

Agenda of Regular Meeting

The Board of Trustees Seguin ISD

A Regular Meeting of the Board of Trustees of Seguin ISD will be held March 25, 2025, beginning at 6:30 PM in the Board Room, 1221 E Kingsbury, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **Call to Order**
 - A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.
 - B. Pledges to the United States Flag and Texas Flag. Moment of silence.
 - C. Superintendent Announcements
 - D. Board Member Reports
2. **Recognition/Campus Presentations**
 - A. Student/Staff/Board/Community Recognition 4
 - B. Campus Highlight 5
3. **Audience with the Board**

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

 - A. Those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address; audience participation is limited to five minutes; the Board shall not deliberate any subject that is not on the posted agenda.
4. **Reports/Information Items:**
 - A. Seguin ISD Mental Health Counseling Presentation 6
 - B. Matador Special Services Department (MSSD) Program Review 16
 - C. Seguin High School Master Schedule SY 2025-2026 32
 - D. Personnel Information - Professional Employees 46
 - E. Presentation Regarding the Personnel Needs of the District 48
 - F. Financial Statements for January 2025 51
 - G. New Vendors 56
 - H. Purchases made over \$50,000 58
5. **Action Items**

A.	Approval for the Expansion of Great Expectations into Koennecke and Jefferson Avenue Elementary Schools for the 2025-2026 School Year	60
B.	Approval for the Tuition-Based Pre-kindergarten	81
C.	Approval of Seguin ISD Child Nutrition Warehouse Food Storage Walk-In (RFQ #: 25-04)	89
6.	Closed Session: Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act	
A.	Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.	
B.	Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a employee(s).	
C.	Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.	
D.	Pursuant to Texas Government code Sections § 551.0821 - Deliberation regarding public school student.	
7.	Reconvene to Open Meeting, the Board will take appropriate action on items, if necessary, as discussed in Closed Session	
A.	Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of a public employee(s).	
8.	Consent Agenda Items - Consider and Possible Approval as Applicable Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote as applicable.	
A.	Approval of Board Minutes of Special Meeting - February 11, 2025; Public Hearing - February 25, 2025; Regular Meeting - February 25, 2025.	91
B.	Approval of Tax Collection Reports for February 2025	102
C.	Approval of Proposed Budget Amendments March 2025	103
D.	Approval of Donations Received February 2025	107
E.	Authorization of Agreement Between Seguin ISD and Thrive Learning Services, LLC At a Cost Not to Exceed \$68,000	109
F.	Acknowledge Public Information Act Requests February - March 2025	112
9.	Action Items	
A.	Personnel Action - Professional Employees	114
9.A.1.	Executive Director of Student Support Services	
9.A.2.	Assistant Principal	

B. Consideration and Possible Approval of Budget Amendment for Added Staff Positions	115
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10. Board Comments and Request

11. Adjourn

RECOGNITION ITEM: Student/Staff/Board/Community Recognition

RECOMMENDATION: That the Board of Trustees recognizes the positive accomplishments of students, staff, trustees, and community partners during a board meeting to be apprised of the many successes that contribute to a nurturing academic environment in Seguin ISD schools.

- **Superintendent’s Students of the Month from Ball Early Childhood Center, Koennecke Elementary School, Vogel Elementary School, Briesemeister Middle School, and Seguin High School**
- **Seguin High School Art program for “The Honorable Oath” mural at the American Legion:** Jade Hayles, Haley Benavides, Briana Bowles, Brooke Newboles, Sienna Saenz, Izzabella Shrum, Madeline Menchaca, Jessica Cruz, and Patricia Bernaden, teacher
- **Superintendent’s Apple Award**
- **Purchasing Merit Award:** Jennifer Raske Martinez, Susana Menchaca, Abby Catoe, and Maureen Ivey

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, trustees, staff, campus administrators, and community partners.

REFERENCE and COMPLIANCE: BJA (LOCAL) Superintendent: Qualifications and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Dr. Veronica Vijil, Superintendent
Emily Allen, Director of Communications

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

RECOGNITION ITEM: **Campus Highlight**

RECOMMENDATION: That the Board of Trustees recognizes positive campus-based activities, initiatives, and accomplishments during a board meeting in order to be apprised of the many activities that contribute to a nurturing academic environment in Seguin ISD schools.

Tonight's presentation is provided courtesy of Vogel Elementary. Counselor Jeannie Rodriguez will highlight the school's Counseling Guidance Curriculum. The model setup includes a whole-group lesson on the topic and four stations: Small Group, Mindfulness Matters, Emotion Exploration, and Cooperation Group work.

RATIONALE: The purpose of this presentation is to recognize the performance and effort put forth daily by Seguin ISD students, staff, and campus administrators. Campuses will have the opportunity to share an example of an activity that fosters academic achievement and refines instructional focus during 2024-25 regular board meetings.

REFERENCE and COMPLIANCE: BJA (LOCAL) Superintendent: Qualifications and Duties

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: None

RESOURCE PERSONNEL: Emily Allen, Director of Communications

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 03/25/25

INFORMATION ITEM: Seguin ISD Mental Health Counseling Presentation

RECOMMENDATION: That the Board of Trustees receive information on the current Mental Health Counselor positions, how students are referred, process of referral and therapy, and next steps.

RATIONALE: Awareness of Mental Health Counselors' duties and referral process

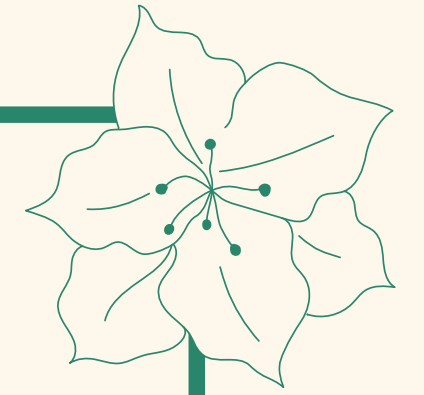
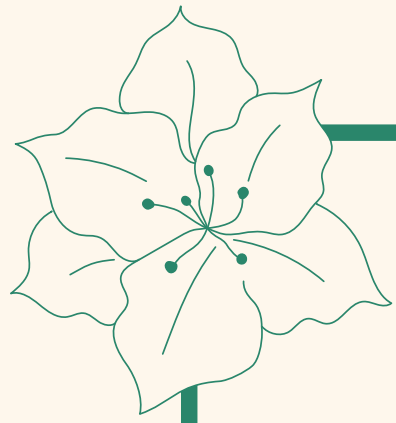
REFERENCE and COMPLIANCE: Strategic Priority 4: Creating a Thriving Learning Community Stronger Connections Grant and Board of Trustees approval/request.

BUDGET IMPACT: None

EXHIBITS: Mental Health Counselor Presentation

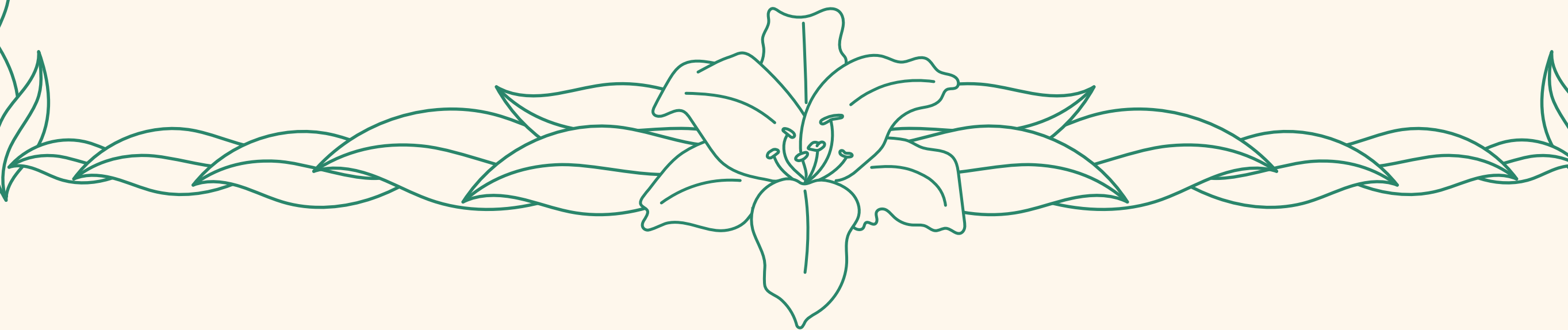
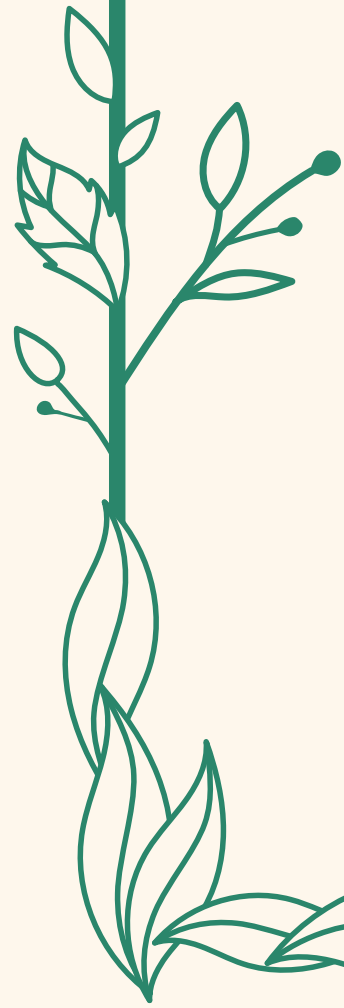
RESOURCE PERSONNEL: Dr. Jason Mummert, Director of School Leadership
Cynthia Esparza, Licensed Professional Counselor-Supervisor
Elizabeth Moore, Student Services Coordinator and Stronger Connections Grant Project Manager

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
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(Date) 03/25/25



Mental Health Counselors

SEGUIN ISD- MENTAL HEALTH TEAM
2025





Position Overview



CURRENT POSITIONS

Our staff includes three grant-funded positions: an LPC, an LPC-Associate, and one open position.

We also have two district-funded positions which include an LPC and an LPC-Supervisor.

OVERVIEW

LPC- Licensed Professional Counselor

- Holds a Masters Degree and a Texas State License in Counseling

LPC-Associate- Licensed Professional Counselor Associate

- Holds a Masters Degree, Holds an Associate License and is working towards 3,000 hours to complete full licensure while being supervised by a LPC-S

LPC-S- Licensed Professional Counselor Supervisor

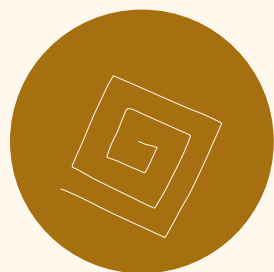
- Holds a Masters Degree, holds a License, Has been designated as a Supervisor following five years minimum of professional experience and supervising educational training.





WHO CAN MAKE REFERRALS?

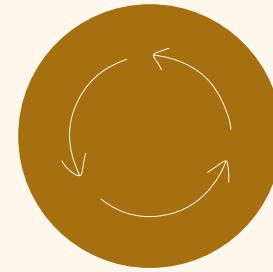
- School Counselors
- Parents
- Communities In Schools site coordinators
- Nurses
- With the grant, administrators and school counselors



MULTI TIERED SYSTEMS OF SUPPORT

When the referral is received, we also look to see if other tiered services have been considered before going directly to mental health referral.

Referrals



COLLABORATION

Those putting in the referral must speak with the parent/guardian first to make sure they are aware the referral is wanted.

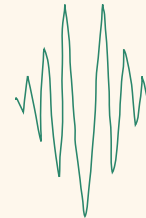
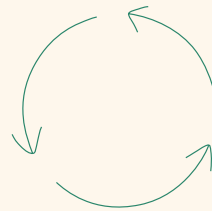
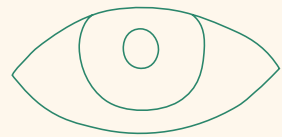




Contact

- Therapist/support specialist reaches out to the parent to set up intake.
- Check for legal paperwork, if so, request copy.
- Parent and therapist meet for 1-1.5 hour intake before therapist can meet with student.
- During intake, provide parents community resources for any needs that may arise.
- Sometimes parents do not answer, or set up intake and do not show.
- They are provided three tries at contact in different manners (phone, email) or three reschedules for intake.

Therapy



SESSIONS

Students are provided 6-12 sessions that occur once weekly. Depending on age and ability, the session will last 30 minutes to one hour.

PROFESSIONALS

Each therapist has caseload of 25. Different modalities can be used, which can include Play Therapy, Cognitive Behavioral Therapy, Trauma Focused-CBT, Eye Movement Desensitization & Reprocessing (EMDR), Adventure, and Family Therapy.

LOGISTICS

Each student must have a treatment plan. Each session must have a progress note. Parents are contacted throughout the duration of sessions.

COMPLETION

Counselor will review progress and completed goals with client. Counselor will contact the parent to make them aware of the conclusion of sessions and provide external resources in case of additional services needed.

Provide Crisis Response at both campus and district level.

1

Community and Parent Engagement- Provide trainings and activities.

2

Growth- by providing internship and field practicum opportunities.

5

Other Duties

Resources- Provide guidance to parents, staff, and students on ongoing basis.

3

Growth- by attending trainings to adhere to Continuing Education requirements.

4

Next Steps

CONSIDERATIONS

The grant-funded mental health positions will end after the 2025-26 school year, if additional funds are not acquired. We will look into applying for additional grants possibly this summer.

We are also considering parents' mental health needs and a plan to help, as well as having appropriate spaces to provide care to clients in schools and district.

EDUCATION

Training for educators, Trust Based Relational Intervention (TBRI) training for parents (six hour course), training for the mental health team to meet the needs of students in today's world, and education of stakeholders in the world of mental health.

STIGMA

Help aid in awareness of mental health in order to break the mental health stigma.



