

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held June 17, 2025, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- B. Pledges to the United States Flag and Texas Flag. Moment of silence.
- C. Superintendent Announcements
- D. Board Member Reports

2. **Recognition/Campus Presentations**

- A. Student/Staff/Board/Community Recognition 4

3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. Those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

4. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act

- A. Pursuant to Texas Government Code Section §§§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
- B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).
- C. Pursuant to Texas Government Code Section § 551.074 - Discussion of superintendent applicants.
- D. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

| | | |
|--------|---|----|
| E. | Pursuant to Texas Government code Sections § 551.0821 - Deliberation regarding public school student. | |
| 5. | Reconvene to Open Meeting , the Board will take appropriate action on items, if necessary, as discussed in Closed Session | |
| A. | Possible action to select superintendent finalist. | |
| B. | Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s). | |
| 6. | Reports/Information Items: | |
| A. | Long-Range Facility Planning Update | 5 |
| B. | 2025-2026 Seguin High School Bell Schedule | 20 |
| C. | 2024-2025 Istation Indicators of Progress (ISIP) End of Year (EOY) Data | 25 |
| D. | Personnel Information - Professional Employees | 40 |
| E. | Introduction of Newly Appointed Administrators | 43 |
| F. | Financial Statements for April 2025 | 44 |
| G. | New Vendors | 49 |
| H. | Purchases made over \$50,000 | 51 |
| 7. | Consent Agenda Items - Consider and Possible Approval as Applicable | |
| | Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable. | |
| A. | Approval of Board Minutes of Regular Meeting - May 20, 2025, Special Meeting - May 28, 2025, Special Meeting - May 31, 2025. Special Meeting - June 2, 2025, and Special Meeting - June 9, 2025. | 53 |
| B. | Approval of Tax Collection Reports for May 2025 | 71 |
| C. | Approval of Proposed Budget Amendments for June 2025 | 72 |
| D. | Approval of Donations Received May 2025 | 74 |
| E. | District-Wide Student Accident/Catastrophic Insurance from the Brokerage Store, Inc. | 76 |
| F. | Acknowledge Public Information Act Requests May 2025 | 77 |
| 8. | Action Items | |
| A. | Personnel Action - Professional Employees | 79 |
| 8.A.1. | Essential Academics Specialist | |
| 8.A.2. | Speech and Language Pathologist Assistant | |
| 8.A.3. | Barnes Middle School Associate Principal | |
| 8.A.4. | Chief Human Resources Officer | |
| 8.A.5. | Occupational Therapist Assistant | |
| 8.A.6. | Director of Special Education | |

B. Adoption of 2025-2026 Budgets for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund 80

9. **Board Comments and Request**

10. **Adjourn**

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes the positive accomplishments of students, staff, trustees, and community partners during a board meeting to be apprised of the many successes that contribute to a nurturing academic environment in Seguin ISD schools.

- **Superintendent’s Apple Award**

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators, and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) Superintendent: Qualifications and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Banks, Interim Superintendent
Emily Allen, Executive Director of Communications

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 06/17/25

INFORMATION ITEM: **Long-Range Facility Planning Update**

RECOMMENDATION: None

RATIONALE: The Long-Range Facility Planning Committee has been meeting over the last few months. This is an update on those meetings and status of the committee's recommendation to the Board of Trustees.

REFERENCE and COMPLIANCE: CS (Legal) Facility Standards

BUDGET IMPACT / INFORMATION: No impact

EXHIBITS: Long-Range Facility Planning Update Presentation

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA
Robyn Popa, Pfluger Architects

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 06/17/25



LONG RANGE FACILITY PLANNING – 2025 UPDATE

Board of Trustees Update – June 17, 2025

THE CHARGE:

- ***“What Are we Doing Here?”***

The LRFP Committee is composed of Seguin ISD stakeholders who are focused on the **future success** of Seguin ISD.

The LRFP Committee is committed to open and meaningful dialogue to propel the sharing of **facility-based solutions** for Seguin ISD, with an emphasis on providing **quality educational spaces for all students**.

This group’s discussions will focus on **existing facilities, their current conditions, and existing programs**. Seguin ISD’s growth will also require new and/or expanded campuses in the future and should be planned for accordingly.

2018 LRFP:

PRIORITY TIER # 1

PRIORITY TIER: LEVEL ONE

STADIUM/FIELDS/GOLDFIE HARRIS:
OPTION A: Address Items 1-7

- ✓ BOND 2019
- ✓ BOND 2022

MCQUEENEY ELEMENTARY SCHOOL:
OPTION D: Address Items 1-6, 8

- ✓ BOND 2019
- ✓ BOND 2022

AJ BRIESEMEISTER MIDDLE SCHOOL:
OPTION A: Address Items 1-11

- ✓ BOND 2019
- ✓ BOND 2019
- ✓ BOND 2019

PRIORITY TIER: LEVEL ONE

JEFFERSON ELEMENTARY SCHOOL:
OPTION B: Address Items 1-10

- ✓ BOND 2019
- ✓ BOND 2019

WEINERT ELEMENTARY SCHOOL:
OPTION B: Address Items 1-3, 5

- ✓ BOND 2019
- ✓ BOND 2019

Stadium/G.H. Gym
McQueeney ES
AJ Briesemeister MS
Jefferson ES
Weinert ES

PRIORITY TIER # 2

PRIORITY TIER: LEVEL TWO

BARNES MIDDLE SCHOOL:
OPTION A: Address Items 1, 3, 5 & 7

- ✓ BOND 2022
- ✓ BOND 2022
- ✓ BOND 2022

2019 BOND SAVINGS

DISTRICT-WIDE AG FACILITY:

- ✓ BOND 2022

PRIORITY TIER: LEVEL TWO

KOENNECKE ELEMENTARY SCHOOL:
OPTION B: Address Items 1-8

- ✓ BOND 2019
- ✓ BOND 2022

PATLAN ELEMENTARY SCHOOL:
OPTION B: Address Items 1, 3, 7, & 9

- ✓ BOND 2019
- ✓ BOND 2022

VOGEL ELEMENTARY SCHOOL:
OPTION B: Address Items 1-9

- ✓ BOND 2019
- ✓ BOND 2019
- ✓ BOND 2022

Barnes MS
Ball Early Childhood
Agriscience
Koennecke ES
Patlan ES
Vogel ES

PRIORITY TIER # 3

PRIORITY TIER: LEVEL THREE

MARY B. ERSKINE CAMPUS:
OPTION A: Address Majority Decision

~~NO LONGER A SEGUIN ISD PROPERTY~~

JOE F. SAEGERT ELEMENTARY SCHOOL:
OPTION A: Address Minority Decision

~~NO LONGER A SEGUIN ISD PROPERTY~~

REFURPOSED AS MBLC & DAEP CAMPUS

TRANSPORTATION DEPT.:
OPTION A: Address Items 1-5 - EXTRA

- ✓ BOND 2022

PRIORITY TIER: LEVEL THREE

SEGUIN HIGH SCHOOL CAMPUS:
OPTION A: Address Items 7, 8, & 4

- ✓ BOND 2022
- ✓ BOND 2022
- ✓ BOND 2022
- ✓ BOND 2022

RODRIGUEZ ELEMENTARY SCHOOL:
OPTION C: Address Items 1, 2, 4, & 5

- ✓ BOND 2019
- ✓ BOND 2022

CENTRAL ADMINISTRATION:
OPTION C: Address Items 1, & 3, 7

- ✓ BOND 2019
- ✓ BOND 2022
- ✓ INT. FUNDS

Erskine Campus
Saegert Campus
Transportation
Seguin High School
Rodriguez ES
Central Administration

BOND HISTORY:



AJB Middle School
Jefferson ES
Matador Stadium
ES Playgrounds
Land Purchase

Safety & Security
New McQueeney ES
Barnes MS
Agriscience Facility
Transportation
Land Purchase
Roofing
Furniture
Buses



Baseball & Softball
Complex

THE PROCESS:



**REVIEW
NEEDS**

Feb. 19, 2025



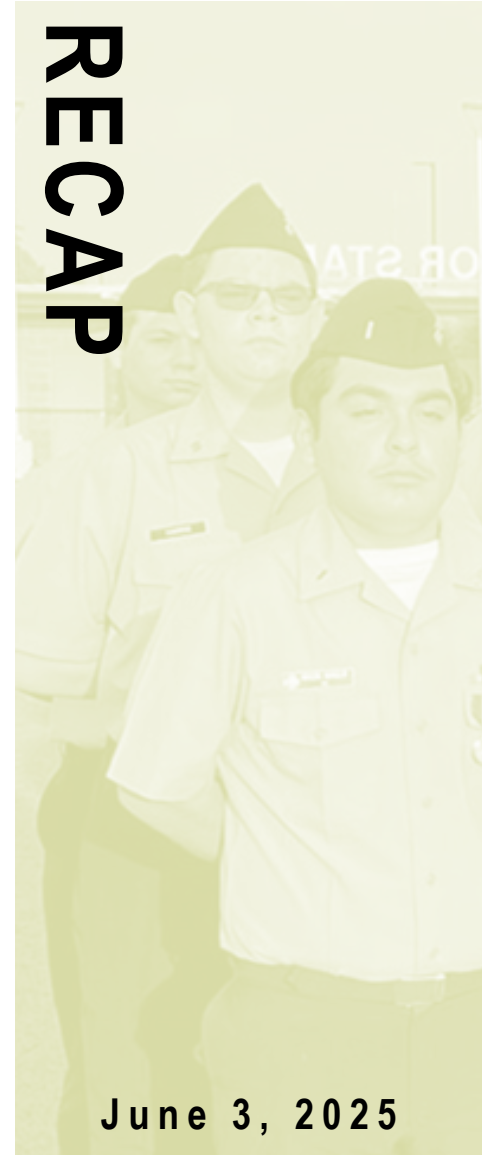
**REVIEW
OPTIONS**

Apr. 9, 2025



**REFINE
OPTIONS**

Apr. 29, 2025



RECAP

June 3, 2025



PRESENT

Update:
June 17, 2025

Recommendations:
July Board Mtg.

REVIEWING NEEDS:

JEFFERSON ELEMENTARY SCHOOL

(Kindergarten thru 5th Grade)
 Student Enrollment (2024/2025 SY): 410
 Student Capacity: 497 Design; 433 Functional
 Exceeds Functional Capacity in 2027/2028 SY
 Building Area: 46,500 SF / Acreage: 9.7 acres

OTHER NEEDS:

KOENNECKE ELEMENTARY SCHOOL

(Kindergarten thru 5th Grade)
 Student Enrollment (2024/2025 SY): 566
 Student Capacity: 550 Design; 468 Functional
 Currently EXCEEDING Design Capacity
 Building Area: 46,957 SF / Acreage: 15.49 acres

OTHER NEEDS:

PATLAN ELEMENTARY SCHOOL

(Kindergarten thru 5th Grade)
 Student Enrollment (2024/2025 SY): 423
 Student Capacity: 550 Design; 468 Functional
 Exceeds Functional Capacity in 2027/2028 SY
 Building Area: 46,120 SF / Acreage: 15.00 acres

OTHER NEEDS:

VOGEL ELEMENTARY SCHOOL

(Kindergarten thru 5th Grade)
 Student Enrollment (2024/2025 SY): 471
 Student Capacity = 440 Design; 374 Functional
 Currently EXCEEDING Design Capacity
 Building Area: 46,541 SF / Acreage: 21.64 acres

OTHER NEEDS:

WEINERT ELEMENTARY SCHOOL

(Kindergarten thru 5th Grade)
 Student Enrollment (2024/2025 SY): 448
 Student Capacity: 600 Design; 510 Functional
 Exceeds Functional Capacity in 2027/2028 SY
 Building Area: 43,085 SF / Acreage: 6.86 acres

OTHER NEEDS:

BALL EARLY CHILDHOOD CENTER

(Pre-Kindergarten / Early Education / PPCD)
 Student Enrollment (2024/2025 SY): 435
 Student Capacity = 613 Design; 521 Functional
 Building Area: 66,845 SF / Acreage: 5.94 acres

OTHER NEEDS:

BARNES MIDDLE SCHOOL

(6th thru 8th Grade)
 Student Enrollment (2024/2025 SY): 757
 Student Capacity: 1,000 Design; 850 Functional
 Exceeds Functional Capacity in 2027/2028 SY; Exceeds Design Capacity in 2029/2030 SY
 Building Area: 133,304 SF / Acreage: 27.46 acres

OTHER NEEDS:

SEGUIN HIGH SCHOOL

(9th thru 12th Grade, Early College HS, P-TECH)
 Student Enrollment (2024/2025 SY): 1927
 Student Capacity: 2,400 Design; 2,049 Functional
 Exceeds Functional Capacity in 2029/2030 SY
 Building Area: 423,321 SF / Acreage: Approx. 57 acres (shared with Athletic Complex/Stadium)

OTHER NEEDS:

SEGUIN OUTDOOR LEARNING CENTER

(Nature-Based Educational Facility)
 Student Enrollment (2024/2025 SY): N/A
 Acreage: 125.6 acres total

OTHER NEEDS:

CENTRAL ADMINISTRATION / JACK LEE LEARNING CENTER

(Main Administration, Child Nutrition, Professional Learning Center)
 Student Enrollment (2024/2025 SY): N/A
 Building Area: Approx. 114,000 SF total (including Arlan's) +
 Approx. 4,000 for Child Nutrition + Approx. 22,500 for JLLC
 Acreage: 20.97 acres

OTHER NEEDS:

JEFFERSON ELEMENTARY SCHOOL

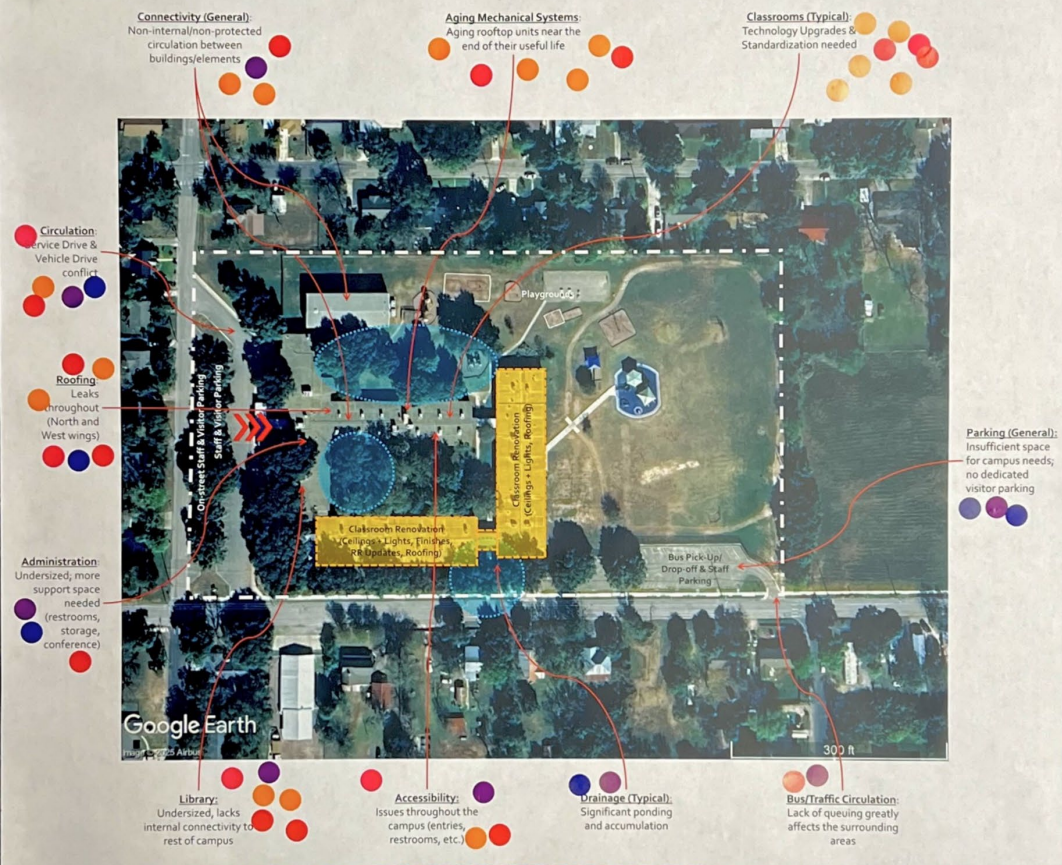
(Kindergarten thru 5th Grade)

