

# Agenda of Special Meeting

## The Board of Trustees Seguin ISD

---

A Special Meeting of the Board of Trustees of Seguin ISD will be held May 28, 2025, beginning at 6:00 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**

- A. Establish Quorum
- B. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
- C. Pledges to the United States Flag and Texas Flag. Moment of silence.

2. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.

3. **Action Item:**

- A. Approval of Proposed Budget Amendment to Debt Service for May 2025 3

4. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act

- A. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
- B. Pursuant to Texas Government Code Section § 551.074, discuss superintendent retirement agreement and naming of interim superintendent.
- C. Pursuant to Texas Government Code Section § 551.074, discuss Director of Human Resources.

5. **Open Session:**

- A. Discussion and possible action to amend superintendent retirement agreement.
- B. Discussion and possible action to name interim superintendent.

- C. Discussion and possible action on approval of Director of Human Resources. 5
- D. Discussion with TASB consultant regarding superintendent search applicants and process.
- 6. **Closed Session:** Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act
  - A. Pursuant to Texas Government Code Section § 551.071, consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
  - B. Pursuant to Texas Government Code Section § 551.074, discuss applications for superintendent position.
- 7. **Open Session:**
  - A. Possible action on the direction of the superintendent search as discussed in closed session.
- 8. **Adjourn**

**ACTION ITEM:** **Approval of Proposed Budget Amendment to Debt Service for May 2025**

**RECOMMENDATION:** That the Board of Trustees approve the proposed budget amendment for Debt Service Fund as of May, 2025.

**RATIONALE:** The District's official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees.

This amendment will increase the Debt Service budget to allow for the district's defeasance payment scheduled for June, 2025. It is a neutral amendment as it is increasing both revenue and expense.

**REFERENCE and COMPLIANCE:** CE (LEGAL) and CE (LOCAL) Annual Operating Budget  
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

**PAPERWORK IMPACT:** None

**BUDGET IMPACT / INFORMATION:** Budget amendments reflected in this report require approval by the Board of Trustees.

**EXHIBITS:** Proposed Budget Amendment for the Debt Service Fund are attached.

**RESOURCE PERSONNEL:** Elizabeth Oaks, Chief Financial Officer, RTSBA  
Sally Eckhart, Budget Coordinator

Submitted by:  
(Name) Liz Banks (Oaks) Chief Financial Officer  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 05/28/25

**SEGUIN ISD  
DEBT SERVICE  
PROPOSED BUDGET AMENDMENT  
May 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
<b>Revenue:</b>				
57XX	Local Revenue	\$ 21,675,262	\$ -	\$ 21,675,262
58XX	State Revenue	\$ -	\$ 2,150,000	\$ 2,150,000
<b>Revenue Budget</b>				
		<b>\$ 21,675,262</b>	<b>\$ 2,150,000</b>	<b>\$ 23,825,262</b>
<b>Expense:</b>				
11	Instruction	\$ -	\$ -	\$ -
12	Instructional Resources & Media Svcs	\$ -	\$ -	\$ -
13	Curr & Instructional Staff Development	\$ -	\$ -	\$ -
21	Instructional Leadership	\$ -	\$ -	\$ -
23	School Leadership	\$ -	\$ -	\$ -
31	Guidance & Counseling Services	\$ -	\$ -	\$ -
32	Social Work Services	\$ -	\$ -	\$ -
33	Health Services	\$ -	\$ -	\$ -
34	Student Transportation	\$ -	\$ -	\$ -
35	Food Service	\$ -	\$ -	\$ -
36	Co-curricular Activities	\$ -	\$ -	\$ -
41	General Administration	\$ -	\$ -	\$ -
51	Plant Maintenance & Operations	\$ -	\$ -	\$ -
52	Security & Monitoring Services	\$ -	\$ -	\$ -
53	Data Services	\$ -	\$ -	\$ -
61	Community Services	\$ -	\$ -	\$ -
71	Debt Services	\$ 21,675,262	\$ 2,150,000	\$ 23,825,262
81	Facilities Acquisition & Construction	\$ -	\$ -	\$ -
93	Payments to Fiscal Agent/SSA	\$ -	\$ -	\$ -
99	Intergovernmental Charges (Appraisal Servs)	\$ -	\$ -	\$ -
<b>Expenditure Budget</b>				
		<b>\$ 21,675,262</b>	<b>\$ 2,150,000</b>	<b>\$ 23,825,262</b>
<b>Assigned Fund Balance</b>				
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Unassigned Fund Balance (Budget Deficit)</b>				
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ACTION ITEM:** **Personnel Action - Professional Employees**

**RECOMMENDATION:** Recommended that Board of Trustees approve the appointment of contractual employees recommended in May 2025.

**RATIONALE:** Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

**REFERENCE and COMPLIANCE:** DC (LOCAL), Employment Practices - The Board retains final authority for employment of contractual personnel in a position other than teacher, librarian, school counselor, or school nurse. The Board delegates to the Superintendent the authority to employ teachers, librarians, school counselors, and school nurses.

**BUDGET IMPACT/ INFORMATION:** New hires associated with replacement of personnel have been budgeted prior to the hiring process.

**PAPERWORK IMPACT:** Minimal

**EXHIBITS:** Personnel Information

**RESOURCE PERSONNEL:** Joel S. Treviño, Chief Human Resources Officer

Submitted by:  
(Name) Dr. Veronica Vijil, Superintendent  
(Address) 1221 E. Kingsbury St., Seguin, TX 78155  
(Telephone) (830) 401-8614  
(Date) 05/28/25