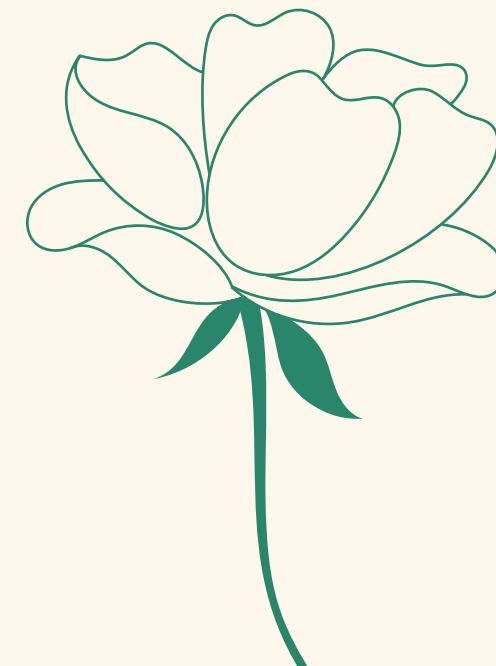
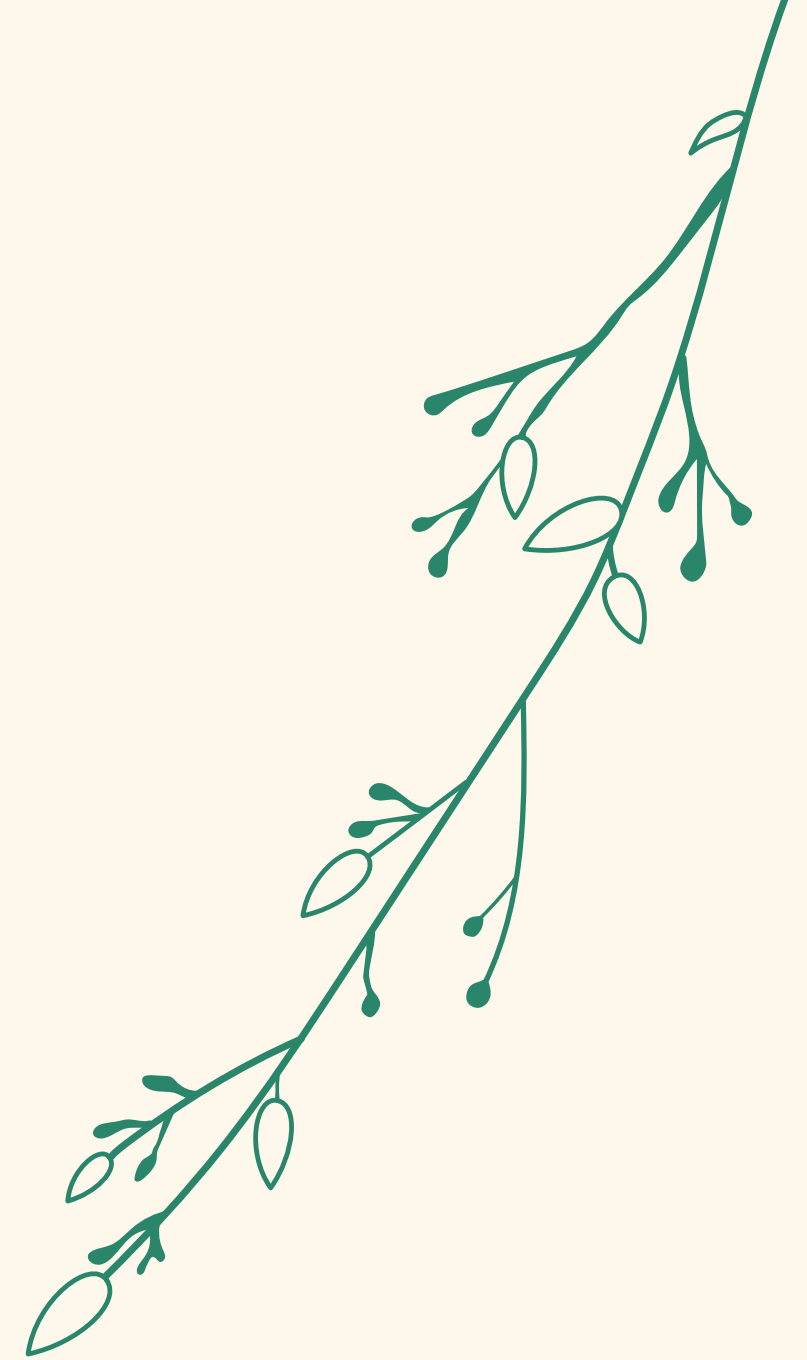
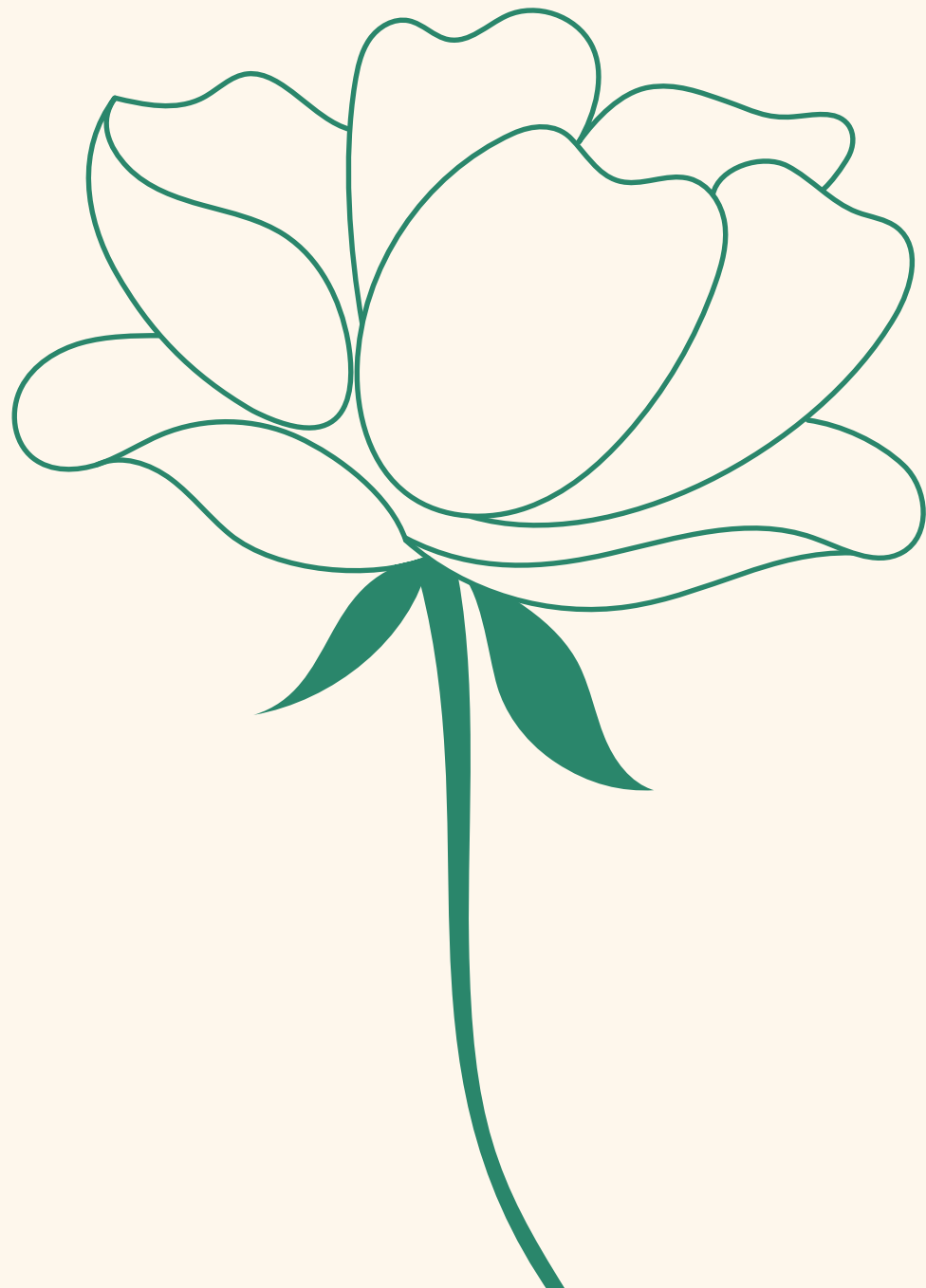
Questions and Contact Information

Cynthia Esparza, LPC-S
cesparza@seguin.k12.tx.us

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Brittany DeRemer, LPC
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Regina Thomas, LPC-Associate
Supervised by Cynthia Esparza, LPC-S
rthomas@seguin.k12.tx.us





INFORMATION ITEM: **Matador Special Services Department (MSSD) Program Review**

RECOMMENDATION: That the Board of Trustees receives an update regarding the Matador Special Services Department (MSSD).

RATIONALE: The purpose of this report is to review the district’s Special Education program. This will serve as an annual program review for the board.

REFERENCE and COMPLIANCE: EHBA (Legal) Special Programs: Special Education. EHBAA (Legal) Equal Education Opportunity, EHBAB (Legal) Special Education Identification, Evaluation and Eligibility, FB (Legal) Special Education: ARD Committee and Individualized Education Program.

BUDGET IMPACT INFORMATION: None

EXHIBITS: Presentation

RESOURCE PERSONNEL: Halcy Martin-Dean, Director of Special Education
Monica Lyons, Chief Academic Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
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(Telephone) (830) 401-8614
(Date) 03/25/25

SPECIAL EDUCATION PROGRAM Update



MATADOR SPECIAL SERVICES DEPARTMENT (MSSD)

WHAT IS SPECIAL EDUCATION?

- We serve all students that reside in our attendance zone and who are found to be eligible for services.
- We generally serve students aged 3-22, but we serve students with visual or hearing impairments from birth through age 22.
- We provide an extensive variety of services and supports to students and their families.
- Services are based on individual student learning needs resulting from a disability.
- Special education is a large and complex program. We strive to meet the individual needs of students with a wide variety of disabilities and needs.

STUDENTS SERVED

- As of March 2025 our student count was **1397**. We have already had a record number of referrals to Special Education this year (355 to date) so this number is very likely to go up.
- This means that we serve approximately 19.4% of our total population in SPED programs.
- This number is growing each year.

Special Education Programs and Supports

Special Education Achievement Data

Grade Level	2024 STAAR District Results (% Passing)	2024 District SpEd STAAR Results (% Passing)	District Fall Interim (% Passing)	SpEd Fall Interim (% Passing)	District Spring Interim (% Passing)	SpEd Spring Interim (% Passing)
3-8 Reading / Lang Arts	67.3	38.9	72.8	44.6	59.6	24.5
3-8 Math	53.8	36.9	47.7	30.6	46	28
3-8 Science	55	31.6	61	34	42.5	22.5
3-8 Social Studies	43	29.2	61	29.5	48	22
Eng I & Eng II EOC	58.5	26	70	35.5	56.5	17.5
Alg I EOC	64	44.3	76	61	65.6	45.7
Bio EOC	87	70.3	94	88.6	82	56.4
US Hist EOC	94	86.2	87	73.3	91	70.7

* RDA Data, District Eduphoria Data, TAPR Data

SpEd Achievement in Comparison with the State:

Grade Level	2024 STAAR State SpEd Results (% Passing)	2024 District SpEd STAAR Results (% Passing)
3-8 Reading / Lang Arts	43.3	38.9
3-8 Math	38.5	36.9
3-8 Science	30.5	31.6
3-8 Social Studies	25	29.2
Eng I & Eng II EOC	34	26
Alg I EOC	52	44.3
Bio EOC	74	70.3
US Hist EOC	83	86.2
* RDA Data		

Special Education Academic Supports:

- Inclusion support is provided at all campuses. This consists of teachers and trained paraprofessionals serving students in the general education classroom.
- Special education resource pull-out intervention groups are provided at all campuses.
- Dyslexia instructional programs are provided at all campuses. Dyslexia Instruction is now a special education service in accordance with House Bill 3928 (HB 3928), that became effective in the 2023-2024 school year.
- Accommodations and modifications identified on student IEPs are provided to all students who require them in classroom settings.

Essential Academic Classes:

- These specialized settings serve students with significant cognitive deficits who are working on alternative curriculum in order to meet individualized education plan (IEP) goals and objectives.
- Students may receive individualized supports for learning, adaptive physical education instruction, physical or occupational therapy and speech therapy.
- EA classes are available at Rodriguez, Weinert, McQueeney, & Jefferson, JBMS, AJB and SHS.

Seguin Works Transition Program

- This program serves students who are aged 18 and older who have met all the requirements to complete the High School Curriculum.
- Students in this program work on transitioning to adult living and goals appropriate for community living.
- This program is housed at the Saegert campus.

Behavioral Support Programs:

- Behavior Reset Centers:
- PLUS Program:
 - Positive Learning Understanding and Support (PLUS)
 - Behavioral supports for students in all environments
 - Students served in inclusive settings as much as possible
 - Supports include: Daily behavior charts, opportunities for redirection, social skills instruction, behavioral coaching
 - Available at: Weinert, McQueeney, Vogel, JBMS, AJB, SHS

Parent and Community Engagement Opportunities

- Halloween Fun Festival
 - Designed to enable all students to participate in fun and sensory friendly activities
- Christmas Extravaganza
- Agency Fair
 - We invite local agencies to set up booths to showcase services and supports available in the community for families
- Experience Dyslexia Program
 - Parents, teachers and community members can take part in an activity to demonstrate what it is like to have Dyslexia or a related disorder like Dysgraphia.. Participants gain a better understanding of dyslexia and the importance of early identification, interventions and supports for students with dyslexia.

504 Program

School Year	District Student Count	504 Student Count	504 % Identified	Annual 504 Growth Rate	Annual District Growth Rate
2022-2023	7239	520	7.18%		
2023-2024	7314	535	7.31%	2.88%	1.04%
2024-2025 <i>(as of Mar 5th)</i>	7166	549	7.66%	2.61%	-2.02%

Section 504 of the Rehabilitation Act of 1973 is a federal civil rights law that prohibits discrimination on the basis of disability in programs and activities receiving federal financial assistance, ensuring equal access and opportunities for individuals with disabilities.

Section 504 requires that school districts provide a free appropriate public education (FAPE) to qualified students with disabilities, including those who do not require special education services but still need support in a general education setting.

Action Plan:

- Continue the Partnership with ESC 20 and State Liaison to:
 - Provide training to teachers
 - Explore barriers to student success
 - Improve educational supports provided on campuses
- Develop comprehensive staffing proposal and staffing formulas to ensure staffing stays current as the year progresses.

Action Plan:

- Conduct audit of Behavior Intervention Plans and develop training plan for staff on improving BIP process
- Conduct comprehensive campus SPED program reviews and develop a schedule of Program Walkthroughs to monitor program implementation on campus
- Increase number of staff to provide supports to special education teachers

MSSD LEADERSHIP TEAM:

Halcy Martin-Dean, Director

Allison Higginbotham, Special Programs Coordinator

Chelsea Long, Behavioral Coordinator

Dawn Lynn, Special Education Coordinator

INFORMATION ITEM: **Seguin High School Master Schedule SY 2025-2026**

RECOMMENDATION: That the Board of Trustees receives information and feedback about the master schedule at Seguin High School for SY 2025-2026.

RATIONALE: The master schedule has been in progress to make necessary adjustments for the following school year.

REFERENCE and COMPLIANCE: Strategic Priority 1: Improve student learning through improved instructional practice

BUDGET IMPACT INFORMATION: None

EXHIBITS: Master Schedule Presentation

RESOURCE PERSONNEL: Dr. Jason Mummert, Director of School Leadership

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

SHS Master Schedule 25-26

Highlights of the Block Schedule (in general)

Deeper Learning
Opportunities

Fewer Daily Transitions

Increased Student-Teacher
Interaction

More Time for Relationship
Building

Less Daily Homework Load

Opportunities for Credit
Recovery/Acceleration

Small Group Instruction

Intervention

Challenges with the Block Schedule (in general)

Retention of Information

Falling Behind Quickly

Fast-Paced Curriculum

Adjusting Instructional
Strategies

Limited Daily

Reinforcement

Schedule Conflicts for
Specialized Courses

Longer Periods Can Be

Difficult

Staffing Costs and
Considerations

Academic Teacher Insights

Because of the extended period, students have the ability to really dig into a text and get the full lesson cycle. Students are leaving my room feeling like they accomplished a significant task. I feel like I have seen increased student engagement because I feel like I have the ability to facilitate activities that are more in depth. I think a challenge is the student missing a day—because we cover so much material one absence means they miss a great deal of instruction. My students also tell me they miss me on days it is not their block to see me!