Student Enrollment (2024/2025 SY): 410

Student Capacity: 497 Design; 433 Functional

Exceeds Functional Capacity in 2028/2029 SY

Building Area: 46,500 SF / Acreage: 9.7 acres



| | "HOT" Dots Still an Urgent Need | "COLD" Dots Not an urgent need anymore |
|---------------------------|------------------------------------|---|
| 1. Classrooms | ● ● ● ● ● ● ● ● | |
| 2. Aging Bldg. Systems | ● ● ● ● ● ● ● ● | |
| 3. Library | ● ● ● ● ● ● ● ● | ● |
| 4. Roofing | ● ● ● ● ● ● ● ● | ● |
| 5. Connectivity | ● ● ● ● ● ● ● ● | ● |
| 6. Accessibility | ● ● ● ● ● ● ● ● | ● |
| 7. Service Drive Conflict | ● ● ● ● ● ● ● ● | ● ● |
| 8. Bus/Traffic Circ. | ● ● ● ● ● ● ● ● | ● |
| 9. Administration | ● ● ● ● ● ● ● ● | ● ● |
| 10. Parking | ● ● ● ● ● ● ● ● | ● ● ● ● ● ● ● ● |
| 11. Drainage | ● ● ● ● ● ● ● ● | ● ● |

OTHER NEEDS:

REVIEWING OPTIONS:

JEFFERSON ELEMENTARY

Scenario A: New campus on-site

Scenario B: New classroom + cafeteria + gym addition
Renovate existing library to enlarge admin.
Renovate existing cafeteria to library

Scenario C: New cafeteria + gym addition
Renovate existing library to enlarge admin.
Renovate existing cafeteria to library
Renovate existing classrooms

Scenario D: New library + gym addition
Renovate existing library to enlarge admin.
Renovate cafeteria
Renovate existing classrooms

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

KOENNECKE ELEMENTARY

Scenario A: New classroom + gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario B: New gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario C: New classroom + library addition
Expansion to cafeteria
Expand admin. to existing library

Scenario D: New cafeteria/kitchen addition
Renovate existing cafeteria to library
Expand admin. to existing library

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

PATLAN ELEMENTARY

Scenario A: New classroom + gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario B: New gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario C: New classroom + library addition
Expansion to cafeteria
Expand admin. to existing library

Scenario D: New cafeteria/kitchen addition
Renovate existing cafeteria to library
Expand admin. to existing library

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

VOGEL ELEMENTARY

Scenario A: New classroom + gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario B: New gym + kitchen addition
Renovate existing gym to cafeteria
Renovate existing cafeteria to library
Expand admin. to existing library

Scenario C: New classroom + library addition
Expansion to cafeteria
Expand admin. to existing library

Scenario D: New cafeteria/kitchen addition
Renovate existing cafeteria to library
Expand admin. to existing library

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

WEINERT ELEMENTARY

Scenario A: New campus on-site

Scenario B: New classroom + cafeteria + gym addition
Renovate existing main building

Scenario C: New classroom + cafeteria + gym addition
Renovate existing main building
Renovate existing north classroom wing

Scenario D: No significant work (replacement campus on new site)

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

BALL EARLY CHILDHOOD CENTER

Scenario A: New cafeteria + gym addition
Parking lot modifications for increased on-site queuing

Scenario B: New gym addition
Parking lot modifications for increased on-site queuing

Scenario C: New cafeteria
Parking lot modifications for increased on-site queuing

Scenario D: New gym addition
Parking lot modifications for increased on-site queuing

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

BARNES MIDDLE SCHOOL

Scenario A: Weight Room Addition
Replace Sports Field
Replace Bleachers

Scenario B: Replace Sports Field
Replace Bleachers

Scenario C: Replace Sports Field

Scenario D: Replace Bleachers

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

SEGUIN HIGH SCHOOL

Scenario A: Roofing work
Expand CTE facilities on site
Courtyard Shading
Traffic Alignment

Scenario B: Roofing work
Courtyard Shading
Traffic Alignment

Scenario C: Roofing work
Courtyard Shading
Traffic Alignment

Scenario D: No significant work

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

SAEGERT CAMPUS

Scenario A: Remove "Motel 6"
System replacement as needed

Scenario B: System replacement as needed

Scenario C: Remove "Motel 6"

Scenario D: No significant work

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

CENTRAL ADMIN. / JACK LEE LEARN. CTR.

Scenario A: Renovation of entire building
Extend into Arlin's (expand Central Office)

Scenario B: Extend into Arlin's (expand Central Office)

Scenario C: System repair/replacement as needed

Scenario D: No significant work

| Scenario | Classroom | Gym | Cafeteria | Library | Admin |
|------------|-----------|-----|-----------|---------|-------|
| Scenario A | ● | ● | ● | ● | ● |
| Scenario B | ● | ● | ● | ● | ● |
| Scenario C | ● | ● | ● | ● | ● |
| Scenario D | ● | ● | ● | ● | ● |

JEFFERSON ELEMENTARY

Scenario A:
New campus on-site

Address Items: 1-11



Scenario B:
New classroom + cafeteria + gym addition
Renovate existing library to enlarge admin.
Renovate existing cafeteria to library

Address Items: 1, 2, 3, 4, 5, 6, 7, 9, 11



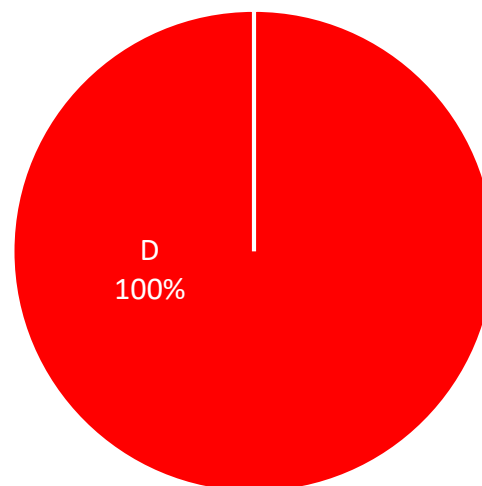
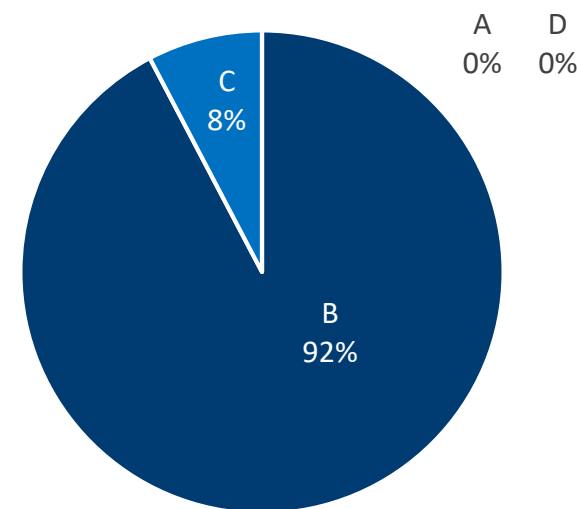
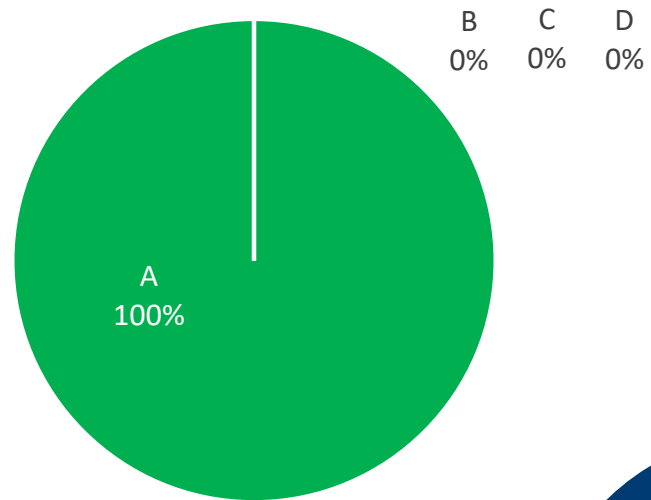
Address Items: 1, 2, 3, 4, 6, 7, 9



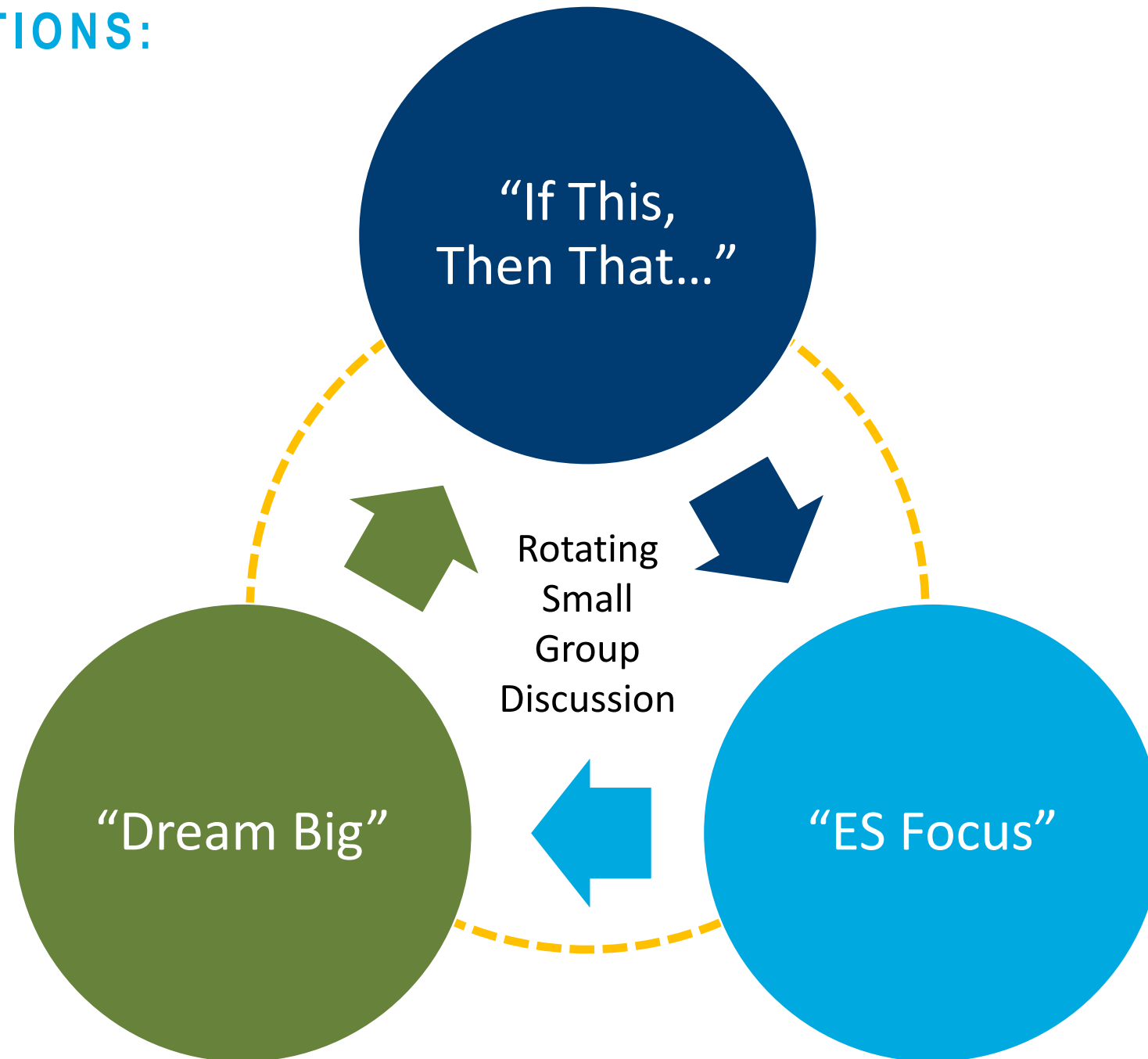
Address Items: 1, 2, 3, 4, 6, 9

Scenario C:
New cafeteria + gym addition
Renovate existing library to enlarge admin.
Renovate existing cafeteria to library
Renovate existing classrooms

Scenario D:
New library + gym addition
Renovate existing library to enlarge admin.
Renovate cafeteria
Renovate existing classrooms



REFINING OPTIONS:



RECAP:

PRELIMINARY PRIORITY TIER # 1

Central Administration

Irma Lewis OLC

Jefferson ES

Patlan ES

Saegert Campus

Seguin HS

Vogel ES

Weinert ES

PRELIMINARY PRIORITY TIER # 2

Ball Early Childhood

Barnes MS

Briesemeister MS

Koennecke ES

Transportation

PRELIMINARY PRIORITY TIER # 3

Agriscience

Existing McQueeney ES

New McQueeney ES

Rodriguez ES

Stadium/G.H. Gym

NOTE:

Listings are in alphabetical order, and do not imply hierarchy within their Tier Group.

PRESENT:

- *What will be presented to SISD Board:*
 - Confirmation of needs, on a campus-by-campus basis.
 - A proposed improvement plan for each campus, with possible phasing/sequencing information.
 - Confirmation of tier designations, to establish an overall hierarchy-of-need across all SISD facilities.
 - Strategic recommendations of potential program relocations, to maximize use of existing facilities (location, size, adjacencies, etc.).



A BIG
THANK YOU
TO OUR COMMITTEE
MEMBERS!





QUESTIONS?

THANK YOU!



INFORMATION ITEM:

2025-2026 Seguin High School Bell Schedule

RATIONALE:

The new bell schedule adjustment at Seguin High School is intended to enhance instructional continuity, operational efficiency, and student success. The current schedule disrupts learning by splitting 4th period around lunch, negatively affecting lesson flow and student engagement. A revised schedule would eliminate this interruption, improve attendance tracking, and allow for smaller, safer lunch groups. It also opens the door for future opportunities for academic interventions, enrichment, and more consistent instructional time, benefiting both students and teachers.

REFERENCE

and COMPLIANCE:

AE(LOCAL): Educational Philosophy and TEC §4.001, 4.002

BUDGET IMPACT:

No impact

PAPERWORK IMPACT:

No impact

EXHIBITS:

Presentation: SHS 8-Period Bell Schedule with 4 Lunch Periods

RESOURCE

PERSONNEL:

Alberto Munoz, Seguin High School Principal

Submitted by:

(Name) Elizabeth Banks, Interim Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 06/17/25



2025 - 2026
Seguin High School
Current / Proposed Bell Schedules

Rationale for Proposed Adjustment of Bell Schedule

- **Instructional Continuity & Student Learning**
- **Improved Attendance & Systems Consistency**
- **Operational Efficiency & Equity**
- **Flexibility for Academic & Enrichment Opportunities**

Current Bell Schedule for 2025-2026

| | | | | | | | | |
|----------------------------|----------------------|----------------|---------------------|----------------------|---------------------------|----------------------------|----------------------|----------------|
| 1st Period | 8:35 - 9:20 | 45 mins | | | | 1st Period | 8:35 - 9:20 | 45 mins |
| 2nd Period | 9:25 - 10:10 | 45 mins | | | | 2nd Period | 9:25 - 10:10 | 45 mins |
| 3rd Period | 10:15 - 11:00 | 45 mins | | | | 3rd Period | 10:15 - 11:00 | 45 mins |
| 4th Period, A Lunch | | | | | | 4th period, C Lunch | | |
| A Lunch | 11:00 - 11:30 | 30 mins | Start Class | 11:05 - 11:35 | 30 mins class | 4th Period | 11:05 - 12:10 | 65 mins |
| 4th Period | 11:35 - 12:40 | 65 mins | B Lunch | 11:35 - 12:05 | 30 mins, Lunch | C LUNCH | 12:10 - 12:40 | 30 mins |
| | | | Finish Class | 12:10 - 12:40 | 30 min Class | | | |
| 5th Period | | | | | | 5th Period | | |
| C Lunch | 12:45 - 1:30 | 45 mins | | 12:45 - 1:30 | 45 mins | 5th period | 12:45 - 1:30 | 45 min |
| 6th Period | 1:35 - 2:25 | 45 mins | | | | 6th Period | 1:35 - 2:25 | 45 mins |
| 7th Period | 2:30 - 3:15 | 45 mins | | | | 7th Period | 2:30 - 3:15 | 45 mins |
| 8th Period | 3:20 - 4:05 | 45 mins | | | | 8th Period | 3:20 - 4:05 | 45 mins |

New Bell Schedule for 2025-2026

| | | | | | | | | |
|----------------------------|----------------------|----------------|-------------------|---|----------------|----------------------------|----------------------|----------------|
| 1st Period | 8:35 - 9:20 | 45 mins | | | | 1st Period | 8:35 - 9:20 | 45 mins |
| 2nd Period | 9:24 - 10:09 | 45 mins | | | | 2nd Period | 9:24 - 10:09 | 45 mins |
| 3rd Period | 10:13 - 10:58 | 45 mins | | | | 3rd Period | 10:13 - 10:58 | 45 mins |
| 4th Period, A Lunch | | | | | | 4th period, B Lunch | | |
| A Lunch | 10:59 - 11:29 | 30 mins | 4th Period | 11:02 - 12:18 | 76 mins | 4th Period | 11:02 - 11:47 | 45 mins |
| 4th Period | 11:33 - 12:18 | 45 mins | | *includes announcements, daily news, SEL lessons | | B Lunch | 11:48 - 12:18 | 30 mins |
| 5th Period, C Lunch | | | | | | 5th Period, D Lunch | | |
| C Lunch | 12:19 - 12:49 | 30 mins | 5th Period | 12:22 - 1:38 | 76 mins | 5th period | 12:22 - 1:07 | 45 min |
| 5th Period | 12:53 - 1:38 | 45 mins | | *includes announcements, daily news, SEL lessons | | D Lunch | 1:08 - 1:38 | 30 min |
| 6th Period | 1:42- 2:27 | 45 mins | | | | 6th Period | 1:42 - 2:27 | 45 mins |
| 7th Period | 2:31 - 3:16 | 45 mins | | | | 7th Period | 2:31 - 3:16 | 45 mins |
| 8th Period | 3:20 - 4:05 | 45 mins | | | | 8th Period | 3:20 - 4:05 | 45 mins |

INFORMATION ITEM: **2024-2025 Istation Indicators of Progress (ISIP) End-of-Year (EOY) Data**

RECOMMENDATION: That the Board of Trustees receives an update regarding ISIP EOY Data.

