that will be estimated at PEIMS snapshot in October 2025 and a settle up calculated after Summer 2026 PEIMS (Public Education Information Management System).

**EXHIBITS:**

Early Childhood Partnership Presentation & Contract

**RESOURCE PERSONNEL:**

Pete Silvius, Director of Whole Child Initiatives  
Zachary Stingl, Director - Will Smith Zoo School  
Amanda McMickle - Will Smith Zoo School  
Elizabeth Banks, Chief Financial Officer, RTSBA

Submitted by:

(Name)

Elizabeth Banks, Interim Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

06/30/25



# Early Childhood Partnership-Pilot Program Proposal

San Antonio Zoo - Will Smith Zoo School

# Introductions

Pete Silvius, Director of Whole Child Initiatives and the Irma Lewis Outdoor Learning Center (ILOLC) (Seguin ISD)

Michelle Hartmann, Deputy Superintendent, Fort Davis ISD (Contractor)

Zachary Stingl, Director of the Will Smith Zoo School (WSZS) (San Antonio Zoo)

Amanda McMickle, Vice President-Education (San Antonio Zoo)



# What is an Early Childhood partnership?

## Formal

These partnerships include having a district early childhood classroom (pre-K -second grade) located at a "satellite" campus with a private early learning program located in or outside of the district boundaries. Children would be dually enrolled in both programs, receiving all available services provided.

There are several potential delivery models.



# Benefits of Partnerships

- Creates additional opportunities to meet the needs and expectations of our community
  - Parents/Guardians will have a unique environment to meet their child's developmental needs.
  - Leverages the strengths of the Will Smith Zoo School (WSZS) programing with the amazing resources of the Irma Lewis Outdoor Learning (ILOLC) Center Facility.
- Builds capacity within Seguin ISD (SISD) and the Will Smith Zoo School (WSZS)
  - Curriculum Sharing
  - Professional Development
- Funding Resources
  - School District-Foundation School Program
  - Private School Tuition



# State Reporting- Average Daily Attendance (ADA)

How ADA works in a private-to-public partnership:

1. Enrollment and Attendance Tracking: The private pre-K provider enrolls children who qualify for public pre-K funding (often based on age and income). The school tracks daily attendance for each student.
2. Reporting ADA: The provider submits attendance records to the public school district. The district calculates ADA (total student attendance over a period  $\div$  number of instructional days).
3. Funding Flows: The state funds the school district based on the ADA of eligible pre-K students. The district uses these funds according to the terms of the partnership agreement.
4. Use of Funds: The entity uses these public funds to cover teacher salaries, classroom materials, meals, and other operational costs—all while meeting public accountability standards.



# Proposal overview

- A public-private partnership will be established in an effort to increase community access to the ILOLC, provide a path-of-entry for families looking for a non-traditional learning environment into the services of SISD, increase funding opportunities to better support the Seguin community.
- The partnership between the WSZS and the SISD-ILOLC will include two distinct locations and programs.
  - Co-enrolling eligible pre-K and Kindergarten students from the WSZS campus in San Antonio.
  - Creation of nature-based pre-K program at the SISD-ILOLC.



# Proposal overview continued

- SISD will provide WSZS Nature- based Pre-K program exclusive use of the Environmental Science Center classroom space and shared use of all other facilities and grounds at the ILOLC during instructional hours and on instructional calendar days.
  - Furniture will be provided by WSZS.
  - Internet and phone for WSZS staff use will need to be established and provided with facility access.
- “Nature School” and WSZS programing will be organized, staffed and directed by the staff of the WSZS.



# Funding plan for the partnership pilot-San Antonio site

- SISD and the WSZS will offer enrollment to SISD for all incoming eligible pre kindergarten and kindergarten students at the WSZS (Will Smith Zoo School) site in San Antonio.
  - Anticipated enrollment: 20 -30 students
  - ADA split: 15% SISD / 85% WSZS
  - WSZS will staff the program
  - SISD will maintain online registration



# Funding plan for the partnership pilot-Seguin (ILOLC) site

- SISD will provide the Environment Science Center to the WSZS to establish a nature-based early childhood center.
  - Anticipated enrollment: 20-40 students
  - ADA split: 15% SISD / 85% WSZS
  - WSZS will staff the school at the ILOLC site
  - SISD will register students and provide the facility



# Timeline

- June- Board review and potential approval, contract signed
- July- Information released to the Seguin community and interest forms released
- July- WSZS interviews and hires lead and assistant teacher
- July- Program Flyer sent out to community: [Seguin Interest Flyer.jpg](#)
- August- SISD online registration portal will be opened for new students to enroll



Flyer going here



# FAQ's

- Will all students that register be accepted?
  - There is a potential that the program interest could exceed capacity. The ILOLC based program will have a capacity of 20 full-day or 40 half-day students. Priority is based on eligibility and then first come, first serve if there are still spots.
- Will students pay tuition?
  - There will be an option for non-eligible (tuition) students to enroll if space allows.



# FAQ's

- How will students be transported?
  - At this time we do not plan to offer transportation to the “Nature School” program site at the ILOLC. This opportunity will continue to be evaluated for feasibility.
- Will they have the same calendar as Ball?
  - Yes, the “Nature School” will follow the instructional calendar of SISD.



# We are tiny boots with BIG adventures on the path to greatness!