—L. Weir, RLA Instructional Coach/Dept Lead/English 1 Teacher

This is absolutely student centered and crucial to student success— the block schedule allows for students to have the opportunity to dig deeper and be immersed in the experience of the content for a deeper understanding.

The challenges of this schedule lie in the teacher shortage and the issue we had this year with some teachers not getting a PLC period. The teacher shortage also lead to oversized classes in high demand content classes.

—C. Rodriguez, Biology Teacher/Science Dept Lead

I've grown to appreciate block scheduling. It's allowed me to form deeper connections with my students, and I've had a positive classroom environment in all my classes this year. I also have less prep work since lessons are already set up for the next day. Block scheduling allows for deeper thinking and more chances at retention. Longer class periods allow for in-depth discussions, extended practice, and project-based learning—key strategies that improve student retention, especially in core subjects like math and science. A challenge has been student absences. Missing one block class = missing two regular class periods. Students who are frequently absent fall behind faster.

— J. Fowlkes, US History Teacher, Social Studies Dept Lead

There has never been a time at SHS where PLC and planning has been more effective and successful. Having the full 90 minutes to prep and plan has been instrumental in the success of our teamwork this year.

—X. Bien, English 2 Teacher

I like having the extra in class time to practice, but it is challenging to motivate students to keep working for 90 minutes. Students don't want to have transitions around the room to keep them focused, which makes it harder to manage when focus diminishes. Engagement for 90 minutes is challenging. I have seen more students actually try to practice the math when there is the extra time in a class period. It has made me think outside the box in how to present material and keep students engaged. I also like the extra time for planning with the team. We are able to have some deeper discussions about student engagement and performance of the material

—R. Goodman, Biology Teacher, Science Dept Lead

Block Schedule

Teacher Observations (Challenges)

If a student misses a day of school, they can get behind in one day. -N. Rabideau, SpEd Dept Lead

I still think it is really difficult for students to stay engaged for that long when they are learning something challenging for them. If students are absent, they miss a lot of information. For frequently absent students it's almost impossible for them to catch up when they return.

-K. Polcyn, LOTE Dept Lead

I think the most challenging aspect of block schedule is the lunch period followed by FLEX. Students are in this class period the entire time and it can get long for everyone.

-J. Silvius, SHS Librarian

My major concern is that some teachers will have to teach all day with no off period once again. I myself have taken on an extra class in order to help balance the classes across campus. This means that I teach all day on A day including a rehearsal after school until 6:30pm. Not to mention, it is hard to meet the deadlines that come with running a program such as purchasing, events in the PAC, maintenance and parent/ community involvement.

-L. Robles, Fine Arts Lead

Another challenge I have faced is getting the students in my Flex class to participate in the work we have planned for them. After being in my class for 2 hours, students are tired of listening to me teach, and I am tired of fighting for their attention. This may be something to consider as we plan for next year.

-X. Bien, RLA Teacher

Increase in FTEs Funding

- There would need to be an additional 15-20 FTEs to ensure every staff member gets a conference period every day.
- This would mean an increase of 1.5 million dollars to adequately staff the block schedule at Seguin High School.

CTE Director Insights

- Block scheduling provides longer periods of instructional time, allowing for more in-depth of CTE and true project based learning experiences
- Block scheduling can allow students more room for CTE courses
- The block schedule is more aligned with what students will experience in college or university, preparing them for future academic environment
- Students can potentially take multiple courses in the same subject area within a year, allowing for faster progression through CTE pathways
- Block scheduling can accommodate work-based learning experiences without students missing instructional time

CTE Director Insights

- A traditional block schedule has the potential to increase FTE, thus increase in funding in CTE
- The extended class periods in block scheduling allow for more comprehensive skill development, preparing students for industry and certifications (IBC')
- Block schedule is more complex to build for counselors and school administrators
- Block schedule limits the sections offered in CTE for the day, teachers would need to teach 7 of 8
- CTE teachers new to block schedule require time to adapt and impact curriculum focus outcomes
- Requires excellent communication with PEIMS to make sure courses are coded correctly for CTE weighted funding

Fine Arts Director Insights

Increased flexibility in longer classes to refine fundamentals and rehearse scenes, music, and choreography.

More class time allows for a flexible class structure and provides opportunities for one-on-one instruction, especially in team-taught classes.

Extra time for students to refine their skills.

Reduced class load for teachers daily, allowing for more focused class planning and instruction.

More time for students to build relationships with peers and teachers.

Block schedule **mimics college**-style class lengths.

Less transition time between classes, reducing hallway traffic.

Opportunity for diverse teaching strategies due to extended class periods.

The potential downside: Groups competing at UIL each semester, such as marching band, must see students daily. Block scheduling can impact this, which can be a significant challenge for programs looking to grow and compete. If this happens, retaining students and **staff** will be very difficult.

Athletic Director Insights

Block Schedule

PRO

- Flexible class schedule. Use 300 minutes per week differently
- Able to build in study hall or leadership lessons with the class period

CON

- Class Scheduling conflicts. Students are having to choose athletics or a class only offered during that time
- Schedule change issues with multi sport athletes
- All Grades 9-12 are in 1 class period. Very large group for instruction.
- Possibility of not seeing athletics everyday
- Some coaches aren't able to be in their 2nd sport athletic period

Athletic Director Insights Traditional Schedule

PRO

- Easier to change schedules for multi sport athletes
- Coaches can be in their 2nd sport athletic period
- Can split grades 9-12 into 2 class period for smaller group instruction
- Get to see athletics every day

CON

- Class period is shorter.
- Lose the built in study hall / leadership during the period.

SHS Master Schedule Recommendation

- The recommendation led by Mrs. Koury, interim principal, and district administration is that we move to an 8-period day with classes running 45 minutes each.
- Based on the TASB staffing study their recommendation is for SHS to run an 8-period bell schedule to meet the needs of students and be fiscally responsible.

Thank you for your time!

Does anyone have any questions?

INFORMATION ITEM: Personnel Information - Professional Employees

RECOMMENDATION: The Board of Trustees recognizes and acknowledges the new professional hires for the 2024 – 2025 school year and the resignations listed below.

**FOR BOARD'S
ACKNOWLEDGMENT**

ELECTIONS:

PROFESSIONALS: None

BOARD'S

ACKNOWLEDGEMENT

RESIGNATIONS:

Canal, Diana, Rodriguez Elementary, effective 05/29/25

Ms. Canal, Bilingual Teacher, has resigned due to personal reasons. Ms. Canal has 2 years with Seguin ISD.

Conlin, Amelia, Jim Barnes Middle School, effective 03/31/25

Ms. Conlin, Special Education Teacher, has resigned and elected to retire.

Ms. Conlin has 18 years with Seguin ISD.

Medrano, Maegen, Jefferson Elementary, effective 03/07/25

Ms. Medrano, Assistant Principal, has resigned to work for another school district.

Ms. Medrano has 10 years with Seguin ISD.

Polasek, Guyna, Ball Early Childhood Center, effective 05/29/25

Ms. Polasek, PK Special Education Teacher, has resigned due to other employment.

Ms. Polasek has 1 year with Seguin ISD.

Rowlands, Rebekkah, Jefferson Elementary, effective 02/26/25

Ms. Rowlands, Essential Academics Teacher, has resigned due to other employment.

Ms. Rowlands has 2 months with Seguin ISD.

Schutz, Deborah, Matador Special Services Department, effective 06/03/25

Ms. Schutz, Instructional Specialist, has resigned due to relocation.

Ms. Schutz has 2 years with Seguin ISD.

Telles, Marcos, Seguin High School, effective 04/17/25.

Mr. Telles, Director of Fine Arts, has resigned to work for another school district.

Mr. Telles has 4 years with Seguin ISD

Wood, Eloise, Ball Early Childhood Center, effective 05/29/25

Ms. Wood, PK Special Education Teacher, has resigned and elected to retire.

Ms. Wood has 1 year with Seguin ISD.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LEGAL), DC (LOCAL), Employment Practices

BUDGET IMPACT/ INFORMATION: None

PAPERWORK IMPACT: This item will result in follow-up communication with the employees.

EXHIBITS: None

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:

(Name)	<u>Dr. Veronica Vijil, Superintendent</u>
(Address)	<u>1221 E. Kingsbury St., Seguin, TX 78155</u>
(Telephone)	<u>(830) 401-8614</u>
(Date)	<u>03/25/25</u>

INFORMATION ITEM: **Presentation Regarding the Personnel Needs of the District**

RECOMMENDATION: The Board acknowledges the personnel needs of the District.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LEGAL), DC (LOCAL), Employment Practices

PAPERWORK IMPACT: Minimal

BUDGET IMPACT INFORMATION: Presentation to follow

EXHIBITS: Rationale for Positions

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 03/25/25



Personnel Needs

Seguin ISD



Jefferson ES - Kindergarten Aides (2)

Kindergarten aides will rotate between classrooms and attend specials. The aides will focus on helping students develop social skills, including appropriate behavior during transitions, as well as providing academic support such as guided reading, differentiated math instruction and meet education instructional requirements for all students. This will allow for effective behavior management while maximizing instructional time in two classrooms.

Fine Arts - Coordinator 2025-2026

A Fine Arts Coordinator position is essential for taking our district's fine arts programs to the next level. By providing leadership, strategic direction, this role will help to improve the quality and consistency of arts education, increase student participation and achievement, provide professional development for educators, and attract and retain top talent. Ultimately, the Fine Arts Coordinator will serve as a vital catalyst for elevating our district's fine arts programs, ensuring that all students have access to an enriching, comprehensive, and high-quality arts education.

INFORMATION ITEM: **Financial Statements for January 2025**

RATIONALE: The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The attached financial statements are designed to provide interim information for the Board of Trustees regarding operations of the District. The attached financial statements are unaudited and do not reflect certain required accounting entries for the official year-end financial report.

REFERENCE and COMPLIANCE: None

PAPERWORK IMPACT: None

EXHIBITS: Financial Statements for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 03/25/25

Function Codes

11 – Instruction - Activities that deal directly with the interaction between teachers and students

12 – Instructional Resources/Media Services - Expenditures that are directly and exclusively used for resource centers, establishing and maintaining libraries

13 – Curriculum & Instructional Staff Development – Expenditures directly and exclusively used to aid instructional staff in planning, developing and evaluating the process of providing learning experiences for students. (Includes in-service training for instructional or instructional-related personnel (Functions 11, 12, and 13))

21 – Instructional Leadership - Expenditures that are for managing, directing, supervising, and providing leadership for staff who provide general and specific instructional services

23 – School Leadership - Expenditures to direct and manage a school campus

31 – Guidance & Counseling – Expenditures for assessing and testing students' abilities, aptitudes and interests; counseling students

32 - Social Work Services - Expenditures that for activities such as investigating and diagnosing student social needs arising out of the home, school or community: includes truant/attendance officers

33 – Health Services - Expenditures for providing physical health services to students

34 – Student Transportation - Expenditures for transporting students to and from school.

35 – Food Service – Expenditures for food service operations

36 – Extracurricular Activities - Expenditures for school-sponsored activities outside of the school day.

41 – General Administrations - Expenditures for purposes of managing or governing the school district as an overall entity

51 – Maintenance & Operations - Expenditures for activities to keep the facilities and grounds open, clean, comfortable and in effective working condition and state of repair, and insured

52 – Security & Monitoring Services – Expenditures for activities to keep student and staff surroundings safe, whether in transit to or from school, on a campus or participating in school-sponsored events at another location

53 – Data Processing Services - Expenditures for data processing services, whether in-house or contracted.

61 – Community Services - Expenditures for activities or purposes other than regular public education and includes expenditures are for services or activities relating to the whole community or some segment of the community

71 – Debt Service – Expenditures for debt service payments and related fees

81 – Facilities Acquisition and Improvements - Expenditures for acquiring, equipping, and/or making additions to real property and sites

99 – Other Governmental Charges – Expenditures for other intergovernmental charges not defined above

**Seguin Independent School District
Financial Statements
General Operating Fund
January 2025**

Month 7 of 12 58.33%

REVENUE	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	36,690,360	36,690,360	26,513,359	10,177,001	72.26%
Property Taxes-Delinquent	950,000	950,000	761,805	188,195	80.19%
Property Taxes-Penalty & Interest	500,000	500,000	194,811	305,189	38.96%
Interest Income	1,300,000	1,300,000	809,463	490,537	62.27%
Other Local Income	240,000	240,000	346,109	-	144.21%
State	34,745,186	34,887,076	16,932,985	17,954,091	48.54%
Federal	767,000	767,000	416,812	350,188	54.34%
REVENUE	75,192,546	75,334,436	45,975,343	29,359,093	61.03%
EXPENSE BY FUNCTION (BOARD APPROVED)					
	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
11 - Instruction	43,061,198	43,448,197	18,883,571	24,564,626	43.46%
12 - Instructional Resources & Media Svcs	1,100,983	1,074,679	550,919	523,760	51.26%
13 - Curr & Instructional Staff Development	735,275	603,645	255,134	348,511	42.27%
21 - Instructional Leadership	2,076,321	2,363,839	1,169,354	1,194,485	49.47%
23 - School Leadership	5,097,863	4,999,250	2,652,784	2,346,466	53.06%
31 - Guidance & Counseling Services	2,677,549	2,683,465	1,257,236	1,426,229	46.85%
32 - Social Work Services	672,569	639,722	327,759	311,963	51.23%
33 - Health Services	858,109	850,619	385,408	465,211	45.31%
34 - Student Transportation	3,481,004	3,481,004	1,864,790	1,616,214	53.57%
35 - Food Service	-	-	-	-	-
36 - Co-curricular Activities	2,079,122	2,080,489	1,122,212	958,277	53.94%
41 - General Administration	3,099,979	3,507,148	1,972,715	1,534,433	56.25%
51 - Plant Maintenance & Operations	8,338,937	8,339,447	4,867,668	3,471,779	58.37%
52 - Security & Monitoring Services	952,567	983,967	565,937	418,030	57.52%
53 - Data Services	2,105,852	2,164,411	1,322,227	842,184	61.09%
61 - Community Services	30,167	27,329	1,978	25,351	7.24%
71 - Debt Services	-	665,000	665,000	-	100.00%
81 - Facilities Acquisition & Construction	-	1,780,800	1,035,092	745,708	58.13%
93 - Payments to Fiscal Agent/SSA	1,946,727	1,955,312	-	1,955,312	0.00%
99 - Intergovmntl Charges (Appraisal Svcs)	842,464	802,645	315,500	487,145	39.31%
EXPENSE	79,156,686	82,450,968	39,215,283	43,235,685	47.56%
REVENUE OVER/(UNDER) EXPENSE	\$ (3,964,140)	\$ (7,116,532)	\$ 6,760,060		
Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ (3,964,140)	\$ (7,116,532)	\$ 6,760,060		
EXPENSE BY OBJECT (INFORMATION ONLY)					
	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
6100 - Salaries	57,907,021	58,102,118	27,491,427	30,610,691	47.32%
6144 - TRS On-Behalf Payments	5,307,700	5,307,700	1,875,744	3,431,956	35.34%
6200 - Purchased & Contracted Services	8,507,192	9,105,888	4,786,832	4,319,056	52.57%
6300 - Supplies & Materials	3,830,890	3,861,461	2,281,376	1,580,085	59.08%
6400 - Other Operating Costs	3,593,402	3,636,192	1,061,604	2,574,588	29.20%
6500 - Debt Service	-	665,000	665,000	-	100.00%
6600 - Capital Outlay	10,481	1,772,609	1,053,300	719,309	59.42%
EXPENSE	79,156,686	82,450,968	39,215,283	43,235,685	47.56%
PRELIMINARY ESTIMATE - Fund Balance Test per Board Policy CE (LOCAL):					
Amended Budget Expense <i>(official test will use actuals at year end)</i>				82,450,968	
Less: Non-Operating Expenses/Fund Balance Assignments					
Assigned for 24-25 QZAB Payment (8 of 15)				\$ (665,000)	
Assigned for BB/SB Complex Construction				\$ (1,750,000)	
Assigned for Welding Shop Upgrades				\$ (30,800)	
Assigned for Holdworth contract				\$ (242,000)	
Assigned for Abre Subscription				\$ (146,499)	
Assigned for Teacher Incentive Allotment Program Development				\$ (64,457)	
Assigned for National Board of Prof Teaching Standards Cert fees				\$ (17,150)	
Total Non-Operating Expenses				\$ (2,915,906)	
24 - 25 Budgeted Operating Expense <i>(official test will use actuals at year end)</i>				\$ 79,535,062	
25% Unassigned Fund Balance Criteria as per Board Policy CE (LOCAL)				25%	
24 - 25 Minimum Unassigned Fund Balance				\$ 19,883,766	
24-25 Beginning Unassigned Fund Balance				\$ 35,018,387	
24-25 Estimated Ending Unassigned Fund Balance (Unaudited)				\$ 27,901,855	
Projected Unassigned Fund Balance Over/(Under) CE (LOCAL) Requirement				\$ 8,018,090	