RATIONALE: The purpose of this report is to present the progress of students using ISIP EOY Data.

REFERENCE and COMPLIANCE: Strategic Goals: 1. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR (State of Texas Assessment of Academic Readiness) Reading from 36% to 55% by August 2027. 2. (HB3) Increase the percentage of third-grade students who score meets grade level or above on STAAR Mathematics from 28% to 52% by August 2027.

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: 2024-2025 ISIP EOY Data Review

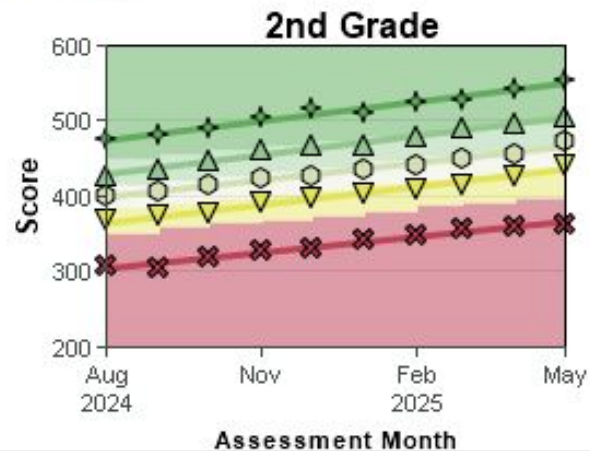
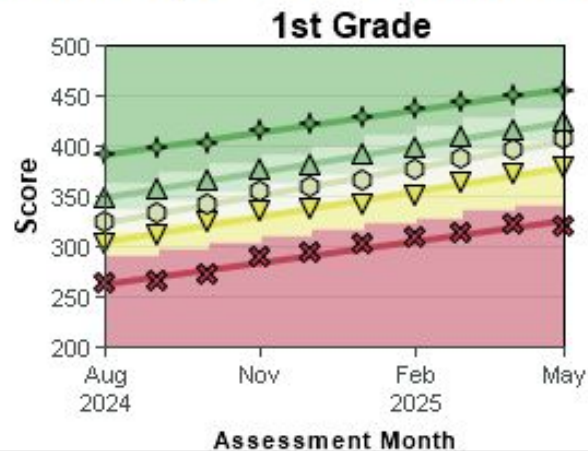
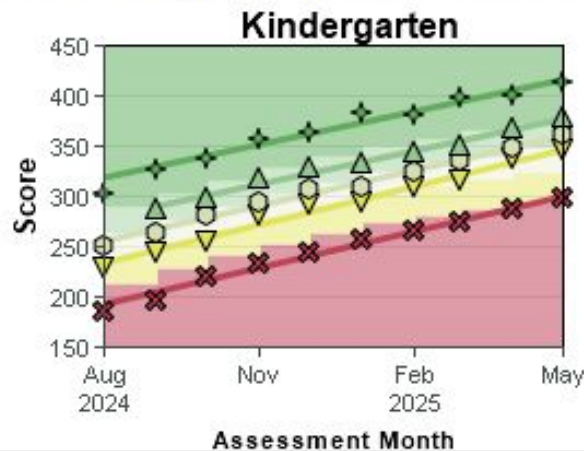
RESOURCE PERSONNEL: Monica Lyons, Chief Academic Officer

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8616
 (Date) 06/18/25

**2024-2025 Istation Indicators of
Progress (ISIP)
End-of-Year (EOY) Data**

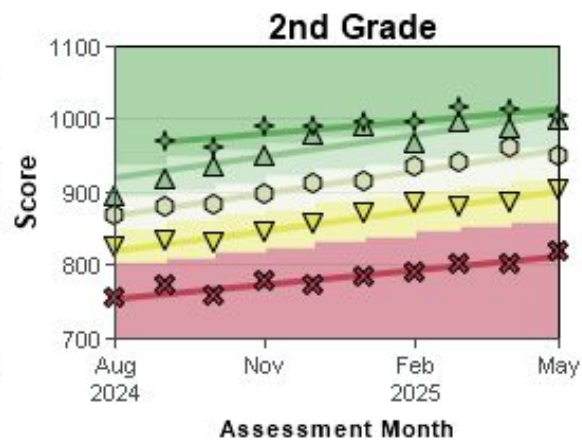
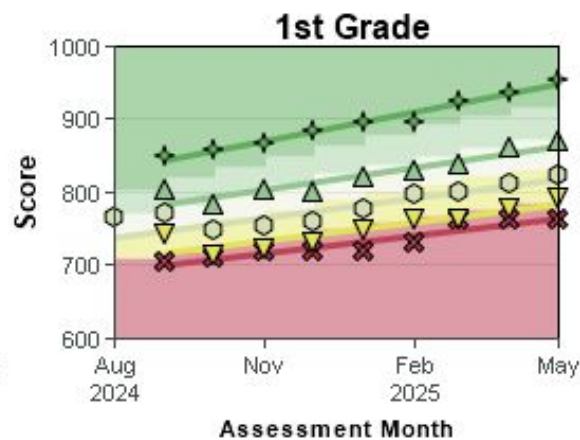
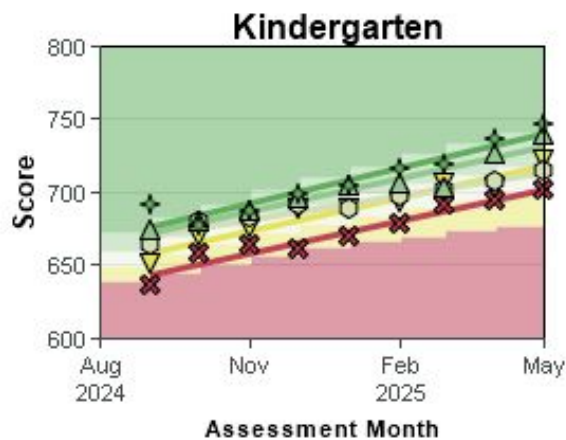
June 2025

ISIP Early Reading - Skill Growth by Level - Overall Reading



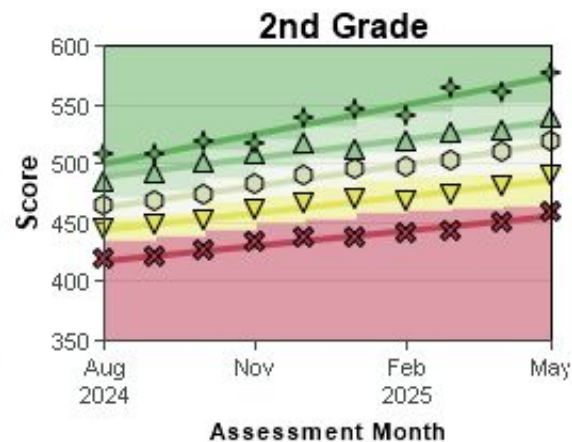
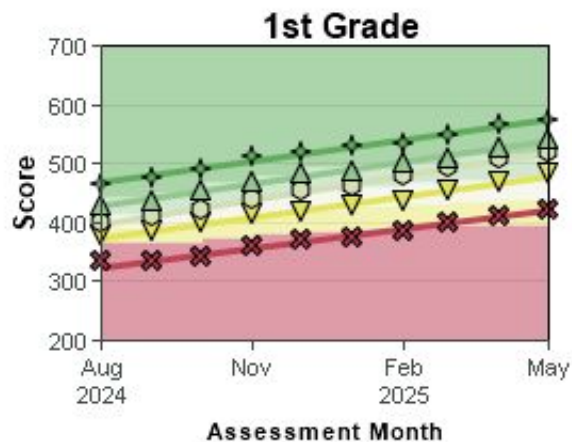
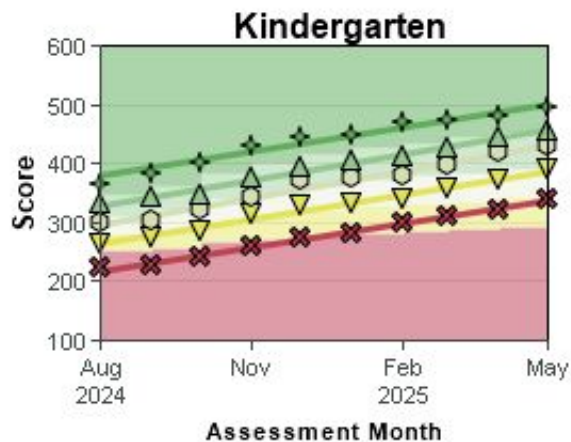
| Seguin ISD ISIP Comparison BOY and EOY | | ISIP Reading | |
|---|------------------|-----------------------|-----------------|
| Grade Level | Istation Tier | September BOY ISIP | May EOY ISIP |
| Kindergarten | Tier 1 and 2 | 59% (269) | 34% (162) |
| | Tier 3-5 | 41% (180) | 66% (316) |
| 1st Grade | Tier 1 and 2 | 58% (276) | 54% (279) |
| | Tier 3-5 | 42% (201) | 46% (237) |
| 2nd Grade | Tier 1 and 2 | 59% (273) | 54% (262) |
| | Tier 3-5 | 41% (186) | 46% (222) |

ISIP Lectura Temprana - Skill Growth by Level - Overall Reading



| Dual Language Program Istation Data 2024-2025 | | English Native Students | | Spanish Native Students | |
|--|---------------|----------------------------|-----------------|-------------------------|-----------------|
| Grade Level | Istation Tier | September BOY ISIP | May EOY ISIP | September BOY ISIP | May EOY ISIP |
| K- English ISIP | Tier 1 and 2 | 26% (23) | 8% (7) | 46% (40) | 56% (51) |
| | Tier 3-5 | 21% (18) | 27% (25) | 7% (6) | 9% (8) |
| K- Spanish ISIP | Tier 1 and 2 | 24% (21) | 13% (12) | 14% (12) | 24% (22) |
| | Tier 3-5 | 23% (20) | 22% (20) | 38% (33) | 41% (37) |
| | | | | | |
| 1st Gr.- English ISIP | Tier 1 and 2 | 15% (15) | 14% (15) | 66% (66) | 71% (76) |
| | Tier 3-5 | 11% (11) | 8% (9) | 8% (8) | 7% (7) |
| 1st Gr- Spanish ISIP | Tier 1 and 2 | 8% (8) | 17% (18) | 31% (33) | 44% (47) |
| | Tier 3-5 | 17 % (18) | 5% (6) | 44% (46) | 34% (37) |
| | | | | | |
| 2nd Gr.- English ISIP | Tier 1 and 2 | 14% (13) | 14% (13) | 60% (55) | 57% (53) |
| | Tier 3-5 | 20% (18) | 21% (20) | 5% (5) | 8% (7) |
| 2nd Gr- Spanish ISIP | Tier 1 and 2 | 24 (22) | 19% (18) | 45% (41) | 35% (34) |
| | Tier 3-5 | 10% (9) | 15 % (14) | 22% (20) | 31% (30) |

ISIP Math - Domain Growth by Level - Overall Math



| Seguin ISD ISIP Comparison BOY and EOY | | ISIP Math | |
|---|------------------|-----------------------|-----------------|
| Grade Level | Istation Tier | September BOY ISIP | May EOY ISIP |
| Kindergarten | Tier 1 and 2 | 58% (218) | 23% (106) |
| | Tier 3-5 | 42% (160) | 77% (366) |
| 1st Grade | Tier 1 and 2 | 55% (209) | 30% (151) |
| | Tier 3-5 | 45% (170) | 70% (363) |
| 2nd Grade | Tier 1 and 2 | 77% (309) | 59% (283) |
| | Tier 3-5 | 23% (97) | 41% (203) |

SPED ISIP Reading & Math | BOY to EOY | Scale Scores

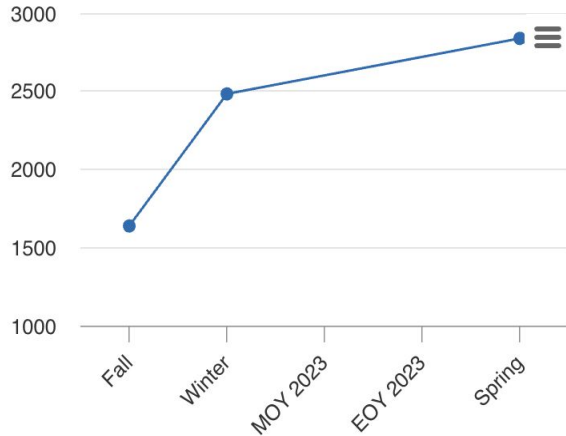
| ISIP Reading - Special Education | Kinder | 1st | 2nd | 3rd | 4th | 5th |
|----------------------------------|----------|----------|-----------|-----------------------|-----------------------|----------|
| BOY Assessment - Sept 2024 | 190 (57) | 213 (81) | 277 (102) | 294 (33) | 428 (48) | 481 (25) |
| EOY Assessment - May 2025 | 351 (75) | 344 (68) | 347 (80) | 368 (12 - April Test) | 485 (15 - April Test) | 487 (17) |

| ISIP Math - Special Education | Kinder | 1st | 2nd | 3rd | 4th | 5th |
|-------------------------------|----------|----------|----------|----------------------|-----------------------|----------------------|
| BOY Assessment - Sept 2024 | 251 (59) | 367 (63) | 429 (94) | 439 (6) | 469 (5) | 483 (3) |
| EOY Assessment - May 2025 | 330 (52) | 438 (57) | 461 (68) | 403 (4 - April Test) | 491 (17 - April Test) | 454 (6 - April Test) |

K-12 District RenStar Reading

Star Reading Students Assessed

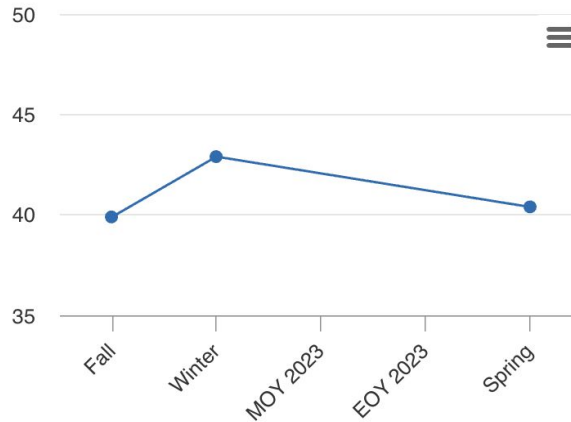
Spring 2024-2025



Increased in the number of students assessed Fall to Spring from **1638** to **2838**.

Star Reading Proficiency Rate (State Benchmark)

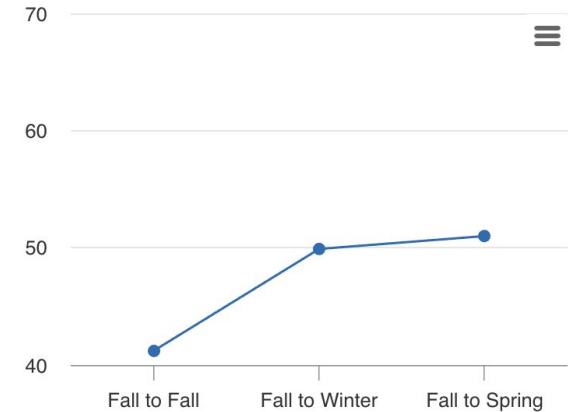
Spring 2024-2025



Projected STAAR Proficiency has grown from **39%** to **41%**.

Star Reading Current Student Growth Percentile (SGP)

Fall to Spring 2024-2025



51% of students showed typical or high growth.

RenStar RLA STAAR Proficiency Projections

| Grade | Fall | Spring |
|-------|-------|--------|
| 3rd | 46% | 39.4% |
| 4th | 41.2% | 33.5% |
| 5th | 41.5% | 41.8% |
| 6th | 35.4% | 37.2% |
| 7th | 35.4% | 38.9% |
| 8th | 36.8% | 52% |

RenStar RLA Student Growth Percentile (SGP)

| Grade | Median SGP |
|----------------|----------------|
| | Fall to Spring |
| 3 | 30 |
| 4 | 36 |
| 5 | 27 |
| 6 | 49 |
| 7 | 40 |
| 8 | 63 |
| Average | 40 |

*NOTE: This measure is in percentiles, not percentage— anything higher than 35th percentile is considered typical or high growth.

Overall, **51%** of our students showed typical or high growth in reading from Fall to Spring.³⁶

Elementary RLA RenStar

| Campus | STAAR Proficiency Projections (Avg) | Student Growth Percentile |
|-----------|-------------------------------------|---------------------------|
| | 24-25 | 24-25 |
| Jefferson | 27% | 54% |
| Koenecke | 44% | 40% |
| McQueeney | 40% | 52% |
| Patlan | 42% | 46% |
| Rodriguez | 27% | 46% |
| Vogel | 45% | 36% |
| Weinert | 42% | 49% |

Middle School RLA RenStar

| Campus | STAAR Proficiency Projections (Avg) | | Student Growth Percentile | |
|--------|-------------------------------------|-------|---------------------------|-------|
| | 23- 24 | 24-25 | 23-24 | 24-25 |
| AJB | 45.4% | 42.7% | 61 | 61% |
| JBMS | 41.6% | 42.5% | 49 | 39% |

Possible Action Steps for Next Year

- Provide clarity and purpose for screener to stakeholders (teachers, students, parents)
- Investigate successful practices at 8th grade level that could be shared across grades; leverage teacher leaders for professional learning
- Promote student ownership of data, goal-setting, and self-reflection
- Provide targeted support for 5th grade reading instruction, where less than half of students are making typical growth

INFORMATION ITEM: Personnel Information - Professional Employees

RECOMMENDATION: The Board of Trustees recognizes and acknowledges the new professional hires for the 2025–2026 school year and the resignations listed below.

**FOR BOARD’S
ACKNOWLEDGMENT
ELECTIONS
PROFESSIONALS:**

| Name | Location | Title | Effective Date |
|----------------------------|--|--|-----------------------|
| Cantu, Rosemary | Seguin High School | Biology Teacher | 08/01/25 |
| Galvan, Kamryn | Ball Early Childhood Center | Pre-kindergarten Teacher | 08/01/25 |
| Guenther, James | Discipline Alternative School at Saegert | Social Studies Teacher | 08/01/25 |
| Hale, Kenneth | Jim Barnes Middle School | Physical Education Teacher & Boys Coach | 08/01/25 |
| Keane, Cami | Koennecke Elementary | Special Education Intervention Teacher | 08/01/25 |
| Kinkade-Dyal, Erin | Jim Barnes Middle School | Art Teacher | 08/01/25 |
| Kissee, Scott | Seguin High School | Physical Education Teacher & Defensive Coordinator | 08/01/25 |
| McCrohan, Desmond | Jim Barnes Middle School | Special Education Intervention Teacher | 08/01/25 |
| *Morris, Lynze | Patlan Elementary | Dyslexia Interventionist | 08/01/25 |
| Ramirez-Chalfant, Michelle | Patlan Elementary | 4th Grade Math & Science Teacher | 08/01/25 |
| Robbins, Stephanie | Weinert Elementary | 1st Grade Teacher | 08/01/25 |
| Shaw, Hillary | Vogel Elementary | Kindergarten Teacher | 08/01/25 |

*returning employee

**BOARD’S
ACKNOWLEDGEMENT
RESIGNATIONS:**

Brohm, Sarah, Jim Barnes Middle School, effective 5/29/25

Ms. Brohm, Instructional Coach, has resigned to work for another school district.

Ms. Brohm has 3 years with Seguin ISD.

Crockett, Amy, Rodriguez Elementary, effective 5/29/25

Ms. Crockett, 2nd Grade Teacher, has resigned due to personal reasons.

Ms. Crockett has 1 year with Seguin ISD.

Garza, Audre, Weinert Elementary, effective 5/29/25

Ms. Garza, 1st Grade Teacher, has resigned due to personal reasons.
Ms. Garza has 1 year with Seguin ISD.

Hernandez, Maria, Patlan Elementary, effective 5/29/25

Ms. Hernandez, Teacher, has resigned due to family reasons.
Ms. Hernandez has 5 years with Seguin ISD.

Kelso-Canham, Krysta, Seguin High School, effective 6/20/25

Ms. Kelso-Canham, Agricultural Science Teacher, has resigned due to personal reasons.
Ms. Kelso-Canham has 8 years with Seguin ISD.

Lee, Carrington, Weinert Elementary, effective 5/29/25

Ms. Lee, 3rd Grade Teacher, has resigned due to personal reasons.
Ms. Lee has 5 years with Seguin ISD.

Ray, Shelly, Ball Early Childhood Center, effective 6/03/25

Ms. Ray, Counselor, has resigned to work for another school district.
Ms. Ray has 6 years with Seguin ISD.

Rodriguez, Gerard, Mercer-Blumberg Learning Center at Saegert, effective 6/10/25

Mr. Rodriguez, Counselor, has resigned due to personal reasons.
Mr. Rodriguez has 34 years with Seguin ISD.

Rodriguez, Leticia, Jim Barnes Middle School, effective 5/29/25

Ms. Rodriguez, Music Teacher, has resigned and elected to retire.
Ms. Rodriguez has 6 years with Seguin ISD.

Schley-Luera, Kari, Vogel Elementary, effective 5/29/25

Ms. Schley-Luera, 5th Grade Teacher, has resigned due to relocation.
Ms. Schley-Luera has 6 years with Seguin ISD.

Toliver, Shawn, Seguin High School, effective 7/25/25

Mr. Toliver, Social Studies Teacher, has resigned and elected to retire.
Mr. Toliver has 10 years with Seguin ISD.

RATIONALE:

Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE:

DC (LEGAL), DC (LOCAL), Employment Practices

BUDGET IMPACT/ INFORMATION:

None

PAPERWORK IMPACT:

This item will result in follow-up communication with the employee.

EXHIBITS:

Personnel Information

RESOURCE
PERSONNEL:

Joel S. Treviño, Chief Human Resources Officer

Submitted by:

| | |
|-------------|--|
| (Name) | <u>Elizabeth Banks, Interim Superintendent</u> |
| (Address) | <u>1221 E. Kingsbury St., Seguin, TX 78155</u> |
| (Telephone) | <u>(830) 401-8614</u> |
| (Date) | <u>06/17/25</u> |

INFORMATION ITEM: **Introduction of Newly Appointed Administrators**

RECOMMENDATION: The Board acknowledges the newly appointed 2025-2026 Administrative Hires.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE & COMPLIANCE: DCB (LOCAL), Contracts

BUDGET IMPACT/ INFORMATION: None

PAPERWORK IMPACT: None

EXHIBITS: None

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 06/17/25

INFORMATION ITEM: **Financial Statements for April 2025**

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The attached financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.

REFERENCE and COMPLIANCE: None

PAPERWORK IMPACT: None

EXHIBITS: Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 06/17/25

**Seguin Independent School District
Financial Statements
Debt Service Fund
April, 2025**

Month 10 of 12 0.83%

| REVENUE | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Collected |
|--|-------------------|-------------------|----------------------------------|----------------------|-------------------|
| | | Amended Budget | Year to Date Actual Revenues | | |
| Local | | | | | |
| Property Taxes-Current | 16,519,000 | 21,325,262 | 20,378,123 | 947,139 | 95.56% |
| Property Taxes-Delinquent | 250,000 | 250,000 | 397,910 | - | 159.16% |
| Property Taxes-Penalty & Interest | 100,000 | 100,000 | 180,356 | - | 180.36% |
| Interest Income | - | - | 576,044 | - | |
| Other Local Income | - | - | - | - | |
| State | - | - | 2,426,767 | - | |
| Federal | - | - | - | - | |
| REVENUE | 16,869,000 | 21,675,262 | 23,959,200 | (2,283,938) | 110.54% |
| | | | | | |
| EXPENSE BY FUNCTION (BOARD APPROVED) | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Expended |
| | | Amended Budget | Year to Date Actual Expenditures | | |
| 11 - Instruction | | | | - | |
| 12 - Instructional Resources & Media Svcs | | | | - | |
| 13 - Curr & Instructional Staff Development | | | | - | |
| 21 - Instructional Leadership | | | | - | |
| 23 - School Leadership | | | | - | |
| 31 - Guidance & Counseling Services | | | | - | |
| 32 - Social Work Services | | | | - | |
| 33 - Health Services | | | | - | |
| 34 - Student Transportation | | | | - | |
| 35 - Food Service | | | | - | |
| 36 - Co-curricular Activities | | | | - | |
| 41 - General Administration | | | | - | |
| 51 - Plant Maintenance & Operations | | | | - | |
| 52 - Security & Monitoring Services | | | | - | |
| 53 - Data Services | | | | - | |
| 61 - Community Services | | | | - | |
| 71 - Debt Services | 16,869,000 | 21,675,262 | 16,782,635 | 4,892,627 | 77.43% |
| 81 - Facilities Acquisition & Construction | | | | - | |
| 93 - Payments to Fiscal Agent/SSA | | | | - | |
| 99 - Intergovmntl Charges (Appraisal Servs) | | | | - | |
| EXPENSE | 16,869,000 | 21,675,262 | 16,782,635 | 4,892,627 | 77.43% |
| REVENUE OVER/(UNDER) EXPENSE | \$ - | \$ - | 7,176,565 | | |
| | | | | | |
| Other Sources | - | - | - | | |
| Other Uses | - | - | - | | |
| OTHER SOURCES AND USES | \$ - | \$ - | \$ - | | |
| RESULT OF ACTIVITIES | \$ - | \$ - | \$ 7,176,565 | | |
| | | | | | |
| EXPENSE BY OBJECT (INFORMATION ONLY) | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Expended |
| | | Amended Budget | Year to Date Actual Expenditures | | |
| 6100 - Salaries | | | | - | |
| 6144 - TRS On-Behalf Payments | | | | - | |
| 6200 - Purchased & Contracted Services | | | | - | |
| 6300 - Supplies & Materials | | | | - | |
| 6400 - Other Operating Costs | | | | - | |
| 6500 - Debt Service | 16,869,000 | 21,675,262 | 16,782,635 | 4,892,627 | 77.43% |
| 6600 - Capital Outlay | | | | - | |
| EXPENSE | 16,869,000 | 21,675,262 | 16,782,635 | 4,892,627 | 77.43% |
| | | | | | |
| PRELIMINARY ESTIMATE - Fund Balance: | | | | | |
| 24 - 25 Beginning Fund Balance (Unaudited) | | | \$ 16,644,486 | | |
| Total 24 - 25 Beginning Fund Balance (Unaudited) | | | | \$ 16,644,486 | |
| 24 - 25 Actual Year to Date Revenue Over/(Under) Expense | | | \$ 7,176,565 | | |
| 24 - 25 Actual Year to Date Other Sources and Uses | | | \$ - | | |
| 24 - 25 Budget Remaining Revenue Over/(Under) Expense | | | \$ (7,176,565) | | |
| 24 - 25 Estimated Year End Result of Activities | | | | \$ - | |
| 24 - 25 Estimated Ending Fund Balance (Unaudited) | | | | \$ 16,644,486 | |

Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

**Seguin Independent School District
Financial Statements
General Operating Fund
April, 2025**

Month 10 of 12 0.83%

| REVENUE | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Collected |
|--|-----------------------|----------------------------------|--|-------------------|-------------------|
| | | Amended Budget | Year to Date Actual Revenues | | |
| Local | | | | | |
| Property Taxes-Current | 36,690,360 | 35,254,796 | 34,131,441 | 1,123,355 | 96.81% |
| Property Taxes-Delinquent | 950,000 | 900,000 | 811,963 | 88,037 | 90.22% |
| Property Taxes-Penalty & Interest | 500,000 | 400,000 | 349,778 | 50,222 | 87.44% |
| Interest Income | 1,300,000 | 1,400,000 | 1,263,665 | 136,335 | 90.26% |
| Other Local Income | 240,000 | 305,000 | 429,607 | - | 140.85% |
| State | 34,745,186 | 40,281,554 | 20,803,557 | 19,477,997 | 51.65% |
| Federal | 767,000 | 487,000 | 474,115 | 12,885 | 97.35% |
| REVENUE | 75,192,546 | 79,028,350 | 58,264,126 | 20,764,224 | 73.73% |
| EXPENSE BY FUNCTION (BOARD APPROVED) | Adopted Budget | April 30, 2025 Amended Budget | April 30, 2025 Year to Date Actual Expenditures | Budget Remaining | Percent Expended |
| 11 - Instruction | 43,061,198 | 43,934,095 | 28,955,295 | 14,978,800 | 65.91% |
| 12 - Instructional Resources & Media Svcs | 1,100,983 | 1,071,809 | 786,040 | 285,769 | 73.34% |
| 13 - Curr & Instructional Staff Development | 735,275 | 579,373 | 370,968 | 208,405 | 64.03% |
| 21 - Instructional Leadership | 2,076,321 | 2,350,713 | 1,685,529 | 665,184 | 71.70% |
| 23 - School Leadership | 5,097,863 | 5,107,443 | 3,862,436 | 1,245,007 | 75.62% |
| 31 - Guidance & Counseling Services | 2,677,549 | 2,808,040 | 1,988,753 | 819,287 | 70.82% |
| 32 - Social Work Services | 672,569 | 682,222 | 441,691 | 240,531 | 64.74% |
| 33 - Health Services | 858,109 | 865,619 | 583,054 | 282,565 | 67.36% |
| 34 - Student Transportation | 3,481,004 | 3,593,504 | 2,685,160 | 908,344 | 74.72% |
| 35 - Food Service | - | - | - | - | - |
| 36 - Co-curricular Activities | 2,079,122 | 2,213,555 | 1,617,458 | 596,097 | 73.07% |
| 41 - General Administration | 3,099,979 | 3,543,148 | 2,674,200 | 868,948 | 75.48% |
| 51 - Plant Maintenance & Operations | 8,338,937 | 8,461,947 | 6,608,254 | 1,853,693 | 78.09% |
| 52 - Security & Monitoring Services | 952,567 | 1,198,967 | 886,335 | 312,632 | 73.92% |
| 53 - Data Services | 2,105,852 | 2,318,411 | 1,959,269 | 359,142 | 84.51% |
| 61 - Community Services | 30,167 | 27,329 | 6,816 | 20,513 | 24.94% |
| 71 - Debt Services | - | 665,000 | 665,000 | - | 100.00% |
| 81 - Facilities Acquisition & Construction | - | 1,780,800 | 1,204,718 | 576,082 | 67.65% |
| 93 - Payments to Fiscal Agent/SSA | 1,946,727 | 2,695,312 | - | 2,695,312 | 0.00% |
| 99 - Intergovmntl Charges (Appraisal Svcs) | 842,464 | 802,645 | 522,695 | 279,950 | 65.12% |
| EXPENSE | 79,156,686 | 84,699,932 | 57,503,672 | 27,196,260 | 67.89% |
| REVENUE OVER/(UNDER) EXPENSE | \$ (3,964,140) | \$ (5,671,582) | 760,454 | | |
| Other Sources | - | - | - | | |
| Other Uses | - | - | - | | |
| OTHER SOURCES AND USES | \$ - | \$ - | \$ - | | |
| RESULT OF ACTIVITIES | \$ (3,964,140) | \$ (5,671,582) | \$ 760,454 | | |
| EXPENSE BY OBJECT (INFORMATION ONLY) | Adopted Budget | April 30, 2025 Amended Budget | April 30, 2025 Year to Date Actual Expenditures | Budget Remaining | Percent Expended |
| 6100 - Salaries | 57,907,021 | 59,232,066 | 41,788,030 | 17,444,036 | 70.55% |
| 6144 - TRS On-Behalf Payments | 5,307,700 | 5,307,700 | 2,685,426 | 2,622,274 | 50.59% |
| 6200 - Purchased & Contracted Services | 8,507,192 | 9,505,055 | 6,803,497 | 2,701,558 | 71.58% |
| 6300 - Supplies & Materials | 3,830,890 | 3,841,717 | 3,121,932 | 719,785 | 81.26% |
| 6400 - Other Operating Costs | 3,593,402 | 4,375,785 | 1,219,762 | 3,156,023 | 27.88% |
| 6500 - Debt Service | - | 665,000 | 665,000 | - | 100.00% |
| 6600 - Capital Outlay | 10,481 | 1,772,609 | 1,220,025 | 552,584 | 68.83% |
| EXPENSE | 79,156,686 | 84,699,932 | 57,503,672 | 27,196,260 | 67.89% |
| PRELIMINARY ESTIMATE - Fund Balance Test per Board Policy CE (LOCAL): | | | | | |
| Amended Budget Expense <i>(official test will use actuals at year end)</i> | | | | | 84,699,932 |
| Less: Non-Operating Expenses/Fund Balance Assignments | | | | | |
| Assigned for 24-25 QZAB Payment (8 of 15) | | | | \$ | (665,000) |
| Assigned for BB/SB Complex Construction | | | | \$ | (1,750,000) |
| Assigned for Welding Shop Upgrades | | | | \$ | (30,800) |
| Assigned for Holdworth contract | | | | \$ | (242,000) |
| Assigned for Abre Subscription | | | | \$ | (146,499) |
| Assigned for Teacher Incentive Allotment Program Development | | | | \$ | (64,457) |
| Assigned for National Board of Prof Teaching Standards Cert fees | | | | \$ | (17,150) |
| Total Non-Operating Expenses | | | | \$ | (2,915,906) |
| 24 - 25 Budgeted Operating Expense <i>(official test will use actuals at year end)</i> | | | | \$ | 81,784,026 |
| 25% Unassigned Fund Balance Criteria as per Board Policy CE (LOCAL) | | | | | 25% |
| 24 - 25 Minimum Unassigned Fund Balance | | | | \$ | 20,446,007 |
| 24-25 Beginning Unassigned Fund Balance | | | | \$ | 35,018,387 |
| 24-25 Estimated Ending Unassigned Fund Balance (Unaudited) | | | | \$ | 29,346,805 |
| Projected Unassigned Fund Balance Over/(Under) CE (LOCAL) Requirement | | | | \$ | 8,900,799 |