**Seguin Independent School District
Financial Statements
Child Nutrition Fund
January 2025**

Month 7 of 12 58.33%

REVENUE	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	-	-	-	-	
Property Taxes-Delinquent	-	-	-	-	
Property Taxes-Penalty & Interest	-	-	-	-	
Interest Income	20,000	20,000	75,242	-	376.21%
Other Local Income	339,500	339,500	149,646	189,854	44.08%
State	55,500	55,500	10,438	45,063	18.81%
Federal	6,675,000	6,675,000	3,595,309	3,079,691	53.86%
REVENUE	7,090,000	7,090,000	3,830,634	3,259,366	54.03%

EXPENSE BY FUNCTION (BOARD APPROVED)	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
11 - Instruction	-	-	-	-	
12 - Instructional Resources & Media Svcs	-	-	-	-	
13 - Curr & Instructional Staff Development	-	-	-	-	
21 - Instructional Leadership	-	-	-	-	
23 - School Leadership	-	-	-	-	
31 - Guidance & Counseling Services	-	-	-	-	
32 - Social Work Services	-	-	-	-	
33 - Health Services	-	-	-	-	
34 - Student Transportation	-	-	-	-	
35 - Food Service	7,063,500	7,063,500	3,943,758	3,119,742	55.83%
36 - Co-curricular Activities	-	-	-	-	
41 - General Administration	-	-	-	-	
51 - Plant Maintenance & Operations	19,500	19,500	7,983	11,517	40.94%
52 - Security & Monitoring Services	7,000	7,000	353	6,647	5.05%
53 - Data Services	-	-	-	-	
61 - Community Services	-	-	-	-	
71 - Debt Services	-	-	-	-	
81 - Facilities Acquisition & Construction	-	-	-	-	
93 - Payments to Fiscal Agent/SSA	-	-	-	-	
99 - Intergovmntl Charges (Appraisal Svcs)	-	-	-	-	
EXPENSE	7,090,000	7,090,000	3,952,094	3,137,906	55.74%
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	(121,460)		

Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ -	\$ -	\$ (121,460)		

EXPENSE BY OBJECT (INFORMATION ONLY)	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
6100 - Salaries	3,021,900	3,021,900	1,489,777	1,532,123	49.30%
6144 - TRS On-Behalf Payments	-	-	-	-	
6200 - Purchased & Contracted Services	167,700	182,700	104,823	77,877	57.37%
6300 - Supplies & Materials	3,743,000	3,724,000	2,180,449	1,543,551	58.55%
6400 - Other Operating Costs	57,400	61,400	36,157	25,243	58.89%
6500 - Debt Service	-	-	-	-	
6600 - Capital Outlay	100,000	100,000	140,889	(40,889)	140.89%
EXPENSE	7,090,000	7,090,000	3,952,094	3,137,906	55.74%

PRELIMINARY ESTIMATE - Fund Balance:					
24 - 25 Beginning Fund Balance (Unaudited)					
Unassigned			\$ 2,898,469		
Non Spendable - Inventory			\$ 50,266		
Total 24 - 25 Beginning Fund Balance (Unaudited)				\$ 2,948,735	
24 - 25 Actual Year to Date Revenue Over/(Under) Expense			\$ (121,460)		
24 - 25 Actual Year to Date Other Sources and Uses			\$ -		
24 - 25 Budget Remaining Revenue Over/(Under) Expense			\$ 121,460		
24 - 25 Estimated Year End Result of Activities				\$ -	
24 - 25 Estimated Ending Fund Balance (Unaudited)				\$ 2,948,735	

**Seguin Independent School District
Financial Statements
Debt Service Fund
January 2025**

Month 7 of 12 58.33%

REVENUE	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Collected
		Amended Budget	Year to Date Actual Revenues		
Local					
Property Taxes-Current	16,519,000	21,325,262	15,828,899	5,496,363	74.23%
Property Taxes-Delinquent	250,000	250,000	378,280	-	151.31%
Property Taxes-Penalty & Interest	100,000	100,000	93,579	6,421	93.58%
Interest Income	-	-	342,610	-	
Other Local Income	-	-	2,426,767	-	
State	-	-	-	-	
Federal	-	-	-	-	
REVENUE	16,869,000	21,675,262	19,070,136	2,605,126	87.98%
EXPENSE BY FUNCTION (BOARD APPROVED)	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
11 - Instruction				-	
12 - Instructional Resources & Media Svcs				-	
13 - Curr & Instructional Staff Development				-	
21 - Instructional Leadership				-	
23 - School Leadership				-	
31 - Guidance & Counseling Services				-	
32 - Social Work Services				-	
33 - Health Services				-	
34 - Student Transportation				-	
35 - Food Service				-	
36 - Co-curricular Activities				-	
41 - General Administration				-	
51 - Plant Maintenance & Operations				-	
52 - Security & Monitoring Services				-	
53 - Data Services				-	
61 - Community Services				-	
71 - Debt Services	16,869,000	21,675,262	8,816,467	12,858,795	40.68%
81 - Facilities Acquisition & Construction				-	
93 - Payments to Fiscal Agent/SSA				-	
99 - Intergovmntl Charges (Appraisal Servs)				-	
EXPENSE	16,869,000	21,675,262	8,816,467	12,858,795	40.68%
REVENUE OVER/(UNDER) EXPENSE	\$ -	\$ -	10,253,668		
Other Sources	-	-	-		
Other Uses	-	-	-		
OTHER SOURCES AND USES	\$ -	\$ -	\$ -		
RESULT OF ACTIVITIES	\$ -	\$ -	\$ 10,253,668		
EXPENSE BY OBJECT (INFORMATION ONLY)	Adopted Budget	January 31, 2025	January 31, 2025	Budget Remaining	Percent Expended
		Amended Budget	Year to Date Actual Expenditures		
6100 - Salaries				-	
6144 - TRS On-Behalf Payments				-	
6200 - Purchased & Contracted Services				-	
6300 - Supplies & Materials				-	
6400 - Other Operating Costs				-	
6500 - Debt Service	16,869,000	21,675,262	8,816,467	12,858,795	40.68%
6600 - Capital Outlay				-	
EXPENSE	16,869,000	21,675,262	8,816,467	12,858,795	40.68%
PRELIMINARY ESTIMATE - Fund Balance:					
24 - 25 Beginning Fund Balance (Unaudited)			\$ 16,644,486		
Total 24 - 25 Beginning Fund Balance (Unaudited)				\$ 16,644,486	
24 - 25 Actual Year to Date Revenue Over/(Under) Expense			\$ 10,253,668		
24 - 25 Actual Year to Date Other Sources and Uses			\$ -		
24 - 25 Budget Remaining Revenue Over/(Under) Expense			\$ (10,253,668)		
24 - 25 Estimated Year End Result of Activities				\$ -	
24 - 25 Estimated Ending Fund Balance (Unaudited)				\$ 16,644,486	

INFORMATION ITEM: **New Vendors**

RATIONALE: To provide the Board of Trustees with regular updates on vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Vendor Forms

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 03/25/25

**SEGUIN INDEPENDENT SCHOOL DISTRICT
 BID VENDOR RESPONSES**

VENDOR	REQUEST FOR PROPOSALS	SERVICES PROVIDED
Therapy Travelers (EPIC Special Education Staffing)	24-05 Special Education Services	Special Education Staffing

Note:

Respondents were evaluated based on the following criteria:

- Required documents were completed by the respondent
- Purchase price (if applicable)
- Quality and reputation
- Goods and/or services meet District needs

INFORMATION ITEM: **Purchases made over \$50,000**

RATIONALE: To provide the Board of Trustees with regular updates on purchases made greater than \$50,000.

REFERENCE and COMPLIANCE: CH(LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: None

EXHIBITS: Purchasing Informatin Form

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
 (Name) Dr. Veronica Vijil, Superintendent
 (Address) 1221 E. Kingsbury St., Seguin, TX 78155
 (Telephone) (830) 401-8614
 (Date) 03/25/25

**SEGUIN INDEPENDENT SCHOOL DISTRICT
PURCHASE INFORMATION FORM**

VENDOR/DOLLAR AMOUNT	CONTRACT	REFERENCE
Guadalupe Appraisal District \$207,195 2/27/2025	2025 Appraisal Fee - 2nd Quarter	Appraisal Services
Imperial Bag & Paper Co. LLC (**previously under Gulf Coast Paper - to board on 9/24/24**) \$102,000 2/27/2025	Texas 20 Purchasing Cooperative	3221-E2 AB: Chemical and Paper

ACTION ITEM: **Approval for the Expansion of Great Expectations into Koennecke and Jefferson Avenue Elementary Schools for the 2025-2026 School Year**

RECOMMENDATION: The Board of Trustees approves the expansion of The Great Expectations Program 2025-2026 school calendar.

RATIONALE: Expanding the Great Expectations (GE) program to two additional elementary schools will significantly enhance student achievement, teacher effectiveness, and overall school culture. Our district faces challenges such as low academic performance, high teacher turnover, and a need for greater student engagement, issues that GE directly addresses through high expectations, student empowerment, and educator professional development. By fostering a culture of mutual respect, self-esteem building, and mastery learning, GE equips students and teachers with the skills necessary for long-term success.

Implementing GE at additional sites will lead to measurable benefits, including improved standardized test scores, increased teacher retention, reduced disciplinary incidents, and greater student participation. With its proven track record, GE aligns with our district's goals by creating an inspiring, supportive learning environment where all children can thrive. Investing in this expansion is an investment in the future success of our students and schools.

REFERENCE and COMPLIANCE: EB(LEGAL) and EB(LOCAL) SCHOOL YEAR

PAPERWORK IMPACT: Minimal

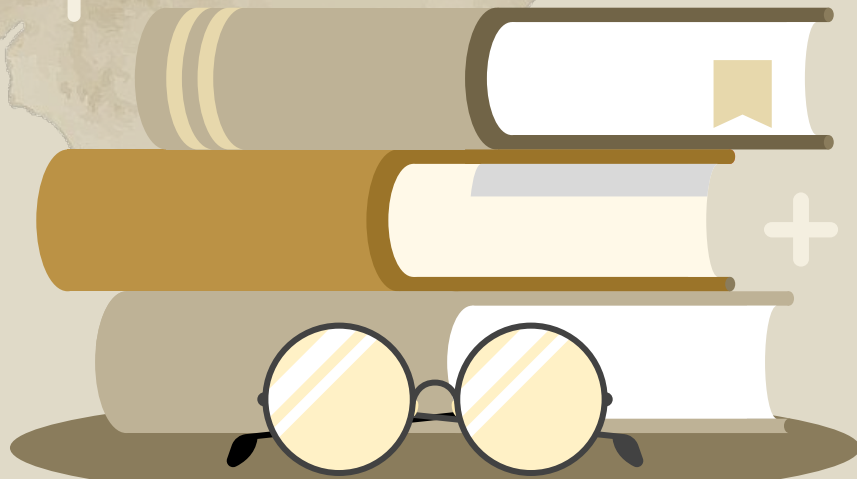
BUDGET IMPACT/ INFORMATION: \$31,550 (General Fund for 25-26 school year)

EXHIBITS: Great Expectations Presentation

RESOURCE PERSONNEL: Jason Mummert, Director of School Leadership

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8616
(Date) 03/25/25

Great Expectations Program Expansion 2025-2026





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Great Expectations Program Overview

The mission of Great Expectations: motivate, inspire, and challenge individuals to achieve excellence in learning and living.

THE 8 EXPECTATIONS

1. **We will value one another as unique and special individuals.**
2. **We will not laugh at or make fun of a person's mistakes nor use sarcasm or putdowns.**
3. **We will use good manners, saying "please," "thank you," and "excuse me" and allow others to go first.**
4. **We will cheer each other to success.**
5. **We will help one another whenever possible.**
6. **We will recognize every effort and applaud it.**
7. **We will encourage each other to do our best.**
8. **We will practice virtuous living, using the Life Principles.**

GE in Seguin ISD

So what is Great Expectations?

Great Expectations (GE) is a professional development program that provides teachers and administrators with the skills needed to create harmony and excitement within the school atmosphere, elements that are basic for inspiring students to pursue academic excellence. With a focus on the human quality of teaching and learning, GE provides renewal and inspiration for teachers who may have lost their way and forgotten why they became teachers in the beginning.

Currently, Great Expectations is in McQueeney and Patlan Elementary Schools in our district.



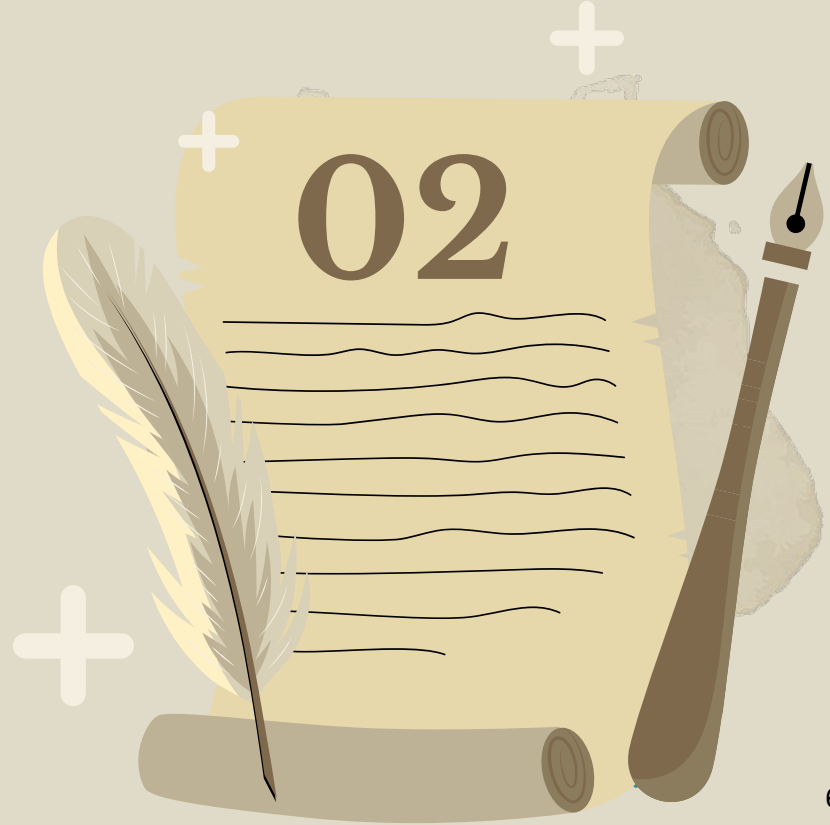
The origin story of GE in Seguin ISD

We started polling all of the campuses and we had an initial interest from three principals, Patlan, McQueeney, and Koennecke. We are looking to expand now to Koennecke as well as Jefferson. Jefferson is one of our tier three campuses and we can fund this through the use of grant funds.

Why Expand to Koennecke and Jefferson Avenue Elementary Schools?



Great Expectations: Leadership Testimonials

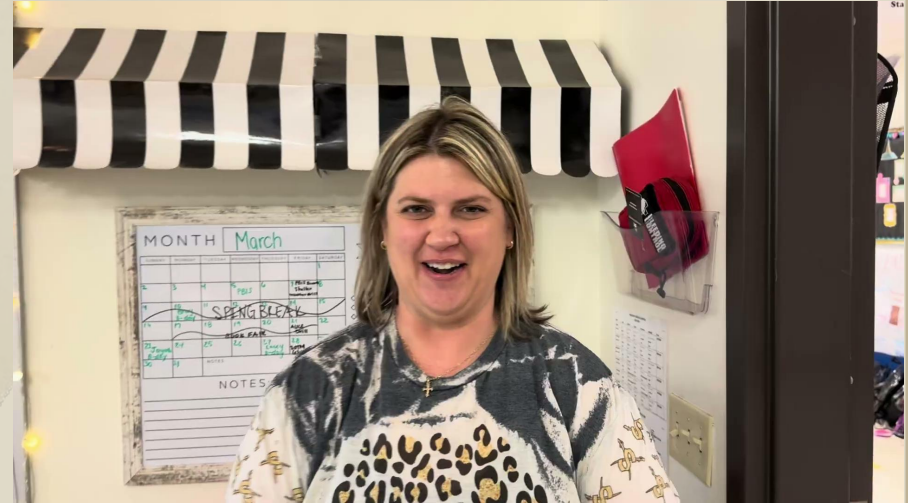


Principal Testimonials

Patlan: Ms. Rangel



McQueeney: Mrs. Eckols



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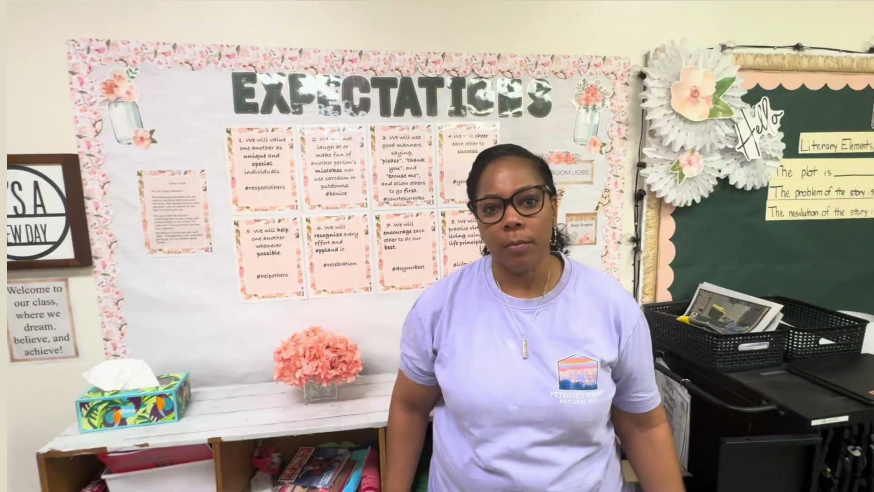
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Great Expectations: Teacher-Leader Testimonials

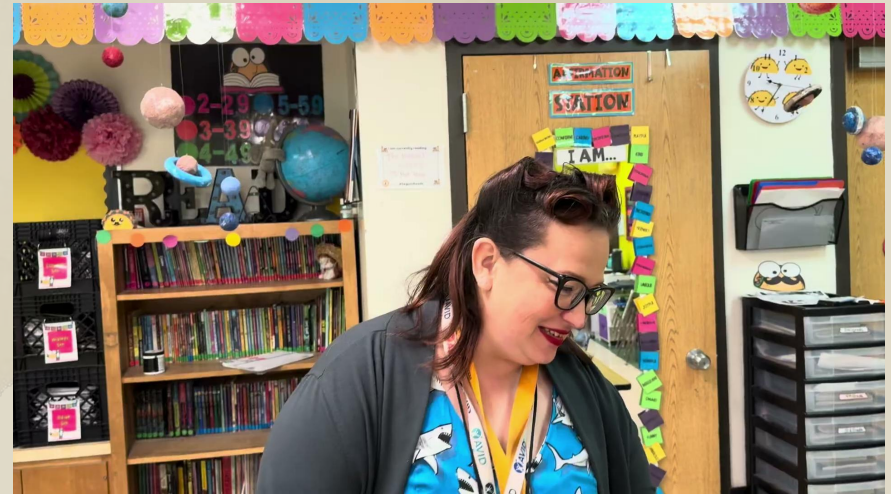


Teacher-Leader Testimonials

Patlan: Ms. Jackson



McQueeney: Ms. Maxey



Great Expectations: Student Testimonials

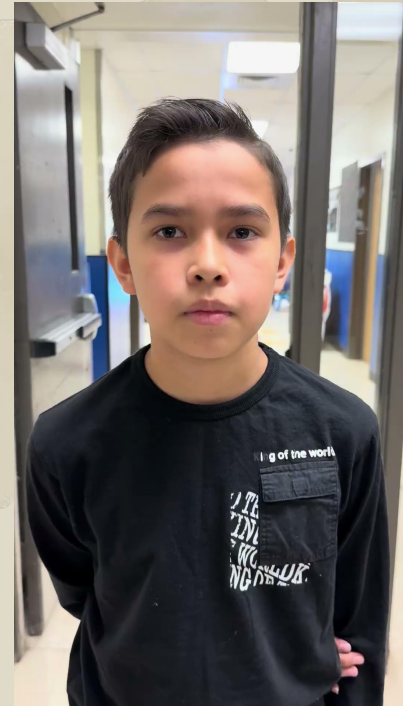


Student Testimonials

Patlan



McQueeney



Great Expectations: Counselor Testimonials

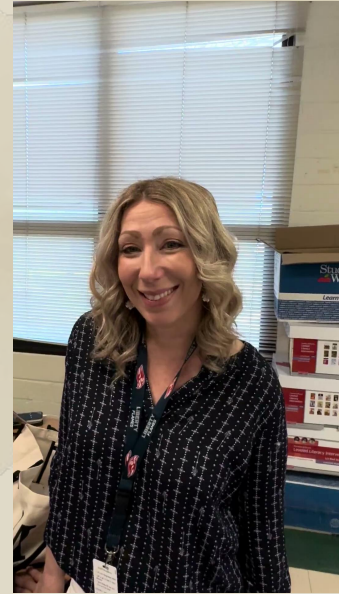


Counselor Testimonials

Patlan



McQueeney



Call to Excellence



Call to Excellence

- The Call to Excellence morning assembly is a vibrant, student-led gathering designed to build community, reinforce academics, and celebrate achievements.
- Each day begins with engaging pre-assembly activities like reading, test prep, talent showcases, and physical movement. The assembly includes a class roll call with chants and a weekly life principle focus.
- Students lead presentations, share jokes, and participate in interactive segments like academic challenges and game-show activities. Weekly themed curriculum days highlight literature, health, music, and student recognition.
- The assembly fosters enthusiasm, encourages participation, and sets a positive tone for the school day.

Call to Excellence Videos

Patlan



McQueeney



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Great Expectations: Cost for Expansion



Cost of Expansion

Koenecke: \$25,500 including professional learning and additional coaching days (General and Federal Fund)

Jefferson: \$21,700 including professional learning and additional coaching days (Federal Grant Funded: Stronger Connections Grant)

The professional development is four days (32 hours) of high-level training from teachers to teachers. The teachers at Patlan and McQueeney had resounding reviews for this last year.

****Currently we are paying \$1,999 for each campus to use the SEL Character Strong Curriculum. If these two campuses implemented Great Expectations that would cut the expense of adding the program by \$3,998.***

Thank you for your time and
consideration for expanding our
program to Koennecke and Jefferson
Avenue Elementary Schools

QUESTIONS??????

ACTION ITEM: **Approval for the Tuition-Based Pre-kindergarten**

RECOMMENDATION: That the Board of Trustees approve the tuition-based pre-kindergarten for district employees.

RATIONALE: The Board of Trustees will be provided with an update on the online registration process for the 2025-26 school year. The Board will also be provided the timeline for registration, as well as the Pre-Kindergarten tuition rates for next school year for approval.

REFERENCE and COMPLIANCE: FD (LEGAL), Admissions

BUDGET IMPACT: The tuition-based Pre-kindergarten option for staff members will have the potential of garnering additional funding for the district.

EXHIBITS: Presentation

RESOURCE PERSONNEL: Dr. Ruben Carrillo, Chief of Technology and Security

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

2025-26 Online Registration



Agenda

- Online registration timeline
- Student transfer window process
- Introduction of the need for a tuition-based pre-kindergarten program
- Eligibility requirements: Age, residency, and other criteria
- Pre-kindergarten tuition-based program proposal
- Tuition model
- Comparison with neighboring districts

Online Registration Timeline

- Registration Opens for *Returning* Students from **Monday 5/5 - Friday 5/16**

- Online Registration Marketing Dates:
 - ◆ Save the Date - Pre-k 3
Application Opening Soon: 3/21/25
 - ◆ Pre-k 4 Registration Flyer: 3/21/25
 - ◆ Pre-k 3 Application Now Open:
3/27/25
 - ◆ Save the Date - K-12 Registration
Opening Soon: 5/1/25
 - ◆ Online Registration Open: 5/5/25

Student Transfer Request Window

- Window begins Tuesday 4/8 - Thursday 4/17
- Tech Department Separates Requests by Campus on Monday 4/18
- Campus Approval/Denial Window: Monday 4/21 - Thursday 4/24
- Parent Notification of Decisions: Friday 4/25
- Student Pre-Assignment: Monday 4/28 - Thursday 5/1
- Online Registration Opens: Monday 5/5 - 5/16

Pre-Kindergarten Eligibility

Seguin ISD's pre-kindergarten program is designed to develop skills necessary for success in the public school kindergarten program to include language, pre-reading, mathematics and social skills. To enroll in the program, students must be **three or four years old** on or before **September 1st** and meet one of the following criteria:

- **Family income** meets guidelines for eligibility for reduced price or free lunch program (National School Lunch Program). Eligibility is based on the income of all members in the household.
- The child is limited in speaking and comprehending the **English language**.
- The family is **homeless**.
- The **child's parent is an active duty member** of the armed forces of the United States, including the state military forces or a reserved component of the armed forces, who is ordered to active duty by proper authority, or who was injured or killed while serving on active duty, or
- The child has been in the **conservatorship (foster care)** of the Department of Family and Protective Services (DFPS) following an adversary hearing.

Required documents for registration include **immunization records, birth certificate, the child's Social Security card, emergency phone numbers, driver's license, household income information or food stamp/TANF eligibility group number, and two proof of residency documents such as utility bills with current address and proof of health insurance**. If eligible, a parent military ID and a pre-K eligible letter from the Texas Department of Family and Protective Services may be required.

Pre-Kindergarten Registration

- The application process opens:
March 27th - April 3
- Lottery Process: **April 4**
- Notification to guardians: **April 4**
- Registration for pre-k 3: **April 9**
- Registration for pre-k 4: **April 10-11**
- Pre-k 3: **Limited to 10 tuition based spots**
- Pre-k 4: **Limited to 20 spots**

Tuition Based Pre-Kindergarten for District Staff

Implementing a tuition-based pre-kindergarten (pre-k) program for Seguin Independent School District (ISD) staff offers multifaceted benefits that align with the district's strategic goals, enhance employee satisfaction, and support early childhood development.

Seguin ISD Pre-kindergarten Tuition for 2025-26 School Year:

\$550/month

This amount would be deducted from the staff members' paycheck in ten (10) monthly payments. Families that currently have a student attending tuition-free will need to pay next school year.

<u>Tuition Based Pre-Kindergarten Data:</u>	
District	Employee Tuition Cost
NBISD	\$550/mth
Comal ISD	\$628/mth
San Marcos ISD	\$390/mth
SCUCISD	*
Luling ISD	*
Gonzales ISD	*

ACTION ITEM: **Approval of Seguin ISD Child Nutrition Warehouse Food Storage Walk-In (RFQ #: 25-04)**

RECOMMENDATION: That the Board of Trustees approve to contract with Arnold Refrigeration, Inc. for the Child Nutrition Warehouse Food Storage Walk-In. Arnold Refrigeration will provide services to design and install a walk-in food storage container at the Child Nutrition Building.

RATIONALE: A Requests for Qualifications (RFQ#: 25-04) for Design-Build Services was issued on January 10, 2025, for a Child Nutrition Warehouse Food Storage Walk-In. The bid was competitively solicited in compliance with Board Policy. Of the three responses received, all met the RFQ requirements. This recommendation is based primarily, although not exclusively, on the vendor's overall experience with this type of project.

REFERENCE and COMPLIANCE: CH (LEGAL) and CH(LOCAL) Purchasing and Acquisition

BUDGET IMPACT / INFORMATION: Funds to be provided by the Child Nutrition Fund.