**Seguin Independent School District
Financial Statements
Child Nutrition Fund
April, 2025**

Month 10 of 12 0.83%

| REVENUE | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Collected |
|-----------------------------------|------------------|------------------|------------------------------|------------------|-------------------|
| | | Amended Budget | Year to Date Actual Revenues | | |
| Local | | | | | |
| Property Taxes-Current | - | - | - | - | |
| Property Taxes-Delinquent | - | - | - | - | |
| Property Taxes-Penalty & Interest | - | - | - | - | |
| Interest Income | 20,000 | 20,000 | 98,661 | - | 493.30% |
| Other Local Income | 339,500 | 339,500 | 232,060 | 107,440 | 68.35% |
| State | 55,500 | 55,500 | 33,747 | 21,753 | 60.80% |
| Federal | 6,675,000 | 6,675,000 | 5,579,523 | 1,095,477 | 83.59% |
| REVENUE | 7,090,000 | 7,090,000 | 5,943,990 | 1,146,010 | 83.84% |

| EXPENSE BY FUNCTION (BOARD APPROVED) | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Expended |
|---|------------------|------------------|----------------------------------|------------------|------------------|
| | | Amended Budget | Year to Date Actual Expenditures | | |
| 11 - Instruction | - | - | - | - | |
| 12 - Instructional Resources & Media Svcs | - | - | - | - | |
| 13 - Curr & Instructional Staff Development | - | - | - | - | |
| 21 - Instructional Leadership | - | - | - | - | |
| 23 - School Leadership | - | - | - | - | |
| 31 - Guidance & Counseling Services | - | - | - | - | |
| 32 - Social Work Services | - | - | - | - | |
| 33 - Health Services | - | - | - | - | |
| 34 - Student Transportation | - | - | - | - | |
| 35 - Food Service | 7,063,500 | 7,063,500 | 6,091,674 | 971,826 | 86.24% |
| 36 - Co-curricular Activities | - | - | - | - | |
| 41 - General Administration | - | - | - | - | |
| 51 - Plant Maintenance & Operations | 19,500 | 19,500 | 9,973 | 9,527 | 51.15% |
| 52 - Security & Monitoring Services | 7,000 | 7,000 | 486 | 6,514 | 6.94% |
| 53 - Data Services | - | - | - | - | |
| 61 - Community Services | - | - | - | - | |
| 71 - Debt Services | - | - | - | - | |
| 81 - Facilities Acquisition & Construction | - | - | - | - | |
| 93 - Payments to Fiscal Agent/SSA | - | - | - | - | |
| 99 - Intergovmntl Charges (Appraisal Svcs) | - | - | - | - | |
| EXPENSE | 7,090,000 | 7,090,000 | 6,102,133 | 987,867 | 86.07% |
| REVENUE OVER/(UNDER) EXPENSE | \$ - | \$ - | (158,143) | | |

| | | | | | |
|-------------------------------|-------------|-------------|---------------------|--|--|
| Other Sources | - | - | - | | |
| Other Uses | - | - | - | | |
| OTHER SOURCES AND USES | \$ - | \$ - | \$ - | | |
| RESULT OF ACTIVITIES | \$ - | \$ - | \$ (158,143) | | |

| EXPENSE BY OBJECT (INFORMATION ONLY) | Adopted Budget | April 30, 2025 | April 30, 2025 | Budget Remaining | Percent Expended |
|---|------------------|------------------|----------------------------------|------------------|------------------|
| | | Amended Budget | Year to Date Actual Expenditures | | |
| 6100 - Salaries | 3,021,900 | 3,021,900 | 2,274,582 | 747,318 | 75.27% |
| 6144 - TRS On-Behalf Payments | - | - | - | - | |
| 6200 - Purchased & Contracted Services | 167,700 | 232,032 | 141,827 | 90,205 | 61.12% |
| 6300 - Supplies & Materials | 3,743,000 | 3,391,556 | 3,372,614 | 18,942 | 99.44% |
| 6400 - Other Operating Costs | 57,400 | 64,400 | 44,322 | 20,078 | 68.82% |
| 6500 - Debt Service | - | - | - | - | |
| 6600 - Capital Outlay | 100,000 | 380,112 | 268,788 | 111,324 | 70.71% |
| EXPENSE | 7,090,000 | 7,090,000 | 6,102,133 | 987,867 | 86.07% |

| | | | | | |
|--|--|--|--------------|---------------------|--|
| PRELIMINARY ESTIMATE - Fund Balance: | | | | | |
| 24 - 25 Beginning Fund Balance (Unaudited) | | | | | |
| Unassigned | | | \$ 2,898,469 | | |
| Non Spendable - Inventory | | | \$ 50,266 | | |
| Total 24 - 25 Beginning Fund Balance (Unaudited) | | | | \$ 2,948,735 | |
| 24 - 25 Actual Year to Date Revenue Over/(Under) Expense | | | \$ (158,143) | | |
| 24 - 25 Actual Year to Date Other Sources and Uses | | | \$ - | | |
| 24 - 25 Budget Remaining Revenue Over/(Under) Expense | | | \$ 158,143 | | |
| 24 - 25 Estimated Year End Result of Activities | | | | \$ - | |
| 24 - 25 Estimated Ending Fund Balance (Unaudited) | | | | \$ 2,948,735 | |

INFORMATION ITEM: **New Vendors**

RATIONALE: To provide the Board of Trustees with regular updates on vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Vendor Forms

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8666
 (Date) 06/17/25

INFORMATION ITEM: **Purchases made over \$50,000**

RATIONALE: To provide the Board of Trustees with regular updates on purchases made greater than \$50,000.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Purchasing Informatin Form

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Elizabeth Banks, Chief Financial Officer, RTSBA
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8666
 (Date) 06/17/25

SEGUIN INDEPENDENT SCHOOL DISTRICT
PURCHASE INFORMATION FORM

| VENDOR/DOLLAR AMOUNT/PO Date | CONTRACT | REFERENCE |
|--|----------------------------------|--|
| Indeco Sales, Inc \$285,250 5/14/2025 | Buyboard Purchasing Cooperative | #767-25: Furniture for School, Office, Science, Library, and Dormitory **Barnes MS Bond 2022 Project** |
| Guadalupe Appraisal District \$207,195 5/19/2025 | 2025 Appraisal Fee - 3rd Quarter | Appraisal Services |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Tuesday, May 20, 2025, beginning at 6:30 p.m. in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller, and Dr. Veronica Vijil

Absent:

Also Present: Dr. Ruben Carrillo, Chief Technology and Security Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Emily Allen, Executive Director of Communications; Dr. Jason Mummert, Executive Director of School Leadership & Initiatives; Max Flores, Executive Director of Human Resources; Trisha Eckols, McQueeney Elementary School Principal; Cynthia Borden, Director of Federal and State Accountability; Dawn Lynn, Special Education Coordinator- Instructional; Rachel Bloxham, Program Supervisor – Instructional; Peter Snaddon, Guadalupe Appraisal District Chief Appraiser, and Nancy Ramirez, Superintendent Secretary.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:30 p.m. and a quorum was established. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section §551.043 of the Texas Government Code.

B. The pledges were led by Brealyn Wieding, an eighth grade student from A.J. Briesemeister Middle School, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Vijil provided the board and community with highlights, upcoming key dates, and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. She also reminded the community about Friday's graduation ceremony at Matador Stadium, and encouraged attendees to leave all prohibited items at home so the security process with metal detectors can go smoothly.

D. Board Member Reports:

The Board provided updates and information on recent activities, meetings, conferences, and school events they have participated in or attended.

2. Recognition/Campus Presentations

A. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following students and staff for their outstanding accomplishments:

- **Superintendent's Student Advisory Team**

Dr. Vijil was honored to recognize the 26 students in grades 5th through 12 whom represent the Seguin ISD elementary, middle, and high school this year. They met throughout the year to

provide ideas and feedback directly to Dr. Vijil and the district leadership on behalf of their schools and classmates.

- Nico Francis, AJB
- Beau Duncan, AJB
- Evelyn Stakes, AJB

- Jackson Koehler, Barnes
- Carlos Cervantes, Barnes
- Mikayla Schoenvogel, Barnes

- Olive Hill, Jefferson
- Kai Nowlin, Koennecke
- Emma Gallegos, McQueeney
- Mason Vaquera, Patlan
- Owyn Westerfield, Rodriguez
- Itzel Rosas, Vogel
- Amelia Courtney, Weinert

From Seguin High School:

- Haley Benavides
- Layla Moreno
- Aydin Pullin
- Annabelle Ewald
- Caleb Pape
- Brooklyn Mosher
- Casey Hernandez
- Eleanor Crettenden
- Kavon Mouton
- Danielle Nyame
- Yvette Hernandez
- Mariah Castilleja

From MBLC:

- Roxanne Diaz

- **Seguin High School Spring 2025 Associate Degree recipients**
Dr. Vijil was honored to recognize the Early College High School (ECHS) seniors whom will receive an Associate's Degree from St. Phillip's College and thanked Bianca Duvall, Director of ECHS who helped make this possible.
 - McKenna Baethage
 - Sarah Burpo
 - David Caballero
 - Jacob Casso
 - Mason Chandler
 - Danielle Corriveau
 - Desiree De La Rosa
 - Gibson Douglas
 - Michael Garcia
 - Yvette Hernandez
 - Diego Hernandez

- Anahi Marquez
- Ethan McMahan
- Tyson Medina
- Samuel Menchaca
- Camdyn Mikes
- Danielle Nyame
- Joseph Ramirez
- Aubrey Robinson
- Daylen Sapenter
- Gabriel Soliz
- Montana White
- Faith Wilson

- **One-Act Play and Matador Theatre**

Dr. Vijil was honored to recognize the cast of Seguin High School's multi-award-winning UIL One-Act Play for their accomplishments through their production of Kodachrome. This year marked Matador Theatre's first UIL 5A Region One-Act Play appearance since 2018. Dr. Vijil also recognized their teachers, Lydia Robles and Timothy Luna, and student teacher Ryan Melby, for their guidance and leadership.

- Eleanor Crettenden
- Kaytie Torres
- Julian Castilleja
- Clara Spencer-Dibble
- Austin Birgel
- Jaron Hunter
- Matthew Castillo
- Leliya Garcia
- Finn Alcoser
- Liliana Zamora
- Avery McCown
- Ava Alizadeh
- Ruben Bolanos
- CJ Torres
- Mercedes Lara
- Lovie Bonnet
- Marley Anderson
- Joy Blair
- Isaac Sawyer
- Josue Parra
- Emerson Sawyer
- Arriana Campos
- Olivia Guerra
- Jenna Avery

- **Seguin High School 2025 UIL 5A State Track & Field Championship Meet competitors**

Dr. Vijil was honored to recognize the Seguin High track and field athletes who earned the opportunity to compete in the UIL Track & Field State Meet in Austin earlier this month. The boys' 4 x 4 team finished seventh, while Daisha Shular brought home **two** medals. She won first in the 200-meter and second in the 100-meter. Dr. Vijil also recognized Coach Clifford Crews for their accomplishments.

- Daisha Shular
- Caliste Henson
- Daniel Pinon
- Adrian Aguirre
- Ocean Moreno
- Ramiro Galvan
- Jasiah Herrera
- Justin Peterson
- Daylen Sapenter

- **State Powerlifting Recognition**

Dr. Vijil was honored to recognize the Seguin High powerlifters who earned their way to compete at State this school year. Several of these students set personal records at the men's and women's state meets. Dr. Vijil also recognized Coach Eliseo Cano for their accomplishments.

- James Medrano, state champion for the 123-pound class
- Gabe Soliz
- Jasiah Herrera
- D'Yanna Priestly, who finished 9th at the women's meet
- Hunter Mica
- Julius Rivera
- Bryana Arce, who finished 10th at the women's meet

- **Superintendent's Students of the Month from Koennecke Elementary School, Weinert Elementary School, A.J. Briesemeister Middle School, and Seguin High School**

Dr. Vijil was honored to recognize students Adela Faulkner, a fourth grade student at Koennecke Elementary; Dylan Pena, a fifth grade student at Weinert Elementary; Brealyn Wieding, an eighth grade student at A.J. Briesemeister Middle School; and Kimberly Patino, a sophomore at Seguin High School, as leaders and exceptional students in and out of the classroom. They are all excellent role models working hard to achieve their goals while assisting their peers.

- **Luke Patranella**

Mr. Bright was honored to recognize Luke Patranella, gifted and talented teacher, for all he has done at the Irma Lewis Outdoor Learning Center for the Seguin ISD community during many after-hours activities and events.

- **Superintendent's Apple Award**

Dr. Vijil was honored to recognize Moises Morales, Security and Transportation Coordinator, as the May recipient of the Superintendent’s Apple Award for going above and beyond daily duties to cultivate, inspire, and empower his colleagues, staff and the Seguin ISD community.

B. Campus Highlight

The presentation was provided courtesy of McQueeney Elementary. Principal Trisha Eckols and her staff shared information highlighting how Great Expectations is igniting a transformation at McQueeney, fostering a culture of respect, responsibility, academic excellence, and shaping a positive empowering campus environment for every student and educator.

3. Audience with the Board

Maria Castilleja signed up to address the Board regarding Leadership Seguin.

Mrs. Burns moved, seconded by Mr. Bright, to move Action Item: 9.B. 2025-2026 Stipend Schedule Recommendations up to Action Item: 5.C. before closed session.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

4. Reports/Information Items:

A. Personnel Information – Professional Employees The Board of Trustees received information regarding the following resignations and acknowledged the new professional hires for the 2025-2026 school year listed below:

New Hire Elections:

| Name | Location | Title | Effective Date |
|---------------------------|----------------------|-------------------------------------|-----------------------|
| Gonzalez Cardona, Vanessa | Rodriguez Elementary | 4th Gr ELAR/ Social Studies Teacher | 08/01/25 |
| *Hudson, Shena | McQueeney Elementary | Essential Academics Teacher | 08/01/25 |
| Kelly, Meredith | Rodriguez Elementary | Essential Academics Teacher | 08/01/25 |
| Luck, Haylee | Vogel Elementary | Teacher | 08/01/25 |
| *Paz Ramos, Ingrid | Rodriguez Elementary | Kindergarten Teacher | 08/01/25 |

*returning employee

Resignations:

Annas, Jenna, Matador Special Services, effective 5/29/25

Ms. Annas, Speech Therapist, has resigned due to personal reasons.