EXHIBITS: Bid Tabulation & Recommendation

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Jennifer Raske Martinez, Purchasing Coordinator, RTSBA

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

Seguin ISD

Bid Tabulation Summary

CHILD NUTRITION WAREHOUSE FOOD STORAGE WALK-IN (RFQ: 25-04)

TYPE	PROJECT TITLE
RFQ	CHILD NUTRITION WAREHOUSE FOOD STORAGE WALK-IN
NUMBER	ISSUING DEPARTMENT
25-04	CHILD NUTRITION

	DATE 1	DATE 2
POSTING	01/15/25	01/22/25
PRE-BID	N/A	N/A
CLOSING	02/20/25	N/A
BOARD	03/25/25	N/A

RESPONDENT (Alphabetical Order)	SCORE								
	MAX	MAX	MAX	MAX	MAX	MAX	MAX	MAX	MAX
	10	20	10	20	10	5	25	100	
	REPUTATION & REFERENCES	QUALITY OF GOODS &/OR SERVICES	PERSONNEL & METHODOLOGY	VENDOR EXPERIENCE	VENDOR FINANCIAL CAPABILITY	VENDOR SAFETY RECORD	SCHEDULE	Total	
Arnold Refrigeration, Inc.	10.00	19.50	10.00	19.75	10.00	5.00	24.50	98.75	
K-W Construction, Inc.	10.00	19.25	9.75	16.25	9.75	5.00	24.25	94.25	
MTX General Contractors	10.00	19.50	9.75	17.00	8.75	5.00	24.25	94.25	

RECOMMENDATION	SCORE	JUSTIFICATION FOR THIS RECOMMENDATION
Arnold Refrigeration, Inc.	98.75	The evaluation team, consisting of four staff members representing various areas of District operations, considers the Arnold Refrigeration, Inc. proposal to be the best value for this project. Arnold Refrigeration's overall experience and financial stability were key factors leading to this recommendation.

Minutes of Special Meeting

The Board of Trustees

Seguin ISD

A Special Meeting of the Board of Trustees of Seguin ISD was held Tuesday, February 11, 2025, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra (arrived at 7:03 p.m.), Grace Mueller and Dr. Veronica Vijil, Superintendent

Absent:

Also Present: Emily Allen, Director of Communications; Cynthia Borden, Director of State & Federal Accountability; Kristi Miranda, Education Data Analyst; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:32 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

C. The pledges were led by Mrs. Crettenden, followed by a moment of silence.

2. Audience with the Board

Megan Strickland signed up to address the Board regarding Superintendent Evaluation.

Tanner Griffin signed up to address the Board regarding the tardy policy and locked restrooms at Seguin High School.

Krista Moreno signed up to address the Board regarding Superintendent Evaluation.

Caitlin Aguirre signed up to address the Board regarding staff shoutouts to Christine Perez, and Bianca Duvall.

3. Closed Meeting: The Board went into closed session at 6:47 p.m.

A. Pursuant to Texas Government Code Section §551.074 – To conduct the annual Superintendent evaluation/contract.

4. Open Session: The Board reconvened into open session at 11:44 p.m.

A. Possible action regarding adoption of Superintendent's evaluation/contract.

Mr. Bright moved, seconded by Mrs. Mueller to adopt the Superintendent's Evaluation.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

5. Adjourn

Mr. Dwyer moved, seconded by Mr. Guerra to adjourn the meeting. The meeting adjourned at 11:46 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

Minutes of Public Hearing

The Board of Trustees

Seguin ISD

A public hearing of the Board of Trustees of Seguin ISD was held Tuesday, February 25, 2025, beginning at 6:15 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller, and Dr. Veronica Vijil

Absent:

Also Present: Dr. Ruben Carrillo, Chief Technology and Security Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Emily Allen, Director of Communications; Dr. Jason Mummert, Director of School Leadership; Cynthia Borden, Director of Federal and State Accountability; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

A. Mrs. Crettenden called the public hearing to order at 6:17 p.m. and a quorum was established.

B. The meeting of the Seguin ISD has been duly called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

2. Public Hearing on the Seguin ISD 2023-24 Texas Academic Performance Report(TAPR), PEIMS Financial Standard Report, District Accreditation Status, Report on Violent and Criminal Incidents, Progress towards Campus Performance Objectives, Progress towards House Bill 3 Goals, and a Report from the Texas Higher Education Coordinating Board on Student Performance in Post-Secondary Institutions

Ms. Borden, Director of Federal and State Accountability shared an overview of the Seguin ISD 2023-24 Texas Academic Performance Report (TAPR) and addressed questions and comments from the Board. Texas Education Code § 39.053 requires each district's Board of Trustees to publish an annual report that includes the TAPR Report, PEIMS Financial Standard Report, District Accreditation Status, progress towards campus performance objectives, a report on Violent and Criminal incidents, and information received under TEC §51.403 from the Texas Higher Education Coordinating Board. An electronic copy of the report may be accessed through the district's website at <https://www.seguin.k12.tx.us/page/required.home>, at campus offices, and on the TEA website at <https://tea.texas.gov/texas-schools/accountability/academic-accountability/performance-reporting/texas-academic-performance-reports>.

2. Adjourn

The meeting adjourned at 6:30 p.m.

Minutes of Regular Meeting

The Board of Trustees

Seguin ISD

A regular board meeting of the Board of Trustees of Seguin ISD was held Thursday, February 25, 2025, beginning at 6:30 PM in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

Present: Joshua Bright, Lisa Burns, Denise Crettenden, Linda Duncan, William Dwyer, Alejandro R. Guerra, Grace Mueller, and Dr. Veronica Vijil

Absent:

Also Present: Dr. Ruben Carrillo, Chief Technology and Security Officer; Monica Lyons, Chief Academic Officer; Elizabeth Oaks, Chief Financial Officer; Joel Trevino, Chief Human Resources Officer; Emily Allen, Director of Communications; Dr. Jason Mummert, Director of School Leadership; Halcy Dean, Director of Special Education; Maria Guerra, Jefferson Elementary School Principal; Rhonda Garcia-Trainer, Vogel Elementary School Principal; Cynthia Borden, Director of Federal and State Accountability; Jacob Galvan, Director of Child Nutrition; Marc Telles, Director of Fine Arts and Band Director; Sergio Jaurrieta, Director of Career and Technical Education; Allison Seidenberger, Director of ACE; Shantill Vann, New Teacher Support Specialist; Victor Quiroga, Managing Director with Specialized Public Finance, Inc.; Nancy Ramirez, Superintendent Secretary; and Media.

1. Call to Order

A. Mrs. Crettenden called the meeting to order at 6:31 p.m. and a quorum was established. The meeting of the Seguin ISD was called and notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section §551.043 of the Texas Government Code.

B. The pledges were led by Adalynn Cisneros, a fourth grade student from Jefferson Elementary, followed by a moment of silence.

C. Superintendent Announcements:

Dr. Vijil provided the board and community with highlights, upcoming key dates, and event information since the last board meeting, which included recognizing staff and student achievements and successes from across the district. She also invited the community to the Ribbon Cutting Ceremony at the Matador Legends Ballpark on March 3, and the Community Kite Festival at Manuel C. Castilla Park on March 22.

D. Board Member Reports:

The Board provided updates and information on recent activities, meetings, conferences, and school events they have participated in or attended.

2. Recognition/Campus Presentations

A. Student/Staff/Board/Community Recognition

The Board of Trustees recognized the following students and staff for their outstanding accomplishments:

- **Superintendent's Students of the Month from Jefferson Elementary School, Barnes Middle School, and Seguin High School**

Dr. Vijil was honored to recognize Adalynn Cisneros, a fourth grade student at Jefferson Elementary; Cash Pooley, an eighth grade student from Barnes Middle School; and Faith Franklin, a freshman at Seguin High School, as leaders and exceptional students in and out of the classroom. They are all excellent role models working hard to achieve their goals while assisting their peers.

- **Superintendent’s Award**

Dr. Vijil was honored to recognize Alyssa Gomez, counselor at Patlan Elementary School, as the February recipient of the Superintendent’s Apple Award for going above and beyond daily duties to cultivate, inspire, and empower her students, colleagues, and the Seguin ISD community.

B. Teacher Incentive Allotment (TIA) Recognition

The Board of Trustees recognized the 17 Seguin ISD teachers who met rigorous standards in their student growth data and observations to receive state-recognized designations for their exceptional instruction. The purpose of this presentation is to recognize the performance and effort put forth by the teachers who have received the Recognized, Exemplary, and Master designations from the Texas Education Agency.

C. Spring 2025 Student Teachers and Mentor Teachers

The Board of Trustees recognized university students who have chosen to complete their student teaching in Seguin ISD schools and the campus teachers mentoring the student teachers. Student teaching is the capstone field experience for university students working toward teacher certification and requires a minimum of 490 hours of classroom experience. By supporting a student teacher, mentor teachers share their time and expertise to help them gain invaluable experience.

D. Campus Highlight

The presentation was provided courtesy of Jefferson Elementary. Mrs. Maria Guerra, principal, shared a video highlighting how Jefferson's teachers keep students engaged and excited about growing academically.

3. Audience with the Board

Addyson Owens signed up to address the Board regarding student life.

4. Reports/Information Items:

A. Proclamation of Theatre In Our Schools (TIOS) Month

The Board of Trustees proclaimed March 1-31, 2025, as Theatre In Our Schools Month by American Alliance for Theatre & Education (AATE).

B. Career and Technical Education (CTE) Overview and Update

The Board of Trustees received an update from Mr. Jaurrieta on the Career and Technical Education (CTE) program and evaluation of the program for the 2024-2025 school year. Dr. Vijil recognized Mr. Jaurrieta with a Matador Pin.

C. 2024-2025 Renaissance Data

The Board of Trustees received an update from Mrs. Lyons regarding Renaissance Data. The purpose of this report is to present the progress of students using Renaissance Data.

D. ACE Program Update

The Board of Trustees received an update from Mrs. Seidenberger regarding the ACE Program, including examples of how the opportunities successfully impact student achievement. Dr. Vijil recognized Mrs. Seidenberger with a Matador Pin.

E. Submission of Class Size Exception Waiver to the Texas Education Agency

The Board of Trustees acknowledged the submission of a class size exception waiver to the Texas Education Agency for the 2024-2025 academic year. Each school district in Texas is required to review its class size enrollment to determine whether its class sizes for grades prekindergarten (PK) through four meet the requirements of TEC §25.112. If the review indicates that any class for grades PK-4 exceeds the allowable class size limit of 22 students per class (22:1), the district must submit a request for exception under TEC §25.112(d.).

F. Personnel Information – Professional Employees

The Board of Trustees received information regarding the following new hires and resignations for the 2024-2025 school year listed below:

New Hire Elections:

Name	Location	Title	Effective Date
Almaguer, Maribel	Koennecke Elementary	Teacher	02/18/25
DeRemer, Brittany	Student Services	Mental Health Counselor	02/03/25
*Isaac, Cynthia	Jefferson Elementary	Special Education Intervention Teacher	02/10/25
Thoreson, Elijah	Jefferson Elementary	Music Teacher	01/27/25

*returning employee

Resignations:

Giovanoni, Stephen, Seguin High School, effective 05/29/25

Mr. Giovanoni, Music & Piano Teacher, has resigned due to other employment.

Mr. Giovanoni has 1 year with Seguin ISD.

Larson, Sherrill, Matador Special Services, effective 06/05/25

Ms. Larson, ARD Facilitator, has resigned due to personal reasons.

Ms. Larson has 3 years with Seguin ISD.

Perez, Christine, Seguin High School, effective 03/07/25.

Ms. Perez, Principal, has resigned due to other employment.

Ms. Perez has 2 years with Seguin ISD.

Russell, Haley, Weinert Elementary, effective 02/07/25.

Ms. Russell, Art Teacher, has resigned due to other employment.

Ms. Russell has 5 years with Seguin ISD.

G. Presentation Regarding the Personnel Needs of the District

The Board of Trustees acknowledged the personnel needs of the District.

H. Discussion of Status of A.J. Briesemeister Middle School Construction Project

The Board of Trustees received information from Ms. Oaks regarding the status of A.J. Briesemeister Middle School construction project.

I. Financial Statements for December 2024

The Board of Trustees received an update from Ms. Oaks regarding the financial statements for the General Fund, Child Nutrition Fund, and Debt Service Fund for December 2024.

J. New Vendors

The Board of Trustees received an update from Ms. Oaks regarding vendors that have responded to Requests for Proposals and are being added to the district's approved vendor list.

5. Action Items

A. Approval of the 2024-2025 Targeted Improvement Plan for Vogel Elementary

Mr. Bright moved, seconded by Ms. Duncan, to approve the 2024-2025 Targeted Improvement Plan for Vogel Elementary.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

B. Request for Waivers

Mr. Dwyer moved, seconded by Mr. Bright, to approve the attendance waiver for January 22, 2025. On January 21, 2025, Seguin ISD schools were forced to close due to freezing temperatures. Our region continued to face an extraordinary bout of sub-freezing temperatures on January 22, 2025.

Consequently, numerous parents within our community kept their children at home, leading to a significant decline in attendance rates. The district as a whole does not qualify for a waiver. The specific campuses listed below did meet the requirements for the waiver.

District	2023-2024 School Year 91.55%	January 22, 2025 82.14%
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Jefferson Elm	2023-2024 School Year 90.39%	January 22, 2025 79.96%
McQueeney Elm	2023-2024 School Year 93.67%	January 22, 2025 81.23%
Koennecke Elm	2023-2024 School Year 94.03%	January 22, 2025 82.60%
Barnes MS	2023-2024 School Year 91.30%	January 22, 2025 79.69%
Mercer-Blumberg Learning Center	2023-2024 School Year 83.54%	January 22, 2025 66.67%t
DAEP	2023-2024 School Year 82.75%	January 22, 2025 65.72%

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

C. First Reading for Consideration or Approval of the Texas Association of School Boards (TASB) Policy Update 124, affecting LEGAL and LOCAL Policies

Ms. Duncan moved, seconded by Mr. Guerra, to approve the Texas Association of School Boards (TASB) Policy Update 124, affecting LEGAL and LOCAL Policies. Update 124 includes revisions to legal policies based on legislative and regulatory changes. Changes to local policies offered for consideration address the following topics: financial ethics; investments; intellectual property; employee standards of conduct; special programs; gifted and talented students; child abuse and neglect; and

conduct on school premises. The update includes fifty-two (52) LEGAL policies, and eight (8) LOCAL policies.