Ms. Annas has 8 years with Seguin ISD.

Bettters, Dena, Jefferson Elementary, effective 5/29/25

Ms. Bettters, Special Education Teacher, has resigned due to relocation.

Ms. Bettters has 4 years with Seguin ISD.

Brusenhan, Jennifer, Rodriguez Elementary, effective 6/3/25 57

Ms. Brusenhan, Librarian, has resigned to work for another school district.

Ms. Brusenhan has 7 years with Seguin ISD.

DiMatteo, Samantha, Seguin High School, effective 5/29/25

Ms. DiMatteo, Assistant Band Director, has resigned due to other employment.

Ms. DiMatteo has 6 years with Seguin ISD.

Donsbach, Connie, Seguin High School, effective 12/31/25

Ms. Donsbach, Counselor, has resigned and elected to retire.

Ms. Donsbach has 24 years with Seguin ISD.

Donley, John, Seguin High School, effective 5/30/25

Mr. Donley, Science Teacher, has resigned due to other employment.

Mr. Donley has 1 year with Seguin ISD.

Flores, Maximilian, Human Resources Department, effective 5/23/25

Mr. Flores, Executive Director of Human Resources, has resigned to work for another school district.

Mr. Flores has 5 months with Seguin ISD.

Garcia, Charles, Seguin High School, effective 5/29/25

Mr. Garcia, PE Teacher, has resigned and elected to retire.

Mr. Garcia has 18 years with Seguin ISD.

Garcia, Valerie, Jefferson Elementary, effective 5/29/25

Ms. Garcia, 4th Grade Science Teacher, has resigned due to other employment.

Ms. Garcia has 6 years with Seguin ISD.

Hastings, Don, Mercer-Blumberg Learning Center at Saegert, effective 6/30/25

Dr. Hastings, Principal, has resigned due to other employment.

Dr. Hastings has 21 years with Seguin ISD.

Hawthorne, Brixx, Seguin High School, effective 5/29/25

Mr. Hawthorne, Social Studies Teacher, has resigned to work for another school district.

Mr. Hawthorne has 2 years with Seguin ISD.

Hollowell, Cory, Jim Barnes Middle School, effective 5/29/25

Mr. Hollowell, PE Teacher, has resigned due to personal reasons.

Mr. Hollowell has 3 years with Seguin ISD.

Lanford, Kelly, A.J. Briesemeister Middle School, effective

5/29/25

Ms. Lanford, 6th Grade Science Teacher, has resigned due to other employment.

Ms. Lanford has 11 years with Seguin ISD.

Lindenberg, Karen, Weinert Elementary, effective 5/29/25

Ms. Lindenberg, Teacher, has resigned and elected to retire.

Ms. Lindenberg has 22 years with Seguin ISD.

Love, Kenneth, Seguin High School, effective 5/29/25

Mr. Love, Social Studies Teacher, has resigned due to family reasons.

Mr. Love has 1 year with Seguin ISD.

Martin, Halcy, Matador Special Services Department, effective 6/30/25

Ms. Martin, Director of Special Education, has resigned due to personal reasons.

Ms. Martin has 9 years with Seguin ISD.

Mauldin, Daniel, Discipline Alternative School at Saegert, effective 5/29/25

Mr. Mauldin, Social Studies Teacher, has resigned and elected to retire.

Mr. Mauldin has 1 year with Seguin ISD.

Miller, Winona, Seguin High School, effective 5/26/25

Ms. Miller, Registered Nurse, has resigned due to personal reasons.

Ms. Miller has 1 year with Seguin ISD.

Nutt, Jennifer, Jim Barnes Middle School, effective 5/29/25

Ms. Nutt, Art Teacher, has resigned due to personal reasons.

Ms. Nutt has 1 year with Seguin ISD.

Roberts, Travis, Jim Barnes Middle School, effective 5/29/25

Mr. Roberts, Boys Athletic Coordinator, has resigned due to other employment.

Mr. Roberts has 3 years with Seguin ISD.

Rodriguez, Suzanne, Patlan Elementary, effective 5/29/25

Ms. Rodriguez, Teacher, has resigned due to other employment.

Ms. Rodriguez has 10 years with Seguin ISD.

Samsen, Bradley, Seguin High School, effective 5/29/25

Mr. Samsen, Percussion Director, has resigned due to personal reasons.

Mr. Samsen has 6 years with Seguin ISD.

Voumard, Haley, Vogel Elementary, effective 5/29/25

Ms. Voumard, Kindergarten Teacher, has resigned due to personal reasons.

Ms. Voumard has 1 year with Seguin ISD.

Walker, Hunter, McQueeney Elementary, effective 5/29/25

Mr. Walker, 5th Grade Teacher, has resigned due to personal reasons.

Mr. Walker has 2 years with Seguin ISD.

Wilder, Ronda, Weinert Elementary, effective 5/29/25

Ms. Wilder, 3rd Grade RLA Teacher, has resigned due to relocation.

Ms. Wilder has 1 year with Seguin ISD.

B. Matador Special Services Department (MSSD) Self-Contained Classroom Information

The Board of Trustees received information on Special Education Self-Contained Classrooms. The purpose of this information is to show the breakdown of number of students by grade level, the locations of self-contained classrooms, an explanation of curriculum used, and how data is tracked for elementary, middle, and high school levels.

C. Notice of Intent to Apply for Federal Grants

The Board of Trustees received notice on the intent to apply for the following federal grants for the 2025-2026 school year:

2025-26 ESSA Consolidated Grant

2025-26 Perkins V: Strengthening CTE

2025-26 Special Education Consolidated Grant

D. Seguin Independent School District Purchasing Cooperative Management Fees Report 2024-2025

The Board of Trustees received information regarding the Seguin ISD Purchasing Cooperative Management Fees Report.

E. Budget Presentation

The Board of Trustees received an update on budget planning for the 2025-2026 school year.

F. Financial Statements for March 2025

The Board of Trustees received an update regarding the financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund for March 2025.

G. New Vendors

The Board of Trustees received an update regarding vendors that have responded to requests for proposals and are being added to the district's approved vendor list.

H. Purchases made over \$50,000

The Board of Trustees received an update regarding purchases made greater than \$50,000.

I. Discussion of Status of A.J. Briesemeister Middle School Construction Project

This is an update to the status of this project. There is a corresponding item for closed session to allow the Board to consult with an attorney.

5. Action Items

A. Approval of Guadalupe County Appraisal District Resolution Regarding Acquisition and

Renovation of Mary B. Erskine Building

Mrs. Mueller moved, seconded by Mr. Dwyer, for the approval of the Guadalupe County Appraisal District (GCAD) resolution regarding acquisition and renovation of the Mary B. Erskine building.

Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: Burns

B. Request for Waivers

Ms. Duncan moved, seconded by Mr. Bright, for the approval of the low attendance waiver.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

C. 2025-2026 Stipend Schedule Recommendation

Ms. Duncan moved, seconded by Mr. Bright, to approve option one of the 2025-2026 District Level Stipend Schedule.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

The Board recessed from 10:09 until 10:15 p.m.

- 6. Closed Meeting** –The Board went into closed session at 10:16 p.m.
- A.** Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
 - B.** Pursuant to Texas Government Code Section § 551.074 – Consultation with legal counsel regarding legal issues related to the A.J. Briesemeister construction project.
 - C.** Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).
 - D.** Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.
 - E.** Pursuant to Texas Government Code Section § 551.0821 – Deliberation regarding public school student.

The Board recessed from 12:31 a.m. until 12:34 a.m.

- 7. Reconvene to Open Meeting:** The Board reconvened at 12:34 a.m.
- A.** Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline, or dismissal of employee(s).

The Board did not take action on this item.

Mr. Dwyer moved, seconded by Mr. Bright, to amend the April 17, 2025 special meeting board minutes to correct the time Mr. Dwyer arrived, which was 6:37 p.m., not 7:37 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

- 8. Consent Agenda Items – Consider and Possible Approval:**

A. Approval of Board Minutes for:
 Special Meeting, April 17, 2025 Amended
 Regular Meeting, April 22, 2025
 Special Meeting, May 9, 2025

B. Approval of Tax Collection Reports for April 2025

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector, for April 2025. The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Donations Received April 2025

The Board of Trustees approved the donations received by the District during the month of April 2025. The District received donations in the amount of \$5,000.00 from various business and individuals. District Board Policy CDC (LOCAL) states "... any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

D. Approval of Agreement with Texas Association of School Boards for Workers' Compensation Coverage and Property, Liability, and Fleet Insurance for the period July 1, 2025, through June 30, 2026

The Board of Trustees approved the agreement with the Texas Association of School Boards, Inc. (TASB) Risk Management Fund to provide coverage for the District's workers' compensation, property, liability, and fleet insurance for the period July 1, 2025, through June 30, 2026 with a premium of \$877,386. The total cost for all services is \$107,034 more than in 2024-2025. Coverages under the plan include the following: property, auto (liability and physical damage), school liability, privacy & information security, violent acts, and workers' compensation. The cost increase is a result of added property, increased property values, increased costs in materials, and an overall increase in the severity and cost of weather-related claims in the state of Texas.

E. Approval of Credit by Exam Dates for 2025-2026

The Board of Trustees approved the Credit by Exam dates below:

| Required Timeline as per 19 TAC §74.24 | Seguin ISD Exam Dates |
|---|--------------------------------|
| July 1 - September 30 | July 28 – August 8, 2025 |
| October 1 – December 31 | October 13-31, 2025 |
| January 1 - March 31 | January 26 – February 13, 2026 |
| April 1 - June 30 | May 4-22, 2026 |

Mr. Bright moved, seconded by Mrs. Mueller, to approve the Consent Agenda Items as listed:

B. Approval of Tax Collection Reports for April 2025

C. Approval of Donations Received April 2025

D. Approval of Agreement with Texas Association of School Boards for Workers' Compensation Coverage and Property, Liability, and Fleet Insurance for the period July 1, 2025, through June 30, 2026

E. Approval of Credit by Exam Dates for 2025-2026

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Mr. Bright moved, seconded by Mr. Dwyer, to approve the amended version of Consent

Agenda Item 8A:

**A. Approval of Board Minutes for:
Special Meeting, April 17, 2025 Amended
Regular Meeting, April 22, 2025
Special Meeting, May 9, 2025**

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

9. Action Items

A. Personnel Action – Professional Employees

9.A.1. District Math Coordinator

Mr. Bright moved, seconded by Mrs. Mueller, to approve the District Math Coordinator.

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

9.A.2. Seguin High School Principal

Ms. Duncan moved, seconded by Mr. Guerra, for approval for the Seguin High School Principal.

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

9.A.3. Fine Arts Coordinator

Ms. Duncan moved, seconded by Mr. Bright, for approval for the Fine Arts Coordinator.

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

9.A.4. Transition Coordinator

Mr. Dwyer moved, seconded by Mrs. Mueller, to approve the recommendation for the Transition Coordinator.

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

9.A.5. Director of Human Resources

This item was pulled by administration. No action was taken on this item.

C. Approval of Seguin ISD Depository Services (RFP #: 25-05)

Mrs. Mueller moved, seconded by Mr. Dwyer, to accept First Commercial Bank as our Depository Services (RFP #: 25-05).

**Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None**

10. Board Comments and Request

Mr. Bright reminded everyone to be careful this week with the warm temperatures and said he looked forward to seeing everyone at graduation.

All prior Board requests have been addressed.

11. Adjourn

Mr. Bright moved, seconded by Mr. Dwyer, to adjourn the meeting. The meeting adjourned at 12:43 a.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Secretary/June 17, 2025

President/June 17, 2025

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Wednesday, May 28, 2025, beginning at 6:00 p.m. in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, Alejandro R. Guerra, and Grace Mueller

Absent: William Dwyer and Dr. Veronica Vijil

Also Present: Elizabeth Banks, Chief Financial Officer; George Kazanas, Director of Executive Search Services with Texas Association of School Boards; Craig Stockstill, Field Representative with Texas Association of School Boards; Nancy Ramirez, Superintendent Secretary, and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:00 p.m. and a quorum was established.

B. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Action Item:

A. Approval of Proposed Budget Amendment to Debt Service for May 2025.

Ms. Duncan moved, seconded by Mr. Bright, to approve the proposed budget amendment to Debt Service for May 2025.

Ayes: Bright, Burns, Crettenden, Duncan, Guerra, and Mueller

Nays: None

4. Closed Session: The Board adjourned into closed session at 6:04 p.m.

A. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074 - discuss superintendent retirement agreement and naming of interim superintendent.

C. Pursuant to Texas Government Code Section § 551.074, discuss Director of Human Resources.

5. Open Session: The Board reconvened into open session at 6:37 p.m.

A. Discussion and possible action to amend the superintendent retirement agreement.

Mr. Bright moved, seconded by Mrs. Mueller, to amend the superintendent retirement agreement.

Ayes: Bright, Burns, Crettenden, Duncan, and Mueller

Abstain: Guerra

Nays: None

B. Discussion and possible action to name interim superintendent.

Mr. Bright moved, seconded by Mr. Guerra, to name Elizabeth Banks as interim superintendent.

Ayes: Bright, Burns, Crettenden, Duncan, Guerra, and Mueller

Nays: None

C. Discussion and possible action on approval of Director of Human Resources.

Mr. Bright moved, seconded by Mrs. Mueller, to approve the Director of Human Resources as recommended by administration.

Ayes: Bright, Burns, Crettenden, Duncan, Guerra, and Mueller

Nays: None

D. Discussion with TASB consultant regarding superintendent search applicants and process.

The Board received information from Mr. Kazanas regarding the superintendent search process.

The Board recessed from 6:41 p.m. until 6:51 p.m.

6. Closed Session: The Board adjourned into closed session at 6:52 p.m.

A. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074, discuss applications for superintendent position.

7. Open Session: The Board reconvened into open session at 9:43 p.m.

A. Possible action on the direction of the superintendent search as discussed in closed session.

Mr. Bright moved, seconded by Ms. Duncan, to interview 6 candidates as discussed in closed session.

Ayes: Bright, Burns, Crettenden, Duncan, Guerra, and Mueller

Nays: None

8. Adjourn

Mr. Bright moved, seconded by Mrs. Mueller, to adjourn the meeting. The meeting adjourned at 9:45 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Guerra, and Mueller

Nays: None

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A special board meeting of the Board of Trustees of Seguin ISD was held Saturday, May 31, 2025, beginning at 8:00 a.m. in the Irma Lewis Outdoor Learning Center, U.S. Hwy 90, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, and Grace Mueller

Absent:

Also Present: Nancy Ramirez, Superintendent Secretary.

1. Call to Order

- A. Mrs. Crettenden called the special meeting to order at 8:00 a.m. and a quorum was established.
- B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. The pledges were led by Mr. Dwyer, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Closed Session: The Board went into closed session at 8:02 a.m. The Board recessed from 12:30 p.m. until 1:44 p.m. and from 6:45 p.m. until 7:00 p.m.

- A. Pursuant to Texas Government Code Section § 551.074, board interviews with superintendent applicants.
- B. Pursuant to Texas Government Code Section § 551.074, discussion of superintendent applicants.

4. Open Session: The Board reconvened at 7:44 p.m.

A. Possible action on the direction of the superintendent search as discussed in closed session.

Ms. Duncan moved, seconded by Mrs. Burns, to move forward with the superintendent search as discussed in closed session.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

4. Adjourn

Mr. Dwyer moved, seconded by Mr. Bright, to adjourn the meeting. The meeting adjourned at 7:45 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Monday, June 2, 2025, beginning at 6:00 p.m. in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Lisa Burns (arrived at 6:01 p.m.), Denise Crettenden, Linda Duncan, William Dwyer and Grace Mueller

Absent: Joshua Bright and Alejandro R. Guerra

Also Present: Elizabeth Banks, Interim Superintendent and Chief Financial Officer; Dr. Jason Mummert, Executive Director of School Leadership; Maria Guerra, Jefferson Elementary principal; Debora Rideaux, Jefferson Elementary teacher; Emily Boney, attorney with Schulman, Lopez, Hoffer & Adelstein, LLP; Lisa Rocha, parent; and Nancy Ramirez, Superintendent Secretary.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:00 p.m. and a quorum was established.

B. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Closed Session: The Board adjourned into closed session at 6:03 p.m.

A. Pursuant to Texas Government Code Section §§§§ 551.071, 551.074, 551.0821, and 551.129 - Consultation with legal counsel, including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. To hear Level III parent grievance.