REPLACE:

AIC(LEGAL) – Accountability: Interventions and Sanctions
AIE(LEGAL) – Accountability: Investigations
CAA(LOCAL) – Fiscal Management Goals and Objectives: Financial Ethics
CBB(LEGAL) – State and Federal Revenue Sources: Federal
CDA(LOCAL) – Other Revenues: Investments
CFA(LEGAL) – Accounting: Financial Reports and Statements
CFC(LEGAL) – Accounting: Audits
CH(LEGAL) – Purchasing and Acquisition
CKEA(LEGAL) – Security Personnel: Commissioned Peace Officers
CKEB(LEGAL) – Security Personnel: School Marshals
CO(LEGAL) – Food and Nutrition Management
COA(LEGAL) – Food and Nutrition Management: Procurement
COB(LEGAL) – Food and Nutrition Management: Free and Reduced-Price Meals
CQA(LEGAL) – Technology Resources: District, Campus, and Classroom Websites
CQC(LEGAL) – Technology Resources: Equipment
CV(LEGAL) – Facilities Construction
CY(LOCAL) – Intellectual Property
D(LEGAL) – Personnel
DAA(LEGAL) – Employment Objectives: Equal Employment Opportunity
DBB(LEGAL) – Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases
DECA(LEGAL) – Leaves and Absences: Family and Medical Leave
DECB(LEGAL) – Leaves and Absences: Military Leave
DG(LEGAL) – Employee Rights and Privileges
DH(LOCAL) – Employee Standards of Conduct
DI(LEGAL) – Employee Welfare
DIA(LEGAL) – Employee Welfare: Freedom from Discrimination, Harassment, and Retaliation
DMA(LEGAL) – Professional Development: Required Staff Development
EC(LEGAL) – School Day
EFB(LEGAL) – Instructional Resources: Library Materials
EHAA(LEGAL) – Basic Instructional Program: Required Instruction (All Levels)
EHAC(LEGAL) – Basic Instructional Program: Required Instruction (Secondary)
EHB(LEGAL) – Curriculum Design: Special Programs
EHB(LOCAL) – Curriculum Design: Special Programs
EHBA(LEGAL) – Special Programs: Special Education
EHBAA(LEGAL) – Special Education: Identification, Evaluation, and Eligibility
EHBAB(LEGAL) – Special Education: ARD Committee and Individualized Education Program
EHBAC(LEGAL) – Special Education: Students in Nondistrict Placement
EHBAD(LEGAL) – Special Education: Transition Services
EHBAAE(LEGAL) – Special Education: Procedural Requirements
EHBB(LEGAL) – Special Programs: Gifted and Talented Students
EHBB(LOCAL) – Special Programs: Gifted and Talented Students
EHBCA(LEGAL) – Compensatory Services and Intensive Programs: Accelerated Instruction
EHBG(LEGAL) – Special Programs: Prekindergarten

EHDD(LEGAL) – Alternative Methods for Earning Credit: College Course Work/Dual Credit
EI(LEGAL) – Academic Achievement
EIE(LEGAL) – Academic Achievement: Retention and Promotion
EIF(LEGAL) – Academic Achievement: Graduation
EKBA(LEGAL) – State Assessment: English Learners/Emergent Bilingual Students
ELA(LEGAL) – Campus or Program Charters: Partnership Charters
FFB(LEGAL) – Student Welfare: Crisis Intervention
FFG(LEGAL) – Student Welfare: Child Abuse and Neglect
FFG(LOCAL) – Student Welfare: Child Abuse and Neglect
FFH(LEGAL) – Student Welfare: Freedom from Discrimination, Harassment, and Retaliation
FFI(LOCAL) – Student Welfare: Freedom from Bullying
FM(LEGAL) – Student Activities
FNA(LEGAL) – Student Rights and Responsibilities: Student Expression
FOF(LEGAL) – Student Discipline: Students with Disabilities
GA(LEGAL) – Access to Programs, Services, and Activities
GKA(LOCAL) – Community Relations: Conduct on School Premises
GRB(LEGAL) – Relations with Governmental Entities: Interlocal Cooperation Contracts

DELETE:

DAB(LEGAL) – Employment Objectives: Genetic Nondiscrimination

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None

D. First Reading for Consideration or Approval of Local District Update (LDU) FFI

Mr. Guerra moved, seconded by Ms. Duncan, to approve the changes for Local District Update FFI(LOCAL) policy.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None

E. Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax School Building Bonds in the Maximum Amount of \$46,000,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith

Ms. Duncan moved, seconded by Mr. Bright, for the approval of an order authorizing the issuance of one or more series of the district's unlimited tax school building bonds in the maximum amount of \$46,000,000; levying an Ad Valorem Tax for the payment thereof; delegating the authority to the Chief Financial Officer to approve and execute related documents; and other matters in connection therewith.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller
Nays: None

F. Consideration and Approval of an Order Authorizing the Issuance of One or more Series of the District's Unlimited Tax Refunding Bonds in the Maximum Amount of \$38,090,000; Levying an Ad Valorem Tax for the Payment Thereof; Delegating the Authority to the Chief Financial Officer to Approve and Execute Related Documents; and other matters in connection therewith

Ms. Duncan moved, seconded by Mr. Dwyer, for the approval of the order authorizing the issuance of one or more series of the district's unlimited tax refunding bonds in the maximum amount of

\$38,090,000; levying an Ad Valorem Tax for the payment thereof; delegating the authority to the Chief Financial Officer to approve and execute related documents; and other matters in connection therewith.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

G. Adoption of Resolution Regarding Wage Payments During Emergency School Closing (No Premium Payments)

Mrs. Mueller moved, seconded by Mr. Bright, to approve the adoption of the resolution regarding wage payments during emergency school closing.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

H. Approval of Seguin ISD Child Nutrition Equipment (RFP#: 25-03)

Mr. Bright moved, seconded by Mrs. Mueller, for approval of the Seguin ISD Child Nutrition Equipment (RFP#: 25-03).

Ayes: Bright, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: Burns

The Board recessed from 10:08 p.m. until 10:16 p.m.

6. Closed Meeting –The Board went into closed session at 10:16 p.m.

A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129 - Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.

B. Pursuant to Texas Government Code Section § 551.074 – Consultation with legal counsel regarding legal issues related to the A.J. Briesemeister construction project.

C. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee(s).

D. Pursuant to Texas Government Code Section § 551.072 - Discuss the sale, purchase, exchange, lease, or value of real property.

E. Pursuant to Texas Government Code Section § 551.0821 – Deliberation regarding public school student.

7. Reconvene to Open Meeting: The Board reconvened at 11:34 p.m. The Board recessed from 11:34 p.m. until 11:37 p.m.

A. Possible action to approve professional personnel, including appointment, employment, evaluation, assignment, duties, discipline, or dismissal of employee(s).

The Board did not take action on this item.

8. Consent Agenda Items – Consider and Possible Approval:

A. Approval of Board Minutes for:

Board Workshop, January 8, 2025

Special Meeting, January 15, 2025

Regular Meeting, January 23, 2025

Board Workshop, January 30, 2025

B. Approval of Tax Collection Reports for January 2025

The Board of Trustees approved the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector, for January 2025. The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

C. Approval of Proposed Budget Amendments for February 2025

The Board of Trustees approved the proposed budget amendments for the General Fund, Child Nutrition Fund, and Debt Service Fund as of February 2025.

D. Approval of Donations Received January 2025

The Board of Trustees approved the donations received by the District during the month of January 2025 in the amount of \$1,500.00 from various business and individuals. District Board Policy CDC (LOCAL) states "... any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

E. Authorization of Agreement Between Seguin ISD and Texas School Therapy Providers at a Cost of \$59,200

The Board of Trustees authorized an agreement between Seguin ISD and Texas School Therapy Providers, Inc., to provide occupational therapy services to student(s) eligible for applicable special education services pursuant to the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

F. Authorization of Agreement Between Seguin ISD and Tangram Rehabilitation Network for Residential Care Services at a Cost of \$240,000

The Board of Trustees authorized an agreement between Seguin ISD and Tangram Rehabilitation Network, Inc. to provide day treatment services to provide residential treatment to student(s) eligible for applicable special education services pursuant to the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

G. Seguin ISD Resolution Regarding the Office of the Governor's Truancy Prevention Grant

The Board of Trustees approved the resolution for the application to the Office of the Governor Truancy Prevention Grant.

H. Acknowledge Public Information Act Requests January 2025-February 2025

The Board of Trustees acknowledged the Public Information Act requests received since January 11, 2025.

Ms. Duncan moved, seconded by Mrs. Mueller, to approve the Consent Agenda Items as listed:

A. Approval of Board Minutes for:

Board Workshop, January 8, 2025

Special Meeting, January 15, 2025

Regular Meeting, January 23, 2025

Board Workshop, January 30, 2025

B. Approval of Tax Collection Reports for January 2025

C. Approval of Proposed Budget Amendments for February 2025

D. Approval of Donations Received January 2025

E. Authorization of Agreement Between Seguin ISD and Texas School Therapy Providers at a Cost of \$59,200

F. Authorization of Agreement Between Seguin ISD and Tangram Rehabilitation Network for Residential Care Services at a Cost of \$240,000

G. Seguin ISD Resolution Regarding the Office of the Governor’s Truancy Prevention Grant

H. Acknowledge Public Information Act Requests January 2025-February 2025

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

9. Action Items

A. Personnel Action – Professional Employees

Mr. Dwyer moved, seconded by Mrs. Mueller, to accept the professional employees as listed.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

B. Consideration and Possible Approval of the Budget Amendment for added Staff Positions

Ms. Duncan moved, seconded by Mr. Guerra, for the approval of the budget amendment for added staff positions.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

C. Consider Appointing a Construction Committee for the Board of Trustees

Mr. Bright moved, seconded by Ms. Duncan, to appoint William Dwyer, Grace Mueller and Alejandro Guerra to be on the construction committee for the Board of Trustees.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

D. Consider Appointing a Budget Committee for the Board of Trustees

Ms. Duncan moved, seconded by Mr. Bright, to appoint Denise Crettenden and Lisa Burns to be on the budget committee for the Board of Trustees.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

10. Board Comments and Request

Ms. Duncan thanked the community members who are planning to attend the Mardi Gras fundraising event in support of the Seguin Education Foundation on Thursday, February 27.

Mrs. Burns thanked the staff who stayed late for the entire board meeting.

All prior Board requests have been addressed.

11. Adjourn

Mr. Dwyer moved, seconded by Mr. Bright, to adjourn the meeting. The meeting adjourned at 11:47 p.m.

Ayes: Bright, Burns, Crettenden, Duncan, Dwyer, Guerra, and Mueller

Nays: None

ACTION ITEM:

Approval of Tax Collection Reports for February 2025

RECOMMENDATION:

That the Board of Trustees approves the Guadalupe County Tax Office Monthly Recap from Daryl John, Guadalupe County Tax Assessor-Collector for February 2025.

RATIONALE:

The Texas Property Tax Code requires the collector of taxes for a taxing unit to prepare a written report of tax collections made for the preceding month. The Guadalupe County Tax Assessor-Collector collects ad valorem taxes for the District.

REFERENCE and COMPLIANCE:

BDAF (LEGAL) - Selection and Duties of Chief Tax Official

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Tax payments are received by direct deposit to the District's accounts at Lone Star Investment Pool. Payments are remitted to the District two days after the County receives them.

Total Tax Collections for the month of February 2025:

Current	\$ 10,149,390
Delinquent	53,058
Penalty and Interest	74,607
Total Monthly Collections	<u>\$ 10,277,055</u>

Total Tax Collections Year to Date	<u>\$ 54,047,789</u>
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Delinquent Tax Levy	3,401,772
Percent Collected through February 2025	45.74%
Percent of Tax Levy Collected last year	50.18%

EXHIBITS:

None

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

03/25/25

ACTION ITEM:

Approval of Proposed Budget Amendments for March 2025

RECOMMENDATION:

That the Board of Trustees approve the proposed budget amendments for the General Fund, Child Nutrition Fund, and Debt Service Fund as of March, 2025.

RATIONALE:

The District’s official budget includes the General Fund, Child Nutrition Fund, and Debt Service Fund. The adoption of the budgets associated with these funds and subsequent amendments should be approved by the Board of Trustees. These are small campus and department requests for moves between supplies, travel, and contracted services. There are no overall increases or decreases to campus or department budgets. Campuses or departments move budget line items within their own budget.

REFERENCE and COMPLIANCE:

CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS:

Proposed Budget Amendments for the General Operating Fund, Child Nutrition Fund, and Debt Service Fund are attached.

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)

Dr. Veronica Vijil, Superintendent

(Address)

1221 E. Kingsbury St., Seguin, TX 78155

(Telephone)

(830) 401-8614

(Date)

03/25/25

**SEGUIN ISD
GENERAL FUND
PROPOSED BUDGET AMENDMENT
March 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 39,680,360	\$ -	\$ 39,680,360
58XX	State Revenue	\$ 34,887,076	\$ -	\$ 34,887,076
59XX	Federal Revenue	\$ 767,000	\$ -	\$ 767,000
	Revenue Budget	\$ 75,334,436	\$ -	\$ 75,334,436
Expense:				
11 -	Instruction	\$ 43,323,398	\$ 4,402	\$ 43,327,800
12 -	Instructional Resources & Media Svcs	\$ 1,071,629	\$ 180	\$ 1,071,809
13 -	Curr & Instructional Staff Development	\$ 581,583	\$ (300)	\$ 581,283
21 -	Instructional Leadership	\$ 2,348,713	\$ (2,700)	\$ 2,346,013
23 -	School Leadership	\$ 4,998,884	\$ -	\$ 4,998,884
31 -	Guidance & Counseling Services	\$ 2,745,432	\$ (1,500)	\$ 2,743,932
32 -	Social Work Services	\$ 670,222	\$ -	\$ 670,222
33 -	Health Services	\$ 865,619	\$ -	\$ 865,619
34 -	Student Transportation	\$ 3,443,504	\$ -	\$ 3,443,504
35 -	Food Service	\$ -	\$ -	\$ -
36 -	Co-curricular Activities	\$ 2,100,489	\$ (82)	\$ 2,100,407
41 -	General Administration	\$ 3,527,148	\$ -	\$ 3,527,148
51 -	Plant Maintenance & Operations	\$ 8,350,947	\$ -	\$ 8,350,947
52 -	Security & Monitoring Services	\$ 995,967	\$ -	\$ 995,967
53 -	Data Services	\$ 2,219,411	\$ -	\$ 2,219,411
61 -	Community Services	\$ 27,329	\$ -	\$ 27,329
71 -	Debt Services	\$ 665,000	\$ -	\$ 665,000
81 -	Facilities Acquisition & Construction	\$ 1,780,800	\$ -	\$ 1,780,800
93 -	Payments to Fiscal Agent/SSA	\$ 1,955,312	\$ -	\$ 1,955,312
99 -	Intergovernmental Charges (Appraisal Servs)	\$ 802,645	\$ -	\$ 802,645
	Expenditure Budget	\$ 82,474,032	\$ -	\$ 82,474,032
	Assigned Fund Balance	\$ 2,915,906	\$ -	\$ 2,915,906
	Unassigned Fund Balance (Budget Deficit)	\$ (4,223,690)	\$ -	\$ (4,223,690)

**SEGUIN ISD
CHILD NUTRITION
PROPOSED BUDGET AMENDMENT
March 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 359,500	\$ -	\$ 359,500
58XX	State Revenue	\$ 55,500	\$ -	\$ 55,500
59XX	Federal Revenue	\$ 6,675,000	\$ -	\$ 6,675,000
Revenue Budget				
		\$ 7,090,000	\$ -	\$ 7,090,000
Expense:				
11	Instruction	\$ -	\$ -	\$ -
12	Instructional Resources & Media Svcs	\$ -	\$ -	\$ -
13	Curr & Instructional Staff Development	\$ -	\$ -	\$ -
21	Instructional Leadership	\$ -	\$ -	\$ -
23	School Leadership	\$ -	\$ -	\$ -
31	Guidance & Counseling Services	\$ -	\$ -	\$ -
32	Social Work Services	\$ -	\$ -	\$ -
33	Health Services	\$ -	\$ -	\$ -
34	Student Transportation	\$ -	\$ -	\$ -
35	Food Service	\$ 7,063,500	\$ -	\$ 7,063,500
36	Co-curricular Activities	\$ -	\$ -	\$ -
41	General Administration	\$ -	\$ -	\$ -
51	Plant Maintenance & Operations	\$ 19,500		\$ 19,500
52	Security & Monitoring Services	\$ 7,000	\$ -	\$ 7,000
53	Data Services	\$ -	\$ -	\$ -
61	Community Services	\$ -	\$ -	\$ -
71	Debt Services	\$ -	\$ -	\$ -
81	Facilities Acquisition & Construction	\$ -	\$ -	\$ -
93	Payments to Fiscal Agent/SSA	\$ -	\$ -	\$ -
99	Intergovernmental Charges (Appraisal Servs)	\$ -		\$ -
Expenditure Budget				
		\$ 7,090,000	\$ -	\$ 7,090,000
Assigned Fund Balance				
		\$ -	\$ -	\$ -
Unassigned Fund Balance (Budget Deficit)				
		\$ -	\$ -	\$ -

**SEGUIN ISD
DEBT SERVICE
PROPOSED BUDGET AMENDMENT
March 2025**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 21,675,262	\$ -	\$ 21,675,262
58XX	State Revenue	\$ -	\$ -	\$ -
59XX	Federal Revenue	\$ -	\$ -	\$ -
Revenue Budget				
		\$ 21,675,262	\$ -	\$ 21,675,262
Expense:				
11 -	Instruction	\$ -	\$ -	\$ -
12 -	Instructional Resources & Media Svcs	\$ -	\$ -	\$ -
13 -	Curr & Instructional Staff Development	\$ -	\$ -	\$ -
21 -	Instructional Leadership	\$ -	\$ -	\$ -
23 -	School Leadership	\$ -	\$ -	\$ -
31 -	Guidance & Counseling Services	\$ -	\$ -	\$ -
32 -	Social Work Services	\$ -	\$ -	\$ -
33 -	Health Services	\$ -	\$ -	\$ -
34 -	Student Transportation	\$ -	\$ -	\$ -
35 -	Food Service	\$ -	\$ -	\$ -
36 -	Co-curricular Activities	\$ -	\$ -	\$ -
41 -	General Administration	\$ -	\$ -	\$ -
51 -	Plant Maintenance & Operations	\$ -	\$ -	\$ -
52 -	Security & Monitoring Services	\$ -	\$ -	\$ -
53 -	Data Services	\$ -	\$ -	\$ -
61 -	Community Services	\$ -	\$ -	\$ -
71 -	Debt Services	\$ 21,675,262	\$ -	\$ 21,675,262
81 -	Facilities Acquisition & Construction	\$ -	\$ -	\$ -
93 -	Payments to Fiscal Agent/SSA	\$ -	\$ -	\$ -
99 -	Intergovernmental Charges (Appraisal Servs)	\$ -	\$ -	\$ -
Expenditure Budget				
		\$ 21,675,262	\$ -	\$ 21,675,262
Assigned Fund Balance				
		\$ -	\$ -	\$ -
Unassigned Fund Balance (Budget Deficit)				
		\$ -	\$ -	\$ -

ACTION ITEM:

Approval of Donations Received February 2025

RECOMMENDATION:

That the Board of Trustees approve donations received by the District during the month of February 2025.

RATIONALE:

District Board policy CDC (Local) states "any (unsolicited) gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval."

REFERENCE and COMPLIANCE:

CDC (LOCAL) - Other Revenues: Gifts and Solicitations

PAPERWORK IMPACT:

None

BUDGET IMPACT / INFORMATION:

None

EXHIBITS:

Proposed Donations

RESOURCE PERSONNEL:

Elizabeth Oaks, Chief Financial Officer, RTSBA
Sally Eckhart, Budget Coordinator

Submitted by:

(Name)
(Address)
(Telephone)
(Date)

Dr. Veronica Vijil, Superintendent
1221 E. Kingsbury St., Seguin, TX 78155
(830) 401-8614
03/25/25

**Donations Received By Seguin ISD
During the 2024-25 School Year**

Donor	Purpose	Campus Receiving Donation	Date Rcvd	Amount/Value	Board Approval
The Injection Bar, LLC	Prom 2025 expenses	Seguin High School Class of 2026	02/08/25	\$ 1,200.00	pending
The Home Depot	10' X 7' Storage Shed for campus use	Patlan	02/06/25	\$ 1,600.00	pending

NOTE: This listing includes only documented, unsolicited donations received by the District during February 2025. Additional donations may have been received by campuses and subsequently deposited by the campus or student group without providing detailed documentation to the Business Department.

ACTION ITEM: **Authorization of Agreement Between Seguin ISD and Thrive Learning Services, LLC At a Cost Not to Exceed \$68,000**

RECOMMENDATION: That the Board of Trustees authorize an agreement between Seguin ISD and Thrive Learning Services, to psychiatric services to student(s) eligible for applicable special education services pursuant to the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

RATIONALE: Specialized services are required as per Individualized Education Plan.

REFERENCE and COMPLIANCE: EHBAC (LEGAL) Special Education
EHBA (LEGAL) Special Programs

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Funds are provided in the 2024-25 budget.

EXHIBITS: Contract

RESOURCE PERSONNEL: Liz Oaks, Chief Financial Officer, RTSBA
Halcy Martin-Dean, Director of Special Education
Jennifer Raske Martinez, Purchasing Coordinator, CTSBO

Submitted by:
(Name) Dr. Veronica Vijil, Interim Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

SEGUIN INDEPENDENT SCHOOL DISTRICT
Contract for Services Other Than Construction

The following contract is entered into between Seguin Independent School District, hereinafter referred to as SISD, and Thrive Learning Services, LLC, hereinafter referred to as Contractor.

ARTICLE 1. SERVICES

1. Ongoing Services

The Contractor shall provide those services listed in Attachment A. The contractor is not and will not be considered an employee of the District.

ARTICLE 2. COMPENSATION TO CONTRACTOR

2. Fee Basis

The compensation for services under the terms of this contract is described in Attachment B. Payment is processed at Net 30 Terms.

ARTICLE 3. TERM

3. Term

The term of this Agreement shall be for the following specific dates
Start Date: February 18, 2025 End Date: May 23, 2025
This agreement does not provide contract rights under Chapter 21 of the Texas Education Code.

ARTICLE 4. AUTHORITY

4. AUTHORITY OF PARTIES

The Superintendent or the Chief Financial Officer of the SISD is the designated representative to administer and sign this Agreement.

ARTICLE 5. ADDITIONAL PROVISIONS

5.1 Compensation In Event Of Termination

In the event of termination not the fault of the Contractor, the Contractor shall be paid its compensation for services performed to the date of termination, including reimbursable expenses as set forth elsewhere in this Agreement.

5.2 Miscellaneous Provisions Of Agreement

5.2.1 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the County of Guadalupe.

5.2.2 Extent Of Agreement

This Agreement represents the entire Agreement between SISD and the Contractor and supersedes all prior negotiations or agreements, either written or oral. This Agreement may be amended only by written instrument, and signed by both SISD and the Contractor.

Seguin Independent School District:

By: *Liz Oaks*
Name: Liz Oaks
Title: Chief Financial Officer
Date: 2/27/2025

Department Approval:

By: *Haley Martin Dean*
Name: Haley Martin Dean
Budget: 313.31.00.751.5.23.872.6299

Contractor:

By: *Salina Dal Soglio*
Name: Salina Dal Soglio
Title: CEO of Thrive Learning Services, LLC
Date: 2/18/2025
SSN or EIN: 83-4226715

(Note: No payment will be made unless 110 SSN or EIN provided on IRS form W-9.)

SEGUIN INDEPENDENT SCHOOL DISTRICT
Contract for Services Other Than Construction

Attachment A

Description of Services to be rendered by Contractor

Services to be rendered by Contractor to SISD are as follows (include all reports / documents to be completed and provided to SISD by Contractor):

School Psych Services : Evaluations, Behavior Consult, ARD Attendance etc

Attachment B

Fees for Services to be rendered by Contractor

Vendor invoices must include an invoice number, invoice date, description of services rendered, unit price, invoice total and purchase order number printed on each invoice. Payment is processed at Net 30 terms.

Fee for services will be based upon the following:

\$ 85.00 per (Choose one) Hour Day (Eight (8) hour day) Month Year

or Other Terms: \$92/Spanish (if needed) not to exceed 40 hours per week

There will will not, be a maximum fee for the term of this contract. If a maximum fee has been agreed to, this maximum fee is \$68,000.00.

Contractor will will not, be reimbursed for other costs incurred. If contractor is to be reimbursed they will be reimbursed for the following expenses at the following rates:

- Mileage - at district employee reimbursed rate
- Fares: Air, bus, etc.- Actual cost
- Lease Vehicles - Actual cost
- Lodging - Actual cost, not to exceed Standard Rate allowed by State of Texas
- Meals - at actual cost, but not to exceed District's per diem allowance
- Other - Please describe below the expense and method of calculating reimbursement

Description

Method of Calculating Reimbursement

INFORMATION ITEM: **Acknowledge Public Information Act Requests February - March 2025**

RECOMMENDATION: That the Board of Trustees acknowledges Public Information Act requests received since February 15, 2025.

RATIONALE: The purpose of this agenda item is to keep trustees apprised of the District's Public Information program.

REFERENCE and COMPLIANCE: GB (LEGAL) Public Information Program

PAPERWORK IMPACT: None

BUDGET IMPACT/ INFORMATION: None

EXHIBITS: February 15, 2025 – March 7, 2025 Public Information Act request roster

RESOURCE PERSONNEL: Dr. Veronica Vijil, Superintendent
Emily Allen, Director of Communications

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

Seguin ISD PIA Requests received from February 15, 2025 - March 7, 2025

Date	Requester	Requested Documents	Status	Action
047 Feb. 18, 2025	Maria Ona	Apple purchase and disposition records	Completed	Documents shared
048 Feb. 20, 2025	Jana Palcer	Employee titles and job descriptions	Completed	Documents shared
049 Feb. 21, 2025	Jana Palcer	Number of students who fall under "low-incidence population", number of "low-incidence" students who spend more than 25% of day in general ed setting	Completed	Document shared
050 Feb. 21, 2025	Jana Palcer	Training materials, resources, PPTs, manuals, instructional courses, etc. related to educating students with Down syndrome	Completed	Document shared
051 Feb. 25, 2025	Jen Ayad, Our Infinite Company - Cornerstone Team	2024-2025 employee names, campuses/positions, contact information, hire dates, & years of service	Completed	Documents shared
052 Feb. 26, 2025	Anallia M Moreno	Vendor Check Register for 08/01/2024 - 01/31/2025	Completed	Document shared
053 March 3, 2025	Jana Palcer	Certifications and other documents for district employee	Completed	Documents shared
054 March 3, 2025	Stephanie Adams	Data on P3 reports, disciplinary outcomes, and extracurricular activities	In progress	

ACTION ITEM: **Personnel Action - Professional Employees**

RECOMMENDATION: Recommended that Board of Trustees approve the appointment of contractual employees recommended in March 2025.

RATIONALE: Strategic Goal 4: Seguin ISD will improve student, parent, and staff satisfaction as determined by the Gallup Poll.

REFERENCE and COMPLIANCE: DC (LOCAL), Employment Practices - The Board retains final authority for employment of contractual personnel in a position other than teacher, librarian, school counselor, or school nurse. The Board delegates to the Superintendent the authority to employ teachers, librarians, school counselors, and school nurses.

BUDGET IMPACT/ INFORMATION: New hires associated with replacement of personnel have been budgeted prior to the hiring process.

PAPERWORK IMPACT: Minimal

EXHIBITS: Personnel Information

RESOURCE PERSONNEL: Joel S. Treviño, Chief Human Resources Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

ACTION ITEM: **Consideration and Possible Approval of Budget Amendment for Added Staff Positions**

RECOMMENDATION: That the Board of Trustees approve the proposed budget amendments if positions are being added as presented by Human Resources.

RATIONALE: This budget amendment would allow for staff positions added as presented in the informational item by Human Resources.

REFERENCE and COMPLIANCE: CE (LEGAL) and CE (LOCAL) Annual Operating Budget
The Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other financing sources (uses).

PAPERWORK IMPACT: None

BUDGET IMPACT / INFORMATION: Budget amendments reflected in this report require approval by the Board of Trustees.

EXHIBITS: Budget Amendment Added Positions

RESOURCE PERSONNEL: Elizabeth Oaks, Chief Financial Officer, RTSBA
Joel Trevino, Chief Human Resources Officer

Submitted by:
(Name) Dr. Veronica Vijil, Superintendent
(Address) 1221 E. Kingsbury St., Seguin, TX 78155
(Telephone) (830) 401-8614
(Date) 03/25/25

**SEGUIN ISD
GENERAL FUND
PROPOSED BUDGET AMENDMENT
MARCH 2025 - PERSONNEL**

	Description	Approved Budget	Increase (Decrease)	Proposed Budget
Revenue:				
57XX	Local Revenue	\$ 39,680,360	\$ -	\$ 39,680,360
58XX	State Revenue	\$ 34,887,076	\$ -	\$ 34,887,076
59XX	Federal Revenue	\$ 767,000	\$ -	\$ 767,000
	Revenue Budget	\$ 75,334,436	\$ -	\$ 75,334,436
Expense:				
11 -	Instruction	\$ 43,314,172	\$ 9,226	\$ 43,323,398
12 -	Instructional Resources & Media Svcs	\$ 1,071,629	\$ -	\$ 1,071,629
13 -	Curr & Instructional Staff Development	\$ 581,583	\$ -	\$ 581,583
21 -	Instructional Leadership	\$ 2,348,713	\$ -	\$ 2,348,713
23 -	School Leadership	\$ 4,998,884	\$ -	\$ 4,998,884
31 -	Guidance & Counseling Services	\$ 2,745,432	\$ -	\$ 2,745,432
32 -	Social Work Services	\$ 670,222	\$ -	\$ 670,222
33 -	Health Services	\$ 865,619	\$ -	\$ 865,619
34 -	Student Transportation	\$ 3,443,504	\$ -	\$ 3,443,504
35 -	Food Service	\$ -	\$ -	\$ -
36 -	Co-curricular Activities	\$ 2,100,489	\$ -	\$ 2,100,489
41 -	General Administration	\$ 3,527,148	\$ -	\$ 3,527,148
51 -	Plant Maintenance & Operations	\$ 8,350,947	\$ -	\$ 8,350,947
52 -	Security & Monitoring Services	\$ 995,967	\$ -	\$ 995,967
53 -	Data Services	\$ 2,219,411	\$ -	\$ 2,219,411
61 -	Community Services	\$ 27,329	\$ -	\$ 27,329
71 -	Debt Services	\$ 665,000	\$ -	\$ 665,000
81 -	Facilities Acquisition & Construction	\$ 1,780,800	\$ -	\$ 1,780,800
93 -	Payments to Fiscal Agent/SSA	\$ 1,955,312	\$ -	\$ 1,955,312
99 -	Intergovernmental Charges (Appraisal Servs)	\$ 802,645	\$ -	\$ 802,645
	Expenditure Budget	\$ 82,464,806	\$ 9,226	\$ 82,474,032
	Assigned Fund Balance	\$ 2,915,906	\$ -	\$ 2,915,906
	Unassigned Fund Balance (Budget Deficit)	\$ (4,214,464)	\$ (9,226)	\$ (4,223,690)

Estimated Net Increase(Decrease) to Fund Balance \$ (7,130,370)