The Board followed proper procedures to hear the Level III parent grievance from L. Rocha.

4. Executive Session: The Board went into executive session at 6:16 p.m.

A. Pursuant to Texas Government Code Section §§§§ 551.071, 551.074, 551.0821, and 551.129 - Consultation with legal counsel, including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. Deliberation regarding Level III parent grievance.

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

5. Open Session: The Board reconvened into open session at 6:29 p.m.

A. Possible action on professional personnel, including appointment, employment,

evaluation, assignment, duties, discipline or dismissal of a public employee(s).

B. Possible action, if any, to be taken in response to the Level III parent grievance.
Mr. Dwyer moved, seconded by Ms. Duncan, to uphold the Level II decision.

Ayes: Burns, Crettenden, Duncan, Dwyer, and Mueller

Nays: None

6. Closed Session: The Board adjourned into closed session at 6:30 p.m.

A. Pursuant to Texas Government Code Section §§§§ 551.071, 551.074, 551.0821, and 551.129 - Consultation with legal counsel, including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. To hear Level III parent grievance.

The Board followed proper procedures to hear the Level III parent grievance from L. Rocha.

7. Executive Session: The Board went into executive session at 6:59 p.m.

A. Pursuant to Texas Government Code Section §§§§ 551.071, 551.074, 551.0821, and 551.129-Consultation with legal counsel, including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

1. Deliberation regarding Level III parent grievance.

B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).

8. Open Session: The Board reconvened into open session at 7:17 p.m.

A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).

B. Possible action, if any, to be taken in response to the Level III parent grievance.
Mr. Dwyer moved, seconded by Mrs. Burns, to uphold the Level II decision.

Ayes: Burns, Crettenden, Duncan, Dwyer, and Mueller

Nays: None

9. Adjourn

Ms. Duncan moved, seconded by Mr. Dwyer, to adjourn the meeting. The meeting adjourned at 7:18 p.m.

Ayes: Burns, Crettenden, Duncan, Dwyer, and Mueller

Nays: None

Secretary/June 17, 2025

President/June 17, 2025

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A special board meeting of the Board of Trustees of Seguin ISD was held Monday, June 9, 2025, beginning at 1:45 p.m. in the GBRA River Annex Board Room, 905 Nolan, Seguin, Texas.

Present: Joshua Bright (arrived at 2:01 p.m.), Lisa Burns, Denise Crettenden, Linda Duncan (arrived at 2:01 p.m.), William Dwyer (arrived at 1:58 p.m.), Alejandro R. Guerra, and Grace Mueller

Absent:

Also Present: Mayor Donna Dodgen, City of Seguin; Steve Parker, Seguin City Manager; and Nancy Ramirez, Superintendent Secretary.

1. Call to Order

- A. Mrs. Crettenden called the special meeting to order at 1:51 p.m. and a quorum was established.
- B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

No one signed up to address the Board.

3. Closed Session: The Board went into closed session at 1:53 p.m.

- A. Pursuant to Texas Government Code Section § 551.074, board interviews superintendent applicants with spouse.
- B. Pursuant to Texas Government Code Section § 551.074, discussion regarding superintendent applicants.
- C. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel regarding superintendent applicants.

The Board recessed from 8:08 p.m. until 8:37 p.m. The Board reconvened at 9:55 p.m.

4. Adjourn

Mr. Bright moved, seconded by Ms. Duncan, to adjourn the meeting. The meeting adjourned at 9:55 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Secretary/June 17, 2025

President/June 17, 2025

ACTION ITEM:

Approval of Tax Collection Reports for May 2025

RECOMMENDATION:

That the Board of Trustees approves the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for May 2025.

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of May 2025:

| | | |
|---|----|-------------------|
| Current | \$ | 444,675 |
| Delinquent | | (10,314) |
| Penalty and Interest | | 81,974 |
| Total Monthly Collections | \$ | <u>516,335</u> |
| | | |
| Total Tax Collections Year to Date | \$ | <u>56,765,905</u> |
| | | |
| Delinquent Tax Levy | | 3,204,028 |
| Percent Collected through March 2025 | | 56.54% |
| Percent of Tax Levy Collected last year | | 60.90% |

EXHIBITS:

None

RESOURCE PERSONNEL:

Elizabeth Banks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)

Elizabeth Banks, Interim Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

06/17/25

ACTION ITEM: **Approval of Proposed Budget Amendments for June 2025**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendment for the Child Nutrition Fund as of June, 2025.

RATIONALE: The District's official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees.

This amendment will increase the Child Nutrition budget to allow for year-end salary accrual entries as well as commodities received.

REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Proposed Budget Amendment for the Child Nutrition Fund is attached.

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:
(Name) Elizabeth Oaks, Interim Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 06/17/25

**SEGUIN ISD
CHILD NUTRITION
PROPOSED BUDGET AMENDMENT
JUNE, 2025**

| | Description | Approved Budget | Increase (Decrease) | Proposed Budget |
|---|---|---------------------|---------------------|---------------------|
| Revenue: | | | | |
| 57XX | Local Revenue | \$ 359,500 | \$ - | \$ 359,500 |
| 58XX | State Revenue | \$ 55,500 | \$ - | \$ 55,500 |
| 59XX | Federal Revenue | \$ 6,675,000 | \$ - | \$ 6,675,000 |
| Revenue Budget | | | | |
| | | \$ 7,090,000 | \$ - | \$ 7,090,000 |
| Expense: | | | | |
| 11 - | Instruction | \$ - | \$ - | \$ - |
| 12 - | Instructional Resources & Media Svcs | \$ - | \$ - | \$ - |
| 13 - | Curr & Instructional Staff Development | \$ - | \$ - | \$ - |
| 21 - | Instructional Leadership | \$ - | \$ - | \$ - |
| 23 - | School Leadership | \$ - | \$ - | \$ - |
| 31 - | Guidance & Counseling Services | \$ - | \$ - | \$ - |
| 32 - | Social Work Services | \$ - | \$ - | \$ - |
| 33 - | Health Services | \$ - | \$ - | \$ - |
| 34 - | Student Transportation | \$ - | \$ - | \$ - |
| 35 - | Food Service | \$ 7,063,500 | \$ 850,000 | \$ 7,913,500 |
| 36 - | Co-curricular Activities | \$ - | \$ - | \$ - |
| 41 - | General Administration | \$ - | \$ - | \$ - |
| 51 - | Plant Maintenance & Operations | \$ 19,500 | | \$ 19,500 |
| 52 - | Security & Monitoring Services | \$ 7,000 | \$ - | \$ 7,000 |
| 53 - | Data Services | \$ - | \$ - | \$ - |
| 61 - | Community Services | \$ - | \$ - | \$ - |
| 71 - | Debt Services | \$ - | \$ - | \$ - |
| 81 - | Facilities Acquisition & Construction | \$ - | \$ - | \$ - |
| 93 - | Payments to Fiscal Agent/SSA | \$ - | \$ - | \$ - |
| 99 - | Intergovernmental Charges (Appraisal Servs) | \$ - | | \$ - |
| Expenditure Budget | | | | |
| | | \$ 7,090,000 | \$ 850,000 | \$ 7,940,000 |
| Assigned Fund Balance | | | | |
| | | \$ - | \$ - | \$ - |
| Unassigned Fund Balance (Budget Deficit) | | | | |
| | | \$ - | \$ (850,000) | \$ (850,000) |

ACTION ITEM:

Approval of Donations Received May 2025

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of May 2025.

RATIONALE:

District Board policy CDC (Local) states "any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None

EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Elizabeth Banks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)
(Address)
(Telephone)
(Date)

Elizabeth Banks, Interim Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614
06/17/25

**Donations Received By Seguin ISD
During the 2024-25 School Year**

| Donor | Purpose | Campus Receiving Donation | Date Rcvd | Amount/Value | Board Approval |
|-----------------|--------------------------------|----------------------------------|------------------|---------------------|-----------------------|
| Olstad, Michael | Pamela Olstad Memorial Library | Patlan Elementary | 05/16/25 | \$ 5,000.00 | pending |

NOTE: This listing includes only documented, unsolicited donations received by the District during May 2025. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

INFORMATION ITEM: **District-Wide Student Accident/Catastrophic Insurance from the Brokerage Store, Inc.**

RATIONALE: The District awarded the student accident insurance to The Brokerage Store through a bid process in June 2024. This is the second year of the two-year rate guarantee for group UIL and catastrophic coverage. The coverage also includes an additional service for felonious assault for students and staff. The total for all services for the school year 25-26 is \$47,275.

REFERENCE and COMPLIANCE: FFD (LEGAL) Student Welfare-Student Insurance

BUDGET IMPACT / INFORMATION: Funds are provided by the 2025-26 General Operating Fund Budget.

EXHIBITS: None

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8666
 (Date) 06/17/25

INFORMATION ITEM: **Acknowledge Public Information Act Requests May 2025**

RECOMMENDATION: That the Board of Trustees acknowledges Public Information Act requests received since May 10, 2025.

RATIONALE: The purpose of this agenda item is to keep trustees apprised of the District’s Public Information program.

REFERENCE and COMPLIANCE: GB (LEGAL) Public Information Program

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: May 10, 2025 – May 23, 2025 Public Information Act request roster

RESOURCE PERSONNEL: Elizabeth Banks, Interim Superintendent
Emily Allen, Executive Director of Communications

Submitted by:
 (Name) Elizabeth Banks, Interim Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 06/18/25

Seguin ISD PIA Requests received from May 10 - May 23, 2025

| Date | Requester | Requested Documents | Status | Action |
|------------------|--------------------------------------|--|---------------|-----------------|
| 061 May 13, 2025 | Janie Jordan, Data Research Partners | Employee names, email addresses, titles, campus locations | Completed | Document shared |
| 062 May 14, 2025 | Kirby Hatley, ACMEResearch | Employee names, titles, campus locations, date of hire, salary/pay rate, employee id numbers, budget codes | Completed | Document shared |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

ACTION ITEM: **Personnel Action - Professional Employees**

RECOMMENDATION: Recommended that Board of Trustees approve the appointment of contractual employees recommended in June 2025.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LOCAL), Employment Practices - The Board retains final authority for employment of contractual personnel in a position other than teacher, librarian, school counselor, or school nurse. The Board delegates to the Superintendent the authority to employ teachers, librarians, school counselors, and school nurses.

BUDGET IMPACT/ INFORMATION: New hires associated with replacement of personnel have been budgeted prior to the hiring process.

PAPERWORK IMPACT: Minimal

EXHIBITS: Personnel Information

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
(Name) Elizabeth Banks, Interim Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 06/17/25

ACTION ITEM: **Adoption of 2025-2026 Budgets for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund**

RECOMMENDATION: That the Board of Trustees adopt the 2024-25 proposed budget for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund as presented.

RATIONALE: The official budget consists of three separate funds: The General Operating Fund, Child Nutrition Fund, and Debt Service Fund. Each of these budgets must be approved by the Board of Trustees at the functional level. Subsequent amendments involving changes to functional levels must be duly approved by the Board of Trustees.

REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget

BUDGET IMPACT / INFORMATION: 2024-25 General Fund expenditures exceed budgeted revenue by \$5.8 million. After legislation is clear we will amend this budget to add revenue. A VATRE (Voter Approval Tax Ratification Election) would generate about \$2.5 million to offset this deficit as well.

2024-25 Child Nutrition Fund Budget is a \$400,000 deficit in an effort to use fund balance funds that need to be used.

2024-25 Debt Service Fund has a balanced budget of \$23,825,262 to allow for all debt service to be made in correlation with revenue.

EXHIBITS: 2025-2026 Proposed Budget Presentation and Posting

RESOURCE PERSONNEL: Elizabeth Banks, Chief Financial Officer, RTSBA

Submitted by:
(Name) Elizabeth Banks, Interim Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614

Seguin ISD 2025-2026 Budget Adoption

June 2025



Child Nutrition

2024-2025 Budgeted Revenue
(Local cash receipts and federal revenue)

\$7,090,000

2024-2025 Budgeted Expenses
(Salaries, food costs, services and fees)

\$7,090,000

2025-2026 Budgeted Revenue
(Local cash receipts and federal revenue)

\$7,670,000

2025-2026 Budgeted Expenses
(Salaries, food costs, services and fees)

\$7,670,000

- Excess Funds
- Budgeting for increase in food costs
- Will amend budget for salary increase in line with district compensation increase

Debt Service

2024-2025 Budgeted Revenue
(Tax Collections)

\$23,825,262

2024-2025 Budgeted Expenses
(Bond Payments - Principal,
Interest and Defeasance)

\$23,825,262

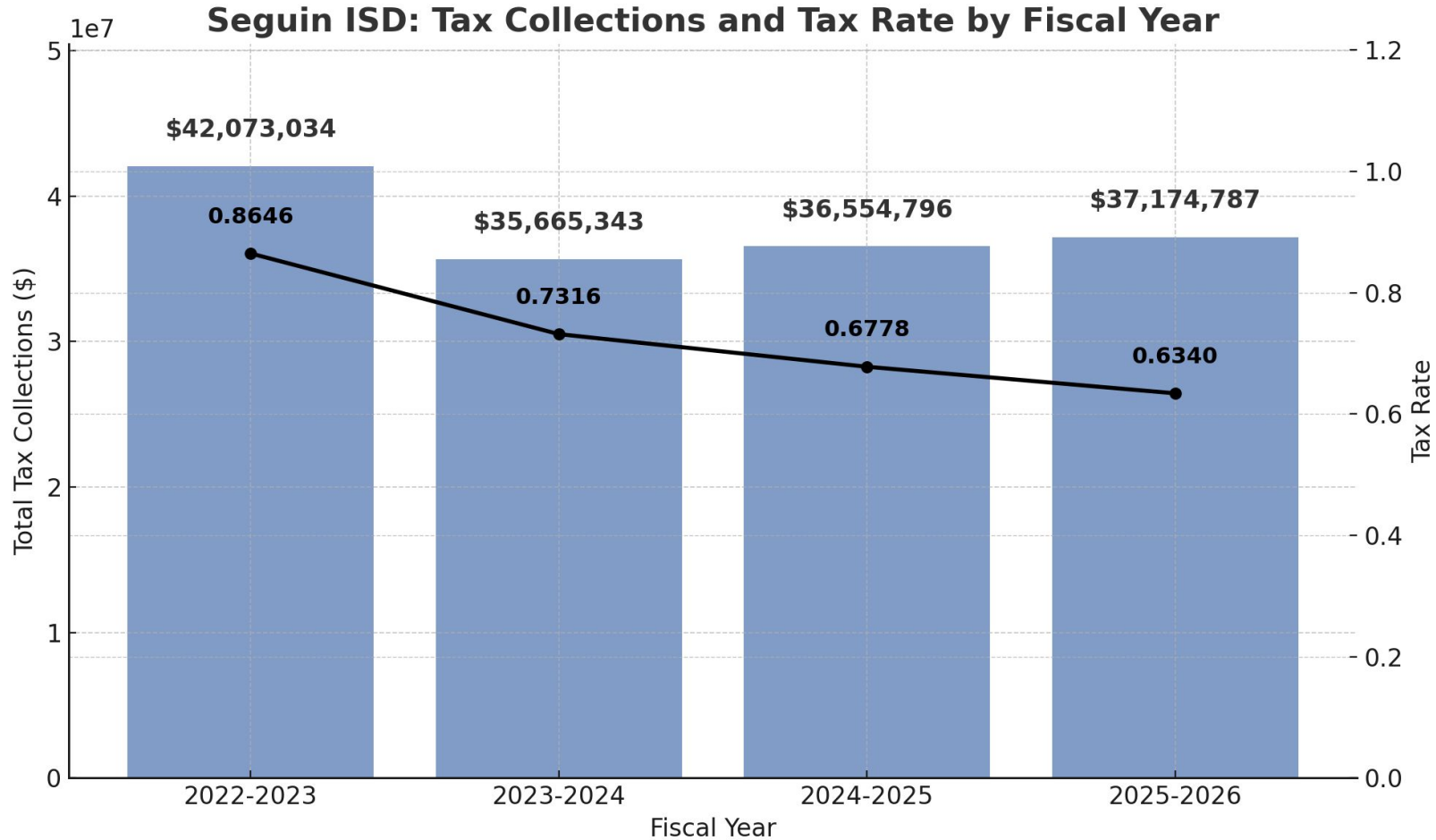
2025-2026 Budgeted Revenue (Tax
Collections & Existing Debt Allotment)

\$23,585,821

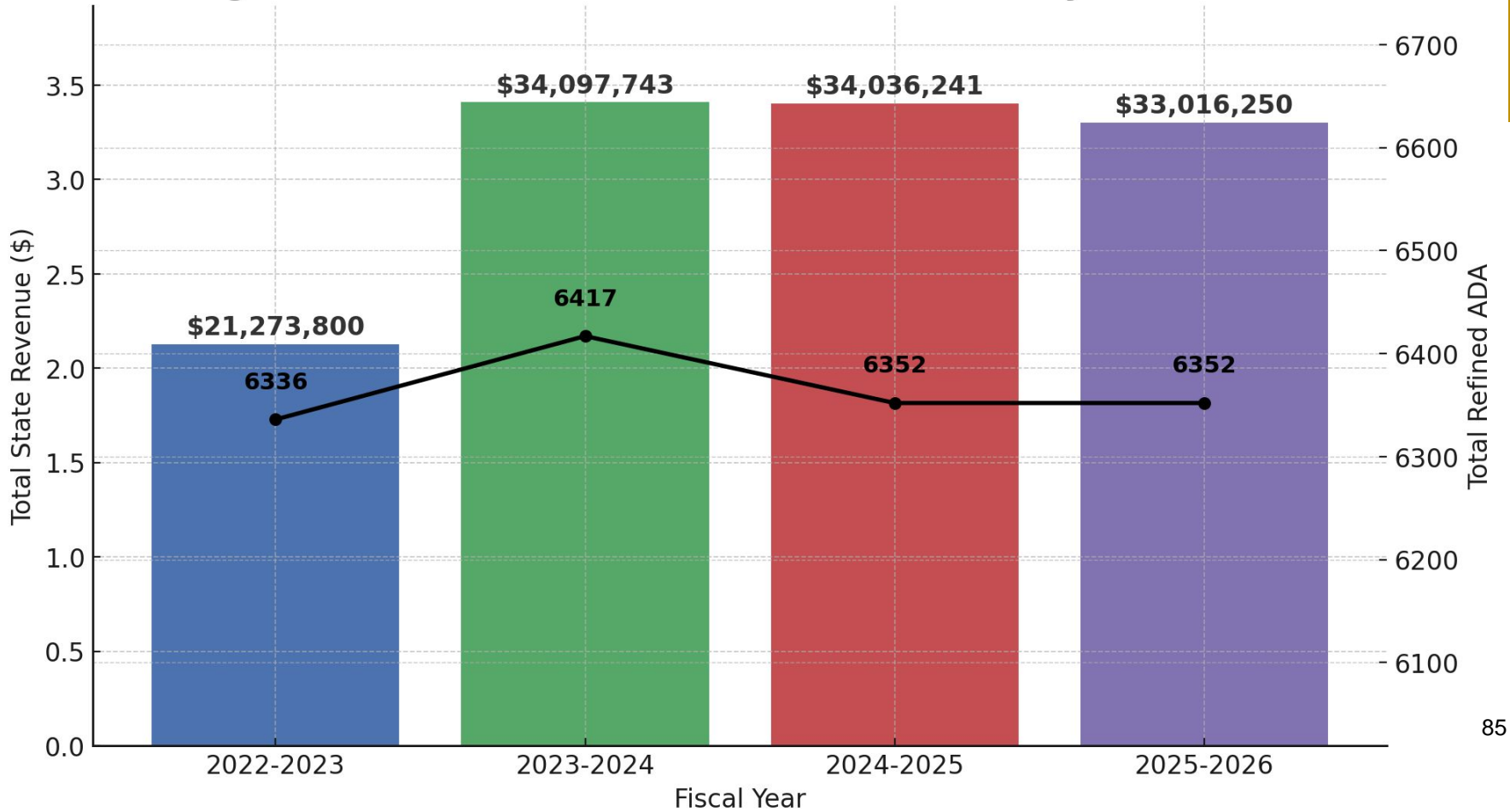
2025-2026 Budgeted Expenses (Bond
Payments - Principal and Interest)

\$23,585,821

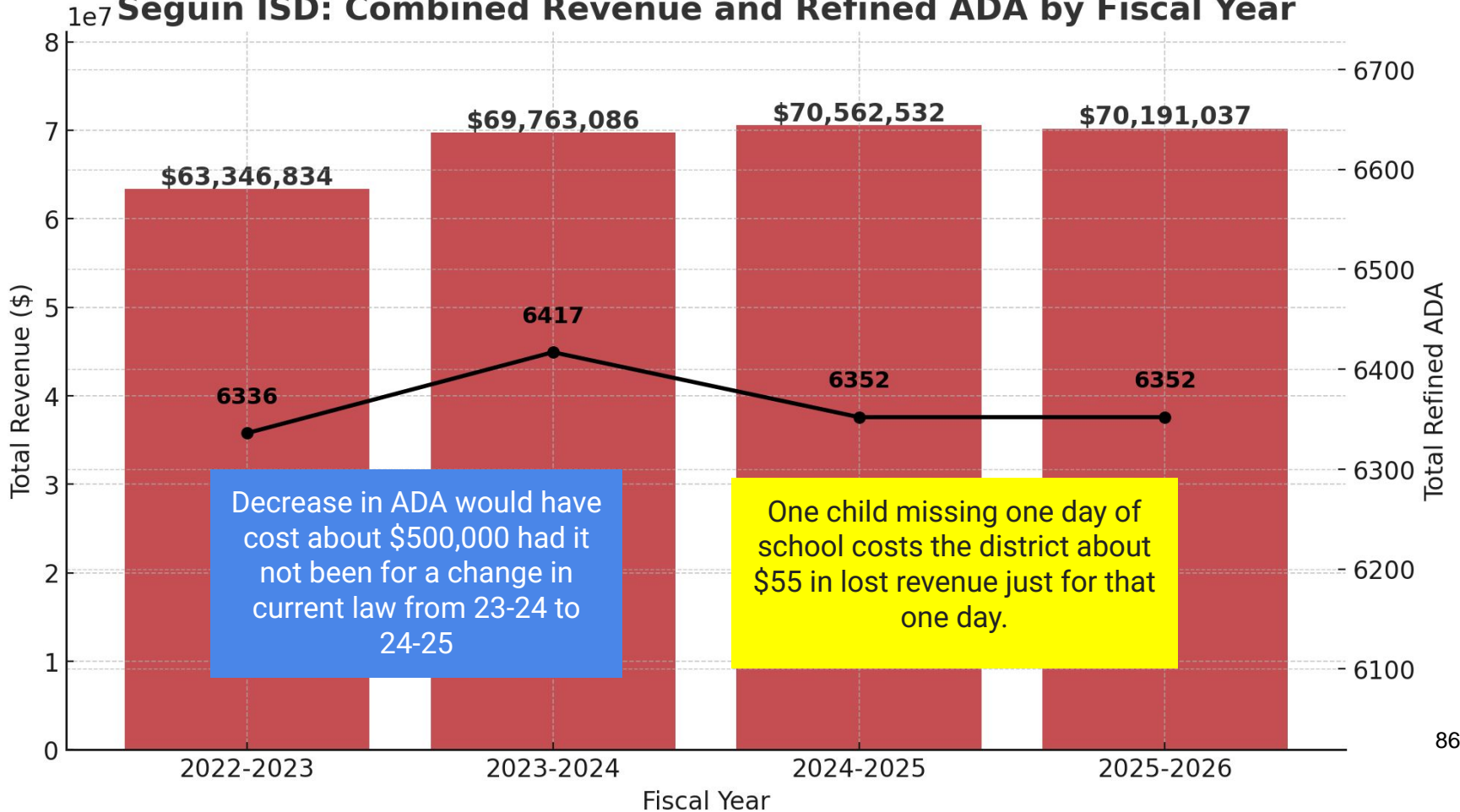
General Fund – Local Revenue



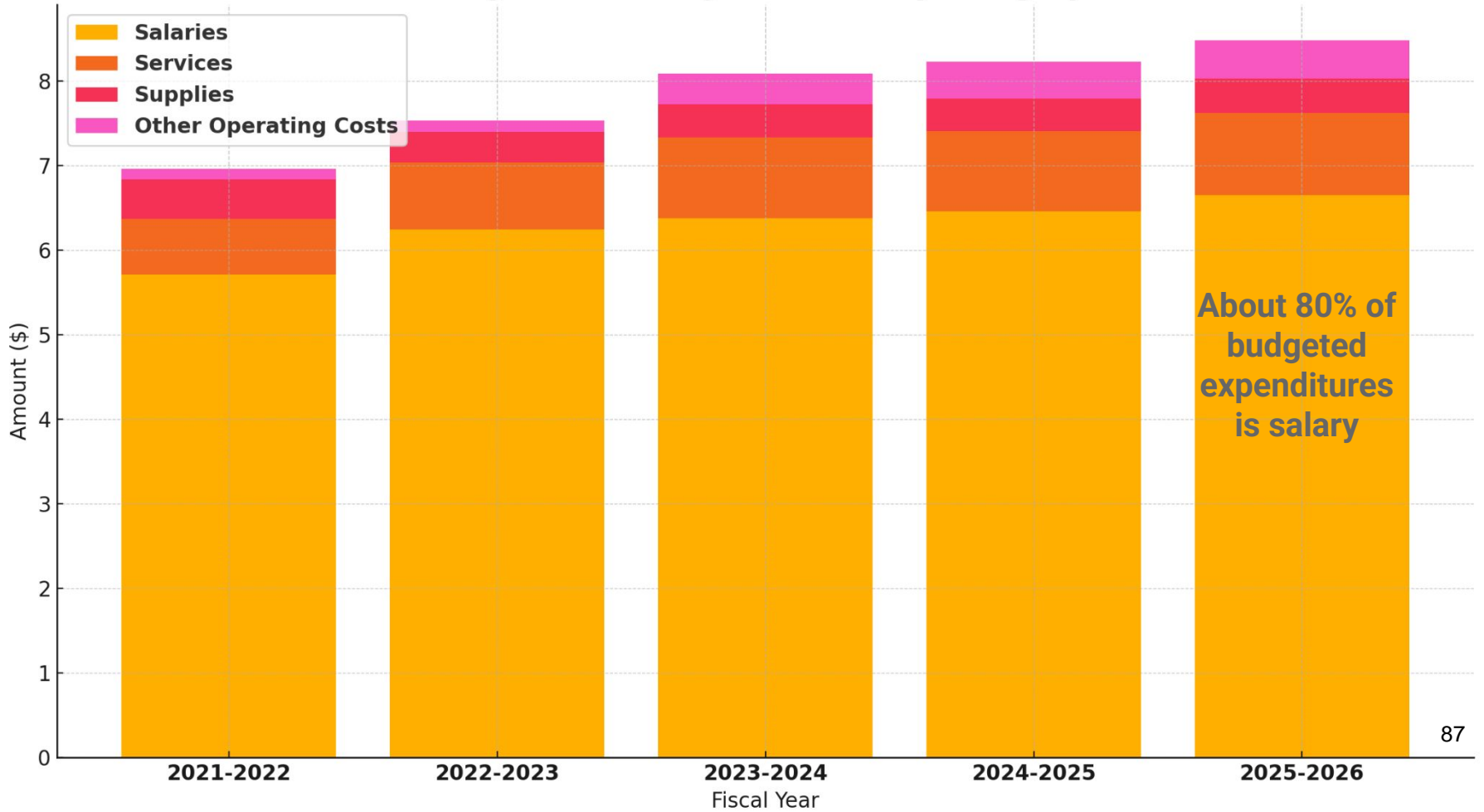
Seguin ISD: State Revenue and Refined ADA by Fiscal Year



Seguin ISD: Combined Revenue and Refined ADA by Fiscal Year

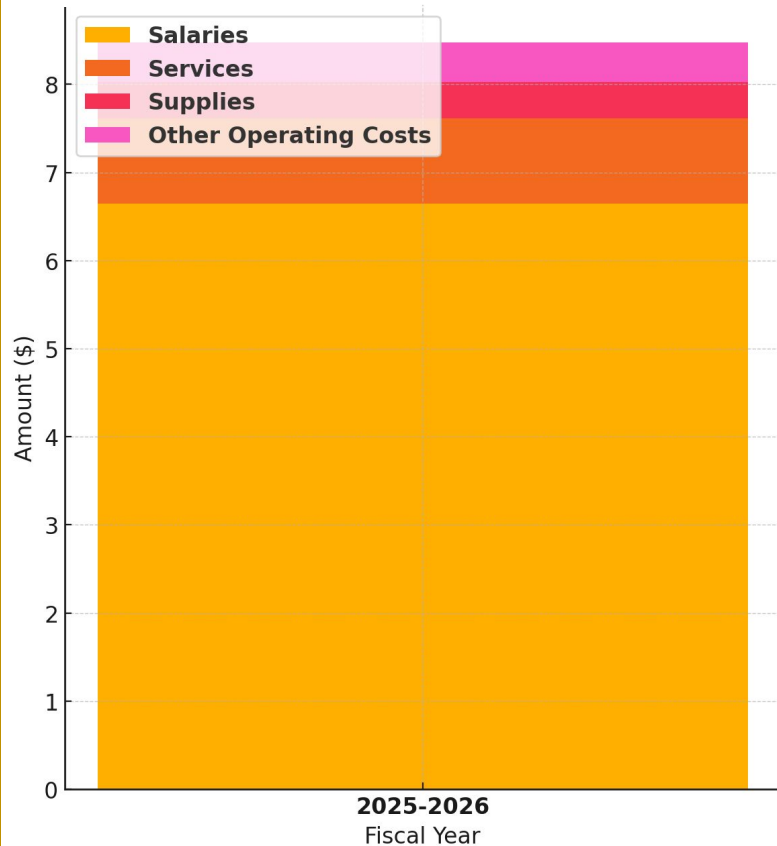


Sequin ISD: Budgeted Costs by Category



2025-2026 Budget

Seguin ISD: Budgeted Costs for 2025-2026



Decline of about 1% in ADA in the 24-25 school year

Decrease of 157 students in the 24-25 school year



Overview of budget additions

- Added positions
 - Fine Arts Coordinator
 - Special Education
 - Aides
 - Teachers
 - Part of SSA (Shared Services Arrangement) - \$75,000
 - Math teacher at AJB - 23-24 addition
 - One elementary teacher at Patlan- 23-24 addition
 - Two elementary teachers at Jefferson
 - Counselor at High School
 - LVN at AJB
 - District Testing Coordinator
 - Superintendent Emeritus
- **Total of about \$1.4 million**
- Added positions that will add to revenue
 - Graphic design / imaging
 - Ag Science at AJB / Barnes
- **Total of about \$210,000**
- Partial replacement of teacher devices - \$170,000
- Increase in property / fleet insurance - \$150,000
- Increase in security services from prior year - \$375,000 (loss in federal dollars)
- Increase in Guadalupe County Appraisal District - \$140,000
- Replacement of Vogel Chiller - \$100,000
- Increase in costs of services and supplies - \$220,000

Total Budget Additions \$2.9 million

| | |
|---|-----------------------|
| Projected 24-25 Ending Fund Balance | \$29 million |
| Estimated 25-26 Deficit (no raises, no budget additions, based on 24-25 expenses) | \$2.8 million deficit |
| Current General Fund Budget Additions | \$2.9 million |
| Step Increases | \$260,000 |
| Current General Fund 25-26 Budget Deficit | \$5.9 million |
| Assigned Fund Balance QZAB (Payment 9 of 15) | \$665,000 |
| Estimated 25-26 Ending Fund Balance | \$22.4 million |
| Minimum Unassigned Fund Balance per local policy | \$21 million |

Current law - this includes no legislation and no increase in student average daily attendance

Now what?

- Legislature and the Texas Education Agency continue interpreting legislation
- Budget amendment after July 1 to add revenue generated from Legislature
- Budget amendment after July 1 for staff raise
- Continued work on Career and Technical Education to increase funding
- Staff attrition - as staff resigns or retires we will evaluate the need for their replacement
 - Decreased enrollment
 - Use of TASB Staffing Study and district collaboration on every staffing decision
- VATRE - Voter Approved Tax Ratification Election - about \$2.5 million in revenue annually - possible timeline on next slide
- As we close out the end of fiscal year 2024-2025, grant funds... we will look for opportunities
- Increased enrollment next year?
- Renew demographic study

Possible VATRE Timeline

- Prior to July 4th - Special meeting to select auditor for efficiency audit
- July work
 - Efficiency audit
 - Start work with counsel for legal requirements
 - Procurement of campaign communication consultant
 - Start of campaign communication (keep in mind tax rate information is not out until August)
 - Possible survey to see what community perception is
- August 4th - Deadline for TEA to issue preliminary MCR (maximum compressed rate)
- August 8th - Last date day for the district to publish tax notice with Golden Pennies
- August 18th - Deadline to order VATRE